

**TOWN OF GREENVILLE
FACILITIES COMMITTEE
REGULAR MEETING MINUTES**

DATE: January 23, 2019

TIME: 5:30 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. **CALL TO ORDER** - Chairman Andy Peters called the meeting to order at 5:30 p.m. Roll Call: Andy Peters, Larry Bentle, Amy Vosters, Dean Culbertson, Greg Kippenhan, Dan Dibbs, Eric Kitowski and Skip Lambie. Brad Borgen was excused. Also present, Jack Anderson, Town Chairperson and Joel Gregozeski Town Administrator.

2. **APPROVAL OF THE AGENDA** - *Motion to approve the agenda made by Bentle/Dibbs. Motion passed unanimously by voice vote.*

3. **NEW BUSINESS**
 - A. **Approval of Meeting Minutes** - *Motion by Kippenhahn/Culbertson to approve the minutes of the December 12, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*

 - B. **Discussion/Possible Action: Review of Site and Floor Plan for Fire & Safety Building** – Gregozeski reviewed the 60% design plans and specifications with the Committee. He noted the site plan has been finalized with the Committee, Department and Town Board. He noted the facility is aligned parallel with STH 76/Municipal Drive. Gregozeski noted the size of the building has been slightly reduced based on improving efficiencies in traffic patterns and flows between decontamination areas. Gregozeski noted the plan will be further detailed and the Committee will review at 95% completed design prior to bidding construction. Josh Michalkiewicz from Miron reviewed the estimate for construction to-date. He noted the project is currently projected to cost \$5.9 million to construct.

 - C. **Review Schedule of Design, Bid & Construction of Fire & Safety Building** – The Committee reviewed the schedule of events for final design, bid and construction of the Fire & Safety Building –
 - December – Mid January design to 60% completion
 - January 28, 2018 – Planning Commission and Town Board review final site plan and PUD application.
 - Mid- February – Final Design 95% completion.
 - Late-February – Bid documents released.
 - March – Bids received and contracts awarded.
 - End of March / Early April – Construction commences
 - October/November – Substantial Completion
 - November/December – Move department operations.

ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.

4. **ADJOURNMENT** – *Motion by Lambie/Vosters to adjourn at 6:41 p.m. Motion carried unanimously by voice vote.*

*Respectfully Submitted,
Joel Gregozeski, Recording Secretary*