

**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2017
Through
September 30, 2018**

**As adopted by the City Commission
On September 05, 2017**

Mayor and City Commission

**Chris Boswell
Richard Uribe
Tudor G. Uhlhorn
Michael Mezmar
Ruben De La Rosa
Victor Leal**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner**

**Dan Serna, City Manager
Elvia Treviño, Finance Director**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Richard Uribe
City Commissioner
District 1



Tudor G. Uhlhorn
City Commissioner
District 2



Michael Mezmar
City Commissioner
District 3



Ruben De La Rosa
City Commissioner
District 4



Victor Leal
City Commissioner
District 5

CITY OF HARLINGEN

Fiscal Year 2017-2018

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$691,082, which is a 3.9 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$347,159.

The members of the governing body voted on the budget as follows:

FOR:

Richard Uribe
Michael Mezmar
Victor Leal
Tudor G. Uhlhorn

AGAINST: 0

PRESENT and not voting: n/a

ABSENT: Ruben De la Rosa

Property Tax Rate Comparison

| | 2016-2017 | 2017-2018 |
|--|------------------|------------------|
| Property Tax Rate: | \$0.588827/100 | \$0.588827/100 |
| Effective Tax Rate: | \$0.588300/100 | \$0.583600/100 |
| Effective Maintenance & Operations Tax | \$0.460327/100 | \$0.456327/100 |
| Rollback Tax Rate: | \$0.635600/100 | \$0.638500/100 |
| Debt Rate: | \$0.128500/100 | \$0.132500/100 |

Total debt obligation for CITY OF HARLINGEN secured by property taxes:
\$3,660,192.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2016

Christopher P. Morill

Executive Director

CITY OF HARLINGEN ANNUAL BUDGET 2017-2018

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INTRODUCTION



CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

August 29, 2017

Honorable Mayor and City Commission:

I am pleased to present the City of Harlingen's budget for FY 2018. The budget is for the fiscal year beginning October 1, 2017 and ending September 30, 2018. For all funds, exclusive of Harlingen Waterworks, Valley International Airport, Economic Development Corporation, and Firemen's Relief and Retirement Fund, revenues are \$73,475,250 and expenditures are \$74,198,313.

The breakdown of fund revenues and expenditures are listed below:

| Fund | Revenues | Expenditures | Variance |
|------------------------------|----------------------|----------------------|---------------------|
| General Fund | \$ 42,513,557 | \$ 43,278,272 | \$ (764,715) |
| MPO | 323,595 | 323,723 | (128) |
| Tennis Court | 11,000 | 38,000 | (27,000) |
| Hotel / Motel | 861,000 | 879,492 | (18,492) |
| CDBG | 1,144,647 | 1,144,647 | - |
| Downtown Improvement | 214,975 | 245,687 | (30,712) |
| Catastrophic Emergency | 2,350 | 25,000 | (22,650) |
| Free Trade Bridge | 321,760 | 325,000 | (3,240) |
| Communication Center | 12,776 | 1,258 | 11,518 |
| COPS Grant | 105,000 | 105,000 | - |
| PEG | 85,000 | - | 85,000 |
| Federal Forfeitures | 124,000 | 124,000 | - |
| State Forfeitures | 60,000 | 60,000 | - |
| Convention & Visitors Bureau | 424,000 | 433,332 | (9,332) |
| Awards - Restricted | 572,512 | 572,512 | - |
| TIF 1 | 61,460 | - | 61,460 |
| TIF 2 | 65,100 | - | 65,100 |
| TIF 3 | 242,700 | 523,396 | (280,696) |
| HCIB | 1,377,304 | 1,377,304 | - |
| Debt Service | 4,846,244 | 4,690,508 | 155,736 |
| Petition Paving | - | 86,061 | (86,061) |
| Infrastructure | 1,400,000 | 1,990,000 | (590,000) |
| Auditorium | 356,000 | 349,091 | 6,909 |
| Sanitation | 9,151,900 | 9,887,375 | (735,475) |
| Museum | 101,250 | 121,502 | (20,252) |
| Golf Course | 1,178,107 | 1,206,526 | (28,419) |
| Motor Vehicle Warehouse | 2,925,589 | 1,417,202 | 1,508,387 |
| Health Insurance | 4,993,425 | 4,993,425 | - |
| Total | \$ 73,475,251 | \$ 74,198,313 | \$ (723,062) |

"Recipient of Keep Texas Beautiful Governor's Achievement Award"

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

The budget meets the City Commission goals as outlined during budget meetings and general discussions with the City Manager. The budget process was challenging to say the least, and it involved an extensive review of every department's budget, line item by line item, in an effort to submit a balanced budget for consideration.

Throughout the budget process an emphasis was placed on the following goals:

1. Maintain City streets.
2. Execute multiyear civil service collective bargaining agreements.
3. Enrich the quality of public services.
4. Enhance the City's operational effectiveness and efficiency.
5. Maintaining current levels of public services
6. Provide non-civil service employees with a cost of living adjustment.

These goals were met in the FY 2018 budget by:

1. Funding \$1.9 million for street overlay projects.
2. Approving a three year collective bargaining agreement with the Fire Department
3. Budgeting funds for updating Library computers and security systems and improving park playground equipment and landscaping.
4. Providing funds for acquiring a new fire engine and for various one time capital purchases.
5. Including a 2% cost of living adjustment for all non-civil service employees.

This budget addresses City Commission and City Manager goals and objectives of not increasing property taxes and maintaining a healthy fund balance by:

1. Budgeting expenditures within forecasted revenues.
2. Funding only one time capital expenditures from fund balance.
3. Reducing department budget requests by \$6.2 million.

Other goals and objectives achieved are mentioned throughout the various funds.

Transfers

As in previous years, we budget transfers between funds to reimburse one fund for services provided by the other. This year a transfer of \$896,000 from the Sanitation Fund and \$250,000 from Free Trade Bridge to the General Fund reimburses the General Fund for accounting, management, human resources and a host of other services provided. A transfer from Tax Increment Financing Reinvestment Zone 3 (TIF 3) of \$453,396 will reimburse the City for TIF 3 infrastructure improvements. The total transfer of funds to the General Fund is \$1,685,457. Transfers from the General Fund to other funds represent a subsidy to the receiving fund. General Fund transfers to other funds include \$30,000 to the Harlingen Arts and Heritage Museum Fund and \$182,975 to the Harlingen's Downtown Fund.

Staff positions

On 11/02/2016 the City Commission approved to contract legal services with the firm of Denton Navarro Rocha Bernal & Zech, P.C. in lieu of staff attorneys. Personnel expenses for two full-time position salaries and benefits were reduced from the FY 2018 budget.

Salary Compensation

A merit based pay system and a 2% increase for cost of living was budgeted for non-civil services employees, exclusive of Harlingen Waterworks Fund and Valley International Airport.

Overall Fund Revenue Estimates and Revenue Trends

Estimated revenues for FY 2018 are discussed in each fund in detail below. Estimates are based on historical trend analysis and assumptions such as economic factors and fee increases. Revenue trend graphs for each fund are shown in their respective sections.

The City has maintained the same tax rate of \$0.588827 for the past eight years. The projected property tax revenues are distributed to the Debt Service Fund and the General Fund. For FY 2018 the distribution of property tax revenues is \$4,028,036 to the Debt Service Fund and \$13,872,466 to the General Fund.

General Fund

General Fund revenues for fiscal year (FY) 2018 are \$42,513,557. The two largest sources of revenue for general fund are property taxes and sales taxes. Both revenue sources account for 75% of revenue in general fund. For FY 2018, current property taxes are budgeted at \$13,872,466 or a 3% increase over last year's budget. Sales tax revenues for FY 2018 are budgeted at \$17,100,578 or a 2% increase over last year's budget. Both major revenue sources continue to see steady increases due to a growing local economy. In recent years, many new businesses have opened in Harlingen including Harbor Freight, Cheddars, Planet Fitness, Chipotle, Hooters, Arby's, Five Below, and Exceptional Health Care Inc.

Total general fund expenditures for FY 2018 are \$43,278,272 which is an increase of \$416,921 over FY 2017 budget. The increase is largely attributed to one-time purchases of capital items including a new fire truck. Personnel services expenditures also experienced increased due to a 6% increase in the cost of health insurance.

This year a transfer from fund balance of \$764,715 was used to balance the General Fund budget.

Metropolitan Planning Organization Fund

This fund is reimbursed quarterly from Texas Department of Transportation after statement of expenditure activities are prepared and submitted for payment. This is a 100% reimbursable fund. Expenditures are budgeted at \$323,723 for FY 2018 which is an increase from FY 2017 of \$67,421.

Federal & State Forfeiture Funds

This fund derives its monies from Equitable Sharing Assets Forfeiture Laws. The funds are used to purchase law enforcement equipment to be used by the Police Department for law enforcement activities and purposes. Revenues and Expenditures of \$184,000 were budgeted for FY 2018.

Tennis Court Fund

This year there is not a transfer budgeted from the General Fund. The Tennis Court fund balance and user fees of \$11,000 will be used to fund FY 2018 expenditures. The salary for the Tennis Pro comprises the principal element of cost within the fund. Total budgeted expenses for the fund are \$38,000.

Hotel/Motel Fund

Hotel/Motel Occupancy Tax revenues were budgeted conservatively at \$861,000. In FY 2018, Hotel/Motel Occupancy Tax expenditure budgets decreased by \$803,278. The decrease from FY 2017 is due to a one-time expense for the development of the Harlingen Convention Center.

Catastrophic Emergency Fund

This fund accounts for expenditures specifically authorized by ordinance for catastrophic emergency type expenditures such as hurricanes or floods. In anticipation of catastrophic events, \$25,000 has been budgeted for sand and sand bags for FY 2018.

Harlingen Downtown Improvement Fund

The Harlingen Downtown Improvement Fund is primarily funded by General Fund. In FY 2018, general fund will transfer \$182,975 to the Harlingen Downtown Improvement fund. Expenses decreased 2.0% or \$4,863 over last fiscal year.

Free Trade Bridge Fund

Revenues are generated by commercial and passenger vehicle bridge crossings at the Free Trade International Bridge and shared by a three-way split between the City of Harlingen, City of San Benito, and Cameron County. FY 2018 revenues are \$321,000, an increase of \$153,975 over FY 2017. The expenditures consist of \$75,000 for the City's matching share for the Lower Rio Grande Valley Development Council Transit Program and a \$250,000 transfer to general fund. The estimated ending fund balance for FY 2018 is \$ 562,718.

Community Oriented Policing Services / Universal Hiring Program

This federal grant provides partial funding for 2 additional police officers with the City providing up to 25% of the match and the federal government the remainder. The revenues and expenditures are adjusted on a yearly basis reflecting the amount of actual payroll and benefits required for the funding of the positions.

Communication Center

Revenues of \$12,776 will be generated from an inter-local agreement with American Tower. In 2011, the Rio Grande Valley Communications Group developed a regional radio system infrastructure that allows first responders to communicate with each other following natural disasters or everyday responses. Revenues from inter-local agreements have decreased significantly since then, due to the change in tower rentals in the region. Expenditures in the amount of \$1,258 are budgeted for the annual lease agreement for use of the New Hampshire Communication Tower site.

Convention & Visitors Bureau

Convention & Visitors Bureau revenues were budgeted at the same amount from the previous year. Budgeted expenditures decreased by \$152,194. The decrease from FY 2017 is largely due to a one-time expense for the development of the Harlingen Convention Center. The Convention & Visitors Bureau will continue to carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Grant Award Programs

This fund was created in FY 2015 to increase efficiency of grant budget management. Expenditures in this fund are 100% reimbursable. A total of \$572,512 is anticipated in state and federal grant funding for FY 2018. Various grant awards have been budgeted including Justice Assistance, Crime Victim's Assistance, Tropical Texas Behavioral, and the University of Texas Health Science Center at San Antonio grant.

Debt Service

The debt service fund exists to record the debt payments on outstanding General Obligation and Certificate of Obligations. The total general debt service fund has revenues budgeted at \$4,846,244 and expenditures of \$4,690,508 for FY 2018.

Infrastructure Fund

In prior years the infrastructure fund was supported by a \$1.00 surcharge on the water, sewer and garbage bills assessed to residents. Revenues from this fee would be used to address a variety of City infrastructure needs. On April 5, 2017, the City Commission approved a Street Maintenance Fee Ordinance that took effect on June 2016. The fee is assessed on all residential and commercial type properties and ranges from \$2.50 per month to \$8.50 per month. Per ordinance, the revenues generated from the street maintenance fee are restricted for use only on street improvement projects. Projected annual revenues from this fee are \$1.4 Million. For fiscal year 2017-2018, 9.6 miles of roadways are programmed to be improved at an estimated cost of \$1.9M utilizing Street Maintenance Fee revenue funds. The Street Maintenance Fee secures continual funding for street improvements projects in the future.

Municipal Auditorium

The Auditorium is anticipating an operating gain of \$6,909 due to revenues exceeding expenditures. Ticket fee income and rental income are expected to increase due to the return of the Harlingen Community Concert Association presenting their six show series.

Sanitation Fund

The Sanitation Fund will continue to provide a franchise fee payment in the amount of \$504,000 and will transfer \$896,000 to the General Fund to offset administrative expenses. Sanitation Fund revenues budget is \$9,151,900 and the expenditure budget is \$9,887,375 resulting in a net decrease to fund balance of \$735,475.

Harlingen Arts and Heritage Museum Fund

FY 2018 revenues for the museum were budgeted at \$101,250 and expenses were budgeted at \$121,502 resulting in use of fund balance of \$20,252. The Museum Association Board staffs, on a volunteer basis, the operations of the Museum Tuesday through Saturday. The Museum continues to increase the number of activities available to the public and to educate them on Harlingen, as well as national and international culture.

Motor Vehicle /Warehouse Fund

This fund consist of various internal services departments including fleet, motor vehicle administration, materials management, purchasing, and vehicle replacement. Revenues exceed expenditures by \$1,225,280 due to vehicle replacement contributions.

Health Insurance Fund

The cost of health insurance for employees, retirees and former employees increased by an average of 5.96%. The city pays a portion of dependent health care costs.

Short Term Factors and Budget Guidelines

The short-term factors that guided the development of the FY 2018 budget included preserving the current level of services with a conservative emphasis on resources utilization. Other significant factors included providing all non-civil service employees with a 2% cost of living adjustment and executing a three year collective bargaining agreement with the Fire Department.

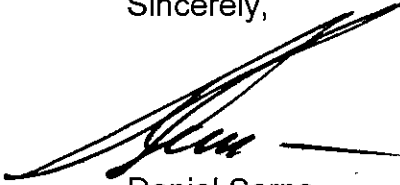
Capital Investments and their impact on General Fund

A conservative approach was taken in recommending capital improvements for funding. The goal was to minimize the fiscal impact these projects would have on the operating budget. The projects that were recommended and subsequently approved for funding represent those which the City has a core responsibility to fulfill and those for which the City would sustain with projected revenues. One of the main capital improvements in the FY 2018 budget is the street overlay project which includes fifteen streets or 9.6 miles of streets that will be improved. Increases to general fund revenues as well as outside funding sources have led to no impact to the general fund.

The approval of this budget represents the culmination of many hours of preparation by staff and deliberation by the City Commission towards the goal of maintaining the highest quality of services in a cost-effective manner to the Citizens of Harlingen.

In closing, let me express my deep appreciation to the Mayor and City Commission for their time, effort and leadership in formulating the policies and goals of the City. Department Directors and staff should be commended for the time and energy they spent preparing budgets that will meet the needs of the community. The Finance Department is to be specially recognized for their efforts in accurately preparing the budget document.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel Serna', with a long horizontal line extending to the right.

Daniel Serna
City Manager

STRATEGIC PLAN



Comprehensive Plan Priority List

Comprehensive Plan Synopsis

ONE VISION, ONE HARLINGEN COMPREHENSIVE PLAN

The Harlingen City Commission on April 6, 2016 unanimously approved The One Vision, One Harlingen Comprehensive Plan, which is the city's core policy document.

The Comprehensive Plan utilized key input over several months from stakeholders, residents, business owners, city staff, appointed committee members and elected officials.

The Plan consists of the City's vision, goals, strategies and implementation measures for growth and prosperity. It is an integrated approach to future development with a focus on all elements that make up a city: Housing; transportation; parks and open space; economic growth; downtown; history; public services and facilities; neighborhoods and community identity.

City departments are subsequently charged with the implementation of the Comprehensive Plan. However, the City must work with other government agencies, community partners and residents towards achieving the outlined goals.

On June 24, the City Commission held a workshop with City staff to develop a priority list of projects pertinent to the Comprehensive Plan. This document contains the Comprehensive Plan Priority List.

Comprehensive Plan

Primary Goals

Comprehensive Plan Primary Goals

PRIORITY 1

CONVENTION CENTER

Construct and design a civic/convention center.

Estimated Cost: \$14,846,825

Potential Funding Source: 4B; TIRZ 1, 2, 3; and Hotel Occupancy Tax revenue

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 5-1: Identifying strategies for addressing facility needs.

PRIORITY 2

BAXTER BUILDING

Pursue redevelopment of historic Baxter Building as a key, downtown landmark.

Estimated Cost: \$1,530,000

Potential Funding Source: 4B, General Fund, Historic/Housing Tax Credits, Grants

Comp Plan Action ID 3-6: Pursue redevelopment of the Historic Baxter Building as a key Downtown landmark.

PRIORITY 3

COMMERCE STREET PROJECT

Commerce Street Overlay Improvement Project from Taft Avenue to N. Business 77.

Estimated Cost: \$2,155,902

Potential Funding Source: 4B, General Fund Street Overlay, Infrastructure Funds, Grants

Comp Plan Action ID 2-3: Improve connectivity in the core areas of the city.

Comp Plan Action ID 3.1: Designate the following boulevards, avenues and streets as “great streets.”

Comprehensive Plan Primary Goals

PRIORITY 4

LON C. HILL DESTINATION PARK

Develop a n all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphitheater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children’s discovery center.

Estimated Cost: \$12,692,398

Potential Funding Source: General Fund, Grants, 4B, partnerships

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

PRIORITY 5

DID: ALLOW/ENCOURAGE MIXED-USE DEVELOPMENT IN HARLINGEN’S CORE AREAS

Create a specific zoning category that allows and encourages mixed-use development. Set policies, guidelines and performance measures so to provide reasonable flexibility to development.

Estimated Cost: TBD

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-3: Allow and encourage more mixed-use development in the Core Areas of Harlingen.

PRIORITY 6

DOWNTOWN PARKING STRUCTURES FEASIBILITY STUDY

Address parking needs in the Downtown Improvement District.

Estimated Cost: \$40,000

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-7: Address parking needs in the vicinity of the Historic Baxter Building and the Reese Building.

DOWNTOWN MASTER PLAN

Develop a formal, core area Downtown Master Plan.

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 1-1: Create core areas of Harlingen District.

Comp Plan Action ID 5-2: Develop a formal core areas of Harlingen Plan with individual subdistrict recommendations.

Comprehensive Plan Primary Goals

PRIORITY 7

DRAINAGE PROJECTS (DIXIELAND DITCH)

Estimated Cost: \$881,564

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (13TH STREET)

Estimated Cost: \$201,356

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (RIO HONDO DITCH)

Estimated Cost: \$721,360

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (LIPSCOMB DITCH)

Estimated Cost: \$493,702

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

Comprehensive Plan Primary Goals

PRIORITY 8

LPG BURN PROP UNIT

Purchase of Unit will help maintain firefighter proficiency and an ISO rating of 3.

Estimated Cost: \$332,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

Estimated Cost: \$200,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

PRIORITY 9

CITY HALL PLAN

Explore options to update the current City Hall.

Estimated Cost: TBD

Potential Funding Source: General Fund, 4B

Comp Plan Action ID 2-1: Select the location for the replacement/consolidated City Hall.

Comp Plan Action ID 2-2: Fund and develop the new City Hall.

Comp Plan Action ID 2-3: Identify uses for the existing City Hall building.

PRIORITY 10

FAIR PARK & VICTOR PARK ALL-INCLUSIVE PLAYGROUNDS

Construction of playgrounds for use by all residents.

Estimated Cost: \$2.5 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical park improvements.

Comprehensive Plan Primary Goals

PRIORITY 11

RE-DESIGN HARINGEN ARTS & HERITAGE MUSEUM

Enhancement of attractions improves quality of life drawing more visitors to Harlingen.

Estimated Cost: \$500,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 3-3: Promote the City's unique assets, such as nature tourism, unique museum and murals.

PRIORITY 12

SOCCER COMPLEX PHASE II

Construction of the second phase of the Harlingen Soccer Complex to include: Upgrading the existing irrigation system to a two-wire, controlled system; enhancing the soil condition of the existing fields; bringing in select fill material for the new fields for optimal growth condition on Tift 419; and construct two additional restrooms and additional parking.

Estimated Cost: \$2.1 million; Estimated Additional Cost for artificial turf on Championship fields: \$1.6 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-1: Complete development of the Harlingen Soccer Complex.

Comprehensive Plan Primary Goals

PRIORITY 13

SPUR 54

Estimated Cost: \$6,874,132

Potential Funding Source: Prop 1, Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

LOOP 499 BIKE LANE EXTENSION

Estimated Cost: \$14,550

Potential Funding Source: TXDoT, City of Harlingen

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

DIXIELAND TURNAROUND

Estimated Cost: \$1.5 million

Potential Funding Source: Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

FM 509 EXTENSION

Estimated Cost: \$3.62 million

Potential Funding Source: Prop 7, Cameron County

Comp Plan Action ID 1-1: Support completion of the FM 509 corridor.

HSBMPO BICYCLE & PEDESTRIAN MASTER PLAN

Estimated Cost: \$79,682

Potential Funding Source: MPO PL-112 Funds

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

PROPOSED BIKE LANES BY CITY OF HARLINGEN

Estimated Cost: \$284,048

Potential Funding Source: EDC, Bonds, General Fund

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

HARLINGEN MULTIMODAL TRANSIT CENTER

Estimated Cost: \$5 million

Potential Funding Source: Prop 1, Prop 7, City of Harlingen

Comp Plan Action ID 5-2: Continue to support and expand area mass transit options.

Comprehensive Plan Primary Goals

PRIORITY 14

AEROTROPOLIS MARKETING

Annually market the Aerotropolis airport which serves as a multimodal, "airport city," commercial core.

Estimated Cost: \$100,000 annually

Potential Funding Source: EDC

Comp Plan Short-term Public Investment Action No. 8: Begin marketing of Aerotropolis District.

Comp Plan Action ID 1-2: Continue to support the HEDC as it pursues economic growth in the city.

Comp Plan Action ID 5-1: Maintain Valley International Airport as the premier airport in the region.

PRIORITY 15

UPGRADE CHILDREN'S LIBRARY

A well-designed, safe environment for infants and toddlers that stimulates senses and challenges motor skills.

Estimated Cost: \$190,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CONSTRUCT A COMPUTER LAB

Continue to target quality-of-life features that make Harlingen an attractive place to live.

Estimated Cost: \$259,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CREATE A TEEN LIBRARY

Development of a Teen Library supports improvements to the City's educational system and infrastructure.

Estimated Cost: \$104,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comprehensive Plan Primary Goals

PRIORITY 16

HUGH RAMSEY NATURE PARK EDUCATION CENTER

Improve Hugh Ramsey Nature Park as a major birding/wildlife attraction and develop a nature center facility.

Estimated Cost: \$1.2 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Develop a nature center facility.

PRIORITY 17

TRAILS: RAMSEY TO MCKELVEY AND 25TH TO DOWNTOWN AREA

Complete the Arroyo Colorado Trail as the premier trail corridor from Dixieland to Hugh Ramsey Nature Park.

Estimated Cost: \$3.2 million

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 2-1: Complete the Arroyo Colorado Trail as the premier trail corridor in the Rio Grande Valley (from Dixieland Park to Hugh Ramsey Park).

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STATISTICAL

FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before

the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned **"General Budget Requirements"**.

CITY OF HARLINGEN GENERAL BUDGET REQUIREMENTS

| | |
|-------------------|---|
| Thu, Mar 2, 2017 | Submit budget work papers to departments. |
| Thu, Mar 2, 2017 | Departments begin preparation of Budget based on Goals & Objectives |
| Fri, Apr 14, 2017 | Due date for Department Directors to deliver Goals & Objectives to the Finance Department |
| Fri, Apr 21, 2017 | Due date for Department Directors to complete budget data entry |
| Fri, May 12, 2017 | Finance Department delivers draft budget to City Manager |
| Thu, May 18, 2017 | City Manager/Finance review Revenue Projects |
| Tue, May 23, 2017 | City Manager/Department Directors budget hearings |
| Thu, May 25, 2017 | City Manager/Department Directors budget hearings |
| Fri, May 26, 2017 | Due Date for Department Directors to return reworked budgets |
| Tue, May 30, 2017 | City Manager finalizes budget decisions for proposal to City Commission |
| Tue, Jul 04, 2017 | City Hall closed |
| Mon, Jul 10, 2017 | Mayor & City Commission workshop |
| Wed, Jul 19, 2017 | Certified Appraisal Roll received |
| Fri, Jul 21, 2017 | Calculation of Effective and Rollback Tax Rate |
| Tue, Jul 25, 2017 | Publication of "Effective Tax Rate, Rollback Tax Rate" |
| Wed, Aug 02, 2017 | Meeting of governing body to discuss tax rate (Regular Meeting) |
| Fri, Aug 04, 2017 | Publication of "Notice of Public Hearing" on Annual Budget to be published in newspaper |
| Fri, Aug 11, 2017 | File draft budget with City Secretary and post on web |

| | |
|-------------------|--|
| Fri, Aug 11, 2017 | First Public Hearing on Tax Rate |
| Wed, Aug 16, 2017 | Mayor & City Commission Budget Workshop |
| Wed, Aug 16, 2017 | Public Hearing on annual budget |
| Wed, Aug 16, 2017 | Second Public Hearing on Tax Rate |
| Tue, Aug 29, 2017 | First reading of Budget Appropriation Ordinance. First record vote on Tax Rate and first reading of Tax Ordinance. |
| Tue, Sep 05, 2017 | Second and final reading of Budget Appropriation Ordinance. Second and final reading of Tax Rate Ordinance |
| Sun, Oct 01, 2017 | New Fiscal Year begins |

1. As indicated above, beginning in March budget forms and worksheets are distributed to departments and are due by May 1. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN
ANALYSIS OF PROPERTY TAX REVENUE
PROPOSED FISCAL YEAR 2017-18

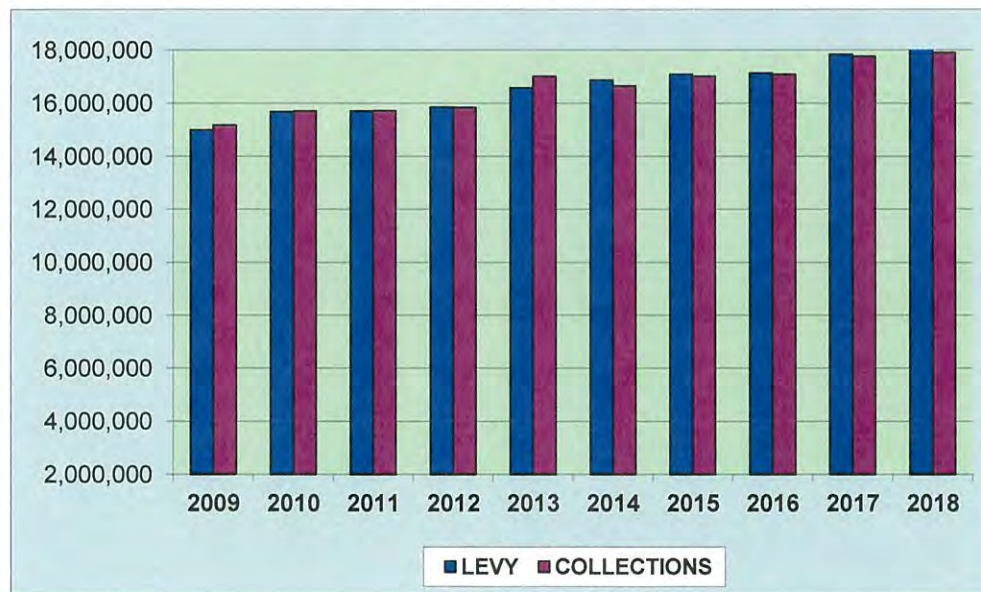
| | ACTUAL FY 14-15 | ACTUAL FY 15-16 | BUDGET FY 16-17 | PROPOSED FY 17-18 |
|--------------------------|------------------------|------------------------|------------------------|------------------------|
| Appraised Valuations | \$ 3,143,646,431 | \$ 3,173,911,355 | \$ 3,327,277,769 | \$ 3,448,947,915 |
| Less Exemptions | 242,627,343 | 265,374,496 | 298,613,054 | 314,899,085 |
| Total Taxable Value | <u>\$2,901,019,088</u> | <u>\$2,908,536,859</u> | <u>\$3,028,664,715</u> | <u>\$3,134,048,830</u> |
| Tax Levy | \$17,081,984 | \$17,126,250 | \$17,833,596 | \$18,454,126 |
| Estimated Collection | 98.02% | 100.17% | 96.50% | 97.00% |
| Estimated Tax Collection | \$16,743,565 | \$17,154,973 | \$17,209,420 | \$17,900,502 |
| Estimated Delinquent Tax | \$365,347 | \$380,976 | \$547,500 | \$325,000 |
| General Fund & TIF's | \$12,821,580 | \$13,327,697 | \$13,453,800 | \$13,872,466 |
| Debt Service | <u>3,921,985</u> | <u>3,827,276</u> | <u>3,755,620</u> | <u>4,028,036</u> |
| Total | <u>\$16,743,565</u> | <u>\$17,154,973</u> | <u>\$17,209,420</u> | <u>\$17,900,502</u> |
| General Fund | 0.450901 | 0.458590 | 0.460327 | 0.456327 |
| Debt Service Fund | <u>0.137926</u> | <u>0.130237</u> | <u>0.128500</u> | <u>0.132500</u> |
| TOTAL | <u>0.588827</u> | <u>0.588827</u> | <u>0.588827</u> | <u>0.588827</u> |

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

| FISCAL YEAR | TOTAL TAX LEVY | CURRENT TAX COLLECTIONS | PERCENT OF LEVY COLLECTIONS | DELINQUENT TAX COLLECTIONS | TOTAL TAX COLLECTIONS | TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY | OUTSTANDING DELINQUENT TAXES |
|-------------|----------------|-------------------------|-----------------------------|----------------------------|-----------------------|--|------------------------------|
| 2009 | 14,988,703 | 14,474,545 | 96.57% | 693,925 | 15,168,470 | 101.20% | 1,202,926 |
| 2010 | 15,676,927 | 14,945,297 | 95.33% | 750,389 | 15,695,686 | 100.12% | 1,411,586 |
| 2011 | 15,696,199 | 15,148,659 | 96.51% | 567,445 | 15,716,104 | 100.13% | 1,136,262 |
| 2012 | 15,845,781 | 15,339,600 | 96.81% | 496,011 | 15,835,611 | 99.94% | 939,863 |
| 2013 | 16,572,177 | 16,239,104 | 97.99% | 763,068 | 17,002,172 | 102.59% | 986,181 |
| 2014 | 16,859,308 | 16,220,678 | 96.21% | 422,472 | 16,643,150 | 98.72% | 1,711,434 |
| 2015 | 17,081,984 | 16,484,114 | 96.50% | 525,000 | 17,009,114 | 99.57% | 1,694,744 |
| 2016 | 17,126,250 | 16,526,832 | 96.50% | 547,500 | 17,074,332 | 99.70% | 1,537,038 |
| 2017 | 17,833,596 | 17,209,420 | 96.50% | 547,500 | 17,756,920 | 99.57% | 1,613,714 |
| *2018 | 18,454,126 | 17,900,502 | 97.00% | 325,000 | 18,225,502 | 98.76% | 1,842,338 |

* ESTIMATED FOR TAX YEAR 2018

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS**

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

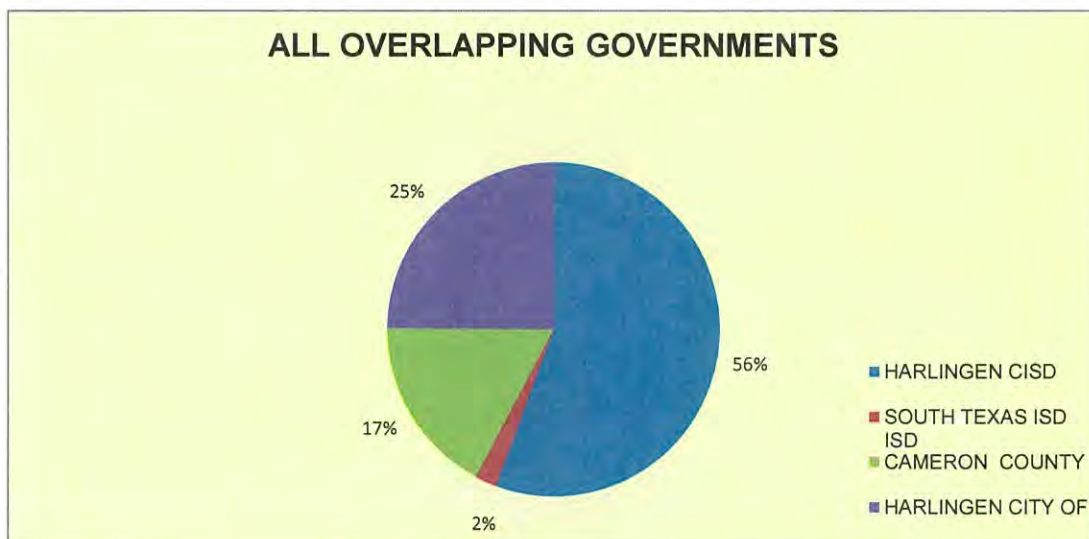
| <u>FISCAL YEAR</u> | <u>GENERAL FUND</u> | <u>DEBT SERVICE FUND</u> | <u>TOTAL</u> | <u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u> | <u>CAMERON COUNTY</u> | <u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u> | <u>TOTAL</u> |
|------------------------|-------------------------|----------------------------------|--------------|--|---------------------------|--|--------------|
| 2009 | 0.437800 | 0.1522 | 0.590000 | 1.125000 | 0.353191 | 0.049200 | 2.117391 |
| 2010 | 0.435580 | 0.153247 | 0.588827 | 1.125000 | 0.363191 | 0.049200 | 2.126218 |
| 2011 | 0.434634 | 0.154193 | 0.588827 | 1.219000 | 0.364291 | 0.049200 | 2.221318 |
| 2012 | 0.450426 | 0.138401 | 0.588827 | 1.218000 | 0.384291 | 0.049200 | 2.240318 |
| 2013 | 0.451862 | 0.136965 | 0.588827 | 1.218000 | 0.384291 | 0.049200 | 2.240318 |
| 2014 | 0.449723 | 0.139104 | 0.588827 | 1.218000 | 0.384291 | 0.049200 | 2.240318 |
| 2015 | 0.450901 | 0.137926 | 0.588827 | 1.218000 | 0.399291 | 0.049200 | 2.255318 |
| 2016 | 0.458590 | 0.130237 | 0.588827 | 1.318000 | 0.399291 | 0.049200 | 2.355318 |
| 2017 | 0.460327 | 0.1285 | 0.588827 | 1.318000 | 0.407743 | 0.049200 | 2.363770 |
| 2018 | 0.456327 | 0.1325 | 0.588827 | 1.318000 | 0.410803 | 0.049200 | 2.366830 |

Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.



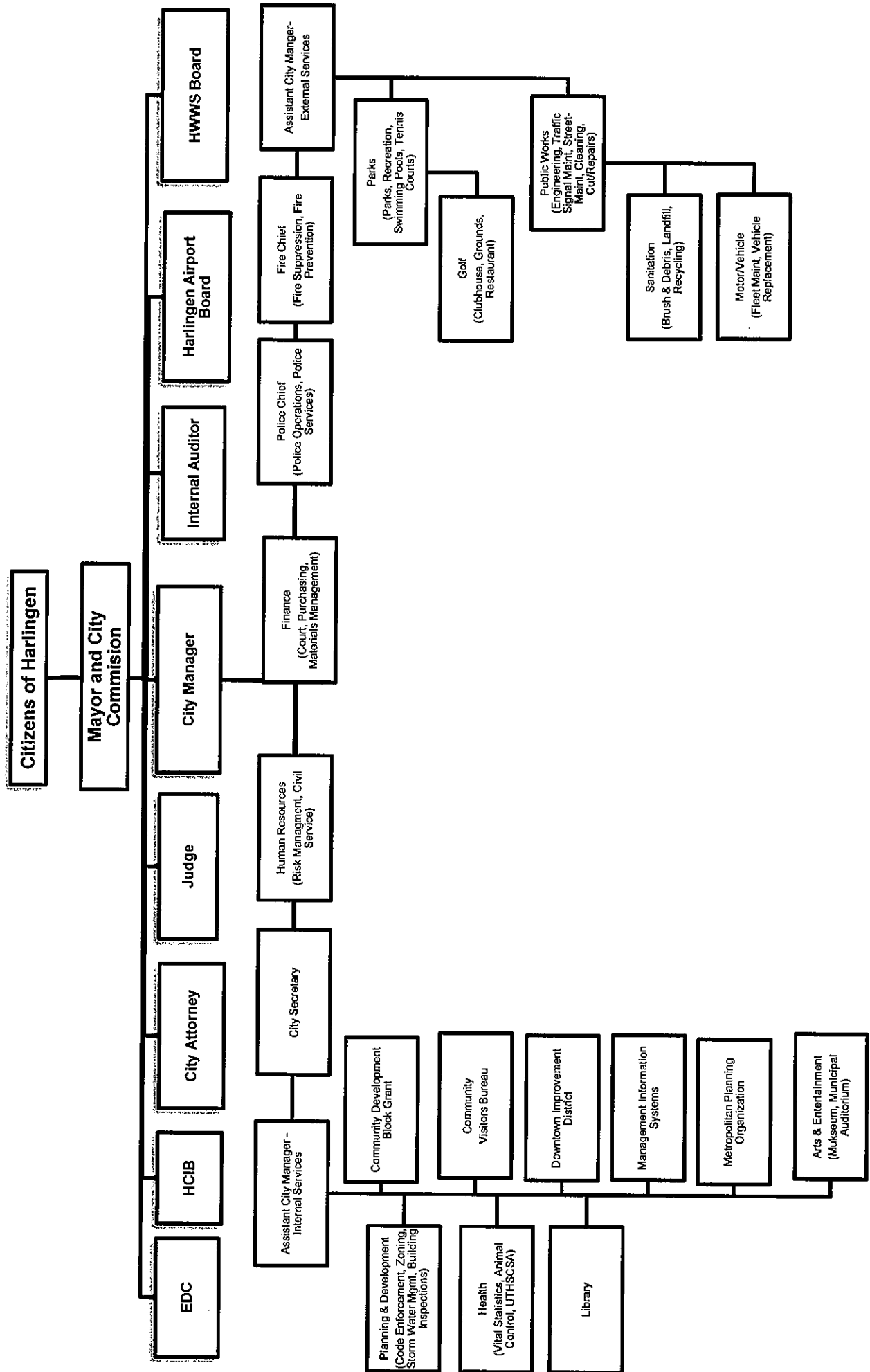
Percentage of total tax rate by taxing units

CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2017 ASSESSED VALUATION

| <u>TAXPAYER</u> | <u>TYPE OF BUSINESS</u> | <u>2017 TAXABLE ASSESSED VALUATION</u> | <u>PERCENTAGE OF TOTAL TAXABLE ASESSED VALUATION</u> |
|---------------------------------------|--------------------------------|--|--|
| VHS HARLINGEN HOSPITAL CO LLC | MEDICAL SERVICES | \$73,339,564 | 2.34% |
| AEP TEXAS CENTRAL COMPANY | ELECTRICITY SUPPLIERS | 41,563,120 | 1.33% |
| BOYER HARLINGEN LC | REAL ESTATE DEVELOPERS | 27,955,724 | 0.89% |
| HMC REALTY LLC | REAL ESTATE DEVELOPERS | 25,080,618 | 0.80% |
| VHS HARLINGEN HOSPITAL CO LLC | MEDICAL SERVICES | 21,872,344 | 0.70% |
| MALL AT VALLE VISTA LLC | SHOPPING CENTER OPERATIONS | 20,841,484 | 0.67% |
| HCHARTX001 LLC C/O AMERICAN REALTY CO | REAL ESTATE DEVELOPERS | 17,787,014 | 0.57% |
| VHS VALLEY REAL ESTATE CO LLC | MEDICAL REAL ESTATE DEVELOPERS | 13,096,929 | 0.42% |
| VALLEY BAPTIST REALTY CORP | MEDICAL REAL ESTATE DEVELOPERS | 13,078,291 | 0.42% |
| RANCHO HARLINGEN CORNERS LLC | SHOPPING CENTER OPERATIONS | 12,296,417 | 0.39% |
| | | \$266,911,505 | 8.52% |

SOURCE: CAMERON APPRAISAL DISTRICT

City of Harlingen Organizational Chart



CITY OF HARLINGEN FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

- 1. Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
- 2. Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
- 3. Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an

amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.

4. **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.
5. **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
6. **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
7. **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.
8. **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.
9. **Red Light Safety Photo Enforcement Program** is aimed at reducing accident-related injuries, specifically at intersections that reflect a high number of traffic accidents.
10. **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
11. **Award Programs-Restricted Fund** is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusions may apply.
12. **TDRA Northwest Area Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA).
13. **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.
14. **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent

sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

15. Harlingen Community Improvement Board Fund is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

16. Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund

This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The C.O. Series 2007, is reported as a major capital project fund as it is used to account for the proceeds of its respective bond issuances, which is to be used for the construction of major capital assets. HWWWS and Valley International Airport are also considered to be major capital project funds.

Non-Major Capital Projects Funds

The two non-major Capital Funds are as follows:

- 1. Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
- 2. Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

- 1. Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
- 2. Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
- 3. Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

1. **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
2. **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
3. **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

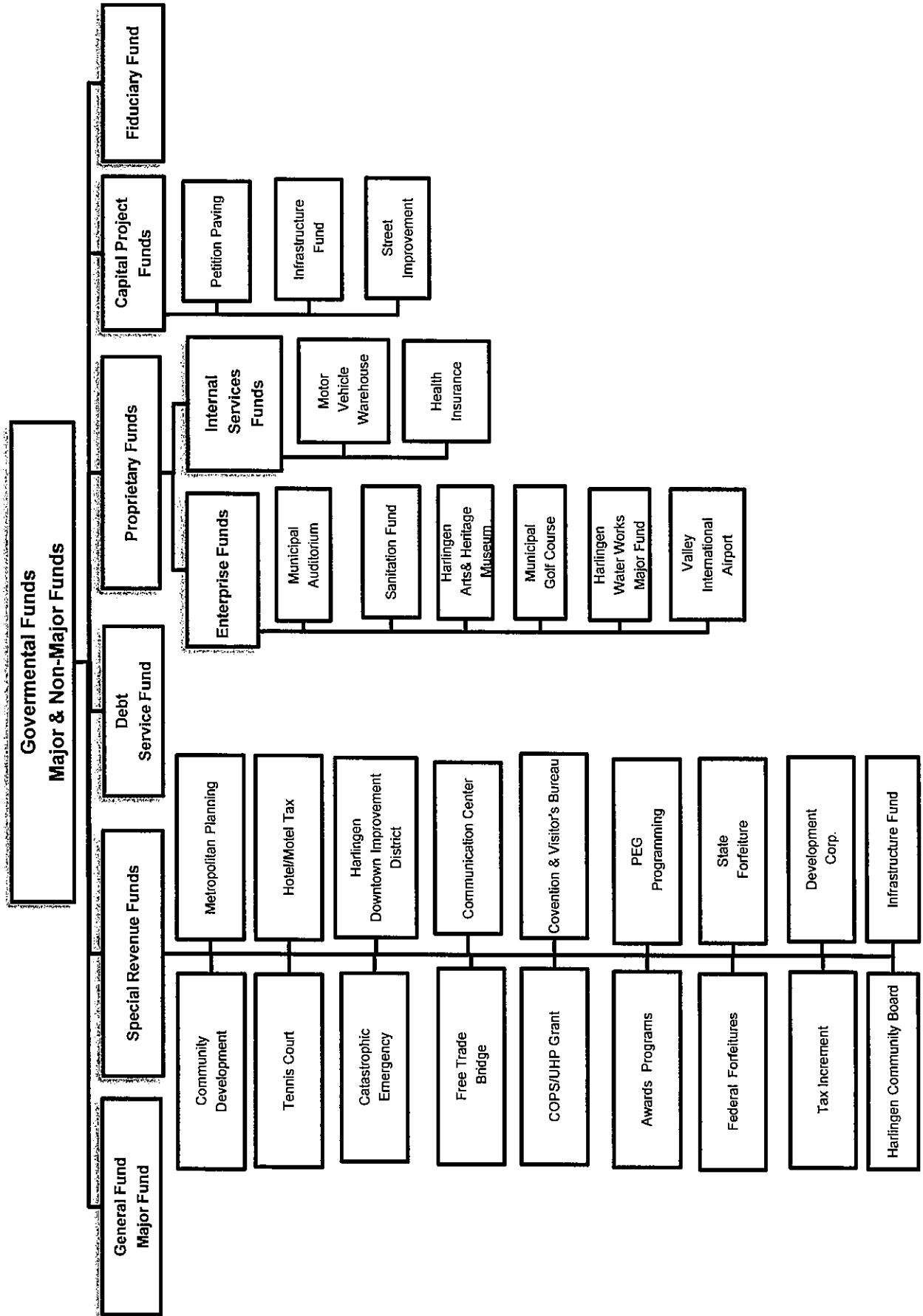
Non-Major Internal Services Fund

The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

City of Harlingen Budgetary Funds



**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2017-2018**

There are five major revenue sources for the City of Harlingen that comprise 83.5% of the total revenues for all funds:

1) **Charges for Services (38.38%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (18.91%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (15.41%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (22.17%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.14%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

| | Actual 2015-2016 | | | Budgeted 2016-2017 | | | Approved 2017-2018 | | |
|-------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|----------------------|-----------------------|
| | Governmental | Proprietary | Fiduciary | Governmental | Proprietary | Fiduciary | Governmental | Proprietary | Fiduciary |
| | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types |
| Property Taxes | \$ 18,089,025 | \$ - | \$ - | \$ 18,366,910 | \$ - | \$ - | \$ 18,787,502 | \$ - | \$ - |
| Sales Tax | 22,699,648 | - | - | 22,394,703 | - | - | 23,056,714 | - | - |
| Franchise Fees | 3,501,770 | - | - | 3,501,770 | - | - | 3,407,750 | - | - |
| Other Taxes & Fees | 3,089,728 | 1,157,926 | - | 2,932,750 | - | - | 4,291,084 | 1,413,092 | - |
| Fines & Forfeitures | 1,396,412 | - | - | 2,171,199 | - | - | 1,661,265 | - | - |
| Licenses & Permits | 549,403 | - | - | 520,700 | - | - | 548,500 | - | - |
| Charges for Services | - | 32,248,714 | - | - | 31,825,423 | - | 11,000 | 35,461,339 | - |
| Intergovernmental | 3,503,027 | - | - | 3,392,887 | - | - | 2,472,814 | - | - |
| Interest Investments | 64,662 | 132,851 | 2,929,191 | 21,000 | 77,400 | 4,000,000 | 72,010 | 273,165 | 4,000,350 |
| Miscellaneous | 5,370,779 | 5,479,346 | - | 2,260,613 | 5,563,771 | - | 2,319,067 | 5,196,575 | - |
| Terminal Building | - | 3,147,474 | - | - | 3,143,300 | - | - | 3,166,000 | - |
| Airfield | - | 591,278 | - | - | 625,370 | - | - | 651,000 | - |
| Industrial Park | - | 1,270,948 | - | 290,000 | 1,240,800 | - | - | 1,249,500 | - |
| Terminal Support | - | 1,011,900 | - | 29,000 | 1,134,030 | - | - | 1,203,500 | - |
| Property Assessments | 321,399 | - | - | - | - | 1,802,300 | - | - | - |
| Pension Contributions | - | - | 1,641,674 | - | 6,586,673 | - | - | 1,952,300 | - |
| Other Financing Sources | 28,867,474 | 4,680,424 | - | 3,717,215 | - | - | 4,198,461 | 6,542,664 | - |
| TOTALS | \$ 87,453,327 | \$ 49,720,861 | \$ 4,570,865 | \$ 59,632,841 | \$ 51,625,859 | \$ 5,802,300 | \$ 60,826,167 | \$ 55,156,835 | \$ 5,952,650 |
| | | | | | | | | | \$ 121,935,652 |

These charts represent the Revenue Summary by Fund Type and Expenditure Summary by Object for Actual, Budgeted and Fiscal Years.
The following pages depict various charts representing Revenues and Expenditures in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

| | Actual 2015-2016 | | | Budgeted 2016-2017 | | | Approved 2017-2018 | | |
|--------------------------------|---------------------|----------------------|---------------------|----------------------|----------------------|---------------------|----------------------|----------------------|-----------------------|
| | Governmental | Proprietary | Fiduciary | Governmental | Proprietary | Fiduciary | Governmental | Proprietary | Fiduciary |
| | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types |
| Personnel Services | \$30,445,072 | \$ 14,897,060 | \$ - | \$ 32,148,868 | \$ 15,306,227 | \$ - | \$ 33,048,946 | \$ 16,112,721 | \$ - |
| Contracted Services | - | 5,144,065 | - | - | 5,393,200 | - | - | 4,976,050 | - |
| Materials & Supplies | 1,475,963 | 5,083,572 | - | 2,044,158 | 5,972,935 | - | 1,723,131 | 5,950,001 | - |
| Other Charges | 39,925,416 | 11,425,342 | 168,247 | 19,547,128 | 13,258,745 | 220,595 | 15,406,778 | 13,071,394 | 242,300 |
| Street Improvements | 346,718 | - | - | 330,728 | - | - | 2,387,878 | - | - |
| Capital Outlay | 1,860,000 | - | - | 3,382,801 | 2,011,672 | - | 836,309 | 1,580,248 | - |
| Other Financing Uses | 6,659,678 | 1,334,892 | - | 9,887,639 | 861,200 | - | 8,354,568 | 934,500 | - |
| Depreciation | - | 12,824,380 | - | - | 10,290,000 | - | - | 9,440,000 | - |
| Housing Programs | 584,823 | - | - | 216,573 | - | - | 306,730 | - | - |
| Housing Rehabilitation | 65,541 | - | - | 69,981 | - | - | 91,386 | - | - |
| Demolition | 8,774 | - | - | - | - | - | 24,700 | - | - |
| Public Services & Economic Dev | 102,675 | - | - | 116,660 | - | - | 99,953 | - | - |
| Pensions & Withdrawals | - | - | 2,560,952 | - | - | 2,197,233 | - | - | 2,500,000 |
| TOTALS | \$81,474,660 | \$ 50,709,311 | \$ 2,729,199 | \$ 67,744,536 | \$ 53,093,979 | \$ 2,417,828 | \$ 62,280,379 | \$ 52,064,914 | \$ 2,742,300 |
| | | | | | | | | | \$ 117,087,593 |

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

| | Actual | | | | Budgeted | | | | Approved | | | |
|-------------------------|----------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|---------------------|-----------------------|
| | 2015-2016 | | 2016-2017 | | 2016-2017 | | 2016-2017 | | 2017-2018 | | 2017-2018 | |
| | Governmental | Proprietary | Fiduciary | Total Fund | Governmental | Proprietary | Fiduciary | Total Fund | Governmental | Proprietary | Fiduciary | Total Fund |
| | Fund Types | Fund Types | Fund Types | Types | Fund Types | Fund Types | Fund Types | Types | Fund Types | Fund Types | Fund Types | Types |
| Property Taxes | \$ 18,089,025 | \$ - | \$ - | \$ 18,089,025 | \$ 18,366,910 | \$ - | \$ - | \$ 18,366,910 | \$ 18,787,502 | \$ - | \$ - | \$ 18,787,502 |
| Sales Tax | 22,699,648 | - | - | 22,699,648 | 22,394,703 | - | - | 22,394,703 | 23,056,714 | - | - | 23,056,714 |
| Franchise Fees | 3,501,770 | - | - | 3,501,770 | 3,532,750 | - | - | 3,532,750 | 3,407,750 | - | - | 3,407,750 |
| Other Taxes & Fees | 3,089,728 | 1,157,926 | - | 4,247,654 | 2,935,864 | 1,427,092 | - | 4,362,956 | 4,291,084 | 1,413,092 | - | 5,704,176 |
| Fines & Forfeitures | 1,396,412 | - | - | 1,396,412 | 2,171,199 | - | - | 2,171,199 | 1,661,265 | - | - | 1,661,265 |
| Licenses & Permits | 549,403 | - | - | 549,403 | 520,700 | - | - | 520,700 | 548,500 | - | - | 548,500 |
| Charges for Services | - | 32,248,714 | - | 32,248,714 | - | 31,825,423 | - | 31,825,423 | 11,000 | 35,461,339 | - | 35,472,339 |
| Intergovernmental | 3,503,027 | - | - | 3,503,027 | 3,392,887 | - | - | 3,392,887 | 2,472,814 | - | - | 2,472,814 |
| Interest Investments | 64,662 | 132,851 | 2,929,191 | 3,126,704 | 21,000 | 77,400 | 4,000,000 | 4,098,400 | 72,010 | 273,165 | 4,000,350 | 4,345,525 |
| Miscellaneous | 5,370,779 | 5,479,346 | - | 10,850,125 | 2,260,613 | 5,563,771 | - | 7,824,384 | 2,319,067 | 5,196,575 | - | 7,515,642 |
| Terminal Building | - | 3,147,474 | - | 3,147,474 | - | 3,143,300 | - | 3,143,300 | - | 3,166,000 | - | 3,166,000 |
| Airfield | - | 591,278 | - | 591,278 | - | 625,370 | - | 625,370 | - | 651,000 | - | 651,000 |
| Industrial Park | - | 1,270,948 | - | 1,270,948 | - | 1,240,800 | - | 1,240,800 | - | 1,249,500 | - | 1,249,500 |
| Terminal Support | - | 1,011,900 | - | 1,011,900 | 290,000 | 1,134,030 | - | 1,424,030 | - | 1,203,500 | - | 1,203,500 |
| Property Assessments | 321,399 | - | - | 321,399 | 29,000 | - | - | 29,000 | - | - | - | - |
| Pension Contributions | - | - | 1,641,674 | 1,641,674 | - | - | 1,802,300 | 1,802,300 | - | - | 1,952,300 | 1,952,300 |
| Other Financing Sources | 28,867,474 | 4,680,424 | - | 33,547,898 | 3,717,215 | 6,588,673 | - | 10,305,888 | 4,198,461 | 6,542,664 | - | 10,741,125 |
| TOTALS | \$ 87,453,327 | \$ 49,720,861 | \$ 4,570,865 | \$ 141,745,053 | \$ 59,632,841 | \$ 51,625,859 | \$ 5,802,300 | \$ 117,061,000 | \$ 60,826,167 | \$ 55,156,835 | \$ 5,952,650 | \$ 121,935,652 |

This chart shows the Revenue Summary by Fund Type for Actual, Budgeted and Approved Fiscal Years.

The following three pages of charts show the Detailed Revenue by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Revenues 2015-2016
Governmental Fund Types

| General | COBG | M.P.O | Tennis Courts | Habitat/Model Occupancy Tax | Catrophrophic Emergency | Harlingen Downtown | Free Trade Bridge | Communication Center | COP's Grant | Red Light Safety Enforcement | HSP | OVH | Award Programs | REG | Federal Portfolios | State Portfolios | TIF 1 | TIF 2 | TIF 3 | EDC | HBIC | Infrastructure Fund | Debt Service | Petition Paying | Capital Improvement | Street Improvement | Total Governmental |
|---------------------------|-------------|-----------|---------------|-----------------------------|-------------------------|--------------------|-------------------|----------------------|-------------|------------------------------|----------|-----------|----------------|----------|--------------------|------------------|-----------|-----------|-----------|-------------|-------------|---------------------|--------------|-----------------|---------------------|--------------------|--------------------|
| \$14,202,627 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$18,089,025 |
| Property Taxes | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sales Tax | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Franchise Fees | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Taxes & Fees | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fines & Forfeitures | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Licenses & Permits | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Charges for Services | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Intergovernmental | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interest Investments | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2,054,430 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Terminal Building | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Airfield | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Industrial Park | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Terminal Support | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Property Assessments | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pension Contributions | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Financing/Transfers | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 589,600 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$40,952,511 | \$1,385,507 | \$341,233 | \$36,226 | \$988,168 | \$1,615 | \$242,973 | \$279,948 | \$12,697 | \$157,631 | \$25,406 | \$44,950 | \$424,376 | \$1,236,523 | \$68,728 | \$48,732 | \$140,848 | \$190,677 | \$115,077 | \$526,620 | \$5,283,460 | \$1,419,149 | \$293,570 | \$30,440,163 | \$215,887 | \$14 | \$2,554,378 | \$28,857,474 |

CITY OF HARLINGEN
Actual Revenues 2015-2016

Proprietary Fund Types

| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Golf Course | Water and Wastewater | Valley International Airport | Internal Service/ Motor Vehicle | Health Insurance | Total Proprietary |
|---------------------------|----------------------|------------|----------------------------------|-----------------------|----------------------|------------------------------|---------------------------------|------------------|-------------------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property Taxes | | | | | | | | | |
| Sales Tax | | | | | | | | | |
| Franchise Fees | | | | | | | | | |
| Other Taxes & Fees | | | | | | | | | |
| Fines & Forfeitures | | | | | | | | | |
| Licenses & Permits | | | | | | | | | |
| Charges for Services | | | | | | | | | |
| Intergovernmental | | | | | | | | | |
| Interest Investments | | | | | | | | | |
| Miscellaneous | | | | | | | | | |
| Terminal Building | | | | | | | | | |
| Airfield | | | | | | | | | |
| Industrial Park | | | | | | | | | |
| Terminal Support | | | | | | | | | |
| Property Assessments | | | | | | | | | |
| Pension Contributions | | | | | | | | | |
| Other Financing/Transfers | | | | | | | | | |
| 234,762 | | | | | | | | | 1,157,926 |
| 9,068,588 | | | | | | | | | 32,248,714 |
| 19 | | | | | | | | | 132,851 |
| 887 | | | | | | | | | 5,479,346 |
| | | | | | | | | | 3,147,474 |
| | | | | | | | | | 591,278 |
| | | | | | | | | | 1,270,948 |
| | | | | | | | | | 1,011,900 |
| 115,000 | | | | | | | | | 4,680,424 |
| TOTALS | | | | | | | | | 49,720,861 |

Fiduciary Fund Types

| Firemen's Relief & Retirement | Total Fiduciary |
|----------------------------------|-----------------|
| \$ - | \$ - |
| 2,929,191 | 2,929,191 |
| 1,641,674 | 1,641,674 |
| \$4,570,865 | \$4,570,865 |

CITY OF HARLINGEN
Budgeted Revenues 2016-2017
Governmental Fund Types

| Governmental Fund Types | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|--------------|-------------|---------------|---------------------------|--------------------|-------------------|----------------------|------------|-----------|----------------|-----------------|--------------------|-----------|----------|-----------|-----------|-------------|---------------------|--------------|--------------------|--------------|
| General | CDBG | M.P.O | Tennis Courts | Hotel/Motel Occupancy Tax | Harlingen Downtown | Free Trade Bridge | Communication Center | COPS Grant | OVB | Award Programs | PEG Programming | Federal Forfeiture | TIF 1 | TIF 2 | TIF 3 | EDC | HBIC | Infrastructure Fund | Debt Service | Total Governmental | |
| Property Taxes | \$14,458,790 | \$ | - | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ 3,908,120 | \$18,366,910 | |
| Sales Tax | 16,765,273 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 4,333,898 | 1,295,532 | - | - | 22,394,703 | |
| Franchise Fees | 3,447,750 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,532,750 | |
| Other Taxes & Fees | 1,503,704 | - | - | 920,200 | - | - | - | - | - | - | 85,000 | - | - | - | - | - | - | - | - | 2,935,864 | |
| Fines & Forfeitures | 2,171,199 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 511,960 | - | - | - | 2,711,199 | |
| Licenses & Permits | 520,700 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 520,700 | |
| Charges for Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Intergovernmental | 68,660 | 1,056,942 | - | - | - | - | - | 255,755 | - | 1,492,386 | - | 128,000 | - | - | - | - | - | - | - | 3,392,887 | |
| Interest Investments | 18,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,000 | - | - | - | 21,000 | |
| Miscellaneous | 1,970,417 | - | 11,000 | - | - | 162,000 | 12,776 | - | - | - | - | - | - | - | - | 104,420 | - | - | - | 2,260,613 | |
| Terminal Building | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Airfield | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Industrial Park | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Terminal Support | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Property Assessments | - | - | - | - | 29,000 | - | - | - | - | - | - | - | - | - | - | - | - | 290,000 | - | 290,000 | |
| Pension Contributions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 29,000 | |
| Other Financing/Transfers | 1,241,396 | - | - | - | - | 32,000 | 209,631 | - | 424,000 | 150,000 | - | - | - | - | - | 554,679 | - | - | 680,003 | 3,717,215 | |
| TOTALS | \$42,165,889 | \$1,056,942 | \$391,144 | \$11,000 | \$920,200 | \$61,000 | \$162,000 | \$222,407 | \$255,755 | \$424,000 | \$1,642,386 | \$85,000 | \$128,000 | \$70,000 | \$104,000 | \$241,506 | \$5,507,957 | \$1,295,532 | \$290,000 | \$4,598,123 | \$59,632,841 |

CITY OF HARLINGEN
Budgeted Revenues 2016-2017

Proprietary Fund Types

| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Golf Course | Water and Wastewater | Valley International Airport | Internal Service/ Motor Vehicle | Health Insurance | Total Proprietary | Firemen's Relief & Retirement | Total Fiduciary |
|---------------------------|----------------------|-------------|----------------------------------|-----------------------|----------------------|------------------------------|---------------------------------|------------------|-------------------|-------------------------------|-----------------|
| Property Taxes | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Sales Tax | - | - | - | - | - | - | - | - | - | - | - |
| Franchise Fees | - | - | - | - | - | - | - | - | - | - | - |
| Other Taxes & Fees | 225,000 | - | 5,000 | 1,197,092 | - | - | - | - | 1,427,092 | - | - |
| Fines & Forfeitures | - | - | - | - | - | - | - | - | - | - | - |
| Licenses & Permits | - | - | - | - | - | - | - | - | - | - | - |
| Charges for Services | - | 8,684,000 | - | - | 20,021,700 | - | 3,119,723 | - | 31,825,423 | - | - |
| Intergovernmental | - | - | - | - | - | - | - | - | - | - | - |
| Interest Investments | - | 2,400 | - | - | 75,000 | - | - | - | 77,400 | 4,000,000 | 4,000,000 |
| Miscellaneous | 1,000 | 90,000 | 1,750 | 24,000 | 162,000 | 12,085 | 5,000 | 5,267,936 | 5,563,771 | - | - |
| Terminal Building | - | - | - | - | - | 3,143,300 | - | - | 3,143,300 | - | - |
| Airfield | - | - | - | - | - | 625,370 | - | - | 625,370 | - | - |
| Industrial Park | - | - | - | - | - | 1,240,800 | - | - | 1,240,800 | - | - |
| Terminal Support | - | - | - | - | - | 1,134,030 | - | - | 1,134,030 | - | - |
| Property Assessments | - | - | - | - | - | - | - | - | - | - | - |
| Pension Contributions | - | - | - | - | - | - | - | - | - | - | - |
| Other Financing/Transfers | - | - | - | - | - | - | - | - | - | 1,802,300 | 1,802,300 |
| TOTALS | \$341,000 | \$8,776,400 | \$100,250 | \$1,221,092 | \$20,258,700 | \$12,454,758 | \$3,124,723 | \$5,348,936 | \$51,625,859 | \$5,802,300 | \$5,802,300 |

CITY OF HARLINGEN
Approved Revenues 2017-2018
Governmental Fund Types

| | General | CDBG | M.P.O. | Tennis Courts | Hotel/Motel Occupancy Tax | Catastrophic Emergency | Harlingen Downtown | Free Trade Bridge | Communication Center | COPS Grant | CVB | Award Programs | PEG | Federal Forfeiture | State Forfeiture | TIF 1 | TIF 2 | TIF 3 | EDC | HBIC | Infrastructure Fund | Debt Service | Total Governmental |
|---------------------------|--------------|-------------|-----------|---------------|---------------------------|------------------------|--------------------|-------------------|----------------------|------------|-----------|----------------|----------|--------------------|------------------|----------|----------|-----------|-------------|-------------|---------------------|--------------|--------------------|
| Property Taxes | \$14,684,466 | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$18,767,502 |
| Sales Tax | 17,100,578 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 4,578,832 | 1,377,304 | - | 4,103,036 | 23,056,714 |
| Franchise Fees | 3,407,750 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,407,750 |
| Other Taxes & Fees | 1,687,018 | - | - | - | 861,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 343,066 | - | 1,400,000 | - | 4,291,084 |
| Fines & Forfeitures | 1,661,265 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,661,265 |
| Licenses & Permits | 548,500 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 548,500 |
| Charges for Services | - | - | - | 11,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 11,000 |
| Intergovernmental | 58,060 | 1,144,647 | 323,595 | - | - | - | - | - | - | - | - | 572,512 | 85,000 | 124,000 | 60,000 | - | - | - | 18,700 | - | - | - | 2,472,814 |
| Interest Investments | 50,200 | - | - | - | - | 2,350 | - | 760 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 72,010 |
| Miscellaneous | 1,630,263 | - | - | - | - | - | - | 321,000 | 12,776 | - | - | - | - | - | - | - | - | - | 355,028 | - | - | - | 2,319,067 |
| Terminal Building | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Airfield | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Industrial Park | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Terminal Support | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Property Assessments | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Pension Contributions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other Financing/Transfers | 1,685,457 | - | - | - | - | - | 214,875 | - | - | - | 424,000 | - | - | - | - | - | 61,460 | 65,100 | 242,700 | 761,561 | - | 743,208 | 4,198,461 |
| TOTALS | \$42,513,557 | \$1,144,647 | \$323,595 | \$11,000 | \$861,000 | \$2,350 | \$214,875 | \$321,760 | \$12,776 | \$105,000 | \$424,000 | \$572,512 | \$85,000 | \$124,000 | \$60,000 | \$61,460 | \$65,100 | \$242,700 | \$6,057,187 | \$1,377,304 | \$1,400,000 | \$4,846,244 | \$60,826,167 |

CITY OF HARLINGEN
Approved Revenues 2017-2018

Proprietary Fund Types

| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Golf Course | Water and Wastewater | Valley International Airport | Internal Service/Vehicle | Health Insurance | Total Proprietary | Firemen's Relief & Retirement | Total Fiduciary |
|---------------------------|----------------------|-------------|----------------------------------|-----------------------|----------------------|------------------------------|--------------------------|------------------|-------------------|-------------------------------|-----------------|
| Property Taxes | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Sales Tax | - | - | - | - | - | - | - | - | - | - | - |
| Franchise Fees | - | - | - | - | - | - | - | - | - | - | - |
| Other Taxes & Fees | 240,000 | - | 5,000 | 1,168,092 | - | - | - | - | 1,413,092 | - | - |
| Fines & Forfeitures | - | - | - | - | - | - | - | - | - | - | - |
| Licenses & Permits | - | - | - | - | - | - | - | - | - | - | - |
| Charges for Services | - | 9,057,500 | - | - | 21,663,000 | - | 4,740,839 | - | 35,461,339 | - | - |
| Intergovernmental | - | 2,400 | - | - | 264,000 | - | 6,750 | - | 273,165 | - | - |
| Interest Investments | - | 92,000 | 1,750 | 10,000 | 177,000 | 2,400 | - | 4,912,425 | 5,196,575 | - | - |
| Miscellaneous | 1,000 | - | - | - | - | 3,166,000 | - | - | 3,166,000 | - | - |
| Terminal Building | - | - | - | - | - | 651,000 | - | - | 651,000 | - | - |
| Airfield | - | - | - | - | - | 1,249,500 | - | - | 1,249,500 | - | - |
| Industrial Park | - | - | - | - | - | 1,203,500 | - | - | 1,203,500 | - | - |
| Terminal Support | - | - | - | - | - | - | - | - | - | - | - |
| Property Assessments | - | - | - | - | - | - | - | - | - | - | - |
| Pension Contributions | - | - | - | - | - | - | - | - | - | - | - |
| Other Financing/Transfers | 115,000 | - | 94,500 | - | - | 6,252,164 | - | 81,000 | 6,542,664 | 1,952,300 | 1,952,300 |
| TOTALS | \$356,000 | \$9,151,900 | \$101,250 | \$1,178,107 | \$22,104,000 | \$12,524,564 | \$4,747,589 | \$4,993,425 | \$55,156,835 | \$5,952,650 | \$5,952,650 |

CITY OF HARLINGEN **EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS**

| | Actual 2015-2016 | | | | Budgeted 2016-2017 | | | | Approved 2017-2018 | | | |
|--------------------------------|----------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|---------------------|-----------------------|
| | Governmental | | Proprietary | | Governmental | | Proprietary | | Governmental | | Proprietary | |
| | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types | Fund Types |
| | | | | | | | | | | | | |
| Personnel Services | \$ 30,445,072 | \$ 14,897,060 | \$ - | \$ - | \$ 32,148,868 | \$ 15,306,227 | \$ - | \$ - | \$ 33,048,946 | \$ 16,112,721 | \$ - | \$ - |
| Contracted Services | - | 5,144,065 | - | - | - | 5,393,200 | - | - | - | 4,976,050 | - | - |
| Materials & Supplies | 1,475,963 | 5,083,572 | - | - | 2,044,158 | 5,972,935 | - | - | 1,723,131 | 5,950,001 | - | - |
| Other Charges | 39,925,416 | 11,425,342 | 168,247 | 51,519,005 | 19,547,128 | 13,258,745 | 220,595 | 33,026,468 | 15,406,778 | 13,071,394 | 242,300 | 28,720,472 |
| Street Improvements | 346,718 | - | - | 346,718 | 330,728 | - | - | 330,728 | 2,387,878 | - | - | 2,387,878 |
| Capital Outlay | 1,860,000 | - | - | 1,860,000 | 3,382,801 | 2,011,672 | - | 5,394,473 | 836,309 | 1,580,248 | - | 2,416,557 |
| Other Financing Uses | 6,659,678 | 1,334,892 | - | 7,994,570 | 9,887,639 | 861,200 | - | 10,748,839 | 8,354,568 | 934,500 | - | 9,289,068 |
| Depreciation | - | 12,824,380 | - | 12,824,380 | - | 10,290,000 | - | 10,290,000 | - | 9,440,000 | - | 9,440,000 |
| Housing Programs | 584,823 | - | - | 584,823 | 216,573 | - | - | 216,573 | 306,730 | - | - | 306,730 |
| Housing Rehabilitation | 65,541 | - | - | 65,541 | 69,981 | - | - | 69,981 | 91,386 | - | - | 91,386 |
| Demolition | 8,774 | - | - | 8,774 | - | - | - | - | 24,700 | - | - | 24,700 |
| Public Services & Economic Dev | 102,675 | - | - | 102,675 | 116,660 | - | - | 116,660 | 99,953 | - | - | 99,953 |
| Pensions & Withdrawals | - | - | - | 2,560,952 | - | - | - | 2,197,233 | - | - | 2,500,000 | 2,500,000 |
| TOTALS | \$ 81,474,660 | \$ 50,709,311 | \$ 2,729,199 | \$ 134,913,170 | \$ 67,744,536 | \$ 53,093,979 | \$ 2,417,828 | \$ 123,256,343 | \$ 62,280,379 | \$ 52,064,914 | \$ 2,742,300 | \$ 117,087,593 |

This chart shows the **Expenditure Summary** by Object for Actual, Budgeted and Approved Fiscal Years

The following three pages of charts show the **Detailed Expenditures** by Object for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Expenditures by Object for 2015-2016
Governmental Funds

| | General | CDBG | M.P.O. | Tennis Courts | Holbrook Occupancy Tax | Geographic Emergency | Harlingen Downtown | Free Trade Zone | Communication Center | CDPS Grant | Red Light Safety Enforcement | NSP | CVB | Award Programs | Federal Expenditures | State Expenditures | TIF-3 | EDC | HBIC | Infrastructure Fund | Debt Service | Capital Improvement | Street Improvement | Total Governmental |
|----------------------------|--------------|-------------|------------|---------------|------------------------|----------------------|--------------------|-----------------|----------------------|------------|------------------------------|----------|-----------|----------------|----------------------|--------------------|----------|-------------|-----------|---------------------|--------------|---------------------|--------------------|--------------------|
| Personnel Services | \$28,801,271 | \$ - | \$ 176,777 | \$ - | \$ - | \$ - | \$ 150,270 | \$ - | \$ - | \$ 157,831 | \$ - | \$ - | \$ 96,827 | \$ 607,612 | \$ 17,707 | \$ - | \$ - | \$ 437,877 | \$ - | \$ - | \$ - | \$ - | \$ - | \$30,445,072 |
| Contracted Services | 1,281,442 | - | 19,827 | - | - | - | 4,620 | - | - | - | - | - | 3,104 | 56,456 | 36,750 | 60,415 | - | 6,000 | - | - | - | - | - | 1,475,963 |
| Materials & Supplies | 7,134,056 | 187,799 | 144,629 | 37,516 | 105,000 | 7,349 | 76,723 | 55,122 | 85,960 | - | 30,315 | 44,960 | 253,341 | 109,447 | 16,732 | 19,499 | - | 603,193 | - | - | 30,067,988 | - | 354,154 | 38,926,416 |
| Other Charges | - | 346,718 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 346,718 |
| Street Improvements | 1,029,630 | - | - | - | - | - | - | - | - | - | - | - | - | 418,009 | 6,628 | 88,797 | - | - | - | - | - | 316,936 | - | 1,860,000 |
| Capital Outlay | 1,934,763 | 202,862 | - | - | 631,000 | - | - | - | - | - | - | - | - | 46,000 | - | - | 70,000 | 3,421,479 | 124,626 | 228,928 | - | - | - | 6,659,678 |
| Other Financing Uses | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Drainage | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Housing Programs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Housing Rehabilitation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Public Serv & Economic Dev | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 594,823 |
| Demolition | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 65,541 |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 8,774 |
| Economic Development | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 102,675 |
| TOTALS | \$40,181,104 | \$1,499,192 | \$341,233 | \$37,516 | \$736,000 | \$7,349 | \$231,613 | \$55,122 | \$85,960 | \$157,831 | \$30,315 | \$44,960 | \$352,272 | \$1,236,524 | \$77,817 | \$168,711 | \$70,000 | \$4,468,649 | \$124,626 | \$228,928 | \$30,067,988 | \$316,936 | \$354,154 | \$81,474,660 |

CITY OF HARLINGEN
Actual Expenditures by Object for 2015-2016

Proprietary Funds

| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Golf Course | Water and Wastewater | Valley International Airport | Internal Service/Motor Vehicle | Health Insurance | Total Proprietary | Firemen's Relief & Retirement | Total Fiduciary |
|--------------------------------|----------------------|--------------|----------------------------------|-----------------------|----------------------|------------------------------|--------------------------------|------------------|-------------------|-------------------------------|-----------------|
| Personnel Services | \$ 100,186 | \$ 2,350,773 | \$ 60,402 | \$ 755,649 | \$ 8,051,290 | \$ 3,202,507 | \$ 376,253 | \$ - | \$14,897,060 | \$ - | \$0 |
| Contracted Services | - | - | - | - | 3,459,466 | 1,684,599 | - | - | 5,144,065 | - | - |
| Materials & Supplies | 11,846 | 130,689 | 3,021 | 168,569 | 2,937,214 | 413,984 | 1,418,249 | - | 5,083,572 | - | - |
| Other Charges | 243,416 | 4,897,534 | 64,173 | 238,796 | 855,348 | 581,030 | 105,431 | 4,439,614 | 11,425,342 | 168,247 | 168,247 |
| Street Improvements | - | - | - | - | - | - | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - | - | - | - | - | - | - |
| Other Financing Uses | - | 1,015,648 | - | 65,300 | - | - | 253,944 | - | 1,334,892 | - | - |
| Drainage | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | 287,439 | 247,126 | 13,637 | 117,125 | 5,002,225 | 5,254,295 | 1,902,533 | - | 12,824,380 | - | - |
| Housing Programs | - | - | - | - | - | - | - | - | - | - | - |
| Housing Rehabilitation | - | - | - | - | - | - | - | - | - | - | - |
| Demolition | - | - | - | - | - | - | - | - | - | - | - |
| Public Services & Economic Dev | - | - | - | - | - | - | - | - | - | - | - |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - | - | - |
| Economic Development | - | - | - | - | - | - | - | - | - | 2,560,952 | 2,560,952 |
| TOTALS | \$642,887 | \$8,641,770 | \$141,233 | \$1,345,439 | \$20,305,543 | \$11,136,415 | \$4,056,410 | \$4,439,614 | \$60,709,311 | \$2,729,199 | \$2,729,199 |

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2016-2017
Governmental Funds

| Governmental Funds | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------------|--------------|-------------|---------------|------------------------------|--------------------------|-----------------------|----------------------|-------------------------|---------------|------------|-------------------|------------------------|----------------------|-----------|-----------|-------------|------------|-------------|------------------------|-----------------|--------------------|-----------------------|-----------------------|--------------|
| General | CDBG | M.P.O. | Tennis Courts | Hotel/Motel Occupancy Tax | Calatrophic Emergency | Harlingen Downtown | Free Trade Bridge | Communication Center | COPS Grant | CVB | Award Programs | Federal Forfeitures | State Forfeitures | TIF 1 | TIF 2 | TIF 3 | EDC | HBC | Infrastructure Fund | Debt Service | Petition Paving | Street Improvement | Total Governmental | |
| \$ 30,506,119 | \$ - | \$ 203,506 | \$ - | \$ - | \$ - | \$ 138,935 | \$ - | \$ - | \$ 255,755 | \$ 133,058 | \$ 532,895 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 330,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 332,148,868 | |
| Personnel Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Contracted Services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Materials & Supplies | 1,613,357 | 27,200 | - | - | 25,000 | 5,220 | - | - | - | 3,000 | 34,616 | 59,069 | 74,496 | - | - | - | 2,000 | - | - | - | 200,000 | - | 2,044,158 | |
| Other Charges | 8,097,321 | 234,000 | 160,438 | 36,000 | 115,000 | 106,795 | 209,122 | 11,938 | - | 349,468 | 41,993 | 38,954 | 47,887 | 601,312 | 1,026,873 | 695,558 | 933,355 | - | - | 4,637,957 | - | 19,547,128 | | |
| Street Improvements | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Capital Outlay | 1,319,417 | - | - | 650,000 | - | - | - | - | - | 100,000 | 1,032,682 | 15,977 | 64,725 | - | - | - | - | - | - | 380,016 | - | - | 3,382,801 | |
| Other Financing Uses | 1,326,137 | 89,000 | - | 711,770 | - | - | - | - | - | - | - | - | - | - | - | - | 4,192,602 | 3,182,114 | 380,016 | - | - | - | 9,887,639 | |
| Drainage | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Housing Programs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Housing Rehabilitation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Demolition | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Public Serv & Economic Dev | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 216,573 | |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 68,881 | |
| Economic Development | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 116,660 | |
| TOTALS | \$42,861,351 | \$1,056,942 | \$391,144 | \$38,000 | \$1,682,770 | \$25,000 | \$250,550 | \$209,122 | \$11,938 | \$255,755 | \$555,526 | \$1,642,386 | \$114,000 | \$187,108 | \$601,312 | \$1,026,873 | \$695,558 | \$5,507,957 | \$3,182,114 | \$380,016 | \$4,637,957 | \$200,000 | \$2,231,157 | \$67,744,536 |

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2016-2017

Proprietary Funds

| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Golf Course | Water and Wastewater | Valley International Airport | Internal Service/ Motor Vehicle | Health Insurance | Total Proprietary |
|--------------------------------|----------------------|-------------|----------------------------------|-----------------------|----------------------|------------------------------|---------------------------------|------------------|-------------------|
| \$ | 95,737 | 2,436,634 | 60,156 | 760,288 | 8,305,140 | 3,269,591 | 378,681 | \$ | \$15,306,227 |
| Personnel Services | - | - | - | - | 3,735,400 | 1,657,800 | - | - | 5,393,200 |
| Contracted Services | - | - | - | - | - | - | - | - | - |
| Materials & Supplies | 10,500 | 159,942 | 4,400 | 196,500 | 3,173,700 | 449,500 | 1,978,393 | - | 5,972,935 |
| Other Charges | 225,850 | 5,419,240 | 49,050 | 269,960 | 1,130,987 | 696,100 | 127,622 | 5,339,936 | 13,258,745 |
| Street Improvements | - | - | - | - | - | - | - | - | - |
| Capital Outlay | - | 834,201 | 49,973 | - | - | - | 1,127,498 | - | 2,011,672 |
| Other Financing Uses | - | 861,200 | - | - | - | - | - | - | 861,200 |
| Drainage | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | 5,100,000 | 5,190,000 | - | - | 10,290,000 |
| Housing Programs | - | - | - | - | - | - | - | - | - |
| Housing Rehabilitation | - | - | - | - | - | - | - | - | - |
| Demolition | - | - | - | - | - | - | - | - | - |
| Public Services & Economic Dev | - | - | - | - | - | - | - | - | - |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - |
| Economic Development | - | - | - | - | - | - | - | - | - |
| TOTALS | \$332,087 | \$9,711,217 | \$163,579 | \$1,226,748 | \$21,445,227 | \$11,262,991 | \$3,612,194 | \$5,339,936 | \$53,093,979 |

Fiduciary Fund Types

| | Firemen's Relief & Retirement | Total Fiduciary |
|--------------------------------|-------------------------------|-----------------|
| \$ | - | \$0 |
| Firemen's Relief & Retirement | - | - |
| Other Charges | 220,595 | 220,595 |
| Street Improvements | - | - |
| Capital Outlay | - | - |
| Other Financing Uses | - | - |
| Drainage | - | - |
| Depreciation | - | - |
| Housing Programs | - | - |
| Housing Rehabilitation | - | - |
| Demolition | - | - |
| Public Services & Economic Dev | - | - |
| Pensions & Withdrawals | - | - |
| Economic Development | - | - |
| TOTALS | \$2,197,233 | \$2,197,233 |

CITY OF HARLINGEN
Approved Expenditures by Object for 2017-2018
Governmental Funds

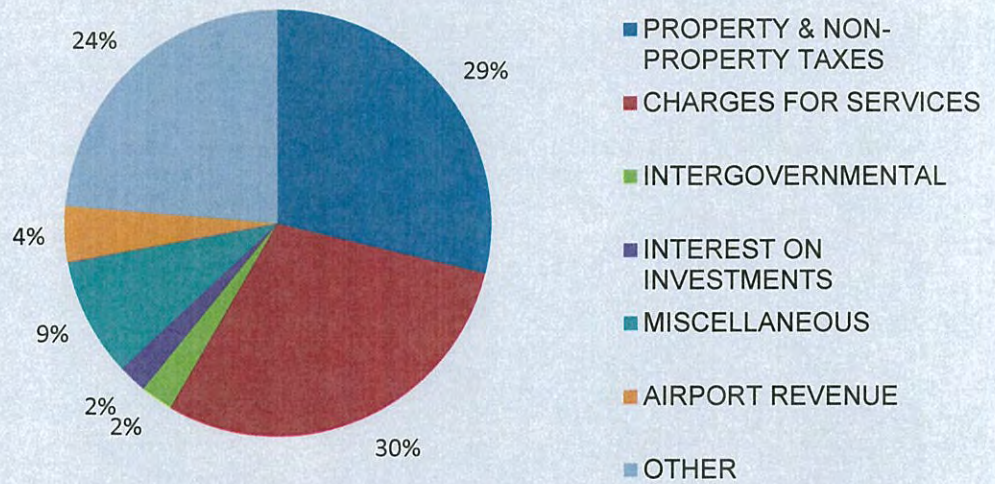
| | General | CDBG | M.P.O. | Tennis Courts | Hotel/Motel Occupancy Tax | Catastrophic Emergency | Harlingen Downtown | Free Trade Bridge | Communication Center | COPS Grant | CVB | Award Programs | Federal Forfeiture | State Forfeiture | TIF-3 | EDC | HBIC | Infrastructure Fund | Debt Service | Petition Paving | Total Governmental |
|----------------------------|---------------|-------------|------------|---------------|---------------------------|------------------------|--------------------|-------------------|----------------------|------------|------------|----------------|--------------------|------------------|-----------|-------------|-------------|---------------------|--------------|-----------------|--------------------|
| Personnel Services | \$ 31,499,463 | \$ - | \$ 215,723 | \$ - | \$ - | \$ - | \$ 132,187 | \$ - | \$ - | \$ 105,000 | \$ 124,007 | \$ 520,366 | \$ - | \$ - | \$ - | \$ 452,200 | \$ - | \$ - | \$ - | \$ - | \$ 33,048,946 |
| Contracted Services | 1,526,765 | - | 30,000 | - | - | - | 5,370 | - | - | - | 2,000 | 30,996 | 57,000 | 41,000 | - | 5,000 | - | - | - | - | 1,723,131 |
| Materials & Supplies | 8,175,250 | 224,000 | 76,000 | 38,000 | 115,000 | 25,000 | 108,130 | 75,000 | 1,258 | - | 307,325 | 21,150 | 57,000 | 19,000 | 523,396 | 887,700 | - | - | 4,690,508 | 86,061 | 15,406,778 |
| Other Charges | - | 397,878 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,990,000 | - | - | 2,387,878 |
| Street Improvements | 826,309 | - | - | - | - | - | - | - | - | - | - | - | 10,000 | - | - | 4,712,287 | 1,377,304 | - | - | - | 936,309 |
| Capital Outlay | 1,250,485 | - | - | - | 764,492 | - | - | 250,000 | - | - | - | - | - | - | - | - | - | - | - | - | 8,354,568 |
| Drainage | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Housing Programs | - | 306,730 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 306,730 |
| Housing Rehabilitation | - | 91,386 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 91,386 |
| Demolition | - | 24,700 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 24,700 |
| Public Serv & Economic Dev | - | 99,953 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 99,953 |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Economic Development | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTALS | \$43,278,272 | \$1,144,647 | \$323,723 | \$38,000 | \$879,492 | \$25,000 | \$245,687 | \$325,000 | \$1,258 | \$105,000 | \$433,332 | \$572,512 | \$124,000 | \$60,000 | \$523,396 | \$6,057,187 | \$1,377,304 | \$1,990,000 | \$4,690,508 | \$86,061 | \$62,280,379 |

CITY OF HARLINGEN
Approved Expenditures by Object for 2017-2018

Proprietary Funds

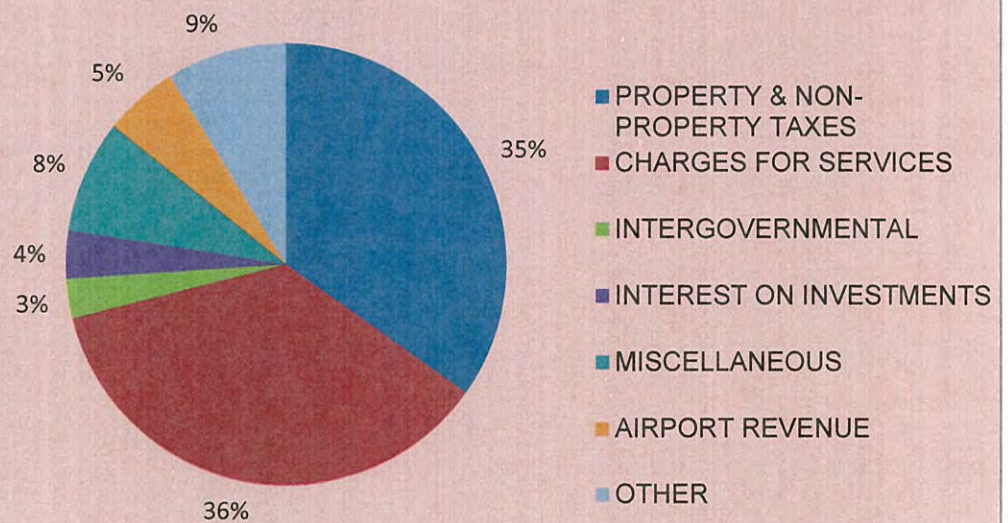
| | Municipal Auditorium | Sanitation | Harlingen Arts & Heritage Museum | Municipal Course | Water and Wastewater | Valley International Airport | Internal Service/ Motor Vehicle | Health Insurance | Total Proprietary | Firemen's Relief & Retirement | Total Fiduciary |
|--------------------------------|----------------------|--------------|----------------------------------|------------------|----------------------|------------------------------|---------------------------------|------------------|-------------------|-------------------------------|-----------------|
| Personnel Services | \$ 100,741 | \$ 2,657,204 | \$ 61,834 | \$ 799,566 | \$ 8,661,342 | \$ 3,430,500 | \$ 401,534 | \$ - | \$16,112,721 | \$ - | \$0 |
| Contracted Services | - | - | - | - | 3,381,250 | 1,594,800 | - | - | 4,976,050 | - | - |
| Materials & Supplies | 10,000 | 147,150 | 2,300 | 177,000 | 3,335,150 | 471,000 | 1,807,401 | - | 5,950,001 | - | - |
| Other Charges | 238,350 | 5,760,469 | 47,368 | 229,960 | 977,944 | 692,700 | 131,178 | 4,993,425 | 13,071,394 | 242,300 | 242,300 |
| Street Improvements | - | - | - | - | - | - | - | - | - | - | - |
| Capital Outlay | - | 388,052 | 10,000 | - | - | - | 1,182,196 | - | 1,580,248 | - | - |
| Other Financing Uses | - | 934,500 | - | - | - | - | - | - | 934,500 | - | - |
| Drainage | - | - | - | - | 4,250,000 | 5,190,000 | - | - | 9,440,000 | - | - |
| Depreciation | - | - | - | - | - | - | - | - | - | - | - |
| Housing Programs | - | - | - | - | - | - | - | - | - | - | - |
| Housing Rehabilitation | - | - | - | - | - | - | - | - | - | - | - |
| Demolition | - | - | - | - | - | - | - | - | - | - | - |
| Public Services & Economic Dev | - | - | - | - | - | - | - | - | - | - | - |
| Pensions & Withdrawals | - | - | - | - | - | - | - | - | - | - | - |
| Economic Development | - | - | - | - | - | - | - | - | - | 2,500,000 | 2,500,000 |
| TOTALS | \$349,091 | \$9,887,375 | \$121,502 | \$1,206,526 | \$20,605,686 | \$11,379,000 | \$3,522,309 | \$4,993,425 | \$52,064,914 | \$2,742,300 | \$2,742,300 |

CITY OF HARLINGEN
Revenue By Type for 2015-2016
Actual Revenues \$ 141,745,053



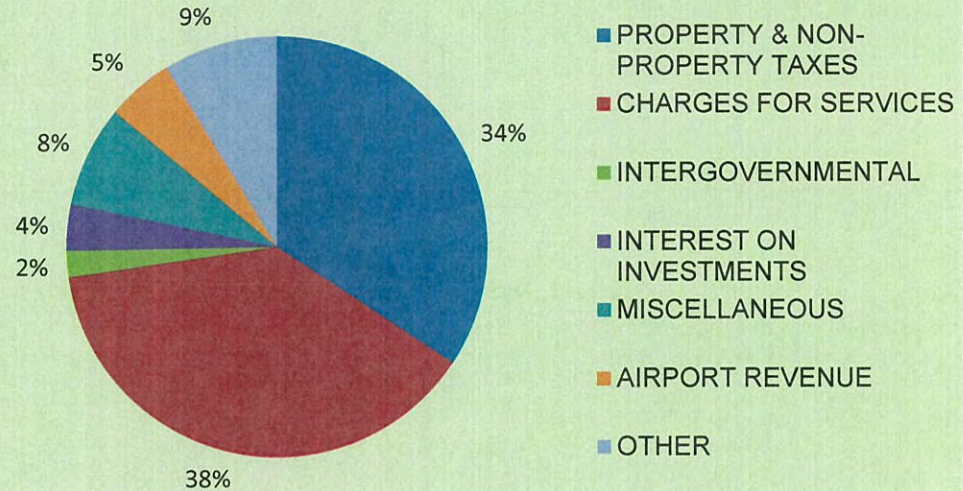
This pie chart reflects the percentage of actual revenues by type for the 2015/16 FY.

CITY OF HARLINGEN
Revenue By Type for 2016-2017
Budgeted Revenues \$ 117,061,000



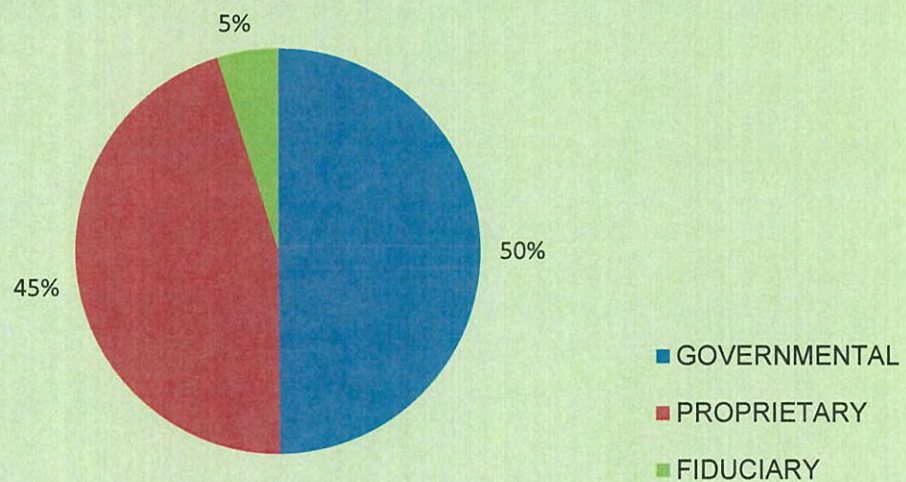
This pie chart reflects the percentage of actual revenues by type for the 2016/17 FY.

CITY OF HARLINGEN
Revenue By Type for 2017-2018
Proposed Revenues \$ 121,935,652



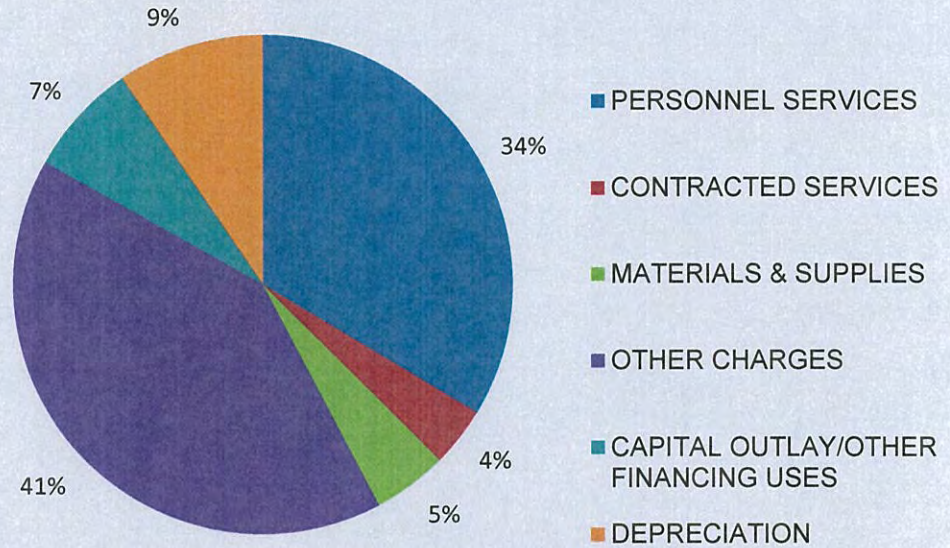
This pie chart reflects the percentage of actual revenues by type for the 2017/18 FY.

Proposed Revenues By Fund Type for 2017-2018



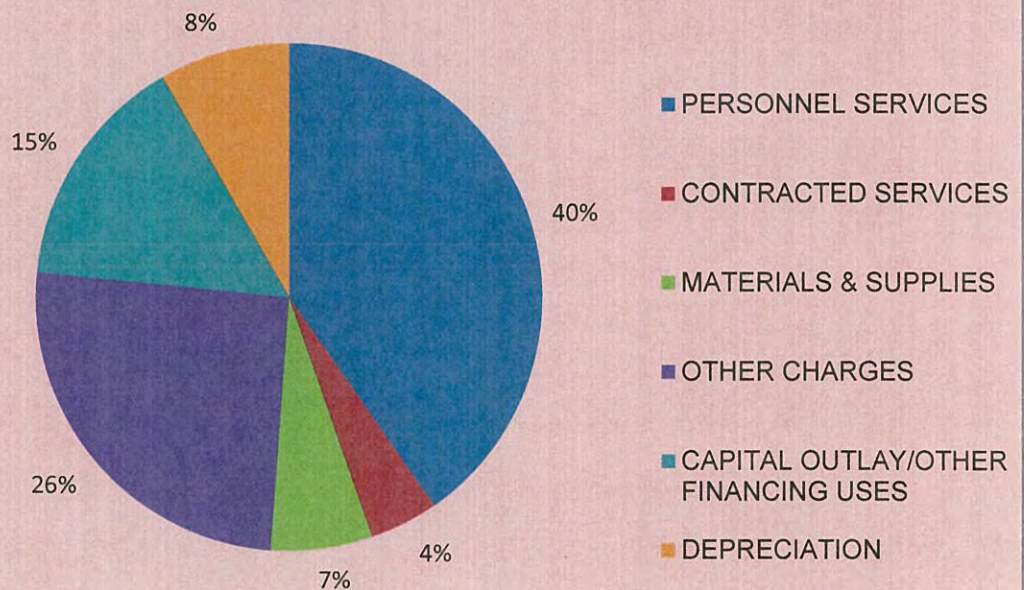
This pie chart reflects the percentage of the three funds types for 2016/17 FY revenues.

CITY OF HARLINGEN
Expenditures by Object for FY 2015/16
Actual Expenditures \$ 134,913,170



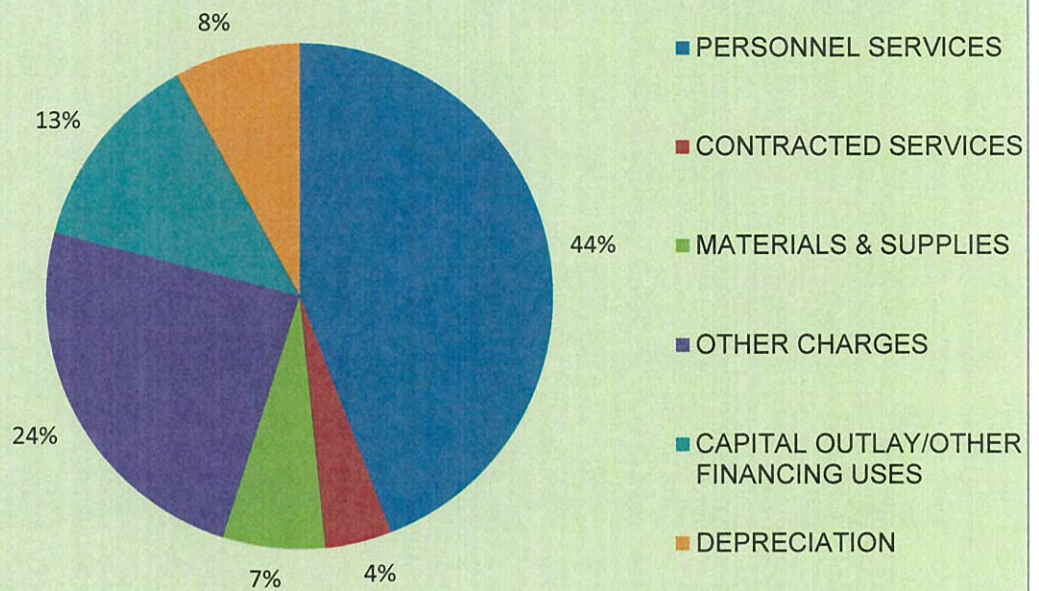
This pie chart reflects the percentage of actual expenditures by object for FY 2015/16

CITY OF HARLINGEN
Expenditures by Object for FY 2016/17
Budgeted Expenditures \$ 123,256,343



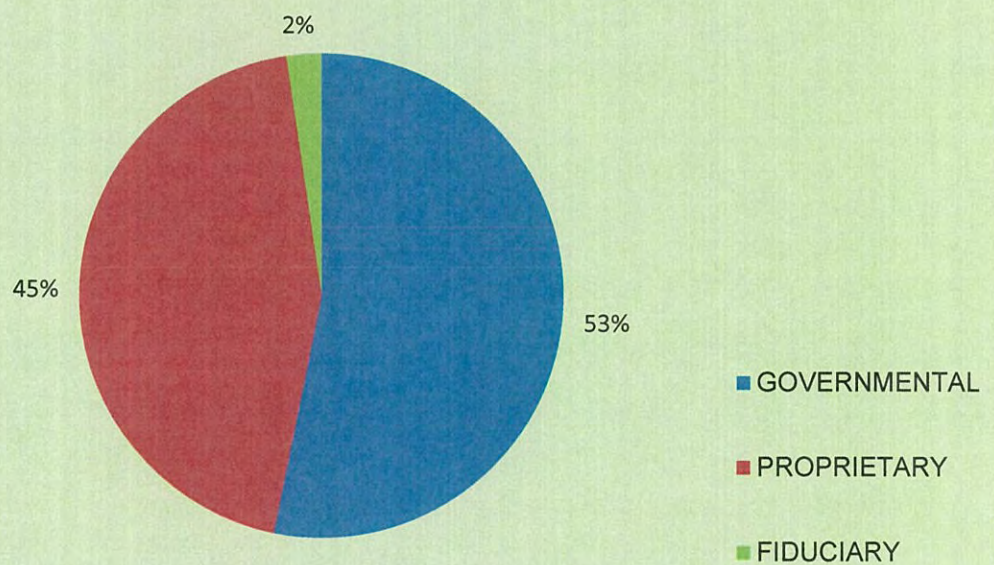
This pie chart reflects the percentage of approved expenditures by object for FY 2016/17

CITY OF HARLINGEN
Expenditures by Object for FY 2017/18
Proposed Expenditures \$ 117,087,593



This pie chart reflects the percentage of proposed expenditures by object for FY 2017/18

Proposed Expenditures by Fund Type for FY 2017/18



This pie chart reflects the percentage of the three funds types for 2017/18 FY expenditures

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2015-2016
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|------------------------------|--------------------------------|-------------------------------|----------------------------------|------------|--------------------|-----------------------------------|-------------------------------------|------------|--------------------|-----------------------------------|
| | ACTUAL BALANCE 10/1/2015 | REVENUES FOR FY 2016-16 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2016-16 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2016 |
| GENERAL FUND | \$15,943,698 | \$40,952,511 | PROPERTY/NON-PROPERTY TAXI | 34,923,977 | 100% | \$40,181,184 | PERSONNEL SERVICES | 28,801,271 | 100% | 16,716,025 |
| | | | FINES & FORFEITURES | 1,442,634 | | | MATERIALS & SUPPLIES | 1,281,442 | | |
| | | | LISCENSES & PERMITS | 549,403 | | | SERVICES & CHARGES | 7,134,058 | | |
| | | | CHARGES FOR SERVICES | 1,975,660 | | | CAPITAL OUTLAY | 1,029,630 | | |
| | | | INTERGOVERNMENTAL | 542,669 | | | TRANS./OTHER FINANCING USE | 1,934,783 | | |
| | | | INTEREST ON INVESTMENTS | 32,006 | | | | 40,181,184 | | |
| | | | MISC REVENUES | 419,963 | | | | | | |
| | | | OTHER FINANCING SOURCES | 1,066,199 | | | | | | |
| | | | | 40,952,511 | | | | | | |
| SPECIAL REVENUE FUNDS | | | | | | | | | | |
| COMMUNITY DEVELOPMENT | 1,592,664 | 1,385,567 | INTERGOVERNMENTAL | 1,385,567 | 100% | 1,499,193 | ADMIN/REHAB SERVICES | 1,499,193 | 100% | 1,479,038 |
| M.P.O. | 99 | 341,233 | INTERGOVERNMENTAL | 341,233 | 100% | 341,233 | PERSONNEL SERVICES | 176,777 | | 99 |
| | | | | | | | MATERIALS & SUPPLIES | 19,827 | | |
| | | | | | | | SERVICES & CHARGES | 144,629 | | |
| | | | | | | | | 341,233 | 100% | |
| TENNIS COURT | 83,824 | 36,226 | MISCELLANEOUS | 10,218 | 100% | 37,516 | SERVICES & CHARGES | 37,516 | 100% | 82,534 |
| | | | INVESTMENTS | 8 | | | | | | |
| | | | TRANSFERS FROM | 26,000 | | | | | | |
| | | | | 36,226 | | | | | | |
| HOTEL/MOTEL OCCUPANCY TAX | 502,558 | 998,188 | HOTEL/MOTEL TAX | 997,828 | 100% | 736,000 | SERVICES & CHARGES | 105,000 | 100% | 764,726 |
| | | | INVESTMENTS | 540 | | | OTHER USES | 631,000 | | |
| | | | | 998,168 | | | | 736,000 | | |
| CATASTROPHIC EMERGENCY | 852,107 | 1,615 | INTEREST - INVESTMENTS | 1,615 | 100% | 7,349 | MATERIALS & SUPPLIES | 7,349 | 100% | 846,373 |
| HARLINGEN DOWNTOWN | 229,806 | 242,978 | INVESTMENTS | 155 | 100% | 231,613 | PERSONNEL SERVICES | 150,270 | 100% | 241,171 |
| | | | ASSESSMENTS | 27,843 | | | MATERIALS & SUPPLIES | 4,620 | | |
| | | | OTHER | 5 | | | SERVICES & CHARGES | 76,723 | | |
| | | | TRANSFERS FROM | 214,975 | | | | 231,613 | | |
| | | | | 242,978 | | | | | | |
| FREE TRADE BRIDGE | 389,254 | 278,948 | BRIDGE CROSSINGS | 278,895 | 100% | 55,122 | SERVICES & CHARGES | 55,122 | 100% | 613,080 |
| | | | INTEREST - INVESTMENTS | 53 | | | | | | |
| | | | | 278,948 | | | | | | |
| COMMUNICATION CENTER | (137,216) | 12,697 | TOWER RENTAL | 12,697 | 100% | 85,950 | SERVICES & CHARGES | 85,950 | 100% | (210,469) |
| COPS / UHP GRANT | - | 157,631 | INTERGOVERNMENTAL | 157,631 | 100% | 157,631 | PERSONNEL SERVICES | 157,631 | 100% | - |
| RED LIGHT ENFORCEMENT | 30,383 | 25,406 | INVESTMENTS | 25,406 | 100% | 30,315 | EXPENSES | 30,315 | 0% | 25,474 |
| NEIGHBORHOOD STABILIZATION | - | 44,950 | INTERGOVERNMENTAL | 44,950 | 100% | 44,950 | SERVICES & CHARGES | 44,950 | 100% | - |
| CONVENTION & VISITORS BUREAU | 576,403 | 424,376 | INVESTMENTS | 376 | 100% | 352,272 | PERSONNEL SERVICES | 95,827 | 100% | 648,507 |
| | | | TRANSFERS FROM | 424,000 | | | MATERIALS & SUPPLIES | 3,104 | | |
| | | | | 424,376 | | | SERVICES & CHARGES | 253,341 | | |
| | | | | | | | | 352,272 | | |
| AWARD PROGRAMS | - | 1,236,523 | FEDERAL | 413,817 | 1235% | 1,236,524 | PERSONNEL SERVICES | 607,612 | 100% | (1) |
| | | | STATE | 722,587 | | | MATERIALS & SUPPLIES | 56,456 | | |
| | | | LOCAL | 100,119 | | | SERVICES & CHARGES | 108,447 | | |
| | | | | 1,236,523 | | | CAPITAL OUTLAY | 418,009 | | |
| | | | | | | | TRANSFERS | 46,000 | | |
| | | | | | | | | 1,236,524 | | |
| PEG | 322,138 | 88,728 | INTERGOVERNMENTAL | 88,728 | 100% | - | EXPENSES | - | 0% | 410,866 |
| FEDERAL FORFEITURES | 117,527 | 48,732 | INTERGOVERNMENTAL | 48,732 | 100% | 77,817 | PERSONNEL SERVICES | 17,707 | 100% | 88,442 |
| | | | | | | | MATERIALS & SUPPLIES | 36,750 | | |
| | | | | | | | SERVICES & CHARGES | 16,732 | | |
| | | | | | | | CAPITAL OUTLAY | 6,628 | | |
| | | | | | | | | 77,817 | | |
| STATE FORFEITURES | 214,971 | 140,848 | INTERGOVERNMENTAL | 140,848 | 100% | 168,711 | MATERIALS & SUPPLIES | 60,415 | 100% | 187,108 |
| | | | | | | | SERVICES & CHARGES | 19,499 | | |
| | | | | | | | CAPITAL OUTLAY | 88,797 | | |
| | | | | | | | | 168,711 | | |
| TAX INCREMENT FINANCING 1 | 533,278 | 190,677 | OTHER FINANCING SOURCES | 190,677 | 100% | - | SERVICES & CHARGES | - | 0% | 723,955 |
| TAX INCREMENT FINANCING 2 | 910,540 | 112,077 | OTHER FINANCING SOURCES | 112,077 | 100% | - | SERVICES & CHARGES | - | 0% | 1,022,617 |
| TAX INCREMENT FINANCING 3 | 307,144 | 526,820 | OTHER FINANCING SOURCES | 526,820 | 100% | 70,000 | SERVICES & CHARGES | 70,000 | 100% | 763,964 |
| | | | | | | | | 70,000 | | |
| ECONOMIC DEVELOPMENT CORP. | 4,153,397 | 5,283,460 | SALES | 4,256,184 | 100% | 4,468,649 | PERSONNEL SERVICES | 437,977 | 100% | 4,968,208 |
| | | | RENTALS | 589,788 | | | MATERIALS & SUPPLIES | 6,000 | | |
| | | | INVESTMENTS | 4,068 | | | SERVICES & CHARGES | 603,193 | | |
| | | | LOANS | 2,748 | | | DIRECT BUS INCENTIVE | 150,450 | | |
| | | | LOAN PRINCIPAL | 90,061 | | | DEBT SERVICE | 3,271,029 | | |
| | | | VARIOUS | 111,451 | | | | 4,468,649 | | |
| | | | TRANSFER FROM | 229,160 | | | | | | |
| | | | | 5,283,460 | | | | | | |
| HGN COMM IMPROVEMENT BOARD | 4,410,529 | 1,419,149 | SALES TAX ALLOCATION | 1,418,728 | 100% | 124,626 | PROJECT INCENTIVE | 124,626 | 100% | 5,705,052 |
| | | | INVESTMENTS | 421 | | | | | | |
| | | | | 1,419,149 | | | | | | |
| INFRASTRUCTURE FUND | 165,437 | 293,570 | INFRASTRUCTURE ASSESSMENT | 293,556 | 100% | 228,928 | STREET MAINTENANCE | 186,052 | 100% | 230,079 |
| | | | INVESTMENTS | 14 | | | PARKS | 27,565 | | |
| | | | | 293,570 | | | PUBLIC BUILDINGS | 15,291 | | |
| | | | | | | | | 228,928 | | |
| TOTAL SPECIAL REVENUE FUNDS | 15,254,843 | 13,290,379 | | | | 9,964,399 | | | | \$18,650,823 |

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2015-2016
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|------------|--------------------|-----------------------------------|-------------------------------------|------------|--------------------|-----------------------------------|
| | ACTUAL BALANCE 10/1/2015 | REVENUES FOR FY 2016-16 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2016-16 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2016 |
| DEBT SERVICE FUND | \$1,033,665 | \$30,440,163 | | | | | | | | |
| | | | PROPERTY TAXES | 3,886,198 | 100% | \$30,667,988 | SERVICE & OTHER | 30,667,988 | 100% | \$805,840 |
| | | | OTHER | 26,553,965 | | | | | | |
| | | | | 30,440,163 | | | | | | |
| CAPITAL PROJECT FUNDS | | | | | | | | | | |
| PETITION PAVING | 56,542 | 215,887 | VARIOUS | 215,887 | 100% | - | MATERIALS & SUPPLIES | - | 0% | 272,429 |
| CAPITAL IMPROVEMENT | 389,265 | 14 | VARIOUS | 14 | 100% | 316,936 | CAPITAL OUTLAY | 316,936 | 100% | 72,343 |
| STREET IMPROVEMENT | 13,001 | 2,554,378 | VARIOUS | 2,554,378 | 100% | 354,154 | SERVICES & CHARGES | 354,154 | 100% | 2,213,225 |
| TOTAL CAPITAL PROJECTS FUNDS | \$458,808 | \$2,770,279 | | | | \$671,090 | | | | \$2,657,997 |
| ENTERPRISE FUNDS | | | | | | | | | | |
| MUNICIPAL AUDITORIUM | 2,157,946 | 350,668 | RENTALS | 218,410 | 100% | 642,887 | PERSONNEL SERVICES | 100,186 | 100% | 1,665,727 |
| | | | MISCELLANEOUS | 18,352 | | | MATERIALS & SUPPLIES | 130,689 | | |
| | | | VARIOUS | 906 | | | SERVICES & CHARGES | 243,416 | | |
| | | | TRANSFERS FROM | 115,000 | | | DEPRECIATION | 287,439 | | |
| | | | | 350,668 | | | | 642,887 | | |
| SANITATION | 7,011,306 | 9,360,586 | GARBAGE COLLECTIONS/PICKUP | 9,068,588 | 100% | 8,641,770 | PERSONNEL SERVICES | 2,350,773 | 100% | 7,730,122 |
| | | | REIMBURSEMENTS | 113,243 | | | MATERIALS & SUPPLIES | 130,689 | | |
| | | | OTHER | 178,755 | | | SERVICES & CHARGES | 4,897,534 | | |
| | | | | 9,360,586 | | | DEPRECIATION | 247,126 | | |
| | | | | | | | LOSS ON SALE | 47,020 | | |
| | | | | | | | OTHER | 404,353 | | |
| | | | | | | | TRANSFERS OUT | 564,275 | | |
| | | | | | | | | 8,641,770 | | |
| HGN. ARTS & HERITAGE MUSEUM | 199,512 | 96,473 | RENTALS & ADMISSIONS | 3,437 | 100% | 141,233 | PERSONNEL SERVICES | 60,402 | 100% | 154,752 |
| | | | OTHER | 3,036 | | | MATERIALS & SUPPLIES | 3,021 | | |
| | | | TRANSFERS FROM | 90,000 | | | SERVICES & CHARGES | 64,173 | | |
| | | | | 96,473 | | | DEPRECIATION | 13,637 | | |
| | | | | | | | | 141,233 | | |
| MUNICIPAL GOLF COURSE | 987,661 | 925,724 | RENTALS | 2,515 | 100% | 1,345,439 | PERSONNEL SERVICES | 755,649 | 100% | 567,946 |
| | | | MISCELLANEOUS | 917,212 | | | MATERIALS & SUPPLIES | 168,569 | | |
| | | | INVESTMENTS | 10 | | | SERVICES & CHARGES | 238,796 | | |
| | | | VARIOUS | 177 | | | DEPRECIATION | 117,125 | | |
| | | | SALE OF ASSETS | 5,810 | | | TRANSFERS OUT | 65,300 | | |
| | | | | 925,724 | | | | 1,345,439 | | |
| WATERWORKS/WASTEWATER | 68,154,651 | 20,585,693 | OPERATING REVENUES | 19,423,277 | 100% | 20,305,543 | PERSONNEL SERVICES | 8,051,290 | 100% | 68,434,801 |
| | | | NON-OPERATING REVENUES | 1,162,416 | | | CONTRACTED SERVICES | 3,459,466 | | |
| | | | | 20,585,693 | | | MAINTENANCE & SUPPLIES | 2,937,214 | | |
| | | | | | | | OTHER CHARGES | 240,465 | | |
| | | | | | | | INTEREST EXPENSE | 614,883 | | |
| | | | | | | | DEPRECIATION EXPENSES | 5,002,225 | | |
| | | | | | | | | 20,305,543 | | |
| VALLEY INTERNATIONAL AIRPORT | 65,710,954 | 10,544,876 | OPERATING REVENUES | 6,021,600 | 100% | 11,136,415 | PERSONNEL SERVICES | 3,202,507 | 100% | 65,119,415 |
| | | | NON OPERATING REVENUES | 131,574 | | | CONTRACTED SERVICES | 1,684,599 | | |
| | | | CAPITAL CONTRIBUTIONS | 4,391,702 | | | MATERIALS & SUPPLIES | 413,984 | | |
| | | | | 10,544,876 | | | OTHER EXPENSES | 581,030 | | |
| | | | | | | | DEPRECIATION | 5,254,295 | | |
| | | | | | | | | 11,136,415 | | |
| TOTAL ENTERPRISE FUNDS | \$144,222,030 | \$41,864,020 | | | | \$42,213,287 | | | | \$143,872,763 |
| INTERNAL SERVICE FUNDS | | | | | | | | | | |
| MOTOR VEHICLES/WAREHOUSE | 10,768,454 | 3,389,742 | MISCELLANEOUS | 4,366 | 100% | 4,056,410 | PERSONNEL SERVICES | 376,253 | 100% | 10,121,786 |
| | | | REIMBURSEMENTS | 2,582 | | | MATERIALS & SUPPLIES | 1,418,249 | | |
| | | | INTERNAL SERVICE | 2,900,213 | | | SERVICES & CHARGES | 105,431 | | |
| | | | OTHER | 5,039 | | | DEPRECIATION | 1,902,533 | | |
| | | | SALE OF ASSETS | 2,120 | | | LOSS ON SALE OF ASSETS | 126,326 | | |
| | | | CAPITAL CONTRIBUTIONS | 475,420 | | | OTHER FINANCE | 124,518 | | |
| | | | | 3,389,742 | | | TRANS OUT | 3,100 | | |
| | | | | | | | | 4,056,410 | | |
| HEALTH INSURANCE | 546,428 | 4,467,099 | INVESTMENTS | 50 | 100% | 4,439,614 | SERVICES & CHARGES | 4,439,614 | 100% | 573,913 |
| | | | INSURANCE | 4,386,049 | | | | 4,439,614 | | |
| | | | TRANSFERS | 81,000 | | | | | | |
| | | | | 4,467,099 | | | | | | |
| TOTAL INTERNAL SERVICE FUNDS | \$11,334,882 | \$7,856,841 | | | | \$8,496,024 | | | | \$10,696,699 |
| PENSION FUNDS | | | | | | | | | | |
| FIREMEN'S RELIEF & RETIREMENT | | \$4,570,865 | INTEREST - INVESTMENTS | 2,929,191 | 100% | \$2,729,199 | PERSONNEL SERVICES | 2,560,952 | 100% | \$1,841,666 |
| | | | CONTRIBUTIONS | 1,641,674 | | | SERVICES & CHARGES | 168,247 | | |
| | | | | 4,570,865 | | | | 2,729,199 | | |
| GRAND TOTAL | \$188,247,926 | \$141,745,059 | | | | \$134,913,171 | | | | \$195,079,813 |

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2016-2017
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|------------------------------|-----------------------------------|-------------------------------|----------------------------------|------------|--------------------|-----------------------------------|-------------------------------------|--------------|--------------------|-----------------------------------|
| | ESTIMATED BALANCE 10/1/2016 | REVENUES FOR FY 2016-17 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2016-17 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2017 |
| | | | | | | | | | | |
| GENERAL FUND | \$16,716,026 | 42,165,889 | PROPERTY/NON-PROPERTY TAXI | 34,818,813 | 100% | \$42,861,351 | PERSONNEL SERVICES | 30,505,119 | 100% | \$16,019,563 |
| | | | FINES & FORFEITURES | 2,235,329 | | | MATERIALS & SUPPLIES | 1,613,357 | | |
| | | | LICENSES & PERMITS | 520,700 | | | SERVICES & CHARGES | 8,097,321 | | |
| | | | CHARGES FOR SERVICES | 2,313,032 | | | CAPITAL OUTLAY | 1,319,417 | | |
| | | | INTERGOVERNMENTAL | 654,152 | | | TRANS/OTHER FINANCING USE: | 1,326,137 | | |
| | | | INTEREST ON INVESTMENTS | 18,000 | | | | \$42,861,351 | | |
| | | | MISC REVENUES | 108,367 | | | | | | |
| | | | OTHER FINANCING SOURCES | 1,497,496 | | | | | | |
| | | | | 42,165,889 | | | | | | |
| SPECIAL REVENUE FUNDS | | | | | | | | | | |
| COMMUNITY DEVELOPMENT | 1,479,038 | 1,056,942 | INTERGOVERNMENTAL | 1,056,942 | 100% | \$1,056,942 | ADMIN/REHAB EXPENSES | 1,056,942 | 100% | 1,479,038 |
| M.P.O. | 99 | 391,144 | INTERGOVERNMENTAL | 391,144 | 100% | 391,144 | PERSONNEL SERVICES | 203,506 | | 99 |
| | | | | | | | MATERIALS & SUPPLIES | 27,200 | | |
| | | | | | | | SERVICES & CHARGES | 160,438 | | |
| | | | | | | | | 391,144 | 100% | |
| TENNIS COURT | 82,534 | 11,000 | MISCELLANEOUS REVENUES | 11,000 | 100% | 38,000 | SERVICES & CHARGES | 38,000 | 100% | 55,534 |
| HOTEL/MOTEL OCCUPANCY TAX | 764,726 | 920,200 | HOTEL OCCUPANCY TAXES | 920,200 | 100% | 1,682,770 | SERVICES & CHARGES | 115,000 | 100% | 2,156 |
| | | | | | | | CAPITAL OUTLAY | 850,000 | | |
| | | | | | | | TRANSFERS OUT | 717,770 | | |
| | | | | | | | | 1,682,770 | | |
| CATASTROPHIC EMERGENCY | 846,373 | - | INTEREST - INVESTMENTS | - | 0% | 25,000 | MATERIALS & SUPPLIES | 25,000 | 100% | 821,373 |
| HARLINGEN DOWNTOWN | 241,171 | 61,000 | ASSESSMENTS | 29,000 | 100% | 250,550 | PERSONNEL SERVICES | 138,535 | 100% | 51,621 |
| | | | TRANSFERS FROM | 32,000 | | | MATERIALS & SUPPLIES | 5,220 | | |
| | | | | 61,000 | | | SERVICES & CHARGES | 106,795 | | |
| | | | | | | | | 250,550 | | |
| FREE TRADE BRIDGE | 613,080 | 162,000 | BRIDGE CROSSINGS | 162,000 | 100% | 209,122 | SERVICES & CHARGES | 209,122 | 100% | 565,958 |
| COMMUNICATION CENTER | (210,469) | 222,407 | TOWER RENTAL | 12,776 | 100% | 11,938 | SERVICES & CHARGES | 11,938 | 100% | - |
| | | | TRANSFER FROM | 209,631 | | | | | | |
| | | | | 222,407 | | | | | | |
| COPS / UHP GRANT | - | 255,755 | INTERGOVERNMENTAL | 255,755 | 100% | 255,755 | PERSONNEL SERVICES | 255,755 | 100% | - |
| CONVENTION & VISITORS BUREAU | 648,507 | 424,000 | TRANSFERS FROM | 424,000 | 0% | 585,526 | PERSONNEL SERVICES | 133,058 | 100% | 486,981 |
| | | | | | | | MATERIALS & SUPPLIES | 3,000 | | |
| | | | | | | | SERVICES & CHARGES | 349,468 | | |
| | | | | | | | CAPITAL OUTLAY | 100,000 | | |
| | | | | | | | | 585,526 | | |
| AWARD PROGRAMS | - | 1,642,386 | FEDERAL | 530,716 | 370% | 1,642,386 | PERSONNEL SERVICES | 532,895 | 100% | - |
| | | | STATE | 516,123 | | | MATERIALS & SUPPLIES | 34,816 | | |
| | | | LOCAL | 443,547 | | | SERVICES & CHARGES | 41,993 | | |
| | | | OUTSIDE | 150,000 | | | CAPITAL OUTLAY | 1,032,682 | | |
| | | | | 1,642,386 | | | | 1,642,386 | | |
| PEG PROGRAMMING | 410,866 | 85,000 | FRANCHISE | 85,000 | 100% | - | MATERIALS & SUPPLIES | - | 0% | 495,866 |
| FEDERAL FORFEITURE | 88,442 | 128,000 | INTERGOVERNMENTAL | 128,000 | 0% | 114,000 | MATERIALS & SUPPLIES | 59,069 | 100% | 102,442 |
| | | | | | | | SERVICES & CHARGES | 38,954 | | |
| | | | | | | | CAPITAL OUTLAY | 15,977 | | |
| | | | | | | | | 114,000 | | |
| STATE FORFEITURE | 187,108 | - | INTERGOVERNMENTAL | - | 0% | 187,108 | MATERIALS & SUPPLIES | 74,496 | 100% | - |
| | | | | | | | SERVICES & CHARGES | 47,887 | | |
| | | | | | | | CAPITAL OUTLAY | 64,725 | | |
| | | | | | | | | 187,108 | | |
| TAX INCREMENT FINANCING 1 | 723,955 | 70,000 | OTHER FINANCING SOURCES | 70,000 | 100% | 601,312 | SERVICES & CHARGES | 601,312 | 100% | 192,643 |
| TAX INCREMENT FINANCING 2 | 1,022,617 | 104,000 | OTHER FINANCING SOURCES | 104,000 | 100% | 1,026,873 | SERVICES & CHARGES | 1,026,873 | 100% | 99,744 |
| TAX INCREMENT FINANCING 3 | 763,964 | 241,506 | OTHER FINANCING SOURCES | 241,506 | 100% | 665,558 | SERVICES & CHARGES | 665,558 | 100% | 339,912 |
| ECONOMIC DEVELOPMENT CORP | 4,968,208 | 5,507,957 | SALES | 4,333,898 | 100% | 5,507,957 | PERSONNEL SERVICES | 380,000 | 100% | 4,968,208 |
| | | | RENTALS | 511,960 | | | MATERIALS & SUPPLIES | 2,000 | | |
| | | | INVESTMENTS | 3,000 | | | SERVICES & CHARGES | 933,355 | | |
| | | | LOANS | 360 | | | DIRECT BUS INCENTIVE | 926,250 | | |
| | | | LOAN PRINCIPAL | 2,160 | | | DEBT SERVICE | 3,266,352 | | |
| | | | VARIOUS | 101,900 | | | | 5,507,957 | | |
| | | | TRANSFER FROM | 554,679 | | | | | | |
| | | | | 5,507,957 | | | | | | |
| HGN COMM IMPROVEMENT BOARD | 5,705,052 | 1,295,532 | SALES TAX ALLOCATION | 1,295,532 | 100% | 3,182,114 | ADMINISTRATION | 194,487 | 100% | 3,818,470 |
| | | | | | | | PROJECT INCENTIVE | 2,987,627 | | |
| | | | | | | | | 3,182,114 | | |
| INFRASTRUCTURE FUND | 230,079 | 290,000 | INFRASTRUCTURE ASSESSMENT | 290,000 | 100% | 380,016 | STREET MAINTENANCE | 128,000 | 100% | 140,063 |
| | | | | | | | PARKS | 114,016 | | |
| | | | | | | | PUBLIC BUILDINGS | 138,000 | | |
| | | | | | | | | 380,016 | | |
| TOTAL SPECIAL REVENUE FUNDS | \$18,590,823 | \$12,868,829 | | | | \$17,814,071 | | | | \$13,620,108 |

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2016-2017
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|-------------------------------|-----------------------------------|-------------------------------|----------------------------------|------------|--------------------|-----------------------------------|-------------------------------------|-------------|--------------------|-----------------------------------|
| | ESTIMATED BALANCE 10/1/2016 | REVENUES FOR FY 2016-17 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2016-17 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2017 |
| DEBT SERVICE FUND | \$805,840 | \$4,598,123 | PROPERTY TAXES | 3,908,120 | 85% | \$4,637,957 | SERVICE & OTHER | \$4,637,957 | 100% | \$766,006 |
| | | | OTHER | 690,003 | | | | | | |
| | | | | 4,598,123 | | | | | | |
| CAPITAL PROJECT FUNDS | | | | | | | | | | |
| PETITION PAVING | 272,429 | - | INTEREST - INVESTMENTS | - | 0% | 200,000 | MATERIALS & SUPPLIES | 200,000 | 100% | 72,429 |
| CAPITAL IMPROVEMENT | 72,343 | - | INTEREST - INVESTMENTS | - | 0% | - | CAPITAL OUTLAY | | 0% | 72,343 |
| STREET IMPROVEMENT | 2,213,225 | - | OTHER | - | 0% | 2,231,157 | SERVICES & CHARGES | 2,231,157 | 100% | (17,932) |
| TOTAL CAPITAL PROJECTS FUNDS | \$2,557,997 | \$0 | | | | \$2,431,167 | | | | \$64,411 |
| ENTERPRISE FUNDS | | | | | | | | | | |
| MUNICIPAL AUDITORIUM | 1,865,727 | 341,000 | RENTALS | 200,000 | 100% | 332,087 | PERSONNEL SERVICES | 95,737 | 100% | 1,874,640 |
| | | | MISC | 25,000 | | | MATERIALS & SUPPLIES | 10,500 | | |
| | | | VARIOUS | 1,000 | | | SERVICES & CHARGES | 225,850 | | |
| | | | TRANSFERS FROM | 115,000 | | | | 332,087 | | |
| | | | | 341,000 | | | | | | |
| SANITATION | 7,730,122 | 8,776,400 | GARBAGE COLLECTIONS/PICKUP | 8,684,000 | 100% | 9,711,217 | PERSONNEL SERVICES | 2,436,634 | 100% | 6,795,305 |
| | | | REIMBURSEMENTS | 90,000 | | | MATERIALS & SUPPLIES | 159,942 | | |
| | | | OTHER | 2,400 | | | SERVICES & CHARGES | 5,419,240 | | |
| | | | | 8,776,400 | | | LOSS ON SALE | 48,200 | | |
| | | | | | | | CAPITAL OUTLAY | 834,201 | | |
| | | | | | | | TRANSFERS OUT | 813,000 | | |
| | | | | | | | | 9,711,217 | | |
| HGN. ARTS & HERITAGE MUSEUM | 154,752 | 100,250 | RENTALS & ADMISSIONS | 5,000 | 100% | 163,579 | PERSONNEL SERVICES | 60,156 | 100% | 91,423 |
| | | | OTHER | 5,250 | | | MATERIALS & SUPPLIES | 4,400 | | |
| | | | TRANSFERS FROM | 90,000 | | | SERVICES & CHARGES | 49,050 | | |
| | | | | 100,250 | | | CAPITAL OUTLAY | 49,973 | | |
| | | | | | | | | 163,579 | | |
| MUNICIPAL GOLF COURSE | 567,946 | 1,221,092 | RENTALS | 8,000 | 100% | 1,226,748 | PERSONNEL SERVICES | 760,288 | 100% | 562,290 |
| | | | MISCELLANEOUS | 1,213,092 | | | MATERIALS & SUPPLIES | 196,500 | | |
| | | | | 1,221,092 | | | SERVICES & CHARGES | 269,960 | | |
| | | | | | | | | 1,226,748 | | |
| WATERWORKS/WASTEWATER | 68,434,801 | 20,258,700 | OPERATING REVENUES | 19,171,700 | 100% | 21,445,227 | PERSONNEL SERVICES | 8,305,140 | 100% | 67,248,274 |
| | | | NON-OPERATING REVENUES | 1,087,000 | | | CONTRACTED SERVICES | 3,735,400 | | |
| | | | | 20,258,700 | | | MAINTENANCE & SUPPLIES | 3,173,700 | | |
| | | | | | | | OTHER CHARGES | 279,400 | | |
| | | | | | | | INTEREST EXPENSE | 851,587 | | |
| | | | | | | | DEPRECIATION EXPENSES | 5,100,000 | | |
| | | | | | | | | 21,445,227 | | |
| VALLEY INTERNATIONAL AIRPORT | 65,119,415 | 12,454,758 | OPERATING REVENUES | 6,143,500 | 100% | 11,282,991 | PERSONNEL SERVICES | 3,269,591 | 100% | 66,311,182 |
| | | | NON OPERATING REVENUES | 12,085 | | | CONTRACTED SERVICES | 1,657,800 | | |
| | | | CAPITAL CONTRIBUTIONS | 6,299,173 | | | MATERIALS & SUPPLIES | 449,500 | | |
| | | | | 12,454,758 | | | OTHER EXPENSES | 696,100 | | |
| | | | | | | | DEPRECIATION | 5,190,000 | | |
| | | | | | | | | 11,282,991 | | |
| TOTAL ENTERPRISE FUNDS | \$143,872,763 | \$43,162,200 | | | | \$44,141,849 | | | | \$142,883,114 |
| INTERNAL SERVICE FUNDS | | | | | | | | | | |
| MOTOR VEHICLES/WAREHOUSE | 10,121,786 | 3,124,723 | MISCELLANEOUS | 2,000 | 100% | 3,612,194 | PERSONNEL SERVICES | 378,681 | 100% | 9,634,315 |
| | | | INTERNAL SERVICE | 3,117,723 | | | MATERIALS & SUPPLIES | 1,978,303 | | |
| | | | SALE OF FIXED ASSETS | 5,000 | | | SERVICES & CHARGES | 127,822 | | |
| | | | | 3,124,723 | | | CAPITAL OUTLAY | 1,127,498 | | |
| | | | | | | | | 3,612,194 | | |
| HEALTH INSURANCE | 573,913 | 5,348,936 | INSURANCE | 5,267,936 | 100% | 5,339,936 | SERVICES & CHARGES | 5,339,936 | 100% | 582,913 |
| | | | TRANSFERS | 81,000 | | | | | | |
| | | | | 5,348,936 | | | | | | |
| TOTAL INTERNAL SERVICE FUNDS | \$10,695,699 | \$8,473,669 | | | | \$8,962,130 | | | | \$10,217,228 |
| PENSION FUND | | | | | | | | | | |
| FIREMEN'S RELIEF & RETIREMENT | \$1,841,666 | \$6,802,300 | INTEREST - INVESTMENTS | 4,000,000 | 100% | \$2,417,828 | PERSONNEL SERVICES | 2,197,233 | 100% | \$6,226,138 |
| | | | CONTRIBUTIONS | 1,802,300 | | | SERVICES & CHARGES | 220,595 | | |
| | | | | 5,802,300 | | | | 2,417,828 | | |
| GRAND TOTAL | \$195,079,813 | \$117,061,000 | | | | \$123,256,343 | | | | \$188,766,668 |

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2017-2018
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|------------------------------------|-----------------------------------|-------------------------------|----------------------------------|-------------------|--------------------|-----------------------------------|-------------------------------------|---------------------|--------------------|-----------------------------------|
| | ESTIMATED BALANCE 10/1/2017 | REVENUES FOR FY 2017-18 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2017-18 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2018 |
| GENERAL FUND | \$16,019,563 | 42,513,557 | PROPERTY/NON-PROPERTY TAXI | 35,339,794 | 100% | \$43,278,272 | PERSONNEL SERVICES | 31,499,463 | 100% | \$16,254,848 |
| | | | FINES & FORFEITURES | 1,715,265 | | | MATERIALS & SUPPLIES | 1,526,765 | | |
| | | | LICENSES & PERMITS | 548,500 | | | SERVICES & CHARGES | 8,175,250 | | |
| | | | CHARGES FOR SERVICES | 2,248,090 | | | CAPITAL OUTLAY | 826,309 | | |
| | | | INTERGOVERNMENTAL | 630,461 | | | TRANS/OTHER FINANCING USE! | 1,250,485 | | |
| | | | INTEREST ON INVESTMENTS | 50,200 | | | | <u>\$43,278,272</u> | | |
| | | | MISC REVENUES | 285,800 | | | | | | |
| | | | OTHER FINANCING SOURCES | 1,695,457 | | | | | | |
| | | | | <u>42,513,557</u> | | | | | | |
| SPECIAL REVENUE FUNDS | | | | | | | | | | |
| COMMUNITY DEVELOPMENT | 1,479,038 | 1,144,647 | INTERGOVERNMENTAL | 1,144,647 | 100% | 1,144,647 | ADMIN/REHAB EXPENSES | 1,144,647 | 100% | 1,479,038 |
| M.P.O. | 99 | 323,595 | INTERGOVERNMENTAL | 323,595 | 100% | 323,723 | PERSONNEL SERVICES | 215,723 | 100% | (29) |
| | | | | | | | MATERIALS & SUPPLIES | 30,000 | | |
| | | | | | | | SERVICES & CHARGES | 78,000 | | |
| | | | | | | | | <u>323,723</u> | | |
| TENNIS COURT | 55,534 | 11,000 | CHARGES FOR SERVICES | 11,000 | 100% | 38,000 | SERVICES & CHARGES | 38,000 | 100% | 28,534 |
| HOTEL/MOTEL OCCUPANCY TAX | 2,156 | 861,000 | HOTEL OCCUPANCY TAXES | 861,000 | 100% | 879,492 | SERVICES & CHARGES | 115,000 | 100% | (16,336) |
| | | | | | | | TRANSFERS OUT | 764,492 | | |
| | | | | | | | | <u>879,492</u> | | |
| CATASTROPHIC EMERGENCY | 821,373 | 2,350 | INTEREST - INVESTMENTS | 2,350 | 100% | 25,000 | MATERIALS & SUPPLIES | 25,000 | 100% | 798,723 |
| HARLINGEN DOWNTOWN | 51,621 | 214,975 | TRANSFERS FROM | 214,975 | 100% | 245,687 | PERSONNEL SERVICES | 132,167 | 100% | 20,909 |
| | | | | | | | MATERIALS & SUPPLIES | 5,370 | | |
| | | | | | | | SERVICES & CHARGES | 108,130 | | |
| | | | | | | | | <u>245,687</u> | | |
| FREE TRADE BRIDGE | 565,958 | 321,760 | BRIDGE CROSSINGS | 321,000 | 100% | 325,000 | SERVICES & CHARGES | 75,000 | 100% | 562,718 |
| | | | INVESTMENTS | 760 | | | TRANS/OTHER FINANCING USE! | 250,000 | | |
| | | | | <u>321,760</u> | | | | <u>325,000</u> | | |
| COMMUNICATION CENTER | - | 12,776 | TOWER RENTAL | 12,776 | 100% | 1,258 | SERVICES & CHARGES | 1,258 | 100% | 11,518.00 |
| COPS / UHP GRANT | - | 105,000 | INTERGOVERNMENTAL | 105,000 | 100% | 105,000 | PERSONNEL SERVICES | 105,000 | 100% | - |
| CONVENTION & VISITORS BUREAU | 486,981 | 424,000 | TRANSFERS FROM | 424,000 | 100% | 433,332 | PERSONNEL SERVICES | 124,007 | 100% | 477,649 |
| | | | | | | | MATERIALS & SUPPLIES | 2,000 | | |
| | | | | | | | SERVICES & CHARGES | 307,325 | | |
| | | | | | | | | <u>433,332</u> | | |
| AWARD PROGRAMS | - | 572,512 | FEDERAL STATE | 124,898 | 100% | 572,512 | PERSONNEL SERVICES | 520,366 | 100% | - |
| | | | | 447,614 | | | MATERIALS & SUPPLIES | 30,996 | | |
| | | | | <u>572,512</u> | | | SERVICES & CHARGES | 21,150 | | |
| | | | | | | | | <u>572,512</u> | | |
| PEG PROGRAMMING | 410,866 | 85,000 | STATE | 85,000 | 100% | - | MATERIALS & SUPPLIES | - | 0% | 495,866 |
| FEDERAL FORFEITURE | 102,442 | 124,000.00 | INTERGOVERNMENTAL | 124,000 | 100% | 124,000 | MATERIALS & SUPPLIES | 57,000 | 100% | 102,442 |
| | | | | | | | SERVICES & CHARGES | 57,000 | | |
| | | | | | | | CAPITAL OUTLAY | 10,000 | | |
| | | | | | | | | <u>124,000</u> | | |
| STATE FORFEITURE | - | 60,000.00 | INTERGOVERNMENTAL | 60,000 | 100% | 60,000 | MATERIALS & SUPPLIES | 41,000 | 100% | - |
| | | | | | | | SERVICES & CHARGES | 19,000 | | |
| | | | | | | | | <u>60,000</u> | | |
| TAX INCREMENT FINANCING 1 | 192,643 | 61,460 | OTHER FINANCING SOURCES | 61,460 | 100% | - | SERVICES & CHARGES | - | 0% | 254,103 |
| TAX INCREMENT FINANCING 2 | 99,744 | 65,100 | OTHER FINANCING SOURCES | 65,100 | 100% | - | SERVICES & CHARGES | - | 0% | 164,844 |
| TAX INCREMENT FINANCING 3 | 339,912 | 242,700 | OTHER FINANCING SOURCES | 242,700 | 100% | 523,396 | SERVICES & CHARGES | 523,396 | 100% | 59,216 |
| ECONOMIC DEVELOPMENT CORP. | 4,968,208 | 6,057,187 | SALES TAX ALLOCATION | 4,578,832 | 100% | 6,057,187 | PERSONNEL SERVICES | 452,200 | 100% | 4,968,208 |
| | | | RENTALS | 343,066 | | | MATERIALS & SUPPLIES | 5,000 | | |
| | | | INVESTMENTS | 18,700 | | | SERVICES & CHARGES | 887,700 | | |
| | | | VARIOUS | 355,028 | | | DIRECT BUSINESS INCENT | 1,251,930 | | |
| | | | TRANSFERS FROM | 761,561 | | | TRANS/OTHER FINANCING USE! | 3,460,357 | | |
| | | | | <u>6,057,187</u> | | | | <u>6,057,187</u> | | |
| HGN COMM IMPROVEMENT BOARD | 3,818,470 | 1,377,304 | SALES TAX ALLOCATION | 1,377,304 | 100% | 1,377,304 | ADMINISTRATION | 770,988 | 56% | 3,818,470 |
| | | | | | | | PROJECT INCENTIVE | 606,316 | | |
| | | | | | | | | <u>1,377,304</u> | | |
| INFRASTRUCTURE FUND | 140,063 | 1,400,000 | INFRASTRUCTURE ASSESSMENT | 1,400,000 | 100% | 1,990,000 | STREET MAINTENANCE | 1,990,000 | 100% | (449,937) |
| TOTAL SPECIAL REVENUE FUNDS | \$13,535,108 | \$13,486,366 | | | | \$14,225,638 | | | | \$12,775,936 |

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2017-2018
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

| | REVENUES BY TYPE | | | | | EXPENDITURES BY OBJECT | | | | |
|-------------------------------------|-----------------------------------|-------------------------------|----------------------------------|------------|--------------------|-----------------------------------|-------------------------------------|-------------|--------------------|-----------------------------------|
| | ESTIMATED BALANCE 10/1/2017 | REVENUES FOR FY 2017-18 | MAJOR REVENUE SOURCES BY TYPE | AMOUNT | % OF REVENUE | EXPENDITURES FOR FY 2017-18 | MAJOR EXPENDITURES BY CATEGORIES | AMOUNT | % OF EXPEND. | ESTIMATED BALANCE 9/30/2018 |
| DEBT SERVICE FUND | \$766,006 | \$4,846,244 | PROPERTY TAXES | 4,103,036 | 100% | \$4,690,608 | SERVICE & OTHER | \$4,690,508 | 100% | \$921,742 |
| | | | OTHER | 743,208 | | | | | | |
| | | | | 4,846,244 | | | | | | |
| CAPITAL PROJECT FUNDS | | | | | | | | | | |
| PETITON PAVING | 72,429 | - | OTHER | - | 0% | 86,061 | SERVICES & CHARGES | 86,061 | 100% | (13,632) |
| CAPITAL IMPROVEMENT | 72,343 | - | INTEREST - INVESTMENTS | - | 0% | - | CAPITAL OUTLAY | - | 0% | 72,343 |
| STREET IMPROVEMENT | (17,932) | - | OTHER | - | 0% | - | SERVICES & CHARGES | - | 0% | (17,932) |
| TOTAL CAPITAL PROJECTS FUNDS | \$126,840 | - | | | | \$86,061 | | | | \$40,779 |
| ENTERPRISE FUNDS | | | | | | | | | | |
| MUNICIPAL AUDITORIUM | 1,874,640 | 356,000 | RENTALS | 220,000 | 100% | 349,091 | PERSONNEL SERVICES | 100,741 | 100% | 1,881,549 |
| | | | MISCELLANEOUS | 21,000 | | | MATERIALS & SUPPLIES | 10,000 | | |
| | | | TRANSFERS FROM | 115,000 | | | SERVICES & CHARGES | 238,350 | | |
| | | | | 356,000 | | | | 349,091 | | |
| SANITATION | 6,795,305 | 9,151,900 | GARBAGE COLLECTIONS/PICKUP | 9,057,500 | 100% | 9,887,375 | PERSONNEL SERVICES | 2,657,204 | 100% | 6,059,830 |
| | | | REIMBURSEMENTS | 92,000 | | | MATERIALS & SUPPLIES | 147,150 | | |
| | | | OTHER | 2,400 | | | SERVICES & CHARGES | 5,760,469 | | |
| | | | | 9,151,900 | | | LOSS ON SALE F/A | 38,500 | | |
| | | | | | | | CAPITAL OUTLAY | 388,052 | | |
| | | | | | | | TRANSFERS OUT | 896,000 | | |
| | | | | | | | | 9,887,375 | | |
| HGN. ARTS & HERITAGE MUSEUM | 91,423 | 101,250 | RENTALS & ADMISSIONS | 5,000 | 100% | 121,502 | PERSONNEL SERVICES | 61,834 | 100% | 71,171 |
| | | | OTHER | 6,250 | | | MATERIALS & SUPPLIES | 2,300 | | |
| | | | TRANSFERS FROM | 90,000 | | | SERVICES & CHARGES | 47,368 | | |
| | | | | 101,250 | | | CAPITAL OUTLAY | 10,000 | | |
| | | | | | | | | 121,502 | | |
| MUNICIPAL GOLF COURSE | 562,290 | 1,178,107 | RENTALS | 4,000 | 100% | 1,206,526 | PERSONNEL SERVICES | 799,566 | 100% | 533,871 |
| | | | MISCELLANEOUS | 1,174,107 | | | MATERIALS & SUPPLIES | 177,000 | | |
| | | | | 1,178,107 | | | SERVICES & CHARGES | 229,960 | | |
| | | | | | | | | 1,206,526 | | |
| WATERWORKS/WASTEWATER | 67,248,274 | 22,104,000 | OPERATING REVENUES | 20,696,000 | 100% | 20,605,686 | PERSONNEL SERVICES | 8,661,342 | 100% | 68,746,588 |
| | | | NON-OPERATING REVENUES | 1,408,000 | | | CONTRACTED SERVICES | 3,381,250 | | |
| | | | | 22,104,000 | | | MAINTENANCE & SUPPLIES | 3,335,150 | | |
| | | | | | | | OTHER CHARGES | 165,300 | | |
| | | | | | | | INTEREST EXPENSE | 812,644 | | |
| | | | | | | | DEPRECIATION EXPENSES | 4,250,000 | | |
| | | | | | | | | 20,605,686 | | |
| VALLEY INTERNATIONAL AIRPORT | 66,311,182 | 12,524,564 | OPERATING REVENUES | 6,270,000 | 100% | 11,379,000 | PERSONNEL SERVICES | 3,430,500 | 100% | 67,456,746 |
| | | | NON OPERATING REVENUES | 2,400 | | | CONTRACTED SERVICES | 1,594,800 | | |
| | | | CAPITAL CONTRIBUTIONS | 6,252,164 | | | MATERIALS & SUPPLIES | 471,000 | | |
| | | | | 12,524,564 | | | OTHER EXPENSES | 692,700 | | |
| | | | | | | | DEPRECIATION | 5,190,000 | | |
| | | | | | | | | 11,379,000 | | |
| TOTAL ENTERPRISE FUNDS | \$142,883,114 | \$45,415,921 | | | | \$43,649,180 | | | | \$144,749,756 |
| INTERNAL SERVICE FUNDS | | | | | | | | | | |
| MOTOR VEHICLES/WAREHOUSE | 9,634,315 | 4,747,589 | INTERNAL SERVICE | 4,740,839 | 100% | 3,522,309 | PERSONNEL SERVICES | 401,534 | 100% | 10,859,595 |
| | | | SALE OF FIXED ASSETS | 6,750 | | | MATERIALS & SUPPLIES | 1,807,401 | | |
| | | | | 4,747,589 | | | SERVICES & CHARGES | 131,178 | | |
| | | | | | | | CAPITAL OUTLAY | 1,182,196 | | |
| | | | | | | | | 3,522,309 | | |
| HEALTH INSURANCE | 582,913 | 4,993,425 | INSURANCE | 4,912,425 | 100% | 4,993,425 | SERVICES & CHARGES | 4,993,425 | 100% | 582,913 |
| | | | TRANSFERS | 81,000 | | | | | | |
| | | | | 4,993,425 | | | | | | |
| TOTAL INTERNAL SERVICE FUNDS | \$10,217,228 | \$9,741,014 | | | | \$8,515,734 | | | | \$11,442,508 |
| PENSION FUND | | | | | | | | | | |
| FIREMEN'S RELIEF & RETIREMENT | \$5,226,138 | \$5,982,650 | INTEREST - INVESTMENTS | 4,000,350 | 100% | \$2,742,300 | PERSONNEL SERVICES | 2,500,000 | 100% | \$8,436,488 |
| | | | CONTRIBUTIONS | 1,982,300 | | | SERVICES & CHARGES | 242,300 | | |
| | | | | 5,982,650 | | | | 2,742,300 | | |
| GRAND TOTAL | \$189,773,997 | \$121,935,852 | | | | \$117,087,893 | | | | \$193,622,056 |

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

| | ESTIMATED BALANCE 10/1/2017 | REVENUES FOR FY 2017-2018 | EXPENDITURES FOR FY 2017-2018 | ESTIMATED BALANCE 9/30/2018 |
|--------------------------------------|-----------------------------------|---------------------------------|-------------------------------------|-----------------------------------|
| <u>GENERAL FUND</u> | \$ 16,019,563 | \$ 42,513,557 | \$ 43,278,272 | \$ 15,254,848 |
| <u>SPECIAL REVENUE FUNDS</u> | | | | |
| COMMUNITY DEVELOPMENT | 1,479,038 | 1,144,647 | 1,144,647 | 1,479,038 |
| METROPOLITAN PLANNING ORGANIZATION | 99 | 323,595 | 323,723 | (29) |
| TENNIS COURT | 55,534 | 11,000 | 38,000 | 28,534 |
| HOTEL/MOTEL OCCUPANCY TAX | 2,156 | 861,000 | 879,492 | (16,336) |
| CATASTROPHIC EMERGENCY | 821,373 | 2,350 | 25,000 | 798,723 |
| HARLINGEN DOWNTOWN | 51,621 | 214,975 | 245,687 | 20,909 |
| FREE TRADE BRIDGE | 565,958 | 321,760 | 325,000 | 562,718 |
| COMMUNICATION CENTER | - | 12,776 | 1,258 | 11,518 |
| COPS / UHP GRANT | - | 105,000 | 105,000 | - |
| CONVENTION & VISITORS BUREAU | 486,981 | 424,000 | 433,332 | 477,649 |
| AWARDS PROGRAMS | - | 572,512 | 572,512 | - |
| PEG PROGRAMMING | 410,866 | 85,000 | - | 495,866 |
| FEDERAL FORFEITURE | 102,442 | 124,000 | 124,000 | 102,442 |
| STATE FOREFEITURE | - | 60,000 | 60,000 | - |
| TAX INCREMENT FINANCING TIF 1 | 192,643 | 61,460 | - | 254,103 |
| TAX INCREMENT FINANCING TIF 2 | 99,744 | 65,100 | - | 164,844 |
| TAX INCREMENT FINANCING TIF 3 | 339,912 | 242,700 | 523,396 | 59,216 |
| ECONOMIC DEVELOPMENT CORPORATION | 4,968,208 | 6,057,187 | 6,057,187 | 4,968,208 |
| HARLINGEN COMM. IMPROVEMENT BOARD | 3,818,470 | 1,377,304 | 1,377,304 | 3,818,470 |
| INFRASTRUCTURE FUND | 140,063 | 1,400,000 | 1,990,000 | (449,937) |
| TOTAL | 13,535,108 | 13,466,366 | 14,225,538 | 12,775,936 |
| <u>DEBT SERVICE FUND</u> | 766,006 | 4,846,244 | 4,690,508 | 921,742 |
| <u>CAPITAL PROJECT FUNDS</u> | | | | |
| PETITION PAVING | 72,429 | - | 86,061 | (13,632) |
| CAPITAL IMPROVEMENT | 72,343 | - | - | 72,343 |
| STREET IMPROVEMENT | (17,932) | - | - | (17,932) |
| TOTAL | 126,840 | - | 86,061 | 40,779 |
| <u>ENTERPRISE FUNDS</u> | | | | |
| MUNICIPAL AUDITORIUM | 1,874,640 | 356,000 | 349,091 | 1,881,549 |
| SANITATION | 6,795,305 | 9,151,900 | 9,887,375 | 6,059,830 |
| HARLINGEN ARTS & HERITAGE MUSEUM | 91,423 | 101,250 | 121,502 | 71,171 |
| MUNICIPAL GOLF COURSE | 562,290 | 1,178,107 | 1,206,526 | 533,871 |
| WATERWORKS/WASTEWATER | 67,248,274 | 22,104,000 | 20,605,686 | 68,746,588 |
| VALLEY INTERNATIONAL AIRPORT | 66,311,182 | 12,524,564 | 11,379,000 | 67,456,746 |
| TOTAL | 142,883,114 | 45,415,821 | 43,549,180 | 144,749,755 |
| <u>INTERNAL SERVICE FUNDS</u> | | | | |
| MOTOR VEHICLES/WAREHOUSE | 9,634,315 | 4,747,589 | 3,522,309 | 10,859,595 |
| HEALTH INSURANCE | 582,913 | 4,993,425 | 4,993,425 | 582,913 |
| TOTAL | 10,217,228 | 9,741,014 | 8,515,734 | 11,442,508 |
| <u>PENSION FUNDS</u> | | | | |
| FIREMEN'S RELIEF & RETIREMENT | 5,226,138 | 5,952,650 | 2,742,300 | 8,436,488 |
| GRAND TOTAL | \$ 188,773,997 | \$121,935,652 | \$ 117,087,593 | \$193,622,056 |

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

| | APPROVED FY 2017-18 | BUDGETED FY 2016-17 | NET INCREASE/ (DECREASE) | PERCENT INCREASE/ (DECREASE) |
|--------------------------------------|------------------------|------------------------|--------------------------------|------------------------------------|
| <u>GENERAL FUND</u> | \$43,278,272 | \$42,861,351 | \$416,921 | 1.0% |
| <u>SPECIAL REVENUE FUNDS</u> | | | | |
| COMMUNITY DEVELOPMENT | 1,144,647 | 1,056,942 | 87,705 | 8.3% |
| METROPOLITAN PLANNING ORGANIZATION | 323,723 | 391,144 | (67,421) | -17.2% |
| TENNIS COURT | 38,000 | 38,000 | - | 0.0% |
| HOTEL/MOTEL OCCUPANCY TAX | 879,492 | 1,682,770 | (803,278) | -47.7% |
| CATASTROPHIC EMERGENCY | 25,000 | 25,000 | - | 0.0% |
| HARLINGEN DOWNTOWN | 245,687 | 250,550 | (4,863) | -1.9% |
| FREE TRADE BRIDGE | 325,000 | 209,122 | 115,878 | 55.4% |
| COMMUNICATION CENTER | 1,258 | 11,938 | (10,680) | -89.5% |
| COPS / UHP GRANT | 105,000 | 255,755 | (150,755) | -58.9% |
| CONVENTION & VISITORS BUREAU | 433,332 | 585,526 | (152,194) | -26.0% |
| AWARDS PROGRAMS | 572,512 | 1,642,386 | (1,069,874) | -65.1% |
| FEDERAL FORFEITURES | 124,000 | 114,000 | 10,000 | 8.8% |
| STATE FORFEITURES | 60,000 | 187,108 | (127,108) | -67.9% |
| TAX INCREMENT FINANCING TIF 1 | - | 601,312 | (601,312) | -100.0% |
| TAX INCREMENT FINANCING TIF 2 | - | 1,026,873 | (1,026,873) | -100.0% |
| TAX INCREMENT FINANCING TIF 3 | 523,396 | 665,558 | (142,162) | -21.4% |
| ECONOMIC DEVELOPMENT CORPORATION | 6,057,187 | 5,507,957 | 549,230 | 10.0% |
| HARLINGEN COMM. IMPROVEMENT BOARD | 1,377,304 | 3,182,114 | (1,804,810) | -56.7% |
| INFRASTRUCTURE FUND | 1,990,000 | 380,016 | 1,609,984 | 423.7% |
| TOTAL | 14,225,538 | 17,814,071 | (3,588,533) | -20.1% |
| <u>DEBT SERVICE FUND</u> | 4,690,508 | 4,637,957 | 52,551 | 1.1% |
| <u>CAPITAL PROJECT FUNDS</u> | | | | |
| PETITION PAVING | 86,061 | 200,000 | (113,939) | 0.0% |
| STREET IMPROVEMENT | - | 2,231,157 | (2,231,157) | -100.0% |
| TOTAL | 86,061 | 2,431,157 | (2,345,096) | -96.5% |
| <u>ENTERPRISE FUNDS</u> | | | | |
| MUNICIPAL AUDITORIUM | 349,091 | 332,087 | 17,004 | 5.1% |
| SANITATION | 9,887,375 | 9,711,217 | 176,158 | 1.8% |
| HARLINGEN ARTS & HERITAGE MUSEUM | 121,502 | 163,579 | (42,077) | -25.7% |
| MUNICIPAL GOLF COURSE | 1,206,526 | 1,226,748 | (20,222) | -1.6% |
| WATERWORKS/WASTEWATER | 20,605,686 | 21,445,227 | (839,541) | -3.9% |
| VALLEY INTERNATIONAL AIRPORT | 11,379,000 | 11,262,991 | 116,009 | 1.0% |
| TOTAL | 43,549,180 | 44,141,849 | (592,669) | -1.3% |
| <u>INTERNAL SERVICE FUNDS</u> | | | | |
| MOTOR VEHICLES/WAREHOUSE | 3,522,309 | 3,612,194 | (89,885) | -2.5% |
| HEALTH INSURANCE | 4,993,425 | 5,339,936 | (346,511) | -6.5% |
| TOTAL | 8,515,734 | 8,952,130 | (436,396) | -4.9% |
| <u>PENSION FUNDS</u> | | | | |
| FIREMEN'S RELIEF & RETIREMENT | 2,742,300 | 2,417,828 | 324,472 | 13.4% |
| GRAND TOTAL | \$117,087,593 | \$123,256,343 | (\$6,168,750) | -5.0% |

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

| | AUDITED FY 11/12 | AUDITED FY 12/13 | AUDITED FY 13/14 | AUDITED FY 14/15 | AUDITED FY 15/16 | BUDGETED FY 16/17 | APPROVED FY 17/18 |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|-------------------------|
| GENERAL | \$38,844,364 | \$40,759,529 | \$42,178,992 | \$43,462,138 | \$40,952,511 | \$42,165,889 | \$42,513,557 |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | | | |
| COMMUNITY DEVELOPMENT | 1,280,643 | 1,119,936 | 1,124,409 | 1,196,935 | 1,385,567 | 1,056,942 | 1,144,647 |
| M.P.O. | 371,708 | 263,620 | 249,808 | 203,394 | 341,233 | 391,144 | 323,595 |
| TENNIS COURT | 108,786 | 106,611 | 106,514 | 38,667 | 36,226 | 11,000 | 11,000 |
| HOTEL/MOTEL OCCUPANCY TAX | 882,754 | 908,138 | 944,854 | 1,024,387 | 998,168 | 920,200 | 861,000 |
| CATASTROPHIC EMERGENCY | 42,589 | 12,500 | 6,990 | 402 | 1,615 | - | 2,350 |
| HARLINGEN DOWNTOWN | 238,905 | 251,665 | 240,674 | 248,162 | 242,978 | 61,000 | 214,975 |
| FREE TRADE BRIDGE | 193,769 | 130,618 | 168,420 | 186,593 | 278,948 | 162,000 | 321,760 |
| COMMUNICATION CENTER | 144,939 | 61,168 | 17,778 | 11,109 | 12,697 | 222,407 | 12,776 |
| COPS / UHP GRANT | 269,249 | 156,463 | 74,730 | 162,320 | 157,631 | 255,755 | 105,000 |
| RED LIGHT ENFORCEMENT PROGRAM | 1,480 | 689 | 157 | 19 | 25,406 | - | - |
| NEIGHBORHOOD STABILIZATION | 55,957 | - | 2,461 | 19,655 | 44,950 | - | - |
| CONVENTION & VISITORS BUREAU | 488,510 | 488,544 | 513,225 | 513,146 | 424,376 | 424,000 | 424,000 |
| AWARD PROGRAMS | - | - | - | 152,511 | 1,236,523 | 1,642,386 | 572,512 |
| PEG PROGRAMMING | - | - | - | 322,138 | 88,728 | 85,000 | 85,000 |
| FEDERAL FORFEITURES | 147,854 | 246,963 | 289,168 | 214,566 | 48,732 | 128,000 | 124,000 |
| STATE FOREFEITURES | - | - | 8,794 | 229,700 | 140,848 | - | 60,000 |
| FEMA JEFFERSON STREET DRAINAGE | 788,459 | 380,000 | - | - | - | - | - |
| TDRA NORTHWEST AREA DRAINAGE | 543,136 | 334,723 | 104,108 | 3,788 | - | - | - |
| TX DOT 25TH ST TRAIL | - | - | 4,654 | - | - | - | - |
| 3RD ST DRAINAGE | - | - | 143,187 | 6,454 | - | - | - |
| TAX INCREMENT FINANCING 1 | 73,511 | 71,032 | 116,447 | 66,757 | 190,677 | 70,000 | 61,460 |
| TAX INCREMENT FINANCING 2 | 103,604 | 131,844 | 159,261 | 119,871 | 112,077 | 104,000 | 65,100 |
| TAX INCREMENT FINANCING 3 | 117,058 | 129,347 | 210,845 | 158,489 | 526,820 | 241,506 | 242,700 |
| ECONOMIC DEVELOPMENT CORP. | 5,220,808 | 9,681,551 | 5,092,522 | 5,276,265 | 5,283,460 | 5,507,957 | 6,057,187 |
| HARL. COMM. IMPROVEMENT BOARD | 1,275,277 | 1,524,882 | 1,344,966 | 1,386,548 | 1,419,149 | 1,295,532 | 1,377,304 |
| INFRASTRUCTURE FUND | 268,900 | 272,432 | 273,358 | 287,104 | 293,570 | 290,000 | 1,400,000 |
| SUB-TOTAL | 12,617,896 | 16,272,726 | 11,197,330 | 11,826,990 | 13,290,379 | 12,868,829 | 13,466,366 |
| <u>DEBT SERVICE FUND</u> | 7,053,620 | 3,968,084 | 7,243,156 | 4,014,423 | 30,440,163 | 4,598,123 | 4,846,244 |
| <u>CAPITAL PROJECT FUNDS</u> | | | | | | | |
| PETITION PAVING | 3,311 | 1,612 | 375 | 117,735 | 215,887 | - | - |
| CAPITAL IMPROVEMENT | 498 | 411 | 222 | 111 | 14 | - | - |
| STREET IMPROVEMENT | 149,741 | 434,935 | 552,939 | 983,588 | 2,554,378 | - | - |
| SUB-TOTAL | 153,550 | 436,958 | 553,536 | 1,081,434 | 2,770,279 | - | - |
| <u>ENTERPRISE FUNDS</u> | | | | | | | |
| MUNICIPAL AUDITORIUM | 434,961 | 305,632 | 350,252 | 839,325 | 350,668 | 341,000 | 356,000 |
| SANITATION | 8,513,433 | 8,534,676 | 10,588,379 | 8,932,725 | 9,360,586 | 8,776,400 | 9,151,900 |
| HGN ARTS & HERITAGE MUSEUM | 108,967 | 106,803 | 112,826 | 124,033 | 96,473 | 100,250 | 101,250 |
| MUNICIPAL GOLF COURSE | 1,285,377 | 1,157,844 | 983,578 | 958,503 | 925,724 | 1,221,092 | 1,178,107 |
| WATERWORKS | 10,861,155 | 10,482,624 | 9,029,851 | 8,903,186 | 9,904,650 | 9,641,700 | 10,674,000 |
| WASTEWATER | 10,962,434 | 11,324,636 | 10,102,711 | 9,867,456 | 10,681,043 | 10,617,000 | 11,430,000 |
| VALLEY INTERNATIONAL AIRPORT | 10,371,941 | 9,774,384 | 11,272,305 | 6,104,110 | 10,544,876 | 12,454,758 | 12,524,564 |
| SUB-TOTAL | 42,538,268 | 41,686,399 | 42,439,902 | 35,729,338 | 41,864,020 | 43,152,200 | 45,415,821 |
| <u>INTERNAL SERVICE FUNDS</u> | | | | | | | |
| MOTOR VEHICLE/WAREHOUSE | 4,185,548 | 3,947,122 | 4,791,992 | 4,089,053 | 3,389,742 | 3,124,723 | 4,747,589 |
| HEALTH INSURANCE | 3,559,851 | 3,547,470 | 3,914,939 | 4,220,972 | 4,467,099 | 5,348,936 | 4,993,425 |
| SUB-TOTAL | 7,725,399 | 7,494,592 | 8,706,931 | 8,310,025 | 7,856,841 | 8,473,659 | 9,741,014 |
| <u>PENSION FUND</u> | | | | | | | |
| FIREMEN'S RELIEF & RETIREMENT | 5,235,472 | 4,411,231 | 5,262,450 | 639,924 | 4,570,865 | 5,802,300 | 5,952,650 |
| GRAND TOTAL | \$114,168,569 | \$115,029,519 | \$117,582,297 | \$105,064,272 | \$141,745,058 | \$117,061,000 | \$121,935,652 |

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND**

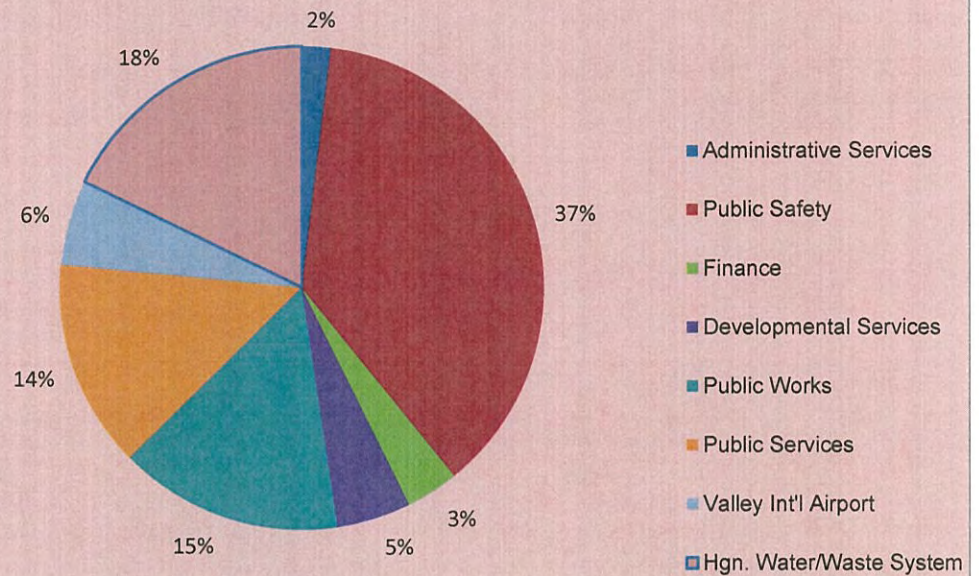
| | AUDITED FY 11/12 | AUDITED FY 12/13 | AUDITED FY 13/14 | AUDITED FY 14/15 | AUDITED FY 15/16 | BUDGETED FY 16/17 | APPROVED FY 17/18 |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|-------------------------|
| GENERAL | \$36,307,226 | \$38,372,154 | \$40,779,527 | \$44,702,076 | \$40,181,184 | \$42,861,351 | \$43,278,272 |
| <u>SPECIAL REVENUE FUNDS</u> | | | | | | | |
| COMMUNITY DEVELOPMENT | 1,464,075 | 1,614,766 | 1,385,875 | 820,518 | 1,499,193 | 1,056,942 | 1,144,647 |
| M.P.O. | 365,731 | 263,620 | 249,709 | 203,395 | 341,233 | 391,144 | 323,723 |
| TENNIS COURT | 107,439 | 104,210 | 102,784 | 112,807 | 37,516 | 38,000 | 38,000 |
| HOTEL/MOTEL | 1,054,134 | 846,512 | 916,066 | 900,486 | 736,000 | 1,882,770 | 879,492 |
| CATASTROPHIC EMERGENCY | - | 2,540 | 4,941 | 6,641 | 7,349 | 25,000 | 25,000 |
| HARLINGEN DOWNTOWN | 244,655 | 186,422 | 198,363 | 218,161 | 231,613 | 250,550 | 245,687 |
| FREE TRADE BRIDGE | 380,439 | 63,141 | 78,796 | 55,632 | 55,122 | 209,122 | 325,000 |
| COMMUNICATION CENTER FUND | 149,945 | 160,825 | 116,458 | 83,255 | 85,950 | 11,938 | 1,258 |
| COPS / UHP GRANT | 269,249 | 156,463 | 74,730 | 162,321 | 157,631 | 255,755 | 105,000 |
| RED LIGHT SAFETY PROGRAM | - | 176,327 | - | - | 30,315 | - | - |
| NEIGHBORHOOD STABILIZATION | 55,957 | - | 2,461 | 19,655 | 44,950 | - | - |
| CONVENTION & VISITORS BUREAU | 476,181 | 409,262 | 512,905 | 429,910 | 352,272 | 585,526 | 433,332 |
| AWARDS PROGRAM | - | - | - | 152,512 | 1,236,524 | 1,642,386 | 572,512 |
| FEDERAL FORFEITURES | 846,207 | 235,722 | 444,123 | 282,947 | 77,817 | 114,000 | 124,000 |
| STATE FORFEITURES | - | - | 9,627 | 176,864 | 168,711 | 187,108 | 60,000 |
| FEMA JEFFERSON STREET DRAINAGE | 1,051,279 | 12,607 | - | - | - | - | - |
| TDRA NORTHWEST AREA DRAINAGE | 542,927 | 334,723 | 104,108 | 3,798 | - | - | - |
| TX DOT 25TH ST TRAIL | - | - | 4,654 | - | - | - | - |
| 3RD ST DRAINAGE | - | - | 143,187 | 6,454 | - | - | - |
| TAX INCREMENT FINANCING TIF 1 | 806 | - | - | - | - | 601,312 | - |
| TAX INCREMENT FINANCING TIF 2 | 806 | - | - | - | - | 1,026,873 | - |
| TAX INCREMENT FINANCING TIF 3 | 106,800 | 70,000 | 298,734 | 70,000 | 70,000 | 665,558 | 523,396 |
| ECONOMIC DEVELOPMENT CORP. | 25,117,242 | 9,960,485 | 5,275,612 | 4,962,231 | 4,468,649 | 5,507,957 | 6,057,187 |
| HARLINGEN COMM. IMPROVEMENT | 1,087,151 | 981,390 | 309,028 | 282,317 | 124,828 | 3,182,114 | 1,377,304 |
| INFRASTRUCTURE FUND | 248,920 | 241,680 | 524,137 | 213,522 | 228,928 | 380,016 | 1,990,000 |
| SUB-TOTAL | 33,569,943 | 15,820,695 | 10,756,298 | 9,163,426 | 9,954,399 | 17,814,071 | 14,225,538 |
| <u>DEBT SERVICE FUND</u> | 6,956,406 | 3,684,452 | 7,206,970 | 3,989,758 | 30,667,988 | 4,637,957 | 4,690,508 |
| <u>CAPITAL PROJECT FUNDS</u> | | | | | | | |
| PETITION PAVING | - | - | - | 117,564 | - | 200,000 | 86,061 |
| CAPITAL IMPROVEMENT | - | - | - | - | 316,936 | - | - |
| STREET IMPROVEMENT | 434,833 | 356,591 | 595,794 | 1,073,664 | 354,154 | 2,231,157 | - |
| SUB-TOTAL | 434,833 | 356,591 | 595,794 | 1,191,228 | 671,090 | 2,431,157 | 86,061 |
| <u>ENTERPRISE FUNDS</u> | | | | | | | |
| MUNICIPAL AUDITORIUM | 648,808 | 694,222 | 678,935 | 615,792 | 642,887 | 332,087 | 349,091 |
| SANITATION | 7,758,567 | 7,865,911 | 9,747,223 | 9,885,551 | 8,641,770 | 9,711,217 | 9,887,375 |
| HGN ARTS & HERITAGE MUSEUM | 136,317 | 115,221 | 111,320 | 132,927 | 141,233 | 163,579 | 121,502 |
| MUNICIPAL GOLF COURSE | 1,300,767 | 1,358,491 | 1,279,871 | 1,364,002 | 1,345,439 | 1,226,748 | 1,206,526 |
| WATERWORKS | 10,317,342 | 10,683,673 | 10,671,719 | 10,744,391 | 11,319,257 | 11,833,492 | 11,342,431 |
| WASTEWATER | 9,068,442 | 9,086,111 | 9,055,860 | 9,145,263 | 8,986,286 | 9,611,735 | 9,263,255 |
| VALLEY INTERNATIONAL AIRPORT | 11,098,400 | 10,612,880 | 10,867,476 | 5,779,156 | 11,136,415 | 11,262,991 | 11,379,000 |
| SUB-TOTAL | 40,328,643 | 40,416,509 | 42,412,404 | 37,667,082 | 42,213,287 | 44,141,849 | 43,549,180 |
| <u>INTERNAL SERVICE FUNDS</u> | | | | | | | |
| MOTOR VEHICLE/WAREHOUSE | 4,323,714 | 4,305,706 | 4,532,421 | 4,185,431 | 4,056,410 | 3,612,194 | 3,522,309 |
| HEALTH INSURANCE | 3,527,044 | 3,339,021 | 3,864,433 | 4,213,700 | 4,439,614 | 5,339,936 | 4,993,425 |
| SUB-TOTAL | 7,850,758 | 7,644,727 | 8,396,854 | 8,399,131 | 8,496,024 | 8,952,130 | 8,515,734 |
| <u>PENSION FUND</u> | | | | | | | |
| FIREMEN'S RELIEF & RETIREMENT | 1,754,529 | 1,774,225 | 2,305,450 | 2,694,330 | 2,729,199 | 2,417,828 | 2,742,300 |
| GRAND TOTAL | \$127,202,338 | \$108,069,353 | \$112,453,297 | \$107,807,031 | \$134,913,171 | \$123,256,343 | \$117,087,593 |

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

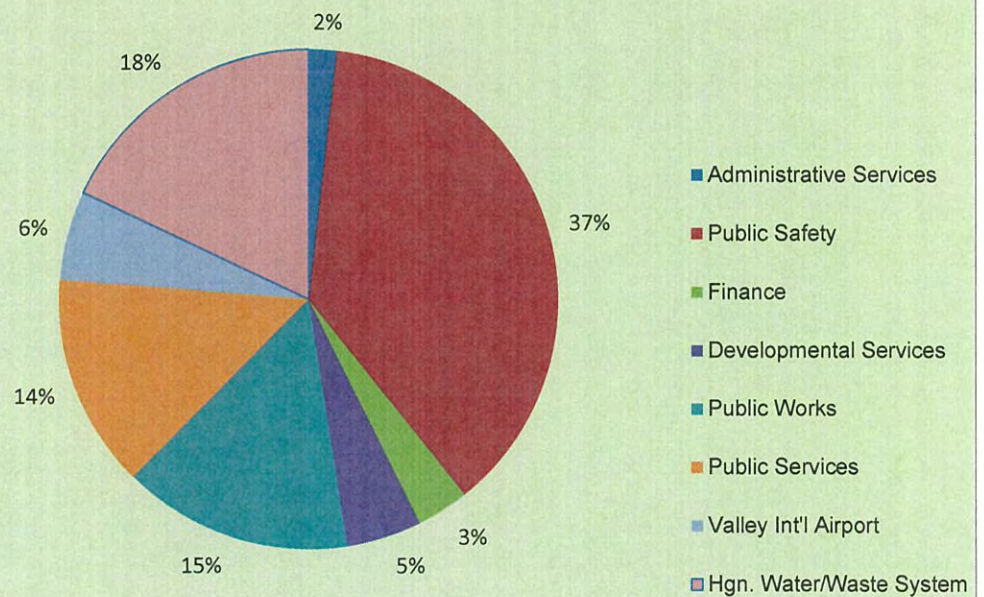
| | ACTUAL FY 11/12 | ACTUAL FY 12/13 | ACTUAL FY 13/14 | ACTUAL FY 14/15 | ACTUAL FY 15/16 | ACTUAL FY 16/17 | APPROVED FY 17/18 | INC/(DEC) PRIOR YR. |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|------------------------|
| GENERAL FUND | | | | | | | | |
| CITY MANAGER | 5.0 | 5.0 | 7.0 | 7.0 | 6.0 | 6.0 | 7.0 | 1.0 |
| LEGAL | 3.0 | 3.0 | 2.0 | 2.0 | 2.0 | 3.0 | 1.0 | (2.0) |
| INTERNAL AUDITOR | 1.0 | 1.0 | 1.0 | 0.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| HUMAN RESOURCES | 2.5 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 0.0 |
| CIVIL SERVICE | 1.5 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| RISK MANAGEMENT | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 | 2.0 | 0.0 |
| FINANCE | 11.0 | 11.0 | 12.0 | 12.0 | 12.0 | 12.0 | 11.0 | (1.0) |
| VITAL STATISTICS | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| MUNICIPAL COURT | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | 0.0 |
| MANAGEMENT INFORMATION SYSTEM | 6.0 | 3.0 | 3.0 | 3.0 | 4.0 | 3.0 | 3.0 | 0.0 |
| POLICE | 134.0 | 134.0 | 138.0 | 140.0 | 144.0 | 144.0 | 143.0 | (1.0) |
| POLICE SERVICES | 49.0 | 52.0 | 51.0 | 51.0 | 52.0 | 51.0 | 52.0 | 1.0 |
| FIRE SUPPRESSION | 107.0 | 107.0 | 107.0 | 107.0 | 107.0 | 107.0 | 107.0 | 0.0 |
| FIRE PREVENTION | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 0.0 |
| PUBLIC WORKS ADMINISTRATION | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 5.0 | 5.0 | 0.0 |
| ENGINEERING | 4.0 | 5.0 | 5.0 | 4.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| TRAFFIC SIGNAL MAINTENANCE | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| STREET MAINTENANCE | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 0.0 |
| STREET CLEANING | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 0.0 |
| PUBLIC SERVICES ADMINISTRATION | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| PARKS | 33.0 | 35.0 | 35.0 | 35.0 | 36.0 | 36.0 | 36.0 | 0.0 |
| RECREATION | 4.0 | 3.0 | 2.0 | 2.0 | 3.0 | 3.0 | 2.0 | (1.0) |
| PENDLETON POOL | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 0.0 |
| LIBRARY | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 25.0 | 0.0 |
| PLANNING & DEVELOPMENT | 5.0 | 5.0 | 5.0 | 6.0 | 5.0 | 5.0 | 5.0 | 0.0 |
| CODE ENFORCEMENT | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 0.0 |
| STORM WATER MANAGEMENT | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| ENVIRONMENTAL HEALTH | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 0.0 |
| ANIMAL CONTROL | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| BUILDING INSPECTIONS | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 0.0 |
| PUBLIC BUILDINGS | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | 18.0 | (1.0) |
| GENERAL FUND SUB-TOTAL | 506.0 | 508.0 | 512.0 | 513.0 | 519.0 | 518.0 | 514.0 | (4.0) |
| OTHER FUNDS | | | | | | | | |
| COMMUNITY DEVELOPMENT | 4.0 | 4.0 | 4.0 | 4.0 | 5.0 | 6.0 | 5.0 | (1.0) |
| METROPOLITAN PLANNING ORGAN. | 3.0 | 3.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| HARLINGEN DOWNTOWN | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 0.0 |
| CONVENTION & VISITORS BUREAU | 3.0 | 3.0 | 4.0 | 3.0 | 3.0 | 3.0 | 3.0 | 0.0 |
| UT GRANT | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| ECONOMIC DEVELOPMENT CORP. | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 0.0 |
| MUNICIPAL AUDITORIUM | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 |
| SANITATION | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | 0.0 |
| SANITATION-BRUSH & DEBRIS | 23.0 | 23.0 | 23.0 | 23.0 | 21.0 | 21.0 | 21.0 | 0.0 |
| SANITATION-LANDFILL | 10.0 | 10.0 | 10.0 | 10.0 | 11.0 | 12.0 | 12.0 | 0.0 |
| SANITATION-RECYCLING CENTER | 2.0 | 2.0 | 2.0 | 2.0 | 4.0 | 4.0 | 4.0 | 0.0 |
| HGN. ARTS & HERITAGE MUSEUM | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 0.0 |
| MUNICIPAL GOLF COURSE | 24.0 | 24.0 | 24.0 | 24.0 | 24.0 | 24.0 | 24.0 | 0.0 |
| WATERWORKS | 104.0 | 104.5 | 107.5 | 96.5 | 102.7 | 98.5 | 99.0 | 0.5 |
| WASTEWATER | 31.5 | 31.5 | 33.5 | 42.5 | 43.0 | 48.5 | 49.0 | 0.5 |
| VALLEY INTERNATIONAL AIRPORT | 39.0 | 49.0 | 53.0 | 46.0 | 46.0 | 47.0 | 47.0 | 0.0 |
| INTERNAL SERVICES | 10.0 | 10.0 | 10.0 | 9.0 | 10.0 | 9.0 | 9.0 | 0.0 |
| OTHER FUNDS SUB-TOTAL | 285.5 | 296.0 | 307.0 | 296.0 | 305.7 | 309.0 | 309.0 | 0.0 |
| GRAND TOTAL | 791.5 | 804.0 | 819.0 | 809.0 | 824.7 | 827.0 | 823.0 | (4.0) |

Note: Does not include seasonal employees.

FY 2016-2017 - TOTAL 827



FY 2017-2018 - TOTAL 824



The charts reflect the City's change to a staffing control program that accurately records the number of full-time and part time employees

GENERAL FUND

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--|---------------------|---------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Property & Non-Property Taxes | \$34,923,977 | \$34,818,813 | \$34,818,813 | \$35,339,794 |
| Fines & Forfeitures | 1,442,634 | 2,235,329 | 2,235,329 | 1,715,265 |
| Licenses & Permits | 549,403 | 520,700 | 520,700 | 548,500 |
| Charges for Services | 1,975,660 | 2,313,032 | 2,313,032 | 2,248,090 |
| Intergovernmental | 542,669 | 654,152 | 654,152 | 630,451 |
| Interest on Investments | 32,006 | 18,000 | 18,000 | 50,200 |
| Miscellaneous Revenues | 419,963 | 108,367 | 108,367 | 285,800 |
| Other Financing Sources | 1,066,199 | 1,497,496 | 1,497,496 | 1,695,457 |
| TOTAL REVENUES | 40,952,511 | 42,165,889 | 42,165,889 | 42,513,557 |
| EXPENDITURES: | | | | |
| Mayor & City Commission | 34,968 | 72,823 | 72,823 | 84,809 |
| City Manager | 751,083 | 765,491 | 765,491 | 931,308 |
| Legal | 407,547 | 508,686 | 508,686 | 509,332 |
| Administrative Services | 695,764 | 921,129 | 921,129 | 736,813 |
| Internal Auditor | 79,780 | 94,819 | 94,819 | 105,337 |
| Human Resources | 212,029 | 215,404 | 215,404 | 226,761 |
| Civil Service | 91,750 | 87,869 | 87,869 | 101,800 |
| Risk Management | 800,614 | 933,913 | 933,913 | 937,521 |
| Finance | 862,774 | 996,742 | 996,742 | 908,403 |
| Vital Statistics | 126,836 | 143,306 | 143,306 | 147,995 |
| Municipal Court | 672,927 | 858,917 | 858,917 | 831,664 |
| Management Information Systems | 478,522 | 406,389 | 406,389 | 457,095 |
| Police Operations | 11,308,529 | 12,373,544 | 12,373,544 | 12,706,142 |
| TCOLE Training Grant | 8,887 | 20,000 | 20,000 | 9,400 |
| Victim's Assistance Grant | - | 1,850 | 1,850 | - |
| Police Services | 1,702,775 | 1,782,747 | 1,782,747 | 2,012,068 |
| Fire Suppression | 8,617,723 | 8,859,338 | 8,859,338 | 9,568,473 |
| Fire Prevention | 534,745 | 586,482 | 586,482 | 611,501 |
| EOC Operations | 51,547 | - | - | - |
| Public Works Administration | 126,911 | 186,534 | 186,534 | 225,646 |
| Engineering | 291,134 | 312,116 | 312,116 | 328,519 |
| Traffic Signal Maintenance | 229,789 | 246,218 | 246,218 | 238,787 |
| Street Maintenance | 2,239,158 | 2,433,078 | 2,433,078 | 2,420,705 |
| Street Cleaning | 329,548 | 352,774 | 352,774 | 356,589 |
| Street Cut Repairs | 28,876 | - | - | - |
| Public Services Administration | 119,034 | 127,645 | 127,645 | 136,570 |
| Parks | 1,959,429 | 2,825,078 | 2,825,078 | 1,916,589 |
| Recreation | 411,873 | 432,964 | 432,964 | 404,388 |
| Swimming Pools | 434,276 | 524,315 | 524,315 | 501,473 |
| Library Services | 1,162,872 | 1,173,310 | 1,173,310 | 1,186,361 |
| Planning & Development Administration | 341,791 | 382,788 | 382,788 | 394,613 |
| Code Enforcement | 351,542 | 458,642 | 458,642 | 475,990 |
| Storm Water Management | 71,446 | 75,387 | 75,387 | 77,387 |
| Economic Development | - | 590,000 | 590,000 | 590,000 |
| Health Services | 277,364 | 325,378 | 325,378 | 338,021 |
| Animal Control | 377,078 | 370,734 | 370,734 | 413,527 |
| Public Buildings | 1,587,016 | 1,190,347 | 1,190,347 | 1,202,981 |
| Building Inspections | 343,060 | 360,221 | 360,221 | 394,983 |
| Debt Service | 537,906 | - | - | - |
| Stabilization Fund | 128,236 | 128,236 | 128,236 | 128,236 |
| Transfers Out | 1,394,045 | 736,137 | 736,137 | 660,485 |
| TOTAL EXPENDITURES | 40,181,184 | 42,861,351 | 42,861,351 | 43,278,272 |
| Excess Revenues Over/(Under) Expenditure | 771,327 | (695,462) | (695,462) | (764,715) |
| Fund Balance Beginning of Year | 15,943,698 | 16,715,025 | 16,715,025 | 16,019,563 |
| END OF YEAR FUND BALANCE | \$16,715,025 | \$16,019,563 | \$16,019,563 | \$15,254,848 |

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | BUDGET FY 17-18 |
|---|--------------------|--------------------|-----------------------|--------------------|
| <u>TAX AND REVENUES</u> | | | | |
| Current Property Taxes | \$ 13,327,697 | \$ 13,453,800 | \$ 13,453,800 | \$ 13,872,466 |
| Delinquent Property Taxes | 320,241 | 395,000 | 395,000 | 250,000 |
| Penalty & Interest | 353,866 | 390,000 | 390,000 | 350,000 |
| Payment in Lieu of Taxes | 201,023 | 219,990 | 219,990 | 212,000 |
| SUB-TOTAL | 14,202,827 | 14,458,790 | 14,458,790 | 14,684,466 |
| Sales Tax | 11,203,669 | 10,978,403 | 10,978,403 | 11,197,971 |
| Sales Tax 1/2% | 5,674,912 | 5,653,070 | 5,653,070 | 5,766,131 |
| Add. Retail Facilities | 146,155 | 133,800 | 133,800 | 136,476 |
| Franchise Tax - AT&T | 208,004 | 212,750 | 212,750 | 212,750 |
| Franchise Tax - Misc. Telecommunications | 41,512 | 80,000 | 80,000 | 42,800 |
| Franchise Tax - AEP | 1,953,027 | 1,925,000 | 1,925,000 | 1,925,000 |
| Franchise Tax - Magic Valley Electric Coop. | 72,179 | 73,000 | 73,000 | 73,200 |
| Franchise Tax - Texas Gas Service | 186,089 | 210,000 | 210,000 | 210,000 |
| Franchise Tax - Time Warner Cable | 528,332 | 440,000 | 440,000 | 440,000 |
| Commercial Waste Haulers | 13,127 | 15,000 | 15,000 | - |
| Sanitation Department | 499,500 | 492,000 | 492,000 | 504,000 |
| Bingo Tax | 5,000 | 5,000 | 5,000 | 5,000 |
| Mixed Beverage Tax | 189,644 | 142,000 | 142,000 | 142,000 |
| SUBTOTAL | 20,721,150 | 20,360,023 | 20,360,023 | 20,655,328 |
| <u>FINES AND FORFEITURES</u> | | | | |
| Traffic Fines | 1,187,005 | 1,854,000 | 1,854,000 | 1,400,000 |
| Leash Law Fines | 27,982 | - | - | - |
| Arrest Fines | 44,525 | - | - | - |
| Improper Parking Fines | 1,407 | - | - | - |
| FTA Program | 9,063 | - | - | - |
| Technology Funds | 39,497 | 85,701 | 85,701 | 59,639 |
| Security Funds | 59,009 | 231,498 | 231,498 | 201,626 |
| Miscellaneous Ordinance Violation | 16,759 | - | - | - |
| Miscellaneous Crossing Guard Program | 7,758 | - | - | - |
| Scofflaw City Fee | 3,407 | - | - | - |
| Library Fines | 14,285 | 17,500 | 17,500 | 15,000 |
| Inter Library | - | 4,630 | 4,630 | 5,000 |
| Business - False Alarm Fines | 29,934 | 40,000 | 40,000 | 32,000 |
| Residential - False Alarm Fines | 2,003 | 2,000 | 2,000 | 2,000 |
| SUB-TOTAL | 1,442,634 | 2,235,329 | 2,235,329 | 1,715,265 |
| <u>LICENSES AND PERMITS</u> | | | | |
| Alcoholic Beverages | 24,786 | 25,000 | 25,000 | 25,000 |
| Food Handlers' Permit | 59,814 | 56,000 | 56,000 | 56,000 |
| Dog Licenses/Pound Fees | 12,190 | 11,000 | 11,000 | 11,000 |
| Building Permits | 202,194 | 175,000 | 175,000 | 200,000 |
| Electrical Permits | 65,381 | 65,000 | 65,000 | 65,000 |
| Gas Permits | 4,205 | 5,000 | 5,000 | 4,500 |
| Plumbing Permits | 27,847 | 32,000 | 32,000 | 32,000 |
| Sewer Tap Permits | 6,755 | 4,900 | 4,900 | 6,000 |
| Mechanical Permits | 14,950 | 15,000 | 15,000 | 14,500 |
| Curb Permits | 4,640 | 3,500 | 3,500 | 3,500 |
| House Moving Permits | 400 | 1,000 | 1,000 | 800 |
| Registration Fees | 45,500 | 43,000 | 43,000 | 43,000 |
| Certificate of Occupancy | 16,275 | 13,000 | 13,000 | 13,500 |
| Re-Inspection Fees | 16,620 | 16,500 | 16,500 | 16,500 |
| Energy Conservation Inspection | 7,020 | 5,000 | 5,000 | 5,000 |
| Other Business Permits | 6,805 | 6,100 | 6,100 | 7,000 |
| Business - Alarm Permits | 14,700 | 27,500 | 27,500 | 29,000 |
| Tire Business Permits | 1,225 | 1,200 | 1,200 | 1,200 |
| Miscellaneous Permits | 18,096 | 15,000 | 15,000 | 15,000 |
| SUB-TOTAL | 549,403 | 520,700 | 520,700 | 548,500 |

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | BUDGET FY 17-18 |
|---|--------------------|--------------------|-----------------------|--------------------|
| <u>CHARGES FOR SERVICES AND/OR SALES</u> | | | | |
| Rental - Sports Complex | 7,950 | 9,200 | 9,200 | 9,200 |
| Rental - Tourist Building | 69,076 | 50,000 | 50,000 | 53,200 |
| Rental - Casa del Sol | 65,630 | 70,000 | 70,000 | 65,000 |
| Rental - Victor Pavilion | 8,420 | 8,500 | 8,500 | 8,500 |
| Rental - Pendleton Pavilion | 10,230 | 10,000 | 10,000 | 10,000 |
| Rental - Dixieland Pavilion | 8,311 | 8,000 | 8,000 | 8,000 |
| Rental - Rangerville Park Gazebo | 7,298 | 6,000 | 6,000 | 7,800 |
| Rental - Library Meeting Room | 16,126 | 14,000 | 14,000 | 16,000 |
| Rental - Child Care Center | 47,556 | 51,881 | 51,881 | 51,881 |
| Cultural Arts Center | 34,866 | 30,000 | 30,000 | 30,000 |
| MPO Office Space | 13,176 | 13,176 | 13,176 | 13,176 |
| Miscellaneous | 1,900 | 125 | 125 | - |
| SUB-TOTAL | 290,539 | 270,882 | 270,882 | 272,757 |
| <u>MISC. CHARGES FOR SERVICES &/OR SALES</u> | | | | |
| Recreational Activities | 74,508 | 60,000 | 60,000 | 70,000 |
| Pickleball | 2,031 | 1,500 | 1,500 | 1,500 |
| Pool - Lon C. Hill | 15,767 | 20,000 | 20,000 | 20,000 |
| Pool - Victor Park | 13,426 | 13,000 | 13,000 | 13,000 |
| Pool- Pendleton Park | 27,347 | 35,000 | 35,000 | 30,000 |
| Water Aerobics | 18,319 | 20,000 | 20,000 | 15,000 |
| Library Xerox Fees | 11,158 | 11,000 | 11,000 | 11,000 |
| Library - Card Fees | 469 | 2,500 | 2,500 | 600 |
| Library - Lost Book Fees | 2,282 | 2,100 | 2,100 | 2,200 |
| Birth and Death Certificates | 191,457 | 200,000 | 200,000 | 200,000 |
| Burial Transit Permits | 3,455 | 3,500 | 3,500 | 3,500 |
| Searching Fees | 67 | 50 | 50 | 50 |
| Notary Fees | 640 | 500 | 500 | 500 |
| Cleanup Mowing | 52,419 | 45,000 | 45,000 | 45,000 |
| Duplicate Lien Release | 20 | - | - | - |
| Street Banner Fees | 720 | 700 | 700 | 720 |
| SUB-TOTAL | 414,085 | 414,850 | 414,850 | 413,070 |
| <u>REIMBURSEMENTS</u> | | | | |
| Reimbursement City Manager | 8,041 | 9,673 | 9,673 | 12,500 |
| Reimbursement Risk Management | 2,562 | - | - | - |
| Reimbursement Finance | 66 | 17,000 | 17,000 | - |
| Reimbursement Police Department | 220,570 | 248,818 | 248,818 | 553,448 |
| Reimbursement Victim's Assistance Medical | 19,122 | 7,000 | 7,000 | 5,000 |
| Reimbursement Police Services | 9,224 | 10,000 | 10,000 | 10,000 |
| Reimbursement Vital Statistics | 67 | - | - | - |
| Reimbursement Fire Suppression | 828,685 | 767,354 | 767,354 | 774,268 |
| Fire Suppression Training | - | 35,000 | 35,000 | - |
| Reimbursement Planning & Development | 1,565 | 2,000 | 2,000 | 1,000 |
| Reimbursement Public Works Administration | (2,899) | - | - | - |
| Reimbursement Traffic Signal Maintenance | 2,005 | - | - | - |
| Reimbursement Street Maintenance | 45,094 | 2,000 | 2,000 | 2,000 |
| Reimbursement Street Cut Repairs | 46,041 | 32,400 | 32,400 | 60,000 |
| Reimbursement Recreation | 7,357 | 12,500 | 12,500 | - |
| Reimbursement Parks Department | 1,042 | 400,000 | 400,000 | - |
| Reimbursement Swimming Pools | 1,100 | - | - | - |
| Reimbursement Public Buildings Department | 80,958 | 60,000 | 60,000 | 60,000 |
| Fed E-Rate | - | - | - | 4,492 |
| Reimbursement Health Department | 340 | 23,555 | 23,555 | 23,555 |
| Reimbursement Code Enforcement | 96 | - | - | - |
| Reimbursement Valley Int. Airport | - | - | - | 56,000 |
| SUB-TOTAL | 1,271,036 | 1,627,300 | 1,627,300 | 1,562,263 |

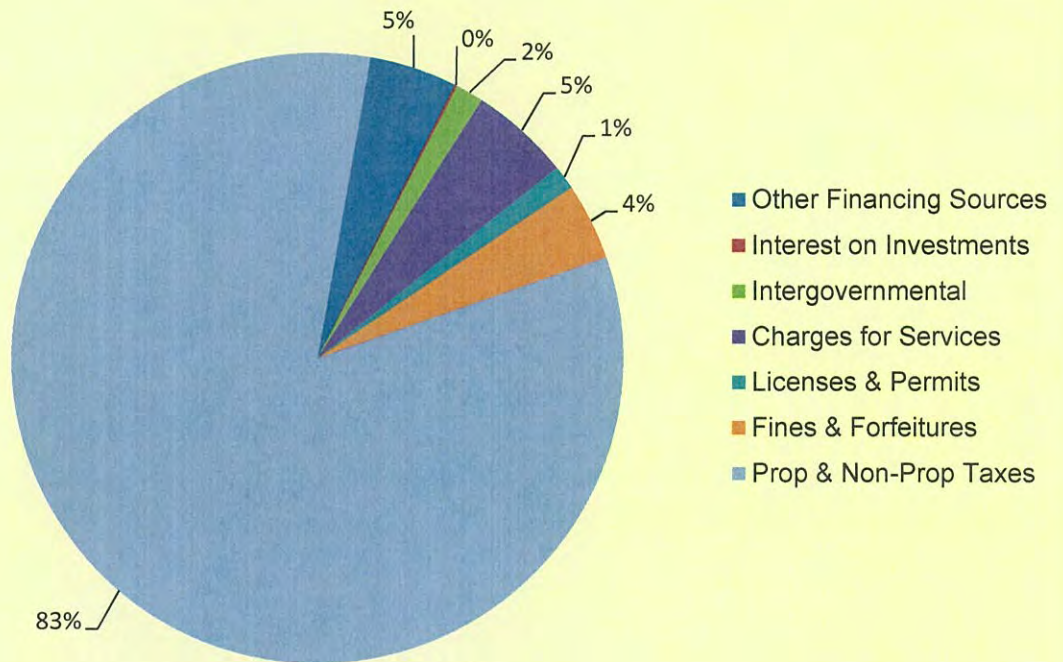
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | BUDGET FY 17-18 |
|--|--------------------|--------------------|-----------------------|--------------------|
| <u>INTERGOVERNMENTAL</u> | | | | |
| Fire - County | 132,770 | 208,232 | 208,232 | 208,233 |
| Fire Calls - City of Primera | 100,551 | 112,649 | 112,649 | 105,601 |
| Fire Calls - City of Combes | 77,185 | 90,013 | 90,013 | 83,600 |
| Fire Calls - City of Palm Valley | 115,314 | 116,598 | 116,598 | 115,957 |
| Reimbursement - Economic Development Corp. | 58,000 | 58,000 | 58,000 | 58,000 |
| Centennial Celebration | 34 | - | - | - |
| LEOSE Training - Police | 9,429 | 20,000 | 20,000 | 9,400 |
| Signal Maintenance Fees - TXDOT | 48,660 | 48,660 | 48,660 | 48,660 |
| SUB-TOTAL | 542,669 | 654,152 | 654,152 | 630,451 |
| <u>INTEREST REVENUE - INVESTMENTS</u> | | | | |
| Interest Earned - Certificates of Deposit | 15,697 | 10,000 | 10,000 | 10,000 |
| Interest Earned - TexPool | 15,379 | 7,000 | 7,000 | 35,000 |
| Interest Earned - NOW Account | 930 | 1,000 | 1,000 | 5,200 |
| SUB-TOTAL | 32,006 | 18,000 | 18,000 | 50,200 |
| <u>MISCELLANEOUS REVENUES</u> | | | | |
| Donation - Infrast. Subdivision | 262,173 | - | - | - |
| Harlingen Finance Corp | 26,788 | 29,017 | 29,017 | - |
| Demolition Revenue | 3,192 | 5,000 | 5,000 | 7,500 |
| Insurance Recovery - Other | 21,421 | - | - | - |
| Police Records | 53,189 | 43,850 | 43,850 | 53,000 |
| Cash Over/(Short) | (375) | - | - | - |
| NSF - Fees | 325 | - | - | - |
| NSF CK Municipal Court | (6) | - | - | - |
| Credit Card Fees | 7,180 | - | - | 20,000 |
| Miscellaneous Revenue | 45,629 | 30,000 | 30,000 | 205,000 |
| Jail Phone Fees | 447 | 500 | 500 | 300 |
| SUB-TOTAL | 419,963 | 108,367 | 108,367 | 285,800 |
| <u>OTHER FINANCING SOURCES</u> | | | | |
| Transfer from Free Trade Bridge | - | - | - | 250,000 |
| Petition Paving | - | 200,000 | 200,000 | 86,061 |
| Transfer from Sanitation Fund | 524,500 | 813,000 | 813,000 | 896,000 |
| Transfer from Municipal Golf Course Fund | 65,300 | - | - | - |
| TIF 3 | - | 228,396 | 228,396 | 453,396 |
| Sale of Fixed Assets | 17,361 | 10,000 | 10,000 | 10,000 |
| Sale of Land | 50,693 | 245,000 | 245,000 | - |
| Sale Unclaimed Property Police Department | 893 | 1,100 | 1,100 | - |
| CAPITAL CONTRIBUTIONS | 407,452 | - | - | - |
| SUB-TOTAL | 1,066,199 | 1,497,496 | 1,497,496 | 1,695,457 |
| GRAND TOTAL | 40,952,511 | 42,165,889 | 42,165,889 | 42,513,557 |

GENERAL FUND

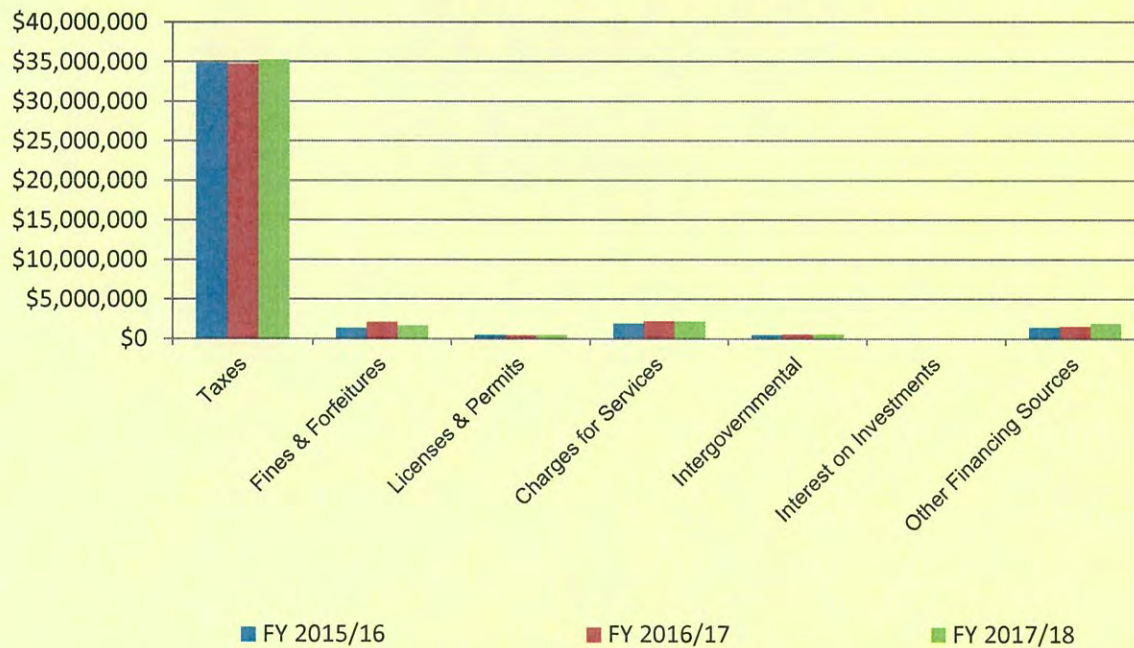
Revenues by Type for 2017-2018

Projected Revenue - \$42,513,557



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues



This graph compares FY 2015-16 through FY 2017-18 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2017-18

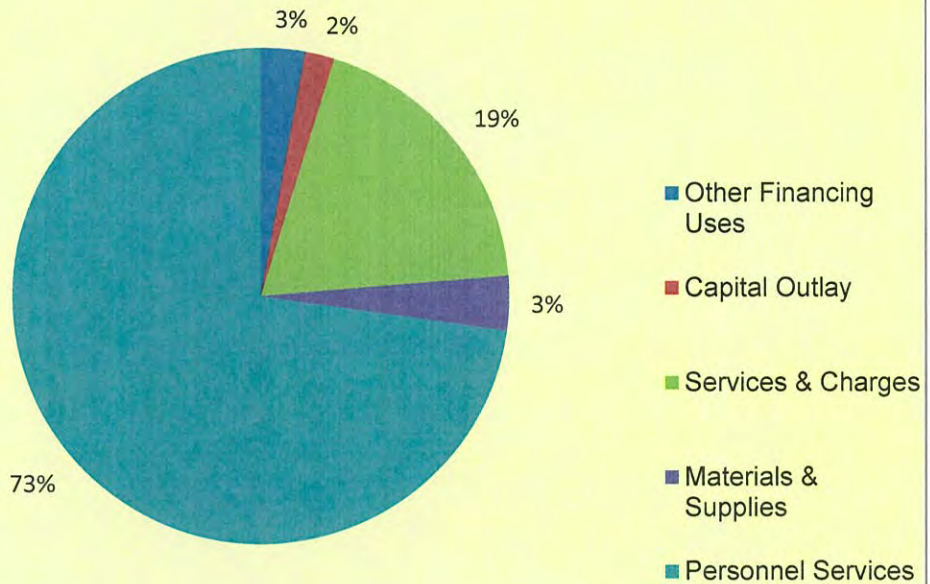
| | PERSONNEL & BENEFITS | MATERIALS & SUPPLIES | SERVICES & CHARGES | CAPITAL OUTLAY | TRANSFERS OUT/OTHER FINANCING USES | GRAND TOTAL |
|---|----------------------------|----------------------------|--------------------------|-------------------|---|----------------------|
| 1001 MAYOR & CITY COMMISSION | \$ 6,459 | \$ 2,500 | \$ 75,850 | \$ - | \$ - | \$ 84,809 |
| 1101 CITY MANAGER | 840,648 | 10,000 | 80,660 | - | - | 931,308 |
| 1201 LEGAL | 58,636 | 2,750 | 447,946 | - | - | 509,332 |
| 1399 ADMINISTRATIVE SERVICES | 136,087 | 7,500 | 593,226 | - | - | 736,813 |
| 1401 INTERNAL AUDITOR | 96,607 | 500 | 8,230 | - | - | 105,337 |
| 2001 HUMAN RESOURCES | 183,000 | 3,180 | 40,581 | - | - | 226,761 |
| 2002 CIVIL SERVICE | 68,001 | 29,000 | 4,799 | - | - | 101,800 |
| 2003 RISK MANAGEMENT | 161,671 | 3,400 | 772,450 | - | - | 937,521 |
| 2201 FINANCE | 694,690 | 22,400 | 191,313 | - | - | 908,403 |
| 2210 VITAL STATISTICS | 121,068 | 13,712 | 13,215 | - | - | 147,995 |
| 2215 MUNICIPAL COURT | 437,357 | 45,500 | 220,307 | 128,500 | - | 831,664 |
| 2220 MANAGEMENT INFORMATION SYSTEMS | 213,295 | 25,250 | 218,550 | - | - | 457,095 |
| 3010 POLICE | 10,969,534 | 345,184 | 1,391,424 | - | - | 12,706,142 |
| 3011 LEOSE TRAINING GRANT | - | - | 9,400 | - | - | 9,400 |
| 3015 POLICE SERVICES | 1,851,528 | 32,800 | 127,740 | - | - | 2,012,068 |
| 3510 FIRE SUPPRESSION | 8,337,341 | 51,100 | 605,955 | 574,077 | - | 9,568,473 |
| 3530 FIRE PREVENTION | 541,882 | 29,900 | 39,719 | - | - | 611,501 |
| 5001 PUBLIC WORKS ADMINISTRATION | 213,156 | 3,300 | 9,190 | - | - | 225,646 |
| 5005 ENGINEERING | 279,384 | 3,400 | 38,735 | 7,000 | - | 328,519 |
| 5010 TRAFFIC SIGNAL MAINTENANCE | 182,269 | 3,050 | 53,468 | - | - | 238,787 |
| 5015 STREET MAINTENANCE | 1,044,426 | 303,300 | 1,067,923 | 5,056 | - | 2,420,705 |
| 5016 STREET CLEANING | 224,159 | - | 132,430 | - | - | 356,589 |
| 6001 PUBLIC SERVICES ADMINISTRATION | 127,675 | 2,250 | 6,645 | - | - | 136,570 |
| 6010 PARKS | 1,132,884 | 222,846 | 541,839 | 19,020 | - | 1,916,589 |
| 6020 RECREATION | 170,410 | 38,972 | 195,006 | - | - | 404,388 |
| 6030 SWIMMING POOLS | 285,857 | 44,821 | 152,795 | 18,000 | - | 501,473 |
| 6210 LIBRARY | 873,349 | 153,000 | 160,012 | - | - | 1,186,361 |
| 7001 PLANNING & DEVELOPMENT | 355,683 | 7,000 | 31,930 | - | - | 394,613 |
| 7005 CODE ENFORCEMENT | 323,917 | 14,300 | 123,450 | 14,323 | - | 475,990 |
| 7015 STORM WATER | 62,918 | 2,200 | 12,269 | - | - | 77,387 |
| 7090 NON DEPARTMENTAL | - | - | - | - | 590,000 | 590,000 |
| 7205 HEALTH | 287,046 | 18,600 | 24,075 | 8,300 | - | 338,021 |
| 7210 ANIMAL CONTROL | 156,969 | 11,650 | 225,405 | 19,483 | - | 413,527 |
| 7220 PUBLIC BUILDINGS | 719,984 | 63,900 | 402,947 | 16,150 | - | 1,202,981 |
| 7305 BUILDING INSPECTIONS | 341,553 | 9,500 | 27,530 | 16,400 | - | 394,983 |
| 9940 STABILIZATION FUND | - | - | 128,236 | - | - | 128,236 |
| 9999 TRANSFERS OUT/OTHER FINANCING USES | - | - | - | - | 660,485 | 660,485 |
| GRAND TOTAL | \$ 31,499,463 | \$ 1,526,765 | \$ 8,175,250 | \$ 826,309 | \$ 1,250,485 | \$ 43,278,272 |

Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND

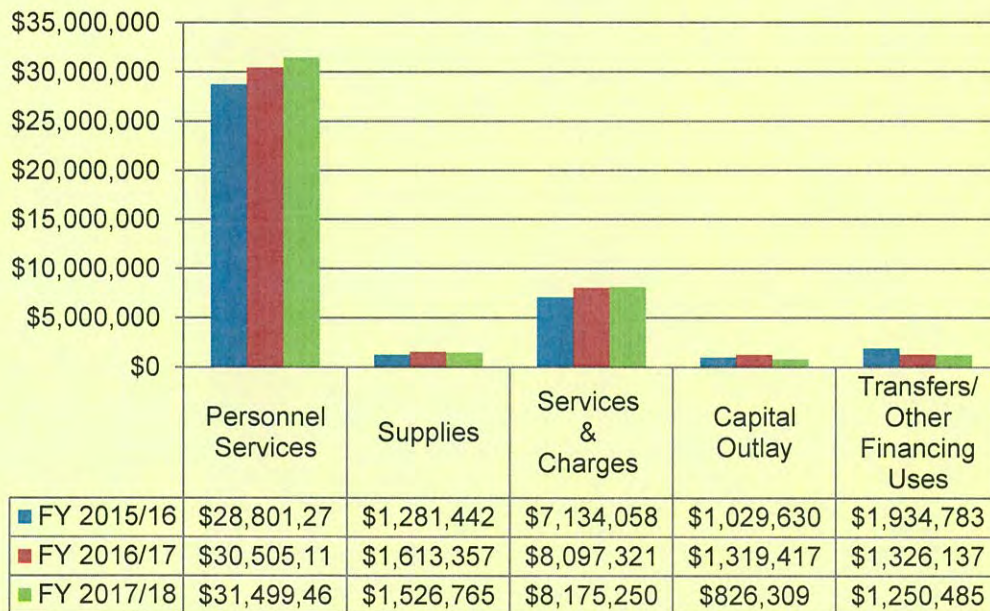
Expenditures by Function for 2017-2018

Projected Expenditures \$ 43,278,272



This chart depicts the allocation of General Fund resources by expenditure function and the percent

General Fund Expenditures by Function



This graph compares FY 2015-16 through FY 2017-18 for major expenditure functions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$6,000 | \$6,000 | \$6,000 | \$6,000 |
| Phone Allowance | 568 | 900 | 900 | - |
| Personnel Services Pay | 6,568 | 6,900 | 6,900 | 6,000 |
| City FICA | 407 | 427 | 427 | 372 |
| City Medicare | 95 | 100 | 100 | 87 |
| Personnel Services Benefits | 502 | 527 | 527 | 459 |
| Office Supplies | 2,179 | 2,500 | 2,500 | 2,500 |
| Supplies - General | 2,179 | 2,500 | 2,500 | 2,500 |
| Utility Services | 6,791 | 6,096 | 6,096 | 6,950 |
| Dues, Memberships, & Subscriptions | 15,000 | 15,000 | 15,000 | 27,000 |
| Services & Charges - General | 21,791 | 21,096 | 21,096 | 33,950 |
| Software | - | 400 | 400 | - |
| Services & Charges - Main | - | 400 | 400 | - |
| Mayor | 1,893 | 5,000 | 5,000 | 5,000 |
| District 1 | - | 5,000 | 5,000 | 5,000 |
| District 2 | - | 5,000 | 5,000 | 5,000 |
| District 3 | 152 | 5,000 | 5,000 | 5,000 |
| District 4 | 1,626 | 5,000 | 5,000 | 5,000 |
| District 5 | 152 | 5,000 | 5,000 | 5,000 |
| Registration, Travel & Training | 3,823 | 30,000 | 30,000 | 30,000 |
| Miscellaneous | 105 | 11,400 | 11,400 | 11,500 |
| Services & Charges - Miscellaneous | 105 | 11,400 | 11,400 | 11,500 |
| MAYOR & CITY COMMISSION TOTALS | \$34,968 | \$72,823 | \$72,823 | \$84,409 |

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FY 2017-2018

Community

- Approve a balance budget
- Continue Partnerships/networking at state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – (Tyler & Harrison).
- Continue working on the construction of the Hotel/Convention Center
- Continue efforts to revitalize the downtown
- Approve funding sources for the Comprehensive Plan Priority Projects

Growth

- Increase promotion and enhancement of the Free Trade Bridge.
- Promote job growth

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--------------------------------|--------------------|-----------------------|----------------------|
| Regular Meetings | 24 | 24 | 24 |
| Special Meetings/Work Sessions | 12 | 12 | 12 |

CITY MANAGER 001-1101

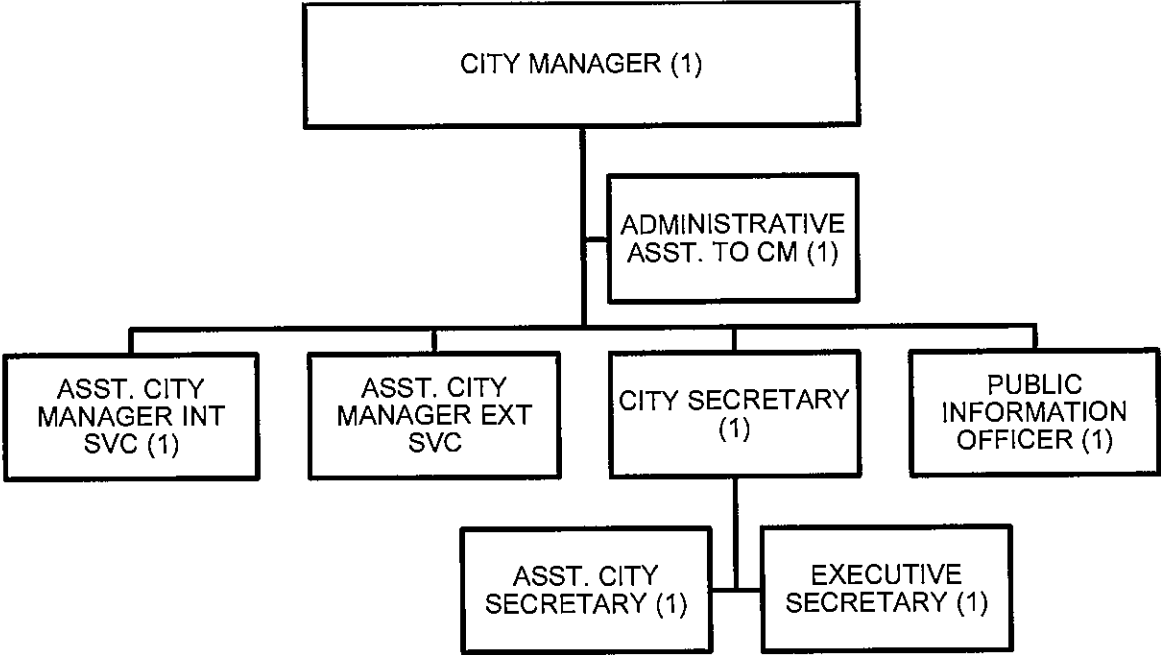
| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 517,287 | \$ 552,774 | \$ 552,774 | \$ 653,943 |
| Overtime | - | 512 | 512 | 512 |
| Car Allowance | 21,218 | 22,003 | 22,003 | 23,503 |
| Moving Expense | 1,500 | - | - | - |
| Personnel Services | 540,005 | 575,289 | 575,289 | 677,958 |
| City FICA | 27,892 | 27,256 | 27,256 | 34,721 |
| City Medicare | 7,486 | 7,953 | 7,953 | 9,506 |
| City TMRS | 30,056 | 31,743 | 31,743 | 53,097 |
| City TCG Retirement | 12,493 | 12,818 | 12,818 | 15,150 |
| City Health Insurance | 42,854 | 45,539 | 45,539 | 48,480 |
| Worker's Compensation | 1,612 | 1,726 | 1,726 | 1,736 |
| Personnel Services - Benefits | 122,393 | 127,035 | 127,035 | 162,690 |
| Office Supplies | 6,440 | 5,500 | 5,500 | 5,500 |
| Office Equip/Furn Non Cap | 2,170 | 2,525 | 2,525 | 4,500 |
| Supplies - General | 8,610 | 8,025 | 8,025 | 10,000 |
| Utilities / Communications | 6,491 | 5,550 | 5,550 | 8,050 |
| Technical Services | 22,439 | 9,032 | 9,032 | 15,000 |
| Equipment Rental/Lease | 5,634 | 3,600 | 3,600 | 3,600 |
| Dues, Memberships, & Subscriptions | 8,678 | 10,160 | 10,160 | 11,360 |
| Registration, Travel, & Training | 18,252 | 24,500 | 24,500 | 40,500 |
| Services & Charges - General | 61,494 | 52,842 | 52,842 | 78,510 |
| Maint Software | 1,581 | 2,300 | 2,300 | 2,150 |
| Services & Charges - Misc | 1,581 | 2,300 | 2,300 | 2,150 |
| Miscellaneous | 69 | - | - | - |
| Services & Charges - Misc | 69 | - | - | - |
| Miscellaneous | 16,931 | - | - | - |
| Capital Outlay | 16,931 | - | - | - |
| CITY MANAGER TOTALS | \$ 751,083 | \$ 765,491 | \$ 765,491 | \$ 931,308 |
| Personnel - Authorized FTE | 6.00 | 6.00 | 6.00 | 7.00 |

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FY 2017- 2018

- Cultivate opportunities to improve the quality of life for our citizens.
- Work with our EDC to foster economic development opportunities
- Work with Developer to begin construction of the new Hotel/Convention Center
- Work with Developer to begin the rehabilitation of the Baxter building
- Work to identify funding sources for the Multi-Modal Transit Center
- Work with our EDC to complete construction of the new Cold Storage Facility in at the Los Indios Bridge
- Continue working on State and Federal Legislative Issues of importance to the City
- Identify funding to address the priority projects approved by the Mayor and City Commission
- Improve departmental safeguards related to operations
- Develop and propose a balance budget for FY 2018-19
- Manage the day-to-day operations of the City
- Continue hosting bi-weekly staff meetings with all Department Heads
- Meet with Individual Department Heads once per month or as needed to maintain open lines of communication
- Attend and participate in all HWWWS Board meetings
- Attend and participate in all Airport Board Meetings
- Attend and participate in all EDC Meetings
- Develop agendas and action items for the 4B Board
- Pursue grant opportunities
- Develop funding strategies to construct transportation and drainage related improvements
- Promote awareness of city activities and projects
- Continue Beautification Efforts
- Promote Healthy Harlingen Initiative

AUTHORIZED PERSONNEL



LEGAL 001-1201

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | 167,265 | 106,797 | 106,797 | 41,040 |
| Car Allowance | 4,740 | 2,490 | 2,490 | 1,740 |
| Travel Pay | 62 | - | - | - |
| Personnel Services | 172,067 | 109,287 | 109,287 | 42,780 |
| City FICA | 9,473 | 5,835 | 5,835 | 2,310 |
| City Medicare | 2,305 | 1,504 | 1,504 | 540 |
| City TMRS | 13,006 | 10,536 | 10,536 | 4,932 |
| City Health Insurance | 18,461 | 10,670 | 10,670 | 7,958 |
| Worker's Compensation | 515 | 718 | 718 | 116 |
| Personnel Services - Benefits | 43,760 | 29,263 | 29,263 | 15,856 |
| Office Supplies | 2,535 | 2,347 | 2,347 | 1,500 |
| Office Equip/Fum. Non Cap | 2,037 | 1,030 | 1,030 | 1,250 |
| Supplies - General | 4,572 | 3,377 | 3,377 | 2,750 |
| Utility Services | 1,783 | 2,900 | 2,900 | 1,500 |
| Professional Services | 168,634 | - | - | - |
| Advertising | - | 220 | 220 | 450 |
| Equipment Rental/Lease | 640 | 2,000 | 2,000 | 2,000 |
| Dues, Memberships & Subscriptions | 11,809 | 1,501 | 1,501 | 250 |
| Registration, Travel & Training | 3,800 | 1,958 | 1,958 | 2,000 |
| Services & Charges - General | 186,666 | 8,579 | 8,579 | 6,200 |
| Maintenance- Software | - | 479 | 479 | 479 |
| Services & Charges - General | - | 479 | 479 | 479 |
| General Counsel Legal Svc | - | 329,448 | 329,448 | 410,967 |
| Special Counsel Legal Svc | - | 27,953 | 27,953 | 30,000 |
| Services & Charges - Professional | - | 357,401 | 357,401 | 440,967 |
| Miscellaneous | 482 | 300 | 300 | 300 |
| Services & Charges - Miscellaneous | 482 | 300 | 300 | 300 |
| CITY ATTORNEY TOTALS | \$407,547 | \$508,686 | \$ 508,686 | \$ 509,332 |
| Personnel- Authorized FTE | 2.00 | 3.00 | 3.00 | 1.00 |

The City Attorney and the Legal Department serve as the Chief Legal Advisors to the City of Harlingen, a home rule municipality organized under the Texas Constitution and the laws of the State of Texas.

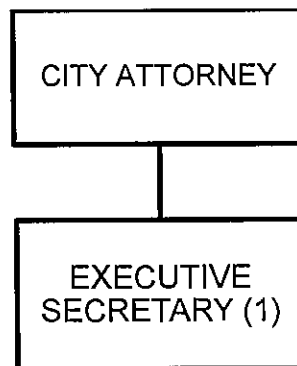
The Legal Department serves as advisor and counselor to the Mayor and City Commissioners, as well as to the City Manager and all executive management department heads. In addition, the Legal Department serves as legal advisor to certain boards appointed by the City Commission.

The Legal Department represents the City and its officials in court proceedings, in arbitrations, and before administrative agencies. The City Attorney oversees prosecutions in Municipal Court, and supervises the work of specialized attorneys hired by the City to handle special projects on behalf of the City.

PROGRAM GOAL FY 2017- 2018

To continue to provide professional legal services and assistance to the City of Harlingen, its elected and appointed officials, the City's administrative departments, and to prosecute and defend the City of Harlingen's interests in all court actions and administrative proceedings.

AUTHORIZED PERSONNEL



ADMINISTRATIVE SERVICES 001-1399

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Other | \$ - | \$ 211,083 | \$ 211,083 | \$ 118,087 |
| Well Pay Program | 18,000 | 18,000 | 18,000 | 18,000 |
| Personnel Services - Pay | 18,000 | 229,083 | 229,083 | 136,087 |
| Food, Drinks & Ice | 5,513 | 6,500 | 6,500 | 7,500 |
| Supplies - General | 5,513 | 6,500 | 6,500 | 7,500 |
| Utilities/Communications | 30,979 | - | - | - |
| Professional Services | 44,858 | 27,000 | 27,000 | - |
| Technical Services | 107,919 | 105,203 | 105,203 | 115,000 |
| ActiveNet Credit Card Fee | 6,460 | 5,000 | 5,000 | 5,000 |
| Election Expenses | 18,214 | - | - | 30,000 |
| Appraisal District Fees | 196,133 | 203,342 | 203,342 | 207,122 |
| Advertising | 4,911 | 6,000 | 6,000 | 6,000 |
| Insurance | 36,968 | 40,000 | 40,000 | 40,000 |
| Services & Charges - General | 446,442 | 386,545 | 386,545 | 403,122 |
| Boys/Girls Club Operation | 90,104 | 90,104 | 90,104 | 90,104 |
| Loaves & Fishes | 50,000 | 50,000 | 50,000 | 50,000 |
| Employee Service Awards | 9,170 | 19,000 | 19,000 | 19,000 |
| Special Projects | - | 12,000 | 12,000 | - |
| Miscellaneous | 49,747 | 33,880 | 33,880 | 31,000 |
| Services & Charges - Miscellaneous | 199,021 | 204,984 | 204,984 | 190,104 |
| Habitat for Humanity | 26,788 | 29,017 | 29,017 | - |
| Improvements | - | 65,000 | 65,000 | - |
| Capital Outlay | 26,788 | 94,017 | 94,017 | - |
| ADMINISTRATIVE SERVICES TOTALS | 695,764 | \$921,129 | \$921,129 | \$736,813 |

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDITOR 001-1401

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$61,133 | \$67,761 | \$ 67,761 | \$ 78,186 |
| Car Allowance | 2,807 | 3,000 | 3,000 | 3,000 |
| Personnel Services | 63,940 | 70,761 | 70,761 | 81,186 |
| City FICA | 3,948 | 4,363 | 4,363 | 5,009 |
| City Medicare | 923 | 1,020 | 1,020 | 1,171 |
| City TCG Retirement | 3,197 | 3,538 | 3,538 | 4,059 |
| City Health Insurance | 3,659 | 4,651 | 4,651 | 4,927 |
| Life Insurance | - | - | - | 36 |
| Worker's Compensation | 191 | 212 | 212 | 219 |
| Personnel Services - Benefits | 11,918 | 13,784 | 13,784 | 15,421 |
| Office Supplies | 248 | 330 | 330 | 500 |
| Office Equip/Non Capital | 2,499 | - | - | - |
| Supplies - General | 2,747 | 330 | 330 | 500 |
| Utilities / Communications | - | - | - | 300 |
| Dues, Memberships, & Subscriptions | 731 | 931 | 931 | 1,010 |
| Registration, Travel, & Training | 444 | 3,423 | 3,423 | 2,800 |
| Services & Charges - General | 1,175 | 4,354 | 4,354 | 4,110 |
| Maintenance Software | - | 5,590 | 5,590 | 3,000 |
| Services & Charges - Main | - | 5,590 | 5,590 | 3,000 |
| Miscellaneous | - | - | - | 1,120 |
| Services & Charges - Misc | - | - | - | 1,120 |
| INTERNAL AUDITOR TOTALS | \$79,780 | \$94,819 | \$ 94,819 | \$ 105,337 |
| Personnel- Authorized FTE | 1.00 | 1.00 | 1.00 | 1.00 |

City Charter establishes the Internal Audit department. Internal audit is an independent department that reports, and is accountable, to the Audit Committee and City Commission. Internal audit conducts performance audits of City departments, programs and activities in accordance with government auditing standards.

MISSION

The mission of the Internal Audit department is to provide an independent assessment of financial, contractual, operational and environmental matters by conducting objective and professional evaluations of City operations to assist management in meeting prudent internal control standards and operational efficiencies.

PROGRAM GOAL FY 2017-2018

In executing the mission of the Internal Audit function, the following goals are established:

- Perform all internal audits in compliance with Generally Accepted Government Auditing Standards (GAGAS)
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis, which considers the complexity of the activity, fiscal impact, most recent audit results, applicability of laws, rules and regulations, changes in the organization, effects on the welfare of the public and length of time since the last audit.
- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS¹ continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)
- Submit successfully to an external peer review at least every 3 years (GAS 3.96, 3.105)
- Adhere to all ethical principals cited in GAS 1.10-1.14 and the Code of Ethics of the Institute of Internal Auditors

¹Government Auditing Standards

OBJECTIVES FY 2017- 2018

- Develop an annual internal audit plan and internal audit objectives using risk-based analysis
- Perform audits within the time budgeted
- Conduct at least two Fraud Orientation presentations during the year
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Implement internal audit software management solution

PERFORMANCE INDICATORS

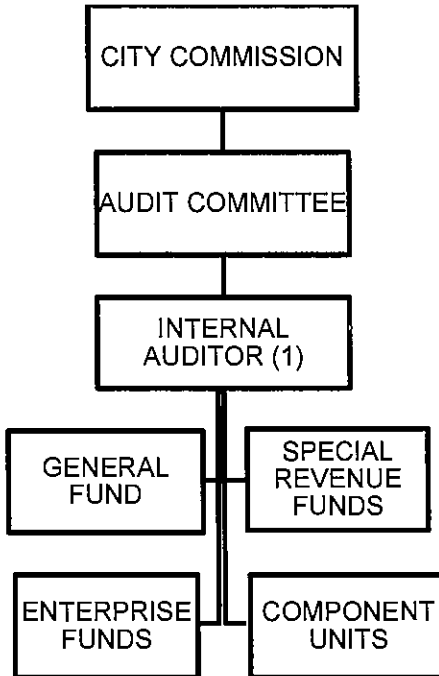
| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--|--------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | | |
| Annual Audit Plan Completed | 95% | 100% | 95% | 100% |
| Auditee Concurrence with Recommendations | 95% | 100% | 95% | 95% |
| Conduct Follow up Reviews ² | n/a | 100% | 100% | 100% |
| Audit Committee Meetings | 4 | 4 | 4 | 4 |
| <u>EFFICIENCY</u> | | | | |
| Hours Spent in Auditing | 85% | 90% | 87% | 87% |
| Percent of Audit Administration Hours | 15% | 10% | 13% | 13% |
| Direct Audit Cost per Audit Hour | n/a | n/a | \$41 | \$43 |

OUTPUT

| | | | | |
|------------------------------------|-------|-----|-------|-------|
| Audit service hours (direct) | 1,900 | n/a | 1,916 | 1,950 |
| Surprise cash and inventory counts | 12 | n/a | 15 | 24 |
| Fraud orientations conducted | n/a | n/a | 2 | 2 |
| Audit reports Issued | n/a | n/a | 4 | 6 |

²Internal audit resumed activities in October 2015

AUTHORIZED PERSONNEL



HUMAN RESOURCES 001-2001

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$117,935 | \$131,803 | \$131,803 | \$133,496 |
| Salaries Part Time | 23,040 | - | - | - |
| Car Allowance | 3,859 | 3,666 | 3,666 | 3,666 |
| Travel Pay | 31 | - | - | - |
| Personnel Services | 144,865 | 135,469 | 135,469 | 137,162 |
| City FICA | 8,508 | 7,978 | 7,978 | 7,983 |
| City Medicare | 1,990 | 1,866 | 1,866 | 1,867 |
| City TMRS | 1,138 | 3,096 | 3,096 | 5,778 |
| City TCG Retirement | 12,050 | 8,958 | 8,958 | 8,685 |
| City Health Insurance | 11,890 | 24,369 | 24,369 | 21,155 |
| Worker's Compensation | 433 | 406 | 406 | 370 |
| Personnel Services - Benefits | 36,009 | 46,673 | 46,673 | 45,838 |
| Office Supplies | 3,147 | 3,000 | 3,000 | 3,000 |
| Office Equip/Furn Non Cap | - | 800 | 800 | - |
| Uniforms | 286 | 200 | 200 | 180 |
| Supplies - General | 3,433 | 4,000 | 4,000 | 3,180 |
| Utilities / Communications | 2,386 | 2,380 | 2,380 | 2,520 |
| Technical Services | 5,117 | 4,021 | 4,021 | 6,000 |
| Equipment Rental/Lease | - | 1,870 | 1,870 | 1,870 |
| Dues, Memberships & Subscriptions | 1,212 | 1,162 | 1,162 | 1,162 |
| Registration, Travel & Training | 5,985 | 7,850 | 7,850 | 5,800 |
| Employee Development | 11,074 | 9,250 | 9,250 | 20,500 |
| Employee Mileage Reimbursement | - | 250 | 250 | 250 |
| Tuition Assistance | 156 | 2,000 | 2,000 | 2,000 |
| Services & Charges - General | 25,930 | 28,783 | 28,783 | 40,102 |
| Maintenance - Software | - | 479 | 479 | 479 |
| Services & Charges - Main | - | 479 | 479 | 479 |
| Lease Purchase Payments | 1,792 | - | - | - |
| Other Financing Uses - Debt | 1,792 | - | - | - |
| HUMAN RESOURCES TOTALS | \$ 212,029 | \$215,404 | \$ 215,404 | \$ 226,761 |
| Personnel - Authorized FTE | 3.00 | 3.00 | 3.00 | 3.00 |

HUMAN RESOURCES 001-2001

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL FY 2017-2018

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

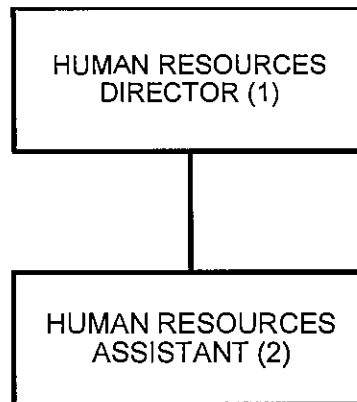
OBJECTIVES FY 2017- 2018

- Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.
- Continue supervisory and management training program for employees, using both internal and external resources.
- Continue recruit and retain the best qualified employees possible.
- Continue to update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.
- Insure that proper procedures are followed on all disciplinary actions.
- Insure that the City's Succession Plan is viable and up-to-date.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Turnover Percentage | 50% | 0% | 0% |
| <u>EFFICIENCY</u> | | | |
| Number of Days to Process New Employee | 2 | 2 | 2 |
| <u>OUTPUT</u> | | | |
| Number of Positions Advertised | 75 | 70 | 70 |
| Number of Appeals and Grievances | 2 | 6 | 3 |
| Training Activities Conducted | 80 | 80 | 80 |

AUTHORIZED PERSONNEL



CIVIL SERVICE 001-2002

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$44,875 | \$45,828 | \$45,828 | \$48,147 |
| Car Allowance | 2,908 | 2,315 | 2,315 | 2,315 |
| Travel Pay | 90 | - | - | 90 |
| Personnel Services | 47,873 | 48,143 | 48,143 | 50,552 |
| City FICA | 2,664 | 2,698 | 2,698 | 2,865 |
| City Medicare | 623 | 631 | 631 | 670 |
| City TMRS | 2,153 | 1,719 | 1,719 | 2,844 |
| City TCG Retirement | 1,281 | 2,951 | 2,951 | 3,095 |
| City Health Insurance | 8,657 | 7,349 | 7,349 | 7,839 |
| Worker's Compensation | 142 | 144 | 144 | 136 |
| Personnel Services - Benefits | 15,520 | 15,492 | 15,492 | 17,449 |
| Office Supplies | 1,611 | 1,700 | 1,700 | 1,700 |
| Office Equip/Furn Non Cap | 8,435 | - | - | - |
| Civil Service Exams | 13,092 | 15,400 | 15,400 | 27,000 |
| Uniforms | 331 | 50 | 50 | 50 |
| Educational & Recreational | 345 | 250 | 250 | 250 |
| Supplies - General | 23,814 | 17,400 | 17,400 | 29,000 |
| Utilities / Communications | 329 | 680 | 680 | 660 |
| Equipment Rental/Lease | - | 964 | 964 | 964 |
| Dues, Memberships, & Subscriptions | 173 | 290 | 290 | 275 |
| Registration, Travel & Training | 2,708 | 4,500 | 4,500 | 2,500 |
| Employee Development | 293 | 400 | 400 | 400 |
| Services & Charges - General | 3,503 | 6,834 | 6,834 | 4,799 |
| Lease Purchase Payments | 1,040 | - | - | - |
| Other Financing Uses - Debt | 1,040 | - | - | - |
| CIVIL SERVICE TOTALS | \$91,750 | \$87,869 | \$87,869 | \$101,800 |
| Personnel - Authorized FTE | 1.00 | 1.00 | 1.00 | 1.00 |

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's two civil service departments, Police and Fire.

PROGRAM GOAL FY 2017-2018

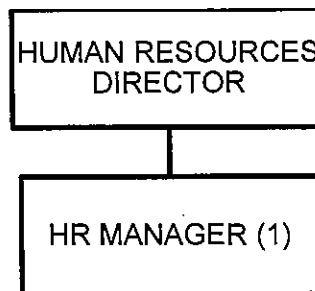
Fully staff all Police and Fire vacancies following the applicable Civil Service Statute and Collective Bargaining requirements.

OBJECTIVES FY 2017-2018

- Fill all Civil Service vacancies in the Fire and Police Departments.
- Insure all entry and promotional exams are administered in compliance with State Statues.
- Review and revise Local Civil Service Government Rules on an ongoing basis

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|----------------------------------|--------------------|-----------------------|----------------------|
| Turnover Percentage | 100% | 0% | 0% |
| Applications Processed | 600 | 600 | 600 |
| New Employees Processed | 15 | 10 | 14 |
| Employees Action Forms Processed | 650 | 650 | 650 |

AUTHORIZED PERSONNEL

RISK MANAGEMENT 001-2003

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$101,884 | \$125,225 | \$125,225 | \$126,377 |
| Salaries Part Time | 905 | - | - | - |
| Car Allowance | 3,300 | 3,879 | 3,879 | 3,879 |
| Travel Pay | 160 | - | - | - |
| Personnel Services | 106,249 | 129,104 | 129,104 | 130,256 |
| City FICA | 6,290 | 7,625 | 7,625 | 7,679 |
| City Medicare | 1,471 | 1,783 | 1,783 | 1,796 |
| City TMRS | 2,621 | 1,224 | 1,224 | 1,257 |
| City TCG Retirement | 3,529 | 6,477 | 6,477 | 7,051 |
| City Health Insurance | 12,299 | 13,858 | 13,858 | 13,280 |
| Worker's Compensation | 318 | 387 | 387 | 352 |
| Personnel Services - Benefits | 26,528 | 31,354 | 31,354 | 31,415 |
| Office Supplies | 4,982 | 2,800 | 2,800 | 2,800 |
| Office Equip/Furn Non Capital | 1,624 | 9,390 | 9,390 | - |
| Uniforms | 173 | 100 | 100 | 100 |
| Educational & Recreational | 349 | 500 | 500 | 500 |
| Supplies - General | 7,128 | 12,790 | 12,790 | 3,400 |
| Utilities / Communications | 1,718 | 2,225 | 2,225 | 1,700 |
| Professional Services | 39,547 | 47,000 | 47,000 | 30,000 |
| Medical Examinations | 11,834 | 13,780 | 13,780 | 15,500 |
| Advertising | 710 | 1,000 | 1,000 | 1,000 |
| Equipment Rental/Lease | - | 630 | 630 | 1,000 |
| Dues, Memberships, & Subscriptions | - | 80 | 80 | 50 |
| Registration, Travel, & Training | 2,826 | 3,700 | 3,700 | 3,200 |
| Employee Development | - | 5,900 | 5,900 | 2,500 |
| Employee Assistance Program | 9,664 | 11,000 | 11,000 | 11,000 |
| Employee Mileage Reimbursement | 208 | 250 | 250 | 250 |
| Safety Jackpot | - | 1,500 | 1,500 | 3,500 |
| Insurance | 565,538 | 622,600 | 622,600 | 651,750 |
| Small Claims Unfunded | 27,922 | 50,000 | 50,000 | 50,000 |
| Services & Charges - General | 659,967 | 759,665 | 759,665 | 771,450 |
| Miscellaneous | 742 | 1,000 | 1,000 | 1,000 |
| Services & Charges - Miscellaneous | 742 | 1,000 | 1,000 | 1,000 |
| RISK MANAGEMENT TOTALS | \$ 800,614 | \$ 933,913 | \$ 933,913 | \$ 937,521 |
| Personnel - Authorized FTE | 3.00 | 2.00 | 2.00 | 2.00 |

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

PROGRAM GOAL FY 2017-2018

To provide a safe and healthy work environment for all City's employees. To provide the City with the best possible options for Health and Commercial Insurances.

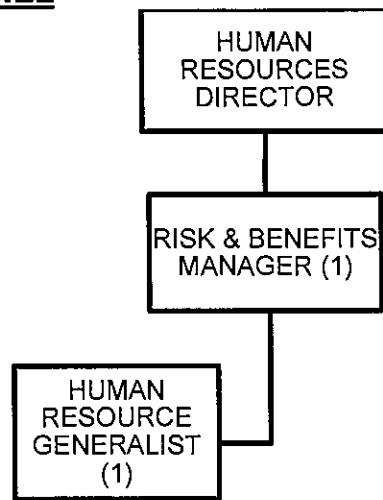
OBJECTIVES FY 2017- 2018

- Evaluate the Driver's listing to conduct Driver's Safety classes during the fiscal year
- Monitor and intervene in work related injuries that appear to be questionable or costly
- Review functional testing guidelines and determine if all the City's needs are being met
- Provide quarterly claims history and trends to the City Manager, Department Directors and Supervisory Staff.
- Encourage Accident Investigation, Safety Inspection and Health and Safety training on a departmental level.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Insure that the TML Discovery Program is followed.

PERFORMANCE INDICATORS

| | ACTUAL | ESTIMATED | PROPOSED |
|----------------------------------|-------------|-------------|-------------|
| <u>EFFECTIVENESS</u> | FY 15-16 | FY 16-17 | FY 17-18 |
| <u>CLAIMS PROCESSED</u> | | | |
| Workers' Compensation | 110 | 100 | 100 |
| General Liability | 20 | 20 | 20 |
| Law Enforcement Liability | 3 | 2 | 2 |
| Public Officials Liability | 1 | 2 | 1 |
| Auto Liability | 12 | 10 | 10 |
| Vehicle Physical Damage | 12 | 10 | 10 |
| <u>EFFICIENCY</u> | | | |
| <u>INSURANCE PREMIUMS</u> | | | |
| Workers' Compensation | \$575,000 | \$550,000 | \$550,000 |
| Liability Insurance | \$260,000 | \$265,000 | \$270,000 |
| Medical Benefits | \$4,100,000 | \$4,492,000 | \$4,993,425 |
| Life and AD&D Benefits | \$15,000 | \$15,000 | \$15,000 |
| Windstorm Insurance | \$237,000 | \$200,000 | \$203,000 |

AUTHORIZED PERSONNEL



MANAGEMENT INFORMATION SYSTEMS 001-2220

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--|--------------------|--------------------|-----------------------|----------------------|
| Salaries - Full Time | 120,716 | 149,223 | 149,223 | 155,512 |
| Salaries - Part Time | 28,598 | - | - | - |
| Car Allowance | 7,157 | 7,189 | 7,189 | 7,189 |
| Personnel Services - Pay | 156,471 | 156,412 | 156,412 | 162,701 |
| City FICA | 9,359 | 9,296 | 9,296 | 9,694 |
| City Medicare | 2,189 | 2,174 | 2,174 | 2,267 |
| City TMRS | 9,559 | 9,312 | 9,312 | 15,368 |
| City TCG Retirement | 39 | 1,443 | 1,443 | 1,470 |
| City Health Insurance | 15,376 | 25,972 | 25,972 | 21,356 |
| Worker's Compensation | 469 | 469 | 469 | 439 |
| Personnel Services - Benefits | 36,991 | 48,666 | 48,666 | 50,594 |
| Office Supplies | 4,980 | 5,000 | 5,000 | 5,000 |
| Office Equip/Furn Non Cap | 24,381 | 21,650 | 21,650 | 20,250 |
| Supplies - General | 29,361 | 26,650 | 26,650 | 25,250 |
| Utilities / Communications | 43,195 | 25,780 | 25,780 | 33,780 |
| Equipment Rental/Lease | 170 | - | - | - |
| Dues, Memberships & Subscriptions | 3,525 | 1,850 | 1,850 | 3,500 |
| Registration, Travel & Training | 17,220 | 17,100 | 17,100 | 16,600 |
| Contract Labor | 26,141 | 11,000 | 11,000 | 10,000 |
| Services & Charges - General | 90,251 | 55,730 | 55,730 | 63,880 |
| Maintenance - Furniture & Equipment | 70,275 | 30,273 | 30,273 | 29,250 |
| Maintenance - Software | 95,006 | 88,658 | 88,658 | 125,420 |
| Services & Charges - Maintenance | 165,281 | 118,931 | 118,931 | 154,670 |
| Miscellaneous | 167 | - | - | - |
| Services & Charges - Miscellaneous | 167 | - | - | - |
| MANAGEMENT INFORMATION SYSTEMS TOTALS | \$478,522 | \$406,389 | \$406,389 | \$457,095 |
| Personnel - Authorized FTE | 4.00 | 3.00 | 3.00 | 3.00 |

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FY 2017- 2018

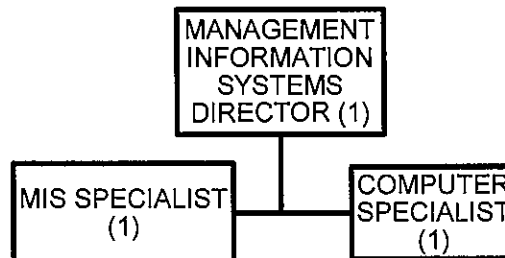
- Lease Cloud Storage to backup all database and server to the cloud.
- Finish project to Add disk storage to the IBM power 8 Computer and setup Dual Raid 5 Protection on the disk system.
- Add more users to our mobile device management system add all city smart phones, iPads and Tablets.

- Install a new Centralize Backup device to backup network workstations and server and provide cloud access to data files.
- Install new wireless network point to point communication lines to replace T1 lines for all small city networks.
- Continue with City Drone video services for city events and get pilot certification.
- Upgrade our Email server to Exchange 2013 and increase email storage capacity and setup a backup email server.
- Upgrade all CISCO network firewall to increase speed and security.
- Lease computer services for the IBM disaster recovery & emergency support
- Upgrade and move Fire Dept. Fire RMS to the HPD server under the same software vendor.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|---|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| IBM AS400 Disk Storage Usage in Gigabytes | 96 | 108 | 120 |
| IBM AS/400 Data Files | 24,400 | 26,230 | 27,980 |
| Resolution of IT Issues for various Departments | 7,904 | 5,970 | 6,567 |
| <u>EFFICIENCY</u> | | | |
| Costs to Resolve Hardware, Software and Maintain City Networks for all City Department, Except the Police Dept. | \$269,427 | \$214,920 | \$251,187 |
| <u>OUTPUT</u> | | | |
| Hardware and software repairs/patches | 1,820 | 1,016 | 1,168 |
| Hours saved on repetitive call-ins | 832 | 780 | 650 |
| IBM AS/400 System Production Jobs | 33,800 | 31,200 | 35,100 |

AUTHORIZED PERSONNEL



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FINANCE

FINANCE ADMINISTRATION 001-2201

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$570,205 | \$602,424 | \$602,424 | \$534,955 |
| Overtime | 544 | 1,332 | 1,332 | 1,362 |
| Car Allowance | 8,760 | 8,760 | 8,760 | 8,760 |
| Travel Pay | 30 | - | - | - |
| Personnel Services | 579,539 | 612,516 | 612,516 | 545,077 |
| City FICA | 34,049 | 35,951 | 35,951 | 31,875 |
| City Medicare | 7,963 | 8,408 | 8,408 | 7,454 |
| City TMRS | 19,580 | 17,962 | 17,962 | 19,037 |
| City TCG Retirement | 20,642 | 23,061 | 23,061 | 23,966 |
| City Health Insurance | 69,820 | 75,969 | 75,969 | 65,809 |
| Worker's Compensation | 1,729 | 1,837 | 1,837 | 1,472 |
| Personnel Services - Benefits | 153,783 | 163,188 | 163,188 | 149,613 |
| Office Supplies | 19,107 | 17,723 | 17,723 | 18,950 |
| Office Equip/Furn Non Cap | 6,940 | 18,096 | 18,096 | 3,200 |
| Supplies - General | 26,047 | 35,819 | 35,819 | 22,150 |
| Miscellaneous Supplies | - | 250 | 250 | 250 |
| Supplies - Miscellaneous | - | 250 | 250 | 250 |
| Utilities / Communications | 3,388 | 6,195 | 6,195 | 6,195 |
| Professional Services | 241 | 51,974 | 51,974 | 1,000 |
| Audit Fees | 29,839 | 35,117 | 35,117 | 45,000 |
| Advertising | 2,891 | 2,800 | 2,800 | 3,500 |
| Equipment Rental/Lease | 9,511 | 9,195 | 9,195 | 9,195 |
| Dues, Memberships & Subscriptions | 2,623 | 2,790 | 2,790 | 2,790 |
| Registration, Travel & Training | 5,159 | 7,500 | 7,500 | 10,500 |
| Employee Mileage Reimbursement | 86 | - | - | 300 |
| Contract Labor | 1,134 | 6,740 | 6,740 | 8,000 |
| Services & Charges - General | 54,872 | 122,311 | 122,311 | 86,480 |
| Maintenance - Software | 1,100 | 3,669 | 3,669 | 58,643 |
| Services & Charges - Maintenance | 1,100 | 3,669 | 3,669 | 58,643 |
| Miscellaneous | 47,433 | 58,989 | 58,989 | 46,190 |
| Services & Charges - Miscellaneous | 47,433 | 58,989 | 58,989 | 46,190 |
| FINANCE ADMINISTRATION | \$862,774 | \$996,742 | \$ 996,742 | \$ 908,403 |
| Personnel - Authorized FTE | 12.00 | 12.00 | 12.00 | 11.00 |

FINANCE ADMINISTRATION 001-2201

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - o Harlingen Downtown Improvement District
 - o Convention and Visitor's Bureau
 - o Tax Increment Financing Zone 1
 - o Tax Increment Financing Zone 2
 - o Tax Increment Financing Zone 3
 - o The Development Corporation of Harlingen, Inc. Fund
 - o Harlingen Community Improvement Board
 - o Firemen's Relief and Retirement Fund
 - o Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of the Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:
 - o Contract for Banking Services (Depository Agreement)
 - o Contract for Collection of Current and Delinquent Property Taxes
 - o Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.
- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.

- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL FY 17-18

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

- Obtain the Distinguished Budget Presentation Award.
- Obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Analyze budget process to include multi-year reporting.
- Evaluate and update accounts receivable process and collection process.
- Continuing education and cross training of staff.

OBJECTIVES FOR 17-18

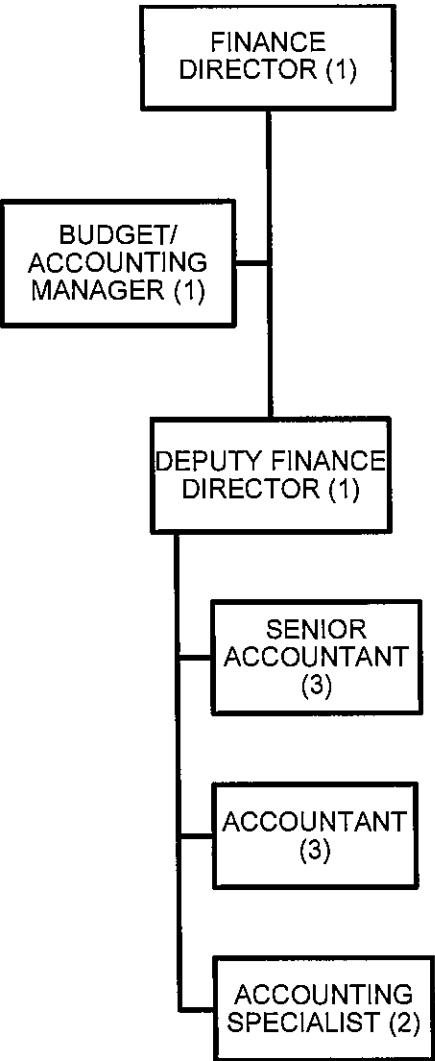
Consistent with the established program goals, the Finance Department objectives include:

- Upgrade the budget process to obtain an outstanding rating in at least one section.
- Reduce the number of auditor's adjustments by monitoring accounts, projects & grants.
- Create 5-year budget to identify and plan for possible future deficits.
- Increase collection ratios and decrease bad debts, and accounts receivables.
- Send staff to appropriate education and trainings programs.

PERFORMANCE INDICATORS

| | ACTUAL | ESTIMATED | PROPOSED |
|----------------------------|----------|-----------|----------|
| | FY 15-16 | FY 16-17 | FY 17-18 |
| Distinguished Budget Award | 1 | 1 | 1 |
| Certificate of Achievement | 1 | 1 | 1 |
| Interim Financial Reports | 12 | 12 | 12 |
| Vendor Checks Issued | 8,249 | 9,500 | 9,500 |
| Payroll Checks Issued | 3,232 | 3,000 | 3,200 |
| Cash Receipts Issued | 24,653 | 23,881 | 24,500 |
| Direct Deposit | 13,893 | 14,200 | 14,500 |

AUTHORIZED PERSONNEL



MUNICIPAL COURT 001-2215

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries - Full Time | \$296,313 | \$300,305 | \$300,305 | \$306,173 |
| Salaries - Part Time | 25,044 | 25,029 | 25,029 | 25,029 |
| Overtime | 3,732 | 9,102 | 9,102 | 9,310 |
| Car Allowance | 1,200 | 1,200 | 1,200 | 1,200 |
| Overtime - Warrant Roundup | 17,934 | - | - | - |
| Personnel Services | 344,223 | 335,636 | 335,636 | 341,712 |
| City FICA | 19,037 | 19,652 | 19,652 | 19,684 |
| City Medicare | 4,452 | 4,596 | 4,596 | 4,603 |
| City TMRS | 6,563 | 6,447 | 6,447 | 10,626 |
| City TCG Retirement | 10,721 | 11,114 | 11,114 | 12,105 |
| City Health Insurance | 42,991 | 56,794 | 56,794 | 47,704 |
| Worker's Compensation | 971 | 1,007 | 1,007 | 923 |
| Personnel Services - Benefits | 84,735 | 99,610 | 99,610 | 95,645 |
| Office Supplies | 20,090 | 30,500 | 30,500 | 30,500 |
| Office Equip/Furn Non Cap | 16,314 | 11,029 | 11,029 | 11,500 |
| Safety Supplies | 880 | 2,000 | 2,000 | 2,000 |
| Supplies - General | 37,284 | 43,529 | 43,529 | 44,000 |
| Miscellaneous Supplies | 569 | 1,500 | 1,500 | 1,500 |
| Supplies - Miscellaneous | 569 | 1,500 | 1,500 | 1,500 |
| Utilities / Communications | 2,904 | 7,416 | 7,416 | 7,283 |
| Advertising | 7,589 | 12,000 | 12,000 | 10,000 |
| Laundry & Uniform Services | 686 | 1,750 | 1,750 | 1,750 |
| Equipment Rental/Lease | 2,987 | 3,000 | 3,000 | 3,000 |
| Dues, Memberships & Subscriptions | 597 | 1,897 | 1,897 | 1,900 |
| Registration, Travel & Training | 6,465 | 11,100 | 11,100 | 11,300 |
| Employee Mileage Reimbursement | - | 275 | 275 | 100 |
| Contract Labor | 13,899 | 56,324 | 56,324 | 49,593 |
| Contract Judges | 94,738 | 78,050 | 78,050 | 67,425 |
| Services & Charges - General | 129,865 | 171,812 | 171,812 | 152,351 |
| Maintenance - Software | 60,556 | 57,330 | 57,330 | 63,456 |
| Services & Charges - Maintenance | 60,556 | 57,330 | 57,330 | 63,456 |
| Juror Fees | 216 | 1,000 | 1,000 | 500 |
| Miscellaneous | 15,479 | 20,000 | 20,000 | 4,000 |
| Services & Charges - Miscellaneous | 15,695 | 21,000 | 21,000 | 4,500 |
| Improvements | - | 128,500 | 128,500 | 128,500 |
| Capital Outlay | - | 128,500 | 128,500 | 128,500 |
| MUNICIPAL COURT TOTALS | \$ 672,927 | \$858,917 | \$858,917 | \$831,664 |
| Personnel - Authorized FTE | 10.00 | 10.00 | 10.00 | 10.00 |

MUNICIPAL COURT 001-2215

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and blood and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance docket, Non-Attendance in School, Bench and Jury trials and Youth Court as well as Pre-trial dockets. The Court processes Blood Warrants on DWI arrests. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The City retains one full-time presiding judge, four contract alternate judges and one court administrator who work together with court staff to attend over 1,000 defendants per month on regular months and over 2,000 defendants on months when special programs are conducted.

PROGRAM GOAL FY 2017-2018

Increase fine collections by continuing to submit cases to the Cameron County Scofflaw Program, the collection agency, and the Omni/DPS Failure to Appear program. Increase fine collections by providing a web based payment system and remote payment kiosks. Reduce the number of outstanding warrants by conducting Warrant Round Ups, and special programs such as an "Amnesty on Failure to Appear" and conducting Harlingen's Great Warrant Round Up. Work with warrant officers to increase the number of warrants cleared, Increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear trial docket. Increase the Court's effectiveness and efficiency by hiring a part-time computer technician to handle computer hardware and software problems and create and manage the court's content manager component. Increase the Court's efficiency by upgrading the Video Magistrate Warning system which allows for video conferencing and recording of the magistrate process. Host court collections training sessions in conjunction with the Office of Court Administration for local courts.

OBJECTIVES FY 2017 - 2018

- Provide quality service to our defendants by practicing prompt response time and courteous service.
- Provide quality service to defendants by ensuring staff continued attendance in Customer Service Training.
- Increase the efficiency of the court by hiring a part-time computer technician to maintain the court's computer hardware and software and manage the court's content manager component.

- Reduce the number of outstanding cases by routing the payment plan cases to the collections clerk.
- Reduce the number of warrants by increasing calls and contact with defendants prior to the issuance of warrants.
- Increase the number of cases set for each court session.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency.
- Address the public's need by the use of special court sessions for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Violations Court
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests.
- Increase the number of warrants served by dedicating specific periods for Warrant Round Ups.
- Increase the number of warrants served by conducting Harlingen's Great Warrant Round Up.
- Ensure that all staff members receive necessary training to make well-informed decisions.
- Continue to coordinate community service with various non-profit organizations.
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor.
- Increase efficiency and effectiveness by reviewing and revising the Procedures Manual.
- Work with warrant officers to increase the number of warrants cleared.
- Participate in National Night Out
- Promote Traffic Safety and Driving on the Right Side of the Road initiatives by visiting elementary schools and handing out traffic safety materials.
- Promote Alcohol and Drug Awareness during Youth Court
- Promote good collections practices by hosting an Office of Court Administration Collections Training for Courts in the Cameron County area.

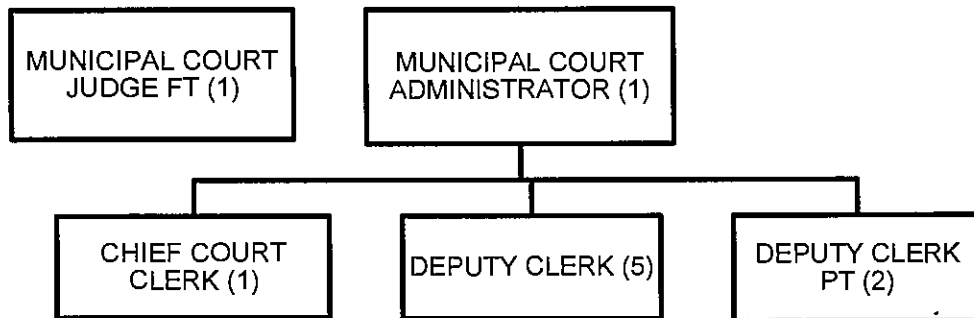
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The increase in processing costs are a result of Magistrate's additional time devoted to blood warrants requested by the Harlingen Police Department after regular hours.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|---------------------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Traffic and Parking Tickets Processed | 10,928 | 11,474 | 12,048 |
| State Law Processed | 3,406 | 3,576 | 3,755 |
| Ordinance/Leash/Litter Law Processed | 1,315 | 1,381 | 1,450 |
| Magistrate Warnings & Processes | 2,796 | 2,936 | 3,083 |
| <u>EFFICIENCY</u> | | | |
| <u>Processing Costs</u> | | | |
| Traffic and Parking Tickets | \$ 529,953 | \$ 508,867 | \$ 492,700 |
| State Law Violations | \$ 165,174 | \$ 158,593 | \$ 153,573 |
| Ordinance/Leash/Litter Law Processed | \$ 63,771 | \$ 61,246 | \$ 59,302 |
| Magistrate Warnings & Processes | \$ 135,592 | \$ 130,211 | \$ 126,089 |
| <u>OUTPUT</u> | | | |
| <u>Revenues from Fines</u> | | | |
| Traffic and Parking Tickets | \$ 1,190,774 | \$ 1,379,469 | \$ 1,041,700 |
| State Law Violations | \$ 53,589 | \$ 342,329 | \$ 258,500 |
| Ordinance/Leash/Litter Fines | \$ 55,906 | \$ 132,202 | \$ 99,800 |

AUTHORIZED PERSONNEL



PUBLIC SAFETY

POLICE OPERATIONS 001-3010

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries - Full Time | \$5,984,330 | \$6,336,037 | \$6,336,037 | \$6,802,626 |
| Overtime | 744,574 | 752,007 | 752,007 | 576,580 |
| Incentive Pay | 311,901 | 313,143 | 313,143 | 316,759 |
| Holiday Pay | 230,389 | 242,923 | 242,923 | 267,923 |
| Stability Pay | 452,332 | 456,272 | 456,272 | 518,429 |
| Travel Pay | 1,410 | 3,000 | 3,000 | 5,000 |
| Personnel Services | 7,724,936 | 8,103,382 | 8,103,382 | 8,487,317 |
| City FICA | 456,181 | 481,538 | 481,538 | 461,031 |
| City Medicare | 106,688 | 113,080 | 113,080 | 116,451 |
| City TMRS | 362,816 | 502,320 | 502,320 | 480,579 |
| City TCG Retirement | 165,780 | 186,478 | 186,478 | 232,817 |
| City Health Insurance | 884,792 | 876,373 | 876,373 | 980,302 |
| Worker's Compensation | 204,231 | 193,157 | 193,157 | 211,037 |
| Personnel Services - Benefits | 2,180,488 | 2,352,946 | 2,352,946 | 2,482,217 |
| Office Supplies | 30,050 | 33,450 | 33,450 | 33,450 |
| Office Equip/Furn Non Cap | 599 | - | - | - |
| Electronics | 239 | 7,988 | 7,988 | 30,500 |
| Uniform & Safety Supplies | 61,902 | 57,119 | 57,119 | 62,500 |
| Bullet Proof Vests | 24,999 | 10,054 | 10,054 | 24,858 |
| Ammunition | - | - | - | 54,778 |
| Botanical Irrigation | 3,500 | - | - | - |
| Educational & Recreational | 2,244 | 6,900 | 6,900 | 6,900 |
| Food, Drinks, & Ice | 29,640 | 38,050 | 38,050 | 40,000 |
| Equipment | - | 290,010 | 290,010 | - |
| Supplies - General | 153,173 | 443,571 | 443,571 | 252,986 |
| Radio Equipment | - | 4,811 | 4,811 | 27,000 |
| Miscellaneous Supplies | 63,138 | 68,022 | 55,420 | 65,198 |
| Supplies - Miscellaneous | 63,138 | 72,833 | 60,231 | 92,198 |
| Utilities / Communications | 124,694 | 130,360 | 130,360 | 131,384 |
| Utilities / Electricity | 114,123 | 110,000 | 110,000 | 102,547 |
| Utilities / Other | 9,257 | 3,770 | 3,770 | 13,770 |
| Professional Services | 9,275 | 8,805 | 8,805 | 14,840 |
| Technical Services | - | 6,360 | 6,360 | 1,500 |
| Medical Examinations | 23,562 | 38,398 | 38,398 | 3,800 |
| Medical Examinations- Victims | - | - | - | 3,000 |
| Advertising | 836 | 9,200 | 9,200 | 10,250 |
| Laundry & Uniform Service | 10,253 | 14,254 | 14,254 | 25,000 |
| Equipment Rental/Lease | 36,280 | 43,132 | 43,132 | 55,000 |
| Vehicle & Radio Rental | 17,162 | 16,350 | 16,350 | 17,775 |
| Building Rental | 871 | - | - | 1,000 |
| Radio User Fee | 30,840 | 28,460 | 28,460 | 28,440 |
| Dues, Memberships & Subscriptions | 8,332 | 6,780 | 6,780 | 15,000 |
| Registration, Travel & Training | 31,359 | 22,946 | 22,946 | 30,000 |
| Small Claims - Unfunded | 17,163 | 10,755 | 10,755 | 15,000 |
| Services & Charges - General | 434,007 | 449,570 | 449,570 | 468,306 |

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Maintenance - Buildings | 7,723 | 6,600 | 6,600 | 8,000 |
| Maintenance - Furniture & Equipment | 2,750 | 9,000 | 9,000 | 9,000 |
| Maintenance - Misc. Equip. | 6,167 | 6,800 | 6,800 | 7,000 |
| Maintenance - Software | 220,968 | 417,618 | 417,618 | 429,318 |
| Internal Service Charges | 241,142 | 246,014 | 246,014 | 225,000 |
| Fuel | 163,065 | 187,263 | 187,263 | 200,000 |
| Services & Charges - Maintenance | 641,815 | 873,295 | 873,295 | 878,318 |
| Miscellaneous | 47,186 | 51,010 | 51,010 | 44,800 |
| Services & Charges - Miscellaneous | 47,186 | 51,010 | 51,010 | 44,800 |
| Miscellaneous Equipment | 234,755 | 26,937 | 26,937 | - |
| Capital Outlay | 234,755 | 26,937 | 26,937 | - |
| Contra Capital Outlay | (170,969) | - | - | - |
| Contra Capital Outlay | (170,969) | - | - | - |
| POLICE OPERATIONS TOTALS | \$11,308,529 | \$12,373,544 | \$12,360,942 | \$12,706,142 |
| Personnel - Authorized FTE | 144.00 | 144.00 | 144.00 | 144.00 |

The Harlingen Police Department is a civil service department currently comprised of one hundred and forty-four (144) police officers and a civilian support staff of fifty-one (51) employees and nine (9) part-time school crossing guards. The sworn and non-sworn personnel service the community utilizing three different locations. The main public safety (police) building is located at 1018 Fair Park Boulevard; Harlingen, Texas. The employees from the Professional Standards (Training & Internal Affairs) Unit operate from the City of Harlingen Annex Building located at 24200 FM 509; Harlingen, Texas. The 9-1-1 Communications (Dispatch) Center receives public calls for service and dispatch from 101 North Loop 499; Harlingen, Texas.

The main objective of these men and women is defined by the department's Mission Statement: '...to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen.' Our mission is in support of our Departmental Vision, which is simply: 'To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime'.

The police budget is broken down into three (3) different components. The "Police Operations" budget is comprised of the sworn staff of the Harlingen Police Department. The "Police Services" budget covers the non-sworn staff of the police department including the Communication Center personnel. The "Special Investigations" budget consist of funds received from asset forfeiture proceedings and are utilized to purchase equipment and for other necessities that will support in accomplishing the mission of the police department.

The three (3) different components of the police budget are summarized as followed:

The police force consists of one (1) Chief, one (1) Assistant Chief, three (3) Deputy Chiefs, five (5) Commanders, sixteen (16) Sergeants, and one hundred and eighteen (18) sworn police officers. The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens. The Department has increased the number of Police Districts from 6 to 10 to provide better Community Service and Resources. In doing this, the Department assigned Patrol Officers, Criminal Investigators and Police District Representatives to each District to address specific crime trends and respond to community concerns.

The Harlingen Police Department is divided into 3 Bureaus:

- Patrol Operations Bureau
- Criminal Investigations Bureau
- Support Services Bureau

Each Bureau is under the command of a Deputy Chief, who in turn reports to the office of the Chief of Police through the Assistant Chief. The Operations Bureau is the most visible and provides protection and service to the community 24 hours a day 7 days a week.

The **Patrol Operations Bureau** is overseen by one (1) Deputy Chief with three (3) Commanders. Each Commander is responsible for two (2) patrol shifts. The Patrol Division consists of six (6) Patrol shifts that conduct routine patrol and respond to calls for service. Each patrol shift has approximately, ten (10) police officers and is overseen by one (1) Sergeant. The bureau has a specialty unit, the Highway Enforcement Unit, which consists of one (1) Sergeant, (2) Traffic Investigators, (2) K-9 Officers and (4) Police Officers, who investigate the majority of major/fatality auto-collisions, conduct DWI enforcement, commercial motor vehicle compliance, highway interdiction and perform traffic enforcement duties.

The **Criminal Investigations Bureau** is overseen by one (1) Deputy Chief, one (1) Commander and five (5) Sergeants. The Bureau is divided into the following units:

Organized Crime Unit consists of one (1) Sergeant and nine (9) Investigators. This unit investigates narcotics interdiction, gang violence, vice and human trafficking.

Area Detective Unit consists of one (1) Sergeant and ten (10) Investigators (one for each District) who investigate criminal reports from their assigned districts.

Major Crimes Unit, Crime Fusion Center, Family Violence/Child Abuse/Sex Crimes Unit and Mental Health Unit are overseen by one (1) Sergeant. These units consist of the following:

- Major Crimes Unit and Crime Fusion Center consists of six (6) Investigators and one (1) Civilian Crime Analyst. The unit investigates homicides,

- robberies and aggravated assaults. The Crime Fusion Center researches crime trends and criminal activity to provide intelligence to the Department.
- Family Violence/Child Abuse/Sex Crimes Unit, consisting of two (2) Investigators.
- Mental Health Unit consists of two (2) Officers and one (1) Investigator. The two (2) Mental Health Officers are under a Memorandum of Understanding (MOU) with Tropical Texas, a state mental health organization. These assigned officers respond to calls of persons in mental health crisis.
- District Representatives Unit, is overseen by one (1) Sergeant: There are six (6) District Representatives (DR) Officers, each representing two Districts.
- School Resource Officers Unit (SRO), consists of one (1) Sergeant and six (6) police officers contracted by the Harlingen Consolidated Independent School District (HCISD). The school district reimburses the salaries & benefits for two positions and the remaining five positions are paid through a federal grant awarded through the COPS Office to the City of Harlingen. These officers are permanently assigned to the HCISD during the school calendar year. One of the positions paid by HCISD is a Sergeant supervisory position that oversees the SRO's and Crossing Guards.

The Harlingen Police Department has four (4) officers assigned to various Federal Task Forces:

- Drug Enforcement Agency (DEA) Task-force– 1 Investigator
- Homeland Security Investigations (HSI) White-sands High Intensity Drug Trafficking Area Task Force (HIDTA) – 1 Investigator
- U.S. Marshal's Office - 1 Investigator
- Federal Bureau of Investigations (FBI) Task Force – 1 Investigator (pending staffing numbers allowed for the position)

The Harlingen Police Department features a ***Special Weapons and Tactics team (SWAT)***. The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The team utilizes all of its available resources to complete the mission of the Harlingen Police Department.

The **Support Services Bureau** sworn personnel are overseen by a Deputy Chief, one (1) Commander, and four (4) Sergeants. The Bureau also has one (1) Police Civilian Deputy Administrator who oversees the civilian personnel in the Bureau. The Bureau is divided into the following units:

The Sworn Personnel are overseen by the Commander that reports to the Bureau Deputy Chief.

- Professional Standards/Training Unit is overseen by one (1) Sergeant:

- Training Unit & Personnel Unit consists of two (2) Officers. The Personnel Officer administers the recruiting and hiring process and maintains police employee personnel files. The Training Officer coordinates the departmental training and tracks the requirements for Texas Commission on Law Enforcement (TCOLE) certification.
- Internal Affairs Unit consists of one (1) Sergeant:
 - She/He oversee two (2) Officers, who investigate internal and external complaints made against officers for violating policy and/or procedures. This Unit reports directly to the Chief's Office.
- Support Services Unit consists of one (1) Sergeant which will oversee the following units:
 - Accreditation & Inspections consist of one (1) Officer, which reviews use of force incidents, conducts random audits, maintains the policy manual, monitors and updates departmental social-media initiatives, and monitors the Personnel Improvement Program. This unit is also responsible for the maintaining compliance with the Texas Best Practices Recognition Program.
 - Fleet Services
 - Building Maintenance
 - Grants
 - Special Events and,
 - Information Technology which consists of two (2) IT Technicians. The IT Technicians maintains the computers and other technological equipment in relation to the Police Department and Communication Center.
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the jail.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer.

The civilian Deputy Administrator oversees the majority of the divisions operated by civilian personnel, which include the following:

- Records consists of a Records Manager and four (4) civilian employees; one specifically assigned as a Jail/Records Clerk.
- Communications Center consists of a Communications Manager, three (3) Shift Supervisors and 16 civilian dispatcher and call takers.
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the work while the civilian Deputy Administrator handles administrative matters and the civilian personnel.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer. The civilian Deputy Administrator oversees the civilian employee.

PROGRAM GOALS FY 2017- 2018

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.

- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as burglaries, the sale or possession of illicit drugs, graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue the implementation of technological advancements such as virtualization and real time data dissemination through available software.

OBJECTIVES FY 2017- 2018

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our CompStat (computer statistics) weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed implementation of (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Watch Programs, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorneys' Office.
- Implement, and upgrade the Department Policies and Procedures in conjunction with Lexipol a public safety company.
- Continue in accreditation and compliance with Texas Best Practices "Recognized" status for Law Enforcement.
- To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of violent crimes.
- To educate all department police officers and dispatchers in mental health issues so they have a clear understanding in handling individuals with mental health challenges.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Provide adequate resources and staffing levels that will directly contribute to the crime fighting process, reduction in the fear of crime, the apprehension of criminals, and the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies and overall improvement of the quality of life within the City of Harlingen.

PERFORMANCE INDICATORS

| | ACTUAL | ESTIMATED | PROPOSED |
|--|----------|-----------|----------|
| | FY 15-16 | FY 16-17 | FY 17-18 |
| <u>EFFECTIVENESS</u> | | | |
| Reported Part I Crimes | 2,806 | 2,273 | 2,350 |
| Total reported criminal offenses | 11,310 | 8,263 | 8,500 |
| Number of accidents investigated | 2,706 | 1,885 | 2,000 |
| Number of authorized sworn officers | 143 | 143 | 143 |
| <u>EFFICIENCY</u> | | | |
| Average cost per call for service | 0.683 | 0.710 | 0.710 |
| Average cost per calls per citizen | | | |
| Priority one average response time | 6:06 | 6:03 | 6:00 |
| Average number of authorized sworn officers at fiscal year end | 143 | 143 | 143 |
| Average sworn officers per 1K citizens | 2.162 | 2.162 | 2.162 |
| <u>OUTPUT</u> | | | |
| Service calls handled | 45,214 | 47,000 | 47,000 |
| Officer Initiated Calls | 49,024 | 45,797 | 46,000 |
| Adult Arrests | 3,282 | 2,659 | 2,800 |
| Juveniles detained (in custody) | 362 | 321 | 375 |
| Traffic Enforcement Action (citations) | 6,751 | 7,000 | 7,000 |

POLICE SERVICES 001-3015

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Salaries - Full Time | \$1,133,945 | \$1,219,065 | \$1,219,065 | \$1,333,470 |
| Salaries - Part Time | 18,024 | 14,553 | 14,553 | 23,553 |
| Overtime | 59,885 | 38,112 | 38,112 | 51,140 |
| Travel Pay | 586 | 100 | 100 | 400 |
| Personnel Services - Pay | 1,212,440 | 1,271,830 | 1,271,830 | 1,408,563 |
| City FICA | 72,361 | 75,425 | 75,425 | 83,545 |
| City Medicare | 16,923 | 17,801 | 17,801 | 19,539 |
| City TMRS | 44,834 | 40,322 | 40,322 | 63,125 |
| City TCG Retirement | 31,448 | 37,673 | 37,673 | 43,345 |
| City Health Insurance | 185,902 | 204,573 | 204,573 | 222,405 |
| Worker's Compensation | 10,419 | 10,185 | 10,185 | 11,006 |
| Personnel Services - Benefits | 361,887 | 385,979 | 385,979 | 442,965 |
| Office Supplies | 6,039 | 8,447 | 8,447 | 6,500 |
| Office Equip/Furn Non Cap | 1,665 | 343 | 343 | 750 |
| Electronics | 19,721 | 9,200 | 9,200 | 9,000 |
| Uniforms & Safety Supplies | 1,153 | 3,123 | 3,123 | 5,000 |
| Educational & Recreation | - | 1,000 | 1,000 | 1,000 |
| Food, Drinks & Ice | 1,054 | 1,550 | 1,550 | 1,550 |
| Supplies - General | 29,632 | 23,663 | 23,663 | 23,800 |
| Miscellaneous Supplies | 6,185 | 5,321 | 5,321 | 9,000 |
| Supplies - Miscellaneous | 6,185 | 5,321 | 5,321 | 9,000 |
| Utilities / Communications | 291 | 275 | 275 | 275 |
| Medical Examinations | - | - | - | - |
| Advertising | - | 500 | 500 | - |
| Laundry & Uniform Service | 658 | - | - | - |
| Equipment Rental/Lease | 1,156 | 1,500 | 1,500 | 1,500 |
| Dues, Memberships, & Subscriptions | 961 | 1,361 | 1,361 | 1,360 |
| Registration, Travel, & Training | 26,400 | 23,280 | 23,280 | 48,000 |
| Services & Charges - General | 29,466 | 26,916 | 26,916 | 51,135 |
| Maintenance - Furniture & Equipment | 1,909 | 2,160 | 2,160 | 3,000 |
| Miscellaneous Equip. | - | 1,000 | 1,000 | 2,800 |
| Maintenance - Software | 61,256 | 65,178 | 65,178 | 67,805 |
| Services & Charges - Maintenance | 63,165 | 68,338 | 68,338 | 73,605 |
| Miscellaneous | - | 700 | 700 | 3,000 |
| Services & Charges - Miscellaneous | - | 700 | 700 | 3,000 |
| POLICE SERVICES TOTALS | 1,702,775 | 1,782,747 | 1,782,747 | 2,012,068 |
| Personnel - Authorized FTE | 52.00 | 51.00 | 51.00 | 52.00 |

POLICE SERVICES 001-3015

The Police Services budget supports all operational activities of the Harlingen Police Department. Although this particular Bureau does have some 'sworn' officers within it, the budgeted line-items within the particular fund are geared at funding, in totality, all support functions within the Harlingen Police Department. The Bureau is overseen by a Deputy Chief and a Deputy Administrator who, in turn, reports to the Assistant Chief of Police.

The fifty-one (51) non-sworn positions-provided for under the Police Services budget consist of the civilian Deputy Administrator, Communication Manager, Records Supervisor, Crime Victims' Liaison, Records Clerks, Booking Officers, Information Technology Technicians, Graffiti Abatement Officer, Executive Secretary, Executive Administrative Assistant, Public Safety Communication Officers and nine (9) part-time School Crossing Guards.

- The Deputy Administrator oversees the entire civilian workforce in relation to the police department and communication center.
- Executive Administrative Assistant maintains, prepares, files documents and responds to phone calls on behalf of the Police Chief
- Executive Secretary maintains, prepares, files documents associated with the fiscal department
- Booking Officers maintain the City Jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department Officers.
- Records Supervisor oversees the Records Unit function and her support staff of Records Clerk personnel.
- Records Clerks respond to public request for accident reports, criminal reports, record checks, and inquiries into other police-related records.
- Communications Manager oversees the Dispatch function and supervises three (3) Communication Supervisors who oversee sixteen Public Safety Communicators Officers (dispatchers).
- Information Technology Technicians: The two (2) employees maintain all of the technological equipment in the police department and communication center for operational readiness.
- The Graffiti Abatement Officer conducts clean-up and paints over graffiti markings throughout the City.
- School Crossing Guards work seasonal during the school term; providing safe passageway and assistance to students at pedestrian crosswalks.

All the duties within the Police Services budget support the Operational readiness, effectiveness, and efficiency of the Harlingen Police Department. All our employees work synergistically towards the achievement of our Vision:

**'To ensure a safe and proud Community,
where people live, work, and visit;
free from the fear of crime'.**

PROGRAM GOALS FY 2017- 2018

- Provide efficient, effective, prompt and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase Section efficiencies and deliver 'raving fans' service.
- Maintain adequate police and support staff equipment and personnel levels to adequately deliver our services to an ever-growing population.
- Provide coordinated, responsive and reliable 911 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FY 2017- 2018

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continue multi-jurisdictional collaboration efforts regarding inter-agency-operability with our AEGIS law enforcement software.
- Continue with plans to create a centralized dispatching service to neighboring communities who currently rely on the Cameron County system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- One (1) Booking Officer: The department is looking into the viability of an additional booking officer position to adequately staff the jail with personnel 24/7. The non-civil service position will be responsible for processing of prisoners brought into the Detention Facility. They are responsible for the care and safety of the prisoners while at the facility and completing documentation of their stay. This position would allow for proper coverage in the Detention Facility for improved service and efficiency. This request would increase the overall salary and benefits portion of the 'Police Services' fund-but improve the performance and accountability in the Detention Center. One (1) Booking Officer position was approved for FY2015-16 and the other position was tentatively scheduled to be added at the mid-year portion of the current budget cycle if funds were available. It has not been added therefore the Department requests the position for this budget year.
 - o *Estimated Cost \$32,661.*
- One (1) Crime Analyst: The department is looking into a civilian Crime Analyst position for the Crime Fusion Center (CFC) of the Police Department. The non-civil position will be responsible in analyzing crime data to provide crime trends and leads to the criminal investigators and patrol officers; prepare crime maps and reports, handles inquiries from officers and outside agencies, and assists with compilation of the Uniform Crime Report (UCR) and perform other clerical duties as deemed necessary by Department Supervisor. This will be an upgraded from a civilian position and not an added position
 - o *Estimated Cost \$44,970.00*

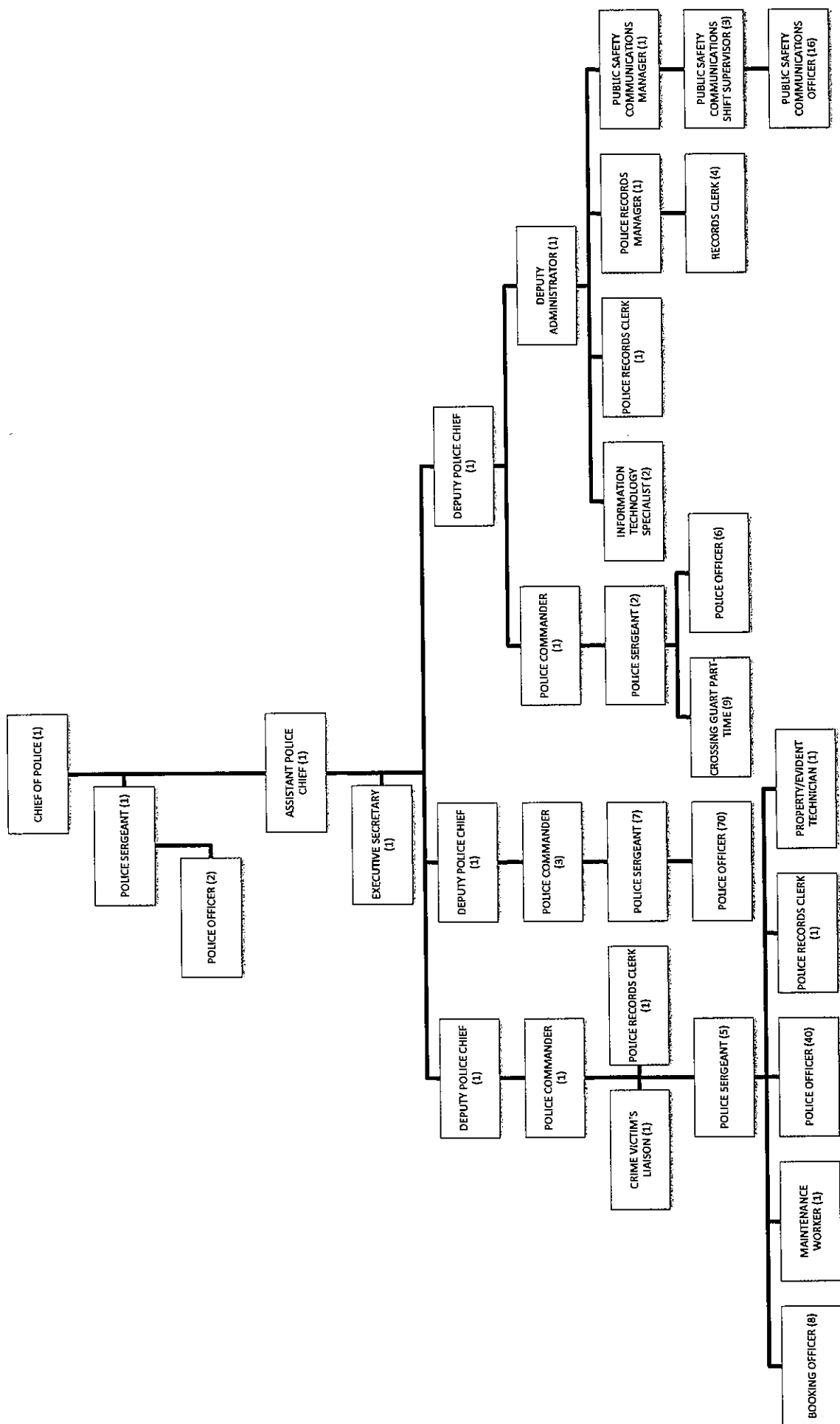
- Police records clerk: The department is looking into a clerical position. The non-civil position will be handling the records clerk duties, answering telephone calls, performing criminal history checks, retrieving police and traffic reports, issue alarm permits, operate computer for query and data entry in to a city database and provide quality customer service.
 - o *Estimated Cost: \$31,331*

SERVICE LEVELS

The above actions would allow us to significantly improve overall service delivery within the City of Harlingen with minimal fiscal impact when considering cost/benefit analysis.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| High priority average dispatch time | 4:38 | 4:38 | 4:45 |
| Police calls for service | 45,326 | 36,512 | 45,000 |
| Fire calls for service | 4,451 | 4,500 | 4,500 |
| Number of alarms | 3,700 | 3,210 | 3,500 |
| Crime Victims served by the Crime Victim Liaison | 611 | 575 | 625 |
| <u>EFFICIENCY</u> | | | |
| % of priority 1 calls dispatched | 100% | 100% | 100% |
| Volunteer hours worked | 4,373 | 3,385 | 4,200 |
| RMS permanent entries | 12,882 | 9,066 | 12,000 |
| <u>OUTPUT</u> | | | |
| Records Division Requests | 10,030 | 12,000 | 12,500 |
| Number of volunteer initiatives | 32 | 71 | 85 |
| Total alarm permits on file | 585 | 763 | 1,000 |
| Number of TCVC applications submitted | 175 | 341 | 500 |



FIRE SUPPRESSION 001-3510

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Salaries Full Time | \$4,821,908 | \$4,848,188 | \$4,848,188 | \$4,909,381 |
| Overtime | 499,544 | 500,613 | 500,613 | 449,630 |
| Incentive Pay | 272,409 | 273,753 | 273,753 | 278,867 |
| Holiday Pay | 181,024 | 191,605 | 191,605 | 190,745 |
| Assignment Pay | 15,872 | 15,694 | 15,694 | 15,694 |
| Car Allowance | 7,998 | 7,998 | 7,998 | 7,998 |
| Stability Pay | 479,362 | 511,448 | 511,448 | 532,666 |
| Travel Pay | 2,337 | 5,000 | 5,000 | 5,000 |
| Personnel Services | 6,280,454 | 6,354,299 | 6,354,299 | 6,389,981 |
| City FICA | 11,169 | 11,395 | 11,395 | 11,799 |
| City Medicare | 81,181 | 83,093 | 83,093 | 83,441 |
| City TMRS | 5,698 | 5,623 | 5,623 | 9,058 |
| City Firemen's Retirement | 778,506 | 799,550 | 799,550 | 926,940 |
| City TCG Retirement | 11,775 | 12,189 | 12,189 | 12,682 |
| City Health Insurance | 740,852 | 758,370 | 758,370 | 782,774 |
| Worker's Compensation | 126,013 | 133,205 | 133,205 | 120,666 |
| Personnel Services - Benefits | 1,755,194 | 1,803,425 | 1,803,425 | 1,947,360 |
| Office Supplies | 4,450 | 4,700 | 4,700 | 4,000 |
| Office Equip/Furn Non Cap | 3,464 | 4,700 | 4,700 | 7,600 |
| Chemicals & Medical Supplies | 19,997 | 15,000 | 15,000 | 15,000 |
| Maintenance Supplies | - | 2,000 | 2,000 | - |
| Educational & Recreational | 2,976 | 4,800 | 4,800 | 4,800 |
| Food, Drinks, & Ice | 6,035 | 4,700 | 4,700 | 4,200 |
| Supplies - General | 36,922 | 35,900 | 35,900 | 35,600 |
| Miscellaneous Supplies | 14,553 | 35,170 | 35,170 | 15,500 |
| Supplies - Miscellaneous | 14,553 | 35,170 | 35,170 | 15,500 |
| Utilities / Communications | 48,982 | 64,147 | 64,147 | 63,697 |
| Utilities / Electricity | 104,300 | 96,101 | 96,101 | 91,560 |
| Utilities / Other | 15,310 | 18,000 | 18,000 | 19,500 |
| Professional Services | 2,500 | - | - | - |
| Medical Examinations | 5,121 | 5,000 | 5,000 | 5,000 |
| Advertising | 395 | 1,000 | 1,000 | 500 |
| Laundry & Uniform Services | 70,802 | 76,183 | 76,183 | 75,933 |
| Equipment Rental/Lease | 1,967 | 2,000 | 2,000 | 2,000 |
| Vehicle & Radio Rental | 4,650 | 4,650 | 4,650 | 4,650 |
| Radio User Fee | 6,120 | 7,440 | 7,440 | 7,440 |
| Dues, Memberships, & Subscriptions | 17,588 | 13,617 | 13,617 | 15,800 |
| Registration, Travel, & Training | 39,648 | 35,980 | 35,980 | 39,000 |
| Small Claims - Unfunded | - | 1,000 | 1,000 | - |
| Contract Labor | 9,999 | 13,183 | 13,183 | 10,000 |
| Services & Charges - General | 327,382 | 338,301 | 338,301 | 335,080 |
| Maintenance - Buildings | 1,332 | 1,830 | 1,830 | 1,500 |
| Maintenance - Miscellaneous Equipment | 13,371 | 111,013 | 111,013 | 117,000 |
| Internal Service Charges | 94,923 | 109,500 | 109,500 | 100,000 |
| Fuel | 42,129 | 50,000 | 50,000 | 52,000 |
| Services & Charges - Maintenance | 151,755 | 272,343 | 272,343 | 270,500 |
| Miscellaneous | 104 | 375 | 375 | 375 |
| Services & Charges - Miscellaneous | 104 | 375 | 375 | 375 |
| Motor Vehicle & Heavy Equip. | - | - | - | 460,077 |
| Miscellaneous Equipment | 51,359 | 19,525 | 19,525 | 114,000 |
| Capital Outlay | 51,359 | 19,525 | 19,525 | 574,077 |
| FIRE SUPPRESSION TOTALS | \$ 8,617,723 | \$ 8,859,338 | \$ 8,859,338 | \$ 9,568,473 |
| Personnel - Authorized FTE | 107.00 | 107.00 | 107.00 | 107.00 |

FIRE SUPPRESSION 001-3510

The Harlingen Fire Department with a force of 110 members and two administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains eight fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL FY 2017-2018

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by replacing fire extrication and suppression equipment with modernized equipment.

OBJECTIVES FOR FY 2017-2018

- Continue to enhance equipment and personnel to work toward maintaining an Insurance Service rating (ISO) of three.
- Continue to support a vehicle maintenance in-house program.
- Continue to search and apply for homeland security grants.
- Conduct state required continuous education training, Aircraft Rescue Firefighting (ARFF), Emergency Medical First Response, and Hazardous Materials.
- Continue to enhance the Emergency Management Plan for Hurricanes to an all Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance the Fire Prevention responsibilities at the Harlingen one stop shop.
- Purchase a compliment of fire nozzles and various hose sizes.
- Replace extrication rescue equipment that is reaching end of expectancy usage.
- Continued support of the first annual H.C.I.S.D. fire academy program.

PERFORMANCE INDICATORS

| | ACTUAL FY 15/16 | ESTIMATED FY 16/17 | PROPOSED FY 17/18 |
|-------------------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Action taken by Jurisdiction | | | |
| Harlingen | 3,740 | 3,759 | 3,779 |
| Cameron County | 146 | 160 | 160 |
| Combes | 41 | 30 | 35 |
| Palm Valley | 5 | 10 | 10 |
| Primera | 27 | 28 | 28 |
| Mutual Assistance | 52 | 58 | 58 |
| Miscellaneous | 26 | 35 | 30 |
| <u>EFFICIENCY</u> | | | |
| Action taken by Department | | | |
| Investigation | 2,196 | 2,200 | 2,200 |
| Extinguishment | 272 | 276 | 280 |
| Provide EMS | 951 | 957 | 960 |
| Identify Hazard | 75 | 79 | 80 |
| Restore System | 20 | 24 | 30 |
| Standby Service | 173 | 178 | 180 |
| Provide Assistance | 211 | 215 | 218 |
| Search and Rescue | 47 | 51 | 51 |
| Rescue | 25 | 29 | 29 |
| Other | 67 | 71 | 72 |
| <u>OUTPUT</u> | | | |
| Action taken by Fire Station | | | |
| Fire Station #1 | 1131 | 1083 | 1086 |
| Fire Station #2 | 0 | 133 | 300 |
| Fire Station #3 | 512 | 517 | 517 |
| Fire Station #4 | 555 | 562 | 562 |
| Fire Station #5 | 15 | 16 | 16 |
| Fire Station #6 | 439 | 445 | 445 |
| Fire Station #7 | 870 | 800 | 650 |
| Fire Station #8 | 498 | 504 | 504 |
| No Response Calls | 17 | 20 | 20 |

FIRE PREVENTION 001-3530

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$280,334 | \$300,565 | \$300,565 | \$301,693 |
| Overtime | 11,362 | 23,848 | 23,848 | 23,913 |
| Incentive Pay | 21,612 | 20,156 | 20,156 | 22,563 |
| Assignment Pay | 18,165 | 18,225 | 18,225 | 18,225 |
| Stability Pay | 41,299 | 42,917 | 42,917 | 45,123 |
| Travel Pay | 373 | 436 | 436 | - |
| Personnel Services | 373,145 | 406,147 | 406,147 | 411,517 |
| City FICA | 895 | 1,366 | 1,366 | 4,026 |
| City Medicare | 5,080 | 5,545 | 5,545 | 5,472 |
| City Firemen's Retirement | 46,574 | 49,846 | 49,846 | 58,217 |
| City TCG Retirement | 738 | 1,114 | 1,114 | 1,170 |
| City Health Insurance | 44,567 | 44,791 | 44,791 | 54,004 |
| Worker's Compensation | 7,546 | 8,195 | 8,195 | 7,476 |
| Personnel Services - Benefits | 105,400 | 110,857 | 110,857 | 130,365 |
| Office Supplies | 2,555 | 2,500 | 2,500 | 2,500 |
| Office Equip/Furn Non Cap | 5,515 | 4,500 | 4,500 | 4,500 |
| Educational & Recreational | 4,973 | 6,000 | 6,000 | 6,000 |
| Food, Drinks & Ice | 633 | 909 | 909 | 900 |
| Supplies - General | 13,676 | 13,909 | 13,909 | 13,900 |
| Miscellaneous Supplies | 14,469 | 14,292 | 14,292 | 16,000 |
| Supplies - Miscellaneous | 14,469 | 14,292 | 14,292 | 16,000 |
| Utilities / Communications | 5,685 | 7,594 | 7,594 | 5,900 |
| Medical Examinations | 237 | 1,360 | 1,360 | 1,360 |
| Advertising | 485 | 500 | 500 | 500 |
| Equipment Rental/Lease | 168 | 492 | 492 | 460 |
| Vehicle & Radio Rental | 450 | 450 | 450 | 450 |
| Radio User Fee | - | 720 | 720 | 720 |
| Dues, Memberships & Subscriptions | 4,123 | 5,029 | 5,029 | 5,029 |
| Registration, Travel & Training | 5,669 | 7,114 | 7,114 | 7,550 |
| Services & Charges - General | 16,817 | 23,259 | 23,259 | 21,969 |
| Maintenance - Furniture & Equipment | - | 300 | 300 | 300 |
| Maintenance - Miscellaneous Equipment | 170 | 450 | 450 | 450 |
| Internal Service Charges | 6,521 | 9,268 | 9,268 | 9,000 |
| Fuel | 4,526 | 6,000 | 6,000 | 6,000 |
| Services & Charges - Maintenance | 11,217 | 16,018 | 16,018 | 15,750 |
| Informant Fees | - | 1,000 | 1,000 | 1,000 |
| Miscellaneous | 21 | 1,000 | 1,000 | 1,000 |
| Services & Charges - Miscellaneous | 21 | 2,000 | 2,000 | 2,000 |
| FIRE PREVENTION TOTALS | \$534,745 | \$586,482 | \$586,482 | \$611,501 |
| Personnel - Authorized FTE | 6.00 | 6.00 | 6.00 | 6.00 |

FIRE PREVENTION 001-3530

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state and national guidelines.

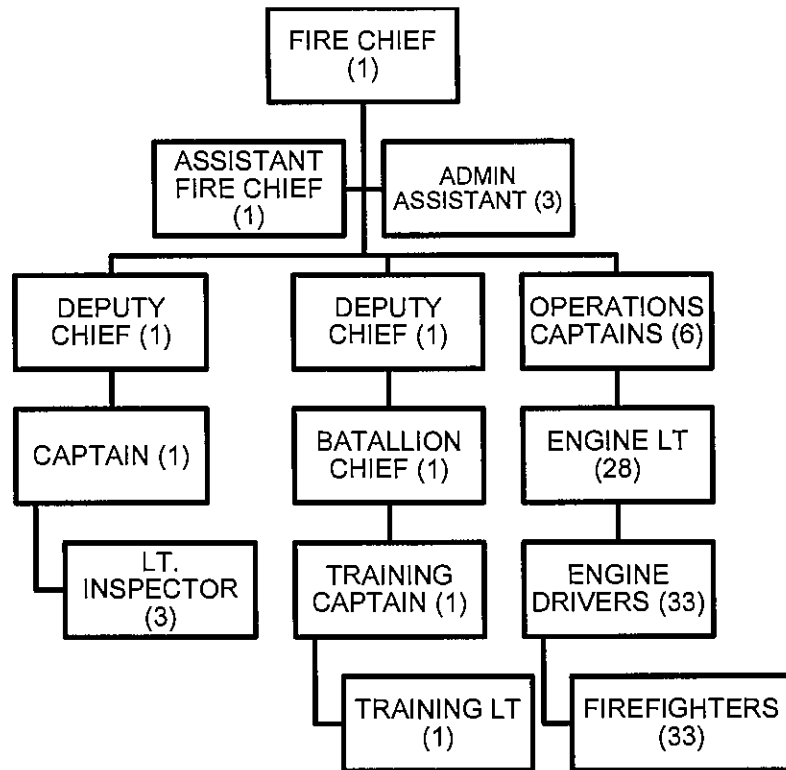
OBJECTIVES FOR FY 2017-2018

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- Capital Account: Replace vehicle # 21903 which is a 2003 Ford Explorer assigned to the fire inspector.
- To augment and/or replace fire investigation, fire inspection, public education equipment, supplies, and training.
- Supplemental Budget: Add 1 more officer to the Bureau of Fire Prevention to conduct inspections, investigations, and public education.
- To continue the planned and scheduled implementation of the Fire RMS Mobile program for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency and integrate this with the WebQA program.
- Continued partnership with the American Red Cross in supporting the City of Harlingen.

PERFORMANCE INDICATORS

| | ACTUAL FY 15/16 | ESTIMATED FY 16/17 | PROPOSED FY 17/18 |
|--|--------------------|-----------------------|----------------------|
| Inspections (routine, re-occupancy, final, etc.) | 1,650 | 1,675 | 1,700 |
| Plan Reviews (new construction, additions, etc.) | 425 | 450 | 450 |
| Subdivision Reviews | 55 | 55 | 60 |
| Fire Drills | 300 | 300 | 310 |
| Complaints | 35 | 35 | 40 |
| Investigations | 75 | 75 | 75 |
| Presentations | 140 | 145 | 150 |
| Attendance at Presentations | 18,500 | 18,500 | 19,000 |
| Meetings | 425 | 425 | 450 |

FIRE SUPPRESSION & PREVENTION



PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$236,937 | \$268,006 | \$268,006 | \$270,154 |
| Salaries Part Time | 7,763 | - | - | 8,654 |
| Car Allowance | - | 9,254 | 9,254 | - |
| Travel Pay | 11 | - | - | - |
| Personnel Services | 244,711 | 277,260 | 277,260 | 278,808 |
| City FICA | 14,921 | 16,934 | 16,934 | 17,050 |
| City Medicare | 3,490 | 3,960 | 3,960 | 3,987 |
| City TMRS | 7,923 | 7,920 | 7,920 | 12,980 |
| City TCG Retirement | 10,578 | 13,278 | 13,278 | 13,401 |
| City Health Insurance | 23,595 | 22,877 | 22,877 | 28,704 |
| Worker's Compensation | 731 | 832 | 832 | 753 |
| Personnel Services - Benefits | 61,238 | 65,801 | 65,801 | 76,875 |
| Office Supplies | 3,825 | 3,700 | 3,700 | 3,700 |
| Office Equip/Furn Non Cap | 2,716 | 2,500 | 2,500 | 2,500 |
| Books, Magazines & Papers | 497 | 400 | 400 | 400 |
| Supplies - General | 7,038 | 6,600 | 6,600 | 6,600 |
| Miscellaneous Supplies | - | 400 | 400 | 400 |
| Supplies - Miscellaneous | - | 400 | 400 | 400 |
| Utilities / Communications | 3,510 | 4,450 | 4,450 | 3,500 |
| Advertising | 9,548 | 8,700 | 8,700 | 9,000 |
| Equipment Rental/Lease | 797 | 4,500 | 4,500 | 5,100 |
| Dues, Memberships, & Subscriptions | 1,575 | 2,050 | 2,050 | 1,750 |
| Registration, Travel, & Training | 8,325 | 6,447 | 6,447 | 6,000 |
| Services & Charges - General | 23,755 | 26,147 | 26,147 | 25,350 |
| Maintenance - Software | 4,927 | 6,180 | 6,180 | 6,180 |
| Services & Charges - Maintenance | 4,927 | 6,180 | 6,180 | 6,180 |
| Miscellaneous | 122 | 400 | 400 | 400 |
| Services & Charges Misc | 122 | 400 | 400 | 400 |
| PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS | \$341,791 | \$382,788 | \$382,788 | \$394,613 |
| Personnel - Authorized FTE | 5.00 | 5.00 | 5.00 | 5.00 |

Planning and Zoning is a division under the direction of the Director of Planning and Development. The Division ensures that growth continues in a positive, safe and efficient manner in respect to development and construction. The major activities for this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the Planning and Zoning Commission, Zoning Board of Adjustments and City Commission.

PROGRAM GOAL FY 2017-2018

Ensure that growth continues in a positive, safe and efficient manner in respect to development and construction. Communicate with all developers, engineers and residents of Harlingen regarding zoning and subdivision codes. In addition, implement the new Comprehensive Plan.

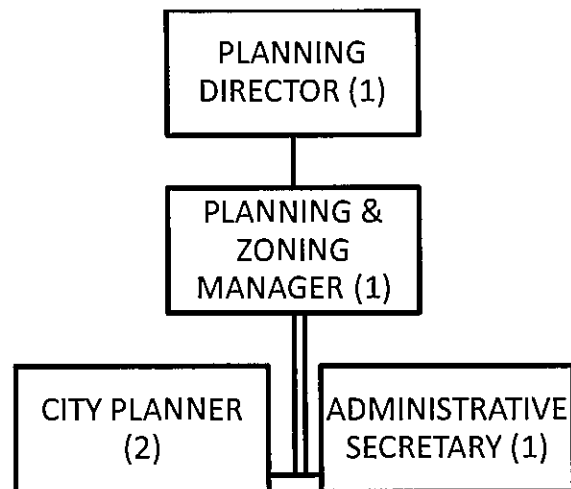
OBJECTIVES FOR FY 2017-2018

- Implement the goals of the Harlingen Comprehensive Plan One Vision, One Harlingen.
- Implement Form Based Codes in accordance with the Harlingen Comprehensive Plan- One Vision One Harlingen.
- Implement the new GovPilot software.
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Townsite area.
- Rezone the properties in the City's Not Designated ("N") District in accordance with the Comprehensive Plan.
- Improve the appearance of the City's entrance corridors.
- Continue to update Division web page(s) to be more informative and user friendly.
- Upgrade the zoning map on the City web site to include new dimensions, and assure its accuracy via timely updates.
- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

PERFORMANCE INDICATORS

| | ACTUAL | ESTIMATE | PROPOSED |
|--|-----------------|-----------------|-----------------|
| <u>EFFECTIVENESS</u> | <u>FY 15-16</u> | <u>FY 16-17</u> | <u>FY 17-18</u> |
| Subdivisions Reviewed | 28 | 26 | 30 |
| Subdivisions Variances processed | 2 | 2 | 2 |
| Subdivisions Recorded | 12 | 10 | 12 |
| Zoning Variances processed | 6 | 6 | 6 |
| Rezoning | 15 | 10 | 12 |
| Specific Use Permits (SUP) | 25 | 22 | 24 |
| Building Site Plans reviewed | 105 | 145 | 150 |
| Sign Permits Reviewed | 70 | 90 | 95 |
| Re-occupancies | 174 | 135 | 150 |
| Vendor permits | 135 | 124 | 130 |
| Circus/Carnival permits/Temp. Amusements | 5 | 5 | 5 |
| Customer Service Calls | 16,525 | 16,540 | 16,560 |
| Ordinance amendments | 0 | 1 | 2 |
| Annexations | 1 | 1 | 2 |
| License to Encroach | 2 | 3 | 3 |
| Easement and ROW Abandonments | 1 | 2 | 2 |
| Street Rename | 0 | 0 | 1 |

AUTHORIZED PERSONNEL



CODE ENFORCEMENT 001-7005

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$193,745 | \$226,567 | \$226,567 | \$228,922 |
| Travel Pay | 31 | - | - | - |
| Personnel Services | 193,776 | 226,567 | 226,567 | 228,922 |
| City FICA | 11,325 | 13,331 | 13,331 | 13,730 |
| City Medicare | 2,648 | 3,118 | 3,118 | 3,211 |
| City TMRS | 8,704 | 8,751 | 8,751 | 9,967 |
| City TCG Retirement | 4,211 | 5,632 | 5,632 | 7,952 |
| City Health Insurance | 41,568 | 51,904 | 51,904 | 58,038 |
| Worker's Compensation | 2,036 | 2,290 | 2,290 | 2,097 |
| Personnel Services - Benefits | 70,492 | 85,026 | 85,026 | 94,995 |
| Office Supplies | 7,979 | 7,183 | 7,183 | 7,000 |
| Office Equip/Furn Non Cap | 1,482 | 2,719 | 2,719 | 2,000 |
| Neighborhood Cleanup | 2,528 | 1,830 | 1,830 | 2,000 |
| Equipment | - | 545 | 545 | 1,300 |
| Supplies - General | 11,989 | 12,277 | 12,277 | 12,300 |
| Miscellaneous Supplies | 3,206 | 1,892 | 1,892 | 2,000 |
| Supplies - Miscellaneous | 3,206 | 1,892 | 1,892 | 2,000 |
| Utilities / Communications | 5,464 | 4,464 | 4,464 | 5,000 |
| Laundry & Uniform Service | 2,278 | 1,421 | 1,421 | 2,250 |
| Equipment Rental/Lease | 168 | 32 | 32 | 200 |
| Dues, Memberships & Subscriptions | 318 | 580 | 580 | 500 |
| Registration, Travel & Training | 1,773 | 3,606 | 3,606 | 4,000 |
| Contract Labor | 6,240 | - | - | 8,000 |
| Services & Charges - General | 16,241 | 10,103 | 10,103 | 19,950 |
| Maintenance - Furniture & Equipment | - | 37 | 37 | 250 |
| Miscellaneous Equipment | 640 | 750 | 750 | 750 |
| Maintenance - Software | 2,460 | 2,460 | 2,460 | 2,500 |
| Internal Service Charges | 6,303 | 7,975 | 7,975 | 10,000 |
| Fuel | 6,610 | 8,295 | 8,295 | 10,000 |
| Services & Charges - Maintenance | 16,013 | 19,517 | 19,517 | 23,500 |
| Demolition | 39,825 | 90,000 | 90,000 | 75,000 |
| Miscellaneous | - | 8,040 | 8,040 | 5,000 |
| Services & Charges - Miscellaneous | 39,825 | 98,040 | 98,040 | 80,000 |
| Motor Vehics & Heavy Equi | - | 5,220 | 5,220 | 14,323 |
| Capital Outlay | - | 5,220 | 5,220 | 14,323 |
| CODE ENFORCEMENT TOTALS | \$351,542 | \$458,642 | \$458,642 | \$475,990 |
| Personnel - Authorized FTE | 8.00 | 8.00 | 8.00 | 8.00 |

PROGRAM GOALS FY 2017- 2018

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and well being.

OBJECTIVES FY 2017- 2018

- Continue to improve the aesthetics of the City through proactive Code Enforcement seeking voluntary compliance.
- Continue with initiatives that encourage community participation such as Neighborhood Clean Sweeps and Community Wide Trash Off.
- Continue to identify and abate unsafe and/or blighted structures using the Texas National Guard's Operation Crackdown program.
- Continue to provide brochures and educational material containing ordinance information to the community.
- Continue to provide assistance and programs to both the community and school system.
- Ensure timely and accurate information to the community.
- Implement GovPilot software and ensure all workflow and complaints are dealt with in a timely manner, and help provide quality of life for residents.

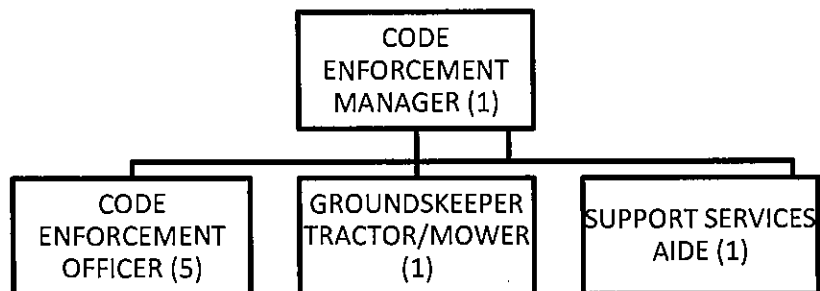
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATE FY 16-17 | PROPOSED FY 17-18 |
|--------------------------------|--------------------|----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Demolition Letters Processed | 63 | 80 | 100 |
| Demolition Projects/Structures | 35 | 30 | 50 |
| Property Clean-up Notices | 553 | 1,300 | 1,400 |
| Statements Processed | 363 | 200 | 500 |
| Liens Processed | 100 | 200 | 300 |
| Property mowed | 375 | 200 | 500 |
| Junk Vehicle inspections | 315 | 600 | 600 |
| Junk Vehicle notices | 266 | 900 | 900 |
| Nuisance complaints | 415 | 1,200 | 1,000 |
| Zoning complaints | 322 | 1,100 | 1,000 |
| Written Warnings Issued | 43 | 30 | 50 |
| <u>EFFICIENCY COSTS</u> | | | |
| Demolition Letters Processed | \$8.00 | \$10.00 | \$11.00 |
| Demolition Projects/Structures | \$30.00 | \$40.00 | \$40.00 |
| Property Clean-up Notices | \$20.00 | \$30.00 | \$30.00 |
| Junk Vehicle Processing | \$30.00 | \$30.00 | \$30.00 |
| Nuisance complaints | \$20.00 | \$22.00 | \$21.00 |
| Zoning complaints | \$20.00 | \$22.00 | \$21.00 |
| Written Warnings Issued | \$20.00 | \$22.00 | \$21.00 |
| <u>OUTPUT</u> | | | |
| Property Clean-ups | \$59,910 | \$60,000 | \$60,000 |

AUTHORIZED PERSONNEL



STORM WATER MANAGEMENT 001-7015

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$44,786 | \$46,382 | \$46,382 | \$48,256 |
| Travel Pay | - | - | - | - |
| Personnel Services | 44,786 | 46,382 | 46,382 | 48,256 |
| City FICA | 2,547 | 2,629 | 2,629 | 2,745 |
| City Medicare | 596 | 615 | 615 | 642 |
| City TCG Retirement | 2,393 | 2,319 | 2,319 | 2,895 |
| City Health Insurance | 7,925 | 7,785 | 7,785 | 8,250 |
| Worker's Compensation | 134 | 139 | 139 | 130 |
| Personnel Services - Benefits | 13,595 | 13,487 | 13,487 | 14,662 |
| Office Supplies | 751 | 1,500 | 1,500 | 1,500 |
| Office Equip/Furniture | 640 | 1,600 | 1,600 | 500 |
| Supplies - General | 1,391 | 3,100 | 3,100 | 2,000 |
| Miscellaneous Supplies | 156 | 200 | 200 | 200 |
| Supplies - Miscellaneous | 156 | 200 | 200 | 200 |
| Communications | 1,151 | 1,300 | 1,300 | 1,151 |
| Advertising / Professional | 1,453 | 2,500 | 2,500 | 2,500 |
| Uniforms | 576 | 600 | 600 | 400 |
| Vehicle and Radio Rental | - | 100 | 100 | 100 |
| Dues, Memberships & Subscription | 216 | 200 | 200 | 500 |
| Registration, Travel & Training | 3,634 | 3,018 | 3,018 | 3,518 |
| Services & Charges - General | 7,030 | 7,718 | 7,718 | 8,169 |
| Maint & Vehicle Repairs | 2,068 | 1,500 | 1,500 | 1,500 |
| Fuels & Lubricants | 1,943 | 2,500 | 2,500 | 2,100 |
| Services & Charges - Main | 4,011 | 4,000 | 4,000 | 3,600 |
| Miscellaneous | 477 | 500 | 500 | 500 |
| Services & Charges - Miscellaneous | 477 | 500 | 500 | 500 |
| STORM WATER MANAGEMENT TOTALS | \$71,446 | \$75,387 | \$75,387 | \$77,387 |
| Personnel - Authorized FTE | 1.00 | 1.00 | 1.00 | 1.00 |

MISSION STATEMENT

Providing a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local Environmental laws."

PROGRAM GOALS FY 2017- 2018

- Continue evaluating, applying and updating City Ordinances pertaining to Stormwater, Pollution and Recycling.

- Continue providing assistance, information and training to potential developers and City Employees on Stormwater Best Management Practices / Enforcement.
- Continue inspecting all City outfalls for any illegal connections along with mapping all outfalls on GIS, ongoing.
- Inspect all Residential and Commercial Construction to make sure they are following City and State regulations pertaining to TXR150000 and TXR040000 permits.
- Review all plans as they pertain to City's Stormwater Plan (SWP3).
- Update and revise the cities new TXR040000 permit (SWP3) as deemed necessary.
- Continue updating City Maps with information on City property and it's affect on our Stormwater Prevention Plan.
- Keep Environmental Services Department along with other pertinent Departments updated and trained on State and Federal Regulations as they pertain to our City Stormwater Permit.
- The implementation of GovPilot program.

OBJECTIVES FOR FY 2017- 2018

- Continue cross-training with other Departments pertaining to Training and Stormwater Enforcement.
- Find funding through grants and proposed Stormwater fee to purchase equipment to monitor the Arroyo Colorado work with outside sources to accomplish Goals.
- Continue with training for contractors in regards to Stormwater Best Management Practices as laid out by the State and Federal Government.
- Continue Enforcement of Tire Ordinance (11-60) and other pertinent Ordinances, State and Federal Laws relating to Stormwater.
- Continue working with the Texas Commission on Environmental Quality (T.C.E.Q.) on informing the General public along with Contractors on existing State regulations and laws as it pertains to the new (TXR040000 / SWP3) Stormwater Pollution.
- Engage with the public, contractors and city personnel on new objectives from our new Five (5) year State Permit (TXR040000) through Public involvement and participation along with training workshops.
- Continue being a Member of the Valley Environmental Coalition Group (President), continue working with Texas Commission on Environmental Quality (T.C.E.Q.) along with other entities on annual Environmental Conference as it pertains to our Annual Report to the State, to be held at the Embassy Suites in Mc Allen.
- Continued Membership with the I.B.W.C. Citizens group (Co-Chair); helping the group get the word out on the function of the I.B.W.C. and it's roll on the ARROYO COLORADO and RIO GRANDE RIVER and how it affects our Environment and future water use as it pertains to our annual report to the State.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Purchase of new City Truck for Department to replace existing Truck
- Purchase new Surface Tablet to replace existing lap top
- Purchase of ATV and Trailer to further extend the capabilities of the Department to do inspections in the Arroyo Colorado in the search for illegal connections

| | ACTUAL FY 15-16 | ESTIMATE FY 16-17 | PROPOSED FY 17-18 |
|---|--------------------|----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Environmental Violation | 76 | 52 | 64 |
| Stormwater Hotline Calls | 197 | 160 | 179 |
| Residential Plan Review and Inspections | 95 | 310 | 203 |
| Commercial Plan Review and Inspections | 28 | 68 | 48 |
| Re-Occupancy Inspections | 4 | 63 | 34 |
| Public Involvement | 4 | 5 | 5 |
| Training Classes | 5 | 5 | 5 |

AUTHORIZED PERSONNEL

| |
|--|
| ENVIRONMENTAL SERVICES COORDINATOR (1) |
|--|

BUILDING INSPECTION 001-7305

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$235,264 | \$244,499 | \$244,499 | \$254,224 |
| Travel Pay | 68 | 76 | 76 | - |
| Personnel Services | 235,332 | 244,575 | 244,575 | 254,224 |
| City FICA | 13,762 | 14,244 | 14,244 | 14,836 |
| City Medicare | 3,218 | 3,331 | 3,331 | 3,470 |
| City TMRS | 13,378 | 13,356 | 13,356 | 21,989 |
| City TCG Retirement | 3,231 | 3,406 | 3,406 | 3,511 |
| City Health Insurance | 38,792 | 39,635 | 39,635 | 41,998 |
| Worker's Compensation | 1,572 | 1,638 | 1,638 | 1,525 |
| Personnel Services - Benefits | 73,953 | 75,610 | 75,610 | 87,329 |
| Office Supplies | 4,156 | 4,200 | 4,200 | 4,200 |
| Office Equip/Furn Non Cap | 859 | 700 | 700 | 1,500 |
| Books, Magazines, & Papers | 982 | 1,500 | 1,500 | 2,800 |
| Supplies - General | 5,997 | 6,400 | 6,400 | 8,500 |
| Miscellaneous Supplies | 937 | 1,000 | 1,000 | 1,000 |
| Supplies - Miscellaneous | 937 | 1,000 | 1,000 | 1,000 |
| Utilities / Communications | 4,745 | 4,500 | 4,500 | 4,750 |
| Advertising | - | 1,530 | 1,530 | 800 |
| Laundry & Uniform Service | 1,355 | 1,500 | 1,500 | 1,500 |
| Equipment Rental/Lease | 168 | 532 | 532 | 500 |
| Dues, Memberships, & Subscriptions | 581 | 1,000 | 1,000 | 1,000 |
| Registration, Travel, & Training | 4,001 | 5,500 | 5,500 | 4,000 |
| Small Claims - Unfunded | - | 1,000 | 1,000 | - |
| Services & Charges - General | 10,850 | 15,562 | 15,562 | 12,550 |
| Maintenance - Furniture & Equipment | - | 500 | 500 | 500 |
| Maintenance - Software | 2,960 | 2,850 | 2,850 | 3,180 |
| Internal Service Charges | 4,355 | 3,500 | 3,500 | 2,500 |
| Fuel | 4,692 | 9,000 | 9,000 | 7,500 |
| Services & Charges - Maintenance | 12,007 | 15,850 | 15,850 | 13,680 |
| Miscellaneous | 3,984 | 1,224 | 1,224 | 1,300 |
| Services & Charges - Misc | 3,984 | 1,224 | 1,224 | 1,300 |
| Motor Vehicles & Heavy Equip | - | - | - | 16,400 |
| Capital Outlay | - | - | - | 16,400 |
| BUILDING INSPECTION TOTALS | \$343,060 | \$360,221 | \$ 360,221 | \$ 394,983 |
| Personnel - Authorized FTE | 6.00 | 6.00 | 6.00 | 6.00 |

BUILDING INSPECTIONS 001-7305

Building Inspections is a division of the Planning and Development Department. The Primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable codes and ordinances. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL FY 2017-2018

Promote and protect the health, safety and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with contractors and citizens of Harlingen regarding new and most current building codes. To promote professional growth by providing adequate training to employees in an effort to stay up to date with the latest issues affecting building construction.

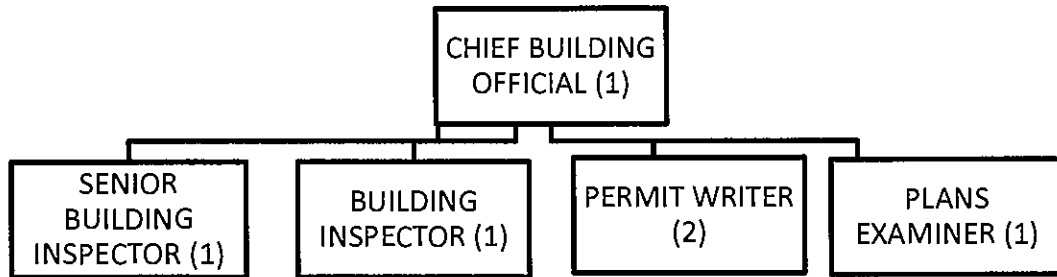
OBJECTIVES FY 2017- 2018

- To maintain good working relationship with contractors, engineers, architects, and design professionals in achieving compliance with the 2015 International Energy Conservation Code.
- Begin the transition of implementing and utilizing the new, Gov Pilot, permitting software.
- Better coordinate inspection and plan review procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Compliance Departments to provide better customer service.
- Provide the means for staff to continue on their education training to stay current with certification requirements and assist them in making well-informed decisions.
- Review significant code changes to the 2018 International Codes.
- Begin working on the agenda for adoption of the 2018 International Codes.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATE FY 16-17 | PROPOSED FY 17-18 |
|--------------------------------|--------------------|----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Building Permits Sold | 4,586 | 3,611 | 4,200 |
| Inspections Conducted | 5,871 | 5,679 | 5,600 |
| Customer Service Calls | 14,500 | 13,500 | 14,650 |
| Plans Reviewed | 520 | 380 | 500 |
| Reports on Permits | 50 | 190 | 145 |
| <u>EFFICIENCY COSTS</u> | | | |
| Inspections Conducted | \$15.50 | \$15.82 | \$15.97 |
| Plans Reviewed | \$15.84 | \$16.15 | \$16.31 |
| Customer Service Calls | \$2.41 | \$2.45 | \$2.47 |
| Reports on Permits | \$13.92 | \$14.19 | \$14.47 |
| <u>OUTPUT REVENUES</u> | | | |
| Permits sold | \$417,997 | \$318,813 | \$400,000 |

AUTHORIZED PERSONNEL



ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH 001-7205

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$187,797 | \$213,477 | \$213,477 | \$215,575 |
| Overtime | 1,149 | 7,601 | 7,601 | 7,601 |
| Car Allowance | 3,989 | 3,989 | 3,989 | 3,989 |
| Travel Pay | 57 | - | - | 300 |
| Personnel Services | 192,992 | 225,067 | 225,067 | 227,465 |
| City FICA | 11,597 | 13,515 | 13,515 | 13,616 |
| City Medicare | 2,712 | 3,161 | 3,161 | 3,184 |
| City TMRS | 7,492 | 8,846 | 8,846 | 4,572 |
| City TCG Retirement | 5,358 | 5,843 | 5,843 | 9,896 |
| City Health Insurance | 27,255 | 28,326 | 28,326 | 27,346 |
| Worker's Compensation | 952 | 1,086 | 1,086 | 967 |
| Personnel Services - Benefits | 55,366 | 60,777 | 60,777 | 59,581 |
| Office Supplies | 4,067 | 3,300 | 3,300 | 3,000 |
| Office Equip/Furn Non Cap | 850 | 1,100 | 1,100 | 2,800 |
| Chemicals & Medical Supplies | 7,742 | 9,952 | 9,952 | 10,800 |
| Supplies - General | 12,659 | 14,352 | 14,352 | 16,600 |
| Miscellaneous Supplies | 1,876 | 2,000 | 2,000 | 2,000 |
| Supplies - Miscellaneous | 1,876 | 2,000 | 2,000 | 2,000 |
| Utilities / Communications | 2,513 | 3,400 | 3,400 | 3,400 |
| Advertising | 658 | - | - | 1,000 |
| Laundry & Uniform Service | 1,382 | 1,858 | 1,858 | 1,500 |
| Equipment Rental / Lease | 168 | 2,132 | 2,132 | 2,000 |
| Vehicle & Radio Rental | 375 | 375 | 375 | 375 |
| Radio User Fee | 600 | 600 | 600 | 600 |
| Dues, Memberships & Subscriptions | 264 | 475 | 475 | 1,000 |
| Registration, Travel & Training | 2,014 | 2,642 | 2,642 | 2,500 |
| Services & Charges - General | 7,974 | 11,482 | 11,482 | 12,375 |
| Maintenance - Miscellaneous Equip. | 170 | 200 | 200 | 200 |
| Internal Service Charges | 1,361 | 5,000 | 5,000 | 5,000 |
| Fuel | 4,333 | 6,500 | 6,500 | 6,500 |
| Services & Charges - Maint. | 5,864 | 11,700 | 11,700 | 11,700 |
| Miscellaneous | 633 | - | - | 8,300 |
| Services & Charges - Miscellaneous | 633 | - | - | 8,300 |
| ENVIRONMENTAL HEALTH TOTALS | \$277,364 | \$325,378 | \$325,378 | \$338,021 |
| Personnel - Authorized FTE | 5.00 | 5.00 | 5.00 | 5.00 |

HEALTH 001-7205

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require monitoring of all eating and drinking establishments through on-site inspections. Emphasis is placed on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. Furthermore, the department larvicides and adulticides for vector control by utilizing (ULV) ultra low volume mosquito fogging equipment.

PROGRAM GOALS FY 2017-2018

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees in an effort to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

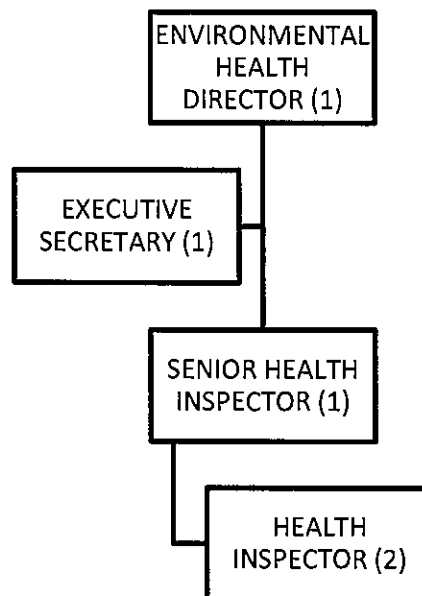
OBJECTIVES FY 2017-2018

- Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.
- Continue mosquito control program through the effective use of city equipment and resources.
- Complete required continuing education units (CEUs) to maintain all state required certifications for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers and employees on the importance of food safety.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|------------------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Retail Food Establishment Inspect. | 1,534 | 1,344 | 1,450 |
| Temporary Food Vendor Inspections | 508 | 510 | 500 |
| Est. Complaint Investigations | 361 | 350 | 350 |
| Vector Control, Spraying Hrs. | 114 | 52 | 150 |
| <u>EFFICIENCY</u> | | | |
| Food Establishment Inspections | \$104.73 | \$121.49 | \$116.61 |
| Temporary Food Vendor Inspections | \$104.73 | \$121.49 | \$116.61 |
| Complaint Investigations | \$104.73 | \$121.49 | \$116.61 |
| Vector Control | \$104.73 | \$121.49 | \$116.61 |
| <u>OUTPUT</u> | | | |
| Food Permits Issued | 638 | 620 | 600 |
| Food Permit Revenue | \$52,100 | \$50,760 | \$51,400 |
| Reimbursements | \$312 | \$45 | \$40 |

AUTHORIZED PERSONNEL



VITAL STATISTICS 001-2210

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$72,813 | \$81,597 | \$81,597 | \$83,619 |
| Salaries Part Time | 3,642 | 8,791 | 8,791 | 8,791 |
| Travel Pay | 19 | - | - | - |
| Personnel Services | 76,474 | 90,388 | 90,388 | 92,410 |
| City FICA | 4,607 | 5,446 | 5,446 | 5,592 |
| City Medicare | 1,078 | 1,274 | 1,274 | 1,308 |
| City TMRS | 2,972 | 2,941 | 2,941 | 4,833 |
| City TCG Retirement | 1,676 | 2,065 | 2,065 | 2,085 |
| City Health Insurance | 13,271 | 13,794 | 13,794 | 14,591 |
| Worker's Compensation | 229 | 271 | 271 | 249 |
| Personnel Services - Benefits | 23,833 | 25,791 | 25,791 | 28,658 |
| Office Supplies | 3,195 | 3,100 | 3,100 | 3,000 |
| Office Equip/Furn Non-Capital | 2,368 | 2,462 | 2,462 | 2,212 |
| Supplies - General | 5,563 | 5,562 | 5,562 | 5,212 |
| Miscellaneous Supplies | 4,558 | 9,693 | 9,693 | 8,500 |
| Supplies - Miscellaneous | 4,558 | 9,693 | 9,693 | 8,500 |
| Utilities / Communications | 1,419 | 1,295 | 1,295 | 1,925 |
| Equipment Rental/Lease | 1,885 | 1,660 | 1,660 | 2,000 |
| Dues, Memberships, & Subs | 115 | 200 | 200 | 200 |
| Registration, Travel & Training | 2,368 | 2,347 | 2,347 | 1,500 |
| Services & Charges - General | 5,787 | 5,502 | 5,502 | 5,625 |
| Maintenance - Furniture & Equipment | 1,595 | 1,500 | 1,500 | 1,300 |
| Maintenance - Software | 3,926 | 3,420 | 3,420 | 3,790 |
| Services & Charges - Maintenance | 5,521 | 4,920 | 4,920 | 5,090 |
| Miscellaneous | 5,100 | 1,450 | 1,305 | 2,500 |
| Services & Charges - Miscellaneous | 5,100 | 1,450 | 1,305 | 2,500 |
| VITAL STATISTICS TOTALS | \$126,836 | \$143,306 | \$143,161 | \$147,995 |

Personnel - Authorized FTE

4.00

4.00

4.00

4.00

Staffed by one (1) Local Registrar and two (2) Deputy Registrars under the direction of the Environmental Health Director, the Vital Statistics Department is responsible for reviewing, recording, filing birth, and fetal certificates submitted by hospitals, birthing centers, midwives, and for reviewing, recording and filing death certificates submitted by funeral directors. The department also records changes of amendments, adoptions, and paternity on certificates sent from the state. The department provides certified copies of birth and death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares a monthly report for the State. In addition, staff members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS FY 2017- 2018

Provide efficient public service in the area of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FY 2017- 2018

- Keep current on changes and new directives issued by the Texas Department of Health & Human Services Vital Statistics Unit.
- Provide funeral directors, hospitals and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Unit.
- Continue entering date of birth records from prior years on the computer by the Deputy Registrars and send death and fetal records to the State Office in a timely and accurate manner.
- Complete all necessary requirements to be awarded the “5 Star Award” by the Texas Department of State Health Services Vital Statistics Unit.
- Promote better customer service by digitally recording all birth certificates.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Maintain accurate Vital Statistic Records and provide copies to our customers upon request as per State Vital Statistics Regulations.

PERFORMANCE INDICATORS

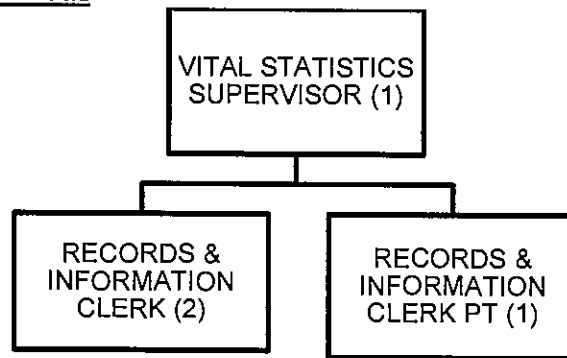
| | ACTUAL FY 15-16 | ESTIMATE FY 16-17 | PROPOSED FY 17-18 |
|--------------------------------------|--------------------|----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Birth Certificates Recorded* | 3,076 | 3,100 | 3,100 |
| Birth Abstracts issued** | 1,731 | 800 | 800 |
| Birth Certificates issued | 6,392 | 7,500 | 8,500 |
| Death Certificates Recorded* | 1,215 | 1,200 | 1,200 |
| Death Certificates issued | 2,267 | 2,200 | 2,500 |
| Plastic pouches issued*** | 1,939 | 4,000 | 5,000 |
| Burial Transit Permits Issued* | 378 | 300 | 250 |
| TOTALS | 16,998 | 19,100 | 21,350 |
| <u>EFFICIENCY</u> | | | |
| Birth Certificates | -\$2.89 | -\$3.21 | -\$3.83 |
| Death Certificates | -\$2.89 | -\$3.21 | -\$3.83 |
| Plastic pouches*** | -\$2.89 | -\$3.21 | -\$3.83 |
| Burial Transit Permits | -\$2.89 | -\$3.21 | -\$3.83 |
| <u>OUTPUT</u> | | | |
| Rev. from Birth & Death Certificates | \$191,457.00 | \$200,000.00 | \$220,000.00 |
| Revenue from Searching Fees | \$67.00 | \$316.00 | \$100.00 |
| Revenue from Notary Fees | \$640.00 | \$350.00 | \$500.00 |
| Burial Transit Permits | \$3,455.00 | \$4,000.00 | \$3,500.00 |

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

**Birth cards were discontinued as of April 5, 2014 and birth abstracts issuance commenced April 6, 2014.

***Laminated cards have been discontinued as of 2000, however, plastic pouches are sold for birth abstracts and long forms.

AUTHORIZED PERSONNEL



ANIMAL CONTROL 001-7210

| CLASSIFICATION | ACTUAL FY 14-15 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$106,832 | \$109,095 | \$109,095 | \$111,538 |
| Overtime | 2,773 | 4,549 | 4,549 | 4,653 |
| Travel Pay | 74 | - | - | - |
| Personnel Services | 109,679 | 113,644 | 113,644 | 116,191 |
| City FICA | 6,166 | 6,344 | 6,344 | 6,649 |
| City Medicare | 1,442 | 1,483 | 1,483 | 1,555 |
| City TMRS | 2,105 | 2,008 | 2,008 | 3,315 |
| City TCG Retirement | 4,582 | 4,664 | 4,664 | 5,108 |
| City Health Insurance | 24,681 | 24,760 | 24,760 | 21,282 |
| Worker's Compensation | 3,687 | 3,841 | 3,841 | 2,889 |
| Personnel Services - Benefits | 42,663 | 43,100 | 43,100 | 40,798 |
| Office Supplies | 1,074 | 1,500 | 1,500 | 1,500 |
| Office Equip/Furn-Non Cap | - | 1,000 | 1,000 | 1,000 |
| Chemicals & Medical Supplies | 414 | 550 | 550 | 550 |
| Educational & Recreation | - | 100 | 100 | 100 |
| Supplies - General | 1,488 | 3,150 | 3,150 | 3,150 |
| Miscellaneous Supplies | 9,584 | 8,500 | 8,500 | 8,500 |
| Supplies - Miscellaneous | 9,584 | 8,500 | 8,500 | 8,500 |
| Utilities / Communications | 2,587 | 2,560 | 2,560 | 2,560 |
| Utilities / Electricity | 16,906 | 17,000 | 17,000 | 15,565 |
| Utilities / Other | 10,903 | 14,900 | 14,900 | 14,900 |
| Advertising | - | 900 | 900 | 900 |
| Laundry & Uniform Service | 1,818 | 2,000 | 2,000 | 2,000 |
| Vehicle & Radio Rental | 300 | 300 | 300 | 300 |
| Radio User Fee | 480 | 480 | 480 | 480 |
| Dues, Memberships & Subscriptions | - | 200 | 200 | 200 |
| Registration, Travel & Training | 4,582 | 8,000 | 8,000 | 8,500 |
| Services & Charges - General | 37,576 | 46,340 | 46,340 | 45,405 |
| Maintenance - Miscellaneous Equip. | 2,368 | 3,000 | 3,000 | 3,000 |
| Internal Service Charges | 8,121 | 7,000 | 7,000 | 7,000 |
| Fuel | 8,204 | 11,000 | 11,000 | 10,000 |
| Services & Charges - Maint. | 18,693 | 21,000 | 21,000 | 20,000 |
| Miscellaneous | 157,395 | 135,000 | 135,000 | 160,000 |
| Services & Charges - Misc. | 157,395 | 135,000 | 135,000 | 160,000 |
| Motor Vehicle & Heavy Equip | - | - | - | 19,483 |
| Capital Outlay | - | - | - | 19,483 |
| ANIMAL CONTROL TOTALS | \$377,078 | \$370,734 | \$370,734 | \$413,527 |
| Personnel - Authorized FTE | 4.00 | 4.00 | 4.00 | 4.00 |

ANIMAL CONTROL 001-7210

The Animal Control Division is staffed by one (1) Senior Animal Control Officer and three (3) Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the effective and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOALS FY 2017-2018

Primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus and micro chipped by sponsoring annual citywide, micro chip, rabies and vaccination clinics in cooperation with local veterinarians at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FY 2017-2018

- Sponsor an annual microchip and rabies clinic program at city owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations pertaining to the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after hours emergency calls within one (1) hour.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

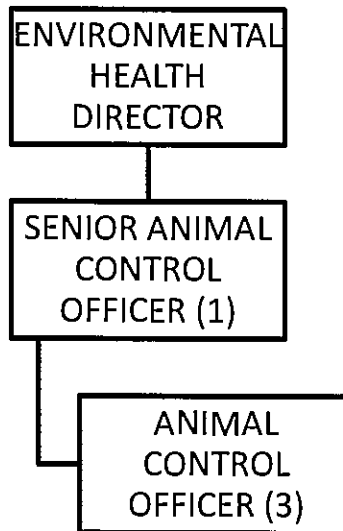
None.

PERFORMANCE INDICATORS

| | ACTUAL | ESTIMATED | PROPOSED |
|-----------------------------|-----------------|------------------|-----------------|
| | FY 15-16 | FY 16-17 | FY 17-18 |
| <u>EFFECTIVENESS</u> | | | |
| Animal Control Calls | 10,065 | 9,660 | 10,000 |
| After hour calls | 118 | 101 | 110 |
| Bite Cases | 202 | 189 | 195 |
| Bee calls | 132 | 45 | 85 |
| <u>EFFICIENCY</u> | | | |
| Animal Control Calls | \$34.28 | \$35.69 | \$38.86 |
| After hour calls | \$34.28 | \$35.69 | \$38.86 |
| Bite Cases | \$34.28 | \$35.69 | \$38.86 |
| Bee calls | \$34.28 | \$35.69 | \$38.86 |
| <u>OUTPUT</u> | | | |
| Revenue from dog licenses | \$12,189 | \$14,051 | \$11,800 |

File: Animal Control Performance Ind. 17-18, perc.

AUTHORIZED PERSONNEL



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PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$84,756 | \$135,614 | \$135,614 | \$161,926 |
| Car Allowance | 1,180 | 1,320 | 1,320 | 5,160 |
| Travel Pay | - | 11 | 11 | - |
| Personnel Services | 85,936 | 136,945 | 136,945 | 167,086 |
| City FICA | 5,156 | 8,295 | 8,295 | 9,300 |
| City Medicare | 1,206 | 1,940 | 1,940 | 2,269 |
| City TMRS | 619 | - | - | - |
| City TCG Retirement | 5,069 | 8,191 | 8,191 | 14,018 |
| City Health Insurance | 11,539 | 18,823 | 18,823 | 20,032 |
| Worker's Compensation | 256 | 411 | 411 | 451 |
| Personnel Services - Benefits | 23,845 | 37,660 | 37,660 | 46,070 |
| Office Supplies | 1,278 | 1,961 | 1,961 | 2,000 |
| Office Equip/Furn Non-Capital | 615 | 250 | 250 | 500 |
| Supplies - General | 1,893 | 2,211 | 2,211 | 2,500 |
| Miscellaneous Supplies | 470 | 600 | 600 | 800 |
| Supplies - Miscellaneous | 470 | 600 | 600 | 800 |
| Utilities / Communications | 8,168 | 800 | 800 | 800 |
| Equipment Rental/Lease | 5,650 | 5,650 | 5,650 | 5,650 |
| Vehicle & Radio Rental | 150 | 150 | 150 | 150 |
| Radio User Fee | 240 | 240 | 240 | 240 |
| Dues, Memberships & Subscriptions | - | 250 | 250 | 250 |
| Registration, Travel & Training | - | 2,000 | 2,000 | 2,000 |
| Employee Mileage Reimb. | 70 | 28 | 28 | 100 |
| Services & Charges - General | 14,278 | 9,118 | 9,118 | 9,190 |
| Miscellaneous | 489 | - | - | - |
| Services & Charges - Misc. | 489 | - | - | - |
| PUBLIC WORKS ADMINISTRATION TOTAL | \$126,911 | \$186,534 | \$186,534 | \$225,646 |
| Personnel - Authorized FTE | 4.00 | 5.00 | 5.00 | 3.00 |

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL FY 2017-2018

Continue providing assistance to other departments, engineers and contractors with the development of public or private projects to ensure compliance with city requirements.

Provide assistance to the general public in matters relating to street right-of-way, roadway improvements and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FY 2017-2018

- Work with the general public to address areas of concern related to the City's infrastructure
- Develop and administer all departmental budgets
- Direct the completion of the 2017/18 General Fund Overlay Projects
- Direct the completion of the 2017/18 CDBG Street Overlay Project
- Coordinate the completion of the landscape project using GCAA funds
- Update the Emergency Operations Manual
- Request CDBG funds to overlay streets in the low mod census tracts throughout City
- Continue monitoring of performance based benchmarks for departments
- Direct the day-to-day operations of all Public Works Departments including Public Buildings to insure goals and objective are met

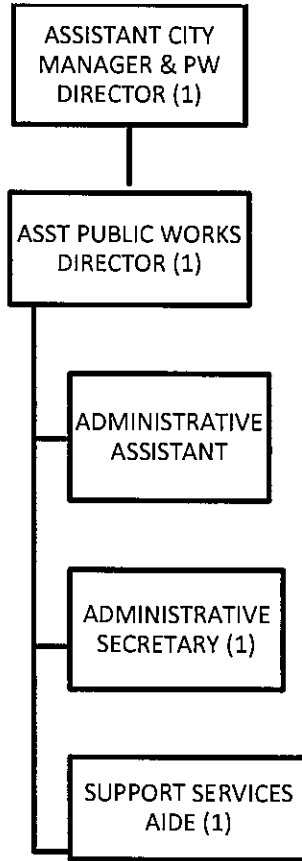
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|--------------------------------|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| Contracts maintained | 12 | 9 | 10 |
| Population Served | 65,679 | 65,679 | 65,679 |
| <u>EFFICIENCY</u> | | | |
| Cost per capita | \$1.93 | \$2.84 | \$3.44 |
| <u>OUTPUT</u> | | | |
| Number of contracts maintained | 12 | 9 | 10 |

AUTHORIZED PERSONNEL



ENGINEERING 001-5005

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$204,642 | \$206,087 | \$206,087 | \$213,145 |
| Overtime | - | 512 | 512 | 524 |
| Car Allowance | 3,630 | 3,220 | 3,220 | 3,220 |
| Travel Pay | - | 83 | 83 | - |
| Personnel Services | 208,272 | 209,902 | 209,902 | 216,889 |
| City FICA | 12,227 | 12,320 | 12,320 | 12,776 |
| City Medicare | 2,860 | 2,881 | 2,881 | 2,988 |
| City TMRS | 6,258 | 6,338 | 6,338 | 10,355 |
| City TCG Retirement | 7,916 | 8,051 | 8,051 | 8,804 |
| City Health Insurance | 25,153 | 25,457 | 25,457 | 26,817 |
| Worker's Compensation | 831 | 814 | 814 | 755 |
| Personnel Services - Benefits | 55,245 | 55,861 | 55,861 | 62,495 |
| Office Supplies | 3,349 | 3,113 | 3,113 | 3,000 |
| Office Equip/Furn Non Cap | 1,117 | 3,828 | 3,828 | - |
| Supplies - General | 4,466 | 6,941 | 6,941 | 3,000 |
| Miscellaneous Supplies | 155 | 400 | 400 | 400 |
| Supplies-Miscellaneous | 155 | 400 | 400 | 400 |
| Utilities / Communications | 2,201 | 2,950 | 2,950 | 3,000 |
| Professional Services | 7,588 | 15,100 | 15,100 | 15,000 |
| Advertising | - | 118 | 118 | - |
| Equipment Rental Lease | 5,693 | 5,950 | 5,950 | 4,000 |
| Vehicle & Radio Rental | 225 | 225 | 225 | 225 |
| Radio User Fee | 360 | 360 | 360 | 360 |
| Dues, Memberships & Subscriptions | 384 | 1,086 | 1,086 | 1,800 |
| Travel, Training, & Registration | 845 | 6,000 | 6,000 | 6,000 |
| Services & Charges - General | 17,296 | 31,789 | 31,789 | 30,385 |
| Maintenance Software | 4,120 | 3,000 | 3,000 | 4,150 |
| Internal Service Charges | 751 | 2,200 | 2,200 | 2,200 |
| Fuel | 829 | 2,023 | 2,023 | 2,000 |
| Services & Charges - Maintenance | 5,700 | 7,223 | 7,223 | 8,350 |
| Construction in Progress | - | - | - | 7,000 |
| Capital Outlay | - | - | - | 7,000 |
| ENGINEERING TOTALS | \$291,134 | \$312,116 | \$312,116 | \$328,519 |
| Personnel - Authorized FTE | 4.00 | 4.00 | 4.00 | 4.00 |

ENGINEERING DEPARTMENT 001-5005

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL FY 2017-2018

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development, for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

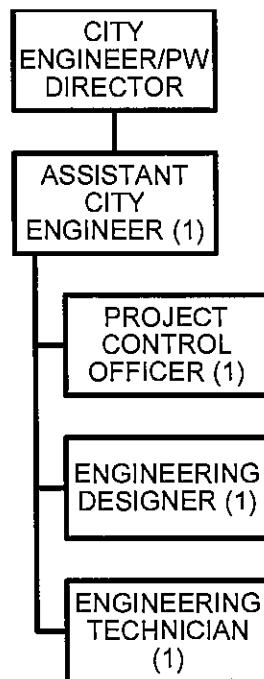
OBJECTIVES FY 2017- 2018

- Complete construction of the General Fund Street Overlay Project which includes Dixieland Road, Queen Sago Road, Bothwell St., Drury Lane, and Garrett Road
- Complete construction of the CDBG Street Overlay Project which includes Buchanan Street
- Complete construction of the sidewalk project throughout the city from Valley Metro Bus.
- Complete subdivision reviews within a reasonable timeframe
- Complete commercial plan reviews within a reasonable timeframe
- Develop maps for city projects as necessary
- Continue implementation of the speed hump installation program
- Update all ordinances related to “No Parking Zones”
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvements
- Request funding from CDBG to overlay several streets within a qualified census tract.
- Request funding to purchase a large format plotter to replace 10 year old plotter.
- Complete PS&E for next streets to be overlaid under the General Fund Street Overlay Project
- Complete and submit grant applications and provide grant management for infrastructure improvements related to roadways, sidewalk, drainage improvements
- Continue to provide project management/construction management for other city departments for projects such as park improvements and new building construction
- Provide construction inspection for new subdivisions prior to final plat approval.
- Continue providing ROW/Utility Coordination with all the inspections in the ROW for the utilities like phone, gas, cable, and fiber optic lines.

PERFORMANCE INDICATORS

| | ACTUAL FY 15/16 | ESTIMATED FY 16/17 | PROPOSED FY 17/18 |
|-----------------------------------|----------------------------|-------------------------------|------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| Population served | 65,679 | 65,679 | 65,679 |
| Subdivision plans reviewed | 91 | 127 | 143 |
| Maps created | 584 | 740 | 833 |
| Commercial Plans reviewed | 109 | 180 | 203 |
| Inspections performed | 1,253 | 1,496 | 1,678 |
| <u>EFFICIENCY</u> | | | |
| Cost per capita | \$4.43 | \$4.75 | \$5.00 |
| <u>OUTPUT</u> | | | |
| No. of subdivision plans reviewed | 91 | 127 | 143 |
| Maps developed | 584 | 740 | 833 |
| Commercial Plans Reviewed | 109 | 180 | 203 |
| Roadway & subdivision inspections | 206 | 258 | 290 |
| Capital project inspections | 619 | 631 | 665 |

AUTHORIZED PERSONNEL



TRAFFIC SIGNAL MAINTENANCE 001-5010

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$121,421 | \$125,619 | \$125,619 | \$131,445 |
| Personnel Services | 121,421 | 125,619 | 125,619 | 131,445 |
| City FICA | 7,131 | 7,360 | 7,360 | 7,788 |
| City Medicare | 1,668 | 1,722 | 1,722 | 1,821 |
| City TMRS | 5,385 | 5,379 | 5,379 | 8,909 |
| City TCG Retirement | 2,783 | 2,879 | 2,879 | 3,003 |
| City Health Insurance | 22,993 | 23,808 | 23,808 | 25,228 |
| Worker's Compensation | 4,164 | 4,321 | 4,321 | 4,075 |
| Personnel Services - Benefits | 44,124 | 45,469 | 45,469 | 50,824 |
| Office Supplies | 160 | 450 | 450 | 450 |
| Office Equip. Furn-Non Cap | 92 | - | - | - |
| Supplies - General | 252 | 450 | 450 | 450 |
| Miscellaneous Supplies | 2,288 | 8,525 | 8,525 | 2,600 |
| Supplies - Miscellaneous | 2,288 | 8,525 | 8,525 | 2,600 |
| Utilities / Communications | 1,382 | 1,325 | 1,325 | 1,570 |
| Utilities / Electricity | 33,677 | 30,000 | 30,000 | 27,468 |
| Laundry & Uniform Service | 1,098 | 1,200 | 1,200 | 1,400 |
| Vehicle & Radio Rental | 300 | 300 | 300 | 300 |
| Radio User Fee | 360 | 480 | 480 | 480 |
| Dues, Memberships & Subscription | 204 | 250 | 250 | 250 |
| Registration, Travel, & Training | 50 | 2,000 | 2,000 | 2,000 |
| Services & Charges - General | 37,071 | 35,555 | 35,555 | 33,468 |
| Maintenance - Miscellaneous Equipment | 9,492 | 12,100 | 12,100 | 5,000 |
| Internal Service Charges | 6,937 | 8,500 | 8,500 | 6,500 |
| Fuel | 8,204 | 10,000 | 10,000 | 8,500 |
| Services & Charges - Maintenance | 24,633 | 30,600 | 30,600 | 20,000 |
| TRAFFIC SIGNAL MAINTENANCE | \$229,789 | \$246,218 | \$246,218 | \$238,787 |
| Personnel - Authorized FTE | 4.00 | 4.00 | 4.00 | 4.00 |

The Traffic Signal Maintenance Department performs routine maintenance and repairs of traffic signals and school flashers throughout the City. The department also performs traffic count studies of specific areas within the City to determine the need for additional traffic control devices. Staff also provides assistance to the general public, upon request, with the placement of "event banners" on traffic signal poles.

PROGRAM GOAL FY 2017-2018

Maintain all Traffic Signals and School Flashers throughout the city in operating condition. Enhance traffic circulation on our street systems by reducing traffic signal and school flashing beacon downtime through routine inspection of the equipment.

OBJECTIVES FY 2017- 2018

- Maintain school flashers in operating condition
- Replace worn out LED's on traffic signal lights throughout the city
- Purchase 6 new batteries for solar school flashers throughout the city
- Coordinate the installation of new street lights where needed throughout the city
- Continue annual inspection program and repair of traffic signal poles/arms throughout the city
- Replace worn out batteries for the solar school flashing beacon
- Respond to after hour system failures in a timely manner
- Request funding to purchase 4 Naztec controllers with GPS to be installed along Tyler Ave.
- Request funding to purchase 4 traffic signal cabinets with GPS components to coordinate traffic on Bus. 77 from New Combes Highway to 13th St.
- Request funding to purchase a new truck to replace a truck that was involved in an accident
- Request funding to purchase a new boom truck
- Request funding to purchase LEDs for stock
- Request funding to purchase 12" signal heads

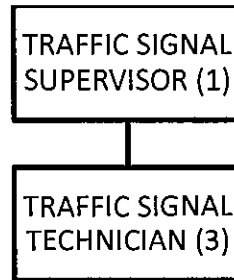
SIGNIFICANT BUDGET AND SERVICE LEVEL CHARGES

None

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|--|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| Population Served | 65,679 | 65,679 | 65,679 |
| Traffic Signals Maintained | 89 | 89 | 89 |
| School Flashing Beacons Maintained | 108 | 110 | 112 |
| Banners installed/removed | 37 | 38 | 38 |
| Traffic Count Studies Performed | 37 | 46 | 35 |
| <u>EFFICIENCY</u> | | | |
| Cost per capita | \$3.50 | \$3.75 | \$3.64 |
| <u>OUTPUT</u> | | | |
| Traffic Signal/ School Flasher Maintenance Calls | 472 | 740 | 740 |
| After hour Emergency calls | 30 | 33 | 32 |
| Banners installed/removed | 37 | 38 | 38 |
| Traffic Count Studies Performed | 37 | 46 | 35 |

AUTHORIZED PERSONNEL



STREET MAINTENANCE 001-5015

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Salaries Full Time | \$616,326 | \$721,820 | \$721,820 | \$731,891 |
| Overtime | 1,721 | 9,410 | 9,410 | 9,625 |
| Travel Pay | 22 | 35 | 35 | - |
| Personnel Services | 618,069 | 731,265 | 731,265 | 741,516 |
| City FICA | 37,601 | 43,512 | 43,512 | 44,869 |
| City Medicare | 8,794 | 10,176 | 10,176 | 10,493 |
| City TMRS | 31,154 | 30,965 | 30,965 | 42,437 |
| City TCG Retirement | 11,652 | 16,100 | 16,100 | 20,138 |
| City Health Insurance | 124,925 | 158,699 | 158,699 | 139,141 |
| Worker's Compensation | 43,028 | 50,300 | 50,300 | 45,832 |
| Personnel Services - Benefits | 257,154 | 309,752 | 309,752 | 302,910 |
| Office Supplies | 519 | 765 | 765 | 800 |
| Chemicals & Medical Supplies | 1,383 | 2,434 | 2,434 | 3,000 |
| Food, Drinks & Ice | - | 1,000 | 1,000 | 1,000 |
| Street Materials | 98,499 | 135,000 | 135,000 | 274,900 |
| Equipment | 3,323 | 3,300 | 3,300 | 8,600 |
| Supplies - General | 103,724 | 142,499 | 142,499 | 288,300 |
| Miscellaneous Supplies | 28,093 | 20,848 | 20,848 | 15,000 |
| Supplies - Miscellaneous | 28,093 | 20,848 | 20,848 | 15,000 |
| Utilities / Communications | 2,410 | 3,700 | 3,700 | 3,600 |
| Street Lighting | 608,493 | 691,321 | 691,321 | 663,808 |
| Utilities - Other | 15,280 | 11,500 | 11,500 | 6,500 |
| New Light Installation | - | 3,500 | 3,500 | 20,000 |
| Advertising | - | 566 | 566 | - |
| Laundry & Uniform Service | 5,068 | 6,000 | 6,000 | 6,000 |
| Equipment Rental/Lease | 1,565 | - | - | - |
| Vehicle & Radio Rental | 2,250 | 2,250 | 2,250 | 1,950 |
| Radio User Fee | 3,480 | 3,600 | 3,600 | 3,240 |
| Dues, Memberships & Subscription | 483 | 575 | 575 | 575 |
| Registration, Travel & Training | 290 | 1,987 | 1,987 | 3,750 |
| Small Claims - Unfunded | 4,308 | 4,961 | 4,961 | 2,000 |
| Services & Charges - General | 643,627 | 729,960 | 729,960 | 711,423 |
| Maintenance - Buildings | 2,700 | 954 | 954 | 2,500 |
| Maintenance - Miscellaneous Equipment | 1,979 | 2,364 | 2,364 | 2,000 |
| Internal Service Charges | 160,295 | 149,500 | 149,500 | 150,000 |
| Fuel | 65,687 | 84,500 | 84,500 | 85,000 |
| Services & Charges - Maintenance | 230,661 | 237,318 | 237,318 | 239,500 |
| Harlingen Irrigation | 1,629 | 7,500 | 7,500 | 7,500 |
| Miscellaneous | 81,327 | 102,900 | 102,900 | 109,500 |
| Services & Charges - Miscellaneous | 82,956 | 110,400 | 110,400 | 117,000 |
| Imprs Other than Bldgs. | - | 113,000 | 113,000 | - |
| Infrastructure Subdiv Contribution | 262,173 | - | - | - |
| Miscellaneous Equipment | 67,556 | 38,036 | 38,036 | 5,056 |
| Capital Outlay | 329,729 | 151,036 | 151,036 | 5,056 |
| Contra Capital Outlay | (54,855) | - | - | - |
| Contra Capital Outlay | (54,855) | - | - | - |
| STREET MAINTENANCE TOTALS | \$ 2,239,158 | \$ 2,433,078 | \$ 2,433,078 | \$ 2,420,705 |
| Personnel - Authorized FTE | 25.00 | 25.00 | 25.00 | 25.00 |

STREET MAINTENANCE 001-5015

This division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 271 miles of paved and unpaved city streets, 8 miles of open drain ditches, 82 miles of paved and unpaved city alleyways and 103 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL FY 2017-2018

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street overlay program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace street name and regulatory signs to improve signage around the city. Install new traffic signs when approved by ordinance. Provide assistance to civic and non-profit organizations.

OBJECTIVES FOR FY 2017-2018

- Maintain approximately 271 miles of paved and unpaved city streets in good condition
- Maintain approximately 82 miles of paved and unpaved alleys in good condition
- Maintain approximately 103 miles of sidewalks in good condition
- Prepare all roads in the 2017-18 Street Overlay Program for the application of asphalt
- Maintain open drain ditches clear of debris and obstructions
- Install drainage structures necessary to correct drainage problems
- Extend the life of city streets by patching potholes throughout the city
- Replace damaged street name signs as needed throughout the city
- Replace 200 regulatory signs throughout the city
- Replace 1,600 street name signs
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way
- Repair street-cuts related to work performed by outside utilities
- Continue trimming tree limbs hanging into the city right-of-way
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets
- Request the necessary funds to continue our pavement maintenance and crack seal more than 400,000 linear feet of asphalt.
- Re-grade over 71,000 linear feet of alleys.
- Re-grade over 27,000 linear feet of Caliche Roads.
- Clean and grade over 52,000 linear feet of Drain and road side ditches.

- Request 2 additional right-of-way maintenance employees to improve our ability to maintain ROW throughout the city.
- Purchase 3 dump trucks to replace Units 789, 794, and 818
- Request funding to purchase a crack sealing machine to help with preventive maintenance of our existing asphalt street infrastructure
- Request funding to replace 2,500 faded street name signs, as part of our effort to eventually replace all street name signs throughout the City
- Request funding to replace street striping machine

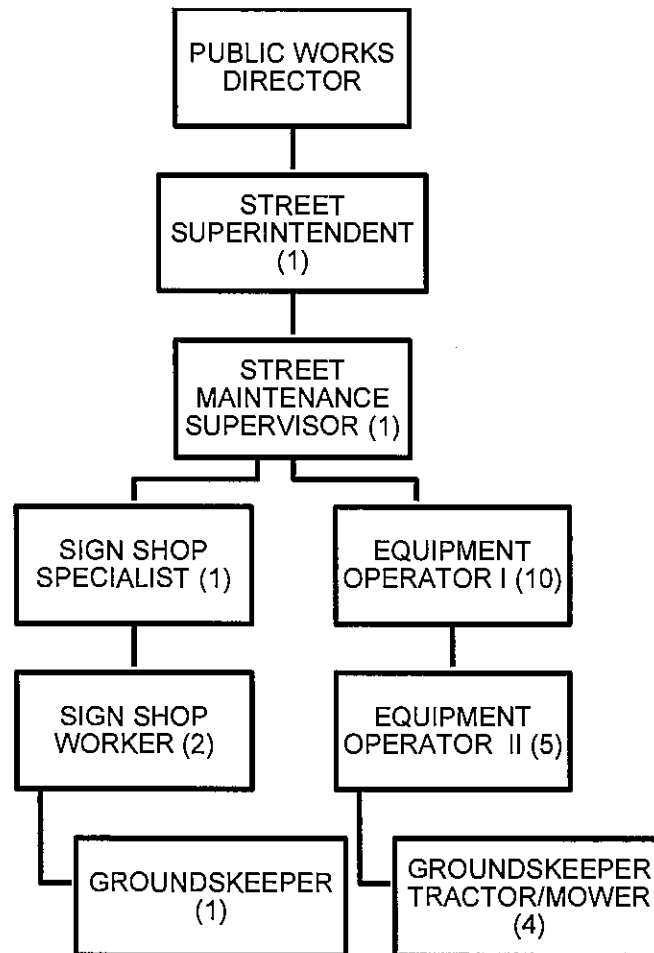
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Request 2 employees to mow, weed trim and clean up the City Right of Way to improve our ability to keep our city clean.

PERFORMANCE INDICATORS

| | ACTUAL FY 15/16 | ESTIMATED FY 16/17 | PROPOSED FY 17/18 |
|---|----------------------------|-------------------------------|------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| Miles of city streets maintained | 272 | 272 | 272 |
| Miles of storm drains maintained | 126 | 126 | 126 |
| Miles of open drain ditches maintained | 8 | 8 | 8 |
| Miles of alleys maintained | 82 | 82 | 82 |
| Miles of sidewalks maintained | 104 | 104 | 104 |
| <u>EFFICIENCY</u> | | | |
| Cost per mile to maintain city infrastructure | \$8,232 | \$8,945 | \$8,900 |
| <u>OUTPUT</u> | | | |
| No. of potholes repaired | 3800 | 2162 | 3,000 |
| Square yards of street cuts repaired | 26,000 | 26,400 | 26,500 |
| Linear ft of open drain ditches cleaned | 100,000 | 100,000 | 100,000 |
| Linear ft of open drain ditches mowed | 400,000 | 400,000 | 400,000 |
| Linear feet of alleys repaired | 100,000 | 102,000 | 102,000 |
| Linear ft. of caliche roads repaired/improved | 34,000 | 11,400 | 12,400 |
| Linear ft. of concrete curb sidewalks | 3,000 | 1,500 | 2,000 |
| Linear ft. of crosswalks | 2,000 | 2,000 | 2,000 |
| Linear ft. of road striping | 22,000 | 23,000 | 22,300 |
| Linear ft. of stop bars | 1,500.00 | 1,500 | 1,500 |
| No. of street names signs replaced | 250 | 1,100 | 1,200 |
| No. of regulatory signs replaced | 200 | 220 | 225 |
| No. of warning signs replaced | 25 | 60 | 70 |
| Miles of city streets overlaid | 2 | 2 | 2 |

AUTHORIZED PERSONNEL



STREET CLEANING 001-5016

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$150,501 | \$157,729 | \$157,729 | \$155,680 |
| Overtime | 81 | 1,330 | 1,330 | 1,360 |
| Personnel Services | 150,582 | 159,059 | 159,059 | 157,040 |
| City FICA | 9,101 | 9,610 | 9,610 | 9,270 |
| City Medicare | 2,128 | 2,247 | 2,247 | 2,168 |
| City TMRS | 7,722 | 8,351 | 8,351 | 10,064 |
| City TCG Retirement | 2,448 | 2,233 | 2,233 | 3,488 |
| City Health Insurance | 27,613 | 27,431 | 27,431 | 31,842 |
| Worker's Compensation | 10,919 | 11,563 | 11,563 | 10,287 |
| Personnel Services - Benefits | 59,931 | 61,435 | 61,435 | 67,119 |
| Laundry & Uniform Service | 1,424 | 1,500 | 1,500 | 1,500 |
| Vehicle & Radio Rental | 300 | 300 | 300 | 450 |
| Radio User Fee | 480 | 480 | 480 | 480 |
| Services & Charges - General | 2,204 | 2,280 | 2,280 | 2,430 |
| Internal Service Charges | 89,124 | 97,000 | 97,000 | 356,589 |
| Fuel | 27,707 | 33,000 | 33,000 | 40,000 |
| Services & Charges - Maintenance | 116,831 | 130,000 | 130,000 | 130,000 |
| STREET CLEANING TOTALS | \$329,548 | \$352,774 | \$352,774 | \$356,589 |
| Personnel - Authorized FTE | 6.00 | 6.00 | 6.00 | 6.00 |

The Street Cleaning division of the Public Works Department is responsible for the maintenance of nearly 310 road miles of paved streets. The department's three (3) street sweepers and one Vac-Truck are used to clean city streets and perform maintenance on storm sewer lines. The department performs routine maintenance on 310 road miles of streets and over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL FY 2017-2018

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FY 2017-2018

- Utilize our Vac-Truck to help locate and clear problems within storm drainage lines
- Utilize each of the department's 3 street sweepers to clean a combined total of 240 miles of streets per week.
- Maintain the storm sewer system in good repair and free of obstructions

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15-16</u> | <u>PROJECTED</u> <u>FY 16-17</u> | <u>PROPOSED</u> <u>FY 17-18</u> |
|---|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| Miles of Roads & Alleys | 324 | 324 | 324 |
| Miles of Storm Drains | 126 | 126 | 126 |
| <u>EFFICIENCY</u> | | | |
| Cost per mile | \$ 1,017 | \$ 1,089 | \$ 1,101 |
| <u>OUTPUT</u> | | | |
| Miles of streets swept with street sweepers | 10,000 | 10,000 | 10,000 |
| Linear ft of Storm lines flushed | 300,000 | 300,000 | 300,000 |
| Sq Feet mowed on City ROW | 17,875,000 | 26,500,000 | 27,000,000 |
| Truck loads of tree limbs trimmed | 330 | 400 | 400 |

AUTHORIZED PERSONNEL

GROUNDSKEEPER
TRACTOR/MOWER (1)

EQUIPMENT
OPERATOR I (4)

GROUNDSKEEPER
(1)

PUBLIC BUILDINGS 001-7220

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$503,324 | \$524,306 | \$524,306 | \$505,038 |
| Overtime | 3,268 | 8,433 | 8,433 | 8,625 |
| Personnel Services | 506,592 | 532,739 | 532,739 | 513,663 |
| City FICA | 29,663 | 31,287 | 31,287 | 30,674 |
| City Medicare | 6,937 | 7,317 | 7,317 | 7,174 |
| City TMRS | 27,425 | 27,253 | 27,253 | 40,161 |
| City TCG Retirement | 7,708 | 8,484 | 8,484 | 8,804 |
| City Health Insurance | 106,744 | 106,974 | 106,974 | 104,110 |
| Worker's Compensation | 16,816 | 17,811 | 17,811 | 15,398 |
| Personnel Services - Benefits | 195,293 | 199,126 | 199,126 | 206,321 |
| Office Supplies | 1,942 | 2,000 | 2,000 | 2,000 |
| Office Equip/Furn Non Cap | 10,997 | 15,250 | 15,250 | 28,900 |
| Chemicals & Medical Supps | 26,011 | 27,000 | 27,000 | 30,000 |
| Supplies - General | 38,950 | 44,250 | 44,250 | 60,900 |
| Miscellaneous Supplies | 2,936 | 2,144 | 2,144 | 3,000 |
| Supplies - Miscellaneous | 2,936 | 2,144 | 2,144 | 3,000 |
| Utilities/Communications | 7,744 | 8,790 | 8,790 | 9,200 |
| Utilities/Electricity | 127,089 | 120,000 | 120,000 | 109,872 |
| Utilities/Other | 12,996 | 17,000 | 17,000 | 15,000 |
| Professional Services | 13,552 | 8,348 | 8,348 | 5,000 |
| Software | 7,963 | - | - | 8,000 |
| Advertising | - | 500 | 500 | - |
| Laundry & Uniform Servs | 3,754 | 3,500 | 3,500 | 4,000 |
| Vehicle & Radio Rental | 675 | 675 | 675 | 675 |
| Radio User Fee | 1,080 | 1,080 | 1,080 | 1,080 |
| Dues, Memberships, & Subscri | 275 | 295 | 295 | 370 |
| Regis., Travel, & Training | 33 | 200 | 200 | 2,000 |
| Employee Mileage Reimb | - | 500 | 500 | - |
| Small Claims-Unfunded | - | 500 | 500 | - |
| Services & Charges - General | 175,161 | 161,388 | 161,388 | 155,197 |
| Maintenance-Bldgs. | 100,375 | 113,005 | 113,005 | 120,000 |
| Gov't Uses of Muni Bldgs | - | 3,495 | 3,495 | 10,000 |
| Maint.-Misc. Equip. | 594 | - | - | 1,000 |
| Internal Service Charges | 7,559 | 7,500 | 7,500 | 8,000 |
| Fuel | 10,909 | 14,000 | 14,000 | 14,000 |
| Services & Charges - Maint. | 119,437 | 138,000 | 138,000 | 153,000 |
| Miscellaneous | 95,063 | 96,240 | 96,240 | 94,750 |
| Services & Charges - Misc. | 95,063 | 96,240 | 96,240 | 94,750 |
| Buildings | 28,840 | - | - | - |
| Improvement | 418,258 | 16,460 | 16,460 | 16,150 |
| Miscellaneous Equipment | 6,486 | - | - | - |
| Capital Outlay | 453,584 | 16,460 | 16,460 | 16,150 |
| PUBLIC BUILDINGS TOTALS | \$1,587,016 | 1,190,347 | \$1,190,347 | \$1,202,981 |
| PERSONNEL - AUTHORIZED FTE | 19.00 | 19.00 | 19.00 | 18.00 |

The Public Buildings Department is responsible for the maintenance of all City Owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical

installation and repairs, computer line installation and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL FY 2017- 2018

Maintain City owned buildings in acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

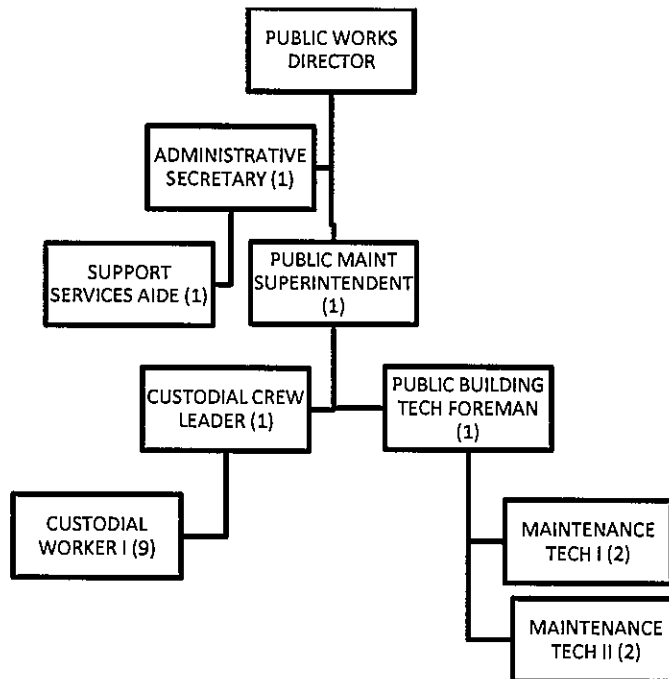
OBJECTIVES FY 2017- 2018

- Promote safety and open communication amongst all employees
- Respond to service requests within a reasonable time frame
- Provide technical assistance and services to all departments
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, etc...
- Provide assistance to Various City Departments with sound system and facility set up
- Provide custodial and attendant services for all private and public functions held at city owned facilities
- Promptly respond to all customer requests relating to building availability
- Request funding to administer various repairs and replacements to building equipment and structures.

PERFORMANCE INDICATORS

| | ACTUAL FY 15/16 | ESTIMATED FY 16/17 | PROPOSED FY 17/18 |
|--------------------------------------|----------------------------|-------------------------------|------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| Work Orders Completed | 1,455 | 1,317 | 1,500 |
| Events | 732 | 519 | 700 |
| Total building sq. ft. maintained | 522,000 | 522,000 | 527,277 |
| <u>EFFICIENCY</u> | | | |
| Cost per square ft to maintain bldgs | \$3.04 | \$2.28 | \$2.28 |
| <u>OUTPUT</u> | | | |
| Work order man-hours | 6060 | 5690 | 6500 |
| Event man-hours | 9776 | 6088 | 9800 |
| <u>REVENUE</u> | | | |
| Enterprise Fund Reimbursements | \$55,000.00 | \$54,000.00 | \$54,000.00 |
| Revenue from Bldg. Rentals | \$356,831.50 | \$185,668.00 | \$99,397.60 |
| Lease Agreement revenue | \$51,878.88 | \$51,878.88 | \$51,878.88 |

AUTHORIZED PERSONNEL



PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$83,900 | \$86,380 | \$86,380 | \$96,265 |
| Car Allowance | 4,200 | 4,200 | 4,200 | 4,200 |
| Personnel Services | 88,100 | 90,580 | 90,580 | 100,465 |
| City FICA | 5,327 | 5,331 | 5,331 | 5,991 |
| City Medicare | 1,246 | 1,247 | 1,247 | 1,401 |
| City TCG Retirement | 7,529 | 8,507 | 8,507 | 9,468 |
| City Health Insurance | 9,889 | 10,848 | 10,848 | 10,079 |
| Worker's Compensation | 269 | 272 | 272 | 271 |
| Personnel Services - Benefits | 24,260 | 26,205 | 26,205 | 27,210 |
| Office Supplies | 1,974 | 1,329 | 1,329 | 2,000 |
| Office Equip./Furnit. - Non-Capital | 250 | 110 | 110 | 250 |
| Supplies - General | 2,224 | 1,439 | 1,439 | 2,250 |
| Utilities/Communications | 2,408 | 2,200 | 2,200 | 2,200 |
| Software Fee | 197 | - | - | - |
| Advertising | - | 350 | 350 | 500 |
| Equipment Rental / Lease | 957 | 1,500 | 1,500 | 1,000 |
| Vehicle & Radio Rental | 75 | 75 | 75 | 75 |
| Radio User Fee | - | - | - | 120 |
| Dues, Memberships, & Subs. | - | - | - | 250 |
| Registration, Travel, & Training | 435 | - | - | 2,000 |
| Services & Charges - General | 4,072 | 4,125 | 4,125 | 6,145 |
| Fuel | 378 | - | - | - |
| Services & Charges - Maint. | 378 | - | - | - |
| Miscellaneous | - | 5,296 | 5,296 | 500 |
| Services & Charges Misc. | - | 5,296 | 5,296 | 500 |
| ADMINISTRATION TOTALS | \$119,034 | \$127,645 | \$127,645 | \$136,570 |
| Personnel - Authorized FTE | 1.00 | 1.00 | 1.00 | 1.00 |

PARKS AND RECREATION ADMINISTRATION 001-6001

The Parks and Recreation Administration staff provides supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Swimming Pools, Tennis Courts, Harlingen Field, and Recreation. The Park's Department oversees the maintenance and operation of Twenty-Four (24) City's Parks and Recreation facilities is approximately 563 acres of park and recreational facilities. Administration is fiscally responsible for ten (10) divisions and approximately 2.9 million dollars, plus any grant projects. In addition, administration actively seeks and prepares grant applications to prospective granting entities. Staff also provides support to the Parks and Recreation Advisory Board, Harlingen Proud/Keep Harlingen Beautiful, Harlingen Community Improvement Corporation (4B), Tony Butler Golf Course and the City Commission.

PROGRAM GOAL FY 2017-2018

Continuously plan and promote short (0-2 years), intermediate (3-5 years), and long term (5+ years) goals to improve the parks and recreation system and increase the quality of life opportunities for the community.

OBJECTIVES FY 2017- 2018

- With the assistance of the Parks and Recreation Advisory Board, update the Parks and Recreation Needs Assessment.
- Oversee the renovation of Victor Park Pool.
- Pursue funding for the 2nd phase of the improvements to Victor Park Pool, plus the construction of a new Splash Park.
- Continue to seek funding for projects identified in the City's Parks and Recreation Needs Assessment and the 2016 Parks and Recreation Master Plan.
- Continue to seek funding for projects identified in the City's 2010 Trail Master Plan.
- Continue to staff and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Pursue funding to replace the playground at Hunter Park, which is greater than 15 years old.
- Pursue funding to install new playground and walking trail at Vestal Park.
- Research an alternative method of field lighting for Soccer Fields at Vestal Park and Rangerville Road Park.
- Provide staff support to Parks and Recreation Advisory Board Meetings.
- Pursue the extension of the Arroyo Trail from Boggus Ford to Dixieland Park, and the extension from McKelvey Park back to Hugh Ramsey Nature Park.
- Actively apply for grants to TPWD, TxGLO, TxDOT, and VBLF.
- Actively pursue grants for the development of the Destination Park at Lon C. Hill Park.
- Coordinate with Keep Harlingen Beautiful to sponsor a grant application to Southwest Airlines for a Heart of the Community grant.
- Actively pursue the passage of an ordinance with new rental fees if deemed necessary.
- Pursue funding to develop the 25 acre addition to Arroyo Park.
- Pursue funding source to improve C.B. Woods with additional parking, pavilion, and restrooms.
- Continue to pursue funding sources to construct the pro-shop at HEB Tennis Center.
- Continue to pursue funding sources to construct an Education and Welcome Center at Hugh Ramsey Nature Park.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue to pursue additional Capital Outlay funding for park improvements, the replacement of playgrounds, additional parking and replace at least one vehicle.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|--|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Advisory Board meetings Held | 24 | 24 | 24 |
| Public Speaking Engagements | 10 | 10 | 12 |
| Special events planning meetings | 30 | 40 | 40 |
| City Commission meetings/workshops | 26 | 26 | 26 |
| <u>EFFICIENCY</u> | | | |
| Administrative cost per operating dollar | \$ 2.61 | 2.61 | 2.61 |
| <u>OUTPUT</u> | | | |
| Annual budget prepared | 1 | 2 | 3 |
| Capital projects plan prepared | 13 | 11 | 10 |
| Park renovation plans prepared | 2 | 3 | 2 |
| Park system inventory conducted | 1 | 1 | 1 |
| Board minutes prepared | 12 | 12 | 12 |
| Payroll timesheets submitted | 26 | 26 | 26 |

AUTHORIZED PERSONNEL

| |
|---|
| PARKS AND RECREATION DIRECTOR (1) |
|---|

PARKS 001-6010

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | BUDGET FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|--------------------|----------------------|
| Salaries Full Time | \$322,309 | \$342,932 | \$342,932 | \$676,614 |
| Salaries Part Time | 57,325 | 67,290 | 67,290 | 136,092 |
| Overtime | 15,004 | 22,752 | 22,752 | 44,006 |
| Travel Pay | - | 68 | 68 | - |
| Personnel Services | 394,638 | 433,042 | 433,042 | 856,712 |
| City FICA | 24,664 | 26,859 | 26,859 | 51,566 |
| City Medicare | 5,768 | 6,282 | 6,282 | 12,060 |
| City TMRS | 14,851 | 14,067 | 14,067 | 38,377 |
| City TCG Retirement | 7,666 | 9,149 | 9,149 | 20,457 |
| City Health Insurance | 58,094 | 59,411 | 59,411 | 132,381 |
| Worker's Compensation | 11,054 | 12,227 | 12,227 | 21,331 |
| Personnel Services - Benefits | 122,097 | 127,995 | 127,995 | 276,172 |
| Office Supplies | 838 | 956 | 956 | 900 |
| Office Equip/Furniture - Non-Capital | 3,787 | 100 | 100 | 500 |
| Chemical & Medical | - | 9,155 | 9,155 | 7,500 |
| Maintenance Supplies | 176,796 | 178,665 | 178,665 | 152,500 |
| Botanical & Irrigation | 14,508 | 3,040 | 3,040 | 17,800 |
| Parks/Recreational Equipment | 29,682 | 28,867 | 28,867 | 39,000 |
| Supplies - General | 225,611 | 220,783 | 220,783 | 218,200 |
| Miscellaneous Supplies | 7,270 | 646 | 646 | 4,646 |
| Supplies - Miscellaneous | 7,270 | 646 | 646 | 4,646 |
| Utilities/Communications | 1,349 | 2,000 | 2,000 | 2,000 |
| Utilities/Electricity | 281,667 | 250,000 | 250,000 | 228,899 |
| Utilities/Other | 142,856 | 131,871 | 131,871 | 121,250 |
| Professional Services | 23,251 | 4,289 | 4,289 | 12,000 |
| Technical Services | - | - | - | 500 |
| Laundry & Uniform Services | 4,656 | 5,500 | 5,500 | 11,500 |
| Equipment Rental / Lease | 23,319 | 34,600 | 34,600 | 34,000 |
| Vehicle & Radio Rental | 975 | 975 | 975 | 1,650 |
| Radio User Fee | 2,160 | 2,160 | 2,160 | 2,640 |
| Dues, Memberships, & Subscriptions | 50 | - | - | 200 |
| Registration, Travel, & Training | 684 | 4,400 | 4,400 | 2,700 |
| Small Claims - Unfunded | 5,394 | 8,100 | 8,100 | 1,000 |
| Contract Labor | 13,841 | 18,255 | 18,255 | 20,000 |
| Services & Charges - General | 500,202 | 462,150 | 462,150 | 438,339 |
| Maintenance - Buildings | 1,778 | 7,445 | 7,445 | 25,000 |
| Maintenance - Miscellaneous Equipment | 642 | 26,400 | 26,400 | 5,500 |
| Internal Service Charges | 27,054 | 20,000 | 20,000 | 30,000 |
| Fuel | 30,605 | 39,000 | 39,000 | 43,000 |
| Services & Charges - Maintenance | 60,079 | 92,845 | 92,845 | 103,500 |
| Miscellaneous | - | 71,049 | 71,049 | - |
| Services & Charges - Maintenance | - | 71,049 | 71,049 | - |
| Buildings | - | 8,802 | 8,802 | - |
| Improvements Other than Bldgs | 99,431 | 861,500 | 861,500 | 6,500 |
| Motor Vehicles & Heavy Equip | 18,694 | - | - | 12,520 |
| Miscellaneous Equipment | 6,870 | - | - | - |
| Capital Outlay | 124,995 | 870,302 | 870,302 | 19,020 |
| PARKS TOTALS | \$1,434,892 | \$2,278,812 | \$2,278,812 | \$1,916,589 |
| Personnel - Authorized FTE | 36.00 | 36.00 | 36.00 | 36.00 |

PARKS DEPARTMENT 001-6010

The Park's Department is responsible for the maintenance and upkeep of Twenty-Four (24) City's Parks and Recreation facilities. Included in the park inventory are approximately 563 acres of park and recreational facilities. The department also maintains public building grounds including City Hall, RGV Museum, City Cemetery, City Recycling Center, City Library and the City Annex. This year we added a new facility to our inventory, which is the 25th Street Hike and Bike Trail. This will add approximately 3.63 acres to our total maintenance inventory. In addition 25 acres were donated to the city on New Hampshire Street next to Arroyo Park. The department's main focus is to provide the highest quality of recreational facilities for our citizens. These include but are not limited to irrigation systems, park shelters, playground facilities, trails, parking, tennis courts, sports fields, and aquatic facilities.

PROGRAM GOAL FY 2017-2018

To improve existing parks and recreation facilities through increasing the inventory of trails and park improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide ongoing and continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FY 2017-2018

- Continue to proactively maintain the City's parks and recreation system by indentifying and completing both routine maintenance repairs and special projects; prioritize and implement the parks and recreation's needs assessment plan.
- Continue to achieve the efficiency/cost savings by installing timers in all the irrigation systems within the parks.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Replace at least one engineered wood fiber surfacing material for a playground with artificial turf surfacing.
- Construct a shelter at Hunter Park with bar-b-que pit or party area.
- Construct an Education/Welcoming Center at Hugh Ramsey Nature Park.
- Construct a fence around pavilion at McKelvey Park so it can be reserved out for parties.
- Construct a pair of volleyball courts next to the pool at Lon C. Hill Park.
- Renovate the abandoned restroom at Pendleton Park and reopen it for the trail users.
- Construct a gazebo with bar b que pit area at C. B. Wood Park.
- Add parking space to McKelvey Park.
- Repaint pavilions at Sports Complex, Hugh Ramsey Nature Park, McKelvey Park, and Windsor Park.
- Construct storage building in parks where metal storage containers were removed.

- Install retaining walls along the trail close to the small pavilion for erosion control and for seating
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access routes.
- Add Outdoor Exercise Equipment to C.B. Wood and Bonham Park.
- Complete the design and construction of a Destination Park at Lon C. Hill.
- Landscape at least 3 sites with new landscape material or improving existing sites.
- Renovate one of the medians with the retaining block acquired through TxDot and replace the landscaping plants.

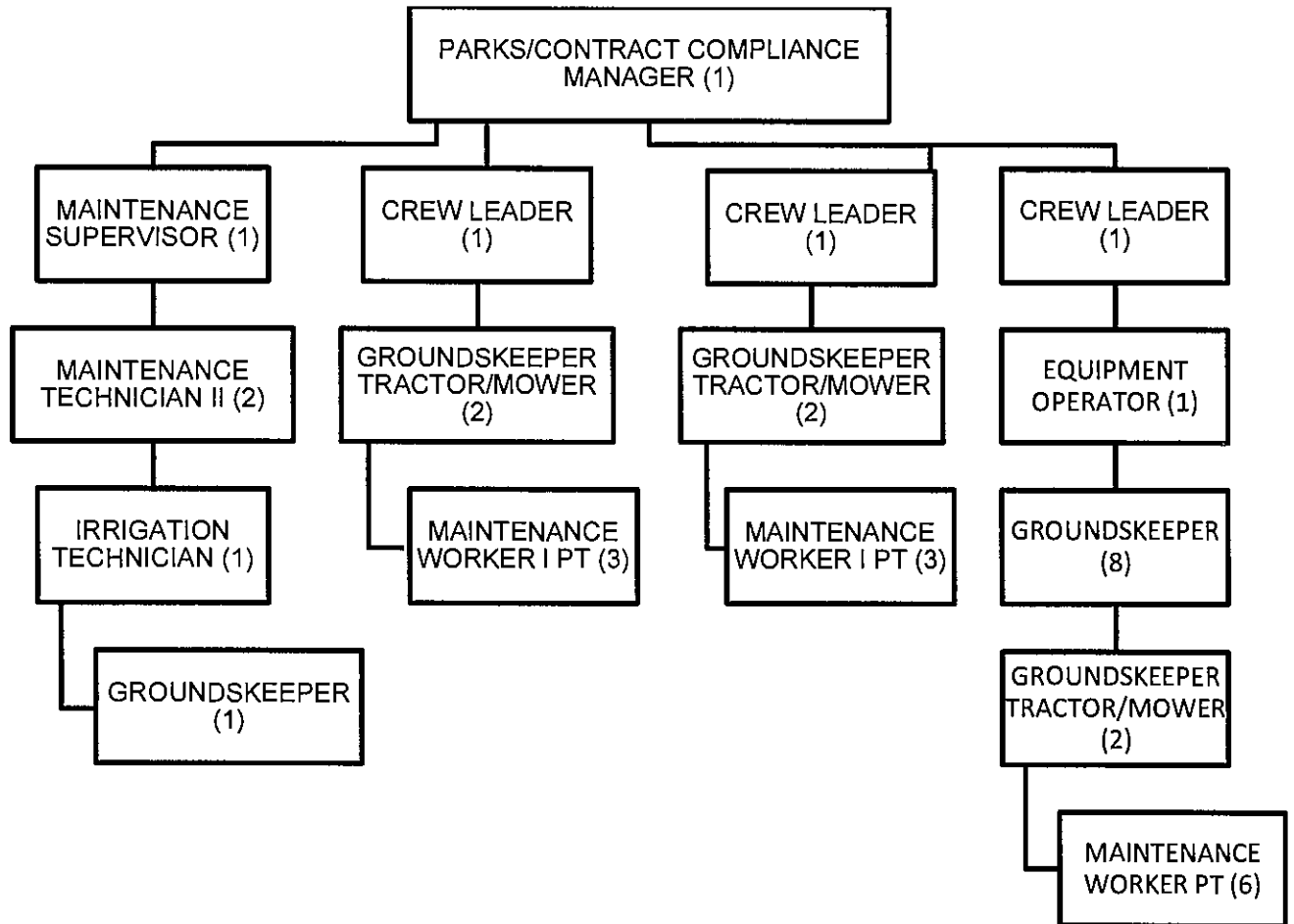
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|------------------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Park Sites | 26 | 26 | 26 |
| Park Acreage | 587.25 | 612.25 | 612.25 |
| Public Building Sites | 15 | 15 | 15 |
| Cemeteries | 1 | 1 | 1 |
| Baseball and Softball Fields | 28 | 30 | 30 |
| Soccer and Football Fields | 16 | 19 | 19 |
| <u>EFFICIENCY</u> | | | |
| Annual O&M cost per acre | 3,336 | 3,965 | 3,489 |
| <u>OUTPUT</u> | | | |
| Pavilion Rentals | 478 | 480 | 500 |
| Sports fields prepared for play | 4,000 | 4,000 | 4,000 |
| Parks cleaned | 3,000 | 3,000 | 3,000 |
| Parks mowed and trimmed | 1000 | 1200 | 1200 |
| Public buildings mowed and trimmec | 570 | 720 | 720 |
| Pavilions installed | 6 | 2 | 2 |
| Special events supported by staff | 30 | 32 | 35 |

AUTHORIZED PERSONNEL



RECREATION 001-6020

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$90,087 | \$93,460 | \$93,460 | \$73,357 |
| Salaries Part Time | 53,609 | 50,089 | 50,089 | 59,707 |
| Overtime | 4,635 | 2,000 | 2,000 | - |
| Car Allowance | 5,400 | 5,400 | 5,400 | 5,400 |
| Personnel Services | 153,731 | 150,949 | 150,949 | 138,464 |
| City FICA | 8,773 | 7,815 | 7,815 | 7,776 |
| City Medicare | 2,052 | 1,827 | 1,827 | 1,821 |
| City TCG Retirement | 4,784 | 5,052 | 5,052 | 3,938 |
| City Health Insurance | 19,972 | 30,150 | 30,150 | 15,928 |
| Worker's Compensation | 2,623 | 2,288 | 2,288 | 2,483 |
| Personnel Services - Benefits | 38,204 | 47,132 | 47,132 | 31,946 |
| Office Supplies | 1,578 | 1,300 | 1,300 | 3,000 |
| Educational & Recreation | 39,858 | 48,019 | 48,019 | 34,472 |
| Supplies - General | 41,436 | 49,319 | 49,319 | 37,472 |
| Miscellaneous Supplies | 1,491 | 1,500 | 1,500 | 1,500 |
| Supplies - Miscellaneous | 1,491 | 1,500 | 1,500 | 1,500 |
| Utilities / Communications | 3,246 | 3,186 | 3,186 | 2,500 |
| Advertising | 16,206 | 19,200 | 19,200 | 19,200 |
| Equipment Rental/Lease | 1,916 | 648 | 648 | 2,220 |
| Vehicle & Radio Rental | 225 | 225 | 225 | 225 |
| Radio User Fee | - | - | - | 360 |
| Dues, Memberships & Subscriptions | - | 200 | 200 | 980 |
| Registration, Travel & Training | 1,833 | 5,119 | 5,119 | 5,000 |
| Employee Mileage Reimbursement | 62 | 500 | 500 | 500 |
| Contract Labor | 37,766 | 38,629 | 38,629 | 46,764 |
| Services & Charges - General | 61,254 | 67,707 | 67,707 | 77,749 |
| Maintenance - Buildings | - | 600 | 600 | 1,500 |
| Services & Charges - Maintenance | - | 600 | 600 | 1,500 |
| Teen Services Contract | 115,757 | 115,757 | 115,757 | 115,757 |
| Services & Charges - Miscellaneous | 115,757 | 115,757 | 115,757 | 115,757 |
| RECREATION TOTALS | 411,873 | \$432,964 | \$432,964 | \$404,388 |
| Personnel - Authorized FTE | 3.00 | 3.00 | 3.00 | 2.00 |

The Recreation Division's provides a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL FY 2017-2018

Provide the community with various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism.

OBJECTIVES FY 2017-2018

- Continue to improve upon and expand the City's summer recreational programs including Summer Playground's full-day programs, track and field, and swim team.
- Expand on the Geo Quest program and consider creating a Geo Tour to increase traffic and use.
- Continue to promote the city programs through social media.
- Expand the categories of recreational programs that currently exist.
- Provide contract compliance related to lease agreements between the City and various youth/adult sports league for the use of City-owned facilities.
- Continue to facilitate the expansion of the seasonal adult softball leagues.
- Pursue the creation of a city run COED adult kickball league and adult flag football league.
- Create a 35 year and older city basketball league and expand the city 7 on 7 program.
- Create a special needs summer program together with HCISD.
- Continue evaluating rental fees for the use of the fields for tournaments, family outings, or corporate functions.
- Pursue the possibility of creating positions for our contractors that provide recreational services.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

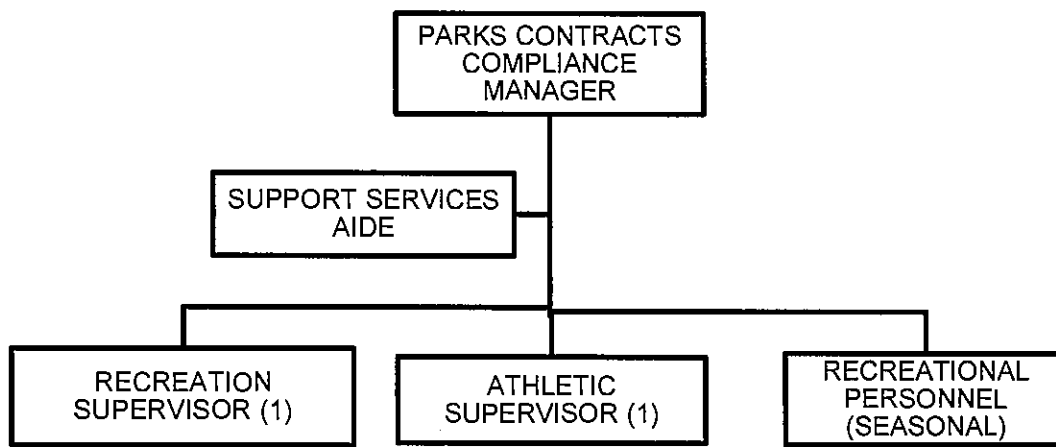
Continue attempting to adjust line items to increase seasonal positions hours.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|---|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Adult Sports Leagues | 15 | 15 | 15 |
| Youth Sports Activities | 3 | 4 | 4 |
| Community Recreation Classes | 41 | 41 | 41 |
| Support Special Events | | | |
| <u>EFFICIENCY</u> | | | |
| Recreation annual cost per resident | \$6.27 | \$6.41 | \$6.13 |
| <u>OUTPUT</u> | | | |
| Adult sports league teams | 260 | 260 | 260 |
| Community recreation program participants | 3,000 | 3,000 | 3,000 |
| "Blues On The Hill" attendees annually | 15,000 | 15,000 | 15,000 |

*Note: City Population (65,679) 2012

AUTHORIZED PERSONNEL



SWIMMING POOLS 001-6030

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$0 | \$0 | \$0 | \$36,811 |
| Salaries Part Time | 93,466 | 134,917 | 134,917 | 201,079 |
| Overtime | 2,323 | 3,310 | 3,310 | 5,351 |
| Car Allowance | - | - | - | 2,700 |
| Personnel Services | 95,789 | 138,227 | 138,227 | 245,941 |
| City FICA | 5,939 | 8,571 | 8,571 | 15,092 |
| City Medicare | 1,389 | 2,007 | 2,007 | 3,532 |
| TCG Retirement | - | - | - | 2,469 |
| City Health Ins | - | 1,900 | 1,900 | 12,697 |
| Worker's Compensation | 2,619 | 3,814 | 3,814 | 6,126 |
| Personnel Services - Benefits | 9,947 | 16,292 | 16,292 | 39,916 |
| Office Supplies | 486 | 170 | 170 | 500 |
| Office Equip/Furn Non Cap | 1,421 | 1,162 | 1,162 | 500 |
| Chemicals & Medical Supplies | 14,726 | 11,838 | 11,838 | 23,000 |
| Uniform & Safety Supplies | 666 | 2,866 | 2,866 | 3,000 |
| Pool Equipment | - | 16,150 | 16,150 | 5,400 |
| Supplies - General | 17,299 | 32,186 | 32,186 | 32,400 |
| Miscellaneous Supplies | 12,331 | 15,855 | 15,855 | 12,421 |
| Supplies - Miscellaneous | 12,331 | 15,855 | 15,855 | 12,421 |
| Utilities / Communications | 2,601 | 3,100 | 3,100 | 3,350 |
| Utilities / Electricity | 21,675 | 25,199 | 25,199 | 36,624 |
| Utilities / Other | 17,465 | 23,971 | 23,971 | 48,971 |
| Registration, Travel & Training | - | 100 | 100 | 3,250 |
| Contract Labor | 18,797 | 1 | 1 | 16,000 |
| Services & Charges - General | 60,538 | 52,371 | 52,371 | 108,195 |
| Maintenance - Buildings | 2,781 | 8,880 | 8,880 | 35,000 |
| Maintenance - Miscellaneous Equipment | 3,031 | (2,100) | (2,100) | 9,000 |
| Services & Charges - Maintenance | 5,812 | 6,780 | 6,780 | 44,000 |
| Miscellaneous | 220 | - | - | 600 |
| Services & Charges - Miscellaneous | 220 | - | - | 600 |
| Improvements other than Buildings | 34,244 | - | - | 18,000 |
| Capital Outlay | 34,244 | - | - | 18,000 |
| SWIMMING POOLS TOTAL | \$236,180 | \$261,711 | \$261,711 | \$501,473 |
| Personnel - Authorized FTE | 8.00 | 8.00 | 8.00 | 8.00 |

SWIMMING POOLS 001-6030

The Swimming Pool Division provides for the operation and maintenance of the City's three (3) seasonal outdoor aquatics facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, and Victor Pool. In addition to public swimming, the department provides swimming lessons, lifeguard training, accommodates the Harlingen Aquatic Team, contracted aerobic services, and contracted swim training lessons.

PROGRAM GOAL FY 2017-2018

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs; emphasize and promote the facilities and their availability to local businesses and groups; develop and maintain aquatic facilities that provide a full range of family-oriented activities.

OBJECTIVES FY 2017- 2018

- Renovate Victor Park Pool at the end of the 2017 summer season.
- Continue pursuing possible funding sources for the renovation of Victor Pool prior to the 2018 summer season.
- Continue to fine-tune off-season maintenance plan to reduce pre-season staff and maintenance costs.
- Expand our aquatic exercise program to involve a larger audience.
- Continue to expand the season for Victor Pool for lap swimming, general admission and/or for Triathlon training.
- Consider funding for the purchase and installation of multi-level, dual slide for Lon C. Hill Pool and Victor Pool.
- Pursue other services such as adult learn to swim and triathlon training.
- Replace decking and fencing at Victor Park Pool.
- Construct a two new shade structures at Victor Park Pool for possible party rental.
- Increases staffing to allow for City run competitive swim training.
- Construct an ADA ramp at Lon C. Hill and Victor Pool.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

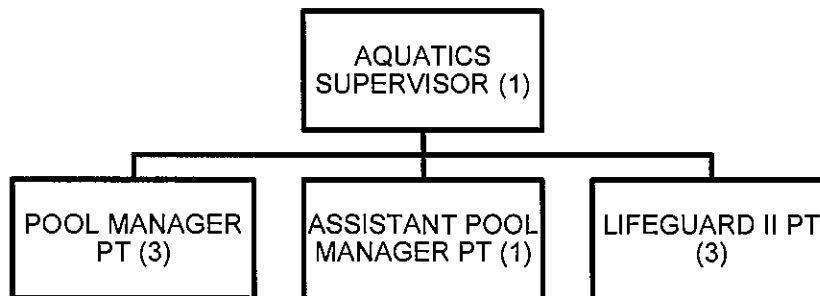
Increase the line item accounts to provide the improvements noted in the objectives for this FY and to operate Victor Pool longer during the season.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|------------------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Pools Operated: May - August | 2 | 2 | 2 |
| Learn to swim sessions held | 6 | 6 | 6 |
| Number of learn to swim classes | 216 | 216 | 216 |
| Number of Enrolled | 305 | 469 | 475 |
| <u>EFFICIENCY</u> | | | |
| Annual cost per resident for pools | \$3.59 | \$4.15 | \$3.76 |
| <u>OUTPUT</u> | | | |
| Public swimming admissions | 16,914 | 18,060 | 19,000 |

*Note: City Population (65,679) 2012

AUTHORIZED PERSONNEL



LIBRARY SERVICES 001-6210

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$566,201 | \$590,651 | \$590,651 | \$614,978 |
| Salaries Part Time | 65,433 | 66,361 | 66,361 | 66,361 |
| Car Allowance | 4,760 | 4,860 | 4,860 | 4,860 |
| Travel Pay | 170 | 820 | 820 | 600 |
| Personnel Services | 636,564 | 662,692 | 662,692 | 686,799 |
| City FICA | 38,016 | 39,467 | 39,467 | 41,094 |
| City Medicare | 8,891 | 9,230 | 9,230 | 9,611 |
| City TMRS | 16,319 | 16,530 | 16,530 | 19,791 |
| City TCG Retirement | 22,016 | 23,689 | 23,689 | 28,157 |
| City Health Insurance | 89,609 | 90,278 | 90,278 | 85,769 |
| Worker's Compensation | 2,035 | 2,117 | 2,117 | 2,128 |
| Personnel Services - Benefits | 176,886 | 181,311 | 181,311 | 186,550 |
| Office Supplies | 5,906 | 5,000 | 5,000 | 5,000 |
| Office Equipment/Furn Non Cap | 16,341 | 5,170 | 5,170 | 5,000 |
| Educational & Recreational | - | 300 | 300 | - |
| Books, Magazines, & Papers | 119,981 | 120,000 | 120,000 | 120,000 |
| Supplies - General | 142,228 | 130,470 | 130,470 | 130,000 |
| Miscellaneous Supplies | 19,778 | 23,830 | 23,830 | 23,000 |
| Supplies - Miscellaneous | 19,778 | 23,830 | 23,830 | 23,000 |
| Utilities / Communications | 8,634 | 14,345 | 14,345 | 11,625 |
| Utilities / Electricity | 95,321 | 87,000 | 87,000 | 79,657 |
| Utilities / Other | 7,399 | 8,600 | 8,600 | 7,100 |
| Technical Services | 2,095 | 2,500 | 2,500 | 2,100 |
| Advertising | 674 | - | - | - |
| Equipment Rental/Lease | 23,151 | 16,962 | 16,962 | 20,000 |
| Dues, Memberships & Subscriptions | 250 | - | - | 620 |
| Registration, Travel & Training | 2,718 | 3,500 | 3,500 | 3,500 |
| Insurance | 2,807 | - | - | - |
| Small Claims - Unfunded | 2,193 | - | - | - |
| Services & Charges - General | 145,242 | 132,907 | 132,907 | 124,602 |
| Maintenance - Buildings | 3,957 | 12,000 | 12,000 | - |
| Maintenance - Furniture & Equipment | 210 | - | - | - |
| Maintenance - Miscellaneous Equipment | 2,144 | 1,300 | 1,300 | 1,160 |
| Maintenance - Software | 16,346 | 17,500 | 17,500 | 11,250 |
| Services & Charges - Maintenance | 22,657 | 30,800 | 30,800 | 12,410 |
| Miscellaneous | 19,517 | 11,300 | 11,300 | 23,000 |
| Services & Charges - Misc. | 19,517 | 11,300 | 11,300 | 23,000 |
| LIBRARY SERVICES TOTALS | \$1,162,872 | \$1,173,310 | \$1,173,310 | \$1,186,361 |
| Personnel - Authorized FTE | 25.00 | 25.00 | 25.00 | 25.00 |

LIBRARY 001-6210

The Harlingen Public Library is a dynamic organization that serves Harlingen, Texas. The residents in and around the City of Harlingen are the primary beneficiaries of a comprehensive customer-focused service delivery strategy. The Harlingen Public Library links people to the world, through a broadly defined platform of educational, recreational and cultural programs and services for persons of all ages, ethnicities, and life stages throughout Greater Harlingen and the surrounding region.

PROGRAM GOAL FY 2017-2018

The Harlingen Public Library is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading and culture for our diverse community.

OBJECTIVES FY 2017-2018

Technology Access and Instruction – Harlingen Public Library endeavors to provide up-to-date and innovate technology and training to our community. We strive to ensure we have ample technological infrastructures to meet evolving needs of our community. We will replace outdated public computers and add new online resources.

Environment- Harlingen Public Library strives to create a warm, inviting, and safe atmosphere for all. We will continue the refreshing and renovation of the library facility. We will replace outdated security equipment.

Youth Engagement – Supporting youth with programs and services including summer learning, outreach to schools, and expanded teen services with emphasis on access to technology, media literacy, and other STEM topics

Community Partnerships and Outreach – The Harlingen Public Library will develop new partnerships and expand existing relationships to leverage the Harlingen Public Library's resources to strengthen the services and programs offered and help the Library reach a larger audience.

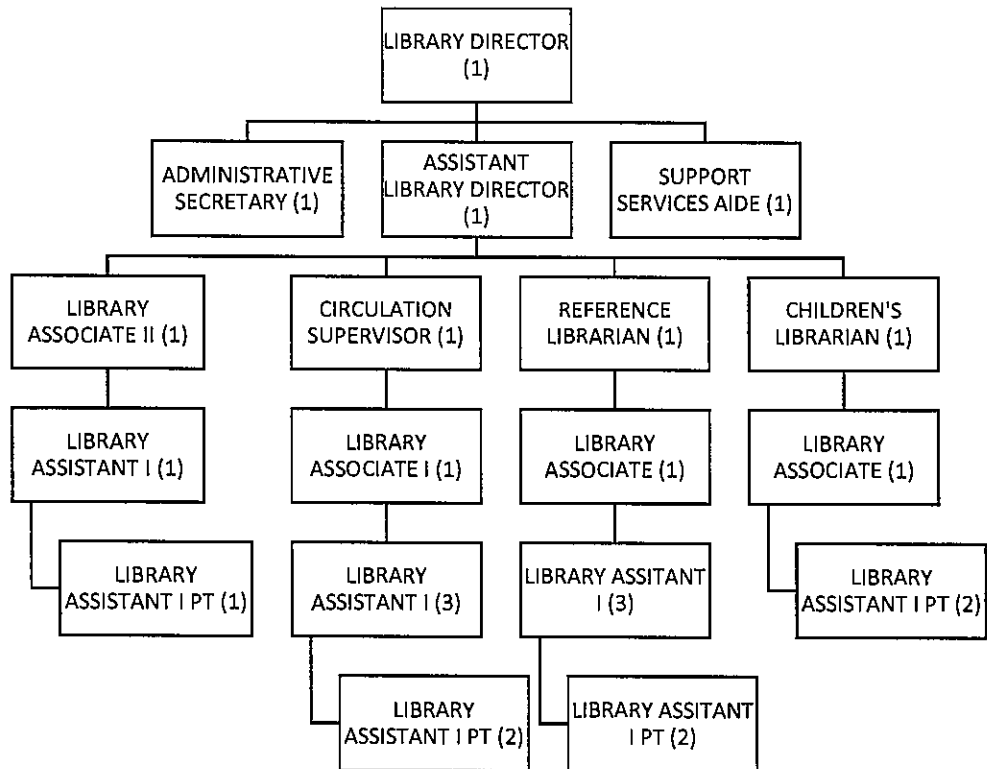
Organizational Excellence – Harlingen Public Library's staff is the key to our success. By fostering a culture of learning we will have a well-trained and educated organization. We will enhance the knowledge of job duties for all employees.

Workforce Development – Harlingen Public Library customers will have access to education, training and resources dedicated to providing them with the skills and knowledge to acquire employment, succeed in the workplace, and explore small business and entrepreneurial opportunities.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATED FY 16-17 | PROPOSED FY 17-18 |
|-----------------------------|--------------------|-----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Library Materials Purchased | 6,605 | 5,837 | 6,700 |
| Library Materials Cataloged | 5,707 | 6,300 | 6,900 |
| Registered Users | 43, 706 | 53, 483 | 60, 000 |
| Interlibrary Loans | 994 | 1382 | 1600 |
| Library Visitors | 261,833 | 250,500 | 250,500 |

AUTHORIZED PERSONNEL



SPECIAL REVENUE FUND

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for the maintenance expenditures of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds are used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire five additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the five officer positions for a three year term.

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Award Programs-Restricted Fund is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusion may apply.

Federal & State Forfeitures Funds are used to account for monies awarded to, and received by the Harlingen Police Department thru the United States Asset Forfeiture Fund

PEG (Public Education Grant) Fund was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.

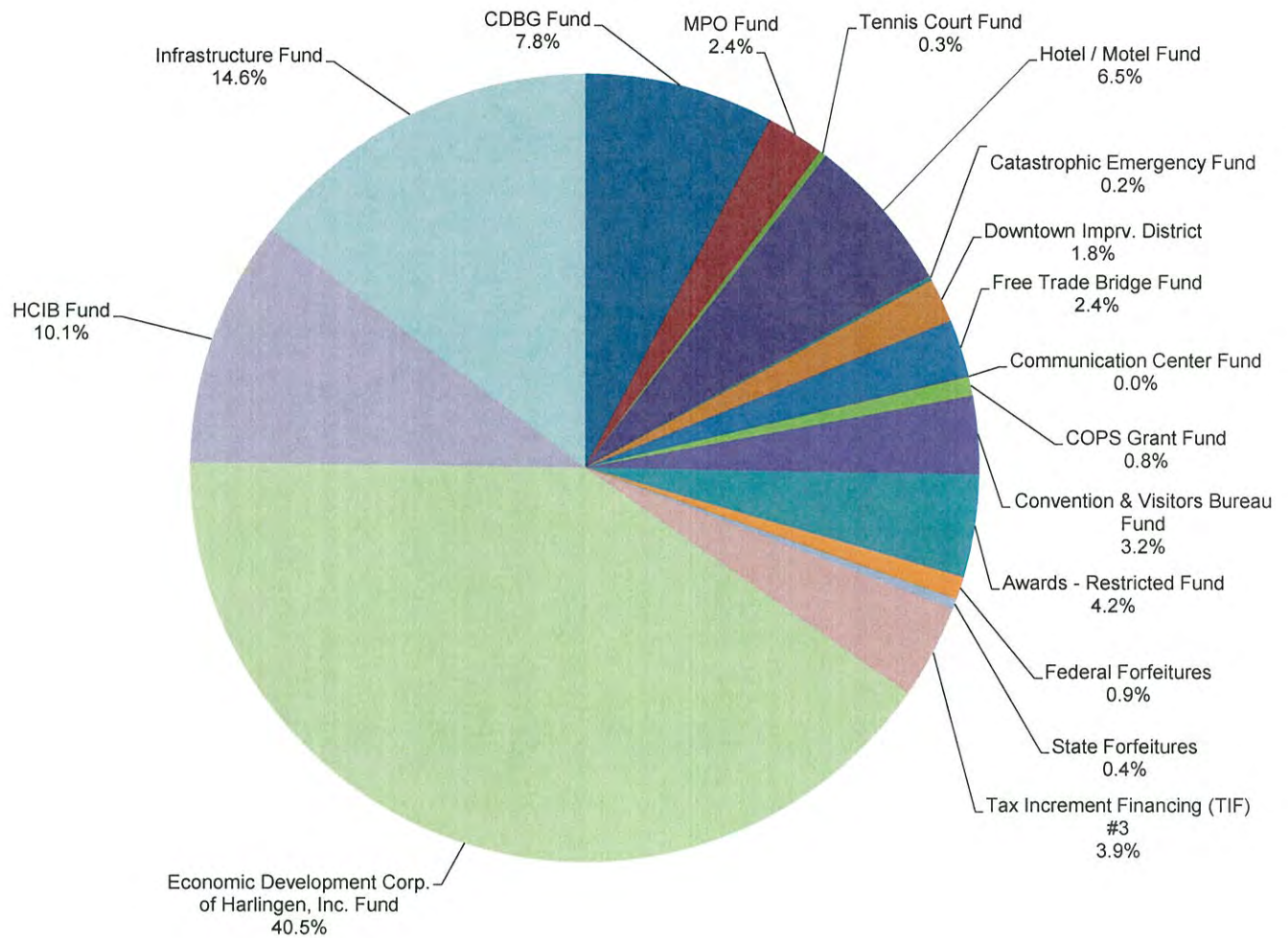
The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

SPECIAL REVENUE FUNDS EXPENDITURES \$13,404,603



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COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

| | CAPER* | OYAP** | CAPER* | OYAP** |
|--|-------------------------------|---------------------------|---------------------------|---------------------------|
| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
| <u>REVENUES:</u> | | | | |
| Housing Rehabilitation Revolving Loan Fund | 60,438 | 42,080 | 55,520 | 41,503 |
| CDBG Grant Fund | 801,812 | 796,099 | 796,099 | 796,414 |
| Home Investment Partnership Program | 212,365 | 216,573 | 216,573 | 214,157 |
| HOME Program Income | 310,952 | 2,190 | 96,601 | 92,573 |
| TOTAL REVENUES | <u>\$1,385,567</u> | <u>\$1,056,942</u> | <u>\$1,164,793</u> | <u>\$1,144,647</u> |
| <u>EXPENDITURES:</u> | | | | |
| Administration 101 | | | | |
| Administrative Expenses | 136,553 | 159,000 | 125,213 | 159,000 |
| Rehabilitation Admin Expenses | 51,246 | 75,000 | 52,551 | 65,000 |
| Park Improvements | 202,862 | 89,000 | 129,512 | - |
| Street Improvements | 346,718 | 330,728 | 310,257 | 397,878 |
| Housing Rehabilitation | 65,541 | 69,981 | 201,102 | 91,386 |
| Affordable Housing | 584,823 | 216,573 | 436,091 | 306,730 |
| Clearance and Demolition | 8,774 | - | 32,327 | 24,700 |
| Public Services | 102,675 | 116,660 | 110,435 | 99,953 |
| TOTAL EXPENDITURES | <u>\$ 1,499,192.70</u> | <u>\$1,056,942</u> | <u>\$1,397,486</u> | <u>\$1,144,647</u> |
| Excess Revenues Over/(Under) Expenditures | (113,626) | - | (232,693) | - |
| Fund Balance Beginning of Year | 1,592,664 | 1,479,038 | 1,246,795 | 1,014,101 |
| END OF YEAR FUND BALANCE | <u>\$1,479,038</u> | <u>\$1,479,038</u> | <u>\$1,014,101</u> | <u>\$1,014,101</u> |
| Personnel - Authorized FTE | 5.00 | 5.00 | 5.00 | 5.00 |

**COMMUNITY DEVELOPMENT BLOCK GRANT
FISCAL YEAR 2017-2018**

03K – STREET IMPROVEMENTS- BUCHANAN **\$397,877.91**

The funds will cover the cost of the reconstruction of Buchanan Avenue from Commerce Street to A Street a distance of 2,030 linear feet (0.38 miles). The proposed improvements will include manhole adjustments, removing asphalt pavement, curb and gutter repair, lime treated flexbase, geogrid, 3 inches of asphalt, striping, sidewalks and curb ramps in Census Tract 111, Block Group 2 benefiting 620 persons of which 335 are low/mod income.

04 – CLEARANCE & DEMOLITION **\$24,700**

Funding will be leveraged with General Funds and Texas National Guard to demolish unsafe structures throughout the city limits of Harlingen to spur redevelopment.

05 – PUBLIC SERVICES **\$99,953**

1. PUBLIC SERVICES (SENIORS) AMIGOS DEL VALLE - \$8,000

CDBG funds will provide 1,616 home-delivered lunch meals at the service rate of \$4.95 per meal to seven (7) homebound seniors. Through the Senior Home-Delivered Lunch Meals Project, meals will be prepared at the Casa de Amigos #3 Senior Nutrition Center located at 402 N. New Hampshire St., Harlingen, TX and delivered to the respective homes of these seven (7) homebound elderly residents over a period of 230 service days.

2. PUBLIC SERVICES (YOUTH) BOY'S AND GIRL'S CLUB- \$60,000 Activity provides low-income youth with an opportunity to participate in supervised and safe educational and recreational programs throughout the year. The program focuses on the constructive and fun activities in three of the club's satellite units. Funding will be used to provide services to 300 low income youth @ \$200.00 per youth. This project will benefit a minimum of 1,000 eligible youth.

3. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) FAMILY CRISIS CENTER - \$11,953

Funds will be used to support the salary and benefits of the Children's Advocate, whose duties include providing advocacy services, counseling, and nonviolent play activities to children residing in the domestic violence emergency shelter and visiting the Service Center. It is anticipated 140 children will be served.

4. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) CASA \$20,000

Funds will be used to support a portion of the salary of those providing services to children. CASA provides services to children who have been removed from their homes because of abuse and/or neglect and their case is currently in the court system. Trained members from the community, who have regular contact with these children, provide an independent report to the Child Protection Court

Judge. It is anticipated 155 children will be served.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM **\$114,883.09**

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred loan/grant program. Funds shall be provided to qualified low-income families in the form of Zero to 2% Interest Loans, Deferred Loans and / or Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses (\$65,000.00).

21-PROGRAM ADMINISTRATION **\$159,000** This activity involves administrative support for the CDBG program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION

\$796,414

12-AFFORDABLE HOUSING-NEW CONSTRUCTION **\$110,000**

Funds shall be used for the continued operation of Affordable Housing Programs administered by the Community Development Corporation of Brownsville, the City's designated Community Housing Development Organization (CHDO). The homes will provide a safe and healthy home for their families allowing them to move out of a substandard home or from rental housing, and build assets.

12-AFFORDABLE HOUSING-NEW CONSTRUCTION (CITY) **\$82,757**

The department will utilize HOME Funds (Plus an estimated \$92,573 in M-2016 HOME Program Income) to provide affordable housing opportunities to low income eligible homebuyers. The homes will provide a safe and health home for their families allowing the buyer to move out of a substandard home or from rental housing, allowing them to build assets.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP) **\$ 21,400**

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION

\$ 214,157

14-REHABILITATION-SINGLE FAMILY RESIDENTIAL

14-HOUSING REHABILITATION **\$41,503**

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitating existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

12-CONSTRUCTION OF HOUSING**AFFORDABLE HOUSING-NEW CONSTRUCTION****\$22,746**

Funds shall be used for the continued operation of the existing Affordable Housing Programs implemented by the Community Development Corporation of Brownsville, our identified Community Housing Development Organization (CHDO). CDCB provides the following affordable housing opportunities to the low and moderate-income families of the city: Homeownership Opportunities Program, Homebuyer Program, and other Housing Opportunities Programs.

TOTAL ANTICIPATED CDBG PROGRAM INCOME \$64,249

Community Development Block Grant Fund 101-8043 & 101-8143

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also administers the Affordable Housing Programs including: Homeownership Opportunities Programs and Homebuyer Programs. The new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL

The program goal for the FY 2017 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expanding economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR 17-18

- Document progress of infrastructure projects funded with C.D.B.G. funds (Street and Park Improvements).
- Monitor departmental expenditures of C.D.B.G. funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Public Service Organizations receiving C.D.B.G. once a year to ensure compliance with federal regulations.
- To complete a minimum of 4 housing rehabilitation projects.
- To complete annual verifications for those previously assisted with housing assistance through the CDBG and HOME program.
- To continue to provide loan services to those previously assisted with housing assistance through the CDBG and HOME programs.
-

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

| <u>PERFORMANCE INDICATORS</u> | <u>ACTUAL FY 15-16</u> | <u>ESTIMATED FY 16-17</u> | <u>PROPOSED FY 17-18</u> |
|---------------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|
| Housing Rehabilitation Construction | 0 | 2 | 2 |
| Demolition Program Servicing | 45 | 29 | 30 |
| Monitored Public Service Agencies | 5 | 7 | 5 |
| Monitored Affordable Housing Programs | 3 | 3 | 3 |
| Affordable Housing Construction | 4 | 4 | 6 |
| Affordable Housing Acquisition | 2 | 4 | 5 |
| Housing Reconstruction | 2 | 2 | 2 |

Loans Serviced:

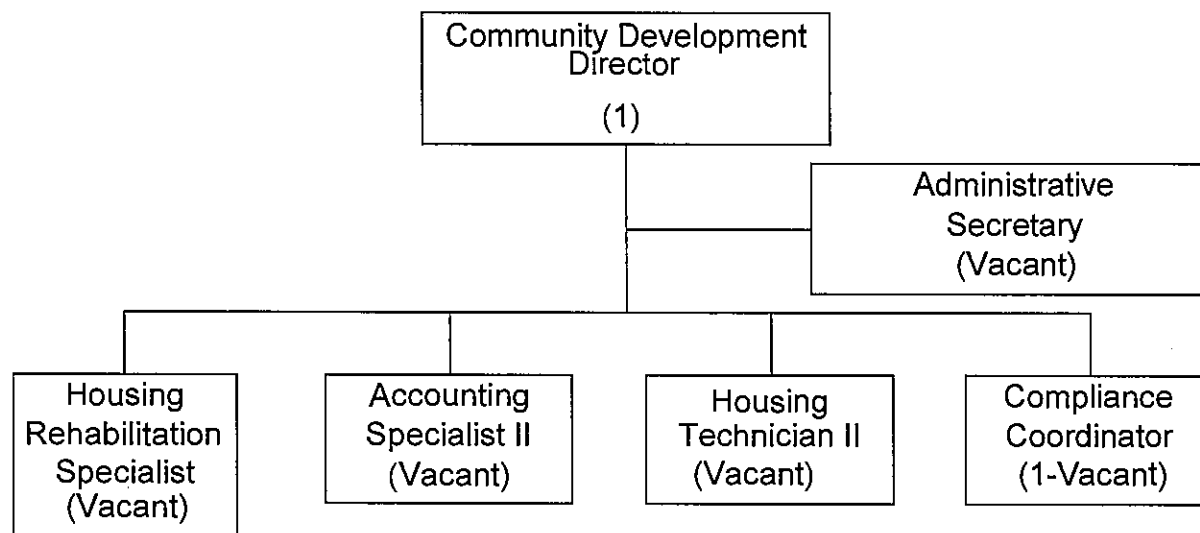
| | | | |
|--|-----|-----|-----|
| Replacement Housing Loans | 10 | 9 | 11 |
| Housing Rehabilitation Loans | 21 | 32 | 36 |
| Deferred Housing Rehabilitation Loans/Grant Grants | 32 | 32 | 32 |
| Housing Rehabilitation HOME Loan | 1 | 1 | 1 |
| Affordable Housing (HOME Affordability Period) | 103 | 108 | 114 |

A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.

Administer and service zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program and Affordable Housing such as construction of new single family homes, gap financing, and down payment assistance.

Monitor and provide technical assistance to nonprofit agencies.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND



METROPOLITAN PLANNING
ORGANIZATION FUND

**CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND 102**

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|----------------------------|----------------------------|-------------------------------|------------------------------|
| <u>REVENUES:</u> | | | | |
| State & Federal Urban Transportation Plan | \$341,233 | \$391,144 | \$391,144 | \$323,595 |
| Federal | 341,233 | 391,144 | 391,144 | 323,595 |
| TOTAL REVENUES | 341,233 | 391,144 | 391,144 | 323,595 |
| <u>EXPENDITURES:</u> | | | | |
| Personnel Services - Pay | 145,826 | 159,668 | 159,668 | 169,414 |
| Personnel Services - Benefits | 30,950 | 43,838 | 43,838 | 46,309 |
| Supplies - General | 10,702 | 23,000 | 23,000 | 15,000 |
| Supplies - Miscellaneous | 9,125 | 4,200 | 4,200 | 15,000 |
| Services & Charges - General | 143,889 | 152,938 | 152,938 | 68,000 |
| Services & Charges - Miscellaneous | 741 | 7,500 | 7,500 | 10,000 |
| TOTAL EXPENDITURES | 341,233 | 391,144 | 391,144 | 323,723 |
| Fund Balance Beginning of Year | 99 | 99 | 99 | 99 |
| END OF YEAR FUND BALANCE | 99 | 99 | 99 | (29) |
| Personnel - Authorized FTE | 4.00 | 4.00 | 4.00 | 4.00 |

Every metropolitan area with a population of more than 50,000 people must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

Harlingen-San Benito MPO represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, certain parts of Cameron County within Pct 3 & 4, and parts of Mercedes. It is important that the MPO membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen & San Benito, and the District Engineer of the Texas Department of Transportation (Pharr District).

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO's program. Thus, the

MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

- The *Transportation Policy Committee* (TPC) is the top-level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (i.e. public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, which will include the adoption of a Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.
- The *Technical Advisory Committee* (TAC) acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The TAC interacts with the MPO's staff on technical matters related to planning and analyses tasks and projects. Through this work the TAC is comprised of staff level officials from local, state, and federal agencies.
- The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of four staff members: 1 MPO Director, 1 Geographical Information Systems (GIS) Specialist/Transportation Planner, 1 Transportation Planner, and 1 Office Assistant. The staff solely dedicates its time to the MPO process in order to ensure transparency and neutrality as it serves the needs of its member cities/entities.

PROGRAM GOAL FY 2017- 2018

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions in the designated metropolitan area. In FY 2018, the HSBMPO will be dedicated to collecting, analyzing and maintaining the databases that have already been established. The databases contain demographic data, population forecasting, employment information, and income growth information.

OBJECTIVES FY 2017- 2018

- Continue to work on the development and data collection of the 2020-2045 Metropolitan Transportation Plan (MTP)—(long range plan) with the assistance of a consultant hired by TxDOT.
- Continue to work on the development of the HSBMPO Illustrative Project Listing for the MTP
- Develop the HSBMPO 2020-2023 Transportation Improvement Program
- Develop and have the TPC approve the FY 2018 Unified Planning Work Program (MPO budget).
- Hold ten (10) to twelve (12) TAC and TPC meetings; and provide appropriate information packets and minutes.

- Develop and distribute four quarterly MPO newsletters electronically.
- Increase and maintain the MPO's staff proficiency in MPO related software such as TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organization to create awareness and increase ridership on the current transit services within the HSBMPO area.
- Engage the freight community/Port of Entry community in the planning process.
- Create and participate in several public outreach efforts/events like Viva Streets Harlingen, Family Bike Ride, etc.

PERFORMANCE INDICATORS

| | | | |
|---------------------------|------|------|------|
| Collect and Maintain Data | 100% | 100% | 100% |
|---------------------------|------|------|------|

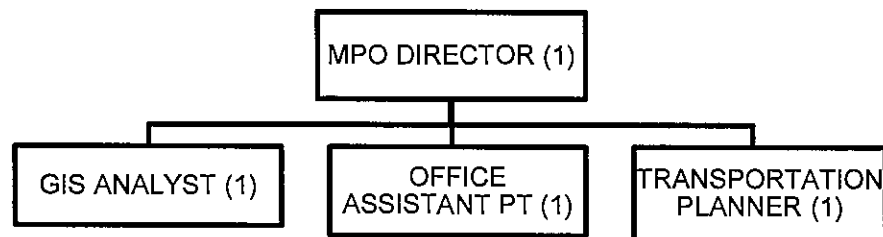
EFFICIENCY

| | | | |
|---------------------------|---|---|---|
| Collect and Maintain Data | 4 | 4 | 4 |
|---------------------------|---|---|---|

OUTPUT

| | | | |
|--|----|----|----|
| Create and disseminate quarterly Newsletters | 4 | 4 | 4 |
| Requests from the public | 15 | 15 | 20 |
| Requests from the local cities | 13 | 20 | 25 |
| Number of meetings coordinated | 18 | 20 | 25 |

AUTHORIZED PERSONNEL



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TENNIS COURT FUND

CITY OF HARLINGEN TENNIS COURT FUND 104

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Miscellaneous | \$10,218 | \$11,000 | \$11,000 | \$11,000 |
| Investments | 8 | - | - | - |
| Transfer From | 26,000 | - | - | - |
| TOTAL REVENUES | 36,226 | 11,000 | 11,000 | 11,000 |
| <u>EXPENDITURES</u> | | | | |
| Contract Labor | 31,689 | 32,000 | 32,000 | 32,000 |
| Services & Charges - General | 31,689 | 32,000 | 32,000 | 32,000 |
| Maintenance - Buildings | 5,827 | 6,000 | 6,000 | 6,000 |
| Services & Charges - Maintenance | 5,827 | 6,000 | 6,000 | 6,000 |
| TOTAL EXPENDITURES | 37,516 | 38,000 | 38,000 | 38,000 |
| Excess Revenues Over/(Under) Expenditures | (1,290) | (27,000) | (27,000) | (27,000) |
| Fund Balance Beginning of Year | 83,824 | 82,534 | 82,534 | 55,534 |
| END OF YEAR FUND BALANCE | 82,534 | 55,534 | 55,534 | 28,534 |

The Harlingen Tennis Courts are comprised of two facilities. One is the H.E.B. Tennis Center which includes eight (8) new lighted courts, six (6) original lighted courts and a temporary pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach classes. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, league play, and tournaments. The other facility is the six (6) court tennis facility located at Victor Park, which are also lighted.

PROGRAM GOAL FY 2017-2018

The goal of the City is to continue to promote the game and increase member participation and revenues more particularly at the H.E.B Tennis Center.

OBJECTIVES FY 2017-2018

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts
- Pursue continued title sponsorship with HEB or with other corporate sources.
- Transition the responsibility of the Tennis Advisory Board to that of the Parks and Recreation Advisory Board, so that there will be only one board.

- Pursue possible funding to construct the championship court and pro shop at the Tennis Center.
- Replace the wind screen on the old courts.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this fiscal year.

TENNIS PERFORMANCE INDICATORS

| | <u>ACTUAL FY 15-16</u> | <u>ESTIMATED FY 16-17</u> | <u>PROPOSED FY 17-18</u> |
|---------------------------------|----------------------------|-------------------------------|------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| Tennis courts maintained | 20 | 20 | 20 |
| Tennis league seasons | 3 | 3 | 3 |
| Tennis Tournaments | 5 | 5 | 5 |
| Youth tennis camps | 2 | 2 | 2 |
| <u>EFFICIENCY</u> | | | |
| Tennis Center cost per day | \$101.52 | \$101.52 | \$101.52 |
| <u>OUTPUT</u> | | | |
| Annual tennis play | 10,191 | 11,000 | 11,500 |
| Annual league participation | 650 | 650 | 650 |
| Annual tournament participation | 2,000 | 2,000 | 2,000 |

HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Hotel/Motel Taxes | \$ 997,026 | \$ 920,000 | \$ 920,000 | \$ 860,000 |
| Penalty & Interest | 602 | 200 | 200 | - |
| TexPool | 504 | - | - | 500 |
| NOW Interest | 36 | - | - | 500 |
| TOTAL REVENUES | 998,168 | 920,200 | 920,200 | 861,000 |
| EXPENDITURES: | | | | |
| Tourism Recreation Division 105-6060 | | | | |
| Contract Labor | 20,000 | 20,000 | 20,000 | 20,000 |
| TOURISM RECREATION DIVISION TOTAL | 20,000 | 20,000 | 20,000 | 20,000 |
| Chamber of Commerce Division 105-6101 | | | | |
| Birding Festival | 41,000 | 41,000 | 41,000 | 41,000 |
| Birding Festival Expenses | 20,000 | 20,000 | 20,000 | 20,000 |
| CHAMBER OF COMMERCE DIV TOTAL | 61,000 | 61,000 | 61,000 | 61,000 |
| Miscellaneous Division 105-6199 | | | | |
| Iwo Jima | - | 10,000 | 10,000 | 10,000 |
| Harlingen Performing Arts Theatre | 24,000 | 24,000 | 24,000 | 24,000 |
| Buildings | - | 850,000 | 850,000 | - |
| Contra Capital Outlay | - | - | - | - |
| MISCELLANEOUS DIVISION TOTAL | 24,000 | 884,000 | 884,000 | 34,000 |
| Transfers Out Division 105-9999 | | | | |
| Convention/Visitors Bureau | 424,000 | 424,000 | 424,000 | 424,000 |
| Harlingen Downtown Fund | 32,000 | 32,000 | 32,000 | 32,000 |
| Debt Service Fund | - | 86,770 | 86,770 | 133,492 |
| Municipal Auditorium Fund | 115,000 | 115,000 | 115,000 | 115,000 |
| Harlingen Arts & Heritage Museum Fund | 60,000 | 60,000 | 60,000 | 60,000 |
| TRANSFERS OUT DIVISION TOTAL | 631,000 | 717,770 | 717,770 | 764,492 |
| TOTAL EXPENDITURES | 736,000 | 1,682,770 | 1,682,770 | 879,492 |
| Excess Revenues Over/(Under) Expenditures | 262,168 | (762,570) | (762,570) | (18,492) |
| Fund Balance Beginning of Year | 502,558 | 764,726 | 764,726 | 2,156 |
| END OF YEAR FUND BALANCE | \$764,726 | 2,156 | \$2,156 | (\$16,336) |

HOTEL/ MOTEL OCCUPANCY FUND 105

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funds to support to regional and national athletic tournaments played within the City that provide both an economic and tourism impact; provide funding to support various city sponsored events.

PROGRAM GOAL FY 2017-2018

Promote tourism through special events and sport tournaments involving Convention and Visitors Bureau.

OBJECTIVES FY 2017-2018

- Provide support and funding to local youth athletic leagues in promoting, hosting, and supporting regional and national tournaments played in Harlingen.
- Plan, organize, and manage 1-2 public fireworks displays in conjunction with City-sponsored events.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

CATASTROPHIC EMERGENCY
RELIEF FUND

**CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Investments | \$ 1,615 | \$ - | \$ - | \$ 2,350 |
| Various | | - | - | - |
| TOTAL REVENUES | 1,615 | - | - | 2,350 |
| <u>EXPENDITURES:</u> | | | | |
| Supplies - Miscellaneous | 7,349 | 25,000 | 25,000 | 25,000 |
| TOTAL EXPENDITURES | 7,349 | 25,000 | 25,000 | 25,000 |
| Excess Revenues Over/(Under) Expenditures | (5,734) | (25,000) | (25,000) | (22,650) |
| Fund Balance Beginning of Year | 852,107 | 846,373 | 846,373 | 821,373 |
| END OF YEAR FUND BALANCE | \$ 846,373 | \$ 821,373 | \$ 821,373 | \$ 798,723 |

CATASTROPHIC EMERGENCY RELIEF FUND 106-5001

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

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HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN HARLINGEN'S DOWNTOWN FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Investments | \$ 155 | \$ - | \$ - | \$ - |
| Assessments | 27,843 | 29,000 | 29,000 | - |
| Miscellaneous | 1 | - | - | - |
| Transfer From | 214,975 | 32,000 | 32,000 | 214,975 |
| Sale of Fixed Assets | 4 | - | - | - |
| Sale of Fixed Assets | 4 | 61,000 | 61,000 | 214,975 |
| TOTAL REVENUES | 242,978 | 61,000 | 61,000 | 214,975 |
| EXPENDITURES: | | | | |
| Administration 107-1701 | | | | |
| Personnel Services - Pay | 116,389 | 106,489 | 106,489 | 101,451 |
| Personnel Services - Benefits | 33,881 | 32,046 | 32,046 | 30,736 |
| Supplies - General | 3,368 | 3,770 | 3,770 | 3,870 |
| Supplies - Miscellaneous | 1,252 | 1,450 | 1,450 | 1,500 |
| Services & Charges - General | 51,686 | 50,415 | 50,415 | 52,130 |
| Services & Charges - Maintenance | 2,757 | 3,380 | 3,380 | 3,000 |
| Services & Charges - Miscellaneous | 22,280 | 53,000 | 53,000 | 53,000 |
| Administration Total | 231,613 | 250,550 | 250,550 | 245,687 |
| TOTAL EXPENDITURES | 231,613 | 250,550 | 250,550 | 245,687 |
| Excess Revenues Over/(Under) Expenditures | 11,365 | (189,550) | (189,550) | (30,712) |
| Fund Balance Beginning of Year | 229,806 | 241,171 | 241,171 | 51,621 |
| END OF YEAR FUND BALANCE | \$241,171 | 51,621 | 51,621 | \$20,909 |
| Personnel - Authorized FTE | 3.00 | 3.00 | 3.00 | 3.00 |

Downtown Harlingen, a Public Improvement District, was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Since the 1980s, Downtown Harlingen has gone from abandoned to more than 90% occupancy. Today there are more than 180 businesses or organizations in the 18-block downtown district, as well as families that reside in spacious upper-story lofts.

Harlingen's Downtown Revitalization Program has been a public/private partnership since its beginning. In addition to funding provided by the City, downtown property owners have voted six times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions,

security and storefront enhancements. A seven-member Board of Directors appointed by the Mayor and City Commission oversees the expenditure of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and business managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is a nationally accredited Main Street Program affiliated with the Texas Historical Commission and the National Main Street Center, a subsidiary of the National Trust for Historic Preservation. Eight businesses in Downtown Harlingen have received the prestigious Texas Treasure Business Award.

PROGRAM GOAL FOR FY 17-18

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR FY 17-18

- Enhance Harlingen downtown's physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays. Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.
- Strengthen and diversify the downtown's economic base by helping existing businesses to grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown businesspeople to sharpen their competitiveness and merchandising skills.
- Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.
- Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

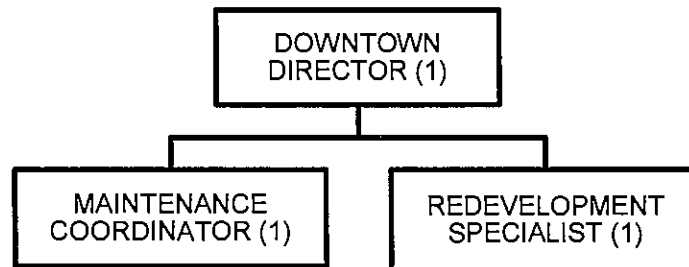
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

| <u>Downtown Grant Programs</u> | <u>ACTUAL FY 15-16</u> | <u>ESTIMATED FY 16-17</u> | <u>PROPOSED FY 17-18</u> |
|--|-----------------------------------|--------------------------------------|-------------------------------------|
| Sign Grants Awarded | 8 | 7 | 7 |
| Total Awarded | \$3,703 | \$3,095 | \$3,200 |
| Storefront Improvement Grants Awarded | 9 | 3 | 4 |
| Total Awarded | \$10,470 | \$4,364 | \$4,500 |
| Fire Safety Enhancement Grants Awarded | 0 | 0 | 0 |
| Total Awarded | \$0 | \$0 | \$0 |
| Security Enhancement Grants Awarded | 1 | 1 | 1 |
| Total Awarded | \$944.44 | \$754.92 | \$900.00 |

HARLINGEN DOWNTOWN



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FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Miscellaneous | \$ 278,895 | \$ 162,000 | \$ 162,000 | \$ 321,000 |
| Investments | 53 | - | - | 760 |
| TOTAL REVENUES | 278,948 | 162,000 | 162,000 | 321,760 |
| <u>Street Construction 109-5017</u> | | | | |
| Utilities - Electricity | 122 | - | - | - |
| Street Construction | 122 | - | - | - |
| <u>Transportation Program 109-5050</u> | | | | |
| Transit Program | 55,000 | 75,000 | 75,000 | 75,000 |
| Service & Charges - Miscellaneous | 55,000 | 75,000 | 75,000 | 75,000 |
| <u>Contributions to County 109-9905</u> | | | | |
| Contribution to Cameron Co. | - | 134,122 | 134,122 | - |
| Services & Charges - Misc. | - | 134,122 | 134,122 | - |
| <u>Transfers to Other Funds 109-9999</u> | | | | |
| To General Fund | - | - | - | 250,000 |
| TOTAL EXPENDITURES | 55,122 | 209,122 | 209,122 | 325,000 |
| Excess Revenues Over/(Under) Expenditures | 223,826 | (47,122) | (47,122) | (3,240) |
| Fund Balance Beginning of Year | 389,254 | 613,080 | 613,080 | 565,958 |
| END OF YEAR FUND BALANCE | 613,080 | 565,958 | 565,958 | \$562,718 |

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being lower for this year and a decrease in other expenditures.

COMMUNICATION CENTER FUND

**CITY OF HARLINGEN
COMMUNICATION CENTER FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Rentals | \$12,697 | \$12,776 | \$12,776 | \$12,776 |
| Internal Service | - | - | - | - |
| Investments | - | - | - | - |
| Transfer from General Fund | - | 209,631 | 209,631 | - |
| TOTAL REVENUES | 12,697 | 222,407 | 222,407 | 12,776 |
| <u>EXPENDITURES:</u> | | | | |
| Miscellaneous Equipment | 85,950 | 11,938 | 11,938 | 1,258 |
| TOTAL EXPENDITURES | 85,950 | 11,938 | 11,938 | 1,258 |
| Excess Revenues Over/(Under) Expenditures | (73,253) | 210,469 | 210,469 | 11,518 |
| Fund Balance Beginning of Year | - | (73,253) | (73,253) | 137,216 |
| END OF YEAR FUND BALANCE | (\$73,253) | \$137,216 | \$137,216 | \$148,734 |

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract. Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract. The main difference is due to the Annual Service contract for the Radio System.

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COMMUNITY ORIENTED
POLICING SERVICES /
UNIVERSAL HIRING
POLICY GRANT

**CITY OF HARLINGEN
COPS/UHP GRANT**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Tower Rental | \$ - | \$11,109 | \$11,109 | \$ - |
| Radio User Fee | - | 51,120 | 51,120 | - |
| Federal | \$157,631 | \$255,755 | \$255,755 | \$105,000 |
| TOTAL REVENUES | 157,631 | 255,755 | 255,755 | 105,000 |
| <u>EXPENDITURES:</u> | | | | |
| Personnel Services - Pay | 125,943 | 205,878 | 205,878 | 76,735 |
| Personnel Services - Benefits | 31,688 | 49,877 | 49,877 | 28,265 |
| TOTAL EXPENDITURES | 157,631 | 255,755 | 255,755 | 105,000 |
| Excess Rev. Over/(Under) Exp. | - | - | - | - |
| Fund Balance Beginning of Year | - | - | - | - |
| END OF YEAR FUND BALANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

The Harlingen Police Department has a COPS/CHRP grant for five (5) officer positions. The grant pays for entry-level salaries and approved fringe benefits over three years for the newly-sworn career law enforcement officer positions. The emphasis on this new grant is to place additional officers in the schools within the community. The Harlingen Police Department has partnered with Harlingen Consolidated Independent School District to utilize the police officer positions awarded under this grant to bolster their presence within the school setting and foster better community partnerships.

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CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Investments | \$61 | \$ - | \$ - | \$ - |
| Miscellaneous | 315 | - | - | - |
| Transfer From | 424,000 | 424,000 | 424,000 | 424,000 |
| TOTAL REVENUES | 424,376 | 424,000 | 424,000 | 424,000 |
| EXPENDITURES: | | | | |
| Personnel Services - Pay | 76,605 | 103,844 | 103,844 | 94,227 |
| Personnel Services - Benefits | 19,222 | 29,214 | 29,214 | 29,780 |
| Supplies - General | 3,104 | 3,000 | 3,000 | 2,000 |
| Services & Charges - General | 57,718 | 67,850 | 67,850 | 68,825 |
| Services & Charges - Miscellaneous | 1,463 | 3,000 | 3,000 | 1,500 |
| Capital Outlay-Buildings | - | 100,000 | 100,000 | - |
| Administration Total | 158,112 | 306,908 | 306,908 | 196,332 |
| Services & Charges - General | 238 | 10,350 | 10,350 | 60,000 |
| Meeting Convention Marketing Total | 238 | 10,350 | 10,350 | 60,000 |
| Services & Charges - General | 3,454 | 10,659 | 10,659 | - |
| Services & Charges - Miscellaneous | 67,874 | 103,837 | 103,837 | 80,000 |
| General Advertising Total | 71,328 | 114,496 | 114,496 | 80,000 |
| Services & Charges - Miscellaneous | 77,660 | 133,772 | 133,772 | 75,000 |
| Promotion of Arts Total | 77,660 | 133,772 | 133,772 | 75,000 |
| Services & Charges - Miscellaneous | 2,000 | - | - | 2,000 |
| Sports Marketing Total | 2,000 | - | - | 2,000 |
| Services & Charges - Miscellaneous | 30,013 | 20,000 | 20,000 | 20,000 |
| Mexico Marketing Total | 30,013 | 20,000 | 20,000 | 20,000 |
| Services & Charges - General | 12,921 | - | - | - |
| Nature Tour Marketing Total | 12,921 | - | - | - |
| TOTAL EXPENDITURES | 352,272 | 585,526 | 585,526 | 433,332 |
| Excess Revenues Over/(Under) Expenditures | 72,104 | (161,526) | (161,526) | (9,332) |
| Fund Balance Beginning of Year | 576,403 | 648,507 | 648,507 | 486,981 |
| END OF YEAR FUND BALANCE | \$648,507 | \$486,981 | \$486,981 | \$477,649 |
| Personnel - Authorized FTE | 3.00 | 3.00 | 3.00 | 3.00 |

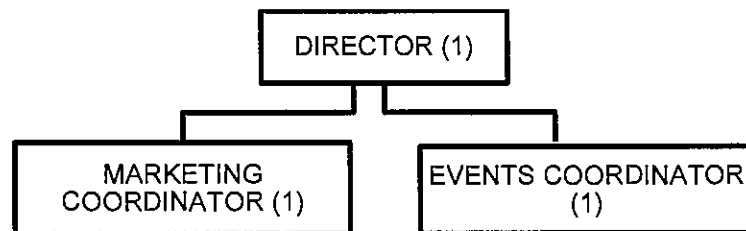
The Harlingen Convention and Visitors Bureau (HCVB) is funded by hotel occupancy tax revenues. The HCVB is the official marketing arm of the City. Its mission is to fuel the local business climate and broaden the local tax base by doing the following: Attracting and serving visitors as a means of bringing money into the community; generating personal income, jobs and tax revenue; marketing and ensuring Harlingen as a destination.

PROGRAM GOALS FY 2017- 2018

- Promote and market the City's soon to be constructed Convention Center to conventions, trade groups, and business groups to attract business travel to Harlingen and increase overnight stays in our hotels.
- Continue to market Harlingen to our visitors from Mexico.
- Target and attract national and international visitors to Harlingen to stay in our hotels.
- Continue to promote and market the Harlingen Half Marathon, Jalapeno 100, RGV Birding Festival, Winter Texas Appreciation Fiesta, Blues on the Hill and Freedom Fest.
- Encourage visitors to spend more money in Harlingen.
- Ensure consistent brand messaging about Harlingen.

OBJECTIVES FY 2017- 2018

- Market Harlingen to increase overnight stays in our hotels.
- Gain continuous input from CVB advisory board and stakeholders on marketing of events and attractions.
- Promote events and attractions on a statewide and international level.



AWARDS PROGRAMS

CITY OF HARLINGEN AWARD PROGRAMS

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Federal | \$ 413,817 | \$ 530,716 | \$ 530,716 | \$ 124,898 |
| State | 722,587 | 518,123 | 518,123 | 447,614 |
| Local | 100,119 | 443,547 | 443,547 | - |
| Outside Sources | - | 150,000 | 150,000 | - |
| TOTAL REVENUES | 1,236,523 | 1,642,386 | 1,642,386 | 572,512 |
| EXPENDITURES: | | | | |
| BulletProof Vest Grant | 24,999 | 15,175 | 15,175 | 24,858 |
| Victim's Assistance | 37,741 | 31,754 | 31,754 | 75,648 |
| STEP Comprehensive | 35,204 | 56,000 | 56,000 | 54,120 |
| STEP Click it or Ticket | 1,778 | - | - | 5,229 |
| STEMP IDM Wave Grant | 4,530 | 9,862 | 9,862 | 9,862 |
| Border Star Grant | 60,433 | 75,000 | 75,000 | 75,000 |
| DEA Task Force | 15,013 | 17,374 | 17,374 | 17,500 |
| ICE Task Force | 5,282 | 15,000 | 15,000 | 17,500 |
| F.A.S.T. Grant | 69,634 | - | - | - |
| Tropical TX Behavioral | 179,593 | 194,773 | 194,773 | 160,000 |
| JLEO Task Force | 6,998 | 49,900 | 49,900 | 7,000 |
| STEP CMV | 9,518 | 11,711 | 11,711 | 11,715 |
| JAG 2013 DJBX 0845 | 20,589 | - | - | - |
| JAG 2014 DJBX 0485 | 27,780 | - | - | - |
| JAG 2015 DJBX 0944 | 21,705 | - | - | - |
| JAG/CJD 2015-2925601 | 12,100 | - | - | - |
| JAG 2016-DJ-BX-0821 | - | 18,228 | 18,228 | - |
| Operation Stone Garden | 8,885 | 43,750 | 43,750 | 43,750 |
| OCDETF | 6,055 | - | - | 5,000 |
| NIBRS | - | 12,800 | 12,800 | - |
| Binational T&F Exercises | 42,909 | - | - | - |
| LRGVDC Sidewalk Project | - | 397,735 | 397,735 | - |
| Hometown Heroes Trail Exp | 315,340 | - | - | - |
| Wetland System Ramsey Park | 146,257 | 11,743 | 11,743 | - |
| Harlingen Wellness Coalition | 57,210 | 18,547 | 18,547 | - |
| Valley Baptist Legacy Fund | - | 425,000 | 425,000 | - |
| Texas Reads | - | - | - | 4,575 |
| UTHSCSA Grant | 80,970 | 88,034 | 88,034 | 60,755 |
| Transfers | 46,000 | 150,000 | 150,000 | - |
| TOTAL EXPENDITURES | 1,236,523 | 1,642,386 | 1,642,386 | 572,512 |
| Excess Revenues Over/(Under) Expenditures | - | - | - | - |
| Fund Balance Beginning of Year | - | - | - | - |
| END OF YEAR FUND BALANCE | \$ - | \$ - | \$ - | \$ - |

BULLET PROOF VEST GRANT 120-3012

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Bullet Proof Vests | \$ 24,999 | \$ 15,175 | \$ 15,175 | \$ 24,858 |
| Supplies- General | 24,999 | 15,175 | 15,175 | 24,858 |
| SWAT FEDERAL GRANT TOTALS | \$ 24,999 | \$ 15,175 | \$ 15,175 | \$ 24,858 |

The Bullet Proof Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% of the funding for the purchase for NIJ certified body armor. The program is administered by the U.S. Department of Justice and was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS ASSISTANCE 120-3013

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries - Full Time | \$ 27,494 | \$ 21,788 | \$ 21,788 | \$ 63,181 |
| Personnel Services | 27,494 | 21,788 | 21,788 | 63,181 |
| City FICA | 1,466 | 1,477 | 1,477 | 1,600 |
| City Medicare | 343 | 345 | 345 | 374 |
| City TCG Retirement | 1,650 | 1,677 | 1,677 | 1,798 |
| City Health Insurance | 6,706 | 6,383 | 6,383 | 6,764 |
| Worker's Compensation | 82 | 84 | 84 | 81 |
| Personnel Services - Benefits | 10,247 | 9,966 | 9,966 | 10,617 |
| Office Supplies | - | - | - | 150 |
| Supplies - General | - | - | - | 150 |
| Registration, Travel & Training | - | - | - | 1,700 |
| Services & Charges - General | - | - | - | 1,700 |
| VICTIMS ASSIST. GRANT TOTALS | \$37,741 | \$31,754 | \$31,754 | \$75,648 |

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty-five (25%) percent. The City receives seventy-five percent (75%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the CVL is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victims Compensation Act. The CVL also coordinates other resources available and assists victims throughout the entire criminal justice process as it relates to their specific case.

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE
GRANT 120-3017**

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| Overtime | 26,952 | \$56,000 | \$56,000 | \$54,120 |
| Personnel Services | 26,952 | 56,000 | 56,000 | 54,120 |
| City FICA | 1,663 | - | - | - |
| City Medicare | 389 | - | - | - |
| City TMRS | 2,261 | - | - | - |
| City Health Insurance | 3,169 | - | - | - |
| Workers Compensation | 770 | - | - | - |
| Personnel Servs. - Benefits | 8,252 | - | - | - |
| STEP/IDM COMPREHENSIVE GRANT TOTAL | 35,204 | \$56,000 | \$56,000 | \$54,120 |

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM/IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) WAVE GRANT 120-3026**

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries | \$3,631 | \$ 9,862 | \$ 9,862 | \$ 9,862 |
| Personnel Services - Pay | 3,631 | 9,862 | 9,862 | 9,862 |
| City FICA | 225 | - | - | - |
| City Medicare | 53 | - | - | - |
| City TMRS | 297 | - | - | - |
| City Health Insurance | 227 | - | - | - |
| Worker's Compensation | 97 | - | - | - |
| Personnel Services - Benefits | 899 | - | - | - |
| STEP IDM/WAVE GRANT TOTALS | \$ 4,530 | \$ 9,862 | \$ 9,862 | \$ 9,862 |

STEP Click It or Ticket 120-3028

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$ 1,778 | \$ - | \$ - | \$ 5,229 |
| Personnel Services | 1,778 | - | - | 5,229 |
| STEP-CLICK IT OR TICKET | \$ 1,778 | \$ - | \$ - | \$ 5,229 |

STEP CMV 120-3039

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$ 7,365 | \$ - | \$ - | \$ 11,715 |
| Personnel Services | 7,365 | - | - | 11,715 |
| STEP-CLICK IT OR TICKET | \$ 7,365 | \$ - | \$ - | \$ 11,715 |

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for DWI's, occupant restraint, speed violations and intersection control monitoring within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

BORDER STAR GRANT 120-3032

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$52,858 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| Personnel Services - Pay | 52,858 | 75,000 | 75,000 | 75,000 |
| City FICA | 3,277 | - | - | - |
| City Medicare | 766 | - | - | - |
| City TMRS | 2,475 | - | - | - |
| City TCG | 1,057 | - | - | - |
| Personnel Services - Benefits | 7,575 | - | - | - |
| BORDER STAR GRANT TOTAL | \$60,433 | \$75,000 | \$75,000 | \$ 75,000 |

The Harlingen Police Department will utilize the available funding to enhance the department's efforts in reducing crime trends. Crime trends are often a result of drug and gang related activities. The City of Harlingen Police Department will utilize their full time authorized sworn police officers and investigators to work overtime to combat illicit drug use, the sale of illegal drugs and violent crimes associated with gang and criminal organizations.

DEA TASK FORCE GRANT 120-3033

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services - Pay | 15,013 | 17,374 | \$17,374 | 17,500 |
| DEA -TASK FORCE TOTAL | \$15,013 | \$17,374 | \$17,374 | \$ 17,500 |

TFO Tamayo is given approximately \$17,500 for daily overtime operations with DEA. This is a Memorandum of Understanding agreement with the Harlingen Police Department and Drug Enforcement Administration. This is not a grant and is reimbursed by HIDTA.

ICE TASK FORCE GRANT 120-3034

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services - Pay | 5,282 | 15,000 | 15,000 | 17,500 |
| ICE TASK FORCE GRANT TOTAL | \$5,282 | \$15,000 | \$15,000 | \$17,500 |

The Harlingen Police Department has entered into a Memorandum of Understanding (MOU) with Immigration and Custom Enforcement (ICE) to provide resources when called upon.

HPD will deploy designated officers from the department (as needed) to assist in joint operations. HPD may request reimbursement of overtime salary expenses, investigative expenses, such as travel, fuel, training, equipment, and other similar cost incurred by officer(s) assigned as members of the designated joint operations with the Brownsville- Ice Task Force.

TROPICAL TEXAS BEHAVIORAL 120-3037

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries - Full Time | \$ 102,574 | \$144,781 | \$144,781 | \$ 99,457 |
| Overtime | 11,793 | (1,879) | (1,879) | - |
| Incentive Pay | 8,335 | 7,220 | 7,220 | 7,220 |
| Holiday Pay | 4,317 | - | - | - |
| Stability Pay | 12,714 | 13,036 | 13,036 | 13,036 |
| Personnel Services - Pay | 139,733 | 163,158 | 163,158 | 119,713 |
| City FICA | 8,370 | 6,759 | 6,759 | 6,535 |
| City Medicare | 1,957 | 1,581 | 1,581 | 1,528 |
| City TMRS | 10,679 | 8,317 | 8,317 | 13,352 |
| City TCG Retirement | - | - | - | - |
| City Health Insurance | 13,288 | 11,859 | 11,859 | 16,023 |
| Worker's Compensation | 3,645 | 3,099 | 3,099 | 2,849 |
| Personnel Services - Benefits | 37,939 | 31,615 | 31,615 | 40,287 |
| Registration, Travel, & Training | 1,921 | - | - | - |
| Services & Charges - General | 1,921 | - | - | - |
| TROPICAL TX. BEHAVIORAL TOTALS | \$ 179,593 | \$194,773 | \$194,773 | \$160,000 |

This program is under an MOU with Tropical Texas to provide 2 Officers in the Mental Health Officer Program. These officers provide service to the mental health community by responding to calls for service and transporting patients to medical / physiological facilities. They work hand in hand with the staff at Tropical Texas to provide safety to the mental health community. The officers are furnished a police vehicle and their salaries & benefits paid through Tropical Texas.

JLEO TASK FORCE 120-3038

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$ 6,998 | \$ 8,500 | \$ 8,500 | \$ 7,000 |
| Personnel Services | 6,998 | 8,500 | 8,500 | 7,000 |
| Motor Veh. & Heavy Equipt. | - | 41,400 | 41,400 | - |
| Services & Charges - Miscellaneous | - | 41,400 | 41,400 | - |
| JLEO TASK FORCE GRANT TOTAL | \$ 6,998 | \$ 49,900 | \$ 49,900 | \$ 7,000 |

TFO Bonilla is given approximately \$7,000 for daily overtime operations with the US Marshals. This is a Memorandum of Understanding agreement with the Harlingen Police Department and the US Marshals. This is not a grant and is reimbursed by HIDTA.

OPERATION STONE GARDEN 120-3045

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$ 6,432 | \$43,750 | \$43,750 | \$ 43,750 |
| Personnel Services | 6,432 | 43,750 | 43,750 | 43,750 |
| City FICA | 399 | - | - | - |
| City Medicare | 93 | - | - | - |
| City TMRS | 246 | - | - | - |
| City TCG | 183 | - | - | - |
| Personnel Servs. - Benefits | 1,038 | - | - | - |
| Equipment | 1,416 | - | - | - |
| Services & Charges - General | 1,416 | - | - | - |
| OPERATION STONE GARDEN TOTAL | \$ 8,886 | \$ 43,750 | \$ 43,750 | \$ 43,750 |

This Operation is to increase the presence of Law Enforcement in areas known for "stash houses" for the purpose of human trafficking and/or illegal drugs; also the enforcement of state and federal trafficking laws, drug smuggling and locating known/wanted criminals associated with drug trafficking organizations.

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE 120-3046

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------|--------------------|--------------------|-----------------------|----------------------|
| Overtime | \$ 6,055 | \$ - | \$ - | \$ 5,000 |
| Personnel Services | 6,055 | - | - | 5,000 |
| OCDETF TOTAL | \$ 6,055 | \$ - | \$ - | \$ 5,000 |

This is an awarded amount of overtime for specific law enforcement agencies that are accepted to participate in a Multi-jurisdictional operation. There is no specific set amount of funding that is awarded. This amount is on a case by case basis. This overtime has a Memorandum of Understanding attached and is reimbursed by the controlling federal agency.

TEXAS READS GRANT 120-6230

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Office Supplies | \$ - | \$ - | \$ - | 4,314 |
| Office Equip/Furn-Non Cap | - | - | - | 261 |
| Service Charges-General | - | - | - | 4,575 |
| TEXAS READS GRANT TOTAL | \$ - | \$ - | \$ - | \$ 4,575 |

The Harlingen Public Library and the Boys and Girls Club of Harlingen will work together to create Reading Rooms at three of the Boys and Girls Club centers. The Reading Rooms will house small, rotating collections of books appropriate for children in grades kindergarten through grade 8. Library staff will visit the Reading Rooms each month to swap a portion of the books. For special holidays and seasonal events, the library staff and Boys and Girls Club staff will present a story time. Library staff and Boys and Girls Club staff will also work together to help the children and their parents get library cards.

UTHSCSA GRANT 120-7207

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 44,510 | \$50,041 | \$50,041 | \$31,048 |
| Travel Pay | 72 | - | - | |
| Personnel Services | 44,582 | 50,041 | 50,041 | 31,048 |
| City FICA | 2,774 | 3,103 | 3,103 | 1,925 |
| City Medicare | 649 | 726 | 726 | 450 |
| City TMRS | 1,432 | 2,028 | 2,028 | - |
| City TCG Retirement | 1,290 | 1,488 | 1,488 | 1,553 |
| City Health Insurance | 4,561 | 11,635 | 11,635 | 4,832 |
| Worker's Compensation | 110 | 150 | 150 | 84 |
| Personnel Services - Benefits | 10,816 | 19,130 | 19,130 | 8,844 |
| Office Supplies | 1,257 | 450 | 450 | 450 |
| Office Equip/Furn-Non Cap | 694 | - | - | 750 |
| Supplies - General | 1,951 | 450 | 450 | 1,200 |
| Miscellaneous Supplies | 80 | 963 | 963 | 213 |
| Supplies - Miscellaneous | 80 | 963 | 963 | 213 |
| Utilities / Communications | 590 | 650 | 650 | 650 |
| Laundry & Uniform Service | - | 300 | 300 | 300 |
| Registration, Travel & Training | 1,890 | 25 | 25 | 2,000 |
| Mileage Reimbursement | 1,761 | 2,975 | 2,975 | 3,000 |
| Small Claims Unfunded | - | - | - | - |
| Services & Charges - General | 4,241 | 3,950 | 3,950 | 5,950 |
| Miscellaneous | 19,300 | 13,500 | 13,500 | 13,500 |
| Services & Charges - Misc. | 19,300 | 13,500 | 13,500 | 13,500 |
| UTHSCSA GRANT TOTALS | \$ 80,970 | \$88,034 | \$88,034 | \$60,755 |

Staffed by one (1) Community Health Worker (CHW) under the direction of the Environmental Health Director, the CHW will carry out the following activities in the City: participate in monthly face-to-face meetings and seminar organized by the programs specific for the CHW, participate in planning meetings, CHW will reach 230 participants with at least 2 components as defined by the implementation plan and document in tracking software. CHW will implement environmental change, support increased physical activity particularly reaching low-income community residents and provide documentation of before and after photos and use information in an evaluation report.

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**PEG (PUBLIC EDUCATION
GRANT) FUND**

CITY OF HARLINGEN
PEG- PUBLIC EDUCATION GRANT FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Peg Fees | \$88,728 | \$85,000 | \$85,000 | \$85,000 |
| TOTAL REVENUES | 88,728 | 85,000 | 85,000 | 85,000 |
| <u>EXPENDITURES:</u> | | | | |
| Miscellaneous Equipment | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - |
| Excess Revenues Over/(Under) Expenditures | 88,728 | 85,000 | 85,000 | 85,000 |
| Fund Balance Beginning of Year | 322,138 | 410,866 | 410,866 | 495,866 |
| END OF YEAR FUND BALANCE | \$410,866 | \$495,866 | \$495,866 | \$580,866 |

The PEG (Public Education Grant) Fund was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.

FORFEITURE FUNDS

CITY OF HARLINGEN FORFEITURE FUNDS

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Federal | \$ 48,719 | \$ 128,000 | \$ 128,000 | \$ 124,000 |
| Investments | 31 | - | - | - |
| State | 140,830 | 158,551 | 158,551 | 60,000 |
| TOTAL REVENUES | 189,580 | 286,551 | 286,551 | 184,000 |
| EXPENDITURES: | | | | |
| Personnel Service | 17,707 | - | - | - |
| Materials & Supplies | 97,165 | 133,565 | 133,565 | 98,000 |
| Services & Charges | 42,859 | 92,818 | 92,818 | 76,000 |
| Capital Outlay | 88,797 | 74,725 | 74,725 | 10,000 |
| TOTAL EXPENDITURES | 246,528 | 301,108 | 301,108 | 184,000 |
| Excess Revenues Over/Under Expenditures | (56,948) | (14,557) | (14,557) | - |
| Fund Balance Beginning of Year | 332,498 | 275,550 | 275,550 | 260,993 |
| END OF YEAR FUND BALANCE | \$275,550 | \$ 260,993 | \$ 260,993 | \$ 260,993 |

The Forfeitures Funds are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that enhance the department's current abilities to be successful in their mission of combating human trafficking, drugs, gangs and violent crimes.

PROGRAM GOAL FY 17-18

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FY 17-18

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators.

- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds-to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly, but our efforts continue to fight for the common good.

TAX INCREMENT FINANCING
FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND 181

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| County | \$ 128,230 | \$ - | \$ - | \$ - |
| Investments | 50 | - | - | 750 |
| Transfers | 62,397 | 70,000 | 70,000 | 60,710 |
| TOTAL REVENUES | 190,677 | 70,000 | 70,000 | 61,460 |
| <u>EXPENDITURES:</u> | | | | |
| Capital Outlay- Land | - | 601,312 | 601,312 | - |
| TOTAL EXPENDITURES | - | 601,312 | 601,312 | - |
| Excess Revenues Over/(Under) Expenditures | 190,677 | (531,312) | (531,312) | 61,460 |
| Fund Balance Beginning of Year | 533,278 | 723,955 | 723,955 | 192,643 |
| END OF YEAR FUND BALANCE | \$ 723,955 | \$ 192,643 | \$ 192,643 | \$ 254,103 |

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND 182

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| County | \$ 46,248 | \$ - | \$ - | \$ - |
| Investments | 85 | - | - | 1,200 |
| Transfers | 65,744 | 104,000 | 104,000 | 63,900 |
| TOTAL REVENUES | 112,077 | 104,000 | 104,000 | 65,100 |
| <u>EXPENDITURES:</u> | | | | |
| Professional Services | - | - | - | - |
| Capital Outlay- Land | - | 1,026,873 | 1,026,873 | - |
| TOTAL EXPENDITURES | - | 1,026,873 | 1,026,873 | - |
| Excess Revenues Over/(Under) Expenditures | 112,077 | (922,873) | (922,873) | 65,100 |
| Fund Balance Beginning of Year | 910,540 | 1,022,617 | 1,022,617 | 99,744 |
| END OF YEAR FUND BALANCE | \$1,022,617 | \$ 99,744 | \$ 99,744 | \$ 164,844 |

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND 183

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| County | \$ 294,876 | \$ - | \$ - | \$ - |
| Investments | 30 | - | - | 800 |
| Transfers | 231,914 | 241,506 | 241,506 | 241,900 |
| TOTAL REVENUES | 526,820 | 241,506 | 241,506 | 242,700 |
| <u>EXPENDITURES:</u> | | | | |
| Capital Outlay - Land | - | 367,162 | 367,162 | - |
| EDC/Harlingen Venture #2 | 70,000 | 70,000 | 70,000 | 70,000 |
| Fund Transfers | - | 228,396 | 228,396 | 453,396 |
| TOTAL EXPENDITURES | 70,000 | 665,558 | 665,558 | 523,396 |
| Excess Revenues Over/(Under) Expenditures | 456,820 | (424,052) | (424,052) | (280,696) |
| Fund Balance Beginning of Year | 307,144 | 763,964 | 763,964 | 339,912 |
| END OF YEAR FUND BALANCE | \$ 763,964 | \$339,912 | \$ 339,912 | \$ 59,216 |

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN
HARLINGEN ECONOMIC DEVELOPMENT CORPORATION, INC. FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Sales | \$4,256,184 | \$4,333,898 | \$4,333,898 | \$4,578,833 |
| Rentals | 516,710 | 448,960 | 448,960 | 343,066 |
| CITY | 73,078 | 63,000 | 63,000 | 67,000 |
| Investments | 4,068 | 3,000 | 3,000 | 16,000 |
| Loans | 2,748 | 360 | 360 | 300 |
| Loan Principal | 90,061 | 2,160 | 2,160 | 2,400 |
| Various | 111,451 | 101,900 | 101,900 | 101,896 |
| Transfers | 229,160 | 554,679 | 554,679 | 947,691 |
| TOTAL REVENUES | 5,283,460 | 5,507,957 | 5,507,957 | 6,057,186 |
| <u>EXPENDITURES:</u> | | | | |
| Administration | 930,020 | 986,255 | 986,255 | 1,125,300 |
| Marketing | 67,603 | 157,100 | 157,100 | 219,600 |
| Direct Business Incentive | 150,450 | 926,250 | 926,250 | 1,251,929 |
| Operations | - | - | - | - |
| Other | 49,547 | 172,000 | 172,000 | 132,000 |
| Debt Service | 3,271,029 | 3,266,352 | 3,266,352 | 3,328,357 |
| TOTAL EXPENDITURES | 4,468,649 | 5,507,957 | 5,507,957 | 6,057,186 |
| Excess Revenues Over/(Under) Exp. | 814,811 | - | - | - |
| Fund Balance Beginning of Year | 1,685,755 | 2,500,566 | 2,500,566 | 2,500,566 |
| END OF YEAR FUND BALANCE | \$2,500,566 | \$2,500,566 | \$2,500,566 | \$2,500,566 |
| Personnel - Authorized FTE | 5.00 | 5.00 | 5.00 | 5.00 |

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- The purpose of the Corporation is to make a difference and to serve as a catalyst for economic growth in our community.
- The focus of the Corporation will be to recruit, retain and attract companies that create primary jobs.

- Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
- Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
- Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
- Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
- Priority will be given to corporate headquarters operations, regional operations, and business enterprises with fifty or more employees on their local payroll due to the added value these firms bring to a community by way of good corporate citizenship.
- A secondary focus of the Corporation will be the promotion of existing and proposed transportation infrastructure that benefits Harlingen.
- While building a better community is important and requires the effort of a number of organizations, groups and institutions, the focus of the Development Corporation will be "marketing" and "deal making" with entities that will have significant economic impact on the local economy. Community development activities will be conducted by others.
- Even though small business is a main driver for job growth in the local economy, primary jobs are typically created by larger entities. Because of this and because of our limited financial resources, companies creating larger numbers of jobs with higher wages and employer-provided benefits will be the priority.

GOALS AND OBJECTIVES 2017-2018

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue work to enhance the University Articulation and Career Center to address critical workforce development issues.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.
- Continue to work with TSTC and other vocational training providers to enhance our local workforce.

JOB CREATING PROJECTS

GOAL: ATTRACT OR RETAIN LARGE EMPLOYERS

- Using the "Guiding Principles" of the HEDC, lead in the recruitment of new business and the expansion of existing business.
- Market the community aggressively through various media and personal visits to facilitate the creation of new "primary" jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION

WORK REGULARLY WITH LOCAL EMPLOYERS

- Call on the corporate headquarters of local branch operations.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that could be recruited.
- Coordinate the activities of the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW BUSINESS AND INDUSTRY TO FACILITATE THE CREATION OF NEW JOBS AND NEW INCOME

CONTINUE THE DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS

- Maintain a list of regional and national firms involved in site location for their clients.
- Maintain a list of regional and national industrial and commercial realtors.
- Use our website, podcasts, Constant Contact and other media as a direct marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in the International Asset Management Council, Site Selectors Guild, Select USA, BIO International, Team Texas, and other organizations to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Continuously update the website to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in LoopNet, LOIS, CoStar, Trade & Industry's Directory, and other Internet sites used by site selectors and clients.
- Insure that all information provided over these sites is current, factual and easy to access.

MARKET HARLINGEN TO MEXICAN COMPANIES, SHIPPERS, MANUFACTURERS AND MAQUILADORAS

- Maintain contact information for firms currently located near the border in Mexico.
- Continue direct contact to inform these firms of the advantages of a Harlingen location.
- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES

- Meet regularly with the Governor's Office of Economic Development & Tourism, utility companies and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of Team Texas, Texas International Produce Association, LeadTexas or other similar allies.
- Provide current information on available buildings and sites to allies.

CONTINUE ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisement in major site selection magazines (such as Expansion Solutions; Trade & Industry Development, Texas Real Estate Business, etc.).
- Place advertisements in Reynosa and Matamoros Industrial Maps, or other similar media to raise regional awareness.
- Complete production of aerial map and Aerial Focus digital brochure to use as collateral for trade shows and contacts.
- Research advertising opportunities in target industries and participate as appropriate.

GOAL: SUPPORT MEDICAL SCHOOL CAMPUS IN HARLINGEN

- Work with UT RGV and others on future growth needs of the medical school or other related academic needs.
- Work on efforts to encourage continued expansion of medical, educational and other commercial facilities and entities related to the medical industry, including planning of a medical business and research park.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Encourage growth within the Bass Pro Shops/Cameron Crossing project.

- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Develop the "No Build Zone" and "Orphan" properties for retail.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Maintain a web-based database such as LOIS (including photos and maps) and provide detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals, on the Internet, and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Work on the continued development of the Harlingen Industrial Park, including upgrading the aesthetics to include a new phased-in landscape plan for the park.
- Finalize and implement plan for additional Class A business parks in Harlingen, including an implementation plan for development of The Park at Roosevelt and other properties.
- Continually search for new sites and buildings to add to the existing inventory.
- Coordinate the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues in order to protect future business/industrial areas.
- Consider working on plan for development of an industrial incubator.

GOAL: SUPPORT LEGISLATIVE EFFORTS

- Support the City's legislative agenda

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in the area of economic development.
- Issue press releases as needed.
- Publish an annual progress report.

GOAL: ENCOURAGE AND PROMOTE THE USE OF THE FREE TRADE BRIDGE

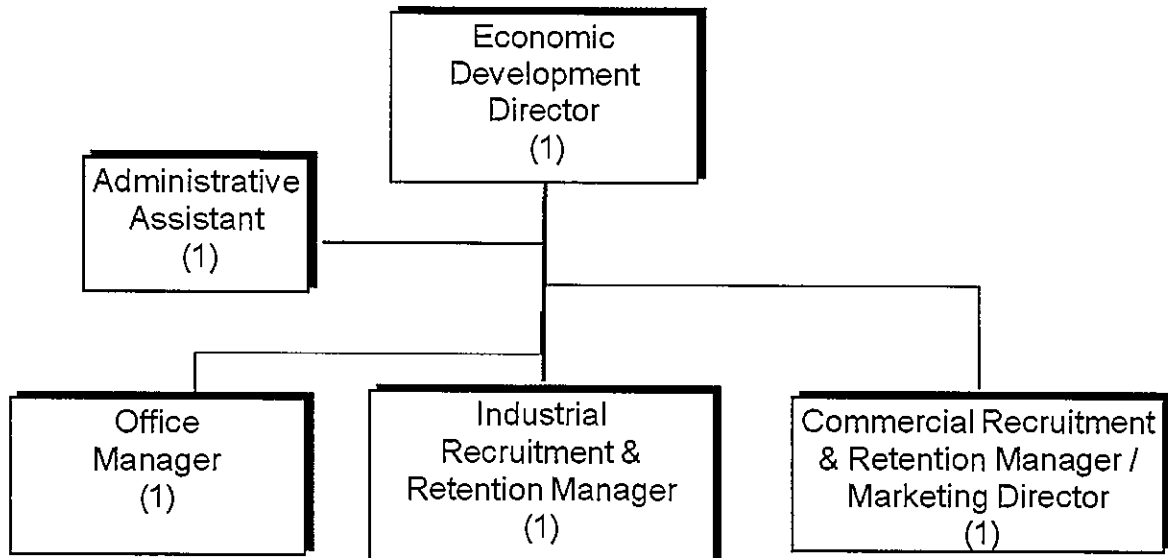
- Work with Cameron County Logistics Alliance to promote the Free Trade International Bridge at Los Indios.
- Manage and complete construction of the cold storage inspection facility at the Free Trade International Bridge at Los Indios.
- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

GOAL: ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

- Identify and prioritize transportation routes necessary for industrial and commercial development.
- Support efforts to improve FM 509 from the Los Indios Bridge north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen's capacity.
- Support and participate in efforts by the Alliance for I-69 Texas

- Support Valley International Airport's efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.

DEVELOPMENT CORPORATION OF HARLINGEN



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HARLINGEN COMMUNITY
IMPROVEMENT BOARD FUND

CITY OF HARLINGEN
HARLINGEN COMMUNITY IMPROVEMENT BOARD

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>REVENUES:</u> | | | | |
| Sales | \$1,418,728 | \$1,295,532 | \$1,295,532 | \$1,372,304 |
| Investments | 421 | - | - | 5,000 |
| TOTAL REVENUES | <u>1,419,149</u> | <u>1,295,532</u> | <u>1,295,532</u> | <u>1,377,304</u> |
| <u>EXPENDITURES:</u> | | | | |
| Miscellaneous/Unallocated | - | 194,487 | 194,487 | 770,988 |
| Comprehensive Master Plan 12-4 | 5,111 | - | - | - |
| Renovation Nine Story Building | 23,000 | 40,000 | 40,000 | - |
| Eco Dev Study Hotel & Conv Center Feasibility | 96,515 | 2,261,045 | 2,261,045 | - |
| Landscape I69/Tyler/Harrison | - | 83,349 | 83,349 | - |
| Convention Center Debt Service | - | 603,233 | 603,233 | 606,316 |
| TOTAL EXPENDITURES | <u>124,626</u> | <u>3,182,114</u> | <u>3,182,114</u> | <u>1,377,304</u> |
| Excess Revenues Over/(Under) | 1,294,523 | (1,886,582) | (1,886,582) | - |
| Fund Balance Beginning of Year | 4,153,397 | 5,112,993 | 5,112,993 | 3,226,411 |
| END OF YEAR FUND BALANCE | <u>5,447,920</u> | <u>3,226,411</u> | <u>3,226,411</u> | <u>3,226,411</u> |

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

INFRASTRUCTURE FUND

CITY OF HARLINGEN INFRASTRUCTURE FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Other | \$ 293,556 | \$ 290,000 | \$ 290,000 | \$ 1,400,000 |
| TOTAL REVENUES | 293,556 | 290,000 | 290,000 | 1,400,000 |
| <u>EXPENDITURES:</u> | | | | |
| Street Reseal & Overlay | 95,052 | 128,000 | 128,000 | 1,990,000 |
| Capital Outlay- Other than Bldgs | 91,000 | - | - | - |
| Street Maintenance | 186,052 | 128,000 | 128,000 | 1,990,000 |
| Services & Charges Miscellaneous | - | 10,000 | 10,000 | - |
| Professional Services | 4,000 | - | - | - |
| Capital Outlay | 23,585 | 104,016 | 104,016 | - |
| Parks | 27,585 | 114,016 | 114,016 | - |
| Services & Charges - Maintenance | 291 | 11,000 | 11,000 | - |
| Improvements | 15,000 | 37,000 | 37,000 | - |
| Capital Outlay | - | 90,000 | 90,000 | - |
| Public Buildings | 15,291 | 138,000 | 138,000 | - |
| TOTAL EXPENDITURES | 228,928 | 380,016 | 380,016 | 1,990,000 |

This fund addresses the infrastructure needs of the City. In previous years this fund revenue was generated from a \$1.00 Surcharge on the water, sewer and garbage bill, this surcharge was replaced by a street maintenance fee enacted on April 5' 2017. The revenue budgeted for FY 18 is 1,400,000 and expenditures of \$1,900,000 were budgeted for street related projects.

DEBT SERVICE FUND

DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

Harlingen Water Works Debt Service Fund is used to account for the accumulation of resources and the payment of revenue bond principal and interest from governmental resources when Harlingen Water Works Service is obligated in some manner for the payment.

CITY OF HARLINGEN DEBT SERVICE FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Property | \$ 3,886,198 | \$ 3,908,120 | \$ 3,908,120 | \$4,103,036 |
| Investments | 1,959 | - | - | 3,400 |
| Bond Interest | 41,945 | - | - | - |
| Refunding Bond | 26,510,061 | - | - | - |
| Other | - | 690,003 | 690,003 | 739,808 |
| TOTAL REVENUES | 30,440,163 | 4,598,123 | 4,598,123 | 4,846,244 |
| <u>EXPENDITURES:</u> | | | | |
| Principal | 2,610,000 | 3,090,000 | 3,090,000 | 3,155,000 |
| Interest | 990,900 | 1,547,957 | 1,547,957 | 1,535,508 |
| Bond Paying Agent Fees | 5,006 | - | - | - |
| Pmt to Refunding Bond Escrow | 26,756,345 | - | - | - |
| Cost of Issuance | 305,737 | - | - | - |
| TOTAL EXPENDITURES | 30,667,988 | 4,637,957 | 4,637,957 | 4,690,508 |
| Excess Revenues Over/(Under)Exp. | (227,825) | (39,834) | (39,834) | 155,736 |
| Fund Balance Beginning of Year | 766,005 | 538,180 | 538,180 | 498,346 |
| END OF YEAR FUND BALANCE | 538,180 | 498,346 | 498,346 | 654,082 |

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2017 the 2017 Tax Rate is \$0.588827 per \$100 Assessed Valuation.

| | |
|---|------------------------|
| Taxable Assessed Valuation | \$3,134,048,830 |
| Limited on amount designated for Debt Service | <u>X\$2.50 per 100</u> |
| Legal property tax levy limit | <u>\$78,351,221</u> |
| Estimated amount budgeted for general obligation Debt Service during the fiscal year 2017-2018 | <u>\$4,690,508</u> |

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

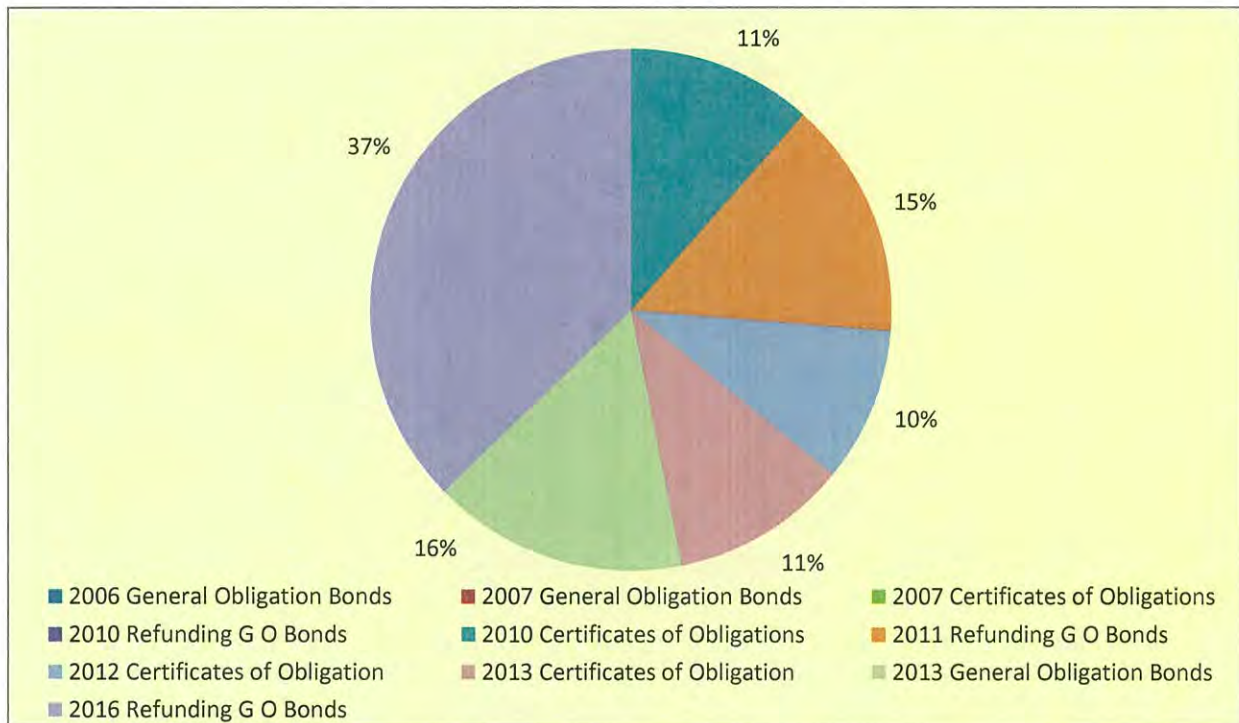
The City will not utilize long-term debt to finance recurring maintenance and operating costs.

The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's \$0.588827 tax rate, \$0.1325 is allocated to the retirement of long term debt.

| | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|--------------------|--------------------|-----------------------|----------------------|
| 2006 General Obligation Bonds | 245,935 | - | - | - |
| 2007 General Obligation Bonds | 733,269 | 510,000 | 510,000 | - |
| 2007 Certificates of Obligation | 1,556,538 | 1,152,600 | 1,152,600 | - |
| 2010 Refunding G. O. Bonds | 308,813 | - | - | - |
| 2010 Certificates of Obligation | 227,169 | 228,381 | 228,381 | 229,106 |
| 2011 Refunding G. O. Bonds | 339,910 | 333,099 | 333,099 | 291,706 |
| 2012 Certificates of Obligation | 131,588 | 169,338 | 169,338 | 190,888 |
| 2013 Certificates of Obligation | 126,475 | 180,575 | 180,575 | 218,575 |
| 2013 Refunding G. O. Bonds | 485,725 | 482,075 | 482,075 | 314,975 |
| 2016 Refunding G. O. Bonds | - | 891,886 | 891,886 | 2,705,450 |
| 2016 Refunding G. O. Bonds | - | - | - | 739,808 |
| | <u>\$4,155,421</u> | <u>\$3,947,954</u> | <u>\$3,947,954</u> | <u>\$4,690,508</u> |



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN
DEBT REQUIREMENT SUMMARY 2017-2018

| | OUTSTANDING PRINCIPAL 10/1/2017 | CURRENT PRINCIPAL | INTEREST REQUIREMENT | OUTSTANDING PRINCIPAL 10/1/2018 | MATURITY DATE |
|------------------------------------|---------------------------------------|----------------------|-------------------------|---------------------------------------|------------------|
| 2010 Certificates of Obligation | 2,305,000 | 145,000 | 84,106 | 2,160,000 | 2/15/2030 |
| 2011 Refunding G.O. Bonds | 1,870,000 | 250,000 | 41,706 | 1,620,000 | 2/15/2024 |
| 2012 Certificates of Obligation | 2,090,000 | 140,000 | 50,888 | 1,950,000 | 2/15/2035 |
| 2013 Certificates of Obligation | 2,895,000 | 140,000 | 78,575 | 2,755,000 | 2/15/2035 |
| 2013 Refunding G.O. Bonds | 1,860,000 | 275,000 | 39,975 | 1,585,000 | 2/15/2025 |
| 2016 Refunding G.O. Bonds | 23,915,000 | 1,930,000 | 775,450 | 21,985,000 | 2/15/2025 |
| 2016 Refunding G.O. Bonds | 12,500,000 | 275,000 | 464,808 | 12,225,000 | 2/15/2040 |
| | <u>\$ 47,435,000</u> | <u>\$ 3,155,000</u> | <u>\$ 1,535,508</u> | <u>\$ 44,280,000</u> | |

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

| FISCAL YEAR ENDING | 2010 CERTIFICATES OF OBLIGATION | | 2011 REFUNDING G.O. BONDS | | 2012 CERTIFICATES OF OBLIGATION | | 2013 CERTIFICATES OF OBLIGATION | | 2013 REFUNDING G.O. BONDS | |
|--------------------------|---------------------------------------|------------------|---------------------------------|------------------|---------------------------------------|------------------|---------------------------------------|------------------|---------------------------------|------------------|
| | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST |
| 9/30/2018 | \$ 145,000 | \$ 84,106 | \$ 250,000 | \$ 41,706 | \$ 140,000 | \$ 50,888 | \$ 140,000 | \$ 78,575 | \$ 275,000 | \$ 39,975 |
| 9/30/2019 | 145,000 | 79,756 | 255,000 | 35,671 | 140,000 | 46,688 | 155,000 | 75,775 | 285,000 | 34,375 |
| 9/30/2020 | 150,000 | 75,144 | 260,000 | 29,517 | 150,000 | 42,488 | 150,000 | 72,675 | 195,000 | 29,575 |
| 9/30/2021 | 155,000 | 69,984 | 265,000 | 23,243 | 145,000 | 39,488 | 160,000 | 69,675 | 200,000 | 25,125 |
| 9/30/2022 | 160,000 | 64,481 | 275,000 | 16,790 | 150,000 | 35,568 | 165,000 | 66,475 | 210,000 | 20,000 |
| 9/30/2023 | 170,000 | 56,494 | 280,000 | 10,156 | 150,000 | 33,588 | 165,000 | 63,175 | 215,000 | 14,688 |
| 9/30/2024 | 175,000 | 52,025 | 285,000 | 3,406 | 160,000 | 30,588 | 165,000 | 59,875 | 220,000 | 9,250 |
| 9/30/2025 | 180,000 | 45,144 | - | - | 140,000 | 27,388 | 195,000 | 54,825 | 260,000 | 3,250 |
| 9/30/2026 | 190,000 | 37,744 | - | - | 145,000 | 24,588 | 195,000 | 49,075 | - | - |
| 9/30/2027 | 195,000 | 30,044 | - | - | 145,000 | 21,325 | 205,000 | 43,225 | - | - |
| 9/30/2028 | 205,000 | 22,044 | - | - | 15,000 | 16,063 | 55,000 | 37,075 | - | - |
| 9/30/2029 | 215,000 | 13,509 | - | - | 20,000 | 17,650 | 50,000 | 35,425 | - | - |
| 9/30/2030 | 220,000 | 4,538 | - | - | 25,000 | 17,100 | 60,000 | 33,925 | - | - |
| 9/30/2031 | - | - | - | - | 100,000 | 15,413 | 205,000 | 32,425 | - | - |
| 9/30/2032 | - | - | - | - | 115,000 | 13,663 | 200,000 | 26,275 | - | - |
| 9/30/2033 | - | - | - | - | 110,000 | 10,500 | 210,000 | 20,275 | - | - |
| 9/30/2034 | - | - | - | - | 120,000 | 7,200 | 210,000 | 13,975 | - | - |
| 9/30/2035 | - | - | - | - | 120,000 | 3,600 | 220,000 | 7,150 | - | - |
| | <u>\$2,305,000</u> | <u>\$637,022</u> | <u>\$1,870,000</u> | <u>\$180,489</u> | <u>\$2,090,000</u> | <u>\$457,806</u> | <u>\$2,895,000</u> | <u>\$836,975</u> | <u>\$1,580,000</u> | <u>\$176,236</u> |

| | 2016 REFUNDING G.O. BONDS | | 2016 CERTIFICATES OF OBLIGATION | | TOTAL DEBT | | TOTAL PRINCIPAL & INTEREST | |
|-----------|---------------------------------|--------------------|---------------------------------------|--------------------|---------------------|---------------------|----------------------------------|--|
| | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | | |
| 9/30/2018 | \$ 1,930,000 | \$ 775,460 | \$ 275,000 | \$ 464,806 | \$ 3,155,000 | \$ 1,535,508 | \$ 4,690,508 | |
| 9/30/2019 | 1,865,000 | 736,500 | 280,000 | 460,380 | 3,225,000 | 1,469,145 | 4,694,145 | |
| 9/30/2020 | 2,105,000 | 695,800 | 350,000 | 454,975 | 3,360,000 | 1,400,174 | 4,760,174 | |
| 9/30/2021 | 2,165,000 | 620,125 | 390,000 | 447,031 | 3,500,000 | 1,294,881 | 4,794,881 | |
| 9/30/2022 | 2,280,000 | 508,500 | 415,000 | 437,398 | 3,655,000 | 1,150,232 | 4,805,232 | |
| 9/30/2023 | 2,400,000 | 391,500 | 430,000 | 425,944 | 3,810,000 | 997,546 | 4,807,546 | |
| 9/30/2024 | 2,500,000 | 294,000 | 450,000 | 413,001 | 3,955,000 | 862,145 | 4,817,145 | |
| 9/30/2025 | 2,545,000 | 216,625 | 460,000 | 398,626 | 3,880,000 | 745,358 | 4,626,358 | |
| 9/30/2026 | 2,980,000 | 132,300 | 475,000 | 383,876 | 3,995,000 | 627,583 | 4,622,583 | |
| 9/30/2027 | 2,915,000 | 43,725 | 490,000 | 367,964 | 3,950,000 | 506,283 | 4,456,283 | |
| 9/30/2028 | - | - | 510,000 | 350,814 | 785,000 | 427,998 | 1,212,998 | |
| 9/30/2029 | - | - | 525,000 | 332,199 | 810,000 | 398,783 | 1,208,783 | |
| 9/30/2030 | - | - | 545,000 | 311,304 | 840,000 | 356,867 | 1,206,867 | |
| 9/30/2031 | - | - | 570,000 | 289,513 | 875,000 | 338,451 | 1,213,451 | |
| 9/30/2032 | - | - | 595,000 | 266,927 | 910,000 | 306,865 | 1,216,865 | |
| 9/30/2033 | - | - | 620,000 | 242,284 | 940,000 | 273,089 | 1,213,089 | |
| 9/30/2034 | - | - | 645,000 | 216,826 | 975,000 | 237,801 | 1,212,801 | |
| 9/30/2035 | - | - | 670,000 | 189,923 | 1,010,000 | 200,673 | 1,210,673 | |
| 9/30/2036 | - | - | 700,000 | 162,185 | 700,000 | 162,185 | 862,185 | |
| 9/30/2037 | - | - | 730,000 | 133,205 | 730,000 | 133,205 | 863,205 | |
| 9/30/2038 | - | - | 760,000 | 101,888 | 760,000 | 101,888 | 861,888 | |
| 9/30/2039 | - | - | 790,000 | 69,284 | 790,000 | 69,284 | 859,284 | |
| 9/30/2040 | - | - | 825,000 | 35,393 | 825,000 | 35,393 | 860,393 | |
| | <u>\$23,915,000</u> | <u>\$4,414,726</u> | <u>\$12,500,000</u> | <u>\$6,955,859</u> | <u>\$47,435,000</u> | <u>\$13,642,113</u> | <u>\$61,077,113</u> | |

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

| <u>FISCAL YEAR</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL DEBT SERVICE BOND PAYMENTS</u> | <u>TOTAL GENERAL FUND OPERATING EXPENDITURES</u> | <u>RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES</u> |
|------------------------|------------------|-----------------|---|--|--|
| 2009 | 1,960,000 | 1,944,969 | 3,904,969 | 34,909,808 | 11.19% |
| 2010 | 2,150,000 | 1,872,283 | 4,022,283 | 35,145,487 | 11.44% |
| 2011 | 2,285,000 | 1,852,835 | 4,137,835 | 37,642,383 | 10.99% |
| 2012 | 1,940,000 | 1,700,006 | 3,640,006 | 36,307,226 | 10.03% |
| 2013 | 1,970,000 | 1,718,622 | 3,688,622 | 38,372,177 | 9.61% |
| 2014 | 2,165,000 | 1,774,329 | 3,939,329 | 40,779,527 | 9.66% |
| 2015 | 2,365,000 | 1,621,195 | 3,986,195 | 44,702,076 | 8.92% |
| 2016 | 2,610,000 | 1,545,421 | 4,155,421 | 40,503,112 | 10.26% |
| 2017 | 2,705,000 | 1,242,954 | 3,947,954 | 41,215,258 | 9.58% |
| 2018 | 3,155,000 | 1,535,508 | 4,690,508 | 43,278,272 | 10.84% |

**CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT REQUIREMENT SUMMARY
FISCAL YEAR 2017 - 2018**

| DEBT SERIES | ORIGINAL AMOUNT | INTEREST RATES | OUTSTANDING PRINCIPAL 10/1/2017 | CURRENT PRINCIPAL | INTEREST REQUIREMENT | OUTSTANDING PRINCIPAL 9/30/2018 | MATURITY DATE |
|--------------------|----------------------------|---------------------------|--|------------------------------|---------------------------------|--|--------------------------|
| 2010A Revenue | \$ 6,500,000 | 2.0 - 4.00% | \$ 5,865,000 | \$ 215,000 | \$ 221,644 | \$ 5,650,000 | 11/1/2036 |
| 2010B Refunding | 4,205,000 | 2.0 - 3.0% | 475,000 | 115,000 | 12,237 | 360,000 | 11/1/2021 |
| 2015A Revenue | 12,000,000 | 2.0 - 3.75% | 11,550,000 | 455,000 | 362,513 | 11,095,000 | 11/1/2031 |
| 2015B Refunding | 6,475,000 | 2.0 - 3.25% | 5,795,000 | 695,000 | 161,212 | 5,100,000 | 11/1/2036 |
| TOTAL | | | \$ 23,685,000 | \$ 1,480,000 | \$ 757,606 | \$ 22,205,000 | |

CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - WATER & SEWER SYSTEM REVENUE

| FISCAL YEAR ENDING 09/30 | 2010A | | 2010B | | 2015A | |
|-----------------------------------|---------------------|---------------------|-------------------------|------------------|----------------------|---------------------|
| | REVENUE BONDS | | REFUNDING REVENUE BONDS | | REVENUE BONDS | |
| | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST |
| 2018 | \$ 215,000 | \$ 221,644 | \$ 115,000 | \$ 12,237 | \$ 455,000 | \$ 362,513 |
| 2019 | 230,000 | 215,506 | 115,000 | 9,075 | 470,000 | 350,912 |
| 2020 | 230,000 | 208,606 | 120,000 | 5,550 | 485,000 | 336,588 |
| 2021 | 230,000 | 201,706 | 125,000 | 1,875 | 500,000 | 321,812 |
| 2022 | 260,000 | 194,194 | - | - | 515,000 | 306,588 |
| 2023 | 255,000 | 185,988 | - | - | 530,000 | 290,912 |
| 2024 | 265,000 | 176,544 | - | - | 545,000 | 274,788 |
| 2025 | 275,000 | 165,744 | - | - | 560,000 | 258,212 |
| 2026 | 290,000 | 154,444 | - | - | 580,000 | 241,113 |
| 2027 | 300,000 | 142,644 | - | - | 595,000 | 223,487 |
| 2028 | 310,000 | 130,444 | - | - | 615,000 | 205,338 |
| 2029 | 325,000 | 117,744 | - | - | 635,000 | 186,587 |
| 2030 | 340,000 | 104,443 | - | - | 650,000 | 166,907 |
| 2031 | 350,000 | 90,644 | - | - | 675,000 | 145,781 |
| 2032 | 365,000 | 76,116 | - | - | 695,000 | 122,650 |
| 2033 | 380,000 | 60,750 | - | - | 720,000 | 97,887 |
| 2034 | 395,000 | 44,518 | - | - | 745,000 | 71,785 |
| 2035 | 415,000 | 27,307 | - | - | 775,000 | 44,234 |
| 2036 | 435,000 | 9,243 | - | - | 805,000 | 15,094 |
| | \$ 5,865,000 | \$ 2,528,229 | \$ 475,000 | \$ 28,737 | \$ 11,550,000 | \$ 4,023,188 |

| FISCAL YEAR ENDING 09/30 | 2015B | | TOTAL | TOTAL | TOTAL |
|-----------------------------------|-------------------------|-------------------|----------------------|---------------------|----------------------|
| | REFUNDING REVENUE BONDS | | DEBT | DEBT | PRINCIPAL & |
| | PRINCIPAL | INTEREST | PRINCIPAL | INTEREST | INTEREST |
| 2018 | \$ 695,000 | \$ 161,212 | \$ 1,480,000 | \$ 757,606 | \$ 2,237,606 |
| 2019 | 710,000 | 143,613 | 1,525,000 | 719,106 | 2,244,106 |
| 2020 | 730,000 | 122,012 | 1,565,000 | 672,756 | 2,237,756 |
| 2021 | 760,000 | 99,663 | 1,615,000 | 625,056 | 2,240,056 |
| 2022 | 240,000 | 84,662 | 1,015,000 | 585,444 | 1,600,444 |
| 2023 | 255,000 | 77,238 | 1,040,000 | 554,138 | 1,594,138 |
| 2024 | 265,000 | 69,437 | 1,075,000 | 520,769 | 1,595,769 |
| 2025 | 275,000 | 61,338 | 1,110,000 | 485,294 | 1,595,294 |
| 2026 | 280,000 | 53,012 | 1,150,000 | 448,569 | 1,598,569 |
| 2027 | 295,000 | 44,388 | 1,190,000 | 410,519 | 1,600,519 |
| 2028 | 300,000 | 35,462 | 1,225,000 | 371,244 | 1,596,244 |
| 2029 | 320,000 | 26,163 | 1,280,000 | 330,494 | 1,610,494 |
| 2030 | 330,000 | 16,206 | 1,320,000 | 287,556 | 1,607,556 |
| 2031 | 340,000 | 5,525 | 1,365,000 | 241,950 | 1,606,950 |
| 2032 | - | - | 1,060,000 | 198,766 | 1,258,766 |
| 2033 | - | - | 1,100,000 | 158,637 | 1,258,637 |
| 2034 | - | - | 1,140,000 | 116,303 | 1,256,303 |
| 2035 | - | - | 1,190,000 | 71,541 | 1,261,541 |
| 2036 | - | - | 1,240,000 | 24,337 | 1,264,337 |
| | \$ 5,795,000 | \$ 999,931 | \$ 23,685,000 | \$ 7,580,085 | \$ 31,265,085 |

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Petition Paving Fund is used to account for the construction and financing of certain public improvements, which are to be paid wholly or in part by special assessments levied against benefited property.

Harlingen Waster Works Services Fund is used for repairs and replacements of equipment and components of water and sewage systems.

Valley International Airport Fund is used for equipment expenses and facility improvements.

PETITION PAVING FUND

**CITY OF HARLINGEN
PETITION PAVING FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| <u>REVENUES:</u> | | | | |
| Various | 216,012 | - | - | - |
| TOTAL REVENUES | <u>216,012</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| <u>EXPENDITURES:</u> | | | | |
| Transfers | - | 200,000 | 200,000 | 86,061 |
| TOTAL EXPENDITURES | <u>-</u> | <u>200,000</u> | <u>200,000</u> | <u>86,061</u> |
| Excess Revenues Over/(Under) | 216,012 | (200,000) | (200,000) | (86,061) |
| Fund Balance Beginning of Year | 56,542 | 272,554 | 272,554 | 72,554 |
| END OF YEAR FUND BALANCE | <u>\$272,554</u> | <u>\$ 72,554</u> | <u>\$ 72,554</u> | <u>\$ (13,507)</u> |

**WATERWORKS SYSTEM
CAPITAL OUTLAY
FISCAL YEAR 2017 - 2018 BUDGET**

| DESCRIPTION | BUDGET FY 2016-17 | ESTIMATED FY 2016-17 | APPROVED FY 2017-18 |
|--|----------------------|-------------------------|------------------------|
| <u>CAPITAL IMPROVEMENT PROGRAM</u> | | | |
| Water Rights | \$ - | \$ - | \$ 713,000 |
| MFR SCADA & security cameras/DT automation | 450,000 | 212,000 | 242,000 |
| MFR & DT Plant power supply conditioners | 100,000 | - | 100,000 |
| MFR & DT Oil analysis lab & filtration cart system | 120,000 | 115,600 | - |
| MFR Raw water & high service var freq drives | 350,000 | 22,000 | 350,000 |
| MFR Clarifier skirt & rake system | 2,000,000 | 110,000 | 1,800,000 |
| Water Services building (engineering) | 150,000 | - | - |
| Water Meter replacement | 1,200,000 | - | 350,000 |
| Roosevelt to Loop 499 transmission main | 110,000 | 100,000 | 1,675,000 |
| 6300 ft of 15" Sewer main at Spur 54 | 1,222,000 | 1,280,000 | - |
| Lift Station 55 (Spur 54) | - | 85,000 | - |
| 1850 ft of 15" Sewer main at New Hampshire | 350,000 | 360,000 | - |
| Oak Ranch Estates offsite sewer | - | 111,266 | - |
| Brazil Rd 2700 ft 12" Sewer main | - | - | 433,000 |
| 9th St 2600 ft 15" Sewer main | - | - | 425,000 |
| 1600 ft 30" Sewer main; 11th St to 77 SS | - | - | 450,000 |
| 500 Ft 12" Sewer main; Augusta Nat'l Dr. | - | - | 50,000 |
| Lift Station 26 replacement | - | - | 95,000 |
| Lift Station 27 replacement | - | - | 87,000 |
| Manhole rehabilitation | - | - | 200,000 |
| WWTP#2 Digesters, roads, ramps, piping, etc. | 800,000 | 1,378,500 | 400,000 |
| TOTAL CAPITAL IMPROVEMENT PROGRAM | 6,852,000 | 3,774,366 | 7,370,000 |
| <u>CAPITAL EQUIPMENT</u> | 785,000 | 771,789 | 900,000 |
| TOTAL CAPITAL OUTLAY | \$ 7,637,000 | \$ 4,546,155 | \$ 8,270,000 |

**CITY OF HARLINGEN
WATERWORKS SYSTEM
CAPITAL EQUIPMENT
FISCAL YEAR 2017 - 2018 BUDGET**

| DESCRIPTION | DEPARTMENT | BUDGET | ESTIMATED | APPROVED |
|--|------------------------|-------------------|-------------------|-------------------|
| | | FY 2016-17 | FY 2016-17 | FY 2017-18 |
| Boom truck | Water Treatment | \$ 205,000 | \$ 176,080 | \$ - |
| Mini work van | Water Treatment | 25,000 | 23,703 | - |
| Portable welder & plasma cutter | Water Treatment | 8,000 | 7,845 | - |
| Boring machine & 100' bore stem | Water Distribution | 30,000 | 26,659 | - |
| Message board (traffic control) | Water Distribution | 18,000 | 15,297 | - |
| Hydraulic power unit & tools | Water Distribution | 13,000 | 10,420 | - |
| Water Taps | Water Distribution | - | 56,000 | 58,000 |
| Jet/ Vacuum machine, truck mounted | Wastewater Collection | - | - | 355,000 |
| Backhoe | Wastewater Collection | - | - | 125,000 |
| Lift station pumps | Wastewater Collection | 80,000 | 89,706 | 35,000 |
| Lift station SCADA | Wastewater Collection | 10,000 | 10,796 | 15,000 |
| Sewer Taps | Wastewater Collection | - | 16,000 | 17,000 |
| Rehabilitate lift station #11 | Wastewater Collection | 85,000 | 85,000 | - |
| Trailer mounted portable generator | Wastewater Collection | 50,000 | 15,000 | - |
| Utility tractor | Wastewater Treatment | 120,000 | 111,977 | - |
| Truck 1/2 ton | Wastewater Treatment | - | - | 30,000 |
| Monoflo sewer sludge pump | Wastewater Treatment | - | - | 30,000 |
| Mini work van | Facility Maintenance | 25,000 | 17,623 | - |
| 2-52" Zero turn mowers | Facility Maintenance | 18,000 | 14,600 | - |
| Trailer mounted pressure washer | Fleet | - | - | 9,000 |
| Printer (Plotter)w hardware & support | Engineering | 5,000 | 5,037 | - |
| GIS related equipment | Engineering | - | - | 100,000 |
| Timekeeping software & clocks | Finance/IT | 40,000 | 40,000 | - |
| Trucks 1/2 ton (2) | Customer Service | - | - | 44,000 |
| Computer system for main building | Information Technology | - | - | 68,000 |
| Windows 2016 server | Information Technology | - | - | 14,000 |
| Firewall, anti-virus, radio protectors, etc. | Information Technology | 20,000 | 15,609 | - |
| Uninterruptible power supply | Information Technology | 9,000 | 11,439 | - |
| Server, routers, switches | Information Technology | 9,000 | 8,792 | - |
| Expand office area, add air conditioning | Information Technology | 15,000 | 14,206 | - |
| TOTAL CAPITAL EQUIPMENT | | \$ 785,000 | \$ 771,789 | \$ 900,000 |

**CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT
CAPITAL BUDGET FOR 2017-2018**

Capital Purchases

| | |
|---|-------------------|
| SBCA Tanks/Masks/Gear | \$ 12,000 |
| Tymco 210 Street Sweeper | 125,000 |
| Pick-Up Truck | 35,000 |
| Misc (Gate Operator/Tractor Tires/Speed Sign) | 15,000 |
| Long Rifles (2)/Vests | 12,000 |
| Total Capital Expenses | \$ 199,000 |

Capital Improvements

| | |
|--|---------------------|
| Terminal - Replace Fan Coil Units | \$ 870,000 |
| Terminal - Replace Public Flooring | 1,000,000 |
| Reconstruct Northwest and Southwest Concrete Apron (Phase 1) | 3,500,000 |
| Total Capital Improvements | \$ 5,370,000 |

| | |
|--|---------------------|
| Total Capital Expenses and Capital Improvements | \$ 5,569,000 |
|--|---------------------|

VALLEY INTERNATIONAL AIRPORT CAPITAL BUDGET

FOR FISCAL YEAR OCTOBER 01, 2017 - SEPTEMBER 30, 2018

| | PROPOSED BUDGET | SOURCE OF FUNDS | | | |
|---|---------------------|---------------------|-------------------|-------------------|-------------|
| | | FAA | PFC | LOCAL | Other |
| Capital Purchases | | | | | |
| SBCA Tanks/Masks/Gear | \$ 12,000 | \$ - | \$ - | \$ 12,000 | \$ - |
| Tymco 210 Street Sweeper | 125,000 | - | - | 125,000 | - |
| Pick-Up Truck | 35,000 | - | - | 35,000 | - |
| Misc (Gate Operator/Tractor Tires/Speed Sign) | 15,000 | - | - | 15,000 | - |
| Long Rifles (2)/Vests | 12,000 | - | - | 12,000 | - |
| Total Capital Expenses | \$ 199,000 | \$ - | \$ - | \$ 199,000 | \$ - |
| Capital Improvements | | | | | |
| Terminal - Replace Fan Coil Units | \$ 870,000 | \$ 783,000 | \$ 87,000 | \$ - | \$ - |
| Terminal - Replace Public Flooring | 1,000,000 | 900,000 | - | 100,000 | - |
| Reconstruct Northwest and Southwest Concrete Apron (Phase | 3,500,000 | 3,150,000 | 350,000 | - | - |
| Total Capital Improvements | \$ 5,370,000 | \$ 4,833,000 | \$ 437,000 | \$ 100,000 | \$ - |
| Total Capital Expenses and Capital Improvements | \$ 5,569,000 | \$ 4,833,000 | \$ 437,000 | \$ 299,000 | \$ - |

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ENTERPRISE FUND

ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

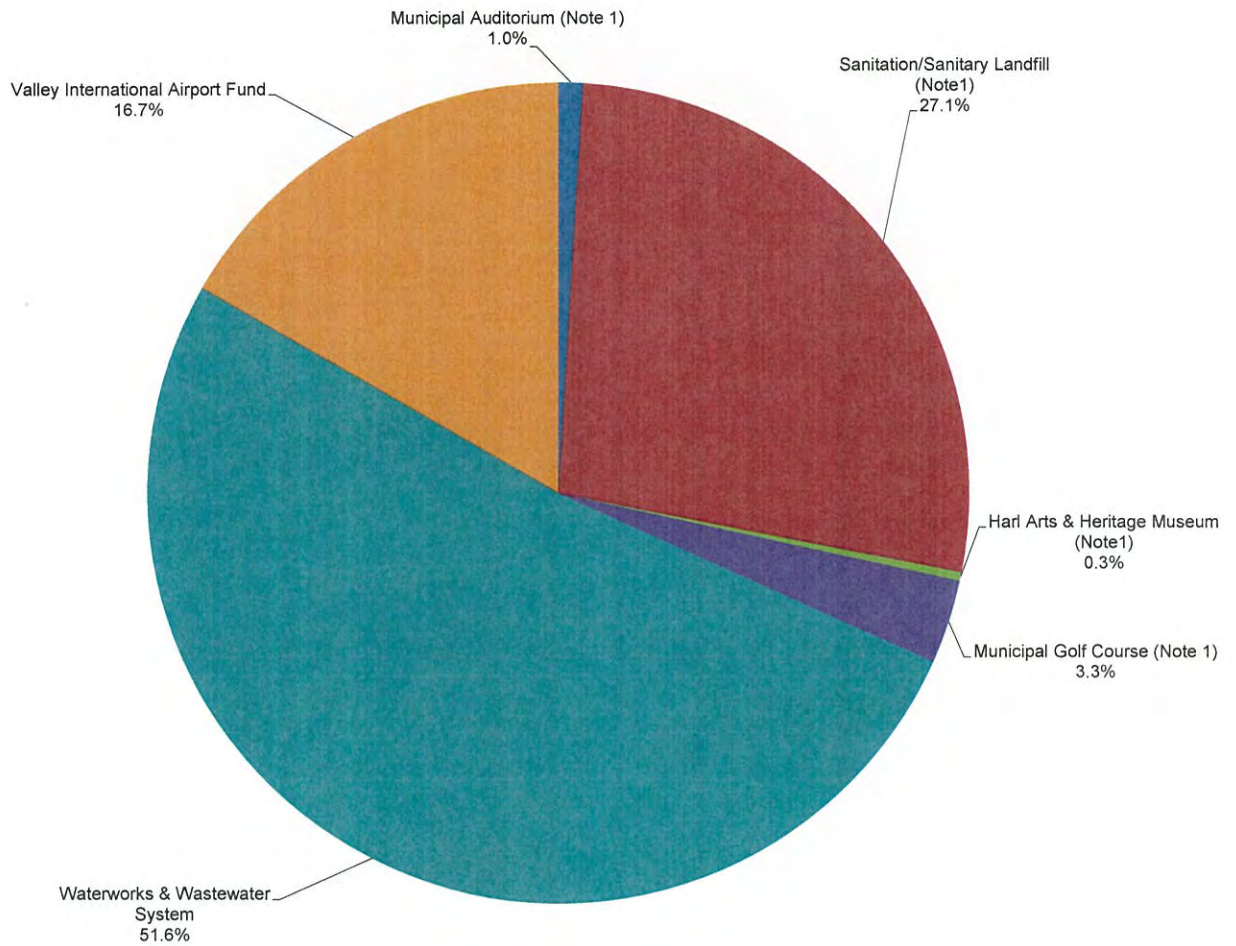
Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

ENTERPRISE FUNDS EXPENDITURES \$36,420,429



MUNICIPAL AUDITORIUM FUND

**CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Rentals | \$ 218,410 | \$ 200,000 | \$ 200,000 | \$ 220,000 |
| Miscellaneous | 16,352 | 25,000 | 25,000 | 20,000 |
| Various | 906 | 1,000 | 1,000 | 1,000 |
| Transfers | 115,000 | 115,000 | 115,000 | 115,000 |
| TOTAL REVENUES | 350,668 | 341,000 | 341,000 | 356,000 |
| <u>EXPENDITURES:</u> | | | | |
| Personnel Services - Pay | 70,866 | 74,375 | 74,375 | 75,423 |
| Personnel Services - Benefits | 29,320 | 21,362 | 21,362 | 25,318 |
| Supplies - General | 7,182 | 7,000 | 7,000 | 7,000 |
| Supplies - Miscellaneous | 4,664 | 3,500 | 3,500 | 3,000 |
| Services & Charges - General | 214,662 | 185,050 | 185,050 | 216,850 |
| Services & Charges - Maintenance | 15,659 | 20,800 | 20,800 | 16,500 |
| Services & Charges - Miscellaneous | 13,095 | 20,000 | 20,000 | 5,000 |
| Depreciation | 287,439 | - | - | - |
| TOTAL EXPENDITURES | 642,887 | 332,087 | 332,087 | 349,091 |
| Net Income/(Loss) | (292,219) | 8,913 | 8,913 | 6,909 |
| Working Capital Beginning of Year | 169,738 | (122,481) | (122,481) | (113,568) |
| END OF YEAR WORKING CAPITAL | \$ (122,481) | \$ (113,568) | \$ (113,568) | \$ (106,659) |
| Personnel - Authorized FTE | 1.00 | 1.00 | 1.00 | 1.00 |

MUNICIPAL AUDITORIUM 401-6061

MISSION STATEMENT

"Presenting, promoting and participating in regional arts and cultural affairs"

PROGRAM GOALS FY 2017-2018

Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.

Market the Municipal Auditorium as the Rio Grande Valley's premier theatrical venue by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.

Continue developing relationships with outside theatrical promoters in efforts to rebuild sustainable theatrical programming

Promote Casa de Amistad as one of the Rio Grande Valley's leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate and commercial events.

PROGRAM OBJECTIVES FY 2017-2018

Expand revenue streams by:

- Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
- Analyzing and adjusting our facilities rentals rates and ancillary fees to reflect current market-values.
- Examine opportunities to expand revenue thru increased programming

Continue our current joint efforts with the Harlingen Arts and Heritage Museum and local arts entities to provide interdisciplinary arts opportunities for arts patrons of all ages.

Revise and improve marketing strategies to enhance our facilities' visibility in the marketplace and increase rental revenue.

Ad a Public Art Element to the Municipal Auditorium Exterior by utilizing LED controlled lighting in order to...

- Increase safety in the area
- Enhance events taking place in Lon C. Hill Park
- Enhance community pride by lighting the facility to coincide with holidays and events
- Develop an additional revenue stream by allowing presenters to ad dramatic and colorful exterior lighting to their events

Work in concert with the City's Public Buildings Dept to consolidate and standardize building rental ordinances, eliminate excessive amendments, and codify internal policies into enforceable, ordinance-backed policies.

Continue working with the City's Finance Dept. to ensure accessible and transparent financial operations

PERFORMANCES

Provide arts opportunities to the Valley's young people by offering a venue for local dance studios and musical programs.

Function as the performance venue of choice for nonprofit arts organizations, Valley school districts and private entities.

Examine opportunities to expand revenue thru increased programming

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Since discontinuing the Spotlight Series performances, a significant portion of departmental revenue has been eliminated. We will continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

We anticipate that once the conversion to exterior LED fixtures is complete the auditorium fund will experience a drop in electrical costs

The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

As part of our efforts to continue offering an affordable alternative to private rental venues, we are requesting funds to repaint and make cosmetic improvements to Casa de Amistad.

Increase rental revenue by providing additional, available amenities for Casa de Amistad events

As part of our ongoing efforts to maintain our status as one of the premier theatrical rental venues in the Rio Grande Valley, we are requesting funds for the auditorium for the following:

- Replace carpeting in the auditorium
- Upgrade the building's HVAC systems.

AUTHORIZED PERSONNEL

| |
|---|
| DIRECTOR OF ARTS & ENTERTAINMENT (1) |
|---|

SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| <u>REVENUES:</u> | | | | |
| Miscellaneous | \$ 9,068,588 | \$ 8,684,000 | \$ 8,684,000 | \$ 9,057,500 |
| Reimbursement | 113,243 | 90,000 | 90,000 | 92,000 |
| Investments | 10,244 | 2,400 | 2,400 | 2,400 |
| Various | 25,523 | - | - | - |
| Sale of Assets | 18,470 | - | - | - |
| Capital Contributions | 124,518 | - | - | - |
| TOTAL REVENUES | <u>9,360,586</u> | <u>8,776,400</u> | <u>8,776,400</u> | <u>9,151,900</u> |
| <u>EXPENDITURES:</u> | | | | |
| Sanitation | 3,179,590 | 3,779,574 | 3,779,574 | 3,512,630 |
| Sanitation - Brush & Debris | 1,474,438 | 1,938,402 | 1,938,402 | 2,022,277 |
| Sanitation - Landfill | 2,722,133 | 2,862,518 | 2,862,518 | 3,100,126 |
| Recycling Center | 296,982 | 317,723 | 317,723 | 356,342 |
| Transfers Out | 968,627 | 813,000 | 813,000 | 896,000 |
| TOTAL EXPENDITURES | <u>8,641,770</u> | <u>9,711,217</u> | <u>9,711,217</u> | <u>9,887,375</u> |
| Net Income/(Loss) | 718,816 | (934,817) | (934,817) | (735,475) |
| Working Capital Beginning of Year | 5,614,753 | 6,333,569 | 6,333,569 | 5,398,752 |
| END OF YEAR WORKING CAPITAL | <u>\$ 6,333,569</u> | <u>\$ 5,398,752</u> | <u>\$ 5,398,752</u> | <u>\$ 4,663,277</u> |
| Personnel - Authorized FTE | 55.00 | 56.00 | 56.00 | 56.00 |

SANITATION 402-5020

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--|---------------------|---------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 635,237 | \$ 695,868 | \$ 695,868 | \$ 828,129 |
| Overtime | 49,787 | 36,794 | 36,794 | - |
| Car Allowance | 4,950 | 7,780 | 7,780 | 7,800 |
| Moving Expense | 1,500 | - | - | - |
| Well Pay | 136 | 43 | 43 | - |
| Personnel Services | 691,610 | 740,485 | 740,485 | 835,929 |
| City FICA | 40,437 | 42,722 | 42,722 | 48,365 |
| City Medicare | 9,461 | 9,991 | 9,991 | 11,404 |
| City TMRS | 145,991 | 23,315 | 23,315 | 31,260 |
| City TCG Retirement | 22,110 | 25,992 | 25,992 | 39,441 |
| City Health Insurance | 131,893 | 145,045 | 145,045 | 142,154 |
| OPEB / ARC | 7,194 | - | - | - |
| Worker's Compensation | 22,107 | 22,864 | 22,864 | 21,639 |
| Personnel Services - Benefits | 379,193 | 269,929 | 269,929 | 294,263 |
| Office Supplies | 806 | 1,000 | 1,000 | 1,000 |
| Office Equipment/Furniture - Non Capital | 2,499 | 1,000 | 1,000 | 1,000 |
| Food, Drinks, Ice | - | 5,000 | 5,000 | 5,000 |
| Street Materials | - | 10,000 | 10,000 | 10,000 |
| Supplies - General | 3,305 | 17,000 | 17,000 | 17,000 |
| Garbage Containers | 23,454 | 46,300 | 46,300 | 49,500 |
| Miscellaneous Supplies | 14,378 | 15,000 | 15,000 | 10,000 |
| Supplies - Miscellaneous | 37,832 | 61,300 | 61,300 | 59,500 |
| Utilities - Communications | 17,826 | 14,100 | 14,100 | 16,150 |
| Utilities - Electricity | 9,056 | 11,000 | 11,000 | 11,000 |
| Utilities - Other | 1,221 | 4,000 | 4,000 | 4,000 |
| Bank Fees | 541 | - | - | - |
| Laundry & Uniform Services | 7,983 | 13,000 | 13,000 | 14,000 |
| Equipment Rental/Lease | 2,977 | 25,000 | 25,000 | 25,000 |
| Vehicle & Radio Rental | 358,579 | 376,851 | 376,851 | 406,688 |
| Dumpster Rental | 185,000 | 185,000 | 185,000 | 185,000 |
| Radio User Fee | 2,520 | 2,400 | 2,400 | 3,000 |
| Dues, Memberships & Subscriptions | 977 | 2,650 | 2,650 | 2,650 |
| Registration, Travel & Training | 4,734 | 15,000 | 15,000 | 23,250 |
| Insurance | 88,004 | 76,814 | 76,814 | 75,700 |
| Small Claims - Unfunded | 7,267 | 13,601 | 13,601 | 10,000 |
| Franchise Fees | 499,500 | 492,000 | 492,000 | 504,000 |
| Contract Labor | 1,750 | 10,000 | 10,000 | 15,000 |
| Service & Charges - General | 1,187,935 | 1,241,416 | 1,241,416 | 1,295,438 |
| Maintenance - Buildings | 16,568 | 20,000 | 20,000 | 20,000 |
| Maintenance - Miscellaneous Equipment | 8,942 | 10,000 | 10,000 | 15,000 |
| Maintenance - Software | 6,831 | 27,100 | 27,100 | 42,000 |
| Internal Service Charges | 521,330 | 485,000 | 485,000 | 485,000 |
| Fuel | 166,983 | 308,315 | 308,315 | 350,000 |
| Services & Charges - Maintenance | 720,654 | 850,415 | 850,415 | 912,000 |
| Miscellaneous | 75,905 | 83,107 | 83,107 | 95,000 |
| Services & Charges - Miscellaneous | 75,905 | 83,107 | 83,107 | 95,000 |
| Depreciation | 100,598 | - | - | - |
| Depreciation | 100,598 | - | - | - |
| Misc. Equipment Non Cap | 1,700 | 3,200 | 3,200 | 3,500 |
| Equipment - General | 1,700 | 3,200 | 3,200 | 3,500 |
| Improvements | - | 400,000 | 400,000 | - |
| Motor Vehicles & Heavy Equipment | 20,633 | 92,722 | 92,722 | - |
| Miscellaneous Equipment | - | 20,000 | 20,000 | - |
| Capital Outlay | 20,633 | 512,722 | 512,722 | - |
| SANITATION TOTALS | \$ 3,219,365 | \$ 3,779,574 | \$ 3,779,574 | \$ 3,512,630 |

SANITATION 402-5020

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL FY 2017-2018

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2017-2018

- Collect garbage twice a week from residential customers
- Provide commercial establishments with garbage collection service up to seven times per week as requested
- Maintain balanced collection routes for all areas
- Provide education and training to employees when route changes are made to insure a smooth transition
- Purchase new residential and commercial garbage containers to replace existing deteriorated containers

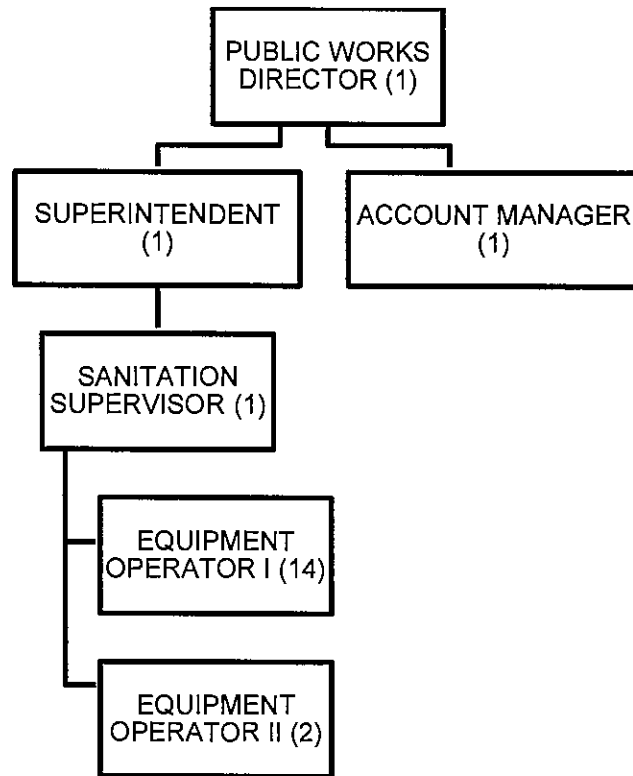
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

| | <u>ACTUAL FY 15/16</u> | <u>ESTIMATED FY 16/17</u> | <u>PROPOSED FY 17/18</u> |
|--------------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| No. of Residential Accounts Serviced | 18,000 | 18,025 | 18,010 |
| No. of Commercial Accounts Serviced | 2,575 | 2,600 | 2,580 |
| Total accounts serviced | 20,575 | 20,625 | 20,590 |
| <u>EFFICIENCY</u> | | | |
| Cost per account | \$156.47 | \$183.25 | \$170.60 |
| <u>OUTPUT</u> | | | |
| Total tons of solid waste collected | 68,000 | 56,811 | 60,000 |
| <u>REVENUE</u> | | | |
| Annual Revenue | 9,360,586 | 8,776,400 | 9,151,900 |

AUTHORIZED PERSONNEL



SANITATION - BRUSH & DEBRIS 402-5022

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 474,081 | \$ 525,929 | \$ 525,929 | \$ 567,439 |
| Overtime | 35,109 | 36,794 | 36,794 | 37,633 |
| Travel Pay | 34 | 64 | 64 | - |
| Personnel Services | 509,224 | 562,787 | 562,787 | 605,072 |
| City FICA | 30,328 | 32,930 | 32,930 | 35,604 |
| City Medicare | 7,093 | 7,701 | 7,701 | 8,327 |
| City TMRS | 8,401 | 7,258 | 7,258 | 12,047 |
| City TCG Retirement | 21,173 | 23,935 | 23,935 | 25,831 |
| City Health Insurance | 106,816 | 122,037 | 122,037 | 134,130 |
| Worker's Compensation | 20,659 | 23,831 | 23,831 | 24,360 |
| Personnel Services - Benefits | 194,470 | 217,692 | 217,692 | 240,299 |
| Office Supplies | 364 | 750 | 750 | 750 |
| Supplies - General | 364 | 750 | 750 | 750 |
| Garbage Containers | 43,885 | 36,000 | 36,000 | 20,000 |
| Miscellaneous Supplies | 6,926 | 9,936 | 9,936 | 10,500 |
| Supplies - Miscellaneous | 50,811 | 45,936 | 45,936 | 30,500 |
| Laundry & Uniform Services | 5,014 | 5,700 | 5,700 | 6,700 |
| Vehicle & Radio Rental | 282,470 | 315,692 | 315,692 | 371,124 |
| Radio User Fee | 1,200 | 2,040 | 2,040 | 2,280 |
| Registration, Travel & Training | 5,256 | 6,500 | 6,500 | 6,500 |
| Small Claims - Unfunded | 1,132 | 3,000 | 3,000 | 3,000 |
| Contract Labor | 7,167 | 12,000 | 12,000 | 12,000 |
| Service & Charges - General | 302,239 | 344,932 | 344,932 | 401,604 |
| Maintenance - Miscellaneous Equipment | 941 | 5,000 | 5,000 | 7,000 |
| Internal Service Charges | 290,941 | 265,000 | 265,000 | 265,000 |
| Fuel | 106,305 | 210,000 | 210,000 | 210,000 |
| Services & Charges - Maintenance | 398,187 | 480,000 | 480,000 | 482,000 |
| Motor Vehicle & Heavy Equipment | 19,143 | 220,230 | 220,230 | 262,052 |
| Miscellaneous Equipment | - | 66,075 | 66,075 | - |
| Capital Outlay | 19,143 | 286,305 | 286,305 | 262,052 |
| SANITATION BRUSH & DEBRIS TOTAL | \$1,474,438 | \$1,938,402 | \$ 1,938,402 | \$2,022,277 |

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also

be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL FY 17-18

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 17-18

- Collect up to one (1) brush truckload of brush from residential customers every 4 to 5 weeks
- Collect up to 2 cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks
- Maintain balanced collection routes for all areas
- Provide education and training to our employees to improve service delivery.
- Provide special pick-up collection services, upon request, to all residential and commercial customers
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal
- Maintain citizens drop-off area in good working order
- Purchase 4 new 30/40 cubic yard containers for use at our drop-off center
- Purchase excavator to replace Unit 866
- Purchase brush loaders to replace Unit 241 and 242
- Purchase brush trucks to replace Unit 218, 219, and 220
- Purchase air curtain incinerator to replace Unit 343
- Purchase Brush Loader 621 to replace Unit 193
- Purchase new tarps for use on trucks

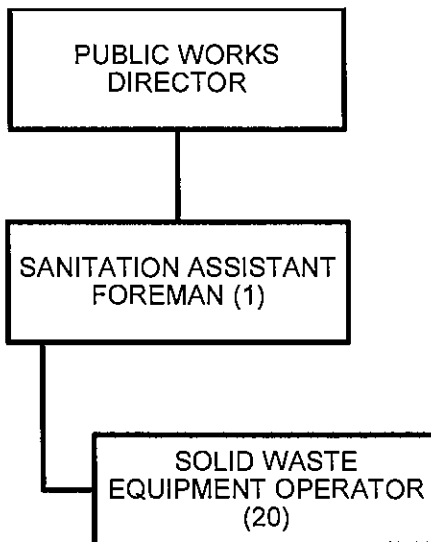
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|--|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| No. of Residential Accounts Serviced | 17,500 | 17,500 | 17,500 |
| <u>EFFICIENCY</u> | | | |
| Cost per account | \$84.25 | \$110.77 | \$115.56 |
| <u>OUTPUT</u> | | | |
| Total tons of brush collected/processed | 10,000 | 8,382 | 10,382 |
| Total tons of debris collected/processed | 9,900 | 14,013 | 15,013 |

AUTHORIZED PERSONNEL



SANITATION - LANDFILL 402-5027

| CLASSIFICATION | ACTUAL FY 16-15 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|--------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 291,933 | \$ 338,181 | \$ 338,181 | \$ 376,300 |
| Overtime | 21,936 | 26,281 | 26,281 | - |
| Travel Pay | 76 | 88 | 88 | - |
| Personnel Services | 313,945 | 364,550 | 364,550 | 376,300 |
| City FICA | 18,835 | 21,755 | 21,755 | 22,235 |
| City Medicare | 4,405 | 5,088 | 5,088 | 5,200 |
| City TMRS | 7,708 | 7,208 | 7,208 | 11,940 |
| City TCG Retirement | 11,155 | 13,561 | 13,561 | 14,174 |
| City Health Insurance | 60,858 | 56,525 | 56,525 | 72,681 |
| Worker's Compensation | 16,496 | 19,163 | 19,163 | 17,622 |
| Personnel Services - Benefits | 119,457 | 123,300 | 123,300 | 143,852 |
| Office Supplies | 4,619 | 4,512 | 4,512 | 5,000 |
| Office Equip/Furniture - Non-Capital | - | 2,000 | 2,000 | - |
| Supplies - General | 4,619 | 6,512 | 6,512 | 5,000 |
| Miscellaneous Supplies | 12,275 | 14,500 | 14,500 | 15,000 |
| Supplies - Miscellaneous | 12,275 | 14,500 | 14,500 | 15,000 |
| Utilities - Communications | 605 | 1,000 | 1,000 | 1,100 |
| Utilities - Electricity | 22,507 | 18,000 | 18,000 | 18,000 |
| Utilities - Other | 6,210 | 6,500 | 6,500 | 6,500 |
| Advertising | - | 1,300 | 1,300 | 1,300 |
| Laundry & Uniform Services | 2,939 | 4,000 | 4,000 | 5,000 |
| Equipment Rental/Lease | 7,254 | 6,406 | 6,406 | 20,000 |
| Vehicle & Radio Rental | 252,436 | 260,464 | 260,464 | 260,164 |
| Radio User Fee | 650 | 1,360 | 1,360 | 960 |
| Registration, Travel & Training | 4,611 | 4,000 | 4,000 | 4,000 |
| Small Claims - Unfunded | 1,594 | 3,000 | 3,000 | 3,000 |
| Contract Labor | 712 | 5,000 | 5,000 | 15,000 |
| Service & Charges - General | 299,518 | 311,030 | 311,030 | 335,024 |
| Maintenance - Buildings | 5,576 | 7,500 | 7,500 | 7,500 |
| Internal Service Charges | 277,938 | 355,576 | 355,576 | 328,000 |
| Fuel | 177,433 | 235,000 | 235,000 | 330,000 |
| Services & Charges - Maintenance | 460,947 | 598,076 | 598,076 | 665,500 |
| Miscellaneous | 1,319,524 | 1,364,550 | 1,364,550 | 1,418,450 |
| Services & Charges - Miscellaneous | 1,319,524 | 1,364,550 | 1,364,550 | 1,418,450 |
| Depreciation | 146,528 | - | - | - |
| Depreciation | 146,528 | - | - | - |
| Loss on Sale/Fixed Asset | 45,320 | 45,000 | 45,000 | 35,000 |
| Loss on Sale/Fixed Asset | 45,320 | 45,000 | 45,000 | 35,000 |
| Motor Vehicles & Heavy Equipment | - | 35,000 | 35,000 | 87,000 |
| Miscellaneous Equipment | - | - | - | 19,000 |
| Capital Outlay | - | 35,000 | 35,000 | 106,000 |
| SANITATION LANDFILL TOTAL | \$2,722,133 | \$2,862,518 | \$2,862,518 | \$ 3,100,126 |

SANITATION- LANDFILL 402-5027

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL FY 2017-2018

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FY 2017-2018

- Maintain the area from Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station
- Monitor the leachate collection system, and gas monitoring wells
- Purchase new tarps for our transfer trailers which will help from scattering trash along the highways to the landfill
- Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality
- Purchase 4 new 30/40 cubic yard containers for use at our drop-off center
- Purchase 2 tractor trailer rigs to replace Unit 372 and 373
- Purchase replacement tires for CAT 930 Loader
- Purchase a new water truck to aid in the maintenance of landfill cells

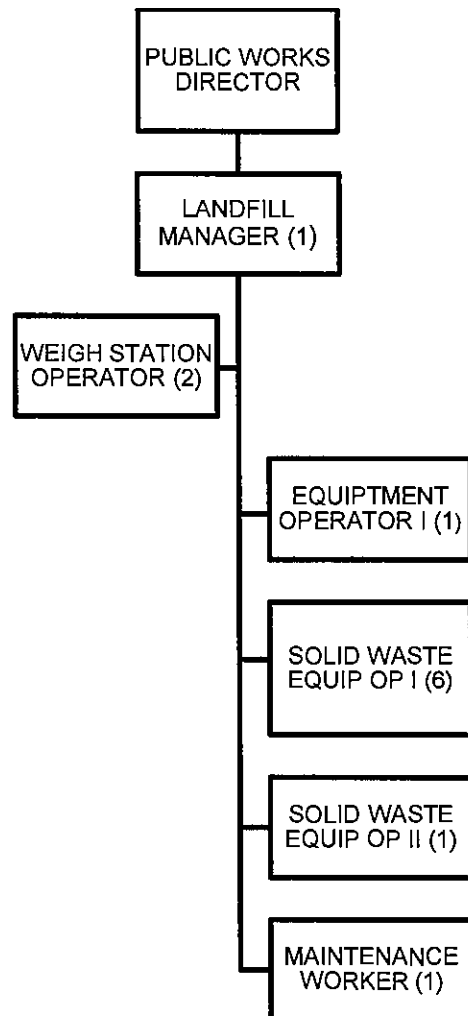
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|--|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| Population served | 65,679 | 65,679 | 65,679 |
| Tons of garbage/debris processed transported | 76,000 | 71,284 | 73,000 |
| <u>EFFICIENCY</u> | | | |
| Cost per ton | \$35.82 | \$40.16 | \$42.47 |
| <u>OUTPUT</u> | | | |
| Tons of solid waste (res & comm) transported | 73,000 | 56,811 | 60,000 |

AUTHORIZED PERSONNEL



SANITATION - RECYCLING CENTER 402-5035

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$104,311 | \$109,339 | \$ 109,339 | \$ 112,124 |
| Overtime | 13 | 1,628 | 1,628 | 1,665 |
| Personnel Services | 104,324 | 110,967 | 110,967 | 113,789 |
| City FICA | 6,196 | 6,647 | 6,647 | 6,469 |
| City Medicare | 1,449 | 1,555 | 1,555 | 1,513 |
| City TMRS | 920 | - | - | - |
| City TCG Retirement | 5,016 | 5,943 | 5,943 | 6,084 |
| City Health Insurance | 19,964 | 27,408 | 27,408 | 28,631 |
| Worker's Compensation | 5,005 | 5,371 | 5,371 | 5,003 |
| Personnel Services - Benefits | 38,550 | 46,924 | 46,924 | 47,700 |
| Office Supplies | 447 | 1,000 | 1,000 | 4,000 |
| Office Equipment/Furn. Non Cap | 652 | 150 | 150 | - |
| Supplies - General | 1,099 | 1,150 | 1,150 | 4,000 |
| Garbage Containers | 12,936 | 5,992 | 5,992 | 9,000 |
| Miscellaneous Supplies | 7,448 | 6,802 | 6,802 | 6,400 |
| Supplies - Miscellaneous | 20,384 | 12,794 | 12,794 | 15,400 |
| Utilities - Communications | 159 | 650 | 650 | 250 |
| Utilities - Other | 3,438 | 3,800 | 3,800 | 3,800 |
| Laundry & Uniform Services | 1,315 | 1,900 | 1,900 | 1,900 |
| Equipment Rental Lease | 140 | - | - | - |
| Vehicle & Radio Rental | 22,698 | 22,698 | 22,698 | 22,773 |
| Radio User Fee | 360 | 460 | 460 | 480 |
| Dues, Membership, Subs | 204 | - | - | - |
| Regis., Travel & Training | 314 | - | - | 2,250 |
| Contract Labor | - | 3,706 | 3,706 | 5,000 |
| Service & Charges - General | 28,628 | 33,214 | 33,214 | 36,453 |
| Maintenance - Buildings | 4,232 | 5,500 | 5,500 | 11,000 |
| Internal Service Charges | 13,602 | 14,000 | 14,000 | 15,000 |
| Fuel | 3,198 | 13,000 | 13,000 | 13,000 |
| Services & Charges - Main | 21,032 | 32,500 | 32,500 | 39,000 |
| Miscellaneous | 82,965 | 80,000 | 80,000 | 80,000 |
| Imprs Other Than Bldgs | - | 174 | 174 | 20,000 |
| Services & Charges - Miscellaneous | 82,965 | 80,174 | 80,174 | 100,000 |
| RECYCLING CENTER TOTAL | \$296,982 | \$317,723 | \$ 317,723 | \$ 356,342 |

SANITATION- RECYLING 402-5035

Our City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full-time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL FY 2017-2018

Continue our Recycling Program to divert solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life.

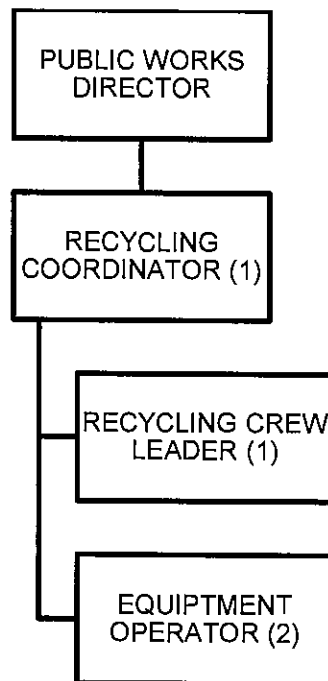
OBJECTIVES FY 2017-2018

- Track market trends contributing to the sale of recyclable materials
- Coordinate volunteers to work at the Recycling Center
- Increase awareness with Public Education Programs
- Assist Keep Harlingen Beautiful with the annual Trash Bash event(s)
- Continue collecting recyclable material from area schools and local businesses
- Order more blue 96 and 300 gallon containers to replace old containers throughout city
- Host 20 tours at the Recycling Center to promote the importance of recycling
- Assist area schools with their recycling efforts
- Promote recycling at city sponsored events
- Purchase new bailer and eliminate costly repairs

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|---|----------------------------------|-------------------------------------|------------------------------------|
| <u>EFFECTIVENESS</u> | | | |
| Population served | 65,679 | 65,679 | 65,679 |
| No of Commercial Customers | 41 | 76 | 45 |
| No of Schools Collected | 27 | 27 | 27 |
| <u>EFFICIENCY</u> | | | |
| Cost per capita | \$4.52 | \$4.84 | \$5.43 |
| <u>OUTPUT</u> | | | |
| Tons of recyclable material collected/processed | 1,100 | 1,200 | 1,150 |

AUTHORIZED PERSONNEL



HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Rentals | \$ 2,465 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| Miscellaneous | 972 | 1,000 | 1,000 | 1,000 |
| Investments | 304 | - | - | - |
| Outside Sources | 2,722 | 3,500 | 3,500 | 4,500 |
| Various | (92) | 1,750 | 1,750 | 1,750 |
| Transfers | 90,000 | 90,000 | 90,000 | 90,000 |
| Sale of Assets | 102 | - | - | - |
| TOTAL REVENUES | 96,473 | 100,250 | 100,250 | 101,250 |
| <u>EXPENDITURES:</u> | | | | |
| Personnel Services - Pay | 49,976 | 49,805 | 49,805 | 51,049 |
| Personnel Services - Benefits | 10,426 | 10,351 | 10,351 | 10,785 |
| Supplies - General | 2,313 | 3,600 | 3,600 | 1,500 |
| Supplies - Miscellaneous | 708 | 800 | 800 | 800 |
| Services & Charges - General | 44,195 | 38,050 | 38,050 | 36,368 |
| Services & Charges - Maintenance | 18,239 | 10,000 | 10,000 | 10,000 |
| Services & Charges - Miscellaneous | 1,739 | 1,000 | 1,000 | 1,000 |
| Depreciation | 13,637 | - | - | - |
| Capital Outlay | - | 49,973 | 49,973 | 10,000 |
| TOTAL EXPENDITURES | 141,233 | 163,579 | 163,579 | 121,502 |
| Net Income/(Loss) | (44,760) | (63,329) | (63,329) | (20,252) |
| Working Capital Beginning of Year | 128,852 | 84,092 | 84,092 | 20,763 |
| END OF YEAR WORKING CAPITAL | \$ 84,092 | \$ 20,763 | \$ 20,763 | \$ 511 |
| Personnel - Authorized FTE | 3.00 | 3.00 | 3.00 | 3.00 |

MUSEUM 403-6301

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education and programming"

PROGRAM GOALS FY 2017-2018

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen's role in the development of South Texas Culture

Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

Provide educational programming as a key component of Museum activities and events

OBJECTIVES FY 2017-2018

Complete fundraising efforts for Phase II of the Historical Building Renovation

Develop and execute new exhibits, per the consultant's design for the newly renovated Historical Building

Develop ongoing ancillary, youth oriented programming to coincide revolving exhibits

Develop and prioritize a plan to address structural needs of the Historic Harlingen Hospital and the Lon C. Hill Home.

Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year.

Continue to develop non exhibit related, short term programming in order to expand the Museum audience ie:

- Children's Health Month (Jun, 2017)
- Car Show (Jul, 2017)

Analyze and adjust our facilities rentals rates and ancillary fees to reflect current market-values.

Continue our current joint efforts with Harlingen Arts and Entertainment to provide interdisciplinary arts opportunities for arts patrons of all ages.

Continue to develop social networking elements, such as Facebook® and Twitter® to Museum events, thereby increasing community awareness

Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville Museum of Fine Art, Galleria 409, the National Holocaust Museum, the National Quilt Museum and Humanities Texas.

Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will housed in the building's west wing

A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The travelling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and The Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The RGV Museum Association has made significant contributions to the Museum's archival process and improvements to the landscaping in the Museum Courtyard.

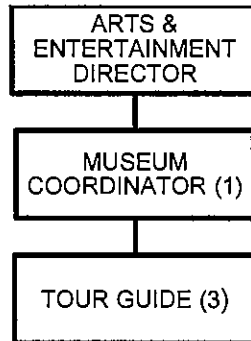
Last year, the Museum began staying open for extended hours during the holiday season, we will continue to do so in the future.

The Museum will conduct increased children's programming and family oriented workshops throughout the year

As the Museum Advisory Board implements the strategic plan, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

AUTHORIZED PERSONNEL

HARLINGEN ARTS & HERITAGE MUSEUM



MUNICIPAL GOLF COURSE FUND

**CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Rentals | \$ 2,515 | \$ 8,000 | \$ 8,000 | \$ 4,000 |
| Miscellaneous | 917,212 | 1,189,092 | 1,189,092 | 1,164,092 |
| Investments | 10 | - | - | 15 |
| Various | - | 24,000 | 24,000 | 10,000 |
| Sale of Assets | 5,810 | - | - | - |
| TOTAL REVENUES | 925,547 | 1,221,092 | 1,221,092 | 1,178,107 |
| <u>EXPENDITURES:</u> | | | | |
| Clubhouse | 567,416 | 454,051 | 454,051 | 430,472 |
| Grounds | 584,691 | 619,512 | 619,512 | 619,848 |
| Restaurant | 128,032 | 153,185 | 153,185 | 156,206 |
| Transfers | 65,300 | - | - | - |
| TOTAL EXPENDITURES | 1,345,439 | 1,226,748 | 1,226,748 | 1,206,526 |
| Net Income/(Loss) | (419,892) | (5,656) | (5,656) | (28,419) |
| Working Capital Beginning of Year | (27,002) | (446,894) | (446,894) | (452,550) |
| END OF YEAR WORKING CAPITAL | \$ (446,894) | \$ (452,550) | \$ (452,550) | \$ (480,969) |
| Personnel - Authorized FTE | 20.50 | 20.50 | 20.50 | 20.50 |

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 165,259 | \$ 168,927 | \$ 168,927 | \$ 175,403 |
| Salaries Part Time | 40,662 | 58,217 | 58,217 | 58,217 |
| Overtime | 878 | - | - | - |
| Car Allowance | 2,004 | 2,004 | 2,004 | 2,004 |
| Personnel Services | 208,803 | 229,148 | 229,148 | 235,624 |
| City FICA | 12,187 | 13,395 | 13,395 | 13,883 |
| City Medicare | 2,850 | 3,133 | 3,133 | 3,247 |
| City TMRS | 49,949 | 11,008 | 11,008 | 18,051 |
| City TCG Retirement | 997 | 1,007 | 1,007 | 1,042 |
| City Health Insurance | 31,499 | 31,968 | 31,968 | 33,755 |
| OPEB / ARC | 3,198 | - | - | - |
| Worker's Compensation | 3,904 | 4,277 | 4,277 | 3,960 |
| Personnel Services - Benefits | 104,584 | 64,788 | 64,788 | 73,938 |
| Office Supplies | 1,984 | 2,500 | 2,500 | 2,000 |
| Chemicals & Medical Supplies | - | 500 | 500 | - |
| Office & Computer Equipment | 1,908 | 2,500 | 2,500 | 2,000 |
| Golf Carts | 2,971 | 3,000 | 3,000 | 3,000 |
| Driving Range | 3,883 | 5,000 | 5,000 | 4,000 |
| Resale Merchandise | 23,967 | 30,000 | 30,000 | 20,000 |
| Equipment Misc. | 300 | - | - | 500 |
| Supplies - General | 35,013 | 43,500 | 43,500 | 31,500 |
| Miscellaneous Supplies | 4,212 | 5,000 | 5,000 | 4,500 |
| Supplies - Miscellaneous | 4,212 | 5,000 | 5,000 | 4,500 |
| Utilities - Communications | 5,439 | 3,500 | 3,500 | 3,500 |
| Utilities - Electricity | 23,986 | 24,000 | 24,000 | 24,000 |
| Utilities - Other | 4,073 | 5,000 | 5,000 | 5,000 |
| Professional Services | 550 | 2,000 | 2,000 | - |
| Technical Services | - | 1,000 | 1,000 | - |
| Audit Fees | 5,520 | 5,520 | 5,520 | 5,520 |
| Software Fee | - | 100 | 100 | - |
| Advertising | 4,213 | 8,000 | 8,000 | 6,000 |
| Laundry & Uniform Services | - | 500 | 500 | - |
| Equipment Rental/Lease | 866 | 1,400 | 1,400 | 1,500 |
| Dues, Memberships, & Subscriptions | 395 | 2,500 | 2,500 | 2,500 |
| Registration, Travel, & Training | 276 | 180 | 180 | 1,100 |
| Insurance | 11,865 | 11,000 | 11,000 | 11,000 |
| Service & Charges - General | 57,183 | 64,700 | 64,700 | 60,120 |
| Maintenance - Buildings | 11,084 | 10,000 | 10,000 | 2,500 |
| Maintenance - Miscellaneous Equip. | - | 1,000 | 1,000 | 1,000 |
| Maintenance - Software | 3,748 | 11,305 | 11,305 | 4,000 |
| Services & Charges - Maintenance | 14,832 | 22,305 | 22,305 | 7,500 |
| Miscellaneous | 25,664 | 24,610 | 24,610 | 17,290 |
| Services & Charges - Miscellaneous | 25,664 | 24,610 | 24,610 | 17,290 |
| Depreciation | 117,125 | - | - | - |
| Depreciation | 117,125 | - | - | - |
| GOLF COURSE (CLUBHOUSE) TOTALS | \$ 567,416 | \$ 454,051 | \$ 454,051 | \$ 430,472 |

GOLF CLUBHOUSE 404-6051

The City-owned and operated Tony Butler Golf course is one of the few twenty-seven hole golf courses. The clubhouse was renovated in March 2010 and includes a pro shop with golf apparel, a large reception room for gatherings and a small concession with a dining area.

PROGRAM GOAL FY 2017-2018

Focus on increasing revenues through promotion of golf in the community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Increase customer service training to ensure each customer has a positive experience.

OBJECTIVES FY 2017-2018

- Initiate new business plan to reduce expenses and increase revenue and ultimately operate within a balanced budget.
- Create and implement a new Policy and Procedure Manual for Tony Butler Golf Course employees.
- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base.
- Expand an e-mail database to develop an on-line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and promoting the course through newspaper, golf magazines, and television.
- Control and promote golf rounds and annual membership usage utilizing ForeUp point of sale system.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Pro-shop inventory.
- Create a weekly event that will bring in regular participation and revenue streams.
- Become a member and create a First Tee Charter at Tony Butler Golf Course to perk the interest of potential young players.
- Implement the snag program for the City's Summer Playground hosted by the City's Parks and Recreation Department.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Customer service training through Human Resources and outside sources. Annual Lease Programs for both golf carts and maintenance equipment.

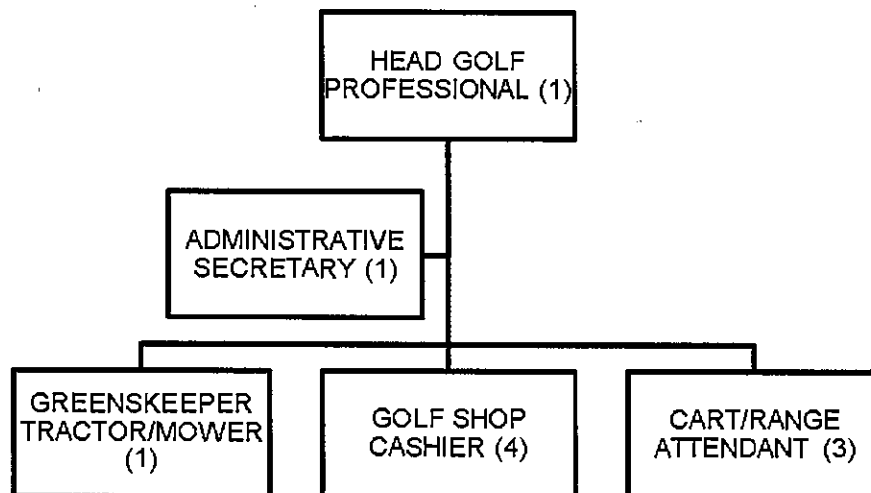
PERFORMANCE INDICATORS

EFFECTIVENESS

| | Actual FY – 15-16 | Estimated FY – 16-17 | Proposed FY – 17-18 |
|-------------------------|------------------------------|---------------------------------|--------------------------------|
| Green Fees | 402,350 | 580,000 | 580,000 |
| Tournament Fees | 35,715 | 35,000 | 35,000 |
| Membership | 102,290 | 134,000 | 134,000 |
| Discount Coupons | 50,210 | 80,000 | 80,000 |
| Cart rental fees | 138,480 | 215,000 | 215,000 |
| Trail Fees/Storage Fees | 31,860 | 45,000 | 45,000 |
| Golf Range/Other fees | 27,159 | 40,000 | 40,000 |
| Merchandise Sales | 29,489 | 40,000 | 42,000 |
| Total Revenues | \$817,553 | \$1,171,000 | \$1,171,000 |

AUTHORIZED PERSONNEL

MUNICIPAL GOLF COURSE CLUBHOUSE



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 270,512 | \$ 278,156 | \$ 278,156 | \$ 290,133 |
| Overtime | 2,223 | 525 | 525 | - |
| Travel Pay | 59 | - | - | - |
| Personnel Services | 272,794 | 278,681 | 278,681 | 290,133 |
| City FICA | 15,736 | 15,961 | 15,961 | 16,695 |
| City Medicare | 3,680 | 3,733 | 3,733 | 3,905 |
| City TMRS | 7,424 | 7,336 | 7,336 | 12,043 |
| City TCG Retirement | 9,458 | 9,632 | 9,632 | 10,069 |
| City Health Insurance | 59,805 | 60,701 | 60,701 | 64,358 |
| Worker's Compensation | 8,415 | 8,623 | 8,623 | 8,095 |
| Personnel Services - Benefits | 104,518 | 105,986 | 105,986 | 115,165 |
| Chemicals & Medical Supplies | 40,806 | 35,000 | 35,000 | 35,000 |
| Maintenance Supplies | 4,060 | 4,000 | 4,000 | 4,000 |
| Golf Course Accessories | 1,956 | 8,000 | 8,000 | 5,000 |
| Botanical & Irrigation | 6,860 | 14,000 | 14,000 | 14,000 |
| Sand & Top Dressing/Soil | 8,946 | 12,000 | 12,000 | 10,000 |
| Seeds, Flowers & Shrubs | 2,125 | 3,000 | 3,000 | 2,000 |
| Supplies - General | 64,753 | 76,000 | 76,000 | 70,000 |
| Miscellaneous Supplies | 3,004 | 3,000 | 3,000 | 2,000 |
| Supplies - Miscellaneous | 3,004 | 3,000 | 3,000 | 2,000 |
| Utilities - Electricity | 31,610 | 27,000 | 27,000 | 27,000 |
| Utilities - Other | 14,383 | 15,355 | 15,355 | 12,500 |
| Laundry & Uniform Services | 2,746 | 3,500 | 3,500 | 3,500 |
| Equipment Rental/Lease | 59,040 | 59,550 | 59,550 | 59,550 |
| Dues, Memberships, & Subscriptions | 1,413 | 1,000 | 1,000 | 1,000 |
| Registration, Travel, & Training | 306 | 2,000 | 2,000 | 2,000 |
| Contract Labor | - | 2,400 | - | - |
| Service & Charges - General | 109,498 | 110,805 | 108,405 | 105,550 |
| Maintenance - Buildings | 4,938 | 4,000 | 4,000 | 3,000 |
| Maintenance - Irrigation | 840 | 8,040 | 8,040 | 6,000 |
| Internal Service Charges | 10,847 | 15,000 | 15,000 | 13,000 |
| Fuel | 13,499 | 18,000 | 18,000 | 15,000 |
| Services & Charges - Maintenance | 30,124 | 45,040 | 45,040 | 37,000 |
| GOLF COURSE (GROUNDS) TOTALS | \$ 584,691 | \$ 619,512 | \$ 617,112 | \$ 619,848 |

MUNICIAPAL GOLF COURSE FUND (GROUNDS) 404-6052

PROGRAM GOAL FY 2017-2018

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The Executive 9-hole course is a shorter course measuring 2,600 yards, par 35.

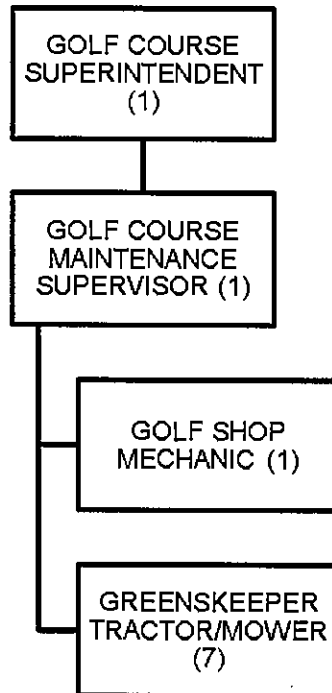
OBJECTIVES FY 2017- 2018

- Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications.
- Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming.
- Improve green conditions with increased fertilizer/chemical applications.
- Increases chemical budget to provide a weed free program on tee-boxes, fairways, surround green areas.
- Reconstruct the driving range by removing the current multi-tiered teeing locations, and possibly install artificial turf to ensure quality hitting space year around and reduce the wear and tear.
- Level the dirt mounds on the range and replace pole markers with numeric marked distance indicators.
- Works closely with management and golf advisory board to improve on course/playing conditions
- Pursue funding source to replace the irrigation system on the Executive 9 hole course.
- Pursue funding source to repair or replace damaged sidewalks based on the priority plan created.
- Create a marketing plan to increase customer base and tournament play.
- Pursue amending city ordinance to allow the golf pro the flexibility of offering specials during slow days.
- Pursue a city wide promotional plan to share the advertising costs for the golf course.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We will be in our third year of our four year lease with Jacobson for 7 pieces of maintenance equipment. This lease program will take us to the 2019-2020 fiscal year budgets. Increasing the course condition and implementing a marketing plan will increase the revenues from green fees.

AUTHORIZED PERSONNEL



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

| CLASSIFICATION | ACTUAL | BUDGET | ESTIMATED | APPROVED |
|--|-------------------------|-------------------------|--------------------------|--------------------------|
| | FY 15-16 | FY 16-17 | FY 16-17 | FY 17-18 |
| Salaries Full Time | \$ 36,596 | \$ 37,862 | \$ 37,862 | \$ 38,677 |
| Salaries Part Time | 10,858 | 24,194 | 24,194 | 24,194 |
| Personnel Services | <u>47,454</u> | <u>62,056</u> | <u>62,056</u> | <u>62,871</u> |
| City FICA | 2,706 | 3,594 | 3,594 | 3,643 |
| City Medicare | 633 | 840 | 840 | 852 |
| City TMRS | 1,902 | 2,355 | 2,355 | 3,814 |
| City TCG Retirement | 853 | 885 | 885 | 885 |
| City Health Insurance | 11,260 | 11,769 | 11,769 | 12,471 |
| Worker's Compensation | 142 | 186 | 186 | 170 |
| Personnel Services - Benefits | <u>17,496</u> | <u>19,629</u> | <u>19,629</u> | <u>21,835</u> |
| Resale Merchandise | 58,954 | 65,000 | 65,000 | 65,000 |
| Supplies - General | <u>58,954</u> | <u>65,000</u> | <u>65,000</u> | <u>65,000</u> |
| Miscellaneous Supplies | 2,633 | 4,000 | 4,000 | 4,000 |
| Supplies - Miscellaneous | <u>2,633</u> | <u>4,000</u> | <u>4,000</u> | <u>4,000</u> |
| Laundry & Uniform Services | - | 1,000 | 1,000 | 1,000 |
| Dues, Memberships, & Subscriptions | 1,111 | 100 | 100 | - |
| Registration, Travel, & Training | 384 | 400 | 400 | 500 |
| Service & Charges - General | <u>1,495</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> |
| Miscellaneous | - | 1,000 | 1,000 | 1,000 |
| Services & Charges - Miscellaneous | <u>-</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> |
| GOLF COURSE (RESTAURANT) TOTALS | <u><u>\$128,032</u></u> | <u><u>\$153,185</u></u> | <u><u>\$ 153,185</u></u> | <u><u>\$ 156,206</u></u> |

GOLF COURSE RESTAURANT 404-6053

PROGRAM GOAL FY 2017-2018

Offer golfers and golf outings a variety of food and beverages with great customer service. Service standards and cost control measures will be increased to optimize potential. The food and beverage division of the golf course offers fresh hot breakfast and lunches, and cold beverages. There are new opportunities for increased sales with new menu options, and pricing. Advertising and promotion of golf course will make new/past customers aware of new facility and warm food options at our club. Staff is investigating the benefits of possibly outsourcing the food and beverage component of the golf course.

OBJECTIVES FY 2017- 2018

- Develop and maintain exceptional customer service through staff training, written policy and procedures and customer surveys.
- Improve profitability by offering additional menu items and implementing competitive menu pricing.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of food and beverage inventory.
- Evaluate and implement procedures to reduce waste and loss.
- Investigate the benefits of possibly outsourcing the food and beverage component of the golf course to reduce expenses and increase services by offering course delivery of food and beverages.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

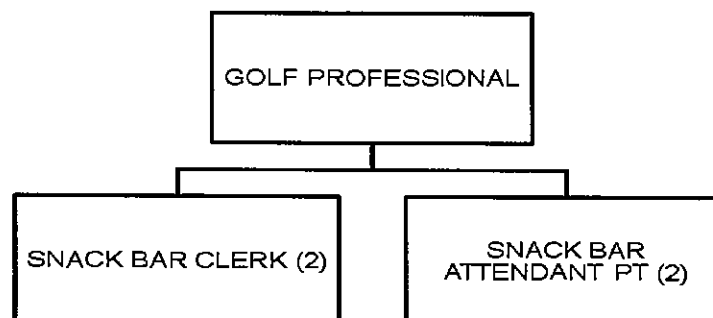
Increase sales with the additional tournament events and increase of food pricing.

PERFORMANCE INDICATORS

EFFECTIVENESS

| | Actual FY 15-16 | Estimated FY 16-17 | Proposed FY 17-18 |
|------------------------------|----------------------------|-------------------------------|------------------------------|
| Food & Drink Sales | 95,673 | 126,000 | 126,000 |
| Food & Drink Sales (Non-Tax) | 3,994 | 5,500 | 5,500 |
| Totals | \$125,034 | \$131,500 | \$131,500 |

AUTHORIZED PERSONNEL



HARLINGEN WATERWORKS
SYSTEM FUND

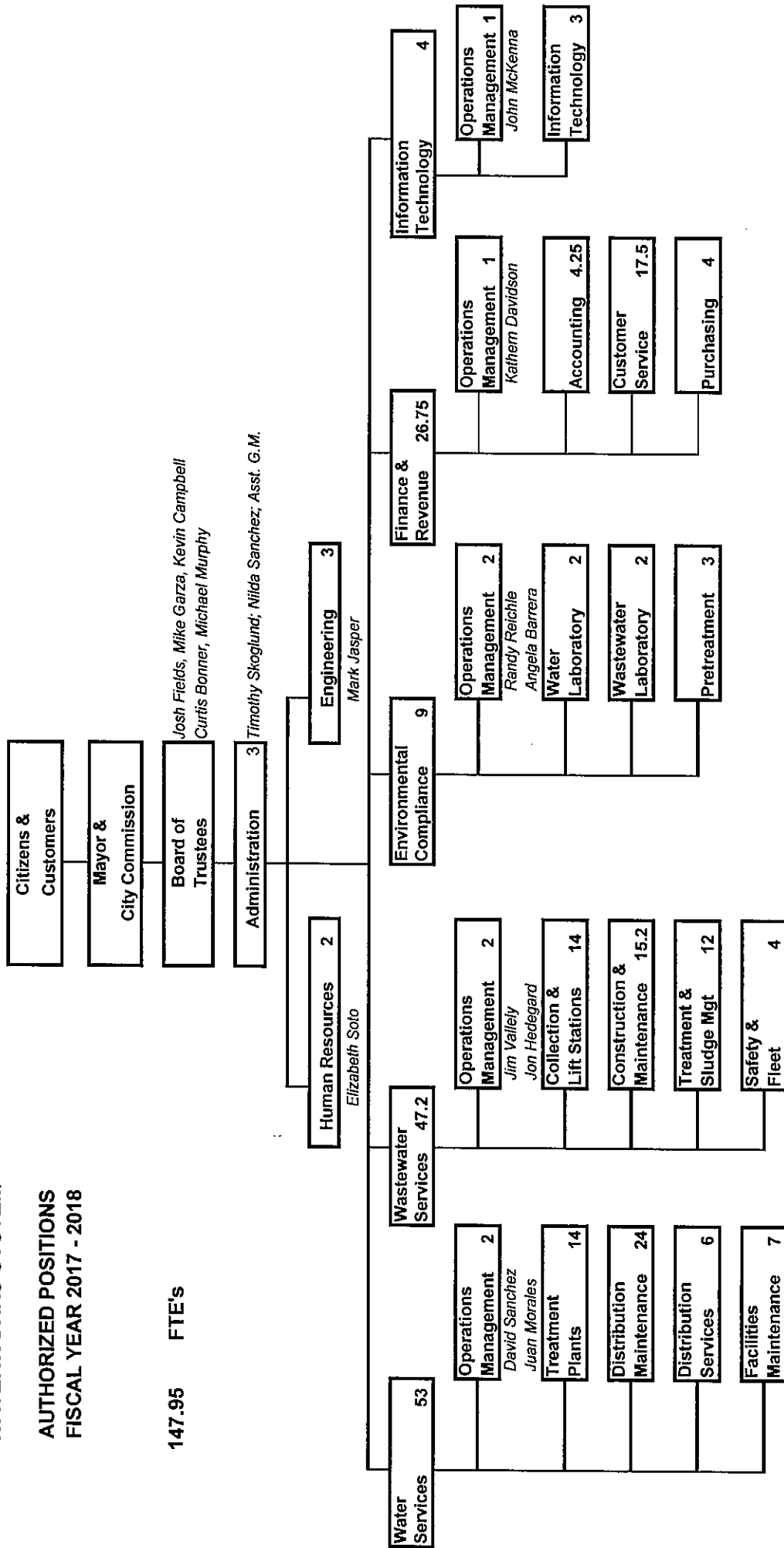
**CITY OF HARLINGEN
WATERWORKS SYSTEM
SUMMARY OF REVENUES AND EXPENSES
FISCAL YEAR 2017 - 2018 BUDGET**

| | ACTUAL FY 2015-16 | BUDGET FY 2016-17 | ESTIMATED FY 2016-17 | APPROVED FY 2017-18 |
|--|----------------------|-----------------------|-------------------------|------------------------|
| <u>OPERATING REVENUES</u> | | | | |
| Base Charges - Water | \$ 2,871,617 | \$ 2,898,000 | \$ 2,904,400 | \$ 2,934,000 |
| Base Charges - Sewer | 1,365,929 | 1,662,600 | 1,668,000 | 1,926,000 |
| Consumption Charges - Water | 5,331,929 | 5,088,000 | 6,200,000 | 5,904,000 |
| Consumption Charges - Sewer | 7,756,792 | 7,545,000 | 7,969,000 | 7,830,000 |
| Fuel Adjustment | 472,586 | 450,000 | 464,000 | 476,000 |
| Sales to Other Entities - Water | 483,457 | 513,200 | 575,000 | 498,000 |
| Sales to Other Entities - Sewer | 388,870 | 330,000 | 345,000 | 300,000 |
| Late Payment Penalties | 288,926 | 268,500 | 319,000 | 314,000 |
| Disconnect Fees | 196,980 | 185,000 | 197,000 | 197,000 |
| Service Fees | 78,730 | 75,000 | 80,900 | 80,000 |
| Pretreatment Testing Chgs - Sewer | 14,683 | 14,400 | 16,000 | 15,000 |
| Industrial Surcharges - Sewer | 172,778 | 142,000 | 270,000 | 222,000 |
| TOTAL OPERATING REVENUES | 19,423,277 | 19,171,700 | 21,008,300 | 20,696,000 |
| <u>OPERATING EXPENSES</u> | | | | |
| Personnel Services | 8,051,290 | 8,305,140 | 7,975,367 | 8,661,342 |
| Contracted Services | 3,459,466 | 3,735,400 | 3,386,209 | 3,381,250 |
| Maintenance & Supplies | 2,937,214 | 3,173,700 | 3,231,628 | 3,335,150 |
| Other Charges | 240,465 | 279,400 | 184,296 | 165,300 |
| Depreciation | 5,002,225 | 5,100,000 | 4,000,000 | 4,250,000 |
| TOTAL OPERATING EXPENSES | 19,690,660 | 20,593,640 | 18,777,500 | 19,793,042 |
| INCREASE (DECREASE) FROM OPERATIONS | (267,383) | (1,421,940) | 2,230,800 | 902,958 |
| <u>NON-OPERATING REVENUES</u> | | | | |
| Impact Fees - Water | 207,695 | 225,000 | 300,000 | 270,000 |
| Impact Fees - Sewer | 256,681 | 265,000 | 394,000 | 330,000 |
| Investment Earnings | 117,496 | 75,000 | 194,000 | 264,000 |
| Tap Fees | 69,875 | 80,000 | 83,900 | 75,000 |
| Front Footage/Tie in Charges | 39,354 | 27,000 | 22,600 | 25,000 |
| Inspection Fees | 5,889 | 5,000 | 8,600 | 7,000 |
| Backflow Prevention Fees | 21,360 | 21,000 | 22,000 | 22,000 |
| Work for Others | 41,672 | 23,000 | 50,000 | 34,000 |
| Rental Income | 134,742 | 129,000 | 128,625 | 129,000 |
| Garbage Billing Fee | 75,000 | 75,000 | 68,750 | 75,000 |
| Miscellaneous | 192,652 | 162,000 | 339,225 | 177,000 |
| TOTAL NON-OPERATING REVENUES | 1,162,416 | 1,087,000 | 1,611,700 | 1,408,000 |
| <u>NON-OPERATING EXPENSES</u> | | | | |
| Interest Expense | 614,883 | 851,587 | 856,159 | 812,644 |
| INCREASE (DECREASE) IN NET ASSETS | \$ 280,150 | \$ (1,186,527) | \$ 2,986,341 | \$ 1,498,314 |
| Personnel- Authorized FTE | 145.70 | 147.00 | 147.00 | 148.00 |

**CITY OF HARLINGEN
WATERWORKS SYSTEM**

**AUTHORIZED POSITIONS
FISCAL YEAR 2017 - 2018**

147.95 FTE's



ADMINISTRATION

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$244,649 | \$229,433 | \$226,958 | \$384,987 |
| Contracted Services | 29,009 | 83,400 | 101,645 | 350,650 |
| Materials & Supplies | 10,831 | 20,300 | 20,000 | 37,900 |
| Other Charges | 6,746 | 13,300 | 12,350 | 19,300 |
| Depreciation | 881 | 2,300 | 2,300 | 2,700 |
| Total Budget | \$292,116 | \$348,733 | \$363,253 | \$795,537 |

The Harlingen Waterworks System is a municipally owned enterprise that is operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, who is hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL

To provide safe and sufficient water, to ensure environmental quality and public health, and to strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

ENGINEERING

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$191,304 | \$180,572 | \$180,586 | \$188,079 |
| Contracted Services | 3,172 | 19,000 | 3,201 | 3,500 |
| Materials & Supplies | 2,775 | 4,000 | 2,007 | 4,200 |
| Other Charges | 666 | 800 | 665 | 1,100 |
| Depreciation | 557 | 300 | 300 | 1,100 |
| Total Budget | \$198,474 | \$204,672 | \$186,759 | \$197,979 |

The Engineering Department is responsible for maintaining all drawings, specifications, and designs, of major construction projects. Working closely with the System's General Manager, this department is in charge of developing the required guidelines for planning long term System growth. The department is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. This Department is responsible for the development of standards and

specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Additionally, this department assigns ratepayer utility account numbers and develops applicable fees and charges to be assessed for connecting to the water and wastewater systems.

PROGRAM GOAL

Enhance job knowledge of all department employees and to convert all mapping to computer. To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands.

PURCHASING AND WAREHOUSE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Personnel Services | \$223,871 | \$236,741 | \$223,664 | \$248,728 |
| Contracted Services | 91,368 | 91,000 | 88,294 | 81,500 |
| Materials & Supplies | 11,903 | 18,000 | 13,918 | 18,000 |
| Other Charges | 2,598 | 2,000 | 1,772 | 2,500 |
| Depreciation | 107,901 | 86,500 | 86,500 | 85,800 |
| Total Budget | \$437,641 | \$434,241 | \$414,148 | \$436,528 |

The purchasing function is responsible for ensuring all local, state and federal regulations are followed, and the best value is received in the procurement of goods and services. The warehouse function is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. This department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

To purchase quality materials and supplies to provide the best value to the Waterworks System. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain and operate the warehouse facility in an orderly and professional manner.

ENVIRONMENTAL COMPLIANCE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$556,421 | \$531,760 | \$575,540 | \$609,222 |
| Contracted Services | 20,268 | 22,500 | 24,458 | 18,000 |
| Materials & Supplies | 91,374 | 98,000 | 91,082 | 93,500 |
| Other Charges | 5,793 | 5,500 | 5,674 | 8,500 |
| Depreciation | 30,955 | 30,600 | 30,600 | 30,600 |
| Total Budget | \$704,811 | \$688,360 | \$727,354 | \$759,822 |

The Environmental Compliance Department is responsible for ensuring compliance with local, State and Federal guidelines pertaining to the production of drinking water and the discharge of wastewater. The water laboratory monitors the quality of potable water produced by the System's two water treatment plants. Industrial pretreatment personnel are charged with protecting wastewater plant personnel and treatment facilities from adverse effects due to the discharge of potentially dangerous industrial materials into the wastewater system. The wastewater laboratory monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant.

PROGRAM GOAL

To assist other departments with permit applications and amendments, treatment plant design, and proper quality assurance and quality control of both plant and laboratory testing. To implement procedures for determining compliance with regulations pertaining to the production of safe drinking water and the effective treatment and discharge of wastewater.

ACCOUNTING AND FINANCE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$331,088 | \$313,167 | \$309,373 | \$334,109 |
| Contracted Services | 193,690 | 228,500 | 207,876 | 222,400 |
| Materials & Supplies | 8,139 | 7,000 | 7,443 | 7,000 |
| Other Charges | 17,790 | 20,500 | 20,368 | 23,600 |
| Total Budget | \$550,707 | \$569,167 | \$545,060 | \$587,109 |

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance that all assets are safeguarded against loss from unauthorized use or disposition, and that all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for

coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; to coordinate the annual financial audit and preparation of the annual budget.

PROGRAM GOAL

To ensure financial accountability; to effectively manage assets; and to provide appropriate financial information for evaluation of the Waterworks' activities.

CUSTOMER SERVICE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Personnel Services | \$764,810 | \$775,370 | \$771,019 | \$807,957 |
| Contracted Services | 14,223 | 23,000 | 21,285 | 23,000 |
| Materials & Supplies | 397,543 | 399,000 | 464,230 | 405,500 |
| Other Charges | 146,012 | 172,000 | 80,516 | 40,500 |
| Depreciation | 35,805 | 34,200 | 34,200 | 36,400 |
| Total Budget | \$1,358,393 | \$1,403,570 | \$1,371,250 | \$1,313,357 |

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

INFORMATION TECHNOLOGY

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$301,761 | \$313,531 | \$313,355 | \$332,805 |
| Contracted Services | 277 | 500 | 475 | 500 |
| Materials & Supplies | 83,948 | 93,000 | 93,090 | 143,000 |
| Other Charges | 6,216 | 7,000 | 6,985 | 10,000 |
| Depreciation | 19,947 | 18,800 | 18,800 | 32,000 |
| Total Budget | \$412,149 | \$432,831 | \$432,705 | \$518,305 |

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL

To provide leading edge technology, at a reasonable cost, to assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

FACILITIES MAINTENANCE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$249,935 | \$248,749 | \$239,775 | \$246,261 |
| Contracted Services | 138,697 | 109,000 | 112,927 | 102,000 |
| Materials & Supplies | 109,727 | 120,000 | 115,548 | 117,000 |
| Other Charges | 213 | 500 | 270 | 500 |
| Depreciation | 73,424 | 68,500 | 68,500 | 74,000 |
| Total Budget | \$571,996 | \$546,749 | \$537,020 | \$539,761 |

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

HUMAN RESOURCES

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$685,151 | \$766,236 | \$737,073 | \$813,278 |
| Contracted Services | 12,613 | 4,000 | 10,095 | 10,800 |
| Materials & Supplies | 2,055 | 4,200 | 2,618 | 7,450 |
| Other Charges | 11,600 | 11,800 | 15,167 | 15,000 |
| Total Budget | \$711,419 | \$786,236 | \$764,953 | \$846,528 |

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

SAFETY AND FLEET MANAGEMENT

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$217,980 | \$217,133 | \$207,815 | \$214,393 |
| Contracted Services | 1,954 | 2,000 | 1,854 | 2,000 |
| Materials & Supplies | 22,640 | 29,400 | 25,235 | 29,500 |
| Other Charges | 2,741 | 3,000 | 2,619 | 3,000 |
| Depreciation | 6,090 | 6,100 | 6,100 | 6,100 |
| Total Budget | \$251,405 | \$257,633 | \$243,623 | \$254,993 |

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

CONSTRUCTION MAINTENANCE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$339,578 | \$489,435 | \$362,784 | \$486,498 |
| Contracted Services | 4,974 | 3,600 | 3,170 | 3,600 |
| Materials & Supplies | 143,036 | 147,000 | 133,591 | 146,700 |
| Other Charges | 10,832 | 9,400 | 9,314 | 9,700 |
| Depreciation | 57,643 | 54,700 | 54,700 | 59,100 |
| Total Budget | \$556,063 | \$704,135 | \$563,559 | \$705,598 |

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

WATER TREATMENT

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|----------------------|--------------------|--------------------|-----------------------|----------------------|
| Personnel Services | \$732,634 | \$702,913 | \$667,875 | \$711,434 |
| Contracted Services | 1,881,649 | 1,974,000 | 2,004,431 | 1,889,000 |
| Materials & Supplies | 926,888 | 963,000 | 957,846 | 957,500 |
| Other Charges | 5,364 | 8,000 | 5,405 | 5,500 |
| Depreciation | 761,608 | 714,800 | 714,800 | 781,000 |
| Total Budget | \$4,308,143 | \$4,362,713 | \$4,350,357 | \$4,344,434 |

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers, the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records

are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities to accommodate future growth.

WATER DISTRIBUTION MAINTENANCE

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Personnel Services | \$1,072,803 | \$1,051,434 | \$967,953 | \$1,015,373 |
| Contracted Services | 4,850 | 6,000 | 11,027 | 6,500 |
| Materials & Supplies | 522,018 | 592,000 | 640,000 | 591,500 |
| Other Charges | 9,002 | 6,000 | 5,740 | 6,000 |
| Depreciation | 1,243,577 | 1,207,000 | 637,000 | 685,000 |
| Total Budget | \$2,852,250 | \$2,862,434 | \$2,261,720 | \$2,304,373 |

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. The department is also responsible for the installation and maintenance of fire hydrants, valves, water service connections, and the extension of water lines. The department maintains the System's two (2) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

WATER DISTRIBUTION SERVICES

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Personnel Services | \$243,074 | \$223,640 | \$220,538 | \$199,830 |
| Contracted Services | 5,180 | 1,800 | 1,721 | 1,800 |
| Materials & Supplies | 15,999 | 21,800 | 18,780 | 20,700 |
| Other Charges | 3,557 | 3,200 | 4,477 | 4,300 |
| Depreciation | 6,214 | 6,200 | 6,200 | 6,200 |
| Total Budget | \$274,024 | \$256,640 | \$251,716 | \$232,830 |

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

WATER OPERATIONS MANAGEMENT

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| Personnel Services | \$443,291 | \$492,652 | \$497,035 | \$520,636 |
| Contracted Services | 1,048 | 2,000 | 980 | 1,500 |
| Materials & Supplies | 753 | 1,500 | 1,150 | 1,200 |
| Other Charges | 1,680 | 5,000 | 3,789 | 4,800 |
| Total Budget | \$446,772 | \$501,152 | \$502,954 | \$528,136 |

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provides exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

WASTEWATER TREATMENT
FUND

WATERWORKS SYSTEM
SCHEDULE OF WASTEWATER REVENUE & EXPENSE
PROPOSED BUDGET FISCAL YEAR 2017-2018

| | ACTUAL | BUDGET | ESTIMATED | APPROVED |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| | FY 2015-16 | FY 2016-17 | FY 2016-17 | FY 2017-18 |
| <u>OPERATING REVENUES</u> | | | | |
| Base Charges - Sewer | \$ 1,365,929 | \$ 1,662,600 | \$ 1,668,000 | \$ 1,926,000 |
| Consumption Charges - Sewer | 7,756,792 | 7,545,000 | 7,969,000 | 7,830,000 |
| Fuel Adjustment | 229,141 | 225,000 | 240,000 | 234,000 |
| Sales to Other Entities - Sewer | 388,870 | 330,000 | 345,000 | 300,000 |
| Late Payment Penalties | 156,279 | 148,500 | 169,000 | 168,000 |
| Pretreatment Testing Chgs - Sewer | 14,683 | 14,400 | 16,000 | 15,000 |
| Industrial Surcharges - Sewer | 172,778 | 142,000 | 270,000 | 222,000 |
| TOTAL OPERATING REVENUES | 10,084,472 | 10,067,500 | 10,677,000 | 10,695,000 |
| <u>OPERATING EXPENSES</u> | | | | |
| Personnel Services | 3,506,213 | 3,629,374 | 3,547,024 | 3,943,752 |
| Contracted Services | 1,311,616 | 1,415,100 | 1,079,770 | 1,062,500 |
| Maintenance & Supplies | 920,009 | 1,005,500 | 991,090 | 1,158,500 |
| Other Charges | 115,259 | 76,400 | 86,185 | 77,000 |
| Depreciation | 2,824,311 | 3,058,000 | 2,501,000 | 2,614,000 |
| TOTAL OPERATING EXPENSES | 8,677,408 | 9,184,374 | 8,205,069 | 8,855,752 |
| INCREASE FROM OPERATIONS | 1,407,064 | 883,126 | 2,471,931 | 1,839,248 |
| <u>NON-OPERATING REVENUES</u> | | | | |
| Impact Fees - Sewer | 256,681 | 265,000 | 394,000 | 330,000 |
| Investment Earnings | 58,075 | 37,500 | 96,000 | 132,000 |
| Tap Fees | 14,475 | 20,000 | 16,000 | 15,000 |
| Front Footage/Tie in Charges | 11,343 | 9,000 | 16,600 | 11,000 |
| Inspection Fees | 3,987 | 3,000 | 6,500 | 5,000 |
| Work for Others | 8,808 | 3,000 | 10,000 | 9,000 |
| Rental Income | 67,371 | 64,500 | 63,800 | 64,500 |
| Garbage Billing Fee | 37,500 | 37,500 | 34,375 | 37,500 |
| Miscellaneous | 138,331 | 110,000 | 146,725 | 131,000 |
| TOTAL NON-OPERATING REVENUES | 596,571 | 549,500 | 784,000 | 735,000 |
| <u>NON-OPERATING EXPENSES</u> | | | | |
| Interest Expense | 308,878 | 427,361 | 429,793 | 407,503 |
| INCREASE IN NET ASSETS | \$ 1,694,757 | \$ 1,005,265 | \$ 2,826,138 | \$ 2,166,745 |

WASTEWATER COLLECTION

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED 16-17 | APPROVED FY 17-18 |
|------------------------|--------------------|--------------------|--------------------|----------------------|
| Personnel Services | \$641,248 | \$715,733 | \$665,974 | \$712,631 |
| Contracted Services | 170,972 | 173,200 | 168,570 | 160,000 |
| Maintenance & Supplies | 292,469 | 302,000 | 325,500 | 367,000 |
| Other Charges | 3,823 | 2,800 | 2,425 | 3,000 |
| Depreciation | 1,926,704 | 1,860,000 | 1,080,000 | 1,210,000 |
| Total Budget | \$3,035,216 | \$3,053,733 | \$2,242,469 | \$2,452,631 |

The Wastewater Collection department is responsible for the repairs, replacement, and installation of sewer lines and manholes. To check for needed repairs and replacements this department performs videotaping of sewer lines. This department is also responsible for air testing sewer lines in new subdivisions to ensure they are in compliance with local, state, and federal guidelines. The department grouts sewer manholes, repairs damaged sewer lines, and overhauls broken force mains. Also vested within this department is the responsibility of investigating and resolving complaints pertaining to sewer back-ups and sewer odors. When applicable, this department is called upon to assess any damages resulting from sewer blockages.

PROGRAM GOAL

To perform preventive maintenance on all wastewater lines within the City to prevent inconvenience to customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

WASTEWATER TREATMENT

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED 16-17 | APPROVED FY 17-18 |
|------------------------|--------------------|--------------------|--------------------|----------------------|
| Personnel Services | \$590,571 | \$603,282 | \$597,150 | \$617,009 |
| Contracted Services | 884,217 | 990,500 | 622,400 | 502,500 |
| Maintenance & Supplies | 294,574 | 352,500 | 318,850 | 386,500 |
| Other Charges | 5,782 | 7,000 | 6,300 | 7,000 |
| Depreciation | 693,704 | 973,000 | 1,223,000 | 1,221,000 |
| Total Budget | \$2,468,848 | \$2,926,282 | \$2,767,700 | \$2,734,009 |

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. This department must ensure that HWWS, TECEQ, and EPA mandated criteria for wastewater quality has been met for effluent water being discharged into the receiving stream.

PROGRAM GOAL

Provide the highest quality effluent to be discharged. Improve procedures for a more cost effective operation.

WASTEWATER OPERATIONS MANAGEMENT

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED 16-17 | APPROVED FY 17-18 |
|------------------------|--------------------|--------------------|--------------------|----------------------|
| Personnel Services | \$221,121 | \$213,359 | 210,900 | \$218,112 |
| Contracted Services | 1,305 | 1,400 | 1,800 | 2,000 |
| Maintenance & Supplies | 542 | 1,000 | 740 | 1,000 |
| Other Charges | 50 | 1,600 | 460 | 1,000 |
| Depreciation | 37,215 | 37,000 | 37,000 | 19,000 |
| Total Budget | \$260,233 | \$254,359 | \$250,900 | \$241,112 |

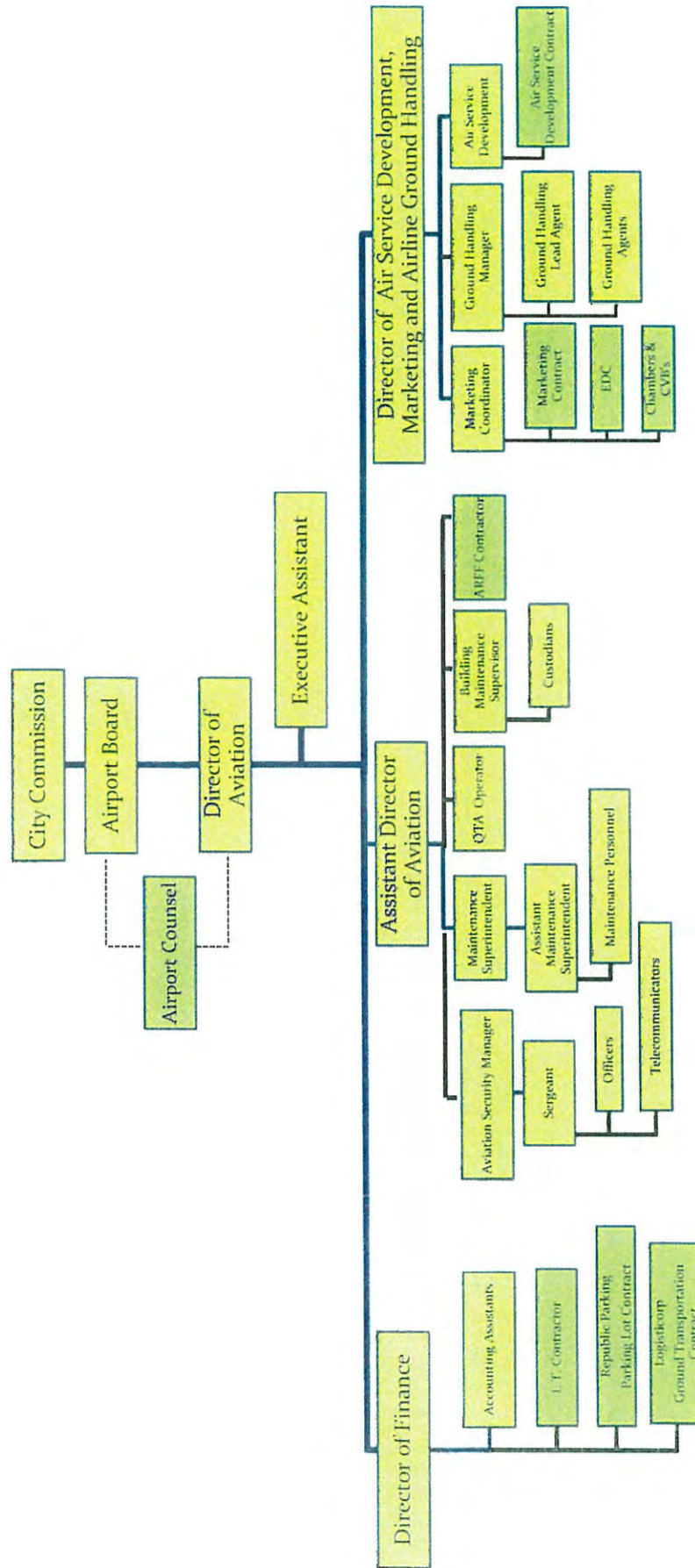
The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that will provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

VALLEY INTERNATIONAL
AIRPORT FUND

Valley International Airport Organizational Chart



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CITY OF HARLINGEN

VALLEY INTERNATIONAL AIRPORT

| DESCRIPTION | ACTUAL FY 15 -16 | BUDGET FY 16 -17 | ESTIMATE FY 16 -17 | BUDGET FY 17-18 |
|---|----------------------|----------------------|-----------------------|----------------------|
| <u>REVENUES:</u> | | | | |
| Terminal Building | \$3,147,474 | \$3,143,300 | \$3,144,383 | \$3,166,000 |
| Airfield | 591,278 | 625,370 | 629,355 | 651,000 |
| Industrial Park | 1,270,948 | 1,240,800 | 1,242,699 | 1,249,500 |
| Terminal Support | 1,011,900 | 1,134,030 | 1,156,763 | 1,203,500 |
| TOTAL OPERATING REVENUES | \$6,021,600 | \$6,143,500 | \$6,173,200 | \$6,270,000 |
| <u>EXPENSES:</u> | | | | |
| Personnel Services | \$3,202,507 | \$3,269,591 | \$3,273,909 | \$3,430,500 |
| Contracted Services | 1,684,599 | 1,657,800 | 1,653,106 | 1,594,800 |
| Materials and Supplies | 413,984 | 449,500 | 454,028 | 471,000 |
| Other Expenses | 581,030 | 696,100 | 697,392 | 692,700 |
| TOTAL OPERATING EXPENSES | \$5,882,120 | \$6,072,991 | \$6,078,435 | \$6,189,000 |
| OPERATING INCOME BEFORE DEPRECIATION | \$139,480 | \$70,509 | \$94,765 | \$81,000 |
| Depreciation Expense | 5,254,295 | 5,190,000 | 5,190,000 | 5,190,000 |
| Operating Income/(Loss) | (\$5,114,815) | (\$5,119,491) | (\$5,095,235) | (\$5,109,000) |
| Non-Operating Rev (Exp) | 131,574 | 12,085 | 17,491 | 2,400 |
| Capital Contributions | 4,391,702 | 6,299,173 | 5,472,911 | 6,252,164 |
| INCREASE IN NET ASSETS | (\$591,539) | \$1,191,767 | \$395,167 | \$1,145,564 |
| Personnel - Authorized FTE | 46.00 | 47.00 | 47.00 | 47.00 |

Valley International Airport

Valley International Airport is owned by the City of Harlingen. Revenues are generated by commercial use of the Terminal Building, Terminal Support, Airfield, and Industrial Park. The chief administrator of the Airport is the Director of Aviation who is appointed by the Airport Board. The Mayor appoints members of the Harlingen Airport Board with the consent of the City Commission. Commercial airline service is provided by Southwest Airlines and United Express while seasonal service is provided by Sun Country and Delta Airlines. Air Cargo flights include Southwest Airlines, Airborne and FedEx.

PROGRAM GOAL

Working closely and effectively with key stakeholders the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

Valley International Airport is the finest aviation facility in South Texas. With a strong financial base, room to expand and a business-oriented board of directors it is well positioned to take advantage of opportunities as they develop.

Significant Accomplishments

- Hired a Ground Handling Manager/Marketing Coordinator
- Enhanced Marketing Program
- Negotiated new contracts – Tailwind, Banking Services
- Courted Aerotropolis Business Ventures
- Developed a Personnel Salary Structure
- Completed South Perimeter Service Road
- Completed MALSR and lighting upgrade for RW17R/35L and 13/31
- Completed SUPPS Terminal
- Completed Taxiway Alfa Overlay
- Completed Airline Office Renovations

Significant projects - In Progress

- Air Handler and Disconnect
- Construct new ARFF Station
- Runway 35L Entrance Taxiway Realign
- Mitigating SPI Shuttle Expenses
- Revitalization of propulsion test facility
- FedEx leasehold improvements

Future Challenges

- Air Carrier deficiencies
- Marketing Harlingen Aerotropolis to prospective businesses
- Revenue diversification and expenditure controls

Financial Highlights

The Adopted Budget for Fiscal Year 2017-2018 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Adopted Budget

Revenue for Fiscal Year 2017-2018 is \$6,270,000, an increase of \$126,500 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$52,500 Parking Revenue – Rate increase effective 5/1/17
- Increase \$36,330 Airline Contracts – Rates and Fees
- Increase \$18,000 Restaurant – New vendor Tailwind
- Increase \$10,000 Fuel Sales QTA – Nominal fuel price increase
- Increase \$7,000 Hangars – Vendor contractual increase

Operating Expense for Fiscal Year 2017-2018 is \$6,189,000, an increase of \$116,009 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$57,000 Ground Handling Services – Full Time & Part Time Staff
- Increase \$31,401 Retirement Plans – TMRS rate and pension asset
- Increase \$25,509 Salary, Wages, OT, FICA – Rate increases
- Increase \$25,000 ARFF Personnel/City
- Increase \$21,600 Insurance
- Decrease \$40,000 Utilities – LED lighting project savings
- Decrease \$28,000 – Prior period Hurricane Dolly expense

The Proposed Budget is a gain of \$81,000 (excluding depreciation), up \$10,491 from the Current Year Adopted Budget.

Capital Expense and Improvement Projects

The Capital Purchase Budget totals \$199,000, primarily for a Tymco 210 Street Sweeper, Pick-Up Truck and the acquisition of equipment for various airport departments. The Capital Improvement Budget totals \$5,370,000 which is predominantly funded by AIP Grants and PFC funds using a 90/10 split. New projects include Reconstruct Northwest and Southwest Concrete Apron (Phase 1), Replace Fan Coil Units and Public Flooring in the Terminal.

Cash Flow

Cash and Investment beginning fiscal year balances will approximate \$630,000. Cash sources are projected to be \$12,493,000 including \$5,160,000 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,060,000 in PFC receipts. Cash Uses are estimated to be \$12,157,000, including \$5,968,000 in capital expenses and improvements. Ending Cash and Investment balances will approximate \$754,000.

PERFORMANCE INDICATORS

| | ACTUAL FY 15-16 | ESTIMATE FY 16-17 | ESTIMATE FY 17-18 |
|--|--------------------|----------------------|----------------------|
| <u>EFFECTIVENESS</u> | | | |
| Total number of enplaned passengers | 262,813 | 275,909 | 280,000 |
| Cargo tonnage-enplaned and deplaned | 80,189,834 | 88,891,388 | 90,000,000 |
| <u>EFFICIENCY</u> | | | |
| Airline cost per enplaned passenger | \$5.18 | \$5.19 | \$5.15 |
| <u>OUTPUT</u> | | | |
| Number of capital projects completed | 4 | 5 | 6 |
| Capital projects completed on/below budget | 100% | 100% | 100% |

INTERNAL SERVICE FUND

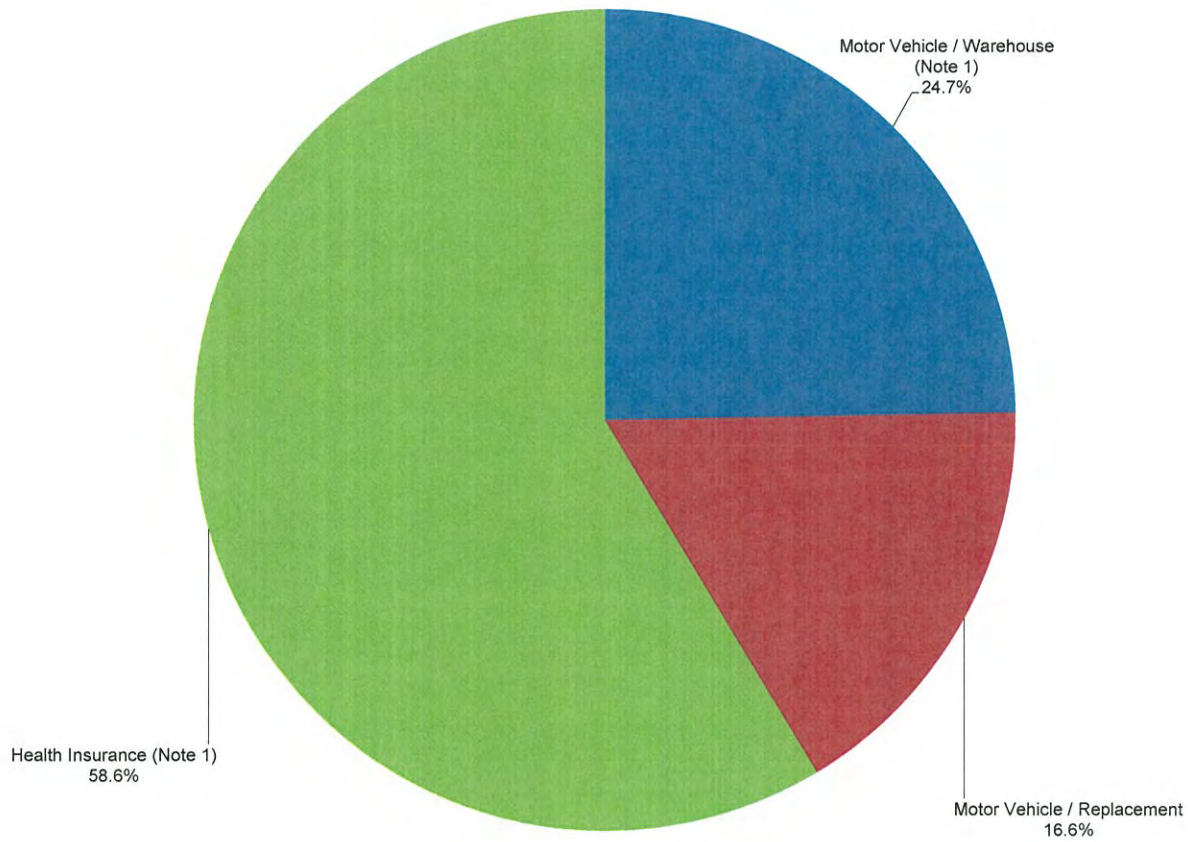
INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

**INTERNAL SERVICES FUNDS
EXPENDITURES \$8,515,734**



MOTOR VEHICLE/
WAREHOUSE FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| REVENUES: | | | | |
| Miscellaneous | \$4,368 | \$2,000 | \$2,000 | \$ - |
| Reimbursements | 2,582 | - | - | - |
| Internal Service | 2,900,213 | 3,117,723 | 3,117,723 | 4,740,839 |
| Investments | 4,728 | - | - | 6,750 |
| Various | 311 | - | - | - |
| Sale of Assets | 2,120 | 5,000 | 5,000 | - |
| Capital Contributions | 475,420 | - | - | - |
| TOTAL REVENUES | 3,389,742 | 3,124,723 | 3,124,723 | 4,747,589 |
| EXPENDITURES: | | | | |
| Purchasing | \$ 130,957 | \$ 127,073 | \$ 127,073 | \$ 124,073 |
| Materials Management | 1,287,908 | 1,885,976 | 1,885,976 | 1,658,724 |
| Administration | 2,032,332 | 1,440 | 1,440 | 1,615 |
| Fleet Maintenance | 260,126 | 304,609 | 304,609 | 320,695 |
| Vehicle Replacement | 217,469 | 1,293,096 | 1,293,096 | 1,417,202 |
| Transfers | 127,618 | - | - | - |
| TOTAL EXPENDITURES | 4,056,410 | 3,612,194 | 3,612,194 | 3,522,309 |
| Net Income/(Loss) | (666,668) | (487,471) | (487,471) | 1,225,280 |
| Working Capital Beginning of Year | 4,221,509 | 3,554,841 | 3,554,841 | 3,067,370 |
| END OF YEAR WORKING CAPITAL | \$3,554,841 | \$3,067,370 | \$3,067,370 | \$4,292,650 |
| Personnel - Authorized FTE | 10.00 | 9.00 | 9.00 | 9.00 |

PURCHASING 451-2230

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 70,733 | \$ 71,752 | \$ 71,752 | \$ 75,380 |
| Travel Pay | 36 | - | - | - |
| Personnel Services | 70,769 | 71,752 | 71,752 | 75,380 |
| City FICA | 4,136 | 4,229 | 4,229 | 4,451 |
| City Medicare | 967 | 989 | 989 | 1,041 |
| City TMRS | 23,592 | 3,073 | 3,073 | 5,100 |
| City TCG Retirement | 1,730 | 1,779 | 1,779 | 1,869 |
| City Health Insurance | 11,895 | 12,016 | 12,016 | 12,733 |
| Worker's Compensation | 209 | 215 | 215 | 204 |
| Personnel Services - Benefits | 42,529 | 22,301 | 22,301 | 25,398 |
| Office Supplies | 2,009 | 2,000 | 2,000 | 2,000 |
| Supplies - General | 2,009 | 2,000 | 2,000 | 2,000 |
| Miscellaneous Supplies | 845 | 845 | 845 | 845 |
| Supplies - Miscellaneous | 845 | 845 | 845 | 845 |
| Utilities / Communications | 1,978 | 2,000 | 2,000 | 2,150 |
| Advertising | 489 | 850 | 850 | 850 |
| Equipment Rental/Lease | 1,764 | 2,000 | 2,000 | 2,225 |
| Dues, Memberships, & Subscriptions | 100 | 500 | 500 | 500 |
| Registration, Travel, & Training | 50 | 1,500 | 1,500 | 1,500 |
| Employee Mileage Reimb. | 105 | 150 | 150 | 150 |
| Utilities / Electricity | 9,056 | 11,000 | 11,000 | 11,000 |
| Utilities / Other | 1,240 | 1,000 | 1,000 | 1,300 |
| Services & Charges - General | 14,782 | 19,000 | 19,000 | 19,675 |
| Maintenance - Furniture & Equipment | - | 275 | 275 | 275 |
| Services & Charges - Maintenance | - | 275 | 275 | 275 |
| Miscellaneous | 23 | 500 | 500 | 500 |
| Services & Charges - Miscellaneous | 23 | 500 | 500 | 500 |
| Other than Bldgs | - | 10,400 | - | - |
| Capital Outlay | - | 10,400 | - | - |
| PURCHASING TOTALS | \$ 130,957 | \$ 127,073 | \$ 116,673 | \$ 124,073 |

PURCHASING 451-2230

The Purchasing division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews purchase requisitions and processes all purchase orders.

PROGRAM GOAL FY 2017-2018

The goal of the Purchasing Department is to manage departmental purchases and to provide efficient leadership and instruction in solving departmental purchasing problems by effectively providing training and guidance to employees and seeking new technological procedures for more valuable purchasing.

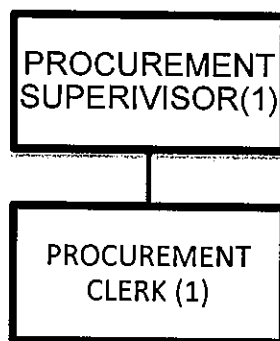
OBJECTIVES FY 2017- 2018

- Review departmental purchases and ensure that all Federal, State, and Local purchasing laws and internal procedures are followed.
- Establish new training materials for procurement procedures according to the newly updated Purchasing Policy.
- Train employees on purchasing methods to increase knowledge of City's purchasing policies and procedures, and proper use of software.
- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Review departmental purchases by verifying proper use of vendor quotes and/or use of cooperative contract pricing and/or sealed bids on all purchases, as required.
- Utilize internet by posting bid notices on City's website, verify cooperative contracts and assist departments with outside vendor searches.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL



MATERIALS MANAGEMENT 451-2235

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|---------------------|---------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 43,481 | \$ 48,221 | \$ 48,221 | \$ 49,919 |
| Overtime | 258 | - | - | - |
| Personnel Services | 43,739 | 48,221 | 48,221 | 49,919 |
| City FICA | 2,518 | 2,822 | 2,822 | 2,916 |
| City Medicare | 589 | 660 | 660 | 682 |
| City TMRS | 1,794 | 1,795 | 1,795 | 2,920 |
| City TCG Retirement | 977 | 1,182 | 1,182 | 1,230 |
| City Health Insurance | 9,425 | 15,178 | 15,178 | 13,091 |
| Worker's Compensation | 2,091 | 2,348 | 2,348 | 2,196 |
| Personnel Services - Benefits | 17,394 | 23,985 | 23,985 | 23,035 |
| Office Supplies | 990 | 1,000 | 1,000 | 1,000 |
| Maintenance Supplies | 236,059 | 215,000 | 215,000 | 230,000 |
| Fuel & Lubricants | 836,266 | 1,400,000 | 1,400,000 | 1,200,000 |
| Inventory Adjustment | 2,819 | 10,000 | 10,000 | 10,000 |
| Supplies - General | 1,076,134 | 3,252,000 | 3,067,000 | 1,441,000 |
| Warehouse Stock | 116,424 | 110,000 | 110,000 | 110,000 |
| Miscellaneous Supplies | 799 | 800 | 800 | 800 |
| Supplies - Miscellaneous | 117,223 | 110,800 | 110,800 | 110,800 |
| Utilities / Communications | 551 | 1,000 | 1,000 | 1,400 |
| Audit Fees | 1,200 | 1,200 | 1,200 | 1,200 |
| Advertising | 238 | 600 | 600 | 600 |
| Laundry & Uniform Service | 525 | 600 | 600 | 600 |
| Vehicle & Radio Rental | 5,270 | 5,270 | 5,270 | 5,270 |
| Auction Expense | 526 | 1,500 | 1,500 | 1,500 |
| Dues, Memberships, & Subscriptions | - | 150 | 150 | 150 |
| Registration, Travel, & Training | 290 | 500 | 500 | 500 |
| Insurance | - | 1,200 | 1,200 | 1,200 |
| Services & Charges - General | 8,600 | 12,020 | 12,020 | 12,420 |
| Maintenance - Buildings | 3,399 | 2,500 | 2,500 | 2,500 |
| Maintenance - Miscellaneous Equipment | 18,693 | 14,300 | 14,300 | 15,000 |
| Internal Service Charges | 668 | 1,300 | 1,300 | 1,300 |
| Fuel | 1,808 | 3,600 | 3,600 | 2,500 |
| Services & Charges - Maintenance | 24,568 | 21,700 | 21,700 | 21,300 |
| Miscellaneous | 250 | 250 | 250 | 250 |
| Services & Charges - Miscellaneous | 250 | 250 | 250 | 250 |
| Miscellaneous Equipment | - | 43,000 | 43,000 | - |
| Capital Outlay | - | 43,000 | 43,000 | - |
| MATERIALS MANAGEMENT TOTALS | \$ 1,287,908 | \$ 3,511,976 | \$ 3,326,976 | \$ 1,658,724 |

MATERIALS MANAGEMENT 451-2235

The Materials Management division is responsible for managing the operations of a centralized warehouse. The primary objective of this department is to provide a central operation for the ordering, shipping, receiving, and warehousing of commonly used goods and supplies, auto parts, including fuel and lubricants for the supply and use of all departments.

PROGRAM GOAL FY 2017-2018

The goal of the Materials Management Department is to warehouse the most commonly used goods and supplies for the use of all departments and to maintain accurate inventory control for the goods and services provided, and to provide excellent customer service to internal customers by improving our delivery and pickup routes.

OBJECTIVES FY 2017- 2018

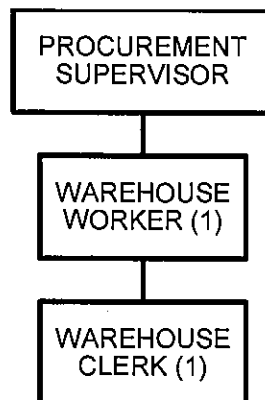
Consistent with previously established goals, Materials Management objectives include:

- Ordering in bulk to stock the most commonly used operating supplies and vehicle repair parts to provide cost savings to departments on man-hours, fuel, and wear & tear on vehicles.
- Search for better pricing from current and new vendors to save money for city departments and maintain a working relationship with vendors.
- Provide better fuel reporting for all departments for faster and better vehicle budget accountability.
 - o Check incoming and outgoing stock orders for product faults or defects.
- Conduct more periodic inventory counts to improve warehouse inventory accuracy and accountability.
- Increase inter-departmental communications by providing a prompt daily route schedule.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

AUTHORIZED PERSONNEL



MOTOR VEHICLE ADMINISTRATION 451-5040

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|------------------------------------|---------------------|--------------------|-----------------------|----------------------|
| Office Supplies | \$ 232 | \$ 250 | \$ 250 | \$ 250 |
| Supplies - General | 232 | 250 | 250 | 250 |
| Utilities / Communications | 681 | 800 | 800 | 975 |
| Vehicle & Radio Rental | 150 | 150 | 150 | 150 |
| Radio User Fee | - | 240 | 240 | 240 |
| Services & Charges - General | 3,241 | 1,190 | 1,190 | 1,365 |
| Depreciation | 1,902,533 | - | - | - |
| Depreciation | 1,902,533 | - | - | - |
| Loss on Sale of Fixed Assets | 126,326 | - | - | - |
| Loss on Sale of Fixed Assets | 126,326 | - | - | - |
| MOTOR VEHICLE ADMIN. TOTALS | \$ 2,032,332 | \$ 1,440 | \$ 1,440 | \$ 1,615 |

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 17-18

- Update vehicle depreciation list
- Plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> <u>FY 15/16</u> | <u>ESTIMATED</u> <u>FY 16/17</u> | <u>PROPOSED</u> <u>FY 17/18</u> |
|---|--|---|--|
| <u>EFFECTIVENESS</u> | | | |
| Vehicles maintained in database | 460 | 497 | 497 |
| License plates processed | 251 | 377 | 396 |
| Vehicle acquisitions processed | 20 | 32 | 19 |
| Vehicles/Equipment processed for auction | 40 | 35 | 19 |
| <u>EFFICIENCY</u> | | | |
| Admin cost per vehicle/equip | \$9.36 | \$2.90 | \$3.25 |
| <u>OUTPUT</u> | | | |
| No. of vehicles/equip purchased | 20 | 32 | 19 |
| No. of license plates processed | 251 | 377 | 396 |
| No. of vehicles/equip processed for auction | 40 | 35 | 19 |

FLEET MAINTENANCE 451-5042

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Salaries Full Time | \$ 145,875 | \$ 153,492 | \$ 153,492 | \$ 161,649 |
| Overtime | 7,435 | 6,742 | 6,742 | 6,896 |
| Personnel Services | 153,310 | 160,234 | 160,234 | 168,545 |
| City FICA | 9,047 | 9,559 | 9,559 | 9,986 |
| City Medicare | 2,116 | 2,235 | 2,235 | 2,336 |
| City TMRS | 7,957 | 7,419 | 7,419 | 12,480 |
| City TCG Retirement | 2,335 | 2,931 | 2,931 | 3,015 |
| City Health Insurance | 22,982 | 25,653 | 25,653 | 27,277 |
| Worker's Compensation | 4,075 | 4,391 | 4,391 | 4,163 |
| Personnel Services - Benefits | 48,512 | 52,188 | 52,188 | 59,257 |
| Office Supplies | 1,331 | 1,700 | 1,700 | 1,700 |
| Office Equipment/Furn- Non-Cap | - | 250 | 250 | - |
| Supplies - General | 1,331 | 1,950 | 1,950 | 1,700 |
| Miscellaneous Supplies | 3,006 | 5,530 | 5,530 | 15,800 |
| Supplies - Miscellaneous | 3,006 | 5,530 | 5,530 | 15,800 |
| Utilities / Communications | 1,449 | 1,350 | 1,350 | 1,500 |
| Utilities / Electricity | 9,056 | 14,000 | 14,000 | 14,000 |
| Utilities / Other | 1,258 | 3,200 | 3,200 | 3,200 |
| Advertising | 333 | - | - | - |
| Laundry & Uniform Services | 2,109 | 2,800 | 2,800 | 3,400 |
| Vehicle & Radio Rental | 23,420 | 21,907 | 21,907 | 22,063 |
| Radio User Fee | 480 | 480 | 480 | 480 |
| Dues, Memberships & Subscrip. | - | 250 | 250 | 250 |
| Registration, Travel, & Training | 855 | 2,000 | 2,000 | 2,000 |
| Insurance | 756 | 1,000 | 1,000 | 1,000 |
| Contract Labor | - | - | - | 1,000 |
| Services & Charges - General | 39,716 | 46,987 | 46,987 | 48,893 |
| Maintenance - Buildings | 4,970 | 6,401 | 6,401 | 7,500 |
| Maintenance - Miscellaneous Equipment | - | 2,000 | 2,000 | 2,000 |
| Maintenance - Software | 1,200 | 3,299 | 3,299 | 2,500 |
| Internal Service Charges | 5,876 | 6,000 | 6,000 | 6,000 |
| Fuel | 1,845 | 7,000 | 7,000 | 7,000 |
| Miscellaneous Service Charge | 360 | 1,000 | 1,000 | 1,500 |
| Services & Charges - Maintenance | 14,251 | 25,700 | 25,700 | 26,500 |
| Miscellaneous Equipment | - | 12,020 | 12,020 | - |
| Capital Outlay | - | 12,020 | 12,020 | - |
| FLEET MAINTENANCE TOTALS | \$260,126 | \$304,609 | \$ 304,609 | \$ 320,695 |

FLEET MAINTENANCE 451-5042

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks and street sweepers.

PROGRAM GOAL FY 2017-2018

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR FY 2017-2018

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turnaround time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Reduce the amount of work that is outsourced by 15%

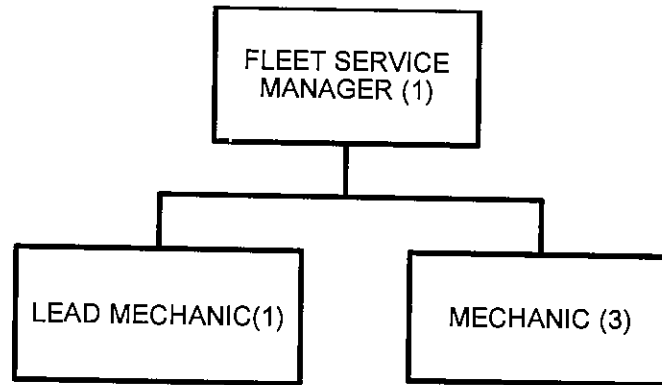
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None.

PERFORMANCE INDICATORS

| | <u>ACTUAL</u> | <u>ESTIMATED</u> | <u>PROPOSED</u> |
|-----------------------------|------------------------|-------------------------|------------------------|
| | <u>FY 15/16</u> | <u>FY 16/17</u> | <u>FY 17/18</u> |
| <u>EFFECTIVENESS</u> | | | |
| Work Orders processed | 3,111 | 3,300 | 3,600 |
| Vehicles/equip in fleet | 500 | 520 | 540 |
| <u>EFFICIENCY</u> | | | |
| Cost per work order | \$4 | \$6 | \$8 |
| <u>OUTPUT</u> | | | |
| Work Orders completed | 3,111 | 3,300 | 3,600 |

AUTHORIZED PERSONNEL



VEHICLE REPLACEMENT 451-5045

| CLASSIFICATION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------|
| Radio Equipment | \$ - | \$ 21,600 | \$ 21,600 | \$ 21,600 |
| Garbage Containers | 208,000 | 190,480 | 190,480 | 185,000 |
| Miscellaneous Supplies | | - | - | |
| Golf Carts | 9,469 | 18,938 | 18,938 | 28,406 |
| Supplies - Miscellaneous | 217,469 | 231,018 | 231,018 | 235,006 |
| Motor Vehics & Heavy Equipment | 124,518 | 975,544 | 975,544 | 1,126,933 |
| Miscellaneous Equipment | - | 86,534 | 86,534 | 55,263 |
| Capital Outlay | - | 1,062,078 | 1,062,078 | 1,182,196 |
| VEHICLE REPLACEMENT TOTALS | \$217,469 | \$1,293,096 | \$1,293,096 | \$1,417,202 |

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This department is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL FY 2017-2018

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2017-2018

- Update vehicle depreciation list
- Plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

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HEALTH INSURANCE FUND

CITY OF HARLINGEN HEALTH INSURANCE FUND

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>REVENUES:</u> | | | | |
| Investments | \$ 50.00 | \$ - | \$ - | \$ - |
| Insurance | 4,386,049 | 5,267,936 | 5,267,936 | 4,912,425 |
| Transfers | 81,000 | 81,000 | 81,000 | 81,000 |
| TOTAL REVENUES | <u>4,467,099</u> | <u>5,348,936</u> | <u>5,348,936</u> | <u>4,993,425</u> |
| <u>EXPENDITURES:</u> | | | | |
| Health Insurance Claims | 4,360,154 | 5,230,336 | 5,230,336 | 4,883,825 |
| Life Insurance Premiums | 11,043 | 9,600 | 9,600 | 9,600 |
| Cafeteria Plan Expenses | 68,417 | 100,000 | 100,000 | 100,000 |
| Service & Charges General | 4,439,614 | 5,339,936 | 5,339,936 | 4,993,425 |
| TOTAL EXPENDITURES | <u>4,439,614</u> | <u>5,339,936</u> | <u>5,339,936</u> | <u>4,993,425</u> |
| Excess Revenues Over/(Under) | 27,485 | 9,000 | 9,000 | - |
| Fund Balance Beginning of Year | 546,428 | 573,913 | 573,913 | 582,913 |
| END OF YEAR FUND BALANCE | <u>\$573,913</u> | <u>\$582,913</u> | <u>\$582,913</u> | <u>582,913</u> |

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.

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FIDUCIARY FUND

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

FIREMEN'S RELIEF AND
RETIREMENT FUND

**CITY OF HARLINGEN
FIREMEN'S RELIEF AND RETIREMENT FUND**

| DESCRIPTION | ACTUAL FY 15-16 | BUDGET FY 16-17 | ESTIMATED FY 16-17 | APPROVED FY 17-18 |
|---------------------------------|----------------------------|----------------------------|-------------------------------|------------------------------|
| <u>REVENUES:</u> | | | | |
| Westwood Trust | \$169,468 | \$500,000 | \$500,000 | \$500,000 |
| NOW Interest | 13 | - | - | 350 |
| Dividends | 497,179 | 500,000 | 500,000 | 3,000,000 |
| Dividends (Unrealized) | 2,262,531 | 3,000,000 | 3,000,000 | 500,000 |
| City Contributions | 820,837 | 900,000 | 900,000 | 975,000 |
| Firemens' Contributions | 820,837 | 900,000 | 900,000 | 975,000 |
| Military Buyback City | - | 1,500 | 1,500 | 1,500 |
| Military Buyback Employee | - | 800 | 800 | 800 |
| TOTAL REVENUES | <u>4,570,865</u> | <u>5,802,300</u> | <u>5,802,300</u> | <u>5,952,650</u> |
| <u>EXPENDITURES:</u> | | | | |
| Retirement Benefits Paid | 1,953,685 | 2,023,289 | 2,023,289 | 2,100,000 |
| Withdrawals from Pension | 607,267 | 173,944 | 173,944 | 400,000 |
| Professional Services | 143,491 | 182,935 | 182,935 | 200,000 |
| Audit Fees | 5,000 | 5,000 | 5,000 | 5,000 |
| Dues & Memberships | 135 | 230 | 230 | 300 |
| Travel & Training | 10,730 | 9,910 | 9,910 | 15,000 |
| Insurance Premiums | 8,100 | 8,181 | 8,181 | 10,000 |
| Maintenance Software | - | 5,742 | 5,742 | 7,000 |
| Miscellaneous | 791 | 8,597 | 8,597 | 5,000 |
| TOTAL EXPENDITURES | <u>2,729,199</u> | <u>2,417,828</u> | <u>2,417,828</u> | <u>2,742,300</u> |
| Excess Revenues Over/(Under) | 1,841,666 | 3,384,472 | 3,384,472 | 3,210,350 |
| Fund Balance Beginning of Year | 26,905,417 | 28,747,083 | 28,747,083 | 32,131,555 |
| END OF YEAR FUND BALANCE | <u>\$28,747,083</u> | <u>\$32,131,555</u> | <u>\$32,131,555</u> | <u>\$35,341,905</u> |

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 15.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 15.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

SUPPLEMENTARY INFORMATION

City of Harlingen, Texas

Perfect Place for Business

The City of Harlingen, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing businesses near Mexico. Maquiladoras and many tax benefits in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom.

Harlingen and the State of Texas also have gained much recognition for treating its businesses right. Among the awards and recognition are:

– **Chief Executive Magazine Ranks Texas Best State For Business in 2016** For the 12th straight year, CEOs across America have agreed there is no place better for conducting business than Texas,” said Governor Greg Abbott. “Our winning formula is simple – low taxes, reasonable regulations and investment in a quality workforce. As Governor, I will continue to promote policies that attract businesses looking to expand or relocate their operations, ultimately creating even more jobs and opportunity for Texans.”

Chief Executive asked 513 CEOs to rank states they are familiar with on the friendliness of their tax and regulatory regime, workforce quality and living environment.

– **Texas Wins Area Development's Shovel Award for 11th Consecutive Year in 2016** For the 11th year in a row, Texas was named one of the best states in economic development by Area Development, a leading publication focused on site selection and facility planning. The Lone Star State, along with two other states with populations over 12 million, Florida and Illinois, are recipients of Area Development's 2016 Silver Shovel Award in recognition for achievements in winning new business investment in 2015 and job creation.

– **Harlingen #2 Least Expensive Urban Area in the United States in 2015** Harlingen was recently named the #2 Least Expensive Urban Area in the United States by the Council for Community and Economic Research (C2ER). The *Cost of Living Index* measures *relative* price levels for consumer goods and services in participating areas. The average for all participating places, both metropolitan and nonmetropolitan, equals 100, and each participant's index is read as a *percentage of* the average for all places. In all categories, Harlingen was over 20% less expensive than the average cost of living expense for the rest of the participating communities.

– **Texas Wins Site Selection Magazine's Governors Cup Award in 2016** The 62-year-old Atlanta-based magazine has awarded the Governor's Cup annually since 1988 to the U.S. state with the most amount of new and expanded corporate facilities as tracked by the Conway Projects Database. Site Selection, published by Conway Inc., is the senior publication in the corporate real estate and economic development fields and is the official publication of the Global FDI Association (www.globalfdia.org) and the Industrial Asset Management Council (IAMC, at www.iamc.org). Site Selection's yearly analyses are regarded by corporate real estate analysts as “the industry scoreboard.”

The magazine's circulation base consists of 48,000 subscribers, most of whom are involved in corporate site selection decisions at the CEO/President/COO level.

– **Harlingen #1 in Lowest Cost of Living in the United States from 2010 to 2014** 2014 marked the 5th year in a row that Harlingen was selected by the Council for Economic Research (C2ER) as having the lowest cost of living among participating urban county communities across the country. Over 250 communities participate in this annual report. C2ER was formerly known as the ACCRA Cost of Living Index.

– **Business Facilities Magazine names Texas Top Rated State for Business in 2015** In the previous year, Texas led the nation for the 13th year in a row in exports (TX is the top-ranked state in our Exports Leaders category), shipping out \$289 billion in goods. More than 50 Fortune 500 companies are headquartered in Texas; the state's civilian workforce of 13 million is the second largest. Texas also has the third largest share of domestic travel revenue: \$67.5 billion, generating an estimated 568,000 jobs.

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise Zone, which may provide the following incentives:

- For areas of the Enterprise Zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.
- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.
- Tax Abatement: Cameron County
 - Abatement of real property taxes is available for qualified Enterprise Zone businesses (5 year designation) in Cameron County for areas within the Zone outside city limits.
 - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and
- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days.

Downtown Incentive Programs

To help property owners and businesses improve the overall image and enhance economic vitality in Harlingen's Downtown, matching grants are available in the following areas:

Signage: 50/50 matching basis. Maximum amount is \$2,500. Plastic-face signs, vinyl lettering, plastic lettering, and neon signs are encouraged. All proposed signs must comply with the City of Harlingen's sign ordinance.

Storefront / Exterior: \$150 per front footage, on a 50/50 matching basis. Maximum amount is \$6,000. Improvements such as awnings, sidewalk repairs, painting, murals, installation of new doors and windows and other improvements. Roof repairs and replacement of broken glass in windows or doors are not eligible improvements.

Fire Safety: \$300.00 per front footage on a 50/50 matching basis. Maximum amount is \$15,000. Fire separation improvements in multi-story buildings and/or improvements to enhance building egress to meet fire codes. Any funding proposals for fire safety improvements will be considered only after they have been approved by the City Building Department.

Security Enhancement: 50/50 matching basis. Maximum grant amount is \$2,000.

Minimum requirements are:

- Surveillance system must have a DVR capable of internal storage of at least one week of images at 30fps/ICIF.

- System must provide adequate coverage of the exterior of the business, including street and alley views.
- Outdoor cameras (weather and vandal-resistant) to provide day/night operation with illumination of at least 40'. Applicants must submit a diagram of proposed camera placement with their application, and must sign an agreement stipulating that all equipment purchased with a security enhancement grant is to be considered a leasehold improvement and must remain with the property henceforth.
- Grant recipients must post signs indicating "surveillance in use."

The total grant awards for any property are limited to \$15,000 per fiscal year, from any combination of grant funds (sign, storefront, fire enhancement, security enhancement).

Dedicated to Economic Growth

The Harlingen Economic Development Corporation (HEDC) has played an integral role in the growth and development of the community.

As a primary goal, the HEDC dedicates itself to assist in the creation of new job opportunities and the attraction of new investment to Harlingen. Over the years, HEDC has assisted major local employers such as United Healthcare, Strategic Behavioral Health, Pentair, Dish Network, Valley Baptist Medical Center, United Launch Alliance, Penske Logistics, Aloe Laboratories, Penn Aluminum, Qualfon, and many others in locating or expanding operations here.

A secondary purpose of the HEDC is to assist commercial developers planning large-scale projects in Harlingen. Recent examples include providing infrastructure assistance for Cameron Crossing, a 50-acre development, anchored by Bass Pro Shops, Longhorn Steakhouse, Cracker Barrel, and Residence Inn by Marriott; Harlingen Heights, a 51-acre development anchored by Sam's Wholesale Club; Harlingen Corners, a \$39 million, 30-acre retail development featuring Kohl's, Burlington Coat Factory and Logan's Roadhouse; and Harrison Crossing, an \$8.5 million retail development that is home to Walgreen's, T-Mobile and Starbucks.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2010 U.S. Census, there were 64,869 people, 21,140 households and 15,747 families residing in Harlingen, Texas, with a population density of 1,629.10 people per square mile. The racial makeup of the city was 87.3% White, 1% Black or African American, .5% Native American, 1.3% Asian, 8% from other races, and 1.9% from two or more races. 79.5% of the population was Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans and others.

The median income for a household in the city was \$35,267, and the median income for a family was \$39,609. Males had a median income of \$36,933 versus \$29,326 for females. The per capita income for the city was \$17,462. About 24.8% of families were below the poverty line, including 36.3% of those under age 18 and 19.5% of those ages 65 or over.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home".

Ready to Serve

Although agriculture is still very important to the Harlingen economy, Harlingen has veered further away from the agriculture-driven economy and has diversified their employment market, adding the health care and telecommunications industries. Three of the top 10 employers in Harlingen are in the medical field. Health care and related services are destined to play a key role in the future of Harlingen with the Regional Academic Health Center, a branch of the University of Texas-San Antonio Health Science Center; the recent opening of the South Texas Veterans Administration Health Care Center at Harlingen and the physician-owned Harlingen Medical Center all being important elements. Finally, the newly created University of Texas – Rio Grande Valley will include a Medical School – and Harlingen will play an important role in its location. Telecommunications is also a growing industry in Harlingen. Tapping into Harlingen's talented and bi-lingual workforce are United Healthcare, Dish Network, Qualfon, Time Warner Cable and Advanced Call Center Technologies, calling Harlingen, Texas home. Texas State Technical College in Harlingen is known for its technology programs.

Major Employers

| Company | Number Employees |
|-----------------------------------|------------------|
| Harlingen CISD | 3,321 |
| Valley Baptist Medical Center | 3,234 |
| Vicki Roy Home Health | 975 |
| Dish Network | 883 |
| Advanced Call Center Technologies | 616 |
| HEB (3) Harlingen Locations | 607 |
| City of Harlingen | 605 |
| Bee First Primary Home Care | 600 |
| Texas State Technical College | 590 |
| Rio Grande State Center | 570 |

Source: Harlingen EDC

GLOSSARY

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Tax: Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

CITY OF HARLINGEN GLOSSARY

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

CITY OF HARLINGEN GLOSSARY

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

CITY OF HARLINGEN GLOSSARY

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

CITY OF HARLINGEN GLOSSARY

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

CITY OF HARLINGEN GLOSSARY

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

CITY OF HARLINGEN ACRONYMS

ACCRA: American Chamber of Commerce Research Association

AD&D: Accidental Dead & Dismemberment

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

AIP: Airport Improvement Program

ARC: Annual Required Contribution

ARRF: Aircraft Rescue Fire Fighting

ATV: All Terrain Vehicles

BPS: Bass Pro Shop

BVP: Bulletproof Vest Partnerships

CAD: Computer Aided Dispatch

CALEA: Commission on Accreditation for Law Enforcement Agencies

CASA: Court Appointed Special Advocate

CCDAO: Cameron County District Attorney's Office

CD: Community Development

CDBG: Community Development Block Grant Fund

CEU: Continuing Education Units

CFC: Crime Fusion Center

CHDO: Community Housing Development Organization

CHW: Community Health Worker

CIB: Community Improvement Board

CIP: Capital Improvement Project

CJIS: Criminal Justice Information Services

COLA: Cost of Living Adjustment

CO: Certificate of Obligation

CITY OF HARLINGEN ACRONYMS

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985

CODEM: Matamoros Economic Development Committee

COPS/UHP: Community Oriented Policing Services/Universal Hiring Program

CPA: Certified Public Accountant

CPI: Consumer Price Index

CT: Census Tract

CVB: Convention and Visitors Bureau

CVL: Crime Victims Liason

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DMAI: Destination Marketing Association International

DPS: Department of Public Safety

DVR: Digital Video Recorder

DWI: Driving While Intoxicated

ECA: Emergency Care Attendant

ED: Economic Development

EDC: Economic Development Corporation

EMS: Emergency Management Services

EMS: Emergency Medical Technician

EPA: Environment Protection Agency

ETJ: Extra-Territorial Jurisdiction

EUDL: Enforcing Underage Drinking Laws

FAA: Federal Aviation Administration

FAST: Financial Asset Seizure Team

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

CITY OF HARLINGEN ACRONYMS

FMLA: Family Medical Leave Act of 1993

FPO: Fire Prevention Officer

FTA: Federal Transit Act

FTE: Full Time Equivalency

GAAP: Generally Accepted Accounting Principles

GAS: Government Auditing Standards

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

GO: General Obligation

HACC: Harlingen Area Chamber of Commerce

HCDC: Harlingen Community Development Corporation

HCIB: Harlingen Community Improvement Board

HCISD: Harlingen Consolidated Independent School District

HCVB: Harlingen Convention & Visitors Bureau

HEB: Howard E. Butt

HEDC: Harlingen Economic Development Corporation

HHCC: Harlingen Hispanic Chamber of Commerce

HIDTA: High Intensity Drug Trafficking Area

HIFI: Harlingen Industrial Foundations, Incorporated

HPD: Harlingen Police Department

HR: Human Resources

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Ventilating Air Conditioning

CITY OF HARLINGEN ACRONYMS

HWWS: Harlingen Waste Water System

ICAC: Internet Crimes Against Children

ICE: Immigration & Customs Enforcement

IFA: Inspection Frequency Assessment

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MCOT: Mobile Crisis Outreach Team

MHO: Mental Health Officer

MIS: Management Information Systems

MMA: Marine Military Academy

MOU: Memorandum of Understanding

MPO: Metropolitan Planning Organization

MTP: Metropolitan Transportation Program

NAFTA: North American Free Trade Agreement

NIJ: National Institute of Justice

NOW: Negotiable Order of Withdrawal

NSP: Neighborhood Stabilization Program

OCDETF: Organize Crime Drug Enforcement Task Force

OPEB: Other Post Employment Benefits

PAR: Police Area Representative

PEG: Public Education Grant

PFC: Passenger Facility Charge

PGA: Professional Golfer's Association

PILOT: Payment In Lieu Of Taxes

CITY OF HARLINGEN ACRONYMS

QTA: Quick Turn Around Facility

RAHC: Regional Academic Health Center

RCIC: Regional Center for Innovation & Commercialization

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

RR: Rail Road

RV: Recreational Vehicle

SAC: Strategic Analysis of Crime

SEDC: Southern Economic Development Council

SHSP: State Homeland Security Program

SRO: School Resource Officers

STEM: Science, Technology, Engineering and Mathematics

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

SWP3: Storm Water Pollution Prevention Program

TABC: Texas Alcoholic Beverage Commission

TAC: Technical Advisory Committee

TACVB: Texas Association of Convention & Visitors Bureaus

TAMUK: Texas A&M University Kingsville

TANIP: Target Area Neighborhood Investment Program

TCEQ: Texas Commission on Environmental Quality

TCVC: Texas Crime Victim Compensation

TDHCA: Texas Department of Housing and Community Affairs

CITY OF HARLINGEN ACRONYMS

TDRA: Texas Department of Rural Affairs

TEAMS: Travel Events and Management in Sports

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TFO: Task Force Officer

TIF: Tax Increment Financing Reinvestment Zone

TIP: Transportation Improvement Program

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

TPT: Temporary Part Time

TPWD: Texas Parks & Wildlife Department

TSA: Transportation Security Administration

TSTC: Texas State Technical College

TRU: Targeted Response Unit

TTBH: Texas Tropical Behavioral Health

TTIA: Texas Travel Industry Association

TXDOT: Texas Department of Transportation

TXGLO: Texas General Land Office

UCR: Uniform Crime Report

UHP: Universal Hiring Program

ULV: Ultra Low Volume

UPS: Universal Power Supply

UPWP: Unified Planning Work Program

USDOT: United States Department of Transportation

UTHSCSA: University of Texas Health Science Center San Antonio

CITY OF HARLINGEN ACRONYMS

UTRGV: University of Texas - Rio Grande Valley

VA: Department of Veterans Affairs

VAV: Variable Air Volume

VBLF: Valley Baptist Legacy Foundation

VIA: Valley International Airport

VIDA: Valley Initiative for Development & Advancement

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant