

**GRUNDY COUNTY HIGHWAY DEPARTMENT  
AND GRUNDY TRANSIT SYSTEM**

**SPECIFICATIONS  
AND BID SHEET**

**For**

**BULK FUEL**

## **NOTICE**

Grundy County Highway Department and Grundy Transit System are requesting a bid for the purchase and delivery of Unleaded Gasoline and Diesel Fuel. This bid is for an annual contract that anticipates the purchase of approximately 39,000 gallons of unleaded fuel, and 18,000 gallons of diesel fuel for the Highway Department and Transit System.

Bids will be accepted until 10:00 AM on December 20, 2018.

### **Tax Exemption:**

Grundy County may be exempt from certain State, Municipal or Federal Excise Taxes. Each bidder must be prepared to file for any refund relating to said taxes. Grundy County is not to be billed for any exempted Federal and/or Sales Taxes.

### **Quantity Requirements:**

It is estimated that the Grundy County Highway Department and Grundy Transit System will require approximately 39,000 gallons of 87 octane gasoline and approximately 18,000 gallons of Ultra Low Sulfur Diesel Fuel delivered to the Highway Department Facility during the term of the contract. This contract will be for a twelve month period, commencing January 1, 2019 and ending December 31, 2019.

*Decreases to Estimated Quantities:* The quantities heretofore identified are estimated only. Grundy County reserves the right to decrease the amount of fuels purchased under this contract with no penalties, fees, or additional charges.

*Increases to Estimated Quantities:* In the event Grundy County purchases more than 39,000 gallons of unleaded gasoline or 18,000 gallons of diesel fuel, the Vendor may increase the per-gallon price charged for said fuels; however, the price per gallon shall not exceed the Vendor's rack price on the date of delivery plus 10¢ per gallon.

### **Prices:**

Prices shall remain in effect throughout the length of the contract, and shall be a FIXED RATE PER GALLON. The Illinois Motor Fuel Tax and Underground Storage Tax should not be part of the bid quote. Said fees are to be billed as a separate line item on invoices submitted to the Department.

If the Federal Government, through any of its agencies, imposes price controls or pricing rules during the term of the contract, the supplier shall comply with such rules and regulations. Grundy County will **not** be responsible for any such increase in cost during the length of the contract.

## **SPECIFICATIONS**

### **87 Octane Unleaded Gas**

Unleaded gasoline shall have a minimum octane rating of 87 (R+M)/2 and shall not contain more than 10% alcohol-based fuel. It shall also comply with all of the latest federal and state requirements for unleaded fuels.

### **Ultra-Low Sulfur Diesel Fuel Specifications**

ULS Diesel Fuel must be a high quality ULS Bio-Diesel (B2) blend. It must meet the specifications attached hereto and incorporated herein as "Exhibit A". Diesel Fuel will be seasonally and geographically blended for low temperature and performance, as to insure a low cloud point and pour point.

Diesel Fuel must have:

1. Specifications per ASTM D975 S15
2. A dispersant to guard against clogging filters
3. An extra lubricity added
4. Glycol Ether to shed water
5. An antioxidant for storage life
6. A metal deactivator to suppress gum and varnish
7. A corrosion inhibitor
8. A low sulfur content, .05 wt % maximum
9. Must be blended with a minimum 2% pure Bio-Diesel (Specifications per ASTM D6751-08 Standards for S15 Grade)
10. Winter blend shall be with ULSD #1 per ASTM specifications
11. Submit spec sheet for diesel fuel additives

## **DELIVERY**

Fuel shall be delivered to the following location and placed in tanks provided. The Grundy County Highway Facility has one - 1,000-gallon Unleaded Fuel Tank, and one - 2,500-gallon Diesel Fuel Tank. Both tanks are dual-wall and above ground.

Grundy County Highway Department  
245 N. Illinois Route 47  
Morris, IL 60450

All deliveries to the Highway Department shall be made weekly on weekdays between the hours of 7:30 AM and 4:00 PM, unless otherwise directed by the Grundy County Engineer. Any additional deliveries shall be made within twenty-four hours of notification of the need for gasoline or diesel fuel. The successful bidder shall be directly responsible for any and all delivery charges. Do not include any delivery charges on your quotation. Grundy County will pay no delivery charges.

**GRUNDY COUNTY HIGHWAY DEPARTMENT**  
**AND GRUNDY TRANSIT SYSTEM**

245 N. Illinois Route 47, Morris, Illinois 60450 (815) 942-0363

**BULK FUEL**  
**BID SHEET**

CONTRACT PERIOD – TWELVE (12) MONTHS January 1, 2019 – December 31, 2019				
Approx. Quantity	Description	Unit Price – Unleaded Gas \$/ Gallon	Unit Price – Diesel Fuel \$/ Gallon	Grand Total Price for Gas / Diesel
39,000 Gal.	87 Octane Unleaded Gasoline w/ Ethanol	\$ _____ **		\$ _____
18,000 Gal.	Diesel Fuel – High Quality ULSD Biodiesel (B2) Blend		\$ _____ **	\$ _____
Any State, Local or Federal Excise Taxes shall be paid for by the vendor. It will be the duty of the vendor to apply for and request any refunds from the government where these taxes are concerned.				
<b>** Unit Price includes:</b> > <i>Underground Storage Tax</i> > <i>Motor Fuel Tax</i> > <i>Environmental Impact Fee</i>				
<b>Grand Total for Unleaded and Diesel</b>				\$ _____

Please verify YES or NO that your product meets or exceed the following requirements:

Diesel Fuel must be a high quality ULSD Biodiesel (B2) Blend	_____ Y _____ N
Diesel Fuel will be seasonally and geographically blended for low temperatures	_____ Y _____ N
A dispersant to guard against clogging filters	_____ Y _____ N
An extra lubricity added	_____ Y _____ N
Glycol Ether to shed water	_____ Y _____ N
An antioxidant for storage life	_____ Y _____ N
A metal deactivator to suppress gum and varnish	_____ Y _____ N
A corrosion inhibitor	_____ Y _____ N
A low-sulfur content, .05 Wt % maximum	_____ Y _____ N

**Submitted By:** \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

RETURN THIS SHEET FOR BID