

**TOWN OF GREENVILLE
TOWN BOARD
MEETING AGENDA**

DATE: Monday, February 12, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

4. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes.

The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Meeting Minutes:
 - i. Town Board Meeting Minutes, January 8, 2018.
 - ii. Town Board Meeting Minutes, January 22, 2018.
 - iii. Town Board Meeting Minutes, February 2, 2018.
- b. Approval of February Town Vouchers.
- c. Acceptance of Staff Reports:
 - i. Sheriff Department Liaison Officer
 - ii. Fire Department/First Responders
 - iii. Parks and Recreation/Urban Forestry
 - iv. Constable Report
 - v. Town Administrator
- d. Acceptance of Committee Reports:
 - i. Park Commission
- e. Operator's Licenses

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. NEW BUSINESS

- a. Planning Commission Recommendations:
 - i. Discussion and Possible Action: Certified Survey Map, N2081 Mayflower Rd., parcel 110041002, recommended for approval.

- ii. Discussion and Possible Action: Certified Survey Map, Patricia Jack, Greenville Dr., parcels 110019700 and 110019606, recommended for approval.
- iii. Discussion and Possible Action: Rezoning of W6268 Spencer Rd., parcel 110091300 from General Agriculture to General Commercial, recommended for approval.
- iv. Discussion and Possible Action: Rezoning of Municipal Dr., parcel 110035300 from General Commercial to Multifamily Residential, recommended for denial.
- b. Discussion & Possible Action: Town Engineer Statement of Qualifications Review & Recommendation of Town Engineer.
- c. Discussion and Possible Action: Final Payment Request to MCC, Inc. for Street and Stormwater Facility Construction in Crestview Subdivision.
- d. Discussion and Possible Action: Application for Conditional Use Permit: Applicant Chad Miller; Accessory Structure, Fill and Grading within Shoreland Zoning District. Parcel ID: 110064814 CSM 3900 Lot 4 (N1610 Linda Lou Drive).

8. ANNOUNCEMENTS

- a. Update on Community & Economic Development Director and Director of Public Works Recruitment and Possible Appointments.

9. ADJOURNMENT OF MEETING

Dated/Posted: February 8, 2018
Wendy Helgeson, Town Clerk

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, January 8, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel

EXCUSED: Mike Woods

Motion by Andy Peters, second by Mark Strobel to approve the agenda. Motion carried 4-0.

4. PUBLIC COMMENT FORUM

Motion by Mark Strobel, second by Andy Peters to close the public comment forum. Motion carried 4-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Meeting Minutes:

i. Town Board Meeting, December 11, 2017.

ii. Town Board Meeting – Closed Session, December 20, 2017.

b. Approval of January Town Vouchers.

c. Acceptance of Staff Reports:

i. Sheriff Department Liaison Officer

ii. Fire Department/First Responders

iii. Parks and Recreation/Urban Forestry

iv. Constable Report

v. Town Administrator

d. Acceptance of Committee Reports:

i. Park Commission

e. Operator's Licenses

Chairman Anderson asked that Item e be removed from the Consent Agenda.

Motion by Jack Anderson, second by Mark Strobel to approve the Consent Agenda with Item e removed. Motion carried 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

e. Operator's Licenses

Stephanie Madson, N9155 Cty. Rd. XX, Bear Creek – spoke in regards to her request for an Operator's License. Motion by Andy Peters, second by Dean Culbertson to deny the license request. Motion carried 4-0.

Lisa Carstens, 303 East 9th Street, Kaukauna – spoke in regards to her request for an Operator’s License. Motion by Dean Culbertson, second by Jack Anderson to table until the January 22nd meeting. Motion carried 4-0.

7. NEW BUSINESS

a. Planning Commission Recommendations:

- i. Public Hearing to Consider/Discuss/Act on adoption of Ordinance No. 11-17 Prohibiting Off-Premises Signs - Repealing & Recreating §320-52 and §320-129 of the Town of Greenville Municipal Code.

The Public Hearing was called to order at 6:20 p.m. Wally Richter, N1077 Pebble Ridge Road, asked for clarification on the definition of “off-premise” and if preexisting signs would be grandfathered. Town Administrator, Joel Gregozeski provided the definition as stated in the ordinance and explained that preexisting signs would be considered legally non-conforming. Motion by Dean Culbertson, second by Mark Strobel to close the Public Hearing. Motion carried 4-0. Public Hearing closed at 6:24 p.m. Motion by Mark Strobel, second by Andy Peters to approve Ordinance No. 11-17. Motion carried 4-0.

- ii. Discussion and Possible Action: Amendment to Ordinance §320-11 (A) and §320-129 (A) Filling Stations.

Motion by Dean Culbertson, second by Mark Strobel to approve Ordinance 12-17. Motion carried 4-0.

- iii. Discussion and Possible Action: Condominium Plat, Sunset Hill Estates, Lot 19 Towering Pines West, Parcel 110084130. Motion by Jack Anderson, second by Dean Culbertson to approve the Condominium Plat, Sunset Hill Estates, Lot 19 Towering Pines West, Parcel 11084130, with the following conditions:

- 1. As built drawings will be required no later than 30 days after acceptance of public infrastructure.
- 2. Prior to permit issuance of condominium construction, all public utility installation must be completed and approved.

Motion carried 3-1/Strobel.

- b. Discussion and Possible Action: Replacement of Self-Contained Breathing Apparatus and Ancillary Equipment Capital Project.

Three proposals were received and vendor demonstrations were held. By purchasing the equipment from Oshkosh Fire and Police Equipment, Inc., this will make the department compatible with surrounding municipalities. There will be an additional cost of approximately \$2,000 for electrical, plumbing and venting. Motion by Mark Strobel, second by Dean Culbertson to approve the purchase of self-contained breathing apparatus and ancillary equipment from Oshkosh Fire and Police Equipment, Inc. for \$205,435. Motion carried 4-0.

- c. Discussion and Possible Action: Final Payment Request to MCC, Inc. for Paving in Crestview Subdivision.

Motion by Jack Anderson, second by Andy Peters to approve the final payment to MCC, Inc. for paving in Crestview Subdivision for an amount of \$73,772.01. Motion carried 4-0.

- d. Discussion and Possible Action: Alcohol License (Operators) Application Policy.
Motion by Jack Anderson, second by Mark Strobel to approve the policy. Motion carried 4-0.

8. ANNOUNCEMENTS

The Town is still actively recruiting for a Community and Economic Development Director; the first review of applications will begin after January 12th. The Director of Public Works position; the first review of applications will begin after January 19th. We are at this time requesting Qualification Proposals from engineering firms. The Statement of Qualifications will be accepted until January 12th, which will then go through an internal staff review. A list of two or three firms will then be presented to the Town Board.

January 22nd - Planning Commission, Sanitary District #2 and Town Board beginning at 5:30 p.m.

9. ADJOURNMENT OF MEETING

Motion by Andy Peters, second by Mark Strobel to adjourn the meeting. Motion carried 4-0.
Meeting adjourned at 6:43 p.m.

Wendy Helgeson, Town Clerk
Approved:

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, January 22, 2018

TIME: Immediately Following the Sanitary District #2 Meeting.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:39 p.m.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Dean Culbertson, second by Mark Strobel to approve the agenda. Motion carried 5-0.

3. PUBLIC COMMENT FORUM

Motion by Jack Anderson, second by Mark Strobel to close the Public Comment Forum. Motion carried 5-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of January Town Vouchers

Motion by Jack Anderson, second by Andy Peters to approve the Consent Agenda. Motion carried 5-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

a. Discussion & Possible Action: Operator's License Application of Lisa Carstens, held from the January 8, 2018 meeting.

Motion by Jack Anderson, second by Mark Strobel to deny the Operator's License Application. Motion carried 5-0.

b. Discussion & Possible Action: Lions Park Development & Financing Plan with Greenville Lions Club.

The Lions Club would like to loan funds from the Town for Quadrant 2 Development at Lions Park. The total cost of the development is \$370,000; they currently have \$170,000 to utilize, and is asking to borrow \$200,000 from the Town. They are proposing payback of \$40,000/year for five years. Motion by Jack Anderson, second by Mike Woods to direct staff to draft a financial agreement for Town Board approval with Greenville Lions Club for the development of Quadrant 2 at Lions Park. Andy Peters asked what we have done for other organizations in past in regards to borrowing funds; asking that the Town be consistent with past practice or be consistent going forward. Town Administrator, Joel Gregozeski, will review past practice and bring forward financing options to the next meeting. Motion carried 5-0.

- c. Discussion & Possible Action: Purchase of TIG welder & plasma cutter for Department of Public Works.
Motion by Jack Anderson, second by Mark Strobel to approve the purchase of a Dynasty 280 TIG welder and PowerMax 65 Plasma cutter with cart for an amount of \$9,110.22 from Weld Specialty Gas and Equipment Inc. Motion carried 5-0.
- d. Discussion & Possible Action: Town Engineer Statement of Qualifications Review & Recommendation.
Town Administrator, Joel Gregozeski asked the Town Board if staff could be allowed to interview the top firms and bring a recommendation back to the Town Board in February.
Motion by Mark Strobel, second by Mike Woods to direct staff to conduct interviews with the top four or five firms and provide a recommendation at a Town Board meeting in February.
Motion carried 5-0.
- e. Discussion & Possible Action: Employee Compensation Plan & Performance Evaluation Program.
The existing plan was reviewed and evaluated with department leaders during staff meetings. After review of its consistency and applicability to all departments, a hybrid approach to the compensation plan and performance evaluation program was developed. The process included an internal position analysis and evaluation, wage/salary compensation matrix options, development of an evaluation process and a connection to pay-for-performance.
Motion by Dean Culbertson, second by Mark Strobel to approve the Employee Compensation Plan & Performance Evaluation Program. Motion carried 5-0.

7. **ANNOUNCEMENTS**

- a. Update on Community & Economic Development Director and Director of Public Works Recruitment.
Interviews for the Community & Economic Development Director will be held February 1st or 2nd and February 6th or 7th for the Public Works Director.
With all of the precipitation, the Town has received a number of complaints regarding frozen culverts. Staff has been out trying to remedy and received assistance from the County where we were unable to resolve with our equipment.

8. **ADJOURNMENT OF MEETING**

Motion by Mark Strobel, second by Mike Woods to adjourn. Motion carried 5-0. Meeting adjourned at 7:40 pm.

Wendy Helgeson, Town Clerk
Approved:

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Friday, February 2, 2018

TIME: 11:45 a.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 12:15 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel

EXCUSED: Mike Woods

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Mark Strobel to approve the agenda. Motion carried 4-0.

3. NEW BUSINESS.

- a. Motion to go into closed session per State Statute 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to review & interview candidates for the Community & Economic Development Director position.

Motion by Andy Peters, second by Mark Strobel to go into closed session. Roll call vote. Motion carried unanimously. (12:16 p.m.)

- i. Motion to reconvene into open session.

Motion by Jack Anderson, second by Mark Strobel to reconvene into open session. Roll call vote. Motion carried unanimously. (5:10 p.m.)

- b. Discussion: State Highway 15 corridor planning and land use strategy.

4. ADJOURNMENT

Motion by Mark Strobel, second by Andy Peters to adjourn. Motion carried 4-0.

Meeting adjourned at 5:40 p.m.

Wendy Helgeson, Town Clerk

Approved:

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Aaron Klug				
4258	Aaron Klug	50457289	tax refund p#110387200	13.26
Total Aaron Klug:				13.26
Adam Watney				
5076	Adam Watney	50459496	tax refund p#110353200	25.69
Total Adam Watney:				25.69
Adrienne Rentsch				
5664	Adrienne Rentsch	50443771	tax refund p#110084026	296.00
Total Adrienne Rentsch:				296.00
Aegis Corporation				
111	Aegis Corporation	INV3407	crime policy # CCP0055249	337.80
Total Aegis Corporation:				337.80
Alan August				
4976	Alan August	50438287	tax refund p#110287100	221.24
Total Alan August:				221.24
Ambrosius Concrete Supplies Inc				
5668	Ambrosius Concrete Supplies Inc	367822	parks supplies	96.85
Total Ambrosius Concrete Supplies Inc:				96.85
Andrew Knutson				
5660	Andrew Knutson	50433225	tax refund p#110127400	341.88
Total Andrew Knutson:				341.88
Applied Maintenance Supplies & Solutions				
4346	Applied Maintenance Supplies &	96894903	shop supplies	1,544.89
Total Applied Maintenance Supplies & Solutions:				1,544.89
Aramark Uniform Services				
141	Aramark Uniform Services	1677778140	Hall rugs	158.34
141	Aramark Uniform Services	1677773611	sfty bldg rugs	124.35
141	Aramark Uniform Services	1677782590	sfty bldg rugs	124.35
141	Aramark Uniform Services	1677791577	sfty bldg rugs	124.35
141	Aramark Uniform Services	1677773610	rugs/uniforms	13.58
141	Aramark Uniform Services	1677778139	rugs/uniforms	13.58
141	Aramark Uniform Services	1677782589	rugs/uniforms	13.58
141	Aramark Uniform Services	1677787101	rugs/uniforms	13.58
141	Aramark Uniform Services	1677791576	rugs/uniforms	13.58
141	Aramark Uniform Services	1677773610	rugs/uniforms	32.20
141	Aramark Uniform Services	1677778139	rugs/uniforms	32.20
141	Aramark Uniform Services	1677782589	rugs/uniforms	32.20
141	Aramark Uniform Services	1677787101	rugs/uniforms	32.20
141	Aramark Uniform Services	1677791576	rugs/uniforms	32.20
141	Aramark Uniform Services	1677773610	rugs/uniforms	4.86
141	Aramark Uniform Services	1677778139	rugs/uniforms	4.86

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
141	Aramark Uniform Services	1677782589	rugs/uniforms	4.86
141	Aramark Uniform Services	1677787101	rugs/uniforms	4.86
141	Aramark Uniform Services	1677791576	rugs/uniforms	4.86
Total Aramark Uniform Services:				784.59
Arinne Lyman				
4963	Arinne Lyman	50439334	tax refund p#110313200	29.28
Total Arinne Lyman:				29.28
AT & T				
145	AT & T	920757726501	920 757-72965 658 6	58.16
Total AT & T:				58.16
AUTOMOTIVE SUPPLY				
147	AUTOMOTIVE SUPPLY	011653050	shop supplies	115.92
147	AUTOMOTIVE SUPPLY	011652355	equip/tools	693.03
147	AUTOMOTIVE SUPPLY	011650898	vehicle parts	222.25
147	AUTOMOTIVE SUPPLY	011651343	shop stock	97.85
147	AUTOMOTIVE SUPPLY	011651629	vehicle parts	13.79
147	AUTOMOTIVE SUPPLY	011652369	shop stock	63.00
147	AUTOMOTIVE SUPPLY	011653315	vehicle parts	24.56
147	AUTOMOTIVE SUPPLY	011653400	vehicle parts	92.78
Total AUTOMOTIVE SUPPLY:				1,323.18
Barry & Brenda Thebo				
5682	Barry & Brenda Thebo	NOMINAL PYM	Julius Dr project#14375	200.00
Total Barry & Brenda Thebo:				200.00
Bartlett Auto Glass LLC				
154	Bartlett Auto Glass LLC	6460	install glass on backhoe	125.00
Total Bartlett Auto Glass LLC:				125.00
Bassett Mechanical				
155	Bassett Mechanical	6031467C	service agreement	492.60
155	Bassett Mechanical	6031467C	service agreement	164.20
155	Bassett Mechanical	6031467C	service agreement	328.40
Total Bassett Mechanical:				985.20
Bay Reporting Service Inc				
5239	Bay Reporting Service Inc	41139	BOA mtg	626.70
Total Bay Reporting Service Inc:				626.70
Baycom, Inc.				
160	Baycom, Inc.	SRVCE000000	fd pager	55.00
160	Baycom, Inc.	SRVCE000000	fd pager	256.44
160	Baycom, Inc.	EQUIPINV_012	battery	176.00
Total Baycom, Inc.:				487.44

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Benjamin Lucia				
4984	Benjamin Lucia	50434396	tax refund p#110319000	27.84
Total Benjamin Lucia:				27.84
BIANEW				
4001	BIANEW	UDC/COMM T	UDC-Rene&Dale, Comm-Dale	255.00
Total BIANEW:				255.00
BMO Harris Bank N.A. - Payments				
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	736.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	123.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	395.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	12.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	113.15
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	21.52
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	245.35
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	29.96
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	127.45
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	335.69
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	20.90
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	128.53
Total BMO Harris Bank N.A. - Payments:				1,498.55
Board of Commissioners of Public Lands				
175	Board of Commissioners of Public	0000016339	loan 02012068.01	181,552.23
175	Board of Commissioners of Public	0000016339	loan 02012068.01	6,808.21
Total Board of Commissioners of Public Lands:				188,360.44
Bobcat Plus, Inc.				
180	Bobcat Plus, Inc.	IA11010	bobcat parts	169.16
180	Bobcat Plus, Inc.	IA11030	vehicle parts	67.99
180	Bobcat Plus, Inc.	IA11058	bobcat parts	166.58
Total Bobcat Plus, Inc.:				403.73
Brad West				
5456	Brad West	50428067	tax refund p#110236001	5.57
Total Brad West:				5.57
Bradley Elandt				
5432	Bradley Elandt	7106067 BLAC	reimb for batteries	289.42
Total Bradley Elandt:				289.42
Brett Koch				
4807	Brett Koch	50439522	tax refund p#110177300	29.27
Total Brett Koch:				29.27
Brian Episcopo				
5082	Brian Episcopo	50457288	tax refund p#110211000	29.39

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Brian Episcopo:				29.39
Brian Mitchell				
4895	Brian Mitchell	50428036	tax refund p#110370200	27.05
Total Brian Mitchell:				27.05
Broadway Automotive				
5288	Broadway Automotive	881886P	vehicle parts	432.33
Total Broadway Automotive:				432.33
Calnin & Goss Inc				
5677	Calnin & Goss Inc	NOMINAL PYM	Julius Dr project#14375	1,050.00
Total Calnin & Goss Inc:				1,050.00
Casper's Truck Equipment				
221	Casper's Truck Equipment	0027921-IN	harness	95.29
Total Casper's Truck Equipment:				95.29
Cenex Fleetcard				
229	Cenex Fleetcard	149539	acct# 376676	296.70
229	Cenex Fleetcard	151083	acct# 376676	533.23
229	Cenex Fleetcard	149539	acct# 376676	360.83
229	Cenex Fleetcard	151083	acct# 376676	657.03
229	Cenex Fleetcard	149539	acct# 376676	1,782.79
229	Cenex Fleetcard	151083	acct# 376676	1,358.26
229	Cenex Fleetcard	149539	acct# 376676	554.75
229	Cenex Fleetcard	151083	acct# 376676	259.87
229	Cenex Fleetcard	149539	acct# 376676	109.42
229	Cenex Fleetcard	151083	acct# 376676	72.58
Total Cenex Fleetcard:				5,985.46
Cheryl Griesbach				
5075	Cheryl Griesbach	50473219	tax refund p#110315200	28.54
Total Cheryl Griesbach:				28.54
Cintas First Aid & Safety				
243	Cintas First Aid & Safety	5009794466	first aid	150.80
Total Cintas First Aid & Safety:				150.80
Complete Office				
204	Complete Office	221919	office supplies	33.70
204	Complete Office	228121	office supplies	50.99
204	Complete Office	228122	office supplies	14.79
204	Complete Office	230582	office supplies	86.92
204	Complete Office	231953	supplies returned	25.44
204	Complete Office	234961	office supplies	31.25
204	Complete Office	237214	toner-Lauries printer	92.25
204	Complete Office	239239	office supplies	46.05
204	Complete Office	228121	office supplies	62.52

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
204	Complete Office	237213	ink-Dale's printer	41.97
Total Complete Office:				435.00
Corelogic Centralized Refunds				
5670	Corelogic Centralized Refunds	50468159	refund tax p#110307300 Davidsaver	2,689.79
5670	Corelogic Centralized Refunds	50468165	refund tax p#110300800 Prickette	2,716.02
Total Corelogic Centralized Refunds:				5,405.81
Cummins NPower LLC				
264	Cummins NPower LLC	802-94647	water pump	189.66
264	Cummins NPower LLC	802-95345	vehicle parts	60.72
Total Cummins NPower LLC:				250.38
Dan Hansen				
5403	Dan Hansen	50441866	tax refund p#110162100	27.18
Total Dan Hansen:				27.18
Daniel Holbrook Real Estate LLC				
5669	Daniel Holbrook Real Estate LLC	REFUND 2016	p#110082502 correction of error	7,273.35
Total Daniel Holbrook Real Estate LLC:				7,273.35
Dave Tebo				
281	Dave Tebo	HEALTH INS J	reimb health ins jan2018	1,665.51
Total Dave Tebo:				1,665.51
David Behm				
5372	David Behm	50428422	tax refund p#110079010	21.64
Total David Behm:				21.64
David Dehaai				
5014	David Dehaai	50441640	tax refund p#110367800	26.75
Total David Dehaai:				26.75
DNR Accounts Receivable				
5679	DNR Accounts Receivable	370-00000071	cust # MUNI001073	31,620.00
Total DNR Accounts Receivable:				31,620.00
Douglas Bloch				
5389	Douglas Bloch	50433300	tax refund p#110079008	29.63
Total Douglas Bloch:				29.63
ECWAEI				
4291	ECWAEI	TRAINING 2/29	Electrical training -Dale&Rene	190.00
Total ECWAEI:				190.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Ehlers Investment Partners LLC				
2013	Ehlers Investment Partners LLC	BILLING STMT	management fees	159.08
2013	Ehlers Investment Partners LLC	BILLING STMT	management fees	148.79
Total Ehlers Investment Partners LLC:				307.87
Elizabeth Barker				
5666	Elizabeth Barker	50444329	tax refund p#110265600	5,435.97
Total Elizabeth Barker:				5,435.97
Elizabeth Meier				
5024	Elizabeth Meier	50442071	tax refund p#110230300	29.05
Total Elizabeth Meier:				29.05
EMC Insurance Companies				
4579	EMC Insurance Companies	D-85100439	policy change acct#5X23470	310.00
Total EMC Insurance Companies:				310.00
Ethel Ebben, Ebben Acres LLC				
5657	Ethel Ebben, Ebben Acres LLC	REPLACE CK#	Julius Dr project#14375	1,800.00
Total Ethel Ebben, Ebben Acres LLC:				1,800.00
Fairchild Equipment				
4315	Fairchild Equipment	J93879	vehicle parts	131.48
Total Fairchild Equipment:				131.48
Fastenal Company				
343	Fastenal Company	WIAPP294843	snow plow bolts	53.32
343	Fastenal Company	WIAPP294388	parts for Parks	13.64
Total Fastenal Company:				66.96
FedEx Office				
347	FedEx Office	035500007816	FD lamination	160.10
Total FedEx Office:				160.10
FIRE APPARATUS & EQUIPMENT, IN				
350	FIRE APPARATUS & EQUIPMEN	17820	FD gear valve	1,352.76
Total FIRE APPARATUS & EQUIPMENT, IN:				1,352.76
First American Title Insurance Co				
5524	First American Title Insurance Co	50474513	tax refund p#110064100	68.19
Total First American Title Insurance Co:				68.19
Fox Cities Embroidery, Inc.				
363	Fox Cities Embroidery, Inc.	22764	FD clothing	322.13
Total Fox Cities Embroidery, Inc.:				322.13

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Fox Cities Regional Partnership				
5114	Fox Cities Regional Partnership	53709	economic development pledge	5,826.00
Total Fox Cities Regional Partnership:				5,826.00
Fox Valley Humane Association				
369	Fox Valley Humane Association	STATEMENT 1	animals handled 2017	1,791.70
Total Fox Valley Humane Association:				1,791.70
FVTC				
376	FVTC	TAX STTLMNT	January settlement	626,369.93
376	FVTC	TPB437732/FY	grnvl first responders training	826.10
Total FVTC:				627,196.03
Gray's Inc.				
4299	Gray's Inc.	34329	plow blades	1,475.00
Total Gray's Inc.:				1,475.00
Greenville Fire Department				
407	Greenville Fire Department	REIMB F/SP E	FD - Reimb for spec event exp	126.00
407	Greenville Fire Department	TRAINING NO	FD - Reimb for training exp	851.89
407	Greenville Fire Department	REIMB EMER	Reimb supplies/equip/clothing	810.00
Total Greenville Fire Department:				1,787.89
Greenville Sanitary District				
2021	Greenville Sanitary District	50454827	tax overpymt f/GSD bill-Puccio	42.03
2021	Greenville Sanitary District	1052.00 JAN20	town hall	39.19
2021	Greenville Sanitary District	1070.00 JAN20	safety bldg	31.63
2021	Greenville Sanitary District	1813.00 JAN20	public works bldg	53.48
2021	Greenville Sanitary District	1104.00 JAN20	comm park west bath	32.11
2021	Greenville Sanitary District	1105.00 JAN20	comm park east bath	25.54
2021	Greenville Sanitary District	1106.00 JAN20	comm park kitchen	25.54
2021	Greenville Sanitary District	1107.00 JAN20	jennerjohn park	17.05
2021	Greenville Sanitary District	3374.00 JAN20	concession stand	31.37
Total Greenville Sanitary District:				297.94
Gregory Buss				
4567	Gregory Buss	50438752	tax refund p#110250101	329.55
Total Gregory Buss:				329.55
Gunderson Cleaners				
4177	Gunderson Cleaners	FD STMT DEC	fire dept dry cleaning	18.59
Total Gunderson Cleaners:				18.59
Hansen Plumbing				
422	Hansen Plumbing	26453	bathroom repair	85.00
Total Hansen Plumbing:				85.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Harter's Fox Valley Disposal				
425	Harter's Fox Valley Disposal	0000209564	refuse cust# 008322	32.50
425	Harter's Fox Valley Disposal	0000209564	refuse cust# 008322	89.00
425	Harter's Fox Valley Disposal	0000209564	refuse cust# 008322	23,871.53
Total Harter's Fox Valley Disposal:				23,993.03
HORTONVILLE SCHOOLS				
436	HORTONVILLE SCHOOLS	TAX STTLMNT	Jan tax sttlmnt ty2017	4,862,101.58
Total HORTONVILLE SCHOOLS:				4,862,101.58
Interstate All Battery Center				
450	Interstate All Battery Center	198924	PW batteries	225.90
Total Interstate All Battery Center:				225.90
J & B Trophy				
4334	J & B Trophy	36656	fire dept plaque	425.75
Total J & B Trophy:				425.75
James Borowski				
4252	James Borowski	50449956	tax refund p#110157100	208.49
Total James Borowski:				208.49
Jason & Jill Lang				
5449	Jason & Jill Lang	50456459	tax refund p#110346800	165.11
Total Jason & Jill Lang:				165.11
Jefferson Fire & Safety, Inc.				
480	Jefferson Fire & Safety, Inc.	243857	compressor maintenance	490.00
Total Jefferson Fire & Safety, Inc.:				490.00
Jeffrey Schweitzer				
5667	Jeffrey Schweitzer	50450399	tax refund p#110132300	70.00
Total Jeffrey Schweitzer:				70.00
Jenelle Rabideau				
5091	Jenelle Rabideau	50442510	tax refund p#110396200	323.32
Total Jenelle Rabideau:				323.32
Jeremy Garrow				
495	Jeremy Garrow	REIMB WORK	reimb work boots	190.00
Total Jeremy Garrow:				190.00
John Forsling				
5622	John Forsling	REIMB BOOTS	reimb work boots	200.00
Total John Forsling:				200.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
John Franchini				
521	John Franchini	50437117	tax refund p#110322700	21.31
Total John Franchini:				21.31
John Sellers				
5436	John Sellers	50439450	tax refund p#110280500	21.38
Total John Sellers:				21.38
John's Saw Service				
527	John's Saw Service	11512	oil	12.99
527	John's Saw Service	11515	stiltz bar	39.95
527	John's Saw Service	11377	small equip parts	76.99
Total John's Saw Service:				129.93
Joshua & Alicia Ray				
5681	Joshua & Alicia Ray	NOMINAL PYM	Julius Dr project#14375	200.00
Total Joshua & Alicia Ray:				200.00
Knox Company				
566	Knox Company	18-0059431	fire dept box	336.00
Total Knox Company:				336.00
Kundinger Fluid Power				
570	Kundinger Fluid Power	50468772	shop supplies	650.57
Total Kundinger Fluid Power:				650.57
Kurt Carlson				
5423	Kurt Carlson	50428126	tax refund p#110262400	25.78
Total Kurt Carlson:				25.78
Lance Hoier				
4909	Lance Hoier	50438511	tax refund p#110402000	26.11
Total Lance Hoier:				26.11
Laurie Hughes				
587	Laurie Hughes	DENTAL REIM	dental	1,000.00
Total Laurie Hughes:				1,000.00
Laurissa Felch				
4820	Laurissa Felch	50428060	tax refund p#110306300	29.57
Total Laurissa Felch:				29.57
Lincoln Contractors Supply Inc				
2026	Lincoln Contractors Supply Inc	R06857	equip rental	81.00
Total Lincoln Contractors Supply Inc:				81.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Marco				
687	Marco	INV4958868	copy machine contract CN162353-01	25.50
687	Marco	INV4967387	Copies	42.87
687	Marco	INV4901359	fd copy machine	296.64
687	Marco	INV4901360	fd copy machine	37.15
Total Marco:				402.16
Mark Herried				
5382	Mark Herried	50429291	tax refund p#110356000	25.79
Total Mark Herried:				25.79
Matthew Smith				
5046	Matthew Smith	50443033	tax refund p#110355200	25.53
Total Matthew Smith:				25.53
Mc Mahon Associates, Inc.				
636	Mc Mahon Associates, Inc.	0908693	TIF District	2,611.42
636	Mc Mahon Associates, Inc.	0908695	TIF District	3,779.30
Total Mc Mahon Associates, Inc.:				6,390.72
Mcc, Inc				
637	Mcc, Inc	CERT FOR PY	2017 paving program	45,772.01
637	Mcc, Inc	CERT FOR PY	2017 paving program	15,000.00
637	Mcc, Inc	CERT FOR PY	2017 paving program	13,000.00
Total Mcc, Inc:				73,772.01
Menards				
643	Menards	69367	pvc ball valve	2.59
643	Menards	68605	parks supplies	56.83
643	Menards	68650	parks supplies	4.85
643	Menards	68683	parks supplies	44.68
643	Menards	68975	parks supplies	123.01
643	Menards	69064	parks supplies	176.12
643	Menards	69179	parks supplies	114.53
643	Menards	69575	parks supplies	67.48
643	Menards	69841	parks supplies	23.96
643	Menards	69927	parks supplies	32.28
643	Menards	70013	parks supplies	27.59
643	Menards	70262	parks supplies	91.70
643	Menards	70328	parks supplies	266.01
Total Menards:				1,031.63
Michael Haas				
4568	Michael Haas	50455700	tax refund p#110264500	272.48
Total Michael Haas:				272.48
Michael Reardon				
650	Michael Reardon	50434276	tax refund p#110040101	29.77

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Michael Reardon:				29.77
Michael Vela				
4606	Michael Vela	50459070	tax refund p#110367000	25.41
Total Michael Vela:				25.41
Midland Paper				
655	Midland Paper	IN00785603	cleaning supplies	109.57
655	Midland Paper	IN00785603	cleaning supplies	43.83
655	Midland Paper	IN00785603	cleaning supplies	65.73
Total Midland Paper:				219.13
Minnesota Life Insurance Co				
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	5.86
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	5.86
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	20.12
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	20.12
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	8.83
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	8.83
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	24.80
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	24.80
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	3.17
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	3.17
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	60.56
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	15.31
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	15.31
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	9.48
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	9.48
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	11.50
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	11.50
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	14.32
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	14.32
663	Minnesota Life Insurance Co	FEBRUARY 20	policy # 002832L	38.38
663	Minnesota Life Insurance Co	GRP LIFE INS	policy # 002832L	38.38
Total Minnesota Life Insurance Co:				364.10
Moss and Associates LLC				
5676	Moss and Associates LLC	273	Julius Dr reconstruction project	5,325.00
Total Moss and Associates LLC:				5,325.00
NEW LONDON SCHOOL				
689	NEW LONDON SCHOOL	TAX STTLMNT	January settlement	534.45
Total NEW LONDON SCHOOL:				534.45
Northeast Asphalt, Inc				
700	Northeast Asphalt, Inc	1523446	commercial grade	196.52
Total Northeast Asphalt, Inc:				196.52
Nott Company				
5439	Nott Company	3027101-00	parts	50.74

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
5439	Nott Company	3032137-00	snowplow part	32.73
5439	Nott Company	3048241-00	water trailer parts	166.86
Total Nott Company:				250.33
Office Technology Group				
5238	Office Technology Group	205016	BackupUnlimited IT Service	150.00
5238	Office Technology Group	205891	managed services bundle	465.00
5238	Office Technology Group	206735	BackupUnlimited IT Service	150.00
5238	Office Technology Group	206764	service ticket #58556	93.75
5238	Office Technology Group	205685	HP Elite PC Computer	279.10
5238	Office Technology Group	206219	Sharp BIG PAD,computer,wall mount	597.20
5238	Office Technology Group	205685	HP Elite PC Computer	279.10
5238	Office Technology Group	206219	Sharp BIG PAD,computer,wall mount	597.19
Total Office Technology Group:				2,611.34
Oshkosh Fire & Police Equipment				
708	Oshkosh Fire & Police Equipment	171840	fd supplies	88.75
Total Oshkosh Fire & Police Equipment:				88.75
Outagamie County Fire Chief's				
715	Outagamie County Fire Chief's	2018 ASSOC D	2018 Association Dues	50.00
Total Outagamie County Fire Chief's :				50.00
Outagamie County Treasurer				
718	Outagamie County Treasurer	TX STTLMNT	jan tax sttlmnt ty2017	2,871,806.03
718	Outagamie County Treasurer	117212	print tax bills	2,339.70
718	Outagamie County Treasurer	117282	election equip	19,429.06
718	Outagamie County Treasurer	117177	sheriff dept services Jul-Dec2017	17,656.80
718	Outagamie County Treasurer	1016770	winter maint, pothole patching	40.19
718	Outagamie County Treasurer	1016770	winter maint, pothole patching	632.71
718	Outagamie County Treasurer	1016770	winter maint, pothole patching	967.29
718	Outagamie County Treasurer	1016770	winter maint, pothole patching	1,452.52
718	Outagamie County Treasurer	116893	dec landfill charges	11,577.05
718	Outagamie County Treasurer	117099	addressing	45.00
718	Outagamie County Treasurer	1016780	CTH CA - CTH CB 1/6 share DOT invs	4,612.20
Total Outagamie County Treasurer:				2,930,558.55
Packer City International				
722	Packer City International	X103054625:0	hose assy	6.27
Total Packer City International:				6.27
Patricia Voightlander				
5678	Patricia Voightlander	NOMINAL PYM	Julius Dr project#14375	1,370.00
Total Patricia Voightlander:				1,370.00
Paul Budzynski				
4295	Paul Budzynski	50455479	tax refund p#110358100	284.06
Total Paul Budzynski:				284.06

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Paul Conway Shields				
735	Paul Conway Shields	0415458-IN	FD shields	243.50
735	Paul Conway Shields	0415755-IN	FD Uniform Pants	46.50
Total Paul Conway Shields:				290.00
Paul Dunkel				
4716	Paul Dunkel	50454976	tax refund p#110063300	3.01
Total Paul Dunkel:				3.01
Penflex, Inc.				
741	Penflex, Inc.	17-0712	base fee 2017	1,000.00
741	Penflex, Inc.	2017 PER ACC	per account fee	1,185.00
Total Penflex, Inc.:				2,185.00
Peter Vander Maazen				
5380	Peter Vander Maazen	50437353	tax refund p#110116812	18.32
Total Peter Vander Maazen:				18.32
Powell Plumbing & Radon Experts				
5291	Powell Plumbing & Radon Experts	587	town hall repairs	447.50
Total Powell Plumbing & Radon Experts:				447.50
Proclean Janitorial Services,				
764	Proclean Janitorial Services,	STMT JAN 201	Cleaning for Jan 2018	422.32
764	Proclean Janitorial Services,	STMT JAN 201	Cleaning for Jan 2018	422.32
764	Proclean Janitorial Services,	STMT JAN 201	Cleaning for Jan 2018	422.32
Total Proclean Janitorial Services,:				1,266.96
Ramiro Rosas				
5369	Ramiro Rosas	50439500	tax refund p#110298500	325.21
Total Ramiro Rosas:				325.21
Register of Deeds				
792	Register of Deeds	201800000009	acct# 507 recording fees	150.00
Total Register of Deeds:				150.00
Reynebeau Floral & Greenhouses				
5143	Reynebeau Floral & Greenhouses	119052/1	flowers f/funeral	52.50
5143	Reynebeau Floral & Greenhouses	119053/1	flowers f/funeral	63.00
Total Reynebeau Floral & Greenhouses:				115.50
Riesterer & Schnell, Inc.				
807	Riesterer & Schnell, Inc.	1306319	winter bar oil	15.95
807	Riesterer & Schnell, Inc.	1301549	chain	22.45
807	Riesterer & Schnell, Inc.	1301550	file guide	10.95
807	Riesterer & Schnell, Inc.	1303402	chain	20.95
807	Riesterer & Schnell, Inc.	1305427	vehicle parts	38.07
807	Riesterer & Schnell, Inc.	1306318	sealing washer	4.82

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
807	Riesterer & Schnell, Inc.	1306396	screw	3.90
	Total Riesterer & Schnell, Inc.:			117.09
Road Equipment Parts Center				
812	Road Equipment Parts Center	670884	vehicle supplies	94.20
812	Road Equipment Parts Center	WA670188	parts	138.30
	Total Road Equipment Parts Center:			232.50
Robert J. Immel Exc.,Inc.				
821	Robert J. Immel Exc.,Inc.	16390	snowplowing dec2017	4,485.00
	Total Robert J. Immel Exc.,Inc.:			4,485.00
Rusty Lison				
5001	Rusty Lison	50439651	tax refund p#110079200	27.09
	Total Rusty Lison:			27.09
Ryan Paschke				
5429	Ryan Paschke	50437331	tax refund p#110169800	26.67
	Total Ryan Paschke:			26.67
Schenck SC				
874	Schenck SC	SC10160325	interim audit	2,475.00
	Total Schenck SC:			2,475.00
Scott Fabry				
884	Scott Fabry	50439381	tax refund p#110127000	380.65
	Total Scott Fabry:			380.65
Service Motor Company				
901	Service Motor Company	IV84337	parts	24.05
901	Service Motor Company	IV84386	parts	75.50
901	Service Motor Company	IV84386A	parts	112.37
901	Service Motor Company	IV84463	parts	330.00
	Total Service Motor Company:			541.92
Shepherd of the Hills				
5199	Shepherd of the Hills	MMC RENTAL	MMC rental f/election	180.00
	Total Shepherd of the Hills:			180.00
Short Elliot Hendrickson Inc				
3009	Short Elliot Hendrickson Inc	344986	Julius Dr reconstruction	1,511.00
	Total Short Elliot Hendrickson Inc:			1,511.00
Silton, Seifert, Carlson S.C.				
921	Silton, Seifert, Carlson S.C.	STATEMENT	municipal acct 24368-600M	615.00
921	Silton, Seifert, Carlson S.C.	STATEMENT	municipal acct 24368-600M	525.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
	Total Silton, Seifert, Carlson S.C.:			1,140.00
Somnium Life Sciences LLC				
5662	Somnium Life Sciences LLC	50439669	tax refund p#110089400	4.25
	Total Somnium Life Sciences LLC:			4.25
Speedy Metals				
928	Speedy Metals	4594658-NB	steel	86.60
928	Speedy Metals	4603598-AP	parts & supplies	159.62
	Total Speedy Metals:			246.22
Superior Chemical				
973	Superior Chemical	176684	FD supplies	268.98
	Total Superior Chemical:			268.98
Tapco				
986	Tapco	1589632	signs	215.43
	Total Tapco:			215.43
ThedaCare At Work				
998	ThedaCare At Work	240030	dot pool/entry fee-membership	552.00
998	ThedaCare At Work	238387	Ergo consult fee	264.00
998	ThedaCare At Work	240590	Ergo consult fee	95.20
998	ThedaCare At Work	239137	DS Quest DOT bundled	66.00
	Total ThedaCare At Work:			977.20
Thomas Smith				
5683	Thomas Smith	NOMINAL PYM	Julius Dr project#14375	800.00
	Total Thomas Smith:			800.00
Time Warner Cable				
1021	Time Warner Cable	603810901012	10404-603810901	86.24
1021	Time Warner Cable	708075801011	10404-708075801	144.31
1021	Time Warner Cable	708130301011	10404-708130301	18.36
1021	Time Warner Cable	715640501010	10404-715640501	21.53
1021	Time Warner Cable	708075801011	10404-708075801	48.10
1021	Time Warner Cable	708130301011	10404-708130301	6.12
1021	Time Warner Cable	715640501010	10404-715640501	7.18
1021	Time Warner Cable	603810901012	10404-603810901	86.24
1021	Time Warner Cable	FIRE DEPT JA	10404-601390401	8.64
1021	Time Warner Cable	603810901012	10404-603810901	86.24
1021	Time Warner Cable	708075801011	10404-708075801	96.20
1021	Time Warner Cable	708130301011	10404-708130301	12.25
1021	Time Warner Cable	715640501010	10404-715640501	14.35
	Total Time Warner Cable:			635.76
Timothy Elliott				
5661	Timothy Elliott	50439219	tax refund p#110303600	49.44

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
	Total Timothy Elliott:			49.44
Todd Koplien				
1038	Todd Koplien	50462481	tax refund p#110282600	29.06
	Total Todd Koplien:			29.06
Todd Talady				
5665	Todd Talady	50443990	tax refund p#110386700	60.92
	Total Todd Talady:			60.92
Town of Greenville				
2045	Town of Greenville	50437138	Nieuwenhuis -dog tag w/tax refund	8.00
	Total Town of Greenville:			8.00
Tracey Nimmer				
5663	Tracey Nimmer	50442517	tax refund p#110098203	259.12
	Total Tracey Nimmer:			259.12
Troy Gawronski				
5416	Troy Gawronski	50432445	tax refund p#110042903	10.99
	Total Troy Gawronski:			10.99
Troy Padgett				
4813	Troy Padgett	50437854	tax refund p#110184600	27.32
	Total Troy Padgett:			27.32
U.S. AutoForce				
5182	U.S. AutoForce	7305679	vehicle parts	517.84
5182	U.S. AutoForce	7389255	vehicle parts	1,245.54
	Total U.S. AutoForce:			1,763.38
UBS Financial Services				
1081	UBS Financial Services	CONTRIBUTIO	losap 51 x 344.11	17,549.61
	Total UBS Financial Services:			17,549.61
United Cooperative				
5312	United Cooperative	TOWN STMT	acct# 5248390	11.97
5312	United Cooperative	TOWN STMT	acct# 5248390	5.16
5312	United Cooperative	TOWN STMT	acct# 5248390	38.00
	Total United Cooperative:			55.13
UNITEL				
1089	UNITEL	43488	phone problems	178.20
1089	UNITEL	43488	phone problems	44.54
1089	UNITEL	43488	phone problems	44.55

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total UNITEL:				267.29
Verizon Wireless				
1108	Verizon Wireless	9799069410	acct#685970983-00001	94.65
1108	Verizon Wireless	9799069410	acct#685970983-00001	283.35
1108	Verizon Wireless	9799069410	acct#685970983-00001	161.70
1108	Verizon Wireless	9799069410	acct#685970983-00001	57.23
1108	Verizon Wireless	9799069410	acct#685970983-00001	80.02
1108	Verizon Wireless	9799069410	acct#685970983-00001	52.64
Total Verizon Wireless:				729.59
WCMA				
1134	WCMA	EVENT#15788	winter conf - Joel Gregozeski	185.00
Total WCMA:				185.00
WE Energies				
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	313.40
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	108.99
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	445.98
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	411.06
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	142.78
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	140.43
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	249.96
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	140.77
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	308.99
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	86.66
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	128.98
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	213.53
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	109.17
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	146.13
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	172.91
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	244.19
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	238.08
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	90.02
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	115.08
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	169.84
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	124.79
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	142.44
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	345.20
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	387.23
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	192.32
1135	WE Energies	COGS6/PREM	cogs6/prem #6693-586-968	714.92
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	1,199.31
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	1,144.95
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	1,730.42
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	4,226.79
1135	WE Energies	GRP BILL JAN	Grp Bill # 3871-142-632	1,453.13
1135	WE Energies	ST LIGHTING	st ltg 1471-737-962	15.58
Total WE Energies:				15,654.03
Winnebago County Treasurer				
1165	Winnebago County Treasurer	12488	2017 hwy chrgs	60.82

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
	Total Winnebago County Treasurer:			60.82
Winter Equipment Company				
4238	Winter Equipment Company	IV35266	snowplow parts	782.22
	Total Winter Equipment Company:			782.22
Wisconsin Document Imaging				
1174	Wisconsin Document Imaging	23455	copies	45.05
	Total Wisconsin Document Imaging:			45.05
Wisconsin Media				
380	Wisconsin Media	0001102302	acct 15233 legal notices	67.37
380	Wisconsin Media	0001102472	acct 15909 recruitment	787.79
	Total Wisconsin Media:			855.16
Wolf River Basin Mitigation Bank				
5680	Wolf River Basin Mitigation Bank	00019	Julius Dr reconstruction project	28,768.00
	Total Wolf River Basin Mitigation Bank:			28,768.00
Wolf River Community Bank				
4286	Wolf River Community Bank	1608303 2018	loan#1608303 princ&int	33,900.00
4286	Wolf River Community Bank	1608303 2018	loan#1608303 princ&int	4,403.52
	Total Wolf River Community Bank:			38,303.52
WPRA				
1196	WPRA	344-18	2018 membership - Tony Nowak	160.00
	Total WPRA:			160.00
YMCA of the Fox Cities				
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	228.00
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	228.00
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	228.00
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	4,104.00
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	456.00
1205	YMCA of the Fox Cities	CORP STMT J	corp program memberships	228.00
	Total YMCA of the Fox Cities:			5,472.00
	Grand Totals:			8,946,814.04

January, 2018

2 - Single Permits Current Month
 0 - Duplex Permits Current Month
 2 - Single Permits to Date
 6 - Electrical Permits to Date
 19 - Heating Permits to Date
 6 - Plumbing Permits to Date

62 - Building & Misc. Permits to Date

TB - 5c

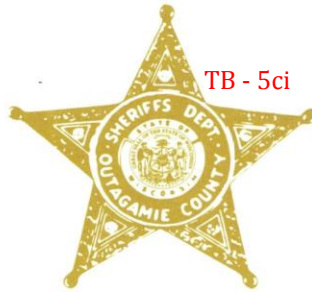
January, 2017

3 - Single Permits Current Month
 0 - Duplex Permits Current Month
 3 - Single Permits to Date
 1 - Electrical Permits to Date
 6 - Heating Permits to Date
 3 - Plumbing Permits to Date

24 - Building & Misc. Permits to Date

DATE	OWNER	CONTRACTOR	LOCATION	PROJECT	VALUE	PERMIT
1/2/2018	Ken Pigsley	Self	N1784 Orchid Way	Renewal of Permit	\$0.00	1-18
1/2/2018	Kriston O'Connor	Self	N983 North Road	Renewal of Permit	\$0.00	2-18
1/2/2018	Jacob Calder	Self	N1730 Arnies Lane	Renewal of Permit	\$0.00	3-18
1/2/2018	Terri Lison	Self	N1022 North Road	Accessory Structure	\$1,000.00	4-18
1/3/2018	Michael Kuphal	Self	N1618 Greenwood Road	Renewal of permit	\$0.00	5-18
1/3/2018	Brent Radtke	Self	W7548 Wisconsin Avenue	First Floor Addition	\$70,000.00	6-18
1/4/2018	Valley Funeral Home	Fast Signs	N1858 Greenville Drive	Sign Face Replacement	\$0.00	7-18
1/5/2018	Christopher Van Dyke	Self	N981 Summer Breeze Lane	Renewal of permit	\$0.00	8-18
1/5/2018	Todd Bergholz	Self	W7791 Wisconsin Avenue	Renewal of Permit	\$0.00	9-18
1/5/2018	Chuck Ossont	Schroeder Carpentry, Inc.	W6958 Parkview Drive	Kitchen and Dining Remodel	\$42,000.00	10-18
1/8/2018	Joseph Ryan	Self	W6622 Cobblestone Court	Basement Remodel	\$7,000.00	11-18
1/8/2018	Brandon Thurs	Self	W8013 Lundeen Drive	Basement Remodel	\$21,000.00	12-18
1/8/2018	Mike & Sara Rosack	Self	W6683 Spring Green Place	Basement Remodel	\$15,000.00	13-18
1/9/2018	Thad Brown	Self	N2007 Municipal Drive	Renewal of Permit	\$0.00	14-18
1/10/2018	Bryan Kopesky	Self	N1950 Manley Road	Renewal of Permit	\$0.00	15-18
1/11/2018	Brian Clegg	Self	N1051 Quarry View Drive	Basement Remodel	\$10,000.00	16-18
1/11/2018	Ron Twellman	Self	N479 Municipal Drive	Basement Remodel	\$4,000.00	17-18
1/12/2018	Richard Arneson	Self	N2061 Lawler Court	Renewal of Permit	\$0.00	18-18
1/16/2018	Paulo De Moraes	Self	N1427 Star Dust Drive	Shed	\$2,600.00	19-18
1/17/2018	Thomas Robinson	Self	N1097 Summer Breeze Lane	Basement Remodel	\$10,000.00	20-18
1/18/2018	Choudoir	Self	W7328 Wisconsin Avenue	Permit Renewal	\$0.00	21-18
1/19/2018	Resident	Virtue Homes, LLC	N1041 Quarry View Drive	Single Family	\$275,000.00	22-18
1/22/2018	Resident	Schmidt Brothers Custom Hom	N1081 Glennview Drive	Basement Remodel	\$30,000.00	23-18
1/22/2018	Resident	Midwest Commerical Develope	W6776 Prescott Drive	Single Family	\$189,900.00	24-18
1/22/2018	Mark & Joan Ross	Self	N1917 Christy Lane	Basement Remodel	\$5,000.00	25-18
1/23/2018	Alan Buss	Self	W6393 Rickey Lane	Basement Remodel	\$4,000.00	26-18
1/25/2018	Brian Ziegler	Brian Ziegler Builders LLC	N1365 Julius Drive	Renewal of permit	\$0.00	27-18

DATE	OWNER	CONTRACTOR	LOCATION	PROJECT	VALUE	PERMIT
1/25/2018	Dale and Jennifer Fulwiler	Self	N1479 Wieckert Court	Deck	\$1,100.00	28-18
1/29/2018	Larry Delarwelle	Reed Construction	N1766 Medina Drive	Basement Remodel	\$19,000.00	29-18
1/29/2018	Shawn Rambo	Self	W6304 Rocky Mountain Drive	Basement Remodel	\$2,000.00	30-18
1/31/2018	Keith Thomas	Self	W6215 Spencer Road	Renewal of Permit	\$0.00	31-18



Dep. Van Berkel's Activity January 2018

*Dep. VanBerkel handled **10 calls** per 4 hour shift.*

*All other officers handled **2.5 calls** per 4 hour block during non contract hours.*

During the month of January there were a total of 584 calls for service in Greenville. This included:

- 17 911 calls
- 26 accidents
- 14 alarms
- 4 animal call
- 25 medical calls
- 21 motorist assist calls
- 23 reckless driver complaints
- 10 suspicious incidents
- 41 traffic stops
- 35 traffic safety incidents (times officers check out to run radar or monitor traffic)
- 3 disturbances
- 2 burglaries

Greenville Fire Department

Business Meeting Minutes

January 22, 2018

1. Meeting called to order at 7:19 pm by President Elandt.
2. Pledge of Allegiance was recited.
3. Roll Call was taken.
4. Secretary's report was read. CPT Lambie made a motion to accept the Secretary's report for November 2017, seconded by CPT Krause and passed by unanimous consent.
5. Treasurer Report; (no meeting in December 2017 due to holiday)
 - a. November
 - i. Checking \$19,781.62
 - ii. Fundraising \$47,820.41
 - iii. Restoration \$22,477.56
 - b. Motion to accept November treasurer's report by FF Mulroy, seconded by FF Ernst and passed by unanimous consent.
 - c. December
 - i. Checking \$17,008.31
 - ii. Fundraising \$46,820.41
 - iii. Restoration \$30,307.52
 - d. Motion to accept December treasurer's report by FF Altenhofen, seconded by FF Immel and passed by unanimous consent.
6. Officer's Reports
 - a. Training
 - i. Capt. Hajos advised that February's training (weather permitting) will be focused on ice rescue. Back-up plan would entail training on the use of the new SCBA's (if available) and RIT training.
 - b. D/C Kitowski advised/reported:
 - i. 2017 LOSA points have been updated and posted on the bulletin board in the hallway across from the offices. They will be posted for a few weeks. Please check points and see him with any questions.
 - ii. Wanted to let everyone know that responded to the barn fire on HWY JJ that Chief Bentle (Town of Ellington) wished to thank everyone for their assistance and responding/working in a safe manner.
 - iii. Chief Bentle also had a question on the "old" 5382 about a check valve on the pump. CPT Krause was able to answer the question. D/C will pass this along.
 - c. D/C Vande Hei advised/reported:
 - i. If there is a check engine light on or any warning lights on any of the vehicles (even if they come on intermittently) to let him or one of the officers know so they can troubleshoot the problem or make note of it for future reference.

- ii. Reminded everyone to be conscious of fire walls and the walls of second stories in attic spaces to ensure that inspection/search of the entire area is completed and not blocked or missed.

7. Old Business

- a. None reported

8. New Business

- a. CPT Lambie passed around a sympathy card for everyone to consider signing and also read a list of recent thank you cards (4) and donations sent to Greenville Fire and EMS. Thank you cards for the donations have been sent by the Secretary.
- b. CPT Lambie reported that FF Hills and LT Ziegert wish to run the Sportsmen's raffle again this year. General discussion and consensus to move forward in doing so.
- c. CPT Lambie advised that the IAM Responding membership has been renewed. FF Wunderlich has volunteered to take over duties of implementation, updating and point of contact for the program/platform. FF Miller was recognized and thanked for his involvement in getting this off the ground for the department.
- d. CPT Lambie advised that the annual firefighter's bowling tournament will be on Saturday, March 17th at the Super Bowl in Appleton. He sent a sign-up sheet around to the group.
- e. CPT Lambie requested clarification on where the funds for the GFD Christmas party should be taken from. General discussion took place and agreed that it would be posted to come out of the Fundraising account.
- f. LT Schlehta brought up some ideas for traffic control and scene safety. Some handouts and descriptions were provided to the group. A general discussion took place with a motion by CPT Lambie to purchase 8 traffic bars (extend between cones) and 2 "slow" signs (attach to traffic cones). Motion seconded by CPT Immel and passed by unanimous consent. LT Schlehta will work with CPT Lambie to purchase these items.
- g. FF Altenhofen advised that early in 2017 there was discussion about adding 2 Honor Guard members. This wouldn't entail any additional training expense, just the uniforms with an approximate cost of \$600-\$700 per person. Currently there are 13 members on the Honor Guard, 1 of which is a retiree (Rick Fischer). LT Weihing advised that it is good to have additional members on the Honor Guard due to personal schedules and trying to have a presence at as many events as possible. FF James and FF Sauer have expressed interest in the past and they still wish to join. FF Altenhofen also advised it was their intent to look at this each November and decide whether or not to recommend adding new members. They will bring their recommendations to the business meetings at that time. FF Miller made a motion to add FF James and FF Sauer to the Honor Guard, seconded by LT Schlehta and passed by unanimous consent.
- h. FF Miller advised that the FDIC convention this year is being held in Indianapolis April 23rd-28th. If anyone is interested in attending they should see him.
- i. D/C Kitowski advised everyone that responded to the barn fire on HWY JJ to check their gear as there are some items that we found and they have been placed outside his office.
- j. CPT Krause advised that the GFD SOGs are updated and they are located in the station library (Training room).
- k. D/C Kitowski and CPT Lambie wanted to thank everyone that was part of the testing and research of the new SCBAs for the department. It was decided to go with Scotts and

they have been ordered. It is anticipated that all of the new equipment will be here by the end of March in time for training, fitting, and installation. A representative for Scotts will be onsite for face piece fitting, testing and general overview/training.

- I. Chief Lambie advised/reported the following:
 - i. Read an email from Kate Olson regarding her thanks and gratitude for the response by the First Responders (specifically FF Jesse Mallmann). Her husband is suffering from cancer and needed assistance. This prompted a discussion on donating Brat Fry money (ear-marked for this type of situation) to Ms. Olson and her family. Another family in the community (Spiegelbergs who own Coyote's Western Shop) is suffering from a similar situation. A motion was made by CPT Immel to donate \$500 to each family from the Brat Fry money, seconded by FF Sauer and passed by unanimous consent. CPT Lambie will ensure this is taken care of.
 - ii. Wisconsin State Firefighters Convention is coming up on March 1st-3rd in Middleton. He is unable to attend. Advised that if anyone else is interested in attending this event they should see him.
 - iii. Town Chairman Jack Anderson sent out an email questionnaire (regarding current station safety and response times) that everyone should have been included on. Chief hopes that everyone has had a chance to read it and respond accordingly. Deadline is quickly approaching.
 - iv. MABAS cards need updating prior to the next MABAS meeting in February. CPT Krause will take care of this.
 - m. D/C Kitowski welcomed/introduced 2 new members to the Fire Department; Aaron Zak and Chad Van Nuland. Aaron is state certified and in his 1 year probationary period. Chad is starting FF1 classes immediately with plans to fast track.
9. Call Report: 35 calls since the last meeting.
- i. Brief call discussion by D/C Kitowski on Greenville Middle School (Fawn Ridge). He advised that floor plans for the school are now available on the MDCs.
10. A motion was made by CPT Lambie to adjourn the meeting, FF Mulroy seconded the motion and it was passed by unanimous consent. Meeting was adjourned at 8:31 pm.

Respectfully submitted,
Firefighter Brian Salm #53334

Greenville Fire Department January 2018 Calls For Service Report

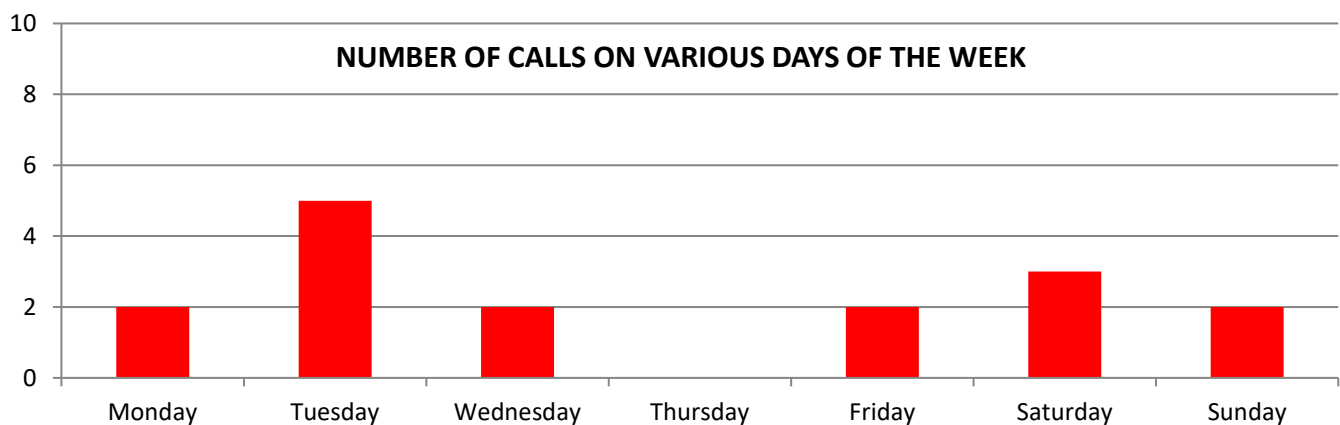
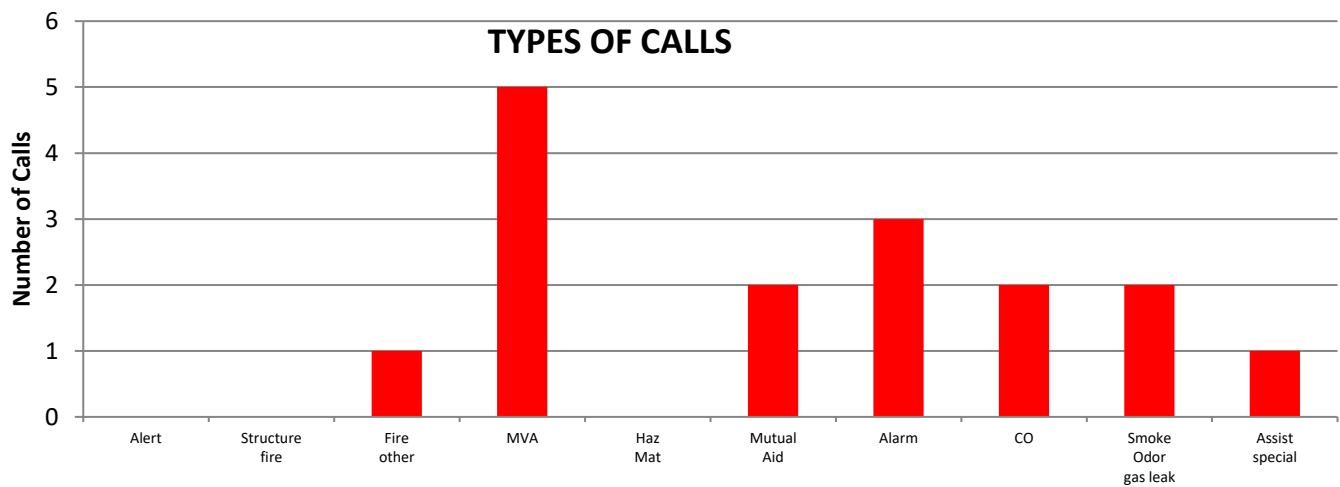
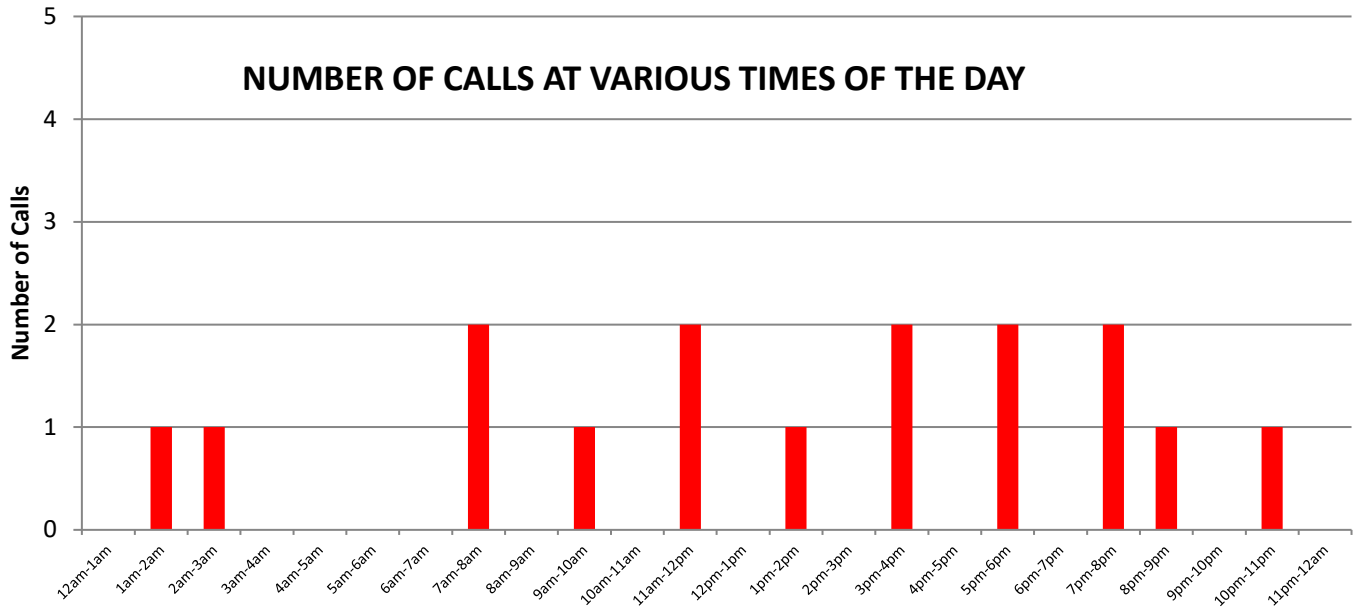


Total January fire runs: 16

Total fire runs through January: 16

Total runs last year at this same time: 19

Average number of fire fighters per call: 15



Greenville 1st Responders January 2018 Calls For Service Report

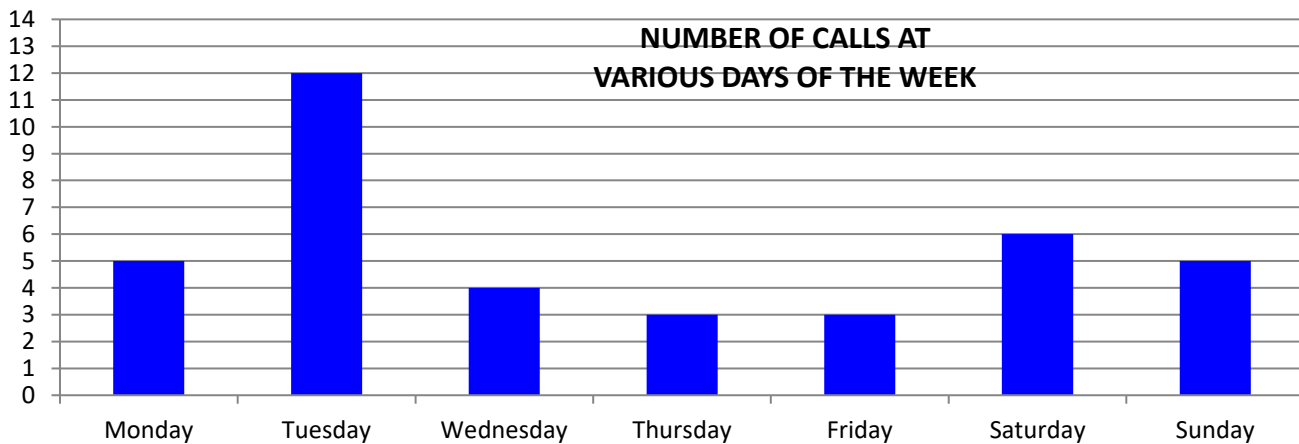
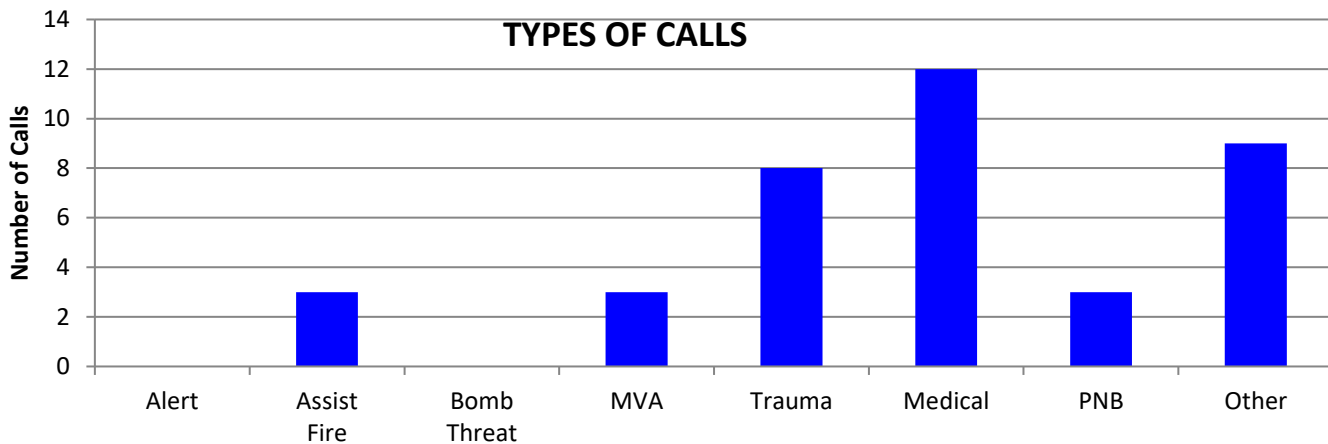
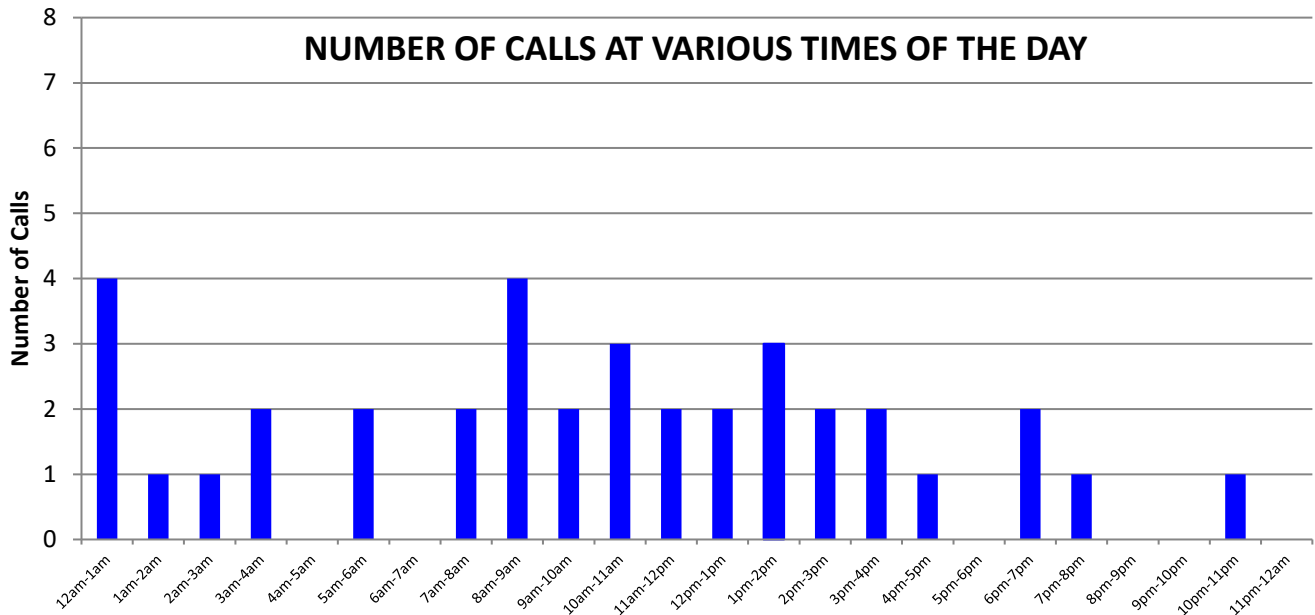


Total January 1st Responder runs: 38

Total 1st Responder runs through January: 38

Total runs last year at this same time: 21

Average number of 1st Responders per call: 6



MEETING: Town Board
DATE: Month Day, Year

AGENDA ITEM #: TB - 5ciii
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Tony Nowak, Director of Parks, Recreation and Forestry
Date: February 7, 2018
RE: Parks, Recreation and Forestry Department Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Parks, Recreation and Forestry Department is provided to the Town Board as follows:

1. The cold winter has allowed us to build and maintain ice rinks at Jennerjohn Park and Community Park. Both rinks are in good condition and have been heavily used all winter.
2. The recent snowfall has allowed us to finally groom cross country ski trails.
3. In between snow and ice control, ice rink maintenance and skit trail grooming, park staff has been working on repairing picnic tables, equipment repairs and various carpentry projects.
4. The Civic Club has agreed to help with the construction of the archery range shooting line structure. I am working with a member to organize the project.
5. Chairman Anderson and I met with the Millers regarding their continued concerns with the archery range. They would like to see side walls or an extension of the berm. It was discussed at the Park Commission and decided upon to extend the berms along the side of the range rather than build side walls. The berms will be constructed as time and materials are available.
6. I am putting together RFPs for Street Tree Planting and contracted Street Tree Pruning which will be going out soon.
7. Park staff attended the iLandscape Show in Chicago where they spoke with equipment and material vendors and attended education session with topics in landscape bed design, landscape plants and working efficiently.

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: N/A

###

Attachments: N/A

2018 Monthly Constable Report

JANUARY

Incident #	Date	Type	Caller Address	Respondant Address	How Notified	Time
18-001	1-Jan	Lost Dog	Holy Hill Dr.	N/A	Call	0
18-002	1-Jan	Animal Welfare	Motorist	Manley Rd.	Call	1
18-003	1-Jan	Animal Welfare	N/A	Blustery Dr.	Text	1
18-004	2-Jan	Found Dog	Cornhusk Dr.	Holy Hill Dr.	Text	0
18-005	3-Jan	Animal Welfare & Family Assist	N/A	School Rd	Call	2
18-006	3-Jan	Animal Welfare	Anonymous	Medina Dr.	Text	1
18-007	4-Jan	Barking Dog	Rawley Point Dr.	Rawley Point Dr.	Call	1
18-008	4-Jan	Animal Welfare	N/A	Ridgeway Dr	FB Message	1
18-009	4-Jan	Animal Welfare	N/A	Wisconsin Ave.	FB Message	1
18-010	5-Jan	Found Dog	North Spring Dr.	Wisconsin Ave.	Call	1
18-011	7-Jan	Found Cat	Julius Dr.		Call	1
18-012	7-Jan	Animal Welfare	Anonymous	Vast Domain	Call	1
18-013	9-Jan	Dog at Large	Greenville Dr	Greenville Dr	Text	1
18-014	11-Jan	Animal Welfare	Anonymous	Ellen Ln	Call	1
18-015	11-Jan	Dog at Large	Greenridge Dr	Tuckaway Ct	Call	1
18-016	12-Jan	Dogs at Large	Anonymous	Cozy Creek	Call	1
18-017	12-Jan	Animal Welfare	Anonymous	Forest Glen Dr	Text	1

18-018	14-Jan	Animal Welfare	Anonymous	Forest Glen Dr	Text	0.5
18-019	14-Jan	Found Cat	Glenview Dr	Cobblestone Ct	Call	1
18-020	15-Jan	Animal Welfare	Anonymous	Hwy JJ (Ellington)	Call	0
18-021	15-Jan	Animal Welfare	Brackenwood Ln	N/A	Call	0
18-022	16-Jan	Animal Welfare	Motorist	Mayflower Dr	Call	1
18-023	17-Jan	Dog at Large	Evening Star Dr	Boonesborough Dr	Call	1
18-024	17-Jan	Dog at Large	Lundeen Dr	Lawler Ct.	Call	1
18-025	19-Jan	Animal Welfare	Anonymous	Robert Ct	Text	1
18-026	21-Jan	Animal Welfare	Anonymous	Birmingham St	FB Message	1
18-027	22-Jan	Found Cat	Stardust Dr	Moonshadow Dr	Call	0.5
18-028	22-Jan	Animal Welfare	Anonymous	Goose Creek Cir	Call	1
18-029	22-Jan	Dog at Large	Municipal/Spencer	Unknown	Call	1
18-030	23-Jan	Lost Dog	Spencer Rd		FB Message	0
18-031	23-Jan	Found Dog	Nature Trail Dr	Spencer Rd	Call	0
18-032	25-Jan	Barking Dog	Anonymous	Ridgeway Dr Mayflower Dr	Text	0.5
18-033	25-Jan	Dog at Large	Greenville Dr	(Grand Chute)	Motorist call	1
18-034	25-Jan	Found Cat	Glen Valley Dr		FB Message	1
18-035	25-Jan	Dog at Large	Rickey Ln	Fawn Ridge Dr	Call	0.5
18-036	26-Jan	Dog at Large	Aerotech Dr		Call	1
18-037	26-Jan	Found Cat	Lynchburg Dr		Call	1

18-038	27-Jan	Dog at Large	Sunfield Ln	Julius Dr	Call	1
18-039	27-Jan	Barking Dog	Anonymous	Greenridge Dr	Text	0.5
18-040	27-Jan	Found Cat	Sunnyvale Ln	Keimar Ct	Call	1
18-041	27-Jan	Dog at Large	Manley Rd		Call	1.5
18-042	27-Jan	Barking Dog	Heavenly Dr	Angel Hill Dr	Call	1
18-043	28-Jan	Family Assist	Schroeder Farm Dr		Email	2
18-044	28-Jan	Aggressive Dog	Anonymous	Puls Farm Pl	Call	1
18-045	29-Jan	Aggressive Dog	Jogger	Rickey Ln	Call	1
18-046	29-Jan	Animal Welfare	Anonymous	Evening Star Dr	Call	0.5
18-047	29-Jan	Dog at Large	Anonymous	Benjamin Dr	Text	0.5
18-048	29-Jan	Barking Dog	Anonymous	Rickey Ln	Call	0.5
18-049	29-Jan	Aggressive Dog	Anonymous	Hillandale	Text	1
18-050	30-Jan	Aggressive Dog	Jogger	Hillandale	Call	0.5
18-051	31-Jan	Stolen Newspaper from 1/28	ElPaso Dr		Call	0
TOTAL HOURS						42

MEETING: Town Board
DATE: February 12, 2018

AGENDA ITEM #: TB - 5cv
ACTION TYPE: Routine Report



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: February 8, 2018
RE: Town Administrator Report

ACTION TYPE: This item is for discussion only.

BACKGROUND & SUMMARY: A report related to the activities of the Town Administrator's office will be provided to the Town Board. The report will include the following items:

1. Participated with Chris Pagels in East Central Wisconsin Regional Planning Commission's Local Government Roundtable regarding the Lower Fox River watershed on January 9, 2018.
2. Met with Tom Dercks and John Davel regarding Savannah Heights Phase I development on January 9, 2018.
3. Conducted an Employee Handbook Review Committee meeting on January 10th and 24th. The Committee is reviewing the Handbook for updates and amendments. The Town Board will be provided a recommendation for adoption later in 2018.
4. Met with representatives from Fahrner Asphalt to discuss products and services for pavement preservation on January 12, 2018.
5. Met with potential business development in the existing Greenville Business Park on January 12, 2018. Reviewed the Town's site plan and zoning code requirements.
6. Met with County officials (Tim Roach and Joe Guidote) regarding the Lin Property restoration plan and flood studies on January 12, 2018.
7. Reviewed with staff from GIS and Building Inspection a new GIS based application to track and maintain building inspections on January 16, 2018.
8. Met with Consolidated Construction Co. Inc, regarding a potential new automobile dealership on STH 15 and CTH JJ on January 16, 2018. Reviewed rezoning, comprehensive plan, special exception, site plan and other zoning requirements with the developer.
9. Participated in the LEAN in Government Peer Group at Fox Valley Technical College. We discussed what LEAN initiatives each organization is undertaking. Representatives from Little Chute, Neenah, Manitowoc, FVTC were present.

10. Met w/ Town Chair and Facility Committee chair on January 17, 2018 to discuss timeline and information needs related to the fire station referendum. Developed a to-do list of items needed before the next facility committee meeting.
11. Met with County Highway and Planning officials to discuss the extension of CTH CB on January 18, 2018.
12. Met with County officials (Tim Roach and Joe Guidote) regarding the Lin Property restoration plan and flood studies again on January 18, 2018.
13. Met with Andy Bos and Tony Nowak about the potential for an indoor sports center in the Town of Greenville on January 19, 2018.
14. Attended the Board of Appeals hearing on the Lamar Sign appeal on January 22, 2018. The BOA denied the appeal.
15. Participated in the Planning Commission and Town Board meetings on January 22, 2018.
16. Met again with Consolidated Construction Co. Inc, regarding a potential new automobile dealership on STH 15 and CTH JJ on January 23, 2018. Reviewed rezoning, comprehensive plan, special exception, site plan and other zoning requirements with the developer.
17. Met w/ representatives from Newmark Grubb & Pfeferle to discuss development opportunities in the Town's Tax Incremental Finance District on January 23, 2018.
18. Conducted phone screening calls with potential candidates for the Community & Economic Development Director Position on January 24, 2018.
19. Conducted an all-staff in service training on January 25, 2018. We covered the following topics, "Avoiding Sexual Harassment in the Workplace", "Diversity & Ethics", and "Bullying in the Workplace". Additionally we reviewed the employee appraisal process and newly adopted pay grades system.
20. Met with potential business development in the existing Greenville Business Park on January 26, 2018. Reviewed the Town's site plan and zoning code requirements.
21. Met with ATW officials about upcoming proposed development plans at the airport on January 26, 2018.
22. Met with John Julius on January 26, 2018 to discuss the Town's junk car ordinance and enforcement.
23. Conducted a conference call with the State of Wisconsin Department of Justice regarding the Lin Property restoration plan on January 26, 2018. The State has given us formal approval to submit final plans for permits to conduct the restoration activities.
24. Met with Jim Fletcher on January 29, 2018 to discuss development opportunities in the Town's TID #1 district.
25. Met with Tracy Jennerjohn on January 29, 2018 about development plans for the Jennerjohn Field of Dreams plat. Final plat will be presented at the February 26, 2018 Planning Commission meeting.
26. Met w/ Office Technology Group on January 30, 2018 to review our current contract and level of services for IT support and service.
27. Conducted interviews with Dan Klansky, Chris Pagels and Tony Nowak on January 30, 2018 for the Town Engineer consultants.

28. Attended the Town's Land Stewardship Committee meeting on January 30, 2018.
29. Conducted Director of Public Works phone screens for seven candidates on January 31, 2018.
30. Met with representatives for the Catherine A. Schlimm Living Trust regarding development in the TID #1 on February 1, 2018.
31. On February 1, 2018, met with Diane Wessel, Village Administrator and Al Hucek Village President from Hortonville to discuss potential annexation of lands in the northwest section of the Town.
32. Conducted interviews with three semi-finalists for the Community and Economic Development Director on February 2, 2018.
33. Met with Paul Franko to discuss concerns related to an expired alcohol license in the Town of Greenville on February 6, 2018.
34. Participated in a conference call on February 6, 2018 between Outagamie County officials (Tim Roach and Joe Guidote) and the State of Wisconsin Department of Justice to discuss final plans for the Lin Property restoration.
35. Conducted interviews with four semi-finalists for the Director of Public Works position on February 8, 2018.

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S):

- Town of Greenville Municipal Code: Chapter §37-8 B (4) Responsibilities to the Town Board.

FISCAL IMPACT: N/A

JDG

###

Attachments: N/A

OPERATOR'S LICENSES FOR 02/12/2018 TOWN BOARD

Name	Address	Recommendation
Roxanne Kaul	307 W Forest Ave Neenah WI 54956	Approve
Cheri Carlson	W8320 School Rd Hortonville WI 54944	Approve

MEETING: Town Board
DATE: February 12, 2018

AGENDA ITEM #: TB - 7a
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: February 8, 2018
RE: **Planning Commission Recommendations for 2.12.2018 Town Board Action**

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: The following recommendations for Town Board action were made by the Town Planning Commission on January 22, 2018:

1. **2018-CSM01 Certified Survey Map- Parcel ID 110041002.** The Planning Commission has recommended the Town Board approve this two lot CSM at N2081 Mayflower Road. The Planning Commission recommended the Fire Department identify any concerns related to access to the parcels. Deputy Fire Chief Eric Kitowski did not find any concerns as it relates to the land division.
2. **2018-CSM02 Certified Survey Map– Parcel ID 110019700 & 110019606.** The Planning Commission has recommended the Town Board approve this single lot CSM for Patricia Jack.
3. **2018-RZ02 Rezoning Petition for W6268 Spencer Road Parcel ID 110091300 from AGD General Agriculture to GC General Commercial.** The Planning Commission has recommended approval of the rezoning request. The surrounding land uses were found compatible to the proposed zoning district. The Town's Comprehensive Plan also shows this area as commercial/industrial.
4. **2018-RZ01 Rezoning Petition for property along STH 76, Municipal Drive, Parcel ID 110035300 from GC General Commercial to R3 – Multifamily District.** The Planning Commission has recommended denial of this request. The property has been zoning general commercial for a significant period of time as it was the site of the former Greenville Floral business. The parcel is surrounded by mixed uses ranging from R1 – Single Family Residential to GC – General Commercial. The Town's Comprehensive Plan shows this area as residential on the future land use map.

STAFF RECOMMENDATION: If the Board is in agreement with the Planning Commission's recommendations, the following motions may be made:

1. ***"Motion to approve 2018-CSM01 Certified Survey Map as presented."***
2. ***"Motion to approve 2018-CSM02 Certified Survey Map as presented."***

3. *“Motion to approve 2018-RZ02 Rezoning Petition for W6268 Spencer Road Parcel ID 110091300 from AGD General Agriculture to GC General Commercial.*
4. *Motion to deny 2018-RZ01 Rezoning Petition for property along STH 76, Municipal Drive, Parcel ID 110035300 from GC General Commercial to R3 – Multifamily District based on the following findings of fact...{state your reasons for the denial}”*

FISCAL IMPACT: N/A

JDG

###

Attachments:

1. Plan Commission Items for Town Board Approval on February 12, 2018

**TOWN OF GREENVILLE
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DATE: Monday January 22, 2018

TIME: 5:30 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

PRESENT: Jim Ecker, Greg Kippenhan, Jack Anderson, Andy Peters
Leanne Meidam-Wincentsen arrived at 5:32pm, Jim Cotter and Ken Zilisch arrived at 5:42pm.

Planning Commission meeting called to order at 5:30pm.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

Motion to approve agenda made by Greg Kippenhan, second by Jim Ecker. Motion carried 4-0.

3. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Planning Commission. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Planning Commission. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Planning Commission may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion to close public comment forum made by Jack Anderson, second by Andy Peters.
Motion carried 4-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Planning Commission Member and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. **Approve Planning Commission Meeting Minutes from December 18, 2017.**

Motion to approve consent agenda made by Jim Ecker, second by Greg Kippenhan. Motion carried 4-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

a. **Public hearing and Consider/Discuss/Act on rezoning of W6268 Spencer Rd., parcel 110091300 from General Agriculture to General Commercial.**

Motion to approve rezoning made by Greg Kippenhan, second by Andy Peters.
Motion carried 5-0.

b. **Public Hearing and Consider/Discuss/Act on rezoning of Municipal Dr., parcel 110035300 from General Commercial to Multifamily Residential.**

Motion to deny the rezoning made by Jack Anderson, second by Andy Peters.
Motion carried 5-0.

c. **Public Hearing and Consider/Discuss/Act on Certified Survey Map, N2081 Mayflower Rd., parcel 110041002.**

Motion to approve with the requirement that the Fire Dept review potential driveway and add any provisions necessary, second by Jack Anderson. Motion carried 6-0.

- d. Consider/Discuss/Act on Certified Survey Map, Greenville Dr., parcels 110019700 and 110019606.

Motion to approve the CSM made by Jim Cotter, second by Leanne Meidam-Wincentsen. Motion carried 7-0.

- e. Discussion on Preliminary Concept Site Plan Review, All World Ford, STH 15 and CTH JJ.

In the Comp Plan this area is noted as Agriculture; this parcel would have to be rezoned to General Commercial. It is also located in the Gateway District. All World Ford currently has a schematic of building plans that Ford likes to use, which might have to be tweaked to meet our requirements. Prior to the bypass going though, they will have one access to the North onto STH 15. After the bypass is constructed, the North drive will be moved to what will be CTH JJ. Jim Ecker feels the Commission should make sure they want to go towards Commercial in that area. He suggests a special meeting to decide a plan with the possibility to change the Comp Plan. Possibly on Feb 19th there will be a Planning Commission/Town Board work session to discuss these options.

7. TOWN CHAIRMAN/TOWN ADMINISTRATOR UPDATE

- Community and Economic Director Application submittal date is now closed. 13 applicants have applied. Screening will begin this Wed.
- Jim Ecker would like an area map added to the packets in the future to show the locations of the projects.

8. ADJOURNMENT

Motion to adjourn the meeting made by Leanne Meidam-Wincentsen, second by Jim Cotter. Motion carried 7-0 and the meeting was adjourned at 6:26pm.



TOWN OF GREENVILLE STAFF REVIEW CERTIFIED SURVEY MAP

Date: January 11, 2018

Applicant: Craig Locy

Location: N2081 Mayflower Rd.

*Applicant: All requirements set forth below, including citizen participation summary, must be updated/changed and resubmitted to the Town no later than the **Wednesday prior to the Planning Commission meeting date**. If unable to accommodate, the project will be pushed to the next month's agenda.*

1. **Current and proposed zoning: General Agriculture**
2. **Inside or Outside our Planning Area: Outside**
3. **Inside or Outside Overlay Districts: Outside**
4. **Is there any conflict with the Greenprint plan? No**
5. **Are there any existing buildings on the property? Yes**
6. **Right to Farm statement:** *Need to show: The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe that the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice that agricultural activities may exist on the adjacent properties.*
7. **Arsenic Statement:** *Need to show: The lot(s) shown on this map are located in the Special Well Casing Pipe Depth Area ("SWCPDA"). The "SWCPDA" has been established due to naturally occurring arsenic contamination problems affecting wells in this area. Anyone planning on drilling a well within the "SWCPDA" shall, prior to any drilling, consult the Wisconsin Department of Natural Resources, or a drilling professional, to determine how to comply with the provisions of s. NR 812.12(3) of the Wisconsin Administrative code.*
8. **Drain Tile Statement:** *Need to show: Any agricultural drain tile which is disturbed, cut or broken as part of the development of the CSM or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be borne by the party damaging the drain tile.*
9. **Land Division Policy:** *Need to Show: The Town in the future may require the abandonment of an on-site well or septic when public utilities become available and financing of public sewer/water once it is determined to be a need.*
10. **County Review Completed?** No, needs to be completed
11. **Woodland:** No
12. **Wetland Setback Review:** None
13. **High Groundwater:** None
14. **Is the lot size correct for the zoning?** Yes
15. **Is a cluster mailbox area needed?** No
16. **Collector road – is an additional 7' needed?** Yes, an additional 7' needs to be added to the setbacks, totaling 42'. Needs to be added to CSM.
17. **Driveway placement – is it per policy?** Yes
18. **Tree Fee:** No
19. **Residential Parkland Dedication Fee:** \$682.00
20. **Public Participation Meeting Date/Time:** Letter sent
21. **Right Of Way Analysis:** OK
22. **Easements listed and approved?** Yes

Analysis

- **Meets minimum 40,000 sqft Residential use lot requirements in an agriculture district.**

Recommendation - Approve



**CERTIFIED SURVEY MAP
APPLICATION**

APPLICATION FEES

- Staff Review Only - \$200
- Planning Comm. / Town Board - \$425
((\$350 application fee and \$75 citizen participation fee)
- Date Paid: _____ Receipt #: _____
- Paid by Whom: _____

Project Title: _____
 Site Address(s): 2081 Mayflower Dr
 Parcel #(s): 11-0-0410-02

Applicant: Gary Craig Loey CRL Surveying LLC
 Mailing Address: W1674 Medina Dr
 City: Greenville State: WI Zip: 54942
 Phone: 920-422-2829 Fax: _____
 Email Address: GB3632@aol.com

Property Owner: Gary Skiba
 Mailing Address: 2081 Mayflower Dr
 City: Greenville State: WI Zip: _____
 Phone: _____ Fax: _____
 Email Address: _____

PROPERTY INFORMATION

Legal Description of Land(s): See Survey

Zoning of parcel(s): General Ag Proposed Zoning of parcel(s): General Ag
 Total Parcel(s) Acreage: 13.59 acres
 Existing Land Use: Residential + Agriculture

Existing Structures: (include parcel #'s of all current structures) house + shed

Proposed Land Use: Residential + Agriculture

New Location of all Existing Structures: (include new Lot numbers of all current structures) N/A

Continued →

Water Service: Public Water Well
 Sewer Service: Public Sewer Septic

Details of why CSM is required for this project/parcel: (include any Ordinances that maybe affected/included)

split lot

Critical Areas: (check all that apply)

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Floodplain | <input type="checkbox"/> Drainage/Stream |
| <input type="checkbox"/> Easements | <input type="checkbox"/> Historic |
| <input type="checkbox"/> Pond/Lake | <input type="checkbox"/> Cemetery |
| <input type="checkbox"/> Steep Slopes | <input type="checkbox"/> Other: _____ |

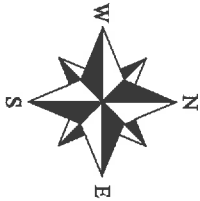
I/We certify that all of the information presented by me/us in this application and site plan is accurate to the best of my/our knowledge, information, and belief. APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE SIGNATURE OF THE PROPERTY OWNER.

Craig Long _____ *1/3/18* _____
 Applicant's Signature Date Property Owner's Signature Date

Office Use Only	
Staff Review Only? Yes / No	Approval Date: _____
Planning Commission Date(s): _____	Approval Date: _____
Town Board Date(s): _____	Approval Date: _____
Notes: _____	

CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12,
TOWNSHIP 21 NORTH, RANGE 16 EAST, TOWN OF GREENVILLE,
OUTAGAMIE COUNTY, WISCONSIN.

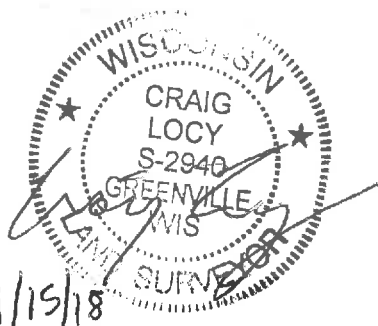


0 150 300 450



NORTH IS REFERENCED TO THE NORTH LINE OF THE
NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH,
RANGE 16 EAST, TOWN OF GREENVILLE, OUTAGAMIE COUNTY,
WISCONSIN WHICH BEARS S 84°20'53" E PER THE
OUTAGAMIE COUNTY COORDINATE SYSTEM.

PREPARED FOR:
GARY SKIBA
N2081 MAYFLOWER DRIVE
APPLETON, WI 54913



LEGEND

- SECTION CORNER
- 3/4" REBAR SET
- 3/4" REBAR FOUND
- <> RECORDED AS



920.422.2829

EAST 1/4 CORNER
SECTION 12
T 21 N, R 16 E

S 01°04'43" E 2631.51'
(S 00°00'00" W)

WEST LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4

(00°00'00" E)

N 01°04'43" W 483.00'

LOT 2
LOT = 179,874 sq.ft./4.129 ac.
ROW = 3,300 sq.ft./0.076 ac.
TOTAL = 183,174 sq.ft./4.205 ac.

LOT 1
LOT = 396,101 sq.ft./9.093 ac.
ROW = 12,639 sq.ft./0.290 ac.
TOTAL = 408,740 sq.ft./9.383 ac.

OWNERS: BARBARA ESSLER, ETAL.

UNPLATTED LANDS

DOC.#2021202

NORTH 1/4 CORNER
SECTION 12
T 21 N, R 16 E

1273.03'

39.03'

N 84°20'53" W 2546.06'

32' WIDE INGRESS & EGRESS EASEMENT
PER JACKET 2865, IMAGE 29-34

OWNERS: N2155 MAYFLOWER DRIVE, LLC
DOC.#103461

NORTHEAST CORNER
SECTION 12
T 21 N, R 16 E

EDGEWOOD DRIVE

MAYFLOWER ROAD
(66' ROW)

DECEMBER 23, 2017

SHEET 1 OF 4

17-251

CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 16 EAST, TOWN OF GREENVILLE, OUTAGAMIE COUNTY, WISCONSIN.

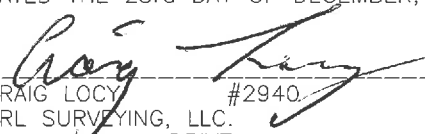
SURVEYOR'S CERTIFICATE:

I, CRAIG LOCY, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED AT THE DIRECTION OF GARY SKIBA, PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 16 EAST, TOWN OF GREENVILLE, OUTAGAMIE COUNTY, WISCONSIN MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 16 EAST; THENCE ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 12, SOUTH 01 DEGREE 04 MINUTES 43 SECONDS EAST (RECORDED AS SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST), 483.00.00 FEET; THENCE NORTH 84 DEGREES 20 MINUTES 53 SECONDS WEST (RECORDED AS NORTH 83 DEGREES 16 MINUTES 26 SECONDS WEST), 1234.00 FEET; THENCE NORTH 01 DEGREE 04 MINUTES 43 SECONDS WEST (RECORDED AS NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST), 483.00 FEET; THENCE ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 12, SOUTH 84 DEGREES 20 MINUTES 53 SECONDS EAST (RECORDED AS SOUTH 83 DEGREES 16 MINUTES 26 EAST), 1234.00 FEET TO THE POINT OF BEGINNING, CONTAINING 591,914 SQUARE FEET [13.588 ACRES]. RESERVING THE EAST 33 FEET FOR ROAD RIGHT-OF-WAY PURPOSES. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

I FURTHER CERTIFY THAT THE WITHIN MAP IS A TRUE AND CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LANDS SURVEYED AND THE DIVISION OF THE LAND AND THAT I HAVE FULLY COMPLIED WITH 236.34 OF WISCONSIN STATE STATUTES AND THE OUTAGAMIE COUNTY AND TOWN OF GREENVILLE SUBDIVISION AND PLATTING REGISTRATIONS IN SURVEYING AND MAPPING OF THE SAME.

DATED THE 23rd DAY OF DECEMBER, 2017.


CRAIG LOCY #2940
CRL SURVEYING, LLC.
N1674 MEDINA DRIVE
GREENVILLE, WI 54942



NOTES:

1. THIS CSM IS ALL OF TAX PARCEL NUMBER 11-0-0410-02.
2. THE PROPERTY OWNER'S OF RECORD ARE: GARY & PATRICIA SKIBA.
3. THIS CSM IS WHOLLY CONTAINED WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS: DOCUMENT NUMBER 1077806.
4. ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE TOWN OF GREENVILLE AND THE OUTAGAMIE COUNTY ZONING DEPARTMENT PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.
5. REFER TO SHEET 4 OF 4 FOR TOWN OF GREENVILLE REQUIRED STATEMENTS AND POLICIES.



920.422.2829

CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 16 EAST,
TOWN OF GREENVILLE, OUTAGAMIE COUNTY, WISCONSIN.

TOWN BOARD APPROVAL:

THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE TOWN OF GREENVILLE BOARD OF SUPERVISORS ON THIS
THE _____ DAY OF _____, 2018.

TOWN CHAIRPERSON

DATE

TOWN CLERK

DATE

TOWN TREASURERS CERTIFICATE:

I, BEING DULY APPOINTED, QUALIFIED AND ACTING TREASURER OF THE TOWN OF GREENVILLE, DO HEREBY
CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR
SPECIAL ASSESSMENTS AS OF THIS THE _____ DAY OF _____, 2018,
AFFECTING THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

TOWN TREASURER

DATE

OUTAGAMIE COUNTY DEVELOPMENT AND LAND SERVICES DEPARTMENT CERTIFICATE:

APPROVED BY OUTAGAMIE COUNTY DEVELOPMENT AND LAND SERVICES DEPARTMENT ON THIS THE _____ DAY
OF _____, 2018.

OUTAGAMIE COUNTY DEVELOPMENT AND LAND SERVICES DEPARTMENT

OUTAGAMIE COUNTY TREASURERS CERTIFICATE:

I, BEING DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF OUTAGAMIE, DO HEREBY CERTIFY
THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL
ASSESSMENTS AS OF THIS THE _____ DAY OF _____, 2018, AFFECTING
THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

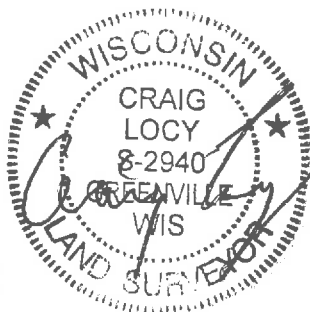
COUNTY TREASURER

DATE



920.422.2829

1/15/18



CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 16 EAST,
TOWN OF GREENVILLE, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER'S, WE HEREBY CERTIFY THAT WE CAUSED THE LAND ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED,
DIVIDED, AND MAPPED AS REPRESENTED ON THIS MAP.

GARY SKIBA

PATRICIA SKIBA

STATE OF WISCONSIN)
SS
OUTAGAMIE COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2018 THE ABOVE
NAMED PERSONS KNOWN TO ME TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND
ACKNOWLEDGE THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES -----

RIGHT TO FARM STATEMENT:

THE LOTS CREATED ON THIS MAP ARE ADJACENT TO PROPERTIES THAT, AS OF THE DATE OF THIS DOCUMENT, ARE
BEING USED FOR AGRICULTURAL PURPOSES. SOME INDIVIDUALS BELIEVE THAT THE ACTIVITIES ASSOCIATED WITH
THE AGRICULTURAL USE CONSTITUTE A NUISANCE OR CONFLICT WITH THE QUIET ENJOYMENT OF THEIR PROPERTY.
THIS STATEMENT IS INTENDED TO PROVIDE THIRD PARTIES WITH NOTICE THAT AGRICULTURAL ACTIVITIES MAY EXIST
ON THE ADJACENT PROPERTIES.

ARSENIC STATEMENT:

THE LOT(S) SHOWN ON THIS MAP ARE LOCATED IN THE "SPECIAL WELL CASING PIPE DEPTH AREA" ("SWCPDA").
THE "SWCPDA" HAS BEEN ESTABLISHED DUE TO NATURALLY OCCURRING ARSENIC CONTAMINATION PROBLEMS
AFFECTING WELLS IN THIS AREA. ANYONE PLANNING ON DRILLING A WELL WITHIN THE "SWCPDA" SHALL, PRIOR TO
ANY DRILLING, CONSULT THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, OR A DRILLING PROFESSIONAL, TO
DETERMINE HOW TO COMPLY WITH THE PROVISIONS OF "S. NR 812.12(3)" OF THE WISCONSIN ADMINISTRATIVE
CODE.

DRAIN TILE STATEMENT:

ANY AGRICULTURAL DRAIN TILE WHICH IS DISTURBED, CUT OR BROKEN AS PART OF THE DEVELOPMENT OF THE
CERTIFIED SURVEY MAP OR EXCAVATION FOR CONSTRUCTION MUST BE REPAIRED AND/OR RELOCATED TO ALLOW
FOR THE DRAIN TILE TO CONTINUE TO DRAIN AS ORIGINALLY DESIGNED. THE COST OF REPAIR AND/OR
REPLACEMENT OF THE DRAIN TILE MUST BE BORNE BY THE PARTY DAMAGING THE DRAIN TILE.

LAND DIVISION POLICY:

THE TOWN OF GREENVILLE IN THE FUTURE MAY REQUIRE THE ABANDONMENT OF ON-SITE WELL OR SEPTIC SYSTEM
WHEN PUBLIC UTILITIES BECOME AVAILABLE AND FINANCING OF PUBLIC SEWER/WATER ONCE IT IS DETERMINED TO
BE A NEED.



920.422.2829

1/15/18





DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

0 200 400 600ft

0423

0417
23.40 A

0040
40 A

0046
10 A

0047
10 A

0048
20 A

0412
40 A

0045
18.84 A

0049
7.54 A

0050
10 A

0051
20 A

0410-2
13.59 A

0410
23.40 A

0415
26.75 A

0413
30.38 A

0244
13.71 A

0225
38.97 A

024502
13.08 A

0247
36.32 A

0245
7.75 A

0246
4.46 A

024501
7.45 A

5601

5505

5555

5595

5300

5301

N2005

N2017

N1977

N1967

N1951

2081

5795

5300

N2155

N2185

N2219

N2241

N2089

N2083

N2095

N2099

Town of Greenville

Town of GrandChute

12

1

W BROWN ST

W BROWN ST

6

7



0 200 400 600ft



TOWN OF GREENVILLE STAFF REVIEW CERTIFIED SURVEY MAP

Date: January 18, 2018

Applicant: David Hebert, Hebert Associates, Inc. on behalf of Patricia Jack
Location: Part of the Northwest $\frac{1}{4}$ of the fractional Northeast $\frac{1}{4}$ and part of Lot 2 of CSM 3444 being part of the Northeast $\frac{1}{4}$ of the fractional Northeast $\frac{1}{4}$; all in Section 6, T21N. R16 E, Town of Greenville

***Applicant:** All requirements set forth below, including citizen participation summary, must be updated/changed and resubmitted to the Town no later than the **Wednesday prior to the Planning Commission meeting date.** If unable to accommodate, the project will be pushed to the next month's agenda.*

1. **Current and proposed zoning:** General Agriculture – General Commercial?
2. **Inside or Outside our Planning Area:** Outside
3. **Inside or Outside Overlay Districts:** Gateway Overlay District
4. **Is there any conflict with the Greenprint plan?** No
5. **Are there any existing buildings on the property?** No
6. **Right to Farm statement:** *Need to show: The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe that the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice that agricultural activities may exist on the adjacent properties.*
7. **Arsenic Statement:** *The lot(s) shown on this map are located in the Special Well Casing Pipe Depth Area ("SWCPDA"). The "SWCPDA" has been established due to naturally occurring arsenic contamination problems affecting wells in this area. Anyone planning on drilling a well within the "SWCPDA" shall, prior to any drilling, consult the Wisconsin Department of Natural Resources, or a drilling professional, to determine how to comply with the provisions of s. NR 812.12(3) of the Wisconsin Administrative code.*
8. **Drain Tile Statement:** *Any agricultural drain tile which is disturbed, cut or broken as part of the development of the CSM or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be borne by the party damaging the drain tile.*
9. **Land Division Policy:** *The Town in the future may require the abandonment of an on-site well or septic when public utilities become available and financing of public sewer/water once it is determined to be a need.*
10. **County Review Completed?** Completed
11. **Woodland:** No
12. **Wetland Setback Review:** None
13. **High Groundwater:** None
14. **Is the lot size correct for the zoning?** Yes
15. **Is a cluster mailbox area needed?** No
16. **Collector road – is an additional 7' needed?** No
17. **Driveway placement – is it per policy?** N/A
18. **Tree Fee:** No
19. **Residential Parkland Dedication Fee:** \$682.00
20. **Public Participation Meeting Date/Time:** Letter to be sent
21. **Right Of Way Analysis:** Okay - WisDOT
22. **Easements listed and approved?** n/a
23. **Any additional fees?** *(Real Estate Taxes, Deferred Special Assessments, Any charges over and above the escrowed amount for engineering, inspection, legals, etc.)*

Analysis

- **Meets minimum sqft lot requirements for an agricultural district.**
- **Split from parent parcels due to STH 15 bypass project and the acquisition of additional right-of-way.**

Recommendation - Approve



CERTIFIED SURVEY MAP
APPLICATION

APPLICATION FEES	
<input type="checkbox"/>	Staff Review Only - \$200
<input checked="" type="checkbox"/>	Planning Comm. / Town Board - \$425 ((\$350 application fee and \$75 citizen participation fee)
Date Paid:	11/9/18 Receipt #: 18-45
Paid by Whom:	Hebert Assoc.

Project Title: Jack CSM
 Site Address(s): Greenville Drive
 Parcel #(s): 11-0-0197-00 and 11-0-0196-06

Applicant: David Hebert, Hebert Associates, Inc.
 Mailing Address: 1110 W. Wisconsin Ave.
 City: Appleton State: WI Zip: 54914
 Phone: (920)734-8373 Fax: (920)734-3968
 Email Address: dave@hebertassoc.com

Property Owner: Patricia Jack
 Mailing Address: N2415 Manley Rd.
 City: Hortonville State: WI Zip: 54944
 Phone: 920-779-6395 Fax: _____
 Email Address: _____

PROPERTY INFORMATION

Legal Description of Land(s): Part of the Northwest 1/4 of the fractional Northeast 1/4 and part of Lot 2 of Certified Survey Map 3444 being part of the Northeast 1/4 of the fractional Northeast 1/4; all in Section 6, T21N, R16E, Town of Greenville

Zoning of parcel(s): Gen. Ag. Proposed Zoning of parcel(s): Gen. Ag.
 Total Parcel(s) Acreage: 14.487 ac.
 Existing Land Use: Agriculture

Existing Structures: (include parcel #'s of all current structures) none

Proposed Land Use: Agriculture

New Location of all Existing Structures: (include new Lot numbers of all current structures) none

Continued →

Water Service: Public Water Well
Sewer Service: Public Sewer Septic

Details of why CSM is required for this project/parcel: (include any Ordinances that maybe affected/included)

DOT R&W Parcel Creation

Critical Areas: (check all that apply)

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Floodplain | <input type="checkbox"/> Drainage/Stream |
| <input type="checkbox"/> Easements | <input type="checkbox"/> Historic |
| <input type="checkbox"/> Pond/Lake | <input type="checkbox"/> Cemetery |
| <input type="checkbox"/> Steep Slopes | <input type="checkbox"/> Other: _____ |

I/We certify that all of the information presented by me/us in this application and site plan is accurate to the best of my/our knowledge, information, and belief. APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE SIGNATURE OF THE PROPERTY OWNER.

Ann A. Helbit 1-12-18
Applicant's Signature Date Property Owner's Signature Date

Office Use Only
Staff Review Only? Yes / No Approval Date: _____
Planning Commission Date(s): _____ Approval Date: _____
Town Board Date(s): _____ Approval Date: _____
Notes: _____

Certified Survey Map # _____

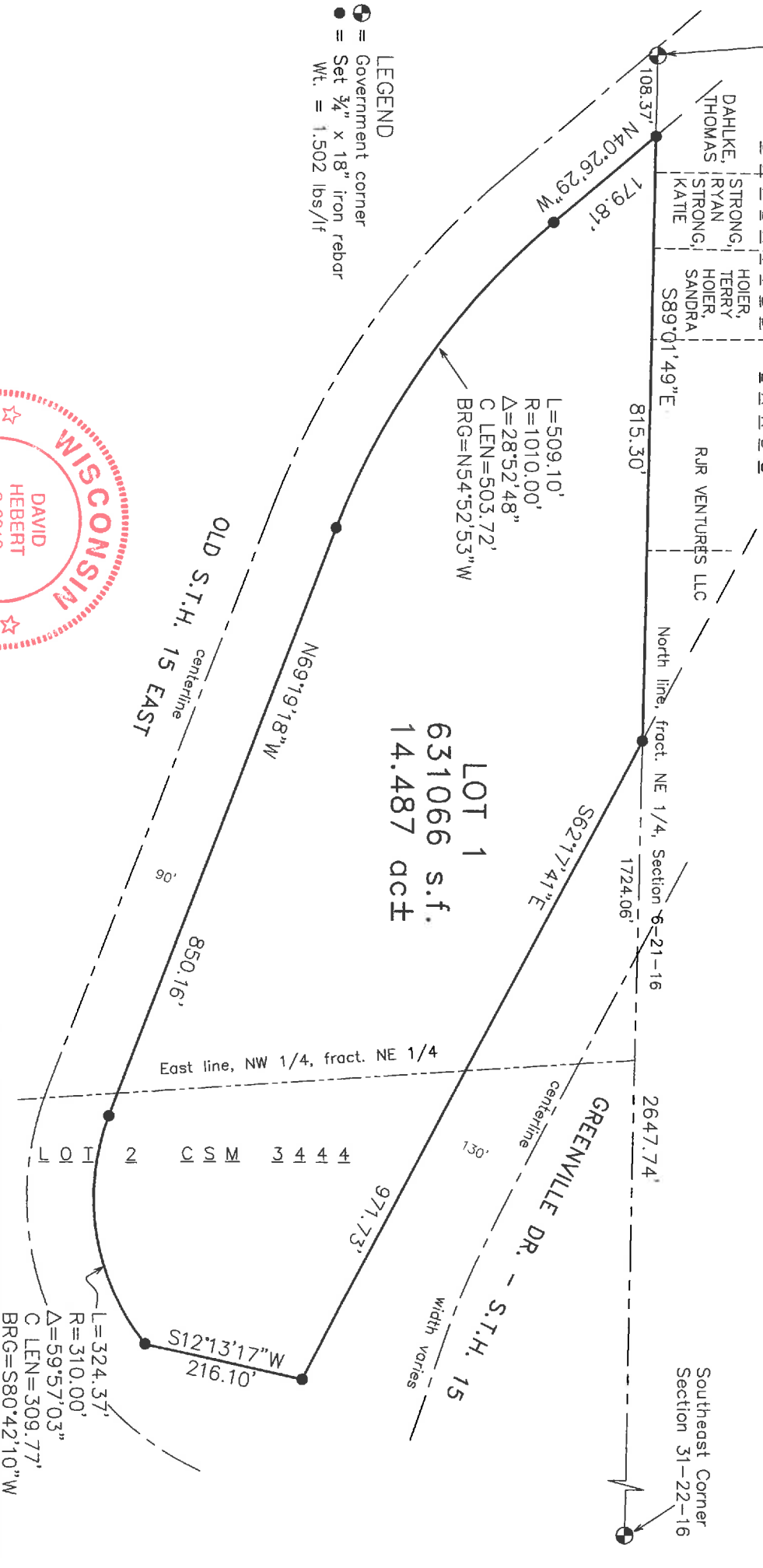
Part of the Northwest 1/4 of the fractional Northeast 1/4 and part of Lot 2 of Certified Survey Map 3444 being part of the Northeast 1/4 of the fractional Northeast 1/4; all in Section 6, T21N, R16E, Town of Greenville, Outagamie County, Wisconsin

North 1/4 Corner
Section 6-21-16
Found Bernitsen
monument

UNPLAILED LANDS

RJR VENTURES LLC

Southeast Corner
Section 31-22-16



- LEGEND**
- ⊕ = Government corner
 - = Set 3/4" x 18" iron rebar
 - Wt. = 1.502 lbs/lf

North is referenced to the Wisconsin
County Coordinate System, Outagamie
County (NAD 1983/91 datum)



David Hebert PLS
1-4-19
date

LOT 1
631066 s.f.
14.487 ac±

DRAFTED BY:

HA Hebert Associates, Inc.
Land Surveying • Soil Testing

1110 W. Wisconsin Ave.
Appleton, WI 54914

920-734-8373
920-734-3968

PAGE #	1 of 3	FILE #	17089M02
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CERTIFIED SURVEY MAP

Part of the Northwest ¼ of the fractional Northeast ¼ and part of Lot 2 of Certified Survey Map 3444 being part of the Northeast ¼ of the fractional Northeast ¼; all in Section 6, T21N, R16E, Town of Greenville, Outagamie County, Wisconsin


SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
OUTAGAMIE COUNTY)^{SS}

I, David Hebert, Professional Wisconsin Land Surveyor, do hereby certify that I have surveyed, divided and mapped all that part of the Northwest ¼ of the fractional Northeast ¼ and part of Lot 2 of Certified Survey Map 3444 being part of the Northeast ¼ of the fractional Northeast ¼; all in Section 6, T21N, R16E, Town of Greenville, Outagamie County, Wisconsin, which is more fully described as follows:

Commencing at the North ¼ Corner of said Section 6; thence S89°01'49"E, 108.37 feet to the point of beginning; thence continuing S89°01'49"E, 815.30 feet; thence S62°17'41"E, 971.73 feet; thence S12°13'17"W, 216.10 feet; thence 324.37 feet along the arc of a 310.00 foot radius curve to the right whose chord bears S80°42'10"W, 309.77 feet; thence N69°19'18"W, 850.16 feet; thence 509.10 feet along the arc of a 1010.00 foot radius curve to the right whose chord bears N54°52'53"W, 503.72 feet; thence N40°26'29"W, 179.81 feet to the point of beginning.

I further certify that the map hereon is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have made said division by order and under direction of the owners of said lands; and that I have fully complied with the code of ordinances of the Town of Greenville, Outagamie County, Wisconsin and with Chapter 236.34 of the Wisconsin statutes in surveying, dividing and mapping the same.


David Hebert PLS Date

NOTES

1. This Certified Survey Map is part of tax parcel #s 11-0-0197-00 and 11-0-0196-06
2. This Certified Survey Map is contained wholly within the lands described in Document # 1966221
3. The owner of record is Patricia H. Jack
4. **Right to Farm Statement:** The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe that the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice that agricultural activities may exist on the adjacent properties.
5. **Arsenic Statement:** The lot(s) shown on this map are located in the Special Well Casing Pipe Depth Area ("SWCPDA"). The "SWCPDA" has been established due to naturally occurring arsenic contamination problems affecting wells in this area. Anyone planning on drilling a well within the "SWCPDA" shall, prior to any drilling, consult the Wisconsin Department of Natural Resources, or a drilling professional, to determine how to comply with the provisions of s. NR 812.12(3) of the Wisconsin Administrative code.
6. **Drain Tile Statement:** Any agricultural drain tile which is disturbed, cut or broken as part of the development of the CSM or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be borne by the party damaging the drain tile.
7. **Land Division Policy:** The Town in the future may require the abandonment of an on-site well or septic when public utilities become available and financing of public sewer/water once it is determined to be a need.

CERTIFIED SURVEY MAP

Part of the Northwest ¼ of the fractional Northeast ¼ and part of Lot 2 of Certified Survey Map 3444 being part of the Northeast ¼ of the fractional Northeast ¼; all in Section 6, T21N, R16E, Town of Greenville, Outagamie County, Wisconsin

OWNER'S CERTIFICATE

I (We), as owner(s), do hereby certify that I (we) caused the lands described on this Certified Survey Map to be surveyed, divided, and mapped as represented on this map.

Patricia H. Jack (owner) Dated

STATE OF WISCONSIN
OUTAGAMIE COUNTY)SS

Personally came before me on this _____ day of _____, 20____, the above named owner(s) is (are) known to be the person(s) who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin My commission expires

TOWN BOARD CERTIFICATE

This Certified Survey Map is approved by the Town of Greenville on this _____ day of _____, 200____.

Town Chairman

Town Clerk

OUTAGAMIE COUNTY APPROVAL

This Certified Survey Map has been reviewed by Outagamie County Development and Land Services

David Johnson Date

TREASURER'S CERTIFICATE

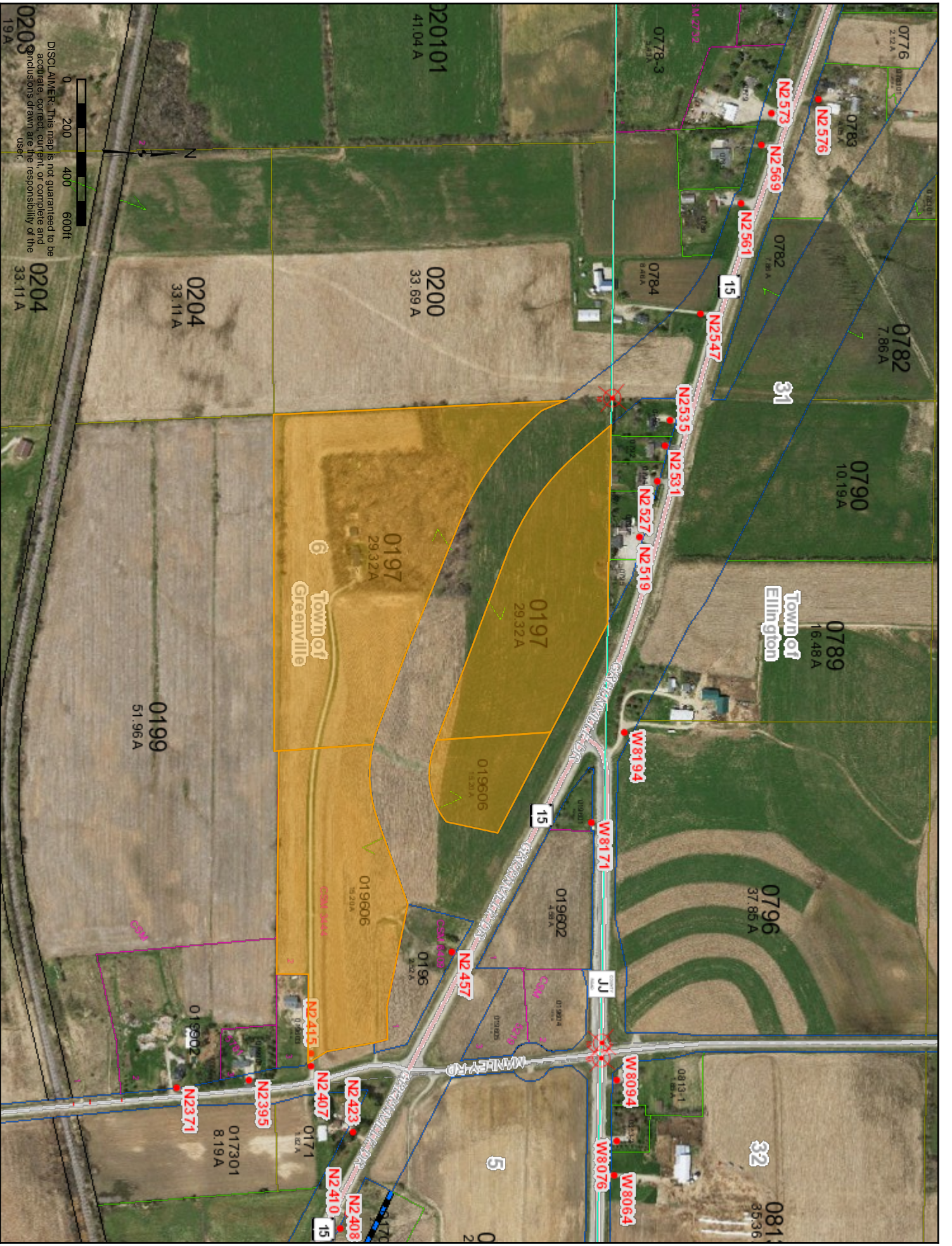
I certify that there are no unpaid taxes or unpaid special assessments on the property included with this CSM.
Certificate of County Treasurer

County Treasurer date



David Hebert

David Hebert PLS Date



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

0203 19A
0204 33.11 A

020101 41.04 A
0200 33.69 A

0776 2.12 A

0783

0782 7.86 A

0790 10.19 A

0789 16.48 A

0796 37.85 A

0811 35.36

Town of Ellington

Town of Greenville

32

0811 35.36

31

15

JJ

5

0

15

15

15

5

0

2

0

2



TOWN OF GREENVILLE STAFF REVIEW REZONING PLAN REVIEW

Date: November 14, 2017 and January 11, 2018

Applicant: Terry Reese

Location: W6268 Spencer Rd, Appleton, WI 54914, parcel 110091300

Applicant: *All requirements set forth below, including citizen participation summary, must be updated/changed and resubmitted to the Town no later than the **Wednesday prior to the Planning Commission meeting date**. If unable to accommodate, the project will be pushed to the next month's agenda.*

1. **Present Zoning:** General Agriculture
2. **Proposed Zoning:** General Commercial
3. **Comprehensive Land Use Plan identifies this parcel as:** Industrial
4. **Airport Zone:** 2B
5. **Public Participation:** Meeting Date Thursday November 9, no participants.

Analysis:

- Compatible with existing surrounding land uses and zoning.
- Compatible with future land use.
- If used as residential property, can be maintained as a legally non-conforming use.
- Physical structure will require alterations to be used for commercial purposes. This will require a permit from the Town of Greenville Inspection Department.
- All plumbing and electrical work completed on a commercial property must be completed by a licensed contractor.

Recommendation:

Approve



REZONING APPLICATION

APPLICATION FEES	
<input type="checkbox"/> Planning Comm. / Town Board - \$525 (\$450 application fee and \$75 citizen participation fee)	
Date Paid: _____	Receipt #: _____
Paid by Whom: _____	

Project Title: Walk By Faith Counseling
 Site Address: W6268 Spencer Road, Appleton, WI 54914 Parcel #: 1100091300

Applicant: Terry Reese
 Mailing Address: W6261 Spencer Road
 City: Appleton State: WI Zip: 54914
 Phone: (920) 809-4541 Fax: NA
 Email Address: twreese99@gmail.com

Property Owner: Terry Reese
 Mailing Address: W6261 Spencer Road
 City: Appleton State: WI Zip: 54914
 Phone: (920) 809-4541 Fax: NA
 Email Address: twreese99@gmail.com

PROPERTY INFORMATION

Current Zoning of Parcel: Agriculture Proposed Zoning of Parcel: Commercial
 Total Parcel Dimensions: (Attach Site Plan Showing Location, Dimensions, Adjacent Zoning, Land Use & Roads)

Existing Land Use and Structures: Residential Home

Proposed Land Use and Structures: Non-Primary Residence Home Business (Counseling Practice)

Reasons and justification for rezoning of this project/parcel:
Purchased the property at W6268 in August 2017, which is directly across the street from our primary residence. We would like to have a non-primary residence home business providing counseling services.

The undersigned owner of the property described above hereby petitions for an amendment to the Town of Greenville Zoning Ordinance and Map to affect a change in the Zoning Classification of real estate described above.

Applicant's Signature _____ Date _____ Property Owner's Signature (if sale of land is contingent on rezoning) _____ Date _____

Office Use Only	
Planning Commission Date(s): _____	Approval Date: _____
Town Board Date(s): _____	Approval Date: _____
Notes: _____	

January 1, 2018

Town of Greenville
W6860 Parkview Dr.
Greenville, WI 54942

Subject: Rezoning Parcel 110091300 – General Commercial from General Agriculture
Property: W6268 Spencer Road

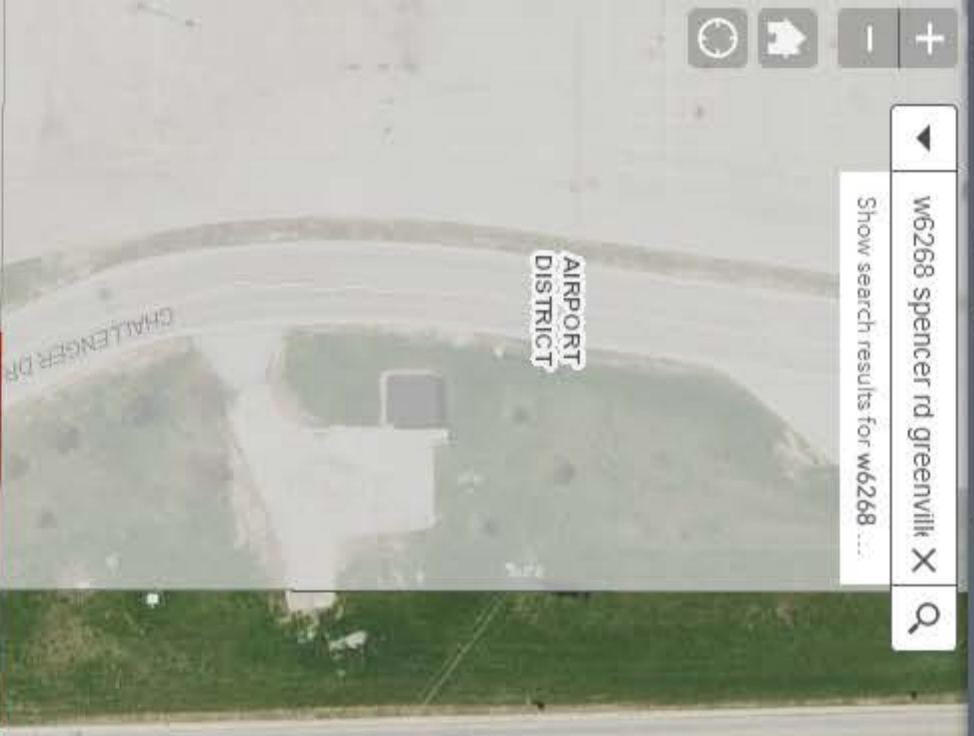
Dear Mr. Joel Gregozeski,
Town Administrator
Town of Greenville, Wisconsin

On November 21, 2017, my wife and I withdrew our rezoning application request. After careful consideration, we would like to resubmit our application and move forward with our project. Enclosed please find the application fee, Rezoning Application Checklist, Rezoning Application and copy of Minutes for the Citizen Participation Meeting, which was held on November 9, 2017 (with no participation).

Sincerely



Terry W. Reese
LPC, CSAC, NCC
(920) 809-4541



COUNTY RD C

185
GENERAL COMMERCIAL
1226
.96 A
264
165

1765
GENERAL COMMERCIAL

0913
GENERAL AGRICULTURE

1763
GENERAL COMMERCIAL

163
163
150
150
165
165
208.70
208.70
100
100
100
100

63
1216
108 .33 A
103
300.40
1214
1A
145

87
1213
39 A
198
1212
.68 A
150
198
1215
.77 A
165.45
208.70
1211
1A
208.70
188
1209
43 A
188
1207-1
43 A
188

W6297
W6289
W6288
W6268
W6201
W6245
W6239
W6231

N478



TOWN OF GREENVILLE STAFF REVIEW REZONING PLAN REVIEW

Date: January 11, 2018

Applicant: Jim Fletcher

Location: Municipal Dr, parcel 110035300

***Applicant:** All requirements set forth below, including citizen participation summary, must be updated/changed and resubmitted to the Town no later than the **Wednesday prior to the Planning Commission meeting date**. If unable to accommodate, the project will be pushed to the next month's agenda.*

1. **Present Zoning:** Commercial
2. **Proposed Zoning:** Multifamily Residential
3. **Comprehensive Land Use Plan identifies this parcel as:** Residential
4. **Inside or Outside our Planning Area:** Inside
5. **Airport Zone:** YES, Zone 3
6. **Public Participation:** Yes, 12/19/2017 at 5:30pm

Analysis:

- 17 total units allowed based on size of lot.
- In accordance with section 320-170, the permitted principal structure must conform to the Gateway Overlay District requirements.
- In accordance with Article XXIV Heritage Overlay District, the permitted principle development must also meet these requirements and will require a site plan.

Recommendation: Approve



REZONING APPLICATION

APPLICATION FEES
 Planning Comm. / Town Board - \$525
 (\$450 application fee and \$75 citizen participation fee)
 Date Paid: _____ Receipt #: _____
 Paid by Whom: _____

Project Title: Singh Apartments
 Site Address: _____ Parcel #: 110035300

Applicant: James Fletcher (Buyer + Seller Rep)
 Mailing Address: 2855 Co. College Ave
 City: Appleton, WI State: WI Zip: 54911
 Phone: 920-428-9024 Fax: 920-560-5438
 Email Address: j.fletcher@pcfcom.com

Property Owner: Reverin Trust
 Mailing Address: 224 S. Lincoln St.
 City: Wausau, WI State: WI Zip: 54981
 Phone: _____ Fax: _____
 Email Address: _____

PROPERTY INFORMATION

Current Zoning of Parcel: Commercial Proposed Zoning of Parcel: Multi-Family
 Total Parcel Dimensions: (Attach Site Plan Showing Location, Dimensions, Adjacent Zoning, Land Use & Roads)

Existing Land Use and Structures: vacant

Proposed Land Use and Structures: 2 - 8 Unit Apartment Bldg.

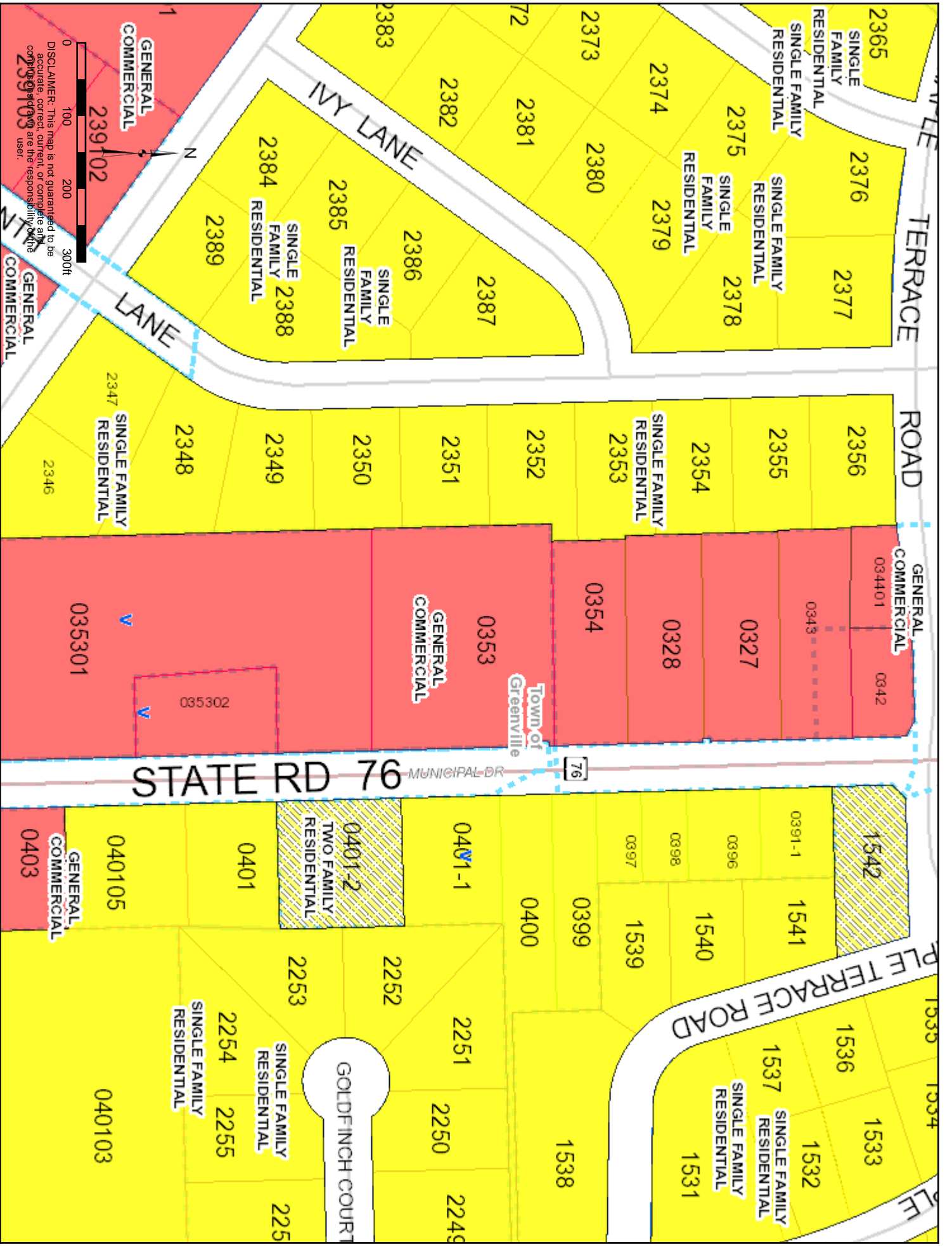
Reasons and justification for rezoning of this project/parcel:

The property would be a great Buffer for the break between Residential to the west and Commercial to the East on Hwy 76

The undersigned owner of the property described above hereby petitions for an amendment to the Town of Greenville Zoning Ordinance and Map to affect a change in the Zoning Classification of real estate described above.

Applicant's Signature: [Signature] Date: 12/28/17 Property Owner's Signature (if sale of land is contingent on rezoning): Wayne Reverin Date: 12/28/17

Office Use Only
 Planning Commission Date(s): _____ Approval Date: _____
 Town Board Date(s): _____ Approval Date: _____
 Notes: _____



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and the user assumes all responsibility for the use.

0 100 200 300ft

STATE RD 76 MUNICIPAL-DR 76

GOLDFINCH COURT

PLE TERRACE ROAD

ROAD

TERRACE

IVY LANE

LANE

Sandra + Rick Reinke N1815 Municipal Drive
Dennis + Susie Ashauer N1778 Municipal Drive
Terry Zimmerman N1755 Hyacinth Lane
Lori Dewar N1734 Municipal Drive
Diane Muerch N1748 Municipal Dr
Jay Katchman N1794 Hyacinth Lane, Greenville
Robert + Lori Hanson N1770 Hyacinth Lane
MARK STROBEL TOWN OF GREENVILLE
Jeanne + Paul Mintzloff N1795 Municipal Dr.

The meeting lasted approximately 1.5 hours. The above list are the parties that attended. It was a mixed opinion as at first no one was in favor of any zoning except to residential. Then some agreed that 4plexes would be ok. Then some were possibly ok depending on building finishes, landscaping, and fencing. The Buyer and Seller have decided to move forward with a zoning request based on their opinion that it is a good buffer between residential and commercial. We will have a preliminary site plan as well as elevation of buildings and finishes at the Planning Commission meeting.

Neighborhood Meeting

To Town of Greenville Resident: I would like to extend an invitation for you to attend an informational meeting on the prospect of rezoning a 1.73 acre parcel on the west side of County 76 and the East side of Wildflower Fields just north of the Town's future Fire Department site. The property is currently vacant and Zoned Commercial. We are looking to rezone to a more residential compatible use of Multifamily and develop it for apartments (2- 8 unit or 4- 4 unit buildings). The Meeting will be held at the Greenville Town Hall on December 19th at 5:30 PM. We look forward to you attending in order to get your opinions and recommendations on our project. Should you have questions prior to the meeting or are unable to attend please contact me at 920-428-9024 or email me at jfletcher@pcfcom.com.

James Fletcher

Commercial Real Estate

Broker

RE/MAX 247 Commercial

MEETING: Town Board
DATE: February 12, 2018

AGENDA ITEM #: TB - 7b
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: February 8, 2018
RE: **Recommendation for Town Engineering Services**

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: The Town of Greenville Administration, Public Works and Sanitary Districts #1 & #2 staff desire consolidation of engineering services into one contract for improved efficiency and effectiveness. Additionally, staff desires to have a contract engineer whose focus and sole interest is in the Town of Greenville. We routinely encounter situations where our contract engineer also works for private development within our jurisdiction. This can and may cause a conflict of interest for the engineering firm as they may have competing interests in mind.

The Town Board approved soliciting statements of qualifications for Town engineering services in November 2017. SOQs were due to the Town on Friday, January 12, 2018. Twelve proposals were submitted from qualified firms. A staff review team consisting of our Town Administrator, Sanitary District #1 Superintendent, Stormwater Superintendent and Parks & Forestry Director conducted an initial review of the proposals. At the January 22, 2018 meeting the Town Board authorized staff to conduct interviews with five select firms and to provide a formal recommendation to the Town Board. Staff conducted interviews on January 30, 2018. Following interviews, staff conducted reference checks on the firms interviewed.

Staff is recommending Cedar Corporation as the selected Town Engineer. A complete Statement of Qualifications from Cedar Corporation is included for your review. A staff member from Cedar Corporation will also be present at the meeting to answer any questions the Town Board may have.

STAFF RECOMMENDATION: Staff recommends the Board appoint Cedar Corporation as the Town's Engineer. If the Board is in agreement, the following motion may be made: **"Motion to appoint Cedar Corporation as the Town of Greenville's designated Town Engineer."**

POLICY/PLAN REFERENCE(S):

- Town Purchasing Policy – Adopted August 2017.

FISCAL IMPACT: N/A

JDG

###

Attachments:

1. Statement of Qualifications – Cedar Corporation



**Statement of Qualifications
of
Municipal Engineering Services
for the
Town of Greenville
Outagamie County, Wisconsin**



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Firm's History Corporate Profile	2
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Knowledge and Expertise Project Experience	5
References – Municipalities	6
Hourly Schedule of Rates and Fees	7
Identification of Potential Conflict of Interest	8

January 12, 2018

Joel Gregozeski, Town Administrator
Town of Greenville
W6860 Parkview Drive
PO Box 60
Greenville, WI 54942

RE: Statement of Qualifications and Interest

Dear Mr. Gregozeski and Selection Committee:

We welcome the opportunity to partner with the Town of Greenville as your Municipal Engineer. We look forward to working with your staff and the several Commissions and Districts within the Town.

Cedar Corporation has been in business for 42 years and has four locations in Green Bay, Cedarburg, Madison, and Menomonie, Wisconsin. We have 85 full-time employees, in addition to summer interns. We provide a full range of engineering, architectural, environmental, land surveying, mapping, grant/funding and planning services on a regular basis to numerous clients, including more than 50 communities throughout Wisconsin — many for more than 30 years, several of which are in the Fox Valley area.

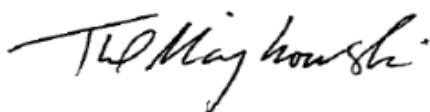


Our Teams have extensive experience and specialty background qualifications pertaining to your requested professional engineering services, general duties, public works projects, development review, and grant writing for your Town's engineering needs. These project experiences include: streets and utilities (water/transportation/storm/sanitary), storm water management facilities, water supply wells, water booster stations, water storage facilities, water treatment and pumping facilities, water studies, feasibility studies, wastewater treatment, lift stations, collection and interceptor sewers, metering stations, special assessment reports, developer project reviews, municipal buildings, planning, park planning, wetland delineation and reports, industrial and business parks, downtown redevelopment, and design/bidding/construction services. Each of which are extremely well suited to serve and work with yourself, Public Works, Planning, Parks, Recreation and Forestry Department and the Sanitary District #1 and #2.

We are comfortable preparing and presenting staff reports at the Sanitary District #1 and #2, Plan Commission, Park Commission, and Town Board meetings. We are prepared to attend monthly Board meetings as requested.

Cedar Corporation's policy is to provide a high level of technical and personal services in a cost-effective and economical manner. Thank you for considering our qualifications. We look forward to hearing from you. Dean and I can be contacted at the office number, 920-491-9081.

Sincerely,
CEDAR CORPORATION



Thad M. Majkowski, P.E.
Director



Dean P. Zanon, P.E.
Director

Client Contact

Primary Location

Office:

Cedar Corporation

1496 Bellevue Street, Suite 502
Green Bay, WI 54311-4251

Office Phone Number: 920-491-9081

Office Fax Number: 920-491-9020

Primary Contact:

Thad M. Majkowski, P.E.

Director

Direct Phone Number: 920-785-7302

Mobile Phone Number: 920-655-7929

Email: thad.majkowski@cedarcorp.com

Secondary Contact:

Dean P. Zanon, P.E.

CEO, Director

Direct Phone Number: 920-785-7310

Mobile Phone Number: 920-492-0293

Email: dean.zanon@cedarcorp.com



PROFESSIONAL SERVICES

Since 1975
85 Employees
4 Office Locations
Full-Service Design Firm

- CIVIL/MUNICIPAL ENGINEERING
- SURVEYING/GPS/GIS
- ARCHITECTURE
- WASTEWATER SERVICES
- TRANSPORTATION
- STRUCTURAL ENGINEERING
- WATER RESOURCE SERVICES
- ENVIRONMENTAL SERVICES
- LANDSCAPE ARCHITECTURE
- GRANTS/FUNDING ASSISTANCE
- PLANNING/ECONOMIC DEVELOPMENT



Firm's History: Corporate Profile

OVERVIEW

Our mission, as a full service design and engineering firm, is to provide the highest standards of design excellence and service to our clients. Our goal is to develop a team relationship between our clients and our staff. We possess the technical expertise necessary to meet the demands of our clients on a timely basis and within budget guidelines.

Repeat business with numerous public and private clients attests to our ability to assemble a team concept with our clients working within their guidelines. Confident of this, we respectfully submit this summary of Cedar Corporation for your review.

SERVICES

Cedar Corporation is a professional service firm with disciplines in engineering, architecture, environmental repair, planning, landscape architecture, and land surveying. Founded in 1975, the company has grown in size and stature to its present staff of 85. Our staff is dedicated to the principles on which the firm was developed: professionalism, state-of-the-art technology, and exemplary service to clients. We have continued to grow because of our commitment to comprehensive service and good communication with our clients.

STAFF RESOURCES

Our staff resources include 18 Professional Engineers, 3 Licensed Wastewater Treatment Facility Operators, 2 Licensed Water System Operators, 3 Professional Land Surveyors, 6 Planners, 1 Economic Development Specialist, 2 Registered Architects, 1 Interior Designer, 1 Registered Landscape Architect, 3 Professional Geologists, 4 Environmental Specialists, 1 Hazardous Materials Manager, and a strong support staff of technicians and administrative personnel. All of these individuals take pride in continuing education course work to stay abreast of current developments within their professions. To provide a work setting that meets the challenges of the industry, as well as the skill levels of the employees, the company maintains a state-of-the-art computer network and related technology.

LOCATION

Cedar Corporation's corporate headquarters is located in Menomonie, Wisconsin. To better serve our clients, we have additional offices located in Madison, Green Bay, and Cedarburg, Wisconsin.

PHILOSOPHY

Cedar Corporation undertakes each project with a pledge to our clients that they will receive the best value-per-dollar spent on their projects. We recognize that our clients are most concerned with three major issues as they engage the services of consultants – quality, timeliness, cost.

Quality

Cedar Corporation is committed to providing our clients with the best solutions, satisfying the programmatic parameters. We strive to provide the best service to our clients by promoting excellence within our own firm.

Timeliness

Equal in importance to quality is timeliness. This is critical for the client in making swift and accurate decisions regarding project development. The success or demise of a project is tied directly to the timing of the documents necessary for funding, municipal approvals, and construction. As important as any design issue is scheduling; we have the flexibility to mobilize our resources according to the demands of the project and maintain continuity of its development.

Cost

The project budget is based on the scope of services provided. Cost estimating will verify compliance with the established budgets or, in some cases, point out programmatic or design deficiencies. Through our experience and industry aids, we have an exemplary record of predicting costs of our services and of construction costs—well within industry standards.

The issues of timeliness and cost are interlocked with each one influencing the project as a whole, as well as each other. We recognize this relationship and consider each to be critical to the success of the project while also being the judge of our performance. It is this attention to our clients' concerns that sets Cedar Corporation apart from our peers—we pledge to you our commitment to excellent service.

Project Team

KEY PERSONNEL

Cedar Corporation proposes **Mr. Thad Majkowski, P.E.** to serve as the Town of Greenville's Primary Contact. Thad will work collaboratively with the Town's staff, board members, District members, outside agencies, developers, and the consulting team in providing exceptional consulting services. For the Town, Cedar proposes **Mr. Dean Zanon, P.E.** to serve as a Secondary Contact for the Administrator and Town Board, in the event Thad is not available.

Additionally, Cedar believes there is a significant value to the Town in assigning a "back-up Team Leader" to the Primary Contact. **Mr. Justin Keen, P.E.** will serve as Thad's back-up Team Leader. Currently, Thad and Justin are working successfully as a team in several communities where Cedar is the acting Town Engineer, such as Town of Buchanan and Village of Bellevue.

Both Thad, Dean, and Justin are extremely experienced in providing consulting services to Towns throughout Wisconsin with over 33, 23, and 15 years of doing so, respectively. Along with our vast experience in providing services on such things as:

General Consulting

- ◆ Capital Improvement Planning,
- ◆ Budgeting,
- ◆ Funding,
- ◆ Construction Estimates,
- ◆ PASER Ratings and WISLR Updates,
- ◆ Site and Plan Reviews,
- ◆ Subdivision Reviews,
- ◆ Comprehensive Planning,
- ◆ Park and Recreation Planning,
- ◆ Master Planning for Sewer/Water System,
- ◆ Ordinance Review, and
- ◆ User Charge Systems (water, sanitary sewer, and storm sewer).

Design/Bid/Construction Services

- ◆ Sanitary Sewer Collection Systems,
- ◆ Water Distribution, Supply and Storage,
- ◆ Storm Water Collection and Treatment Systems,
- ◆ Roads—Rural and Urban, Trails and Sidewalks, Ditches and Curb & Gutter,
- ◆ Landscape Architecture, and
- ◆ Street Lighting.

Thad specializes in Municipal Engineering consisting of General Services, Funding, Sanitary/Storm Sewer, Water Systems, Roads/Trails/Sidewalks, and Construction Management Services.

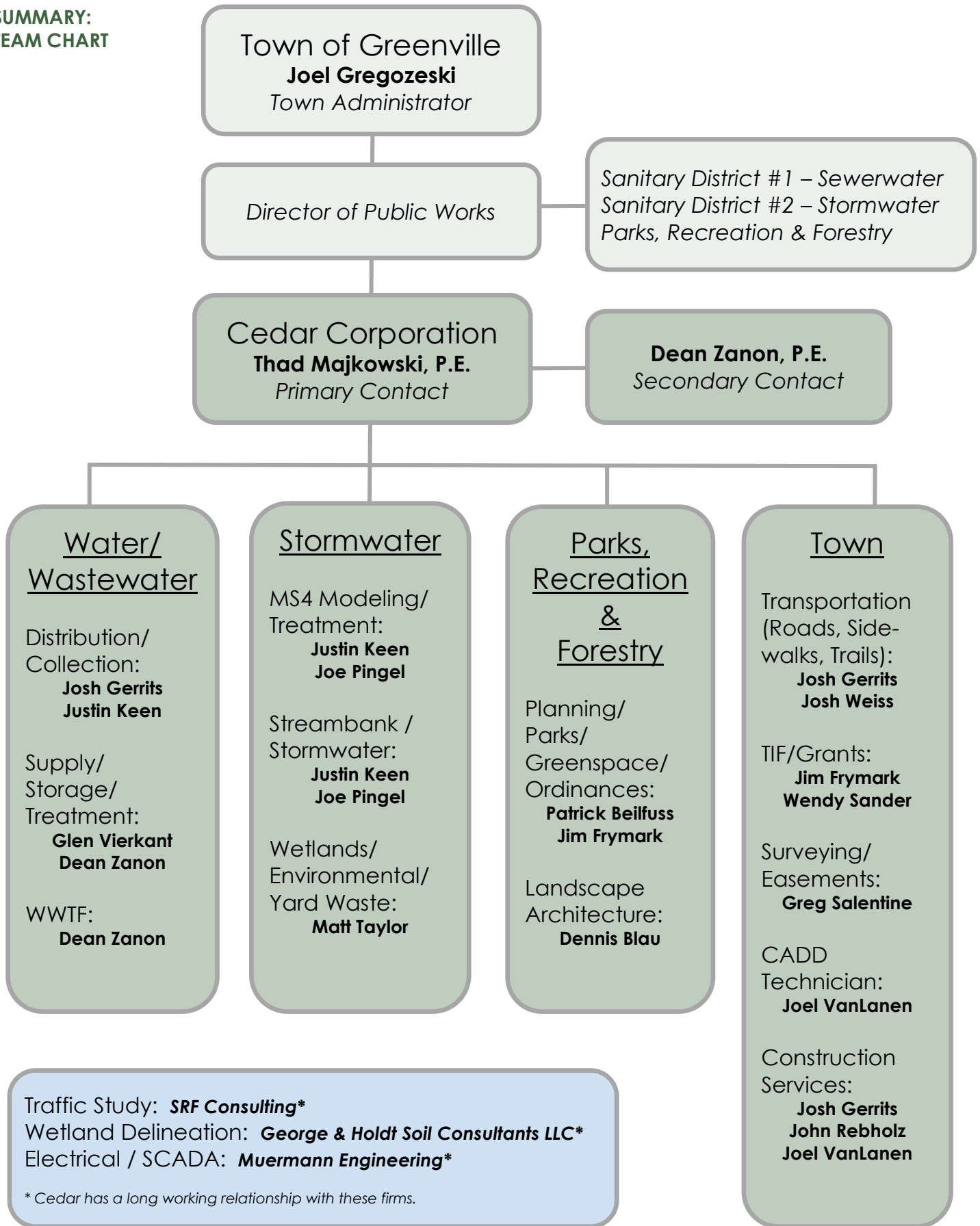
Dean specializes in Water Distribution, Supply and Storage, as well as Wastewater Pumping and Treatment.

Justin specializes in Storm Water Collection and Treatment Systems, Streambank Stabilization, Storm Sewer, Water Systems, and Roads/Trails/Sidewalks.

Cedar Corporation's Project Team can provide (with its own staff) all services requested with the exception of Wetland Delineations and Traffic Study services. Cedar works with a variety of firms and will utilize either of the firms listed (in the team chart) when required.

Please see summary of the full service Project Team that Cedar Corporation proposes to meet the variety of services expected from the Town. Additionally, resumes follow for key personnel.

**SUMMARY:
TEAM CHART**





Thad Majkowski, P.E.
Senior Project Manager

Education

BS in Civil Engineering:
University of Wisconsin-Platteville
(1983)

Professional Registrations

Professional Engineer - WI, MI, MN

Professional Affiliations

American Public Works Association
(APWA)

Total Experience

Since 1984

Thad Majkowski is a member of the Cedar Corporation team with 33 years of experience as a Senior Project Manager providing municipal and civil engineering for various communities. Mr. Majkowski's primary focus is utility (wastewater collection, water systems, and storm sewer), trails/pedestrian facilities, roadways including WisDOT projects, and construction engineering where he has performed project management, design work and served as a field and project administrator during construction. He has also assisted with Planning projects and has performed project management duties for financing of municipal projects, trails, multi-use facility, wastewater collection and treatment systems, water wells, site development, stormwater management, municipal building and bridge/drainage structure projects.

Areas of Expertise Include:

- Project Manager and Design Engineer for all phases of municipal engineering including road reconstruction, bridge design, box culvert design, utility reconstruction, sanitary sewer and lift station construction, subdivision development, water well, elevated water storage, and stormwater management projects.
- Conceptual design through preparation of plans and specifications, bidding, procurement of funding from various state agencies, construction observation and construction management.
- Policy review and implementation of municipal stormwater policies for individual commercial and industrial parcels.
- Client Liaison as the point of contact between client and contractors.
- Project Manager of new fire stations, park shelters, municipal buildings, and recreational trails.

Representative Project Experience Includes:

- *Villages of Bellevue, Coleman, Sherwood, Mason, Wausaukee, and Casco, WI - Municipal Engineer*
- *Cities of Niagara, Crandon, and Weyauwega, WI - Municipal Engineer*
- *Towns of Buchanan and Knight, WI - Municipal Engineer*
- *Village of Bellevue, WI - Project Manager for all work: Street construction, sidewalk construction; water storage tanks; sanitary, storm sewer, and water construction; bridges; recreational trails, park shelters; stormwater management, and lift station upgrades*
- *Village of Casco, WI - Project Engineer: Street Reconstruction, Sanitary Sewer, Wastewater Treatment Plant*
- *Village of Coleman, WI: Sanitary, water, water storage/supply, roads, stormwater, WWTP, and 15 years of road reconstruction*
- *Village of Sherwood, WI: Master planning, street reconstruction in rural and urban sections*
- *City of De Pere, WI - Project Manager for West Business Park expansion, WisDOT Paving Project*
- *City of Niagara, WI: Watermain and lift station; sanitary sewer reconstruction along USH 141; industrial park development, including lift station, sewer, water, roads with EDA Fund Grant; subdivision development*
- *City of Sturgeon Bay, WI - Project Engineer/Manager: Street Reconstruction, Waterfront Festival Park Development, Highway Bridges*
- *City of Weyauwega, WI - Project Manager for all work: Street construction, sidewalk construction; water storage tanks; sanitary, storm sewer, and water construction; recreational trails, park shelters; stormwater management, and lift station upgrades; Stormwater management; Municipal building; and WWTP*
- *Town of Buchanan, WI: Pavement Reconstruction for past 6 years, including ditching for stormwater, municipal building renovations*
- *Town of Knight, WI: Watermain and sanitary sewer reconstruction, WWTP, and water system upgrades*



Dedication, Quality, Success



Dean P. Zanon, P.E.

Director of Engineering

Education

BS in Civil Engineering:
Michigan Technological University
(1991)

Professional Registrations

Professional Engineer - WI

Professional Affiliations

WRWA
WWA
ASCE
WWOA
WEF

Total Experience

Since 1991

Dean Zanon specializes in civil engineering for public infrastructure projects, including the design of municipal water systems, sanitary sewer collection systems, and water and wastewater treatment facilities.

More specifically, Mr. Zanon has designed and managed projects that include potable water supply, distribution, storage, treatment, planning, and hydraulic modeling. Wastewater Projects include facility planning, wastewater treatment facility design, construction management services, inflow and infiltration studies, rate studies, monitoring plans and facility contract operations.

Mr. Zanon has a working knowledge of project permitting, state standards, and various municipal standards. Along with design, Mr. Zanon is well versed in the preparation of contract documents, specifications and contract administration.

Areas of Expertise Include:

- Water supply and distribution planning
- Hydraulic modeling
- Municipal water system design
- Water storage facility design
- Sanitary sewer collection system design
- Water treatment facility design
- Wastewater treatment facility design
- Construction management; Permitting and agency coordination
- Inflow and infiltration studies; Rate studies
- Funding assistance through WDNR's Clean Water Funding Program and Safe Drinking Water Loan Program

Representative Project Experience Includes:

- **Water Distribution** – *Hydraulic Modeling for many communities*
- **Water Supply and Distribution Studies** for many communities
- **Wellhead Protection Planning** for many communities
- **Water Supply** – *Well Siting, Design, and Construction of several municipal supply well stations*
- **Water Storage Facilities** – *Underground Reservoirs*
- **Elevated Storage Tank** – *Study, Design, Plans and Specifications, Bidding and Construction Observation, and Administration Services:*
 - Village of Bellevue – 1,000,000 gallon composite tank
 - Village of Pulaski – 500,000 gallon spheroid tank
 - Village of Denmark – 200,000 gallon spheroid tank
 - Village of Hilbert – 150,000 gallon spheroid tank
 - Village of Valders – 250,000 gallon spheroid tank
 - Elcho Sanitary District No. 1 – 150,000 gallon spheroid tank
 - Village of Wausaukee – 200,000 gallon spheroid tank
 - City of New Holstein – 200,000 gallon spheroid tank
 - Chip-In Casino – 150,000 gallon spheroid tank
- **Elevated Storage Tank Repaint and Rehabilitation** – *Coordinated and Planned for temporary relocation of existing antennas, Logo and Tank Color Selection, Plans and Specifications, Miscellaneous Structural and Safety Improvements, Bidding, Construction Observation and Administration Services:*
 - Village of Pulaski – 500,000 gallon spheroid tank
 - Village of Pulaski – 100,000 gallon above grade reservoir
 - Village of Hobart – 300,000 gallon spheroid tank
 - City of Peshtigo – 250,000 gallon spheroid tank
 - City of Peshtigo – 200,000 gallon multi-leg tank
 - Village of Sister Bay – 150,000 gallon spheroid tank
 - Village of Sister Bay – 100,000 gallon standpipe



Dedication, Quality, Success



Justin Keen, P.E.
Project Engineer

Education

BS in Civil Engineering:
University of Wisconsin-Madison
(2003)

Professional Registrations

Professional Engineer - WI

Professional Affiliations

Northeast Wisconsin Stormwater
Consortium (NEWSC)
Fox-Wolf Watershed Alliance
(FWWA)

Total Experience

Since 2003

Justin Keen provides urban and rural road design, utility (wastewater collection, water systems and storm sewer) design, and civil site design for residential, commercial and municipal developments. His expertise includes street and sidewalk design, utility design and stormwater management for public and private infrastructure projects, earthwork analysis, site layout and grading.

Areas of Expertise Include:

- AutoCAD drawings, cost estimates, earthwork calculations, and quantity takeoffs for various public and private infrastructure improvement projects
- Horizontal/vertical alignments, cross sections, typical sections, and intersection designs for street and trail projects
- Regulatory agency and utility company coordination
- DNR and US Army Corp permit applications
- Prepares site, grading, erosion control, and stormwater plans
- Designs sanitary, watermain, storm sewer, and stormwater facilities
- Prepares permits, specs, and bid documents for various projects
- Performs site observations for infrastructure improvement projects
- Coordinates projects with architects, contractors, developers, other engineering firms, and municipalities

Representative Project Experience Includes:

- Annual Roadway, Ditching and Culvert Projects, Town of Buchanan
- Annual Crack Sealing and Road Maintenance Projects, Town of Buchanan
- Annual Pavement Rehabilitation Projects, Village of Bellevue
- Annual Pavement Rehabilitation Projects, Town of Buchanan
- Annual Pavement Rehabilitation Projects, Village of Coleman
- Streambank Stabilization Projects, Village of Bellevue
- MS4 Stormwater Management Plan, Village of Bellevue
- MS4 Stormwater Management Plan, Town of Clayton
- Stormwater Management and Site Design, Cedar Corporation Office Building - Green Bay
- Stormwater Management, Modeling for TMDL Permits, Village of Bellevue
- Stormwater Management, West Business Park, City of De Pere
- Highway Design, Waupaca County Highway Department
- Utility and Street Design, City of Manawa
- Bike Path Preliminary Layouts in Existing Street ROW, Village of Hortonville
- Industrial Park Storm Water Improvement Designs, City of Peshtigo
- Site Design, Town Hall, Town of Buchanan
- Site Design, City Hall, City of Weyauwega
- Utility and Road Reconstruction, City of Weyauwega
- Utility, Road, and Site Design, Village of Sherwood
- Utility and Road Reconstruction, Brook Street, City of Niagara



Dedication, Quality, Success



Josh Gerrits, P.E.
Design Engineer

Education

BS in Civil Engineering:
Michigan Technological University
(2012)

Professional Registrations

Engineer in Training - WI

Total Experience

Since 2011

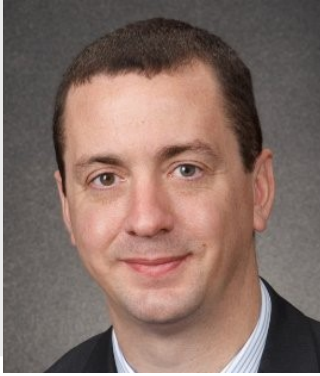
Josh Gerrits is a member of the Cedar Corporation team and brings with him technical field experience, municipal design experience, GIS mapping and a comprehensive transportation engineering background. He has extensive experience with utility coordination and design for WisDOT projects in the North Central Region.

Areas of Expertise Include:

- Sanitary Sewer/Water Main and Stormwater Design
- Roadway Design
- Utility Coordination for North Central Region WisDOT Projects
- AutoCAD Civil 3D Design for Municipal and Roadway Projects
- Construction Inspection and Administration
- GIS Mapping

Representative Project Experience Includes:

- Lift Station Design for City of Niagara
- Manhole rehabilitation inspection for Fish Creek Sanitary District
- Roadway and storm sewer rehabilitation for the City of De Pere through WisDOT Local Program
- Sanitary Sewer, Water Main, Stormwater and Roadway Design for West Business Park, City of De Pere
- Sanitary Sewer, Site and Stormwater Design for Festival Waterfront Project, City of Sturgeon Bay
- Sanitary Sewer Design and Construction, Krakow Sanitary District
- Roadway Rehabilitation, Village of Sherwood
- Sanitary Sewer and Water Main Design, USH 141, City of Niagara
- Utility Coordination, North Central Region WisDOT projects
- Storm Sewer Design, Village of Edgar
- Transportation Project Plat, Village of Kronenwetter
- Roadway Design for the City of Schofield through WisDOT Local Program
- Roadway Design, Sewer & Water Relay Design, and Construction Inspection for the Village of Howard
- Lift Station/Manhole rehabilitation, Fish Creek Sanitary District
- ArcGIS mapping for Algoma Utilities, Freedom Sanitary District, and Village of Oostburg



Josh Weiss, P.E.
Project Manager

Education

BS in Civil and Environmental Engineering, Environmental Emphasis: University of Wisconsin - Madison (1999)

Professional Certifications

River Analysis System (HEC-RAS) for Floodplains, Bridges, and Culverts: University of Wisconsin - Madison (2000)

Professional Registrations

Professional Engineer - WI

Professional Associations

Wisconsin Society of Professional Engineers
National Society of Professional Engineers

Total Experience

Since 1999

Josh Weiss has 19 years of experience in all aspects of rural and urban highway design and project management. His experience includes agency and utility coordination, public involvement, environmental documentation, pavement type selection reports, design study reports, specifications, and construction cost estimating. Project involvement has also included, preliminary design to final design, hydrology and hydraulics for the sizing of structures, and creation of all PS&E and bidding documentation.

Josh's design experience includes layout of proposed highway and street alignments, roadway profile and drainage design, typical section development, hydrologic and hydraulic analysis of structures, storm sewer and erosion control design, channel relocation plans, temporary bypass roadways, traffic control and construction staging layout, utility coordination, pavement structural design and analysis, cross section development, and right-of-way needs consideration.

Areas of Expertise Include:

- Project manager for roadway and bridge design projects
- Rural and Urban Roadway Design
- Public Involvement
- Utility/Agency Coordination
- Final PS&E packages

Recent Project Experiences Include:

Roadways

- CTH G Reconstruction, Eau Claire County
- Allard Street Rehabilitation, De Pere
- Erie Street Rehabilitation, De Pere
- Helena Street Rehabilitation, De Pere
- Mark Street Rehabilitation, West Salem
- CTH SN Reconstruction, La Crosse County
- STH 23 Rehabilitation, Marquette County
- CTH A Reconstruction, Marquette County
- CTH N Rehabilitation, Clark County
- CTH F Rehabilitation, Jefferson County
- Oak Avenue South Reconstruction, Onalaska
- PH Reconstruction, Onalaska
- CTH Z Reconstruction, Adams County
- 8th and 9th Street, Monroe
- CTH C Reconstruction, Wood County
- South Madison EDA, Madison
- CTH M Reconstruction, La Crosse County
- Sprecher Road, Blooming Grove
- Fankhauser Road, Blooming Grove
- CTH P Rehabilitation, Vernon County

Bridges

- Davidson Lane over Branch Coon Creek, Vernon County
- North Stoddard Road over Branch Coon Creek, Vernon County
- Oziemela Road over Potato Creek, Rusk County
- CTH U Bridge over Branch Plum Creek, Pierce County
- CTH T Bridge over Sugar River, Green County
- CTH T Bridge, Monroe County
- CTH O Bridges over Big Roche A Cri Creek, Adams County
- CTH G Bridge over Big Roche A Cri Creek, Adams County
- Meyer Road Bridge over Brant Creek Bridge, Lincoln County
- Fort McCoy Military Reservation Bridge Replacements, Monroe County
- CTH T Bridge over Branch of Sugar River, Green County
- Gronski Road Bridge, Wood County



Joseph Pingel, P.E.

Municipal Engineer

Education

BS in Civil Engineering: University of Wisconsin-Platteville (1997)

Professional Registrations

Professional Engineer - WI

Certifications

WI Department of Agriculture,
Trade & Consumer Protection -
Drainage Engineer

Total Experience

Since 1995

Joseph Pingel is a licensed Professional Engineer in the State of Wisconsin with over 20 years of experience in both design and construction. Mr. Pingel successfully resolves complicated challenges by efficiently and systematically breaking them down into manageable tasks and implementing the most sensible solution to each one. On the transportation side, his experiences varies from site development including parking lot design to street construction projects and on the water resources side his experience ranges from hydrologic and hydraulic analyses to Municipal Storm Water Management Plans.

Areas of Expertise Include:

- Street Design and Reconstruction including sanitary sewer, water main and storm sewer
- Stormwater drainage calculations, storm sewer design, storm inlet design for site development
- Municipal Separate Storm Sewer System (MS4) and Total Maximum Daily Load (TMDL) Storm Water Management Plan Calculations
- Civil/Site Design work for new or upgrades to existing building sites
- AutoCAD Civil 3D - Civil/Site design software
- Microstation, Eagle Point , HydroCAD , HY8, HEC-RAS
- Floodplain Evaluation
- Dam failure and stability analysis
- Develop emergency action plans, inspection operation and maintenance plans

Recent Project Experiences Include:

- Village of Bellevue: MS4 Storm Water Management Plan, Bower Creek Floodplain Study and LOMR
- Town of Clayton: MS4 Storm Water Management Plan
- Fish Creek Sanitary District: Lift Station #3 Relocation (Town of Gibraltar)
- Village of Sharon: George Street Sanitary Sewer Replacement and Pearl & South Street Lateral Replacement
- ABEN Properties: Water Tower Estates Located in West Salem
- City of Edgerton: Blaine Street and Utility Improvements, Highland and Park Street and Utility Improvements, West Side Sedimentation Basin and Drainage Improvements, Swift Street/Rollin Street Storm Sewer/Sidewalk Ramp Upgrades; Edward Avenue Improvements; Business Park Phase 3 Street and Utility Improvements; Race Track Park Road and Parking Improvements
- Village of West Salem: Neshonoc Road Regional Storm Water Control Basin, Youlon Street & Griswold Reconstruction; Hamilton Street Reconstruction
- La Crosse County: East Garland Street Extension
- Pierce County: McGrath Rent Corp Site Improvements Flood Study
- Town of Buchanan: 2016, 2015, 2014 Culvert Replacements
- School District of Glenwood City: Site Improvements Floodplain Evaluation
- Barron, Washburn and Jackson Counties: Western Dam Failure Analysis, Wisconsin Department of Administration
- Town of Whitestown: 24 Valley Road Bridge Replacement
- Town of Hamburg: Peterson Lane Bridge Replacement
- Town of Colby: Colby Factory Road Bridge Replacement
- Village of Lowell: Lowell Dam – Dam Failure and Stability Analysis
- City of Mayville: Upper and Lower Mayville Dam
- Town of Oconomowoc: Monterey Dam – Dam Failure Analysis
- City of Beaver Dam: Beaver Dam River Stabilization Project
- WIS 23 Fond du Lac to Plymouth (Building Removal), Wisconsin DOT NE Region
- City of Green Lake: Lake Street Reconstruction
- City of Fort Atkinson: STH 106 (Sherman Avenue) Sanitary Sewer & Watermain Reconstruction
- City of Middleton: Middleton Hills 6th, 7th, and 8th Additions
- Village of Germantown: River Lane Extension



Dedication, Quality, Success



Glen Vierkant
Design Engineer

Education

BS in Civil Engineering:
University of Wisconsin-Platteville
(1976)

Professional Registrations

Professional Engineer - WI

Professional Affiliations

ASCE

Total Experience

Since 1969

Glen Vierkant has 45 years of experience focusing on civil, municipal, and transportation engineering projects.

Glen has been responsible for the supervision and coordination of design, contract administration, resident engineering, inspection and quality assurance of construction projects and served as client liaison to several communities with populations under 15,000. Grant and loan programs, developer agreements, special assessments, impact fees, and capital improvement plans are consulting functions provided by Glen in addition to the more conventional engineering design services provided.

His expertise also includes project management and conflict resolution in dealing with a wide range of municipal engineering projects including water systems, wastewater systems, roads, and stormwater systems.

Areas of Expertise Include:

- Supervision and Coordination of design, including: wastewater collection and conveyance systems, wastewater pump stations, storm sewer drainage facilities and water supply systems
- Design: Technical Specifications
- Served as a technical consultant to several communities
- Special Assessment Reports, Capital Improvement Plans, and Cost Benefit Analysis

Recent Project Experiences Include:

- Fish Creek Sanitary District: Lift Station Design
- Town of Clayton: Water and Wastewater Utility Feasibility Study
- Village of Suamico: Water System Evaluation Studies
- City of Weyauwega: Water System Evaluation Study
- City of Niagara: Grinder Pump Lift Station Design
- Various municipalities: capacity, management, operation & maintenance plans

Other Relevant Experience Includes:

- Glen has been involved in the sizing, design, and inspection of over 10 spheroid elevated storage tanks ranging in size from 250,000 gallons to 750,000 gallons.
- Fish Creek Sanitary District: Asset Management Plan



Jeff Gust
*Electrical Design
IT Generalist*

Education

Parkland College of Illinois,
Continuing Education for Electrical
Engineering
Associate Degree in Electrical
Technology: North Dakota State
College of Science (1983)
Associate Degree in Air
Conditioning and Refrigeration
(1982)

Total Experience

Since 1983

Jeff Gust has 35 years experience as an Electrical Designer. His experience includes electrical design of street lighting, traffic signals and electrical system design for schools, industrial and commercial facilities, municipal buildings, remediation buildings and churches and design of sanitary and water system controls.

Areas of Expertise Include:

- Design of all aspects of electrical systems
- Preparation of construction documents and specifications
- Assistance with cost estimating
- Construction inspection and supervision

Representative Project Experience Includes:

- Village of Bellevue, Huron Road street lighting design
- WisDOT NW Region Village of Birchwood Main Street lighting
- WisDOT District 6 - STH 40 street lighting
- WisDOT District 8 - STH 13 street lighting
- WisDOT District 8 - STH 2 street lighting
- WisDOT District 4 - CTH J street lighting
- WisDOT District 4 - STH 97 street lighting
- UW-Stout Technology Classrooms - Designed lighting and communication layouts for technology classrooms
- UW-River Falls South Hall Remodeling - Designed lighting and receptacle layouts, in addition to data and voice communications for classrooms and office spaces
- Welcome Home Assisted Living Facility, Elmwood
- Heritage of Elmwood Fire Alarm System, Elmwood
- City of Amery Public Library Renovation
- Village of Luck Library and Museum
- Red Cedar Physical Rehabilitation Expansion, Menomonie
- Independence School District Pre-K through Grade 12 - Electrical designer for \$7 million facility
- Menomonie High School Remodeling and P.A. System. Designed lighting and a new service entrance for equipment and power distribution system
- Plum City Elementary School Addition and Remodeling - Designed lighting and a new service entrance for equipment and power distribution system
- Ashland High School Remodeling of Technology Classrooms - Electrical designer for technology classrooms remodeling project
- Bellevue Sanitary District #1 Lift Station Rehab, demolition of existing below grade controls and replace with new above ground control cabinets
- City of Osseo, Well House #2 improvements and generator design
- Village of Colfax street lighting design
- City of Durand street lighting design
- City of Durand IT Services
- City of Eau Claire roundabout street light design
- Village of Woodville street lighting design
- Fountain City well house controls design
- Village of Lake Hallie - Midway Mile sanitary system electrical design
- City of Menomonie various projects including well house controls with VFD, generators, and street lighting, lift station rehab and controls



Dedication, Quality, Success



Matt Taylor, P.G.
Professional Geologist

Education

BS in Geology: University of Wisconsin-Eau Claire (1992)

Professional Registrations

Professional Geologist - WI

Professional Certifications

Certified Site Assessor
Certified Asbestos Inspector
40-hour OSHA Health & Safety Training for Hazardous Materials Handling

Total Experience

Since 1993

Matt Taylor has served as an environmental consultant since 1993 and specializes in environmental due diligence assessments for commercial real estate transactions.

Areas of Expertise Include:

- Phase I and II Environmental Site Assessments
- Transaction Screen Process Environmental Site Assessments
- Project Management of petroleum and agricultural chemical projects - soil and groundwater investigations, remedial actions, reporting, and case closures
- Project management and monitoring of underground storage tank closures and environmental assessments
- Geological evaluations of existing subsurface conditions
- NR 708 Non-emergency immediate action cleanups
- Lead risk assessments and lead hazard screens
- Asbestos containing building material inspections for demolition and renovation projects
- WisDOT/Federal Highway environmental documentation
- Environmental Impact Assessments to meet WEPA process on state projects for UW System
- Environmental Assessments for USDA funded projects
- Assisting lending institutions with review, creation and updating of environmental policies
- Basic Archeological Studies

Representative Project Experience Includes:

- EIA's for UW System - Hovlid Hall (UW-Stout), South Fork Suites (UW-River Falls), Jarvis Hall (UW-Stout), Steam and Condensate Line Replacement/Expansion (UW-Eau Claire)
- NSP Ashland Lake Front site - Geologist in support of a Superfund clean up of a former manufactured coal gas plant located along Lake Superior
- City of Eau Claire North Barstow Redevelopment - Asbestos Inspections, Demolition Management Services, Environmental Assessments
- Asbestos removal oversight and demolition documentation for former large industrial complex in Two Rivers, WI
- Numerous Phase I and Phase II ESAs for lending institutions and private clients
- Prepared and completed site investigations, remedial actions and case closure documentation for various petroleum and agrichemical contaminated properties



Dedication, Quality, Success



Greg Salentine, P.L.S.
Professional Land Surveyor

Education

Associate Degree in
Civil Engineering/Public Works
Technician: Northeast Wisconsin
Technical College (1990)

Professional Registrations

Professional Land Surveyor - WI

Professional Affiliations

Wisconsin Society of Land Surveyors
(WSLS)
National Society of Professional
Surveyors (NSPS)

Certifications

HAZWOPER 40-Hour
Confined Space Entry

Total Experience

Since 1990

Greg Salentine has over 25 years of experience providing surveying services and CADD support for civil engineering and survey related projects for municipalities, WisDOT, and the private sector.

Areas of Expertise Include:

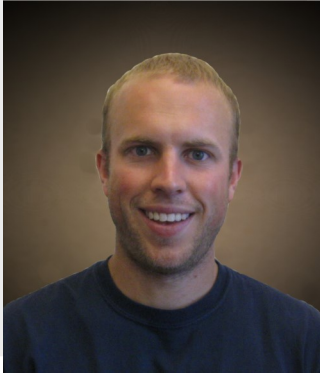
- Topographic surveys for engineering and building/site design projects
- Traditional Right-of-Way (R/W) Plats and Transportation Project Plats (TPP)
- Production of survey CADD drawings
- Legal (parcel) descriptions
- Easement descriptions/exhibits
- Establishing existing roadway and railroad right-of-way corridors
- Boundary, ALTA/ACSM, Certified Survey Map Surveys
- Setting control networks along survey corridors
- Construction staking/layout for PUBLIC (WisDOT and municipalities) engineering projects and PRIVATE (business) building/site design projects
- Telephone conduit design

Representative Project Experiences Include:

- West Business Park, City of DePere
- Festival Waterfront, City of Sturgeon Bay
- Performed Topographic Surveys for the following design projects:
 - Department of Veterans Affairs Cemetery – King, Waupaca County (105 acres)
 - Redgranite Correctional Institute – Village of Redgranite, Waushara County (60 acres)
 - Country USA – Oshkosh, Winnebago County (200 acres)
 - City of Niagara, USH 141 watermain/sanitary service reconstruction
- Performed Topographic Surveys for following road design projects:
 - City of De Pere – Allard Street (1,400 feet – urban)
 - City of De Pere – Erie Street (1,900 feet – urban)
 - City of De Pere – Helena Street (2,400 feet – urban)
 - City of Niagara – Brook Street (800 feet – urban)
 - Manitowoc County – CTH G (4 miles – rural)
 - Outagamie County – CTH N (5 miles – rural)
 - Outagamie County – CTH C (5 miles – rural)
 - Shawano County – CTH A (3 miles – rural)
- Reestablished the Control Network for the Fox River Dredging project which extends through Brown, Outagamie, and Winnebago Counties
- Performed surveying services for street/utility design and construction in the following municipalities:
 - Village of Bellevue
 - Village of Coleman
 - Village of Sherwood
 - City of Manawa
 - City of Niagara
 - City of Weyauwega
 - City of DePere
 - Village of Allouez
 - Town of Knight



Dedication, Quality, Success



Joel VanLanen

Civil Engineer Technician

Education

Associate Degree in
Civil Engineering Technology:
Northeast Wisconsin Technical
College (2010)

Certifications

WisDOT: PCC-TEC-1
WisDOT: AGGTEC-IPP
WWOA-Grade 1: Activated Sludge

Professional Affiliations

Wisconsin Society of Land Surveyors
(WSLS)

Total Experience

Since 2009

Joel VanLanen has over eight years of experience as a Land Survey and Civil Engineering Technician. Joel maintains a Wastewater Treatment Plant Operator license and is working towards his Professional Land Surveyor certification.

Areas of Expertise Include:

- Construction Inspection
- Land Record Research
- Land Easement and Legal Description Writing
- SCADA Systems
- AutoCAD Drawings
- Topographic Surveys

Recent Project Experience Includes:

- **City of Niagara:**
 - Construction observation of water main and sanitary reconstruction including service replacement with methods including open cut, directional drilling, and pipe bursting
 - Construction supervision and inspection for 2015 utility and roadway construction/paving (1,000 feet)
 - Performed topographic survey for 2016 water and sanitary sewer construction USH 141 (5,000 feet – urban)
- **City of De Pere:**
 - Construction observation of sanitary sewer, storm sewer, and water main construction
 - Performed topographic survey for 2016 West Business Park design (60 acres – rural)
- **Town of Buchanan:**
 - Performed topographic survey and construction inspection for 2016 pavement/drainage improvements (7,000 feet – urban)
 - Construction supervision and inspection for Outagamie County's 2015 roadway construction projects (9,500 feet)
- **City of Weyauwega:** Construction supervision and inspection for 2015 utility and roadway construction (850 feet)
- **Town of Knight:** Performed topographic survey for 2016 water system improvements (4,000 feet – urban)

Other Relevant Experience Includes:

- **WisDOT:** Performed topographic surveying services for street/utility design project (25 miles).
- **WisDOT:** Construction inspection of I-43/CTH 147 Interchange wide turn lanes.
- **Civil/Municipal:** Construction inspection of utilities and roadway reconstruction (2 miles).
- **Environmental Services:** Sampled hundreds of landfill wells, soil borings, and wetland probing.
- **Assistant Wastewater Operator** of a local Grade 4 plant (2 years).
- **Researcher:** Researched parcel information and created land easements for Wisconsin Public Service (1 year).



Dedication, Quality, Success



John Rebholz
Project Construction
Representative

Education

University of Wisconsin -
Stevens Point (1970-1973)

Certifications

HAZWOPER Certified
Certified Storm Water Operator -
Michigan

Total Experience

Since 1973

John Rebholz has served as the resident project representative for numerous sewer, water main and road projects throughout Wisconsin.

Mr. Rebholz has extensive experience in observation, checking alignment and grade, documentation, record measurements, preparing record drawings and quality control testing of pipelines. He is also highly skilled in managing citizen concerns throughout the course of a project.

Areas of Expertise Include:

- Construction observation
- Checking alignment and grade, documentation, record measurements
- Preparation of record drawings
- Quality control testing of pipelines

Recent Project Experience Includes:

- Green Bay Water Utility: Construction Observation Inspector for Water Main Construction Inspection Services, 2016 construction season
- City of Niagara: Construction observation of water main and sanitary reconstruction including service replacement with methods including open cut, directional drilling, and pipe bursting
- City of De Pere: Construction observation of sanitary sewer, storm sewer, and water main construction
- Village of Bellevue: Huron Road Reconstruction, storm sewer, storm retention ponds
- City of Prescott: Water main, sanitary sewer, road reconstruction
- Village of North Hudson: Shop yard project, water main, sanitary sewer
- Village of Coleman (141): Sewer and water rehabilitation and road reconstruction
- Village of Brokaw: 12" water transmission main from Brokaw to the City of Wausau (10,000' of 12" water main)
- Caledonia Utility District: Slip line 30" sanitary force main (cured in place method)
- Village of West Salem: Sewer and water extensions to industrial park
- Walworth County: *For the Walworth Prairie Subdivision*- sewer and water extension
- Village of Brokaw: *U.S. Army Reserve Training Center*- water main
- City of Manawa: Road extensions and road reconstruction
- City of Sturgeon Bay: *Oregon Street/Maple Street Bridge Approaches* - Pier and utilities observation; *Third Avenue Reconstruction*- Water main replacement, water services and steam tunnel demolition in downtown Sturgeon Bay
- Taycheedah Sanitary District No. 3: *For Lakeview Subdivision*- Sanitary sewer extension; Sanitary sewer collection including sanitary sewer force main and lift stations
- Adams County: Rebuilding of CTH W
- Freedom Sanitary District: Sanitary sewer and water main installation
- Village of Ashwaubenon: Sewer, water, and storm extensions; new sewer and water installation
- City of Algoma: Water main, sewer extensions, and a water tank; directional boring under the highway
- City of Milton: Water main, sanitary mains, and road reconstruction (Storrs Lake Road)
- City of Manawa: Water main, sanitary main relocates and extensions (STH 22); directional boring under the Little Wolf River
- City of Manawa: Utility and street reconstruction, 2nd Street
- Village of Holmen - La Crosse County: Nicolai Flats, 1st add. utility improvements



Patrick Beilfuss, AICP
Senior Planner

Education

BA in Human Geography: University of Minnesota (1995)
Associate Degree in Geographic Information Systems: Chippewa Valley Technical College (2000)
EFL Certificate: Hamline University (1996)

Professional Affiliations

American Institute of Certified Planners (AICP)
American Planning Association
Wisconsin Land Information Association

Certifications

Certified Planner

Total Experience

Since 2000

Patrick Beilfuss has many years of experience as a Planner for various municipal clients. Patrick has extensive experience collaborating with communities on comprehensive plans, comprehensive outdoor recreation plans, safe routes to school plans, bicycle and pedestrian plans, along with other types of sustainable community design.

Areas of Expertise Include:

- Comprehensive Planning
- Land Use Planning
- Pedestrian and Bicycle Route Planning
- Safe Routes to School Planning
- Comprehensive Outdoor Recreation Planning
- Coordinate, conduct, and present at City Council, Village Board, Town Board, Plan Commission, and various committee meetings
- Zoning Ordinances
- Downtown and Waterfront Re-development Planning
- Feasibility Studies
- Preparation of project related grants, including Community Development Block Grants, WDNR Stewardship Grants, and storm water grants
- Project manager for grant administration

Project Highlights:

- Village of Hilbert Community and Economic Development Plan
- City of De Pere Comprehensive Outdoor Recreation Plan Update
- Village of Bellevue Comprehensive Plan Update
- Village of Bellevue Comprehensive Plan
- Bayfield County Industrial Park Development Analysis
- City of Washburn Development Plan for city-owned property
- Village of Cadott Community Facilities Feasibility Study
- City of Menomonie Comprehensive Plan
- City of Menomonie Safe Routes to School Plan
- City of Menomonie Parks and Recreation Plan
- City of Menomonie Bicycle and Pedestrian Plan
- Village of Somerset Comprehensive Plan
- Village of Colfax Comprehensive Plan
- City of Durand Waterfront Redevelopment Plan
- Village of Somerset Riverfront Redevelopment Plan
- Village of Somerset Outdoor Recreation Plan
- City of Prescott Comprehensive Plan

Committees:

- Advisor and meeting facilitation for the City of Menomonie Bicycle and Pedestrian Advisory Committee
- Advisor and meeting facilitation for the City of Menomonie Wayfinding Signage Committee



Dedication, Quality, Success



James Frymark
Senior Planner

Education

MS in Urban Geography & Planning: Western Kentucky University
BS in Business Administration: University of Wisconsin-Eau Claire

Professional Affiliations

Former member of the following Boards and Committees:
Wisconsin Funding Resources Committee [drinking water and waste treatment facilities]
Wisconsin Transportation Enhancement Grant Review Committee
Wisconsin Solid Waste Siting Board
Wisconsin Rural Health Council
Wisconsin Harbor Assistance Grant Review Committee
Department of Commerce Management Review Committee for grant programs

Total Experience

Since 1972

Jim Frymark is a member of Cedar Corporation's planning team, following 38 years of experience with the Wisconsin Department of Commerce. While with Commerce, he administered a wide range of federal and state community and economic development programs that provide financial and technical assistance to local units of government and non-profits undertaking community and economic development activities. The administration of these programs included the review of hundreds of applications for financial assistance and overseeing compliance with governing state and federal regulations. Having worked with hundreds of towns, villages, cities, and counties, he understands the challenges faced by communities in their efforts to grow and prosper and attract new residents and businesses.

He enjoys working at the local government level where he feels most comfortable helping clients navigate through state and federal program procedures and policies. Grant writing is his specialty, creatively applying his prior experiences and observations at the state level and having written several successful grants since joining Cedar.

Areas of Expertise Include:

- Grant Writing
- Grant Administration
- Comprehensive Plan Development
- Training in grant writing / administration
- Downtown and waterfront re-development
- Relocation Plan Preparation
- Zoning Assistance
- Workshop and Conference presentations
- Community Development Surveys
- Project financing, including the Community Development Block Grant Program, Environmental Loan and Grant Programs, Rural Development Programs and other programs having a community and economic development focus.
- Reviewed as well as oversaw the review of hundreds of proposals for CDBG funds. Toured projects to see the variety of ways communities developed and implemented projects as well as observed creative solutions to unforeseen problems. In addition to working with local governments, had counseled many planning, engineering and consulting firms on the packaging of proposals, again observing a wide-range of approaches in addressing local community, housing and economic development needs.





Wendy Sander, AICP
Director of Planning

Education

BS in Geography: University of Wisconsin-River Falls (1988)

Professional Affiliations

American Institute of Certified Planners (AICP); American Planning Association; Wisconsin Economic Development Association

Certifications

Certified Planner

Total Experience

Since 1983

Wendy Sander has over 30 years of experience in Planning and Economic Development. As the Director of Cedar Corporation's Planning Team, Wendy oversees professional planners and technical staff engaged in community development projects, tax increment creation, economic development, and the preparation and administration of state and federal grants.

Wendy specializes in creative funding techniques for community development and economic development projects. In addition, she regularly assists with zoning ordinance creation, interpretation and enforcement.

Areas of Expertise Include:

- TIF District creation including project plan preparation and financial review
- Creative funding and financing expert and project planning
- Preparation of a wide range of loan and grant applications and coordination/administration of funding programs through WDNR Clean Water Fund, WDNR Safe Drinking Water, Rural Development, and Community Development Block Grant
- Zoning ordinance creation, review, and enforcement
- Downtown and waterfront re-development
- Comprehensive community development and growth management planning
- Park planning projects and grant funding assistance
- Business and economic development assistance
- Industrial/business park planning
- Market analysis and community development surveys
- Feasibility studies for development projects
- Relocation plan development and acquisition assistance
- Master planning and site analysis
- Attendance at Village Board, City Council, Town Board, Plan Commission and various committee meetings



Dedication, Quality, Success



Dennis Blau, L.A.
Landscape Architect

Education

Bachelor of Landscape
Architecture: University of
Minnesota (1985)
Royal Melbourne Institute of
Technology: Melbourne, Australia,
Exchange Program

Professional Registrations

Registered Landscape Architect -
WI

Total Experience

Since 1985

Dennis Blau is a Landscape Architect and specializes in site design for municipal, commercial, industrial, educational and recreational facilities. Dennis has worked on a variety of projects including Athletic fields, multi-purpose trails, signs, boat landings, parks, swimming pools, splash pads, reforestation and many other projects large and small in size.

Areas of Expertise Include:

- Site design, grading plans, planting plans, and design of exterior environments for municipal, commercial, industrial, and recreational sites
- Urban streetscape
- Park planning/park development/redevelopment
- Boat landing design
- Master planning
- Erosion control plans
- Preparation of presentation graphics for display
- Construction specification
- Assistance with construction supervision

Representative Project Experience Includes:

- Trenton Island Boat Landing reconstruction - Pierce County
- Glenhaven Assisted Living - Glenwood City
- Pleasant Valley Town Hall and Fire Station - Pleasant Valley, Eau Claire County
- Best Maid Cookie Company expansion - River Falls
- Arbor Place Treatment Facility - Menomonie
- Lake Hallie Municipal Building - Lake Hallie
- Markquart Toyota - Lake Hallie
- Wakanda Park Baseball Field - Menomonie
- Chippewa River Beautification Project - Durand
- Mel Wall Amphitheater Renovation - UW River Falls
- Carson Park Message Center Sign - Eau Claire
- McDonough Park - Eau Claire
- Jackson County Fair Park Renovation - Black River Falls
- Black River Falls Foundation Trail - Black River Falls
- UW River Falls Multi-Modal Trail System - River Falls
- Veteran's Peace Memorial Wayside, USH 53, (new facility) Washburn County
- Great River Road Learning Center (new facility) - Prescott
- Luck Public Library and Museum



Dedication, Quality, Success

Firm's Abilities and Qualifications

Approach to Serving as Town Engineer

STATEMENT OF SERVICE

The Town of Greenville is in the process of selecting an engineering firm to function as their Town Engineer. As we do in many communities, **the Town can call upon us as an extension of your staff** to provide useful, responsive and timely input.

The Town of Greenville is the type of community that Cedar Corporation primarily provides engineering consulting services. Cedar Corporation provides consulting services to many municipalities throughout Wisconsin — with the majority of them being very similar to the Town of Greenville and fall within the population range of 7,500 to 11,500 people or larger. Some of these communities are Cities, Villages, Towns or Sanitary Districts, but the types of services that we provide to them and the role that we function in, would be extremely similar to services we would provide to the Town of Greenville.

Cedar understands the type of administration structure the Town has in place and is familiar with several other municipalities that administer in the same successful fashion. We understand the Town is in search of a Director of Public Works and our contact will be mainly with the selected individual. Cedar also understands there will be times of direct communication with the Sanitary District No. 1—Water/Sewer and Sanitary District No. 2—Storm Water, Park/Recreation and Forestry Commission and staff, Public Works Department staff. Our communication/ correspondence will include the Director of Public Works and Administrator, as deemed necessary.

Cedar understands the Town maintains over 104 miles of roads, has a Capital Improvement Plan of \$2,000,00 – \$3,000,000 over the next few years, and operates a Yard Waste Site. The Sanitary District No. 1 maintains the existing sanitary sewer collection system and lift stations with a discharge to the Fox West Regional Sewerage Commission, maintains it's own water supply, storage and distribution system. The Sanitary District No. 2 maintains it's own storm water collection and treatment system along with other natural storm water facilities. Park/Recreation and Forestry has 12 parks, 5.2 miles of multi-use trail and a forestry of 3,600 trees for use in the public settings.

Our staff understands that all projects, tasks and needs have different time lines and deadlines. **We work and communicate with our clients to understand their needs, deadlines, and expectations. We are highly skilled in providing the services required to fulfill the needs of the Town with no conflicts of interest with other adjoin municipalities or Developers.**

Our focus is meeting your requirements. We will do whatever necessary to provide exemplary services in a timely fashion. We have the resources to do this. As professionals, we adjust our staff according to project timelines. We do not have large clients that push our other clients around.

We understand every client is important and work with all our staff and clients to successfully meet goals and deadlines.

Firm's Abilities and Qualifications

We believe communication is a priority in achieving a working relationship with our clients and providing successful completion of projects. Different communities prefer different methods of communication. We routinely conduct business with personal meetings, phone calls, and e-mail.

Residents often want involvement and information regarding changes in the community and projects. We are accustomed to holding project information meetings, working with the Town staff to answer resident's questions, and keep the public informed as required. During construction projects, we prepare a Project Flyer that contains Cedar contacts and telephone numbers/email address and updates the public with upcoming construction activities for them to plan around. This Flyer is available electronically on the Town Website, emailed and printed at the town Office. We work as a team with our clients to provide answers and information to concerned citizens.

We like to keep the client updated on a regular basis. We strive to keep the Administrator and Director of Public Works well informed so there are no surprises. **We know when we do our job, it makes Town Staff's job easier!**

Currently, Cedar does not have any experience working for the Town of Greenville; however, we feel a fresh new prospective would benefit the Town immensely.

Firm's Abilities and Qualifications

Service Examples

Services we can provide to the Town of Greenville to meet the needs of the Departments, Commissions and Districts:

As the Municipal Engineer, **Cedar routinely represents municipalities in discussions with outside agencies and the public.** Public presentations on planning and engineering projects are routine.

Cedar provides full-service Design thru Construction Engineering services for **Public Works Improvement Projects such as:**

- Sanitary Sewer Collection and Pumping Systems, Water Supply, Storage and Distribution, Storm Water Collection and Treatment, Streambank Stabilization, Roadways including Traffic Studies and Intersections being rural or Urban sections, Park Developments and Yard Waste sites.

These services are completed in a systemic sequence including:

- Project Development (Planning, Preliminary Engineering to Design) to preparation of plans and specifications, submittals and follow-up to obtain permits from agencies involved. Securing the necessary permits.
- Bidding Assistance includes preparing and submitting the advertisement for legal publication requirements, answering Contractors questions, clarifications, attendance at bid openings, bid tabulations, bid evaluations, and award recommendations.
- Construction Phase services typically include pre-construction conferences, general construction administration such as shop drawing review, specification interpretations, project/contractor payment requests, and project close out documents along with record drawings. Onsite observation and construction staking is also provided.

Cost estimates for projects are always provided for design-bid-build projects. In addition to our grant experience detailed later in this section, we assist with financial planning of which special assessments can be an option for funding the local share. If long-term debt becomes a portion of the funding, evaluating the effect on rates is a must.

Capital Improvement Plans for projects for a 5 – 10 years period are prepared using software and utilized for budgeting and planning for borrowing purposes.

Plan reviews of third party submittals are routinely completed by Cedar for our clients.

- Our approach is always a fair review while keeping the overall best interest of the community's goals in the forefront.
- Development of Public Works Standards for the Developer to follow when designing the infrastructure improvements has proven to be beneficial when reviewing subdivision plans.

Assisting the Town with the **MS4 Permitting** for the Sanitary District No. 2 - Storm Water Management per WDNR regulations.

Cedar routinely provides advice and direction on **operation and maintenance issues of facilities.**

Firm's Abilities and Qualifications

Service Examples, continued:

Developer agreements, ordinances, and regulation interpretations are routinely provided by Cedar.

- As a community's engineer we field many calls regarding questions on ordinance interpretations; assisting wastewater and water operators on compliance items is also routine.

Attendance or participation in meetings for the communities we serve is a way of life for Cedar personnel. Night meetings are normal.

Grant Funding and Economic Development Services are a key service of Cedar and set us apart for other firms. Our grant writers have over 100 years of combined experience. Arranging funding from a multiple of sources has been a key for Cedar in providing cost effective projects for our clients.

It is common to combine three or four funding sources to complete a project. Community Development Block Grant (CDBG) funds are often combined with other funding programs such as USDA Rural Development, DNR Clean Water and Safe Water Programs, Local Road Improvement Project (LRIP) Grants along with other transportation funding programs. For the CDBG 2015 Funding Program Cedar completed seven (7) grant applications totaling a request for \$3,175,000. All seven grants were awarded!

Tax Increment Financing (TIF) although new for Towns, can also be an effective tool for project financing. Cedar Corporation has assisted communities with TIF District creation or expansion.

Municipal projects can involve different types of **unique challenges**. Engineering experience and proper, timely, communication with all stake holders often eliminates unique engineer challenges. Developing funding for a project is often more of an "art" compared to technical aspects of a project.

Firm's Abilities and Qualifications



Project Management Skills

The following is an example of how Cedar Corporation's knowledge and expertise, including project management skills and methodology is used to monitor project budgets.

- ◆ **Planning** – Project management starts with project planning. Define the project budget and total project timeline with the community. Identify more than one solution to satisfy the project need. Pursue funding via grant opportunities with relevant agencies. Develop total budgetary costs (construction, engineering, permitting, grant administration, etc.). Review funding options with the community's staff and financial advisor. Refine the project scope and budget.
- ◆ **Design** – Develop preliminary plans and revised project construction costs. Present preliminary plans for community input. Develop final plans based upon input, while continually updating project cost estimates. Field verify the final design plans to assure quality control, in an effort to minimize project change orders. Provide the option of project bid alternates as a method of potential cost savings. Review plans with specialized contractors for possible construction efficiencies.
- ◆ **Construction** – Provide a conservative estimate of construction quantities in an effort to avoid budget overruns. Provide a realistic construction sequence and completion timeline in an effort to receive competitive bids. Bid the project at competitive times of the year to receive competitive bids. Have a team approach with the Town, the contractor, and the engineer.

Summary of Municipal Services



MUNICIPAL SERVICES

- Water and Sewer System Design
- Wastewater Treatment Systems
- Sewer Infiltration/Inflow Studies
- Sanitary Sewer District Studies
- Storm Sewer Design
- Storm Water Management/Lake Management/Drainage
- Construction Management/Observation
- Water and Sewer Feasibility Studies/Reports
- Parks/Trails
- Bridge and Road Design
- Traffic Studies
- Industrial/Business Parks
- Special Assessments
- Brownfields/Environmental Services
- Comprehensive Planning
- Land Use Planning
- Annexations/Rezoning
- Creative Project Funding Strategies
- Grant Applications and Administration:
 - CDBG Grants: over \$80 million obtained for 50+ communities over the past 40 years
 - Rural Development Grants
 - County LRIP Grants
 - TEA Grants
 - WisDOT STP Grants
 - WisDOT Enhancement Grants
 - Lake Planning/Protection Grants
 - Non-Point Source Storm Water Grants/TRM Grants
 - Wetland Reserve Grants
 - River Grants
 - Park Grants
 - FEMA Fire Protection Grants
- Tax Incremental Financing (TIF):
 - Assisted in the formation/revision of more than 50 TIF Districts
- Ordinances
- Housing
- Municipal Buildings – Architecture
- Mapping Services – GIS/GPS
- Downtown Redevelopment
- Capital Improvement Plans

Civil / Municipal Engineering

- Municipal Engineering
- Streets, Roads, and Highways
- Construction Management / Observation
- Water Supply, Storage, Distribution
- Sanitary Sewer Collection / Pumping
- Storm Water Management / Collection
- Site Selection Studies
- Traffic Studies / Intersections
- Site and Land Development
- Industrial Park Layout
- Flood Control Analysis
- Solid Waste
- Cost Estimating



Wastewater Services

- Facility Planning
- Facility Design
- Facility Upgrades
- Feasibility Studies
- Collection System Design
- Lift Station Design
- Phosphorus Compliance
- Construction Management / Observation
- Funding (CWF, CDBG, RD)
- Capital Improvement Planning
- Asset Management Planning
- Rate Analysis
- User Charge System



Water Supply and Distribution

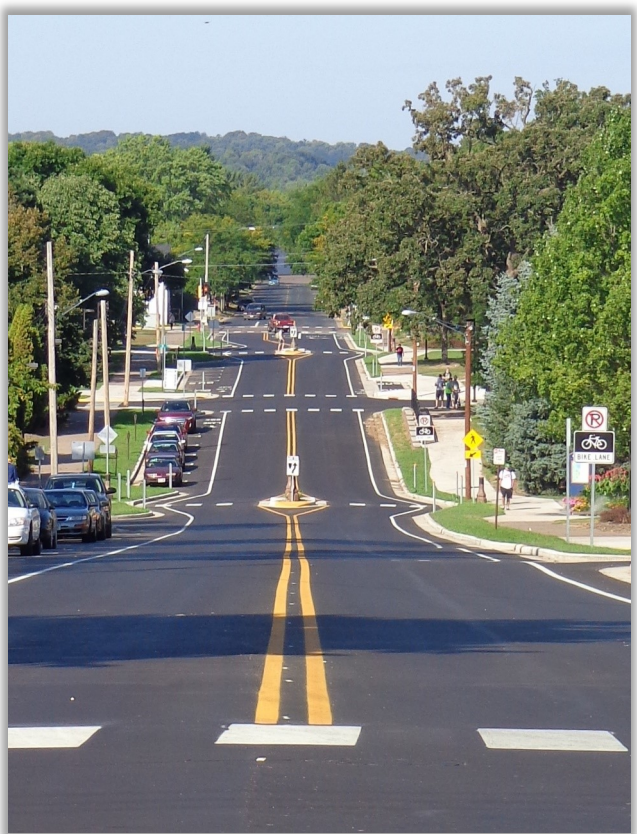
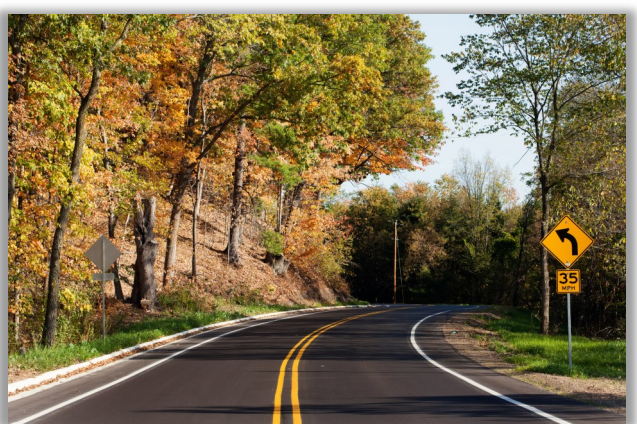
- Water System Master Planning
- Water Studies
- Water Treatment Facilities
- Distribution Systems
- Hydraulic Modeling
- Booster Stations
- Distribution System Modeling
- Elevated Storage and Ground Reservoirs
- Well Site Investigations
- Wellhead Protection Plans
- Well Design
- Fire Flow Testing
- Construction Management / Observation
- Rate Analysis
- Capital Improvement Planning
- Funding (SDWF, CDBG, RD)



WATER SUPPLY AND DISTRIBUTION



- Transportation**
- Highway / Road Design
 - Intersection Design
 - Roundabout Design
 - Traffic Studies and Signal Design
 - Street Lighting Design
 - Feasibility Studies
 - Construction Management / Inspection
 - Planning and Public Involvement
 - Agency and Utility Coordination
 - Design Study Reports and Environmental Documents

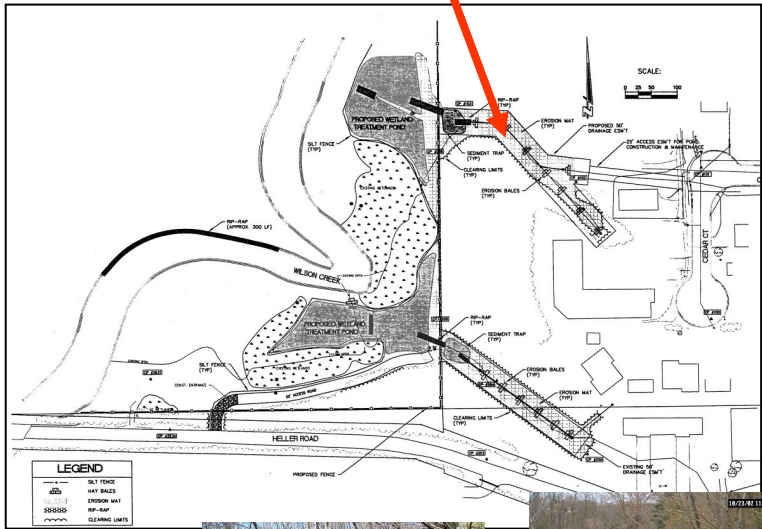


Storm Water Resources

- Shoreline Restoration / Streambank
- Lake and Watershed Planning
- Stormwater Management / Collection
- Construction Management / Observation
- Analytical Modeling & Reporting
 - Water Quality
 - Hydrologic and Hydraulic
 - Ground Water / Lakes
 - GIS
- Permitting
- Wetland Restoration
- Erosion Control

Wilson Creek Targeted Runoff Management Project

North Ravine



South Ravine



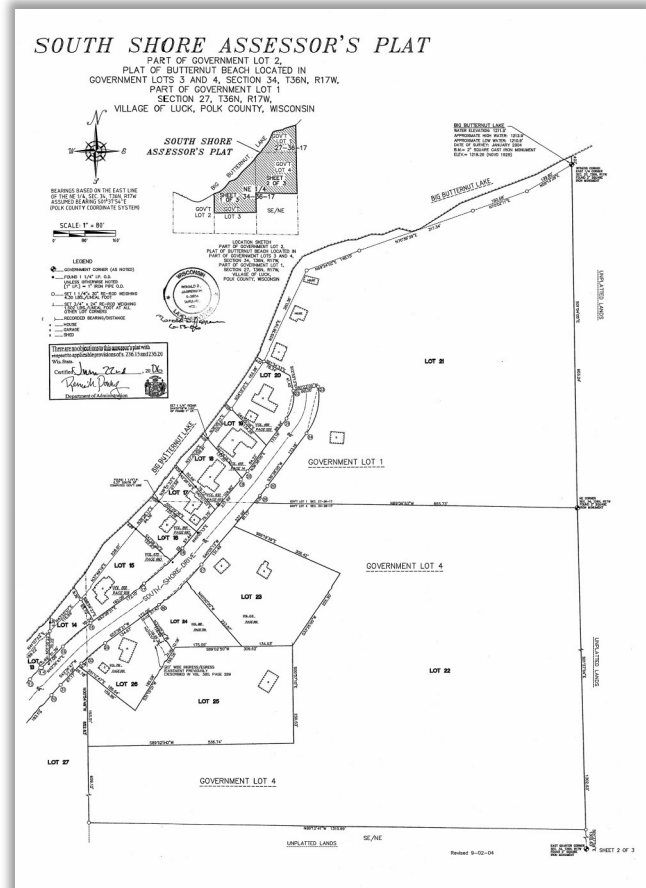
Structural Engineering

- Bridge Design
- Bridge Inspections
- Construction Management / Inspection
- Dam Design and Analysis
- Building Design and Analysis
- Hydraulic Design
- Structural Assessments
- Foundation Design and Analysis
- Forensic Engineering



Surveying / GPS / GIS

- Topographic and Site Surveys
- Construction Staking
- Plats and Subdivision
- Property Surveys
- GPS Surveys
- Aerial Control Surveys
- Remonumentation Surveys
- Right-of-Way Plats
- County and Transportation Project Plats (TPP)

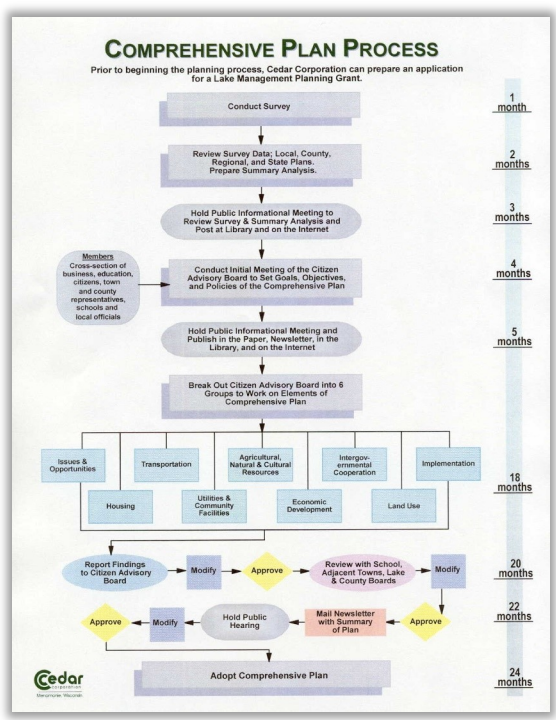


- ### Construction Services
- Surveying/Staking
 - On-Site Observation
 - Construction Administration
 - Shop Drawing Review
 - Conflict Resolution
 - Plan and Specification Compliance
 - Contractor Pay Request Coordination
 - Compliance Testing of Utility Pipelines
 - Project Meetings/Schedules
 - Measurement of Completed Work
 - Regulatory Permit Compliance
 - As-Built Drawings Preparation
 - Document Changed Conditions
 - Project Closeout



Planning / Grants / Economic Development

- Community Development
- Park Master Planning / Greenspace / Outdoor Recreation
- Comprehensive Plans
- CDBG/DNR/Rural Development Grants and Loans
- TIF Districts
- Feasibility Studies
- Relocation Plans
- Redevelopment Planning
- Public Information Surveys
- Financial Planning
- Impact Fees
- CDBG Housing Program Administration



Comprehensive Outdoor Recreation Plan 2018 - 2023

City of De Pere, Brown County, Wisconsin

LEGION PARK
City of De Pere

DRAFT Third Revision January 2018



- Environmental Services**
- Wetland Delineation / Assessment, Mitigation and Monitoring
 - Site Assessments
 - Environmental Investigations
 - Farm Chemical Investigations
 - Asbestos Assessment and Monitoring
 - Petroleum Product Storage Tank Design
 - Remediation Design
 - Ground Water Monitoring
 - Lead Assessment and Monitoring
 - Ground Water and Soil Remediation



Knowledge and Expertise

Cedar Corporation specializes in providing Professional Engineering Services for small to medium sized communities, and has been doing so for 42 years. Our goal is to become an extension of the Town's staff. Cedar Corporation's track record of working with the same communities for decades attests to our ability to assemble a team concept with our clients.

Thad Majkowski, P.E. has provided consulting engineering services to communities in Northeast Wisconsin similar to the Town of Greenville for more than 33 years. Thad has assisted numerous communities with the daily inquiries from the residents to very large complex issues dealing with infrastructure failures. He has the knowledge and experience to evaluate and resolve many of these items; however, he also has a large staff of experienced engineers, scientists, planners and environmental staff that assist with each situation.

The following information sheets are examples of various Projects Cedar has completed over the past several years.



Project Experience

VILLAGE OF BELLEVUE

- ◆ Annual Pavement Rehabilitation Projects for last twenty years
- ◆ Town Hall Rd – Sidewalk, Road, Sanitary Sewer and Water Main Reconstruction
- ◆ Hazen Road – Water Main Reconstruction
- ◆ CTH "EA"/South Huron Road Reconstruction/Urbanization project
- ◆ Manitowoc Road – Pavement and Sidewalk Reconstruction
- ◆ Verlin Road and S Huron Road - Sidewalk – Design and Construction
- ◆ S Huron Road, East River - Trail and Boardwalk - Design and Construction
- ◆ Subdivision Development – Sanitary Sewer, Water Main, Storm Sewer and roadway
- ◆ Storm Water Management Facilities – 7 Ponds, several with WDNR Grant Funding
- ◆ Urban Storm Water Management Plan with WDNR Grant Funding
- ◆ East River Trail Parking Lot – Lighting
- ◆ Streambank Stabilization – 8 Area with WDNR Grant Funding
- ◆ Street Lighting Projects – S Huron Road, Lime Kiln Road, Parks
- ◆ Comprehensive Plan Update
- ◆ Bridge Inspections
- ◆ PASER Ratings
- ◆ Park Shelter with Restroom Facilities

TOWN OF BUCHANAN

- ◆ Annual Pavement Rehabilitation and Drainage Improvement Projects for last five years – 1,000 feet to 10,000 feet of improvements
- ◆ Annual Crack Sealing Projects
- ◆ Town Office - Needs Assessment Study and Renovation Project
- ◆ Comprehensive Drainage Plans for various Areas within the Town
- ◆ Block Road – Pedestrian and Roadway Study
- ◆ PASER Ratings

VILLAGE OF COLEMAN

- ◆ CTH CP – Sanitary Sewer, Water Main and Road Reconstruction
- ◆ West Main Street – Sanitary Sewer, Water Main, Storm Sewer and Road Reconstruction
- ◆ Waste Water Treatment Facility Upgrades
- ◆ Water Storage Tank Construction, 300,000 gallon
- ◆ Water System Study – evaluating the supply, storage and distribution systems
- ◆ Several Sanitary Sewer, Water Main, Storm Sewer and Pavement Reconstruction Projects
- ◆ Tax Incremental District creation
- ◆ Gold Shovel Ready Economic Development Data
- ◆ Economic Development Prospectus

Project Experience

VILLAGE OF SHERWOOD

- ◆ Annual Pavement Rehabilitation and Drainage Projects for last three years
- ◆ Subdivision Road Construction
- ◆ Sanitary Sewer Construction
- ◆ Drainage Studies
- ◆ Dam Reconstruction
- ◆ PASER Ratings

CITY OF WEYAUWEGA

- ◆ Alfred St – Sanitary Sewer, Water Main, Storm Sewer/Treatment and Road Reconstruction
- ◆ Waste Water Treatment Facility Upgrades for Business expansion
- ◆ Water Storage Tank Rehabilitation, 250,000 gallon
- ◆ Water Storage Tank Construction, 300,000 gallon
- ◆ Water System Study – evaluating the supply, storage and distribution systems
- ◆ Several Sanitary Sewer, Water Main, Storm Sewer and Pavement Reconstruction Projects
- ◆ PASER Ratings
- ◆ Park Shelter with Restroom Facilities
- ◆ Well Inspections for all Wells
- ◆ Tax Incremental District creation

Project Experience

PROJECT: Roadway and Storm Sewer Design
CLIENT: Village of Bellevue
LOCATION: South Huron Road, Bellevue, Brown County, Wisconsin
CONTACT: Bill Balke, PE, Director of Public Works, 920-468-5225
COMPLETED: 2012
KEY STAFF: Thad Majkowski, PE; Justin Keen; John Rebholz

DESCRIPTION: The Village of Bellevue and the Brown County Highway Department worked cooperatively to plan for an east side arterial County Highway to join I-43 to STH 54/57 in eastern side of the County. Upon selection of the location, Cedar Corporation worked collaboratively with the County Highway Department to design the roadway and storm sewer facilities.

Due to higher traffic volumes and an area for future development, the existing S Huron Road corridor was a 20' wide asphalt rural road which needed to be improved. With this improvement, the projected traffic volumes determined the need for a three lane roadway with a center turn lane into commercial future developments.

Cedar worked with the County Highway Engineers and completed the storm water management design, wetland mitigation, floodway modeling and permitting and structural design of two enlarged box culverts.



Project Experience

PROJECT: South Huron Road Street Lighting (CTH EA)
CLIENT: Village of Bellevue
LOCATION: Bellevue, Brown County, Wisconsin
CONTACT: Bill Balke, PE, Director of Public Works, 920-468-5225
COMPLETED: 2012
KEY STAFF: Thad Majkowski, PE; Jeff Gust

DESCRIPTION: The Village of Bellevue and the Brown County Highway Department worked cooperatively to plan for an east side arterial County Highway to join I-43 to STH 54/57 in eastern side of the County. Upon selection of the location, Cedar Corporation work collaboratively with the County Highway Department to design the roadway and storm sewer facilities. As part of the roadway design, Cedar Corporation designed the Street Lighting to illuminate a portion of the sidewalk for pedestrians utilizing the route and to enhance the future Commercial District in the Village. The design included approximately 2,200 linear feet of lighting on both sides of the roadway. The lighting design incorporated an alternating height of poles and light luminaires styles to break up the skyline yet provide safety for the public.



Project Experience

PROJECT: Lime Kiln Road Street Lighting (CTH V)
CLIENT: Village of Bellevue
LOCATION: Bellevue, Brown County, Wisconsin
CONTACT: Bill Balke, PE, Director of Public Works, 920-468-5225
COMPLETED: 2015
KEY STAFF: Thad Majkowski, PE; Justin Keen; Jeff Gust

DESCRIPTION: The Village of Bellevue and the Brown County Highway Department worked cooperatively to design and plan to improve the rural roadway to an urban curb & guttered section to accommodate the increased daily traffic due to Commercial Development. Upon selection of the proposed roadway section, Cedar Corporation work collaboratively with the County Highway Department to design the street lighting facilities. As part of the design, Cedar Corporation designed the Street Lighting to illuminate a portion of the off road trail for pedestrians and bicyclists utilizing the route and to enhance the existing Commercial District in the Village. The design included approximately 3,800 linear feet of lighting on both sides of the roadway. The lighting design incorporated a standard height of poles and light luminaires styles to shed sufficient light on the roadway as well as the trail. This design also broke up the skyline for the nearby residential/commercial area yet provide safety for the public.



Project Experience

PROJECT: 2017 High Level Pressure Zone (HLPZ) Enhancements
CLIENT: Cedarburg Light and Water Utility
LOCATION: Cedarburg, Ozaukee County, Wisconsin
CONTACT: Timothy Martin, Water Utility Superintendent, 262-375-7650
SIZE: 1,300 lineal feet
COST: \$251,000
COMPLETED: 2017
KEY STAFF: Ronald Dalton, PE; Mathew Stephan, PE; Bryan Greisch

DESCRIPTION: The High Level Pressure Zone Enhancements project included a 1,300 foot water main extension along Wauwatosa Road (STH 181), valving and tie ins at three other locations in the City of Cedarburg to improve the City's high pressure zone. The project included coordination with the Wisconsin Department of Transportation to minimize construction disturbance at two recently built roundabouts on STH 181. Water main was directionally drilled to the center island of a roundabout at the intersection of Wauwatosa Road and Western Avenue. An easement was acquired along Wauwatosa Road and traffic control plans were prepared for work at the roundabouts. Cedar Corporation provided design, construction administration, and staking services for the project.



Project Experience

PROJECT: Lift Station #3 Relocation
CLIENT: Fish Creek Sanitary District No. 1
LOCATION: Town of Gibraltar, Door County, Wisconsin
CONTACT: William Weddig, President
COST: \$700,000
COMPLETED: 2017
KEY STAFF: Dennis Steigenberger, PE; Glen Vierkant; Joe Pingel, PE

DESCRIPTION: The Fish Creek Sanitary District No. 1 provides service to residents, a school campus, and numerous restaurants and other commercial businesses in one of the most scenic and popular tourist destinations in Door County. The District's existing main lift station #3, a wet well/dry well type, was experiencing severe concrete wall deterioration due to age and negative effect of hydrogen sulfide gas common to seasonal flow variation issues.



The existing lift station site did not allow area for a new lift station and a new site was selected across the street (STH 42) for the construction of a new three (3) pump (320 gpm) submersible lift station. The new location required a utility easement from the Wisconsin Department of Natural Resources Park Lands. Being the location was at the entrance to Peninsula State Park, the lift station location and surface design had to blend with the natural beauty of the area. Overhead electric power lines were relocated and buried to accommodate the site. A state highway crossing to bring pipes to the new lift station required coordination with the Wisconsin Department of Transportation as the highway crossing had to be designed to avoid conflicts with an upcoming major STH 42 reconstruction project. Finding available land for relocating the lift station was a project challenge. Extensive communication and coordination was involved with securing the site, permitting agencies, utility companies, and keeping the immediate area businesses informed of the project schedule. Additional challenges involved constructing the two, 12 ft. O.D. structures, one being 20 ft. deep, which included dealing with high ground water and bedrock. Construction was phased to avoid the heavy seasonal tourist season. Construction was also sequenced to allow the existing lift station to operate until the new lift station was operational resulting in no disruption of services to customers during the switch over to this new system.

The project also included a high performance coating system for the concrete structures to prevent deterioration from hydrogen sulfide gas. A state of the art control system that allowed for remote operations along with provisions for an emergency power source was another key project component.

Cedar Corporation provided planning, easement negotiation assistance, utility coordination, permitting, design, and construction engineering services for the project.



Project Experience

PROJECT: Street reconstruction project
CLIENT: City of Manawa
LOCATION: Oak/2nd Street, City of Manawa, Waupaca County, Wisconsin
CONTACT: Frank Jaeger, DPW, 920-596-2577
COMPLETED: 2013
KEY STAFF: Justin Keen, PE; Dennis Steigenberger, PE; John Rebholz

DESCRIPTION: Drainage issues with storm water flowing across a rural section road causing flooding type complaints from home owners living on the low side of the street. The existing street serving this residential subdivision was built on a side hill. A total road reconstruction project with new curb & gutter was the selected solution to the storm water issue. The elevation difference from one side of the right-of-way to the other provided a design challenge. The new street elevation had to balance the driveway grades between the high side and low side of the street. Large oak trees within the right of way needed to be address to protect the area for which the street was named. Cedar Corporation provided design and full service construction phase engineering for the project, which was completed in 2013.



Project Experience

PROJECT: CDBG utility and street reconstruction project
CLIENT: City of Manawa
LOCATION: 2nd Street, City of Manawa, Waupaca County, Wisconsin
CONTACT: John Smith, Mayor, 920-596-2577
SIZE: 1,600 lineal feet
COST: \$650,000
COMPLETED: 2015
KEY STAFF: Dennis Steigenberger, PE; Justin Keen, PE;
Kyle Johnson; John Rebholz

DESCRIPTION: The \$650,000 project included a total reconstruction of a four block city street in the heart of the city. Existing sanitary sewer and water main, originally constructed in the 1940's was replaced. The entire street section including curb and gutter and sidewalk was also replaced. A number of existing driveway grades, on the North side of the street, had been causing access difficulties for years. A design challenge included correcting these access difficulties while maintaining proper access to other existing driveways and maintaining proper street drainage.

Funding assistance was provided by a \$325,000 grant from the CDBG-Public Facilities Program. A local road improvement grant of \$27,000 through the Wisconsin Department of Transportation was also received for the project. Cedar Corporation was involved from project conception, design, bidding and construction through project completion. Grant applications and administration was also provided by Cedar Corporation.



Project Experience

PROJECT: TID#3 Masters Gallery Development
CLIENT: Village of Oostburg
LOCATION: North Business Park Drive, Village of Oostburg, Sheboygan County, Wisconsin
CONTACT: Allen Wrubbel, Village President, 920-207-0255
SIZE: 1,200 lineal feet
COST: \$688,000
COMPLETED: 2017
KEY STAFF: Ronald Dalton, PE; Matthew Stephan, PE; Doug Kroes

DESCRIPTION: The TID#3 Masters Gallery Development project included extension of roadway, sanitary sewer, water main, and storm sewer. Cedar Corporation assisted the Village of Oostburg with expansion of the Village's Business Park to serve a 40 acre development for Masters Gallery. Masters Gallery had outgrown their cheese processing facility in Plymouth and chose Oostburg for construction of a new facility. Cedar Corporation provided planning, design, and full construction related services for the project which was completed in 2017.



Project Experience

PROJECT: Park Avenue Reconstruction
CLIENT: Village of Oostburg
LOCATION: Park Avenue, Village of Oostburg, Sheboygan County, Wisconsin
CONTACT: Allen Wrubbel, Village President, 920-207-0255
SIZE: 1,000 lineal feet
COST: \$300,000
COMPLETED: 2017
KEY STAFF: Ronald Dalton, PE; Matthew Stephan, PE; Bryan Greisch

DESCRIPTION: The Park Avenue reconstruction project included pavement and base replacement, spot replacement of curb and gutter, water main replacement and storm sewer replacement. Surface water flooding occurred during significant rain fall events at the intersection of Park Avenue and 9th Street. Storm sewer was up graded from a 12" storm sewer to a 24" storm sewer and storm sewer laterals were installed to provide downspout connections for residents on Park Avenue. Cedar Corporation provided design services, construction administration, staking and construction observation services.



Project Experience

PROJECT: Site Revitalization
CLIENT: First Weber Group
LOCATION: Oshkosh, Winnebago County, Wisconsin
CONTACT: Steve Hoopman
SIZE: 6 +/- Acres
COMPLETED: In progress
KEY STAFF: Seth Hudson and Patrick Beilfuss

DESCRIPTION: Cedar Corporation has been hired by First Weber Group to assist them with the revitalization of approximately 6 acres in Oshkosh, WI. First Weber group is interested in repositioning the seven lots into a commercial development. The development will be home to two office buildings, a convenience store and a hotel.

Cedar is providing the following services during the project

- Topographic survey and draft existing conditions.
- Develop conceptual site plan
- Obtain comprehensive plan and zoning change to support project
- Prepare demolition plan
- Design all interior roadways and utilities throughout the project
- Design site grading, erosion control plan and storm water management plan
- Foster the creation of a new TIF district
- Negotiate Development Agreement on behalf of developer
- Providing hotel design
- Assist with bidding and construction management



Project Experience

PROJECT: Street reconstruction
CLIENT: City of Weyauwega
LOCATION: Alfred Street, Weyauwega, Waupaca County, Wisconsin
CONTACT: Patrick Wetzel, Administrator, 920-867-2630
COMPLETED: 2013
KEY STAFF: Justin Keen, PE; Kyle Johnson; Greg Salentine, PLS

DESCRIPTION: This Project was completed as a joint project between the City of Weyauwega and Waupaca County Highway Department. The existing conditions were a rural two lane asphaltic pavement section with minimal ditching for drainage. The proposed improvements included the City replacing the sanitary sewer and watermain. The road improvements consisted of an urbanized curb & gutter road section including storm sewer and sidewalk. The storm water management consisted of a "Rain Garden" bio infiltration basin. This type of system, allows the storm water runoff to infiltrate the engineered soils and drain to a series of underdrains, then to a storm sewer discharge pipe at the Waupaca River. The sidewalk provided the residential area to the east a location for the kids to walk to school. Also, there is an elderly housing facility that allows the residents to enjoy the outdoors with access to the sidewalk.

This roadway is the main road to Gill's Landing on the Wolf River which is a very popular fishing location. The scheduling of this work took into account the need to maintain traffic at all times.

The construction of the roadway and storm sewer was completed by the County. Cedar Corporation provided the Design, Bidding and Construction services for both the City Sanitary Sewer/Watermain Project and the County Roadway Project. This joint project was coordinated between the City, County, and Cedar Corporation.



Project Experience

PROJECT: Wastewater Treatment Facility Upgrade
CLIENT: City of Weyauwega
LOCATION: Weyauwega, Waupaca County, Wisconsin
CONTACT: Don Anzia, WWTP Operator, 920-707-4025
DESIGN POPULATION: 2,500
COST: \$5.1 Million
COMPLETED: June 2016
KEY STAFF: Dean Zanon, Troy Peterson, Cory Scheidler, Jarrod McCurdy

DESCRIPTION: This project is a major upgrade of the existing WWTF (\$5 million) that increases the design capacity to accommodate an increase in industrial loadings from an expanding industry within the Village. Construction began for this project in July 2015. Design information for the project is as follows:

- Design Average Flow – 0.71 MGD
- Design Average BOD – 1320 lbs/day
- Design Average TSS – 1070 lbs/day
- Design Average Phosphorus – 63 lbs/day
- Secondary Clarifier Diameter – 40'

New process equipment for this project included: fine screening, raw wastewater influent pumps, activated sludge equipment, final clarification, blowers, anoxic basins and submersible mixers, chemical feed equipment; sludge thickening equipment and UV disinfection. Electrical control and automation upgrades are anticipated to increase the operational efficiency of the WWTF. Funding for the project was secured the WDNR CWF.



Project Experience

PROJECT: CTH BB Bridge Replacement
CLIENT: Manitowoc County
LOCATION: Town of Cooperstown, Manitowoc County, Wisconsin
CONTACT: Marc Holsen, Commissioner 920-683-4353, marcholsen@co.manitowoc.wi.us
SIZE: 123 ft. bridge
COMPLETED: 2014
KEY STAFF: Troy Peterson, P.E.; Jay Eggen, P.G.; Greg Wolfe, P.E.; Dennis Mack, P.E.

DESCRIPTION: The bridge replacement project was located on CTH BB over the Neshota River, approximately 1.2 miles east of CTH R. The purpose of this project was to maintain and improve an important roadway within the local transportation system by replacing the existing structurally deficient structure. The project is in a rural area and the land use in the immediate area is woodlands, residential and agricultural. CTH BB provides service as a major collector between the Town of Cooperstown and the Village of Denmark, providing access to a number of farms and residents in the area. The new structure is a 123 ft., single-span 54-inch PPC I-girder bridge. The bridge is supported on semi-expansion type A1 abutments with a 30 degree LHF skew. The bridge has a clear width of 34 feet between type M tubular steel railing.

The approaches for the structure total 277 feet. The approaches consist of asphaltic pavement and reinforced concrete approach slabs in accordance with section 14-10-15.1 of the FDM. A width of 24-feet for the approach slabs in lieu of 22-feet will be constructed to allow for possible future expansion of the roadway.



Project Experience

PROJECT: City of De Pere Comprehensive Outdoor Recreation Plan Update
CLIENT: City of De Pere Parks, Recreation and Forestry Department
LOCATION: City of De Pere, Brown County, Wisconsin
CONTACT: Marty Kosobucki, Director of Parks, Recreation and Forestry, 920-339-4065
COMPLETED: 2018
KEY STAFF: Patrick Beilfuss, AICP; Dennis Blau, LA; Thad Majkowski, P.E.

DESCRIPTION: The City of De Pere contracted with Cedar Corp to update the City's Comprehensive Outdoor Recreation Plan. The review included 38 city-owned parks consisting of about 465 acres of land. Parks range from mini-parks, community parks, neighborhood parks, large urban parks, special areas, boat launches, and natural resource areas.

1. Assessed existing parks, amenities, facilities and acreage to determine future needs
2. Reviewed park service areas to determine underserved areas
3. Identified areas for future parks
4. Researched community demographics to analyze population forecasts and age of residents
5. Reviewed a variety of existing City of De Pere, Brown County, and surrounding community plans relevant to the Comprehensive Outdoor Recreation Plan Update
6. Provided a variety of maps showing park locations, classifications and service areas
7. Prepared recommendations for park improvements and provided cost estimates for the improvements
8. Identified funding programs for park improvements
9. Worked with City staff throughout the planning project
10. Held a public informational meeting
11. Surveyed park users and stakeholders
12. Reviewed park dedication policies
13. Presented updated plan to the Board of Park Commissioners
14. Prepared a draft and final Comprehensive Outdoor Recreation Plan in accordance with WDNR funding eligibility requirements



Project Experience

PROJECT: Gateway & Wayfinding Signage
CLIENT: City of Menomonie
LOCATION: Menomonie, Wisconsin
CONTACT: Lowell Prange, City Administrator, 715-232-2180
COMPLETED: 2015
KEY STAFF: Patrick Beilfuss

DESCRIPTION: The City of Menomonie desired to implement a wayfinding sign system to promote the City's unique sites and important institutions in an attractive way. The goal of the wayfinding signs was to encourage people traveling through the City to stop and explore, assist visitors who are coming to Menomonie to visit to easily find its unique sites, and to help residents easily find local institutions such as government buildings.

Cedar Corporation facilitated meetings and assisted the City of Menomonie's Wayfinding Committee to identify locations for new gateway/entrance signs and wayfinding signs and to identify the key buildings, districts, and institutions that would be highlighted.

The Wayfinding Committee was comprised of representatives from Main Street Menomonie, Chamber Tourism Department, Menomonie School District, UW-Stout, Mable Tainter Center for the Arts, Parks and Recreation Department, and City Staff.

Cedar Corporation also coordinated with a graphic design firm and sign manufacturer to evaluate gateway and wayfinding designs, review sign specifications for bidding, and coordinated the installation of the wayfinding signs.

During the planning process, Cedar Corporation provided the following services.

- Identified historical sites, natural features, parks, and/or institutions to be displayed on wayfinding signs
- Determined audience for the signs (vehicular and/or pedestrian)
- Identified preliminary locations for gateway and wayfinding signs
- Identified main transportation intersections in relations to the identified sites
- Identified street jurisdiction to discuss sign placement policies and/or restrictions
- Visited proposed sign locations with public works director, city administrator, graphic designer, and sign manufacturer to verify the best location
- Identified other signs to remove or relocate so that they will not conflict with the wayfinding and gateway signs



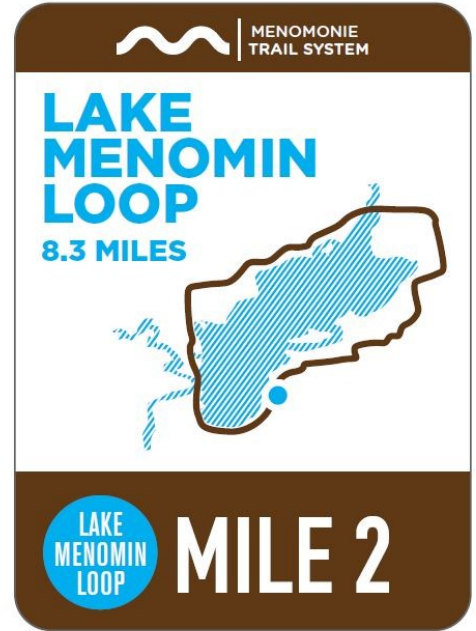
Project Experience

PROJECT: Multi-Use Trail Wayfinding Signage
CLIENT: City of Menomonie
LOCATION: Menomonie, Wisconsin
CONTACT: Lowell Prange, City Administrator, 715-232-2180
COMPLETED: 2015
KEY STAFF: Patrick Beilfuss

DESCRIPTION: The City of Menomonie has a growing multi-use trail system that has created a number of “loops” that allow users to enjoy several options to enjoy the City’s natural features, historic downtown, and provide access to the Red Cedar State Trail.

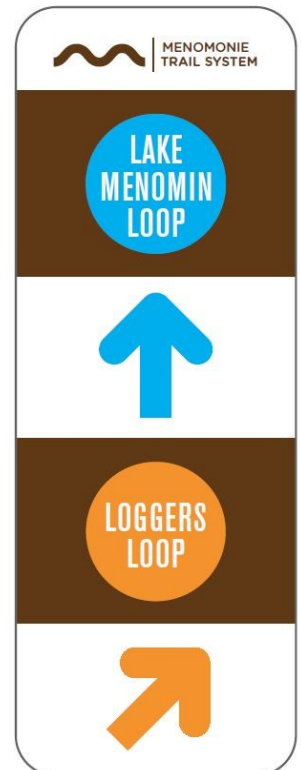
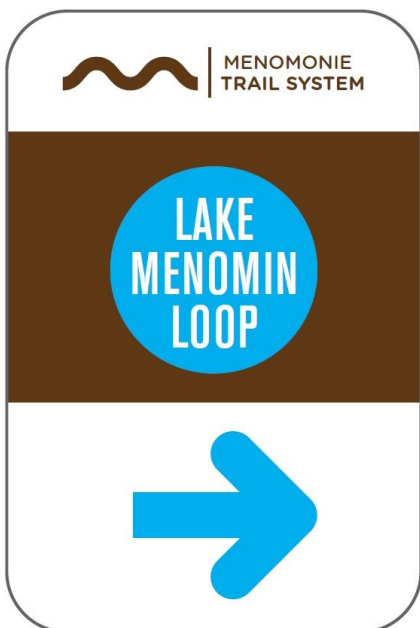
Cedar Corporation was hired to help develop a multi-use trail wayfinding sign system that can be expanded as more trails are developed. Cedar Corporation facilitated meetings and worked with the City of Menomonie’s Bicycle and Pedestrian Advisory Committee (BPAC) and a local graphic artist to create several options for wayfinding signs.

Cedar Corporation successfully applied for a grant on behalf of the City of Menomonie from the Community Foundation of Dunn County in 2016 to help pay for the new signs that will be installed in the spring of 2017.



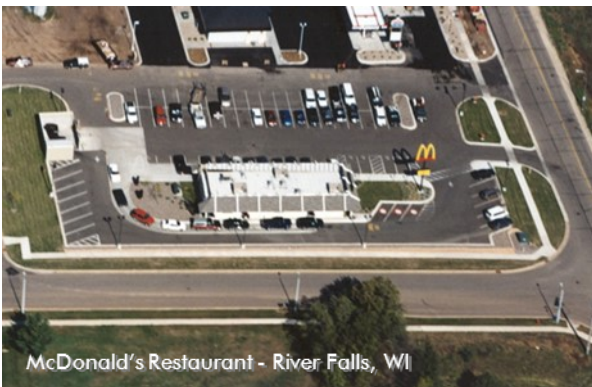
During the planning process, Cedar Corporation provided the following services.

1. Identified preliminary locations for wayfinding signs
2. Printed various sized signs, installed them along the multi-use trails, and tested them for readability
3. Met with graphic artist to go over preferred colors and themes for the wayfinding signs



Project Experience

Parking Lot Design and Lighting Projects



- **Mill Pond Sports Facility—Baldwin, WI**
- **Prescott Riverfront Development Project**
- **McDonald's Restaurant—Rive Falls, WI**
- **Veteran's Peace Memorial Wayside—USH 53, Washburn County**
- **Cardinal FG Facility—Menomonie, WI**
- **Black River Falls Foundation Trail—Black River Falls, WI**
- **Cedar Corporation Parking Lot—Menomonie, WI**
- **Arcadia National Guard Armory Parking Lot Restoration—Arcadia, WI:** *Developed plans and specifications for the parking lot resurfacing*
- **UW-Stout Parking Lots 13 and 24 Reconstruction:** *Pulverized existing asphalt and repaved parking lots*
- **UW–Stout Parking Lots 1 and 10:** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lots 18 and 34:** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lot at Tennis Courts, 18th Avenue** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lot 27:** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lot 29:** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lot 21:** *Developed plans, specifications, and bidding documents*
- **UW–Stout Parking Lot 39:** *Developed plans, specifications, and bidding documents*
- **Numerous private commercial/industrial projects**

Landscape Architecture Experience

PROJECT: Mel Wall Amphitheatre
CLIENT: State of Wisconsin
LOCATION: UW-River Falls, River Falls, Wisconsin
COST: \$124,500
COMPLETED: August 2009

DESCRIPTION: The Mel Wall Amphitheater renovation project included removal of the deteriorating limestone-tiered seating and replacement with a brown, weathered, multi-sized block retaining wall system. The one-acre site was re-graded to provide better drainage and to increase the height of the seating tiers from 12 inches to 18 inches. The existing limestone pieces were salvaged and reused to the stairway landings. Reinforced turn was also incorporated to create a stable vehicle to the amphitheater stage.



Landscape Architecture Experience

Madison Street,
Eau Claire, WI



Madison Street
Eau Claire, WI



Cardinal Glass
Menomonie, WI



Cardinal Glass
Menomonie, WI



Cedar Corporation
Menomonie, WI



Cedar Corporation
Menomonie, WI

Landscape Architecture Experience



Cedar Corporation Office - Menomonie, WI
Rain Garden & Parking lot

Project Experience



PROJECT: Street reconstruction project
CLIENT: Waupaca County Highway Department
LOCATION: CTH "N" (Union Street), City of Manawa, Waupaca County, Wisconsin
SIZE: 0.6 mile
COMPLETED: 2013
KEY STAFF: Justin Keen, PE; Dennis Steigenberger, PE

DESCRIPTION: The existing 0.6 mile urban County Highway, located within the City of Manawa, was in poor condition and required total reconstruction. The design, which was completed in 2012, required addressing areas where very minimal grade existed. Other areas involved elevation difference from one side of the right-of-way to the other

which provided a design challenge to maintain the storm water within the street while providing proper driveway grades to both the high side and low side driveways.

New street design, which included curb and sidewalk, had to match the 38 existing driveways. The project involved storm sewer extensions to better deal with the storm water as well as three new inlets and 10 existing inlet relocations. The street width was expanded in areas to provide on street parking which added to the grade difference challenge. Temporary limited easements (TLE's) and a small land purchase was involved to deal with driveway grades and to improve site distances. The project was constructed in 2013.

Cedar provided design, TLE's description, land purchase description, and assisted the Highway Department during construction of the \$600,000 project.



PROJECT: WisDOT designed Street resurfacing
CLIENT: City of De Pere
LOCATION: Allard, Erie, and Helena Streets, De Pere, Brown County, Wisconsin
CONTACT: Eric Rakers, City Engineer, 920-339-4072
SIZE: 7,200 feet
COMPLETED: 2017
KEY STAFF: Josh Weiss, PE; Thad Majkowski, PE; Josh Gerrits, EIT; Greg Salentine, PLS

DESCRIPTION: Providing complete design services for resurfacing projects on Allard Street, Erie Street, and Helena Street in the City of De Pere through the WisDOT NE Region Local Program. The projects include storm sewer and curb

and gutter reconstruction, roadway resurfacing, public involvement, utility coordination, pavement design, environmental documentation, right-of-way plat, design study report, and PS&E along urban collector roadways. The Allard Street project (Project ID. 4985-00-51) is an urban collector roadway with residential development as well as a City Park. The environmental documentation includes coordination of work to be completed within the park by City forces. The Erie Street project (Project ID. 4985-00-53) is an urban collector roadway with residential development as well as a City Park and a cemetery along it. Cedar, in coordination with a sub-consultant, is completing Section 106 documentation for historical and archeological concerns. The Helena Street project (Project ID. 4985-00-57) is urban collector roadway with residential development as well as a school. Cedar will be completing storm sewer design to correct an issue with under-sized storm sewer in the area.

Project Experience



PROJECT: Menomonie Municipal Well No. 3 - Water Treatment Facility
CLIENT: City of Menomonie
LOCATION: City of Menomonie, Dunn County, Wisconsin
COMPLETED: 2008
KEY STAFF: Charlie Jones, PE; Russ Kiviniemi, PE; Kathryn Blaser, Mark Kuester

DESCRIPTION: Engineering services included troubleshooting, design, specifications, and soliciting emergency quotes for the replacement of valves that control the filtration and backwash cycle flow in the water treatment filters. These filters reduce the iron, manganese, and radium in the drinking water. Maintenance included replacement of all 20 wafer style valves, actuators, solenoids and actuator arms, electronic controls and wiring, replacement of the primary logic controller for the backwash cycle for the valves, and other appurtenances; removal of existing tank and piping insulation throughout the building in order to inspect the exterior tanks, sandblasting preparation of tanks and piping, and installation of new paint on the tanks and piping; removal and replacement of existing filter media inside the filters as well as inspection of the filter tanks. All engineering and construction work was completed on a very short schedule due to peak summer water supply demands and the coinciding failure of another well pump in the city.



PROJECT: Creation of Tax Incremental District No. 3
CLIENT: Village of Oostburg
LOCATION: Oostburg Business Park, Oostburg, Sheboygan County, Wisconsin
CONTACT: Allen Wrubbel, Village President, 920-207-0255
COMPLETED: 2017
KEY STAFF: Ron Dalton, PE

DESCRIPTION: The Village of Oostburg was contacted by Masters Gallery Foods late summer of 2016. Masters Gallery was interested in finding 30-40 acres of developable land for construction of a new facility for processing cheese products.

The Village of Oostburg relied upon Cedar Corporation and Ehlers to assist with creation of a new TIF District to make this development possible. The new TIF District required special legislation to allow the Village to exceed the 12% threshold of increment within existing TIF districts. The new TIF district was created in the of Spring of 2017 and Cedar Corporation is working on plans for extension of infrastructure to the Masters Gallery development.

Project Experience



PROJECT: Street reconstruction with addition of bike lane and bike box
CLIENT: City of Menomonie
LOCATION: 13th Avenue, Menomonie, Dunn County, Wisconsin
CONTACT: Lowell Prange, City Administrator, 715-232-2187, lprange@menomonie-wi.gov
SIZE: 2,600 feet
COMPLETED: 2013
KEY STAFF: Charlie Jones, PE; Wendy Sander, AICP; Russ Kiviniemi, PE; Kevin Oium, PE; Kathryn Blaser; Mark Kuester

DESCRIPTION: Cedar Corporation partnered with the City of Menomonie and UW-Stout to design and administer the reconstruction of 13th Avenue from Broadway to 9th Street. The project, which is located partially within the UW-Stout campus, addressed several important issues. First, pedestrian accommodations were improved. Pedestrian refuge islands were added at

2nd Street East and 4th Street East and bump-outs were added at 3rd Street East to calm traffic, increase visibility, and reduce crossing length. Additional sidewalk lighting was added, including lighted bollards at the pedestrian refuge islands. Second, bicycle accommodations were improved, including dedicated bike lanes throughout the project area and a bike box at the signalized intersection of 13th Avenue and Broadway (STH 25). A bike box allows bicyclists that wish to turn left or move through an intersection to avoid getting trapped by right-turning vehicles. Third, UW-Stout decided to rehabilitate an existing steam duct that crossed the project area while the roadway was closed for reconstruction.



PROJECT: SRTS Pedestrian Improvements
CLIENT: Village of West Salem
LOCATION: West Salem, La Crosse County, Wisconsin
CONTACT: Teresa Schnitzler, Administrator
COMPLETED: 2014
KEY STAFF: Dave Sauer, PE

DESCRIPTION: Cedar Corporation was retained by the Village of West Salem to complete the design and construction engineering including inspection of various pedestrian improvements throughout West Salem as part of the Safe Routes to School (SRTS) Program. The project included safety improvements for students walking to and from school property and for other pedestrians at a heavily used downtown intersection. Improvements were made at four intersections and included ADA curb

ramps, flashing LED stop signs, flashing school crossing signs, sidewalk replacement, pavement marking, storm sewer adjustments and curb replacement. Easements and right-of-way were also acquired for the improvements. Cedar Corporation was on-site during the construction to observe the contractors' work and ensure the project was constructed to meet ADA specifications and receive funding from WisDOT.

References – Municipal

Below is an abbreviated listing of long-term clients for whom we continue to provide a wide variety of professional consulting services:

Municipality	Reference Contacts	Since
Village of Bellevue <i>Brown County</i> 2828 Allouez Avenue Green Bay, WI 54311	Dave Betts , Director of Public Works dbetts@villageofbellevue.org 920-468-5225	1965
Town of Buchanan <i>Outagamie County</i> N178 Cty. Rd. N Appleton, WI 54915	Tony Brown , Administrator tonyb@townofbuchanan.org 920-734-8599	2010
Freedom Sanitary District No. 1 <i>Outagamie County</i> N4229 Garvey Avenue Freedom, WI 54130	Terri Romitti , Utility Administrator/Office Manager tromitti@freedomsan.org 920-788-5763	1993
City of Manawa <i>Waupaca County</i> 500 S. Bridge Street PO Box 248 Manawa, WI 54949	John Smith , Mayor manawamayor@wolfnet.net 920-596-2811 Cheryl Hass , City Clerk cityhall@wolfnet.net 920-596-2577	1975
City of Niagara <i>Marinette County</i> 1029 Roosevelt Road PO Box 24 Niagara, WI 54151	George Bousley , Mayor 715-923-0516	1987
Village of Sherwood <i>Calumet County</i> W482 Clifton Road Sherwood, WI 54169	Randy Friday , Administrator Administrator.sherwood@newbc.rr.com 920-989-1589	2014
City of Weyauwega <i>Waupaca County</i> 109 E. Main Street PO Box 578 Weyauwega, WI 54983	Jack Spierings , Mayor jspierings@cityofweyauwega-wi.gov 920-407-0433	1975

Fee Schedule

Advisory Consultant Agreement

In communities that Cedar Corporation is the community's Engineer of Record, we typically set up an Advisory Consultant Agreement. These agreements may include some of the following items but would be tailored to tasks the Town would need:

- Attend selected meetings (Board, Districts and Commissions)
- Meet with developers as needed
- Develop preliminary cost estimates
- Assist in Annual Budget preparation
- Review User Charges
- Consult on operation and maintenance issues
- Discuss day to day questions and issues as needed

Our Clients that choose to use this agreement typically see a cost savings for these services of up to 50% of standard billing rates.

Fee Schedule

If the Town would prefer to not enter into the advisory consultant agreement, we would bill at a "time and material" basis with a notation on the invoice stating what project tasks the time was spent on. Examples of work that may fall into this category would be: preparation of preliminary cost estimates for budgeting purposes, preliminary meetings with the Town and a Developer, and miscellaneous tasks that may take more than an hour.

Once a project is evident or a scope is defined, an agreement would be executed with the Town. Each project would have its own invoice and have its own project number. Our invoice "template" may be tailored by Cedar's accounting staff to meet your specific requirements.

For "lump sum" projects, we figure into the cost of the project mileage, printing, survey equipment and other project related costs. Submittal fees to review agencies, when required, are not included in the project cost and are either paid for by the client directly or reimbursed to Cedar Corporation.

On "time and material" projects, we charge for mileage, large printing projects, and survey equipment. Examples of large printing projects would be: printing multiple sets of full size plan sets; printing multiple sets of specification books, etc.

When Cedar Corporation works with a community as their Municipal Engineer, we feel we are a team and have a commitment to each other.

SCHEDULE OF HOURLY RATES

Attached is a copy of our Cedar Corporation 2017 Schedule of Hourly Rates. This rate Schedule is subject to annual Adjustment Beginning with the March Billing of Each Year. The new rates will be provided at the earliest opportunity, typical annual increases range from 1% - 3%.

Please reference next page for Cedar's schedule of hourly rates, fees with key personnel listed.



2017* Schedule of Hourly Rates

<u>TITLE</u>	<u>KEY STAFF</u>	<u>RATE</u>
Principal		\$164.00
Director	Dean Zanon, Wendy Sander	\$158.00
Senior Project Manager	Thad Majkowski	\$145.00
Lead Project Manager / Lead Senior Planner	Jim Frymark	\$136.00
Lead Engineer / Project Manager III / Senior Architect	Josh Weiss	\$122.00
Senior Construction Manager		\$122.00
Administrative		\$117.00
Project Manager II		\$110.00
Landscape Architect / Technician V	Dennis Blau	\$104.00
Project Engineer III / Project Manager I	Glen Vierkant, Joe Pingel	\$100.00
Architect / Senior Planner	Patrick Beilfuss	\$ 98.00
Environmental Specialist III / Project Engineer II	Justin Keen, Matt Taylor	\$ 95.00
Technician IV	Jeff Gust	\$ 91.00
Professional Land Surveyor II / Project Engineer I	Greg Salentine, Josh Gerrits	\$ 90.00
Professional Land Surveyor I		\$ 88.00
Construction Manager / Environmental Specialist II		\$ 85.00
Staff Engineer II / Technical Specialist		\$ 85.00
Technician III	John Rebholz, Joel VanLanen	\$ 78.00
Staff Engineer I		\$ 76.00
Environmental Specialist I		\$ 74.00
Administrative Assistant II / Planner I / Technician II		\$ 66.00
Administrative Assistant I		\$ 63.00
Technician I		\$ 62.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Vehicle Mileage	\$0.53/mile ¹
GPS/Robotic Survey Equipment	\$20/hour

¹ Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate.

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

*** THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT BEGINNING WITH THE MARCH BILLING OF EACH YEAR.**

Identification of Potential Conflict of Interest

Cedar Corporation understands the concern with a potential conflict of interest for Projects within the Town for private developers, adjacent municipalities, employees and/or public officials. Cedar primary clients are municipalities within Wisconsin. Currently, Cedar does not provide engineering services to any municipality bordering the Town of Greenville.

At this time, Cedar has no consultant contractual relationships with Land Developers, employees or public officials in the Town of Greenville.

MEETING: Town Board
DATE: February 12, 2018

AGENDA ITEM #: TB - 7c
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: February 8, 2018
RE: **Final Pay Request – MCC for Crestview Stormwater Infrastructure & Street Construction**

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: Consulting Engineer McMahon has submitted the final pay request for street construction and stormwater infrastructure in the Crestview Subdivision in accordance to the contract with MCC dated June 3, 2015. The quantities were verified by the engineer consultant.

STAFF RECOMMENDATION: Staff recommends the Board approve the final pay request in the amount of \$16,156.55. If the Board is in agreement, the following motion may be made: **"Motion to approve the final pay request to MCC for an amount of \$16,156.55."**

POLICY/PLAN REFERENCE(S):

- Town of Greenville Purchasing Policy, Adopted August 2017

FISCAL IMPACT: \$16,156.55

JDG

###

Attachments:

1. Final Pay Request from McMahon. – Dated February 2, 2018
2. Certificate of Payment – Dated February 2, 2018



February 2, 2018

Town of Greenville
W6860 Parkview Drive
Greenville, WI 54942

Re: Town of Greenville
Crestview Subdivision Street Construction
Certificate For Payment #2 – Final
McM. No. G0014-930440

Enclosed herewith is Certificate For Payment #2 for the above referenced project. This Certificate is issued to MCC, Inc. in the amount of \$16,156.55 for final payment for work performed through February 2, 2018.

Please process the enclosed, and forward payment to MCC, Inc., along with a copy of this certificate.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Nicholas A. Vande Hey".

Nicholas A. Vande Hey, P.E., CPESC
Associate / Senior Project Engineer

NAV;jlh

Enclosure: Certificate For Payment #2

cc: MCC, Inc.

**CERTIFICATE FOR
PAYMENT**

TOWN OF GREENVILLE
W6860 Parkview Drive
Greenville, WI 54942

Contract No. G0014-930440
Project File No. G0014-9-13-00440
Certificate No. Two
Issue Date: February 2, 2018
Project: Town of Greenville
Crestview Subdivision Street Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: June 3, 2015

MCC, INC.
2600 N. Roemer Road
P.O. Box 1137
Appleton, WI 54912-1137

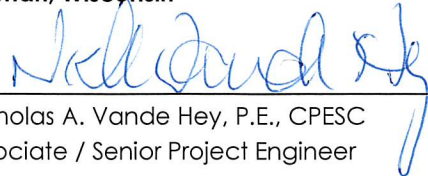
Is Entitled To Final Payment For Work Performed Through: February 2, 2018

- Contractor's Application For Payment Attached.
- Itemized Cost Breakdown Attached.

Original Contract	<u>\$267,957.36</u>	Completed To Date	<u>\$180,167.77</u>
Net Change Orders	<u>\$0.00</u>	Retainage N/A	<u>\$0.00</u>
Current Contract Amount	<u>\$267,957.36</u>	Subtotal	<u>\$180,167.77</u>
		Previously Certified	<u>\$164,011.22</u>

Amount Due This Payment: \$16,156.55

Certified By:
McMahon Associates, Inc.
Neenah, Wisconsin



Nicholas A. Vande Hey, P.E., CPESC
Associate / Senior Project Engineer

CERTIFICATE FOR PAYMENT #2 - Final

Owner: TOWN OF GREENVILLE
Project Name: Crestview Subdivision Street Construction
Contract No.: G0014-930440
Bid Date: April 30, 2015
Bid Time: 10:00 a.m., local time
Project Manager: Nick Vande Hey, P.E., CPESC

Engineer: McMAHON
 1445 McMahon Drive
 P.O. Box 1025
 Neenah, WI 54956 / 54957-1025

Contractor: MCC, INC.
 2600 N. Roemer Road
 P.O. Box 1137
 Appleton, WI 54912-1137

Item	Qty	Unit	Description	Unit Price		Total		Previous Requests		This Request		Completed To Date	
								Qty	Total	Qty	Total	Qty	Total
1.	1	Ea.	Tracking Pad	\$749.94		\$749.94							
2.	1,270	L.F.	Silt Fence	\$2.00		\$2,540.00		1,210	\$2,420.00		\$0.00	0	\$0.00
3.	24	Ea.	Ditch Check	\$150.00		\$3,600.00		14	\$2,100.00		\$0.00	14	\$2,100.00
4.	1	L.S.	Dust Control	\$3,996.86		\$3,996.86			\$0.00		\$0.00	0	\$0.00
5.	1	L.S.	Dewatering	\$1,311.69		\$1,311.69		1	\$1,311.69		\$0.00	1	\$1,311.69
6.	1	L.S.	Unclassified Excavation (Street)	\$29,835.23		\$29,835.23		1	\$29,835.23		\$0.00	1	\$29,835.23
7.	217	TON	Excavation Below Subgrade (EBS) and Install Breaker Run	\$19.99		\$4,337.83			\$0.00		\$0.00	0	\$0.00
8.	2,063	TON	Base Aggregate Dense 1-1/2 Inch	\$10.31		\$21,269.53		2,928.19	\$30,189.64	262.56	\$2,706.99	3,190.75	\$32,896.63
9.	1,996	TON	Base Aggregate Dense 3/4 Inch	\$10.31		\$20,578.76		3,750.05	\$27,828.71	22.03	\$227.13	22.03	\$227.13
10.	401	TON	HMA Pavement, Type E-03, Lower Layer	\$74.20		\$29,754.20			\$0.00		\$0.00	375.05	\$27,828.71
11.	4	Ea.	Adjust Manhole Covers (WisDOT Item No. 611.8110)	\$330.58		\$1,322.32		6,731	\$45,905.42		\$0.00	0	\$0.00
12.	6,731	C.Y.	Unclassified Excavation (Outlot 4 Pond)	\$6.82		\$45,905.42			\$0.00		\$0.00	6,731	\$45,905.42
13.	2,150	S.Y.	Clay Liner (4' Thick) - Use On Site Clay	\$9.29		\$19,973.50			\$0.00		\$0.00	0	\$0.00
14.	2,150	S.Y.	Clay Liner (4' Thick) - Use Off Site Clay	\$19.23		\$41,344.50			\$0.00		\$0.00	0	\$0.00
15.	510	L.F.	6 Inch Drain Pipe	\$6.32		\$3,223.20		250	\$1,580.00		\$0.00	0	\$0.00
16.	0.89	ACRE	Disk and Compact Pond Side Slopes and Bottom	\$4,565.84		\$4,063.60		0.89	\$4,063.60		\$0.00	0.89	\$4,063.60
17.	1	L.S.	Geotechnical Engineer	\$4,500.00		\$4,500.00		1	\$4,500.00		\$0.00	1	\$4,500.00
18.	83	L.F.	18 Inch PVC Culvert	\$27.52		\$2,284.16		83	\$2,284.16	14	\$385.28	97	\$2,669.44
19.	4	Ea.	18 Inch Apron Endwall	\$174.22		\$696.88			\$0.00	4	\$696.88	4	\$696.88
20.	83	L.F.	12 Inch PVC Culvert	\$22.64		\$1,879.12		84.5	\$1,913.08	-1.5	-\$33.96	83	\$1,879.12
21.	2	Ea.	12 Inch Apron Endwall	\$133.53		\$267.06			\$0.00	2	\$267.06	2	\$267.06
22.	68	S.Y.	Medium Rip Rap with Type HR Fabric (24" Thick)	\$39.35		\$2,675.80		68	\$2,675.80		\$0.00	68	\$2,675.80
23.	136	S.Y.	Light Rip Rap with Type HR Fabric (12" Thick)	\$28.66		\$3,897.76		136	\$3,897.76		\$0.00	136	\$3,897.76
24.	1	L.S.	Grass Restoration (Seed Mix #4, Fertilizer, Mulch)	\$6,550.00		\$6,550.00		0.5	\$3,275.00	0.5	\$3,275.00	1	\$6,550.00
25.	3,000	S.Y.	Erosion Mat Class I, Type B (Undistributed Quantity)	\$1.15		\$3,450.00		3,702	\$4,257.30		\$0.00	3,702	\$4,257.30
26.	3,000	S.Y.	Erosion Mat class I, Urban Type A (Undistributed Quantity)	\$1.75		\$5,250.00		2,632	\$4,606.00		\$0.00	2,632	\$4,606.00
27.	150	S.Y.	Turf Reinforcement Mat Class III, Type D	\$18.00		\$2,700.00			\$0.00		\$0.00	0	\$0.00
TOTAL (Items 1 through 27, Inclusive)				\$267,957.36		\$267,957.36		\$172,643.39	\$7,524.38		\$180,167.77		\$180,167.77

Completed to Date:
 Retainage: \$0.00
 Subtotal: \$180,167.77

Previous Application:
 Amount Due This Application: \$16,156.55

**APPLICATION
FOR PAYMENT**

Town of Greenville
W6860 Parkview Drive
Greenville, WI 54942

PROJECT: Town of Greenville, Crestview
Subdivision Street Construction
CONTRACTOR: MCC, Inc.
Contract No. G0014-930440
Project No. G0014-9-13-00440
Application No. 3
Application Date July 31, 2017
Period From _____ To _____

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>\$267,957.36</u>	Completed To Date	<u>\$180,858.61</u>
Net Change Orders	<u>\$0.00</u>	Retainage <u>0</u> %	<u>\$0.00</u>
Current Contract Amount	<u>\$267,957.36</u>	Subtotal	<u>\$180,858.61</u>
		Previous Certified	<u>\$164,885.58</u>

Amount Due This Application: \$15,973.03

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated July 31 20 17 MCC, Inc.
(contractor)

By Joyce A. Murphy Stearns V.P.
(name & title)

COUNTY OF _____ }
STATE OF _____ } ss
Before me on this 31 day of July 20 17 personally appeared Joyce A. Murphy Stearns
known to me, who being duly sworn, did depose and say that he/she is the Vice President
(title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.
My Commission Expires: 01/22/19 Alicia H. Mann
(Notary Public)



P.O. Box 1137
 Appleton, WI 54912-1137
 Phone: 920-749-3360
 Fax: 920-749-3384

INVOICE # 14171

Estimate # 3

Architect Project # G0014-930440

To : Customer # 38143
 TOWN OF GREENVILLE
 C/O MCMAHON ASSOCIATES
 PO BOX 1025
 NEENAH ,WI 54957-1025

Invoice #: 14171
 Date: 07/19/17
 Customer Reference: Crestview Subdivision
 Invoice Due Date: 08/18/17
 Payment Terms: NET 30 DAYS
 Project Manager: Darrel Van Straten

Contract : 1489. Crestview Subdivision Town Of Greenville

Make Check Payable to: MCC INC.

Total US Dollars Due **15,973.03**

Item #	Contract Item	Units	U/M	Unit Price	Total To Date
1	Tracking Pad	0.000	EA	749.94000	0.00
2	Silt Fence	1,210.000	LF	2.00000	2,420.00
3	Ditch Check	14.000	EA	150.00000	2,100.00
4	Dust Control	0.000	LSB	3,996.86000	0.00
5	Dewatering	1.000	LSB	1,311.69000	1,311.69
6	Unclassified Excavation (Street)	1.000	LSB	29,835.23000	29,835.23
7	Excavation Below Subgrade (EBS) And Install Breaker Run	0.000	TON	19.99000	0.00
8	Base Aggregate Dense 1 1/2 Inch	3,190.750	TON	10.31000	32,896.63
9	Base Aggregate Dense 3/4 Inch	22.030	TON	10.31000	227.13
10	HMA Pavement, Type E-0.3, Lower Layer	375.050	TON	74.20000	27,828.71
11	Adjust Manhole Covers (WisDOT Item No. 611.8110)	0.000	EA	330.58000	0.00
12	Unclassified Excavation (Outlot 4 Pond)	6,731.000	CY	6.82000	45,905.42
13	Clay Liner (4' Thick) On Site Clay	0.000	SY	9.29000	0.00
14	Clay Liner (4' Thick) - Use Off Site Clay	0.000	SY	19.23000	0.00
15	6 Inch Drain Pipe	250.000	LF	6.32000	1,580.00
16	Disk And Compact Pond Side Slopes And Bottom	0.890	ACR	4,565.84000	4,063.60
17	Geotechnical Engineer	1.000	LSB	4,500.00000	4,500.00
18	18 Inch PVC Culvert	92.000	LF	27.52000	2,531.84
19	18 Inch Apron Endwall	4.000	EA	174.22000	696.88
20	12 Inch PVC Culvert	96.000	LF	22.64000	2,173.44
21	12 Inch Apron Endwall	6.000	EA	133.53000	801.18
22	Medium Rip Rap With Type HR Fabric (24" Thick)	68.000	SY	39.35000	2,675.80
23	Light Rip Rap With Type HR Fabric (12" Thick)	136.000	SY	28.66000	3,897.76
24	Grass Restoration (Seed Mix #4, Fertilizer, Mulch)	1.000	LSB	6,550.00000	6,550.00
25	Erosion Mat Class I, Type B (Undistributed Quantity)	3,702.000	SY	1.15000	4,257.30
26	Erosion Mat Class I, Urban Type A (Undistributed Quantity)	2,632.000	SY	1.75000	4,606.00
27	Turf Reinforcement Mat Class III, Type D	0.000	SY	18.00000	0.00
28	Mobilization	0.000	EA	0.00000	0.00



P.O. Box 1137
 Appleton, WI 54912-1137
 Phone: 920-749-3360
 Fax: 920-749-3384

INVOICE # 14171

Estimate # 3

Architect Project # G0014-930440

To : Customer # 38143
 TOWN OF GREENVILLE
 C/O MCMAHON ASSOCIATES
 PO BOX 1025
 NEENAH ,WI 54957-1025

Invoice #: 14171
 Date: 07/19/17
 Customer Reference: Crestview Subdivision
 Invoice Due Date: 08/18/17
 Payment Terms: NET 30 DAYS
 Project Manager: Darrel Van Straten

Contract : 1489. Crestview Subdivision Town Of Greenville

Make Check Payable to: MCC INC.

Total US Dollars Due **15,973.03**

Item #	Contract Item	Units	U/M	Unit Price	Total To Date
					Total To Date : 180,858.61 Plus Sales Tax : 0.00 Less Retainage : -264.10 Less Previous Applications : 165,149.68 Total Due This Invoice : 15,973.03

MEETING: Town Board
DATE: February 12, 2018

AGENDA ITEM #: TB - 7d
ACTION TYPE: Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Joel Gregozeski, Town Administrator
Date: February 8, 2018
RE: Miller Conditional Use Permit

ACTION TYPE: This item is for possible Town Board Approval/Denial.

BACKGROUND & SUMMARY: Chad Miller is seeking a County Conditional Use permit to construct an accessory structure, filling and grading within the County's Shoreland Zoning Overlay District. As required under County Code of Ordinances, the applicant is required to have Town consent prior to the issuance of a Conditional Use Permit.

Staff has reviewed the proposal and recommends approval with the following conditions:

1. A Town of Greenville Stormwater and Erosion Control Permit is acquired.
2. The 100 year floodplain must be delineated on the site plan.
3. No fill material is allowed below the 100 year floodplain.
4. All Town, State and or County approvals must be obtained prior to starting construction.
5. **STAFF RECOMMENDATION:** If the Board is in agreement with the application, the following motion may be made: *"Motion to approve and recommend granting the Conditional Use Permit for Chad Miller with the following conditions due to known past flooding issues:*
 - *A Town of Greenville Stormwater and Erosion Control Permit is acquired.*
 - *The 100 year floodplain must be delineated on the site plan.*
 - *No fill material is allowed below the 100 year floodplain.*
 - *All Town, State and or County approvals must be obtained prior to starting construction."*

POLICY/PLAN REFERENCE(S): NONE

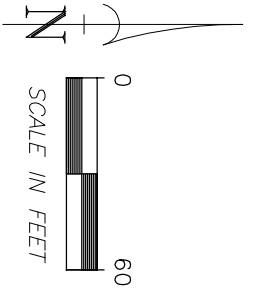
FISCAL IMPACT: NONE

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Attachments:

1. Miller CUP Site Plan dated 1.30.2018
2. Miller CUP Location Map
3. Chris Pagels Review of Miller CUP 2.7.2018

LINDA LOU DRIVE



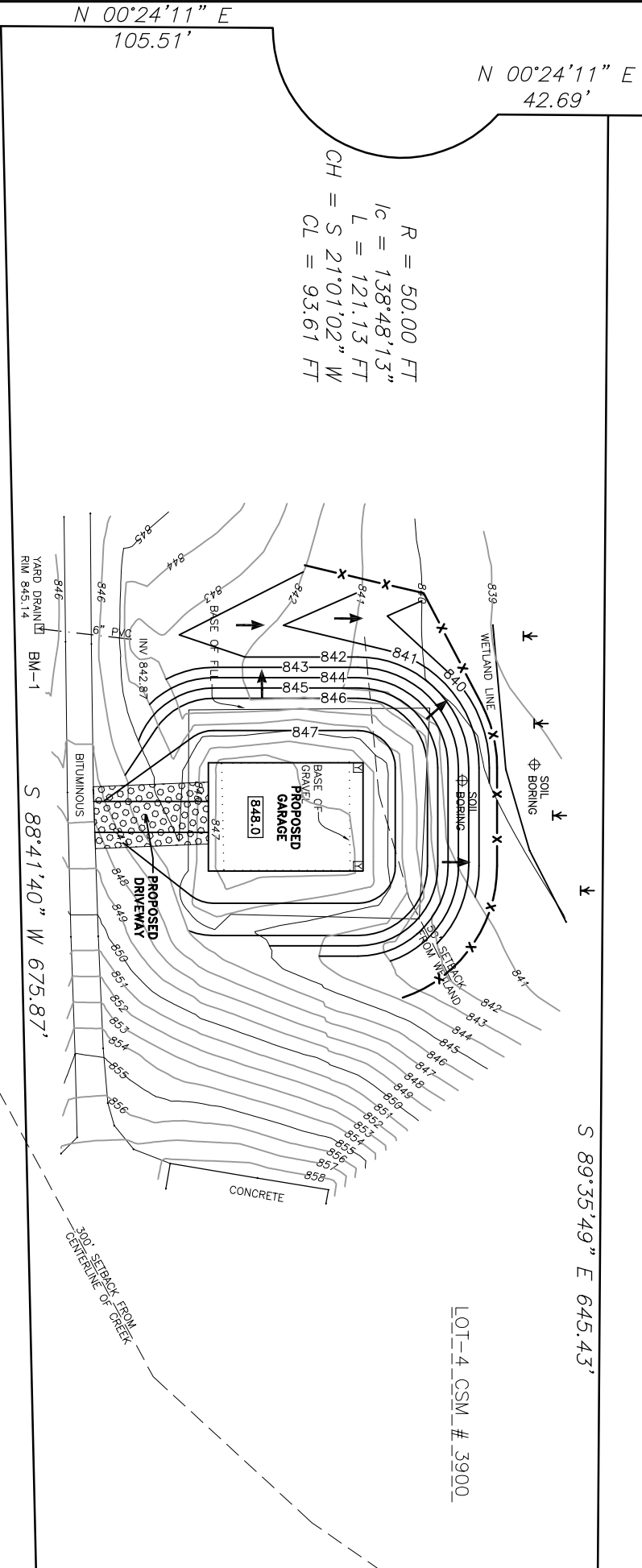
OWNER:
CHAD MILLER
1610 LINDA LOU DRIVE
GREENVILLE, WI 54952

TAX PARCEL NO. : 110064814
PROPERTY ADDRESS : 1610 LINDA LOU DRIVE
GREENVILLE, WI 54952

S 89°35'49" E 645.43'

LOT-4_CSM # 3900

S 01°09'03" W 215.68'



- LEGEND
- 000.0 PROPOSED FINISHED GRADE ELEVATION
 - <000.0> PROPOSED FINISHED GRADE ELEVATION
 - 000.0 PROPOSED GROUND ELEVATION AT FOUNDATION
 - X-X- APPROXIMATE SILT FENCE LOCATION
 - 000- PROPOSED ELEVATION CONTOURS
 - DIRECTION OF PROPOSED DRAINAGE
 - ☒ HOUSE DOWNSPOUTS
 - 000- EXISTING CONTOURS
 - 50' TEMPORARY STONE (3"-6" BREAKER) CONSTRUCTION EXIT

NOTES:

CHECK COMPATIBILITY WITH EXISTING GRADES. EXISTING CONTOURS WERE FIELD LOCATED ON 11/28/2017.

EROSION CONTROL BMP'S SHALL BE PER DNR TECHNICAL STANDARDS.

DOWNSPOUTS ARE TO BE DISCHARGED TO A MINIMUM OF 20' OF VEGETATION AT A MAXIMUM SLOPE OF 8% GRADE AND SHEET FLOW.

PROPOSED HOUSE ELEVATIONS
GARAGE FLOOR = 848.0

SETBACKS:
FRONT: 37 FT.
SIDE: 20 FT.
REAR: 25 FT.

CONSTRUCTION SEQUENCE

1. CONTACT STEVE SWANSON 3 DAYS PRIOR TO EXCAVATION.
2. INSTALL 24-FT. WIDE X 50-FT LONG TEMPORARY STONE CONSTRUCTION EXIT. (12/18/2017)
3. INSTALL SILT FENCE. (12/18/2017)
4. BEGIN GRADING THE SITE. (12/18/2017)
5. START CONSTRUCTION OF HOUSE. (12/18/2017)
6. NOTE: TEMPORARILY SEED, THROUGHOUT CONSTRUCTION, DENUDEED AREAS THAT WILL BE INACTIVE FOR 7 DAYS OR MORE.
7. PERMANENTLY STABILIZE AREAS TO BE VEGETATED WITH TOPSOIL, SEED & MULCH AS THEY ARE BROUGHT TO FINAL GRADE. (4/16/2018)
8. WHEN SITE HAS UNDERGONE FINAL STABILIZATION (AT LEAST 70% VEGETATIVE COVER), REMOVE SILT FENCE AND TEMPORARY STONE CONSTRUCTION EXIT. (5/21/2017)
9. STEVE SWANSON HAS NO FLOODPLAIN INFORMATION FOR THIS PROPERTY AND STATED THE FLOODPLAIN IS NOT BY MAPPED BY FEMA AT THIS TIME.

EROSION CONTROL MONITORING:

- (CONTRACTOR RESPONSIBILITY)
1. EROSION AND SEDIMENT CONTROL BMP'S SHALL BE INSPECTED:
 - A. AT LEAST WEEKLY.
 - B. WITHIN 24 HOURS AFTER A RAINFALL OF 0.5 INCHES OR GREATER.
 2. A MONITORING RECORD SHALL BE MAINTAINED:
 - A. THE CONDITION OF EROSION AND SEDIMENT CONTROL BMP'S.
 - B. A DESCRIPTION OF MAINTENANCE CONDUCTED TO REPAIR OR REPLACE BMP'S.

3. LOT AREA = 147,749 S.F.

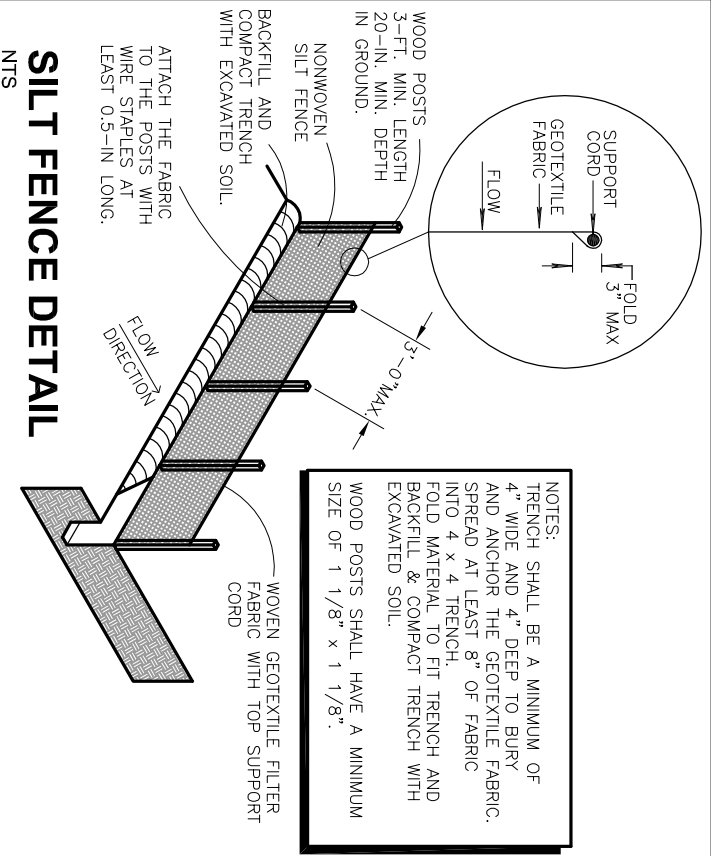
BUILDING FOOT PRINT: 2,520 S.F. - GARAGE

AREA CALCULATION FOR PROPOSED DISTURBED AREAS: 17,172 S.F.

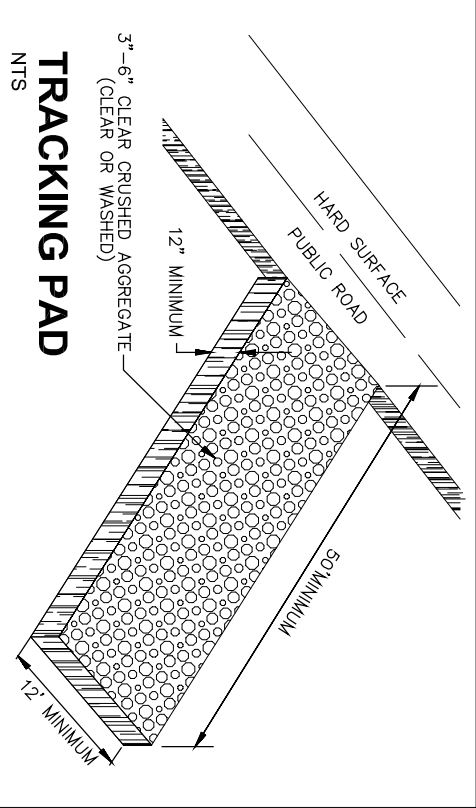
AREA CALCULATION FOR PROPOSED IMPERVIOUS SURFACES: 530 S.F.

TOTAL PROPOSED IMPERVIOUS SURFACE: 3,050 S.F.
PERCENT IMPERVIOUS SURFACE: 2.06%

SILT FENCE DETAIL



NOTES:
TRENCH SHALL BE A MINIMUM OF 4" WIDE AND 4" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. SPREAD AT LEAST 8" OF FABRIC INTO 4 x 4 TRENCH.
FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.
WOOD POSTS SHALL HAVE A MINIMUM SIZE OF 1 1/8" x 1 1/8".



TRACKING PAD

3"-6" CLEAR CRUSHED AGGREGATE (CLEAR OR WASHED)

SITE PLAN
CHAD MILLER

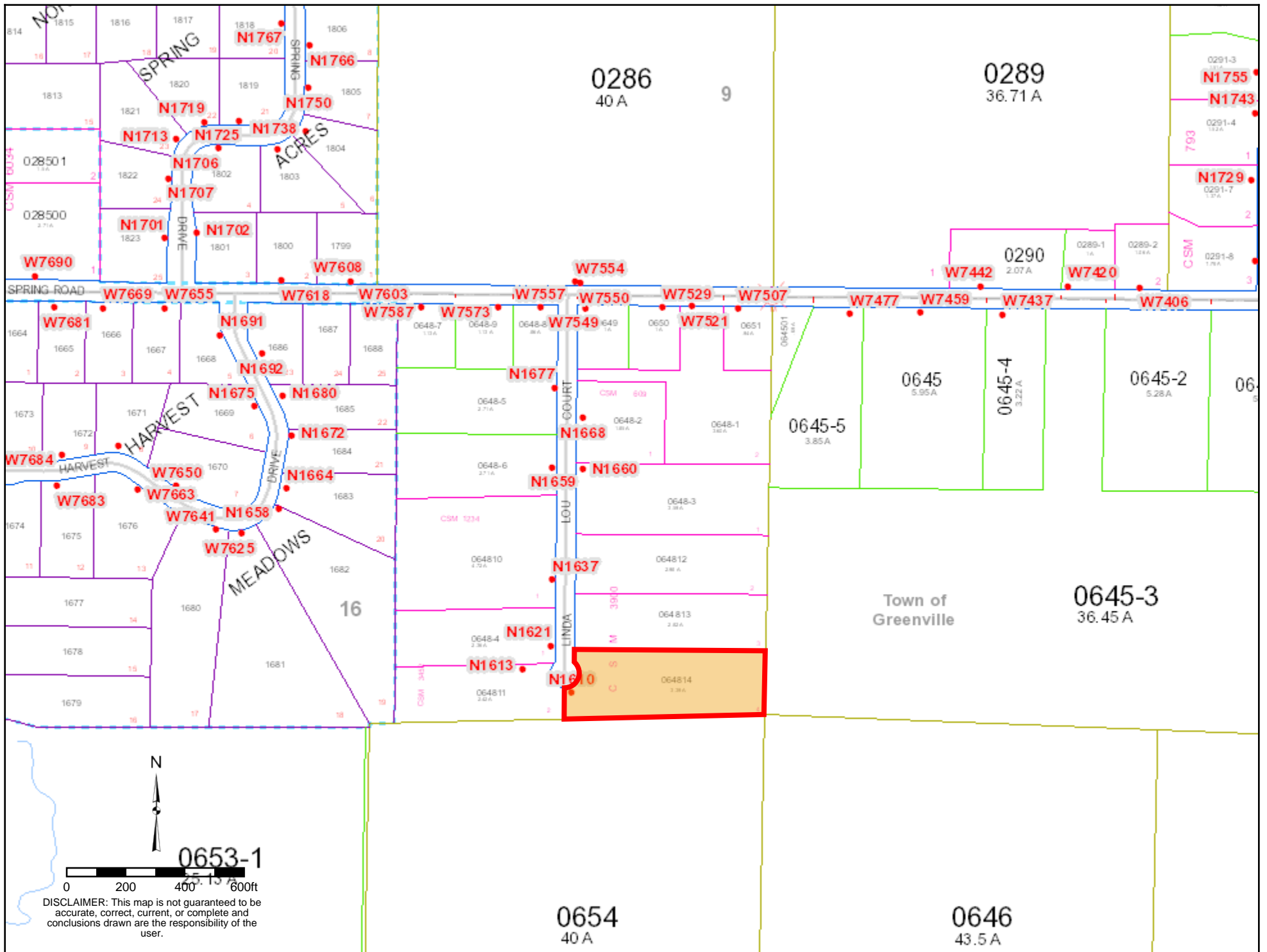
TOWN OF GREENVILLE, OUTAGAMIE COUNTY, WISCONSIN.

DRAWN BY	CHECKED	APPROVED
EAE		
NO.	DATE	REVISION

Martenson & Eisele, Inc.
1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

SCALE	DATE
BAR SCALE	12-11-2017
COMPUTER FILE	
1-1022-001sp.dwg	
DRAWING NO. 1-1022-001	



0653-1

0 200 400 600ft

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



Town of Greenville
W6860 Parkview Drive
Greenville WI 54942
920-757-5151

Date: 2/5/2018

Parcel: 110064814

Project Name: N1610 Linda Lou Drive, Chad Miller Accessory
Structure Fill Permit.

Re: Conditional Use Permit Application.

The Town's Stormwater Utility has reviewed the above mentioned proposal and recommends the Town Board approve of an after the fact fill proposal for the placement of an accessory structure within the Shoreland Zone of a navigable stream pending the following conditions:

1. That the applicant obtain a Town of Greenville Stormwater and Erosion Control Permit.
2. The 100 year floodplain must be delineated on the site plan.
3. No fill material allowed below the 100 year floodplain.
4. All Town, State and or County approvals must be obtained prior to starting construction.
Please note this is an after the fact approval since placement of fill has already occurred.

This particular area has had flooding issues in the past. An occupied structure at N1621 Linda Lou Drive immediately west of subject site has been impacted from flooding in the recent past. The Town's Stormwater Utility strongly recommends preserving the integrity of the 100 year floodplain along all waterways as Greenville continues its rapid urbanization. Preservation of the 100 year floodplain will help mitigate damage caused during extreme rain or snowmelt events.

Thank you,

Chris Pagels
Stormwater Superintendent
Town of Greenville