



**Town of Greenville, Outagamie County, WI
NOTICE OF THE TOWN BOARD MEETING**

DATE: Monday, January 14, 2019
TIME: 6:00 p.m.
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call
2. Pledge of Allegiance

PRESENTATIONS & PUBLIC FORUM:

3. Public Hearings:

4. Presentations:

5. Public Comment Forum:

*Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. **This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board.** Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Town Board may suspend this rule if deemed necessary.*

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

TOWN BOARD BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

6. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.

- a. Approval of Meeting Minutes:
 - i. Town Board Meeting Minutes, December 17, 2018
 - ii. Town Board Closed Session Meeting Minutes, December 17, 2018
 - iii. Town Board Closed Session Meeting Minutes, January 7, 2019
- b. Approval of January 2019 Town Vouchers.
- c. Acceptance of Staff Reports:
 - i. Sheriff Department Liaison Officer

- ii. Fire Department/First Responders
 - iii. Parks and Recreation/Urban Forestry
 - iv. Constable Report
 - v. Public Works
 - vi. Community and Economic Development
 - vii. Town Administrator
- d. Acceptance of Committee Reports:
 - i. Fire Commission Minutes
 - ii. Facilities Committee Minutes
- e. Operator's Licenses Recommended for Approval
- f. "Class A" Beer/Liquor License Application of United Cooperative, Keith Kaiser, Agent at N1878 Municipal Drive.
- g. Approval of Agreement of Professional Engineering Services with Cedar Corporation in 2019.
- h. Authorization to Proceed with Recruitment/Hiring of vacant Deputy Clerk / Administrative Assistant position.
- i. Ordinance 01-19; Amending Chapter 290-24 Reducing Speed Limit to 25 mph on Spencer Road from CTH CB to Mayflower Road.

7. Plan Commission Recommendations and Development Projects for Discussion & Possible Action:

- a. Resolution 01-19 Jennerjohn Field of Dreams Development Agreement Phase 1.
- b. Resolution 02-19 Jennerjohn Field of Dreams Development Agreement Phase 2.
- c. Resolution 03-19 Jennerjohn Field of Dreams Development Agreement Phase 3.

8. Unfinished Business for Discussion & Possible Action:

9. New Business for Discussion & Possible Action:

- a. Alleged Claim of Excessive Assessment for Jared VanLanen.
- b. Approval of Letter of Authorization with Cedar Corporation for Design and Bidding of Spring Road (Manley Road to North Road).
- c. Approval of Technology Upgrades to Enterprise Accounting Software & Town Hall Audio/Visual Systems.

CLOSING:

10. Announcements & Future Meeting Dates

11. Adjournment

Wendy Helgeson, Town Clerk
Dated/Posted: January 10, 2019



**Town of Greenville, Outagamie County, WI
TOWN BOARD MEETING MINUTES**

DATE: Monday, December 17, 2018
TIME: Immediately Following the Planning Commission
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call

The meeting was called to order at 6:41 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Mike Woods

EXCUSED: Andy Peters, Mark Strobel

2. Pledge of Allegiance

PRESENTATIONS & PUBLIC FORUM:

3. Public Hearings:

4. Presentations:

a. Update on Incorporation Application & Process.

b. Presentation on Town Strategic Plan.

Town Administrator Joel Gregozeski provided an update on the Incorporation status and an overview of the Town's Strategic Plan.

5. Public Comment Forum:

*Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. **This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board.** Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Town Board may suspend this rule if deemed necessary.*

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion by Jack Anderson, second by Dean Culbertson to close the public comment forum. Motion carried 3-0.

TOWN BOARD BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

6. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.

- a. Approval of Meeting Minutes:
 - i. Town Board Closed Session Meeting Minutes, November 12, 2018
 - ii. Town Board Meeting Minutes, November 12, 2018
 - iii. Town Board Budget Session Meeting Minutes, November 15, 2018
 - iv. Town Board Special Town Meeting Minutes, November 15, 2018
 - v. Town Board Meeting Minutes, November 26, 2018
- b. Approval of December Town Vouchers.
- c. Acceptance of Staff Reports:
 - i. Sheriff Department Liaison Officer
 - ii. Fire Department/First Responders
 - iii. Parks and Recreation/Urban Forestry
 - iv. Constable Report
 - v. Public Works
 - vi. Community and Economic Development
 - vii. Town Administrator
- d. Acceptance of Committee Reports:
 - i. Park Commission Minutes
 - ii. Fire Commission Minutes
- e. Operator's Licenses Recommended for Approval
- f. Acceptance of Report on Quarry Compliance & Resource Extraction Inspections.
- g. Approval of ESRI Software License Renewal.
- h. Approval of Auto Aid Agreement between Town of Greenville & Hortonville-Hortonia Fire District.
- i. Approval of Purchase for Boss V-Plow.
- j. Approval of Purchase for new Public Works Pick-up Truck.
- k. Approval of Amended Service Agreement with Fox Valley Humane Association LTD. for Stray Dogs and Other Animal Services.
- l. Resolution 79-18 Amending the Town of Greenville Fees & Fines Schedule effective January 1, 2019.
- m. Ordinance 06-18 Records Retention Ordinance to Adopt the Wisconsin Municipal Records Schedule.
Motion by Jack Anderson, second by Mike Woods to approve the consent agenda with Items H and J removed. Motion carried 3-0.
Item H – Chief Lambie provided highlights of the Auto Aid Agreement with Hortonville-Hortonia. Motion by Jack Anderson, second by Dean Culbertson to approve the auto-aid agreement. Motion carried 3-0.
Item J – Motion by Mike Woods, second by Dean Culbertson to approve the purchase of the new Public Works pick-up truck. Motion carried 3-0

7. Plan Commission Recommendations and Development Projects for Discussion & Possible Action:

- a. Resolution #49-18 Developer's Agreement for Jennerjohn Field of Dreams.
This item is postponed until January.
- b. Resolution #66-18 Developer's Agreement for Crestview South.
Motion by Dean Culbertson, second by Mike Woods to approve Resolution #66-18. Motion carried 3-0.

- c. Resolution #78-18 Site Plan and Special Exception for an Automotive Use at W6131 Schroth Lane, parcel 110089005.
Motion by Dean Culbertson, second by Jack Anderson to amend Resolution #78-18 reducing the number of cars allowed on lot outside from 15 to 10. Motion carried 3-0.
Motion by Dean Culbertson, second by Jack Anderson to approve Resolution #78-18 as amended. Motion carried 3-0.

8. Unfinished Business for Discussion & Possible Action:

9. New Business for Discussion & Possible Action:

- a. Sports Complex Master Plan.
Motion by Jack Anderson, second by Mike Woods to approve the preliminary concept of the Sports Complex Master Plan. Motion carried 3-0.
- b. Schematic Design for Fire & Safety Building Project.
Motion by Dean Culbertson, second by Jack Anderson to approve the draft schematic design for the Greenville Fire & Safety Building and authorize the completion of plans and specifications prior to bidding construction. Motion carried 3-0.
- c. Property & Liability Insurance Renewal with G2 Insurance Services, Inc.
Motion by Dean Culbertson, second by Jack Anderson to approve renewal of Town Property, General Liability, Inland Marine Auto and Worker's Compensation for 2019 in the amount of \$141,209 as presented. Motion carried 3-0.
- d. Letter of Authorization with Town Engineer to Design & Bid Design Drive Pavement Reconditioning project in 2019.
Motion by Jack Anderson, second by Mike Woods to approve the Letter of Authorization to Design and Bid for the reconditioning of Design Drive from Tower View Drive to Technical Drive. Motion carried 3-0.
- e. Authorization to Replace Jib Crane for Public Works Shop.
Motion by Jack Anderson, second by Dean Culbertson to delay installation of the exhaust fan within the Public Works Shop in 2019 and to acquire quotes for the replacement of the Public Works Jib Crane. Motion carried 3-0.
- f. Project Scope for Spring Road Reclamation Manley Road to North Road.
Motion by Jack Anderson, second by Mike Woods to delay half of the Towering Pines Regional Pond Prairie Plantings to 2020 allowing for \$20,000 in funds to be re-allocated to allow for the dredging of Spring Road in 2019. Motion carried 3-0.
- g. Letter of Authorization with McMahon to Design and Bid CTH CB Bike Trail and Design Drive Extension Intersection Improvements.
Motion by Mike Woods, second by Dean Culbertson to agreement for services with McMahon for the CTH CB Trail Extension Project and Design Drive Intersection as presented. Motion carried 3-0.

CLOSING:

10. Announcements & Future Meeting Dates

Incorporation Oversight Committee, January 7th at 5:00 p.m.

Facility Committee, January 23rd

Planning Commission/Town Board, January 28th beginning at 5:30 p.m.

Town Board/Sanitary District(s), January 14th beginning at 6:00 p.m.

Town Offices will be closed December 24-25, December 31st at noon and January 1st.

Tax payments may be made at BMO Harris in Hortonville and Capital Credit Union in Greenville

11. Adjournment

Motion by Jack Anderson, second by Dean Culbertson to adjourn. Motion carried 3-0. Meeting adjourned at 8:06 p.m.

Wendy Helgeson, Town Clerk

Approved:



TOWN BOARD CLOSED SESSION MEETING MINUTES

DATE: Monday, December 17, 2018
TIME: Immediately Following Sanitary District #2
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 8:18 p.m.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Mike Woods

EXCUSED: Andy Peters, Mark Strobel

Motion by Mike Woods, second by Dean Culbertson to approve the agenda. Motion carried 3-0.

3. NEW BUSINESS:

a. Motion to go into closed session:

Motion by Jack Anderson, second by Mike Woods to go into closed session. Roll call vote. Motion carried unanimously.

- i. Pursuant to Wis. Stat. sec. 19.85(1)(e) to deliberate or negotiate the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session, more specifically for Tax Incremental Finance District #1;

AND

Pursuant to section 19.85(1)(c) of the Wisconsin State Statutes for discussion and possible action: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 2018 Employee Evaluations
- Annual Town Administrator Evaluation
- Vacancy Coverage

b. Reconvene to Open Session: Possible Town Board Action on Items Discussed in Closed Session.

Motion by Dean Culbertson, second by Mike Woods to reconvene into open session. Roll call vote. Motion carried unanimously.

4. ADJOURNMENT

Motion by Dean Culbertson, second by Jack Anderson to adjourn. Motion carried 3-0. Meeting adjourned at 9:17 p.m.

Wendy Helgeson, Town Clerk
 Approved:



TOWN BOARD CLOSED SESSION MEETING MINUTES

DATE: Monday, January 7, 2019
TIME: Immediately Following Incorporation Review Committee
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 5:58 p.m.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel
 Motion by Dean Culbertson, second by Mark Strobel to approve the agenda. Motion carried 5-0.

3. NEW BUSINESS:

- a. Motion to go into closed session:
 Motion by Dean Culbertson, second by Mark Strobel to go into closed session. Roll call vote. Motion carried 5-0.
 - i. Pursuant to section 19.85(1)(c) of the Wisconsin State Statutes for discussion and possible action: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - 2018 Employee Evaluations
 - Annual Town Administrator Evaluation
 - Vacancy Coverage
- b. Reconvene to Open Session: Possible Town Board Action on Items Discussed in Closed Session.
 Motion by Dean Culbertson, second by Jack Anderson to reconvene into open session. Roll call vote. Motion carried 5-0.

4. ADJOURNMENT

Motion by Mark Strobel, second by Mike Woods to adjourn. Motion carried 5-0.
 Meeting adjourned at 7:01 p.m.

Wendy Helgeson, Town Clerk
 Approved:

TOWN OF GREENVILLE

Payment Approval Report - Town unpaid invoices
Report dates: 12/11/2018-1/14/2019Page: 1
Jan 09, 2019 01:50PM

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Aaron Kuckuk				
4894	Aaron Kuckuk	50514808	tax refund p#110403800	62.85
	Total Aaron Kuckuk:			62.85
Aaron Soto				
4858	Aaron Soto	50510045	tax refund p#110190100	59.79
	Total Aaron Soto:			59.79
Adam Post				
110	Adam Post	50514605	tax refund p#110399900	34.29
	Total Adam Post:			34.29
Aegis Corporation				
111	Aegis Corporation	INV4131	crime policy # CCP0055249	337.80
	Total Aegis Corporation:			337.80
Airgas USA, LLC				
116	Airgas USA, LLC	9958297291	cylinder rental	87.50
	Total Airgas USA, LLC:			87.50
Allan Schwobe				
4917	Allan Schwobe	50510213	tax refund p#110405100	97.28
	Total Allan Schwobe:			97.28
Amy Winninghoff				
4887	Amy Winninghoff	50513194	tax refund p#110392800	236.21
	Total Amy Winninghoff:			236.21
Andrew Knutson				
5660	Andrew Knutson	50506101	tax refund p#110127400	7.55
	Total Andrew Knutson:			7.55
Andrew Russell				
5072	Andrew Russell	50509930	tax refund p#110417700	143.79
	Total Andrew Russell:			143.79
Andrew Sternagel				
5844	Andrew Sternagel	50508409	tax refund p#110198600	363.87
	Total Andrew Sternagel:			363.87
ARMS, INC.				
4535	ARMS, INC.	0254137	shredding	52.21
	Total ARMS, INC.:			52.21
AUTOMOTIVE SUPPLY				
147	AUTOMOTIVE SUPPLY	011721349	vehicle parts	40.70

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
147	AUTOMOTIVE SUPPLY	011722736	shop tool	221.98
147	AUTOMOTIVE SUPPLY	011721029	vehicle parts	102.36
147	AUTOMOTIVE SUPPLY	011721349	vehicle parts	41.12
147	AUTOMOTIVE SUPPLY	011721349	vehicle parts	3.00
147	AUTOMOTIVE SUPPLY	011722443	shop supplies	72.87
147	AUTOMOTIVE SUPPLY	011723442	shop stock	35.94
147	AUTOMOTIVE SUPPLY	011724190	shop stock	10.73
Total AUTOMOTIVE SUPPLY:				528.70
Bassett Mechanical				
155	Bassett Mechanical	6034321C	maintenance contract	492.60
155	Bassett Mechanical	6034321C	maintenance contract	164.20
155	Bassett Mechanical	6034321C	maintenance contract	328.40
Total Bassett Mechanical:				985.20
Baycom, Inc.				
160	Baycom, Inc.	EQUIPINV_017	fd belt clips	125.50
Total Baycom, Inc.:				125.50
Beau DeBrock				
4844	Beau DeBrock	50510093	tax refund p#110197600	19.06
Total Beau DeBrock:				19.06
BMO Harris Bank N.A. - Payments				
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	12.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	35.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	77.49
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	74.37
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	141.75
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	79.98
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	23.99
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	1.42
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	285.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	256.12
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	71.49
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	100.11
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	101.03
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	12.38
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	201.24
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	5112 7700 0002 3400	20.00
Total BMO Harris Bank N.A. - Payments:				1,493.37
Bradley Elandt				
5432	Bradley Elandt	50507710	tax refund p#110340700	655.88
Total Bradley Elandt:				655.88
Brian Rickert				
5702	Brian Rickert	CLOTHING RE	reimb clothing	33.91
Total Brian Rickert:				33.91

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Broadway Automotive				
5288	Broadway Automotive	437196P	vehicle part	121.54
5288	Broadway Automotive	CM437196P	vehicle part returned	121.54-
Total Broadway Automotive:				.00
Bruce Klarner				
4823	Bruce Klarner	50509032	tax refund p#110255200	30.74
Total Bruce Klarner:				30.74
Carey Cottrell				
5363	Carey Cottrell	50514491	tax refund p#110194400	586.23
Total Carey Cottrell:				586.23
Carl Ackermann				
4270	Carl Ackermann	50518594	tax refund p#110368700	45.82
Total Carl Ackermann:				45.82
Carl Roenz				
214	Carl Roenz	50516985	tax refund p#110230300	198.04
Total Carl Roenz:				198.04
Cedar Corporation				
5707	Cedar Corporation	98208	development plan reviews	650.00
5707	Cedar Corporation	98210	Fire Stn site survey	400.00
Total Cedar Corporation:				1,050.00
Cenex Fleetcard				
229	Cenex Fleetcard	167115CL	acct# 3766763	363.96
229	Cenex Fleetcard	168707CL	acct# 3766763	348.88
229	Cenex Fleetcard	167115CL	acct# 3766763	3,912.22
229	Cenex Fleetcard	168707CL	acct# 3766763	1,078.12
229	Cenex Fleetcard	168707CL	acct# 3766763	1,941.16
229	Cenex Fleetcard	167115CL	acct# 3766763	603.01
229	Cenex Fleetcard	168707CL	acct# 3766763	157.37
229	Cenex Fleetcard	167115CL	acct# 3766763	129.01
229	Cenex Fleetcard	168707CL	acct# 3766763	76.39
Total Cenex Fleetcard:				8,610.12
Christopher Kuborn				
5000	Christopher Kuborn	50506602	tax refund p#110409000	98.01
Total Christopher Kuborn:				98.01
Cintas Corporation #443				
5818	Cintas Corporation #443	443478004	black mats	55.98
5818	Cintas Corporation #443	443482767	black mats	62.47
5818	Cintas Corporation #443	443482767	black mats	55.98
5818	Cintas Corporation #443	443487527	black mats	55.98
5818	Cintas Corporation #443	443478004	black mats	6.87
5818	Cintas Corporation #443	443482767	black mats	6.87

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
5818	Cintas Corporation #443	443487527	black mats	6.87
	Total Cintas Corporation #443:			251.02
Cintas First Aid & Safety				
243	Cintas First Aid & Safety	5012520901	First aid / safety supplies	136.11
	Total Cintas First Aid & Safety:			136.11
City of Appleton				
244	City of Appleton	1350	election notice	51.04
	Total City of Appleton:			51.04
Civic Systems, LLC				
245	Civic Systems, LLC	CVC17365	semi annual software support fees	1,966.50
	Total Civic Systems, LLC:			1,966.50
Cole Kantner				
4849	Cole Kantner	50513282	tax refund p#110368600	36.65
	Total Cole Kantner:			36.65
Community Insurance				
254	Community Insurance	IN000011527	workmen's comp	39,670.80
254	Community Insurance	IN000011526	policy # TPR45028-19	8,287.20
254	Community Insurance	IN000011528	policy# TGL45028-19	1,267.20
254	Community Insurance	IN000011529	policy# TGL45028-19	18,281.40
	Total Community Insurance:			67,506.60
Complete Office				
204	Complete Office	988369	office supplies	10.95
204	Complete Office	988370	office supplies	7.85
204	Complete Office	989791	office supplies	15.88
204	Complete Office	997637	office supplies	31.29
	Total Complete Office:			65.97
Conway Shield				
735	Conway Shield	0342415	FD clothing allow	103.50
735	Conway Shield	0342415	FD clothing allow	63.00
	Total Conway Shield:			166.50
Cory Krause				
4824	Cory Krause	50516671	tax refund p#110221400	107.53
	Total Cory Krause:			107.53
Daniel Blakeslee				
4863	Daniel Blakeslee	50517087	tax refund p#110083602	319.97
	Total Daniel Blakeslee:			319.97

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Daniel Heinz				
5078	Daniel Heinz	50519054	tax refund p#110323300	411.72
Total Daniel Heinz:				411.72
Daniel or Jennifer Rocca				
5847	Daniel or Jennifer Rocca	50511806	tax refund p#110084030	140.07
Total Daniel or Jennifer Rocca:				140.07
Darin Wendt				
4260	Darin Wendt	50516850	tax refund p#110018500	310.86
Total Darin Wendt:				310.86
David & Brenda Stenz				
285	David & Brenda Stenz	50518886	tax refund p#110044301	159.49
Total David & Brenda Stenz:				159.49
David Behm				
5372	David Behm	50519081	tax refund p#110079010	665.74
Total David Behm:				665.74
David Packett				
5050	David Packett	50516769	tax refund p#110290000	540.26
Total David Packett:				540.26
Dean Enterprises, LLC				
105	Dean Enterprises, LLC	D-81570	Field of Dreams	22.69
Total Dean Enterprises, LLC:				22.69
Dennis Broehm				
4921	Dennis Broehm	50515295	tax refund p#110335500	96.19
Total Dennis Broehm:				96.19
Diversified Investigations, LLC				
305	Diversified Investigations, LLC	5932	background checks	225.00
305	Diversified Investigations, LLC	5948	FD background checks	130.00
Total Diversified Investigations, LLC:				355.00
Donovan Ehm				
4893	Donovan Ehm	50513327	tax refund p#110029405	536.28
Total Donovan Ehm:				536.28
Dorothy Armbruster				
4944	Dorothy Armbruster	50512974	tax refund p#110376400	127.45
Total Dorothy Armbruster:				127.45

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
East Central Regional Planning				
324	East Central Regional Planning	0001201-IN	comp plan/bike ped	4,812.50
Total East Central Regional Planning:				4,812.50
Edgardo Gonzalez				
5323	Edgardo Gonzalez	50506625	tax refund p#110405500	92.37
Total Edgardo Gonzalez:				92.37
Eis Implement				
5717	Eis Implement	150817	screw pin	84.64
5717	Eis Implement	142562	idler for mower	136.92
Total Eis Implement:				221.56
EMC Insurance Companies				
4579	EMC Insurance Companies	D-88600197	acct# 5X23470	22,815.00
Total EMC Insurance Companies:				22,815.00
Emergency Services Marketing Corp Inc				
5858	Emergency Services Marketing C	16096	FD one year subscription	810.00
Total Emergency Services Marketing Corp Inc:				810.00
Emergency Vehicle Services				
5638	Emergency Vehicle Services	155	FD/EMS annual pump svc test	750.00
Total Emergency Vehicle Services:				750.00
Eric Heinz				
4569	Eric Heinz	50509887	tax refund p#110378600	44.36
Total Eric Heinz:				44.36
Evan Tesch				
5333	Evan Tesch	50509255	tax refund p#110419300	382.70
Total Evan Tesch:				382.70
Fastenal Company				
343	Fastenal Company	WIAPP308185	supplies -public works	60.76
343	Fastenal Company	WIAPP307583	shop supplies	39.48
343	Fastenal Company	WIAPP307584	shop supplies	347.37
343	Fastenal Company	WIAPP307880	shop supplies	1.14
343	Fastenal Company	WIAPP307959	shop supplies	71.40
Total Fastenal Company:				520.15
FIRE APPARATUS & EQUIPMENT, IN				
350	FIRE APPARATUS & EQUIPMEN	19010	FD repl pump mech seals	2,307.05
350	FIRE APPARATUS & EQUIPMEN	19011	FD hose	344.48
Total FIRE APPARATUS & EQUIPMENT, IN:				2,651.53

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Fox Cities Embroidery, Inc.				
363	Fox Cities Embroidery, Inc.	25442	FD clothing	1,011.05
	Total Fox Cities Embroidery, Inc.:			1,011.05
Fox Valley Truck				
372	Fox Valley Truck	527783	pw plow parts	1,107.23
372	Fox Valley Truck	527784	pw plow parts	6,543.36
	Total Fox Valley Truck:			7,650.59
Gary Balthazor				
381	Gary Balthazor	50518627	tax refund p#110028500	320.63
	Total Gary Balthazor:			320.63
Gilbert Mader				
5353	Gilbert Mader	50506596	tax refund p#110069200	193.81
	Total Gilbert Mader:			193.81
Glen Kellerman				
4870	Glen Kellerman	50507924	tax refund p#110311800	188.11
	Total Glen Kellerman:			188.11
Graham Conradt				
5431	Graham Conradt	50516436	tax refund p#110366500	4.36
	Total Graham Conradt:			4.36
Graphic Finishing				
399	Graphic Finishing	36053	winter newsletter	3,035.38
	Total Graphic Finishing:			3,035.38
Gray's Inc.				
4299	Gray's Inc.	35018	plow blades	2,234.00
	Total Gray's Inc.:			2,234.00
Greenville Sanitary District				
2021	Greenville Sanitary District	1052.00 DEC2	town hall	35.47
2021	Greenville Sanitary District	1070.00 DEC2	safety bldg	44.45
2021	Greenville Sanitary District	1813.00 DEC2	public works bldg	71.61
2021	Greenville Sanitary District	1104.00 DEC2	comm park west bath	32.36
2021	Greenville Sanitary District	1105.00 DEC2	comm park east bath	25.79
2021	Greenville Sanitary District	1106.00 DEC2	comm park kitchen	25.79
2021	Greenville Sanitary District	1107.00 DEC2	jennerjohn park	18.70
2021	Greenville Sanitary District	3374.00 DEC2	concession stand	31.37
	Total Greenville Sanitary District:			285.54
GVD Feed Covers LLC				
5645	GVD Feed Covers LLC	2018-354	ice rink liner	384.40

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total GVD Feed Covers LLC:				384.40
Harter's Fox Valley Disposal				
425	Harter's Fox Valley Disposal	0000234798	refuse cust# 008322	33.25
425	Harter's Fox Valley Disposal	0000234798	refuse cust# 008322	91.25
425	Harter's Fox Valley Disposal	0000234798	refuse cust# 008322	24,434.56
Total Harter's Fox Valley Disposal:				24,559.06
Interstate All Battery Center				
450	Interstate All Battery Center	215180	PW batteries	23.95
450	Interstate All Battery Center	215605	PW batteries	245.90
Total Interstate All Battery Center:				269.85
ISA Membership				
453	ISA Membership	23888 RENEW	renew member# 23888	265.00
Total ISA Membership:				265.00
James Borowski				
4252	James Borowski	50511825	tax refund p#110157100	41.75
Total James Borowski:				41.75
James Doolin				
461	James Doolin	50512897	tax refund p#110029706	827.64
Total James Doolin:				827.64
James R Becker				
5854	James R Becker	50515389	tax refund p#110176600	121.40
Total James R Becker:				121.40
James Vanbuskirk				
5094	James Vanbuskirk	50515243	tax refund p#110415700	11.00
Total James Vanbuskirk:				11.00
Jason & Jill Lang				
5449	Jason & Jill Lang	50517354	tax refund p#110346800	2,179.20
Total Jason & Jill Lang:				2,179.20
Jason Pierre				
4833	Jason Pierre	50506853	tax refund p#110084012	663.26
Total Jason Pierre:				663.26
Jeffrey Fox				
4890	Jeffrey Fox	50516712	tax refund p#110170300	14.75
Total Jeffrey Fox:				14.75

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Jeffrey Vandenberg				
489	Jeffrey Vandenberg	50515058	tax refund p#110390300	266.83
	Total Jeffrey Vandenberg:			266.83
Jesse Wunderlich				
5848	Jesse Wunderlich	50513339	tax refund p#110022700	281.93
	Total Jesse Wunderlich:			281.93
John Ryan				
4555	John Ryan	50516953	tax refund p#110359400	951.47
	Total John Ryan:			951.47
John's Saw Service				
527	John's Saw Service	11816	small equip parts	240.50
	Total John's Saw Service:			240.50
Joseph Sliwicki				
5331	Joseph Sliwicki	50508627	tax refund p#110321600	2,215.04
	Total Joseph Sliwicki:			2,215.04
Joshua Larson				
4811	Joshua Larson	50507461	tax refund p#110355300	15.16
	Total Joshua Larson:			15.16
Juan Herrera				
5841	Juan Herrera	50506870	tax refund p#110383100	170.81
	Total Juan Herrera:			170.81
Kathy Mallman				
550	Kathy Mallman	50517217	tax refund p#110027818	136.30
	Total Kathy Mallman:			136.30
Keith Hirn Jr				
4891	Keith Hirn Jr	50514376	tax refund p#110309000	41.78
	Total Keith Hirn Jr:			41.78
Kenneth Pigsley				
5368	Kenneth Pigsley	50514600	tax refund p#110237300	154.82
	Total Kenneth Pigsley:			154.82
Kerri Vallier				
4884	Kerri Vallier	50516499	tax refund p#110054001	301.06
	Total Kerri Vallier:			301.06
Kevin Foley				
5083	Kevin Foley	50515027	tax refund p#110380700	185.15

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Kevin Foley:				185.15
Kevin Hartz				
4925	Kevin Hartz	50518463	tax refund p#110274700	213.36
Total Kevin Hartz:				213.36
Kevin Kraus				
558	Kevin Kraus	50508594	tax refund p#110186700	150.45
Total Kevin Kraus:				150.45
Kevin Kucksdorf				
4545	Kevin Kucksdorf	50513565	tax refund p#110394800	300.12
Total Kevin Kucksdorf:				300.12
Kevin Nelson				
5340	Kevin Nelson	50512978	tax refund p#110043605	211.31
Total Kevin Nelson:				211.31
Kristine Rock				
4873	Kristine Rock	50516903	tax refund p#110391700	205.78
Total Kristine Rock:				205.78
Kundinger Fluid Power				
570	Kundinger Fluid Power	50520381	shop tools	120.87
570	Kundinger Fluid Power	50517492	parts for vehicles	47.34
Total Kundinger Fluid Power:				168.21
LANGE ENTERPRISES				
581	LANGE ENTERPRISES	67791	road signs	150.63
581	LANGE ENTERPRISES	67835	street name signs	1,818.93
Total LANGE ENTERPRISES:				1,969.56
Laura Gruender				
5860	Laura Gruender	REFUND PAR	cancelled event for June 1st	75.00
5860	Laura Gruender	REFUND PAR	cancelled event for June 1st	55.00
Total Laura Gruender:				130.00
Lincoln Contractors Supply Inc				
2026	Lincoln Contractors Supply Inc	M02543	Rotary Laser w/detector	219.00
2026	Lincoln Contractors Supply Inc	M03589	shop tools	407.97
2026	Lincoln Contractors Supply Inc	M02543	Rotary Laser w/detector	218.99
Total Lincoln Contractors Supply Inc:				845.96
Mann & Associates				
4517	Mann & Associates	STMT DEC201	CB Bike Trail project	11,000.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Mann & Associates:				11,000.00
Marco				
687	Marco	INV5908437	town hall copies	61.13
687	Marco	INV5852860	fd copy machine	35.77
Total Marco:				96.90
Mark Beschta				
5342	Mark Beschta	50510302	tax refund p#110396700	238.74
Total Mark Beschta:				238.74
Mark Stae				
4954	Mark Stae	50510276	tax refund p#110188100	97.08
Total Mark Stae:				97.08
Marty Nikodem				
5851	Marty Nikodem	CTH CB TRAIL	CTH CB Trail land aquisition	750.00
Total Marty Nikodem:				750.00
Matheson Tri-Gas Inc				
5857	Matheson Tri-Gas Inc	18834122	welders gloves	21.75
Total Matheson Tri-Gas Inc:				21.75
Mc Mahon Associates, Inc.				
636	Mc Mahon Associates, Inc.	0800444	CTH CB Trail Connection	4,963.00
636	Mc Mahon Associates, Inc.	0912395	CTH CB Trail Connection	4,632.90
636	Mc Mahon Associates, Inc.	0912394	TID District - Design Dr	13,773.00
636	Mc Mahon Associates, Inc.	0912724	TIF District	15.80
636	Mc Mahon Associates, Inc.	0912727	TID District - Design Dr	11,459.80
Total Mc Mahon Associates, Inc.:				34,844.50
Mcc, Inc				
637	Mcc, Inc	155285	2018 HMA FOB	934.14
637	Mcc, Inc	152700	comm park bleacher project	770.00
Total Mcc, Inc:				1,704.14
Menards				
643	Menards	93486	town hall / lift stn	85.84
643	Menards	93002	supplies returned	21.97-
643	Menards	93329	tar project	132.92
643	Menards	93633	shop supplies/tools	83.48
643	Menards	92872	shop supplies	54.89
643	Menards	92649	shop tools	130.85
643	Menards	93633	shop supplies/tools	77.89
643	Menards	92941	pw supplies	55.78
643	Menards	93552	signs	111.56
643	Menards	90608	parks supplies	105.22
643	Menards	92415	parks supplies	499.80
643	Menards	92457	supplies returned	18.56-

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
643	Menards	92458	parks supplies	26.37
643	Menards	92618	parks supplies	170.67
643	Menards	92682	parks supplies	82.84
643	Menards	92754	parks supplies	119.96
643	Menards	93004	parks supplies	80.61
643	Menards	93325	parks supplies	47.46
643	Menards	93569	parks supplies	93.13
643	Menards	94022	parks supplies	31.65
Total Menards:				1,950.39
Michael Brown				
5693	Michael Brown	MILEAGE REI	mileage reimb	5.56
5693	Michael Brown	MILEAGE REI	reimb mileage	35.48
Total Michael Brown:				41.04
Michael Hansel				
4263	Michael Hansel	50518523	tax refund p#110080810	212.38
Total Michael Hansel:				212.38
Michael Rodgers				
4986	Michael Rodgers	50507560	tax refund p#110375100	213.95
Total Michael Rodgers:				213.95
Michael Romero				
4987	Michael Romero	50506569	tax refund p#110404700	96.54
Total Michael Romero:				96.54
Michael Six				
5397	Michael Six	50513361	tax refund p#110354000	681.48
Total Michael Six:				681.48
Michael Spurlock				
5846	Michael Spurlock	50510091	tax refund p#110100603	1,674.55
Total Michael Spurlock:				1,674.55
Michels Materials				
4115	Michels Materials	363879	pw dense base	549.58
Total Michels Materials:				549.58
Moss and Associates LLC				
5676	Moss and Associates LLC	303	CTH CB Bike Trail	3,750.00
5676	Moss and Associates LLC	304	Julius Dr Reconstruction	10,575.00
Total Moss and Associates LLC:				14,325.00
Natalie Beiter				
5249	Natalie Beiter	50507916	tax refund p#110184400	22.91

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Natalie Beiter:				22.91
Networkfleet Inc				
5812	Networkfleet Inc	OSV00000162	cust id# TOWN255	397.95
Total Networkfleet Inc:				397.95
Office Technology Group				
5238	Office Technology Group	220731	IT service contract	748.00
5238	Office Technology Group	221267	30 hr block IT labor	1,575.00
5238	Office Technology Group	221537	fire dept computer/monitor	936.55
Total Office Technology Group:				3,259.55
Oshkosh Community YMCA				
4297	Oshkosh Community YMCA	JAN-19	membership-Jennifer Tovar	19.00
Total Oshkosh Community YMCA:				19.00
Oshkosh Fire & Police Equipment				
708	Oshkosh Fire & Police Equipment	175536	fd annual air test	379.00
Total Oshkosh Fire & Police Equipment:				379.00
Outagamie County Recycling & SW				
5807	Outagamie County Recycling & S	6138	res waste acct# 186394	10,879.65
Total Outagamie County Recycling & SW:				10,879.65
Outagamie County Treasurer				
718	Outagamie County Treasurer	119238	election expenses	467.91
718	Outagamie County Treasurer	119303	election expenses	107.40
718	Outagamie County Treasurer	119238	election expenses	233.88
718	Outagamie County Treasurer	1017281	general/winter maintenance	433.33
718	Outagamie County Treasurer	1017281	general/winter maintenance	531.78
Total Outagamie County Treasurer:				1,774.30
Outagamie Cty Fire Chief's Assn				
715	Outagamie Cty Fire Chief's Assn	2019 ASSN DU	2019 Association Dues	50.00
Total Outagamie Cty Fire Chief's Assn:				50.00
Packer City International				
722	Packer City International	X103067338:0	veh parts	76.89
722	Packer City International	X103068032:0	veh parts	227.76
Total Packer City International:				304.65
Patrick Dejesus				
5474	Patrick Dejesus	50516594	tax refund p#110275200	4,655.40
Total Patrick Dejesus:				4,655.40
Patrick Miller				
5843	Patrick Miller	50508790	tax refund p#110292800	129.95

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Patrick Miller:				129.95
Patrick Raaths				
5360	Patrick Raaths	50516622	tax refund p#110284800	303.76
Total Patrick Raaths:				303.76
Paul Borek				
734	Paul Borek	50512921	tax refund p#110148000	17.21
Total Paul Borek:				17.21
Paula Trobridge				
5034	Paula Trobridge	50510286	tax refund p#110220900	232.80
Total Paula Trobridge:				232.80
Proclean Janitorial Services,				
764	Proclean Janitorial Services,	STMT DEC201	Cleaning for Dec 2018	455.32
764	Proclean Janitorial Services,	STMT DEC201	Cleaning for Dec 2018	362.32
764	Proclean Janitorial Services,	STMT DEC201	Cleaning for Dec 2018	313.32
Total Proclean Janitorial Services,:				1,130.96
Professional Service Industries Inc				
4695	Professional Service Industries In	00610892	Tid#1 Design Dr Ext	3,500.00
Total Professional Service Industries Inc:				3,500.00
Quality Truck Care Center				
773	Quality Truck Care Center	OS471178	vehicle repair	1,176.48
773	Quality Truck Care Center	AP108669	vehicle parts	36.44
Total Quality Truck Care Center:				1,212.92
Randal Kositzke				
5074	Randal Kositzke	50512413	tax refund p#110377200	167.95
Total Randal Kositzke:				167.95
Register of Deeds				
792	Register of Deeds	RECORDING F	recording fee-developers agrmnt	30.00
792	Register of Deeds	201800000411	acct# 507 recording fees	390.00
Total Register of Deeds:				420.00
Rene' Frey				
795	Rene' Frey	DENTAL REIM	dental reimb	88.80
Total Rene' Frey:				88.80
Reynebeau Floral & Greenhouses				
5143	Reynebeau Floral & Greenhouses	130278/1	sympathy arrangement	60.25
Total Reynebeau Floral & Greenhouses:				60.25

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Richard Erck				
4805	Richard Erck	50506208	tax refund p#110202800	199.44
	Total Richard Erck:			199.44
Rick Konecke				
5377	Rick Konecke	50515010	tax refund p#110349500	864.78
	Total Rick Konecke:			864.78
RLJ Dental S.C.				
5853	RLJ Dental S.C.	REIMB ADV E	reimb newsletter ad	131.25
	Total RLJ Dental S.C.:			131.25
Robert Nelson				
4253	Robert Nelson	50513426	tax refund p#110390200	245.65
	Total Robert Nelson:			245.65
Robert Schuelke				
827	Robert Schuelke	50509971	tax refund p#110031506	87.17
	Total Robert Schuelke:			87.17
Ronald Anderson				
837	Ronald Anderson	50518524	tax refund p#110193800	51.98
	Total Ronald Anderson:			51.98
Ronald Meverden				
841	Ronald Meverden	50519467	tax refund p#110017900	311.43
	Total Ronald Meverden:			311.43
Ronald Powers				
4834	Ronald Powers	50510004	tax refund p#110171000	123.25
	Total Ronald Powers:			123.25
Ryan & Erin Pues				
5855	Ryan & Erin Pues	50517051	tax refund p#110373500	24.67
	Total Ryan & Erin Pues:			24.67
Ryan Kummerow				
5849	Ryan Kummerow	50514397	tax refund p#110413900	3.81
	Total Ryan Kummerow:			3.81
Ryan McClure				
5262	Ryan McClure	REIMB DMV C	reimb cdl renewal	75.26
	Total Ryan McClure:			75.26
Schenck SC				
874	Schenck SC	SC10196057	progress billing audit 2018	2,951.99

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Schenck SC:				2,951.99
SCOTT MEYER				
5316	SCOTT MEYER	50506445	tax refund p#110381300	140.43
Total SCOTT MEYER:				140.43
Sean Tremble				
5840	Sean Tremble	50506119	tax refund p#110263800	44.63
Total Sean Tremble:				44.63
Sharon Bower				
5009	Sharon Bower	50512938	tax refund p#110288400	77.73
Total Sharon Bower:				77.73
Shawn Hecht				
912	Shawn Hecht	50517244	tax refund p#110133200	92.40
Total Shawn Hecht:				92.40
Sherwin Industries, Inc.				
915	Sherwin Industries, Inc.	SS077912	vehicle parts	151.48
915	Sherwin Industries, Inc.	SS078073	traffic cones	337.00
915	Sherwin Industries, Inc.	SS078074	signs	565.70
Total Sherwin Industries, Inc.:				1,054.18
Silton, Seifert, Carlson S.C.				
921	Silton, Seifert, Carlson S.C.	STMT NO 241	municipal acct 24368-600M	5,599.50
Total Silton, Seifert, Carlson S.C.:				5,599.50
Sommerville Flag				
927	Sommerville Flag	STMT 12/6/18	Flags	522.00
Total Sommerville Flag:				522.00
Speedy Metals				
928	Speedy Metals	4751709-NB	steel -plowing	458.32
928	Speedy Metals	4749224-NB	parks supplies	308.81
928	Speedy Metals	4751037-NB	parks supplies	4.72
928	Speedy Metals	4751407-AP	parks supplies	10.68
Total Speedy Metals:				782.53
Spiegelberg Implement Inc				
5790	Spiegelberg Implement Inc	90733	filter returned	31.34-
Total Spiegelberg Implement Inc:				31.34-
Steve Burkhardt				
939	Steve Burkhardt	50509059	tax refund p#110348200	720.87

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Steve Burkhardt:				720.87
Steven Gosse				
4821	Steven Gosse	50516541	tax refund p#110064809	199.99
Total Steven Gosse:				199.99
Superior Chemical				
973	Superior Chemical	213308	cleaning chemicals	107.31
Total Superior Chemical:				107.31
Susan Miller				
5003	Susan Miller	50513374	tax refund p#110148200	1.00
Total Susan Miller:				1.00
Tanya Astrack				
5381	Tanya Astrack	50508699	tax refund p#110392000	64.32
Total Tanya Astrack:				64.32
Teresa Iattoni				
4869	Teresa Iattoni	50515397	tax refund p#110329500	33.08
Total Teresa Iattoni:				33.08
The Meat Block				
4125	The Meat Block	2020860	FD food at training mtg	114.67
4125	The Meat Block	2020954	FD snacks -training	114.67
Total The Meat Block:				229.34
ThedaCare At Work				
998	ThedaCare At Work	258635	DS CRL DOT / EBT Screen	102.00
Total ThedaCare At Work:				102.00
Thomas Mangin				
5379	Thomas Mangin	50507823	tax refund p#110232000	92.58
Total Thomas Mangin:				92.58
Time Warner Cable				
1021	Time Warner Cable	603810901122	10404-603810901	86.17
1021	Time Warner Cable	708075801121	10404-708075801	143.57
1021	Time Warner Cable	708130301121	10404-708130301	18.14
1021	Time Warner Cable	715640501120	10404-715640501	21.53
1021	Time Warner Cable	708075801121	10404-708075801	47.86
1021	Time Warner Cable	708130301121	10404-708130301	6.05
1021	Time Warner Cable	715640501120	10404-715640501	7.18
1021	Time Warner Cable	601390401120	10404-601390401	12.94
1021	Time Warner Cable	603810901122	10404-603810901	86.17
1021	Time Warner Cable	603810901122	10404-603810901	86.17
1021	Time Warner Cable	708075801121	10404-708075801	95.71
1021	Time Warner Cable	708130301121	10404-708130301	12.08

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
1021	Time Warner Cable	715640501120	10404-715640501	14.34
Total Time Warner Cable:				637.91
Town of Greenville				
2045	Town of Greenville	362373	110035301	279.32
2045	Town of Greenville	362374	110035302	361.72
2045	Town of Greenville	362439	110040103	1,392.78
2045	Town of Greenville	362443	110040200	2,076.60
2045	Town of Greenville	362657	110049600	1,032.70
2045	Town of Greenville	362828	110061400	1,990.84
2045	Town of Greenville	363385	110082000	151.33
2045	Town of Greenville	363388	110082100	3,442.45
2045	Town of Greenville	363462	110085006	134.92
2045	Town of Greenville	365618	110289500	40.00
2045	Town of Greenville	363386	110082001	85.00
Total Town of Greenville:				10,987.66
Tracey Nimmer				
5663	Tracey Nimmer	50517238	tax refund p#110098206	255.89
Total Tracey Nimmer:				255.89
Travis Castellion				
1056	Travis Castellion	50509050	tax refund p#110010901	147.24
Total Travis Castellion:				147.24
Trenton Riehl				
5856	Trenton Riehl	50518703	tax refund p#110152000	140.07
Total Trenton Riehl:				140.07
Tricia Degroot				
5713	Tricia Degroot	50509963	tax refund p#110386500	325.47
Total Tricia Degroot:				325.47
Troy Otto				
1072	Troy Otto	50507918	tax refund p#110049703	54.19
Total Troy Otto:				54.19
Truck Country				
1073	Truck Country	R202113822:0	vehicle repair	3,248.20
Total Truck Country:				3,248.20
United Cooperative				
5312	United Cooperative	FIRE DEPT NO	acct# 5248391	4.89
5312	United Cooperative	TOWN STMT	acct# 5248390	73.50
5312	United Cooperative	TOWN STMT	acct# 5248390	3.49
5312	United Cooperative	TOWN STMT	acct# 5248390	24.00
Total United Cooperative:				105.88

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Verizon Wireless				
1108	Verizon Wireless	9819446018	acct#685970983-00001	97.40
1108	Verizon Wireless	9819446019	acct#685970983-00002	95.65
1108	Verizon Wireless	9819446018	acct#685970983-00001	57.97
1108	Verizon Wireless	9819446019	acct#685970983-00002	19.15
1108	Verizon Wireless	9819446018	acct#685970983-00001	129.17
1108	Verizon Wireless	9819446019	acct#685970983-00002	142.70
1108	Verizon Wireless	9819446018	acct#685970983-00001	151.13
1108	Verizon Wireless	9819446019	acct#685970983-00002	57.45
1108	Verizon Wireless	9819446018	acct#685970983-00001	54.03
1108	Verizon Wireless	9819446019	acct#685970983-00002	38.30
1108	Verizon Wireless	9819446018	acct#685970983-00001	52.66
1108	Verizon Wireless	9819446019	acct#685970983-00002	19.15
Total Verizon Wireless:				914.76
Vermeer-Wisconsin, Inc.				
1109	Vermeer-Wisconsin, Inc.	30064179	shop supplies	255.98
Total Vermeer-Wisconsin, Inc.:				255.98
Village of Hortonville				
1117	Village of Hortonville	36-18	election notices	14.40
Total Village of Hortonville:				14.40
Warren Popp				
1127	Warren Popp	50506492	tax refund p#110085105	179.20
Total Warren Popp:				179.20
WE Energies				
1135	WE Energies	6693586968 D	cogs6/prem acct#6693-586-968	676.89
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	1,204.38
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	1,106.90
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	4,160.73
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	113.42
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	167.55
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	123.53
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	140.56
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	340.87
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	382.64
1135	WE Energies	1471737962 D	st ltg acct#1471-737-962	191.63
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	1,595.97
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	309.20
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	107.35
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	440.37
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	405.21
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	140.92
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	108.01
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	144.27
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	138.57
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	362.74
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	138.92
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	306.18
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	85.49
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	127.57

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	210.98
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	170.57
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	120.51
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	235.03
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	89.40
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	160.93
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	107.29
1135	WE Energies	1471737962 D	st lrg acct#1471-737-962	15.37
1135	WE Energies	3871142632 D	grp bill# 3871-142-632	1,681.09
1135	WE Energies	7243716348 D	W6750 Rickey #7243-716-348	28.79
Total WE Energies:				15,839.83
WI Department of Transportation				
5651	WI Department of Transportation	395-00001117	T Greenville CTH CB	654.20
5651	WI Department of Transportation	395-00001171	T Greenville CTH CB	524.32
Total WI Department of Transportation:				1,178.52
William Allen Jr				
5387	William Allen Jr	50515224	tax refund p#110220000	32.83
Total William Allen Jr:				32.83
William Ebbesen				
5842	William Ebbesen	50509112	tax refund p#110063303	483.00
Total William Ebbesen:				483.00
Wolf River Community Bank				
4286	Wolf River Community Bank	1608303 JAN2	loan #1608303	33,900.00
4286	Wolf River Community Bank	1608303 JAN2	loan #1608303	3,478.05
Total Wolf River Community Bank:				37,378.05
Grand Totals:				361,021.25



OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Hangup	48	9.20
Abandoned Vehicle	1	0.19
Vehicle Accident	25	4.79
Accident with Injury	1	0.19
Accident in a Parking Lot	2	0.38
Accident with Scene Safety	3	0.57
Law Alarms - Burglary Panic	10	1.92
Alcohol Violations	1	0.19
Allergies D-David Response	1	0.19
Animal Bite	1	0.19
Animal Call	5	0.96
Assist Citizen or Agency	14	2.68
Bleeding B-Boy Response	1	0.19
Bomb Threat	1	0.19
Breathing Problem D-David	2	0.38
Business Check	41	7.85
Chest Complaint A-Adam	1	0.19
Chest Complaint D-David	2	0.38
Civil Matter Assist	2	0.38
Civil Process	7	1.34
Crime Prevention	138	26.44
Damage to Property	3	0.57
Disturbance	2	0.38
Disturbance with a Weapon	1	0.19
Drug Complaint	2	0.38
Falls A-Adam Response	1	0.19
Fire Alarm Commercial	3	0.57
Fire Alarm Residential	2	0.38
Fire Vegetation or Grass	1	0.19
Fraud Complaint	7	1.34
Natural Gas or Propane Leak	5	0.96
Jail GPS Checks	22	4.21
Harassment	3	0.57
Hazard in Roadway	1	0.19
Heart Problem C-Charles	1	0.19
Juvenile Complaint	2	0.38
Vehicle Lockout	1	0.19
Lost or Found Valuables	1	0.19
Medical Assistance No Injury	1	0.19
Motorist Assist	12	2.30
Noise Complaint	1	0.19
Unlocked or Standing Open Door	1	0.19

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Ordinance Violation	2	0.38
PNB E-Edward Response	1	0.19
Fire Dept Public Relations	2	0.38
Reckless Driving Complaint	18	3.45
Medical Pre-Alert	6	1.15
Seizure A-Adam Response	1	0.19
Seizure D-David Response	1	0.19
Sick C-Charles	1	0.19
Sick D-David	1	0.19
Spill Cleanup	3	0.57
Stroke C-Charles	2	0.38
Suspicious Incident	3	0.57
Suspicious Person	1	0.19
Suspicious Vehicle	4	0.77
Theft Complaint	4	0.77
Traffic Enforcement	29	5.56
Traffic Stop	39	7.47
Transport	1	0.19
Transport Accident B-Boy	2	0.38
Transport Accident D-David	2	0.38
Unconscious D-David	2	0.38
Violation of Court Order	1	0.19
Wanted Person or Apprehension	1	0.19
Weapon Violation	1	0.19
Welfare Check	14	2.68

Total reported: 522

Report Includes:

All dates between `00:00:00 12/01/18` and `23:59:59 12/31/18`, All nature of incidents, All cities matching `GVT`, All types, All priorities, All agencies



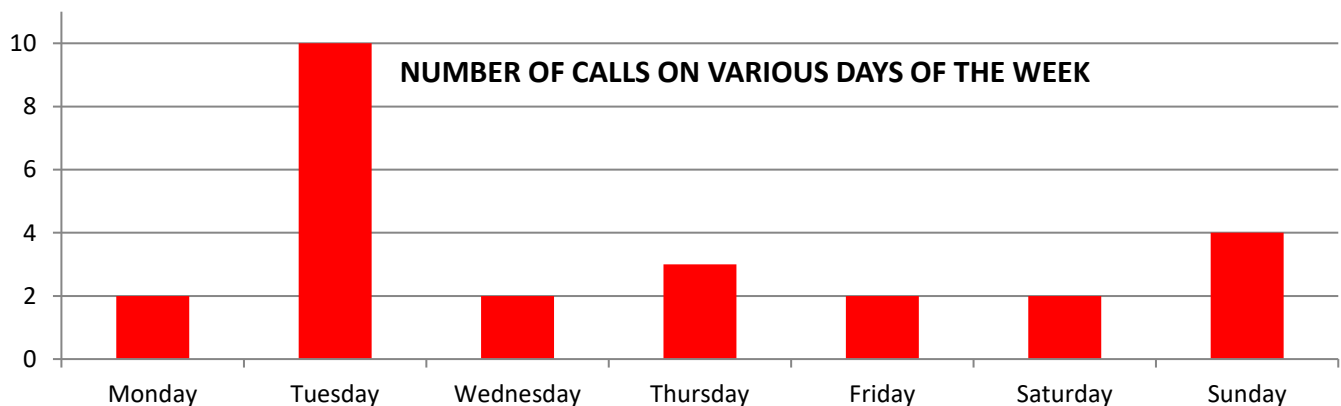
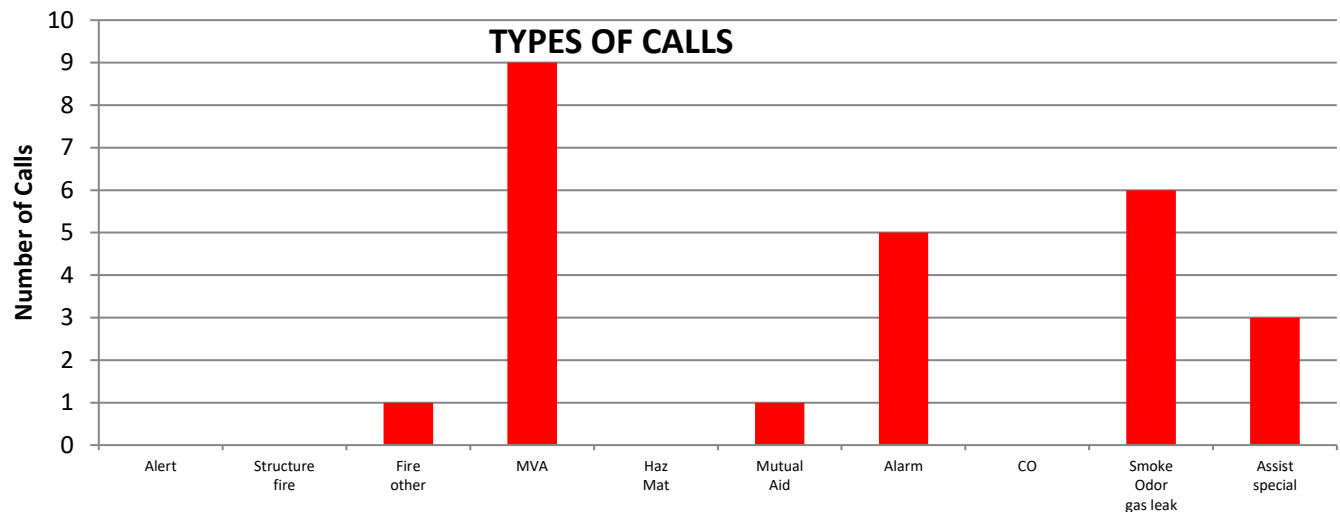
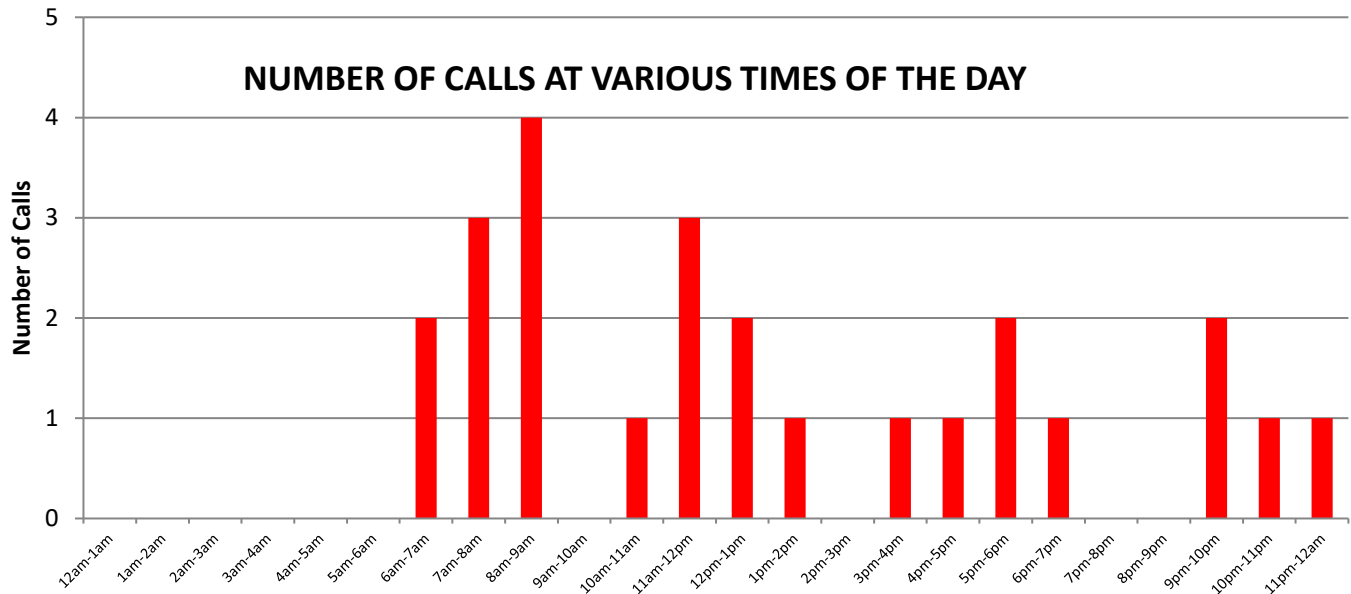
Greenville Fire Department December 2018 Calls For Service Report

Total December fire runs: 25

Total fire runs through December: 219

Total runs last year at this same time: 172

Average number of fire fighters per call: 15



Greenville 1st Responders December 2018 Calls For Service Report

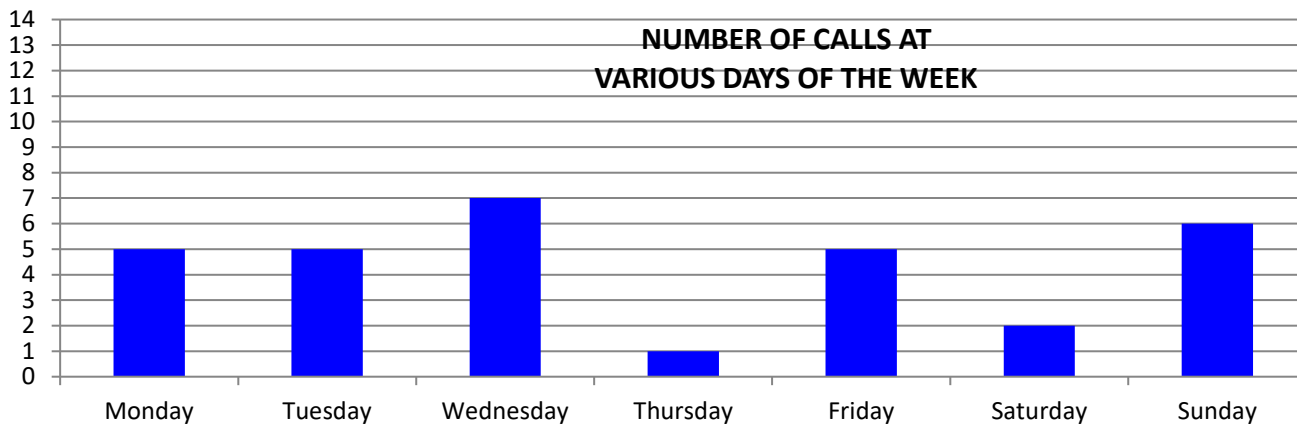
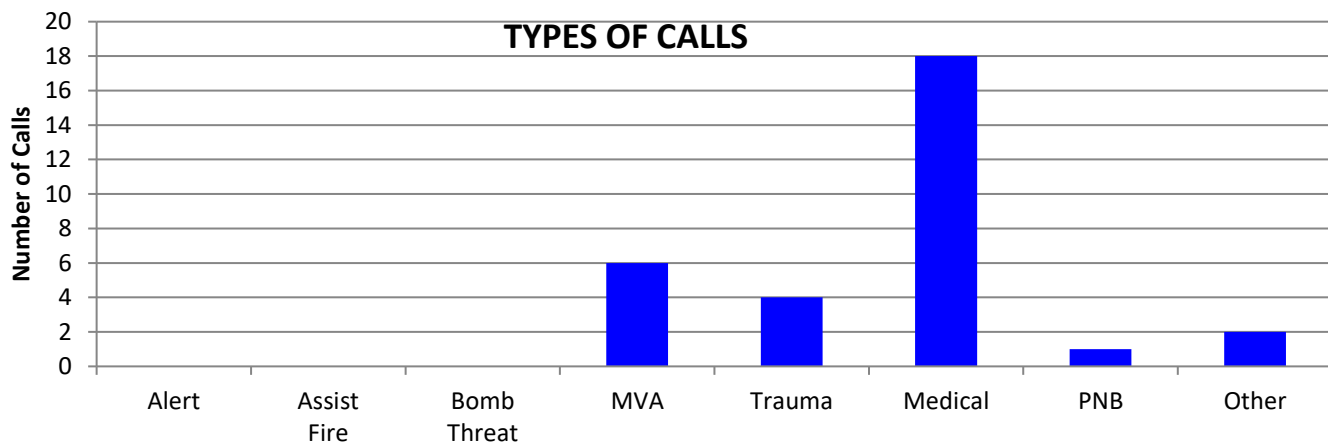
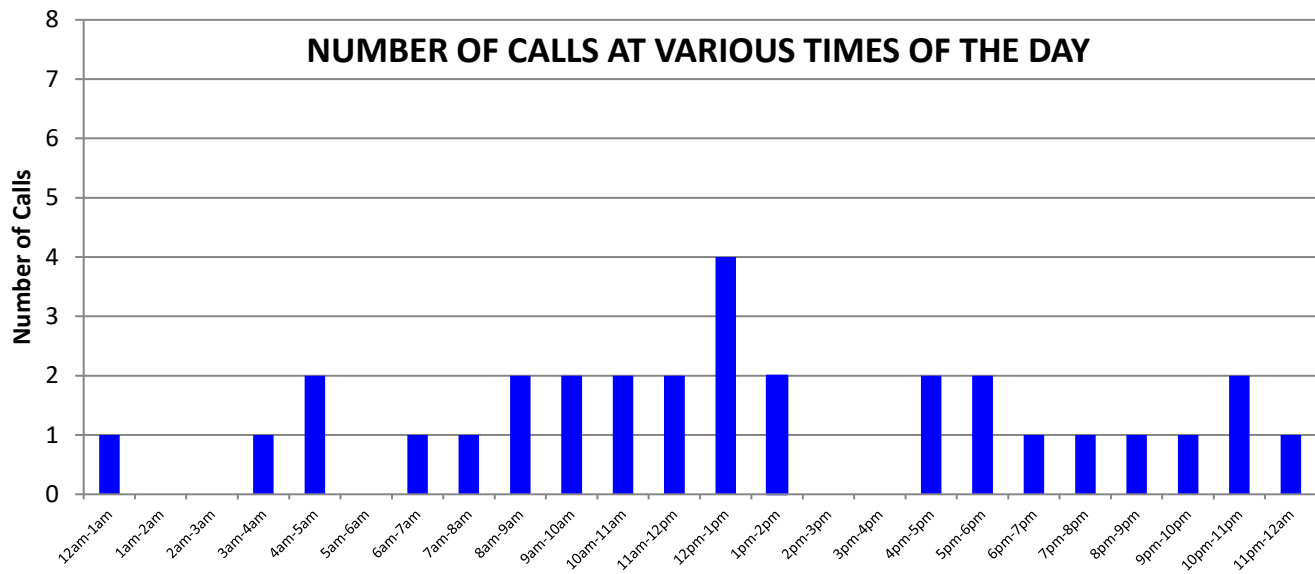


Total December 1st Responder runs: 31

Total 1st Responder runs through December: 346

Total runs last year at this same time: 314

Average number of 1st Responders per call: 6



MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB 6ciii
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Tony Nowak, Director of Parks, Recreation and Forestry
Date: January 8, 2019
RE: Parks, Recreation and Forestry Department Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Parks, Recreation and Forestry Department is provided to the Town Board as follows:

1. Completed final evaluations for staff.
2. Reviewed materials for and attended the Bike and Ped meeting.
3. Attended the NEWPRO meeting hosted by Outagamie County.
4. Met with a representative from Appleton Lacrosse regarding possible use of our facilities.
5. Attended a staff meeting for the Comprehensive Plan.
6. Met with Rettler Corporation regarding construction estimates and phasing for the Sports Complex.
7. Met with Fox Cities United regarding their indoor practice facility.
8. Continued working on revising the Special Event Policy.
9. Begun putting together a list for contracted street tree pruning.
10. Tree City USA application has been completed and submitted.
11. We have made an attempt at building the ice rinks but the weather has not cooperated to this point.
12. The new lighting at Jennerjohn Park has been maintained as conditions warrant.
13. Ski trails were briefly open at Jennerjohn Park.

Project Updates:

1. **Community Park Bleachers** – On hold until spring. All bleachers have been installed. Concrete installed for Diamond A. Diamond D to be completed in spring. Diamonds B and C will remain on stone.
2. **Sports Complex Master Plan** – Staff met with Rettler Corporation to review possible phasing of the site as well as estimated constructions costs. Rettler will take staff feedback to create a plan that will be presented to the board at a later date. Staff also met with Fox Cities United Soccer

to discuss the development of the indoor practice facility. They are successfully raising funds for the construction and we are working with them to develop the needed agreements.

3. **Archery Range** – See AIR
4. **Pebble Ridge Park trail paving** – Trail paving will be completed in 2019 as part of a larger paving contract. We are currently obtaining pricing.
5. **Glen Valley Park** – New signs for Elder Brook Park have been received and will be installed in spring.
6. **Jennerjohn Park Sledding Hill/Ice Rink Lighting** – Project is complete. We will monitor the lights and note any adjustments that may be needed.
7. **Jennerjohn Park Security Cameras** – Project is complete.
8. **Hoffman Property** – See AIR

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: N/A

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Attachments:

Constable Report
December 2018

Dog Calls

Total Calls = 86
Total Hours = 51.0

Stray/At Large/Missing	36 calls	21 hours
Barking	12 calls	4 hours
Welfare check (weather)	35 calls	22 hours
Abuse/Cruelty/Neglect	0 calls	0 hours
Family Education	2 calls	3 hours
Other (too much dog feces on trail)	1 call	1 hour

Cat Calls

Total Calls = 21
Total hours = 13.0

Stray/At Large/Missing	15 calls	7 hours
Abuse/Cruelty/Neglect	3 calls	3 hours
Welfare Check	3 calls	3 hours
Other	0 calls	0 hours

Other Domestic/Exotic/Farm Animals

Total Calls = 2
Total Hours = 2

Other

Total Calls = 13
Total Hours = 0 hours taken

Ordinance questions	3 calls
Wildlife	10 calls
Other	0 calls

Total calls for service:	121
Total Hours:	66.0

Respectfully submitted,
Vicki Prey - Greenville Constable

MEETING: Town Board
DATE: January 14 2019

AGENDA ITEM #: TB 6cv
ACTION TYPE: Discussion



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Brian Rickert, Public Works Director
Date: 1/8/2019
RE: Public Works Director Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Public Work's Department will be provided to the Town Board. The report is seen below:

1. December 3, 2018: Met with the Administrator to provide him with an update about the intersection of CTH CB and Design Drive. There was many email exchanges when the Administrator was on vacation.
2. December 4, 2018: Met with the Administrator to review the employee performance reviews that I have prepared in regards to the Public Works Employees.
3. December 5, 2018: Met with the mechanic to discuss the specifications for the future fleet vehicles.
4. December 5, 2018: Met with the Administrator and the Mechanic to discuss concerns about the Mechanic had about the Employee Handbook.
5. December 5, 2018: Met with the Stormwater Superintendent to perform his initial performance review.
6. December 6, 2018: Met with all employees within the Utility Department to perform the initial performance reviews.
7. December 6, 2018: Attended the Holiday Potluck.
8. December 6, 2018: Met with the Clerk to discuss the revisions to the fees and fines schedule.
9. December 6, 2018: Attended a webinar with the Administrative Assistant to get a better understanding of the GPS fleet tracking system. This was very informative and I am looking forward to the benefits to both management and fleet maintenance.
10. December 7, 2018: Met with the Administrator to review the employee performance reviews that I have prepared in regards to the Public Works Employees.
11. December 10, 2018: Attended the Civic Overview to get a better understanding of how the Town can use the systems that we currently have to better manage and administer Town's funds
12. December 10, 2018: Met with the Sales Representative from Monroe to discuss warranty concerns about the suspension Air Bag on Truck 112.

13. December 11, 2018: Met with the Parks, Recreation, and Forestry Director to discuss the employee performance review for the two-shared employees between the Departments. We also discussed the Park Master Plan in relation to the access to STH 96.
14. December 11, 2018: Met with the Administrator to review the employee performance reviews that I have prepared in regards to the Public Works Employees. This has appeared numerous times in the report due to having 16 employees to perform reviews on.
15. December 12, 2018: Prepared documents for the December 17, 2018 Town Board meeting.
16. December 13, 2018: Performed final performance reviews on majority of Public Works Streets field staff.
17. December 13, 2018: Met with the designer to review and discuss the finding about the Lift Station 2 Study. We spoke with them and proposed that they prepare two alternatives for the upgrade to the lift station. The first alternative would be to retrofit the existing lift station and the second alternative would be to replace the entire lift station.
18. December 14, 2018: Performed final performance reviews on majority of Public Works office and administrative staff.
19. December 17, 2018: Attended a meeting at the WisDOT Northeast Region to discuss the transition of removing SEH from the consultant overview from the CTH CB Trail and transition to having WisDOT staff overseeing the project.
20. December 18, 2018: Performed final performance review on Stormwater Superintendent.
21. December 18, 2018: Attend my Final Performance Evaluation and received some good constructive criticism.
22. December 18, 2018: Performed final performance review on Utility Superintendent.
23. December 18, 2018: Hosted a meeting with the Operations Lead, Mechanic, and the Engineering Technician to discuss the fabrication for the railing on Rocky Mountain Drive.
24. December 19, 2018: Met with the Administrator to discuss the Utility Operator Performance Reviews. We also discuss the first day for the Utility Lead Operator and how we wanted to handle the human resources items and the operations introduction.
25. December 19, 2018: Attended the Bike and Pedestrian Committee Meeting where we began to develop a vision statement.
26. December 19, 2018: Attended the Fire Station Estimate Review Meeting and was able to provide some direction in relation to the site plan and building materials.
27. December 20, 2018: Welcomed and introduced the new Utility Lead Operator. Steve Van Dyn Hoven then gave him a tour of the Utility Department Facilities and the introduced to the general operations.
28. December 20, 2018: Met with the new Utility Operator Lead and the Administrator to discuss benefits and how to fill out the benefit forms.
29. December 20, 2018: Met with the Parks, Recreation, and Forestry Director and the Administrator to discuss the removal of the two large Cottonwood Trees removed that are located on the west side of the Public Works Building. Both of the trees are over half dead and have the potential to fall on the Public Works building of there was a western wind.
30. December 22-January 1, 2018: Vacation.
31. January 2, 2019: Attended the Final Fire Station Site Review meeting with the Town Engineer, Deputy Fire Chief, Chief Building Inspector, Administrator, the Community and Economic Development Director, and the Project Manager.
32. January 2, 2019: Attended a meeting with Ehlers, Administrator, Stormwater Superintendent, Engineer for the TIF District, and the Community and Economic

Development Director in regards to the Stormwater within the Tax Increment Finance District.

33. January 2, 2019: Attended a meeting with Stormwater Superintendent and the Community and Economic Development Director in regards to the Stormwater retention facilities within Fox Highlands Phase 2A.
34. January 2, 2019: Met with the Administrator, the Community and Economic Development Director, and the Stormwater Superintendent to discuss the restoration and erosion around the All World Ford Site.
35. January 2, 2019: Attended a meeting with Stormwater Superintendent, Utility Superintendent and the Community and Economic Development Director to answer questions about the Community Facilities Questions for the Comprehensive Plan.
36. January 3, 2019: Met with the Administrator and the Parks, Recreation, and Forestry Director to discuss the how the Town was going to handle the pick-up / chipping of the Christmas Trees due to the Elongated Hemlock Scale.
37. January 3, 2019: Met with the Administrator to discuss the purchase of a future yard waste site. He had stated that this would be discussed in a closed session after the Town Board Meeting.
38. January 4, 2019: Attended the Preconstruction Meeting for the Jennerjohn Field of Dreams Development with the Community and Economic Development Director, Utility Superintendent, Stormwater Superintendent, Contractor Fred Bowers, Engineering Technician, and the Owner Dave Winkel.
39. January 4, 2019: Met with the Community and Economic Development Director and the Parks Recreation and Forestry Director to discuss the Activity list for the Bike and Pedestrian Plan.
40. January 7, 2019: Met with the potential Facilities Maintenance Manager and the Administrator to discuss the transition into the new role.
41. January 7, 2019: Met with the Parks, Recreation, and Forestry Director, Stormwater Superintendent, and the Administrator to discuss the phasing for the new Sports Complex.
42. January 8, 2019: Met with the Mechanic, Treasurer, and the Administrator to discuss and perform the journal entries for the back billing of equipment maintenance on all of the fleet and equipment.
43. Director of Public Works: Worked with the Hortonville Area School District to determine how salt that they were getting from the Town was previously getting paid for. It was determined that it wasn't, I worked with Tim from the School District and he was more than happy to allow us to bill them at the end of the snow season.
44. Director of Public Works: Worked with the Town Engineer to get the Roadway Projects into the Design Stage.
45. Director of Public Works: Continued to work on writing the Specifications for the Single Axle Plow Truck.
46. Director of Public Works: Worked with the GIS Department to provide input for the maps that were being created for the incorporation application.
47. Director of Public Works: Provided the Administrator with three quotes to repair the overhead doors on the Public Works Building. A contract was signed with Consolidated Construction Company.
48. Public Works Crew: Rented a mastic trailer from City of Green Bay to place mastic around the manhole castings that were too high and were being caught by plows. The mastic will also limit the amount of Infiltration and Inflow into the sewer system.

49. Public Works Crew: Installed additional Signage in front of the Elementary and Middle School on Fawn Ridge per request of Outagamie County Sheriff and the School District. There was limited signage making it hard for enforcement and this will correct this issue.
50. Public Works Crew: Performed winter maintenance for 3 snow events
51. Public Works Crew: Performed brush clearing at Well 4
52. Public Works Crew: Performed ditch cleaning at N677 Communications Drive
53. Weekly: Field reviewed new developments within the Town
54. Weekly: Review and comments on plans and plats that were being submitted to the Development Director and the Planning Commission
55. Weekly: Attended Department Head Meeting
56. Bi-Weekly: Held Department Meeting to provide updates and address concerns
57. Weekly: Held Scheduling Meeting with Streets Foreman, Utility Superintendent, and Storm Water Superintendent to prioritize projects and better utilize staff.

Action Items

1. Julius Drive – Engineering currently working on revisions to the plans. The Director and the Town Engineer reviewed the plans and resent the second set of comments to the Designer. Plan is to send it out to bid in February.
2. CTH CB Trail – The County has determined the preferred intersection for Design Drive and CTH CB. This directly influences the design of the trail. Discussion has been started about letting both the CTH CB and Design Drive project with the CTH CB Trail.
3. CTH CA Reconstruction – County project. No updates.
4. Parkview – Called Aaron Green from Northeast Asphalt, Chad Johnson from Outagamie County, and Berl Bolle from MCC to get an estimate on paving the trail due to wanting to complete the project in early spring 2019. Still waiting for a quote from Outagamie County they will have asphalt prices in the middle of February.
5. Yard Waste Site – Located a potential future site, called the realtor still waiting on a response from him. Located a second potential site, discussion have begun taking place and will be brought to Town Board for discussion. Town Board Members are to provide contact information of the sites that they referenced. Still waiting for contact information from Town Board.
6. Plow Truck – Currently working on writing the specifications for the Single Axle Dump Truck, specifications are nearly completed. Also working on the bid documents for the truck.
7. V-Plow: Took delivery of the plow and is already installed on fleet 242. The operators really like the equipment and how it improves efficiencies and the ease of use.
8. Hillview Road Culvert Replacement – Complete
9. Star Dust Culvert Replacement - Complete except restoration
10. Everglade Road Culvert Replacement – Complete
11. Stormwater Projects – See Stormwater Superintendents Monthly Report.
12. Design Drive – Letter of Authorization for the design to begin was approved at the December 17 Town Board Meeting. Director has met with the Town Engineering to perform a preliminary review of the design and provided comments. Geotechnical Borings will be performed later this month.
13. Spring Road – Letter of Authorization to begin the design will be brought to the Town Board at the January 14, 2019. Geotechnical Borings will be performed later this month.

POLICY/PLAN REFERENCE(S):

- Town of Greenville Municipal Code: Chapter 37-8 B (4) Responsibilities to the Town Board

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB 6cvi
ACTION TYPE: Routine Report



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Michael J. D. Brown, Community & Economic Development Director
Date: January 7, 2018
RE: Community & Economic Development Director Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Community & Economic Development Director's office will be provided to the Town Board. The report will include the following items:

Meetings:

1. Attended department head meeting on December 3, 2018
2. Met with GIS Coordinator to discuss land for sale/development map on December 3, 2108
3. Met with business about development in the TID on December 5, 2018
4. Conference call with Jennerjohns and Developer on December 5, 2018
5. Met with business about development project on December 7, 2018
6. Attended Civic Systems demo on December 10, 2018
7. Attended Department Head meeting on December 10, 2018
8. Met with County Planning Director regarding airport zoning on December 11, 2018
9. Attended Outagamie County Zoning Committee on December 11, 2018
10. Attended East Central Manufacturing Seminar on December 11, 2018
11. Met with East Central to discuss Strategic Foresight Workshop on December 11, 2018
12. Held staff meeting on December 12, 2018
13. Held employee evaluations on December 13, 2018
14. Attended Department Head staff meeting on December 17, 2018
15. Met with representatives for the Jennerjohn Field of Dreams development project and Town attorney on December 17, 2018
16. Met with local business looking to expand on December 17, 2018
17. Attended Planning Commission and Town Board meeting on December 17, 2018
18. Attended plan review meeting with PW staff on December 18, 2018
19. Met with developer regarding project in TIFD on December 18, 2018
20. Attended incorporation meeting on December 18, 2018
21. Met with Town Administrator for annual performance evaluation on December 18, 2018
22. Held department staff meeting on December 19, 2018
23. Attended Bike/Ped meeting on December 19, 2018
24. Attended the ZBA meeting on December 19, 2018
25. Met with CD Specialist on the Incorporation application on December 20, 2018

26. Attended the Fox Cities Economic Development Professionals meeting on December 20, 2018

Office:

1. Conducted plan review and prepared staff reports for the following projects for Planning Commission and Town Board review and approval:
 - a. Site Plan and Special Exception for Automotive Use on Schroth Lane
 - b. Concept Plan for WE Energies
 - c. Jennerjohn Field of Dreams Development Agreement
 - d. Crestview South Development Agreement
 - e. Prepared Resource Extraction staff report
2. Conducted plan review and prepared staff comments for the following applicants/projects:
 - a. Savannah Heights Phase 3 Engineering Plans
 - b. Fox Highlands Condo Engineering Plans
3. Continued with Subdivision Ordinance Update
4. Reviewed comprehensive plan chapter drafts
5. Conducted performance evaluations
6. Continued Incorporation Application

Projects

1. **Comprehensive Plan Update:** Staff continued to review chapters for Planning Commission discussion, Bike/Ped Committee discussed goals and recommendations, scheduled and coordinated the Strategic Foresight Workshop.
2. **Tax Increment Finance District:** Staff continues to receive inquiries regarding properties in the TID.

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: N/A

###

December, 2018

2 - Single Permits Current Month
 1 - Duplex Permits Current Month
 8 - Duplex Permits to Date
 46 - Single Permits to Date
 101 - Electrical Permits to Date
 156 - Heating Permits to Date
 72 - Plumbing Permits to Date

724 - Building & Misc. Permits to Date**December, 2017**

2 - Single Permits Current Month
 0 - Duplex Permits Current Month
 4 - Duplex Permits to Date
 63 - Single Permits to Date
 110 - Electrical Permits to Date
 155 - Heating Permits to Date
 75 - Plumbing Permits to Date

725 - Building & Misc. Permits to Date

DATE	OWNER	CONTRACTOR	LOCATION	PROJECT	VALUE	PERMIT
12/4/2018	Jim McGlone	A By Four Construction LLC	N1448 Stone Bluff Lane	Basement Remodel	\$15,000.00	372-18
12/7/2018	Chad Radtke	Self	W7568 Brush Run	Basement Remodel	\$25,000.00	373-18
12/12/2018	Zebra Technologies	Keller Inc	W6369 Levi Drive	Interior Lab & Office Expans	\$74,956.00	374-18
12/19/2018	Barbara Frazier	Self	N1977 Mayflower Drive	Fence Replacement	\$0.00	375-18
12/19/2018	Resident	R. Spiegl Construction	N1087 Faith Ct	Duplex	\$275,000.00	376-18
12/19/2018	Guillermo Torres	Self	W6870 Greenville Drive	Addition, Remodel, Reroof	\$45,000.00	377-18
12/20/2018	Shane Schmidt	Self	N1917 Swanee Circle	Basement Remodel	\$8,000.00	378-18
12/20/2018	ARFF	SMA Construction Services	W6402 Pathfinder Drive	ATW ARFF Training Facility	\$2,106,000.00	379-18
12/21/2018	Jacob Bjork	Self	N2236 Hillandale Drive	Basement Remodel	\$16,000.00	380-18
12/26/2018	Michael Kuphal	Self	N1618 Greenwood Road	Renewal Permit - Basement	\$0.00	381-18
12/26/2018	John Mueller	Self	W7236 Midnight Way	Renewal Permit - Basement	\$0.00	382-18
12/26/2018	Andrew Craig	Self	W6197 Rock Island Drive	Renewal Permit Basement R	\$0.00	383-18
12/27/2018	Resident	Keystone Homes	W6711 Design Drive	Single Family	\$200,000.00	384-18
12/27/2018	Resident	Keystone Homes	W6705 Design Drive	Single Family	\$190,000.00	385-18
12/27/2018	Joshua Ice	Self	N961 Quarry Rim Rd	Renewal of Permit # 380-17	\$0.00	386-18
12/27/2018	Russ Allen	Self	N1605 Greenwood Road	Basement Remodel	\$5,000.00	387-18
12/28/2018	Jeffrey Heegeman	Self	N1715 Medina Drive	Renewal of BP 354-17	\$0.00	388-18
12/31/2018	Mike Vande Hei	Self	N1592 Evening Star Drive	Remodel Kitchen & Living R	\$30,000.00	389-18

Subdivision Status Report - December 2018

Subdivision Name and Phase/Unit	# Lots Approved	# Building Permits Issued	# of Lots Remaining	In Sanitary District (Yes/No)	Notes
Fox Highlands / Green Ridge Estates	79	7	72	Yes	
Savannah Heights Phase 3 - Prelim Plat	59	0	59	yes	Final Plat not recorded
Savannah Heights Phase 2 - Prelim Plat	11	0	11	yes	Final Plat not recorded
Savannah Heights Phase 1	48	10	38	Yes	
Sunset Hill Estates Condos - PUD	42	10	32	Yes	
Fox Highlands Lot 27 Condos - Prelim Plat	32	0	32	Yes	
Crestview South	24	0	24	Yes	Final Plat not recorded
Waterlefe Estates 2nd Addition	33	12	21	Yes	
Jennerjohn Field of Dreams - Prelim Plat	21	0	21	yes	Final Plat not recorded
Summerbreeze Estates	60	53	7	Yes	
Towering Pines West	19	16	3	Yes	
Beacon Hills	119	112	7	Yes	
Greenville Crossing	7	2	5	Yes	
Hawks Landing	12	8	4	Yes	
The Farms at South Creek North	27	24	3	No	
Brook Farms	102	99	3	Yes	
Greenwood Meadows	20	17	3	Yes	
Amber Fields	138	136	2	Yes	
Green Ridge Terrace	100	98	2	Yes	
Towering Pines II	27	26	1	Yes	
Moonlight Meadows	36	34	2	Yes	
Tamarack Preserve	29	27	2	No	
Woods Hill	2	0	2	Yes	
The Farms at South Creek South	38	36	2	No	
Total	2052	1688	364		

CSM Status Report - December 2018

Maximum of 10 lots can be created by CSM outside of the Sanitary District Area in a Calender Year per Section 270-76A		
	2018 PC Case#	# of Lots Created 2018
W7646 Winnegamie Dr.	2018_CSM04	1
N1594 North Rd.	2018_CSM05	1
W7550 Spring Rd	2018_37_CSM	1
Total		3

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 6vii
ACTION TYPE: Routine Report



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: January 7, 2019
RE: Town Administrator Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Town Administrator's office will be provided to the Town Board. The report will include the following:

Notable Meetings & Events:

1. December 17, 2018: Conducted Department manager weekly meeting.
2. December 17, 2018: Met with developer for Jennerjohn Field of Dreams plat to review development agreement.
3. December 17, 2018: Met with WisDOT officials to review project plan and schedule for TAP grant and CTH CB Trail project.
4. December 18, 2018: Conducted performance reviews of Department Heads.
5. December 18, 2018: Conducted internal incorporation preparatory committee meeting with staff.
6. December 19, 2018: Met with Department Heads to review performance reviews of employees.
7. December 19, 2018: Met with Town insurance provider to review policy for 2019.
8. December 19, 2018: Participated in Bike and Pedestrian Plan Committee meeting.
9. December 19, 2018: Met with design team for Fire & Safety Building; discussed building elevations and interiors.
10. December 20, 2018: Met with DPW Director and Parks Director to review tree removals behind DPW shop building.
11. December 20, 2018: Met with Finance staff to review vacancy coverages.
12. December 21 – January 1, 2019: Holiday and Vacation
13. January 2, 2019: Met with design team for Fire & Safety Building; discussed site plan.
14. January 2, 2019: Met with Town engineers and Ehlers to discuss TID #1 work plan and upcoming development projects.
15. January 3, 2019: Met with Lappen Security to discuss access control and security for new Fire & Safety Building.

16. January 3, 2019: Met with DPW staff to review policy/procedure for Elongate Hemlock Scale and holiday tree pickup.
17. January 3, 2019: Conducted internal incorporation preparatory committee meeting with staff.

Action Item Updates: - See Attached Action Item Report.

1. Incorporation: Petition for Incorporation was circulated beginning on April 3, 2018. The petition was filed with 119 signatures on April 12, 2018. The Town filed the petition with the Outagamie County Circuit Court. The Circuit Court has determined the petition has met the statutory requirements and has forwarded the petition the Department of Administration. Upon receipt the Town must pay \$25,000 and begin the application documents with the Assistance of Forrest and Associates. Timeline is tentatively as follows:
 - a. *February 28, 2018 – Completion and submission of application materials for DOA review / \$25,000 fee paid.*
 - b. 6 months – DOA reviews
 - c. 1-3 months – DOA Forwards to Circuit Court; if successful referendum is ordered by Court
 - d. 1-2 months – Referendum scheduled; if successful incorporation completed and recorded at State.
2. Fire & Safety Building – Tentative Schedule is as follows:
 - a. November – December Final Design work to be completed.
 - i. December 17, 2018 –Town Board review/approval schematic design, site plan and authorize drafting the final design.
 - ii. January 28, 2019 – Planning Commission & Town Board review/approval final site plan, special exception and design. Town Board authorizes bid for construction.
 - iii. February 11, 2019 – Bid documents are made public.
 - iv. March 4-8, 2019 – Bids deadline.
 - v. March 11, 2019 – Town Board awards contracts for construction.
 - vi. March 12, 2019 – Notice to Proceed is submitted to contractors.
 - vii. March 13-31, 2019 – Construction begins
 - viii. December 1, 2019 – Final Completion
 - ix. December 1 – 31st 2019 – Move in and occupancy.

POLICY/PLAN REFERENCE(S):

- Town of Greenville Municipal Code: Chapter §37-8 B (4) Responsibilities to the Town Board.

FISCAL IMPACT: N/A

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Directive #1: Improve & maintain public infrastructure.

The Town of Greenville will plan, provide and maintain functionally appropriate, sustainable, accessible and high quality infrastructure and facilities to serve the needs of its citizens, businesses and visitors.

Key Objective Improve & effectively maintain our roads, pedestrian, bike and transit infrastructure.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Update and adopt a revised Specifications Manual for road construction.	General Fund	DPW	Rickert	2019	3/31/2019	2		Comments from the Public Works Department has been sent to the Town Engineer. Town Engineering will be redrafting the Standard Specifications so they are more user friendly.	15%	\$ -	\$ -	\$ -
Reconstruct Julius Drive from Spring Road to School Road. Include on-road pedestrian and bicycle accommodations as part of the design.	Capital Projects Fund & Grant	DPW	Rickert	2019	7/31/2019	2	See 5-Year Capital Improvement Plan for Details.	Final plan was sent to Town Engineer and Director for review. Comments were sent back to designer to revise plans. Project is scheduled to go out for bid in February.	20%	\$ 1,156,404.00	\$ -	\$ (1,156,404.00)
Construct CTH CB Trail Extension from STH 96 to Levi Drive.	Capital Projects Fund & Grant	DPW	Rickert	2019	7/31/2019	2	See 5-Year Capital Improvement Plan for Details.	Designer is working to revise the plans to fit the modified layout of the intersection of CTH CB and Design Drive due to the impacts from the TIF District.	15%	\$ 844,500.00	\$ -	\$ (844,500.00)
Install Rapid Flashing Beacons for Pedestrians at STH 76 & Parkview Drive.	Capital Projects Fund	DPW	Rickert	2019	8/31/2019	2	See 5-Year Capital Improvement Plan for Details.	No updates at this time.	0%	\$ 35,000.00	\$ -	\$ (35,000.00)
Reclaim and pave Spring Road from Manley to North Roads.	Capital Projects Fund	DPW	Rickert	2019	8/31/2019	3	See 5-Year Capital Improvement Plan for Details.	Town Engineer is working on the design. Plan is to send the project out to bid in March. Geotechnical borings are schedule to be performed end of January.	5%	\$ 432,510.00	\$ -	\$ (432,510.00)
Reclaim and pave Design Drive from Tower View to Technical.	Capital Projects Fund	DPW	Rickert	2019	8/31/2019	3	See 5-Year Capital Improvement Plan for Details.	Town Engineer is working on the design. Plan is to send the project out to bid in March. Geotechnical borings are schedule to be performed end of January.	10%	\$ 141,817.00	\$ -	\$ (141,817.00)
Develop and adopt a comprehensive pavement preservation program.	General Fund	DPW	Rickert	2019	10/31/2019	3		No update at this time.	0%	\$ -	\$ -	\$ -
Install traffic calming measures at Glen Valley and Glennview Drives.	Capital Projects Fund	DPW	Rickert	2020	8/31/2020	3	See 5-Year Capital Improvement Plan for Details.	No update at this time.	0%	\$ 60,000.00	\$ -	\$ (60,000.00)
Reclaim and pave Spring Road from North to Julius.	Capital Projects Fund	DPW	Rickert	2020	8/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Not in budget	0%	\$ 180,818.00	\$ -	\$ (180,818.00)
Reclaim and pave South Creek Drive.	Capital Projects Fund	DPW	Rickert	2020	8/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Subsurface Exploration and design will take place in the later portion of 2019.	0%	\$ 115,223.00	\$ -	\$ (115,223.00)
Reclaim and pave Moonshadow from Greenwood to 200' of Star Dust.	Capital Projects Fund	DPW	Rickert	2020	8/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Not in budget	0%	\$ 488,161.00	\$ -	\$ (488,161.00)
In partnership with Outagamie County and Grand Chute, reconstruct CTH CA.	Capital Projects Fund	DPW	Rickert	2020	9/30/2020	2	See 5-Year Capital Improvement Plan for Details.	No current updates from the County. County has contracted with OMNNI to perform the deisgn of the project.	30%	\$ 844,120.00	\$ -	\$ (844,120.00)
Reconstruct School Road from Betty's Rodeo to STH 76. Include pedestrian and bicycle accommodations.	Capital Projects Fund	DPW	Rickert	2020	10/31/2020	2	See 5-Year Capital Improvement Plan for Details.	No work will be performed until the DOT determines the design of the intersection which is planned for 2024.	0%	\$ 217,817.00	\$ -	\$ (217,817.00)
Reconstruct & Urbanize School Road from Technical to STH 76. Include pedestrian and bicycle accommodations	Capital Projects Fund	DPW	Rickert	2023	10/31/2020	2	See 5-Year Capital Improvement Plan for Details.	Not in budget	0%	\$ 4,348,247.00	\$ -	\$ (4,348,247.00)
Reconstruct and urbanize Greenwood Road from STH 15 to Parkview Drive. Include bicycle and pedestrian accommodations.	Capital Projects Fund & Grant	DPW	Rickert	2021	10/31/2021	2	See 5-Year Capital Improvement Plan for Details.	Subsurface Exploration and design will take place in the later portion of 2019.	0%	\$ 2,858,057.00	\$ -	\$ (2,858,057.00)
Reconstruct Julius Drive from Parkview to STH 15. Include on-road pedestrian and bicycle accommodations as part of the design.	Capital Projects Fund	DPW	Rickert	2022	8/31/2022	3	See 5-Year Capital Improvement Plan for Details.	Subsurface Exploration and design will take place in the later portion of 2019.	0%	\$ 615,187.00	\$ -	\$ (615,187.00)
Reconstruct Parkview Drive from Julius to STH 76. Include on-road pedestrian and bicycle accommodations as part of the design.	Capital Projects Fund	DPW	Rickert	2022	8/31/2022	3	See 5-Year Capital Improvement Plan for Details.	Subsurface Exploration and design will take place in the later portion of 2019.	0%	\$ 1,458,591.00	\$ -	\$ (1,458,591.00)

Key Objective Improve & effectively maintain our water, sanitary and stormwater management services and infrastructure.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Design, bid and construct the Towering Pine Regional Pond prairie.	Stormwater Utility	DPW	Pagels	2019	7/31/2019	4	See 5-Year Capital Improvement Plan for Details.	exposure. Have preliminary cost estimates from 2 seed/plant vendors.	0%	\$ 40,000.00	\$ -	\$ (40,000.00)
Design, bid and construct the STH 15 flood control basin.	Stormwater Utility	DPW	Pagels	2019	9/30/2019	2	See 5-Year Capital Improvement Plan for Details.	Cedar Corp working with DNR to resolve wetland issues.	0%	\$ 138,400.00	\$ -	\$ (138,400.00)
Perform Community Park Drainage Improvements.	Stormwater Utility	DPW	Pagels	2019	10/31/2019	3	See 5-Year Capital Improvement Plan for Details.	Working on DNR (chapter 30) Dredging Permit Submittal	0%	\$ 30,000.00	\$ -	\$ (30,000.00)
Perform Everglade Swamp Dredging Phase 2.	Stormwater Utility	DPW	Pagels	2019	12/31/2019	2	See 5-Year Capital Improvement Plan for Details.	Working on DNR (chapter 30) Dredging Permit Submittal	0%	\$ 200,000.00	\$ -	\$ (200,000.00)
Install SCADA Hardware Update.	Water/Sewer Utility	DPW	Klansky	2020	3/31/2020	2	See 5-Year Capital Improvement Plan for Details.	Working with PJKartons on equipment selection and prioritizing replacment by age and number failures.	5%	\$ 40,000.00	\$ -	\$ (40,000.00)
Install Water Loop between STH 96 and Cleary Court.	Water/Sewer Utility	DPW	Klansky	2020	5/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Will start this late project in the summer after well 5 is in service.	0%	\$ 225,000.00	\$ -	\$ (225,000.00)
Pro-Build/Builders Choice Flood Control Basin.	Stormwater Utility	DPW	Pagels	2020	10/31/2020	2	See 5-Year Capital Improvement Plan for Details.	Cedar Corp working with DNR to resolve wetland issues.	0%	\$ 178,000.00	\$ -	\$ (178,000.00)
Design, bid and construct the Westgreen/School Road dention pond.	Stormwater Utility	DPW	Pagels	2020	10/31/2020	2	See 5-Year Capital Improvement Plan for Details.	On hold, property for sale at the moment.	0%	\$ 316,784.00	\$ -	\$ (316,784.00)
Design, bid and construct Lift Station #2 bypass and upgrades.	Water/Sewer Utility	DPW	Klansky	2020	10/31/2020	2	See 5-Year Capital Improvement Plan for Details.	Completed the review of Lift Station design study Draft.	5%	\$ 1,920,000.00	\$ 15,228.86	\$ (1,904,771.14)
Design, bid and construct the Season Field subdivision mini-storm sewer.	Stormwater Utility	DPW	Pagels	2020	12/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Cedar Corp to have concepts for end of January Board Meeting to discuss.	0%	\$ 80,000.00	\$ -	\$ (80,000.00)
Perform Spring Road dredging.	Stormwater Utility	DPW	Pagels	2020	12/31/2020	3	See 5-Year Capital Improvement Plan for Details.	Working on DNR (local Roads) Dreding Permit public notice (30 day period) to go out for publication.	0%	\$ 20,000.00	\$ -	\$ (20,000.00)
Design, bid and construct the Country Meadows Regional Pond.	Stormwater Utility	DPW	Pagels	2021	10/31/2021	2	See 5-Year Capital Improvement Plan for Details.	complete. Modeling in progress to achieve best results. Design concepts to be developed based on modeling.	0%	\$ 60,000.00	\$ -	\$ (60,000.00)
Design, bid and expand the Pebble Ridge Pond.	Stormwater Utility	DPW	Pagels	2021	10/31/2021	2	See 5-Year Capital Improvement Plan for Details.	downstream development occurred. Waiting for County Drainiage District to complete study.	0%	\$ 80,000.00	\$ -	\$ (80,000.00)
Perform Substantial Maintenance to Lift Stations.	Water/Sewer Utility	DPW	Klansky	2022	6/30/2022	3	See 5-Year Capital Improvement Plan for Details.	Gathering information on new types of sewage pumps and cost for updating equipment.	0%	\$ 30,000.00	\$ -	\$ (30,000.00)
Design, bid and perform the School Road stream restoration.	Stormwater Utility	DPW	Pagels	2022	10/31/2022	5	See 5-Year Capital Improvement Plan for Details.	Had preliminary discussions with DNR. Looking for grant opportunites.	0%	\$ 250,000.00	\$ -	\$ (250,000.00)
Design, bid and perform stream restoration and wetland restoration at Sport Complex property.	Stormwater Utility	DPW	Pagels	2022	10/31/2022	4	See 5-Year Capital Improvement Plan for Details.	grant opportunites. Will revisit this project once the Parks Master Plan is complete.	0%	\$ 185,000.00	\$ -	\$ (185,000.00)
Purchase and Install Water Meter Collectors.	Water/Sewer Utility	DPW	Klansky	2023	12/31/2023	4	See 5-Year Capital Improvement Plan for Details.	Studying the areas of required coverage for the new collectors.	0%	\$ 25,000.00	\$ -	\$ (25,000.00)

Key Objective Improve & effectively maintain our Town owned facilities.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Complete final improvements to archery range shooting tower and covered shooting lanes.	General Fund	PRF	Nowak	2019	4/30/2019	4	Materials funded by Town; Labor funded by Civic Club.	Concrete footings have been installed and materials ordered. Construction to take place in spring.	25%	\$ -		\$ -
Locate, purchase, develop and permit permanent yard waste compost facility.	Capital Projects Fund	DPW	Rickert	2019	12/31/2019	2	See 5-Year Capital Improvement Plan for Details.	Meeting with the Town Board to discuss potenital property locations.	0%	\$ 438,000.00		\$ (438,000.00)
Shop Fan & Electrical Upgrade for DPW Shop Building	Capital Projects Fund	DPW	Rickert	2019	12/31/2019	4	See 5-Year Capital Improvement Plan for Details.	This project will be assigned to the Facilities Maintenance Staff Member to obtain quotes.	0%	\$ 30,000.00		\$ (30,000.00)
Develop a long-term plan to address building and facility needs for Town Hall, Public Works and Parks, Recreation & Forestry related services.	General Fund	Admin	Gregozeski	2020	3/31/2020	4			0%	\$ 10,000.00		\$ (10,000.00)
Install a new apparatus non-slip floor coating at refurbished DPW shop (old fire station).	General Fund	DPW	Rickert	2020	3/31/2020	3		This project will need to take place after the Fire Department moves into their new station.	0%	\$ -		\$ -
Reclaim and pave parking lot at Public Works Shop.	Capital Projects Fund	DPW	Rickert	2020	6/30/2020	4	See 5-Year Capital Improvement Plan for Details.	Not in budget	0%	\$ 415,000.00		\$ (415,000.00)
Repair DPW coverall structure frame and vinyl cover.	Capital Projects Fund	DPW	Thelen	2020	6/30/2020	3	See 5-Year Capital Improvement Plan for Details.	Not in budget	0%	\$ 10,000.00		\$ (10,000.00)
Fleet Tools & Equipment	Capital Projects Fund	DPW	McClure	2020	12/31/2020	4	Includes Fleet Scanning Tool & Refridgerant Recovery Regarging Machine. See 5-Year Capital Improvement Plan for Details.	Mechanic will be working on as time allows.	0%	\$ 9,500.00		\$ (9,500.00)
Develop master plan for Hoffmann park property.	General Fund	PRF	Nowak	2023	12/31/2023	5		No current timeline on a master plan. Will working to address the property line issue with neighbors.	0%	\$ -		\$ -

Directive #2: Strengthen financial health.

The Town of Greenville will assure the efficient and responsible use of public funds for current and planned community needs. The Town will do this by seeking efficiencies in the delivery of operational services, maintaining a balanced relationship in financing capital improvements through utilization of current revenues and issuance of long term debt, maintaining healthy contingency reserves and effectively managing risks.

Key Objective Improve financial reports, annual operating budgets and capital improvement plans.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Improve the five-year Capital Improvement Plan to include higher levels of detail, focus on long-term debt planning, consensus on priorities and thorough analysis of potential alternative funding.	n/a	Admin	Gregozeski	2019	9/30/2019	3	Tasks becomes annual after first completion.		0%	\$ -		\$ -
Develop an Annual Operating Budget document that is recognized by the Government Finance Officers Association (GFOA) for Distinguished Budget.	n/a	Admin	Gregozeski	2019	11/30/2019	3	Tasks becomes annual after first completion.		0%	\$ -		\$ -
Develop a Comprehensive Annual Financial Report (CAFR) that is recognized by the Government Finance Officers Association (GFOA) for excellence.	n/a	Admin	Beyer	2020	4/1/2020	3	Tasks becomes annual after first completion.		0%	\$ -		\$ -

Key Objective Evaluate opportunities for alternative funding sources.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Annually evaluate, report and apply where feasible FEMA grant funding opportunities for public safety services and equipment.	n/a	Fire	Kitowski	Annual	n/a	3	Ongoing - Annually based on grant funding programs.		0%	\$ -		\$ -
Annually evaluate, report and apply where feasible federal, state and local grant opportunities for road and other infrastructure projects.	n/a	DPW	Rickert	Annual	n/a	3	Ongoing - Annually based on grant funding programs.	Director is working with the Town Engineer to find sources or grants.	0%	\$ -		\$ -
Annually evaluate, report and apply where feasible federal, state and local grant opportunities for parks and recreation facilities or services.	n/a	PRF	Nowak	Annual	n/a	3	Ongoing - Annually based on grant funding programs.		0%	\$ -		\$ -
Annual evaluate, report and apply where feasible any federal, state or local for economic development grant opportunities.	n/a	CED	Brown	Annual	n/a	3	Ongoing - Annually based on grant funding programs.		0%	\$ -		\$ -

Key Objective Implement operating efficiencies and technology improvements.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Deploy an improved Enterprise Resource Program/Financial Software	All Funds	Admin/CED	Beyer & Brown	2020	12/31/2020	3	ERP software to provide computerized processing for Building Permits, Zoning/Planning Applications, Payroll, AP/AR, Budgeting and Human Resources.	Request funding from 2018 fund balance on 1/14/2018. Value of \$37,500.	0%	\$ -		\$ -
Annually select a minimum of two current Town services to review for efficiency, cost effectiveness, performance, lean process improvements, etc.	n/a	Admin	Gregozeski	Annual	n/a	3	2019 - Parks Operations & Maintenance and Clerk/Admin Services selected to report by 12/31/2019.	Services assigned in 2019 were given to the Parks Director and Town Clerk as part of 2019 Performance Goals.	0%	\$ -		\$ -
Provide multi-media technology improvements to the Town Hall Board room to enhance presentations and interactivity at meetings.	All Funds	Admin	Gregozeski	2019	3/31/2019	3	New AV equipment for Town Board meetings. Includes monitors for audience. Includes implementatoin of Granicus Agenda Management Software.	Request funding from 2018 fund balance on 1/14/2018. Value of \$50,000.	0%	\$ -		\$ -

Directive #3: Provide effective governance.

Through a citizen-centered approach to communications and recruitment, we aim to empower our diverse citizenry to participate in local government activities and decision making. The Town of Greenville is committed to making & implementing policy decisions in a manner that provides accountable, innovative and results-focused government.

Key Objective Optimize organizational structure and human resource management.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Annually review and revise where necessary the Town’s Employee Handbook to reflect industry standards and regulatory requirements.	n/a	Admin	Gregozeski	2019	9/30/2019	3			0%	\$ -		\$ -
Annually review and revise where necessary employee job descriptions to reflect accurate essential job duties and functions.	n/a	Admin	Gregozeski	2019	9/30/2019	3			0%	\$ -		\$ -
Develop written Standard Operating Procedures (SOPs) for each job position.	n/a	Admin	Helgeson & Beyer	2019	9/30/2019	3	Assigned to Clerk/Admin Services and Treasurer/Finance Services Departments for 2019.		0%	\$ -		\$ -
Boards & Commissions members attend annual training through the Wisconsin Towns Association and/or UW - Extension Local Government Center.	General Fund	Admin	Helgeson	2019	6/1/2019	3	Annual budget of \$250 for miscellaneous training and supplies.	Communication regarding a training opportunity in Green Bay will be sent the week of 1/14 to the Town Board, Planning Commission and Board of Appeals Members.	0%	\$ 250.00		\$ (250.00)
Develop and implement a formal written safety program.	General Fund	DPW & Parks	Rickert & Nowak	2019	12/31/2019	1	Safety Committee to play lead role.		0%	\$ -		\$ -
Develop a staffing succession plan for supervisory/management positions	n/a	Admin	Gregozeski	2019	12/31/2019	3			0%	\$ -		\$ -

Key Objective Provide meaningful public information and engagement opportunities.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and implement a social media use policy.	n/a	Admin	Gregozeski	2019	9/30/2019	3			0%	\$ -		\$ -
Review and implement necessary changes to front office reception area to encourage more inviting interactions between public and staff.	n/a	Admin	Gregozeski	2019	12/31/2020	3			0%	\$ -		\$ -
Provide Town Hall style meetings where appropriate for specific Town actions, e.g. road improvements, utility improvements, changes in service levels, etc.	n/a	Varies	Varies	2019	12/31/2019	3	All Departments to be responsible based on projects.		0%	\$ -		\$ -
Develop and implement an electronic monthly newsletter to replace at least 3 printed newsletters annually.	n/a	Clerk	Helgeson	2019	12/31/2019	3		Planning and preparing to launch a monthly e-newsletter in January 2019. Investigating options for mail server between Constant Contact and Mail Chimp. This will ultimately replace 3 of 4 printed newsletters in 2019.	0%	\$ -		\$ -
Develop and produce an Official Town Trails Map.	n/a	CED	Brown	2019	6/30/2019	3	To be completed after Bike/Ped Plan adopted.	Bike/Ped Plan develoment is in process.	0%	\$ -		\$ -

Key Objective Expand and improve our performance reporting that focuses on results, performance outcomes, goal achievement and public transparency reporting.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and implement a records retention policy that includes the digitization of records.	n/a	Clerk	Helgeson	2019	12/31/2019	1		Meeting with MPA students from UWO to disusss policy/procedures. Technical assistance from UWO.	0%	\$ -		\$ -
Expand the public's access to GIS information and data.	n/a	CED/DPW	Rickert & Brown	2019	12/31/2019	4		Currently working on cleaning up data within the GIS server. Once information is clean-up staff will determine what is most benfical to residents.	10%	\$ -		\$ -
Develop an annual budget and performance management scorecard. Report information quarterly to the Town Board and general public.	n/a	Admin	Gregozeski	2019	12/31/2019	4			0%	\$ -		\$ -

Directive #4: Safeguard public health, safety & welfare.

The Town of Greenville will strive to protect the lives and property of our residents, visitors and taxpayers. The Town will accomplish this through the professional delivery of community policing, emergency medical services, fire & rescue operations, municipal code enforcement, building inspection and emergency management.

Key Objective Ensure current and future staffing, facility and equipment demands meet desired levels of service.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and implement a fire apparatus equipment replacement program/plan	n/a	Fire	Lambie	2019	9/30/2019	3			0%	\$ -		\$ -
Review, evaluate and provide recommendations for improving public safety response times and performance outcomes against desired level of service standards.	n/a	Fire	Lambie	2019	12/31/2019	3			0%	\$ -		\$ -
Continue discussions with neighboring communities regarding shared services.	n/a	Fire	Lambie	2019	12/31/2019	4			0%	\$ -		\$ -
Construct and operate a new Fire & Safety Building on-time and within budget.	Capital Projects Fund	Fire	Kitowski	2019	12/31/2019	1	a. November – December Final Design work to be completed. i. December 17, 2018 –Town Board review/approval schematic design, site plan and authorize drafting the final design. ii. January 28, 2019 – Planning Commission & Town Board review/approval final site plan, special exception and design. Town Board authorizes bid for construction. iii. February 11, 2019 – Bid documents are made public. iv. March 4-8, 2019 – Bids deadline. v. March 11, 2019 – Town Board awards contracts for construction. vi. March 12, 2019 – Notice to Proceed is submitted to contractors. vii. March 13-31, 2019 – Construction begins viii. December 1, 2019 – Final Completion ix. December 1 – 31st 2019 – Move in and occupancy.	Design is approved at 30%. Design to be submitted for review and approval at 65% for January 28, 2019.	0%	#####		#####

Key Objective Develop the Town's ability to manage & recover from disruptive or disaster related events.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and implement a NIMS training protocol for Town officials, staff and emergency responders	n/a	Emergency Mang.	Schlechta	2019	12/31/2019	1			0%	\$ -		\$ -
Develop, refine, practice and implement disaster recovery pre-plans	n/a	Emergency Mang.	Schlechta	2020	3/31/2020	1			0%	\$ -		\$ -

Key Objective Enhace crime prevention, community policing and code enforcement.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Review, evaluate and implement a bicycle police patrol in Greenville	General Fund	Sheriff	Richards	2019	6/30/2019	4			0%	\$ -		\$ -
Review, evaluate and implement additional law enforcement services for the Town of Greenville.	General Fund	Admin	Gregozeski	2019	9/30/2019	3			0%	\$ -		\$ -
Develop and implement neighborhood watch programs.	General Fund	Sheriff	Richards	2019	12/31/2019	3			0%	\$ -		\$ -

Directive #5: Preserve community heritage.

The Town of Greenville will nurture our community’s cultural fabric by advancing the appreciation of our diverse histories, new and old traditions, and the arts. The Town will champion outdoor recreation and scenic beauty as essential components of Greenville’s healthy lifestyle and agricultural economy by preserving and increasing peoples’ ability to connect with and enjoy our natural environment.

Key Objective Plan, develop, improve and maintain the Town's "Quality of Life" assets, services and events.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Update and adopt the Town's Comprehensive Outdoor Recreation Plan (CORP).	General Fund	PRF	Nowak	2019	12/31/2019	3	To be completed utilizing Town staff.	No update	0%			\$ -
Develop and adopt a Pedestrian, Bicycle and Safe Routes plan.	General Fund	CED	Brown	2019	6/30/2019	3		Bike/Ped Plan is under development.	50%	\$ 4,812.50	\$ 2,406.25	\$ (2,406.25)
Implement the Pedestrian, Bicycle and Safe Routes plan	General Fund	PRF	Nowak	Annual	n/a	3	ongoing		0%			\$ -

Key Objective Establish and encourage development within the Town's "Heritage District".												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Review, revise and adopt an amended Heritage Overlay District zoning.	General Fund	CED	Brown	2019	12/31/2020	3			0%	\$ -	\$ -	\$ -
Develop a conceptual Heritage District neighborhood development plan.	General Fund	CED	Brown	2020	12/31/2020	4			0%	\$ -	\$ -	\$ -
Develop and implement a Heritage District marketing and promotional plan.	General Fund	CED	Brown	2020	12/31/2020	4			0%	\$ -	\$ -	\$ -

Key Objective Implement the Town's Greenprint Plan and Land Stewardship Strategy.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Implement the Town's Greenprint Plan.	General Fund	CED	Brown	Annual	n/a	5	Ongoing - Annually based on development projects and proposals.		0%	\$ -	\$ -	\$ -
Implement the Land Stewardship Committee's strategic plan.	General Fund	CED	Brown	Annual	n/a	4	Ongoing - Annually based on grant funding programs.		0%	\$ -	\$ -	\$ -

Directive #6: Encourage sustainable community development.

The Town of Greenville will encourage planned community & economic development to assure the quality of life and economic vitality of the entire community. The Town will accomplish this by managing development through the implementation of the Town’s Comprehensive Plan, enforcement of the Town’s zoning code, and compliance with county, State and federal requirements.

Key Objective Attract, expand and retain businesses and workforce.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and implement a marketing plan for the Town’s Tax Incremental Finance District #1.	TID #1	CED	Brown	2019	3/31/2019	3	Staff will investigate and implement additional marketing options.	A TID website has been created. Fox Cities Regional Partnership has created a marketing brochure. The TID property is being marketed on the State of Wisconsin's Site Selection Website.	50%	\$ 10,000.00	\$ -	\$ (10,000.00)
Create and continuously update a database of municipally-related data necessary for business expansion or attraction.	General Fund	CED	Brown	2019	3/31/2019	3	Staff will continue to improve/add information on a regular basis.	An Economic Development website has been created. A TID website and marketing material has been created. The comprehensive plan update provide additional data as well as the incorporation application which both can be used for economic development.	100%			\$ -
Continue to streamline the approval and permitting process for development without compromising health and safety.	General Fund	CED	Brown	2019	12/31/2019	4	Staff will implement an ERP system to streamline the development review process.	New processes and policies have been implemented with the development review process. Once an ERP system is implemented the process will become even more streamlined.	75%			\$ -

Key Objective Develop sustainable infrastructure needed to support business and residential development.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Plan, budget and construct Design Drive extension from CTH CB to Mayflower Road (TID #1).	TID #1	DPW/CED	Rickert & Brown	2019	12/31/2019	2	May be delayed based on development timeline.					\$ -
Plan, budget and construct for regional stormwater management facilities in the Greenville industrial and business parks.	TID #1	DPW/CED	Rickert & Brown	2019	12/31/2019	2	May be delayed based on development timeline.					\$ -
Develop a plan to construct various infrastructure improvements along STH 76 corridor (traffic control, pedestrian trails and crossings, etc.).	Capital Projects Fund	DPW	Rickert	2020	9/30/2020	3		Included in other projects or will require DOT concurrence. More details are needed to complete project.				\$ -

Key Objective Implement the Town's Comprehensive Plan.												
Recommended Action Steps	Fund Source(s)	Department	Staff Lead	Fiscal Year	Completion Date	Priority	Task Notes	Updates	% Complete	Budget	Expenditures To-Date	Over / (Under)
Develop and adopt update to Town's Comprehensive Plan. Incorporate plan objectives into Strategic Plan.	n/a	CED	Brown	2019	6/30/2019	2		Plan is under development. Strategic Foresight meeting is scheduled for 1/21/19.	50%	\$ 14,437.50	\$ 7,218.75	\$ (7,218.75)

**TOWN OF GREENVILLE
FIRE COMMISSION
REGULAR MEETING MINUTES**

DATE: Tuesday, December 3, 2018

TIME: 6:00 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER – The meeting was called to order by Dan Dibbs at 6:00 p.m.
Members present: Chuck Ossont, Jay Ratchman, Stacy Doucette and Dan Dibbs.
Members excused: Rick Fischer. Others present: Joel Gregozeski, Jack Anderson and Chief Tim Lambie (arrived at 6:48).
2. POSTING OF AGENDA/APPROVAL OF AGENDA – *Motion by Ossont/Ratchman to approve the agenda as presented. Motion carried 4/0 by voice vote.*
3. NEW BUSINESS.
 - a. Discussion/Possible Action – Approval of Meeting Minutes from October 30, 2018.

*Motion by Ratchman/Doucette to approve the Meeting Minutes as presented.
Motion carried 4/0 by voice vote.*
 - b. Discussion/Possible Action – Discussion of Possible Action Plan and Timeline
 - i. Review and Possible Action – Job Description of Fire Chief, Deputy Chief, Captain, Lieutenant, and Firefighter

Discussion held on job descriptions presented.
 - ii. Review and Possible Action – Department Bylaws and Hiring Procedures

Discussion held on maintaining Bylaws to govern social associations/organizations of the Fire Department but transitioning from Bylaws to Standard Operating Procedures (SOPs) for personnel and operational aspects of running the Fire Department.
4. ADJOURNMENT - *Motion by Ratchman/Ossont to adjourn at 7:00 p.m. carried unanimously 4/0 by voice vote.*

Respectfully Submitted,

Stacy Doucette, Secretary

**TOWN OF GREENVILLE
FACILITIES COMMITTEE
REGULAR MEETING MINUTES**

DATE: December 12, 2018

TIME: 5:30 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. **CALL TO ORDER** - Chairman Andy Peters called the meeting to order at 5:30 p.m.
Roll Call: Andy Peters, Amy Vosters, Brad Borgen, Dean Culbertson, Greg Kippenhan, Dan Dibbs, Eric Kitowski and Skip Lambie. Larry Bentle was excused. Also present, Jack Anderson, Town Chairperson and Joel Gregozeski Town Administrator.
2. **APPROVAL OF THE AGENDA** - *Motion to approve the agenda made by Dibbs/Culbertson. Motion passed unanimously by voice vote.*
3. **NEW BUSINESS**
 - A. **Approval of Meeting Minutes** - *Motion by Kippenhahn/Vosters to approve the minutes of the October 3, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*
 - B. **Discussion/Possible Action: Review of Site and Floor Plan for Fire & Safety Building** – *Motion by Dibbs/Lambie to recommend Town Board approval of the Schematic Design plans from Five Bugles Design as presented.*
 - C. **Review Schedule of Design, Bid & Construction of Fire & Safety Building** – The Committee reviewed the schedule of events for final design, bid and construction of the Fire & Safety Building –
 - December – Mid January design to 60% completion
 - January 28, 2018 – Planning Commission and Town Board review final site plan and PUD application.
 - Early February – Final Design 95% completion.
 - Mid-February – Bid documents released.
 - March – Bids received and contracts awarded.
 - End of March / Early April – Construction commences
 - October/November – Substantial Completion
 - November/December – Move department operations.
4. **ADJOURNMENT** – *Motion by Lambie/Dibbs to adjourn at 6:35 p.m. Motion carried unanimously by voice vote.*

*Respectfully Submitted,
Joel Gregozeski, Recording Secretary*

ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.

OPERATOR'S LICENSES FOR **January 14, 2019** TOWN BOARD

<u>Name</u>	<u>Address</u>	<u>Recommendation</u>
Jaculyn Rae Sawlsville	2138 S. Walden St Appleton	Approve
Melissa Anne Kugel	1309 N Leona St Appleton	Approve
Erica Weyland	307 Lakeview Ave Apt 3 Hortonville	Approve
Alyssa Cleasby	410 West Winneconne Ave Unit A Neenah	Approve
Alexis Welch	1416 Franklin St Little Chute	Approve

4561025758138-23

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 01 01 20 19 ;
ending 06 30 20 19TO THE GOVERNING BODY of the: ☒ Town of } Greenville
☐ Village of }
☐ City of }County of Outagamie Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☐
- LIMITED LIABILITY COMPANY
-
- ☒
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- United Cooperative

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>David Cramer</u>	<u>17116 Wagon A Beaver Dam WI</u>	<u>53916</u>
Vice President/Member	<u>Karl Beth</u>	<u>6247 Meffert Rd Wausau WI</u>	<u>53597</u>
Secretary/Member	<u>Damian Gietel</u>	<u>C/O 6335 Conservancy Plz DeForest WI</u>	<u>53532</u>
Treasurer/Member	<u>David Cramer</u>	<u>17116 Wagon A Beaver Dam WI</u>	<u>53916</u>
Agent	<u>Keith Kaiser</u>	<u>14274 S Crystal Lake Beaver Dam WI</u>	<u>53916</u>
Directors/Managers			

3. Trade Name
- United Cooperative
- Business Phone Number
- 920-757-5792
-
4. Address of Premises
- 11878 Municipal Dr
- Post Office & Zip Code
- Greenville WI 54942

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 11/21/30 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Convenience Store NW Corner Approx 150 ft² - Coderus
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SIGNED AND SWORN TO BEFORE ME

the 7th day of December, 20 18
My commission expires 11-10-21
Notary Public
My commission expires 11-10-21

David Cramer
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Keith Kaiser
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
E. G. C. Cfo
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12-10-18</u>	Date reported to council/board <u>1-14-19</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 6g
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: January 8, 2019
RE: **Agreement for Town Engineering Services**

ACTION TYPE: This item is for possible Town Board approval/denial.

BACKGROUND & SUMMARY: The Town Board approved the appointment of Cedar Corporation as the Town's designated Engineer on February 12, 2018; and subsequently entered into an annual professional services agreement to provide general engineering services to the Town on an annual basis.

Attached is a request to the Town Board for approval of continued consultive services rendered through 2019. The fiscal impact is unchanged from the prior year.

STAFF RECOMMENDATION: Staff recommends the Town Board approve an addendum to the Professional Services Agreement with Cedar Corporation to continue as the Town's Engineer in 2019. If the Board is in agreement, the following motion may be made: **"Motion to approve an addendum for continued professional services with Cedar Corporation as the Town of Greenville's designated Town Engineer in 2019."**

POLICY/PLAN REFERENCE(S):

- Town Purchasing Policy – Adopted August 2017.

FISCAL IMPACT:

Is there a fiscal impact? Yes, \$7,500 (general consulting fees for 2019)
Is it currently budgeted or planned? Yes, FY2019
Amount budgeted: Varies by account/fund
Account #: 100-5331-290 (General Fund); 610-9230-210 (Water); 620-8520-210 (Sewer); 630-8520-210 (Stormwater)

JDG

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Attachments:

- Letter – 2019 Consultive Engineering Agreement – Cedar Corporation; dated 12/28/2018.

December 28, 2018

Joel Gregozeski, Administrator
Town of Greenville
W6860 Parkview Drive
P.O. box 60
Greenville, Wisconsin 54942

RE: 2019 Consultive Engineering Agreement

Dear Joel:

On behalf of Cedar Corporation (Cedar), we would like to thank the Town of Greenville for working with us through the last year on your public works, storm water, parks and planning issues. As we have discussed, the Town is into another budget period for the year 2019. As you did in 2018, the Town approved a Consultive Agreement. The Consultive Agreement was utilized to assist the Town with any public works, storm water, parks and planning issues that arise during the year to allow you and your staff the opportunity to call myself or Cedar staff with questions prior to making decisions.

Some of the effort provided in 2018 was, as follows:

- Reviewed Julius Drive Plans for constructability several times and provided comments.
- Provided Storm Water Management assistance with WDNR compliance issues and TMDL needs.
- Provided preliminary reviews of the Spring Road and Design Drive Paving Projects including Preliminary Cost Estimates for budgets.
- Prepared Capital Improvement Plan (CIP) Preliminary Construction Estimates for budgeting purposes.
- Prepared a Preliminary Construction Cost Estimate for the Lions Park Parking Lot Project for budgeting purposes.
- Reviewed and revised the Town Standard Specifications and Details. Additional work is to be completed in early 2019.
- Reviewed the Fox Highland Subdivision trench failures and provided consultation of solutions.
- Assisted with the revisions to the Subdivision Ordinance for Development.
- Reviewed various flowmeters for the Town to purchase to assist in evaluating the Infiltration/Inflow Analysis on the sanitary sewer system and manholes.

- Reviewed the Water System concerns with staff.
- Reviewed several Storm Water Management facilities with performance issues that are in need of preliminary engineering.
- Reviewed the Plat/CSM review procedures with staff.

If you would like to further discuss the services, please call me. Otherwise, upon approval, we will prepare and submit an addendum that will be similar to the 2018 Agreement, where we provide approximately 100 hours of effort to provide technical, planning and economic information upon which policy decisions, project designs, and planning issues may be used. In consideration of our relationship, along with review of costs from 2018, Cedar proposes to continue the costs on a lump sum basis of \$7,500 for 2019.

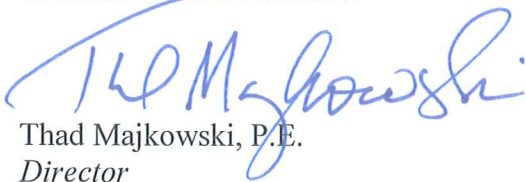
As we discussed last spring, we have our planners available to provide any assistance your staff may need for the Town from planning to parks.

If you or the Board have any questions, call me to discuss them. We will prepare and submit the addendum for your execution upon review and approval of this letter.

Thanks again for your support and if we can be of assistance, please call.

Sincerely,

CEDAR CORPORATION



Thad Majkowski, P.E.
Director

cc: Brian Rickert, P.E., Town of Greenville

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 6h
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: January 8, 2019
RE: Deputy Clerk – Administrative Assistant Position Review

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: The Town received a notice of resignation/retirement from our Deputy Clerk / Administrative Assistant, Laurie Hughes on January 7, 2019. Laurie's last day of employment with the Town will be January 18, 2019. Significant work by Laurie and other department staff have been on-going in preparation of this transition including documenting key duties, projects and tasks. Some initial transition of duties to other current employees will be assigned to direct service needs during the interim period.

The position description for the Deputy Clerk / Administrative Assistant was last reviewed and approved by the Town Board in September of 2018. Due to the timing of this review, staff does not feel it is necessary to conduct another review of the position's duties at this time. A copy of the current position description is included for your review.

To fill our current vacancy, staff is requesting approval to advertise and solicit applications for the Deputy Clerk / Administrative Assistant position. A formal job announcement is attached.

STAFF RECOMMENDATION: Based on current Town needs/priorities it is recommended that the Town Board authorize filling of the Deputy Clerk / Administrative Assistant position. If the Board is in agreement, the following motion may be made: **"Motion to approve the advertising and hiring of a Deputy Clerk / Administrative Assistant as recommended by the Town Administrator."**

POLICY/PLAN REFERENCE(S):

- Town of Greenville Municipal Code §37-8 C

JDG

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Attachments:

1. Approved Job Description – Deputy Clerk / Administrative Assistant
2. Draft – Position Announcement – Deputy Clerk / Administrative Assistant



JOB DESCRIPTION

POSITION TITLE: Deputy Clerk / Admin Assistant

REPORTS TO: Town Clerk

EMPLOYMENT CLASSIFICATION: Full-Time

DEPARTMENT: Clerk / Administrative Services

FLSA CATEGORY: Non-Exempt

PAY TYPE: Hourly - Grade 3

POSITION SUMMARY

The purpose of this position is to perform customer service, related office administrative support functions and perform duties in support of the Town Clerk. The Deputy Town Clerk will act as Town Clerk in the event of his/her absence. The work is performed under the direction of the Town Clerk.

This position is distinguished from other administration positions due to the need for in depth knowledge of legal requirements which is necessary to support the functions of the Clerk's office.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Answer general questions over the phone or direct calls to the proper department or person.
- Greet and help residents, developers, businesses, and other parties at the service window.
- Elections: poll worker recruitment and training, update training materials, maintain statewide voter registration system, oversee special voter registration days, accompany special registration deputies, handle absentee ballot requests, order supplies for elections, test electronic voting machines, answer requests from citizens regarding election process, perform post-election duties.
- Processes licensing applications to include but not limited to: Operator, Liquor, Tobacco, Dog, Fireworks, Secondhand, and Solicitor.
- Coordinate the ordering of office supplies, and maintain office equipment.
- Composes letters and emails for citizen inquiries.
- Coordinates the creation and distribution of the Town newsletter.
- Collect, open and distribute mail daily.
- Attends necessary training as it pertains to the Clerk's Office (election, board of review, parliamentary procedure, open records, etc.).
- Assists with Board of Review duties by providing information to residents, coordinating BOR appointments, and mailing required notices.

- Provides information by telephone, email, fax, or in writing to departments, Town Board members, the general public relating to all types of town documents and processes.
- Performs background checks on agents and officers of license applications.
- Assists with municipal code maintenance and update municipal code website.
- Assists with Annual Town meeting preparation.
- Supports the Town Clerk with processing tax exempt forms on even numbered years.
- Notarizes documents.
- Maintains Town Hall room reservations, room calendar, and mail distribution.
- Assists Treasurer with annual tax collections.
- Prepare town newsletter for printing and mailing to residents.
- Assist with miscellaneous administrative duties as needed or directed.

OTHER DUTIES AND RESPONSIBILITIES

- Conducts bid openings in absence of the Town Clerk.
- Attends Town Board meetings and records minutes in absence of Town Clerk.
- Attends Sanitary District and Town Board meetings, and serves as Board of Review Clerk in absence of the Town Clerk.
- Assembles Sanitary District and Town Board meeting agenda and packets in absence of the Town Clerk.
- Publishes notices in accordance with Wisconsin State Statutes in absence of the Town Clerk.
- Processes open records requests including copies, tapes or discs within an established time frame in absence of the Town Clerk.
- Accepts claims and other personally-served documents for the Town in the absence of the Town Clerk.
- Signs official documents during the absence of the Town Clerk.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of

- Pertinent Federal, State, and local laws, codes, and regulations.
- Microsoft Office Suite, other computer programs and technology as it relates to the job duties.

Ability to

- Carry out instructions furnished in written, oral, or diagram form. Involves semi-routine standardized work with some latitude for independent judgement regarding choices of action.

- Exercise the judgment, decisiveness, and creativity required in situations involving the evaluation of information against measurable or verifiable criteria.
- Provide polite, responsive and professional customer service.
- Perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.
- Communicate orally and in writing with the Town Board, Town Clerk, residents, public officials, administration, and all town staff.
- Provide guidance, assistance and/or interpretation to others such as co-workers and the public on how to apply policies, procedures, and standards to specific situations.
- Utilize a variety of reference, descriptive and/or advisory data and information such as reports, logs, resolutions, agendas, minutes, statistical reports, voting guidelines, statutes, ordinances, procedures, and non-routine correspondence.
- Multi-task and complete assignments in an environment with frequent interruptions.

REQUIRED EXPERIENCE, EDUCATION AND TRAINING

- High school diploma or GED equivalent.
- Municipal Clerk training or experience desired.
- Must be able to operate several computer application programs.
- At least five years of office experience that utilizes procedures in computer technology and general office equipment.
- Must possess a valid Wisconsin Driver's license.

PHYSICAL DEMANDS

- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as a computer and other office machines, and/or materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as typing.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds and occasionally up to 50 pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors may cause discomfort and poses a limited risk of injury.

The Town of Greenville is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

This job description is intended to describe the functions and minimum requirements for the performance of this job. It is not to be construed as an exhaustive statement of all duties, responsibilities or requirements. In addition, the Town reserves the right to add, change or delete functions of this position at any time. This job description supersedes all previous job descriptions for this position.

Town Board Approval: September 24, 2018

Position Announcement

Deputy Clerk – Administrative Assistant Greenville, WI

The Town of Greenville, population 11,785, is accepting applications for a full-time Deputy Clerk / Administrative Assistant.

The purpose of this position is to perform customer service, related office administrative support functions and to perform the duties in support of the Town Clerk. The Deputy Clerk / Administrative Assistant will act as the Town Clerk in the event of his/her absence. The position is distinguished from other administration positions due to the need for in depth knowledge of legal requirements related to permitting, licensing and election activities. This position reports directly to the Town Clerk.

Position Hiring Pay Range \$19.01 to \$20.99 per hour - plus an attractive benefit package.

Qualified applicants should possess at least five years of office related experience that utilize procedures in computer technology and general office equipment. Prior municipal clerk training or experience is preferred. A high school diploma or GED equivalent is required. For a complete list of position duties, responsibilities and requirements please see the Job Description available on the Town's website.

A pre-employment application AND cover letter with resume must be completed and submitted. First review of application materials is February 1, 2019. The position will be open until filled. Applications are available M-F 8:00 a.m. to 4:30 p.m. at Town Hall or on the Town's website (www.townofgreenville.com). Please send application materials to: Town of Greenville, Attention: Joel Gregozeski, W6860 Parkview Drive PO Box 60, Greenville, WI 54942. Submittals can also be e-mailed to joelg@townofgreenville.com.

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 6i
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Brian Rickert, Director of Public Works
Date: January 9, 2019
RE: Speed Limit Adjustment, Spencer (CTH CB to Mayflower Road)

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: On December 4, 2018 it was brought to the attention of the Director of Public Works that many utility contractors were using Spencer Road for a trucking route between CTH CB and Mayflower. The utility contractor traffic was generated from the utility relocations that were taking place on Spencer Road east of Mayflower in advance of Town of Grand Chutes 2019 reconstruction of Spencer Road. The resident was also concerned about the high speed that the general public was traveling at and the volume of pedestrian and bicycle traffic.

Since then the Town has installed no trucks signs on the Town of Greenville's portion of Spencer Road. The Director has also contact the Outagamie Sheriff's Office to make them aware of the issue so they can begin to patrol the area of concern. The Director has also contacted the Town of Grand Chute Director of Public Works to make them aware of the issue. Also to be sure that they were making the utility contractors aware of the trucking route (Mayflower to CTH CA).

After a traffic study, it was determined that Spencer Road functions as a frontage road to CTH CA. Therefore all pedestrian and bicycle traffic that is going between Appleton and the CTH CB trail uses Spencer Road for their route of travel. The amount of pedestrian traffic is increased in the mornings and the afternoons, which directly coincides with the increased vehicular traffic. It should also be noted that Spencer Road will become a unmarked detour route when the reconstruction of CTH CA takes place in 2020.

After reviewing the Town Code in regards to the Towns State-approved Speed Zones (Chapter 290-24) it should be noted that this portion of Spencer Road has not been addressed. The only portions of Spencer Road that are addressed in the code is the portion of west of the Outagamie County Airport.

Based on the traffic study and the Wisconsin Statewide Speed Management Guidelines (June 2009) it should be noted due to the spacing of the driveways (less than 150') the speed limit should be reduced from 35 mph to 25 mph. The speed limited on Spencer Road east of Mayflower is 30 mph.

STAFF RECOMMENDATION: Staff recommends the Board approve the speed reduction on Spencer Road from CTH CB to Mayflower Road. If the Board is in agreement, the following motion may be made: ***"Motion to approve Ordinance No. 01-19, reducing the speed on Spencer Road (CTH CB to Mayflower Road) from 35 mph to 25 mph"***

POLICY/PLAN REFERENCE(S):

1. Chapter 290-24

FISCAL IMPACT:

Is there a fiscal impact? Yes, \$~150.00
Is it currently budgeted or planned? No
Amount budgeted: \$0
Account #: 100-5335-370

Attachments:

1. Town of Greenville Ordinance No. 10-19
2. Page 2 Extracted from Wisconsin Statewide Speed Management Guidelines (June 2009)
3. Copy of Wisconsin State Statute 346.57 (2 Pages)
4. Email Correspondence from Resident, Chad Miller

TOWN OF GREENVILLE
ORDINANCE NO. 01-19
STATE APPROVED SPEED ZONES

The Town Board of the Town of Greenville, Outagamie County does hereby ordain as follows:

§ 290-24. A. (1) State-approved speed zones, Speed Limit of 25 MPH of the Town of Greenville Code is hereby amended to include the following street:

Spencer Road (CTH CB to Mayflower Road)

Adopted this ____ day of _____, 2019.

Jack Anderson
Town Chairperson

ATTEST:

(SEAL)

Wendy Helgeson
Town Clerk

Motion to Approve Ordinance No. #01-19 made by: _____ / _____

Votes:

Title	Name	Aye	Nay	Other
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			
Chairperson	Anderson			

Posted:

Table 1
Speed Limits and Authority to Change

Fixed Limits – Statute 346.57(4)^(a)	Local Government Authority^(b) – Statute 349.11(3) and (7)^(a)
65 mph – Freeway / Expressway	WisDOT only.
55 mph – State Trunk Highways (STHs)	WisDOT only.
55 mph – County Trunk Highways (CTHs), town roads	Lower the speed limit by 10 MPH or less.
45 mph – Rustic roads	Lower the speed limit by 15 MPH or less.
35 mph – Town road (1,000' min) with 150' driveway spacing	Lower the speed limit by 10 MPH or less.
25 mph – Inside corporate limits of a city or village (other than outlying district)	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Outlying district ^(c) within city or village limits	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less
35 mph – Semi-urban district ^(d) outside corporate limits of a city or village	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
15 mph – School zone, when conditions are met	Raise the speed limit to that of the roadway. Lower the speed limit by 10 MPH or less.
15 mph – School crossing, when conditions are met	Raise the speed limit to that of the adjacent street. Lower the speed limit by 10 MPH or less.
15 mph – Pedestrian safety zone with public transit vehicle stopped	No changes permitted.
15 mph – Alley	Lower by 10 MPH or less.
15 mph – Street or town road adjacent to a public park	Lower by 10 MPH or less.
Construction or maintenance zones, as appropriate ^(e)	State and local agencies have authority to establish.

Notes:

(a) Source: Updated 2007-2008 Wisconsin Statutes Database

(b) All speed limit changes **shall** be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.

(c) Per Statute 346.57(1)(ar) “outlying district” is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.

(d) Per Statute 346.57(1)(b) “semiurban district” is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average less than 200 feet apart.

(e) Guidance on establishing speed limits in work zones is available in TGM 13-5-6.

Modified from original found in WisDOT Traffic Guidelines Manual, Chapter 13-5-1, Figure 1, June 2009.

- (4) Any person violating s. 346.505 (2) shall forfeit not less than \$150 nor more than \$300.

History: 1971 c. 278; 1977 c. 418; 1979 c. 288; 1981 c. 157; 1983 a. 27, 77; 1987 a. 260; 1993 a. 256; 1995 a. 422; 2013 a. 326.

SUBCHAPTER IX

SPEED RESTRICTIONS

346.57 Speed restrictions.

- (1) DEFINITIONS. In this section:

- (ag) "Expressway" means a state trunk highway that, as determined by the department, has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by utilizing interchanges or limiting at-grade access to selected public roads and public driveways.
- (am) "Freeway" means a state trunk highway that has 4 or more lanes of traffic physically separated by a median or barrier and that gives preference to through traffic by limiting access to interchanges only.
- (ar) "Outlying district" means the territory contiguous to and including any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average more than 200 feet apart.
- (b) "Semiurban district" means the territory contiguous to and including any highway where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average not more than 200 feet apart or where the buildings in use for such purposes fronting on both sides of the highway considered collectively average not more than 200 feet apart.

- (2) REASONABLE AND PRUDENT LIMIT. No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. The speed of a vehicle shall be so controlled as may be necessary to avoid colliding with any object, person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and using due care.

- (3) CONDITIONS REQUIRING REDUCED SPEED. The operator of every vehicle shall, consistent with the requirements of sub. (2), drive at an appropriate reduced speed when approaching and crossing an intersection or railway grade crossing, when approaching and going around a curve, when approaching a hillcrest, when traveling upon any narrow or winding roadway, when passing school children, highway construction or maintenance workers, sanitation workers, or other pedestrians, and when special hazard exists with regard to other traffic or by reason of weather or highway conditions.

- (4) FIXED LIMITS. In addition to complying with the speed restrictions imposed by subs. (2) and (3), no person shall drive a vehicle at a speed in excess of the following limits unless different limits are indicated by official traffic signs:

- (a) Fifteen miles per hour when passing a schoolhouse at those times when children are going to or from school or are playing within the sidewalk area at or about the school.
- (b) Fifteen miles per hour when passing an intersection or other location properly marked with a "school crossing" sign of a type approved by the department when any of the following conditions exists:
 - 1. Any child is present.
 - 2. A school crossing guard is within a crosswalk at the intersection or the other location or, if no crosswalk exists, is in the roadway at the intersection or the other location.
 - 3. A school crossing guard is placing in or removing from the roadway at or near the intersection or the other location a temporary sign or device that guides, warns, or regulates traffic.
- (c) Fifteen miles per hour when passing a safety zone occupied by pedestrians and at which a public passenger vehicle has stopped for the purpose of receiving or discharging passengers.
- (d) Fifteen miles per hour in any alley.
- (e) Twenty-five miles per hour on any highway within the corporate limits of a city or village, other than on highways in outlying districts in such city or village.
- (em) Twenty-five miles per hour on any service road within the corporate limits of a city or village unless modified by the authority in charge of the highway.

- (f) Thirty-five miles per hour in any outlying district within the corporate limits of a city or village.
- (g) Thirty-five miles per hour on any highway in a semiurban district outside the corporate limits of a city or village.
- (gm)
 - 1. Except as provided in subd. 2., 65 miles per hour on any expressway.
 - 2. Seventy miles per hour on any freeway, including freeways that are a part of the national system of interstate and defense highways, and on any portion of an expressway that gives preference to through traffic by utilizing interchanges only.
- (h) In the absence of any other fixed limits or the posting of limits as required or authorized by law, 55 miles per hour.
- (i) Fifteen miles per hour on any street or town road, except a state trunk highway or connecting highway, within, contiguous to or adjacent to a public park or recreation area when children are going to or from or are playing within such area, when the local authority has enacted an ordinance regulating such traffic and has properly marked such area with official traffic control devices erected at such points as said authority deems necessary and at those points on the streets or town roads concerned where persons traversing the same would enter such area from an area where a different speed limit is in effect.
- (j) Thirty-five miles per hour on any town road where on either side of the highway within any 1,000 feet along such highway the buildings in use for business, industrial or residential purposes fronting thereon average less than 150 feet apart, provided the town board has adopted an ordinance determining such speed limit and has posted signs at such points as the town board deems necessary to give adequate warning to users of the town road.
- (k) Forty-five miles per hour on any highway designated as a rustic road under s. 83.42.
- (5) ZONED AND POSTED LIMITS. In addition to complying with the speed restrictions imposed by subs. (2) and (3), no person shall drive a vehicle in excess of any speed limit established pursuant to law by state or local authorities and indicated by official signs.
- (6) CERTAIN STATUTORY LIMITS TO BE POSTED.
 - (a) On state trunk highways and connecting highways and on county trunk highways or highways marked and signed as county trunks, the speed limits specified in sub. (4) (e) and (f) are not effective unless official signs giving notice thereof have been erected by the authority in charge of maintenance of the highway in question. The speed limit specified in sub. (4) (g) and (k) is not effective on any highway unless official signs giving notice thereof have been erected by the authority in charge of maintenance of the highway in question. The signs shall be erected at such points as the authority in charge of maintenance deems necessary to give adequate warning to users of the highway in question, but an alleged failure to post a highway as required by this paragraph is not a defense to a prosecution for violation of the speed limits specified in sub. (4) (e), (f), (g) or (k), or in an ordinance enacted in conformity therewith, if official signs giving notice of the speed limit have been erected at those points on the highway in question where a person traversing such highway would enter it from an area where a different speed limit is in effect.
 - (b) The limit specified under sub. (4) (gm) is not effective unless official signs giving notice of the limit have been erected by the department.

History: 1973 c. 157; 1975 c. 192, 210; 1977 c. 29 s. 1654 (3), (8) (a); 1977 c. 30, 67, 116, 203, 272; 1987 a. 17, 136; 1993 a. 246; 1995 a. 318; 1997 a. 35; 2001 a. 47; 2013 a. 39; 2015 a. 19.

While sub. (2) is related to sub. (3), it is not limited by sub. (3). Sub. (3) creates a greater duty in respect to speed than sub. (2) does. *Thoreson v. Milwaukee & Suburban Transport Corp.* 56 Wis. 2d 231, 201 N.W.2d 745 (1972).

Judicial notice may be taken of the reliability of the underlying principles of radar that employs the Doppler effect to determine speed. A prima facie presumption of accuracy of moving radar will be accorded upon competent testimony of the operating officer of required facts. *State v. Hanson*, 85 Wis. 2d 233, 270 N.W.2d 212 (1978).

A prima facie presumption of accuracy applies to stationary radar devices. *City of Wauwatosa v. Collett*, 99 Wis. 2d 522, 299 N.W.2d 620 (Ct. App. 1980).

The application of the *Hanson* requirements is discussed. *State v. Kramer*, 99 Wis. 2d 700, 299 N.W.2d 882 (1981).

An actor may claim the defense of legal justification if the conduct of a law enforcement officer causes the actor to reasonably believe that violating the law is the only means of preventing bodily harm to the actor or another and causes the actor to violate the law. *State v. Brown*, 107 Wis. 2d 44, 318 N.W.2d 370 (1982).

This section does not impose absolute liability upon drivers to avoid accidents. *Millonig v. Bakken*, 112 Wis. 2d 445, 334 N.W.2d 80 (1983).

The presumption of the accuracy of moving radar is discussed. The elements of the *Hanson/Kramer* criteria are explained. *Washington County v. Luedtke*, 135 Wis. 2d 131, 399 N.W.2d 906 (1987).

From: [Chad & Erin Miller](#)
To: [Joel Gregozeski](#)
Subject: Spencer Road - Speed Reduction
Date: Tuesday, December 4, 2018 7:36:52 PM

Chad Miller
W6136 Spencer Rd
Appleton, WI 54914
920.284.1980
Ceogmiller4@gmail.com
12/4/18

Joel Gregozeski
Town Administrator
Town of Greenville
W6860 Parkview Dr.
Greenville, WI 54942

Hi Joel,

It was great meeting you today – thank you for taking time out of your morning to chat with me!

I am requesting that we lower the speed limit from 35 MPH to 25 MPH on Spencer Rd, from CB to Mayflower.

There are several reasons for this request:

- Safety on this section of road. There are pedestrians (adults and children) walking, jogging, biking, and sharing the shoulder of the road at all hours of the day.
- With 35 MPH as the baseline – and with no stops between CB and Mayflower - Average traffic speed ends up higher than the posted 35MPH.
- This section of Spencer Rd is 100% residential.

This section of Spencer, and part of the town, at one time was considered “rural”. Over the years with the continued growth & development, both residential and commercial, that has changed. We have realigned the speeds in the surrounding area to accommodate this growth. This is evidenced by some of the surrounding roads – we now have four lanes that are much wider with no residential at the same or lower speeds.

Although traffic has been lighter than normal due to the current closure on Spencer. I would anticipate increased flow after it re-opens. Before it re-opens it would be the perfect time to make a change - I believe this is the only section of Spencer that is currently at 35MPH.

I would be happy to discuss the request in more detail – please let me know if there is anything else that you may need. I can be reached via mobile at 920.284.1980.

Thank You!

Chad

MEETING: Planning Commission/Town Board

AGENDA ITEM #:

TB - 7abc

DATE: January 14, 2019

ACTION TYPE:

Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Chairperson and Board Members
From: Michael J. D. Brown, Community & Economic Development Director
Date: January 7, 2019
RE: Jennerjohn Field of Dreams Development Agreements

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: DJW Investments, LLC, applicant, and Jennerjohn LLC, property owner, have requested to enter into a development agreements for the Jennerjohn Field of Dreams subdivision which is a condition of the final plat approvals previously given by the Town. There are three agreements before you. Two of them are with DJW Investments, LLC for the first two phases of the project while the third is with Jennerjohn LLC. The first agreement with the applicant provides for cost sharing by the Town for the regional stormwater facility. Letter of credits will be required for each agreement and are broken down on a per lot cost basis.

At the November 26, 2018 meeting the developer requested that the Town pay its share of the engineering fees and that staff be authorized to approve change orders. Town Chair Anderson indicated he was ok with the requests. Therefore, the engineering fees have been added to the agreement for a not to exceed amount of \$9,295.00. Staff approval of change orders will follow the Town's purchasing policy, which allows for staff to approve requests that are \$4,999.99 or less; anything over will be required to be approved by the Town Board.

Additionally, the developer identified that about 10,000 cubic yards of material will be required to be removed from the regional stormwater facility and trucked off site as there is not enough space to spread the fill on site due to the regional aspect of the facility and the Town's portion of it already being developed subdivisions. This information was provided to staff after the last Town Board meeting. Therefore, the Town will pay for that portion as it wouldn't otherwise be required if the facility wasn't being developed as a regional facility; the cost estimate is for \$51,000.

In total, the estimated cost share for the Town comes to \$197,061.00 plus a not to exceed amount of \$9,295.00 for engineering services.

Since the December 17, 2018 meeting, the applicant has requested the Town pay 49.5% of the land cost to purchase the land for the stormwater facility of \$9,950. The Town Board should discuss whether it is in agreement with this request. It is not part of the development agreement. Staff does not recommend paying for this cost.

The second agreement with the applicant is the standard development agreement with the letter of credit being required to be submitted prior to start of construction of Phase 2 and recording of the final plat.

The third agreement with the property owner is also the standard development agreement; the owner will also submit a letter of credit as part of the agreement.

STAFF RECOMMENDATION: Staff recommends approval of the agreements.

###

Attachments:

1. Resolution 01-19
2. Resolution 02-19
3. Resolution 03-19

Resolution #01-19

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF GREENVILLE APPROVING A DEVELOPMENT AGREEMENT FOR JENNERJOHN FIELD OF DREAMS PHASE 1 LOCATED AT PARCEL # 110084131 & 110084200

WHEREAS, the Owner/Subdivider has now submitted a Final Plat for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of Final Plat approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of Final Plat approval; and

WHEREAS, the Town of Greenville Town Board and DJW Investments have agreed to enter into a development agreement for Jennerjohn Field of Dreams Phase 1, attached as Exhibit A, in accordance with Town ordinances;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Greenville hereby approves the attached development agreement for Jennerjohn Field of Dreams Phase 1 as shown as Exhibit A.

This resolution was adopted by the Town of Greenville Town Board on the 14th day of January, 2019:

TOWN BOARD OF THE
TOWN OF GREENVILLE, WISCONSIN

By: _____
Jack Anderson, Town Chair

ATTEST:

Wendy Helgeson, Clerk

Motion to Approve Resolution No. #01-19 made by:

Votes:

Title	Name	Aye	Nay	Other
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			
Chairperson	Anderson			

Posted:

Document No.

**TOWN OF GREENVILLE
DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT, made by and between the Town of Greenville, Outagamie County, Wisconsin, a body politic and municipality("Town") and DJW Investments, LLC ("Owner/Subdivider"):

WHEREAS, the Owner/Subdivider has proposed to develop property located in the Town of Greenville, Outagamie County, Wisconsin, described in Exhibit 1 attached hereto; and

WHEREAS, the Owner/Subdivider has submitted a Preliminary Plat entitled Jennerjohn Field of Dreams requiring public improvements that was approved by the Town on July 11, 2016; and

WHEREAS, the Owner/Subdivider has submitted engineering reports, construction plans and specifications for all required public improvements pursuant to Chapter 270, Code of the Town of Greenville that were approved by the Town on November 26, 2018 by Resolution 52-18, and

Return to:

**Richard J. Carlson
331 E Washington St
Appleton, WI 54911**

Tax Parcel No.

WHEREAS, the Owner/Subdivider has now submitted a Final Plat for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of Final Plat approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of Final Plat approval; and

WHEREAS, the Owner/Subdivider has provided the Town with the estimated costs of all required public improvements as shown in Exhibit 2 attached and has agreed to the form and terms of a financial guarantee.

NOW THEREFORE, IN CONSIDERATION OF FINAL PLAT APPROVAL, IT IS AGREED AS FOLLOWS:

1. The Owner/Subdivider shall construct and complete all required public improvements at its sole expense and be accepted by the Town by resolution within two years of the date of approval of this agreement, which was approved by Resolution 01-19 on January 14, 2019.
2. The Owner/Subdivider shall construct all required public improvements in compliance with all Town requirements and in accordance with all approved reports, plans and specifications on file with the Town which are hereby deemed to be incorporated into this Agreement and part of

this Agreement.

3. The Owner/Subdivider shall provide a financial guarantee in the form of an irrevocable letter of credit or escrow account in the amount of 120 percent of the estimated costs for Phase 1 as set forth in Exhibit 3 and Exhibit 4 for a term of two years in the amount of \$994,675.91 for the benefit of the Town and in the name of the Town. The letter of credit/escrow account shall be irrevocable and require only that the Town present the letter of credit or escrow account agreement with a sight draft and written notice signed by the Town Chair and attested by the Town Clerk to draw funds. The form of the letter of credit or escrow account and the issuer or holder shall be approved by the Town. The letter of credit shall be submitted within 5 business days of approval of this agreement.
4. No financial guarantee shall be allowed to expire prior to substantial completion of all required public improvements. The Owner/Subdivider shall provide written notice to the Town at least 45 days prior to the expiration of the financial guarantee if substantial completion can not be achieved prior to expiration. The Town may require renewal or extension of the financial guarantee.
5. The Owner/Subdivider acknowledges that it has requested a financial guarantee as a discretionary alternative to a Town requirement of completing all required public improvements as a condition of Final Plat approval and waives any right that it may have to a different form or different terms of a financial guarantee.
6. The Owner/Subdivider acknowledges that the actual cost of constructing required public improvements may exceed estimated costs for any particular public improvement or all public improvements in the aggregate and acknowledges its obligation to pay all actual costs.
7. Notwithstanding paragraphs 1 through 6 above, the Owner/Subdivider shall deposit 120 percent of the estimated cost of final pavement for all streets in a separate designated escrow account in the amount of \$71,000.00 in the name of the Town for subsequent final pavement to be installed by the Town with the account proceeds, upon the sale of 50 percent of the lots, five years from the date of the Final Plat approval or by order of the Town, whichever comes first.
8. The Owner/Subdivider shall install all public improvements except for the final layer of asphalt prior to acceptance of the public improvements. The Town Board shall accept all public improvements by resolution at the recommendation of the Public Works Director.
9. Building permits may be issued once all of the following have been completed:
 - a. The final plat has been recorded.
 - b. Public improvements are substantially completed and accepted by the Town Board by resolution.
 - c. The escrow required in paragraph 7 has been submitted.
10. Regional Pond Allocation Cost:
 - a. The Town agrees to pay the Owner/Subdivider a not to exceed amount of \$134,350.00

towards the actual cost to construct the regional pond and associated infrastructure specific to the pond; this is approximately 49.5% of the Construction Subtotal. Exhibit 5 indicates the proposed drainage basins map; the Town's cost share is for the South and East portions on the map.

- b. The Town agrees to pay the Owner/Subdivider a not to exceed amount of \$62,711.00; 100% of the Construction Subtotal as shown on page 2 of Exhibit 2 Note 3: Town of Greenville Storm Water Pond Direct Cost Table towards the actual cost to construct associated infrastructure outside of the areas as shown on Exhibit 3 as these areas would not be required of the Owner/Subdivider if it were not developed as a regional pond.
 - c. The Town agrees to pay the Owner/Subdivider Construction Engineering Fees (CEF) of a not to exceed amount of \$9,295.00. The Town shall reimburse the Owner/Subdivider within 30 days of receiving the letter of credit.
 - d. The Owner/Subdivider may submit for and the Town may agree to pay for unforeseen construction costs for costs identified in paragraph 10a&b only through a formal change order request at a cost share of 49.5% of the total change order request. The Owner/Subdivider shall submit a change order request in writing and provide documentation to substantiate the request. The Town Public Works Director is authorized to approve change order requests that are equal to or less than \$4,999.99; the Town shall provide a written response of approval or disapproval within 3 business days. Change order requests equal to or greater than \$5,000 shall be approved by the Town Board; change order requests shall be submitted at least 10 business days prior to the next regularly scheduled Town Board meeting in order for the request to be presented for consideration. The cost thresholds are consistent with the Town's Purchasing Policy.
 - e. Upon acceptance of the pond and associated infrastructure by the Town Board, the Owner/Subdivider shall submit an itemized invoice for the work performed. Town staff shall review and provide a recommendation to the Town Board within 15 business days of receipt of the itemized invoice(s). The Town Board shall take action on the request at its next regularly scheduled meeting after the 15 day review period. The Town shall reimburse the Owner/Subdivider within 10 business days of the reimbursement request approval.
- 11. The Owner/Subdivider shall pay in full all Town review fees in connection with or relating to the final plat, reports, plans and specifications as a condition of final plat approval.
 - 12. The Owner/Subdivider shall timely pay all Town inspection fees and expenses in connection with and relating to the construction of required public improvements.
 - 13. The Owner/Subdivider shall comply with all regulatory requirements of the Code of the Town of Greenville and all applicable regulatory requirements of the State of Wisconsin and Outagamie County.
 - 14. The Owner/Subdivider shall provide the Town with record drawings of sanitary sewer, water main and storm sewer improvements showing the location of all appurtenances and features of the systems.

15. The Owner/Subdivider shall guarantee all public improvements against defects due to faulty materials or workmanship which appear within a period of 14 months after substantial completion and accepted by the Town by Resolution. The Owner/Subdivider shall pay the full cost of necessary replacement or repair of defects and provide the Town with financial security to ensure timely replacement or repair in an amount of 10 percent of the estimated total costs of all completed improvements.
16. The Owner/Subdivider shall, to the maximum extent practicable, preserve existing landscape features such as trees, grassed areas and the like located outside of actual construction zones needed for public improvements.
17. The Owner/Subdivider shall timely remove and properly dispose of brush and rubbish piles and timely remedy washouts and sedimentation accumulations arising from construction activities.
18. The Owner/Subdivider acknowledges and agrees that nothing in this agreement shall be deemed a waiver or limitation of any Town immunity, power or authority conferred by law including but not limited to special assessments and special charges.
19. The Owner/Subdivider acknowledges and agrees that nothing in this agreement waives any other requirement, obligation or fee of any Town ordinance or resolution.
20. This Agreement shall be interpreted consistent with the rules and requirements of Chapter 270, Code of the Town of Greenville.
21. This Agreement shall be binding on the Owner/Subdivider, its successors or assigns and shall constitute a covenant running with the land. This Agreement shall also constitute restrictions for public benefit pursuant to Section 236.293 Wis. Stats.
22. The Town may deny issuance of a building permit until compliance with the provisions of this Agreement and Chapter 270, Code of the Town of Greenville are met.
23. This Agreement may only be modified or amended in writing by the parties.

SUBDIVIDER

TOWN OF GREENVILLE

DJW Investments, LLC
David Winkel, Sole Member

Jack Anderson, Town Chair

Personally came before me this ____
day of _____, 2____, the above

ATTEST:

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same.

Wendy Helgeson, Town Clerk

Personally came before me this ____
day of _____, 2____, the above

Notary Public, State of Wisconsin
My commission expires: _____

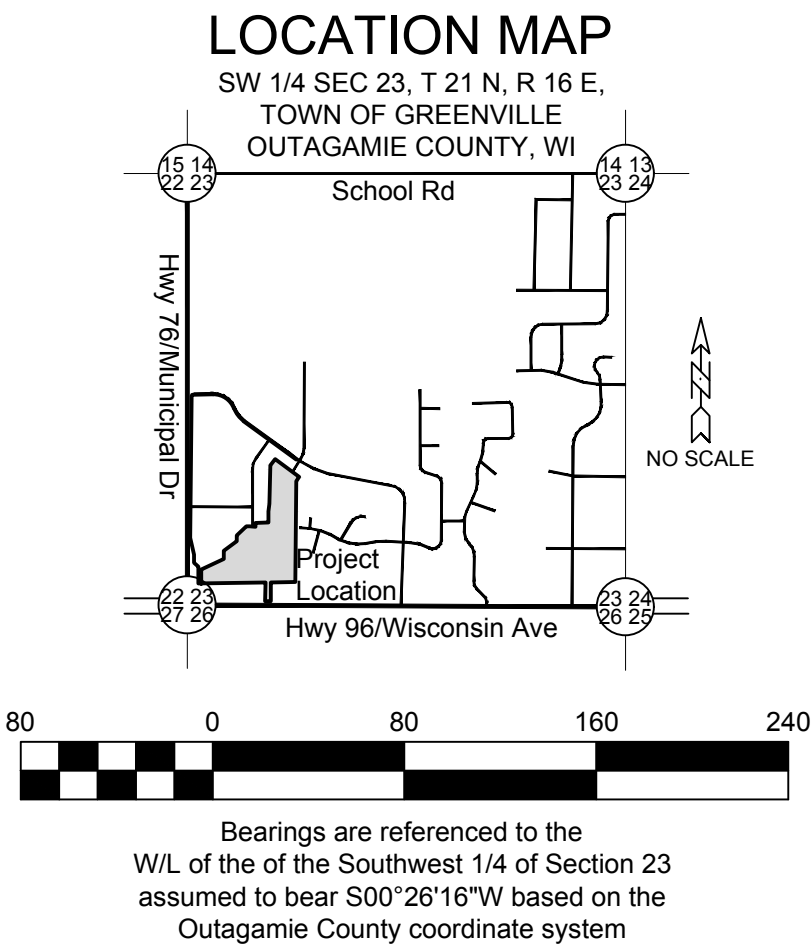
to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same

Notary Public, State of Wisconsin
My commission expires: _____

Drafted by:
Richard J. Carlson
331 E. Washington St.
Appleton WI 54911

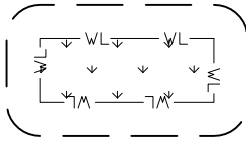
Jennerjohn Field of Dreams 2

Part of the the Southwest 1/4 of the Southwest 1/4 and part of Lot 4, CSM 4036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the Northeast 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin.



LEGEND

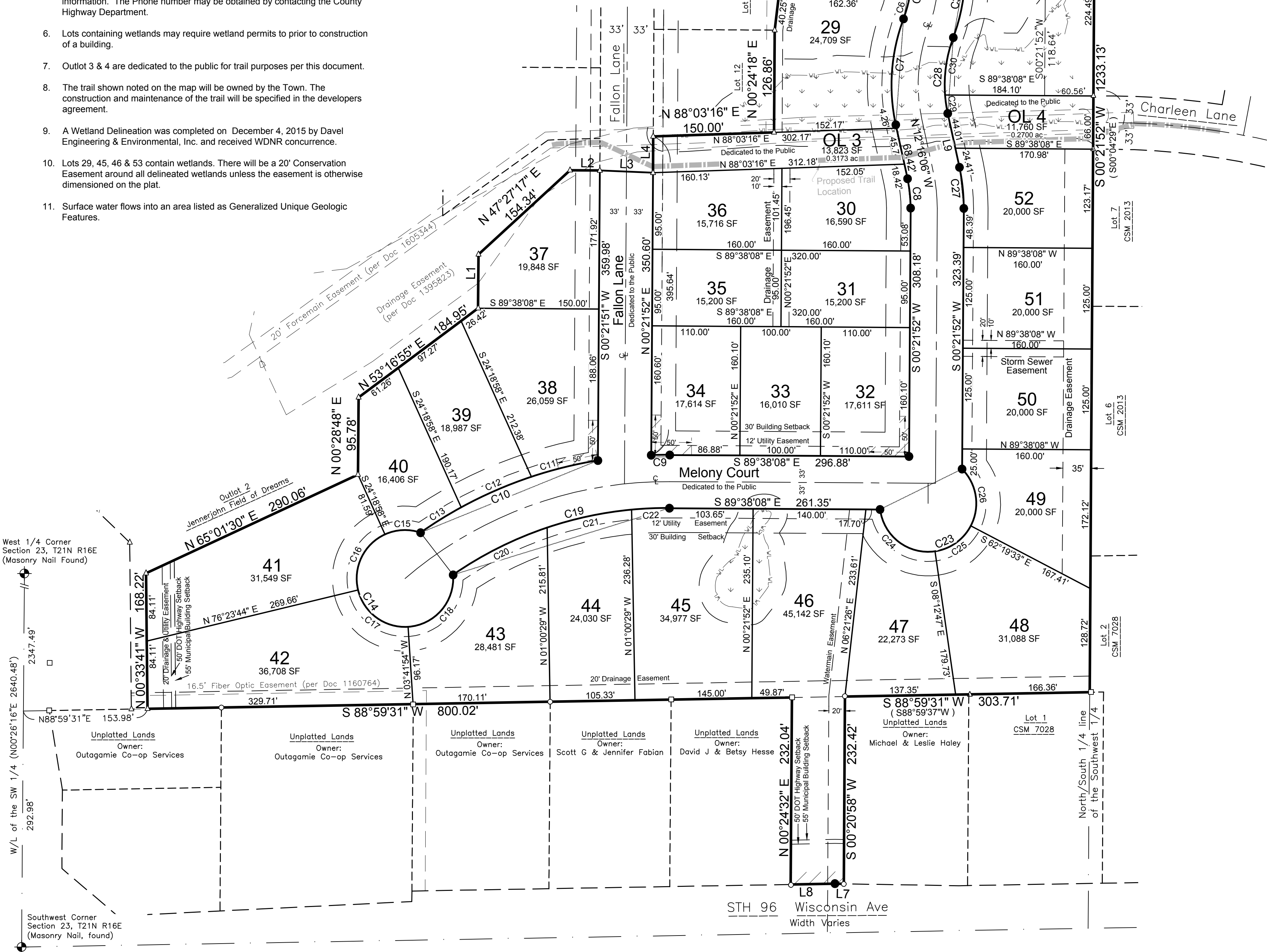
- △ 1/4" Rebar Found
- 3/4" Rebar Found
- 1" Iron Pipe Found
- 1/4" x 18" Steel Rebar @ 4.30lbs/LF SET
- All other corners
- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- SF Lot areas in square feet
- () Recorded As



LINE TABLE		
Line	Bearing	Length
L1	N 00°21'52" E	66.83'
L2	S 89°38'08" E	36.96'
L3	S 87°34'16" E	66.04'
L4	N 00°21'52" E	45.04'
L5	N 06°43'28" E	90.56'
L6	S 36°07'28" W	38.00'
L7	N 89°04'56" W	10.97'
L8	S 89°00'28" W	55.05'
L9	N 12°16'06" W	68.42'

Notes

- All linear measurements have been made to the nearest one hundredth of a foot.
- No Access area extends 50' each way of the block corner unless otherwise noted on the plat.
-
- All angular measurements have been made to the nearest 20 seconds and computed to the nearest half seconds.
- No Improvements or structures are allowed between the right of way line and the highway setback line. It is expressly intended that this restriction is for the benefit of the public as provided in section 236.293, Wisconsin Statutes, and shall be enforceable by the Wisconsin Department of Transportation or its assigns. Contact the Wisconsin Department of Transportation for more information. The Phone number may be obtained by contacting the County Highway Department.
- Lots containing wetlands may require wetland permits to prior to construction of a building.
- Outlot 3 & 4 are dedicated to the public for trail purposes per this document.
- The trail shown noted on the map will be owned by the Town. The construction and maintenance of the trail will be specified in the developers agreement.
- A Wetland Delineation was completed on December 4, 2015 by Davel Engineering & Environmental, Inc. and received WDNR concurrence.
- Lots 29, 45, 46 & 53 contain wetlands. There will be a 20' Conservation Easement around all delineated wetlands unless the easement is otherwise dimensioned on the plat.
- Surface water flows into an area listed as Generalized Unique Geologic Features.



Jennerjohn Field of Dreams 2

Part of the the Southwest 1/4 of the Southwest 1/4 and part of Lot 4, CSM 4036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the Northeast 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Greenville and Outagamie County, and under the direction of DJW Investments, LLC, owners of said land, I have surveyed divided and mapped Jennerjohn Field of Dreams; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is part of the the Southwest 1/4 of the Southwest 1/4 and part of Lot 4, CSM 4036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the Northeast 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin containing 943,392 Sq Ft (21.6573 Ac) of land described as follows:

Commencing at the Southwest 1/4 corner of Section 23; thence along the West line of said Section 23, N00°26'16"E, 292.98 feet; thence S88°59'31"E, 153.89 feet to the Southeast corner of Outlot 2 of Jennerjohn Field of Dreams said point also being the point of beginning; thence, along said Outlot 2, N00°33'41"W, 168.22 feet; thence, continuing along said Outlot 2, N65°01'30"E 290.06 feet; thence, continuing along said Outlot 2, N00°28'48"E 95.78 feet; thence, continuing along said Outlot 2, N53°16'55"E 184.95 feet; thence, continuing along said Outlot 2, N00°21'52"E 66.83 feet; thence, continuing along said Outlot 2, N47°27'17"E 154.34 feet; thence, continuing along said Outlot 2, S89°38'08"E 36.96 feet to the West right of way line of Fallon Lane; thence, S87°34'16"E 66.04 feet to the East right of way line of said Fallon Lane; thence, along said East right of way line, N00°21'52"E 45.04 feet to the South line of Lot 12 of said Jennerjohn Field of Dreams; thence, along said South line N88°03'16"E 150.00 feet to the Southeast corner of said Lot 12; thence along the East line of said Lot 12 N00°24'18"E 126.86 feet to the Northeast corner of said lot 12; thence, along the East line of Lot 13 of said Jennerjohn Field of Dreams, N06°43'28"E 90.56 feet to the Northeast corner of said Lot 13; thence, along the East line of Lots 14-18 of said Jennerjohn Field of Dreams, N00°21'52"E 431.45 feet to the Northeast corner of said Lot 18; thence, along the East line of Lots 19-21 of Jennerjohn Field of Dreams, N36°07'28"E 239.03 feet to the Northeast corner of said Lot 21; thence, along the South line of Lot 12 Towering Pines West S53°52'32"E 160.00 feet to the West right of way line of Alexandra Way; thence, along said West right of way line, S36°07'28"W 38.00 feet to the Southwest corner of said Alexandra Way; thence along the South line of said Alexandra Way and the South line of Lot 54 Towering Pines 2, S53°52'32"E 216.00 feet to Southeast Corner of said Lot 54; thence, along the East line of Lot 53 of said Towering Pines 2, S36°07'28"W 62.62 feet to a point on the North/South 1/4 line of said Southwest 1/4; thence, along said 1/4 Line, S00°21'52"W 1233.13 feet; thence S88°59'31"W 303.71 feet; thence S00°20'58"W 232.42 feet to the Northerly right of way line of STH 96/Wisconsin Ave; thence, along said North right of way line, N89°04'56"W 10.97 feet; thence, continuing along said North right of way line, S89°00'28"W 55.05 feet; thence N00°24'32"E 232.04 feet; thence, S88°59'31"W 800.02 feet to the point of beginning, subject to all easements and restrictions of record.

Given under my hand this ____ day of _____, 20 ____.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

Utility Easement Provisions

An easement for electric, natural gas, and communications service is hereby granted by

DJW Investments, LLC, Grantor, to:

Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee, SBC, Grantee, and Time Warner Cable, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots, also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

DJW Investments, LLC

David J. Winkel Date
Managing Member

Owner's Certificate

DJW Investments, LLC, a partnership duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said partnership caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

DJW Investments, LLC, does further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Outagamie County Planning and Zoning Committee
Town of Greeville
Department of Administration
Department of Transportation

IN WITNESS WHEREOF, the said DJW Investments, LLC, has caused these presents to

be signed by its authorized representatives, located at, _____, Wisconsin

this ____ day of _____, 20 ____.

In the Presence of: DJW Investments, LLC

David J. Winkel Date
Managing Member

State of Wisconsin)
)ss
_____ County)

Personally came before me this ____ day of _____, 20 ____.

the above named, officers of said corporation; and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

My commission expires: _____
Notary Public, Wisconsin

Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurer's of the Town of Greenville and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Town Treasurer Date

County Treasurer Date

County Planning Agency Approval Certificate

Resolved, that the plat of Jennerjohn Field of Dreams in the Town of Greenville, Outagamie County, Jennerjohn Family Limited Partnership owners, is hereby approved by Outagamie County.

County Zoning Administrator Date

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20 ____

Department of Administration



Town of Greenville Approval Certificate

Resolved, that the plat of Jennerjohn Field of Dreams 2 in the Town of Greenville, Outagamie County, DJW Investments, LLC; owners, is hereby approved by the Town Board of the Town of Greenville.

Chairman Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Greenville.

Clerk Date

Field Tile Statement:

Any agricultural drain tile which is disturbed, cut or broken as part of the development of the plat (CSM) or excavation for home construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be born by the party damaging the drain tile .

Right to Farm Statement:

The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe that the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice that agricultural activities may exist on the adjacent properties.

Grading Statement:

All grading and final grades for the construction of any public or private improvement shall conform to the surface water drainage plan as approved by the Town of Greenville Planning Commission.

Street Lighting Statement

Lots within this plat shall be subject to assessments on an annual basis for the operation and maintenance of street lights and the purchase of any lot constitutes a waiver of objection and agreement to pay said annual assessments which shall be placed upon the annual tax bill as a special assessment.

Benchmark Note:

Benchmarks will be established on the tag bolts of the fire hydrants after utility construction has been completed.

Drainage Easement Statement:

The Town of Greenville shall have an unqualified right to enter upon any drainage easement for inspection and to maintain and repair all drainage ways and drainage improvements. Lots shall be equally assessed for maintenance and repair of all drainage way and drainage improvements.

Conservancy Assessments Note:

Lots within this plat shall be subject to assessments on an annual basis for operation and maintenance of conservancy and detention pond area and the purchase of any lot constitutes a waiver of objection and agreement to pay said annual assessments which shall be placed upon the annual tax bill as a special assessment

Drainage Easement Restrictions:

The following uses and structures are prohibited within all drainage easements and outlots in the subdivision plat: filling, grading and excavating except for construction of drainage ways and drainage facilities; the cultivation of crops, fruits or vegetables; the dumping or depositing of ashes, waste, compost or materials of any kind; the storage of vehicles, equipment, materials or personal property of any kind; and constructing, erecting or moving any building or structure, including fences, within the drainage easement.

Pedestrian Trail Note:

A pedestrian trail will be located in Outlot 3, Outlot 4 and the road right of way. For exact location please refer to the engineering plans.

Geotechnical Note:

Lot 29 is in an area mapped as "severe" soil rating for construction of homes. Foundations for these homes shall be designed by and construction of the foundations shall be overseen by a licensed engineer.

Access Restriction Statement:

As owner I hereby restrict all lots and blocks in that no owner, possessor, user, nor licensee, nor other person shall have any right of direct vehicular ingress or egress with STH 96, as shown on the plat, it being expressly intended that this restriction shall constitute a restriction for the benefit of the public according to s.236.293, Stats., and shall be enforceable by the Wisconsin Department of Transportation.

Wetland Setback Note:

At the time of applying for a building permit, on lots containing wetland, the wetland setback and the house must be located in the field so that the building inspector can verify that the house is not located within the Wetland setback.

This Final Plat is contained wholly within the property described in the following recorded instruments:

the property owner of record: Recording Information: Parcel Number(s):

DJW Investments LLC Doc No. _____ Part of 110-0841-31
All of 110-842-00

CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	133.00'	S 18°14'40" W	81.67'	83.01'	35°45'37"	S 36°07'28" W	S 00°21'51" W
C2	133.00'	S 29°52'52" W	28.93'	28.99'	12°29'12"	S 36°07'28" W	S 23°38'16" W
C3	133.00'	S 12°00'04" W	53.65'	54.02'	23°16'25"	S 23°38'16" W	S 00°21'51" W
C4	167.00'	N 10°28'25" E	58.62'	58.93'	20°13'06"	N 20°34'58" E	N 00°21'52" E
C5	167.00'	N 05°59'47" E	32.78'	32.83'	11°15'50"	N 11°37'42" E	N 00°21'52" E
C6	167.00'	N 16°06'20" E	26.07'	26.10'	8°57'16"	N 20°34'58" E	N 11°37'42" E
C7	233.00'	N 04°09'26" E	131.77'	133.59'	32°51'03"	N 12°16'06" W	N 20°34'58" E
C8	167.00'	S 05°57'07" E	36.75'	36.82'	12°37'59"	N 12°16'06" W	N 00°21'52" E
C9	533.00'	N 89°07'16" E	23.13'	23.13'	2°29'11"	N 87°52'41" E	S 89°38'08" E
C10	533.00'	S 67°51'20" W	237.68'	239.70'	25°46'00"	S 80°44'20" W	S 54°58'20" W
C11	533.00'	S 76°09'57" W	84.99'	85.08'	9°08'45"	S 80°44'20" W	S 71°35'35" W
C12	533.00'	S 66°28'47" W	95.01'	95.14'	10°13'36"	S 71°35'35" W	S 61°21'58" W
C13	533.00'	S 58°10'09" W	59.45'	59.48'	6°23'38"	S 61°21'58" W	S 54°58'20" W
C14	60.00'	S 37°43'04" E	66.08'	307.01'	293°10'15"	N 71°07'56" W	N 04°18'11" W
C15	60.00'	S 87°16'33" W	44.16'	45.22'	43°11'02"	N 71°07'56" W	S 65°41'02" W
C16	60.00'	S 26°02'23" W	76.56'	83.03'	79°17'18"	S 65°41'02" W	S 13°36'16" E
C17	60.00'	S 53°39'05" E	77.21'	83.87'	80°05'38"	S 13°36'16" E	N 86°18'06" E
C18	60.00'	N 40°59'58" E	85.30'	94.88'	90°36'18"	N 86°18'06" E	N 04°18'11" W
C19	467.00'	N 72°51'31" E	280.95'	285.37'	35°00'42"	N 55°21'10" E	S 89°38'08" E
C20	467.00'	N 63°22'32" E	130.35'	130.78'	16°02'44"	N 55°21'10" E	N 71°23'53" E
C21	467.00'	N 77°59'42" E	107.30'	107.54'	13°11'37"	N 71°23'53" E	N 84°35'30" E
C22	467.00'	N 87°28'41" E	47.03'	47.05'	5°46'22"	N 84°35'30" E	S 89°38'08" E
C23	60.00'	S 63°47'22" W	113.52'	228.11'	217°49'30"	S 45°07'23" E	N 07°17'52" W
C24	60.00'	N 52°45'20" W	85.53'	95.21'	90°54'55"	S 81°47'13" W	N 07°17'52" W
C25	60.00'	S 54°43'50" W	54.58'	56.67'	54°06'46"	S 27°40'27" W	S 81°47'13" W
C26	60.00'	S 08°43'28" E	71.21'	76.23'	72°47'50"	S 45°07'23" E	S 27°40'27" W
C27	233.00'	N 05°57'07" W	51.27'	51.37'	12°37'57"	N 00°21'51" E	N 12°16'06" W
C28	167.00'	N 04°09'26" E	94.44'	95.75'	32°51'03"	N 12°16'06" W	N 20°34'58" E
C29	167.00'	N 08°15'55" W	23.32'	23.33'	8°00'21"	N 12°16'06" W	N 04°15'45" W
C30	167.00'	N 08°09'36" E	71.85'	72.42'	24°50'43"	N 04°15'45" W	N 20°34'58" E
C31	233.00'	N 10°28'25" E	81.79'	82.22'	20°13'06"	N 20°34'58" E	N 00°21'52" E
C32	67.00'	N 18°14'40" E	41.14'	41.82'	35°45'37"	S 00°21'52" W	S 36°07'28" W

File: 4350Final2.dwg
Date: 11/14/2018
Drafted By: jim
Sheet: 2 of 2
Revision Date: Nov 14, 2018



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS
1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

Exhibit 2

Jennerjohn Field of Dreams
Utility & Street Construction
Town of Greenville
Preliminary Opinion of Probable Cost
McM No. W0986-9-18-00645.02.01

						Storm Water Pond		Alana Lane			
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Quantity	Cost	Quantity	Cost		
Sanitary Sewer:											
1	8-inch sanitary sewer	3,745	L.F.	\$25.00	\$93,625.00			294	\$7,350.00		
2	48-inch sanitary sewer manhole	177.0	V.F.	\$220.00	\$38,940.00			15.98	\$3,515.60		
3	4-inch sanitary sewer lateral	2,450	L.F.	\$20.00	\$49,000.00			62	\$1,240.00		
				Subtotal = \$	181,565.00	\$ -		\$ 12,105.60			
Water main:											
4	8-inch water main	4,700	L.F.	\$26.00	\$122,200.00			685	\$17,810.00		
5	6-inch water main	100	L.F.	\$30.00	\$3,000.00			24	\$720.00		
6	8-inch resilient wedge gate valve	14	EACH	\$1,500.00	\$21,000.00			2	\$3,000.00		
7	6-inch resilient wedge gate valve	11	EACH	\$1,000.00	\$11,000.00						
8	Hydrant	11	EACH	\$3,500.00	\$38,500.00						
9	1-inch SDR 9 PE water lateral	2590	L.F.	\$15.00	\$38,850.00						
10	1-inch corporation, curb stop & stop box	54	EACH	\$350.00	\$18,900.00						
				Subtotal = \$	253,450.00	\$ -		\$ 21,530.00			
Storm Sewer:											
11	29-inch x 45-inch HERCP storm sewer	35	L.F.	\$ 100.00	\$3,500.00	35	\$3,500.00				
12	42-inch storm sewer	292	L.F.	\$ 90.00	\$26,280.00	132	\$11,880.00				
13	36-inch storm sewer	149	L.F.	\$ 75.00	\$11,175.00						
14	24-inch storm sewer	397	L.F.	\$ 45.00	\$17,865.00						
15	21-inch storm sewer	318	L.F.	\$ 45.00	\$14,310.00						
16	18-inch storm sewer	1,436	L.F.	\$ 40.00	\$57,440.00						
17	15-inch storm sewer	591	L.F.	\$ 35.00	\$20,685.00			36	\$1,260.00		
18	12-inch storm sewer	438	L.F.	\$ 30.00	\$13,140.00	124	\$3,720.00				
19	10-inch storm sewer	653	L.F.	\$ 28.00	\$18,284.00						
20	96-inch diameter storm sewer manhole	6.4	V.F.	\$ 650.00	\$4,160.00						
21	60-inch diameter storm sewer manhole	16.7	V.F.	\$ 350.00	\$5,845.00						
22	48-inch diameter storm sewer manhole	57.1	V.F.	\$ 250.00	\$14,275.00						
23	48-inch diameter storm sewer inlet-manhole	31.7	V.F.	\$ 250.00	\$7,925.00						
24	36-inch diameter storm sewer manhole	8.8	V.F.	\$ 225.00	\$1,971.00	4.00	\$900.00				
25	24-inch diameter storm sewer manhole	30.5	V.F.	\$ 200.00	\$6,100.00						
26	Inlet	14	EACH	\$ 1,500.00	\$21,000.00			1	\$1,500.00		
27	4-inch storm sewer lateral	2,445	L.F.	\$ 15.00	\$36,675.00						
28	29-inch x 45-inch HERCP flared end section	1	EACH	\$ 1,200.00	\$1,200.00	1	\$1,200.00				
29	42-inch RCP flared end section	6	EACH	\$ 1,000.00	\$6,000.00	4	\$4,000.00				
30	24-inch RCP flared end section	5	EACH	\$ 650.00	\$3,250.00						
31	12-inch RCP flared end section	1	EACH	\$ 550.00	\$550.00	1	\$550.00				
				Subtotal = \$	291,630.00	\$ 25,750.00		\$ 2,760.00			
Street Construction:											
32	Strip & stockpile topsoil	32,900	S.Y.	\$1.50	\$49,350.00			7,076	\$10,613.33		
33	Common excavation (roadway)	8,650	C.Y.	\$6.50	\$56,225.00			1,725	\$11,210.33		
34	Type SAS fabric	17,100	S.Y.	\$2.00	\$34,200.00			3,449	\$6,898.67		
35	6-inch base aggregate dense 1 1/4-inch	5,710	TONS	\$11.00	\$62,810.00			1,150	\$12,647.56		
36	6-inch base aggregate dense 3-inch	4,510	TONS	\$11.00	\$49,610.00						
37	9-inch base aggregate dense 3-inch	1,800	TONS	\$11.00	\$19,800.00			1,800	\$19,800.00		
38	30-inch mountable concrete curb & gutter	8,620	L.F.	\$12.00	\$103,440.00			1,592	\$19,104.00		
39	1 3/4-inch HMA pavement, 3 LT 58-28S	1,140	TONS	\$60.00	\$68,400.00						
40	2 1/4-inch HMA pavement, 3 LT 58-28S	400	TONS	\$60.00	\$24,000.00			400	\$24,000.00		
41	1 3/4-inch HMA pavement, 4 LT 58-28S	1,450	TONS	\$60.00	\$87,000.00			297	\$17,830.40		
42	Lawn restoration	17,700	S.Y.	\$5.00	\$88,500.00			3,803	\$19,015.56		
43	Common excavation (trail)	1,071	C.Y.	\$8.00	\$8,568.00			221	\$1,768.89		
44	6-inch base aggregate dense (trail)	1,724	TONS	\$15.00	\$25,860.00			354	\$5,306.67		
45	2-inch HMA pavement (trail)	500	TONS	\$80.00	\$40,000.00			106	\$8,490.67		
46	Lawn restoration (trail)	4,304	S.Y.	\$5.00	\$21,520.00			884	\$4,422.22		
47	Drainage easement grading (grading, topsoil, seed, fertilize & mulch)	2,200	L.F.	\$7.00	\$15,400.00						
48	Erosion Control (silt fence, hay bales, ditch checks)	1	L.S.	\$10,000.00	\$10,000.00						
49	Detention pond excavation	20,800	C.Y.	\$6.50	\$135,200.00	20,800	\$135,200.00				
50	Removal of excess detention pond excavated material off-site	10,000	C.Y.	\$5.10	\$51,000.00						
51	Detention pond outlet structure	1	L.S.	\$5,000.00	\$5,000.00	1	\$5,000.00				
52	Detention pond restoration (4.655-acres)	1	L.S.	\$50,000.00	\$50,000.00	1	\$50,000.00				
53	Detention pond bird deterrent grid	1	L.S.	\$30,000.00	\$30,000.00	1	\$30,000.00				
54	Medium Rip-rap	770	C.Y.	\$40.00	\$30,800.00	636	\$25,457.78				
55	STH 76 Intersection improvements	1	L.S.	\$60,500.00	\$60,500.00			1	\$60,500.00		
				Subtotal = \$	1,127,183.00	\$ 245,657.78		\$ 221,608.29			
Note: 1. Item 55 unit price from Bid Tabulation (Davel Engineering) 2. There is storm sewer along Fallon Ln that is oversized to provide service to Lot 7; the oversizing cost should be allocated to Lot 7. 3. There is storm sewer along outlots 3 & 4 where a portion of the cost should be allocated to the Town of Greenville.						Utility Total = \$		726,645.00	\$ 25,750.00	\$ 36,395.60	
						Street Total = \$		1,127,183.00			\$ 221,608.29
						Construction Subtotal = \$		1,853,828.00	\$ 271,407.78		\$ 258,003.89
						Construction Engineering Fees = \$		64,883.98	\$ 9,499.27		\$ 9,030.14
						15% Contingency = \$		278,074.20	\$ 40,711.17		\$ 38,700.58
						Total = \$		2,196,786.18	\$ 321,618.22	\$ 305,734.61	

- Note: 1. Item 55 unit price from Bid Tabulation (Davel Engineering)
2. There is storm sewer along Fallon Ln that is oversized to provide service to Lot 7; the oversizing cost should be allocated to Lot 7.
3. There is storm sewer along outlots 3 & 4 where a portion of the cost should be allocated to the Town of Greenville.
4. Unit cost for Item 50 is assuming disposal within 4 miles of site.

Exhibit 2

Jennerjohn Field of Dreams
Utility & Street Construction
Town of Greenville
Preliminary Opinion of Probable Cost
McM No. W0986-9-18-00645.02.01

Summary of Storm Water Pond Costs					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
11	29-inch x 45-inch HERCP storm sewer	35	L.F.	\$ 100.00	\$ 3,500.00
12	42-inch storm sewer	132	L.F.	\$ 90.00	\$ 11,880.00
18	12-inch storm sewer	124	L.F.	\$ 30.00	\$ 3,720.00
24	36-inch diameter storm sewer manhole	4.0	V.F.	\$ 225.00	\$ 900.00
28	29-inch x 45-inch HERCP flared end section	1	EACH	\$ 1,200.00	\$ 1,200.00
29	42-inch RCP flared end section	4	EACH	\$ 1,000.00	\$ 4,000.00
31	12-inch RCP flared end section	1	EACH	\$ 550.00	\$ 550.00
49	Detention pond excavation	20,800	C.Y.	\$6.50	\$ 135,200.00
51	Detention pond outlet structure	1	L.S.	\$5,000.00	\$ 5,000.00
52	Detention pond restoration (4.655-acres)	1	L.S.	\$50,000.00	\$ 50,000.00
53	Detention pond bird deterrent grid	1	L.S.	\$30,000.00	\$ 30,000.00
54	Medium Rip-rap	636	C.Y.	\$40.00	\$ 25,457.78
Construction Subtotal =					\$ 271,407.78
Construction Engineering Fees =					\$ 9,499.27
15% Contingency =					\$ 40,711.17
Total =					\$ 321,618.22

Note 3: Town of Greenville Storm Water Pond Direct Costs					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
14	24-inch storm sewer (R-81.1 to pond)	222	L.F.	\$ 45.00	\$ 9,990.00
24	36-inch diameter storm sewer manhole (R-81.1)	4.8	V.F.	\$ 225.00	\$ 1,071.00
30	24-inch RCP flared end section	1	EACH	\$ 650.00	\$ 650.00
50	Removal of excess detention pond excavated material off-site	10,000	C.Y.	\$5.10	\$ 51,000.00
Construction Subtotal =					\$ 62,711.00
Construction Engineering Fees =					\$ 2,194.89
15% Contingency =					\$ 9,406.65
Total =					\$ 74,312.54

Note 2: Storm Sewer Oversizing Costs to service Lots 7 & 8					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
16	18-inch storm sewer (R-54.1 to R-52.2)	302	L.F.	\$ 40.00	\$ 12,080.00
	Storm Sewer Oversizing 18-inch to 15-inch (R-52.2 to R-52.1)	42	L.F.	\$ 5.00	\$ 210.00
	Storm Sewer Oversizing 21-inch to 18-inch (R-52.1 to R-51.1)	143	L.F.	\$ 5.00	\$ 715.00
	Storm Sewer Oversizing 36-inch to 18-inch (R-51.1 to R-50.3)	149	L.F.	\$ 35.00	\$ 5,215.00
22	48-inch diameter storm sewer manhole (R-54.1 & R-53.1)	14.3	V.F.	\$ 250.00	\$ 3,570.00
	Storm Sewer Manhole Oversizing 60-inch to 48-inch (R-51.1)	7.89	V.F.	\$ 100.00	\$ 789.00
Construction Subtotal =					\$ 22,579.00
15% Contingency =					\$ 3,386.85
Total =					\$ 25,965.85

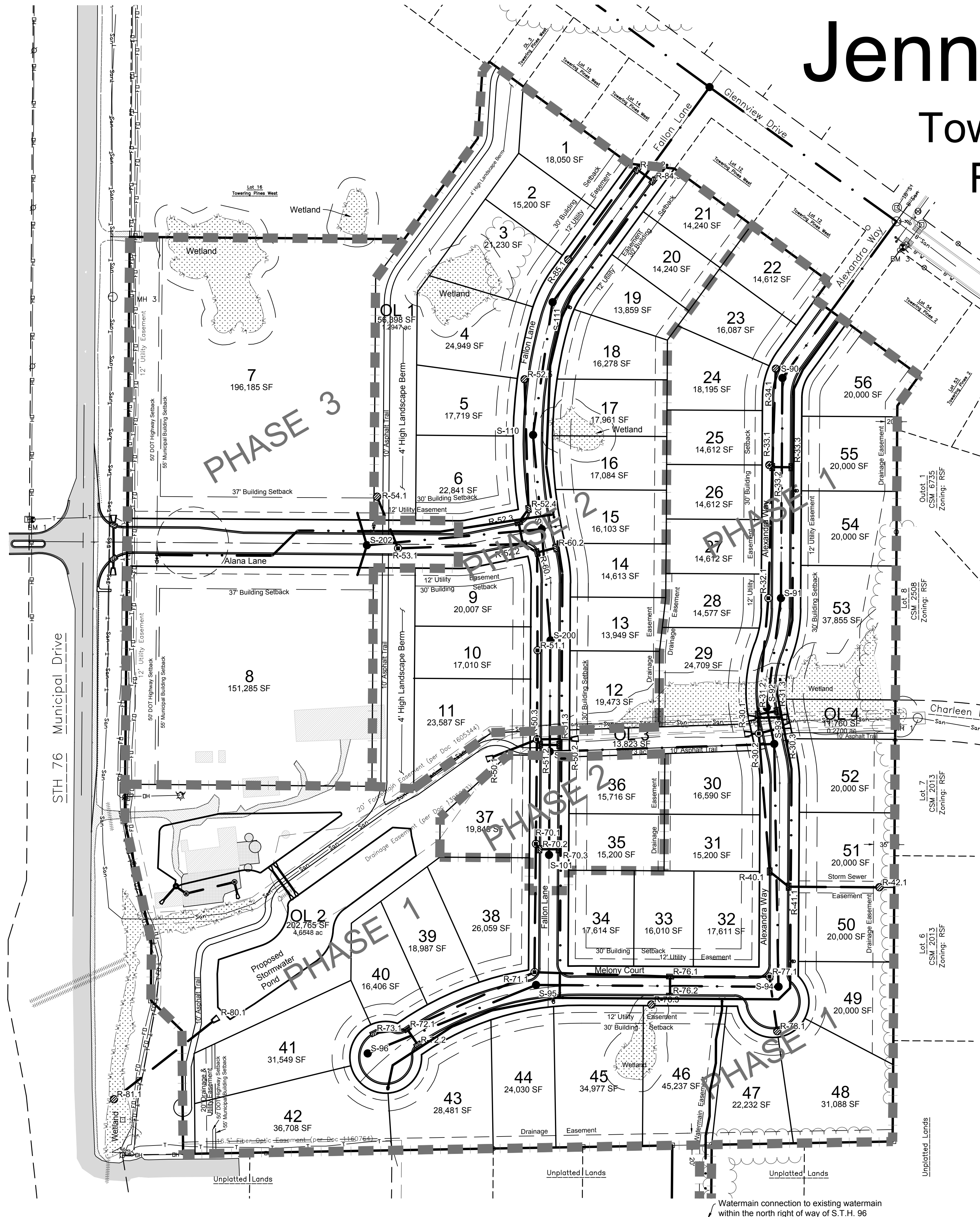
Jennerjohn Field of Dreams Summary of Costs	
Total Construction Cost =	\$ 2,196,786.18
Storm Water Pond Credit (Drainage Area Based) =	\$ 189,024.52
Alana Lane Credit =	\$ 305,734.61
Town of Greenville Direct Storm Sewer Costs =	\$ 74,312.54
Storm Sewer Oversizing Costs to service Lots 7 & 8 =	\$ 25,965.85
Total Field of Dreams Cost =	\$ 1,601,748.67

FIELD OF DREAMS PHASING COSTS

1.	Construction costs (with engineering fees)	\$ 1,853,828
2.	Less: Town's pond costs (\$271,407 x .495)	(\$ 134,350)
3.	Less: Town's direct storm sewer costs	<u>(\$ 62,711)</u>
4.	Total Field of Dreams construction costs	\$ 1,656,767
5.	Less: Alana Lane (Phase III)	(\$ 258,004)
6.	54 lot/street/utility costs	\$ 1,398,763
7.	Per lot cost	\$ 25,903.02
8.	Phase I: 32 lots x \$25,903.02/lot	\$ 828,896.59
9.	Phase I LOC: 120% of \$828,896.59	\$ 994,675.91
10.	Phase II: 22 lots x \$25,903.02/lot	\$ 569,866.41
11.	Phase II LOC: 120% of \$569,866.41	\$ 683,839.69
12.	Phase III: Alana Lane	\$ 258,004.00
13.	Phase III LOC: 120% of \$ 258,004.00	<u>\$ 309,604.80</u>
	Total Phases (Equals Line 4)	\$ 1,656,767

Jennerjohn Field of Dreams

Town of Greenville, Outagamie County, WI
For: Jennerjohn Field of Dreams LLC



LEGEND

— CATV	Underground Cable TV	○	Sanitary MH / Tank / Base	□	CATV Pedestal
— FO	Underground Fiber Optic	○	Clean Out / Curb Stop / Pull Box	□	Gas Regulator
— OH	Overhead Electric Lines	○	Storm Manhole	□	Railroad Signal
— San	Sanitary Sewer	○	Catch Basin / Yard Drain	□	Sign
— Sto	Storm Sewer	○	Water MH / Well	□	Tower / Silo
— E	Underground Electric	○	Hydrant	□	Post / Guard Post
— G	Underground Gas Line	○	Utility Valve	□	Satellite Dish
— T	Underground Telephone	○	Utility Meter	□	Large Rock
— W	Water Main	○	Utility Pole	□	Flag Pole
— F-Steel	Fence - Steel	○	Light Pole / Signal	□	Deciduous Tree
— F-Wood	Fence - Wood	○	Guy Wire / Pump	□	Coniferous Tree
— F-Barbed	Fence - Barbed Wire	○	Electric Pedestal	□	Bush / Hedge
— WL	Wetlands	○	Air Transformer	□	Stump
— Treeline	Treeline	○	Telephone Pedestal	□	Soil Boring
— Railroad Tracks	Railroad Tracks	○	Telephone Manhole	□	Benchmark
— Culvert	Culvert	○		□	Asphalt Pavement
— Index Contour	Index Contour	○		□	Concrete Pavement
— Intermediate Contour	Intermediate Contour	○		□	
— Proposed Storm Sewer	Proposed Storm Sewer	○		□	
— Proposed Sanitary Sewer	Proposed Sanitary Sewer	○		□	
— Proposed Water Main	Proposed Water Main	○		□	
— Proposed Contour	Proposed Contour	○		□	
— Proposed Swale	Proposed Swale	○		□	
— Proposed Culvert	Proposed Culvert	○		□	
		○	Ex Spot Elevation	○	Proposed Reducer
		○	Proposed Sanitary Manhole	○	Proposed Plug
		○	Proposed Storm Manhole	○	Proposed Water MH
		○	Proposed Curb Inlet	○	Proposed Tee
		○	Prop. Catch Basin / Yard Drain	○	Proposed Cross
		○	Proposed Endwall	○	Proposed 90° Bend
		○	Proposed Hydrant	○	Proposed 45° Bend
		○	Proposed Valve	○	Proposed 22.5° Bend
		○	Proposed Curb Stop	○	

Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and all Special Provisions of the Town of Greenville.

Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structures Construction, and all Special Provisions of the Town of Greenville.

Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried utilities.

The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.

The Contractor shall comply with all conditions of the Erosion Control Plan and the Storm Water discharge Permit. All Erosion Control shall be done in accordance with the Plan and Wisconsin DNR Technical Standards.

The contractor shall coordinate with provider for electric, gas, and telecommunication service connection and relocations.

Pipe lengths are measured to center of structure. Endwalls are included in pipe length.

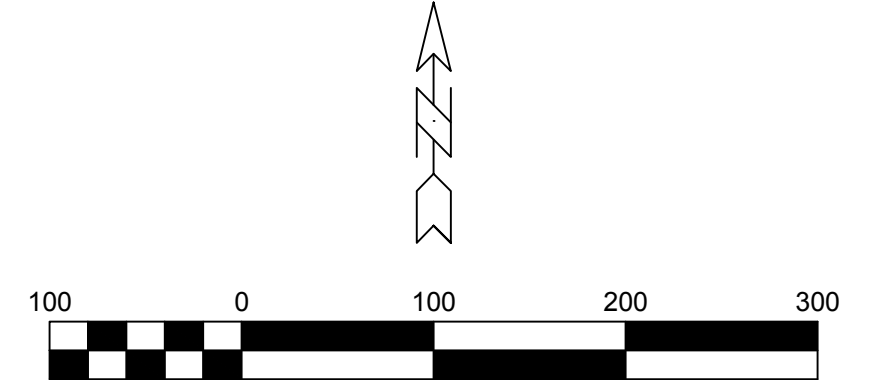
Any agricultural drain tile encountered during construction of the subdivision shall be reconnected and remain operational if serving offsite property.

Any construction within the 20' sanitary force main easement requires contacting Dan Klansky (Town of Greenville) 920-841-8550

Field tile to be reconnected in a hydraulically efficient fashion if broken during construction. Any agricultural drain tile which is disturbed, cut or broken as part of the development of the property or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed.

Construction phase 1 shall include storm sewer installation from Melony Court, north within Fallon Lane to the pond storm sewer outfall R-50.1. Construction phase 2 shall include a temporary trail connection across Alana Lane with sewer and water construction to include S-202, R-54.1, adjacent hydrant.

Well located on Lot 8 shall be properly abandoned.

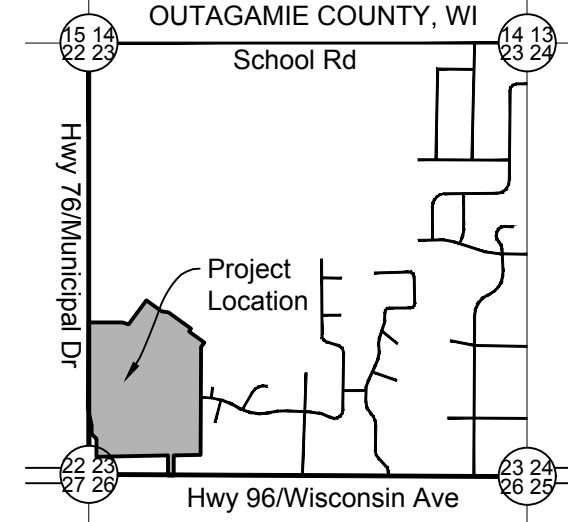


SHEET INDEX:

Sheet	Page
Sewer & Water Cover Sheet	1.1
Drainage and Grading Plan	1.2
Erosion & Sediment Control Plan	1.3
Landscape Plan	1.4
Construction Details	2.1
Sewer & Water Details	2.2
Erosion & Sediment Control Details	2.3
S.T.H. 76 Intersection Detail	2.4
Pavement Markings & Traffic Control Plan	2.5
Stormwater Pond Details	2.6
Plan & Profile: Alana Lane - Sta 0+00 to 8+94.61	3.1
Plan & Profile: Fallon Lane - Sta 0+00 to 10+00	3.2
Plan & Profile: Fallon Lane - Sta 10+00 to 16+50	3.3
Plan & Profile: Melony Court / Alexandria Way - Sta 12+50 to 20+00	3.4
Plan & Profile: Alexandria Way - Sta 20+00 to 27+00	3.5
Plan & Profile: Alexandria Way - Sta 27+00 to 31+70.41	3.6
Plan & Profile: Hwy 96 Watermain Loop - Sta 0+00 to 5+00	3.7
Plan & Profile: Outlot 3 Sanitary - Sta 0+00 to 5+00	3.8
Cross Sections: S.T.H. 76	4.1
Cross Sections: S.T.H. 76	4.2
Cross Sections: Alana Lane	4.3

LOCATION MAP

SW 1/4 SEC 23, T 21 N, R 16 E,
TOWN OF GREENVILLE
OUTAGAMIE COUNTY, WI



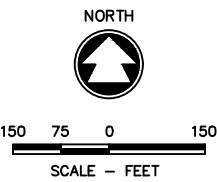
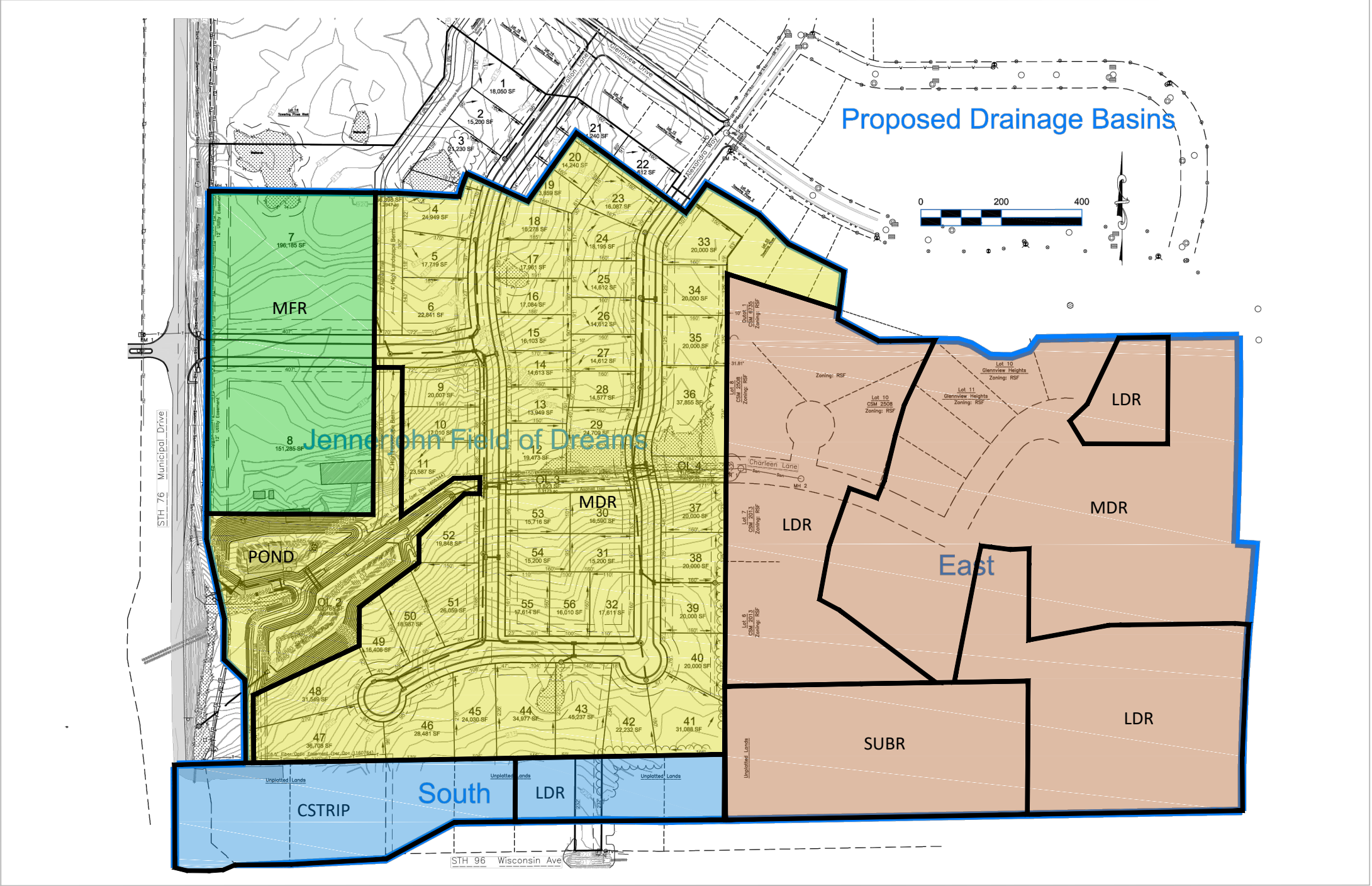
SEWER & WATER COVER SHEET



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS

1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

Project Number: 4350
November 14, 2018



- JENNERJOHN FOD
- MULTI-FAMILY
- EAST
- SOUTH

- LDR - LOW DENSITY RESIDENTIAL
- MDR - MEDIUM DENSITY RESIDENTIAL
- MFR - MULTI FAMILY RESIDENTIAL
- SUBR - SUBURBAN RESIDENTIAL
- CSTRIP - STRIP COMMERCIAL
- POND - POND GRASS & WATER

Resolution #02-19

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF GREENVILLE APPROVING A DEVELOPMENT AGREEMENT FOR JENNERJOHN FIELD OF DREAMS PHASE 2 LOCATED AT PARCEL # 110084131 & 110084200

WHEREAS, the Owner/Subdivider has now submitted Final Plats for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of Final Plat approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of Final Plat approval; and

WHEREAS, the Town of Greenville Town Board and DJW Investments have agreed to enter into a development agreement for Jennerjohn Field of Dreams Phase 2, attached as Exhibit A, in accordance with Town ordinances;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Greenville hereby approves the attached developer's agreement for Jennerjohn Field of Dreams Phase 2 as shown as Exhibit A.

This resolution was adopted by the Town of Greenville Town Board on the 14th day of January, 2019:

TOWN BOARD OF THE
TOWN OF GREENVILLE, WISCONSIN

By: _____
Jack Anderson, Town Chair

ATTEST:

Wendy Helgeson, Clerk

Motion to Approve Resolution No. #02-19 made by:

Votes:

Title	Name	Aye	Nay	Other
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			
Chairperson	Anderson			

Posted:

Document No.

**TOWN OF GREENVILLE
DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT, made by and between the Town of Greenville, Outagamie County, Wisconsin, a body politic and municipality("Town") and DJW Investments, LLC ("Owner/Subdivider"):

WHEREAS, the Owner/Subdivider has proposed to develop property located in the Town of Greenville, Outagamie County, Wisconsin, described in Exhibit 1 attached hereto; and

WHEREAS, the Owner/Subdivider has submitted a Preliminary Plat entitled Jennerjohn Field of Dreams requiring public improvements that was approved by the Town on July 11, 2016; and

WHEREAS, the Owner/Subdivider has submitted engineering reports, construction plans and specifications for all required public improvements pursuant to Chapter 270, Code of the Town of Greenville that were approved by the Town on November 26, 2018 by Resolution 52-18, and

Return to:
Richard J. Carlson
331 E Washington St
Appleton, WI 54911

Tax Parcel No.

WHEREAS, the Owner/Subdivider has now submitted a Final Plat for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of Final Plat approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of Final Plat approval; and

WHEREAS, the Owner/Subdivider has provided the Town with the estimated costs of all required public improvements as shown in Exhibit 2 attached and has agreed to the form and terms of a financial guarantee.

NOW THEREFORE, IN CONSIDERATION OF FINAL PLAT APPROVAL, IT IS AGREED AS FOLLOWS:

1. The Owner/Subdivider shall construct and complete all required public improvements at its sole expense and be accepted by the Town by resolution within two years of the date of approval of this agreement, which was approved by Resolution 02-19 on January 14, 2019.
2. The Owner/Subdivider shall construct all required public improvements in compliance with all Town requirements and in accordance with all approved reports, plans and specifications on file with the Town which are hereby deemed to be incorporated into this Agreement and part of

this Agreement.

3. The Owner/Subdivider shall provide a financial guarantee in the form of an irrevocable letter of credit or escrow account in the amount of 120 percent of the estimated costs for Phase 2 as set forth in Exhibit 3 and Exhibit 4 for a term of two years in the amount of \$683,839.69 for the benefit of the Town and in the name of the Town. The letter of credit/escrow account shall be irrevocable and require only that the Town present the letter of credit or escrow account agreement with a sight draft and written notice signed by the Town Chair and attested by the Town Clerk to draw funds. The form of the letter of credit or escrow account and the issuer or holder shall be approved by the Town. The letter of credit shall be submitted prior to recording of the final plat and start of construction.
4. No financial guarantee shall be allowed to expire prior to substantial completion of all required public improvements. The Owner/Subdivider shall provide written notice to the Town at least 45 days prior to the expiration of the financial guarantee if substantial completion can not be achieved prior to expiration. The Town may require renewal or extension of the financial guarantee.
5. The Owner/Subdivider acknowledges that it has requested a financial guarantee as a discretionary alternative to a Town requirement of completing all required public improvements as a condition of Final Plat approval and waives any right that it may have to a different form or different terms of a financial guarantee.
6. The Owner/Subdivider acknowledges that the actual cost of constructing required public improvements may exceed estimated costs for any particular public improvement or all public improvements in the aggregate and acknowledges its obligation to pay all actual costs.
7. Notwithstanding paragraphs 1 through 6 above, the Owner/Subdivider shall deposit 120 percent of the estimated cost of final pavement for all streets in a separate designated escrow account in the amount of \$37,000.00 in the name of the Town for subsequent final pavement to be installed by the Town with the account proceeds, upon the sale of 50 percent of the lots, five years from the date of the Final Plat approval or by order of the Town, whichever comes first.
8. The Owner/Subdivider shall install all public improvements except for the final layer of asphalt prior to acceptance of the public improvements. The Town Board shall accept all public improvements by resolution at the recommendation of the Public Works Director.
9. Building permits may be issued once all of the following have been completed:
 - a. The final plat has been recorded.
 - b. Public improvements are substantially completed and accepted by the Town Board by resolution.
 - c. The escrow required in paragraph 7 has been submitted.
10. The Owner/Subdivider shall pay in full all Town review fees in connection with or relating to the final plat, reports, plans and specifications as a condition of final plat approval.

11. The Owner/Subdivider shall timely pay all Town inspection fees and expenses in connection with and relating to the construction of required public improvements.
12. The Owner/Subdivider shall comply with all regulatory requirements of the Code of the Town of Greenville and all applicable regulatory requirements of the State of Wisconsin and Outagamie County.
13. The Owner/Subdivider shall provide the Town with record drawings of sanitary sewer, water main and storm sewer improvements showing the location of all appurtenances and features of the systems.
14. The Owner/Subdivider shall guarantee all public improvements against defects due to faulty materials or workmanship which appear within a period of 14 months after substantial completion and accepted by the Town by Resolution. The Owner/Subdivider shall pay the full cost of necessary replacement or repair of defects and provide the Town with financial security to ensure timely replacement or repair in an amount of 10 percent of the estimated total costs of all completed improvements.
15. The Owner/Subdivider shall, to the maximum extent practicable, preserve existing landscape features such as trees, grassed areas and the like located outside of actual construction zones needed for public improvements.
16. The Owner/Subdivider shall timely remove and properly dispose of brush and rubbish piles and timely remedy washouts and sedimentation accumulations arising from construction activities.
17. The Owner/Subdivider acknowledges and agrees that nothing in this agreement shall be deemed a waiver or limitation of any Town immunity, power or authority conferred by law including but not limited to special assessments and special charges.
18. The Owner/Subdivider acknowledges and agrees that nothing in this agreement waives any other requirement, obligation or fee of any Town ordinance or resolution.
19. This Agreement shall be interpreted consistent with the rules and requirements of Chapter 270, Code of the Town of Greenville.
20. This Agreement shall be binding on the Owner/Subdivider, its successors or assigns and shall constitute a covenant running with the land. This Agreement shall also constitute restrictions for public benefit pursuant to Section 236.293 Wis. Stats.
21. The Town may deny issuance of a building permit until compliance with the provisions of this Agreement and Chapter 270, Code of the Town of Greenville are met.
22. This Agreement may only be modified or amended in writing by the parties.

SUBDIVIDER

TOWN OF GREENVILLE

DJW Investments, LLC
David Winkel, Sole Member

Jack Anderson, Town Chair

Personally came before me this ____
day of _____, 2____, the above

ATTEST:

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same.

Wendy Helgeson, Town Clerk

Personally came before me this ____
day of _____, 2____, the above

Notary Public, State of Wisconsin
My commission expires: _____

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same

Notary Public, State of Wisconsin
My commission expires: _____

Drafted by:
Richard J. Carlson
331 E. Washington St.
Appleton WI 54911

Jennerjohn Field of Dreams

Part of Lot 4, CSM 7036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the the Southwest 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2). Wis. Stats. as provided by s. 236.12, Wis. Stats.

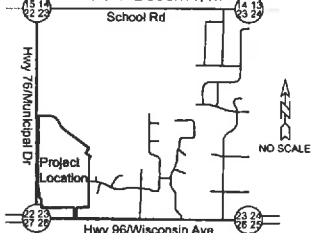
Certified _____, 20__



Department of Administration

LOCATION MAP

SW 1/4 SEC 23, T 21 N, R 16 E,
TOWN OF GREENVILLE
OUTAGAMIE COUNTY, WI



Bearings are referenced to the
W/L of the of the Southwest 1/4 of Section 23
assumed to bear S00°28'16"W based on the
Outagamie County coordinate system

LEGEND

- Δ 1½" Rebar Found
 ○ ¾" Rebar Found
 ● 1½" x 18" Steel Rebar @ 4.30lbs/LF SET
 All other corners
 ¾" x 18" Steel Rebar @ 1.50lbs/LF SET
 SF Lot areas in square feet

**Delineated Wetlands with
20' Conservation Easement**

No access to right of way

NOTES

1. All linear measurements have been made to the nearest one hundredth of a foot.
2. No Access area extends 50' each way of the block corner unless otherwise noted on the plat.
3. No Improvements or structures are allowed between the right of way line and the highway setback line. It is expressly intended that this restriction is for the benefit of the public as provided in section 236.293, Wisconsin Statutes, and shall be enforceable by the Wisconsin Department of Transportation or its assigns. Contact the Wisconsin Department of Transportation for more information. The Phone number may be obtained by contacting the County Highway Department.
4. All angular measurements have been made to the nearest 20 seconds and computed to the nearest half seconds.

CURVE TABLE

Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	233.00'	N 26°01'59" E	81.65'	82.08'	20°10'58"	N 15°56'30" E	N 36°07'28" E
C2	233.00'	N 27°16'52" E	71.64'	71.93'	17°41'13"	N 18°26'15" E	N 36°07'28" E
C3	233.00'	N 17°11'22" E	10.15'	10.15'	2°29'45"	N 15°56'30" E	N 18°28'15" E
C4	783.00'	S 03°45'09" W	330.64'	333.15'	24°2'24"	S 15°56'30" W	S 08°26'12" E
C5	783.00'	S 11°48'55" W	112.68'	112.78'	8°15'10"	S 15°56'30" W	S 07°41'19" W
C6	783.00'	S 04°09'23" W	96.94'	97.00'	7°05'53"	S 07°41'19" W	S 00°35'28" W
C7	783.00'	S 03°55'23" E	123.24'	123.36'	9°01'38"	S 00°35'28" W	S 08°26'12" E
C8	60.00'	N 84°31'32" E	12.31'	12.34'	11°48'50"	S 89°35'03" E	N 78°38'07" E
C9	140.00'	N 84°31'32" E	28.73'	28.79'	11°48'50"	S 89°35'03" E	N 78°38'07" E
C10	167.00'	S 07°01'43" E	42.98'	43.10'	14°47'08"	S 14°25'17" E	S 00°21'52" W
C11	233.00'	N 07°01'43" W	59.96'	60.13'	14°47'08"	N 00°21'51" E	N 14°25'17" W
C12	717.00'	N 00°45'37" E	375.53'	379.96'	30°21'47"	N 14°25'17" W	N 15°56'30" E
C13	717.00'	N 14°07'39" W	7.35'	7.35'	0°35'15"	N 14°25'17" W	N 13°50'02" W
C14	717.00'	N 10°10'28" W	91.54'	91.61'	7°19'13"	N 13°50'02" W	N 06°30'49" W
C15	717.00'	N 02°54'34" W	90.15'	90.21'	7°12'30"	N 06°30'49" W	N 00°41'41" E
C16	717.00'	N 04°30'12" E	95.25'	95.32'	7°37'01"	N 00°41'41" E	N 08°18'42" E
C17	717.00'	N 12°07'36" E	95.41'	95.48'	7°37'47"	N 08°18'42" E	N 15°56'30" E
C18	156.66'	N 26°01'59" E	58.52'	58.87'	21°31'51"	N 15°16'04" E	N 36°47'54" E
C19	156.66'	N 19°51'12" E	25.05'	25.08'	9°10'17"	N 15°16'04" E	N 24°26'21" E
C20	156.66'	N 29°56'41" E	30.06'	30.11'	11°00'41"	N 24°26'21" E	N 35°27'02" E

LINE TABLE

Line	Bearing	Length
L1	S 89°31'36" E	32.64'
L2	N 36°07'28" E	20.25'
L3	S 83°48'25" E	76.16'
L4	S 00°21'52" W	45.04'
L5	N 87°34'18" W	66.04'
L6	N 89°38'08" W	36.86'
L7	S 00°21'52" W	66.83'
L8	N 45°51'27" W	72.28'
L9	S 14°21'26" E	1.75'
L10	S 88°03'16" W	64.68'



James R Schloff, PLS 269

16 July 2016
Date

File: 4350Final.dwg
Date: 07/14/2016
Drafted By: Jim
Sheet: 1 of 2



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Jul 14, 2016 - 10:51 am C:\Projects\4350(en)\swg\CV 33\4350(en)\swg Images\en\im

Jennerjohn Field of Dreams

Part of Lot 4, CSM 7036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the the Southwest 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



Surveyor's Certificate

I, James R. Sehihoff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Greenville and Outagamie County, and under the direction of Jennerjohn Family Limited Partnership, owners of said land, I have surveyed divided and mapped Jennerjohn Field of Dreams; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is part of Lot 4, CSM 7036 being part of the Northwest 1/4 of the Southwest 1/4 and part of the the Southwest 1/4 of the Southwest 1/4, all being part of Section 23, Township 21 North, Range 16 East, Town of Greenville, Outagamie County, Wisconsin containing 1,067,353 Sq Ft (24.5031 Ac) of land described as follows:

Commencing at the Northwest corner of Section 23; thence along the West line of said Section 23, S00°26'16"W, 808.00 feet; thence S89°31'36"E, 32.64 feet to the Easterly right of way line of STH 76 said point also being the point of beginning; thence S89°31'36"E, 460.33 feet; thence N36°07'28"E, 209.20 feet; thence N03°50'56"E, 112.36 feet; thence N36°07'28"E 20.25 feet to the Southerly line of Towing Pines West; thence, along said Southerly line, S63°52'32"E, 290.00 feet; thence, continuing along said Southerly line, S83°48'25"E, 76.18 feet; thence S53°52'32"E, 160.00 feet; thence S36°07'28"W, 239.03 feet; thence S00°21'52"W, 431.45 feet; thence S06°43'20"W 90.56 feet; thence S00°24'18"W 126.86 feet; thence S88°03'16"W, 150.00 feet; thence S00°21'52"W, 45.04 feet; thence N87°34'16"W, 66.04 feet; thence S89°38'08"W, 36.96 feet; thence S47°27'17"W 154.34 feet; thence S00°21'52"W, 66.83 feet; thence S53°16'55"W, 184.95 feet; thence N00°28'48"W 95.78 feet; thence S65°01'30"W 290.06 feet; thence S00°33'41"E 168.22 feet; thence S88°59'31"W 20.00 feet to the Easterly right of way of STH 76; thence, along said Easterly right of way, N00°33'41"W 206.77 feet; thence, continuing along said Easterly right of way, N45°51'27"W 72.28 feet; thence, continuing along said Easterly right of way, N00°26'10"E 100.00 feet; thence, continuing along said Easterly right of way, N12°33'01"W 205.25 feet; thence, continuing along said Easterly right of way, N00°28'44"E 978.43 feet to the point of beginning, subject to all easements and restrictions of record.

Given under my hand this 16 day of July, 2016

James R. Sehihoff, Wisconsin Professional Land Surveyor No. S-2692



Utility Easement Provisions

An easement for electric, natural gas, and communications service is hereby granted by

Jennerjohn Family Limited Partnership, Grantor, to:

Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee, SBC, Grantee, and Time Warner Cable, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within these areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Jennerjohn Family Limited Partnership

Managing Member _____ Date _____

Print Name _____

Corporate Owner's Certificate

Jennerjohn Family Limited Partnership, a partnership duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Jennerjohn Family Limited Partnership, does further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Outagamie County Planning and Zoning Committee
Town of Greenville
Department of Administration

IN WITNESS WHEREOF, the said Jennerjohn Family Limited Partnership, has caused these presents to

be signed by its authorized representatives, located at, _____, Wisconsin

this _____ day of _____, 20____.

In the Presence of: Jennerjohn Family Limited Partnership

By _____

print name _____

Title _____

State of Wisconsin)
) ss
) _____ County)

Personally came before me this _____ day of _____, 20____.

the above named, officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public, Wisconsin _____ My commission expires: _____

County Planning Agency Approval Certificate

Resolved, that the plat of Jennerjohn Field of Dreams in the Town of Greenville, Outagamie County, Jennerjohn Family Limited Partnership owners, is hereby approved by Outagamie County.

County Zoning Administrator _____ Date _____

Town of Greenville Approval Certificate

Resolved, that the plat of Jennerjohn Field of Dreams in the Town of Greenville, Outagamie County, Jennerjohn Family Limited Partnership; owners, is hereby approved by the Town Board of the Town of Greenville.

Chairman _____ Date _____

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Greenville.

Clerk _____ Date _____

Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurer's of the Town of Greenville and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Town Treasurer _____ Date _____

County Treasurer _____ Date _____

Notes:

1. Outlot 1 ownership will be dedicated to the public for trail purposes Outlot 2 ownership will be dedicated to the public for retention pond and trail purposes.

2. The anticipated use of Lot 7 & 8 is for Multi-Family

3. The trail shown noted on the map will be owned by the Town. The construction and maintenance of the trail will be specified in the developers agreement.

4. Lots 3, 4, 7, 16 & 17 contain wetlands. There will be a 20' Conservation Easement around all delineated wetlands unless the easement is otherwise dimensioned on the plat.

5. Surface water flows into an area listed as Generalized Unique Geologic Features.

Notes:

Field Tile Statement:

Any agricultural drain tile which is disturbed, cut or broken as part of the development of the plat (CSM) or excavation for home construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be born by the party damaging the drain tile.

Right to Farm Statement:

The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe that the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice that agricultural activities may exist on the adjacent properties.

Grading Statement:

All grading and final grades for the construction of any public or private improvement shall conform to the surface water drainage plan as approved by the Town of Greenville Planning Commission.

Street Lighting Statement

Lots within this plat shall be subject to assessments on an annual basis for the operation and maintenance of street lights and the purchase of any lot constitutes a waiver of objection and agreement to pay said annual assessments which shall be placed upon the annual tax bill as a special assessment.

Benchmark Note:

Benchmarks will be established on the tag bolts of the fire hydrants after utility construction has been completed.

Drainage Easement Statement:

The Town of Greenville shall have an unqualified right to enter upon any drainage easement for inspection and to maintain and repair all drainage ways and drainage improvements. Lots shall be equally assessed for maintenance and repair of all drainage way and drainage improvements.

Conservancy Assessments Note:

Lots within this plat shall be subject to assessments on an annual basis for operation and maintenance of conservancy and detention pond area and the purchase of any lot constitutes a waiver of objection and agreement to pay said annual assessments which shall be placed upon the annual tax bill as a special assessment

Drainage Easement Restrictions:

The following uses and structures are prohibited within all drainage easements and outlots in the subdivision plat: filling, grading and excavating except for construction of drainage ways and drainage facilities; the cultivation of crops, fruits or vegetables; the dumping or depositing of ashes, waste, compost or materials of any kind; the storage of vehicles, equipment, materials or personal property of any kind; and constructing, erecting or moving any building or structure, including fences, within the drainage easement.

Conservation Easement Note

A conservation easement is located on Lots 25, 28 & 37. The easement is for the preservation of existing wetland located within the boundary of the easements. Any filling, grading, planting or construction of any structure is strictly prohibited within the easement.

Pedestrian Trail Note:

A pedestrian trail will be located in the road right of way. For exact location please refer to the engineering plans.

Geotechnical Note:

Lots 12 is in an area mapped as "severe" soil rating for construction of homes. Foundations for these homes shall be designed by and construction of the foundations shall be overseen by a licensed engineer.

Access Restriction Statement:

As owner I hereby restrict all lots and blocks in that no owner, possessor, user, nor licensee, nor other person shall have any right of direct vehicular ingress or egress with STH 76, as shown on the plat, it being expressly intended that this restriction shall constitute a restriction for the benefit of the public according to s.236.293, Stats., and shall be enforceable by the Wisconsin Department of Transportation.

This Final Plat is contained wholly within the property described in the following recorded instruments:

the property owner of record: Jennerjohn Family Limited Partnership	Recording Information: Doc No. 1778874	Parcel Number(s): Part of 110084108 All of 110084200
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DAVEL ENGINEERING &
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Revision Date: Jul 16, 2016

File: 4350Final.dwg
Date: 07/16/2016
Drafted By: Jim
Sheet: 2 of 2

Exhibit 2

Jennerjohn Field of Dreams
Utility & Street Construction
Town of Greenville
Preliminary Opinion of Probable Cost
McM No. W0986-9-18-00645.02.01

						Storm Water Pond		Alana Lane						
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Quantity	Cost	Quantity	Cost					
Sanitary Sewer:														
1	8-inch sanitary sewer	3,745	L.F.	\$25.00	\$93,625.00			294	\$7,350.00					
2	48-inch sanitary sewer manhole	177.0	V.F.	\$220.00	\$38,940.00			15.98	\$3,515.60					
3	4-inch sanitary sewer lateral	2,450	L.F.	\$20.00	\$49,000.00			62	\$1,240.00					
				Subtotal = \$	181,565.00	\$	-	\$	12,105.60					
Water main:														
4	8-inch water main	4,700	L.F.	\$26.00	\$122,200.00			685	\$17,810.00					
5	6-inch water main	100	L.F.	\$30.00	\$3,000.00			24	\$720.00					
6	8-inch resilient wedge gate valve	14	EACH	\$1,500.00	\$21,000.00			2	\$3,000.00					
7	6-inch resilient wedge gate valve	11	EACH	\$1,000.00	\$11,000.00									
8	Hydrant	11	EACH	\$3,500.00	\$38,500.00									
9	1-inch SDR 9 PE water lateral	2590	L.F.	\$15.00	\$38,850.00									
10	1-inch corporation, curb stop & stop box	54	EACH	\$350.00	\$18,900.00									
				Subtotal = \$	253,450.00	\$	-	\$	21,530.00					
Storm Sewer:														
11	29-inch x 45-inch HERCP storm sewer	35	L.F.	\$ 100.00	\$3,500.00	35	\$3,500.00							
12	42-inch storm sewer	292	L.F.	\$ 90.00	\$26,280.00	132	\$11,880.00							
13	36-inch storm sewer	149	L.F.	\$ 75.00	\$11,175.00									
14	24-inch storm sewer	397	L.F.	\$ 45.00	\$17,865.00									
15	21-inch storm sewer	318	L.F.	\$ 45.00	\$14,310.00									
16	18-inch storm sewer	1,436	L.F.	\$ 40.00	\$57,440.00									
17	15-inch storm sewer	591	L.F.	\$ 35.00	\$20,685.00			36	\$1,260.00					
18	12-inch storm sewer	438	L.F.	\$ 30.00	\$13,140.00	124	\$3,720.00							
19	10-inch storm sewer	653	L.F.	\$ 28.00	\$18,284.00									
20	96-inch diameter storm sewer manhole	6.4	V.F.	\$ 650.00	\$4,160.00									
21	60-inch diameter storm sewer manhole	16.7	V.F.	\$ 350.00	\$5,845.00									
22	48-inch diameter storm sewer manhole	57.1	V.F.	\$ 250.00	\$14,275.00									
23	48-inch diameter storm sewer inlet-manhole	31.7	V.F.	\$ 250.00	\$7,925.00									
24	36-inch diameter storm sewer manhole	8.8	V.F.	\$ 225.00	\$1,971.00	4.00	\$900.00							
25	24-inch diameter storm sewer manhole	30.5	V.F.	\$ 200.00	\$6,100.00									
26	Inlet	14	EACH	\$ 1,500.00	\$21,000.00			1	\$1,500.00					
27	4-inch storm sewer lateral	2,445	L.F.	\$ 15.00	\$36,675.00									
28	29-inch x 45-inch HERCP flared end section	1	EACH	\$ 1,200.00	\$1,200.00	1	\$1,200.00							
29	42-inch RCP flared end section	6	EACH	\$ 1,000.00	\$6,000.00	4	\$4,000.00							
30	24-inch RCP flared end section	5	EACH	\$ 650.00	\$3,250.00									
31	12-inch RCP flared end section	1	EACH	\$ 550.00	\$550.00	1	\$550.00							
				Subtotal = \$	291,630.00	\$	25,750.00	\$	2,760.00					
Street Construction:														
32	Strip & stockpile topsoil	32,900	S.Y.	\$1.50	\$49,350.00			7,076	\$10,613.33					
33	Common excavation (roadway)	8,650	C.Y.	\$6.50	\$56,225.00			1,725	\$11,210.33					
34	Type SAS fabric	17,100	S.Y.	\$2.00	\$34,200.00			3,449	\$6,898.67					
35	6-inch base aggregate dense 1 1/4-inch	5,710	TONS	\$11.00	\$62,810.00			1,150	\$12,647.56					
36	6-inch base aggregate dense 3-inch	4,510	TONS	\$11.00	\$49,610.00									
37	9-inch base aggregate dense 3-inch	1,800	TONS	\$11.00	\$19,800.00			1,800	\$19,800.00					
38	30-inch mountable concrete curb & gutter	8,620	L.F.	\$12.00	\$103,440.00			1,592	\$19,104.00					
39	1 3/4-inch HMA pavement, 3 LT 58-28S	1,140	TONS	\$60.00	\$68,400.00									
40	2 1/4-inch HMA pavement, 3 LT 58-28S	400	TONS	\$60.00	\$24,000.00			400	\$24,000.00					
41	1 3/4-inch HMA pavement, 4 LT 58-28S	1,450	TONS	\$60.00	\$87,000.00			297	\$17,830.40					
42	Lawn restoration	17,700	S.Y.	\$5.00	\$88,500.00			3,803	\$19,015.56					
43	Common excavation (trail)	1,071	C.Y.	\$8.00	\$8,568.00			221	\$1,768.89					
44	6-inch base aggregate dense (trail)	1,724	TONS	\$15.00	\$25,860.00			354	\$5,306.67					
45	2-inch HMA pavement (trail)	500	TONS	\$80.00	\$40,000.00			106	\$8,490.67					
46	Lawn restoration (trail)	4,304	S.Y.	\$5.00	\$21,520.00			884	\$4,422.22					
47	Drainage easement grading (grading, topsoil, seed, fertilize & mulch)	2,200	L.F.	\$7.00	\$15,400.00									
48	Erosion Control (silt fence, hay bales, ditch checks)	1	L.S.	\$10,000.00	\$10,000.00									
49	Detention pond excavation	20,800	C.Y.	\$6.50	\$135,200.00	20,800	\$135,200.00							
50	Removal of excess detention pond excavated material off-site	10,000	C.Y.	\$5.10	\$51,000.00									
51	Detention pond outlet structure	1	L.S.	\$5,000.00	\$5,000.00	1	\$5,000.00							
52	Detention pond restoration (4.655-acres)	1	L.S.	\$50,000.00	\$50,000.00	1	\$50,000.00							
53	Detention pond bird deterrent grid	1	L.S.	\$30,000.00	\$30,000.00	1	\$30,000.00							
54	Medium Rip-rap	770	C.Y.	\$40.00	\$30,800.00	636	\$25,457.78							
55	STH 76 Intersection improvements	1	L.S.	\$60,500.00	\$60,500.00			1	\$60,500.00					
				Subtotal = \$	1,127,183.00	\$	245,657.78	\$	221,608.29					
Note: 1. Item 55 unit price from Bid Tabulation (Davel Engineering) 2. There is storm sewer along Fallon Ln that is oversized to provide service to Lot 7; the oversizing cost should be allocated to Lot 7. 3. There is storm sewer along outlots 3 & 4 where a portion of the cost should be allocated to the Town of Greenville.						Utility Total = \$		726,645.00	\$	25,750.00		\$	36,395.60	
						Street Total = \$		1,127,183.00		\$	245,657.78		\$	221,608.29
						Construction Subtotal = \$		1,853,828.00		\$	271,407.78		\$	258,003.89
						Construction Engineering Fees = \$		64,883.98		\$	9,499.27		\$	9,030.14
						15% Contingency = \$		278,074.20		\$	40,711.17		\$	38,700.58
						Total = \$		2,196,786.18	\$	321,618.22		\$	305,734.61	

- Note: 1. Item 55 unit price from Bid Tabulation (Davel Engineering)
2. There is storm sewer along Fallon Ln that is oversized to provide service to Lot 7; the oversizing cost should be allocated to Lot 7.
3. There is storm sewer along outlots 3 & 4 where a portion of the cost should be allocated to the Town of Greenville.
4. Unit cost for Item 50 is assuming disposal within 4 miles of site.

Exhibit 2

Jennerjohn Field of Dreams
Utility & Street Construction
Town of Greenville
Preliminary Opinion of Probable Cost
McM No. W0986-9-18-00645.02.01

Summary of Storm Water Pond Costs					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
11	29-inch x 45-inch HERCP storm sewer	35	L.F.	\$ 100.00	\$ 3,500.00
12	42-inch storm sewer	132	L.F.	\$ 90.00	\$ 11,880.00
18	12-inch storm sewer	124	L.F.	\$ 30.00	\$ 3,720.00
24	36-inch diameter storm sewer manhole	4.0	V.F.	\$ 225.00	\$ 900.00
28	29-inch x 45-inch HERCP flared end section	1	EACH	\$ 1,200.00	\$ 1,200.00
29	42-inch RCP flared end section	4	EACH	\$ 1,000.00	\$ 4,000.00
31	12-inch RCP flared end section	1	EACH	\$ 550.00	\$ 550.00
49	Detention pond excavation	20,800	C.Y.	\$6.50	\$ 135,200.00
51	Detention pond outlet structure	1	L.S.	\$5,000.00	\$ 5,000.00
52	Detention pond restoration (4.655-acres)	1	L.S.	\$50,000.00	\$ 50,000.00
53	Detention pond bird deterrent grid	1	L.S.	\$30,000.00	\$ 30,000.00
54	Medium Rip-rap	636	C.Y.	\$40.00	\$ 25,457.78
Construction Subtotal =					\$ 271,407.78
Construction Engineering Fees =					\$ 9,499.27
15% Contingency =					\$ 40,711.17
Total =					\$ 321,618.22

Note 3: Town of Greenville Storm Water Pond Direct Costs					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
14	24-inch storm sewer (R-81.1 to pond)	222	L.F.	\$ 45.00	\$ 9,990.00
24	36-inch diameter storm sewer manhole (R-81.1)	4.8	V.F.	\$ 225.00	\$ 1,071.00
30	24-inch RCP flared end section	1	EACH	\$ 650.00	\$ 650.00
50	Removal of excess detention pond excavated material off-site	10,000	C.Y.	\$5.10	\$ 51,000.00
Construction Subtotal =					\$ 62,711.00
Construction Engineering Fees =					\$ 2,194.89
15% Contingency =					\$ 9,406.65
Total =					\$ 74,312.54

Note 2: Storm Sewer Oversizing Costs to service Lots 7 & 8					
Item	Description	Quantity	Unit	Unit Cost	Total Cost
16	18-inch storm sewer (R-54.1 to R-52.2)	302	L.F.	\$ 40.00	\$ 12,080.00
	Storm Sewer Oversizing 18-inch to 15-inch (R-52.2 to R-52.1)	42	L.F.	\$ 5.00	\$ 210.00
	Storm Sewer Oversizing 21-inch to 18-inch (R-52.1 to R-51.1)	143	L.F.	\$ 5.00	\$ 715.00
	Storm Sewer Oversizing 36-inch to 18-inch (R-51.1 to R-50.3)	149	L.F.	\$ 35.00	\$ 5,215.00
22	48-inch diameter storm sewer manhole (R-54.1 & R-53.1)	14.3	V.F.	\$ 250.00	\$ 3,570.00
	Storm Sewer Manhole Oversizing 60-inch to 48-inch (R-51.1)	7.89	V.F.	\$ 100.00	\$ 789.00
Construction Subtotal =					\$ 22,579.00
15% Contingency =					\$ 3,386.85
Total =					\$ 25,965.85

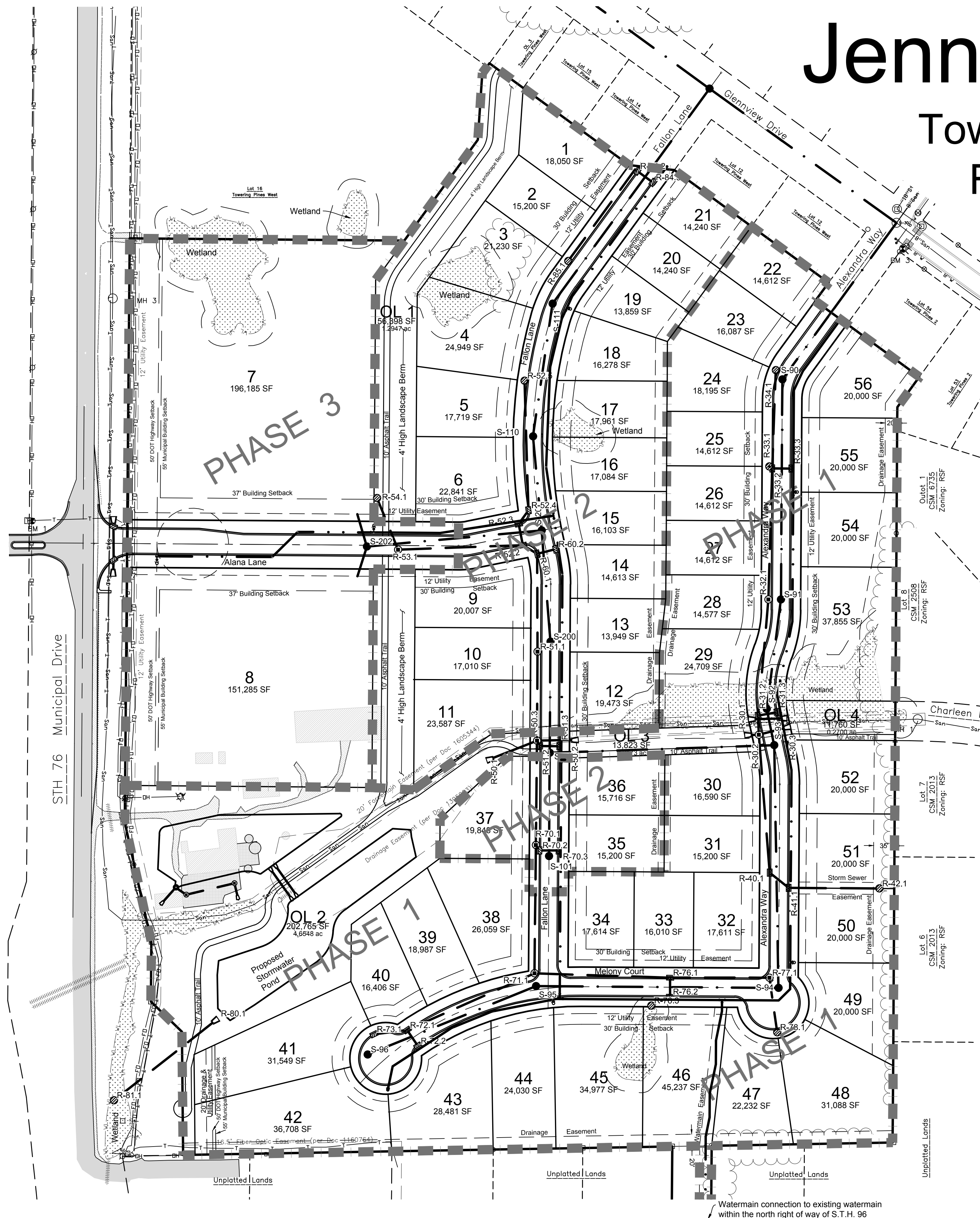
Jennerjohn Field of Dreams Summary of Costs					
				Total Construction Cost =	
				\$ 2,196,786.18	
				Storm Water Pond Credit (Drainage Area Based) =	
				\$ 189,024.52	
				Alana Lane Credit =	
				\$ 305,734.61	
				Town of Greenville Direct Storm Sewer Costs =	
				\$ 74,312.54	
				Storm Sewer Oversizing Costs to service Lots 7 & 8 =	
				\$ 25,965.85	
				Total Field of Dreams Cost =	
				\$ 1,601,748.67	

FIELD OF DREAMS PHASING COSTS

1.	Construction costs (with engineering fees)	\$ 1,853,828
2.	Less: Town's pond costs (\$271,407 x .495)	(\$ 134,350)
3.	Less: Town's direct storm sewer costs	<u>(\$ 62,711)</u>
4.	Total Field of Dreams construction costs	\$ 1,656,767
5.	Less: Alana Lane (Phase III)	(\$ 258,004)
6.	54 lot/street/utility costs	\$ 1,398,763
7.	Per lot cost	\$ 25,903.02
8.	Phase I: 32 lots x \$25,903.02/lot	\$ 828,896.59
9.	Phase I LOC: 120% of \$828,896.59	\$ 994,675.91
10.	Phase II: 22 lots x \$25,903.02/lot	\$ 569,866.41
11.	Phase II LOC: 120% of \$569,866.41	\$ 683,839.69
12.	Phase III: Alana Lane	\$ 258,004.00
13.	Phase III LOC: 120% of \$ 258,004.00	<u>\$ 309,604.80</u>
	Total Phases (Equals Line 4)	\$ 1,656,767

Jennerjohn Field of Dreams

Town of Greenville, Outagamie County, WI
For: Jennerjohn Field of Dreams LLC



LEGEND

— CATV	Underground Cable TV	○	Sanitary MH / Tank / Base	□	CATV Pedestal
— FO	Underground Fiber Optic	○	Clean Out / Curb Stop / Pull Box	□	Gas Regulator
— OH	Overhead Electric Lines	○	Storm Manhole	□	Railroad Signal
— San	Sanitary Sewer	○	Catch Basin / Yard Drain	□	Sign
— Sto	Storm Sewer	○	Water MH / Well	□	Tower / Silo
— E	Underground Electric	○	Hydrant	□	Post / Guard Post
— G	Underground Gas Line	○	Utility Valve	□	Satellite Dish
— T	Underground Telephone	○	Utility Meter	□	Large Rock
— W	Water Main	○	Utility Pole	□	Flag Pole
— F	Fence - Steel	○	Light Pole / Signal	□	Deciduous Tree
— W	Fence - Wood	○	Guy Wire / Pump	□	Coniferous Tree
— WL	Wetlands	○	Electric Pedestal	□	Bush / Hedge
— Tr	Treeline	○	Air Transformer	□	Stump
— RR	Railroad Tracks	○	Telephone Pedestal	□	Marsh
— C	Culvert	○	Telephone Manhole	□	Soil Boring
— 800	Index Contour	○		□	Benchmark
— 799	Intermediate Contour	○		□	Asphalt Pavement
— 608	Proposed Storm Sewer	○		□	Concrete Pavement
— 608	Proposed Sanitary Sewer	○		□	
— 608	Proposed Water Main	○		□	
— 608	Proposed Contour	○		□	
— 608	Proposed Swale	○		□	
— 608	Proposed Culvert	○		□	
		○	Ex Spot Elevation	□	
		○	Proposed Sanitary Manhole	□	
		○	Proposed Storm Manhole	□	
		○	Proposed Curb Inlet	□	
		○	Prop. Catch Basin / Yard Drain	□	
		○	Proposed Endwall	□	
		○	Proposed Hydrant	□	
		○	Proposed Valve	□	
		○	Proposed Curb Stop	□	
		○	Proposed Reducer	□	
		○	Proposed Plug	□	
		○	Proposed Water MH	□	
		○	Proposed Tee	□	
		○	Proposed Cross	□	
		○	Proposed 90° Bend	□	
		○	Proposed 45° Bend	□	
		○	Proposed 22.5° Bend	□	

Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and all Special Provisions of the Town of Greenville.

Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structures Construction, and all Special Provisions of the Town of Greenville.

Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried utilities.

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The contractor shall coordinate with provider for electric, gas, and telecommunication service connection and relocations.

Pipe lengths are measured to center of structure. Endwalls are included in pipe length.

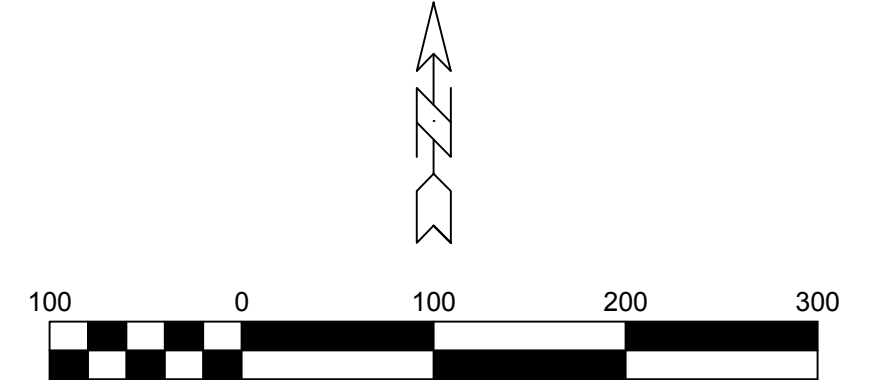
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Any construction within the 20' sanitary force main easement requires contacting Dan Klansky (Town of Greenville) 920-841-8550

Field tile to be reconnected in a hydraulically efficient fashion if broken during construction. Any agricultural drain tile which is disturbed, cut or broken as part of the development of the property or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed.

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Well located on Lot 8 shall be properly abandoned.

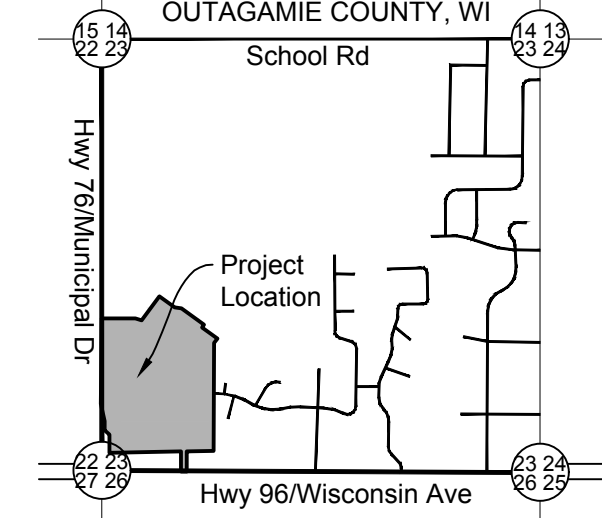


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Cross Sections: S.T.H. 76	4.1
Cross Sections: S.T.H. 76	4.2
Cross Sections: Alana Lane	4.3

LOCATION MAP

SW 1/4 SEC 23, T 21 N, R 16 E,
TOWN OF GREENVILLE
OUTAGAMIE COUNTY, WI



SEWER & WATER COVER SHEET



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS
1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

Project Number: 4350
November 14, 2018

Page
1.1

Resolution #03-19

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF GREENVILLE APPROVING A DEVELOPMENT AGREEMENT FOR JENNERJOHN FIELD OF DREAMS FINAL PLAT LOCATED AT PARCEL # 110084131 & 110084200

WHEREAS, the Owner/Subdivider has now submitted a FINAL PLAT for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of FINAL PLAT approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of FINAL PLAT approval; and

WHEREAS, the Town of Greenville Town Board and Jennerjohn Family Limited Partnership have agreed to enter into a development agreement for Jennerjohn Field of Dreams FINAL PLAT, attached as Exhibit A, in accordance with Town ordinances;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Greenville hereby approves the attached development agreement for Jennerjohn Field of Dreams FINAL PLAT as shown as Exhibit A.

This resolution was adopted by the Town of Greenville Town Board on the 14th day of January, 2019:

TOWN BOARD OF THE
TOWN OF GREENVILLE, WISCONSIN

By: _____
Jack Anderson, Town Chair

ATTEST:

Wendy Helgeson, Clerk

Motion to Approve Resolution No. #03-19 made by:

Votes:

Title	Name	Aye	Nay	Other
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			
Chairperson	Anderson			

Posted:

Document No.

**TOWN OF GREENVILLE
DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT, made by and between the Town of Greenville, Outagamie County, Wisconsin, a body politic and municipality ("Town") and Jennerjohn Family Limited Partnership ("Owner/Subdivider"):

WHEREAS, the Owner/Subdivider has proposed to develop property located in the Town of Greenville, Outagamie County, Wisconsin, described in Exhibit 1 attached hereto; and

WHEREAS, the Owner/Subdivider has submitted a Preliminary Plat entitled Jennerjohn Field of Dreams requiring public improvements that was approved by the Town on July 11, 2016; and

WHEREAS, the Owner/Subdivider has submitted engineering reports, construction plans and specifications for all required public improvements pursuant to Chapter 270, Code of the Town of Greenville that were approved by the Town on November 26, 2018 by Resolution 52-18, and

Return to:
Richard J. Carlson
331 E Washington St
Appleton, WI 54911

Tax Parcel No.
T a P

WHEREAS, the Owner/Subdivider has now submitted a Final Plat for approval which require that all public improvements be completed and accepted by the Town, at the sole expense of the Owner/Subdivider, before and as a condition of Final Plat approval or, in the alternative, at the request of the Owner/Subdivider, and in the sole discretion of the Town, the Owner/Subdivider enter into an agreement with the Town to complete all required public improvements within a reasonable time and to provide the Town with a financial guarantee to ensure such public improvements are timely completed at the Owner/Subdivider's sole expense as a condition of Final Plat approval; and

WHEREAS, the Owner/Subdivider has provided the Town with the estimated costs of the required public improvements for the Final Plat as shown in Exhibit 2 attached and has agreed to the form and terms of a financial guarantee.

NOW THEREFORE, IN CONSIDERATION OF FINAL PLAT APPROVAL, IT IS AGREED AS FOLLOWS:

1. The Owner/Subdivider shall construct and complete all required Final Plat public improvements at its sole expense and be accepted by the Town by resolution within two years of the date of approval of this Agreement, which was approved by Resolution 03-19 on January 14, 2019.
2. The Owner/Subdivider shall construct all required Final Plat public improvements in compliance with all Town requirements and in accordance with all applicable approved reports, plans and specifications on

file with the Town which are hereby deemed to be incorporated into this Agreement and part of this Agreement.

3. The Owner/Subdivider shall provide a financial guarantee in the form of an irrevocable letter of credit or escrow account in the amount of 120 percent of the estimated costs as set forth in Exhibit 2 for a term of two years in the amount of \$309,604.80 for the benefit of the Town and in the name of the Town. The letter of credit/escrow account shall be irrevocable and require only that the Town present the letter of credit or escrow account agreement with a sight draft and written notice signed by the Town Chair and attested by the Town Clerk to draw funds. The form of the letter of credit or escrow account and the issuer or holder shall be approved by the Town. The letter of credit shall be submitted within 5 days of approval of this Agreement.
4. No financial guarantee shall be allowed to expire prior to substantial completion of all required public improvements. The Owner/Subdivider shall provide written notice to the Town at least 45 days prior to the expiration of the financial guarantee if substantial completion cannot be achieved prior to expiration. The Town may require renewal or extension of the financial guarantee.
5. The Owner/Subdivider acknowledges that it has requested a financial guarantee as a discretionary alternative to a Town requirement of completing all required public improvements as a condition of FINAL PLAT approval and waives any right that it may have to a different form or different terms of a financial guarantee.
6. The Owner/Subdivider acknowledges that the actual cost of constructing required public improvements may exceed estimated costs for any particular public improvement or all public improvements in the aggregate and acknowledges its obligation to pay all actual costs.
7. Notwithstanding paragraphs 1 through 6 above, the Owner/Subdivider shall deposit 120 percent of the estimated cost of final pavement for all streets in a separate designated escrow account in the amount of \$22,596.48 in the name of the Town for subsequent final pavement to be installed by the Town with the account proceeds five years from the date of the FINAL PLAT approval or by order of the Town, whichever comes first. The escrow shall be submitted prior to recording of the FINAL PLAT and within 5 business days of acceptance of the public improvements.
8. The Owner/Subdivider shall install all public improvements except for the final layer of asphalt prior to acceptance of the public improvements. The Town Board shall accept all public improvements by resolution at the recommendation of the Public Works Director prior to recording of the FINAL PLAT.
9. Building permits may be issued once the FINAL PLAT has been recorded **and** public improvements are substantially completed and accepted by the Town Board by resolution **and** once the final layer of asphalt escrow is submitted.
10. The Owner/Subdivider shall pay in full all Town review fees in connection with or relating to the FINAL PLAT, reports, plans and specifications as a condition of FINAL PLAT approval.

11. The Owner/Subdivider shall timely pay all Town inspection fees and expenses in connection with and relating to the construction of required public improvements.
12. The Owner/Subdivider shall comply with all regulatory requirements of the Code of the Town of Greenville and all applicable regulatory requirements of the State of Wisconsin and Outagamie County.
13. The Owner/Subdivider shall provide the Town with record drawings of sanitary sewer, water main and storm sewer improvements showing the location of all appurtenances and features of the systems.
14. The Owner/Subdivider shall guarantee all public improvements against defects due to faulty materials or workmanship which appear within a period of 14 months after substantial completion and accepted by the Town by Resolution. The Owner/Subdivider shall pay the full cost of necessary replacement or repair of defects and provide the Town with financial security to ensure timely replacement or repair in an amount of 10 percent of the estimated total costs of all completed improvements.
15. The Owner/Subdivider shall, to the maximum extent practicable, preserve existing landscape features such as trees, grassed areas and the like located outside of actual construction zones needed for public improvements.
16. The Owner/Subdivider shall timely remove and properly dispose of brush and rubbish piles and timely remedy washouts and sedimentation accumulations arising from construction activities.
17. The Owner/Subdivider acknowledges and agrees that nothing in this Agreement shall be deemed a waiver or limitation of any Town immunity, power or authority conferred by law including but not limited to special assessments and special charges.
18. The Owner/Subdivider acknowledges and agrees that nothing in this Agreement waives any other requirement, obligation or fee of any Town ordinance or resolution.
19. This Agreement shall be interpreted consistent with the rules and requirements of Chapter 270, Code of the Town of Greenville.
20. This Agreement shall be binding on the Owner/Subdivider, its successors or assigns and shall constitute a covenant running with the land. This Agreement shall also constitute restrictions for public benefit pursuant to Section 236.293 Wis. Stats.
21. The Town may deny issuance of a building permit until compliance with the provisions of this Agreement and Chapter 270, Code of the Town of Greenville are met.
22. This Agreement may only be modified or amended in writing by the parties.

SUBDIVIDER

Jennerjohn Family Limited Partnership

(Print Name)

Personally came before me this ____
day of _____, 2____, the above

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____

Drafted by:
Richard J. Carlson 331
E. Washington St.
Appleton WI 54911

TOWN OF GREENVILLE

Jack Anderson, Town Chair

ATTEST:

Wendy Helgeson, Town Clerk

Personally came before me this ____
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Exhibit 1

PHASE 3 OF PROPOSED ALANA LANE RIGHT-OF-WAY WITHIN THE PROPOSED JENNERJOHN

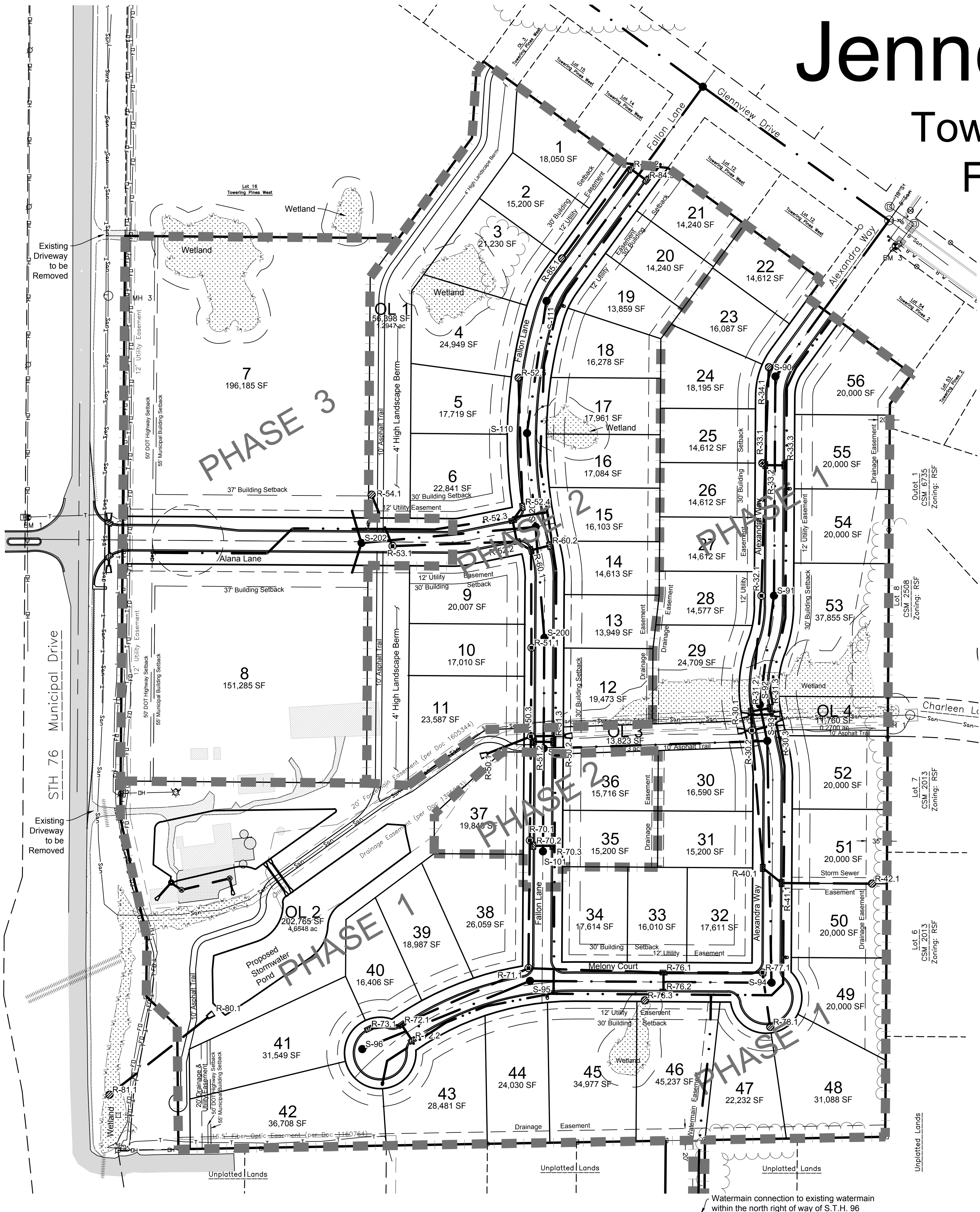
FIELD OF DREAMS PLAT

SEE ATTACHED PHASING PLAN

Jennerjohn Field of Dreams

Town of Greenville, Outagamie County, WI

For: Jennerjohn Field of Dreams LLC



LEGEND

— CATV —	Underground Cable TV	○	Sanitary MH / Tank / Base	□	CATV Pedestal
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— S —	Proposed Swale	○		□	
— C —	Proposed Culvert	○		□	

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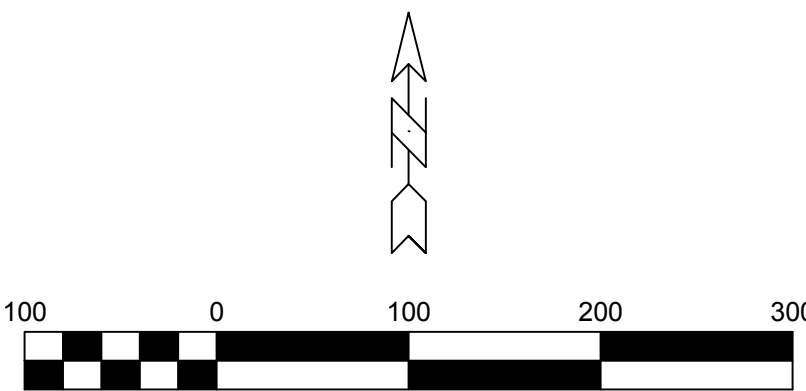
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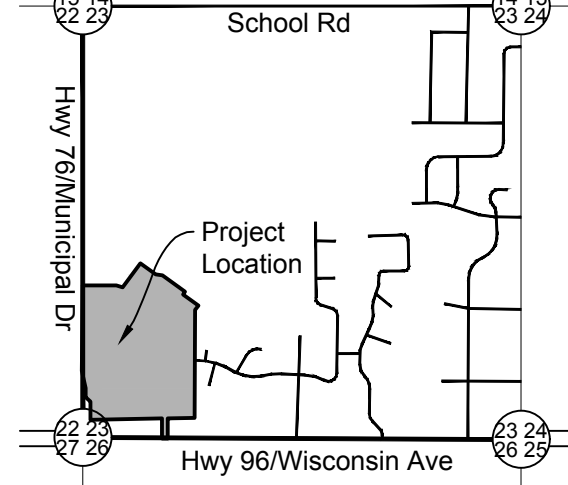


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Cross Sections: S.T.H. 76	4.2
Cross Sections: Alana Lane	4.3



LOCATION MAP

SW 1/4 SEC 23, T 21 N, R 16 E,
TOWN OF GREENVILLE
OUTAGAMIE COUNTY, WI



SEWER & WATER COVER SHEET



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS
1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

Project Number: 4350
December 17, 2018

**Jennerjohn Field of Dreams
Utility & Street Construction
Town of Greenville
Preliminary Opinion of Probable Cost
McM No. W0986-9-18-00645.02.01**

Utility Total =		\$ 25,750.00	\$ 36,395.60
Street Total =		\$ 245,657.78	\$ 221,608.29
Construction Subtotal =		\$ 271,407.78	\$ 258,003.89

Resolution #06-19
TOWN OF GREENVILLE
RESOLUTION TO DISALLOW DEMAND FOR
REFUND OF 2018 PROPERTY TAXES

WHEREAS, on or about December 26, 2018, the Town of Greenville received written correspondence from Jared VanLanen requesting a refund of a portion of 2018 property taxes paid for the property located at N1213 Mayflower Drive in the Town of Greenville;

NOW THEREFORE, BE IT RESOLVED by the Town Board of Supervisors for the Town of Greenville that the proper Town officials are hereby authorized and directed to disallow the following demand for a tax refund against the Town of Greenville:

Jared VanLanen
(for 2018 property taxes paid for the
property located at N1213 Mayflower
Drive in the Town of Greenville)

Date of Loss:
Unspecified

Adopted this _____ day of January, 2019.

TOWN BOARD OF THE
TOWN OF GREENVILLE, WISCONSIN

By: _____
Jack Anderson, Town Chair

ATTEST:

Wendy Helgeson, Clerk

(TOWN SEAL)

Motion to Approve Resolution No. #06-19 made by:

Votes:

Title	Name	Aye	Nay	Other
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			
Chairperson	Anderson			

Posted:

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 9b
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Brian Rickert, Director of Public Works
Date: January 9, 2019
RE: Letter of Authorization for Design and Bidding for Spring Road (Manley Road to North Road)

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: As part of the approved 2019 Capital Improvement Plan was for the pulverizing and paving of Spring Road from Manley Road to North Road. As part of this project, Spring Road would be pulverized, reshaped to re-establish the 2% crown in the road and then paved. The road would be paved to have two 11-foot drive lanes and a 2-foot gavel shoulder on each side of the road.

Also included in this project is the dredging of 4500 lineal feet of navigable stream on the south side of Spring Road starting at the intersection of Spring Road and Manley Road. The proposed project is east of the intersection. Approximately 1-1.5 feet of material will be removed in places of accumulated sediment and cattail buildup. This dredging area is a Town Road right of way and a navigable stream. Hundreds of farm and forest acres drain to this low plain. If this area is not maintained productive farmland and forests will be impacted along with town road infrastructure.

Design Drive is rated a three on the PASER scale of 1-10. The road has multiple potholes, longitudinal cracks in the wheel lanes, wheel rutting and alligator cracking (less than 25%). The current speed limit is 55 mph. This road is a primary east-west collector road that brings traffic between Township of Dale and STH 15.

As stated in the attached document, this is Phase 2 of the 2019 Paving Projects. The reason for this is because the reconditioning of Design Drive will be Phase 1. Both projects will be let at the same time under one contract due to the nature of the work being similar and to get the most competitive pricing due to an increased volume of work.

STAFF RECOMMENDATION: Staff recommends the Board approve the Letter of Authorization to Design and Bid for the reconditioning of Design Drive. If the Board is in agreement, the following motion may be made: ***"Motion to approve the Letter of Authorization to Design and Bid for the reconditioning of Spring Road from Manley Road to North Road"***

POLICY/PLAN REFERENCE(S):

1. Town Purchasing Policy – Adopted August 2017

FISCAL IMPACT:

Is there a fiscal impact? Yes, \$23,150

Is it currently budgeted or planned? Yes

Amount budgeted: \$66,540

Account #: 400-5730-820 (Spring Road, Manley to North)

Attachments:

1. Letter of Authorization from Cedar Corporation (6 Pages)

Attachment B

Cedar Project No. 5992-012
Addendum No. 1 - 14
Cedar Release Date: 1/2/19

Town of Greenville Authorization to Perform Engineering/Consulting Services

Services will be performed in accordance with the Agreement for Professional Services, dated March 13, 2018, and Addendum No. 1 dated March 13, 2018, between the Town of Greenville (OWNER) and Cedar Corporation (ENGINEER).

Engineer is hereby authorized to proceed with the project listed below. The engineering/consulting services are to be completed in a timely manner mutually agreeable with the Town and Engineer.

Project: 2019 Paving Project – Phase 2 Spring Road - Contract “A-19”

Description: Design – Bidding Phase services for Spring Road from North Road to Manley Road to be completed based on the Memo dated December 28, 2018. See attached.

Scope of Work	Method of Compensation	Cost Estimate
<input type="checkbox"/> Study/Report	<input checked="" type="checkbox"/> Hourly Estimate	\$16,500 - \$18,200 Base
<input checked="" type="checkbox"/> Design		\$4,400 - \$4,950 Ditching Option
<input checked="" type="checkbox"/> Bidding		
<input type="checkbox"/> Project Administration		
<input type="checkbox"/> Resident Engineering - RPR	<input type="checkbox"/> Lump Sum	\$
<input type="checkbox"/> Additional Services	Total Engineering Estimate	\$16,500 - \$18,200 Base \$4,400 - \$4,950 Ditching Option

Special Conditions: Work to be completed based on the Memo dated December 28, 2018.

Cedar Corporation

By: 

Title: Director

Date: 1/2/19

**Authorized by
Town of Greenville**


By: _____

Title: _____

Date: _____

DATE: December 28, 2018

TO: Joel Gregozeski, Administrator
Brian Rickert, P.E., Director of Public Works
Town of Greenville

FROM: Thad Majkowski, P.E. 
Justin Keen, P.E.

CC: Chris Pagels, Storm Water Superintendent

REGARDING: 2019 Paving Project – Design – Bidding Phases
Spring Road
Contract “A-19” – Additional Area

PROJECT # 5992-0012

Per our discussions, the Town of Greenville has requested Cedar Corporation to provide a set of plans and specifications for securing competitive bids for the 2019 Paving Project – Roadway and Ditching Phases as noted below:

- 2019 Paving Projects – Contract “A-19”
 - Spring Road – North Road to Manley Road

This area will be added to the Design Drive Project and completed as one contract. The construction to be completed is proposed as follows:

Proposed Construction

- Pulverize, patching excavation (12” for Spring Road), if necessary after tire rolling, fine grade to establish a 2% crown, pave and shoulder the roadway.

Work Sequence

- Pulverize the existing asphalt pavement full depth, approximately 4”– 8”.
- Excavation/patching to be determined based on pavement cores, to be completed where necessary due to failed pavement.
- Spring Road – Construct 3 ½” asphalt section (22’ wide) for the full length.
- Construct a 2’ gravel shoulder; both sides to fit existing conditions.
- Adjust manholes and valves as necessary.
- Erosion Control and Traffic Control, as required.

Additional Construction- Ditching on the South Side of the Road, if authorized by the Town

- WDNR Permitting for dredging this area has been secured by the Town staff based on previous history.
- Culvert (driveways and cross road) replacement and driveways to be inspected and, if necessary, replaced in this Project.
- Ditch reconstruction/cleaning (South Side Only) be reviewed with Town staff and, if necessary, reconstructed in this Project.

Work Sequence

- Excavate/Grade the existing ditches to grade at a minimum % slope and to a typical section.
- Remove and replace the failed culverts in driveways and cross roads.
- Restoration of the asphalt/gravel driveways.
- Restoration and erosion matting of the excavated ditch areas.

Cedar proposes to complete the following services:

Roadway Design Phase

- Field topographic survey of each area for the design. The level of effort varies based on the construction to be completed.
 - Set benchmarks for each site.
 - Call Digger's Hotline for marking the utilities.
 - Cross section the edge and centerline of pavement at 100 feet intervals.
 - Locate the edge of driveways for existing limits at edge of pavement.
 - Locate property corners where they are "exposed" for the pulverized areas.
 - Locate any concrete curb & gutter areas.
- Assist in securing quotes for geotechnical engineering services to complete the pavement borings.
- Roadway Design
 - Prepare the plans with the proposed roadway and grading layout.
- Prepare a set of documents including plan/profile sheets for both areas. Cross sections for the pavement section will be prepared for design purposes but not part of the Plan Set.
- Contact all Utility Companies with Preliminary Plans to identify any conflicts.

- Prepare permits necessary for the Roadway Construction, if necessary.
- Prepare a specification for the construction.
- Design Review Meetings (1) with Town staff.
- Prepare an Advertisement for Bid for the Town to publish in the legal newspaper.

Additional Ditch Design Phase – South Side Only

- Field topographic survey of each area for the design. The level of effort varies based on the construction to be completed.
 - Cross section the ditch slopes, bottom, back slope and along the right of way at 100 foot intervals.
 - Locate culvert flow line elevations, size and length.
- Review the field condition of all driveways and cross road culverts.
- Ditch Design.
 - Prepare the plans with the proposed ditching, grading layout and typical ditch section.
- Prepare a set of documents including plan/profile sheets for the ditches on the south side of the road. Cross sections for the ditch section will be prepared for design purposes and become part of the Plan Set.
- No permits are included for the Ditch Construction based on the dredging permits secured by Town staff.
- Contact all Utility Companies with Preliminary Plans to identify any conflicts.
- Prepare a specification for the ditch construction to be added to the Roadway Specification.
- Design Review Meetings (1) with Town staff.

Bidding Phase – All Construction

- Place bidding documents on BidQuest for potential Contractors to review and submit a bid.
- Answer Contractors' questions to clarify the bid documents.
- Assist in the Bid Opening at the Town Office.
- Prepare a Bid Tabulation of the bids received.
- Consult with the Town on the award.
- Prepare the contract documents for award and execution.

Town Responsibilities:

- Provide a representative authorized to make decisions on behalf of the Town during the Project.
- Provide the plat and any legal property information.
- Provide access for the properties for the staff.
- Provide the necessary Dredging Permits for the Ditch Reconstruction.
- Geotechnical services for the pavement bores.
- Ditching reconstruction to be authorized if to be part of this contract.

Optional Engineering Services:

- *No permits for the road construction expected. If permits are required, the application preparation will be completed.*
- *Additional Permitting for WDNR NOI Storm Water, if necessary. This includes the Permit fees.*
- *No Wetland Delineation is included at this time.*
- *Public Informational Meeting for these areas, if requested.*
- *Construction Phase Engineering Services, to be determined as requested.*

The Proposed Schedule is as follows:

Authorization to Proceed – Design	January 2019
Design Phase	January – March 2019
Bidding Phase	March - April 2019
Bid Opening	April 2019
Contract Award	April Town Board Meeting
Construction Phase	May – October, with a specified timeframe within the period

We propose to complete the Final Design and Bidding Phase within 90 calendar days of authorization based on an estimated hourly cost range as follows:

Roadway Phase	\$16,500 to \$18,200
Ditch Phase	\$4,400 to \$4,950

The Construction Phase services will be determined after the bids are awarded and the services are determined. These services, as noted above, will be completed as agreed upon by the Town Administrator.

We have enclosed a Letter of Authorization to complete the work requested for the Roadway and Ditching Design/Bidding. Please review and upon approval, execute the authorization and scan back to me and we will proceed on the Design Phase.

Thank you for the opportunity to provide these services.

MEETING: Town Board
DATE: January 14, 2019

AGENDA ITEM #: TB - 9c
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: January 8, 2019
RE: **Technology Upgrades – Enterprise Accounting Software & AV Equipment**

ACTION TYPE: This item is for possible Town Board approval/denial.

BACKGROUND & SUMMARY: The Town's Strategic Plan identifies the following Key Objective and two specific action steps:

- Implement operating efficiencies and technology improvements:
 - Deploy an improved Enterprise Resource Program / Financial Software suite.
 - Provide multi-media technology improvements to the Town Hall boardroom to enhance presentation and interactivity at meetings.

Staff have reviewed adding program modules to our current accounting software system through Civic Systems. The added modules will allow us to provide for a comprehensive system to process and track all permits (including building inspection, planning and zoning, stormwater management), code enforcement activities, field inspections, payroll and timekeeping, accounts payable & purchase orders, accounts receivables, budgeting and human resources. Ultimately, substantial efficiencies will be obtained in the processing of any activities that relate to finance, accounting and human resource related activities. Additionally, a more robust reporting capability will be available.

Additionally, staff have also secured a project proposal to upgrade the Town Hall board room's audio and video capabilities. This system will allow for greater presentation capabilities to the audience through wall mounted monitors, camera systems and amplified audio capabilities. The system will also be compatible with Granicus, the Town's meeting agenda and minute management software. This will allow for higher quality web accessible video streams of Town meetings. Providing this level of service will increase meeting transparency and engagement with the general public. Our current system's audio is failing and video quality does not meet today's multi-media standards.

A substantial fund balance remains within the 2018 Town Budget. Staff proposes the Town Board allocate a portion of fund balance from the 2018 fiscal year toward the two projects in 2019. Expenditures for the projects would be split between general fund and enterprise funds in accordance to the attached allocation table.

Further information on the software capabilities can be provided upon request or can be shown during the meeting if desired.

STAFF RECOMMENDATION: Staff recommends the Town Board approve purchasing additional software modules for the Town’s Enterprise Resource Program through Civic Systems and to allocate funds for multi-media technology improvements to the Town Hall board room. If the Board is in agreement, the following motion may be made: **“Motion to approve purchasing additional technology upgrades to the Town’s financial software suite and to install multi-media improvements to the Town Hall Board Room. Project costs are not to exceed \$85,000 in total split between the General Fund 60%, Water Utility 15%, Sewer Utility 15% and the Stormwater Utility 10%.”**

POLICY/PLAN REFERENCE(S):

- Town Purchasing Policy – Adopted August 2017.

FISCAL IMPACT:

Is there a fiscal impact? Yes, (See attached cost allocation by fund).
Is it currently budgeted or planned? No, FY2019
Amount budgeted: Varies by account/fund

JDG

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Attachments:

- Project Costs Allocation Table
- Budget Investment Summary – Civic Systems
- Budgetary – Council Chambers;

Software & AV Upgrades - 2019

			General Fund		Water Utility		Sewer Utility		Stormwater Utility	
	1st Year	Annual Fees	1ST Year	Annual Fees	1ST Year	Annual Fees	1ST Year	Annual Fees	1ST Year	Annual Fees
Building Permits	\$ 12,200	\$ 1,600	\$ 7,320	\$ 960	\$ 1,830	\$ 240	\$ 1,830	\$ 240	\$ 1,220	\$ 160
Code Enforcement	\$ 4,500	\$ 660	\$ 2,700	\$ 396	\$ 675	\$ 99	\$ 675	\$ 99	\$ 450	\$ 66
Payroll - MiPay & MiTime	\$ 4,700	\$ 1,300	\$ 2,820	\$ 780	\$ 705	\$ 195	\$ 705	\$ 195	\$ 470	\$ 130
Accounts Payable PO	\$ 4,700	\$ 700	\$ 2,820	\$ 420	\$ 705	\$ 105	\$ 705	\$ 105	\$ 470	\$ 70
Accounts Receivable	\$ 5,700	\$ 900	\$ 3,420	\$ 540	\$ 855	\$ 135	\$ 855	\$ 135	\$ 570	\$ 90
Budgeting Add On	\$ 600	\$ -	\$ 360	\$ -	\$ 90	\$ -	\$ 90	\$ -	\$ 60	\$ -
Human Resources	\$ 5,700	\$ 900	\$ 3,420	\$ 540	\$ 855	\$ 135	\$ 855	\$ 135	\$ 570	\$ 90
Board Room AV Upgrades	\$ 43,021	\$ -	\$ 25,813	\$ -	\$ 6,453	\$ -	\$ 6,453	\$ -	\$ 4,302	\$ -
	\$ 81,121.38	TOTALS:	\$ 48,673	\$ 3,636	\$ 12,168	\$ 909	\$ 12,168	\$ 909	\$ 8,112	\$ 606

Investment Summary

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

Town of Greenville
W6895 Parkview Drive
Greenville, WI 54941

Selected Product Descriptions	License Fee Purchase Price (9 concurrent Users)	Training	Setup	Year one Total w/o Support	Annual Fees*
Building Permits	\$ 8,000	\$ 1,800	2,400	\$ 12,200	\$ 1,600
Code Enforcement	3,300	600	600	4,500	660
Planning and Zoning	4,500	600	600	5,700	900
Field Inspection (Mobile)	Included	Included	Included	Included	Included
Fixed Assets	3,300	600	600	4,500	660
Maintenance Orders	2,700	300	300	3,300	540
Service Orders	3,500	600	600	4,700	700
Mobile Service Orders	Included	Included	Included	Included	Included
Materials Management (Inventory)	4,500	600	600	5,700	900
Payroll Add Ons					
miPay (Paperless Paychecks)	--	--	--	--	600
miTime (Remote Time Entry)	3,500	600	600	4,700	700
AP Add Ons					
AP and PO Workflow	3,500	600	600	4,700	700
Accounts Receivable (Miscellaneous)	4,500	600	600	5,700	900
Budgeting Add On					
Department Budget Entry (Workflow)	--	--	600	--	--
Business Licenses	3,300	600	600	4,500	660
Human Resources	4,500	600	600	5,700	900
Hosted	--	--	--		\$550/Monthly



A SUBSIDIARY OF BAKER TILLY VIRCHOW KRAUSE, LLP



****BUDGETARY**** Council Chambers

Town of Greenville

W6860 Parkview Drive
Greenville, WI 54942
920-757-5151

















Our Mission:








To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

Camera Corner, Inc.

529 N. Monroe Ave.
PO Box 248
Green Bay, WI 54305-0248 USA
920.435.5353
<http://www.cccp.com>

Number: CCCP --4152
Modified: 12/17/2018
Revision: 0

Quantity	Manufacturer	Description
Unassigned		
	1	CCCP Misc Install Materials
	2	Chief Large Flat Panel Swing Arm Wall Display Mount - 25" Extension
	7	Earthworks LumiComm™ Touch Ring Cardioid Installation Microphone with 6" Gooseneck, Black - 30Hz-30kHz
	1	Extron Six Output HDMI Distribution Amplifier
	3	Extron HDMI Twisted Pair Transmitter - 230 feet (70 m)
	3	Extron Long Distance HDMI Twisted Pair Transmitter - 330 feet (100 m)
	5	Extron 4K High Speed HDMI Ultra-Flexible Cable - 15' (4.5 m)
	8	Extron 4K Premium High Speed HDMI Ultra-Flexible Cable - 6' (1.8 m)
	1	Extron Four Input HDMI Switcher
	4	LG 22" 1080p LED-LCD TV - 16:9 - HDTV
	1	Logitech Keyboard and Mouse - USB Wireless RF Keyboard - USB Wireless RF Mouse - Laser - Scroll Wheel (PC) AND MOUSE
	1	Middle Atlantic SBX SERIES RACK, SBX-10
	2	Middle Atlantic 1SP FINE PERF VENT PANEL
	1	QSC DSP with 8 in, 8 out, 8 flex, POTS, VOIP and AEC processing. QLAN and AES67 compatibility.

	Quantity	Manufacturer	Description
	2	QSC	Q-SYS POE CAMERA FOR AV-TO-USB BRIDGING. 12X OPTICAL ZOOM 72° HORIZONTAL FIELD OF VIEW. INCLUDES LAN, 3G-SDI AND HDMI
	2	QSC	Wall mount bracket for QSC PTZ-IP camera
	1	QSC	[NB] - Q-SYS Core 110 Scripting Engine Software License, Perpetual
	1	QSC	[NB] - Q-SYS Core 110 UCI Deployment Software License, Perpetual.
	1	QSC	11.6" Touch Panel for wall mounting. Table Top Kit sold separately
	2	Sharp	70" AQUOS Full HD Smart LED TV 3-Year On-site Limited Warranty
	1	Shure	Lavalier Wireless Microphone System Includes WL185, QLXD1, QLXD4, power supply, 2 AA batteries, two 1/2 wave antennas, 2 BNC cables, zipper bag, 2 BNC bulkhead adapters, rackmount kit

Equipment Subtotal:	\$31,150.01
Labor Subtotal:	\$11,871.37
Project Subtotal:	\$43,021.38



Pricing Summary

Equipment:	\$30,449.56
Shipping and Handling:	\$700.45
Labor:	\$11,871.37

Grand Total:	\$43,021.38
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Payment Terms

Payment Schedule	Amount	Due Date
Initial Deposit	\$21,510.69	
Equipment Delivery	\$12,906.41	
Final Acceptance	\$8,604.28	

Project Acceptance

Client: Joel Gregozeski

Date

Contractor: Camera Corner, Inc.

Date

Pricing valid 30 days from date of quote, unless otherwise noted