



**Town of Greenville, Outagamie County, WI  
TOWN BOARD MEETING MINUTES**

**DATE:** Monday, April 8, 2019  
**TIME:** Immediately Following Sanitary District #2  
**LOCATION:** Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**OPENING:**

**1. Call to Order/Roll Call**

The meeting was called to order at 6:49 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

**2. Pledge of Allegiance**

**PRESENTATIONS & PUBLIC FORUM:**

**3. Public Hearings: NONE**

**4. Presentations: NONE**

**5. Public Comment Forum:**

*Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.*

*Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

John Julius, W7070 Julius Drive; has concerns with the development of Field of Dreams and the potential for a road to be constructed through his property.

Motion by Jack Anderson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

**TOWN BOARD BUSINESS AGENDA:**

*Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.*

**6. Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.*

**a. Approval of Meeting Minutes:**

- i. Town Board Closed Session Meeting Minutes, March 11, 2019
- ii. Town Board Meeting Minutes, March 11, 2019
- iii. Town Board Meeting Minutes, March 25, 2019

**b. Approval of April 2019 Town Vouchers.**

- c. Acceptance of Staff Reports:
  - i. Sheriff Department Liaison Officer
  - ii. Fire Department/First Responders
  - iii. Parks and Recreation/Urban Forestry
  - iv. Constable Report
  - v. Public Works
  - vi. Community and Economic Development
  - vii. Town Administrator
- d. Acceptance of Committee Reports:
  - i. Fire Commission Meeting Minutes, March 19, 2019
  - ii. Parks Commission Meeting Minutes, March 26, 2019 & February 26, 2019
- e. Operator's Licenses Recommended for Approval
- f. Resolution for Existing Employer Updates with Wisconsin Public Employers Group Health
- g. Fiber optic extension for new Fire & Safety Building.
- h. Purchase of floor scrubber for Parks Department.
- i. Yard waste site material processing services contract.
- j. Agreement to purchase road salt on WisDOT bid.
- k. "Class B" Beer/Liquor License Application of Serron Enterprises, LLC., Sherri Serron, Agent, W6482 Greenville Drive.  
Motion by Mike Woods, second by Dean Culbertson to approve the consent agenda. Motion carried 5-0.

**7. Plan Commission Recommendations and Development Projects for Discussion & Possible Action: NONE**

**8. Unfinished Business for Discussion & Possible Action: NONE**

**9. New Business for Discussion & Possible Action:**

- a. Nominations for Citizen of the Year Award to be presented at the Annual Town Meeting. Nominations due to Chairman Anderson by 6 p.m. Tuesday.
- b. Approval of a Resolution to borrow from the Trust Funds of the State of Wisconsin the sum of \$6.75 million for the purpose of financing a public safety building.  
Motion by Dean Culbertson, second by Andy Peters to approve the resolutions to borrow from the Trust Fund Loans of the State of Wisconsin in the sum of six million seven hundred fifty thousand dollars for the purposes of financing a public safety building and for no other purpose. Motion carried 5-0.
- c. Authorize Town Administrator to sign engagement letter with Town Counsel Law and Litigation, LLC to serve as Town attorney.  
Motion by Mark Strobel, second by Jack Anderson to authorize the Town Administrator to execute the engagement letter with Town Counsel Law & Litigation, LLC. Motion carried 5-0.
- d. Purchase of compressor for service truck.  
Motion by Andy Peters, second by Mark Strobel to approve the purchase of an Ingersoll Rand Compressor from Northern Tool for \$2,599.99. Motion carried 5-0.

- e. Public Works shop electrical panel and interior lighting upgrades.  
Motion by Mark Strobel, second by Andy Peters to install LED light fixtures from BNH Lighting for \$5,077.47 in place of the Lighting Control Cabinet in the Public Works Shop.  
Motion carried 5-0.

**CLOSED SESSION:**

**10. Motion to go into closed session:**

Motion by Mark Strobel, second by Dean Culbertson to go into closed session at 7:08 p.m. Roll call vote. Motion carried unanimously.

- a. Pursuant to Wis. Stat. sec. 19.85(1)(e) to deliberate or negotiate the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session, more specifically for acquisition of property for a yard waste compost facility.

**11. Reconvene to Open Session: Possible Town Board Action on Items Discussed in Closed Session.**

Motion by Mark Strobel, second by Dean Culbertson to reconvene into open session at 7:26 p.m. Roll call vote. Motion carried unanimously.

**CLOSING:**

**12. Announcements & Future Meeting Dates**

Annual Town Meeting – April 16 at 7 p.m.

Planning Commission and Town Board – April 22<sup>nd</sup>

Incorporation Public Hearing – April 29 3-7 p.m.

Park Commission – April 30

Fire Commission – May 8

Land Stewardship/AEA – May 13

Due to the Memorial Holiday, Town Board meetings in May will be held May 13<sup>th</sup> and the second meeting of the month will be May 20<sup>th</sup> only if necessary.

**13. Adjournment**

Motion by Mark Strobel, second by Andy Peters to adjourn. Motion carried 5-0. Meeting adjourned at 7:27 p.m.

Wendy Helgeson, Town Clerk  
Approved: