

Request for Removal of Exemption(s)

Grundy County Supervisor of Assessments Office
Grundy County Courthouse
111 East Washington Street
Morris, IL 60450
(815)941-3269
(815)941-2126 fax

www.GrundyCounty.org/Assessor/

Step 1: Complete the following Taxpayer and Property Identification information:

(One form for each property you are requesting the removal of exemptions)

Property Owner/Taxpayer **Name(s)**

Property Index Number/ Parcel Number (PIN)

Property Owner/Taxpayer **Mailing Address**

Property Address

Property Owner/Taxpayer **City, State, Zip Code**

Property City, State, Zip Code

Property Owner/Taxpayer **Daytime Phone Number**

Is this property owned in Trust? Yes _____ No _____
(If Yes, I certify that I am the beneficiary of the trust)

Date moved or no longer occupied _____

I am no longer claiming the above described property as my primary/permanent residence, and/or, I am no longer claiming the right to exemption(s) on this property. I hereby request that all property tax exemptions be removed beginning with tax year _____.

Step 2: Resolution of previous years tax obligations (if applicable): Not Applicable

If you believe you have erroneously received exemption(s) for previous years, please fill in the year(s) and initial:

I believe that the following tax years apply _____

I wish to re-pay the credit received for the above named tax years _____ (initial)

Step 3: Oath:

I attest that the above facts are true and accurate.

Property Owner #1 **Printed Name**

Property Owner #1 **Signature**

Date

Property Owner #2 **Printed Name**

Property Owner #2 **Signature**

Date

Please check the following, if applicable:

I do not need a confirmation

I would like a confirmation mailed to me

This is to correct an Assessor error

OFFICIAL USE - Do not write in this space

(Date Received & Initials)

Exemptions end with tax year _____

Confirmation sent and date: (none/letter) _____

Date exemption(s) removed _____

Staff Initials _____