



City of Gulfport
Department of Urban Development
1410 24th Ave, Gulfport MS 39501
228-868 5715

Roof Permit Application

Date: _____

Permit #: _____

Contractor's Name & Business Name _____

Contractor's address _____

Contractor's phone no. _____ Email _____

Location Information

Name of Home/Business Owner _____

Phone No. _____

Is the Homeowner the General Contractor? Yes No

Business Name (if applicable) _____

Job Address _____ Gulfport, MS

of Squares _____ Total Job Cost \$ _____

Type of job: Asphalt _____ Metal _____ TPO _____

Roof Scope of Work _____

Signature of Applicant: _____ Date: _____

***** FOR OFFICE USE *****

Use Zone _____ Flood Zone _____ DFIREM Map / Panel # _____

Notes:

Approved by: _____ Date: _____

Building Official

Approved by: _____ Date: _____

Planning Dept



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RE-ROOFING BUILDING GUIDE REQUIREMENTS SPECIFIC TO THE CITY OF GULFPORT, MS

(REFERENCES FOR THE BELOW: 2018 IRC & IBC)

** All areas in the City of Gulfport are considered High Wind Areas

** All metal will need to be a minimum 26 gauge and installed per the manufacturers requirements to meet 160 mph wind loads. Batten or stripping must be minimum 1 1/2" thick material secured with 2 4" screws into each framing member. (Verify with manufacturer installation requirements.)

** All residential neighborhoods are in the 160 mph (3 second gust)

Due to this design wind speed, the 2018 International Residential Code and the 2018 International Building Code require asphalt shingles to be tested in accordance with ASTM D7158, Class H.

The shingle bundle wrappers shall be labeled to indicate compliance.

** Shingles must be high wind rated and have at least 6 nails per shingle.
(We will enforce manufacturer's specifications for installation.) Make sure you include application. Inspectors will be checking the roof shingles with the installation instructions on bundle wrapper at the time of inspection.

Drip Edge: Metal drip edge will be required on all roof edges, rakes as well as on eaves. (IRC & IBC Section R905/Section 1507 respectively)

Step Flashing: Minimum 4"X4" required — one piece on every row. (R905.2.8.3)

Attachment at eaves, rakes, valleys, gable ends, and starter strips:

Shingles and starter strips at all intersections, eaves, valleys, and gable ends shall be set in a minimum 8-inch-wide strip of flashing cement. Maximum thickness of flashing cement shall be 1/8 inch. Shingles shall not extend less than 1/2 inch beyond the drip edge.

A maximum of 1 layer of any type of roof covering is allowed, NO OVERLAY. (R907.3 (4))

Underlayment: (For Complete Tear Offs): For roofs with slopes of 4:12 or greater, one layer of underlayment is required. For roofs with slopes between 2:12 and 4:12, two layers of underlayment are required or use ice and water shield. (R905.2.7)

Roofs with slopes of less than 2:12: Asphalt shingles are NOT allowed unless a membrane is installed first. (See Manufacturers recommendations for installation) (IRC Chapter 9)

All decking existing or new will be required to be nailed 4" on edges and 6" in the field. Any Deteriorated Decking Shall be Replaced. If More Than 50% of the Decking is Replaced, All of the Decking Shall Be Replaced or be Complaint with IEBC 705.3.2

REPLACEMENT OF ASPHALT SHINGLES: Most manufacturers and contractors require full replacement as they will not warranty partial replacement, if shingle TYPES are mixed on any level of damage or repair.

*City of Gulfport Policy: One (1) square or less (100 sq ft) of roofing covering repair shall be considered maintenance and will not require a permit. Roof covering repairs over (1) square of roof covering will require a permit. Any roof decking repair will require a permit and nailing inspection.

Final inspections ARE required on ALL commercial & residential buildings.

(City of Gulfport Policy)

Permits are required on all re-roofing projects. (R 105.1)

Permits must be issued and on site prior to work beginning. (R 105.1)

Permit cards must be visible from the street. (R 105.7)

_____ 1 (print name) have read and understand the
City of Gulfport Roofing Guidelines.

SIGNATURE

DATE

Job Address: _____

Gulfport, MS

Inspection Affidavit

I, _____, Owner/Contractor*

(Please print name and circle type)

do hereby confirm that the roof deck nailing and roof system will be done in compliance with the 2018 International Residential Building Code. I also understand that I am responsible for this roofing system in the event that I do not schedule all appropriate inspections. I hereby acknowledge that a final inspection is required on this roofing system.

Signature

STATE OF MISSISSIPPI COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____ 20____

By _____

(Notary printed name)

(Seal)

Notary Public, State of Mississippi

(Notary Signature)

Personally known/or _____

Produced Identification _____

Type of identification produced. _____