

**CITY OF HARLINGEN
ANNUAL BUDGET
FISCAL YEAR**

**October 1, 2019
Through
September 30, 2020**

**As adopted by the City Commission
On September 17, 2019**

Mayor and City Commission

**Chris Boswell
Richard Uribe
Frank Puente Jr.
Michael Mezmar
Ruben De La Rosa
Victor Leal**

**Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner**

**Dan Serna, City Manager
Elvia Treviño, Finance Director**

MAYOR AND CITY COMMISSIONERS



Chris Boswell
Mayor



Richard Uribe
City Commissioner
District 1



Frank Puente Jr.
City Commissioner
District 2



Michael Mezmar
City Commissioner
District 3



Ruben De La Rosa
City Commissioner
District 4



Victor Leal
City Commissioner
District 5

CITY OF HARLINGEN

Fiscal Year 2019-2020

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,002,003, which is a 10.65 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$394,792.

The members of the governing body voted on the budget as follows:

FOR: Richard Uribe
Michael Mezmar
Victor D. Leal
Ruben De la Rosa

AGAINST: J. Francisco Puente Jr.

PRESENT and not voting: None

ABSENT: None

Property Tax Rate Comparison

	2018-2019	2019-2020
Property Tax Rate:	\$0.588827/100	\$0.630000/100
Effective Tax Rate:	\$0.578000/100	\$0.573700/100
Effective Maintenance & Operations Tax:	\$0.460827/100	\$0.518100/100
Rollback Tax Rate:	\$0.612500/100	\$0.616300/100
Debt Rate:	\$0.128000/100	\$0.111900/100

Total debt obligation for CITY OF HARLINGEN secured by property taxes:
\$3,355,198.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrill

Executive Director

**CITY OF HARLINGEN
ANNUAL BUDGET
2018-2019**

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CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

September 17, 2019

Honorable Mayor and City Commission:

I am pleased to present the City of Harlingen's budget for Fiscal Year (FY) 2020. The budget is for the fiscal year beginning October 1, 2019 and ending September 30, 2020. For all funds, exclusive of Harlingen Waterworks, Valley International Airport, Economic Development Corporation, and Firemen's Relief and Retirement Fund, revenues are \$80,629,309 and expenditures are \$82,307,430.

The breakdown of fund revenues and expenditures are listed below:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Variance</u>
General Fund	\$ 46,507,070	\$ 47,885,109	\$ (1,378,039)
Tennis Court	95,673	77,147	18,526
Hotel / Motel	865,000	924,492	(59,492)
CDBG	1,237,515	1,237,515	-
Downtown Improvement	243,825	259,809	(15,984)
Catastrophic Emergency	4,700	25,000	(20,300)
Free Trade Bridge	325,200	581,507	(256,307)
PEG	85,000	-	85,000
Harlingen Convention Center	60,000	-	60,000
Federal Forfeitures	20,000	20,000	-
State Forfeitures	70,000	72,000	(2,000)
Convention & Visitors Bureau	447,300	443,627	3,673
Awards - Restricted	1,098,258	1,098,258	-
TIF 1	61,200	-	61,200
TIF 2	121,200	-	121,200
TIF 3	287,000	523,396	(236,396)
HCIB	1,562,749	1,562,749	-
Debt Service	4,581,538	4,760,174	(178,636)
Infrastructure	1,413,074	1,413,074	-
Auditorium	350,150	349,112	1,038
Sanitation	9,650,500	10,897,978	(1,247,478)
Museum	97,050	114,139	(17,089)
Golf Course	876,200	1,080,537	(204,337)
Motor Vehicle Warehouse	5,155,500	3,588,200	1,587,300
Health Insurance	5,413,607	5,413,607	-
Total	\$ 80,629,309	\$ 82,307,430	\$ (1,678,121)

"Recipient of Keep Texas Beautiful Governor's Achievement Award"

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

The budget meets the City Commission goals as outlined during budget meetings and general discussions with the City Manager. The budget process was challenging to say the least, and it involved an extensive review of every department's budget, line item by line item, in an effort to submit a balanced budget for consideration.

Throughout the budget process an emphasis was placed on the following goals:

1. Maintaining City streets.
2. Drainage improvements throughout the City.
3. Enhancing public safety services.
4. Increasing the City's operational effectiveness and efficiency.
5. Enriching the quality of public services.
6. Maintaining current levels of public services.
7. Improving health services.
8. Providing non-civil service employees with a cost of living adjustment.

These goals were met in the FY 2020 budget by:

1. Funding \$1.4 million for street overlay projects.
2. Funding for drainage improvements totaling \$1.7 million.
3. Providing \$390,000 for the purchase of 9 police patrol units and \$211,600 for the purchase of fire equipment and uniforms.
4. Increasing the allocation to the Humane Society totaling \$127,000.
5. Including a 2% cost of living adjustment for all non-civil service employees.

This budget presents the convergence of public policy and addresses City Commission and City Manager goals and objectives of financial oversight and operational accountability while still maintaining a fiscally responsible fund balance that exceeds our informal policy of 90 days by:

1. Budgeting expenditures within forecasted revenues.
2. Establishing broad goals to guide government decision making.
3. Developing a budget consistent with approaches to achieve goals.
4. Providing a general direction of the City of Harlingen and establish the level and type of services that will be provided.

Other goals and objectives achieved are mentioned throughout the various funds.

Transfers

As in previous years, we budget transfers between funds to reimburse one fund for services provided by the other. This year a transfer of \$781,000 from the Sanitation Fund and \$506,375 from Free Trade Bridge to the General Fund reimburses the General Fund for accounting, management, human resources and a host of other services provided. A transfer from Tax Increment Financing Reinvestment Zone 3 (TIF 3) of \$453,396 will reimburse the City for TIF 3 infrastructure improvements. The total transfer of funds to the General Fund is \$1,740,771.

Transfers from the General Fund to other funds represent a subsidy to the receiving fund. General Fund transfers to other funds include \$30,000 to the Harlingen Arts and Heritage Museum Fund, \$182,975 to the Harlingen Downtown Fund, \$86,673 to the Tennis Court Fund, and \$211,959 to fund School Resource Officers in the Awards-Restricted Fund.

Staff Positions

There were no significant changes to staffing for fiscal year 2020.

Salary Compensation

A merit based pay system and a 2% increase for cost of living was budgeted for non-civil services employees, exclusive of Harlingen Waterworks and Valley International Airport.

Overall Fund Revenue Estimates and Revenue Trends

Estimated revenues for FY 2020 are discussed in each fund in detail below. Estimates are based on historical trend analysis and assumptions such as economic factors and fee increases. Revenue trend graphs for each fund are shown in their respective sections.

The City adopted a tax rate that will raise more taxes for maintenance and operations than last year's tax rate. The tax rate increased \$0.041173 from \$0.588827 to \$0.630000 or 6.99%. The projected property tax revenues are distributed to the Debt Service Fund and the General Fund. For FY 2020 the distribution of property tax revenues is \$3,693,061 to the Debt Service Fund and \$17,098,974 to the General Fund.

General Fund

General Fund revenues for FY 2020 are \$46,507,070. The two largest sources of revenue for General Fund are property taxes and sales taxes. Both revenue sources account for 77% of revenue in General Fund. For FY 2020, current property taxes are budgeted at \$17,098,974 or a 14% increase over last year's budget. Sales tax revenues for FY 2020 are budgeted at \$18,452,994 or a 1.0% increase over last year's estimated revenues. Both major revenue sources continue to see steady increases due to a growing local economy. In recent years, many new businesses have opened in Harlingen including Tru Fit Fitness Center, Panda Express Restaurant, Raising Canes Restaurant, Bahama Bucks, Johnny Rockets, Taco Palenque Restaurant, Tejano Grill Restaurant, Texas Regional Bank – Corporate Headquarters, Homewood Suites Hotel, Fairfield Inn Hotel, Townplace Hotel, Baxter Lofts and the City of Harlingen Convention Center with 44,436 square feet.

Total General Fund expenditures for FY 2020 are \$47,885,109 which is an increase of \$3,223,715 from FY 2019 budget. The increase is largely attributed to purchases of capital items and drainage improvements in FY 2020.

This year a transfer from fund balance of \$1,378,039 was used to balance the General Fund budget for one-time capital expenditures.

Tennis Court Fund

This year there was a transfer budgeted from the General Fund totaling \$86,673. The Tennis Court fund balance and user fees of \$9,000 will be used to fund FY 2020 expenditures. The salary for the Tennis Pro comprises the principal element of cost within the fund. Total budgeted expenses for the fund are \$77,147.

Hotel/Motel Fund

Hotel/Motel Occupancy Tax revenues were budgeted conservatively at \$865,000. For FY 2020, Hotel/Motel Occupancy Tax expenditure budgets totaled \$924,492, an increase of \$65,000. The increase from FY 2019 is due to changes in debt service requirements.

Community Development Block Grant Fund

This fund responsible for the administration of two HUD formula grant programs: the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) programs. The CDBG and HOME Programs provide the City of Harlingen with an opportunity to develop viable communities by funding activities that provide a suitable living environment, create decent affordable housing, and provide economic opportunities to/for low and moderate-income households. Budgeted revenues and expenditures totaled \$1,237,515 for FY 2020.

Harlingen Downtown Improvement Fund

The Harlingen Downtown Improvement Fund is primarily funded by General Fund. In FY 2020, General Fund will transfer \$182,975 to the Harlingen Downtown Improvement Fund. Expenses for the fund had a slight increase of 5.2% or \$13,618 over last fiscal year.

Catastrophic Emergency Fund

This fund accounts for expenditures specifically authorized by ordinance for catastrophic emergency type expenditures such as hurricanes or floods. In anticipation of catastrophic events, \$25,000 has been budgeted for sand and sand bags for FY 2020. The estimated ending fund balance for FY 2020 is \$778,782.

Free Trade Bridge Fund

Revenues are generated by commercial and passenger vehicle bridge crossings at the Free Trade International Bridge and shared by a three-way split between the City of Harlingen, City of San Benito, and Cameron County. For FY 2020 revenues remain constant from prior year at \$325,200. The expenditures consist of \$75,000 for the City's matching share for the Lower Rio Grande Valley Development Council Transit Program and a \$506,375 transfer to General Fund. The estimated ending fund balance for FY 2020 is \$680,139.

Harlingen Convention Center Fund

The City of Harlingen's newest convention venue opened in the early part of 2019. The Harlingen Convention Center can accommodate nearly any event, from small corporate

meetings to large conventions, weddings, quinceañeras, trade shows, sporting events, and concerts with over 44,000 square feet of space to include an outdoor venue that can hold up to 510 people.

Federal & State Forfeiture Funds

This fund derives its monies from Equitable Sharing Assets Forfeiture Laws. The funds are used to purchase law enforcement equipment to be used by the Harlingen Police Department for law enforcement activities and purposes. Expenditures of \$92,000 were budgeted for FY 2020.

Convention & Visitors Bureau Fund

Convention & Visitors Bureau revenues were budgeted at \$447,300, an increase of \$20,500 over last fiscal year. Budgeted expenditures for FY 2020 totaled \$443,627, a decrease of \$65,550 from last fiscal year. The Convention & Visitors Bureau will continue to carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Grant Award Programs Fund

This fund was created in FY 2015 to increase efficiency of grant budget management. A total of \$1,098,258 is anticipated in state and federal grant funding for FY 2020. Various grant awards have been budgeted including Justice Assistance, Crime Victim's Assistance, Tropical Texas Behavioral, and the University of Texas Health Science Center at Houston grant, Border Star, Stonegarden, Crime Victims Liaison, as well as various public safety grants.

Tax Increment Financing Reinvestment Zones Funds (TIF 1, TIF 2 and TIF 3)

These funds are used to account for revenues that provide development incentives and funding for infrastructure improvements lacking in selected areas. TIF 1 is an area along and either side of the north leg of Loop 499. TIF 1 contains approximately 2,170 acres. TIF 2 is an area primarily between FM 801 (Ed Carey) and FM 509 containing approximately 1,183 acres. TIF 3 is an area north and south of Expressway 83 and contains approximately 670 acres. The funds combined have budgeted revenues of \$469,400 and expenditures budgeted in TIF 3 totaling \$523,369.

Harlingen Community Improvement Board (HCIB) Fund

The HCIB is a separately chartered nonprofit 4B corporation. The fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The HCIB's budgeted revenues and expenditures total \$1,562,749, an increase of 1% over the prior year.

Debt Service Fund

The Debt Service Fund exists to record the debt payments on outstanding General Obligation and Certificate of Obligations. The total general Debt Service Fund has revenues budgeted at \$4,581,538 and expenditures of \$4,760,174 for FY 2020.

Infrastructure Fund

The City uses the Infrastructure Fund to account for the Street Maintenance Fee. The fee is assessed on all residential and commercial type properties and ranges from \$2.50 to \$8.50 per month. Per ordinance, the revenues generated from the Street Maintenance Fee are restricted for use only on street improvement projects. Projected annual revenues from this fee are \$1,413,074. The Street Maintenance Fee secures continual funding for street improvements projects in the future.

Municipal Auditorium Fund

The Municipal Auditorium is anticipating an operating gain of \$1,038 due to revenues exceeding expenditures. Ticket fee income and rental income are expected to remain steady but will continue to evaluate opportunities to expand revenue through increased programming.

Sanitation Fund

The Sanitation Fund will continue to provide a franchise fee payment in the amount of \$519,000 and will transfer \$781,000 to the General Fund to offset administrative expenses. Sanitation Fund revenues budget is \$9,650,500 and the expenditure budget is \$10,897,978 resulting in a net decrease to fund balance of \$1,247,478.

Harlingen Arts and Heritage Museum Fund

FY 2020 revenues for the Museum were budgeted at \$97,050 and expenses were budgeted at \$114,139 resulting in use of fund balance of \$17,089. The Museum Association Board staffs, on a volunteer basis, the operations of the Museum Tuesday through Saturday. The Museum continues to increase the number of activities available to the public and to educate them on Harlingen, as well as national and international culture.

Municipal Golf Course Fund

This fund is used to account for user fees received from the Municipal Golf Course and to account for expenditures of maintenance and operations. Budgeted expenditures totaled \$1,080,537 for FY 2020.

Motor Vehicle /Warehouse Fund

This fund consist of various internal services departments including fleet, motor vehicle administration, materials management, purchasing, and vehicle replacement. Expenditures in the current year totaled \$3,568,200 compared to \$3,830,196, a decrease of \$261,996 or 6.8%.

Health Insurance Fund

The cost of health insurance for employees, retirees and former employees increase for FY 2020. The city pays a portion of dependent health care costs.

Short Term Factors and Budget Guidelines

The short-term factors that guided the development of the FY 2020 budget included preserving the current level of services with a conservative emphasis on resources utilization. Other significant factors included providing all non-civil service employees with a 2% cost of living adjustment, continuing to fund collective bargaining agreements with the Fire and Police Departments and funding capital expenditures.

Capital Investments and their impact on General Fund

A conservative approach was taken in recommending capital improvements for funding. The goal was to minimize the fiscal impact these projects would have on the operating budget. The projects that were recommended and subsequently approved for funding represent those which the City has a core responsibility to fulfill and those for which the City would sustain with projected revenues. One of the main capital improvements in the FY 2020 budget is the street overlay project which includes \$1.4 million of street improvements and \$1.7 million in drainage improvements. The FY 2020 budget was prepared with these improvements in mind. The Street Maintenance Fee provides a steady stream of income to improve City streets. Continuous capital improvements to City streets will directly reduce the cost of Street Maintenance provided by General Fund. Planning for capital investments is an ongoing and forward-looking process. The City consistently reviews its capital priorities and evaluates whether to repair and improve existing assets or construct and acquire new assets on the relative effectiveness and service implications of each option.

The approval of this budget represents the culmination of many hours of preparation by City staff and discussion by the City Commission towards the goal of maintaining the highest quality of services in a cost-effective manner to the Citizens of Harlingen.

In closing, let me express my deep appreciation to the Mayor and City Commission for their time, effort and leadership in formulating the policies and goals of the City. Department Directors and staff should be commended for the time and energy they spent preparing budgets that will meet the needs of the community. The Finance Department is to be specially recognized for their efforts in accurately preparing the budget document.

Sincerely,



Daniel Serna
City Manager

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COMPREHENSIVE PLAN

**ONE VISION,
ONE HARLINGEN**

COMPREHENSIVE PLAN SYNOPSIS

ONE VISION, ONE HARLINGEN COMPREHENSIVE PLAN

The Harlingen City Commission on April 6, 2016 unanimously approved The One Vision, One Harlingen Comprehensive Plan, which is the city's core policy document.

The Comprehensive Plan utilized key input over several months from stakeholders, residents, business owners, city staff, appointed committee members and elected officials.

The Plan consists of the City's vision, goals, strategies and implementation measures for growth and prosperity. It is an integrated approach to future development with a focus on all elements that make up a city: Housing; transportation; parks and open space; economic growth; downtown; history; public services and facilities; neighborhoods and community identity.

City departments are subsequently charged with the implementation of the Comprehensive Plan. However, the City must work with other government agencies, community partners and residents towards achieving the outlined goals.

On June 24, the City Commission held a workshop with City staff to develop a list of projects pertinent to the Comprehensive Plan. This document contains the Comprehensive Plan List.

COMPLETED

CONVENTION CENTER

Construct and design a civic/convention center.

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 5-1: Identifying strategies for addressing facility needs.

BAXTER BUILDING

Pursue redevelopment of historic Baxter Building as a key, downtown landmark.

Comp Plan Action ID 3-6: Pursue redevelopment of the Historic Baxter Building as a key Downtown land-mark.

LON C. HILL DESTINATION PARK

Develop a n all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphi-theater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children's discovery center.

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

DID: ALLOW/ENCOURAGE MIXED-USE DEVELOPMENT IN HARLINGEN'S CORE AREAS

Create a specific zoning category that allows and encourages mixed-use development. Set policies, guidelines and performance measures so to provide reasonable flexibility to development.

Comp Plan Action ID 3-3: Allow and encourage more mixed-use development in the Core Areas of Harlingen.

DOWNTOWN PARKING STRUCTURES FEASIBILITY STUDY

Address parking needs in the Downtown Improvement District.

Comp Plan Action ID 3-7: Address parking needs in the vicinity of the Historic Baxter Building and the Reese Building.

DOWNTOWN MASTER PLAN

Develop a formal, core area Downtown Master Plan.

Comp Plan Action ID 1-1: Create core areas of Harlingen District.

Comp Plan Action ID 5-2: Develop a formal core areas of Harlingen Plan with individual subdistrict recommendations.

COMPLETED

CITY HALL PLAN

Explore options to update the current City Hall.

Comp Plan Action ID 2-1: Select the location for the replacement/consolidated City Hall.

Comp Plan Action ID 2-2: Fund and develop the new City Hall.

Comp Plan Action ID 2-3: Identify uses for the existing City Hall building.

FAIR PARK & VICTOR PARK ALL-INCLUSIVE PLAYGROUNDS

Construction of playgrounds for use by all residents.

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical park improvements.

RE-DESIGN HARINGEN ARTS & HERITAGE MUSEUM

Enhancement of attractions improves quality of life drawing more visitors to Harlingen.

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 3-3: Promote the City's unique assets, such as nature tourism, unique museum and murals.

AEROTROPOLIS MARKETING

Annually market the Aerotropolis airport which serves as a multimodal, "airport city," commercial core.

Comp Plan Short-term Public Investment Action No. 8: Begin marketing of Aerotropolis District.

Comp Plan Action ID 1-2: Continue to support the HEDC as it pursues economic growth in the city.

Comp Plan Action ID 5-1: Maintain Valley International Airport as the premier airport in the region.

UPDGRADE CHILDREN'S LIBRARY

A well-designed, safe environment for infants and toddlers that stimulates senses and challenges motor skills.

Comp Plan Action ID 3-3: Promote and expand city amenities.

CONSTRUCT A COMPUTER LAB

Continue to target quality-of-life features that make Harlingen an attractive place to live.

Comp Plan Action ID 3-3: Promote and expand city amenities.

CREATE A TEEN LIBRARY

Development of a Teen Library supports improvements to the City's educational system and infrastructure.

Comp Plan Action ID 3-3: Promote and expand city amenities.

IN PROGRESS

DRAINAGE PROJECTS (DIXIELAND DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (13TH STREET)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (RIO HONDO DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (LIPSCOMB DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

COMMERCE STREET PROJECT

Commerce Street Overlay Improvement Project from Taft Avenue to N. Business 77.

Comp Plan Action ID 2-3: Improve connectivity in the core areas of the city.

Comp Plan Action ID 3.1: Designate the following boulevards, avenues and streets as “great streets.”

SPUR 54

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

LOOP 499 BIKE LANE EXTENSION

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

DIXIELAND TURNAROUND

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

IN PROGRESS

FM 509 EXTENSION

Comp Plan Action ID 1-1: Support completion of the FM 509 corridor.

HSBMPO BICYCLE & PEDESTRIAN MASTER PLAN

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

PROPOSED BIKE LANES BY CITY OF HARLINGEN

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

HARLINGEN MULTIMODAL TRANSIT CENTER

Comp Plan Action ID 5-2: Continue to support and expand area mass transit options.

PENDING

LPG BURN PROP UNIT

Purchase of Unit will help maintain firefighter proficiency and an ISO rating of 3.

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

SOCCER COMPLEX PHASE II

Construction of the second phase of the Harlingen Soccer Complex to include: Upgrading the existing irrigation system to a two-wire, controlled system; enhancing the soil condition of the existing fields; bringing in select fill material for the new fields for optimal growth condition on Tift 419; and construct two additional restrooms and additional parking.

Comp Plan Action ID 3-1: Complete development of the Harlingen Soccer Complex.

HUGH RAMSEY NATURE PARK EDUCATION CENTER

Improve Hugh Ramsey Nature Park as a major birding/wildlife attraction and develop a nature center facility.

Comp Plan Action ID 3-3: Develop a nature center facility.

TRAILS: RAMSEY TO MCKELVEY AND 25TH TO DOWNTOWN AREA

Complete the Arroyo Colorado Trail as the premier trail corridor from Dixieland to Hugh Ramsey Nature Park.

Comp Plan Action ID 2-1: Complete the Arroyo Colorado Trail as the premier trail corridor in the Rio Grande Valley (from Dixieland Park to Hugh Ramsey Park).

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FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address all the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Water, Wastewater, and Valley International Airport Funds use the flow of current resources measurement focus and the modified accrual basis for budgeting. The Water, Wastewater, and Valley International Airport Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for budgeting. All governmental and fiduciary funds use the same basis for accounting and budgeting. Of the proprietary funds only Water, Wastewater, and the Valley International Airport Funds use the same basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Community Oriented Policing Services/Universal Hiring Program (COPS/UHP), Infrastructure, Street Improvement, as well as for all enterprise and internal service funds. Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets. Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the “Stakeholders”. They own the City. The “Board of Directors”- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed “Officers”. “Advisory Board Members” consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an “open door” policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled “Citizen Communication”. There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an “open door” policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the “front line”, and are made aware of the City’s needs from a “grassroots” perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between “from the bottom up” and “from the top down” policies.

The formal part of the budget process is presented on the following pages captioned “**General Budget Requirements**”.

CITY OF HARLINGEN BUDGET CALENDAR - FISCAL YEAR 2020

February	18	Monday	Finance submits budget work papers to departments
	18	Monday	Departments begin preparation of budget based on goals and objectives
March	15	Friday	Departments goals and objectives are due to Finance
	29	Friday	Departments complete date entry into system
May	10	Friday	Finance delivers draft budget to City Manager
	13	Monday	City Manager and Finance review revenue projections
	14	Tuesday	City Manager and Department Directors budget hearings
	15	Wednesday	City Manager and Department Directors budget hearings
	16	Thursday	City Manager and Department Directors budget hearings
	17	Friday	Departments return reworked budgets to Finance
June	7	Friday	Departments performance indicators are due to Finance
	21	Friday	City Manager finalizes budget decisions for proposal to City Commission
July	11	Thursday	Mayor and City Commission first budget workshop
	11	Thursday	Certified Appraisal Roll received
	18	Thursday	Calculation of effective and rollback tax rate
	19	Friday	Mayor and City Commission second budget workshop
	23	Tuesday	Publication of "Effective Tax Rate, Rollback Tax Rate"
	24	Wednesday	Meeting of governing body to set desired tax rate and tax hearing dates (Special Meeting)
	26	Friday	Publication of "Notice of Public Hearing on Annual Budget"
	26	Friday	File draft budget with City Secretary and post on website
August	30	Tuesday	Publication of "Notice of Public Hearing on Tax Increase" (Notice of Proposed Tax Rate)
	7	Wednesday	Public Hearing on Annual Budget (Regular Meeting)
	7	Wednesday	First Public Hearing on Tax Rate (Regular Meeting)
	21	Wednesday	Second Public Hearing on Tax Rate (Regular Meeting)
September	23	Friday	Resolution adopting the Harlingen Community Improvement Board Budget
	4	Wednesday	Resolution adopting the Downtown Improvement District Budget
	4	Wednesday	First Reading of Budget Appropriation Ordinance (Regular Meeting)
	4	Wednesday	First vote on Tax Rate and first reading of Tax Ordinance (Regular Meeting)
	17	Tuesday	Second reading of Budget Appropriation Ordinance (Special Meeting)
	17	Tuesday	Resolution ratifying the tax increase reflected in the adopted budget (Special Meeting)
October	17	Tuesday	Second reading of Tax Rate Ordinance (Special Meeting)
	01	Tuesday	New fiscal year begins

1. As indicated above, beginning in March budget forms and worksheets are distributed to departments and are due by May 1. In June, meetings are held with each department to review budget requests. In July City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff. The Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.
2. A public hearing is held in August by the City Commission to obtain citizen's comments.
3. Prior to October 1, the City's Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.
4. Starting in FY 1987 – 1988, budgets were formulated and adopted for all funds.
5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

CITY OF HARLINGEN ACCOUNTING MEASUREMENT ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN
ANALYSIS OF PROPERTY TAX REVENUE
PROPOSED FISCAL YEAR 2019 - 2020

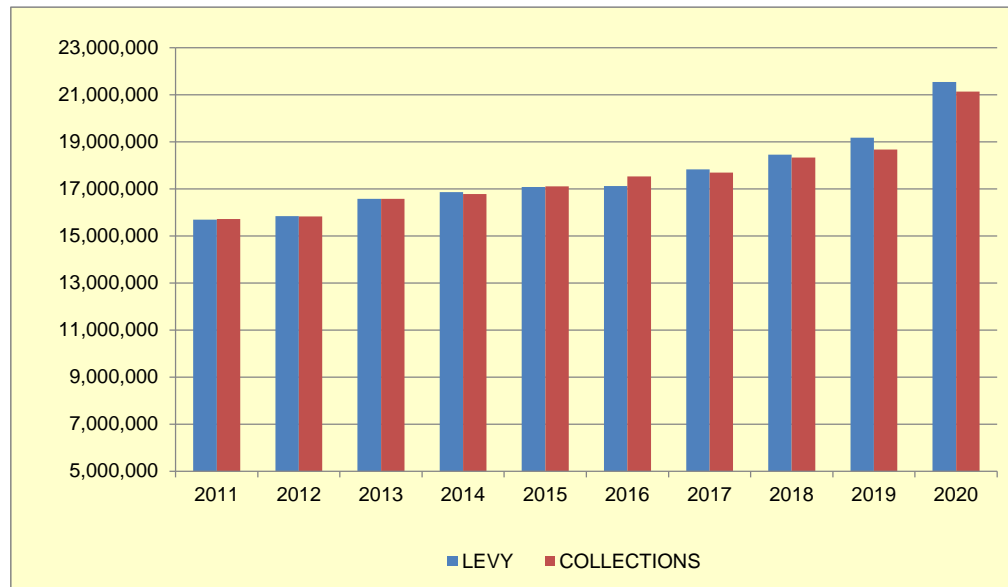
	ACTUAL FY 16-17	ACTUAL FY 17-18	Budget FY 18-19	PROPOSED FY 19-20
Appraised Valuations	\$ 3,327,277,769	\$ 3,448,947,915	\$ 3,572,463,726	\$ 3,758,394,848
Less Exemptions	<u>298,613,054</u>	<u>314,899,085</u>	<u>316,243,782</u>	<u>338,371,005</u>
Total Taxable Value	<u><u>\$3,028,664,715</u></u>	<u><u>\$3,134,048,830</u></u>	<u><u>\$3,256,219,944</u></u>	<u><u>\$3,420,023,843</u></u>
Tax Levy	\$17,833,596	\$18,454,126	\$19,173,502	\$21,546,150
Estimated Collection	97.28%	97.00%	98.00%	96.50%
Estimated Tax Collection	\$17,348,233	\$17,948,652	\$18,389,147	\$20,792,035
Estimated Delinquent Tax	\$347,028	\$386,519	\$286,418	\$754,115
General Fund & TIF's	\$13,561,910	\$13,909,781	\$14,392,713	\$17,098,974
Debt Service	<u>3,786,323</u>	<u>4,038,871</u>	<u>3,996,435</u>	<u>3,693,061</u>
Total	<u><u>\$17,348,233</u></u>	<u><u>\$17,948,652</u></u>	<u><u>\$18,389,147</u></u>	<u><u>\$20,792,035</u></u>
General Fund	0.460327	0.456327	0.460827	0.518100
Debt Service Fund	<u>0.128500</u>	<u>0.132500</u>	<u>0.128000</u>	<u>0.111900</u>
TOTAL	<u><u>0.588827</u></u>	<u><u>0.588827</u></u>	<u><u>0.588827</u></u>	<u><u>0.630000</u></u>

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2011	15,695,172	15,149,644	96.52%	567,445	15,717,089	100.14%	1,853,622
2012	15,845,641	15,339,600	96.81%	496,011	15,835,611	99.94%	1,808,187
2013	16,571,087	16,239,423	98.00%	763,068	17,002,491	102.60%	1,711,434
2014	16,859,308	16,362,123	97.05%	422,472	16,784,595	99.56%	1,694,744
2015	17,081,984	16,743,565	98.02%	365,347	17,108,912	100.16%	1,501,498
2016	17,126,250	17,154,973	100.17%	380,976	17,535,948	102.39%	1,540,551
2017	17,833,596	17,348,233	97.28%	347,028	17,695,261	99.22%	1,617,109
2018	18,454,185	17,948,652	97.26%	386,519	18,335,171	99.36%	1,625,019
2019	19,173,502	18,389,147	95.91%	286,418	18,675,566	97.40%	2,122,955
*2020	21,546,150	20,792,035	96.50%	342,002	21,134,037	98.09%	2,535,068

* ESTIMATED FOR TAX YEAR 2020

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS**

(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS

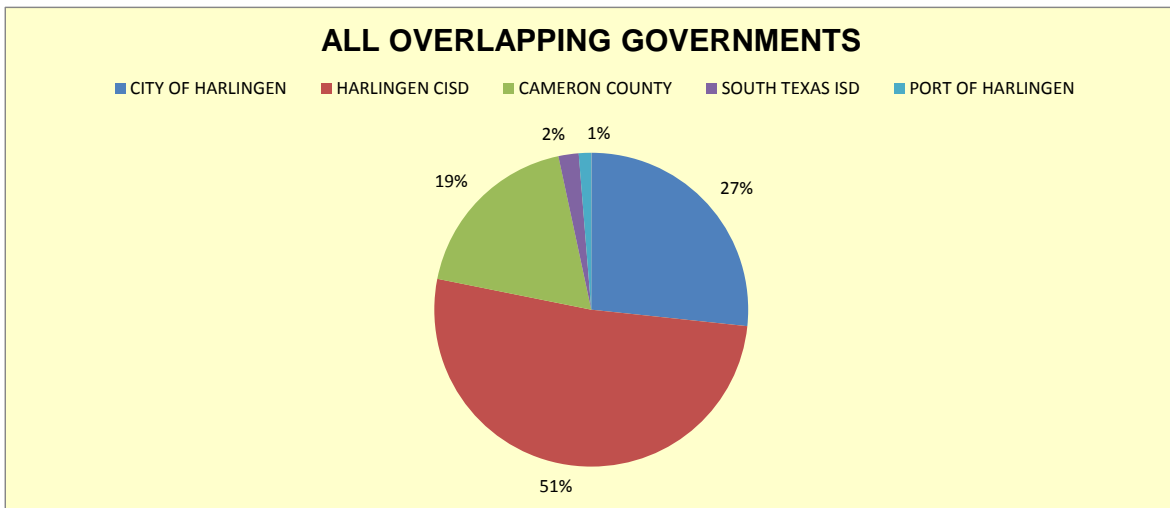
<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>	<u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u>	<u>CAMERON COUNTY</u>	<u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u>	<u>PORT OF HARLINGEN AUTHORITY</u>	<u>TOTAL</u>
2011	0.434634	0.154193	0.588827	1.219000	0.364291	0.049200	0.000000	2.221318
2012	0.450426	0.138401	0.588827	1.218000	0.364291	0.049200	0.000000	2.220318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2014	0.449723	0.139104	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2015	0.450901	0.137926	0.588827	1.218000	0.399291	0.049200	0.000000	2.255318
2016	0.458590	0.130237	0.588827	1.318000	0.399291	0.049200	0.000000	2.355318
2017	0.460327	0.12850	0.588827	1.318000	0.407743	0.049200	0.000000	2.363770
2018	0.456327	0.13250	0.588827	1.318000	0.410803	0.049200	0.030000	2.396830
2019	0.460827	0.12800	0.588827	1.318000	0.416893	0.049200	0.030000	2.372920
2020	0.518100	0.11190	0.630000	1.216400	0.436893	0.049200	0.030000	2.332493

Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.



Percentage of total tax rate by taxing units

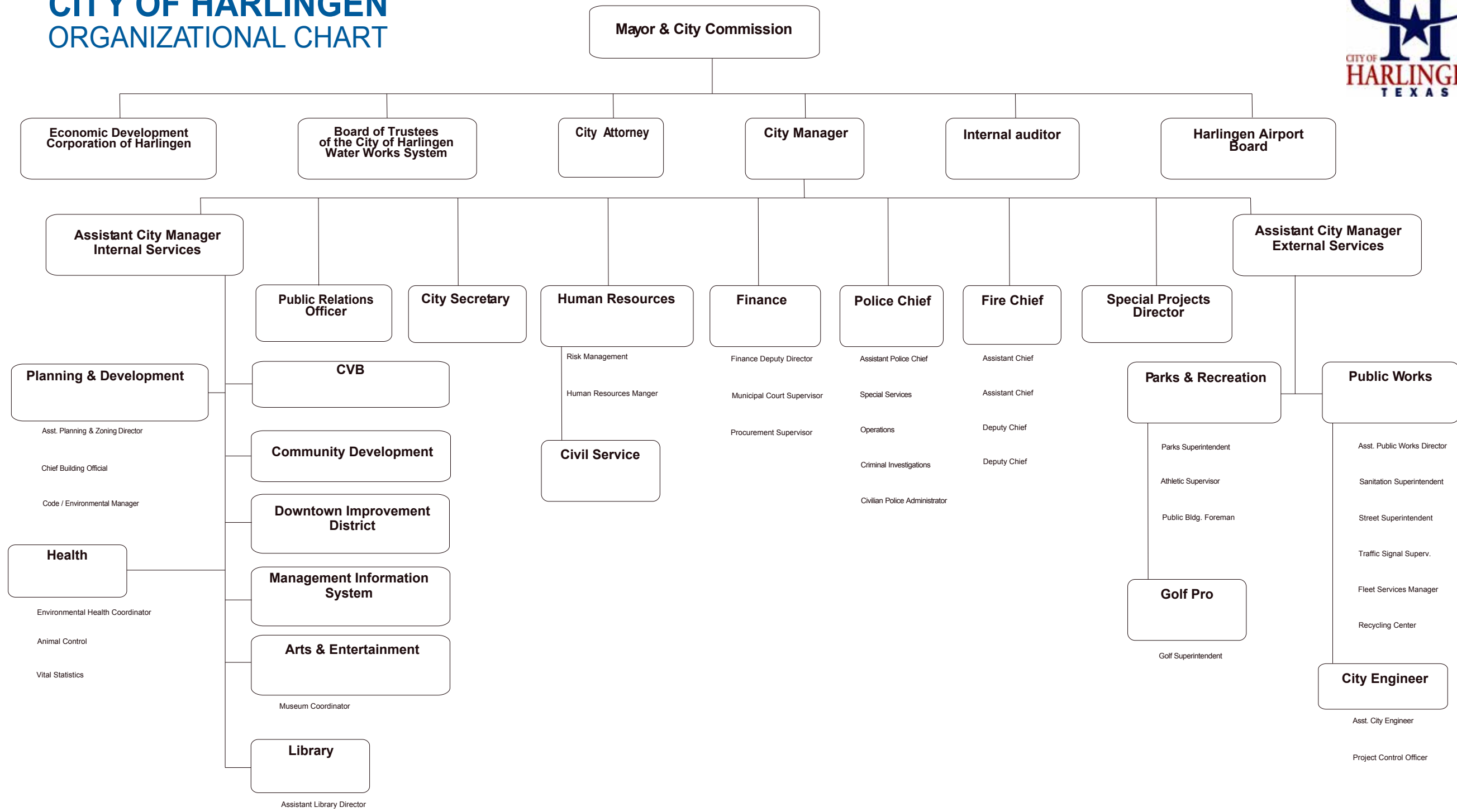
CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2019 ASSESSED VALUATION

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	2019 TAXABLE ASSESSED VALUATION	PERCENTAGE OF TOTAL TAXABLE ASSESSED VALUATION
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	\$67,323,693	1.97%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	53,768,020	1.57%
BOYER HARLINGEN LC	COMMERCIAL REAL ESTATE	27,955,724	0.82%
Y & O HARLINGEN CORNERS LLC	SHOPPING CENTER OPERATIONS	26,585,595	0.78%
HMC REALTY LLC	MEDICAL SERVICES	25,968,000	0.76%
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	22,878,360	0.67%
VALLEY VISTA MALL REALTY	SHOPPING CENTER OPERATIONS	21,424,317	0.63%
RANCHO HARLINGEN CORNERS LLC	SHOPPING CENTER OPERATIONS	19,586,199	0.57%
VALLEY BAPTIST REALTY CORP	MEDICAL REAL ESTATE DEVELOPERS	12,719,160	0.37%
VHS VALLEY REAL ESTATE COMPANY LLC	REAL ESTATE DEVELOPERS	12,316,672	0.36%
		<u>\$290,525,740</u>	<u>8.49%</u>

SOURCE: CAMERON APPRAISAL DISTRICT

CITY OF HARLINGEN

ORGANIZATIONAL CHART



CITY OF HARLINGEN FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

The **General Fund** is the primary operating fund. It accounts for all of the financial resources of the general government, except those required to be accounted for in another fund.

The **Harlingen Waterworks System** accounts for the operation of the Waterworks and Wastewater System.

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds). The main operating fund for the City of Harlingen, the **General Fund** is a major fund of the City and is used to account for resources devoted to funding services traditionally associated with local government.

Major Special Revenue Fund

The only Special Revenue Fund reported as a major fund is the **Community Development Fund** (CDBG). It is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.

Non-Major Special Revenue Funds

These funds are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

1. **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
2. **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.
3. **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances,

authorizing capital improvements and catastrophic emergency type expenditures.

4. **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
5. **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
6. **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
7. **Award Programs-Restricted Fund** is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusion may apply.
8. **PEG Fund** was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.
9. **Convention Center Fund** accounts for the operational gains and losses of the newly established center, in accordance to the Developer's Agreement.
10. **Federal & State Forfeiture Funds** are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance initiatives that enhance the department's ability to be successful in their mission.
11. **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.
12. **Development Corporation of Harlingen, Inc. Fund** is used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.
13. **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

Major Debt Service Fund

The **Debt Service Fund** is used to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

Major Capital Projects Funds

The **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Major Proprietary Funds

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). The Municipal Auditorium Fund, the Sanitation Fund, and the Waste and Wastewater System Fund are reported as major enterprise funds.

1. **Municipal Auditorium Fund** has been established to account for the activities of the Municipal Auditorium.
2. **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
3. **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit

Non-Major Enterprise Funds

1. **Harlingen Arts and Heritage Museum Fund** is used to account for the activities of the City's Museum.
2. **Municipal Golf Course Fund** is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
3. **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

Major Internal Services Fund

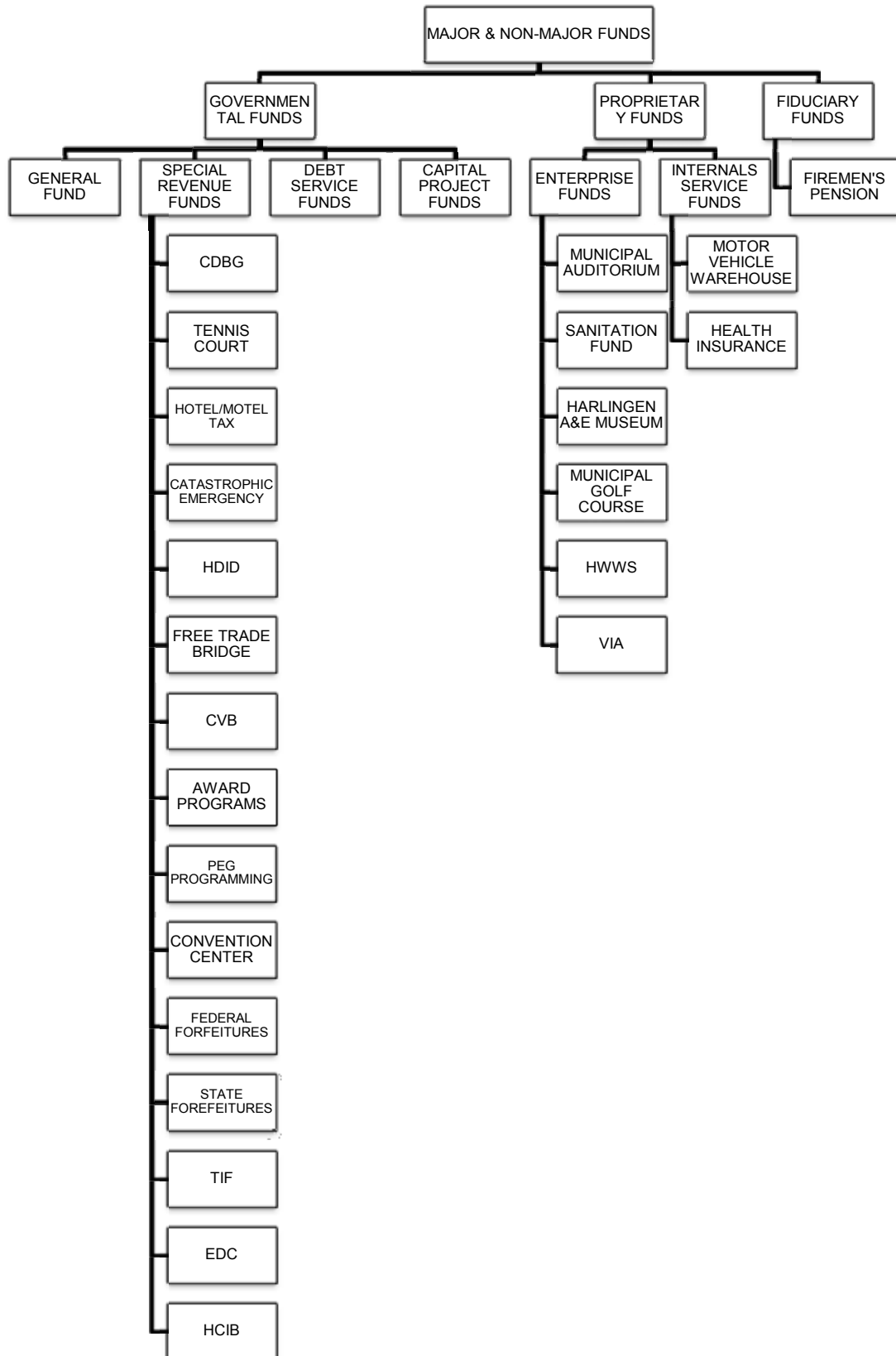
The major Internal Services Fund is the **Motor Vehicle/Warehouse Fund**, which provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.

Non-Major Internal Services Fund

The **Health Insurance Fund** is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

Fiduciary Fund

The City is the trustee, or fiduciary, of the **Firemen's Relief and Retirement Fund**, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.



**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2019-2020**

There are five major revenue sources for the City of Harlingen that comprise 83.5% of the total revenues for all funds:

1) **Charges for Services (32.05%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (19.29%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (16.79%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (26.45%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (5.42%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2017-2018				Budgeted 2018-2019				Approved 2019-2020			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Property Taxes	\$ 18,889,539	\$ -	\$ -	\$ 18,889,539	\$ 19,684,282	\$ -	\$ -	\$ 19,684,282	\$ 21,686,285	\$ -	\$ -	\$ 21,686,285
Sales Tax	25,401,317	-	-	25,401,317	24,610,956	-	-	24,610,956	24,908,885	-	-	24,908,885
Franchise Fees	3,283,390	-	-	3,283,390	3,204,950	-	-	3,204,950	3,077,950	-	-	3,077,950
Other Taxes & Fees	3,629,027	1,307,044	-	4,936,071	2,973,004	1,171,000	-	4,144,004	2,982,004	1,148,700	-	4,130,704
Fines & Forfeitures	924,297	-	-	924,297	1,228,066	-	-	1,228,066	1,177,862	-	-	1,177,862
Licenses & Permits	655,631	-	-	655,631	612,210	-	-	612,210	591,450	-	-	591,450
Charges for Services	2,344,310	34,993,367	-	37,337,677	2,576,503	34,336,219	-	36,912,722	1,654,310	30,745,450	-	32,399,760
Intergovernmental	4,413,620	-	-	4,413,620	5,046,605	-	-	5,046,605	4,253,324	5,100,500	-	9,353,824
Interest Investments	540,256	623,587	2,518,113	3,681,956	377,224	575,900	2,800,950	3,754,074	436,984	563,000	4,002,000	5,001,984
Miscellaneous	2,453,170	7,968,102	1,928,556	12,349,828	6,774,249	5,911,097	1,952,300	14,637,646	1,118,725	5,648,357	2,178,000	8,945,082
Terminal Building	-	3,336,958	-	3,336,958	-	3,360,000	-	3,360,000	-	3,426,000	-	3,426,000
Airfield	-	789,096	-	789,096	-	814,000	-	814,000	-	797,000	-	797,000
Industrial Park	-	1,259,595	-	1,259,595	-	1,280,000	-	1,280,000	-	1,323,000	-	1,323,000
Terminal Support	-	1,298,619	-	1,298,619	-	1,377,300	-	1,377,300	-	1,451,800	-	1,451,800
Property Assessments	27,209	-	-	27,209	27,500	-	-	27,500	27,500	-	-	27,500
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	3,428,734	4,957,961	-	8,386,695	1,613,563	6,523,093	-	8,136,656	3,326,653	7,498,066	-	10,824,719
TOTALS	\$ 65,990,500	\$ 56,534,329	\$ 4,446,669	\$ 126,971,498	\$ 68,729,112	\$ 55,348,609	\$ 4,753,250	\$ 128,830,971	\$ 65,241,932	\$ 57,701,873	\$ 6,180,000	\$ 129,123,805

This chart represents the **Revenue Summary by Fund Type** and **Expenditure Summary by Object** for Actual, Budgeted and Fiscal Years.
The following pages depict various charts representing **Revenues and Expenditures** in summary and detail for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2017-2018				Budgeted 2018-2019				Approved 2019-2020			
	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types	Governmental Fund Types	Proprietary Fund Types	Fiduciary Fund Types	Total Fund Types
Personnel Services	\$ 31,872,206	\$ 15,380,432	\$ 2,505,626	\$ 49,758,264	\$ 33,734,044	\$ 16,555,128	\$ 2,510,000	\$ 52,799,172	\$ 35,076,153	\$ 17,559,740	\$ 3,300,000	\$ 55,935,893
Contracted Services	-	4,339,021	-	4,339,021	-	5,431,925	-	5,431,925	-	5,382,720	-	5,382,720
Materials & Supplies	1,995,221	5,532,884	-	7,528,105	2,162,053	6,278,183	-	8,440,236	1,924,732	6,144,895	-	8,069,627
Other Charges	10,766,640	12,351,998	261,596	23,380,234	15,307,455	12,940,513	292,300	28,540,268	12,309,564	13,791,320	296,300	26,397,184
Street Improvements	428,050	-	-	428,050	3,054,638	-	-	3,054,638	1,548,023	-	-	1,548,023
Capital Outlay	3,677,321	4,048	-	3,681,369	3,670,912	2,421,122	-	6,092,034	2,908,169	2,138,865	-	5,047,034
Other Financing Uses	12,954,428	1,791,143	-	14,745,571	18,940,675	1,658,452	-	20,599,127	13,608,845	781,000	-	14,389,845
Drainage	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	11,513,751	-	11,513,751	-	9,797,000	-	9,797,000	-	10,175,000	-	10,175,000
Housing Programs	432,822	-	-	432,822	446,128	-	-	446,128	297,943	-	-	297,943
Housing Rehabilitation	2,700	-	-	2,700	152,090	-	-	152,090	214,500	-	-	214,500
Demolition	46,493	-	-	46,493	32,400	-	-	32,400	57,050	-	-	57,050
Public Services & Econo	-	-	-	-	-	-	-	-	123,500	-	-	123,500
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$ 62,175,881	\$ 50,913,277	\$ 2,767,222	\$ 115,856,380	\$ 77,500,395	\$ 55,082,323	\$ 2,802,300	\$ 135,385,018	\$ 68,068,479	\$ 55,973,540	\$ 3,596,300	\$ 127,638,319

This chart shows the **Expenditure Summary by Object** for Actual, Budgeted and Approved Fiscal Years
The following three pages of charts show the **Detailed Expenditures by Object** for Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2017-2018				Budgeted 2018-2019				Approved 2019-2020			
	Governmental	Proprietary	Fiduciary	Total Fund	Governmental	Proprietary	Fiduciary	Total Fund	Governmental	Proprietary	Fiduciary	Total Fund
	Fund Types	Fund Types	Fund Types	Types	Fund Types	Fund Types	Fund Types	Types	Fund Types	Fund Types	Fund Types	Types
Property Taxes	\$ 18,889,539	\$ -	\$ -	\$ 18,889,539	\$ 19,684,282	\$ -	\$ -	\$ 19,684,282	\$ 21,686,285	\$ -	\$ -	\$ 21,686,285
Sales Tax	25,401,317	-	-	25,401,317	24,610,956	-	-	24,610,956	24,908,885	-	-	24,908,885
Franchise Fees	3,283,390	-	-	3,283,390	3,204,950	-	-	3,204,950	3,077,950	-	-	3,077,950
Other Taxes & Fees	3,629,027	1,307,044	-	4,936,071	2,973,004	1,171,000	-	4,144,004	2,982,004	1,148,700	-	4,130,704
Fines & Forfeitures	924,297	-	-	924,297	1,228,066	-	-	1,228,066	1,177,862	-	-	1,177,862
Licenses & Permits	655,631	-	-	655,631	612,210	-	-	612,210	591,450	-	-	591,450
Charges for Services	2,344,310	34,993,367	-	37,337,677	2,576,503	34,336,219	-	36,912,722	1,654,310	30,745,450	-	32,399,760
Intergovernmental	4,413,620	-	-	4,413,620	5,046,605	-	-	5,046,605	4,253,324	5,100,500	-	9,353,824
Interest Investments	540,256	623,587	2,518,113	3,681,956	377,224	575,900	2,800,950	3,754,074	436,984	563,000	4,002,000	5,001,984
Miscellaneous	2,453,170	7,968,102	1,928,556	12,349,828	6,774,249	5,911,097	1,952,300	14,637,646	1,118,725	5,648,357	2,178,000	8,945,082
Terminal Building	-	3,336,958	-	3,336,958	-	3,360,000	-	3,360,000	-	3,426,000	-	3,426,000
Airfield	-	789,096	-	789,096	-	814,000	-	814,000	-	797,000	-	797,000
Industrial Park	-	1,259,595	-	1,259,595	-	1,280,000	-	1,280,000	-	1,323,000	-	1,323,000
Terminal Support	-	1,298,619	-	1,298,619	-	1,377,300	-	1,377,300	-	1,451,800	-	1,451,800
Property Assessments	27,209	-	-	27,209	27,500	-	-	27,500	27,500	-	-	27,500
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	3,428,734	4,957,961	-	8,386,695	1,613,563	6,523,093	-	8,136,656	3,326,653	7,498,066	-	10,824,719
TOTALS	\$ 65,990,500	\$ 56,534,329	\$ 4,446,669	\$ 126,971,498	\$ 68,729,112	\$ 55,348,609	\$ 4,753,250	\$ 128,830,971	\$ 65,241,932	\$ 57,701,873	\$ 6,180,000	\$ 129,123,805

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Revenues 2017-2018
Governmental Fund Types

	General	CDBG	M.P.O	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	PEG	Federal & State Forfeitures	TIF 1-3	EDC	HCIB	Infrastructure Fund	Debt Service	Capital Projects	Total Governmental
Property Taxes	\$14,763,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,126,073	\$ -	\$18,889,539
Sales Tax	19,050,987	-	-	-	-	-	-	-	-	-	-	-	-	4,762,748	1,587,582	-	-	-	25,401,317
Franchise Fees	3,179,647	-	-	-	-	-	-	-	-	-	103,743	-	-	-	-	-	-	-	3,283,390
Other Taxes & Fees	744,830	-	-	-	1,020,447	-	-	-	-	-	-	-	-	417,683	-	1,446,067	-	-	3,629,027
Fines & Forfeitures	924,297	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	924,297
Licenses & Permits	655,631	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	655,631
Charges for Services	1,875,859	-	-	8,731	-	-	-	416,945	-	42,775	-	-	-	-	-	-	-	-	2,344,310
Intergovernmental	698,018	1,162,274	265,642	-	-	-	-	-	-	1,340,158	-	236,310	637,017	74,201	-	-	-	-	4,413,620
Interest Investments	310,605	-	-	342	11,275	11,303	1,478	11,125	6,184	74	-	3,936	11,022	67,563	66,790	12,603	18,019	7,937	540,256
Miscellaneous	1,061,850	25,956	-	-	-	-	-	5,673	-	-	-	23,250	-	736,534	-	-	599,907	-	2,453,170
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	27,209	-	-	-	-	-	-	-	-	-	-	-	27,209
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	2,085,134	-	-	-	-	-	214,975	-	424,000	-	-	-	429,170	207,791	(64,417)	-	132,081	-	3,428,734
TOTALS	\$45,350,324	\$1,188,230	\$265,642	\$9,073	\$1,031,722	\$11,303	\$243,662	\$433,743	\$430,184	\$1,383,007	\$103,743	\$263,496	\$1,077,209	\$6,266,520	\$1,589,955	\$1,458,670	\$4,876,080	\$7,937	\$65,990,500

Proprietary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary
Property Taxes	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	1,307,044	-	-	-	1,307,044
Fines & Forfeitures	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Charges for Services	226,667	9,536,222	4,218	854,528	20,985,851	-	3,385,881	-	34,993,367
Intergovernmental	-	-	-	-	-	-	-	-	-
Interest Investments	1,595	118,752	914	-	445,721	-	48,466	8,139	623,587
Miscellaneous	2,826	765,314	2,133	12,294	834,571	1,033,204	751,955	4,565,805	7,968,102
Terminal Building	-	-	-	-	-	3,336,958	-	-	3,336,958
Airfield	-	-	-	-	-	789,096	-	-	789,096
Industrial Park	-	-	-	-	-	1,259,595	-	-	1,259,595
Terminal Support	-	-	-	-	-	1,298,619	-	-	1,298,619
Property Assessments	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	115,000	-	90,000	-	-	4,671,971	-	80,990	4,957,961
TOTALS	\$346,088	\$10,420,288	\$97,265	\$866,822	\$23,573,187	\$12,389,443	\$4,186,302	\$4,654,934	\$56,534,329

Fiduciary Fund Types

Firemen's Relief & Retirement	Total Fiduciary
\$ -	\$ -
-	-
-	-
-	-
-	-
-	-
-	-
-	-
2,518,113	2,518,113
1,928,556	1,928,556
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
\$4,446,669	\$4,446,669

CITY OF HARLINGEN
Budgeted Revenues 2018-2019
Governmental Fund Types

	General	CDBG	M.P.O	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	PEG Programming	Federal & State Forfeiture	TIF 1-3	EDC	HCIB	Infrastructure Fund	Debt Service	Total Governmental
Property Taxes	\$15,524,680	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,159,602	\$19,684,282
Sales Tax	18,270,291	-	-	-	-	-	-	-	-	-	-	-	-	4,818,141	1,522,524	-	-	24,610,956
Franchise Fees	3,119,950	-	-	-	-	-	-	-	-	-	85,000	-	-	-	-	-	-	3,204,950
Other Taxes & Fees	713,004	-	-	-	860,000	-	-	-	-	-	-	-	-	-	-	1,400,000	-	2,973,004
Fines & Forfeitures	1,228,066	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,228,066
Licenses & Permits	612,210	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	612,210
Charges for Services	1,835,758	-	-	7,500	-	-	-	321,000	-	12,776	-	-	-	399,469	-	-	-	2,576,503
Intergovernmental	682,266	1,244,101	423,985	-	-	-	-	-	-	1,870,253	-	204,000	50,000	79,500	492,500	-	-	5,046,605
Interest Investments	220,000	-	-	-	5,000	4,700	1,350	4,200	2,800	-	-	-	3,900	88,700	25,000	13,074	8,500	377,224
Miscellaneous	213,500	-	-	-	-	-	-	-	-	1,627,902	-	-	-	4,325,958	-	-	606,889	6,774,249
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	-	27,500	-	-	-	-	-	-	-	-	-	-	27,500
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	1,644,471	-	-	-	-	-	214,975	-	424,000	261,721	-	-	600,583	(1,681,105)	-	15,426	133,492	1,613,563
TOTALS	\$44,064,196	\$1,244,101	\$423,985	\$7,500	\$865,000	\$4,700	\$243,825	\$325,200	\$426,800	\$3,772,652	\$85,000	\$204,000	\$654,483	\$8,030,663	\$2,040,024	\$1,428,500	\$4,908,483	\$68,729,112

Proprietary Fund Types

Fiduciary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	1,171,000	-	-	-	1,171,000	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	232,626	9,399,500	5,950	1,078,000	20,430,200	-	3,189,943	-	34,336,219	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Interest Investments	600	3,400	400	-	550,000	-	21,500	-	575,900	2,800,950	2,800,950
Miscellaneous	1,200	-	3,750	33,500	216,800	37,395	-	5,618,452	5,911,097	1,952,300	1,952,300
Terminal Building	-	-	-	-	-	3,360,000	-	-	3,360,000	-	-
Airfield	-	-	-	-	-	814,000	-	-	814,000	-	-
Industrial Park	-	-	-	-	-	1,280,000	-	-	1,280,000	-	-
Terminal Support	-	-	-	-	-	1,377,300	-	-	1,377,300	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	115,000	-	90,000	181,789	-	6,136,304	-	-	6,523,093	-	-
TOTALS	\$349,426	\$9,402,900	\$100,100	\$1,293,289	\$22,368,000	\$13,004,999	\$3,211,443	\$5,618,452	\$ 55,348,609	\$4,753,250	\$4,753,250

CITY OF HARLINGEN
Approved Revenues 2019-2020
Governmental Fund Types

	General	CDBG	Tennis Courts	Hotel/Motel Occupancy Tax	Catostrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	PEG	Convention Center	Federal & State Forfeiture	TIF 1-3	EDC	HBIC	Infrastructure Fund	Debt Service	Total Governmental
Property Taxes	\$17,918,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$3,768,061	\$21,686,285
Sales Tax	18,452,994	-	-	-	-	-	-	-	-	-	-	-	-	4,918,142	1,537,749	-	-	24,908,885
Franchise Fees	2,992,950	-	-	-	-	-	-	-	-	85,000	-	-	-	-	-	-	-	3,077,950
Other Taxes & Fees	722,004	-	-	860,000	-	-	-	-	-	-	-	-	-	-	-	1,400,000	-	2,982,004
Fines & Forfeitures	1,177,862	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,177,862
Licenses & Permits	591,450	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	591,450
Charges for Services	866,916	-	9,000	-	-	-	321,000	-	-	-	60,000	-	-	397,394	-	-	-	1,654,310
Intergovernmental	1,693,551	1,237,515	-	-	-	-	-	-	1,098,258	-	-	90,000	50,000	84,000	-	-	-	4,253,324
Interest Investments	220,000	-	-	5,000	4,700	1,350	4,200	23,300	-	-	-	-	9,400	122,460	25,000	13,074	8,500	436,984
Miscellaneous	85,348	-	-	-	-	-	-	-	-	-	-	-	-	426,892	-	-	606,485	1,118,725
Terminal Building	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Airfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Industrial Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminal Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Assessments	-	-	-	-	-	27,500	-	-	-	-	-	-	-	-	-	-	-	27,500
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	1,785,771	-	86,673	-	-	214,975	-	424,000	-	-	-	-	410,000	206,742	-	-	198,492	3,326,653
TOTALS	\$46,507,070	\$1,237,515	\$95,673	\$865,000	\$4,700	\$243,825	\$325,200	\$447,300	\$1,098,258	\$85,000	\$60,000	\$90,000	\$469,400	\$6,155,630	\$1,562,749	\$1,413,074	\$4,581,538	\$65,241,932

Proprietary Fund Types

Fiduciary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-	-
Other Taxes & Fees	-	-	-	-	1,148,700	-	-	-	1,148,700	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	233,150	9,594,500	3,400	857,400	20,057,000	-	-	-	30,745,450	-	-
Intergovernmental	-	-	-	-	-	-	5,100,500	-	5,100,500	-	-
Interest Investments	600	56,000	400	-	451,000	-	55,000	-	563,000	4,002,000	4,002,000
Miscellaneous	1,400	-	3,250	18,800	186,300	25,000	-	5,413,607	5,648,357	2,178,000	2,178,000
Terminal Building	-	-	-	-	-	3,426,000	-	-	3,426,000	-	-
Airfield	-	-	-	-	-	797,000	-	-	797,000	-	-
Industrial Park	-	-	-	-	-	1,323,000	-	-	1,323,000	-	-
Terminal Support	-	-	-	-	-	1,451,800	-	-	1,451,800	-	-
Property Assessments	-	-	-	-	-	-	-	-	-	-	-
Pension Contributions	-	-	-	-	-	-	-	-	-	-	-
Other Financing/Transfers	115,000	-	90,000	-	-	7,293,066	-	-	7,498,066	-	-
TOTALS	\$350,150	\$9,650,500	\$97,050	\$876,200	\$21,843,000	\$14,315,866	\$5,155,500	\$5,413,607	\$57,701,873	\$6,180,000	\$6,180,000

CITY OF HARLINGEN EXPENDITURE SUMMARY BY OBJECT FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	Actual 2017-2018				Budgeted 2018-2019				Approved 2019-2020			
	Governmental	Proprietary	Fiduciary	Total	Governmental	Proprietary	Fiduciary	Total	Governmental	Proprietary	Fiduciary	Total
	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types	Fund Types
Personnel Services	\$31,872,206	\$ 15,380,432	\$ 2,505,626	\$ 49,758,264	\$ 33,734,044	\$ 16,555,128	\$ 2,510,000	\$ 52,799,172	\$ 35,076,153	\$ 17,559,740	\$ 3,300,000	\$ 55,935,893
Contracted Services	-	4,339,021	-	4,339,021	-	5,431,925	-	5,431,925	-	5,382,720	-	5,382,720
Materials & Supplies	1,995,221	5,532,884	-	7,528,105	2,162,053	6,278,183	-	8,440,236	1,924,732	6,144,895	-	8,069,627
Other Charges	10,766,640	12,351,998	261,596	23,380,234	15,307,455	12,940,513	292,300	28,540,268	12,309,564	13,791,320	296,300	26,397,184
Street Improvements	428,050	-	-	428,050	3,054,638	-	-	3,054,638	1,548,023	-	-	1,548,023
Capital Outlay	3,677,321	4,048	-	3,681,369	3,670,912	2,421,122	-	6,092,034	2,908,169	2,138,865	-	5,047,034
Other Financing Uses	12,954,428	1,791,143	-	14,745,571	18,940,675	1,658,452	-	20,599,127	13,608,845	781,000	-	14,389,845
Drainage	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	11,513,751	-	11,513,751	-	9,797,000	-	9,797,000	-	10,175,000	-	10,175,000
Housing Programs	432,822	-	-	432,822	446,128	-	-	446,128	297,943	-	-	297,943
Housing Rehabilitation	2,700	-	-	2,700	152,090	-	-	152,090	214,500	-	-	214,500
Demolition	46,493	-	-	46,493	32,400	-	-	32,400	57,050	-	-	57,050
Public Services & Economic Dev	-	-	-	-	-	-	-	-	123,500	-	-	123,500
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$62,175,881	\$ 50,913,277	\$ 2,767,222	\$ 115,856,380	\$ 77,500,395	\$ 55,082,323	\$ 2,802,300	\$ 135,385,018	\$ 68,068,479	\$ 55,973,540	\$ 3,596,300	\$ 127,638,319

This chart shows the **Expenditure Summary** by Object for Actual, Budgeted and Approved Fiscal Years. The following three pages of charts show the **Detailed Expenditures** by Object for Actual Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
Actual Expenditures by Object for 2017-2018
Governmental Funds

	General	CDBG	M.P.O	Tennis Courts	Hotel/Motel Occupancy Tax	Catostrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	Federal & State Forfeitures	TIF 3	EDC	HCIB	Infrastructure Fund	Debt Service	Capital Projects	Total Governmental
Personnel Services	\$30,134,321	\$ -	\$170,462	\$ -	\$ -	\$ -	\$129,396	\$ -	\$138,213	\$894,707	\$ -	\$ -	\$405,107	\$ -	\$ -	\$ -	\$ -	\$31,872,206
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,729,601	-	26,932	13,739	-	18,892	5,119	-	3,676	40,089	147,956	-	4,478	-	4,739	-	-	1,995,221
Other Charges	7,823,399	182,276	68,248	36,772	82,500	-	80,391	60,024	241,375	29,113	44,211	70,000	2,046,061	-	2,270	-	-	10,766,640
Street Improvements	-	17,955	-	-	-	-	-	-	-	-	-	-	-	-	410,095	-	-	428,050
Capital Outlay	2,149,532	-	-	-	-	-	-	-	-	377,469	92,922	-	-	-	-	-	1,057,398	3,677,321
Other Financing Uses	1,325,556	88,886	-	-	1,613,081	-	-	250,000	439,006	-	-	540,396	3,270,340	742,221	-	4,684,942	-	12,954,428
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	432,822	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432,822
Housing Rehabilitation	-	2,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,700
Demolition	-	46,493	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	46,493
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$43,162,409	\$771,132	\$265,642	\$50,511	\$1,695,581	\$18,892	\$214,906	\$310,024	\$822,270	\$1,341,378	\$285,089	\$610,396	\$5,725,986	\$742,221	\$417,104	\$4,684,942	\$1,057,398	\$62,175,881

Proprietary Funds

Fiduciary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$96,303	\$2,330,639	\$52,966	\$724,784	\$8,382,710	\$3,418,887	\$374,143	\$-	\$15,380,432	\$2,505,626	\$2,505,626
Contracted Services	-	-	-	-	2,909,671	1,429,350	-	-	4,339,021	-	-
Materials & Supplies	12,778	191,219	5,300	156,500	2,901,612	504,956	1,760,519	-	5,532,884	-	-
Other Charges	243,084	5,526,320	45,117	227,370	931,160	644,300	141,437	4,593,210	12,351,998	261,596	261,596
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	1,104	-	-	-	-	2,944	-	4,048	-	-
Other Financing Uses	-	1,087,955	-	-	-	-	703,188	-	1,791,143	-	-
Drainage	-	-	-	-	-	-	-	-	-	-	-
Depreciation	186,286	347,949	13,644	98,672	4,001,507	5,348,853	1,516,840	-	11,513,751	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$538,451	\$9,485,186	\$117,027	\$1,207,326	\$19,126,660	\$11,346,346	\$4,499,071	\$4,593,210	\$50,913,277	\$2,767,222	\$2,767,222

CITY OF HARLINGEN
Budgeted Expenditures by Object for 2018-2019
Governmental Funds

	General	CDBG	M.P.O	Tennis Courts	Hotel/Motel Occupancy Tax	Catostrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	Federal & State Forfeitures	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Capital Projects	Total Governmental
Personnel Services	\$ 31,667,151	\$ -	\$ 194,372	\$ -	\$ -	\$ -	\$ 138,079	\$ -	\$ 161,777	\$ 1,080,638	\$ -	\$ -	\$ 492,027	\$ -	\$ -	\$ -	\$ -	\$33,734,044
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,791,599	-	23,800	-	-	25,000	4,600	-	5,225	185,241	116,588	-	10,000	-	-	-	-	2,162,053
Other Charges	8,608,290	211,838	205,813	38,147	95,000	-	103,512	75,125	342,175	847,306	158,099	70,000	4,552,150	-	-	-	-	15,307,455
Street Improvements	50,321	-	-	-	-	-	-	-	-	-	-	-	-	-	3,004,317	-	-	3,054,638
Capital Outlay	1,775,663	-	-	-	-	-	-	-	-	1,663,947	174,611	-	-	-	-	-	56,691	3,670,912
Other Financing Uses	3,355,666	359,860	-	-	764,492	-	-	250,075	-	-	-	453,396	3,276,485	5,785,806	-	4,694,895	-	18,940,675
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	446,128	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	446,128
Housing Rehabilitation	-	152,090	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	152,090
Demolition	-	32,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,400
Public Serv & Economic Dev	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$47,248,690	\$1,202,316	\$423,985	\$38,147	\$859,492	\$25,000	\$246,191	\$325,200	\$509,177	\$3,777,132	\$449,298	\$523,396	\$8,330,662	\$5,785,806	\$3,004,317	\$4,694,895	\$56,691	\$77,500,395

Proprietary Funds

Fiduciary Fund Types

	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$ 102,421	\$ 2,671,105	\$ 64,757	\$ 803,893	\$ 8,787,287	\$ 3,719,000	\$ 406,665	\$ -	\$16,555,128	\$ 2,510,000	\$2,510,000
Contracted Services	-	-	-	-	3,933,425	1,498,500	-	-	5,431,925	-	-
Materials & Supplies	11,900	169,266	6,795	353,820	3,475,710	520,000	1,740,892	-	6,278,183	-	-
Other Charges	222,170	5,891,100	53,555	229,019	189,975	622,500	123,341	5,608,853	12,940,513	292,300	292,300
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	5,300	691,037	-	-	-	-	1,724,785	-	2,421,122	-	-
Other Financing Uses	-	896,000	-	-	762,452	-	-	-	1,658,452	-	-
Drainage	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	4,097,000	5,700,000	-	-	9,797,000	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$341,791	\$10,318,508	\$125,107	\$1,386,732	\$21,245,849	\$12,060,000	\$3,995,483	\$5,608,853	\$55,082,323	\$2,802,300	\$2,802,300

CITY OF HARLINGEN
Approved Expenditures by Object for 2019-2020
Governmental Funds

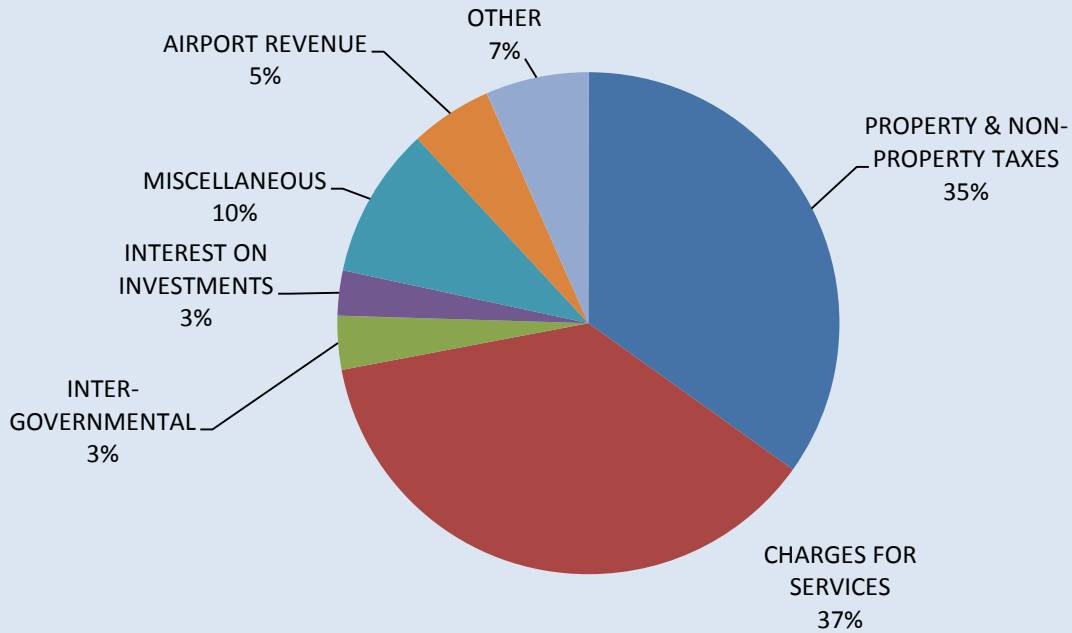
	General	CDBG	Tennis Courts	Hotel/Motel Occupancy Tax	Catastrophic Emergency	Harlingen Downtown	Free Trade Bridge	CVB	Award Programs	Federal & State Forfeiture	TIF 3	EDC	HBIC	Infrastructure Fund	Debt Service	Total Governmental
Personnel Services	\$ 33,021,886	\$ -	\$ -	\$ -	\$ -	\$ 144,656	\$ -	\$ 171,127	\$ 1,052,397	\$ -	\$ -	\$ 686,087	\$ -	\$ -	\$ -	\$35,076,153
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Supplies	1,750,632	-	15,000	-	25,000	4,600	-	59,500	14,000	36,000	-	20,000	-	-	-	1,924,732
Other Charges	8,470,227	222,732	38,147	95,000	-	110,553	75,132	213,000	31,861	51,000	70,000	2,931,912	-	-	-	12,309,564
Street Improvements	-	134,949	-	-	-	-	-	-	-	-	-	-	-	1,413,074	-	1,548,023
Capital Outlay	2,879,169	-	24,000	-	-	-	-	-	-	5,000	-	-	-	-	-	2,908,169
Other Financing Uses	1,763,195	150,929	-	829,492	-	-	506,375	-	-	-	453,396	3,582,535	1,562,749	-	4,760,174	13,608,845
Drainage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Programs	-	297,943	-	-	-	-	-	-	-	-	-	-	-	-	-	297,943
Housing Rehabilitation	-	214,500	-	-	-	-	-	-	-	-	-	-	-	-	-	214,500
Demolition	-	57,050	-	-	-	-	-	-	-	-	-	-	-	-	-	57,050
Public Serv & Economic Dev	-	123,500	-	-	-	-	-	-	-	-	-	-	-	-	-	123,500
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$47,885,109	\$1,201,603	\$77,147	\$924,492	\$25,000	\$259,809	\$581,507	\$443,627	\$1,098,258	\$92,000	\$523,396	\$7,220,534	\$1,562,749	\$1,413,074	\$4,760,174	<u>\$68,068,479</u>

Proprietary Funds

Fiduciary Fund Types

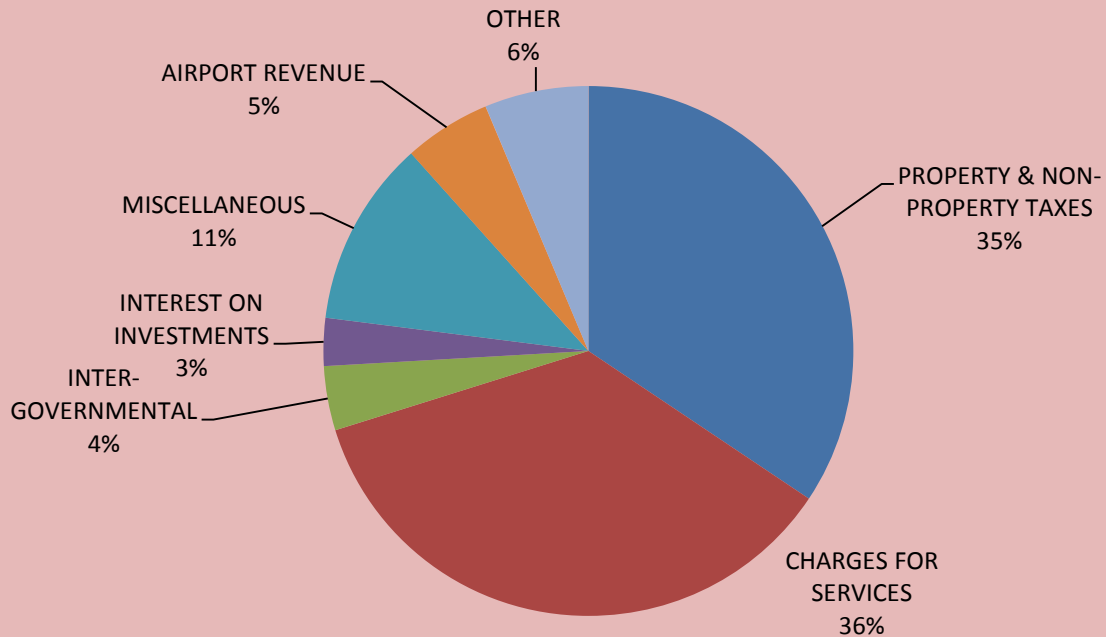
	Municipal Auditorium	Sanitation	Harlingen Arts & Heritage Museum	Municipal Golf Course	Water and Wastewater	Valley International Airport	Internal Service/ Motor Vehicle	Health Insurance	Total Proprietary	Firemen's Relief & Retirement	Total Fiduciary
Personnel Services	\$ 106,112	\$ 2,868,745	\$ 67,739	\$ 740,187	\$ 9,243,215	\$ 4,110,000	\$ 423,742	\$ -	\$17,559,740	\$ 3,300,000	\$3,300,000
Contracted Services	-	-	-	-	3,878,520	1,504,200	-	-	5,382,720	-	-
Materials & Supplies	11,250	193,500	3,750	138,500	3,492,200	530,000	1,775,695	-	6,144,895	-	-
Other Charges	231,750	6,179,319	42,650	201,850	940,532	676,300	105,312	5,413,607	13,791,320	296,300	296,300
Street Improvements	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	875,414	-	-	-	-	1,263,451	-	2,138,865	-	-
Other Financing Uses	-	781,000	-	-	-	-	-	-	781,000	-	-
Drainage	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	3,975,000	6,200,000	-	-	10,175,000	-	-
Housing Programs	-	-	-	-	-	-	-	-	-	-	-
Housing Rehabilitation	-	-	-	-	-	-	-	-	-	-	-
Demolition	-	-	-	-	-	-	-	-	-	-	-
Public Services & Economic Dev	-	-	-	-	-	-	-	-	-	-	-
Pensions & Withdrawals	-	-	-	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTALS	\$349,112	\$10,897,978	\$114,139	\$1,080,537	\$21,529,467	\$13,020,500	\$3,568,200	\$5,413,607	<u>\$55,973,540</u>	\$3,596,300	<u>\$3,596,300</u>

CITY OF HARLINGEN
Revenue By Type for 2017-2018
Actual Revenues \$126,971,498



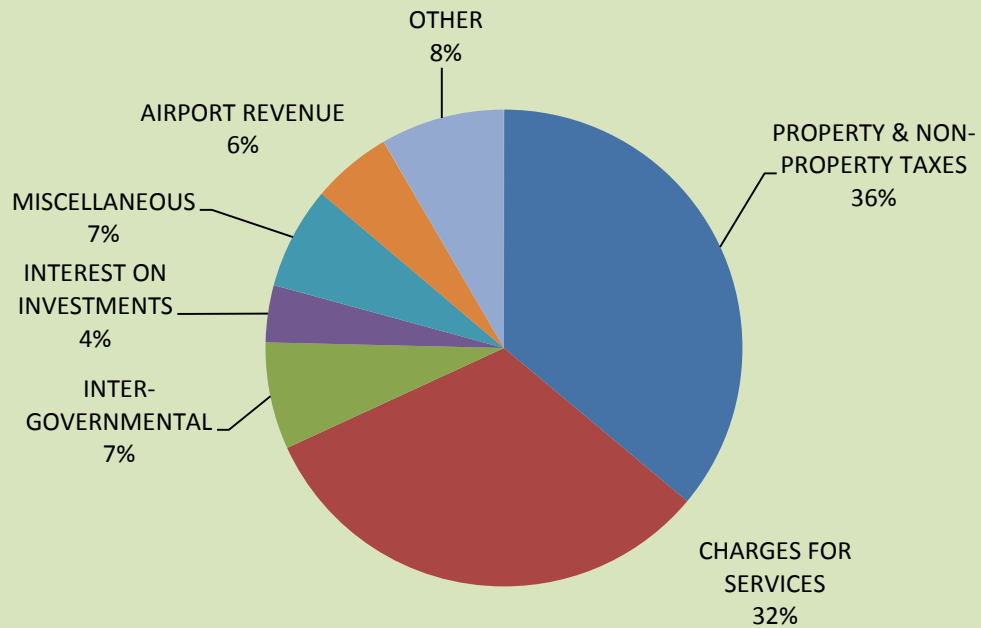
This pie chart reflects the percentage of actual revenues by type for the 2017/18 FY.

CITY OF HARLINGEN
Revenue By Type for 2018-2019
Budgeted Revenues \$128,830,971



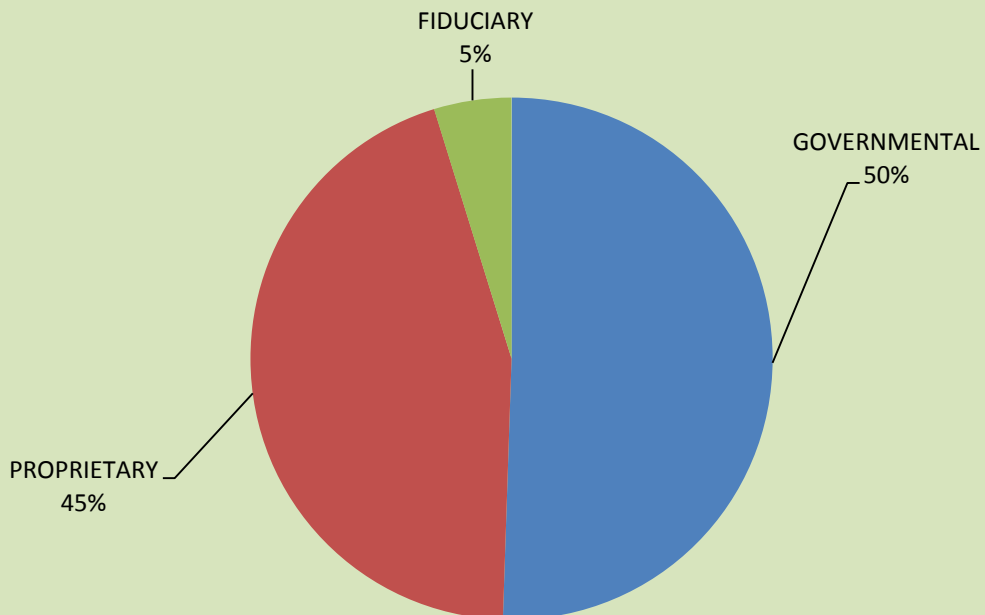
This pie chart reflects the percentage of actual revenues by type for the 2018/19 FY.

CITY OF HARLINGEN
Revenue By Type for 2019-2020
Proposed Revenues \$129,123,805



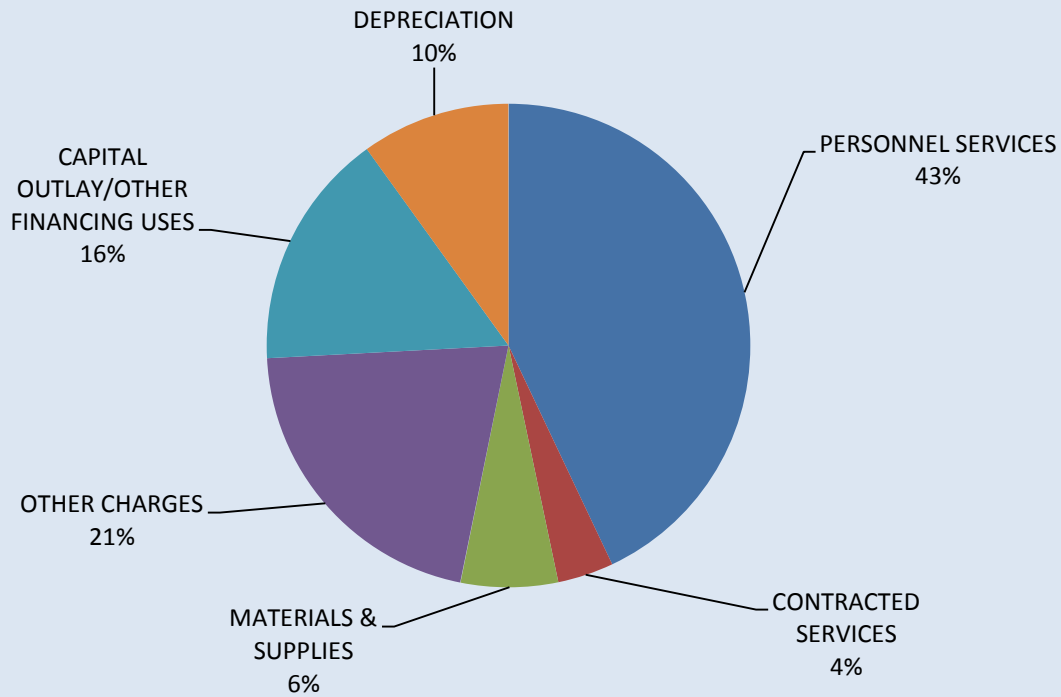
This pie chart reflects the percentage of actual revenues by type for the 2019/20 FY.

Proposed Revenues By Fund Type for 2019-2020



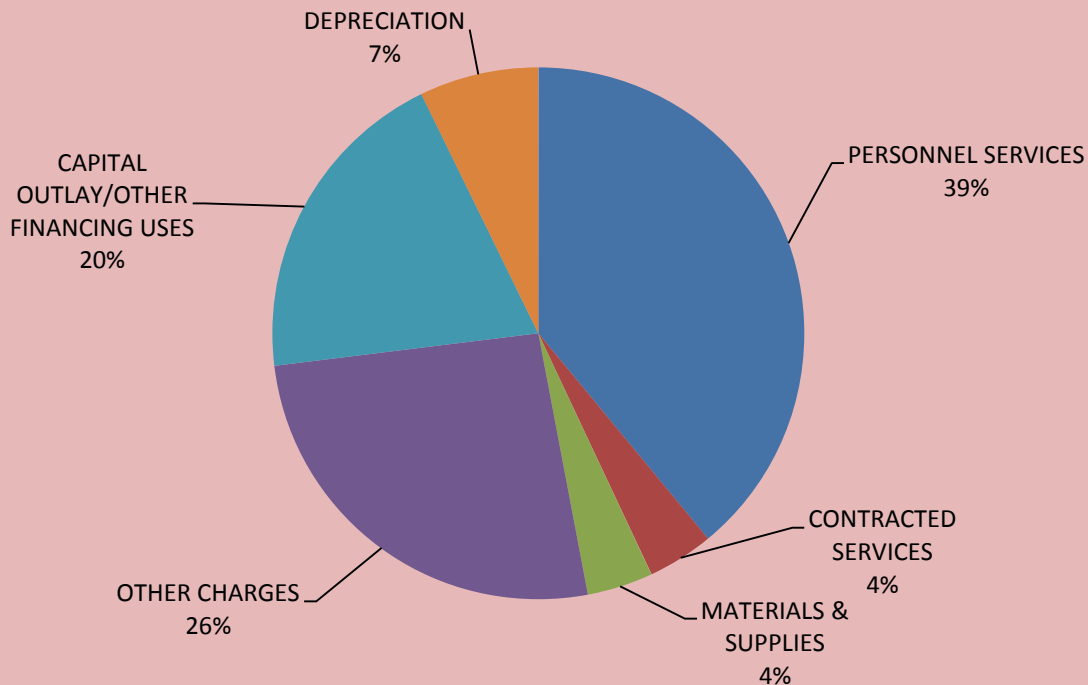
This pie chart reflects the percentage of the three funds types for 2019/20 FY revenues.

CITY OF HARLINGEN
Expenditures by Object for FY 2017-2018
Actual Expenditures \$115,856,380



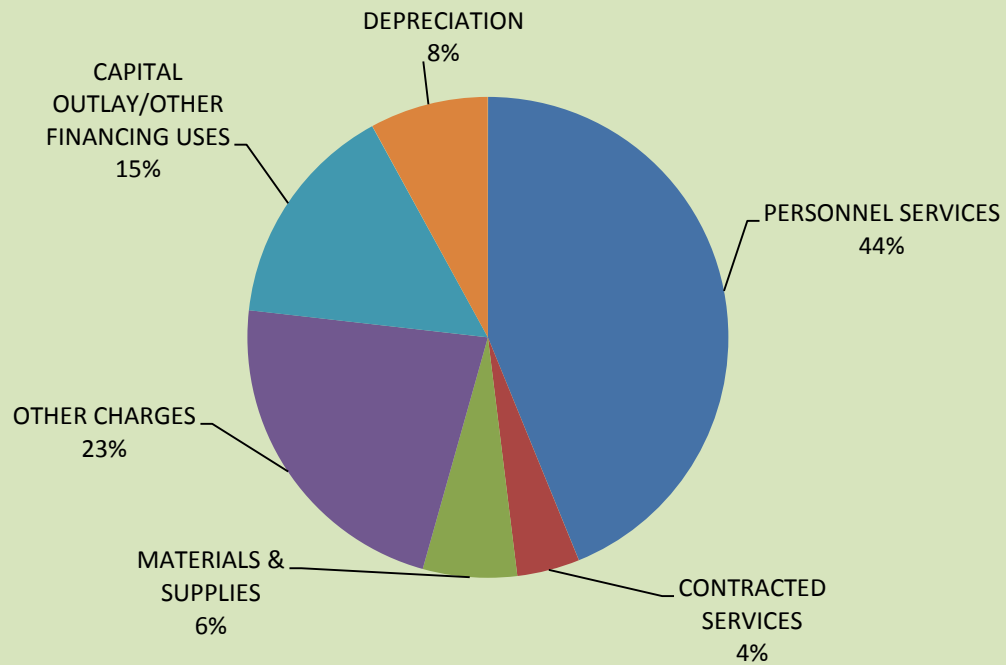
This pie chart reflects the percentage of actual expenditures by object for FY 2017/18

CITY OF HARLINGEN
Expenditures by Object for FY 2018- 2019
Budgeted Expenditures \$135,385,018



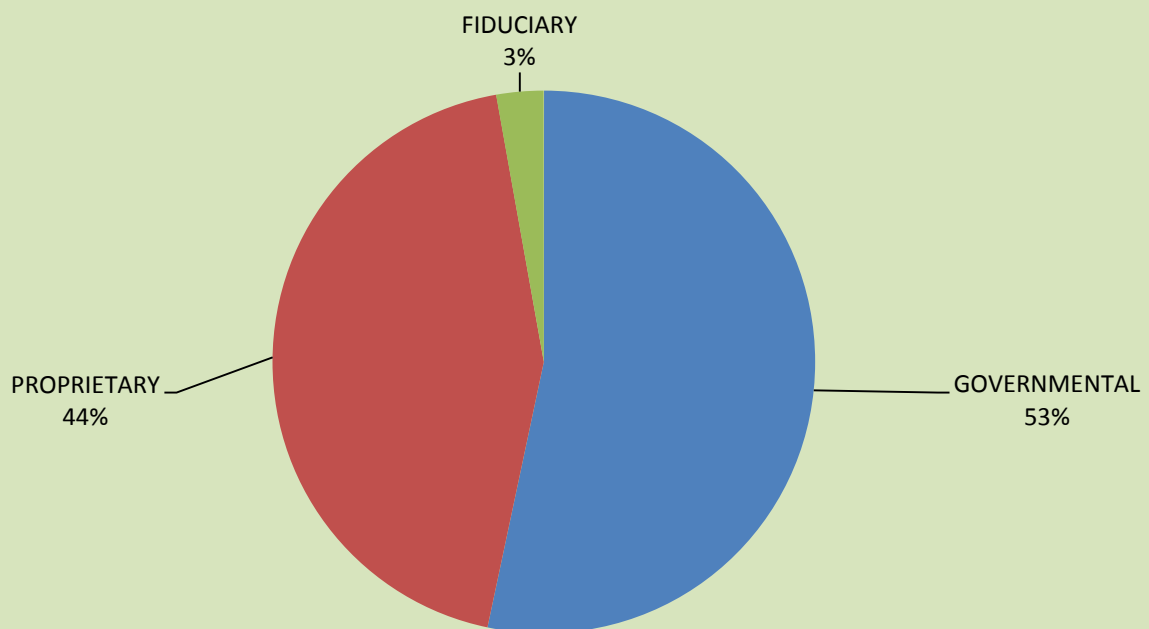
This pie chart reflects the percentage of approved expenditures by object for FY 2018/19

CITY OF HARLINGEN
Expenditures by Object for FY 2019-2020
Proposed Expenditures \$127,638,319



This pie chart reflects the percentage of proposed expenditures by object for FY 2019/20

Proposed Expenditures by Fund Type for FY 2019-2020



This pie chart reflects the percentage of the three funds types for 2019/20 FY expenditures

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2017-18
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	ACTUAL BALANCE 10/1/2017	REVENUES FOR FY 2017-18	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2017-18	EXPENDITURES BY OBJECT	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2018
GENERAL FUND	\$18,512,353	\$ 45,350,324	PROPERTY/NON PROPERTY TAX	37,738,930	83.22%	\$43,162,409	PERSONNEL SERVICES	30,134,321	69.82%	\$ 20,700,268
			FINES & FORFEITURES	924,297	2.04%		MATERIALS & SUPPLIES	1,729,601	4.01%	
			LICENSES & PERMITS	655,631	1.45%		SERVICES & CHARGES	7,823,399	18.13%	
			CHARGES FOR SERVICES	1,875,859	4.14%		CAPITAL OUTLAY	2,149,532	4.98%	
			INTERGOVERNMENTAL	698,018	1.54%		TRANSFER OUT	1,325,556	3.07%	
			INTEREST ON INVESTMENTS	310,605	0.68%			43,162,409	100.00%	
			MISCELLANEOUS	1,061,850	2.34%					
			OTHER FINANCING SOURCES	2,085,134	4.60%					
				45,350,324	100.00%					
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,571,319	1,188,230	INTERGOVERNMENTAL	1,188,230	100.00%	771,132	ADMIN/REHAB SERVICES	771,132	100.00%	1,988,417
M.P.O.	100	265,642	INTERGOVERNMENTAL	265,642	100.00%	265,642	PERSONNEL SERVICES	170,462	64.17%	100
							MATERIALS & SUPPLIES	26,932	10.14%	
							SERVICES & CHARGES	68,248	25.69%	
								265,642	100.00%	
TENNIS COURT	53,557	9,073	CHARGES FOR SERVICES	8,731	96.23%	50,511	SERVICES & CHARGES	50,511	100.00%	12,119
			INTEREST ON INVESTMENTS	342	3.77%					
				9,073	100.00%					
HOTEL/MOTEL OCCUPANCY TAX	963,815	1,031,722	HOTEL/MOTEL TAX	1,020,447	98.91%	1,695,581	SERVICES & CHARGES	82,500	4.87%	299,956
			INTEREST ON INVESTMENTS	11,275	1.09%		OTHER USES	1,613,081	95.13%	
				1,031,722	100.00%			1,695,581	100.00%	
CATASTROPHIC EMERGENCY	826,972	11,303	INTEREST ON INVESTMENTS	11,303	100.00%	18,892	MATERIALS & SUPPLIES	18,892	100.00%	819,383
HARLINGEN DOWNTOWN	98,264	243,662	INTEREST ON INVESTMENTS	1478	0.61%	214,906	PERSONNEL SERVICES	129,396	60.21%	127,020
			ASSESSMENTS	27,209	11.17%		MATERIALS & SUPPLIES	5,119	2.38%	
			OTHER	214,975	88.23%		SERVICES & CHARGES	80,391	37.41%	
				243,662	100.00%			214,906	100.00%	
FREE TRADE BRIDGE	812,724	433,743	CHARGES FOR SERVICES	416,945	96.13%	310,024	SERVICES & CHARGES	310,024	100.00%	936,443
			INTEREST ON INVESTMENTS	11,125	2.56%					
			MISCELLANEOUS	5,673	1.31%					
				433,743	100.00%					
CONVENTION & VISITORS BUREAU	667,479	430,184	INVESTMENTS	6184	1.44%	822,270	PERSONNEL SERVICES	138,213	16.81%	275,393
			OTHER FINANCING SOURCES	424,000	98.56%		MATERIALS & SUPPLIES	3,676	0.45%	
				430,184	100.00%		SERVICES & CHARGES	241,375	29.35%	
							TRANSFERS OUT	439,006	53.39%	
								822,270	100.00%	
AWARD PROGRAMS	-	1,383,007	COMMUNICATION CENTER	42,849	3.10%	1,341,378	PERSONNEL SERVICES	894,707	66.70%	41,629
			COPS GRANT	70,222	5.08%		MATERIALS & SUPPLIES	40,089	2.99%	
			OTHER AWARDS	1,269,936	91.82%		SERVICES & CHARGES	29,113	2.17%	
				1,383,007	100.00%		STREET IMPROVEMENTS	246,287	18.36%	
							CAPITAL OUTLAY	131,182	9.78%	
								1,341,378	100.00%	
PEG	505,870	103,743	OTHER TAXES & FEES	103,743	100.00%	-	EXPENSES	-	0.00%	609,613
FEDERAL & STATE FORFEITURES	350,680	263,496	INTERGOVERNMENTAL	236,310	89.68%	285,089	MATERIALS & SUPPLIES	147,956	51.90%	329,087
			INTEREST ON INVESTMENT	3,936	1.49%		SERVICES & CHARGES	44,211	15.51%	
			SALE OF ASSETS	23,250	8.82%		CAPITAL OUTLAY	54,382	19.08%	
				263,496	100.00%		TRANSFERS OUT	38,540	13.52%	
								285,089	100.00%	
TAX INCREMENT FINANCING 1-3	207,416	1,077,209	INTERGOVERNMENTAL	637,017	59.14%	610,396	SERVICES & CHARGES	610,396	100.00%	674,229
			INTEREST ON INVESTMENT	11,022	1.02%					
			TRANSFERS	429,170	39.84%					
				1,077,209	100.00%					
ECONOMIC DEVELOPMENT CORP.	5,431,528	6,266,520	SALES	4,762,748	76.00%	5,725,986	PERSONNEL SERVICES	405,107	7.07%	5,972,062
			OTHER TAXES & FEES	491,884	7.85%		MATERIALS & SUPPLIES	4,478	0.08%	
			INTEREST ON INVESTMENT	71,864	1.15%		SERVICES & CHARGES	932,888	16.29%	
			MISCELLANEOUS	732,233	11.68%		DIRECT BUS INCENTIVE	1,113,173	19.44%	
			OTHER FINANCING SOURCES	207,791	3.32%		DEBT SERVICE	3,270,340	57.11%	
				6,266,520	100.00%			5,725,986	100.00%	
HGN COMM IMPROVEMENT BOARD	5,537,482	1,589,955	SALES TAX	1,587,582	99.85%	742,221	PROJECT INCENTIVE	742,221	100.00%	6,385,216
			INTEREST ON INVESTMENTS	66,790	4.20%					
			MISCELLANEOUS	(64,417)	-4.05%					
				1,589,955	100.00%					
INFRASTRUCTURE FUND	534,250	1,458,670	OTHER TAXES & FEES	1,446,067	99.14%	417,104	MATERIALS & SUPPLIES	4,739	1.14%	1,575,816
			INTERST ON INVESTMENTS	12,603	0.86%		SERVICES & CHARGES	2,270	0.54%	
				1,458,670	100.00%		STREET MAINTENANCE	410,095	98.32%	
								417,104	100.00%	
TOTAL SPECIAL REVENUE FUNDS	\$ 17,561,456	\$ 15,756,159				\$ 13,271,132				\$ 20,046,483

**CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2017-18
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE**

	ACTUAL BALANCE 10/1/2017	REVENUES FOR FY 2017-18	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2017-18	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2018
DEBT SERVICE FUND	\$728,941	\$4,876,080	PROPERTY TAXES	4,126,073	84.62%	\$4,684,942	OTHER FINANCING USES	4,684,942	100.00%	\$920,079
			INTEREST ON INVESTMENTS	18,019	0.37%					
			MISCELLANEOUS	599,907	12.30%					
			OTHER FINANCING SOURCES	132,081	2.71%					
				4,876,080	100.00%					
CAPITAL PROJECT FUNDS	\$1,095,773	\$ 7,937	INTEREST ON INVESTMENTS	7,937	100.00%	\$ 1,057,398	CAPITAL OUTLAY	1,057,398	100.00%	\$46,312
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,522,608	346,088	CHARGES FOR SERVICES	226,667	65.49%	538,451	PERSONNEL SERVICES	96,303	17.89%	1,330,245
			INTEREST ON INVESTMENTS	1,595	0.46%		MATERIALS & SUPPLIES	12,778	2.37%	
			MISCELLANEOUS	2,826	0.82%		SERVICES & CHARGES	243,084	45.15%	
			OTHER FINANCING SOURCES	115,000	33.23%		DEPRECIATION	186,286	34.60%	
				346,088	100.00%			538,451	100.00%	
SANITATION	9,378,575	10,420,288	CHARGES FOR SERVICES	9,536,222	91.52%	9,485,186	PERSONNEL SERVICES	2,330,639	24.57%	10,313,677
			INTERST ON INVESTMENTS	118,752	1.14%		MATERIALS & SUPPLIES	191,219	2.02%	
			MISCELLANEOUS	5,481	0.05%		SERVICES & CHARGES	5,526,320	58.26%	
			SALE OF ASSETS	56645	0.54%		DEPRECIATION	347,949	3.67%	
			CAPITAL CONTRIBUTIONS	703,188	6.75%		LOSS ON SALE	31,455	0.33%	
				10,420,288	100.00%		CAPITAL OUTLAY	1,104	0.01%	
							TRANSFERS OUT	1,056,500	11.14%	
								9,485,186	100.00%	
HGN. ARTS & HERITAGE MUSEUM	141,777	97,265	CHARGES FOR SERVICES	4,218	4.34%	117,027	PERSONNEL SERVICES	52,966	45.26%	122,015
			INTERST ON INVESTMENTS	914	0.94%		MATERIALS & SUPPLIES	5,300	4.53%	
			MISCELLANEOUS	25	0.03%		SERVICES & CHARGES	45,117	38.55%	
			OTHER FINANCING SOURCES	92,108	94.70%		DEPRECIATION	13,644	11.66%	
				97,265	100.00%			117,027	100.00%	
MUNICIPAL GOLF COURSE	319,652	866,822	CHARGES FOR SERVICES	854,528	98.58%	1,207,326	PERSONNEL SERVICES	724,784	60.03%	(20,852)
			MISCELLANEOUS	12,294	1.42%		MATERIALS & SUPPLIES	156,500	12.96%	
				866,822	100.00%		SERVICES & CHARGES	227,370	18.83%	
							DEPRECIATION	98,672	8.17%	
								1,207,326	100.00%	
WATERWORKS/WASTEWATER	67,017,820	23,573,187	OPERATING REVENUES	21,269,663	90.23%	19,126,660	PERSONNEL SERVICES	8,382,710	43.83%	71,464,347
			NON-OPERATING REVENUES	2,303,524	9.77%		CONTRACTED SERVICES	2,909,671	15.21%	
				23,573,187	100.00%		MAINTENANCE & SUPPLIES	2,901,612	15.17%	
							OTHER CHARGES	150,646	0.79%	
							INTEREST EXPENSE	780,514	4.08%	
							DEPRECIATION EXPENSES	4,001,507	20.92%	
								19,126,660	100.00%	
VALLEY INTERNATIONAL AIRPORT	65,920,098	12,389,442	OPERATING REVENUES	6,684,267	53.95%	11,346,346	PERSONNEL SERVICES	3,418,887	30.13%	66,963,194
			NON OPERATING REVENUES	1,033,204	8.34%		CONTRACTED SERVICES	1,429,350	12.60%	
			CAPITAL CONTRIBUTIONS	4,671,971	37.71%		MATERIALS & SUPPLIES	504,956	4.45%	
				12,389,442	100.00%		OTHER EXPENSES	644,300	5.68%	
							DEPRECIATION	5,348,853	47.14%	
								11,346,346	100.00%	
TOTAL ENTERPRISE FUNDS	\$144,300,530	\$47,693,092				\$41,820,996				\$150,172,626
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	9,357,975	4,186,302	CHARGES FOR SERVICES	2,498	0.06%	4,499,071	PERSONNEL SERVICES	374,143	8.32%	9,045,206
			INTERNAL SERVICE	3,383,383	80.82%		MATERIALS & SUPPLIES	1,760,519	39.13%	
			INTEREST ON INVESTMENTS	48,466	1.16%		SERVICES & CHARGES	141,437	3.14%	
			SALE OF ASSETS	694	0.02%		CAPITAL OUTLAY	2,944	0.07%	
			CAPITAL CONTRIBUTIONS	751,261	17.95%		DEPRECIATION	1,516,840	33.71%	
				4,186,302	100.00%		TRANSFER OUT	703,188	15.63%	
								4,499,071	100.00%	
HEALTH INSURANCE	600,514	4,654,934	INTEREST ON INVESTMENTS	8,139	0.17%	4,593,210	SERVICES & CHARGES	4,593,210	100.00%	662,238
			INSURANCE	4,565,805	98.09%					
			TRANSFERS	80,990	1.74%					
				4,654,934	100.00%					
TOTAL INTERNAL SERVICE FUNDS	\$9,958,489	\$8,841,236				\$9,092,281				\$9,707,444
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$31,224,378	\$4,446,669	INTEREST - INVESTMENTS	2,518,113	56.63%	\$2,767,222	PERSONNEL SERVICES	2,505,626	90.55%	\$32,903,825
			CONTRIBUTIONS	1,928,556	43.37%		SERVICES & CHARGES	261,596	9.45%	
				4,446,669	100.00%			2,767,222	100.00%	
GRAND TOTAL	\$223,381,920	\$126,971,497				\$115,856,380				\$234,497,037

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2018-2019
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2018	REVENUES FOR FY 2018-19	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2019
GENERAL FUND	\$20,700,268	\$ 44,064,196	PROPERTY/NON PROPERTY TAX	37,627,925	85.39%	\$47,248,690	PERSONNEL SERVICES	31,667,151	67.02%	\$17,515,774
			FINES & FORFEITURES	1,228,066	2.79%		MATERIALS & SUPPLIES	1,791,599	3.79%	
			LICENSES & PERMITS	612,210	1.39%		SERVICES & CHARGES	8,658,611	18.33%	
			CHARGES FOR SERVICES	1,835,758	4.17%		CAPITAL OUTLAY	1,775,663	3.76%	
			INTERGOVERNMENTAL	682,266	1.55%		TRANSFER OUT	3,355,666	7.10%	
			INTEREST ON INVESTMENTS	220,000	0.50%			47,248,690	100%	
			MISCELLANEOUS	213,500	0.48%					
			OTHER FINANCING SOURCES	1,644,471	3.73%					
				44,064,196	100%					
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	1,988,417	1,244,101	INTERGOVERNMENTAL	1,244,101	100.00%	\$1,202,316	ADMIN/REHAB EXPENSES	1,202,316	100.00%	2,030,202
M.P.O.	100	423,985	INTERGOVERNMENTAL	423,985	100.00%	423,985	PERSONNEL SERVICES	194,372	45.84%	100
							MATERIALS & SUPPLIES	23,800	5.61%	
							SERVICES & CHARGES	205,813	48.54%	
								423,985	100.00%	
TENNIS COURT	12,119	7,500	MISCELLANEOUS REVENUES	7,500	100.00%	38,147	SERVICES & CHARGES	38,147	100.00%	(18,528)
HOTEL/MOTEL OCCUPANCY TAX	299,956	865,000	HOTEL OCCUPANCY TAXES	860,000	99.42%	859,492	SERVICES & CHARGES	95,000	11.05%	305,464
			INTEREST ON INVESTMENTS	5,000	0.58%		TRANSFERS OUT	764,492	88.95%	
				865,000				859,492	100.00%	
CATASTROPHIC EMERGENCY	819,383	4,700	INTEREST ON INVESTMENTS	4,700	100.00%	25,000	MATERIALS & SUPPLIES	25,000	100.00%	799,083
HARLINGEN DOWNTOWN	127,020	243,825	INTEREST ON INVESTMENTS	1,350	0.55%	246,191	PERSONNEL SERVICES	138,079	56.09%	124,654
			ASSESSMENTS	27,500	11.28%		MATERIALS & SUPPLIES	4,600	1.87%	
			TRANSFERS	214,975	88.17%		SERVICES & CHARGES	103,512	42.05%	
				243,825	100.00%			246,191	100.00%	
FREE TRADE BRIDGE	936,443	325,200	CHARGES FOR SERVICES	321,000	98.71%	325,200	SERVICES & CHARGES	75,125	23.10%	936,443
			INTEREST ON INVESTMENTS	4,200	1.29%		TRANSFERS OUT	250,075	76.90%	
				325,200	100.00%			325,200	100.00%	
CONVENTION & VISITORS BUREAU	275,393	426,800	INVESTMENTS	2,800	0.66%	509,177	PERSONNEL SERVICES	161,777	100.00%	193,016
			TRANSFERS	424,000	99.34%		MATERIALS & SUPPLIES	5,225		
				426,800	100.00%		SERVICES & CHARGES	342,175		
								509,177		
AWARD PROGRAMS	41,629.00	3,772,652	COMMUNICATION CENTER	12,776	0.34%	3,777,132	PERSONNEL SERVICES	1,080,638	28.61%	37,149
			COPS GRANT	49,322	1.31%		MATERIALS & SUPPLIES	185,241	4.90%	
			OTHER RESTRICTED GRANTS	3,710,554	98.35%		SERVICES & CHARGES	847,306	22.43%	
				3,772,652	100.00%		CAPITAL OUTLAY	1,663,947	44.05%	
								3,777,132	100.00%	
PEG PROGRAMMING	609,613	85,000	FRANCHISE	85,000	100.00%	-	MATERIALS & SUPPLIES	-	0.00%	694,613
FEDERAL & STATE FORFEITURE	329,087	204,000	FEDERAL	124,000	60.78%	449,298	MATERIALS & SUPPLIES	116,588	25.95%	83,789
			STATE	80,000	39.22%		SERVICES & CHARGES	158,099	35.19%	
				204,000	100.00%		CAPITAL OUTLAY	174,611	38.86%	
								449,298	100.00%	
TAX INCREMENT FINANCING 1-3	674,229	654,483	INTERGOVERNMENTAL	50,000	7.64%	523,396	SERVICES & CHARGES	523,396	100.00%	805,316
			INTEREST ON INVESTMENTS	3,900	0.60%					
			TRANSFERS	600,583	91.76%					
				654,483	100.00%					
ECONOMIC DEVELOPMENT CORP.	5,972,062	8,030,663	SALES	4,818,141	60.00%	8,330,662	PERSONNEL SERVICES	492,027	5.91%	5,672,063
			OTHER TAXES & FEES	399,469	4.97%		MATERIALS & SUPPLIES	10,000	0.12%	
			INVESTMENTS	88,700	1.10%		SERVICES & CHARGES	1,668,833	20.03%	
			MISCELLANEOUS	4,405,458	54.86%		DIRECT BUS INCENTIVE	2,883,317	34.61%	
			OTHER FINANCING SOURCES	(1,681,105)	-20.93%		DEBT SERVICE	3,276,485	39.33%	
				8,030,663	100.00%			8,330,662	100.00%	
HGN COMM IMPROVEMENT BOARD	6,385,216	2,040,024	SALES TAX ALLOCATION	1,522,524	74.63%	5,785,806	ADMINISTRATION	1,433,135	24.77%	2,639,434
			INTERGOVERNMENTAL	492,500	24.14%		PROJECT INCENTIVE	4,352,671	75.23%	
			INTEREST ON INVESTMENTS	25,000	1.23%			5,785,806	100.00%	
				2,040,024	100.00%					
INFRASTRUCTURE FUND	1,575,816	1,428,500	TAXES	1,400,000	98.00%	3,004,317	STREET MAINTENANCE	3,004,317	100.00%	(1)
			INTEREST ON INVESTMENTS	13074	0.92%					
			TRANSFERS	15,426	1.08%					
				1,428,500	100.00%					
TOTAL SPECIAL REVENUE FUNDS	\$20,046,483	\$19,756,433				\$25,500,119				\$14,302,797

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2018-2019
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2018	REVENUES FOR FY 2018-19	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2019
DEBT SERVICE FUND	\$920,079	\$4,908,483	PROPERTY TAXES	4,159,602	84.74%	\$4,694,895	OTHER FINANCING USES	4,694,895	100.00%	\$1,133,667
			INTEREST ON INVESTMENTS	8,500	0.17%					
			MISCELLANEOUS	606,889	12.36%					
			OTHER FINANCING SOURCES	133,492	2.72%					
				4,908,483	100.00%					
CAPITAL PROJECT FUNDS	\$46,312	-	INTEREST ON INVESTMENTS	-	0.00%	\$56,691	CAPITAL OUTLAY	56,691	100.00%	(\$10,379)
TOTAL CAPITAL PROJECTS FUNDS										
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,330,245	349,426	CHARGES FOR SERVICES	232,626	66.57%	341,791	PERSONNEL SERVICES	102,421	29.97%	1,337,880
			INTEREST ON INVESTMENTS	600	0.17%		MATERIALS & SUPPLIES	11,900	3.48%	
			MISCELLANEOUS	1,200	0.34%		SERVICES & CHARGES	222,170	65.00%	
			OTHER FINANCING SOURCES	115,000	32.91%		CAPITAL OUTLAY	5,300	1.55%	
				349,426	100.00%			341,791	100.00%	
SANITATION	10,313,677	9,402,900	CHARGES FOR SERVICES	9,399,500	99.96%	10,318,508	PERSONNEL SERVICES	2,756,907	26.72%	9,398,069
			INTEREST ON INVESTMENTS	3,400	0.04%		MATERIALS & SUPPLIES	162,810	1.58%	
				9,402,900	100.00%		SERVICES & CHARGES	5,873,241	56.92%	
							CAPITAL OUTLAY	629,550	6.10%	
							TRANSFERS OUT	896,000	8.68%	
								10,318,508	100.00%	
HGN. ARTS & HERITAGE MUSEUM	122,015	100,100	CHARGES FOR SERVICES	5,950	5.94%	125,107	PERSONNEL SERVICES	64,757	51.76%	97,008
			INTEREST ON INVESTMENTS	400	0.40%		MATERIALS & SUPPLIES	6,197	4.95%	
			MISCELLANEOUS	3750	3.75%		SERVICES & CHARGES	54,153	43.29%	
			TRANSFERS	90,000	89.91%			125,107	100.00%	
				100,100	100.00%					
MUNICIPAL GOLF COURSE	(20,852)	1,293,289	CHARGES FOR SERVICES	1,078,000	83.35%	1,386,732	PERSONNEL SERVICES	803,893	57.97%	(114,295)
			MISCELLANEOUS	33,500	2.59%		MATERIALS & SUPPLIES	353,820	25.51%	
			TRANSFERS	181,789	14.06%		SERVICES & CHARGES	229,019	16.52%	
				1,293,289	100.00%			1,386,732	100.00%	
WATERWORKS/WASTEWATER	71,464,347	22,368,000	OPERATING REVENUES	20,713,200	92.60%	21,245,849	PERSONNEL SERVICES	8,787,287	41.36%	72,586,498
			NON-OPERATING REVENUES	1,654,800	7.40%		CONTRACTED SERVICES	3,933,425	18.51%	
				22,368,000	100.00%		MAINTENANCE & SUPPLIES	3,475,710	16.36%	
							OTHER CHARGES	189,975	0.89%	
							INTEREST EXPENSE	762,452	3.59%	
							DEPRECIATION EXPENSES	4,097,000	19.28%	
								21,245,849	100.00%	
VALLEY INTERNATIONAL AIRPORT	66,963,194	13,004,999	OPERATING REVENUES	6,831,300	52.53%	12,060,000	PERSONNEL SERVICES	3,719,000	30.84%	67,908,193
			NON OPERATING REVENUES	37,395	0.29%		CONTRACTED SERVICES	1,498,500	12.43%	
			CAPITAL CONTRIBUTIONS	6,136,304	47.18%		MATERIALS & SUPPLIES	520,000	4.31%	
				13,004,999	100.00%		OTHER EXPENSES	622,500	5.16%	
							DEPRECIATION	5,700,000	47.26%	
								12,060,000	100.00%	
TOTAL ENTERPRISE FUNDS	\$150,172,626	\$46,518,714				\$45,477,987				\$151,213,353
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	9,045,206	3,211,443	INTERNAL SERVICE	3,189,943	99.33%	3,995,483	PERSONNEL SERVICES	406,665	10.18%	8,261,166
			INTEREST ON INVESTMENTS	21,500	0.67%		MATERIALS & SUPPLIES	1,740,692	43.57%	
				3,211,443	100.00%		SERVICES & CHARGES	123,341	3.09%	
							CAPITAL OUTLAY	1,724,785	43.17%	
								3,995,483	100.00%	
HEALTH INSURANCE	662,238	5,618,452	INSURANCE	5,618,452	100.00%	5,608,853	SERVICES & CHARGES	5,608,853	100.00%	671,837
TOTAL INTERNAL SERVICE FUNDS	\$9,707,444	\$8,829,895				\$9,604,336				\$8,933,003
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$32,903,825	\$4,753,250	INTEREST - INVESTMENTS	2,800,950	58.93%	\$2,802,300	PERSONNEL SERVICES	2,510,000	89.57%	\$34,854,775
			CONTRIBUTIONS	1,952,300	41.07%		SERVICES & CHARGES	292,300	10.43%	
				4,753,250	100.00%			2,802,300	100.00%	
GRAND TOTAL	\$234,497,037	\$128,830,971				\$135,385,018				\$227,942,990

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2019-2020
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2019	REVENUES FOR FY 2019-20	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2019-20	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2020
GENERAL FUND	\$17,515,774	46,507,070	PROPERTY/NON PROPERTY TAX	40,086,172	86.19%	\$47,885,109	PERSONNEL SERVICES	33,021,886	100.00%	\$16,137,735
			FINES & FORFEITURES	1,177,862	2.53%		MATERIALS & SUPPLIES	1,750,632		
			LICENSES & PERMITS	591,450	1.27%		SERVICES & CHARGES	8,470,227		
			CHARGES FOR SERVICES	866,916	1.86%		CAPITAL OUTLAY	2,879,169		
			INTERGOVERNMENTAL	1,693,551	3.64%		TRANSFER OUT	1,763,195		
			INTEREST ON INVESTMENTS	220,000	0.47%			47,885,109		
			MISCELLANEOUS	85,348	0.18%					
			OTHER FINANCING SOURCES	1,785,771	3.84%					
				46,507,070						
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	2,030,202	1,237,515	INTERGOVERNMENTAL	1,237,515	100.00%	1,201,603	ADMIN/REHAB EXPENSES	1,201,603	100.00%	2,066,114
TENNIS COURT	(18,528)	95,673	MISCELLANEOUS	95,673	100.00%	77,147	SERVICES & CHARGES	77,147	100.00%	(2)
HOTEL/MOTEL OCCUPANCY TAX	305,464	865,000	HOTEL OCCUPANCY TAXES	860,000	99.42%	924,492	SERVICES & CHARGES	95,000	10.28%	245,972
			INTEREST ON INVESTMENTS	5,000	0.58%		TRANSFERS OUT	829,492	89.72%	
				865,000	100.00%			924,492	100.00%	
CATASTROPHIC EMERGENCY	799,083	4,700	INTEREST ON INVESTMENTS	4,700	100.00%	25,000	MATERIALS & SUPPLIES	25,000	100.00%	778,783
HARLINGEN DOWNTOWN	124,654	243,825	INTEREST ON INVESTMENTS	1,350	0.55%	259,809	PERSONNEL SERVICES	144,656	55.68%	108,670
			ASSESSMENTS	27,500	11.28%		MATERIALS & SUPPLIES	4,600	1.77%	
			TRANSFERS	214,975	88.17%		SERVICES & CHARGES	110,553	42.55%	
				243,825	100.00%			259,809	100.00%	
FREE TRADE BRIDGE	936,443	325,200	CHARGES FOR SERVICES	321,000	98.71%	581,507	SERVICES & CHARGES	75,132	12.92%	680,136
			INTEREST	4,200	1.29%		TRANSFERS OUT	506,375	87.08%	
				325,200	100.00%			581,507	100.00%	
CONVENTION & VISITORS BUREAU	193,016	447,300	INTEREST ON INVESTMENTS	2,800	0.63%	443,627	PERSONNEL SERVICES	171,127	38.57%	196,689
			OTHER FINANCING SOURCES	444,500	99.37%		MATERIALS & SUPPLIES	59,500	13.41%	
				447,300	100.00%		SERVICES & CHARGES	213,000	48.01%	
								443,627	100.00%	
AWARD PROGRAMS	37,149	1,098,258	OTHER AWARDS	1,098,258	100.00%	1,098,258	PERSONNEL SERVICES	1,052,397	95.82%	37,149
							MATERIALS & SUPPLIES	14,000	1.27%	
							SERVICES & CHARGES	31,861	2.90%	
								1,098,258	100.00%	
PEG PROGRAMMING	609,613	85,000	INTERGOVERNMENTAL	85,000	100.00%	-	MATERIALS & SUPPLIES	-	0.00%	694,613
HARLINGEN CONVENTION CENTER	-	60,000	CHARGES FOR SERVICE	60,000	100.00%	-	MATERIALS & SUPPLIES	-	100.00%	60,000
FEDERAL & STATE FORFEITURE	83,789	90,000	INTERGOVERNMENTAL	90,000	100.00%	92,000	MATERIALS & SUPPLIES	36,000	39.13%	81,789
							SERVICES & CHARGES	51,000	55.43%	
							CAPITAL OUTLAY	5,000	5.43%	
								92,000	100.00%	
TAX INCREMENT FINANCING 1-3	805,316	469,400	INTERGOVERNMENTAL	50,000	10.65%	523,396	SERVICES & CHARGES	523,396	0.00%	751,320
			INTEREST ON INVESTMENTS	9,400	2.00%					
			TRANSFERS	410,000	87.35%					
				469,400	100.00%					
ECONOMIC DEVELOPMENT CORP.	5,672,063	6,155,630	SALES TAXES	4,918,142	79.90%	7,220,534	PERSONNEL SERVICES	686,087	9.50%	4,607,159
			OTHER TAXES & FEES	397,394	6.46%		MATERIALS & SUPPLIES	20,000	0.28%	
			INTEREST ON INVESTMENT	122,460	1.99%		SERVICES & CHARGES	1,366,212	18.92%	
			MISCELLANEOUS	510,892	8.30%		DIRECT BUSINESS INCENT	1,565,700	21.68%	
			OTHER FINANCING SOURCES	206,742	3.36%		TRANS/OTHER FINANCING	3,582,535	49.62%	
				6,155,630	100.00%			7,220,534	100.00%	
HGN COMM IMPROVEMENT BOARD	2,639,434	1,562,749	SALES TAX	1,537,749	98.40%	1,562,749	ADMINISTRATION	956,264	61.19%	2,639,434
			INTEREST ON INVESTMENTS	25,000	1.60%		PROJECT INCENTIVE	606,485	38.81%	
				1,562,749	100.00%			1,562,749	100.00%	
INFRASTRUCTURE FUND	(1)	1,413,074	OTHER TAXES & FEES	1,400,000	99.07%	1,413,074	STREET MAINTENANCE	1,413,074	100.00%	(1)
			INTEREST ON INVESTMENTS	13,074	0.93%					
				1,413,074	100.00%					
TOTAL SPECIAL REVENUE FUNDS	\$14,217,697	\$14,153,324				\$15,423,196				\$12,947,825

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2019-2020
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2019	REVENUES FOR FY 2019-20	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2019-20	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2020
DEBT SERVICE FUND	\$1,133,667	\$4,581,538	PROPERTY TAXES	3,768,061	82.24%	\$4,760,174	SERVICE & OTHER	4,760,174	100.00%	\$955,031
			INTEREST ON INVESTMENTS	8,500	0.19%					
			MISCELLANEOUS	606,485	13.24%					
			TRANSFERS	198,492	4.33%					
				<u>4,581,538</u>	<u>100.00%</u>					
CAPITAL PROJECT FUNDS	\$ (10,379)	-	INTEREST ON INVESTMENTS	-	0.00%	\$0	SERVICES & CHARGES	-	0.00%	(\$10,379)
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,337,880	350,150	CHARGES FOR SERVICES	233,150	66.59%	349,112	PERSONNEL SERVICES	106,112	30.39%	1,338,918
			INTEREST ON INVESTMENTS	600	0.17%		MATERIALS & SUPPLIES	11,250	3.22%	
			MISCELLANEOUS	1,400	0.40%		SERVICES & CHARGES	231,750	66.38%	
			OTHER FINANCING SOURCES	115,000	32.84%			<u>349,112</u>	<u>100.00%</u>	
				<u>350,150</u>	<u>100.00%</u>					
SANITATION	9,398,069	9,650,500	CHARGES FOR SERVICES	9,594,500	99.42%	10,897,978	PERSONNEL SERVICES	2,868,745	26.32%	8,150,591
			INTEREST ON INVESTMENTS	56,000	0.58%		MATERIALS & SUPPLIES	193,500	1.78%	
				<u>9,650,500</u>	<u>100.00%</u>		SERVICES & CHARGES	6,179,319	56.70%	
							CAPITAL OUTLAY	875,414	8.03%	
							TRANSFERS OUT	781,000	7.17%	
								<u>10,897,978</u>	<u>100.00%</u>	
HGN. ARTS & HERITAGE MUSEUM	97,008	97,050	CHARGES FOR SERVICES	3,400	3.50%	114,139	PERSONNEL SERVICES	67,739	59.35%	79,919
			INTEREST ON INVESTMENTS	400	0.41%		MATERIALS & SUPPLIES	3,750	3.29%	
			MISCELLANEOUS	3,250	3.35%		SERVICES & CHARGES	42,650	37.37%	
			OTHER FINANCING SOURCES	90,000	92.74%			<u>114,139</u>	<u>100.00%</u>	
				<u>97,050</u>	<u>100.00%</u>					
MUNICIPAL GOLF COURSE	(114,295)	876,200	OTHER TAXES & FEES	857,400	97.85%	1,080,537	PERSONNEL SERVICES	740,187	68.50%	(318,632)
			MISCELLANEOUS	18,800	2.15%		MATERIALS & SUPPLIES	138,500	12.82%	
				<u>876,200</u>	<u>100.00%</u>		SERVICES & CHARGES	201,850	18.68%	
								<u>1,080,537</u>	<u>100.00%</u>	
WATERWORKS/WASTEWATER	72,586,498	21,843,000	OPERATING REVENUES	20,337,800	93.11%	21,529,467	PERSONNEL SERVICES	9,243,215	42.93%	72,900,031
			NON-OPERATING REVENUES	1,505,200	6.89%		CONTRACTED SERVICES	3,878,520	18.01%	
				<u>21,843,000</u>	<u>100.00%</u>		MAINTENANCE & SUPPLIES	3,492,200	16.22%	
							OTHER CHARGES	230,731	1.07%	
							INTEREST EXPENSE	709,801	3.30%	
							DEPRECIATION EXPENSES	3,975,000	18.46%	
								<u>21,529,467</u>	<u>100.00%</u>	
VALLEY INTERNATIONAL AIRPORT	67,908,193	14,315,866	OPERATING REVENUES	6,997,800	48.88%	13,020,500	PERSONNEL SERVICES	4,110,000	31.57%	69,203,559
			NON OPERATING REVENUES	25,000	0.17%		CONTRACTED SERVICES	1,504,200	11.55%	
			CAPITAL CONTRIBUTIONS	7,293,066	50.94%		MATERIALS & SUPPLIES	530,000	4.07%	
				<u>14,315,866</u>	<u>100.00%</u>		OTHER EXPENSES	676,300	5.19%	
							DEPRECIATION	6,200,000	47.62%	
								<u>13,020,500</u>	<u>100.00%</u>	
TOTAL ENTERPRISE FUNDS	\$151,213,353	\$47,132,766				\$46,991,733				\$151,354,386
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	8,261,166	5,155,500	INTERNAL SERVICE	5,100,500	0.00%	3,568,200	PERSONNEL SERVICES	423,742	100.00%	9,848,466
			INTEREST ON INVESTMENTS	55,000			MATERIALS & SUPPLIES	1,775,695		
				<u>5,155,500</u>			SERVICES & CHARGES	105,312		
							CAPITAL OUTLAY	1,263,451		
								<u>3,568,200</u>		
HEALTH INSURANCE	671,837	5,413,607	INSURANCE	5,413,607	100.00%	5,413,607	SERVICES & CHARGES	5,413,607	100.00%	671,837
TOTAL INTERNAL SERVICE FUNDS	\$8,933,003	\$10,569,107				\$8,981,807				\$10,520,303
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$34,854,775	\$6,180,000	INTEREST - INVESTMENTS	4,002,000	100.00%	\$3,596,300	PERSONNEL SERVICES	3,300,000	100.00%	\$37,438,475
			CONTRIBUTIONS	2,178,000			SERVICES & CHARGES	296,300		
				<u>6,180,000</u>				<u>3,596,300</u>		
GRAND TOTAL	\$227,857,890	\$129,123,805				\$127,638,319				\$229,343,376

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2019	REVENUES FOR FY 2019-2020	EXPENDITURES FOR FY 2019-2020	ESTIMATED BALANCE 9/30/2020
<u>GENERAL FUND</u>	\$ 17,515,774	\$ 46,507,070	\$ 47,885,109	\$ 16,137,735
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	2,030,202	1,237,515	1,201,603	2,066,114
TENNIS COURT	(18,528)	95,673	77,147	(2)
HOTEL/MOTEL OCCUPANCY TAX	305,464	865,000	924,492	245,972
CATASTROPHIC EMERGENCY	799,083	4,700	25,000	778,783
HARLINGEN DOWNTOWN	124,654	243,825	259,809	108,670
FREE TRADE BRIDGE	936,443	325,200	581,507	680,136
CONVENTION & VISITORS BUREAU	193,016	447,300	443,627	196,689
AWARDS PROGRAMS	37,149	1,098,258	1,098,258	37,149
PEG PROGRAMMING	609,613	85,000	-	694,613
HARLINGEN CONVENTION CENTER	-	60,000	-	60,000
FEDERAL & STATE FORFEITURE	83,789	90,000	92,000	81,789
TAX INCREMENT FINANCING TIF 1 - 3	805,316	469,400	523,396	751,320
ECONOMIC DEVELOPMENT CORPORATION	5,672,063	6,155,630	7,220,534	4,607,159
HARLINGEN COMM. IMPROVEMENT BOARD	2,639,434	1,562,749	1,562,749	2,639,434
INFRASTRUCTURE FUND	(1)	1,413,074	1,413,074	(1)
TOTAL	14,217,697	14,153,324	15,423,196	12,947,825
<u>DEBT SERVICE FUND</u>	1,133,667	4,581,538	4,760,174	955,031
<u>CAPITAL PROJECT FUNDS</u>	(10,379)	-	-	(10,379)
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	1,337,880	350,150	349,112	1,338,918
SANITATION	9,398,069	9,650,500	10,897,978	8,150,591
HARLINGEN ARTS & HERITAGE MUSEUM	97,008	97,050	114,139	79,919
MUNICIPAL GOLF COURSE	(114,295)	876,200	1,080,537	(318,632)
WATERWORKS/WASTEWATER	72,586,498	21,843,000	21,529,467	72,900,031
VALLEY INTERNATIONAL AIRPORT	67,908,193	14,315,866	13,020,500	69,203,559
TOTAL	151,213,353	47,132,766	46,991,733	151,354,386
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	8,261,166	5,155,500	3,568,200	9,848,466
HEALTH INSURANCE	671,837	5,413,607	5,413,607	671,837
TOTAL	8,933,003	10,569,107	8,981,807	10,520,303
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	34,854,775	6,180,000	3,596,300	37,438,475
GRAND TOTAL	\$ 227,857,890	\$ 129,123,805	\$ 127,638,319	\$ 229,343,376

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2019-20	BUDGETED FY 2018-19	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
<u>GENERAL FUND</u>	\$47,885,109	\$47,248,690	\$636,419	1.3%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,201,603	1,202,316	(713)	-0.1%
METROPOLITAN PLANNING ORGANIZATION	-	423,985	(423,985)	-100.0%
TENNIS COURT	77,147	38,147	39,000	102.2%
HOTEL/MOTEL OCCUPANCY TAX	924,492	859,492	65,000	7.6%
CATASTROPHIC EMERGENCY	25,000	25,000	-	0.0%
HARLINGEN DOWNTOWN	259,809	246,191	13,618	5.5%
FREE TRADE BRIDGE	581,507	325,200	256,307	78.8%
CONVENTION & VISITORS BUREAU	443,627	509,177	(65,550)	-12.9%
AWARDS PROGRAMS	1,098,258	3,777,132	(2,678,874)	-70.9%
FEDERAL & STATE FORFEITURES	92,000	449,298	(357,298)	-79.5%
TAX INCREMENT FINANCING TIF 1-3	523,396	523,396	-	0.0%
ECONOMIC DEVELOPMENT CORPORATION	7,220,534	8,330,662	(1,110,128)	-13.3%
HARLINGEN COMM. IMPROVEMENT BOARD	1,562,749	5,785,806	(4,223,057)	-73.0%
INFRASTRUCTURE FUND	1,413,074	3,004,317	(1,591,243)	-53.0%
TOTAL	15,423,196	25,500,119	(10,076,923)	-39.5%
<u>DEBT SERVICE FUND</u>	4,760,174	4,694,895	65,279	1.4%
<u>CAPITAL PROJECT FUNDS</u>	-	56,691	(56,691)	-100.0%
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	349,112	341,791	7,321	2.1%
SANITATION	10,897,978	10,318,508	579,470	5.6%
HARLINGEN ARTS & HERITAGE MUSEUM	114,139	125,107	(10,968)	-8.8%
MUNICIPAL GOLF COURSE	1,080,537	1,386,732	(306,195)	-22.1%
WATERWORKS/WASTEWATER	21,529,467	21,245,849	283,618	1.3%
VALLEY INTERNATIONAL AIRPORT	13,020,500	12,060,000	960,500	8.0%
TOTAL	46,991,733	45,477,987	1,513,746	3.3%
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	3,568,200	3,995,483	(427,283)	-10.7%
HEALTH INSURANCE	5,413,607	5,608,853	(195,246)	-3.5%
TOTAL	8,981,807	9,604,336	(622,529)	-6.5%
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	3,596,300	2,802,300	794,000	28.3%
GRAND TOTAL	127,638,319	135,385,018	(7,746,699)	-5.7%

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

	AUDITED FY 13/14	AUDITED FY 14/15	AUDITED FY 15/16	AUDITED FY 16/17	BUDGETED FY 17/18	BUDGETED FY 18/19	APPROVED FY 19/20
<u>GENERAL</u>	\$42,178,992	\$43,462,138	\$40,952,511	\$43,508,692	\$45,350,324	\$44,064,196	\$46,507,070
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	1,124,409	1,196,935	1,385,567	1,814,294	1,188,230	1,244,101	1,237,515
M.P.O.	249,808	203,394	341,233	259,913	265,642	423,985	-
TENNIS COURT	106,514	38,667	36,226	8,877	9,073	7,500	95,673
HOTEL/MOTEL OCCUPANCY TAX	944,854	1,024,387	998,168	958,247	1,031,722	865,000	865,000
CATASTROPHIC EMERGENCY	6,990	402	1,615	4,825	11,303	4,700	4,700
HARLINGEN DOWNTOWN	240,674	246,162	242,978	60,737	243,662	243,825	243,825
FREE TRADE BRIDGE	168,420	186,593	278,948	388,891	433,743	325,200	325,200
COVENTION & VISITORS BUREAU	513,225	513,146	424,376	426,243	430,184	426,800	447,300
AWARD PROGRAMS	347,075	355,866	1,477,207	1,435,658	1,383,007	3,772,652	1,098,258
PEG PROGRAMMING	-	322,138	88,728	95,005	103,743	85,000	85,000
HARLINGEN CONVENTION CENTER	-	-	-	-	-	-	60,000
FEDERAL & STATE FORFEITURES	297,962	444,266	189,580	264,305	263,496	204,000	90,000
TAX INCREMENT FINANCING 1-3	486,553	345,117	829,574	456,101	1,077,209	654,483	469,400
ECONOMIC DEVELOPMENT CORP.	5,092,522	5,276,265	5,283,460	5,638,332	6,266,520	8,030,663	6,155,630
HARL. COMM. IMPROVEMENT BOARD	1,344,966	1,386,548	1,419,149	1,552,161	1,589,955	2,040,024	1,562,749
INFRASTRUCTURE FUND	273,358	287,104	293,570	648,677	1,458,670	1,428,500	1,413,074
SUB-TOTAL	11,197,330	11,826,990	13,290,379	14,012,266	15,756,159	19,756,433	14,153,324
<u>DEBT SERVICE FUND</u>	7,243,156	4,014,423	30,440,163	4,570,953	4,876,080	4,908,483	4,581,538
<u>CAPITAL PROJECT FUNDS</u>	553,536	1,081,434	2,770,279	-	7,937	-	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	350,252	839,325	350,668	314,019	346,088	349,426	350,150
SANITATION	10,588,379	8,932,725	9,360,586	10,733,433	10,420,288	9,402,900	9,650,500
HGN ARTS & HERITAGE MUSEUM	112,826	124,033	96,473	100,347	97,265	100,100	97,050
MUNICIPAL GOLF COURSE	983,578	958,503	925,724	987,273	866,822	1,293,289	876,200
WATERWORKS	9,029,851	8,903,186	9,904,650	11,519,267	11,693,960	11,061,500	11,028,000
WASTEWATER	10,102,711	9,867,456	10,681,043	11,441,979	11,879,227	11,306,500	10,815,000
VALLEY INTERNATIONAL AIRPORT	11,272,305	6,104,110	10,544,876	12,341,315	12,389,442	13,004,999	14,315,866
SUB-TOTAL	42,439,902	35,729,338	41,864,020	47,437,633	47,693,092	46,518,714	47,132,766
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,791,992	4,089,053	3,389,742	3,482,990	4,186,302	3,211,443	5,155,500
HEALTH INSURANCE	3,914,939	4,220,972	4,467,099	4,527,370	4,654,934	5,618,452	5,413,607
SUB-TOTAL	8,706,931	8,310,025	7,856,841	8,010,360	8,841,236	8,829,895	10,569,107
<u>FIDUCIARY FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	5,262,450	639,924	4,570,865	4,904,829	4,446,669	4,753,250	6,180,000
GRAND TOTAL	\$117,028,761	\$103,982,838	\$138,974,779	\$122,444,733	\$126,971,497	\$128,830,971	\$129,123,805

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND

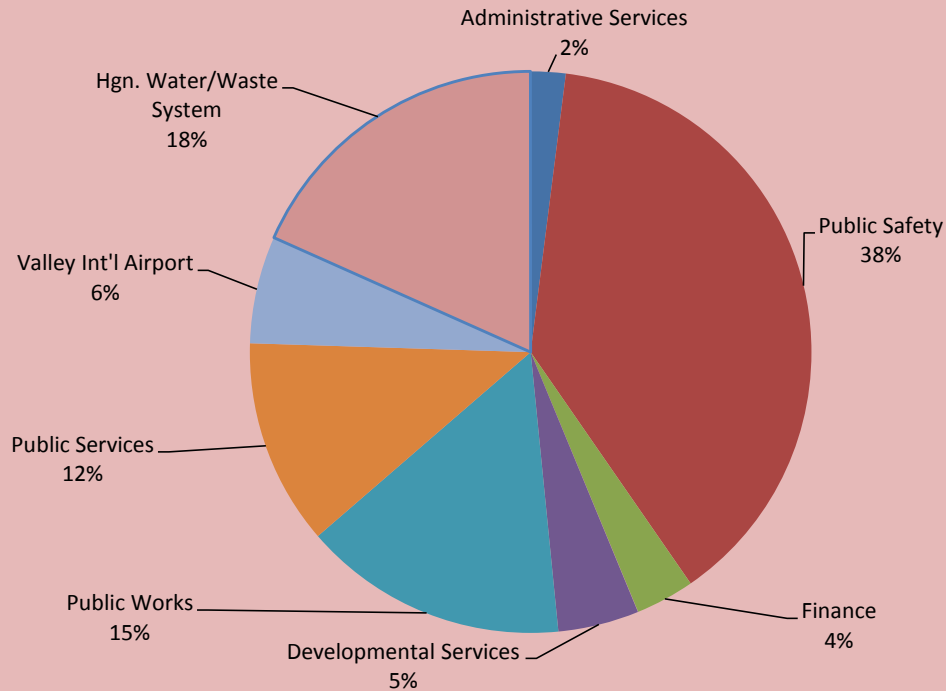
	AUDITED FY 13/14	AUDITED FY 14/15	AUDITED FY 15/16	AUDITED FY 16/17	BUDGETED FY 17/18	APPROVED FY 18/19	APPROVED FY 19/20
<u>GENERAL</u>	\$40,779,527	\$44,702,076	\$40,181,184	\$41,711,224	\$43,162,409	\$47,248,690	\$47,885,109
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	1,385,875	820,518	1,499,193	1,397,488	771,132	1,202,316	1,201,603
M.P.O.	249,709	203,395	341,233	259,912	265,642	423,985	-
TENNIS COURT	102,784	112,807	37,516	37,855	50,511	38,147	77,147
HOTEL/MOTEL	916,066	900,486	736,000	759,159	1,695,581	859,492	924,492
CATASTROPHIC EMERGENCY	4,941	6,641	7,349	24,228	18,892	25,000	25,000
HARLINGEN DOWNTOWN	198,363	218,161	231,613	203,641	214,906	246,191	259,809
FREE TRADE BRIDGE	78,796	55,632	55,122	189,246	310,024	325,200	581,507
CONVENTION & VISITORS BUREAU	512,905	429,910	352,272	407,272	822,270	509,177	443,627
AWARDS PROGRAM	-	-	-	-	1,341,378	3,777,132	1,098,258
FEDERAL & STATE FORFEITURES	-	-	-	-	285,089	449,298	92,000
TAX INCREMENT FINANCING TIF 1-3	298,734	70,000	70,000	665,558	610,396	523,396	523,396
ECONOMIC DEVELOPMENT CORP.	5,275,612	4,962,231	4,468,649	5,175,013	5,725,986	8,330,662	7,220,534
HARLINGEN COMM. IMPROVEMENT	309,028	282,317	124,626	1,719,731	742,221	5,785,806	1,562,749
INFRASTRUCTURE FUND	524,137	213,522	228,928	344,506	417,104	3,004,317	1,413,074
SUB-TOTAL	9,856,950	8,275,620	8,152,501	11,183,609	13,271,132	25,500,119	15,423,196
<u>DEBT SERVICE FUND</u>	7,206,970	3,989,758	30,667,988	4,647,851	4,684,942	4,694,895	4,760,174
<u>CAPITAL PROJECT FUNDS</u>	595,794	1,191,228	670,090	2,431,157	1,057,398	56,691	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	678,935	615,792	642,887	650,272	538,451	341,791	349,112
SANITATION	9,747,223	9,885,551	8,641,770	9,387,775	9,485,186	10,318,508	10,897,978
HGN ARTS & HERITAGE MUSEUM	111,320	132,927	141,233	127,988	117,027	125,107	114,139
MUNICIPAL GOLF COURSE	1,279,871	1,364,002	1,345,439	1,278,611	1,207,326	1,386,732	1,080,537
WATERWORKS	10,671,719	10,744,391	11,319,257	10,713,882	10,509,232	11,598,231	11,587,492
WASTEWATER	9,055,860	9,145,263	8,986,286	8,244,515	8,617,428	9,647,618	9,941,975
VALLEY INTERNATIONAL AIRPORT	10,867,476	5,779,156	11,136,415	11,440,129	11,346,346	12,060,000	13,020,500
SUB-TOTAL	42,412,404	37,667,082	42,213,287	41,843,172	41,820,996	45,477,987	46,991,733
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,532,421	4,185,431	4,056,410	4,235,923	4,499,071	3,995,483	3,568,200
HEALTH INSURANCE	3,864,433	4,213,700	4,439,614	4,500,769	4,593,210	5,608,853	5,413,607
SUB-TOTAL	8,396,854	8,399,131	8,496,024	8,736,692	9,092,281	9,604,336	8,981,807
<u>FIDUCIARY FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	2,305,450	2,694,330	2,729,199	2,427,533	2,767,222	2,802,300	3,596,300
GRAND TOTAL	\$110,958,155	\$105,727,997	\$132,440,183	\$110,550,081	\$115,856,380	\$135,385,018	\$127,638,319

CITY OF HARLINGEN
PERSONNEL SUMMARY- BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

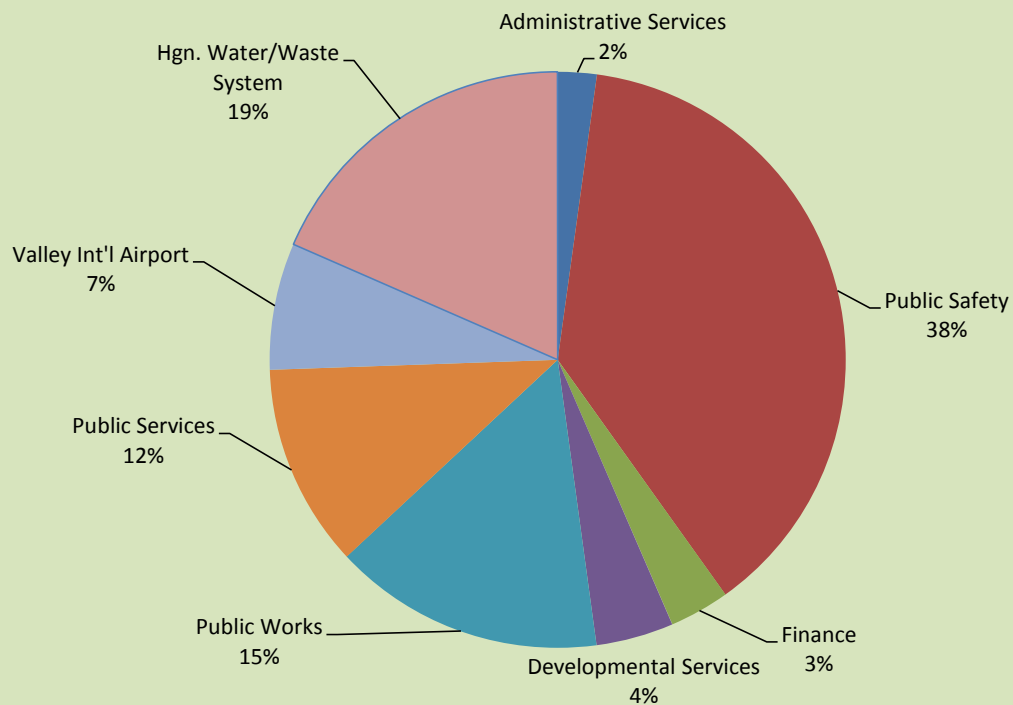
	ACTUAL FY 13/14	ACTUAL FY 14/15	ACTUAL FY 15/16	ACTUAL FY 16/17	ACTUAL FY 17/18	ACTUAL FY 18/19	APPROVED FY 19/20	INC/(DEC) PRIOR YR.
GENERAL FUND								
CITY MANAGER	7.0	7.0	6.0	6.0	7.0	7.0	8.0	1.0
PUBLIC INFORMATION OFFICER	0.0	0.0	0.0	0.0	1.0	1.0	1.5	0.5
LEGAL	2.0	2.0	2.0	3.0	2.0	1.0	1.0	0.0
INTERNAL AUDITOR	1.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CIVIL SERVICE	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
RISK MANAGEMENT	3.0	3.0	3.0	2.0	2.0	2.0	2.0	0.0
FINANCE	12.0	12.0	12.0	12.0	11.0	11.0	11.0	0.0
VITAL STATISTICS	4.0	4.0	4.0	4.0	4.0	4.0	3.5	(0.5)
MUNICIPAL COURT	9.0	9.0	9.0	9.0	9.0	9.0	9.0	0.0
MANAGEMENT INFO. SYSTEM	3.0	3.0	4.0	3.0	3.0	3.0	3.0	0.0
POLICE	138.0	140.0	144.0	144.0	143.0	143.0	143.0	0.0
POLICE SERVICES	48.0	48.0	48.5	48.0	48.5	48.5	48.5	0.0
FIRE SUPPRESSION	107.0	107.0	107.0	107.0	98.0	98.0	98.0	0.0
AIRPORT SUPPRESSION	0.0	0.0	0.0	0.0	9.0	9.0	9.0	0.0
FIRE PREVENTION	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	4.0	4.0	4.0	5.0	4.0	3.0	3.0	0.0
ENGINEERING	5.0	4.0	4.0	4.0	4.0	5.0	5.0	0.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	25.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC SERVICES ADMINISTRATION	2.0	2.0	1.0	1.0	1.0	2.0	3.0	1.0
PARKS	29.5	29.5	30.0	30.0	30.0	30.0	29.0	(1.0)
RECREATION	2.0	2.0	3.0	3.0	2.0	2.0	2.0	0.0
SWIMMING POOLS	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
LIBRARY	21.5	21.5	21.5	21.5	21.5	21.5	21.5	0.0
PLANNING & DEVELOPMENT	5.0	6.0	5.0	5.0	5.0	5.0	5.0	0.0
CODE ENFORCEMENT	8.0	8.0	8.0	8.0	8.0	7.0	7.0	0.0
STORM WATER MANAGEMENT	1.0	1.0	1.0	1.0	1.0	1.0	0.0	(1.0)
ENVIRONMENTAL HEALTH	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
BUILDING INSPECTIONS	6.0	6.0	6.0	6.0	6.0	7.0	7.0	0.0
PUBLIC BUILDINGS	19.0	19.0	19.0	19.0	18.0	17.0	17.0	0.0
GENERAL FUND SUB-TOTAL	492.0	493.0	498.0	497.5	494.0	493.0	493.0	0.0
OTHER FUNDS								
COMMUNITY DEVELOPMENT	4.0	4.0	5.0	6.0	4.0	4.0	5.0	1.0
METROPOLITAN PLANNING ORGAN.	4.0	4.0	4.0	4.0	4.0	3.0	0.0	(3.0)
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION & VISITORS BUREAU	4.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
UT GRANT	0.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
ECONOMIC DEVELOPMENT CORP.	5.0	5.0	5.0	5.0	5.0	4.0	5.0	1.0
MUNICIPAL AUDITORIUM	2.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
SANITATION	20.0	20.0	20.0	20.0	20.0	20.0	20.0	0.0
SANITATION-BRUSH & DEBRIS	23.0	23.0	21.0	21.0	21.0	21.0	20.0	(1.0)
SANITATION-LANDFILL	10.0	10.0	11.0	12.0	12.0	11.0	13.0	2.0
SANITATION-RECYCLING CENTER	2.0	2.0	4.0	4.0	4.0	4.0	4.0	0.0
HGN. ARTS & HERITAGE MUSEUM	3.0	3.0	3.0	3.0	2.0	2.0	2.0	0.0
MUNICIPAL GOLF COURSE	20.5	20.5	20.5	20.5	20.5	20.5	18.5	(2.0)
WATERWORKS	107.5	96.5	102.7	98.5	99.0	97.5	96.0	(1.5)
WASTEWATER	33.5	42.5	43.0	48.5	49.0	48.0	52.0	4.0
VALLEY INTERNATIONAL AIRPORT	53.0	46.0	46.0	47.0	49.0	49.0	57.0	8.0
INTERNAL SERVICES	10.0	9.0	10.0	9.0	9.0	9.0	9.0	0.0
OTHER FUNDS SUB-TOTAL	304.5	293.5	303.2	306.5	306.5	301.0	309.5	8.5
GRAND TOTAL	796.5	786.5	801.2	804.0	800.5	794.0	802.5	8.5

Note: Does not include seasonal employees.

FY 2018 - 2019 - TOTAL 794



FY 2019 - 2020 - TOTAL 802.5



The charts reflect the City's change to a staffing control program that accurately records the number of full-time and part time employees

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GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	PROPOSED FY 19-20
REVENUES:				
Property & Non-Property Taxes	37,738,930	\$37,627,925	\$37,627,925	\$40,086,172
Fines & Forfeitures	924,297	1,228,066	1,228,066	1,177,862
Licenses & Permits	655,631	612,210	612,210	591,450
Charges for Services	1,875,859	1,835,758	1,835,758	866,916
Intergovernmental	698,018	682,266	682,266	1,693,551
Interest on Investments	310,605	220,000	220,000	220,000
Miscellaneous Revenues	1,061,850	213,500	213,500	85,348
Other Financing Sources	2,085,134	1,644,471	1,644,471	1,785,771
TOTAL REVENUES	45,350,324	44,064,196	44,064,196	46,507,070
EXPENDITURES:				
Mayor & City Commission	62,173	98,347	98,347	105,311
City Manager	909,863	948,461	948,461	993,618
Legal	428,062	517,474	517,474	518,310
Public Relations	-	98,864	98,864	120,994
Special Projects	-	-	-	74,841
Administrative Services	760,235	636,019	636,019	647,821
Internal Auditor	113,539	105,359	105,359	113,625
Human Resources	231,974	289,818	289,818	277,920
Civil Service	80,349	94,020	94,020	98,104
Risk Management	960,639	1,033,211	1,033,211	1,046,169
Finance	990,123	1,047,629	1,047,629	1,070,618
Vital Statistics	147,792	151,157	151,157	157,373
Municipal Court	599,589	736,498	736,498	726,638
Management Information Systems	509,305	788,453	788,453	530,249
Police Operations	12,254,385	12,695,769	12,695,769	13,301,097
LEOSE Training Grant	8,410	8,700	8,700	8,795
Police Services	1,859,740	2,067,243	2,067,243	2,142,515
Fire Suppression	8,315,111	8,677,802	8,677,802	9,025,467
Airport Fire Suppression	782,316	826,520	826,520	854,732
Fire Prevention	566,451	612,127	612,127	621,291
EOC Operations	38,564	27,752	27,752	27,300
Public Works Administration	132,348	145,573	145,573	141,074
Engineering	346,162	428,069	428,069	2,122,952
Traffic Signal Maintenance	254,203	252,110	252,110	363,172
Street Maintenance	2,980,406	3,072,686	3,072,686	2,582,540
Street Cleaning	353,395	380,480	380,480	648,690
Parks & Recreation Administration	145,692	158,710	158,710	267,895
Parks	1,991,538	1,947,219	1,947,219	1,879,495
Recreation	441,072	445,037	445,037	475,034
Swimming Pools	394,567	415,654	415,654	419,066
Pendelton Pools	2,061	-	-	-
Library Services	1,090,681	1,137,337	1,137,337	1,214,212
Planning & Development Administration	385,500	453,602	453,602	450,095
Code Compliance	316,681	415,238	415,238	393,143
Storm Water Management	73,782	80,582	80,582	-
Economic Development	410,234	548,598	548,598	624,142
Health Services	326,914	370,270	370,270	363,293
Animal Control	375,099	400,025	400,025	550,813
Public Buildings	1,379,585	1,764,564	1,764,564	1,547,857
Building Inspections	387,590	436,409	436,409	457,241
Debt Service	192,177	-	-	-
Stabilization Fund	128,236	128,236	128,236	-
Transfers Out	1,435,866	2,807,068	2,807,068	921,607
TOTAL EXPENDITURES	43,162,409	47,248,690	47,248,690	47,885,109
Excess Revenues Over/(Under) Expenditure	2,187,915	(3,184,494)	(3,184,494)	(1,378,039)
Fund Balance Beginning of Year	18,512,353	20,700,268	20,700,268	17,515,774
END OF YEAR FUND BALANCE	\$20,700,268	\$17,515,774	\$17,515,774	\$16,137,735

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	BUDGET FY 19-20
<u>TAX AND REVENUES</u>				
Current Property Taxes	\$ 13,909,781	\$ 14,705,430	\$ 14,705,430	\$ 17,098,974
Delinquent Property Taxes	298,709	253,750	253,750	253,750
Penalty & Interest	353,896	353,500	353,500	353,500
Payment in Lieu of Taxes	201,080	212,000	212,000	212,000
SUB-TOTAL	14,763,466	15,524,680	15,524,680	17,918,224
Sales Tax	12,552,416	11,966,716	11,966,716	12,086,383
Sales Tax 1/2%	6,350,329	6,161,978	6,161,978	6,223,598
Add. Retail Facilities	148,242	141,597	141,597	143,013
Franchise Tax - AT&T	164,314	212,750	212,750	212,750
Franchise Tax - Misc. Telecommunications	55,791	44,000	44,000	44,000
Franchise Tax - AEP	2,017,653	1,985,000	1,985,000	1,985,000
Franchise Tax - Magic Valley Electric Coop.	72,310	73,200	73,200	73,200
Franchise Tax - Texas Gas Service	227,188	210,000	210,000	210,000
Franchise Tax - Time Warner Cable	642,391	595,000	595,000	468,000
Commercial Waste Haulers	17,240	10,004	10,004	10,004
Sanitation Department	504,000	510,000	510,000	519,000
Bingo Tax	13,433	5,000	5,000	5,000
Mixed Beverage Tax	210,157	188,000	188,000	188,000
SUB-TOTAL TAX & REVENUES	22,975,464	22,103,245	22,103,245	22,167,948
<u>FINES AND FORFEITURES</u>				
Traffic Fines	667,683	885,384	885,384	850,000
Leash Law Fines	8,812	7,000	7,000	7,000
Arrest Fines	29,325	30,000	30,000	30,000
Improper Parking Fines	1,466	1,000	1,000	1,000
FTA Program	3,791	2,981	2,981	2,900
Technology Funds	49,676	59,189	59,189	57,694
Security Funds	69,879	146,989	146,989	133,625
Juvenile Case Manager	-	25,243	25,243	25,243
Miscellaneous Ordinance Violation	33,222	16,000	16,000	16,000
Miscellaneous Crossing Guard Program	3,298	2,000	2,000	2,000
Scofflaw City Fee	94	-	-	-
Library Fines	15,188	15,000	15,000	15,000
Inter Library	5,457	7,880	7,880	6,500
Business - False Alarm Fines	35,256	29,000	29,000	30,000
Residential - False Alarm Fines	1,150	400	400	900
SUB-TOTAL FINES & FORFEITURES	924,297	1,228,066	1,228,066	1,177,862
<u>LICENSES AND PERMITS</u>				
Alcoholic Beverages	23,914	25,000	25,000	25,000
Food Handlers' Permit	58,820	58,000	58,000	51,000
Dog Licenses/Pound Fees	3,161	10,000	10,000	3,000
Building Permits	269,741	240,000	240,000	245,000
Electrical Permits	77,013	75,000	75,000	72,000

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	BUDGET FY 19-20
Gas Permits	3,825	3,650	3,650	3,500
Plumbing Permits	36,481	32,000	32,000	32,000
Sewer Tap Permits	8,855	6,100	6,100	6,650
Mechanical Permits	23,280	15,000	15,000	18,000
Curb Permits	5,700	5,960	5,960	5,500
House Moving Permits	800	800	800	500
Registration Fees	39,600	45,000	45,000	35,000
Certificate of Occupancy	16,835	16,000	16,000	16,000
Re-Inspection Fees	19,770	16,500	16,500	17,500
Energy Conservation Inspection	8,610	7,000	7,000	6,800
Other Business Permits	6,650	7,000	7,000	3,000
Business - Alarm Permits	33,091	33,000	33,000	32,000
Tire Business Permits	1,275	1,200	1,200	-
Miscellaneous Permits	18,210	15,000	15,000	19,000
SUB-TOTAL LISCENSES & PERMITS	655,631	612,210	612,210	591,450

CHARGES FOR SERVICES/SALES

Rental - Sports Complex	8,607	9,200	9,200	9,000
Rental - Tourist Building	35,593	42,000	42,000	37,000
Rental - Casa del Sol	55,890	55,000	55,000	55,000
Rental - Victor Pavilion	9,862	8,500	8,500	9,700
Rental - Pendleton Pavilion	11,685	10,000	10,000	12,700
Rental - Dixieland Pavilion	8,930	8,000	8,000	10,500
Rental - Rangerville Park Gazebo	8,570	8,200	8,200	8,000
Rental - Library Meeting Room	9,673	8,000	8,000	8,000
Rental - Child Care Center	51,879	51,000	51,000	51,000
Cultural Arts Center	23,115	22,000	22,000	22,000
Tower Rental	-	-	-	12,776
MPO Office Space	14,904	13,896	13,896	-
Miscellaneous	125	-	-	-
Deposit Claim	2,362	-	-	-
SUB-TOTAL CHARGES FOR SERVICES/SALES	241,195	235,796	235,796	235,676

MISC. CHARGES FOR SERVICES/SALES

Recreational Activities	80,990	90,000	90,000	80,000
Pickleball	1,807	1,500	1,500	2,000
Pool - Lon C. Hill	16,495	20,000	20,000	17,000
Pool - Victor Park	13,307	17,000	17,000	15,000
Pool- Pendleton Park	35,670	30,000	30,000	30,000
Water Aerobics	22,538	18,000	18,000	10,000
Library Xerox Fees	14,241	13,000	13,000	14,000
Library - Card Fees	143	200	200	200
Library - Lost Book Fees	2,450	2,200	2,200	2,500
Birth and Death Certificates	203,842	202,000	202,000	250,000
Burial Transit Permits	3,055	4,000	4,000	2,650
Searching Fees	208	150	150	100
Notary Fees	170	300	300	350

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	BUDGET FY 19-20
Cleanup Mowing	29,424	40,000	40,000	35,000
Duplicate Lien Release	95	-	-	150
Street Banner Fees	960	-	-	240
SUB-TOTAL MISC CHARGES FOR SERVICES/SALES	425,395	438,350	438,350	459,190

REIMBURSEMENTS

Reimbursement City Manager	12,829	12,500	12,500	2,000
Reimbursement Finance	145	-	-	-
Reimbursement Police Department	132,958	120,000	120,000	71,000
Reimbursement Victim's Assistance Medical	31,331	25,000	25,000	20,000
Reimbursement Police Services	6,838	12,000	12,000	12,000
Reimbursement Fire Suppression	783,267	826,520	826,520	-
Fire Suppression Training	2,500	-	-	-
Reimbursement Planning & Development	3,651	-	-	-
Reimbursement Traffic Signal Maintenance	15,226	-	-	-
Reimbursement Street Maintenance	3,000	10,000	10,000	-
Reimbursement Street Cut Repairs	32,664	40,000	40,000	10,000
Reimbursement Parks Department	63,049	-	-	-
Reimbursement Public Buildings Department	59,998	55,000	55,000	57,000
Fed E-Rate	4,493	4,492	4,492	-
Reimbursement Health Department	268	100	100	50
Reimbursement Valley Int. Airport	57,052	56,000	56,000	-
SUB-TOTAL REIMBURSEMENTS	1,209,269	1,161,612	1,161,612	172,050

INTERGOVERNMENTAL

Fire - County	242,832	221,372	221,372	212,986
Fire Calls - City of Primera	112,756	112,756	112,756	122,153
Fire Calls - City of Combes	88,255	88,255	88,255	95,431
Fire Calls - City of Palm Valley	118,385	118,383	118,383	118,867
Reimbursement - Economic Development Corp.	62,200	77,800	77,800	178,000
LEOSE Training - Police	8,947	8,700	8,700	8,795
Signal Maintenance Fees - TXDOT	49,800	49,000	49,000	49,000
LEOSE Training - Fire	737	-	-	-
For Police Department	-	-	-	8,000
City of San Benito	14,106	6,000	6,000	-
Aircraft Rescue & Firefighting	-	-	-	854,732
Indirect Cost	-	-	-	45,587
SUB-TOTAL INTERGOVERNMENTAL	698,018	682,266	682,266	1,693,551

INTEREST REVENUE - INVESTMENTS

Interest Earned - Certificates of Deposit	29,753	30,000	30,000	30,000
Interest Earned - TexPool	248,747	160,000	160,000	160,000
Interest Earned - NOW Account	32,105	30,000	30,000	30,000
SUB-TOTAL REVENUE- INVESTMENTS	310,605	220,000	220,000	220,000

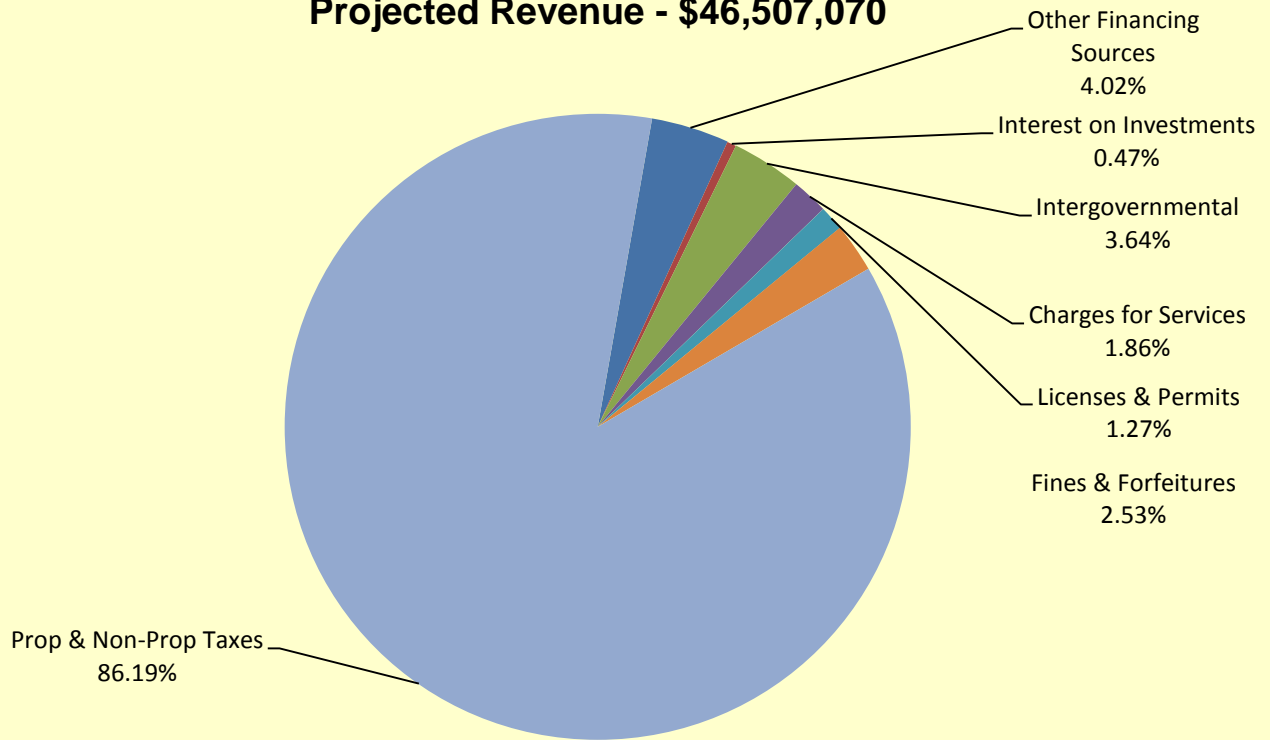
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	BUDGET FY 19-20
<u>MISCELLANEOUS REVENUES</u>				
Donation - Infrast. Subdivision	677,149	-	-	-
Municipalities	200,000	-	-	-
Harlingen Finance Corp	15,891	30,000	30,000	-
Demolition Revenue	3,888	2,000	2,000	2,500
Insurance Recovery - Other	19,457	-	-	-
Police Records	43,229	54,000	54,000	45,000
Cash Over/(Short)	(2,081)	-	-	-
NSF - Fees	275	-	-	-
Credit Card Fees	28,327	27,000	27,000	27,000
Miscellaneous Revenue	75,715	100,000	100,000	9,998
Jail Phone Fees	-	500	500	850
SUB-TOTAL MISCELLANEOUS REVENUES	1,061,850	213,500	213,500	85,348
<u>OTHER FINANCING SOURCES</u>				
Transfer from Free Trade Bridge	250,000	250,075	250,075	506,375
Petition Paving	86,100	-	-	-
Transfer from Sanitation Fund	1,056,500	896,000	896,000	781,000
TIF 3	540,396	453,396	453,396	453,396
Sale of Fixed Assets	54,361	45,000	45,000	45,000
Capital Lease	97,777	-	-	-
SUB-TOTAL OTHER FINANCING SOURCES	2,085,134	1,644,471	1,644,471	1,785,771
GRAND TOTAL REVENUES	\$ 45,350,324	\$ 44,064,196	\$ 44,064,196	\$ 46,507,070

GENERAL FUND

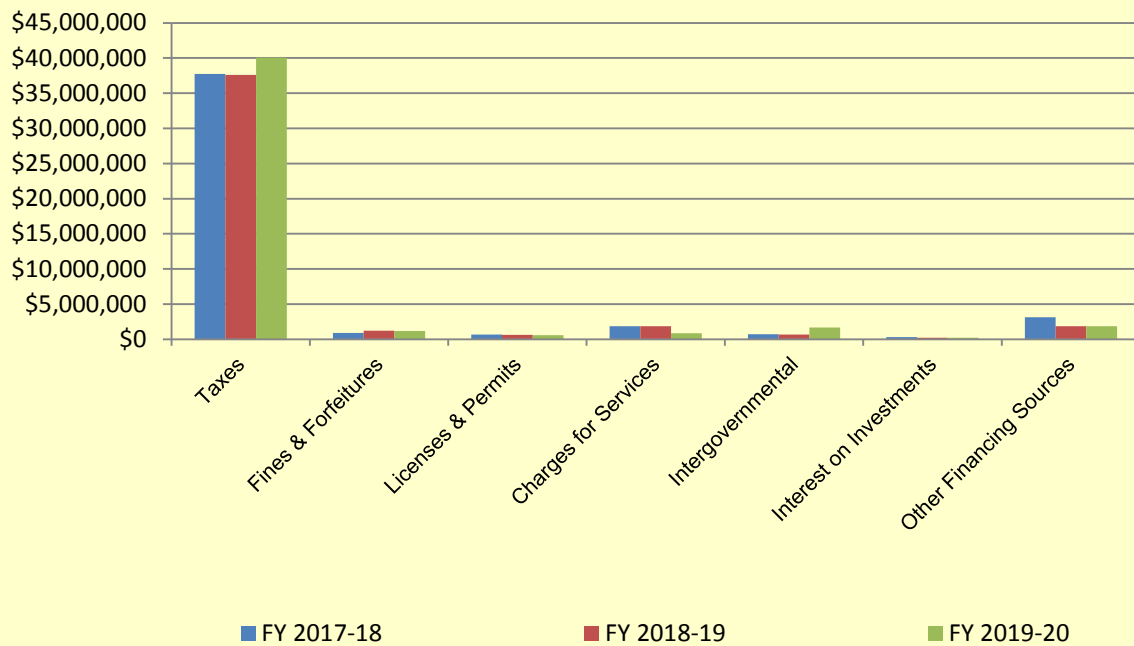
Revenues by Type for 2019-2020

Projected Revenue - \$46,507,070



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues



This graph compares FY 2017-18 through FY 2019-20 for major revenue types of the General Fund and visually depicts the changes.

CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2019-2020

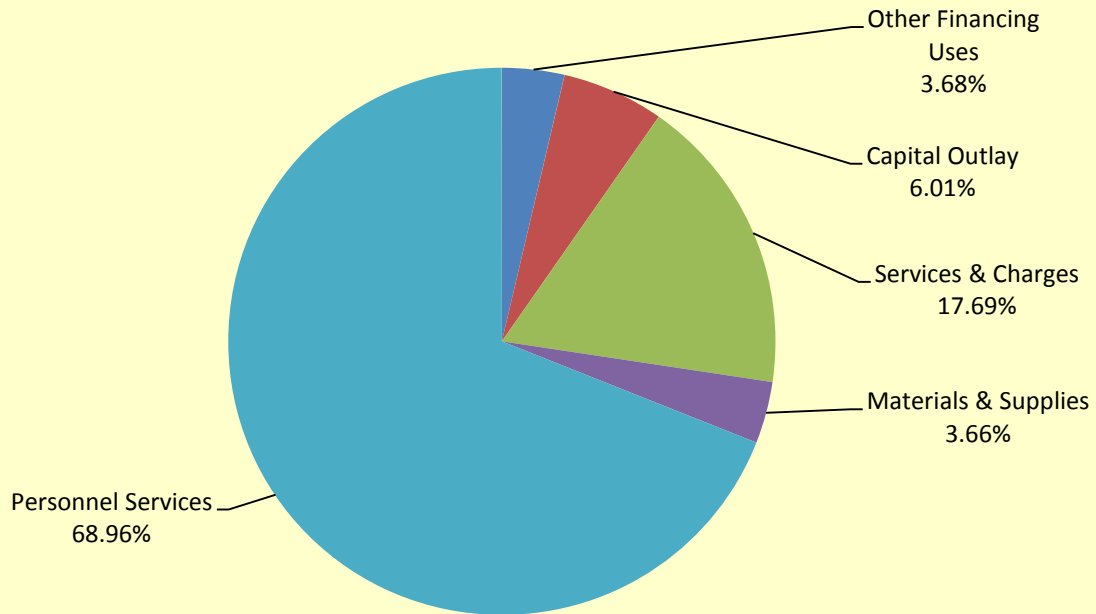
	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	\$ 6,461	\$ 2,500	\$ 96,350	\$ -	\$ -	\$ 105,311
1101 CITY MANAGER	894,658	5,000	93,960	-	-	993,618
1201 LEGAL	64,114	2,750	451,446	-	-	518,310
1301 PUBLIC RELATIONS	115,744	3,250	2,000	-	-	120,994
1305 SPECIAL PROJECTS	71,941	200	2,700	-	-	74,841
1399 ADMINISTRATIVE SERVICES	(132,000)	7,500	772,321	-	-	647,821
1401 INTERNAL AUDITOR	107,840	500	5,285	-	-	113,625
2001 HUMAN RESOURCES	211,971	3,580	62,369	-	-	277,920
2002 CIVIL SERVICE	74,501	18,950	4,653	-	-	98,104
2003 RISK MANAGEMENT	164,359	3,350	878,460	-	-	1,046,169
2201 FINANCE	767,068	26,010	277,540	-	-	1,070,618
2210 VITAL STATISTICS	127,673	15,500	14,200	-	-	157,373
2215 MUNICIPAL COURT	461,451	37,520	227,667	-	-	726,638
2220 MANAGEMENT INFORMATION SYSTEMS	238,784	36,100	239,300	-	16,065	530,249
3010 POLICE	11,316,613	281,900	1,111,203	390,000	201,381	13,301,097
3011 LEOSE TRAINING GRANT	-	-	8,795	-	-	8,795
3015 POLICE SERVICES	1,976,140	41,000	125,375	-	-	2,142,515
3510 FIRE SUPPRESSION	8,096,852	213,768	586,681	128,166	-	9,025,467
3515 AIRPORT FIRE SUPPRESSION	833,023	4,400	17,309	-	-	854,732
3530 FIRE PREVENTION	561,279	21,200	38,812	-	-	621,291
3750 EOC OPERATIONS	-	300	27,000	-	-	27,300
5001 PUBLIC WORKS ADMINISTRATION	128,514	2,800	9,760	-	-	141,074
5005 ENGINEERING	370,393	3,900	50,620	1,698,039	-	2,122,952
5010 TRAFFIC SIGNAL MAINTENANCE	198,844	22,450	54,878	87,000	-	363,172
5015 STREET MAINTENANCE	1,126,143	324,340	1,132,057	-	-	2,582,540
5016 STREET CLEANING	239,648	-	152,742	256,300	-	648,690
6001 PARKS & RECREATION ADMINISTRATION	257,953	2,922	7,020	-	-	267,895
6010 PARKS	1,091,260	257,000	484,926	46,309	-	1,879,495
6020 RECREATION	166,779	46,969	261,286	-	-	475,034
6030 SWIMMING POOLS	265,093	41,873	86,100	26,000	-	419,066
6210 LIBRARY	890,973	192,500	130,739	-	-	1,214,212
7001 PLANNING & DEVELOPMENT	397,445	6,500	46,150	-	-	450,095
7005 CODE COMPLIANCE	278,193	18,200	96,750	-	-	393,143
7090 NON DEPARTMENTAL	-	-	-	-	624,142	624,142
7205 HEALTH SERVICES	317,918	21,800	23,575	-	-	363,293
7210 ANIMAL CONTROL	179,183	12,900	347,730	11,000	-	550,813
7220 PUBLIC BUILDINGS	742,034	60,500	508,968	236,355	-	1,547,857
7305 BUILDING INSPECTIONS	413,041	10,700	33,500	-	-	457,241
9999 TRANSFERS OUT/OTHER FINANCING USES	-	-	-	-	921,607	921,607
GRAND TOTAL	\$ 33,021,886	\$ 1,750,632	\$ 8,470,227	\$ 2,879,169	\$ 1,763,195	\$ 47,885,109

Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.

GENERAL FUND

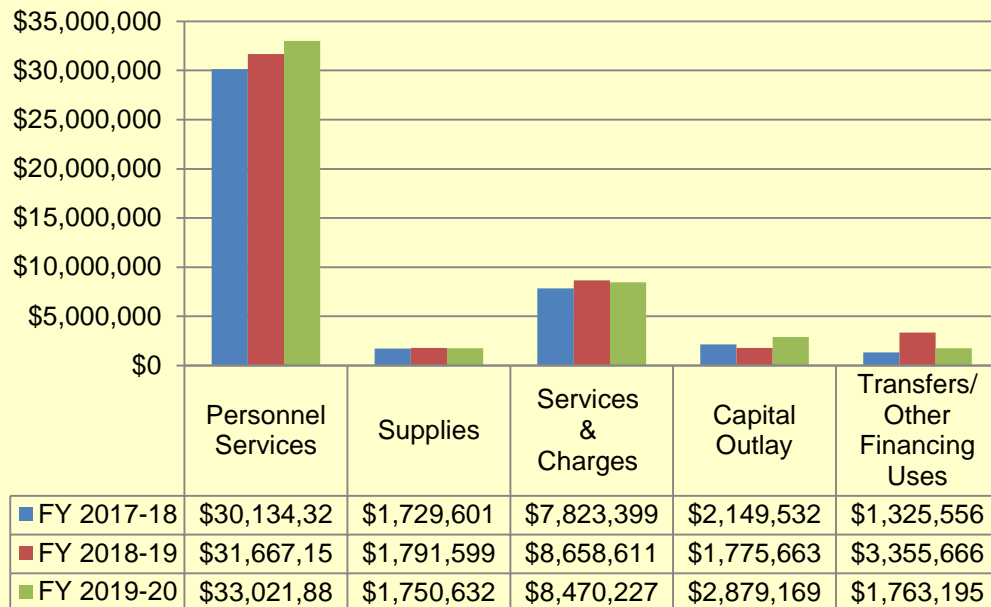
Expenditures by Function for 2019-2020

Projected Expenditures \$ 47,885,109



This chart depicts the allocation of General Fund resources by expenditure function and the percent

General Fund Expenditures by Function



This graph compares FY 2017-18 through FY 2019-20 for major expenditure fuctions of the General Fund and visually depicts the changes.

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ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services Pay	\$ 6,003	\$ 6,036	\$ 6,036	\$ 6,000
Personnel Services Benefits	459	461	461	461
Supplies - General	2,858	16,000	16,000	2,500
Services & Charges - General	30,044	33,950	33,950	54,450
Services & Charges - Main	-	400	400	400
Registration, Travel & Training	12,305	30,000	30,000	30,000
Services & Charges - Miscellaneous	10,504	11,500	11,500	11,500
MAYOR & CITY COMMISSION TOTALS	\$ 62,173	\$ 98,347	\$ 98,347	\$ 105,311

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

GOALS FOR FY 2019 - 2020

Community

- Approve a balanced budget for fiscal year 2019-2020.
- Work with elected officials at the state and federal level in order to ensure the Medical School is developed.
- Continue partnerships/networking at state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – (Tyler & Harrison).
- Continue efforts to revitalize the downtown
- Approve funding sources for the Comprehensive Plan Priority Projects.
- Work with our Legislative Team to defeat budget caps of 2.5%

Growth

- Increase promotion and enhancement of the Free Trade Bridge.
- Promote job growth

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Regular Meetings	21	24	24
Special Meetings/Work Sessions	10	10	10

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 667,185	\$ 663,219	\$ 663,219	\$ 722,527
Personnel Services - Benefits	166,752	169,182	169,182	172,131
Supplies - General	10,848	7,500	7,500	5,000
Services & Charges - General	58,696	92,110	92,110	90,610
Services & Charges - Main	6,382	16,450	16,450	3,350
CITY MANAGER TOTALS	\$ 909,863	\$ 948,461	\$ 948,461	\$ 993,618

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR FY 2019 - 2020

- Market the Harlingen Convention Center
- Work with BC Lynd to complete construction of the Hilton Garden Inn located next to the Harlingen Convention Center.
- Cultivate opportunities to improve the quality of life for our citizens.
- Work with the HEDC to identify and promote economic development opportunities through Opportunity Zones.
- Identify sites for the Multi-Modal facility and identify funding sources for the construction of the facility. Promote the use of the Multi-Modal facility.
- Promote the use of the Cold Storage Facility at Los Indios.
- Continue to provide training opportunities for Department Heads to create a more cohesive working environment.
- Continue working on Federal and State Legislative issues.
- Continue to identify funding sources for the priority projects identified from the Comprehensive Plan.
- Prepare a balance budget for fiscal year 2019-2020.
- Work with the Internal Auditor to implement safeguards within departments.
- Pursue grant opportunities.
- Continue to improve departmental safeguards related to operations.
- Manage the day to day operations of the City.
- Continue hosting bi-weekly staff meetings with all Department Heads.
- Promote awareness of city activities, projects and events.
- Continue beautification efforts throughout the City.
- Continue to meet with individual Department Heads once per month or on an as needed basis to maintain open lines of communication.
- Attend and participate in all HWWS Board meetings.
- Attend and participate in all Airport Board meetings.

- Attend and participate in all HEDC meetings.
- Develop agendas for the HCIB as needed.
- Develop funding strategies to construct quality of life, transportation and drainage projects.
- Promote Healthy Harlingen Initiatives including the Its Time Texas Challenge.
- Beautify our entryway corridors.
- Work with TxDOT to have Spur 54 reconstructed in a timely manner.
- Promote the Downtown District.

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
City Manager	1.00	1.00	1.00
Assistant City Manager - Internal Service	1.00	1.00	1.00
Assistant City Manager - External Service	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
City Secretary	1.00	1.00	1.00
Assistant City Secretary	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Total FTE	7.00	7.00	7.00

LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 42,820	\$ 45,055	\$ 45,055	\$ 46,723
Personnel Services - Benefits	16,216	16,723	16,723	17,391
Supplies - General	1,063	2,750	2,750	2,750
Services & Charges - General	2,678	6,418	6,418	4,700
Services & Charges - General	377	479	479	479
Services & Charges - Professional	364,908	445,967	445,967	445,967
Services & Charges - Miscellaneous	-	82	82	300
CITY ATTORNEY TOTALS	\$ 428,062	\$ 517,474	\$ 517,474	\$ 518,310

The City Attorney and the Legal Department serve as the Chief Legal Advisors to the City of Harlingen, a home rule municipality organized under the Texas Constitution and the laws of the State of Texas.

The Legal Department advises and represents the Mayor and City Commissioners, as well as to the City Manager and all executive management department heads. In addition, the Legal Department serves as the primary legal advisor to boards created and appointed by the City Commission.

In addition, the Legal Department represents the City and its officials in court proceedings, arbitrations, and before administrative agencies. The City Attorney oversees prosecutions in Municipal Court and supervises the work of specialized attorneys hired by the City to handle special projects on behalf of the City.

PROGRAM GOAL FY 2019 - 2020

To continue to provide professional legal services and assistance to the City of Harlingen, its elected and appointed officials, the City's administrative departments, and to prosecute and defend the City of Harlingen's interests in all court actions and administrative proceedings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

None; except that Legal would request that the costs of contested proceedings such as filing fees, court reporter fees, arbitrator fees, and other such costs of litigation be borne by the department out of which any contested proceeding arises and not be borne by the legal department.

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
City Attorney	1.0	-	-
Legal Assistant	1.0	1.0	1.0
Total FTE	2.0	1.0	1.0

PUBLIC RELATIONS 001-1301

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ -	\$ 70,965	\$ 70,965	\$ 92,381
Personnel Services - Benefits	-	24,435	24,435	22,668
Supplies - General	-	500	500	3,250
Services & Charges - General	-	964	964	2,000
Services & Charges - Misc	-	2,000	2,000	-
PUBLIC RELATIONS TOTALS	\$ -	\$ 98,864	\$ 98,864	\$ 120,299

PROGRAM GOALS

The Public Relations Department serves as an information resource center for the public and the media. Information is regularly distributed regarding City services such as infrastructure projects, legislation, the economic stability of the City, health, business, events, and decisions made by the City Commission.

OBJECTIVES FOR FY 2019 - 2020

- Serve as the City's spokesperson and primary media liaison.
- Develop positive press releases.
- Keep direct contact with the media.
- Provide support to the City Commission in the development of newspaper columns, speeches, and the development of an annual report.
- Provide the City Manager support and information on issues of interest to the media and in organizing and coordinating special events such as groundbreakings and grand openings.
- Work closely with the Management Information System Department in updating the website with news stories, press releases, announcements, and pictures.
- Manage City's Social Media sites.
- Develop communication plans for various City campaigns.
- Respond to public records requests made by the news media with assistance from the City Secretary.
- Produce an Annual Report.
- Create a Photo Library.
- Work with City Manager to organize annual State of the City Address.
- Design and Produce City Manager's Monthly Report.

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Public Relations Officer	1.0	1.0	1.0
Photographer	-	-	0.5
Total FTE	1.0	1.0	1.5

SPECIAL PROJECTS 001-1301

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ -	\$ -	\$ -	\$ 43,357
Personnel Services - Benefits	-	-	-	28,584
Supplies - General	-	-	-	200
Services & Charges - General	-	-	-	2,700
Services & Charges - Misc	-	-	-	-
SPECIAL PROJECTS TOTALS	\$ -	\$ -	\$ -	\$ 74,841

The Special Projects (SP) Department oversees all special projects as assigned by the City Manager. Special Projects are those which benefit the City of Harlingen and its citizens. With research and development, the SPD will develop, coordinate and implement such projects, as well as provide recommendations for citywide issues.

OBJECTIVES FOR FY 2019 - 2020

- Develop and complete projects as assigned by the City Manager.
- Research grant opportunities for the City. Prepare and monitor grant applications.
- Monitor proposed legislation that may impact the City.
- Brief the City Manager and City Staff on issues.
- Develop a City Sponsorship Policy
- Develop the City's Comprehensive Plan Report.
- Work with LRGVDC-Valley Metro to construct Harlingen's Multi-Modal Transit Facility
- Develop an action plan and committee in order to pursue the All-America City Award
- Work with other city departments to apply to the Texas Municipal League (TML) Excellence Award.
- Work with Keep Harlingen Beautiful Board and other city departments to apply to the Governor's Community Achievement Award.
- Work with the City Manager to complete all necessary documents related to Project Dream.
- Work with the City Manager to complete acquisition property for Project Development.

ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 16,500	\$ (147,000)	\$ (147,000)	\$ (132,000)
Supplies - General	5,356	7,500	7,500	7,500
Services & Charges - General	489,036	499,365	499,365	584,217
Services & Charges - Miscellaneous	233,452	246,154	246,154	188,104
Capital Outlay	15,891	30,000	30,000	-
ADMINISTRATIVE SERVICES TOTALS	\$ 760,235	\$ 636,019	\$ 636,019	\$ 647,821

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDIT 001-1401

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 79,500	\$ 83,552	\$ 83,552	\$ 87,014
Personnel Services - Benefits	25,686	15,787	15,787	20,826
Supplies - General	249	450	450	500
Services & Charges - General	2,154	3,010	3,010	2,525
Services & Charges - Main	4,830	1,440	1,440	1,640
Services & Charges - Misc	1,120	1,120	1,120	1,120
INTERNAL AUDIT TOTALS	\$ 113,539	\$ 105,359	\$ 105,359	\$ 113,625

City Charter establishes the Internal Audit Department. Internal audit is an independent department that reports, and is accountable, to the Audit Committee and City Commission. Internal audit conducts performance audits of City departments, programs and activities in accordance with Government Auditing Standards (GAS).

MISSION

The mission of the Internal Audit Department is to provide an independent assessment of financial, contractual, operational and environmental matters by conducting objective and professional evaluations of City operations to assist management in meeting prudent internal control standards and operational efficiencies.

PROGRAM GOAL

Through performance audits, the Internal Audit Department provides information necessary to assist the Mayor, City Commission and City management in their decision making process.

In executing the mission of the Internal Audit function, the following goals are established:

- Adhere to the Ethical, Independence and Professional Judgement principals in accordance with Government Auditing Standards
- Perform all performance audits in compliance with Generally Accepted Government Auditing Standards (GAGAS)
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis, which considers the complexity of the activity, fiscal impact, most recent audit results, applicability of laws, rules and regulations, changes in the organization, effects on the welfare of the public and length of time since the last audit.
- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 4.02-4.53)
- Establish and maintain a system of quality control that is designed to provide the audit organization with reasonable assurance that the department and

personnel comply with professional standards and applicable legal and regulatory requirements (GAS 5.02-5.95)

OBJECTIVES FOR FY 2019 - 2020

- Develop an annual internal audit plan and internal audit objectives using risk-based analysis
- Perform audits within the time budgeted
- Perform post audit reviews within one year after completion of each audit
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 4.02-4.53)

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Annual Audit Plan Completed	95%	95%	100%
Audittee Concurrence with Recommendations	88%	95%	99%
Conduct Follow up Reviews	100%	100%	100%
Audit Committee Meetings	2	4	4
<u>EFFICIENCY</u>			
Hours Spent in Auditing	87%	90%	91%
Percent of Audit Administration Hours	15%	10%	9%
Direct Audit Cost per Audit Hour	\$ 251,187	\$ 223,959	\$ 249,158
<u>OUTPUT</u>			
Direct Audit Service Hours	1,916	1,950	2,075
Audit Reports Issued:			
Performance Audits	2	5	6
Follow-Up Audits	4	4	4

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Internal Auditor	1.0	1.0	1.0
Total FTE	1.0	1.0	1.0

HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 136,945	\$ 151,400	\$ 151,400	\$ 157,113
Personnel Services - Benefits	44,336	45,919	45,919	54,858
Supplies - General	4,903	3,180	3,180	3,580
Services & Charges - General	27,718	77,069	77,069	50,119
Services & Charges - Main	18,072	12,250	12,250	12,250
HUMAN RESOURCES TOTALS	\$ 231,974	\$ 289,818	\$ 289,818	\$ 277,920

The Human Resources Department provides professional human resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates, monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL FOR FY 2019 - 2020

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR FY 2019 - 2020

- Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.
- Continue supervisory and management training program for employees, using both internal and external resources.
- Continue to recruit and retain the best qualified employees possible.
- Continue to update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.
- Insure that proper procedures are followed on all disciplinary actions.
- Insure that the City's Succession Plan is viable and up-to-date.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
Turnover Percentage	25%	25%	0%
Number of Days to Process New Employee	2	2	2
Number of Positions Advertised	75	70	70
Number of Appeals and Grievances	2	2	2
Training Activities Conducted	60	50	60

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Human Resources Director	1.0	1.0	1.0
Human Resources Assistant	2.0	2.0	1.0
Human Resources Coordinator	-	-	1.0
Total FTE	3.0	3.0	3.0

CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 50,721	\$ 53,166	\$ 53,166	\$ 56,624
Personnel Services - Benefits	16,216	17,182	17,182	17,877
Supplies - General	9,176	19,000	19,000	18,950
Services & Charges - General	4,236	4,672	4,672	4,653
CIVIL SERVICE TOTALS	\$ 80,349	\$ 94,020	\$ 94,020	\$ 98,104

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's two civil service departments, Police and Fire.

PROGRAM GOAL FOR FY 2019 - 2020

Fully staff all Police and Fire vacancies following the applicable Civil Service Statute and Collective Bargaining requirements.

OBJECTIVES FY 2019 - 2020

- Fill all Civil Service vacancies in the Fire and Police Departments.
- Insure all entry and promotional exams are administered in compliance with State Statutes.
- Review and revise Local Civil Service Government Rules on an ongoing basis

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Turnover Percentage	0%	0%	0%
Applications Processed	248	300	350
New Employees Processed	20	11	10
Employees Action Forms Processed	680	650	650
Civil Service Commission Hearings	-	-	1

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Human Resources Manager	1.0	1.0	1.0
Total FTE	1.0	1.0	1.0

RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 128,265	\$ 134,897	\$ 134,897	\$ 131,643
Personnel Services - Benefits	31,461	32,076	32,076	32,716
Supplies - General	4,202	4,380	4,380	3,350
Services & Charges - General	795,769	860,858	860,858	877,460
Services & Charges - Miscellaneous	942	1,000	1,000	1,000
RISK MANAGEMENT TOTALS	\$ 960,639	\$ 1,033,211	\$ 1,033,211	\$ 1,046,169

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

PROGRAM GOAL FOR FY 2019 - 2020

To provide a safe and healthy work environment for all City's employees. To provide the City with the best possible options for Health and Commercial Insurances.

OBJECTIVES FOR FY 2019 - 2020

- Continue to improve internal customer service,
- Evaluate the Driver's listing to conduct Driver's Safety classes during the fiscal year
- Monitor and intervene in work related injuries that appear to be questionable or costly
- Provide quarterly claims history and trends to the City Manager, Department Directors and Supervisory Staff.
- Encourage accident investigations, safety inspections and health and safety training on a departmental level.
- Continue to review Texas Motor Vehicle driving records on all employees assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance records on all City drivers and employees assigned incidental job related driving duties.
- Insure that the TML Discovery Program is followed.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>CLAIMS PROCESSED- LOSSES</u>			
Workers' Compensation	\$ 320,715	\$ 325,000	\$ 300,000
General Liability	\$ 17,891	\$ 75,000	\$ 50,000
Law Enforcement Liability	\$ -	\$ 25,000	\$ 10,000
Public Officials Liability	\$ 25,000	\$ 25,000	\$ 25,000
Auto Liability	\$ 36,890	\$ 35,000	\$ 35,000
Vehicle Physical Damage	\$ 75,876	\$ 80,000	\$ 75,000
<u>INSURANCE PREMIUMS</u>			
Workers' Compensation	\$ 629,847	\$ 627,080	\$ 635,000
Liability Insurance	\$ 263,754	\$ 206,224	\$ 230,000
Medical Benefits	\$ 3,845,732	\$ 4,432,350	\$ 4,139,950
Life and AD&D Benefits	\$ 15,000	\$ 15,000	\$ 15,000
Windstorm Insurance	\$ 176,962	\$ 205,301	\$ 225,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Risk Benefits & Safety Manager	1.0	1.0	1.0
Human Resources Generalist	1.0	1.0	1.0
Total FTE	2.0	2.0	2.0

MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 175,067	\$ 174,322	\$ 174,322	\$ 182,738
Personnel Services - Benefits	52,805	52,873	52,873	56,046
Supplies - General	42,763	36,100	36,100	36,100
Supplies - Misc	40	-	-	-
Services & Charges - General	50,637	110,358	110,358	117,800
Services & Charges - Maintenance	162,928	125,800	125,800	121,500
Capital Outlay	7,819	289,000	289,000	-
Other Financing Uses- Debt	-	-	-	16,065
MANAGEMENT INFORMATION SYSTEMS TOTALS	\$ 492,059	\$ 788,453	\$ 788,453	\$ 530,249

PROGRAM GOAL

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR FY 2019 - 2020

- Install SD-WAN Internet host devices at HP, City Hall and EOC. Devices will allow us to monitor internet network traffic and provide backup cellular internet services.
- Increase the MIS private wireless network connection between city departments. This will increase network speed and save money on communications.
- Upgrade City fiber communications lines and implement MPLS (Multiprotocol Label Switching) to interconnect fiber lines for redundancy.
- Purchase new MS Office 2010 licenses for city departments.
- Continue with City Drone video services for city events and get MIS Staff pilot certifications.
- Complete the migration of E-mail server to exchange 2013 and increase e-mail storage capacity and setup a backup e-mail server.
- Upgrade INCODE server to increase memory to 132 gigs and add SSD (Solid State Drives). Current server is running out of storage and is running slow.
- Lease computer services for the IBM AS400 disaster recovery & emergency support.
- Install NAS (Network Access Storage) At City Hall MIS computer room. This will duplicate backups to the Communication Center NAS.
- Upgrade EOC MITEL phone PBX to Grandstream. This will incorporate EOC to the city wide Grandstream phone system.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
IBM AS400 Disk Storage Usage in Gigabytes	120	135	146
IBM AS400 Data Files	27,980	28,680	29,254
IT Issues Resolved	6,567	5,433	5,706
<u>EFFICIENCY</u>			
Cost of IT Resolutions and Maintenance	\$ 251,187	\$ 223,959	\$ 249,158
<u>OUTPUT</u>			
Hardware and software repairs/patches	1,168	2,664	3,023
Hours saved on repetitive call-ins	650	585	556
IBM AS/400 System Production Jobs	35,100	11,700	9,750

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
MIS Director	1.0	1.0	1.0
MIS Specialist	2.0	2.0	2.0
Total FTE	3.0	3.0	3.0

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FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 542,983	\$ 574,144	\$ 574,144	\$ 601,971
Personnel Services - Benefits	150,119	155,464	155,464	165,097
Supplies - General	84,726	27,423	27,423	25,260
Supplies - Miscellaneous	967	750	750	750
Services & Charges - General	121,388	206,720	206,720	237,490
Services & Charges - Maintenance	42,904	19,740	19,740	15,950
Services & Charges - Miscellaneous	47,036	63,388	63,388	24,100
FINANCE ADMINISTRATION	\$ 990,123	\$ 1,047,629	\$ 1,047,629	\$ 1,070,618

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - Harlingen Downtown Improvement District
 - Convention and Visitor's Bureau
 - Tax Increment Financing Zone 1
 - Tax Increment Financing Zone 2
 - Tax Increment Financing Zone 3
 - The Development Corporation of Harlingen, Inc. Fund
 - Harlingen Community Improvement Board
 - Firemen's Relief and Retirement Fund
 - Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of the Municipal Court, Purchasing Department, and the Warehouse.
- Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:

- Contract for Banking Services (Depository Agreement)
- Contract for Collection of Current and Delinquent Property Taxes
- Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.
- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.
- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 17-18</u>	<u>ESTIMATED</u> <u>FY 18-19</u>	<u>PROPOSED</u> <u>FY 19-20</u>
Distinguished Budget Award	1	1	1
Certificate of Achievement	1	1	1
Interim Financial Reports	12	12	12
Vendor Checks Issued	6,528	6,660	6,650
Payroll Checks Issued	1,992	1,950	1,900
Cash Receipts Issued	23,212	23,250	23,300
Direct Deposit	14,848	14,900	15,000

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Finance Director	1.0	1.0	1.0
Deputy Finance Director	1.0	1.0	1.0
Budget Manager	1.0	1.0	1.0
Accounting Manager	-	1.0	1.0
Senior Accountant	4.0	3.0	3.0
Accountant	2.0	2.0	2.0
Accounting Specialist	2.0	2.0	2.0
Total FTE	11.0	11.0	11.0

MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 309,473	\$ 345,849	\$ 345,849	\$ 359,148
Personnel Services - Benefits	87,924	102,330	102,330	102,303
Supplies - General	26,263	32,500	32,500	36,020
Supplies - Miscellaneous	1,006	1,500	1,500	1,500
Services & Charges - General	106,037	111,127	111,127	107,009
Services & Charges - Maintenance	60,801	64,570	64,570	66,158
Services & Charges - Miscellaneous	3,208	4,500	4,500	4,500
Capital Outlay	4,877	74,122	74,122	50,000
MUNICIPAL COURT TOTALS	\$ 599,589	\$ 736,498	\$ 736,498	\$ 726,638

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and blood and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance docket, Bench and Jury trials and Youth Court as well as Pre-trial dockets. The Court processes Blood Warrants on DWI arrests. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, emergency protection order hearings, and examining trials. The Court staff promotes the Municipal Traffic Safety Initiatives of Texas by hosting Traffic Safety presentations and distributing traffic safety materials and drug and alcohol awareness pamphlets to elementary schools, during youth court, to young (new) drivers at a local driving school and to teens and adult groups who tour the court. The City retains one full-time presiding judge, four contract alternate judges and one court administrator who work together with court staff to provide courteous, prompt and efficient customer service, consistent with principles of due process and equality under the law.

PROGRAM GOALS FY 2019 - 2020

Increase fine collections by continuing to submit cases to the Cameron County Scofflaw Program, the collection agency, and the Omni/DPS Failure To Appear program. Increase fine collections by providing a web based payment system. Reduce the number of warrants by initiating contact with defendants to resolve their case prior to the issuance of warrants. Reduce the number of outstanding warrants by conducting monthly Warrant Service Days and special programs such as a "Amnesty On Failure To Appear". Work with warrant officers to increase the number of warrants cleared by having officers call defendants with warrants and give them an opportunity to appear. Increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear trial docket. Increase the Court's effectiveness and efficiency by having the Chief Court Clerk with Juvenile Case

Manager duties work on court duties and on juvenile and young offender cases in lieu of prosecution. Increase the Court's efficiency by setting up Court Notify to send text messages to defendants to notify them of the status of their cases. Host court training sessions in conjunction with the Office of Court Administration for local courts.

OBJECTIVES FY 2019 - 2020

- Provide quality service to our defendants by practicing prompt response time and courteous service.
- Provide quality service to defendants by ensuring staff continued attendance in Customer Service Training.
- Increase the efficiency of the court by having the Chief Court Clerk with Juvenile Case Manager duties work on court duties and on juvenile and young offender cases in lieu of prosecution
- Reduce the number of warrants by increasing calls and contact with defendants prior to the issuance of warrants.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency
- Address the public's need by the use of special court sessions for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Violations Court
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests
- Increase the number of warrants served by dedicating monthly Warrant Service Days
- Ensure that all staff members receive necessary training to make well-informed decisions
- Continue to coordinate community service with various non-profit organizations
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor
- Increase efficiency and effectiveness by reviewing and revising the Procedures Manual.
- Work with warrant officers to increase the number of warrants cleared
- Participate in National Night Out
- Promote Traffic Safety and Driving on the Right Side of the Road initiatives by visiting elementary schools and distributing traffic safety materials
- Promote Alcohol and Drug Awareness during Youth Court and during various Adult courts
- Promote training for staff and courts in the Cameron County area by hosting Office of Court Administration Training events
- Continue to participate in the Municipal Traffic Safety Initiatives by preventing impaired driving and improving traffic safety in the community

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The decrease in revenue is a result of a significant decrease in the filing of traffic citations, the change in Police Department goals and Texas Legislative changes.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Traffic and Parking Tickets Processed	12,180	12,874	13,518
State Law Processed	1,373	2,097	2,202
Ordinance/Leash/Litter Law Processed	1,567	1,903	1,998
Magistrate Warnings & Processes	2,316	2,979	3,128

EFFICIENCY

Traffic and Parking Tickets	\$ 418,846	\$ 477,596	\$ 469,041
State Law Violations	\$ 47,215	\$ 77,793	\$ 76,404
Ordinance/Leash/Litter Law Processed	\$ 53,886	\$ 70,596	\$ 69,325
Magistrate Warnings & Processes	\$ 79,643	\$ 110,513	\$ 108,533

OUTPUT

Traffic and Parking Tickets	\$ 795,888	\$ 1,122,786	\$ 1,072,462
State Law Violations	\$ 29,325	\$ 30,000	\$ 30,000
Ordinance/Leash/Litter Fines	\$ 42,033	\$ 23,000	\$ 23,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Municipal Court Judge	1.0	1.0	1.0
Municipal Court Administrator	1.0	1.0	1.0
Chief Court Clerk	1.0	1.0	1.0
Deputy Clerk	5.0	5.0	5.0
Deput Clerk - PT	1.0	1.0	1.0
Total FTE	9.0	9.0	9.0

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PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 8,015,253	\$ 8,354,825	\$ 8,354,825	\$ 8,734,813
Personnel Services - Benefits	2,436,797	2,457,098	2,457,098	2,581,800
Supplies- General	242,511	222,302	222,302	213,400
Supplies- Miscellaneous	86,057	52,283	52,283	68,500
Services & Charges - General	400,874	453,062	453,062	417,333
Services & Charges - Maintenance	641,502	837,196	837,196	643,870
Services & Charges - Miscellaneous	52,346	39,753	39,753	50,000
Capital Outlay	378,726	279,250	279,250	390,000
Other Financing Uses- Debt	-	-	-	201,381
POLICE OPERATIONS TOTALS	\$ 12,254,066	\$ 12,695,769	\$ 12,695,769	\$ 13,301,097

The Harlingen Police Department is a civil service utilizing three different locations. The main public safety (police) building is located at 1018 Fair Park Boulevard, Harlingen, Texas. The employees from the Professional Standards (Internal Affairs) Unit operate from the City of Harlingen Annex Building located at 24200 FM 509, Harlingen, Texas. The 9-1-1 Communications (Dispatch) Center receives public calls for service and dispatch from 101 North Loop 499, Harlingen, Texas.

PROGRAM GOALS FY 2019 - 2020

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.
- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of qualified applicants to minimize turnover and provide efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as burglaries, the sale or possession of illicit drugs, graffiti, gang activity, and violent crimes through collaborative interdiction, intervention, and prevention strategies.
- Continue the implementation of technological advancements such as virtualization and real time data dissemination through available software.

OBJECTIVES FOR FY 2019 - 2020

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.

- Continue to develop and improve our crime analysis information dissemination through our CompStat (computer statistics) weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed patrols by (DDACTS) Data-Driven Approaches to Crime and Traffic Safety in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development and support of the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post, Neighborhood Watch Programs, and Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorneys' Office.
- Continue in accreditation and compliance with Texas Best Practices "Recognized" status for Law Enforcement.
- To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provide services to victims of violent crimes.
- To educate all department police officers and dispatchers in mental health issues so they have a clear understanding in handling individuals with mental health challenges.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Reported Part I Crimes	4,112	4,825	5,000
Total reported criminal offenses	9,801	10,236	11,000
Number of accidents investigated	2,594	3,000	3,500
Number of authorized sworn officers	143	143	143
Average cost per call for service	0.71	0.71	0.71
Priority one average response time	6:03	6:00	6:00
Budgeted number of sworn-in officers	131	140	143
Average sworn officers per 1K citizens	2.162	2.162	2.162
Service calls handled	59,493	60,000	64,000
Officer Initiated Calls	44,115	35,000	40,000
Adult Arrests	2,659	2,000	2,200
Juveniles detained (in custody)	321	350	375
Traffic Enforcement Action (citations)	12,178	13,200	13,500

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Chief of Police	1.0	1.0	1.0
Assistant Police Chief-	1.0	1.0	1.0
Deputy Police Chief	3.0	3.0	3.0
Police Commander	5.0	5.0	5.0
Police Sergeant	16.0	16.0	16.0
Police Officer I	34.0	34.0	28.0
Police Officer II	21.0	21.0	21.0
Police Officer III	49.0	49.0	51.0
Police Officer- Probation	13.0	13.0	17.0
Total FTE	143.0	143.0	143.0

POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 1,295,098	\$ 1,450,139	\$ 1,450,139	\$ 1,456,680
Personnel Services - Benefits	419,696	465,356	465,356	519,460
Supplies - General	12,392	21,565	21,565	34,500
Supplies - Miscellaneous	1,511	6,455	6,455	6,500
Services & Charges - General	43,872	49,923	49,923	49,875
Services & Charges - Maintenance	87,171	73,805	73,805	75,500
POLICE SERVICES TOTALS	\$ 1,859,740	\$ 2,067,243	\$ 2,067,243	\$ 2,142,515

The Police Services budget supports all operational activities of the Harlingen Police Department. This Bureau serves to support all non-sworn functions within the Harlingen Police Department. The Bureau is overseen by a Civilian Police Manager who reports to the Assistant Chief of Police.

PROGRAM GOALS FY 2019 - 2020

- Provide efficient, effective, prompt and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase Section efficiencies and deliver exceptional service.
- Maintain adequate police and support staff equipment and personnel levels to properly deliver our services to an ever-growing population.
- Provide coordinated, responsive and reliable 911 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.

OBJECTIVES FOR FY 2019 - 2020

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continue multi-jurisdictional collaboration efforts regarding inter-agency-operability with our AEGIS law enforcement software.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
High priority average dispatch time	7:25:00	7:00:00	7:00:00
Police calls for service	59,519	69,000	79,000
Fire calls for service	4,914	5,000	5,500
Number of alarms	4,497	4,500	4,600
Victims served by the Crime Victim Liaison	847	650	750
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	3,385	4,500	4,700
RMS permanent entries	10,628	10,677	10,700
Records Division Requests	11,447	13,300	15,000
Number of volunteer initiatives	71	60	65
Total alarm permits on file	925	950	960
Number of TCVC applications submitted	435	525	550

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Deputy Administrator	1.0	1.0	-
Civilian Police Administrator	-	-	1.0
Executive Assistant	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Public Safety Communications Manager	1.0	1.0	1.0
Public Safety Communications Shift Supervisor	3.0	3.0	3.0
Public Safety Communications Officer	16.0	16.0	16.0
Booking Officer	8.0	8.0	8.0
Information Technology Specialist	2.0	2.0	2.0
Police Records Manager	1.0	1.0	1.0
Police Records Clerk	6.0	6.0	5.0
Police Grant Coordinator	-	-	1.0
Crime Victim's Liaison	1.0	1.0	1.0
Maintenance Worker	1.0	1.0	1.0
Property/Evidence Technician	1.0	1.0	1.0
Crossing Guard PT	4.5	4.5	4.5
Total FTE	48.5	48.5	48.5

FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 5,760,795	\$ 5,891,133	\$ 5,891,133	\$ 6,060,388
Personnel Services - Benefits	1,760,799	1,849,027	1,849,027	2,036,464
Supplies - General	80,964	303,664	303,664	203,768
Supplies - Miscellaneous	6,661	9,000	9,000	10,000
Services & Charges - General	304,286	314,811	314,811	263,915
Services & Charges - Maintenance	292,352	301,500	301,500	322,391
Services & Charges - Miscellaneous	24,246	375	375	375
Capital Outlay	85,008	8,292	8,292	128,166
FIRE SUPPRESSION TOTALS	\$ 8,315,111	\$ 8,677,802	\$ 8,677,802	\$ 9,025,467

FIRE SUPPRESSION

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains eight fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by replacing aging fire extrication and suppression equipment.

OBJECTIVES FOR FY 2019 - 2020

- Continue to enhance equipment and personnel to work toward maintaining an Insurance Service rating (ISO) of three
- Continue to support and work with Fire Prevention on fire inspections with a future goal of acquiring an ISO of 2.
- Continue to support a vehicle maintenance in-house program.
- Continue to search and apply for homeland security grants.
- Conduct state required continuous education training, Aircraft Rescue Firefighting (ARFF), Emergency Medical First Response, and Hazardous Materials.
- Continue to enhance the Emergency Management Plan for Hurricanes to an all Hazard Plan with Cameron County and the State of Texas.
- Continue to support and train our Special Operations Teams.
- Continue to enhance the Fire Prevention responsibilities at the Harlingen one stop shop.
- Purchase a compliment of fire nozzles and various hose sizes.
- Replace existing aging rescue/extrication equipment.
- Continued support of the first annual H.C.I.S.D. fire academy program.

- Continued support of our in-house fire academy.
- Continue to support the transition from RescueNet FireRMS to Tyler Technologies New World software.
- Continue to enhance the policy and procedures of our health and safety program.
- Replacing aging fire suppression equipment (TANKER).

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>ACTION TAKEN BY JURISDICTION</u>			
Harlingen	4,024	4,438	4,885
Cameron County	160	171	180
Combes	45	58	55
Palm Valley	7	9	8
Primera	44	50	45
Mutual Assistance	26	50	50
Miscellaneous	-	30	20
TOTALS	4,306	4,806	5,243
<u>ACTION TAKEN BY DEPARTMENT</u>			
Investigation	2,830	3,231	3,576
Extinguishment	177	190	168
Provide EMS	761	779	994
Identify Hazard	39	48	55
Restore System	5	9	5
Standby Service	152	173	120
Provide Assistance	232	238	208
Search and Rescue	27	39	27
Rescue	16	29	35
Other	67	70	55
TOTALS	4,306	4,806	5,243
<u>ACTION TAKEN BY FIRE STATION</u>			
Fire Station #1	1,114	1,141	1,324
Fire Station #2	269	380	317
Fire Station #3	516	579	523
Fire Station #4	715	850	893
Fire Station #5	18	16	30
Fire Station #6	460	475	657
Fire Station #7	649	718	806
Fire Station #8	555	631	669
No Response Calls	10	16	24
TOTALS	4,306	4,806	5,243

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	2.0
Fire Chief Battalion	1.0	1.0	-
Deputy Fire Chief	1.0	1.0	1.0
Fire Captain	7.0	7.0	7.0
Fire Lieutenant	25.0	25.0	25.0
Fire Driver	27.0	27.0	27.0
Fire Fighter	32.0	32.0	26.0
Fire Fighter- Cadet	1.0	1.0	7.0
Executive Secretary	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Total FTE	98.0	98.0	98.0

AIRPORT FIRE SUPPRESSION 001-3515

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 592,250	\$ 612,657	\$ 612,657	\$ 619,420
Personnel Services - Benefits	181,110	183,364	183,364	213,603
Supplies - General	60	-	-	4,400
Services & Charges - General	8,896	30,499	30,499	16,659
Services & Charges - Maintenance	-	-	-	650
FIRE SUPPRESSION TOTALS	\$ 782,316	\$ 826,520	\$ 826,520	\$ 854,732

PROGRAM GOAL

Continue to ensure the protection of the flying public through the efficient delivery of professional Aircraft Rescue Fire Fighting and Emergency Medical Services at Valley International Airport. Additionally, persist in the continuous improvement of all skill sets and up to date training in ARFF Strategies, Tactics and Equipment.

OBJECTIVES FOR FY 2019- 2020

- Continuing Education:
 - o Continue to maintain Standards required for Class I Airport Operating Certificate, as required by Federal Aviation Administration, Texas Commission on Fire Protection and National Fire Protection Administration
 - o Increase participation from Harlingen Fire Department Instructors within ARFF Division
 - o Increase both frequency and participation of Aircraft Rescue Fire Fighting Alternates in evening Runway/Taxiway Inspections
 - o Increase Training on the Airfield to include Night Training Sessions
 - o Increase number of combined Training Sessions between Harlingen Fire Department Aircraft Rescue Fire Fighting and Suppression Units.
 - o Conduct Aircraft Rescue Fire Fighting Academy to increase the number of available Certified personnel.
- Other:
 - o Monitor and identify any and all warranty issues with Facility, Trucks and Equipment.
 - o Replacement of Proximity Personal Protective Equipment as per National Fire Protection Administration and Texas Commission on Fire Protection

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Aircraft Alerts	15	17	19
Medical Assit/Misc	6	27	30
FAA Trg, Live Fire Burn Certs	25	25	27
FAA Trg, AC 150/5210-17B	25	25	27
ARFF Presentations	-	5	10

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Fire Lieutenant	3.0	3.0	3.0
Fire Driver	6.0	6.0	6.0
Total FTE	9.0	9.0	9.0

FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 398,226	\$ 404,839	\$ 404,839	\$ 417,738
Personnel Services - Benefits	118,372	128,797	128,797	143,541
Supplies - General	13,406	13,200	13,200	13,200
Supplies - Miscellaneous	7,885	7,000	7,000	8,000
Services & Charges - General	17,284	22,041	22,041	22,562
Services & Charges - Maintenance	11,253	14,250	14,250	14,250
Services & Charges - Miscellaneous	25	2,000	2,000	2,000
Capital Outlay	-	20,000	20,000	-
FIRE PREVENTION TOTALS	\$ 566,451	\$ 612,127	\$ 612,127	\$ 621,291

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state and national guidelines.

OBJECTIVES FOR FY 2019 - 2020

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- Capital Account: Requesting a new vehicle for the proposed new officer to the Bureau of Fire Prevention.
- To augment and/or replace fire investigation, fire inspection, public education equipment, supplies, and training.
- Supplemental Budget: Requesting 1 more officer to the Bureau of Fire Prevention to assist in conducting inspections, investigations, and public education for our rapidly growing city.
- To continue working with the proposed planned transition of Fire RMS to New World Records Management for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Inspections	1,700	1,750	1,850
Plan Reviews	450	475	500
Subdivision Reviews	60	60	70
Fire Drills	310	320	320
Complaints	40	45	50
Investigations	75	75	80
Presentations	150	155	165
Attendance at Presentations	19,000	19,500	20,500
Meetings	450	450	475

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Deputy Fire Chief	1.0	1.0	1.0
Fire Captain	1.0	1.0	1.0
Fire Lieutenant	3.0	3.0	3.0
Administrative Secretary	1.0	1.0	1.0
Total FTE	6.0	6.0	6.0

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PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 282,291	\$ 308,446	\$ 308,446	\$ 312,149
Personnel Services - Benefits	74,225	82,126	82,126	85,296
Supplies - General	3,855	6,100	6,100	6,100
Supplies - Miscellaneous	-	400	400	400
Services & Charges - General	22,304	49,950	49,950	45,750
Services & Charges - Maintenance	2,720	6,180	6,180	-
Services & Charges Misc	105	400	400	400
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	\$ 385,500	\$ 453,602	\$ 453,602	\$ 450,095

Planning and Zoning is a division under the direction of the Director of Planning and Development. The Division ensures that growth continues in a positive, safe and efficient manner in respect to development and construction. The major activities for this division are the implementation of the Comprehensive Plan, the administration of the Zoning and Subdivision Ordinances, and the provision of staff support to the Planning and Zoning Commission, Zoning Board of Adjustments and City Commission.

PROGRAM GOAL

Ensure that growth continues in a positive, safe and efficient manner in respect to development and construction. Communicate with all developers, engineers and residents of Harlingen regarding zoning and subdivision codes. In addition, implement the new Comprehensive Plan.

OBJECTIVES FOR FY 2019 - 2020

- Implement the goals of the Harlingen Comprehensive Plan One Vision, One Harlingen.
- Implement Form Based Codes in accordance with the Harlingen Comprehensive Plan- One Vision One Harlingen.
- Pursue annexation of the primary growth areas in the City's Growth Plan
- Update the City Zoning and Subdivision regulations to smooth the development process.
- Continue to update residential lot inventory map that provides the available residential lots in the City limits and 3.5 mile ETJ.
- Continue to update the commercial lot inventory database that provides the available commercial lots in the Harlingen Original Townsite area.
- Continue to rezone the properties in the City's Not Designated ("N") District in accordance with the Comprehensive Plan.
- Improve the appearance of the City's entrance corridors.
- Continue to update Division web page(s) to be more informative and user friendly.
- Upgrade the zoning map on the City web site to include new dimensions, and assure its accuracy via timely updates.

- Due to a high volume of customers, ensure that exceptional customer service is provided to customers in an efficient and effective manner.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATE FY 18-19	PROPOSED FY 19-20
Subdivisions Reviewed	43	48	52
Subdivisions Variances processed	9	6	6
Subdivisions Recorded	13	16	18
Zoning Variances processed	6	6	7
Re-zonings	18	15	15
Specific Use Permits (SUP)	16	14	15
Building Site Plans reviewed	150	155	160
Sign Permits Reviewed	83	60	70
Re-occupancies	135	145	150
Vendor permits	80	90	95
Circus/Carnival permits/Temp. Amusement	5	5	5
Customer Service Calls	16,700	16,800	16,900
Ordinance amendments	3	2	3
Annexations	1	3	3
License to Encroach	-	3	3
Easement and ROW Abandonments	1	2	3
Street Rename	-	-	1

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Planning Director	1.0	1.0	1.0
Planning & Zoning Manager	1.0	1.0	1.0
City Planner	2.0	2.0	2.0
Executive Secretary	1.0	1.0	1.0
Total FTE	5.0	5.0	5.0

CODE COMPLIANCE 001-7005

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 193,177	\$ 204,297	\$ 204,297	\$ 209,210
Personnel Services - Benefits	73,299	83,716	83,716	68,983
Supplies - General	12,883	12,400	12,400	16,000
Supplies - Miscellaneous	2,144	2,200	2,200	2,200
Services & Charges - General	11,070	19,655	19,655	20,750
Services & Charges - Maintenance	16,496	26,700	26,700	20,000
Services & Charges - Miscellaneous	7,612	66,270	66,270	56,000
CODE ENFORCEMENT TOTALS	\$ 316,681	\$ 415,238	\$ 415,238	\$ 393,143

MISSION STATEMENT

Enhance neighborhoods to promote a better quality of life, making them a better place to live, work and play and protect the health, safety and general welfare of citizens through efficient and effective compliance and enforcement of the City's premise, nuisance and zoning ordinances.

PROGRAM GOALS FY 2019 - 2020

To safeguard our community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes clean, safe and healthy environments and that contributes to an aesthetically pleasing cityscape which, in turn, will encourage community pride, maintain property values as well as protect the public health and wellbeing.

OBJECTIVES FOR FY 2019 - 2020

- Continue to improve the aesthetics of the City through proactive Code Compliance seeking voluntary compliance.
- Continue with initiatives that encourage community participation such as monthly Neighborhood Clean Sweeps and quarterly Community Wide Trash Off.
- Continue to identify and abate unsafe and/or blighted structures using the Texas National Guard's Operation Crackdown program.
- Continue to provide brochures and educational material containing ordinance information to the community.
- Continue to provide assistance and programs to both the community and school system.
- Ensure timely and accurate information to the community.
- Continue to improve E-GovLink software and ensure all workflow and complaints are dealt with in a timely manner, and help provide quality of life for residents.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATE FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	122	30	40
Demolition Projects/Structures	24	25	35
Property Clean-up Notices	971	730	750
Statements Processed	168	180	200
Liens Processed	166	170	160
Property mowed	170	220	240
Junk Vehicle inspections	817	681	700
Junk Vehicle notices	489	351	370
Nuisance complaints	366	695	700
Zoning complaints	385	257	260
Written Warnings Issued	400	30	50

EFFICIENCY COSTS

Demolition Letters Processed	\$ 11	\$ 12	\$ 13
Demolition Projects/Structures	\$ 40	\$ 50	\$ 50
Property Clean-up Notices	\$ 40	\$ 50	\$ 60
Junk Vehicle Processing	\$ 50	\$ 60	\$ 70
Nuisance complaints	\$ 30	\$ 35	\$ 40
Zoning complaints	\$ 30	\$ 35	\$ 40
Written Warnings Issued	\$ 30	\$ 35	\$ 40

OUTPUT

Property Clean-ups	\$ 40,000	\$ 40,000	\$ 50,000
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AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Code Compliance Manager	1.0	1.0	1.0
Code Compliance Officer	5.0	4.0	4.0
Groundskeeper Tractor/Mower	1.0	1.0	1.0
Support Services Aide	1.0	1.0	1.0
Total FTE	8.0	7.0	7.0

BUILDING INSPECTIONS 001-7305

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 260,759	\$ 294,853	\$ 294,853	\$ 309,372
Personnel Services - Benefits	90,318	101,656	101,656	103,669
Supplies - General	8,365	7,700	7,700	9,500
Supplies - Miscellaneous	932	1,225	1,225	1,200
Services & Charges - General	10,883	14,175	14,175	12,700
Services & Charges - Maintenance	14,573	15,000	15,000	12,500
Services & Charges - Misc	1,760	1,800	1,800	8,300
BUILDING INSPECTION TOTALS	\$ 387,590	\$ 436,409	\$ 436,409	\$ 457,241

Building Inspections is a division of the Planning and Development Department. The Primary purpose of the division is to ensure that buildings within the City limits are constructed safely and in compliance with all applicable codes and ordinances. In addition, the division assists in monitoring the use of buildings in each zoning district to ensure compliance with zoning ordinances.

PROGRAM GOAL FY 2019 - 2020

Promote and protect the health, safety and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City; provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance; communicate with contractors and citizens of Harlingen regarding new and most current building codes. To promote professional growth by providing adequate training to employees in an effort to stay up to date with the latest issues affecting building construction.

OBJECTIVES FOR FY 2019 - 2020

- Finalize the agenda on the adoption of the 2018 International Codes.
- Begin implementing digital plan submittals for all commercial projects.
- Start a plan to have existing, commercial, hard copy, construction plans converted to digital copies.
- To maintain good working relationship with contractors, engineers, architects, and design professionals in achieving compliance with the proposed 2018 International Codes
- Coordinate inspection and plan review procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Compliance Departments to provide better customer service.
- Provide the means for staff to continue on their education training to stay current with certification requirements and assist them in making well-informed decisions.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATE FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Total Permits Sold	6,147	4,218	5,600
Inspections Conducted	7,377	5,800	6,500
Customer Service Calls	10,050	10,800	11,500
Plans Reviewed	580	450	465
Reports on Permits	125	115	120
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	15.97	16.13	16.37
Plans Reviewed	16.31	16.47	16.72
Customer Service Calls	2.47	2.49	2.53
Reports on Permits	14.47	14.61	14.82
<u>OUTPUT REVENUES</u>			
Permits sold	\$ 520,999	\$ 450,000	\$ 475,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Chief Building Inspector	1.0	1.0	1.0
Senior Building Inspector	2.0	2.0	2.0
Plans Examiner	1.0	1.0	1.0
Permit Writer	2.0	2.0	2.0
Building Inspector	-	1.0	1.0
Total FTE	6.0	7.0	7.0

HEALTH SERVICES

HEALTH SERVICES 001-7205

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 216,338	\$ 236,088	\$ 236,088	\$ 245,893
Personnel Services - Benefits	66,284	72,021	72,021	72,025
Supplies - General	14,786	16,740	16,740	18,800
Supplies - Miscellaneous	1,894	3,000	3,000	3,000
Services & Charges - General	10,502	14,935	14,935	11,875
Services & Charges - Maint.	8,860	11,700	11,700	11,700
Capital Outlay	8,250	-	-	-
ENVIRONMENTAL HEALTH TOTALS	\$ 326,914	\$ 354,484	\$ 354,484	\$ 363,293

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Environmental Health Coordinator, one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require monitoring of all eating and drinking establishments through on-site inspections. Emphasis on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. Furthermore, the department has obtained a grant from the Department of State Health Services to improve and enhance our mosquito surveillance and prevention program. The department will continue to larvicide and adulticide for vector control by utilizing (ULV) ultra-low volume mosquito fogging equipment.

PROGRAM GOALS FY 2019 - 2020

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR FY 2019 - 2020

- Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.
- The newly awarded grant will assist the department with enhanced effective mosquito control utilizing the recently acquired equipment.
- Continue mosquito control program through the effective use of city equipment and resources. Implementing the Zika Virus program by

- installing mosquito traps in designated areas throughout the city, monitoring these traps on a weekly basis, filling out the G14 Forms and mailing in the mosquito samples to Austin, TX.
- Complete required continuing education units (CEUs) to maintain all state certifications needed for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers, and employees on the importance of food safety.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspections	1,373	1,392	1,400
Temporary Food Vendor Inspections	379	598	600
Est. Complaint Investigations	179	252	250
Vector Control, Spraying Hrs.	148	158	155

EFFICIENCY

Food Establishment Inspections	\$ 138	\$ 129	\$ 129
Temporary Food Vendor Inspections	\$ 138	\$ 129	\$ 129
Complaint Investigations	\$ 138	\$ 129	\$ 129
Vector Control	\$ 138	\$ 129	\$ 129

OUTPUT

Food Permits Issued	546	600	650
Food Permit Revenue	\$51,325	\$ 60,000	\$ 65,000
Reimbursements	\$ 15	\$ 18	\$ 20

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Environmental Health Director	1.0	1.0	1.0
Senior Health Inspector	1.0	1.0	1.0
Health Inspector	2.0	2.0	2.0
Executive Secretary	1.0	1.0	1.0
Total FTE	5.0	5.0	5.0

VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 91,365	\$ 95,796	\$ 95,796	\$ 98,038
Personnel Services - Benefits	27,608	28,415	28,415	29,635
Supplies - General	5,559	3,200	3,200	5,500
Supplies - Miscellaneous	8,750	9,461	9,461	10,000
Services & Charges - General	6,116	6,285	6,285	6,200
Services & Charges - Maintenance	6,957	5,500	5,500	5,500
Services & Charges - Miscellaneous	1,437	2,500	2,500	2,500
VITAL STATISTICS TOTALS	\$ 147,792	\$ 151,157	\$ 151,157	\$ 157,373

Staffed by one (1) Local Registrar and three (3) Deputy Registrars under the direction of the Environmental Health Director, the Vital Statistics Department is entrusted with daily reviewing & recording birth, death, and fetal death certificates submitted by hospitals, midwives, home births, funeral directors, medical examiner & Justice of the Peace. The department also archives legal name changes, paternity forms, adoption records, amendments & corrections on birth & death certificates sent in from the State Registrar. Day to day, the department issues certified copies of birth and death certificates to the general public & Burial Transit Permits to the funeral directors. The department also maintains a daily account of monies collected and certificates issued; they prepare a monthly report of birth & death records for the State Registrar; a quarterly sales report for the State Comptroller's office & a Death Abstract report for the Secretary of State, the Cameron County Voters Registration office and the Cameron County Appraisal District. In addition, all staff members are certified annually by the Office of the Attorney General to process Acknowledgment of Paternity legal forms.

PROGRAM GOALS FY 2019 - 2020

Provide excellent customer service that is timely, accurate and professional.

OBJECTIVES FOR FY 2019 - 2020

- Maintain staff informed and educated on revised policies and new directives issued by the Texas Department of Health & Human Services Vital Statistics Unit.
- Assist hospitals, birthing centers, funeral directors, medical examiner & Justice of the Peace with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Unit.
- Continue digitalizing records from prior years in order to achieve a paperless office.
- Submit error free birth, death and fetal records to the State Office in a timely and accurate manner.
- Complete all necessary requirements to continue to be awarded the "5 Star Exemplary Award" by the Texas Department of State Health Services Vital Statistics Unit.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded	2,710	2,700	2,700
Birth Abstracts issued**	780	800	800
Birth Certificates issued	8,327	8,500	8,500
Death Certificates Recorded	1,197	1,100	1,100
Death Certificates issued	3,160	3,300	3,300
Plastic pouches issued***	5,919	6,000	6,000
Burial Transit Permits Issued*	298	250	250
<u>EFFICIENCY</u>			
Birth Certificates	2.71-	2.86-	2.86-
Death Certificates	2.71-	2.86-	2.86-
Laminated Cards	2.71-	2.86-	2.86-
Burial Transit Permits	2.71-	2.86-	2.86-
<u>OUTPUT</u>			
Revenue from Birth & Death Certificates	\$203,842	\$ 205,000	\$ 205,000
Revenue from Searching Fees	\$ 208	\$ 250	\$ 250
Revenue from Notary Fees	\$ 170	\$ 200	\$ 200
Burial Transit Permits	\$ 3,055	\$ 2,600	\$ 2,600

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

**Birth cards were discontinued as of April 5, 2014 and birth abstracts issuance commenced April 6, 2014.

***Laminated cards have been discontinued as of 2000, however, plastic pouches are sold for birth

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Vital Statistics Supervisor	1.0	1.0	1.0
Records & Information Clerk	2.0	2.0	2.0
Records & Information Clerk PT	1.0	1.0	0.5
Total FTE	4.0	4.0	3.5

ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 114,051	\$ 123,198	\$ 123,198	\$ 131,548
Personnel Services - Benefits	41,494	40,097	40,097	47,635
Supplies - General	1,334	3,645	3,645	5,400
Supplies - Miscellaneous	5,198	8,500	8,500	7,500
Services & Charges - General	38,318	44,628	44,628	38,730
Services & Charges - Maint.	14,668	18,452	18,452	19,000
Services & Charges - Misc.	160,036	160,769	160,769	290,000
Capital Outlay	-	16,522	16,522	11,000
ANIMAL CONTROL TOTALS	\$ 375,099	\$ 415,811	\$ 415,811	\$ 550,813

The Animal Control Division has three Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the efficient and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private, and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOALS FY 2019 - 2020

The primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus and micro-chipped by sponsoring annual citywide, micro-chip, rabies and vaccination clinics in cooperation with local veterinarians, at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVES FOR FY 2019- 2020

- Sponsor an annual microchip and rabies clinic program at city-owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.
- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter by attending scheduled meetings.

- Comply with applicable State Regulations about the City’s Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as “Basic Animal Control Officers” and “Euthanasia Training” for all Animal Control Officers.
- Respond to all after-hours emergency calls within one (1) hour.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Animal Control Calls	9,673	10,620	10,500
After hour calls	93	115	110
Bite Cases	182	125	130
Bee calls	63	110	115

EFFICIENCY

Animal Control Calls	\$ 33.92	\$ 36.00	\$ 40.00
After hour calls	\$ 33.92	\$ 36.00	\$ 40.00
Bite Cases	\$ 33.92	\$ 36.00	\$ 40.00
Bee calls	\$ 33.92	\$ 36.00	\$ 40.00

OUTPUT

Revenue from dog licenses	\$12,189	\$14,051	\$14,500
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AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Senior Animal Control Officer	1.0	1.0	-
Environmental Health Coordinator	-	-	1.0
Animal Control Officer	3.0	3.0	3.0
Total FTE	4.0	4.0	4.0

PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 90,023	\$ 100,095	\$ 100,095	\$ 100,175
Personnel Services - Benefits	26,642	28,982	28,982	28,339
Supplies - General	2,530	2,250	2,250	2,000
Supplies - Miscellaneous	784	800	800	800
Services & Charges - General	12,369	13,446	13,446	9,760
PUBLIC WORKS ADMINISTRATION TOTAL	\$ 132,348	\$ 145,573	\$ 145,573	\$ 141,074

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL FY 2019 - 2020

Continue providing assistance to other departments, engineers and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR FY 2019 - 2020

- Work with the general public to address areas of concern related to the City's infrastructure
- Develop and administer all departmental budgets
- Direct the completion of the 2019/20 Street Maintenance Improvement Projects
- Direct the completion of the 2019/20 CDBG Street Improvement Project(s)
- Update the Emergency Operations Manual
- Request CDBG funds for street improvements in the low mod census tracts throughout City
- Continue monitoring of performance based benchmarks for departments
- Direct the day-to-day operations of all Public Works Departments to insure goals and objective are met
- Continue to utilize the e-gov link to improve customer service response time
- Continue to update and improve the Capital Improvement Projects Program

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Contracts maintained	13	12	15
Population Served	65,679	65,679	65,679
Cost per capita	\$ 2.02	\$ 2.22	\$ 2.44
Number of contracts maintained	13	15	15

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Assistant Public Works Director	-	1.0	1.0
Administrative Assistant	1.0	-	-
Administrative Secretary	1.0	1.0	1.0
Constructing Project Coordinator	1.0	-	-
Support Services Aide	1.0	1.0	1.0
Total FTE	4.0	3.0	3.0

ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 242,416	\$ 275,295	\$ 275,295	\$ 287,845
Personnel Services - Benefits	70,931	78,029	78,029	82,548
Supplies - General	2,486	3,000	3,000	3,500
Supplies-Miscellaneous	416	400	400	400
Services & Charges - General	15,881	63,195	63,195	43,395
Services & Charges - Maintenance	8,053	8,150	8,150	7,225
Capital Outlay	5,979	-	-	1,698,039
ENGINEERING TOTALS	\$ 346,162	\$ 428,069	\$ 428,069	\$ 2,122,952

The Engineering Department is responsible for project management of all street construction and drainage projects. Staff reviews all subdivision and commercial plans and documents from private developers to insure compliance with drainage requirements and city ordinances. In addition, staff also designs and reviews construction plans for various city projects such as roadways and storm drainage systems. The City Engineer serves as an advisor to the Planning Commission and provides assistance to other City departments in resolving engineering problems.

PROGRAM GOAL FY 2019 - 2020

Promote responsible development by providing assistance to developers with respect to city drainage requirements and road construction standards. Work to protect the welfare of the community through strict compliance of responsible drainage system and road project design. Provide guidance for the welfare of the City in accordance with present and future needs. Provide efficiency and economy in the process of development for convenience of traffic circulation and good civic design by enforcing adopted rules and standards.

OBJECTIVES FOR FY 2019 - 2020

- Complete plans, specifications, estimates and construction for the 2019-2020 Street Improvement Projects.
- Complete plans, specifications, estimates and construction for the 2019-2020 CDBG Street Improvement Project(s)
- Complete subdivision reviews within a reasonable timeframe
- Complete commercial plan reviews within a reasonable timeframe
- Develop maps for city projects as necessary
- Continue implementation of the speed hump installation program
- Continue to review and implement ordinances related to "No Parking Zones" as requested
- Continue inspection program to insure compliance with all city requirements with respect to capital projects and street improvements
- Request funding from CDBG funds for fiscal year 2019-2020 for street improvements within a qualified census tract.

- Continue to search and submit for grant applications from various agencies and provide grant management for infrastructure improvements
- Continue to provide project/construction management for all city departments
- Continue to provide construction inspection for new subdivisions prior to final plat approval
- Continue to provide utility coordination inspections within the Right of Way (ROW) for all utilities

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
Population served	65,679	65,679	65,679
Subdivision plans reviewed	143	99	111
Maps created	746	534	601
Commercial Plans reviewed	197	132	149
Inspections performed	1,473	1,031	1,160
Cost per capita	\$ 5.27	\$ 6.52	\$6.40
No. of subdivision plans reviewed	143	99	111
Maps developed	746	534	601
Commercial Plans Reviewed	197	132	149
Roadway & subdivision inspections	238	177	199
Capital project inspections	715	492	554

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
City Engineer	-	1.0	1.0
Assistant City Engineer	1.0	1.0	1.0
Project Control Officer	1.0	1.0	1.0
Engineering Designer	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0
Total FTE	4.0	5.0	5.0

TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 132,106	\$ 138,190	\$ 138,190	\$ 144,586
Personnel Services - Benefits	50,935	52,162	52,162	54,258
Supplies - General	720	9,350	9,350	14,850
Supplies - Miscellaneous	5,530	3,650	3,650	7,600
Services & Charges - General	30,062	32,258	32,258	33,378
Services & Charges - Maintenance	19,624	16,500	16,500	21,500
Capital Outlay	15,226	-	-	87,000
TRAFFIC SIGNAL MAINTENANCE	\$ 254,203	\$ 252,110	\$ 252,110	\$ 363,172

The Traffic Signal Maintenance Department oversees the daily operations of all traffic signals, school flashers, flashing beacons and street lights throughout the City. The department also collects data for traffic control studies of specific areas within the City to determine the need for traffic control improvements. Upon request staff provides assistance to the general public with the placement of street banners within state right of ways.

PROGRAM GOAL FY 2019 - 2020

Maintain and improve traffic signals, school flashers, flashing beacons, street lights and enhance traffic circulation throughout the City. Improve department efficiency by updating equipment.

OBJECTIVES FOR FY 2019 - 2020

- Continue to maintain solar school flashers in operating condition
- Continue to replace worn out LED's on traffic signal lights throughout the city
- Purchase 20 new batteries for solar school flasher beacons throughout the city
- Coordinate the installation of new street lights where needed throughout the city
- Continue annual inspection program and repair of traffic signal poles/arms throughout the city
- Respond to after hour system failures in a timely manner
- Request funding to purchase 2 MMU's for stock.
- Request funding to purchase 2 traffic signal cabinets with GPS components to coordinate traffic on Bus. 77 from 13th St. to 7th St.
- Request funding to upgrade existing bucket truck to provide a longer reach for necessary city street lights on traffic signal poles
- Request funding to purchase 70 LEDs for stock
- Request funding to purchase 2 microwave sensors for traffic light intersections
- Request funding to upgrade/replace 26 HPS lamps to LED that are on the traffic signal poles.
- Request funding to purchase a vehicle detection system for North Business 77 and Loop 499

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
Population Served	65,679	65,679	65,679
Traffic Signals Maintained	89	89	89
School Flashing Beacons Maintained	111	113	113
Banners installed/removed	52	45	45
Traffic Count Studies Performed	14	24	24
Cost per capita	\$ 0.33	\$ 0.33	\$ 0.21
Traffic Signal/ School Flasher Maintenance Calls	630	770	770
After hour Emergency calls	52	50	50
Banners installed/removed	52	45	45
Traffic Count Studies Performed	14	24	24

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Traffic Signal Supervisor	1.0	1.0	1.0
Traffic Signal Technician	3.0	3.0	3.0
Total FTE	4.0	4.0	4.0

STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 639,375	\$ 760,148	\$ 760,148	\$ 771,405
Personnel Services - Benefits	272,866	342,235	342,235	354,738
Supplies - General	247,428	332,368	332,368	304,340
Supplies - Miscellaneous	18,271	26,000	26,000	20,000
Services & Charges - General	733,177	759,257	759,257	744,457
Services & Charges - Maintenance	229,024	239,000	239,000	236,500
Services & Charges - Miscellaneous	95,159	109,900	109,900	101,100
Maintenance- Street	-	50,321	50,321	50,000
Capital Outlay	745,106	453,457	453,457	-
STREET MAINTENANCE TOTALS	\$ 2,980,406	\$ 3,072,686	\$ 3,072,686	\$ 2,582,540

This division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 271 miles of paved and unpaved city streets, 8 miles of open drain ditches, 82 miles of paved and unpaved city alleyways and 103 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL FY 2019 - 2020

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street improvement program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace and install street name and regulatory signs to improve signage around the city. Provide barricade assistance to civic and non-profit organizations.

OBJECTIVES FOR FY 2019 - 2020

- Maintain approximately 271 miles of paved and unpaved city streets in good condition.
- Maintain approximately 82 miles of paved and unpaved alleys in good condition
- Maintain approximately 111 miles of sidewalks in good condition
- Prepare all roads in the 2019- 2020 Street Improvement Program for the application of asphalt.
- Maintain open drain ditches clear of debris and obstructions.
- Install drainage structures necessary to correct drainage problems.
- Extend the life of city streets by patching potholes throughout the city.

- Replace damaged street name signs as needed throughout the city.
- Replace 200 regulatory signs throughout the city.
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way.
- Repair street-cuts related to work performed by HWWS.
- Continue trimming tree limbs hanging into the city right-of-way.
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets.
- Request the necessary funds to continue our pavement maintenance and crack seal more than 400,000 linear feet of asphalt.
- Re-grade over 71,000 linear feet of alleys.
- Re-grade over 27,000 linear feet of caliche roads.
- Clean and grade over 52,000 linear feet of drain and road side ditches.
- Request funding to purchase a crack sealing machine to help with preventive maintenance of our existing asphalt street infrastructure.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Miles of city streets maintained	272	273	273
Miles of storm drains maintained	126	127	127
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	104	105	105
Miles of sidewalks maintained	104	105	105
Cost per mile to maintain city infrastructure	\$7,263	\$10,510	\$ 6,820.00
No. of potholes repaired	1,558	2,500	2,600
Square yards of street cuts repaired	19,922	20,000	21,000
Linear ft. of open drain ditches cleaned	24,440	25,000	25,000
Linear ft. of open drain ditches mowed	410,000	410,000	410,000
Linear ft. of alleys repaired	125,200	126,000	126,000
Linear ft. of caliche roads repaired/improved	29,300	30,000	30,000
Linear ft. of concrete curb sidewalks	3,000	3,000	3,000
Linear ft. of crosswalks	962	1,000	1,000
Linear ft. of road striping	25,000	25,000	26,000
Linear ft. of stop bars	680	700	700
No. of street names signs replaced	1,279	150	200
No. of regulatory signs replaced	441	400	400
No. of warning signs replaced	62	60	60
Miles of city streets overlaid	5	5	5

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Street Superintendent	1.0	1.0	1.0
Street Maintenance Supervisor	1.0	1.0	1.0
Sign Shop Specialist	1.0	1.0	1.0
Sign Shop Worker	2.0	2.0	2.0
Equipment Operator I	9.0	9.0	9.0
Equipment Operator II	5.0	5.0	5.0
Groundskeeper/Tractor Mower	5.0	5.0	5.0
Groundskeeper	1.0	1.0	1.0
Total FTE	25.0	25.0	25.0

STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 152,367	\$ 169,181	\$ 169,181	\$ 169,883
Personnel Services - Benefits	71,036	73,557	73,557	69,765
Services & Charges - General	2,619	2,743	2,743	2,742
Services & Charges - Maintenance	127,373	134,999	134,999	150,000
Capital Outlay	-	-	-	256,300
STREET CLEANING TOTALS	\$ 353,395	\$ 380,480	\$ 380,480	\$ 648,690

The Street Cleaning division of the Public Works Department is responsible for the maintenance of street sweeping and storm sewer cleaning. The department consists of three (3) street sweepers which are used for the maintenance of street sweeping 310 lane road miles. The department also has two (2) tractor trucks which are used for cleaning/flushing over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL FY 2019 - 2020

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR FY 2019 - 2020

- Utilize our Vac-Trucks and televising equipment to help locate and clear problems within storm drainage lines
- Utilize each of the department's three (3) street sweepers to clean a combined total of 315 miles of streets per week.
- Maintain the storm sewer system in good repair and free of obstructions

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Miles of Roads & Alleys	325	326	326
Miles of Storm Drains	127	127	128
Cost per mile	\$ 1,098	\$ 642	\$ 1,981
Miles of streets swept with street sweep	7,000	10,000	10,000
Linear ft of Storm lines flushed	300,000	300,000	300,000
No. of City Blocks of ROW mowed	85,000	85,000	85,000
Truck loads of tree limbs trimmed	500	525	525

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Groundskeeper/ Tractor Mower	1.0	1.0	1.0
Groundskeeper	1.0	1.0	1.0
Equipment Operator	4.0	4.0	4.0
Total FTE	6.0	6.0	6.0

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PUBLIC SERVICES

PARKS & RECREATION ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 109,430	\$ 178,500	\$ 178,500	\$ 205,127
Personnel Services - Benefits	26,389	44,139	44,139	52,826
Supplies - General	1,970	2,922	2,922	2,922
Services & Charges - General	4,902	4,960	4,960	6,520
Services & Charges - Maint.	2,656	1,012	1,012	-
Services & Charges Misc.	345	500	500	500
ADMINISTRATION TOTALS	\$ 145,692	\$ 232,033	\$ 232,033	\$ 267,895

The Parks and Recreation Administration staff provides supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Swimming Pools, Tennis Courts, Harlingen Field, and Recreation. The Park's Department oversees the maintenance and operation of Twenty-Four (24) City's Parks and Recreation facilities is approximately 563 acres of park and recreational facilities. Administration is fiscally responsible for ten (10) divisions and approximately 2.9 million dollars, plus any grant projects. In addition, administration actively seeks and prepares grant applications to prospective granting entities. Staff also provides support to the Parks and Recreation Advisory Board, Harlingen Proud/Keep Harlingen Beautiful, Harlingen Community Improvement Corporation (4B), Tony Butler Golf Course, Convention and Visitor Bureau and the City Commission.

PROGRAM GOAL FY 2019 - 2020

Continuously plan and promote short (0-2 years), intermediate (3-5 years), and long term (5+ years) goals to improve the parks and recreation system and increase the quality of life opportunities for the community.

OBJECTIVES FOR FY 2019 - 2020

- With the assistance of the Parks and Recreation Advisory Board, update the Parks and Recreation Needs Assessment.
- Pursue CDBG Grant funding for the 2nd phase of the improvements to Victor Park Pool, plus improvements to the parking lot.
- Continue to seek funding for projects identified in the City's Parks and Recreation Needs Assessment and the 2016 Parks and Recreation Master Plan.
- Continue to seek funding for projects identified in the City's 2010 Trail Master Plan.
- Continue to staff and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Research an alternative method of field lighting for Soccer Fields at Vestal Park and Rangerville Road Park.
- Provide contract compliance related to lease agreements between the City and various youth/adult sports league for the use of City-owned facilities.
- Provide staff support to the Parks and Recreation Advisory Board Meetings.
- Complete the construction of the Arroyo Trail Extension from Boggus Ford to Dixieland Park.

- Pursue funding for the trail extension from McKelvey Park back to Hugh Ramsey Nature Park.
- Actively apply for grants to TPWD, TxGLO, TxDOT, and VBLF.
- Pursue grants for the future phases of the Destination Park at Lon C. Hill Park.
- Coordinate with Keep Harlingen Beautiful to sponsor a grant application to Southwest Airlines for a Heart of the Community grant.
- Pursue funding to develop the 25 acre addition to Arroyo Park.
- Pursue funding source to improve C.B. Woods with additional parking, pavilion, and restrooms.
- Continue to pursue funding sources to construct an Education and Welcome Center at Hugh Ramsey Nature Park.
- Pursue the passage of an ordinance creating rules and regulation for the operation of the City's Dog Park.
- Create a year round part time administrative clerk.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Advisory Board meetings Held	12	12	12
Public Speaking Engagements	10	10	10
Special events planning meetings	40	40	40
City Commission meetings/workshops	26	26	26
Administrative cost per operating dollar	\$ 2.61	\$ 2.61	\$ 2.61
Annual budget prepared	1	1	1
Capital projects plan prepared	4	4	2
Park renovation plans prepared	4	4	2
Park system inventory conducted	1	1	1
Board minutes prepared	12	12	12
Payroll timesheets submitted	26	26	26

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Parks & Recreation Director	-	1.0	1.0
Assistant Parks & Recreation Director	-	-	1.0
Administrative Secretary	1.0	1.0	1.0
Total FTE	1.0	2.0	3.0

PARKS 001-6010

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	BUDGET FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 783,558	\$ 803,164	\$ 803,164	\$ 816,933
Personnel Services - Benefits	259,547	277,117	277,117	274,327
Supplies - General	276,713	199,373	199,373	255,000
Supplies - Miscellaneous	6,365	8,724	8,724	2,000
Services & Charges - General	519,228	423,552	423,552	390,926
Services & Charges - Maintenance	103,179	97,361	97,361	83,000
Services & Charges - Miscellaneous	2,517	20,175	20,175	11,000
Capital Outlay	40,431	58,649	58,649	46,309
PARKS TOTALS	\$ 1,991,538	\$ 1,888,115	\$ 1,888,115	\$ 1,879,495

The Park's Department is responsible for the maintenance and upkeep of Twenty-Four (24) City's Parks and Recreation facilities. Included in the park inventory are approximately 563 acres of park and recreational facilities. The department also maintains public building grounds including City Hall, RGV Museum, City Cemetery, City Recycling Center, the EOC, the Police Department, the I69 interchange, and the City Library. The department's main focus is to provide the highest quality of recreational facilities and services for our citizens. These include but are not limited to park shelters, playground facilities, trails, parking, tennis courts, sports fields, exercise stations, park pavilions, disc golf course, irrigation systems and aquatic facilities.

PROGRAM GOAL FY 2019 - 2020

To continue to maintain existing parks and recreation facilities and services through increasing the inventory of trails, maintenance and park improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FOR FY 2019 - 2020

- Continue to proactively maintain the City's parks and recreation system by identifying and completing both routine maintenance repairs and special projects; prioritize and implement the parks and recreation's needs assessment plan.
- Continue to achieve the efficiency/cost savings by installing timers in all the irrigation systems within the parks.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Replace engineered wood fiber surfacing material with artificial turf surfacing in at least playground.
- Construct an Education/Welcoming Center at Hugh Ramsey Nature Park.
- Improve walking trails and increase irrigation to back of Hugh Ramsey Nature Park.
- Construct a gazebo with bar b que pit area at C. B. Wood Park.

- Add parking spaces to McKelvey Park.
- Repaint pavilions at Hugh Ramsey Nature Park, and Windsor Park.
- Construct storage building in parks where metal storage containers were removed.
- Install retaining wall along the trail at McKelvey close to the small pavilion for erosion control and for seating
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access routes.
- Add Outdoor Exercise Equipment to C.B. Wood and Bonham Park.
- Landscape at least 3 sites with new landscape material or improving existing sites.
- Renovate one of the medians with the retaining block acquired through TxDot and replace the landscaping plants.
- Improve parking lot at Lon C. Hill building.
- Complete the renovation of the walking trail at the sports complex.
- Improve the walking trail at the soccer complex in phases.
- Increase the electrical service connections at McKelvey Park for the Arroyo Lighting.
- Purchase and install shade shelters over the exercise equipment at McKelvey and Pendleton Park.
- Install dog park equipment on the agility course at the dog park.
- Replace park sign in at least one park.
- Install fencing at Bonham Park along Jefferson Street.
- Continue to improve off road bike trail.
- Install sidewalk at Windsor Park from parking lot to the playground.
- Widen and resurface the trail on City Lake.
- Repair fencing and resurface basketball court at Sports Complex.
- Purchase a new mobile restroom for special events.
- Repair roof on the Parks Maintenance building.
- Purchase park furniture for the new destination park.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Park Sites	26	26	26
Park Acreage	612.25	612.25	612.25
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	30	30	30
Soccer and Football Fields	19	19	19
Annual O&M cost per acre	\$ 3,345.77	\$ 3,400.00	\$ 3,118.20
Pavilion Rentals	570	570	540
Sports fields prepared for play	4,000	4,000	4,000
Parks cleaned	26	26	26
Parks mowed and trimmed	26	26	26
Public buildings mowed and trimmed	10	10	15
Pavilions installed	-	1	1
Special events supported by staff	32	35	38

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Parks Superintendent	-	-	1.0
Parks/Contract Compliance Manager	1.0	1.0	-
Maintenance Supervisor	1.0	1.0	-
Crew Leader	3.0	2.0	2.0
Equipment Operator I	1.0	1.0	-
Maintenance Worker I PT	6.0	6.0	6.0
Maintenance Technician II	2.0	2.0	2.0
Groundskeeper	9.0	8.0	8.0
Groundskeeper Tractor/Mower	6.0	8.0	9.0
Irrigation Technician	1.0	1.0	1.0
Total FTE	30.0	30.0	29.0

RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 129,872	\$ 149,803	\$ 149,803	\$ 144,237
Personnel Services - Benefits	32,309	35,059	35,059	22,542
Supplies - General	50,273	44,469	44,469	44,469
Supplies - Miscellaneous	1,444	7,500	7,500	2,500
Services & Charges - General	96,336	75,949	75,949	110,529
Services & Charges - Maintenance	81	1,500	1,500	-
Services & Charges - Miscellaneous	130,757	130,757	130,757	150,757
RECREATION TOTALS	\$ 441,072	\$ 445,037	\$ 445,037	\$ 475,034

The Recreation Division provides a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL FY 2019 - 2020

Provide the community with various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism. Working with youth leagues and scheduling the use of city owned fields and contract compliance.

OBJECTIVES FOR FY 2019 - 2020

- Continue to improve upon and expand the City's summer recreational programs including Summer Playground's full-day programs, track and field, and swim team.
- Pursue transforming our Geo Quest program to a Geo Tour to increase traffic and use to our parks, historical and city sites.
- Continue to promote the city programs through social media, newspaper and other media sources.
- Expand the categories of recreational programs that currently exist.
- Expand on city recreation events such as the Easter Egg Hunt, Movies in the Park, Halloween on Jackson, VIVA Streets, Cinco de Mayo, Diez y Seis de Septiembre and Annual Health Fair.
- Continue to facilitate the expansion of the seasonal adult softball leagues.
- Pursue the creation of a city run COED adult kickball league and adult flag football league.
- Create a 35 year and older city basketball league and expand the city 7 on 7 program.
- Create a special needs summer program together with HCISD.
- Pursue the possibility of creating positions for our contractors that provide recreational services.
- Continue to assure contract compliance with youth leagues.
- Pursue possibility of City Recreation Center.
- Pursue the possibility of creating a Champion League.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue attempting to adjust line items to increase seasonal positions hours.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Adult Sports Leagues	3	3	4
Youth Sports Activities	4	4	445
Community Recreation Classes	41	41	41
Support Special Events	12	12	12
Recreation annual cost per resident	\$ 6.22	\$ 6.22	\$ 6.41
Adult sports league teams	260	225	225
Community recreation program participants	3,000	3,000	3,000
"Blues On The Hill" attendees annually	15,000	15,000	15,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Recreation Supervisor	1.0	1.0	1.0
Athletic Supervisor	1.0	1.0	1.0
Total FTE	2.0	2.0	2.0

SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 192,581	\$ 228,803	\$ 228,803	\$ 231,159
Personnel Services - Benefits	38,935	43,664	43,664	33,934
Supplies - General	35,776	27,300	27,300	29,700
Supplies - Miscellaneous	8,509	11,717	11,717	12,173
Services & Charges - General	90,642	88,615	88,615	79,600
Services & Charges - Maintenance	9,305	12,016	12,016	6,500
Services & Charges - Miscellaneous	(453)	-	-	-
Capital Outlay	19,272	-	-	26,000
SWIMMING POOLS TOTAL	\$ 394,567	\$ 412,115	\$ 412,115	\$ 419,066

The Swimming Pool Division provides for the operation and maintenance of the City's four (4) seasonal outdoor aquatics facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, Victor Pool, and Pendleton Pool. In addition to public swimming, the aquatic division provides swimming lessons, lifeguard training, and accommodates the Harlingen Aquatic Team, contracted Water Aerobic services, Water Zumba, Swim Training Lessons and party rentals.

PROGRAM GOAL FY 2019 - 2020

Provide a safe and well-maintained environment in which families, adults and groups can enjoy seasonal aquatic programs; emphasize and promote the facilities and their availability to local businesses and groups; develop and promote learn to swim for youth and adults and provide a full range of family-oriented activities.

OBJECTIVES FOR FY 2019 - 2020

- Continue to promote aquatic safety amongst our community through the city's learn to swim programs for youth and adults.
- Continue to renovate Victor Park Pool and bring into compliance by the end of the 2020 summer season.
- Continue pursuing possible funding sources for the renovation of Victor Pool prior to the 2020 summer season.
- Continue to fine-tune off-season maintenance plan to reduce pre-season staff and maintenance costs.
- Expand our aquatic exercise program to involve a larger audience.
- Expand the season for Victor Pool for lap swimming, general admission and/or for Triathlon training.
- Pursue other services such as adult learn to swim and triathlon training.
- Construct two new shade structures at Victor Park Pool for possible party rental.
- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, swim lessons, water aerobics, and lap swimming.

- Continue the communication with Texas State Technical College in an attempt to create a curriculum within their program to utilize Pendleton pool.
- Replace the metal roof and repair the anchor bolts on the structural beams at Pendleton Pool.
- Investigate the possibility of installing a mechanical ventilation system for the pool building at Pendleton Pool.
- Increases staffing to allow for City run competitive swim training, maintenance of pools and Splash pad, and open up pools on the weekend.
- Relocate all the splash pad equipment in the pump room closer to the reservoir tank and construct a roof over it.
- Remove grass within the fenced area of the splash pad area and replace it with concrete.
- Construct an ADA ramp at Lon C. Hill.
- Add fixtures and showers to Pendleton Pool.
- Purchase automated commercial pool vacuums for the three pools.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements noted in the objectives for this FY and to operate Victor Pool longer during the season.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Pools Operated	3	3	3
Learn to swim sessions held	4	4	4
Number of learn to swim classes	80	80	80
Annual cost per resident for pools	\$ 7.64	\$ 7.64	\$ 6.86
Public swimming admissions	\$ 47,000	\$ 47,000	\$ 48,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Aquatics Supervisor	1.0	1.0	1.0
Total FTE	1.0	1.0	1.0

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 504,716	\$ 528,748	\$ 528,748	\$ 533,319
Personnel Services - Benefits	202,130	206,453	206,453	208,715
Supplies - General	63,303	54,399	54,399	56,500
Supplies - Miscellaneous	3,161	6,000	6,000	4,000
Services & Charges - General	209,834	210,548	210,548	211,333
Services & Charges - Maint.	273,762	157,172	157,172	269,200
Services & Charges - Misc.	29,699	26,738	26,738	28,435
Capital Outlay	92,980	574,506	574,506	236,355
PUBLIC BUILDINGS TOTALS	\$ 1,379,585	\$ 1,764,564	\$ 1,764,564	\$ 1,547,857

The Public Buildings Department is responsible for the maintenance of all city owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL FY 2019 - 2020

Maintain City owned buildings in acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR FY 2019 - 2020

- Provide technical assistance and services to all departments.
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, Cinco de Mayo, Diez y Sies de Septiembre, Mayor's Prayer Breakfast, etc...
- Provide assistance to various City Departments with sound system and facility set up.
- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.
- Request funding to replace AC chiller at the Casa Del Sol building, existing chiller is well over its 20 year life expectancy.
- Redo concrete driveway on side entrance to Casa Del Sol.
- Purchase new glass doors at Casa Del Sol.
- Replace overhead door at Fire Station #8.
- Replace all ceiling tiles at the City Public Library.
- Repair and repaint the second floor at the City Public Library.

- Install controls and integrate the nine A/C split system units at Emergency Operation Center on TAC.
- Replace 45kw emergency generator at City Hall.
- Request funding to replace over fourteen (14) year old carpet at Library Auditorium.
- Renovate the electrical service at City Hall.
- Purchase and install new generator with automatic transfer switch on City Hall.
- Hire engineer to prepare plans to install service door on second floor roof of City Hall.
- Repair foam roof on Casa Del Sol with uniflex.
- Repair stucco and paint exterior walls and metal beams at Lon C. Hill building.
- Install isle lighting and stair lighting at the Municipal Auditorium.
- Replace the isle carpet and vinyl flooring and trim on the second floor of the Municipal Auditorium.
- Hire a contractor to level and repair the foundation on the Historical Hospital at the museum.
- Hire a contractor to level and repair the foundation on the Historical Paso Real Hotel at the museum.
- Replace the 1981-15 ton split system Air Condition at the Historical Museum.
- Repair stucco and paint exterior walls on the Public Library.
- Hire roof contractor to remove and replace the U.V. damaged membrane on the roof of the library.
- Replace the carpet in the conference room and auditorium in the library.
- Replace the security controls, repair the cameras, and security gates at the Police Department.
- Hire contractor to repair the stucco and paint exterior walls on the Police Department.
- Paint the wall in the administration offices on the first floor of the police Department.
- Replace the 2 ton RTU on the police department with a 5 ton unit and replace the duct work to investigators offices on the second floor of the police department.
- Hire a contractor to paint the walls in the City Jail at the Police Department.
- Install an emergency generator at Public Works with an automatic transfer switch.
- Replace the metal framed doors in the City Commission Chambers with wood frame doors.
- Install City's Mission Statement and Vision Statement on the walls of the City Commission Chambers.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts in order to complete projects being requested as part of the Goals and Objectives for FY 2020.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Work Orders Completed	1,400	1,500	1,236
Events	600	600	600
Total building sq. ft. maintained	527,277	527,277	527,277
Cost per square ft to maintain bldgs	2.30	2.40	2.40
Work order man-hours	6,800	6,900	7,000
Event man-hours	7,800	7,800	7,800
Enterprise Fund Reimbursements	\$64,000	\$64,000	\$64,000
Revenue from Bldg. Rentals	\$200,000	\$200,000	\$210,000
Lease Agreement revenue	\$51,878	\$51,878	\$51,878

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Public Buildings Maintenance Supervisor	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Support Services Aide	1.0	-	-
Custodial Crew Leader	1.0	1.0	1.0
Custodial Worker	9.0	9.0	9.0
Maintenance Technician Foreman	1.0	1.0	1.0
Maintenance Technician I	2.0	2.0	2.0
Maintenance Technician II	2.0	2.0	2.0
Total FTE	18.0	17.0	17.0

LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 616,451	\$ 664,110	\$ 664,110	\$ 696,836
Personnel Services - Benefits	169,890	172,654	172,654	194,137
Supplies - General	138,335	142,500	142,500	169,000
Supplies - Miscellaneous	22,751	23,500	23,500	23,500
Services & Charges - General	115,674	117,640	117,640	106,834
Services & Charges - Maintenance	17,203	12,455	12,455	19,405
Services & Charges - Misc.	10,377	4,478	4,478	4,500
LIBRARY SERVICES TOTALS	\$ 1,090,681	\$ 1,137,337	\$ 1,137,337	\$ 1,214,212

The Harlingen Public Library is a dynamic organization that serves Harlingen, Texas. The residents in and around the City of Harlingen are the primary beneficiaries of a comprehensive customer-focused service delivery strategy.

The Harlingen Public Library links people to the world, through a broadly defined platform of educational, recreational and cultural programs and services for persons of all ages, ethnicities, and life stages throughout Greater Harlingen and the surrounding region.

PROGRAM GOAL FY 2019 - 2020

The Harlingen Public Library is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading and culture for our diverse community.

OBJECTIVES FOR FY 2019 - 2020

- **Technology Access and Instruction** – Harlingen Public Library endeavors to provide up-to-date and innovate technology and training to our community. We strive to ensure we have ample technological infrastructures to meet evolving needs of our community. We will replace outdated public computers and add new online resources. We will expand our digital resources to meet the demands of our community.
- **Environment-** Harlingen Public Library strives to create a warm, inviting, and safe atmosphere for all. We will continue the refreshing and renovation of the Library facility.
- **Youth Engagement** – Supporting youth with programs and services including summer learning, outreach to schools, and expanded teen services with emphasis on access to technology, media literacy, and other STEM topics. Supporting families and early childhood education through programming, interactive material, and family education workshops.
- **Community Partnerships and Outreach** – The Harlingen Public Library will develop new partnerships and expand existing relationships to leverage the

Harlingen Public Library's resources to strengthen the services and programs offered and help the Library reach a larger audience.

- **Organizational Excellence** – Harlingen Public Library's staff is the key to our success. By fostering a culture of learning we will have a well-trained and educated organization. We will enhance the knowledge of job duties for all employees.
- **Workforce Development** – Harlingen Public Library customers will have access to education, training and resources dedicated to providing them with the skills and knowledge to acquire employment, succeed in the workplace, and explore small business and entrepreneurial opportunities.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Library Materials Purchased	6,049	6,300	6,400
Library Materials Cataloged	4,165	7,340	7,390
Registered Users	50,477	56,252	63,000
Interlibrary Loans	2,097	2,908	3,000
Library Visitors	236,512	236,000	240,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Support Services Aide	1.0	1.0	1.0
Librarian	2.0	2.0	2.0
Library Associate	3.0	3.0	3.0
Library Associate II	1.0	1.0	1.0
Circulation Supervisor	1.0	1.0	1.0
Library Assistant	7.0	7.0	7.0
Library Assistant I PT	3.5	3.5	3.5
Total FTE	21.5	21.5	21.5

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's objective is for "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Tennis Court Fund is used to account for the city's percentage of total municipal tennis court fees and expenditures for the maintenance and upkeep of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is used to account for the 7% occupancy tax received from the hotels and motels. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds are used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and to attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Convention and Visitor's Bureau Fund is used to account for expenditures related to encouraging and promoting tourism, conventions, meetings, and other related group businesses, and for visitor promotions that will generate overnight stays in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Harlingen Convention Center Fund is used to account for operational gains and losses of the events and activities at the city's convention center, in accordance to the Developer's Agreement.

Award Programs-Restricted Fund is used to account for revenues derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. This fund operates on a cost-reimbursement basis, but some exclusions may apply.

Federal & State Forfeitures Funds are used to account for monies awarded to, and received by the Harlingen Police Department through the United States Asset Forfeiture Fund.

PEG (Public Education Grant) Fund was established to account for fees in accordance with a franchise agreement for franchisees renewal fees collected from channel capacity that is designated for public access, educational access or governmental access.

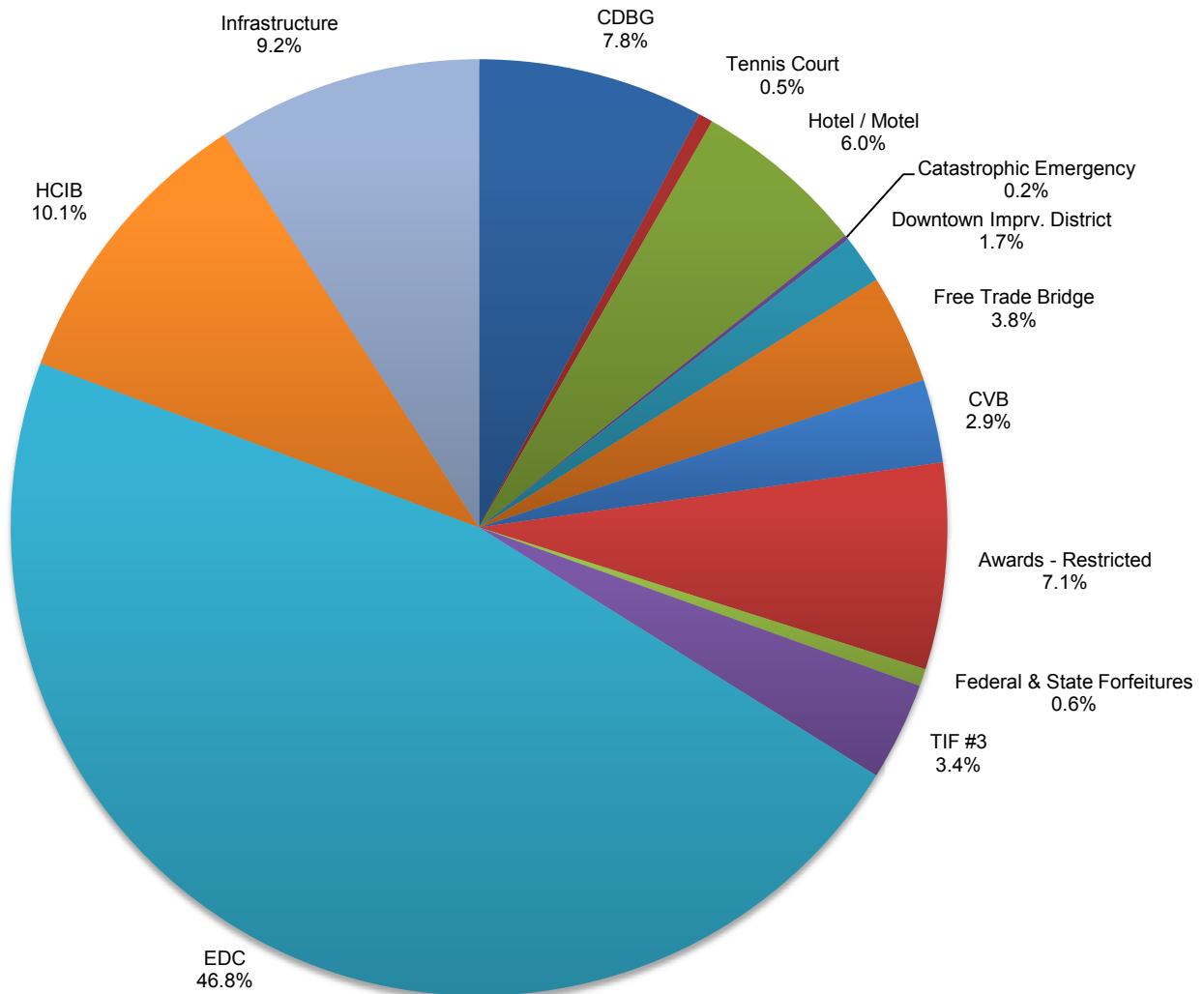
The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

SPECIAL REVENUE FUNDS

EXPENDITURES \$15,423,196



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COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

**CITY OF HARLINGEN
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) FUND 101**

DESCRIPTION	CAPER* FY 17-18	OYAP** FY 18-19	ESTIMATED FY 18-19	OYAP** FY 19-20
<u>REVENUES:</u>				
Housing Rehabilitation Revolving Loan	\$ 59,130	\$ 41,785	\$ 41,785	\$ 35,912
CDBG Grant Fund	796,414	884,188	884,188	903,660
Home Investment Partnership Program	306,730	318,128	318,128	297,943
HOME Program Income	25,956	-	-	-
TOTAL REVENUES	<u>\$1,188,230</u>	<u>\$1,244,101</u>	<u>\$ 1,244,101</u>	<u>\$1,237,515</u>
<u>EXPENDITURES:</u>				
Administrative Expenditures	\$ 135,981	\$ 176,838	\$ 176,838	\$ 180,732
Rehabilitation Admin Expenditures	46,295	35,000	35,000	42,000
Park Improvements	88,886	359,860	359,860	150,929
Street Improvements	17,955	-	-	134,949
Housing Rehabilitation	2,700	152,090	152,090	214,500
Affordable Housing	332,869	318,128	318,128	297,943
Clearance and Demolition	46,493	32,400	32,400	57,050
Public Services	99,953	128,000	128,000	123,500
TOTAL EXPENDITURES	<u>\$ 771,132</u>	<u>\$1,202,316</u>	<u>\$ 1,202,316</u>	<u>\$1,201,603</u>
Excess Revenues Over/(Under)				
Expenditures	417,098	41,785	41,785	35,912
Fund Balance Beginning of Year	1,571,319	1,988,417	1,988,417	2,030,202
END OF YEAR FUND BALANCE	<u>\$1,988,417</u>	<u>\$2,030,202</u>	<u>\$ 2,030,202</u>	<u>\$2,066,114</u>

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The Community Development Division is responsible for the administration of two HUD formula grant programs: the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) programs. The CDBG and HOME programs provide the City of Harlingen with an opportunity to develop viable communities by funding activities that provide a suitable living environment, create decent affordable housing, and provide economic opportunities to/for low and moderate-income households. Funds are awarded to carry out a wide range of housing and community development activities directed towards neighborhood revitalization and the improvement of community facilities and services.

PROGRAM GOAL FY 2019 - 2020

The program goal for the FY 2019 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, proving necessary utility infrastructure and expanding economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR FY 2019 - 2020

- Document progress of infrastructure projects funded with CDBG funds (Park Improvements/Street Improvements).
- Monitor departmental expenditures of CDBG funds on a continuous basis to ensure compliance with 1.5 expenditure ratio.
- Monitor Public Service Organizations receiving CDBG to ensure compliance with federal regulations.
- To complete a minimum of 4 housing rehabilitation and/or reconstruction projects.
- To complete annual verifications for those previously assisted with housing assistance through the CDBG and HOME program.
- To continue to provide loan servicing to those previously assisted with housing assistance through the CDBG and HOME programs.
- To assist a minimum of 6 first time homebuyers with the affordable housing program.
- To protect the public's health, safety and general welfare by demolishing dilapidated unsafe structures throughout the community.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Housing Rehabilitation Construction	2	2	6
Demolition Program Servicing	29	16	25
Monitored Public Service Agencies	4	6	6
Monitored Affordable Housing Programs	3	3	3
Affordable Housing Construction	1	2	2
Affordable Housing Acquisition	7	6	6
Housing Reconstruction	1	1	1

Loans Serviced:

Replacement Housing Loans	11	8	10
Housing Rehabilitation Loans	36	9	13
Deferred Housing Rehabilitation Loans / Grants	32	9	11
Housing Rehabilitation HOME Loan	1	2	3
Affordable Housing (HOME Affordability Period)	114	99	103

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Community Development Director	1.0	1.0	1.0
Compliance Coordinator	1.0	1.0	2.0
Housing Coordinator	1.0	1.0	1.0
Housing Rehab Specialist	1.0	1.0	-
Office Assistant	-	-	1.0
Total	4.0	4.0	5.0

TENNIS COURT FUND

**CITY OF HARLINGEN
TENNIS COURT FUND 104**

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Charges for Services	\$ 8,731	\$ 7,500	\$ 7,500	\$ 9,000
Investments	342	-	-	-
Transfer From	-	-	-	86,673
TOTAL REVENUES	\$ 9,073	\$ 7,500	\$ 7,500	\$ 95,673
<u>EXPENDITURES</u>				
Supplies - General	\$ 13,739	\$ -	\$ -	\$ 15,000
Services & Charges - General	36,772	38,147	38,147	38,147
Capital Outlay	-	-	-	24,000
TOTAL EXPENDITURES	\$ 50,511	\$ 38,147	\$ 38,147	\$ 77,147
Excess Revenues Over/(Under)	(41,438)	(30,647)	(30,647)	18,526
Fund Balance Beginning of Year	53,557	12,119	12,119	(18,528)
END OF YEAR FUND BALANCE	\$ 12,119	\$ (18,528)	\$ (18,528)	\$ (2)

The Harlingen Tennis Courts are comprised of two facilities. One is the H.E.B. Tennis Center which includes eight (8) new lighted courts, six (6) original lighted courts and a temporary pro shop. A professional tennis instructor is on staff at the HEB Tennis Center to manage the facility and to teach classes. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, league play, and tournaments. The other facility is the six (6) court tennis facility located at Victor Park, which are also lighted and is on a first come first serve basis.

PROGRAM GOAL FY 2019 - 2020

The goal of the City is to continue to promote the game of tennis and increase member participation and revenues particularly at the H.E.B Tennis Center.

OBJECTIVES FOR FY 2019- 2020

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts.
- Pursue continued title sponsorship with HEB or with other corporate sources.
- Replace the wind screen on the old courts.
- Repair the surfaces on the old courts of the Tennis Facility.
- Install water fountain at the Victor Park tennis courts.
- Replace lights at Victor Park tennis courts.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY.

PERFORMANCE INDICATORS

	ACTUAL	ESTIMATED	PROPOSED
	FY 17-18	FY 18-19	FY 19-20
Tennis courts maintained	20	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	5	5	5
Youth tennis camps	2	2	2
Tennis Center cost per day	\$ 145.21	\$ 145.21	\$ 145.20
Annual tennis play	11,500	11,500	12,000
Annual league participation	650	650	700
Annual tournament participation	200	200	250

HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN

HOTEL/MOTEL OCCUPANCY TAX FUND 105

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Taxes- Other	\$ 1,020,447	\$ 860,000	\$ 860,000	\$ 860,000
Investments	11,275	5,000	5,000	5,000
TOTAL REVENUES	\$ 1,031,722	\$ 865,000	\$ 865,000	\$ 865,000
<u>EXPENDITURES:</u>				
<u>Tourism Recreation Division 105-6060</u>				
Services & Charges- General	\$ 7,500	\$ -	\$ -	\$ -
TOURISM RECREATION DIVISION TOTAL	7,500	-	-	-
<u>Chamber of Commerce Division 105-6101</u>				
Services & Charges- Miscellaneous	41,000	61,000	61,000	61,000
CHAMBER OF COMMERCE DIV TOTAL	41,000	61,000	61,000	61,000
<u>Miscellaneous Division 105-6199</u>				
Services & Charges- Miscellaneous	34,000	34,000	34,000	34,000
MISCELLANEOUS DIVISION TOTAL	34,000	34,000	34,000	34,000
<u>Transfers Out Division 105-9999</u>				
Other Financing Uses- Transfers	1,613,081	764,492	764,492	829,492
TRANSFERS OUT DIVISION TOTAL	1,613,081	764,492	764,492	829,492
TOTAL EXPENDITURES	\$ 1,695,581	\$ 859,492	\$ 859,492	\$ 924,492
Excess Revenues Over/(Under) Expenditures	(663,859)	5,508	5,508	(59,492)
Fund Balance Beginning of Year	963,815	299,956	299,956	305,464
END OF YEAR FUND BALANCE	\$ 299,956	\$ 305,464	\$ 305,464	\$ 245,972

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funds to support the regional and national athletic tournaments played within the City that provide both an economic and tourism impact and provide funding to support various city sponsored events.

CATASTROPHIC EMERGENCY
RELIEF FUND

CITY OF HARLINGEN

CATASTROPHIC EMERGENCY RELIEF FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Investments	\$ 11,303	\$ 4,700	\$ 4,700	\$ 4,700
TOTAL REVENUES	<u>\$ 11,303</u>	<u>\$ 4,700</u>	<u>\$ 4,700</u>	<u>\$ 4,700</u>
<u>EXPENDITURES:</u>				
Public Works	\$ 18,892	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL EXPENDITURES	<u>\$ 18,892</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Excess Revenues Over/(Under) Expenditures	(7,589)	(20,300)	(20,300)	(20,300)
Fund Balance Beginning of Year	826,972	819,383	819,383	799,083
END OF YEAR FUND BALANCE	<u>\$ 819,383</u>	<u>\$ 799,083</u>	<u>\$ 799,083</u>	<u>\$ 778,783</u>

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

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HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN HARLINGEN'S DOWNTOWN FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Investments	\$ 1,478	\$ 1,350	\$ 1,350	\$ 1,350
Assessments	27,209	27,500	27,500	27,500
Transfer From	214,975	214,975	214,975	214,975
TOTAL REVENUES	\$ 243,662	\$ 243,825	\$ 243,825	\$ 243,825
EXPENDITURES:				
Administration 107-1701				
Personnel Services - Pay	\$ 98,645	\$ 106,317	\$ 106,317	\$ 110,885
Personnel Services - Benefits	30,751	31,762	31,762	33,771
Supplies - General	3,245	3,350	3,350	3,350
Supplies - Miscellaneous	1,874	1,250	1,250	1,250
Services & Charges - General	45,956	50,962	50,962	58,003
Services & Charges - Maintenance	1,637	1,550	1,550	1,550
Services & Charges - Miscellaneous	32,798	51,000	51,000	51,000
TOTAL EXPENDITURES	\$ 214,906	\$ 246,191	\$ 246,191	\$ 259,809
Excess Revenues Over/(Under) Expenditures	28,756	(2,366)	(2,366)	(15,984)
Fund Balance Beginning of Year	98,264	127,020	127,020	124,654
END OF YEAR FUND BALANCE	\$ 127,020	\$ 124,654	\$ 124,654	\$ 108,670

Downtown Harlingen, a Public Improvement District, was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Since the 1980s, Downtown Harlingen has gone from abandoned to more than 93% occupancy. Today there are more than 180 businesses or organizations in the 18-block downtown district, as well as families that reside in spacious upper-story lofts.

Harlingen's Downtown Revitalization Program has been a public/private partnership since its beginning. In addition to funding provided by the City, downtown property owners have voted six times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and security and storefront enhancements. A twelve-member Board of Directors appointed by the Mayor and City Commission oversees the expenditure of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and business managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is a

nationally accredited Main Street Program affiliated with the Texas Historical Commission and the National Main Street Center, a subsidiary of the National Trust for Historic Preservation. Eight businesses in Downtown Harlingen have received the prestigious Texas Treasure Business Award. The Downtown District was expanded to include W. Van Buren Street from the railroad tracks to E Street in 2018.

PROGRAM GOAL FY 2019 - 2020

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR FY 2019 - 2020

- Enhance Harlingen’s downtown physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays.
- Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.
- Strengthen and diversify the downtown’s economic base by helping existing businesses grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown business people to sharpen their competitiveness and merchandising skills.
- Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.
- Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.
- Lighting is essential for Downtown’s branding, aesthetics and security. Establish a procedure for acquiring more lighting to maintain the trees during the year as well as lighting all murals and alleys.
- Bring more outdoor public art and art programs to the downtown district.
- Invest in equipment for our maintenance coordinator to use to continue to keep downtown clean, safe and beautiful for our citizens, merchants, and visitors.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>Downtown Grant Programs</u>			
Sign Grants Awarded	7	6	7
Total Awarded	\$ 7,020	\$ 7,000	\$ 7,500
Storefront Improvement Grants Awarded	4	5	6
Total Awarded	\$ 2,663	\$ 4,000	\$ 5,000
Fire Safety Enhancement Grants Awarded	-	-	1
Total Awarded	\$ -	\$ -	\$ 500
Security Enhancement Grants Awarded	1	2	3
Total Awarded	\$ 478	\$ 1,000	\$ 2,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
DID Director	1.0	1.0	1.0
Maintenance Coordinator	1.0	1.0	1.0
Redevelopment Specialist	1.0	1.0	1.0
Total FTE	3.0	3.0	3.0

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FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Charges for Services- Misc	\$ 416,945	\$ 321,000	\$ 321,000	\$ 321,000
Investments	11,125	4,200	4,200	4,200
Miscellaneous	5,673	-	-	-
TOTAL REVENUES	\$ 433,743	\$ 325,200	\$ 325,200	\$ 325,200
<u>EXPENDITURES:</u>				
<u>Street Construction 109-5017</u>				
Services & Charges- General	\$ 124	\$ 125	\$ 125	\$ 132
<u>Transportation Program 109-5050</u>				
Services & Charges - Miscellaneous	59,900	75,000	75,000	75,000
<u>Transfers to Other Funds 109-9999</u>				
Other Financing Uses - Transfers	250,000	250,075	250,075	506,375
TOTAL EXPENDITURES	\$ 310,024	\$ 325,200	\$ 325,200	\$ 581,507
Excess Revenues Over/(Under) Expenditures	123,719	-	-	(256,307)
Fund Balance Beginning of Year	812,724	936,443	936,443	936,443
END OF YEAR FUND BALANCE	\$ 936,443	\$ 936,443	\$ 936,443	\$ 680,136

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

(Harlingen-San Benito MPO receives funding annually from Federal Transit Administration Section 5307 funds). These funds allow for the operation of urban transit systems and are required to have a local cash match of 20%. Federal dollars are expended before any local match dollars. The cities of Harlingen and San Benito began a demand response system, the Harlingen-San Benito Express, in January 2000. The system currently consists of two American Disability Acts (ADA) compliant fifteen-

passenger vans, which operate Monday through Friday from 8:30 a.m. to 5:00 p.m. within the corporate City limits. The cities entered into an interlocal agreement with the Lower Rio Grande Valley Development Council on ridership, fares, etc.

This year's budget continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues were lower in the current year compared to the prior year and there was an increase of expenditures in the current year compared to the prior year.

CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Investments	\$ 6,184	\$ 2,800	\$ 2,800	\$ 2,800
Outside Sources	-	-	-	20,500
Transfer From	424,000	424,000	424,000	424,000
TOTAL REVENUES	\$ 430,184	\$ 426,800	\$ 426,800	\$ 447,300
EXPENDITURES:				
Personnel Services - Pay	\$ 108,642	\$ 127,707	\$ 127,707	\$ 134,721
Personnel Services - Benefits	29,571	34,070	34,070	36,406
Supplies - General	3,056	4,250	4,250	-
Supplies - Miscellaneous	620	-	-	-
Services & Charges - General	55,251	68,553	68,553	-
Services & Charges - Miscellaneous	1,742	1,562	1,562	-
Total Administration	198,882	236,142	236,142	171,127
Supplies - Misc	-	-	-	15,000
Services & Charges - General	16,769	61,000	61,000	-
Services & Charges - Misc	-	-	-	5,000
Total Meeting Convention Marketing	16,769	61,000	61,000	20,000
Supplies - General	-	975	975	-
Supplies - Miscellaneous	-	-	-	7,500
Services & Charges - General	11,022	11,700	11,700	-
Services & Charges - Miscellaneous	49,417	57,500	57,500	80,000
Total General Advertising	60,439	70,175	70,175	87,500
Supplies- Misc	-	-	-	37,000
Services & Charges - Miscellaneous	85,604	130,010	130,010	128,000
Total Tourism Events	85,604	130,010	130,010	165,000
Services & Charges - Miscellaneous	1,740	350	350	-
Total Sports Marketing	1,740	350	350	-
Services & Charges - Miscellaneous	19,830	11,500	11,500	-
Total Mexico Marketing	19,830	11,500	11,500	-
Other Financing Uses	439,006	-	-	-
Transfers to Other Funds	439,006	-	-	-
TOTAL EXPENDITURES	\$ 822,270	\$ 509,177	\$ 509,177	\$ 443,627
Excess Revenues Over/(Under) Expenditures	(392,086)	(82,377)	(82,377)	3,673
Fund Balance Beginning of Year	667,479	275,393	275,393	193,016
END OF YEAR FUND BALANCE	\$ 275,393	\$ 193,016	\$ 193,016	\$ 196,689

The Harlingen Convention and Visitors Bureau (HCVB) is funded by hotel occupancy tax revenues. The HCVB is the official marketing arm of the City. Its mission is to fuel the local business climate and broaden the local tax base by doing the following: Attracting and serving visitors as a means of bringing money into the community; generating personal income, jobs and tax revenue; marketing and ensuring Harlingen as a destination.

PROGRAM GOALS FY 2019 - 2020

Promote and market the City's soon to be constructed Convention Center to conventions, trade groups, and business groups to attract business travel to Harlingen and increase overnight stays in our hotels.

- Continue to market Harlingen to our visitors from Northern Mexico.
- Target and attract national and international visitors to Harlingen to stay in our hotels.
- Continue to promote and market the Harlingen Half Marathon, Jalapeno 100, RGV Birding Festival, Winter Texas Appreciation Fiesta, Blues on the Hill and Freedom Fest.
- Encourage visitors to spend more money in Harlingen.
- Ensure consistent brand messaging about Harlingen.

OBJECTIVES FY 2019 - 2020

- Market Harlingen to increase overnight stays in our hotels.
- Gain continuous input from CVB advisory board and stakeholders on marketing of events and attractions.
- Promote events and attractions on a statewide and international level.

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
CVB Director	1.0	1.0	1.0
Marketing & Events Manager	1.0	1.0	1.0
Executive Secretary	1.0	1.0	1.0
Total FTE	3.0	3.0	3.0

AWARDS PROGRAMS

CITY OF HARLINGEN AWARD PROGRAMS

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Federal	\$ 418,801	\$ 837,625	\$ 837,625	\$ 115,000
State	369,975	396,444	396,444	448,211
Local	481,160	586,862	586,862	323,088
Outside Sources	-	1,627,902	1,627,902	-
Transfers From	-	261,721	261,721	211,959
TOTAL REVENUES	\$ 1,269,936	\$ 3,710,554	\$ 3,710,554	\$ 1,098,258
<u>EXPENDITURES:</u>				
Treasury Forfeiture Funds	\$ 8,378	\$ 11,537	\$ 11,537	\$ 4,000
Victim's Assistance	40,830	34,472	34,472	83,537
STEP Comprehensive	40,401	53,000	53,000	45,000
STEMP IDM Wave Grant	-	10,000	10,000	10,000
STEP Click it or Ticket	970	-	-	4,000
Border Star Grant	61,459	65,000	65,000	60,000
DEA Task Force	17,545	16,028	16,028	17,500
ICE Task Force	2,284	15,000	15,000	15,000
Tropical TX Behavioral	164,534	166,972	166,972	153,684
JLEO Task Force	6,629	7,000	7,000	7,000
STEP CMV	4,815	12,000	12,000	12,000
Operation Stone Garden	49,196	29,140	29,140	48,000
School Resource Officers	384,728	557,710	557,710	535,047
FBI RGV Taskforce	3,711	18,344	18,344	18,500
Other Police Grants	80,999	68,200	68,200	-
Street Maintenance & Misc	247,462	609,211	609,211	-
Parks Grants	80,582	1,358,852	1,358,852	-
Library Grants	15,314	161,000	161,000	24,990
HAHM Culture & Recreation	10,850	108,050	108,050	-
TDSHS	-	349,038	349,038	-
UTHSCSA Grant	49,253	60,000	60,000	60,000
TOTAL EXPENDITURES	\$ 1,269,940	\$ 3,710,554	\$ 3,710,554	\$ 1,098,258
Excess Revenues Over/(Under) Expenditures	(4)	-	-	-
Fund Balance Beginning of Year	-	(4)	(4)	(4)
END OF YEAR FUND BALANCE	\$ (4)	\$ (4)	\$ (4)	\$ (4)

BULLET PROOF VEST GRANT 120-3012

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Supplies- General	\$ 8,378	\$ 11,537	\$ 11,537	\$ 4,000
SWAT FEDERAL GRANT TOTALS	\$ 8,378	\$ 11,537	\$ 11,537	\$ 4,000

The Bullet Proof Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% of the funding for the purchase for NIJ certified body armor. The program is administered by the U.S. Department of Justice and was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS ASSITANCE 120-3013

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 30,175	\$ 21,480	\$ 21,480	\$ 74,662
Personnel Services - Benefits	10,655	11,092	11,092	8,875
Services & Charges - General	-	1,700	1,700	-
VICTIMS ASSISTANCE GRANT TOTALS	\$ 40,830	\$ 34,272	\$ 34,272	\$ 83,537

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty-five (25%) percent. The City receives seventy-five percent (75%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the CVL is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victims Compensation Act. The CVL also coordinates other resources available and assists victims throughout the entire criminal justice process as it relates to their specific case.

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE GRANT 120-3017

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 34,776	\$ 53,000	\$ 53,000	\$ 45,000
Personnel Servs. - Benefits	5,625	-	-	-
STEP/IDM COMPREHENSIVE GRANT TOTAL	\$ 40,401	\$ 53,000	\$ 53,000	\$ 45,000

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM/IMPAIRED DRIVING MOBILIZATION (STEP/IDM) WAVE GRANT 120-3026

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
STEP IDM/WAVE GRANT TOTALS	\$ -	\$ 10,000	\$ 10,000	\$ 10,000

STEP CLICK IT OR TICKET 120-3028

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 970	\$ -	\$ -	\$ 4,000
STEP-CLICK IT OR TICKET	\$ 970	\$ -	\$ -	\$ 4,000

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM-CMV

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 4,149	\$ 12,000	\$ 12,000	\$ 12,000
Personnel Servs. - Benefits	666	-	-	-
JLEO TASK FORCE GRANT TOTAL	\$ 4,815	\$ 12,000	\$ 12,000	\$ 12,000

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for DWI's, occupant restraint, speed violations and intersection control monitoring within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of the state of Texas.

BORDER STAR GRANT 120-3032

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 52,865	\$ 65,000	\$ 65,000	\$ 60,000
Personnel Services - Benefits	8,594	-	-	-
BORDER STAR GRANT TOTAL	\$ 61,459	\$ 65,000	\$ 65,000	\$ 60,000

The Harlingen Police Department will utilize the available funding to enhance the department's efforts in reducing crime trends. Crime trends are often a result of drug

and gang related activities. The City of Harlingen Police Department will utilize their full time authorized sworn police officers and investigators to work overtime to combat illicit drug use, the sale of illegal drugs and violent crimes associated with gang and criminal organizations.

DEA TASK FORCE GRANT 120-3033

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 17,545	\$ 16,028	\$ 16,028	\$ 17,500
DEA -TASK FORCE TOTAL	\$ 17,545	\$ 16,028	\$ 16,028	\$ 17,500

This is a Memorandum of Understanding (MOU) agreement with the Harlingen Police Department and the Drug Enforcement Administration (DEA). This is not a grant funded program and is reimbursed by the High Intensity Drug Trafficking Area program (HIDTA). (An eligible officer is funded approximately \$17,500 for daily overtime operations with DEA).

ICE TASK FORCE GRANT 120-3034

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 2,284	\$ 15,000	\$ 15,000	\$ 15,000
ICE TASK FORCE GRANT TOTAL	\$ 2,284	\$ 15,000	\$ 15,000	\$ 15,000

The Harlingen Police Department has entered into a Memorandum of Understanding with Immigration and Custom Enforcement (ICE) to provide resources when called upon. HPD will deploy designated officers from the department (as needed) to assist in joint operations. HPD may request reimbursement of overtime salary expenses, investigative expenses, such as travel, fuel, training, equipment, and other similar cost incurred by officer(s) assigned as members of the designated joint operations with the Brownsville- Ice Task Force.

TROPICAL TEXAS BEHAVIORAL 120-3037

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services - Pay	\$ 123,377	\$ 123,625	\$ 123,625	\$ 117,483
Personnel Services - Benefits	41,157	43,347	43,347	36,201
TROPICAL TX. BEHAVIORAL TOTALS	\$ 164,534	\$ 166,972	\$ 166,972	\$ 153,684

This program is under a Memorandum of Understanding with Tropical Texas to provide 2 Officers in the Mental Health Officer Program. These officers provide service to the mental health community by responding to calls for service and transporting patients to medical / physiological facilities. They work hand in hand with the staff at Tropical Texas to provide safety to the mental health community. The officers are furnished a police vehicle and their salaries & benefits paid through Tropical Texas.

JLEO TASK FORCE 120-3038

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 6,629	\$ 7,000	\$ 7,000	\$ 7,000
JLEO TASK FORCE GRANT TOTAL	\$ 6,629	\$ 7,000	\$ 7,000	\$ 7,000

Eligible officer is given approximately \$7,000 for daily overtime operations with the US Marshals. This is a Memorandum of Understanding agreement with the Harlingen Police Department and the US Marshals. A Cost Reimbursement Agreement is executed between the FBI and Harlingen Police Department. This is not a grant funded program and is reimbursed by HIDTA.

OPERATION STONE GARDEN 120-3045

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 41,578	\$ 29,140	\$ 29,140	\$ 48,000
Personnel Servs. - Benefits	7,618	-	-	-
OPERATION STONE GARDEN TOTAL	\$ 49,196	\$ 29,140	\$ 29,140	\$ 48,000

This Operation is to increase the presence of Law Enforcement in areas known for "stash houses" for the purpose of human trafficking and/or illegal drugs; also, the enforcement of state and federal trafficking laws, drug smuggling and locating known/wanted criminals associated with drug trafficking organizations.

SCHOOL RESOURCE OFFICERS

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 287,903	\$ 422,100	\$ 422,100	\$ 410,517
Personnel Benefits	96,825	135,610	135,610	124,530
SCHOOL RESOURCE OFFICER TOTAL	\$ 384,728	\$ 557,710	\$ 557,710	\$ 535,047

The Harlingen Police Department has entered into an Interlocal Agreement with the Harlingen Consolidated Independent School District (HCISD) to provide six (6) School Resource Officers (SRO's) and one (1) SRO Sergeant for security purposes. The SRO's are assigned to HCISD for 218 days and the SRO Sergeant is a year round position. The City of Harlingen is reimbursed by HCISD for actual salary and benefits of the officers. The Reimbursements include wages, overtime, fleet vehicles and per diem for training assignments. In addition, HCISD requested two (2) part time SRO's on an overtime assignment at the HPD rate of \$45/hour. These two (2) positions are for school days only and officers will rotate depending on the days available to work. The Billing and reimbursements will be done bi-annually.

FBI RGV TASKFORCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 3,711	\$ 18,344	\$ 18,344	\$ 18,500
FBI TOTAL	\$ 3,711	\$ 18,344	\$ 18,344	\$ 18,500

Eligible officer is given approximately \$18,344 for daily overtime operations with the FBI. A Cost Reimbursement Agreement is executed between the FBI and Harlingen Police Department and an underlying Memorandum of Understanding agreement is created. This is not a grant funded program and is reimbursed by the FBI.

UTHSCH GRANT 120-7207

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 36,642	\$ 37,320	\$ 37,320	\$ 33,534
Personnel Services - Benefits	10,739	11,230	11,230	9,595
Supplies - General	340	2,000	2,000	5,000
Supplies - Miscellaneous	8	4,000	4,000	5,000
Services & Charges - General	1,524	5,450	5,450	3,871
Services & Charges - Misc	-	-	-	6,000
UTHSCH GRANT TOTALS	\$ 49,253	\$ 60,000	\$ 60,000	\$ 63,000

Staffed by one (1) Community Health Worker (CHW) under the direction of the Parks Director, the CHW will carry out the following activities in the City: participate in monthly face-to-face meetings and seminars organized by the programs specific for the CHW, and participate in planning meetings. CHW will reach 230 participants with at least 2 components as defined by the implementation plan and document in tracking software. CHW will implement environmental change, support increased physical activity particularly reaching low-income community residents and provide documentation of before and after photos and use information in an evaluation report.

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PEG (PUBLIC EDUCATION GRANT)
FUND

CITY OF HARLINGEN
PEG- PUBLIC EDUCATION GRANT FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Franchise	\$ 103,743	\$ 85,000	\$ 85,000	\$ 85,000
TOTAL REVENUES	<u>\$ 103,743</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess Revenues Over/(Under) Expenditures	103,743	85,000	85,000	85,000
Fund Balance Beginning of Year	505,870	609,613	609,613	694,613
END OF YEAR FUND BALANCE	<u>\$ 609,613</u>	<u>\$ 694,613</u>	<u>\$ 694,613</u>	<u>\$ 779,613</u>

The PEG (Public Education Grant) Fund was established to account for the one percent the City receives from cable companies specifically for allowable capital outlay.

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CONVENTION CENTER FUND

CITY OF HARLINGEN CONVENTION CENTER FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Charges for Services- Rentals	\$ -	\$ -	\$ -	\$ 60,000
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 60,000
<u>EXPENDITURES:</u>				
	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
Excess Revenues Over/(Under) Expenditures	-	-	-	60,000
Fund Balance Beginning of Year		-	-	-
END OF YEAR FUND BALANCE	\$ -	\$ -	\$ -	\$ 60,000

The Harlingen Convention Center is a 44,436 square-foot multi-purpose facility, owned by the City of Harlingen and operated by an independent firm under the terms of a Developer's Agreement. The Harlingen Convention Center was developed with the primary objective of hosting events and activities that generate significant economic impact and enhance the quality of life of our community. The Harlingen Convention Center Fund is used to account for operational gains and losses of the Convention Center in accordance to the Developer's Agreement.

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FORFEITURE FUNDS

FEDERAL FORFEITURES FUND 130

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Intergovernmental	\$ 49,549	\$ 124,000	\$ 124,000	\$ 20,000
Interest- Investments	1,291	-	-	-
TOTAL REVENUES	\$ 50,840	\$ 124,000	\$ 124,000	\$ 20,000
EXPENDITURES:				
Police Operations	\$ 89,194	\$ 82,073	\$ 82,073	\$ 10,000
Treasury Forfeiture Funds	28,570	114,055	114,055	10,000
Transfers to Other Funds	26,140	-	-	-
TOTAL EXPENDITURES	\$ 143,904	\$ 196,128	\$ 196,128	\$ 20,000
Excess Revenues Over/Under Expenditures	(93,064)	(72,128)	(72,128)	-
Fund Balance (Deficit) Beginning of Year	154,873	61,809	61,809	(10,319)
END OF YEAR FUND BALANCE (DEFICIT)	\$ 61,809	\$ (10,319)	\$ (10,319)	\$ (10,319)

STATE FORFEITURES FUND 133

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Intergovernmental	\$ 186,761	\$ 80,000	\$ 80,000	\$ 70,000
Interest- Investments	2,645	-	-	-
Sale of Assets	23,250	-	-	-
TOTAL REVENUES	\$ 212,656	\$ 80,000	\$ 80,000	\$ 70,000
EXPENDITURES:				
Police Operations	\$ 128,785	\$ 253,170	\$ 253,170	\$ 72,000
Transfers to Other Funds	12,400	-	-	-
TOTAL EXPENDITURES	\$ 141,185	\$ 253,170	\$ 253,170	\$ 72,000
Excess Revenues Over/Under Expenditures	71,471	(173,170)	(173,170)	(2,000)
Fund Balance Beginning of Year	195,807	267,278	267,278	94,108
END OF YEAR FUND BALANCE	\$ 267,278	\$ 94,108	\$ 94,108	\$ 92,108

The Forfeiture Funds are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that enhance the department's current abilities to be successful in their mission of combating human trafficking, drugs, gangs and violent crimes.

PROGRAM GOAL FY 2019 - 2020

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.
- Become active members of the Rio Grande Valley Law Enforcement Emergency Regional Response Team (LEERRT) working to enforce laws targeting drugs, gangs, violent and organized crimes in the RGV region.

OBJECTIVES FOR FY 2019 - 2020

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators.
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Become active members of the Rio Grande Valley Law Enforcement Emergency Regional Response Team (LEERRT) working to enforce laws targeting drugs, gangs, violent and organized crimes in the RGV region.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly, but our efforts continue to fight for the common good.

TAX INCREMENT FINANCING
FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND 181

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Intergovernmental	\$ 101,596	\$ -	\$ -	\$ -
Investments	3,336	1,200	1,200	1,200
Transfers	60,999	113,425	113,425	60,000
TOTAL REVENUES	\$ 165,931	\$ 114,625	\$ 114,625	\$ 61,200
<u>EXPENDITURES:</u>				
Capital Outlay- Land	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Excess Revenues Over/(Under) Expenditures	165,931	114,625	114,625	61,200
Fund Balance Beginning of Year	207,416	373,347	373,347	487,972
END OF YEAR FUND BALANCE	\$ 373,347	\$ 487,972	\$ 487,972	\$ 549,172

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND 182

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Intergovernmental	\$ 143,811	\$ -	\$ -	\$ -
Investments	2,979	1,200	1,200	1,200
Transfers	118,716	245,258	245,258	120,000
TOTAL REVENUES	\$ 265,506	\$ 246,458	\$ 246,458	\$ 121,200
<u>EXPENDITURES:</u>				
Capital Outlay- Land	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Excess Revenues Over/(Under) Expenditures	265,506	246,458	246,458	121,200
Fund Balance Beginning of Year	71,214	336,720	336,720	583,178
END OF YEAR FUND BALANCE	\$ 336,720	\$ 583,178	\$ 583,178	\$ 704,378

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

**CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND 183**

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Intergovernmental	\$ 391,610	\$ 50,000	\$ 50,000	\$ 50,000
Investments	4,707	1,500	1,500	7,000
Transfers	249,455	241,900	241,900	230,000
TOTAL REVENUES	<u>\$ 645,772</u>	<u>\$ 293,400</u>	<u>\$ 293,400</u>	<u>\$ 287,000</u>
<u>EXPENDITURES:</u>				
Administration	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Transfers to Other Funds	540,396	453,396	453,396	453,396
TOTAL EXPENDITURES	<u>\$ 610,396</u>	<u>\$ 523,396</u>	<u>\$ 523,396</u>	<u>\$ 523,396</u>
Excess Revenues Over/(Under) Expenditures	35,376	(229,996)	(229,996)	(236,396)
Fund Balance Beginning of Year	394,263	429,639	429,639	199,643
END OF YEAR FUND BALANCE (DEFICIT)	<u>\$ 429,639</u>	<u>\$ 199,643</u>	<u>\$ 199,643</u>	<u>\$ (36,753)</u>

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN

HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Sales Tax	\$ 4,762,748	\$ 4,818,141	\$ 4,818,141	\$ 4,918,142
Rentals	417,683	399,469	399,469	397,394
Intergovernmental	74,201	79,500	79,500	84,000
Investments	64,817	85,000	85,000	120,000
Loans	2,746	300	300	60
Loan Principal	4,301	3,400	3,400	2,400
Various	732,233	418,458	418,458	426,892
Transfers	207,791	(1,681,105)	(1,681,105)	206,742
Sale of Capital Asset	-	3,907,500	3,907,500	-
TOTAL REVENUES	\$ 6,266,520	\$ 8,030,663	\$ 8,030,663	\$ 6,155,630
EXPENDITURES:				
Administration	\$ 936,376	\$ 1,148,427	\$ 1,148,427	\$ 1,650,299
Marketing	143,652	238,600	238,600	273,200
Direct Business Incentive	1,004,383	2,883,317	2,883,317	1,364,500
Other	371,235	483,833	483,833	645,000
Debt Service	3,270,340	3,276,485	3,276,485	3,287,535
TOTAL EXPENDITURES	\$ 5,725,986	\$ 8,030,662	\$ 8,030,662	\$ 7,220,534
Excess Revenues Over/(Under)	540,534	1	1	(1,064,904)
Fund Balance Beginning of Year	5,431,528	5,431,529	5,431,529	4,366,625
END OF YEAR FUND BALANCE	\$ 5,972,062	\$ 5,431,530	\$ 5,431,530	\$ 3,301,721

MISSION STATEMENT

The mission of the Harlingen Economic Development Corporation is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- The purpose of the Corporation is to make a difference and to serve as a catalyst for economic growth in our community.
- The focus of the Corporation will be to recruit, retain and attract companies that create primary jobs.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
 - Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
 - Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.

- Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.
- Priority will be given to corporate headquarters operations, regional operations, and business enterprises with fifty or more employees on their local payroll due to the added value these firms bring to a community by way of good corporate citizenship.
- A secondary focus of the Corporation will be the promotion of existing and proposed transportation infrastructure that benefits Harlingen.
- While building a better community is important and requires the effort of a number of organizations, groups and institutions, the focus of the Development Corporation will be “marketing” and “deal making” with entities that will have significant economic impact on the local economy. Community development activities will be conducted by others.
- Even though small business is a main driver for job growth in the local economy, primary jobs are typically created by larger entities. Because of this and because of our limited financial resources, companies creating larger numbers of jobs with higher wages and employer-provided benefits will be the priority.

GOALS AND OBJECTIVES FOR FY 2019 - 2020

CAPACITY BUILDING PROJECTS

GOAL: INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue work to enhance the University Articulation and Career Center to address critical workforce development issues.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.
- Continue to work with TSTC and others to enhance our local workforce.

JOB CREATING PROJECTS

GOAL: ATTRACT OR RETAIN LARGE EMPLOYERS

- Using the “Guiding Principles” of the HEDC, lead in the recruitment of new business and the expansion of existing business.
- Market the community aggressively through various media and personal visits to facilitate the creation of new “primary” jobs through the retention and expansion of existing business and the recruitment of new business.

GOAL: RETAIN EXISTING BUSINESSES AND ENCOURAGE THEIR EXPANSION WORK REGULARLY WITH LOCAL EMPLOYERS

- Call on the corporate headquarters of local branch operations.
- Maintain information on programs and assistance available to local employers.

- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Coordinate support efforts with the Harlingen Manufacturers Association and South Texas Manufacturers' Association.

GOAL: RECRUIT NEW BUSINESS AND INDUSTRY TO FACILITATE THE CREATION OF NEW JOBS AND NEW INCOME

CONTINUE THE DIRECT MARKETING PROGRAM TO REACH TARGET FIRMS

- Maintain a list of regional and national firms involved in site location for their clients.
- Maintain a list of regional and national industrial and commercial realtors.
- Use our website, podcasts, Constant Contact and other media as a direct marketing campaign to target industries, site location consultants and the industrial and commercial real estate community.
- Participate in the International Asset Management Council, Site Selectors Guild, Select USA, BIO International, Team Texas, and other organizations to access real estate executives of national firms and consultants involved in site selection.

MARKET THE AREA ON THE INTERNET.

- Revamp the website and develop a Spanish-language website.
- Participate in LOIS (Location One Information System), CoStar, and other Internet sites used by site selectors and clients.
- Insure that all information provided over these sites is current, factual and easy to access.

MARKET HARLINGEN TO MEXICAN COMPANIES, SHIPPERS, MANUFACTURERS AND MAQUILADORAS

- Maintain contact information for firms currently located near the border in Mexico.
- Continue direct contact to inform these firms of the advantages of a Harlingen location.
- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location.

PARTICIPATE IN MARKETING EFFORTS OF ECONOMIC DEVELOPMENT ALLIES

- Meet regularly with the Governor's Office of Economic Development & Tourism, utility companies and others to review current marketing activities, discuss current business prospects, plan future activities and provide updates on local marketing activities.
- Participate in marketing activities of Team Texas, Texas International Produce Association, or other similar allies.
- Provide current information on available buildings and sites to allies.

CONTINUE ADVERTISING PROGRAM TO GENERATE PROSPECTS.

- Place advertisements in Reynosa and Matamoros Industrial Maps, or other similar media to raise regional awareness.
- Continually update aerial map and Aerial Focus digital brochure to use as collateral for trade shows and contacts.
- Use Gazelle platform to assist in identifying prospects and responding to leads timely.
- Research advertising opportunities in target industries and participate as appropriate.

GOAL: SUPPORT MEDICAL SCHOOL CAMPUS IN HARLINGEN

- Work with UTRGV and others on future growth needs of the medical school or other related academic needs.
 - Work on efforts to encourage continued expansion of medical, educational and other commercial facilities and entities related to the medical industry.

GOAL: RECRUIT NEW RETAIL DEVELOPMENT

- Encourage growth within the Bass Pro Shops/Cameron Crossing project.
- Participate in International Conference of Shopping Centers trade shows.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Develop the “No Build Zone” and “Orphan” properties for retail or mixed use.

GOAL: PROVIDE ONE-STOP RESOURCE FOR ECONOMIC DEVELOPMENT INFORMATION ON HARLINGEN

CATALOG INFORMATION ON LOCAL ASSISTANCE AND RESOURCES.

- Support efforts to streamline the permitting process to assist clients.

DEVELOP FACTUAL INFORMATION TO USE WHEN WORKING WITH CLIENTS.

- Maintain a web-based database such as LOIS (including photos and maps) and provide detailed information on available sites and buildings.
- Maintain information in a printed format, on an Internet home page, in specific prospect proposals, on the Internet, and in Microsoft PowerPoint presentations.

PLAN FOR FUTURE PROPERTY NEEDS.

- Work on the continued development of the Harlingen Industrial Park, including upgrading the aesthetics to include a new phased-in landscape plan for the park.
- Develop and implement plan for additional Class A business parks in Harlingen, including an implementation plan for development of The Park at Roosevelt and other properties.
- Continually search for new sites and buildings to add to the existing inventory.
- Coordinate the activities of the Harlingen Industrial Foundations, Inc. (HIFI)
- Provide input regarding zoning issues to protect future business/industrial areas.
- Consider working on plan for development of an industrial incubator or “Fab Lab” at the 815 FM 509 facility.

GOAL: SUPPORT LEGISLATIVE EFFORTS

- Support the City’s legislative agenda in Washington DC and Austin. Work on transportation legislation to help increase funding for road improvement projects.

GOAL: IMPROVE THE IMAGE OF HARLINGEN

- Promote to the news media (local, regional, and national) local efforts and successes, particularly in economic development.
- Issue press releases as needed.
- Publish an annual progress report.

GOAL: ENCOURAGE AND PROMOTE THE USE OF THE FREE TRADE BRIDGE

- Work with Cameron County to promote the Free Trade International Bridge at Los Indios.
- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

GOAL: ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

- Identify and prioritize transportation routes necessary for industrial and commercial development.
- Support efforts to improve FM 509 from the Los Indios Bridge north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen’s capacity.
- Support and participate in efforts by the Alliance for I-69 Texas
- Support Valley International Airport’s efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
EDC Director	1.0	1.0	1.0
Commercial Recruitment Manager	0.5	1.0	1.0
Industrial Recruitment Manager	1.0	1.0	1.0
Staff Accountant/ Researcher	-	-	1.0
Marketing Manager	0.5	1.0	1.0
Office Manager	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Total FTE	5.0	6.0	7.0

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HARLINGEN COMMUNITY
IMPROVEMENT BOARD FUND

CITY OF HARLINGEN
HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Sales Tax	\$ 1,587,582	\$ 1,522,524	\$ 1,522,524	\$ 1,537,749
Intergovernment	-	492,500	492,500	-
Investments	66,790	25,000	25,000	25,000
Sale of Assets	(64,417)	-	-	-
TOTAL REVENUES	<u>\$ 1,589,955</u>	<u>\$ 2,040,024</u>	<u>\$ 2,040,024</u>	<u>\$ 1,562,749</u>
<u>EXPENDITURES:</u>				
Administration	\$ -	\$ 1,433,135	\$ 1,433,135	\$ 956,264
Project Incentives	742,221	4,352,671	4,352,671	606,485
TOTAL EXPENDITURES	<u>\$ 742,221</u>	<u>\$ 5,785,806</u>	<u>\$ 5,785,806</u>	<u>\$ 1,562,749</u>
Excess Revenues Over/(Under)	847,734	(3,745,782)	(3,745,782)	-
Fund Balance Beginning of Year	5,537,482	6,385,216	6,385,216	2,639,434
END OF YEAR FUND BALANCE	<u>\$ 6,385,216</u>	<u>\$ 2,639,434</u>	<u>\$ 2,639,434</u>	<u>\$ 2,639,434</u>

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

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DEBT SERVICE FUND

City of Harlingen Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

Harlingen Waterworks Debt Service Fund is used to account for the accumulation of resources and the payment of revenue bond principal and interest from governmental resources when Harlingen Water Works Service is obligated in some manner for the payment.

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CITY OF HARLINGEN DEBT
SERVICE FUND

CITY OF HARLINGEN DEBT SERVICE FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Property Taxes	\$ 4,126,073	\$ 4,159,602	\$ 4,159,602	\$ 3,768,061
Interest- Investments	18,019	8,500	8,500	8,500
Misc- Various	599,907	606,889	606,889	606,485
Transfer From	132,081	133,492	133,492	198,492
TOTAL REVENUES	\$ 4,876,080	\$ 4,908,483	\$ 4,908,483	\$ 4,581,538
EXPENDITURES:				
Other Financing Uses	\$ 4,684,942	\$ 4,694,895	\$ 4,694,895	\$ 4,760,174
TOTAL EXPENDITURES	\$ 4,684,942	\$ 4,694,895	\$ 4,694,895	\$ 4,760,174
Excess Revenues Over/(Under)Exp.	191,138	213,588	213,588	(178,636)
Fund Balance Beginning of Year	728,941	920,079	920,079	1,133,667
END OF YEAR FUND BALANCE	\$ 920,079	\$ 1,133,667	\$ 1,133,667	\$ 955,031

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 2019 the 2019 Tax Rate is \$0.630000 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$3,420,023,843
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$85,500,596</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2019 - 2020	<u>\$3,355,198</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

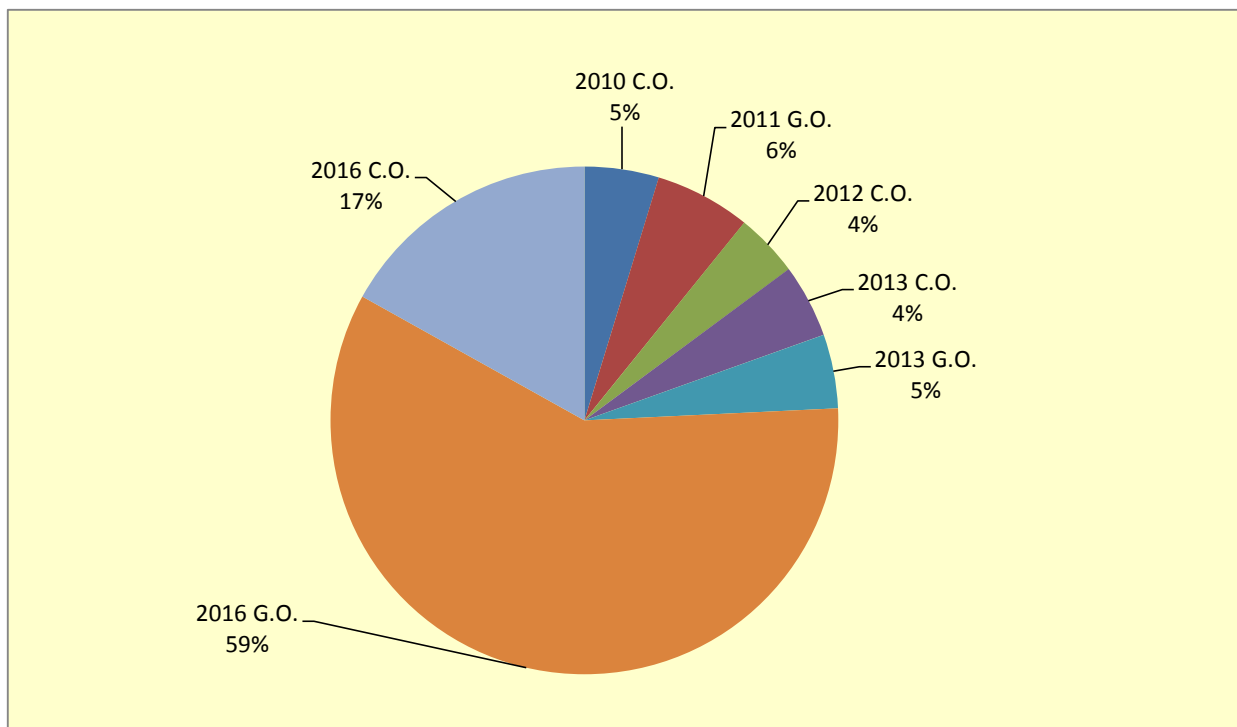
The City will not utilize long-term debt to finance recurring maintenance and operating costs.

The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN DEBT SERVICE SCHEDULE

This fund was established to accumulate monies for the retirement of the City's bonded indebtedness. Of the City of Harlingen's \$0.630000 tax rate, \$0.1119 is allocated to the retirement of long term debt.

	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
2010 Certificates of Obligation	\$ 229,106	\$ 224,756	\$ 224,756	\$ 225,144
2011 Refunding G. O. Bonds	291,706	290,671	290,671	289,517
2012 Certificates of Obligation	190,888	186,688	186,688	192,488
2013 Certificates of Obligation	218,575	230,775	230,775	222,675
2013 Refunding G. O. Bonds	314,975	319,375	319,375	224,575
2016 Refunding G. O. Bonds	2,705,450	2,701,500	2,701,500	2,800,800
2016 Certificate of Obligation	739,808	740,380	740,380	804,976
	\$ 4,690,508	\$ 4,694,145	\$ 4,694,145	\$ 4,760,175



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN
DEBT REQUIREMENT SUMMARY 2019-2020

	OUTSTANDING PRINCIPAL 10/1/2019	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 10/1/2020	MATURITY DATE
2010 Certificates of Obligation	\$ 2,015,000	\$ 150,000	\$ 75,144	\$ 1,865,000	2/15/2030
2011 Refunding G.O. Bonds	1,365,000	260,000	29,516	1,105,000	2/15/2024
2012 Certificates of Obligation	1,810,000	150,000	42,488	1,660,000	2/15/2035
2013 Certificates of Obligation	2,600,000	150,000	72,675	2,450,000	2/15/2035
2013 Refunding G.O. Bonds	1,300,000	195,000	29,575	1,105,000	2/15/2025
2016 Refunding G.O. Bonds	20,020,000	2,105,000	695,800	17,915,000	2/15/2025
2016 Certificates of Obligation	11,945,000	350,000	454,976	11,595,000	2/15/2040
	<u>\$ 41,055,000</u>	<u>\$ 3,360,000</u>	<u>\$ 1,400,174</u>	<u>\$ 37,695,000</u>	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR ENDING	2010 CERTIFICATES OF OBLIGATION		2011 REFUNDING G.O. BONDS		2012 CERTIFICATES OF OBLIGATION		2013 CERTIFICATES OF OBLIGATION	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
9/30/2020	\$ 150,000	\$ 75,144	\$ 260,000	\$ 29,517	\$ 150,000	\$ 42,488	\$ 150,000	\$ 72,675
9/30/2021	155,000	69,994	265,000	23,243	145,000	39,488	160,000	69,675
9/30/2022	160,000	64,481	275,000	16,790	150,000	36,588	165,000	66,475
9/30/2023	170,000	58,494	280,000	10,158	150,000	33,588	165,000	63,175
9/30/2024	175,000	52,025	285,000	3,406	160,000	30,588	165,000	59,875
9/30/2025	180,000	45,144	-	-	140,000	27,388	195,000	54,925
9/30/2026	190,000	37,744	-	-	145,000	24,588	195,000	49,075
9/30/2027	195,000	30,044	-	-	145,000	21,325	205,000	43,225
9/30/2028	205,000	22,044	-	-	15,000	18,063	55,000	37,075
9/30/2029	215,000	13,509	-	-	20,000	17,650	50,000	35,425
9/30/2030	220,000	4,538	-	-	25,000	17,100	50,000	33,925
9/30/2031	-	-	-	-	100,000	16,413	205,000	32,425
9/30/2032	-	-	-	-	115,000	13,663	200,000	26,275
9/30/2033	-	-	-	-	110,000	10,500	210,000	20,275
9/30/2034	-	-	-	-	120,000	7,200	210,000	13,975
9/30/2035	-	-	-	-	120,000	3,600	220,000	7,150
9/30/2036	-	-	-	-	-	-	-	-
9/30/2037	-	-	-	-	-	-	-	-
9/30/2038	-	-	-	-	-	-	-	-
9/30/2039	-	-	-	-	-	-	-	-
9/30/2040	-	-	-	-	-	-	-	-
	<u>\$2,015,000</u>	<u>\$473,159</u>	<u>\$1,365,000</u>	<u>\$83,112</u>	<u>\$1,810,000</u>	<u>\$360,230</u>	<u>\$2,600,000</u>	<u>\$685,625</u>

	2013 REFUNDING G.O. BONDS		2016 REFUNDING G.O. BONDS		2016 CERTIFICATES OF OBLIGATION		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
9/30/2020	\$ 195,000	\$ 29,575	\$ 2,105,000	\$ 695,800	\$ 350,000	\$ 454,976	\$ 3,360,000	\$ 1,400,174	\$ 4,760,174
9/30/2021	200,000	25,125	2,185,000	620,125	390,000	447,031	3,500,000	1,294,681	4,794,681
9/30/2022	210,000	20,000	2,280,000	508,500	415,000	437,398	3,655,000	1,150,232	4,805,232
9/30/2023	215,000	14,688	2,400,000	391,500	430,000	425,944	3,810,000	997,546	4,807,546
9/30/2024	220,000	9,250	2,500,000	294,000	450,000	413,001	3,955,000	862,145	4,817,145
9/30/2025	260,000	3,250	2,645,000	216,825	460,000	398,826	3,880,000	746,358	4,626,358
9/30/2026	-	-	2,990,000	132,300	475,000	383,876	3,995,000	627,583	4,622,583
9/30/2027	-	-	2,915,000	43,725	490,000	367,964	3,950,000	506,283	4,456,283
9/30/2028	-	-	-	-	510,000	350,814	785,000	427,996	1,212,996
9/30/2029	-	-	-	-	525,000	332,199	810,000	398,783	1,208,783
9/30/2030	-	-	-	-	545,000	311,304	840,000	366,867	1,206,867
9/30/2031	-	-	-	-	570,000	289,613	875,000	338,451	1,213,451
9/30/2032	-	-	-	-	595,000	266,927	910,000	306,865	1,216,865
9/30/2033	-	-	-	-	620,000	242,294	940,000	273,069	1,213,069
9/30/2034	-	-	-	-	645,000	216,626	975,000	237,801	1,212,801
9/30/2035	-	-	-	-	670,000	189,923	1,010,000	200,673	1,210,673
9/30/2036	-	-	-	-	700,000	162,185	700,000	162,185	862,185
9/30/2037	-	-	-	-	730,000	133,205	730,000	133,205	863,205
9/30/2038	-	-	-	-	760,000	101,888	760,000	101,888	861,888
9/30/2039	-	-	-	-	790,000	69,284	790,000	69,284	859,284
9/30/2040	-	-	-	-	825,000	35,393	825,000	35,393	860,393
	<u>\$1,300,000</u>	<u>\$101,888</u>	<u>\$20,020,000</u>	<u>\$2,902,775</u>	<u>\$11,945,000</u>	<u>\$6,030,671</u>	<u>\$41,055,000</u>	<u>\$10,637,461</u>	<u>\$51,692,461</u>

CITY OF HARLINGEN

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL GOVERNMENTAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES

LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE BOND PAYMENTS	TOTAL GENERAL FUND OPERATING EXPENDITURES	RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES
2011	\$ 2,285,000	\$ 1,852,835	\$ 4,137,835	\$ 37,642,383	10.99%
2012	1,940,000	1,700,006	3,640,006	36,307,226	10.03%
2013	1,970,000	1,718,622	3,688,622	38,372,177	9.61%
2014	2,165,000	1,774,329	3,939,329	40,779,527	9.66%
2015	2,365,000	1,621,195	3,986,195	44,702,076	8.92%
2016	2,610,000	1,545,421	4,155,421	40,181,184	10.34%
2017	2,705,000	1,242,954	3,947,954	41,711,224	9.46%
2018	3,155,000	1,535,508	4,690,508	43,162,409	10.87%
2019	3,225,000	1,469,145	4,694,145	47,248,690	9.93%
2020	3,360,000	1,400,174	4,760,174	47,885,109	9.94%

HARLINGEN WATERWORKS
DEBT SERVICE FUND

**CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT REQUIREMENT SUMMARY
FISCAL YEAR 2019 - 2020**

DEBT SERIES	ORIGINAL AMOUNT	INTEREST RATES	OUTSTANDING PRINCIPAL 10/1/2019	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 9/30/2019	MATURITY DATE
2010A Revenue	\$ 6,500,000	2.0 - 4.00%	\$ 5,420,000	\$ 230,000	\$ 208,606	\$ 5,190,000	11/1/2036
2010B Refunding	4,205,000	2.0 - 3.00%	245,000	120,000	5,550	125,000	11/1/2021
2015A Revenue	12,000,000	2.0 - 3.75%	10,625,000	485,000	336,588	10,140,000	11/1/2031
2015B Refunding	6,475,000	2.0 - 3.25%	4,390,000	730,000	122,013	3,660,000	11/1/2036
TOTAL	<u>\$29,180,000</u>		<u>\$ 20,680,000</u>	<u>\$ 1,565,000</u>	<u>\$ 672,757</u>	<u>\$ 19,115,000</u>	

**CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - WATER & SEWER SYSTEM REVENUE**

FISCAL YEAR ENDING 09/30	2010A		2010B		2015A	
	<u>REVENUE BONDS</u>		<u>REFUNDING REVENUE BONDS</u>		<u>REVENUE BONDS</u>	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2020	\$ 230,000	\$ 208,606	\$ 120,000	\$ 5,550	\$ 485,000	\$ 336,588
2021	230,000	201,706	125,000	1,875	500,000	321,812
2022	260,000	194,194	-	-	515,000	306,588
2023	255,000	185,988	-	-	530,000	290,912
2024	265,000	176,544	-	-	545,000	274,788
2025	275,000	165,744	-	-	560,000	258,212
2026	290,000	154,444	-	-	580,000	241,113
2027	300,000	142,644	-	-	595,000	223,487
2028	310,000	130,444	-	-	615,000	205,338
2029	325,000	117,744	-	-	635,000	186,587
2030	340,000	104,443	-	-	650,000	166,907
2031	350,000	90,644	-	-	675,000	145,781
2032	365,000	76,116	-	-	695,000	122,650
2033	380,000	60,750	-	-	720,000	97,887
2034	395,000	44,518	-	-	745,000	71,785
2035	415,000	27,307	-	-	775,000	44,234
2036	435,000	9,243	-	-	805,000	15,094
	\$ 5,420,000	\$ 2,091,079	\$ 245,000	\$ 7,425	\$ 10,625,000	\$ 3,309,763

FISCAL YEAR ENDING 09/30	2015B		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	<u>REFUNDING REVENUE BONDS</u>		PRINCIPAL	INTEREST	INTEREST
	PRINCIPAL	INTEREST			
2020	\$ 730,000	\$ 122,012	\$ 1,565,000	\$ 672,756	\$ 2,237,756
2021	760,000	99,663	1,615,000	625,056	2,240,056
2022	240,000	84,662	1,015,000	585,444	1,600,444
2023	255,000	77,238	1,040,000	554,138	1,594,138
2024	265,000	69,437	1,075,000	520,769	1,595,769
2025	275,000	61,338	1,110,000	485,294	1,595,294
2026	280,000	53,012	1,150,000	448,569	1,598,569
2027	295,000	44,388	1,190,000	410,519	1,600,519
2028	300,000	35,462	1,225,000	371,244	1,596,244
2029	320,000	26,163	1,280,000	330,494	1,610,494
2030	330,000	16,206	1,320,000	287,556	1,607,556
2031	340,000	5,525	1,365,000	241,950	1,606,950
2032	-	-	1,060,000	198,766	1,258,766
2033	-	-	1,100,000	158,637	1,258,637
2034	-	-	1,140,000	116,303	1,256,303
2035	-	-	1,190,000	71,541	1,261,541
2036	-	-	1,240,000	24,337	1,264,337
	\$ 4,390,000	\$ 695,106	\$ 20,680,000	\$ 6,103,373	\$ 26,783,373

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

Harlingen Water Works Services Fund is used for repairs and replacements of equipment and components of water and sewage systems.

Valley International Airport Fund is used for equipment expenses and facility improvements.

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INFRASTRUCTURE FUND

CITY OF HARLINGEN INFRASTRUCTURE FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Taxes- Other	\$ 1,446,067	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
Investments	12,603	13,074	13,074	13,074
Transefer From	-	15,426	15,426	-
TOTAL REVENUES	\$ 1,458,670	\$ 1,428,500	\$ 1,428,500	\$ 1,413,074
<u>EXPENDITURES:</u>				
Street Maintenance	\$ 412,365	\$ 3,004,317	\$ 3,004,317	\$ 1,413,074
Parks	4,739	-	-	-
TOTAL EXPENDITURES	\$ 417,104	\$ 3,004,317	\$ 3,004,317	\$ 1,413,074
Excess Revenues Over/(Under)	1,041,566	(1,575,817)	(1,575,817)	-
Fund Balance (Deficit) Beginning of Year	534,250	1,575,816	1,575,816	(1)
END OF YEAR FUND BALANCE (DEFICIT)	\$ 1,575,816	\$ (1)	\$ (1)	\$ (1)

The Infrastructure fund includes a Street Maintenance Fee which funds the resurfacing and reconstruction of streets. The fee is assessed on all residential and commercial type properties and ranges from \$2.50 per month up to \$8.50 per month. Per ordinance, the revenues generated from the street maintenance fee are restricted for use only on street improvement projects. The Street Maintenance Fee secures continual funding for street improvements projects in the future. The City of Harlingen also has an established multi-year street improvement program. The program prioritizes roadways for improvements based on condition and allows for the continuous improvement of our roadway infrastructure throughout the city.

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HARLINGEN WATERWORKS
SERVICES FUND

**Harlingen Waterworks System
Capital Improvement Projects
Fiscal Year 2019 - 2020**

<u>Description</u>	<u>2017-18 Actual</u>	<u>2018-19 Adopted</u>	<u>2018-19 Estimated</u>	<u>2019-20 Adopted</u>
<u>Water Rights</u>	\$ 708,461	\$ -	\$ -	\$ 600,000
<u>Downtown Water Treatment Plant</u>				
Security Lighting	-	-	-	35,000
Road Rehab & Extension	-	250,000	11,800	160,000
Plant Automation	136,876	-	12,500	-
Raw & High Srv Variable Frequency Drives	-	350,000	100,000	-
Power Quality Improvements	-	300,000	50,000	250,000
Reservoir Study	-	25,000	19,480	-
<u>MFR Water Treatment Plant</u>	-	-	-	-
Security Lighting	-	-	-	25,000
Road Rehab & Extension	-	-	-	255,000
Reservoir Study	-	-	11,730	-
Sludge Management	-	-	-	40,000
Clarifier Rake/Skirt Rehabilitation	1,783,829	-	-	-
SCADA & Security Cameras	131,073	-	-	-
Raw & High Srv Variable Frequency Drives	282,135	-	-	-
Subtotal: Water Treatment	2,333,913	925,000	205,510	765,000
<u>Water Distribution</u>				
Roosevelt to Loop 499 Transmission Main	1,817,340	240,000	66,710	-
Treasure Hills Water Line Replacement	-	225,000	212,680	4,960,000
Pendleton Place Water Line Replacement	-	275,000	-	-
Developer Participation	500	200,000	-	200,000
Customer Meter Replacement < 3" (in-house)	-	240,000	310,000	300,000
Customer Meter Replacement < 3"(contracted)	-	720,000	-	-
Meter Upgrades > 3"	-	1,000,000	-	250,000
Automated Metering 1.5" to 2"	-	400,000	-	-
Subtotal: Water Distribution	1,817,840	3,300,000	589,390	5,710,000
<u>Wastewater Collection</u>				
Manhole Rehabilitation	232,110	400,000	302,914	250,000
Industrial District Sewer Trunk Extension	-	350,000	-	350,000
Developer Participation	96,775	400,000	-	400,000
E Crockett Main Replacement	-	-	-	18,500
Lift Station 64 Wetwell Replacement	-	-	150,000	-
Lift Station 27 Rehabilitation	9,386	-	2,404	87,000
Lift Station 60 Replacement	-	150,000	167,524	-
Lift Station 04 Rehabilitation	-	-	-	175,000
Lift Station 15 Rehabilitation	-	-	42,988	-
Brazil Rd 12" Main	111,249	-	-	-
750 Feet of 8" Main	43,771	-	-	-
Lift Station 26 Replacement	84,797	-	-	-
Subtotal: Wastewater Collection	578,088	1,300,000	665,830	1,280,500
<u>Wastewater Treatment</u>				
Sludge Dewatering Facility	-	1,000,000	200,000	1,500,000
Wastewater Treatment Improvements	261,008	-	-	-
Subtotal: Wastewater Treatment	261,008	1,000,000	200,000	1,500,000
<u>Facility Maintenance</u>				
Van Buren Structural Repairs	-	-	-	200,000
Van Buren N Window Repairs	-	75,000	6,500	-
Van Buren Bldg Exterior Painting	-	100,000	5,000	-
Van Buren Lobby Security Improvements	-	50,000	500	-
Van Buren Office Remodel	-	50,000	2,500	50,000
Van Buren Furnishings	-	-	5,000	40,000
Van Buren Parking Lot Improvements	-	75,000	-	200,000
Subtotal: Facility Maintenance	-	350,000	19,500	490,000
Capital Improvement Program Total	\$ 5,699,310	\$ 6,875,000	\$ 1,680,230	\$ 10,345,500

**Harlingen Waterworks System
Capital Improvement Projects
Fiscal Year 2019 - 2020**

<u>Description</u>	<u>2017-18 Actual</u>	<u>2018-19 Adopted</u>	<u>2018-19 Estimated</u>	<u>2019-20 Adopted</u>
<u>Water Rights</u>	\$ 708,461	\$ -	\$ -	\$ 600,000
<u>Downtown Water Treatment Plant</u>				
Security Lighting	-	-	-	35,000
Road Rehab & Extension	-	250,000	11,800	160,000
Plant Automation	136,876	-	12,500	-
Raw & High Srv Variable Frequency Drives	-	350,000	100,000	-
Power Quality Improvements	-	300,000	50,000	250,000
Reservoir Study	-	25,000	19,480	-
<u>MFR Water Treatment Plant</u>	-	-	-	-
Security Lighting	-	-	-	25,000
Road Rehab & Extension	-	-	-	255,000
Reservoir Study	-	-	11,730	-
Sludge Management	-	-	-	40,000
Clarifier Rake/Skirt Rehabilitation	1,783,829	-	-	-
SCADA & Security Cameras	131,073	-	-	-
Raw & High Srv Variable Frequency Drives	282,135	-	-	-
Subtotal: Water Treatment	2,333,913	925,000	205,510	765,000
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Meter Upgrades > 3"	-	1,000,000	-	250,000
Automated Metering 1.5" to 2"	-	400,000	-	-
Subtotal: Water Distribution	1,817,840	3,300,000	589,390	5,710,000
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Lift Station 60 Replacement	-	150,000	167,524	-
Lift Station 04 Rehabilitation	-	-	-	175,000
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<u>Wastewater Treatment</u>				
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Wastewater Treatment Improvements	261,008	-	-	-
Subtotal: Wastewater Treatment	261,008	1,000,000	200,000	1,500,000
<u>Facility Maintenance</u>				
Van Buren Structural Repairs	-	-	-	200,000
Van Buren N Window Repairs	-	75,000	6,500	-
Van Buren Bldg Exterior Painting	-	100,000	5,000	-
Van Buren Lobby Security Improvements	-	50,000	500	-
Van Buren Office Remodel	-	50,000	2,500	50,000
Van Buren Furnishings	-	-	5,000	40,000
Van Buren Parking Lot Improvements	-	75,000	-	200,000
Subtotal: Facility Maintenance	-	350,000	19,500	490,000
Capital Improvement Program Total	\$ 5,699,310	\$ 6,875,000	\$ 1,680,230	\$ 10,345,500

VALLEY INTERNATIONAL
AIRPORT FUND

**VALLEY INTERNATIONAL AIRPORT
PROPOSED CAPITAL BUDGET
FOR FISCAL YEAR OCTOBER 01, 2019 - SEPTEMBER 30, 2020**

Capital Purchases

- 1 ARFF FLIR Camera
- 2 Riding Floor Scrubber
- 3 Vacuums and Floor Buffer
- 4 Pick-up Truck with Radio and Safety Flashers
- 5 Airfield Tractor and Shredder
- 6 Tennent Sweeper
- 7 Grounds Keeper motorized mule

Total Capital Expenses

	PROPOSED BUDGET	SOURCE OF FUNDS			
		FAA	PFC	LOCAL	Other
\$	12,000	\$ -	-	\$ 12,000	\$ -
	11,000	-	-	11,000	-
	4,000	-	-	4,000	-
	30,000	-	-	30,000	-
	70,000	-	-	70,000	-
	60,000	-	-	60,000	-
	15,000	-	-	15,000	-
	-	-	-	-	-
\$	202,000	\$ -	-	\$ 202,000	\$ -

Capital Improvements

- 1 Upgrade Fire Alarm System
- 2 Overlay RWY 13-31
- 3 RWY 17R-35L Extension
- 4 Replace Pax Bridge 2

Total Capital Improvements

Total Capital Expenses and Capital Improvements

\$ 200,000	\$ 180,000	\$ -	\$ 20,000	\$ -
3,000,000	2,700,000	300,000	-	-
17,500,000	15,750,000	1,750,000	-	-
715,000	-	715,000	-	-
-	-	-	-	-
\$21,415,000	\$18,630,000	\$2,765,000	\$ 20,000	\$-
\$21,617,000	\$18,630,000	\$2,765,000	\$222,000	\$-

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ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise funds, two of which are component units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

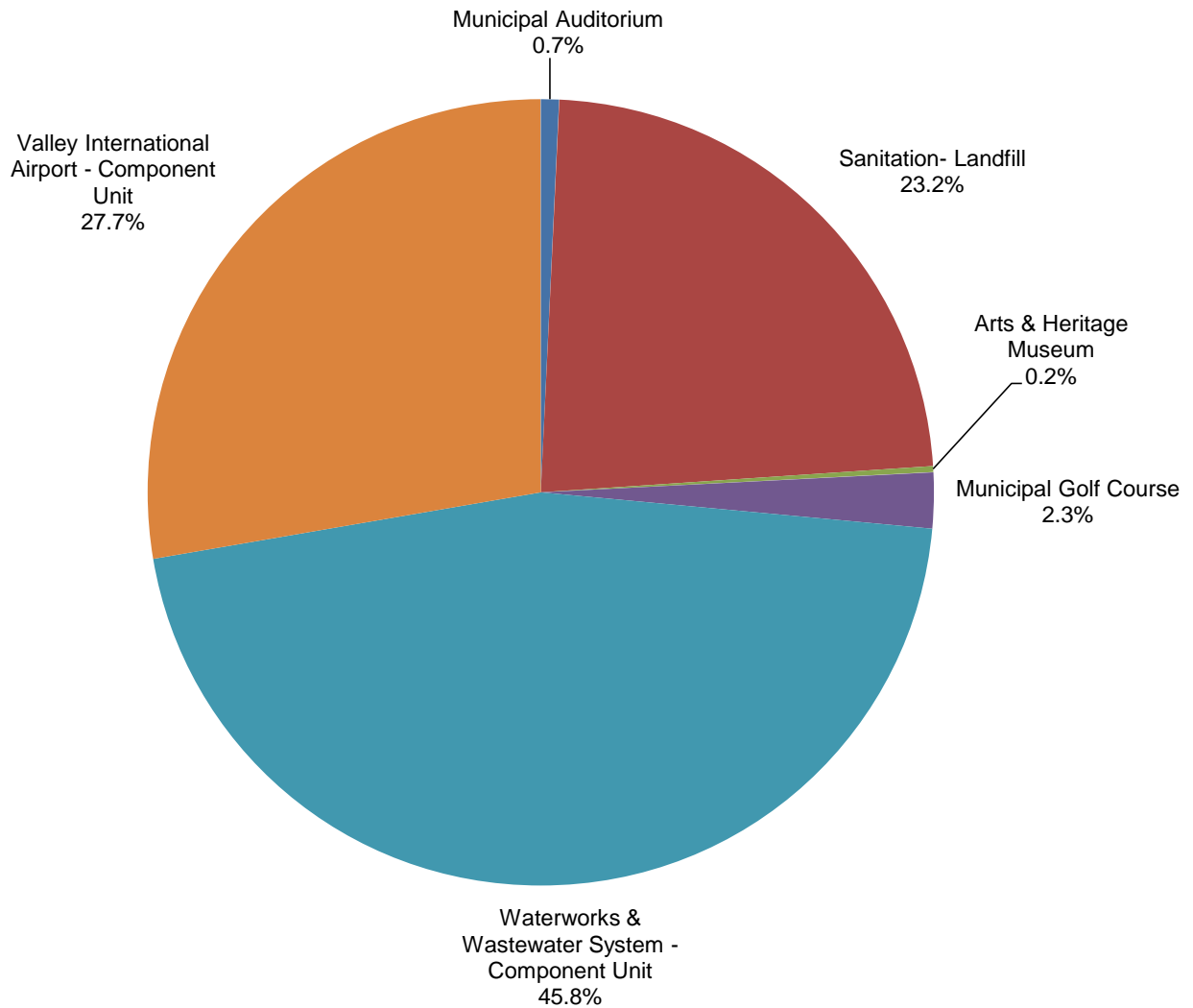
COMPONENT UNITS:

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

ENTERPRISE FUNDS

EXPENDITURES \$46,991,733



MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN MUNICIPAL AUDITORIUM FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Rentals	\$ 200,318	\$ 193,531	\$ 193,531	\$ 194,800
Miscellaneous	26,349	19,095	19,095	18,350
Reimbursements	-	20,000	20,000	20,000
Investments	1,595	600	600	600
Various	2,826	1,200	1,200	1,400
Transfers from	115,000	115,000	115,000	115,000
TOTAL REVENUES	\$ 346,088	\$ 349,426	\$ 349,426	\$ 350,150
<u>EXPENDITURES:</u>				
Personnel Services - Pay	\$ 73,477	\$ 77,388	\$ 77,388	\$ 80,121
Personnel Services - Benefits	22,826	25,033	25,033	25,991
Supplies - General	9,786	7,900	7,900	7,500
Supplies - Miscellaneous	2,992	4,000	4,000	3,750
Services & Charges - General	212,983	197,170	197,170	201,050
Services & Charges - Maintenance	14,955	11,600	11,600	18,000
Services & Charges - Breakage	200	-	-	-
Services & Charges - Miscellaneous	14,946	13,400	13,400	12,700
Depreciation	186,286	-	-	-
Capital Outlay	-	5,300	5,300	-
TOTAL EXPENDITURES	\$ 538,451	\$ 341,791	\$ 341,791	\$ 349,112
Net Income/(Loss)	(192,363)	7,635	7,635	1,038
Net Position Beginning of Year	1,522,608	1,330,245	1,330,245	1,337,880
END OF YEAR NET POSITION	\$ 1,330,245	\$ 1,337,880	\$ 1,337,880	\$ 1,338,918

MUNICIPAL AUDITORIUM 401-6061

MISSION STATEMENT

“Presenting, promoting and participating in regional arts and cultural affairs”

PROGRAM GOALS FY 2019 - 2020

- **Serve** as the premier theatrical venue for patrons, producers and promoters, alike, seeking a quality theatre experience in the Rio Grande Valley
- **Provide** a safe, functional environment for local arts organizations to present performances throughout the year
- **Surpass** customer expectation in providing quality rental facilities for private, professional and promotional events
- **Engage** theatre patrons by working with arts organizations and private promoters to provide quality live entertainment

OBJECTIVES FOR FY 2019 - 2020

Engagement

- Provide arts opportunities to the Valley’s young people by offering a venue for local dance studios and musical programs.
- Serve as the performance venue of choice for Harlingen nonprofit arts organizations, Valley school districts and private entities.
- Examine opportunities to expand revenue thru increased programming.
- Continue our current joint efforts with the Harlingen Arts and Heritage Museum and local arts entities to provide interdisciplinary arts opportunities for arts patrons of all ages.

Surpass customer expectation in providing quality rental facilities

- Work in concert with the City’s Public Buildings Dept to consolidate and standardize building rental ordinances, eliminate excessive amendments, and codify internal policies into enforceable, ordinance-backed policies.
- Revise and improve marketing strategies to enhance our facilities’ visibility in the marketplace and increase rental revenue.
- Add a Public Art Element to the Municipal Auditorium Exterior by utilizing LED controlled lighting in order to
 - Increase safety in the area
 - Enhance events taking place in Lon C. Hill Park
 - Enhance community pride by lighting the facility to coincide with holidays and events
 - Develop an additional revenue stream by allowing presenters to add dramatic and colorful exterior lighting to their events

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- We anticipate that once the conversion to exterior LED fixtures is complete the auditorium fund will experience a significant drop in electrical costs
- The Vendini® ticketing system purchased in 2009 has surpassed expectations. Since implementing the service, the system has generated over \$86,000 in revenue. The vendor contract for this service will be rebid in April of 2019.
- As part of our ongoing efforts to maintain our status as one of the premier theatrical rental venues in the Rio Grande Valley, we are requesting funds for the auditorium for the following:
 - Replace carpeting in the auditorium
 - Add aisle lighting as part of the facilities ancillary, interior amenities
 - Improve Casa de Amistad's concession facilities
- Utilize information obtained through the audit process to affect change that will increase financial transparency, create a smoother flow of communications, improve record keeping and enable staff to more effectively carry out, adhere to and enforce City Policy.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>TOTAL EVENT DAYS</u>			
Casa De Amistad	130	83	124
Municipal Auditorium	<u>106</u>	<u>101</u>	<u>100</u>
Total	236	184	224
<u>REVENUE PER EVENT DAY</u>			
Casa De Amistad	\$ 550.76	\$ 904.30	\$ 579.22
Municipal Auditorium	<u>\$ 1,210.08</u>	<u>\$ 1,970.12</u>	<u>\$ 958.27</u>
Total	\$ 1,760.84	\$ 2,874.42	\$ 1,537.49

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Director of Arts & Entertainment	1.0	1.0	1.0
Total FTE	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

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SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Miscellaneous	\$ 9,430,128	\$ 9,307,500	\$ 9,307,500	\$ 9,517,500
Reimbursements	106,094	92,000	92,000	77,000
Investments	118,752	3,400	3,400	56,000
Various	5,481	-	-	-
Sale of Fixed Assets	56,645	-	-	-
Capital Contributions	703,188	-	-	-
TOTAL REVENUES	\$ 10,420,288	\$ 9,402,900	\$ 9,402,900	\$ 9,650,500
<u>EXPENDITURES:</u>				
Sanitation	\$ 3,229,561	\$ 3,799,486	\$ 3,799,486	\$ 4,521,108
Sanitation - Brush & Debris	1,842,554	1,955,270	1,955,270	1,910,638
Sanitation - Landfill	3,034,316	3,180,722	3,180,722	3,254,178
Recycling Center	322,255	487,030	487,030	431,054
Transfers Out	1,056,500	896,000	896,000	781,000
TOTAL EXPENDITURES	\$ 9,485,186	\$ 10,318,508	\$ 10,318,508	\$ 10,897,978
Net Income/(Loss)	935,102	(915,608)	(915,608)	(1,247,478)
Net Position Beginning of Year	9,378,575	10,313,677	10,313,677	9,398,069
END OF YEAR NET POSITION	\$ 10,313,677	\$ 9,398,069	\$ 9,398,069	\$ 8,150,591

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 734,435	\$ 856,931	\$ 856,931	\$ 893,601
Personnel Services - Benefits	246,428	308,572	308,572	302,569
Supplies - General	20,793	22,316	22,316	35,500
Supplies - Miscellaneous	60,440	71,694	71,694	91,100
Service & Charges - General	1,235,249	1,328,821	1,328,821	1,422,456
Services & Charges - Maintenance	876,068	908,841	908,841	968,000
Services & Charges - Miscellaneous	93,026	95,040	95,040	95,000
Depreciation	208,715	-	-	-
Capital Outlay	(245,593)	218,271	218,271	712,882
SANITATION TOTALS	\$ 3,229,561	\$ 3,810,486	\$ 3,810,486	\$ 4,521,108

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL FY 2019 - 2020

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2019- 2020

- Collect garbage twice a week from residential customers
- Continue to provide commercial establishments with garbage collection service up to seven times per week as requested
- Continue to maintain balanced collection routes for all areas
- Continue to provide education and training to employees when route changes are made to insure a smooth transition
- Continue to improve our ability to provide garbage collection services to our residential and commercial customers by purchasing new garbage trucks to reduce down time
- Purchase two (2) residential and two (2) commercial garbage side load trucks replacing units 408,409,399 and 400
- Purchase new John Deere tractor to replace the one transferred to Code Compliance
- Purchase new boom truck for delivery of containers
- Purchase (1) new compactors for a local business to help increase our revenues
- Purchase residential and commercial garbage containers to replace existing deteriorated containers

- Continue to conduct monthly safety meetings with employees to improve workplace safety.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Serviced	17,936	18,000	18,561
No. of Commercial Accounts Serviced	2,600	2,620	2,624
Total accounts serviced	20,536	20,620	21,185
<u>EFFICIENCY</u>			
Cost per account	\$ 157.00	\$ 184.00	\$ 212.00
<u>OUTPUT</u>			
Total tons of solid waste collected	60,104	61,907	62,000

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Public Works Director	1.0	1.0	1.0
Sanitation Superintendent	1.0	1.0	1.0
Account Manager	1.0	1.0	1.0
Sanitation Supervisor	1.0	1.0	1.0
Equipment Operator	2.0	2.0	2.0
Solid Waste Driver	14.0	14.0	14.0
Total FTE	20.0	20.0	20.0

SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 539,672	\$ 672,031	\$ 672,031	\$ 657,412
Personnel Services - Benefits	213,936	248,204	248,204	265,260
Supplies - General	748	1,000	1,000	1,000
Supplies - Miscellaneous	29,267	15,750	15,750	13,000
Service & Charges - General	386,829	397,107	397,107	461,966
Services & Charges - Maintenance	425,405	489,000	489,000	472,000
Capital Outlay	246,697	147,178	147,178	40,000
SANITATION BRUSH & DEBRIS TOTAL	\$ 1,842,554	\$ 1,970,270	\$ 1,970,270	\$ 1,910,638

The Brush & Debris Collection Division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of one (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Compliance Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL FY 2019 - 2020

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2019 - 2020

- Continue to provide collection services for up to one (1) brush truckload of brush from residential customers every 4 to 6 weeks
- Continue to provide collection services for up to two (2) cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks
- Maintain balanced collection routes for all areas
- Continue to provide education and training to our employees to improve customer service
- Continue to provide special pick-up collection services, upon request, to all residential and commercial customers
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal
- Continue to maintain citizens drop-off area in good working order
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase two (2) new Knuckle boom Trucks to replace units 333 and 334
- Purchase twelve (12) new tarps for use on city brush trucks

- Continue to hold monthly safety meetings to improve workplace safety

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
No. of Residential Accounts Serviced	17,936	18,000	18,561
<u>EFFICIENCY</u>			
Cost per account	\$ 102.73	\$ 108.63	\$ 102.56
<u>OUTPUT</u>			
Total tons of debris collected/processed	16,182	16,748	16,800

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Sanitation Assistant Foreman	1.0	1.0	1.0
B&D Equipment Operator	-	-	16.0
Solid Waste Driver	20.0	20.0	3.0
Total FTE	21.0	21.0	20.0

SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 333,984	\$ 354,432	\$ 354,432	\$ 393,562
Personnel Services - Benefits	116,616	143,306	143,306	178,897
Supplies - General	5,067	8,150	8,150	7,000
Supplies - Miscellaneous	52,380	17,000	17,000	12,000
Service & Charges - General	318,507	351,491	351,491	400,869
Services & Charges - Maintenance	678,676	727,750	727,750	718,000
Services & Charges - Miscellaneous	1,358,397	1,415,825	1,415,825	1,459,750
Depreciation	139,234	-	-	-
Loss on Sale/Capital Asset	31,455	-	-	-
Capital Outlay	-	136,768	136,768	84,100
SANITATION LANDFILL TOTAL	\$ 3,034,316	\$ 3,154,722	\$ 3,154,722	\$ 3,254,178

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL FY 2019 - 2020

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post-closure care of the remaining closed landfill cells.

OBJECTIVES FOR FY 2019 - 2020

- Continue to maintain the area on East Harrison between Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station
- Continue to monitor and maintain the leachate collection system and gas monitoring wells
- Replace existing tarps for our transfer trailers to help from scattering trash along the highways to the landfill as required by Department of Transportation (DOT)
- Purchase one (1) new tractor rig to eliminate vehicle repair costs replacing unit 425
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase four (4) new solid tires for unit 463 loader at Transfer Station
- Purchase five (5) new rubber blades for unit 463 at Transfer Station this will help not to break concrete floor at transfer station
- Continue to Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality (TCEQ)

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,690
Tons of garbage/debris processed transported	76,300	76,000	76,050
<u>EFFICIENCY</u>			
Cost per ton	\$ 39.77	\$ 41.85	\$ 42.75
<u>OUTPUT</u>			
Tons of solid waste (res & comm) transported	54,800	55,500	55,500

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Landfill Manager	1.0	1.0	1.0
Equipment Operator I	1.0	1.0	1.0
Equipment Operator II	1.0	-	1.0
Maintenance Worker	1.0	1.0	2.0
Solid Waste Driver II	6.0	6.0	6.0
Weigh Station Operator	2.0	2.0	2.0
Total FTE	12.0	11.0	13.0

SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 105,816	\$ 116,053	\$ 116,053	\$ 125,357
Personnel Services - Benefits	39,752	50,576	50,576	52,087
Supplies - General	3,983	6,000	6,000	12,000
Supplies - Miscellaneous	18,541	15,900	15,900	21,900
Service & Charges - General	28,188	39,001	39,001	63,878
Services & Charges - Main	56,069	41,000	41,000	42,400
Services & Charges - Miscellaneous	69,906	80,000	80,000	75,000
Capital Outlay	-	138,500	138,500	38,432
RECYCLING CENTER TOTAL	\$ 322,255	\$ 487,030	\$ 487,030	\$ 431,054

Our City's Recycling Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full-time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL FY 2019 - 2020

Continue our Recycling Program to divert solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life and to provide excellent customer service.

OBJECTIVES FOR FY 2019 - 2020

- Track market trends contributing to the sale of recyclable materials
- Coordinate volunteer groups to perform community service at the Recycling Center
- Increase awareness with Public Education Programs
- Assist Keep Harlingen Beautiful with the annual Litter Bash event(s)
- Continue collecting recyclable material from area schools and local businesses
- Purchase blue recycling containers to be replaced throughout the city
- Continue to host tours at the Recycling Center to promote the importance of recycling
- Continue to promote and provide assistance to schools with their recycling efforts
- Continue to promote recycling at city sponsored events
- Purchase cardboard baler to help increase revenues
- Strive to achieve \$80,000 of recyclable revenue for the fiscal year
- Purchase new fork lift to replace unit 294

- Replace unit 383 F150
- Replace brush truck unit 286

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Population served	65,679	65,679	65,815
No. of Commercial Customers	76	45	67
No. of Schools Collected	27	27	32
<u>EFFICIENCY</u>			
Cost per capita	\$ 4.91	\$ 7.42	\$ 6.55
<u>OUTPUT</u>			
Tons of recyclable material collected/pro	1,150	1,200	1,225

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Recycling Coordinator	1.0	1.0	1.0
Recycling Crew Leader	1.0	1.0	1.0
Equipment Operator I	2.0	2.0	2.0
Total FTE	4.0	4.0	4.0

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HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
REVENUES:				
Rentals	\$ 3,591	\$ 5,000	\$ 5,000	\$ 2,700
Miscellaneous	627	950	950	700
Investments	914	400	400	400
Outside Sources	2,108	3,000	3,000	2,500
Various	25	750	750	750
Transfers	90,000	90,000	90,000	90,000
TOTAL REVENUES	\$ 97,265	\$ 100,100	\$ 100,100	\$ 97,050
EXPENDITURES:				
Personnel Services - Pay	\$ 42,839	\$ 53,796	\$ 53,796	\$ 56,065
Personnel Services - Benefits	10,127	10,961	10,961	11,674
Supplies - General	1,909	4,869	4,869	2,750
Supplies - Miscellaneous	3,391	1,926	1,926	1,000
Services & Charges - General	29,501	31,967	31,967	31,250
Services & Charges - Maintenance	15,338	18,916	18,916	10,000
Services & Charges - Miscellaneous	278	2,672	2,672	1,400
Depreciation	13,644	-	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 117,027	\$ 125,107	\$ 125,107	\$ 114,139
Net Income/(Loss)	(19,762)	(25,007)	(25,007)	(17,089)
Net Position Beginning of Year	141,777	122,015	122,015	97,008
END OF YEAR NET POSITION	\$ 122,015	\$ 97,008	\$ 97,008	\$ 79,919

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education and programming"

PROGRAM GOALS FY 2019 - 2020

- **Engage** Harlingen citizens and museum patrons by telling the history and stories of our community, through the preservation of historic artifacts, offering educational programming to our community's young people and to present programming in the visual arts that may expand horizons and broaden minds.
- **Serve** as the caretakers of our community's history through the preservation of historic artifacts, photographs and documents, and to make these items available to the public for viewing so that they may develop a deeper sense of who we are as a community, by understanding where we came from.
- **Build** audiences for the future by engaging young people in fun, educational and informative programming.
- **Provide** quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

OBJECTIVES FOR FY 2019 - 2020

Preservation

- Complete the ongoing renovation of Historical Building
- Prioritize and begin the structural repairs of the historical buildings: Historic Harlingen Hospital, Lon C. Hill Home and El Paso Real

Engagement

- Develop a Holiday themed exhibit that may be exhibited annually, based on the poem , A Visit from St. Nick ('Twas the Night Before Christmas) and utilizing the donated Holsum Bakery sign
- Expand on the relationship between Harlingen Arts and Heritage Museum and the Hispanic Genealogical Society (now housed at HAHM) by providing space for archives, monthly membership and board meetings and exploring exhibit opportunities
- Provide exhibit opportunities for local and burgeoning artists from South Texas
- Expand existing partnerships with colleague organizations through Texas Association of Museums and Humanities Texas to provide opportunities for HAHM patrons to experience various traveling exhibits

Building Audience

- Build on the success of the Museum's Summer Youth Programming, Extended Holiday Hours Programming and 2019's Spring Break Programming
- To continue expanding community participation in the annual Christmas Tree Extravaganza

Provide quality rental facilities

- Address floor finishes in the main museum building
- Find suitable replacement chairs for the meeting chairs currently used for meetings and rentals

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Expanded youth programming such as the Summer Youth Workshop, The Extended Holiday Hours Children's Program and Spring Break Programming is proving impactful on HAHM's budget
- In order to better serve the needs of our rental customers we are looking at options to refinish the floors in the main museum building
- There is a need to prioritize and begin the process of providing structural support and leveling for the historic structures, particularly, Historic Harlingen Hospital, the Lon C. Hill Home and El Paso Real in order to keep them open and available to the public
- Once the renovation of the Historical Building is complete, it will provide another set of static exhibits that will provide patrons with more viewing opportunities
- Utilize information obtained through the audit process to affect change that will increase financial transparency, create a smoother flow of communications, improve record keeping and enable staff to more effectively carry out, adhere to and enforce City Policy

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>TOTAL EVENT DAYS</u>			
Number of Exhibits	11	10	10
Number of Receptions	11	10	10
Number of Workshops	21	21	17
Total Attendance	19,656	25,231	17,430
Total number of Rental Days	154	158	129

REVENUES

Rental Revenue	\$ 3,446	\$ 4,915	\$ 2,813
Tour Revenue	\$ 627	\$ 694	\$ 453
Total	\$ 4,073	\$ 5,609	\$ 3,266

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Museum Coordinator	1.0	1.0	1.0
Tour Guide	1.0	1.0	1.0
Total FTE	2.0	2.0	2.0

MUNICIPAL GOLF COURSE FUND

**CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND**

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Rentals	\$ 3,871	\$ 4,000	\$ 4,000	\$ 4,000
Miscellaneous	850,657	1,074,000	1,074,000	853,400
Various	12,294	33,500	33,500	18,800
Transer From	-	181,789	181,789	-
TOTAL REVENUES	\$ 866,822	\$ 1,293,289	\$ 1,293,289	\$ 876,200
<u>EXPENDITURES:</u>				
Clubhouse	\$ 458,435	\$ 431,327	\$ 431,327	\$ 352,283
Grounds	623,739	800,480	800,480	617,577
Restaurant	125,152	154,925	154,925	110,677
TOTAL EXPENDITURES	\$ 1,207,326	\$ 1,386,732	\$ 1,386,732	\$ 1,080,537
Net Income/(Loss)	(340,504)	(93,443)	(93,443)	(204,337)
Net Position (Deficit) Beginning of Year	319,652	(20,852)	(20,852)	(114,295)
END OF YEAR NET POSITION (DEFICIT)	\$ (20,852)	\$ (114,295)	\$ (114,295)	\$ (318,632)

MUNICIPAL GOLF COURSE (CLUBHOUSE) 404-6051

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 200,844	\$ 235,152	\$ 235,152	\$ 205,528
Personnel Services - Benefits	49,318	79,294	79,294	57,505
Supplies - General	36,419	26,231	26,231	25,500
Supplies - Miscellaneous	4,304	3,000	3,000	2,500
ServiceS & Charges - General	48,827	38,400	38,400	37,500
Services & Charges - Maintenance	7,336	15,000	15,000	6,500
Services & Charges - Miscellaneous	12,715	17,250	17,250	17,250
Depreciation	98,672	-	-	-
GOLF COURSE (CLUBHOUSE) TOTALS	\$ 458,435	\$ 414,327	\$ 414,327	\$ 352,283

The City-owned and operated Tony Butler Golf course is one of the few twenty-seven hole golf courses. The clubhouse was renovated in March 2010 and includes a pro shop with golf apparel, a large reception room for gatherings and a small concession with a dining area.

PROGRAM GOAL FY 2019 - 2020

Focus on increasing revenues through promotion of golf in the community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Increase customer service training to ensure each customer has a positive experience. Evaluate pricing structure to be more competitive in local market.

OBJECTIVES FOR FY 2019 - 2020

- Initiate new business plan to reduce expenses and increase revenue and ultimately operate within a balanced budget. Introduce a new three tier green fee system to maximize tee sheet to become more competitive in local market that discounts their fees.
- Create and implement a new Policy and Procedure Manual for Tony Butler Golf Course employees.
- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base.
- Expand an e-mail database to develop an on-line promotion program for tournaments and merchandise sales.
- Execute better buying plan by taking advantage of vendor close-out programs.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and promoting the course through newspaper, golf magazines, and television.
- Control and promote golf rounds and annual membership usage utilizing ForeUp point of sale system.

- Consider GolfNow Support and System. Possible saving of \$5,200 with trade out program.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Pro-shop inventory.
- Create a Club tournament program to promote play, participation, and revenue streams.
- Promote First Tee Charter at Tony Butler Golf Course to perk the interest of potential young players.
- Implement the snag program for the City's Summer Playground hosted by the City's Parks and Recreation Department.
- Implement programs and recommendations adopted from the Tony Butler Golf Course Comprehensive Study.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

Customer service training through Human Resources and outside sources. Participate in annual lease programs for maintenance of equipment.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Green fees	\$400,000	\$450,000	\$320,000
Tournament fees	\$35,000	\$40,000	\$17,000
Membership	\$95,000	\$120,000	\$75,000
Discount coupons	\$60,000	\$70,000	\$34,000
Cart rental fees	\$130,000	\$150,000	\$117,000
Trail fees/storage fees	\$24,000	\$36,000	\$23,000
Golf range/other fees	\$34,000	\$47,000	\$28,000
Merchandise sales	\$25,000	\$40,000	\$30,000
Total Revenues	\$803,000	\$953,000	\$644,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Head Golf Professional	1.0	1.0	1.0
Golf Shop Cashier	3.0	3.0	3.0
Administrative Secretary	1.0	1.0	-
Cart/Driving Range Attendant PT	1.5	1.5	1.5
Greenskeeper	1.0	1.0	1.0
Total FTE	7.5	7.5	6.5

MUNICIPAL GOLF COURSE (GROUNDS) 404-6052

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 288,608	\$ 293,236	\$ 293,236	\$ 304,409
Personnel Services - Benefits	112,088	110,186	110,186	116,068
Supplies - General	65,385	72,600	72,600	56,500
Supplies - Miscellaneous	1,980	183,789	183,789	2,000
Services & Charges - General	117,543	104,669	104,669	102,600
Services & Charges - Maintenance	38,135	53,000	53,000	36,000
GOLF COURSE (GROUNDS) TOTALS	\$ 623,739	\$ 817,480	\$ 817,480	\$ 617,577

PROGRAM GOAL FY 2019 - 2020

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The Executive 9-hole course is a shorter course measuring 2,600 yards, par 35.

OBJECTIVES FOR FY 2019 - 2020

- Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications.
- Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming.
- Improve green conditions with increased fertilizer/chemical applications.
- Increases chemical budget to provide a weed free program on tee-boxes, fairways, surround green areas.
- Reconstruct the driving range by removing the current multi-tiered teeing locations, and possibly install artificial turf to ensure quality hitting space year around and reduce the wear and tear.
- Level the dirt mounds on the range and replace pole markers with numeric marked distance indicators.
- Works closely with management and golf advisory board to improve on course/playing conditions
- Pursue funding source to replace the irrigation system on the Executive 9 hole course.
- Pursue funding source to repair or replace damaged sidewalks based on the priority plan created.
- Create a marketing plan to increase customer base and tournament play.
- Pursue amending city ordinance to allow the golf pro the flexibility of offering specials during slow days.
- Pursue a city wide promotional plan to share the advertising costs for the golf course.
- Pursue a possible lease agreement for grounds maintenance equipment.

- Implement programs and recommendations adopted from the Tony Butler Golf Course Comprehensive Study.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

We will be in our third year of our four year lease with Jacobson for 7 pieces of maintenance equipment. This lease program will take us to through 2020 fiscal year budgets. Increasing the course condition and implementing a marketing plan will increase the revenues from green fees.

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Golf Course Superintendent	1.0	1.0	1.0
Golf Course Maintenance Supervisor	1.0	1.0	1.0
Golf Shop Mechanic	1.0	1.0	1.0
Greenskeeper Tractor/Mower	7.0	7.0	7.0
Total FTE	10.0	10.0	10.0

MUNICIPAL GOLF COURSE (RESTAURANT) 404-6053

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 53,349	\$ 66,226	\$ 66,226	\$ 41,721
Personnel Services - Benefits	20,577	22,999	22,999	14,956
Supplies - General	45,531	60,000	60,000	50,000
Supplies - Miscellaneous	2,881	3,500	3,500	2,000
Services & Charges - General	2,429	1,700	1,700	1,300
Services & Charges - Miscellaneous	385	500	500	700
GOLF COURSE (RESTAURANT) TOTALS	\$ 125,152	\$ 154,925	\$ 154,925	\$ 110,677

PROGRAM GOAL FY 2019 - 2020

Offer golfers and golf outings a variety of food and beverages with great customer service. Service standards and cost control measures will be increased to optimize potential. The food and beverage division of the golf course offers fresh hot breakfast and lunches, and cold beverages. There are new opportunities for increased sales with new menu options, and pricing. Advertising and promotion of golf course will make new/past customers aware of new facility and warm food options at our club. Staff is investigating the benefits of possibly outsourcing the food and beverage component of the golf course.

OBJECTIVES FOR FY 2019 - 2020

- Develop and maintain exceptional customer service through staff training, written policy and procedures and customer surveys.
- Improve profitability by offering additional menu items and implementing competitive menu pricing.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of food and beverage inventory.
- Evaluate and implement procedures to reduce waste and loss.
- Consider adjusting hours of operation for efficiency.
- Investigate the benefits of possibly outsourcing the food and beverage component of the golf course to reduce expenses and increase services by offering course delivery of food and beverages.
- Implement programs and recommendations adopted from the Tony Butler Golf Course Comprehensive Study.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES.

Increase sales with the additional tournament events and increase of food pricing.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Food & Drink Sales	\$ 100,000	\$ 120,000	\$ 88,000
Food & Drink Sales-Non Taxable	\$ 4,000	\$ 5,000	\$ 3,000
Total Revenues	\$ 104,000	\$ 125,000	\$ 91,000

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Snack Bar Clerk	2.0	2.0	1.0
Snack Bar Attendant	1.0	1.0	1.0
Total FTE	3.0	3.0	2.0

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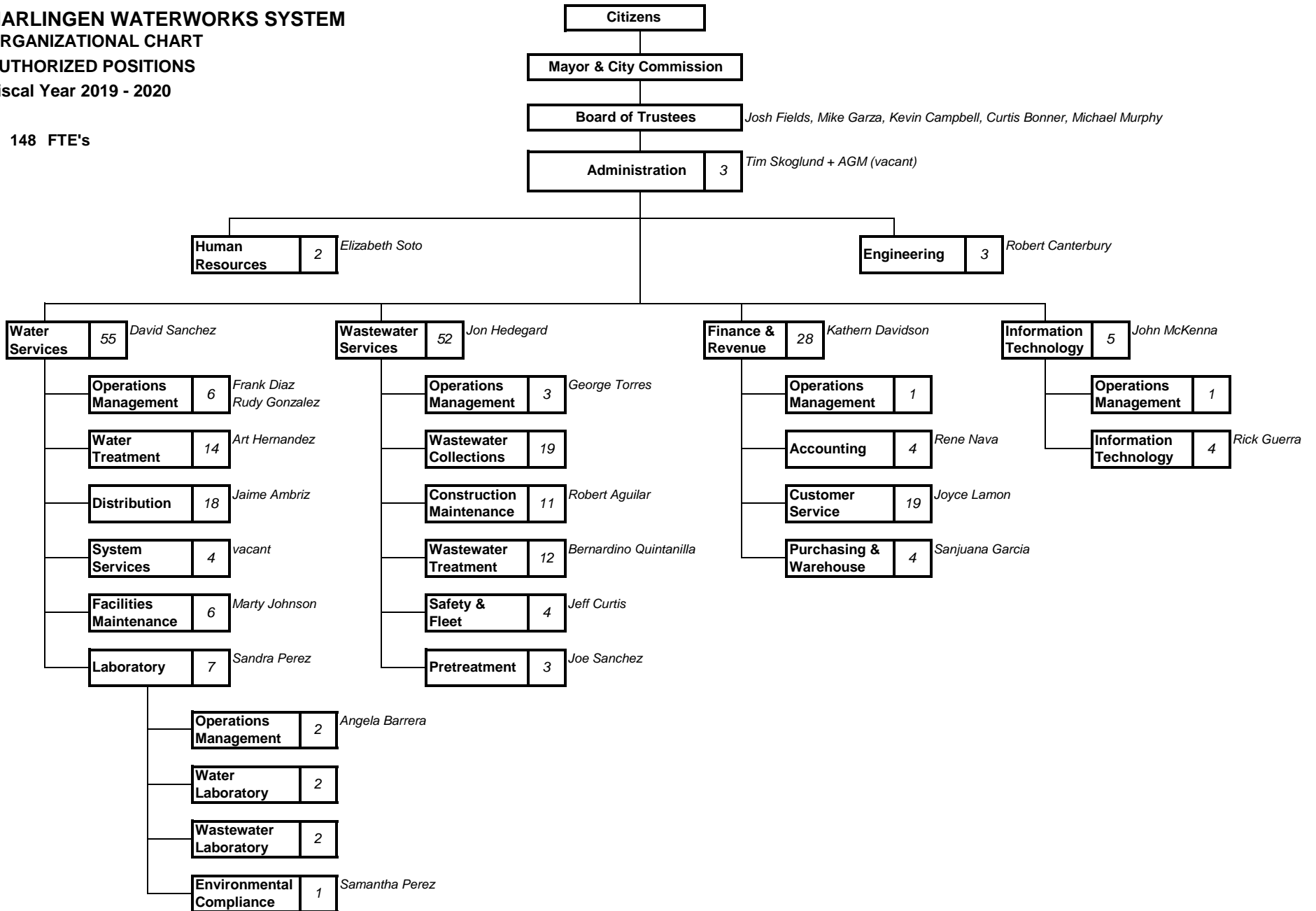
HARLINGEN WATERWORKS
SYSTEM FUND

**WATERWORKS SYSTEM
SUMMARY OF REVENUES AND EXPENSES
FISCAL YEAR 2019 - 2020 BUDGET**

	ACTUAL FY 2017-18	BUDGET FY 2018-19	ESTIMATED FY 2018-19	APPROVED FY 2019-20
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,947,259	\$ 2,960,000	\$ 2,977,000	\$ 3,004,000
Base Charges - Sewer	1,930,382	1,956,000	1,974,000	1,984,000
Consumption Charges - Water	6,212,055	6,000,000	5,400,000	6,000,000
Consumption Charges - Sewer	7,982,057	7,720,000	7,490,000	7,215,000
Fuel Adjustment	501,560	473,000	449,500	473,800
Sales to Other Entities - Water	634,903	561,200	611,200	627,200
Sales to Other Entities - Sewer	323,254	304,000	350,000	323,000
Late Payment Penalties	324,342	326,000	283,300	290,500
Disconnect Fees	206,134	205,000	204,200	205,200
Service Fees	77,678	78,000	73,600	75,600
Pretreatment Testing Chgs - Sewer	12,652	14,000	13,500	13,500
Industrial Surcharges - Sewer	117,387	116,000	135,000	126,000
TOTAL OPERATING REVENUES	21,269,663	20,713,200	19,961,300	20,337,800
<u>OPERATING EXPENSES</u>				
Personnel Services	8,382,710	8,787,287	8,706,421	9,243,215
Contractual Services	2,909,671	3,933,425	3,172,105	3,878,520
Maintenance & Supplies	2,901,612	3,475,710	3,163,046	3,492,200
Other Charges	150,646	189,975	202,052	230,731
Depreciation	4,001,507	4,097,000	4,029,000	3,975,000
TOTAL OPERATING EXPENSES	18,346,146	20,483,397	19,272,624	20,819,666
OPERATING INCOME (LOSS)	2,923,517	229,803	688,676	(481,866)
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	301,371	275,000	271,000	244,000
Impact Fees - Sewer	350,436	300,000	326,000	293,000
Investment Earnings	445,721	550,000	710,000	451,000
Tap Fees	90,230	75,000	77,800	80,300
Front Footage/Tie in Charges	41,442	25,000	54,000	36,000
Inspection Fees	11,180	9,000	18,500	14,200
Backflow Prevention Fees	24,125	25,000	30,000	29,600
Rental Income	129,448	104,000	101,400	95,800
Garbage Billing Fee	75,000	75,000	75,000	75,000
Miscellaneous	834,571	216,800	203,500	186,300
TOTAL NON-OPERATING REVENUES	2,303,524	1,654,800	1,867,200	1,505,200
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	780,514	762,452	762,752	709,801
CHANGE IN NET POSITION	\$ 4,446,527	\$ 1,122,151	\$ 1,793,124	\$ 313,533

**HARLINGEN WATERWORKS SYSTEM
ORGANIZATIONAL CHART
AUTHORIZED POSITIONS
Fiscal Year 2019 - 2020**

148 FTE's



**WATERWORKS SYSTEM
WATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2019 - 2020 BUDGET**

DESCRIPTION	ACTUAL FY 2017-18	BUDGET FY 2018-19	ESTIMATED FY 2018-19	APPROVED FY 2019-20
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,947,259	\$ 2,960,000	\$ 2,977,000	\$ 3,004,000
Consumption Charges - Water	6,212,055	6,000,000	5,400,000	6,000,000
Fuel Adjustment	262,157	244,000	225,500	254,800
Sales to Other Entities - Water	634,903	561,200	611,200	627,200
Late Payment Penalties	163,049	160,000	128,800	138,500
Disconnect Fees	206,134	205,000	204,200	205,200
Service Fees	77,678	78,000	73,600	75,600
TOTAL OPERATING REVENUES	10,503,235	10,208,200	9,620,300	10,305,300
<u>OPERATING EXPENSES</u>				
Personnel Services	4,519,258	4,733,729	4,656,201	4,819,615
Contractual Services	2,120,684	2,547,550	2,152,674	2,493,400
Maintenance & Supplies	1,808,760	2,117,660	1,870,419	2,050,670
Other Charges	78,834	111,900	103,633	118,381
Depreciation	1,592,591	1,707,000	1,708,600	1,751,000
TOTAL OPERATING EXPENSES	10,120,126	11,217,839	10,491,527	11,233,066
OPERATING INCOME (LOSS)	383,109	(1,009,639)	(871,227)	(927,766)
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	301,371	275,000	271,000	244,000
Investment Earnings	224,079	275,000	355,000	225,500
Tap Fees	70,800	60,000	55,800	63,300
Front Footage	23,462	15,000	40,000	20,000
Inspection Fees	4,573	4,000	7,700	6,100
Backflow Prevention Fees	24,125	25,000	30,000	29,600
Rental Income	64,724	52,000	50,700	47,900
Garbage Billing Fee	37,500	37,500	37,500	37,500
Miscellaneous	440,091	109,800	51,000	48,800
TOTAL NON-OPERATING REVENUES	1,190,725	853,300	898,700	722,700
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	389,106	380,392	380,527	354,426
CHANGE IN NET POSITION	\$ 1,184,728	\$ (536,731)	\$ (353,054)	\$ (559,492)

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$247,719	\$240,493	\$240,493	\$429,509
Contracted Services	208,783	213,000	198,300	193,500
Materials & Supplies	14,585	38,860	42,366	57,810
Other Charges	8,493	20,000	20,750	31,620
Depreciation	2,568	2,700	2,600	2,600
Total Budget	\$482,148	\$515,053	\$504,509	\$715,039

The Harlingen Waterworks System is a municipally owned enterprise operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL FY 2019 - 2020

To provide safe and sufficient water, to ensure environmental quality and public health, and to strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

ENGINEERING

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$195,074	\$349,584	\$339,482	\$295,574
Contracted Services	3,427	453,500	118,763	414,500
Materials & Supplies	6,704	8,450	8,163	16,010
Other Charges	696	8,750	8,257	7,061
Depreciation	630	5,800	1,000	2,000
Total Budget	\$206,531	\$826,084	\$475,665	\$735,145

The Engineering Department is responsible for the developing standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Working closely with the System's General Manager,

the department is in charge of developing the required guidelines for planning long-term System growth. The department is responsible for maintaining all drawings, specifications, and designs of major construction projects; and is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. Additionally, the department assigns ratepayer utility account numbers, and assesses applicable fees and charges for connection to the water and wastewater systems.

PROGRAM GOAL FY 2019 - 2020

To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands. To enhance job knowledge of all department employees, and to automate all system mapping.

PURCHASING AND WAREHOUSE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$199,637	\$251,675	\$251,675	\$261,909
Contracted Services	75,815	77,500	77,500	75,000
Materials & Supplies	16,560	23,100	23,100	23,100
Other Charges	22,828	4,400	4,400	9,900
Depreciation	60,436	57,000	56,700	57,000
Total Budget	<u>\$375,276</u>	<u>\$413,675</u>	<u>\$413,375</u>	<u>\$426,909</u>

The purchasing function is responsible for ensuring all local, state and federal regulations are followed, and the best value is received in the procurement of goods and services. The warehouse function is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. The department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL FY 2019 - 2020

To purchase quality materials and supplies to provide the best value to the Waterworks System. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To maintain and operate the warehouse facility in an orderly and professional manner.

ENVIRONMENTAL COMPLIANCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$443,279	\$440,881	\$428,678	\$452,119
Contracted Services	15,136	48,000	25,606	23,250
Materials & Supplies	72,516	80,300	62,020	76,050
Other Charges	4,659	5,700	7,945	6,700
Depreciation	25,427	20,000	20,500	19,300
Total Budget	\$561,017	\$594,881	\$544,749	\$577,419

The Environmental Compliance Department is responsible for ensuring compliance with local, State and Federal guidelines pertaining to the production of drinking water and the discharge of wastewater. The water laboratory monitors the quality of potable water produced by the System's two water treatment plants. The wastewater laboratory monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant.

PROGRAM GOAL FY 2019 - 2020

To assist other departments with permit applications and amendments, treatment plant design, and proper quality assurance and quality control of both plant and laboratory testing. To implement procedures for determining compliance with regulations pertaining to the production of safe drinking water and the effective treatment and discharge of wastewater.

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$334,185	\$351,000	\$352,807	\$370,014
Contracted Services	208,120	230,500	222,609	244,800
Materials & Supplies	26,608	31,000	20,457	17,400
Other Charges	23,776	30,000	29,798	26,300
Depreciation	-	-	-	-
Total Budget	\$602,688	\$642,500	\$625,671	\$658,514

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance all assets are safeguarded against loss from unauthorized use or disposition, and all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate

financial reports; for coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; to coordinate the annual financial audit and preparation of the annual budget.

PROGRAM GOAL FY 2019 - 2020

To ensure financial accountability; to effectively manage assets; and to provide appropriate financial information for evaluation of the Waterworks' activities.

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$810,289	\$852,209	\$761,569	\$794,110
Contracted Services	13,106	23,000	23,000	19,200
Materials & Supplies	363,844	235,000	229,300	229,400
Other Charges	28,993	40,500	40,500	39,900
Depreciation	29,781	25,000	22,000	28,000
Total Budget	<u>\$1,246,014</u>	<u>\$1,175,709</u>	<u>\$1,076,369</u>	<u>\$1,110,610</u>

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL FY 2019 - 2020

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$334,436	\$336,379	\$368,029	\$450,084
Contracted Services	873	154,500	65,010	162,750
Materials & Supplies	139,435	218,000	203,649	224,750
Other Charges	6,904	10,000	8,809	15,000
Depreciation	<u>34,863</u>	<u>28,000</u>	<u>40,800</u>	<u>30,000</u>
Total Budget	<u>\$516,511</u>	<u>\$746,879</u>	<u>\$686,297</u>	<u>\$852,584</u>

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, systems security, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL FY 2019 - 2020

To provide leading edge technology, at a reasonable cost. To assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$214,657	\$253,463	\$251,233	\$263,315
Contracted Services	93,640	102,000	93,930	79,500
Materials & Supplies	103,060	117,000	117,576	127,500
Other Charges	215	500	331	500
Depreciation	<u>71,065</u>	<u>67,000</u>	<u>73,500</u>	<u>78,000</u>
Total Budget	<u>\$482,637</u>	<u>\$539,963</u>	<u>\$536,570</u>	<u>\$548,815</u>

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL FY 2019 - 2020

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$844,533	\$815,714	\$818,794	\$827,281
Contracted Services	9,969	10,850	10,440	10,300
Materials & Supplies	4,564	6,950	6,969	19,950
Other Charges	15,703	22,950	26,005	34,950
Total Budget	\$874,768	\$856,464	\$862,208	\$892,481

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL FY 2019- 2020

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

SAFETY AND FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$515,630	\$223,279	\$224,433	\$233,012
Contracted Services	1,622	2,000	1,846	2,000
Materials & Supplies	21,222	29,400	24,671	32,400
Other Charges	2,493	3,100	3,437	4,100
Depreciation	8,292	7,000	7,800	8,100
Total Budget	\$249,259	\$264,779	\$262,187	\$279,612

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL FY 2019 - 2020

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$438,230	\$406,452	\$481,643	\$164,635
Contracted Services	2,284	3,600	4,300	5,500
Materials & Supplies	110,202	146,700	122,328	143,200
Other Charges	7,630	9,700	9,500	8,800
Depreciation	46,949	48,000	46,500	46,500
Total Budget	<u>\$605,295</u>	<u>\$614,452</u>	<u>\$664,271</u>	<u>\$368,635</u>

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL FY 2019 - 2020

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$726,461	\$733,921	\$703,341	\$823,212
Contracted Services	1,794,777	1,874,000	1,718,402	1,855,000
Materials & Supplies	809,318	1,037,500	872,257	961,500
Other Charges	5,051	5,500	6,439	5,500
Depreciation	773,669	850,000	854,000	859,000
Total Budget	<u>\$4,109,276</u>	<u>\$4,500,921</u>	<u>\$4,414,439</u>	<u>\$4,504,212</u>

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers, the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL FY 2019 - 2020

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities to accommodate future growth.

WATER DISTRIBUTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$912,103	\$965,767	\$958,626	\$973,866
Contracted Services	6,348	7,000	8,256	12,000
Materials & Supplies	441,379	591,000	545,786	580,500
Other Charges	7,470	6,000	7,299	6,500
Depreciation	<u>672,714</u>	<u>720,000</u>	<u>712,000</u>	<u>751,000</u>
Total Budget	<u>\$2,040,014</u>	<u>\$2,289,767</u>	<u>\$2,231,967</u>	<u>\$2,323,866</u>

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. The department is also responsible for the installation and maintenance of fire hydrants, valves, water service connections, and the extension of water lines. The department maintains the System's two (2) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL FY 2019 - 2020

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

WATER DISTRIBUTION SERVICES

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$197,446	\$199,830	\$203,480	\$212,635
Contracted Services	2,095	1,800	3,731	9,400
Materials & Supplies	20,227	20,700	20,998	26,900
Other Charges	2,561	4,300	5,334	5,250
Depreciation	6,197	6,200	6,200	5,500
Total Budget	<u>\$228,526</u>	<u>\$232,830</u>	<u>\$239,743</u>	<u>\$259,685</u>

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL FY 2019 - 2020

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

WATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$529,944	\$561,227	\$556,918	\$546,340
Contracted Services	1,077	1,500	981	1,700
Materials & Supplies	588	1,200	779	1,200
Other Charges	2,556	4,800	4,829	8,300
Total Budget	<u>\$534,165</u>	<u>\$568,727</u>	<u>\$563,507</u>	<u>\$557,540</u>

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL FY 2019 - 2020

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

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WASTEWATER TREATMENT
FUND

**WATERWORKS SYSTEM
WASTEWATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2019 - 2020 BUDGET**

	ACTUAL	BUDGET	ESTIMATED	APPROVED
	FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20
<u>OPERATING REVENUES</u>				
Base Charges - Sewer	\$ 1,930,382	\$ 1,956,000	\$ 1,974,000	\$ 1,984,000
Consumption Charges - Sewer	7,982,057	7,720,000	7,490,000	7,215,000
Fuel Adjustment	239,403	229,000	224,000	219,000
Sales to Other Entities - Sewer	323,254	304,000	350,000	323,000
Late Payment Penalties	161,293	166,000	154,500	152,000
Pretreatment Testing Chgs - Sewer	12,652	14,000	13,500	13,500
Industrial Surcharges - Sewer	117,387	116,000	135,000	126,000
TOTAL OPERATING REVENUES	10,766,428	10,505,000	10,341,000	10,032,500
<u>OPERATING EXPENSES</u>				
Personnel Services	3,863,452	4,053,558	4,050,220	4,423,600
Contractual Services	788,987	1,385,875	1,019,431	1,385,120
Maintenance & Supplies	1,092,852	1,358,050	1,292,627	1,441,530
Other Charges	71,812	78,075	98,419	112,350
Depreciation	2,408,916	2,390,000	2,320,400	2,224,000
TOTAL OPERATING EXPENSES	8,226,019	9,265,558	8,781,097	9,586,600
OPERATING INCOME	2,540,409	1,239,442	1,559,903	445,900
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Sewer	350,436	300,000	326,000	293,000
Investment Earnings	221,642	275,000	355,000	225,500
Tap Fees	19,430	15,000	22,000	17,000
Tie in Charges	17,981	10,000	14,000	16,000
Inspection Fees	6,606	5,000	10,800	8,100
Rental Income	64,724	52,000	50,700	47,900
Garbage Billing Fee	37,500	37,500	37,500	37,500
Miscellaneous	394,480	107,000	152,500	137,500
TOTAL NON-OPERATING REVENUES	1,112,799	801,500	968,500	782,500
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	391,408	382,060	382,225	355,375
CHANGE IN NET POSITION	\$ 3,261,799	\$ 1,658,882	\$ 2,146,178	\$ 873,025

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$747,576	\$771,617	\$771,652	\$1,071,489
Contracted Services	145,091	160,000	152,450	159,000
Maintenance & Supplies	354,068	422,000	410,057	439,900
Other Charges	3,686	3,000	3,200	3,600
Depreciation	<u>1,170,763</u>	<u>1,180,000</u>	<u>1,143,000</u>	<u>1,117,000</u>
Total Budget	<u>\$2,421,184</u>	<u>\$2,536,617</u>	<u>\$2,480,359</u>	<u>\$2,790,989</u>

The Wastewater Collection department is responsible for the repair, replacement, and installation of sewer lines, lift stations and manholes; air testing sewer lines in new subdivisions to ensure compliance with local, state, and federal guidelines; and investigating and resolving customer complaints pertaining to sewer back-ups and sewer odors. When applicable, the department is called upon to assess any damages resulting from sewer blockages. The department video tapes sewer lines to check for needed repair or replacement; grouts sewer manholes; repairs damaged sewer lines, and broken force mains.

PROGRAM GOAL FY 2019 - 2020

To perform preventive maintenance on all wastewater collection lines and lift stations within the City to prevent inconvenience to customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

WASTEWATER PRETREATMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$116,447	\$158,629	\$159,740	\$167,055
Contracted Services	176	50,875	50,500	51,120
Materials & Supplies	2,973	13,050	7,120	15,230
Other Charges	1,679	3,075	1,100	3,150
Depreciation	<u>-</u>	<u>-</u>	<u>400</u>	<u>1,000</u>
Total Budget	<u>\$121,275</u>	<u>\$225,629</u>	<u>\$218,860</u>	<u>\$237,555</u>

The industrial pretreatment department is responsible for protecting wastewater plant personnel and treatment facilities from the adverse effects of potentially dangerous industrial materials being discharged into the wastewater treatment system. The City's pretreatment ordinances specify the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWS, EPA and

TCEQ regulations pertaining to permitted industrial discharge. The fines and permits are issued and levied by industrial pretreatment department personnel. The department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeat non-compliance offenders.

PROGRAM GOAL FY 2019 - 2020

To implement pretreatment program procedures, and to enforce regulations as specified by local, state, and federal agencies. To incorporate EPA'S most current methods of determining compliance into all pretreatment ordinances. To promptly notify industries of non-compliance issues.

WASTEWATER TREATMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$635,419	\$635,496	\$620,992	\$656,620
Contracted Services	325,754	514,000	376,681	486,000
Maintenance & Supplies	393,577	455,000	444,300	498,000
Other Charges	5,076	7,000	9,826	11,000
Depreciation	<u>1,079,851</u>	<u>1,080,000</u>	<u>1,042,000</u>	<u>970,000</u>
Total Budget	<u><u>\$2,439,677</u></u>	<u><u>\$2,691,496</u></u>	<u><u>\$2,493,799</u></u>	<u><u>\$2,621,620</u></u>

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. The department is responsible for treating wastewater that enters the plant from City of Harlingen customers, and the towns of Primera and Combes; and for maintaining the treatment plant. The department must ensure effluent water discharged into the receiving stream has met HWWS, TCEQ, and EPA mandated criteria for wastewater quality.

PROGRAM GOAL FY 2019 - 2020

To provide the highest quality effluent to be discharged. To remain in compliance with local, state and federal regulations. To improve procedures for a more cost effective operation.

WASTEWATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$229,646	\$227,816	\$212,836	\$250,436
Contracted Services	1,578	2,000	19,800	74,000
Maintenance & Supplies	180	1,000	1,150	1,400
Other Charges	176	1,000	4,293	2,600
Depreciation	18,303	-	-	-
Total Budget	<u>\$249,883</u>	<u>\$231,816</u>	<u>\$238,079</u>	<u>\$328,436</u>

The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL FY 2019 - 2020

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the wastewater system.

VALLEY INTERNATIONAL
AIRPORT FUND

CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATE FY 18-19	BUDGET FY 19-20
<u>REVENUES:</u>				
Terminal Building	\$3,336,958	\$3,360,000	\$3,386,608	\$3,426,000
Airfield	789,096	814,000	809,039	797,000
Industrial Park	1,259,595	1,280,000	1,279,503	1,323,000
Terminal Support	1,298,619	1,377,300	1,395,933	1,451,800
TOTAL OPERATING REVENUES	<u>\$6,684,267</u>	<u>\$6,831,300</u>	<u>\$6,871,083</u>	<u>\$6,997,800</u>
<u>EXPENSES:</u>				
Personnel Services	\$3,418,887	\$3,719,000	\$3,760,378	\$4,110,000
Contracted Services	1,429,350	1,498,500	1,486,857	1,504,200
Materials and Supplies	504,956	520,000	509,066	530,000
Other Expenses	644,300	622,500	644,781	676,300
TOTAL OPERATING EXPENSES	<u>\$5,997,493</u>	<u>\$6,360,000</u>	<u>\$6,401,083</u>	<u>\$6,820,500</u>
OPERATING INCOME BEFORE DEPRECIATION	<u>\$686,774</u>	<u>\$471,300</u>	<u>\$470,000</u>	<u>\$177,300</u>
Depreciation Expense	5,348,853	5,700,000	5,700,000	6,200,000
NET LOSS BEFORE CAPITAL CONTRIBUTIONS	<u>(\$4,662,078)</u>	<u>(\$5,228,700)</u>	<u>(\$5,230,000)</u>	<u>(\$6,022,700)</u>
Non-Operating Rev (Exp)	1,033,204	37,395	54,845	25,000
Capital Contributions	4,671,971	6,136,304	5,878,964	7,293,066
CHANGE IN NET POSITION	<u>\$1,043,097</u>	<u>\$944,999</u>	<u>\$703,810</u>	<u>\$1,295,365</u>

Valley International Airport is owned by the City of Harlingen. Revenues are generated by commercial use of the Terminal Building, Terminal Support, Airfield, and Industrial Park. The chief administrator of the Airport is the Director of Aviation who is appointed by the Airport Board. The Mayor appoints members of the Harlingen Airport Board with the consent of the City Commission. Commercial airline service is provided by Southwest Airlines, United Express, American Airlines and Frontier Airlines while seasonal service is provided by Sun Country and Delta Airlines. Air Cargo flights include Southwest Airlines, DHL Express and FedEx.

PROGRAM GOALS FY 2019 - 2020

Working closely and effectively with key stakeholders the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

Valley International Airport's current growth trend continues to support its goal of providing the RGV with the best air travel services both in terms of passengers and air cargo. With a strong financial base, room to expand and a business-oriented board of directors it is well positioned to take advantage of opportunities as they develop.

Significant Accomplishments

- Terminal Flooring
- Replace Fan Coil Units
- FIS Apron Lights
- FedEx leasehold improvements
- Replace Terminal Lobby Domed Roof
- Negotiated new contracts – Airline Services, Concessions

Significant projects - In Progress

- Continued negotiations - Air Service Development
- Continued business relationship with Washington advocate
- Reconstruct NW & SW Concrete Apron
- BCA & EA – Extend RWY 17R-35L
- Passenger loading bridges
- Concourse flooring
- Overlay & Groove Runway 13-31 & Overlay 17L-35
- RWY 17R Extend

Future Challenges

- Establish VIA as the RGV's Regional Airport
- Address Air Carrier deficiencies

- Sustain and attract Air Carriers
- Address security checkpoint reconfiguration
- Negotiate new contracts – Parking, Ground Handling
- Marketing Harlingen Aerotropolis to prospective businesses
- Revenue diversification and expenditure controls

Financial Highlights

The Adopted Budget for Fiscal Year 2019 - 2020 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Adopted Budget

Revenue for Fiscal Year 2019 - 2020 is \$6,997,800, an increase of \$166,500 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$41,000 Building lease agreement
- Increase \$35,500 United Launch Alliance contractual increase
- Increase \$35,000 Parking revenue
- Increase \$32,000 Gifts & News – New vendor
- Increase \$29,700 Ground Handling Services
- Increase \$28,000 Rent-A-Cars & CFC
- Decrease \$38,500 Hangars
- Decrease \$17,000 Airline Landings

Operating Expense for Fiscal Year 2019 - 2020 is \$6,820,500, an increase of \$460,500 from the Current Year Adopted Budget. Significant differences include the following:

- Increase \$166,000 Salary, Wages, OT
- Increase \$ 85,000 Benefits – FICA, Health Ins, WCB, Pension Obligation
- Increase \$ 65,300 Insurance
- Increase \$ 85,000 Ground Handling Services
- Increase \$ 60,000 ARFF Personnel/City
- Increase \$ 45,000 Maintenance & ARFF expenses
- Decrease \$ 45,000 Information Systems

The Proposed Budget is a gain of \$177,300 (excluding depreciation), down \$294,000 from the Current Year Adopted Budget.

Capital Expense and Improvement Projects

The Capital Purchase Budget totals \$202,000, consisting of equipment for various airport departments including an Airfield Tractor & Shredder, Tennent Sweeper and Pick-Up Truck. The Capital Improvement Budget totals \$21,415,000 which is predominantly funded by AIP Grants (90/10 split) and PFC funds. New projects include extend RWY 17R-35L, Overlay RWY 13-31 and Replace a Passenger Bridge.

Cash Flow

Cash and Investment beginning fiscal year balances will approximate \$3,311,881. Cash sources are projected to be \$14,104,359 including \$5,940,000 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements and \$1,353,066 in PFC receipts. Cash Uses are estimated to be \$15,471,500, including \$8,651,000 in capital expenses and improvements. Ending Cash and Investment balances will approximate \$1,944,740.

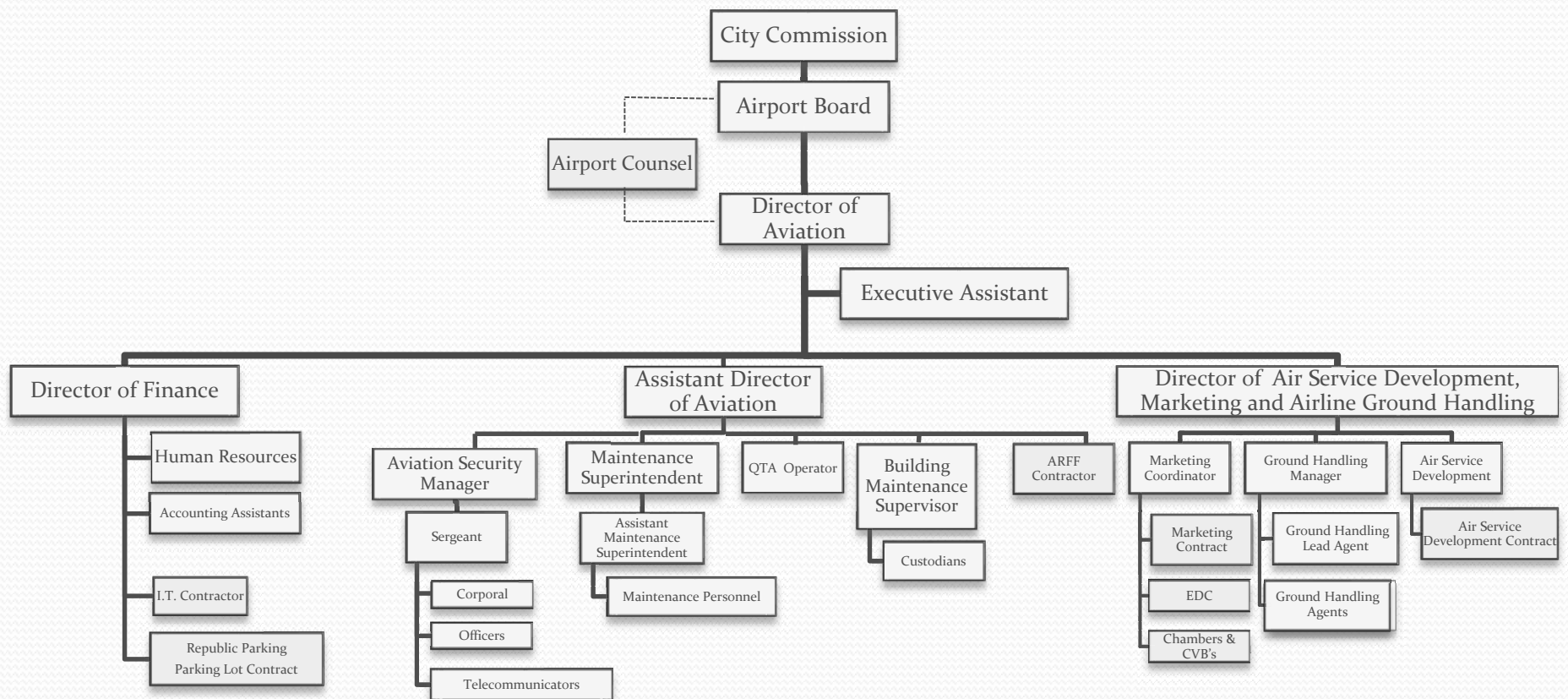
PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 17-18</u>	<u>ESTIMATE</u> <u>FY 18-19</u>	<u>ESTIMATE</u> <u>FY 19-20</u>
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	306,392	339,000	355,000
Cargo pounds-enplaned and deplaned	115,089,208	116,520,000	120,000,000
<u>EFFICIENCY</u>			
Airline cost per enplaned passenger	\$5.72	\$5.21	\$4.94
<u>OUTPUT</u>			
Number of capital projects completed	4	5	2
Capital projects completed on/below budget	100%	100%	100%

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Administration	7.0	7.0	8.0
Security	13.0	13.0	12.0
Custodians	13.0	13.0	14.0
Maintenance	11.0	11.0	12.0
Ground Handling (FT & PT)	5.0	5.0	11.0
Total FTE	49.0	49.0	57.0

Valley International Airport Organization Chart



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INTERNAL SERVICE FUNDS

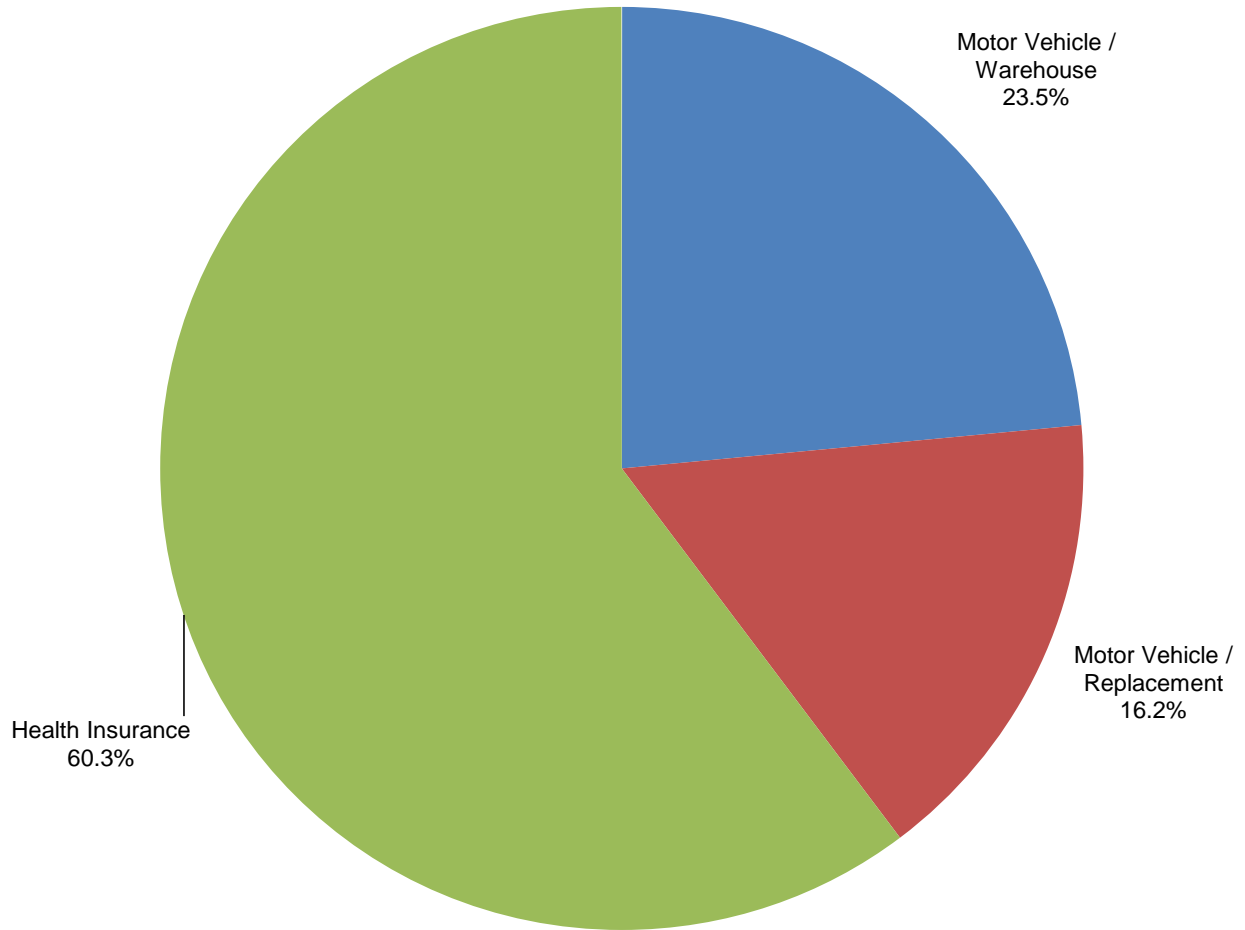
Internal Service Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

INTERNAL SERVICES FUNDS

EXPENDITURES \$8,981,807



MOTOR VEHICLE/
WAREHOUSE FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Miscellaneous	\$1,424	\$ -	\$ -	\$ -
Reimbursements	1,074	-	-	-
Internal Service	3,383,383	3,189,943	3,189,943	5,100,500
Investments	48,466	21,500	21,500	55,000
Sale of Assets	694	-	-	-
Capital Contributions	751,261	-	-	-
TOTAL REVENUES	\$ 4,186,302	\$ 3,211,443	\$ 3,211,443	\$ 5,155,500
<u>EXPENSES:</u>				
Purchasing	\$ 117,219	\$ 125,104	\$ 125,104	\$ 129,540
Materials Management	1,661,613	1,609,097	1,609,097	1,683,164
Administration	1,545,049	1,639	1,639	1,639
Fleet Maintenance	263,818	303,861	303,861	297,190
Vehicle Replacement	208,185	1,955,782	1,955,782	1,456,667
Transfers	703,188	-	-	-
TOTAL EXPENSES	\$ 4,499,072	\$ 3,995,483	\$ 3,995,483	\$ 3,568,200
Change in Net Position	(312,770)	(784,040)	(784,040)	1,587,300
Net Position Beginning of Year	9,357,975	9,045,205	9,045,205	8,261,165
END OF YEAR WORKING CAPITAL	\$ 9,045,205	\$ 8,261,165	\$ 8,261,165	\$ 9,848,465

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 76,199	\$ 79,553	\$ 79,553	\$ 82,938
Personnel Services - Benefits	25,769	23,781	23,781	24,832
Supplies - General	1,534	2,000	2,000	2,000
Supplies - Miscellaneous	846	845	845	845
Services & Charges - General	12,033	18,150	18,150	18,150
Services & Charges - Maintenance	378	275	275	275
Services & Charges - Miscellaneous	460	500	500	500
PURCHASING TOTALS	\$ 117,219	\$ 125,104	\$ 125,104	\$ 129,540

The Purchasing division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews purchase requisitions and processes all purchase orders.

PROGRAM GOAL FY 2019 - 2020

The goal of the Purchasing Department is to manage departmental purchases and to provide efficient leadership and instruction in solving departmental purchasing problems by effectively providing training and guidance to employees and seeking new technological procedures for more valuable purchasing.

OBJECTIVES FOR FY 2019- 2020

- Review departmental purchases by verifying proper use of vendor quotes and/or use of cooperative contract pricing and/or sealed bids on all purchases, as required.
- Attend purchasing seminars to ensure that internal procedures are following the latest Federal, State, and Local purchasing laws.
- Establish new training materials for procurement procedures according to the newly updated Purchasing Policy.
- Train employees on purchasing methods to increase knowledge of City's purchasing policies and procedures, and proper use of software.
- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Utilize internet by posting bid notices on City's website, verify cooperative contracts and assist departments with outside vendor searches.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Improve the awareness level of each department's needs	100%	100%	100%
Knowledge of new available products	95%	95%	95%
Vendors contacted for quotes on all purchases	98%	98%	98%

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Procurement Supervisor	1.0	1.0	1.0
Procurement Clerk	1.0	1.0	1.0
Total FTE	2.0	2.0	2.0

MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 49,918	\$ 51,936	\$ 51,936	\$ 54,149
Personnel Services - Benefits	22,765	23,141	23,141	23,945
Supplies - General	1,429,349	1,371,000	1,371,000	1,441,700
Supplies - Miscellaneous	108,278	122,000	122,000	121,200
Services & Charges - General	16,019	21,470	21,470	22,620
Services & Charges - Maintenance	35,084	19,300	19,300	19,300
Services & Charges - Miscellaneous	200	250	250	250
MATERIALS MANAGEMENT TOTALS	\$ 1,661,613	\$ 1,609,097	\$ 1,609,097	\$ 1,683,164

The Materials Management division is responsible for managing the operations of a centralized warehouse. The primary objective of this department is to provide a central operation for the ordering, shipping, receiving, and warehousing of commonly used goods and supplies, auto parts, including fuel and lubricants for the supply and use of all departments.

PROGRAM GOAL FY 2019 - 2020

The goal of the Materials Management Department is to warehouse the most commonly used goods and supplies for the use of all departments and to maintain accurate inventory control for the goods and services provided, and to provide excellent customer service to internal customers by improving our delivery and pickup routes.

OBJECTIVES FOR FY 2019- 2020

Consistent with previously established goals, Materials Management objectives include:

- Ordering in bulk to stock the most commonly used operating supplies and vehicle repair parts to provide cost savings to departments on man-hours, fuel, and wear & tear on vehicles.
- Search for better pricing from current and new vendors to save money for city departments and maintain a working relationship with vendors.
- Provide fuel reporting for all departments for faster and better vehicle budget accountability.
- Check incoming and outgoing stock orders for product faults or defects.
- Conduct more periodic inventory counts to improve warehouse inventory accuracy and accountability.
- Increase inter-departmental communications by providing a prompt daily route schedule.

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
Provide Fuel Usage Reports	100%	100%	100%
Department deliveries	95%	95%	98%
Warehouse fuel inventory	95%	95%	98%

AUTHORIZED PERSONNEL

	FY 17-18	FY 18-19	FY 19-20
Warehouse Worker	1.0	1.0	1.0
Warehouse Clerk	1.0	1.0	1.0
Total FTE	2.0	2.0	2.0

MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Supplies - General	\$ 216	\$ 250	\$ 250	\$ 250
Services & Charges - General	27,992	1,389	1,389	1,389
Depreciation	1,516,841	-	-	-
MOTOR VEHICLE ADMIN. TOTALS	\$ 1,545,049	\$ 1,639	\$ 1,639	\$ 1,639

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL FY 2019 - 2020

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2019 - 2020

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

PERFORMANCE INDICATORS

	ACTUAL FY 17-18	ESTIMATED FY 18-19	PROPOSED FY 19-20
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	500	515	520
License plates processed	400	350	375
Vehicle acquisitions processed	25	15	22
Vehicles/Equipment processed for auction	44	27	15
<u>EFFICIENCY</u>			
Admin cost per vehicle/equip	\$ 3,090.00	\$ 3.18	\$ 3.15
<u>OUTPUT</u>			
No. of vehicles/equip purchased	17	15	22
No. of license plates processed	400	350	375
No. of vehicles/equip processed for auction	44	27	15

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Personnel Services	\$ 143,268	\$ 160,750	\$ 160,750	\$ 167,443
Personnel Services - Benefits	56,224	67,504	67,504	70,435
Supplies - General	1,669	1,700	1,700	4,700
Supplies - Miscellaneous	13,386	6,695	6,695	10,000
Services & Charges - General	38,079	44,707	44,707	23,328
Services & Charges - Maintenance	10,697	15,800	15,800	18,000
Services & Charges - Misc	495	1,500	1,500	1,500
Capital Outlay	-	5,205	5,205	1,784
FLEET MAINTENANCE TOTALS	\$ 263,818	\$ 303,861	\$ 303,861	\$ 297,190

The Fleet Maintenance division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks and street sweepers.

PROGRAM GOAL FY 2019 - 2020

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR FY 2019 - 2020

- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turnaround time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Continue providing training for new employees to repair heavy duty vehicles
- Maintain up-to-date with latest scanner software and shop equipment / tools
- Reduce the amount of work that is outsourced by 15%

PERFORMANCE INDICATORS

	<u>ACTUAL FY 17-18</u>	<u>ESTIMATED FY 18-19</u>	<u>PROPOSED FY 19-20</u>
<u>EFFECTIVENESS</u>			
Work Orders processed	2,643	2,800	3,000
Vehicles/equip in fleet	530	540	550
<u>EFFICIENCY</u>			
Cost per work order	\$ 18.00	\$ 16.00	\$ 18.00
<u>REVENUE</u>			
Reimbursements	\$312,683	\$350,000	\$350,000

AUTHORIZED PERSONNEL

	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Fleet Service Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	3.0	3.0	3.0
Total FTE	5.0	5.0	5.0

VEHICLE REPLACEMENT 451-5045

CLASSIFICATION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
Supplies - Miscellaneous	\$ 205,241	\$ 236,202	\$ 236,202	\$ 195,000
Capital Outlay	2,944	1,719,580	1,719,580	1,261,667
VEHICLE REPLACEMENT TOTALS	\$208,185	\$1,955,782	\$ 1,955,782	\$1,456,667

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL FOR FY 2019-2020

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2019- 2020

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Continue to process all license plate transfers for all auctioned vehicles and equipment

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HEALTH INSURANCE FUND

CITY OF HARLINGEN HEALTH INSURANCE FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>REVENUES:</u>				
Investments	\$ 8,139	\$ -	\$ -	\$ -
Insurance	4,565,805	5,618,452	5,618,452	5,413,607
Transfer	80,990	-	-	-
TOTAL REVENUES	<u>\$ 4,654,934</u>	<u>\$ 5,618,452</u>	<u>\$ 5,618,452</u>	<u>\$5,413,607</u>
<u>EXPENSES:</u>				
Service & Charges General	\$ 4,593,210	\$ 5,608,853	\$ 5,608,853	\$5,413,607
TOTAL EXPENSES	<u>\$ 4,593,210</u>	<u>\$ 5,608,853</u>	<u>\$ 5,608,853</u>	<u>\$5,413,607</u>
Change in Net Position	61,724	9,599	9,599	-
Net Position Beginning of Year	600,514	662,238	662,238	671,837
END OF YEAR NET POSITION	<u>\$ 662,238</u>	<u>\$ 671,837</u>	<u>\$ 671,837</u>	<u>\$ 671,837</u>

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.

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FIDUCIARY FUND

The City's Fiduciary Fund was established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

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FIREMEN'S RELIEF AND
RETIREMENT FUND

CITY OF HARLINGEN
FIREMEN'S RELIEF AND RETIREMENT FUND

DESCRIPTION	ACTUAL FY 17-18	BUDGET FY 18-19	ESTIMATED FY 18-19	APPROVED FY 19-20
<u>ADDITIONS:</u>				
Investments	\$ 2,518,113	\$ 2,800,950	\$ 2,800,950	\$ 4,002,000
City	963,468	975,000	975,000	1,200,000
Employee	963,468	975,000	975,000	975,000
Various	1,620	2,300	2,300	3,000
TOTAL ADDITIONS	<u>\$ 4,446,669</u>	<u>\$ 4,753,250</u>	<u>\$ 4,753,250</u>	<u>\$ 6,180,000</u>
<u>DEDUCTIONS:</u>				
Personnel Services - Pay	\$ 2,505,626	\$ 2,510,000	\$ 2,510,000	\$ 3,300,000
Service & Charges - General	253,145	280,800	280,800	284,800
Service & Charges - Maintenance	6,030	6,500	6,500	6,500
Service & Charges - Miscellaneous	2,421	5,000	5,000	5,000
TOTAL DEDUCTIONS	<u>\$ 2,767,222</u>	<u>\$ 2,802,300</u>	<u>\$ 2,802,300</u>	<u>\$ 3,596,300</u>
Change in Fiduciary Net Position	1,679,447	1,950,950	1,950,950	2,583,700
Net Position Beginning of Year	31,224,378	32,903,825	32,903,825	34,854,775
END OF YEAR PENSION BENEFITS	<u>\$32,903,825</u>	<u>\$34,854,775</u>	<u>\$34,854,775</u>	<u>\$37,438,475</u>

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 15.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 15.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

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City of Harlingen, Texas

Perfect Place for Business

The City of Harlingen, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing businesses near Mexico. Maquiladoras and many tax benefits in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom.

Harlingen and the State of Texas also have gained much recognition for treating its businesses right. Among the awards and recognition are:

- **Harlingen Ranked #1 Least Expensive Urban Area in the United States in 2018**

Harlingen was named the #1 Least Expensive Urban Area in the United States by the Council for Community and Economic Research (C2ER). The *Cost of Living Index* measures *relative* price levels for consumer goods and services in participating areas. The average for all participating places, both metropolitan and nonmetropolitan, equals 100, and each participant's index is read as a *percentage of* the average for all places. In all categories, Harlingen was over 20% less expensive than the average cost of living expense for the rest of the participating communities.

- **Chief Executive Magazine Ranks Texas Best State For Business in 2018**

For the 14th straight year, CEOs across America names Texas the best state for business. "It is no accident that the nation's top CEOs continue to rank Texas as the best state for business," said Governor Abbott. "Innovation and ingenuity are thriving in the Lone Star State, and as a result, businesses are relocating and expanding their footprint in Texas, further strengthening our economy. I am proud that Texas has once again received this recognition and solidified its standing as the best state in the country in which to do business."

- **Texas Wins Area Development Magazine's 2018 Gold Shovel Award**

Governor Greg Abbott announced that Texas has been awarded the Gold Shovel Award by Area Development Magazine for new job growth and business investments. This annual award recognizes states that drive job creation and investment through business-friendly policies and improvements in infrastructure that attract new employers, as well as additional investments in expanding current operations. This is the sixth year Texas has won a Gold Shovel Award.

- **Texas Wins Site Selection Magazine's Governors Cup Award in 2017**

The Atlanta-based magazine awards the Governor's Cup to the U.S. state with the most amount of new and expanded corporate facilities as tracked by the Conway Projects Database. The 2017 Governor's Cup is a record-breaking sixth in a row for Texas and the 14th overall win, more than any other state.

"I am tremendously proud of our state for continuing a tradition of excellence and winning this award for the sixth year in a row," said Governor Abbott. "Our highly skilled workforce and the entrepreneurs and innovators who call Texas home are keys to

Texas' success. Job creators across this state play a crucial role in helping Texas maintain our status as a place where people can look to for freedom and limitless opportunity.”

Enterprise Zone – Texas Business Incentives

The City of Harlingen, pursuant to the Texas Enterprise Zone Act, has a designated Enterprise Zone, which may provide the following incentives:

- For areas of the Enterprise Zone which are outside the city limits, non-annexation agreements for up to seven years are available whereby the city ensures that the company site will not be annexed into City thus precluding any personal or real property taxes from being levied for that period. Payments in lieu of taxes may be made for City services such as fire and police protection, etc.
- Company may be nominated by City for designation of an Enterprise Zone project which provides a rebate of state sales tax relative to sales tax paid and jobs created. Detailed information should be requested for nomination eligibility.
- All applications for state and federal funds on behalf of company will be prioritized and expedited by City.
- Streamlined Zoning and Permitting are provided within City Limits.
- Ombudsman service to streamline compliance with City and County requirements will be provided.
- Low interest financing may be made available through the Community Development Industrial Loan Program.
- Promotion will be provided for businesses in the Zone by the Harlingen Area Chamber of Commerce.
- For areas of the Enterprise Zone which are outside the city limits, in-city sewer and water rates may be negotiated.
- Tax Abatement: Cameron County
 - Abatement of real property taxes is available for qualified Enterprise Zone businesses (5 year designation) in Cameron County for areas within the Zone outside city limits.
 - To qualify for tax abatement. A business, whether a sole proprietor, a partnership or a corporation, must meet the criteria as established by Cameron County.

Freeport Exemption

In 1989, Texas voters approved a constitutional amendment giving local taxing jurisdictions the option to exercise or not exercise their authority to tax specific personal property known as Freeport goods.

The Freeport exemption exempts certain types of tangible personal property (i.e., inventory) from ad valorem (property) taxation provided the property is:

- Acquired in or imported into Texas to be forwarded out of state
- Detained in Texas for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported it; and

- Transported out of state within 175 days after the date the person acquired or imported it into Texas.

Because oil, natural gas, and other petroleum products are not considered Freeport goods, they are not eligible for the exemption and therefore remain taxable. Even when goods are sold to an in-state purchaser rather than shipped out of the state, they may qualify for the Freeport exemption; however, the property must qualify under the above requirements as Freeport property and must be transported out of the state within 175 days after it was first acquired in or imported into the state.

The City of Harlingen and Cameron County participate in Freeport exemptions. The Freeport exempts inventory and materials-in-process manufactured locally and shipped out of Texas within 175 days.

Demographics Reflect Life Along U.S.-Mexico Border

As of the 2017 U.S. Census, there were 68,150 people, 22,844 households residing in Harlingen, Texas. The racial makeup of the city was 79% White, 1% Black or African American, 1% Native American, 1% Asian, 16% from other races, and 3% from two or more races. 73% of the population were Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans etc.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home" or own second home here.

The median income for a household in the city was \$30,296, and the median income for a family was \$34,015. Males had a median income of \$27,014 versus \$21,795 for females. The per capita income for the city was \$13,886. About 19% of families and 25% of the population were below the poverty line, including 35% of those under age 18 and 16% of those age 65 or over.

Ready to Serve

Although agriculture is still very important to the Harlingen economy, Harlingen has veered further away from the agriculture-driven economy and has diversified their employment market, adding the health care and telecommunications industries. Three of the top 10 employers in Harlingen are in the medical field. Health care and related services are destined to play a key role in the future of Harlingen with the Regional Academic Health Center, a branch of the University of Texas-San Antonio Health Science Center; the recent opening of the South Texas Veterans Administration Health Care Center at Harlingen and the physician-owned Harlingen Medical Center all being important elements. Finally, the newly created University of Texas – Rio Grande Valley will include a Medical School – and Harlingen will play an important role in its location.

Telecommunications is also a growing industry in Harlingen. Tapping into Harlingen's talented and bi-lingual workforce are United Healthcare, Dish Network, Qualfon, Time Warner Cable and Advanced Call Center Technologies, calling Harlingen, Texas home. Texas State Technical College in Harlingen is known for its technology programs.

Major Employers

Company	Number Employees
Harlingen CISD	3,331
Valley Baptist Medical Center	3,234
Advanced Call Center Technologies	885
United Health Care Services	737
Dish Network	691
Rio Grande State Center	610
HEB (3) Harlingen Locations	607
Bee First Primary Home Care	600
City of Harlingen	596
Harlingen Medical Center	559

Source: Harlingen EDC

ACRONYMS

CITY OF HARLINGEN ACRONYMS

ACCRA: American Chamber of Commerce Research Association

AD&D: Accidental Dead & Dismemberment

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

AIP: Airport Improvement Program

BVP: Bulletproof Vest Partnerships

CAD: Computer Aided Dispatch

CASA: Court Appointed Special Advocate

CD: Community Development

CDBG: Community Development Block Grant

CEU: Continuing Education Units

CFC: Crime Fusion Center

CO: Certificate of Obligation

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985

COPS/UHP: Community Oriented Policing Services/Universal Hiring Program

CPA: Certified Public Accountant

CVB: Convention and Visitors Bureau

CVL: Crime Victims Liason

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DPS: Department of Public Safety

DWI: Driving While Intoxicated

EDC: Economic Development Corporation

EMS: Emergency Management Services

FAA: Federal Aviation Administration

FBI: Federal Bureau of Investigations

CITY OF HARLINGEN ACRONYMS

FEMA: Federal Emergency Management Agency

FMLA: Family Medical Leave Act of 1993

FTA: Federal Transit Act

FTE: Full Time Equivalency

FY: Fiscal Year

GAAP: Generally Accepted Accounting Principles

GAGAS: Generally Accepted Government Auditing Standards

GAS: Government Auditing Standards

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

GO: General Obligation

HCDC: Harlingen Community Development Corporation

HCIB: Harlingen Community Improvement Board

HCISD: Harlingen Consolidated Independent School District

HCVB: Harlingen Convention & Visitors Bureau

HEB: Howard E. Butt

HEDC: Harlingen Economic Development Corporation

HIDTA: High Intensity Drug Trafficking Area

HIFI: Harlingen Industrial Foundations, Incorporated

HPD: Harlingen Police Department

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Ventilating Air Conditioning

HWWS: Harlingen Waste Water System

ICE: Immigration & Customs Enforcement

CITY OF HARLINGEN ACRONYMS

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LEOSE: Law Enforcement Officer Standards and Education

MIS: Management Information Systems

MOU: Memorandum of Understanding

MPO: Metropolitan Planning Organization

MTP: Metropolitan Transportation Program

NIJ: National Institute of Justice

NOW: Negotiable Order of Withdrawal

OCDETF: Organize Crime Drug Enforcement Task Force

PEG: Public Education Grant

PFC: Passenger Facility Charge

PGA: Professional Golfer's Association

QTA: Quick Turn Around Facility

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

SRO: School Resource Officers

STEM: Science, Technology, Engineering and Mathematics

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

SWP3: Storm Water Pollution Prevention Program

TAC: Technical Advisory Committee

TBD: To Be Determined

TCEQ: Texas Commission on Environmental Quality

CITY OF HARLINGEN ACRONYMS

TCVC: Texas Crime Victim Compensation

TDHCA: Texas Department of Housing and Community Affairs

TDRA: Texas Department of Rural Affairs

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TIF: Tax Increment Financing

TIRZ: Tax Increment Reinvestment Zone

TIP: Transportation Improvement Program

TML: Texas Municipal League

TMRS: Texas Municipal Retirement System

TPC: Transportation Policy Committee

TPWD: Texas Parks & Wildlife Department

TSTC: Texas State Technical College

TRU: Targeted Response Unit

TXDOT: Texas Department of Transportation

TXGLO: Texas General Land Office

UCR: Uniform Crime Report

UHP: Universal Hiring Program

ULV: Ultra Low Volume

UPS: Universal Power Supply

UPWP: Unified Planning Work Program

USDOT: United States Department of Transportation

UTHSCSA: University of Texas Health Science Center San Antonio

UTRGV: University of Texas - Rio Grande Valley

VAV: Variable Air Volume

CITY OF HARLINGEN ACRONYMS

VBLF: Valley Baptist Legacy Foundation

VIA: Valley International Airport

WWTP: Wastewater Treatment Plant

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GLOSSARY

CITY OF HARLINGEN GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Tax: Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Capital Outlay: Expenditures which result in the acquisition of an addition to capital assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

CITY OF HARLINGEN GLOSSARY

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

Conservatism: Restraint from overstating Net Income and Fund Balance/Net Position.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a capital asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a capital asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

CITY OF HARLINGEN GLOSSARY

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

CITY OF HARLINGEN GLOSSARY

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's activities primarily supported by taxes, grants and similar revenue sources. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become both measurable and available, and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Net Position: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

CITY OF HARLINGEN GLOSSARY

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenditures including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

CITY OF HARLINGEN GLOSSARY

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unmodified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.