

**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2016
Through
September 30, 2017**

**As adopted by the City Commission
On September 7, 2016**

Mayor and City Commission

**Chris Boswell
Richard Uribe
Tudor G. Uhlhorn
Michael Mezmar
Ruben De La Rosa
Victor Leal**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner**

**Dan Serna, City Manager
Elvia Treviño, Finance Director**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Richard Uribe
City Commissioner
District 1



Tudor G. Uhlhorn
City Commissioner
District 2



Michael Mezmar
City Commissioner
District 3



Ruben De La Rosa
City Commissioner
District 4



Victor Leal
City Commissioner
District 5

CITY OF HARLINGEN

Fiscal Year 2016-2017

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$682,587, which is a 4.1 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$160,071.

The members of the governing body voted on the budget as follows:

FOR:

Richard Uribe
Tudor G. Uhlhorn
Michael Mezmar
Ruben De La Rosa
Victor Leal

AGAINST: 0

PRESENT and not voting: n/a

ABSENT: n/a

Property Tax Rate Comparison

	2015-2016	2016-2017
Property Tax Rate:	\$0.588827/100	\$0.588827/100
Effective Tax Rate:	\$0.576411/100	\$0.588300/100
Effective Maintenance & Operations Tax	\$0.458590/100	\$0.460327/100
Rollback Tax Rate:	\$0.640759/100	\$0.635600/100
Debt Rate:	\$0.130237/100	\$0.128500/100

Total debt obligation for CITY OF HARLINGEN secured by property taxes:
\$3,447,954.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2015

Executive Director

CITY OF HARLINGEN ANNUAL BUDGET 2016-2017

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CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

August 30, 2016

Honorable Mayor and City Commission:

I am pleased to present the City of Harlingen's budget for FY 2017. The budget is for the fiscal year beginning October 1, 2016 and ending September 30, 2017. For all funds, exclusive of Harlingen Waterworks, Valley International Airport, Economic Development Corporation, and Firemen's Relief and Retirement Fund, projected revenues are \$69,824,653 and approved expenditures are \$71,831,308.

The breakdown of fund revenues and expenditures are listed below:

Fund	Revenues	Expenditures	Variance
General Fund	\$41,543,105	\$41,543,105	\$ -
MPO	391,144	391,144	-
Tennis Court	11,000	30,000	(19,000)
Hotel / Motel	860,200	746,000	114,200
CDBG	1,056,942	1,056,942	-
Downtown Improvement	61,000	250,550	(189,550)
Catastrophic Emergency	-	25,000	(25,000)
Free Trade Bridge	162,000	200,000	(38,000)
Communication Center	12,776	11,938	838
COPS Grant	218,523	218,523	-
PEG	85,000	-	85,000
State Forfeitures	-	205,000	(205,000)
Convention & Visitors Bureau	424,000	401,715	22,285
Awards - Restricted	376,410	376,410	-
TIF 1	70,000	0	70,000
TIF 2	104,000	0	104,000
TIF 3	127,500	70,000	57,500
HCIB	1,295,532	1,295,532	-
Debt Service	3,908,120	3,947,954	(39,834)
Petition Paving	-	200,000	(200,000)
Street Improvement	-	1,000,000	(1,000,000)
Infrastructure	290,000	294,000	(4,000)
Auditorium	341,000	332,087	8,913
Sanitation	8,776,400	9,150,839	(374,439)
Museum	100,250	113,606	(13,356)
Golf Course	1,221,092	1,218,833	2,259
Motor Vehicle Warehouse	3,124,723	3,612,194	(487,471)
Health Insurance	5,348,936	5,339,936	9,000
Total	\$69,909,653	\$72,031,308	\$ (2,121,655)

** Recipient Of Keep Texas Beautiful Governor's Achievement Award**

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

The budget meets the City Commission goals as proposed during budget meetings and general discussions with the City Manager. The budget process was challenging to say the least. Objectives of this budget included preserving current level of services with projected revenues while making progress toward addressing prioritized goals. A conservative emphasis on resource utilization was respected by all departments to help ensure budget obligations. This year we had several funding requests by Departments that were not approved due to projected revenues. The budget process involved an extensive review of every department's budget, line item by line item in an effort to submit a balanced budget for consideration.

Throughout the budget process an emphasis was placed on the following goals:

1. Maintain City streets.
2. Enrich the quality of public services.
3. Enhance the City's operational effectiveness and efficiency.
4. Present a balanced budget.
5. No increase to the property tax rate.
6. Maintain a healthy fund balance.

These goals were met in the FY 2017 budget by:

1. Funding \$1 million for street overlay projects.
2. Providing funds to acquire two new dump trucks.
3. Designating funds for the construction of two all-inclusive playgrounds.
4. Budgeting funds to update Library furniture.
5. Combining two part-time computer specialists into one full-time position.
6. Combining two part-time office assistants into one full-time secretary in Human Resources.
7. Including a 2% cost of living adjustment for all non-civil service employees and sworn Police Officers.
8. Including a 2% contribution match for the Fire Fighters Pension Plan

This budget addresses City Commission and City Manager goals and objectives of not increasing property taxes and maintaining a healthy fund balance by:

1. Budgeting expenditures within forecasted revenues.
2. Minimizing major capital expenditures.
3. Reducing department budget requests by \$4.2 million.

Other goals and objectives achieved are mentioned throughout the various funds.

Capital Investments and their impact on General Fund

A conservative approach was taken in recommending capital improvements for funding for FY 2017. The goal was to allocate funding for improvements while minimizing the fiscal impact these projects would have on the operating budget. The projects that were recommended and subsequently approved for funding meet some of our core responsibilities that are sustainable with projected revenues. One of the main capital improvements in this fiscal year are the approved street overlay projects which include various streets that will be improved and consequently have a positive impact on the operating budget by decreasing repairs and maintenance on those streets. Other capital improvement projects budgeted this year includes two all-inclusive playgrounds at Victor Park and Pendleton Park respectively. As a result of additional revenues, the maintenance expenditures of these parks did not affect general fund balance.

Transfers

As in previous years, we budget transfers between funds to reimburse one fund for services provided by the other. This year a transfer of \$608,000 from the Sanitation Fund to the General Fund reimburses the General Fund for accounting, management, human resources and a host of other services provided to the Sanitation Department. A transfer of \$205,000 from the Sanitation Fund will help support construction of two all-inclusive playgrounds. Additionally, the Sanitation Fund pays a street rental fee or franchise fee of 6% of projected revenues totaling \$492,000 to the General Fund for the Fiscal Year 2017 budget. The total transfer of funds to the General Fund is \$1,241,396. Transfers from the General Fund to other funds represent a subsidy to the receiving fund. General Fund transfers to other funds include \$30,000 to the Harlingen Arts and Heritage Museum Fund.

Staff positions

The adopted budget includes converting two part-time computer specialist positions in our MIS Department into one full-time position. We also converted two part-time human resources Office Assistant positions into one full time Administrative position. Both of these changes will help improve effectiveness and efficiency in each of the respective Departments.

Salary Compensation

A merit based pay system and a 2% cost of living increase was budgeted for all non-civil services employees and sworn Police Officers (exclusive of Harlingen Waterworks Fund and Valley International Airport). Additionally, a 2% match contribution to the Fire Fighters Pension Plan was also budgeted.

Overall Fund Revenue Estimates and Revenue Trends

Estimated revenues for FY 2017 are discussed in each fund in detail below. Estimates are based on historical trend analysis and assumptions such as economic factors and fee increases. Revenue trend graphs for each fund are shown in their respective sections.

The City has maintained the same tax rate of \$0.588827 for the past seven years. The projected property tax revenues are distributed to the Debt Service Fund and the General Fund. For FY 2017 the distribution of property tax revenues is \$3,908,120 to the Debt Service Fund and \$13,453,800 to the General Fund.

General Fund

General Fund property taxes are estimated to increase by \$682,588 over last year based on an increase in property valuations. Sales Tax revenues are projected to increase in FY 2017 with a budgeted total of \$16,765,273. Sales tax revenue has been trending upward the past fiscal year due to new businesses opening in the area. Franchise fees are expected to have a \$157,350 decreased over the previous year. This decrease is due to a significant reduction in revenue from the telephone company and the cable company. Building related permits are expected to decrease by 5.0% to \$175,000 in FY 2017 from the \$185,000 that was budgeted for FY 2016. Fines collected from Municipal Court are estimated at \$2,171,199 in FY 2017 compared to \$2,197,113 in FY 2016, which represents a 1.1% decrease. We will continue the warrant roundups that were highly effective in FY 2016 in an effort to reduce the number of outstanding citations.

Total general fund expenditures for FY 2017 are \$41,543,105 which is an increase of \$720,063 from FY 2016 budget. The increase is due to an increase of expenditures within several departments as well as an increase to wages. This year the General Fund expenditures will not exceed revenues. A balance budget was approved for the General Fund.

Metropolitan Planning Organization Fund

This fund is reimbursed quarterly from Texas Department of Transportation after statement of expenditure activities are prepared and submitted for payment. This is a 100% reimbursable fund. Expenditures increased from FY 2016 by \$26,929.

Special Investigations Fund

This fund derives its monies from Equitable Sharing Assets Forfeiture Laws. The funds are used to purchase law enforcement equipment to be used by the Police Department for law enforcement activities and purposes. No revenues were budgeted for FY 2017. Expenditures of \$205,000 are budgeted in FY 2017. The fund balance will be used to fund the FY 2017 expenditures.

Tennis Court Fund

This year there is no transfer budgeted from the General Fund. The Fund balance will be used to fund the FY 2017 expenditures. The Contract for the Tennis Pro comprises the principal element of cost within the fund of \$ 24,000.

Hotel/Motel Fund

Hotel/Motel Occupancy Tax revenues were budgeted conservatively. Several transfers to other funds and entities were decreased this year leaving the fund with a surplus of \$114,200.

Catastrophic Emergency Fund

This fund accounts for expenditures specifically authorized by ordinance for catastrophic emergency type expenditures such as hurricanes or floods. In anticipation of catastrophic events, \$25,000 has been budgeted for sand and sand bags for FY 2017.

Harlingen Downtown Improvement Fund

Primary funding of \$32,000 will be funded from the Hotel/Motel Fund for FY 2017. Another \$29,000 comes from special assessments levied against property owners in the special district that tax themselves to fund storefront improvements, landscaping, signage, and promotions. There was a slight increase in revenue projections from the special assessments compared to last fiscal year. Expenses decreased 1.3% or \$3,356 over last fiscal year.

Free Trade Bridge Fund

Revenues are generated by commercial and passenger vehicle bridge crossings at the Free Trade International Bridge and shared by a three-way split between the City of Harlingen, City of San Benito, and Cameron County. Revenues increased to \$162,000 in FY 2017 from the \$145,100 that was budgeted for FY 2016. The largest proposed expenditure is \$75,000 for the City's matching share for the Lower Rio Grande Valley Development Council Transit Program. The estimated ending fund balance for FY 2017 is \$630,081.

Community Oriented Policing Services / Universal Hiring Program

This federal grant provides partial funding for five (5) additional police officers with the City providing up to 25% of the match and the federal government the remainder. The revenues and expenditures are adjusted on a yearly basis reflecting the amount of payroll and benefits required for the funding of the positions.

Communication Center

Revenues of \$12,776 will be generated from an inter-local agreement with American Tower. In 2011, the Rio Grande Valley Communications Group developed a regional radio system infrastructure that allows first responders to communicate with each other following natural disasters or everyday responses. Revenues from inter-local agreements have decreased significantly since then, due to the change in tower rentals in the region. Expenditures in the amount of \$11,938 are budgeted for the annual lease agreement for use of the New Hampshire Communication Tower site.

Convention & Visitors Bureau

Convention & Visitors Bureau revenues were budgeted at the same amount from the previous year. Expenditures were reduced by \$73,344. The Convention & Visitors Bureau will continue to carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Award Programs

This fund was created in FY 2015 to increase efficiency of grant budget management. Expenditures in this fund are 100% reimbursable. A total of \$376,410 is anticipated in state and federal grant funding for FY 2017. Various grant awards have been budgeted including Justice Assistance, Financial Asset Seizure Team, Crime Victim's Assistance, Tropical Texas Behavioral, and the University of Texas Health Science Center at San Antonio grant.

Debt Service

General Obligation debt service, which includes general bond obligations and certificates of obligation, is budgeted in the Debt Service Fund. The total general debt service is budgeted to have revenues of \$3,908,120 and expenditures of \$3,947,954 for FY 2017. A total of \$39,834 will be used from fund balance to service debt.

Street Improvement Fund

The City Commission is committed to maintaining city streets. A total of \$1,000,000 was budgeted for street overlay. Approximately 272 miles of paved and unpaved city streets need to be maintained. For FY 2017, improvements to areas of Lincoln Avenue, Dixieland Rd, Garrett Rd, Bothwell Rd, Tucker Rd, Tamm Lane, Drury Lane, Altas Palmas, Queen Sago, Beckham Rd and Stuart Place are budgeted.

Infrastructure Fund

This fund addresses the infrastructure needs of the City. Revenues come from a \$1.00 surcharge on the water, sewer and garbage bill. In FY 2017, \$294,000 was budgeted for building and street maintenance improvements. Which includes \$128,000 for funding street maintenance including the asphalt crack seal program, new street name signs, stop signs, yield signs and street repair materials, \$48,000 for maintenance of various City owned buildings, \$28,000 for improving sidewalks, and \$90,000 has been designated to upgrade library furniture.

Municipal Auditorium

For FY 2017, a transfer of \$115,000 was approved from the Hotel/Motel Fund into the Municipal Auditorium Fund. The Auditorium is anticipating an operating gain of \$8,913 due to revenues exceeding expenditures.

Sanitation Fund

The Sanitation Fund will continue to provide a franchise fee or street rental payment in the amount of \$492,000 and will transfer \$813,000 to the General Fund to offset administrative expenses and to support the cost of building two all-inclusive playgrounds. Sanitation Fund revenues budget is \$8,776,400 and the expenditure budget is \$9,150,839 resulting in a net decrease to fund balance of \$374,439. Projected fund balance is \$4,441,001.

Harlingen Arts and Heritage Museum Fund

The revenues for the museum were reduced by \$2,550. The General Fund continues to provide \$30,000 to the museum in FY 2017. Expenditures also decreased by \$65,612. The Museum Association Board staffs, on a volunteer basis, the operations of the Museum Tuesday through Saturday. The Museum continues to increase the number of activities available to the public and to educate them on Harlingen, as well as national and international culture.

Municipal Golf Course

This Enterprise Fund has budgeted revenues of \$1,221,092 and expenditures of \$1,218,833. Fee increases were implemented in FY 2015. The Municipal Golf Course is anticipating a net gain of \$2,259.

Motor Vehicle /Warehouse Fund

This fund consist of various internal services departments including fleet, motor vehicle administration, materials management, purchasing, and vehicle replacement. Expenditures exceed revenues by \$487,471. This net loss is attributable to increase expenditures in material management and vehicle replacement expenditures.

Health Insurance Fund

Health insurance coverage for employees, retirees and former employees did not increase substantially. The city pays a portion of dependent health care costs.

The Mayor and City Commission should be commended for the time effort and energy they spent in developing a budget to meet the needs of the community. The Department Directors and staff did a great job in presenting and defending the needs of their departments. The Finance Department is to be specially recognized for their efforts in accurately preparing the budget document.

Sincerely,

Daniel Serna
City Manager



Comprehensive Plan

Priority List

Comprehensive Plan Synopsis

ONE VISION, ONE HARLINGEN COMPREHENSIVE PLAN

The Harlingen City Commission on April 6, 2016 unanimously approved The One Vision, One Harlingen Comprehensive Plan, which is the city's core policy document.

The Comprehensive Plan utilized key input over several months from stakeholders, residents, business owners, city staff, appointed committee members and elected officials.

The Plan consists of the City's vision, goals, strategies and implementation measures for growth and prosperity. It is an integrated approach to future development with a focus on all elements that make up a city: Housing; transportation; parks and open space; economic growth; downtown; history; public services and facilities; neighborhoods and community identity.

City departments are subsequently charged with the implementation of the Comprehensive Plan. However, the City must work with other government agencies, community partners and residents towards achieving the outlined goals.

On June 24, the City Commission held a workshop with City staff to develop a priority list of projects pertinent to the Comprehensive Plan. This document contains the Comprehensive Plan Priority List.

Comprehensive Plan

Primary Goals

Comprehensive Plan Primary Goals

PRIORITY 1

CONVENTION CENTER

Construct and design a civic/convention center.

Estimated Cost: \$14,846,825

Potential Funding Source: 4B; TIRZ 1, 2, 3; and Hotel Occupancy Tax revenue

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 5-1: Identifying strategies for addressing facility needs.

PRIORITY 2

BAXTER BUILDING

Pursue redevelopment of historic Baxter Building as a key, downtown landmark.

Estimated Cost: \$1,530,000

Potential Funding Source: 4B, General Fund, Historic/Housing Tax Credits, Grants

Comp Plan Action ID 3-6: Pursue redevelopment of the Historic Baxter Building as a key Downtown landmark.

PRIORITY 3

COMMERCE STREET PROJECT

Commerce Street Overlay Improvement Project from Taft Avenue to N. Business 77.

Estimated Cost: \$2,155,902

Potential Funding Source: 4B, General Fund Street Overlay, Infrastructure Funds, Grants

Comp Plan Action ID 2-3: Improve connectivity in the core areas of the city.

Comp Plan Action ID 3.1: Designate the following boulevards, avenues and streets as “great streets.”

Comprehensive Plan Primary Goals

PRIORITY 4

LON C. HILL DESTINATION PARK

Develop a n all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphitheater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children's discovery center.

Estimated Cost: \$12,692,398

Potential Funding Source: General Fund, Grants, 4B, partnerships

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

PRIORITY 5

DID: ALLOW/ENCOURAGE MIXED-USE DEVELOPMENT IN HARLINGEN'S CORE AREAS

Create a specific zoning category that allows and encourages mixed-use development. Set policies, guidelines and performance measures so to provide reasonable flexibility to development.

Estimated Cost: TBD

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-3: Allow and encourage more mixed-use development in the Core Areas of Harlingen.

PRIORITY 6

DOWNTOWN PARKING STRUCTURES FEASIBILITY STUDY

Address parking needs in the Downtown Improvement District.

Estimated Cost: \$40,000

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-7: Address parking needs in the vicinity of the Historic Baxter Building and the Reese Building.

DOWNTOWN MASTER PLAN

Develop a formal, core area Downtown Master Plan.

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 1-1: Create core areas of Harlingen District.

Comp Plan Action ID 5-2: Develop a formal core areas of Harlingen Plan with individual subdistrict recommendations.

Comprehensive Plan Primary Goals

PRIORITY 7

DRAINAGE PROJECTS (DIXIELAND DITCH)

Estimated Cost: \$881,564

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (13TH STREET)

Estimated Cost: \$201,356

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (RIO HONDO DITCH)

Estimated Cost: \$721,360

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (LIPSCOMB DITCH)

Estimated Cost: \$493,702

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

Comprehensive Plan Primary Goals

PRIORITY 8

LPG BURN PROP UNIT

Purchase of Unit will help maintain firefighter proficiency and an ISO rating of 3.

Estimated Cost: \$332,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

Estimated Cost: \$200,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

PRIORITY 9

CITY HALL PLAN

Explore options to update the current City Hall.

Estimated Cost: TBD

Potential Funding Source: General Fund, 4B

Comp Plan Action ID 2-1: Select the location for the replacement/consolidated City Hall.

Comp Plan Action ID 2-2: Fund and develop the new City Hall.

Comp Plan Action ID 2-3: Identify uses for the existing City Hall building.

PRIORITY 10

FAIR PARK & VICTOR PARK ALL-INCLUSIVE PLAYGROUNDS

Construction of playgrounds for use by all residents.

Estimated Cost: \$2.5 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical park improvements.

Comprehensive Plan Primary Goals

PRIORITY 11

RE-DESIGN HARINGEN ARTS & HERITAGE MUSEUM

Enhancement of attractions improves quality of life drawing more visitors to Harlingen.

Estimated Cost: \$500,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 3-3: Promote the City's unique assets, such as nature tourism, unique museum and murals.

PRIORITY 12

SOCCER COMPLEX PHASE II

Construction of the second phase of the Harlingen Soccer Complex to include: Upgrading the existing irrigation system to a two-wire, controlled system; enhancing the soil condition of the existing fields; bringing in select fill material for the new fields for optimal growth condition on Tift 419; and construct two additional restrooms and additional parking.

Estimated Cost: \$2.1 million; Estimated Additional Cost for artificial turf on Championship fields: \$1.6 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-1: Complete development of the Harlingen Soccer Complex.

Comprehensive Plan Primary Goals

PRIORITY 13

SPUR 54

Estimated Cost: \$6,874,132

Potential Funding Source: Prop 1, Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

LOOP 499 BIKE LANE EXTENSION

Estimated Cost: \$14,550

Potential Funding Source: TXDoT, City of Harlingen

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

DIXIELAND TURNAROUND

Estimated Cost: \$1.5 million

Potential Funding Source: Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

FM 509 EXTENSION

Estimated Cost: \$3.62 million

Potential Funding Source: Prop 7, Cameron County

Comp Plan Action ID 1-1: Support completion of the FM 509 corridor.

HSBMPO BICYCLE & PEDESTRIAN MASTER PLAN

Estimated Cost: \$79,682

Potential Funding Source: MPO PL-112 Funds

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

PROPOSED BIKE LANES BY CITY OF HARLINGEN

Estimated Cost: \$284,048

Potential Funding Source: EDC, Bonds, General Fund

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

HARLINGEN MULTIMODAL TRANSIT CENTER

Estimated Cost: \$5 million

Potential Funding Source: Prop 1, Prop 7, City of Harlingen

Comp Plan Action ID 5-2: Continue to support and expand area mass transit options.

Comprehensive Plan Primary Goals

PRIORITY 14

AEROTROPOLIS MARKETING

Annually market the Aerotropolis airport which serves as a multimodal, "airport city," commercial core.

Estimated Cost: \$100,000 annually

Potential Funding Source: EDC

Comp Plan Short-term Public Investment Action No. 8: Begin marketing of Aerotropolis District.

Comp Plan Action ID 1-2: Continue to support the HEDC as it pursues economic growth in the city.

Comp Plan Action ID 5-1: Maintain Valley International Airport as the premier airport in the region.

PRIORITY 15

UPDGRADE CHILDREN'S LIBRARY

A well-designed, safe environment for infants and toddlers that stimulates senses and challenges motor skills.

Estimated Cost: \$190,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CONSTRUCT A COMPUTER LAB

Continue to target quality-of-life features that make Harlingen an attractive place to live.

Estimated Cost: \$259,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CREATE A TEEN LIBRARY

Development of a Teen Library supports improvements to the City's educational system and infrastructure.

Estimated Cost: \$104,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comprehensive Plan Primary Goals

PRIORITY 16

HUGH RAMSEY NATURE PARK EDUCATION CENTER

Improve Hugh Ramsey Nature Park as a major birding/wildlife attraction and develop a nature center facility.

Estimated Cost: \$1.2 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Develop a nature center facility.

PRIORITY 17

TRAILS: RAMSEY TO MCKELVEY AND 25TH TO DOWNTOWN AREA

Complete the Arroyo Colorado Trail as the premier trail corridor from Dixieland to Hugh Ramsey Nature Park.

Estimated Cost: \$3.2 million

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 2-1: Complete the Arroyo Colorado Trail as the premier trail corridor in the Rio Grande Valley (from Dixieland Park to Hugh Ramsey Park).

FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before

the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Bonds Ratings

The City's General Obligation Revenue Bonds are rated "AAA" by Fitch and "AAA" by Standards and Poor.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned "**General Budget Requirements**".

BUDGETARY POLICY AND PROCEDURES

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CITY OF HARLINGEN GENERAL BUDGET REQUIREMENTS

Thu, Mar 31, 2016	Submit budget work papers to departments.
Thu, Mar 31, 2016	Departments begin preparation of Budget based on Goals & Objectives
Mon, Apr 25, 2016	Due date for Department Directors to deliver Goals & Objectives to the Finance Department
Fri, Apr 29, 2016	Due date for Department Directors to complete budget data entry
Fri, Jun 17, 2016	Finance Department delivers draft budget to City Manager
Fri, Jun 17, 2016	City Manager/Finance review Revenue Projects
Mon, Jun 20, 2016	City Manager/Department Directors budget hearings
Tue, Jun 21, 2016	City Manager/Department Directors budget hearings
Mon, Jun 27, 2016	Due Date for Department Directors to return reworked budgets
Wed, Jun 29, 2016	City Manager finalizes budget decisions for proposal to City Commission
Mon, Jul 04, 2016	City Hall closed
Wed, Jul 13, 2016	City Manager prepares and sends Budget Message to Mayor & City Commission
Thu, Jul 21, 2016	Mayor & City Commission Budget Workshop
Fri, Jul 22, 2016	Certified Appraisal Roll received
Mon, Jul 25, 2016	Calculation of Effective and Rollback Tax Rate
Thu, Jul 28, 2016	Publication of "Effective Tax Rate, Rollback Tax Rate"
Wed, Aug 03, 2016	Meeting of governing body to discuss tax rate (Regular Meeting)
Fri, Aug 05, 2016	Publication of "Notice of Public Hearing" on Annual Budget to be published in newspaper

Thu, Aug 11, 2016	File draft budget with City Secretary and post on web
Thu, Aug 11, 2016	Meeting of governing body to reconsider the tax rate
Fri, Aug 12, 2016	First Public Hearing on Tax Rate
Wed, Aug 17, 2016	Public Hearing on annual budget
Wed, Aug 17, 2016	Second Public Hearing on Tax Rate
Tue, Aug 30, 2016	First reading of Budget Appropriation Ordinance. First vote on Tax Rate and first reading of Tax Ordinance.
Wed, Sep 07, 2016	Second reading of Budget Appropriation Ordinance. Second reading of Tax Rate Ordinance
Thu, Oct 01, 2016	New Fiscal Year begins

1. As indicated above, beginning in March budget forms and worksheets are distributed to departments and are due by May 1. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN

ANALYSIS OF PROPERTY TAX REVENUE

PROPOSED FISCAL YEAR 2016-17

	ACTUAL FY 13-14	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Appraised Valuations	3,108,071,009	3,143,646,431	3,173,911,355	3,327,277,769
Less Exemptions	244,868,703	242,627,343	265,374,496	298,613,054
Total Taxable Value	<u>\$2,863,202,306</u>	<u>\$2,901,019,088</u>	<u>\$2,908,536,859</u>	<u>\$3,028,664,715</u>
Tax Levy	\$16,859,308	\$17,081,984	\$17,126,250	\$17,833,596
Estimated Collection	97.05%	98.02%	96.50%	96.50%
Estimated Tax Collection	\$16,362,123	\$16,743,565	\$16,526,832	\$17,209,420
Estimated Delinquent Tax	\$417,414	\$362,136	\$547,500	\$547,500
General Fund & TIF's	\$12,496,749	\$12,821,580	\$12,871,410	\$13,453,800
Debt Service	<u>3,865,374</u>	<u>3,921,985</u>	<u>3,655,422</u>	<u>3,755,620</u>
Total	<u>\$16,362,123</u>	<u>\$16,743,565</u>	<u>\$16,526,832</u>	<u>\$17,209,420</u>
General Fund	0.449723	0.450901	0.458590	0.460327
Debt Service Fund	<u>0.139104</u>	<u>0.137926</u>	<u>0.130237</u>	<u>0.128500</u>
TOTAL	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2008	14,522,220	13,806,819	95.07%	461,437	14,268,256	98.25%	1,813,318
2009	14,988,703	14,474,545	96.57%	693,925	15,168,470	101.20%	1,202,926
2010	15,676,927	14,945,297	95.33%	750,389	15,695,686	100.12%	1,411,586
2011	15,696,199	15,148,659	96.51%	567,445	15,716,104	100.13%	1,136,262
2012	15,845,781	15,339,600	96.81%	496,011	15,835,611	99.94%	939,863
2013	16,572,177	16,239,104	97.99%	763,068	17,002,172	102.59%	986,181
2014	16,859,308	16,220,678	96.21%	422,472	16,643,150	98.72%	1,711,434
2015	17,081,984	16,484,114	96.50%	525,000	17,009,114	99.57%	1,694,744
2016	17,126,250	16,526,832	96.50%	547,500	17,074,332	99.70%	1,537,038
*2017	17,833,596	17,209,420	96.50%	547,500	17,756,920	99.57%	1,613,714

* ESTIMATED FOR TAX YEAR 2017

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



CITY OF HARLINGEN PROPERTY TAX RATES ALL OVERLAPPING GOVERNMENTS

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

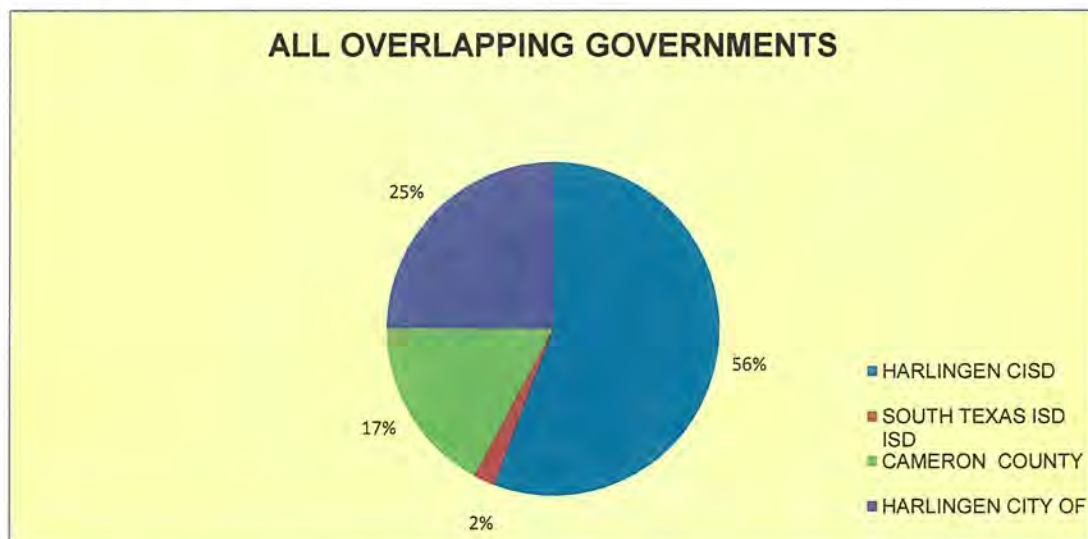
<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>	<u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u>	<u>CAMERON COUNTY</u>	<u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u>	<u>TOTAL</u>
2008	0.435625	0.154375	0.590000	1.125000	0.343191	0.049200	2.107391
2009	0.437800	0.1522	0.590000	1.125000	0.353191	0.049200	2.117391
2010	0.435580	0.153247	0.588827	1.125000	0.363191	0.049200	2.126218
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.384291	0.049200	2.240318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	2.240318
2014	0.449723	0.139104	0.588827	1.218000	0.384291	0.049200	2.240318
2015	0.450901	0.137926	0.588827	1.218000	0.399291	0.049200	2.255318
2016	0.458590	0.130237	0.588827	1.318000	0.399291	0.049200	2.355318
2017	0.460327	0.1285	0.588827	1.318000	0.407743	0.049200	2.363770

Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.



Percentage of total tax rate by taxing units

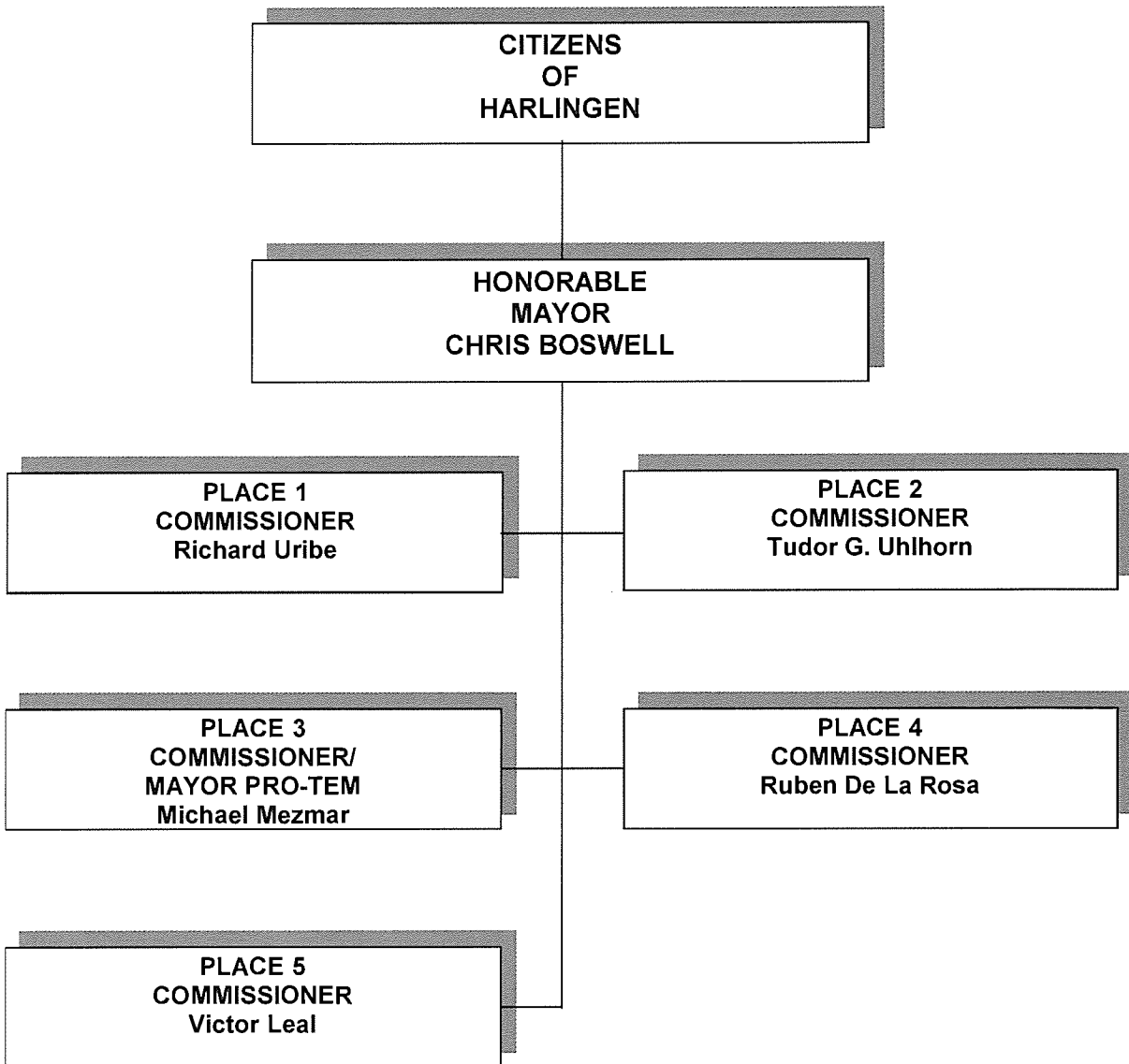
**CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2016 ASSESSED VALUATION**

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	<u>2016 TAXABLE ASSESSED VALUATION</u>	<u>PERCENTAGE OF TOTAL TAXABLE ASESSED VALUATION</u>
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	\$73,853,442	2.44%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	35,028,240	1.16%
BOYER HARLINGEN LC	REAL ESTATE DEVELOPERS	27,955,724	0.92%
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	23,157,401	0.76%
HARLINGEN MEDICAL CTR REALTY LLC	MEDICAL REAL ESTATE DEVELOPERS	22,444,998	0.74%
MALL AT VALLE VISTA LLC	SHOPPING CENTER OPERATIONS	20,841,484	0.69%
HCHARTX001 LLC C/O AMERICAN REALTY CO	REAL ESTATE DEVELOPERS	16,682,802	0.55%
VHS VALLEY REAL ESTATE CO LLC	MEDICAL REAL ESTATE DEVELOPERS	13,454,578	0.44%
VALLEY BAPTIST REALTY CORP	MEDICAL REAL ESTATE DEVELOPERS	13,357,256	0.44%
HARLINGEN SC PARTNERS LTD	SHOPPING CENTER OPERATIONS	12,293,737	0.41%
		<u>\$259,069,662</u>	<u>8.55%</u>

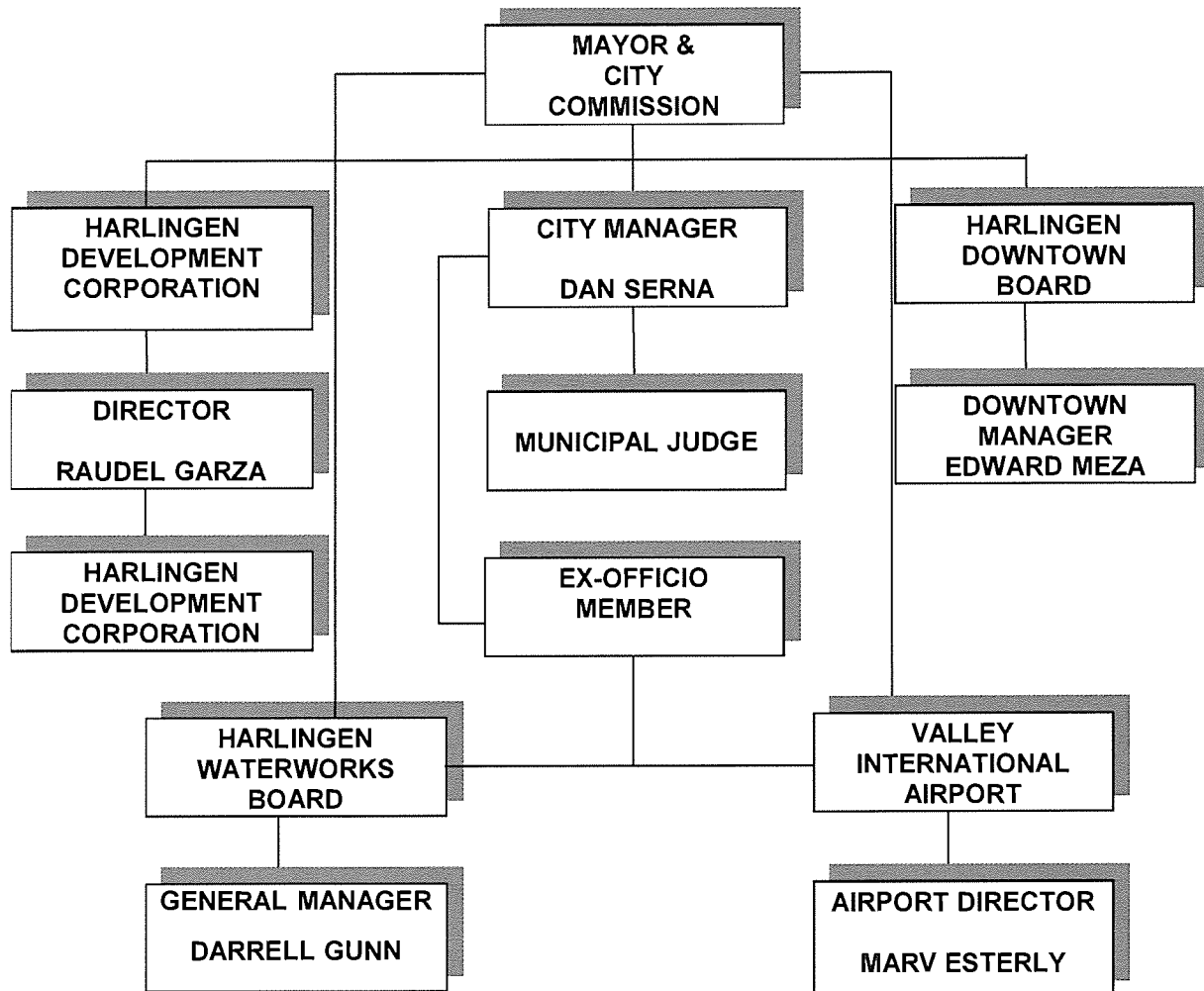
SOURCE: CAMERON APPRAISAL DISTRICT

CITY OFFICIALS

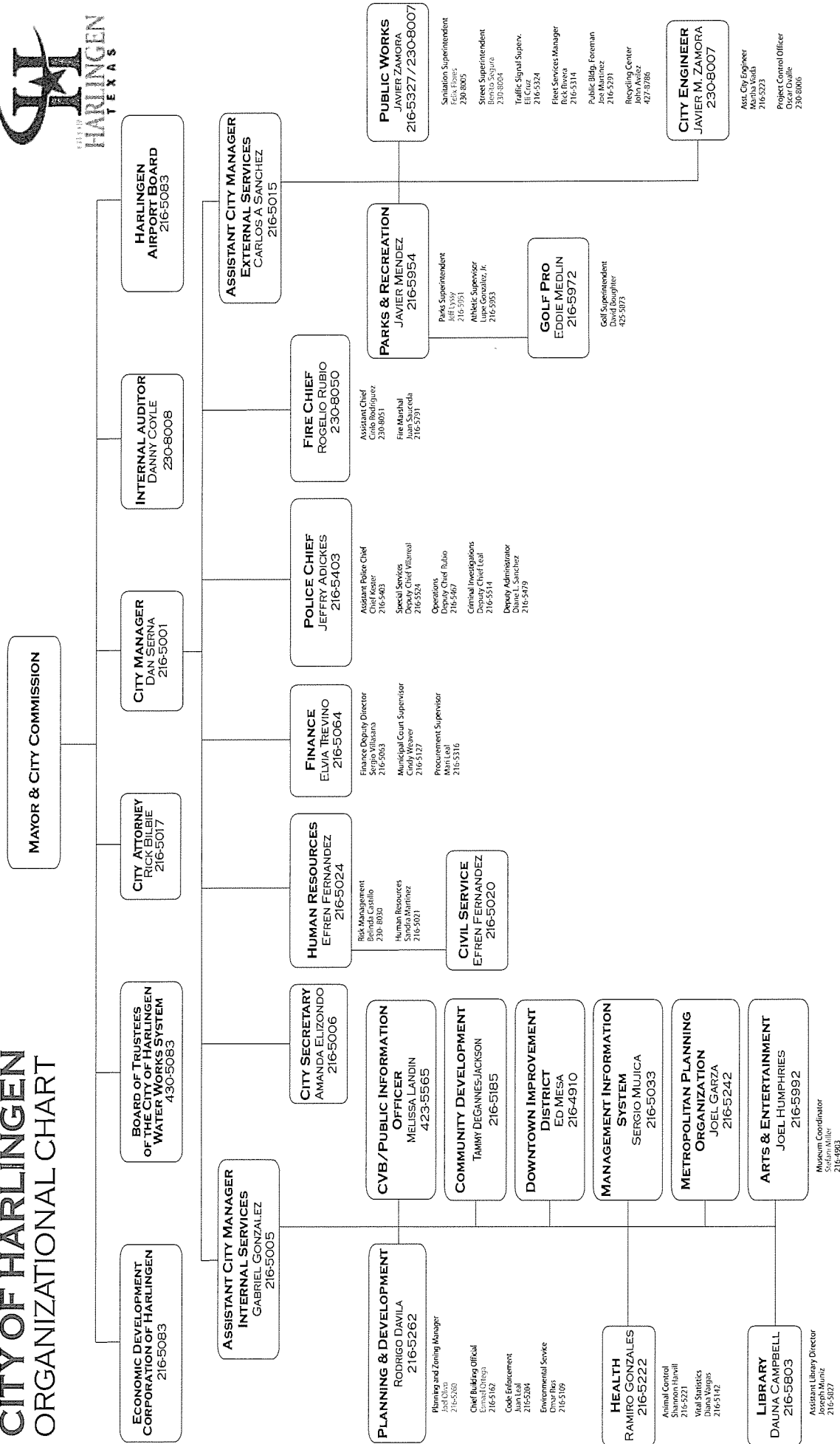
Mayor and Commissioners



**CITY MANAGER &
COMMISSION APPOINTEES
ORGANIZATION**



CITY OF HARLINGEN ORGANIZATIONAL CHART



REVISED 08/22/16

CITY OF HARLINGEN FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

1. **Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
2. **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.

3. **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.
4. **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.
5. **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
6. **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
7. **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.
8. **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.
9. **Red Light Safety Photo Enforcement Program** is aimed at reducing accident- related injuries, specifically at intersections that reflect a high number of traffic accidents.
10. **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
11. **Award Programs-Restricted Fund** is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusions may apply.
12. **TDRA Northwest Area Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA).
13. **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

14. **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.
15. **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.
16. **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund

This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The C.O. Series 2007, is reported as a major capital project fund as it is used to account for the proceeds of its respective bond issuances, which is to be used for the construction of major capital assets. HWWWS and Valley International Airport are also considered to be major capital project funds.

Non-Major Capital Projects Funds

The two non-major Capital Funds are as follows:

1. **Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
2. **Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

1. **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
2. **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
3. **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

1. **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
2. **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
3. **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

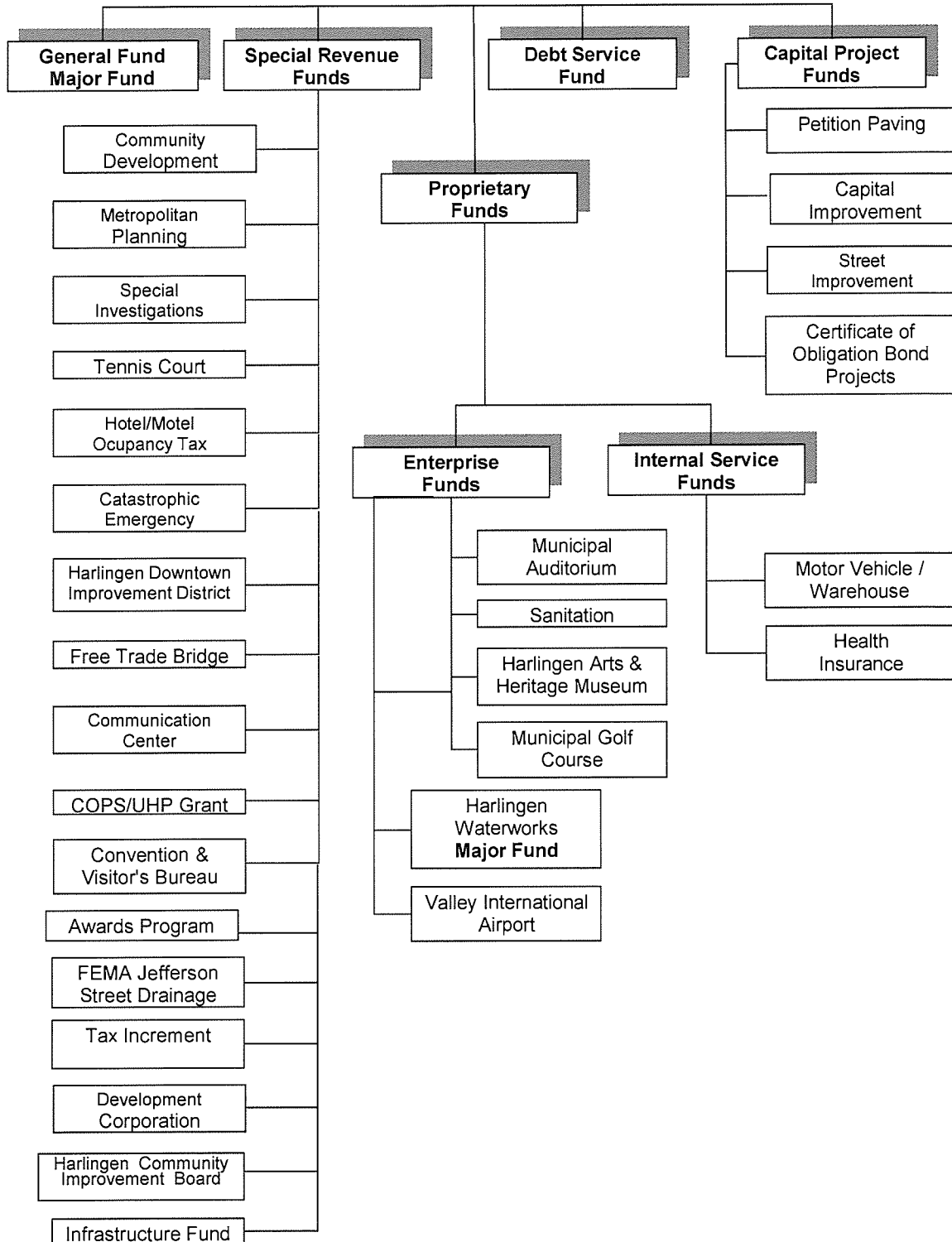
The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

CITY OF HARLINGEN BUDGETARY FUNDS

GOVERNMENTAL FUNDS Major & Non-Major Funds



**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2016-2017**

There are five major revenue sources for the City of Harlingen that comprise 83.5% of the total revenues for all funds:

1) **Charges for Services (38.33%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (20.84%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (17.08%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (18.12%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.62%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2014-2015				Budgeted 2015-2016				Approved 2016-2017			
	Governmental Fund Types		Proprietary Fund Types		Governmental Fund Types		Proprietary Fund Types		Governmental Fund Types		Proprietary Fund Types	
	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types
Property Taxes	\$17,895,980	\$17,895,980	-	-	\$17,884,322	\$17,884,322	-	-	\$18,366,910	\$18,366,910	-	-
Sales Tax	22,175,298	22,175,298	-	-	21,666,677	21,666,677	-	-	22,408,376	22,408,376	-	-
Franchise Fees	3,589,363	3,589,363	-	-	3,605,100	3,605,100	-	-	3,447,750	3,447,750	-	-
Other Taxes & Fees	1,200,811	1,200,811	-	-	1,343,325	1,343,325	-	-	1,297,200	1,297,200	-	-
Fines & Forfeitures	1,673,544	1,673,544	-	-	2,263,113	2,263,113	-	-	2,235,329	2,235,329	-	-
Licenses & Permits	502,974	502,974	-	-	555,000	555,000	-	-	520,700	520,700	-	-
Charges for Services	3,202,573	3,202,573	30,171,955	33,374,528	2,859,240	30,796,223	33,656,463	33,715,941	2,530,518	33,715,941	31,185,423	33,715,941
Intergovernmental	3,381,350	3,381,350	-	-	3,465,072	3,465,072	-	-	2,456,891	2,456,891	-	-
Interest Investments	95,816	95,816	54,797	(953,698)	20,290	73,600	3,650,050	75,000	25,710	4,000,000	75,000	2,456,891
Miscellaneous	2,187,238	2,187,238	6,791,597	8,978,835	1,957,470	7,044,273	9,001,743	8,448,368	823,690	7,624,678	3,121,300	8,448,368
Terminal Building	-	-	3,115,424	3,115,424	-	3,085,000	-	3,121,300	-	3,121,300	-	3,121,300
Airfield	-	-	596,702	596,702	-	569,000	-	595,000	-	595,000	-	595,000
Industrial Park	-	-	1,228,101	1,228,101	-	1,288,000	-	1,271,800	-	1,271,800	-	1,271,800
Terminal Support	-	-	1,163,883	1,163,883	-	999,500	-	999,500	-	1,055,400	-	1,055,400
Property Assessments	310,712	310,712	-	-	304,000	304,000	-	304,000	29,000	29,000	-	29,000
Pension Contributions	-	-	-	1,593,622	1,593,622	-	1,602,300	1,602,300	-	1,802,300	-	1,802,300
Other Financing Sources	4,369,326	4,369,326	916,904	-	1,812,442	286,000	-	286,000	2,363,135	286,000	-	2,649,135
TOTALS	\$60,384,985	\$60,384,985	\$44,039,363	\$639,924	\$105,064,272	\$57,536,051	\$44,141,596	\$5,252,350	\$106,929,997	\$56,505,209	\$45,214,601	\$5,802,300
												\$107,522,110

These charts represent the Revenue Summary by Fund Type and Expenditure Summary by Object for Actual, Budgeted and Fiscal Years.
The following pages depict various charts representing Revenues and Expenditures in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2014-2015				Budgeted 2016-2016				Approved 2016-2017			
	Governmental Fund Types		Proprietary Fund Types		Governmental Fund Types		Proprietary Fund Types		Governmental Fund Types		Proprietary Fund Types	
	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types
Personnel Services	\$30,300,812	\$13,740,077	246,538	\$46,526,727	\$31,972,026	\$14,935,907	\$2,650,000	\$49,567,933	\$32,525,695	\$15,401,696	\$2,400,000	\$50,327,391
Contracted Services	-	5,092,476	-	5,092,476	-	5,428,300	-	5,428,300	-	5,382,700	-	5,382,700
Materials & Supplies	1,566,205	5,595,951	-	7,162,156	1,736,146	6,041,295	-	7,777,441	1,784,872	6,008,763	-	7,793,635
Other Charges	18,070,567	10,814,725	208,492	29,093,784	16,823,381	11,511,787	231,700	28,566,868	12,143,446	12,370,693	236,700	24,750,839
Street Improvements	20,706	-	-	20,706	504,314	-	-	504,314	330,728	-	-	330,728
Capital Outlay	4,200,065	-	-	4,200,065	1,597,135	2,221,482	-	3,818,617	855,905	13,092,283	-	13,948,188
Other Financing Uses	4,333,681	3,207,085	-	7,540,766	6,050,554	1,742,800	-	7,793,354	9,727,910	3,154,587	-	12,882,497
Drainage	218,198	-	-	218,198	-	-	-	-	-	-	-	-
Depreciation	-	7,615,899	-	7,615,899	-	5,115,000	-	5,115,000	-	5,100,000	-	5,100,000
Housing Programs	117,272	-	-	117,272	212,365	-	-	212,365	216,573	-	-	216,573
Housing Rehabilitation	84,074	-	-	84,074	87,365	-	-	87,365	69,981	-	-	69,981
Demolition	16,408	-	-	16,408	102,675	-	-	102,675	-	-	-	-
Public Services & Economic Dev	118,500	-	-	118,500	-	-	-	-	116,660	-	-	116,660
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$59,046,488	\$46,066,213	\$2,694,330	\$107,807,031	\$59,085,961	\$46,996,571	\$2,881,700	\$108,964,232	\$57,771,770	\$60,510,722	\$2,636,700	\$120,919,192

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2014-2015				Budgeted 2015-2016				Approved 2016-2017			
	Governmental		Proprietary		Fiduciary		Total Fund		Governmental		Proprietary	
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Property Taxes	\$17,695,980	\$0	\$0	\$0	\$17,695,980	\$0	\$17,684,322	\$0	\$17,684,322	\$18,366,910	\$0	\$18,366,910
Sales Tax	22,175,298	0	0	0	22,175,298	0	21,666,677	0	21,666,677	22,408,376	0	22,408,376
Franchise Fees	3,589,363	0	0	0	3,589,363	0	3,605,100	0	3,605,100	3,447,750	0	3,447,750
Other Taxes & Fees	1,200,811	0	0	0	1,200,811	0	1,343,325	0	1,343,325	1,297,200	0	1,297,200
Fines & Forfeitures	1,673,544	0	0	0	1,673,544	0	2,263,113	0	2,263,113	2,235,329	0	2,235,329
Licenses & Permits	502,974	0	0	0	502,974	0	555,000	0	555,000	520,700	0	520,700
Charges for Services	3,202,573	30,171,955	0	0	33,374,528	30,796,223	2,859,240	30,796,223	33,655,463	2,530,518	31,185,423	33,715,941
Intergovernmental	3,381,350	0	0	0	3,381,350	0	3,465,072	0	3,465,072	2,456,891	0	2,456,891
Interest Investments	95,816	54,797	-953,698	0	-803,085	73,600	20,290	3,850,050	3,743,940	25,710	75,000	4,000,000
Miscellaneous	2,187,238	6,791,597	0	0	8,978,835	7,044,273	1,957,470	0	9,001,743	823,690	7,624,678	8,448,368
Terminal Building	0	3,115,424	0	0	3,115,424	3,085,000	0	0	3,085,000	0	3,121,300	3,121,300
Airfield	0	596,702	0	0	596,702	569,000	0	0	569,000	0	595,000	595,000
Industrial Park	0	1,228,101	0	0	1,228,101	1,288,000	0	0	1,288,000	0	1,271,800	1,271,800
Terminal Support	0	1,163,883	0	0	1,163,883	999,500	0	0	999,500	0	1,055,400	1,055,400
Property Assessments	310,712	0	0	0	310,712	0	304,000	0	304,000	29,000	0	29,000
Pension Contributions	0	0	1,593,622	0	1,593,622	0	0	1,802,300	1,802,300	0	0	1,802,300
Other Financing Sources	4,369,328	916,904	0	0	5,286,230	286,000	1,812,442	286,000	2,098,442	2,363,135	286,000	2,649,135
TOTALS	\$60,384,985	\$44,039,363	\$639,924	\$105,064,272	\$109,064,272	\$44,141,596	\$57,536,051	\$5,252,350	\$106,929,997	\$56,505,209	\$45,214,601	\$107,522,110

This chart shows the Revenue Summary by Fund Type for Actual, Budgeted and Approved Fiscal Years.

The following three pages of charts show the Detailed Revenue by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

Approved Revenues 2014-2015
Governmental Fund Types

Property Taxes
Sales Tax
Franchise Fees
Other Taxes & Fees
Fines & Forfeitures
Licenses & Permits
Changes for Services
Intergovernmental
Interest Investments
Miscellaneous
Terminal Buildings
Airfield
Industrial Park
Terminal Support
Property Assets
Pension Contributions
Other Financing

CITY OF HARLINGEN

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary
Property Taxes	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Charges for Services	208,392	8,871,624	4,396	4,673	17,584,357	-	3,498,513	-	30,171,955
Intergovernmental	-	-	-	-	-	-	-	-	-
Interest Investments	-	-	-	60	54,636	-	-	101	54,797
Miscellaneous	465,393	61,101	5,691	953,770	1,131,649	-	34,122	4,139,871	6,791,597
Terminal Building	-	-	-	-	-	3,115,424	-	-	3,115,424
Airfield	-	-	-	-	-	596,702	-	-	596,702
Industrial Park	-	-	-	-	-	1,228,101	-	-	1,228,101
Terminal Support	-	-	-	-	-	1,163,883	-	-	1,163,883
Property Assessments	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-
Other Financing Sources	165,540	-	113,946	-	-	-	556,418	81,000	916,904
TOTALS	\$839,325	\$8,932,725	\$124,033	\$958,503	\$18,770,642	\$6,104,110	\$4,089,053	\$4,220,972	44,039,363

Fiduciary Fund Types

Firemen's Relief & Retirement	Total Fiduciary
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
(953,698)	(953,698)
-	-
-	-
-	-
-	-
-	-
1,593,622	1,593,622
-	-

CITY OF HARLINGEN
Approved Revenues 2015-2016
Governmental Fund Types

	General	CDBG	M.P.O	Special Investigations State	Tennis Courts	Hotel/Motel Occupancy Tax	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	TIF 1	TIF 2	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Street Improvement	Total Governmental
Property Taxes	\$13,876,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$3,807,922	-	\$17,684,322
Sales Tax	16,095,169	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,275,976	1,295,532	-	-	-	21,666,677
Franchise Fees	3,605,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,605,100
Other Taxes & Fees	483,000	-	-	-	-	860,325	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,343,325
Fines & Forfeitures	2,263,113	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,263,113
Licenses & Permits	555,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	555,000
Charges for Services	1,901,148	-	-	-	11,000	-	-	145,000	172,819	-	-	-	-	-	-	629,273	-	-	-	-	2,839,240
Intergovernmental	530,908	861,967	364,215	156,129	-	-	-	-	-	208,979	-	1,342,854	-	-	-	6,600	-	-	1,000	-	3,465,072
Interest Investments	10,200	2,190	-	-	-	-	-	100	-	-	200	-	-	-	-	131,892	-	-	-	-	20,290
Miscellaneous	113,138	212,365	-	-	75	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,957,470
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	29,000	-	-	-	-	-	-	-	-	-	-	275,000	-	-	304,000
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	599,800	-	-	-	26,000	-	214,975	-	-	-	424,000	-	70,000	104,300	127,500	245,867	-	-	-	-	1,812,442
TOTALS	\$40,032,976	\$1,076,542	\$364,215	\$156,129	\$37,075	\$860,325	\$243,975	\$145,100	\$172,819	\$208,979	\$424,200	\$1,342,854	\$70,000	\$104,300	\$127,500	\$5,289,608	\$1,295,532	\$275,000	\$3,808,922	\$1,500,000	\$57,536,051

CITY OF HARLINGEN
Approved Revenues 2015-2016

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	170,000	8,396,500	6,000	6,000	19,095,000	-	3,122,723	-	30,796,223	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Interest Investments	-	3,500	-	-	70,000	-	-	100	73,600	-	-
Miscellaneous	15,000	90,000	6,800	1,300,000	1,085,000	-	2,000	4,545,473	7,044,273	-	-
Terminal Building	-	-	-	-	-	3,085,000	-	-	3,085,000	-	-
Airfield	-	-	-	-	-	569,000	-	-	569,000	-	-
Industrial Park	-	-	-	-	-	1,288,000	-	-	1,288,000	-	-
Terminal Support	-	-	-	-	-	999,500	-	-	999,500	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	115,000	-	90,000	-	-	-	-	81,000	-	1,602,300	1,602,300
TOTALS	\$300,000	\$8,490,000	\$102,800	\$1,306,000	\$20,250,000	\$5,941,500	\$3,124,723	\$4,626,573	\$44,141,596	\$5,252,350	\$5,252,350

CITY OF HARLINGEN
Approved Revenues 2016-2017
Governmental Fund Types

	General	CDBG	M.P.O.	Tennis Courts	Hotel/Motel Occupancy Tax	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	PEG	TIF 1	TIF 2	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Total Governmental
Property Taxes	\$14,458,790	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$3,908,120	\$18,366,910
Sales Tax	16,765,273	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,347,571	1,295,532	-	-	22,408,376
Franchise Fees	3,447,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,447,750
Other Taxes & Fees	147,000	-	-	-	860,200	-	-	-	-	-	-	-	-	-	-	-	-	290,000	-	1,297,200
Fines & Forfeitures	2,235,329	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,235,329
Licenses & Permits	520,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	520,700
Charges for Services	1,695,782	-	-	11,000	-	-	162,000	12,776	-	-	-	-	-	-	-	448,980	-	-	-	2,530,518
Intergovernmental	547,635	838,179	391,144	-	-	-	-	-	218,523	-	376,410	85,000	-	-	-	-	-	-	-	2,456,891
Interest Investments	18,000	2,190	-	-	-	-	-	-	-	-	-	-	-	-	-	5,520	-	-	-	25,710
Miscellaneous	254,350	216,573	-	-	-	-	-	-	-	-	-	-	-	-	-	352,767	-	-	-	823,690
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$41,543,105	\$1,056,942	\$391,144	\$11,000	\$860,200	\$61,000	\$162,000	\$12,776	\$218,523	\$424,000	\$376,410	\$85,000	\$70,000	\$104,000	\$127,500	\$5,507,957	\$1,295,532	\$290,000	\$3,908,120	\$66,505,209

CITY OF HARLINGEN
Approved Revenues 2016-2017

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	200,000	8,684,000	4,000	8,000	19,171,700	-	3,117,723	-	31,185,423	-	-
Intergovernmental	-	-	-	-	75,000	-	-	-	75,000	-	-
Interest Investments	-	-	-	-	1,012,000	-	7,000	5,267,936	7,624,678	4,000,000	4,000,000
Miscellaneous	26,000	92,400	6,250	1,213,092	-	3,121,300	-	-	3,121,300	-	-
Terminal Building	-	-	-	-	-	595,000	-	-	595,000	-	-
Airfield	-	-	-	-	-	1,271,800	-	-	1,271,800	-	-
Industrial Park	-	-	-	-	-	1,055,400	-	-	1,055,400	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-	-	1,802,300	1,802,300
TOTALS	\$341,000	\$8,776,400	\$100,250	\$1,221,092	\$20,258,700	\$6,043,500	\$3,124,723	\$5,348,936	\$45,214,601	\$5,802,300	\$5,802,300

CITY OF HARLINGEN
EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2014-2015				Budgeted 2015-2016				Approved 2016-2017			
	Governmental		Proprietary		Governmental		Proprietary		Governmental		Proprietary	
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Personnel Services	\$30,300,812	\$13,740,077	\$2,485,838	\$46,526,727	\$31,972,026	\$14,935,907	\$2,650,000	\$49,557,933	\$32,525,695	\$15,401,896	\$2,400,000	\$50,327,391
Contracted Services	-	5,092,476	-	5,092,476	-	5,428,300	-	5,428,300	-	5,382,700	-	5,382,700
Materials & Supplies	1,566,205	5,595,951	-	7,162,156	1,736,146	6,041,295	-	7,777,441	1,784,872	6,008,763	-	7,793,635
Other Charges	18,070,567	10,814,725	208,492	29,093,784	16,823,381	11,511,787	231,700	28,566,868	12,143,446	12,370,693	236,700	24,750,839
Street Improvements	20,706	-	-	20,706	504,314	-	-	504,314	330,728	-	-	330,728
Capital Outlay	4,200,065	-	-	4,200,065	1,597,135	2,221,482	-	3,818,617	855,905	13,092,283	-	13,948,188
Other Financing Uses	4,333,681	3,207,085	-	7,540,766	6,050,554	1,742,800	-	7,793,354	9,727,910	3,154,587	-	12,882,497
Drainage	218,198	-	-	218,198	-	-	-	-	-	-	-	-
Depreciation	-	7,615,899	-	7,615,899	-	5,115,000	-	5,115,000	-	5,100,000	-	5,100,000
Housing Programs	117,272	-	-	117,272	212,365	-	-	212,365	216,573	-	-	216,573
Housing Rehabilitation	84,074	-	-	84,074	87,365	-	-	87,365	69,981	-	-	69,981
Demolition	16,408	-	-	16,408	-	-	-	-	-	-	-	-
Public Services & Economic Dev	118,500	-	-	118,500	102,675	-	-	102,675	116,660	-	-	116,660
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$59,046,488	\$46,066,213	\$2,694,330	\$107,807,031	\$59,085,961	\$46,996,571	\$2,881,700	\$108,964,232	\$57,771,770	\$60,510,722	\$2,636,700	\$120,919,192

This chart shows the **Expenditure Summary** by Object for Actual, Budgeted and Approved Fiscal Years.

The following three pages of charts show the **Detailed Expenditures** by Object for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2014-2015
Governmental Funds

	General	CDBG	M.P.O.	Special Investations Federal	Special Investations State	Termis Courts	Hotel/Motel Occupancy Tax	Geospatial Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CyB	Award Programs	MSP	TORA Northwest Drainage	3rd St Drainage	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Petition Paving	Street Improvement	Total Governmental
Personnel Services	\$29,100,691	\$196,863	\$137,614	\$19,737	-	-	-	-	\$132,463	-	-	\$162,321	\$59,100	\$56,165	-	-	-	-	\$425,686	-	-	-	-	-	\$39,390,812
Contracted Services	1,307,135	-	15,715	23,664	7,450	3,362	-	-	6,641	3,692	-	-	4,126	5,647	-	-	-	-	2,450	-	66,199	-	-	-	1,664,205
Materials & Supplies	10,380,474	227,763	50,066	33,300	-	39,425	103,000	-	81,776	56,632	83,255	-	366,634	1,200	19,656	-	-	70,000	1,277,301	182,317	35,297	3,959,758	117,564	1,073,604	18,070,667
Other Charges	-	10,454	-	-	-	-	-	-	-	-	-	-	-	-	-	3,798	6,454	-	-	-	-	-	-	-	20,706
Street Improvements	3,910,743	-	-	-	-	-	-	-	-	-	-	-	-	79,460	-	-	-	-	-	100,000	109,642	-	-	-	4,200,065
Capital Outlay	2,833	-	-	206,246	-	70,000	797,456	-	-	-	-	-	-	-	-	-	-	-	3,256,672	-	244	-	-	-	4,333,681
Other Financing Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	216,198
Depreciation	-	46,184	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	117,272	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	84,074	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	16,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Serv & Economic Dev	-	118,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$44,702,076	\$820,518	\$203,385	\$282,947	\$176,864	\$112,807	\$900,486	\$6,641	\$218,161	\$56,632	\$83,255	\$162,321	\$428,910	\$152,512	\$10,655	\$3,798	\$6,454	\$70,000	\$4,962,231	\$282,317	\$213,522	\$3,969,758	\$117,564	\$1,073,604	\$59,046,488

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2014-2015

Proprietary Funds

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$83,752	\$2,310,531	\$69,575	\$721,282	\$7,231,771	\$2,955,313	\$367,853	-	\$13,740,077	\$2,485,838	\$2,485,838
Contracted Services	-	-	-	-	3,414,620	1,677,856	-	-	5,092,476	-	-
Materials & Supplies	15,441	185,190	4,154	205,111	2,930,566	442,838	1,812,651	-	5,595,951	-	-
Other Charges	232,099	5,077,801	46,460	228,534	224,323	703,149	112,775	4,189,584	10,814,725	208,492	208,492
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Other Financing Uses	-	2,077,500	-	64,830	1,010,179	-	30,460	24,116	3,207,085	-	-
Depreciation	284,500	234,529	12,738	144,245	5,078,195	-	1,861,692	-	7,615,899	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$615,792	\$9,885,551	\$132,927	\$1,364,002	\$19,889,654	\$5,779,156	\$4,185,431	\$4,213,700	\$46,066,213	\$2,694,330	\$2,694,330

CITY OF HARLINGEN
Approved Expenditures by Object for 2015-2016
Governmental Funds

	General	CDBS	M.F.O.	Special Investigations Federal	Special Investigations State	Tennis Courts	Recalled Occupancy Tax	Catrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	Rec Light Enforcement	CVB	Award Programs	TIF 3	EDC	HBDC	Infrastructure Fund	Debt Service	Capital Improvement	Street Improvement	Total Governmental
Personnel Services	\$29,975,967	\$225,000	\$190,343	-	-	-	-	-	\$135,029	-	-	\$208,979	-	\$161,179	\$633,227	-	\$432,342	-	-	-	-	-	\$31,972,026
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,354,029	-	23,000	40,923	94,690	-	-	25,000	5,048	-	-	-	-	3,000	84,056	-	3,000	-	103,400	-	-	-	1,736,146
Other Charges	7,664,971	81,347	150,912	42,278	9,900	30,000	115,000	-	113,829	200,000	68,950	-	30,362	310,660	74,927	70,000	769,828	1,312,143	20,300	4,155,422	-	1,561,332	16,823,381
Street Improvements	-	357,790	-	-	-	-	-	-	-	-	-	-	-	-	146,524	-	-	-	-	-	-	-	504,314
Capital Outlay	460,960	-	-	6,628	97,207	-	-	-	-	-	-	-	-	-	404,120	-	-	-	233,505	-	386,545	-	1,597,135
Other Financing Uses	1,355,115	-	-	-	-	-	631,000	-	-	-	-	-	-	-	-	-	4,064,439	-	-	-	-	-	6,050,654
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	212,365	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	212,365
Housing Rehabilitation	-	87,365	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	87,365
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Serv & Economic Dev	-	102,675	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	102,675
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$410,623,042	\$1,076,542	\$364,215	\$69,829	\$201,687	\$310,687	\$746,000	\$25,000	\$253,806	\$200,000	\$85,950	\$208,979	\$30,362	\$475,059	\$1,342,854	\$70,000	\$5,789,609	\$1,312,143	\$357,265	\$4,155,422	\$386,545	\$1,561,332	\$59,083,561

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2015-2016

Proprietary Funds

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$84,421	\$2,382,323	\$58,468	\$732,459	\$8,039,647	\$3,223,500	\$405,089	-	\$14,935,907	\$2,650,000	\$2,650,000
Contracted Services	-	-	-	-	3,815,700	1,612,600	-	-	5,428,300	-	-
Materials & Supplies	13,200	135,200	3,100	207,000	3,095,600	410,000	2,177,195	-	6,041,295	-	-
Other Charges	281,450	5,255,488	52,650	298,302	261,700	652,150	127,674	4,582,373	11,511,787	231,700	231,700
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	541,244	-	-	-	-	1,680,238	-	2,221,482	-	-
Other Financing Uses	-	569,500	65,000	65,300	1,043,000	-	-	-	1,742,800	-	-
Drainage	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	5,115,000	-	-	-	5,115,000	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$389,071	\$8,863,755	\$179,218	\$1,303,061	\$21,370,647	\$5,898,250	\$4,390,196	\$4,582,373	\$46,996,571	\$2,881,700	\$2,881,700

Fiduciary Fund Types

CITY OF HARLINGEN
Approved Expenditures by Object for 2016-2017
Governmental Funds

	General	CDBG	M.P.O.	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	Special Investigations Staff	TF-3	EDC	HBIC	Infrastructure Fund	Debit Service	Petition Paving	Street Improvement	Total Governmental
Personnel Services	\$30,881,762	\$234,000	\$202,085	-	-	-	\$138,140	-	-	\$218,523	\$133,057	\$340,127	-	-	\$380,000	-	-	-	-	-	\$32,825,695
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,405,902	-	28,000	-	-	25,000	5,220	-	-	-	4,000	9,750	105,000	70,000	4,000	-	126,000	-	-	-	1,784,872
Other Charges	7,609,162	89,000	161,058	30,000	115,000	-	109,190	200,000	11,928	-	284,658	26,533	100,000	-	931,355	1,295,532	-	-	200,000	1,000,000	12,143,446
Street Improvements	-	330,728	-	-	-	-	-	-	-	-	-	-	-	-	-	-	166,000	-	-	-	330,728
Capital Outlay	689,805	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	689,805
Other Financing Uses	958,354	-	-	-	631,000	-	-	-	-	-	-	-	-	-	-	-	-	3,047,854	-	-	9,727,910
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	216,573	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	216,573
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	69,981
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	116,660
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$41,543,105	\$1,056,942	\$391,144	\$30,000	\$746,000	\$25,000	\$250,550	\$200,000	\$11,938	\$218,523	\$401,715	\$376,410	\$205,000	\$70,000	\$5,507,957	\$1,295,532	\$204,000	\$3,947,954	\$200,000	\$1,000,000	\$57,771,770

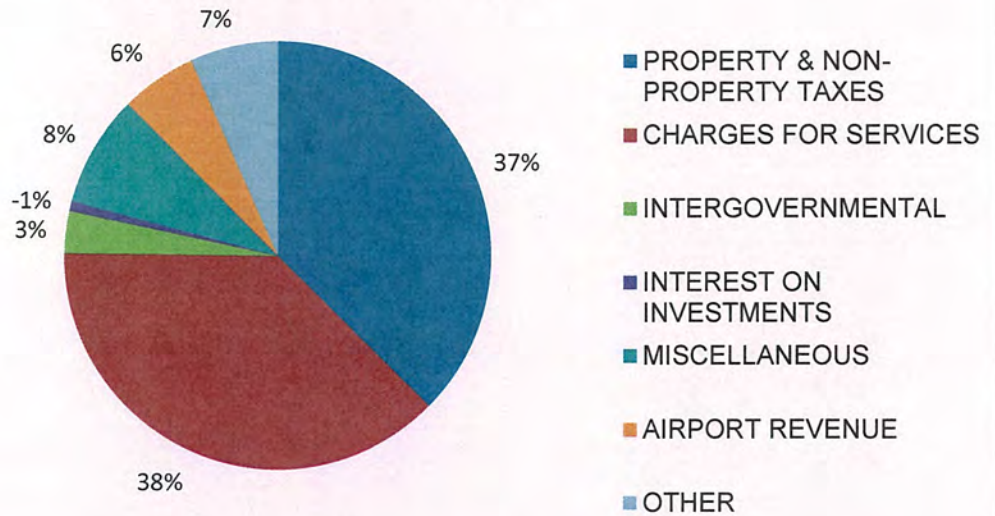
CITY OF HARLINGEN
Budgeted Expenditures by Object for 2016-2017

Proprietary Funds

Fiduciary Fund Types

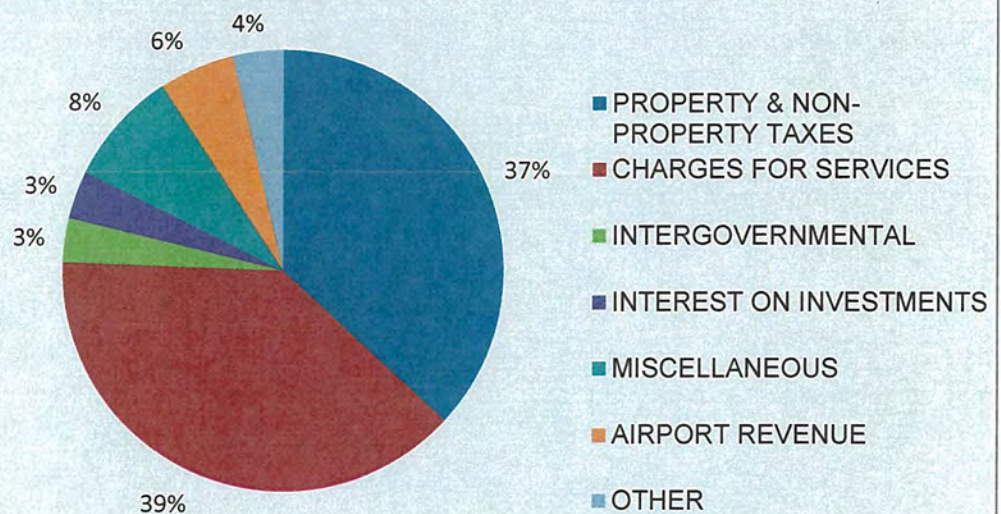
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Course	Golf Course	Water and Wastewater	International Airport	Valley Service/Vehicle	Internal Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$95,737	\$2,432,619	\$60,156	\$759,763	\$8,305,140	\$3,369,600	\$378,681	-	-	-	\$15,401,696	\$2,400,000	\$2,400,000
Contracted Services	-	-	-	-	3,735,400	1,647,300	-	-	-	-	5,382,700	-	-
Materials & Supplies	11,500	156,250	4,400	200,000	3,173,700	479,000	1,983,913	-	-	-	6,008,763	-	-
Other Charges	224,850	5,392,865	49,050	259,070	279,400	698,100	127,622	5,339,936	-	-	12,370,693	236,700	236,700
Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	321,305	-	-	7,637,000	4,012,000	1,121,978	-	-	-	13,092,283	-	-
Other Financing Uses	-	848,000	-	-	2,306,587	-	-	-	-	-	3,154,587	-	-
Drainage	-	-	-	-	5,100,000	-	-	-	-	-	5,100,000	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$332,087	\$9,150,839	\$113,606	\$1,218,833	\$30,537,227	\$10,206,000	\$3,612,194	\$5,339,936	\$60,510,722	\$2,636,700	\$2,636,700	\$2,636,700	\$2,636,700

CITY OF HARLINGEN
Revenue By Type for 2014-2015
Actual Revenues \$105,064,272



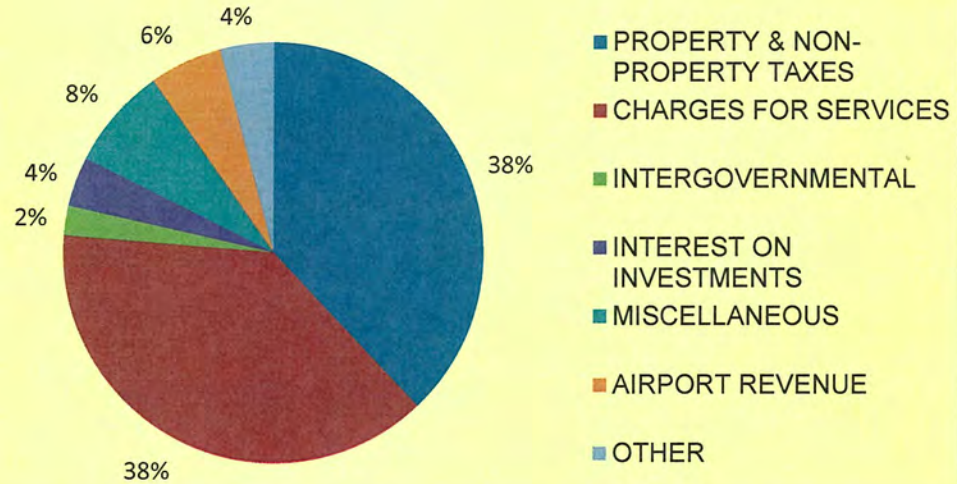
This pie chart reflects the percentage of actual revenues by type for the 2014/15 FY.

CITY OF HARLINGEN
Revenue By Type for 2015-2016
Budgeted Revenues \$106,929,997



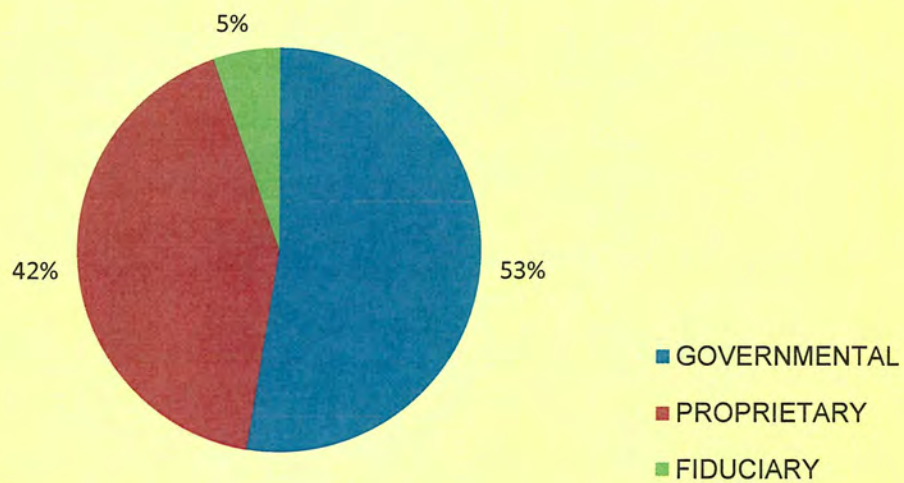
This pie chart reflects the percentage of actual revenues by type for the 2015/16 FY.

CITY OF HARLINGEN
Revenue By Type for 2016-2017
Proposed Revenues \$107,522,110



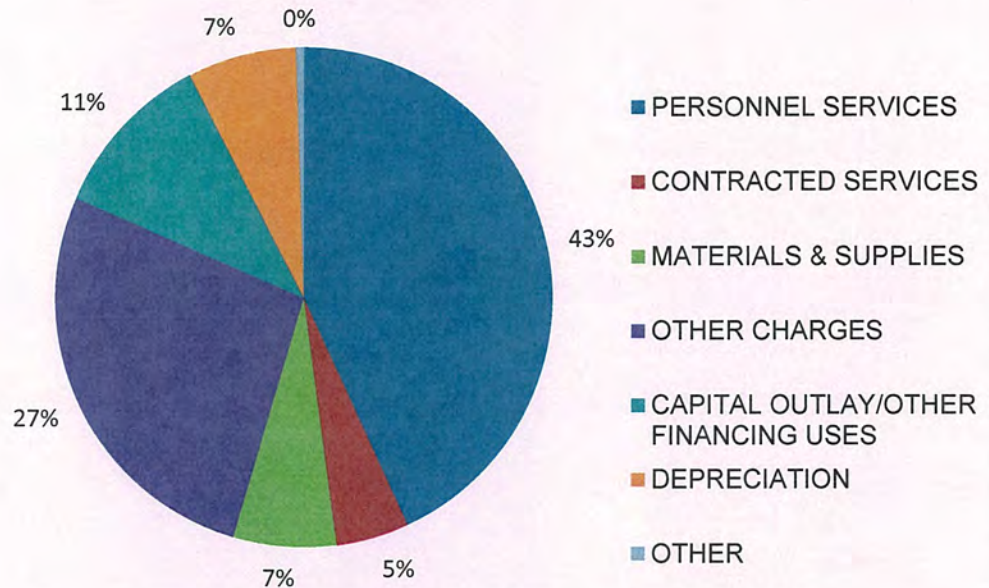
This pie chart reflects the percentage of actual revenues by type for the 2016/17 FY.

Proposed Revenues By Fund Type for 2016-2017



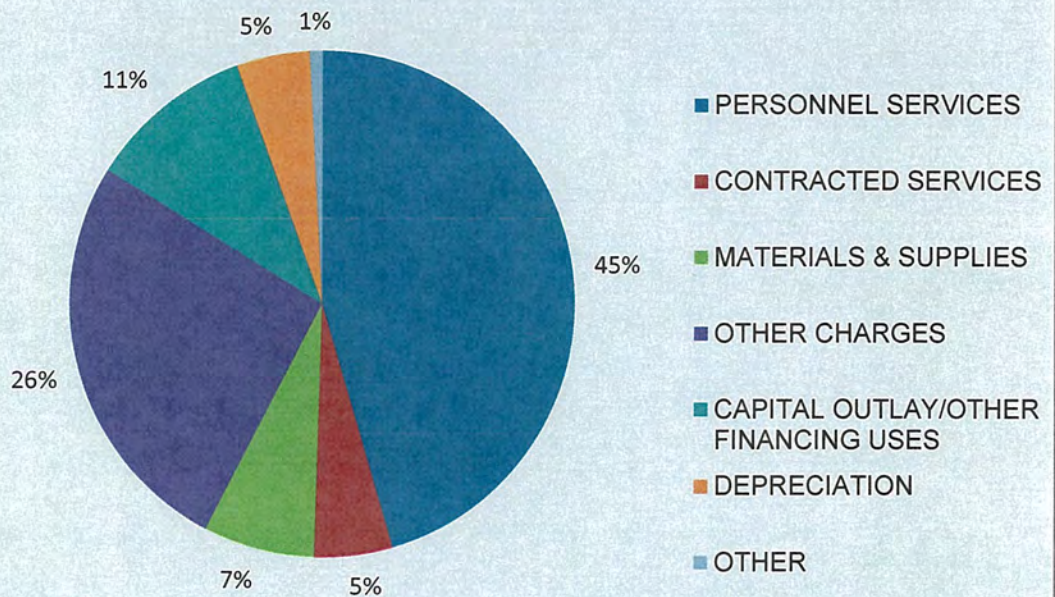
This pie chart reflects the percentage of the three funds types for 2016/17 FY revenues.

CITY OF HARLINGEN
Expenditures by Object for FY 2014/15
Actual Expenditures \$107,807,031



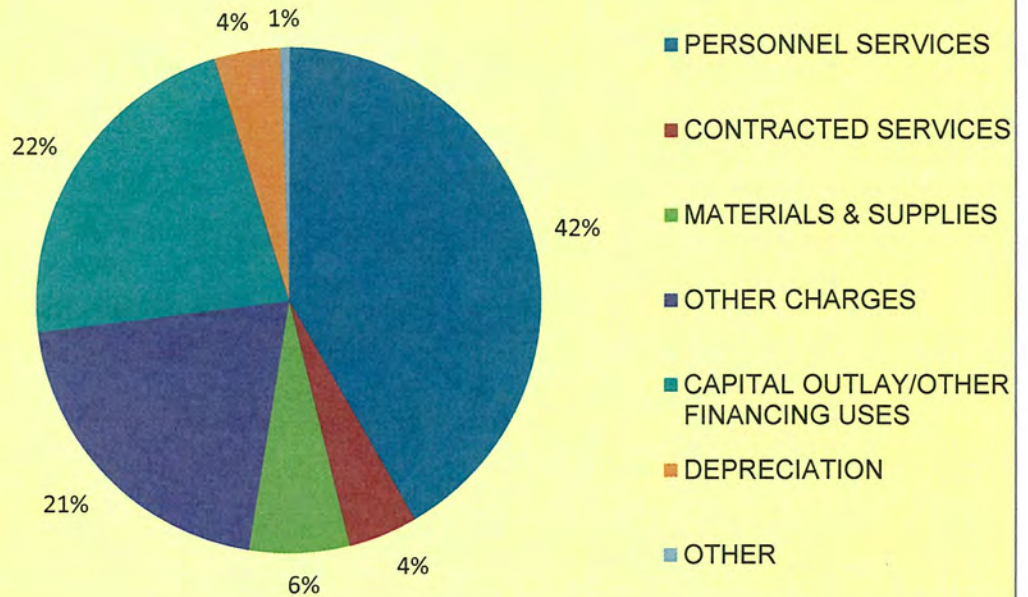
This pie chart reflects the percentage of actual expenditures by object for FY 2014/15

CITY OF HARLINGEN
Expenditures by Object for FY 2015/16
Approved Expenditures \$108,964,232



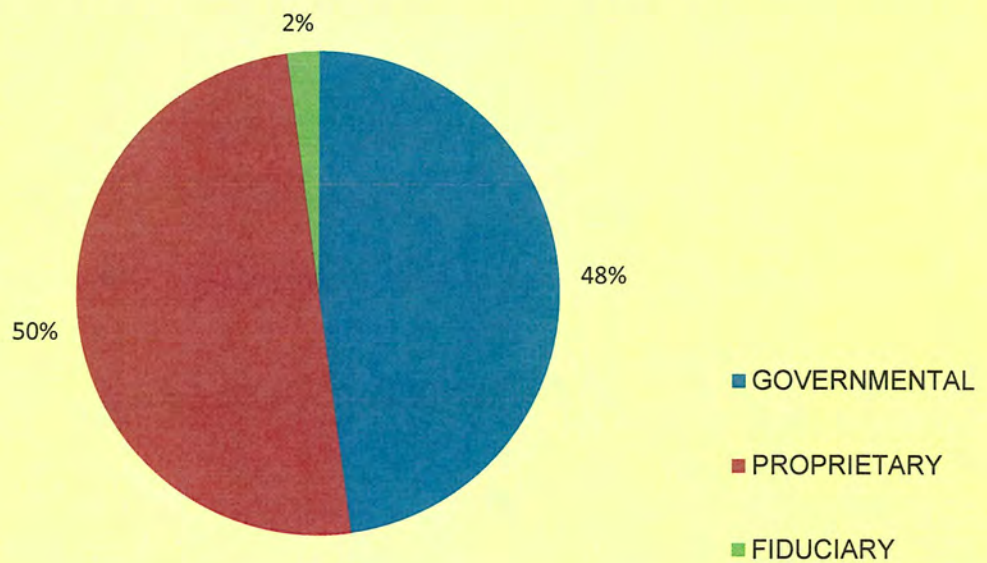
This pie chart reflects the percentage of approved expenditures by object for FY 2015/16

CITY OF HARLINGEN
Expenditures by Object for FY 2016/17
Proposed Expenditures \$120,919,192



This pie chart reflects the percentage of proposed expenditures by object for FY 2016/17

Proposed Expenditures by Fund Type for FY 2016/17



This pie chart reflects the percentage of the three funds types for 2016/17 FY expenditures

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2016-2017
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE					EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2016	REVENUES FOR FY 2016-17	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2016-17	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
DEBT SERVICE FUND	\$687,164	\$3,908,120	PROPERTY TAXES	3,908,120	100%	\$3,947,964	SERVICE & OTHER	\$3,947,954	100%	\$647,330
CAPITAL PROJECT FUNDS										
PETITON PAVING	55,542	-	OTHER	-	0%	200,000.00	SERVICES & CHARGES	200,000		(143,458)
STREET IMPROVEMENT	(48,332)	-	OTHER	-	0%	1,000,000	SERVICES & CHARGES	1,000,000	100%	(1,048,332)
TOTAL CAPITAL PROJECTS FUNDS	\$10,930	-				\$1,200,000				(\$1,189,079)
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	304,200	341,000	RENTALS	300,000	100%	332,087	PERSONNEL SERVICES	96,737	100%	313,113
			MISCELLANEOUS	28,000			MATERIALS & SUPPLIES	11,500		
			TRANSFERS FROM	115,000			SERVICES & CHARGES	224,850		
				341,000				332,087		
SANITATION	4,305,872	6,776,400	GARBAGE COLLECTIONS/PICKUP	6,684,000	100%	9,150,839	PERSONNEL SERVICES	2,432,619	100%	3,931,433
			REIMBURSEMENTS	90,000			MATERIALS & SUPPLIES	150,250		
			OTHER	2,400			SERVICES & CHARGES	5,392,665		
				6,776,400			LOSS ON SALE F/A	35,000		
							CAPITAL OUTLAY	321,305		
							TRANSFERS OUT	613,000		
								9,150,839		
HGN. ARTS & HERITAGE MUSEUM	43,040	100,250	RENTALS & ADMISSIONS	4,000	100%	113,606	PERSONNEL SERVICES	60,156	100%	29,684
			MISCELLANEOUS	6,250			MATERIALS & SUPPLIES	4,400		
			TRANSFERS FROM	90,000			SERVICES & CHARGES	49,050		
				100,250				113,606		
MUNICIPAL GOLF COURSE	(429,562)	1,221,092	RENTALS	8,000	100%	1,218,833	PERSONNEL SERVICES	759,763	100%	(427,303)
			MISCELLANEOUS	1,213,092			MATERIALS & SUPPLIES	200,000		
				1,221,092			SERVICES & CHARGES	259,070		
								1,218,833		
WATERWORKS/WASTEWATER	66,536,092	20,258,700	OPERATING REVENUES	19,171,700	100%	30,537,227	PERSONNEL SERVICES	8,305,140	100%	56,257,565
			NON-OPERATING REVENUES	1,087,000			CONTRACTED SERVICES	3,735,400		
				20,258,700			MAINTENANCE & SUPPLIES	3,173,700		
							OTHER CHARGES	279,400		
							INTEREST EXPENSE	651,587		
							DEPRECIATION EXPENSES	5,100,000		
							CAPITAL	7,637,000		
							OTHER DEBT	1,455,000		
								30,537,227		
VALLEY INTERNATIONAL AIRPORT	66,295,349	6,043,500	OPERATING REVENUES	6,043,500	100%	10,206,000	PERSONNEL SERVICES	3,369,600	100%	64,132,649
							SERVICES & CHARGES	1,647,300		
							MATERIALS & SUPPLIES	479,000		
							OTHER EXPENSES	695,100		
							CAPITAL	4,012,000		
								10,206,000		
TOTAL ENTERPRISE FUNDS	\$139,864,991	\$36,740,942				\$51,658,892				\$124,237,341
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	2,859,658	3,124,723	MISCELLANEOUS	2,000	100%	3,612,194	PERSONNEL SERVICES	378,681	100%	2,372,187
			INTERNAL SERVICE	3,117,723			MATERIALS & SUPPLIES	1,953,913		
			SALE OF FIXED ASSETS	5,000			SERVICES & CHARGES	127,622		
				3,124,723			CAPITAL OUTLAY	1,121,978		
								3,612,194		
HEALTH INSURANCE	590,628	5,348,936	INSURANCE	5,267,936	100%	5,339,936	SERVICES & CHARGES	5,339,936	100%	599,628
			TRANSFERS	81,000						
				5,348,936						
TOTAL INTERNAL SERVICE FUNDS	\$3,450,286	\$8,473,659				\$8,962,130				\$2,971,816
PENSION FUND										
FIREMEN'S RELIEF & RETIREMENT	\$29,276,060	\$6,802,300	INTEREST - INVESTMENTS	4,000,000	100%	\$2,636,700	PERSONNEL SERVICES	2,400,000	100%	\$32,441,660
			CONTRIBUTIONS	1,802,300			SERVICES & CHARGES	236,700		
				5,802,300				2,636,700		
GRAND TOTAL	\$202,696,088	\$107,622,110				\$120,919,192				\$189,299,006

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2014-2015
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE					EXPENDITURES BY OBJECT				
	ACTUAL BALANCE 10/1/2014	REVENUES FOR FY 2014-15	MAJOR REVENUE SOURCES	% OF REVENUE	EXPENDITURES FOR FY 2014-15	MAJOR EXPENDITURES	% OF EXPEND.	ESTIMATED BALANCE 9/30/2015		
			BY TYPE	AMOUNT		BY CATEGORIES	AMOUNT			
GENERAL FUND	517,183,636	543,462,138	PROPERTY/NON-PROPERTY TAXI	34,079,592	100%	544,792,076	PERSONNEL SERVICES	29,100,891	100%	15,943,698
			FINES & FORFEITURES	1,673,544			MATERIALS & SUPPLIES	1,307,135		
			LICENSES & PERMITS	502,974			SERVICES & CHARGES	10,380,474		
			CHARGES FOR SERVICES	2,549,346			CAPITAL OUTLAY	3,910,743		
			INTERGOVERNMENTAL	1,174,419			TRANS./OTHER FINANCING USE	2,833		
			INTEREST ON INVESTMENTS	14,062				44,702,076		
			MISC. REVENUES	1,408,182						
			OTHER FINANCING SOURCES	2,050,009						
				43,462,138						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,216,246	1,196,935	INTERGOVERNMENTAL	1,166,935	100%	620,518	ADMIN/REHAB SERVICES	620,518	100%	1,592,663
M.P.O.	99	203,394	INTERGOVERNMENTAL	203,394	100%	203,395	PERSONNEL SERVICES	137,614		98
							MATERIALS & SUPPLIES	15,715		
							SERVICES & CHARGES	50,066		
								203,395	100%	
TENNIS COURT	157,965	38,657	MISCELLANEOUS	12,627	100%	112,807	MATERIALS & SUPPLIES	3,382	100%	83,825
			INVESTMENTS	49			SERVICES & CHARGES	39,425		
			TRANSFERS FROM	26,000			TRANSFERS OUT	70,000		
				38,657				112,807		
HOTEL/MOTEL OCCUPANCY TAX	378,659	1,024,387	HOTEL/MOTEL TAX	1,024,254	100%	900,486	SERVICES & CHARGES	103,000	100%	502,559
			INVESTMENTS	133			TRANSFERS OUT	797,486		
				1,024,387				900,486		
CATASTROPHIC EMERGENCY	858,346	402	INTEREST - INVESTMENTS	402	100%	5,641	MATERIALS & SUPPLIES	5,641	100%	652,107
HARLINGEN DOWNTOWN	201,805	246,162	INVESTMENTS	70	100%	218,161	PERSONNEL SERVICES	132,493	100%	229,805
			ASSESSMENTS	23,632			MATERIALS & SUPPLIES	3,892		
			OTHER	4,485			SERVICES & CHARGES	61,776		
			TRANSFERS FROM	217,975				218,161		
				246,162						
SPECIAL INVEST FEDERAL	185,913	214,596	INTERGOVERNMENTAL	214,566	100%	282,947	PERSONNEL SERVICES	19,737	100%	117,532
							MATERIALS & SUPPLIES	23,654		
							SERVICES & CHARGES	33,300		
							TRANSFERS OUT	206,246		
								282,947		
SPECIAL INVEST STATE	162,130	229,700	INTERGOVERNMENTAL	229,700	100%	176,864	MATERIALS & SUPPLIES	7,850	2253%	214,966
							TRANSFERS OUT	169,014		
								176,864		
FREE TRADE BRIDGE	258,294	186,593	BRIDGE CROSSINGS	186,509	100%	55,632	SERVICES & CHARGES	55,632	100%	388,255
			INTEREST - INVESTMENTS	84						
				186,593						
COMMUNICATION CENTER	(65,069)	11,109	TOWER RENTAL	11,109	100%	63,255	SERVICES & CHARGES	63,255	100%	(137,215)
COPS / UHP GRANT	-	162,320	INTERGOVERNMENTAL	162,320	100%	162,321	PERSONNEL SERVICES	162,321	100%	(1)
RED LIGHT ENFORCEMENT	30,384	19	INVESTMENTS	19	100%	-	EXPENSES	-	0%	30,383
NEIGHBORHOOD STABILIZATION	-	19,655	INTERGOVERNMENTAL	19,655	100%	19,655	SERVICES & CHARGES	19,655	100%	0
CONVENTION & VISITORS BUREAU	493,157	513,146	INVESTMENTS	146	100%	429,910	PERSONNEL SERVICES	59,100	100%	576,403
			TRANSFERS FROM	513,000			MATERIALS & SUPPLIES	4,126		
				513,146			SERVICES & CHARGES	366,684		
								429,910		
AWARD PROGRAMS	-	152,511	FEDERAL STATE	5,647	100%	152,512	PERSONNEL SERVICES	60,185	100%	(1)
				146,664			MATERIALS & SUPPLIES	5,647		
				152,511			SERVICES & CHARGES	1,200		
							CAPITAL OUTLAY	79,480		
								152,512		
TORA NORTHWEST DRAINAGE	-	3,798	INTERGOVERNMENTAL	3,798	100%	3,798	STREET IMPROVEMENTS	3,798	100%	0
3rd ST DRAINAGE	-	6,454	INTERGOVERNMENTAL	6,454	100%	6,454	STREET CONSTRUCTION	6,454	100%	0
PEG	-	322,138	INTERGOVERNMENTAL	322,138	100%	-	MATERIALS & SUPPLIES	-	0%	322,138
TAX INCREMENT FINANCING 1	466,521	66,757	OTHER FINANCING SOURCES	66,757	100%	-	SERVICES & CHARGES	-	0%	533,278
TAX INCREMENT FINANCING 2	790,668	119,871	OTHER FINANCING SOURCES	119,871	100%	-	SERVICES & CHARGES	-	0%	910,539
TAX INCREMENT FINANCING 3	218,655	158,489	OTHER FINANCING SOURCES	158,489	100%	70,000	SERVICES & CHARGES	70,000	100%	307,144
								70,000		
ECONOMIC DEVELOPMENT CORP.	3,582,642	5,276,265	SALES	4,157,869	100%	4,962,231	PERSONNEL SERVICES	425,606	100%	3,899,675
			RENTALS	642,118			MATERIALS & SUPPLIES	2,450		
			INVESTMENTS	631			SERVICES & CHARGES	617,601		
			LOANS	5,953			DIRECT BUS INCENTIVE	659,700		
			LOAN PRINCIPAL	31,683			DEBT SERVICE	3,256,872		
			VARIOUS	66,895				4,962,231		
			TRANSFER FROM	245,916						
			SALE OF ASSETS	104,000						
				5,276,265						
HGN COMM IMPROVEMENT BOARD	3,305,298	1,389,548	SALES TAX ALLOCATION	1,325,955	100%	282,317	SERVICES & CHARGES	468	100%	4,410,629
			INVESTMENTS	592			ADMINISTRATION	30,396		
				1,366,546			PROJECT INCENTIVE	151,455		
							CAPITAL IMPROV	100,000		
								282,317		
INFRASTRUCTURE FUND	91,655	287,104	INFRASTRUCTURE ASSESSMENT	287,080	100%	213,522	MATERIALS & SUPPLIES	68,139	100%	165,437
			INVESTMENTS	24			SERVICES & CHARGES	35,297		
				287,104			CAPITAL OUTLAY	109,842		
							OTHER	244		
								213,522		
TOTAL SPECIAL REVENUE FUNDS	12,334,657	11,826,990				9,163,426				514,988,121

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2014-2015
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE				EXPENDITURES BY OBJECT					
	ACTUAL BALANCE 10/1/2014	REVENUES FOR FY 2014-15	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2014-15	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2015
DEBT SERVICE FUND	\$1,008,999	\$4,014,423	PROPERTY TAXES	4,010,570	100%	\$3,989,758	SERVICE & OTHER	3,989,758	100%	\$1,033,664
			OTHER	3,853						
				4,014,423						
CAPITAL PROJECT FUNDS										
PETITION PAVING	56,371	117,735	VARIOUS	117,735	100%	117,564	MATERIALS & SUPPLIES	117,564	100%	56,542
CAPITAL IMPROVEMENT	389,154	111	INTEREST - INVESTMENTS	111	100%	-	CAPITAL OUTLAY	-	0%	389,265
STREET IMPROVEMENT	123,076	993,588	VARIOUS	993,588	100%	1,073,664	SERVICES & CHARGES	1,073,664	100%	13,000
TOTAL CAPITAL PROJECTS FUNDS	\$568,601	\$1,091,434				\$1,191,228				\$458,807
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	169,736	639,325	RENTALS	208,362	100%	615,792	PERSONNEL SERVICES	83,752	100%	393,271
			MISCELLANEOUS	35,590			MATERIALS & SUPPLIES	15,441		
			VARIOUS	429,603			SERVICES & CHARGES	232,099		
			TRANSFERS FROM	130,000			DEPRECIATION	284,500		
			CAPITAL CONTRIBUTIONS	35,540				615,792		
				639,325						
SANITATION	5,652,453	8,932,725	GARBAGE COLLECTIONS/PICKUP	8,777,193	100%	9,865,551	PERSONNEL SERVICES	2,310,531	100%	4,699,627
			REIMBURSEMENTS	94,431			MATERIALS & SUPPLIES	185,190		
			OTHER	61,101			SERVICES & CHARGES	5,077,601		
				8,932,725			DEPRECIATION	234,529		
							LOSS ON SALE	-27,332		
							OTHER	36,768		
							TRANSFERS OUT	2,066,064		
								9,865,551		
HGN. ARTS & HERITAGE MUSEUM	128,352	124,033	RENTALS & ADMISSIONS	4,396	100%	132,927	PERSONNEL SERVICES	69,575	100%	119,458
			OTHER	5,691			MATERIALS & SUPPLIES	4,154		
			TRANSFERS FROM	100,000			SERVICES & CHARGES	46,460		
			CAPITAL CONTRIBUTIONS	13,946			DEPRECIATION	12,738		
				124,033				132,927		
MUNICIPAL GOLF COURSE	(27,002)	958,503	RENTALS	4,673	100%	1,364,002	PERSONNEL SERVICES	721,282	100%	(432,501)
			MISCELLANEOUS	950,066			MATERIALS & SUPPLIES	205,111		
			INVESTMENTS	60			SERVICES & CHARGES	228,534		
			VARIOUS	1,083			DEPRECIATION	144,245		
			SALE OF ASSETS	2,619			TRANSFERS OUT	64,830		
				958,503				1,364,002		
WATERWORKS/WASTEWATER	68,775,751	16,770,642	OPERATING REVENUES	17,584,357	100%	19,889,654	PERSONNEL SERVICES	7,231,771	100%	67,656,739
			NON-OPERATING REVENUES	1,186,285			CONTRACTED SERVICES	3,414,620		
				16,770,642			MAINTENANCE & SUPPLIES	2,930,595		
							OTHER CHARGES	224,323		
							INTEREST EXPENSE	1,010,179		
							DEPRECIATION EXPENSES	5,078,195		
								19,889,654		
VALLEY INTERNATIONAL AIRPORT	57,927,145	6,104,110	OPERATING REVENUES	6,104,110	100%	5,779,156	PERSONNEL SERVICES	2,955,313	100%	66,252,009
							SERVICES & CHARGES	1,677,656		
							MATERIALS & SUPPLIES	442,838		
							OTHER EXPENSES	703,149		
								5,779,156		
TOTAL ENTERPRISE FUNDS	\$142,626,437	\$36,729,339				\$37,667,892				\$140,688,693
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	4,221,509	4,009,053	MISCELLANEOUS	3,295	100%	4,185,431	PERSONNEL SERVICES	397,853	100%	4,125,131
			INTERNAL SERVICE	3,498,513			MATERIALS & SUPPLIES	1,612,651		
			OTHER	16,583			SERVICES & CHARGES	112,775		
			SALE OF FIXED ASSETS	14,244			DEPRECIATION	1,061,692		
			CAPITAL CONTRIBUTIONS	556,418			TRANSFER OUT	30,460		
				4,009,053				4,185,431		
HEALTH INSURANCE	539,155	4,220,972	INVESTMENTS	101	100%	4,213,700	SERVICES & CHARGES	4,183,834	100%	545,428
			INSURANCE	4,139,671			BAD DEBT	5,750		
			TRANSFERS	81,000			TRANSFER OUT	24,116		
				4,220,972				4,213,700		
TOTAL INTERNAL SERVICE FUNDS	\$4,760,665	\$9,310,025				\$9,399,131				\$4,671,669
PENSION FUNDS										
FIREMEN'S RELIEF & RETIREMENT	\$28,959,824	\$839,924	INTEREST - INVESTMENTS	593,098	100%	\$2,694,330	PERSONNEL SERVICES	2,485,636	100%	\$26,905,418
			CONTRIBUTIONS	1,593,622			SERVICES & CHARGES	206,492		
				639,924				2,694,330		
GRAND TOTAL	\$207,442,719	\$106,064,272				\$107,807,031				\$204,689,960

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2015-2016
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE				EXPENDITURES BY OBJECT					
	ESTIMATED BALANCE 10/1/2015	REVENUES FOR FY 2015-16	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2015-16	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2016
GENERAL FUND	\$15,943,698	40,032,976	PROPERTY/NON-PROPERTY TAXI	34,059,669	100%	\$40,823,042	PERSONNEL SERVICES	29,975,967	100%	\$15,153,632
			FINES & FORFEITURES	2,263,113			MATERIALS & SUPPLIES	1,354,029		
			LISCENSES & PERMITS	555,000			SERVICES & CHARGES	7,668,971		
			CHARGES FOR SERVICES	1,901,149			CAPITAL OUTLAY	468,960		
			INTERGOVERNMENTAL	530,908			TRANS/OTHER FINANCING USEI	1,355,115		
			INTEREST ON INVESTMENTS	10,200				\$40,823,042		
			MISC REVENUES	113,138						
			OTHER FINANCING SOURCES	599,800						
				40,032,976						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,592,663	1,076,542	INTERGOVERNMENTAL	1,076,542	100%	\$1,076,542	ADMIN/REHAB EXPENSES	1,076,542	100%	1,592,663
M.P.O.	98	364,215	INTERGOVERNMENTAL	364,215	100%	364,215	PERSONNEL SERVICES	190,303		98
							MATERIALS & SUPPLIES	24,000		
							SERVICES & CHARGES	149,912		
								364,215	100%	
SPECIAL INVEST FEDERAL	117,532	-	INTERGOVERNMENTAL	-	0%	89,829	MATERIALS & SUPPLIES	40,823	100%	27,703
							SERVICES & CHARGES	42,278		
							CAPITAL OUTLAY	6,628		
								89,829		
SPECIAL INVEST STATE	214,966	156,129	INTERGOVERNMENTAL	156,129	100%	201,887	MATERIALS & SUPPLIES	83,190	100%	169,208
							SERVICES & CHARGES	9,900		
							CAPITAL OUTLAY	108,787		
								201,887		
TENNIS COURT	83,825	37,075	CHARGES FOR SERVICES	11,000	100%	30,000	SERVICES & CHARGES	30,000	100%	90,900
			MISCELLANEOUS REVENUES	75						
			TRANSFERS FROM	26,000						
				37,075						
HOTEL/MOTEL OCCUPANCY TAX	502,559	660,325	HOTEL OCCUPANCY TAXES	660,325	100%	746,000	SERVICES & CHARGES	115,000	100%	616,884
							TRANSFERS OUT	631,000		
								746,000		
CATASTROPHIC EMERGENCY	852,107	-	INTEREST - INVESTMENTS	-	0%	25,000	MATERIALS & SUPPLIES	25,000	100%	827,107
HARLINGEN DOWNTOWN	229,806	243,975	ASSESSMENTS	20,000	100%	253,906	PERSONNEL SERVICES	135,029	100%	219,875
			TRANSFERS FROM	214,975			MATERIALS & SUPPLIES	5,048		
				243,975			SERVICES & CHARGES	113,829		
								253,906		
FREE TRADE BRIDGE	389,255	145,100	BRIDGE CROSSINGS	145,000	100%	200,000	SERVICES & CHARGES	200,000	100%	334,355
			INTEREST - INVESTMENTS	100						
				145,100						
COMMUNICATION CENTER	(137,215)	172,819	TOWER RENTAL	11,109	100%	85,950	SERVICES & CHARGES	85,950	100%	(50,346)
			INTERNET SERVICE	161,710						
				172,819						
COPS / UHP GRANT	(1.00)	208,979	INTERGOVERNMENTAL	208,979	100%	208,979	PERSONNEL SERVICES	208,979	100%	(1)
RED LIGHT ENFORCEMENT	30,364	0	INVESTMENTS	0	0%	30,362	EXPENSES	30,362	100%	2
CONVENTION & VISITORS BUREAU	576,403	424,200	INVESTMENTS	200	100%	475,059	PERSONNEL SERVICES	161,179	100%	525,544
			TRANSFERS FROM	424,000			MATERIALS & SUPPLIES	3,000		
				424,200			SERVICES & CHARGES	310,880		
								475,059		
AWARD PROGRAMS	-	1,342,854	FEDERAL STATE	557,291	100%	1,342,854	PERSONNEL SERVICES	633,227	100%	0
				785,563			MATERIALS & SUPPLIES	84,056		
				1,342,854			SERVICES & CHARGES	74,927		
							STREET IMPROVEMENTS	146,524		
							CAPITAL OUTLAY	404,120		
								1,342,854		
TAX INCREMENT FINANCING 1	533,278	70,000	OTHER FINANCING SOURCES	70,000	100%	-	SERVICES & CHARGES	-	0%	603,278
TAX INCREMENT FINANCING 2	910,539	104,300	OTHER FINANCING SOURCES	104,300	100%	-	SERVICES & CHARGES	-	0%	1,014,839
TAX INCREMENT FINANCING 3	307,144	127,500	OTHER FINANCING SOURCES	127,500	100%	70,000	SERVICES & CHARGES	70,000	100%	364,644
ECONOMIC DEVELOPMENT CORP.	3,896,676	5,289,608	SALES	4,275,976	100%	5,289,609	PERSONNEL SERVICES	432,342	100%	3,896,675
			RENTALS	629,273			MATERIALS & SUPPLIES	3,000		
			INVESTMENTS	600			SERVICES & CHARGES	769,828		
			LOANS	6,000			DIRECT BUS INCENTIVE	815,000		
			LOAN PRINCIPAL	30,000			DEBT SERVICE	3,249,439		
			VARIOUS	101,692				5,289,609		
			TRANSFER FROM	245,867						
				5,289,608						
HGN COMM IMPROVEMENT BOARD	4,410,529	1,295,532	SALES TAX ALLOCATION	1,295,532	100%	1,312,143	ADMINISTRATION	1,295,532	100%	4,393,918
							PROJECT INCENTIVE	16,611		
								1,312,143		
INFRASTRUCTURE FUND	165,437	275,000	INFRASTRUCTURE ASSESSMENT	275,000	100%	357,285	MATERIALS & SUPPLIES	103,400	100%	83,152
							SERVICES & CHARGES	20,300		
							CAPITAL OUTLAY	233,585		
								357,285		
TOTAL SPECIAL REVENUE FUNDS	\$14,998,121	\$12,194,163			\$12,169,620					\$14,710,498

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2015-2016
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE				EXPENDITURES BY OBJECT					
	ESTIMATED BALANCE 10/1/2016	REVENUES FOR FY 2016-16	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2016-16	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2016
DEBT SERVICE FUND	\$1,033,664	\$3,808,922	PROPERTY TAXES	3,807,922	100%	\$4,155,422	SERVICE & OTHER	\$4,155,422	100%	\$687,164
			OTHER	1,000						
				3,808,922						
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENT	369,265	-	INTEREST - INVESTMENTS	-	0%	385,545	CAPITAL OUTLAY	385,545	100%	2,720
STREET IMPROVEMENT	13,000	1,500,000	OTHER	1,500,000	100%	1,561,332	SERVICES & CHARGES	1,561,332	100%	(48,332)
TOTAL CAPITAL PROJECTS FUNDS	\$458,807	\$1,600,000				\$1,947,877				(\$45,612)
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	393,271	300,000	RENTALS	170,000	100%	369,071	PERSONNEL SERVICES	94,421	100%	304,200
			ADMISSIONS	15,000			MATERIALS & SUPPLIES	13,200		
			VARIOUS	0			SERVICES & CHARGES	209,850		
			TRANSFERS FROM	115,000				71,600		
				300,000				369,071		
SANITATION	4,699,627	8,490,000	GARBAGE COLLECTIONS/PICKUP	8,396,500	100%	8,883,755	PERSONNEL SERVICES	2,382,323	100%	4,305,872
			REIMBURSEMENTS	90,000			MATERIALS & SUPPLIES	135,200		
			OTHER	3,500			SERVICES & CHARGES	5,255,488		
				8,490,000			LOSS ON SALE	45,000		
							CAPITAL OUTLAY	541,244		
							TRANSFERS OUT	524,500		
								8,883,755		
HGN. ARTS & HERITAGE MUSEUM	119,458	102,800	RENTALS & ADMISSIONS	6,000	100%	179,218	PERSONNEL SERVICES	58,468	100%	43,040
			MISCELLANEOUS	6,800			MATERIALS & SUPPLIES	3,100		
			TRANSFERS FROM	90,000			SERVICES & CHARGES	52,650		
				102,800			CAPITAL OUTLAY	65,000		
								179,218		
MUNICIPAL GOLF COURSE	(432,501)	1,306,000	RENTALS	6,000	100%	1,303,061	PERSONNEL SERVICES	732,459	100%	(429,562)
			MISCELLANEOUS	1,300,000			MATERIALS & SUPPLIES	207,000		
				1,306,000			SERVICES & CHARGES	298,302		
							TRANSFERS OUT	65,300		
								1,303,061		
WATERWORKS/WASTEWATER	67,656,739	20,250,000	OPERATING REVENUES	19,095,000	100%	21,370,647	PERSONNEL SERVICES	8,039,647	100%	66,536,092
			NON-OPERATING REVENUES	1,155,000			CONTRACTED SERVICES	3,815,700		
				20,250,000			MAINTENANCE & SUPPLIES	3,095,600		
							OTHER CHARGES	261,700		
							INTEREST EXPENSE	1,043,000		
							DEPRECIATION EXPENSES	5,115,000		
								21,370,647		
VALLEY INTERNATIONAL AIRPORT	68,252,059	5,941,500	OPERATING REVENUES	5,941,500	100%	5,898,250	PERSONNEL SERVICES	3,223,500	100%	68,295,349
							SERVICES & CHARGES	1,612,600		
							MATERIALS & SUPPLIES	410,000		
							OTHER EXPENSES	652,150		
								5,898,250		
TOTAL ENTERPRISE FUNDS	\$140,688,693	\$36,390,300				\$38,024,002				\$139,064,991
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	4,125,131	3,124,723	MISCELLANEOUS	2,000	100%	4,390,196	PERSONNEL SERVICES	405,089	100%	2,859,658
			INTERNAL SERVICE	3,117,723			MATERIALS & SUPPLIES	2,177,165		
			SALE OF FIXED ASSETS	5,000			SERVICES & CHARGES	127,674		
				3,124,723			CAPITAL OUTLAY	1,080,238		
								4,390,196		
HEALTH INSURANCE	546,428	4,626,573	INVESTMENTS	100	100%	4,582,373	SERVICES & CHARGES	4,582,373	100%	590,628
			INSURANCE	4,545,473						
			TRANSFERS	81,000						
				4,626,573						
TOTAL INTERNAL SERVICE FUNDS	\$4,671,559	\$7,751,296				\$8,972,569				\$3,450,286
PENSION FUND										
FIREMEN'S RELIEF & RETIREMENT	\$26,905,418	\$6,262,380	INTEREST - INVESTMENTS	3,650,050	100%	\$2,881,700	PERSONNEL SERVICES	2,650,000	100%	\$29,276,068
			CONTRIBUTIONS	1,602,300			SERVICES & CHARGES	231,700		
				5,252,350				2,881,700		
GRAND TOTAL	\$204,699,960	\$108,929,997				\$108,964,232				\$202,287,027

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2016-2017
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE					EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2016	REVENUES FOR FY 2016-17	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2016-17	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
GENERAL FUND	\$16,163,632	\$1,643,106	PROPERTY/INON-PROPERTY TAX	34,618,813	100%	\$41,543,106	PERSONNEL SERVICES	30,881,762	100%	\$16,163,632
			FINES & FORFEITURES	2,235,329			MATERIALS & SUPPLIES	1,405,902		
			LICENSES & PERMITS	520,700			SERVICES & CHARGES	7,609,182		
			CHARGES FOR SERVICES	1,895,762			CAPITAL OUTLAY	889,905		
			INTERGOVERNMENTAL	547,635			TRANS/OTHER FINANCING USEI	956,354		
			INTEREST ON INVESTMENTS	18,000						
			MISC REVENUES	254,350						
			OTHER FINANCING SOURCES	1,252,496						
				41,543,106						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,592,663	1,056,942	INTERGOVERNMENTAL	1,056,942	100%	\$1,056,942	ADMIN/REHAB EXPENSES	1,056,942	100%	1,592,663
M.P.O.	98	391,144	INTERGOVERNMENTAL	391,144	100%	391,144	PERSONNEL SERVICES	202,086	100%	98
							MATERIALS & SUPPLIES	28,000		
							SERVICES & CHARGES	161,058		
								391,144		
TENNIS COURT	90,800	11,000	CHARGES FOR SERVICES	11,000	100%	30,000	SERVICES & CHARGES	30,000	100%	71,800
HOTEL/MOTEL OCCUPANCY TAX	616,884	860,200	HOTEL OCCUPANCY TAXES	860,200	100%	746,000	SERVICES & CHARGES	115,000	100%	731,084
							TRANSFERS OUT	631,000		
								746,000		
CATASTROPHIC EMERGENCY	827,107	-	INTEREST - INVESTMENTS	-	0%	25,000	MATERIALS & SUPPLIES	25,000	100%	802,107
HARLINGEN DOWNTOWN	219,875	61,000	ASSESSMENTS	29,000	100%	250,560	PERSONNEL SERVICES	136,140	100%	30,325
			TRANSFERS FROM	32,000			MATERIALS & SUPPLIES	5,220		
				61,000			SERVICES & CHARGES	109,190		
								250,560		
FREE TRADE BRIDGE	334,355	162,000	BRIDGE CROSSINGS	162,000	100%	200,000	SERVICES & CHARGES	200,000	100%	296,355
COMMUNICATION CENTER	(50,346)	12,776	TOWER RENTAL	12,776	100%	11,938	SERVICES & CHARGES	11,938	100%	(49,568.00)
COPS / UHP GRANT	(1.00)	218,523	INTERGOVERNMENTAL	218,523	100%	218,523	PERSONNEL SERVICES	218,523	100%	(1.00)
CONVENTION & VISITORS BUREAU	525,544	424,000	TRANSFERS FROM	424,000	100%	401,715	PERSONNEL SERVICES	193,057	100%	547,829
							MATERIALS & SUPPLIES	4,000		
							SERVICES & CHARGES	264,658		
								401,715		
AWARD PROGRAMS	-	376,410	FEDERAL STATE	5,500	100%	376,410	PERSONNEL SERVICES	340,127	100%	-
				370,910			MATERIALS & SUPPLIES	9,750		
				376,410			SERVICES & CHARGES	26,533		
								376,410		
PEG PROGRAMMING	322,138	65,000	STATE	65,000	100%	-	MATERIALS & SUPPLIES	-	0%	407,138
SPECIAL INVEST STATE	169,208	-	INTERGOVERNMENTAL	-	0%	205,000	MATERIALS & SUPPLIES	105,000	100%	(35,792)
							SERVICES & CHARGES	100,000		
								205,000		
TAX INCREMENT FINANCING 1	603,278	70,000	OTHER FINANCING SOURCES	70,000	100%	-	SERVICES & CHARGES	-	0%	673,278
TAX INCREMENT FINANCING 2	1,014,839	104,000	OTHER FINANCING SOURCES	104,000	100%	-	SERVICES & CHARGES	-	0%	1,118,839
TAX INCREMENT FINANCING 3	364,644	127,500	OTHER FINANCING SOURCES	127,500	100%	70,000	SERVICES & CHARGES	70,000	100%	422,144
ECONOMIC DEVELOPMENT CORP.	3,896,675	5,507,967	SALES TAX ALLOCATION	4,347,571	100%	5,507,967	PERSONNEL SERVICES	380,000	100%	3,896,675
			RENTALS	448,960			MATERIALS & SUPPLIES	4,000		
			INVESTMENTS	8,620			SERVICES & CHARGES	621,355		
			VARIOUS	352,767			DIRECT BUSINESS INCENT	926,260		
			TRANSFERS FROM	363,139			TRANS/OTHER FINANCING USEI	3,266,352		
				5,507,967				5,507,967		
HGN COMM IMPROVEMENT BOARD	4,393,918	1,295,532	SALES TAX ALLOCATION	1,295,532	100%	1,295,532	ADMINISTRATION	1,295,532	100%	4,393,918
INFRASTRUCTURE FUND	63,152	290,000	INFRASTRUCTURE ASSESSMENT	290,000	100%	294,000	MATERIALS & SUPPLIES	128,000	100%	79,152
							CAPITAL OUTLAY	166,000		
								294,000		
TOTAL SPECIAL REVENUE FUNDS	\$10,063,017	\$11,063,984				\$11,080,711				\$10,035,280

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2016	REVENUES FOR FY 2016-2017	EXPENDITURES FOR FY 2016-2017	ESTIMATED BALANCE 9/30/2017
<u>GENERAL FUND</u>	\$15,153,632	\$41,543,105	\$41,543,105	\$15,153,632
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,592,663	1,056,942	1,056,942	1,592,663
METROPOLITAN PLANNING ORGANIZATION	98	391,144	391,144	98
SPECIAL INVESTIGATIONS FEDERAL	27,703	-	-	27,703
SPECIAL INVESTIGATIONS STATE	169,208	-	205,000	(35,792)
TENNIS COURT	90,900	11,000	30,000	71,900
HOTEL/MOTEL OCCUPANCY TAX	616,884	860,200	746,000	731,084
CATASTROPHIC EMERGENCY	827,107	-	25,000	802,107
HARLINGEN DOWNTOWN	219,875	61,000	250,550	30,325
FREE TRADE BRIDGE	334,355	162,000	200,000	296,355
COMMUNICATION CENTER	(50,346)	12,776	11,938	(49,508)
COPS / UHP GRANT	(1)	218,523	218,523	(1)
CONVENTION & VISITORS BUREAU	525,544	424,000	401,715	547,829
AWARDS PROGRAMS	-	376,410	376,410	-
PEG PROGRAMMING	322,138	85,000	-	407,138
RED LIGHT ENFORCEMENT	30,383	-	-	30,383
TAX INCREMENT FINANCING TIF 1	603,278	70,000	-	673,278
TAX INCREMENT FINANCING TIF 2	1,014,839	104,000	-	1,118,839
TAX INCREMENT FINANCING TIF 3	364,644	127,500	70,000.00	422,144
ECONOMIC DEVELOPMENT CORPORATION	3,896,675	5,507,957	5,507,957	3,896,675
HARLINGEN COMM. IMPROVEMENT BOARD	4,393,918	1,295,532	1,295,532	4,393,918
INFRASTRUCTURE FUND	83,152	290,000	294,000	79,152
TOTAL	15,063,017	11,053,984	11,080,711	15,036,290
<u>DEBT SERVICE FUND</u>	687,164	3,908,120	3,947,954	647,330
<u>CAPITAL PROJECT FUNDS</u>				
CAPITAL IMPROVEMENT	2,720	-	-	2,720
PETITION PAVING	56,542	-	200,000	(143,458)
STREET IMPROVEMENT	(48,332)	-	1,000,000	(1,048,332)
TOTAL	10,930	-	1,200,000	(1,189,070)
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	304,200	341,000	332,087	313,113
SANITATION	4,305,872	8,776,400	9,150,839	3,931,433
HARLINGEN ARTS & HERITAGE MUSEUM	43,040	100,250	113,606	29,684
MUNICIPAL GOLF COURSE	(429,562)	1,221,092	1,218,833	(427,303)
WATERWORKS/WASTEWATER	66,535,592	20,258,700	30,537,227	56,257,065
VALLEY INTERNATIONAL AIRPORT	68,295,349	6,043,500	10,206,000	64,132,849
TOTAL	139,054,491	36,740,942	51,558,592	124,236,841
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	2,859,658	3,124,723	3,612,194	2,372,187
HEALTH INSURANCE	590,628	5,348,936	5,339,936	599,628
TOTAL	3,450,286	8,473,659	8,952,130	2,971,815
<u>PENSION FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	29,276,068	5,802,300	2,636,700	32,441,668
GRAND TOTAL	\$202,695,588	\$107,522,110	\$120,919,192	\$189,298,506

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2016-17	BUDGETED FY 2015-16	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
<u>GENERAL FUND</u>	\$41,543,105	\$40,823,042	\$720,063	1.8%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,056,942	1,076,542	(19,600)	-1.8%
METROPOLITAN PLANNING ORGANIZATION	391,144	364,215	26,929	7.4%
SPECIAL INVESTIGATIONS FEDERAL	-	89,829	(89,829)	-100.0%
SPECIAL INVESTIGATIONS STATE	205,000	201,887	3,113	1.5%
TENNIS COURT	30,000	30,000	-	0.0%
HOTEL/MOTEL OCCUPANCY TAX	746,000	746,000	-	0.0%
CATASTROPHIC EMERGENCY	25,000	25,000	-	0.0%
HARLINGEN DOWNTOWN	250,550	253,906	(3,356)	-1.3%
FREE TRADE BRIDGE	200,000	200,000	-	0.0%
COMMUNICATION CENTER	11,938	85,950	(74,012)	-86.1%
COPS / UHP GRANT	218,523	208,979	9,544	4.6%
RED LIGHT ENFORCEMENT PROGRAM	-	30,362	(30,362)	-100.0%
CONVENTION & VISITORS BUREAU	401,715	475,059	(73,344)	-15.4%
AWARDS PROGRAMS	376,410	1,342,854	(966,444)	-72.0%
TAX INCREMENT FINANCING TIF 3	70,000	70,000	-	0.0%
ECONOMIC DEVELOPMENT CORPORATION	5,507,957	5,289,609	218,348	4.1%
HARLINGEN COMM. IMPROVEMENT BOARD	1,295,532	1,312,143	(16,611)	-1.3%
INFRASTRUCTURE FUND	294,000	357,285	(63,285)	-17.7%
TOTAL	11,080,711	12,159,620	(1,078,909)	-8.9%
<u>DEBT SERVICE FUND</u>	3,947,954	4,155,422	(207,468)	-5.0%
<u>CAPITAL PROJECT FUNDS</u>				
CAPITAL IMPROVEMENT	-	386,545	(386,545)	-100.0%
PETITION PAVING	200,000	-	200,000	0.0%
STREET IMPROVEMENT	1,000,000	1,561,332	(561,332)	-36.0%
TOTAL	1,200,000	1,947,877	(747,877)	-38.4%
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	332,087	389,071	(56,984)	-14.6%
SANITATION	9,150,839	8,883,755	267,084	3.0%
HARLINGEN ARTS & HERITAGE MUSEUM	113,606	179,218	(65,612)	-36.6%
MUNICIPAL GOLF COURSE	1,218,833	1,303,061	(84,228)	-6.5%
WATERWORKS/WASTEWATER	30,537,227	21,370,647	9,166,580	42.9%
VALLEY INTERNATIONAL AIRPORT	10,206,000	5,898,250	4,307,750	73.0%
TOTAL	51,558,592	38,024,002	13,534,590	35.6%
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	3,612,194	4,390,196	(778,002)	-17.7%
HEALTH INSURANCE	5,339,936	4,582,373	757,563	16.5%
TOTAL	8,952,130	8,972,569	(20,439)	-0.2%
<u>PENSION FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	2,636,700	2,881,700	(245,000)	-8.5%
GRAND TOTAL	\$120,919,192	\$108,964,232	\$11,954,960	11.0%

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

	AUDITED FY 10/11	AUDITED FY 11/12	AUDITED FY 12/13	AUDITED FY 13/14	AUDITED FY 14/15	BUDGETED FY 15/16	APPROVED FY 16/17
GENERAL	\$37,974,404	\$38,844,364	\$40,759,529	\$42,178,992	\$43,462,138	\$40,032,976	\$41,543,105
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	958,371	1,280,643	1,119,936	1,124,409	1,196,935	1,076,542	1,056,942
M.P.O.	353,927	371,708	263,620	249,808	203,394	364,215	391,144
SPECIAL INVESTIGATIONS FEDERAL	149,637	147,854	246,963	289,168	214,566	-	-
SPECIAL INVESTIGATIONS STATE	-	-	-	8,794	229,700	156,129	-
TENNIS COURT	109,054	108,786	106,611	106,514	38,667	37,075	11,000
HOTEL/MOTEL OCCUPANCY TAX	820,096	882,754	908,138	944,854	1,024,387	860,325	860,200
CATASTROPHIC EMERGENCY	78,697	42,589	12,500	6,990	402	-	-
HARLINGEN DOWNTOWN	218,256	238,905	251,665	240,674	246,162	243,975	61,000
FREE TRADE BRIDGE	212,619	193,769	130,618	168,420	186,593	145,100	162,000
COMMUNICATION CENTER	192,169	144,939	61,168	17,778	11,109	172,819	12,776
COPS / UHP GRANT	232,291	269,249	156,463	74,730	162,320	208,979	218,523
RED LIGHT ENFORCEMENT PROGRAM	648	1,480	689	157	19	-	-
NEIGHBORHOOD STABILIZATION	-	55,957	-	2,461	19,655	-	-
COVENTION & VISITORS BUREAU	488,235	488,510	488,544	513,225	513,146	424,200	424,000
AWARD PROGRAMS	-	-	-	-	152,511	1,342,854	376,410
FEMA JEFFERSON STREET DRAINAGE	620,803	788,459	380,000	-	-	-	-
TDRA NORTHWEST AREA DRAINAGE	1,197,495	543,136	334,723	104,108	3,798	-	-
TX DOT 25TH ST TRAIL	-	-	-	4,654	-	-	-
3RD ST DRAINAGE	-	-	-	143,187	6,454	-	-
PEG PROGRAMMING	-	-	-	-	322,138	-	85,000
TAX INCREMENT FINANCING 1	69,287	73,511	71,032	116,447	66,757	70,000	70,000
TAX INCREMENT FINANCING 2	125,602	103,604	131,844	159,261	119,871	104,300	104,000
TAX INCREMENT FINANCING 3	191,287	117,058	129,347	210,845	158,489	127,500	127,500
ECONOMIC DEVELOPMENT CORP.	42,874,919	5,220,808	9,681,551	5,092,522	5,276,265	5,289,608	5,507,957
HARL. COMM. IMPROVEMENT BOARD	1,172,663	1,275,277	1,524,882	1,344,966	1,386,548	1,295,532	1,295,532
INFRASTRUCTURE FUND	268,006	268,900	272,432	273,358	287,104	275,000	290,000
SUB-TOTAL	50,334,062	12,617,896	16,272,726	11,197,330	11,826,990	12,194,153	11,053,984
<u>DEBT SERVICE FUND</u>	4,222,434	7,053,620	3,968,084	7,243,156	4,014,423	3,808,922	3,908,120
<u>CAPITAL PROJECT FUNDS</u>							
PETITION PAVING	4,650	3,311	1,612	375	117,735	-	-
CAPITAL IMPROVEMENT	472,138	498	411	222	111	-	-
STREET IMPROVEMENT	45,010	149,741	434,935	552,939	963,588	1,500,000	-
SUB-TOTAL	521,798	153,550	436,958	553,536	1,081,434	1,500,000	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	1,958,987	434,961	305,632	350,252	839,325	300,000	341,000
SANITATION	8,437,585	8,513,433	8,534,676	10,588,379	8,932,725	8,490,000	8,776,400
HGN ARTS & HERITAGE MUSEUM	111,300	108,967	106,603	112,826	124,033	102,800	100,250
MUNICIPAL GOLF COURSE	1,281,368	1,285,377	1,157,844	983,578	958,503	1,306,000	1,221,092
WATERWORKS	9,538,222	10,861,155	10,482,624	9,029,851	8,903,186	9,692,000	9,641,700
WASTEWATER	10,647,193	10,962,434	11,324,636	10,102,711	9,867,456	10,558,000	10,617,000
VALLEY INTERNATIONAL AIRPORT	15,269,881	10,371,941	9,774,384	11,272,305	6,104,110	5,941,500	6,043,500
SUB-TOTAL	47,244,536	42,538,268	41,686,399	42,439,902	35,729,338	36,390,300	36,740,942
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,116,352	4,165,548	3,947,122	4,791,992	4,089,053	3,124,723	3,124,723
HEALTH INSURANCE	3,571,417	3,559,851	3,547,470	3,914,939	4,220,972	4,626,573	5,348,936
SUB-TOTAL	7,687,769	7,725,399	7,494,592	8,706,931	8,310,025	7,751,296	8,473,659
<u>PENSION FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	1,267,905	5,235,472	4,411,231	5,262,450	639,924	5,252,350	5,802,300
GRAND TOTAL	\$149,252,908	\$114,168,569	\$115,029,519	\$117,582,297	\$105,064,272	\$106,929,997	\$107,522,110

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND

	AUDITED FY 10/11	AUDITED FY 11/12	AUDITED FY 12/13	AUDITED FY 13/14	AUDITED FY 14/15	BUDGETED FY 15/16	APPROVED FY 16/17
<u>GENERAL</u>	\$37,642,381	\$36,307,226	\$38,372,154	\$40,779,527	\$44,702,076	\$40,823,042	\$41,543,105
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	958,371	1,464,075	1,614,766	1,385,875	820,518	1,076,542	1,056,942
M.P.O.	358,685	365,731	263,620	249,709	203,395	364,215	391,144
SPECIAL INVESTIGATIONS FEDERAL	937,680	846,207	235,722	444,123	282,947	89,829	-
SPECIAL INVESTIGATIONS STATE	-	-	-	9,627	176,864	201,887	205,000
TENNIS COURT	37,940	107,439	104,210	102,784	112,807	30,000	30,000
HOTEL/MOTEL	907,971	1,054,134	846,512	916,066	900,486	746,000	746,000
CATASTROPHIC EMERGENCY	335,817	-	2,540	4,941	6,641	25,000	25,000
HARLINGEN DOWNTOWN	237,571	244,655	186,422	198,363	218,161	253,906	250,550
FREE TRADE BRIDGE	736,991	380,439	63,141	78,796	55,632	200,000	200,000
COMMUNICATION CENTER FUND	96,455	149,945	160,825	116,458	83,255	85,950	11,938
COPS / UHP GRANT	232,291	269,249	156,463	74,730	162,321	208,979	218,523
RED LIGHT SAFETY PROGRAM	188,175	-	176,327	-	-	30,362	-
NEIGHBORHOOD STABILIZATION	-	55,957	-	2,461	19,655	-	-
CONVENTION & VISITORS BUREAU	423,225	476,181	409,262	512,905	429,910	475,059	401,715
AWARDS PROGRAM	-	-	-	-	152,512	1,342,854	376,410
FEMA JEFFERSON STREET DRAINAGE	719,275	1,051,279	12,607	-	-	-	-
TDRA NORTHWEST AREA DRAINAGE	1,196,543	542,927	334,723	104,108	3,798	-	-
TX DOT 25TH ST TRAIL	-	-	-	4,654	-	-	-
3RD ST DRAINAGE	-	-	-	143,187	6,454	-	-
TAX INCREMENT FINANCING TIF 1	1,101	806	-	-	-	-	-
TAX INCREMENT FINANCING TIF 2	1,101	806	-	-	-	-	-
TAX INCREMENT FINANCING TIF 3	3,101	106,800	70,000	298,734	70,000	70,000	70,000
ECONOMIC DEVELOPMENT CORP.	28,847,584	25,117,242	9,960,485	5,275,612	4,962,231	5,289,609	5,507,957
HARLINGEN COMM. IMPROVEMENT	1,314,924	1,087,151	981,390	309,028	282,317	1,312,143	1,295,532
INFRASTRUCTURE FUND	184,610	248,920	241,680	524,137	213,522	357,285	294,000
SUB-TOTAL	37,719,411	33,569,943	15,820,695	10,756,298	9,163,426	12,159,620	11,080,711
<u>DEBT SERVICE FUND</u>	4,145,575	6,956,406	3,684,452	7,206,970	3,989,758	4,155,422	3,947,954
<u>CAPITAL PROJECT FUNDS</u>							
PETITION PAVING	543,057	-	-	-	117,564	-	200,000
CAPITAL IMPROVEMENT	-	-	-	-	-	386,545	-
STREET IMPROVEMENT	173,000	434,833	356,591	595,794	1,073,664	1,561,332	1,000,000
SUB-TOTAL	716,057	434,833	356,591	595,794	1,191,228	1,947,877	1,200,000
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	683,556	648,808	694,222	678,935	615,792	389,071	332,087
SANITATION	7,177,746	7,758,567	7,865,911	9,747,223	9,885,551	8,883,755	9,150,839
HGN ARTS & HERITAGE MUSEUM	131,672	136,317	115,221	111,320	132,927	179,218	113,606
MUNICIPAL GOLF COURSE	1,265,785	1,300,767	1,358,491	1,279,871	1,364,002	1,303,061	1,218,833
WATERWORKS	9,637,133	10,317,342	10,683,673	10,671,719	10,744,391	11,820,858	20,925,492
WASTEWATER	9,454,354	9,068,442	9,086,111	9,055,860	9,145,263	9,549,789	9,611,735
VALLEY INTERNATIONAL AIRPORT	9,902,207	11,098,400	10,612,880	10,867,476	5,779,156	5,898,250	10,206,000
SUB-TOTAL	38,252,453	40,328,643	40,416,509	42,412,404	37,667,082	38,024,002	51,558,592
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,392,521	4,323,714	4,305,706	4,532,421	4,185,431	4,390,196	3,612,194
HEALTH INSURANCE	3,526,400	3,527,044	3,339,021	3,864,433	4,213,700	4,582,373	5,339,936
SUB-TOTAL	7,918,921	7,850,758	7,644,727	8,396,854	8,399,131	8,972,569	8,952,130
<u>PENSION FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	1,619,236	1,754,529	1,774,225	2,305,450	2,694,330	2,881,700	2,636,700
GRAND TOTAL	\$128,014,034	\$127,202,338	\$108,069,353	\$112,453,297	\$107,807,031	\$108,964,232	\$120,919,192

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

	ACTUAL FY 10/11	ACTUAL FY 11/12	ACTUAL FY 12/13	ACTUAL FY 13/14	ACTUAL FY 14/15	ACTUAL FY 15/16	APPROVED FY 16/17	INC/(DEC) PRIOR YR.
<u>GENERAL FUND</u>								
CITY MANAGER	5.0	5.0	5.0	7.0	7.0	6.0	6.0	0.0
LEGAL	3.0	3.0	3.0	2.0	2.0	2.0	3.0	1.0
INTERNAL AUDITOR	1.0	1.0	1.0	1.0	0.0	1.0	1.0	0.0
HUMAN RESOURCES	3.5	2.5	3.0	3.0	3.0	3.0	3.0	0.0
CIVIL SERVICE	1.5	1.5	1.0	1.0	1.0	1.0	1.0	0.0
RISK MANAGEMENT	3.0	3.0	3.0	3.0	3.0	3.0	2.0	(1.0)
FINANCE	12.0	11.0	11.0	12.0	12.0	12.0	12.0	0.0
VITAL STATISTICS	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
MUNICIPAL COURT	10.0	10.0	10.0	10.0	10.0	10.0	10.0	0.0
MANAGEMENT INFORMATION SYSTEM	6.0	6.0	3.0	3.0	3.0	4.0	3.0	(1.0)
POLICE	134.0	134.0	134.0	138.0	140.0	144.0	144.0	0.0
POLICE SERVICES	49.0	49.0	52.0	51.0	51.0	52.0	51.0	(1.0)
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	107.0	107.0	107.0	0.0
FIRE PREVENTION	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	4.0	4.0	4.0	4.0	4.0	4.0	5.0	1.0
ENGINEERING	4.0	4.0	5.0	5.0	4.0	4.0	4.0	0.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	25.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	2.0	2.0	2.0	1.0	1.0	0.0
PARKS	14.0	16.0	18.0	18.0	18.0	18.0	18.0	0.0
PARKS MAINTENANCE	13.0	17.0	17.0	17.0	17.0	18.0	18.0	0.0
RECREATION	4.0	4.0	3.0	2.0	2.0	3.0	3.0	0.0
PENDLETON POOL	8.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0
LIBRARY	26.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
PLANNING & DEVELOPMENT	5.0	5.0	5.0	5.0	6.0	5.0	5.0	0.0
CODE ENFORCEMENT	8.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0
STORM WATER MANAGEMENT	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	7.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC BUILDINGS	19.0	19.0	19.0	19.0	19.0	19.0	19.0	0.0
GENERAL FUND SUB-TOTAL	504.0	506.0	508.0	512.0	513.0	519.0	518.0	(1.0)
<u>OTHER FUNDS</u>								
COMMUNITY DEVELOPMENT	6.0	4.0	4.0	4.0	4.0	5.0	6.0	1.0
METROPOLITAN PLANNING ORGAN.	3.0	3.0	3.0	4.0	4.0	4.0	4.0	0.0
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	3.0	3.0	3.0	4.0	3.0	3.0	3.0	0.0
UT GRANT	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0
ECONOMIC DEVELOPMENT CORP.	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
MUNICIPAL AUDITORIUM	2.0	2.0	2.0	2.0	1.0	1.0	1.0	0.0
SANITATION	20.0	19.0	19.0	19.0	19.0	19.0	19.0	0.0
SANITATION-BRUSH & DEBRIS	24.0	23.0	23.0	23.0	23.0	21.0	21.0	0.0
SANITATION-LANDFILL	10.0	10.0	10.0	10.0	10.0	11.0	12.0	1.0
SANITATION-RECYCLING CENTER	2.0	2.0	2.0	2.0	2.0	4.0	4.0	0.0
HGN. ARTS & HERITAGE MUSEUM	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
MUNICIPAL GOLF COURSE	24.0	24.0	24.0	24.0	24.0	24.0	24.0	0.0
WATERWORKS	66.8	104.0	104.5	107.5	96.5	102.7	98.5	(4.2)
WASTEWATER	69.8	31.5	31.5	33.5	42.5	43.0	48.5	5.5
VALLEY INTERNATIONAL AIRPORT	40.0	39.0	49.0	53.0	46.0	46.0	47.0	1.0
INTERNAL SERVICES	10.0	10.0	10.0	10.0	9.0	10.0	9.0	(1.0)
OTHER FUNDS SUB-TOTAL	291.5	285.5	296.0	307.0	296.0	305.7	309.0	3.3
GRAND TOTAL	795.5	791.5	804.0	819.0	809.0	824.7	827.0	2.3

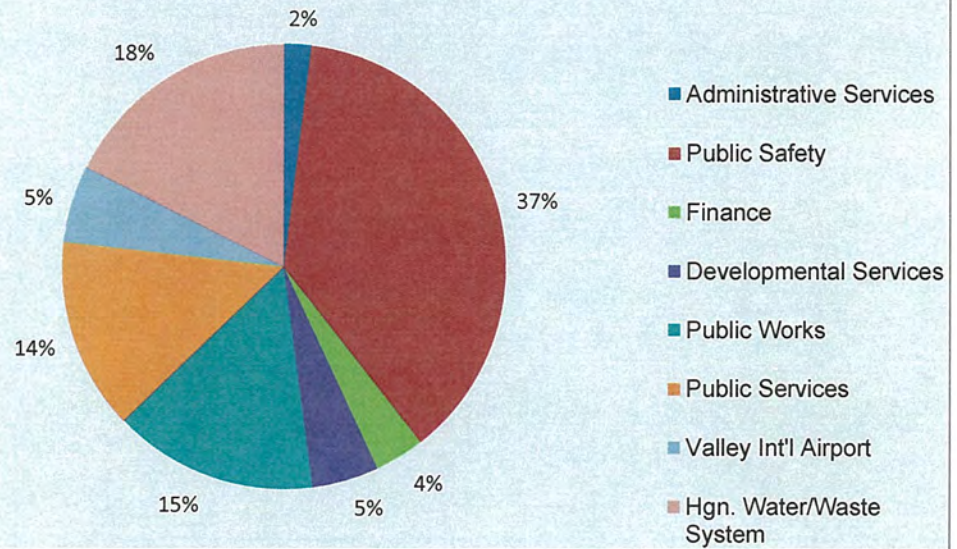
Note: Does not include seasonal employees.

The major differences are due to the adding of the Internal Auditor position.

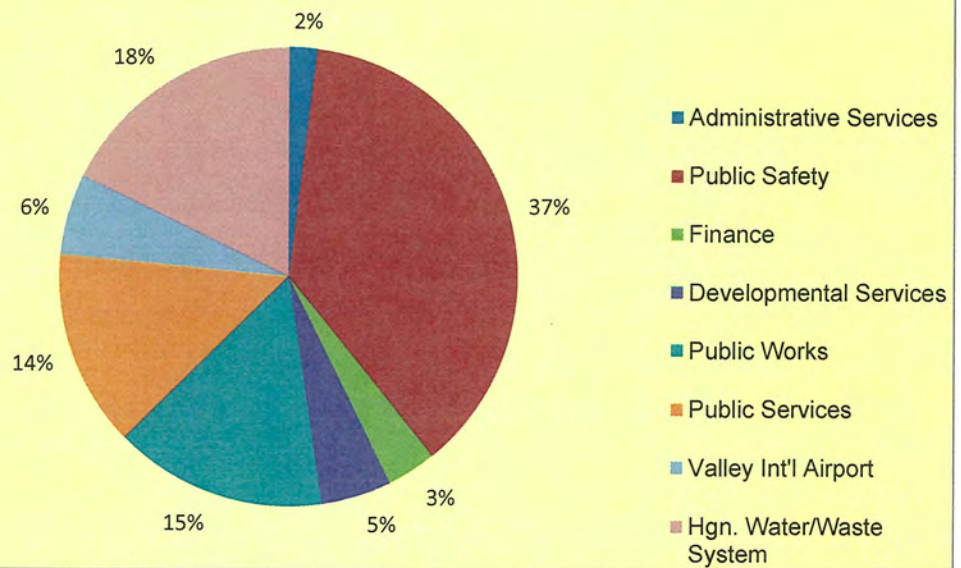
Police Operations added nine officers and an interim sergeant position.

Waterworks made six additions to the water service division

FY 2015-2016 - TOTAL 824.7



FY 2016-2017 - TOTAL 827



The charts reflect the City's change to a staffing control program that accurately records the number of full-time and part time employees

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	PROPOSED FY 16-17
REVENUES:				
Property & Non-Property Taxes	\$34,079,592	\$34,059,669	\$34,338,350	\$34,818,813
Fines & Forfeitures	1,673,544	2,263,113	1,423,291	2,235,329
Licenses & Permits	502,974	555,000	549,403	520,700
Charges for Services	2,549,346	1,901,148	1,922,231	1,895,782
Intergovernmental	1,174,419	530,908	538,615	547,635
Interest on Investments	14,062	10,200	32,006	18,000
Miscellaneous Revenues	1,408,192	113,138	154,474	254,350
Other Financing Sources	2,060,009	599,800	658,747	1,252,496
TOTAL REVENUES	43,462,138	40,032,976	39,617,117	41,543,105
EXPENDITURES:				
Mayor & City Commission	48,868	56,828	34,968	72,823
City Manager	896,435	727,706	751,692	765,491
Legal	456,328	422,419	407,077	508,686
Administrative Services	1,995,109	296,216	678,350	816,232
Internal Auditor	(4)	87,919	79,780	93,699
Human Resources	209,785	235,994	212,029	213,297
Civil Service	78,261	100,257	91,750	88,569
Risk Management	754,162	897,896	790,498	911,040
Finance	823,849	881,672	845,774	912,288
Vital Statistics	134,988	140,645	126,836	143,306
Municipal Court	679,022	894,490	665,432	858,917
Management Information Systems	400,997	410,543	458,696	406,389
Police Operations	11,297,415	11,962,199	11,469,046	12,233,701
TCOLE Training Grant	3,668	15,000	8,887	20,000
Treasury Forfeiture Funds	5,780	-	-	-
Victim's Assistance Grant	33,030	-	-	1,850
Police Services	1,799,042	1,830,061	1,702,775	1,915,471
Public Safety	20,830	-	-	-
Fire Suppression	8,588,174	8,819,909	8,615,881	8,761,120
Fire Prevention	513,348	613,461	534,745	586,450
EOC Operations	36,819	-	48,399	-
Public Works Administration	190,512	196,762	125,334	186,534
Highway & Streets	14,534	-	-	-
Engineering	353,132	363,716	291,134	310,016
Traffic Signal Maintenance	233,360	240,534	229,789	246,218
Street Maintenance	3,348,581	2,398,125	1,970,408	2,308,878
Street Cleaning	325,978	360,826	329,548	352,774
Street Cut Repairs	29,590	28,500	28,876	-
Public Services Administration	115,541	115,787	119,034	130,653
Recreation & Culture	42	-	-	-
Parks	1,330,653	1,439,617	1,431,236	1,784,000
Harlingen Field	17,235	258	-	-
Parks Maintenance	471,918	535,678	524,537	559,066
Recreation	423,333	397,551	411,873	421,378
Swimming Pools	162,780	275,700	236,180	267,175
Pendleton Pool	172,866	238,389	198,096	256,985
Library Services	1,098,815	1,142,975	1,162,205	1,173,310
Planning & Development Administration	311,904	367,769	341,516	382,788
Code Enforcement	414,674	477,000	351,267	458,610
Storm Water Management	69,095	74,754	71,446	75,387
Health & Welfare	50	-	-	-
Health Services	284,506	313,961	283,546	324,846
UTHSCSA Grant	91,763	-	-	-
Animal Control	349,787	399,707	377,078	371,234
Public Buildings	2,514,741	1,223,872	1,184,493	1,182,999
Building Inspections	333,184	358,635	342,785	360,189
Debt Service	336,734	50,000	369,233	360,000
Stabilization Fund	128,236	128,236	128,236	128,236
Transfers Out	2,293,463	1,301,475	1,394,045	592,500
Transfer to 120 Fund	509,163	-	-	-
TOTAL EXPENDITURES	44,702,076	40,823,042	39,424,510	41,543,105
Excess Revenues Over/(Under) Expenditure:	(1,239,938)	(790,066)	192,607	-
Fund Balance Beginning of Year	17,183,636	15,943,698	15,943,698	16,136,305
END OF YEAR FUND BALANCE	\$15,943,698	\$15,153,632	\$16,136,305	\$16,136,305

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	BUDGET FY 16-17
<u>TAX AND REVENUES</u>				
Current Property Taxes	\$ 12,821,580	\$12,871,410	\$ 13,301,682	\$13,453,800
Delinquent Property Taxes	273,551	395,000	274,634	395,000
Penalty & Interest	349,988	390,000	353,866	390,000
Payment in Lieu of Taxes	237,080	219,990	201,023	219,990
SUB-TOTAL	13,682,199	13,876,400	14,131,205	14,458,790
Sales Tax	10,978,403	10,730,113	11,209,383	10,978,403
Sales Tax 1/2%	5,543,824	5,365,056	5,671,595	5,653,070
Add. Retail Facilities	109,246	-	133,808	133,800
Franchise Tax - AT&T	238,021	260,600	161,374	212,750
Franchise Tax - Misc. Telecommunications	72,082	60,000	41,512	80,000
Franchise Tax - AEP	1,931,460	1,950,000	1,750,510	1,925,000
Franchise Tax - Magic Valley Electric Coop.	73,726	70,000	72,179	73,000
Franchise Tax - Texas Gas Service	227,776	220,000	89,326	210,000
Franchise Tax - Time Warner Cable	533,462	530,000	418,026	440,000
Water & Wastewater Fee	-	-	-	15,000
Commercial Waste Haulers	13,336	15,000	9,743	-
Sanitation Department	499,500	499,500	499,500	492,000
Bingo Tax	5,056	5,000	5,000	5,000
Mixed Beverage Tax	171,501	142,000	145,189	142,000
Miscellaneous	-	336,000	-	-
SUBTOTAL	20,397,393	20,183,269	20,207,145	20,360,023
<u>FINES AND FORFEITURES</u>				
Traffic Fines	1,418,990	1,879,000	1,189,367	1,854,000
Leash Law Fines	34,478	-	27,982	-
Litter Fines	82	-	-	-
Arrest Fines	51,665	-	44,525	-
Parking Meter Fines	2	-	-	-
Improper Parking Fines	2,532	-	1,407	-
FTA Program	12,015	-	9,063	-
Technology Funds	67,628	79,100	27,503	85,701
Security Funds	1,368	239,013	49,298	231,498
Miscellaneous Ordinance Violation	4,664	-	16,759	-
Miscellaneous Crossing Guard Program	15,842	-	7,758	-
Scofflaw City Fee	4,692	-	3,407	-
Library Fines	16,988	17,500	14,285	17,500
Inter Library	1,258	1,500	-	4,630
Business - False Alarm Fines	39,889	45,000	29,934	40,000
Residential - False Alarm Fines	1,451	2,000	2,003	2,000
SUB-TOTAL	1,673,544	2,263,113	1,423,291	2,235,329
<u>LICENSES AND PERMITS</u>				
Alcoholic Beverages	25,407	25,000	24,786	25,000
Food Handlers' Permit	56,550	58,000	59,814	56,000
Dog Licenses/Pound Fees	11,155	11,000	12,190	11,000
Building Permits	172,337	185,000	202,194	175,000
Electrical Permits	60,508	85,000	65,381	65,000
Gas Permits	3,930	5,600	4,205	5,000
Plumbing Permits	25,404	35,000	27,847	32,000
Sewer Tap Permits	5,670	4,500	6,755	4,900
Mechanical Permits	13,598	23,000	14,950	15,000
Curb Permits	4,380	3,500	4,640	3,500
House Moving Permits	1,400	1,500	400	1,000
Registration Fees	43,200	42,000	45,500	43,000
Certificate of Occupancy	14,070	13,000	16,275	13,000
Re-Inspection Fees	17,400	16,500	16,620	16,500
Energy Conservation Inspection	6,150	5,000	7,020	5,000
Other Business Permits	5,224	3,500	6,805	6,100
Business - Alarm Permits	22,911	22,900	14,700	27,500
Tire Business Permits	-	-	1,225	1,200
Miscellaneous Permits	13,680	15,000	18,096	15,000
SUB-TOTAL	502,974	555,000	549,403	520,700

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	BUDGET FY 16-17
<u>CHARGES FOR SERVICES AND/OR SALES</u>				
Rental - Sports Complex	8,660	9,200	7,460	9,200
Rental - Tourist Building	46,414	40,000	69,132	50,000
Rental - Casa del Sol	83,120	70,000	64,159	70,000
Rental - Victor Pavilion	8,330	8,400	8,000	8,500
Rental - Pendleton Pavilion	9,230	10,000	9,870	10,000
Rental - Dixieland Pavilion	7,580	8,000	7,835	8,000
Rental - Rangerville Park Gazebo	6,532	6,000	7,018	6,000
Rental - Library Meeting Room	13,863	13,000	15,361	14,000
Rental - Child Care Center	49,436	51,881	47,556	51,881
Cultural Arts Center	26,154	25,000	33,671	30,000
MPO Office Space	13,176	13,176	13,176	13,176
Miscellaneous	126	125	150	125
SUB-TOTAL	272,621	254,782	283,388	270,882
<u>MISC. CHARGES FOR SERVICES &/OR SALES</u>				
Recreational Activities	59,753	60,000	66,862	60,000
Pickleball	1,740	1,500	2,031	1,500
Pool - Lon C. Hill	9,798	20,000	14,032	20,000
Pool - Victor Park	13,896	13,000	10,776	13,000
Pool- Pendleton Park	20,550	35,000	21,295	35,000
Water Aerobics	18,750	20,000	18,319	20,000
Library Xerox Fees	11,145	11,000	11,241	11,000
Library - Card Fees	2,213	2,500	469	2,500
Library - Lost Book Fees	2,758	2,100	2,282	2,100
Birth and Death Certificates	192,136	200,000	191,457	200,000
Burial Transit Permits	4,275	4,000	3,455	3,500
Searching Fees	88	50	67	50
Notary Fees	474	250	640	500
Cleanup Mowing	45,589	40,000	52,419	45,000
Duplicate Lien Release	50	100	20	-
Street Banner Fees	840	1,000	720	700
SUB-TOTAL	384,055	410,500	396,085	414,850
<u>REIMBURSEMENTS</u>				
Reimbursement City Manager	6,590	6,267	8,041	9,673
For Special Services	10,000	11,000	-	-
Reimbursement Risk Management	-	-	2,562	-
Reimbursement Finance	-	-	66	-
Reimbursement Management Information Syster	400	350	-	-
Reimbursement Police Department	313,051	234,126	220,170	248,818
Reimbursement Victim's Assistance Medical	3,760	4,076	17,817	7,000
Bulletproof Vest Program	9,105	-	-	10,000
Reimbursement Police Services	9,594	8,100	9,224	-
Operation Border Star	526	-	-	-
Reimbursement Vital Statistics	-	-	67	-
Reimbursement Fire Suppression	1,308,053	836,893	816,385	767,104
Fire Suppression Training	20,000	20,000	-	35,000
Reimbursement Planning & Development	1,660	2,000	1,565	2,000
Reimbursement Engineering	60	-	-	-
Reimbursement Public Works Administration	4,247	-	(2,899)	-
Reimbursement Traffic Signal Maintenance	-	-	2,005	-
Reimbursement Street Maintenance	40,927	-	37,046	2,000
Reimbursement Street Cut Repairs	7,321	10,000	46,041	32,400
Reimbursement Recreation	16,948	14,700	7,357	12,500
Reimbursement Parks Department	11,090	12,000	1,042	-
Reimbursement Swimming Pools	59,000	-	1,100	-
Reimbursement Public Buildings Department	70,311	55,000	74,733	60,000
Reimbursement Health Department	27	21,354	340	23,555
Reimbursement Code Enforcement	-	-	96	-
SUB-TOTAL	1,892,670	1,235,866	1,242,758	1,210,050

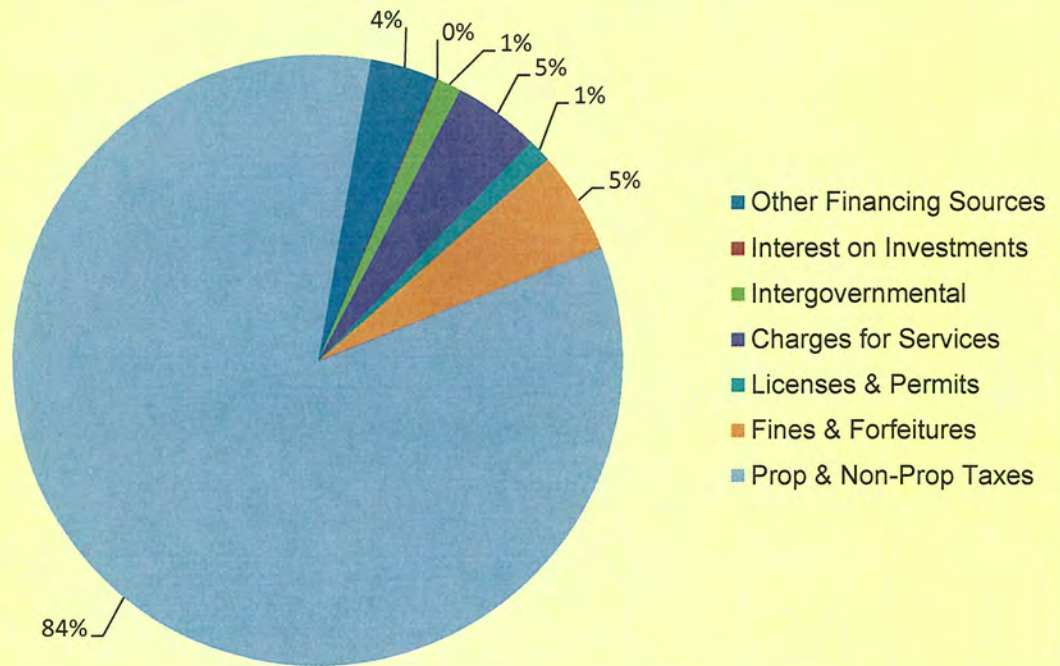
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	BUDGET FY 16-17
<u>INTERGOVERNMENTAL</u>				
Fire - County	150,741	133,569	132,770	114,820
Fire Calls - City of Primera	97,759	97,759	100,551	106,600
Fire Calls - City of Combes	63,595	63,595	77,185	83,599
Fire Calls - City of Palm Valley	115,224	115,225	115,314	115,956
Reimbursement - Economic Development Corp.	58,000	57,100	58,000	58,000
Centennial Celebration	-	-	35	-
Homeland Security Grant	25,121	-	-	-
Homeland Security Grant - LETPP	-	-	-	-
Justice Assistance Grant	199	-	-	-
Homeland Security Grant	-	-	-	-
FEMA/Fire Prevention	-	-	-	-
ICAC TASK Force	2,431	-	-	-
DEA	17,185	-	-	-
ICE TASK Force	10,874	-	-	-
F.A.S.T. Grant	152,749	-	-	-
LEOSE Training - Police	4,603	15,000	9,429	20,000
Victims' Assistance Grant	33,032	-	-	-
Signal Maintenance Fees - TXDOT	48,660	48,660	44,605	48,660
LEOSE Training - Fire	722	-	726	-
Tropical Tx. Behavioral	232,522	-	-	-
STEP/Comprehensive Grant	56,601	-	-	-
UTHSCSA Grant	91,766	-	-	-
JLEO Task Force	12,635	-	-	-
SUB-TOTAL	1,174,419	530,908	538,615	547,635
<u>INTEREST REVENUE - INVESTMENTS</u>				
Interest Earned - Certificates of Deposit	-	6,000	15,697	10,000
Federal Government & Agencies	9,376	-	-	-
Interest Earned - TexPool	1,622	1,200	15,379	7,000
Interest Earned - NOW Account	3,064	3,000	930	1,000
SUB-TOTAL	14,062	10,200	32,006	18,000
<u>MISCELLANEOUS REVENUES</u>				
Infrast. Donation - HISD	96,346	-	-	-
Donation - Infrast. Subdivision	1,140,678	-	-	-
Harlingen Finance Corp	15,495	26,788	26,788	-
Demolition Revenue	3,864	5,000	3,192	5,000
Insurance Recovery - Other	66,033	-	21,421	-
Police Records	52,891	43,850	53,189	43,850
WhiteWing - Misc Revenue	6,000	-	-	-
Cash Over/(Short)	(267)	-	(377)	-
NSF - Fees	(750)	-	325	-
NSF CK Municipal Court	-	-	(6)	-
Peso Exchange Gain/Loss	(554)	-	-	-
Credit Card Fees	-	-	1,862	-
Miscellaneous Revenue	28,314	30,000	47,633	205,000
Jail Phone Fees	142	7,500	447	500
SUB-TOTAL	1,408,192	113,138	154,474	254,350
<u>OTHER FINANCING SOURCES</u>				
Petition Paving	-	-	-	200,000
Transfer from Sanitation Fund	700,500	524,500	524,500	813,000
Fema Grant Fund	3,785	-	-	-
Health Insurance	24,116	-	-	-
Internal Services	8,011	-	-	-
Transfer from Municipal Golf Course Fund	64,830	65,300	65,300	-
TIF 3	-	-	-	228,396
Sale of Fixed Assets	7,774	10,000	17,361	10,000
Sale of Land	-	-	50,693	-
Sale Unclaimed Property Police Department	1,150	-	893	1,100
CAPITAL CONTRIBUTIONS	1,249,843	-	-	-
SUB-TOTAL	2,060,009	599,800	658,747	1,252,496
GRAND TOTAL	\$43,462,138	\$40,032,976	\$39,617,117	41,543,105

GENERAL FUND

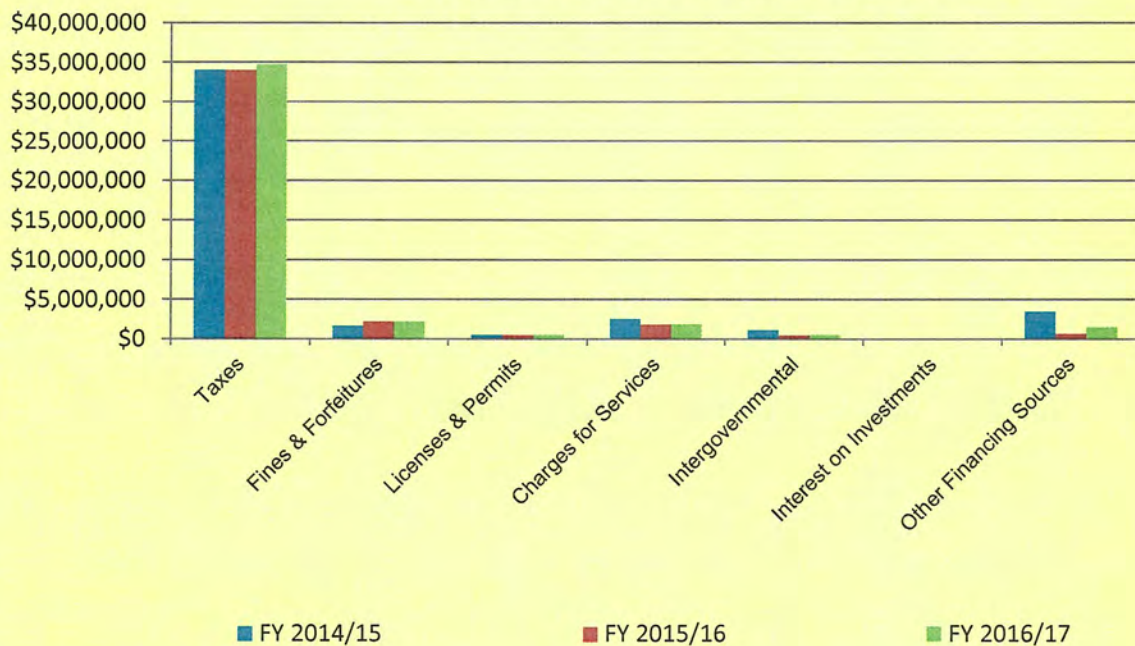
Revenues by Type for 2016-2017

Projected Revenue - \$43,462,138



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues



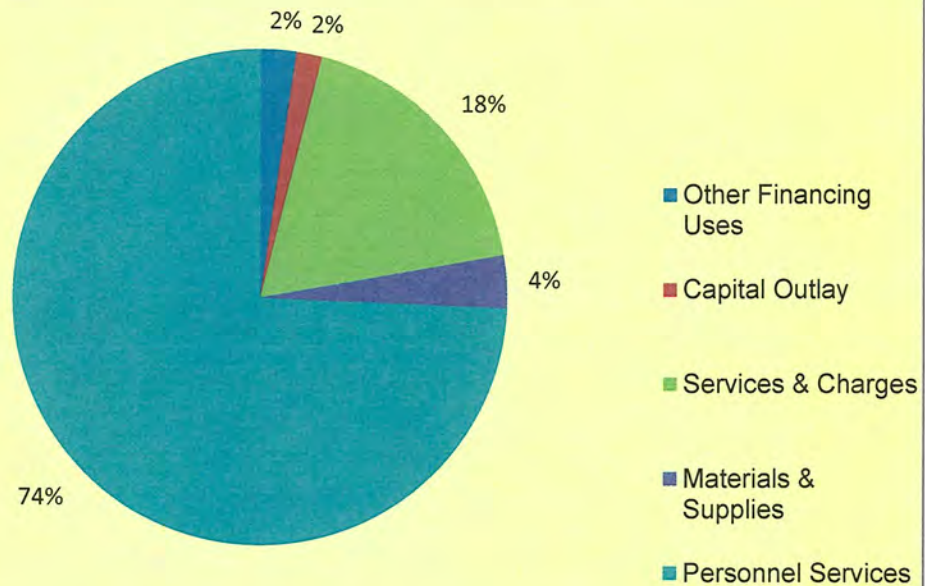
This graph compares FY 2014-15 through FY 2016-17 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2016-2017

	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	\$7,427	\$2,500	\$62,896	-	-	\$72,823
1101 CITY MANAGER	702,324	7,525	55,642	-	-	765,491
1201 LEGAL	300,378	4,550	203,758	-	-	508,686
1399 ADMINISTRATIVE SERVICES	229,083	7,500	579,649	-	-	816,232
1401 INTERNAL AUDITOR	84,545	500	8,654	-	-	93,699
2001 HUMAN RESOURCES	181,535	3,200	26,692	-	1,870	213,297
2002 CIVIL SERVICE	63,635	20,100	3,870	-	964	88,569
2003 RISK MANAGEMENT	161,065	3,400	745,555	-	1,020	911,040
2201 FINANCE	775,704	22,400	114,184	-	-	912,288
2210 VITAL STATISTICS	116,179	13,912	13,215	-	-	143,306
2215 MUNICIPAL COURT	435,246	45,029	250,142	128,500	-	858,917
2220 MANAGEMENT INFORMATION SYSTEMS	205,078	25,250	176,061	-	-	406,389
3010 POLICE	10,589,287	236,278	1,393,136	15,000	-	12,233,701
3011 LEOSE TRAINING GRANT	-	-	20,000	-	-	20,000
3013 VICTIM'S ASSISTANCE GRANT	-	150	1,700	-	-	1,850
3015 POLICE SERVICES	1,754,594	35,623	125,254	-	-	1,915,471
3510 FIRE SUPPRESSION	8,157,724	48,500	537,146	17,750	-	8,761,120
3530 FIRE PREVENTION	516,568	29,917	39,965	-	-	586,450
5001 PUBLIC WORKS ADMINISTRATION	174,594	2,850	9,090	-	-	186,534
5005 ENGINEERING	265,680	7,728	36,608	-	-	310,016
5010 TRAFFIC SIGNAL MAINTENANCE	171,088	8,975	66,155	-	-	246,218
5015 STREET MAINTENANCE	1,040,982	162,600	1,067,896	37,400	-	2,308,878
5016 STREET CLEANING	220,494	132,280	-	-	-	352,774
6001 PUBLIC SERVICES ADMINISTRATION	116,785	3,250	9,618	1,000	-	130,653
6010 PARKS	570,969	210,846	540,685	461,500	-	1,784,000
6015 PARKS MAINTENANCE	510,211	14,700	34,155	-	-	559,066
6020 RECREATION	186,581	39,672	195,125	-	-	421,378
6030 SWIMMING POOLS	152,619	39,705	74,851	-	-	267,175
6035 PENDLETON POOL	139,119	17,766	100,100	-	-	256,985
6210 LIBRARY	843,183	154,300	175,827	-	-	1,173,310
7001 PLANNING & DEVELOPMENT	343,061	7,000	32,727	-	-	382,788
7005 CODE ENFORCEMENT	311,593	14,100	127,122	5,795	-	458,610
7015 STORM WATER	59,869	2,200	13,318	-	-	75,387
7205 HEALTH	285,844	16,352	22,650	-	-	324,846
7210 ANIMAL CONTROL	156,744	11,650	202,840	-	-	371,234
7220 PUBLIC BUILDINGS	731,865	45,394	382,780	22,960	-	1,182,999
7305 BUILDING INSPECTIONS	320,109	8,200	31,880	-	-	360,189
9901 DEBT SERVICE	-	-	-	-	360,000	360,000
9940 STABILIZATION FUND	-	-	128,236	-	-	128,236
9999 TRANSFERS OUT/OTHER FINANCING USES	-	-	-	-	592,500	592,500
GRAND TOTAL	\$30,881,762	\$1,405,902	\$7,609,182	\$689,905	\$956,354	\$41,543,105

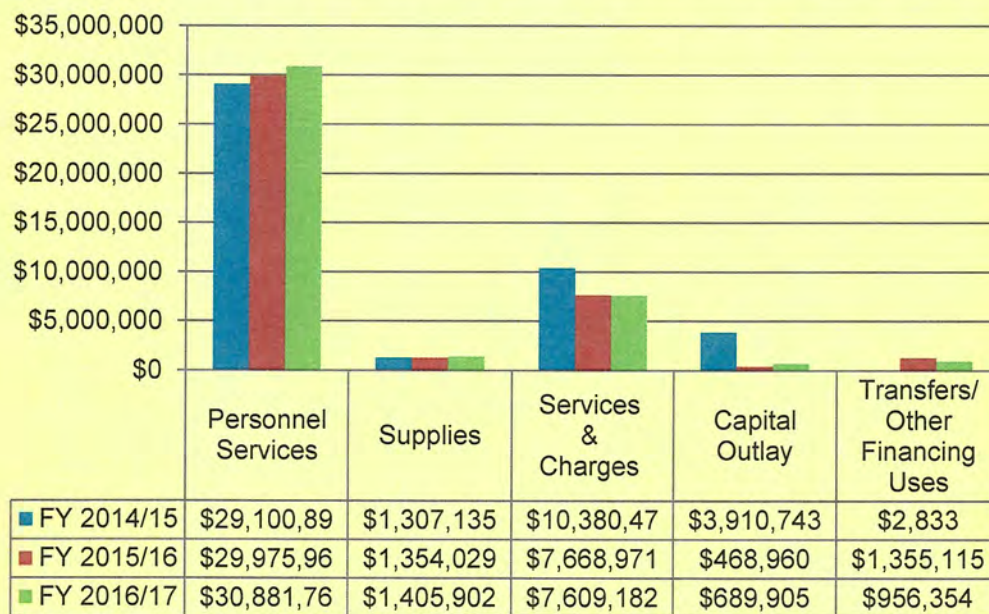
Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND **Expenditures by Function for 2016-2017** **Projected Expenditures \$41,543,105**



This chart depicts the allocation of General Fund resources by expenditure function and the percent

General Fund Expenditures by Function



This graph compares FY 2014-15 through FY 2016-17 for major expenditure fuctions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$6,000	\$6,000	\$6,000	\$6,000
Phone Allowance	900	900	568	900
Personnel Services Pay	6,900	6,900	6,568	6,900
City FICA	428	428	407	427
City Medicare	100	100	95	100
Personnel Services Benefits	528	528	502	527
Office Supplies	526	1,700	2,179	2,500
Supplies - General	526	1,700	2,179	2,500
Utility Services	10,011	5,700	6,791	6,096
Dues, Memberships, & Subscriptions	5,000	14,000	15,000	15,000
Software	-	-	-	400
Services & Charges - General	15,011	19,700	21,791	21,496
Main- Furniture & Equipment	-	1,500	-	-
Services & Charges - Main	-	1,500	-	-
Mayor	3,278	4,000	1,893	5,000
District 1	711	4,000	-	5,000
District 2	556	4,000	-	5,000
District 3	5,149	4,000	152	5,000
District 4	10,030	4,000	1,626	5,000
District 5	5,433	4,000	152	5,000
Registration, Travel & Training	25,157	24,000	3,823	30,000
Miscellaneous	746	2,500	105	11,400
Services & Charges - Miscellaneous	746	2,500	105	11,400
MAYOR & CITY COMMISSION TOTALS	\$48,868	\$56,828	\$34,968	\$72,823

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FOR FY16-17

Community

- Work with elected officials at the state and federal level in order to ensure the Medical School is developed.
- Continue Partnerships/networking at state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – (Tyler & Harrison).
- Continue working on the construction of the Hotel/Convention Center
- Continue efforts to revitalize the downtown
- Prioritize action items identified in the Comprehensive Plan and develop funding strategies

Growth

- Increase promotion and enhancement of the Free Trade Bridge.
- Promote job growth

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Regular Meetings	24	24	24
Special Meetings/Work Sessions	12	12	12

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>
Mayor	1	1
City Commission	5	5
Total	<u>6</u>	<u>6</u>

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$648,378	\$490,616	\$517,287	\$552,774
Overtime	344.00	500.00	-	512.00
Car Allowance	19,600.00	20,023.00	21,218.00	22,003.00
Moving Expense	-	-	1,500.00	-
Travel Pay	23.00	-	-	-
Personnel Services	668,345.00	511,139.00	540,005.00	575,289.00
City FICA	27,459.00	24,531.00	27,892.00	27,256.00
City Medicare	9,395.00	7,072.00	7,486.00	7,953.00
City TMRS	17,431.00	15,073.00	30,056.00	31,743.00
City TCG Retirement	55,579.00	37,233.00	12,493.00	12,818.00
City Health Insurance	46,049.00	40,682.00	42,854.00	45,539.00
Worker's Compensation	2,006.00	1,583.00	1,612.00	1,726.00
Personnel Services - Benefits	157,919.00	126,174.00	122,393.00	127,035.00
Office Supplies	4,022.00	7,608.00	6,440.00	5,000.00
Office Equip/Furn Non Cap	-	2,550.00	2,170.00	2,525.00
Supplies - General	4,022.00	10,158.00	8,610.00	7,525.00
Utilities / Communications	6,704.00	4,310.00	6,491.00	5,550.00
Technical Services	14,619.00	25,833.00	22,439.00	12,692.00
Equipment Rental/Lease	4,882.00	4,323.00	5,634.00	3,600.00
Dues, Memberships, & Subscriptions	10,544.00	5,163.00	8,678.00	10,150.00
Registration, Travel, & Training	20,042.00	21,928.00	18,861.00	21,500.00
Services & Charges - General	56,791.00	61,557.00	62,103.00	53,492.00
Maint Software	-	1,618.00	1,581.00	2,150.00
Services & Charges - Misc	-	1,618.00	1,581.00	2,150.00
Miscellaneous	123.00	-	69.00	-
Services & Charges - Misc	123.00	-	69.00	-
Office Furniture & Equip.	9,235.00	-	-	-
Miscellaneous	-	17,060.00	16,931.00	-
Capital Outlay	9,235.00	17,060.00	16,931.00	-
CITY MANAGER TOTALS	\$896,435	\$727,706	\$751,692	\$765,491

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR FY 16-17

- Cultivate opportunities to improve the quality of life for our citizens.
- Foster economic development opportunities
- Promote awareness of city activities and projects
- Continue Beautification Efforts
- Promote Healthy Harlingen Initiative
- Develop funding strategies to construct transportation related improvements

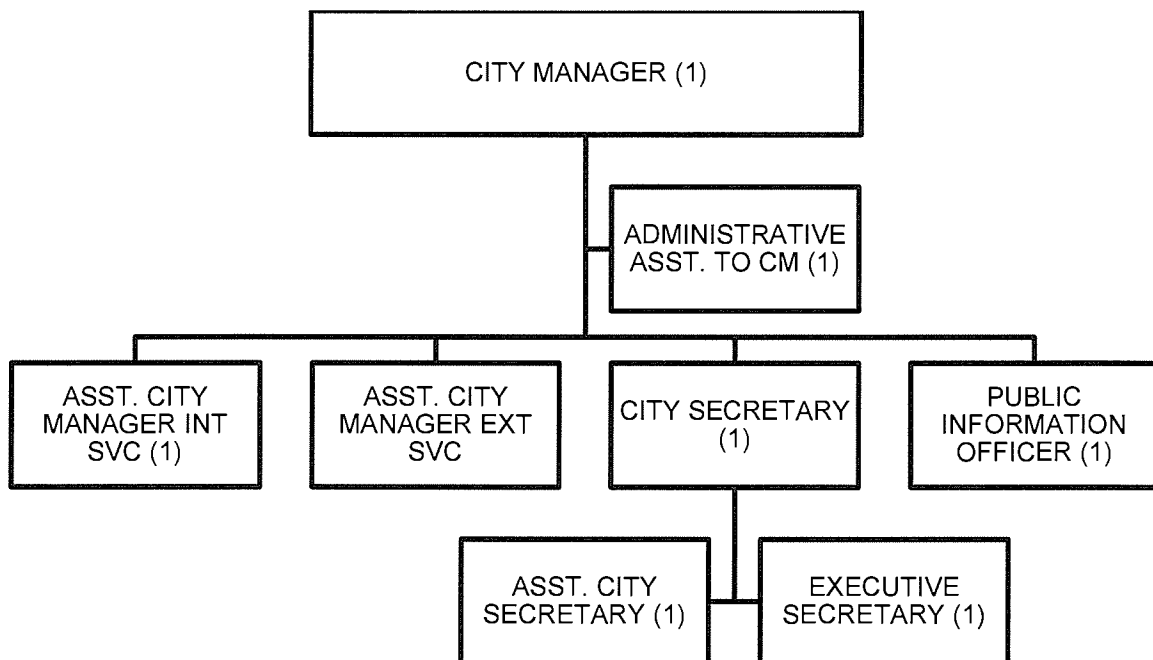
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
City Manager	1	1	\$187,504
Assistant City Manager	1	1	140,301
City Secretary	1	1	77,203
Public Information Officer	1	-	-
Assistant City Secretary	1	1	42,568
Executive Secretary	0	1	24,041
Administrative Secretary	1	1	49,001
Overtime			512
Car Allowance			19,903
Fringe Benefits			117,303
Split Wages			43,988
Total	6	6	\$702,324

CITY MANAGER



LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	166,385	171,036	167,265	234,489
Car Allowance	4,740	4,740	4,740	4,740
Travel Pay	-	-	62	-
Personnel Services	171,125	175,776	172,067	239,229
City FICA	9,571	8,870	9,473	12,643
City Medicare	2,285	2,335	2,305	3,259
City TMRS	14,349	14,712	13,006	13,073
City TCG Retirement	-	2,956	-	3,007
City Health Insurance	17,218	18,917	18,461	28,449
Worker's Compensation	515	545	515	718
Personnel Services - Benefits	43,938	48,335	43,760	61,149
Office Supplies	2,997	3,300	2,535	3,300
Office Equip/Furn. Non Cap	196	1,250	2,037	1,250
Supplies - General	3,193	4,550	4,572	4,550
Utility Services	1,766	2,900	1,783	2,900
Professional Services	219,869	174,408	168,164	184,408
Advertising	-	450	-	450
Equipment Rental/Lease	960	2,000	640	2,000
Dues, Memberships & Subscriptions	12,485	8,400	11,809	8,400
Registration, Travel & Training	2,526	5,000	3,800	5,000
Court Costs/Filing Fees	-	300	-	300
Services & Charges - General	237,606	193,458	186,196	203,458
Miscellaneous	466	300	482	300
Services & Charges - Miscellaneous	466	300	482	300
CITY ATTORNEY TOTALS	\$456,328	\$422,419	\$407,077	\$508,686

The Legal Department serves as the corporate legal staff of the City and as legal advisor to the City Manager, the Mayor, the Elective Commission, the Planning and Zoning Commission, The Zoning Board of Adjustments, other City commissions and boards, department heads and employees of the City. The City Attorney serves as Municipal Court Prosecutor, collection agent for accounts receivable and for paving assessments, and draft and review legal opinions, memoranda, deeds, leases, contracts, ordinances and resolutions. The City Attorney serves as a negotiator for the City in the acquisition and sale of real property and various contracts, and represents the City in condemnation proceedings and in civil litigation where counsel is not provided under insurance contracts.

PROGRAM GOAL FY 16-17

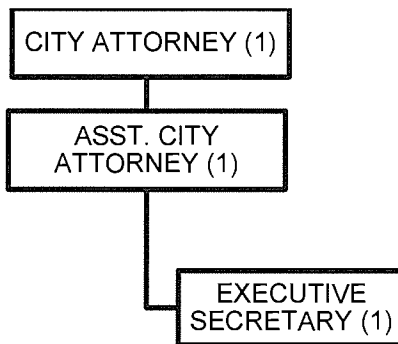
To provide professional legal services and assistance to the Harlingen Commission and City Departments and to prosecute and defend the City of Harlingen's interest in all court actions and administrative proceedings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
City Attorney	1	1	\$134,495
Assistant City Attorney	0	1	60,149
Executive Secretary	1	1	39,846
Car Allowance			4,740
Fringe Benefits			61,148
Total	<u>2</u>	<u>3</u>	<u>\$300,378</u>

CITY ATTORNEY

ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ -	\$ (305,613)	\$ -	\$ 211,083
Well Pay Program	18,800	18,000	18,000	18,000
Personnel Services - Pay	18,800	(287,613)	18,000	229,083
Health Insurance	-	(46,480)	-	-
Personnel Services - Benefits	-	(46,480)	-	-
Office Equip/Furn Non Cap	1,455	-	-	-
Food, Drinks & Ice	3,284	7,500	5,513	7,500
Supplies - General	4,739	7,500	5,513	7,500
Utilities/Communications	-	-	30,979	-
Professional Services	87,629	15,000	29,858	30,000
Technical Services	101,400	101,897	107,919	105,203
Bank Fees	7,777	5,000	-	-
ActiveNet Credit Card Fee	-	-	3,148	5,000
Audit Fees	4,000	-	-	-
Election Expenses	12,414	30,000	18,214	-
Appraisal District Fees	197,020	197,020	196,133	203,342
Advertising	1,991	6,000	4,911	6,000
Travel & Training	177	-	-	-
Insurance	34,744	45,000	36,968	40,000
Contract Labor	-	6,000	-	-
Services & Charges - General	447,152	405,917	428,130	389,545
Boys/Girls Club Operation	90,104	90,104	90,104	90,104
Loaves & Fishes	50,000	50,000	50,000	50,000
Employee Service Awards	18,660	10,000	9,170	19,000
Special Projects	220,694	-	-	-
Miscellaneous	42,788	40,000	34,747	31,000
Services & Charges - Miscellaneous	422,246	190,104	184,021	190,104
Accts Receivable Misc	1	-	-	-
Services & Charges - Miscellaneous	1	-	-	-
Land	1,086,676	-	15,000	-
Habitat for Humanity	15,495	26,788	26,788	-
Office Furniture & Equip	-	-	898	-
Capital Outlay	1,102,171	26,788	42,686	-
ADMINISTRATIVE SERVICES TOTALS	\$1,995,109	\$296,216	\$678,350	\$816,232

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDITOR 001-1401

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ -	\$66,633	\$61,133	\$67,761
Car Allowance	-	-	2,807	3,000
Personnel Services	-	66,633	63,940	70,761
City FICA	-	3,559	3,948	4,363
City Medicare	-	832	923	1,020
City TCG Retirement	-	2,870	3,197	3,538
City Health Insurance	-	4,699	3,659	4,651
Worker's Compensation	(4)	172	191	212
Personnel Services - Benefits	(4)	12,132	11,918	13,784
Office Supplies	-	250	248	500
Office Equip/Non Capital	-	2,609	2,499	-
Supplies - General	-	2,859	2,747	500
Utilities / Communications	-	300	-	300
Dues, Memberships, & Subscriptions	-	830	731	1,010
Registration, Travel, & Training	-	2,165	444	4,344
Services & Charges - General	-	3,295	1,175	5,654
Maintenance Software	-	3,000	-	3,000
Services & Charges - Main	-	3,000	-	3,000
INTERNAL AUDITOR TOTALS	(\$4)	87,919	\$79,780	\$93,699

City Charter establishes the Internal Audit department. Internal audit is an independent department that reports, and is accountable, to the Audit Committee and City Commission. Internal audit conducts performance audits of City departments, programs and activities in accordance with government auditing standards.

MISSION

The mission of the Internal Audit department is to provide an independent assessment of financial, contractual, operational and environmental matters by conducting objective and professional evaluations of City operations to assist management in meeting prudent internal control standards and operational efficiencies.

PROGRAM GOAL

In executing the mission of the Internal Audit function, the following goals are established:

- Perform all internal audits in compliance with Generally Accepted Government Auditing Standards (GAGAS)
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis, which considers the complexity of the activity, fiscal impact, most recent audit results, applicability of laws, rules and regulations, changes in

the organization, effects on the welfare of the public and length of time since the last audit.

- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy
- GAS¹ continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)
- Submit to an external peer review at least every 3 years (GAS 3.96, 3.105)
- Adhere to all ethical principals cited in GAS 1.10-1.14 and the Code of Ethics of the Institute of Internal Auditors

¹Government Auditing Standards

OBJECTIVES FOR 16-17

- Develop an annual internal audit plan and internal audit objectives using risk-based analysis
- Perform audits within the time budgeted
- Conduct at least two Fraud Orientation presentations during the year
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)

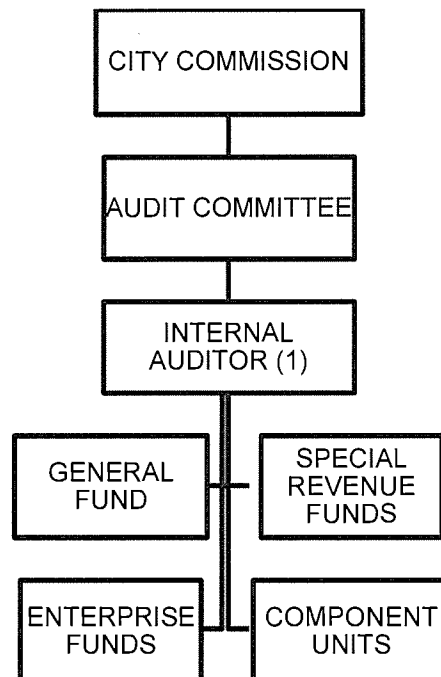
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Develop an annual internal audit plan and internal audit objectives using risk-based analysis
- Conduct at least two Fraud Orientation presentations during the year

<u>PERFORMANCE INDICATORS</u>	<u>ACTUAL FY 14-15</u>	<u>ESTIMATED FY 15-16</u>	<u>PROPOSED FY 16-17</u>
<u>EFFECTIVENESS</u>			
Annual Audit Plan Completed ²	n/a	n/a	95%
Auditee Concurrence with Recommendations	n/a	85%	90%
Conduct Follow up Reviews ²	n/a	n/a	100%
Audit Committee Meetings	n/a	4	4
<u>EFFICIENCY</u>			
Hours Spent in Auditing	n/a	85%	87%
Percent of Audit Administration Hours	n/a	15%	13%
Direct Audit Cost per Audit Hour	n/a	\$44	\$46
<u>OUTPUT</u>			
Audit Service Hours (direct)	n/a	1,785	1,914
Surprise cash and inventory counts	n/a	15	24
Fraud Orientations Conducted	n/a	1	2
Audit Reports Issued	n/a	4	6

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Internal Auditor	0	1	\$67,761
Car Allowance			3,000
Fringe Benefits			13,784
Total	0	1	\$84,545

INTERNAL AUDITOR

HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$126,890	\$127,577	\$117,935	\$131,803
Salaries Part Time	11,262	31,460	23,040	3,666
Car Allowance	3,859	3,859	3,859	-
Qualified Leave Pay	-	150	-	-
Travel Pay	18	31	31	-
Personnel Services	142,029	163,077	144,865	135,469
City FICA	8,255	9,524	8,508	7,978
City Medicare	1,930	2,228	1,990	1,866
City TMRS	3,227	1,139	1,138	1,719
City TCG Retirement	11,072	12,089	12,050	9,728
City Health Insurance	14,296	11,886	11,890	24,369
Worker's Compensation	431	456	433	406
Personnel Services - Benefits	39,211	37,322	36,009	46,066
Office Supplies	2,908	3,500	3,147	3,000
Uniforms	170	300	286	200
Supplies - General	3,078	3,800	3,433	3,200
Utilities / Communications	3,036	3,250	2,386	2,380
Technical Services	4,571	6,500	5,117	6,500
Dues, Memberships & Subscriptions	357	1,225	1,212	1,162
Registration, Travel & Training	7,282	6,000	5,985	5,400
Employee Development	8,131	11,420	11,074	9,000
Employee Mileage Reimbursement	57	100	-	250
Tuition Assistance	750	1,300	156	2,000
Services & Charges - General	24,184	29,795	25,930	26,692
Lease Purchase Payments	1,283	2,000	1,792	1,870
Other Financing Uses - Debt	1,283	2,000	1,792	1,870
HUMAN RESOURCES TOTALS	\$209,785	\$235,994	\$212,029	\$213,297

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources

Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL FY16-17

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR 16-17

- Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.
- Continue supervisory and management training program for employees, using both internal and external resources.
- Continue recruit and retain the best employees possible.
- Continue to update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.
- Insure that proper procedures are followed on all disciplinary actions.
- Insure that employee grievances are resolved within the appropriate time lines.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

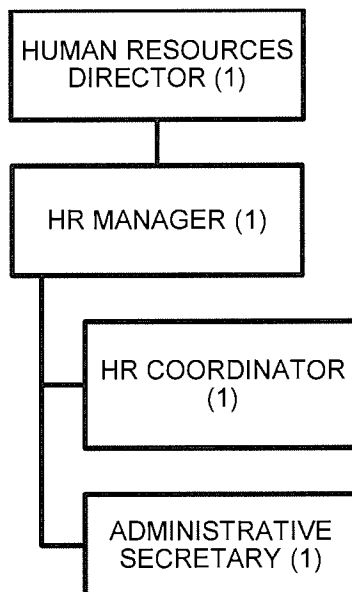
None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Turnover Percentage	0%	100%	0%
<u>EFFICIENCY</u>			
Number of Days to Process New Employee	2	2	2
<u>OUTPUT</u>			
Nubmber of Positons Advertised	75	75	70
Number of Appeals and Grivances	2	5	2
Training Activities Conducted	75	80	80

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Human Resources Director *	1	1	\$94,521
Executive Secretary	1	0	0
Administrative Secretary	1	1	21,098
Human Resources Coordinator*	0	1	37,406
Car Allowance			3,860
Fringe Benefits			49,325
*Split Wages			(24,675)
Total	<u>3</u>	<u>3</u>	<u>\$181,535</u>

HUMAN RESOURCES

CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$47,353	\$48,390	\$44,875	\$45,828
Car Allowance	3,324	3,324	2,908	2,315
Travel Pay	-	90	90	-
Personnel Services	50,677	51,804	47,873	48,143
City FICA	2,908	2,952	2,664	2,698
City Medicare	680	690	623	631
City TMRS	-	3,527	2,153	1,719
City TCG Retirement	3,547	1,281	1,281	2,951
City Health Insurance	4,500	8,703	8,657	7,349
Worker's Compensation	153	160	142	144
Personnel Services - Benefits	11,788	17,313	15,520	15,492
Office Supplies	1,402	1,840	1,611	1,700
Office Equip/Furn Non Cap	5,342	9,200	8,435	-
Civil Service Exams	5,416	14,100	13,092	18,100
Uniforms	41	360	331	50
Educational & Recreational	101	500	345	250
Supplies - General	12,302	26,000	23,814	20,100
Utilities / Communications	377	440	329	680
Dues, Memberships, & Subscriptions	75	260	173	290
Registration, Travel & Training	2,490	3,000	2,708	2,500
Employee Development	202	400	293	400
Services & Charges - General	3,144	4,100	3,503	3,870
Lease Purchase Payments	350	1,040	1,040	964
Other Financing Uses - Debt	350	1,040	1,040	964
CIVIL SERVICE TOTALS	\$78,261	\$100,257	\$91,750	\$88,569

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's' two civil service departments, Police and Fire.

OBJECTIVES FY 16-17

- Fill all Civil Service vacancies in the Fire and Police Departments.
- Automate Civil Service application process
- Review and revise Local Service Rules on an ongoing basis

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

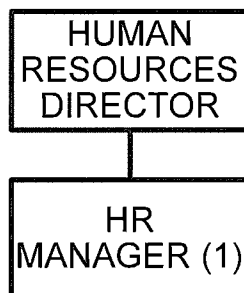
None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Turnover Percentage	0%	100%	0%
Applications Processed	2500	2700	2600
New Employees Processed	10	15	12
Employees Action Forms Processed	650	650	650
Civil Service Commission Hearings	0	2	1

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
HR Manager	1	1	\$44,395
Car Allowance			2,700
Fringe Benefits			17,652
*Split Wages (50%)			(1,112)
Total	1	1	\$63,635

HUMAN RESOURCES

RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$100,142	\$102,166	\$102,166	\$125,225
Salaries Part Time	1,641	16,679	16,679	-
Car Allowance	3,300	3,300	3,300	3,879
Travel Pay	54	-	-	-
Personnel Services	105,137	122,145	122,145	129,104
City FICA	6,267	7,301	7,301	7,625
City Medicare	1,466	1,466	1,466	1,783
City TMRS	2,897	2,947	2,947	2,601
City TCG Retirement	3,445	3,513	3,513	5,707
City Health Insurance	11,431	12,295	12,295	13,858
Worker's Compensation	317	379	379	387
Personnel Services - Benefits	25,823	27,901	27,901	31,961
Office Supplies	3,462	3,000	3,000	2,800
Office Equip/Furn Non Capital	3,214	-	-	-
Uniforms	89	-	-	100
Educational & Recreational	284	500	500	500
Supplies - General	7,049	3,500	3,500	3,400
Health Awareness Program	-	1,000	1,000	-
Miscellaneous Supplies	-	100	100	-
Supplies - Miscellaneous	-	1,100	1,100	-
Utilities / Communications	2,263	2,120	2,120	2,225
Professional Services	13,235	30,000	30,000	30,000
Medical Examinations	14,567	15,500	15,500	15,500
Advertising	633	1,000	1,000	1,000
Dues, Memberships, & Subscriptions	-	125	125	80
Registration, Travel, & Training	2,365	2,500	2,500	2,500
Employee Development	56	2,500	2,500	2,500
Employee Assistance Program	9,680	11,000	11,000	11,000
Employee Mileage Reimbursement	113	250	250	250
Safety Jackpot	22,232	7,000	7,000	3,500
Insurance	545,138	586,500	586,500	626,000
Small Claims Unfunded	3,874	95,000	95,000	50,000
Services & Charges - General	614,156	753,495	753,495	744,555
Miscellaneous	797	1,000	1,000	1,000
Services & Charges - Miscellaneous	797	1,000	1,000	1,000
Lease Purchase Payments	1,200	1,200	1,200	1,020
Other Financing Uses - Debt	1,200	1,200	1,200	1,020
RISK MANAGEMENT TOTALS	\$754,162	\$910,341	\$910,341	\$911,040

RISK MANAGEMENT 001-2003

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

OBJECTIVES FOR FY 16-17

- Evaluate the driver's listing to conduct Driver's Safety classes during the fiscal year.
- Monitor and intervene in work related injuries that appear to be questionable or costly.
- Review functional testing guidelines and determine if all the City's needs are being met.
- Provide quarterly claims history and trends to the City Manager, Department Directors, and Supervisory Staff.
- Encourage Accident Investigation, Safety Inspection and Health and Safety training on a departmental level.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Insure that the TML Discovery Program is followed.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS FY 16-17

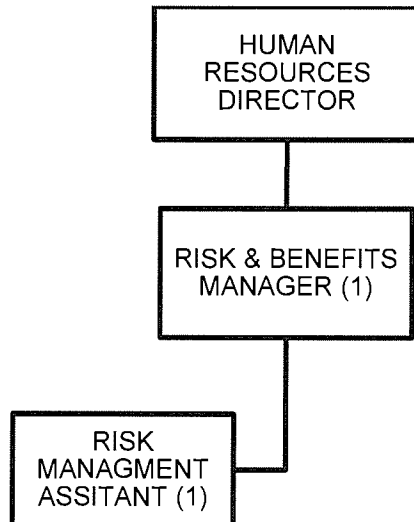
	ACTUAL	ESTIMATED	PROPOSED
<u>EFFECTIVENESS</u>	FY 14-15	FY 15-16	FY 16-17
<u>CLAIMS PROCESSED</u>			
Workers' Compensation	115	110	100
General Liability	22	20	20
Law Enforcement Liability	4	3	3
Public Officials Liability	0	0	0
Auto Liability	15	12	10
Vehicle Physical Damage	15	12	10
Real and Personal Property	1	2	1
<u>EFFICIENCY</u>			
<u>INSURANCE PREMIUMS</u>			
Workers' Compensation	\$570,000	\$575,000	\$540,000
Liability Insurance	\$450,000	\$455,500	\$460,000

Medical Benefits	\$4,084,999	\$4,100,000	\$4,100,000
Life and AD&D Benefits	\$15,000	\$15,000	\$15,000
Windstorm Insurance	\$240,000	\$250,000	\$237,000

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Risk & Benefits Manager	1	1	\$69,805
Risk Management Assistant	1	1	35,630
Car Allowance			3,300
Fringe Benefits			26,543
Split Wages			25,786
Total	<u>2</u>	<u>2</u>	<u>\$161,065</u>

RISK MANAGEMENT



MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	117,162	116,569	120,716	149,223
Salaries - Part Time	19,486	31,371	28,598	-
Overtime	109	-	-	-
Car Allowance	6,814	7,789	7,157	7,189
Personnel Services - Pay	143,571	155,729	156,471	156,412
City FICA	8,570	9,262	9,359	9,296
City Medicare	2,004	2,166	2,189	2,174
City TMRS	10,377	10,258	9,559	9,312
City TCG Retirement	-	-	39	1,443
City Health Insurance	13,983	14,090	15,376	25,972
Worker's Compensation	433	483	469	469
Personnel Services - Benefits	35,367	36,259	36,991	48,666
Office Supplies	5,250	5,000	4,980	5,000
Office Equip/Furn Non Cap	33,331	24,450	24,381	20,250
Supplies - General	38,581	29,450	29,361	25,250
Utilities / Communications	38,995	38,960	38,031	33,780
Equipment Rental/Lease	170	200	170	-
Dues, Memberships & Subscriptions	4,056	3,494	3,525	3,500
Registration, Travel & Training	17,325	16,600	17,220	16,600
Contract Labor	14,483	10,244	11,576	10,000
Services & Charges - General	75,029	69,498	70,522	63,880
Maintenance - Furniture & Equipment	16,190	19,389	70,275	29,273
Maintenance - Software	92,259	99,719	94,909	82,908
Services & Charges - Maintenance	108,449	119,108	165,184	112,181
Miscellaneous	-	499	167	-
Services & Charges - Miscellaneous	-	499	167	-
MANAGEMENT INFORMATION SYSTEMS TOTALS	\$400,997	\$410,543	\$458,696	\$406,389

PROGRAM GOAL FY 16-17

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR FY 16-17

- Upgrade Network Domain controllers to Windows server 2012 and replace network switches to POE layer 3 switches.
- Add disk storage to the IBM power 8 Computer and setup Dual Raid 5 Protection on the disk system.
- To continue promoting a green environment by creating less paper flow by allowing the City Commission meetings to be accessed via utilization of electronic media and ceasing the use of paper.

- Finish implementation of the new city mobile App to provide online services request thru smart phones and computer tablets.
- Install new Wireless access Point at Municipal Auditorium and Upgrade current city wireless internet access at City Hall and Lon C. Hill Building, Casa Del Sol and Tourist Center.
- Implement City Drone video services for city events and more.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
IBM AS400 Disk Storage Usage in Gigabytes	87	96	102
IBM AS/400 Data Files	23,900	24,400	25,620
Resolution of IT Issues for various Departments	6,960	7,904	8,141

EFFICIENCY

Costs to Resolve Hardware and Software issues for Finance, Public Works, Public Services and maintain City Networks capabilities	\$272,077	\$269,427	\$280,204
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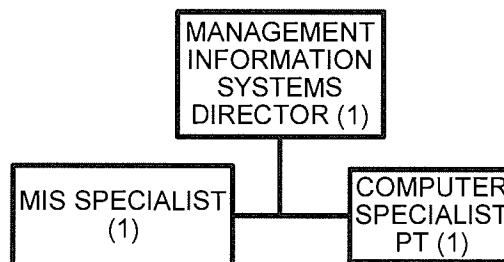
OUTPUT

Hardware and software repairs/patches	1,560	1,820	1,693
Hours saved on repetitive call-ins	1,200	832	882
IBM AS/400 System Production Jobs	56,000	33,800	36,166

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
MIS Director	1	1	\$81,441
MIS Specialist	1	1	40,125
Computer Specialist PT	2	1	27,658
Car Allowance			7,189
Fringe Benefits			48,665
Total	4	3	\$205,078

MANAGEMENT INFORMATION SYSTEM



FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$536,050	\$581,546	\$570,205	\$602,424
Overtime	1,016	1,302	544	1,332
Car Allowance	8,760	8,760	8,760	8,760
Travel Pay	96	-	30	-
Personnel Services	545,922	591,608	579,539	612,516
City FICA	32,116	34,754	34,049	35,951
City Medicare	7,511	8,128	7,963	8,408
City TMRS	22,243	22,387	19,580	17,962
City TCG Retirement	15,366	16,207	20,642	23,061
City Health Insurance	64,275	69,877	69,820	75,969
Worker's Compensation	1,654	1,834	1,729	1,837
Personnel Services - Benefits	143,165	153,187	153,783	163,188
Office Supplies	19,444	18,913	19,107	18,950
Office Equip/Furn Non Cap	12,914	7,177	6,940	3,200
Supplies - General	32,358	26,090	26,047	22,150
Miscellaneous Supplies	153	250	-	250
Supplies - Miscellaneous	153	250	-	250
Utilities / Communications	3,667	6,195	3,388	6,195
Professional Services	-	1,000	241	1,000
Audit Fees	27,580	33,617	29,839	45,000
Advertising	2,942	3,242	2,891	3,500
Equipment Rental/Lease	8,695	9,512	9,511	9,195
Dues, Memberships & Subscriptions	2,170	2,790	2,623	2,790
Registration, Travel & Training	5,042	6,500	5,159	6,500
Employee Mileage Reimbursement	108	300	86	300
Contract Labor	15,813	1,134	1,134	-
Services & Charges - General	66,017	64,290	54,872	74,480
Maintenance - Software	1,100	1,100	1,100	2,900
Services & Charges - Maintenance	1,100	1,100	1,100	2,900
Miscellaneous	35,134	45,147	30,433	36,804
Services & Charges - Miscellaneous	35,134	45,147	30,433	36,804
FINANCE ADMINISTRATION	\$823,849	\$881,672	\$845,774	912,288

FINANCE ADMINISTRATION 001-2201

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - Harlingen Downtown Improvement District
 - Convention and Visitor's Bureau
 - Tax Increment Financing Zone 1
 - Tax Increment Financing Zone 2
 - Tax Increment Financing Zone 3
 - The Development Corporation of Harlingen, Inc. Fund
 - Harlingen Community Improvement Board
 - Firemen's Relief and Retirement Fund
 - Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of the Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:
 - Contract for Banking Services (Depository Agreement)
 - Contract for Collection of Current and Delinquent Property Taxes
 - Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.
- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.

- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL FY 16-17

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

- Obtain the Distinguished Budget Presentation Award.
- Obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Analyze budget process to include multi-year reporting.
- Evaluate and update accounts receivable process and collection process.
- Continuing education and cross training of staff.

OBJECTIVES FOR 16-17

Consistent with the established program goals, the Finance Department objectives include:

- Upgrade the budget process to obtain an outstanding rating in at least one section.
- Reduce the number of auditor's adjustments by monitoring accounts, projects & grants.
- Create 5-year budget to identify and plan for possible future deficits.
- Increase collection ratios and decrease bad debts, and accounts receivables.
- Send staff to appropriate education and trainings programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

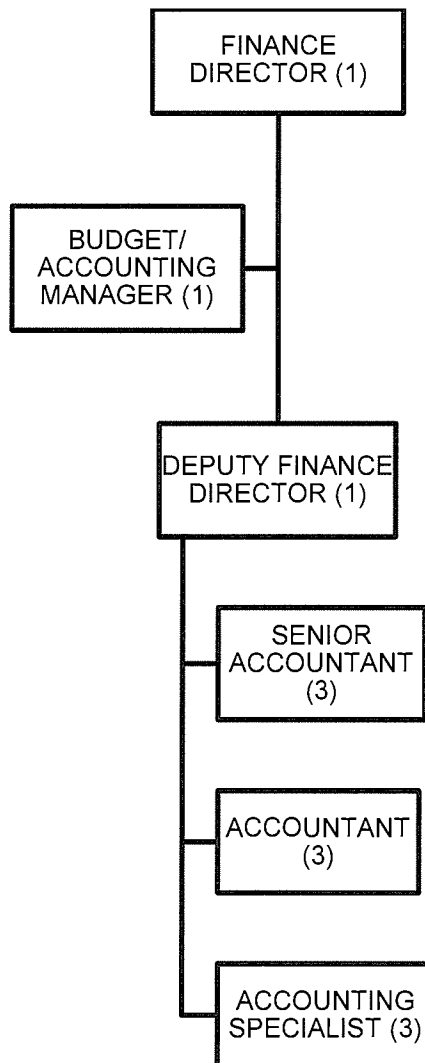
None.

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
Distinguished Budget Award	1	1	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	9,075	8,249	9,000
Payroll Checks Issued	3,326	3,500	3,300
Cash Receipts Issued	24,562	24,653	24,750
Direct Deposit	12,679	14,000	15,000

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Finance Director	1	1	\$108,989
Deputy Finance Director	1	1	90,801
Senior Accountant	3	3	142,710
Budget/Accounting Manager	1	1	49,411
Accountant	3	3	116,305
Accounting Specialist	3	3	94,210
Overtime			1,332
Car Allowance			8,760
Fringe Benefits			163,188
Total	<u>12</u>	<u>12</u>	<u>\$775,704</u>

FINANCE

MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$307,755	\$316,054	\$296,313	\$300,305
Salaries - Part Time	22,142	25,157	25,044	25,029
Overtime	2,251	8,899	3,732	9,102
Car Allowance	1,200	1,200	1,200	1,200
Overtime - Warrant Roundup	11,116	25,617	15,601	-
Travel Pay	18	-	-	-
Personnel Services	<u>344,482</u>	<u>376,927</u>	<u>341,890</u>	<u>335,636</u>
City FICA	19,674	20,697	19,037	19,652
City Medicare	4,601	4,841	4,452	4,596
City TMRS	7,189	7,196	6,563	6,447
City TCG Retirement	11,273	12,009	10,721	11,114
City Health Insurance	41,592	45,566	42,991	56,794
Worker's Compensation	1,009	1,089	971	1,007
Personnel Services - Benefits	<u>85,338</u>	<u>91,398</u>	<u>84,735</u>	<u>99,610</u>
Office Supplies	25,303	30,500	20,090	30,500
Office Equip/Furn Non Cap	8,084	23,029	16,314	11,029
Safety Supplies	608	2,000	880	2,000
Supplies - General	<u>33,995</u>	<u>55,529</u>	<u>37,284</u>	<u>43,529</u>
Miscellaneous Supplies	285	2,300	569	1,500
Supplies - Miscellaneous	<u>285</u>	<u>2,300</u>	<u>569</u>	<u>1,500</u>
Utilities / Communications	3,363	3,713	2,904	7,416
Technical Services	-	10,000	-	-
Advertising	6,815	9,000	7,589	12,000
Laundry & Uniform Services	632	750	686	1,750
Equipment Rental/Lease	7,804	3,000	2,987	3,000
Dues, Memberships & Subscriptions	2,378	872	597	1,897
Registration, Travel & Training	7,230	13,150	6,465	11,100
Employee Mileage Reimbursement	-	150	-	275
Contract Labor	12,572	165,344	13,899	56,324
Contract Judges	91,338	78,050	94,738	78,050
Services & Charges - General	<u>132,132</u>	<u>284,029</u>	<u>129,865</u>	<u>171,812</u>
Maintenance - Software	62,588	68,307	60,556	57,330
Services & Charges - Maintenance	<u>62,588</u>	<u>68,307</u>	<u>60,556</u>	<u>57,330</u>
Juror Fees	630	1,000	216	1,000
Miscellaneous	19,572	15,000	10,317	20,000
Services & Charges - Miscellaneous	<u>20,202</u>	<u>16,000</u>	<u>10,533</u>	<u>21,000</u>
Improvements	-	-	-	128,500
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>128,500</u>
MUNICIPAL COURT TOTALS	<u>679,022</u>	<u>\$894,490</u>	<u>\$665,432</u>	<u>\$858,917</u>

MUNICIPAL COURT 001-2215

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and blood and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance docket, Non-Attendance in School, Bench and Jury trials and Youth Court as well as Pre-trial dockets. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The City retains one full-time presiding judge, four contract alternate judges and one court administrator who work together with court staff to attend over 1,000 defendants per month on regular months and over 2,000 defendants on months when special programs are conducted.

PROGRAM GOAL

Increase fine collections by continuing to submit cases to the Cameron County Scofflaw Program, the collection agency, and the Omni/DPS Failure to Appear program. Increase fine collections by providing a web based payment system and remote payment kiosks. Reduce the number of outstanding warrants by conducting Warrant Round Ups and special programs such as an "Amnesty on Failure to Appear" and conducting Harlingen's Great Warrant Round Up. Work with warrant officers to increase the number of warrants cleared, Increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear trial docket. Increase the Court's effectiveness and efficiency by hiring a part-time computer technician to handle computer hardware and software problems and create and manage the court's content manager component. Increase the Court's efficiency by upgrading the Video Magistrate Warning system which allows for video conferencing and recording of

OBJECTIVES FY 16-17

- Provide quality service to our defendants by practicing prompt response time and courteous service.
- Provide quality service to defendants by ensuring staff continued attendance in Customer Service Training.
- Increase the efficiency of the court by hiring a part-time computer technician to maintain the court's computer hardware and software and manage the court's content manager component.
- Reduce the number of outstanding cases by routing the payment plan cases to the collections clerk.
- Reduce the number of warrants by increasing calls and contact with defendants prior to the issuance of warrants.

- Increase the number of cases set for each court session.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency.
- Address the public's need by the use of special court sessions for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Violations Court
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests.
- Increase the number of warrants served by dedicating specific periods for Warrant Round Ups.
- Increase the number of warrants served by conducting Harlingen's Great Warrant Round Up.
- Increase the number of cases cleared by holding an Amnesty on Failure to Appear.
- Ensure that all staff members receive necessary training to make well-informed decisions.
- Continue to coordinate community service with various non-profit organizations.
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor.
- Increase efficiency and effectiveness by reviewing and revising the Procedures Manual.
- Work with warrant officers to increase the number of warrants cleared.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase in processing costs is a result of additional time devoted to magistrate processes because the video recording system was not operational. Steps have been taken to upgrade and re-establish this process.

<u>PERFORMANCE INDICATORS</u>	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
<u>EFFECTIVENESS</u>			
Traffic and Parking Tickets Processed	10,408	10,928	11,474
State Law Processed	3,243	3,406	3,576
Ordinance/Leash/Litter Law Processed	1,253	1,315	1,381
Magistrate Warnings & Processes	2,663	2,796	2,936
	17,567	18,445	19,367
<u>EFFICIENCY</u>			
<u>Processing Costs</u>			
Traffic and Parking Tickets	\$ 402,302	\$ 529,953	\$ 508,867
State Law Violations	\$ 125,353	\$ 165,174	\$ 158,593
Ordinance/Leash/Litter Law Processed	\$ 48,433	\$ 63,771	\$ 61,246
Magistrate Warnings & Processes	\$ 102,935	\$ 135,592	\$ 130,211
	\$ 679,023	\$ 894,490	\$ 858,917.00

OUTPUT

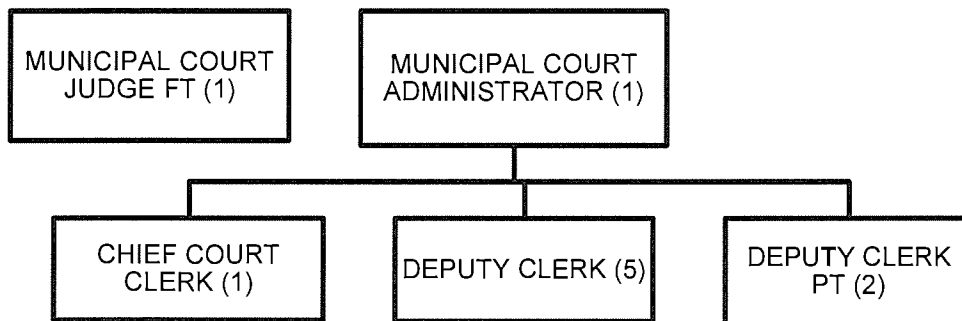
Revenues from Fines

Traffic and Parking Tickets	\$1,421,523	\$ 1,190,774	\$ 1,379,469
State Law Violations	\$ 63,681	\$ 53,589	\$ 342,329
Ordinance/Leash/Litter Fines	\$ 59,758	\$ 55,906	\$ 132,202
	\$1,544,962	\$ 1,300,269	\$ 1,854,000

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Municipal Court Judge	1	1	\$86,208
Municipal Court Administrator	1	1	55,413
Chief Court Clerk	1	1	31,911
Deputy Clerk	5	5	126,773
Deputy Clerk - Part-time	2	2	25,029
Overtime			9,102
Car Allowance			1,200
Fringe Benefits			99,610
Total	10	10	\$435,246

MUNICIPAL COURT



PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$6,114,815	\$6,525,305	\$5,984,330	\$6,628,037
Overtime	726,629	559,161	745,907	550,007
Incentive Pay	326,530	328,185	311,901	310,443
Holiday Pay	231,356	251,799	230,389	267,923
Car Allowance	12,100	15,600	-	-
Clothing Allowance	5,000	-	-	-
Stability Pay	443,498	501,192	452,332	500,272
Travel Pay	2,817	5,000	1,410	5,000
Personnel Services	7,862,745	8,186,242	7,726,269	8,261,682
City FICA	465,887	442,926	456,175	445,538
City Medicare	108,957	112,284	106,686	113,080
City TMRS	422,715	374,032	362,808	309,979
City TCG Retirement	154,628	193,313	165,780	214,478
City Health Insurance	850,243	974,632	884,792	1,017,373
Worker's Compensation	198,775	218,900	204,229	227,157
Personnel Services - Benefits	2,201,205	2,316,087	2,180,470	2,327,605
Office Supplies	33,688	32,450	30,050	33,450
Office Equip/Furn Non Cap	9,412	600	599	-
Electronics	8,910	500	239	21,600
Uniform & Safety Supplies	25,662	75,000	59,955	50,000
Bullet Proof Vests	-	25,000	24,999	24,858
Botanical & Irrigation	-	-	3,500	-
Educational & Recreational	-	2,245	2,244	6,900
Food, Drinks, & Ice	35,374	38,168	29,640	44,050
Supplies - General	113,046	173,963	151,226	180,858
Miscellaneous Supplies	61,637	64,288	62,712	55,420
Supplies - Miscellaneous	61,637	64,288	62,712	55,420
Utilities / Communications	144,253	147,360	117,613	147,360
Utilities / Electricity	121,625	110,000	114,123	110,000
Utilities / Other	12,949	13,770	9,257	13,770
Professional Services	22,902	12,805	9,275	8,805
Technical Services	-	-	-	1,425
Medical Examinations	5,777	8,926	23,562	5,850
Advertising	11,698	837	836	8,000
Laundry & Uniform Service	9,608	11,800	10,253	25,000
Equipment Rental/Lease	29,637	37,132	36,280	44,132
Vehicle & Radio Rental	16,350	16,350	17,162	16,350
Building Rental	1,118	871	871	1,000
Radio User Fee	30,540	30,840	30,840	32,280
Dues, Memberships & Subscriptions	11,544	8,282	8,332	18,000
Registration, Travel & Training	38,703	32,846	31,342	21,346
Small Claims - Unfunded	18,599	15,000	17,163	15,000
Services & Charges - General	475,303	446,819	426,909	468,318

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Maintenance - Buildings	9,917	11,600	7,723	11,600
Maintenance - Furniture & Equipment	5,100	4,964	2,750	9,000
Maintenance - Misc. Equip.	28,916	6,800	6,167	6,800
Maintenance - Software	4,023	225,247	220,968	417,618
Internal Service Charges	237,541	247,368	241,142	225,000
Fuel	235,276	157,078	163,065	210,000
Services & Charges - Maintenance	520,773	653,057	641,815	880,018
National Night Out	3,950	-	-	-
Miscellaneous	47,746	49,800	44,890	44,800
Services & Charges - Miscellaneous	51,696	49,800	44,890	44,800
Miscellaneous Equipment	11,010	71,943	234,755	15,000
Capital Outlay	11,010	71,943	234,755	15,000
POLICE OPERATIONS TOTALS	11,297,415	\$11,962,199	\$11,469,046	\$12,233,701

The Harlingen Police Department is a civil service department currently comprised of one hundred and forty-four police officers and a civilian support staff of fifty-one (51) employees and nine (9) part-time school crossing guards. The sworn and non-sworn personnel service the community utilizing three different locations. The main public safety (police) building is located at 1018 Fair Park Boulevard; Harlingen, Texas. The employees from the Professional Standards (Training & Internal Affairs) Unit and the Personnel Unit handle their affairs from the City of Harlingen Annex Building located at 24200 FM 509; Harlingen, Texas. The 9-1-1 Communications (Dispatch) Center receives the public's calls for service and dispatch from 101 North Loop 499; Harlingen, Texas.

The main objective of these men and women is defined by the department's Mission Statement: '...to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen. Our mission is in support of our Departmental Vision, which is simply: 'To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime'.

The police budget is broken down into three (3) different components. The "Police Operations" budget is comprised of the sworn staff of the Harlingen Police Department. The "Police Services" budget covers the non-sworn staff of the police department including the Communication Center personnel. The "Special Investigations" budget consist of funds received from asset forfeiture proceedings and are utilized to purchase equipment and for other necessities that will support in accomplishing the mission of the police department.

The three (3) different components of the police budget are summarized as followed:

POLICE OPERATIONS 001-3010

The police force consists of one Chief, one Assistant Chief, three Deputy Chiefs, five Commanders, fifteen Sergeants, and one hundred and eighteen sworn police officers. The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens. The Department recently increased the number of Police Districts from 6 to 10 to provide better Community Service and Resources. In doing this, the Department assigned Patrol Officers, Criminal Investigators and Police District Representatives to each District to address specific crime trends and respond to community concerns.

The Harlingen Police Department is divided into 3 Bureaus:

- Operations Bureau
- Criminal Investigations Bureau
- Support Services Bureau

Each Bureau is under the command of a Deputy Chief, who in turn reports to the office of the Chief of Police through the Assistant Chief. The Operations Bureau is the most visible and provides protection and service to the community 24 hours a day 7 days a week.

The **Operations Bureau** is overseen by a Deputy Chief. The bureau consists of three work shifts that conduct routine patrol and respond to calls for service. Each patrol shift has approximately, twenty (20) police officers and is overseen by one (1) Commander and two (2) Sergeants. The bureau has a specialty unit, the Highway Enforcement Unit, which consists of one (1) Sergeant, (2) Traffic Investigators, (2) K-9 Officers and (4) Police Officers, who investigate the majority of major/fatality auto-collisions, conduct DWI enforcement, commercial motor vehicle compliance, highway interdiction and perform traffic enforcement duties.

The **Criminal Investigations Bureau** is overseen by a Deputy Chief, one (1) Commander and five (5) Sergeants. The Bureau is divided into the following units:

Organized Crime Unit consists of one (1) Sergeant and nine (9) Investigators with a K-9 dog. This unit investigates narcotics interdiction, gang violence, vice and human trafficking.

Area Detective Unit consists of one (1) Sergeant and ten (10) Investigators (one for each District) who investigate criminal reports from their assigned districts.

Major Crimes Unit, Crime Fusion Center, Family Violence/Child Abuse/Sex Crimes Unit and Mental Health Unit are overseen by one (1) Sergeant. These units consist of the following:

- Major Crimes Unit and Crime Fusion Center consists of six (6) Investigators and one (1) Civilian Crime Analyst. The unit investigates homicides, robberies and aggravated assaults. The Crime Fusion Center researches crime trends and criminal activity to provide intelligence to the Department.

- Family Violence/Child Abuse/Sex Crimes Unit, consisting of two (2) Investigators.
- Mental Health Unit consists of three (3) Officers. The Mental Health Officers are under a Memorandum of Understanding (MOU) with Tropical Texas, a state mental health organization. These assigned officers respond to calls of persons in mental health crisis.

Special Services Unit, consists of two (2) units, which is overseen by one (1) Commander:

- District Representatives (DR) consists of one (1) Sergeant and ten (10) DR Officers, each representing a District.
- School Resource Officers (SRO), consists of one (1) Sergeant and six (6) police officers contracted by the Harlingen Consolidated Independent School District (HCISD). The school district reimburses the salaries & benefits for two positions and the remaining five positions are paid through a federal grant awarded through the COPS Office to the City of Harlingen. These officers are permanently assigned to the HCISD during the school calendar year. One of the positions paid by HCISD is a Sergeant supervisory position that oversees the SRO's and Crossing Guards.

The Harlingen Police Department has four (4) officers assigned to various Federal Task Forces:

- Drug Enforcement Agency (DEA) Task-force– 1 Investigator
- Homeland Security Investigations (HSI) White-sands High Intensity Drug Trafficking Area Task Force (HIDTA) – 1 Investigator
- U.S. Marshal's Office - 1 Investigator
- Federal Bureau of Investigations (FBI) Task Force – 1 Investigator (pending staffing numbers allowed for the position)

The Harlingen Police Department features a ***Special Weapons and Tactics team (SWAT)***. The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The team utilizes all of its available resources to complete the mission of the Harlingen Police Department.

The **Support Services Bureau** is overseen by a Deputy Chief, one (1) Commander, four (4) Sergeants and one (1) Police Civilian Deputy Administrator. The Bureau is divided into the following units:

- Professional Standards Unit consists of two (2) units, which is overseen by one (1) Commander:
 - Training Unit & Personnel Unit consists of one (1) Sergeant and three (3) Officers. The Personnel Officer administers the recruiting and hiring process and maintains police employee personnel files.

- Internal Affairs Unit consists of one (1) Sergeant and two (2) Officers, who investigate internal and external complaints made against officers for violating policy and/or procedures. This Unit reports directly reports to the Chief's Office.
- Support Services Unit consists of one (1) Sergeant which will oversee the following units:
 - Accreditation & Inspections consist of one (1) Officer, which reviews use of force incidents, conducts random audits, maintains the policy manual, monitors and updates departmental social-media initiatives, and monitors the Personnel Improvement Program. This unit is also responsible for the maintaining compliance with the Texas Best Practices Recognition Program.
 - Fleet Services
 - Building Maintenance
 - Grants
 - Special Events
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the jail.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer.

The civilian Deputy Administrator oversees the majority of the divisions operated by civilian personnel, which include the following:

- Records consists of a Records Manager and four (4) civilian employees; one specifically assigned as a Jail/Records Clerk.
- Communications Center consists of a Communications Manager, three (3) Shift Supervisors and 16 civilian dispatcher and call takers.
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the work while the civilian Deputy Administrator handles administrative matters and the civilian personnel.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer. The civilian Deputy Administrator oversees the civilian employee.
- Information Technology consists of two (2) IT Technicians who are overseen by the civilian Deputy Administrator. The IT Technicians maintains the computers and other technological equipment in relation to the Police Department and Communication Center.

PROGRAM GOALS FY 16-17

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.
- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.

- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as burglaries, the sale or possession of illicit drugs, graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue the implementation of technological advancements such as virtualization and real time data dissemination through available software.

OBJECTIVES FOR FY 16-17

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our CompStat (computer statistics) weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed implementation of (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Watch Programs, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorneys' Office.
- Implement, and upgrade the Department Policies and Procedures in conjunction with Lexipol a public safety company.
- Continue in accreditation and compliance with Texas Best Practices "Recognized" status for Law Enforcement.
- To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of violent crimes.
- To educate all department police officers and dispatchers in mental health issues so they have a clear understanding in handling individuals with mental health challenges.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

In concurrence with the Harlingen Consolidated Independent School District, one of the seven School Resource Officer positions became a Sergeant position to oversee the school resource officers and the school crossing guards assigned.

SERVICE LEVELS

Provide adequate resources and staffing levels that will directly contribute to the crime fighting process, reduction in the fear of crime, the apprehension of criminals, and the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies and overall improvement of the quality of life within the City of Harlingen.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Reported Part I Crimes	2,258	2,806	2,665
Total reported criminal offenses	10,517	11,310	12,100
Number of accidents investigated	2,556	2,706	3,000
Number of authorized sworn officers	143	143	143
<u>EFFICIENCY</u>			
Average cost per call for service	0.832	0.683	0.710
Average cost per calls per citizen	5:17	6:06	6:00
Priority one average response time	134	132	131
Average number of authorized sworn officers at fiscal year-end per 1K citizens	2.000	2.000	2.620
<u>OUTPUT</u>			
Service calls handled	54,659	45,214	47,000
Officer Initiated Calls	84,875	49,024	60,000
Adult Arrests	3,282	3,118	2,962
Juveniles detained (in custody)	382	363	344
Traffic Enforcement Action (citations)	8,169	6,751	7,000

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Chief of Police	1	1	\$128,365
Assistant Chief of Police	1	1	94,288
Deputy Police Chief	3	3	219,462
Police Commander	5	5	330,088
Police Sergeant	15	16	881,616
Police Officer	0	117	5,140,683
Overtime			550,007
Incentive Pay			310,443
Holiday Pay			267,923
Travel Pay			5,000
Stability Pay			500,272
Fringe Benefits			2,379,663
Split Wages			(218,523)
Total	25	143	\$10,589,287

POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$1,150,494	\$1,205,693	\$1,133,945	\$1,260,775
Salaries - Part Time	19,001	23,684	18,024	23,553
Overtime	39,640	35,758	59,885	40,912
Travel Pay	318	400	586	400
Personnel Services - Pay	1,209,453	1,265,535	1,212,440	1,325,640
City FICA	72,036	75,262	72,361	79,425
City Medicare	16,847	17,601	16,923	18,576
City TMRS	52,898	50,439	44,834	40,322
City TCG Retirement	28,748	32,620	31,448	38,473
City Health Insurance	194,642	240,940	185,902	240,573
Worker's Compensation	10,155	10,626	10,419	11,585
Personnel Services - Benefits	375,326	427,488	361,887	428,954
Office Supplies	7,303	7,139	6,039	10,000
Office Equip/Furn Non Cap	2,254	1,803	1,665	-
Electronics	-	19,850	19,721	9,200
Uniforms & Safety Supplies	-	1,500	1,153	4,123
Educational & Recreation	-	-	-	1,000
Food, Drinks & Ice	-	1,400	1,054	1,550
Supplies - General	9,557	31,692	29,632	25,873
Miscellaneous Supplies	-	11,004	6,185	9,750
Supplies - Miscellaneous	-	11,004	6,185	9,750
Utilities / Communications	236	250	291	275
Professional Services	2,800	-	-	-
Medical Examinations	999	-	-	-
Advertising	-	-	-	500
Laundry & Uniform Service	6,127	658	658	-
Equipment Rental/Lease	1,156	1,200	1,156	1,500
Dues, Memberships, & Subscriptions	851	961	961	1,361
Registration, Travel, & Training	9,911	27,207	26,400	48,280
Services & Charges - General	22,080	30,276	29,466	51,916
Maintenance - Furniture & Equipment	1,695	2,810	1,909	2,160
Miscellaneous Equip.	-	-	-	3,000
Maintenance - Software	180,931	61,256	61,256	65,178
Services & Charges - Maintenance	182,626	64,066	63,165	70,338
Miscellaneous	-	-	-	3,000
Services & Charges - Miscellaneous	-	-	-	3,000
POLICE SERVICES TOTALS	1,799,042	1,830,061	1,702,775	1,915,471

POLICE SERVICES 001-3015

The Police Services budget supports all operational activities of the Harlingen Police Department. Although this particular Bureau does have some 'sworn' officers within it, the budgeted line-items within the particular fund are geared at funding, in totality, all support functions within the Harlingen Police Department. The Bureau is overseen by a Deputy Chief and a Police Civilian Manager who, in turn, reports to the Assistant Chief of Police.

The fifty-one (51) non-sworn positions-provided for under the Police Services budget consist of the civilian Deputy Administrator, Communication Manager, Records Supervisor, Crime Victims' Liaison, Records Clerks, Booking Officers, Information Technology Technicians, Graffiti Abatement Officer, Executive Administrative Assistant (Secretary), Dispatchers, Call-Taker positions and nine (9) part-time School Crossing Guards.

- Executive Administrative Assistant maintains, prepares, files documents and responds to phone calls on behalf of the Police Chief
- Booking Officers maintain the City Jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department Officers.
- Records Supervisor oversees the Records Unit function and her support staff of Records Clerk personnel.
- Records Clerks respond to public request for accident reports, criminal reports, record checks, and inquiries into other police-related records.
- Communications Manager oversees the Dispatch function and supervises three (3) Communication Supervisors who oversee six (6) Public Safety Call-Takers and ten (10) Public Safety Communicators (dispatchers).
- Information Technology Technicians: The two (2) employees maintain all of the technological equipment in the police department and communication center for operational readiness.
- The Graffiti Abatement Officer conducts clean-up and paints over graffiti markings throughout the City.
- The civilian Deputy Administrator oversees the entire civilian workforce in relation to the police department and communication center.
- School Crossing Guards work seasonal during the school term; providing safe passageway and assistance to students at pedestrian crosswalks.

All the duties within the Police Services budget support the Operational readiness, effectiveness, and efficiency of the Harlingen Police Department. All our employees work synergistically towards the achievement of our Vision:

**'To ensure a safe and proud Community,
where people live, work, and visit;
free from the fear of crime'.**

PROGRAM GOALS FY 16-17

- Provide efficient, effective, prompt and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase Section efficiencies and deliver 'raving fans' service.
- Maintain adequate police and support staff equipment and personnel levels to adequately deliver our services to an ever-growing population.
- Provide coordinated, responsive and reliable 911 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FOR FY 16-17

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continue multi-jurisdictional collaboration efforts regarding inter-agency-operability with our AEGIS law enforcement software.
- Continue with plans to create a centralized dispatching service to neighboring communities who currently rely on the Cameron County system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- One (1) Booking Officer: The department is looking into the viability of an additional booking officer position to adequately staff the jail with personnel 24/7. The non-civil service position will be responsible for processing of prisoners brought into the Detention Facility. They are responsible for the care and safety of the prisoners while at the facility and completing documentation of their stay. This position would allow for proper coverage in the Detention Facility for improved service and efficiency. This request would increase the overall salary and benefits portion of the 'Police Services' fund-but improve the performance and accountability in the Detention Center. One (1) Booking Officer position was approved for FY2015-16 and the other position was tentatively scheduled to be added at the mid-year portion of the current budget cycle if funds were available. It has not been added therefore the Department requests the position for this budget year.
 - *Estimated Cost \$32,661.*
- One (1) Crime Analyst: The department is looking into a civilian Crime Analyst position for the Crime Fusion Center (CFC) of the Police Department. The non-civil position will be responsible in analyzing crime data to provide crime trends and leads to the criminal investigators and patrol officers; prepare crime maps and reports, handles inquiries from officers and outside agencies, and assists with compilation of the Uniform Crime Report (UCR) and perform other clerical duties as deemed necessary by Department Supervisor. This will be an upgraded from a civilian position and not an added position
- 1 Office Assistant III: The department is looking into a clerical position. The non-civil position will be handling the records clerk duties, answering telephone calls, performing criminal history checks, retrieving police and traffic reports, issue alarm permits, operate computer for query and data entry in to a city database and provide quality customer service.
 - *Estimated Cost: \$31,331*

SERVICE LEVELS

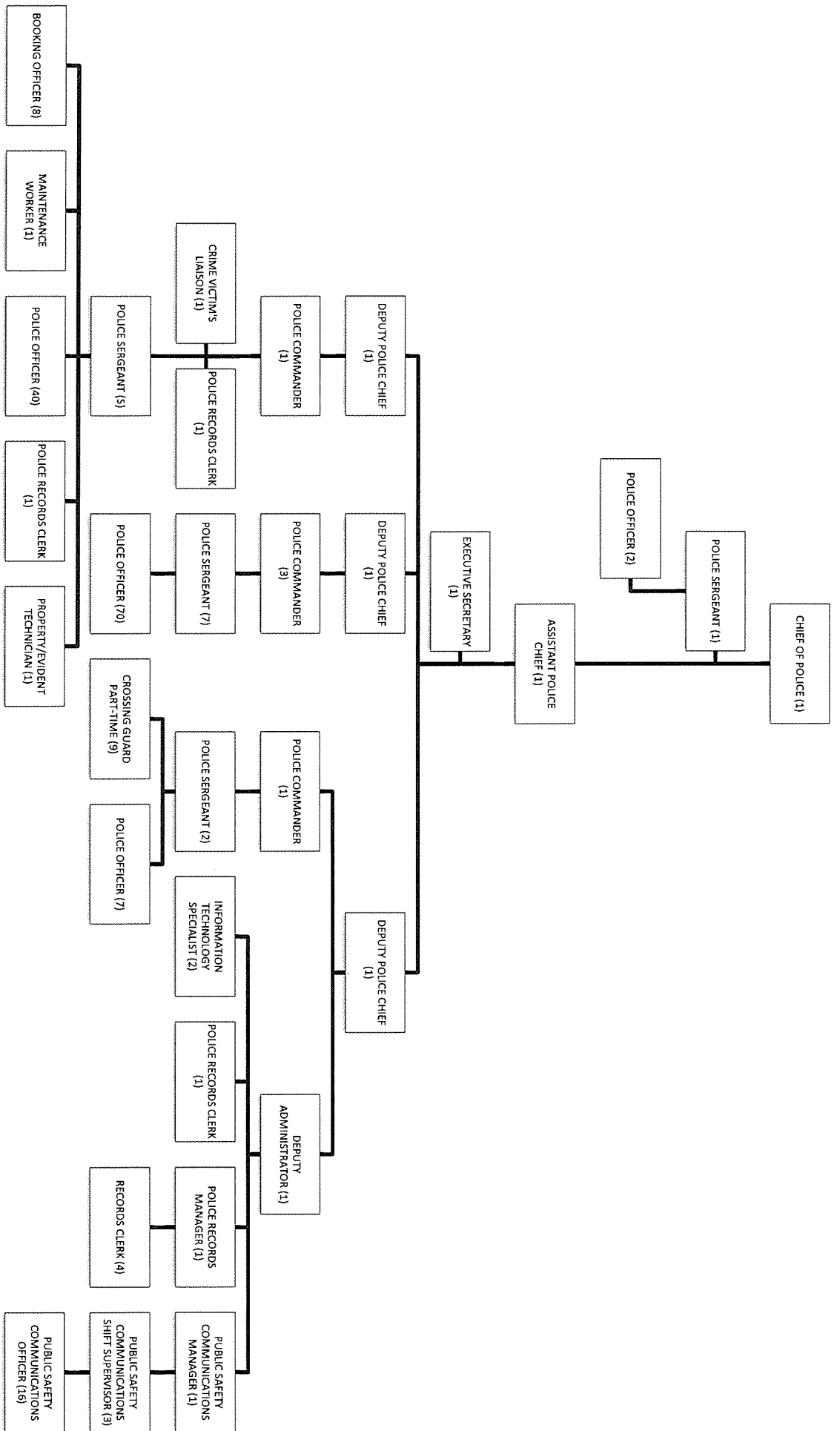
The above actions would allow us to significantly improve overall service delivery within the City of Harlingen with minimal fiscal impact when considering cost/benefit analysis.

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
<u>EFFECTIVENESS</u>			
High priority average dispatch time	4:24	4:38	4:38
Police calls for service	54,649	45,326	50,000
Fire calls for service	3,888	4,451	4,500
Number of alarms	4,000	3,700	3,500
Crime Victims served by the Crime Victim Liaison	649	850	900
<u>EFFICIENCY</u>			
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	4,474	4,373	4,773
RMS permanent entries	11,771	12,882	13,000
<u>OUTPUT</u>			
Records Division Requests	12,617	10,030	12,000
Number of volunteer initiatives	45	32	69
Total alarm permits on file	915	585	1,000
Number of TCVC applications submitted	126	175	225

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Communications Manager	1	1	\$39,943
Records Manager	1	1	43,382
Deputy Administrator	0	1	54,398
Communications Shift Supervisor	3	3	109,187
Public Safety Communications Officer	16	16	421,829
Police Records Clerk	7	7	213,068
Booking Officer	8	8	181,256
Information Technology Specialist	2	2	88,150
Executive Secretary	1	1	51,518
Maintenance Worker	1	1	29,025
Crossing Guards Part-time	9	9	23,553
Property/Evidence Technician	1	1	23,987
Crime Victims Liaison	1	1	45,365
Travel Pay			400
Overtime			40,912
Fringe Benefits			427,181
Split Wages			(38,560)
Total	51	52	\$1,754,594



FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$4,769,376	\$4,868,982	\$4,821,908	\$4,848,188
Overtime	466,798	584,491	499,544	500,613
Incentive Pay	162,605	202,403	272,409	273,753
Holiday Pay	176,638	191,637	181,024	191,605
Assignment Pay	15,333	15,737	15,872	15,694
Car Allowance	7,998	7,998	7,998	7,998
Stability Pay	487,318	512,398	479,362	511,448
Travel Pay	3,715	5,000	2,337	5,000
Personnel Services	6,089,781	6,388,646	6,280,454	6,354,299
City FICA	11,144	11,195	11,169	11,395
City Medicare	78,041	82,600	81,181	83,093
City TMRS	6,291	6,244	5,698	5,623
City Firemen's Retirement	757,044	804,382	778,506	799,550
City TCG Retirement	11,727	11,968	11,775	12,189
City Health Insurance	680,858	749,633	740,852	758,370
Worker's Compensation	125,497	140,252	126,013	133,205
Personnel Services - Benefits	1,670,602	1,806,274	1,755,194	1,803,425
Office Supplies	4,205	4,472	4,450	4,000
Office Equip/Furn Non Cap	12,276	3,500	3,464	5,000
Chemicals & Medical Supplies	17,997	20,000	19,997	15,000
Educational & Recreational	5,051	3,000	2,976	4,800
Food, Drinks, & Ice	5,997	6,500	6,035	4,200
Supplies - General	45,526	37,472	36,922	33,000
Miscellaneous Supplies	31,211	15,500	14,553	15,500
Supplies - Miscellaneous	31,211	15,500	14,553	15,500
Utilities / Communications	90,396	64,147	47,944	64,147
Utilities / Electricity	118,659	96,101	104,300	96,101
Utilities / Other	15,490	18,000	14,806	18,000
Professional Services	-	2,500	2,500	-
Medical Examinations	4,568	5,000	4,821	5,000
Advertising	700	395	395	1,000
Laundry & Uniform Services	79,953	71,471	70,802	75,933
Equipment Rental/Lease	1,967	2,000	1,967	2,000
Vehicle & Radio Rental	4,650	4,650	4,650	4,650
Radio User Fee	6,120	6,120	6,120	7,440
Dues, Memberships, & Subscriptions	18,649	17,600	17,588	15,800
Registration, Travel, & Training	47,015	40,200	39,648	40,200
Small Claims - Unfunded	-	-	-	1,000
Contract Labor	13,007	10,000	9,999	10,000
Services & Charges - General	401,174	338,184	325,540	341,271
Maintenance - Buildings	1,460	1,500	1,332	1,500
Maintenance - Furniture Equipment	-	-	-	-
Maintenance - Miscellaneous Equipment	23,208	14,448	13,371	42,000
Internal Service Charges	137,155	96,960	94,923	100,000
Fuel	60,374	56,600	42,129	52,000
Services & Charges - Maintenance	222,197	169,508	151,755	195,500
Miscellaneous	282	175	104	375
Services & Charges - Miscellaneous	282	175	104	375
Misc Equipment Non-Cap	14,051	-	-	-
Equipment General	14,051	-	-	-
Motor Vehicle & Heavy Equip.	-	-	-	-
Miscellaneous Equipment	113,350	64,150	51,359	17,750
Capital Outlay	113,350	64,150	51,359	17,750
FIRE SUPPRESSION TOTALS	\$8,588,174	8,819,909	8,615,881	\$8,761,120

FIRE SUPPRESSION 001-3510

The Harlingen Fire Department, with a force of 110 members and 3 administrative staff, is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains seven fire stations at ready-status, twenty-four hours a day, seven days a week, throughout the year. The department consists of the following operation divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by providing a sufficient number of firefighters and fire apparatuses to adequately staff all the fire stations.

OBJECTIVES FOR 16 - 17

- Continue to enhance equipment and personnel to work toward maintaining an Insurance Service rating (ISO) of three.
- Continue to support a vehicle maintenance in-house program.
- Continue to search and apply for homeland security grants.
- Continue the support of the rebanding radio process (part of an 18 month process).
- Conduct state required continuous education training on the following disciplines: Aircraft Rescue Firefighting (ARFF), Emergency Medical First Response, and Hazardous Materials.
- Continue to enhance the Emergency management Plan for Hurricanes to an all Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance the Fire Prevention responsibilities at the Harlingen One Stop Shop.
- Completion of new fire station on Stuart Place Road.(Target Date: Late December 2016)
- Re-districting of the response areas on the west end of Harlingen.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
Action taken by Jurisdiction	FY 14-15	FY 15-16	FY 16-17
Harlingen	3,721	3,740	3,759
Cameron County	116	146	155
Combes	31	41	45
Palm Valley	8	5	8
Primera	26	27	28
Mutual Assistance	38	52	55
Miscellaneous	15	26	30
TOTALS	3,955	4,037	4,080

Action taken by Department

Investigation	1,969	2,196	2,200
Extinguishment	174	272	276
Provide EMS	1,076	951	957
Identify Hazard	72	75	79
Restore System	8	20	24
Standby Service	194	173	178
Provide Assistance	319	211	215
Search and Rescue	49	47	51
Rescue	37	25	29
Other	57	67	71
TOTALS	3,955	4,037	4,080

Action taken by Fire Station

Fire Station #1	1,104	1,131	1,138
Fire Station #3	460	512	517
Fire Station #4	700	555	562
Fire Station #5	14	15	16
Fire Station #6	401	439	445
Fire Station #7	798	870	878
Fire Station #8	464	498	504
No Response Calls	14	17	20
TOTALS	3,955	4,037	4,080

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Fire Chief	1	1	\$114,689
Deputy Fire Chief	1	1	\$63,555
Assistant Fire Chief	1	1	\$76,344
Battalion Fire Chief	1	1	\$58,694
Fire Captains	7	7	\$381,804
Fire Lieutenants	27	27	\$1,280,582
Fire Lt/ Asst. T.O	1	1	\$47,429
Fire Driver	33	33	\$1,447,800
Firefighter I	34	33	\$1,301,056
Executive Secretary	1	1	\$41,806
Administrative Secretary	1	1	\$34,427
Overtime			\$223,862
Cycle Pay			\$276,752
Holiday Pay			\$191,605
Fire Pay Certification			\$234,048
Fire Advanced			\$39,705
Assignment Pay			\$15,694
Stability Pay			\$511,448
Car Allowance			\$7,998
Travel Pay			\$5,000
Fringe Benefits			\$1,803,425
Total	108	107	\$8,157,724

FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$277,902	\$318,364	\$280,334	\$300,565
Overtime	11,615	23,783	11,362	23,848
Longevity Pay		-	-	
Incentive Pay	14,078	22,590	21,612	20,156
Assignment Pay	17,803	18,641	18,165	18,225
Stability Pay	37,981	40,119	41,299	42,917
Travel Pay	470	-	373	-
Personnel Services	359,849	423,497	373,145	405,711
City FICA	1,023	3,403	895	1,366
City Medicare	4,913	5,796	5,080	5,545
City TMRS	1,536	2,862	-	-
City Firemen's Retirement	44,508	50,849	46,574	49,846
City TCG Retirement	-	2,083	738	1,114
City Health Insurance	41,270	46,680	44,567	44,791
Worker's Compensation	7,399	8,789	7,546	8,195
Personnel Services - Benefits	100,649	120,462	105,400	110,857
Office Supplies	2,319	2,500	2,555	2,500
Office Equip/Furn Non Cap	2,967	5,720	5,515	4,500
Educational & Recreational	5,016	5,000	4,973	6,000
Food, Drinks & Ice	514	909	633	909
Supplies - General	10,816	14,129	13,676	13,909
Miscellaneous Supplies	2,356	16,008	14,469	16,008
Supplies - Miscellaneous	2,356	16,008	14,469	16,008
Utilities / Communications	6,385	4,878	5,685	5,878
Medical Examinations	-	360	237	1,360
Advertising	495	500	485	500
Equipment Rental/Lease	83	460	168	460
Vehicle & Radio Rental	450	450	450	450
Radio User Fee	-	720	-	720
Dues, Memberships & Subscriptions	4,104	5,029	4,123	5,029
Registration, Travel & Training	6,953	7,550	5,669	7,550
Services & Charges - General	18,470	19,947	16,817	21,947
Maintenance - Furniture & Equipment	-	300	-	300
Maintenance - Miscellaneous Equipment	-	450	170	450
Internal Service Charges	3,972	7,668	6,521	9,268
Fuel	6,626	9,000	4,526	6,000
Services & Charges - Maintenance	10,598	17,418	11,217	16,018
Informant Fees	-	1,000	-	1,000
Miscellaneous	22	1,000	21	1,000
Services & Charges - Miscellaneous	22	2,000	21	2,000
Miscellaneous Equipment	10,588	-	-	-
Capital Outlay	10,588	-	-	-
FIRE PREVENTION TOTALS	513,348	\$613,461	\$534,745	\$586,450

FIRE PREVENTION 001-3530

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state and national guidelines.

OBJECTIVES FOR FY 16-17

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- To replace vehicle # 21903 which is a 2003 Ford Explorer assigned to the fire inspector/fire investigator.
- To augment and / or replace fire investigation, fire inspection, and public education equipment and supplies.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

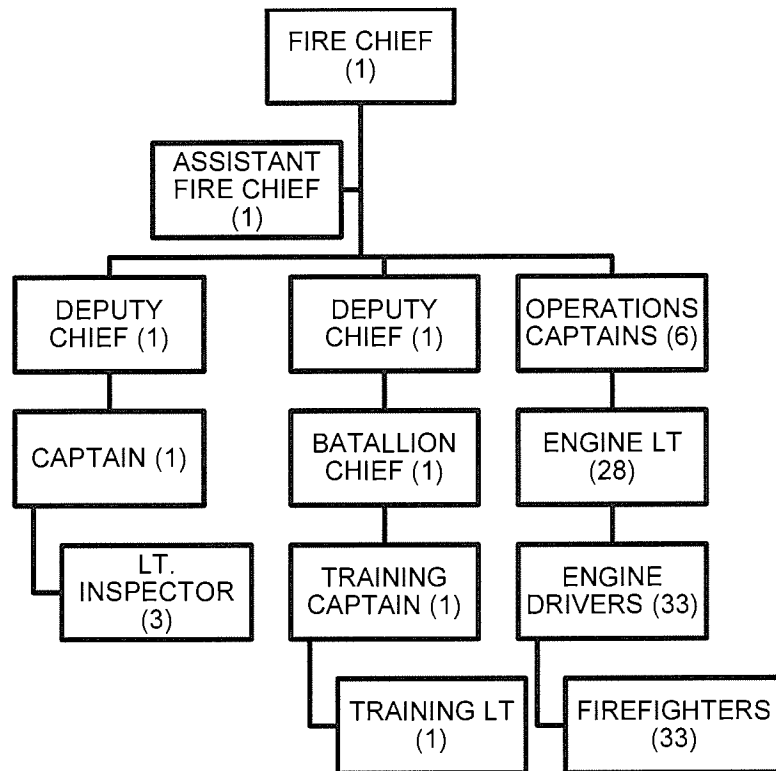
PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
Inspections (routine, re-occupancy, final, etc.)	1,600	1,650	1,675
Plan Reviews (new construction, additions, remodeling, etc.)	400	425	450
Subdivision Reviews	45	55	55
Fire Drills	300	300	300
Complaints	35	35	35
Investigations	75	75	75
Presentations	135	140	145
Attendance at Presentations	18,000	18,500	18,500
Meetings	400	425	425

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Deputy Fire Chief	1	1	\$63,523
Fire Captain	1	1	54,516
Fire Lieutenant	3	3	142,215
Administrative Secretary	1	1	22,279
Overtime			23,848
Higher Classification			18,031
Assignment Pay			18,225
Fire Advanced			3,610
Fire ECA			1,805
Fire EMT Basic			2,406
Fire Intermediate			903
Fire Master			2,406
Stability Pay			42,917
Other Additional Pays			9,026
Fringe Benefits			110,857
Total	<u>6</u>	<u>6</u>	<u>\$516,568</u>

FIRE SUPPRESION & PREVENTION



PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$216,657	\$255,680	\$236,937	\$268,006
Salaries Part Time	2,444	-	-	-
Car Allowance	4,205	2,654	7,763	9,254
Travel Pay	60	-	11	-
Personnel Services	223,366	258,334	244,711	277,260
City FICA	13,582	15,787	14,921	16,934
City Medicare	3,176	3,692	3,490	3,960
City TMRS	8,531	8,682	7,923	7,920
City TCG Retirement	8,609	8,195	10,578	13,278
City Health Insurance	20,545	31,051	23,595	22,877
Worker's Compensation	668	801	731	832
Personnel Services - Benefits	55,111	68,208	61,238	65,801
Office Supplies	3,295	3,700	3,825	3,700
Office Equip/Furn Non Cap	2,103	3,700	2,716	2,500
Books, Magazines & Papers	21	400	497	400
Supplies - General	5,419	7,800	7,038	6,600
Miscellaneous Supplies	-	-	-	400
Supplies - Miscellaneous	-	-	-	400
Utilities / Communications	3,148	4,450	3,235	4,450
Advertising	7,904	8,700	9,548	8,700
Equipment Rental/Lease	1,276	1,800	797	4,500
Dues, Memberships, & Subscriptions	1,362	2,050	1,575	2,050
Registration, Travel, & Training	7,253	9,949	8,325	6,447
Services & Charges - General	20,943	26,949	23,480	26,147
Maintenance - Furniture & Equipment	-	320	-	-
Maintenance - Software	6,830	5,338	4,927	6,180
Internal Service Charges	176	700	-	-
Fuel	59	-	-	-
Services & Charges - Maintenance	7,065	6,358	4,927	6,180
Miscellaneous	-	120	122	400
Services & Charges Misc	-	120	122	400
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	\$311,904	\$367,769	\$341,516	\$382,788

PLANNING & DEVELOPMENT 001-7001

Planning and Zoning is a division under the direction of the Director of Planning and Development. The Division ensures that growth continues in a positive, safe and efficient manner in respect to development and construction. The major activities for this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the Planning and Zoning Commission, Zoning Board of Adjustments and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe and efficient manner in respect to development and construction. Communicate with all developers, engineers and residents of Harlingen regarding zoning and subdivision codes. In addition, implement the new Comprehensive Plan.

OBJECTIVES FOR FY 16-17

- Implement the goals of the Harlingen Comprehensive Plan One Vision, One Harlingen.
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Townsite area.
- Rezone the properties in the City's Not Designated ("N") District in accordance with the Comprehensive Plan.
- Improve the appearance of the City's entrance corridors.
- Continue to update Division web page(s) to be more informative and user friendly.
- Upgrade the zoning map on the City web site to include new dimensions, and assure its accuracy via timely updates.
- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

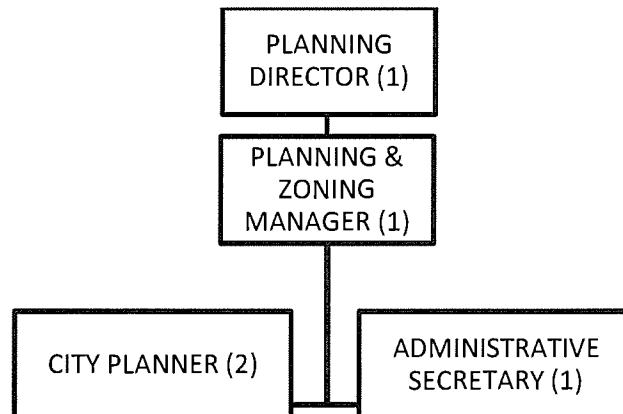
	ACTUAL	ESTIMATE	PROPOSED
<u>EFFECTIVENESS</u>	FY 14-15	FY 15-16	FY 16-17
Subdivisions Reviewed	34	38	40
Subdivisions Variances processed	1	5	4
Subdivisions Recorded	11	13	16
Zoning Variances processed	10	6	6
Rezoning	9	11	15
Specific Use Permits (SUP)	21	21	25
Building Site Plans reviewed	86	51	70
Sign Permits Reviewed	90	80	90

Re-occupancies	125	137	140
Vendor permits	117	138	145
Circus/Carnival permits/Temp. Amusements	5	2	4
Customer Service Calls	16,200	16,525	16,700
Ordinance amendments	1	0	2
Annexations	1	1	1
License to Encroach	1	1	2
Easement and ROW Abandonments	2	3	3
Street Rename	1	0	1
Grants	2	0	1

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Planning & Development Director	1	1	\$83,084
Planning & Zoning Manager	1	1	61,498
City Planner	2	2	73,793
Executive Secretary	1	1	38,107
Car Allowance			9,000
Fringe Benefits			62,231
Split Wages			15,348
Total	<u>5</u>	<u>5</u>	<u>\$343,061</u>

PLANNING AND DEVELOPMENT



CODE ENFORCEMENT 001-7005

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$214,855	\$227,020	\$193,745	\$226,567
Overtime	183	-	-	-
Travel Pay	60	-	31	-
Personnel Services	215,098	227,020	193,776	226,567
City FICA	12,861	13,482	11,325	13,331
City Medicare	3,008	3,153	2,648	3,118
City TMRS	12,153	12,427	8,704	8,751
City TCG Retirement	3,589	3,927	4,211	5,632
City Health Insurance	39,437	46,108	41,568	51,904
Worker's Compensation	2,206	2,363	2,036	2,290
Personnel Services - Benefits	73,254	81,460	70,492	85,026
Office Supplies	7,998	8,259	7,979	7,908
Office Equip/Furn Non Cap	1,592	1,491	1,482	1,925
Neighborhood Cleanup	2,317	4,250	2,528	1,830
Equipment	-	-	-	545
Supplies - General	11,907	14,000	11,989	12,208
Miscellaneous Supplies	3,507	3,975	3,206	1,892
Supplies - Miscellaneous	3,507	3,975	3,206	1,892
Utilities / Communications	4,895	4,751	5,189	4,464
Advertising	201	1,500	-	-
Laundry & Uniform Service	2,575	2,625	2,278	2,501
Equipment Rental/Lease	83	2,000	168	-
Dues, Memberships & Subscriptions	990	664	318	780
Registration, Travel & Training	3,308	5,320	1,773	5,320
Small Claims - Unfunded	2,103	1,000	-	-
Contract Labor	8,255	10,000	6,240	10,000
Services & Charges - General	22,410	27,860	15,966	23,065
Maintenance - Furniture & Equipment	-	400	-	37
Miscellaneous Equipment	653	1,250	640	1,250
Maintenance - Software	3,180	3,180	2,460	2,460
Internal Service Charges	5,685	7,975	6,303	7,975
Fuel	8,922	16,000	6,610	2,295
Services & Charges - Maintenance	18,440	28,805	16,013	14,017
Demolition	63,248	91,131	39,825	90,000
Miscellaneous	6,810	2,749	-	40
Services & Charges - Miscellaneous	70,058	93,880	39,825	90,040
Motor Vehics & Heavy Equi	-	-	-	5,795
Capital Outlay	-	-	-	5,795
CODE ENFORCEMENT TOTALS	\$414,674	\$477,000	\$351,267	\$458,610

PROGRAM GOALS FOR FY 16-17

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and well being.

OBJECTIVES FOR FY 16-17

- Continue to improve the aesthetics of the City through proactive Code Enforcement seeking voluntary compliance.
- Continue with initiatives that encourage community participation such as Neighborhood Clean Sweeps and Community Wide Trash Off.
- Continue to identify and abate unsafe and/or blighted structures using the Texas National Guard's Operation Crackdown program.
- Continue to provide brochures and educational material containing ordinance information to the community.
- Continue to provide assistance and programs to both the community and school system.
- Ensure timely and accurate information to the community.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATE	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	72	67	70
Demolition Projects/Structures	42	35	50
Property Clean-up Notices	992	859	800
Statements Processed	389	365	400
Liens Processed	223	100	300
Property mowed	390	382	400
Junk Vehicle inspections	344	393	400
Junk Vehicle notices	265	248	300
Nuisance complaints	525	642	500
Zoning complaints	375	431	400
Written Warnings Issued	60	70	70

EFFICIENCY COSTS

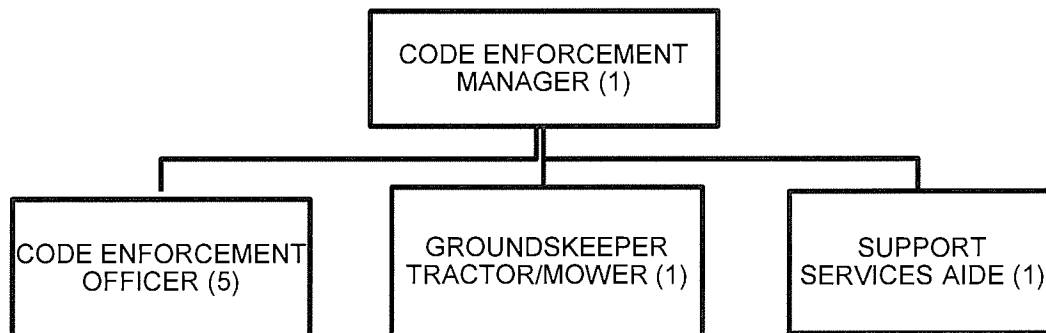
Demolition Letters Processed	\$7.00	\$8.00	\$10.00
Demolition Projects/Structures	\$30.00	\$30.00	\$40.00
Property Clean-up Notices	\$30.00	\$30.00	\$30.00
Junk Vehicle Processing	\$23.00	\$30.00	\$30.00
Nuisance complaints	\$21.00	\$21.00	\$21.00
Zoning complaints	\$21.00	\$21.00	\$21.00
Written Warnings Issued	\$21.00	\$21.00	\$21.00

OUTPUT

Property Clean-ups	\$47,683	\$50,000	\$35,000
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AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Code Enforcement Manager	1	1	\$36,404
Code Enforcement Officers	5	5	136,906
Groundskeeper Tractor Mower	1	1	26,326
Support Services Aide	1	1	26,931
	0	0	
Fringe Benefits			85,027
Total	8	8	\$311,594

CODE ENFORCEMENT

STORM WATER MANAGEMENT 001-7015

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$43,142	\$44,270	\$44,786	\$46,382
Travel Pay	30	-	-	-
Personnel Services	43,172	44,270	44,786	46,382
City FICA	2,439	2,488	2,547	2,629
City Medicare	570	582	596	615
City TCG Retirement	2,157	2,214	2,393	2,319
City Health Insurance	7,268	7,915	7,925	7,785
Worker's Compensation	131	137	134	139
Personnel Services - Benefits	12,565	13,336	13,595	13,487
Office Supplies	965	1,200	751	1,500
Office Equip/Furniture	-	1,000	640	500
Supplies - General	965	2,200	1,391	2,000
Miscellaneous Supplies	171	200	156	200
Supplies - Miscellaneous	171	200	156	200
Communications	1,210	1,500	1,151	1,300
Advertising / Professional	2,347	2,000	1,453	2,500
Uniforms	361	600	576	600
Vehicle and Radio Rental	-	-	-	100
Dues, Memberships & Subscription	807	400	216	900
Registration, Travel & Training	4,015	3,518	3,634	3,518
Services & Charges - General	8,740	8,018	7,030	8,918
Maintenance - Softwre	-	100	-	300
Maint & Vehicle Repairs	904	2,500	2,068	1,500
Fuels & Lubricants	2,356	3,130	1,943	2,100
Services & Charges - Main	3,260	5,730	4,011	3,900
Miscellaneous	222	1,000	477	500
Services & Charges - Miscellaneous	222	1,000	477	500
STORM WATER MANAGEMENT TOTALS	\$69,095	\$74,754	\$71,446	\$75,387

MISSION STATEMENT

Providing a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local environmental laws."

PROGRAM GOALS FOR FY16-17

- Continue evaluating, applying and updating City Ordinances pertaining to Stormwater, Pollution and Recycling.
- Continue providing assistance, information and training to potential developers and City Employees on Stormwater Best Management Practices / Enforcement.
- Continue inspecting all City outfalls for any illegal connections along with mapping all outfalls on GIS, ongoing.
- Inspect all Residential and Commercial Construction to make sure they are following City and State regulations pertaining to TXR150000 and TXR040000 permits.
- Review all plans as they pertain to City's Stormwater Plan (SWP3).
- Update and revise the cities new TXR040000 permit (SWP3) as deemed necessary.
- Continue updating City Maps with information on City property and it's affect on our Stormwater Prevention Plan.
- Keep Environmental Services Department along with other pertinent Departments updated and trained on State and Federal Regulations as they pertain to our City Stormwater Permit.

OBJECTIVES FOR FY16-17

- Continue cross-training with other Departments pertaining to Training and Stormwater Enforcement.
- Find funding through grants and proposed Stormwater fee to purchase equipment to monitor the Arroyo Colorado work with outside sources to accomplish Goal.
- Continue with training for contractors in regards to Stormwater Best Management Practices as laid out by the State and Federal Government.
- Continue Enforcement of Tire Ordinance (11-60) and other pertinent Ordinances, State and Federal Laws relating to Stormwater.
- Continue working with the Texas Commission on Environmental Quality (T.C.E.Q.) on informing the General public along with Contractors on existing State regulations and laws as it pertains to the new (TXR040000 / SWP3) Stormwater Pollution.
- Engage with the public, contractors and city personnel on new objectives from our new Five (5) year State Permit (TXR040000) through Public involvement and participation along with training workshops.
- Continue being a Member of the Valley Environmental Coalition Group (President), continue working with Texas Commission on Environmental Quality (T.C.E.Q.) along with other entities on annual Environmental Conference as it pertains to our Annual Report to the State, to be held at the South Padre Island Convention Center.
- Member of I.B.W.C. Citizens group (Co-Chair); helping the group get the word out on the function of the I.B.W.C. and it's roll on the ARROYO COLORADO and RIO GRANDE RIVER and how it affects our Environment and future water use as it pertains to our annual report to the State.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATE FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
ENVIRONMENTAL VIOLATION	136	76	106
STORMWATER HOTLINE CALLS	212	197	205
RESIDENTIAL PLAN REVIEW AND INSPECTIONS	114	95	105
COMMERCIAL PLAN REVIEW AND INSPECTIONS	20	28	24
RE-OCCUPANCY INSPECTIONS	11	4	8
PUBLIC INVOLVEMENT	5	4	5
TRAINING CLASSES FOR DEPTS	9	5	7

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Environmental Services Coordinator	1	1	\$46,382
Fringe Benefits			13,487
Total	1	1	\$59,869

STORM WATER MANAGEMENT

ENVIRONMENTAL SERVICES COORDINATOR (1)
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BUILDING INSPECTION 001-7305

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$229,942	\$239,502	\$235,264	\$244,499
Travel Pay	30	-	68	-
Personnel Services	229,972	239,502	235,332	244,499
City FICA	13,658	14,203	13,762	14,244
City Medicare	3,194	3,322	3,218	3,331
City TMRS	14,446	14,673	13,378	13,356
City TCG Retirement	2,972	3,210	3,231	3,406
City Health Insurance	33,850	36,767	38,792	39,635
Worker's Compensation	1,573	1,676	1,572	1,638
Personnel Services - Benefits	69,693	73,851	73,953	75,610
Office Supplies	4,321	4,200	4,156	4,200
Office Equip/Furn Non Cap	2,353	2,520	859	1,500
Books, Magazines, & Papers	1,072	1,142	982	1,500
Supplies - General	7,746	7,862	5,997	7,200
Miscellaneous Supplies	875	1,000	937	1,000
Supplies - Miscellaneous	875	1,000	937	1,000
Utilities / Communications	4,782	4,500	4,470	4,500
Advertising	-	400	-	400
Laundry & Uniform Service	1,482	2,000	1,355	1,500
Equipment Rental/Lease	83	500	168	500
Dues, Memberships, & Subscriptions	455	1,000	581	1,000
Registration, Travel, & Training	1,640	3,835	4,001	5,500
Small Claims - Unfunded	-	1,000	-	1,000
Services & Charges - General	8,442	13,235	10,575	14,400
Maintenance - Furniture & Equipment	-	500	-	500
Maintenance - Software	3,180	3,180	2,960	3,180
Internal Service Charges	2,271	5,205	4,355	3,500
Fuel	6,802	13,000	4,692	9,000
Services & Charges - Maintenance	12,253	21,885	12,007	16,180
Miscellaneous	4,203	1,300	3,984	1,300
Services & Charges - Misc	4,203	1,300	3,984	1,300
BUILDING INSPECTION TOTALS	\$333,184	\$358,635	\$342,785	\$360,189

Building Inspections is a division of the Planning and Development Department. The Primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable codes and ordinances. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL FY16-17

Promote and protect the health, safety and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with contractors and citizens of Harlingen regarding new and most current building codes. To promote professional growth by providing adequate training to employees in an effort to stay up to date with the latest issues affecting building construction.

OBJECTIVES FOR FY16-17

- Continue coordination of inspections procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Enforcement Departments to provide better customer services.
- To maintain good working relationship with contractors, engineers, architects, and design professionals in achieving compliance with minimum requirements set forth in the 2012 International Codes.
- Provide the means for staff to continue on their education training to stay current with certification requirements and assist them in making well-informed decisions.
- Continue working and updating the WebQA permitting system to better facilitates permits and record keeping.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

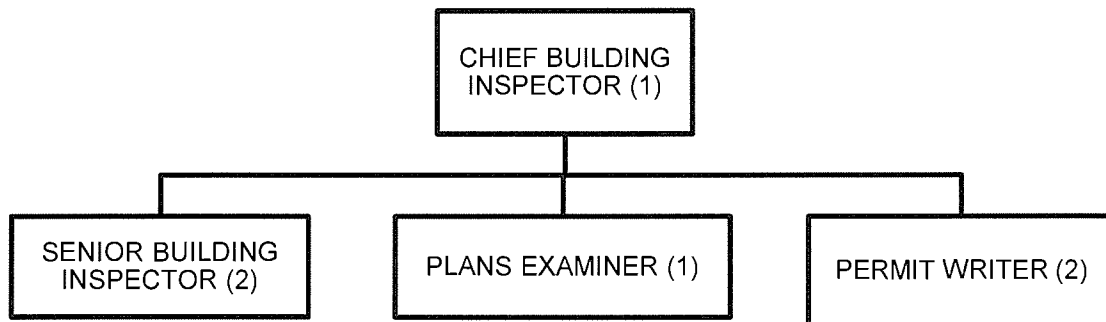
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATE FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Building Permits Sold	4,051	4,586	4,200
Inspections Conducted	5,632	5,871	5,600
Customer Service Calls	14,500	14,500	14,650
Plans Reviewed	468	520	500
Reports on Permits	40	50	50
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	\$15.20	\$15.50	\$15.82
Plans Reviewed	\$15.53	\$15.84	\$16.15
Customer Service Calls	\$2.37	\$2.41	\$2.45
Reports on Permits	\$13.65	\$13.92	\$14.19
<u>OUTPUT REVENUES</u>			
Permits sold	\$376,593	\$417,997	\$390,000

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Chief Building Official	1	1	\$61,138
Senior Building Inspector	2	2	90,796
Plans Examiner	1	1	28,666
Permit Writer	2	2	63,998
Fringe Benefits			75,611
*Split Wages (40%)			24,243
Total	6	6	\$344,452

BUILDING INSPECTION



ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH 001-7205

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$184,721	\$204,291	\$192,875	\$213,477
Overtime	4,475	7,431	1,149	7,601
Car Allowance	3,989	3,989	3,989	3,989
Travel Pay	246	300	57	-
Personnel Services	193,431	216,011	198,070	225,067
City FICA	11,425	12,902	11,910	13,515
City Medicare	2,335	3,018	2,786	3,161
City TMRS	8,941	9,704	7,863	8,846
City TCG Retirement	4,883	4,988	5,358	5,843
City Health Insurance	26,642	29,251	27,586	28,326
Worker's Compensation	462	1,085	967	1,086
Personnel Services - Benefits	54,688	60,948	56,470	60,777
Office Supplies	3,105	4,300	4,067	3,300
Office Equip/Furn Non Cap	6,472	850	850	1,100
Chemicals & Medical Supplies	6,181	7,747	7,742	9,952
Supplies - General	15,758	12,897	12,659	14,352
Miscellaneous Supplies	1,425	2,400	1,876	2,000
Supplies - Miscellaneous	1,425	2,400	1,876	2,000
Utilities / Communications	2,482	3,455	2,513	3,400
Advertising	-	658	658	-
Laundry & Uniform Service	1,420	1,383	1,382	1,500
Equipment Rental / Lease	83	2,100	168	2,100
Vehicle & Radio Rental	375	375	375	375
Radio User Fee	600	600	600	600
Dues, Memberships & Subscriptions	472	264	264	475
Registration, Travel & Training	1,932	2,170	2,014	2,500
Services & Charges - General	7,364	11,005	7,974	10,950
Maintenance - Miscellaneous Equip.	-	200	170	200
Internal Service Charges	5,351	3,000	1,361	5,000
Fuel	6,489	7,500	4,333	6,500
Services & Charges - Maint.	11,840	10,700	5,864	11,700
Miscellaneous	-	-	633	-
Services & Charges - Miscellaneous	-	-	633	-
ENVIRONMENTAL HEALTH TOTALS	\$284,506	\$313,961	\$283,546	\$324,846

ENVIRONMENTAL HEALTH 001-7205

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require monitoring of all eating and drinking establishments through on-site inspections. Emphasis is placed on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. Furthermore, the department larvicides and adulticides for vector control by utilizing (ULV) ultra low volume mosquito fogging equipment.

PROGRAM GOALS FY16-17

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees in an effort to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FY16-17

- Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.
- Continue mosquito control program through the effective use of city equipment and resources.
- Complete required continuing education units (CEUs) to maintain all state required certifications for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers and employees on the importance of food safety.

SIGNIFICANT BUDGT AND SERVICE LEVEL CHANGES

None.

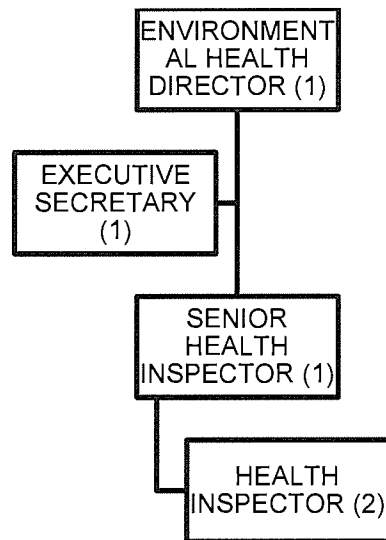
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspect.	1,703	1,465	1,575
Temporary Food Vendor Inspections	537	540	530
Est. Complaint Investigations	514	352	400
Vector Control, Spraying Hrs.	199	132	150
TOTALS	2,953	2,489	2,655
<u>EFFICIENCY</u>			
Food Establishment Inspections	\$43.73	\$55.45	\$51.59
Temporary Food Vendor Inspections	\$43.73	\$55.45	\$51.59
Complaint Investigations	\$43.73	\$55.45	\$51.59
Vector Control	\$43.73	\$55.45	\$51.59
<u>OUTPUT</u>			
Food Permits Issued	602	650	600
Food Permit Revenue	\$49,420	\$46,500	\$54,500
Reimbursements	\$708	\$100	\$500
TOTALS	\$50,730	\$47,250	\$55,600

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Environmental Health Director	1	1	\$78,534
Senior Health Inspector	1	1	37,094
Health Inspector	2	2	66,437
Executive Secretary	1	1	31,413
Overtime			7,601
Car Allowance			3,989
Fringe Benefits			60,778
Total	5	5	\$285,845

ENVIRONMENTAL HEALTH



VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$81,128	\$78,831	\$72,813	\$81,597
Salaries Part Time	1,517	8,841	3,642	8,791
Travel Pay	18	-	19	-
Personnel Services	82,663	87,672	76,474	90,388
City FICA	5,001	5,334	4,607	5,446
City Medicare	1,170	1,247	1,078	1,274
City TMRS	3,098	3,282	2,972	2,941
City TCG Retirement	2,212	1,981	1,676	2,065
City Health Insurance	12,271	13,730	13,271	13,794
Worker's Compensation	247	272	229	271
Personnel Services - Benefits	23,999	25,846	23,833	25,791
Office Supplies	3,154	3,200	3,195	3,200
Office Equip/Furn Non-Capital	890	-	2,368	2,212
Supplies - General	4,044	3,200	5,563	5,412
Miscellaneous Supplies	8,439	7,663	4,558	8,500
Supplies - Miscellaneous	8,439	7,663	4,558	8,500
Utilities / Communications	1,571	1,925	1,419	1,925
Equipment Rental/Lease	2,352	2,352	1,885	2,000
Dues, Memberships, & Subs	133	140	115	200
Registration, Travel & Training	1,589	1,589	2,368	1,500
Services & Charges - General	5,645	6,006	5,787	5,625
Maintenance - Furniture & Equipment	1,494	1,500	1,595	1,300
Maintenance - Software	3,824	3,825	3,926	3,790
Services & Charges - Maintenance	5,318	5,325	5,521	5,090
Miscellaneous	4,880	4,933	5,100	2,500
Services & Charges - Miscellaneous	4,880	4,933	5,100	2,500
VITAL STATISTICS TOTALS	\$134,988	\$140,645	\$126,836	\$143,306

Staffed by one (1) Local Registrar and two (2) Deputy Registrars under the direction of the Environmental Health Director, the Vital Statistics Department is responsible for reviewing, recording, filing birth, death, and fetal certificates submitted by hospitals, birthing centers, midwives, and funeral directors. The department also records changes of amendments, adoptions, and paternity on certificates sent from the state. The department provides certified copies of birth and death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares a monthly report for the State. In addition, staff members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS FY16-17

Provide efficient public service in the area of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FOR FY16-17

- Keep current on changes and new directives issued by the Texas Department of Health & Human Services Vital Statistics Unit.
- Provide funeral directors, hospitals and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Unit.
- Continue entering date of birth records from prior years on the computer by the Deputy Registrars and send death and fetal records to the State Office in a timely and accurate manner.
- Complete all necessary requirements to be awarded the “5 Star Award” by the Texas Department of State Health Services Vital Statistics Unit.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATE FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded*	3,225	3,200	3,200
Birth Abstracts issued**	1,073	1,600	1,200
Birth Certificates issued	6,909	6,000	7,000
Death Certificates Recorded*	1,201	1,000	1,100
Death Certificates issued	2,196	3,100	3,200
Plastic pouches issued***	5,567	1,928	1,300
Burial Transit Permits Issued*	519	300	300
<u>EFFICIENCY</u>			
Birth Certificates	-\$2.44	-\$3.57	-\$3.56
Death Certificates	-\$2.44	-\$3.57	-\$3.56
Plastic pouches***	-\$2.44	-\$3.57	-\$3.56
Burial Transit Permits	-\$2.44	-\$3.57	-\$3.56
<u>OUTPUT</u>			
Rev. from Birth & Death Certificates	\$192,135.80	\$200,000.00	\$200,000.00
Revenue from Searching Fees	\$88.00	\$46.00	\$50.00
Revenue from Notary Fees	\$474.00	\$520.00	\$500.00
Burial Transit Permits	\$4,275.00	\$4,000.00	\$3,500.00

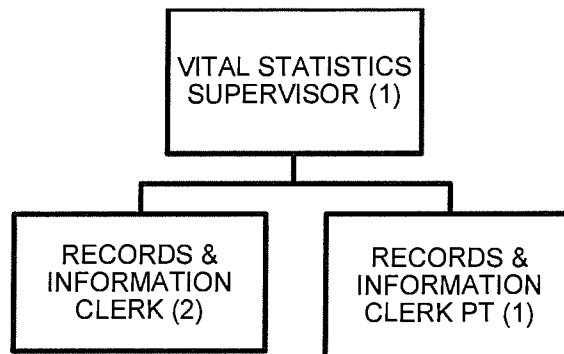
* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

**Birth cards were discontinued as of April 5, 2014 and birth abstracts issuance commenced April 6, 2014.

***Laminated cards have been discontinued as of 2000, however, plastic pouches are sold for birth cards birth abstracts and long forms.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Vital Statistics Supervisor	1	1	\$40,289
Records & Information Clerk	3	3	50,098
Fringe Benefits			25,792
Total	<u>4</u>	<u>4</u>	<u>\$116,179</u>

VITAL STATISTICS

ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$107,125	\$109,741	\$106,832	\$109,095
Overtime	3,305	4,448	2,773	4,549
Travel Pay	78	-	74	-
Personnel Services	110,508	114,189	109,679	113,644
City FICA	6,369	6,746	6,166	6,344
City Medicare	1,490	1,578	1,442	1,483
City TMRS	2,331	2,217	2,105	2,008
City TCG Retirement	4,551	4,725	4,582	4,664
City Health Insurance	22,397	25,131	24,681	24,760
Worker's Compensation	3,341	3,563	3,687	3,841
Personnel Services - Benefits	40,479	43,960	42,663	43,100
Office Supplies	1,055	1,200	1,074	1,500
Office Equip/Furn-Non Cap	787	-	-	1,000
Chemicals & Medical Supplies	-	550	414	550
Educational & Recreation	-	-	-	100
Supplies - General	1,842	1,750	1,488	3,150
Miscellaneous Supplies	6,576	9,600	9,584	8,500
Supplies - Miscellaneous	6,576	9,600	9,584	8,500
Utilities / Communications	2,781	2,560	2,587	2,560
Utilities / Electricity	16,599	17,000	16,906	17,000
Utilities / Other	13,303	14,900	10,903	14,900
Advertising	823	-	-	900
Laundry & Uniform Service	2,011	2,000	1,818	2,000
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	480	480	480	480
Dues, Memberships & Subscriptions	-	200	-	200
Registration, Travel & Training	3,292	8,500	4,582	8,500
Services & Charges - General	39,589	45,940	37,576	46,840
Maintenance - Miscellaneous Equip.	545	2,600	2,368	3,000
Internal Service Charges	6,842	9,000	8,121	7,000
Fuel	9,801	15,000	8,204	11,000
Services & Charges - Maint.	17,188	26,600	18,693	21,000
Miscellaneous	133,605	157,668	157,395	135,000
Services & Charges - Misc.	133,605	157,668	157,395	135,000
ANIMAL CONTROL TOTALS	\$349,787	\$399,707	\$377,078	\$371,234

ANIMAL CONTROL 001-7210

The Animal Control Division is staffed by one (1) Senior Animal Control Officer and three (3) Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the effective and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOALS FY16-17

Primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus by sponsoring annual citywide rabies and vaccination clinics in cooperation with local veterinarians at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR FY16-17

- Sponsor an annual rabies clinic program at city owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations pertaining to the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after hours emergency calls within one (1) hour.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Promote responsible pet ownership through education and enforcement of the various City Animal Control Ordinances.

PERFORMANCE INDICATORS

EFFECTIVENESS

Animal Control Calls	10,753	10,044	10,400
After hour calls	121	120	120
Bite Cases	173	184	175
Bee calls	23	136	100
TOTALS	11,070	10,484	10,795

EFFICIENCY

Animal Control Calls	\$33.31	\$36.74	\$33.25
After hour calls	\$33.31	\$36.74	\$33.25
Bite Cases	\$33.31	\$36.74	\$33.25
Bee calls	\$33.31	\$36.74	\$33.25

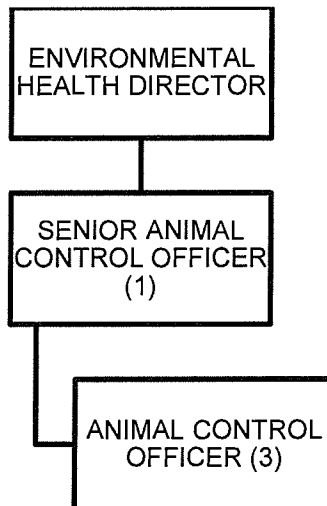
OUTPUT

Revenue from dog licenses	\$11,155	\$12,500	\$11,800
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AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Senior Animal Control Officer	1	1	\$35,628
Animal Control Officer	3	3	73,467
Overtime			4,549
Travel Pay			
Fringe Benefits			43,100
Total	4	4	\$156,744

ANIMAL CONTROL



PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$136,652	\$142,513	\$84,756	\$135,614
Car Allowance	60	240	1,180	1,320
Personnel Services	136,712	142,753	85,936	136,934
City FICA	7,849	8,043	5,156	8,295
City Medicare	1,965	2,069	1,206	1,940
City TMRS	7,509	7,938	619	-
City TCG Retirement	2,638	2,606	5,069	8,191
City Health Insurance	15,698	17,275	11,539	18,823
Worker's Compensation	425	456	256	411
Personnel Services - Benefits	36,084	38,387	23,845	37,660
Office Supplies	1,852	1,500	1,278	2,000
Office Equip/Furn Non-Capital	609	615	615	250
Supplies - General	2,461	2,115	1,893	2,250
Miscellaneous Supplies	608	600	470	600
Supplies - Miscellaneous	608	600	470	600
Utilities / Communications	5,461	4,852	6,591	800
Equipment Rental/Lease	5,487	5,650	5,650	5,650
Vehicle & Radio Rental	150	150	150	150
Radio User Fee	120	120	240	240
Dues, Memberships & Subscriptions	184	155	-	250
Registration, Travel & Training	2,934	1,500	-	2,000
Employee Mileage Reimb.	246	480	70	-
Services & Charges - General	14,582	12,907	12,701	9,090
Miscellaneous	65	-	489	-
Services & Charges - Misc.	65	-	489	-
PUBLIC WORKS ADMINISTRATION TOTAL	\$190,512	\$196,762	\$125,334	\$186,534

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL FY16-17

Continue providing assistance to other departments, engineers and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR FY 16-17

- Work with the general public to address areas of concern related to the City's infrastructure
- Develop and administer all departmental budgets
- Direct the completion of the 2016/17 General Fund Overlay Projects
- Direct the completion of the Pendleton Park Trail Project
- Direct the completion of the 2016/17 CDBG Street Overlay Project
- Coordinate the completion of the landscape project using GCAA funds
- Update the Emergency Operations Manual
- Request CDBG funds to overlay Ponderosa Dr., Wyoming Dr., Palomino Circle, Hacienda Circle, South Dakota Dr., Montana Dr., and Mustang Dr.
- Request CDBG funds to construct "J" Street Sidewalk Project Phase 2
- Continue monitoring of performance based benchmarks for departments
- Direct the day-to-day operations of all Public Works Departments including Public Buildings to insure goals and objective are met

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

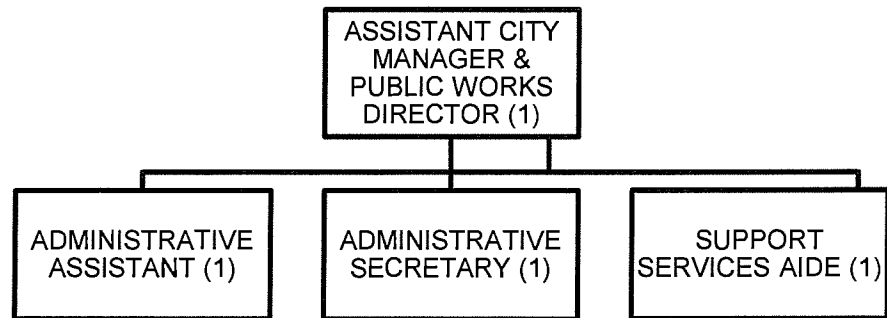
None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Contracts maintained	17	12	13
Population Served	65,679	65,679	65,679
<u>EFFICIENCY</u>			
Cost per capita	\$2.90	\$3.00	\$2.84
<u>OUTPUT</u>			
Number of contracts Maintained	17	12	13

<u>AUTHORIZED PERSONNEL</u>	FY 15-16	FY 16-17	APPROVED
Assistant CM *	1	1	\$92,536
PW Director/City Engineer *	0	1	\$109,754
Administrative Assistant *	1	1	36,129
Administrative Secretary	1	1	25,687
Support Services Aide	1	1	23,644
Car Allowance			6,600
Fringe Benefits			78,744
*Split Wages			(198,500)
Total	4	5	\$174,595

PUBLIC WORKS ADMINISTRATION



ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$245,093	\$247,014	\$204,642	\$206,087
Overtime	-	513	-	512
Car Allowance	5,680	5,680	3,630	3,220
Travel Pay	30	-	-	-
Personnel Services	250,803	253,207	208,272	209,819
City FICA	14,845	14,991	12,227	12,320
City Medicare	3,472	3,506	2,860	2,881
City TMRS	6,873	6,936	6,258	6,338
City TCG Retirement	9,137	9,193	7,916	8,051
City Health Insurance	28,345	29,034	25,153	25,457
Worker's Compensation	1,134	1,169	831	814
Personnel Services - Benefits	63,806	64,829	55,245	55,861
Office Supplies	2,312	3,435	3,349	3,500
Office Equip/Furn Non Cap	1,444	1,445	1,117	3,828
Supplies - General	3,756	4,880	4,466	7,328
Miscellaneous Supplies	704	400	155	400
Supplies-Miscellaneous	704	400	155	400
Utilities / Communications	2,259	3,500	2,201	2,950
Professional Services	14,300	13,500	7,588	13,000
Equipment Rental Lease	5,512	5,690	5,693	5,950
Vehicle & Radio Rental	225	225	225	225
Radio User Fee	240	240	360	360
Dues, Memberships & Subscriptions	619	800	384	900
Travel, Training, & Registration	2,443	6,000	845	6,000
Services & Charges - General	25,598	29,955	17,296	29,385
Maintenance Software	5,184	5,245	4,120	3,000
Internal Service Charges	869	2,200	751	2,200
Fuel	2,412	3,000	829	2,023
Services & Charges - Maintenance	8,465	10,445	5,700	7,223
ENGINEERING TOTALS	\$353,132	\$363,716	\$291,134	\$310,016

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL FY16-17

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development, for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBJECTIVES FOR FY 16-17

- Complete construction of the General Fund Street Overlay Project which includes Crockett Rd., Brennaman Rd., Washington Palm Dr., Palmetto Dr., Bourbon St., Arroyo Vista Ct., Scotch St., Los Arroyos Ct., 54th St., Bowie Ave., Crockett Ave., Date Dr., Dracena Dr., and Coconut Dr.
- Complete construction of the Pendleton Park Hike and Bike Trail Project
- Complete construction of the CDBG Street Overlay Project which includes Velvet Oaks Ave., W. Vinson Ave., and Shirley St.
- Complete subdivision reviews within a reasonable timeframe
- Complete commercial plan reviews within a reasonable timeframe
- Develop maps for city projects as necessary
- Continue implementation of the speed hump installation program
- Update all ordinances related to "No Parking Zones"
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvements
- Request funding from CDBG to overlay several streets within a qualified census tract.
- Request funding from CDBG Fund Overlay Project 2016-2017 and "J" Street Sidewalk Phase 2.
- Prepare plans for the sidewalk project throughout the city from Valley Metro Bus.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

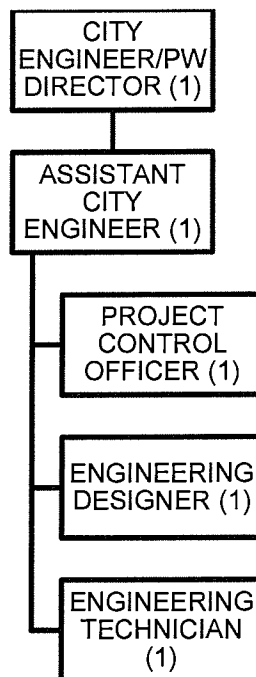
	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Population served	66,679	66,679	66,679
Subdivision plans reviewed	71	96	108
Maps created	782	584	657
Commercial Plans reviewed	83	119	134
Inspections performed	1,127	1,318	1,438
<u>EFFICIENCY</u>			
Cost per capita			

OUTPUT

No. of subdivision plans reviewed	71	96	108
Maps developed	782	584	657
Commercial Plans Reviewed	83	119	134
Roadway & subdivision inspections	462	431	485
Capital project inspections	665	648	729

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Assistant City Engineer	1	1	71,881
Project Control Officer I	1	1	50,019
Engineering Designer *	1	1	43,297
Engineering Technician	1	1	25,435
Overtime			512
Car Allowance			1,900
Fringe Benefits			51,269
Split Wages*			21,369
Total	<u>4</u>	<u>4</u>	<u>\$265,680</u>

ENGINEERING

TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$117,856	\$120,387	\$121,421	\$125,619
Personnel Services	117,856	120,387	121,421	125,619
City FICA	6,939	7,058	7,131	7,360
City Medicare	1,623	1,651	1,668	1,722
City TMRS	5,784	5,898	5,385	5,379
City TCG Retirement	2,527	2,496	2,783	2,879
City Health Insurance	22,344	23,523	22,993	23,808
Worker's Compensation	4,164	4,346	4,164	4,321
Personnel Services - Benefits	43,381	44,972	44,124	45,469
Office Supplies	350	350	160	450
Office Equip. Furn-Non Cap	-	-	92	-
Supplies - General	350	350	252	450
Miscellaneous Supplies	8,791	2,300	2,288	8,525
Supplies - Miscellaneous	8,791	2,300	2,288	8,525
Utilities / Communications	1,484	1,325	1,382	1,325
Utilities / Electricity	29,690	36,000	33,677	30,000
Laundry & Uniform Service	901	1,195	1,098	1,200
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	480	480	360	480
Dues, Memberships & Subscription	199	175	204	250
Registration, Travel, & Training	3,392	1,050	50	2,000
Small Claims - Unfunded	-	500	-	1,000
Services & Charges - General	36,446	41,025	37,071	36,555
Maintenance - Miscellaneous Equipment	11,998	9,500	9,492	12,100
Internal Service Charges	4,877	7,500	6,937	7,500
Fuel	9,661	14,500	8,204	10,000
Services & Charges - Maintenance	26,536	31,500	24,633	29,600
TRAFFIC SIGNAL MAINTENANCE	\$233,360	\$240,534	\$229,789	\$246,218

The Traffic Signal Maintenance Department performs routine maintenance and repairs of traffic signals and school flashers throughout the City. The department also performs traffic count studies of specific areas within the City to determine the need for additional traffic control devices. Staff also provides assistance to the general public, upon request, with the placement of "event banners" on traffic signal poles.

PROGRAM GOAL FY16-17

Maintain all Traffic Signals and School Flashers throughout the city in operating condition. Enhance traffic circulation on our street systems by reducing traffic signal and school flashing beacon downtime through routine inspection of the equipment.

OBJECTIVES FOR FY16-17

- Maintain school flashers in operating condition.
- Replace worn out LED's on traffic signal lights throughout the city.
- Purchase 3 new Uninterrupted Power Supply (UPS) systems to provide back-up power to our traffic signals at 3 major intersections.
- Coordinate the installation of new street lights where needed throughout the city
- Continue annual inspection program and repair of traffic signal poles/arms throughout the city.
- Replace worn out batteries for the solar school flashing beacon
- Respond to after hour system failures in a timely manner
- Request funding to purchase 12" signal heads to replace 8" signal heads on 1st Street from Madison St. to Van Buren Ave.
- Request funding to purchase 4 Naztec controllers with GPS to be installed along Tyler Ave.
- Request funding to purchase 4 traffic signal cabinets with components to coordinate traffic on Bus. 77 from New Combes Highway to 13th St.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHARGES

None.

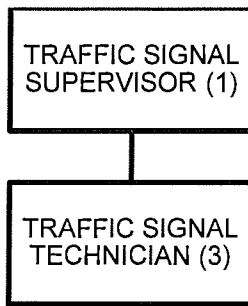
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Population Served	65,679	65,679	65,679
Traffic Signals Maintained	89	89	89
School Flashing Beacons Maintained	107	110	114
Banners installed/removed	32	37	40
Traffic Count Studies Performed	68	37	37
<u>OUTPUT</u>			
Traffic Signal/ School Flasher Maintenance Calls	393	472	500
After hour Emergency calls	23	30	35
Banners installed/removed	32	37	40
Traffic Count Studies Performed	68	37	37

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Traffic Signal Supervisor	1	1	\$45,472
Traffic Signal Technician	3	3	80147
Fringe Benefits			45,469
Total	4	4	\$171,088

TRAFFIC SIGNAL MAINTENANCE



STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$595,087	\$691,369	\$616,326	\$721,820
Overtime	2,129	9,221	1,721	9,410
Travel Pay	2	22	22	-
Personnel Services	597,218	700,612	618,069	731,230
City FICA	35,887	42,048	37,601	43,512
City Medicare	8,393	9,833	8,794	10,176
City TMRS	33,659	34,131	31,154	30,965
City TCG Retirement	10,067	14,641	11,652	16,100
City Health Insurance	112,982	168,411	124,925	158,699
Worker's Compensation	41,790	50,330	43,028	50,300
Personnel Services - Benefits	242,778	319,394	257,154	309,752
Office Supplies	768	800	519	800
Chemicals & Medical Supplies	1,077	1,500	1,383	3,000
Food, Drinks & Ice	-	-	-	1,000
Street Materials	106,807	105,000	98,499	135,000
Equipment	1,843	4,525	3,323	3,300
Supplies - General	110,495	111,825	103,724	143,100
Miscellaneous Supplies	20,359	28,045	28,093	19,500
Supplies - Miscellaneous	20,359	28,045	28,093	19,500
Utilities / Communications	2,842	2,765	2,410	3,700
Street Lighting	820,897	710,000	608,457	691,321
Install New Lights	13,763	15,000	15,280	15,000
Laundry & Uniform Service	5,326	8,369	5,068	6,000
Equipment Rental/Lease	-	1,847	1,565	-
Vehicle & Radio Rental	2,250	2,250	2,250	2,250
Radio User Fee	3,360	3,600	3,480	3,600
Dues, Memberships & Subscription	410	483	483	575
Registration, Travel & Training	4,386	500	290	3,750
Small Claims - Unfunded	7,484	5,000	2,972	3,000
Services & Charges - General	860,718	749,814	642,255	729,196
Maintenance - Buildings	417	2,700	2,700	2,500
Maintenance - Miscellaneous Equipment	1,348	2,000	1,979	2,000
Internal Service Charges	142,109	157,500	160,295	150,000
Fuel	84,888	128,500	65,687	85,000
Services & Charges - Maintenance	228,762	290,700	230,661	239,500
Harlingen Irrigation	5,763	3,000	1,629	7,500
Miscellaneous	45,464	132,173	81,327	91,700
Services & Charges - Miscellaneous	51,227	135,173	82,956	99,200
Infrastructure Subdiv Contribution	1,140,678	-	-	-
Infrastructure Contribution HISD	96,346	-	-	-
Miscellaneous Equipment	-	62,562	62,351	37,400
Capital Outlay	1,237,024	62,562	62,351	37,400
Contra Capital Outlay	-	-	(54,855)	37,400
Contra Capital Outlay	1,333,370	125,124	(54,855)	112,200
STREET MAINTENANCE TOTALS	\$3,348,581	\$2,398,125	1,970,408	\$2,308,878

STREET MAINTENANCE 001-5015

This division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 271 miles of paved and unpaved city streets, 8 miles of open drain ditches, 82 miles of paved and unpaved city alleyways and 103 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL FY16-17

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street overlay program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace street name and regulatory signs to improve signage around the city. Install new traffic signs when approved by ordinance. Provide assistance to civic and non-profit organizations.

OBJECTIVES FOR FY16-17

- Maintain approximately 271 miles of paved and unpaved city streets in good condition
- Maintain approximately 82 miles of paved and unpaved alleys in good condition
- Maintain approximately 103 miles of sidewalks in good condition
- Prepare all roads in the 2016-17 Street Overlay Program for the application of asphalt
- Maintain open drain ditches clear of debris and obstructions
- Install drainage structures necessary to correct drainage problems
- Extend the life of city streets by patching potholes throughout the city
- Replace damaged street name signs as needed throughout the city
- Replace 200 regulatory signs throughout the city
- Replace 250 street name signs
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way
- Repair street-cuts related to work performed by outside utilities
- Continue trimming tree limbs hanging into the city right-of-way
- Request funding to purchase a small road paver to improve our ability to repair streets and alleys in a timely manner
- Request funding to purchase a new bobcat loader with milling attachments to improve our ability to repairs streets and alleys
- Request funding to purchase a new pulverizer to improve our ability to maintain caliche roads and unpaved alleys
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets

- Request the necessary funds to continue our pavement maintenance and crack seal more than 400,000 linear feet of asphalt.
- Re-grade over 71,000 linear feet of alleys.
- Re-grade over 27,000 linear feet of Caliche Roads.
- Clean and grade over 52,000 linear feet of Drain and road side ditches.
- Request 2 additional right-of-way maintenance employees to improve our ability to maintain ROW throughout the city.
- Purchase 5 dump trucks to replace Units 789, 790, 796, 795, and 818

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

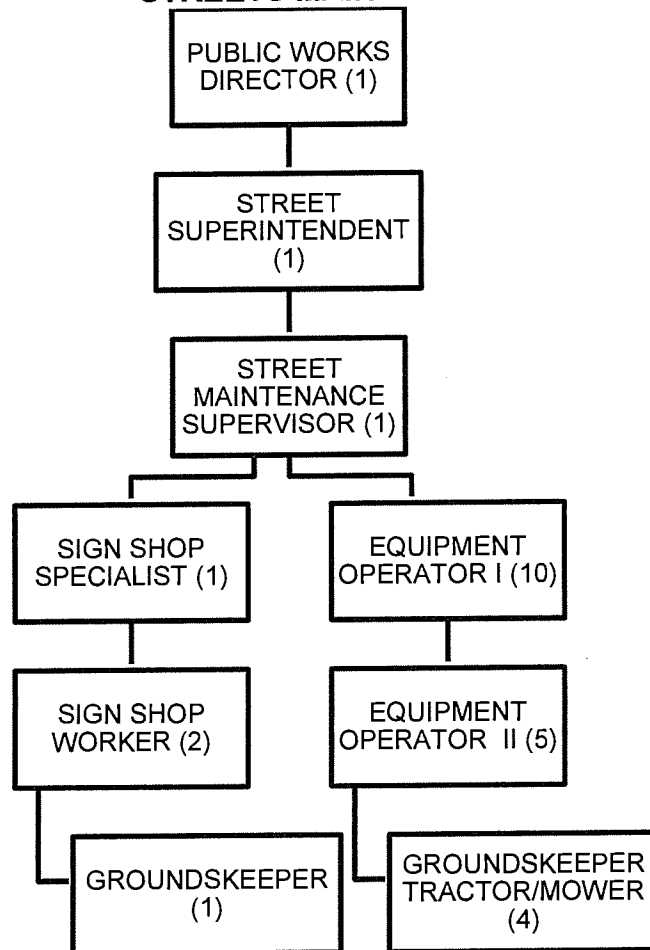
- Request 2 employees to mow, weed trim and clean up the City Right of Way to improve our ability to keep our city clean.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Miles of city streets maintained	272	272	272
Miles of storm drains maintained	126	126	126
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	82	82	82
Miles of sidewalks maintained	104	104	104
<u>OUTPUT</u>			
No. of potholes repaired	3,711	3,800	3,900
Square yards of street cuts repaired	26,118	26,000	26,500
Linear ft of open drain ditches cleaned	101,451	100,000	100,000
Linear ft of open drain ditches mowed	269,102	400,000	400,000
Linear feet of alleys repaired	111,595	100,000	100,000
Linear ft. of caliche roads repaired/improved	34,165	34,000	34,000
Linear ft. of concrete curb sidewalks	4,790	3,000	3,000
Linear ft. of crosswalks	1,183	2,000	2,500
Linear ft. of road striping	21,575	22,000	23,000
Linear ft. of stop bars	462	1,500	1,500
No. of street names signs replaced	282	250	1,300
No. of regulatory signs replaced	215	200	225
No. of warning signs replaced	87	75	80
Miles of city streets overlaid	2	2	2

<u>AUTHORIZED PERSONNEL</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Streets Superintendent	1	1	\$67,003
Streets Maintenance Supervisor	1	1	39,630
Sign Shop Specialist	1	1	37,443
Sign Shop Worker	2	2	52,313
Equipment Operator II	5	5	152,671
Equipment Operator I	10	10	243,218
Groundskeeper	1	1	21,266
Groundskeeper Tractor Mower	4	4	106,021
Overtime			9,410
Fringe Benefits			308,847
*Split Wages			3,160
Total	25	25	\$1,040,983

STREETS MAINTENANCE



STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$145,879	\$151,702	\$150,501	\$157,729
Overtime	153	1,280	81	1,330
Personnel Services	146,032	152,982	150,582	159,059
City FICA	8,891	9,308	9,101	9,610
City Medicare	2,079	2,177	2,128	2,247
City TMRS	9,012	9,192	7,722	8,351
City TCG Retirement	1,928	2,158	2,448	2,233
City Health Insurance	26,220	28,418	27,613	27,431
Worker's Compensation	10,884	11,661	10,919	11,563
Personnel Services - Benefits	59,014	62,914	59,931	61,435
Laundry & Uniform Service	1,600	1,400	1,424	1,500
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	480	480	480	480
Services & Charges - General	2,380	2,180	2,204	2,280
Internal Service Charges	80,702	95,000	89,124	90,000
Fuel	37,850	47,750	27,707	40,000
Services & Charges - Maintenance	118,552	142,750	116,831	130,000
STREET CLEANING TOTALS	\$325,978	\$360,826	\$329,548	\$352,774

The Street Cleaning division of the Public Works Department is responsible for the maintenance of nearly 310 road miles of paved streets. The department's three (3) street sweepers and one Vac-Truck are used to clean city streets and perform maintenance on storm sewer lines. The department performs routine maintenance on 310 road miles of streets and over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL FY16-17

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR FY 16-17

- Utilize our Vac-Truck to help locate and clear problems within storm drainage lines
- Utilize each of the department's 3 street sweepers to clean a combined total of 240 miles of streets per week.
- Maintain the storm sewer system in good repair and free of obstructions

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Miles of Roads & Alleys	322	324	325
Miles of Storm Drains	125	125	126
<u>OUTPUT</u>			
Miles of streets swept with street sweepers	9,983	10,000	12,000
Linear ft of Storm lines flushed	356,934	300,000	300,000
Square Ft of ROW mowed	36,767,250	34,000,000	34,000,000
Truck loads of tree limbs trimmed	318	330	330

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Groundskeeper	1	1	\$21,029
Groundskeeper Tractor Mower	1	1	26,782
Equipment Operator I	4	4	109,918
Overtime			1,330
Fringe Benefits			61,436
Total	6	6	\$220,495

STREET MAINTENANCE

GROUNDSKEEPER
TRACTOR/MOWER (1)

EQUIPMENT
OPERATOR I (4)

GROUNDSKEEPER
(1)

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$491,384	\$527,890	\$503,324	\$524,306
Overtime	3,857	8,290	3,268	8,433
Personnel Services	495,241	536,180	506,592	532,739
City FICA	29,119	31,371	29,663	31,287
City Medicare	6,810	7,337	6,937	7,317
City TMRS	31,378	30,043	27,425	27,253
City TCG Retirement	6,210	8,862	7,708	8,484
City Health Insurance	98,728	111,207	106,744	106,974
Worker's Compensation	15,297	17,010	16,816	17,811
Personnel Services - Benefits	187,542	205,830	195,293	199,126
Office Supplies	2,277	2,000	1,942	3,000
Office Equip/Furn Non Cap	9,651	11,253	10,997	8,750
Chemicals & Medical Supps	29,054	26,200	26,011	30,000
Supplies - General	40,982	39,453	38,950	41,750
Miscellaneous Supplies	1,934	3,044	2,936	3,644
Supplies - Miscellaneous	1,934	3,044	2,936	3,644
Utilities/Communications	7,919	8,790	7,469	8,790
Utilities/Electricity	128,251	100,000	127,089	120,000
Utilities/Other	8,591	14,856	12,996	17,000
Professional Services	1,800	20,900	13,552	2,000
Software	-	8,000	7,963	8,000
Advertising	1,346	-	-	1,000
Laundry & Uniform Servs	3,140	4,000	3,754	4,000
Vehicle & Radio Rental	675	675	675	675
Radio User Fee	1,080	1,200	1,080	1,080
Dues, Memberships, & Subscri	190	395	275	295
Regis., Travel, & Training	1,513	33	33	2,000
Employee Mileage Reimb	95	-	-	1,500
Small Claims-Unfunded	4,317	1,000	-	1,000
Services & Charges - General	158,917	159,849	174,886	167,340
Maintenance-Bldgs.	117,972	100,550	100,375	98,200
Govt Uses of Muni Bldgs	9,000	10,000	-	10,000
Maint.-Furniture & Equip.	-	200	-	-
Maint.-Misc. Equip.	45	500	594	1,000
Internal Service Charges	4,859	7,500	7,559	7,500
Fuel	12,062	12,350	10,909	14,000
Services & Charges - Maint.	143,938	131,100	119,437	130,700
Miscellaneous	89,127	96,565	95,063	84,740
Services & Charges - Misc.	89,127	96,565	95,063	84,740
Miscellaneous Equipment Non - Cap	3,856	-	-	-
Equipment - General	3,856	-	-	-
Buildings	1,249,853	28,840	28,840	
Improvement	128,976	16,011	16,010	16,460
Miscellaneous Equipment	14,375	7,000	6,486	6,500
Capital Outlay	1,393,204	51,851	51,336	22,960
PUBLIC BUILDINGS TOTALS	\$2,514,741	\$1,223,872	\$1,184,493	\$1,182,999

PUBLIC BUILDINGS 001-7220

The Public Buildings Department is responsible for the maintenance of all City Owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL FY16-17

Maintain City owned buildings in acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR FY16-17

- Promote safety and open communication amongst all employees.
- Respond to service requests within a reasonable time frame.
- Provide technical assistance and services to all departments
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, etc...
- Provide assistance to Various City Departments with sound system and facility set up.
- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.
- Request funding to replace carpet at City Hall at Administration and Human Resources
- Request funding to re-roof the Historical Museum
- Request funding to remove wall paper, float walls, texture and repaint on second floor
- Request funding to replace the 24' platform at the Harlingen Community Center
- Request funding to replace 62 tables at the Harlingen Community Center due to extreme wear and tear
- Request funding to repair and recommission the Building Automation/Energy Management System at the Police Department
- Request funding for A/C split system for Fire Station #3
- Request funding to hire a Public Buildings Director

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Hire a new Public Buildings Director to direct the day-to-day operations of the Public Buildings Department

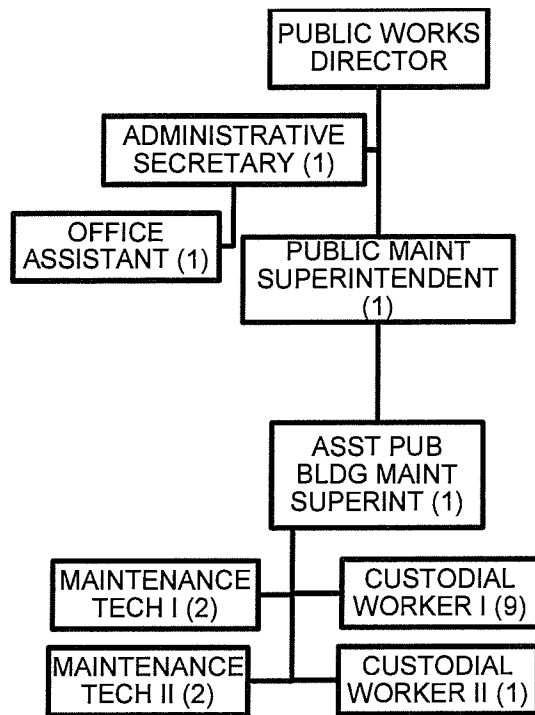
PERFORMANCE INDICATORS

	ACTUAL FY 14/15	ESTIMATED FY 15/16	PROPOSED FY 16/17
<u>EFFECTIVENESS</u>			
Work Orders Completed	1,423	1,455	1,500
Events	678	732	680
Total building sq. ft. maintained	522,000	522,000	527,277
<u>EFFICIENCY</u>			
Cost per square ft to maintain bldgs	\$1.95	\$1.40	\$1.43
<u>OUTPUT</u>			
Work order man-hours	6,748	6,060	6,500
Event man-hours	9,700	9,776	9,800
<u>REVENUE</u>			
Enterprise Fund Reimbursements	\$56,000.00	\$55,000.00	\$50,000.00
Revenue from Bldg. Rentals	\$140,000.00	\$356,831.50	\$325,000.00
Lease Agreement revenue	\$51,000.00	\$51,878.88	\$51,878.88
<u>TOTAL REVENUE</u>	\$247,000.00	\$463,710.38	\$426,878.88

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Public Buildings Maint Superintendent	1	1	\$44,790
Assistant Public Buildings Maint Superintendent	1	1	44,255
Custodial Worker I	9	9	212,986
Custodial Worker II	1	1	30,444
Maintenance Technician I	2	2	51,504
Maintenance Technician II	3	3	95,933
Administrative Secretary	1	1	33,374
Support Services Aide	1	1	22,040
Overtime			8,433
Fringe Benefits			204,064
Split Wage (50%)			(15,959)
Total	19	19	\$731,865

PUBLIC BUILDINGS



PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$80,884	\$82,448	\$83,900	\$86,380
Car Allowance	4,200	4,200	4,200	4,200
Personnel Services	85,084	86,648	88,100	90,580
City FICA	5,119	5,203	5,327	5,331
City Medicare	1,197	1,217	1,246	1,247
City TCG Retirement	4,254	4,333	7,529	8,507
City Health Insurance	9,050	9,887	9,889	10,848
Worker's Compensation	252	269	269	272
Personnel Services - Benefits	19,872	20,909	24,260	26,205
Office Supplies	2,198	1,963	1,974	2,250
Office Equip./Furnit. - Non-Capital	2,160	250	250	1,000
Supplies - General	4,358	2,213	2,224	3,250
Utilities/Communications	2,744	2,200	2,408	2,200
Software Fee	-	198	197	1,300
Advertising	-	-	-	1,000
Equipment Rental / Lease	1,071	2,738	957	2,000
Vehicle & Radio Rental	75	75	75	75
Radio User Fee	120	120	-	120
Dues, Memberships, & Subs.	-	250	-	250
Registration, Travel, & Training	1,431	436	435	2,273
Services & Charges - General	5,441	6,017	4,072	9,218
Maintenance - Furniture & Equip.	148	-	-	200
Fuel	638	-	378	-
Services & Charges - Maint.	786	-	378	200
Miscellaneous	-	-	-	200
Services & Charges Misc.	-	-	-	200
Office Furniture & Equipment	-	-	-	1,000
Capital Outlay	-	-	-	1,000
ADMINISTRATION TOTALS	\$115,541	\$115,787	\$119,034	\$130,653

PUBLIC SERVICES ADMINISTRATION 001-6001

The Parks and Recreation Administration staff provides supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Swimming Pools, Tennis Courts, Harlingen Field, and Recreation. The Park's Department oversees the maintenance and operation of Twenty-Four (24) City's Parks and Recreation facilities is approximately 563 acres of park and recreational facilities. Administration is fiscally responsible for ten (10) divisions and approximately 2.9 million dollars, plus any grant projects. In addition, administration actively seeks and prepares grant applications to prospective granting entities. Staff also provides support to the Parks and Recreation Advisory Board, Harlingen Proud/Keep Harlingen

Beautiful, Harlingen Community Improvement Corporation (4B), and the City Commission.

PROGRAM GOAL FOR FY16-17

Continuously plan and promote short (0-2 years), intermediate (3-5 years), and long term (5+ years) goals to improve the parks and recreation system and increase the quality of life opportunities for the community.

OBJECTIVES FOR FY16-17

- With the assistance of the Parks and Recreation Advisory Board, update the Parks and Recreation Needs Assessment.
- Oversee the renovation of Victor Park Pool.
- Pursue funding for the renovation of the Victor Park Pool together with a Splash Park.
- Continue to seek funding for projects identified in the City's Parks and Recreation Needs Assessment and the 2016 Parks and Recreation Master Plan.
- Continue to seek funding for projects identified in the City's 2010 Trail Master Plan.
- Continue to achieve efficiency/cost savings in utility expenses such as isolating irrigation systems to avoid sewer fees, and combining electrical meter services where applicable.
- Incorporate the maintenance of the 25th Street Trail, the Harlingen Hometown Heroes Trail and the City Annex into the maintenance budget and schedule.
- Continue to staff and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Pursue the partnership with the Harlingen Independent School District to develop Bonham Park, and an all-inclusive playground facilities.
- Replace at least one playground structure that is greater than 15 years old.
- Replace the engineered wood fiber in at least one playground with Artificial Turf.
- Provide staff support to Parks and Recreation Advisory Board Meetings.
- Pursue the extension of the Arroyo Trail from Boggus Ford to Dixieland Park, and the extension from McKelvey Park back to Hugh Ramsey Nature Park.
- Actively apply for grants from TPWD, TxGLO, TxDOT, and VBLF.
- Create a master plan development for Lon C. Hill Park.
- Replace and update all the electrical service at McKelvey Park.
- Actively pursue the passage of an ordinance with new rental fees if deemed necessary.
- Continue to pursue funding sources to construct the pro-shop at HEB Tennis Center.
- Continue to pursue funding sources to construct an Education and Welcome Center at Hugh Ramsey Nature Park.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue to pursue additional Capital Outlay funding for park improvements, the replacement of playgrounds, additional parking and replace at least one vehicle.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Advisory Board meetings Held	10	12	12
Public Speaking Engagements	8	10	10
Special events planning meetings	45	55	55
City Commission meetings/workshops	26	24	24
<u>EFFICIENCY</u>			
Administrative cost per operating dollar	\$ 2.61	2.61	2.61
<u>OUTPUT</u>			
Annual budget prepared	1	1	1
Capital projects plan prepared	7	5	5
Park renovation plans prepared	3	2	2
Park system inventory conducted	1	1	1
Board minutes prepared	10	12	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Parks & Recreation Director	1	1	\$75,360
Car Allowance			4,200
Fringe Benefits			21,265
Split Wages 50%			15,959
Total	1	1	<u>\$116,784</u>

PUBLIC SERVICE ADMINISTRATION

PARKS AND RECREATION DIRECTOR (1)

PARKS 001-6010

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$312,189	\$325,828	\$322,309	\$342,932
Salaries Part Time	56,609	68,233	57,325	67,290
Overtime	20,705	32,022	15,004	32,752
Travel Pay	105	-	-	-
Personnel Services	389,608	426,083	394,638	442,974
City FICA	23,729	26,009	24,664	26,859
City Medicare	5,550	6,083	5,768	6,282
City TMRS	20,047	15,389	14,851	14,067
City TCG Retirement	4,732	8,700	7,666	9,149
City Health Insurance	50,600	70,106	58,094	59,411
Worker's Compensation	10,807	12,357	11,054	12,227
Personnel Services - Benefits	115,465	138,644	122,097	127,995
Office Supplies	528	900	838	900
Office Equip/Furniture - Non-Capital	489	3,787	3,787	500
Chemical & Medical	3,702	-	-	10,000
Maintenance Supplies	215,324	177,842	176,796	145,000
Botanical & Irrigation	16,370	14,800	14,208	14,800
Parks/Recreational Equipment	47,976	30,366	29,687	39,000
Supplies - General	284,389	227,695	225,316	210,200
Miscellaneous Supplies	517	646	521	646
Supplies - Miscellaneous	517	646	521	646
Utilities/Communications	1,424	2,000	1,349	2,000
Utilities/Electricity	288,017	250,000	281,667	250,000
Utilities/Other	109,174	121,250	141,431	121,250
Professional Services	2,382	24,245	23,738	12,000
Technical Services	-	-	-	500
Laundry & Uniform Services	5,437	6,272	4,656	5,500
Equipment Rental / Lease	18,763	26,056	23,319	19,000
Vehicle & Radio Rental	975	975	975	975
Radio User Fee	1,560	1,560	2,160	1,560
Dues, Memberships, & Subscriptions	50	50	50	200
Registration, Travel, & Training	3,200	685	684	2,700
Small Claims - Unfunded	1,135	930	929	1,000
Contract Labor	16,039	20,000	19,194	20,000
Services & Charges - General	448,156	454,023	500,152	436,685
Maintenance - Buildings	12,636	5,630	1,778	34,500
Maintenance - Miscellaneous Equipment	2,078	642	642	5,500
Internal Service Charges	25,824	25,000	27,054	25,000
Fuel	42,799	30,000	30,605	39,000
Services & Charges - Maintenance	83,337	61,272	60,079	104,000
Improvements	1,130	12,993	12,992	-
Improvements Other than Bldgs	8,051	92,701	89,881	461,500
Motor Vehicles & Heavy Equip	-	18,690	18,690	-
Miscellaneous Equipment	-	6,870	6,870	-
Capital Outlay	9,181	131,254	128,433	461,500
PARKS TOTALS	\$1,330,653	\$1,439,617	\$1,431,236	\$1,784,000

PARKS 001-6010

The Park's Department is responsible for the maintenance and upkeep of Twenty-Four (24) City's Parks and Recreation facilities. Included in the park inventory are approximately 563 acres of park and recreational facilities. The department also maintains public building grounds including City Hall, RGV Museum, City Cemetery, City Recycling Center, City Library and the City Annex. This year we added a new facility to our inventory, which is the 25th Street Hike and Bike Trail. This will add approximately 3.63 acres to our total maintenance inventory. The department's main focus is to provide the highest quality of recreational facilities for our citizens. These include but are not limited to irrigation systems, park shelters, playground facilities, trails, parking, tennis courts, sports fields, and aquatic facilities.

PROGRAM GOAL FOR FY16-17

To improve existing parks and recreation facilities through increasing the inventory of trails and park improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide ongoing and continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FOR FY 16-17

- Continue to proactively maintain the City's parks and recreation system by indentifying and completing both routine and special projects; prioritize and implement the parks and recreation's 5-year maintenance plan.
- Continue to achieve the efficiency/cost savings by installing timers in all the irrigation systems.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Replace at least one playground structure that is greater than 15 years old.
- Replace at least one engineered wood fiber surfacing material for a playground with artificial turf surfacing.
- Construct a shelter at Hunter Park with bar-b-que pit area or party area.
- Construct an Education/Welcoming Center at Hugh Ramsey Nature Park.
- Construct a fence around pavilion at McKelvey so it can be rented out for parties.
- Continue coordination efforts with HCISD to build inclusive playgrounds at Lon C. Hill Park and Pendleton Park.
- Construct a pair of volleyball courts next the pool at Lon C. Hill Park.
- Light the basketball court at Pendleton Park.
- Renovate the abandoned restroom at Pendleton Park and reopen it for the trail users.
- Construct a gazebo with bar b que pit area at C. B. Wood Park.
- Add parking space to McKelvey Park.
- Repaint pavilions at Sports Complex, Hugh Ramsey Nature Park, McKelvey Park, and Windsor Park.
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access points.
- Add shade shelters, water fountains and trail head signs along the 25th Street Hike and Bike Trail, Arroyo Trail, and the Harlingen Hometown Heroes Trail.

- Add Outdoor Exercise Equipment to C.B. Wood and Bonham Park.
- Renovate one of the medians with the retaining block acquired through TxDot and replace the landscaping plants.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

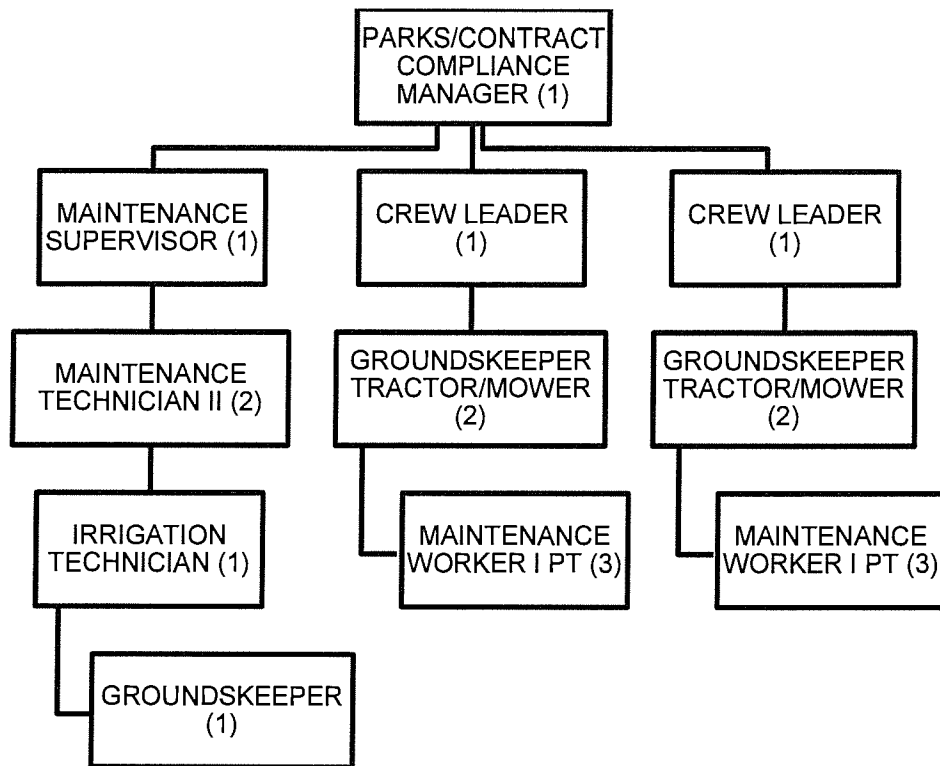
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Park Sites	25	26	26
Park Acreage	562	589	589
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	30	28	28
Soccer and Football Fields	16	16	16
<u>EFFICIENCY</u>			
Annual O&M cost per acre	2,412	2,412	2,412
<u>OUTPUT</u>			
Pavilion Rentals	575	623	623
Sports fields prepared for play	4,000	4,000	4,000
Parks cleaned	3,000	3,000	3,000
Parks mowed and trimmed	1000	1000	1000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	3	6	6
Special events supported by staff	30	32	35

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Maintenance Supervisor	1	1	35,616
Crew Leader	2	2	63,871
Groundskeeper	1	1	27,720
Groundskeeper Tractor Mower	4	4	93,702
Irrigation Technician	1	1	22,874
Maintenance Technician II	2	2	56,030
Maintenance Worker I Part-time	6	6	67,290
Parks/Contract Compliance	1	1	64,839
Overtime			32,752
Fringe Benefits			133,323
Split Wages*			(27,049)
Total	18	18	\$570,969

PARKS



HARLINGEN FIELD 001-6011

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Maintenance Supplies	\$255	\$646	\$646	
Supplies - General	255	646	646	-
Maintenance - Buildings	16,980	-	-	-
Services & Charges - Maintenance	16,980	-	-	-
HARLINGEN FIELD TOTALS	\$17,235	\$646	\$646	\$0

The Harlingen Field fund provides for the maintenance and upkeep of the playing field, club house, office, infrastructure, and the grounds at the City-owned baseball stadium.

PROGRAM GOAL FOR FY16-17

Plan and seek funding to continuously improve facility infrastructure and buildings; routine maintenance of entire facility to ensure a safe and enjoyable game-day environment for players and spectators.

OBJECTIVES FOR FY 16-17

- Work with the Harlingen Consolidated Independent School District, Leagues and other special event coordinators to host events within the stadium.
- Continue to maintain Harlingen Field through preventative and routine maintenance.
- Continue to achieve the efficiency/cost savings by consolidating electrical meters from the field lights to office meter.
- Paint all metal ornamental fencing around stadium.
- Consider other venue uses for this facility, short term and long term.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

PARKS MAINTENANCE 001-6015

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$266,890	\$294,713	\$291,156	\$307,381
Salaries Part Time	55,098	68,233	63,607	67,668
Overtime	10,044	-	10,742	10,273
Travel Pay	45	-	-	-
Personnel Services	332,077	362,946	365,505	385,322
City FICA	19,911	21,749	22,212	22,981
City Medicare	4,656	5,087	5,195	5,375
City TMRS	10,376	10,157	9,549	9,254
City TCG Retirement	8,291	9,160	10,311	11,013
City Health Insurance	55,096	70,681	61,442	65,630
Worker's Compensation	9,313	10,526	10,067	10,636
Personnel Services - Benefits	107,643	127,360	118,776	124,889
Maintenance Supplies	10,775	8,526	7,882	7,500
Botanical & Irrigation	-	3,200	3,150	3,200
Supplies - General	10,775	11,726	11,032	10,700
Miscellaneous Supplies	4,080	1,000	1,742	4,000
Supplies - Miscellaneous	4,080	1,000	1,742	4,000
Laundry & Uniform Services	2,543	3,375	3,221	3,375
Vehicle & Radio Rental	300	300	300	300
Radio User Fee	480	480	-	480
Services & Charges - General	3,323	4,155	3,521	4,155
Maintenance - Miscellaneous Equipment	-	-	-	10,000
Internal Service Charges	4,688	20,991	16,751	10,000
Fuel	9,332	7,500	7,210	10,000
Services & Charges - Maintenance	14,020	28,491	23,961	30,000
PARKS MAINTENANCE TOTALS	\$471,918	\$535,678	\$524,537	\$559,066

PARKS MAINTENANCE 001-6015

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PROGRAM GOAL FY16-17

To improve existing parks and recreation facilities through maintenance and improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide ongoing and continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FOR FY 16-17

- Continue to proactively maintain the City's parks and recreation system by identifying and completing both routine and special projects; prioritize and implement the parks and recreation's 5-year maintenance plan.
- Continue to achieve efficiency/cost savings by installing timers in all the irrigation systems.
- Incorporate the maintenance of the 25th Street Trail, the Harlingen Hometown Heroes Trail, Recycling Center and the City Annex into the maintenance schedule.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Complete no fewer than 10 landscaping/beautification projects.
- Improve the City Median landscaping, with low impact development concepts.
- Repaint pavilions at Sports Complex, Hugh Ramsey Nature Park, McKelvey Park, and Windsor Park.
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access points.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Adjust budget line items to increase the maintenance account by \$75,000.

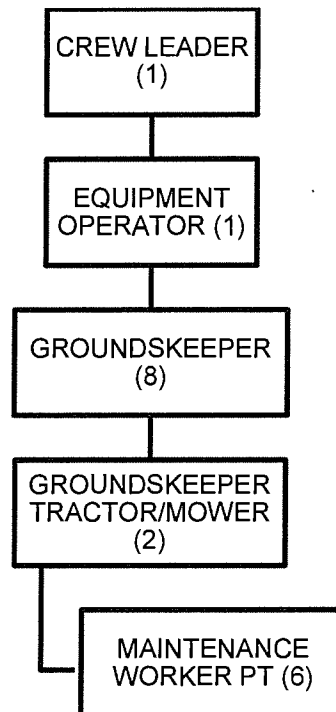
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Park Sites	26	26	26
Park Acreage	572.69	589.69	589.69
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	30	28	28
Soccer and Football Fields	16	16	16
<u>EFFICIENCY</u>			
Annual O&M cost per acre	1,836	1,909	1,909
<u>OUTPUT</u>			
Pavilion Rentals	575	623	623
Sports fields prepared for play	4,000	4,000	4,000
Parks cleaned	3,000	3,000	3,000
Parks mowed and trimmed	1000	1000	1000
Public buildings mowed and trimmed	570	570	570
Pavilions installed	3	6	6
Special events supported by staff	30	32	35

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Crew Leader	1	1	\$27,298
Equipment Operator I	1	1	29,704
Groundskeeper	8	7	163,295
Groundskeeper Tractor Mower	2	3	65,364
Maintenance Worker I PT	6	6	67,668
Overtime			10,273
Fringe Benefits			119,562
Split Wages (33.5%)			27,049
Total	<u>18</u>	<u>18</u>	<u>\$510,212</u>

PARKS MAINTENANCE



RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$86,393	\$89,471	\$90,087	\$93,460
Salaries Part Time	57,035	42,281	53,609	40,589
Overtime	3,373	-	4,635	
Car Allowance	5,400	5,400	5,400	5,400
Travel Pay	42	-	-	-
Personnel Services	152,243	137,152	153,731	139,449
City FICA	9,047	7,975	8,773	7,815
City Medicare	2,116	1,841	2,052	1,827
City TCG Retirement	4,602	4,908	4,784	5,052
City Health Insurance	17,183	20,022	19,972	30,150
Worker's Compensation	2,701	2,402	2,623	2,288
Personnel Services - Benefits	35,649	37,148	38,204	47,132
Office Supplies	3,236	1,579	1,578	3,000
Chemicals & Medical Supplies	-	-	-	700
Educational & Recreation	40,361	38,472	39,858	34,472
Supplies - General	43,597	40,051	41,436	38,172
Miscellaneous Supplies	417	1,500	1,491	1,500
Supplies - Miscellaneous	417	1,500	1,491	1,500
Utilities / Communications	3,610	2,500	3,246	2,500
Advertising	20,800	16,000	16,206	19,200
Equipment Rental/Lease	3,279	2,220	1,916	2,220
Vehicle & Radio Rental	225	225	225	225
Radio User Fee	-	360	-	360
Dues, Memberships & Subscriptions	-	-	-	980
Registration, Travel & Training	12,611	1,919	1,833	5,119
Employee Mileage Reimbursement	478	500	62	500
Contract Labor	34,667	41,719	37,766	46,764
Services & Charges - General	75,670	65,443	61,254	77,868
Maintenance - Buildings	-	500	-	1,500
Services & Charges - Maintenance	-	500	-	1,500
Teen Services Contract	115,757	115,757	115,757	115,757
Services & Charges - Miscellaneous	115,757	115,757	115,757	115,757
RECREATION TOTALS	\$423,333	\$397,551	\$411,873	\$421,378

The Recreation Division's provides a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL FY16-17

Provide the community with various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism.

OBJECTIVES FOR FY 16-17

- Continue to improve upon and expand the City's summer recreational programs including Summer Playground (transition from half-day to a full-day program), track and field (continue transition to a more competitive program), swim team.
- Provide contract compliance related to lease agreements between the City and various youth/adult sports league for the use of City-owned facilities.
- Continue to facilitate the expansion of the seasonal adult softball leagues.
- Pursue the creation of a COED adult kickball league and adult flag football league.
- Continue evaluating rental fees for the use of the fields for tournaments, family outings, or corporate functions.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue attempting to adjust line items to increase seasonal positions hours.

PERFORMANCE INDICATORS

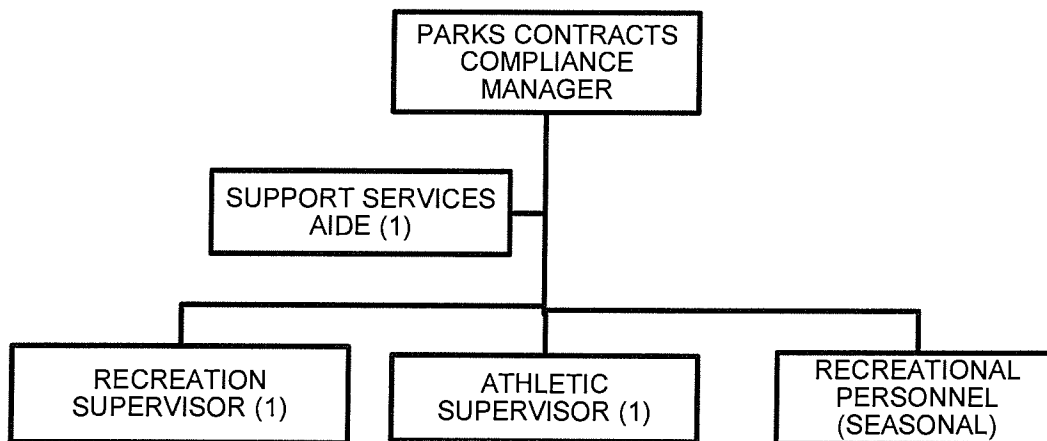
	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
<u>EFFECTIVENESS</u>			
Adult Sports Leagues	15	15	15
Youth Sports Activities	2	2	2
Community Recreation Classes	41	41	41
Support Special Events	30	30	30
<u>EFFICIENCY</u>			
Recreation annual cost per resident	\$6.71	\$6.84	\$6.84
<u>OUTPUT</u>			
Adult sports league teams	260	260	260
Community recreation program participants	3,000	3,000	3,000
"Blues On The Hill" attendees annually	15,000	15,000	15,000

*Note: City Population (65,679) 2012

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Recreation Supervisor	1	1	33,889
Athletic Supervisor	1	1	36,440
Support Services Aide	1	1	23,130
Office Assistant	1	1	1,203
Gym Supervisor	1	1	1,309
Head Track Coach	1	1	2,946
Assistant Track Coach	2	2	3,626
Playground Leader	7	7	8,844
Assistant Playground Leader	8	8	13,144
Track & Field Assistant	6	6	7,329
Bus Driver Spring Break	5	0	0
Bus Driver Summer	1	1	2,188
Car Allowance			5,400
Fringe Benefits			47,132
Total	<u>35</u>	<u>30</u>	<u>\$186,581</u>

RECREATION



SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Part Time	\$43,614	\$123,598	\$93,466	\$134,917
Overtime	4,306	3,236	2,323	3,310
Personnel Services	47,920	126,834	95,789	138,227
City FICA	2,971	7,864	5,939	8,571
City Medicare	695	1,840	1,389	2,007
Worker's Compensation	1,272	3,678	2,619	3,814
Personnel Services - Benefits	4,938	13,382	9,947	14,392
Office Supplies	290	500	486	500
Office Equip/Furn Non Cap	-	1,421	1,421	1,500
Chemicals & Medical Supplies	8,742	19,264	14,726	12,000
Uniform & Safety Supplies	-	1,187	666	3,000
Pool Equipment	-	-	-	16,150
Supplies - General	9,032	22,372	17,299	33,150
Miscellaneous Supplies	8,497	6,555	8,388	6,555
Supplies - Miscellaneous	8,497	6,555	8,388	6,555
Utilities / Communications	2,634	3,100	2,601	3,100
Utilities / Electricity	17,022	20,000	21,675	20,000
Utilities / Other	14,326	13,971	17,465	23,971
Registration, Travel & Training	633	-	-	4,100
Contract Labor	27,538	20,000	18,797	-
Services & Charges - General	62,153	57,071	60,538	51,171
Maintenance - Buildings	1,863	2,782	2,781	16,280
Maintenance - Miscellaneous Equipment	3,492	3,132	3,031	6,900
Services & Charges - Maintenance	5,355	5,914	5,812	23,180
Miscellaneous	(95)	220	220	500
Services & Charges - Miscellaneous	(95)	220	220	500
Improvements other than Buildings	24,980	43,352	38,187	-
Capital Outlay	24,980	43,352	38,187	-
SWIMMING POOLS TOTAL	\$162,780	\$275,700	\$236,180	\$267,175

SWIMMING POOLS 001-6030

The Swimming Pool Division provides for the operation and maintenance of the City's three (3) seasonal outdoor aquatics facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, and Victor Pool. In addition to public swimming, the department provides swimming lessons, lifeguard training, accommodates the Harlingen Aquatic Team, contracted aerobic services, and contracted swim training lessons.

PROGRAM GOAL FY16-17

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs; emphasize and promote the facilities and their availability to local businesses and groups; develop and maintain aquatic facilities that provide a full range of family-oriented activities.

OBJECTIVES FOR FY 16-17

- Renovations Victor Park Pool prior to the 2017 summer season.
- Continue pursuing possible funding sources for the renovation of Victor Pool prior to the 2017 summer season.
- Continue to fine-tune off-season maintenance plan to reduce pre-season staff and maintenance costs.
- Expand our aquatic exercise program to involve a larger audience.
- Determine the viability of expanding the Victor Pool season for lap swimming swim, general admission and/or for Triathlon training.
- Consider funding for the purchase and installation of multi-level, dual slide for Lon C. Hill Pool and Victor Pool.
- Pursue other services to provide to the public at pools such as adult learn to swim and triathlon training.
- Replace decking at Victor Park Pool.
- Construct a new picnic pavilion at Victor Park Pool and two at Lon C. Hill Pool for possible party rental.
- Increase staffing to allow for City-run competitive swim training and to hire cashiers that are not lifeguard certified.
- Increase the salary range for seasonal aquatic personnel to be competitive in that field.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Pools Operated: May - August	2	2	2
Learn to swim sessions held	4	6	6
Number of learn to swim classes	64	64	64
<u>EFFICIENCY</u>			
Annual cost per resident for pools	\$3.96	\$ 4.03	\$ 4.03
<u>OUTPUT</u>			
Public swimming admissions/lap swimming	13,325	19,654	20,000
*Note: City Population (65,679) 2012			

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Pool Manager	4	4	\$21,910
Assistant Pool Manager	3	3	14,889
Lifeguard I	9	13	51,152
Lifeguard II	9	9	35,196
Overtime			3,310
Fringe Benefits			13,167
Split Wages			12,994
Total	<u>25</u>	<u>29</u>	<u>\$152,619</u>

SWIMMING POOL



PENDLETON POOL 001-6035

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$24,672	\$30,157	\$30,554	\$35,209
Salaries Part Time	58,481	80,691	55,257	77,444
Overtime	1,173	1,879	390	1,922
Car Allowance	1,255	2,700	2,416	2,700
Personnel Services	85,581	115,427	88,617	117,275
City FICA	5,239	6,989	5,382	7,116
City Medicare	1,225	1,634	1,259	1,664
City TCG Retirement	1,242	1,602	1,978	2,371
City Health Insurance	2,845	4,347	5,866	7,456
Worker's Compensation	2,383	3,269	2,435	3,237
Personnel Services - Benefits	12,934	17,841	16,920	21,844
Chemicals & Medical Supplies	12,530	13,716	9,631	11,000
Uniform & Safety Supplies	-	-	666	-
Pool Equipment	8,075	18,074	12,400	900
Supplies - General	20,605	31,790	22,697	11,900
Miscellaneous Supplies	5,735	15,563	14,753	5,866
Supplies - Miscellaneous	5,735	15,563	14,753	5,866
Utilities / Communications	335	250	167	250
Utilities / Electricity	21,873	28,105	19,702	25,000
Utilities / Other	17,036	19,500	25,363	25,000
Registration, Travel & Training	1,832	-	-	750
Contract Labor	-	-	-	24,000
Services & Charges - General	41,076	47,855	45,232	75,000
Maintenance - Buildings	5,794	6,088	6,023	20,000
Maintenance - Miscellaneous Equipment	1,058	2,837	2,837	5,000
Internal Service Charges	-	75	-	-
Services & Charges - Maintenance	6,852	9,000	8,860	25,000
Miscellaneous	83	913	1,017	100
Services & Charges - Miscellaneous	83	913	1,017	100
PENDLETON POOL TOTAL	\$172,866	\$238,389	\$198,096	\$256,985

The Pendleton Pool division provides for the operation and maintenance of the City's year-round indoor pool. In addition to public swimming and swimming lessons, the Harlingen's Aquatic Team, City's contracted water aerobics, the City's contracted swim team and private parties utilize the pool.

PROGRAM GOAL FY16-17

Provide a safe and well-maintained environment in which families and groups can enjoy aquatics programs; develop and maintain an aquatic facility that will provide a full range of family fun activities in and around the swimming pool.

OBJECTIVES FOR FY 16-17

- Continue to plan for and begin the implementation of staffing and programming strategies to meet budgetary and community needs.
- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, swim lessons, water aerobics, and lap swimming.
- Communicate with Texas State Technical College in an attempt to create a curriculum within their program to utilize the pool, which could help subsidize the loss of revenue from HCISD leaving last year.
- Replace the metal roof and repair the anchor bolts on the structural beams.
- Re-plaster the pool surface.
- Consider a more efficient way of maintaining comfortable water temperature in the pool year round.
- Investigate the possibility of installing a mechanical ventilation system for the pool building.
- Increase the salary range for seasonal aquatic personnel to be competitive in that field.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY.

PERFORMANCE INDICATORS

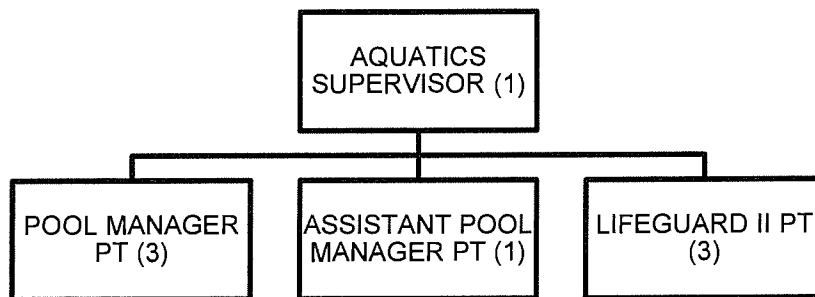
	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Pool Operated: August - April	1	1	1
Pool Operated: May - July	1	1	1
Learn to swim sessions held	4	6	6
Learn to swim classes held	18	24	24
Average visitors per year	12,264	13,667	14,000
Water Aerobics Admissions	732	732	745
<u>EFFICIENCY</u>			
*Annual cost per resident for pool	\$4.03	\$ 4.11	\$ 4.11
<u>OUTPUT</u>			
Public swimming admissions	1,226	13,667	14,000

*Note: City Population (65,679) 2012

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Aquatics Supervisor	1	1	\$35,209
Pool Manager	1	1	12,422
Assistant Pool Manager	2	2	25,377
Lifeguard II	4	4	51,413
Overtime			1,922
Car Allowance			2,700
Fringe Benefits			23,070
Split Wages			(12,994)
Total	<u>8</u>	<u>8</u>	<u>\$139,119</u>

PENDLETON POOL



LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$517,987	\$571,175	\$566,201	\$590,651
Salaries Part Time	63,746	66,776	65,433	66,361
Car Allowance	2,555	2,100	4,760	4,860
Travel Pay	87	-	170	-
Personnel Services	584,375	640,051	636,564	661,872
City FICA	34,912	38,440	38,016	39,467
City Medicare	8,165	8,990	8,891	9,230
City TMRS	20,234	13,039	16,319	16,530
City TCG Retirement	14,698	21,344	22,016	23,689
City Health Insurance	78,581	88,937	89,609	90,278
Worker's Compensation	1,824	2,047	2,035	2,117
Personnel Services - Benefits	158,414	172,797	176,886	181,311
Office Supplies	3,855	5,959	5,906	5,000
Office Equipment/Furn Non Cap	4,000	16,772	15,674	4,000
Educational & Recreational	600	200	-	300
Books, Magazines, & Papers	122,475	120,000	119,981	120,000
Supplies - General	130,930	142,931	141,561	129,300
Miscellaneous Supplies	28,431	19,803	19,778	25,000
Supplies - Miscellaneous	28,431	19,803	19,778	25,000
Utilities / Communications	12,613	9,345	8,634	14,345
Utilities / Electricity	104,749	82,000	95,321	87,000
Utilities / Other	5,006	4,000	7,399	5,100
Technical Services	2,162	2,100	2,095	2,500
Software	-	200	-	200
Advertising	-	700	674	-
Equipment Rental/Lease	22,993	23,016	23,151	28,962
Dues, Memberships & Subscriptions	250	252	250	620
Registration, Travel & Training	278	3,100	2,718	3,500
Insurance	-	-	2,807	-
Small Claims - Unfunded	-	-	2,193	-
Services & Charges - General	148,051	124,713	145,242	142,227
Maintenance - Buildings	3,935	4,000	3,957	-
Maintenance - Furniture & Equipment	2,131	220	210	3,600
Maintenance - Miscellaneous Equipment	1,516	2,152	2,144	-
Maintenance - Software	16,213	16,900	16,346	17,500
Services & Charges - Maintenance	23,795	23,272	22,657	21,100
Miscellaneous	24,819	19,408	19,517	12,500
Services & Charges - Misc.	24,819	19,408	19,517	12,500
LIBRARY SERVICES TOTALS	\$1,098,815	\$1,142,975	\$1,162,205	\$1,173,310

LIBRARY 001-6210

The Harlingen Public Library is a dynamic organization that serves Harlingen, Texas. The residents in and around the City of Harlingen are the primary beneficiaries of a comprehensive customer-focused service delivery strategy.

The Harlingen Public Library links people to the world, through a broadly defined platform of educational, recreational and cultural programs and services for persons of all ages, ethnicities, and life stages throughout Greater Harlingen and the surrounding region.

PROGRAM GOAL FY16-17

The Harlingen Public Library is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading and culture for our diverse community.

OBJECTIVES FY16-17

- Technology Access and Instruction – Harlingen Public Library endeavors to provide up-to-date and innovate technology and training to our community. We strive to ensure we have ample technological infrastructures to meet evolving needs of our community.
- Organizational Excellence – Harlingen Public Library's staff is the key to our success. By fostering a culture of learning we will have a well-trained and educated organization. We will enhance the knowledge of job duties for all employees.
- Environment- Harlingen Public Library strives to create a warm, inviting, and safe atmosphere for all. We will continue the refreshing and renovation of the library facility.
- Youth Engagement – Supporting youth with programs and services including summer learning, outreach to schools, and expanded teen services with emphasis on access to technology and media literacy.
- Workforce Development – Harlingen Public Library customers will have access to education, training and resources dedicated to providing them with the skills and knowledge to acquire employment, succeed in the workplace, and explore small business and entrepreneurial opportunities.
- Community Partnerships and Outreach – The Harlingen Public Library will develop new partnerships and expand existing relationships to leverage the Harlingen Public Library's resources to strengthen the services and programs offered and help the Library reach a larger audience.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHARGES

None.

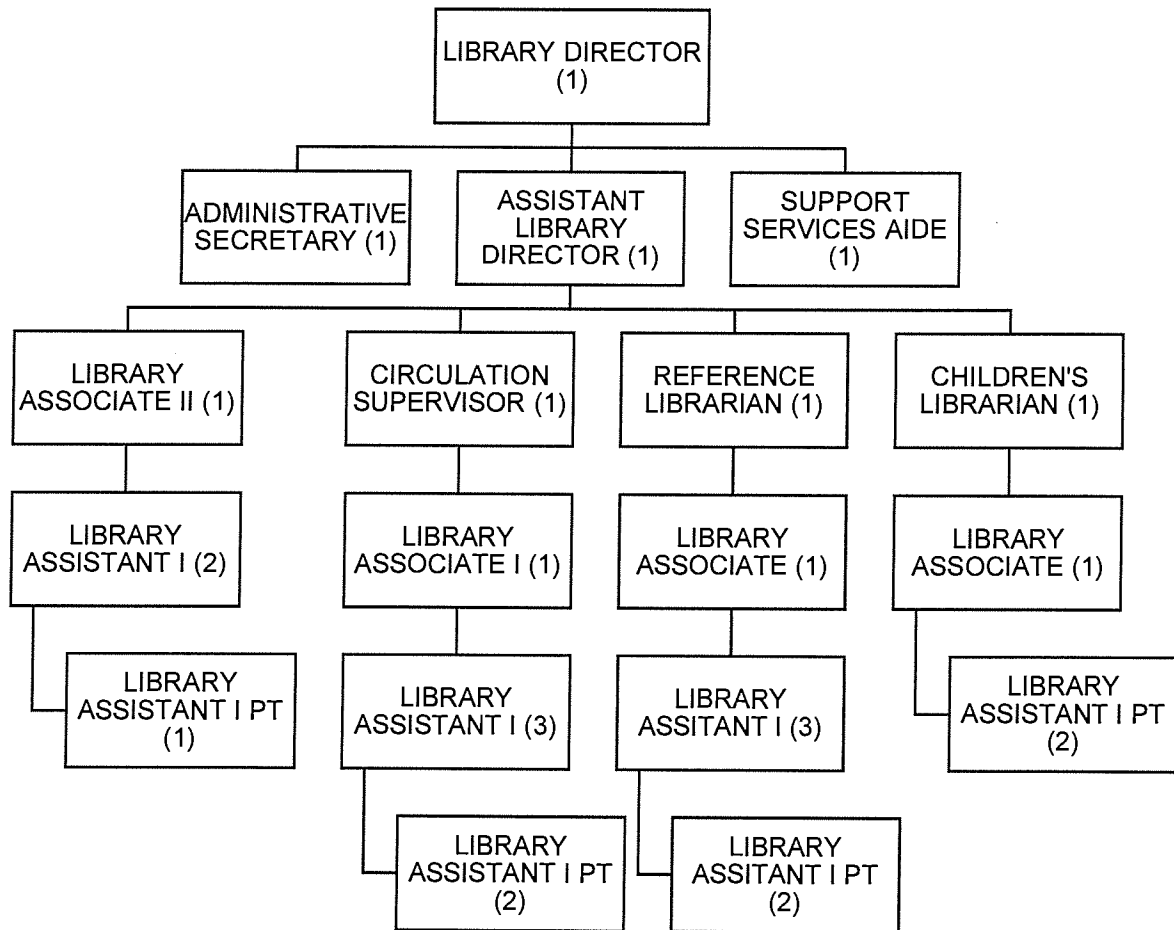
PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
<u>EFFECTIVENESS</u>	FY 14-15	FY 15-16	FY 16-17
Library Materials Purchased	6,315	6,500	6,500
Library Materials Cataloged	6,000	6,300	6,300
Registered Users	42,785	45,800	49,600
Interlibrary Loans	644	1,000	1,300
Library Visitors	266,449	266,500	267,000

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Library Director	1	1	\$73,200
Assistant Library Director	1	1	63,813
Circulation Supervisor	1	1	40,774
Librarian	2	2	89,394
Library Assistant	7	7	153,025
Library Associate I	3	3	78,952
Library Associate II	1	1	33,734
Administrative Secretary	1	1	31,219
Support Services Aide	1	1	26,539
Library Assistant I Part-time	7	7	66,361
Car Allowance			4,860
Fringe Benefits			181,311
Total	26	25	\$843,182

LIBRARY SERVICES



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for the maintenance expenditures of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds are used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire five additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the five officer positions for a three year term.

Red Light Safety Photo Enforcement Program is aimed at reducing accident-related injuries, specifically at intersections that reflect a high number of traffic accidents.

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Award Programs-Restricted Fund is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusions may apply.

The TDRA Northwest Area Drainage Fund is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs.

The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN

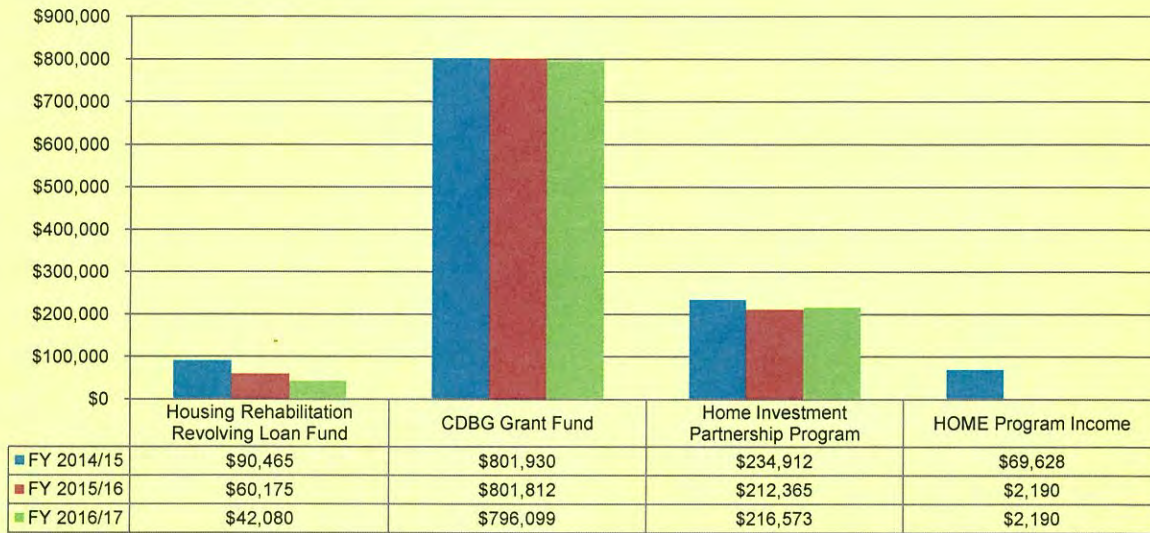
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

DESCRIPTION	CAPER* FY 14-15	OYAP** FY 15-16	ESTIMATED FY 15-16	OYAP** FY 16-17
REVENUES:				
Housing Rehabilitation Revolving Loan Fund	\$90,465	\$60,175	\$60,175	\$42,080
CDBG Grant Fund	801,930	801,812	801,812	796,099
Home Investment Partnership Program	234,912	212,365	212,365	216,573
HOME Program Income	69,628	2,190	2,190	2,190
TOTAL REVENUES	<u>\$1,196,935</u>	<u>\$1,076,542</u>	<u>\$1,076,542</u>	<u>\$1,056,942</u>
EXPENDITURES:				
Administration 101				
Administrative Expenses	\$148,526	\$160,000	\$160,000	\$159,000
Rehabilitation Admin Expenses	48,337	75,000	75,000	75,000
Drainage Improvements	49,184	-	-	-
Park Improvements	227,762	81,347	81,347	89,000
Street Improvements	10,454	357,790	357,790	330,728
Housing Rehabilitation	84,074	87,365	87,365	69,981
Affordable Housing	117,272	212,365	212,365	216,573
Clearance and Demolition	16,408	-	-	-
Public Services	118,500	102,675	102,675	116,660
TOTAL EXPENDITURES	<u>\$820,518</u>	<u>\$1,076,542</u>	<u>\$1,076,542</u>	<u>\$1,056,942</u>
Excess Revenues Over/(Under) Expenditures	376,417	-	-	-
Fund Balance Beginning of Year	<u>1,216,246</u>	<u>1,592,663</u>	<u>1,592,663</u>	<u>1,592,663</u>
END OF YEAR FUND BALANCE	<u>\$1,592,663</u>	<u>\$1,592,663</u>	<u>\$1,592,663</u>	<u>\$1,592,663</u>

*CAPER- Consolidated Annual Performance Evaluation Report

**OYAP- One Year Action Plan

Community Development Block Grant Fund Revenues



This graph reflects revenue trends from FY 2014/15 to 2016/17 and visually depicts the changes.

Community Development Block Grant Fund Expenditures



This graph reflects expenditure trends from FY 2014/15 to 2016/17 and visually depicts the changes.

Community Development Block Grant Fund (CDBG) 101-8042 & 101-8142

Community Development is funded by an annual entitlement grant from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also administers the Affordable Housing Programs including: Homeownership Opportunities Programs and Homebuyer Programs. The new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL

The program goal for the fiscal year 2016-2017 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expanding economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR FY 16-17

- Document progress of infrastructure projects funded with CDBG funds (Street and Park Improvements).
- Monitor departmental expenditures of CDBG funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Public Service Organizations receiving CDBG once a year to ensure compliance with federal regulations.
- To complete a minimum of 8 housing rehabilitation projects.
- To complete annual verifications for those previously assisted with housing assistance through the CDBG and HOME program.
- To continue to provide loan services to those previously assisted with housing assistance through the CDBG and HOME programs.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Housing Rehabilitation Construction	3	2	6
Demolition Program Servicing	33	12	12
Monitored Public Service Agencies	6	5	7
Monitored Affordable Housing Programs	3	3	3
Affordable Housing Construction	3	4	6
Affordable Housing Acquisition	0	4	5
Housing Reconstruction	2	2	2

Loans Serviced:

Replacement Housing Loans	10	12	14
Housing Rehabilitation Loans	25	32	34
Deferred Housing Rehabilitation Loans / Grants	37	44	48
Housing Rehabilitation HOME Loan	1	1	1
Affordable Housing (HOME Affordability Period)	2	0	72

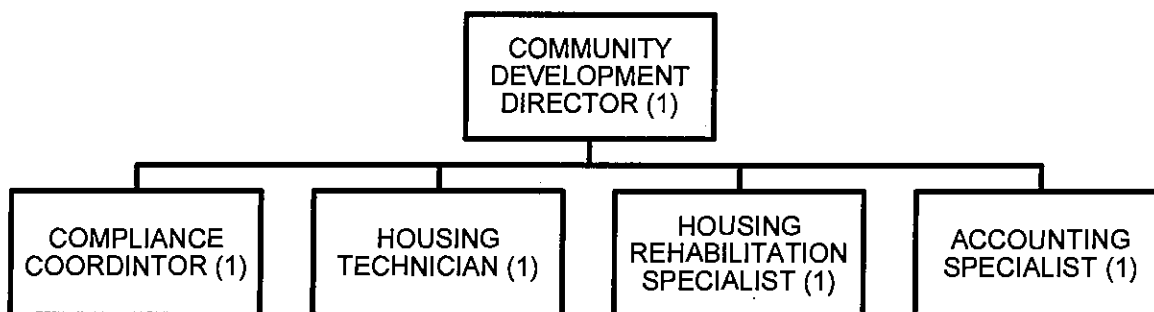
A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.

Administer and service zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program and Affordable Housing such as construction of new single family homes, gap financing, and down payment assistance.

Monitor and provide technical assistance to non profit agencies.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Community Development Director 92.95%	1	1	\$71,338
Compliance Coordinator	1	1	72,458
Housing Technician	1	1	35,707
Housing Rehabilitation Specialist	1	1	31,911
Accounting Specialist	1	1	18,771
Car Allowance			4,930
Fringe Benefits			79,945
*Split Wages (7.05%)			(7,178)
Total	5	5	\$307,882

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2016-2017**

03F – PARK IMPROVEMENTS- VICTOR POOL **\$89,000**

The Parks Department requested funds to cover the cost cover the demolition and renovation of the pool facility including the installation of new pumps, a new filtration system, any deficient railing, and pool depth marker at Victor Pool.

03K – STREET IMPROVEMENTS- **\$330,728**

The Engineering Department will utilize funding to cover various street overlays located in CDBG eligible areas. Streets to be improved include Ponderosa Drive from Rangerville Road to South Dakota Street; South Dakota Street from Wyoming Drive to Liberty Avenue, Hacienda Circle from South Dakota Street to End, Wyoming Drive from End to End; Palomino Circle from Wyoming Drive to End, Mustang Circle from Montana Drive to End, Montana Drive from South Dakota Drive to End. Approximately 2,804 linear feet (.53 miles) of street will be improved. Funding will assist 1,085 people in Census Tract 118.02, Block Group 1.

05 – PUBLIC SERVICES **\$116,660**

1. **PUBLIC SERVICES (SENIORS) AMIGOS DEL VALLE** - **\$6,000**
Funding will be used to provide home delivered lunch meals (1,616) to seven (7) unduplicated seniors at their respective homes.
2. **PUBLIC SERVICES (YOUTH) BOY'S AND GIRL'S CLUB-** **\$55,660**
Funds will be used for the continued operations to provide meaningful alternatives to the children in the community. Specifically, funds will be used to pay for the unit cost per low to moderate income child. This project will provide recreational and educational activities for 1,125 eligible youth.
3. **PUBLIC SERVICES (YOUTH SERVICES) GIRL SCOUTS** - **\$8,000**
Funds will be used to pay for the unit cost per low to moderate income child participating in the Girl Scouts Outreach Program. The Outreach Program provides the exciting world of Girl Scouts to girls living in low to moderate-income areas. An Outreach Specialist employed by the Council serves as the girl's troop leader and meets with them during their PE period at school. Girls develop strong value based decision-making skills and real life skills such as managing money and setting goals, fitness and nutrition, and learning about preserving the environment. It is anticipated that 465 girls will be serviced.
4. **PUBLIC SERVICES (HEALTH) SUNSHINE HAVEN** - **\$15,000**
Funds will be used to support the services of Sunshine Haven which provides 24-hour care to terminally ill individuals enrolled in hospice care who cannot be cared for in their home. The project will benefit 23 low to moderate-income Harlingen residents.

5. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) FAMILY CRISIS CENTER - \$6,000

Funds will be used to support a portion of the salary of the Children's Advocate. The organization provided social skills raining, safety activities, conflict resolution skills, recreational activities, and provide parenting skills training to the parents. Children of victims housed in the shelter as well as outreach victim's children who attend weekly support groups will receive services. It is anticipated **135** children will be served.

6. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) CASA \$15,000

CASA provides services to children who have been removed from their homes because of abuse and/or neglect and their case is currently in the court system. Trained members from the community, who have regular contact with these children, provide an independent report to the Child Protection Court Judge. It is anticipated 155 children will be served.

7. PUBLIC SERVICES (HOUSING COUNSELING) CDCB \$11,000

CDCB is a multifaceted affordable housing organization devoted to utilizing collaborative partnerships to create sustainable communities across the Rio Grande Valley through quality education, model financing, efficient home design, and superior construction. Funds will provide homebuyer education class once a month in Harlingen for low to moderate income residents that are interested in purchasing a home in addition to financial education classes. It is anticipated that 100 will be served.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM \$95,711

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred loan/grant program. Funds shall be provided to qualified low-income families in the form of Zero to 2% Interest Loans, Deferred Loans and / or Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses (\$75,000.00).

21-PROGRAM ADMINISTRATION \$159,000

This activity involves administrative support for the CDBG program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION

\$796,099

**HOME INVESTMENT PARTNERSHIP PROGRAM
FISCAL YEAR 2016-2017**

12-AFFORDABLE HOUSING-NEW CONSTRUCTION **\$195,073**

Funds shall be used for the continued operation of Affordable Housing Programs administered by the Community Development Corporation of Brownsville, the City's designated Community Housing Development Organization (CHDO). The homes will provide a safe and healthy home for their families allowing them to move out of a substandard home or from rental housing, and build assets.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP) **\$ 21,500**

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION **\$ 216,573**

**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2016-17
ANTICIPATED PROGRAM INCOME**

14-REHABILITATION-SINGLE FAMILY RESIDENTIAL

14-HOUSING REHABILITATION **\$44,270**

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitating existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

12-CONSTRUCTION OF HOUSING

AFFORDABLE HOUSING-NEW CONSTRUCTION **\$28,519**

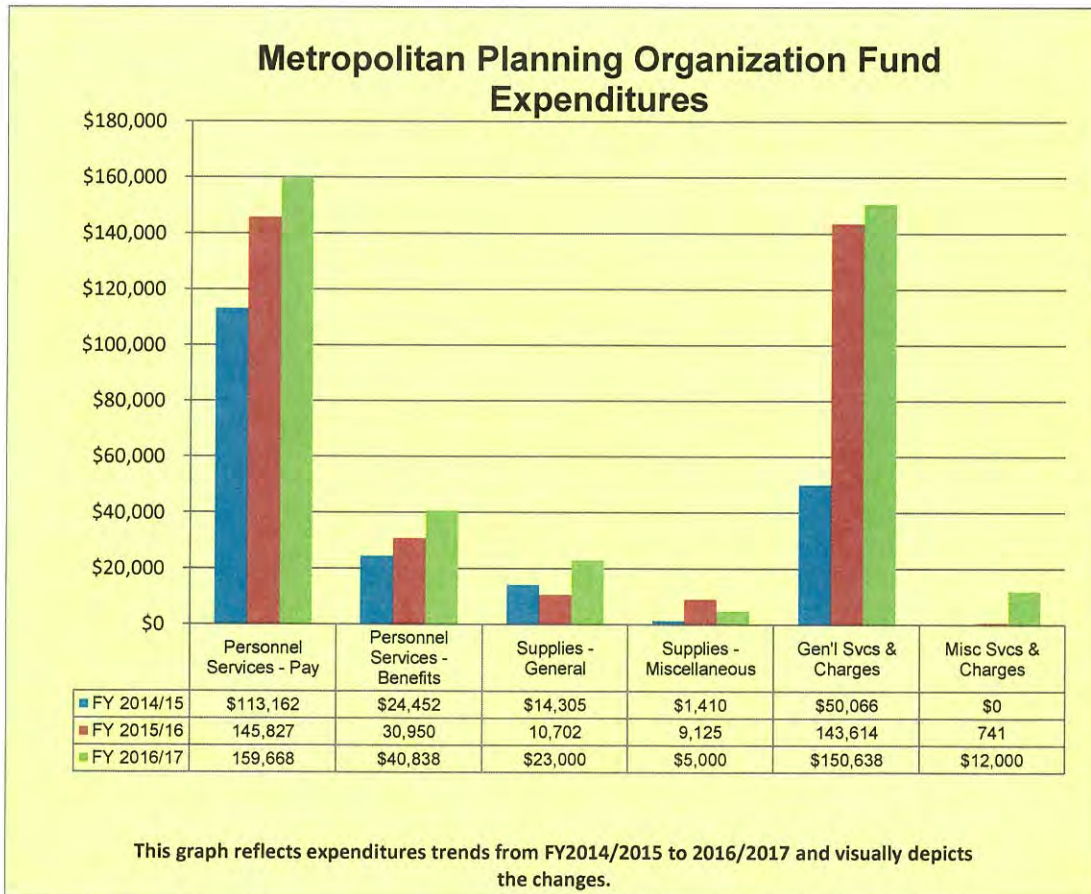
Funds shall be used for the continued operation of the existing Affordable Housing Programs implemented by the Community Development Corporation of Brownsville (CDCB), our identified Community Housing Development Organization (CHDO). CDCB provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs.

TOTAL ANTICIPATED PROGRAM INCOME \$72,789

METROPOLITAN PLANNING
ORGANIZATION FUND

**CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND 102**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
State & Federal Urban Transportation P	\$203,395	\$364,215	\$339,900	\$391,144
Federal	203,395	364,215	304,345	391,144
Sale of Asset	-	-	-	-
TOTAL REVENUES	203,395	364,215	304,345	391,144
EXPENDITURES:				
Personnel Services - Pay	113,162	146,702	145,827	159,668
Personnel Services - Benefits	24,452	31,571	30,950	40,838
Supplies - General	14,305	11,000	10,702	23,000
Supplies - Miscellaneous	1,410	3,000	9,125	5,000
Services & Charges - General	50,066	149,986	143,614	150,638
Services & Charges - Miscellaneous		21,956	741	12,000
TOTAL EXPENDITURES	203,395	364,215	340,959	391,144
Excess Revenues Over/(Under) Expenc	-	-	(36,614)	-
Fund Balance Beginning of Year	99	99	99	(36,515)
END OF YEAR FUND BALANCE	\$99	99	(36,515)	(36,515)



METROPOLITAN PLANNING ORGANIZATION (MPO) FUND 102-7101

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$92,965	\$108,150	\$110,989	\$137,539
Salaries Part Time	18,173	43,880	31,837	15,121
Overtime	2	2	-	3,008
Car Allowance	2,004	3,000	3,000	3,000
Travel Pay	18	1,000	-	1,000
Personnel Services	113,162	156,032	145,826	159,668
City FICA	6,736	8,778	8,837	9,604
City Medicare	1,575	2,106	2,067	2,246
City TCG Retirement	4,621	7,866	8,127	12,046
City Health Insurance	11,172	15,069	11,482	16,466
Worker's Compensation	348	452	438	476
Personnel Services - Benefits	24,452	34,271	30,951	40,838
Office Supplies	6,695	8,150	8,262	8,000
Office Equip/Furniture - Non-Capital	7,610	3,000	2,440	15,000
Supplies - General	14,305	11,150	10,702	23,000
Miscellaneous Supplies	1,410	11,800	9,125	5,000
Supplies - Misc	1,410	11,800	9,125	5,000
Professional Services	-	80,000	79,682	85,000
Building Rental	13,176	13,176	13,176	13,176
Utilities / Communications	4,723	9,810	4,390	4,500
Advertising	13,328	17,000	16,449	15,000
Equipment Rental/Lease	-	595	592	2,000
Registration, Travel & Training	17,528	27,500	27,920	28,962
Employee Mileage Reimbursement	1,311	2,000	1,405	2,000
Services & Charges - General	50,066	150,081	143,614	150,638
Miscellaneous	-	881	741	12,000
Services & Charges - Miscellaneous	-	881	741	12,000
M.P.O. FUND TOTALS	\$203,395	\$364,215	\$340,959	\$391,144

Every metropolitan area with a population of more than 50,000 people must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

Harlingen-San Benito MPO represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, certain parts of Cameron County within Pct 3 & 4, and parts of Mercedes. It is important that the MPO membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen & San Benito, and the District Engineer of the Texas Department of Transportation (Pharr District).

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO's program. Thus, the MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

- The *Transportation Policy Committee* (TPC) is the top-level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (i.e. public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, which will include the adoption of a Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.
- The *Technical Advisory Committee* (TAC) acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The TAC interacts with the MPO's staff on technical matters related to planning and analyses tasks and projects. Through this work the TAC is comprised of staff level officials from local, state, and federal agencies.
- The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of four staff members: 1 MPO Director, 1 Geographical Information Systems (GIS) Specialist/Transportation Planner, 1 Transportation Planner, and 1 Office Assistant. The staff solely dedicates its time to the MPO process in order to ensure transparency and neutrality as it serves the needs of its member cities/entities.

PROGRAM GOAL FOR FY 16-17

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions in the designated metropolitan area. In FY 2017, the HSBMPO will be dedicated to collecting, analyzing and maintaining the databases that have already been established. The databases contain demographic data, population forecasting, employment information, and income growth information.

OBJECTIVES FOR FY 16-17

- Continue to work on the development and data collection of the 2015-2040 Metropolitan Transportation Plan (MTP)—long range plan.
- Develop the HSBMPO Illustrative Project Listing for the MTP
- Develop the HSBMPO 2017-2020 Transportation Improvement Program

- Develop and have the TPC approve the FY 2017 Unified Planning Work Program (MPO budget).
- Hold ten (10) to twelve (12) TAC and TPC meetings; and provide appropriate information packets and minutes.
- Develop and distribute four quarterly MPO newsletters electronically.
- Increase and maintain the MPO's staff proficiency in MPO related software such as TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organization to create awareness and increase ridership on the current transit services within the HSBMPO area.
- Engage the freight community in the planning process.
- Create and participate in several public outreach efforts/events like Viva Streets Harlingen, Family Bike Ride, etc.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Collect and Maintain Data	100%	100%	100%

EFFICIENCY

Collect and maintain data	\$14.88	\$15.33	\$15.89
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OUTPUT

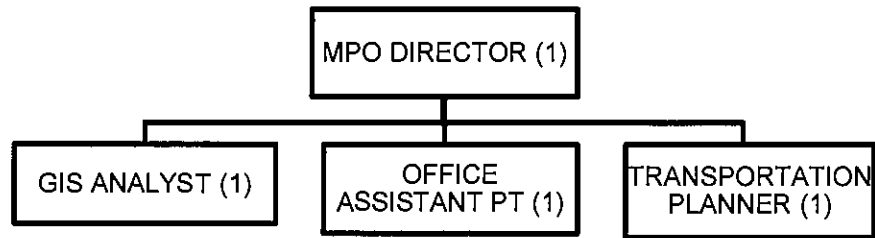
Create and disseminate quarterly

Newsletters	4	4	4
Requests from the public	18	20	25
Requests from local cities	28	30	35
Number of meetings coordinated	25	25	30

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
MPO Director	1	1	\$66,485
Geographical Information Systems Analyst	1	1	44,020
Office Assistant III - PT	1	1	15,121
Transportation Planner - PT	1	1	29,200
Overtime			3,068
Travel Pay			1,000
Car Allowance			3,000
Fringe Benefits			41,191
Total	4	4	\$203,086

METROPOLITAN PLANNING ORGANIZATION (MPO)



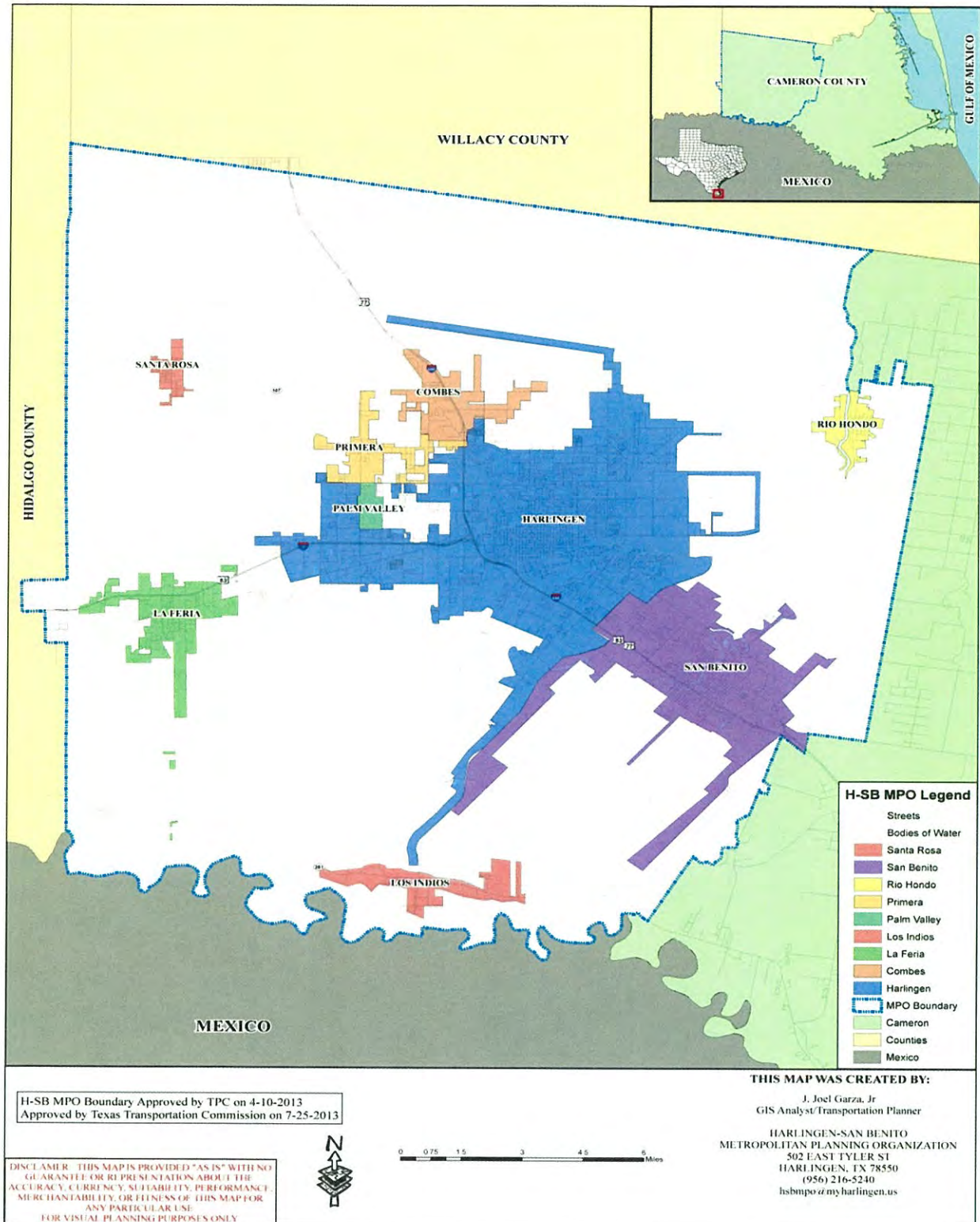
APPENDIX A MPO Boundary Area

A. Definition of Area

The metropolitan planning area is the geographic area in which the metropolitan transportation planning process required by 23 USC 134 and Section 5307 of the Federal Transit Act (FTA) must be carried out. Each metropolitan planning area encompasses the census boundary, the urbanized boundary and the Metropolitan Urban Area Boundary. The Cameron County line bound the Harlingen-San Benito Metropolitan Planning Organization study area to the north, the Rio Grande River to the south, Cameron County/Hidalgo County line to the west, and SH 345 and Rio Hondo on the east. The area study map is provided in Appendix A.



Harlingen-San Benito MPO Boundary Map

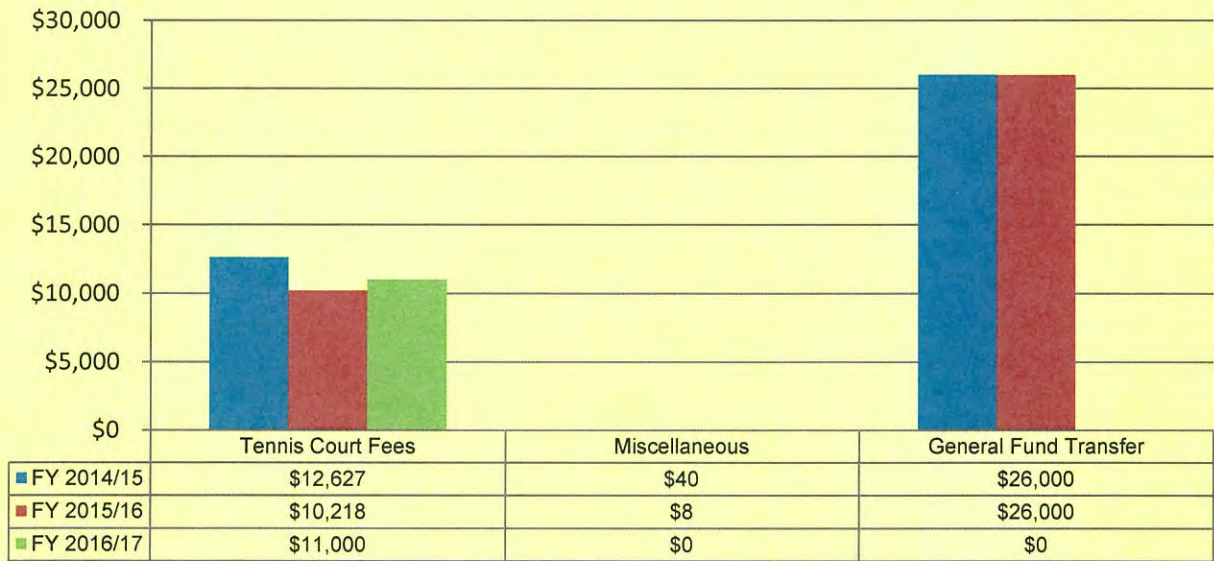


TENNIS COURT FUND

**CITY OF HARLINGEN
TENNIS COURT FUND 104**

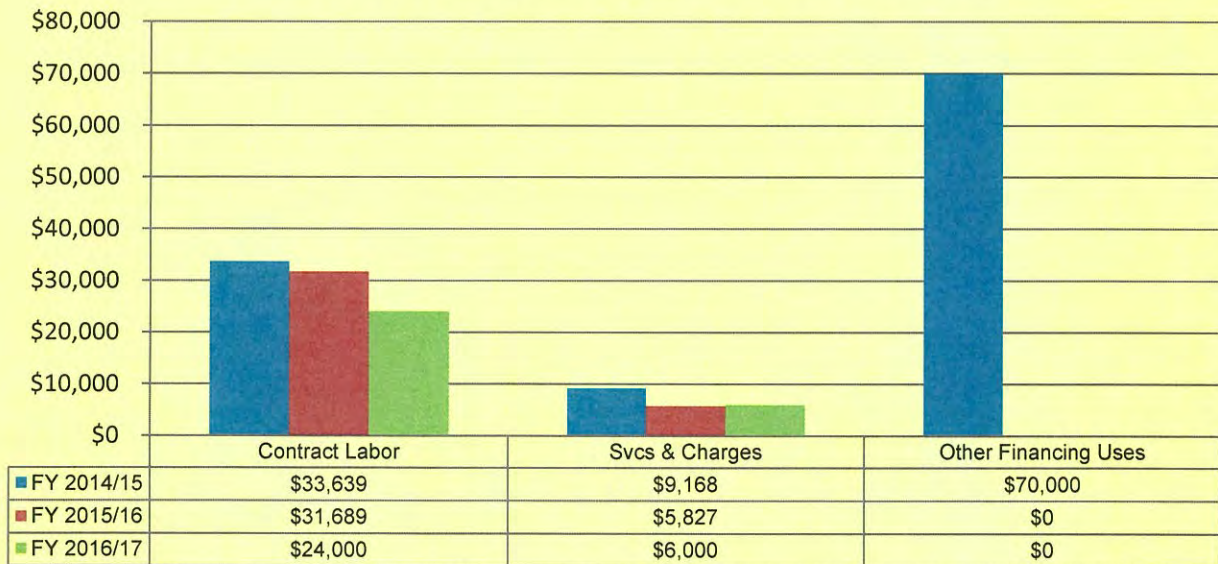
CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Miscellaneous	\$12,627	\$11,000	\$10,218	\$11,000
Investments	40	75	8	-
Transfer From	26,000	26,000	26,000	-
TOTAL REVENUES	38,667	37,075	36,226	11,000
<u>EXPENDITURES</u>				
Equipment	3,382	-	-	-
Supplies - General	3,382	-	-	-
Contract Labor	33,639	24,000	31,689	24,000
Services & Charges - General	33,639	24,000	31,689	24,000
Maintenance - Buildings	445	6,000	5,827	6,000
Services & Charges - Maintenance	445	6,000	5,827	6,000
Miscellaneous	5,341	-	-	-
Services & Charges - Miscellaneous	5,341	-	-	-
To 2010 CO Project	70,000	-	-	-
Other Financing Uses-Transfers	70,000	-	-	-
TOTAL EXPENDITURES	112,807	30,000	37,516	30,000
Excess Revenues Over/(Under)	(74,140)	7,075	(1,290)	(19,000)
Fund Balance Beginning of Year	157,965	83,825	83,825	82,535
END OF YEAR FUND BALANCE	\$83,825	\$90,900	\$82,535	63,535

Tennis Court Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Tennis Court Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

TENNIS COURT 104-6040

The Harlingen Tennis Courts are comprised of two facilities. One is the H.E.B. Tennis Center which includes eight (8) new lighted courts, six (6) original lighted courts and a temporary pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach classes. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, leagues, and tournaments. There are six (6) other tennis courts, which are located at Victor Park and are also lighted.

PROGRAM GOAL FY16-17

The goal of the City is to continue to promote the game and increase member participation and revenues more particularly at the H.E.B Tennis Center.

OBJECTIVES FOR FY 16-17

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts
- Seek the renewal with HEB of title sponsorship or seek other title sponsorship opportunities.
- Transition the responsibility of the Tennis Advisory Board to that of the Parks and Recreation Advisory Board, so that there will be one board. .
- Pursue possible funding to construct the championship court and pro shop at Pendleton Park.
- Replace the wind screen on the old courts.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY

PERFORMANCE INDICATORS

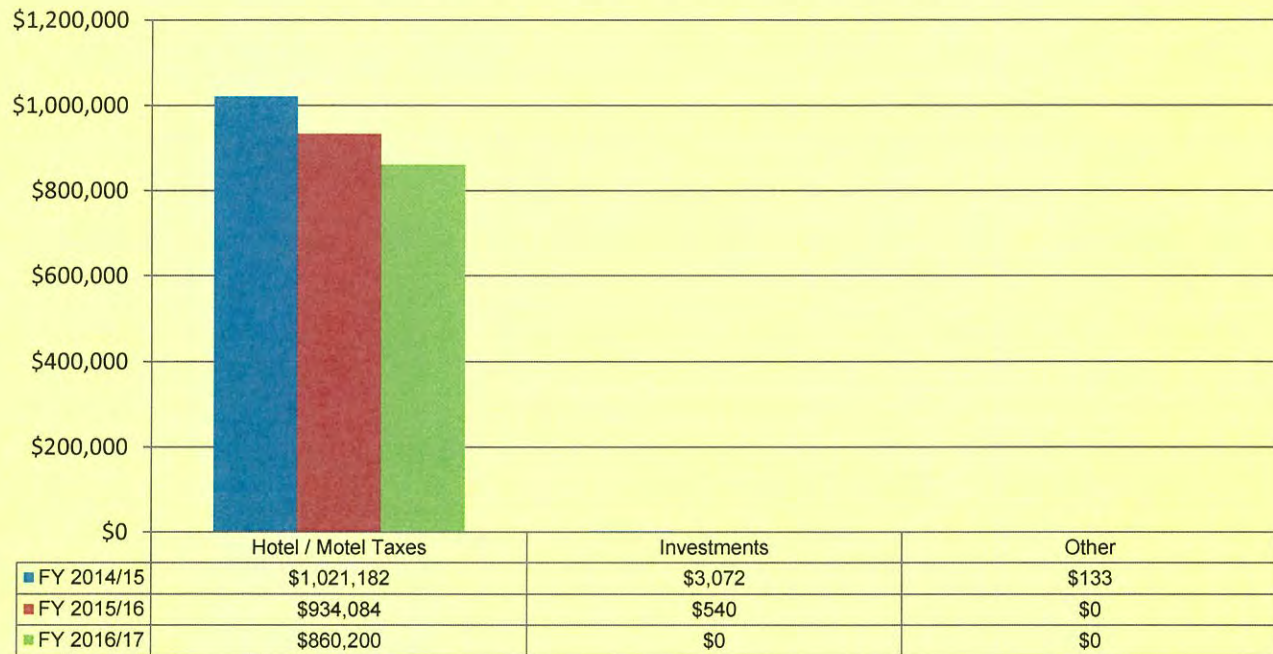
	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Pool Operated: August - April	1	1	1
Pool Operated: May - July	1	1	1
Learn to swim sessions held	4	6	6
Learn to swim classes held	18	24	24
Average visitors per year	12,264	13,667	14,000
Water Aerobics Admissions	732	732	745
<u>EFFICIENCY</u>			
*Annual cost per resident for pool	\$4.03	\$ 4.11	\$ 4.11
<u>OUTPUT</u>			
Public swimming admissions	1,226	13,667	14,000
*Note: City Population (65,679) 2012			

HOTEL/MOTEL OCCUPANCY TAX
FUND

**CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND**

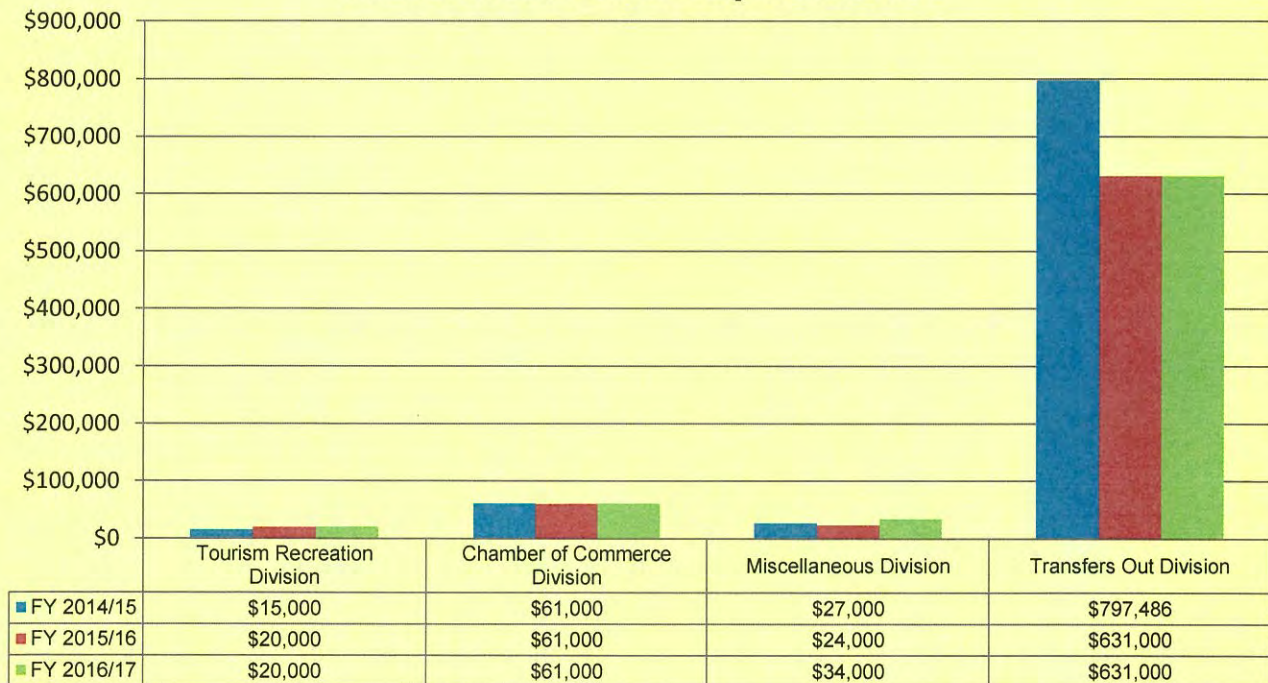
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Hotel/Motel Taxes	\$ 1,021,182	\$ 860,000	\$ 933,482	\$ 860,000
Penalty & Interest	3,072	200	602	200
TexPool	90	75	504	-
NOW Interest	42	50	36	-
TOTAL REVENUES	1,024,386	860,325	934,624	860,200
<u>EXPENDITURES:</u>				
<u>Tourism Recreation Division 105-6060</u>				
Contract Labor	15,000	20,000	20,000	20,000
TOURISM RECREATION DIVISION TOTAL	15,000	20,000	20,000	20,000
<u>Chamber of Commerce Division 105-6101</u>				
Birding Festival	41,000	41,000	41,000	41,000
Birding Festival Expenses	20,000	20,000	20,000	20,000
CHAMBER OF COMMERCE DIV TOTAL	61,000	61,000	61,000	61,000
<u>Miscellaneous Division 105-6199</u>				
Iwo Jima	-	10,000	-	10,000
Harlingen Performing Arts Theatre	27,000	24,000	24,000	24,000
Imprs Other Than Bldgs	9,550	-	-	-
Contra Capital Outlay	(9,550)	-	-	-
MISCELLANEOUS DIVISION TOTAL	27,000	34,000	24,000	34,000
<u>Transfers Out Division 105-9999</u>				
Convention/Visitors Bureau	513,000	424,000	424,000	424,000
Harlingen Downtown Fund	35,000	32,000	32,000	32,000
Municipal Auidtorium Fund	165,540	115,000	115,000	115,000
Harlingen Arts & Heritage Museum Fund	83,946	60,000	60,000	60,000
TRANSFERS OUT DIVISION TOTAL	797,486	631,000	631,000	631,000
TOTAL EXPENDITURES	900,486	746,000	736,000	746,000
Excess Revenues Over/(Under) Expenditures	123,900	114,325	198,624	114,200
Fund Balance Beginning of Year	378,658	502,558	502,558	701,182
END OF YEAR FUND BALANCE	\$502,558	\$616,883	\$701,182	\$815,382

Hotel/Motel Fund Revenues



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Hotel/Motel Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

HOTEL/MOTEL OCCUPANCY TAX FUND 105

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION DIVISION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funds to support to regional and national athletic tournaments played within the City that provide both an economic and tourism impact; provide funding to support various city sponsored events.

PROGRAM GOAL

Promote tourism through special events and sport tournaments involving Convention and Visitors Bureau.

OBJECTIVES FOR FY 16-17

- Provide support and funding to local youth athletic leagues in promoting, hosting, and supporting regional and national tournaments played in Harlingen.
- Plan, organize, and manage 1-2 public fireworks displays in conjunction with City-sponsored events.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

CATASTROPHIC EMERGENCY
RELIEF FUND

**CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND**

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Investments	\$ 402	\$ -	\$ 1,615	\$ -
Various		-	-	-
TOTAL REVENUES	402	-	1,615	-
<u>EXPENDITURES:</u>				
Supplies - Miscellaneous	6,641	25,000	7,349	25,000
TOTAL EXPENDITURES	6,641	25,000	7,349	25,000
Excess Revenues Over/(Under) Expenditures	(6,239)	(25,000)	(5,734)	(25,000)
Fund Balance Beginning of Year	858,346	852,107	852,107	846,373
END OF YEAR FUND BALANCE	\$ 852,107	\$ 827,107	\$ 846,373	\$ 821,373

CATASTROPHIC EMERGENCY RELIEF FUND 106-5001

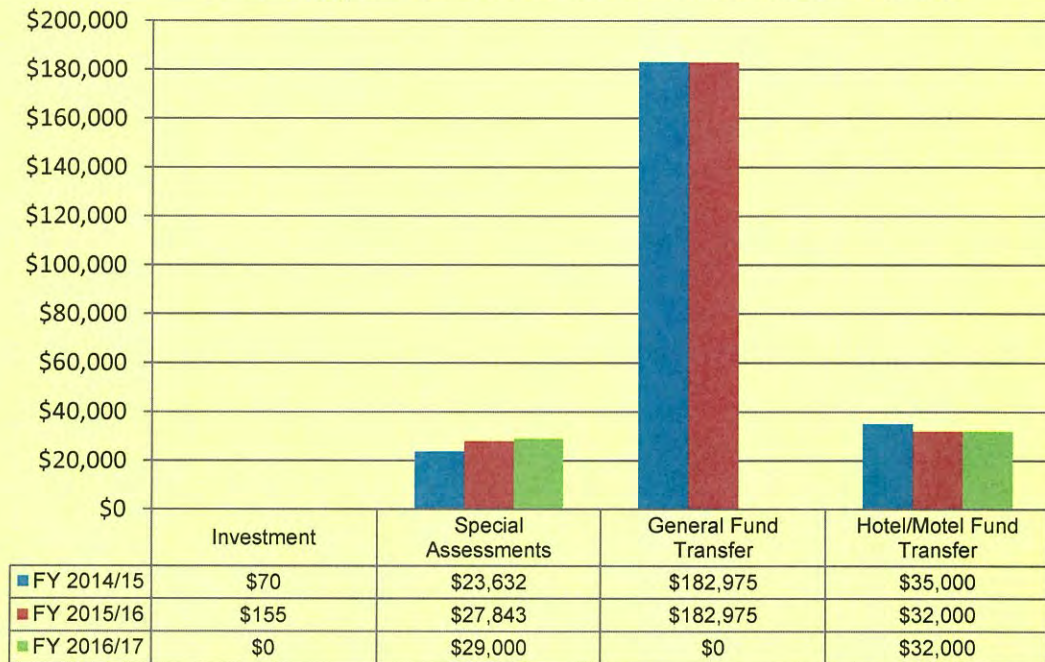
The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

HARLINGEN'S DOWNTOWN FUND

**CITY OF HARLINGEN
HARLINGEN'S DOWNTOWN FUND**

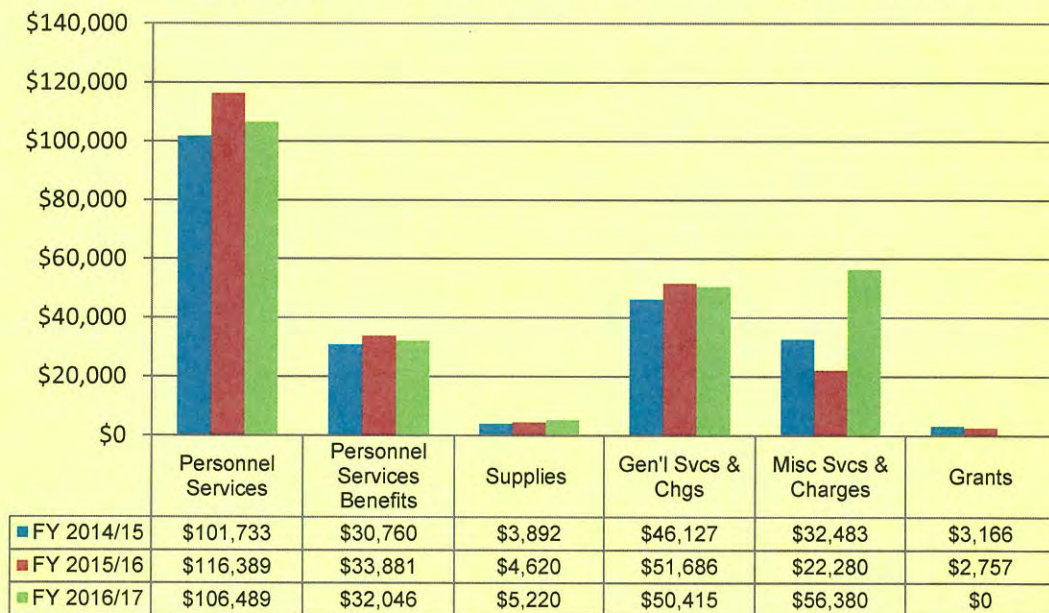
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Investments	\$ 70	\$ -	\$ 155	\$ -
Assessments	28,116	29,000	27,843	29,000
Miscellaneous	-	-	1	-
Transfer From	217,976	214,975	214,975	32,000
Sale of Fixed Assets	-	-	4	-
Sale of Fixed Assets	-	-	4	-
TOTAL REVENUES	246,162	243,975	242,978	61,000
EXPENDITURES:				
Administration 107-1701				
Personnel Services - Pay	101,733	103,761	116,389	106,489
Personnel Services - Benefits	30,760	31,268	33,881	32,046
Supplies - General	2,572	3,598	3,368	3,770
Supplies - Miscellaneous	1,320	1,450	1,252	1,450
Services & Charges - General	46,127	52,982	51,686	50,415
Services & Charges - Maintenance	2,017	3,380	2,757	3,380
Services & Charges - Miscellaneous	30,466	57,467	22,280	53,000
Administration Total	214,995	253,906	231,613	250,550
Grants 107-1703				
Services & Charges - General	3,166	-	-	-
Grants Total	3,166	-	-	-
TOTAL EXPENDITURES	218,161	253,906	231,613	250,550
Excess Revenues Over/(Under) Expenditures	28,001	(9,931)	11,365	(189,550)
Fund Balance Beginning of Year	201,805	229,806	229,806	241,171
END OF YEAR FUND BALANCE	\$229,806	\$219,875	\$241,171	\$51,621

Harlingen Downtown Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Harlingen Downtown Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

HARLINGEN'S DOWNTOWN FUND 107-1701

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 101,508	\$ 103,761	\$ 115,935	\$ 106,489
Overtime	195	-	202	-
Travel Pay	30	-	252	-
Personnel Services	101,733	103,761	116,389	106,489
City FICA	6,074	6,180	6,897	6,289
City Medicare	1,420	1,445	1,613	1,471
City TMRS	4,686	4,780	4,790	4,205
City TCG Retirement	2,291	2,333	2,909	2,444
City Health Insurance	15,438	15,646	16,784	16,757
Workers Compensation	851	884	888	880
Personnel Services - Benefits	30,760	31,268	33,881	32,046
Office Supplies	2,269	1,548	1,468	2,220
Office Furn-Equip Non Cap	-	1,250	1,124	950
Food, Drinks, & Ice	303	800	776	600
Supplies General	2,572	3,598	3,368	3,770
Miscellaneous Supplies	1,320	1,450	1,252	1,450
Supplies Miscellaneous	1,320	1,450	1,252	1,450
Utilities - Communications	1,329	1,530	1,288	1,530
Utilities - Electricity	3,885	4,270	3,586	4,270
Utilities - Other	951	1,000	1,014	1,000
Professional Services	30	-	-	300
Audit Fees	2,200	2,200	2,200	2,200
Advertising	26,669	28,535	28,268	26,140
Vehicle & Radio Rental	100	100	100	100
Building Rental	6,000	8,400	8,400	8,400
Dues, Memberships, & Subscriptions	3,445	3,445	3,445	3,445
Registration, Travel, & Training	914	3,022	3,021	2,000
Employee Mileage Reimbursement	604	480	364	680
Small Claims - Unfunded	-	-	-	350
Services & Charges - General	46,127	52,982	51,686	50,415
Maintenance-Furniture & Equipment	716	880	791	880
Internal Service Charges	302	1,200	1,200	1,000
Fuel	999	1,300	766	1,500
Services & Charges - Maintenance	2,017	3,380	2,757	3,380
Improvement/Promotions - West Side	30,466	57,467	22,280	53,000
Miscellaneous	-	-	-	-
Service & Charges - Miscellaneous	30,466	57,467	22,280	53,000
Advertising	3,166	-	-	-
Service & Charges - Miscellaneous	3,166	-	-	-
HARLINGEN'S DOWNTOWN FUND TOTALS	\$ 218,161	\$ 253,906	\$ 231,613	\$ 250,550

HARLINGEN DOWNTOWN IMPROVEMENT DISTRICT FUND 107-1701

Downtown Harlingen, a Public Improvement District, was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Since the 1980s, Downtown Harlingen has gone from abandoned to more than 90% occupancy. Today there are more than 170 businesses or organizations in the 18-block downtown district, as well as families that reside in spacious upper-story lofts.

Harlingen's Down Town Revitalization Program has been a public/private partnership since its beginning. In addition to funding provided by the City, downtown property owners have voted six times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and storefront enhancements. A seven-member Board of Directors appointed by the Mayor and City Commission oversees the expenditure of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and business managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is a nationally accredited Main Street Program affiliated with the Texas Historical Commission and the National Main Street Center, a subsidiary of the National Trust for Historic Preservation. Eight businesses in Downtown Harlingen have received the prestigious Texas Treasure Business Award.

PROGRAM GOAL FOR FY16-17

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR FY 16-17

- Enhance Harlingen downtown's physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays. Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.
- Strengthen and diversify the downtown's economic base by helping existing businesses to grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown businesspeople to sharpen their competitiveness and merchandising skills.
- Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.
- Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

PERFORMANCE INDICATORS

To improve the overall image of Downtown Harlingen, encourage adaptive reuse of buildings, and enhance economic vitality, matching grants are available to property owners and businesses in four areas:

Signage – Maximum grant is \$2,500

Storefront Improvement – Maximum grant is \$6,000

Fire Safety Enhancement– Maximum grant is \$15,000

Security Enhancement – Maximum grant is \$2,000

The Board of Directors considers and awards incentive grants on an ongoing basis throughout the year, leveraged against private investments by property and business owners. Grant funding is limited to \$15,000 per property each fiscal year, from any combination of programs.

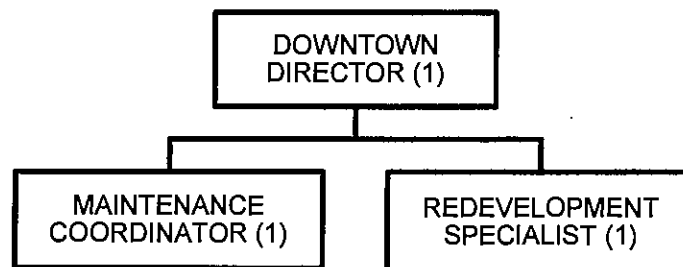
PERFORMANCE INDICATORS

<u>Downtown Grant Programs</u>	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Sign Grants Awarded	6	11	10
Total Awarded	\$4,012.44	\$5,324.17	\$7,500.00
Storefront Improvement Grants Awarded	7	11	8
Total Awarded	\$13,868.00	\$11,962.00	\$16,000.00
Fire Safety Enhancement Grants Awarded	6	0	2
Total Awarded	\$9,052.93	\$0.00	\$8,000.00
Security Enhancement Grants Awarded	0	1	2
Total Awarded	\$0.00	\$ 944.44	\$2,000.00

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Downtown Director	1	1	\$57,610
Redevelopment Specialist	1	1	26,108
Maintenance Coordinator	1	1	22,771
Fringe Benefits			32,046
Total	3	3	\$138,535

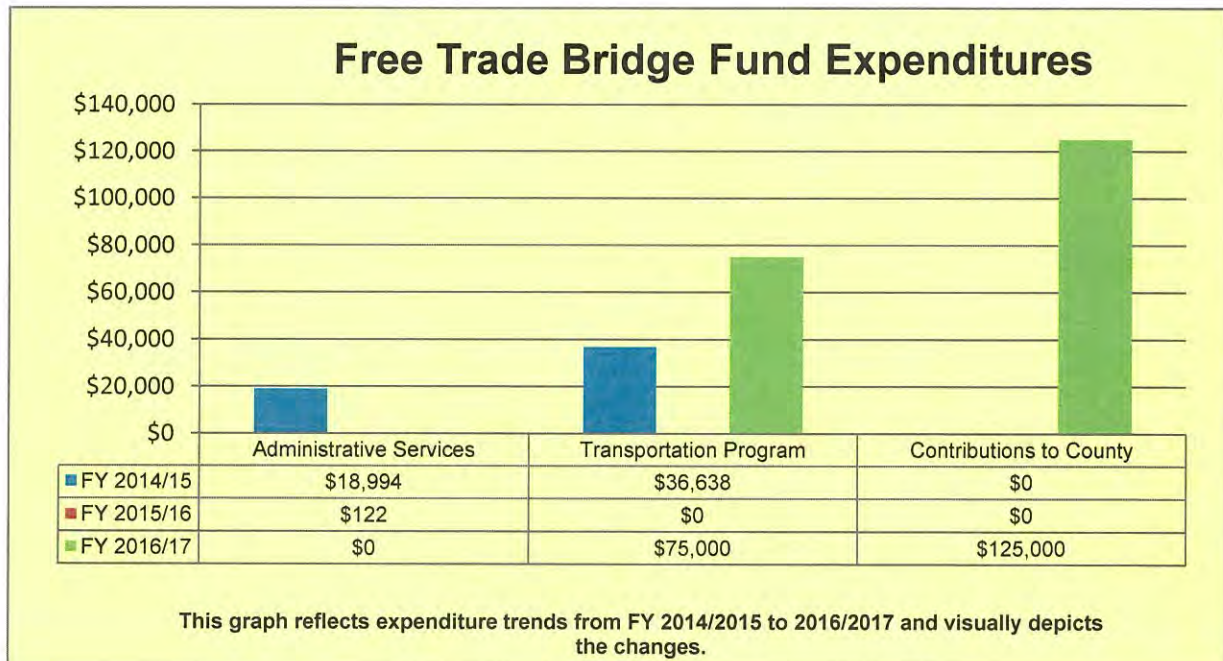
HARLINGEN DOWNTOWN



FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Miscellaneous	\$186,509	\$145,000	\$ 278,895	\$ 162,000
Investments	84	100	53	-
TOTAL REVENUES	186,593	145,100	278,948	162,000
EXPENDITURES:				
Street Construction 109-5017				
Utilities - Electricity	124	-	122	-
Street Construction	124	-	122	-
Transportation Program 109-5050				
Transit Program	36,638	75,000	-	75,000
Service & Charges - Miscellaneous	36,638	75,000	-	75,000
Contributions to County 109-9905				
Dues, Memberships & Subscriptions	18,870	-	-	-
Contribution to Cameron Co.	-	125,000	-	125,000
Services & Charges - Misc.	18,870	125,000	-	125,000
TOTAL EXPENDITURES	55,632	200,000	122	200,000
Excess Revenues Over/(Under) Expenditures	130,961	(54,900)	278,826	(38,000)
Fund Balance Beginning of Year	258,294	389,255	389,255	668,081
END OF YEAR FUND BALANCE	\$389,255	\$334,355	\$668,081	\$630,081



FREE TRADE BRIDGE FUND 109

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being lower for this year and a decrease in other expenditures.

COMMUNICATION CENTER FUND

**CITY OF HARLINGEN
COMMUNICATION CENTER FUND**

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Rentals	\$11,109	\$11,109	\$12,697	\$12,776
Internal Service	-	-	-	-
Investments	-	-	-	-
Various	-	161,710	-	-
TOTAL REVENUES	11,109	172,819	12,697	12,776
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	83,255	85,950	85,950	11,938
TOTAL EXPENDITURES	83,255	85,950	85,950	11,938
Excess Revenues Over/(Under) Expenditures	(72,146)	86,869	(73,253)	838
Fund Balance Beginning of Year	(65,069)	(137,215)	(137,215)	(210,468)
END OF YEAR FUND BALANCE	(\$137,215)	(\$50,346)	(\$210,468)	(\$209,630)

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract. Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract. The main difference is due to the Annual Service contract for the Radio System.

COMMUNITY ORIENTED
POLICING SERVICES /
UNIVERSAL HIRING
POLICY GRANT

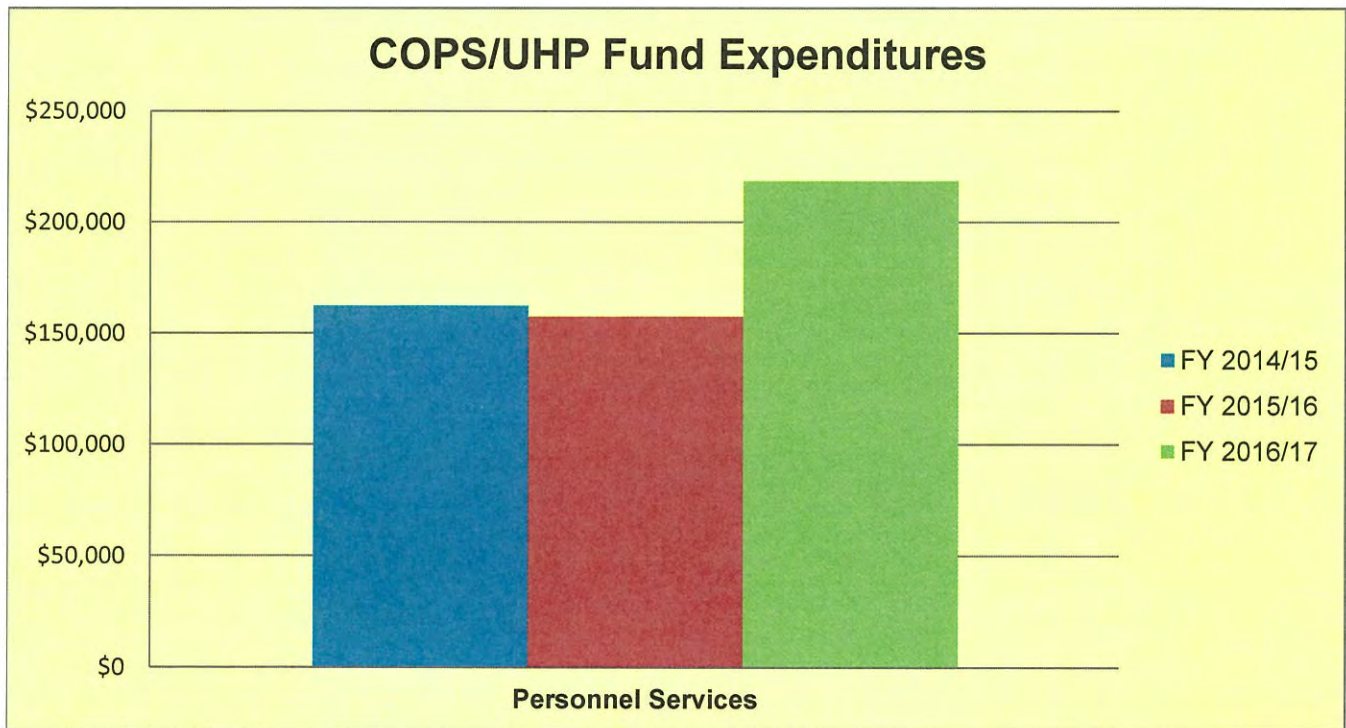
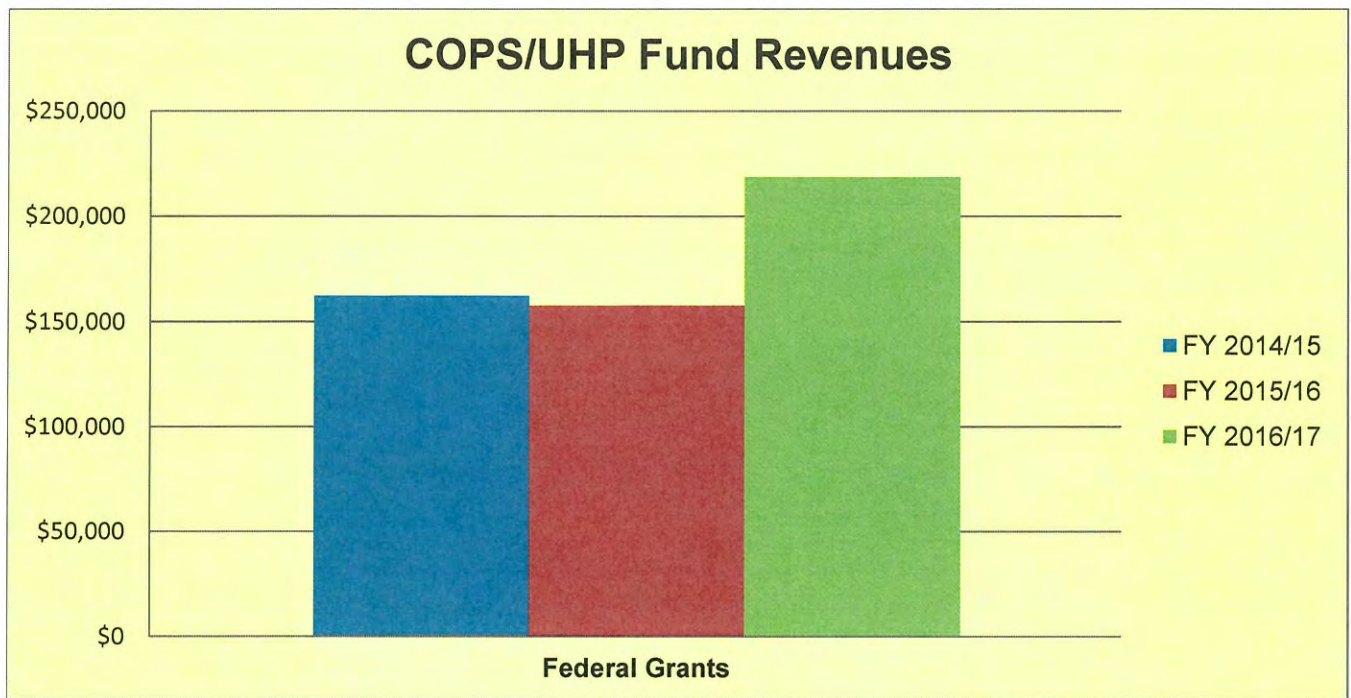
CITY OF HARLINGEN COPS/UHP GRANT

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Federal	\$162,320	\$208,979	\$157,631	\$218,523
TOTAL REVENUES	162,320	208,979	157,631	218,523
EXPENDITURES:				
Personnel Services - Pay	129,067	166,845	125,943	168,646
Personnel Services - Benefits	33,253	42,134	31,688	49,877
TOTAL EXPENDITURES	162,320	208,979	157,631	218,523
Excess Revenues Over/(Under) Expenditures	-	-	-	-
Fund Balance Beginning of Year	-	-	-	-
END OF YEAR FUND BALANCE	\$0	\$0	\$0	\$0

COPS/ CHRP GRANT

115-3010

The Harlingen Police Department has a COPS/CHRP grant for five (5) officer positions. The grant pays for entry-level salaries and approved fringe benefits over three years for the newly-sworn career law enforcement officer positions. The emphasis on this new grant is to place additional officers in the schools within the community. The Harlingen Police Department has partnered with Harlingen Consolidated Independent School District to utilize the police officer positions awarded under this grant to bolster their presence within the school setting and foster better community partnerships.

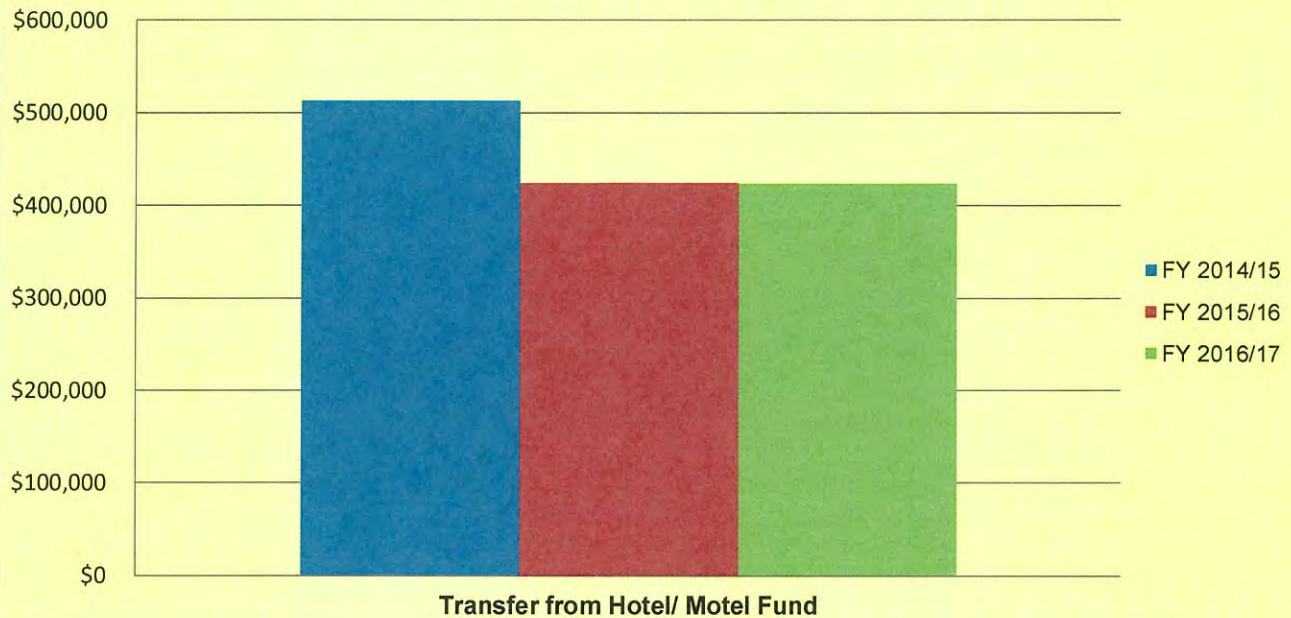


CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

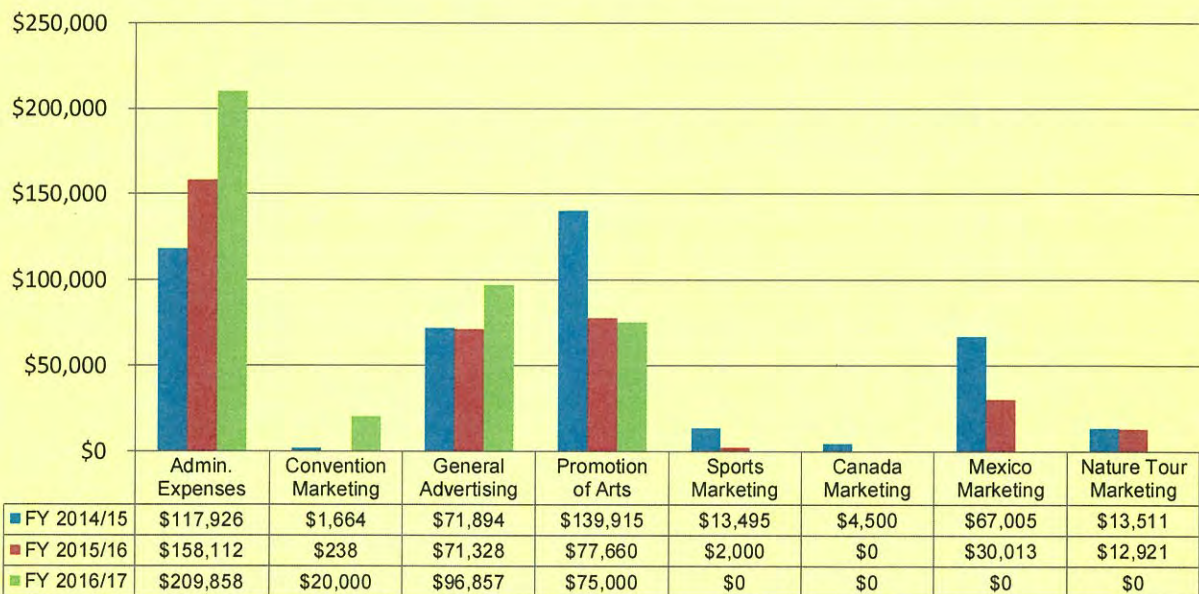
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Investments	\$146	\$200	\$61	-
Miscellaneous	-	-	315	-
Transfer From	513,000	424,000	424,000	424,000
TOTAL REVENUES	513,146	424,200	424,376	424,000
EXPENDITURES:				
Personnel Services - Pay	46,693	117,759	76,605	103,844
Personnel Services - Benefits	12,407	43,420	19,222	29,214
Supplies - General	4,126	3,000	3,104	4,000
Services & Charges - General	53,237	58,000	57,718	71,300
Services & Charges - Miscellaneous	1,463	1,463	1,463	1,500
Administration Total	117,926	223,642	158,112	209,858
Services & Charges - General	1,664	500	238	20,000
Meeting Convention Marketing Total	1,664	500	238	20,000
Services & Charges - General	26,111	8,000	3,454	15,000
Services & Charges - Miscellaneous	45,783	98,204	67,874	81,857
General Advertising Total	71,894	106,204	71,328	96,857
Services & Charges - Miscellaneous	139,915	75,000	77,660	75,000
Promotion of Arts Total	139,915	75,000	77,660	75,000
Services & Charges - General	11,495	-	-	-
Services & Charges - Miscellaneous	2,000	-	2,000	-
Sports Marketing Total	13,495	-	2,000	-
Services & Charges - General	4,500	-	-	-
Canada Marketing Total	4,500	-	-	-
Services & Charges - General	39,280	39,000	29,300	-
Services & Charges - Miscellaneous	27,725	713	713	-
Mexico Marketing Total	67,005	39,713	30,013	-
Services & Charges - General	13,511	30,000	12,921	-
Nature Tour Marketing Total	13,511	30,000	12,921	-
TOTAL EXPENDITURES	429,910	475,059	352,272	401,715
Excess Revenues Over/(Under) Expenditures	83,236	(50,859)	72,104	22,285
Fund Balance Beginning of Year	493,167	576,403	576,403	648,507
END OF YEAR FUND BALANCE	\$576,403	\$525,544	\$648,507	\$670,792

Convention & Visitor's Bureau Fund Revenues



This graph reflects revenue trends from FY 2014/15 to 2016/17 and visually depicts the changes.

Convention & Visitor's Bureau Fund Expenditures



This graph reflects expenditure trends from FY 2014/15 to 2016/17 and visually depicts the changes.

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6501
(Administration)**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$43,143	\$114,459	\$71,466	\$96,943
Car Allowance	3,550	3,300	5,049	6,900
Travel Pay	-	-	90	-
Personnel Services - Pay	46,693	117,759	76,605	103,843
City FICA	2,856	7,263	4,626	6,321
City Medicare	668	1,699	1,082	1,478
City TMRS Retirement	3,515	3,571	2,194	-
City TCG Retirement	239	3,755	3,396	6,905
City Health Insurance	4,987	26,767	7,699	14,198
Worker's Compensation	142	365	225	313
Personnel Services - Benefits	12,407	43,420	19,222	29,215
Office Supplies				
Office Equip/Furniture - Non-Capital	4,126	3,000	3,104	4,000
Supplies - General	4,126	3,000	3,104	4,000
Utilities / Communications	3,630	3,000	3,634	7,500
Audit Fees	5,000	5,000	5,000	5,000
Building Rental	41,995	42,000	37,828	42,000
Dues, Memberships & Subscriptions	2,612	3,000	7,566	7,800
Employee Mileage Reimb	-	5,000	3,490	5,500
Contract Labor	-	-	200	3,500
Services & Charges - General	53,237	58,000	57,718	71,300
Miscellaneous	1,463	1,463	1,463	1,500
Services & Charges - Miscellaneous	1,463	1,463	1,463	1,500
ADMINISTRATION TOTALS	\$117,926	\$223,642	\$158,112	\$209,858

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6502
(Meeting Convention Marketing)**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 1,664	\$ 500	\$ 238	\$ 20,000
Services & Charges - General	1,664	500	238	20,000
CONVENTION MARKETING TOTAL	\$1,664	\$500	\$238	\$20,000

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6503
(General Advertising)

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 15,662	\$ -	\$ 3,454	\$ 15,000
Dues, Memberships, & Subscriptions	4,160	-	-	-
Regis., Travel & Training	6,289	-	-	-
Services & Charges - General	26,111	-	3,454	15,000
Tourism Promotions	93	8,000	-	-
Mrketing-Brochure/TV/Radio	21,680	17,000	16,891	36,985
Internet Marketing	2,595	5,000	5,150	15,000
Promotional	21,415	76,204	45,833	29,872
Services & Charges - Miscellaneous	45,783	106,204	67,874	81,857
GENERAL ADVERTISING TOTAL	\$71,894	\$106,204	\$71,328	\$96,857

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6504
(Promotion of Arts)

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Blues on the Hill	-	-	-	35,000
Special Event	139,915	75,000	77,660	40,000
Services & Charges - Miscellaneous	139,915	75,000	77,660	75,000
PROMOTION OF ARTS TOTAL	\$139,915	\$75,000	\$77,660	\$75,000

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6506
(Sports Marketing)

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 11,495	\$ -	\$ -	\$ -
Services & Charges - General	11,495	-	-	-
Jalapeno 100	2,000	-	2,000	-
Services & Charges - Miscellaneous	2,000	-	2,000	-
SPORTS MARKETING TOTAL	\$13,495	\$0	\$2,000	\$0

CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6507
(Canada Marketing)

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 4,500	\$ -	\$ -	\$ -
Services & Charges - General	4,500	-	-	-
CANADA MARKETING TOTAL	\$4,500	\$0	\$0	\$0

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6508
(Mexico Marketing)**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 39,280	\$ 39,000	\$ 29,300	\$ -
Services & Charges - General	39,280	39,000	29,300	-
Tourism Promotion	8,615	713	713	-
Mktg-Brochure/TV/Radio	19,110	-	-	-
Services & Charges - Miscellaneous	27,725	713	713	-
MEXICO MARKETING TOTAL	\$67,005	\$39,713	\$30,013	\$0

**CONVENTION & VISITOR'S BUREAU FUND DETAIL 119-6509
(Nature Tour Marketing)**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Advertising	\$ 8,110	\$ 25,000	\$ 12,721	-
Dues, Memberships & Subscriptions	3,300	-	200	-
Registration, Travel, & Training	2,101	5,000	-	-
Services & Charges - General	13,511	30,000	12,921	-
NATURE TOUR MARKETING TOTAL	\$13,511	\$30,000	\$12,921	\$0

The Harlingen Convention and Visitors Bureau (HCVB) is funded by hotel occupancy tax revenues. The HCVB is the official marketing arm of the City. Its mission is to fuel the local business climate and broaden the local tax base by doing the following: Attracting and serving visitors as a means of bringing money into the community; generating personal income, jobs and tax revenue; marketing and ensuring Harlingen as a destination.

PROGRAM GOALS FOR FY 16-17

- Target and attract national and international visitors to Harlingen to stay in our hotels.
- Encourage visitors to spend more money in Harlingen.
- Ensure consistent brand messaging about Harlingen.
- Secure adequate resources for the above efforts.

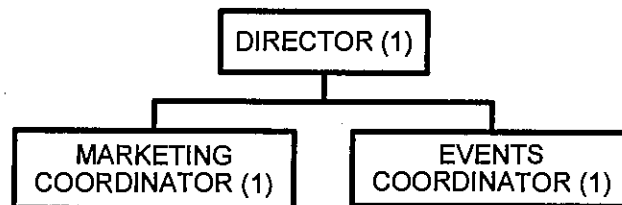
OBJECTIVES FOR FY 16-17

- Update and adapt the destination branding and positioning of the Harlingen CVB and develop a messaging platform that engages target audiences.
- Gain continuous input from CVB advisory board and stakeholders on marketing of events and attractions.
- Promote events and attractions on a statewide and international level.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
CVB Director	1	1	\$64,311
Events Manager	1	0	0
Executive Secretary	0	1	26,593
Marketing Manager	1	1	38,194
Car Allowance			9,000
Fringe Benefits			38,945
Split Wages			(43,988)
Total	3	3	\$133,056

CONVENTION AND VISITOR'S BUREAU



AWARDS PROGRAMS

**CITY OF HARLINGEN
AWARD PROGRAMS**

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Federal	\$ 5,647	\$ 557,291	\$ 355,380	\$ 5,500
State	146,865	785,563	609,234	370,910
Local	-	-	82,459	-
TOTAL REVENUES	152,512	1,342,854	1,047,073	376,410
<u>EXPENDITURES:</u>				
SWAT Federal	5,780	30,359	24,999	5,500
Victim's Assistance	36,183	38,776	37,741	37,923
STEP Comprehensive	56,601	50,519	35,204	56,000
STEP Click it or Ticket	3,809	-	1,778	-
STEMP IDM Wave Grant	(2)	-	4,530	-
STEP CMV	-	9,970	9,518	-
Border Star Grant	59,748	-	60,433	65,000
DEA Task Force	17,186	17,548	15,013	-
ICE Task Force	10,874	14,500	5,282	-
F.A.S.T. Grant	152,691	141,527	69,634	-
Tropical TX Behavioral	232,464	236,212	179,553	145,543
JLEO Task Force	11,073	7,000	6,998	-
JAG 2013 DJBX 0845	5,647	21,462	20,589	-
JAG 2014 DJBX 0485	-	27,780	27,780	-
JAG 2015 DJBX 0944	-	21,732	21,705	-
JAG/CJD 2015-2925601	-	12,100	12,100	-
Operation Stone Garden	-	102,313	8,886	-
OCDETF	-	-	6,055	-
Binational T&F Exercises	-	44,682	42,909	-
Hometown Heroes Trail Exp	80,680	315,340	301,565	-
Wetland System Ramsey Park	-	158,000	132,856	-
Harlingen Wellness Coalition	-	-	57,210	-
UTHSCSA Grant	91,763	93,034	74,841	66,444
<u>Transfers</u>	-	-	46,000	-
TOTAL EXPENDITURES	764,497	1,342,854	1,203,179	376,410
Excess Revenues Over/(Under) Expenditures	(611,985)	-	(156,106)	-
Fund Balance Beginning of Year	-	(611,985)	(611,985)	(768,091)
END OF YEAR FUND BALANCE	<u>\$(611,985)</u>	<u>\$ (611,985)</u>	<u>\$ (768,091)</u>	<u>\$ (768,091)</u>

SWAT Federal 120-3012

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Bullet Proof Vests	\$ 5,780	\$30,359	\$ 24,999	\$ 5,500
Supplies- General	5,780	30,359	24,999	5,500
SWAT FEDERAL GRANT TOTALS	\$ 5,780	\$30,359	\$ 24,999	\$ 5,500

The Bullet Proof Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% of the funding for the purchase for NIJ certified body armor. The program is administered by the U.S. Department of Justice and was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS ASSITANCE 120-3013

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$26,588	\$27,217	\$ 27,494	\$ 27,957
Personnel Services	26,588	27,217	27,494	27,957
City FICA	1,411	1,430	1,466	1,477
City Medicare	330	334	343	345
City TCG Retirement	1,595	1,633	1,650	1,677
City Health Insurance	6,178	6,728	6,706	6,383
Worker's Compensation	81	84	82	84
Personnel Services - Benefits	9,595	10,209	10,247	9,966
Office Supplies	-	150	-	-
Supplies - General	-	150	-	-
Registration, Travel & Training	-	1,200	-	-
Services & Charges - General	-	1,200	-	-
VICTIMS ASSISTANCE GRANT TOTALS	\$36,183	\$38,776	\$37,741	\$37,923

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty-five (25%) percent. The City receives seventy-five percent (75%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the CVL is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victims Compensation Act. The CVL also coordinates other resources available and assists victims throughout the entire criminal justice process as it relates to their specific case.

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE GRANT
120-3017**

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Overtime	46,079	\$50,519	\$26,952	\$56,000
Personnel Services	46,079	50,519	26,952	56,000
City FICA	2,636	-	1,663	-
City Medicare	616	-	389	-
City TMRS	3,482	-	2,261	-
City Health Insurance	2,653	-	3,169	-
Workers Compensation	1,135	-	770	-
Personnel Servs. - Benefits	10,522	-	8,252	-
STEP/IDM COMPREHENSIVE GRANT TOTAL	56,601	\$50,519	\$35,204	\$56,000

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for DWI's, occupant restraint, speed violations and intersection control monitoring within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

BORDER STAR GRANT 120-3032

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Overtime	\$55,502	\$ -	\$ 52,858	\$ 65,000
Personnel Services - Pay	55,502	-	52,858	65,000
City FICA	3,441	-	3,277	-
City Medicare	805	-	766	-
City TMRS	-	-	2,475	-
City TCG	-	-	1,057	-
Personnel Services - Benefits	4,246	-	7,575	-
BORDER STAR GRANT TOTAL	\$59,748	\$0	\$60,433	\$ 65,000

The Harlingen Police Department will utilize the available funding to enhance the department's efforts in reducing crime trends. Crime trends are often a result of drug and gang related activities. The City of Harlingen Police Department will utilize their full time authorized sworn police officers and investigators to work overtime to combat illicit drug use, the sale of illegal drugs and violent crimes associated with gang and criminal organizations.

TROPICAL TEXAS BEHAVIORAL 120-3037

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$ 132,843	\$140,893	\$102,574	\$ 93,672
Overtime	17,328	17,500	11,744	-
Incentive Pay	10,814	10,859	8,335	7,220
Holiday Pay	5,602	-	4,317	-
Stability Pay	16,494	18,602	12,714	13,036
Personnel Services - Pay	<u>183,081</u>	<u>187,854</u>	<u>139,684</u>	<u>113,928</u>
City FICA	11,067	10,252	8,373	6,759
City Medicare	2,588	2,398	1,958	1,581
City TMRS	15,350	14,259	10,683	8,317
City Health Insurance	15,810	16,951	13,288	11,859
Worker's Compensation	4,568	4,498	3,646	3,099
Personnel Services - Benefits	<u>49,383</u>	<u>48,358</u>	<u>37,948</u>	<u>31,615</u>
Registration, Travel, & Training	-	-	1,921	-
Services & Charges - General	<u>-</u>	<u>-</u>	<u>1,921</u>	<u>-</u>
TROPICAL TX. BEHAVIORAL TOTALS	<u>\$ 232,464</u>	<u>\$236,212</u>	<u>\$179,553</u>	<u>\$145,543</u>

This program is under an MOU with Tropical Texas to provide 2 Officers in the Mental Health Officer Program. These officers provide service to the mental health community by responding to calls for service and transporting patients to medical / physiological facilities. They work hand in hand with the staff at Tropical Texas to provide safety to the mental health community. The officers are furnished a police vehicle and their salaries & benefits paid through Tropical Texas.

UTHSCSA GRANT 120-7207

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$45,228	\$53,786	\$39,514	\$22,363
Overtime	(31)	-	36	-
Travel Pay	15			
Personnel Services	45,212	53,786	39,550	22,363
City FICA	2,993	1,845	2,463	1,386
City Medicare	1,037	432	576	324
City TMRS	787	-	1,061	-
City TCG Retirement	1,468	1,488	1,293	1,118
City Health Insurance	5,030	4,710	4,231	10,470
Worker's Compensation	648	92	95	-
Personnel Services - Benefits	11,963	8,567	9,719	13,298
Office Supplies	5,259	1,500	1,257	1,500
Office Equip/Furn-Non Cap	555	2,000	694	2,000
Parks/Recreation Equip	19,946	-	-	-
Supplies - General	25,760	3,500	1,951	3,500
Miscellaneous Supplies	223	500	80	750
Supplies - Miscellaneous	223	500	80	750
Utilities / Communications	720	748	590	750
Professional Services	-	250	-	-
Laundry & Uniform Service	184	200	-	300
Registration, Travel & Training	139	2,000	1,890	2,000
Mileage Reimbursement	2,262	2,800	1,761	2,800
Services & Charges - General	3,305	5,998	4,241	5,850
Miscellaneous	10,000	20,683	19,300	20,683
Services & Charges - Misc.	10,000	20,683	19,300	20,683
UTHSCSA GRANT TOTALS	\$96,463	\$93,034	\$74,841	\$66,444

UTHSCSA GRANT 120-7207

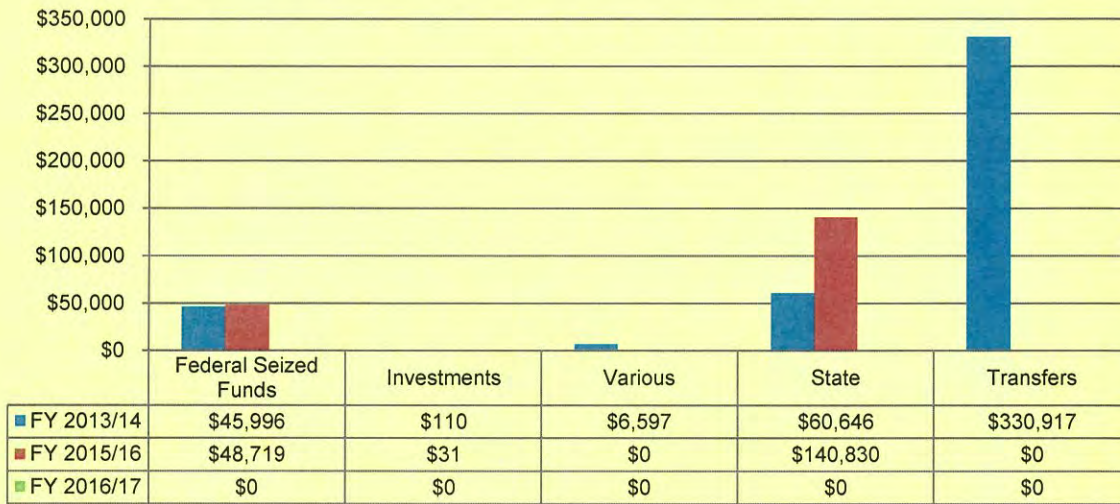
Staffed by one (1) Community Health Worker (CHW) under the direction of the Environmental Health Director, the CHW will carry out the following activities in the City: participate in monthly face-to-face meetings and seminar organized by the programs specific for the CHW, participate in planning meetings, CHW will reach 230 participants with at least 2 components as defined by the implementation plan and document in tracking software. CHW will implement environmental change, support increased physical activity particularly reaching low-income community residents and provide documentation of before and after photos and use information in an evaluation report.

SPECIAL INVESTIGATIONS FUND

CITY OF HARLINGEN
SPECIAL INVESTIGATIONS FUND

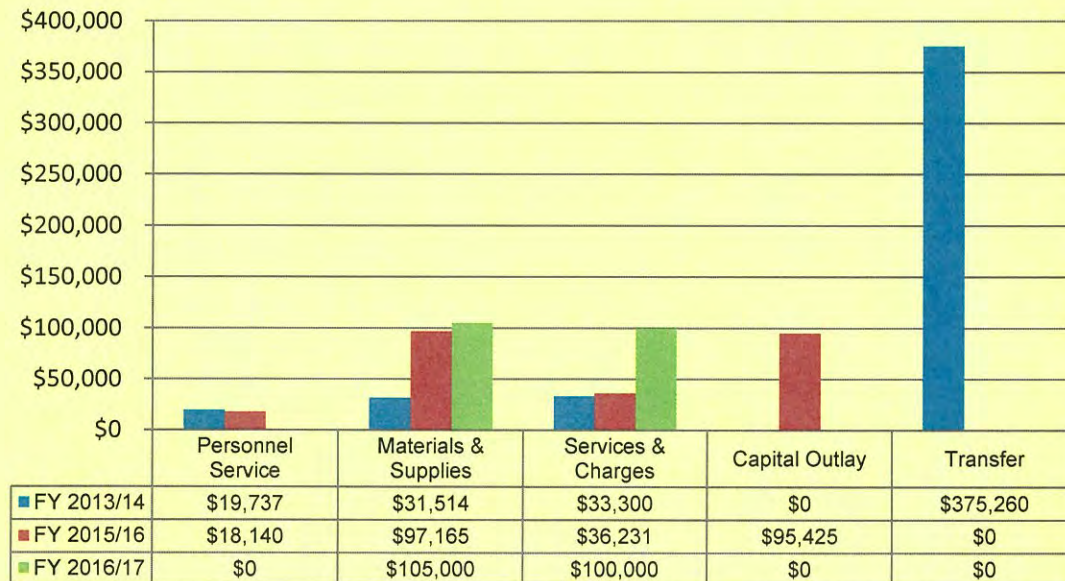
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Federal	\$ 45,996	\$ -	\$ 48,719	\$ -
Investments	110	-	31	-
Miscellaneous	6,597	-	-	-
State	60,646	156,129	140,830	-
Transfers	330,917	-	-	-
TOTAL REVENUES	444,266	156,129	189,580	-
EXPENDITURES:				
Personnel Service	19,737	-	18,140	-
Materials & Supplies	31,514	126,047	97,165	105,000
Services & Charges	33,300	61,744	36,231	100,000
Capital Outlay	-	103,925	95,425	-
	-	-	(36,997)	-
Transfers	375,260	-	36,997	-
TOTAL EXPENDITURES	459,811	291,716	246,961	205,000
Excess Revenues Over/Under Expenditures	(15,545)	(135,587)	(135,587)	(205,000)
Fund Balance Beginning of Year	348,043	332,498	332,498	196,911
END OF YEAR FUND BALANCE	\$ 332,498	\$ 196,911	\$ 196,911	\$ (8,089)

Special Investigations Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Special Investigations Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

SPECIAL INVESTIGATIONS FUND 133-3016 (Police-State Funds)

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Electronics	\$ -	\$ 10,500	\$ 7,929	\$ 20,000
Uniform & Safety Supplies	-	12,000	7,493	20,000
Bullet Proof Vests	5,780	11,454	-	-
Equipment	-	30,332	24,155	65,000
Supplies - General	5,780	64,286	39,577	105,000
Miscellaneous Supplies	-	20,838	20,838	-
Supplies - Miscellaneous	-	20,838	20,838	-
Professional Services	-	2,508	2,508	-
Regis., Travel & Training	-	1,200	1,233	40,000
Contract Labor	-	-	-	40,000
Services & Charges - General	-	3,708	3,741	80,000
Internal Service Charges	-	-	-	20,000
Services & Charges - Main	-	-	-	20,000
Miscellaneous	-	15,758	15,758	-
Services & Charges - Miscellaneous	-	15,758	15,758	-
Motor Vehicles & Heavy Equipment	-	45,497	36,997	-
Miscellaneous Equipment	-	51,800	51,800	-
Miscellaneous	-	-	-	-
Capital Outlay	-	97,297	88,797	-
Miscellaneous	-	-	(36,997)	-
Contra Capital Outlay	-	-	(36,997)	-
POLICE-STATE FUNDS TOTAL	\$ 5,780	\$ 201,887	\$ 131,714	\$ 205,000

The Special Investigations Fund is used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that enhance the department's current abilities to be successful in their mission of combating human trafficking, drugs, gangs and violent crimes.

PROGRAM GOAL FY 16-17

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FY 16-17

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators.
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds-to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly, but our efforts continue to fight for the common good.

TAX INCREMENT FINANCING
FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND 181

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
County	\$ -	\$ -	\$ -	\$ -
Investments	137	-	50	-
Transfers	66,620	70,000	62,397	70,000
TOTAL REVENUES	66,757	70,000	62,447	70,000
<u>EXPENDITURES:</u>				
Professional Services	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Excess Revenues Over/(Under) Expenditures	66,757	70,000	62,447	70,000
Fund Balance Beginning of Year	466,521	533,278	533,278	595,725
END OF YEAR FUND BALANCE	\$533,278	\$603,278	\$ 595,725	\$ 665,725

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND 182

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
County	\$ -	\$ -	\$ -	\$ -
Investments	235	300	85	-
Transfers	119,636	104,000	65,744	104,000
TOTAL REVENUES	119,871	104,300	65,829	104,000
<u>EXPENDITURES:</u>				
Professional Services	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Excess Revenues Over/(Under) Expenditures	119,871	104,300	65,829	104,000
Fund Balance Beginning of Year	790,668	910,539	910,539	976,368
END OF YEAR FUND BALANCE	\$910,539	\$1,014,839	\$ 976,368	\$1,080,368

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND 183

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
County	\$ -	\$ -	\$ -	\$ -
Investments	76	-	30	-
Transfers	158,413	127,500	231,914	127,500
TOTAL REVENUES	158,489	127,500	231,944	127,500
<u>EXPENDITURES:</u>				
Professional Services	-	-	-	-
EDC/Harlingen Venture #2	70,000	70,000	70,000	70,000
Fund Transfers	-	-	-	-
TOTAL EXPENDITURES	70,000	70,000	70,000	70,000
Excess Revenues Over/(Under) Expenditures	88,489	57,500	161,944	57,500
Fund Balance Beginning of Year	218,655	307,144	307,144	469,088
END OF YEAR FUND BALANCE	\$ 307,144	\$364,644	\$ 469,088	\$ 526,588

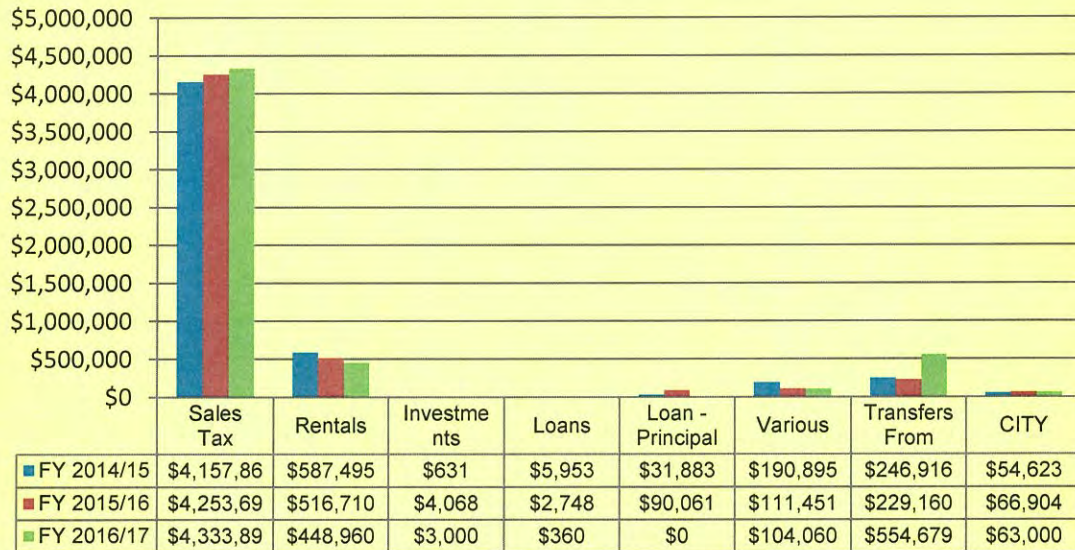
The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN
HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC. FUND

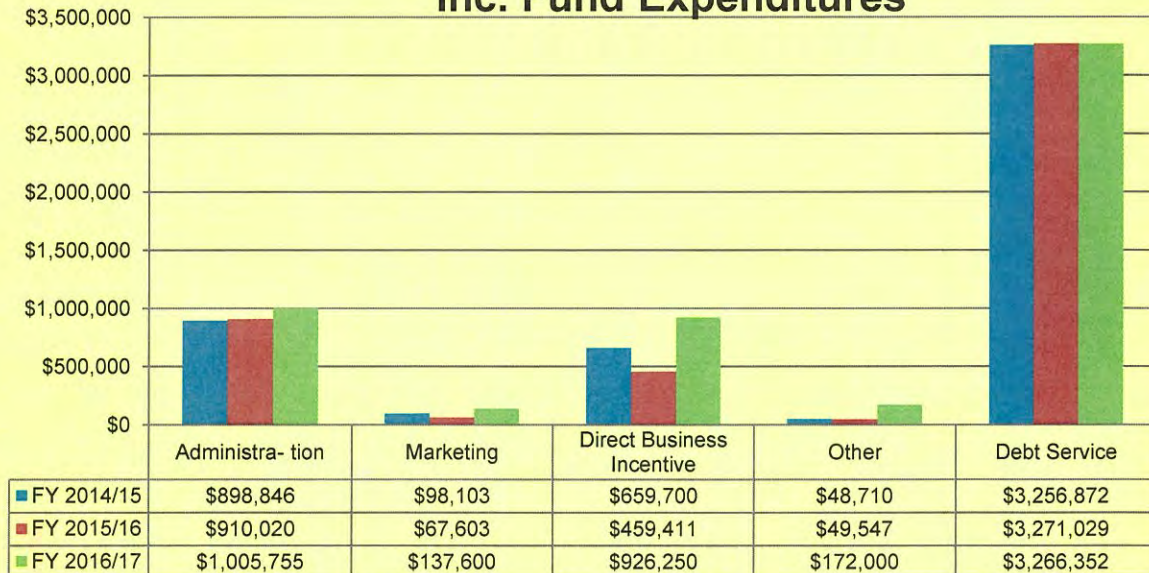
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Sales	\$4,157,869	\$4,275,976	\$4,253,697	\$4,333,898
Rentals	587,495	579,273	516,710	448,960
CITY	54,623	50,000	66,904	63,000
Investments	631	600	4,068	3,000
Loans	5,953	6,000	2,748	360
Loan Principal	31,883	30,000	90,061	-
Various	86,895	101,892	111,451	104,060
Transfers	246,916	245,867	229,160	554,679
Sale of Fixed Asset	104,000	-	-	-
TOTAL REVENUES	<u>5,276,265</u>	<u>5,289,608</u>	<u>5,274,799</u>	<u>5,507,957</u>
<u>EXPENDITURES:</u>				
Administration	898,846	1,024,886	910,020	1,005,755
Marketing	98,103	127,284	67,603	137,600
Direct Business Incentive	659,700	815,000	459,411	926,250
Other	48,710	73,000	49,547	172,000
Debt Service	3,256,872	3,249,439	3,271,029	3,266,352
TOTAL EXPENDITURES	<u>4,962,231</u>	<u>5,289,609</u>	<u>4,757,610</u>	<u>5,507,957</u>
Excess Revenues Over/(Under)	314,034	(1)	517,189	-
Fund Balance Beginning of Year	3,582,642	3,896,676	3,896,676	4,413,865
END OF YEAR FUND BALANCE	<u>\$3,896,676</u>	<u>\$3,896,675</u>	<u>\$4,413,865</u>	<u>\$4,413,865</u>

Economic Development Corporation of Harlingen, Inc. Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Economic Development Corporation of Harlingen, Inc. Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

ECONOMIC DEVELOPMENT CORPORATION OF HARLINGEN DETAIL 191-8501

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries - Full Time	\$319,132	\$329,342	\$326,010	\$286,800
Overtime	0	0	83	
Car Allowance	15,600	15,600	15,400	13,200
Travel Pay	112	-	59	-
Personnel Services - Pay	334,844	344,942	341,552	300,000
City FICA	17,484	15,962	17,784	13,531
City Medicare	4,561	4,282	4,637	3,846
City TCG Retirement	31,739	29,442	32,414	30,011
City Health Insurance	35,947	36,570	40,568	31,618
City Life Insurance	-	166	-	144
Worker's Compensation	1,033	978	1,022	850
Personnel Services - Benefits	90,764	87,400	96,425	80,000
Office Equip/Furn Non Cap	2,450	3,000	6,000	2,000
Supplies - General	2,450	3,000	6,000	2,000
Utilities	-	2,400	-	2,400
Communications	19,681	20,400	19,417	20,000
Website Development/Maintenance	6,626	10,140	7,089	20,500
Bank Fees	963	-	-	-
Dues, Memberships, Subscriptions	-	-	-	18,055
Equipment Rental/Lease	2,771	3,000	3,159	3,500
Professional Development Dues	11,699	17,155	15,018	-
Professional Development Travel	-	-	-	30,000
Mileage Reimbursement	-	300	9	600
Insurance	11,720	19,200	4,840	14,000
Contract Labor	916	1,000	-	1,000
Miscellaneous	-	-	-	-
Services & Charges General	54,376	73,595	49,532	110,055
Maintenance Other	5,000	600	3,575	5,200
Services - Charges Maintenance	5,000	600	3,575	5,200
Promotional	1,641	3,600	1,811	2,000
Prospect Hosting & Groundbreaking Events	-	-	-	38,500
Marketing - Miscellaneous	3,501	4,500	3,750	5,500
Services & Charges Miscellaneous	5,142	8,100	5,561	46,000
Advertising/Bill Boards	42,000	42,000	42,000	45,000
Administration	42,000	42,000	42,000	45,000
Consultants - Austin	120,000	120,000	120,513	120,000
Chamber - Sibley & Millsap				
Chamber of Commerce				
Economic Development Studies	-	28,500	7,750	25,000
Consultants I69/77/281	120,000	120,000	100,000	120,000
City Reimbursement	58,000	58,000	58,000	58,000
Office Supplies	2,880	6,000	3,131	4,000
Professional	42,809	90,000	54,214	60,000
Audit Fees	9,000	9,000	9,000	9,000
Registration, Travel, & Training	1,479	20,960	604	
Insurance	1,250	2,400	1,250	1,000
Miscellaneous/Unallocated	-	2,320	-	1,000
Hosting/Groundbreaking Events	8,852	8,069	10,913	
Administration	364,270	465,249	365,375	398,000
Administration 8501	898,846	1,024,886	910,020	986,255

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Marketing - Miscellaneous	10,860	23,500	16,836	19,500
Marketing - Direct Mail	428	600	506	600
Marketing - Travel	34,116	36,800	21,388	59,500
Marketing - Advertising	52,699	66,384	28,873	77,500
Marketing	98,103	127,284	67,603	157,100
Texas State Rental	-	-	-	30,000
El Clavo Lumber	-	-	-	11,250
Valley Fox Molding	-	-	-	35,000
New/Existing Business Project	259,700	515,000	309,411	-
Bert Ogden Motors	200,000	150,000	-	-
Qualfon	200,000	150,000	-	250,000
Strategic Behavioral Health	-	-	-	100,000
SpaceX	-	-	-	150,000
United Launch Alliance	-	-	150,000	350,000
Direct Business Incentive	659,700	815,000	459,411	926,250
Miscellaneous - Property Taxes	20,050	20,000	23,427	25,000
Rio South Texas EDC	20,040	38,000	17,500	30,000
I - 69 Alliance	8,620	15,000	8,620	10,000
Special Advertising/Videos	-	-	-	10,000
Other Job Training	-	-	-	15,000
TSTC Entrepreneur Training	-	-	-	7,000
WFS Cameron	-	-	-	75,000
Other	48,710	73,000	49,547	172,000
Debt Service Principal	1,445,000	1,495,000	1,495,000	1,150,000
Interest	1,759,163	1,704,439	1,706,019	1,561,724
Debt Service Cost-Frost- Principal	-	-	-	410,000
Debt Service Cost-Frost-Interest	-	-	-	83,628
Paying Agent Fees	1,500	-	1,500	-
Bass Pro Dev 83/77	51,209	50,000	68,510	61,000
Debt Service	3,256,872	3,249,439	3,271,029	3,266,352
EDC FUND TOTAL	\$ 4,962,231	\$ 5,289,609	\$ 4,757,610	\$ 5,507,957

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- The purpose of the Corporation is to make a difference and to serve as a catalyst for economic growth in our community.
- The focus of the Corporation will be to recruit, retain and attract companies that create primary jobs.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates

- (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
- Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
- Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
- Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
- Priority will be given to corporate headquarters operations, regional operations, and business enterprises with fifty or more employees on their local payroll due to the added value these firms bring to a community by way of good corporate citizenship.
- A secondary focus of the Corporation will be the promotion of existing and proposed transportation infrastructure that benefits Harlingen.
- While building a better community is important and requires the effort of a number of organizations, groups and institutions, the focus of the Development Corporation will be “marketing” and “deal making” with entities that will have significant economic impact on the local economy. Community development activities will be conducted by others.
- Even though small business is a main driver for job growth in the local economy, primary jobs are typically created by larger entities. Because of this and because of our limited financial resources, companies creating larger numbers of jobs with higher wages and employer-provided benefits will be the priority.

GOALS AND OBJECTIVES 2016-2017

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES

- Continue work to enhance a University Articulation and Career Center to address critical workforce development issues.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.
- Continue to work with TSTC and other vocational training providers to enhance our local workforce.

JOB CREATING PROJECTS

GOAL: ATTRACT OR RETAIN TWO LARGE EMPLOYERS

- Using the “Guiding Principles” of the HEDC, lead in the recruitment of new business and the expansion of existing business.

- Market the community aggressively through various media and personal visits to facilitate the creation of new “primary” jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION

WORK REGULARLY WITH LOCAL EMPLOYERS

- Call on the corporate headquarters of one local branch operation.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that could be recruited.
- Coordinate the activities of the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW BUSINESS AND INDUSTRY TO FACILITATE THE CREATION OF NEW JOBS AND NEW INCOME

CONTINUE THE DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS

- Maintain a list of regional and national firms involved in site location for their clients.
- Maintain a list of regional and national industrial and commercial realtors.
- Continue to use Constant Contact and other media as a direct marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in International Asset Management Council and other similar organizations to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Update the web site to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in Site Location Partnership, LoopNet, LOIS, CoStar, Site Selection Network and other Internet sites used by site selectors and clients.
- Insure that all information provided over these sites is current, factual and easy to access.

MARKET HARLINGEN TO MAQUILADORAS AND MEXICAN NATIONALS

- Develop contact information for firms currently located near the border in Mexico.
- Initiate direct contact to inform these firms of the advantages of a Harlingen location.
- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES

- Meet regularly with the Governor’s Office of Economic Development & Tourism, utility companies and others to review current marketing activities, discuss current

business prospects, plan future activities and provide updates on local marketing activities.

- Participate in marketing activities of TexasOne, Team Texas, LeadTexas or other similar allies.
- Provide current information on available buildings and sites to allies.

CONTINUE ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisement in major site selection magazines (such as Area Development; Site Selection Handbook; Business Facilities; Expansion Management; Business Xpansion Journal; Trade & Industry Development, etc.).
- Place advertisements in Reynosa and Matamoros Industrial Maps, Valley Business Report and RGVisions or other similar media to raise regional awareness.
- Research advertising opportunities in target industries and participate as appropriate.

– **GOAL: SUPPORT MEDICAL SCHOOL CAMPUS IN HARLINGEN**

- Work with UT RGV and others on future growth needs of the medical school or other related academic needs.
- Work on efforts to encourage continued expansion of medical, educational and other commercial facilities and entities related to the medical industry, including planning of a medical business and research park.

– **GOAL: RECRUIT NEW RETAIL DEVELOPMENT**

- Encourage growth within the Bass Pro Shops/Cameron Crossing project.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Develop the “No Build Zone” and “Orphan” properties for retail.

– **GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN**

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Maintain a web-based database (including photos and maps) and detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals, on the Internet, and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Finalize Phase III of AEP’s “Certified Sites Program” for the Harlingen AirPark
- Finalize and implement plan for additional Class A business parks in Harlingen, including identification of sites, feasibility analysis, and implementation plan for development of sites.

- Continually search for new sites and buildings to add to the existing inventory.
- Coordinate the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues in order to protect future business/industrial areas.
- Consider working on plan for development of an industrial incubator.

GOAL: SUPPORT LEGISLATIVE EFFORTS

- Work to improve the Veterans Administration Clinic in Harlingen and to support efforts to enhance services at the VA
- Support the City's legislative agenda

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in the area of economic development.
- Issue press releases as needed.
- Publish an annual progress report.

GOAL: ENCOURAGE AND PROMOTE THE USE OF THE FREE TRADE BRIDGE

- Work with other bridge partners to resolve issues that hold back growth.
- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

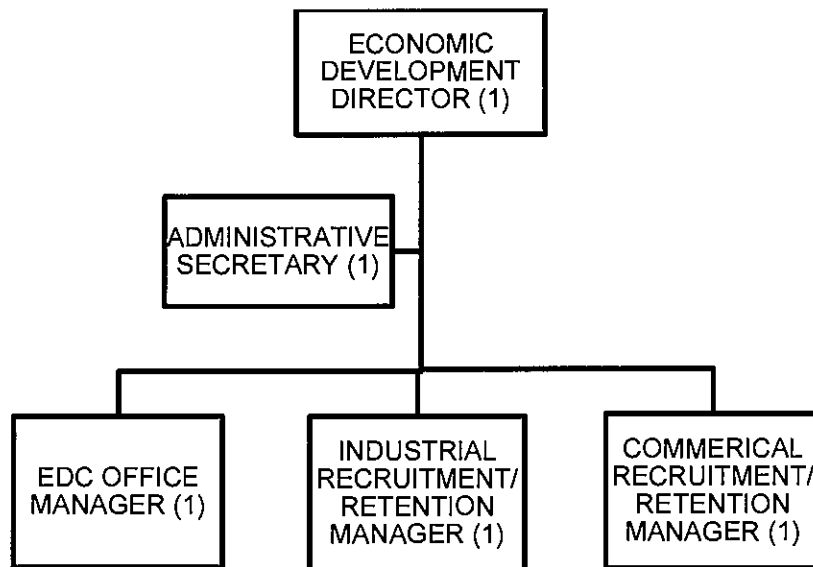
GOAL: ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

- Identify and prioritize transportation routes necessary for industrial and commercial development.
- Support efforts to improve FM 509 from the Los Indios Bridge north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen's capacity.
- Support and participate in efforts by I-69 Coalition
- Support Valley International Airport's efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Economic Development Director	1	1	\$156,489
Commercial Recruitment/Retention Manager	1	1	67,804
Industrial Recruitment/Retention Manager	1	1	52,166
EDC Office Manager	1	1	39,323
Administrative Secretary	1	1	22,017
Business Development Manager	0	0	
Car Allowance			15,600
Fringe Benefits			97,320
Total	<u>5</u>	<u>5</u>	<u>\$450,719</u>

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION



CITY OF HARLINGEN
HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Sales	\$1,385,956	\$1,295,532	\$1,417,899	\$1,295,532
Investments	592	-	421	-
TOTAL REVENUES	<u>1,386,548</u>	<u>1,295,532</u>	<u>1,418,320</u>	<u>1,295,532</u>
<u>EXPENDITURES:</u>				
Services & Charges - General	466	-	-	-
Economic Development Studies	30,396	-	-	-
Miscellaneous/Unallocated		1,049,032	-	1,295,532
Comprehensive Master Plan 12-4	3,109	5,111	5,111	-
Renovation Nine Story Building	148,346	63,000	23,000	-
Other Finance Uses-Transfers	100,000	195,000	45,965	-
TOTAL EXPENDITURES	<u>282,317</u>	<u>1,312,143</u>	<u>74,076</u>	<u>1,295,532</u>
Excess Revenues Over/(Under)	1,104,231	(16,611)	1,344,244	-
Fund Balance Beginning of Year	3,306,298	4,410,529	4,393,918	5,738,162
END OF YEAR FUND BALANCE	<u>\$4,410,529</u>	<u>\$4,393,918</u>	<u>\$5,738,162</u>	<u>\$5,738,162</u>

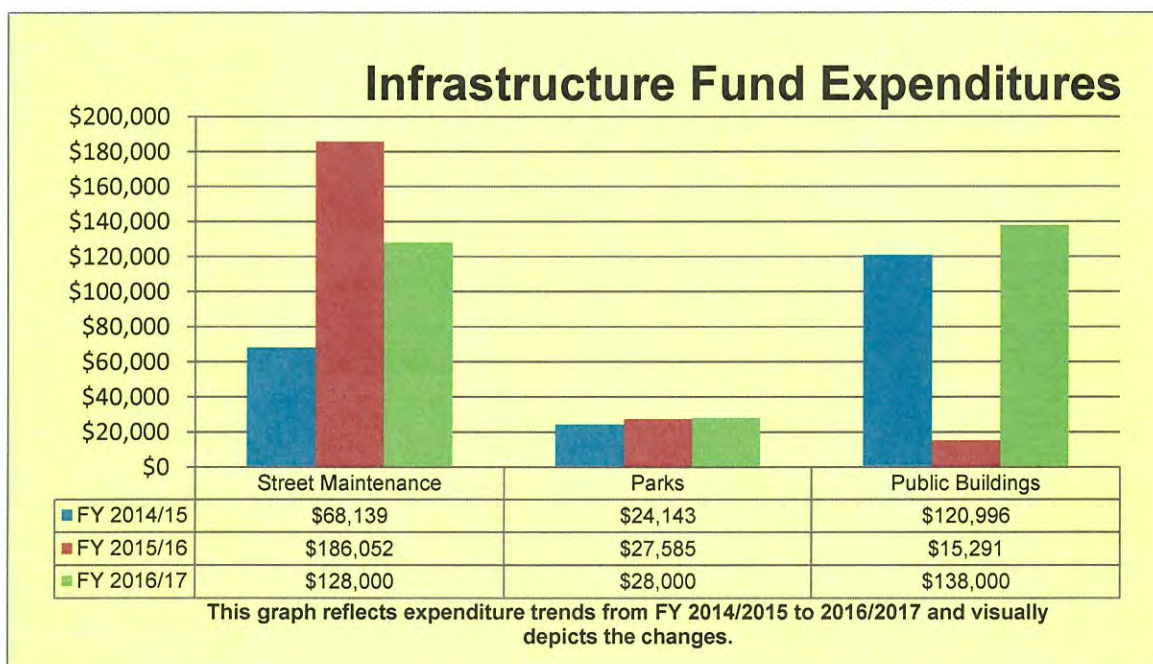
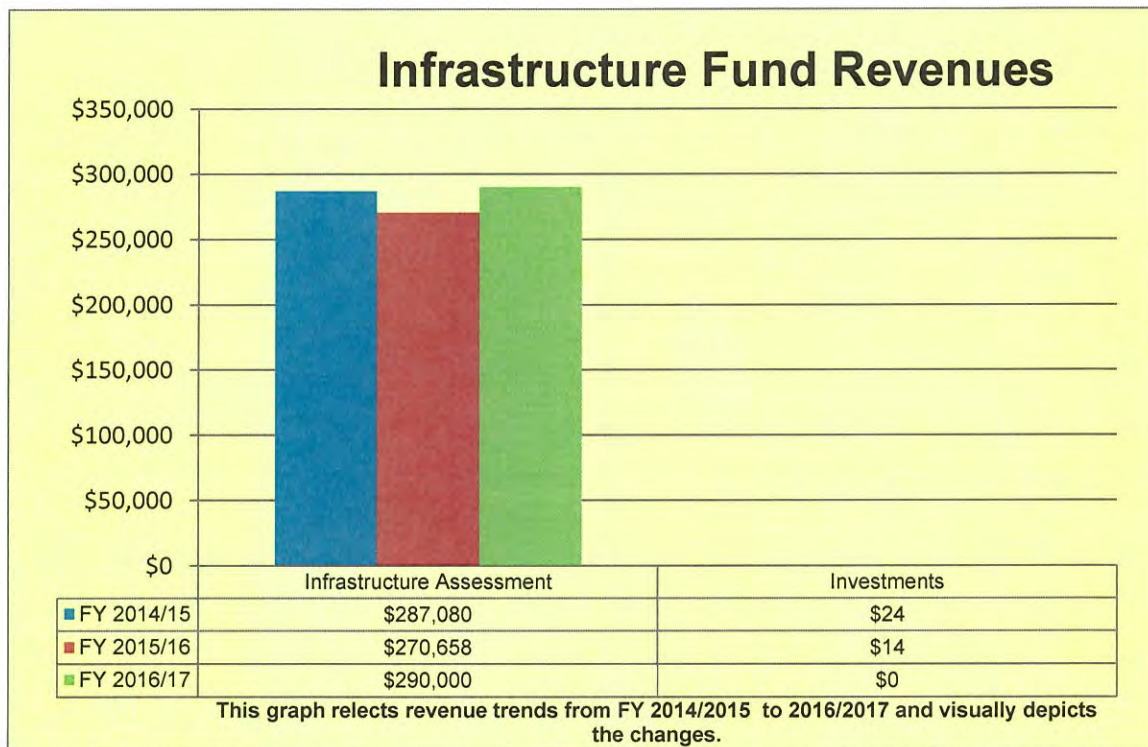
The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

INFRASTRUCTURE FUND

**CITY OF HARLINGEN
INFRASTRUCTURE FUND**

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Other	\$287,080	\$275,000	\$ 270,658	\$ 290,000
Investments	24	-	14	-
TOTAL REVENUES	287,104	275,000	270,672	290,000
<u>EXPENDITURES:</u>				
Supplies - General	68,139	103,400	95,052	128,000
Service & Charges - Maintenance	-	16,000	-	-
Street Improvements	-	-	-	-
Capital Outlay	-	89,000	91,000	-
Street Maintenance	68,139	208,400	186,052	128,000
Services & Charges Miscellaneous	-	10,000	-	-
Street Improvements	-	4,000	4,000	-
Capital Outlay	24,143	119,585	23,585	28,000
Parks	24,143	133,585	27,585	28,000
Service & Charges General	13,580	-	-	-
Services & Charges - Maintenance	21,717	300	291	-
Capital Outlay	85,699	15,000	15,000	138,000
Public Buildings	120,996	15,300	15,291	138,000
Transfers	-	-	-	-
TOTAL EXPENDITURES	213,278	357,285	228,928	294,000
Excess Revenues Over/(Under)	73,826	(82,285)	41,744	(4,000)
Fund Balance Beginning of Year	91,855	165,681	165,681	207,425
END OF YEAR FUND BALANCE	\$165,681	\$ 83,396	\$ 207,425	\$ 203,425

The Infrastructure Fund was added to fund the maintenance of the City's existing infrastructure. Several facilities have become more difficult to maintain. These areas include parks, restrooms, street signs, seal coating, street materials, etc. The fund is financed from a special assessment on the Sanitation bill as a separate monthly line item and is estimated at \$290,000 for fiscal year 2016-2017.



DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

Harlingen Water Works Debt Service Fund is used to account for the accumulation of resources and the payment of revenue bond principal and interest from governmental resources when Harlingen Water Works Service is obligated in some manner for the payment.

CITY OF HARLINGEN

DEBT SERVICE FUND

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Property	\$ 4,010,570	\$ 3,807,922	\$ 3,863,720	\$3,908,120
Investments	571	1,000	1,959	
Proceeds of Debt	3,282	-	-	-
Bond Interest	-	-	41,945	
Refunding Bond			26,349,569	
TOTAL REVENUES	4,014,423	3,808,922	30,257,193	3,908,120
EXPENDITURES:				
Principal	2,365,000	2,610,000	2,610,000	2,705,000
Interest	1,621,121	1,545,422	990,900	1,242,954
Bond Paying Agent Fees	3,637	-	5,006	-
Pmt to Refunding Bond Escrow		-	26,756,345	-
Miscellaneous	-	-	145,245	-
TOTAL EXPENDITURES	3,989,758	4,155,422	30,507,496	3,947,954
Excess Revenues Over/(Under)	24,665	(346,500)	(250,303)	(39,834)
Fund Balance Beginning of Year	1,008,999	1,033,664	1,033,664	783,361
END OF YEAR FUND BALANCE	1,033,664	687,164	783,361	743,527

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2016 the 2016 Tax Rate is \$0.588827 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$3,028,664,715
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$75,716,618</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2016-2017	<u>\$3,947,954</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

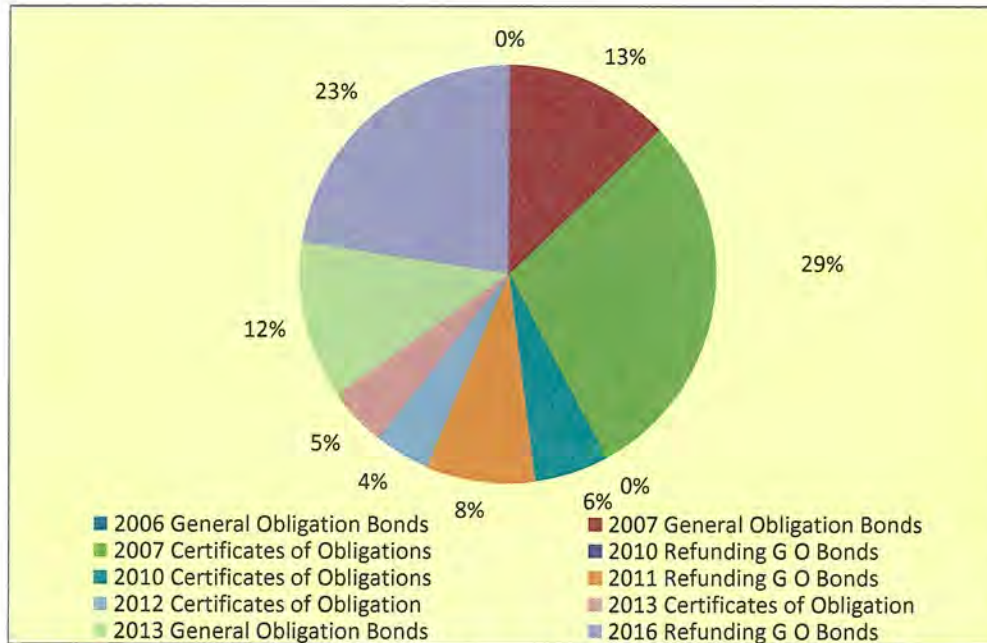
CITY OF HARLINGEN

DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness.

Of the City of Harlingen's \$0.588827 tax rate, \$0.1285 is allocated to the retirement of long term debt.

	<u>ACTUAL FY 14-15</u>	<u>BUDGET FY 15-16</u>	<u>ESTIMATED FY 15-16</u>	<u>APPROVED FY 16-17</u>
2006 General Obligation Bonds	246,841	245,935	245,935	-
2007 General Obligation Bonds	650,969	733,269	733,269	510,000
2007 Certificates of Obligation	1,374,738	1,556,538	1,556,538	1,152,600
2010 Refunding G. O. Bonds	493,625	308,813	308,813	-
2010 Certificates of Obligation	225,481	227,169	227,169	228,381
2011 Refunding G. O. Bonds	336,602	339,910	339,910	333,099
2012 Certificates of Obligation	56,588	131,588	131,588	169,338
2013 Certificates of Obligation	112,075	126,475	126,475	180,575
2013 Refunding G. O. Bonds	489,275	485,725	485,725	482,075
2016 Refunding G. O. Bonds	-	-	-	891,886
	<u>\$3,986,194</u>	<u>\$4,155,421</u>	<u>\$4,155,421</u>	<u>\$3,947,954</u>



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN

DEBT REQUIREMENT SUMMARY 2016-2017

	OUTSTANDING PRINCIPAL 10/1/2016	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 10/1/2017	MATURITY DATE
2007 Certificates of Obligation	\$ 16,985,000	\$ 1,120,000	\$ 32,600	\$ 15,865,000	2/15/2027
2007 General Obligation Bonds	8,385,000	510,000	-	7,875,000	2/15/2027
2010 Certificates of Obligation	2,445,000	140,000	88,381	2,305,000	2/15/2030
2011 Refunding G.O. Bonds	2,155,000	285,000	48,099	1,870,000	2/15/2024
2012 Certificates of Obligation	2,205,000	115,000	54,338	2,090,000	2/15/2035
2013 Certificates of Obligation	2,995,000	100,000	80,575	2,895,000	2/15/2035
2013 Refunding G.O. Bonds	2,295,000	435,000	47,075	1,860,000	2/15/2025
2016 Refunding G.O. Bonds	23,915,000	-	891,886	23,915,000	2/15/2025
	<u>\$ 37,465,000</u>	<u>\$ 2,705,000</u>	<u>\$ 1,242,954</u>	<u>\$ 58,675,000</u>	

CITY OF HARLINGEN

DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR

SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR	2007 CERTIFICATES OF OBLIGATION		2007 G.O. BONDS		2010 CERTIFICATES OF OBLIGATION		2011 REFUNDING G.O. BONDS		2012 CERTIFICATES OF OBLIGATION	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
9/30/2017	\$ 1,120,000	\$ 32,600	\$ 510,000	\$ -	\$ 140,000	\$ 88,381	\$ 285,000	\$ 48,099	\$ 115,000	\$ 54,338
9/30/2018	-	-	-	-	145,000	84,106	250,000	41,706	140,000	50,888
9/30/2019	-	-	-	-	145,000	79,756	255,000	35,671	140,000	46,688
9/30/2020	-	-	-	-	150,000	75,144	260,000	29,517	150,000	42,488
9/30/2021	-	-	-	-	155,000	69,994	265,000	23,243	145,000	39,488
9/30/2022	-	-	-	-	160,000	64,481	275,000	16,790	150,000	36,588
9/30/2023	-	-	-	-	170,000	58,494	280,000	10,158	150,000	33,588
9/30/2024	-	-	-	-	175,000	52,025	285,000	3,406	160,000	30,588
9/30/2025	-	-	-	-	180,000	45,144	-	-	140,000	27,388
9/30/2026	-	-	-	-	190,000	37,744	-	-	145,000	24,588
9/30/2027	-	-	-	-	195,000	30,044	-	-	145,000	21,325
9/30/2028	-	-	-	-	205,000	22,044	-	-	15,000	18,063
9/30/2029	-	-	-	-	215,000	13,509	-	-	20,000	17,650
9/30/2030	-	-	-	-	220,000	4,538	-	-	25,000	17,100
9/30/2031	-	-	-	-	-	-	-	-	100,000	16,413
9/30/2032	-	-	-	-	-	-	-	-	115,000	13,663
9/30/2033	-	-	-	-	-	-	-	-	110,000	10,500
9/30/2034	-	-	-	-	-	-	-	-	120,000	7,200
9/30/2035	-	-	-	-	-	-	-	-	120,000	3,600
	<u>\$ 1,120,000</u>	<u>\$ 32,600</u>	<u>\$ 510,000</u>	<u>\$ -</u>	<u>\$ 2,445,000</u>	<u>\$ 725,404</u>	<u>\$ 2,155,000</u>	<u>\$ 208,587</u>	<u>\$ 2,205,000</u>	<u>\$ 512,144</u>

	2013 CERTIFICATES OF OBLIGATION		2013 REFUNDING G.O. BONDS		2016 REFUNDING G.O. BONDS		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
9/30/2017	\$ 100,000	\$ 80,575	\$ 435,000	\$ 47,075	\$ -	\$ 891,886	\$ 2,705,000	\$ 1,242,954	\$ 3,947,954
9/30/2018	140,000	78,575	275,000	39,975	1,930,000	775,450	2,880,000	1,070,700	3,950,700
9/30/2019	155,000	75,775	285,000	34,375	1,965,000	736,500	2,945,000	1,008,765	3,953,765
9/30/2020	150,000	72,675	195,000	29,575	2,105,000	695,800	3,010,000	945,199	3,955,199
9/30/2021	160,000	69,675	200,000	25,125	2,185,000	620,125	3,110,000	847,650	3,957,650
9/30/2022	165,000	66,475	210,000	20,000	2,280,000	508,500	3,240,000	712,834	3,952,834
9/30/2023	165,000	63,175	215,000	14,688	2,400,000	391,500	3,380,000	571,603	3,951,603
9/30/2024	165,000	59,875	220,000	9,250	2,500,000	294,000	3,505,000	449,144	3,954,144
9/30/2025	195,000	54,925	260,000	3,250	2,645,000	216,825	3,420,000	347,532	3,767,532
9/30/2026	195,000	49,075	-	-	2,990,000	132,300	3,520,000	243,707	3,763,707
9/30/2027	205,000	43,225	-	-	2,915,000	43,725	3,460,000	138,319	3,598,319
9/30/2028	55,000	37,075	-	-	-	-	275,000	77,182	352,182
9/30/2029	50,000	35,425	-	-	-	-	285,000	66,584	351,584
9/30/2030	50,000	33,925	-	-	-	-	295,000	55,563	350,563
9/30/2031	205,000	32,425	-	-	-	-	305,000	48,838	353,838
9/30/2032	200,000	26,275	-	-	-	-	315,000	39,938	354,938
9/30/2033	210,000	20,275	-	-	-	-	320,000	30,775	350,775
9/30/2034	210,000	13,975	-	-	-	-	330,000	21,175	351,175
9/30/2035	220,000	7,150	-	-	-	-	340,000	10,750	350,750
	<u>\$ 2,995,000</u>	<u>\$ 920,550</u>	<u>\$ 2,295,000</u>	<u>\$ 223,313</u>	<u>\$ 23,915,000</u>	<u>\$ 5,306,611</u>	<u>\$ 37,640,000</u>	<u>\$ 7,929,209</u>	<u>\$ 45,569,209</u>

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE BOND PAYMENTS	TOTAL GENERAL FUND OPERATING EXPENDITURES	RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES
2008	1,278,242	2,512,367	3,790,609	33,911,019	11.18%
2009	1,960,000	1,944,969	3,904,969	34,909,808	11.19%
2010	2,150,000	1,872,283	4,022,283	35,145,487	11.44%
2011	2,285,000	1,852,835	4,137,835	37,642,383	10.99%
2012	1,940,000	1,700,006	3,640,006	36,307,226	10.03%
2013	1,970,000	1,718,622	3,688,622	38,372,177	9.61%
2014	2,165,000	1,774,329	3,939,329	40,779,527	9.66%
2015	2,365,000	1,621,195	3,986,195	44,702,076	8.92%
2016	2,610,000	1,545,421	4,155,421	40,503,112	10.26%
2017	2,705,000	1,242,954	3,947,954	41,215,258	9.58%

**Harlingen Waterworks System
Debt Service Requirements by Issue
Fiscal Year 2016 - 2017**

<u>Debt Series</u>	<u>Original Amount</u>	<u>Interest Rate</u>	<u>Principal Balance 10/1/2016</u>	<u>FY 2017 Principal</u>	<u>FY 2017 Interest</u>	<u>FY 2017 Total</u>	<u>Principal Balance 9/30/2017</u>
2010A Revenue	\$ 6,500,000	2.0 - 4.00%	\$ 6,080,000	\$ 215,000	\$ 226,481	\$ 441,481	\$ 5,865,000
2010B Refunding	4,205,000	2.0 - 3.0%	585,000	110,000	14,775	124,775	475,000
2015A Revenue	12,000,000	2.0 - 3.75%	12,000,000	450,000	371,562	821,562	11,550,000
2015B Refunding	6,475,000	2.0 - 3.25%	6,475,000	680,000	174,963	854,963	5,795,000
Total			<u>\$ 25,140,000</u>	<u>\$ 1,455,000</u>	<u>\$ 787,781</u>	<u>\$ 2,242,781</u>	<u>\$ 23,685,000</u>

Harlingen Waterworks System
Debt Service Requirements to Maturity
Fiscal Year 2016-2017

Year Ending <u>30-Sep</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 1,455,000	\$ 787,781	\$ 2,242,781
2018	1,480,000	757,606	2,237,606
2019	1,525,000	719,106	2,244,106
2020	1,565,000	672,756	2,237,756
2021	1,615,000	625,056	2,240,056
2022	1,015,000	585,444	1,600,444
2023	1,040,000	554,138	1,594,138
2024	1,075,000	520,769	1,595,769
2025	1,110,000	485,294	1,595,294
2026	1,150,000	448,569	1,598,569
2027	1,190,000	410,519	1,600,519
2028	1,225,000	371,244	1,596,244
2029	1,280,000	330,494	1,610,494
2030	1,320,000	287,556	1,607,556
2031	1,365,000	241,950	1,606,950
2032	1,060,000	198,766	1,258,766
2033	1,100,000	158,637	1,258,637
2034	1,140,000	116,303	1,256,303
2035	1,190,000	71,541	1,261,541
2036	<u>1,240,000</u>	<u>24,337</u>	<u>1,264,337</u>
	<u>\$ 25,140,000</u>	<u>\$ 8,367,866</u>	<u>\$ 33,507,866</u>

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Petition Paving Fund is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.

Street Improvement Fund is provided for the purpose of street improvements for the City.

Harlingen Waster Works Services Fund is used for repairs and replacements of equipment and components of water and sewage systems.

Valley International Airport Fund is used for equipment expenses and facility improvements.

CITY OF HARLINGEN
PETITION PAVING FUND

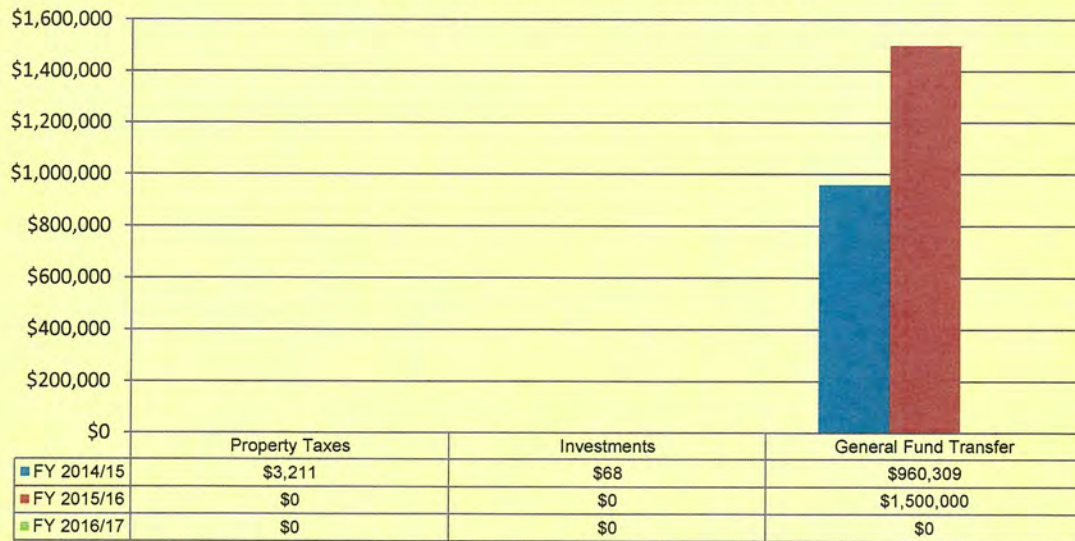
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Paving	\$ -	\$ -	\$ (179)	\$ -
Investments	171	-	54	-
Various	117,564	-	216,012	-
TOTAL REVENUES	<u>117,735</u>	<u>-</u>	<u>215,887</u>	<u>-</u>
<u>EXPENDITURES:</u>				
Transfers	117,564	-	-	200,000
TOTAL EXPENDITURES	<u>117,564</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
Excess Revenues Over/(Under)	171	-	215,887	(200,000)
Fund Balance Beginning of Year	56,371	56,542	56,542	272,429
END OF YEAR FUND BALANCE	<u>\$ 56,542</u>	<u>\$ 56,542</u>	<u>\$ 272,429</u>	<u>\$ 72,429</u>

STREET IMPROVEMENT FUND

**CITY OF HARLINGEN
STREET IMPROVEMENT FUND**

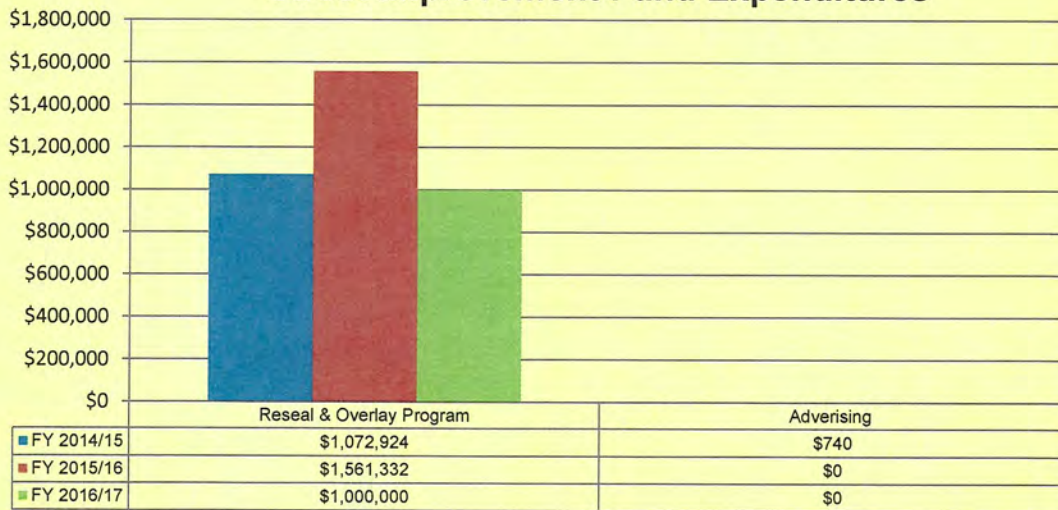
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Property	\$ 3,211	\$ -	\$ 1,532	\$ -
Investments	68	-	161	-
Transfers	960,309	1,500,000	2,552,404	-
TOTAL REVENUES	963,588	1,500,000	2,554,097	-
<u>EXPENDITURES:</u>				
Advertising	740	-	-	-
Reseal & Overlay Program	1,072,924	1,561,332	354,154	1,000,000
Targeted Infrastructure	-	-	-	-
TOTAL EXPENDITURES	1,073,664	1,561,332	354,154	1,000,000
Excess Revenues Over/(Under)	(110,076)	(61,332)	2,199,943	(1,000,000)
Fund Balance Beginning of Year	123,076	13,000	13,000	2,212,943
END OF YEAR FUND BALANCE	\$ 13,000	\$ (48,332)	\$ 2,212,943	\$ 1,212,943

Street Improvement Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Street Improvement Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Harlingen Waterworks System
Adopted Budget
Fiscal Year 2016 - 2017

<u>Capital Outlay</u> <u>Description</u>	<u>FY 2016</u> <u>Adopted</u>	<u>FY 2016</u> <u>Projected</u>	<u>FY 2017</u> <u>Adopted</u>
<u>Capital Improvement Program</u>			
MFR Clarifier (skirt & rake system Phase 1 & 2)	\$ 1,000,000	\$ 582	\$ 2,000,000
Wilson Rd & Primera Interconnect Water Main	320,000	247,398	-
Loop 499 Water Tower Rehabilitation	500,000	447,006	-
MFR Raw Water & High Service Var Freq Drives	-	-	350,000
MFR & DT Plant Power Supply Conditioners	-	-	100,000
MFR SCADA & Security Cameras/DT Automation	-	-	450,000
MFR & DT Oil Analysis Lab & Filtration Cart Sys	-	-	120,000
Water Services Building Engineering	-	-	150,000
Roosevelt to Loop 499 Transmission Engineering	-	-	110,000
Customer Water Meter Replacement	1,200,000	-	1,200,000
WWTP#2 Clarifiers, RAS Pump Station	2,200,000	2,236,528	-
RAS Pump Station	5,000	44,645	-
WWTP#2 Chlorine Bldg, Contact Chamber, etc	3,400,000	707,791	-
WWTP#2 Aeration Basins	1,714,000	659,631	-
WWTP#2 Blower Bldg & Equipment	1,300,000	1,094,405	-
WWTP#2 Piping & Valves	631,000	148,786	-
WWTP#2 Roads, Ramps, Stairs, Grating	750,000	14,186	-
WWTP#2 Aerobic Digester	-	1,146,859	-
WWTP#2 Cost to Complete	-	-	800,000
6300 ft of 15" Sewer Main (X LS 55) at Spur 54	840,000	-	1,222,000
1850 ft of 15" Sewer Main at New Hampshire	-	-	350,000
Oversize Off-site Sewer Main-Cuevas Subdiv	-	11,796	-
Total Capital Improvement Program	13,860,000	6,759,613	6,852,000
<u>Capital Equipment</u>	880,000	718,100	785,000
Total Capital Outlay	\$ 14,740,000	\$ 7,477,713	\$ 7,637,000

CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT
APPROVED CAPITAL BUDGET FOR 2016-2017

Capital Purchases

ARFF Building (Furnishings, rooms, permits, etc)	\$ 150,000
QTA Key Reader, Soap Dish, Pump	8,000
Floor Edge Cleaner	3,000
Airfield Shredder	20,000
Walk Behind Paint Machine	15,000
Zero Turn Mowers (2)	16,000
Total Capital Expenses	\$ 212,000

Capital Improvements

Reconfigure TWY A, B and E	\$ 2,600,000
Replace Air Handlers, Elec Dis and Cooling Tower	1,200,000
Total Capital Improvements	\$ 3,800,000

Total Capital Expenses and Capital Improvements	\$ 4,012,000
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ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

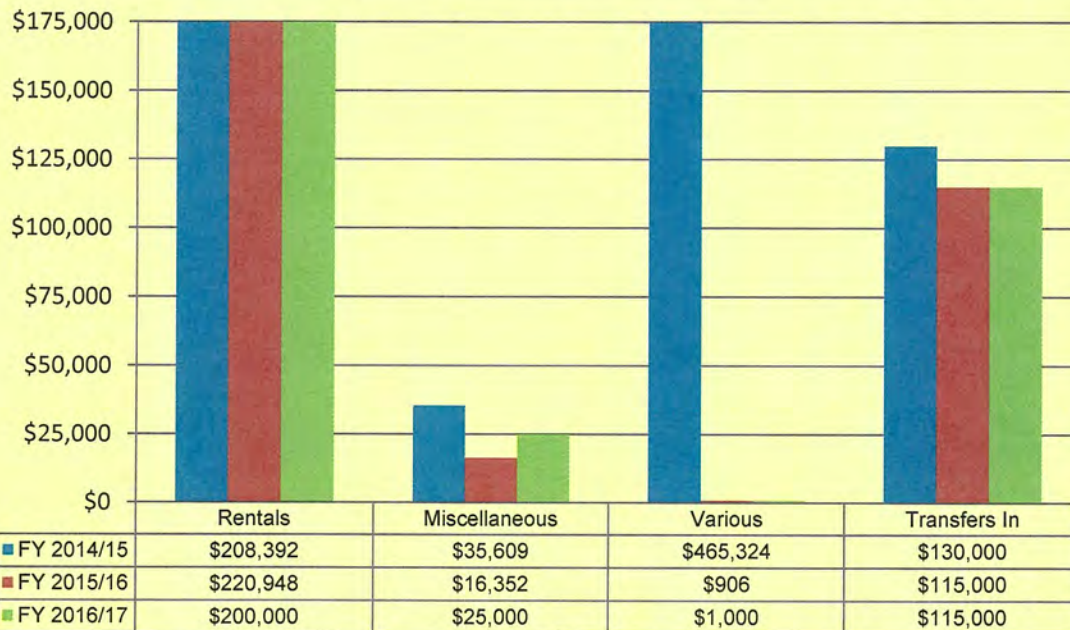
Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND

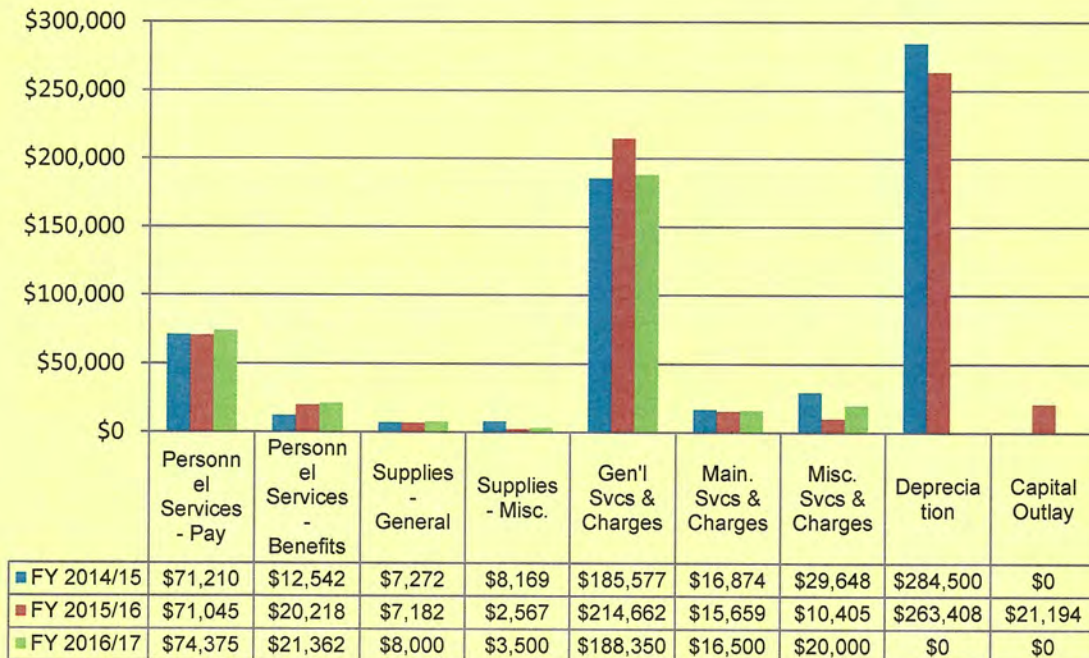
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Rentals	\$ 208,392	\$ 170,000	\$ 220,948	\$ 200,000
Miscellaneous	35,590	15,000	16,352	25,000
Various	429,803	-	906	1,000
Transfers	130,000	115,000	115,000	115,000
Capital Contributions	35,540	-	-	-
TOTAL REVENUES	839,325	300,000	353,206	341,000
<u>EXPENDITURES:</u>				
Personnel Services - Pay	71,210	72,252	71,045	74,375
Personnel Services - Benefits	12,542	22,169	20,218	21,362
Supplies - General	7,272	6,700	7,182	8,000
Supplies - Miscellaneous	8,169	3,500	2,567	3,500
Services & Charges - General	185,577	175,350	214,662	188,350
Services & Charges - Maintenance	14,449	22,500	15,659	16,500
Services & Charges - Breakage	2,425	-	10,405	-
Services & Charges - Miscellaneous	29,648	15,000	-	20,000
Depreciation	284,500	-	263,408	-
Capital Outlay	-	71,600	21,194	-
TOTAL EXPENDITURES	615,792	389,071	626,340	332,087
Net Income/(Loss)	223,533	(89,071)	(273,134)	8,913
Working Capital Beginning of Year	169,738	393,271	393,271	120,137
END OF YEAR WORKING CAPITAL	\$ 393,271	\$ 304,200	\$ 120,137	\$ 129,050

Municipal Auditorium Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Municipal Auditorium Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

MUNICIPAL AUDITORIUM FUND DETAIL 401-6061

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 68,551	\$ 69,593	\$ 68,386	\$ 71,716
Car Allowance	2,659	2,659	2,659	2,659
Personnel Services	71,210	72,252	71,045	74,375
City FICA	3,965	4,017	4,007	4,183
City Medicare	927	939	937	978
City TMRS	5,933	6,048	5,372	5,430
City Health Insurance	9,800	10,941	9,690	10,548
OPEB / ARC	(4,821)	-	-	-
Pension Expense	(3,474)	-	-	-
Worker's Compensation	212	224	212	223
Personnel Services - Benefits	12,542	22,169	20,218	21,362
Office Supplies	1,584	1,500	327	1,500
Office Equipment/Furniture - Non Capital	1,594	1,500	108	1,500
Chemicals & Medical Supplies	4,094	3,700	6,747	5,000
Supplies - General	7,272	6,700	7,182	8,000
Miscellaneous Supplies	8,169	3,500	2,567	3,500
Supplies - Miscellaneous	8,169	3,500	2,567	3,500
Utilities - Communications	2,643	3,500	2,420	3,500
Utilities - Electricity	67,205	55,000	73,351	60,000
Utilities - Other	3,792	7,000	4,172	4,000
Rental Refunds Prior 71014	650	-	-	-
Software Fee	-	3,500	-	-
Equipment Rental/Lease	425	-	-	500
Dues, Memberships & Subscriptions	232	850	100	850
Registration, Travel & Training	-	3,500	-	3,500
Insurance	37,478	42,000	57,716	40,000
Contract Labor	73,152	60,000	76,903	76,000
Service & Charges - General	185,577	175,350	214,662	188,350
Maintenance - Buildings	14,088	21,000	14,019	15,000
Maintenance - Miscellaneous Equipment	361	1,500	1,640	1,500
Services & Charges - Maintenance	14,449	22,500	15,659	16,500
Refunds Prior 7/10/14	2,425	-	-	-
Services & Charges - Breakage	2,425	-	-	-
Miscellaneous	29,648	15,000	10,405	20,000
Service & Charges Misc	29,648	15,000	10,405	20,000
Depreciation	284,500	-	263,408	-
Depreciation	284,500	-	263,408	-
Miscellaneous Equipment	-	46,600	18,550	-
Miscellaneous	-	25,000	2,644	-
Capitol Outlay	-	71,600	21,194	-
MUNICIPAL AUDITORIUM FD. TOTAL	\$615,792	\$389,071	\$ 626,340	\$ 332,087

MISSION STATEMENT

"Presenting, promoting and participating in regional arts and cultural affairs"

PROGRAM GOALS FY16-17

Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.

Market the Municipal Auditorium as the Rio Grande Valley's premier theatrical venue by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.

Continue developing relationships with outside theatrical promoters in efforts to rebuild sustainable theatrical programming

Promote Casa de Amistad as one of the Rio Grande Valley's leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate and commercial events.

PROGRAM OBJECTIVES FY16-17

In light of the City of McAllen's closing of the McAllen Civic Center, assert our position in the market as a viable venue for local, regional and national presentations and events.

Expand revenue streams by:

- Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
- Analyzing and adjusting our facilities rentals rates and ancillary fees to reflect current market-values.
- Examine opportunities to expand revenue thru increased programming

Continue our current joint efforts with the Harlingen Arts and Heritage Museum and local arts entities to provide interdisciplinary arts opportunities for arts patrons of all ages.

Revise and improve marketing strategies to enhance our facilities' visibility in the marketplace and increase rental revenue.

Work in concert with the Convention and Visitor's Bureau to develop event-planner friendly rental policies in order to attract more commercial events to our venues.

Work in concert with the City's Public Buildings Dept to consolidate and standardize building rental ordinances, eliminate excessive amendments, and codify internal policies into enforceable, ordinance-backed policies.

Continue working with the City's Finance Dept. to ensure accessible and transparent financial operations

PERFORMANCES

Provide arts opportunities to the Valley's young people by offering a venue for local dance studios and musical programs.

Function as the performance venue of choice for nonprofit arts organizations, Valley school districts and private entities.

Examine opportunities to expand revenue thru increased programming

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Since discontinuing the Spotlight Series performances, a significant portion of departmental revenue has been eliminated. We will continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

As part of our efforts to continue offering an affordable alternative to private rental venues, we are requesting funds to repaint and make cosmetic improvements to Casa de Amistad.

Increase rental revenue by providing additional, available amenities for Casa de Amistad events

As part of our ongoing efforts to maintain our status as one of the premier theatrical rental venues in the Rio Grande Valley, we are requesting funds for the auditorium for the following:

- Replace carpeting in the auditorium
- Replace the antiquated follow spots used during performances
- Upgrade the building's HVAC systems.

AUTHORIZED PERSONNEL

	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>APPROVED</u>
Director of Arts & Entertainment	1	1	\$71,718
Car Allowance			2,659
Fringe Benefits			21,362
Total	1	1	\$95,739

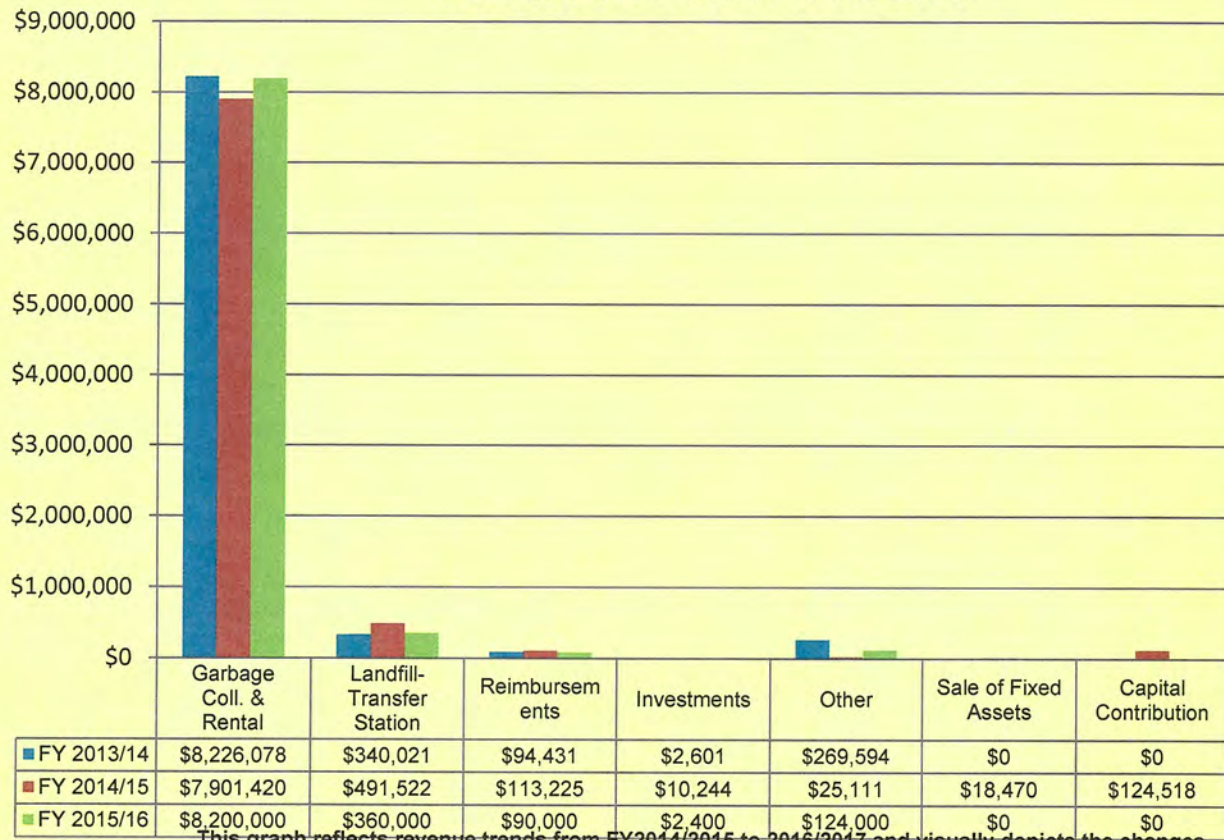
DIRECTOR OF ARTS & ENTERTAINMENT (1)

SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

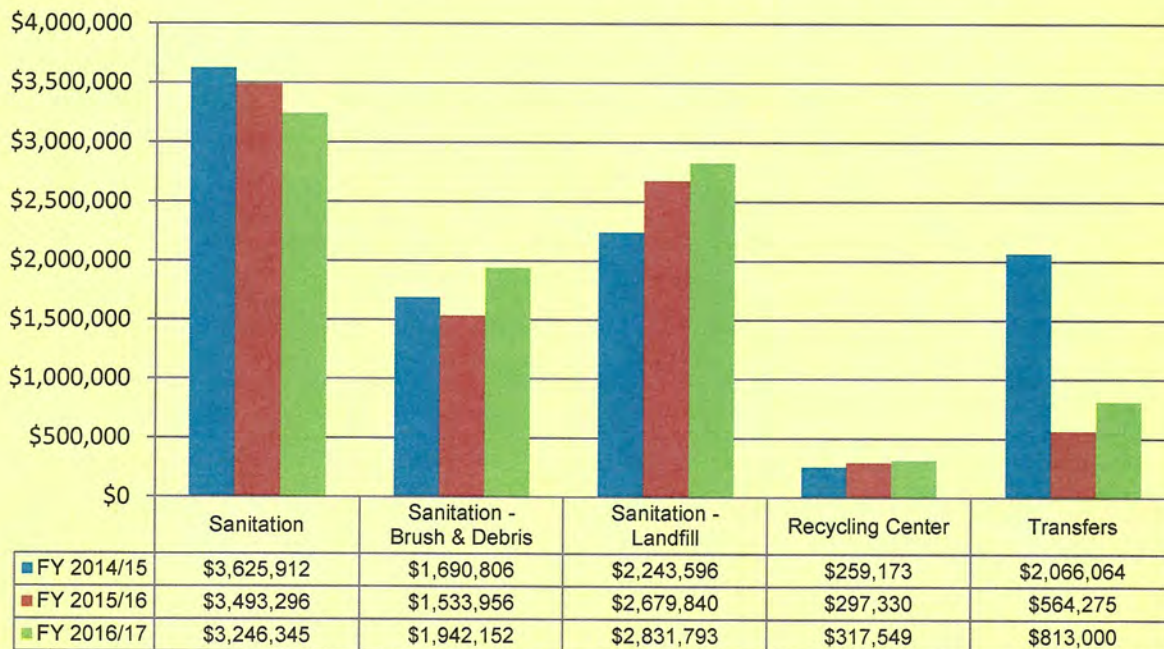
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Miscellaneous	\$ 8,777,193	\$ 8,396,500	\$ 8,392,942	\$ 8,684,000
Reimbursement	94,431	90,000	113,225	90,000
Investments	2,601	3,500	10,244	2,400
Various	36,051	-	25,111	-
Transfers	22,449	-	-	-
Sale of Assets	-	-	18,470	-
Capital Contributions	-	-	124,518	-
TOTAL REVENUES	<u>8,932,725</u>	<u>8,490,000</u>	<u>8,684,510</u>	<u>8,776,400</u>
<u>EXPENDITURES:</u>				
Bad Debt	38,768	-	-	-
Sanitation	3,587,144	3,579,192	3,493,296	3,246,345
Sanitation - Brush & Debris	1,690,806	1,710,002	1,533,956	1,942,152
Sanitation - Landfill	2,243,596	2,749,024	2,679,840	2,831,793
Recycling Center	259,173	321,037	297,330	317,549
Transfers Out	2,066,064	524,500	564,275	813,000
TOTAL EXPENDITURES	<u>9,885,551</u>	<u>8,883,755</u>	<u>8,568,697</u>	<u>9,150,839</u>
Net Income/(Loss)	(952,826)	(393,755)	115,813	(374,439)
Working Capital Beginning of Year	5,652,453	4,699,627	4,699,627	4,815,440
END OF YEAR WORKING CAPITAL	<u>\$ 4,699,627</u>	<u>\$ 4,305,872</u>	<u>\$ 4,815,440</u>	<u>\$ 4,441,001</u>

Sanitation Fund Revenues



This graph reflects revenue trends from FY2014/2015 to 2016/2017 and visually depicts the changes.

Sanitation Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 660,518	\$ 672,184	\$ 641,946	\$ 695,861
Overtime	119,588	66,172	49,787	36,794
Car Allowance	10,080	10,260	4,950	3,960
Well Pay	-	2,000	1,500	-
Travel Pay	8	-	136	-
Personnel Services	790,194	750,616	698,319	736,615
City FICA	44,530	41,057	40,437	42,722
City Medicare	10,553	9,789	9,461	9,991
City TMRS	41,337	36,124	26,982	23,315
City TCG Retirement	14,567	14,902	22,110	25,992
City Health Insurance	107,892	119,971	131,893	145,045
OPEB / ARC	15,453	-	-	-
Worker's Compensation	23,455	23,502	22,107	22,864
Personnel Services - Benefits	257,787	245,345	252,990	269,929
Office Supplies	2,231	1,000	806	1,000
Office Equipment/Furniture - Non Capital	7,200	2,500	2,499	1,000
Food, Drinks, Ice	-	-	-	5,000
Street Materials	-	-	-	10,000
Supplies - General	9,431	3,500	3,305	17,000
Garbage Containers	17,587	24,002	23,454	49,500
Miscellaneous Supplies	17,936	14,700	14,378	10,000
Supplies - Miscellaneous	35,523	38,702	37,832	59,500
Utilities - Communications	29,271	18,250	17,826	14,100
Utilities - Electricity	11,408	11,000	9,056	11,000
Utilities - Other	1,037	4,000	1,221	4,000
Bank Fees	-	-	541	-
Advertising	860	-	-	-
Laundry & Uniform Services	5,918	12,409	7,983	13,000
Equipment Rental/Lease	2,679	14,990	2,977	25,000
Vehicle & Radio Rental	452,309	358,579	358,579	376,851
Dumpster Rental	185,000	185,000	185,000	185,000
Radio User Fee	2,400	2,900	2,520	2,400
Dues, Memberships & Subscriptions	1,016	1,790	977	2,650
Registration, Travel & Training	11,378	12,000	4,734	15,000
Insurance	79,123	75,700	81,935	75,700
Small Claims - Unfunded	11,931	8,000	7,267	10,000
Franchise Fees	499,500	499,500	499,500	492,000
Contract Labor	-	9,725	1,750	15,000
Service & Charges - General	1,293,830	1,213,843	1,181,866	1,241,701
Maintenance - Buildings	10,531	16,009	16,568	15,000
Maintenance - Miscellaneous Equipment	6,830	13,895	8,942	15,000
Maintenance - Software	6,662	6,875	6,831	6,600
Internal Service Charges	617,354	521,728	528,038	485,000
Fuel	430,816	247,875	166,983	350,000
Services & Charges - Maintenance	1,072,193	806,382	727,362	871,600
Miscellaneous	29,302	57,155	75,905	50,000
Services & Charges - Miscellaneous	29,302	57,155	75,905	50,000
Depreciation	98,884	-	92,801	-
Depreciation	98,884	-	92,801	-
Misc. Equipment Non Cap	-	1,800	1,700	-
Equipment - General	-	1,800	1,700	-
Motor Vehicles & Heavy Equipment	-	38,601	-	-
Miscellaneous Equipment	-	423,248	421,216	-
Capital Outlay	-	461,849	421,216	-
SANITATION TOTALS	\$3,587,144	\$3,579,192	\$3,493,296	\$3,246,345

SANITATION 402-5020

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR 16-17

- Collect garbage twice a week from residential customers
- Provide commercial establishments with garbage collection service up to seven times per week as requested
- Maintain balanced collection routes for all areas
- Provide education and training to employees when route changes are made to insure a smooth transition
- Purchase new residential and commercial garbage containers to replace existing deteriorated containers

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

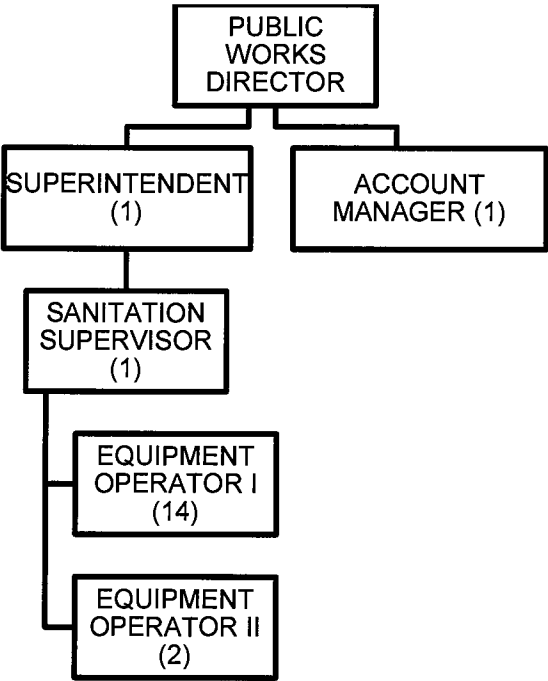
PERFORMANCE INDICATORS

	ACTUAL FY 14/ 15	ESTIMATED FY 15/ 16	PROPOSED FY 16/ 17
EFFECTIVENESS			
No. of Residential Accounts Serviced	17,255	17,550	18,000
No. of Commercial Accounts Serviced	2,552	2,569	2,575
<u>Total</u> accounts serviced	19,807	20,119	20,575
EFFICIENCY	\$183.06	\$177.90	\$157.78
<u>Cost</u> per account			
OUTPUT			
<u>Total</u> tons of solid waste collected	68824	69296	71000
REVENUE			
Annual Revenue	\$8,932,725	\$8,490,000	\$8,776,400

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Superintendent*	1	1	\$65,661
Supervisor	1	1	39,652
Account Manager	1	1	37,109
Solid Waste Equipment Operator	14	14	402,284
Equipment Operator I	2	2	49,860
Overtime			36,794
Fringe Benefits			245,121
Split Wages*			130,062
Total	<u>19</u>	<u>19</u>	<u>\$1,006,543</u>

SANITATION



SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 508,727	\$ 528,415	\$ 477,346	\$ 525,929
Overtime	64,149	36,172	35,109	36,794
Well Pay	-	1,000	-	-
Travel Pay	40	-	34	-
Personnel Services	572,916	565,587	512,489	562,723
City FICA	33,326	33,368	30,328	32,930
City Medicare	7,794	7,804	7,093	7,701
City TMRS	17,171	13,268	8,401	7,258
City TCG Retirement	18,796	20,787	21,173	23,935
City Health Insurance	101,049	119,377	106,816	122,037
Worker's Compensation	23,325	25,019	20,659	23,831
Personnel Services - Benefits	201,461	219,623	194,470	217,692
Office Supplies	750	750	364	750
Supplies - General	750	750	364	750
Garbage Containers	19,486	44,000	43,885	36,000
Miscellaneous Supplies	9,489	9,500	6,926	10,000
Supplies - Miscellaneous	28,975	53,500	50,811	46,000
Laundry & Uniform Services	5,639	5,531	5,014	5,700
Vehicle & Radio Rental	351,961	282,470	282,470	315,692
Radio User Fee	2,040	2,040	1,200	2,040
Registration, Travel & Training	2,587	6,500	5,256	6,500
Small Claims - Unfunded	4,584	3,000	1,132	3,000
Contract Labor	12,003	12,000	7,167	12,000
Service & Charges - General	378,814	311,541	302,239	344,932
Maintenance - Miscellaneous Equipment	4,424	5,000	941	5,000
Internal Service Charges	364,205	318,576	290,941	265,000
Fuel	139,261	160,000	106,305	210,000
Services & Charges - Maintenance	507,890	483,576	398,187	480,000
Motor Vehicle & Heavy Equipment	-	75,425	75,396	223,980
Miscellaneous Equipment	-	-	-	66,075
Capital Outlay	-	75,425	75,396	290,055
SANITATION BRUSH & DEBRIS TOTAL	\$ 1,690,806	\$ 1,710,002	\$ 1,533,956	\$ 1,942,152

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL FY 16-17

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY16-17

- Collect up to one (1) brush truckload of brush from residential customers every 4 to 5 weeks
- Collect up to 2 cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks
- Maintain balanced collection routes for all areas
- Provide education and training to our employees to improve service delivery.
- Provide special pick-up collection services, upon request, to all residential and commercial customers
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal
- Maintain citizens drop-off area in good working order
- Purchase 4 new 30/40 cubic yard containers for use at our drop-off center
- Purchase excavator to replace Unit 866
- Purchase brush loaders to replace Unit 241 and 242
- Purchase brush trucks to replace Unit 218, 219, and 220
- Purchase air curtain incinerator to replace Unit 343
- Purchase Brush Loader 621 to replace Unit 193
- Purchase new tarps for use on trucks

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

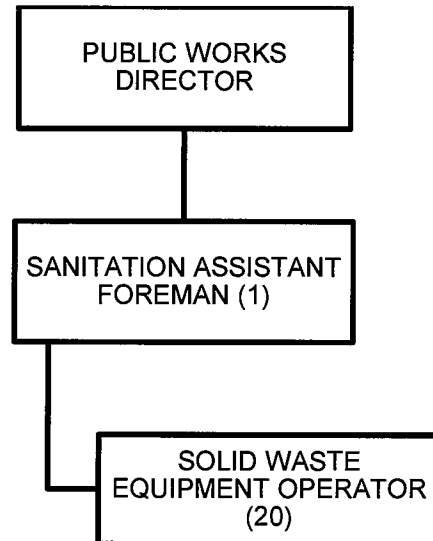
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Serviced	17,255	17,550	18,000
<u>EFFICIENCY</u>			
Cost per account	\$97.99	\$97.44	\$107.90
<u>OUTPUT</u>			
Total tons of brush collected/processed	9,399	9,255	10,000
Total tons of debris collected/processed	8,954	13,034	14,050

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Sanitation Assistant Foreman	1	1	\$34,959
Solid Waste Equipment Operator	20	20	490,969
Overtime			36,794
Fringe Benefits			217,693
Total	<u>21</u>	<u>21</u>	<u>\$780,415</u>

SANITATION – BRUSH & DEBRIS



SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 287,217	\$ 311,989	\$ 294,112	\$ 338,188
Overtime	28,410	25,836	21,936	26,281
Travel Pay	38	-	76	-
Personnel Services	315,665	337,825	316,124	364,469
City FICA	18,557	20,162	18,835	21,755
City Medicare	4,340	4,715	4,405	5,088
City TMRS	10,954	10,563	7,708	7,208
City TCG Retirement	9,116	10,581	11,155	13,561
City Health Insurance	53,712	69,063	60,858	56,525
Pension Expense	(41,716)	-	-	-
Worker's Compensation	16,764	19,058	16,496	19,163
Personnel Services - Benefits	71,727	134,142	119,457	123,300
Office Supplies	5,116	5,000	4,619	5,000
Office Equip/Furniture - Non-Capital	62,200	-	-	2,000
Supplies - General	67,316	5,000	4,619	7,000
Miscellaneous Supplies	23,341	12,300	12,275	14,500
Supplies - Miscellaneous	23,341	12,300	12,275	14,500
Utilities - Communications	667	940	605	1,000
Utilities - Electricity	14,161	18,000	22,507	18,000
Utilities - Other	3,396	6,500	6,210	6,500
Advertising	-	-	-	1,300
Laundry & Uniform Services	2,935	3,831	2,939	4,000
Equipment Rental/Lease	4,055	10,000	7,254	20,000
Vehicle & Radio Rental	254,835	252,436	252,436	260,464
Radio User Fee	600	960	650	960
Registration, Travel & Training	3,499	4,000	4,611	4,000
Small Claims - Unfunded	2,536	3,000	1,594	3,000
Contract Labor	3,311	13,000	712	15,000
Service & Charges - General	289,995	312,667	299,518	334,224
Maintenance - Buildings	8,121	7,500	5,576	7,500
Internal Service Charges	150,831	298,300	277,938	250,000
Fuel	89,445	260,000	177,433	300,000
Services & Charges - Maintenance	248,397	565,800	460,947	557,500
Miscellaneous	1,118,842	1,314,350	1,319,524	1,364,550
Services & Charges - Miscellaneous	1,118,842	1,314,350	1,319,524	1,364,550
Depreciation	135,645	-	132,426	-
Depreciation	135,645	-	132,426	-
Loss on Sale/Fixed Asset	(27,332)	45,000	14,950	35,000
Loss on Sale/Fixed Asset	(27,332)	45,000	14,950	35,000
Buildings	-	21,940	-	-
Motor Vehicles & Heavy Equipment	-	-	-	31,250
Capital Outlay	-	21,940	-	31,250
SANITATION LANDFILL TOTAL	\$ 2,243,596	\$ 2,749,024	\$ 2,679,840	\$ 2,831,793

SANITATION- LANDFILL 402-5027

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL FY16-17

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR FY16-17

- Complete reconstruction of our Transfer Station
- Maintain the area from Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station
- Monitor the leachate collection system, and gas monitoring wells
- Purchase new tarps for our transfer trailers which will help from scattering trash along the highways to the landfill
- Purchase 4 new 30/40 cubic yard containers for use at our drop-off center
- Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality
- Purchase tractor trailer rig to replace Unit 247

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

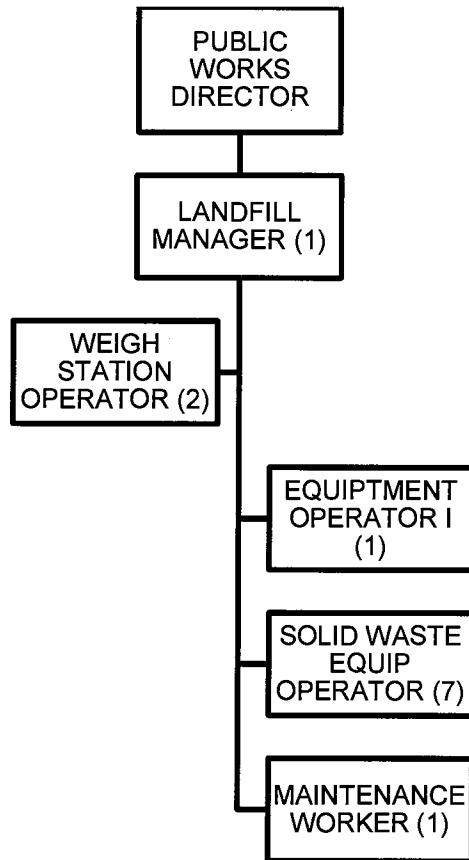
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Population served	65,679	66,122	66,150
Tons of garbage/debris processed transported	34,173	79,493	80,000
<u>EFFICIENCY</u>			
Cost per ton	\$65.65	\$34.58	\$35.40
<u>OUTPUT</u>			
Tons of solid waste (res & comm) transported	40,029	73000	77000

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Landfill Manager	1	1	\$37,566
Weigh Station Operator	2	2	41,362
Equipment Operator I	1	1	21,294
Solid Waste Equip Operator TFT	1	1	24,092
Solid Waste Equip Operator	5	6	165,441
Maintenance Worker	1	1	21,790
Overtime			26,281
Fringe Benefits			114,197
Split Wages			35,740
Total	<u>11</u>	<u>12</u>	<u>\$487,762</u>

SANITATION LANDFILL



SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 72,424	\$105,244	\$ 104,659	\$ 109,339
Overtime	116	1,601	13	1,628
Personnel Services	72,540	106,845	104,672	110,967
City FICA	4,212	6,353	6,196	6,647
City Medicare	985	1,486	1,449	1,555
City TMRS	1,791	1,801	920	-
City TCG Retirement	2,592	4,266	5,016	5,943
City Health Insurance	14,923	21,703	19,964	27,408
Worker's Compensation	3,738	6,731	5,005	5,371
Personnel Services - Benefits	28,241	42,340	38,550	46,924
Office Supplies	800	448	447	1,000
Office Equipment/Furn. Non Cap	806	652	652	-
Supplies - General	1,606	1,100	1,099	1,000
Garbage Containers	12,191	12,936	12,936	6,500
Miscellaneous Supplies	6,057	7,497	7,448	4,000
Supplies - Miscellaneous	18,248	20,433	20,384	10,500
Utilities - Communications	257	640	159	650
Utilities - Other	3,215	3,800	3,438	3,800
Laundry & Uniform Services	1,217	1,423	1,315	1,400
Equipment Rental Lease	-	200	140	-
Vehicle & Radio Rental	22,284	22,698	22,698	22,698
Radio User Fee	360	360	360	360
Dues, Membership, Subs	199	-	204	-
Regis., Travel & Training	1,456	300	314	2,250
Contract Labor	9,171	142	-	4,000
Service & Charges - General	38,159	29,563	28,628	35,158
Maintenance - Buildings	3,469	4,030	4,232	6,000
Internal Service Charges	11,202	13,726	13,602	14,000
Fuel	6,844	13,000	3,198	13,000
Services & Charges - Main	21,515	30,756	21,032	33,000
Miscellaneous	78,864	90,000	82,965	80,000
Services & Charges - Miscellaneous	78,864	90,000	82,965	80,000
RECYCLING CENTER TOTAL	\$259,173	\$321,037	\$ 297,330	\$ 317,549

SANITATION- RECYLING 402-5035

Our City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full-time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL FY 16-17

Continue our Recycling Program to divert solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life.

OBJECTIVES FOR FY 16-17

- Track market trends contributing to the sale of recyclable materials
- Coordinate volunteers to work at the Recycling Center
- Increase awareness with Public Education Programs
- Assist Keep Harlingen Beautiful with the annual Trash Bash event(s)
- Continue collecting recyclable material from area schools and local businesses
- Order more blue 96 and 300 gallon containers to replace old containers throughout city
- Host 20 tours at the Recycling Center to promote the importance of recycling
- Assist area schools with their recycling efforts
- Promote recycling at city sponsored events

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

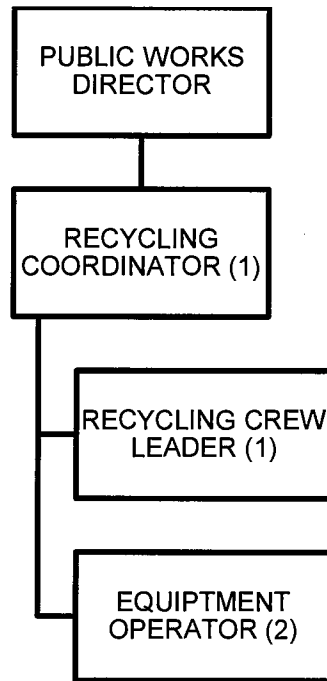
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,679
No of Commercial Customers	36	76	76
No of Schools Collected	27	27	27
<u>EFFICIENCY</u>			
Cost per capita	\$3.95	\$4.89	\$4.83
<u>OUTPUT</u>			
Tons of recyclable material collected/processed	1109	1100	1200

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Recycling Coordinator	1	1	\$39,481
Recycling Center Crew Leader	1	1	24,819
Equipment Operator I	2	2	45,039
Overtime			1,628
Fringe Benefits			46,924
Total	<u>4</u>	<u>4</u>	<u>\$157,892</u>

SANITATION – RECYCLING

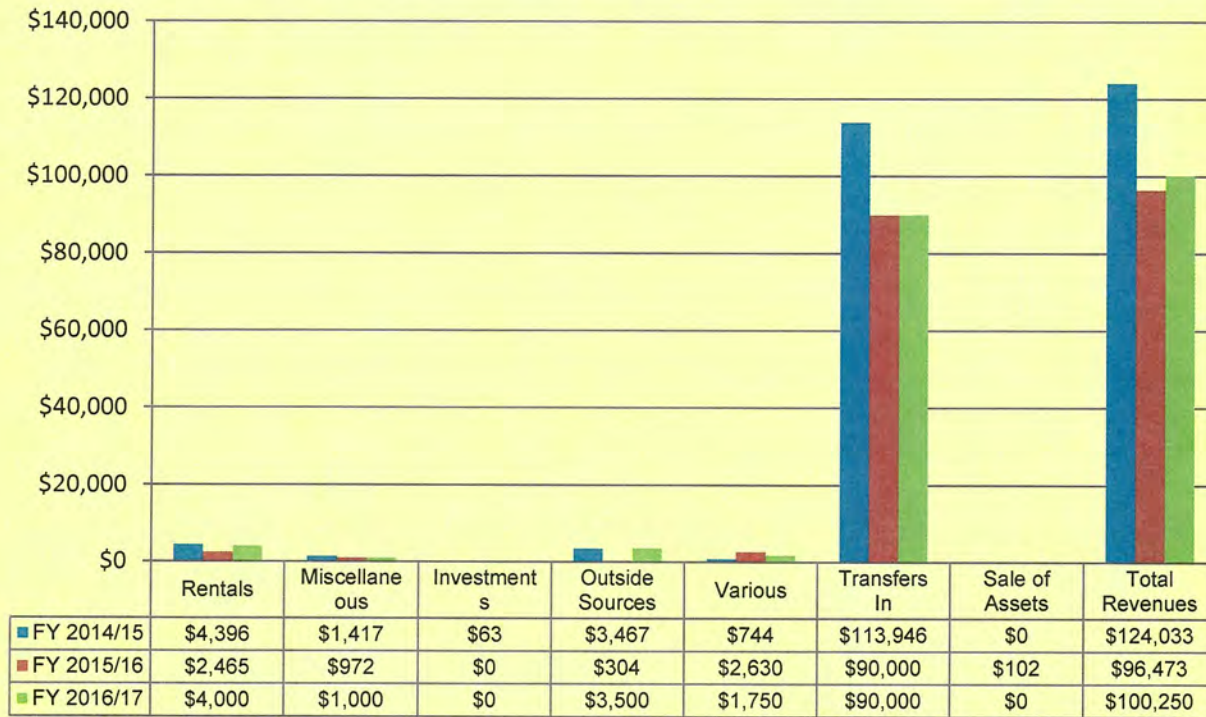


HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

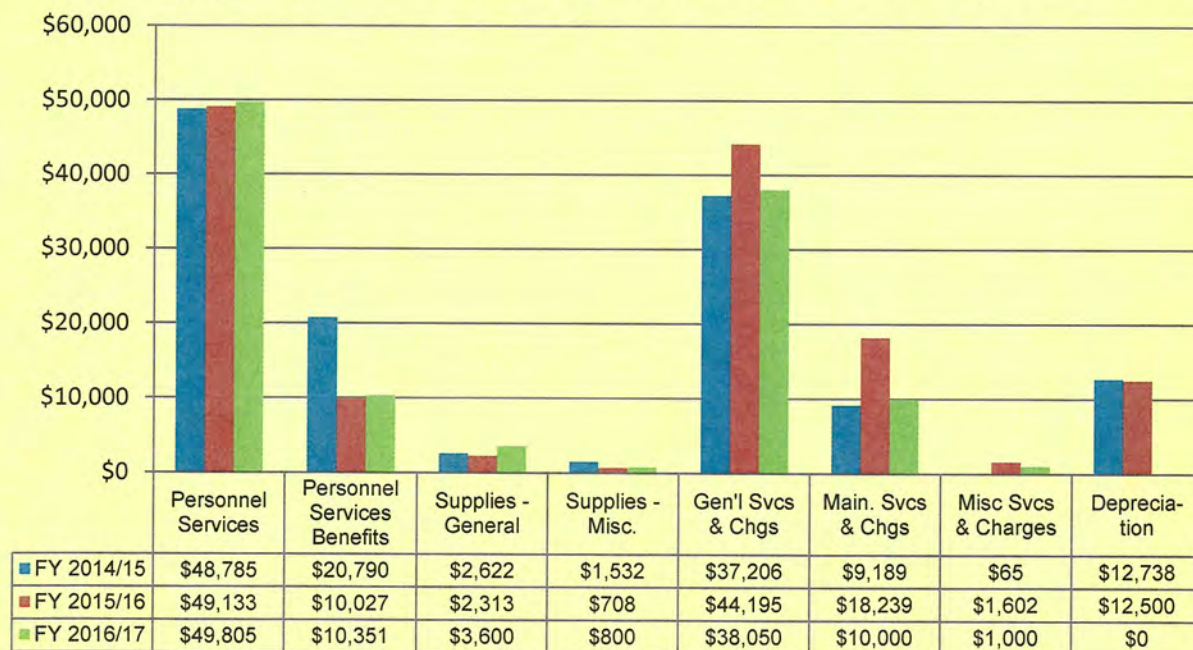
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Rentals	\$ 4,396	\$ 6,000	\$ 2,465	\$ 4,000
Miscellaneous	1,417	1,000	972	1,000
Investments	63	-	-	-
Outside Sources	3,467	3,800	304	3,500
Various	744	2,000	2,630	1,750
Transfers	100,000	90,000	90,000	90,000
Sale of Assets	-	-	102	-
Capital Contributions	13,946	-	-	-
TOTAL REVENUES	124,033	102,800	96,473	100,250
<u>EXPENDITURES:</u>				
Personnel Services - Pay	48,785	48,450	49,133	49,805
Personnel Services - Benefits	20,790	10,018	10,027	10,351
Supplies - General	2,622	2,300	2,313	3,600
Supplies - Miscellaneous	1,532	800	708	800
Services & Charges - General	37,206	42,150	44,195	38,050
Services & Charges - Maintenance	9,189	10,000	18,239	10,000
Services & Charges - Miscellaneous	65	500	1,602	1,000
Depreciation	12,738	-	12,500	-
Capital Outlay	-	65,000	15,027	-
TOTAL EXPENDITURES	132,927	179,218	153,744	113,606
Net Income/(Loss)	(8,894)	(76,418)	(57,271)	(13,356)
Working Capital Beginning of Year	128,352	119,458	119,458	62,187
END OF YEAR WORKING CAPITAL	\$119,458	\$ 43,040	\$ 62,187	\$ 48,831

Harlingen Arts & Heritage Museum Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Harlingen Arts & Heritage Museum Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

HARLINGEN ARTS AND HERITAGE MUSEUM DETAIL 403-6301

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 29,967	\$ 29,438	\$ 29,783	\$ 30,845
Salaries Part Time	18,796	19,012	19,350	18,960
Overtime	22	-	-	-
Personnel Services	48,785	48,450	49,133	49,805
City FICA	2,935	2,986	3,029	3,069
City Medicare	686	698	708	718
City TCG Retirement	1,524	1,472	1,787	1,851
City Health Insurance	4,425	4,710	4,352	4,560
OPEB / ARC	11,074	-	-	-
Worker's Compensation	146	152	151	153
Personnel Services - Benefits	20,790	10,018	10,027	10,351
Office Supplies	1,640	1,200	1,535	1,500
Office Equip/Furn Non Cap	134	-	-	1,200
Chemicals & Medical Supplies	552	600	582	600
Educational & Recreational	296	500	196	300
Supplies - General	2,622	2,300	2,313	3,600
Miscellaneous Supplies	1,532	800	708	800
Supplies - Miscellaneous	1,532	800	708	800
Utilities - Communications	1,890	2,200	1,346	1,700
Utilities - Electricity	18,917	20,000	19,100	19,000
Utilities - Other	980	1,800	1,788	1,800
Software Fee	-	100	-	-
Advertising	1,732	1,800	3,284	1,800
Dues, Memberships, & Subscriptions	-	250	100	250
Registration, Travel, & Training	54	3,000	2,160	1,500
Insurance	10,665	12,000	15,800	11,000
Contract Labor	2,968	1,000	617	1,000
Service & Charges - General	37,206	42,150	44,195	38,050
Maintenance - Buildings	9,189	10,000	18,239	10,000
Services & Charges - Maintenance	9,189	10,000	18,239	10,000
Miscellaneous	65	500	1,602	1,000
Services & Charges - Miscellaneous	65	500	1,602	1,000
Depreciation	12,738	-	12,500	-
Depreciation	12,738	-	12,500	-
Buildings	-	65,000	15,027	-
Misc Equipment	-	-	-	-
Capital Outlay	-	65,000	15,027	-
HARL. ARTS MUSEUM FD. TOTALS	\$ 132,927	\$ 179,218	\$ 153,744	\$ 113,606

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education and programming"

PROGRAM GOALS FY16-17

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen's role in the development of South Texas Culture

Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

Provide educational programming as a key component of Museum activities and events

OBJECTIVES FOR FY16-17

Implement fundraising strategy for renovation of the Museum's Historical Building

Develop, an alternate fundraising event in addition to A Taste of Harlingen

Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year.

Analyze and adjust our facilities rentals rates and ancillary fees to reflect current market-values.

Continue our current joint efforts with Harlingen Arts and Entertainment and other locally based arts organizations to provide interdisciplinary art opportunities for art patrons of all ages.

Continue to develop social networking elements, such as Facebook® and Twitter® to Museum events, thereby increasing community awareness

Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville Museum of Fine Art, Galleria 409, the Mexican Consulate's Office, the National Quilt Museum and Humanities Texas.

Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will be housed in the building's east wing. Redesign and enhance the permanent exhibits on display in the Historical Building

A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The travelling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and The Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The RGV Museum Association has made significant contributions to the Museum's archival process and improvements to the landscaping in the Museum Courtyard.

Exhibits in the Historical Building as well as interior finishes are in the process of being renovated

For the last two years, the Museum has been staying open for extended hours during the holiday season, we will continue to do so in the future

The Museum has implemented the Brown Bag Luncheon Series and will continue to run them in the future.

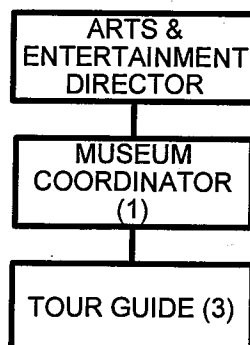
The Museum will conduct increased children's programming and family oriented workshops throughout the year

As the Museum Advisory Board implements the strategic plan, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Museum Coordinator	1	1	\$30,843
Tour Guide Part-time	1	1	9,480
Tour Guide/Auditorium Asst.	2	2	9,480
Fringe Benefits			10,351
Total	4	4	\$60,154

HARLINGEN ARTS & HERITAGE MUSEUM

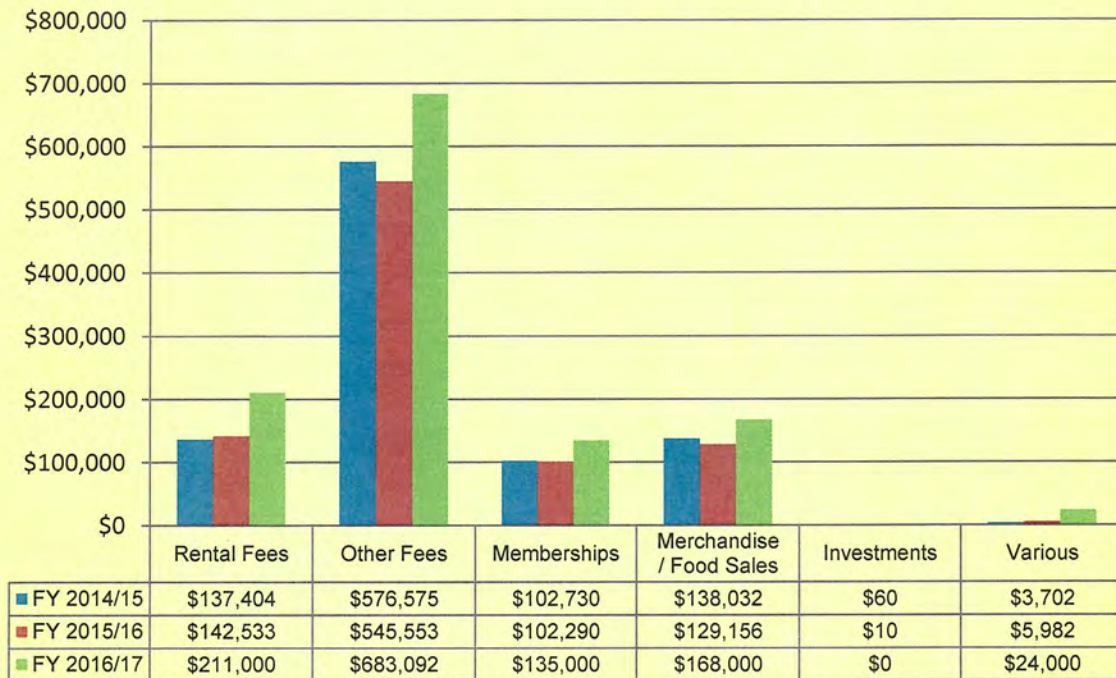


MUNICIPAL GOLF COURSE FUND

CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND

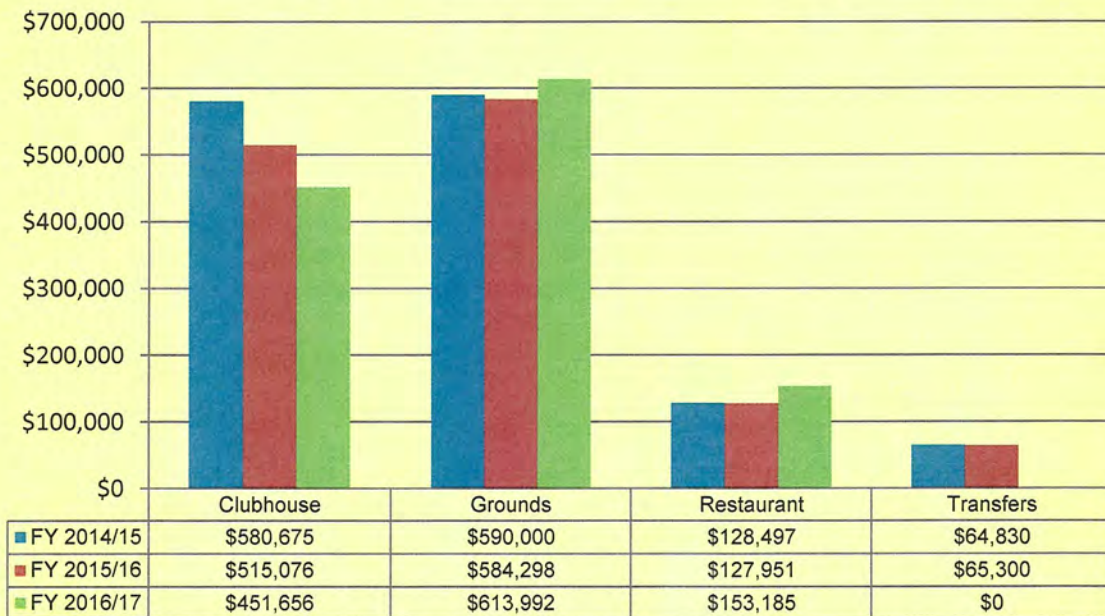
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Rentals	\$ 4,673	\$ 6,000	\$ 2,320	\$ 8,000
Miscellaneous	950,068	1,300,000	917,212	1,189,092
Investments	60	-	10	-
Various	1,083	-	172	24,000
Sale of Assets	2,619	-	5,810	-
TOTAL REVENUES	958,503	1,306,000	925,524	1,221,092
<u>EXPENDITURES:</u>				
Clubhouse	580,675	480,031	515,076	451,656
Grounds	590,000	612,332	584,298	613,992
Restaurant	128,497	145,398	127,951	153,185
Transfers	64,830	65,300	65,300	-
TOTAL EXPENDITURES	1,364,002	1,303,061	1,292,625	1,218,833
Net Income/(Loss)	(405,499)	2,939	(367,101)	2,259
Working Capital Beginning of Year	(27,002)	(432,501)	(432,501)	(799,602)
END OF YEAR WORKING CAPITAL	\$ (432,501)	\$ (429,562)	\$ (799,602)	\$ (797,343)

Municipal Golf Course Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Municipal Golf Course Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 160,267	\$ 162,247	\$ 164,691	\$ 168,927
Salaries Part Time	41,432	57,400	40,662	58,217
Overtime	990	-	878	-
Car Allowance	2,004	2,004	2,004	2,004
Personnel Services	204,693	221,651	208,235	229,148
City FICA	12,019	12,910	12,187	13,395
City Medicare	2,811	3,019	2,850	3,133
City TMRS	12,111	12,090	11,192	11,008
City TCG Retirement	1,013	990	997	1,007
City Health Insurance	29,100	32,602	31,499	31,968
OPEB / ARC	37,514	-	-	-
Pension Expense	(14,476)	-	-	-
Worker's Compensation	3,937	4,317	3,904	4,277
Personnel Services - Benefits	84,029	65,928	62,629	64,788
Office Supplies	2,322	2,500	1,984	2,500
Chemicals & Medical Supplies	-	500	-	500
Office & Computer Equipment	1,517	2,000	1,908	4,000
Golf Carts	3,172	3,000	2,971	3,000
Driving Range	650	5,000	3,883	5,000
Resale Merchandise	25,865	35,000	23,967	30,000
Equipment Misc.	6,265	1,000	300	1,000
Supplies - General	39,791	49,000	35,013	46,000
Miscellaneous Supplies	5,788	6,000	4,212	6,000
Supplies - Miscellaneous	5,788	6,000	4,212	6,000
Utilities - Communications	7,304	8,252	4,391	3,500
Utilities - Electricity	25,842	26,000	23,986	24,000
Utilities - Other	3,949	5,000	4,073	5,000
Professional Services	1,050	2,000	550	2,000
Technical Services	400	2,000	-	1,000
Medical Examinations	-	480	-	-
Audit Fees	5,520	5,220	5,520	5,520
Software Fee	-	100	-	100
Advertising	4,932	8,000	4,213	8,000
Laundry & Uniform Services	-	1,500	-	1,500
Equipment Rental/Lease	866	26,000	866	1,500
Dues, Memberships, & Subscriptions	1,151	2,500	395	2,500
Registration, Travel, & Training	78	1,100	276	1,100
Insurance	10,649	11,000	11,865	11,000
Service & Charges - General	61,741	99,152	56,135	66,720
Maintenance - Buildings	16,201	10,000	11,084	10,000
Maintenance - Miscellaneous Equip.	14	1,000	-	1,000
Maintenance - Software	1,798	3,300	3,748	4,000
Services & Charges - Maintenance	18,013	14,300	14,832	15,000
Miscellaneous	22,375	24,000	25,664	24,000
Services & Charges - Miscellaneous	22,375	24,000	25,664	24,000
Depreciation	144,245	-	108,356	-
Depreciation	144,245	-	108,356	-
GOLF COURSE (CLUBHOUSE) TOTALS	\$ 580,675	\$ 480,031	\$ 515,076	\$ 451,656

MUNICIPAL GOLF HOUSE FUND (CLUB HOUSE) 404-6051

The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35. This facility is maintained by our maintenance crew consisting of 1 Golf Course Superintendent, 1 Golf Course Crew Foreman, 1 Mechanic and 7 Groundskeepers for a 340+ acre facility

PROGRAM GOALS FY16-17

- Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/ practice of agronomy
- Work closely with management and golf advisory board to improve on course/playing conditions.
- New golf equipment has provided better playing conditions and efficiency.
- Increase chemical budget to provide a weed free program on tee-boxes, fairways, surrounding green areas.

OBJECTIVES FY 16-17

- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base.
- Expand an e-mail database to develop an on-line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and development.
- Control and promote golf rounds and annual membership usage utilizing GolfTrac system.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Pro-shop inventory

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Customer service training through Human Resources and outside sources.

Annual Lease Programs for both golf carts and maintenance equipment

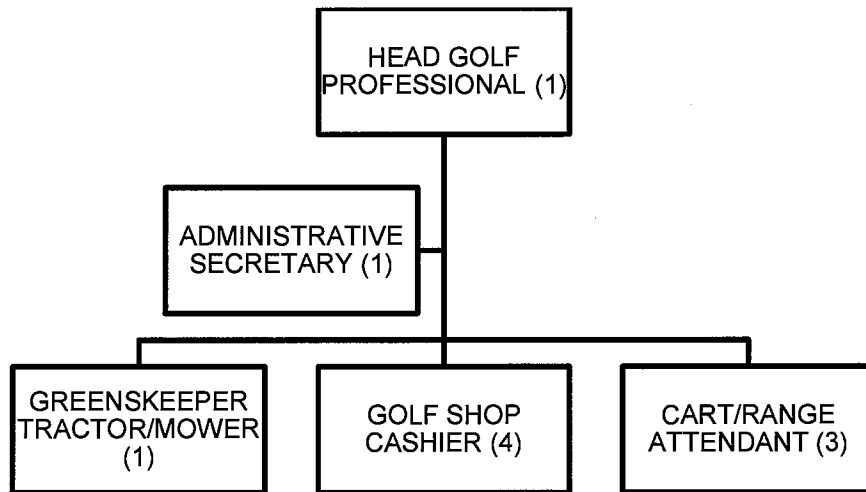
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Green fees	\$417,087	\$423,000	\$423,000
Tournament fees	25,267	35,000	35,000
Membership	102,730	102,290	102,290
Discount coupons	74,305	50,210	50,210
Cart rental fees	131,698	138,470	138,470
Trail fees/storage fees	33,937	31,860	31,860
Golf range/other fees	27,009	27,158	27,158
Merchandise sales	31,640	29,489	29,489
Total Revenues	<u>\$843,673</u>	<u>\$837,477</u>	<u>\$837,477</u>

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Head Golf Professional	1	1	\$58,518
Administrative Secretary	1	1	30,379
Greenskeeper Tractor Mower	1	1	31,406
Golf Shop Cashier	2	2	48,627
Golf Shop Cashier PT	2	2	21,926
Cart/Range Attendant Part-time	3	3	36,291
Car Allowance			2,004
Fringe Benefits			64,789
Total	10	10	\$293,941

MUNICIPAL GOLF COURSE CLUBHOUSE



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 267,674	\$ 266,610	\$ 270,159	\$ 278,156
Overtime	1,915	-	2,223	-
Travel Pay	-	-	59	-
Personnel Services	269,589	266,610	272,441	278,156
City FICA	15,887	15,514	15,736	15,961
City Medicare	3,715	3,628	3,680	3,733
City TMRS	10,465	8,076	7,424	7,336
City TCG Retirement	7,637	8,912	9,458	9,632
City Health Insurance	52,257	59,577	59,805	60,701
Worker's Compensation	8,573	8,665	8,415	8,623
Personnel Services - Benefits	98,534	104,372	104,518	105,986
Chemicals & Medical Supplies	32,525	45,000	40,806	35,000
Maintenance Supplies	14,239	4,000	4,020	4,000
Golf Course Accessories	1,871	2,000	1,956	8,000
Botanical & Irrigation	12,713	22,000	6,860	14,000
Sand & Top Dressing/Soil	15,529	12,000	8,946	12,000
Seeds, Flowers & Shrubs	88	3,000	2,125	3,000
Supplies - General	76,965	88,000	64,713	76,000
Miscellaneous Supplies	18,507	3,000	3,004	3,000
Supplies - Miscellaneous	18,507	3,000	3,004	3,000
Utilities - Electricity	26,394	27,000	31,610	27,000
Utilities - Other	14,169	12,500	14,383	12,500
Laundry & Uniform Services	4,033	3,500	2,746	3,500
Equipment Rental/Lease	4,452	59,450	59,040	59,450
Vehicle & Radio Rental	58,500	-	-	-
Dues, Memberships, & Subscriptions	120	1,000	1,413	1,000
Registration, Travel, & Training	478	2,000	306	2,000
Contract Labor	-	2,400	-	2,400
Service & Charges - General	108,146	107,850	109,498	107,850
Maintenance - Buildings	2,885	6,500	4,938	4,000
Maintenance - Irrigation	-	6,000	840	6,000
Maintenance - Miscellaneous Equipment	150	-	-	-
Internal Service Charges	-	5,000	10,847	13,000
Fuel	15,224	25,000	13,499	20,000
Services & Charges - Maintenance	18,259	42,500	30,124	43,000
GOLF COURSE (GROUNDS) TOTALS	\$ 590,000	\$ 612,332	\$ 584,298	\$ 613,992

MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

The City-owned and operated Tony Butler Golf course is a twenty-seven hole facility complete with driving range, putting and chipping greens, snack bar, and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The 9-hole course is a shorter course measuring 2,600 yards, par 35. This facility is maintained by our maintenance crew consisting of 1 Golf Course Superintendent, 1 Golf Course Crew Forman, 1 Mechanic, and 7 Grounds Keepers for a 230+ acre facility.

PROGRAM GOALS FOR FY16-17

- Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy.
- Work closely with management and golf advisory board to improve on course/playing conditions.
- New golf equipment has provided better playing conditions and efficiency.
- Increased chemical budget to provide a weed free program on tee-boxes, fairways, surround green areas.

OBJECTIVES FOR 16-17

- Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications.
- Continue to improve course aesthetics by cleaning ponds, brush and tree trimming.
- Improve green conditions with increased fertilizer/chemical applications.
- Create an artificial turf area on driving range to ensure quality hitting space year around.

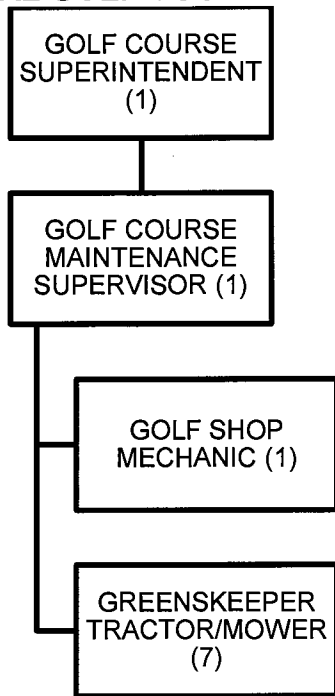
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We will be in our second year of our four year lease with Jacobson for 7 pieces of equipment. This lease program will take us to the 2019-2020 fiscal year budget.

AUTHORIZED PERSONNEL

	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>APPROVED</u>
Golf Course Superintendent	1	1	\$46,633
Golf Course Maintenance Supervisor	1	1	32,353
Golf Shop Mechanic	1	1	30,614
Greenskeeper Tractor Mower	7	7	168,556
Fringe Benefits			105,986
Total	10	10	\$384,142

MUNICIPAL GOLF COURSE – GROUNDS



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL	BUDGET	ESTIMATED	APPROVED
	FY 14-15	FY 15-16	FY 15-16	FY 16-17
Salaries Full Time	\$ 32,892	\$ 36,117	\$ 36,584	\$ 37,862
Salaries Part Time	15,224	21,986	10,858	24,194
Overtime	31	-	-	-
Personnel Services	<u>48,147</u>	<u>58,103</u>	<u>47,442</u>	<u>62,056</u>
City FICA	2,775	3,386	2,706	3,594
City Medicare	649	792	633	840
City TMRS	2,150	2,515	1,902	2,355
City TCG Retirement	691	853	853	885
City Health Insurance	9,879	7,568	11,260	11,769
Worker's Compensation	146	681	142	186
Personnel Services - Benefits	<u>16,290</u>	<u>15,795</u>	<u>17,496</u>	<u>19,629</u>
Resale Merchandise	60,350	65,000	58,914	65,000
Supplies - General	<u>60,350</u>	<u>65,000</u>	<u>58,914</u>	<u>65,000</u>
Miscellaneous Supplies	3,622	4,000	2,604	4,000
Supplies - Miscellaneous	<u>3,622</u>	<u>4,000</u>	<u>2,604</u>	<u>4,000</u>
Laundry & Uniform Services	-	1,000	1,111	1,000
Dues, Memberships, & Subscriptions	88	-	384	-
Registration, Travel, & Training	-	500	-	500
Service & Charges - General	<u>88</u>	<u>1,500</u>	<u>1,495</u>	<u>1,500</u>
Miscellaneous	-	1,000	-	1,000
Services & Charges - Miscellaneous	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>
GOLF COURSE (RESTAURANT) TOTALS	<u>\$128,497</u>	<u>\$145,398</u>	<u>\$ 127,951</u>	<u>\$ 153,185</u>

MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 32,892	\$ 36,117	\$ 36,584	\$ 37,862
Salaries Part Time	15,224	21,986	10,858	24,194
Overtime	31	-	-	-
Personnel Services	48,147	58,103	47,442	62,056
City FICA	2,775	3,386	2,706	3,594
City Medicare	649	792	633	840
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Worker's Compensation	146	681	142	186
Personnel Services - Benefits	16,290	15,795	17,496	19,629
Resale Merchandise	60,350	65,000	58,914	65,000
Supplies - General	60,350	65,000	58,914	65,000
Miscellaneous Supplies	3,622	4,000	2,604	4,000
Supplies - Miscellaneous	3,622	4,000	2,604	4,000
Laundry & Uniform Services	-	1,000	-	1,000
Dues, Memberships, & Subscriptions	88	-	1,111	-
Registration, Travel, & Training	-	500	384	500
Service & Charges - General	88	1,500	1,495	1,500
Miscellaneous	-	1,000	-	1,000
Services & Charges - Miscellaneous	-	1,000	-	1,000
GOLF COURSE (RESTAURANT) TOTALS	\$ 128,497	\$ 145,398	\$ 127,951	\$ 153,185

PROGRAM GOALS FY16-17

- Offer golfers and golf outings a variety of foods and beverages with service.
- Service standards and cost control measures will be increased to optimize potential.
- There are new opportunities for increased sales with new kitchen and menu options.
- Advertising and promotion of golf course will make new/past customers aware of new facility and warm food options at our club.

OBJECTIVES FOR 16-17

- Develop and maintain exceptional customer service through staff training, written instruction and meetings.
- Improve profitability by developing menus and pricing that match food/beverage cost of sales profit expectation.
- Re-evaluate cost of sales and adjust pricing to accommodate.

- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Food and Beverage inventory.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

Increase resale budget numbers to grow with the success of an increase in events and interest from customers.

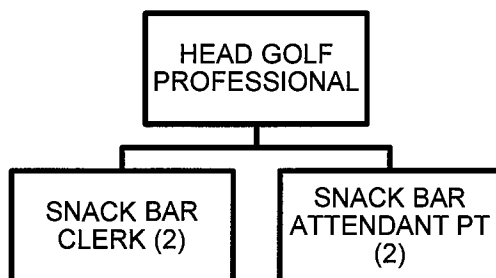
PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
EFFECTIVENESS	FY 14-15	FY 15-16	FY 16-17
Food & Drink Sales	\$102,307	\$102,307	\$105,000
Food & Drink Sales-Non Taxable	4,085	4,085	4,200
Total Revenues	\$106,392	\$106,392	\$109,200

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Snack Bar Clerk	2	2	37,862
Snack Bar Attendant Part-time	2	2	24,194
Fringe Benefits			19,629
Total	4	4	\$81,686

MUNICIPAL GOLF COURSE – RESTAURANT

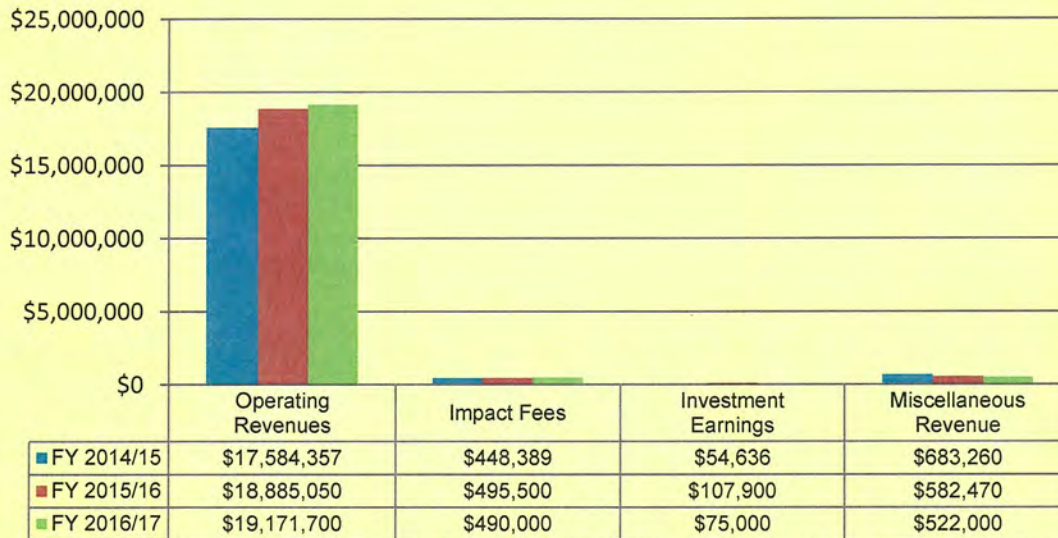


HARLINGEN WATERWORKS
SYSTEM FUND

Harlingen Waterworks System
Schedule of Revenues and Expenses
Proposed Budget Fiscal Year 2016 - 2017

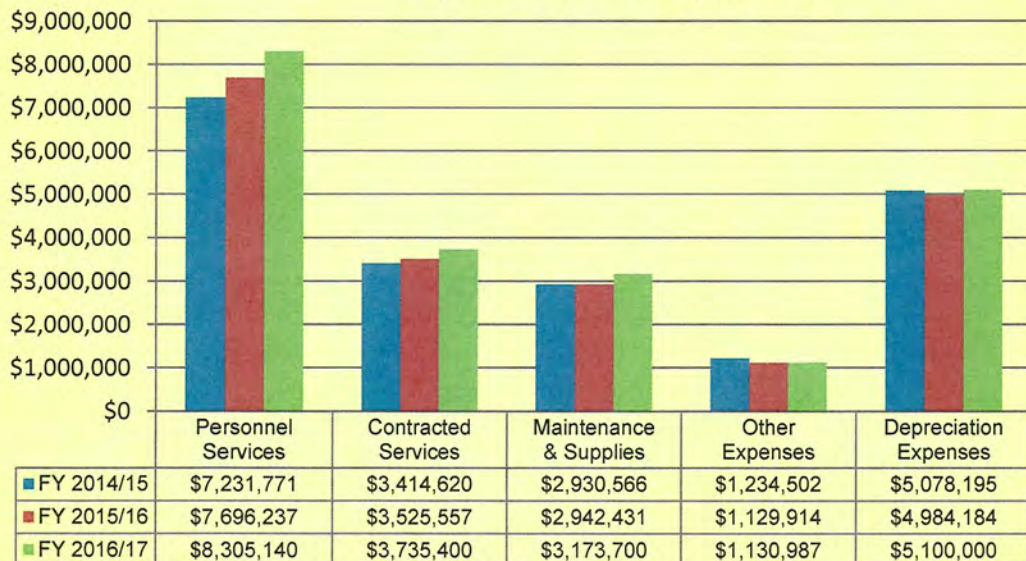
	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
<u>Operating Revenues</u>				
Base Charges - Water	\$ 2,840,376	\$ 2,855,000	\$ 2,870,000	\$ 2,898,000
Base Charges - Sewer	1,070,125	1,460,000	1,366,000	1,662,600
Consumption Charges - Water	4,223,815	5,040,000	5,040,000	5,088,000
Consumption Charges - Sewer	7,402,768	7,700,000	7,668,600	7,545,000
Fuel Adjustment	540,867	545,000	461,500	450,000
Sales to Other Entities - Water	478,598	480,000	424,450	513,200
Sales to Other Entities - Sewer	339,587	285,000	364,000	330,000
Late Payment Penalties	259,954	299,000	270,000	268,500
Disconnect Fees	196,324	196,000	185,000	185,000
Service Fees	79,335	76,000	75,000	75,000
Pretreatment Testing Chgs - Sewer	14,114	14,000	14,300	14,400
Industrial Surcharges - Sewer	138,494	145,000	146,200	142,000
Total Operating Revenues	17,584,357	19,095,000	18,885,050	19,171,700
<u>Operating Expenses</u>				
Personnel Services	7,231,771	8,039,647	7,696,237	8,305,140
Contracted Services	3,414,620	3,815,700	3,525,557	3,735,400
Maintenance & Supplies	2,930,566	3,095,600	2,942,431	3,173,700
Other Charges	224,323	261,700	258,514	279,400
Depreciation	5,078,195	5,115,000	4,984,184	5,100,000
Total Operating Expenses	18,879,475	20,327,647	19,406,923	20,593,640
Increase (Decrease) from Operations	(1,295,118)	(1,232,647)	(521,873)	(1,421,940)
<u>Non-Operating Revenues</u>				
Impact Fees - Water	194,406	255,000	222,000	225,000
Impact Fees - Sewer	253,983	300,000	273,500	265,000
Investment Earnings	54,636	70,000	107,900	75,000
Tap Fees	80,883	88,000	72,500	80,000
Front Footage/Tie in Charges	16,510	25,000	35,900	27,000
Inspection Fees	4,687	8,100	5,000	5,000
Backflow Prevention Fees	19,075	18,000	21,000	21,000
Work for Others	20,606	25,000	53,000	23,000
Rental Income	135,396	134,700	135,300	129,000
Garbage Billing Fee	81,250	75,000	68,750	75,000
Miscellaneous	324,853	156,200	191,020	162,000
Total Non-Operating Revenues	1,186,285	1,155,000	1,185,870	1,087,000
<u>Non-Operating Expenses</u>				
Interest Expense	1,010,179	1,043,000	871,400	851,587
Increase (Decrease) in Net Assets	\$ (1,119,012)	\$ (1,120,647)	\$ (207,403)	\$ (1,186,527)

Combined Waterworks and Wastewater Operations Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Combined Waterworks and Wastewater Operations Expenses



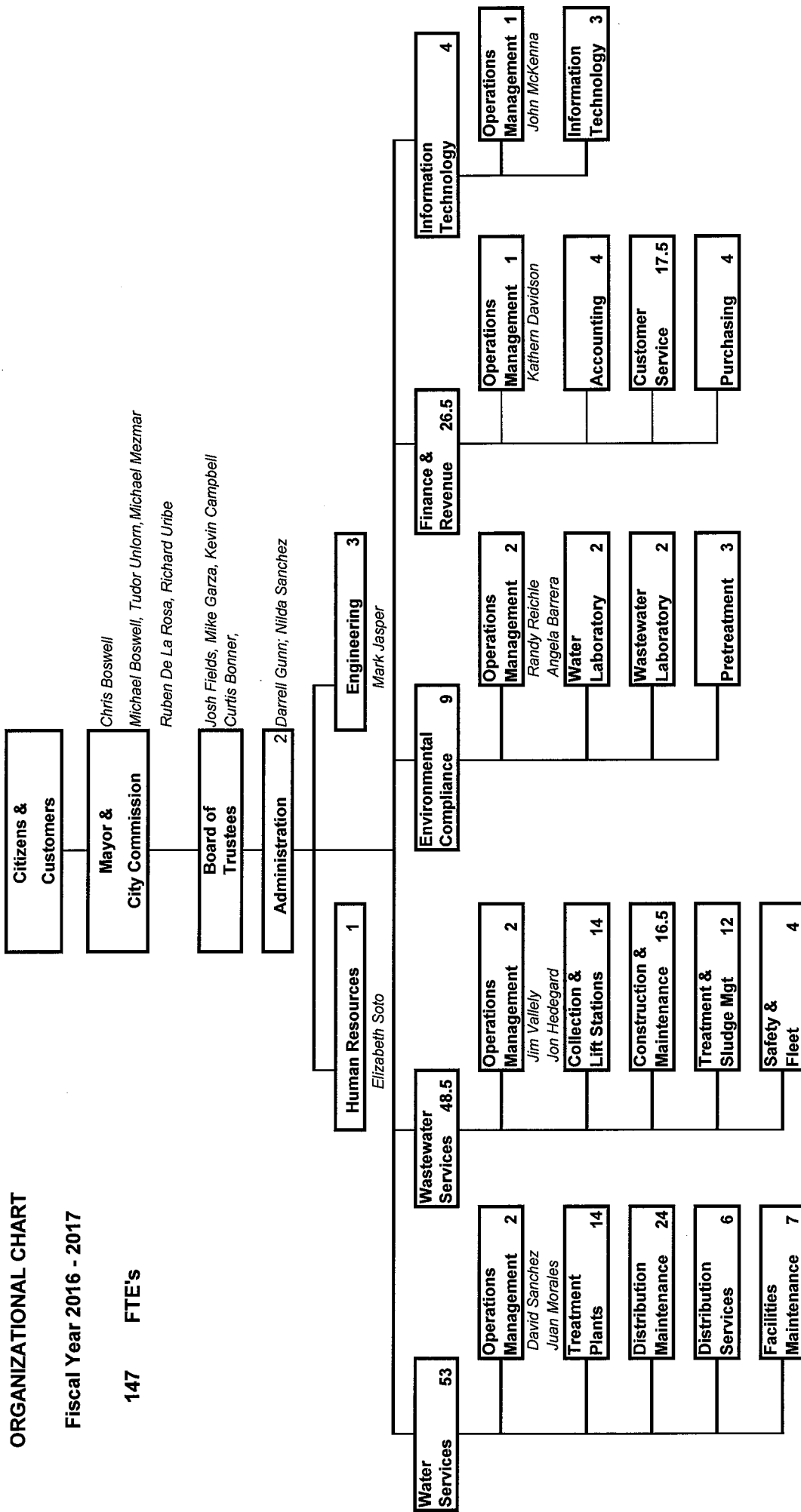
This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

HARLINGEN WATERWORKS

ORGANIZATIONAL CHART

Fiscal Year 2016 - 2017

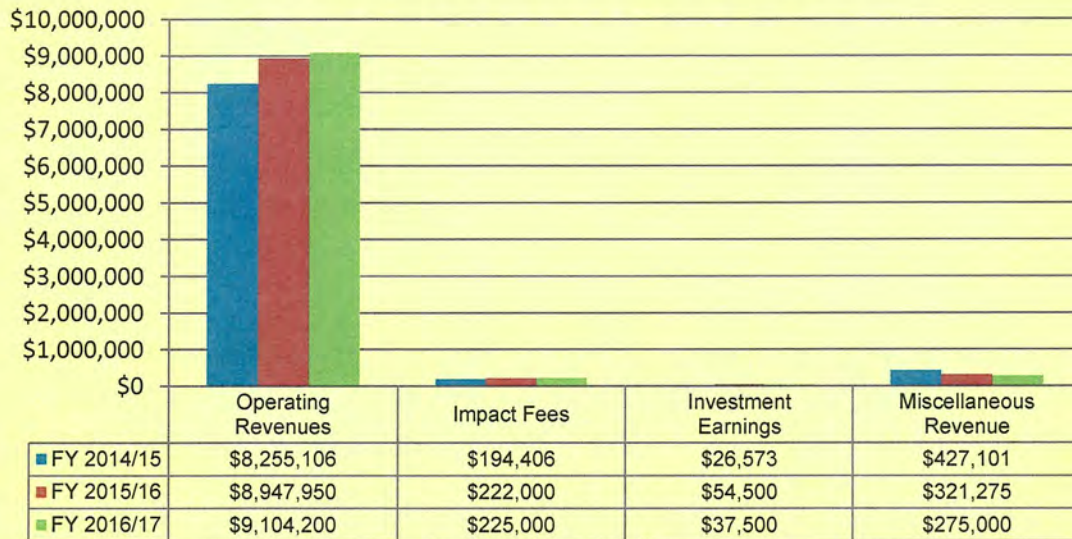
147 FTE's



Harlingen Waterworks System
Schedule of Water Revenue & Expense
Proposed Budget Fiscal Year 2016 - 2017

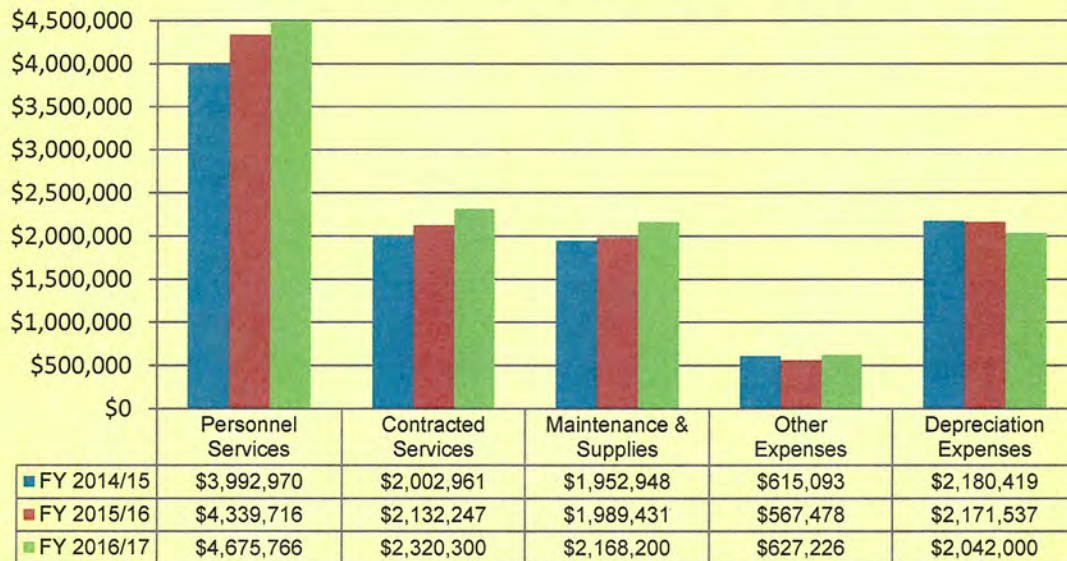
<u>Description</u>	<u>ACTUAL FY 2014-15</u>	<u>BUDGET FY 2015-16</u>	<u>ESTIMATED FY 2015-16</u>	<u>APPROVED FY 2016-17</u>
<u>Operating Revenues</u>				
Base Charges - Water	\$ 2,840,376	\$ 2,855,000	\$ 2,870,000	\$ 2,898,000
Consumption Charges - Water	4,223,815	5,040,000	5,040,000	5,088,000
Fuel Adjustment	322,662	315,000	233,500	225,000
Sales to Other Entities - Water	478,598	480,000	424,450	513,200
Late Payment Penalties	113,996	144,000	120,000	120,000
Disconnect Fees	196,324	196,000	185,000	185,000
Service Fees	79,335	76,000	75,000	75,000
Total Operating Revenues	8,255,106	9,106,000	8,947,950	9,104,200
<u>Operating Expenses</u>				
Personnel Services	3,992,970	4,546,853	\$ 4,339,716	\$ 4,675,766
Contracted Services	2,002,961	2,339,350	2,132,247	2,320,300
Maintenance & Supplies	1,952,948	2,029,350	1,989,431	2,168,200
Other Charges	113,760	134,300	133,214	203,000
Depreciation	2,180,419	2,251,500	2,171,537	2,042,000
Total Operating Expenses	10,243,058	11,301,353	10,766,145	11,409,266
Decrease from Operations	(1,987,952)	(2,195,353)	(1,818,195)	(2,305,066)
<u>Non-Operating Revenues</u>				
Impact Fees - Water	194,406	255,000	222,000	225,000
Investment Earnings	26,573	35,000	54,500	37,500
Tap Fees	59,430	60,000	58,500	60,000
Front Footage/Tie in Charges	11,483	16,000	26,700	18,000
Inspection Fees	990	3,600	2,000	2,000
Backflow Prevention Fees	19,075	18,000	21,000	21,000
Work for Others	18,856	20,000	50,000	20,000
Rental Income	67,698	67,700	67,800	64,500
Garbage Billing Fee	40,625	37,500	34,375	37,500
Miscellaneous	208,944	73,200	60,900	52,000
Total Non-Operating Revenues	648,080	586,000	597,775	537,500
<u>Non-Operating Expenses</u>				
Interest Expense	501,333	519,505	434,264	424,226
Decrease in Net Assets	\$ (1,841,205)	\$ (2,128,858)	\$ (1,654,684)	\$ (2,191,792)

Waterworks Operations Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Waterworks Operations Expenses



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$228,408	\$224,038	\$223,954	\$229,433
Contracted Services	34,393	88,400	59,820	83,400
Materials & Supplies	13,134	20,300	14,900	20,300
Other Charges	8,087	13,300	8,300	13,300
Total Budget	<u>\$284,022</u>	<u>\$346,038</u>	<u>\$306,974</u>	<u>\$346,433</u>

The Harlingen Waterworks System is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL

- To provide safe and sufficient water, to ensure environmental quality and public health, and strive for higher levels of customer service.
- Provide a work environment that respects individual contributions in order to maintain quality personnel.
- Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Administrative Assistant	1	1	\$40,666
General Manager	1	1	160,802
Overtime			1,000
Benefits			26,965
Total	<u>2</u>	<u>2</u>	<u>\$229,433</u>

ENGINEERING

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$172,880	\$177,706	\$177,193	\$180,572
Contracted Services	3,482	19,000	3,500	19,000
Materials & Supplies	1,248	3,200	2,870	4,000
Other Charges	620	800	670	800
Depreciation	555	600	556	300
Total Budget	\$178,785	\$201,306	\$184,789	\$204,672

The Engineering Department is responsible for maintaining all drawings, specifications, and designs, of major construction projects. Working closely with the System's General Manager, this department is in charge of developing the required guidelines for planning long term System growth. The department is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. This Department is responsible for the development of standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed for connecting to the water and wastewater systems.

PROGRAM GOAL

-Enhance job knowledge of all department employees and to convert all mapping to computer. To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Drafting Technician I	1	1	\$37,739
Drafting Technician II	1	1	44,888
Engineering Operations Supervisor	1	1	65,274
Overtime			2
Benefits			32,669
Total	3	3	\$180,572

WAREHOUSE

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$225,190	\$237,009	\$228,203	\$236,741
Contracted Services	84,394	91,000	89,600	91,000
Materials & Supplies	13,739	19,100	14,000	18,000
Other Charges	459	2,900	1,700	2,000
Depreciation	<u>138,670</u>	<u>107,400</u>	<u>107,689</u>	<u>86,500</u>
Total Budget	<u>\$550,582</u>	<u>\$457,409</u>	<u>\$441,192</u>	<u>\$434,241</u>

The Warehouse Department is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

To purchase quality materials and supplies that provide the best value to the Waterworks System. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain and operate the warehouse facility in an orderly and professional manner.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Store Keeper	1	1	\$37,623
Office Assistant II	1	1	28,760
Office Assistant III	1	1	44,803
Purchasing Agent	1	1	57,454
Standby			12,700
Overtime			3,002
Benefits			<u>52,399</u>
Total	<u>4</u>	<u>4</u>	\$236,741

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$297,819	\$299,925	\$302,739	\$313,167
Contracted Services	176,825	211,000	200,281	228,500
Materials & Supplies	4,504	9,000	7,930	7,000
Other Charges	17,900	21,000	17,780	20,500
Depreciation	550	0	0	0
Total Budget	<u>\$497,598</u>	<u>\$540,925</u>	<u>\$528,730</u>	<u>\$569,167</u>

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use or disposition, and that all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; and to coordinate preparation of the annual budget.

PROGRAM GOAL

To ensure financial accountability; to effectively manage the assets of the Waterworks; and to provide appropriate financial information for the evaluation of the Waterworks' activities.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Accounting Specialist I	1	1	\$31,745
Accounting Specialist III	1	1	42,176
Accountant	2	2	85,040
Finance & Revenue Director	1	1	100,085
Overtime			1,000
Benefits			53,121
Total	<u>5</u>	<u>5</u>	<u>\$313,167</u>

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$661,932	\$740,064	\$711,983	\$775,370
Contracted Services	21,258	25,000	20,000	23,000
Materials & Supplies	248,941	294,600	382,000	399,000
Other Charges	135,624	162,400	162,810	172,000
Depreciation	32,882	36,000	35,003	34,200
Total Budget	<u>\$1,100,637</u>	<u>\$1,258,064</u>	<u>\$1,311,796</u>	<u>\$1,403,570</u>

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided by the Waterworks; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Customer Service Representative I	2	2	\$66,140
Customer Service Representative II	1	1	42,191
Customer Service Representative III	1	1	43,370
Cashier	2.5	2.5	72,834
Lead Cashier	1	1	33,933
Meter Reader/Technician	7	7	195,759
Service Supervisor	1	1	43,235
Service Person	1	1	35,930
Customer Service Director	1	1	69,530
Overtime			4,002
Benefits			168,446
Total	17.5	17.5	\$775,370

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Personnel Services	\$272,290	\$287,267	\$280,483	\$313,531
Contracted Services	992	1,000	310	500
Materials & Supplies	68,249	88,000	86,366	93,000
Other Charges	5,102	7,000	6,079	7,000
Depreciation	39,453	28,500	19,909	18,800
Total Budget	<u>\$301,478</u>	<u>\$321,864</u>	<u>\$326,416</u>	<u>\$339,205</u>

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL

To provide leading edge technology, at a reasonable cost, to assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Web Info Technician	1	1	\$48,676
Info Technology Programmer	1	1	59,643
Info Technology Computer Specialist	1	1	48,676
IT Services Director	1	1	104,561
Benefits			51,975
Total	4	4	\$313,531

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 227,025	\$ 236,669	\$ 231,574	\$ 248,749
Contracted Services	147,330	149,000	148,600	109,000
Maintenance & Supplies	107,210	105,000	117,000	120,000
Other Charges	180	1,000	500	500
Depreciation	73,994	73,500	73,280	68,500
Total Budget	\$ 555,739	\$ 565,169	\$ 570,954	\$ 546,749

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Custodian	1	1	\$32,519
Building Maintenance Worker I	2	2	59,005
Groundskeeper I	2	2	56,192
Groundskeeper II	1	1	30,890
Overtime			1,002
Benefits			69,141
Total	6	6	\$248,749

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 692,972	\$ 797,904	\$ 742,083	\$ 766,236
Contracted Services	2,327	20,200	2,520	4,000
Maintenance & Supplies	2,751	3,500	2,285	4,200
Other Charges	9,587	11,300	10,876	11,800
Depreciation	-	-	-	-
Total Budget	\$ 707,637	\$ 832,904	\$ 757,764	\$ 786,236

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
HR Director	1	1	\$75,709
Overtime			2
Benefits			12,325
Retiree Benefits			678,200
Total	1	1	\$766,236

SAFETY AND FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 188,312	\$ 203,772	\$ 205,724	\$ 217,133
Contracted Services	2,103	2,500	1,800	2,000
Maintenance & Supplies	26,674	29,300	24,875	29,400
Other Charges	1,859	2,200	3,400	3,000
Depreciation	6,074	6,000	6,078	6,100
Total Budget	\$ 225,022	\$ 243,772	\$ 241,877	\$ 257,633

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Mechanic	2	2	\$73,651
Maintenance Technician	1	1	26,000
Safety Coordinator	1	1	65,852
Overtime			6,000
Benefits			45,630
Total	4	4	\$217,133

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 384,122	\$ 448,635	\$ 379,700	\$ 489,435
Contracted Services	3,569	4,500	3,400	3,600
Maintenance & Supplies	145,881	148,500	138,405	147,000
Other Charges	9,198	7,000	10,200	9,400
Depreciation	43,133	46,000	57,239	54,700
Total Budget	\$ 585,903	\$ 654,635	\$ 588,944	\$ 704,135

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Construction Maintenance Worker I	3	3	\$73,644
Maintenance Operator	1	1	37,136
Heavy Equipment Operator	1	-	0
Equipment Operator	2	3	91,392
Electrician Master	.2	.2	12,408
Electrician Journeyman	4	4	182,635
Welder I	1	1	28,321
Welder II	1	1	43,362
Foreman	2	2	78,276
Supervisor	1	1	53,096
Overtime			15,002
Benefits			174,163
Wages & Benefits to be Capitalized			(300,000)
Total	16.2	16.2	\$489,435

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 627,626	\$ 712,583	\$ 722,546	\$ 702,913
Contracted Services	1,750,124	2,011,000	1,845,550	1,974,000
Maintenance & Supplies	820,791	995,500	858,000	963,000
Other Charges	4,192	6,500	7,700	8,000
Depreciation	809,465	767,000	760,146	714,800
Total Budget	\$ 4,012,198	\$ 4,492,583	\$ 4,193,942	\$ 4,362,713

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers, the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities for future growth.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Operator, Licensed	6	7	\$281,804
Chief Operator	2	1	46,960
Maintenance Supervisor	1	1	48,676
Maintenance Worker	3	2	69,064
Electrician, Journeyman	1	1	43,632
Instrumentation Technician	1	1	41,186
Standby			14,600
Overtime			12,000
Benefits			144,991
Total	14	13	\$702,913

WATER DISTRIBUTION

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 842,971	\$ 1,062,040	\$ 996,472	\$ 1,051,434
Contracted Services	5,693	5,500	7,090	6,000
Maintenance & Supplies	743,950	602,000	570,300	592,000
Other Charges	3,909	4,500	4,930	6,000
Depreciation	1,211,901	1,318,000	1,239,285	1,207,000
Total Budget	\$ 2,808,424	\$ 2,992,040	\$ 2,818,077	\$ 2,862,434

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. This department is also responsible for the installation of new, and maintenance of existing fire hydrants, valves, water service connections, and extension of water lines. The department maintains the System's two (2) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Foreman	5	5	\$199,128
Crew Leader	1	1	30,453
Equipment Operator II	1	1	38,224
Equipment Operator I	4	4	133,760
Line Maintenance Technician	7	10	283,727
Valve Technician	1	1	33,544
Hydrant Technician	2	1	30,796
Standby			12,000
Overtime			40,000
Benefits			249,802
Total	21	23	\$1,051,434

WATER DISTRIBUTION SERVICES

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 199,357	\$ 229,278	\$ 228,857	\$ 223,640
Contracted Services	2,026	2,300	2,056	1,800
Maintenance & Supplies	23,783	20,400	19,200	21,800
Other Charges	2,704	2,300	3,119	3,200
Depreciation	3,073	3,000	6,201	6,200
Total Budget	\$ 230,943	\$ 257,278	\$ 259,433	\$ 256,640

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Construction/Backflow Inspector	2	2	\$81,234
Line Locator	1	1	31,169
Data Entry Clerk	1	1	34,813
Water Sampling Technician	1	1	25,869
Overtime			1,004
Benefits			49,551
Total	5	5	\$223,640

ENVIROMENTAL COMPLIANCE

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 515,236	\$ 528,191	\$ 506,122	\$ 531,760
Contracted Services	11,706	25,500	21,200	22,500
Maintenance & Supplies	94,482	100,000	96,000	98,000
Other Charges	4,513	5,500	5,500	5,500
Depreciation	29,891	29,000	30,887	30,600
Total Budget	\$ 655,828	\$ 688,191	\$ 659,709	\$ 688,360

The Environmental Compliance Department is responsible for ensuring compliance with local, State and Federal guidelines pertaining to the production of drinking water and the discharge of wastewater. The water laboratory monitors the quality of potable water produced by the System's two water treatment plants. Industrial pretreatment personnel are charged with protecting wastewater plant personnel and treatment facilities from adverse effects due to the discharge of potentially dangerous industrial materials into the wastewater system. The wastewater laboratory monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant.

PROGRAM GOAL

To assist other departments with permit applications and amendments, treatment plant design, and proper quality assurance and quality control of both plant and laboratory testing. To implement procedures for determining compliance with regulations pertaining to the production of safe drinking water and the effective treatment and discharge of wastewater.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Environmental Compliance Director	1	1	\$81,072
Environmental Compliance Asst. Dir	-	1	55,051
Laboratory Supervisors	2	1	54,671
Chemist, Analytical	1	2	82,185
Supervisor, Pretreatment Coordinator	1	1	48,676
Inspector, Pretreatment I	2	1	31,984
Inspector, Pretreatment II	1	1	38,640
Chemist, Wet	2	1	37,454
Overtime			2,000
Benefits			100,027
Total	10	9	\$531,760

WATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 391,207	\$ 452,362	\$ 402,083	\$ 492,652
Contracted Services	928	2,000	1,520	2,000
Maintenance & Supplies	1,018	1,200	1,300	1,500
Other Charges	6,390	3,800	3,650	5,000
Depreciation	-	-	-	-
Total Budget	\$ 399,543	\$ 459,362	\$ 408,553	\$ 501,152

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

AUTHORIZED PERSONNEL

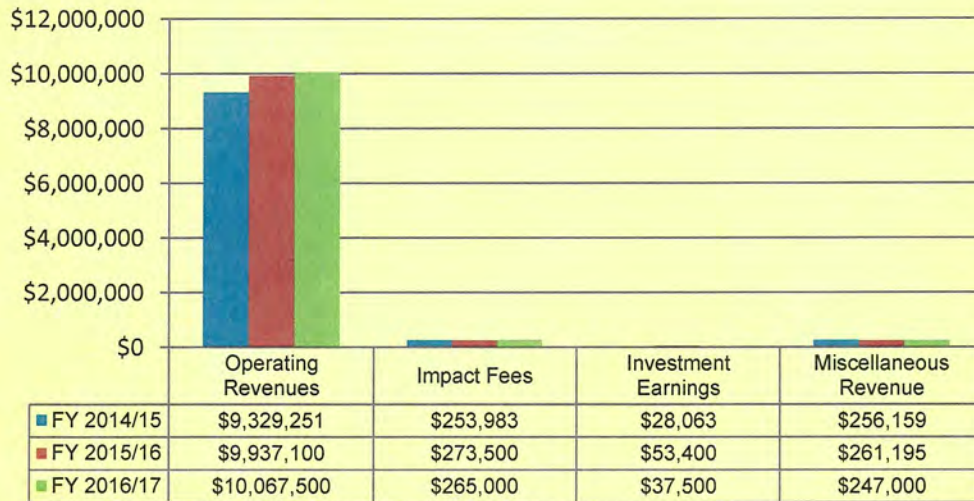
	FY 15-16	FY 16-17	APPROVED
Water Service Assistant	1	1	\$69,521
Water Service Director	1	1	107,957
Supervisor Construct Inspection	1	1	54,629
Outside Ops Supervisor	2	2	103,715
Superintendent	-	1	56,050
Benefits			100,780
Total	5	6	\$492,652

WASTEWATER TREATMENT
FUND

Harlingen Waterworks System
Schedule of Wastewater Revenue and Expense
Proposed Budget Fiscal Year 2016 - 2017

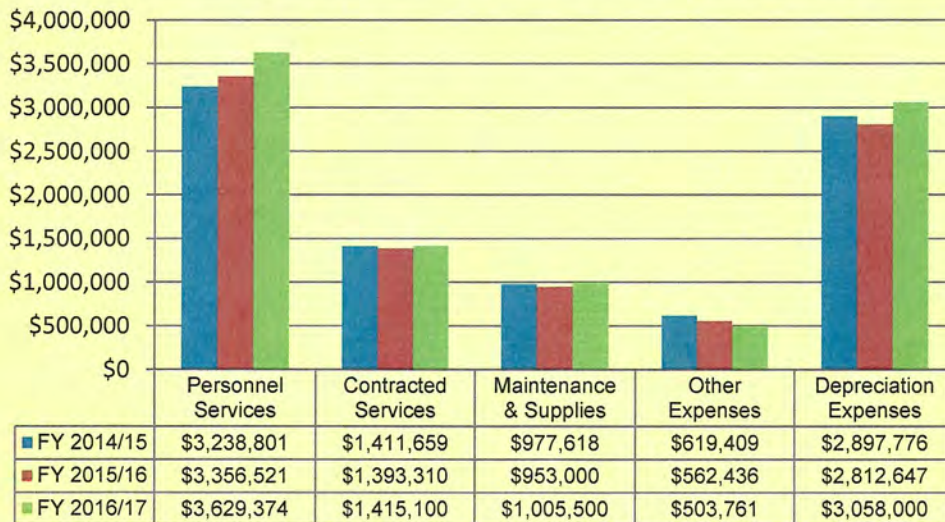
	ACTUAL	BUDGET	ESTIMATED	APPROVED
	FY 2014-15	FY 2015-16	FY 2015-16	FY 2016-17
<u>Operating Revenues</u>				
Base Charges - Sewer	1,070,125	1,460,000	1,366,000	1,662,600
Consumption Charges - Sewer	7,402,768	7,700,000	7,668,600	7,545,000
Fuel Adjustment	218,205	230,000	228,000	225,000
Sales to Other Entities - Sewer	339,587	285,000	364,000	330,000
Late Payment Penalties	145,958	155,000	150,000	148,500
Service Fees				
Pretreatment Testing Chgs - Sewer	14,114	14,000	14,300	14,400
Industrial Surcharges - Sewer	138,494	145,000	146,200	142,000
Total Operating Revenues	9,329,251	9,989,000	9,937,100	10,067,500
<u>Operating Expenses</u>				
Personnel Services	3,238,801	\$ 3,492,794	\$ 3,356,521	\$ 3,629,374
Contracted Services	1,411,659	1,476,350	1,393,310	1,415,100
Maintenance & Supplies	977,618	1,066,250	953,000	1,005,500
Other Charges	110,563	127,400	125,300	76,400
Depreciation	2,897,776	2,863,500	2,812,647	3,058,000
Total Operating Expenses	8,636,417	9,026,294	8,640,778	9,184,374
Increase from Operations	692,834	962,706	1,296,322	883,126
<u>Non-Operating Revenues</u>				
Impact Fees - Sewer	253,983	300,000	273,500	265,000
Investment Earnings	28,063	35,000	53,400	37,500
Tap Fees	21,453	28,000	14,000	20,000
Front Footage/Tie in Charges	5,027	9,000	9,200	9,000
Inspection Fees	3,697	4,500	3,000	3,000
Work for Others	1,750	5,000	3,000	3,000
Rental Income	67,698	67,000	67,500	64,500
Garbage Billing Fee	40,625	37,500	34,375	37,500
Miscellaneous	115,909	83,000	130,120	110,000
Total Non-Operating Revenues	538,205	569,000	588,095	549,500
<u>Non-Operating Expenses</u>				
Interest Expense	508,846	523,495	437,136	427,361
Increase in Net Assets	\$ 722,193	\$ 1,008,211	\$ 1,447,281	\$ 1,005,265

Wastewater Operations Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Wastewater Operations Expenses



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 562,687	\$ 636,728	\$ 616,347	\$ 715,733
Contracted Services	163,917	163,000	174,000	173,200
Maintenance & Supplies	288,095	309,800	293,000	302,000
Other Charges	6,835	2,200	3,300	2,800
Depreciation	1,963,979	1,963,000	1,922,468	1,860,000
Total Budget	\$ 2,985,513	\$ 3,074,728	\$ 3,009,115	\$ 3,053,733

The Wastewater Collection department is responsible for the repairs, replacement, and installation of sewer lines and manholes. To check for needed repairs and replacements this department performs videotaping of sewer lines. This department is also responsible for air testing sewer lines in new subdivisions to ensure they are in compliance with City, State, and Federal guidelines. The department grouts sewer manholes, repairs damaged sewer lines, and overhauls broken force mains. Also vested within this department is the responsibility of investigating and resolving complaints pertaining to sewer back-ups and sewer odors. When applicable, this department is called upon to assess any damages resulting from sewer blockages.

PROGRAM GOAL

To perform preventive maintenance on all wastewater lines within the City to prevent inconvenience to customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Operator Equipment II	1	1	\$38,201
Foreman	2	2	80,030
Operator, Maint, & Repair Technician	9	9	270,729
TV Technician	1	1	30,424
Supervisor	-	1	48,676
Standby Pay			26,000
Overtime			50,000
Benefits			171,673
Total	13	14	\$715,733

WASTEWATER TREATMENT

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 546,367	\$ 564,279	\$ 534,749	\$ 603,282
Contracted Services	1,002,719	993,000	943,060	990,500
Maintenance & Supplies	325,419	344,500	313,400	352,500
Other Charges	7,033	6,500	7,000	7,000
Depreciation	687,462	700,000	688,040	973,000
Total Budget	\$ 2,569,000	\$ 2,608,279	\$ 2,486,249	\$ 2,926,282

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. This department must ensure that HWWS, TECEQ, and EPA mandated criteria for wastewater quality has been met for effluent water being discharged into the receiving stream.

PROGRAM GOAL

Provide the highest quality effluent to be discharged. Improve the procedures for a more cost effective operation.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Licensed Operator	8	8	\$254,337
Foreman	2	2	87,244
Chief Operator	1	1	53,200
Superintendent	1	1	63,891
Overtime			16,000
Fringe Benefits			128,610
Total	12	12	\$603,282

WASTEWATER OPERATION MANAGEMENT

CLASSIFICATION	ACTUAL FY 2014-15	BUDGET FY 2015-16	ESTIMATED FY 2015-16	APPROVED FY 2016-17
Personnel Services	\$ 195,370	\$ 201,197	\$ 205,425	\$ 213,359
Contracted Services	833	1,800	1,250	1,400
Maintenance & Supplies	697	1,700	600	1,000
Other Charges	131	1,500	1,000	1,600
Depreciation	37,113	37,000	37,139	37,000
Total Budget	\$ 234,144	\$ 243,197	\$ 245,414	\$ 254,359

The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that will provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Wastewater Service Assistant	1	1	\$65,139
Wastewater Service Director	1	1	107,957
Benefits			40,263
Total	2	2	\$213,359

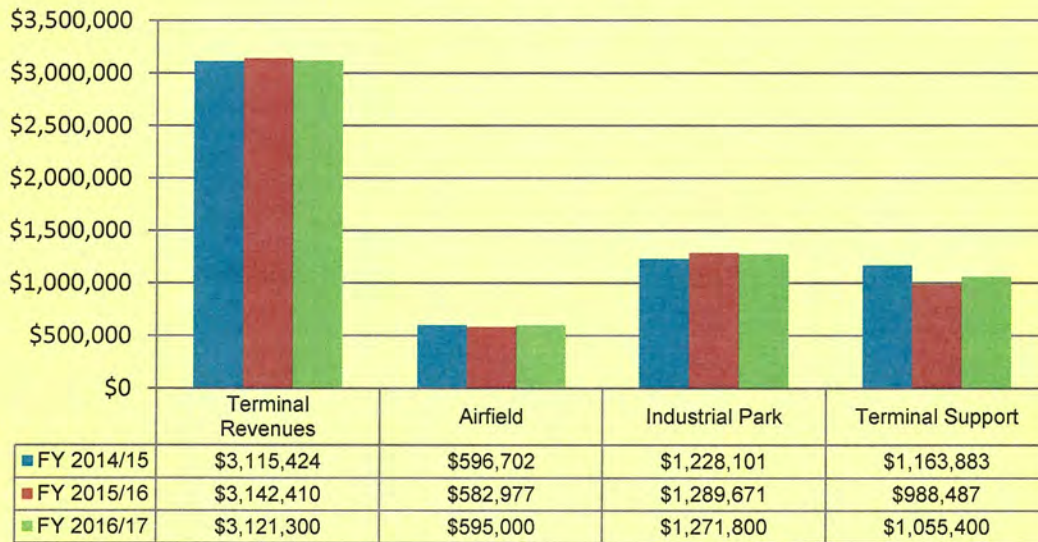
VALLEY INTERNATIONAL
AIRPORT FUND

CITY OF HARLINGEN

VALLEY INTERNATIONAL AIRPORT

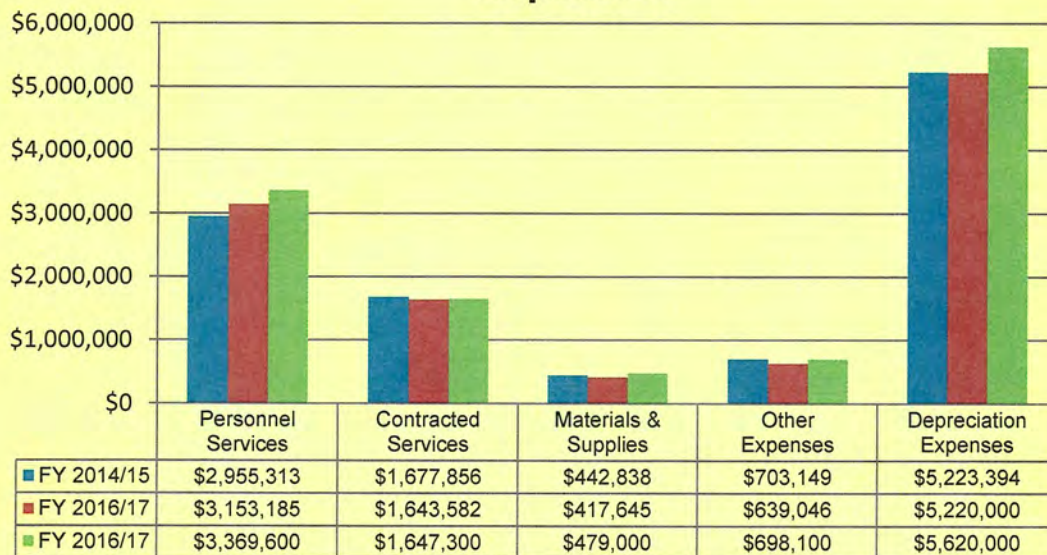
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Terminal Building	\$3,115,424	\$3,085,000	\$3,142,410	\$3,121,300
Airfield	596,702	569,000	582,977	595,000
Industrial Park	1,228,101	1,288,000	1,289,671	1,271,800
Terminal Support	1,163,883	999,500	988,487	1,055,400
TOTAL OPERATING REVENUES	\$6,104,110	\$5,941,500	\$6,003,545	\$6,043,500
<u>EXPENSES:</u>				
Personnel Services	\$2,955,313	\$3,223,500	\$3,153,185	\$3,369,600
Contracted Services	1,677,856	1,612,600	1,643,582	1,647,300
Materials and Supplies	442,838	410,000	417,645	479,000
Other Expenses	703,149	652,150	639,046	698,100
TOTAL OPERATING EXPENSES	\$5,779,156	\$5,898,250	\$5,853,458	\$6,194,000
OPERATING INCOME BEFORE DEPRECIATION				
Depreciation Expense	5,223,394	5,220,000	5,220,000	5,620,000
Operating Income/(Loss)	(\$4,898,440)	(\$5,176,750)	(\$5,069,913)	(\$5,770,500)
Non-Operating Revenues	12,168	5,000	13,564	8,000
Non-Operating Expenses	(3,885)	-	72,489	-
Capital Contributions	2,673,968	5,470,425	4,046,871	6,013,518
INCREASE IN NET ASSETS	(\$2,216,189)	\$298,675	(\$936,989)	\$251,018

Valley International Airport Operations Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Valley International Airport Operations Expenses



This graph reflects expenditure trends from FY 2014/2015 to 2015/2016 and visually depicts the changes.

Valley International Airport

The Valley International Airport (Airport) is a municipally owned enterprise, which is financed from revenues generated from the terminal building, terminal support, airfield, and industrial park. The Director of Aviation, who is the chief administrator of the Airport, is appointed by the Harlingen Airport Board. The members of the Harlingen Airport Board are appointed by the Mayor with the consent of the City Commission. Commercial airline services are provided by Southwest Airlines and United Express, and seasonal service is provided by Sun Country Airlines.

PROGRAM GOAL

Working closely and effectively with key stakeholders, the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; and supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

Valley International Airport is the finest aviation facility in South Texas. With a strong financial base, room to expand, and a business-oriented board of directors, it is well positioned to take advantage of opportunities as they develop.

During Fiscal Year 2016 the airport achieved several important goals;

- Hired the new Director of Finance
- Signed lease agreement with Sun Country
- Developed Marketing Program
- Developed Airline Incentive Program
- Completed Surface Sign Project
- Completed VIA Entrance Road
- Completed Generator Replacement Project
- Completed Parking Lot Improvements Project

There are also several significant projects in progress;

- Reconstruct the service road on the south side on the airfield
- Install MALSR and lighting upgrade for RW17R/35L and 13/31
- SUPPS Terminal
- Taxiway Alfa Overlay
- Construct new ARFF Station
- Airline Office Renovations

As we look to Fiscal Year 2017, the Board will have challenges to address;

- The need to expand air service through the incumbent carriers, or by attracting another carrier new to Harlingen

- Marketing Harlingen Aerotropolis to prospective businesses

Financial Highlights

The Adopted Budget for Fiscal Year 2016-2017 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Adopted Budget

Revenue for Fiscal Year 2016-2017 is \$6,043,500, an increase of \$102,000 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$48,300 Security Reimbursement - TSA 3rd and final planned contract increase
- Increase \$40,000 Fuel Sales QTA - Avg. fuel price charged to rental car companies is currently \$1.61 per gallon
- Increase \$24,000 Airfield Landing – Increase \$0.02 per 1,000 pounds
- Increase \$18,000 Ground Handling Services – Sun Country, Charters
- Decrease \$23,000 Rent-A-Car – June 1st annually, MAG recalculated using previous 12 months rental revenue

Operating Expense for Fiscal Year 2016-2017 is \$6,194,000, an increase of \$295,750 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$100,000 Marketing – Sun Country, mainly in house processing
- Increase \$79,000 US Customs Inspections
- Increase \$60,000 Fuel Cost, QTA & Equip - Avg. fuel price is currently \$1.61 per gallon
- Increase \$42,000 Merit increase

The Proposed Budget is a loss of \$150,500 (excluding depreciation), down \$193,750 from the Current Year Adopted Budget.

Capital Expense and Improvement Projects

The Capital Purchase Budget totals \$212,000, primarily for ARFF building furnishings, rooms, permits and the acquisition of equipment for various airport departments. The Capital Improvement Budget totals \$3,800,000 and is funded by AIP Grants and PFC funds predominantly with a 90/10 split. New projects include Reconfigure Taxiway A, B & E and Replace Air Handlers, Electric Distribution and Cooling Tower.

Cash Flow

Cash and Investment beginning fiscal year balances will approximate \$2,500,000. Cash sources are projected to be \$12,065,000 including \$5,014,000 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,000,000 in PFC receipts. Cash Uses are estimated to be \$12,605,000, including \$6,411,000 in capital expenses and improvements. Ending Cash and Investment balances will approximate \$1,894,000.

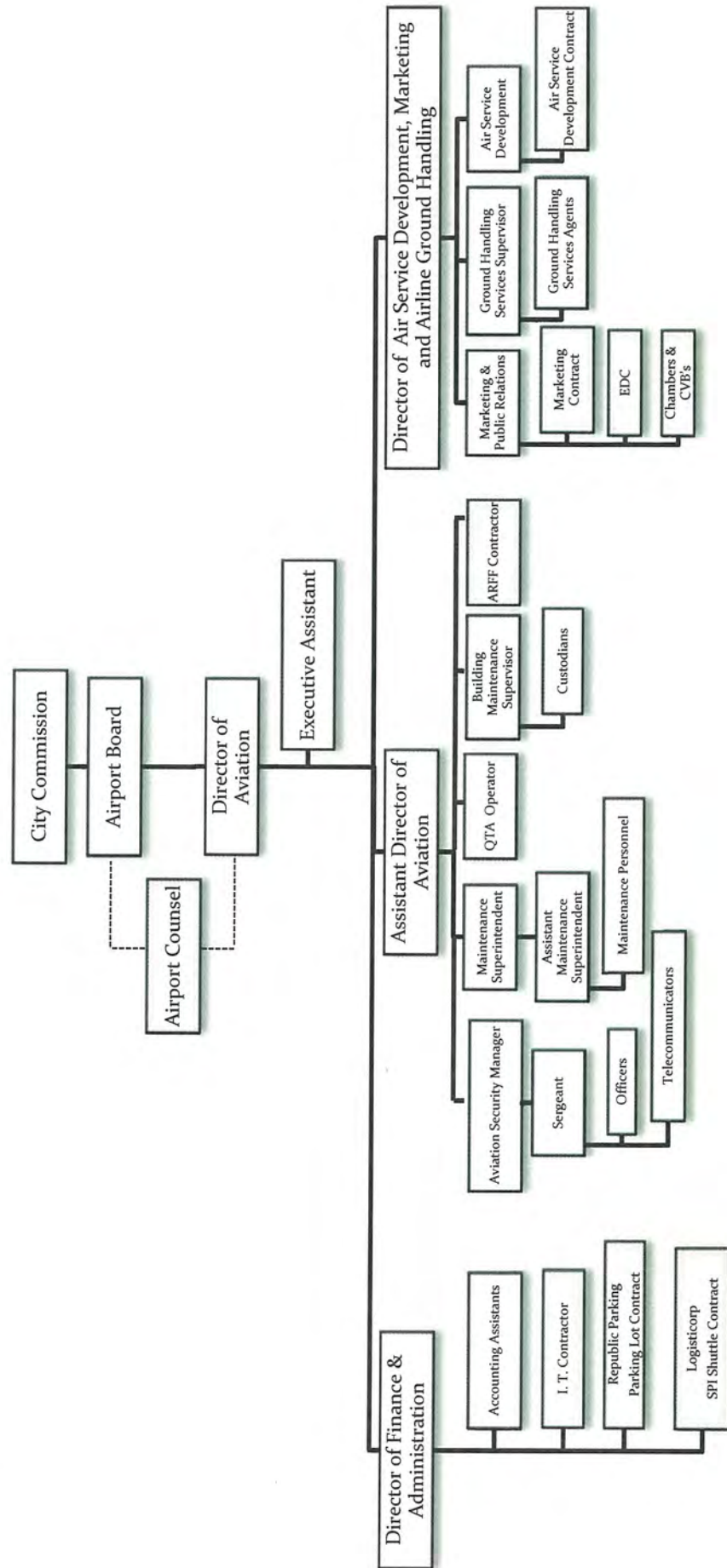
PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATE FY 15-16	ESTIMATE FY 16-17
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	269,100	263,104	265,000
Cargo tonnage-enplaned and deplaned	83,576,940	73,007,359	74,000,000
<u>EFFICIENCY</u>			
Airline cost per enplaned passenger	\$4.86	\$5.20	\$5.39
<u>OUTPUT</u>			
Number of capital projects completed	2	4	7
Capital projects completed on/below budget	100%	100%	100%

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Director of Aviation	1	1	\$150,010
Assistant Director of Aviation	1	1	103,864
Finance Director	1	1	85,696
Director of Business Development	1	1	88,074
Executive Assistant	1	1	47,283
Accounting Assistant	1	1	43,512
Accounting Assistant	1	1	31,986
Manager of Public Safety	1	1	58,423
Public Safety Officer	8	8	290,617
Telecommunicator	3	3	78,326
Airport Maintenance Superintendent	1	1	55,638
Maintenance Foreman	1	1	45,976
Maintenance Worker	9	10	254,731
Building Services Foreman	1	1	33,936
Custodial Worker I	9	11	222,188
Ground Handling Services	6	4	25,000
Total	46	47	\$1,615,260

Valley International Airport Organizational Chart



INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

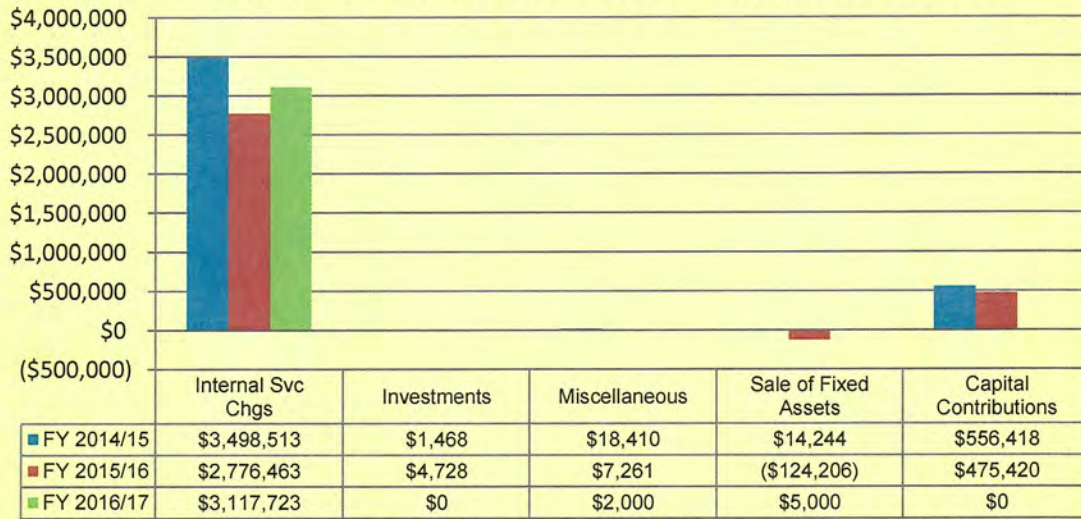
The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

MOTOR VEHICLE/
WAREHOUSE FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

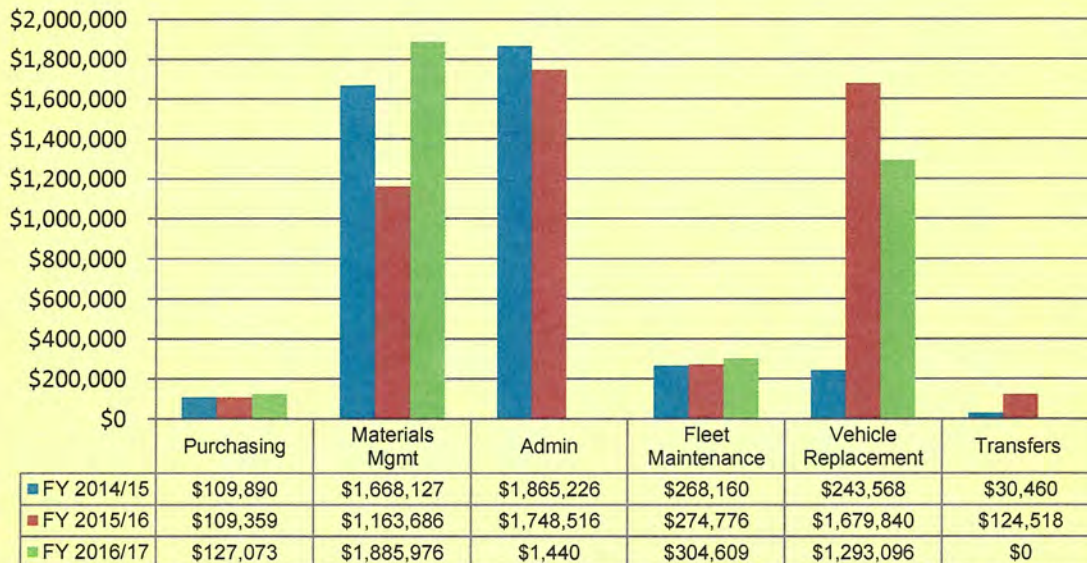
DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Miscellaneous	\$887	\$2,000	\$4,368	\$2,000
Reimbursements	2,408	-	2,582	-
Internal Service	3,498,513	3,117,723	2,776,463	3,117,723
Investments	1,468	-	4,728	-
Various	15,115	-	311	-
Sale of Assets	14,244	5,000	(124,206)	5,000
Capital Contributions	556,418	-	475,420	-
TOTAL REVENUES	4,089,053	3,124,723	3,139,666	3,124,723
EXPENDITURES:				
Purchasing	109,890	111,717	109,359	127,073
Materials Management	1,668,127	2,025,449	1,163,686	1,885,976
Administration	1,865,226	1,440	1,748,516	1,440
Fleet Maintenance	268,160	340,252	274,776	304,609
Vehicle Replacement	243,568	1,911,338	1,679,840	1,293,096
Transfers	30,460	-	124,518	-
TOTAL EXPENDITURES	4,185,431	4,390,196	5,100,695	3,612,194
Net Income/(Loss)	(96,378)	(1,265,473)	(1,265,473)	(487,471)
Working Capital Beginning of Year	4,221,509	4,125,131	4,125,131	2,859,658
END OF YEAR WORKING CAPITAL	\$4,125,131	\$2,859,658	\$2,859,658	\$2,372,187

Motor Vehicle/Warehouse Fund Revenues



This graph reflects revenues trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Motor Vehicle/Warehouse Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 71,213	\$ 68,483	\$ 69,615	\$ 71,752
Travel Pay	\$ 18	-	36	\$ -
Personnel Services	71,231	68,483	69,651	71,752
City FICA	4,002	4,026	4,136	4,229
City Medicare	936	942	967	989
City TMRS	3,337	3,363	3,112	3,073
City TCG Retirement	1,482	1,415	1,730	1,779
City Health Insurance	11,081	11,281	11,895	12,016
OPEB / ARC	5,978	-	-	-
Pension Expense	(8,019)	-	-	-
Worker's Compensation	205	212	209	215
Personnel Services - Benefits	19,002	21,239	22,049	22,301
Office Supplies	1,989	2,000	2,009	2,000
Supplies - General	1,989	2,000	2,009	2,000
Miscellaneous Supplies	680	845	845	845
Supplies - Miscellaneous	680	845	845	845
Utilities / Communications	1,675	2,150	1,978	2,000
Advertising	-	850	489	850
Equipment Rental/Lease	1,764	2,225	1,764	2,000
Dues, Memberships, & Subscriptions	175	500	100	500
Registration, Travel, & Training	748	1,500	50	1,500
Employee Mileage Reimb.	206	150	105	150
Contract Labor	-	-	-	-
Utilities / Electricity	11,408	10,000	9,056	11,000
Utilities / Other	1,012	1,000	1,240	1,000
Services & Charges - General	16,988	18,375	14,782	19,000
Maintenance - Furniture & Equipment	-	275	-	275
Services & Charges - Maintenance	-	275	-	275
Miscellaneous	-	500	23	500
Services & Charges - Miscellaneous	-	500	23	500
Other than Bldgs	-	-	-	10,400
Capital Outlay	-	-	-	10,400
PURCHASING TOTALS	\$109,890	\$111,717	\$ 109,359	\$ 127,073

This division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews and processes all purchase requisitions and purchase orders.

PROGRAM GOAL

Manage the Purchasing Department efficiently and effectively, and provide leadership in solving departmental purchasing problems and provide guidance to department employees and seek new technological procedures for better purchasing.

OBJECTIVES FOR FY 16-17

- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Train employees on purchasing methods to increase efficiency, knowledge of City's purchasing software, and abide by local, state and federal laws and procedures. Establish new training material for procurement procedures.
- Increase departmental savings by verifying use of second and third vendor quotes and/or use of cooperative contract pricing and/or sealed bids on all purchases, as required.
- Utilize internet by posting bid notices on City's website and requesting quotes from outside vendors.
- Review and update the Purchasing Policy.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

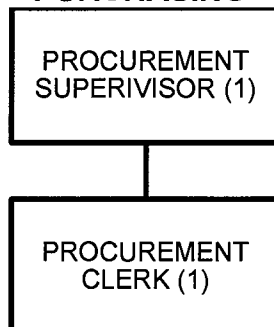
None

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	95%	95%	95%
Vendors contacted for quotes on all purchases	95%	98%	98%

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Procurement Supervisor	1	1	\$42,099
Procurement Clerk	1	1	29,650
Fringe Benefits			22,302
Total	2	2	\$94,051

PURCHASING

MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$47,990	\$48,733	\$43,011	\$48,221
Overtime	157	-	258	-
Personnel Services	48,147	48,733	43,269	48,221
City FICA	2,722	2,808	2,518	2,822
City Medicare	637	656	589	660
City TMRS	1,974	2,001	1,794	1,795
City TCG Retirement	1,171	1,241	977	1,182
City Health Insurance	10,661	11,350	9,425	15,178
Worker's Compensation	2,330	2,490	2,091	2,348
Personnel Services - Benefits	19,495	20,546	17,394	23,985
Office Supplies	1,006	1,000	990	1,000
Maintenance Supplies	227,071	200,000	209,855	215,000
Fuel & Lubricants	1,197,813	1,600,000	742,614	1,400,000
Inventory Adjustment	4,047	10,000	2,819	10,000
Supplies - General	1,429,937	1,811,000	956,278	1,626,000
Warehouse Stock	114,023	110,000	112,528	110,000
Miscellaneous Supplies	397	800	799	800
Supplies - Miscellaneous	114,420	110,800	113,327	110,800
Utilities / Communications	615	1,400	551	1,000
Audit Fees	1,200	1,200	1,200	1,200
Advertising	-	600	238	600
Laundry & Uniform Service	599	600	525	600
Vehicle & Radio Rental	5,270	5,270	5,270	5,270
Auction Expense	565	1,500	526	1,500
Dues, Memberships, & Subscriptions	-	150	-	150
Registration, Travel, & Training	-	500	290	500
Insurance	-	1,200	-	1,200
Services & Charges - General	8,249	12,420	8,600	12,020
Maintenance - Buildings	1,483	2,500	3,399	2,500
Maintenance - Miscellaneous Equipment	42,510	14,300	18,693	14,300
Internal Service Charges	1,426	1,300	668	1,300
Fuel	2,352	3,600	1,808	3,600
Services & Charges - Maintenance	47,771	21,700	24,568	21,700
Miscellaneous	108	250	-	250
Services & Charges - Miscellaneous	108	250	250	250
Miscellaneous Equipment	-	-	-	43,000
Capital Outlay	-	-	-	43,000
MATERIALS MANAGEMENT TOTALS	\$1,668,127	\$2,025,449	\$ 1,163,686	\$1,885,976

The Materials Management division is responsible for managing a centralized warehouse. Central operating supplies, auto parts, and all fuel and oils are supplied to all department.

PROGRAM GOAL

The overall goal is the effective and efficient operation of the warehouse and communication, which is accomplished by:

- Improving warehouse inventory accuracy and accountability.
- Improving delivery and pickup routes.

OBJECTIVES FOR FY 16-17

Consistent with previously established goals, Materials Management objectives include:

- Warehouse the most commonly used operating supplies and vehicle repair parts in bulk, and save money on man-hours, fuel, wear & tear on City vehicles and trips to the parts store.
- Provide better fuel reporting for all departments for faster and better vehicle budget accountability.
- Increase frequency inventory count.
- Increase inter-departmental communications by providing a prompt daily route schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

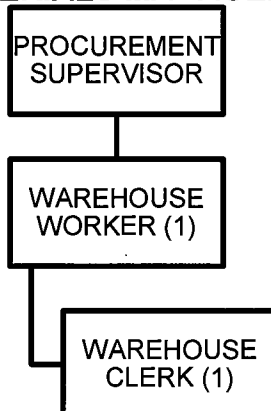
None

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 14-15	FY 15-16	FY 16-17
Provide Fuel Usage Reports	100%	100%	100%
Department deliveries	95%	98%	100%
Warehouse fuel inventory	95%	95%	98%

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Warehouse Worker	1	1	\$24,585
Warehouse Clerk	1	1	23,636
Fringe Benefits			23,984
Total	2	2	\$72,206

MATERIALS MANAGEMENT

MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Office Supplies	\$ 10	\$ 250	\$ 232	\$ 250
Supplies - General	10	250	232	250
Utilities / Communications	757	800	681	800
Vehicle & Radio Rental	225	150	150	150
Radio User Fee		240	-	240
Insurance	2,542	-	2,410	-
Services & Charges - General	3,524	1,190	3,241	1,190
Depreciation	1,861,692	-	1,745,043	-
Depreciation	1,861,692	-	1,745,043	-
MOTOR VEHICLE ADMIN. TOTALS	\$1,865,226	\$ 1,440	\$ 1,748,516	\$ 1,440

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 16-17

- Update vehicle depreciation list
- Plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	450	460	480
License plates processed	150	251	300
Vehicle acquisitions processed	23	20	20
Vehicles/Equipment processed for auction	14	40	30
<u>EFFICIENCY</u>			
Admin cost per vehicle/equip	\$7.83	\$7.05	\$2.48
<u>OUTPUT</u>			
No. of vehicles/equip purchased	23	20	20
No. of license plates processed	150	251	300
No. of vehicles/equip processed for auction	14	40	30

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
Salaries Full Time	\$ 154,561	\$ 176,426	\$ 144,025	\$ 153,492
Overtime	6,186	6,627	7,435	6,742
Personnel Services	160,747	183,053	151,460	160,234
City FICA	9,262	11,014	9,047	9,559
City Medicare	2,166	2,172	2,116	2,235
City TMRS	8,385	8,258	7,957	7,419
City TCG Retirement	2,734	4,220	2,335	2,931
City Health Insurance	22,548	32,264	22,982	25,653
Worker's Compensation	4,136	5,107	4,075	4,391
Personnel Services - Benefits	49,231	63,035	48,512	52,188
Office Supplies	1,473	1,700	1,331	1,700
Office Equipment/Furn- Non-Cap	-	-	-	250
Supplies - General	1,473	1,700	1,331	1,950
Miscellaneous Supplies	3,586	3,000	3,006	11,050
Supplies - Miscellaneous	3,586	3,000	3,006	11,050
Utilities / Communications	1,417	1,350	1,449	1,350
Utilities / Electricity	11,408	14,000	9,056	14,000
Utilities / Other	1,024	3,200	1,258	3,200
Advertising	771	333	333	-
Laundry & Uniform Services	2,386	2,614	2,109	2,800
Vehicle & Radio Rental	21,115	23,420	23,420	21,907
Radio User Fee	480	480	480	480
Dues, Memberships & Subscrip.	-	200	-	250
Registration, Travel, & Training	760	1,667	855	2,000
Insurance	514	1,000	756	1,000
Contract Labor	-	500	-	1,000
Services & Charges - General	39,875	48,764	39,716	47,987
Maintenance - Buildings	4,397	7,500	4,970	7,500
Maintenance - Miscellaneous Equipment	1,305	2,000	-	2,000
Maintenance - Software	1,200	1,200	1,200	1,200
Internal Service Charges	2,997	6,000	5,876	6,000
Fuel	3,349	7,000	1,845	7,000
Miscellaneous Service Charge	-	500	360	1,000
Services & Charges - Maintenance	13,248	24,200	14,251	24,700
Miscellaneous Equipment	-	16,500	16,500	6,500
Capital Outlay	-	16,500	16,500	6,500
FLEET MAINTENANCE TOTALS	\$268,160	\$340,252	\$ 274,776	\$ 304,609

FLEET MAINTENANCE 451-5042

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks and street sweepers.

PROGRAM GOAL FY16-17

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR 16-17

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turn around time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Reduce the amount of work that is outsourced by 15%
- Purchase work truck to replace Unit 264

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

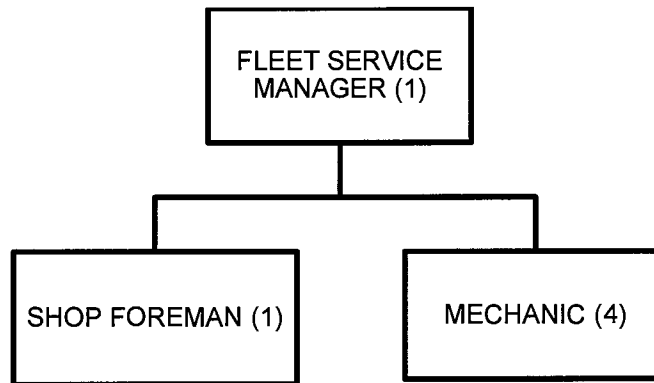
None.

PERFORMANCE INDICATORS

	ACTUAL FY 14-15	ESTIMATED FY 15-16	PROPOSED FY 16-17
<u>EFFECTIVENESS</u>			
Work Orders processed	3519	3504	3600
Vehicles/equip in fleet	743	743	743
<u>EFFICIENCY</u>			
Cost per work order	\$76	\$78	\$85
<u>OUTPUT</u>			
Work Orders completed	3519	3504	3600

AUTHORIZED PERSONNEL

	FY 15-16	FY 16-17	APPROVED
Interim Fleet Service Manager	1	1	\$37,847
Shop Foreman	1	1	31,710
Mechanic	4	4	83,935
Overtime			6,742
Fringe Benefits			52,187
Total	6	6	\$212,421

FLEET MAINTENANCE

**CITY OF HARLINGEN
INTERNAL SERVICE FUND
VEHICLE REPLACEMENT LIST**

4/13/2016

NUMBER	ITEM DESCRIPTION	DEPARTMENT	CUMULATIVE DEPRECIATED AMOUNT	UNIT(s) TO REPLACE	AMOUNT OF REPLACEMENT UNIT(s)
1	Tractor Rig	Landfill	\$ 105,000.00	247	\$ 105,000.00
		Landfill Department	\$ 105,000.00		\$ 105,000.00
1	Hydraulic Loader	Brush Department	\$ 102,448.00	866	\$ 102,448.00
1	Wheel Loader 321E	Brush Department	\$ 165,536.08	193	\$ 165,536.08
3	Brush Trucks	Brush Department	\$ 175,846.80	218, 219 & 220	\$ 175,846.80
2	Wheel Loader 980-H	Brush Department	\$ 165,106.00	241 & 242	\$ 165,106.00
1	Air Curtain Incinerator	Brush Department	\$ 83,589.56	343	\$ 83,589.56
		Brush Department	\$ 692,526.44		\$ 692,526.44
2	Dump Trucks	Street Maint.	\$ 105,164.00	790 & 818	\$ 105,164.00
		Street Maint.	\$ 105,164.00		\$ 105,164.00
1	Pickup 1/2 ton	Fleet Maint.	\$ 15,800.00		\$ 15,800.00
		Fleet Maint.	\$ 15,800.00		\$ 15,800.00
1	Golf Carts (25 golf carts)	Golf Course	\$ 18,937.50		\$ 18,937.50
1	Radios	Various Departments	\$ 21,600.00		\$ 21,600.00
1	90 & 300 Gallon Plastic Containers	Sanitation	\$ 190,480.00		\$ 190,480.00
Total			\$ 1,149,507.94		\$ 1,149,507.94

- * Difference to be paid by Brush & Debris Department
- ** Difference to be paid by Landfill Department
- *** Difference to be paid by Fleet Department

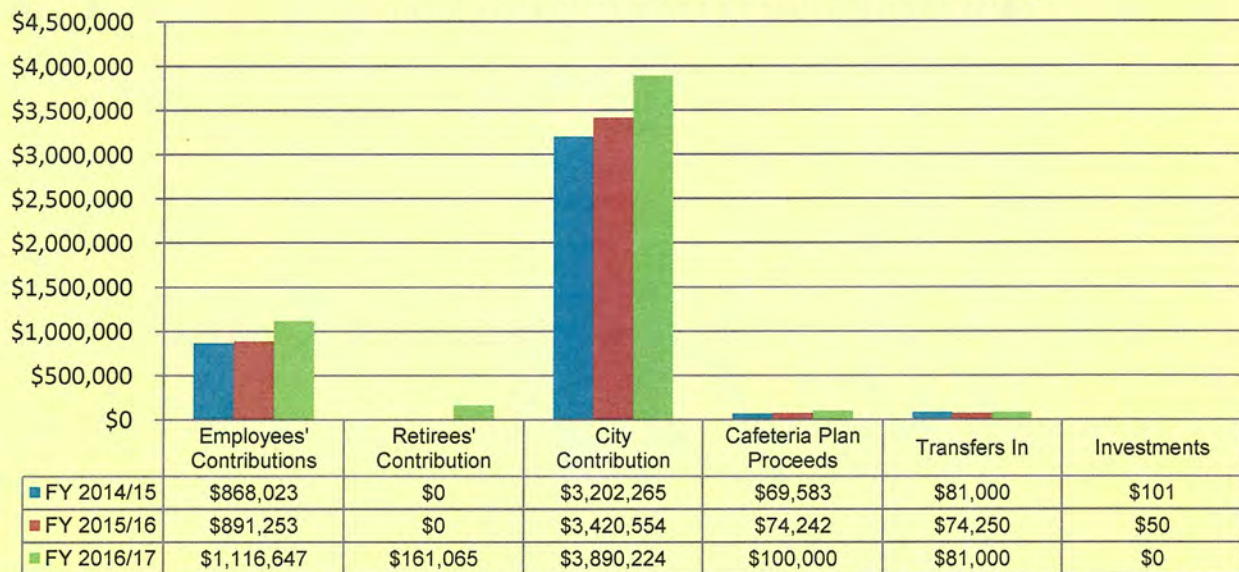
HEALTH INSURANCE FUND

CITY OF HARLINGEN HEALTH INSURANCE FUND

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
<u>REVENUES:</u>				
Investments	\$101	\$100	\$50	\$0
Insurance	4,139,871	4,545,473	4,386,049	5,267,936
Transfers	81,000	81,000	74,250	81,000
TOTAL REVENUES	<u>4,220,972</u>	<u>4,626,573</u>	<u>4,460,349</u>	<u>5,348,936</u>
<u>EXPENDITURES:</u>				
Health Insurance Claims	4,107,218	4,472,773	4,380,506	5,230,336
Life Insurance Premiums	8,725	9,600	11,043	9,600
Cafeteria Plan Expenses	67,891	100,000	68,417	100,000
Service & Charges General	<u>4,183,834</u>	<u>4,582,373</u>	<u>4,459,966</u>	<u>5,339,936</u>
Miscellaneous	5,750	-	-	-
Service & Charges Miscellaneous	<u>5,750</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Finance Uses	24,116	-	-	-
Transfers to Other Funds	<u>24,116</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>4,213,700</u>	<u>4,582,373</u>	<u>4,459,966</u>	<u>5,339,936</u>
Excess Revenues Over/(Under)	7,272	44,200	383	9,000
Fund Balance Beginning of Year	539,156	546,428	546,428	546,811
END OF YEAR FUND BALANCE	<u>\$546,428</u>	<u>\$590,628</u>	<u>\$546,811</u>	<u>\$555,811</u>

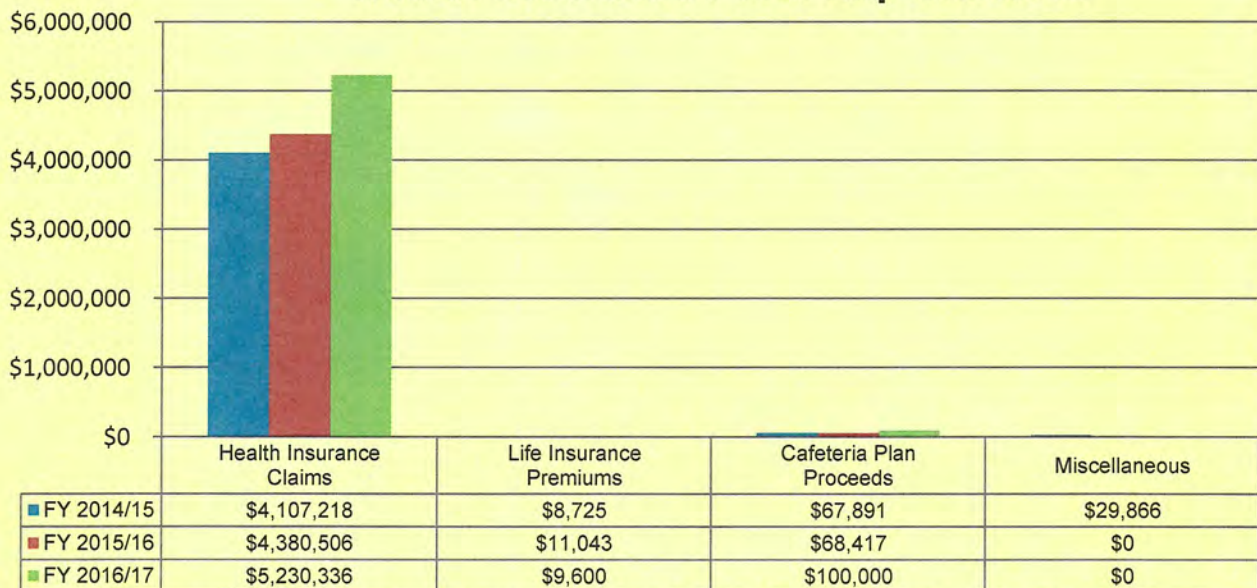
The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.

Health Insurance Fund Revenues



This graph reflects revenue trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

Health Insurance Fund Expenditures



This graph reflects expenditure trends from FY 2014/2015 to 2016/2017 and visually depicts the changes.

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

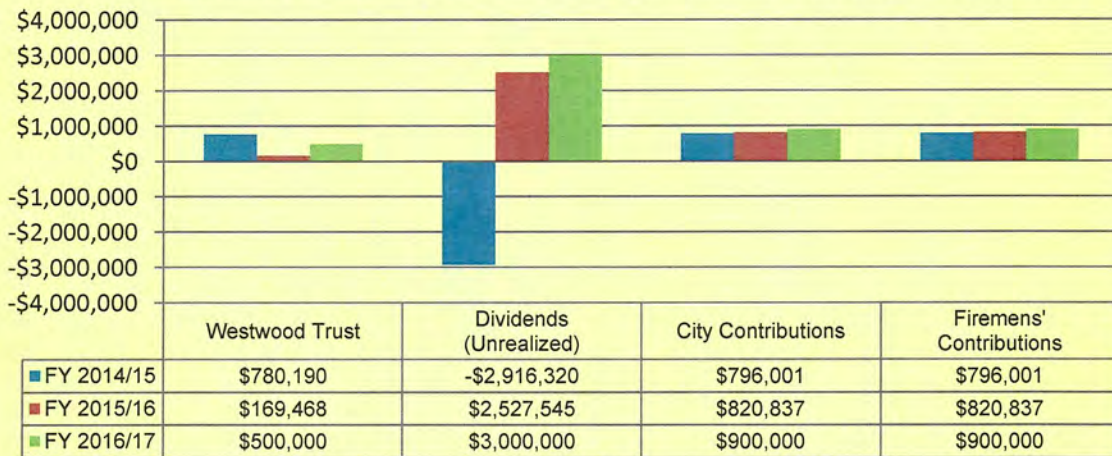
FIREMEN'S RELIEF AND
RETIREMENT FUND

CITY OF HARLINGEN
FIREMEN'S RELIEF AND RETIREMENT FUND

DESCRIPTION	ACTUAL FY 14-15	BUDGET FY 15-16	ESTIMATED FY 15-16	APPROVED FY 16-17
REVENUES:				
Westwood Trust	\$780,190	\$1,000,000	\$169,468	\$500,000
NOW Interest	16	50	13	-
Dividends	1,182,416	150,000	197,180	500,000
Dividends (Unrealized)	(2,916,320)	2,500,000	2,527,545	3,000,000
City Contributions	796,001	800,000	820,837	900,000
Firemens' Contributions	796,001	800,000	820,837	900,000
Military Buyback City	1,080	1,500	-	1,500
Military Buyback Employee	540	800	-	800
TOTAL REVENUES	639,924	5,252,350	4,535,880	5,802,300
EXPENDITURES:				
Retirement Benefits Paid	1,795,000	2,000,000	1,953,685	2,000,000
Withdrawals from Pension	690,838	650,000	607,267	400,000
Professional Services	179,531	200,000	143,491	200,000
Bank Fees	823	-	-	-
Audit Fees	5,000	5,000	5,000	5,000
Advertising	-	500	-	-
Dues & Memberships	150	200	135	200
Travel & Training	8,973	10,000	10,730	15,000
Insurance Premiums	8,546	10,000	8,100	10,000
Maintenance Software	5,469	5,500	-	6,000
Miscellaneous	-	500	791	500
TOTAL EXPENDITURES	2,694,330	2,881,700	2,729,199	2,636,700
Excess Revenues Over/(Under)	(2,054,406)	2,370,650	1,806,681	3,165,600
Fund Balance Beginning of Year	28,959,824	26,905,418	26,905,418	28,712,099
END OF YEAR FUND BALANCE	\$26,905,418	\$29,276,068	\$28,712,099	\$31,877,699

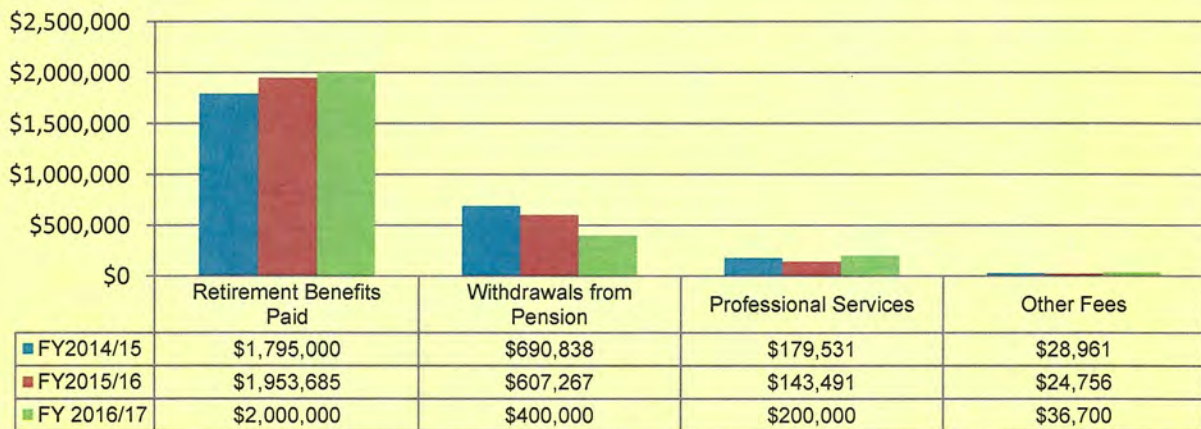
The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 12.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 12.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

Firemen's Relief & Retirement Fund Revenues



This graph reflects revenue trends from FY 2014/15 to 2016/17 and visually depicts the changes.

Firemen's Relief & Retirement Fund Expenditures



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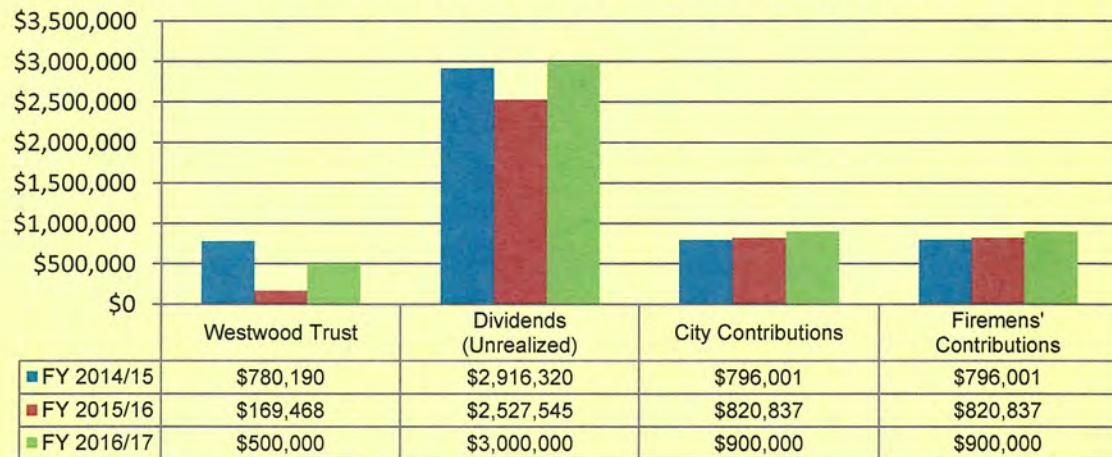
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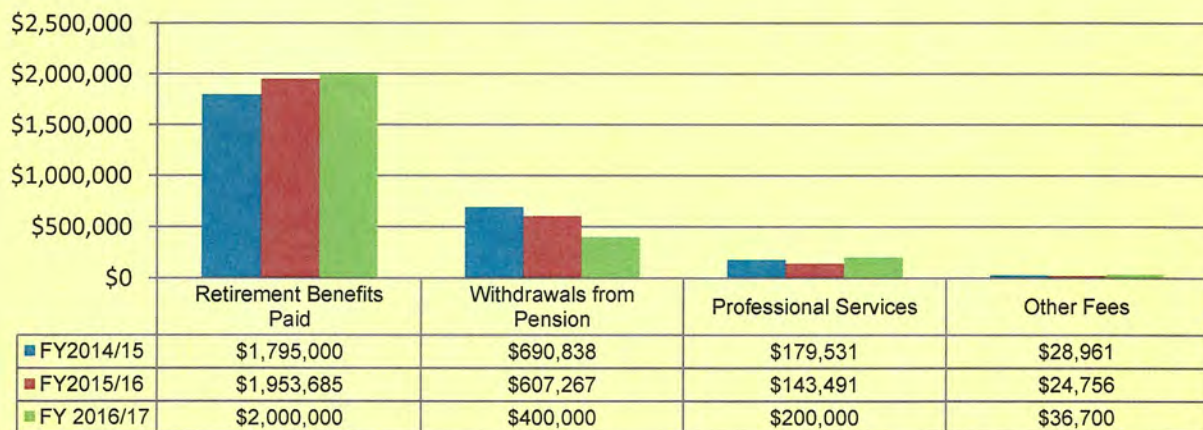
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Firemen's Relief & Retirement Fund Expenditures



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City of Harlingen, Texas

Perfect Place for Business

The City of Harlingen, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing businesses near Mexico. Maquiladoras and many tax benefits in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom.

Harlingen and the State of Texas also have gained much recognition for treating its businesses right. Among the awards and recognition are:

– **Chief Executive Magazine Ranks Texas Best State For Business in 2016** For the 12th straight year, CEOs across America have agreed there is no place better for conducting business than Texas,” said Governor Greg Abbott. “Our winning formulas is simple – low taxes, reasonable regulations and investment in a quality workforce. As Governor, I will continue to promote policies that attract businesses looking to expand or relocate their operations, ultimately creating even more jobs and opportunity for Texans.”

Chief Executive asked 513 CEOs to rank states they are familiar with on the friendliness of their tax and regulatory regime, workforce quality and living environment.

– **Texas Wins Area Development’s Shovel Award for 11th Consecutive Year in 2016** For the 11th year in a row, Texas was named one of the best states in economic development by Area Development, a leading publication focused on site selection and facility planning. The Lone Star State, along with two other states with populations over 12 million, Florida and Illinois, are recipients of Area Development’s 2016 Silver Shovel Award in recognition for achievements in winning new business investment in 2015 and job creation.

– **Harlingen #2 Least Expensive Urban Area in the United States in 2015** Harlingen was recently named the #2 Least Expensive Urban Area in the United States by the Council for Community and Economic Research (C2ER). The *Cost of Living Index* measures *relative* price levels for consumer goods and services in participating areas. The average for all participating places, both metropolitan and nonmetropolitan, equals 100, and each participant’s index is read as a *percentage of* the average for all places. In all categories, Harlingen was over 20% less expensive than the average cost of living expense for the rest of the participating communities.

– **Texas Wins Site Selection Magazine’s Governors Cup Award in 2016** The 62-year-old Atlanta-based magazine has awarded the Governor’s Cup annually since 1988 to the U.S. state with the most amount of new and expanded corporate facilities as tracked by the Conway Projects Database. Site Selection, published by Conway Inc., is the senior publication in the corporate real estate and economic development fields and is the official publication of the Global FDI Association (www.globalfdia.org) and the Industrial Asset Management Council (IAMC, at www.iamc.org). Site Selection’s yearly analyses are regarded by corporate real estate analysts as “the industry scoreboard.”

The magazine's circulation base consists of 48,000 subscribers, most of whom are involved in corporate site selection decisions at the CEO/President/COO level.

– **Harlingen #1 in Lowest Cost of Living in the United States from 2010 to 2014** 2014 marked the 5th year in a row that Harlingen was selected by the Council for Economic Research (C2ER) as having the lowest cost of living among participating urban county communities across the country. Over 250 communities participate in this annual report. C2ER was formerly known as the ACCRA Cost of Living Index.

– **Business Facilities Magazine names Texas Top Rated State for Business in 2015** In the previous year, Texas led the nation for the 13th year in a row in exports (TX is the top-ranked state in our Exports Leaders category), shipping out \$289 billion in goods. More than 50 Fortune 500 companies are headquartered in Texas; the state's civilian workforce of 13 million is the second largest. Texas also has the third largest share of domestic travel revenue: \$67.5 billion, generating an estimated 568,000 jobs.

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise Zone, which may provide the following incentives:

- For areas of the Enterprise Zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.
- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.
- Tax Abatement: Cameron County
 - Abatement of real property taxes is available for qualified Enterprise Zone businesses (5 year designation) in Cameron County for areas within the Zone outside city limits.
 - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and
- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days, from being taxed.

Downtown Incentive Programs

To help property owners and businesses improve the overall image and enhance economic vitality in Harlingen's Downtown, matching grants are available in the following areas:

Signage: 50/50 matching basis. Maximum amount is \$2,500. Plastic-face signs, vinyl lettering, plastic lettering, and neon signs are encouraged. All proposed signs must comply with the City of Harlingen's sign ordinance.

Storefront / Exterior: \$150 per front footage, on a 50/50 matching basis. Maximum amount is \$6,000. Improvements such as awnings, sidewalk repairs, painting, murals, installation of new doors and windows and other improvements. Roof repairs and replacement of broken glass in windows or doors are not eligible improvements.

Fire Safety: \$300.00 per front footage on a 50/50 matching basis. Maximum amount is \$15,000. Fire separation improvements in multi-story buildings and/or improvements to enhance building egress to meet fire codes. Any funding proposals for fire safety improvements will be considered only after they have been approved by the City Building Department.

Security Enhancement: 50/50 matching basis. Maximum grant amount is \$2,000.

Minimum requirements are:

- Surveillance system must have a DVR capable of internal storage of at least one week of images at 30fps/ICIF.

- System must provide adequate coverage of the exterior of the business, including street and alley views.
- Outdoor cameras (weather and vandal-resistant) to provide day/night operation with illumination of at least 40'. Applicants must submit a diagram of proposed camera placement with their application, and must sign an agreement stipulating that all equipment purchased with a security enhancement grant is to be considered a leasehold improvement and must remain with the property henceforth.
- Grant recipients must post signs indicating "surveillance in use."

The total grant awards for any property are limited to \$15,000 per fiscal year, from any combination of grant funds (sign, storefront, fire enhancement, security enhancement).

Dedicated to Economic Growth

The Harlingen Economic Development Corporation (HEDC) has played an integral role in the growth and development of the community.

As a primary goal, the HEDC dedicates itself to assist in the creation of new job opportunities and the attraction of new investment to Harlingen. Over the years, HEDC has assisted major local employers such as United Healthcare, Strategic Behavioral Health, Pentair, Dish Network, Valley Baptist Medical Center, United Launch Alliance, Penske Logistics, Aloe Laboratories, Penn Aluminum, Qualfon, and many others in locating or expanding operations here.

A secondary purpose of the HEDC is to assist commercial developers planning large-scale projects in Harlingen. Recent examples include providing infrastructure assistance for Cameron Crossing, a 50-acre development, anchored by Bass Pro Shops, Longhorn Steakhouse, Cracker Barrel, and Residence Inn by Marriott; Harlingen Heights, a 51-acre development anchored by Sam's Wholesale Club; Harlingen Corners, a \$39 million, 30-acre retail development featuring Kohl's, Burlington Coat Factory and Logan's Roadhouse; and Harrison Crossing, an \$8.5 million retail development that is home to Walgreen's, T-Mobile and Starbucks.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2010 U.S. Census, there were 64,869 people, 21,140 households and 15,747 families residing in Harlingen, Texas, with a population density of 1,629.10 people per square mile. The racial makeup of the city was 87.3% White, 1% Black or African American, .5% Native American, 1.3% Asian, 8% from other races, and 1.9% from two or more races. 79.5% of the population was Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans and others.

The median income for a household in the city was \$35,267, and the median income for a family was \$39,609. Males had a median income of \$36,933 versus \$29,326 for females. The per capita income for the city was \$17,462. About 24.8% of families were below the poverty line, including 36.3% of those under age 18 and 19.5% of those ages 65 or over.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home".

Ready to Serve

Although agriculture is still very important to the Harlingen economy, Harlingen has veered further away from the agriculture-driven economy and has diversified their employment market, adding the health care and telecommunications industries. Three of the top 10 employers in Harlingen are in the medical field. Health care and related services are destined to play a key role in the future of Harlingen with the Regional Academic Health Center, a branch of the University of Texas-San Antonio Health Science Center; the recent opening of the South Texas Veterans Administration Health Care Center at Harlingen and the physician-owned Harlingen Medical Center all being important elements. Finally, the newly created University of Texas – Rio Grande Valley will include a Medical School – and Harlingen will play an important role in its location. Telecommunications is also a growing industry in Harlingen. Tapping into Harlingen's talented and bi-lingual workforce are United Healthcare, Dish Network, Qualfon, Time Warner Cable and Advanced Call Center Technologies, calling Harlingen, Texas home. Texas State Technical College in Harlingen is known for its technology programs.

Major Employers

Company	Number Employees
Harlingen CISD	3,321
Valley Baptist Medical Center	3,234
Vicki Roy Home Health	975
Dish Network	883
Advanced Call Center Technologies	616
HEB (3) Harlingen Locations	607
City of Harlingen	605
Bee First Primary Home Care	600
Texas State Technical College	590
Rio Grande State Center	570

Source: Harlingen EDC

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Tax: Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

CITY OF HARLINGEN GLOSSARY

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

CITY OF HARLINGEN GLOSSARY

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

CITY OF HARLINGEN GLOSSARY

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

CITY OF HARLINGEN GLOSSARY

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

CITY OF HARLINGEN GLOSSARY

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

CITY OF HARLINGEN ACRONYMS

ACCRA: American Chamber of Commerce Research Association

AD&D: Accidental Dead & Dismemberment

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

AIP: Airport Improvement Program

ARC: Annual Required Contribution

ARRF: Aircraft Rescue Fire Fighting

ATV: All Terrain Vehicles

BPS: Bass Pro Shop

BVP: Bullet Vest Partnerships

CAD: Computer Aided Dispatch

CALEA: Commission on Accreditation for Law Enforcement Agencies

CASA: Court Appointed Special Advocate

CCDAO: Cameron County District Attorney's Office

CD: Community Development

CDBG: Community Development Block Grant Fund

CEU: Continuing Education Units

CHDO: Community Housing Development Organization

CHW: Community Health Worker

CIB: Community Improvement Board

CIP: Capital Improvement Project

CJIS: Criminal Justice Information Services

COLA: Cost of Living Adjustment

CO: Certificate of Obligation

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985

CITY OF HARLINGEN ACRONYMS

CODEM: Matamoros Economic Development Committee

COPS: Community Oriented Policing Services

CPA: Certified Public Accountant

CPI: Consumer Price Index

CT: Census Tract

CVB: Convention and Visitors Bureau

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DMAI: Destination Marketing Association International

DPS: Department of Public Safety

DVR: Digital Video Recorder

DWI: Driving While Intoxicated

ECA: Emergency Care Attendant

ED: Economic Development

EDC: Economic Development Corporation

EMS: Emergency Management Services

EMS: Emergency Medical Technician

EPA: Environment Protection Agency

ETJ: Extra-Territorial Jurisdiction

EUDL: Enforcing Underage Drinking Laws

FAA: Federal Aviation Administration

FAST: Financial Asset Seizure Team

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

FMLA: Family Medical Leave Act of 1993

FPO: Fire Prevention Officer

CITY OF HARLINGEN ACRONYMS

FTA: Federal Transit Act

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

GO: General Obligation

HACC: Harlingen Area Chamber of Commerce

HCDC: Harlingen Community Development Corporation

HCIB: Harlingen Community Improvement Board

HCISD: Harlingen Consolidated Independent School District

HCVB: Harlingen Convention & Visitors Bureau

HEB: Howard E. Butt

HEDC: Harlingen Economic Development Corporation

HHCC: Harlingen Hispanic Chamber of Commerce

HIDTA: High Intensity Drug Trafficking Area

HIFI: Harlingen Industrial Foundations, Incorporated

HPD: Harlingen Police Department

HR: Human Resources

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Ventilating Air Conditioning

HWWS: Harlingen Waste Water System

ICAC: Internet Crimes Against Children

ICE: Immigration & Customs Enforcement

IFA: Inspection Frequency Assessment

CITY OF HARLINGEN ACRONYMS

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MCOT: Mobile Crisis Outreach Team

MHO: Mental Health Officer

MIS: Management Information Systems

MMA: Marine Military Academy

MPO: Metropolitan Planning Organization

MTP: Metropolitan Transportation Program

NAFTA: North American Free Trade Agreement

NOW: Negotiable Order of Withdrawal

NSP: Neighborhood Stabilization Program

OPEB: Other Post Employment Benefits

PAR: Police Area Representative

PFC: Passenger Facility Charge

PGA: Professional Golfer's Association

PILOT: Payment In Lieu Of Taxes

QTA: Quick Turn Around Facility

RAHC: Regional Academic Health Center

RCIC: Regional Center for Innovation & Commercialization

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

RR: Rail Road

RV: Recreational Vehicle

CITY OF HARLINGEN ACRONYMS

SAC: Strategic Analysis of Crime

SEDC: Southern Economic Development Council

SHSP: State Homeland Security Program

SRO: School Resource Officers

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

SWP3: Storm Water Pollution Prevention Program

TABC: Texas Alcoholic Beverage Commission

TAC: Technical Advisory Committee

TACVB: Texas Association of Convention & Visitors Bureaus

TAMUK: Texas A&M University Kingsville

TANIP: Target Area Neighborhood Investment Program

TCEQ: Texas Commission on Environmental Quality

TCVC: Texas Crime Victim Compensation

TDHCA: Texas Department of Housing and Community Affairs

TDRA: Texas Department of Rural Affairs

TEAMS: Travel Events and Management in Sports

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TIF: Tax Increment Financing Reinvestment Zone

TIP: Transportation Improvement Program

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

CITY OF HARLINGEN ACRONYMS

TPT: Temporary Part Time

TSA: Transportation Security Administration

TSTC: Texas State Technical College

TRU: Targeted Response Unit

TTBH: Texas Tropical Behavioral Health

TTIA: Texas Travel Industry Association

TXDOT: Texas Department of Transportation

UHP: Universal Hiring Program

ULV: Ultra Low Volume

UPS: Universal Power Supply

UPWP: Unified Planning Work Program

USDOT: United States Department of Transportation

UTHSCSA: University of Texas Health Science Center San Antonio

VA: Department of Veterans Affairs

VAV: Variable Air Volume

VIA: Valley International Airport

VIDA: Valley Initiative for Development & Advancement

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant