

Kay T. Olson
Grundy County Clerk & Recorder

Document Request Form

Document Request Search Fee \$10.00 per request

Date of Request: _____

Requesting Company: _____

Requesting Person: _____ Phone #: _____

Document Type: _____

Property Owner's name: _____

Document Number or Book/Page: _____

Subdivision Name: _____

Section: _____ Township: _____ Range: _____

Common Address: _____

PIN: _____

- Will pick up
- Email to: _____
- Mail copy to: Must provide address:

Letter or legal size copies: \$1.00 per page

Plat copies: \$3.00 per page

*Payment is required before sending requested documents.
Please contact our office to verify the page count of your documents.*

815-941-3224

Email to: recording@grundycountyil.gov