



**Town of Greenville, Outagamie County, WI
THE TOWN BOARD MEETING MINUTES**

DATE: Monday, January 28, 2019
TIME: Immediately Following Planning Commission
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call

The meeting was called to order at 6:03 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. Pledge of Allegiance

PRESENTATIONS & PUBLIC FORUM:

3. Public Hearings: NONE

4. Presentations: NONE

5. Public Comment Forum:

Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion by Jack Anderson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

TOWN BOARD BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

6. Plan Commission Recommendations and Development Projects for Discussion & Possible Action:

- a.** Consider/Discuss/Act on Resolution #08-19 CSM on Mayflower Drive, parcels 110004300 & 110004301.

Motion by Andy Peters, second by Mark Strobel to approve Resolution #08-19. Motion carried 5-0.

- b.** Consider/Discuss/Act on Resolution #04-19 Rezoning parcel 110045400 from Planned Commercial District to Business Park District.

Motion by Andy Peters, second by Dean Culbertson to approve Resolution #04-19. Motion carried 4-1/Strobel.

7. Unfinished Business for Discussion & Possible Action: NONE

8. New Business for Discussion & Possible Action:

- a. Sports Complex – Phasing and Estimate of Probable Costs.
Town Administrator, Joel Gregozeski reviewed the eight phases and proposed cost. All phases, including all work and contingency funds would total approximately \$19 million. Chairman Anderson asked if staff feels that the phases are numbered in order of priority; agreeing with phase 1, the park entrance, being the most important. He also inquired as to funding sources and suggested we consider discussion with user groups, town participation and private fundraising. There has been previous dialogue at Town Board meetings regarding Fox Cities United placing an indoor practice facility on the property potentially allowing for other user groups to utilize/rent the facility. Joe Ryan, W6622 Cobblestone Court, on behalf of Fox Cities United, said the organization is moving forward on fundraising for the indoor practice facility. They do have a steel building on reserve and have paid a deposit but need approval for a place to put it. Focus group meetings will be set up in the near future to further discuss funding for the project.
- b. Employee Handbook Update – Holiday Policy Section 4.11.
Motion by Dean Culbertson, second by Mark Strobel to amend the Town Employee Handbook Holiday Policy Section 4.11 as provided. Motion carried 5-0.
- c. Temporary Sign Code Enforcement.
There are a number of temporary signs that are currently not in compliance. There was consensus from the Town Board to create an enforcement program.
- d. Town Newsletter & Other Communication Tools.
Due to the cost of the printed quarterly Town Newsletter, Town Administrator Joel Gregozeski presented an electronic alternative that would provide timely, up to date information. This electronic version of a newsletter could be distributed monthly and would be in addition to an annual printed newsletter. Town Chairman, Jack Anderson recommended staff move forward with the option presented by the Town Administrator. Supervisor Andy Peters received feedback strongly encouraging keeping the paper printed newsletter and Supervisor Dean Culbertson likes this new idea, but agrees with Andy and that all citizens aren't tech savvy and the print newsletter should continue. Town Administrator Joel Gregozeski stated that we can still implement an electronic version and review options on how to continue with the quarterly print of the newsletter.

CLOSED SESSION:

9. Motion to go into closed session:

- a. Pursuant to Wis. Stat. sec. 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically Wascher Property Assessment.

Motion by Mark Strobel, second by Dean Culbertson to go into closed session at 6:56 p.m.
Roll call vote. Motion carried unanimously.

10. Reconvene to Open Session: Possible Town Board Action on Items Discussed in Closed Session.

Motion by Mark Strobel, second by Mike Woods to reconvene into open session at 7:23 p.m. Roll call vote. Motion carried unanimously.

CLOSING:

11. Announcements & Future Meeting Dates

Park Commission – January 30 at 7:00 p.m.

Incorporation Oversight Committee – February 4 at 5:00 p.m.

Fire Commission – February 5 at 6:00 p.m.

Town Board – February 11 at 6:00 p.m.

Planning Commission/Town Board – February 25 beginning at 5:30 p.m.

12. Adjournment

Motion by Andy Peters, second by Mark Strobel to adjourn. Motion carried 5-0. Meeting adjourned at 7:23 p.m.

Wendy Helgeson, Town Clerk
Approved: