

**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2018
Through
September 30, 2019**

**As adopted by the City Commission
On September 05, 2018**

Mayor and City Commission

**Chris Boswell
Richard Uribe
Tudor G. Uhlhorn
Michael Mezmar
Ruben De La Rosa
Victor Leal**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner**

**Dan Serna, City Manager
Elvia Treviño, Finance Director**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Richard Uribe
City Commissioner
District 1



Tudor G. Uhlhorn
City Commissioner
District 2



Michael Mezmar
City Commissioner
District 3



Ruben De La Rosa
City Commissioner
District 4



Victor Leal
City Commissioner
District 5

CITY OF HARLINGEN

Fiscal Year 2018-2019

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$889,530, which is a 5 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$233,448.

The members of the governing body voted on the budget as follows:

FOR:

Richard Uribe
Michael Mezmar
Victor Leal
Tudor G. Uhlhorn
Ruben De la Rosa

AGAINST: 0

PRESENT and not voting: n/a

Property Tax Rate Comparison

	2017-2018	2018-2019
Property Tax Rate:	\$0.588827/100	\$0.588827/100
Effective Tax Rate:	\$0.588300/100	\$0.578000/100
Effective Maintenance & Operations Tax	\$0.456327/100	\$0.460827/100
Rollback Tax Rate:	\$0.635600/100	\$0.612500/100
Debt Rate:	\$0.132500/100	\$0.128000/100

Total debt obligation for CITY OF HARLINGEN secured by property taxes:
\$3,653,764.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morill

Executive Director

**CITY OF HARLINGEN
ANNUAL BUDGET
2018-2019**

TABLE OF CONTENTS

INTRODUCTION SECTION

Budget Message	1
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STRATEGIC PLAN

Strategic Plan	8
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STATISTICAL SECTION

Financial Management, Investment Policies, and Budgetary Policies	19
Budgetary Integration	21
Description of the Budget Process	22
Budgetary Policy and Procedures	23
General Budget Requirements	24
Accounting Measurement Basis, Accounting System, and Budgetary Control	26
Analysis of Property Tax Revenue	27
Property Tax Levies and Collections and Graph	28
Property Tax Rates-All Overlapping Governments and Pie Chart	29
Principal Taxpayers	30
Organizational Charts-Mayor and Commissioners, City Boards, and City of Harlingen	31
Fund Structure Overview - Major and Non-Major Funds	32
Appropriated Budgetary Fund Structure Flow Chart	36
Major Revenue Sources for all Funds	37
Revenue Summary by Fund and Expenditure by Object for all Funds-Overview	38
Revenue Summary for all Funds for Actual, Budgeted and Approved Fiscal Years	39
Revenue Detail for all Funds for Actual, Budgeted, and Approved Fiscal Years	40
Expenditure Summary by Object for all Funds for Actual, Budgeted, and Approved Fiscal Years	43
Expenditure Detail by Object for all Funds for Actual, Budgeted, and Approved Fiscal Years	44
Revenue Pie Charts for all Funds for Actual, Budgeted, and Approved Fiscal Years	47
Expenditure Pie Charts for all Funds for Actual, Budgeted, and Approved Fiscal Years	49
Operating Budget Summary Schedules for all Funds, including Beginning and Ending Fund	51
Revenue and Expenditure Operating Budget Summary for all Funds	57
Comparative Operating Expenditure Budget Summary for all Funds	58
Seven Year Comparison of Revenues-All Funds	59
Seven Year Comparison of Expenditures-All Funds	60
Personnel Headcount Summary for Full-Time and Part-Time by Department	61
Personnel Headcount Pie Chart for Budgeted and Approved Fiscal Years	62

GENERAL FUND

General Fund Budgeted Revenues and Expenditure Budget Summary	64
General Fund Detailed Revenues by Type	65
General Fund Revenues by Type Pie Chart and Graph	69
General Fund Distribution of Expenditures by Function	70
General Fund Expenditures by Function Pie Chart and Graph	71
General Fund Expenditures	
Administrative Services	
Mayor and City Commission Budget Detail	72
City Manager Budget Detail	73
Legal Department Budget Detail	75
Public Information Officer	76
Administrative Services Budget Detail	77
Internal Auditor Budget Detail	78
Human Resources Budget Detail	80
Civil Service Budget Detail	82
Risk Management Budget Detail	84
Management Information Systems Budget Detail	86

Finance	
Finance Budget Detail	88
Municipal Court Budget Detail	91
Public Safety	
Police Operations Budget Detail	94
Police Services Budget Detail	100
Fire Suppression Budget Detail	105
Airport Fire Suppression Budget Detail	107
Fire Prevention Budget Detail	110
Planning & Development	
Planning & Development Budget Detail	113
Code Enforcement Budget Detail	116
Storm Water Management Budget Detail	119
Building Inspection Budget Detail	121
Environmental Health	
Environmental Health Budget Detail	123
Vital Statistics Budget Detail	126
Animal Control Budget Detail	128
Public Works	
Public Works Administration Budget Detail	130
Engineering Budget Detail	132
Traffic Signal Maintenance Budget Detail	135
Street Maintenance Budget Detail	137
Street Cleaning Budget Detail	140
Public Services	
Public Services Administration Budget Detail	142
Parks Budget Detail	145
Recreation Budget Detail	148
Swimming Pools Budget Detail	150
Public Building Budget Detail	152
Library Services Budget Detail	155

SPECIAL REVENUE FUNDS

Community Development Block Grant (CDBG) Fund	
Budget Summary	160
Descriptions of Projects and Programs	161
Metropolitan Planning Organization (MPO) Fund	
Budget Summary	166
Tennis Court Fund	
Budget Summary	170
Hotel/Motel Occupancy Tax Fund	
Budget Summary	172
Catastrophic Emergency Relief Fund	
Budget Summary	174
Harlingen's Downtown Fund	
Budget Summary	175

Free Trade Bridge Fund	
Budget Summary	178
Communication Center Fund	
Budget Summary	180
Community Oriented Policing Services/Universal Hiring Program (COPS/UHP) Fund	
Budget Summary	181
Convention and Visitor's Bureau Fund	
Budget Summary	182
Awards Programs	
Budget Summary	184
Budget & Program Detail	185
PEG- Public Education Grant Fund	
Budget Summary	188
Forfeiture Funds	
Budget Summary	189
Tax Increment Financing Funds	
Budget Summary	191
Economic Development Corporation of Harlingen, Inc. Fund	
Budget Summary	194
Harlingen Community Improvement Board Fund	
Budget Summary	200
Infrastructure Fund	
Budget Summary	201

DEBT SERVICE FUND

Debt Service Fund	
Budget Detail	203
Legal Debt Limit and Long Term Debt Policies	204
Debt Service Schedule and Pie Chart	205
Debt Requirement Summary	206
Debt Service Requirement to Maturity	207
Ratio of Annual Debt Expenditures to Total General Fund Expenditures	208
Debt Requirement Summary- Harlingen WaterWorks System	209

CAPITAL PROJECTS FUNDS

Petition Paving Fund	
Waterworks and Wastewater Fund Capital Expenditures Report	212
Valley International Airport Capital Expenditures Report	214

ENTERPRISE FUNDS

Municipal Auditorium Fund	
Budget Summary	217
Sanitation Fund	
Budget Summary	220
Expenditure Detail by Division	
Sanitation Operations Budget Detail	221
Brush & Debris Budget Detail	223
Landfill Budget Detail	225
Recycling Center Budget Detail	227
Harlingen Arts and Heritage Museum Fund	
Budget Summary	229

Municipal Golf Course Fund	
Budget Summary	232
Expenditure Detail by Division	
Clubhouse Budget Detail	233
Grounds Budget Detail	235
Restaurant Budget Detail	237
Waterworks System Fund	
Waterworks and Wastewater Fund Combined Systems Operation Budget Summary	239
Waterworks and Wastewater Fund Organizational Chart	240
Water System Summary & Expense Detail	241
Waterworks System Fund	
Wastewater Summary & Expense Detail	251
Valley International Airport Fund	
Budget Summary	255
INTERNAL SERVICE FUNDS	
Motor Vehicle/Warehouse Fund	
Budget Summary	262
Expenditure Detail by Division	
Purchasing Budget Detail	263
Materials Management Budget Detail	265
Motor Vehicle Administration Budget Detail	267
Fleet Maintenance Budget Detail	268
Vehicle Replacement List Detail	270
Health Insurance Fund	
Budget Summary	271
FIDUCIARY FUNDS	
Firemen's Relief & Retirement Fund	
Budget Summary	273
SUPPLEMENTARY INFORMATION	
Harlingen Profile	274
GLOSSARY	
Glossary	278
Acronyms	284

TAB 1 - INTRODUCTION





CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

Office of the City Manager

September 05, 2018

Honorable Mayor and City Commission:

I am pleased to present the City of Harlingen's budget for Fiscal Year (FY) 2019. The budget is for the fiscal year beginning October 1, 2018 and ending September 30, 2019. For all funds, exclusive of Harlingen Waterworks, Valley International Airport, Economic Development Corporation, and Firemen's Relief and Retirement Fund, revenues are \$77,059,659 and expenditures are \$79,771,342.

The breakdown of fund revenues and expenditures are listed below:

Fund	Revenues	Expenditures	Variance
General Fund	\$ 43,937,894	\$ 44,661,394	\$ (723,500)
MPO	423,985	423,985	-
Tennis Court	7,500	38,147	(30,647)
Hotel / Motel	865,000	859,492	5,508
CDBG	1,261,494	1,261,494	-
Downtown Improvement	243,825	246,191	(2,366)
Catastrophic Emergency	4,700	25,000	(20,300)
Free Trade Bridge	325,200	325,200	-
Communication Center	12,776	1,258	11,518
COPS Grant	35,000	35,000	-
PEG	85,000	-	85,000
Federal Forfeitures	124,000	184,000	(60,000)
State Forfeitures	80,000	125,000	(45,000)
Convention & Visitors Bureau	426,800	509,177	(82,377)
Awards - Restricted	898,674	898,674	-
TIF 1	114,625	-	114,625
TIF 2	246,458	-	246,458
TIF 3	293,400	523,396	(229,996)
HCIB	1,547,524	1,547,524	-
Debt Service	4,908,483	4,694,895	213,588
Infrastructure	1,403,500	2,000,000	(596,500)
Auditorium	359,426	341,791	17,635
Sanitation	9,402,900	10,309,375	(906,475)
Museum	110,100	116,357	(6,257)
Golf Course	1,111,500	1,204,943	(93,443)
Motor Vehicle Warehouse	3,211,443	3,830,196	(618,753)
Health Insurance	5,618,452	5,608,853	9,599
Total	\$ 77,059,659	\$ 79,771,342	\$ (2,711,683)

"Recipient Of Keep Texas Beautiful Governor's Achievement Award"

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

The budget meets the City Commission goals as outlined during budget meetings and general discussions with the City Manager. The budget process was challenging to say the least, and it involved an extensive review of every department's budget, line item by line item, in an effort to submit a balanced budget for consideration.

Throughout the budget process an emphasis was placed on the following goals:

1. No increase to property tax rate.
2. Maintain City streets.
3. Enhance public safety
4. Enhance the City's operational effectiveness and efficiency.
5. Enrich the quality of public services.
6. Maintain current levels of public services
7. Provide non-civil service employees with a cost of living adjustment.

These goals were met in the FY 2019 budget by:

1. Maintaining the same tax rate as prior year.
2. Funding \$2.0 million for street overlay projects.
3. Providing \$282,500 for the purchase of 6 police patrol units and 1 vehicle for Fire Prevention.
4. Upgrading software for police and fire in the amount of \$276,000.
5. Budgeting \$460,000 for updating Library HVAC units and HVAC variable air volume controls.
6. Including a 2% cost of living adjustment for all non-civil service employees.

This budget addresses City Commission and City Manager goals and objectives of not increasing property taxes and maintaining a healthy fund balance by:

1. Budgeting expenditures within forecasted revenues.
2. Funding only one time capital expenditures from fund balance.
3. Reducing department budget requests by \$6.7 million.

Other goals and objectives achieved are mentioned throughout the various funds.

Transfers

As in previous years, we budget transfers between funds to reimburse one fund for services provided by the other. This year a transfer of \$896,000 from the Sanitation Fund and \$250,075 from Free Trade Bridge to the General Fund reimburses the General Fund for accounting, management, human resources and a host of other services provided. A transfer from Tax Increment Financing Reinvestment Zone 3 (TIF 3) of \$453,396 will reimburse the City for TIF 3 infrastructure improvements. The total transfer of funds to the General Fund is \$1,599,471. Transfers from the General Fund to other funds represent a subsidy to the receiving fund. General Fund transfers to other funds include \$30,000 to the Harlingen Arts and Heritage Museum Fund, \$185,975 to the Harlingen's Downtown Fund, and \$211,959 to fund School Resource

Officers in the Awards-Restricted Fund.

Staff positions

There were no significant changes to staffing for fiscal year 2019

Salary Compensation

A merit based pay system and a 2% increase for cost of living was budgeted for non-civil services employees, exclusive of Harlingen Waterworks Fund and Valley International Airport.

Overall Fund Revenue Estimates and Revenue Trends

Estimated revenues for FY 2019 are discussed in each fund in detail below. Estimates are based on historical trend analysis and assumptions such as economic factors and fee increases. Revenue trend graphs for each fund are shown in their respective sections.

The City has maintained the same tax rate of \$0.588827 for the past nine years. The projected property tax revenues are distributed to the Debt Service Fund and the General Fund. For FY 2019 the distribution of property tax revenues is \$4,084,602 to the Debt Service Fund and \$14,705,430 to the General Fund.

General Fund

General Fund revenues for FY 2019 are \$43,937,894. The two largest sources of revenue for general fund are property taxes and sales taxes. Both revenue sources account for 75% of revenue in general fund. For FY 2019, current property taxes are budgeted at \$4,705,430 or a 6% increase over last year's budget. Sales tax revenues for FY 2019 are budgeted at \$18,270,291 or a 2.5% increase over last year's estimated revenues. Both major revenue sources continue to see steady increases due to a growing local economy. In recent years, many new businesses have opened in Harlingen including Harbor Freight, Cheddars, Planet Fitness, Chipotle, Hooters, Arby's, Five Below, and Exceptional Health Care Inc.

Total general fund expenditures for FY 2019 are \$44,661,394 which is a decrease of \$616,799 from FY 2018 budget. The decrease is largely attributed to a decrease in one-time purchases of capital items.

This year a transfer from fund balance of \$723,500 was used to balance the General Fund budget.

Metropolitan Planning Organization Fund

This fund is reimbursed quarterly from Texas Department of Transportation after statement of expenditure activities are prepared and submitted for payment. This is a 100% reimbursable fund. Expenditures are budgeted at \$423,985 for FY 2019 which is an increase from FY 2018 of \$88,390.

Federal & State Forfeiture Funds

This fund derives its monies from Equitable Sharing Assets Forfeiture Laws. The funds are used to purchase law enforcement equipment to be used by the Police Department for law enforcement activities and purposes. Expenditures of \$309,000 were budgeted for FY 2019.

Tennis Court Fund

This year there is not a transfer budgeted from the General Fund. The Tennis Court fund balance and user fees of \$7,500 will be used to fund FY 2019 expenditures. The salary for the Tennis Pro comprises the principal element of cost within the fund. Total budgeted expenses for the fund are \$38,147.

Hotel/Motel Fund

Hotel/Motel Occupancy Tax revenues were budgeted conservatively at \$865,000. For FY 2019, Hotel/Motel Occupancy Tax expenditure budgets totaled \$859,492, a decrease of \$870,000. The decrease from FY 2018 is due to a one-time expense for the development of the Harlingen Convention Center.

Catastrophic Emergency Fund

This fund accounts for expenditures specifically authorized by ordinance for catastrophic emergency type expenditures such as hurricanes or floods. In anticipation of catastrophic events, \$25,000 has been budgeted for sand and sand bags for FY 2019.

Harlingen Downtown Improvement Fund

The Harlingen Downtown Improvement Fund is primarily funded by General Fund. In FY 2019, general fund will transfer \$185,975 to the Harlingen Downtown Improvement fund. Expenses for the fund had a slight increase of 0.3% or \$867 over last fiscal year.

Free Trade Bridge Fund

Revenues are generated by commercial and passenger vehicle bridge crossings at the Free Trade International Bridge and shared by a three-way split between the City of Harlingen, City of San Benito, and Cameron County. FY 2019 revenues are \$325,200, an increase of \$3,440 over FY 2018. The expenditures consist of \$75,000 for the City's matching share for the Lower Rio Grande Valley Development Council Transit Program and a \$250,075 transfer to general fund. The estimated ending fund balance for FY 2019 is \$ 809,484.

Community Oriented Policing Services / Universal Hiring Program

This federal grant provides partial funding for 2 additional police officers with the City providing up to 25% of the match and the federal government the remainder. The revenues and expenditures are adjusted on a yearly basis reflecting the amount of actual payroll and benefits required for the funding of the positions. A total of \$35,000 of expense is estimated for FY 2019.

Communication Center

Revenues of \$12,776 will be generated from an inter-local agreement with American Tower. In 2011, the Rio Grande Valley Communications Group developed a regional radio system infrastructure that allows first responders to communicate with each other following natural disasters or everyday responses. Revenues from inter-local agreements have decreased significantly since then, due to the change in tower rentals in the region. Expenditures in the amount of \$1,258 are budgeted for the annual lease agreement for use of the New Hampshire Communication Tower site.

Convention & Visitors Bureau

Convention & Visitors Bureau revenues were budgeted at \$426,800, an increase of \$2,800 over last fiscal year. Budgeted expenditures for FY 2019 totaled \$509,177, a decrease of \$363,161 from last fiscal year. The decrease from FY 2018 is largely due to a one-time expense for the development of the Harlingen Convention Center. The Convention & Visitors Bureau will continue to carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Grant Award Programs

This fund was created in FY 2015 to increase efficiency of grant budget management. Expenditures in this fund are 100% reimbursable. A total of \$898,674 is anticipated in state and federal grant funding for FY 2019. Various grant awards have been budgeted including Justice Assistance, Crime Victim's Assistance, Tropical Texas Behavioral, and the University of Texas Health Science Center at San Antonio grant.

Debt Service

The debt service fund exists to record the debt payments on outstanding General Obligation and Certificate of Obligations. The total general debt service fund has revenues budgeted at \$4,908,483 and expenditures of \$4,694,895 for FY 2019.

Infrastructure Fund

In prior years the infrastructure fund was supported by a \$1.00 surcharge on the water, sewer and garbage bills assessed to residents. Revenues from this fee would be used to address a variety of City infrastructure needs. On April 5, 2017, the City Commission approved a Street Maintenance Fee Ordinance that took effect on June 2016. The fee is assessed on all residential and commercial type properties and ranges from \$2.50 per month to \$8.50 per month. Per ordinance, the revenues generated from the street maintenance fee are restricted for use only on street improvement projects. Projected annual revenues from this fee are \$1.4 million. For fiscal year 2018-2019, 10.57 miles of roadways are programmed to be improved at an estimated cost of \$2.0 million utilizing Street Maintenance Fee revenue funds. The Street Maintenance Fee secures continual funding for street improvements projects in the future.

Municipal Auditorium

The Auditorium is anticipating an operating gain of \$17,635 due to revenues exceeding expenditures. Ticket fee income and rental income are expected to increase due to the return of the Harlingen Community Concert Association presenting their six show series.

Sanitation Fund

The Sanitation Fund will continue to provide a franchise fee payment in the amount of \$510,000 and will transfer \$896,000 to the General Fund to offset administrative expenses. Sanitation Fund revenues budget is \$9,402,900 and the expenditure budget is \$10,309,375 resulting in a net decrease to fund balance of \$906,475.

Harlingen Arts and Heritage Museum Fund

FY 2019 revenues for the museum were budgeted at \$110,100 and expenses were budgeted at \$116,357 resulting in use of fund balance of \$6,257. The Museum Association Board staffs, on a volunteer basis, the operations of the Museum Tuesday through Saturday. The Museum continues to increase the number of activities available to the public and to educate them on Harlingen, as well as national and international culture.

Motor Vehicle /Warehouse Fund

This fund consist of various internal services departments including fleet, motor vehicle administration, materials management, purchasing, and vehicle replacement. Expenditures exceed revenues by \$618,753 due to scheduled vehicle replacements and a decrease in vehicle replacement contributions.

Health Insurance Fund

The cost of health insurance for employees, retirees and former employees did not increase for FY 2019. The city pays a portion of dependent health care costs.

Short Term Factors and Budget Guidelines

The short-term factors that guided the development of the FY 2019 budget included preserving the current level of services with a conservative emphasis on resources utilization. Other significant factors included providing all non-civil service employees with a 2% cost of living adjustment, continuing to fund collective bargaining agreements with the Fire and Police Departments and funding capital expenditures.

Capital Investments and their impact on General Fund

A conservative approach was taken in recommending capital improvements for funding. The goal was to minimize the fiscal impact these projects would have on the operating budget. The projects that were recommended and subsequently approved for funding represent those which the City has a core responsibility to fulfill and those for which the City would sustain with projected revenues. One of the main capital improvements in the FY 2019 budget is the street overlay project which includes fifteen streets or 10.57 miles of streets that will be improved. The Street Maintenance fee implemented in FY 2016 has provided financial relief for General Fund. The Street Maintenance Fee provides a steady stream of income to improve City streets. Continuous capital

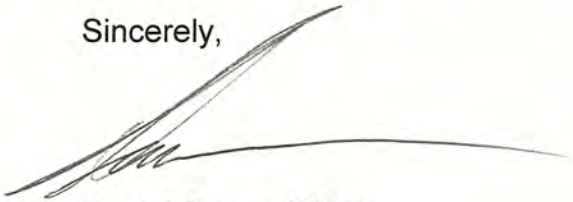
improvements to City streets will directly reduce the cost of Street Maintenance provided by General fund.

The approval of this budget represents the culmination of many hours of preparation by City staff and discussion by the City Commission towards the goal of maintaining the highest quality of services in a cost-effective manner to the Citizens of Harlingen.

In closing, let me express my deep appreciation to the Mayor and City Commission for their time, effort and leadership in formulating the policies and goals of the City.

Department Directors and staff should be commended for the time and energy they spent preparing budgets that will meet the needs of the community. The Finance Department is to be specially recognized for their efforts in accurately preparing the budget document.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Daniel Serna', with a long, sweeping horizontal line extending to the right.

Daniel Serna, CPM
City Manager

TAB 2 - STRATEGIC PLAN



Comprehensive Plan Priority List

Comprehensive Plan Synopsis

ONE VISION, ONE HARLINGEN COMPREHENSIVE PLAN

The Harlingen City Commission on April 6, 2016 unanimously approved The One Vision, One Harlingen Comprehensive Plan, which is the city's core policy document.

The Comprehensive Plan utilized key input over several months from stakeholders, residents, business owners, city staff, appointed committee members and elected officials.

The Plan consists of the City's vision, goals, strategies and implementation measures for growth and prosperity. It is an integrated approach to future development with a focus on all elements that make up a city: Housing; transportation; parks and open space; economic growth; downtown; history; public services and facilities; neighborhoods and community identity.

City departments are subsequently charged with the implementation of the Comprehensive Plan. However, the City must work with other government agencies, community partners and residents towards achieving the outlined goals.

On June 24, the City Commission held a workshop with City staff to develop a priority list of projects pertinent to the Comprehensive Plan. This document contains the Comprehensive Plan Priority List.

Comprehensive Plan

Primary Goals

Comprehensive Plan Primary Goals

PRIORITY 1

CONVENTION CENTER

Construct and design a civic/convention center.

Estimated Cost: \$14,846,825

Potential Funding Source: 4B; TIRZ 1, 2, 3; and Hotel Occupancy Tax revenue

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 5-1: Identifying strategies for addressing facility needs.

PRIORITY 2

BAXTER BUILDING

Pursue redevelopment of historic Baxter Building as a key, downtown landmark.

Estimated Cost: \$1,530,000

Potential Funding Source: 4B, General Fund, Historic/Housing Tax Credits, Grants

Comp Plan Action ID 3-6: Pursue redevelopment of the Historic Baxter Building as a key Downtown landmark.

PRIORITY 3

COMMERCE STREET PROJECT

Commerce Street Overlay Improvement Project from Taft Avenue to N. Business 77.

Estimated Cost: \$2,155,902

Potential Funding Source: 4B, General Fund Street Overlay, Infrastructure Funds, Grants

Comp Plan Action ID 2-3: Improve connectivity in the core areas of the city.

Comp Plan Action ID 3.1: Designate the following boulevards, avenues and streets as “great streets.”

Comprehensive Plan Primary Goals

PRIORITY 4

LON C. HILL DESTINATION PARK

Develop a n all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphitheater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children's discovery center.

Estimated Cost: \$12,692,398

Potential Funding Source: General Fund, Grants, 4B, partnerships

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

PRIORITY 5

DID: ALLOW/ENCOURAGE MIXED-USE DEVELOPMENT IN HARLINGEN'S CORE AREAS

Create a specific zoning category that allows and encourages mixed-use development. Set policies, guidelines and performance measures so to provide reasonable flexibility to development.

Estimated Cost: TBD

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-3: Allow and encourage more mixed-use development in the Core Areas of Harlingen.

PRIORITY 6

DOWNTOWN PARKING STRUCTURES FEASIBILITY STUDY

Address parking needs in the Downtown Improvement District.

Estimated Cost: \$40,000

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 3-7: Address parking needs in the vicinity of the Historic Baxter Building and the Reese Building.

DOWNTOWN MASTER PLAN

Develop a formal, core area Downtown Master Plan.

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 1-1: Create core areas of Harlingen District.

Comp Plan Action ID 5-2: Develop a formal core areas of Harlingen Plan with individual subdistrict recommendations.

Comprehensive Plan Primary Goals

PRIORITY 7

DRAINAGE PROJECTS (DIXIELAND DITCH)

Estimated Cost: \$881,564

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (13TH STREET)

Estimated Cost: \$201,356

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (RIO HONDO DITCH)

Estimated Cost: \$721,360

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (LIPSCOMB DITCH)

Estimated Cost: \$493,702

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

Comprehensive Plan Primary Goals

PRIORITY 8

LPG BURN PROP UNIT

Purchase of Unit will help maintain firefighter proficiency and an ISO rating of 3.

Estimated Cost: \$332,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

Estimated Cost: \$200,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

PRIORITY 9

CITY HALL PLAN

Explore options to update the current City Hall.

Estimated Cost: TBD

Potential Funding Source: General Fund, 4B

Comp Plan Action ID 2-1: Select the location for the replacement/consolidated City Hall.

Comp Plan Action ID 2-2: Fund and develop the new City Hall.

Comp Plan Action ID 2-3: Identify uses for the existing City Hall building.

PRIORITY 10

FAIR PARK & VICTOR PARK ALL-INCLUSIVE PLAYGROUNDS

Construction of playgrounds for use by all residents.

Estimated Cost: \$2.5 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical park improvements.

Comprehensive Plan Primary Goals

PRIORITY 11

RE-DESIGN HARINGEN ARTS & HERITAGE MUSEUM

Enhancement of attractions improves quality of life drawing more visitors to Harlingen.

Estimated Cost: \$500,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 3-3: Promote the City's unique assets, such as nature tourism, unique museum and murals.

PRIORITY 12

SOCCER COMPLEX PHASE II

Construction of the second phase of the Harlingen Soccer Complex to include: Upgrading the existing irrigation system to a two-wire, controlled system; enhancing the soil condition of the existing fields; bringing in select fill material for the new fields for optimal growth condition on Tift 419; and construct two additional restrooms and additional parking.

Estimated Cost: \$2.1 million; Estimated Additional Cost for artificial turf on Championship fields: \$1.6 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-1: Complete development of the Harlingen Soccer Complex.

Comprehensive Plan Primary Goals

PRIORITY 13

SPUR 54

Estimated Cost: \$6,874,132

Potential Funding Source: Prop 1, Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

LOOP 499 BIKE LANE EXTENSION

Estimated Cost: \$14,550

Potential Funding Source: TXDoT, City of Harlingen

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

DIXIELAND TURNAROUND

Estimated Cost: \$1.5 million

Potential Funding Source: Prop 7

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

FM 509 EXTENSION

Estimated Cost: \$3.62 million

Potential Funding Source: Prop 7, Cameron County

Comp Plan Action ID 1-1: Support completion of the FM 509 corridor.

HSBMPO BICYCLE & PEDESTRIAN MASTER PLAN

Estimated Cost: \$79,682

Potential Funding Source: MPO PL-112 Funds

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

PROPOSED BIKE LANES BY CITY OF HARLINGEN

Estimated Cost: \$284,048

Potential Funding Source: EDC, Bonds, General Fund

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

HARLINGEN MULTIMODAL TRANSIT CENTER

Estimated Cost: \$5 million

Potential Funding Source: Prop 1, Prop 7, City of Harlingen

Comp Plan Action ID 5-2: Continue to support and expand area mass transit options.

Comprehensive Plan Primary Goals

PRIORITY 14

AEROTROPOLIS MARKETING

Annually market the Aerotropolis airport which serves as a multimodal, "airport city," commercial core.

Estimated Cost: \$100,000 annually

Potential Funding Source: EDC

Comp Plan Short-term Public Investment Action No. 8: Begin marketing of Aerotropolis District.

Comp Plan Action ID 1-2: Continue to support the HEDC as it pursues economic growth in the city.

Comp Plan Action ID 5-1: Maintain Valley International Airport as the premier airport in the region.

PRIORITY 15

UPDGRADE CHILDREN'S LIBRARY

A well-designed, safe environment for infants and toddlers that stimulates senses and challenges motor skills.

Estimated Cost: \$190,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CONSTRUCT A COMPUTER LAB

Continue to target quality-of-life features that make Harlingen an attractive place to live.

Estimated Cost: \$259,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

CREATE A TEEN LIBRARY

Development of a Teen Library supports improvements to the City's educational system and infrastructure.

Estimated Cost: \$104,000

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comprehensive Plan Primary Goals

PRIORITY 16

HUGH RAMSEY NATURE PARK EDUCATION CENTER

Improve Hugh Ramsey Nature Park as a major birding/wildlife attraction and develop a nature center facility.

Estimated Cost: \$1.2 million

Potential Funding Source: General Fund, Grants, Bonds, 4B

Comp Plan Action ID 3-3: Develop a nature center facility.

PRIORITY 17

TRAILS: RAMSEY TO MCKELVEY AND 25TH TO DOWNTOWN AREA

Complete the Arroyo Colorado Trail as the premier trail corridor from Dixieland to Hugh Ramsey Nature Park.

Estimated Cost: \$3.2 million

Potential Funding Source: General Fund, Grants, 4B

Comp Plan Action ID 2-1: Complete the Arroyo Colorado Trail as the premier trail corridor in the Rio Grande Valley (from Dixieland Park to Hugh Ramsey Park).

TAB 3 - STATISTICAL

FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the "Stockholders". They own the City. The "Board of Directors"- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed "Officers". "Advisory Board Members" consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an "open door" policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled "Citizen Communication". There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an "open door" policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the "front line", and are made aware of the City's needs from a "grassroots" perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between "from the bottom up" and "from the top down" policies.

The formal part of the budget process is presented on the following pages captioned "**General Budget Requirements**".

**CITY OF HARLINGEN
GENERAL BUDGET REQUIREMENTS**

Tues ,	Feb 27 , 2018	Submit budget work papers to departments
Tues ,	Feb 27 , 2018	Departments begin preparation of Budget based on Goals & Objectives
Tues ,	Mar 27 , 2018	Due date for Department Directors to deliver Goals & Objectives to the Finance Department
Tues ,	Apr 10 , 2018	Due date for Department Directors to complete budget data entry
Mon ,	Apr 30 , 2018	Finance Department delivers draft budget to City Manager
Fri ,	May 4 , 2018	City Manager/Finance review Revenue Projections
Tues ,	May 22 , 2018	City Manager/Department Directors budget hearings
Wed ,	May 23 , 2018	City Manager/Department Directors budget hearings
Thur ,	May 24 , 2018	Due Date for Department Directors to return reworked budgets
Wed ,	May 30 , 2018	City manager finalizes budget decisions for proposal to City Commission
Fri ,	Jun 15 , 2018	Performance indicators are due from department
Tues ,	Jul 4 , 2018	City Hall closed
Mon ,	Jul 13 , 2018	Mayor & City Commission Budget Workshop
Wed ,	Jul 16 , 2018	Certified Appraisal Roll Received
Fri ,	Jul 20 , 2018	Calculation of Effective and Rollback Tax Rate
Mon ,	Jul 23 , 2018	Publication of "Effective Tax Rate, Rollback Tax Rate"
Fri ,	Jul 27 , 2018	HCIB approves proposed budget
Wed ,	Aug 1 , 2018	Meeting of governing body to discuss tax rate (Regular Meeting)
Fri ,	Aug 03 , 2018	Publication of "Notice of Public Hearing on Annual Budget to be published newspaper
Fri ,	Aug 07 , 2018	Publication of "Notice of Public Hearing on Tax Increase" (Notice of Proposed tax rate)

Fri , Aug 10 , 2018 File draft budget with City Secretary and post on web

Fri , Aug 24 , 2018 Draft budget book printed

Fri , Aug 15 , 2018 First Public Hearing on Tax Rate

Wed , Aug 15 , 2018 Public Hearing on annual budget

Wed , Sept 5 , 2018 Second Public Hearing on Tax Rate

Wed , Sept 5 , 2018 First Reading of Budget Appropriation Ordinance
First vote on Tax Rate and first reading of tax ordinance

Wed , Sept 19 , 2018 Second reading of Budget Appropriation Ordinance
Second reading of Tax Rate Ordinance

Mon , Oct 1 , 2018 New Fiscal Year begins

1. As indicated above, beginning in March budget forms and worksheets are distributed to departments and are due by May 1. In June, meetings are held with each department to review budget requests. In July, City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN
ANALYSIS OF PROPERTY TAX REVENUE
PROPOSED FISCAL YEAR 2018-19

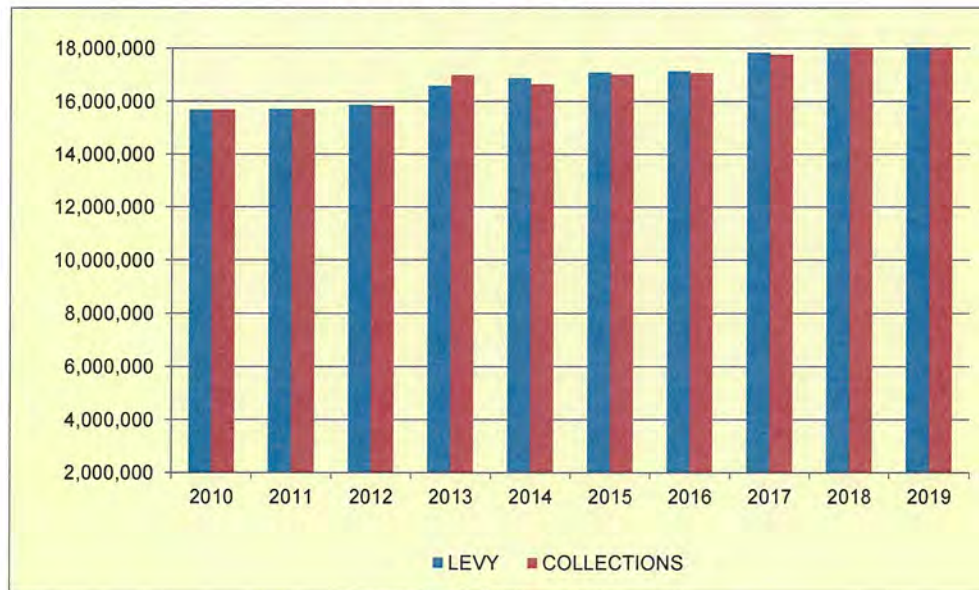
	ACTUAL FY 15-16	ACTUAL FY 16-17	Budget FY 17-18	PROPOSED FY 18-19
Appraised Valuations	\$ 3,173,911,355	\$ 3,327,277,769	\$ 3,448,947,915	\$ 3,572,463,726
Less Exemptions	<u>265,374,496</u>	<u>298,613,054</u>	<u>314,899,085</u>	<u>316,243,782</u>
Total Taxable Value	<u>\$2,908,536,859</u>	<u>\$3,028,664,715</u>	<u>\$3,134,048,830</u>	<u>\$3,256,219,944</u>
Tax Levy	\$17,126,250	\$17,833,596	\$18,454,126	\$19,173,502
Estimated Collection	100.17%	97.28%	97.00%	98.00%
Estimated Tax Collection	\$17,154,973	\$17,348,233	\$17,900,502	\$18,790,032
Estimated Delinquent Tax	\$380,976	\$347,028	\$325,000	\$328,750
General Fund & TIF's	\$13,327,697	\$13,561,910	\$13,872,466	\$14,705,430
Debt Service	<u>3,827,276</u>	<u>3,786,323</u>	<u>4,028,036</u>	<u>4,084,602</u>
Total	<u>\$17,154,973</u>	<u>\$17,348,233</u>	<u>\$17,900,502</u>	<u>\$18,790,032</u>
General Fund	0.458590	0.460327	0.456327	0.460827
Debt Service Fund	<u>0.130237</u>	<u>0.128500</u>	<u>0.132500</u>	<u>0.128000</u>
TOTAL	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>	<u>0.588827</u>

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2010	15,676,927	14,945,297	95.33%	750,389	15,695,686	100.12%	1,411,586
2011	15,696,199	15,148,659	96.51%	567,445	15,716,104	100.13%	1,136,262
2012	15,845,781	15,339,600	96.81%	496,011	15,835,611	99.94%	939,863
2013	16,572,177	16,239,104	97.99%	763,068	17,002,172	102.59%	986,181
2014	16,859,308	16,220,678	96.21%	422,472	16,643,150	98.72%	1,711,434
2015	17,081,984	16,484,114	96.50%	525,000	17,009,114	99.57%	1,694,744
2016	17,126,250	16,526,832	96.50%	547,500	17,074,332	99.70%	1,537,038
2017	17,833,596	17,209,420	96.50%	547,500	17,756,920	99.57%	1,613,714
2018	18,454,126	17,900,502	97.00%	325,000	18,225,502	98.76%	1,765,662
*2019	19,173,502	18,790,032	98.00%	328,750	19,118,782	99.71%	1,668,434

* ESTIMATED FOR TAX YEAR 2019

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS**

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

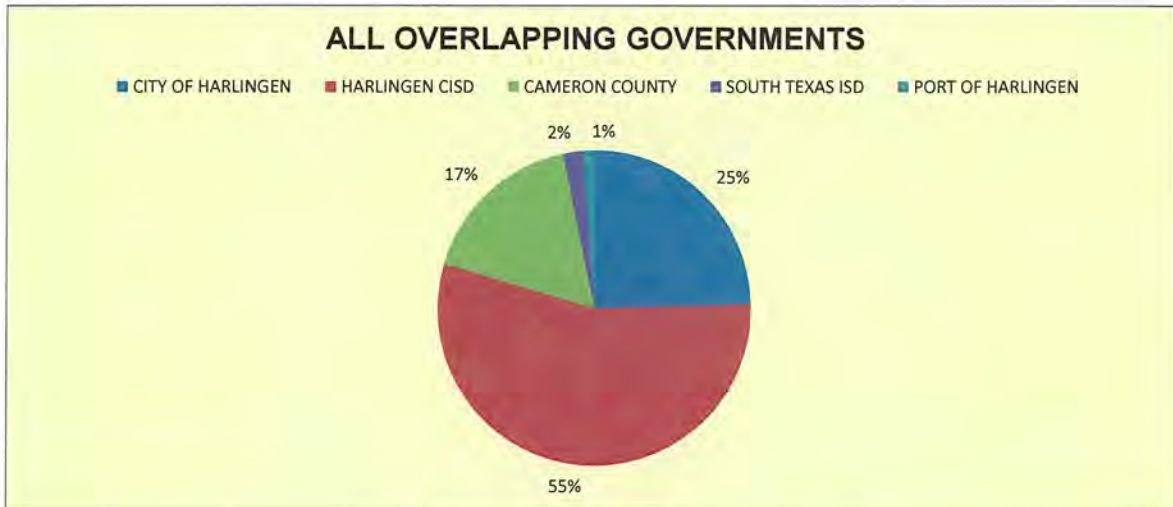
<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>	<u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u>	<u>CAMERON COUNTY</u>	<u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u>	<u>PORT OF HARLINGEN AUTHORITY</u>	<u>TOTAL</u>
2010	0.435580	0.153247	0.588827	1.125000	0.363191	0.049200	0.000000	2.126218
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	0.000000	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2014	0.449723	0.139104	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2015	0.450901	0.137926	0.588827	1.218000	0.399291	0.049200	0.000000	2.255318
2016	0.458590	0.130237	0.588827	1.318000	0.399291	0.049200	0.000000	2.355318
2017	0.460327	0.12850	0.588827	1.318000	0.407743	0.049200	0.000000	2.363770
2018	0.456327	0.13250	0.588827	1.318000	0.410803	0.049200	0.030000	2.396830
2019	0.460827	0.12800	0.588827	1.318000	0.410803	0.049200	0.030000	2.366830

Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.



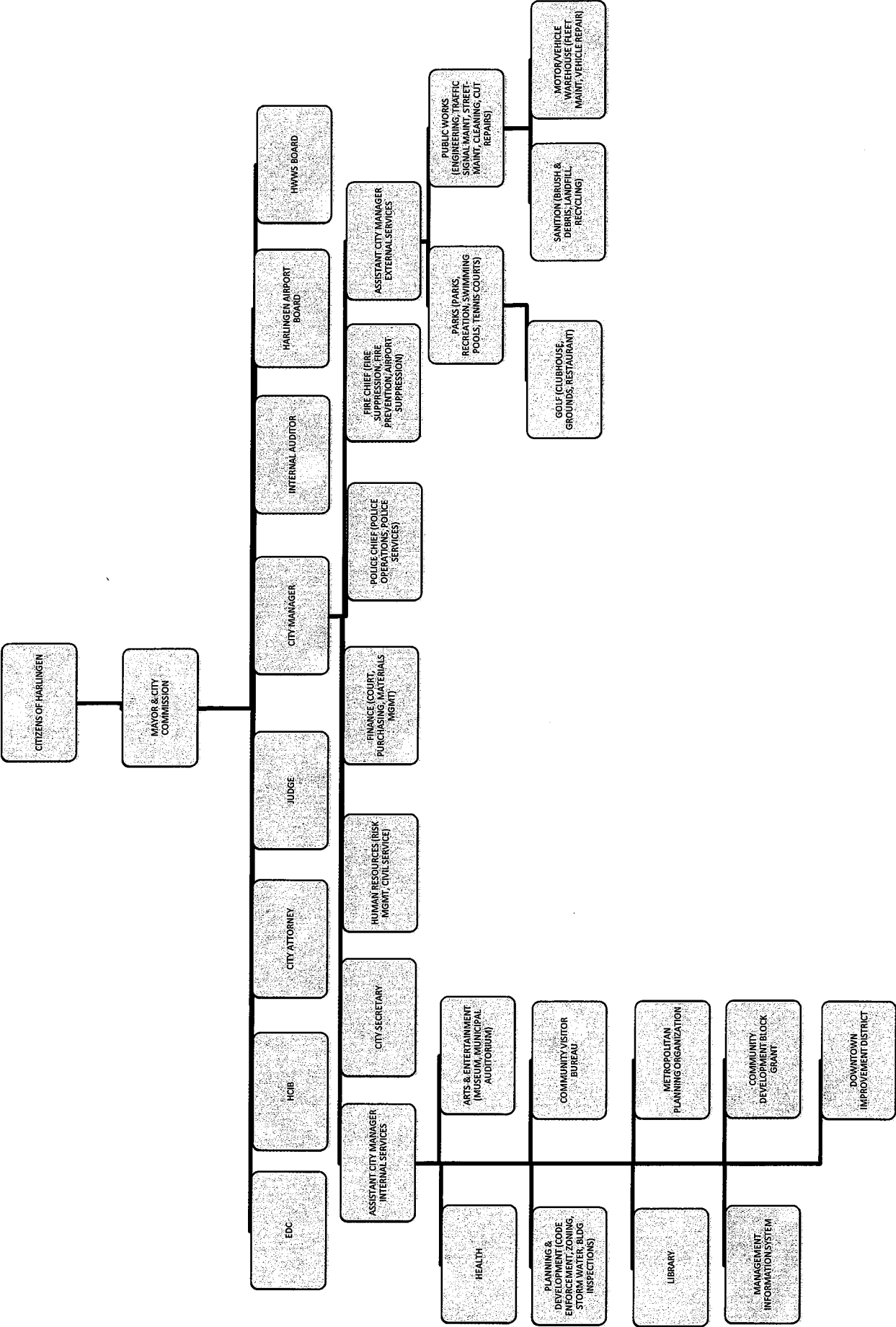
Percentage of total tax rate by taxing units

**CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2018 ASSESSED VALUATION**

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	<u>2018 TAXABLE ASSESSED VALUATION</u>	<u>PERCENTAGE OF TOTAL TAXABLE ASSESSED VALUATION</u>
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	\$70,147,279	2.15%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	45,006,090	1.38%
BOYER HARLINGEN LC	REAL ESTATE DEVELOPERS	27,955,724	0.86%
HMC REALTY LLC	REAL ESTATE DEVELOPERS	26,317,781	0.81%
JPMCC 2007 LDP12 SOUTH EXPRESSWAY 83 LLC	SHOPPING CENTER OPERATIONS	21,424,317	0.66%
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	20,538,936	0.63%
HCHARTX001 LLC C/O AMERICAN REALTY CO	REAL ESTATE DEVELOPERS	17,662,173	0.54%
VALLEY BAPTIST REALTY CORP	MEDICAL REAL ESTATE DEVELOPERS	13,078,291	0.40%
VHS VALLEY REAL ESTATE CO LLC	MEDICAL REAL ESTATE DEVELOPERS	13,001,593	0.40%
RANCHO HARLINGEN CORNERS LLC	SHOPPING CENTER OPERATIONS	12,296,417	0.38%
		<u>\$267,428,601</u>	<u>8.21%</u>

SOURCE: CAMERON APPRAISAL DISTRICT

City of Harlingen Organizational Chart



CITY OF HARLINGEN FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

General Fund is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The Harlingen Waterworks System accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the General Fund is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the Community Development Fund (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

1. **Metropolitan Planning Organization (MPO) Fund** is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen-San Benito traffic area.
2. **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
3. **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce

- for tourist promotion. The remainder of the funds will be used for other promotional expenses.
4. **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.
 5. **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
 6. **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
 7. **Communication Center Fund** accounts for monies received for the rental of tower space and for expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.
 8. **Community Oriented Policing Services/Universal Hiring Program (COPS / UHP GRANT)** is a three-year descending grant. The purpose of this grant is to hire ten Police Officer Recruits. The salary and benefits of these new officers are funded by this grant. These officers were hired to bring the Harlingen Police Department in line with the required complement of officers.
 9. **Red Light Safety Photo Enforcement Program** is aimed at reducing accident- related injuries, specifically at intersections that reflect a high number of traffic accidents.
 10. **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
 11. **Award Programs-Restricted Fund** is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusions may apply.
 12. **TDRA Northwest Area Drainage Fund** is used to account for State Disaster funding awarded through the Texas Department of Rural Affairs (TDRA).
 13. **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.
 14. **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent

sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

15. Harlingen Community Improvement Board Fund is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

16. Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Debt Service Fund

This fund is provided to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The C.O. Series 2007, is reported as a major capital project fund as it is used to account for the proceeds of its respective bond issuances, which is to be used for the construction of major capital assets. HWWWS and Valley International Airport are also considered to be major capital project funds.

Non-Major Capital Projects Funds

The two non-major Capital Funds are as follows:

1. **Capital Improvement Fund** is provided to account for receipts and expenditures of monies received for the construction of major capital improvements by the City.
2. **Street Improvement Fund** is provided for the purpose of street improvements for the City.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

1. **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
2. **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
3. **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

1. **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
2. **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
3. **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

The major Internal Services Fund is the Motor Vehicle/Warehouse Fund, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

The Health Insurance Fund is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the Firemen's Relief and Retirement Fund, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

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graph TD
    Root[Governmental Funds  
Major & Non-Major Funds] --> GeneralFund[General Fund  
Major Fund]
    Root --> SpecialRevenueFunds[Special Revenue Funds]
    Root --> DebtServiceFund[Debt  
Service Fund]
    Root --> ProprietaryFunds[Proprietary Funds]
    Root --> CapitalProjectFunds[Capital Project  
Funds]
    Root --> FiduciaryFund[Fiduciary Fund]

    GeneralFund --> CommunityDevelopment[Community Development]
    GeneralFund --> TennisCourt[Tennis Court]
    GeneralFund --> CatastrophicEmergency[Catastrophic Emergency]
    GeneralFund --> FreeTradeBridge[Free Trade Bridge]
    GeneralFund --> COPSUHPGrant[COPS/UHP Grant]
    GeneralFund --> AwardsPrograms[Awards Programs]
    GeneralFund --> FederalForfeitures[Federal Forfeitures]
    GeneralFund --> TaxIncrement[Tax Increment]
    GeneralFund --> HarlingenCommunityBoard[Harlingen Community Board]

    SpecialRevenueFunds --> MetropolitanPlanning[Metropolitan Planning]
    SpecialRevenueFunds --> HotelMotelTax[Hotel/Motel Tax]
    SpecialRevenueFunds --> HarlingenDowntownImprovement[Harlingen Downtown Improvement District]
    SpecialRevenueFunds --> CommunicationCenter[Communication Center]
    SpecialRevenueFunds --> ConventionVisitorBureau[Convention & Visitor's Bureau]
    SpecialRevenueFunds --> PEGProgramming[PEG Programming]
    SpecialRevenueFunds --> StateForfeiture[State Forfeiture]
    SpecialRevenueFunds --> DevelopmentCorp[Development Corp.]
    SpecialRevenueFunds --> InfrastructureFund2[Infrastructure Fund]

    ProprietaryFunds --> EnterpriseFunds[Enterprise Funds]
    ProprietaryFunds --> InternalServicesFunds[Internal Services Funds]

    EnterpriseFunds --> MunicipalAuditorium[Municipal Auditorium]
    EnterpriseFunds --> SanitationFund[Sanitation Fund]
    EnterpriseFunds --> HarlingenArtsHeritageMuseum[Harlingen Arts & Heritage Museum]
    EnterpriseFunds --> MunicipalGolfCourse[Municipal Golf Course]
    EnterpriseFunds --> HarlingenWaterWorksMajorFund[Harlingen Water Works Major Fund]
    EnterpriseFunds --> ValleyInternationalAirport[Valley International Airport]

    InternalServicesFunds --> MotorVehicleWarehouse[Motor Vehicle Warehouse]
    InternalServicesFunds --> HealthInsurance[Health Insurance]

    CapitalProjectFunds --> PetitionPaving[Petition Paving]
    CapitalProjectFunds --> InfrastructureFund1[Infrastructure Fund]
    CapitalProjectFunds --> StreetImprovement[Street Improvement]
  
```

The organizational chart for Harlingen, Texas, is structured as follows:

- Governmental Funds Major & Non-Major Funds**
 - General Fund Major Fund**
 - Community Development
 - Tennis Court
 - Catastrophic Emergency
 - Free Trade Bridge
 - COPS/UHP Grant
 - Awards Programs
 - Federal Forfeitures
 - Tax Increment
 - Harlingen Community Board
 - Special Revenue Funds**
 - Metropolitan Planning
 - Hotel/Motel Tax
 - Harlingen Downtown Improvement District
 - Communication Center
 - Convention & Visitor's Bureau
 - PEG Programming
 - State Forfeiture
 - Development Corp.
 - Infrastructure Fund
 - Debt Service Fund**
 - Proprietary Funds**
 - Enterprise Funds**
 - Municipal Auditorium
 - Sanitation Fund
 - Harlingen Arts & Heritage Museum
 - Municipal Golf Course
 - Harlingen Water Works Major Fund
 - Valley International Airport
 - Internal Services Funds**
 - Motor Vehicle Warehouse
 - Health Insurance
 - Capital Project Funds**
 - Petition Paving
 - Infrastructure Fund
 - Street Improvement
 - Fiduciary Fund**

**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2018-2019**

There are five major revenue sources for the City of Harlingen that comprise 83.5% of the total revenues for all funds:

1) **Charges for Services (35.14%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (19.35%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (15.35%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (25.09%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.06%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN

	Actual 2016-2017			Budgeted 2017-2018			Approved 2018-2019					
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Property Taxes	\$ 18,233,617	\$ -	\$ -	\$ 18,233,617	\$ 19,041,669	\$ -	\$ -	\$ 19,041,669	\$ 19,684,282	\$ -	\$ -	\$ 19,684,282
Sales Tax	23,684,196	-	-	23,684,196	23,906,745	-	-	23,906,745	24,810,956	-	-	24,810,956
Franchise Fees	3,678,799	-	-	3,678,799	3,688,954	-	-	3,688,954	3,639,954	-	-	3,639,954
Other Taxes & Fees	3,745,884	2,375,046	-	6,120,930	2,947,859	2,394,092	-	5,341,951	4,293,281	2,264,095	-	6,557,376
Fines & Forfeitures	1,063,111	-	-	1,063,111	1,111,265	-	-	1,111,265	1,101,664	-	-	1,101,664
Licenses & Permits	650,478	-	-	650,478	543,500	-	-	543,500	612,210	-	-	612,210
Charges for Services	-	33,679,677	-	33,679,677	12,776	34,446,339	-	34,459,115	12,776	33,131,124	-	33,143,900
Intergovernmental	3,771,628	-	-	3,771,628	3,304,064	-	-	3,304,064	2,867,501	-	-	2,867,501
Interest Investments	197,908	273,342	3,061,457	3,532,707	236,097	273,165	2,582,093	3,091,355	333,250	575,900	2,800,950	3,710,100
Miscellaneous	4,479,276	6,126,210	-	10,605,486	4,456,880	5,272,675	-	9,729,555	2,620,859	5,994,702	-	8,615,561
Terminal Building	-	3,148,797	-	3,148,797	-	3,195,000	-	3,195,000	-	3,246,000	-	3,246,000
Airfield	-	642,251	-	642,251	-	711,000	-	711,000	-	744,000	-	744,000
Industrial Park	-	1,247,431	-	1,247,431	-	1,249,500	-	1,249,500	-	1,260,000	-	1,260,000
Terminal Support	-	1,167,157	-	1,167,157	-	1,220,500	-	1,220,500	-	1,242,300	-	1,242,300
Property Assessments	28,060	-	-	28,060	29,000	-	-	29,000	27,500	-	-	27,500
Pension Contributions	-	-	1,843,372	1,843,372	-	-	1,928,556	1,928,556	-	-	1,952,300	1,952,300
Other Financing Sources	2,569,622	6,788,082	-	9,357,704	4,006,198	6,506,664	-	10,512,862	3,501,057	11,492,628	-	14,993,685
TOTALS	\$ 62,102,579	\$ 55,447,993	\$ 4,904,829	\$ 122,455,401	\$ 63,285,007	\$ 55,288,935	\$ 4,510,649	\$ 123,044,591	\$ 63,505,290	\$ 59,950,749	\$ 4,753,250	\$ 128,209,289

These charts represent the **Revenue Summary by Fund Type and Expenditure Summary by Object** for Actual, Budgeted and Fiscal Years. The following pages depict various charts representing **Revenues and Expenditures** in summary and detail for Actual, Budgeted and Approved Fiscal Years.

38

CITY OF HARLINGEN

	Actual			Total Fund Types	Budgeted			Total Fund Types	Approved 2018-2019			Total Fund Types
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types		Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types		Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	
Personnel Services	\$31,024,307	\$ 15,252,296	\$ -	\$ 46,276,603	\$ 33,093,625	\$ 16,043,221	\$ -	\$ 49,136,846	\$ 33,857,076	\$ 16,409,592	\$ -	\$ 50,266,668
Contracted Services	-	4,906,081	-	4,906,081	-	4,984,050	-	4,984,050	-	5,467,925	-	5,467,925
Materials & Supplies	1,583,747	5,181,473	-	6,765,220	2,952,247	6,069,414	-	9,021,661	2,671,063	6,073,355	-	8,744,418
Other Charges	12,997,937	11,828,908	230,300	25,057,145	17,162,652	13,125,331	258,780	30,546,763	13,632,495	15,471,474	292,300	29,396,269
Street Improvements	1,578,967	-	-	1,578,967	3,317,463	-	-	3,317,463	2,000,000	-	-	2,000,000
Capital Outlay	2,714,140	530,152	-	3,244,292	3,726,066	1,637,200	-	5,363,266	1,174,278	555,518	-	1,729,796
Other Financing Uses	11,404,357	1,062,130	-	12,466,487	10,603,976	896,000	-	11,499,976	10,611,964	896,000	-	11,507,964
Depreciation	-	11,818,824	-	11,818,824	-	9,440,000	-	9,440,000	-	10,097,000	-	10,097,000
Housing Programs	436,091	-	-	436,091	306,730	-	-	306,730	318,128	-	-	318,128
Housing Rehabilitation	201,102	-	-	201,102	91,386	-	-	91,386	152,090	-	-	152,090
Demolition	32,327	-	-	32,327	24,700	-	-	24,700	32,400	-	-	32,400
Public Services & Economic Dev	110,435	-	-	110,435	99,953	-	-	99,953	128,000	-	-	128,000
Pensions & Withdrawals	-	-	2,197,233	2,197,233	-	-	2,505,626	2,505,626	-	-	2,510,000	2,510,000
TOTALS	\$62,083,410	\$ 50,579,864	\$ 2,427,533	\$ 115,080,807	\$ 71,378,798	\$ 52,195,216	\$ 2,764,406	\$ 126,338,420	\$ 64,577,494	\$ 54,970,864	\$ 2,802,300	\$ 122,360,658

TOTALS

CITY OF HARLINGEN

REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2016-2017				Budgeted 2017-2018				Approved 2018-2019			
	Governmental		Proprietary		Governmental		Proprietary		Governmental		Proprietary	
	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types	Fund Types	Total Fund Types
Property Taxes	\$ 18,233,617	\$ -	\$ -	\$ 18,233,617	\$ 19,041,669	\$ -	\$ -	\$ 19,041,669	\$ 19,684,282	\$ -	\$ -	\$ 19,684,282
Sales Tax	23,684,196	-	-	23,684,196	23,906,745	-	-	23,906,745	24,810,956	-	-	24,810,956
Franchise Fees	3,678,799	-	-	3,678,799	3,668,954	-	-	3,668,954	3,639,954	-	-	3,639,954
Other Taxes & Fees	3,745,884	2,375,046	-	6,120,930	2,947,859	2,394,092	-	5,341,951	4,293,281	2,264,095	-	6,557,376
Fines & Forfeitures	1,063,111	-	-	1,063,111	1,111,265	-	-	1,111,265	1,101,664	-	-	1,101,664
Licenses & Permits	650,478	-	-	650,478	543,500	-	-	543,500	612,210	-	-	612,210
Charges for Services	-	33,679,677	-	33,679,677	12,776	34,446,339	-	34,459,115	12,776	33,131,124	-	33,143,900
Intergovernmental	3,771,628	-	-	3,771,628	3,304,064	-	-	3,304,064	2,867,501	-	-	2,867,501
Interest Investments	197,908	273,342	3,061,457	3,532,707	236,097	273,165	2,582,093	3,091,355	333,250	575,900	2,800,950	3,710,100
Miscellaneous	4,479,276	6,126,210	-	10,605,486	4,456,880	5,272,675	-	9,729,555	2,620,859	5,994,702	-	8,615,561
Terminal Building	-	3,148,797	-	3,148,797	-	3,195,000	-	3,195,000	-	3,246,000	-	3,246,000
Airfield	-	642,251	-	642,251	-	711,000	-	711,000	-	744,000	-	744,000
Industrial Park	-	1,247,431	-	1,247,431	-	1,249,500	-	1,249,500	-	1,260,000	-	1,260,000
Terminal Support	-	1,167,157	-	1,167,157	-	1,220,500	-	1,220,500	-	1,242,300	-	1,242,300
Property Assessments	28,060	-	-	28,060	29,000	-	-	29,000	27,500	-	-	27,500
Pension Contributions	-	-	1,843,372	1,843,372	-	-	1,928,556	1,928,556	-	-	1,952,300	1,952,300
Other Financing Sources	2,569,622	6,788,082	-	9,357,704	4,006,198	6,506,664	-	10,512,862	3,501,057	11,492,628	-	14,993,685
TOTALS	\$ 62,102,579	\$ 55,447,993	\$ 4,904,829	\$ 122,455,401	\$ 63,265,007	\$ 55,268,935	\$ 4,510,649	\$ 123,044,591	\$ 63,505,290	\$ 59,950,749	\$ 4,753,250	\$ 128,209,289

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.

The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Revenues 2016-2017
Governmental Fund Types

Governmental Fund Types																												
General	CDBG	M.P.O.	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Hallings Downtown	Free Trade Bridge	Communication Center	COPS Grant	Red Light Safety Enforcement	NSP	CVB	Award Programs	PEG	Federal Forfeitures	State Forfeitures	TIF 1	TIF 2	TIF 3	EDC	HCB	Infrastructure Fund	Debt Service	Petition Paying	Capital Improvement	Street Improvement	Total Governmental	
\$14,360,607	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,866,432	\$ -	\$ -	\$ -	\$ 1,578	\$18,233,617
Property Taxes																												23,684,186
Sales Tax																												3,078,799
Franchise Fees																												3,078,799
Other Taxes & Fees																												3,745,884
Fines & Forfeitures																												1,082,111
Licenses & Permits																												650,478
Charges for Services																												
Intergovernmental																												
Interest Investments																												3,771,628
Miscellaneous																												197,908
Terminal Building																												4,479,276
Airfield																												
Industrial Park																												
Terminal Support																												
Property Assessments																												
Pension Contributions																												
Other Financing/Transfers																												
TOTALS	\$43,508,692	\$1,814,294	\$259,913	\$8,877	\$958,247	\$4,825	\$60,737	\$388,891	\$221,344	\$136,210	\$163	\$3,384	\$428,243	\$1,076,104	\$95,005	\$104,223	\$160,082	\$84,773	\$75,470	\$295,858	\$5,638,332	\$1,552,161	\$648,077	\$4,570,953	\$1,001	\$247	\$5,793	\$62,102,579

CITY OF HARLINGEN
Actual Revenues 2016-2017

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water Wastewater	Valley International Airport	Internal Service/Vehicle	Health Insurance	Total Proprietary
Property Taxes									
Sales Tax									
Franchise Fees									
Other Taxes & Fees									
Fines & Forfeitures	12,353			961,903	1,400,790				2,375,046
Licenses & Permits									
Charges for Services	165,540	9,228,585	2,541	3,720	21,200,745		3,078,546		33,679,677
Intergovernmental									
Interest Investments	385	46,787	440	24	206,280		17,383	2,043	273,342
Miscellaneous	20,741	1,458,011	(64)	21,626	153,431	26,135	2,003	4,444,327	6,126,210
Terminal Building						3,148,797			3,148,797
Airfield						642,251			642,251
Industrial Park						1,247,431			1,247,431
Terminal Support						1,167,157			1,167,157
Property Assessments									
Pension Contributions									
Other Financing/Transfers	115,000	50	97,430			6,109,544	385,058	81,000	6,788,082
TOTALS	\$314,019	\$10,733,433	\$100,347	\$987,273	\$22,961,246	\$12,341,315	\$3,482,990	\$4,527,370	\$5,447,993

Fiduciary Fund Types

	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes		
Sales Tax		
Franchise Fees		
Other Taxes & Fees		
Fines & Forfeitures		
Licenses & Permits		
Charges for Services		
Intergovernmental		
Interest Investments		
Miscellaneous		
Terminal Building		
Airfield		
Industrial Park		
Terminal Support		
Property Assessments		
Pension Contributions		
Other Financing/Transfers		
TOTALS	\$4,904,829	\$4,904,829

CITY OF HARLINGEN
Budgeted Revenues 2017-2018
Governmental Fund Types

Governmental Fund Types																								
General	CDBG	M.P.O.	Tennis Courts	Hole/Model Occupancy Tax	Catstrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	PEG Programming	Federal Forfeiture	State Forfeiture	TIF 1	TIF 2	TIF 3	EDC	HBC	Infrastructure Fund	Debt Service	Capital Improvement	Total Governmental	
Property Taxes	\$14,899,803	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$19,041,889	
Sales Tax	17,995,008																	4,578,833	1,372,304				23,906,745	
Franchise Fees	3,583,954											85,000											3,668,954	
Other Taxes & Fees	1,744,793			860,000														343,086					2,947,859	
Fines & Forfeitures	1,111,265																						1,111,265	
Licenses & Permits	543,500																						543,500	
Charges for Services	0																						0	
Intergovernmental	71,173	1,144,647	335,595					12,776															12,776	
Interest Investments	198,200			1,000	2,350	1,349	760		105,000		1,366,575		124,000	90,074				67,000					3,304,064	
Miscellaneous	1,932,693		11,000				321,000							26,605				16,300	5,000		5,468	3,400	300	238,097
Terminal Building																		104,296		1,455,000	606,316		4,466,880	
Airfield																								
Industrial Park																								
Terminal Support																								
Property Assessments																								
Pension Contributions							29,000																29,000	
Other Financing/Transfers	1,685,457						214,975			424,000						113,425	245,257	241,900	947,692			133,492	4,008,195	
TOTALS	\$43,724,416	\$1,144,647	\$335,595	#####	\$861,000	\$2,350	\$245,324	\$321,760	\$12,776	\$105,000	\$424,000	\$1,366,575	\$85,000	\$124,000	\$117,879	\$114,175	\$246,457	\$242,700	\$6,057,187	\$1,377,304	\$1,460,488	\$4,885,074	\$300	\$63,265,007

CITY OF HARLINGEN
Budgeted Revenues 2017-2018

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Sales Tax											
Franchise Fees											
Other Taxes & Fees	20,000			1,164,092	1,210,000				2,394,092		
Fines & Forfeitures											
Licenses & Permits											
Charges for Services	220,000	9,057,500	5,000	4,000	20,419,000		4,740,839		34,446,339		
Intergovernmental											
Interest Investments		2,400		15	264,000		6,750		273,165	2,582,093	2,582,093
Miscellaneous	1,000	92,000	6,250	10,000	211,000	40,000		4,912,425	5,272,675		
Terminal Building						3,195,000			3,195,000		
Airfield						711,000			711,000		
Industrial Park						1,249,500			1,249,500		
Terminal Support						1,220,500			1,220,500		
Property Assessments											
Pension Contributions										1,928,556	1,928,556
Other Financing/Transfers	115,000		90,000			6,220,664		81,000	6,506,664		
TOTALS	\$356,000	\$9,151,900	\$101,250	\$1,178,107	\$22,104,000	\$12,636,664	\$4,747,589	\$4,993,425	\$5,268,935	\$4,510,649	\$4,510,649

CITY OF HARLINGEN
Approved Revenues 2018-2019
Governmental Fund Types

	General	CDBG	M.P.O.	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	PEG	Federal Forfeiture	State Forfeiture	TIF 1	TIF 2	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Total Governmental
Property Taxes	\$15,524,860	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$19,684,282
Sales Tax	18,270,291	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,018,141	1,522,524	-	4,159,602	24,810,956
Franchise Fees	3,639,954	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,639,954
Other Taxes & Fees	1,641,312	-	-	-	860,000	-	-	-	-	-	-	-	-	-	-	-	-	-	391,969	-	1,400,000	-	4,293,281
Fines & Forfeitures	1,101,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,101,664
Licenses & Permits	612,210	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	612,210
Charges for Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	63,700	1,244,101	423,985	-	-	-	-	-	12,776	35,000	-	586,715	85,000	-	124,000	80,000	-	-	75,000	-	-	-	12,776
Interest Investments	220,000	-	-	-	5,000	4,700	1,350	4,200	-	-	2,800	-	-	-	-	-	1,200	1,500	54,300	25,000	3,500	8,500	286,701
Miscellaneous	1,264,612	-	-	7,500	-	-	-	321,000	-	-	-	-	-	-	-	-	-	-	420,858	-	-	606,889	333,560
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	1,599,471	-	-	-	-	-	214,975	-	-	-	424,000	211,959	-	-	-	-	113,425	245,258	241,900	316,577	-	133,492	3,601,067
TOTALS	\$43,937,894	\$1,244,101	\$423,985	\$7,500	\$665,000	\$4,700	\$243,825	\$325,200	\$12,776	\$35,000	\$426,800	\$986,674	\$85,000	\$124,000	\$80,000	\$114,625	\$246,458	\$293,400	\$6,276,845	\$1,547,524	\$1,403,500	\$4,908,483	\$63,505,290

CITY OF HARLINGEN
Approved Revenues 2018-2019

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	19,095	-	-	1,074,000	1,171,000	-	-	-	2,264,095	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	193,531	9,307,500	5,950	4,000	20,430,200	-	3,189,943	-	33,131,124	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Interest Investments	600	3,400	400	-	550,000	-	21,500	-	575,900	-	-
Miscellaneous	21,200	92,000	750	33,500	216,800	-	-	5,618,452	5,994,702	-	-
Terminal Building	-	-	-	-	-	-	-	-	3,246,000	-	-
Airfield	-	-	-	-	-	-	-	-	744,000	-	-
Industrial Park	-	-	-	-	-	-	-	-	1,260,000	-	-
Terminal Support	-	-	-	-	-	-	-	-	1,242,300	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	125,000	-	103,000	-	-	11,264,628	-	-	11,492,628	1,952,300	1,952,300
TOTALS	\$359,426	\$9,402,900	\$110,100	\$1,111,500	\$22,368,000	\$17,768,928	\$3,211,443	\$5,618,452	\$59,950,749	\$4,753,250	\$4,753,250

CITY OF HARLINGEN
EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2016-2017				Budgeted 2017-2018				Approved 2018-2019			
	Governmental		Proprietary		Governmental		Proprietary		Governmental		Proprietary	
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Personnel Services	\$ 31,024,307	\$ 15,252,296	\$ -	\$ -	\$ 33,093,625	\$ 16,043,221	\$ -	\$ -	\$ 33,857,076	\$ 16,409,592	\$ -	\$ 50,266,668
Contracted Services	-	4,906,081	-	-	-	4,984,050	-	-	-	5,467,925	-	5,467,925
Materials & Supplies	1,583,747	5,181,473	-	-	2,952,247	6,069,414	-	-	2,671,063	6,073,355	-	8,744,418
Other Charges	12,997,937	11,828,908	230,300	25,057,145	17,162,652	13,125,331	258,780	30,546,763	13,632,495	15,471,474	292,300	29,396,269
Street Improvements	1,578,967	-	-	1,578,967	3,317,463	-	-	3,317,463	2,000,000	-	-	2,000,000
Capital Outlay	2,714,140	530,152	-	3,244,292	3,726,066	1,637,200	-	5,363,266	1,174,278	555,518	-	1,729,796
Other Financing Uses	11,404,357	1,062,130	-	12,466,487	10,603,976	896,000	-	11,499,976	10,611,964	896,000	-	11,507,964
Depreciation	-	11,818,824	-	11,818,824	-	9,440,000	-	9,440,000	-	10,097,000	-	10,097,000
Housing Programs	436,091	-	-	436,091	306,730	-	-	306,730	318,128	-	-	318,128
Housing Rehabilitation	201,102	-	-	201,102	91,386	-	-	91,386	152,090	-	-	152,090
Demolition	32,327	-	-	32,327	24,700	-	-	24,700	32,400	-	-	32,400
Public Services & Economic Dev	110,435	-	-	110,435	99,953	-	-	99,953	128,000	-	-	128,000
Pensions & Withdrawals	-	-	2,197,233	2,197,233	-	-	2,505,626	2,505,626	-	-	2,510,000	2,510,000
TOTALS	\$ 62,083,410	\$ 50,579,864	\$ 2,427,533	\$ 115,090,807	\$ 71,378,798	\$ 52,195,216	\$ 2,764,406	\$ 126,338,420	\$ 64,577,494	\$ 54,970,864	\$ 2,802,300	\$ 122,350,658

This chart shows the **Expenditure Summary** by Object for Actual, Budgeted and Approved Fiscal Years

The following three pages of charts show the **Detailed Expenditures** by Object for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Expenditures by Object for 2016-2017
Governmental Funds

General	CDRG	M.P.O.	Tennis Courts	Head/Mail Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	Red Light Safety Enforcement	HSP	CVB	Award Programs	Federal Perforitures	State Perforitures	TIF 1	TIF 2	TIF 3	EDC	HBC	Infrastructure Fund	Debt Service	Capital Improvement	Street Improvement	Total Governmental
\$ 29,577,185	\$ -	\$ 186,520	\$ -	\$ -	\$ -	\$ 128,071	\$ -	\$ -	\$ 136,210	\$ -	\$ -	\$ 110,626	\$ 465,702	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419,593	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,034,397
Personnel Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,269,355	-	19,410	-	-	4,449	-	-	-	25,635	-	2,713	33,704	19,196	51,091	-	-	-	1,520	19,593	112,724	-	-	-	1,693,747
Other Charges	7,791,408	307,276	53,552	37,855	24,228	4,449	-	-	-	-	3,394	263,933	39,867	12,817	26,965	691,312	1,058,873	70,000	608,233	1,700,138	65,308	-	-	633	12,997,837
Street Improvements	-	310,257	-	-	-	71,122	180,246	-	10,076	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,978,867
Capital Outlay	1,603,663	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,714,149
Other Financing Uses	1,479,863	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,404,357
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$41,711,224	\$1,397,488	\$269,912	\$37,855	\$759,159	\$24,228	\$203,641	\$189,246	\$10,076	\$136,210	\$3,394	\$407,722	\$1,077,919	\$37,790	\$161,394	\$601,312	\$1,026,873	\$655,568	\$5,175,013	\$1,719,731	\$344,506	\$4,647,651	\$200,000	\$1,269,343	\$65,083,410

CITY OF HARLINGEN
Actual Expenditures by Object for 2016-2017

Proprietary Funds

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$ 108,167	\$ 2,501,522	\$ 58,605	\$ 785,890	\$ 8,175,686	\$ 3,210,072	\$ 412,354	\$ -	\$ 15,252,296	-	\$0
Contracted Services	-	-	-	-	3,274,701	1,531,380	-	-	4,906,081	-	-
Materials & Supplies	9,833	150,776	5,310	140,990	2,886,769	430,131	1,557,664	-	5,181,473	-	-
Other Charges	243,905	5,125,231	51,303	249,549	797,989	641,222	218,940	4,500,769	11,828,908	230,300	230,300
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	524,632	-	-	-	-	5,520	-	530,152	-	-
Other Financing Uses	-	813,000	-	-	-	-	249,130	-	1,062,130	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	288,367	272,614	12,770	102,182	3,823,252	5,527,324	1,792,315	-	11,818,824	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$650,272	\$9,387,775	\$127,988	\$1,278,611	\$18,958,397	\$11,440,129	\$4,235,923	\$4,500,769	\$50,579,864	\$2,427,533	\$2,427,533

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2017-2018
Governmental Funds

	General	CDBG	M.P.O.	Tennis Courts	Hospitality Occupancy Tax	Calotrophic Emergency	Harlingen Downtown	Firm Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	Federal Forfeitures	State Forfeitures	TIF 3	EDC	HBC	Infrastructure Fund	Debt Service	Petition Paving	Capital Improvement	Street Improvement	Total Governmental
Personnel Services	\$ 31,473,700	\$ -	\$ 217,723	\$ -	\$ -	\$ -	\$ 132,187	\$ -	\$ -	\$ 105,000	\$ 124,007	\$ 508,606	\$ -	\$ -	\$ -	\$ 452,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,033,825
Contracted Services	1,760,687	-	43,672	-	-	25,000	5,337	-	-	-	3,000	61,296	111,080	145,797	-	5,000	770,988	-	-	-	-	-	2,952,247
Materials & Supplies	8,729,080	224,000	74,000	53,000	115,000	-	107,800	75,000	1,258	-	306,325	21,150	50,002	51,500	523,366	2,271,629	4,554,713	4,739	-	-	-	-	17,162,652
Other Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Improvements	-	397,878	-	-	650,000	-	-	-	-	-	439,006	696,321	-	116,368	-	-	-	1,990,000	-	-	-	509,585	3,317,463
Capital Outlay	1,552,637	-	-	-	-	-	-	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,726,086
Other Financing Uses	1,484,558	-	-	-	764,492	-	-	-	-	-	-	-	-	-	-	3,328,357	-	-	4,000,508	80,001	72,714	-	10,603,876
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	306,730	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	306,730
Housing Rehabilitation	-	91,386	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91,386
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,700
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	99,953
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$46,020,872	\$1,144,647	\$335,595	\$53,000	\$1,729,492	\$25,000	\$245,324	\$325,000	\$1,258	\$105,000	\$872,338	\$1,368,575	\$181,122	\$313,685	\$523,366	\$6,057,185	\$4,325,701	\$1,994,739	\$4,600,508	\$86,001	\$72,714	\$529,585	\$71,378,798

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2017-2018

Proprietary Funds

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$ 100,741	\$ 2,598,704	\$ 61,834	\$ 799,566	\$ 8,661,342	\$ 3,419,500	\$ 401,534	\$ -	\$16,043,221	\$ -	\$0
Contracted Services	-	-	-	-	3,381,250	1,602,800	-	-	4,984,050	-	-
Materials & Supplies	10,345	209,330	44,688	178,500	3,335,150	484,000	1,807,401	-	6,069,414	-	-
Other Charges	238,005	5,817,243	53,268	230,568	977,944	683,700	131,178	4,993,425	13,125,331	258,780	258,780
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	450,904	4,100	-	-	-	1,182,196	-	1,637,200	-	-
Other Financing Uses	-	896,000	-	-	-	-	-	-	896,000	-	-
Drainage	-	-	-	-	4,250,000	5,190,000	-	-	9,440,000	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	2,505,626	2,505,626
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$349,091	\$9,972,181	\$163,890	\$1,208,634	\$20,605,686	\$11,380,000	\$3,522,309	\$4,993,425	\$52,195,216	\$2,764,406	\$2,764,406

CITY OF HARLINGEN
Approved Expenditures by Object for 2018-2019
Governmental Funds

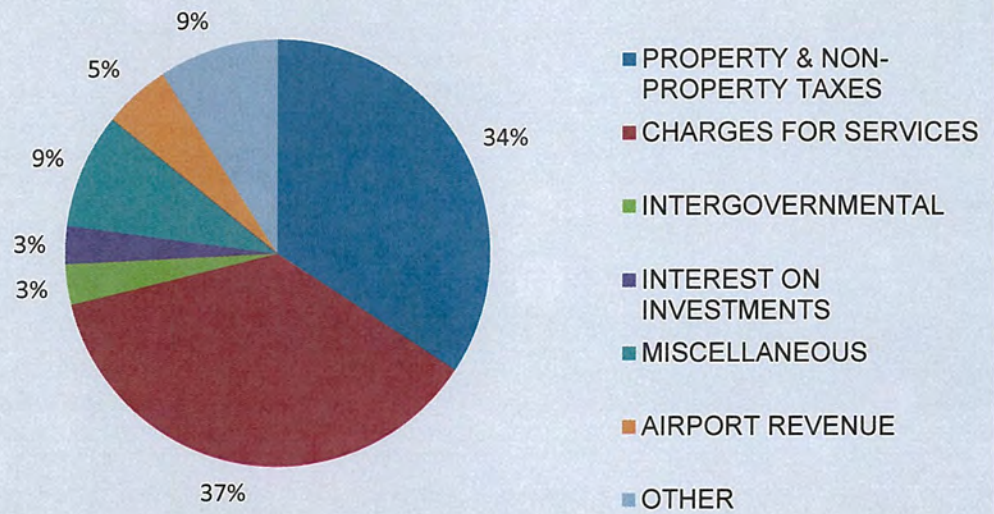
	General	CDBG	M.P.O	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	Communication Center	COPS Grant	CVB	Award Programs	Federal Forfeiture	State Forfeiture	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Total Governmental
Personnel Services	\$ 31,805,797	\$ -	\$ 194,372	\$ -	\$ -	\$ -	\$ 138,079	\$ -	\$ -	\$ 35,000	\$ 161,777	\$ 884,024	\$ -	\$ -	\$ -	\$ 638,027	\$ -	\$ -	\$ -	\$33,857,076
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,543,378	-	29,000	-	-	25,000	4,600	-	-	-	2,500	12,950	57,000	46,000	-	10,000	940,635	-	-	2,671,063
Other Charges	8,561,924	571,688	200,613	38,147	95,000	-	103,512	75,125	1,250	-	344,900	1,700	77,000	70,000	523,396	2,352,333	806,889	-	-	13,632,405
Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000,000	-	2,000,000
Capital Outlay	1,124,278	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,174,278
Other Financing Uses	1,626,017	-	-	-	784,492	-	-	250,075	-	-	-	-	50,000	-	-	3,276,485	-	-	4,694,895	10,611,964
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	318,128	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	318,128
Housing Rehabilitation	152,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	152,090
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,400
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	128,000
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$44,661,394	\$1,202,316	\$423,985	\$38,147	\$859,492	\$25,000	\$246,191	\$325,200	\$1,258	\$35,000	\$509,177	\$898,674	\$184,000	\$125,000	\$523,396	\$6,276,645	\$1,547,524	\$2,000,000	\$4,694,895	\$64,577,494

CITY OF HARLINGEN
Approved Expenditures by Object for 2018-2019

Proprietary Funds

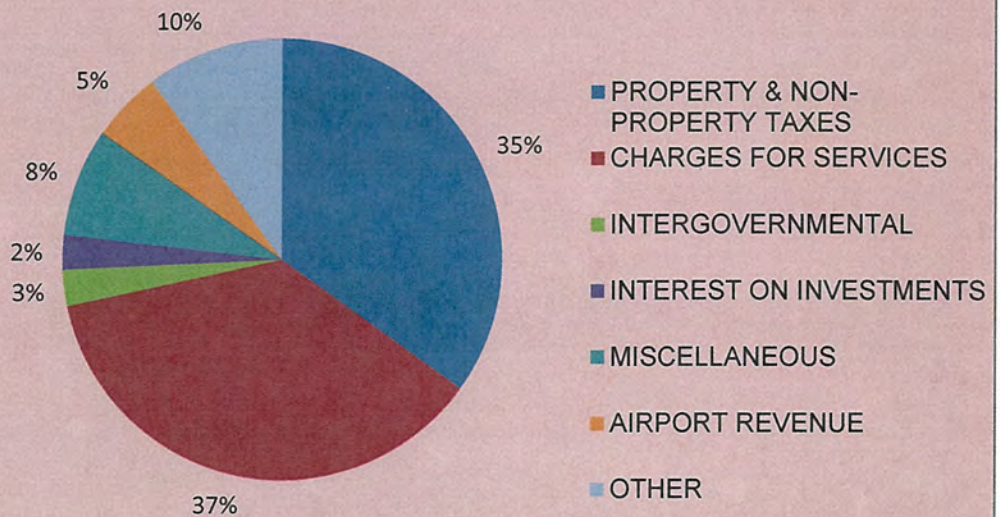
	Proprietary Funds										Fiduciary Fund Types		
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary		
Personnel Services	\$ 102,421	\$ 2,671,069	\$ 64,757	\$ 803,893	\$ 8,787,287	\$ 3,573,500	\$ 406,665	\$ -	\$16,409,592	\$ -	\$ -	\$ -	\$ -
Contracted Services	-	-	-	-	3,933,425	1,534,500	-	-	5,467,925	-	-	-	-
Materials & Supplies	10,500	197,050	3,500	172,300	3,475,710	498,000	1,716,295	-	6,073,355	-	-	-	-
Other Charges	228,870	5,989,738	48,100	228,750	952,427	707,500	1,707,236	5,608,853	15,471,474	292,300	292,300	-	-
Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	555,518	-	-	-	-	-	-	555,518	-	-	-	-
Other Financing Uses	-	896,000	-	-	-	-	-	-	896,000	-	-	-	-
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	4,097,000	6,000,000	-	-	10,097,000	-	-	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	2,510,000	2,510,000	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$341,791	\$10,309,375	\$116,357	\$1,204,943	\$21,245,849	\$12,313,500	\$3,830,196	\$5,608,853	\$54,970,864	\$2,802,300	\$2,802,300	\$ -	\$ -

CITY OF HARLINGEN
Revenue By Type for 2016-2017
Actual Revenues \$ 122,455,401



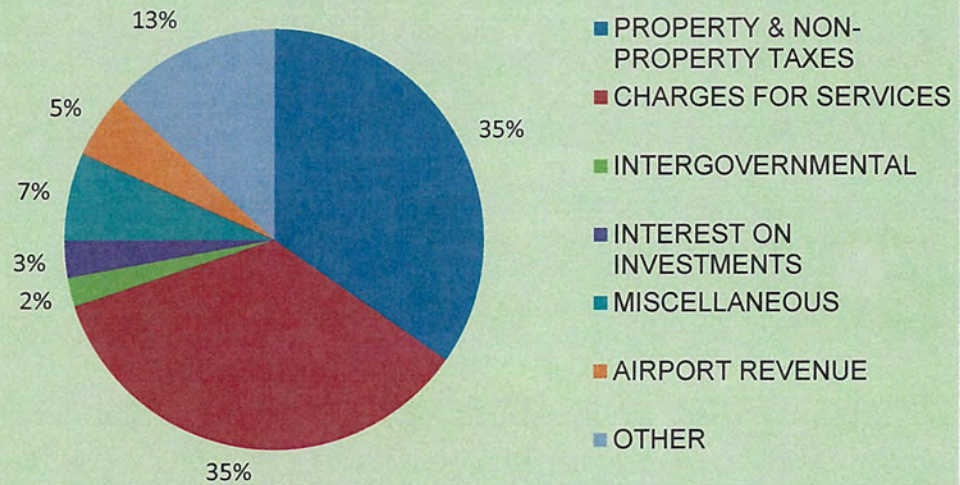
This pie chart reflects the percentage of actual revenues by type for the 2016/17 FY.

CITY OF HARLINGEN
Revenue By Type for 2017-2018
Budgeted Revenues \$ 123,044,591



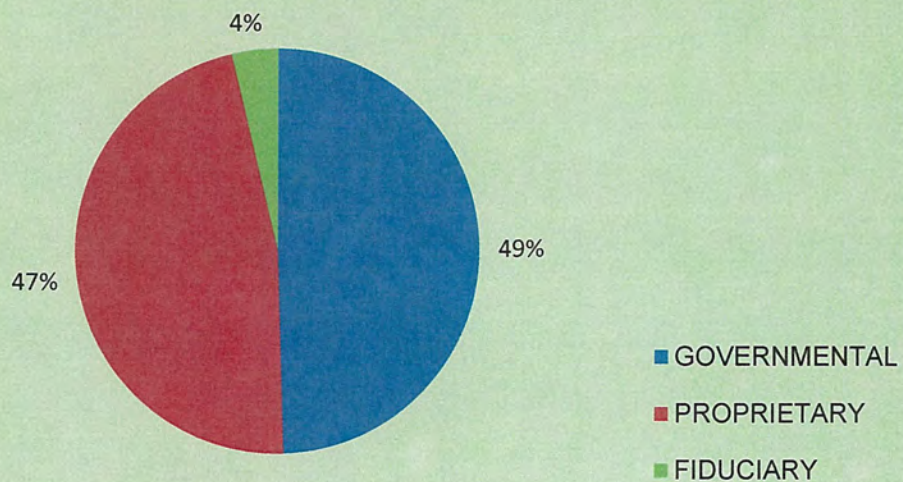
This pie chart reflects the percentage of actual revenues by type for the 2017/18 FY.

CITY OF HARLINGEN
Revenue By Type for 2018-2019
Proposed Revenues \$ 128,209,289

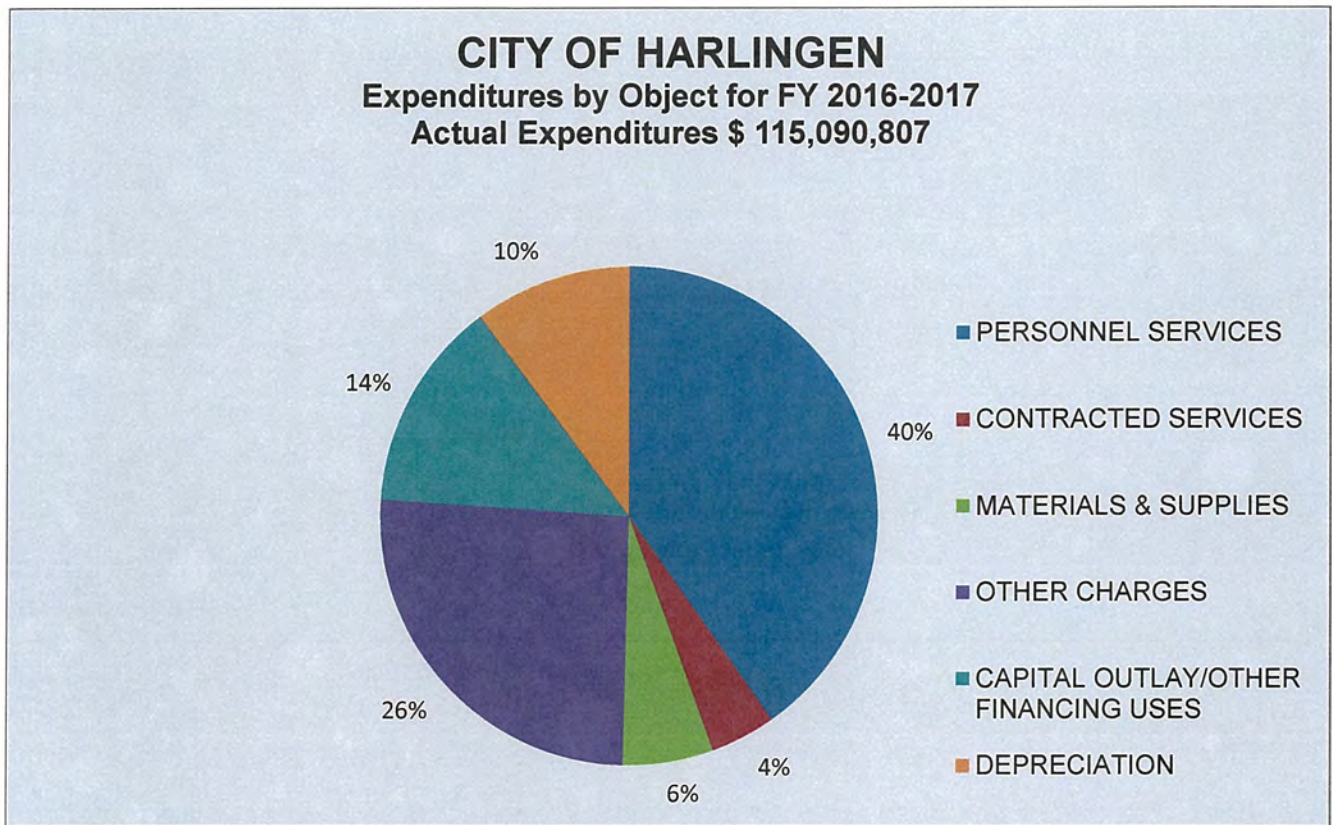


This pie chart reflects the percentage of actual revenues by type for the 2018/19 FY.

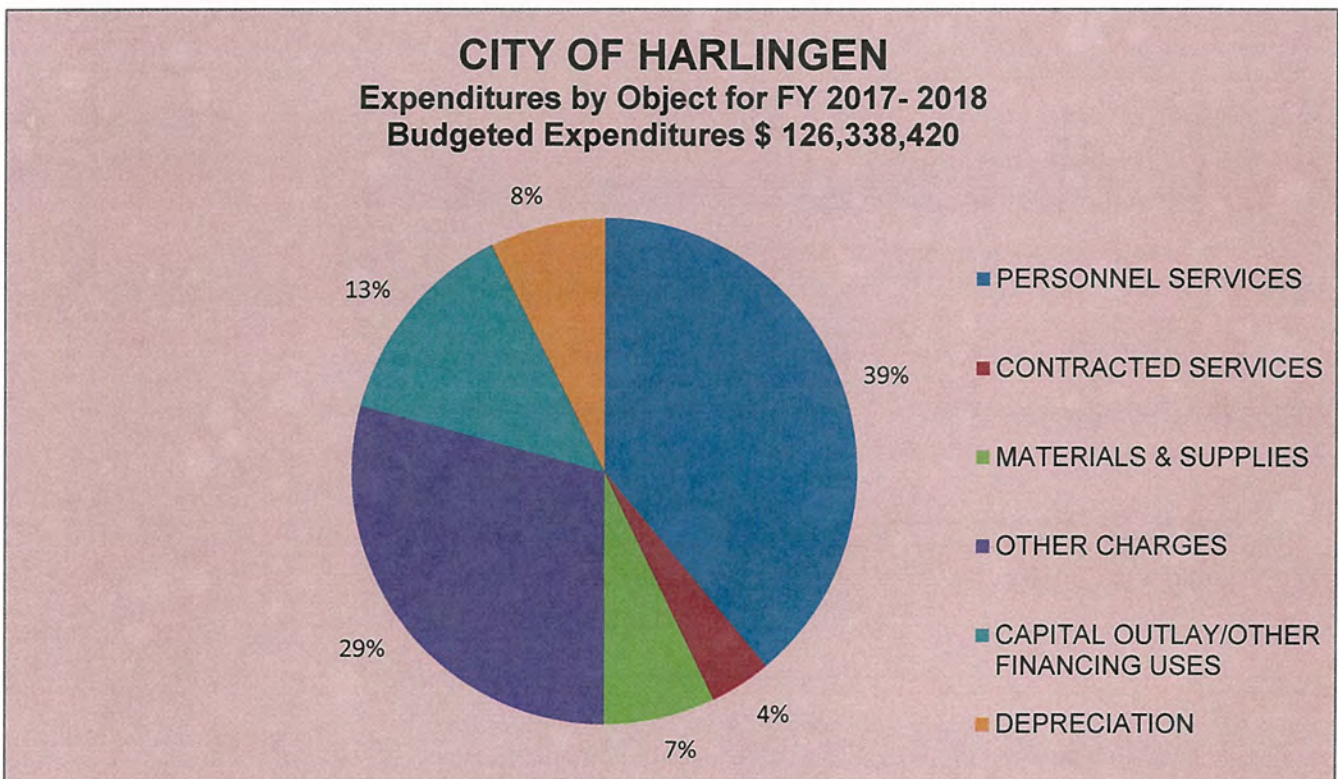
Proposed Revenues By Fund Type for 2018-2019



This pie chart reflects the percentage of the three funds types for 2018/19 FY revenues.

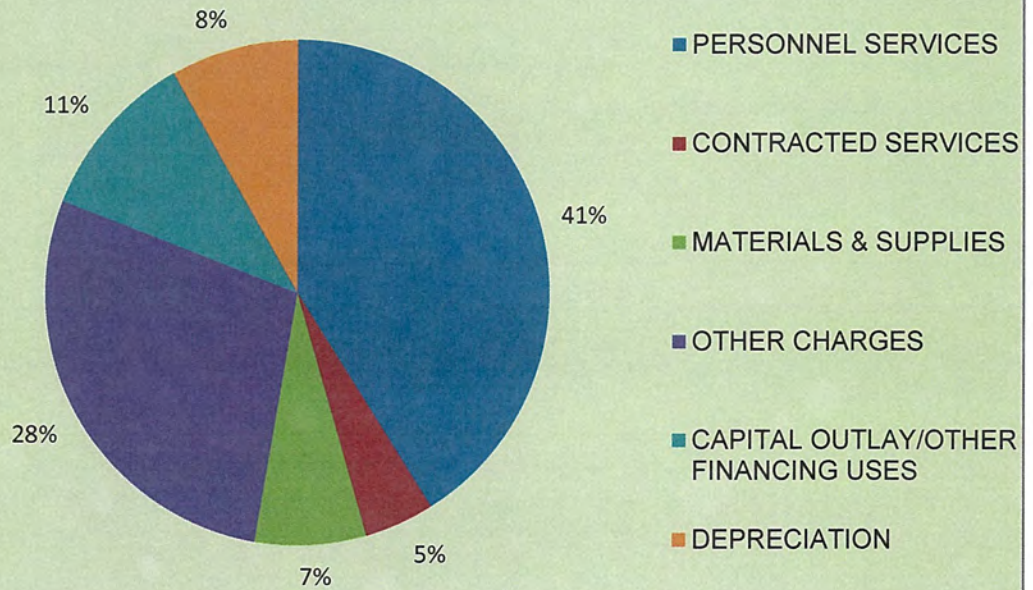


This pie chart reflects the percentage of actual expenditures by object for FY 2016/17



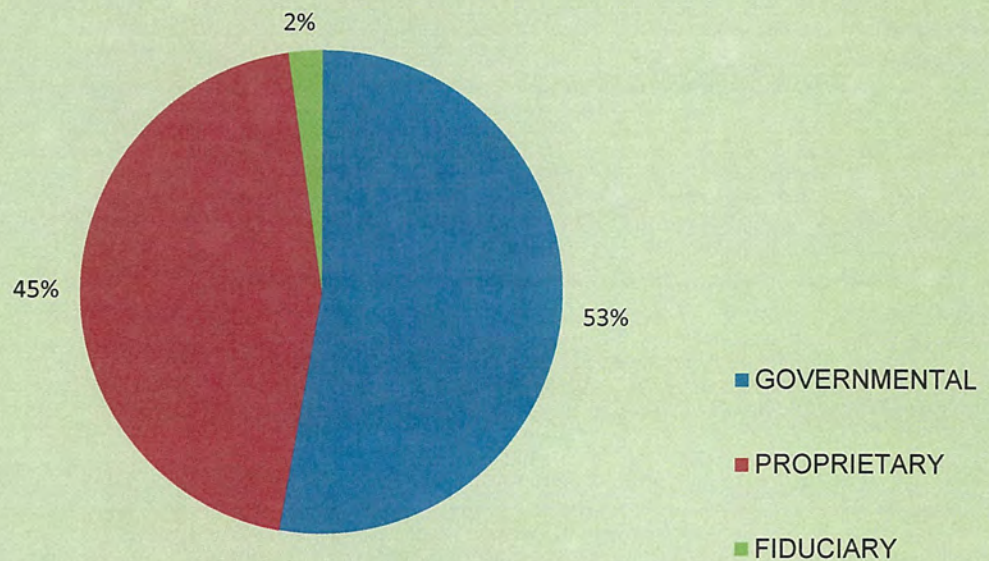
This pie chart reflects the percentage of approved expenditures by object for FY 2017/18

CITY OF HARLINGEN
Expenditures by Object for FY 2018- 2019
Proposed Expenditures \$ 122,350,658



This pie chart reflects the percentage of proposed expenditures by object for FY 2018/19

Proposed Expenditures by Fund Type for FY 2018- 2019



This pie chart reflects the percentage of the three funds types for 2018/19 FY expenditures

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2016-17
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	REVENUES BY TYPE					EXPENDITURES BY OBJECT				
	ACTUAL BALANCE 10/1/2016	REVENUES FOR FY 2016-17	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2016-17	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
GENERAL FUND	\$16,715,032	43,508,692	PROPERTY & NON PROPERTY TAX	35,996,189	100%	\$41,711,224	PERSONNEL SERVICES	29,577,185	100%	18,512,500
			FINES & FORFEITURES	1,118,454			MATERIALS & SUPPLIES	1,269,385		
			LICENSES & PERMITS	650,478			SERVICES & CHARGES	7,781,408		
			CHARGES FOR SERVICES	2,712,379			CAPITAL OUTLAY	1,603,983		
			INTERGOVERNMENTAL	632,117			TRANSFER OUT	1,479,263		
			INTEREST ON INVESTMENTS	115,237				41,711,224		
			MISCELLANEOUS	778,991						
			OTHER FINANCING SOURCES	1,504,847						
				43,508,692						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,246,795	1,814,294	INTERGOVERNMENTAL	1,814,294	100%	1,397,488	ADMIN/REHAB SERVICES	1,397,488	100%	1,653,601
M.P.O.	99	259,913	INTERGOVERNMENTAL	259,913	100%	259,912	PERSONNEL SERVICES	186,920		100
							MATERIALS & SUPPLIES	19,410		
							SERVICES & CHARGES	53,582		
								259,912	100%	
TENNIS COURT	82,535	8,877	INTEREST ON INVESTMENTS	223	100%	37,855	SERVICES & CHARGES	37,855	100%	53,557
			TRANSFERS FROM	8,654						
				8,877						
HOTEL/MOTEL OCCUPANCY TAX	764,727	958,247	HOTEL/MOTEL TAX	954,465	100%	759,159	SERVICES & CHARGES	97,289	100%	963,815
			INTEREST ON INVESTMENTS	3,782			OTHER USES	661,870		
				958,247				759,159		
CATASTROPHIC EMERGENCY	846,374	4,825	INTEREST ON INVESTMENTS	4,825	100%	24,228	MATERIALS & SUPPLIES	24,228	100%	826,971
HARLINGEN DOWNTOWN	241,168	60,737	INTEREST ON INVESTMENTS	677	100%	203,641	PERSONNEL SERVICES	128,071	100%	98,264
			ASSESSMENTS	28,060			MATERIALS & SUPPLIES	4,448		
			OTHER	32,000			SERVICES & CHARGES	71,122		
				60,737				203,641		
FREE TRADE BRIDGE	613,080	388,891	INTEREST ON INVESTMENTS	2,944	100%	189,246	SERVICES & CHARGES	189,246	100%	812,725
			MISCELLANEOUS	385,947						
				388,891						
COMMUNICATION CENTER	(210,489)	221,344	INTEREST ON INVESTMENTS	2	100%	10,876	SERVICES & CHARGES	10,876	100%	(1)
			MISCELLANEOUS	11,711						
			OTHER FINANCING SOURCES	209,631						
				221,344						
COPS / UHP GRANT	-	136,210	INTERGOVERNMENTAL	136,210	100%	136,210	PERSONNEL SERVICES	136,210	100%	-
RED LIGHT ENFORCEMENT	25,474	163	INVESTMENTS	163	100%	25,635	MATERIALS & SUPPLIES	25,635	0%	2
NEIGHBORHOOD STABILIZATION	-	3,384	INTERGOVERNMENTAL	3,384	100%	3,384	SERVICES & CHARGES	3,384	100%	-
CONVENTION & VISITORS BUREAU	648,508	426,243	INVESTMENTS	2243	100%	407,272	PERSONNEL SERVICES	110,626	100%	667,479
			OTHER FINANCING SOURCES	424,000			MATERIALS & SUPPLIES	2,713		
				426,243			SERVICES & CHARGES	293,933		
								407,272		
AWARD PROGRAMS	-	1,078,104	INTERGOVERNMENTAL	1,078,104	100%	1,077,919	PERSONNEL SERVICES	465,702	100%	185
							MATERIALS & SUPPLIES	33,704		
							SERVICES & CHARGES	39,867		
							CAPITAL OUTLAY	497,246		
							TRANSFERS	41,400		
								1,077,919		
PEG	410,666	95,005	OTHER TAXES & FEES	95,005	100%	-	EXPENSES	-	0%	505,871
FEDERAL FORFEITURES	88,440	104,223	INTERGOVERNMENTAL	99,411	100%	37,790	MATERIALS & SUPPLIES	19,166	100%	154,873
			INTEREST ON INVESTMENT	18			SERVICES & CHARGES	12,617		
			MISCELLANEOUS	4,794			CAPITAL OUTLAY	5,977		
				104,223				37,790		
STATE FORFEITURES	187,108	160,082	INTERGOVERNMENTAL	160,068	100%	151,384	MATERIALS & SUPPLIES	51,091	100%	195,808
			INTEREST ON INVESTMENT	14			SERVICES & CHARGES	26,965		
				160,082			CAPITAL OUTLAY	73,296		
								151,384		
TAX INCREMENT FINANCING 1	723,985	84,773	INTERGOVERNMENTAL	22,125	100%	801,312	SERVICES & CHARGES	801,312	100%	207,416
			INTEREST ON INVESTMENT	1,701						
			OTHER FINANCING SOURCES	60,947						
				84,773						
TAX INCREMENT FINANCING 2	1,022,617	75,470	INTERGOVERNMENTAL	12,208	100%	1,026,873	SERVICES & CHARGES	1,026,873	100%	71,214
			INTEREST ON INVESTMENT	2,071						
			OTHER FINANCING SOURCES	61,191						
				75,470						
TAX INCREMENT FINANCING 3	763,964	295,858	INTERGOVERNMENTAL	50,119	100%	665,558	CAPITAL OUTLAY	367,162	100%	394,264
			INTEREST ON INVESTMENT	2,116			PUBLIC INFRASTRUCTURE	70,000		
			OTHER FINANCING SOURCES	243,623			FUNDS TRANSFER	228,396		
				295,858				665,558		
ECONOMIC DEVELOPMENT CORP.	4,968,209	5,638,332	SALES	4,440,787	100%	5,175,013	PERSONNEL SERVICES	419,593	100%	5,431,528
			OTHER TAXES & FEES	458,710			MATERIALS & SUPPLIES	1,620		
			INTERST ON INVESTMENT	23,317			SERVICES & CHARGES	608,223		
			MISCELLANEOUS	505,404			DIRECT BUS INCENTIVE	866,232		
			OTHER FINANCING SOURCES	210,114			DEBT SERVICE	3,279,345		
				5,638,332				5,175,013		
HGN COMM IMPROVEMENT BOARD	5,705,052	1,552,161	SALES TAX	1,480,262	100%	1,719,731	ADMINISTRATION	19,593	100%	5,537,482
			INTEREST ON INVESTMENTS	17,608			PROJECT INCENTIVE	1,700,138		
			MISCELLANEOUS	54291				1,719,731		
				1,552,161						
INFRASTRUCTURE FUND	230,079	648,677	OTHER TAXES & FEES	647,756	100%	344,506	MATERIALS & SUPPLIES	112,724	100%	534,250
			INTERST ON INVESTMENTS	921			SERVICES & CHARGES	65,308		
				648,677			CAPITAL OUTLAY	166,474		
								344,506		
TOTAL SPECIAL REVENUE FUNDS	18,358,591	14,015,813				14,254,992				\$18,119,402

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2016-17
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

REVENUES BY TYPE						EXPENDITURES BY OBJECT				
	ACTUAL BALANCE 10/1/2016	REVENUES FOR FY 2016-17	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2016-17	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
DEBT SERVICE FUND	\$805,839	\$4,670,953	PROPERTY TAXES	3,856,432	100%	\$4,547,851	OTHER FINANCING USES	4,547,851	100%	\$728,941
			INTEREST ON INVESTMENTS	14,518						
			MISCELLANEOUS	603,233						
			OTHER FINANCING SOURCES	66,770						
				4,570,953						
CAPITAL PROJECT FUNDS										
PETITION PAVING	272,429	1,081	INTEREST ON INVESTMENTS	1,066	100%	200,000	OTHER FINANCING USES	200,000	0%	73,510
			MISCELLANEOUS	15						
				1,081						
CAPITAL IMPROVEMENT	72,343	247	INTEREST ON INVESTMENTS	247	100%	-	CAPITAL OUTLAY	-	0%	72,590
STREET IMPROVEMENT	2,213,224	5,793	PROPERTY TAXES	1578	100%	1,269,343	SERVICES & CHARGES	633	100%	949,574
			INTEREST ON INVESTMENTS	4,215			STREET IMPROVEMENTS	1,268,710		
				5,793				1,269,343		
TOTAL CAPITAL PROJECTS FUNDS	\$2,557,996	\$7,121				\$1,469,343				\$1,095,774
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,665,726	314,019	OTHER TAXES & FEES	12,353	100%	650,272	PERSONNEL SERVICES	108,167	100%	1,529,473
			CHARGES FOR SERVICES	165,540			MATERIALS & SUPPLIES	9,833		
			INTEREST ON INVESTMENTS	385			SERVICES & CHARGES	243,906		
			MISCELLANEOUS	20,741			DEPRECIATION	288,367		
			OTHER FINANCING SOURCES	115,000				650,272		
				314,019						
SANITATION	7,730,120	10,733,433	CHARGES FOR SERVICES	9,228,585	100%	9,387,775	PERSONNEL SERVICES	2,501,522	100%	9,075,776
			INTEREST ON INVESTMENTS	48,787			MATERIALS & SUPPLIES	150,776		
			MISCELLANEOUS	1,458,011			SERVICES & CHARGES	5,000,026		
			OTHER FINANCING SOURCES	50			DEPRECIATION	272,614		
				10,733,433			LOSS ON SALE	32,061		
							EQUIPMENT	3,144		
							CAPITAL OUTLAY	524,632		
							TRANSFERS OUT	813,000		
								9,387,775		
HGN. ARTS & HERITAGE MUSEUM	154,751	100,347	CHARGES FOR SERVICES	2,541	100%	127,988	PERSONNEL SERVICES	58,605	100%	127,110
			INTEREST ON INVESTMENTS	440			MATERIALS & SUPPLIES	5,310		
			MISCELLANEOUS	-64			SERVICES & CHARGES	51,309		
			OTHER FINANCING SOURCES	97,430			DEPRECIATION	12,770		
				100,347				127,988		
MUNICIPAL GOLF COURSE	567,548	987,273	OTHER TAXES & FEES	661,903	100%	1,278,611	PERSONNEL SERVICES	785,690	100%	276,610
			CHARGES FOR SERVICES	3,720			MATERIALS & SUPPLIES	140,990		
			INTEREST ON INVESTMENTS	24			SERVICES & CHARGES	244,824		
			MISCELLANEOUS	21,826			DEPRECIATION	102,182		
				987,273			LOSS ON SALE	4,725		
								1,278,611		
WATERWORKS/WASTEWATER	68,654,211	22,961,246	OPERATING REVENUES	21,477,457	100%	18,958,397	PERSONNEL SERVICES	8,175,686	100%	72,657,060
			NON-OPERATING REVENUES	1,483,789			CONTRACTED SERVICES	3,274,701		
				22,961,246			MAINTENANCE & SUPPLIES	2,899,769		
							OTHER CHARGES	141,543		
							INTEREST EXPENSE	656,446		
							DEPRECIATION EXPENSES	3,823,252		
								18,958,397		
VALLEY INTERNATIONAL AIRPORT	85,119,415	12,341,315	OPERATING REVENUES	6,205,606	100%	11,440,129	PERSONNEL SERVICES	3,210,072	100%	65,020,601
			NON OPERATING REVENUES	26,135			CONTRACTED SERVICES	1,631,380		
			CAPITAL CONTRIBUTIONS	6,109,544			MATERIALS & SUPPLIES	430,131		
				12,341,315			OTHER EXPENSES	641,222		
							DEPRECIATION	5,527,324		
								11,440,129		
TOTAL ENTERPRISE FUNDS	\$144,092,171	\$47,437,633				\$41,943,172				\$149,686,632
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	10,121,784	3,482,990	CHARGES FOR SERVICES	3,078,546	100%	4,235,923	PERSONNEL SERVICES	412,354	100%	9,358,851
			INTEREST ON INVESTMENTS	17,383			MATERIALS & SUPPLIES	1,557,664		
			MISCELLANEOUS	2,003			SERVICES & CHARGES	125,322		
			OTHER FINANCING SOURCES	385,058			CAPITAL OUTLAY	5,520		
				3,482,990			DEPRECIATION	1,792,315		
							LOSS ON SALE OF ASSETS	93,618		
							TRANSFER OUT	249,130		
								4,235,923		
HEALTH INSURANCE	573,912	4,527,370	INTEREST ON INVESTMENTS	2,043	100%	4,500,769	SERVICES & CHARGES	4,500,769	100%	600,513
			MISCELLANEOUS	4,444,327				4,500,769		
			OTHER FINANCING SOURCES	81,000						
				4,527,370						
TOTAL INTERNAL SERVICE FUNDS	\$10,695,696	\$8,010,360				\$8,736,692				\$9,969,364
PENSION FUNDS										
FIREMEN'S RELIEF & RETIREMENT	\$28,747,083	\$4,904,829	INTEREST - INVESTMENTS	3,061,457	100%	\$2,427,533	PERSONNEL SERVICES	2,197,233	100%	\$31,224,379
			CONTRIBUTIONS	1,843,372			SERVICES & CHARGES	230,300		
				4,904,829				2,427,533		
GRAND TOTAL	\$221,972,598	\$122,455,401				\$115,099,807				\$229,336,992

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2017- 2018
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE						EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2017	REVENUES FOR FY 2017-18	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2017-18	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
GENERAL FUND	\$18,512,500	43,724,416	PROPERTY & NON PROPERTY TAX	36,628,365	100%	\$45,020,872	PERSONNEL SERVICES	31,473,700	100%	\$17,216,044
			FINES & FORFEITURES	1,165,285			MATERIALS & SUPPLIES	1,780,897		
			LICENSES & PERMITS	543,500			SERVICES & CHARGES	8,729,080		
			CHARGES FOR SERVICES	2,284,890			CAPITAL OUTLAY	1,552,637		
			INTERGOVERNMENTAL	669,939			TRANSFER OUT	1,484,558		
			INTEREST ON INVESTMENTS	196,200				\$45,020,872		
			MISCELLANEOUS	505,800						
			OTHER FINANCING SOURCES	1,730,457						
				43,724,416						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,663,601	1,144,647	INTERGOVERNMENTAL	1,144,647	100%	\$1,144,647	ADMIN/REHAB EXPENSES	1,144,647	100%	1,663,601
M.P.O.	100	335,595	INTERGOVERNMENTAL	335,595	100%	335,595	PERSONNEL SERVICES	217,723		100
							MATERIALS & SUPPLIES	43,872		
							SERVICES & CHARGES	74,000		
								335,595	100%	
TENNIS COURT	53,557	11,000	MISCELLANEOUS REVENUES	11,000	100%	53,000	SERVICES & CHARGES	53,000	100%	11,557
HOTEL/MOTEL OCCUPANCY TAX	963,815	861,000	HOTEL OCCUPANCY TAXES	860,000	100%	1,729,492	SERVICES & CHARGES	115,000	100%	95,323
			INTEREST ON INVESTMENTS	1,000			CAPITAL OUTLAY	850,000		
				861,000			TRANSFERS OUT	764,492		
								1,729,492		
CATASTROPHIC EMERGENCY	626,971	2,350	INTEREST ON INVESTMENTS	2,350	100%	25,000	MATERIALS & SUPPLIES	25,000	100%	804,321
HARLINGEN DOWNTOWN	98,264	245,324	INTEREST ON INVESTMENTS	1349	100%	245,324	PERSONNEL SERVICES	132,187	100%	98,264
			ASSESSMENTS	29,000			MATERIALS & SUPPLIES	5,337		
			OTHER FINANCING SOURCES	214,975			SERVICES & CHARGES	107,800		
				245,324				245,324		
FREE TRADE BRIDGE	812,725	321,760	INTEREST ON INVESTMENTS	760	100%	325,000	SERVICES & CHARGES	75,000	100%	809,485
			MISCELLANEOUS	321,000			TRANSFERS OUT	250,000		
				321,760				325,000		
COMMUNICATION CENTER	(1)	12,776	CHARGES FOR SERVICES	12,776	100%	1,258	SERVICES & CHARGES	1,258	100%	11,517
COPS / UHP GRANT	-	105,000	INTERGOVERNMENTAL	105,000	100%	105,000	PERSONNEL SERVICES	105,000	100%	-
CONVENTION & VISITORS BUREAU	667,479	424,000	TRANSFERS FROM	424,000	0%	872,338	PERSONNEL SERVICES	124,007	100%	219,141
							MATERIALS & SUPPLIES	3,000		
							SERVICES & CHARGES	306,325		
							CAPITAL OUTLAY	439,006		
								872,338		
AWARD PROGRAMS	-	1,366,575	INTERGOVERNMENTAL	1,366,575	100%	1,366,575	PERSONNEL SERVICES	588,808	100%	-
							MATERIALS & SUPPLIES	61,296		
							SERVICES & CHARGES	21,150		
							CAPITAL OUTLAY	695,321		
								1,366,575		
PEG PROGRAMMING	505,871	85,000	FRANCHISE	85,000	100%	-	MATERIALS & SUPPLIES	-	0%	560,871
FEDERAL FORFEITURE	154,873	124,000	INTERGOVERNMENTAL	124,000	0%	161,122	MATERIALS & SUPPLIES	111,060	100%	117,751
							SERVICES & CHARGES	50,062		
								161,122		
STATE FORFEITURE	195,806	117,879	INTERGOVERNMENTAL	90,074	100%	313,685	MATERIALS & SUPPLIES	145,797	100%	-
			INTEREST ON INVESTMENTS	1,200			SERVICES & CHARGES	51,500		
			MISCELLANEOUS	26,605			CAPITAL OUTLAY	116,388		
				117,879				313,685		
TAX INCREMENT FINANCING 1	207,416	114,175	INTEREST ON INVESTMENTS	750	100%	-	SERVICES & CHARGES		#DIV/0!	321,591
			OTHER FINANCING SOURCES	113,425						
				114,175						
TAX INCREMENT FINANCING 2	71,214	246,457	INTEREST ON INVESTMENTS	1,200	100%	-	SERVICES & CHARGES		#DIV/0!	317,671
			OTHER FINANCING SOURCES	245,257						
				246,457						
TAX INCREMENT FINANCING 3	394,264	242,700	INTEREST ON INVESTMENTS	800	100%	523,396	SERVICES & CHARGES	523,396	100%	113,568
			OTHER FINANCING SOURCES	241,900						
				242,700						
ECONOMIC DEVELOPMENT CORP.	5,431,528	6,057,187	SALES	4,578,833	100%	6,057,186	PERSONNEL SERVICES	452,200	100%	5,431,529
			OTHER TAXES & FEES	410,066			MATERIALS & SUPPLIES	5,000		
			INTERST ON INVESTMENT	18,700			SERVICES & CHARGES	1,019,700		
			MISCELLANEOUS	101,896			DIRECT BUS INCENTIVE	1,251,929		
			OTHER FINANCING SOURCES	947,692			DEBT SERVICE	3,328,357		
				6,057,187				6,057,186		
HQN COMM IMPROVEMENT BOARD	5,537,482	1,377,304	SALES TAX ALLOCATION	1,372,304	100%	5,325,701	ADMINISTRATION	770,988	100%	1,589,085
			INTEREST ON INVESTMENTS	5,000			PROJECT INCENTIVE	4,554,713		
				1,377,304				5,325,701		
INFRASTRUCTURE FUND	534,250	1,460,488	INTEREST ON INVESTMENTS	5,488	100%	1,994,739	STREET MAINTENANCE	1,990,000	100%	(1)
			MISCELLANEOUS	1,455,000			PARKS	4,739		
				1,460,488			PUBLIC BUILDINGS	0		
								1,994,739		
TOTAL SPECIAL REVENUE FUNDS	\$18,119,402	\$14,655,217				\$20,579,058				\$12,195,374

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2017- 2018
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

REVENUES BY TYPE						EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2017	REVENUES FOR FY 2017-18	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2017-18	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2017
DEBT SERVICE FUND	\$728,941	\$4,885,074	PROPERTY TAXES	4,141,866	100%	\$4,690,508	SERVICE & OTHER	\$4,690,508	100%	\$923,507
			INTEREST ON INVESTMENTS	3,400						
			MISCELLANEOUS	606,316						
			OTHER FINANCING SOURCES	133,492						
				4,885,074						
CAPITAL PROJECT FUNDS										
PETITION PAVING	73,510	-	INTEREST ON INVESTMENTS	-	0%	66,061	TRANSFERS OUT	66,061	100%	(12,551)
CAPITAL IMPROVEMENT	72,590	300	INTEREST ON INVESTMENTS	300	100%	72,714	CAPITAL OUTLAY	72,714	0%	176
STREET IMPROVEMENT	949,674	-	OTHER	-	0%	929,585	STREET MAINTENANCE	929,585	100%	20,089
TOTAL CAPITAL PROJECTS FUNDS	\$1,095,774	\$300				\$1,068,360				\$20,265
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,529,473	356,000	OTHER TAXES & FEES	20,000	100%	349,091	PERSONNEL SERVICES	100,741	100%	1,536,382
			CHARGES FOR SERVICES	220,000			MATERIALS & SUPPLIES	10,345		
			MISCELLANEOUS	1,000			SERVICES & CHARGES	238,006		
			OTHER FINANCING SOURCES	115,000				349,091		
				356,000						
SANITATION	9,075,778	9,151,900	CHARGES FOR SERVICES	9,057,500	100%	9,972,181	PERSONNEL SERVICES	2,598,704	100%	8,255,497
			INTEREST ON INVESTMENTS	2,400			MATERIALS & SUPPLIES	209,330		
			MISCELLANEOUS	92,000			SERVICES & CHARGES	5,816,743		
				9,151,900			EQUIPMENT	500		
							CAPITAL OUTLAY	450,904		
							TRANSFERS OUT	696,000		
								9,972,181		
HGN. ARTS & HERITAGE MUSEUM	127,110	101,250	CHARGES FOR SERVICES	5,000	100%	163,890	PERSONNEL SERVICES	61,834	100%	64,470
			MISCELLANEOUS	6,250			MATERIALS & SUPPLIES	44,688		
			OTHER FINANCING SOURCES	90,000			SERVICES & CHARGES	53,268		
				101,250			CAPITAL OUTLAY	4,100		
								163,890		
MUNICIPAL GOLF COURSE	276,610	1,178,107	OTHER TAXES & FEES	1,164,092	100%	1,208,634	PERSONNEL SERVICES	799,566	100%	246,083
			CHARGES FOR SERVICES	4,000			MATERIALS & SUPPLIES	178,500		
			INTEREST ON INVESTMENTS	15			SERVICES & CHARGES	230,568		
			MISCELLANEOUS	10,000				1,208,634		
				1,178,107						
WATERWORKS/WASTEWATER	72,657,060	22,104,000	OPERATING REVENUES	20,696,000	100%	20,605,686	PERSONNEL SERVICES	8,661,342	100%	74,155,374
			NON-OPERATING REVENUES	1,408,000			CONTRACTED SERVICES	3,381,250		
				22,104,000			MAINTENANCE & SUPPLIES	3,335,150		
							OTHER CHARGES	165,300		
							INTEREST EXPENSE	812,644		
							DEPRECIATION EXPENSES	4,250,000		
								20,605,686		
VALLEY INTERNATIONAL AIRPORT	66,020,601	12,636,664	OPERATING REVENUES	6,376,000	100%	11,380,000	PERSONNEL SERVICES	3,419,500	100%	67,277,265
			NON OPERATING REVENUES	40,000			CONTRACTED SERVICES	1,802,800		
			CAPITAL CONTRIBUTIONS	6,220,664			MATERIALS & SUPPLIES	484,000		
				12,636,664			OTHER EXPENSES	663,700		
							DEPRECIATION	5,190,000		
								11,380,000		
TOTAL ENTERPRISE FUNDS	\$149,686,632	\$45,527,921				\$43,679,462				\$151,535,071
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	9,368,851	4,747,589	CHARGES FOR SERVICES	4,740,839	100%	3,522,309	PERSONNEL SERVICES	401,534	100%	10,594,131
			INTEREST ON INVESTMENTS	6,750			MATERIALS & SUPPLIES	1,807,401		
				4,747,589			SERVICES & CHARGES	131,178		
							CAPITAL OUTLAY	1,162,196		
								3,522,309		
HEALTH INSURANCE	600,513	4,993,425	MISCELLANEOUS	4,912,425	100%	4,993,425	SERVICES & CHARGES	4,993,425	100%	600,513
			TRANSFERS	81,000						
				4,993,425						
TOTAL INTERNAL SERVICE FUNDS	\$9,969,364	\$9,741,014				\$8,515,734				\$11,194,644
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$31,224,379	\$4,510,649	INTEREST - INVESTMENTS	2,582,093	100%	\$2,764,406	PERSONNEL SERVICES	2,505,626	100%	\$32,970,622
			CONTRIBUTIONS	1,928,556			SERVICES & CHARGES	258,780		
				4,510,649				2,764,406		
GRAND TOTAL	\$229,336,992	\$123,044,591				\$126,338,420				\$226,055,527

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2018-2019
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE						EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2018	REVENUES FOR FY 2018-19	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2018
GENERAL FUND	\$17,218,044	43,937,894	PROPERTY & NON PROPERTY TAX	37,827,925	100%	\$44,661,394	PERSONNEL SERVICES	31,805,797	100%	\$16,492,544
			FINES & FORFEITURES	1,151,564			MATERIALS & SUPPLIES	1,543,378		
			LICENSES & PERMITS	612,210			SERVICES & CHARGES	8,561,924		
			CHARGES FOR SERVICES	1,835,758			CAPITAL OUTLAY	1,124,278		
			INTERGOVERNMENTAL	662,466			TRANSFER OUT	1,626,017		
			INTEREST ON INVESTMENTS	220,000						
			MISCELLANEOUS	183,500						
			OTHER FINANCING SOURCES	1,644,471						
				43,937,894				\$44,661,394		
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,663,601	1,244,101	INTERGOVERNMENTAL	1,244,101	100%	1,202,316	ADMIN/REHAB EXPENSES	1,202,316	100%	1,705,386
M.P.O.	100	423,985	INTERGOVERNMENTAL	423,985	100%	423,985	PERSONNEL SERVICES	194,372	100%	100
							MATERIALS & SUPPLIES	29,000		
							SERVICES & CHARGES	200,613		
								423,985		
TENNIS COURT	11,557	7,500	MISCELLANEOUS	7,500	100%	38,147	SERVICES & CHARGES	38,147	100%	(19,090)
HOTEL/MOTEL OCCUPANCY TAX	95,323	865,000	HOTEL OCCUPANCY TAXES	860,000	100%	959,492	SERVICES & CHARGES	95,000	100%	100,831
			INTEREST ON INVESTMENTS	5,000			TRANSFERS OUT	764,492		
				865,000				869,492		
CATASTROPHIC EMERGENCY	804,321	4,700	INTEREST ON INVESTMENTS	4,700	100%	25,000	MATERIALS & SUPPLIES	25,000	100%	784,021
HARLINGEN DOWNTOWN	98,264	243,825	INTEREST ON INVESTMENTS	1,350	100%	246,191	PERSONNEL SERVICES	138,079	100%	95,896
			MISCELLANEOUS	27,500			MATERIALS & SUPPLIES	4,600		
			OTHER FINANCING SOURCES	214,975			SERVICES & CHARGES	103,512		
				243,825				246,191		
FREE TRADE BRIDGE	809,485	325,200	INTEREST ON INVESTMENTS	4,200	100%	325,200	SERVICES & CHARGES	75,125	100%	809,485
			MISCELLANEOUS	321,000			TRANSFERS OUT	250,075		
				325,200				325,200		
COMMUNICATION CENTER	11,517	12,776	CHARGES FOR SERVICES	12,776	100%	1,258	SERVICES & CHARGES	1,258	100%	23,035.00
COPS / UHP GRANT	-	35,000	INTERGOVERNMENTAL	35,000	100%	35,000	PERSONNEL SERVICES	35,000	100%	-
CONVENTION & VISITORS BUREAU	219,141	426,800	INTEREST ON INVESTMENTS	2,800	100%	509,177	PERSONNEL SERVICES	161,777	100%	136,764
			OTHER FINANCING SOURCES	424,000			MATERIALS & SUPPLIES	2,500		
				426,800			SERVICES & CHARGES	344,900		
								509,177		
AWARD PROGRAMS	-	898,674	INTERGOVERNMENTAL	896,715	100%	898,674	PERSONNEL SERVICES	884,024	100%	-
			OTHER FINANCING SOURCES	211,959			MATERIALS & SUPPLIES	12,950		
				898,674			SERVICES & CHARGES	1,700		
								898,674		
PEG PROGRAMMING	505,871	85,000	INTERGOVERNMENTAL	85,000	100%	-	MATERIALS & SUPPLIES	-	0%	590,871
FEDERAL FORFEITURE	117,751	124,000	INTERGOVERNMENTAL	124,000	100%	184,000	MATERIALS & SUPPLIES	57,000	100%	57,751
							SERVICES & CHARGES	77,000		
							CAPITAL OUTLAY	50,000		
								184,000		
STATE FORFEITURE	-	60,000	INTERGOVERNMENTAL	60,000	100%	125,000	MATERIALS & SUPPLIES	46,000	100%	(45,000)
							SERVICES & CHARGES	79,000		
								125,000		
TAX INCREMENT FINANCING 1	321,591	114,625	INTEREST ON INVESTMENTS	1,200	100%	-	SERVICES & CHARGES	-	0%	436,216
			OTHER FINANCING SOURCES	113,425						
				114,625						
TAX INCREMENT FINANCING 2	317,671	246,458	INTEREST ON INVESTMENTS	1,200	100%	-	SERVICES & CHARGES	-	0%	564,129
			OTHER FINANCING SOURCES	245,258						
				246,458						
TAX INCREMENT FINANCING 3	113,568	293,400	INTERGOVERNMENTAL	50,000	100%	523,396	SERVICES & CHARGES	523,396	100%	(116,428)
			INTEREST ON INVESTMENTS	1,500						
			OTHER FINANCING SOURCES	241,900						
				293,400						
ECONOMIC DEVELOPMENT CORP.	5,431,529	6,276,845	SALES	5,018,141	100%	6,276,845	PERSONNEL SERVICES	638,027	100%	5,431,529
			OTHER TAXES & FEES	469,969			MATERIALS & SUPPLIES	10,000		
			INTEREST ON INVESTMENT	54,300			SERVICES & CHARGES	1,658,833		
			MISCELLANEOUS	420,858			DIRECT BUSINESS INCENT	693,500		
			OTHER FINANCING SOURCES	316,577			TRANS/OTHER FINANCING USES	3,276,485		
				6,276,845				6,276,845		
HGN COMM IMPROVEMENT BOARD	1,589,085	1,547,524	SALES TAX	1,522,524	100%	1,547,524	ADMINISTRATION	940,635	100%	1,589,085
			INTEREST ON INVESTMENTS	25,000			PROJECT INCENTIVE	606,889		
				1,547,524				1,547,524		
INFRASTRUCTURE FUND	(1)	1,403,500	OTHER TAXES & FEES	1,400,000	100%	2,000,000	STREET MAINTENANCE	2,000,000	100%	(999,501)
			INTEREST ON INVESTMENTS	3,500						
				1,403,500						
TOTAL SPECIAL REVENUE FUNDS	\$12,110,374	\$14,658,913				\$15,221,205				\$11,549,082

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2018-2019
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

REVENUES BY TYPE						EXPENDITURES BY OBJECT				
	ESTIMATED BALANCE 10/1/2018	REVENUES FOR FY 2018-19	MAJOR REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	MAJOR EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2018
DEBT SERVICE FUND	\$923,507	\$4,908,483	PROPERTY TAXES	4,159,602	100%	\$4,694,895	SERVICE & OTHER	\$4,694,895	100%	\$1,137,095
			INTEREST ON INVESTMENTS	8,500						
			MISCELLANEOUS	606,889						
			OTHER FINANCING SOURCES	133,492						
				4,908,483						
CAPITAL PROJECT FUNDS										
PETITON PAVING	(12,551)	-	INTEREST ON INVESTMENTS	-	0%	-	SERVICES & CHARGES	-	0%	(12,551)
CAPITAL IMPROVEMENT	176	-	INTEREST ON INVESTMENTS	-	0%	-	CAPITAL OUTLAY	-	0%	176
STREET IMPROVEMENT	20,089	-	INTEREST ON INVESTMENTS	-	0%	-	SERVICES & CHARGES	-	0%	20,089
TOTAL CAPITAL PROJECTS FUNDS	\$7,714	-				\$0				\$7,714
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,536,382	359,426	OTHER TAXES & FEES	19,095	100%	341,791	PERSONNEL SERVICES	102,421	100%	1,554,017
			CHARGES FOR SERVICES	193,531			MATERIALS & SUPPLIES	10,500		
			INTEREST ON INVESTMENTS	600			SERVICES & CHARGES	228,870		
			MISCELLANEOUS	21,200				341,791		
			OTHER FINANCING SOURCES	125,000						
				359,426						
SANITATION	8,255,497	9,402,900	CHARGES FOR SERVICES	9,307,500	100%	10,309,375	PERSONNEL SERVICES	2,671,069	100%	7,349,022
			INTEREST ON INVESTMENTS	3,400			MATERIALS & SUPPLIES	197,050		
			MISCELLANEOUS	92,000			SERVICES & CHARGES	5,986,238		
				9,402,900			EQUIPMENT	3,500		
							CAPITAL OUTLAY	555,518		
							TRANSFERS OUT	896,000		
								10,309,375		
HGN, ARTS & HERITAGE MUSEUM	64,470	110,100	CHARGES FOR SERVICES	5,950	100%	116,357	PERSONNEL SERVICES	64,757	100%	56,213
			INTEREST ON INVESTMENTS	400			MATERIALS & SUPPLIES	3,500		
			MISCELLANEOUS	750			SERVICES & CHARGES	48,100		
			OTHER FINANCING SOURCES	103,000				116,357		
				110,100						
MUNICIPAL GOLF COURSE	246,083	1,111,500	OTHER TAXES & FEES	1,074,000	100%	1,204,943	PERSONNEL SERVICES	803,893	100%	152,640
			CHARGES FOR SERVICES	4,000			MATERIALS & SUPPLIES	172,300		
			MISCELLANEOUS	33,500			SERVICES & CHARGES	228,750		
				1,111,500				1,204,943		
WATERWORKS/WASTEWATER	74,155,374	22,368,000	OPERATING REVENUES	20713200	100%	21,245,849	PERSONNEL SERVICES	8,787,287	100%	75,277,525
			NON-OPERATING REVENUES	1,654,800			CONTRACTED SERVICES	3,933,425		
				22,368,000			MAINTENANCE & SUPPLIES	3,475,710		
							OTHER CHARGES	189,975		
							INTEREST EXPENSE	762,452		
							DEPRECIATION EXPENSES	4,097,000		
								21,245,849		
VALLEY INTERNATIONAL AIRPORT	67,277,265	17,768,928	OPERATING REVENUES	6492300	100%	12,313,500	PERSONNEL SERVICES	3,573,500	100%	72,732,693
			NON OPERATING REVENUES	12,000			CONTRACTED SERVICES	1,534,500		
			CAPITAL CONTRIBUTIONS	11,264,628			MATERIALS & SUPPLIES	498,000		
				17,768,928			OTHER EXPENSES	707,500		
							DEPRECIATION	6,000,000		
								12,313,500		
TOTAL ENTERPRISE FUNDS	\$151,535,071	\$51,120,854				\$45,531,815				\$157,124,110
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	10,594,131	3,211,443	CHARGES FOR SERVICES	3,189,943	100%	3,830,196	PERSONNEL SERVICES	406,665	100%	9,975,378
			INTEREST ON INVESTMENTS	21,500			MATERIALS & SUPPLIES	1,716,295		
				3,211,443			SERVICES & CHARGES	1,707,236		
							CAPITAL OUTLAY	0		
								3,830,196		
HEALTH INSURANCE	600,513	5,618,452	MISCELLANEOUS	5,618,452	100%	5,608,853	SERVICES & CHARGES	5,608,853	100%	610,112
TOTAL INTERNAL SERVICE FUNDS	\$11,194,644	\$8,929,895				\$9,439,049				\$10,585,490
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$32,970,622	\$4,753,250	INTEREST - INVESTMENTS	2,600,950	100%	\$2,802,300	PERSONNEL SERVICES	2,510,000	100%	\$34,921,572
			CONTRIBUTIONS	1,952,300			SERVICES & CHARGES	292,300		
				4,753,250				2,802,300		
GRAND TOTAL	\$225,957,976	\$128,209,289				\$122,350,658				\$231,816,607

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2018	REVENUES FOR FY 2018-2019	EXPENDITURES FOR FY 2018-2019	ESTIMATED BALANCE 9/30/2019
<u>GENERAL FUND</u>	\$ 17,216,044	\$ 43,937,894	\$ 44,661,394	\$ 16,492,544
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,663,601	1,244,101	1,202,316	1,705,386
METROPOLITAN PLANNING ORGANIZATION	100	423,985	423,985	100
TENNIS COURT	11,557	7,500	38,147	(19,090)
HOTEL/MOTEL OCCUPANCY TAX	95,323	865,000	859,492	100,831
CATASTROPHIC EMERGENCY	804,321	4,700	25,000	784,021
HARLINGEN DOWNTOWN	98,264	243,825	246,191	95,898
FREE TRADE BRIDGE	809,485	325,200	325,200	809,485
COMMUNICATION CENTER	11,517	12,776	1,258	23,035
COPS / UHP GRANT	-	35,000	35,000	-
CONVENTION & VISITORS BUREAU	219,141	426,800	509,177	136,764
AWARDS PROGRAMS	-	898,674	898,674	-
PEG PROGRAMMING	505,871	85,000	-	590,871
FEDERAL FORFEITURE	117,751	124,000	184,000	57,751
STATE FOREFEITURE	-	80,000	125,000	(45,000)
TAX INCREMENT FINANCING TIF 1	321,591	114,625	-	436,216
TAX INCREMENT FINANCING TIF 2	317,671	246,458	-	564,129
TAX INCREMENT FINANCING TIF 3	113,568	293,400	523,396	(116,428)
ECONOMIC DEVELOPMENT CORPORATION	5,431,529	6,276,845	6,276,845	5,431,529
HARLINGEN COMM. IMPROVEMENT BOARD	1,589,085	1,547,524	1,547,524	1,589,085
INFRASTRUCTURE FUND	(1)	1,403,500	2,000,000	(596,501)
TOTAL	12,110,374	14,658,913	15,221,205	11,548,082
<u>DEBT SERVICE FUND</u>	923,507	4,908,483	4,694,895	1,137,095
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	1,536,382	359,426	341,791	1,554,017
SANITATION	8,255,497	9,402,900	10,309,375	7,349,022
HARLINGEN ARTS & HERITAGE MUSEUM	64,470	110,100	116,357	58,213
MUNICIPAL GOLF COURSE	246,083	1,111,500	1,204,943	152,640
WATERWORKS/WASTEWATER	74,155,374	22,368,000	21,245,849	75,277,525
VALLEY INTERNATIONAL AIRPORT	67,277,265	17,768,928	12,313,500	72,732,693
TOTAL	151,535,071	51,120,854	45,531,815	157,124,110
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	10,594,131	3,211,443	3,830,196	9,975,378
HEALTH INSURANCE	600,513	5,618,452	5,608,853	610,112
TOTAL	11,194,644	8,829,895	9,439,049	10,585,490
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	32,970,622	4,753,250	2,802,300	34,921,572
GRAND TOTAL	\$ 225,950,262	\$ 128,209,289	\$ 122,350,658	\$ 231,808,893

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2018-19	BUDGETED FY 2017-18	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
<u>GENERAL FUND</u>	\$44,661,394	\$45,020,872	(\$359,478)	-0.8%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,202,316	1,144,647	57,669	5.0%
METROPOLITAN PLANNING ORGANIZATION	423,985	335,595	88,390	26.3%
TENNIS COURT	38,147	53,000	(14,853)	-28.0%
HOTEL/MOTEL OCCUPANCY TAX	859,492	1,729,492	(870,000)	-50.3%
CATASTROPHIC EMERGENCY	25,000	25,000	-	0.0%
HARLINGEN DOWNTOWN	246,191	245,324	867	0.4%
FREE TRADE BRIDGE	325,200	325,000	200	0.1%
COMMUNICATION CENTER	1,258	1,258	-	0.0%
COPS / UHP GRANT	35,000	105,000	(70,000)	-66.7%
CONVENTION & VISITORS BUREAU	509,177	872,338	(363,161)	-41.6%
AWARDS PROGRAMS	898,674	1,366,575	(467,901)	-34.2%
FEDERAL FORFEITURES	184,000	161,122	22,878	14.2%
STATE FORFEITURES	125,000	313,685	(188,685)	-60.2%
TAX INCREMENT FINANCING TIF 3	523,396	523,396	-	0.0%
ECONOMIC DEVELOPMENT CORPORATION	6,276,845	6,057,186	219,659	3.6%
HARLINGEN COMM. IMPROVEMENT BOARD	1,547,524	5,325,701	(3,778,177)	-70.9%
INFRASTRUCTURE FUND	2,000,000	1,994,739	5,261	0.3%
TOTAL	15,221,205	20,579,058	(5,357,853)	-26.0%
<u>DEBT SERVICE FUND</u>	4,694,895	4,690,508	4,387	0.1%
<u>CAPITAL PROJECT FUNDS</u>				
CAPITAL IMPROVEMENT	-	72,714	(72,714)	-100.0%
PETITION PAVING	-	86,061	(86,061)	0.0%
STREET IMPROVEMENT	-	929,585	(929,585)	-100.0%
TOTAL	-	1,088,360	(1,088,360)	-100.0%
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	341,791	349,091	(7,300)	-2.1%
SANITATION	10,309,375	9,972,181	337,194	3.4%
HARLINGEN ARTS & HERITAGE MUSEUM	116,357	163,890	(47,533)	-29.0%
MUNICIPAL GOLF COURSE	1,204,943	1,208,634	(3,691)	-0.3%
WATERWORKS/WASTEWATER	21,245,849	20,605,686	640,163	3.1%
VALLEY INTERNATIONAL AIRPORT	12,313,500	11,380,000	933,500	8.2%
TOTAL	45,531,815	43,679,482	1,852,333	4.2%
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	3,830,196	3,522,309	307,887	8.7%
HEALTH INSURANCE	5,608,853	4,993,425	615,428	12.3%
TOTAL	9,439,049	8,515,734	923,315	10.8%
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	2,802,300	2,764,406	37,894	1.4%
GRAND TOTAL	122,350,658	126,338,420	(\$3,987,762)	-3.2%

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

	AUDITED FY 12/13	AUDITED FY 13/14	AUDITED FY 14/15	AUDITED FY 15/16	AUDITED FY 16/17	BUDGETED FY 17/18	APPROVED FY 18/19
GENERAL	\$40,759,529	\$42,178,992	\$43,462,138	\$40,952,511	\$43,508,692	\$43,724,416	\$43,937,894
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	1,119,936	1,124,409	1,196,935	1,385,567	1,814,294	1,144,647	1,244,101
M.P.O.	263,620	249,808	203,394	341,233	259,913	335,595	423,985
TENNIS COURT	106,611	106,514	38,667	36,226	8,877	11,000	7,500
HOTEL/MOTEL OCCUPANCY TAX	908,138	944,854	1,024,387	998,168	958,247	861,000	865,000
CATASTROPHIC EMERGENCY	12,500	6,990	402	1,615	4,825	2,350	4,700
HARLINGEN DOWNTOWN	251,665	240,674	246,162	242,978	60,737	245,324	243,825
FREE TRADE BRIDGE	130,618	168,420	186,593	278,948	388,891	321,760	325,200
COMMUNICATION CENTER	61,168	17,778	11,109	12,697	221,344	12,776	12,776
COPS / UHP GRANT	156,463	74,730	162,320	157,631	136,210	105,000	35,000
RED LIGHT ENFORCEMENT PROGRAM	689	157	19	25,406	-	-	-
NEIGHBORHOOD STABILIZATION	-	2,461	19,655	44,950	-	-	-
COVENTION & VISITORS BUREAU	488,544	513,225	513,146	424,376	426,243	424,000	426,800
AWARD PROGRAMS	-	-	152,511	1,236,523	1,078,104	1,366,575	898,674
PEG PROGRAMMING	-	-	322,138	88,728	95,005	85,000	85,000
FEDERAL FORFEITURES	246,963	289,168	214,566	48,732	104,223	124,000	124,000
STATE FORFEITURES	-	8,794	229,700	140,848	160,082	117,879	80,000
FEMA JEFFERSON STREET DRAINAGE	380,000	-	-	-	-	-	-
TDRA NORTHWEST AREA DRAINAGE	334,723	104,108	3,798	-	-	-	-
TX DOT 25TH ST TRAIL	-	4,654	-	-	-	-	-
3RD ST DRAINAGE	-	143,187	6,454	-	-	-	-
TAX INCREMENT FINANCING 1	71,032	116,447	66,757	190,677	84,773	114,175	114,625
TAX INCREMENT FINANCING 2	131,844	159,261	119,871	112,077	75,470	246,457	246,458
TAX INCREMENT FINANCING 3	129,347	210,845	158,489	526,820	295,858	242,700	293,400
ECONOMIC DEVELOPMENT CORP.	9,681,551	5,092,522	5,276,265	5,283,460	5,638,332	6,057,187	6,276,845
HARL. COMM. IMPROVEMENT BOARD	1,524,882	1,344,966	1,386,548	1,419,149	1,552,161	1,377,304	1,547,524
INFRASTRUCTURE FUND	272,432	273,358	287,104	293,570	648,677	1,460,488	1,403,500
SUB-TOTAL	16,272,726	11,197,330	11,826,990	13,290,379	14,012,266	14,655,217	14,658,913
<u>DEBT SERVICE FUND</u>	3,968,084	7,243,156	4,014,423	30,440,163	4,570,953	4,885,074	4,908,483
<u>CAPITAL PROJECT FUNDS</u>							
PETITION PAVING	1,612	375	117,735	215,887	-	-	-
CAPITAL IMPROVEMENT	411	222	111	14	-	-	-
STREET IMPROVEMENT	434,935	552,939	963,588	2,554,378	-	-	-
SUB-TOTAL	436,958	553,536	1,081,434	2,770,279	-	-	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	305,632	350,252	839,325	350,668	314,019	356,000	359,426
SANITATION	8,534,676	10,588,379	8,932,725	9,360,586	10,733,433	9,151,900	9,402,900
HGN ARTS & HERITAGE MUSEUM	106,603	112,826	124,033	96,473	100,347	101,250	110,100
MUNICIPAL GOLF COURSE	1,157,844	983,578	958,503	925,724	987,273	1,178,107	1,111,500
WATERWORKS	10,482,624	9,029,851	8,903,186	9,904,650	11,519,267	10,674,000	11,061,500
WASTEWATER	11,324,636	10,102,711	9,867,456	10,681,043	11,441,979	11,430,000	11,306,500
VALLEY INTERNATIONAL AIRPORT	9,774,384	11,272,305	6,104,110	10,544,876	12,341,315	12,636,664	17,768,928
SUB-TOTAL	41,686,399	42,439,902	35,729,338	41,864,020	47,437,633	45,527,921	51,120,854
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	3,947,122	4,791,992	4,089,053	3,389,742	3,482,990	4,747,589	3,211,443
HEALTH INSURANCE	3,547,470	3,914,939	4,220,972	4,467,099	4,527,370	4,993,425	5,618,452
SUB-TOTAL	7,494,592	8,706,931	8,310,025	7,856,841	8,010,360	9,741,014	8,829,895
<u>FIDUCIARY FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	4,411,231	5,262,450	639,924	4,570,865	4,904,829	4,510,649	4,753,250
GRAND TOTAL	\$114,592,561	\$117,028,761	\$103,982,838	\$138,974,779	\$122,444,733	\$123,044,291	\$128,209,289

**CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND**

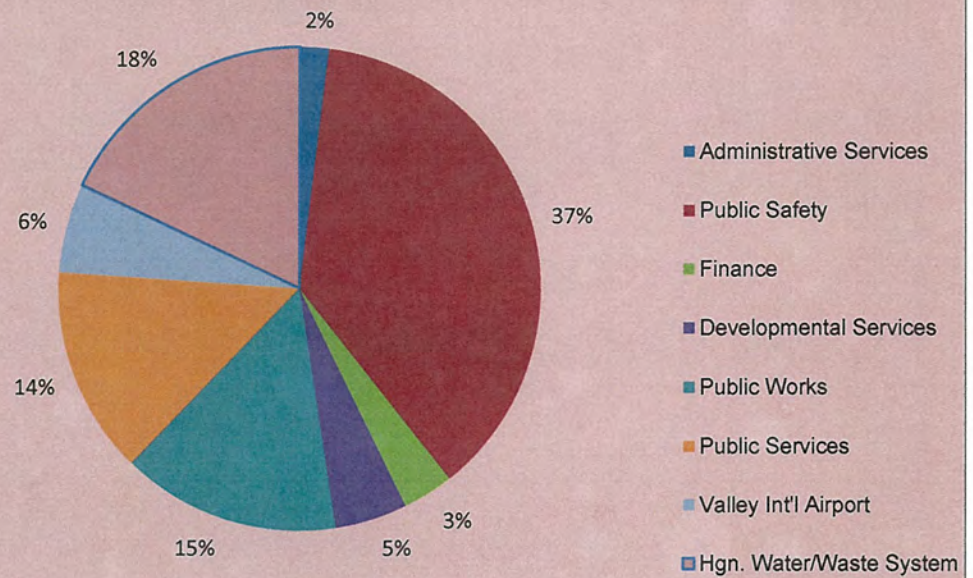
	AUDITED FY 12/13	AUDITED FY 13/14	AUDITED FY 14/15	AUDITED FY 15/16	AUDITED FY 16/17	BUDGETED FY 17/18	APPROVED FY 18/19
GENERAL	\$38,372,154	\$40,779,527	\$44,702,076	\$40,181,184	\$41,711,224	\$45,020,872	\$44,661,394
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	1,614,766	1,385,875	820,518	1,499,193	1,397,488	1,144,647	1,202,316
M.P.O.	263,620	249,709	203,395	341,233	259,912	335,595	423,985
TENNIS COURT	104,210	102,784	112,807	37,516	37,855	53,000	38,147
HOTEL/MOTEL	846,512	916,066	900,486	736,000	759,159	1,729,492	859,492
CATASTROPHIC EMERGENCY	2,540	4,941	6,641	7,349	24,228	25,000	25,000
HARLINGEN DOWNTOWN	186,422	198,363	218,161	231,613	203,641	245,324	246,191
FREE TRADE BRIDGE	63,141	78,796	55,632	55,122	189,246	325,000	325,200
COMMUNICATION CENTER FUND	160,825	116,458	83,255	85,950	10,876	1,258	1,258
COPS / UHP GRANT	156,463	74,730	182,321	157,631	136,210	105,000	35,000
RED LIGHT SAFETY PROGRAM	176,327	-	-	30,315	-	-	-
NEIGHBORHOOD STABILIZATION	-	2,461	19,655	44,950	-	-	-
CONVENTION & VISITORS BUREAU	409,262	512,905	429,910	352,272	407,272	872,338	509,177
AWARDS PROGRAM	-	-	152,512	1,236,524	1,077,919	1,366,575	898,674
FEDERAL FORFEITURES	235,722	444,123	282,947	77,817	37,790	161,122	184,000
STATE FORFEITURES	-	9,627	176,864	168,711	151,384	313,685	125,000
FEMA JEFFERSON STREET DRAINAGE	12,607	-	-	-	-	-	-
TDRA NORTHWEST AREA DRAINAGE	334,723	104,108	3,798	-	-	-	-
TX DOT 25TH ST TRAIL	-	4,654	-	-	-	-	-
3RD ST DRAINAGE	-	143,187	6,454	-	-	-	-
TAX INCREMENT FINANCING TIF 3	70,000	298,734	70,000	70,000	665,558	523,396	523,396
ECONOMIC DEVELOPMENT CORP.	9,960,485	5,275,612	4,962,231	4,468,649	5,175,013	6,057,186	6,276,845
HARLINGEN COMM. IMPROVEMENT	981,390	309,028	282,317	124,626	1,719,731	5,325,701	1,547,524
INFRASTRUCTURE FUND	241,680	524,137	213,522	228,928	344,506	1,994,739	2,000,000
SUB-TOTAL	15,820,695	10,756,298	9,163,426	9,954,399	12,597,788	20,579,058	15,221,205
<u>DEBT SERVICE FUND</u>	3,684,452	7,206,970	3,989,758	30,667,988	4,647,851	4,690,508	4,694,895
<u>CAPITAL PROJECT FUNDS</u>							
PETITION PAVING	-	-	117,564	-	200,000	86,061	-
CAPITAL IMPROVEMENT	-	-	-	316,936	-	-	-
STREET IMPROVEMENT	356,591	595,794	1,073,664	354,154	2,231,157	-	-
SUB-TOTAL	356,591	595,794	1,191,228	671,090	2,431,157	86,061	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	694,222	678,935	615,792	642,887	650,272	349,091	341,791
SANITATION	7,865,911	9,747,223	9,885,551	8,641,770	9,387,775	9,972,181	10,309,375
HGN ARTS & HERITAGE MUSEUM	115,221	111,320	132,927	141,233	127,988	163,890	116,357
MUNICIPAL GOLF COURSE	1,358,491	1,279,871	1,364,002	1,345,439	1,278,611	1,208,634	1,204,943
WATERWORKS	10,683,673	10,671,719	10,744,391	11,319,257	10,713,882	11,342,431	11,598,231
WASTEWATER	9,086,111	9,055,860	9,145,263	8,986,286	8,244,515	9,263,255	10,067,058
VALLEY INTERNATIONAL AIRPORT	10,612,880	10,867,476	5,779,156	11,136,415	11,440,129	11,380,000	12,313,500
SUB-TOTAL	40,416,509	42,412,404	37,667,082	42,213,287	41,843,172	43,679,482	45,951,255
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,305,706	4,532,421	4,185,431	4,056,410	4,235,923	3,522,309	3,830,196
HEALTH INSURANCE	3,339,021	3,864,433	4,213,700	4,439,614	4,500,769	4,993,425	5,608,853
SUB-TOTAL	7,644,727	8,396,854	8,399,131	8,496,024	8,736,692	8,515,734	9,439,049
<u>FIDUCIARY FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	1,774,225	2,305,450	2,694,330	2,729,199	2,427,533	2,764,406	2,802,300
GRAND TOTAL	\$107,712,762	\$111,857,503	\$106,615,803	\$134,242,081	\$111,964,260	\$125,250,060	\$122,770,098

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

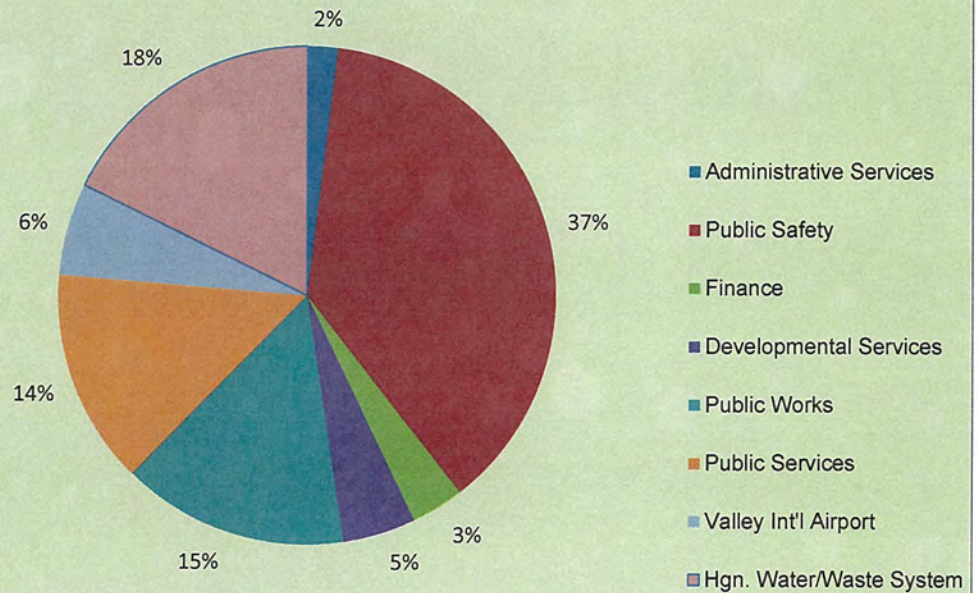
	ACTUAL FY 12/13	ACTUAL FY 13/14	ACTUAL FY 14/15	ACTUAL FY 15/16	ACTUAL FY 16/17	ACTUAL FY 17/18	APPROVED FY 18/19	INC/(DEC) PRIOR YR.
GENERAL FUND								
CITY MANAGER	5.0	7.0	7.0	6.0	6.0	8.0	7.0	(1.0)
PUBLIC INFORMATION OFFICER	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0
LEGAL	3.0	2.0	2.0	2.0	3.0	1.0	1.0	0.0
INTERNAL AUDITOR	1.0	1.0	0.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CIVIL SERVICE	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
RISK MANAGEMENT	3.0	3.0	3.0	3.0	2.0	2.0	2.0	0.0
FINANCE	11.0	12.0	12.0	12.0	12.0	11.0	11.0	0.0
VITAL STATISTICS	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
MUNICIPAL COURT	10.0	10.0	10.0	10.0	10.0	10.0	10.0	0.0
MANAGEMENT INFO. SYSTEM	3.0	3.0	3.0	4.0	3.0	3.0	3.0	0.0
POLICE	134.0	138.0	140.0	144.0	144.0	143.0	143.0	0.0
POLICE SERVICES	52.0	51.0	51.0	52.0	51.0	52.0	52.0	0.0
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	107.0	100.0	100.0	0.0
AIRPORT SUPPRESSION	0.0	0.0	0.0	0.0	0.0	7.0	7.0	0.0
FIRE PREVENTION	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	4.0	4.0	4.0	4.0	5.0	4.0	4.0	0.0
ENGINEERING	5.0	5.0	4.0	4.0	4.0	4.0	5.0	1.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	25.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	2.0	1.0	1.0	1.0	2.0	1.0
PARKS	35.0	35.0	35.0	36.0	36.0	36.0	36.0	0.0
RECREATION	3.0	2.0	2.0	3.0	3.0	2.0	2.0	0.0
SWIMMING POOLS	8.0	8.0	8.0	8.0	8.0	8.0	7.0	(1.0)
LIBRARY	25.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
PLANNING & DEVELOPMENT	5.0	5.0	6.0	5.0	5.0	5.0	5.0	0.0
CODE ENFORCEMENT	8.0	8.0	8.0	8.0	8.0	8.0	7.0	(1.0)
STORM WATER MANAGEMENT	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	6.0	6.0	6.0	6.0	6.0	6.0	7.0	1.0
PUBLIC BUILDINGS	19.0	19.0	19.0	19.0	19.0	18.0	17.0	(1.0)
GENERAL FUND SUB-TOTAL	508.0	512.0	513.0	519.0	518.0	514.0	514.0	0.0
OTHER FUNDS								
COMMUNITY DEVELOPMENT	4.0	4.0	4.0	5.0	6.0	5.0	5.0	0.0
METROPOLITAN PLANNING ORGAN.	3.0	4.0	4.0	4.0	4.0	4.0	3.0	(1.0)
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	3.0	4.0	3.0	3.0	3.0	3.0	3.0	0.0
UT GRANT	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
CRIME VICTIMS LIASON GRANT	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0
ECONOMIC DEVELOPMENT CORP.	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
MUNICIPAL AUDITORIUM	2.0	2.0	1.0	1.0	1.0	1.0	1.0	0.0
SANITATION	19.0	19.0	19.0	19.0	19.0	19.0	19.0	0.0
SANITATION-BRUSH & DEBRIS	23.0	23.0	23.0	21.0	21.0	21.0	20.0	(1.0)
SANITATION-LANDFILL	10.0	10.0	10.0	11.0	12.0	12.0	12.0	0.0
SANITATION-RECYCLING CENTER	2.0	2.0	2.0	4.0	4.0	4.0	4.0	0.0
HGN. ARTS & HERITAGE MUSEUM	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
MUNICIPAL GOLF COURSE	24.0	24.0	24.0	24.0	24.0	24.0	24.0	0.0
WATERWORKS	104.5	107.5	96.5	102.7	98.5	99.0	97.2	(1.8)
WASTEWATER	31.5	33.5	42.5	43.0	48.5	49.0	48.0	(1.0)
VALLEY INTERNATIONAL AIRPORT	49.0	53.0	46.0	46.0	47.0	49.0	49.0	0.0
INTERNAL SERVICES	10.0	10.0	9.0	10.0	9.0	9.0	9.0	0.0
OTHER FUNDS SUB-TOTAL	296.0	307.0	296.0	305.7	309.0	311.0	307.2	(3.8)
GRAND TOTAL	804.0	819.0	809.0	824.7	827.0	825.0	821.2	(3.8)

Note: Does not include seasonal employees.

FY 2017-2018 - TOTAL 824



FY 2018-2019 - TOTAL 821



The charts reflect the City's change to a staffing control program that accurately records the number of full-time and part time employees

TAB 4 - GENERAL FUND

GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund Budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	PROPOSED FY 18-19
REVENUES:				
Property & Non-Property Taxes	\$35,996,189	\$36,628,365	\$36,628,365	\$37,627,925
Fines & Forfeitures	1,118,454	1,165,265	1,165,265	1,151,564
Licenses & Permits	650,478	543,500	543,500	612,210
Charges for Services	2,712,379	2,284,890	2,284,890	1,835,758
Intergovernmental	632,117	669,939	669,939	662,466
Interest on Investments	115,237	196,200	196,200	220,000
Miscellaneous Revenues	778,991	505,800	505,800	183,500
Other Financing Sources	1,504,847	1,730,457	1,730,457	1,644,471
TOTAL REVENUES	43,508,692	43,724,416	43,724,416	43,937,894
EXPENDITURES:				
Mayor & City Commission	60,826	85,309	85,309	98,347
City Manager	847,856	932,308	932,308	929,961
Legal	520,581	509,332	509,332	517,474
Public Relations	-	-	-	98,864
Administrative Services	623,064	838,453	838,453	532,272
Internal Auditor	101,895	105,697	105,697	105,359
Human Resources	202,108	247,612	247,612	289,818
Civil Service	82,156	101,800	101,800	94,020
Risk Management	902,935	977,679	977,679	1,033,211
Finance	896,248	1,038,287	1,038,287	1,002,466
Vital Statistics	141,769	147,995	147,995	151,157
Municipal Court	633,201	831,664	831,664	662,376
Management Information Systems	408,119	486,027	486,027	788,453
Police Operations	11,998,245	13,238,481	13,238,481	12,696,308
LEOSE Training Grant	9,982	9,400	9,400	8,700
Police Services	1,763,964	2,012,068	2,012,068	2,062,143
Fire Suppression	8,438,414	8,802,948	8,802,948	8,622,146
Airport Fire Suppression	170,207	793,104	793,104	826,520
Fire Prevention	560,858	608,501	608,501	622,127
EOC Operations	49,800	-	-	27,752
Public Works Administration	128,253	227,283	227,283	145,573
Engineering	298,808	339,790	339,790	408,269
Traffic Signal Maintenance	250,337	258,787	258,787	252,110
Street Maintenance	2,791,048	2,553,264	2,553,264	2,654,906
Street Cleaning	336,481	356,709	356,709	380,480
Public Services Administration	134,207	139,078	139,078	144,286
Parks	2,833,709	2,066,896	2,066,896	1,944,656
Recreation	419,084	415,405	415,405	440,037
Swimming Pools	450,707	494,803	494,803	431,588
Library Services	1,112,099	1,189,061	1,189,061	1,137,337
Planning & Development Administration	354,987	394,613	394,613	453,602
Code Enforcement	328,781	475,990	475,990	415,238
Storm Water Management	72,198	77,387	77,387	80,582
Economic Development	568,299	590,000	590,000	597,500
Health Services	293,559	338,636	338,636	370,270
Animal Control	351,739	412,912	412,912	400,025
Public Buildings	1,145,329	1,505,816	1,505,816	1,642,299
Building Inspections	352,362	394,983	394,983	436,409
Debt Service	168,672	-	-	-
Stabilization Fund	128,236	128,236	128,236	128,236
Transfers Out	780,101	894,558	894,558	1,028,517
TOTAL EXPENDITURES	41,711,224	45,020,872	45,020,872	44,661,394
Excess Revenues Over/(Under) Expenditure	1,797,468	(1,296,456)	(1,296,456)	(723,500)
Fund Balance Beginning of Year	16,715,032	18,512,500	18,512,500	17,216,044
END OF YEAR FUND BALANCE	\$18,512,500	\$17,216,044	\$17,216,044	\$16,492,544

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	BUDGET FY 18-19
<u>TAX AND REVENUES</u>				
Current Property Taxes	\$ 13,561,910	\$ 14,080,553	\$ 14,080,553	\$ 14,705,430
Delinquent Property Taxes	265,340	253,750	253,750	253,750
Penalty & Interest	326,394	353,500	353,500	353,500
Payment in Lieu of Taxes	211,963	212,000	212,000	212,000
SUB-TOTAL	14,365,607	14,899,803	14,899,803	15,524,680
Sales Tax	11,689,974	11,757,870	11,757,870	11,966,716
Sales Tax 1/2%	5,921,049	6,054,438	6,054,438	6,161,978
Add. Retail Facilities	152,124	143,300	143,300	141,597
Franchise Tax - AT&T	195,843	212,750	212,750	212,750
Franchise Tax - Misc. Telecommunications	52,131	42,800	42,800	44,000
Franchise Tax - AEP	2,022,553	1,944,250	1,944,250	1,985,000
Franchise Tax - Magic Valley Electric Coop.	73,267	73,200	73,200	73,200
Franchise Tax - Texas Gas Service	211,039	210,000	210,000	210,000
Franchise Tax - Time Warner Cable	618,783	592,000	592,000	595,000
Commercial Waste Haulers	13,183	4,954	4,954	10,004
Sanitation Department	492,000	504,000	504,000	510,000
Bingo Tax	4,541	5,000	5,000	5,000
Mixed Beverage Tax	184,095	184,000	184,000	188,000
SUBTOTAL	21,630,582	21,728,562	21,728,562	22,103,245
<u>FINES AND FORFEITURES</u>				
Traffic Fines	884,140	850,000	850,000	885,384
Leash Law Fines	11,283	-	-	7,000
Arrest Fines	36,155	-	-	30,000
Improper Parking Fines	1,341	-	-	1,000
FTA Program	3,557	-	-	2,981
Technology Funds	43,278	59,639	59,639	59,189
Security Funds	43,097	201,626	201,626	72,867
Miscellaneous Ordinance Violation	35,495	-	-	25,243
Miscellaneous Crossing Guard Program	4,042	-	-	16,000
Scofflaw City Fee	723	-	-	2,000
Library Fines	14,632	15,000	15,000	15,000
Inter Library	4,942	5,000	5,000	5,500
Business - False Alarm Fines	35,319	32,000	32,000	29,000
Residential - False Alarm Fines	450	2,000	2,000	400
SUB-TOTAL	1,118,454	1,165,265	1,165,265	1,151,564
<u>LICENSES AND PERMITS</u>				
Alcoholic Beverages	22,657	25,000	25,000	25,000
Food Handlers' Permit	57,979	56,000	56,000	58,000
Dog Licenses/Pound Fees	11,472	6,000	6,000	10,000
Building Permits	251,535	200,000	200,000	240,000
Electrical Permits	76,746	65,000	65,000	75,000
Gas Permits	3,650	4,500	4,500	3,650
Plumbing Permits	41,409	32,000	32,000	32,000
Sewer Tap Permits	9,240	6,000	6,000	6,100

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	BUDGET FY 18-19
Mechanical Permits	20,840	14,500	14,500	15,000
Curb Permits	6,160	3,500	3,500	5,960
House Moving Permits	800	800	800	800
Registration Fees	47,100	43,000	43,000	45,000
Certificate of Occupancy	16,760	13,500	13,500	16,000
Re-Inspection Fees	19,710	16,500	16,500	16,500
Energy Conservation Inspection	8,500	5,000	5,000	7,000
Other Business Permits	7,105	7,000	7,000	7,000
Business - Alarm Permits	33,820	29,000	29,000	33,000
Tire Business Permits	1,300	1,200	1,200	1,200
Miscellaneous Permits	13,695	15,000	15,000	15,000
SUB-TOTAL	650,478	543,500	543,500	612,210

CHARGES FOR SERVICES AND/OR SALES

Rental - Sports Complex	8,519	9,200	9,200	9,200
Rental - Tourist Building	42,063	40,000	40,000	42,000
Rental - Casa del Sol	53,915	55,000	55,000	55,000
Rental - Victor Pavilion	7,999	8,500	8,500	8,500
Rental - Pendleton Pavilion	11,040	10,000	10,000	10,000
Rental - Dixieland Pavilion	7,920	8,000	8,000	8,000
Rental - Rangerville Park Gazebo	8,225	7,800	7,800	8,200
Rental - Library Meeting Room	7,328	7,000	7,000	8,000
Rental - Child Care Center	51,879	51,881	51,881	51,000
Cultural Arts Center	23,445	22,000	22,000	22,000
MPO Office Space	13,896	13,176	13,176	13,896
Miscellaneous	125	-	-	-
SUB-TOTAL	236,354	232,557	232,557	235,796

MISC. CHARGES FOR SERVICES &/OR SALES

Recreational Activities	93,774	80,000	80,000	90,000
Pickleball	1,486	1,500	1,500	1,500
Pool - Lon C. Hill	18,167	20,000	20,000	20,000
Pool - Victor Park	17,720	13,000	13,000	17,000
Pool- Pendleton Park	41,288	30,000	30,000	30,000
Water Aerobics	4,708	15,000	15,000	18,000
Library Xerox Fees	12,253	11,000	11,000	13,000
Library - Card Fees	148	200	200	200
Library - Lost Book Fees	3,458	2,200	2,200	2,200
Birth and Death Certificates	205,048	200,000	200,000	202,000
Burial Transit Permits	4,020	3,500	3,500	4,000
Searching Fees	316	50	50	150
Notary Fees	330	500	500	300
Cleanup Mowing	40,345	45,000	45,000	40,000
Duplicate Lien Release	185	-	-	-
Street Light Fee	65	-	-	-
Street Banner Fees	1,200	720	720	-
SUB-TOTAL	444,511	422,670	422,670	438,350

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	BUDGET FY 18-19
<u>REIMBURSEMENTS</u>				
Reimbursement City Manager	27,816	12,500	12,500	12,500
Reimbursement Special Services	10	-	-	-
Reimbursement Finance	19,026	-	-	-
Reimbursement Police Department	489,741	553,448	553,448	120,000
Reimbursement Victim's Assistance Medical	27,841	5,000	5,000	25,000
Reimbursement Police Services	8,149	10,000	10,000	12,000
Reimbursement Fire Suppression	806,517	774,268	774,268	826,520
Fire Suppression Training	-	4,350	4,350	-
Reimbursement Planning & Development	1,160	1,000	1,000	-
Reimbursement Engineering	150	-	-	-
Reimbursement Public Works Administration	504	-	-	-
Reimbursement Street Maintenance	41,149	2,000	2,000	10,000
Reimbursement Street Cut Repairs	43,410	60,000	60,000	40,000
Reimbursement Parks Department	400,385	63,050	63,050	-
Reimbursement Swimming Pools	(100)	-	-	-
Reimbursement Public Buildings Department	66,024	60,000	60,000	55,000
Fed E-Rate	4,493	4,492	4,492	4,492
Reimbursement Health Department	63	23,555	23,555	100
Reimbursement Valley Int. Airport	95,176	56,000	56,000	56,000
SUB-TOTAL	2,031,514	1,629,663	1,629,663	1,161,612
<u>INTERGOVERNMENTAL</u>				
Fire - County	208,232	221,372	221,372	221,372
Fire Calls - City of Primera	106,600	112,756	112,756	112,756
Fire Calls - City of Combes	83,599	88,255	88,255	88,255
Fire Calls - City of Palm Valley	115,956	118,383	118,383	118,383
Reimbursement - Economic Development Corp.	58,000	58,000	58,000	58,000
LEOSE Training - Police	9,094	9,400	9,400	8,700
Victims' Assistance Grant	-	48,660	48,660	49,000
Signal Maintenance Fees - TXDOT	49,895	-	-	-
LEOSE Training - Fire	741	-	-	-
City of San Benito	-	13,113	13,113	6,000
SUB-TOTAL	632,117	669,939	669,939	662,466
<u>INTEREST REVENUE - INVESTMENTS</u>				
Interest Earned - Certificates of Deposit	11,961	41,000	41,000	30,000
Interest Earned - TexPool	97,267	135,000	135,000	160,000
Interest Earned - NOW Account	6,009	20,200	20,200	30,000
SUB-TOTAL	115,237	196,200	196,200	220,000

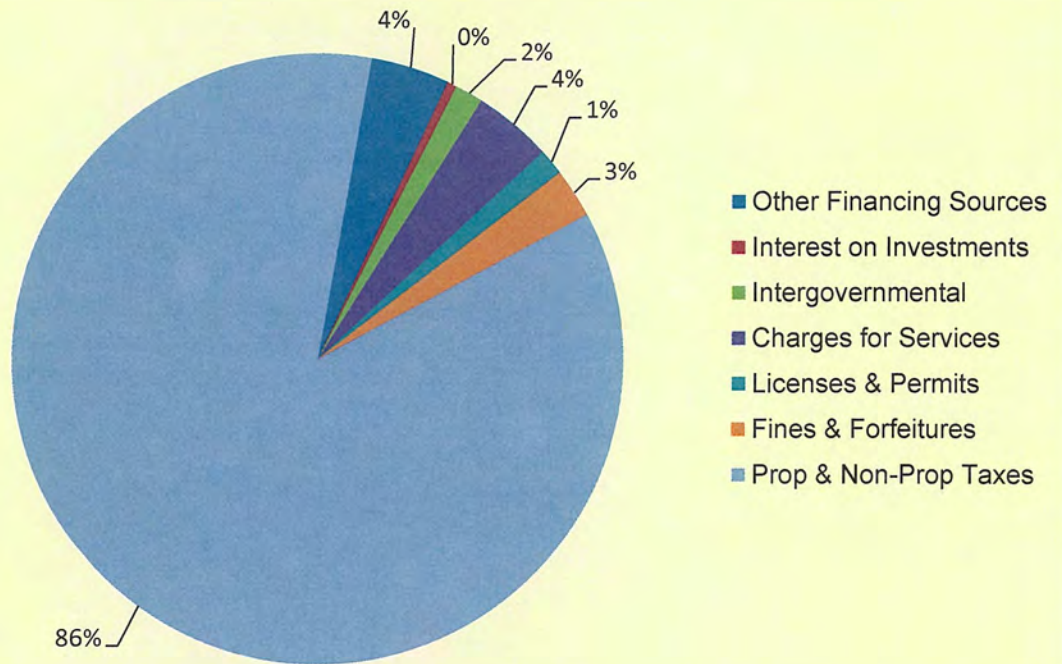
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	BUDGET FY 18-19
<u>MISCELLANEOUS REVENUES</u>				
Donation - Infrast. Subdivision	599,257	-	-	-
Municipalities	-	200,000	200,000	-
Harlingen Finance Corp	29,017	-	-	-
Bike Share Prog Royalties	994	-	-	-
Demolition Revenue	13,771	7,500	7,500	2,000
Insurance Recovery - Other	10,666	20,000	20,000	-
Police Records	47,987	53,000	53,000	54,000
Cash Over/(Short)	(943)	-	-	-
NSF - Fees	250	-	-	-
Credit Card Fees	30,371	20,000	20,000	27,000
Miscellaneous Revenue	47,621	205,000	205,000	100,000
Jail Phone Fees	-	300	300	500
SUB-TOTAL	778,991	505,800	505,800	183,500
<u>OTHER FINANCING SOURCES</u>				
Transfer from Free Trade Bridge	-	250,000	250,000	250,075
Petition Paving	200,000	86,061	86,061	-
Transfer from Sanitation Fund	813,000	896,000	896,000	896,000
Internal Services	(50)	-	-	-
TIF 3	228,396	453,396	453,396	453,396
Sale of Fixed Assets	18,501	45,000	45,000	45,000
Sale of Land	245,000	-	-	-
SUB-TOTAL	1,504,847	1,730,457	1,730,457	1,644,471
GRAND TOTAL	43,508,692	43,724,416	43,724,416	43,937,894

GENERAL FUND

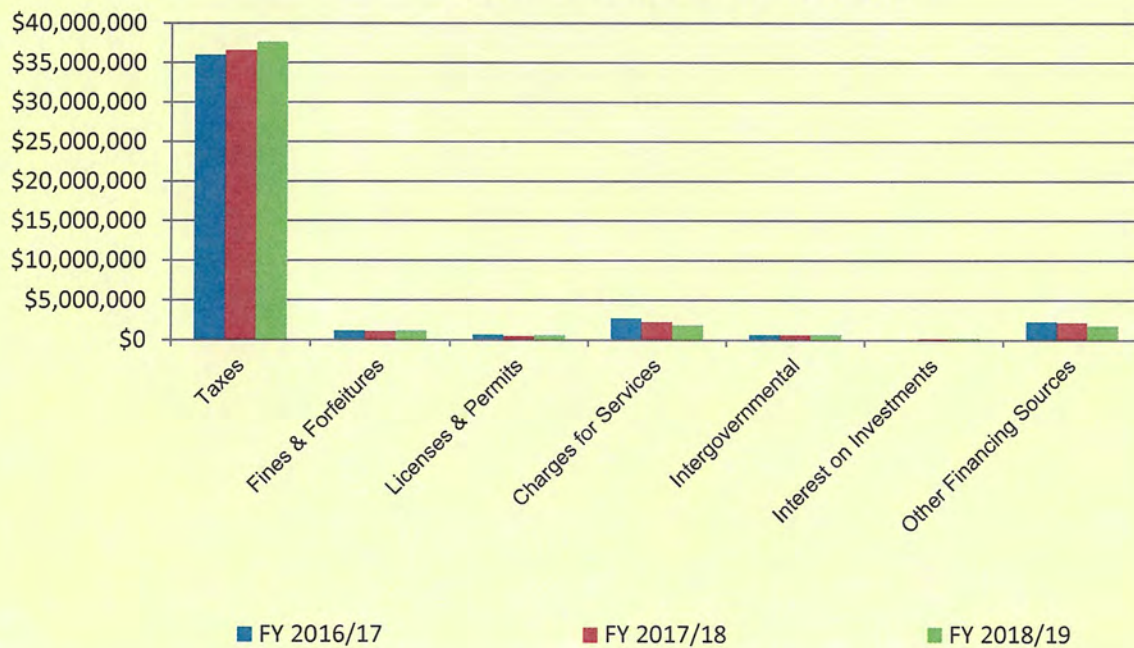
Revenues by Type for 2018-2019

Projected Revenue - \$43,937,894



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues



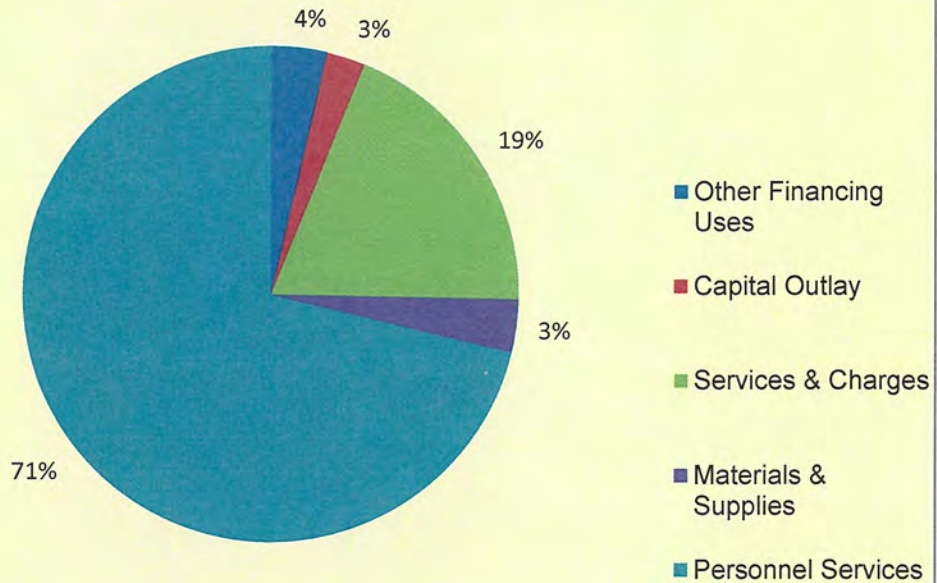
This graph compares FY 2016-17 through FY 2018-19 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2018-2019

	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	\$ 6,497	\$ 16,000	\$ 75,850	\$ -	\$ -	\$ 98,347
1101 CITY MANAGER	832,401	7,500	90,060	-	-	929,961
1201 LEGAL	61,778	2,750	452,946	-	-	517,474
1301 PUBLIC RELATIONS	95,364	500	3,000	-	-	98,864
1399 ADMINISTRATIVE SERVICES	(147,000)	7,500	671,772	-	-	532,272
1401 INTERNAL AUDITOR	99,289	500	5,570	-	-	105,359
2001 HUMAN RESOURCES	204,319	3,180	82,319	-	-	289,818
2002 CIVIL SERVICE	70,348	19,000	4,672	-	-	94,020
2003 RISK MANAGEMENT	166,973	3,400	862,838	-	-	1,033,211
2201 FINANCE	729,608	25,250	247,608	-	-	1,002,466
2210 VITAL STATISTICS	124,157	13,200	13,800	-	-	151,157
2215 MUNICIPAL COURT	448,179	34,000	180,197	-	-	662,376
2220 MANAGEMENT INFORMATION SYSTEMS	227,195	36,100	249,158	276,000	-	788,453
3010 POLICE	10,811,923	279,625	1,342,260	262,500	-	12,696,308
3011 LEOSE TRAINING GRANT	-	-	8,700	-	-	8,700
3015 POLICE SERVICES	1,914,995	26,065	121,083	-	-	2,062,143
3510 FIRE SUPPRESSION	7,887,098	105,186	629,862	-	-	8,622,146
3515 AIRPORT FIRE SUPPRESSION	796,021	-	30,499	-	-	826,520
3530 FIRE PREVENTION	533,636	27,200	41,291	20,000	-	622,127
3750 EOC OPERATIONS	-	-	27,752	-	-	27,752
5001 PUBLIC WORKS ADMINISTRATION	129,077	3,050	13,446	-	-	145,573
5005 ENGINEERING	353,324	3,400	51,545	-	-	408,269
5010 TRAFFIC SIGNAL MAINTENANCE	189,832	4,100	58,178	-	-	252,110
5015 STREET MAINTENANCE	1,102,347	304,410	1,158,157	89,992	-	2,654,906
5016 STREET CLEANING	237,738	-	142,742	-	-	380,480
6001 PUBLIC SERVICES ADMINISTRATION	135,494	2,922	5,870	-	-	144,286
6010 PARKS	1,154,130	235,900	554,626	-	-	1,944,656
6020 RECREATION	184,062	45,969	210,006	-	-	440,037
6030 SWIMMING POOLS	272,467	42,121	117,000	-	-	431,588
6210 LIBRARY	836,764	166,000	134,573	-	-	1,137,337
7001 PLANNING & DEVELOPMENT	390,572	6,500	56,530	-	-	453,602
7005 CODE ENFORCEMENT	288,013	18,600	108,625	-	-	415,238
7015 STORM WATER	66,082	2,400	12,100	-	-	80,582
7090 NON DEPARTMENTAL	-	-	-	-	597,500	597,500
7205 HEALTH	308,109	19,800	26,575	15,786	-	370,270
7210 ANIMAL CONTROL	163,295	11,650	225,080	-	-	400,025
7220 PUBLIC BUILDINGS	735,201	61,400	385,698	460,000	-	1,642,299
7305 BUILDING INSPECTIONS	396,509	8,200	31,700	-	-	436,409
9940 STABILIZATION FUND	-	-	128,236	-	-	128,236
9999 TRANSFERS OUT/OTHER FINANCING USES	-	-	-	-	1,028,517	1,028,517
GRAND TOTAL	\$ 31,805,797	\$ 1,543,378	\$ 8,561,924	\$ 1,124,278	\$ 1,626,017	\$ 44,661,394

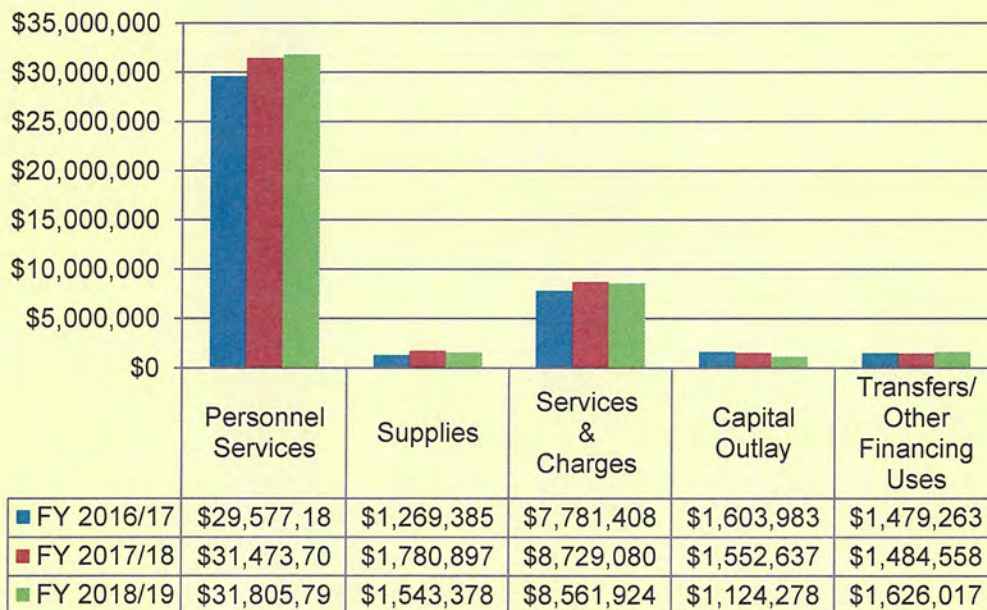
Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND **Expenditures by Function for 2018-2019** **Projected Expenditures \$ 44,661,394**



This chart depicts the allocation of General Fund resources by expenditure function and the percent

General Fund Expenditures by Function



This graph compares FY 2016-17 through FY 2018-19 for major expenditure functions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services Pay	6,000	6,000	6,000	6,036
Personnel Services Benefits	459	459	459	461
Supplies - General	2,498	3,000	3,000	16,000
Services & Charges - General	22,334	33,950	33,950	33,950
Services & Charges - Main	-	400	400	400
Registration, Travel & Training	19,085	30,000	30,000	30,000
Services & Charges - Miscellaneous	10,450	11,500	11,500	11,500
MAYOR & CITY COMMISSION TOTALS	\$60,826	\$85,309	\$85,309	\$98,347

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

PROGRAM GOALS **Community**

- Approve a balance budget for fiscal year 2018-2019.
- Work with elected officials at the state and federal level in order to ensure the Medical School is developed in Harlingen.
- Continue Partnerships/networking at state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – (Tyler & Harrison).
- Continue efforts to revitalize the downtown
- Approve funding sources for the Comprehensive Plan Priority Projects

Growth

- Increase promotion and enhancement of the Free Trade Bridge.
- Promote job growth

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
Regular Meetings	25	23	24
Special Meetings/Work Sessions	9	6	6

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	629,003	677,958	677,958	663,219
Personnel Services - Benefits	150,617	162,690	162,690	169,182
Supplies - General	7,812	11,000	11,000	7,500
Services & Charges - General	58,122	77,210	77,210	73,610
Services & Charges - Main	2,287	3,450	3,450	16,450
Services & Charges - Misc	15	-	-	-
CITY MANAGER TOTALS	\$ 847,856	\$ 932,308	\$ 932,308	\$ 929,961
Personnel - Authorized FTE	6.00	7.00	7.00	6.00

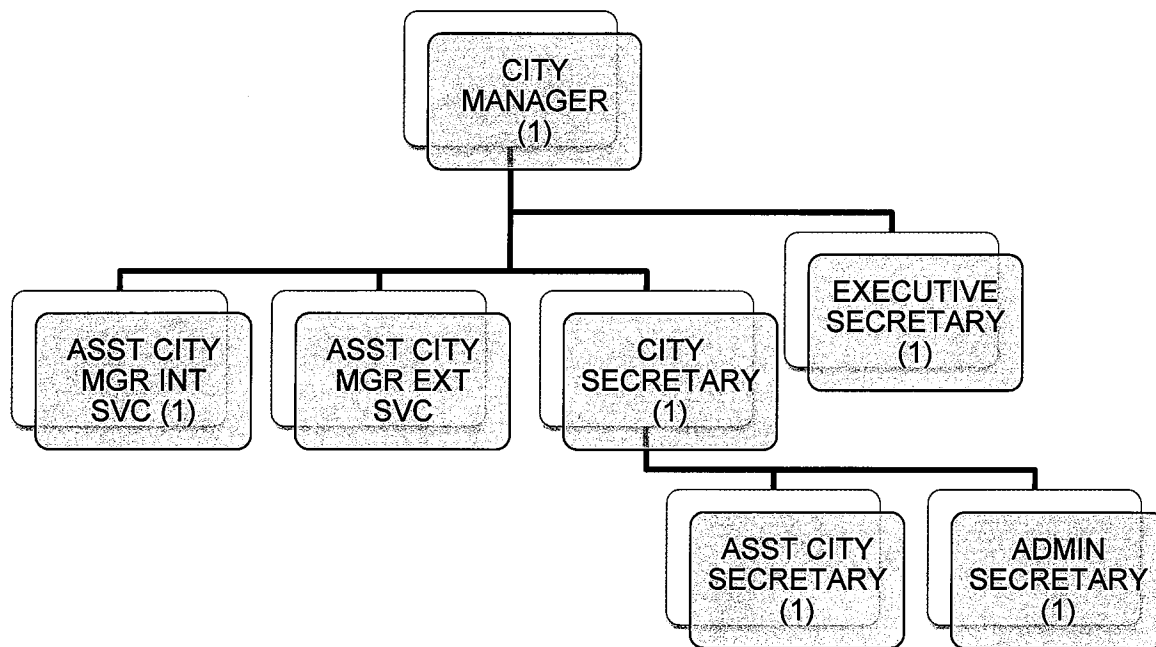
The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR FY 2018- 2019

- Work with BC Lynd to complete construction of the Harlingen Convention Center.
- Cultivate opportunities to improve the quality of life for our citizens.
- Work with the EDC to identify and promote economic development opportunities.
- Work with the developer for the Cardone Facility to make certain building permits are expedited and the facility is completed on schedule.
- Work with the developer to begin the rehabilitation of the Baxter Building.
- Once the site for the multi-modal is identified, work to identify the City's match to begin construction.
- Promote the use of the Cold Storage Facility at Los Indios.
- Continue to provide training opportunities for Department Heads to create a more cohesive working environment.
- Continue working on Federal and State Legislative issues.
- Identify funding opportunities for the list of prioritized projects from the Comprehensive Plan identified by the City Commission.
- Prepare a balanced budget for fiscal year 2018-2019
- Work with the Internal Auditor to implement safeguards within departments.
- Pursue grant opportunities.
- Continue to improve departmental safeguards related to operations.
- Manage the day to day operations of the City.
- Continue hosting bi-weekly staff meetings with all Department Heads.
- Continue beautification efforts throughout the City.

- Continue to meet with individual Department Heads once per month or on an as needed basis to maintain open lines of communication.
- Promote awareness of city activities and projects
- Attend and participate in all HWWS Board meetings.
- Attend and participate in all Airport Board Meetings.
- Attend and participate in All EDC Meetings.
- Develop agendas for the 4B Board as needed.
- Develop funding strategies to construct quality of life, transportation and drainage projects.
- Promote awareness of city activities, projects and events.
- Promote Healthy Harlingen Initiatives

AUTHORIZED PERSONNEL



LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	105,517	42,780	42,780	45,055
Personnel Services - Benefits	27,021	15,856	15,856	16,723
Supplies - General	3,230	2,750	2,750	2,750
Services & Charges - General	8,124	6,200	6,200	6,200
Services & Charges - General	479	479	479	479
Services & Charges - Professional	376,175	440,967	440,967	445,967
Services & Charges - Miscellaneous	35	300	300	300
CITY ATTORNEY TOTALS	\$ 520,581	\$ 509,332	\$ 509,332	\$ 517,474
Personnel- Authorized FTE	1.00	1.00	1.00	1.00

The City Attorney and the Legal Department serve as the Chief Legal Advisors to the City of Harlingen, a home rule municipality organized under the Texas Constitution and the laws of the State of Texas.

The Legal Department serves as advisor and counselor to the Mayor and City Commissioners, as well as to the City Manager and all executive management department heads. In addition, the Legal Department serves as legal advisor to certain boards appointed by the City Commission.

The Legal Department represents the City and its officials in court proceedings, in arbitrations, and before administrative agencies. The City Attorney oversees prosecutions in Municipal Court, and supervises the work of specialized attorneys hired by the City to handle special projects on behalf of the City.

PROGRAM GOAL

To continue to provide professional legal services and assistance to the City of Harlingen, its elected and appointed officials, the City's administrative departments, and to prosecute and defend the City of Harlingen's interests in all court actions and administrative proceedings.

AUTHORIZED PERSONNEL



PUBLIC RELATIONS OFFICER 001-1301

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	-	-	-	70,929
Personnel Services - Benefits	-	-	-	24,435
Supplies - General	-	-	-	500
Services & Charges - General	-	-	-	1,000
Services & Charges - Misc	-	-	-	2,000
CITY MANAGER TOTALS	\$ -	\$ -	\$ -	\$ 98,864
Personnel - Authorized FTE	0.00	0.00	0.00	1.00

PROGRAM GOALS

The Public Relations Department is responsible for keeping everyone who lives and visits Harlingen informed about the services provided to them such as infrastructure projects, legislation, the economic stability of the City, health, business, events, and decisions made by the City Commission.

OBJECTIVES FOR FY 2018-2019

- Serve as the City's spokesperson and primary media liaison.
- Develop positive press releases.
- Keep direct contact with the media.
- Provide support to the City Commission in the development of newspaper columns, speeches, and the development of an annual report.
- Provide the City Manager support and information on issues of interest to the media and in organizing and coordinating special events such as groundbreakings and grand openings.
- Work closely with the Management Information System Department in updating the website with news stories, press releases, announcements, and pictures.
- Develop communication plans for various City campaigns.
- Respond to public records requests made by the news media with assistance from the City Secretary.
- Responsible for monitoring and posting on City's official social media pages.

ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	16,900	109,535	109,535	(147,000)
Supplies - General	5,441	7,500	7,500	7,500
Services & Charges - General	382,581	464,516	464,516	463,668
Services & Charges - Miscellaneous	189,125	246,686	246,686	208,104
Capital Outlay	29,017	15,891	15,891	-
ADMINISTRATIVE SERVICES TOTALS	623,064	\$844,128	\$844,128	\$532,272

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDITOR 001-1401

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	77,423	81,186	81,186	83,502
Personnel Services - Benefits	14,651	15,421	15,421	15,787
Supplies - General	237	500	500	500
Services & Charges - General	4,354	2,640	2,640	3,010
Services & Charges - Main	5,230	4,830	4,830	1,440
Services & Charges - Misc	-	1,120	1,120	1,120
INTERNAL AUDITOR TOTALS	\$ 101,895	\$ 105,697	\$ 105,697	\$ 105,359
Personnel- Authorized FTE	1.00	1.00	1.00	1.00

City Charter establishes the Internal Audit department. Internal audit is an independent department that reports, and is accountable, to the Audit Committee and City Commission. Internal audit conducts performance audits of City departments, programs and activities in accordance with Government Auditing Standards.

MISSION

The mission of the Internal Audit department is to provide an independent assessment of financial, contractual, operational and environmental matters by conducting objective and professional evaluations of City operations to assist management in meeting prudent internal control standards and operational efficiencies.

PROGRAM GOAL

In executing the mission of the Internal Audit function, the following goals are established:

- Perform all internal audits in compliance with Generally Accepted Government Auditing Standards (GAGAS)
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis, which considers the complexity of the activity, fiscal impact, most recent audit results, applicability of laws, rules and regulations, changes in the organization, effects on the welfare of the public and length of time since the last audit.
- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS¹ continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)
- Submit successfully to an external peer review at least every 3 years (GAS 3.96, 3.105)
- Adhere to all ethical principals cited in GAS 1.10-1.14 and the Code of Ethics of the Institute of Internal Auditors

¹Government Auditing Standards

OBJECTIVES FOR 18-19

- Submit successfully to an external peer review (GAS 3.96, 3.105)
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis
- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 3.69-3.71, 3.74, 3.76-3.78)

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>BUDGET</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Annual Audit Plan Completed	95%	100%	100%
Auditee Concurrence with Recommendations	97%	95%	95%
Conduct Follow up Reviews	n/a	100%	100%
Audit Committee Meetings	4	4	4

EFFICIENCY

Hours Spent in Auditing	85%	87%	90%
Percent of Audit Administration Hours	15%	13%	10%
Direct Audit Cost per Audit Hour	\$44	\$46	\$45

OUTPUT

Audit service hours (direct)	1,900	1,916	1,950
Surprise cash and inventory counts	12	24	24
Fraud orientations conducted	n/a	2	1
Audit reports Issued:			
Performance Audits	5	7	6
Follow-up Audits	n/a	4	4



HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	131,879	137,202	137,202	158,400
Personnel Services - Benefits	41,698	45,838	45,838	45,919
Supplies - General	3,630	5,552	5,552	3,180
Services & Charges - General	24,422	40,822	40,822	70,069
Services & Charges - Main	479	18,198	18,198	12,250
HUMAN RESOURCES TOTALS	\$ 202,108	\$ 247,612	\$ 247,612	\$ 289,818
Personnel - Authorized FTE	3.00	3.00	3.00	3.00

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

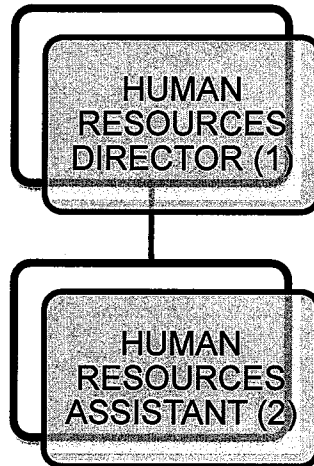
OBJECTIVES FOR FY 2018- 2019

- Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.
- Continue supervisory and management training program for employees, using both internal and external resources.
- Continue recruit and retain the best qualified employees possible.
- Continue to update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.
- Insure that proper procedures are followed on all disciplinary actions.
- Insure that the City's Succession Plan is viable and up-to-date.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
Effectiveness			
Turnover Percentage	50	0	0
Efficiency			
Number of Days to Process New Employee	2	2	2
Output			
Number of Positions Advertised	72	70	70
Number of Appeals and Grievances Training	3	2	2
Activities Conducted	60	80	80

AUTHORIZED PERSONNEL



CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	49,630	50,552	50,552	53,166
Personnel Services - Benefits	16,480	17,449	17,449	17,182
Supplies - General	9,775	29,000	29,000	19,000
Services & Charges - General	6,271	4,799	4,799	4,672
CIVIL SERVICE TOTALS	\$82,156	\$101,800	\$101,800	\$94,020
Personnel - Authorized FTE	1.00	1.00	1.00	1.00

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's two civil service departments, Police and Fire.

PROGRAM GOAL

Fully staff all Police and Fire vacancies following the applicable Civil Service Statute and Collective Bargaining requirements.

OBJECTIVES FOR FY 2018- 2019

- Fill all Civil Service vacancies in the Fire and Police Departments.
- Insure all entry and promotional exams are administered in compliance with State Statues.
- Review and revise Local Civil Service Government Rules on an ongoing basis

PERFORMANCE INDICATORS

	ACTUAL <u>FY 16-17</u>	ESTIMATED <u>FY 17-18</u>	PROPOSED <u>FY 18-19</u>
Turnover Percentage	100	0	0
Applications Processed	650	600	600
New Employees Processed	10	11	11
Employees Action Forms Processed	650	650	650

AUTHORIZED PERSONNEL



RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	125,977	130,296	130,296	134,897
Personnel Services - Benefits	30,775	31,415	31,415	32,076
Supplies - General	12,904	4,400	4,400	3,400
Services & Charges - General	732,498	810,568	810,568	861,838
Services & Charges - Miscellaneous	781	1,000	1,000	1,000
RISK MANAGEMENT TOTALS	\$ 902,935	\$ 977,679	\$ 977,679	\$ 1,033,211
Personnel - Authorized FTE	3.00	2.00	2.00	2.00

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

PROGRAM GOAL

To provide a safe and healthy work environment for all City's employees. To provide the City with the best possible options for Health and Commercial Insurances.

OBJECTIVES FOR FY 2018- 2019

- Improve internal customer service.
- Evaluate the Driver's listing to conduct Driver's Safety classes during the fiscal year.
- Monitor and intervene in work related injuries that appear to be questionable or costly.
- Review functional testing guidelines and determine if all the City's needs are being met.
- Provide quarterly claims history and trends to the City Manager, Department Directors and Supervisory Staff.
- Encourage accident investigations, safety inspections and health and safety training on a departmental level.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Insure that the TML Discovery Program is followed.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
<u>CLAIMS PROCESSED</u>			
Workers' Compensation	110	100	100
General Liability	20	20	20
Law Enforcement Liability	3	2	2
Public Officials Liability	1	2	1
Auto Liability	12	10	10
Vehicle Physical Damage	12	10	10
Real and Personal Property	0	2	0

EFFICIENCY**INSURANCE PREMIUMS**

Workers' Compensation	550,000	550,000	540,000
Liability Insurance	265,000	270,000	280,000
Medical Benefits	4,410,000	4,883,000	4,883,000
Life and AD&D Benefits	15,000	15,000	15,000
Windstorm Insurance	203,000	200,000	240,000

AUTHORIZED PERSONNEL

MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	162,452	162,701	162,701	174,322
Personnel Services - Benefits	47,257	50,594	50,594	52,873
Supplies - General	26,388	40,230	40,230	36,100
Services & Charges - General	54,317	49,380	49,380	121,858
Services & Charges - Maintenance	117,705	183,122	183,122	127,300
Services & Charges - Miscellaneous	-	-	-	276,000
MANAGEMENT INFORMATION SYSTEMS TOTALS	\$408,119	\$486,027	\$486,027	\$788,453
Personnel - Authorized FTE	3.00	3.00	3.00	3.00

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and to thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

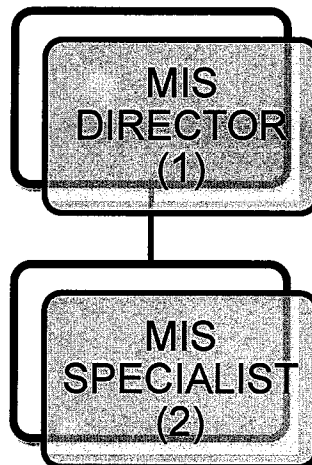
OBJECTIVES FOR FY 2018-2019

- Finish up implementation of the Time Clock Plus v7 software and hardware for all city departments.
- Increase the MIS private wireless network connection between city departments. This will increase network speed and save money on communications.
- Install a new SAN storage and increase network cloud storage. Increase city networks disaster recovery by virtualizing servers in the cloud.
- Purchase new MS office 2010 licenses for city departments.
- Continue with City Drone video services for city events and get MIS Staff pilot certifications.
- Upgrade our Email server to Exchange 2013 and increase email storage capacity and setup a backup email server.
- Upgrade all CISCO ASA network firewalls to increase speed and security.
- Lease computer services for the IBM AS400 disaster recovery & emergency support.
- Will Migrate Fire Department records management (RMS) to the HPD server under the same CAD software vendor (New World Systems).

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
IBM AS400 Disk Storage Usage in Gigabytes	108	120	150
IBM AS/400 Data Files	26,230	27,980	28,680
Resolution of IT Issues for various Departments	5,970	6,567	6,720
<u>EFFICIENCY</u>			
Costs to Resolve Hardware and Software issues for Finance, Public Works, Public Services and maintain City Networks capabilities			
	\$214,920	\$251,187	\$223,959
<u>OUTPUT</u>			
Hardware and software repairs/patches	1,016	1,168	2,664
Hours saved on repetitive call-ins	780	650	585
IBM AS/400 System Production Jobs	31,200	35,100	11,700

AUTHORIZED PERSONNEL



FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	553,575	545,077	545,077	574,144
Personnel Services - Benefits	145,107	149,613	149,613	155,464
Supplies - General	36,437	84,593	84,593	24,500
Supplies - Miscellaneous	142	401	401	750
Services & Charges - General	98,628	169,430	169,430	171,729
Services & Charges - Maintenance	3,669	42,983	42,983	14,643
Services & Charges - Miscellaneous	58,690	46,190	46,190	61,236
FINANCE ADMINISTRATION	896,248	1,038,287	1,038,287	1,002,466
Personnel - Authorized FTE	12.00	11.00	11.00	11.00

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - o Harlingen Downtown Improvement District
 - o Convention and Visitor's Bureau
 - o Tax Increment Financing Zone 1
 - o Tax Increment Financing Zone 2
 - o Tax Increment Financing Zone 3
 - o The Development Corporation of Harlingen, Inc. Fund
 - o Harlingen Community Improvement Board
 - o Firemen's Relief and Retirement Fund
 - o Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.

- Supervision of the Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:
 - Contract for Banking Services (Depository Agreement)
 - Contract for Collection of Current and Delinquent Property Taxes
 - Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.
- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.
- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PROGRAM GOAL FY 2018-2019

The overall goal of the Finance Department is to maintain and improve the level of professional finance and accounting-related delivery of services in the most efficient and cost-effective manner, which will include:

- Obtain the Distinguished Budget Presentation Award.
- Obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Analyze budget process to include multi-year reporting.
- Evaluate and update accounts receivable process and collection process.
- Continuing education and cross training of staff.

OBJECTIVES FOR FY 2018- 2019

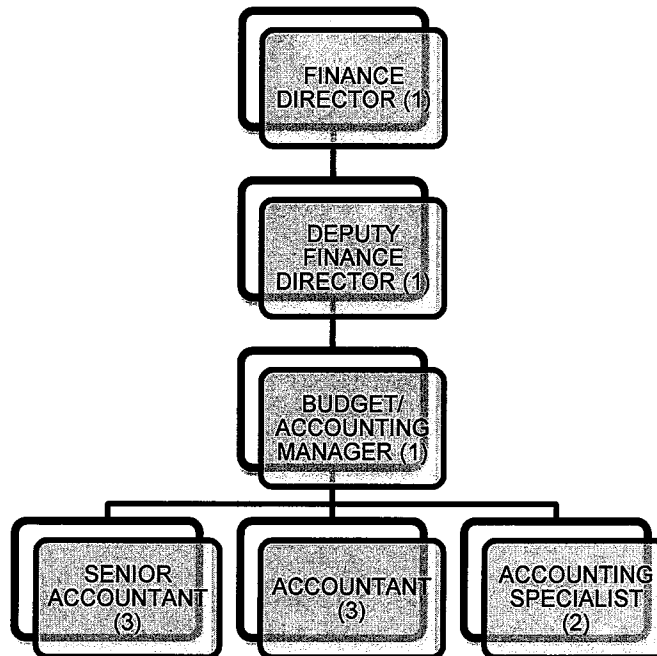
Consistent with the established program goals, the Finance Department objectives include:

- Upgrade the budget process to obtain an outstanding rating in at least one section.
- Reduce the number of auditor's adjustments by monitoring accounts, projects & grants.
- Create 5-year budget to identify and plan for possible future deficits.
- Increase collection ratios and decrease bad debts, and accounts receivables.
- Send staff to appropriate education and trainings programs.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Distinguished Budget Award	1	1	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	8,021	6,216	6,500
Payroll Checks Issued	2,825	2,200	2,000
Cash Receipts Issued	23,881	23,212	23,500
Direct Deposit	14,172	15,000	15,500

AUTHORIZED PERSONNEL



MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	327,625	341,712	341,712	345,849
Personnel Services - Benefits	89,860	95,645	95,645	102,330
Supplies - General	29,115	44,000	44,000	32,500
Supplies - Miscellaneous	1,217	1,500	1,500	1,500
Services & Charges - General	129,885	152,351	152,351	111,127
Services & Charges - Maintenance	51,401	63,456	63,456	64,570
Services & Charges - Miscellaneous	4,098	4,500	4,500	4,500
Capital Outlay	-	128,500	128,500	-
MUNICIPAL COURT TOTALS	\$ 633,201	\$831,664	831,664	\$662,376
FTE	10.00	10.00	10.00	10.00

MUNICIPAL COURT 001-2215

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest, blood and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance docket, Non-Attendance in School, Bench and Jury trials and Youth Court as well as Pre-trial dockets. The Court processes Blood Warrants on DWI arrests. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, protection order hearings, and examining trials. The Court staff promotes the Municipal Traffic Safety Initiatives of Texas by hosting Traffic Safety presentations and distributing traffic safety materials and drug and alcohol awareness pamphlets to elementary schools, during youth court, to young (new) drivers at a local driving school and to teens and adult groups who tour the court. The City retains one full-time presiding judge, four contract alternate judges and one court administrator who work together with court staff to attend over 1,000 defendants per month on a monthly basis.

PROGRAM GOAL

Increase fine collections by continuing to submit cases to the Cameron County Scofflaw Program, the collection agency, and the Omni/DPS Failure to Appear program. Increase fine collections by providing a web based payment system. Reduce the number of outstanding warrants by conducting monthly Warrant Service Days and special programs such as an "Amnesty on Failure to appear". Work with warrant officers to increase the number of warrants cleared, Increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear

trial docket. Increase the Court's effectiveness and efficiency by hiring a Chief Court Clerk with Juvenile Case Manager Duties to work on court duties and on juvenile and young offender cases in lieu of prosecution. Increase the Court's efficiency by setting up Court Notify to send text messages to defendants to notify them of the status of their cases. Host court training sessions in conjunction with the Office of Court Administration for local courts.

OBJECTIVES FOR FY 2018 - 2019

- Provide quality service to our defendants by practicing prompt response time and courteous service.
- Provide quality service to defendants by ensuring staff continued attendance in Customer Service Training.
- Increase the efficiency of the court by hiring a Chief Court Clerk with Juvenile Case Manager duties to work on court duties and on juvenile and young offender cases in lieu of prosecution
- Reduce the number of warrants by increasing calls and contact with defendants prior to the issuance of warrants.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency
- Address the public's need by the use of special court sessions for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Violations Court
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests
- Increase the number of warrants served by dedicating monthly Warrant Service Days
- Ensure that all staff members receive necessary training to make well-informed decisions
- Continue to coordinate community service with various non-profit organizations
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor
- Increase efficiency and effectiveness by reviewing and revising the Procedures Manual.
- Work with warrant officers to increase the number of warrants cleared
- Participate in National Night Out
- Promote Traffic Safety and Driving on the Right Side of the Road initiatives by visiting elementary schools and handing out traffic safety materials
- Promote Alcohol and Drug Awareness during Youth Court
- Promote training for staff and courts in the Cameron County area by hosting Office of Court Administration Training events

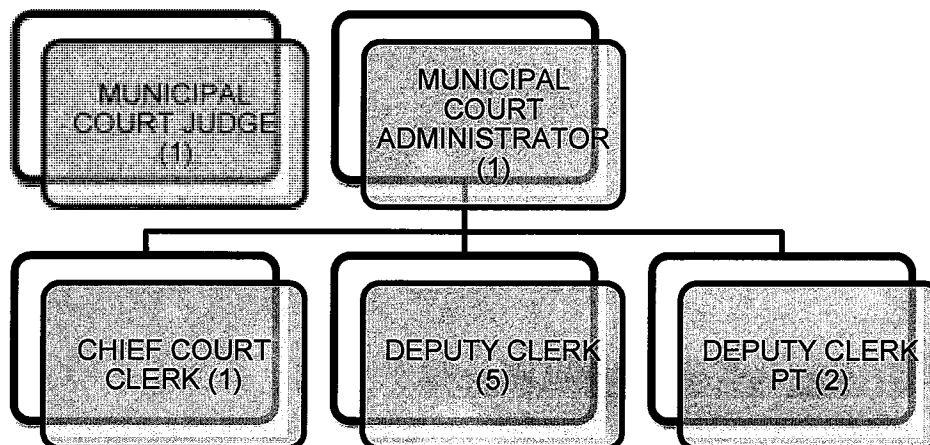
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The decrease in revenue is a result of a significant decrease in the filing of traffic citations, the change in Police Department goals and Texas Legislative changes.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Traffic and Parking Tickets Processed	11,677	12,261	12,874
State Law Processed	1,902	1,997	2,097
Ordinance/Leash/Litter Law Processed	1,726	1,812	1,903
Magistrate Warnings & Processes	2,702	2,837	2,979
<u>EFFICIENCY</u>			
Traffic and Parking Tickets	410,611	492,700	429,528
State Law Violations	66,882	153,573	69,964
Ordinance/Leash/Litter Law Processed	60,694	59,302	63,491
Magistrate Warnings & Processes	95,014	126,089	99,393
<u>OUTPUT</u>			
Traffic and Parking Tickets	779,945	1,041,700	678,742
State Law Violations	103,169	258,500	89,782
Ordinance/Leash/Litter Fines	93,622	99,800	81,476

AUTHORIZED PERSONNEL



PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	8,146,035	8,487,317	8,487,317	8,354,825
Personnel Services - Benefits	2,357,582	2,482,217	2,482,217	2,457,098
Supplies- General	174,046	281,294	281,294	226,150
Supplies- Miscellaneous	70,414	92,078	92,078	53,475
Services & Charges - General	455,120	472,762	472,762	456,442
Services & Charges - Maintenance	673,818	874,818	874,818	840,818
Services & Charges - Miscellaneous	47,713	49,800	49,800	45,000
Capital Outlay	242,190	498,195	498,195	262,500
Contra Capital Outlay	(168,673)	-	-	
POLICE OPERATIONS TOTALS	\$ 11,998,245	\$ 13,238,481	\$ 13,238,481	\$ 12,696,308

Personnel - Authorized FTE	144.00	143.00	143.00	143.00
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The Harlingen Police Department is a civil service department currently comprised of one hundred and forty-four (144) police officers and a civilian support staff of fifty-one (51) employees and nine (9) part-time school crossing guards. The sworn and non-sworn personnel service the community utilizing three different locations. The main public safety (police) building is located at 1018 Fair Park Boulevard; Harlingen, Texas. The employees from the Professional Standards (Internal Affairs) Unit operate from the City of Harlingen Annex Building located at 24200 FM 509; Harlingen, Texas. The 9-1-1 Communications (Dispatch) Center receives public calls for service and dispatch from 101 North Loop 499; Harlingen, Texas.

The main objective of these men and women is defined by the department's Mission Statement: '...to provide services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Harlingen.' Our mission is in support of our Departmental Vision, which is simply: 'To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime'.

The police budget is broken down into three (3) different components. The "Police Operations" budget is comprised of the sworn staff of the Harlingen Police Department. The "Police Services" budget covers the non-sworn staff of the police department including the Communication Center personnel. The "Special Investigations" budget consist of funds received from asset forfeiture proceedings and are utilized to purchase equipment and for other necessities that will support in accomplishing the mission of the police department.

The three (3) different components of the police budget are summarized as follows:

The police force consists of one (1) Chief, one (1) Assistant Chief, three (3) Deputy Chiefs, five (5) Commanders, sixteen (16) Sergeants, six (6) Corporals and one

hundred and twelve (112) sworn police officers. The personnel are assigned to various bureaus for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 98 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens. The Department has increased the number of Police Districts from 6 to 10 to provide better Community Service and Resources. In doing this, the Department assigned Patrol Officers, Criminal Investigators and Police District Representatives to each District to address specific crime trends and respond to community concerns.

The Harlingen Police Department is divided into 3 Bureaus:

- Patrol Operations Bureau
- Criminal Investigations Bureau
- Support Services Bureau

Each Bureau is under the command of a Deputy Chief, who in turn reports to the office of the Chief of Police through the Assistant Chief. The Operations Bureau is the most visible and provides protection and service to the community 24 hours a day 7 days a week.

The **Patrol Operations Bureau** is overseen by one (1) Deputy Chief with three (3) Commanders. Each Commander is responsible for two (2) patrol shifts. The Patrol Bureau consists of six (6) Patrol shifts that conduct routine patrol and respond to calls for service. Each patrol shift has approximately, ten (10) police officers and is overseen by one (1) Sergeant and there is one (1) Corporal assigned per shift to assist the Sergeant. The bureau has a specialty unit, the Highway Enforcement Unit, which consists of one (1) Sergeant, (2) Traffic Investigators, (2) K-9 Officers and (4) Police Officers, who investigate the majority of major/fatality auto-collisions, conduct DWI enforcement, commercial motor vehicle compliance, highway interdiction and perform traffic enforcement duties.

The **Criminal Investigations Bureau** is overseen by one (1) Deputy Chief, one (1) Commander and five (5) Sergeants. The Bureau is divided into the following units:

- Organized Crime Unit consists of one (1) Sergeant and six (6) Investigators. This unit investigates narcotics interdiction, gang violence, vice and human trafficking.
- Area Detective Unit consists of one (1) Sergeant and six (6) Investigators who investigate criminal reports from their assigned districts.
- Major Crimes Unit, Crime Fusion Center, Family Violence/Child Abuse/Sex Crimes Unit and Mental Health Unit are overseen by one (1) Sergeant. These units consist of the following:
 - Major Crimes Unit and Crime Fusion Center consists of six (6) Investigators and one (1) Civilian Crime Analyst. The unit investigates homicides, robberies and aggravated assaults. The Crime Fusion Center researches crime trends and criminal activity to provide intelligence to the Department.
 - Family Violence/Child Abuse/Sex Crimes Unit, consisting of two (2) Investigators.

- Mental Health Unit consists of two (2) Officers and one (1) Investigator. The two (2) Mental Health Officers are under a Memorandum of Understanding (MOU) with Tropical Texas, a state mental health organization. These assigned officers respond to calls of persons in mental health crisis.
- District Representatives Unit, is overseen by one (1) Sergeant:
There are five (5) District Representatives (DR) Officers, each representing two Districts.
- School Resource Officers Unit (SRO), consists of one (1) Sergeant and six (6) police officers contracted by the Harlingen Consolidated Independent School District (HCISD). The school district reimburses the salaries & benefits for two positions and the remaining five positions are paid through a federal grant awarded through the COPS Office to the City of Harlingen. These officers are permanently assigned to the HCISD during the school calendar year. One of the positions paid by HCISD is a Sergeant supervisory position that oversees the SRO's and Crossing Guards.

The Harlingen Police Department has four (4) officers assigned to various Federal Task Forces:

- Drug Enforcement Agency (DEA) Task-force– 1 Investigator
- Homeland Security Investigations (HSI) White-sands High Intensity Drug Trafficking Area Task Force (HIDTA) – 1 Investigator
- U.S. Marshal's Office - 1 Investigator
- Federal Bureau of Investigations (FBI) Task Force – 1 Investigator

The Harlingen Police Department features a ***Special Weapons and Tactics team (SWAT)***. The mission of the SWAT team is to respond to highly volatile situations such as active shooters, barricaded subjects, and hostage situations and serve high-risk felony warrants. The SWAT team operates under the guidance of a SWAT Commander, SWAT team leaders, Hostage Negotiator and Critical Incident Commander. The team utilizes all of its available resources to complete the mission of the Harlingen Police Department.

The **Support Services Bureau** sworn personnel are overseen by a Deputy Chief, one (1) Commander, and four (4) Sergeants. The Bureau also has one (1) Police Civilian Deputy Administrator who oversees the civilian personnel in the Bureau. The Bureau is divided into the following units:

The Sworn Personnel are overseen by the Commander that reports to the Bureau Deputy Chief.

- Professional Standards/Training Unit is overseen by one (1) Sergeant:
 - Training Unit & Personnel Unit consists of two (2) Officers. The Personnel Officer administers the recruiting and hiring process and maintains police employee personnel files. The Training Officer coordinates the departmental training and tracks the requirements for Texas Commission on Law Enforcement (TCOLE) certification.
- Internal Affairs Unit consists of one (1) Sergeant:

- She/He oversees two (2) Officers, who investigate internal and external complaints made against officers for violating policy and/or procedures. This Unit reports directly to the Chief's Office.
- Support Services Unit consists of one (1) Sergeant which will oversee the following units:
 - Accreditation & Inspections consist of one (1) Officer, which reviews use of force incidents, conducts random audits, maintains the policy manual, monitors and updates departmental social-media initiatives, and monitors the Personnel Improvement Program. This unit is also responsible for the maintaining compliance with the Texas Best Practices Recognition Program.
 - Fleet Services
 - Building Maintenance
 - Grants
 - Special Events and,
 - Information Technology which consists of two (2) IT Technicians. The IT Technicians maintains the computers and other technological equipment in relation to the Police Department and Communication Center.
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the jail.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer.

The civilian Deputy Administrator oversees the majority of the divisions operated by civilian personnel, which include the following:

- Records consists of a Records Manager and four (4) civilian employees; one specifically assigned as a Jail/Records Clerk.
- Communications Center consists of a Communications Manager, three (3) Shift Supervisors and 16 civilian dispatcher and call takers.
- Detention Facility consists of one (1) Sergeant and eight (8) Booking Officers. The Sergeant handles the operations aspect of the work while the civilian Deputy Administrator handles administrative matters and the civilian personnel.
- Property & Evidence is overseen by the Detention Facility Sergeant and consists of one (1) civilian employee and one (1) sworn officer. The civilian Deputy Administrator oversees the civilian employee.

PROGRAM GOALS

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.
- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.

- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as burglaries, the sale or possession of illicit drugs, graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue the implementation of technological advancements such as virtualization and real time data dissemination through available software.

OBJECTIVES FOR FY 2018- 2019

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our CompStat (computer statistics) weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed implementation of (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Watch Programs, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorneys' Office.
- Implement, and upgrade the Department Policies and Procedures in conjunction with Lexipol a public safety company.
- Continue in accreditation and compliance with Texas Best Practices "Recognized" status for Law Enforcement.
- To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of violent crimes.
- To educate all department police officers and dispatchers in mental health issues so they have a clear understanding in handling individuals with mental health challenges.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Provide adequate resources and staffing levels that will directly contribute to the crime fighting process, reduction in the fear of crime, the apprehension of criminals, and the reduction of vehicle accidents through targeted traffic enforcement and compliance strategies and overall improvement of the quality of life within the City of Harlingen.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Reported Part I Crimes	2,273	2,350	2,200
Total reported criminal offenses	10,733	10,000	9,000
Number of accidents investigated	2,421	2,200	2,000
Number of authorized sworn officers	143	143	143
<u>EFFICIENCY</u>			
Average cost per call for service	0.710	0.710	0.710
Priority one average response time	6:03	6:00	6:00
Average number of authorized sworn officers at fiscal year end	131	131	131
Average sworn officers per 1K citizens	2.162	2.162	2.162
<u>OUTPUT</u>			
Service calls handled	47,000	47,000	45,097
Officer Initiated Calls	45,797	46,000	50,678
Adult Arrests	2,659	2,800	2,500
Juveniles detained (in custody) Traffic Enforcement Action (citations)	321	375	300
	8,814	8,900	9,000

POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	1,259,103	1,408,563	1,408,563	1,449,639
Personnel Services - Benefits	393,468	442,965	442,965	465,356
Supplies - General	20,131	23,800	23,800	18,565
Supplies - Miscellaneous	3,321	9,000	9,000	7,500
Services & Charges - General	19,596	51,135	51,135	44,278
Services & Charges - Maintenance	67,685	73,605	73,605	76,805
Services & Charges - Miscellaneous	660	3,000	3,000	-
POLICE SERVICES TOTALS	1,763,964	2,012,068	2,012,068	2,062,143
 Personnel - Authorized FTE	 51.00	 52.00	 52.00	 52.00

The Police Services budget supports all operational activities of the Harlingen Police Department. Although this particular Bureau does have some 'sworn' officers within it, the budgeted line-items within the particular fund are geared at funding, in totality, all support functions within the Harlingen Police Department. The Bureau is overseen by a Deputy Chief and a Deputy Administrator who, in turn, reports to the Assistant Chief of Police.

The fifty-one (51) non-sworn positions-provided for under the Police Services budget consist of the civilian of one (1) Deputy Administrator, one (1) Communications Manager, one (1) Records Manager, three (3) Communications Supervisors, one (1) Crime Victims' Liaison, five (5) Records Clerks, eight (8) Booking Officers, two (2) Information Technology Technicians, one (1) Graffiti Abatement Officer, one (1) Administrative Assistant, one (1) Executive Administrative Assistant, one (1) Administrative Secretary, sixteen (16) Public Safety Communication Officers and nine (9) part-time School Crossing Guards.

- The **Deputy Administrator** oversees the entire civilian workforce in relation to the police department and communication center.
- **Executive Administrative Assistant** maintains, prepares, files documents and responds to phone calls on behalf of the Police Chief
- **Administrative Assistant** maintains, prepares, files documents associated with the fiscal department.
- **Administrative Secretary** oversees all duties associated with payroll matters.
- **Booking Officers** maintain the City Jail; a short-term detention facility utilized by county, state, federal, and Harlingen Police Department Officers.
- **Records Manager** oversees the Records Unit function and her support staff of Records Clerk personnel.
- **Records Clerks** respond to public request for accident reports, criminal reports, record checks, and inquiries into other police-related records.

- **Communications Manager** oversees the Dispatch function and supervises three (3) Communication Supervisors.
- **Communication Supervisors** oversee five (5) Public Safety Communicators Officers (dispatchers) per shift.
- **Public Safety Communicators Officers** (dispatchers) receive and handle all incoming 911 phone calls that come in to the City of Harlingen.
- **Crime Victims' Liaison** is in contact with agencies to provide the assistance and services to victims of violent crimes.
- **Information Technology Technicians** maintain all of the technological equipment in the police department and communication center for operational readiness.
- **Graffiti Abatement Officer** conducts clean-up and paints over graffiti markings throughout the City.
- **School Crossing Guards** work seasonal during the school term; providing safe passageway and assistance to students at pedestrian crosswalks.

All the duties within the Police Services budget support the Operational readiness, effectiveness, and efficiency of the Harlingen Police Department. All our employees work synergistically towards the achievement of our Vision:

**'To ensure a safe and proud Community,
where people live, work, and visit;
free from the fear of crime'.**

PROGRAM GOALS

- Provide efficient, effective, prompt and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase Section efficiencies and deliver 'raving fans' service.
- Maintain adequate police and support staff equipment and personnel levels to adequately deliver our services to an ever-growing population.
- Provide coordinated, responsive and reliable 911 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FOR FY 2018- 2019

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continue multi-jurisdictional collaboration efforts regarding inter-agency-operability with our AEGIS law enforcement software.
- Continue with plans to create a centralized dispatching service to neighboring communities who currently rely on the Cameron County system.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- One (1) Booking Officer: The department is looking into the viability of an additional booking officer position to adequately staff the jail with personnel 24/7. The non-civil service position will be responsible for processing of prisoners brought into the

Detention Facility. They are responsible for the care and safety of the prisoners while at the facility and completing documentation of their stay. This position would allow for proper coverage in the Detention Facility for improved service and efficiency. This request would increase the overall salary and benefits portion of the 'Police Services' fund-but improve the performance and accountability in the Detention Center. One (1) Booking Officer position was approved for FY2015-16 and the other position was tentatively scheduled to be added at the mid-year portion of the current budget cycle if funds were available. It has not been added therefore the Department requests the position for this budget year.

- *Estimated Cost \$32,661*

- One (1) Crime Analyst: The department is looking into a civilian Crime Analyst position for the Crime Fusion Center (CFC) of the Police Department. The non-civil position will be responsible in analyzing crime data to provide crime trends and leads to the criminal investigators and patrol officers; prepare crime maps and reports, handles inquiries from officers and outside agencies, and assists with compilation of the Uniform Crime Report (UCR) and perform other clerical duties as deemed necessary by Department Supervisor. This will be an upgraded from a civilian position and not an added position

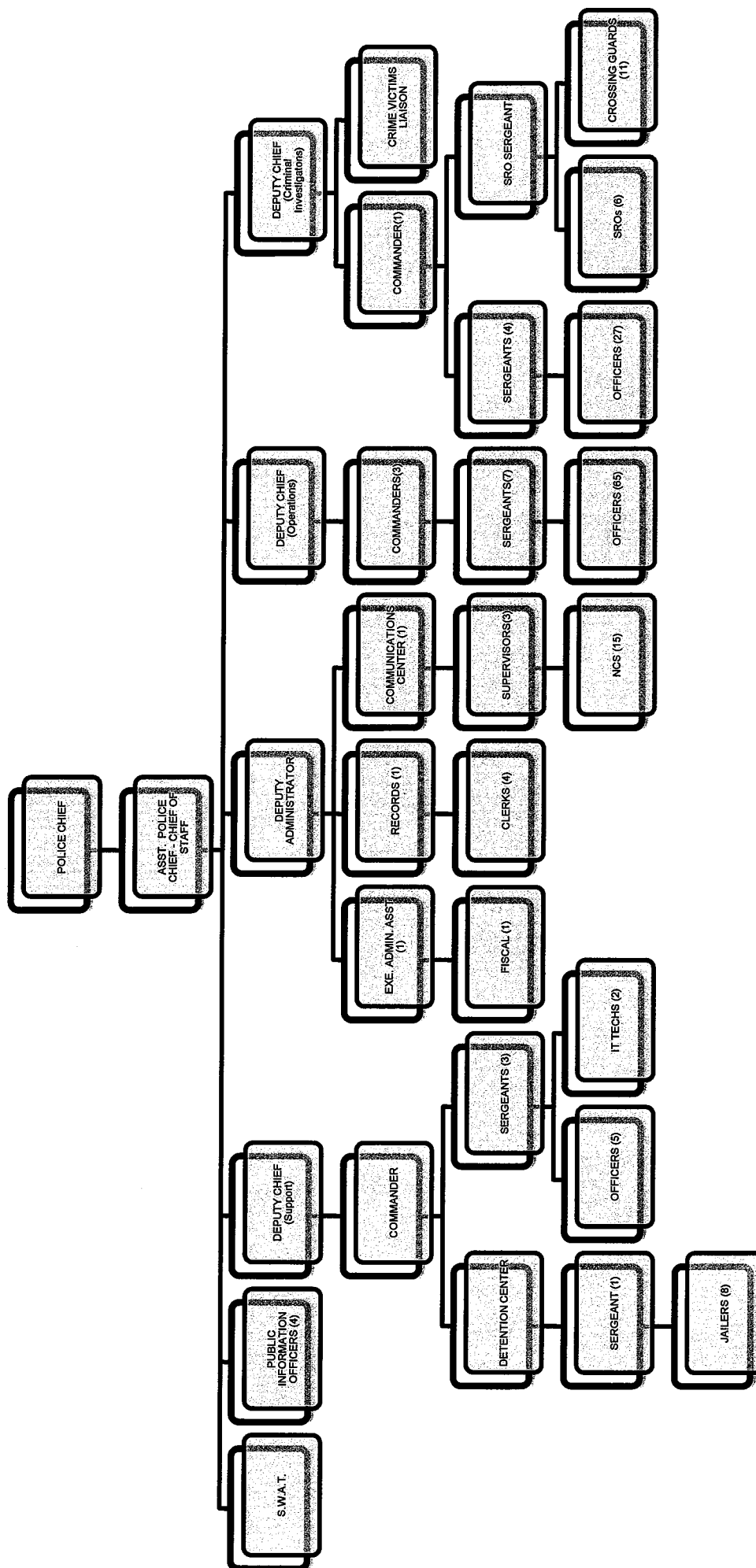
- *Estimated Cost \$44,970.00*

- Police records clerk: The department is looking into a clerical position. The non-civil position will be handling the records clerk duties, answering telephone calls, performing criminal history checks, retrieving police and traffic reports, issue alarm permits, operate computer for query and data entry in to a city database and provide quality customer service.

- *Estimated Cost: \$31,331*

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
High priority average dispatch time	4:38	4:48	5:00
Police calls for service	36,512	45,000	47,000
Fire calls for service	4,500	4,500	4,500
Number of alarms	3,948	3,500	3,700
Victims served by the Crime Victim Liaison	575	625	675
<u>EFFICIENCY</u>			
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	3,385	3,500	3,800
RMS permanent entries	11,814	10,500	11,000
<u>OUTPUT</u>			
Records Division Requests	11,960	12,000	13,000
Number of volunteer initiatives	71	75	85
Total alarm permits on file	779	800	1,000
Number of TCVC applications submitted	341	500	550



FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	5,965,823	5,792,811	5,792,811	6,038,071
Personnel Services - Benefits	1,794,290	1,760,380	1,760,380	1,849,027
Supplies - General	34,544	84,283	84,283	95,186
Supplies - Miscellaneous	33,862	8,100	8,100	10,000
Services & Charges - General	328,421	331,479	331,479	327,987
Services & Charges - Maintenance	268,445	280,064	280,064	301,500
Services & Charges - Miscellaneous	182	375	375	375
Equipment General	12,847	545,456	545,456	-
FIRE SUPPRESSION TOTALS	\$ 8,438,414	\$ 8,802,948	\$ 8,802,948	\$ 8,622,146
Personnel - Authorized FTE	107.00	100.00	100.00	100.00

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains eight fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by replacing aging fire extrication and suppression equipment.

OBJECTIVES FOR FY 2018-2019

- Continue to enhance equipment and personnel to work toward maintaining an Insurance Service rating (ISO) of three.
- Continue to support a vehicle maintenance in-house program.
- Continue to search and apply for homeland security grants.
- Conduct state required continuous education training, Aircraft Rescue Firefighting (ARFF), Emergency Medical First Response, and Hazardous Materials.
- Continue to enhance the Emergency Management Plan for Hurricanes to an all Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance the Fire Prevention responsibilities at the Harlingen one stop shop.
- Purchase a compliment of fire nozzles and various hose sizes.
- Replace existing aging rescue/extrication equipment.
- Continued support of the first annual H.C.I.S.D. fire academy program.
- Replacing aging fire suppression equipment (TANKER).

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>Action taken by Jurisdiction</u>			
Harlingen	3,610	3,755	3,905
Cameron County	151	160	199
Combes	32	45	47
Palm Valley	8	7	8
Primera	26	44	46
Mutual Assistance	55	26	42
Miscellaneous	0	0	16
TOTALS	3,882	4,037	4,263
<u>Action taken by Department</u>			
Investigation	2,404	2,644	2,750
Extinguishment	215	172	201
Provide EMS	723	718	751
Identify Hazard	73	38	58
Restore System	9	5	7
Standby Service	173	148	167
Provide Assistance	201	207	215
Search and Rescue	25	25	26
Rescue	30	16	24
Other	29	64	64
TOTALS	3,882	4,037	4,263
<u>Action taken by Fire Station</u>			
Fire Station #1	1,087	1,040	1,079
Fire Station #2	139	255	264
Fire Station #3	433	486	504
Fire Station #4	555	661	686
Fire Station #5	5	12	12
Fire Station #6	445	432	455
Fire Station #7	743	618	707
Fire Station #8	454	516	537
No Response Calls	21	17	19
TOTALS	3,882	4,037	4,263

AIRPORT FIRE SUPPRESSION 001-3515

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	192,024	597,169	597,169	612,657
Personnel Services - Benefits	4,183	186,979	186,979	183,364
Supplies - General	-	60	60	-
Supplies - Miscellaneous	-	-	-	-
Services & Charges - General	-	8,896	8,896	30,499
Services & Charges - Maintenance	-	-	-	-
Services & Charges - Miscellaneous	-	-	-	-
Equipment General	-	-	-	-
FIRE SUPPRESSION TOTALS	\$ 196,207	\$ 793,104	\$ 793,104	\$ 826,520

Personnel - Authorized FTE	0.00	7.00	7.00	7.00
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Harlingen Fire Department's (HFD) Aircraft Rescue Fire Fighting (ARFF) Operation Division in partnership with, and guidance from Valley International Airport (VIA), maintains an Active Force of no less than 9 Primary and a minimum of 12 Alternate ARFF certified personnel to fill three active positions across three shifts for twenty four hours a day seven days a week throughout the year. This is in accordance with "Code of Federal Regulations, Title 14; Part 139, Certification of Airports" under the Inspection Authority of the Federal Aviation Administration (FAA) for a Class I Airport Operating Certificate with capabilities for ARFF Index B. Ensures the safe operations of all ARFF Units and HFD Suppression Units on the airfield and communications with Air Traffic Control Tower (ATCT) as prescribe by the Federal Communication Committee (FCC). HFD's ARFF Division provides for the immediate protection of the flying public, to include individuals on all aircraft be it civilian or military, commercial air carrier, general aviation or cargo carriers, as well as, any and all aircraft and equipment operating within the airfields 2400 acres.

An ARFF Captain under the supervision and direction of HFD Fire Chief, partnered with VIA Assistant Director of Aviation; plans, organizes and coordinates Aircraft Rescue Fire Fighting activities, allocating duties and assigning subordinates to specific duties; establishes and conducts On-the-Job-Training for ARFF personnel; monitors the operational status of ARFF Vehicles and provides for prompt notification of inoperable vehicles to the Assistant Director of Aviation; coordinating the assignment of emergency duties and responsibilities of ARFF Personnel; and performs duties as specified in VIA's "Airport Emergency Plan" and "Airport Certification Manual" during day to day operations and periods of specific emergencies; ensures that compliance with Federal Aviation Regulations (FAR) Part 139.317 and FAR Part 139.319.

PROGRAM GOAL

Continue to ensure the protection of the flying public through the efficient delivery of professional Aircraft Rescue Fire Fighting and Emergency Medical Services here at Valley International Airport, and to further extend the same quality service in the mitigation of damage to any and all property therein. Additionally, persist in the

continuous improvement of all skill sets and up to date training in ARFF Strategies, Tactics and Equipment.

OBJECTIVES FOR FY 2018 – 2019

- Maintain and enhance the strong open liaison between Harlingen Fire Department and VIA
- Continue to work thru Valley International Airport with Transportation Security Administration to enhance Airports Security
- Continuing Education:
 - Continue to maintain Standards required for **Class I** Airport Operating Certificate, as required by Federal Aviation Administration, Texas Commission on Fire Protection and National Fire Protection Administration
 - Increase participation from Harlingen Fire Department Instructors within ARFF Division
 - Increase both frequency and participation of Aircraft Rescue Fire Fighting Alternates in evening Runway/Taxiway Inspections
 - Increase participation with Aircraft Rescue Fire Fighting World Group
 - Increase the number of Hands-on Live Fire Training sessions; In-house and External
 - Increase exposure to Advanced External Training with emphasis on Command and Control
 - Increase Training on the Airfield to include Night Training Sessions
 - Increase number of combined Training Sessions between Harlingen Fire Department Aircraft Rescue Fire Fighting and Suppression Units
 - Review with Airport Administration the potential of additional Cross Training with Airport Security and Maintenance
- Conduct Aircraft Rescue Fire Fighting Academy to increase the number of available Certified personnel for division in order to counter retirement attrition within Harlingen Fire Department on the Aircraft Rescue Fire Fighting Division
- Valley International Airport's New Aircraft Rescue Fire Fighting Station, ARFF Trucks and Equipment:
 - Monitor and identifying any and all warranty issues with Facility, Trucks and Equipment, and assist in remediation thru Airport Administration
 - Continue to assist Airport Administration in upgrading the balance of Self Contained Breathing Apparatus on Aircraft Rescue Fire Fighting Units
 - Expand use of the Aircraft Rescue Fire Fighting Station's Self Contained Breathing Apparatus Compressor and Cascade System
 - Assist Airport Administration in the replacement of Proximity Personal Protective Equipment as per National Fire Protection Administration and Texas Commission on Fire Protection

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Aircraft Alerts	4	8	8
Medical Assist / Misc	1	4	4
FAA Trg, Live Fire Burn Certs	27	25	30
FAA Trg, AC 150/5210-17B	27	25	30
FBO Training, Fire Ext. Certs	24	33	30
FBO Inspections, Fuel	12	16	12
ARFF Presentations	14	12	14

FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	5,965,823	5,792,811	5,792,811	6,038,071
Personnel Services - Benefits	1,794,290	1,760,380	1,760,380	1,849,027
Supplies - General	34,544	84,283	84,283	95,186
Supplies - Miscellaneous	33,862	8,100	8,100	10,000
Services & Charges - General	328,421	331,479	331,479	327,987
Services & Charges - Maintenance	268,445	280,064	280,064	301,500
Services & Charges - Miscellaneous	182	375	375	375
Capital Outlay	12,847	545,456	545,456	-
FIRE PREVENTION TOTALS	\$8,438,414	\$8,802,948	\$8,802,948	\$8,622,146

Personnel - Authorized FTE	6.00	6.00	6.00	6.00
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The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state and national guidelines.

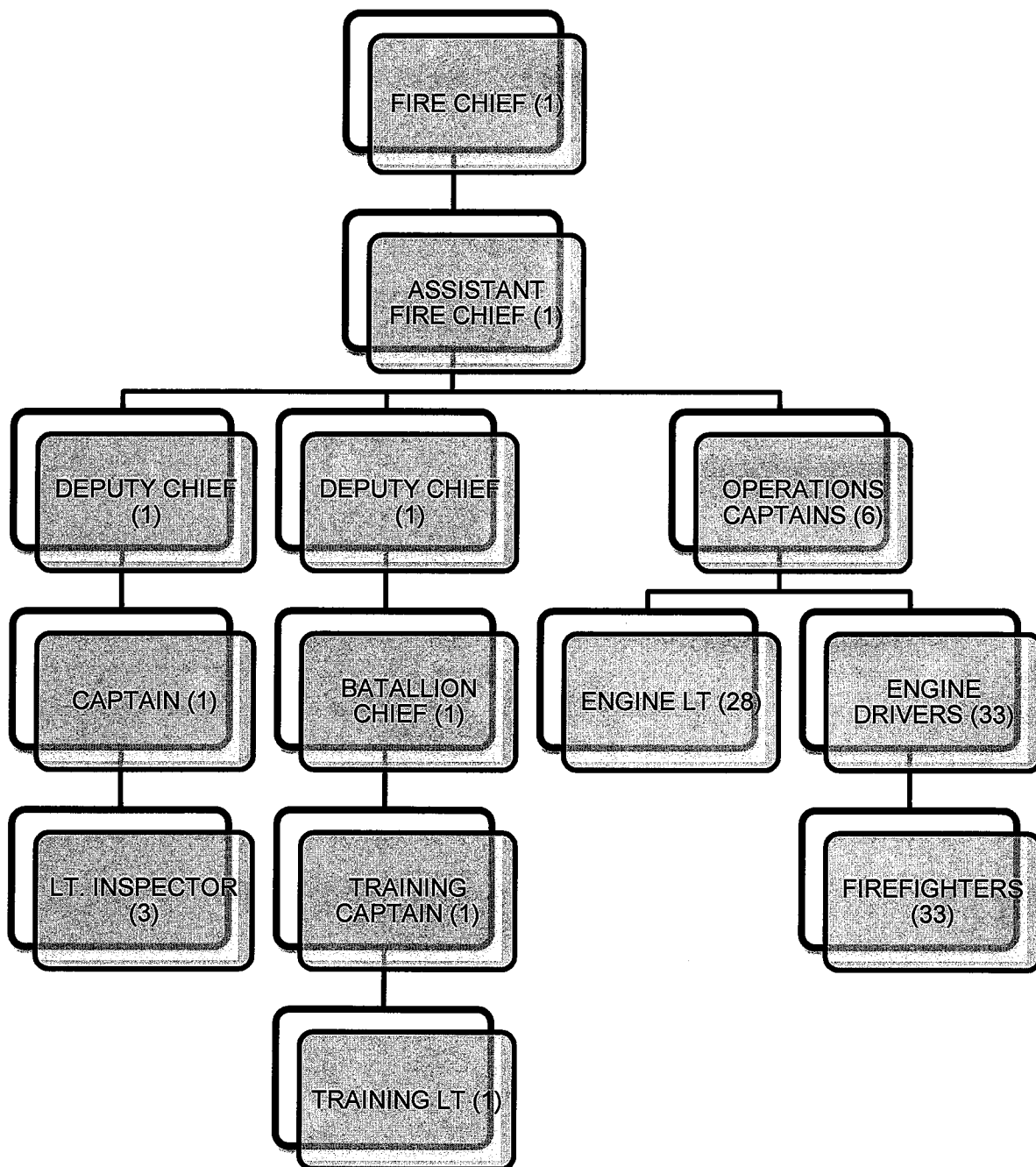
OBJECTIVES FOR FY 2018-2019

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- Capital Account: Requesting a new vehicle for the proposed new officer to the Bureau of Fire Prevention.
- To augment and/or replace fire investigation, fire inspection, public education equipment, supplies, and training.
- Supplemental Budget: Requesting 1 more officer to the Bureau of Fire Prevention to assist in conducting inspections, investigations, and public education for our rapidly growing city.
- To continue the proposed planned transition of Fire RMS to New World Records Management for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Inspections	1,675	1,700	1,750
Plan Reviews	450	450	475
Subdivision Reviews	55	60	60
Fire Drills	300	310	320
Complaints	35	40	45
Investigations	75	75	75
Presentations	145	150	155
Attendance at Presentations	18,500	19,000	19,500
Meetings	425	450	450

FIRE SUPPRESSION & PREVENTION



PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	255,385	278,808	278,808	308,446
Personnel Services - Benefits	67,728	76,875	76,875	82,126
Supplies - General	5,293	6,600	6,600	6,100
Supplies - Miscellaneous	43	100	100	400
Services & Charges - General	23,764	25,650	25,650	49,950
Services & Charges - Maintenance	2,580	6,180	6,180	6,180
Services & Charges Misc	194	400	400	400
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	<u>\$354,987</u>	<u>\$394,613</u>	<u>\$394,613</u>	<u>\$453,602</u>
Personnel - Authorized FTE	5.00	5.00	5.00	5.00

Planning and Zoning is a division under the direction of the Director of Planning and Development. The Division ensures that growth continues in a positive, safe and efficient manner in respect to development and construction. The major activities for this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the Planning and Zoning Commission, Zoning Board of Adjustments and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe and efficient manner in respect to development and construction. Communicate with all developers, engineers and residents of Harlingen regarding zoning and subdivision codes. In addition, implement the new Comprehensive Plan.

OBJECTIVES FOR FY 2018- 2019

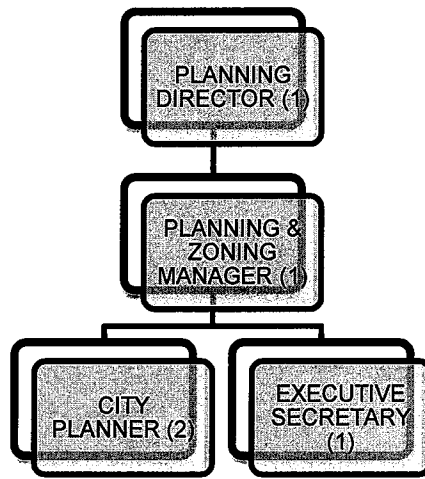
- Implement the goals of the Harlingen Comprehensive Plan One Vision, One Harlingen.
- Implement Form Based Codes in accordance with the Harlingen Comprehensive Plan- One Vision One Harlingen.
- Utilize the new E-govLink software in an efficient and effective manner.
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Townsite area.
- Rezone the properties in the City's Not Designated ("N") District in accordance with the Comprehensive Plan.
- Improve the appearance of the City's entrance corridors.
- Continue to update Division web page(s) to be more informative and user friendly.
- Upgrade the zoning map on the City web site to include new dimensions, and assure its accuracy via timely updates.

- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATE FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Subdivisions Reviewed	28	36	48
Subdivisions Variances processed	2	9	8
Subdivisions Recorded	10	12	18
Zoning Variances processed	6	6	7
Re-zonings	6	18	20
Specific Use Permits (SUP)	22	16	18
Building Site Plans reviewed	146	200	205
Sign Permits Reviewed	90	80	100
Re-occupancies	135	140	150
Vendor permits	124	104	100
Circus/Carnival permits/Temp. Amusements	5	5	5
Customer Service Calls	16,540	16,700	16,800
Ordinance amendments	1	2	2
Annexations	1	1	2
License to Encroach	3	1	3
Easement and ROW Abandonments	2	1	3
Street Rename	0	0	0
Grants	0	0	1

AUTHORIZED PERSONNEL



CODE ENFORCEMENT 001-7005

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	193,073	228,922	228,922	204,297
Personnel Services - Benefits	73,076	94,995	94,995	83,716
Supplies - General	12,561	12,300	12,300	16,400
Supplies - Miscellaneous	2,090	2,000	2,000	2,200
Services & Charges - General	10,802	20,200	20,200	19,625
Services & Charges - Maintenance	17,550	23,250	23,250	23,000
Services & Charges - Miscellaneous	14,410	80,000	80,000	66,000
Capital Outlay	5,219	14,323	14,323	-
CODE ENFORCEMENT TOTALS	<u>\$328,781</u>	<u>\$475,990</u>	<u>\$475,990</u>	<u>\$415,238</u>
Personnel - Authorized FTE	8.00	8.00	8.00	7.00

PROGRAM GOAL

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and well-being.

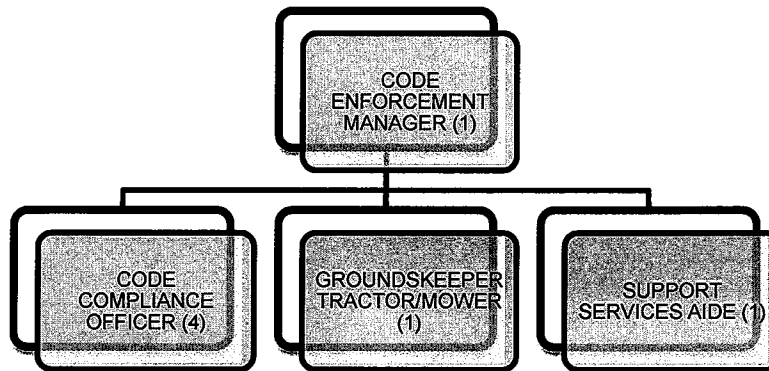
OBJECTIVES FOR FY 2018- 2019

- Continue to improve the aesthetics of the City through proactive Code Compliance seeking voluntary corrective outcomes from the community.
- Continue with initiatives that encourage community participation such as Neighborhood Clean Sweeps and Community Wide Trash Off.
- Continue to identify and abate unsafe and/or blighted structures using the Texas National Guard's Operation Crackdown program.
- Continue to provide brochures and educational material containing ordinance information to the community.
- Continue to provide assistance and programs to both the community and school system.
- Ensure timely and accurate information to the community.
- Implement E-GovLink software and ensure all workflow and complaints are dealt with in a timely manner, and help provide quality of life for residents.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATE FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	305	400	500
Demolition Projects/Structures	30	55	70
Property Clean-up Notices	1,126	2,000	3,000
Statements Processed	312	400	500
Liens Processed	213	300	400
Property mowed	325	500	600
Junk Vehicle inspections	462	600	700
Junk Vehicle notices	443	500	600
Nuisance complaints	402	550	600
Zoning complaints	266	300	400
Written Warnings Issued	78	85	100
<u>EFFICIENCY COSTS</u>			
Demolition Letters Processed	\$10.00	\$12.00	\$13.00
Demolition Projects/Structures	\$40.00	\$40.00	\$40.00
Property Clean-up Notices	\$30.00	\$50.00	\$70.00
Junk Vehicle Processing	\$30.00	\$30.00	\$40.00
Nuisance complaints	\$22.00	\$24.00	\$30.00
Zoning complaints	\$22.00	\$24.00	\$30.00
Written Warnings Issued	\$22.00	\$24.00	\$30.00
<u>OUTPUT</u>			
Property Clean-ups	\$39,629	\$40,000	\$50,000

AUTHORIZED PERSONNEL



STORM WATER MANAGEMENT 001-7015

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	46,214	48,256	48,256	51,006
Personnel Services - Benefits	13,864	14,662	14,662	15,076
Supplies - General	2,094	1,700	1,700	2,200
Supplies - Miscellaneous	95	200	200	200
Services & Charges - General	6,127	6,769	6,769	7,400
Services & Charges - Main	3,804	5,300	5,300	4,200
Services & Charges - Miscellaneous	-	500	500	500
STORM WATER MANAGEMENT TOTALS	<u>\$72,198</u>	<u>\$77,387</u>	<u>\$77,387</u>	<u>\$80,582</u>
Personnel - Authorized FTE	1.00	1.00	1.00	1.00

Providing a better quality of life by promoting a healthy, safer environment through education, community involvement and awareness as well as protecting our natural resources from environmental disrepair for the citizens of Harlingen and surrounding communities by utilizing federal, state, and local Environmental laws.”

PROGRAM GOALS

- Continue evaluating, applying and updating City Ordinances pertaining to Stormwater, Pollution and Recycling.
- Continue providing assistance, information and training to potential developers and City Employees on Stormwater Best Management Practices / Enforcement.
- Continue inspecting all City outfalls for any illegal connections along with mapping all outfalls on GIS, ongoing.
- Inspect all Residential and Commercial Construction to make sure they are following City and State regulations pertaining to TXR150000 and TXR040000 permits.
- Review all plans as they pertain to City's Stormwater Plan (SWP3).
- Update and revise the cities new TXR040000 permit (SWP3) as deemed necessary.
- Continue updating City Maps with information on City property and it's affect on our Stormwater Prevention Plan.
- Keep Environmental Services Department along with other pertinent Departments updated and trained on State and Federal Regulations as they pertain to our City Stormwater Permit.
- The implementation E-Govlink program.

OBJECTIVES FOR FY 2018- 2019

- Continue cross-training with other Departments pertaining to Training and Stormwater Enforcement.
- Find funding through grants and proposed Stormwater fee to purchase equipment to monitor the Arroyo Colorado work with outside sources to accomplish Goals.

- Continue with training for contractors in regards to Stormwater Best Management Practices as laid out by the State and Federal Government.
- Continue Enforcement and update Tire Ordinance (11-60) and other pertinent Ordinances, State and Federal Laws relating to Stormwater.
- Work on adopting Stormwater Ordinance according to State law.
- Continue working with the Texas Commission on Environmental Quality (T.C.E.Q.) on informing the General public along with Contractors on existing State regulations and laws as it pertains to the new (TXR040000 / SWP3) Stormwater Pollution.
- Engage with the public, contractors and city personnel on new objectives from our new Five (5) year State Permit (TXR040000) through Public involvement and participation along with training workshops.
- Update any Ordinances as deemed necessary for new Construction Permit TXR15000
- Continue being a Member of the Valley Environmental Coalition Group (Director), continue working with Texas Commission on Environmental Quality (T.C.E.Q.) along with other entities on annual Environmental Conference as it pertains to our Annual Report to the State, to be held at the Convention Center in South Padre Island.
- Continued Membership with the I.B.W.C. Citizens group (Co-Chair); helping the group get the word out on the function of the I.B.W.C. and it's roll on the ARROYO COLORADO and RIO GRANDE RIVER and how it affects our Environment and future water use as it pertains to our annual report to the State.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATE FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Environmental Violation	78	37	64
Storm Water Hotline Calls Residential	197	165	179
Plan Review & Inspections Commercial	95	142	203
Plan Review & Inspections Residential	28	103	106
Occupancy Inspections	4	20	34
Public Involvement	4	5	5
Training Classes	5	4	5

AUTHORIZED PERSONNEL



BUILDING INSPECTION 001-7305

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	242,395	256,674	256,674	294,853
Personnel Services - Benefits	79,863	87,329	87,329	101,656
Supplies - General	6,083	8,375	8,375	7,200
Supplies - Miscellaneous	974	1,000	1,000	1,000
Services & Charges - General	10,783	14,731	14,731	14,900
Services & Charges - Maintenance	11,076	13,545	13,545	15,000
Services & Charges - Misc	1,188	1,760	1,760	1,800
Capital Outlay	-	11,569	11,569	-
BUILDING INSPECTION TOTALS	\$ 352,362	\$ 394,983	\$ 394,983	\$ 436,409
Personnel - Authorized FTE	6.00	6.00	6.00	7.00

Building Inspections is a division of the Planning and Development Department. The Primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable codes and ordinances. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL

Promote and protect the health, safety and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with contractors and citizens of Harlingen regarding new and most current building codes. To promote professional growth by providing adequate training to employees in an effort to stay up to date with the latest issues affecting building construction.

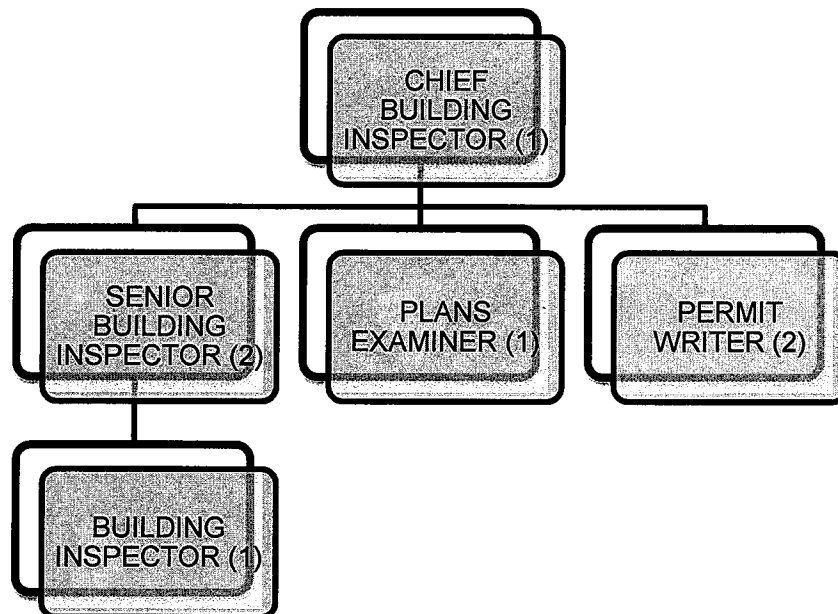
OBJECTIVES FOR FY 2018- 2019

- Review significant code changes to the 2018 International Codes.
- Begin working on the agenda for adoption of the 2018 International Codes.
- Review new and existing building permit software to evaluate effectiveness of customer service and recommend possible upgrades.
- To maintain good working relationship with contractors, engineers, architects, and design professionals in achieving compliance with the proposed 2018 International Codes
- Begin the transition of implementing digital plan submittals and reviews.
- Update the Standard Operating Procedures Manual for the Department.
- Coordinate inspection and plan review procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Compliance Departments to provide better customer service.
- Provide the means for staff to continue on their education training to stay current with certification requirements and assist them in making well-informed decisions.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATE FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Building Permits Sold	5,968	5,100	5,600
Inspections Conducted	6,891	6,825	6,500
Customer Service Calls	14,500	13,290	14,650
Plans Reviewed	480	400	465
Reports on Permits	115	105	105
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	15.82	15.97	16.13
Plans Reviewed	16.15	16.31	16.47
Customer Service Calls	2.45	2.47	2.49
Reports on Permits	14.19	14.47	14.61
<u>OUTPUT REVENUES</u>			
Permits sold	522,531	450,000	450,000

AUTHORIZED PERSONNEL



ENVIRONMENTAL HEALTH

ENVIRONMENTAL HEALTH 001-7205

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	510,276	513,663	513,663	528,748
Personnel Services - Benefits	196,375	206,321	206,321	206,453
Supplies - General	42,680	60,900	60,900	58,400
Supplies - Miscellaneous	2,084	3,000	3,000	3,000
Services & Charges - General	158,730	222,397	222,397	210,048
Services & Charges - Maint.	140,461	360,832	360,832	149,800
Services & Charges - Miscellaneous	94,723	28,618	28,618	25,850
Capital Outlay	-	110,085	110,085	460,000
ENVIRONMENTAL HEALTH TOTALS	<u>\$1,145,329</u>	<u>\$1,505,816</u>	<u>\$1,505,816</u>	<u>\$1,642,299</u>
Personnel - Authorized FTE	5.00	5.00	5.00	5.00

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Environmental Health Coordinator, one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require monitoring of all eating and drinking establishments through on-site inspections. Emphasis on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. Furthermore, the department larvicides and adulticides for vector control by utilizing (ULV) ultra-low volume mosquito fogging equipment.

PROGRAM GOALS

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR FY 2018-2019

- Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.
- Continue mosquito control program through the effective use of city equipment and resources. Implementing the Zika Virus program by installing mosquito traps in designated areas throughout the city, monitoring these traps on

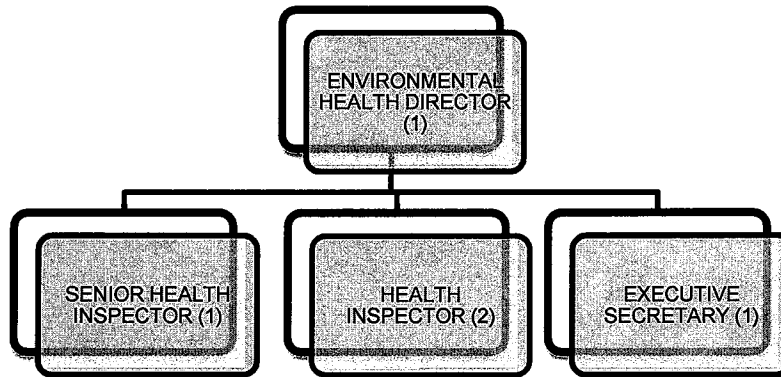
a weekly basis, filling out the G14 Forms and mailing in the mosquito samples to Austin, TX.

- Complete required continuing education units (CEUs) to maintain all state certifications needed for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers, and employees on the importance of food safety.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspections	1,390	1,175	1,250
Temporary Food Vendor Inspections	487	395	425
Est. Complaint Investigations	381	125	200
Vector Control, Spraying Hrs.	86	100	95
<u>EFFICIENCY</u>			
Food Establishment Inspections	\$116.91	\$159.58	\$159.37
Temporary Food Vendor Inspections	\$116.91	\$159.58	\$159.37
Complaint Investigations	\$116.91	\$159.58	\$159.37
Vector Control	\$116.91	\$159.58	\$159.37
<u>OUTPUT</u>			
Food Permits Issued	668	540	575
Food Permit Revenue	\$50,780	\$51,525	\$51,000
Reimbursements	\$55	\$50	\$50

AUTHORIZED PERSONNEL



VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	88,425	92,410	92,410	95,742
Personnel Services - Benefits	26,319	28,658	28,658	28,415
Supplies - General	5,549	5,584	5,584	3,200
Supplies - Miscellaneous	9,693	8,750	8,750	10,000
Services & Charges - General	5,447	6,242	6,242	5,800
Services & Charges - Maintenance	4,911	5,051	5,051	5,500
Services & Charges - Miscellaneous	1,425	1,300	1,300	2,500
VITAL STATISTICS TOTALS	\$141,769	\$147,995	\$147,995	\$151,157

Personnel - Authorized FTE	4.00	4.00	4.00	4.00
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Staffed by one Local Registrar and two Deputy Registrars under the direction of the Environmental Health Director, the Vital Statistics Department is responsible for reviewing, recording, filing birth, death, and fetal certificates submitted by hospitals, birthing centers, midwives, and funeral directors. The department also records changes of amendments, adoptions, and paternity on certificates sent from the state. The department provides certified copies of birth and death certificates to the general public, prepares a daily report of monies collected and certificates issued and prepares a monthly report for the State. In addition, staff members are certified annually by the Office of the Attorney General to process acknowledgment of paternity legal forms.

PROGRAM GOALS

Provide efficient public service in the area of Vital Statistics to all the citizens of Cameron County and the State of Texas.

OBJECTIVES FOR FY 2018-2019

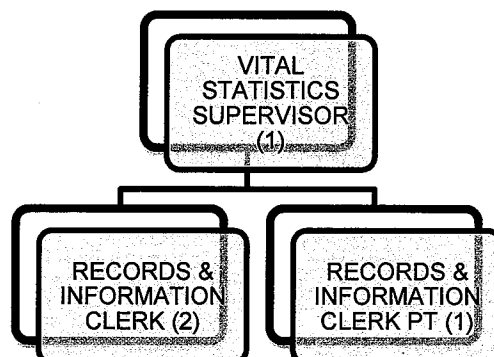
- Keep current on changes and new directives issued by the Texas Department of Health & Human Services Vital Statistics Unit.
- Provide funeral directors, hospitals and birthing centers with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Unit.
- Continue entering date of birth records from prior years on the computer by the Deputy Registrars and send death and fetal records to the State Office in a timely and accurate manner.
- Complete all necessary requirements to be awarded the "5 Star Award" by the Texas Department of State Health Services Vital Statistics Unit.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded	2,760	2,800	2,700
Birth Cards issued	772	800	1,500
Birth Certificates issued	7,825	8,000	8,500
Death Certificates Recorded	1,204	1,000	1,100
Death Certificates issued	2,295	3,300	3,000
Laminated Cards Issued	4,744	5,000	5,000
Burial Transit Permits Issued	348	250	250
<u>EFFICIENCY</u>			
Birth Certificates	-3.17	-2.83	-5.02
Death Certificates	-3.17	-2.83	-5.02
Laminated Cards	-3.17	-2.83	-5.02
Burial Transit Permits	-3.17	-2.83	-5.02
<u>OUTPUT</u>			
Revenue from Birth & Death Certificates	\$205,048	\$200,000	\$250,000
Revenue from Searching Fees	\$316	\$200	\$100
Revenue from Notary Fees	\$330	\$350	\$350
Burial Transit Permits	\$4,020	\$2,650	\$2,650

* The figure shown is being estimated due to State BVS filing of records based on calendar year period.

AUTHORIZED PERSONNEL



ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	94,035	116,191	116,191	123,198
Personnel Services - Benefits	38,639	40,798	40,798	40,097
Supplies - General	1,821	3,050	3,050	3,150
Supplies - Miscellaneous	7,366	8,500	8,500	8,500
Services & Charges - General	41,279	45,405	45,405	44,580
Services & Charges - Maint.	11,694	20,000	20,000	17,500
Services & Charges - Misc.	156,905	160,000	160,000	163,000
Capital Outlay	-	18,968	18,968	-
ANIMAL CONTROL TOTALS	\$351,739	\$412,912	\$412,912	\$400,025

Personnel - Authorized FTE	4.00	4.00	4.00	4.00
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The Animal Control Division has three Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the efficient and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private, and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOALS

The primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus and microchipped by sponsoring annual citywide, microchip, rabies and vaccination clinics in cooperation with local veterinarians, at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR FY 2018-2019

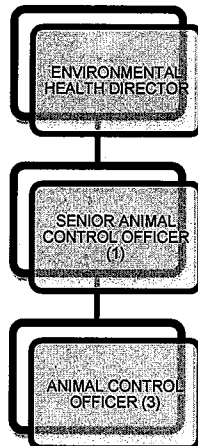
- Sponsor an annual microchip and rabies clinic program at city-owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.

- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations about the City's Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as "Basic Animal Control Officers" and "Euthanasia Training" for all Animal Control Officers.
- Respond to all after-hours emergency calls within one (1) hour.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Animal Control Calls	9,673	10,620	10,500
After hour calls	93	115	110
Bite Cases	182	125	130
Bee calls	63	95	90
<u>EFFICIENCY</u>			
Animal Control Calls	\$33.92	\$36.47	\$40.45
After hour calls	\$33.92	\$36.47	\$40.45
Bite Cases	\$33.92	\$36.47	\$40.45
Bee calls	\$33.92	\$36.47	\$40.45
<u>OUTPUT</u>			
Revenue from dog licenses	\$14,051	\$3,000	\$3,000

AUTHORIZED PERSONNEL



PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	89,581	159,086	159,086	100,095
Personnel Services - Benefits	26,635	48,070	48,070	28,982
Supplies - General	2,501	2,500	2,500	2,250
Supplies - Miscellaneous	563	800	800	800
Services & Charges - General	8,973	16,827	16,827	13,446
PUBLIC WORKS ADMINISTRATION TOTAL	<u>\$128,253</u>	<u>\$227,283</u>	<u>\$227,283</u>	<u>\$145,573</u>
Personnel - Authorized FTE	5.00	3.00	3.00	2.00

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL

Continue providing assistance to other departments, engineers and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

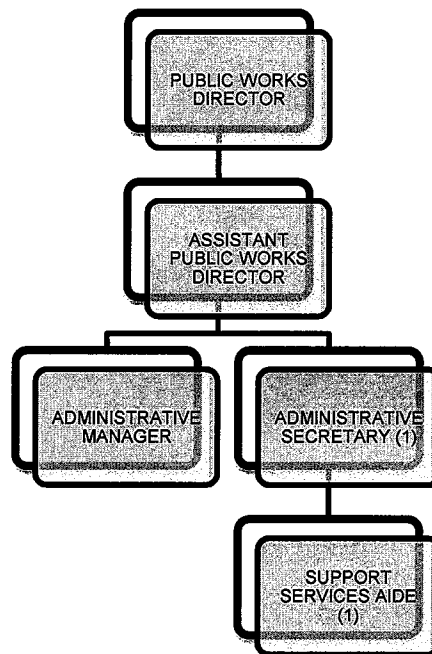
OBJECTIVES FOR FY 2018- 2019

- Work with the general public to address areas of concern related to the City's infrastructure
- Develop and administer all departmental budgets
- Direct the completion of the 2018/19 Street Maintenance Improvement Projects
- Direct the completion of the 2018/19 CDBG Street Improvement Project(s)
- Update the Emergency Operations Manual
- Request CDBG funds for street improvements in the low mod census tracts throughout City
- Continue monitoring of performance based benchmarks for departments
- Direct the day-to-day operations of all Public Works Departments to insure goals and objective are met
- Continue to utilize the e-gov link to improve customer service response time
- Continue to update and improve the Capital Improvement Projects Program

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Contracts maintained	12	13	14
Population Served	65,679	65,679	65,679
<u>EFFICIENCY</u>			
Cost per capita	\$1.95	\$3.46	\$2.18
<u>OUTPUT</u>			
Number of contracts maintained	12	13	14

AUTHORIZED PERSONNEL



ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	208,833	218,889	218,889	275,295
Personnel Services - Benefits	59,162	62,745	62,745	78,029
Supplies - General	6,554	3,321	3,321	3,000
Supplies-Miscellaneous	113	400	400	400
Services & Charges - General	17,589	40,606	40,606	43,395
Services & Charges - Maintenance	6,557	7,850	7,850	8,150
Capital Outlay	-	5,979	5,979	-
ENGINEERING TOTALS	\$298,808	\$339,790	\$339,790	\$408,269
Personnel - Authorized FTE	4.00	4.00	4.00	5.00

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBJECTIVES FOR FY 2018- 2019

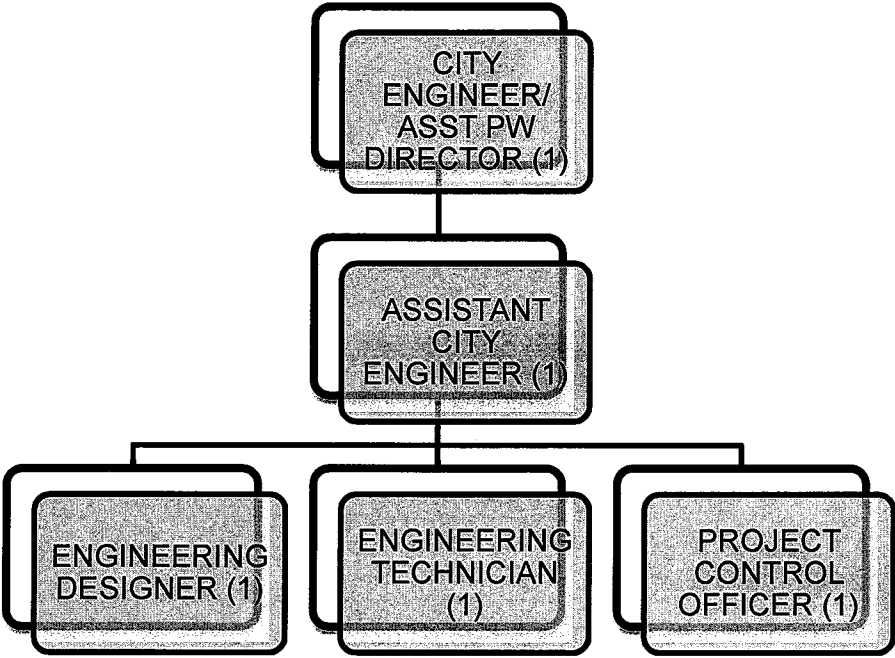
- Complete plans, specifications, estimates and construction for the 2018-2019 Street Improvement Projects.
- Complete plans, specifications, estimates and construction for the 2018-2019 CDBG Street Improvement Project(s)
- Complete subdivision reviews within a reasonable timeframe
- Complete commercial plan reviews within a reasonable timeframe
- Develop maps for city projects as necessary
- Continue implementation of the speed hump installation program
- Continue to review and implement ordinances related to "No Parking Zones" as requested

- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvements
- Request funding from CDBG funds for fiscal year 2019-2020 for street improvements within a qualified census tract.
- Continue to search and submit for grant applications from various agencies and provide grant management for infrastructure improvements
- Continue to provide project/construction management for all city departments
- Continue to provide construction inspection for new subdivisions prior to final plat approval
- Continue to provide utility coordination inspections within the Right of Way (ROW) for all utilities
- Request funding to purchase new traffic software that will improve the level of service for all traffic signals and all other studies associated with traffic signals.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,679
Subdivision plans reviewed	127	116	131
Maps created	740	576	648
Commercial Plans reviewed	180	143	161
Inspections performed	1,496	1,100	1,238
<u>EFFICIENCY</u>			
Cost per capita	\$4.55	\$5.25	\$6.12
<u>OUTPUT</u>			
No. of subdivision plans reviewed	127	116	131
Maps developed	740	576	648
Commercial Plans Reviewed	180	143	161
Roadway & subdivision inspections	258	386	434
Capital project inspections	631	540	608

AUTHORIZED PERSONNEL



TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	125,973	131,645	131,645	137,670
Personnel Services - Benefits	47,219	50,824	50,824	52,162
Supplies - General	406	950	950	450
Supplies - Miscellaneous	8,521	5,600	5,600	3,650
Services & Charges - General	38,688	33,468	33,468	32,778
Services & Charges - Maintenance	29,530	20,000	20,000	25,400
Capital Outlay	-	16,300	16,300	-
TRAFFIC SIGNAL MAINTENANCE	<u>\$250,337</u>	<u>\$258,787</u>	<u>\$258,787</u>	<u>\$252,110</u>
Personnel - Authorized FTE	4.00	4.00	4.00	4.00

The Traffic Signal Maintenance Department oversees the daily operations of all traffic signals, school flashers, flashing beacons and street lights throughout the City. The department also collects data for traffic control studies of specific areas within the City to determine the need for traffic control improvements. Upon request staff provides assistance to the general public with the placement of street banners within state right of ways.

PROGRAM GOAL

Maintain and improve traffic signals, school flashers, flashing beacons, street lights and enhance traffic circulation throughout the City. Improve department efficiency by updating equipment.

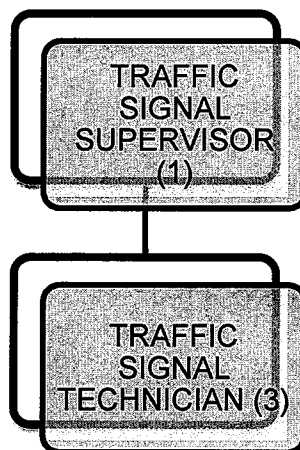
OBJECTIVES FOR FY 2018- 2019

- Continue to maintain solar school flashers in operating condition
- Continue to replace worn out LED's on traffic signal lights throughout the city
- Purchase 20 new batteries for solar school flasher beacons throughout the city
- Coordinate the installation of new street lights where needed throughout the city
- Continue annual inspection program and repair of traffic signal poles/arms throughout the city
- Respond to after hour system failures in a timely manner
- Request funding to purchase 2 controllers with GPS to be installed where needed
- Request funding to purchase 3 traffic signal cabinets with GPS components to coordinate traffic on Bus. 77 from New Combes Highway to 7th St.
- Request funding to upgrade existing bucket truck to provide a longer reach for necessary city street lights on traffic signal poles
- Request funding to purchase 50 LEDs for stock
- Request funding to purchase 3 microwave sensors for traffic light intersections
- Request funding for the installation of 6 street lights in the Finwood Subdivision
- Request to purchase a vehicle detection system for North Business 77 and Loop 499

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
Population Served	65,679	65,679	65,679
Traffic Signals Maintained	89	89	89
School Flashing Beacons Maintained	110	117	117
Banners installed/removed	38	50	50
Traffic Count Studies Performed	46	30	30
<u>EFFICIENCY</u>			
Cost per capita	\$3.81	\$3.94	\$3.79
<u>OUTPUT</u>			
Traffic Signal/ School Flasher Maintenance Calls	740	549	600
After hour Emergency calls	33	44	45
Banners installed/removed	38	50	50
Traffic Count Studies Performed	46	30	30

AUTHORIZED PERSONNEL



STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	632,902	741,666	741,666	760,112
Personnel Services - Benefits	255,544	302,910	302,910	342,235
Supplies - General	138,118	317,861	317,861	288,410
Supplies - Miscellaneous	20,187	18,080	18,080	16,000
Services & Charges - General	825,169	721,623	721,623	759,257
Services & Charges - Maintenance	209,772	227,450	227,450	239,000
Services & Charges - Miscellaneous	97,349	117,000	117,000	159,900
Capital Outlay	649,816	106,674	106,674	89,992
Contra Capital Outlay	(37,809)	-	-	-
STREET MAINTENANCE TOTALS	\$ 2,791,048	\$ 2,553,264	\$ 2,553,264	\$ 2,654,906
Personnel - Authorized FTE	25.00	25.00	25.00	25.00

This division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 271 miles of paved and unpaved city streets, 8 miles of open drain ditches, 82 miles of paved and unpaved city alleyways and 103 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street improvement program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace and install street name and regulatory signs to improve signage around the city. Provide barricade assistance to civic and non-profit organizations.

OBJECTIVES FOR FY 2018- 2019

- Maintain approximately 271 miles of paved and unpaved city streets in good condition
- Maintain approximately 82 miles of paved and unpaved alleys in good condition
- Maintain approximately 103 miles of sidewalks in good condition
- Prepare all roads in the 2018-19 Street Improvement Program for the application of asphalt

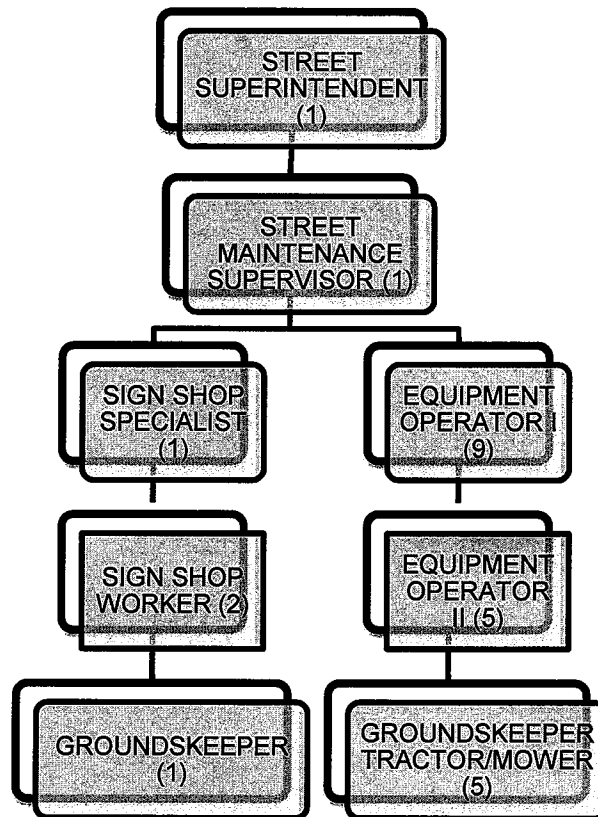
- Maintain open drain ditches clear of debris and obstructions
- Install drainage structures necessary to correct drainage problems
- Extend the life of city streets by patching potholes throughout the city
- Replace damaged street name signs as needed throughout the city
- Replace 200 regulatory signs throughout the city
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way
- Repair street-cuts related to work performed by outside utilities
- Continue trimming tree limbs hanging into the city right-of-way
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets
- Request the necessary funds to continue our pavement maintenance and crack seal more than 400,000 linear feet of asphalt.
- Re-grade over 71,000 linear feet of alleys.
- Re-grade over 27,000 linear feet of caliche roads.
- Clean and grade over 52,000 linear feet of drain and road side ditches.
- Purchase 4 dump trucks to replace Units 789,794, 818, and 819 for hauling of caliche, dirt, and concrete sand
- Request funding to purchase a crack sealing machine to help with preventive maintenance of our existing asphalt street infrastructure.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
Miles of city streets maintained	272	272	273
Miles of storm drains maintained	126	126	127
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	82	82	82
Miles of sidewalks maintained	104	104	105
<u>EFFICIENCY</u>			
Cost per mile to maintain city infrastructure	\$7,884	\$7,263	\$7,427
<u>OUTPUT</u>			
No. of potholes repaired	2,000	2,500	2,500
Square yards of street cuts repaired	25,000	26,000	26,000
Linear ft. of open drain ditches cleaned	61,000	61,000	62,000

Linear ft. of open drain ditches mowed	423,000	424,000	424,000
Linear ft. of alleys repaired	106,000	106,000	107,000
Linear ft. of caliche roads repaired/improved	12,000	10,000	8,000
Linear ft. of concrete curb sidewalks	1,900	2,300	2,400
Linear ft. of crosswalks	1,600	1,600	1,700
Linear ft. of road striping	36,000	36,000	37,000
Linear ft. of stop bars	1,100	1,200	1,300
No. of street names signs replaced	1,127	1,255	1,000
No. of regulatory signs replaced	230	275	280
No. of warning signs replaced	54	60	60
Miles of city streets overlaid	2	4.4	4

AUTHORIZED PERSONNEL



STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	148,974	157,140	157,140	164,181
Personnel Services - Benefits	62,368	67,119	67,119	73,557
Services & Charges - General	2,117	2,550	2,550	2,742
Services & Charges - Maintenance	123,011	129,900	129,900	140,000
STREET CLEANING TOTALS	<u>\$336,470</u>	<u>\$356,709</u>	<u>\$356,709</u>	<u>\$380,480</u>
Personnel - Authorized FTE	6.00	6.00	6.00	6.00

The Street Cleaning division of the Public Works Department is responsible for the maintenance of street sweeping and storm sewer cleaning. The department consists of three (3) street sweepers which are used for the maintenance of street sweeping 310 lane road miles. The department also has one (1) vactor-truck which is used for cleaning/flushing over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR FY 2018- 2019

- Utilize our Vac-Truck to help locate and clear problems within storm drainage lines
- Utilize each of the department's 3 street sweepers to clean a combined total of 315 miles of streets per week.
- Maintain the storm sewer system in good repair and free of obstructions

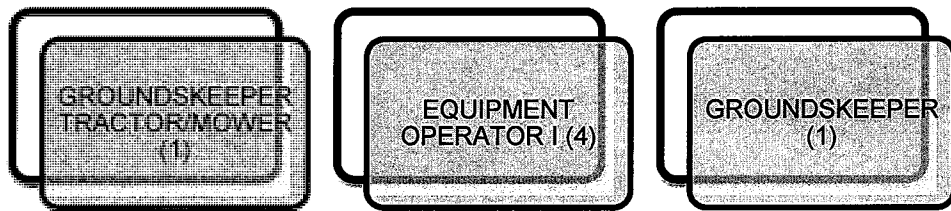
PERFORMANCE INDICATORS

	ACTUAL <u>FY 16-17</u>	ESTIMATED <u>FY 17-18</u>	PROPOSED <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Miles of Roads & Alleys	325	325	326
Miles of Storm Drains	127	127	128
<u>EFFICIENCY</u>			
Cost per mile	\$1,035	\$1,098	\$1,155

OUTPUT

Miles of streets swept with street sweepers	9,100	7,000	10,000
Linear ft of Storm lines flushed	298,000	300,000	300,000
No. of City Blocks of ROW mowed	84,000	85,000	85,000
Truck loads of tree limbs trimmed	465	500	525

AUTHORIZED PERSONNEL



PUBLIC SERVICES

PUBLIC SERVICES ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	97,662	100,499	100,499	109,000
Personnel Services - Benefits	26,010	27,210	27,210	26,494
Supplies - General	1,425	2,250	2,250	2,922
Services & Charges - General	3,594	6,249	6,249	5,370
Services & Charges - Maint.	110	2,370	2,370	-
Services & Charges Misc.	5,406	500	500	500
ADMINISTRATION TOTALS	<u>\$134,207</u>	<u>\$139,078</u>	<u>\$139,078</u>	<u>\$144,286</u>
Personnel - Authorized FTE	1.00	1.00	1.00	2.00

The Parks and Recreation Administration staff provides supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Swimming Pools, Tennis Courts, Harlingen Field, and Recreation. The Park's Department oversees the maintenance and operation of Twenty-Four (24) City's Parks and Recreation facilities is approximately 563 acres of park and recreational facilities. Administration is fiscally responsible for ten (10) divisions and approximately 2.9 million dollars, plus any grant projects. In addition, administration actively seeks and prepares grant applications to prospective granting entities. Staff also provides support to the Parks and Recreation Advisory Board, Harlingen Proud/Keep Harlingen Beautiful, Harlingen Community Improvement Corporation (4B), Tony Butler Golf Course, Convention and Visitor Bureau and the City Commission.

PROGRAM GOAL

Continuously plan and promote short (0-2 years), intermediate (3-5 years), and long term (5+ years) goals to improve the parks and recreation system and increase the quality of life opportunities for the community.

OBJECTIVES FOR FY 2018-2019

- With the assistance of the Parks and Recreation Advisory Board, update the Parks and Recreation Needs Assessment.
- Oversee the renovation of Victor Park Pool.
- Pursue CDBG Grant funding for the 2nd phase of the improvements to Victor Park Pool, plus improvements to the parking lot.
- Continue to seek funding for projects identified in the City's Parks and Recreation Needs Assessment and the 2016 Parks and Recreation Master Plan.
- Continue to seek funding for projects identified in the City's 2010 Trail Master Plan.
- Continue to staff and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Pursue funding to replace the playground at Hunter Park, which is greater than 15 years old.
- Pursue funding to install new playground and walking trail at Vestal Park.

- Research an alternative method of field lighting for Soccer Fields at Vestal Park and Rangerville Road Park.
- Provide contract compliance related to lease agreements between the City and various youth/adult sports league for the use of City-owned facilities.
- Provide staff support to the Parks and Recreation Advisory Board Meetings.
- Complete the construction of the Arroyo Trail Extension from Boggus Ford to Dixieland Park.
- Pursue funding for the extension from McKelvey Park back to Hugh Ramsey Nature Park.
- Actively apply for grants to TPWD, TxGLO, TxDOT, and VBLF.
- Pursue grants for the full development of the Destination Park at Lon C. Hill Park.
- Coordinate with Keep Harlingen Beautiful to sponsor a grant application to Southwest Airlines for a Heart of the Community grant.
- Actively pursue the passage of an ordinance with new rental fees if deemed necessary.
- Pursue funding to develop the 25 acre addition to Arroyo Park.
- Pursue funding source to improve C.B. Woods with additional parking, pavilion, and restrooms.
- Continue to pursue funding sources to construct the pro-shop at HEB Tennis Center.
- Continue to pursue funding sources to construct an Education and Welcome Center at Hugh Ramsey Nature Park.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue to pursue additional Capital Outlay funding for park improvements, the replacement of playgrounds, additional parking and replace at least one vehicle.

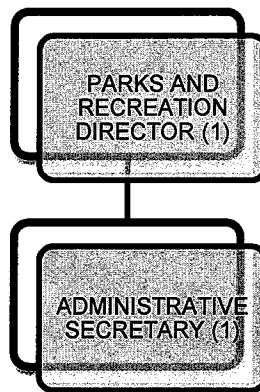
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-</u> <u>17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Advisory Board meetings Held	11	12	12
Public Speaking Engagements Special	10	10	10
events planning meetings City	40	40	40
Commission meetings/workshops	26	26	26
<u>EFFICIENCY</u>			
Administrative cost per operating dollar	2.61	2.61	2.61

OUTPUT

Annual budget prepared	1	1	1
Capital projects plan prepared	11	14	14
Park renovation plans prepared	3	4	4
Park system inventory conducted Board	1	1	1
minutes prepared	11	12	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL



PARKS 001-6010

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	BUDGET FY 17-18	APPROVED FY 18-19
Personnel Services	806,848	856,858	856,858	869,064
Personnel Services - Benefits	252,010	276,172	276,172	285,066
Supplies - General	219,627	277,884	277,884	228,900
Supplies - Miscellaneous	5,421	6,146	6,146	7,000
Services & Charges - General	536,116	443,134	443,134	436,126
Services & Charges - Maintenance	101,637	121,600	121,600	93,500
Services & Charges - Miscellaneous	85,903	16,156	16,156	25,000
Capital Outlay	826,147	67,888	67,888	-
PARKS TOTALS	2,833,709	2,065,838	2,065,838	1,944,656

Personnel - Authorized FTE	36.00	36.00	36.00	36.00
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The Park's Department is responsible for the maintenance and upkeep of Twenty-Four (24) City's Parks and Recreation facilities. Included in the park inventory are approximately 563 acres of park and recreational facilities. The department also maintains public building grounds including City Hall, RGV Museum, City Cemetery, City Recycling Center, and the City Library. The department's main focus is to provide the highest quality of recreational facilities for our citizens. These include but are not limited to irrigation systems, park shelters, playground facilities, trails, parking, tennis courts, sports fields, and aquatic facilities.

PROGRAM GOAL

To improve existing parks and recreation facilities through increasing the inventory of trails, maintenance and park improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide ongoing and continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FOR FY 2018-2019

- Continue to proactively maintain the City's parks and recreation system by identifying and completing both routine maintenance repairs and special projects; prioritize and implement the parks and recreation's needs assessment plan.
- Continue to achieve the efficiency/cost savings by installing timers in all the irrigation systems within the parks.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Replace at least one engineered wood fiber surfacing material for a playground with artificial turf surfacing.
- Construct a shelter at Hunter Park with bar-b-que pit or party area.

- Construct an Education/Welcoming Center at Hugh Ramsey Nature Park.
- Construct a fence around pavilion at McKelvey Park so it can be reserved out for parties.
- Construct a pair of volleyball courts next to the pool at Lon C. Hill Park.
- Renovate the abandoned restroom at Pendleton Park and reopen it for the trail users.
- Construct a gazebo with bar b que pit area at C. B. Wood Park.
- Add parking space to McKelvey Park.
- Repaint pavilions at Hugh Ramsey Nature Park, and Windsor Park.
- Construct storage building in parks where metal storage containers were removed.
- Install retaining wall along the trail at McKelvey close to the small pavilion for erosion control and for seating
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access routes.
- Add Outdoor Exercise Equipment to C.B. Wood and Bonham Park.
- Landscape at least 3 sites with new landscape material or improving existing sites.
- Renovate one of the medians with the retaining block acquired through TxDot and replace the landscaping plants.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

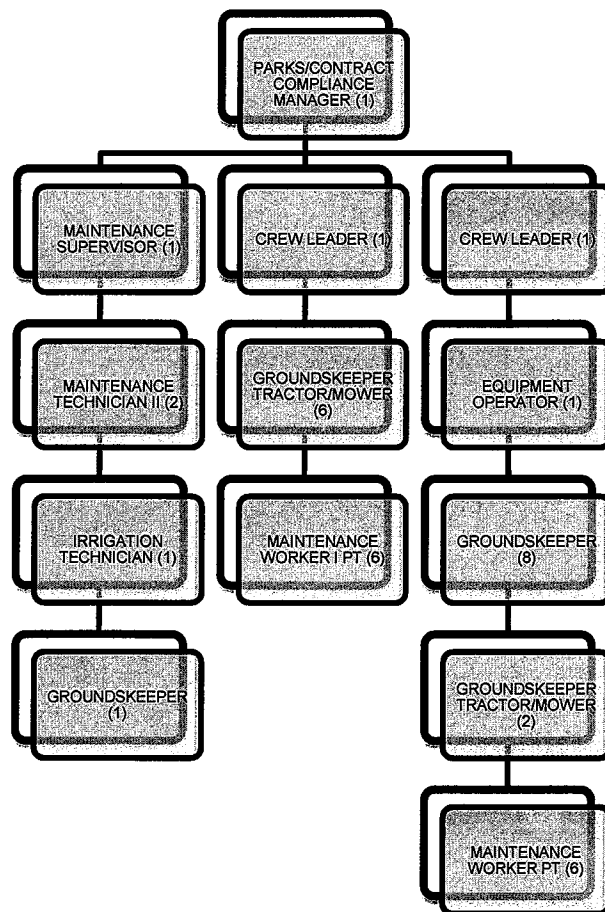
PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Park Sites	26	26	26
Park Acreage	612.25	612.25	612.25
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields Soccer and Football Fields	30 19	30 19	30 19
<u>EFFICIENCY</u>			
Annual O&M cost per acre	3,345.77	3,345.77	3,345.77

OUTPUT

Pavilion Rentals	568	570	570
Sports fields prepared for play Parks cleaned	4,000	4,000	4,000
Parks mowed and trimmed	26	26	26
Public buildings mowed and trimmed	10	10	10
Pavilions installed	0	0	1
Special events supported by staff	32	35	35

AUTHORIZED PERSONNEL



RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	141,038	139,464	139,464	149,003
Personnel Services - Benefits	34,174	32,071	32,071	35,059
Supplies - General	49,614	38,972	38,972	44,469
Supplies - Miscellaneous	1,680	1,500	1,500	1,500
Services & Charges - General	76,253	72,559	72,559	77,749
Services & Charges - Maintenance	568	82	82	1,500
Services & Charges - Miscellaneous	115,757	130,757	130,757	130,757
RECREATION TOTALS	419,084	\$415,405	\$415,405	\$440,037
Personnel - Authorized FTE	3.00	2.00	2.00	2.00

The Recreation Division's provides a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL

Provide the community with various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism.

OBJECTIVES FOR FY 2018-2019

- Continue to improve upon and expand the City's summer recreational programs including Summer Playground's full-day programs, track and field, and swim team.
- Pursue transforming our Geo Quest program to a Geo Tour to increase traffic and use to our parks, historical and city sites.
- Continue to promote the city programs through social media, newspaper and other media sources.
- Expand the categories of recreational programs that currently exist.
- Continue to facilitate the expansion of the seasonal adult softball leagues.
- Pursue the creation of a city run COED adult kickball league and adult flag football league.
- Create a 35 year and older city basketball league and expand the city 7 on 7 program.
- Create a special needs summer program together with HCISD.
- Pursue the possibility of creating positions for our contractors that provide recreational services.

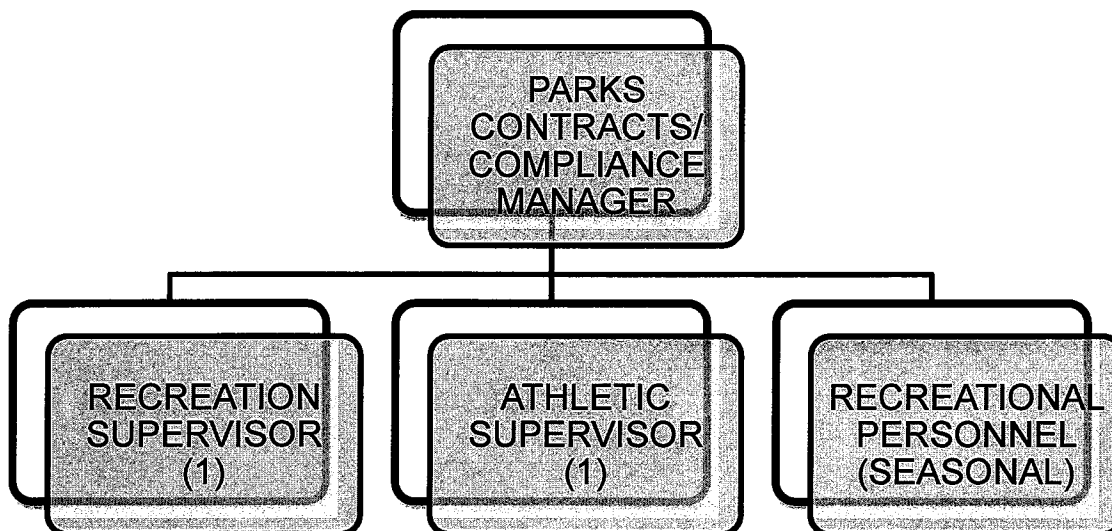
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue attempting to adjust line items to increase seasonal positions hours.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Adult Sports Leagues	3	3	3
Youth Sports Activities	4	5	5
Community Recreation Classes	41	41	41
Support Special Events	10	12	12
<u>EFFICIENCY</u>			
Recreation annual cost per resident	6.18	6.22	6.22
<u>OUTPUT</u>			
Adult sports league teams	260	260	260
Community recreation program participants	3,000	3,000	3,000
"Blues On The Hill" attendees annually	15,000	15,000	15,000

AUTHORIZED PERSONNEL



SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	203,409	245,941	245,941	228,803
Personnel Services - Benefits	34,023	39,916	39,916	43,664
Supplies - General	30,618	34,834	34,834	29,700
Supplies - Miscellaneous	22,224	8,805	8,805	12,421
Services & Charges - General	131,841	114,495	114,495	80,100
Services & Charges - Maintenance	21,107	29,950	29,950	36,900
Services & Charges - Miscellaneous	65	412	412	-
Capital Outlay	7,420	20,450	20,450	-
SWIMMING POOLS TOTAL	\$450,707	\$494,803	\$494,803	\$431,588
Personnel - Authorized FTE	8.00	8.00	8.00	8.00

The Swimming Pool Division provides for the operation and maintenance of the City's four (4) seasonal outdoor aquatics facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, Victor Pool, and Pendleton Pool. In addition to public swimming, the department provides swimming lessons, lifeguard training, and accommodates the Harlingen Aquatic Team, contracted water aerobics services, contracted swim training lessons and party rentals.

PROGRAM GOAL

Provide a safe and well-maintained environment in which families and groups can enjoy seasonal aquatics programs; emphasize and promote the facilities and their availability to local businesses and groups; develop and maintain aquatic facilities that provide a full range of family-oriented activities.

OBJECTIVES FOR FY 2018-2019

- Continue to promote aquatic safety amongst our community through the city's learn to swim programs for youth and adults.
- Continue to renovate Victor Park Pool and bring into compliance by the end of the 2018 summer season.
- Continue pursuing possible funding sources for the renovation of Victor Pool prior to the 2018 summer season.
- Continue to fine-tune off-season maintenance plan to reduce pre-season staff and maintenance costs.
- Expand our aquatic exercise program to involve a larger audience.
- Expand the season for Victor Pool for lap swimming, general admission and/or for Triathlon training.
- Consider funding for the purchase and installation of multi-level, dual slide for Lon C. Hill Pool and Victor Pool to increase general admission.
- Pursue other services such as adult learn to swim and triathlon training.
- Construct two new shade structures at Victor Park Pool for possible party rental.

- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, swim lessons, water aerobics, and lap swimming.
- Continue the communication with Texas State Technical College in an attempt to create a curriculum within their program to utilize Pendleton pool.
- Replace the metal roof and repair the anchor bolts on the structural beams at Pendleton Pool.
- Investigate the possibility of installing a mechanical ventilation system for the pool building at Pendleton Pool.
- Increases staffing to allow for City run competitive swim training.
- Construct an ADA ramp at Lon C. Hill.

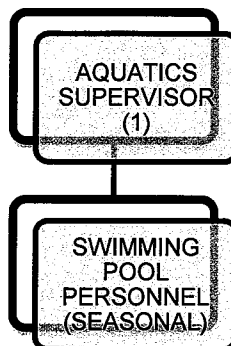
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements noted in the objectives for this FY and to operate Victor Pool longer during the season.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Pools Operated: 3	3	3	3
Learn to swim sessions held	6	6	6
Number of learn to swim classes	216	216	216
<u>EFFICIENCY</u>			
Annual cost per resident for pools	7.50	7.64	7.64
<u>OUTPUT</u>			
Public swimming admissions	46,999	47,000	47,000

AUTHORIZED PERSONNEL



PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	510,276	513,663	513,663	528,748
Personnel Services - Benefits	196,375	206,321	206,321	206,453
Supplies - General	42,680	60,900	60,900	58,400
Supplies - Miscellaneous	2,084	3,000	3,000	3,000
Services & Charges - General	158,730	222,397	222,397	210,048
Services & Charges - Maint.	140,461	360,832	360,832	149,800
Services & Charges - Misc.	94,723	28,618	28,618	25,850
Capital Outlay	-	110,085	110,085	460,000
PUBLIC BUILDINGS TOTALS	\$1,145,329	1,505,816	\$1,505,816	\$1,642,299
PERSONNEL - AUTHORIZED FTE	19.00	18.00	18.00	17.00

The Public Buildings Department is responsible for the maintenance of all city owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL

Maintain City owned buildings in acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR FY 2018- 2019

- Provide technical assistance and services to all departments.
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, Cinco de Mayo, Diez y Sies de Septiembre, Mayor's Prayer Breakfast, etc...
- Provide assistance to Various City Departments with sound system and facility set up.
- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.
- Request funding to replace AC chiller at the Casa Del Sol building, existing chiller is well over it's 20 year life expectancy.
- Request funding to redo concrete driveway on side entrance to Casa Del Sol.
- Request funding to remove wall paper, float walls, texture and repaint on second floor.
- Request funding to purchase new glass doors at Casa Del Sol.

- Request funding for A/C split system for Fire Station #7.
- Request funding to replace overhead door at Fire Station #8.
- Request funding for A/C split system for Fire Station #1.
- Request funding re-roof Fire Station #6 and #7.
- Request funding to repair and repaint the City Museum.
- Request funding to replace overhead doors at Casa De Amistad.
- Request funding to replace condenser unit at Casa De Amistad.
- Request funding to replace all ceiling tiles at the City Public Library.
- Request funding to replace AC VAV boxes at the City Public Library.
- Request funding to repair and repaint the second floor at the City Public Library.
- Request funding to repair and repaint the exterior walls at the City Public Library.
- Request funding to control and integrate the nine A/C split system units at Emergency Operation Center.
- Request funding to remove damaged metal trim, prime and paint 3,584. Sq. ft. of panels at Harlingen Community Center.
- Request funding to replace manual gate with automatic slide gate, high traffic area at Fire Station #7.
- Request funding to replace 45kw emergency generator at City Hall.
- Request funding for sterile air ultra violet germicidal irradiation for HVAC coils at Library.
- Request funding to replace over fourteen (14) year old carpet at Library Auditorium.

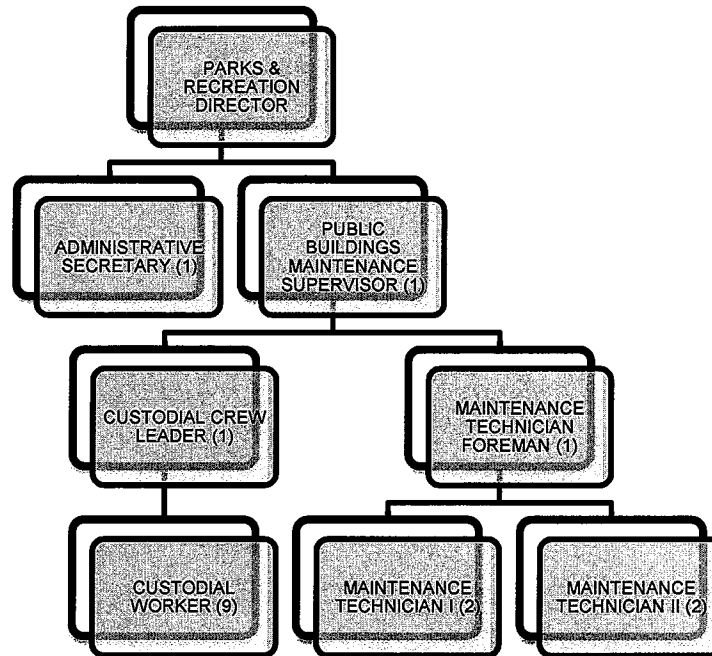
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts in order to complete projects being requested as part of the Goals and Objectives for FY 2019.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
Work Orders Completed	1,417	1,500	1,500
Events	530	600	600
Total building sq. ft. maintained	527,277	527,277	527,277
<u>EFFICIENCY</u>			
Cost per square ft to maintain bldgs	2.28	2.35	2.40
<u>OUTPUT</u>			
Work order man-hours	5,461	5,800	6,000
Event man-hours	6,893	7,800	7,800
<u>REVENUE</u>			
Enterprise Fund Reimbursements	59,915	62,000	64,000
Revenue from Bldg. Rentals Lease	190,168	200,000	210,000
Agreement revenue	51,879	53,000	55,000

AUTHORIZED PERSONNEL



LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	623,251	686,799	686,799	664,110
Personnel Services - Benefits	167,032	186,550	186,550	172,654
Supplies - General	128,769	139,412	139,412	142,500
Supplies - Miscellaneous	23,548	23,000	23,000	23,500
Services & Charges - General	136,098	124,602	124,602	117,640
Services & Charges - Maintenance	27,089	17,910	17,910	12,455
Services & Charges - Misc.	6,312	10,788	10,788	4,478
LIBRARY SERVICES TOTALS	<u>\$1,112,099</u>	<u>\$1,189,061</u>	<u>\$1,189,061</u>	<u>\$1,137,337</u>
Personnel - Authorized FTE	25.00	25.00	25.00	25.00

The Harlingen Public Library is a dynamic organization that serves Harlingen, Texas. The residents in and around the City of Harlingen are the primary beneficiaries of a comprehensive customer-focused service delivery strategy.

The Harlingen Public Library links people to the world, through a broadly defined platform of educational, recreational and cultural programs and services for persons of all ages, ethnicities, and life stages throughout Greater Harlingen and the surrounding region.

PROGRAM GOAL

The Harlingen Public Library is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading and culture for our diverse community.

OBJECTIVES FOR FY 2018-2019

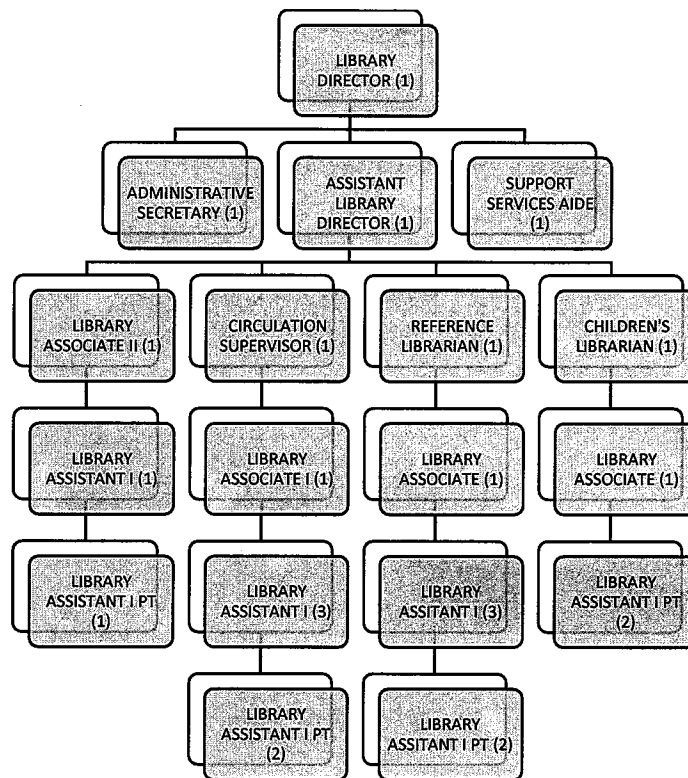
- **Technology Access and Instruction** – Harlingen Public Library endeavors to provide up-to-date and innovate technology and training to our community. We strive to ensure we have ample technological infrastructures to meet evolving needs of our community. We will replace outdated public computers and add new online resources.
- **Environment-** Harlingen Public Library strives to create a warm, inviting, and safe atmosphere for all. We will continue the refreshing and renovation of the library facility.
- **Youth Engagement** – Supporting youth with programs and services including summer learning, outreach to schools, and expanded teen services with emphasis on access to technology, media literacy, and other STEM topics. Supporting families and early childhood education through programming, interactive material, and family education workshops.
- **Community Partnerships and Outreach** – The Harlingen Public Library will develop new partnerships and expand existing relationships to leverage the Harlingen Public Library's resources to strengthen the services and programs offered and help the Library reach a larger audience.

- **Organizational Excellence** – Harlingen Public Library's staff is the key to our success. By fostering a culture of learning we will have a well-trained and educated organization. We will enhance the knowledge of job duties for all employees.
- **Workforce Development** – Harlingen Public Library customers will have access to education, training and resources dedicated to providing them with the skills and knowledge to acquire employment, succeed in the workplace, and explore small business and entrepreneurial opportunities.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Library Materials Purchased	6,458	6,500	6,600
Library Materials Cataloged	6,463	6,400	6,500
Registered Users	46,737	49,806	53,806
Interlibrary Loans	1,480	1,779	2,080
Library Visitors	245,017	250,500	250,500

AUTHORIZED PERSONNEL



TAB 5 - SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific taxes for proceeds from other earmarked revenues sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's aims are "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Metropolitan Planning Organization (M.P.O.) Fund is a fund provided to account for grant monies received from Federal-Aid Highway Act Grant. The grant is used to make studies and plans to guide the unified, far-reaching development of the Harlingen – San Benito traffic area.

Tennis Court Fund is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for the maintenance expenditures of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is to account for monies received from the hotels and motels on 7% occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds are used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Communication Center Fund accounts for the expenditures of maintaining the Communication Center, which falls under the direction and guidance of both the Fire Suppression and Police Departments.

Community Oriented Policing Services / Universal Hiring Program (COPS/UHP) Fund is used to account for funds awarded to the City to hire five additional sworn career law enforcement officer positions. The grant is on a reimbursement basis and pays for the entry-level salaries and approved fringe benefits of the five officer positions for a three year term.

Convention and Visitor's Bureau Fund is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Award Programs-Restricted Fund is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusion may apply.

Federal & State Forfeitures Funds are used to account for monies awarded to, and received by the Harlingen Police Department thru the United States Asset Forfeiture Fund

PEG (Public Education Grant) Fund was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.

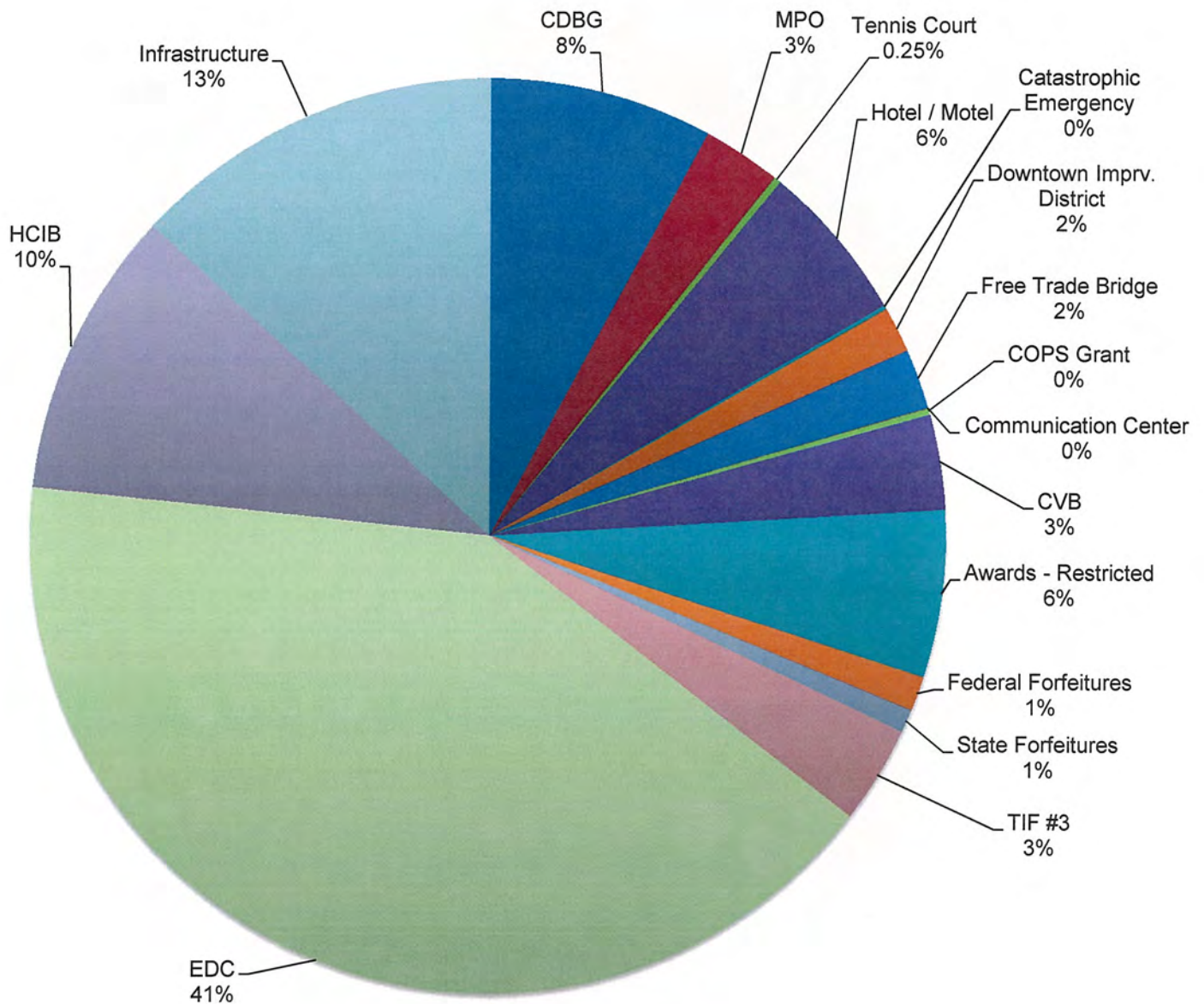
The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

SPECIAL REVENUE FUNDS EXPENDITURES \$15,221,205



COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

DESCRIPTION	CAPER* FY 16-17	OYAP** FY 17-18	ESTIMATED FY 17-18	OYAP** FY 18-19
<u>REVENUES:</u>				
Housing Rehabilitation Revolving Loan	55,520	41,503	41,503	41,785
CDBG Grant Fund	796,099	796,414	796,414	884,188
Home Investment Partnership Program	865,894	214,157	214,157	318,128
HOME Program Income	96,781	92,573	92,573	-
TOTAL REVENUES	<u>\$1,814,294</u>	<u>\$1,144,647</u>	<u>\$1,144,647</u>	<u>\$1,244,101</u>
<u>EXPENDITURES:</u>				
Administrative Expenses	125,213	159,000	159,000	176,838
Rehabilitation Admin Expenses	52,551	65,000	65,000	35,000
Park Improvements	129,512	-	-	359,860
Street Improvements	310,257	397,878	397,878	-
Housing Rehabilitation	201,102	91,386	91,386	152,090
Affordable Housing	436,091	306,730	306,730	318,128
Clearance and Demolition	32,327	24,700	24,700	32,400
Public Services	110,435	99,953	99,953	128,000
TOTAL EXPENDITURES	<u>\$1,397,488</u>	<u>\$1,144,647</u>	<u>\$1,144,647</u>	<u>\$1,202,316</u>
Revenues Over/(Under) Expenditures	416,806	-	-	41,785
Fund Balance Beginning of Year	1,246,795	1,663,601	1,663,601	1,663,601
END OF YEAR FUND BALANCE	<u>\$1,663,601</u>	<u>\$1,663,601</u>	<u>\$1,663,601</u>	<u>\$1,705,386</u>
Personnel - Authorized FTE	5.00	5.00	5.00	5.00

*CAPER- Consolidated Annual Performance Evaluation Report

**OYAP- One Year Action Plan

COMMUNITY DEVELOPMENT BLOCK GRANT FY 2018-2019

03F – PARKS, REC. FACILITIES- VESTAL PARK IMPROVEMENTS \$304,660

Vestal Park is located in the central city adjacent to Zavala Elementary School on Lafayette Street. The park currently has 3 soccer fields, a small gazebo, and a restroom. The funds will be used to construct a playground facility similar to the one at C.B. Wood but at a smaller scale (\$130,000) and to improve the drainage and overlay the existing parking lot (\$54,660) and install sports field lighting (phase 1) on one field (\$120,000). Total project cost is \$304,660.00. This project will benefit 14,840 persons of which 8,685 (58.52%) are low to moderate income.

03F – PARKS, REC. FACILITIES- RANGERVILLE PARK IMPROVEMENTS \$55,200

Rangerville Road park is located along Rangerville Road on the southwest part of the City. The funds requested will cover the cost of engineering, design and construction of a standard full size basketball court, including the striping, goals, and lights. Total amount of persons benefiting from this project is 3,530 of which 2,030 (57.51%) are low to moderate income.

04 – CLEARANCE & DEMOLITION \$32,400

The Clearance and Demolition program was created with the purpose to protect the public's health, safety and general welfare. Funding will be leveraged with General Funds and Texas National Guard to demolish dilapidated unsafe structures throughout the city limits of Harlingen to spur redevelopment and aesthetically improve our neighborhoods and the community.

05 – PUBLIC SERVICES \$128,000

1. PUBLIC SERVICES (SENIORS) AMIGOS DEL VALLE - \$13,500

CDBG funds will provide 2,727 home-delivered lunch meals at the service rate of \$4.95 per meal to twelve (12) homebound seniors. Through the Senior Home-Delivered Lunch Meals Program, meals will be prepared at the Casa de Amigos #3 Senior Nutrition Center located at 402 N. New Hampshire St., Harlingen, TX and delivered to the respective homes of these twelve (12) homebound elderly residents over a period of 227 service days.

2. PUBLIC SERVICES (YOUTH) BOY'S AND GIRL'S CLUB- \$60,000

Activity provides low-income youths with an opportunity to participate in supervised and safe educational and recreational programs throughout the year. The program focuses on the constructive and fun activities in three of the club's satellite units. Funding will be used to provide services to 300 low income youths @ \$200.00 per youth. This project will benefit a minimum of 400 eligible youths.

3. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) FAMILY CRISIS CENTER - \$12,000

Funds will be used to support the salary and benefits of the Children's

Advocate, whose duties include providing advocacy services, counseling, and nonviolent play activities to children residing in the domestic violence emergency shelter and visiting the Service Center. It is anticipated 130 children will be served.

4. PUBLIC SERVICES (ABUSED & NEGLECTED CHILDREN) Court Appointed Special Advocates- CASA \$16,000

Funds will be used to support a portion of the salary of those providing services to children. CASA provides services to children who have been removed from their homes because of abuse and/or neglect and their case is currently in the court system. Trained members from the community, provide an independent report to the Child Protection Court Judge. It is anticipated 155 children will be served.

5. PUBLIC SERVICES (SENIORS)- AREA AGENCY ON AGING- \$10,000

Area Agency on Aging promotes quality of life for the region's elderly through comprehensive and coordinated social services. Funds will be used to provide 40 elderly and disabled residents with medication, medical supplies, and medical equipment.

6. PUBLIC SERVICES (HEALTH) SUNSHINE HAVEN- \$16,500

CDBG funds will be used for salaries and benefits for staff to provide 35 terminally ill residents with 24 hour comfort care that includes feedings, medication administration, reposition, laundry, breathing treatments, etc. Sunshine Haven's mission is to provide a peaceful, homelike, loving atmosphere where individuals with a terminal diagnosis may pass away in dignity.

14A & 14H - HOUSING REHABILITATION LOAN PROGRAM \$187,090

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred loan/grant program. Funds shall be provided to qualified low-income families in the form of Zero to 2% Interest Loans, Deferred Loans and / or Grants. Loans will be for the purpose of rehabilitation and/or reconstruction of existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the administrative project related expenses (\$35,000.00).

21A-PROGRAM ADMINISTRATION \$176,838

This activity involves administrative support for the CDBG program to include planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping, and overall program management. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL CDBG ALLOCATION \$884,188

HOME INVESTMENT PARTNERSHIP PROGRAM FY 2018-2019

13-AFFORDABLE HOUSING

\$151,000

Funds shall be used for the continued operation of Affordable Housing Programs administered by the City of Harlingen's Community Development Department. The homes will provide a safe and healthy home for families allowing them to move out of a substandard home or from rental housing, and build assets.

12-AFFORDABLE HOUSING-RGV HABITAT FOR HUMANITY

\$87,516

HOME funds will be utilized to construct new homes through the home construction program for low to moderate income families that may not qualify for a traditional mortgage. Once the families are selected, they will attend a financial literacy class, contribute 30 sweat equity hours, and make affordable monthly mortgage payments.

12-HOME CHDO SET-ASIDE

\$47,800

A total of \$47,800 in HOME funds is being set aside (Statutory 15% of grant) for a designated CHDO.

HOME ADMIN/PLANNING COST OF PJ (SUBJECT TO 10% CAP)

\$31,812

HOME Administrative Support: This activity involves administrative support for the HOME program. This activity is responsible for planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, record keeping and overall program management, and oversight of the Down Payment Assistance Program. Technical assistance will also be provided for special projects that foster housing and community development opportunities.

TOTAL HOME PROGRAM ALLOCATION

\$ 318,128

ANTICIPATED PROGRAM INCOME FY 2018-2019

14A-REHABILITATION-SINGLE FAMILY RESIDENTIAL HOUSING REHABILITATION

\$41,785

Funds shall be used for the continued operation of the existing low-interest housing rehabilitation program and the existing housing deferred grant program. Funds shall be provided to qualified low-income families in the form of Low Interest Loans, and/or Deferred Grants. Loans will be for the purpose of rehabilitating existing substandard single family dwellings in order to meet current City Codes. The activity will also provide for the project related expenses.

MULTI-FAMILY RESIDENTIAL

HARLINGEN COMMUNITY DEVELOPMENT CORPORATION

\$17,393

Funds shall be received by Harlingen Community Development Corporation (HCDC) and used for the continued operation of the existing low-income rental units by the HCDC. The activity will also provide for the project related expenses.

TOTAL ANTICIPATED CDBG PROGRAM INCOME

\$59,178

COMMUNITY DEVELOPMENT BLOCK GRAND FUND 101-8044 & 101-8144

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also administers the Affordable Housing Programs including: Homeownership Opportunity Programs and Homebuyer Programs. The reconstruction and new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL FY 2018-2019

The program goal for the FY 2018 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expanding economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR FY 2018- 2019

Document progress of infrastructure projects funded with CDBG funds (Park Improvements).

- Monitor departmental expenditures of CDBG funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Public Service Organizations receiving CDBG to ensure compliance with federal regulations.
- To complete a minimum of 6 housing rehabilitation and/or reconstruction projects.
- To complete annual verifications for those previously assisted with housing assistance through the CDBG and HOME program.
- To continue to provide loan services to those previously assisted with housing assistance through the CDBG and HOME programs.
- To assist a minimum of 6 first time homebuyers with the affordable housing program.
- To protect the public's health, safety and general welfare by demolishing dilapidated unsafe structures throughout the community.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
Housing Rehabilitation Construction	0	2	2
Demolition Program Servicing	45	29	30
Monitored Public Service Agencies	5	7	5
Monitored Affordable Housing Programs	3	3	3
Affordable Housing Construction	4	4	6
Affordable Housing Acquisition	2	4	5
Housing Reconstruction	2	2	2

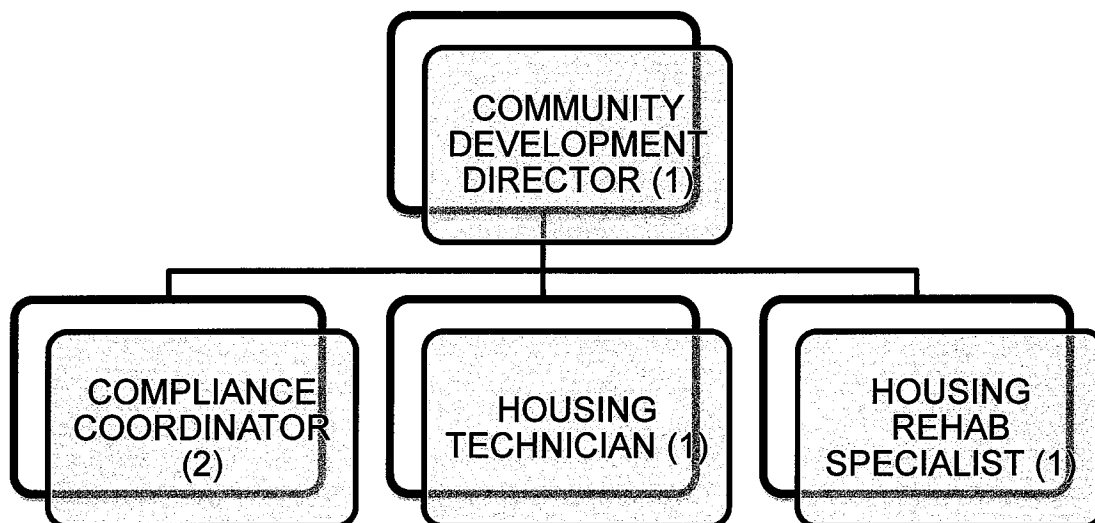
Loans Serviced:

Replacement Housing Loans	10	9	11
Housing Rehabilitation Loans	21	32	36
Deferred Housing Rehabilitation Loans/Grant Grants	32	32	32
Housing Rehabilitation HOME Loan	1	1	1
Affordable Housing (HOME Affordability Period)	103	108	114

A reduction in the amount to be serviced relates to the deferred grant and/or loan being paid or forgiven. Additionally, a reduction in the federal funding amounts directly affects the number of new projects that can be undertaken.

Administer and service zero interest loans and/or deferred loan/grant program for single family occupied housing rehabilitation program and Affordable Housing such as construction of new single family homes, gap financing, and down payment assistance.

Monitor and provide technical assistance to nonprofit agencies.

AUTHORIZED PERSONNEL

METROPOLITAN PLANNING
ORGANIZATION FUND

**CITY OF HARLINGEN
METROPOLITAN PLANNING ORGANIZATION (MPO) FUND 102**

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Reimbursements	\$ 132	\$ -	\$ -	\$ -
Federal	259,781	335,595	335,595	423,985
TOTAL REVENUES	259,913	335,595	335,595	423,985
<u>EXPENDITURES:</u>				
Personnel Services - Pay	147,800	171,414	171,414	155,334
Personnel Services - Benefits	39,120	46,309	46,309	39,038
Supplies - General	19,410	16,872	16,872	26,000
Supplies - Miscellaneous	-	15,000	15,000	3,000
Services & Charges - General	53,272	74,000	74,000	190,613
Services & Charges - Miscellaneous	310	-	-	10,000
Bike/Safety Campaign	-	12,000	12,000	-
TOTAL EXPENDITURES	259,912	335,595	335,595	423,985
Excess Revenues Over/(Under) Expenditures	1	-	-	-
Fund Balance Beginning of Year	99	100	100	100
END OF YEAR FUND BALANCE	100	100	100	100
Personnel - Authorized FTE	4.00	4.00	4.00	3.00

Every metropolitan area with a population of more than 50,000 people must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance.

Harlingen-San Benito MPO represents the following cities: Harlingen, San Benito, Combes, Los Indios, Palm Valley, Primera, Rio Hondo, La Feria, Santa Rosa, certain parts of Cameron County within Pct 3 & 4, and parts of Mercedes. It is important that the MPO membership is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the City Managers of Harlingen & San Benito, and the District Engineer of the Texas Department of Transportation (Pharr District).

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. USDOT will not approve federal funding for urban highway and transit projects unless they are on the MPO's program. Thus, the MPO's role is to develop and maintain the necessary transportation plans for the area to assure that federal funds support these locally developed plans.

The HSBMPO's governance structure is currently composed of the following three components:

- The *Transportation Policy Committee* (TPC) is the top-level decision making body for the organization. The *Transportation Policy Committee* is comprised of elected and/or appointed officials from local municipalities, representatives of different transportation modes (i.e. public transit, freight, bicycle/pedestrian); and State agency officials (i.e. State Department of Transportation, Environmental Agency, etc). The *Transportation Policy Committee's* responsibilities include debating and making decisions on key MPO actions and issues, which will include the adoption of a Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the annual Unified Planning Work Program (UPWP) and other policy documents.
- The *Technical Advisory Committee* (TAC) acts as an advisory body to the *Transportation Policy Committee* for transportation issues that are primarily technical in nature. The TAC interacts with the MPO's staff on technical matters related to planning and analyses tasks and projects. Through this work the TAC is comprised of staff level officials from local, state, and federal agencies.
- The MPO staff is in place to ensure the ability to carry out the required metropolitan planning process in an effective and expeditious manner. The MPO staff consists of four staff members: 1 MPO Director, 1 Geographical Information Systems (GIS) Specialist/Transportation Planner, 1 Transportation Planner, and 1 Office Assistant. The staff solely dedicates it's time to the MPO process in order to ensure transparency and neutrality as it serves the needs of its member cities/entities.

PROGRAM GOAL

The general function of the HSBMPO is to conduct multi-modal transportation system improvement projects and programs through the metropolitan planning process in order to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions in the designated metropolitan area. In FY 2019, the HSBMPO will be dedicated to collecting, analyzing and maintaining the databases that have already been established. The databases contain demographic data, population forecasting, employment information, and income growth information.

OBJECTIVES FOR FY 2018- 2019

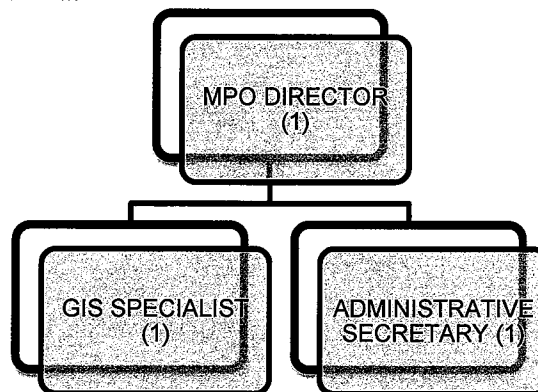
- Continue to work on the development and data collection of the 2020-2045 Metropolitan Transportation Plan (MTP)—(long range plan) with the assistance of a consultant hired by TxDOT.
- Continue to work on the development of the HSBMPO Illustrative Project Listing for the MTP
- Develop the HSBMPO 2019-2022 Transportation Improvement Program
- Develop and have the TPC approve the FY 2019 Unified Planning Work Program (MPO budget).
- Hold ten (10) to twelve (12) TAC and TPC meetings; and provide appropriate information packets and minutes.
- Develop and distribute four quarterly MPO newsletters electronically.

- Increase and maintain the MPO's staff proficiency in MPO related software such as TransCAD, ArcMAP, which are required for data analysis.
- Work with appropriate cities and organization to create awareness and increase ridership on the current transit services within the HSBMPO area.
- Engage the freight community/Port of Entry community in the planning process.
- Create and participate in several public outreach efforts/events like Viva Streets Harlingen, Family Bike Ride, etc.

PERFORMANCE INDICATORS

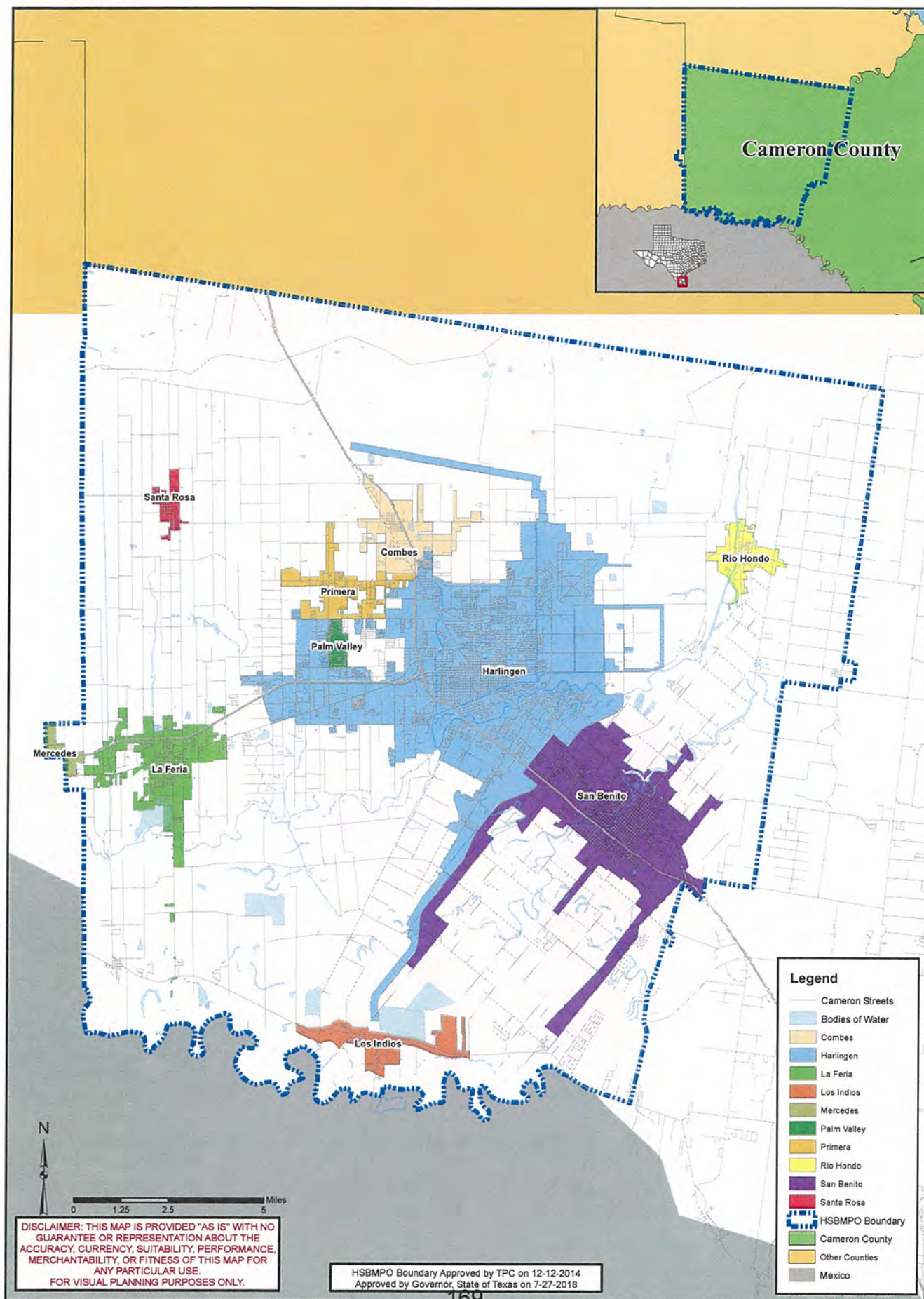
	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Collect and Maintain Data	100%	100%	100%
<u>EFFICIENCY</u>			
Collect and Maintain Data	4	4	4
<u>OUTPUT</u>			
Create and disseminate quarterly			
Newsletters	4	4	4
Requests from the public	15	18	20
Requests from the local cities	25	22	25
Number of meetings coordinated	25	26	25

AUTHORIZED PERSONNEL





HSBMPO 2018 Approved Boundary



TENNIS COURT FUND

**CITY OF HARLINGEN
TENNIS COURT FUND 104**

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Miscellaneous	\$8,654	\$11,000	\$11,000	\$7,500
Investments	223	-	-	-
TOTAL REVENUES	8,877	11,000	11,000	7,500
<u>EXPENDITURES</u>				
Supplies - General	-	15,000	15,000	-
Services & Charges - General	37,855	38,000	38,000	38,147
TOTAL EXPENDITURES	37,855	53,000	53,000	38,147
Excess Revenues Over/(Under)	(28,978)	(42,000)	(42,000)	(30,647)
Fund Balance Beginning of Year	82,535	53,557	53,557	11,557
END OF YEAR FUND BALANCE	53,557	11,557	11,557	(19,090)

The Harlingen Tennis Courts are comprised of two facilities. One is the H.E.B. Tennis Center which includes eight (8) new lighted courts, six (6) original lighted courts and a temporary pro shop. A full-time professional tennis instructor is on staff to manage the Center and to teach classes. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, league play, and tournaments. The other facility is the six (6) court tennis facility located at Victor Park, which are also lighted.

PROGRAM GOAL

The goal of the City is to continue to promote the game and increase member participation and revenues more particularly at the H.E.B Tennis Center.

OBJECTIVES FOR FY 2018-2019

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts
- Pursue continued title sponsorship with HEB or with other corporate sources.
- Pursue possible funding to construct the championship court and pro shop at the Tennis Center.
- Replace the wind screen on the old courts.
- Repair the surfaces on the old courts of the Tennis Facility.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY .

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Tennis courts maintained	20	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	5	5	5
Youth tennis camps	2	2	2
<u>EFFICIENCY</u>			
Tennis Center cost per day	104.11	145.21	145.21
<u>OUTPUT</u>			
Annual tennis play	11,000	11,500	11,500
Annual league participation	650	650	650
Annual tournament participation	2,000	2,000	2,000

HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND 105

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Other	954,465	860,000	860,000	860,000
Investments	3,782	1,000	1,000	5,000
TOTAL REVENUES	958,247	861,000	861,000	865,000
<u>EXPENDITURES:</u>				
<u>Tourism Recreation Division 105-6060</u>				
Services & Charges- General	-	20,000	20,000	-
Services & Charges- Miscellaneous	2,289	-	-	-
TOURISM RECREATION DIVISION TOTAL	2,289	20,000	20,000	-
<u>Chamber of Commerce Division 105-6101</u>				
Services & Charges- Miscellaneous	61,000	61,000	61,000	61,000
CHAMBER OF COMMERCE DIV TOTAL	61,000	61,000	61,000	61,000
<u>Miscellaneous Division 105-6199</u>				
Services & Charges- Miscellaneous	34,000	34,000	34,000	34,000
Capital Outlay	-	850,000	850,000	-
MISCELLANEOUS DIVISION TOTAL	34,000	884,000	884,000	34,000
<u>Transfers Out Division 105-9999</u>				
Other Financing Uses- Transfers	661,870	764,492	764,492	764,492
TRANSFERS OUT DIVISION TOTAL	661,870	764,492	764,492	764,492
TOTAL EXPENDITURES	759,159	1,729,492	1,729,492	859,492
Excess Revenues Over/(Under) Expenditures	199,088	(868,492)	(868,492)	5,508
Fund Balance Beginning of Year	764,727	963,815	963,815	95,323
END OF YEAR FUND BALANCE	\$963,815	95,323	\$95,323	\$100,831

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande

Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funds to support to regional and national athletic tournaments played within the City that provide both an economic and tourism impact; provide funding to support various city sponsored events.

PROGRAM GOAL

Promote tourism through special events and sport tournaments involving Convention and Visitors Bureau.

OBJECTIVES FOR FY 2018- 2019

- Provide support and funding to local youth athletic leagues in promoting, hosting, and supporting regional and national tournaments played in Harlingen.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.

CATASTROPHIC EMERGENCY
RELIEF FUND

CITY OF HARLINGEN

CATASTROPHIC EMERGENCY RELIEF FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Investments	\$ 4,825	\$ 2,350	\$ 2,350	\$ 4,700
TOTAL REVENUES	<u>4,825</u>	<u>2,350</u>	<u>2,350</u>	<u>4,700</u>
<u>EXPENDITURES:</u>				
Supplies - Miscellaneous	24,228	25,000	25,000	25,000
TOTAL EXPENDITURES	<u>24,228</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Excess Revenues Over/(Under) Expenditures	(19,403)	(22,650)	(22,650)	(20,300)
Fund Balance Beginning of Year	852,107	832,704	832,704	810,054
END OF YEAR FUND BALANCE	<u>\$ 832,704</u>	<u>\$ 810,054</u>	<u>\$ 810,054</u>	<u>\$ 789,754</u>

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN HARLINGEN'S DOWNTOWN FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Investments	\$ 677	\$ 1,349	\$ 1,349	\$ 1,350
Assessments	28,060	29,000	29,000	27,500
Transfer From	32,000	214,975	214,975	214,975
TOTAL REVENUES	60,737	245,324	245,324	243,825
<u>EXPENDITURES:</u>				
<u>Administration 107-1701</u>				
Personnel Services - Pay	98,109	101,451	101,451	106,317
Personnel Services - Benefits	29,962	30,736	30,736	31,762
Supplies - General	2,573	3,837	3,837	3,350
Supplies - Miscellaneous	1,875	1,500	1,500	1,250
Services & Charges - General	47,389	51,800	51,800	48,802
Services & Charges - Maintenance	2,564	3,000	3,000	3,710
Services & Charges - Miscellaneous	21,169	53,000	53,000	51,000
Administration Total	203,641	245,324	245,324	246,191
TOTAL EXPENDITURES	203,641	245,324	245,324	246,191
Excess Revenues Over/(Under) Expenditures	(142,904)	-	-	(2,366)
Fund Balance Beginning of Year	241,168	98,264	98,264	98,264
END OF YEAR FUND BALANCE	\$98,264	98,264	98,264	\$95,898
Personnel - Authorized FTE	3.00	3.00	3.00	3.00

Downtown Harlingen, a Public Improvement District, was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Since the 1980s, Downtown Harlingen has gone from abandoned to more than 90% occupancy. Today there are more than 180 businesses or organizations in the 18-block downtown district, as well as families that reside in spacious upper-story lofts.

Harlingen's Downtown Revitalization Program has been a public/private partnership since its beginning. In addition to funding provided by the City, downtown property owners have voted six times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, security and storefront enhancements. A twelve-member Board of Directors appointed by the Mayor and City Commission oversees the expenditure of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator

coordinate daily operations with other city departments, volunteers, property owners, and business managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is a nationally accredited Main Street Program affiliated with the Texas Historical Commission and the National Main Street Center, a subsidiary of the National Trust for Historic Preservation. Eight businesses in Downtown Harlingen have received the prestigious Texas Treasure Business Award. The Downtown District was expanded to include W. Van Buren Street from the railroad tracks to E Street.

PROGRAM GOAL

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

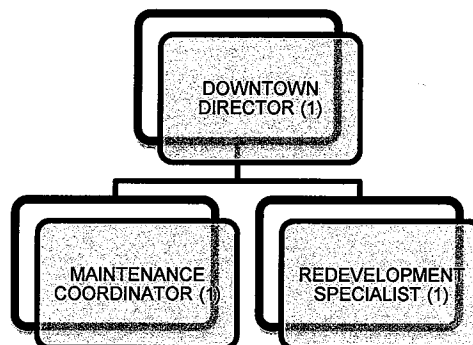
OBJECTIVES FOR FY 2018- 2019

- Enhance Harlingen downtown’s physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays. Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.
- Strengthen and diversify the downtown’s economic base by helping existing businesses to grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown business people to sharpen their competitiveness and merchandising skills.
- Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.
- Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>Downtown Grant Programs</u>			
Sign Grants Awarded	7	12	6
Total Awarded	\$3,095	\$13,020	\$5,000
Storefront Improvement Grants Awarded	3	7	7
Total Awarded	\$4,364	\$4,660	\$4,600
Fire Safety Enhancement Grants Awarded	0	0	1
Total Awarded	\$0	\$0	\$25,000
Security Enhancement Grants Awarded	1	3	1
Total Awarded	\$755	\$2,480	\$600.00

HARLINGEN DOWNTOWN



FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Miscellaneous	\$ 278,895	\$ 162,000	\$ 162,000	\$ 321,000
Investments	53	-	-	760
TOTAL REVENUES	278,948	162,000	162,000	321,760
<u>EXPENDITURES:</u>				
<u>Street Construction 109-5017</u>				
Services & Charges- General	124	-	-	125
Street Construction	124	-	-	125
<u>Transportation Program 109-5050</u>				
Services & Charges - Miscellaneous	55,000	75,000	75,000	75,000
Transportaion Program	55,000	75,000	75,000	75,000
<u>Contributions to County 109-9905</u>				
Services & Charges - Miscellaneous	134,122	-	-	-
Contributions to County	134,122	-	-	-
<u>Transfers to Other Funds 109-9999</u>				
Other Financing Uses - Transfers	-	250,000	250,000	250,075
Transfers to other Funds	-	250,000	250,000	250,075
TOTAL EXPENDITURES	189,246	325,000	325,000	325,200
Excess Revenues Over/(Under) Expenditures	89,702	(163,000)	(163,000)	(3,440)
Fund Balance Beginning of Year	613,080	702,782	702,782	539,782
END OF YEAR FUND BALANCE	702,782	539,782	539,782	\$536,342

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

Harlingen-San Benito MPO receives funding per year from Federal Transit Administration Section 5307 funds. These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

The budget this year continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues being lower for this year and a decrease in other expenditures.

COMMUNICATION CENTER FUND

**CITY OF HARLINGEN
COMMUNICATION CENTER FUND**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Rentals	\$11,711	\$12,776	\$12,776	\$12,776
Investments	2	-	-	-
Transfer from General Fund	209,631	-	-	-
TOTAL REVENUES	221,344	12,776	12,776	12,776
<u>EXPENDITURES:</u>				
Services & Charges- Miscellaneous	10,876	1,258	1,258	1,258
TOTAL EXPENDITURES	10,876	1,258	1,258	1,258
Excess Revenues Over/(Under) Expenditures	210,468	11,518	210,469	11,518
Fund Balance Beginning of Year	(210,469)	(1)	(1)	210,468
END OF YEAR FUND BALANCE	(\$1)	\$11,517	\$210,468	\$221,986

Responsibility for the Communication Center, located at Fire Station #3, falls under two departments – Police Services and Fire Suppression. Police Services oversee Dispatch's salaries, hiring, equipping and training, the Communication Aided Dispatch/Records Management System (CAD/RMS) computers, and the Dictaphone audio recording system as well as their respective support and maintenance agreements. Fire Suppression is responsible for the Center's utilities, maintenance, upgrades, fuel system, emergency generator and any other needs related to the building only. This department also watches over radio system maintenance contracts and all rental contracts for users of the radio system. It is the Fire Chief's responsibility to approve and oversee any additional radio equipment and/or users added to the radio system. Fire Suppression is also responsible for the New Hampshire Communication Tower site rent, as well as the fuel and maintenance of said facility. The maintenance of the emergency generator at this tower site is included in the radio service/maintenance contract. Funds generated by the inter-local (radio-user) agreements and a property lease agreement between the City of Harlingen and American Tower for property next to Fire Station #1 on Jefferson Street as a tower site are used to offset the Annual Service Contract. The main difference is due to the Annual Service contract for the Radio System.

COMMUNITY ORIENTED
POLICING SERVICES /
UNIVERSAL HIRING
POLICY GRANT

**CITY OF HARLINGEN
COPS/UHP GRANT**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Federal	\$136,210	\$105,000	\$105,000	\$35,000
TOTAL REVENUES	136,210	105,000	105,000	35,000
<u>EXPENDITURES:</u>				
Personnel Services - Pay	107,922	76,735	76,735	842
Personnel Services - Benefits	28,288	28,265	28,265	34,158
TOTAL EXPENDITURES	136,210	105,000	105,000	35,000
Excess Rev. Over/(Under) Exp.	-	-	-	-
Fund Balance Beginning of Year	-	-	-	-
END OF YEAR FUND BALANCE	\$ -	\$ -	\$ -	\$ -

The Harlingen Police Department has a COPS/CHRP grant for five (5) officer positions. The grant pays for entry-level salaries and approved fringe benefits over three years for the newly-sworn career law enforcement officer positions. The emphasis on this new grant is to place additional officers in the schools within the community. The Harlingen Police Department has partnered with Harlingen Consolidated Independent School District to utilize the police officer positions awarded under this grant to bolster their presence within the school setting and foster better community partnerships.

CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
REVENUES:				
Investments	\$ 2,243	\$ -	\$ -	\$ 2,800
Transfer From	424,000	424,000	424,000	424,000
TOTAL REVENUES	426,243	424,000	424,000	426,800
EXPENDITURES:				
Administration 119-6501				
Personnel Services - Pay	86,638	94,227	94,227	127,707
Personnel Services - Benefits	23,988	29,780	29,780	34,070
Supplies - General	2,713	3,000	3,000	2,500
Supplies - Miscellaneous	-	-	-	-
Services & Charges - General	58,810	68,775	68,775	70,400
Services & Charges - Miscellaneous	3,179	1,550	1,550	1,500
Capital Outlay	-	439,006	439,006	-
Administration Total	175,328	636,338	636,338	236,177
Meeting Convention Marketing 119-6502				
Services & Charges - General	12,194	47,000	47,000	60,000
Meeting Convention Marketing Total	12,194	47,000	47,000	60,000
General Advertising 119-6503				
Services & Charges - General	7,706	15,000	15,000	15,000
Services & Charges - Miscellaneous	81,037	61,000	61,000	76,000
General Advertising Total	88,743	76,000	76,000	91,000
Promotion of Arts 119-6504				
Services & Charges - Miscellaneous	111,597	91,000	91,000	100,000
Promotion of Arts Total	111,597	91,000	91,000	100,000
Sports Marketing 119-6506				
Services & Charges - Miscellaneous	-	2,000	2,000	2,000
Sports Marketing Total	-	2,000	2,000	2,000
Mexico Marketing 119-6508				
Services & Charges - General	19,410	20,000	20,000	20,000
Mexico Marketing Total	19,410	20,000	20,000	20,000
TOTAL EXPENDITURES	407,272	872,338	872,338	509,177
Excess Revenues Over/(Under) Expenditures	18,971	(448,338)	(448,338)	(82,377)
Fund Balance Beginning of Year	648,508	667,479	667,479	219,141
END OF YEAR FUND BALANCE	\$667,479	\$219,141	\$219,141	\$136,764
Personnel - Authorized FTE	3.00	3.00	3.00	3.00

The Harlingen Convention and Visitors Bureau (HCVB) is funded by hotel occupancy tax revenues. The HCVB is the official marketing arm of the City. Its mission is to fuel the local business climate and broaden the local tax base by doing the following: Attracting and serving visitors as a means of bringing money into the community; generating personal income, jobs and tax revenue; marketing and ensuring Harlingen as a destination.

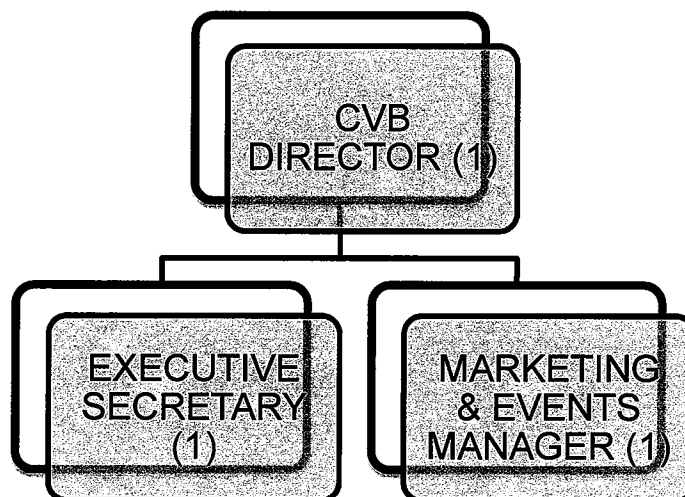
PROGRAM GOALS FY 2018- 2019

- Promote and market the City's soon to be constructed Convention Center to conventions, trade groups, and business groups to attract business travel to Harlingen and increase overnight stays in our hotels.
- Continue to market Harlingen to our visitors from Mexico.
- Target and attract national and international visitors to Harlingen to stay in our hotels.
- Continue to promote and market the Harlingen Half Marathon, Jalapeno 100, RGV Birding Festival, Winter Texas Appreciation Fiesta, Blues on the Hill and Freedom Fest.
- Encourage visitors to spend more money in Harlingen.
- Ensure consistent brand messaging about Harlingen.

OBJECTIVES FY 2018- 2019

- Market Harlingen to increase overnight stays in our hotels.
- Gain continuous input from CVB advisory board and stakeholders on marketing of events and attractions.
- Promote events and attractions on a statewide and international level.

AUTHORIZED PERSONNEL



AWARDS PROGRAMS

CITY OF HARLINGEN AWARD PROGRAMS

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
REVENUES:				
Federal	\$ 114,333	\$ 675,325	\$ 675,325	\$ 76,520
State	465,759	453,614	453,614	264,444
Local	498,012	87,636	87,636	345,751
Outside Sources	-	150,000	150,000	-
Transfers From	-	-	-	211,959
TOTAL REVENUES	1,078,104	1,366,575	1,366,575	898,674
EXPENDITURES:				
Treasury Forfeiture Funds	10,054	24,858	24,858	12,750
Victim's Assistance	31,754	75,648	75,648	34,472
STEP Comprehensive	42,337	54,120	54,120	53,000
STEMP IDM Wave Grant	5,753	9,862	9,862	-
STEP Click it or Ticket	1,468	5,229	5,229	-
Border Star Grant	74,711	75,000	75,000	-
DEA Task Force	13,889	17,500	17,500	17,500
ICE Task Force	5,988	17,500	17,500	15,000
Tropical TX Behavioral	164,085	160,000	160,000	166,972
JLEO Task Force	14,945	7,000	7,000	10,000
STEP CMV	10,529	11,715	11,715	12,770
Operation Stone Garden	44,165	43,750	43,750	-
OCDETF	-	5,000	5,000	-
NIBRS	11,600	-	-	-
School Resource Officers	-	-	-	557,710
JAG 2016-DJ-BX-0821	17,964	-	-	-
FBI RGV Taskforce	-	18,042	18,042	18,500
CJD BODY ARMOR #3469401	-	50,400	50,400	-
Homeland Security Grant	-	84,250	84,250	-
Street Maintenance	-	397,735	397,735	-
Parks	-	150,000	150,000	-
Wetland System Ramsey Park	11,743	-	-	-
Harlingen Wellness Coalition	73,013	87,636	87,636	-
Valley Baptist Legacy Fund	424,816	-	-	-
Texas Reads	-	4,575	4,575	-
TSLAC Family Place	-	6,000	6,000	-
UTHSCSA Grant	77,705	60,755	60,755	-
Transfers	41,400	-	-	-
TOTAL EXPENDITURES	1,077,919	1,366,575	1,366,575	898,674
Excess Revenues Over/(Under) Expenditures	185	-	-	-
Fund Balance Beginning of Year	-	185	185	185
END OF YEAR FUND BALANCE	\$ 185	\$ 185	\$ 185	\$ 185

BULLET PROOF VEST PROGRAM 120-3012

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Supplies- General	10,054	24,858	24,858	12,750
BVP PROGRAM TOTALS	\$ 10,054	\$ 24,858	\$ 24,858	\$ 12,750

The Bullet Proof Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% of the funding for the purchase for NIJ certified body armor. The program is administered by the U.S. Department of Justice and was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS ASSISTANCE 120-3013

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	217,888	63,181	63,181	21,480
Personnel Services - Benefits	9,966	10,617	10,617	11,092
Supplies - General	-	150	150	200
Services & Charges - General	-	1,700	1,700	1,700
VICTIMS ASSIST. GRANT TOTALS	\$227,854	\$75,648	\$75,648	\$34,472

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty-five (25%) percent. The City receives seventy-five percent (75%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the CVL is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victims Compensation Act. The CVL also coordinates other resources available and assists victims throughout the entire criminal justice process as it relates to their specific case.

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM COMPREHENSIVE GRANT 120-3017

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	34,818	54,120	54,120	53,000
Personnel Servs. - Benefits	7,519	-	-	-
STEP/IDM COMPREHENSIVE GRANT TOTAL	42,337	\$54,120	\$54,120	\$53,000

STEP CMV 120-3039

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	8,331	11,715	11,715	12,770
Personnel Benefits	2,198	-	-	-
STEP CMV TOTALS	\$ 8,331	\$ 11,715	\$ 11,715	\$ 12,770

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for DWI's, occupant restraint, speed violations and intersection control monitoring within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of this State.

ICE TASK FORCE GRANT 120-3034

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	5,282	15,000	15,000	17,500
ICE TASK FORCE GRANT TOTAL	\$5,282	\$15,000	\$15,000	\$17,500

The Harlingen Police Department has entered into a Memorandum of Understanding (MOU) with Immigration and Custom Enforcement (ICE) to provide resources when called upon. HPD will deploy designated officers from the department (as needed) to assist in joint operations. HPD may request reimbursement of overtime salary expenses, investigative expenses, such as travel, fuel, training, equipment, and other similar cost incurred by officer(s) assigned as members of the designated joint operations with the Brownsville- Ice Task Force.

TROPICAL TEXAS BEHAVIORAL 120-3037

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services - Pay	125,389	119,713	119,713	123,625
Personnel Services - Benefits	38,696	40,287	40,287	43,347
TROPICAL TX. BEHAVIORAL TOTALS	\$ 164,085	\$ 160,000	\$ 160,000	\$ 166,972

This program is under an MOU with Tropical Texas to provide 2 Officers in the Mental Health Officer Program. These officers provide service to the mental health community by responding to calls for service and transporting patients to medical / physiological facilities. They work hand in hand with the staff at Tropical Texas to provide safety to the mental health community. The officers are furnished a police vehicle and their salaries & benefits paid through Tropical Texas.

**PEG (PUBLIC EDUCATION
GRANT) FUND**

CITY OF HARLINGEN
PEG- PUBLIC EDUCATION GRANT FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Franchise	\$95,005	\$85,000	\$85,000	\$85,000
TOTAL REVENUES	95,005	85,000	85,000	85,000
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Excess Revenues Over/(Under) Expenditures	95,005	85,000	85,000	85,000
Fund Balance Beginning of Year	410,866	505,871	505,871	590,871
END OF YEAR FUND BALANCE	\$505,871	\$590,871	\$590,871	\$675,871

The PEG (Public Education Grant) Fund was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.

FORFEITURE FUNDS

CITY OF HARLINGEN FORFEITURE FUNDS

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Federal	\$ 104,223	\$ 124,000	\$ 124,000	\$ 124,000
State	160,082	117,879	117,879	80,000
TOTAL REVENUES	264,305	241,879	241,879	204,000
<u>EXPENDITURES:</u>				
Police Operations	29,573	77,902	77,902	74,000
Treasury Forfeiture Funds	8,217	83,220	83,220	110,000
Police State Funds	91,759	313,685	313,685	125,000
Transfers to Other Funds	59,625	-	-	-
TOTAL EXPENDITURES	189,174	474,807	474,807	309,000
Excess Revenues Over/Under Expenditures	75,131	(232,928)	(232,928)	(105,000)
Fund Balance Beginning of Year	275,548	350,679	350,679	117,751
END OF YEAR FUND BALANCE	\$ 350,679	\$ 117,751	\$ 117,751	\$ 12,751

The Forfeitures Funds are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that enhance the department's current abilities to be successful in their mission of combating human trafficking, drugs, gangs and violent crimes.

PROGRAM GOAL FY 18-19

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.

OBJECTIVES FY 18-19

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators.
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.

- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds-to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly, but our efforts continue to fight for the common good.

TAX INCREMENT FINANCING
FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND 181

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
County	\$ 22,125	\$ -	\$ -	\$ -
Investments	1,701	750	750	1,200
Transfers	60,947	113,425	113,425	113,425
TOTAL REVENUES	84,773	114,175	114,175	114,625
<u>EXPENDITURES:</u>				
Capital Outlay- Land	601,312	-	-	-
TOTAL EXPENDITURES	601,312	-	-	-
Excess Revenues Over/(Under) Expenditures	(516,539)	114,175	114,175	114,625
Fund Balance Beginning of Year	723,955	207,416	207,416	321,591
END OF YEAR FUND BALANCE	\$ 207,416	\$ 321,591	\$ 321,591	\$ 436,216

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND 182

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
County	\$ 12,208	\$ -	\$ -	\$ -
Investments	2,071	1,200	1,200	1,200
Transfers	61,191	245,257	245,257	245,258
TOTAL REVENUES	<u>75,470</u>	<u>246,457</u>	<u>246,457</u>	<u>246,458</u>
<u>EXPENDITURES:</u>				
Capital Outlay- Land	1,026,873	-	-	-
TOTAL EXPENDITURES	<u>1,026,873</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess Revenues Over/(Under) Expenditures	(951,403)	246,457	246,457	246,458
Fund Balance Beginning of Year	1,022,617	71,214	71,214	317,671
END OF YEAR FUND BALANCE	<u>\$ 71,214</u>	<u>\$ 317,671</u>	<u>\$ 317,671</u>	<u>\$ 564,129</u>

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND 183**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
County	\$ 50,119	\$ -	\$ -	\$ 50,000
Investments	2,116	800	800	1,500
Transfers	243,623	241,900	241,900	241,900
TOTAL REVENUES	295,858	242,700	242,700	293,400
<u>EXPENDITURES:</u>				
Public Buildings	367,162	-	-	-
Administration	70,000	70,000	70,000	70,000
Transfers to Other Funds	228,396	453,396	453,396	453,396
TOTAL EXPENDITURES	665,558	523,396	523,396	523,396
Excess Revenues Over/(Under) Expenditures	(369,700)	(280,696)	(280,696)	(229,996)
Fund Balance Beginning of Year	763,964	394,264	394,264	113,568
END OF YEAR FUND BALANCE	\$ 394,264	\$ 113,568	\$ 113,568	\$ (116,428)

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Sales	\$4,440,787	\$4,578,833	\$4,578,833	\$5,018,141
Rentals	458,710	343,066	343,066	391,969
CITY	76,062	67,000	67,000	75,000
Investments	22,936	16,000	16,000	54,000
Loans	381	300	300	300
Loan Principal	106,680	2,400	2,400	2,400
Various	322,662	101,896	101,896	418,458
Transfers	210,114	947,692	947,692	316,577
TOTAL REVENUES	5,638,332	6,057,187	6,057,187	6,276,845
<u>EXPENDITURES:</u>				
Administration	870,596	1,125,300	1,125,300	1,375,427
Marketing	126,400	219,600	219,600	268,600
Direct Business Incentive	866,232	1,251,930	1,251,930	693,500
Operations	-	-	-	-
Other	32,440	132,000	132,000	662,833
Debt Service	3,279,345	3,328,357	3,328,357	3,276,485
Other Finan Uses - Transfer	-	-	-	-
TOTAL EXPENDITURES	5,175,013	6,057,187	6,057,187	6,276,845
Excess Revenues Over/(Under)	463,319	-	-	-
Fund Balance Beginning of Year	4,968,209	5,431,528	5,431,528	5,431,528
END OF YEAR FUND BALANCE	\$5,431,528	\$5,431,528	\$5,431,528	\$5,431,528
 Personnel - Authorized FTE	 5.00	 5.00	 5.00	 4.00

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- The purpose of the Corporation is to make a difference and to serve as a catalyst for economic growth in our community.
- The focus of the Corporation will be to recruit, retain and attract companies that create primary jobs.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money

circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.

- Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
- Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
- Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
- Priority will be given to corporate headquarters operations, regional operations, and business enterprises with fifty or more employees on their local payroll due to the added value these firms bring to a community by way of good corporate citizenship.
- A secondary focus of the Corporation will be the promotion of existing and proposed transportation infrastructure that benefits Harlingen.
- While building a better community is important and requires the effort of a number of organizations, groups and institutions, the focus of the Development Corporation will be “marketing” and “deal making” with entities that will have significant economic impact on the local economy. Community development activities will be conducted by others.
- Even though small business is a main driver for job growth in the local economy, primary jobs are typically created by larger entities. Because of this and because of our limited financial resources, companies creating larger numbers of jobs with higher wages and employer-provided benefits will be the priority.

GOALS AND OBJECTIVES FOR FY 2018-2019

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue work to enhance the University Articulation and Career Center to address critical workforce development issues.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.
- Continue to work with TSTC and other vocational training providers to enhance our local workforce.

JOB CREATING PROJECTS

GOAL: ATTRACT OR RETAIN LARGE EMPLOYERS

- Using the “Guiding Principles” of the HEDC, lead in the recruitment of new business and the expansion of existing business.

- Market the community aggressively through various media and personal visits to facilitate the creation of new “primary” jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION

WORK REGULARLY WITH LOCAL EMPLOYERS

- Call on the corporate headquarters of local branch operations.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Develop a list of suppliers or customers of existing industry that could be recruited.
- Coordinate support efforts with the Harlingen Manufacturers Association.

GOAL: RECRUIT NEW BUSINESS AND INDUSTRY TO FACILITATE THE CREATION OF NEW JOBS AND NEW INCOME

CONTINUE THE DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS

- Maintain a list of regional and national firms involved in site location for their clients.
- Maintain a list of regional and national industrial and commercial realtors.
- Use our website, podcasts, Constant Contact and other media as a direct marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in the International Asset Management Council, Site Selectors Guild, Select USA, BIO International, Team Texas, and other organizations to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Continuously update the website to accurately depict the attractiveness of Harlingen to new and expanding business.
- Participate in LOIS (Location One Information System), CoStar, Trade & Industry’s Directory, and other Internet sites used by site selectors and clients.
- Insure that all information provided over these sites is current, factual and easy to access.

MARKET HARLINGEN TO MEXICAN COMPANIES, SHIPPERS, MANUFACTURERS AND MAQUILADORAS

- Maintain contact information for firms currently located near the border in Mexico.
- Continue direct contact to inform these firms of the advantages of a Harlingen location.

- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES

- Meet regularly with the Governor's Office of Economic Development & Tourism, utility companies and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of Team Texas, Texas International Produce Association, or other similar allies.
- Provide current information on available buildings and sites to allies.

CONTINUE ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisements in Reynosa and Matamoros Industrial Maps, or other similar media to raise regional awareness.
- Continually update aerial map and Aerial Focus digital brochure to use as collateral for trade shows and contacts.
- Use Gazelle and Engage platforms to assist in identifying prospects and responding to leads timely.
- Research advertising opportunities in target industries and participate as appropriate.

GOAL: SUPPORT MEDICAL SCHOOL CAMPUS IN HARLINGEN

- Work with UTRGV and others on future growth needs of the medical school or other related academic needs.
- Work on efforts to encourage continued expansion of medical, educational and other commercial facilities and entities related to the medical industry, including planning of a medical business and research park.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Encourage growth within the Bass Pro Shops/Cameron Crossing project.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Develop the "No Build Zone" and "Orphan" properties for retail or mixed use.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Maintain a web-based database such as LOIS (including photos and maps) and provide detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals, on the Internet, and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Work on the continued development of the Harlingen Industrial Park, including upgrading the aesthetics to include a new phased-in landscape plan for the park.
- Finalize and implement plan for additional Class A business parks in Harlingen, including an implementation plan for development of The Park at Roosevelt and other properties.
- Continually search for new sites and buildings to add to the existing inventory.
- Coordinate the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues to protect future business/industrial areas.
- Consider working on plan for development of an industrial incubator.

GOAL: SUPPORT LEGISLATIVE EFFORTS

- Support the City's legislative agenda

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Continue to update and improve the HEDC website.
- Promote to the news media (local, regional, and national) local efforts and successes, particularly in economic development.
- Issue press releases as needed.
- Publish an annual progress report.

GOAL: ENCOURAGE AND PROMOTE THE USE OF THE FREE TRADE BRIDGE

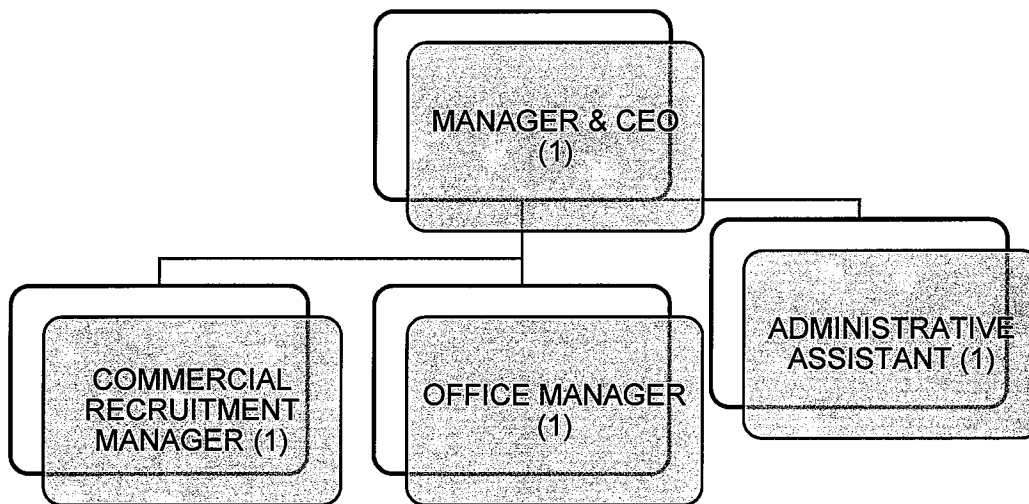
- Work with Cameron County Logistics Alliance to promote the Free Trade International Bridge at Los Indios.
- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

GOAL: ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

- Identify and prioritize transportation routes necessary for industrial and commercial development.

- Support efforts to improve FM 509 from the Los Indios Bridge north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen's capacity.
- Support and participate in efforts by the Alliance for I-69 Texas
- Support Valley International Airport's efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.

AUTHORIZED PERSONNEL



HARLINGEN COMMUNITY
IMPROVEMENT BOARD FUND

CITY OF HARLINGEN
HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Sales	\$1,480,262	\$1,372,304	\$1,372,304	\$1,522,524
Investments	17,608	5,000	5,000	25,000
Various	54,291	-	-	-
TOTAL REVENUES	1,419,149	1,295,532	1,295,532	1,377,304
<u>EXPENDITURES:</u>				
Administration	19,593	770,988	770,988	940,635
Projectect Insentive	1,700,138	4,554,713	4,554,713	606,889
TOTAL EXPENDITURES	1,719,731	5,325,701	5,325,701	1,547,524
Excess Revenues Over/(Under)	(300,582)	(4,030,169)	(4,030,169)	(170,220)
Fund Balance Beginning of Year	5,705,052	5,404,470	5,404,470	1,374,301
END OF YEAR FUND BALANCE	5,404,470	1,374,301	1,374,301	1,204,081

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

INFRASTRUCTURE FUND

CITY OF HARLINGEN INFRASTRUCTURE FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Other	\$ 647,756	\$ 1,455,000	\$ 1,455,000	\$ 1,400,000
Investments	921	5,488	5,488	3,500
TOTAL REVENUES	648,677	1,460,488	1,460,488	1,403,500
<u>EXPENDITURES:</u>				
Street Maintenance	101,924	1,990,000	1,990,000	2,000,000
Parks	107,752	4,739	4,739	-
Public Buildings	134,830	-	-	-
TOTAL EXPENDITURES	344,506	1,994,739	1,994,739	2,000,000
Excess Revenues Over/(Under)	304,171	(534,251)	(534,251)	(596,500)
Fund Balance Beginning of Year	230,079	534,250	534,250	(1)
END OF YEAR FUND BALANCE	\$ 534,250	\$ (1)	\$ (1)	\$ (596,501)

This fund addresses the infrastructure needs of the City. In previous years this fund revenue was generated from a \$1.00 Surcharge on the water, sewer and garbage bill, this surcharge was replaced by a street maintenance fee enacted on April 5, 2017. The revenue budgeted for FY 18 is 1,400,000 and expenditures of \$1,900,000 were budgeted for street related projects.

TAB 6 - DEBT SERVICE FUND

DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

Harlingen Water Works Debt Service Fund is used to account for the accumulation of resources and the payment of revenue bond principal and interest from governmental resources when Harlingen Water Works Service is obligated in some manner for the payment.

CITY OF HARLINGEN DEBT SERVICE FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Property	\$ 3,866,432	\$ 4,141,866	\$ 4,141,866	\$ 4,159,602
Investments	6,585	3,400	3,400	8,500
Various	603,233	606,316	606,316	606,889
Transfer From	86,770	133,492	133,492	133,492
Refunding Bond	7,933	-	-	-
TOTAL REVENUES	4,570,953	4,885,074	4,885,074	4,908,483
<u>EXPENDITURES:</u>				
Other Financing Uses	4,647,851	4,690,508	4,690,508	4,694,895
TOTAL EXPENDITURES	4,647,851	4,690,508	4,690,508	4,694,895
Excess Revenues Over/(Under)Exp.	(76,898)	194,566	194,566	213,588
Fund Balance Beginning of Year	805,839	728,941	728,941	923,507
END OF YEAR FUND BALANCE	728,941	923,507	923,507	1,137,095

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2018 the 2018 Tax Rate is \$0.588827 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$3,256,219,944
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$81,405,499</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2018-2019	<u>\$4,694,145</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

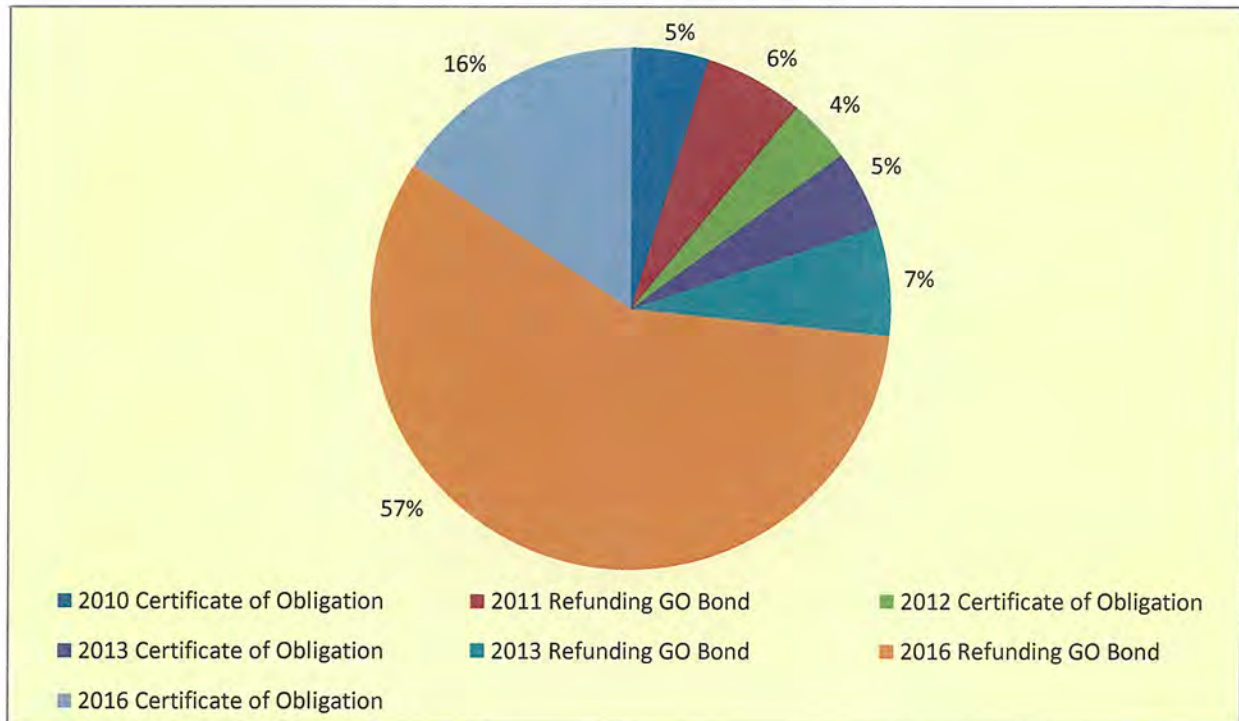
The City will not utilize long-term debt to finance recurring maintenance and operating costs.

The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's \$0.588827 tax rate, \$0.1325 is allocated to the retirement of long term debt.

	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
2007 General Obligation Bonds	510,000	-	-	-
2007 Certificates of Obligation	1,152,600	-	-	-
2010 Certificates of Obligation	228,381	229,106	229,106	224,756
2011 Refunding G. O. Bonds	333,099	291,706	291,706	290,671
2012 Certificates of Obligation	169,338	190,888	190,888	186,688
2013 Certificates of Obligation	180,575	218,575	218,575	230,775
2013 Refunding G. O. Bonds	482,075	314,975	314,975	319,375
2016 Refunding G. O. Bonds	891,886	2,705,450	2,705,450	2,701,500
2016 Certificate of Obligation	-	739,808	739,808	740,380
	<u>\$3,947,954</u>	<u>\$4,690,508</u>	<u>\$4,690,508</u>	<u>\$4,694,145</u>



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN
DEBT REQUIREMENT SUMMARY 2018-2019

	OUTSTANDING PRINCIPAL 10/1/2018	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 10/1/2019	MATURITY DATE
2010 Certificates of Obligation	2,160,000	145,000	79,756	2,015,000	2/15/2030
2011 Refunding G.O. Bonds	1,620,000	255,000	35,671	1,365,000	2/15/2024
2012 Certificates of Obligation	1,950,000	140,000	46,688	1,810,000	2/15/2035
2013 Certificates of Obligation	2,755,000	155,000	75,775	2,600,000	2/15/2035
2013 Refunding G.O. Bonds	1,585,000	285,000	34,375	1,300,000	2/15/2025
2016 Refunding G.O. Bonds	21,985,000	1,965,000	736,500	20,020,000	2/15/2025
2016 Refunding G.O. Bonds	12,225,000	280,000	460,380	11,945,000	2/15/2040
	<u>\$ 44,280,000</u>	<u>\$ 3,225,000</u>	<u>\$ 1,469,145</u>	<u>\$ 41,055,000</u>	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR ENDING	2010 CERTIFICATES OF OBLIGATION		2011 REFUNDING G.O. BONDS		2012 CERTIFICATES OF OBLIGATION		2013 CERTIFICATES OF OBLIGATION	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
9/30/2019	145,000	79,756	255,000	35,671	140,000	46,688	155,000	75,775
9/30/2020	150,000	75,144	260,000	29,517	150,000	42,488	150,000	72,675
9/30/2021	155,000	69,994	265,000	23,243	145,000	39,488	160,000	69,675
9/30/2022	160,000	64,481	275,000	16,790	150,000	36,588	165,000	66,475
9/30/2023	170,000	58,494	280,000	10,158	150,000	33,588	165,000	63,175
9/30/2024	175,000	52,025	285,000	3,406	160,000	30,588	165,000	59,875
9/30/2025	180,000	45,144	-	-	140,000	27,388	195,000	54,925
9/30/2026	190,000	37,744	-	-	145,000	24,588	195,000	49,075
9/30/2027	195,000	30,044	-	-	145,000	21,325	205,000	43,225
9/30/2028	205,000	22,044	-	-	15,000	18,063	55,000	37,075
9/30/2029	215,000	13,509	-	-	20,000	17,650	50,000	35,425
9/30/2030	220,000	4,538	-	-	25,000	17,100	50,000	33,925
9/30/2031	-	-	-	-	100,000	16,413	205,000	32,425
9/30/2032	-	-	-	-	115,000	13,663	200,000	26,275
9/30/2033	-	-	-	-	110,000	10,500	210,000	20,275
9/30/2034	-	-	-	-	120,000	7,200	210,000	13,975
9/30/2035	-	-	-	-	120,000	3,600	220,000	7,150
9/30/2036	-	-	-	-	-	-	-	-
9/30/2037	-	-	-	-	-	-	-	-
9/30/2038	-	-	-	-	-	-	-	-
9/30/2039	-	-	-	-	-	-	-	-
9/30/2040	-	-	-	-	-	-	-	-
	<u>\$2,160,000</u>	<u>\$552,916</u>	<u>\$1,620,000</u>	<u>\$118,783</u>	<u>\$1,950,000</u>	<u>\$406,918</u>	<u>\$2,755,000</u>	<u>\$761,400</u>

	2013 REFUNDING G.O. BONDS		2016 REFUNDING G.O. BONDS		2016 CERTIFICATES OF OBLIGATION		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
9/30/2019	285,000	34,375	1,965,000	736,500	280,000	460,380	3,225,000	1,469,145	4,694,145
9/30/2020	195,000	29,575	2,105,000	695,800	350,000	454,976	3,360,000	1,400,174	4,760,174
9/30/2021	200,000	25,125	2,185,000	620,125	390,000	447,031	3,500,000	1,294,681	4,794,681
9/30/2022	210,000	20,000	2,280,000	508,500	415,000	437,398	3,655,000	1,150,232	4,805,232
9/30/2023	215,000	14,688	2,400,000	391,500	430,000	425,944	3,810,000	997,546	4,807,546
9/30/2024	220,000	9,250	2,500,000	294,000	450,000	413,001	3,955,000	862,145	4,817,145
9/30/2025	260,000	3,250	2,645,000	216,825	460,000	398,826	3,880,000	746,358	4,626,358
9/30/2026	-	-	2,990,000	132,300	475,000	383,876	3,995,000	627,583	4,622,583
9/30/2027	-	-	2,915,000	43,725	490,000	367,964	3,950,000	506,283	4,456,283
9/30/2028	-	-	-	-	510,000	350,814	785,000	427,996	1,212,996
9/30/2029	-	-	-	-	525,000	332,199	810,000	398,783	1,208,783
9/30/2030	-	-	-	-	545,000	311,304	840,000	366,867	1,206,867
9/30/2031	-	-	-	-	570,000	289,613	875,000	338,451	1,213,451
9/30/2032	-	-	-	-	595,000	266,927	910,000	306,865	1,216,865
9/30/2033	-	-	-	-	620,000	242,294	940,000	273,069	1,213,069
9/30/2034	-	-	-	-	645,000	216,626	975,000	237,801	1,212,801
9/30/2035	-	-	-	-	670,000	189,923	1,010,000	200,673	1,210,673
9/30/2036	-	-	-	-	700,000	162,185	700,000	162,185	862,185
9/30/2037	-	-	-	-	730,000	133,205	730,000	133,205	863,205
9/30/2038	-	-	-	-	760,000	101,888	760,000	101,888	861,888
9/30/2039	-	-	-	-	790,000	69,284	790,000	69,284	859,284
9/30/2040	-	-	-	-	825,000	35,393	825,000	35,393	860,393
	<u>\$1,585,000</u>	<u>\$136,263</u>	<u>\$21,985,000</u>	<u>\$3,639,275</u>	<u>\$12,225,000</u>	<u>\$6,491,051</u>	<u>\$44,280,000</u>	<u>\$12,106,606</u>	<u>\$56,386,606</u>

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE BOND PAYMENTS	TOTAL GENERAL FUND OPERATING EXPENDITURES	RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES
2010	2,150,000	1,872,283	4,022,283	35,145,487	11.44%
2011	2,285,000	1,852,835	4,137,835	37,642,383	10.99%
2012	1,940,000	1,700,006	3,640,006	36,307,226	10.03%
2013	1,970,000	1,718,622	3,688,622	38,372,177	9.61%
2014	2,165,000	1,774,329	3,939,329	40,779,527	9.66%
2015	2,365,000	1,621,195	3,986,195	44,702,076	8.92%
2016	2,610,000	1,545,421	4,155,421	40,181,184	10.34%
2017	2,705,000	1,242,954	3,947,954	41,711,224	9.46%
2018	3,155,000	1,535,508	4,690,508	45,020,872	10.42%
2019	3,360,000	1,400,174	4,760,174	44,661,394	10.66%

**CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT REQUIREMENT SUMMARY
FISCAL YEAR 2018 - 2019**

DEBT SERIES	ORIGINAL AMOUNT	INTEREST RATES	OUTSTANDING PRINCIPAL 10/1/2018	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 9/30/2019	MATURITY DATE
2010A Revenue	\$ 6,500,000	2.0 - 4.00%	\$ 5,650,000	\$ 230,000	\$ 215,506	\$ 5,420,000	11/1/2036
2010B Refunding	4,205,000	2.0 - 3.00%	360,000	115,000	9,075	245,000	11/1/2021
2015A Revenue	12,000,000	2.0 - 3.75%	11,095,000	470,000	350,912	10,625,000	11/1/2031
2015B Refunding	6,475,000	2.0 - 3.25%	5,100,000	710,000	143,613	4,390,000	11/1/2036
TOTAL			\$ 22,205,000	\$ 1,525,000	\$ 719,106	\$ 20,680,000	

CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - WATER & SEWER SYSTEM REVENUE

FISCAL YEAR ENDING 09/30	2010A		2010B		2015A	
	<u>REVENUE BONDS</u>		<u>REFUNDING REVENUE BONDS</u>		<u>REVENUE BONDS</u>	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2019	\$ 230,000	\$ 215,506	\$ 115,000	\$ 9,075	\$ 470,000	\$ 350,912
2020	230,000	208,606	120,000	5,550	485,000	336,588
2021	230,000	201,706	125,000	1,875	500,000	321,812
2022	260,000	194,194	-	-	515,000	306,588
2023	255,000	185,988	-	-	530,000	290,912
2024	265,000	176,544	-	-	545,000	274,788
2025	275,000	165,744	-	-	560,000	258,212
2026	290,000	154,444	-	-	580,000	241,113
2027	300,000	142,644	-	-	595,000	223,487
2028	310,000	130,444	-	-	615,000	205,338
2029	325,000	117,744	-	-	635,000	186,587
2030	340,000	104,443	-	-	650,000	166,907
2031	350,000	90,644	-	-	675,000	145,781
2032	365,000	76,116	-	-	695,000	122,650
2033	380,000	60,750	-	-	720,000	97,887
2034	395,000	44,518	-	-	745,000	71,785
2035	415,000	27,307	-	-	775,000	44,234
2036	435,000	9,243	-	-	805,000	15,094
	\$ 5,650,000	\$ 2,306,585	\$ 360,000	\$ 16,500	\$ 11,095,000	\$ 3,660,675

FISCAL YEAR ENDING 09/30	2015B		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL &
	<u>REFUNDING REVENUE BONDS</u>		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>
	PRINCIPAL	INTEREST			
2019	\$ 710,000	\$ 143,613	\$ 1,525,000	\$ 719,106	\$ 2,244,106
2020	730,000	122,012	1,565,000	672,756	2,237,756
2021	760,000	99,663	1,615,000	625,056	2,240,056
2022	240,000	84,662	1,015,000	585,444	1,600,444
2023	255,000	77,238	1,040,000	554,138	1,594,138
2024	265,000	69,437	1,075,000	520,769	1,595,769
2025	275,000	61,338	1,110,000	485,294	1,595,294
2026	280,000	53,012	1,150,000	448,569	1,598,569
2027	295,000	44,388	1,190,000	410,519	1,600,519
2028	300,000	35,462	1,225,000	371,244	1,596,244
2029	320,000	26,163	1,280,000	330,494	1,610,494
2030	330,000	16,206	1,320,000	287,556	1,607,556
2031	340,000	5,525	1,365,000	241,950	1,606,950
2032	-	-	1,060,000	198,766	1,258,766
2033	-	-	1,100,000	158,637	1,258,637
2034	-	-	1,140,000	116,303	1,256,303
2035	-	-	1,190,000	71,541	1,261,541
2036	-	-	1,240,000	24,337	1,264,337
	\$ 5,100,000	\$ 838,719	\$ 22,205,000	\$ 6,822,479	\$ 29,027,479

TAB 7 - CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Harlingen Water Works Services Fund is used for repairs and replacements of equipment and components of water and sewage systems.

Valley International Airport Fund is used for equipment expenses and facility improvements.

**CITY OF HARLINGEN
WATERWORKS SYSTEM
CAPITAL OUTLAY
FISCAL YEAR 2018 - 2019 BUDGET**

DESCRIPTION	BUDGET	ESTIMATED	APPROVED
	FY 2017-18	FY 2017-18	FY 2018-19
Industrial Park Trunk Sewer - 2800 LF 18" Gravity Main	\$ -	\$ -	\$ 350,000
WWTP Belt Press Facility Phase 1: Engineering & Construction	-	-	1,000,000
Development Participation - Main Oversizing & Extensions	-	-	400,000
Manhole Rehabilitation	200,000	-	400,000
Lift Station 60 Replacement, 750 LF 8" Main; Removal of LS 40	50,000	50,000	150,000
Brazil Rd - 2,652 LF Sewer Main to Serve Convention Center	433,000	140,000	-
Lift Station 26- Remove Bldg, Install Pumps, Electric, Controls	95,000	95,000	-
Lift Station 27- Remove Bldg, Install Pumps, Electric, Controls	87,000	87,000	-
9th St - Pipe Burst Clay Pipe; Install 15" from Harrison to Canal	425,000	-	-
11th St - 1,600 LF 30" Main to 77 SSS	450,000	-	-
Adams Crossing Subdivision Offsite Wastewater Mains	-	96,744	-
WWTP Aerobic Digester Structure & Blowers	150,000	12,400	-
WWTP Roads, Paving, Ramps, Stairs, Grating	250,000	267,000	-
WWTP Clarifiers, Aeration, Piping, Buildings, Equipment	-	4,486	-
Pendelton Place Water Line Replacement (Engineering)	-	-	275,000
Treasure Hills Water Line Replacement (Engineering)	-	-	225,000
Treatment Plant Road Extensions & Rehabilitation	-	-	250,000
Development Participation - Main Oversizing & Extensions	-	-	200,000
Treatment Plant Power Supply Conditioning Study/Engineering	100,000	-	300,000
Treatment Plant Reservoir Study	-	-	25,000
DT Raw Water 7 High Service VFD's	-	-	350,000
Roosevelt to Loop 499 20" Transmission Main	1,675,000	1,685,427	240,000
MFR Clarifier Rake, Skirt Rehabilitation	1,800,000	1,770,000	-
MFR SCADA & Security Cameras	242,000	143,632	-
MFR Raw Water & High Service VFD'S	350,000	282,936	-
DT Water Plant Automation	-	136,000	-
ERHWSC Water Main Oversize	-	500	-
Water Rights 432 acre feet	713,000	708,461	-
Water Meter Upgrades: 40 Meters ≥ 3 Inch	-	-	1,000,000
AMI Conversion: 1.5 to 2 Inch Meters (Non-Residential)	-	-	400,000
Water Meter Replacement: 4,500 ≥ 15 years old (Contracted)	-	-	720,000
Water Meter Replacement: 3,000 ≥ 15 years old (In-House)	350,000	-	240,000
Main Office North Side Window Repairs	-	-	75,000
Main Office Parking Lot Reconstruction & Drainage	-	-	75,000
Main Office Remodeling for Staff Relocation	-	-	50,000
Main Office Lobby Security Reconfiguration	-	-	50,000
Main Office Exterior Painting & Security	-	-	100,000
TOTAL CAPITAL IMPROVEMENT PROJECTS	\$ 7,370,000	\$ 5,479,586	\$ 6,875,000
TOTAL CAPITAL EQUIPMENT	900,000	752,630	714,600
TOTAL CAPITAL OUTLAY	\$ 8,270,000	\$ 6,232,216	\$ 7,589,600

**CITY OF HARLINGEN
WATERWORKS SYSTEM
CAPITAL EQUIPMENT
FISCAL YEAR 2018 - 2019 BUDGET**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	BUDGET <u>FY 2017-18</u>	ESTIMATED <u>FY 2017-18</u>	APPROVED <u>FY 2018-19</u>
Water Treatment	1/2 Ton Pick-up Truck	\$ -	\$ -	\$ 25,000
Water Treatment	Cargo Van	-	-	28,000
Water Treatment	Ammonia/Monochlor Analyzers	-	-	18,000
Water Distribution	Tamper Compactors	-	-	16,000
Water Distribution	Backhoe/Loader	-	-	95,000
Laboratory	Autoclave, Meters, Analyzers, etc.	-	-	43,900
Customer Service	1/2 Ton Pick-up Truck (2)	-	-	46,000
Information Technology	UPS for Scale Computer	-	-	8,000
Information Technology	Thin Clients (30) for desktops	-	-	15,000
Information Technology	20 Mobile Devices	-	-	44,000
Information Technology	2 Factor authentication	-	-	20,000
Information Technology	Patch Management Software	-	-	7,000
Information Technology	Software For DMZ Security	-	-	8,000
Facilities	Mower	-	-	10,000
Facilities	Cargo Van	-	-	28,000
Facilities	HVAC Equipment	-	-	80,000
Fleet Safety	Diagnostic Machine / Heavy Equip	-	-	6,500
Wastewater Collection	Lift Moore Crane	-	-	12,000
Wastewater Collection	8' x 20' x 1" Road Plate (x2)	-	-	9,000
Wastewater Collection	Trailer Mounted Cement Mixer	-	-	6,500
Wastewater Collection	Jumping Jack Compactor	-	-	3,500
Wastewater Collection	Arc Welding Machine	-	-	4,500
Pretreatment	ISCO Sampler equipment	-	-	3,700
Wastewater Treatment	Dump Truck	-	-	72,000
Water Distribution	Water Taps	58,000	-	65,000
Wastewater Collection	Wastewater Taps	17,000	-	40,000
Engineering	GIS Equipment	100,000	66,095	-
Wastewater Collection	SCADA at Lift Stations	15,000	15,085	-
Wastewater Collection	Lift Station Pumps	35,000	52,686	-
Wastewater Collection	Jet/Vacuum Truck	355,000	351,925	-
Wastewater Collection	Backhoe	125,000	85,890	-
Wastewater Treatment	Monoflo Sludge Pump	30,000	23,305	-
Wastewater Treatment	Pick-up Truck 1/2 Ton	30,000	21,363	-
Customer Service	Pick-up Trucks 1/2 Ton (2)	44,000	42,598	-
Information Technology	Server and Operating System	82,000	87,978	-
Fleet & Safety	Trailer Mounted Pressure Washer	9,000	5,705	-
TOTAL CAPITAL EQUIPMENT		<u>\$ 900,000</u>	<u>\$ 752,630</u>	<u>\$ 714,600</u>

**VALLEY INTERNATIONAL AIRPORT
PROPOSED CAPITAL BUDGET
FOR FISCAL YEAR OCTOBER 01, 2018 - SEPTEMBER 30, 2019**

	SOURCE OF FUNDS				
PROPOSED BUDGET	FAA	PFC	LOCAL	OTHER	
Capital Purchases					
1 SBCA Tanks/Masks/Gear	\$ 16,000	\$ -	\$ 16,000	\$ -	
2 Golf Cart with Utility Bed	11,000	-	11,000	-	
3 Backhoe with Enclosed Cab	85,000	-	85,000	-	
4 Pick-up Truck	25,000	-	25,000	-	
5 Police Golf Cart	4,000	-	4,000	-	
6 Misc - Gate Operator/Utility Trailer/Shop Air Compressor	10,000	-	10,000	-	
	-	-	-	-	
Total Capital Expenses	\$ 151,000	\$ -	\$ 151,000	\$ -	
Capital Improvements					
1 Terminal - Replace Flat Roof	\$ 600,000	\$ 540,000	\$ 60,000	\$ -	
2 BCA - RWY 17R-35L Extend	150,000	135,000	15,000	-	
3 EA - RWY 17R-35L Extend	150,000	135,000	15,000	-	
4 Aquire land 17R-35L Entend - 40 acres	300,000	270,000	30,000	-	
5 Purchase ARFF Silvers (PPE)	50,000	45,000	5,000	-	
	-	-	-	-	
Total Capital Improvements	\$ 1,250,000	\$ 1,125,000	\$ 125,000	\$ -	
Total Capital Expenses and Capital Improvements	\$ 1,401,000	\$ 1,125,000	\$ 276,000	\$ -	

TAB 9 - ENTERPRISE FUNDS

ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise Fund Component Units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

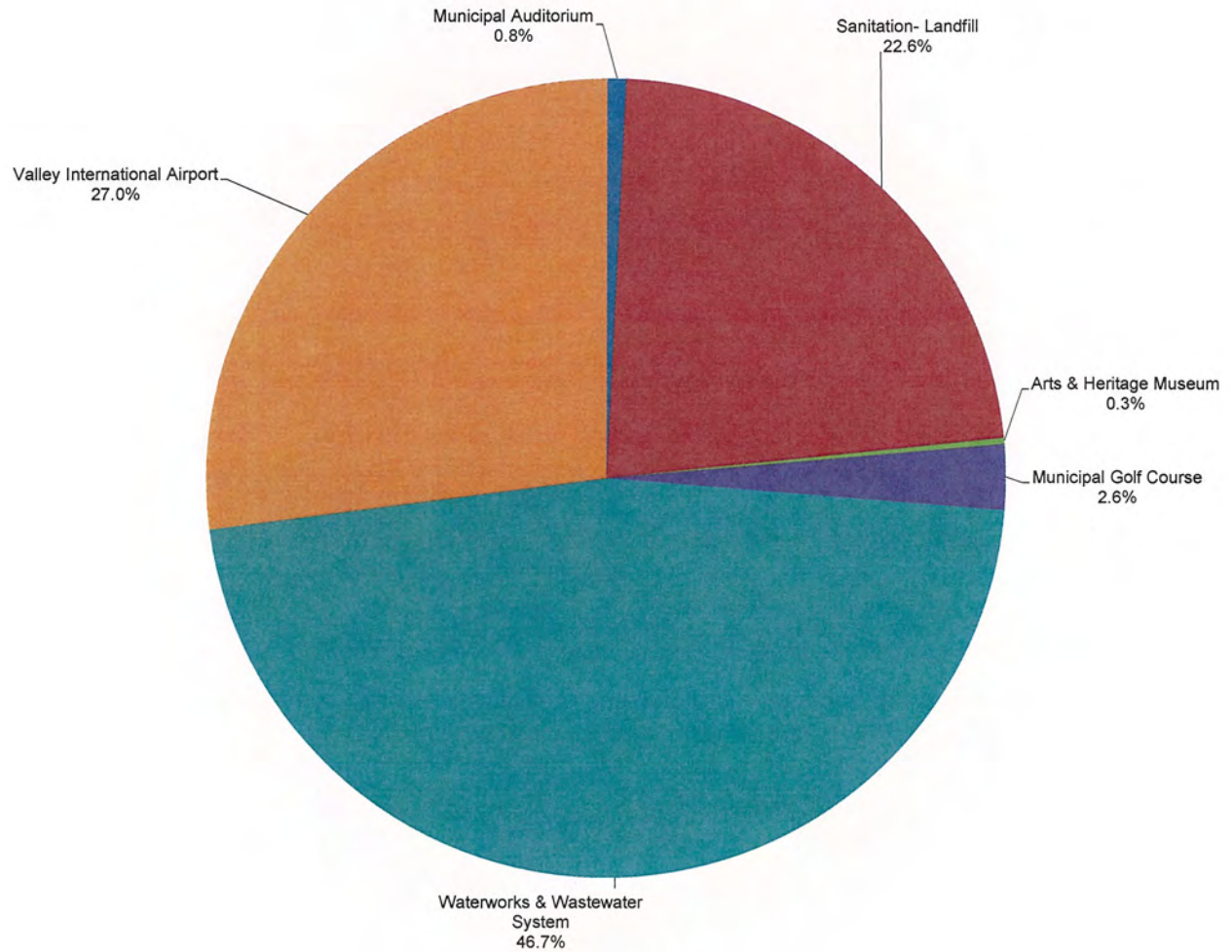
Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

ENTERPRISE FUNDS EXPENDITURES \$45,531,815



MUNICIPAL AUDITORIUM FUND

**CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Rentals	165,540	220,000	220,000	193,531
Miscellaneous	12,353	20,000	20,000	19,095
Reimbursements	20,000	0	0	20,000
Investments	385	0	0	600
Various	741	1,000	1,000	1,200
Transfers from	115,000	115,000	115,000	125,000
TOTAL REVENUES	314,019	356,000	356,000	359,426
<u>EXPENDITURES:</u>				
Personnel Services - Pay	73,890	75,423	75,423	77,388
Personnel Services - Benefits	34,277	25,318	25,318	25,033
Supplies - General	6,234	7,345	7,345	6,500
Supplies - Miscellaneous	3,599	3,000	3,000	4,000
Services & Charges - General	213,882	216,505	216,505	201,270
Services & Charges - Maintenance	19,755	16,500	16,500	16,000
Services & Charges - Breakage	200	-	-	-
Services & Charges - Miscellaneous	10,068	5,000	5,000	11,600
Depreciation	288,367	-	-	-
TOTAL EXPENDITURES	650,272	349,091	349,091	341,791
Net Income/(Loss)	(336,253)	6,909	6,909	17,635
Working Capital Beginning of Year	1,865,726	1,529,473	1,529,473	1,536,382
END OF YEAR WORKING CAPITAL	\$ 1,529,473	\$ 1,536,382	\$ 1,536,382	\$ 1,554,017
Personnel - Authorized FTE	1.00	1.00	1.00	1.00

MUNICIPAL AUDITORIUM 401-6061

MISSION STATEMENT

“Presenting, promoting and participating in regional arts and cultural affairs”

PROGRAM GOALS

Provide quality rental facilities and superior customer service for large-scale performances and events in clean, safe, well-maintained facilities.

Market the Municipal Auditorium as one of the Rio Grande Valley’s premier theatrical venues by providing well-trained theatrical personnel, a safe working environment, and state of the art equipment.

Continue developing new and existing relationships with outside theatrical promoters, such as the Harlingen Concert Association, in efforts to rebuild sustainable theatrical programming

Promote Casa de Amistad as one of the Rio Grande Valley’s leading venues for large-scale events including: weddings, quinceaneras, private gatherings as well as trade shows, expositions, corporate and commercial events.

PROGRAM OBJECTIVES FOR FY 2018- 2019

Expand revenue streams by:

- Utilizing the in-house ticketing system to provide point of purchase and on-line ticketing services for entities utilizing the Municipal Auditorium and Casa de Amistad.
- Examine opportunities to expand revenue thru increased programming

Continue our current joint efforts with the Harlingen Arts and Heritage Museum and local arts entities to provide interdisciplinary arts opportunities for arts patrons of all ages.

Revise and improve marketing strategies to enhance our facilities’ visibility in the marketplace and increase rental revenue.

Ad a Public Art Element to the Municipal Auditorium Exterior by utilizing LED controlled lighting in order to...

- Increase safety in the area
- Enhance events taking place in Lon C. Hill Park
- Enhance community pride by lighting the facility to coincide with holidays and events
- Develop an additional revenue stream by allowing presenters to ad dramatic and colorful exterior lighting to their events

Work in concert with the City's Public Buildings Dept. to consolidate and standardize building rental ordinances, eliminate excessive amendments, and codify internal policies into enforceable, ordinance-backed policies.

Continue working with the City's Finance Dept. to ensure accessible and transparent financial operations

PERFORMANCES

Provide arts opportunities to the Valley's young people by offering a venue for local dance studios and musical programs.

Function as the performance venue of choice for Harlingen nonprofit arts organizations, Valley school districts and private entities.

Examine opportunities to expand revenue thru increased programming

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue to explore opportunities to resume presenting performances without assuming all of the inherent risk by seeking out partnerships with other presenting entities.

We anticipate that once the conversion to exterior LED fixtures is complete the auditorium fund will experience a significant drop in electrical costs

The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$60,000 in revenue. We are exploring ways to offer to this service to other entities in order to increase the revenue derived from the use of the ticketing system.

As part of our efforts to continue offering an affordable alternative to private rental venues, we are requesting funds to repaint and make cosmetic improvements to Casa de Amistad.

Increase rental revenue by providing additional, available amenities for Casa de Amistad events

As part of our ongoing efforts to maintain our status as one of the premier theatrical rental venues in the Rio Grande Valley, we are requesting funds for the auditorium for the following:

- Replace carpeting in the auditorium
- Upgrade the building's HVAC systems.

AUTHORIZED PERSONNEL

DIRECTOR OF ARTS &
ENTERTAINMENT (1)

SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Miscellaneous	9,228,585	9,057,500	9,057,500	9,307,500
Reimbursements	134,536	92,000	92,000	92,000
Investments	46,787	2,400	2,400	3,400
Various	1,041,013	-	-	-
Transfer From	50	-	-	-
Sale of Fixed Assets	33,332	-	-	-
Capital Contributions	249,130	-	-	-
TOTAL REVENUES	<u>10,733,433</u>	<u>9,151,900</u>	<u>9,151,900</u>	<u>9,402,900</u>
<u>EXPENDITURES:</u>				
Sanitation	3,663,082	3,597,306	3,597,306	3,799,428
Sanitation - Brush & Debris	1,480,817	2,022,277	2,022,277	1,955,270
Sanitation - Landfill	2,860,704	3,089,856	3,089,856	3,171,647
Recycling Center	323,948	366,742	366,742	487,030
Transfers Out	1,059,224	896,000	896,000	896,000
TOTAL EXPENDITURES	<u>9,387,775</u>	<u>9,972,181</u>	<u>9,972,181</u>	<u>10,309,375</u>
Net Income/(Loss)	1,345,658	(820,281)	(820,281)	(906,475)
Working Capital Beginning of Year	7,730,120	9,075,778	9,075,778	8,255,497
END OF YEAR WORKING CAPITAL	<u>\$9,075,778</u>	<u>\$8,255,497</u>	<u>\$ 8,255,497</u>	<u>\$7,349,022</u>
Personnel - Authorized FTE	56.00	56.00	56.00	56.00

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	759,324	779,929	779,929	826,895
Personnel Services - Benefits	380,289	294,263	294,263	308,572
Supplies - General	16,558	30,770	30,770	27,100
Supplies - Miscellaneous	60,765	63,280	63,280	47,500
Service & Charges - General	1,199,730	1,308,598	1,308,598	1,304,690
Services & Charges - Maintenance	758,238	956,544	956,544	948,800
Services & Charges - Miscellaneous	78,873	80,970	80,970	113,100
Depreciation	125,406	-	-	-
Loss on Sale/Fixed Asset	2,346	-	-	-
Equipment - General	3,144	500	500	3,500
Capital Outlay	278,409	82,452	82,452	219,271
SANITATION TOTALS	\$ 3,663,082	\$ 3,597,306	\$ 3,597,306	\$ 3,799,428

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2018- 2019

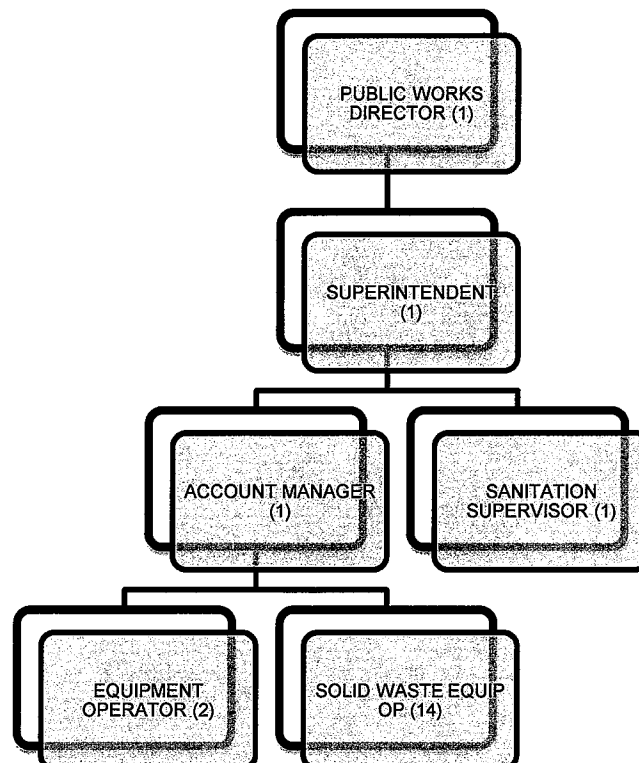
- Collect garbage twice a week from residential customers
- Continue to provide commercial establishments with garbage collection service up to seven times per week as requested
- Continue to maintain balanced collection routes for all areas
- Continue to provide education and training to employees when route changes are made to insure a smooth transition
- Continue to improve our ability to provide garbage collection services to our residential and commercial customers by purchasing new garbage trucks to reduce down time
- Continue with up keep on washing equipment at the Public Works wash bays, to provide up keep to new and existing units.
- Purchase one (1) residential and one (1) commercial garbage side load trucks to replace units 353 and 371
- Purchase (2) new compactors for the local hospitals to eliminate repair cost, replacing units 40046 and 40105

- Purchase residential and commercial garbage containers to replace existing deteriorated containers
- Continue to conduct monthly safety meetings with employees to improve workplace safety.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Served	18,025	18,010	18,000
No. of Commercial Accounts Served	2,600	2,580	2,620
Total accounts serviced	20,625	20,590	20,620
<u>EFFICIENCY</u>			
Cost per account	\$178	\$175	\$178
<u>OUTPUT</u>			
Total tons of solid waste collected	56,811	60,000	61,907

AUTHORIZED PERSONNEL



SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	553,234	605,072	605,072	647,031
Personnel Services - Benefits	213,307	240,299	240,299	248,204
Supplies - General	531	750	750	1,000
Supplies - Miscellaneous	43,151	30,500	30,500	45,750
Service & Charges - General	334,221	401,604	401,604	415,807
Services & Charges - Maintenance	336,374	482,000	482,000	472,000
Capital Outlay	(1)	262,052	262,052	125,478
SANITATION BRUSH & DEBRIS TOTAL	\$ 1,480,817	\$ 2,022,277	\$ 2,022,277	\$ 1,955,270

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of one (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Enforcement Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2018- 2019

- Continue to provide collection services for up to one (1) brush truckload of brush from residential customers every 4 to 6 weeks
- Continue to provide collection services for up to two (2) cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks
- Maintain balanced collection routes for all areas
- Continue to provide education and training to our employees to improve customer service
- Continue to provide special pick-up collection services, upon request, to all residential and commercial customers
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal
- Continue to maintain citizens drop-off area in good working order
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase two (2) new Knuckle boom Trucks to replace units 333 and 334

- Purchase eighteen (18) new tarps for use on city brush trucks
- Continue to hold monthly safety meetings to improve workplace safety

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Serviced	17,936	17,936	18,000
<u>EFFICIENCY</u>			
Cost per account	\$83	\$113	\$108
<u>OUTPUT</u>			
Total tons of debris collected/processed	14,088	16,182	16,748

AUTHORIZED PERSONNEL



SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	327,074	373,800	373,800	330,432
Personnel Services - Benefits	124,170	143,852	143,852	143,306
Supplies - General	5,660	5,000	5,000	9,800
Supplies - Miscellaneous	10,566	55,230	55,230	44,000
Service & Charges - General	303,611	346,724	346,724	399,590
Services & Charges - Maintenance	572,732	689,800	689,800	665,500
Services & Charges - Miscellaneous	1,339,968	1,388,450	1,388,450	1,506,750
Depreciation	147,208	-	-	-
Loss on Sale/Fixed Asset	29,715	-	-	-
Capital Outlay	-	87,000	87,000	72,269
SANITATION LANDFILL TOTAL	\$ 2,860,704	\$ 3,089,856	\$ 3,089,856	\$ 3,171,647

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR FY 2018- 2019

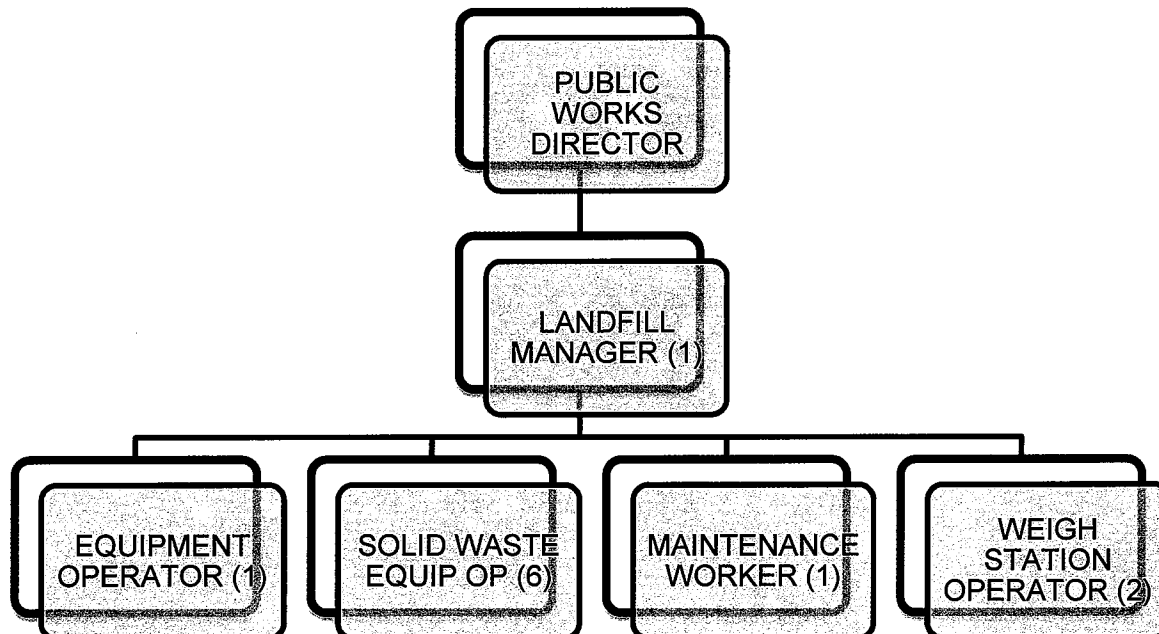
- Continue to maintain the area on East Harrison between Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station
- Continue to monitor and maintain the leachate collection system and gas monitoring wells
- Replace existing tarps for our transfer trailers to help from scattering trash along the highways to the landfill as required by Department of Transportation (DOT)
- Purchase one (1) new tractor rig to eliminate vehicle repair costs replacing unit 425
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase two (2) new transfer trailers to eliminate repair cost, replacing units 431 and 436
- Purchase a two (2) generators to be placed at the Landfill Scale House and Transfer Station to be used during emergency situations

- Purchase Madvac LP61 sweeper to maintain the landfill area free of windblown material
- Continue to Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality (TCEQ)

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,679
Tons of garbage/debris processed transported	67,111	76,300	76,000
<u>EFFICIENCY</u>			
Cost per ton	\$43	\$41	\$42
<u>OUTPUT</u>			
Tons of solid waste (res & comm) transported	53,023	54,800	55,500

AUTHORIZED PERSONNEL



SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	102,305	113,789	113,789	116,053
Personnel Services - Benefits	41,819	47,700	47,700	50,576
Supplies - General	967	4,000	4,000	6,000
Supplies - Miscellaneous	12,578	19,800	19,800	15,900
Service & Charges - General	31,585	30,803	30,803	36,601
Services & Charges - Main	22,971	52,450	52,450	41,000
Services & Charges - Miscellaneous	111,723	78,800	78,800	82,400
Capital Outlay	-	19,400	19,400	138,500
RECYCLING CENTER TOTAL	\$323,948	\$366,742	\$ 366,742	\$ 487,030

Our City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full-time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL

Continue our Recycling Program to divert solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life and to provide excellent customer service.

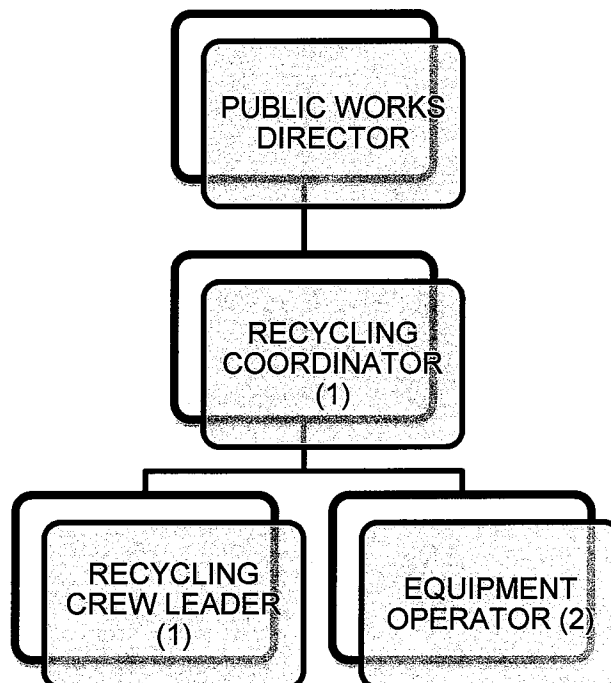
OBJECTIVES FOR FY 2018- 2019

- Track market trends contributing to the sale of recyclable materials
- Coordinate volunteer groups to perform community service at the Recycling Center
- Increase awareness with Public Education Programs
- Assist Keep Harlingen Beautiful with the annual Litter Bash event(s)
- Continue collecting recyclable material from area schools and local businesses
- Purchase blue recycling containers to be replaced throughout the city
- Continue to host tours at the Recycling Center to promote the importance of recycling
- Continue to promote and provide assistance to schools with their recycling efforts
- Continue to promote recycling at city sponsored events
- Strive to achieve \$100,000 of recyclable revenue for the fiscal year

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ESTIMATED</u> <u>FY 17-18</u>	<u>PROPOSED</u> <u>FY 18-19</u>
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,679
No of Commercial Customers	76	45	56
No of Schools Collected	27	27	27
<u>EFFICIENCY</u>			
Cost per capita	\$2.90	\$4.21	\$6
<u>OUTPUT</u>			
Tons of recyclable material collected/processed	1,200	1,150	1,200

AUTHORIZED PERSONNEL



HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Rentals	1,820	4,000	4,000	5,000
Miscellaneous	721	1,000	1,000	950
Investments	440	0	0	400
Outside Sources	7,430	4,500	4,500	3,000
Various	(64)	1,750	1,750	750
Total Transfers	90,000	90,000	90,000	100,000
TOTAL REVENUES	100,347	101,250	101,250	110,100
<u>EXPENDITURES:</u>				
Personnel Services - Pay	43,959	51,049	51,049	53,796
Personnel Services - Benefits	14,646	10,785	10,785	10,961
Supplies - General	3,066	1,500	1,500	2,500
Supplies - Miscellaneous	2,244	43,188	43,188	1,000
Services & Charges - General	36,396	36,368	36,368	34,600
Services & Charges - Maintenance	13,862	15,900	15,900	12,500
Services & Charges - Miscellaneous	1,045	1,000	1,000	1,000
Depreciation	12,770	-	-	-
Capital Outlay	-	4,100	4,100	-
TOTAL EXPENDITURES	127,988	163,890	163,890	116,357
Net Income/(Loss)	(27,641)	(62,640)	(62,640)	(6,257)
Working Capital Beginning of Year	154,751	127,110	127,110	64,470
END OF YEAR WORKING CAPITAL	\$ 127,110	\$ 64,470	\$ 64,470	\$ 58,213
Personnel - Authorized FTE	3.00	3.00	3.00	3.00

MISSION STATEMENT

“To celebrate Harlingen’s heritage and our community’s culture through preservation, education and programming”

PROGRAM GOALS

Provide the citizens of Harlingen and Museum visitors with a quality resource for fine art and history emphasizing Harlingen’s role in the development of South Texas Culture

Provide quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

Provide educational programming as a key component of Museum activities and events

OBJECTIVES FOR FY 2018- 2019

Continue fundraising efforts for Phase II of the Historical Building Renovation

Develop and execute new exhibits, per the consultant’s design for the newly renovated Historical Building

Develop ongoing ancillary, youth oriented programming to coincide with revolving exhibits

Develop and prioritize a plan to address structural needs of the Historic Harlingen Hospital and the Lon C. Hill Home.

Expand the volunteer base by offering family-oriented volunteer training sessions on an ongoing basis throughout the year.

Continue to develop non exhibit related, short term programming in order to expand the Museum audience ie:

- Children’s Art Programming (Jun 9 – 30, 2018)
- Children’s Art Program (Dec, 2018)

Continue our current joint efforts with Harlingen Arts and Entertainment to provide interdisciplinary arts opportunities for arts patrons of all ages.

Continue to develop social networking elements such as Facebook® and Twitter® to Museum events, thereby increasing community awareness

Function as a resource for students and educational organizations across the Valley through formal and informal interaction and involvement at the state and national levels by participating in National Association of Museums and Texas Association of Museums events and Texas Historical Commission training opportunities.

EXHIBITS / PERFORMANCES

Continue and enhance existing relationships with collegial organizations such as the Museums of Port Isabel, Brownsville Historical Museum, Brownsville Museum of Fine Art, Galleria 409, the National Holocaust Museum, the National Quilt Museum and Humanities Texas.

Develop, as part of the Historical Building's renovation process, a permanent exhibit focusing on the Harlingen's military history that will housed in the building's west wing

A number of temporary exhibits are in the planning phases, in addition to our annual exhibits that include: The travelling quilt exhibit from the National Quilt Museum in Paducah, KY., The Christmas Tree Extravaganza, and The Annual Dia de los Muertos Exhibit in commemoration of Hispanic Heritage Month.

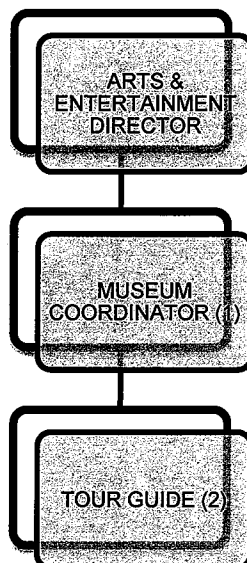
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Last year, the Museum began staying open for extended hours during the holiday season, we will continue to do so in the future.

The Museum will conduct increased children's programming and family oriented workshops throughout the year

As the Museum Advisory Board implements the strategic plan, the Association is prepared to financially partner with the City, both in terms of committing funds and soliciting sponsorship dollars for the renovation of the Historical Building.

AUTHORIZED PERSONNEL



MUNICIPAL GOLF COURSE FUND

**CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Rentals	\$ 3,720	\$ 4,000	\$ 4,000	\$ 4,000
Miscellaneous	961,903	1,164,092	1,164,092	1,074,000
Investments	24	15	15	-
Various	13,560	10,000	10,000	33,500
Sale of Assets	8,066	-	-	-
TOTAL REVENUES	987,273	1,178,107	1,178,107	1,111,500
<u>EXPENDITURES:</u>				
Clubhouse	566,011	425,772	425,772	431,596
Grounds	588,865	627,456	627,456	618,422
Restaurant	123,735	155,406	155,406	154,925
TOTAL EXPENDITURES	1,278,611	1,208,634	1,208,634	1,204,943
Net Income/(Loss)	(291,338)	(30,527)	(30,527)	(93,443)
Working Capital Beginning of Year	567,948	276,610	276,610	246,083
END OF YEAR WORKING CAPITAL	\$ 276,610	\$ 246,083	\$ 246,083	\$ 152,640
Personnel - Authorized FTE	24.00	24.00	24.00	24.00

MUNICIPAL GOLF COURSE FUND (CLUBHOUSE) DETAIL 404-6051

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$ 221,326	\$ 235,624	\$ 235,624	\$ 235,152
Personnel Services - Benefits	109,874	73,938	73,938	79,294
Supplies - General	30,800	32,500	32,500	33,000
Supplies - Miscellaneous	1,508	4,500	4,500	4,000
Service & Charges - General	59,882	54,420	54,420	47,900
Services & Charges - Maintenance	16,483	7,500	7,500	15,000
Services & Charges - Miscellaneous	19,231	17,290	17,290	17,250
Depreciation	102,182	-	-	-
Loss on Sale/Fixed Assests	4,725	-	-	-
GOLF COURSE (CLUBHOUSE) TOTALS	\$ 566,011	\$ 425,772	\$ 425,772	\$ 431,596

The City-owned and operated Tony Butler Golf course is one of the few twenty-seven hole golf courses. The clubhouse was renovated in March 2010 and includes a pro shop with golf apparel, a large reception room for gatherings and a small concession with a dining area.

PROGRAM GOAL FY 2018-2019

Focus on increasing revenues through promotion of golf in the community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Increase customer service training to ensure each customer has a positive experience.

OBJECTIVES FY 2018-2019

- Initiate new business plan to reduce expenses and increase revenue and ultimately operate within a balanced budget.
- Create and implement a new Policy and Procedure Manual for Tony Butler Golf Course employees.
- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base.
- Expand an e-mail database to develop an on-line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and promoting the course through newspaper, golf magazines, and television.
- Control and promote golf rounds and annual membership usage utilizing ForeUp point of sale system.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Pro-shop inventory.
- Create a weekly event that will bring in regular participation and revenue streams.

- Become a member and create a First Tee Charter at Tony Butler Golf Course to perk the interest of potential young players.
- Implement the snag program for the City's Summer Playground hosted by the City's Parks and Recreation Department.

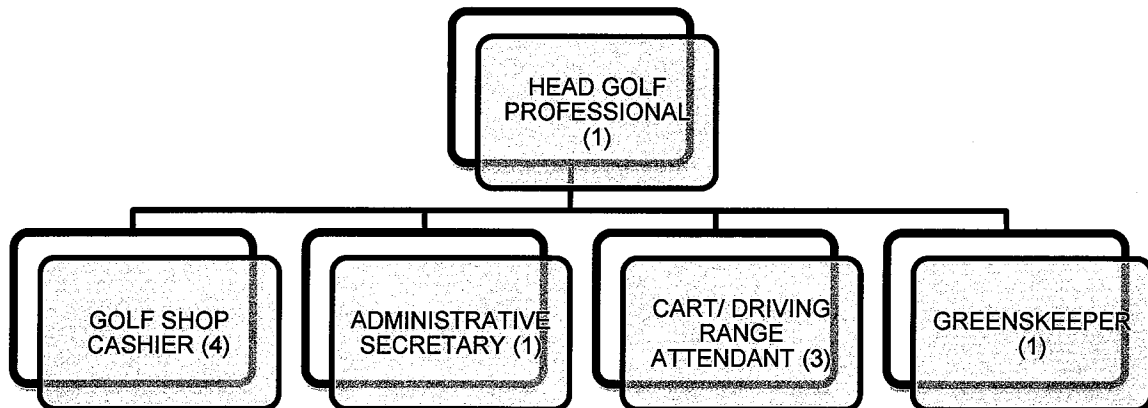
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Customer service training through Human Resources and outside sources. Annual Lease Programs for both golf carts and maintenance equipment.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Green fees	429,786	400,000	450,000
Tournament fees	30,041	35,000	40,000
Membership	95,877	95,000	120,000
Discount coupons	60,588	60,000	70,000
Cart rental fees	141,836	130,000	150,000
Trail fees/storage fees	28,850	24,000	36,000
Golf range/other fees	31,677	34,000	47,000
Merchandise sales	<u>34,171</u>	<u>25,000</u>	<u>40,000</u>
Total Revenues	852,826	803,000	953,000

AUTHORIZED PERSONNEL



MUNICIPAL GOLF COURSE FUND (GROUNDS) DETAIL 404-6052

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$ 287,082	\$ 290,133	\$ 290,133	\$ 293,236
Personnel Services - Benefits	106,122	115,165	115,165	106,986
Supplies - General	45,453	71,500	71,500	69,800
Supplies - Miscellaneous	1,128	2,000	2,000	2,000
Service & Charges - General	113,766	110,600	110,600	107,400
Services & Charges - Maintenance	35,314	38,058	38,058	39,000
GOLF COURSE (GROUNDS) TOTALS	\$ 588,865	\$ 627,456	\$ 627,456	\$ 618,422

PROGRAM GOAL FY 2018-2019

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The Executive 9-hole course is a shorter course measuring 2,600 yards, par 35.

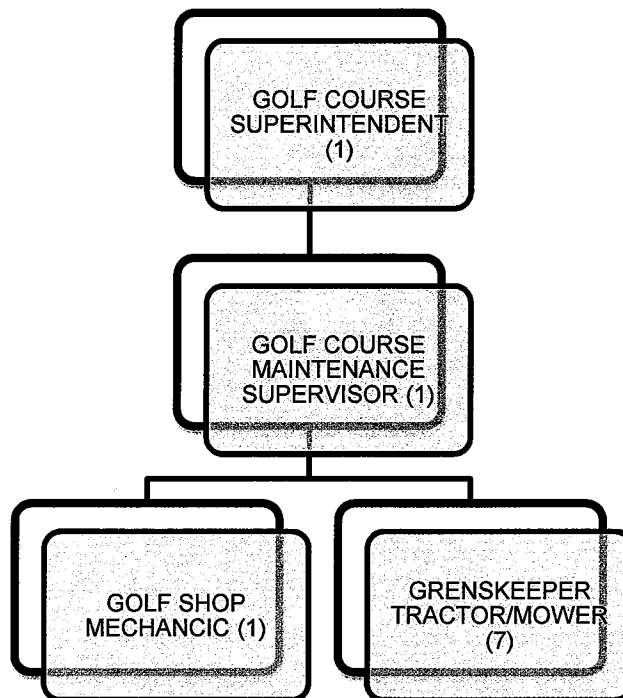
OBJECTIVES FY 2018- 2019

- Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications.
- Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming.
- Improve green conditions with increased fertilizer/chemical applications.
- Increases chemical budget to provide a weed free program on tee-boxes, fairways, surround green areas.
- Reconstruct the driving range by removing the current multi-tiered teeing locations, and possibly install artificial turf to ensure quality hitting space year around and reduce the wear and tear.
- Level the dirt mounds on the range and replace pole markers with numeric marked distance indicators.
- Works closely with management and golf advisory board to improve on course/playing conditions
- Pursue funding source to replace the irrigation system on the Executive 9 hole course.
- Pursue funding source to repair or replace damaged sidewalks based on the priority plan created.
- Create a marketing plan to increase customer base and tournament play.
- Pursue amending city ordinance to allow the golf pro the flexibility of offering specials during slow days.
- Pursue a city wide promotional plan to share the advertising costs for the golf course.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We will be in our third year of our four year lease with Jacobson for 7 pieces of maintenance equipment. This lease program will take us to the 2019-2020 fiscal year budgets. Increasing the course condition and implementing a marketing plan will increase the revenues from green fees.

AUTHORIZED PERSONNEL



MUNICIPAL GOLF COURSE (RESTAURANT) DETAIL 404-6053

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	45,694	62,871	62,871	66,226
Personnel Services - Benefits	15,792	21,835	21,835	22,999
Supplies - General	59,366	65,000	65,000	60,000
Supplies - Miscellaneous	2,735	3,000	3,000	3,500
Service & Charges - General	148	1,700	1,700	1,700
Services & Charges - Miscellaneous	-	1,000	1,000	500
GOLF COURSE (RESTAURANT) TOTALS	\$ 123,735	\$ 155,406	\$ 155,406	\$ 154,925

PROGRAM GOAL FY 2018-2019

Offer golfers and golf outings a variety of food and beverages with great customer service. Service standards and cost control measures will be increased to optimize potential. The food and beverage division of the golf course offers fresh hot breakfast and lunches, and cold beverages. There are new opportunities for increased sales with new menu options, and pricing. Advertising and promotion of golf course will make new/past customers aware of new facility and warm food options at our club. Staff is investigating the benefits of possibly outsourcing the food and beverage component of the golf course.

OBJECTIVES FY 2018- 2019

- Develop and maintain exceptional customer service through staff training, written policy and procedures and customer surveys.
- Improve profitability by offering additional menu items and implementing competitive menu pricing.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of food and beverage inventory.
- Evaluate and implement procedures to reduce waste and loss.
- Investigate the benefits of possibly outsourcing the food and beverage component of the golf course to reduce expenses and increase services by offering course delivery of food and beverages.

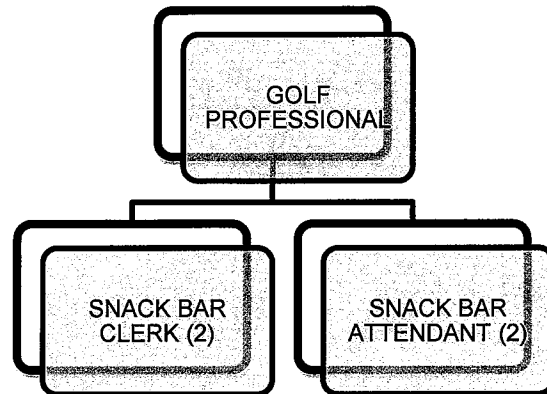
SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

Increase sales with the additional tournament events and increase of food pricing.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
Food & Drink Sales	104,917	100,000	120,000
Food & Drink Sales-Non Taxable	<u>4,155</u>	<u>4,000</u>	<u>5,000</u>
Total Revenues	109,072	104,000	125,000

AUTHORIZED PERSONNEL



HARLINGEN WATERWORKS
SYSTEM FUND

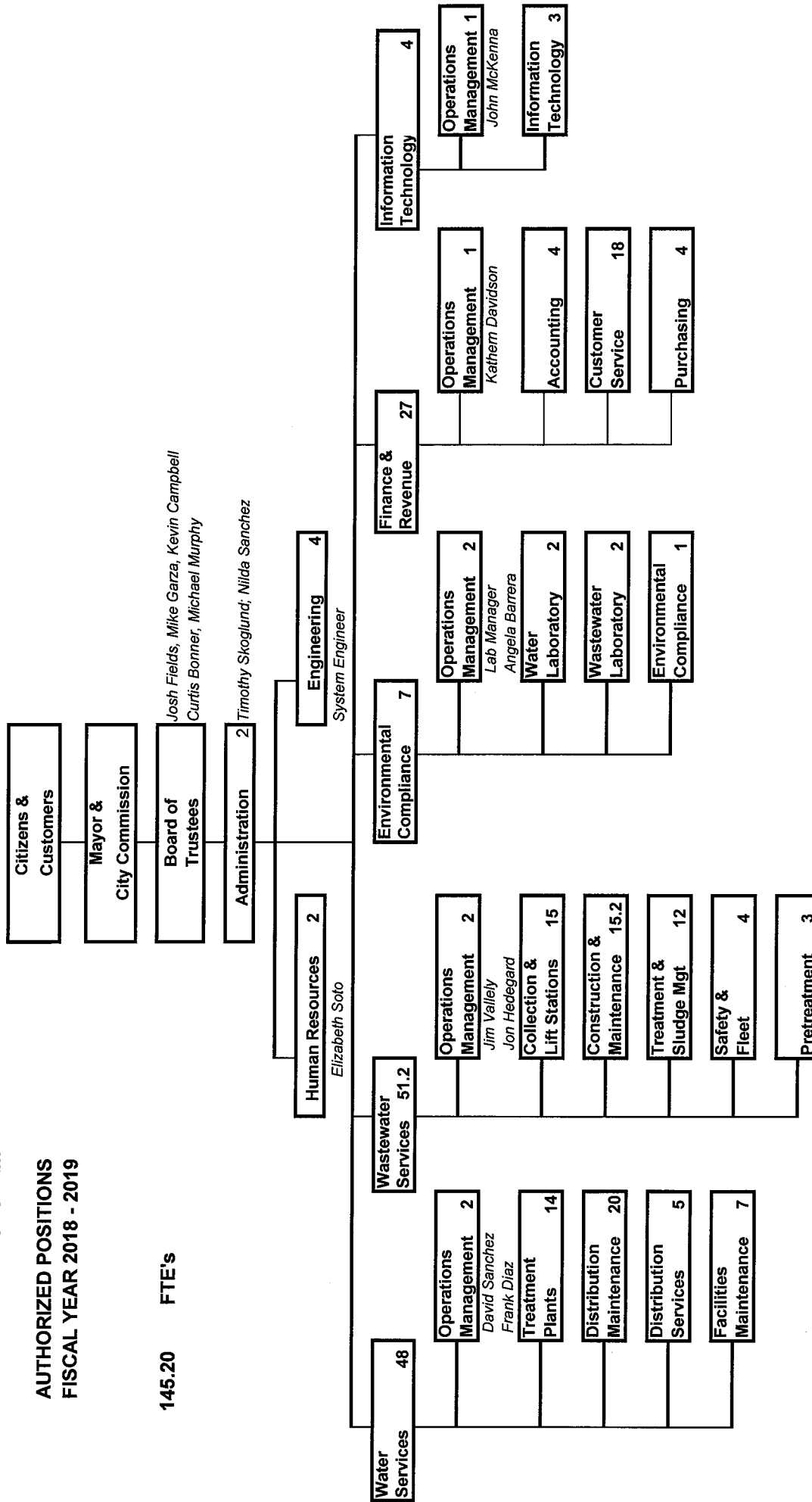
**CITY OF HARLINGEN
WATERWORKS SYSTEM
SUMMARY OF REVENUES AND EXPENSES
FISCAL YEAR 2018 - 2019 BUDGET**

	ACTUAL FY 2016-17	BUDGET FY 2017-18	ESTIMATED FY 2017-18	APPROVED FY 2018-19
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,908,137	\$ 2,934,000	\$ 2,947,000	\$ 2,960,000
Base Charges - Sewer	1,673,551	1,926,000	1,930,000	1,956,000
Consumption Charges - Water	6,411,877	5,904,000	6,000,000	6,000,000
Consumption Charges - Sewer	8,201,718	7,830,000	7,810,000	7,720,000
Fuel Adjustment	492,989	476,000	477,000	473,000
Sales to Other Entities - Water	605,942	498,000	593,200	561,200
Sales to Other Entities - Sewer	339,753	300,000	316,000	304,000
Late Payment Penalties	332,068	314,000	328,000	326,000
Disconnect Fees	195,435	197,000	206,000	205,000
Service Fees	81,277	80,000	78,000	78,000
Pretreatment Testing Chgs - Sewer	15,444	15,000	13,000	14,000
Industrial Surcharges - Sewer	219,266	222,000	116,000	116,000
TOTAL OPERATING REVENUES	21,477,457	20,696,000	20,814,200	20,713,200
<u>OPERATING EXPENSES</u>				
Personnel Services	8,175,686	8,661,342	8,449,154	8,787,287
Contractual Services	3,274,701	3,381,250	3,112,575	3,933,425
Maintenance & Supplies	2,886,769	3,335,150	3,125,790	3,475,710
Other Charges	141,543	165,300	155,593	189,975
Depreciation	3,823,252	4,250,000	3,999,000	4,097,000
TOTAL OPERATING EXPENSES	18,301,951	19,793,042	18,842,112	20,483,397
INCREASE (DECREASE) FROM OPERATIONS	3,175,506	902,958	1,972,088	229,803
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	334,970	270,000	295,000	275,000
Impact Fees - Sewer	433,260	330,000	345,000	300,000
Investment Earnings	206,280	264,000	435,000	550,000
Tap Fees	85,975	75,000	89,600	75,000
Front Footage/Tie in Charges	33,595	25,000	27,000	25,000
Inspection Fees	10,835	7,000	11,000	9,000
Backflow Prevention Fees	27,025	22,000	22,000	25,000
Rental Income	129,668	129,000	128,600	104,000
Garbage Billing Fee	68,750	75,000	75,000	75,000
Miscellaneous	153,431	211,000	251,600	216,800
TOTAL NON-OPERATING REVENUES	1,483,789	1,408,000	1,679,800	1,654,800
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	656,446	812,644	812,644	762,452
INCREASE (DECREASE) IN NET ASSETS	\$ 4,002,849	\$ 1,498,314	\$ 2,839,244	\$ 1,122,151

CITY OF HARLINGEN WATERWORKS SYSTEM

AUTHORIZED POSITIONS
FISCAL YEAR 2018 - 2019

145.20 FTE's



WATERWORKS SYSTEM
WATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2018 - 2019 BUDGET

DESCRIPTION	ACTUAL FY 2016-17	BUDGET FY 2017-18	ESTIMATED FY 2017-18	APPROVED FY 2018-19
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,908,137	\$ 2,934,000	\$ 2,947,000	\$ 2,960,000
Consumption Charges - Water	6,411,877	5,904,000	6,000,000	6,000,000
Fuel Adjustment	250,820	242,000	245,000	244,000
Sales to Other Entities - Water	605,942	498,000	593,200	561,200
Late Payment Penalties	161,866	146,000	160,000	160,000
Disconnect Fees	195,435	197,000	206,000	205,000
Service Fees	81,277	80,000	78,000	78,000
TOTAL OPERATING REVENUES	10,615,354	10,001,000	10,229,200	10,208,200
<u>OPERATING EXPENSES</u>				
Personnel Services	4,511,248	4,717,590	4,552,928	4,733,729
Contractual Services	2,251,319	2,318,750	2,074,330	2,547,550
Maintenance & Supplies	1,976,991	2,176,650	1,992,898	2,117,660
Other Charges	74,480	88,300	79,789	111,900
Depreciation	1,573,334	1,636,000	1,558,700	1,707,000
TOTAL OPERATING EXPENSES	10,387,372	10,937,290	10,258,645	11,217,839
INCREASE (DECREASE) FROM OPERATIONS	227,982	(936,290)	(29,445)	(1,009,639)
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	334,970	270,000	295,000	275,000
Investment Earnings	104,762	132,000	220,000	275,000
Tap Fees	69,475	60,000	72,000	60,000
Front Footage	16,648	14,000	15,000	15,000
Inspection Fees	4,251	2,000	5,000	4,000
Backflow Prevention Fees	27,025	22,000	22,000	25,000
Rental Income	64,834	64,500	64,300	52,000
Garbage Billing Fee	34,375	37,500	37,500	37,500
Miscellaneous	247,573	71,000	145,000	109,800
TOTAL NON-OPERATING REVENUES	903,913	673,000	875,800	853,300
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	326,510	405,141	405,141	380,392
INCREASE (DECREASE) IN NET ASSETS	\$ 805,385	\$ (668,431)	\$ 441,214	\$ (536,731)

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$239,311	\$384,987	\$238,582	\$240,493
Contracted Services	61,284	350,650	301,256	213,000
Materials & Supplies	22,784	37,900	36,485	38,860
Other Charges	6,367	19,300	13,360	20,000
Depreciation	2,568	2,700	2,570	2,700
Total Budget	<u>\$332,314</u>	<u>\$795,537</u>	<u>\$592,253</u>	<u>\$515,053</u>

The Harlingen Waterworks System is a municipally owned enterprise operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL

To provide safe and sufficient water, to ensure environmental quality and public health, and to strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

ENGINEERING

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$196,369	\$188,079	\$241,580	\$349,584
Contracted Services	3,779	3,500	3,500	453,500
Materials & Supplies	1,855	4,200	15,130	8,450
Other Charges	677	1,100	1,090	8,750
Depreciation	795	1,100	630	5,800
Total Budget	<u>\$203,475</u>	<u>\$197,979</u>	<u>\$261,930</u>	<u>\$826,084</u>

The Engineering Department is responsible for the developing standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Working closely with the System's General Manager, the department is in charge of developing the required guidelines for planning

long term System growth. The department is responsible for maintaining all drawings, specifications, and designs of major construction projects; and is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. Additionally, the department assigns ratepayer utility account numbers, and assesses applicable fees and charges for connection to the water and wastewater systems.

PROGRAM GOAL

To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands. To enhance job knowledge of all department employees, and to automate all system mapping.

PURCHASING AND WAREHOUSE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$224,736	\$248,728	\$211,015	\$251,675
Contracted Services	88,128	81,500	83,301	77,500
Materials & Supplies	12,660	18,000	17,744	23,100
Other Charges	1,964	2,500	3,199	4,400
Depreciation	<u>82,556</u>	<u>85,800</u>	<u>61,300</u>	<u>57,000</u>
Total Budget	<u>\$410,044</u>	<u>\$436,528</u>	<u>\$376,559</u>	<u>\$413,675</u>

The purchasing function is responsible for ensuring all local, state and federal regulations are followed, and the best value is received in the procurement of goods and services. The warehouse function is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. The department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL

To purchase quality materials and supplies to provide the best value to the Waterworks System. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To maintain and operate the warehouse facility in an orderly and professional manner.

ENVIRONMENTAL COMPLIANCE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$618,476	\$609,222	\$484,082	\$440,881
Contracted Services	25,063	18,000	10,818	48,000
Materials & Supplies	83,271	93,500	70,961	80,300
Other Charges	5,636	8,500	5,725	5,700
Depreciation	30,624	30,600	29,100	20,000
Total Budget	<u>\$763,070</u>	<u>\$759,822</u>	<u>\$600,686</u>	<u>\$594,881</u>

The Environmental Compliance Department is responsible for ensuring compliance with local, State and Federal guidelines pertaining to the production of drinking water and the discharge of wastewater. The water laboratory monitors the quality of potable water produced by the System's two water treatment plants. The wastewater laboratory monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant.

PROGRAM GOAL

To assist other departments with permit applications and amendments, treatment plant design, and proper quality assurance and quality control of both plant and laboratory testing. To implement procedures for determining compliance with regulations pertaining to the production of safe drinking water and the effective treatment and discharge of wastewater.

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$339,676	\$334,109	\$336,720	\$351,000
Contracted Services	202,384	222,400	218,565	230,500
Materials & Supplies	6,396	7,000	7,200	31,000
Other Charges	23,175	23,600	27,120	30,000
Depreciation	-	-	-	-
Total Budget	<u>\$571,631</u>	<u>\$587,109</u>	<u>\$589,605</u>	<u>\$642,500</u>

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance all assets are safeguarded against loss from unauthorized use or disposition, and all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for coordinating cost reduction and containment efforts; for

ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; to coordinate the annual financial audit and preparation of the annual budget.

PROGRAM GOAL

To ensure financial accountability; to effectively manage assets; and to provide appropriate financial information for evaluation of the Waterworks' activities.

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$819,896	\$807,957	\$833,478	\$852,209
Contracted Services	14,492	23,000	21,800	23,000
Materials & Supplies	436,631	405,500	400,000	235,000
Other Charges	54,711	40,500	40,470	40,500
Depreciation	36,046	36,400	29,100	25,000
Total Budget	<u>\$1,361,776</u>	<u>\$1,313,357</u>	<u>\$1,324,848</u>	<u>\$1,175,709</u>

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$333,197	\$332,805	\$329,972	\$336,379
Contracted Services	1,727	500	853	154,500
Materials & Supplies	92,786	143,000	122,414	218,000
Other Charges	5,503	10,000	4,488	10,000
Depreciation	29,050	32,000	33,700	28,000
Total Budget	<u>\$462,263</u>	<u>\$518,305</u>	<u>\$491,427</u>	<u>\$746,879</u>

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, systems security, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL

To provide leading edge technology, at a reasonable cost. To assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$248,635	\$246,261	\$221,196	\$253,463
Contracted Services	111,514	102,000	94,883	102,000
Materials & Supplies	95,798	117,000	84,057	117,000
Other Charges	168	500	177	500
Depreciation	<u>73,382</u>	<u>74,000</u>	<u>73,200</u>	<u>67,000</u>
Total Budget	<u>\$529,497</u>	<u>\$539,761</u>	<u>\$473,513</u>	<u>\$539,963</u>

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$651,129	\$813,278	\$789,983	\$815,714
Contracted Services	3,374	10,800	10,736	10,850
Materials & Supplies	2,677	7,450	7,250	6,950
Other Charges	15,959	15,000	15,024	22,950
Total Budget	\$673,139	\$846,528	\$822,993	\$856,464

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

SAFETY AND FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$221,647	\$214,393	\$208,175	\$223,279
Contracted Services	2,162	2,000	756	2,000
Materials & Supplies	19,624	29,500	22,865	29,400
Other Charges	1,907	3,000	2,878	3,100
Depreciation	14,997	6,100	8,600	7,000
Total Budget	\$260,337	\$254,993	\$243,623	\$264,779

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$349,257	\$486,498	\$490,699	\$406,452
Contracted Services	2,742	3,600	3,600	3,600
Materials & Supplies	80,565	146,700	147,218	146,700
Other Charges	8,318	9,700	10,336	9,700
Depreciation	57,181	59,100	47,300	48,000
Total Budget	<u>\$498,063</u>	<u>\$705,598</u>	<u>\$699,153</u>	<u>\$614,452</u>

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$704,075	\$711,434	\$724,115	\$733,921
Contracted Services	1,979,423	1,889,000	1,693,111	1,874,000
Materials & Supplies	852,366	957,500	874,480	1,037,500
Other Charges	3,410	5,500	5,300	5,500
Depreciation	725,251	781,000	736,300	850,000
Total Budget	<u>\$4,264,525</u>	<u>\$4,344,434</u>	<u>\$4,033,306</u>	<u>\$4,500,921</u>

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers, the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWWS also has responsibility for supplying water to the cities of La Feria and San Benito.

Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities to accommodate future growth.

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. The department is also responsible for the installation and maintenance of fire hydrants, valves, water service connections, and the extension of water lines. The department maintains the System's two (2) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

WATER DISTRIBUTION SERVICES

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$193,385	\$199,830	\$202,258	\$211,685
Contracted Services	1,614	1,800	1,830	5,600
Materials & Supplies	18,624	20,700	20,745	20,200
Other Charges	3,385	4,300	3,646	4,000
Depreciation	6,197	6,200	6,200	6,500
Total Budget	<u>\$223,205</u>	<u>\$232,830</u>	<u>\$234,679</u>	<u>\$247,985</u>

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

WATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$533,804	\$520,636	\$540,876	\$561,227
Contracted Services	1,040	1,500	1,223	1,500
Materials & Supplies	986	1,200	48	1,200
Other Charges	2,916	4,800	1,293	4,800
Total Budget	<u>\$538,746</u>	<u>\$528,136</u>	<u>\$543,440</u>	<u>\$568,727</u>

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

WASTEWATER TREATMENT
FUND

**WATERWORKS SYSTEM
WASTEWATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2018 - 2019 BUDGET**

	ACTUAL FY 2016-17	BUDGET FY 2017-18	ESTIMATED FY 2017-18	APPROVED FY 2017-18
<u>OPERATING REVENUES</u>				
Base Charges - Sewer	\$ 1,673,551	\$ 1,926,000	\$ 1,930,000	\$ 1,956,000
Consumption Charges - Sewer	8,201,718	7,830,000	7,810,000	7,720,000
Fuel Adjustment	242,169	234,000	232,000	229,000
Sales to Other Entities - Sewer	339,753	300,000	316,000	304,000
Late Payment Penalties	170,202	168,000	168,000	166,000
Pretreatment Testing Chgs - Sewer	15,444	15,000	13,000	14,000
Industrial Surcharges - Sewer	219,266	222,000	116,000	116,000
TOTAL OPERATING REVENUES	10,862,103	10,695,000	10,585,000	10,505,000
<u>OPERATING EXPENSES</u>				
Personnel Services	3,664,438	3,943,752	3,896,226	4,053,558
Contractual Services	1,023,382	1,062,500	1,038,245	1,385,875
Maintenance & Supplies	909,778	1,158,500	1,132,892	1,358,050
Other Charges	67,063	77,000	75,804	78,075
Depreciation	2,249,918	2,614,000	2,440,300	2,390,000
TOTAL OPERATING EXPENSES	7,914,579	8,855,752	8,583,467	9,265,558
INCREASE FROM OPERATIONS	2,947,524	1,839,248	2,001,533	1,239,442
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Sewer	433,260	330,000	345,000	300,000
Investment Earnings	101,518	132,000	215,000	275,000
Tap Fees	16,500	15,000	17,600	15,000
Tie in Charges	16,947	11,000	12,000	10,000
Inspection Fees	6,584	5,000	6,000	5,000
Rental Income	64,834	64,500	64,300	52,000
Garbage Billing Fee	34,375	37,500	37,500	37,500
Miscellaneous	(94,142)	140,000	106,600	107,000
TOTAL NON-OPERATING REVENUES	579,876	735,000	804,000	801,500
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	329,936	407,503	407,503	382,060
INCREASE IN NET ASSETS	\$ 3,197,464	\$ 2,166,745	\$ 2,398,030	\$ 1,658,882

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED 17-18	APPROVED FY 18-19
Personnel Services	\$680,115	\$712,631	\$733,319	\$771,617
Contracted Services	163,401	160,000	160,000	160,000
Maintenance & Supplies	315,856	367,000	370,668	422,000
Other Charges	1,108	3,000	3,392	3,000
Depreciation	1,133,831	1,210,000	1,180,000	1,180,000
Total Budget	\$2,294,311	\$2,452,631	\$2,447,379	\$2,536,617

The Wastewater Collection department is responsible for the repair, replacement, and installation of sewer lines and manholes; air testing sewer lines in new subdivisions to ensure compliance with local, state, and federal guidelines; and investigating and resolving customer complaints pertaining to sewer back-ups and sewer odors. When applicable, the department is called upon to assess any damages resulting from sewer blockages. The department video tapes sewer lines to check for needed repair or replacement; grouts sewer manholes; repairs damaged sewer lines and broken force mains.

PROGRAM GOAL

To perform preventive maintenance on all wastewater lines within the City to prevent inconvenience to customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

WASTEWATER PRETREATMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$-	\$-	\$118,174	\$158,629
Contracted Services	-	-	745	50,875
Materials & Supplies	-	-	12,416	13,050
Other Charges	-	-	3,098	3,075
Depreciation	-	-	-	-
Total Budget	\$-	\$-	\$134,433	\$225,629

The industrial pretreatment department is responsible for protecting wastewater plant personnel and treatment facilities from the adverse effects of potentially dangerous industrial materials being discharged into the wastewater treatment system. The City's pretreatment ordinances specify the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWS, EPA and TCEQ regulations pertaining to permitted industrial discharge. The fines and permits are issued and levied by industrial pretreatment department personnel.

The department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeat non-compliance offenders.

PROGRAM GOAL

To implement pretreatment program procedures, and to enforce regulations as specified by local, state, and federal agencies. To incorporate EPA'S most current methods of determining compliance into all pretreatment ordinances. To promptly notify industries of non-compliance issues.

WASTEWATER TREATMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATE D 17-18	APPROVE D FY 18-19
Personnel Services	\$636,169	\$617,009	\$626,598	\$635,496
Contracted Services	600,069	502,500	500,500	514,000
Maintenance & Supplies	292,556	386,500	383,808	455,000
Other Charges	3,805	7,000	7,314	7,000
Depreciation	<u>915,373</u>	<u>1,221,000</u>	<u>1,100,000</u>	<u>1,080,000</u>
		\$2,734,009		
Total Budget	<u>\$2,447,972</u>	<u>9</u>	<u>\$2,618,220</u>	<u>\$2,691,496</u>

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. The department is responsible for treating wastewater that enters the plant from City of Harlingen customers, and the towns of Primera and Combes; and for maintaining the treatment plant. The department must ensure effluent water discharged into the receiving stream has met HWWWS, TCEQ, and EPA mandated criteria for wastewater quality.

PROGRAM GOAL

To provide the highest quality effluent to be discharged. To remain in compliance with local, state and federal regulations. To improve procedures for a more cost effective operation.

WASTEWATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	\$226,959	\$218,112	\$226,135	\$227,816
Contracted Services	1,612	2,000	2,000	2,000
Maintenance & Supplies	966	1,000	1,000	1,000
Other Charges	50	1,000	1,000	1,000
Depreciation	<u>37,114</u>	<u>19,000</u>	<u>18,300</u>	<u>-</u>
Total Budget	<u>\$266,701</u>	<u>\$241,112</u>	<u>\$248,435</u>	<u>\$231,816</u>

The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

VALLEY INTERNATIONAL
AIRPORT FUND

**CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT**

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATE FY 17-18	BUDGET FY 18-19
<u>REVENUES:</u>				
Terminal Building	\$3,148,797	\$3,195,000	\$3,228,630	\$3,246,000
Airfield	642,251	711,000	726,097	744,000
Industrial Park	1,247,431	1,249,500	1,257,464	1,260,000
Terminal Support	1,167,157	1,220,500	1,232,634	1,242,300
TOTAL OPERATING REVENUES	<u>\$6,205,636</u>	<u>\$6,376,000</u>	<u>\$6,444,824</u>	<u>\$6,492,300</u>
<u>EXPENSES:</u>				
Personnel Services	\$3,210,072	\$3,419,500	\$3,421,394	\$3,573,500
Contracted Services	1,631,380	1,602,800	1,541,831	1,534,500
Materials and Supplies	430,131	484,000	481,999	498,000
Other Expenses	641,222	683,700	685,101	707,500
TOTAL OPERATING EXPENSES	<u>\$5,912,805</u>	<u>\$6,190,000</u>	<u>\$6,130,325</u>	<u>\$6,313,500</u>
OPERATING INCOME BEFORE DEPRECIATION	<u>\$292,830</u>	<u>\$186,000</u>	<u>\$314,499</u>	<u>\$178,800</u>
Depreciation Expense	5,527,324	5,190,000	5,500,000	6,000,000
Operating Income/(Loss)	<u>(\$5,234,494)</u>	<u>(\$5,004,000)</u>	<u>(\$5,185,501)</u>	<u>(\$5,821,200)</u>
Non-Operating Rev (Exp)	26,135	40,000	43,518	12,000
Capital Contributions	6,109,544	6,220,664	4,326,262	11,264,628
INCREASE IN NET ASSETS	<u>\$901,185</u>	<u>\$1,256,664</u>	<u>(\$815,721)</u>	<u>\$5,455,428</u>

Valley International Airport is owned by the City of Harlingen. Revenues are generated by commercial use of the Terminal Building, Terminal Support, Airfield, and Industrial Park. The chief administrator of the Airport is the Director of Aviation who is appointed by the Airport Board. The Mayor appoints members of the Harlingen Airport Board with the consent of the City Commission. Commercial airline service is provided by Southwest Airlines, United Express, American Airlines and Frontier Airlines while seasonal service is provided by Sun Country and Delta Airlines. Air Cargo flights include Southwest Airlines, DHL Express and FedEx.

PROGRAM GOAL

Working closely and effectively with key stakeholders the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

Valley International Airport's current growth trend continues to support its goal of providing the RGV with the best air travel services both in terms of passengers and air cargo. With a strong financial base, room to expand and a business-oriented board of directors it is well positioned to take advantage of opportunities as they develop.

Significant Accomplishments

- Air Handler and Disconnect
- Completed new ARFF Station
- Runway 35L Entrance Taxiway Realign
- Mitigated SPI Shuttle Expenses
- Revitalized propulsion test facility
- Negotiated new contracts – Rental Cars, Food Services and Advertising
- Established a business relationship with a Washington advocate
- Added two new airline entrants with non-stop service to three major hubs

Significant projects - In Progress

- Continued negotiations - Air Service Development
- Reconstruct NW & SW Concrete Apron
- Terminal Flooring
- Replace Fan Coil Units
- FIS Apron Lights
- FedEx leasehold improvements
- Replace Terminal Lobby Domed Roof

Future Challenges

- Establish VIA as the RGV's Regional Airport

- Address Air Carrier deficiencies
- Sustain and attract Air Carriers
- Address security checkpoint reconfiguration
- Negotiate new contracts – Airlines, Parking, Gifts & News
- Marketing Harlingen Aerotropolis to prospective businesses
- Revenue diversification and expenditure controls

Financial Highlights

The Adopted Budget for Fiscal Year 2018-2019 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Adopted Budget

Revenue for Fiscal Year 2018-2019 is \$6,492,300, an increase of \$116,300 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$46,000 Airline Contract, Landing Fees
- Increase \$20,000 Restaurant – New vendor Tailwind
- Increase \$19,500 Parking revenue
- Increase \$16,000 Ground Handling Services
- Increase \$15,000 Rent-A-Cars

Operating Expense for Fiscal Year 2018-2019 is \$6,313,500, an increase of \$123,500 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$127,000 Salary, Wages, OT, FICA, Pension Liability
- Increase \$ 47,000 Professional Fees - Advocate
- Increase \$ 27,000 ARFF Personnel
- Increase \$ 23,800 Insurance – Price plus additional buildings
- Increase \$ 16,000 Fuel – Airport & QTA
- Decrease \$ 99,000 SPI Shuttle – 3rd party sourcing
- Decrease \$ 22,000 Utilities - LED lighting project savings

The Proposed Budget is a gain of \$178,800 (excluding depreciation), down \$7,200 from the Current Year Adopted Budget.

Capital Expense and Improvement Projects

The Capital Purchase Budget totals \$151,000, primarily for a Backhoe with Enclosed Cab, Pick-Up Truck and the acquisition of equipment for various airport departments. The Capital Improvement Budget totals \$1,250,000 which is predominantly funded by AIP Grants and PFC funds using a 90/10 split. New projects include replacing the Terminal Flat Roof, initial costs to extend RWY 17R-35L and purchase ARFF Silvers (PPE).

Cash Flow

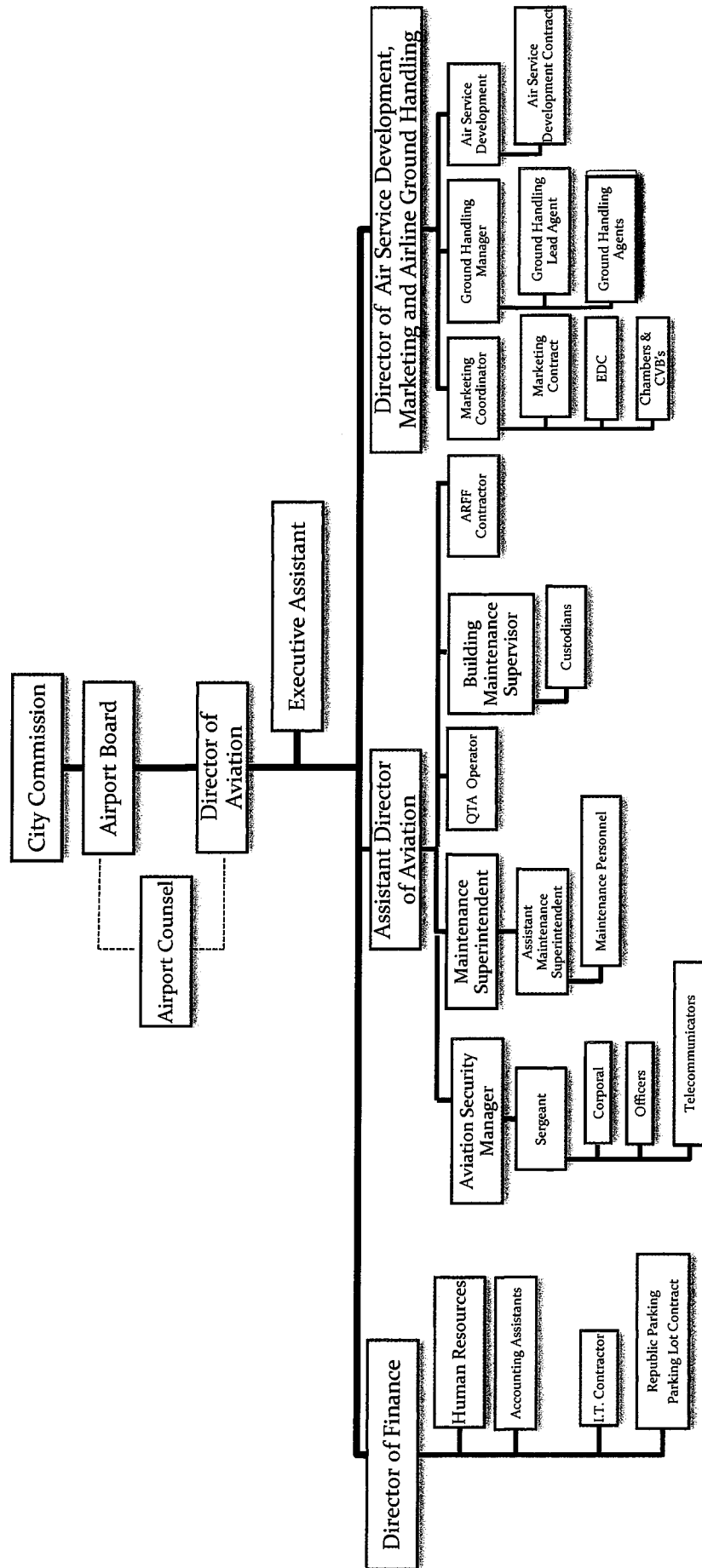
Cash and Investment beginning fiscal year balances will approximate \$3,471,152. Cash sources are projected to be \$17,557,428 including

\$10,139,669 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,124,959 in PFC receipts. Cash Uses are estimated to be \$19,550,799, including \$12,287,299 in capital expenses and improvements. Ending Cash and Investment balances will approximate \$1,477,781.

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATE FY 17-18	ESTIMATE FY 18-19
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	275,909	306,392	312,520
Cargo pounds-enplaned and deplaned	93,323,131	115,089,208	130,000,000
<u>EFFICIENCY</u>			
Airline cost per enplaned passenger	\$6.02	\$5.61	\$5.55
<u>OUTPUT</u>			
Number of capital projects completed	5	4	4
Capital projects completed on/below budget	100%	100%	100%

Valley International Airport Organization Chart



TAB 10 - INTERNAL SERVICE FUNDS

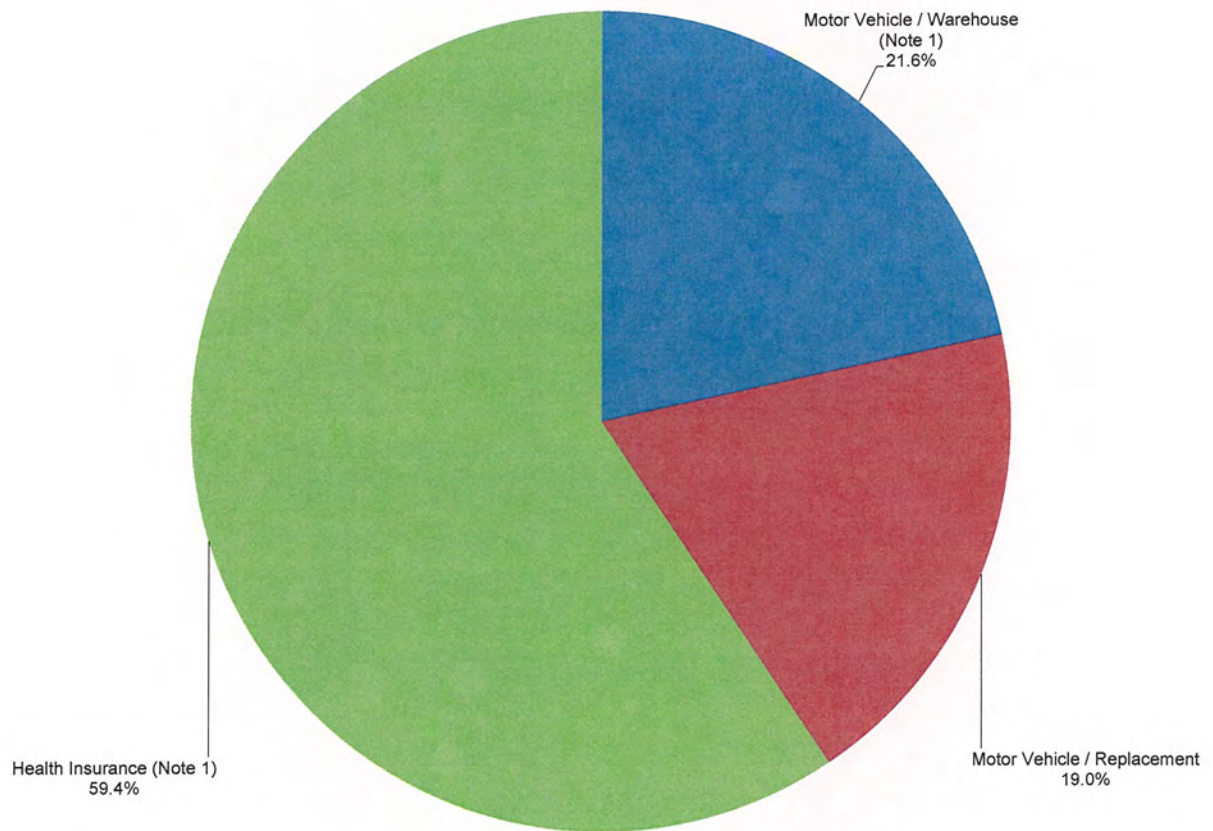
INTERNAL SERVICES FUNDS

Internal Services Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

**INTERNAL SERVICES FUNDS
EXPENDITURES \$9,4739,049**



MOTOR VEHICLE/
WAREHOUSE FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
REVENUES:				
Miscellaneous	\$6,174	\$ -	\$ -	\$ -
Reimbursements	3,067	-	-	-
Internal Service	3,069,305	4,740,839	4,740,839	1,306,568
Investments	17,383	6,750	6,750	3,189,943
Various	92	-	-	21,500
Sale of Assets	1,911	-	-	-
Capital Contributions	385,058	-	-	-
TOTAL REVENUES	3,482,990	4,747,589	4,747,589	4,518,011
EXPENDITURES:				
Purchasing	\$ 152,882	\$ 124,073	\$ 124,073	\$ 125,104
Materials Management	1,441,362	1,658,724	1,658,724	1,609,097
Administration	1,902,683	1,615	1,615	1,639
Fleet Maintenance	273,078	320,695	320,695	303,861
Vehicle Replacement	216,788	1,417,202	1,417,202	1,790,495
Transfers	249,130	-	-	-
TOTAL EXPENDITURES	4,235,923	3,522,309	3,522,309	3,830,196
Net Income/(Loss)	(752,933)	1,225,280	1,225,280	687,815
Working Capital Beginning of Year	10,121,784	9,368,851	9,368,851	10,594,131
END OF YEAR WORKING CAPITAL	\$9,368,851	\$10,594,131	\$10,594,131	\$11,281,946
 Personnel - Authorized FTE	 9.00	 9.00	 9.00	 9.00

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	77,631	75,380	75,380	79,553
Personnel Services - Benefits	52,446	25,398	25,398	23,781
Supplies - General	2,000	2,000	2,000	2,000
Supplies - Miscellaneous	872	845	845	845
Services & Charges - General	14,680	19,675	19,675	18,150
Services & Charges - Maintenance	4,753	275	275	275
Services & Charges - Miscellaneous	500	500	500	500
PURCHASING TOTALS	\$152,882	\$124,073	\$ 124,073	\$ 125,104

The Purchasing division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews purchase requisitions and processes all purchase orders.

PROGRAM GOAL

The goal of the Purchasing Department is to manage departmental purchases and to provide efficient leadership and instruction in solving departmental purchasing problems by effectively providing training and guidance to employees and seeking new technological procedures for more valuable purchasing.

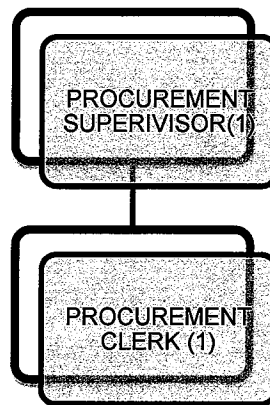
OBJECTIVES FOR FY 2018- 2019

- Review departmental purchases by verifying proper use of vendor quotes and/or use of cooperative contract pricing and/or sealed bids on all purchases, as required.
- Attend purchasing seminars to ensure that internal procedures are following the latest Federal, State, and Local purchasing laws.
- Establish new training materials for procurement procedures according to the newly updated Purchasing Policy.
- Train employees on purchasing methods to increase knowledge of City's purchasing policies and procedures, and proper use of software.
- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Utilize internet by posting bid notices on City's website, verify cooperative contracts and assist departments with outside vendor searches.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	95%	95%	95%
Vendors contacted for quotes on all purchases	95%	98%	98%

AUTHORIZED PERSONNEL



MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	46,579	49,919	49,919	51,936
Personnel Services - Benefits	24,961	23,035	23,035	23,141
Supplies - General	1,211,362	1,441,000	1,441,000	1,371,000
Supplies - Miscellaneous	119,975	110,800	110,800	122,000
Services & Charges - General	8,306	12,420	12,420	21,470
Services & Charges - Maintenance	29,929	21,300	21,300	19,300
Services & Charges - Miscellaneous	250	250	250	250
MATERIALS MANAGEMENT TOTALS	\$ 1,441,362	\$ 1,658,724	\$ 1,658,724	\$ 1,609,097

The Materials Management division is responsible for managing the operations of a centralized warehouse. The primary objective of this department is to provide a central operation for the ordering, shipping, receiving, and warehousing of commonly used goods and supplies, auto parts, including fuel and lubricants for the supply and use of all departments.

PROGRAM GOAL

The goal of the Materials Management Department is to warehouse the most commonly used goods and supplies for the use of all departments and to maintain accurate inventory control for the goods and services provided, and to provide excellent customer service to internal customers by improving our delivery and pickup routes.

OBJECTIVES FOR FY 2018- 2019

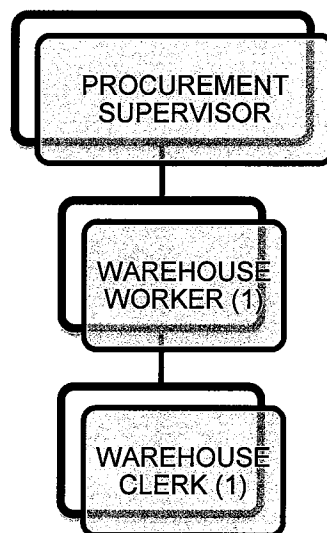
Consistent with previously established goals, Materials Management objectives include:

- Ordering in bulk to stock the most commonly used operating supplies and vehicle repair parts to provide cost savings to departments on man-hours, fuel, and wear & tear on vehicles.
- Search for better pricing from current and new vendors to save money for city departments and maintain a working relationship with vendors.
- Provide fuel reporting for all departments for faster and better vehicle budget accountability.
- Check incoming and outgoing stock orders for product faults or defects.
- Conduct more periodic inventory counts to improve warehouse inventory accuracy and accountability.
- Increase inter-departmental communications by providing a prompt daily route schedule.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
Provide Fuel Usage Reports	100%	100%	100%
Department deliveries	95%	98%	100%
Warehouse fuel inventory	95%	95%	98%

AUTHORIZED PERSONNEL



MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Supplies - General	\$ 43	\$ 250	\$ 250	\$ 250
Services & Charges - General	16,707	1,365	1,365	1,389
Depreciation	1,792,315	-	-	-
Loss on Sale of Fixed Assets	93,618	-	-	-
MOTOR VEHICLE ADMIN. TOTALS	\$ 1,902,683	\$ 1,615	\$ 1,615	\$ 1,639

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2018- 2019

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

PERFORMANCE INDICATORS

	ACTUAL FY 16-17	ESTIMATED FY 17-18	PROPOSED FY 18-19
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	497	500	515
License plates processed	340	400	410
Vehicle acquisitions processed	32	25	16
Vehicles/Equipment processed for auction	35	25	25
<u>EFFICIENCY</u>			
Admin cost per vehicle/equip	\$436	\$2,834	\$3,145
<u>OUTPUT</u>			
No. of vehicles/equip purchased	18	25	16
No. of license plates processed	340	400	410
No. of vehicles/equip processed for auction	35	25	25

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Personnel Services	158,562	168,545	168,545	160,750
Personnel Services - Benefits	52,175	59,257	59,257	67,504
Supplies - General	1,414	1,700	1,700	1,700
Supplies - Miscellaneous	5,210	15,800	15,800	11,900
Services & Charges - General	38,344	48,893	48,893	40,807
Services & Charges - Maintenance	11,178	25,000	25,000	19,700
Services & Charges - Misc	675	1,500	1,500	1,500
Capital Outlay	5,520	-	-	-
FLEET MAINTENANCE TOTALS	\$273,078	\$320,695	\$ 320,695	\$ 303,861

The Fleet Maintenance division of the Public Works Department is responsible for the coordination and maintenance of all City owned vehicles and equipment. Preventive maintenance and vehicle repairs are an important part of our fleet maintenance division. By providing these services internally, it allows a cost savings to the City and a faster turnaround time. The division provides maintenance and repairs to over 400 vehicles and heavy equipment such as emergency vehicles, front-end loaders, excavators, sanitation trucks and street sweepers etc.

PROGRAM GOAL

The main goal of this division is to minimize repairs that are outsourced, provide efficient and responsive service to all departments and to continue to promote our preventative maintenance program.

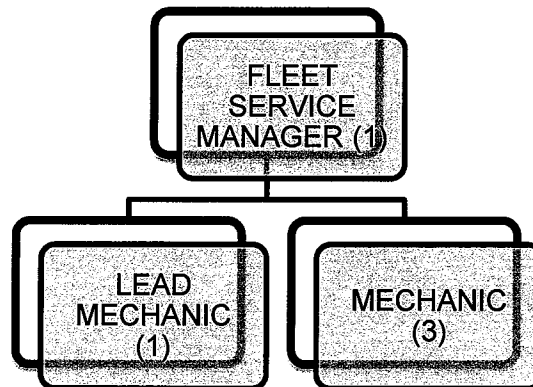
OBJECTIVES FOR FY 2018- 2019

- Continue to utilize the fleet maintenance software to maintain accurate records on maintenance repairs to improve productivity.
- Continue to inform and schedule departments for required preventative maintenance service needs
- Continue to provide training to mechanics to keep them up to date of the latest technology and updates
- Continue to track department productivity
- Provide training for mechanic staff to repair heavy duty vehicles/equipment
- Continue to minimize the amount of work that is outsourced
- Coordinate regular repairs and preventative maintenances (oil changes, tune-ups, etc.) to keep vehicles and equipment in operating condition

PERFORMANCE INDICATORS

	<u>ACTUAL FY 16-17</u>	<u>ESTIMATED FY 17-18</u>	<u>PROPOSED FY 18-19</u>
<u>EFFECTIVENESS</u>			
Work Orders processed	3093	3600	3900
Vehicles/equip in fleet	520	530	530
<u>EFFICIENCY</u>			
Cost per work order	\$116	\$55	\$94
<u>OUTPUT</u>			
Work Orders completed	3093	3600	3900
<u>REVENUE</u>			
Reimbursements	\$333,256	\$350,000	\$350,000

AUTHORIZED PERSONNEL



VEHICLE REPLACEMENT 451-5045

CLASSIFICATION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
Supplies - Miscellaneous	216,788	235,006	235,006	206,600
Capital Outlay	-	1,182,196	1,182,196	1,583,895
VEHICLE REPLACEMENT TOTALS	\$216,788	\$1,417,202	\$1,417,202	\$1,790,495

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2018- 2019

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Continue to process all license plate transfers for all auctioned vehicles and equipment

HEALTH INSURANCE FUND

CITY OF HARLINGEN HEALTH INSURANCE FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Investments	\$ 2,043.00	\$ -	\$ -	\$ -
Insurance	4,444,327	4,912,425	4,912,425	5,618,452
Transfers	81,000	81,000	81,000	-
TOTAL REVENUES	<u>4,527,370</u>	<u>4,993,425</u>	<u>4,993,425</u>	<u>5,618,452</u>
<u>EXPENDITURES:</u>				
Service & Charges General	4,500,769	4,993,425	4,993,425	5,608,853
TOTAL EXPENDITURES	<u>4,500,769</u>	<u>4,993,425</u>	<u>4,993,425</u>	<u>5,608,853</u>
Excess Revenues Over/(Under)	26,601	-	-	9,599
Fund Balance Beginning of Year	573,912	600,513	600,513	600,513
END OF YEAR FUND BALANCE	<u>\$600,513</u>	<u>\$600,513</u>	<u>\$600,513</u>	<u>610,112</u>

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.

TAB 11 - FIDUCIARY FUNDS

FIDUCIARY FUNDS

Fiduciary Funds are established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

FIREMEN'S RELIEF AND
RETIREMENT FUND

CITY OF HARLINGEN
FIREMEN'S RELIEF AND RETIREMENT FUND

DESCRIPTION	ACTUAL FY 16-17	BUDGET FY 17-18	ESTIMATED FY 17-18	APPROVED FY 18-19
<u>REVENUES:</u>				
Investments	\$3,061,457	\$2,582,093	\$2,582,093	\$2,800,950
City	\$921,686	\$963,468	\$963,468	\$975,000
Employee	921,686	963,468	963,468	975,000
Various	-	1,620	1,620	2,300
TOTAL REVENUES	<u>4,904,829</u>	<u>4,510,649</u>	<u>4,510,649</u>	<u>4,753,250</u>
<u>EXPENDITURES:</u>				
Personnel Services - Pay	2,197,233	2,505,626	2,505,626	2,510,000
Service & Charges - General	207,922	250,329	250,329	280,800
Service & Charges - Maintenance	13,781	6,030	6,030	6,500
Service & Charges - Miscellaneous	8,597	2,421	2,421	5,000
TOTAL EXPENDITURES	<u>2,427,533</u>	<u>2,764,406</u>	<u>2,764,406</u>	<u>2,802,300</u>
Excess Revenues Over/(Under)	2,477,296	1,746,243	1,746,243	1,950,950
Fund Balance Beginning of Year	28,747,083	31,224,379	31,224,379	32,970,622
END OF YEAR FUND BALANCE	<u>\$31,224,379</u>	<u>\$32,970,622</u>	<u>\$32,970,622</u>	<u>\$34,921,572</u>

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 15.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 15.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

TAB 12 - SUPPLEMENTARY INFORMATION

City of Harlingen, Texas

Perfect Place for Business

The City of Harlingen, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing businesses near Mexico. Maquiladoras and many tax benefits in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom.

Harlingen and the State of Texas also have gained much recognition for treating its businesses right. Among the awards and recognition are:

- **Harlingen Ranked #1 Least Expensive Urban Area in the United States in 2018**

Harlingen was named the #1 Least Expensive Urban Area in the United States by the Council for Community and Economic Research (C2ER). The *Cost of Living Index* measures *relative* price levels for consumer goods and services in participating areas. The average for all participating places, both metropolitan and nonmetropolitan, equals 100, and each participant's index is read as a *percentage of* the average for all places. In all categories, Harlingen was over 20% less expensive than the average cost of living expense for the rest of the participating communities.

- **Chief Executive Magazine Ranks Texas Best State For Business in 2016** For the 12th straight year, CEOs across America have agreed there is no place better for conducting business than Texas," said Governor Greg Abbott. "Our winning formulas is simple – low taxes, reasonable regulations and investment in a quality workforce. As Governor, I will continue to promote policies that attract businesses looking to expand or relocate their operations, ultimately creating even more jobs and opportunity for Texans."

Chief Executive asked 513 CEOs to rank states they are familiar with on the friendliness of their tax and regulatory regime, workforce quality and living environment.

- **Texas Wins Area Development's Shovel Award for 11th Consecutive Year in 2016** For the 11th year in a row, Texas was named one of the best states in economic development by Area Development, a leading publication focused on site selection and facility planning. The Lone Star State, along with two other states with populations over 12 million, Florida and Illinois, are recipients of Area Development's 2016 Silver Shovel Award in recognition for achievements in winning new business investment in 2015 and job creation.

- **Texas Wins Site Selection Magazine's Governors Cup Award in 2016** The 62-year-old Atlanta-based magazine has awarded the Governor's Cup annually since 1988 to the U.S. state with the most amount of new and expanded corporate facilities as tracked by the Conway Projects Database. Site Selection, published by Conway Inc., is the senior publication in the corporate real estate and economic development fields and is the official publication of the Global FDI Association (www.globalfdia.org) and the Industrial Asset Management Council (IAMC, at www.iamc.org). Site Selection's yearly analyses are regarded by corporate real estate analysts as "the industry scoreboard." The magazine's circulation base consists of 48,000 subscribers, most of whom are involved in corporate site selection decisions at the CEO/President/COO level.

- **Harlingen #1 in Lowest Cost of Living in the United States from 2010 to 2014** 2014 marked the 5th year in a row that Harlingen was selected by the Council for Economic Research (C2ER) as having the lowest cost of living among participating urban county communities across the country. Over 250 communities participate in this annual report. C2ER was formerly known as the ACCRA Cost of Living Index.
- ***Business Facilities Magazine* names Texas Top Rated State for Business in 2015** In the previous year, Texas led the nation for the 13th year in a row in exports (TX is the top-ranked state in our Exports Leaders category), shipping out \$289 billion in goods. More than 50 Fortune 500 companies are headquartered in Texas; the state's civilian workforce of 13 million is the second largest. Texas also has the third largest share of domestic travel revenue: \$67.5 billion, generating an estimated 568,000 jobs.

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise Zone, which may provide the following incentives:

- For areas of the Enterprise Zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.
- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.
- Tax Abatement: Cameron County
 - Abatement of real property taxes is available for qualified Enterprise Zone businesses (5 year designation) in Cameron County for areas within the Zone outside city limits.
 - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and
- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2017 U.S. Census, there were 68,150 people, 22,844 households residing in Harlingen, Texas. The racial makeup of the city was 79% White, 1% Black or African American, 1% Native American, 1% Asian, 16% from other races, and 3% from two or more races. 73% of the population were Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans etc.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home" or own second home here.

The median income for a household in the city was \$30,296, and the median income for a family was \$34,015. Males had a median income of \$27,014 versus \$21,795 for females. The per capita income for the city was \$13,886. About 19% of families and 25% of the population were below the poverty line, including 35% of those under age 18 and 16% of those age 65 or over.

Ready to Serve

Although agriculture is still very important to the Harlingen economy, Harlingen has veered further away from the agriculture-driven economy and has diversified their employment market, adding the health care and telecommunications industries. Five of the top 10 employers in Harlingen are in the medical field. Health care and related services are destined to play a key role in the future of Harlingen with the Regional Academic Health Center, a branch of the University of Texas-San Antonio Health Science Center; the recent opening of the South Texas Veterans Administration Health Care Center at Harlingen and the physician-owned Harlingen Medical Center all being important elements. Finally, the newly created University of Texas – Rio Grande Valley will include a Medical School – and Harlingen will play an important role in its location. Telecommunications is also a growing industry in Harlingen. Tapping into Harlingen's talented and bi-lingual workforce are United Healthcare, Dish Network, Qualfon, Time Warner Cable and Advanced Call Center Technologies, calling Harlingen, Texas home. Texas State Technical College in Harlingen is known for its technology programs.

Major Employers

Company	Number Employees
Harlingen CISD	3,331
Valley Baptist Medical Center	3,234
Advanced Call Center Technologies	885
United Health Care Services	737
Dish Network	691
Rio Grande State Center	610
HEB (3) Harlingen Locations	607
Bee First Primary Home Care	600
City of Harlingen	596
Harlingen Medical Center	559

Source: Harlingen EDC

TAB 13 - GLOSSARY

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Tax: Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Outlay: Expenditures which result in the acquisition of an addition to fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

CITY OF HARLINGEN GLOSSARY

Conservatism: Restraint from overstating Net Income and Net Assets.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a fixed asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a fixed asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

CITY OF HARLINGEN GLOSSARY

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Fixed Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

CITY OF HARLINGEN GLOSSARY

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's business type activities. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become available and measurable and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

CITY OF HARLINGEN GLOSSARY

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenses including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Retained Earnings: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

CITY OF HARLINGEN GLOSSARY

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unqualified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.

CITY OF HARLINGEN ACRONYMS

ACCRA: American Chamber of Commerce Research Association

AD&D: Accidental Dead & Dismemberment

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

AIP: Airport Improvement Program

ARC: Annual Required Contribution

ARRF: Aircraft Rescue Fire Fighting

ATV: All Terrain Vehicles

BPS: Bass Pro Shop

BVP: Bulletproof Vest Partnerships

CAD: Computer Aided Dispatch

CALEA: Commission on Accreditation for Law Enforcement Agencies

CASA: Court Appointed Special Advocate

CCDAO: Cameron County District Attorney's Office

CD: Community Development

CDBG: Community Development Block Grant Fund

CEU: Continuing Education Units

CFC: Crime Fusion Center

CHDO: Community Housing Development Organization

CHW: Community Health Worker

CIB: Community Improvement Board

CIP: Capital Improvement Project

CJIS: Criminal Justice Information Services

COLA: Cost of Living Adjustment

CO: Certificate of Obligation

CITY OF HARLINGEN ACRONYMS

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985

CODEM: Matamoros Economic Development Committee

COPS/UHP: Community Oriented Policing Services/Universal Hiring Program

CPA: Certified Public Accountant

CPI: Consumer Price Index

CT: Census Tract

CVB: Convention and Visitors Bureau

CVL: Crime Victims Liason

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DMAI: Destination Marketing Association International

DPS: Department of Public Safety

DVR: Digital Video Recorder

DWI: Driving While Intoxicated

ECA: Emergency Care Attendant

ED: Economic Development

EDC: Economic Development Corporation

EMS: Emergency Management Services

EMS: Emergency Medical Technician

EPA: Environment Protection Agency

ETJ: Extra-Territorial Jurisdiction

EUDL: Enforcing Underage Drinking Laws

FAA: Federal Aviation Administration

FAST: Financial Asset Seizure Team

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

CITY OF HARLINGEN ACRONYMS

FMLA: Family Medical Leave Act of 1993

FPO: Fire Prevention Officer

FTA: Federal Transit Act

FTE: Full Time Equivalency

GAAP: Generally Accepted Accounting Principles

GAS: Government Auditing Standards

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

GO: General Obligation

HACC: Harlingen Area Chamber of Commerce

HCDC: Harlingen Community Development Corporation

HCIB: Harlingen Community Improvement Board

HCISD: Harlingen Consolidated Independent School District

HCVB: Harlingen Convention & Visitors Bureau

HEB: Howard E. Butt

HEDC: Harlingen Economic Development Corporation

HHCC: Harlingen Hispanic Chamber of Commerce

HIDTA: High Intensity Drug Trafficking Area

HIFI: Harlingen Industrial Foundations, Incorporated

HPD: Harlingen Police Department

HR: Human Resources

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Ventilating Air Conditioning

CITY OF HARLINGEN ACRONYMS

HWWS: Harlingen Waste Water System

ICAC: Internet Crimes Against Children

ICE: Immigration & Customs Enforcement

IFA: Inspection Frequency Assessment

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LEOSE: Law Enforcement Officer Standards and Education

LETPP: Law Enforcement Terrorism Prevention Program

MCOT: Mobile Crisis Outreach Team

MHO: Mental Health Officer

MIS: Management Information Systems

MMA: Marine Military Academy

MOU: Memorandum of Understanding

MPO: Metropolitan Planning Organization

MTP: Metropolitan Transportation Program

NAFTA: North American Free Trade Agreement

NIJ: National Institute of Justice

NOW: Negotiable Order of Withdrawal

NSP: Neighborhood Stabilization Program

OCDETF: Organize Crime Drug Enforcement Task Force

OPEB: Other Post Employment Benefits

PAR: Police Area Representative

PEG: Public Education Grant

PFC: Passenger Facility Charge

PGA: Professional Golfer's Association

PILOT: Payment In Lieu Of Taxes

CITY OF HARLINGEN ACRONYMS

QTA: Quick Turn Around Facility

RAHC: Regional Academic Health Center

RCIC: Regional Center for Innovation & Commercialization

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

RR: Rail Road

RV: Recreational Vehicle

SAC: Strategic Analysis of Crime

SEDC: Southern Economic Development Council

SHSP: State Homeland Security Program

SRO: School Resource Officers

STEM: Science, Technology, Engineering and Mathematics

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

SWP3: Storm Water Pollution Prevention Program

TABC: Texas Alcoholic Beverage Commission

TAC: Technical Advisory Committee

TACVB: Texas Association of Convention & Visitors Bureaus

TAMUK: Texas A&M University Kingsville

TANIP: Target Area Neighborhood Investment Program

TCEQ: Texas Commission on Environmental Quality

TCVC: Texas Crime Victim Compensation

TDHCA: Texas Department of Housing and Community Affairs

CITY OF HARLINGEN ACRONYMS

TDRA: Texas Department of Rural Affairs

TEAMS: Travel Events and Management in Sports

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TFO: Task Force Officer

TIF: Tax Increment Financing Reinvestment Zone

TIP: Transportation Improvement Program

TML-IRP: Texas Municipal League Intergovernmental Risk Pool

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

TPT: Temporary Part Time

TPWD: Texas Parks & Wildlife Department

TSA: Transportation Security Administration

TSTC: Texas State Technical College

TRU: Targeted Response Unit

TTBH: Texas Tropical Behavioral Health

TTIA: Texas Travel Industry Association

TXDOT: Texas Department of Transportation

TXGLO: Texas General Land Office

UCR: Uniform Crime Report

UHP: Universal Hiring Program

ULV: Ultra Low Volume

UPS: Universal Power Supply

UPWP: Unified Planning Work Program

USDOT: United States Department of Transportation

UTHSCSA: University of Texas Health Science Center San Antonio

CITY OF HARLINGEN ACRONYMS

UTRGV: University of Texas - Rio Grande Valley

VA: Department of Veterans Affairs

VAV: Variable Air Volume

VBLF: Valley Baptist Legacy Foundation

VIA: Valley International Airport

VIDA: Valley Initiative for Development & Advancement

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant