

ANNUAL BUDGET

FY2021





Annual Budget
Fiscal Year 2021

October 1, 2020 through September 30, 2021

As adopted by the City Commission on September 16, 2020

Mayor and City Commission

Christopher Boswell
Richard Uribe
Frank Puente Jr.
Michael Mezmar
Ruben De La Rosa
Victor Leal

Mayor
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Daniel Serna, City Manager

Prepared by the Finance Department
Robert Rodriguez, Finance Director

MAYOR AND CITY COMMISSIONERS



Christopher Boswell
Mayor



Richard Uribe
*City Commissioner
District 1*



Frank Puente Jr.
*City Commissioner
District 2*



Michael Mezmar
*City Commissioner
District 3*



Ruben De La Rosa
*City Commissioner
District 4*



Victor Leal
*City Commissioner
District 5*

CITY OF HARLINGEN
Fiscal Year 2020-2021
Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$849,123, which is a 4.08 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$313,311.

The members of the governing body voted on the adoption of the budget as follows:

FOR: Richard Uribe
Frank Puente Jr.
Michael Mezmar
Victor Leal
Ruben De la Rosa

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Property Tax Rate Comparison per \$100 Valuation

Tax Rate	FY 2019-2020	FY 2020-2021
Property Tax Rate	\$0.630000	\$0.619849
No-New Revenue Tax Rate	\$0.573700	\$0.601434
No-New Revenue M&O* Tax Rate	\$0.518100	\$0.507347
Voter-Approval Tax Rate	\$0.616300	\$0.619849
Debt Rate	\$0.111900	\$0.094087

*Maintenance and Operations

Total debt obligation secured by property taxes for the City of Harlingen is \$3,029,556.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Harlingen
Texas**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

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CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

September 16, 2020

Honorable Mayor and City Commission:

I am pleased to present the City of Harlingen's budget for Fiscal Year (FY) 2021. The budget is for the fiscal year beginning October 1, 2020 and ending September 30, 2021. For all funds, exclusive of Harlingen Waterworks, Valley International Airport, Economic Development Corporation, and Firemen's Relief and Retirement Fund, revenues are \$81,138,925 and expenditures are \$82,992,759.

The breakdown of fund revenues and expenditures are listed below:

Fund	Revenues	Expenditures	Variance
General Fund	\$ 48,662,236	\$ 48,662,236	\$ -
Tennis Court	59,010	60,000	(990)
Hotel / Motel	1,046,517	958,016	88,501
CDBG	1,241,345	1,241,345	-
Downtown Improvement	243,125	253,942	(10,817)
Catastrophic Emergency	5,500	25,000	(19,500)
Free Trade Bridge	285,500	627,094	(341,594)
PEG	94,000	-	94,000
Harlingen Convention Center	61,500	-	61,500
Federal Forfeitures	20,500	40,000	(19,500)
State Forfeitures	71,000	100,000	(29,000)
Convention & Visitors Bureau	440,000	474,470	(34,470)
Awards - Restricted	1,126,315	1,126,315	-
TIF 1	108,000	-	108,000
TIF 2	229,000	-	229,000
TIF 3	441,500	570,000	(128,500)
HCIB	1,639,092	1,605,015	34,077
Debt Service	4,207,971	4,797,681	(589,710)
Infrastructure	1,407,000	1,400,000	7,000
Auditorium	336,950	349,591	(12,641)
Sanitation	9,593,000	10,528,415	(935,415)
Museum	97,175	113,945	(16,770)
Golf Course	814,200	1,023,551	(209,351)
Motor Vehicle Warehouse	3,526,612	3,449,766	76,846
Health Insurance	5,368,729	5,573,229	(204,500)
Lon C. Hill Memorial Library	13,148	13,148	-
Total	<u>\$ 81,138,925</u>	<u>\$ 82,992,759</u>	<u>\$ (1,853,834)</u>

"Recipient of Keep Texas Beautiful Governor's Achievement Award"

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551

The budget meets the City Commission goals, as outlined during budget meetings and general discussions with the City Manager. The budget process was challenging to say the least, and it involved an extensive review of every department's budget, line item by line item, in an effort to submit a balanced budget for consideration.

The City budget for fiscal year 2021 takes a strategic approach to address our community's short-term, mid-term and long-term needs in these uncertain times. The continuing COVID-19 pandemic has created unprecedented challenges. The approved budget's overriding themes are to maintain the organization's financial stability, provide vital core services to the community, and to recognize the economic stress COVID-19 has placed on our citizens, businesses, and institutions. The City is anticipating that the ongoing pandemic may negatively affect the property tax and sales tax collections for the fiscal year 2021.

Throughout the budget process an emphasis was placed on the following goals:

1. Maintaining City streets.
2. Drainage improvements throughout the City.
3. Enhancing public safety services.
4. Increasing the City's operational effectiveness and efficiency.
5. Enriching the quality of public services.
6. Maintaining current levels of public services.
7. Improving health services.
8. Providing non-civil service employees with a cost of living adjustment.

These goals were met in the FY 2021 budget by:

1. Funding \$1.4 million for street overlay projects.
2. Funding for drainage improvements approximating \$624,000.
3. Providing \$510,000 for the purchase of 10 police patrol units, \$210,000 for body cameras, and \$114,515 for backup server and 911 audit recording equipment upgrade. The City purchased \$163,000 in fire equipment.
4. Providing for the replacement of City-wide mobile and portable radios inclusive of the police department, fire department and public works department totaling \$614,000.
5. Funding for a City street sweeper totaling \$269,900.
6. Provide for the funding of pedestrian sidewalks and bridge in the amount of \$352,000.
7. Provide funding for the repair and maintenance of public buildings including the public library.
8. Including a 2% cost of living adjustment for all non-civil service employees.

This budget presents the convergence of public policy and addresses City Commission and City Manager goals and objectives of financial oversight and operational accountability while still maintaining a fiscally responsible fund balance that exceeds our informal policy of 90 days by:

1. Budgeting expenditures within forecasted revenues.
2. Establishing broad goals to guide government decision making.
3. Developing a budget consistent with approaches necessary to achieve established goals.
4. Providing a general direction to the City of Harlingen and establish the level and type of services that will be provided.

Other goals and objectives achieved are mentioned throughout the various funds.

Transfers

As in previous years, we budget transfers between funds to reimburse one fund for services provided by the other. This year a transfer of \$481,000 from the Sanitation Fund and \$551,894 from Free Trade Bridge to the General Fund reimburses the General Fund for accounting, management, human resources and a host of other services provided. The City also budgeted a transfer from the Health Insurance Fund totaling \$210,000 and a transfer of \$500,000 from the TIF No. 3. The total transfer of funds to the General Fund is \$1,742,894.

Transfers from the General Fund to other funds represent a subsidy to the receiving fund. General Fund transfers to other funds include \$30,000 to the Harlingen Arts and Heritage Museum Fund, \$182,975 to the Harlingen Downtown Fund and \$50,000 to the Tennis Court Fund. The General Fund budgeted transfers of \$85,000, \$215,000 and \$400,000 to the Tax Increment Financing Zone No. 1, 2 and 3, respectively, related to the City's portion of the incremental increase in property tax values for each zone.

Staff Positions

There were no significant changes to staffing for fiscal year 2021.

Salary Compensation

A 2% increase for cost of living was budgeted for non-civil services employees, exclusive of Harlingen Waterworks and Valley International Airport.

Overall Fund Revenue Estimates and Revenue Trends

Estimated revenues for FY 2021 are discussed in each fund in detail below. Estimates are based on historical trend analysis and assumptions such as economic factors and fee increases. Revenue trend graphs for each fund are shown in their respective sections.

The City adopted a tax rate that will raise more taxes for maintenance and operations than last year's tax rate. The tax rate decreased \$0.010151 from \$0.630000 to \$0.619849 or 1.64%. The projected property tax revenues are distributed to the Debt Service Fund and the General Fund. For FY 2021 the distribution of property tax revenues is \$3,284,940 to the Debt Service Fund and \$18,356,218 to the General Fund.

General Fund

General Fund revenues for FY 2021 are \$48,662,236. The two largest sources of revenue for General Fund are property taxes and sales taxes. Both revenue sources account for 79% of revenue in the General Fund. For FY 2021, current property taxes are budgeted at \$18,356,218 or a 14% increase over last year's budget. The increase can be attributed to growth in property tax valuations and new development compared to the prior year. Sales tax revenues for FY 2021 are budgeted at \$19,369,840 or a 5.0% increase over last year's estimated revenues. The collection of these revenues may be affected by the effects of the ongoing pandemic. Both major revenue sources continue to see steady increases due to a growing local economy. In recent years, many new businesses have opened in Harlingen including Reyna's Bar-B-Que, Homewood Suites by Hilton Hotel, Firehouse Subs Restaurant, Goodwill Store second location, Dale Shine Express Car Wash, Eliff Kubotta Tractor Dealership, TJ Max Store, Calacas Tacos and Beer, Dollar General Store, Hilton Garden Inn at the Harlingen Convention Center, Little Caesars Pizza, Gorditas Dona Tota, and the 44,436 square foot City of Harlingen Convention Center.

Total General Fund expenditures for FY 2021 are \$48,662,236 which is an increase of \$777,127 from FY 2020 budget. The increase is largely attributed to projected purchases of capital items in FY 2021.

This year, for the general fund, the City approved a balanced budget where total expected revenues are equal to total expected expenditures.

Tennis Court Fund

This year there was a transfer budgeted from the General Fund totaling \$50,000. The Tennis Court fund balance and user fees of \$9,000 will be used to fund FY 2021 expenditures. The salary for the Tennis Pro comprises the principal element of cost within the fund. Total budgeted expenses for the fund are \$60,000.

Hotel/Motel Fund

Hotel/Motel Occupancy Tax revenues were budgeted conservatively at \$1,046,517 due to the continued uncertainty of COVID-19. For FY 2021, Hotel/Motel Occupancy Tax expenditure budgets totaled \$958,016, an increase of \$33,524. The increase from FY 2021 is due to changes in debt service requirements.

Community Development Block Grant Fund

This fund is responsible for the administration of two HUD formula grant programs: the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) programs. The CDBG and HOME Programs provide the City of Harlingen with an opportunity to develop viable communities by funding activities that provide a suitable living environment, create decent affordable housing, and provide economic opportunities for low and moderate-income households. Budgeted revenues and expenditures totaled \$1,241,345 for FY 2021.

Harlingen Downtown Improvement Fund

The Harlingen Downtown Improvement Fund is primarily funded by the General Fund. In FY 2021, the General Fund will transfer \$182,975 to the Harlingen Downtown Improvement Fund and the Hotel/Motel Fund will transfer \$32,000. Expenses for the fund had a slight decrease of 2.26% or \$5,867 compared to last fiscal year.

Catastrophic Emergency Fund

This fund accounts for expenditures specifically authorized by ordinance for catastrophic emergency type expenditures such as hurricanes or floods. In anticipation of catastrophic events, \$25,000 has been budgeted for sand and sand bags for FY 2021. The estimated ending fund balance for FY 2021 is \$735,674.

Free Trade Bridge Fund

Revenues are generated by commercial and passenger vehicle bridge crossings at the Free Trade International Bridge and shared by a three-way split between the City of Harlingen, City of San Benito, and Cameron County. For FY 2021 proposed revenues decreased from the prior year to \$285,500. The expenditures consist of \$75,000 for the City's matching share for the Lower Rio Grande Valley Development Council Transit Program and a \$551,894 transfer to the General Fund. The estimated ending fund balance for FY 2021 is \$407,095.

Harlingen Convention Center Fund

The City of Harlingen's newest convention venue opened in the early part of 2019. The Harlingen Convention Center can accommodate nearly any event, from small corporate meetings to large conventions, weddings, quinceañeras, trade shows, sporting events, and concerts with over 44,000 square feet of space to include an outdoor venue that can hold up to 510 people. The consequences of measures taken worldwide and throughout the United States to curb the pandemic are having a growing impact on the hospitality industry because of the need for social distancing and the limit on gatherings. Disruptions in travel and tourism due to the pandemic were considered in projecting revenues for the Harlingen Convention Center. Projected revenues total \$61,500 for FY 2021.

Federal & State Forfeiture Funds

This fund derives its monies from Equitable Sharing Assets Forfeiture Laws. The funds are used to purchase law enforcement equipment to be used by the Harlingen Police Department for law enforcement activities and purposes. Expenditures of \$140,000 were budgeted for FY 2021.

Convention & Visitors Bureau Fund

Convention & Visitors Bureau revenues were budgeted at \$440,000, which includes a transfer of \$424,000 from the Hotel/Motel Fund, a decrease in budgeted revenues of \$7,300 compared to last fiscal year. Budgeted expenditures for FY 2021 totaled \$474,470, an increase of \$30,843 from last fiscal year. The Convention & Visitors Bureau will continue to carry out visitor promotions generating overnight visitors who will spend money in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Grant Award Programs Fund

This fund was created in FY 2015 to increase efficiency of grant budget management. A total of \$1,126,315 is anticipated in state and federal grant funding for FY 2021. Various grant awards have been budgeted including Justice Assistance, Crime Victim's Assistance, Tropical Texas Behavioral, and the University of Texas Health Science Center at Houston grant, Border Star, Stonegarden, Crime Victims Liaison, as well as various public safety grants.

Tax Increment Financing Reinvestment Zones Funds (TIF 1, TIF 2 and TIF 3)

These funds are used to account for revenues that provide development incentives and funding for infrastructure improvements in selected areas. TIF 1 is an area along and either side of the north leg of Loop 499. TIF 1 contains approximately 2,170 acres. TIF 2 is an area primarily between FM 801 (Ed Carey) and FM 509 containing approximately 1,183 acres. TIF 3 is an area north and south of Expressway 83 and contains approximately 670 acres. The funds combined have budgeted revenues of \$778,500 and expenditures budgeted in TIF 3 totaling \$570,000.

Harlingen Community Improvement Board (HCIB) Fund

The HCIB is a separately chartered nonprofit 4B corporation. The fund administers 25% of the special ½ cent sales tax to foster quality of life and economic development within the City. The HCIB's budgeted revenues totaled \$1,639,092 an increase of 4.89% over the prior year and expenditures total \$1,605,015, an increase of 2.70% over the prior year.

Debt Service Fund

The Debt Service Fund exists to record the debt payments on outstanding General Obligation and Certificate of Obligations. The total general Debt Service Fund has revenues budgeted at \$4,207,971 and expenditures of \$4,797,681 for FY 2021.

Infrastructure Fund

The City uses the Infrastructure Fund to account for the Street Maintenance Fee. The fee is assessed on all residential and commercial type properties and ranges from \$2.50 to \$8.50 per month. Per ordinance, the revenues generated from the Street Maintenance Fee are restricted for use only on street improvement projects. Projected annual revenues from this fee are \$1,407,000. The Street Maintenance Fee secures continual funding for street improvements projects in the future.

Municipal Auditorium Fund

The Municipal Auditorium is anticipating an operating loss of \$12,641 due to expenses exceeding revenues. Ticket fee income and rental income are expected to decline due to the restriction on gathering resulting from the ongoing COVID-19 pandemic. The City will continue to evaluate opportunities to expand revenue through increased programming as the restrictions are lifted.

Sanitation Fund

The Sanitation Fund will continue to provide a franchise fee payment in the amount of \$551,894 and will transfer \$481,000 to the General Fund to offset administrative expenses. Sanitation Fund revenues budget is \$9,593,000 and the expense budget is \$10,528,415 resulting in a net decrease to net position of \$935,415 leaving a projected ending net position of \$4,883,538.

Harlingen Arts and Heritage Museum Fund

FY 2021 revenues for the Museum were budgeted at \$97,175 and expenses were budgeted at \$113,945 resulting in use of net position of \$16,770. The Museum Association Board staffs, on a volunteer basis, the operations of the Museum Tuesday through Saturday. The Museum continues to increase the number of activities available to the public and to educate them on Harlingen, as well as national and international culture.

Municipal Golf Course Fund

This fund is used to account for user fees received from the Municipal Golf Course and to account for expenses due to maintenance and operations. Revenues for the Municipal Golf Course are projected to be \$814,200 and budgeted expenses are anticipated to total \$1,023,551, resulting in a net decrease in net position of \$209,351 for FY 2021. The Municipal Golf Course's net position at the end of fiscal year 2021 is projected to be a deficit of \$1,405,662.

Motor Vehicle /Warehouse Fund

This fund consist of various internal services departments including fleet, motor vehicle administration, materials management, purchasing, and vehicle replacement. Expenses in the current year totaled \$3,449,776 compared to \$3,568,200, a decrease of \$118,424 or 3.32%.

Health Insurance Fund

The cost of health insurance for employees, retirees and former employees are anticipated to increase for FY 2021. The city pays a portion of the dependent health care costs.

Short Term Factors and Budget Guidelines

The short-term factors that guided the development of the FY 2021 budget included preserving the current level of services with a conservative emphasis on resource utilization. Other significant factors included providing all non-civil service employees with a 2% cost of living adjustment, continuing to fund collective bargaining agreements with the Fire and Police Departments and funding capital expenditures and the effects of the ongoing COVID-19 pandemic.

Capital Investments and their impact on the General Fund

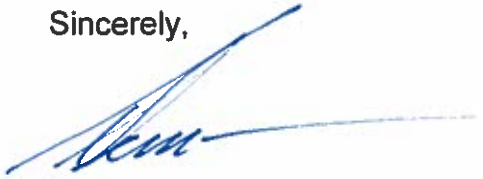
A conservative approach was taken in recommending capital improvement funding. The goal was to minimize the fiscal impact these projects would have on the operating budget. The projects that were recommended and subsequently approved for funding represent those which the City has a core responsibility to fulfill and those for which the City would sustain with projected revenues. One of the main capital improvements in the FY 2021 budget is the street overlay project which includes \$1.4 million of street improvements and \$1.7 million in drainage improvements. The FY 2021 budget was prepared with these improvements in mind. The Street Maintenance Fee provides a steady stream of income to improve City streets. Continuous capital improvements to City streets will directly reduce the cost of Street Maintenance provided by the General Fund. Planning for capital investments is an ongoing and forward-looking process. The City consistently reviews its capital priorities and evaluates whether to repair and improve existing assets or construct and acquire new assets on the relative effectiveness and service implications of each option.

During the year the City completed many street and drainage improvements including the 2019 Street Improvement Project, Jefferson Drainage Ditch Project 13th Street Drainage Ditch Project, and several miles of sidewalks throughout the City. These projects improved and/or enhanced existing streets and drainage. For this budget the City anticipates the continuation of the street and drainage improvements by procuring federal and state grants. Projects that are anticipated in the coming year include 9th and 13th Street Drainage Improvement Project, 5th and 7th Street Storm Sewer Improvement Project, 21st Street Storm Sewer Improvement Project and to rehab 18 roadways through the 2020-2021 Street Improvement Program.

The approval of this budget represents the culmination of many hours of preparation by City staff and discussion by the City Commission towards the goal of maintaining the highest quality of services in a cost-effective manner to the Citizens of Harlingen.

In closing, let me express my deep appreciation to the Mayor and City Commission for their time, effort and leadership in formulating the policies and goals of the City. Department Directors and staff should be commended for the time and energy they spent preparing budgets that will meet the needs of the community. The Finance Department is to be specially recognized for their efforts in accurately preparing the budget document.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Serna', with a long horizontal flourish extending to the right.

Daniel Serna
City Manager

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COMPREHENSIVE PLAN

**ONE VISION,
ONE HARLINGEN**

COMPREHENSIVE PLAN SYNOPSIS

ONE VISION, ONE HARLINGEN COMPREHENSIVE PLAN

The Harlingen City Commission on April 6, 2016 unanimously approved The One Vision, One Harlingen Comprehensive Plan, which is the city's core policy document.

The Comprehensive Plan utilized key input over several months from stakeholders, residents, business owners, city staff, appointed committee members and elected officials.

The Plan consists of the City's vision, goals, strategies and implementation measures for growth and prosperity. It is an integrated approach to future development with a focus on all elements that make up a city: Housing; transportation; parks and open space; economic growth; downtown; history; public services and facilities; neighborhoods and community identity.

City departments are subsequently charged with the implementation of the Comprehensive Plan. However, the City must work with other government agencies, community partners and residents towards achieving the outlined goals.

On June 24, the City Commission held a workshop with City staff to develop a list of projects pertinent to the Comprehensive Plan. This document contains the Comprehensive Plan List.

COMPLETED

CONVENTION CENTER

Construct and design a civic/convention center.

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 5-1: Identifying strategies for addressing facility needs.

BAXTER BUILDING

Pursue redevelopment of historic Baxter Building as a key, downtown landmark.

Comp Plan Action ID 3-6: Pursue redevelopment of the Historic Baxter Building as a key Downtown land-mark.

LON C. HILL DESTINATION PARK – Phase I

Develop an all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphi-theater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children's discovery center.

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

DID: ALLOW/ENCOURAGE MIXED-USE DEVELOPMENT IN HARLINGEN'S CORE AREAS

Create a specific zoning category that allows and encourages mixed-use development. Set policies, guidelines and performance measures so to provide reasonable flexibility to development.

Comp Plan Action ID 3-3: Allow and encourage more mixed-use development in the Core Areas of Harlingen.

DOWNTOWN PARKING STRUCTURES FEASIBILITY STUDY

Address parking needs in the Downtown Improvement District.

Comp Plan Action ID 3-7: Address parking needs in the vicinity of the Historic Baxter Building and the Reese Building.

DOWNTOWN MASTER PLAN

Develop a formal, core area Downtown Master Plan.

Comp Plan Action ID 1-1: Create core areas of Harlingen District.

Comp Plan Action ID 5-2: Develop a formal core areas of Harlingen Plan with individual subdistrict recommendations.

COMPLETED

CITY HALL PLAN

Explore options to update the current City Hall.

Comp Plan Action ID 2-1: Select the location for the replacement/consolidated City Hall.

Comp Plan Action ID 2-2: Fund and develop the new City Hall.

Comp Plan Action ID 2-3: Identify uses for the existing City Hall building.

FAIR PARK & VICTOR PARK ALL-INCLUSIVE PLAYGROUNDS

Construction of playgrounds for use by all residents.

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical park improvements.

RE-DESIGN HARINGEN ARTS & HERITAGE MUSEUM

Enhancement of attractions improves quality of life drawing more visitors to Harlingen.

Comp Plan Action ID 3-3: Promote and expand city amenities.

Comp Plan Action ID 3-3: Promote the City's unique assets, such as nature tourism, unique museum and murals.

AEROTROPOLIS MARKETING

Annually market the Aerotropolis airport which serves as a multimodal, "airport city," commercial core.

Comp Plan Short-term Public Investment Action No. 8: Begin marketing of Aerotropolis District.

Comp Plan Action ID 1-2: Continue to support the HEDC as it pursues economic growth in the city.

Comp Plan Action ID 5-1: Maintain Valley International Airport as the premier airport in the region.

UPDGRADE CHILDREN'S LIBRARY

A well-designed, safe environment for infants and toddlers that stimulates senses and challenges motor skills.

Comp Plan Action ID 3-3: Promote and expand city amenities.

CONSTRUCT A COMPUTER LAB

Continue to target quality-of-life features that make Harlingen an attractive place to live.

Comp Plan Action ID 3-3: Promote and expand city amenities.

CREATE A TEEN LIBRARY

Development of a Teen Library supports improvements to the City's educational system and infrastructure.

Comp Plan Action ID 3-3: Promote and expand city amenities.

COMPLETED

DRAINAGE PROJECTS (13TH STREET)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (RIO HONDO DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

SPUR 54

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

HSBMPO BICYCLE & PEDESTRIAN MASTER PLAN

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

IN PROGRESS

DRAINAGE PROJECTS (DIXIELAND DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

DRAINAGE PROJECTS (LIPSCOMB DITCH)

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

COMMERCE STREET PROJECT

Commerce Street Overlay Improvement Project from Taft Avenue to N. Business 77.

Comp Plan Action ID 2-3: Improve connectivity in the core areas of the city.

Comp Plan Action ID 3.1: Designate the following boulevards, avenues and streets as “great streets.”

LON C. HILL DESTINATION PARK – Phase II

Develop an all-inclusive playground; an adaptive baseball field; lighted trails; additional parking; an amphi-theater; restrooms; pavilions; new, lighted basketball courts; a courtyard; and a children’s discovery center.

Comp Plan Action ID 1-1: Identify funding sources and priorities for critical existing park improvements.

LOOP 499 BIKE LANE EXTENSION

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

DIXIELAND TURNAROUND

Comp Plan Action ID 2-2: Improve road capacity in West Harlingen.

FM 509 EXTENSION

Comp Plan Action ID 1-1: Support completion of the FM 509 corridor.

IN PROGRESS

PROPOSED BIKE LANES BY CITY OF HARLINGEN - ARROYO COLORADO HIKE & BIKE EXTENSION TO DIXIELAND ROAD

Comp Plan Action ID 4-2: Identify key nodes and areas with potential for increased bicycle, pedestrian activity.

HARLINGEN MULTIMODAL TRANSIT CENTER – (“T” STREET PROPERTY)

Comp Plan Action ID 5-2: Continue to support and expand area mass transit options.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

9TH AND 13TH STREE STORM SEWER IMPROVEMENT

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

HARLINGEN HUC10 FLOOD PROTECTION PLANNING STUDY

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

JEFFERSON STREET STORM DRAIN IMPROVEMENT

Comp Plan Action ID 2-2: As directed by the Drainage Master Plan, construct remedial improvements to provide adequate storm drainage for known areas of poor drainage within the city.

PENDING

LPG BURN PROP UNIT

Purchase of Unit will help maintain firefighter proficiency and an ISO rating of 3.

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

FIRE DRILL TOWER REPAIRS

A fire training drill tower needed to meet requirements set by ISO and Texas Commission on Fire Protection.

Comp Plan Action ID 1-2: Address equipment needs to maintain current levels of fire protection.

SOCCER COMPLEX PHASE II

Construction of the second phase of the Harlingen Soccer Complex to include: Upgrading the existing irrigation system to a two-wire, controlled system; enhancing the soil condition of the existing fields; bringing in select fill material for the new fields for optimal growth condition on Tift 419; and construct two additional restrooms and additional parking.

Comp Plan Action ID 3-1: Complete development of the Harlingen Soccer Complex.

HUGH RAMSEY NATURE PARK EDUCATION CENTER

Improve Hugh Ramsey Nature Park as a major birding/wildlife attraction and develop a nature center facility.

Comp Plan Action ID 3-3: Develop a nature center facility.

TRAILS: RAMSEY TO MCKELVEY AND 25TH TO DOWNTOWN AREA

Complete the Arroyo Colorado Trail as the premier trail corridor from Dixieland to Hugh Ramsey Nature Park.

Comp Plan Action ID 2-1: Complete the Arroyo Colorado Trail as the premier trail corridor in the Rio Grande Valley (from Dixieland Park to Hugh Ramsey Park).

FINANCIAL MANAGEMENT INVESTMENT POLICIES BUDGETARY POLICIES

Financial Management and Budgetary Policies are adopted for the purpose of providing sound principles in planning for the City's current and future needs. Adherence to these principles gives the assurance of long-term stability and a strong financial position.

INVESTMENT POLICIES

The investment policy states that operating funds and commingled pools shall not have a maturity date exceeding one year from the date of purchase. Securities purchased for the purpose of making debt service payments shall not have a stated final maturity date, which exceeds the debt service payment date. Securities for special projects or special fund portfolios should not have a stated final maturity date that exceeds the estimated project completion date. The City's investment policy limits authorized investments to certain Texas government investment pools, certain government money market mutual funds, and repurchase agreements. The policy requires all investments to be investment grade or higher. It is the City's policy for deposits plus accrued interest to be 102% secured by collateral valued at fair value, less the amount of the Federal Deposit Insurance Corporation insurance. Firemen's Relief and Retirement Fund has a separate investment policy.

GENERAL BUDGETARY POLICIES

Budget Preparation

The City's Budget will be prepared in accordance with State Law, City Charter, and standards established by the Governmental Accounting Standards Board and the Government Finance Officers Association. The budget will be comprehensive in nature and will address the funds of the City. Ordinances approved by the City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and budget adjustments within a fund between line items are approved by the City Manager.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City will submit its Official Budget each year to GFOA with an application for the Distinguished Budget Program.

Balanced Budget

It is required each year that the budget for each fund be a balanced budget. A balanced budget is defined as one in which the total resources available, including prior year ending resources plus projected revenues, will be equal to or greater than the projected expenditures.

Public Hearings, Accessibility of Budget to Public

The City's policy is to have at least one public hearing on the Proposed Budget at a duly advertised public meeting. The public meeting will be advertised at least ten days before the

budget is finally adopted. Copies of the Proposed Budget will be available for public inspection at any time after it has been submitted to the City Commission.

Cost Accounting

It is the policy of the City to allocate cost to the department levels to the extent it is practical.

Administrative Overhead Fee to Proprietary Funds

It is the City's policy for each of the Proprietary Funds to pay to the General Fund an amount set by the Budget. This payment is for general administrative overhead, including management, accounting, legal and human resources services. From an accounting perspective, the fee has been characterized as an operating transfer.

Budgeted Revenues Projections

Revenues will be estimated on a reasonably attainable basis, with an emphasis on conservatism. This is accomplished by projecting revenues on historical trends, factoring in economic conditions and other factors (such as rate changes) that may affect the revenues. Revenues are monitored on a continual basis during the fiscal year.

Budgetary Information

All funds except Proprietary Funds use the flow of current resources measurement focus and the modified accrual basis for accounting and budgeting. The Proprietary Funds are budgeted using the flow of economic resources measurement focus and the full accrual basis for accounting and budgeting.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Under the full accrual basis of accounting, the revenues are recognized when they are earned, and the expenses are recognized when they are incurred. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are generally recorded when a liability is incurred, consistent with accrual accounting. However, debt service expenditures, as well as those related to compensated absences and claims and judgments are recognized only when payment is made.

BUDGETARY INTEGRATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds except for the Community Development Block Grant (CDBG) Fund and the Capital Projects Funds, which adopt project-length budgets. Formal budgetary integration is employed as a management control device during the year for the General, Debt Service, Community Development Block Grant, Tennis Court, Hotel/Motel Occupancy Tax, Metropolitan Planning Organization (MPO), Catastrophic Emergency Relief, Harlingen Downtown, Convention & Visitor's Bureau Special Investigations, and Free Trade Bridge, Infrastructure, Street Improvement, as well as for all enterprise and internal service funds.

Budgetary data for Capital Project Funds are budgeted over the life of the respective project and not on an annual basis. Budgets for Community Development Block Grant Funds are adopted on a program (entitlement) basis rather than an annual basis. Unexpended appropriations do not lapse at the end of the fiscal year for these funds.

The budget of any public sector organization is one of the base lines for measuring the performance of the entity's fiscal efficiency and the results of prudent management. These measures are realized when revenues and expenditures do not reflect variances that are beyond a reasonable level of error.

To assist in a successful attainment of this objective the concept of Budgetary Integration when implemented gives management timely access and reporting capabilities to monitor revenues and expenditures and maintain variances within reasonable limits.

Uncommitted balances of appropriations should be given particular attention because these amounts are legal authority to spend or commit a government's resources.

Unrealized revenues should be monitored to determine if reductions should be made to expenditures to keep in line with actual revenues.

Accounting systems are currently designed to automatically provide real time data and timely reporting which target the balances of appropriations and unrealized revenues.

As a result directors are able to make line item adjustments by Journal Entry or Budget Adjustments to compensate for excess expenditures.

An integrated budget tracks encumbrances to keep track of commitments such as open purchase orders and incomplete contracts. Actual expenditures and encumbrances can then be compared with appropriated balances to determine the remaining expendable available funds. Expenditures may not legally exceed budgeted appropriations at the fund level.

There are accounting procedures to reappropriate previous years' encumbrances as part of the following year's budget.

Fund balance is used to describe the net assets of governmental funds calculated on a government's budgetary basis. Net assets are the difference between assets and liabilities. The distinction must be made that unreserved fund balances are not available for new expenditures.

DESCRIPTION OF THE BUDGET PROCESS

The City's fiscal year has been established as the period beginning October 1 and ending September 30 of the subsequent year. With the exception of the General Obligation Bond Projects Funds and the Community Development Block Grant Fund, unused appropriations lapse at the end of the year.

The Budget process is more than the preparation of a legal document that appropriates funds for a series of line items. Budgeting is a broadly defined process that has political, managerial, planning, communication, and financial dimensions.

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital assets.

Several essential features characterize this process:

- Incorporates a long-term perspective,
- Establishes linkages to broad organizational goals,
- Focuses budget decisions on results and outcomes,
- Involves and promotes effective communication, and
- Provides incentives to government, management, and employees.

The City of Harlingen does not have a formal budget department. The responsibility for the budget process has been given to the Finance Department. The budget process begins in May of each year. The Directors of the departments/funds prepare and present to the City Manager proposed goals and objectives. The Directors then present their proposed budgets during budget meetings with the City Manager. After numerous budget workshops with the City Commission and Department Directors, the City Manager presents his proposed budget at a final workshop. Based upon deliberations of the final workshop, the City staff prepares appropriation ordinances/resolutions, as applicable, for the City Commission to consider and approve at public hearings. The Commission votes on the budget at specially scheduled meetings.

After the proposed budget is adopted by the Commission in September, copies are available for public inspection in the City Finance Department.

BUDGETARY POLICY AND PROCEDURES

Approach

The revenues side of the budget is developed with an underlying conservative approach. While it is the intent of those involved in its formulation to be realistic, the probability of attainment is tantamount to assuring that the financial resources are available to meet the expenditures that are budgeted and to build the fund balances, which will assure the strong and stable financial condition of the City.

Interactivity

As indicated in the organizational chart presented in the introduction section, the Citizens of Harlingen are the “Stakeholders”. They own the City. The “Board of Directors”- the Mayor and the City Commission, represents the Citizens. They have the responsibility for guiding and directing the activities and operations of the City. The City Manager and Department heads are the appointed “Officers”. “Advisory Board Members” consist of many volunteers that participate in a very active manner. In some Cities, this description is part of the documentation

file and ends there. In Harlingen it is the reality that can be witnessed every day in the operations of the City.

The Mayor and Commissioners maintain an “open door” policy for the Citizens. This avenue of access is often used both informally and formally. Citizens often call upon the elected officials, both by phone and in person and make known their views of the needs of the City. Each Commission meeting has an agenda item styled “Citizen Communication”. There are many opportunities for the Citizens of Harlingen to make their concerns known to those elected to serve them.

The City Manager also has an “open door” policy for the Citizens. He also has extensive input on the needs of the City from the departments through daily contact and in regularly scheduled staff meetings.

Department heads are in constant contact with the staff, who are on the “front line”, and are made aware of the City’s needs from a “grassroots” perspective. These views are communicated to the City Manager and the Department Heads on a daily basis and to the Mayor and City Commission in workshops.

The budget policy process in the City of Harlingen is not exclusively scheduled to a particular part of the year. It is on going and very interactive throughout the entire year. Perhaps the development of budgetary policy can best be described as a balance of the interaction between “from the bottom up” and “from the top down” policies.

The formal part of the budget process is presented on the following pages captioned “**General Budget Requirements**”.



BUDGET CALENDAR - FISCAL YEAR 2021

March	2	Monday	Finance Department submits budget work papers to departments
	2	Monday	Departments begin preparation of budget based on goals and objectives
	16	Monday	Departments goals and objectives are due to the Finance Department
April	6	Monday	Departments complete data entry into system
May	8	Friday	Finance Department delivers draft budget to City Manager
	11	Monday	City Manager and Finance Department review revenue projections
	12	Tuesday	Departmental budget meetings with City Manager
	13	Wednesday	Departmental budget meetings with City Manager
	15	Friday	Departments return reworked budgets to the Finance Department as necessary
June	16	Tuesday	City Manager finalizes budget decisions for proposal to City Commission
	25	Thursday	First City Commission budget workshop
July	9	Thursday	Second City Commission budget workshop
	25	Saturday	Last day for appraisal district to deliver certified property tax roll
	27	Monday	Calculation of no-new-revenue tax rate and voter-approval tax rate
	30	Thursday	Third City Commission budget workshop
	30	Thursday	Website publication of "Notice of Tax Rates in City of Harlingen"
	31	Friday	Departments performance indicators are due to the Finance Department
August	5	Wednesday	Meeting of governing body to set desired tax rate and tax hearing dates (Special Meeting)
	13	Thursday	File proposed budget with City Secretary and post on website
	22	Saturday	Website and newspaper publication of "Notice of Public Hearing on Annual Budget"
September	2	Wednesday	Public hearing on Annual Budget (Regular Meeting)
	2	Wednesday	First reading of Budget Appropriation Ordinance (Regular Meeting)
	8	Tuesday	Website and newspaper publication of "Notice of Public Hearing on Tax Increase"
	16	Wednesday	Second reading of Budget Appropriation Ordinance (Regular Meeting)
	16	Wednesday	Resolution ratifying the tax increase reflected in the adopted budget (Regular Meeting)
	16	Wednesday	Public hearing on Proposed Tax Rate (Regular Meeting)
	16	Wednesday	Vote on Tax Rate and first reading of Tax Ordinance (Regular Meeting)
	22	Tuesday	Second reading of Tax Rate Ordinance (Special Meeting)
October	01	Thursday	New fiscal year begins

1. As indicated on previous page, beginning in March budget forms and worksheets are distributed to departments and are due by May 1. In May, meetings are held with each department to review budget requests. In June City Manager submits a proposed budget at which time numerous meetings are held with the City Commission and staff.

The Economic Development Corporation, Waterworks and Airport managers along with their staff draft a separate budget. The Utility Trustees and Airport Board adopt each budget, which is then submitted and presented to the City Commission for final approval.

2. A public hearing is held in August by the City Commission to obtain citizen's comments.

3. Prior to October 1, the City's EDC, Waterworks and Airport budgets are legally enacted by formal approval of the City Commission.

4. Starting in FY 1987 – 1988, budgets were formulated and adopted.

5. During the fiscal year, the City Commission may transfer a Department or Agency to another at any time by passing an ordinance. In addition the City Commission may amend any budget of a fund, department, or agency through the same procedure stated above. The City Manager may transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City without Council approval. Expenditures may not exceed object class appropriations as established by policy of the City Commission.

Property Tax

The City shall have the power and is hereby authorized annually to levy and collect taxes, not exceeding two dollars and fifty cents (\$2.50) on each one hundred dollars (\$100.00) of assessed valuation of all real and personal property within the City limits, not exempt from taxation by Constitution and Laws of the State, for any purpose not consistent with the Constitution of the State of Texas.

**CITY OF HARLINGEN
ACCOUNTING MEASUREMENT
ACCOUNTING SYSTEM
AND
BUDGETARY CONTROL**

The City's accounting for Governmental Fund Types (General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Special Assessment Funds, and Expendable Trust Funds) follows the modified accrual basis of accounting. Under this method, revenues are recognized when incurred, except for principal and interest on long-term debt.

Proprietary Funds (Enterprise Funds and the Internal Service Fund) and Pension Trust Funds follow the full accrual basis of accounting. Under this method, revenues are recognized at the time they are earned and expensed when they are incurred.

Transfers are recognized in the accounting period in which the interfund receivable and payable arises.

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability of assets. The concept of reasonable assurance recognizes that (1) the cost of controls should not exceed the benefits likely to be derived, and (2) the evaluation of cost and benefits requires estimates and judgments by management.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and private purpose funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All internal control evaluations occur within the above framework. The auditors believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions. Key controls are evaluated continually.

Budgetary control is maintained through a monthly line item review by disseminating monthly financial reports to all departments. Monthly reports are prepared for each department reflecting current and accumulated expenditures as well as the percent of budget expenditures compared to percent of current year.

CITY OF HARLINGEN
ANALYSIS OF PROPERTY TAX REVENUE
PROPOSED FISCAL YEAR 2020-2021

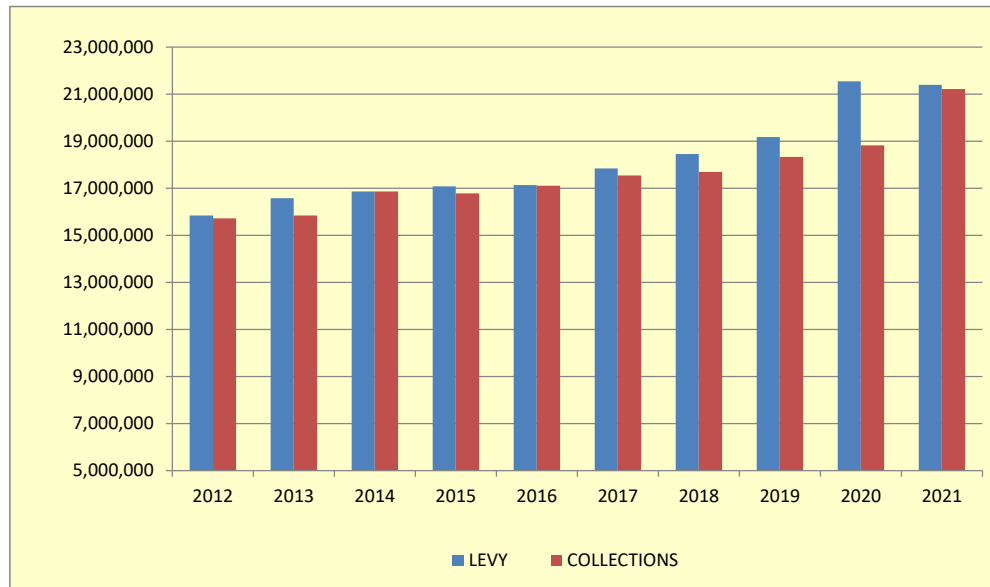
	Actual FY 2017-2018	Actual FY 2018-2019	Budget FY 2019-2020	Proposed FY 2020-2021
Appraised Valuations	\$ 3,448,947,915	\$ 3,572,463,726	\$ 3,758,394,848	\$ 3,860,705,742
Less Exemptions	<u>314,899,085</u>	<u>316,243,782</u>	<u>338,371,005</u>	<u>410,544,347</u>
Total Taxable Value	<u>\$3,134,048,830</u>	<u>\$3,256,219,944</u>	<u>\$3,420,023,843</u>	<u>\$3,450,161,395</u>
Tax Levy	\$18,454,126	\$19,173,502	\$21,546,150	\$21,387,030
Percent Collected	94.01%	93.61%	85.53%	97.35%
Estimated Tax Collection	\$17,348,142	\$17,948,652	\$18,428,193	\$20,819,992
Estimated Delinquent Tax	\$347,028	\$386,519	\$320,881	\$391,174
General Fund & TIF's	\$13,561,910	\$13,909,781	\$14,423,271	\$17,121,965
Debt Service	<u>3,786,232</u>	<u>4,038,871</u>	<u>4,004,922</u>	<u>3,698,027</u>
Total	<u>\$17,348,142</u>	<u>\$17,948,652</u>	<u>\$18,428,193</u>	<u>\$20,819,992</u>
General Fund	0.456327	0.460827	0.518100	0.525798
Debt Service Fund	<u>0.132500</u>	<u>0.128000</u>	<u>0.111900</u>	<u>0.094087</u>
TOTAL	<u>0.588827</u>	<u>0.588827</u>	<u>0.630000</u>	<u>0.619885</u>

**CITY OF HARLINGEN
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	PERCENT OF LEVY COLLECTIONS	DELINQUENT TAX COLLECTIONS	TOTAL TAX COLLECTIONS	TOTAL COLLECTIONS AS PERCENT OF CURRENT LEVY	OUTSTANDING DELINQUENT TAXES
2012	15,845,641	15,149,644	95.61%	567,445	15,717,089	99.19%	1,853,622
2013	16,571,087	15,339,600	92.57%	496,011	15,835,611	95.56%	1,808,187
2014	16,859,308	16,239,423	96.32%	763,068	17,002,491	100.85%	1,711,434
2015	17,081,984	16,362,123	95.79%	422,472	16,784,595	98.26%	1,694,744
2016	17,126,250	16,743,565	97.77%	365,347	17,108,912	99.90%	1,501,498
2017	17,833,596	17,154,973	96.19%	380,976	17,535,948	98.33%	1,540,551
2018	18,454,185	17,348,233	94.01%	347,028	17,695,261	95.89%	1,617,109
2019	19,173,502	17,948,652	93.61%	386,519	18,335,171	95.63%	1,757,003
2020	21,546,150	18,428,193	85.53%	392,672	18,820,865	87.35%	1,846,741
*2021	21,387,033	20,819,992	97.35%	391,174	21,211,166	99.18%	2,022,608

* ESTIMATED FOR TAX YEAR 2020

**PROPERTY TAX LEVY AND COLLECTIONS
TEN YEAR COMPARISON**



**CITY OF HARLINGEN
PROPERTY TAX RATES
ALL OVERLAPPING GOVERNMENTS
(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS**

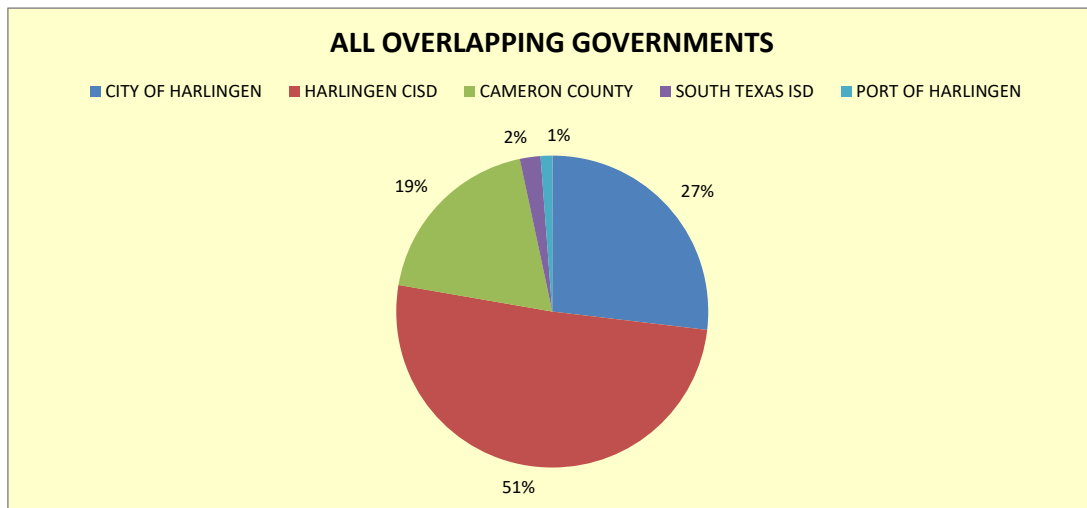
<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>	<u>HARLINGEN INDEPENDENT SCHOOL DISTRICT</u>	<u>CAMERON COUNTY</u>	<u>SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT</u>	<u>PORT OF HARLINGEN AUTHORITY</u>	<u>TOTAL</u>
2012	0.450426	0.138401	0.588827	1.218000	0.364291	0.049200	0.000000	2.220318
2013	0.451862	0.136965	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2014	0.449723	0.139104	0.588827	1.218000	0.384291	0.049200	0.000000	2.240318
2015	0.450901	0.137926	0.588827	1.218000	0.399291	0.049200	0.000000	2.255318
2016	0.458590	0.130237	0.588827	1.318000	0.399291	0.049200	0.000000	2.355318
2017	0.460327	0.12850	0.588827	1.318000	0.407743	0.049200	0.000000	2.363770
2018	0.456327	0.13250	0.588827	1.318000	0.410803	0.049200	0.030000	2.396830
2019	0.460827	0.12800	0.588827	1.318000	0.416893	0.049200	0.030000	2.372920
2020	0.518100	0.11190	0.630000	1.216400	0.436893	0.049200	0.030000	2.332493
2021	0.525798	0.09409	0.619885	1.172300	0.436893	0.049200	0.027657	2.278278

Tax rate limit City: \$2.50

Tax due date: January 31

Discount allowed: None

Penalty and Interest: Begins at 7% in February (delinquency date) and continues to 18% in July after which a 1% per month interest is assessed until taxes are paid.



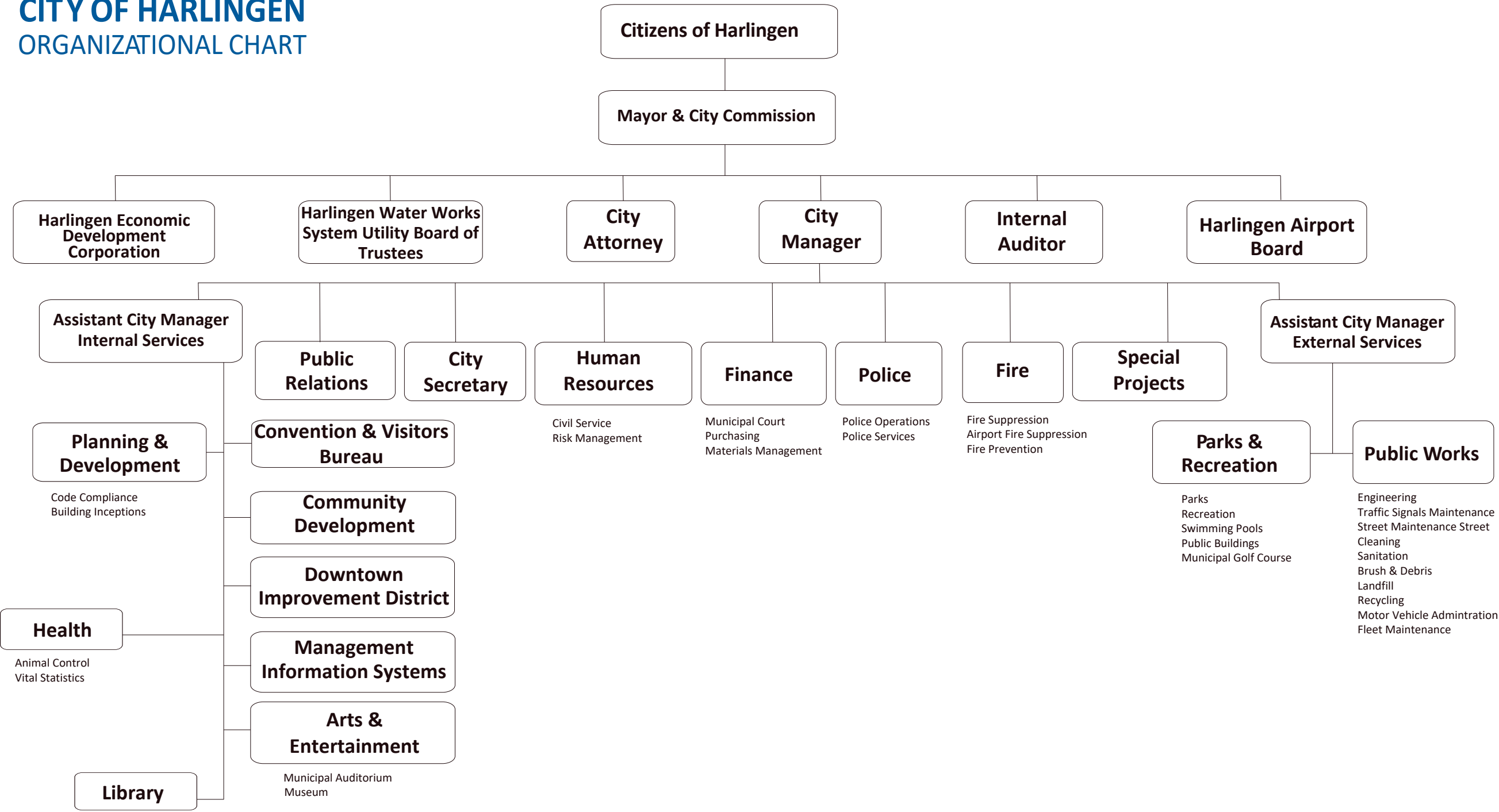
Percentage of total tax rate by taxing units

CITY OF HARLINGEN
PRINCIPAL TAXPAYERS
2020 ASSESSED VALUATION

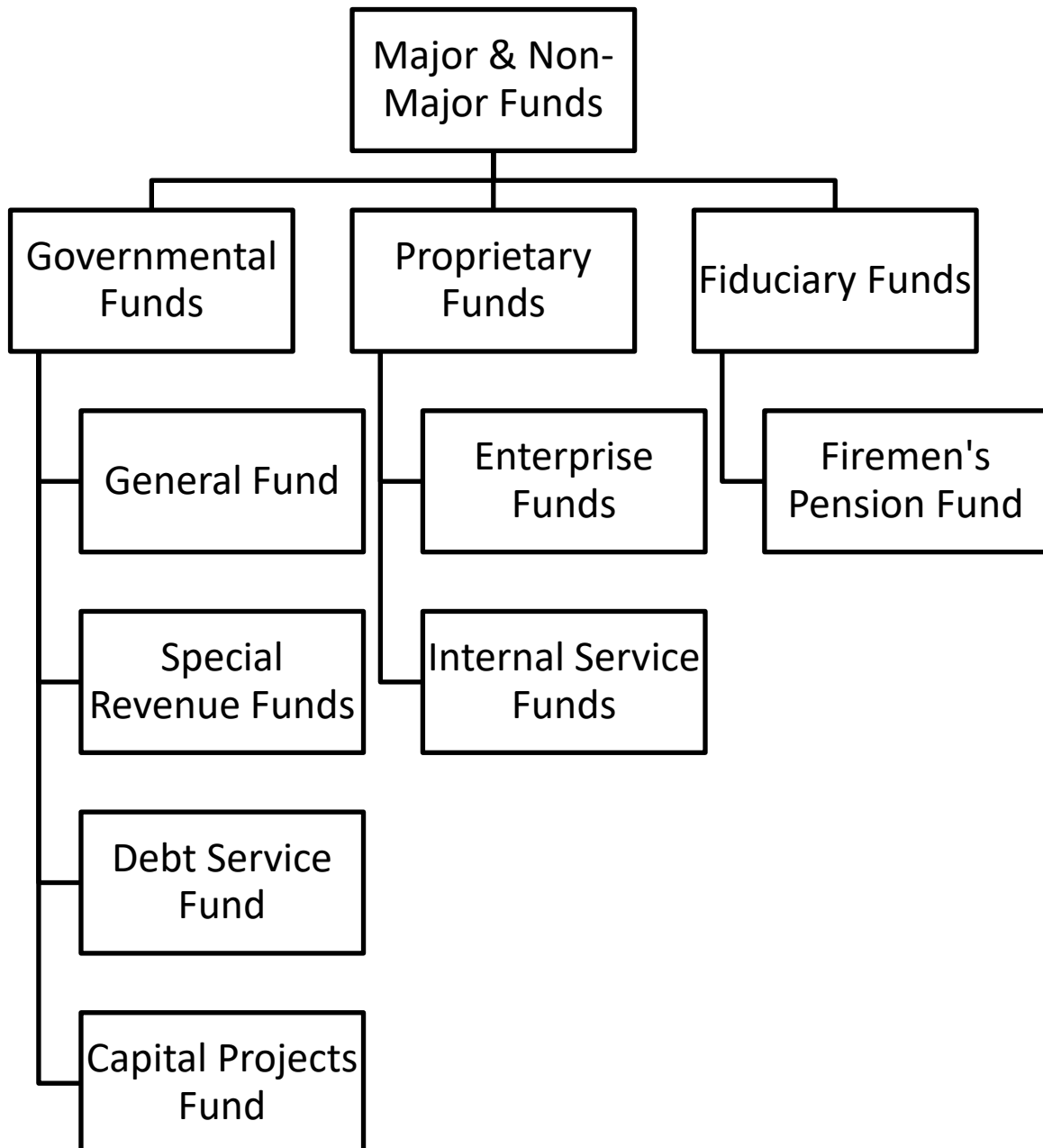
<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	2020 TAXABLE ASSESSED VALUATION	PERCENTAGE OF TOTAL TAXABLE ASESSED VALUATION
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	\$67,316,259	1.95%
AEP TEXAS CENTRAL COMPANY	ELECTRICITY SUPPLIERS	40,938,690	1.19%
Y & O HARLINGEN CORNERS LLC	SHOPPING CENTER OPERATIONS	27,853,669	0.81%
BOYER HARLINGEN LC	COMMERCIAL REAL ESTATE	27,575,632	0.80%
HMC REALTY LLC	MEDICAL SERVICES	24,480,000	0.71%
VHS HARLINGEN HOSPITAL CO LLC	MEDICAL SERVICES	21,314,461	0.62%
RANCHO HARLINGEN CORNERS LLC	SHOPPING CENTER OPERATIONS	19,586,199	0.57%
HARLINGEN TOWN CENTER LLC	SHOPPING CENTER OPERATIONS	19,295,266	0.56%
VALLEY VISTA MALL REALTY	SHOPPING CENTER OPERATIONS	19,000,000	0.55%
EAN HOLDINGS LLC	AUTO RENTAL AND LEASING	16,425,744	0.48%
		<u>\$283,785,920</u>	<u>8.23%</u>

SOURCE: CAMERON APPRAISAL DISTRICT

CITY OF HARLINGEN
ORGANIZATIONAL CHART



FUND STRUCTURE OVERVIEW



CITY OF HARLINGEN FUND STRUCTURE OVERVIEW

The Major Fund Descriptions are as follows:

Major funds represent the significant activities and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitutes more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

GOVERNMENTAL FUNDS

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital project funds), and the servicing of long-term debt (debt service funds).

MAJOR FUNDS

1. **General Fund** is the primary operating fund for the City of Harlingen. It accounts for all of the financial resources of the general local government, except those required to be accounted for in another fund.
2. **Harlingen Economic Development Corporation Fund** is a special revenue fund used to account for 75% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1,1990.

NON-MAJOR FUNDS

SPECIAL PROJECT FUNDS are used to account for the proceeds of specific revenues sources, other than for major capital projects that are legally restricted to expenditure for specified purposes. The different funds or grants that comprise the non-major Special Revenue Funds are as follows:

1. **Community Development Fund** (CDBG) is used to account for the annual Entitlement grant from the U.S. Department of Housing and Urban Development.
2. **Tennis Court Fund** is to account for monies received from the Tennis Pro on a percentage of total municipal tennis court fees. The fund will account for expenditures for the maintenance of the tennis court as needed.
3. **Hotel/Motel Occupancy Tax Fund** is to account for monies received from the hotels and motels on 7 % occupancy tax. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds will be used for other promotional expenses.
4. **Catastrophic Emergency Relief Fund** is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

5. **Harlingen Downtown Improvement District Fund** is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.
6. **Free Trade Bridge Fund** is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.
7. **Convention and Visitor's Bureau Fund** is used to account for expenditures related to solicit conventions, meetings, and other related group businesses; to carry out visitor promotions generating overnight stays in Harlingen there by contributing to the economic fabric and quality of life in the community.
8. **Award Programs-Restricted Fund** is a fund derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. Fund operates on a cost-reimbursement basis, but some exclusions may apply.
9. **PEG Fund** was established to account for the one percent the city receives from cable companies specifically for allowable Capital outlay.
10. **Convention Center Fund** accounts for the operational gains and losses of the newly established center.
11. **Federal & State Forfeiture Funds** are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance initiatives that enhance the department's ability to be successful in their mission.
12. **The Tax Increment Financing Funds** are used to account for revenues that provide development incentive and funding for infrastructure improvements in the selected areas.
13. **Harlingen Community Improvement Board Fund** is used to account for 25% of the ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

DEBT SERVICE FUNDS are used to account for the accumulation of resources for the payment of general long-term debt and interest for the City of Harlingen.

CAPITAL PROJECT FUNDS

The **Infrastructure Fund** is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

PROPRIETARY FUNDS

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial

administration. Goods or services from such activities can be provided either to outside parties (**enterprise funds**) or to other departments or agencies primarily within the government (**internal service funds**).

MAJOR FUNDS

ENTERPRISE FUNDS

1. **Sanitation Fund** is provided to account for the resources from the collection of garbage within the City limits and the operation of the public landfill owned by the City of Harlingen.
2. **Water and Wastewater System Fund** is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit
3. **Valley International Airport Fund** is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

NON-MAJOR FUNDS

ENTERPRISE FUNDS

1. Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City's Museum.
2. Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.
3. Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium.

INTERNAL SERVICES FUNDS

1. **Motor Vehicle/Warehouse Fund** provides supplies and services for the maintenance of all City-owned vehicles and equipment and future replacements. This fund is funded primarily through charges to other departments of the City, which utilize this service.
2. **Health Insurance Fund** is used to accumulate all payment from the various departments for medical/health insurance premiums for payment to the insurance company and plan administrator.

FIDUCIARY FUND

The City is the trustee, or fiduciary, of the **Firemen's Relief and Retirement Fund**, which is not a budgeted fund. It has been established to account for the Firemen's relief and retirement monies. The City is responsible for ensuring that these funds are used for their intended purpose and the City cannot use these funds to finance its programs or operations.

**CITY OF HARLINGEN
MAJOR REVENUE SOURCES
FOR 2020-2021**

There are five major revenue sources for the City of Harlingen that comprise 92% of the total revenues for all funds:

1) **Charges for Services (34.53%)** This revenue source represents the largest type of revenues for all funds. Of the Proprietary (Enterprise) Funds the Water and Wastewater Funds comprise the majority of the revenues. Revenue from water sales is influenced by rate increases, weather conditions, and population growth. Other Proprietary Funds receiving the majority of the charges for services are Sanitation, Motor Vehicle/Internal Services and Municipal Golf Course. Sanitation Fund's major revenue is providing garbage collections to local residents. Motor Vehicle Fund is funded primarily through charges for services to other departments of the City.

Of the Governmental Fund Types the General Fund represents the majority of the charges for services for this fund type. Most of the revenue is derived from reimbursements to the various City departments for services provided. Some examples are providing Police services for various activities and functions, Fire Suppression services at Valley International Airport, and Pendleton Pool operations for Harlingen Consolidated Independent School District. These services are evaluated each year and adjusted according to personnel and related benefit cost increases. Other charges for services include birth and death certificates, rentals of various City buildings and pavilions, library services, cleanup mowing, and various City pool activities to name a few.

2) **Sales Tax (20.43%)** Sales tax revenues are the second largest source of revenue and are very important to the City.

3) **Property Taxes (18.11%)** The third largest revenue source is property taxes, which are deposited into the General Fund and Debt Service Fund. This year again the property tax rate remained the same.

4) **Other (11.30%)** This category is comprised of several revenue sources. They are Franchise Fees, such as Time Warner, American Electric Power, and Texas Gas Service; Other Taxes and Fees such as Hotel/Motel Occupancy Taxes; Fines and Forfeitures, such as Municipal Court Fines and Library Fines; Licenses and Permits, such as various building permits issued by the City for building construction purposes; and Other Financing Sources, such as transfers in to various funds.

5) **Airport Revenue (15.63%)** This last major revenue source is comprised of Terminal Building, Airfield and Industrial Park rental and Terminal Support at Valley International Airport.

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES				FIDUCIARY FUND TYPES			
	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund
	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types
Property Taxes	\$ 19,344,906	\$ 21,686,285	\$ 22,549,907	\$ 63,581,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	25,825,476	23,193,743	25,441,546	74,460,765	-	-	-	-	-	-	-	-
Franchise Fees	3,768,465	3,606,954	3,747,000	11,122,419	-	-	-	-	-	-	-	-
Other Taxes & Fees	3,159,493	2,480,500	2,673,017	8,313,010	1,765,652	1,023,700	1,056,034	3,845,386	-	-	-	-
Fines & Forfeitures	1,059,835	1,177,862	975,948	3,213,645	-	-	-	-	-	-	-	-
Licenses & Permits	690,991	591,450	584,950	1,867,391	-	-	-	-	-	-	-	-
Charges for Services	2,645,310	1,499,322	1,495,774	5,640,406	39,277,660	39,829,765	39,938,064	119,045,489	-	-	-	-
Intergovernmental	4,924,232	9,588,588	5,032,784	19,545,604	-	-	-	-	-	-	-	-
Interest Investments	966,905	411,823	325,671	1,704,399	1,019,960	612,500	392,100	2,024,560	1,809,322	4,002,000	4,006,000	9,817,322
Miscellaneous	5,838,503	1,351,993	601,016	7,791,512	7,230,237	4,379,389	3,663,642	15,273,268	-	-	-	-
Other Financing Sources	3,668,390	10,389,593	4,828,639	18,886,622	8,478,115	14,859,759	16,050,228	39,388,102	2,008,173	2,178,000	2,203,000	6,389,173
TOTALS	\$ 71,892,506	\$ 75,978,113	\$ 68,256,252	\$ 216,126,871	\$ 57,771,624	\$ 60,705,113	\$ 61,100,068	\$ 179,576,805	\$ 3,817,495	\$ 6,180,000	\$ 6,209,000	\$ 16,206,495

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
EXPENDITURE SUMMARY BY OBJECT TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES				FIDUCIARY FUND TYPES			
	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund
	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types
Personnel Services	\$ 32,920,300	\$ 35,753,851	\$ 36,269,397	\$ 104,943,548	\$ 16,091,653	\$ 17,570,362	\$ 17,721,200	\$ 51,383,215	\$ 2,724,497	\$ 3,300,000	\$ 3,200,000	\$ 9,224,497
Materials & Supplies	1,812,420	2,566,196	2,034,867	6,413,483	5,679,516	6,116,729	6,318,375	18,114,620	-	-	-	-
Services & Charges	11,346,068	14,890,097	16,563,626	42,799,791	15,154,191	18,473,889	19,987,974	53,616,054	283,897	296,300	354,800	934,997
Street Improvements	2,256,014	6,210,767	1,821,124	10,287,905	-	-	-	-	-	-	-	-
Capital Outlay	2,095,587	6,358,996	2,586,081	11,040,664	-	2,455,242	705,126	3,160,368	-	-	-	-
Other Financing Uses/												
Transfers	15,325,450	22,359,664	9,533,160	47,218,274	3,155,641	1,509,131	1,092,507	5,757,279	-	-	-	-
Depreciation	-	-	-	-	11,787,516	9,975,000	10,366,328	32,128,844	-	-	-	-
TOTALS	\$ 65,755,839	\$ 88,139,571	\$ 68,808,255	\$ 222,703,665	\$ 51,868,517	\$ 56,100,353	\$ 56,191,510	\$ 164,160,380	\$ 3,008,394	\$ 3,596,300	\$ 3,554,800	\$ 10,159,494

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
REVENUE SUMMARY BY FUND TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES				FIDUCIARY FUND TYPES			
	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund
	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types
Property Taxes	\$ 19,344,906	\$ 21,686,285	\$ 22,549,907	\$ 63,581,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	25,825,476	23,193,743	25,441,546	74,460,765	-	-	-	-	-	-	-	-
Franchise Fees	3,768,465	3,606,954	3,747,000	11,122,419	-	-	-	-	-	-	-	-
Other Taxes & Fees	3,159,493	2,480,500	2,673,017	8,313,010	1,765,652	1,023,700	1,056,034	3,845,386	-	-	-	-
Fines & Forfeitures	1,059,835	1,177,862	975,948	3,213,645	-	-	-	-	-	-	-	-
Licenses & Permits	690,991	591,450	584,950	1,867,391	-	-	-	-	-	-	-	-
Charges for Services	2,645,310	1,499,322	1,495,774	5,640,406	39,277,660	39,829,765	39,938,064	119,045,489	-	-	-	-
Intergovernmental	4,924,232	9,588,588	5,032,784	19,545,604	-	-	-	-	-	-	-	-
Interest Investments	966,905	411,823	325,671	1,704,399	1,019,960	612,500	392,100	2,024,560	1,809,322	4,002,000	4,006,000	9,817,322
Miscellaneous	5,838,503	1,351,993	601,016	7,791,512	7,230,237	4,379,389	3,663,642	15,273,268	-	-	-	-
Other Financing Sources	3,668,390	10,389,593	4,828,639	18,886,622	8,478,115	14,859,759	16,050,228	39,388,102	2,008,173	2,178,000	2,203,000	6,389,173
TOTALS	\$ 71,892,506	\$ 75,978,113	\$ 68,256,252	\$ 216,126,871	\$ 57,771,624	\$ 60,705,113	\$ 61,100,068	\$ 179,576,805	\$ 3,817,495	\$ 6,180,000	\$ 6,209,000	\$ 16,206,495

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
REVENUES BY FUND TYPE
ACTUALS FY 2018-2019

	Property Taxes	Sales Tax	Franchise Fees	Other Taxes & Fees	Fines & Forfeitures	Licenses & Permits	Charges for Services	Inter-governmental	Interest-Investments	Miscellaneous	Other Financing/Transfers	TOTAL
Governmental Fund Types												
General Fund	\$ 15,267,137	\$ 19,369,107	\$ 3,660,898	\$ 251,429	\$ 1,059,835	\$ 690,991	\$ 1,886,557	\$ 788,181	\$ 547,187	\$ 243,948	\$ 1,661,192	\$ 45,426,462
CDBG	-	-	-	-	-	-	-	1,233,169	5,752	111,900	-	\$ 1,350,821
Tennis Courts	-	-	-	-	-	-	8,494	-	50	-	-	\$ 8,544
Hotel/Motel	-	-	-	1,385,982	-	-	-	-	12,395	-	-	\$ 1,398,377
Catastrophic	-	-	-	-	-	-	-	-	17,691	-	-	\$ 17,691
Downtown	-	-	-	30,906	-	-	-	-	2,795	-	216,435	\$ 250,136
Free Trade Bridge	-	-	-	-	-	-	352,490	-	21,259	-	-	\$ 373,749
CVB	-	-	-	-	-	-	-	1,500	3,498	1,463	424,000	\$ 430,461
Award Programs	-	-	-	-	-	-	-	1,424,180	-	-	552,410	\$ 1,976,590
PEG	-	-	107,567	-	-	-	-	-	4,497	-	-	\$ 112,064
Convention Center	-	-	-	-	-	-	-	500,000	1,875	-	-	\$ 501,875
Federal & State Forfeitures	-	-	-	-	-	-	-	88,968	4,268	8,637	-	\$ 101,873
TIF 1-3	-	-	-	-	-	-	-	311,100	24,902	-	437,174	\$ 773,176
EDC	-	4,842,277	-	-	-	-	397,769	84,634	132,622	4,849,974	210,721	\$ 10,517,997
HCIB	-	1,614,092	-	-	-	-	-	492,500	115,801	15,692	-	\$ 2,238,085
Infrastructure	-	-	-	1,491,176	-	-	-	-	33,226	-	15,426	\$ 1,539,828
Lon C. Hill Memorial Library	-	-	-	-	-	-	-	-	1,983	-	17,540	\$ 19,523
Debt Service	4,077,769	-	-	-	-	-	-	-	33,546	606,889	133,492	\$ 4,851,696
Capital Projects	-	-	-	-	-	-	-	-	3,558	-	-	\$ 3,558
Total Governmental	\$ 19,344,906	\$ 25,825,476	\$ 3,768,465	\$ 3,159,493	\$ 1,059,835	\$ 690,991	\$ 2,645,310	\$ 4,924,232	\$ 966,905	\$ 5,838,503	\$ 3,668,390	\$ 71,892,506
Proprietary Funds												
Municipal Auditorium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,883	\$ -	\$ 2,456	\$ (185)	\$ -	\$ 222,154
Sanitation	-	-	-	-	-	-	9,907,158	-	196,250	91,790	-	\$ 10,195,198
Harlingen Arts & Heritage Museum	-	-	-	-	-	-	4,485	-	881	12,631	-	\$ 17,997
Municipal Golf Course	-	-	-	-	-	-	791,264	-	-	72,862	-	\$ 864,126
Water and Wastewater	-	-	-	1,694,131	-	-	20,448,188	-	729,131	-	-	\$ 22,871,450
Valley International Airport	-	-	-	71,521	-	-	-	-	-	7,053,147	7,723,165	\$ 14,847,833
Internal Service/ Motor Veh.	-	-	-	-	-	-	3,445,398	-	79,222	(8)	754,950	\$ 4,279,562
Health Insurance	-	-	-	-	-	-	4,461,284	-	12,020	-	-	\$ 4,473,304
Total Proprietary	\$ -	\$ -	\$ -	\$ 1,765,652	\$ -	\$ -	\$ 39,277,660	\$ -	\$ 1,019,960	\$ 7,230,237	\$ 8,478,115	\$ 57,771,624
Fiduciary Fund Types												
Firemen's Relief & Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,809,322	\$ -	\$ 2,008,173	\$ 3,817,495
Total Fiduciary Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,809,322	\$ -	\$ 2,008,173	\$ 3,817,495
												\$ 133,481,625

CITY OF HARLINGEN
REVENUES BY FUND TYPE
BUDGETED FY 2019-2020

	Property Taxes	Sales Tax	Franchise Fees	Other Taxes & Fees	Fines & Forfeitures	Liscenses & Permits	Charges for Services	Inter-governmental	Interest-Investments	Miscellaneous	Other Financing/Transfers	TOTAL
Governmental Fund Types												
General Fund	\$ 17,918,224	\$ 18,452,994	\$ 3,521,954	\$ 193,000	\$ 1,177,862	\$ 591,450	\$ 866,916	\$ 2,980,938	\$ 220,000	\$ 85,348	\$ 3,476,151	\$ 49,484,837
CDBG	-	-	-	-	-	-	-	1,723,739	4,799	31,113	-	\$ 1,759,651
Tennis Courts	-	-	-	-	-	-	9,000	-	-	-	86,673	\$ 95,673
Hotel/Motel	-	-	-	860,000	-	-	-	-	5,000	-	-	\$ 865,000
Catostrophic	-	-	-	-	-	-	-	-	4,700	-	-	\$ 4,700
Downtown	-	-	-	27,500	-	-	-	-	1,350	-	214,975	\$ 243,825
Free Trade Bridge	-	-	-	-	-	-	321,000	-	4,200	-	-	\$ 325,200
CVB	-	-	-	-	-	-	-	-	2,800	-	444,500	\$ 447,300
Award Programs	-	-	-	-	-	-	-	4,681,911	-	-	3,114,096	\$ 7,796,007
PEG	-	-	85,000	-	-	-	-	-	-	-	-	\$ 85,000
Convention Center	-	-	-	-	-	-	60,000	-	-	-	-	\$ 60,000
Federal & State Forfeitures	-	-	-	-	-	-	-	90,000	-	-	-	\$ 90,000
TIF 1-3	-	-	-	-	-	-	-	50,000	9,400	-	710,000	\$ 769,400
EDC	-	3,203,000	-	-	-	-	242,406	62,000	113,000	430,555	206,742	\$ 4,257,703
HCIB	-	1,537,749	-	-	-	-	-	-	25,000	-	-	\$ 1,562,749
Infrastructure	-	-	-	1,400,000	-	-	-	-	13,074	-	165,935	\$ 1,579,009
Lon C. Hill Memorial Library	-	-	-	-	-	-	-	-	8,500	804,977	-	\$ 813,477
Debt Service	3,768,061	-	-	-	-	-	-	-	-	-	1,970,521	\$ 5,738,582
Capital Projects	-	-	-	-	-	-	-	-	-	-	-	\$ -
Total Governmental	\$ 21,686,285	\$ 23,193,743	\$ 3,606,954	\$ 2,480,500	\$ 1,177,862	\$ 591,450	\$ 1,499,322	\$ 9,588,588	\$ 411,823	\$ 1,351,993	\$ 10,389,593	\$ 75,978,113
Proprietary Funds												
Municipal Auditorium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 233,150	\$ -	\$ 600	\$ 1,400	\$ -	\$ 235,150
Sanitation	-	-	-	-	-	-	9,594,500	-	56,000	-	-	\$ 9,650,500
Harlingen Arts & Heritage Museum	-	-	-	-	-	-	3,400	-	400	750	-	\$ 4,550
Municipal Golf Course	-	-	-	-	-	-	857,400	-	-	18,800	-	\$ 876,200
Water and Wastewater	-	-	-	1,023,700	-	-	20,337,800	-	500,500	-	-	\$ 21,862,000
Valley International Airport	-	-	-	-	-	-	-	-	-	4,358,439	14,859,759	\$ 19,218,198
Internal Service/ Motor Veh.	-	-	-	-	-	-	3,389,908	-	55,000	-	-	\$ 3,444,908
Health Insurance	-	-	-	-	-	-	5,413,607	-	-	-	-	\$ 5,413,607
Total Proprietary	\$ -	\$ -	\$ -	\$ 1,023,700	\$ -	\$ -	\$ 39,829,765	\$ -	\$ 612,500	\$ 4,379,389	\$ 14,859,759	\$ 60,705,113
Fiduciary Fund Types												
Firemen's Relief & Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,002,000	\$ -	\$ 2,178,000	\$ 6,180,000
Total Fiduciary Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,002,000	\$ -	\$ 2,178,000	\$ 6,180,000
												\$ 142,863,226

CITY OF HARLINGEN
REVENUES BY FUND TYPE
APPROVED FY 2020-2021

	Property Taxes	Sales Tax	Franchise Fees	Other Taxes & Fees	Fines & Forfeitures	Liscenses & Permits	Charges for Services	Inter-governmental	Interest-Investments	Miscellaneous	Other Financing/Transfers	TOTAL
Governmental Fund Types												
General Fund	\$ 19,189,967	\$ 19,199,840	\$ 3,657,000	\$ 205,000	\$ 975,948	\$ 584,950	\$ 798,412	\$ 1,938,725	\$ 229,000	\$ 100,500	\$ 1,782,894	\$ 48,662,236
CDBG	-	-	-	-	-	-	-	1,202,729	5,111	33,505	-	\$ 1,241,345
Tennis Courts	-	-	-	-	-	-	9,000	-	10	-	50,000	\$ 59,010
Hotel/Motel	-	-	-	1,040,517	-	-	-	-	6,000	-	-	\$ 1,046,517
Catostrophic	-	-	-	-	-	-	-	-	5,500	-	-	\$ 5,500
Downtown	-	-	-	27,500	-	-	-	-	650	-	214,975	\$ 243,125
Free Trade Bridge	-	-	-	-	-	-	280,000	-	5,500	-	-	\$ 285,500
CVB	-	-	-	-	-	-	-	-	1,000	-	439,000	\$ 440,000
Award Programs	-	-	-	-	-	-	-	1,126,315	-	-	-	\$ 1,126,315
PEG	-	-	90,000	-	-	-	-	-	4,000	-	-	\$ 94,000
Convention Center	-	-	-	-	-	-	60,000	-	1,500	-	-	\$ 61,500
Federal & State Forfeitures	-	-	-	-	-	-	-	90,000	1,500	-	-	\$ 91,500
TIF 1-3	-	-	-	-	-	-	-	70,000	8,500	-	700,000	\$ 778,500
EDC	-	4,627,614	-	-	-	-	348,362	-	14,400	467,011	1,396,606	\$ 6,853,993
HCIB	-	1,614,092	-	-	-	-	-	-	25,000	-	-	\$ 1,639,092
Infrastructure	-	-	-	1,400,000	-	-	-	-	7,000	-	-	\$ 1,407,000
Lon C. Hill Memorial Library	-	-	-	-	-	-	-	-	-	-	13,148	\$ 13,148
Debt Service	3,359,940	-	-	-	-	-	-	605,015	11,000	-	232,016	\$ 4,207,971
Capital Projects	-	-	-	-	-	-	-	-	-	-	-	\$ -
Total Governmental	\$ 22,549,907	\$ 25,441,546	\$ 3,747,000	\$ 2,673,017	\$ 975,948	\$ 584,950	\$ 1,495,774	\$ 5,032,784	\$ 325,671	\$ 601,016	\$ 4,828,639	\$ 68,256,252
Proprietary Funds												
Municipal Auditorium	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,950	\$ -	\$ 500	\$ 1,500	\$ 115,000	\$ 336,950
Sanitation	-	-	-	-	-	-	9,516,000	-	57,000	20,000	-	\$ 9,593,000
Harlingen Arts & Heritage Museum	-	-	-	-	-	-	4,325	-	100	750	92,000	\$ 97,175
Municipal Golf Course	-	-	-	-	-	-	797,000	-	-	17,200	-	\$ 814,200
Water and Wastewater	-	-	-	1,056,034	-	-	20,539,948	-	300,000	-	-	\$ 21,895,982
Valley International Airport	-	-	-	-	-	-	-	-	-	3,624,192	15,843,228	\$ 19,467,420
Internal Service/ Motor Veh.	-	-	-	-	-	-	3,497,612	-	29,000	-	-	\$ 3,526,612
Health Insurance	-	-	-	-	-	-	5,363,229	-	5,500	-	-	\$ 5,368,729
Total Proprietary	\$ -	\$ -	\$ -	\$ 1,056,034	\$ -	\$ -	\$ 39,938,064	\$ -	\$ 392,100	\$ 3,663,642	\$ 16,050,228	\$ 61,100,068
Fiduciary Fund Types												
Firemen's Relief & Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,006,000	\$ -	\$ 2,203,000	\$ 6,209,000
Total Fiduciary Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,006,000	\$ -	\$ 2,203,000	\$ 6,209,000
												\$ 135,565,320

CITY OF HARLINGEN
EXPENDITURE SUMMARY BY OBJECT TYPE FOR ACTUAL, BUDGETED AND APPROVED FISCAL YEARS

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES				FIDUCIARY FUND TYPES			
	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund	ACTUAL	BUDGETED	APPROVED	Total Fund
	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types	2018-2019	2019-2020	2020-2021	Types
Personnel Services	\$ 32,920,300	\$ 35,753,851	\$ 36,269,397	\$ 104,943,548	\$ 16,091,653	\$ 17,570,362	\$ 17,721,200	\$ 51,383,215	\$ 2,724,497	\$ 3,300,000	\$ 3,200,000	\$ 9,224,497
Materials & Supplies	1,812,420	2,566,196	2,034,867	6,413,483	5,679,516	6,116,729	6,318,375	18,114,620	-	-	-	-
Services & Charges	11,346,068	14,890,097	16,563,626	42,799,791	15,154,191	18,473,889	19,987,974	53,616,054	283,897	296,300	354,800	934,997
Street Improvements	2,256,014	6,210,767	1,821,124	10,287,905	-	-	-	-	-	-	-	-
Capital Outlay	2,095,587	6,358,996	2,586,081	11,040,664	-	2,455,242	705,126	3,160,368	-	-	-	-
Other Financing Uses/ Transfers	15,325,450	22,359,664	9,533,160	47,218,274	3,155,641	1,509,131	1,092,507	5,757,279	-	-	-	-
Depreciation	-	-	-	-	11,787,516	9,975,000	10,366,328	32,128,844	-	-	-	-
TOTALS	\$ 65,755,839	\$ 88,139,571	\$ 68,808,255	\$ 222,703,665	\$ 51,868,517	\$ 56,100,353	\$ 56,191,510	\$ 164,160,380	\$ 3,008,394	\$ 3,596,300	\$ 3,554,800	\$ 10,159,494

This chart shows the **Revenue Summary** by Fund Type for Actual, Budgeted and Approved Fiscal Years.
The following three pages of charts show the **Detailed Revenue** by Fund Type for the Actual, Budgeted and Approved Fiscal Years.

CITY OF HARLINGEN
EXPENDITURES BY OBJECT
ACTUALS FY 2018-2019

	Personnel Services	Materials & Supplies	Services & Charges	Street Improvements	Capital Outlay	Other Financing Uses/ Transfers	Depreciation	TOTAL
Governmental Fund Types								
General Fund	\$ 30,898,405	\$ 1,458,576	\$ 7,773,133	\$ -	\$ 1,259,425	\$ 3,947,460	\$ -	\$ 45,336,999
CDBG	208,315	2,717	576,103	319,441	230,248	-	-	\$ 1,336,824
Tennis Courts	-	-	30,167	-	-	-	-	\$ 30,167
Hotel/Motel	-	-	65,000	-	-	764,492	-	\$ 829,492
Catastrophic	-	11,599	-	-	-	-	-	\$ 11,599
Downtown	137,206	2,435	73,675	-	-	-	-	\$ 213,316
Free Trade Bridge	-	-	55,124	-	-	250,075	-	\$ 305,199
CVB	163,408	2,830	334,703	-	-	-	-	\$ 500,941
Award Programs	1,025,177	271,407	337,610	-	428,966	-	-	\$ 2,063,160
Federal & State Forfeitures	-	40,120	56,263	-	124,611	-	-	\$ 220,994
TIF 1-3	-	-	523,396	-	-	-	-	\$ 523,396
EDC	487,789	80	1,520,374	-	-	3,910,770	-	\$ 5,919,013
HCIB	-	-	-	-	-	1,756,202	-	\$ 1,756,202
Infrastructure	-	-	-	1,936,573	-	-	-	\$ 1,936,573
Lon C. Hill Memorial Library	-	22,656	520	-	-	-	-	\$ 23,176
Debt Service	-	-	-	-	-	4,696,451	-	\$ 4,696,451
Capital Projects	-	-	-	-	52,337	-	-	\$ 52,337
Total Governmental	\$ 32,920,300	\$ 1,812,420	\$ 11,346,068	\$ 2,256,014	\$ 2,095,587	\$ 15,325,450	\$ -	\$ 65,755,839

Proprietary Funds

Municipal Auditorium	\$ 99,464	\$ 8,712	\$ 224,345	\$ -	\$ -	\$ -	\$ 175,513	\$ 508,034
Sanitation	2,189,136	148,984	5,629,915	-	-	926,707	540,032	\$ 9,434,774
Harlingen Arts & Heritage Museum	52,896	4,747	54,309	-	-	14,890	11,054	\$ 137,896
Municipal Golf Course	657,046	316,537	204,525	-	-	-	91,538	\$ 1,269,646
Water and Wastewater	8,879,396	2,876,635	2,957,327	-	-	732,785	4,037,737	\$ 19,483,880
Valley International Airport	3,797,045	530,453	1,456,221	-	-	639,817	5,625,141	\$ 12,048,677
Internal Service/ Motor Veh.	416,670	1,793,448	135,988	-	-	841,442	1,306,501	\$ 4,494,049
Health Insurance	-	-	4,491,561	-	-	-	-	\$ 4,491,561
Total Proprietary	\$ 16,091,653	\$ 5,679,516	\$ 15,154,191	\$ -	\$ -	\$ 3,155,641	\$ 11,787,516	\$ 51,868,517

Fiduciary Fund Types

Firemen's Relief & Retirement	\$ 2,724,497	\$ -	\$ 283,897	\$ -	\$ -	\$ -	\$ -	\$ 3,008,394
Total Fiduciary Fund	\$ 2,724,497	\$ -	\$ 283,897	\$ -	\$ -	\$ -	\$ -	\$ 3,008,394

\$ 120,632,750

CITY OF HARLINGEN
EXPENDITURES BY OBJECT
BUDGETED FY 2019-2020

	Personnel Services	Materials & Supplies	Services & Charges	Street Improvements	Capital Outlay	Other Financing Uses/ Transfers	Depreciation	TOTAL
Governmental Fund Types								
General Fund	\$ 33,072,511	\$ 2,049,939	\$ 9,541,858	\$ -	\$ 3,318,360	\$ 4,791,461	\$ -	\$ 52,774,129
CDBG	447,419	64,031	2,063,315	239,358	501,382	-	-	\$ 3,315,505
Tennis Courts	-	15,000	39,322	-	22,825	-	-	\$ 77,147
Hotel/Motel	-	-	95,000	-	-	829,492	-	\$ 924,492
Catastrophic	-	25,000	50,000	-	-	-	-	\$ 75,000
Downtown	144,711	4,600	110,498	-	-	-	-	\$ 259,809
Free Trade Bridge	-	-	75,132	-	-	506,375	-	\$ 581,507
CVB	171,127	40,668	281,832	-	-	-	-	\$ 493,627
Award Programs	1,288,985	310,958	496,033	3,213,329	2,486,702	-	-	\$ 7,796,007
Federal & State Forfeitures	-	36,000	31,000	-	25,000	-	-	\$ 92,000
TIF 1-3	-	-	523,396	-	-	-	-	\$ 523,396
EDC	629,098	20,000	1,582,711	-	-	5,287,575	-	\$ 7,519,384
HCIB	-	-	-	-	-	4,214,066	-	\$ 4,214,066
Infrastructure	-	-	-	2,758,080	-	-	-	\$ 2,758,080
Lon C. Hill Memorial Library	-	-	-	-	-	-	-	\$ -
Debt Service	-	-	-	-	-	6,730,695	-	\$ 6,730,695
Capital Projects	-	-	-	-	4,727	-	-	\$ 4,727
Total Governmental	\$ 35,753,851	\$ 2,566,196	\$ 14,890,097	\$ 6,210,767	\$ 6,358,996	\$ 22,359,664	\$ -	\$ 88,139,571

Proprietary Funds

Municipal Auditorium	\$ 106,112	\$ 11,250	\$ 236,365	\$ -	\$ -	\$ -	\$ -	\$ 353,727
Sanitation	2,888,568	239,791	6,000,483	-	1,005,924	781,000	-	\$ 10,915,766
Harlingen Arts & Heritage Museum	67,739	3,579	42,821	-	-	-	-	\$ 114,139
Municipal Golf Course	709,986	118,656	253,772	-	-	18,630	-	\$ 1,101,044
Water and Wastewater	9,331,215	3,567,200	4,116,251	-	-	709,501	3,975,000	\$ 21,699,167
Valley International Airport	4,043,000	403,000	2,297,000	-	-	-	6,000,000	\$ 12,743,000
Internal Service/ Motor Veh.	423,742	1,773,253	113,590	-	1,449,318	-	-	\$ 3,759,903
Health Insurance	-	-	5,413,607	-	-	-	-	\$ 5,413,607
Total Proprietary	\$ 17,570,362	\$ 6,116,729	\$ 18,473,889	\$ -	\$ 2,455,242	\$ 1,509,131	\$ 9,975,000	\$ 56,100,353

Fiduciary Fund Types

Firemen's Relief & Retirement	\$ 3,300,000	\$ -	\$ 296,300	\$ -	\$ -	\$ -	\$ -	\$ 3,596,300
Total Fiduciary Fund	\$ 3,300,000	\$ -	\$ 296,300	\$ -	\$ -	\$ -	\$ -	\$ 3,596,300

\$ 147,836,224

CITY OF HARLINGEN
EXPENDITURES BY OBJECT
APPROVED FY 2020-2021

	Personnel Services	Materials & Supplies	Services & Charges	Street Improvements	Capital Outlay	Other Financing Uses/ Transfers	Depreciation	TOTAL
Governmental Fund Types								
General Fund	\$ 33,976,100	\$ 1,852,044	\$ 8,409,755	\$ -	\$ 2,556,081	\$ 1,868,256	\$ -	\$ 48,662,236
CDBG	193,623	4,450	622,148	421,124	-	-	-	\$ 1,241,345
Tennis Courts	-	25,000	35,000	-	-	-	-	\$ 60,000
Hotel/Motel	-	-	95,000	-	-	863,016	-	\$ 958,016
Catastrophic	-	25,000	-	-	-	-	-	\$ 25,000
Downtown	156,082	3,850	94,010	-	-	-	-	\$ 253,942
Free Trade Bridge	-	-	75,200	-	-	551,894	-	\$ 627,094
CVB	177,770	9,700	287,000	-	-	-	-	\$ 474,470
Award Programs	1,113,640	12,675	-	-	-	-	-	\$ 1,126,315
Federal & State Forfeitures	-	74,000	36,000	-	30,000	-	-	\$ 140,000
TIF 1-3	-	-	570,000	-	-	-	-	\$ 570,000
EDC	652,182	15,000	1,541,832	-	-	4,644,979	-	\$ 6,853,993
HCIB	-	-	-	-	-	1,605,015	-	\$ 1,605,015
Infrastructure	-	-	-	1,400,000	-	-	-	\$ 1,400,000
Lon C. Hill Memorial Library	-	13,148	-	-	-	-	-	\$ 13,148
Debt Service	-	-	4,797,681	-	-	-	-	\$ 4,797,681
Capital Projects	-	-	-	-	-	-	-	\$ -
Total Governmental	\$ 36,269,397	\$ 2,034,867	\$ 16,563,626	\$ 1,821,124	\$ 2,586,081	\$ 9,533,160	\$ -	\$ 68,808,255

Proprietary Funds

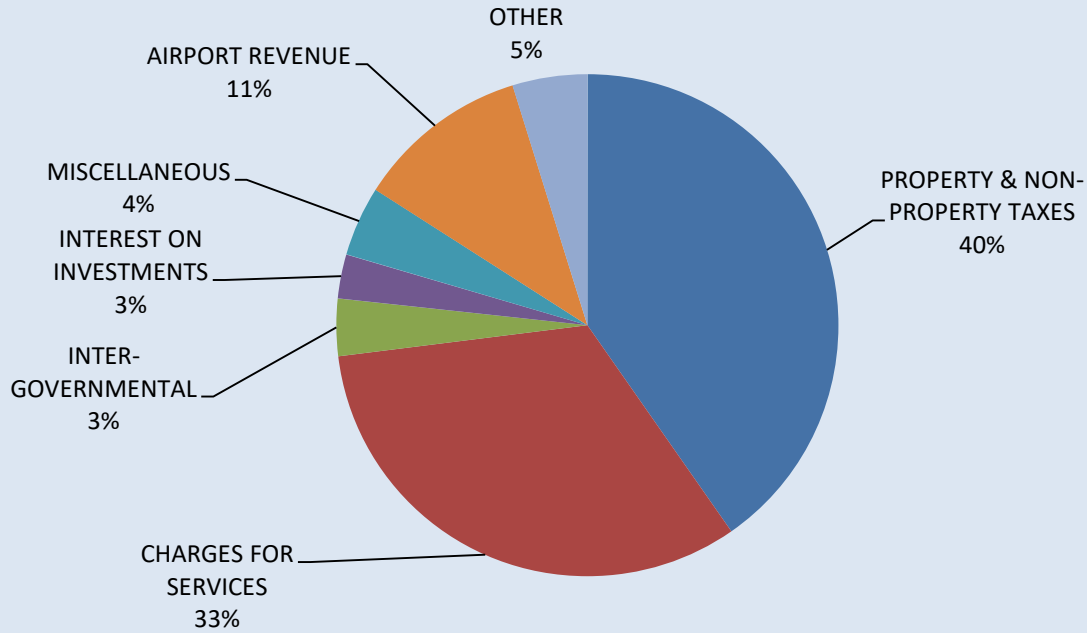
Municipal Auditorium	\$ 108,241	\$ 9,800	\$ 231,550	\$ -	\$ -	\$ -	\$ -	\$ 349,591
Sanitation	2,789,714	215,000	6,337,574	-	705,126	481,000	-	\$ 10,528,414
Harlingen Arts & Heritage Museum	67,190	4,750	42,005	-	-	-	-	\$ 113,945
Municipal Golf Course	697,213	125,400	145,050	-	-	55,888	-	\$ 1,023,551
Water and Wastewater	9,526,655	3,783,830	4,072,232	-	-	555,619	4,366,328	\$ 22,304,664
Valley International Airport	4,092,581	398,000	2,357,769	-	-	-	6,000,000	\$ 12,848,350
Internal Service/ Motor Veh.	439,606	1,781,595	1,228,565	-	-	-	-	\$ 3,449,766
Health Insurance	-	-	5,573,229	-	-	-	-	\$ 5,573,229
Total Proprietary	\$ 17,721,200	\$ 6,318,375	\$ 19,987,974	\$ -	\$ 705,126	\$ 1,092,507	\$ 10,366,328	\$ 56,191,510

Fiduciary Fund Types

Firemen's Relief & Retirement	\$ 3,200,000	\$ -	\$ 354,800	\$ -	\$ -	\$ -	\$ -	\$ 3,554,800
Total Fiduciary Fund	\$ 3,200,000	\$ -	\$ 354,800	\$ -	\$ -	\$ -	\$ -	\$ 3,554,800

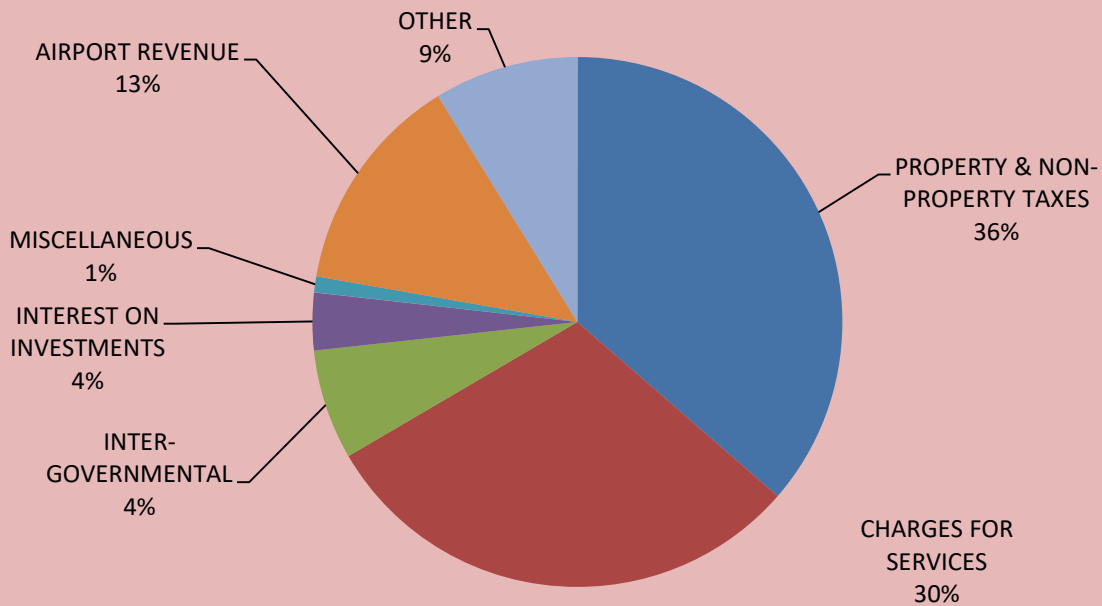
\$ 128,554,565

CITY OF HARLINGEN
Revenue By Type for 2018-2019
Actual Revenues \$134,711,215



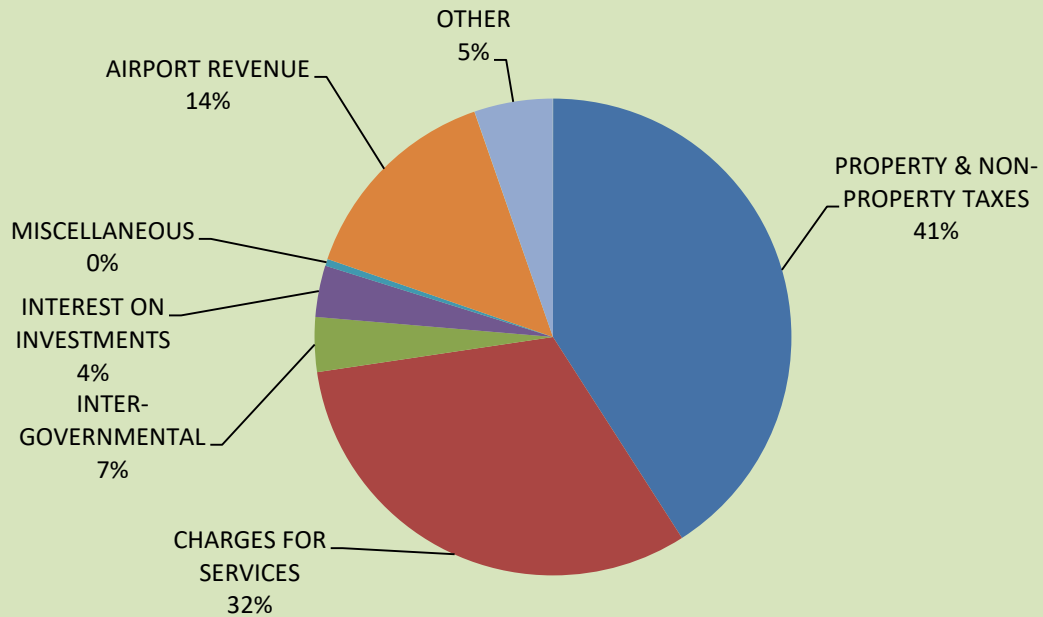
This pie chart reflects the percentage of actual revenues by type for the 2018/19 FY.

CITY OF HARLINGEN
Revenue By Type for 2019-2020
Budgeted Revenues \$143,070,726



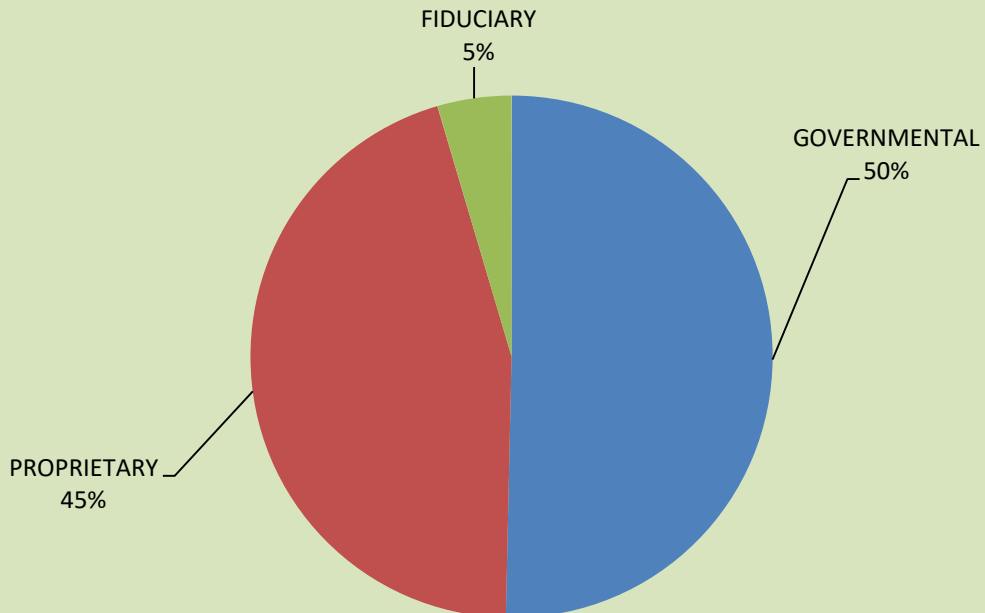
This pie chart reflects the percentage of actual revenues by type for the 2019/20 FY.

CITY OF HARLINGEN
Revenue By Type for 2020-2021
Proposed Revenues \$135,565,320



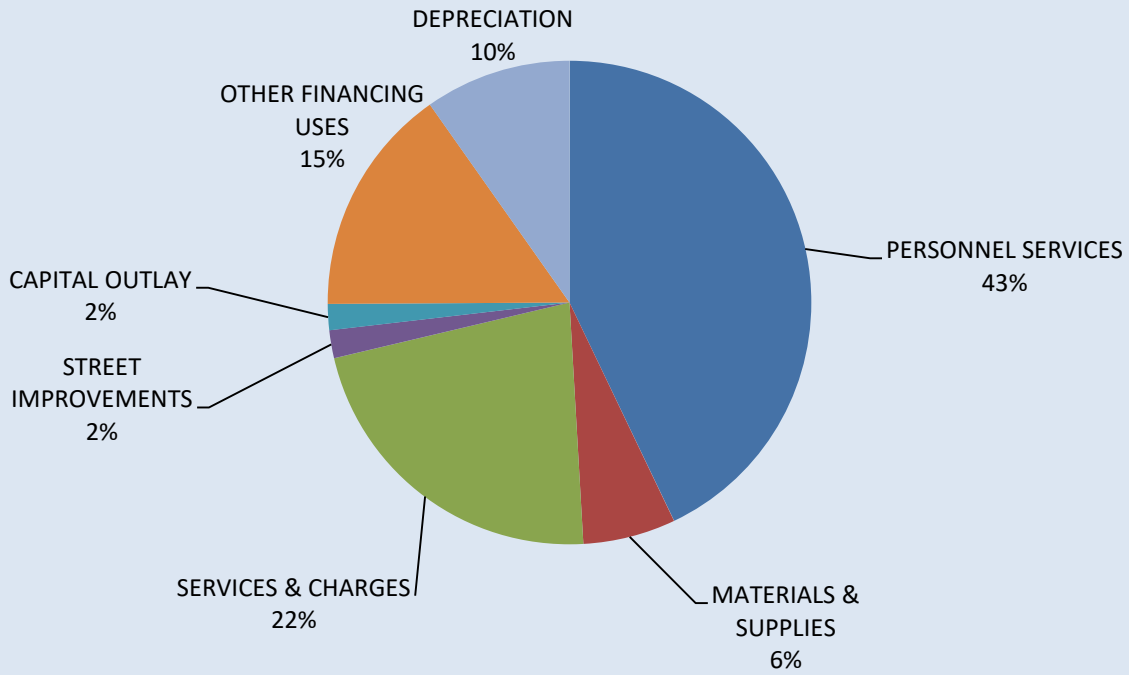
This pie chart reflects the percentage of actual revenues by type for the 2020/21 FY.

Proposed Revenues By Fund Type for 2020-2021



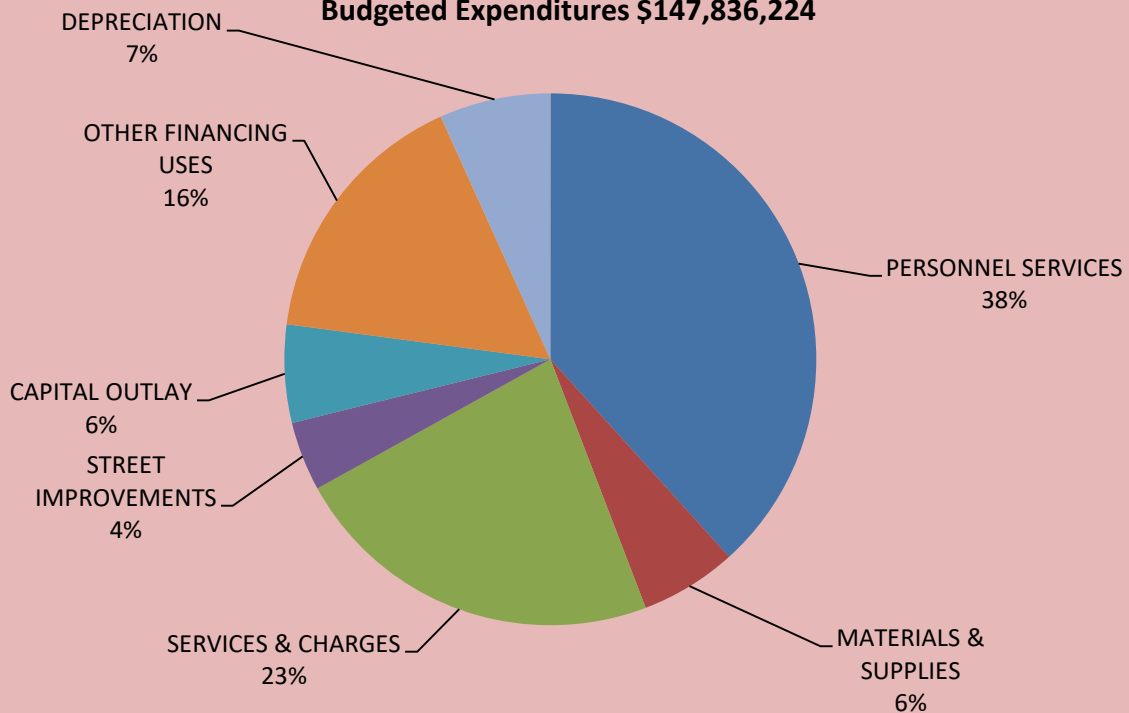
This pie chart reflects the percentage of the three funds types for 2020/21 FY revenues.

CITY OF HARLINGEN
Expenditures by Object for FY 2018-2019
Actual Expenditures \$120,632,750



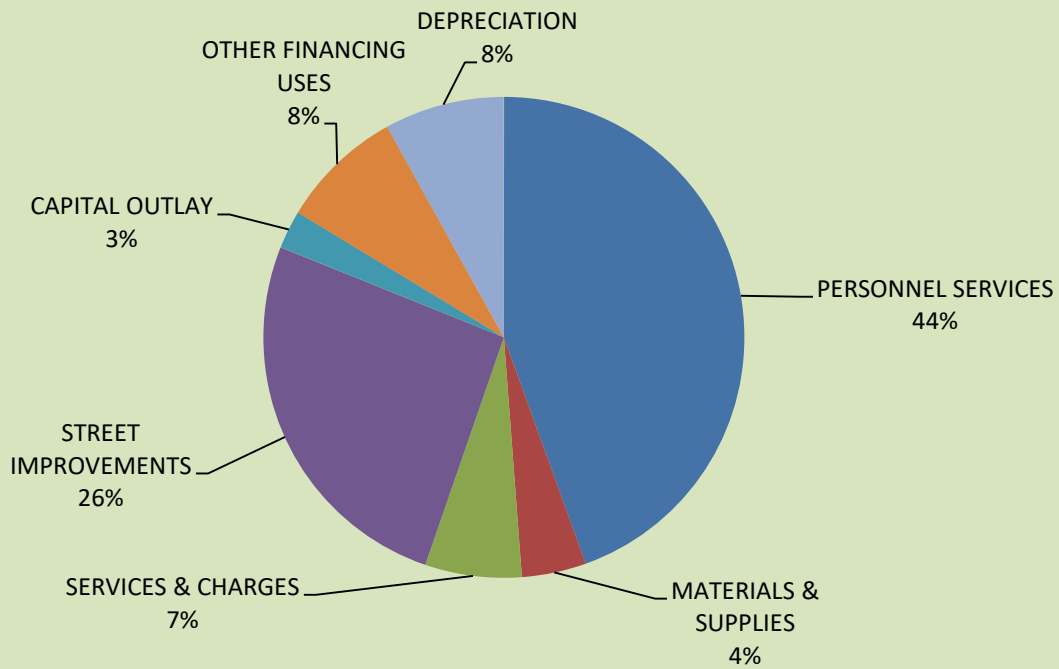
This pie chart reflects the percentage of actual expenditures by object for FY 2018/19

CITY OF HARLINGEN
Expenditures by Object for FY 2019-2020
Budgeted Expenditures \$147,836,224



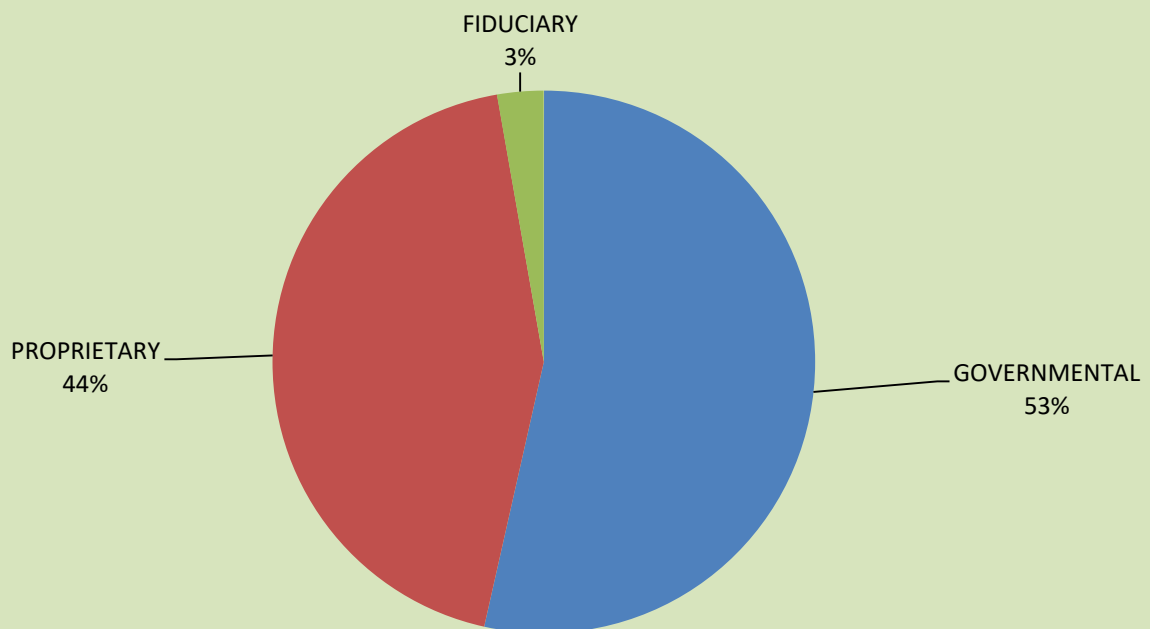
This pie chart reflects the percentage of approved expenditures by object for FY 2019/20

CITY OF HARLINGEN
Expenditures by Object for FY 2020-2021
Proposed Expenditures \$128,554,565



This pie chart reflects the percentage of proposed expenditures by object for FY 2020/21

Proposed Expenditures by Fund Type for FY 2020-2021



This pie chart reflects the percentage of the three funds types for 2020/21 FY expenditures

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2018-19
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	ACTUAL BALANCE 10/1/2018	REVENUES FOR FY 2018-19	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	EXPENDITURES BY OBJECT	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2019
GENERAL FUND	\$20,700,264	\$ 45,426,462	PROPERTY/NON PROPERTY TAX	38,548,571	84.86%	\$45,336,999	PERSONNEL SERVICES	30,898,405	68.15%	\$ 20,789,727
			FINES & FORFEITURES	1,059,835	2.33%		MATERIALS & SUPPLIES	1,458,576	3.22%	
			LICENSES & PERMITS	690,991	1.52%		SERVICES & CHARGES	7,773,133	17.15%	
			CHARGES FOR SERVICES	684,294	1.51%		CAPITAL OUTLAY	1,259,425	2.78%	
			INTERGOVERNMENTAL	1,990,444	4.38%		TRANSFER OUT	3,947,460	8.71%	
			INTEREST ON INVESTMENTS	547,187	1.20%			45,336,999	100.00%	
			MISCELLANEOUS	243,948	0.54%					
			OTHER FINANCING SOURCES	1,661,192	3.66%					
				45,426,462	100.00%					
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	72,543	1,350,821	INTERGOVERNMENTAL	1,233,169	91.29%	1,336,824	PERSONNEL SERVICES	208,315	15.58%	86,540
			INTEREST ON INVESTMENTS	5,752	0.43%		MATERIALS & SUPPLIES	2,717	0.20%	
			MISCELLANEOUS	111,900	8.28%		SERVICES & CHARGES	576,103	43.09%	
				1,350,821	100.00%		STREET IMPROVEMENTS	319,441	23.90%	
							CAPITAL OUTLAY	230,248	17.22%	
								1,336,824	100.00%	
TENNIS COURT	12,119	8,544	CHARGES FOR SERVICES	8,494	99.41%	30,167	SERVICES & CHARGES	30,167	100.00%	(9,504)
			INTEREST ON INVESTMENTS	50	0.59%					
				8,544	100.00%					
HOTEL/MOTEL OCCUPANCY TAX	299,956	1,398,376	HOTEL/MOTEL TAX	1,385,981	99.11%	829,492	SERVICES & CHARGES	65,000	7.84%	868,840
			INTEREST ON INVESTMENTS	12,395	0.89%		OTHER USES	764,492	92.16%	
				1,398,376	100.00%			829,492	100.00%	
CATASTROPHIC EMERGENCY	819,383	17,691	INTEREST ON INVESTMENTS	17,691	100.00%	11,599	MATERIALS & SUPPLIES	11,599	100.00%	825,475
HARLINGEN DOWNTOWN	127,020	250,136	INTEREST ON INVESTMENTS	2,795	1.12%	213,316	PERSONNEL SERVICES	137,206	64.32%	163,840
			ASSESSMENTS	30,906	12.36%		MATERIALS & SUPPLIES	2,435	1.14%	
			OTHER FINANCING SOURCES	216,435	86.53%		SERVICES & CHARGES	73,675	34.54%	
				250,136	100.00%			213,316	100.00%	
FREE TRADE BRIDGE	936,443	373,749	CHARGES FOR SERVICES	352,490	94.31%	305,199	SERVICES & CHARGES	55,124	18.06%	1,004,993
			INTEREST ON INVESTMENTS	21,259	5.69%		TRANSFERS	250,075	81.94%	
				373,749	100.00%			305,199	100.00%	
CONVENTION & VISITORS BUREAU	275,393	430,461	INTERGOVERNMENTAL	1,500	0.35%	500,941	PERSONNEL SERVICES	163,408	32.62%	204,913
			INVESTMENTS	3,498	0.81%		MATERIALS & SUPPLIES	2,830	0.56%	
			MISCELLANEOUS	1,463	0.34%		SERVICES & CHARGES	334,703	66.81%	
			TRANSFERS	424,000	98.50%			500,941	100.00%	
				430,461	100.00%					
AWARD PROGRAMS	-	1,976,590	INTERGOVERNMENTAL	1,424,180	72.05%	2,063,160	PERSONNEL SERVICES	1,025,177	49.69%	(86,570)
			OTHER FINANCING SOURCES	401,687	20.32%		MATERIALS & SUPPLIES	271,407	13.15%	
			TRANSFERS	150,723	7.63%		SERVICES & CHARGES	337,610	16.36%	
				1,976,590	100.00%		CAPITAL OUTLAY	428,966	20.79%	
								2,063,160	100.00%	
PEG	609,613	112,064	TAXES	107,567	95.99%	-	EXPENSES	-		721,677
			INTEREST ON INVESTMENT	4,497	4.01%					
				112,064	100.00%					
FEDERAL & STATE FORFEITURES	329,086	101,873	INTERGOVERNMENTAL	88,968	87.33%	220,994	MATERIALS & SUPPLIES	40,120	18.15%	209,965
			INTEREST ON INVESTMENT	4,268	4.19%		SERVICES & CHARGES	56,263	25.46%	
			MISCELLANEOUS	8,637	8.48%		CAPITAL OUTLAY	124,611	56.39%	
				101,873	100.00%			220,994	100.00%	
HARLINGEN CONVENTION CENTER	-	501,875	INTERGOVERNMENTAL	500,000	99.63%	-	SERVICES & CHARGES	-		501,875
			INTEREST ON INVESTMENT	1,875	0.37%					
				501,875	100.00%					
TAX INCREMENT FINANCING 1-3	1,139,706	773,176	INTERGOVERNMENTAL	311,100	40.24%	523,396	ADMINISTRATION	70,000	13.37%	1,389,486
			INTEREST ON INVESTMENT	24,902	3.22%		SERVICES & CHARGES	453,396	86.63%	
			TRANSFERS	437,174	56.54%			523,396	100.00%	
				773,176	100.00%					
ECONOMIC DEVELOPMENT CORP.	5,972,062	10,517,997	TAXES - SALES	4,926,911	46.84%	5,919,013	PERSONNEL SERVICES	487,789	8.24%	10,571,046
			CHARGES FOR SERVICES	397,769	3.78%		MATERIALS & SUPPLIES	80	0.00%	
			INTEREST ON INVESTMENT	133,150	1.27%		SERVICES & CHARGES	1,520,374	25.69%	
			MISCELLANEOUS	475,233	4.52%		DIRECT BUS INCENTIVE	624,193	10.55%	
			OTHER FINANCING SOURCES	4,584,934	43.59%		DEBT SERVICE	3,286,577	55.53%	
				10,517,997	100.00%			5,919,013	100.00%	
HGN COMM IMPROVEMENT BOARD	6,385,216	2,238,085	TAXES - SALES	1,614,092	72.12%	1,756,202	PROJECT INCENTIVE	1,756,202	100.00%	6,867,099
			INTERGOVERNMENTAL	492,500	22.01%					
			INTEREST ON INVESTMENTS	115,801	5.17%					
			MISCELLANEOUS	15,692	0.70%					
				2,238,085	100.00%					

CITY OF HARLINGEN
ACTUAL SUMMARY FOR 2018-19
INCLUDING BEGINNING AND ENDING FUND BALANCES
FIRST OF A THREE YEAR SCHEDULE

	ACTUAL BALANCE 10/1/2018	REVENUES FOR FY 2018-19	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2018-19	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2019
INFRASTRUCTURE FUND	1,575,816	1,539,828	TAXES	1,491,176	96.84%	1,936,573	STREET MAINTENANCE	1,936,573	100.00%	1,179,071
			INTEREST ON INVESTMENTS	33,226	2.16%					
			TRANSFERS	15,426	1.00%					
				1,539,828	100.00%					
LON C. HILL MEMORIAL LIBRARY	106,879	19,523	INTEREST - INVESTMENTS	1,983	10.16%	23,176	MATERIALS & SUPPLIES	22,656	97.76%	103,226
			OUTSIDE SOURCES	17,540	89.84%		SERVICES & CHARGES	520	2.24%	
				19,523	100.00%			23,176	100.00%	
TOTAL SPECIAL REVENUE FUNDS	\$ 18,661,235	\$ 21,610,789				\$ 15,670,052				\$ 24,601,972
DEBT SERVICE FUND	\$920,079	\$4,851,696	PROPERTY TAXES	4,077,769	84.05%	\$4,696,451	OTHER FINANCING USES	4,696,451	100.00%	\$1,075,324
			INTEREST ON INVESTMENTS	33,546	0.69%					
			MISCELLANEOUS	606,889	12.51%					
			TRANSFERS	133,492	2.75%					
				4,851,696	100.00%					
CAPITAL PROJECT FUNDS	\$46,312	\$ 3,558	INTEREST ON INVESTMENTS	3,558	100.00%	\$ 52,337	CAPITAL OUTLAY	52,337	100.00%	-\$2,467
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,330,245	337,154	CHARGES FOR SERVICES	219,883	65.22%	508,034	PERSONNEL SERVICES	99,464	19.58%	1,159,365
			INTEREST ON INVESTMENTS	2,456	0.73%		MATERIALS & SUPPLIES	8,712	1.71%	
			MISCELLANEOUS	(185)	-0.05%		SERVICES & CHARGES	224,345	44.16%	
			OTHER FINANCING SOURCES	115,000	34.11%		DEPRECIATION	175,513	34.55%	
				337,154	100.00%			508,034	100.00%	
SANITATION	10,347,938	11,036,639	CHARGES FOR SERVICES	9,907,158	89.77%	9,434,774	PERSONNEL SERVICES	2,189,136	23.20%	11,949,803
			INTEREST ON INVESTMENTS	196,250	1.78%		MATERIALS & SUPPLIES	148,984	1.58%	
			MISCELLANEOUS	31,773	0.29%		SERVICES & CHARGES	5,629,915	59.67%	
			SALE OF ASSETS	60,016	0.54%		DEPRECIATION	540,032	5.72%	
			CAPITAL CONTRIBUTIONS	841,442	7.62%		LOSS ON SALE	25,182	0.27%	
				11,036,639	100.00%		TRANSFERS OUT	901,525	9.56%	
								9,434,774	100.00%	
HGN. ARTS & HERITAGE MUSEUM	122,016	109,356	CHARGES FOR SERVICES	4,485	4.10%	137,896	PERSONNEL SERVICES	52,896	38.36%	93,476
			INTEREST ON INVESTMENTS	881	0.81%		MATERIALS & SUPPLIES	4,747	3.44%	
			MISCELLANEOUS	12,631	11.55%		SERVICES & CHARGES	54,309	39.38%	
			OTHER FINANCING SOURCES	91,359	83.54%		DEPRECIATION	11,054	8.02%	
				109,356	100.00%		LOSS ON SALE FIXED ASSET	14,890	10.80%	
								137,896	100.00%	
MUNICIPAL GOLF COURSE	(20,362)	1,045,915	CHARGES FOR SERVICES	791,264	75.65%	1,269,646	PERSONNEL SERVICES	657,046	51.75%	(244,093)
			MISCELLANEOUS	68,291	6.53%		MATERIALS & SUPPLIES	316,537	24.93%	
			TRANSFERS	181,789	17.38%		SERVICES & CHARGES	204,525	16.11%	
			SALE OF ASSETS	4,571	0.44%		DEPRECIATION	91,538	7.21%	
				1,045,915	100.00%			1,269,646	100.00%	
WATERWORKS/WASTEWATER	71,464,347	22,871,450	OPERATING REVENUES	20,448,188	89.40%	19,483,880	PERSONNEL SERVICES	8,879,396	45.57%	74,851,917
			NON-OPERATING REVENUES	2,423,262	10.60%		CONTRACTED SERVICES	2,775,239	14.24%	
				22,871,450	100.00%		MAINTENANCE & SUPPLIES	2,876,635	14.76%	
							OTHER CHARGES	182,088	0.93%	
							INTEREST EXPENSE	732,785	3.76%	
							DEPRECIATION EXPENSES	4,037,737	20.72%	
								19,483,880	100.00%	
VALLEY INTERNATIONAL AIRPORT	66,963,194	14,847,833	OPERATING REVENUES	7,053,147	47.50%	12,048,677	PERSONNEL SERVICES	3,797,045	31.51%	69,762,350
			NON-OPERATING REVENUES	71,521	0.48%		CONTRACTED SERVICES	1,456,221	12.09%	
			CAPITAL CONTRIBUTIONS	7,723,165	52.02%		MATERIALS & SUPPLIES	530,453	4.40%	
				14,847,833	100.00%		OTHER EXPENSES	639,817	5.31%	
							DEPRECIATION	5,625,141	46.69%	
								12,048,677	100.00%	
TOTAL ENTERPRISE FUNDS	\$150,207,378	\$50,248,347				\$42,882,907				\$157,572,818
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	9,045,205	4,279,562	CHARGES FOR SERVICES	3,195	0.07%	4,494,049	PERSONNEL SERVICES	416,670	9.27%	8,830,718
			INTERNAL SERVICE	3,442,203	80.43%		MATERIALS & SUPPLIES	1,793,448	39.91%	
			INTEREST ON INVESTMENTS	79,222	1.85%		SERVICES & CHARGES	135,988	3.03%	
			SALE OF ASSETS	-8	0.00%		DEPRECIATION	1,306,501	29.07%	
			CAPITAL CONTRIBUTIONS	754,950	17.64%		TRANSFER OUT	841,442	18.72%	
				4,279,562	100.00%			4,494,049	100.00%	
HEALTH INSURANCE	662,237	4,473,304	INTEREST ON INVESTMENTS	12,020	0.27%	4,491,561	SERVICES & CHARGES	4,491,561	100.00%	643,980
			INSURANCE	4,461,284	99.73%					
				4,473,304	100.00%					
TOTAL INTERNAL SERVICE FUNDS	\$9,707,442	\$8,752,866				\$8,985,610				\$9,474,698
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$32,903,824	\$3,817,495	INTEREST - INVESTMENTS	1,809,322	47.40%	\$3,008,394	PERSONNEL SERVICES	2,724,497	90.56%	\$33,712,925
			CONTRIBUTIONS	2,008,173	52.60%		SERVICES & CHARGES	283,897	9.44%	
				3,817,495	100.00%			3,008,394	100.00%	
GRAND TOTAL	\$233,146,534	\$134,711,213				\$120,632,750				\$247,224,997

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2019-2020
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2019	REVENUES FOR FY 2019-20	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2019-20	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2020
GENERAL FUND	\$20,789,727	\$ 49,484,837	PROPERTY/NON PROPERTY TAX	40,086,172	81.01%	\$52,774,129	PERSONNEL SERVICES	33,072,511	62.67%	\$17,500,435
			FINES & FORFEITURES	1,177,862	2.38%		MATERIALS & SUPPLIES	2,049,939	3.88%	
			LICENSES & PERMITS	591,450	1.20%		SERVICES & CHARGES	9,541,858	18.08%	
			CHARGES FOR SERVICES	694,866	1.40%		CAPITAL OUTLAY	3,318,360	6.29%	
			INTERGOVERNMENTAL	3,152,988	6.37%		TRANSFER OUT	4,791,461	9.08%	
			INTEREST ON INVESTMENTS	220,000	0.44%			52,774,129	100%	
			MISCELLANEOUS	85,348	0.17%					
			OTHER FINANCING SOURCES	3,476,151	7.02%					
				49,484,837	100%					
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	86,540	1,759,651	INTERGOVERNMENTAL	1,723,739	97.96%	\$3,315,505	PERSONNEL SERVICES	447,419	13.49%	(1,469,314)
			INTEREST ON INVESTMENTS	4,799	0.27%		MATERIALS & SUPPLIES	64,031	1.93%	
			MISCELLANEOUS	31,113	1.77%		SERVICES & CHARGES	2,063,315	62.23%	
				1,759,651	100.00%		STREET IMPROVEMENTS	239,358	7.22%	
							CAPITAL OUTLAY	501,382	15.12%	
								3,315,505	100.00%	
TENNIS COURT	(9,504)	95,673	CHARGES FOR SERVICES	9,000	9.41%	77,147	MATERIALS & SUPPLIES	15,000	19.44%	9,022
			TRANSFERS	86,673	90.59%		SERVICES & CHARGES	39,322	50.97%	
				95,673	100.00%		CAPITAL OUTLAY	22,825	29.59%	
								77,147	100.00%	
HOTEL/MOTEL OCCUPANCY TAX	868,840	865,000	HOTEL OCCUPANCY TAXES	860,000	99.42%	924,492	SERVICES & CHARGES	95,000	10.28%	809,348
			INTEREST ON INVESTMENTS	5,000	0.58%		TRANSFERS OUT	829,492	89.72%	
				865,000	100.00%			924,492	100.00%	
CATASTROPHIC EMERGENCY	825,475	4,700	INTEREST ON INVESTMENTS	4,700	100.00%	75,000	MATERIALS & SUPPLIES	25,000	33.33%	755,175
							SERVICES & CHARGES	50,000	66.67%	
								75,000	100.00%	
HARLINGEN DOWNTOWN	163,840	243,825	INTEREST ON INVESTMENTS	1,350	0.55%	259,809	PERSONNEL SERVICES	144,711	55.70%	147,856
			ASSESSMENTS	27,500	11.28%		MATERIALS & SUPPLIES	4,600	1.77%	
			TRANSFERS	214,975	88.17%		SERVICES & CHARGES	110,498	42.53%	
				243,825	100.00%			259,809	100.00%	
FREE TRADE BRIDGE	1,004,993	325,200	CHARGES FOR SERVICES	321,000	98.71%	581,507	SERVICES & CHARGES	75,132	12.92%	748,686
			INTEREST ON INVESTMENTS	4,200	1.29%		TRANSFERS OUT	506,375	87.08%	
				325,200	100.00%			581,507	100.00%	
CONVENTION & VISITORS BUREAU	204,913	447,300	INTEREST ON INVESTMENTS	2,800	0.63%	493,627	PERSONNEL SERVICES	171,127	34.67%	158,586
			OUTSIDE SOURCES	20,500	4.58%		MATERIALS & SUPPLIES	40,668	8.24%	
			TRANSFERS	424,000	94.79%		SERVICES & CHARGES	281,832	57.09%	
				447,300	100.00%			493,627	100.00%	
AWARD PROGRAMS	(86,570)	7,796,007	INTERGOVERNMENTAL	4,681,911	60.06%	7,796,007	PERSONNEL SERVICES	1,288,985	16.53%	(86,570)
			OTHER FINANCING SOURCES	1,224,753	15.71%		MATERIALS & SUPPLIES	310,958	3.99%	
			TRANSFERS	1,889,343	24.23%		SERVICES & CHARGES	496,033	6.36%	
				7,796,007	100.00%		STREET IMPROVEMENTS	3,213,329	41.22%	
							CAPITAL OUTLAY	2,486,702	31.90%	
								7,796,007	100.00%	
PEG PROGRAMMING	721,677	85,000	TAXES	85,000	100.00%	-	MATERIALS & SUPPLIES	-	0.00%	806,677
FEDERAL & STATE FORFEITURE	209,965	90,000	INTERGOVERNMENTAL	90,000	100.00%	92,000	MATERIALS & SUPPLIES	36,000	39.13%	207,965
							SERVICES & CHARGES	31,000	33.70%	
							CAPITAL OUTLAY	25,000	27.17%	
								92,000	100.00%	
HARLINGEN CONVENTION CENTER	501,875	60,000	CHARGES FOR SERVICES	60,000	100.00%	-	MATERIALS & SUPPLIES	-	0.00%	561,875
TAX INCREMENT FINANCING 1-3	1,389,486	769,400	INTERGOVERNMENTAL	50,000	6.50%	523,396	ADMINISTRATION	70,000	13.37%	1,635,490
			INTEREST ON INVESTMENTS	9,400	1.22%		SERVICES & CHARGES	453,396	86.63%	
			TRANSFERS	710,000	92.28%			523,396	100.00%	
				769,400	100.00%					
ECONOMIC DEVELOPMENT CORP.	10,571,046	4,257,703	TAXES - SALES	3,265,000	76.68%	7,519,384	PERSONNEL SERVICES	629,098	8.37%	7,309,365
			CHARGES FOR SERVICES	242,406	5.69%		MATERIALS & SUPPLIES	20,000	0.27%	
			INTEREST ON INVESTMENTS	113,055	2.66%		SERVICES & CHARGES	1,582,711	21.05%	
			MISCELLANEOUS	430,500	10.11%		DIRECT BUS INCENTIVE	2,494,575	33.18%	
			OTHER FINANCING SOURCES	206,742	4.86%		DEBT SERVICE	2,793,000	37.14%	
				4,257,703	100.00%			7,519,384	100.00%	
HGN COMM IMPROVEMENT BOARD	6,867,099	1,562,749	TAXES - SALES	1,537,749	98.40%	4,214,066	ADMINISTRATION	956,264	22.69%	4,215,782
			INTEREST ON INVESTMENTS	25,000	1.60%		PROJECT INCENTIVE	3,257,802	77.31%	
				1,562,749	100.00%			4,214,066	100.00%	

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY FOR 2019-2020
INCLUDING BEGINNING AND ENDING FUND BALANCES
SECOND OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2019	REVENUES FOR FY 2019-20	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2019-20	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2020
INFRASTRUCTURE FUND	1,179,071	1,579,009	TAXES	1,400,000	88.66%	2,758,080	STREET MAINTENANCE	2,758,080	100.00%	-
			INTEREST ON INVESTMENTS	13074	0.83%					
			TRANSFERS	165,935	10.51%					
				1,579,009	100.00%					
LON C. HILL MEMORIAL LIBRARY	103,226	-	INTEREST - INVESTMENTS	-	-	-	MATERIALS & SUPPLIES	-	-	103,226
TOTAL SPECIAL REVENUE FUNDS	\$ 24,601,972	\$19,941,217				\$28,630,020				\$15,913,169
DEBT SERVICE FUND	\$1,075,324	\$6,552,059	PROPERTY TAXES	3,768,061	57.51%	\$6,730,695	OTHER FINANCING USES	6,730,695	100.00%	\$896,688
			INTEREST ON INVESTMENTS	8,500	0.13%					
			MISCELLANEOUS	804,977	12.29%					
			OTHER FINANCING SOURCES	1,970,521	30.07%					
				6,552,059	100.00%					
CAPITAL PROJECT FUNDS	-\$2,467	-	INTEREST ON INVESTMENTS	-	0.00%	\$4,727	CAPITAL OUTLAY	4,727	100.00%	(\$7,194)
TOTAL CAPITAL PROJECTS FUNDS										
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,159,365	350,150	CHARGES FOR SERVICES	233,150	66.59%	353,727	PERSONNEL SERVICES	106,112	30.00%	1,155,788
			INTEREST ON INVESTMENTS	600	0.17%		MATERIALS & SUPPLIES	11,250	3.18%	
			MISCELLANEOUS	1,400	0.40%		SERVICES & CHARGES	236,365	66.82%	
			TRANSFERS	115,000	32.84%			353,727	100.00%	
				350,150	100.00%					
SANITATION	11,949,803	9,650,500	CHARGES FOR SERVICES	9,594,500	99.42%	10,915,766	PERSONNEL SERVICES	2,888,568	26.46%	10,684,537
			INTEREST ON INVESTMENTS	56,000	0.58%		MATERIALS & SUPPLIES	239,791	2.20%	
				9,650,500	100.00%		SERVICES & CHARGES	6,000,483	54.97%	
							CAPITAL OUTLAY	1,005,924	9.22%	
							TRANSFERS OUT	781,000	7.15%	
								10,915,766	100.00%	
HGN. ARTS & HERITAGE MUSEUM	93,476	97,050	CHARGES FOR SERVICES	3,400	3.50%	114,139	PERSONNEL SERVICES	67,739	59.35%	76,387
			INTEREST ON INVESTMENTS	400	0.41%		MATERIALS & SUPPLIES	3,579	3.14%	
			MISCELLANEOUS	750	0.77%		SERVICES & CHARGES	42,821	37.52%	
			TRANSFERS	92,500	95.31%			114,139	100.00%	
				97,050	100.00%					
MUNICIPAL GOLF COURSE	(244,093)	876,200	CHARGES FOR SERVICES	857,400	97.85%	1,101,044	PERSONNEL SERVICES	709,986	64.48%	(468,937)
			MISCELLANEOUS	18,800	2.15%		MATERIALS & SUPPLIES	118,656	10.78%	
				876,200	100.00%		SERVICES & CHARGES	253,772	23.05%	
							TRANSFERS	18,630	1.69%	
								1,101,044	100.00%	
WATERWORKS/WASTEWATER	74,851,917	21,862,000	OPERATING REVENUES	20,337,800	93.03%	21,699,167	PERSONNEL SERVICES	9,331,215	43.00%	75,014,750
			NON-OPERATING REVENUES	1,524,200	6.97%		CONTRACTED SERVICES	3,881,520	17.89%	
				21,862,000	100.00%		MAINTENANCE & SUPPLIES	3,567,200	16.44%	
							OTHER CHARGES	234,731	1.08%	
							INTEREST EXPENSE	709,501	3.27%	
							DEPRECIATION EXPENSES	3,975,000	18.32%	
								21,699,167	100.00%	
VALLEY INTERNATIONAL AIRPORT	69,762,350	19,218,197	OPERATING REVENUES	4,358,438	22.68%	12,743,000	PERSONNEL SERVICES	4,043,000	31.73%	76,237,547
			NON OPERATING REVENUES	25,000	0.13%		CONTRACTED SERVICES	1,713,000	13.44%	
			CAPITAL CONTRIBUTIONS	14,834,759	77.19%		MATERIALS & SUPPLIES	403,000	3.16%	
				19,218,197	100.00%		OTHER EXPENSES	584,000	4.58%	
							DEPRECIATION	6,000,000	47.08%	
								12,743,000	100.00%	
TOTAL ENTERPRISE FUNDS	\$157,572,818	\$52,054,097				\$46,926,843				\$162,700,072
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	8,830,718	3,444,908	INTERNAL SERVICE	3,389,908	98.40%	3,759,903	PERSONNEL SERVICES	423,742	11.27%	8,515,723
			INTEREST ON INVESTMENTS	55,000	1.60%		MATERIALS & SUPPLIES	1,773,253	47.16%	
				3,444,908	100.00%		SERVICES & CHARGES	113,590	3.02%	
							CAPITAL OUTLAY	1,449,318	38.55%	
								3,759,903	100.00%	
HEALTH INSURANCE	643,980	5,413,607	INSURANCE	5,413,607	100.00%	5,413,607	SERVICES & CHARGES	5,413,607	100.00%	643,980
TOTAL INTERNAL SERVICE FUNDS	\$9,474,698	\$8,858,515				\$9,173,510				\$9,159,703
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$33,712,925	\$6,180,000	INTEREST - INVESTMENTS	4,002,000	64.76%	\$3,596,300	PERSONNEL SERVICES	3,300,000	91.76%	\$36,296,625
			CONTRIBUTIONS	2,178,000	35.24%		SERVICES & CHARGES	296,300	8.24%	
				6,180,000	100.00%			3,596,300	100.00%	
GRAND TOTAL	\$247,224,997	\$143,070,725				\$147,836,224				\$242,459,498

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2020-2021
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2020	REVENUES FOR FY 2020-21	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2020-21	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2021
GENERAL FUND	\$17,500,435	\$ 48,662,236	PROPERTY/NON PROPERTY TAX	42,251,807	86.83%	\$48,662,236	PERSONNEL SERVICES	33,976,100	69.82%	\$17,500,435
			FINES & FORFEITURES	975,948	2.01%		MATERIALS & SUPPLIES	1,852,044	3.81%	
			LICENSES & PERMITS	584,950	1.20%		SERVICES & CHARGES	8,409,755	17.28%	
			CHARGES FOR SERVICES	798,412	1.64%		CAPITAL OUTLAY	2,556,081	5.25%	
			INTERGOVERNMENTAL	1,938,725	3.98%		TRANSFER OUT	1,868,256	3.84%	
			INTEREST ON INVESTMENTS	229,000	0.47%			48,662,236	100.00%	
			MISCELLANEOUS	100,500	0.21%					
			OTHER FINANCING SOURCES	1,782,894	3.66%					
				48,662,236	100.00%					
SPECIAL REVENUE FUNDS										
COMMUNITY DEVELOPMENT	(1,469,314)	1,241,345	INTERGOVERNMENTAL	1,202,729	96.89%	1,241,345	PERSONNEL SERVICES	193,623	15.60%	(1,469,314)
			INTEREST ON INVESTMENTS	5,111	0.41%		MATERIALS & SUPPLIES	4,450	0.36%	
			MISCELLANEOUS	33,505	2.70%		SERVICES & CHARGES	622,148	50.12%	
				1,241,345	100.00%		STREET IMPROVEMENTS	421,124	33.92%	
								1,241,345	100.00%	
TENNIS COURT	9,022	59,010	CHARGES FOR SERVICES	9,000	15.25%	60,000	MATERIALS & SUPPLIES	25,000	41.67%	8,032
			INTEREST	10	0.02%		SERVICES & CHARGES	35,000	58.33%	
			TRANSFERS FROM	50,000	84.73%			60,000	100.00%	
				59,010	100.00%					
HOTEL/MOTEL OCCUPANCY TAX	809,348	1,046,517	HOTEL OCCUPANCY TAXES	1,040,517	99.43%	958,016	SERVICES & CHARGES	95,000	9.92%	897,849
			INTEREST ON INVESTMENTS	6,000	0.57%		TRANSFERS OUT	863,016	90.08%	
				1,046,517	100.00%			958,016	100.00%	
CATASTROPHIC EMERGENCY	755,175	5,500	INTEREST ON INVESTMENTS	5,500	100.00%	25,000	MATERIALS & SUPPLIES	25,000	100.00%	735,675
HARLINGEN DOWNTOWN	147,856	243,125	INTEREST ON INVESTMENTS	650	0.27%	253,942	PERSONNEL SERVICES	156,082	61.46%	137,039
			ASSESSMENTS	27,500	11.31%		MATERIALS & SUPPLIES	3,850	1.52%	
			TRANSFERS	214,975	88.42%		SERVICES & CHARGES	94,010	37.02%	
				243,125	100.00%			253,942	100.00%	
FREE TRADE BRIDGE	748,686	285,500	CHARGES FOR SERVICES	280,000	98.07%	627,094	SERVICES & CHARGES	75,200	11.99%	407,092
			INTEREST	5,500	1.93%		TRANSFERS OUT	551,894	88.01%	
				285,500	100.00%			627,094	100.00%	
CONVENTION & VISITORS BUREAU	158,586	440,000	INTEREST ON INVESTMENTS	1,000	0.23%	474,470	PERSONNEL SERVICES	177,770	37.47%	124,116
			OTHER FINANCING SOURCES	15,000	3.41%		MATERIALS & SUPPLIES	9,700	2.04%	
			TRANSFERS	424,000	96.36%		SERVICES & CHARGES	287,000	60.49%	
				440,000	100.00%			474,470	100.00%	
AWARD PROGRAMS	(86,570)	1,126,315	INTERGOVERNMENTAL	1,126,315	100.00%	1,126,315	PERSONNEL SERVICES	1,113,640	98.87%	(86,570)
							MATERIALS & SUPPLIES	12,675	1.13%	
								1,126,315	100.00%	
PEG PROGRAMMING	806,677	94,000	TAXES	90,000	95.74%	-	MATERIALS & SUPPLIES	-	0.00%	900,677
			INTEREST ON INVESTMENTS	4,000	4.26%					
				94,000	100.00%					
HARLINGEN CONVENTION CENTER	561,875	61,500	CHARGES FOR SERVICE	60,000	97.56%	-	MATERIALS & SUPPLIES	-	100.00%	623,375
			INTEREST ON INVESTMENTS	1,500	2.44%					
				61,500	100.00%					
FEDERAL & STATE FORFEITURE	207,965	91,500	INTERGOVERNMENTAL	90,000	98.36%	140,000	MATERIALS & SUPPLIES	74,000	52.86%	159,465
			INTEREST ON INVESTMENTS	1,500	1.64%		SERVICES & CHARGES	36,000	25.71%	
				91,500	100.00%		CAPITAL OUTLAY	30,000	21.43%	
								140,000	100.00%	
TAX INCREMENT FINANCING 1-3	1,635,490	778,500	INTERGOVERNMENTAL	70,000	8.99%	570,000	ADMINISTRATION	70,000	12.28%	1,843,990
			INTEREST ON INVESTMENTS	8,500	1.09%		SERVICES & CHARGES	500,000	87.72%	
			TRANSFERS	700,000	89.92%			570,000	100.00%	
				778,500	100.00%					
ECONOMIC DEVELOPMENT CORP.	7,309,365	6,853,993	TAXES- SALES	4,627,614	67.52%	6,853,993	PERSONNEL SERVICES	652,182	9.52%	7,309,365
			CHARGES FOR SERVICES	348,362	5.08%		MATERIALS & SUPPLIES	15,000	0.22%	
			INTEREST ON INVESTMENT	14,400	0.21%		SERVICES & CHARGES	1,541,832	22.50%	
			MISCELLANEOUS	467,011	6.81%		DIRECT BUSINESS INCENT	1,793,922	26.17%	
			OTHER FINANCING SOURCES	1,396,606	20.38%		DEBT SERVICE	2,851,057	41.60%	
				6,853,993	100.00%			6,853,993	100.00%	
HGN COMM IMPROVEMENT BOARD	4,215,782	1,639,092	SALES TAX	1,614,092	98.47%	1,605,015	ADMINISTRATION	1,000,000	62.30%	4,249,859
			INTEREST ON INVESTMENTS	25,000	1.53%		PROJECT INCENTIVE	605,015	37.70%	
				1,639,092	100.00%			1,605,015	100.00%	

CITY OF HARLINGEN
APPROVED BUDGET SUMMARY FOR 2020-2021
INCLUDING BEGINNING AND ENDING FUND BALANCES
THIRD OF A THREE YEAR SCHEDULE

	ESTIMATED BALANCE 10/1/2020	REVENUES FOR FY 2020-21	REVENUE SOURCES BY TYPE	AMOUNT	% OF REVENUE	EXPENDITURES FOR FY 2020-21	EXPENDITURES BY CATEGORIES	AMOUNT	% OF EXPEND.	ESTIMATED BALANCE 9/30/2021
INFRASTRUCTURE FUND	-	1,407,000	OTHER TAXES & FEES	1,400,000	99.50%	1,400,000	STREET MAINTENANCE	1,400,000	100.00%	7,000
			INTEREST ON INVESTMENTS	7,000	0.50%					
				1,407,000	100.00%					
LON C. HILL MEMORIAL LIBRARY	103,226	13,148	OUTSIDE SOURCES	13,148	100.00%	13,148	MATERIALS & SUPPLIES	13,148	100.00%	103,226
TOTAL SPECIAL REVENUE FUNDS	\$15,913,169	\$15,386,045				\$15,348,338				\$15,950,876
DEBT SERVICE FUND	\$896,688	\$4,207,971	PROPERTY TAXES	3,359,940	79.85%	\$4,797,681	SERVICE & OTHER	4,797,681	100.00%	\$306,978
			INTERGOVERNMENTAL	605,015	14.38%					
			INTEREST ON INVESTMENTS	11,000	0.26%					
			TRANSFERS	232,016	5.51%					
				4,207,971	100.00%					
CAPITAL PROJECT FUNDS	\$ (7,194)	-	INTEREST ON INVESTMENTS	-	0.00%	\$0	SERVICES & CHARGES	-	0.00%	(\$7,194)
ENTERPRISE FUNDS										
MUNICIPAL AUDITORIUM	1,155,788	336,950	CHARGES FOR SERVICES	219,950	65.28%	349,591	PERSONNEL SERVICES	108,241	30.96%	1,143,147
			INTEREST ON INVESTMENTS	500	0.15%		MATERIALS & SUPPLIES	9,800	2.80%	
			MISCELLANEOUS	1,500	0.45%		SERVICES & CHARGES	231,550	66.23%	
			OTHER FINANCING SOURCES	115,000	34.13%			349,591	100.00%	
				336,950	100.00%					
SANITATION	10,684,537	9,593,000	CHARGES FOR SERVICES	9,516,000	99.20%	10,528,414	PERSONNEL SERVICES	2,789,714	26.50%	9,749,123
			INTEREST ON INVESTMENTS	57,000	0.59%		MATERIALS & SUPPLIES	215,000	2.04%	
			SALE OF ASSETS	20,000	0.21%		SERVICES & CHARGES	6,337,574	60.19%	
				9,593,000	100.00%		CAPITAL OUTLAY	705,126	6.70%	
							TRANSFERS OUT	481,000	4.57%	
								10,528,414	100.00%	
HGN. ARTS & HERITAGE MUSEUM	76,387	97,175	CHARGES FOR SERVICES	4,325	4.45%	113,945	PERSONNEL SERVICES	67,190	58.97%	59,617
			INTEREST ON INVESTMENTS	100	0.10%		MATERIALS & SUPPLIES	4,750	4.17%	
			MISCELLANEOUS	750	0.77%		SERVICES & CHARGES	42,005	36.86%	
			OTHER FINANCING SOURCES	92,000	94.67%			113,945	100.00%	
				97,175	100.00%					
MUNICIPAL GOLF COURSE	(468,937)	814,200	CHARGES FOR SERVICES	797,000	97.89%	1,023,551	PERSONNEL SERVICES	697,213	68.12%	(678,288)
			MISCELLANEOUS	17,200	2.11%		MATERIALS & SUPPLIES	125,400	12.25%	
				814,200	100.00%		SERVICES & CHARGES	145,050	14.17%	
							OTHER FINANCING USES	55,888	5.46%	
								1,023,551	100.00%	
WATERWORKS/WASTEWATER	75,014,750	21,895,982	OPERATING REVENUES	20,539,948	93.81%	22,304,664	PERSONNEL SERVICES	9,526,655	42.71%	74,606,068
			NON-OPERATING REVENUES	1,356,034	6.19%		CONTRACTED SERVICES	3,840,862	17.22%	
				21,895,982	100.00%		MAINTENANCE & SUPPLIES	3,783,830	16.96%	
							OTHER CHARGES	231,370	1.04%	
							INTEREST EXPENSE	555,619	2.49%	
							DEPRECIATION EXPENSES	4,366,328	19.58%	
								22,304,664	100.00%	
VALLEY INTERNATIONAL AIRPORT	76,237,547	19,467,420	OPERATING REVENUES	3,624,192	18.62%	12,848,350	PERSONNEL SERVICES	4,092,581	31.85%	82,856,617
			NON OPERATING REVENUES	3,000	0.02%		CONTRACTED SERVICES	1,718,050	13.37%	
			CAPITAL CONTRIBUTIONS	15,840,228	81.37%		MATERIALS & SUPPLIES	398,000	3.10%	
				19,467,420	100.00%		OTHER EXPENSES	639,719	4.98%	
							DEPRECIATION	6,000,000	46.70%	
								12,848,350	100.00%	
TOTAL ENTERPRISE FUNDS	\$162,700,072	\$52,204,727				\$47,168,515				\$167,736,284
INTERNAL SERVICE FUNDS										
MOTOR VEHICLES/WAREHOUSE	8,515,723	3,526,612	INTERNAL SERVICE	3,497,612	99.18%	3,449,766	PERSONNEL SERVICES	439,606	12.74%	8,592,569
			INTEREST ON INVESTMENTS	29,000	0.82%		MATERIALS & SUPPLIES	1,781,595	51.64%	
				3,526,612	100.00%		SERVICES & CHARGES	1,228,565	35.61%	
								3,449,766	100.00%	
HEALTH INSURANCE	643,980	5,368,729	INTEREST ON INVESTMENTS	5,500	0.10%	5,573,229	SERVICES & CHARGES	5,573,229	100.00%	439,480
			INSURANCE	5,363,229	99.90%					
				5,368,729	100.00%					
TOTAL INTERNAL SERVICE FUNDS	\$9,159,703	\$8,895,341				\$9,022,995				\$9,032,049
FIDUCIARY FUND										
FIREMEN'S RELIEF & RETIREMENT	\$36,296,625	\$6,209,000	INTEREST - INVESTMENTS	4,006,000	64.52%	\$3,554,800	PERSONNEL SERVICES	3,200,000	90.02%	\$38,950,825
			CONTRIBUTIONS	2,203,000	35.48%		SERVICES & CHARGES	354,800	9.98%	
				6,209,000	100.00%			3,554,800	100.00%	
GRAND TOTAL	\$242,459,498	\$135,565,320				\$128,554,565				\$249,470,253

CITY OF HARLINGEN
OPERATING BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND

	ESTIMATED BALANCE 10/1/2020	REVENUES FOR FY 2020-21	EXPENDITURES FOR FY 2020-21	ESTIMATED BALANCE 9/30/2021
<u>GENERAL FUND</u>	\$ 17,500,435	\$ 48,662,236	\$ 48,662,236	\$ 17,500,435
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	(1,469,314)	1,241,345	1,241,345	(1,469,314)
TENNIS COURT	9,022	59,010	60,000	8,032
HOTEL/MOTEL OCCUPANCY TAX	809,348	1,046,517	958,016	897,849
CATASTROPHIC EMERGENCY	755,175	5,500	25,000	735,675
HARLINGEN DOWNTOWN	147,856	243,125	253,942	137,039
FREE TRADE BRIDGE	748,686	285,500	627,094	407,092
CONVENTION & VISITORS BUREAU	158,586	440,000	474,470	124,116
AWARDS PROGRAMS	(86,570)	1,126,315	1,126,315	(86,570)
PEG PROGRAMMING	806,677	94,000	-	900,677
HARLINGEN CONVENTION CENTER	561,875	61,500	-	623,375
FEDERAL & STATE FORFEITURE	207,965	91,500	140,000	159,465
TAX INCREMENT FINANCING TIF 1 - 3	1,635,490	778,500	570,000	1,843,990
ECONOMIC DEVELOPMENT CORPORATION	7,309,365	6,853,993	6,853,993	7,309,365
HARLINGEN COMM. IMPROVEMENT BOARD	4,215,782	1,639,092	1,605,015	4,249,859
INFRASTRUCTURE FUND	-	1,407,000	1,400,000	7,000
LON C. HILL MEMORIAL LIBRARY	103,226	13,148	13,148	103,226
TOTAL	15,913,169	15,386,045	15,348,338	15,950,876
<u>DEBT SERVICE FUND</u>	896,688	4,207,971	4,797,681	306,978
<u>CAPITAL PROJECT FUNDS</u>	(7,194)	-	-	(7,194)
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	1,155,788	336,950	349,591	1,143,147
SANITATION	10,684,537	9,593,000	10,528,414	9,749,123
HARLINGEN ARTS & HERITAGE MUSEUM	76,387	97,175	113,945	59,617
MUNICIPAL GOLF COURSE	(468,937)	814,200	1,023,551	(678,288)
WATERWORKS/WASTEWATER	75,014,750	21,895,982	22,304,664	74,606,068
VALLEY INTERNATIONAL AIRPORT	76,237,547	19,467,420	12,848,350	82,856,617
TOTAL	162,700,072	52,204,727	47,168,515	167,736,284
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	8,515,723	3,526,612	3,449,766	8,592,569
HEALTH INSURANCE	643,980	5,368,729	5,573,229	439,480
TOTAL	9,159,703	8,895,341	9,022,995	9,032,049
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	36,296,625	6,209,000	3,554,800	38,950,825
GRAND TOTAL	\$242,459,498	\$135,565,320	\$ 128,554,565	\$249,470,253

CITY OF HARLINGEN
COMPARATIVE SUMMARY
TOTAL OPERATING EXPENDITURES BY FUND

	APPROVED FY 2020-21	BUDGETED FY 2019-20	NET INCREASE/ (DECREASE)	PERCENT INCREASE/ (DECREASE)
<u>GENERAL FUND</u>	\$48,662,236	\$52,774,129	(\$4,111,893)	-7.8%
<u>SPECIAL REVENUE FUNDS</u>				
COMMUNITY DEVELOPMENT	1,241,345	3,315,505	(2,074,160)	-62.6%
TENNIS COURT	60,000	77,147	(17,147)	-22.2%
HOTEL/MOTEL OCCUPANCY TAX	958,016	924,492	33,524	3.6%
CATASTROPHIC EMERGENCY	25,000	75,000	(50,000)	-66.7%
HARLINGEN DOWNTOWN	253,942	259,809	(5,867)	-2.3%
FREE TRADE BRIDGE	627,094	581,507	45,587	7.8%
CONVENTION & VISITORS BUREAU	474,470	493,627	(19,157)	-3.9%
AWARDS PROGRAMS	1,126,315	7,796,007	(6,669,692)	-85.6%
FEDERAL & STATE FORFEITURES	140,000	92,000	48,000	52.2%
TAX INCREMENT FINANCING TIF 1-3	570,000	523,396	46,604	8.9%
ECONOMIC DEVELOPMENT CORPORATION	6,853,993	7,519,384	(665,391)	-8.8%
HARLINGEN COMM. IMPROVEMENT BOARD	1,605,015	4,214,066	(2,609,051)	-61.9%
INFRASTRUCTURE FUND	1,400,000	2,758,080	(1,358,080)	-49.2%
LON C. HILL MEMORIAL LIBRARY	13,148	-	13,148	100.0%
TOTAL	15,348,338	28,630,020	(13,281,682)	-46.4%
<u>DEBT SERVICE FUND</u>	4,797,681	6,730,695	(1,933,014)	-28.7%
<u>CAPITAL PROJECT FUNDS</u>	-	4,727	(4,727)	-100.0%
<u>ENTERPRISE FUNDS</u>				
MUNICIPAL AUDITORIUM	349,591	353,727	(4,136)	-1.2%
SANITATION	10,528,414	10,915,766	(387,352)	-3.5%
HARLINGEN ARTS & HERITAGE MUSEUM	113,945	114,139	(194)	-0.2%
MUNICIPAL GOLF COURSE	1,023,551	1,101,044	(77,493)	-7.0%
WATERWORKS/WASTEWATER	22,304,664	21,699,167	605,497	2.8%
VALLEY INTERNATIONAL AIRPORT	12,848,350	12,743,000	105,350	0.8%
TOTAL	47,168,515	46,926,843	241,672	0.5%
<u>INTERNAL SERVICE FUNDS</u>				
MOTOR VEHICLES/WAREHOUSE	3,449,766	3,759,903	(310,137)	-8.2%
HEALTH INSURANCE	5,573,229	5,413,607	159,622	2.9%
TOTAL	9,022,995	9,173,510	(150,515)	-1.6%
<u>FIDUCIARY FUNDS</u>				
FIREMEN'S RELIEF & RETIREMENT	3,554,800	3,596,300	(41,500)	-1.2%
GRAND TOTAL	\$ 128,554,565	\$ 147,836,224	\$ (19,281,659)	-13.0%

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF REVENUES BY FUND

	AUDITED FY 14/15	AUDITED FY 15/16	AUDITED FY 16/17	AUDITED FY 17/18	ACTUAL FY 18/19	BUDGETED FY 19/20	PROPOSED FY 20/21
GENERAL	\$43,462,138	\$40,952,511	\$43,508,692	\$45,350,324	\$45,426,462	\$49,484,837	\$48,662,236
<u>SPECIAL REVENUE FUNDS</u>							
COMMUNITY DEVELOPMENT	1,196,935	1,385,567	1,814,294	1,188,230	1,350,821	1,759,651	1,241,345
TENNIS COURT	38,661	36,226	8,811	9,013	8,544	95,613	59,010
HOTEL/MOTEL OCCUPANCY TAX	1,024,387	998,168	958,247	1,031,722	1,398,376	865,000	1,046,517
CATASTROPHIC EMERGENCY	402	1,615	4,825	11,303	17,691	4,700	5,500
HARLINGEN DOWNTOWN	246,162	242,978	60,737	243,662	250,136	243,825	243,125
FREE TRADE BRIDGE	186,593	278,948	388,891	433,743	373,749	325,200	285,500
CONVENTION & VISITORS BUREAU	513,146	424,376	426,243	430,184	430,461	447,300	440,000
AWARD PROGRAMS	355,866	1,477,207	1,435,658	1,383,007	1,976,590	7,796,007	1,126,315
PEP PROGRAMMING	322,138	88,128	95,005	103,143	112,064	85,000	94,000
HARLINGEN CONVENTION CENTER	-	-	-	-	501,815	60,000	61,500
FEDERAL & STATE FORFEITURES	444,266	189,580	264,305	263,496	101,873	90,000	91,500
TAX INCREMENT FINANCING 1-3	345,117	829,574	456,101	1,077,209	773,173	769,400	778,500
ECONOMIC DEVELOPMENT CORP.	5,276,265	5,283,460	5,638,332	6,266,520	10,517,997	4,257,703	6,853,993
HARL. COMM. IMPROVEMENT BOARD	1,386,548	1,419,149	1,552,161	1,589,955	2,238,085	1,562,749	1,639,092
INFRASTRUCTURE FUND	287,104	293,570	648,677	1,458,670	1,539,828	1,579,009	1,407,000
LON C. HILL MEMORIAL LIBRARY	-	-	-	-	19,523	-	13,148
SUB-TOTAL	11,623,596	12,949,146	13,752,353	15,490,517	21,610,786	19,941,217	15,386,045
<u>DEBT SERVICE FUND</u>	4,014,423	30,440,163	4,570,953	4,876,080	4,851,696	6,552,059	4,207,971
<u>CAPITAL PROJECT FUNDS</u>	1,081,434	2,770,279	-	7,937	3,558	-	-
<u>ENTERPRISE FUNDS</u>							
MUNICIPAL AUDITORIUM	839,325	350,668	314,019	346,088	337,154	350,150	336,950
SANITATION	8,932,725	9,360,586	10,733,433	10,420,288	11,036,639	9,650,500	9,593,000
HGN ARTS & HERITAGE MUSEUM	124,033	96,473	100,347	97,265	109,356	97,050	97,175
MUNICIPAL GOLF COURSE	958,503	925,724	987,273	866,822	1,045,915	876,200	814,200
WATERWORKS	8,903,186	9,904,650	11,519,267	11,693,960	11,191,443	11,028,000	11,043,500
WASTEWATER	9,867,456	10,681,043	11,441,979	11,879,227	11,680,007	10,834,000	10,852,482
VALLEY INTERNATIONAL AIRPORT	6,104,110	10,544,876	12,341,315	12,389,442	14,847,833	19,218,197	19,467,420
SUB-TOTAL	35,729,338	41,864,020	47,437,633	47,693,092	50,248,347	52,054,097	52,204,727
<u>INTERNAL SERVICE FUNDS</u>							
MOTOR VEHICLE/WAREHOUSE	4,089,053	3,389,742	3,482,990	4,186,302	4,279,562	3,444,908	3,526,612
HEALTH INSURANCE	4,220,972	4,467,099	4,527,370	4,654,934	4,473,304	5,413,607	5,368,729
SUB-TOTAL	8,310,025	7,856,841	8,010,360	8,841,236	8,752,866	8,858,515	8,895,341
<u>FIDUCIARY FUND</u>							
FIREMEN'S RELIEF & RETIREMENT	639,924	4,570,865	4,904,829	4,446,669	3,817,495	6,180,000	6,209,000
GRAND TOTAL	\$103,779,444	\$138,633,546	\$122,184,820	\$126,705,855	\$134,707,652	\$143,070,725	\$135,565,320

CITY OF HARLINGEN
SEVEN YEAR SUMMARY COMPARISON
OF EXPENDITURES BY FUND

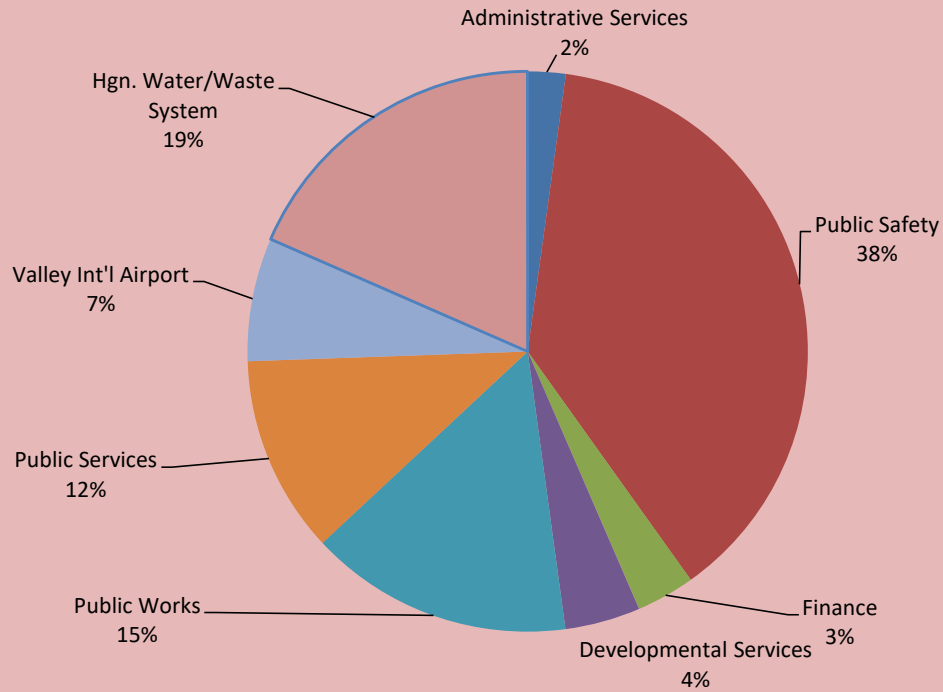
	ADDITIONAL FY 14/15	ADDITIONAL FY 15/16	ADDITIONAL FY 16/17	ADDITIONAL FY 17/18	ADDITIONAL FY 18/19	APPROVED FY 19/20	BUDGETED FY 20/21
GENERAL	\$44,702,076	\$40,181,184	\$41,711,224	\$43,162,409	\$45,336,999	\$52,774,129	\$48,662,236
SPECIAL REVENUE FUNDS							
COMMUNITY DEVELOPMENT	820,518	1,499,193	1,397,488	771,132	1,336,824	3,315,505	1,241,345
TENNIS COURT	112,807	37,516	37,855	50,511	30,167	77,147	60,000
HOTEL/MOTEL	900,486	736,000	759,159	1,695,581	829,492	924,492	958,016
CATASTROPHIC EMERGENCY	6,641	7,349	24,228	18,892	11,599	75,000	25,000
HARLINGEN DOWNTOWN	218,161	231,613	203,641	214,906	213,316	259,809	253,942
FREE TRADE BRIDGE	55,632	55,122	189,246	310,024	305,199	581,507	627,094
CONVENTION & VISITORS BUREAU	429,910	352,272	407,272	822,270	500,941	493,627	474,470
AWARDS PROGRAM	-	-	-	1,341,378	2,063,160	7,796,007	1,126,315
FEDERAL & STATE FORFEITURES	-	-	-	285,089	220,994	92,000	140,000
TAX INCREMENT FINANCING TIF 1-3	70,000	70,000	665,558	610,396	523,396	523,396	570,000
ECONOMIC DEVELOPMENT CORP.	4,962,231	4,468,649	5,175,013	5,725,986	5,919,013	7,519,384	6,853,993
HARL. COMM. IMPROVEMENT BOARD	282,317	124,626	1,719,731	742,221	1,756,202	4,214,066	1,605,015
INFRASTRUCTURE FUND	213,522	228,928	344,506	417,104	1,936,573	2,758,080	1,400,000
LON C. HILL MEMORIAL LIBRARY	-	-	-	-	23,176	-	13,148
SUB-TOTAL	8,275,620	8,152,501	11,183,609	13,271,132	15,670,052	28,630,020	15,348,338
DEBT SERVICE FUND	3,989,758	30,667,988	4,647,851	4,684,942	4,696,451	6,730,695	4,797,681
CAPITAL PROJECT FUNDS	1,191,228	670,090	2,431,157	1,057,398	52,337	4,727	-
ENTERPRISE FUNDS							
MUNICIPAL AUDITORIUM	615,792	642,887	650,272	538,451	508,034	353,727	349,591
SANITATION	9,885,551	8,641,770	9,387,775	9,485,186	9,434,774	10,915,766	10,528,414
HGN ARTS & HERITAGE MUSEUM	132,927	141,233	127,988	117,027	137,896	114,139	113,945
MUNICIPAL GOLF COURSE	1,364,002	1,345,439	1,278,611	1,207,326	1,269,646	1,101,044	1,023,551
WATERWORKS	10,744,391	11,319,257	10,713,882	10,509,232	10,518,378	11,412,405	12,049,888
WASTEWATER	9,145,263	8,986,286	8,244,515	8,617,428	8,965,502	10,286,762	10,254,776
VALLEY INTERNATIONAL AIRPORT	5,779,156	11,136,415	11,440,129	11,346,346	12,048,677	12,743,000	12,848,350
SUB-TOTAL	37,667,082	42,213,287	41,843,172	41,820,996	42,882,907	46,926,843	47,168,515
INTERNAL SERVICE FUNDS							
MOTOR VEHICLE/WAREHOUSE	4,185,431	4,056,410	4,235,923	4,499,071	4,494,049	3,759,903	3,449,766
HEALTH INSURANCE	4,213,700	4,439,614	4,500,769	4,593,210	4,491,561	5,413,607	5,573,229
SUB-TOTAL	8,399,131	8,496,024	8,736,692	9,092,281	8,985,610	9,173,510	9,022,995
FIDUCIARY FUND							
FIREMEN'S RELIEF & RETIREMENT	2,694,330	2,729,199	2,427,533	2,767,222	3,008,394	3,596,300	3,554,800
GRAND TOTAL	\$ 106,919,225	\$ 133,110,273	\$ 112,981,238	\$ 115,856,380	\$ 120,632,750	\$ 147,836,224	\$ 128,554,565

CITY OF HARLINGEN
PERSONNEL SUMMARY - BY DEPARTMENT
HEADCOUNT PROVIDED FOR FULL-TIME AND PART-TIME POSITIONS
SEVEN YEAR COMPARISON

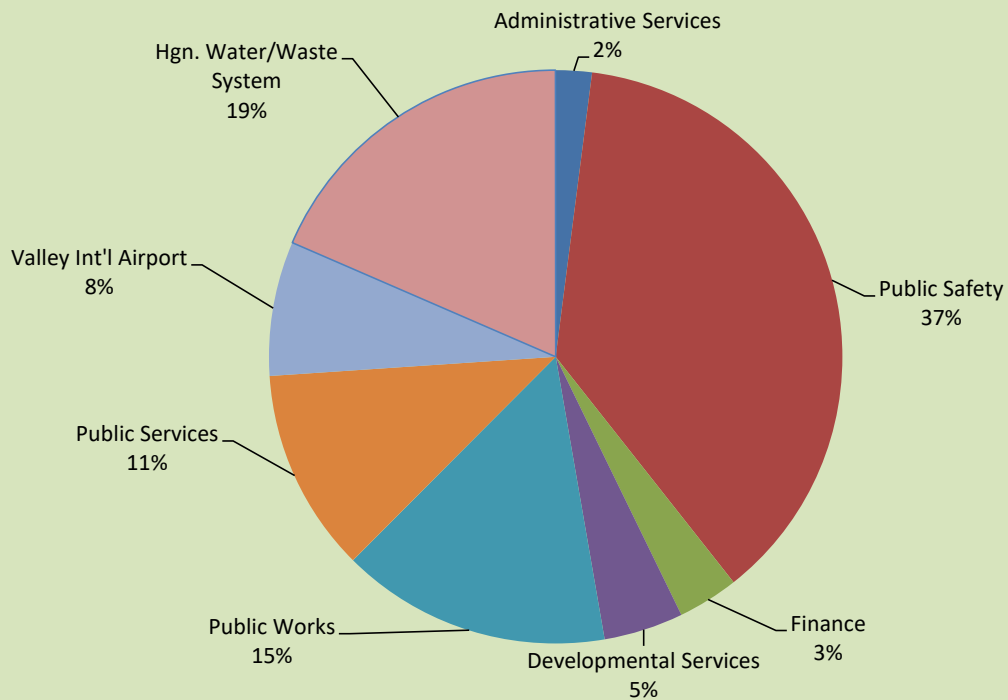
	ACTUAL FY 14/15	ACTUAL FY 15/16	ACTUAL FY 16/17	ACTUAL FY 17/18	ACTUAL FY 18/19	ACTUAL FY 19/20	APPROVED FY 20/21	INC/(DEC) PRIOR YR.
<u>GENERAL FUND</u>								
CITY MANAGER	7.0	6.0	6.0	7.0	7.0	7.0	7.0	0.0
LEGAL	2.0	2.0	3.0	2.0	1.0	1.0	0.0	(1.0)
PUBLIC RELATIONS	0.0	0.0	0.0	1.0	1.0	1.5	1.0	(0.5)
SPECIAL PROJECTS	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0
INTERNAL AUDIT	0.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
HUMAN RESOURCES	7.0	7.0	6.0	6.0	6.0	6.0	6.0	0.0
FINANCE	12.0	12.0	12.0	11.0	11.0	11.0	11.0	0.0
VITAL STATISTICS	4.0	4.0	4.0	4.0	4.0	3.5	3.5	0.0
MUNICIPAL COURT	9.0	9.0	9.0	9.0	9.0	9.0	9.0	0.0
MANAGEMENT INFO. SYSTEMS	3.0	4.0	3.0	3.0	3.0	3.0	3.0	0.0
POLICE	140.0	144.0	144.0	143.0	143.0	143.0	139.0	(4.0)
POLICE SERVICES	42.0	42.0	42.0	42.0	42.0	42.0	43.0	1.0
FIRE SUPPRESSION	107.0	107.0	107.0	98.0	98.0	98.0	97.0	(1.0)
AIRPORT SUPPRESSION	0.0	0.0	0.0	9.0	9.0	9.0	10.0	1.0
FIRE PREVENTION	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PUBLIC WORKS ADMINISTRATION	4.0	4.0	5.0	4.0	3.0	3.0	3.0	0.0
ENGINEERING	4.0	4.0	4.0	4.0	5.0	5.0	5.0	0.0
TRAFFIC SIGNAL MAINTENANCE	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
STREET MAINTENANCE	25.0	25.0	25.0	25.0	25.0	25.0	25.0	0.0
STREET CLEANING	6.0	6.0	6.0	6.0	6.0	6.0	6.0	0.0
PARKS AND RECREATION ADMIN.	2.0	1.0	1.0	1.0	2.0	3.0	3.0	0.0
PARKS	29.5	30.0	30.0	30.0	30.0	29.0	29.0	0.0
RECREATION	2.0	3.0	3.0	2.0	2.0	2.0	2.0	0.0
SWIMMING POOLS	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
LIBRARY	21.5	21.5	21.5	21.5	21.5	21.5	21.5	0.0
PLANNING AND DEVELOPMENT	6.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
CODE COMPLIANCE	8.0	8.0	8.0	8.0	7.0	7.0	7.0	0.0
HEALTH SERVICES	5.0	5.0	5.0	5.0	5.0	5.0	5.0	0.0
ANIMAL CONTROL	4.0	4.0	4.0	4.0	4.0	4.0	4.0	0.0
PUBLIC BUILDINGS	19.0	19.0	19.0	18.0	17.0	17.0	19.0	2.0
BUILDING INSPECTIONS	6.0	6.0	6.0	6.0	7.0	7.0	7.0	0.0
GENERAL FUND SUB-TOTAL	486.0	490.5	490.5	486.5	485.5	486.5	484.0	(2.5)
<u>OTHER FUNDS</u>								
COMMUNITY DEVELOPMENT	4.0	5.0	6.0	4.0	4.0	5.0	4.5	(0.5)
HARLINGEN DOWNTOWN	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
CONVENTION AND VISITORS BUREAU	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0
UT GRANT	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
ECONOMIC DEVELOPMENT CORP.	5.0	5.0	5.0	5.0	4.0	5.0	6.0	1.0
MUNICIPAL AUDITORIUM	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
SANITATION	20.0	20.0	20.0	20.0	20.0	20.0	20.0	0.0
SANITATION-BRUSH AND DEBRIS	23.0	21.0	21.0	21.0	21.0	20.0	20.0	0.0
SANITATION-LANDFILL	10.0	11.0	12.0	12.0	11.0	13.0	12.0	(1.0)
SANITATION-RECYCLING CENTER	2.0	4.0	4.0	4.0	4.0	4.0	1.0	(3.0)
HGN. ARTS & HERITAGE MUSEUM	3.0	3.0	3.0	2.0	2.0	2.0	2.0	0.0
MUNICIPAL GOLF COURSE	20.5	20.5	20.5	20.5	20.5	18.5	17.5	(1.0)
INTERNAL SERVICES	9.0	10.0	9.0	9.0	9.0	9.0	9.0	0.0
WATERWORKS	96.5	102.7	98.5	99.0	97.5	96.0	94.0	(2.0)
WASTEWATER	42.5	43.0	48.5	49.0	48.0	52.0	52.0	0.0
VALLEY INTERNATIONAL AIRPORT	46.0	46.0	47.0	49.0	49.0	57.0	60.0	3.0
OTHER FUNDS SUB-TOTAL	289.5	299.2	302.5	302.5	298.0	309.5	306.0	(3.5)
GRAND TOTAL	775.5	789.7	793.0	789.0	783.5	796.0	790.0	(6.0)

Note: Does not include seasonal employees.

FY 2019 - 2020 - TOTAL 803



FY 2020 - 2021 - TOTAL 790



The charts reflect the City's change to a staffing control program that accurately records the number of full-time and part time employees

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GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities for which a separate fund has not been established. Since it is a major fund of the City, this section details the revenues by type and expenditures by function for each department. Charts and graphs have been used to illustrate the overall effect the revenues and expenditures have on the total General Fund budget.

CITY OF HARLINGEN
REVENUES AND EXPENDITURES
GENERAL FUND

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	PROPOSED FY 20-21
REVENUES:				
Property & Non-Property Taxes	38,548,571	\$40,086,172	\$40,086,172	\$42,251,807
Fines & Forfeitures	1,059,835	1,177,862	1,177,862	975,948
Licenses & Permits	690,991	591,450	591,450	584,950
Charges for Services	684,294	694,866	694,866	673,362
Intergovernmental	1,990,444	3,152,988	3,152,988	2,063,775
Interest on Investments	547,187	220,000	220,000	229,000
Miscellaneous Revenues	243,948	85,348	85,348	100,500
Other Financing Sources	1,661,192	3,476,151	3,476,151	1,782,894
TOTAL REVENUES	45,426,462	49,484,837	49,484,837	48,662,236
EXPENDITURES:				
Mayor & City Commission	72,010	105,311	105,311	108,596
City Manager	940,432	1,215,897	1,215,897	1,012,364
Legal	446,779	514,531	514,531	513,531
Public Relations	94,198	120,994	120,994	126,660
Special Projects	-	122,583	122,583	117,580
Administrative Services	849,066	727,249	727,249	683,821
Internal Auditor	108,919	113,625	113,625	115,990
Human Resources	226,397	292,920	292,920	285,325
Civil Service	90,708	98,104	98,104	100,101
Risk Management	939,333	1,031,169	1,031,169	978,247
Finance	940,588	1,085,768	1,085,768	1,067,699
Vital Statistics	149,600	157,373	157,373	165,180
Municipal Court	696,520	726,638	726,638	688,580
Management Information Systems	664,050	653,944	653,944	579,929
Police Operations	12,032,036	13,305,635	13,305,635	14,722,064
LEOSE Training Grant	5,477	8,795	8,795	8,575
Police Services	1,837,526	2,142,515	2,142,515	2,279,037
Fire Suppression	8,549,097	9,033,561	9,033,561	9,261,968
Airport Fire Suppression	865,203	954,732	954,732	939,048
Fire Prevention	596,346	621,291	621,291	685,206
EOC Operations	23,084	27,300	27,300	25,500
Public Works Administration	146,069	141,074	141,074	177,868
Engineering	410,900	511,439	511,439	770,283
Traffic Signal Maintenance	249,608	363,172	363,172	309,006
Street Maintenance	2,400,721	2,591,728	2,591,728	2,545,312
Street Cleaning	341,324	648,690	648,690	664,769
Drainage	-	742,744	742,744	-
Parks & Recreation Administration	241,010	267,995	267,995	271,884
Parks	1,779,962	2,478,805	2,478,805	1,978,436
Recreation	429,943	407,624	407,624	465,210
Swimming Pools	382,420	414,066	414,066	428,534
Library Services	1,095,090	1,214,212	1,214,212	1,218,019
Planning & Development Administration	376,704	470,555	470,555	413,835
Code Compliance	318,283	377,863	377,863	437,044
Storm Water Management	75,620	-	-	-
Economic Development	791,016	1,924,142	1,924,142	669,164
Health Services	332,124	361,853	361,853	401,551
Animal Control	401,649	578,922	578,922	574,594
Public Buildings	1,683,047	1,834,880	1,834,880	1,439,542
COVID Relief	-	751,608	751,608	-
Building Inspections	425,168	462,241	462,241	469,209
Stabilization Fund	128,236	-	-	-
Transfers Out	3,200,736	3,170,581	3,170,581	962,975
TOTAL EXPENDITURES	45,336,999	52,774,129	52,774,129	48,662,236
Excess Revenues Over/(Under) Expenditures	89,463	(3,289,292)	(3,289,292)	-
Fund Balance Beginning of Year	20,700,264	20,789,727	20,789,727	17,500,435
END OF YEAR FUND BALANCE	\$20,789,727	\$17,500,435	\$17,500,435	\$17,500,435

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	BUDGET FY 20-21
<u>TAX AND REVENUES</u>				
Current Property Taxes	\$ 14,423,271	\$ 17,098,974	\$ 17,098,974	\$ 18,356,218
Delinquent Property Taxes	248,034	253,750	253,750	270,694
Penalty & Interest	372,975	353,500	353,500	351,088
Payment in Lieu of Taxes	222,857	212,000	212,000	211,967
Sales Tax	12,743,471	12,086,383	12,086,383	12,743,471
Sales Tax 1/2%	6,456,369	6,223,598	6,223,598	6,456,369
Add. Retail Facilities	169,267	143,013	143,013	170,000
Franchise Tax - AT&T	138,232	212,750	212,750	120,000
Franchise Tax - Misc. Telecommunications	45,205	44,000	44,000	40,000
Franchise Tax - AEP	1,957,927	1,985,000	1,985,000	1,900,000
Franchise Tax - Magic Valley Electric Coop.	75,515	73,200	73,200	73,000
Franchise Tax - Texas Gas Service	247,067	210,000	210,000	220,000
Franchise Tax - Time Warner Cable	665,139	468,000	468,000	600,000
Commercial Waste Haulers	21,813	10,004	10,004	15,000
Sanitation Department	510,000	519,000	519,000	519,000
Bingo Tax	43,156	5,000	5,000	15,000
Mixed Beverage Tax	208,273	188,000	188,000	190,000
SUB-TOTAL TAX & REVENUES	38,548,571	40,086,172	40,086,172	42,251,807
<u>FINES AND FORFEITURES</u>				
Traffic Fines	715,833	850,000	850,000	700,000
Leash Law Fines	15,526	7,000	7,000	7,000
Arrest Fines	22,921	30,000	30,000	30,000
Improper Parking Fines	2,760	1,000	1,000	1,000
FTA Program	8,166	2,900	2,900	2,900
Technology Funds	46,318	57,694	57,694	57,811
Security Funds	127,222	133,625	133,625	82,899
Juvenile Case Manager	29,648	25,243	25,243	25,338
Miscellaneous Ordinance Violation	36,646	16,000	16,000	16,000
Miscellaneous Crossing Guard Program	5,953	2,000	2,000	2,000
Scofflaw City Fee	228	-	-	-
Library Fines	10,324	15,000	15,000	12,500
Inter Library	7,880	6,500	6,500	7,500
Business - False Alarm Fines	29,260	30,000	30,000	30,000
Residential - False Alarm Fines	1,150	900	900	1,000
SUB-TOTAL FINES & FORFEITURES	1,059,835	1,177,862	1,177,862	975,948

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	BUDGET FY 20-21
<u>LICENSES AND PERMITS</u>				
Alcoholic Beverages	25,489	25,000	25,000	25,000
Food Handlers' Permit	61,760	51,000	51,000	50,000
Dog Licenses/Pound Fees	1,204	3,000	3,000	3,000
Building Permits	295,969	245,000	245,000	245,000
Electrical Permits	87,820	72,000	72,000	75,000
Gas Permits	3,685	3,500	3,500	3,000
Plumbing Permits	44,484	32,000	32,000	32,000
Sewer Tap Permits	8,015	6,650	6,650	7,500
Mechanical Permits	18,913	18,000	18,000	18,650
Curb Permits	5,700	5,500	5,500	5,500
House Moving Permits	600	500	500	300
Registration Fees	42,400	35,000	35,000	32,000
Certificate of Occupancy	17,080	16,000	16,000	13,000
Re-Inspection Fees	21,990	17,500	17,500	17,500
Energy Conservation Inspection	7,650	6,800	6,800	6,500
Other Business Permits	6,850	3,000	3,000	5,000
Business - Alarm Permits	21,237	32,000	32,000	31,000
Tire Business Permits	625	-	-	-
Miscellaneous Permits	19,520	19,000	19,000	15,000
SUB-TOTAL LISCENSES & PERMITS	690,991	591,450	591,450	584,950
<u>CHARGES FOR SERVICES/SALES</u>				
Rental - Sports Complex	10,620	9,000	9,000	10,500
Rental - Tourist Building	35,922	37,000	37,000	36,000
Rental - Casa del Sol	41,878	55,000	55,000	50,000
Rental - Victor Pavilion	12,380	9,700	9,700	12,000
Rental - Pendleton Pavilion	15,304	12,700	12,700	15,000
Rental - Dixieland Pavilion	11,469	10,500	10,500	11,000
Rental - Rangerville Park Gazebo	6,990	8,000	8,000	8,200
Rental - Library Meeting Room	9,533	8,000	8,000	9,000
Rental - Child Care Center	51,879	51,000	51,000	51,000
Cultural Arts Center	23,522	22,000	22,000	23,000
Tower Rental	-	12,776	12,776	14,212
Miscellaneous	15,029	-	-	-
Deposit Claim	2,430	-	-	-
SUB-TOTAL CHARGES FOR SERVICES/SALES	236,956	235,676	235,676	239,912

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	BUDGET FY 20-21
<u>MISC. CHARGES FOR SERVICES/SALES</u>				
Recreational Activities	84,074	80,000	80,000	85,000
Pickleball	1,044	2,000	2,000	-
Pool - Lon C. Hill	10,812	17,000	17,000	20,000
Pool - Victor Park	16,277	15,000	15,000	17,000
Pool- Pendleton Park	54,489	30,000	30,000	44,000
Water Aerobics	3,325	10,000	10,000	2,400
Library Xerox Fees	14,404	14,000	14,000	14,000
Library - Card Fees	115	200	200	150
Library - Lost Book Fees	3,404	2,500	2,500	2,500
Birth and Death Certificates	220,365	250,000	250,000	210,000
Burial Transit Permits	4,345	2,650	2,650	2,500
Searching Fees	69	100	100	100
Notary Fees	210	350	350	300
Cleanup Mowing	33,520	35,000	35,000	35,000
Street Cut Repairs	100	-	-	-
Duplicate Lien Release	65	150	150	-
Street Banner Fees	720	240	240	500
SUB-TOTAL MISC CHARGES FOR SERVICES/SALES	447,338	459,190	459,190	433,450
<u>REIMBURSEMENTS</u>				
Reimbursement City Manager	6,514	2,000	2,000	2,000
Reimbursement Finance	337	-	-	-
Reimbursement Police Department	131,546	71,000	71,000	46,000
Reimbursement Victim's Assistance Medical	23,474	20,000	20,000	5,000
Reimbursement Police Services	5,983	12,000	12,000	-
Reimbursement Fire Suppression	865,203	-	-	-
Fire Suppression Training	120	-	-	-
Reimbursement Planning & Development	334	-	-	-
Reimbursement Public Works Administration	8,730	-	-	-
Reimbursement Streets	54,751	10,000	10,000	22,000
Reimbursement Parks Department	341	-	-	-
Reimbursement Public Buildings Department	52,415	57,000	57,000	50,000
Fed E-Rate	4,493	-	-	-
Reimbursement Health Department	18	50	50	50
Reimbursement Valley Int. Airport	48,004	-	-	-
SUB-TOTAL REIMBURSEMENTS	1,202,263	172,050	172,050	125,050

CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	BUDGET FY 20-21
<u>INTERGOVERNMENTAL</u>				
Fire - County	228,521	212,986	212,986	262,741
Fire Calls - City of Primera	122,153	122,153	122,153	130,932
Fire Calls - City of Combes	95,430	95,431	95,431	95,727
Fire Calls - City of Palm Valley	118,867	118,867	118,867	118,939
Reimbursement - Economic Development Corp.	77,800	385,551	385,551	-
Coronavirus Relief	-	751,608	751,608	-
LEOSE Training - Police	8,795	8,795	8,795	8,575
Signal Maintenance Fees - TXDOT	49,800	49,000	49,000	49,800
LEOSE Training - Fire	739	-	-	-
For Police Department	-	8,000	8,000	105,200
City of San Benito	6,076	-	-	-
Aircraft Rescue & Firefighting	-	954,732	954,732	939,048
Indirect Cost	-	45,587	45,587	49,763
Child Safety	-	50,228	50,228	-
Administrative Services	-	58,000	58,000	58,000
Lobbyists	80,000	120,000	120,000	120,000
SUB-TOTAL INTERGOVERNMENTAL	788,181	2,980,938	2,980,938	1,938,725
<u>INTEREST REVENUE - INVESTMENTS</u>				
Interest Earned - Certificates of Deposit	41,216	30,000	30,000	30,000
Interest Earned - TexPool	475,547	160,000	160,000	175,000
Interest Earned - NOW Account	30,424	30,000	30,000	24,000
SUB-TOTAL REVENUE- INVESTMENTS	547,187	220,000	220,000	229,000
<u>MISCELLANEOUS REVENUES</u>				
Donation - Infrast. Subdivision	94,551	-	-	-
Demolition Revenue	6,375	2,500	2,500	2,500
Insurance Recovery - Other	33,211	-	-	-
Police Records	43,069	45,000	45,000	43,000
Cash Over/(Short)	28	-	-	-
NSF - Fees	250	-	-	-
Credit Card Fees	31,923	27,000	27,000	28,000
Miscellaneous Revenue	32,676	9,998	9,998	25,000
Jail Phone Fees	1,865	850	850	2,000
SUB-TOTAL MISCELLANEOUS REVENUES	243,948	85,348	85,348	100,500

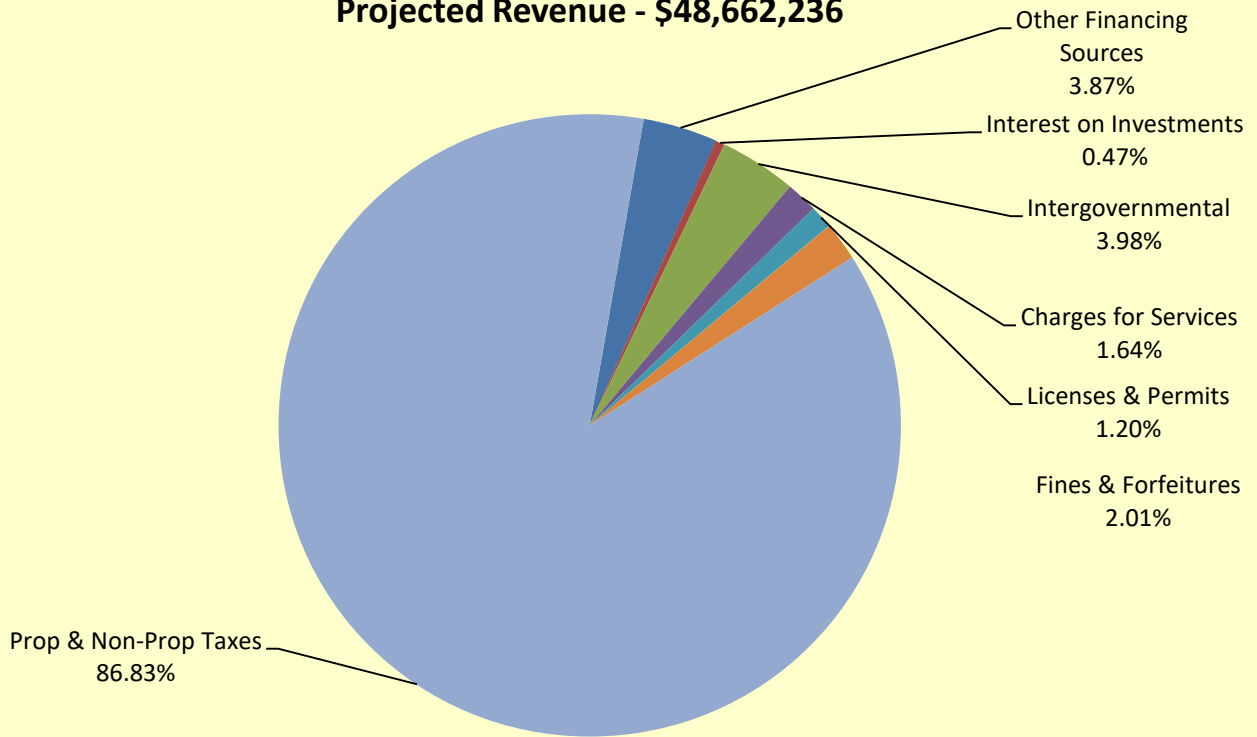
CITY OF HARLINGEN
GENERAL FUND DETAILED REVENUES BY TYPE

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	BUDGET FY 20-21
<u>OTHER FINANCING SOURCES</u>				
Note	-	1,000,000	1,000,000	-
Transfer from Free Trade Bridge	250,075	506,375	506,375	551,894
Air Service Development	-	295,280	295,280	-
Transfer from Sanitation Fund	896,000	781,000	781,000	481,000
Health Insurance	-	-	-	210,000
TIF 3	453,396	453,396	453,396	500,000
Sale of Fixed Assets	56,196	440,100	440,100	40,000
Capital Contributions	5,525	-	-	-
SUB-TOTAL OTHER FINANCING SOURCES	1,661,192	3,476,151	3,476,151	1,782,894
GRAND TOTAL REVENUES	<u>\$ 45,426,462</u>	<u>\$ 49,484,837</u>	<u>\$ 49,484,837</u>	<u>\$ 48,662,236</u>

GENERAL FUND

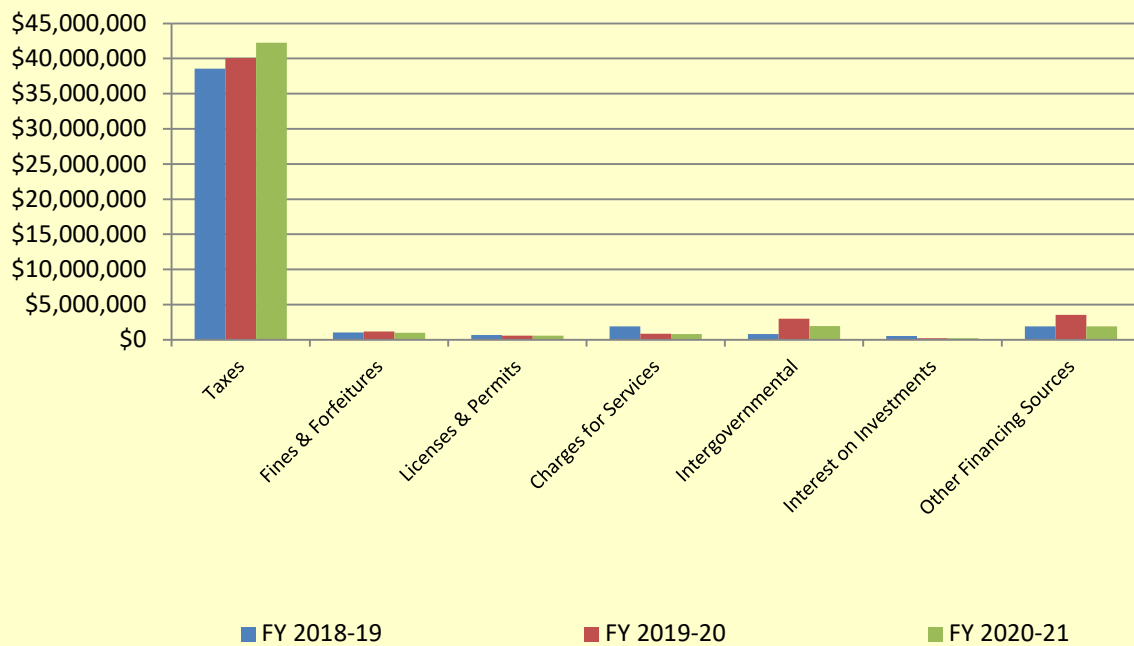
Revenues by Type for 2020-2021

Projected Revenue - \$48,662,236



This chart visually depicts the revenue types of the General Fund and the percentage of the total each type provides.

General Fund Revenues

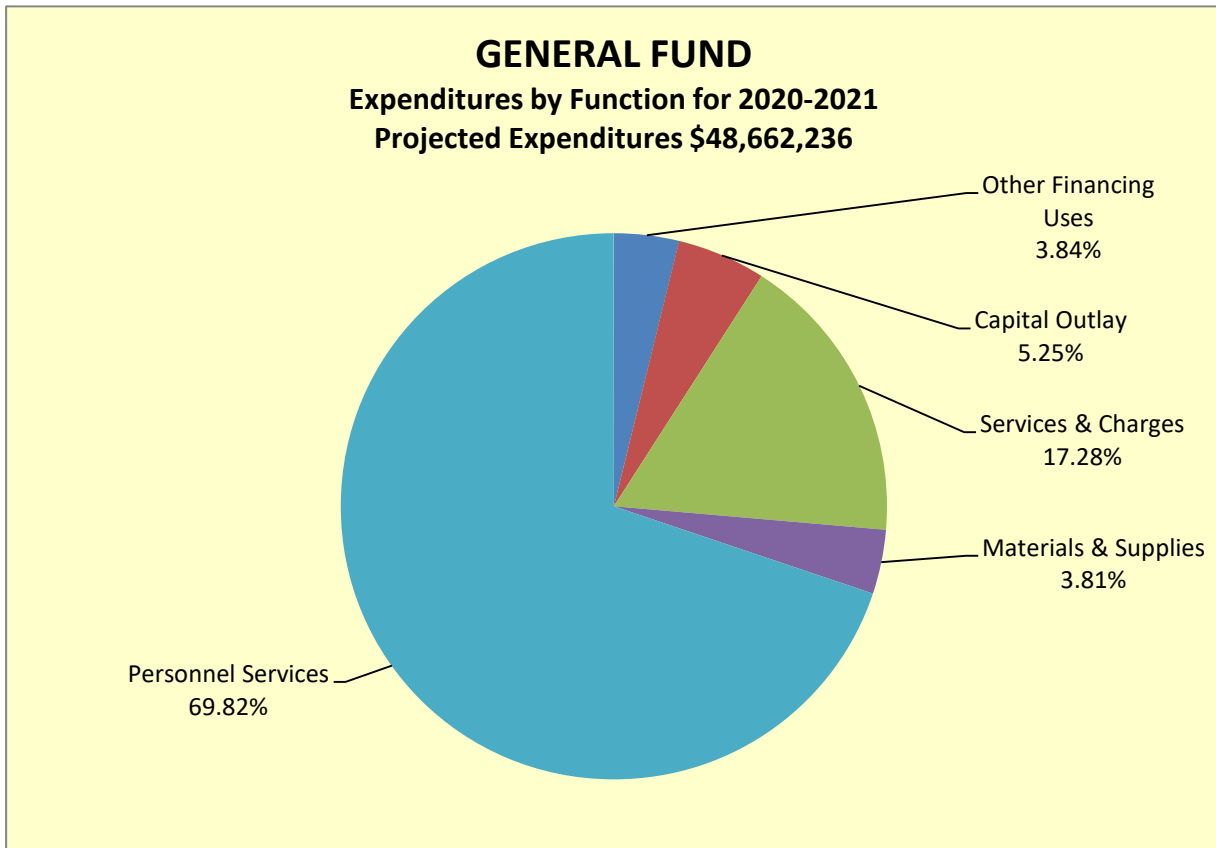


This graph compares FY 2018-19 through FY 2020-21 for major revenue types of the General Fund and visually depicts the changes.

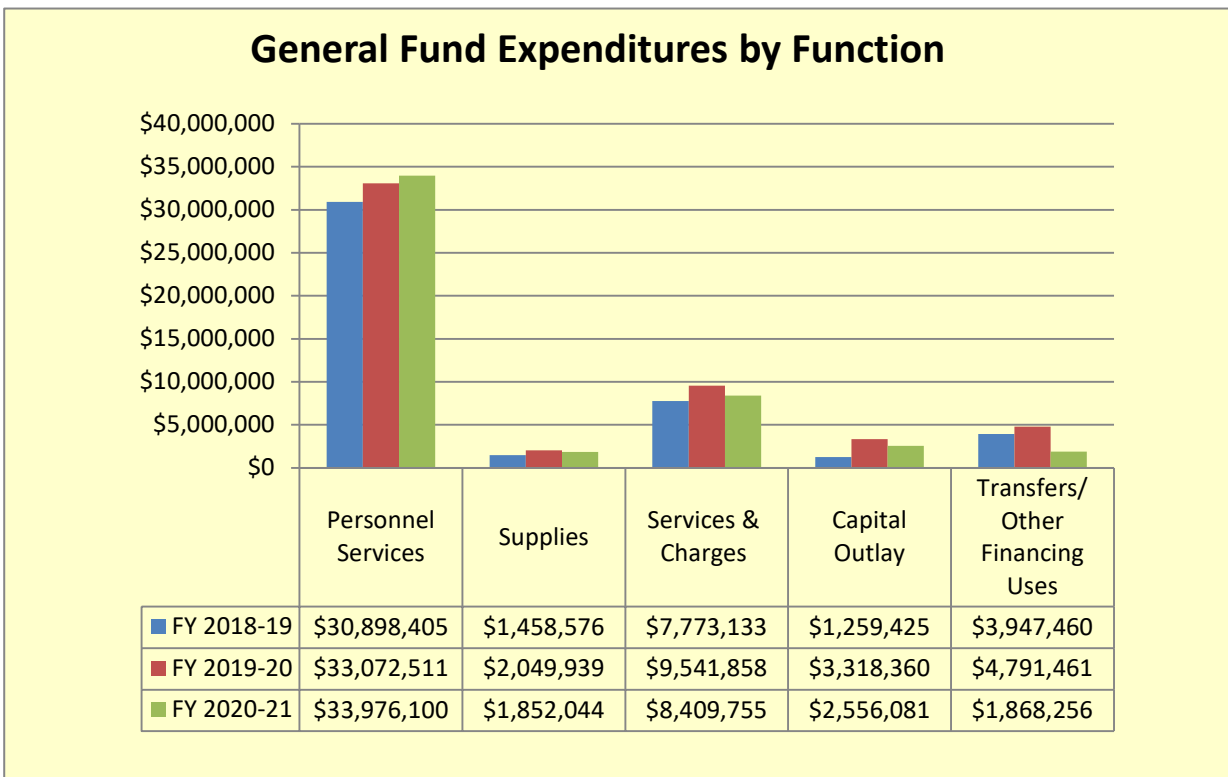
CITY OF HARLINGEN
GENERAL FUND DEPARTMENTS
DISTRIBUTION OF EXPENDITURES BY FUNCTION FOR 2020-2021

	PERSONNEL & BENEFITS	MATERIALS & SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	TRANSFERS OUT/OTHER FINANCING USES	GRAND TOTAL
1001 MAYOR & CITY COMMISSION	\$ 9,746	\$ 2,500	\$ 96,350	\$ -	\$ -	\$ 108,596
1101 CITY MANAGER	911,304	7,000	94,060	-	-	1,012,364
1201 LEGAL	-	-	513,531	-	-	513,531
1301 PUBLIC RELATIONS	98,410	750	27,500	-	-	126,660
1305 SPECIAL PROJECTS	113,680	200	3,700	-	-	117,580
1399 ADMINISTRATIVE SERVICES	(200,000)	7,500	876,321	-	-	683,821
1401 INTERNAL AUDITOR	109,952	350	5,688	-	-	115,990
2001 HUMAN RESOURCES	220,681	3,530	61,114	-	-	285,325
2002 CIVIL SERVICE	76,954	18,750	4,397	-	-	100,101
2003 RISK MANAGEMENT	154,097	3,900	820,250	-	-	978,247
2201 FINANCE	756,224	29,900	281,575	-	-	1,067,699
2210 VITAL STATISTICS	132,230	17,500	15,450	-	-	165,180
2215 MUNICIPAL COURT	465,358	31,000	186,222	6,000	-	688,580
2220 MANAGEMENT INFORMATION SYSTEMS	262,809	38,250	263,870	15,000	-	579,929
3010 POLICE	11,770,667	295,210	1,088,070	1,382,000	186,117	14,722,064
3011 LEOSE TRAINING GRANT	-	-	8,575	-	-	8,575
3015 POLICE SERVICES	2,033,752	35,775	131,995	77,515	-	2,279,037
3510 FIRE SUPPRESSION	8,233,835	205,268	681,865	141,000	-	9,261,968
3515 AIRPORT FIRE SUPPRESSION	916,998	4,400	17,650	-	-	939,048
3530 FIRE PREVENTION	624,894	21,200	39,112	-	-	685,206
3750 EOC OPERATIONS	-	-	25,500	-	-	25,500
5001 PUBLIC WORKS ADMINISTRATION	168,068	2,800	7,000	-	-	177,868
5005 ENGINEERING	388,012	6,500	58,771	317,000	-	770,283
5010 TRAFFIC SIGNAL MAINTENANCE	209,069	26,109	50,828	23,000	-	309,006
5015 STREET MAINTENANCE	1,113,270	292,160	1,089,882	-	50,000	2,545,312
5016 STREET CLEANING	257,127	137,742	-	269,900	-	664,769
6001 PARKS & RECREATION ADMINISTRATION	262,442	2,922	6,520	-	-	271,884
6010 PARKS	1,109,473	226,500	541,426	101,037	-	1,978,436
6020 RECREATION	175,188	49,200	240,822	-	-	465,210
6030 SWIMMING POOLS	265,011	57,473	91,050	15,000	-	428,534
6210 LIBRARY	899,379	182,500	136,140	-	-	1,218,019
7001 PLANNING & DEVELOPMENT	379,632	6,000	28,203	-	-	413,835
7005 CODE COMPLIANCE	304,415	17,200	91,500	23,929	-	437,044
7090 NON DEPARTMENTAL	-	-	-	-	669,164	669,164
7205 HEALTH SERVICES	331,416	21,800	23,335	25,000	-	401,551
7210 ANIMAL CONTROL	185,594	12,900	351,100	25,000	-	574,594
7220 PUBLIC BUILDINGS	812,754	75,655	416,433	134,700	-	1,439,542
7305 BUILDING INSPECTIONS	423,659	11,600	33,950	-	-	469,209
9999 TRANSFERS TO OTHER FUNDS	-	-	-	-	962,975	962,975
GRAND TOTAL	\$33,976,100	\$1,852,044	\$8,409,755	\$2,556,081	\$1,868,256	\$ 48,662,236

Note: The General Fund represents the Major Fund for the City of Harlingen and this worksheet reflects the breakdown of expenditures by function.



This chart depicts the allocation of General Fund resources by expenditure function and the percent



This graph compares FY 2018-19 through FY 2020-21 for major expenditure functions of the General Fund and visually depicts the changes.

ADMINISTRATIVE SERVICES

MAYOR & CITY COMMISSION 001-1001

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 21-20
Personnel Services Pay	\$ 5,998	\$ 6,000	\$ 6,000	\$ 9,054
Personnel Services Benefits	459	461	461	692
Supplies - General	2,436	2,500	2,500	2,500
Services & Charges - General	30,707	54,450	54,450	54,450
Services & Charges - Main	-	400	400	400
Registration, Travel & Training	20,885	30,000	30,000	30,000
Services & Charges - Miscellaneous	11,525	11,500	11,500	11,500
MAYOR & CITY COMMISSION TOTALS	\$ 72,010	\$ 105,311	\$ 105,311	\$ 108,596

In accordance with the State Constitution, State Statutes, and the City Charter all powers and authority of the City are vested in the elected City Commission. As the legislative and governing body of the City, the Commission enacts all ordinances and resolutions and adopts all regulations. The Mayor is the presiding officer of the City Commission but is not a voting member of the Commission except in the case of a tie.

The regular meetings of the Commission are held on the first and third Wednesday of every month at 5:30 p.m.

PROGRAM GOALS FY 2020 - 2021

Community

- Approve a balanced budget for fiscal year 2020-2021.
- Work with the University of Texas Rio Grande Valley School of Medicine ensure the Institute for Neurosciences is completed on schedule.
- Work with UTRGV and HCISD to make certain the Early College High School is completed on time.
- Continue Partnerships/networking at state and federal levels.
- Improve Harlingen's visual image / Entry way enhancement – (Tyler & Harrison).
- Continue efforts to revitalize the downtown
- Approve funding sources for the Comprehensive Plan Priority Projects.
- Continue to fund drainage improvements throughout the City.
- Continue to fund street construction throughout the City.

Growth

- Increase promotion and enhancement of the Free Trade Bridge.
- Promote job growth.
- Continue to promote growth through economic development opportunities.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Regular Meetings	24	18	24
Special Meetings/Work Sessions	10	14	10

CITY MANAGER 001-1101

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 698,104	\$ 722,527	\$ 722,527	\$ 737,133
Personnel Services - Benefits	163,313	172,131	172,131	174,171
Supplies - General	6,450	5,000	5,000	7,000
Services & Charges - General	69,088	111,110	111,110	90,610
Services & Charges - Main	3,477	3,350	3,350	3,450
Services & Charges - Misc	-	201,779	201,779	-
CITY MANAGER TOTALS	\$ 940,432	\$ 1,215,897	\$ 1,215,897	\$ 1,012,364

The City Manager oversees the orderly growth and development of the City and ensures that the City services are delivered in an efficient and effective manner. Develops programs and strategies for a business friendly environment. Creates a positive perception of the City by working with other governmental agencies, administering policies established by the City Commission, and coordinates, directs, and reviews activities of all municipal operations.

OBJECTIVES FOR FY 2020 - 2021

- Continue to market the Harlingen Convention Center
- Work with BC Lynd to complete construction of the Hilton Garden Inn located next to the Harlingen Convention Center.
- Cultivate opportunities to improve the quality of life for our citizens.
- Work with the EDC to identify and promote economic development opportunities through Opportunity Zones.
- Work with the EDC to develop projects and increase job opportunities.
- Continue to improve Quality of Life for our citizens.
- Continue working on expanding educational opportunities in Harlingen.
- Complete the construction of the Multi-Modal facility and identify funding sources for the construction of the facility. Promote the use of the Multi-Modal facility.
- Promote the use of the Cold Storage Facility at Los Indios.
- Continue to provide training opportunities for Department Heads to create a more cohesive working environment.
- Continue working on Federal and State Legislative issues.
- Continue to identify funding sources for the priority projects identified from the Comprehensive Plan.
- Prepare a balance budget for fiscal year 2020-2021.
- Work with the Internal Auditor to implement safeguards within departments.
- Pursue grant opportunities.
- Continue to improve departmental safeguards related to operations.
- Manage the day to day operations of the City.
- Continue hosting bi-weekly staff meetings with all Department Heads.

- Promote awareness of city activities, projects and events.
- Continue beautification efforts throughout the City.
- Continue to meet with individual Department Heads once per month or on an as needed basis to maintain open lines of communication.
- Attend and participate in all HWWS Board meetings.
- Attend and participate in all Airport Board meetings.
- Attend and participate in all EDC meetings.
- Develop agendas for the 4B Board as needed.
- Develop funding strategies to construct quality of life, transportation and drainage projects.
- Promote Healthy Harlingen Initiatives including the Its Time Texas Challenge.
- Beautify our entryway corridors.
- Promote the Downtown District.
- Work with UTRGV to expand their campus footprint in Harlingen.
- Work with UTRGV to make certain the University of Texas Rio Grande Valley School of Medicine Institute for Neurosciences is completed on time.
- Work with UTRGV and HCISD to make certain the Early College High School is completed in a timely basis.
- Work with the Police Union to update and Collective Bargaining Agreement.
- Work on Succession Planning for the City.
- Work to have the City presented with the All American City Award for a second time.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
City Manager	1	1	1
Assistant City Manager - Internal Service	1	1	1
Assistant City Manager - External Service	-	1	1
Executive Secretary	1	1	1
City Secretary	1	1	1
Assistant City Secretary	1	1	1
Administrative Secretary	1	1	1
Special Projects Director	-	1	1
Total	<u>6</u>	<u>8</u>	<u>8</u>

LEGAL 001-1201

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 37,457	\$ 1,000	\$ 1,000	\$ -
Personnel Services - Benefits	13,711			-
Supplies - General	1,308			-
Services & Charges - General	2,798	1,000	1,000	1,000
Services & Charges - Professional	391,505	512,531	512,531	512,531
CITY ATTORNEY TOTALS	<u>\$446,779</u>	<u>\$514,531</u>	<u>\$ 514,531</u>	<u>\$ 513,531</u>

The City Attorney and the Legal Department serve as the Chief Legal Advisors to the City of Harlingen, a home rule municipality organized under the Texas Constitution and the laws of the State of Texas.

The Legal Department advises and represents the Mayor and City Commissioners, as well as to the City Manager and all executive management department heads. In addition, the Legal Department serves as the primary legal advisor to boards created and appointed by the City Commission.

In addition, the Legal Department represents the City and its officials in court proceedings, in arbitrations, and before administrative agencies. The City Attorney oversees prosecutions in Municipal Court and supervises the work of specialized attorneys hired by the City to handle special projects on behalf of the City.

PROGRAM GOAL FY 2020 - 2021

To continue to provide professional legal services and assistance to the City of Harlingen, its elected and appointed officials, the City's administrative departments, and to prosecute and defend the City of Harlingen's interests in all court actions and administrative proceedings.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Legal would request that the costs of contested proceedings such as filing fees, court reporter fees, arbitrator fees, and other such costs of litigation be borne by the department out of which any contested proceeding arises and not be borne by the legal department.

AUTHORIZED PERSONNEL

	FY 18-19	FY 19-20	FY 20-21
City Attorney	-	-	-
Legal Assistant	1	1	-
Total	1	1	-

PUBLIC RELATIONS 001-1301

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 70,507	\$ 92,381	\$ 92,381	\$ 76,289
Personnel Services - Benefits	20,319	22,668	22,668	22,121
Supplies - General	461	3,250	3,250	750
Services & Charges - General	1,236	2,000	2,000	17,500
Services & Charges - Misc	1,675	-	-	10,000
PUBLIC RELATIONS TOTALS	\$ 94,198	\$ 120,299	\$ 120,299	\$ 126,660

PROGRAM GOALS FY 2020 - 2021

The Public Relations Department serves as an information resource center for the public and the media. Information is regularly distributed regarding City services such as infrastructure projects, legislation, the economic stability of the City, health, business, events, and decisions made by the City Commission.

OBJECTIVES FOR FY 2020-2021

- Serve as the City’s spokesperson and primary media liaison.
- Develop positive press releases.
- Keep direct contact with the media.
- Provide support to the City Commission in the development of newspaper columns, speeches, and the development of an annual report.
- Provide the City Manager support and information on issues of interest to the media and in organizing and coordinating special events such as groundbreakings and grand openings.
- Work closely with the Management Information System Department in updating the website with news stories, press releases, announcements, and pictures.
- Manage City’s Social Media sites.
- Develop communication plans for various City campaigns.
- Respond to public records requests made by the news media with assistance from the City Secretary.
- Produce an Annual Report.
- Maintain a Photo Library.
- Work with City Manager to organize annual State of the City Address.
- Produce City Manager’s Monthly Report.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Press Releases	68	100	125
Social Media Posts	397	618	650
Annual Report	1	1	1

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Public Relations Officer	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>

SPECIAL PROJECTS 001-1305

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ -	\$ 90,529	\$ 90,529	\$ 85,445
Personnel Services - Benefits	-	28,584	28,584	28,235
Supplies - General	-	200	200	200
Services & Charges - General	-	3,270	3,270	3,700
SPECIAL PROJECTS TOTALS	\$ -	\$ 122,583	\$ 122,583	\$ 117,580

The Special Projects (SP) Department works collaboratively with other city departments and community stakeholders on a wide range of special projects and initiatives led by the City Manager. The Department assists with analysis, research and policy recommendations to improve operational efficiency and oversight of City programs and projects. The Department is also responsible for special projects' development, coordination and implementation. Special projects are those identified by the City Manager as having the greatest benefit to City operations and the community at large.

OBJECTIVES FOR FY 2020 - 2021

- Research, prepare and monitor grant applications related to road and drainage infrastructure, public safety, quality of life projects, homelessness, and grants in benefit of low- and moderate-income persons.
- Implement City-wide policy to centralize and administer grants from application to post award phase.
- Identify and make available for sale city-owned surplus real property no longer needed for public purposes.
- Work with the Lower Rio Grande Valley Development Council Valley Metro to construct Harlingen's Multimodal Transit Facility.
- Continue participation in- and monitoring of projects funded by- the Rio Grande Valley Metropolitan Planning Organization (RGVMPO).
- Monitor proposed legislation that may have a fiscal or programmatic impact to the City's operations.

AUTHORIZED PERSONNEL

	FY 18-19	FY 19-20	FY 20-21
Special Projects Director	-	1	1
Total	-	1	1

ADMINISTRATIVE SERVICES 001-1399

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 16,000	\$ (132,000)	\$ (132,000)	\$ (200,000)
Supplies - General	7,058	7,500	7,500	7,500
Services & Charges - General	566,976	584,217	584,217	619,217
Services & Charges - Miscellaneous	229,032	267,532	267,532	257,104
Capital Outlay	30,000	-	-	-
ADMINISTRATIVE SERVICES TOTALS	\$ 849,066	\$ 727,249	\$ 727,249	\$ 683,821

The expenditures of the Administrative Services Department include: fees paid to the Appraisal District, to the Harlingen Tax Office for collection of property taxes, advertising, payments to Boys & Girls Club Operation and Loaves & Fishes (a Social Service Organization dedicated to provide help for the hungry and the homeless).

The Miscellaneous Account is also used to cover the following governmental activities: training seminars, consultant fees, miscellaneous functions such as awards events, service pins, plaques, in-house training, City Commission courtesies (flowers, etc.). An expenditure incurred by general government for which there is no specific account category is also charged to the miscellaneous account.

INTERNAL AUDIT 001-1401

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 83,527	\$ 87,014	\$ 87,014	\$ 88,568
Personnel Services - Benefits	20,000	20,826	20,826	21,384
Supplies - General	136	500	500	350
Services & Charges - General	2,525	2,525	2,525	2,675
Services & Charges - Main	1,611	1,640	1,640	1,833
Services & Charges - Misc	1,120	1,120	1,120	1,180
INTERNAL AUDIT TOTALS	<u>\$ 108,919</u>	<u>\$ 113,625</u>	<u>\$ 113,625</u>	<u>\$ 115,990</u>

Article IV, Section 14 of the City Charter establishes the Internal Audit department. Internal audit is an independent department that reports, and is accountable, to the Audit Committee, the Mayor and the City Commission. Internal audit conducts performance audits and attestation engagements of City departments, programs, and activities in accordance with Government Auditing Standards (GAS).

Performance audits provide objective analysis, findings, and conclusions to assist management and those charged with governance and oversight with, among other things, improving performance of operations, reducing costs, facilitating decision making by parties responsible for overseeing or initiating corrective action, and contributing to public accountability.

MISSION

The mission of the Internal Audit department is to provide an independent assessment of financial, contractual, operational and environmental matters by conducting objective and professional evaluations of City operations to assist management in meeting prudent internal control standards and operational efficiencies.

PROGRAM GOAL FY 2020 - 2021

Through performance audits and attestation engagements, the Internal Audit department provides independent and objective information necessary to assist the Mayor, City Commission, and City management in evaluating how well the City complies with applicable laws, rules and regulations, achieves stated goals and objectives; efficiently and effectively uses resources; and safeguards and protects City personnel and assets.

Internal audit assists the City accomplish its objectives through a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control, and governance processes.

Internal Audit also administers the City's Fraud Hotline program and performs investigations for all material complaints received related to fraud, waste, and abuse.

OBJECTIVES FOR FY 2020 - 2021

To accomplish the department's mission, program and goals, the following objectives will be continued and/or established for this fiscal year.

- Adhere to the Ethical, Independence and principles of Professional Judgement in accordance with Government Auditing Standards;
- Present useful and achievable audit recommendations, such as best practices established for business activities, identification of operational efficiencies, and safeguarding City personnel and assets;
- Perform all performance and attestation engagements audits in compliance with Government Auditing Standards;
- Develop an annual internal audit plan and internal audit objectives using risk-based analysis, which considers the complexity of the activity, fiscal impact, most recent audit results, applicability of laws, rules and regulations, changes in the organization, effects on the welfare of the public and length of time since the last audit;
- Complete audits in a professional, cost-effective and timely manner;
- Perform post-audit follow-up reviews within one year after completion of each audit;
- Obtain sufficient training to maintain professional competence and satisfy GAS continuing education requirements (GAS 4.16 - 4.53); and,
- Maintain a system of quality control that is designed to provide reasonable assurance that the internal audit department and personnel comply with professional standards and applicable legal and regulatory requirements (GAS 5.02-5.95).

The Internal Auditor's budget (95% of which is for salaries and benefits, 2% for professional development, and 3% for supplies and computer software), permits the office to carry out its responsibilities, serving to support the City Commission's governance and City Management's operational responsibilities.

The following Performance Indicators are used to measure Internal Audit's effectiveness, efficiency, and output, in the department's efforts in achieving its Goals and Objectives.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>BUDGET FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Annual Audit Plan Completed	67%	95%	100%
Auditee Concurrence with Recommendations	100%	95%	95%
<u>EFFICIENCY</u>			
Hours Spent in Auditing	53%	85%	85%
Percent of Audit Administration Hours	47%	15%	15%

OUTPUT

Audit service hours (direct)	1,250	1,830	1,750
<u>Audit reports Issued:</u>			
Performance Audits	1	3	3
Follow-up Audits	3	2	3
Attestation Engagements	-	4	2

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Internal Auditor	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>

HUMAN RESOURCES 001-2001

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 133,515	\$ 157,113	\$ 157,113	\$ 157,169
Personnel Services - Benefits	41,174	54,858	54,858	63,512
Supplies - General	3,415	4,230	4,230	3,530
Services & Charges - General	36,927	64,469	64,469	48,614
Services & Charges - Main	11,366	12,250	12,250	12,500
HUMAN RESOURCES TOTALS	\$ 226,397	\$ 292,920	\$ 292,920	\$ 285,325

The Human Resources Department provides professional Human Resources management services to all City of Harlingen departments including technical and organizational consultation, program development and administration, record administration, employee administration relations, Civil Service, and other customer service. This Department evaluates monitors, develops, and administers Human Resources' systems and programs such as compensation, performance planning and evaluation, special programs such as employee training and development, employee relations, benefits and recruitment, City compliance with state and federal employment laws and regulations, including Civil Service statutes, City procedures and practices in support of City policies. The Civil Services Division of the Human Resources Department is responsible for direct support of the City's Civil Service Commission, personnel records and actions, administration for all fire and police personnel, and compliance with municipal Civil Service Laws (Local Government Code 143).

PROGRAM GOAL

Improve the quality of our employees, through employee development, recruitment and retention. Insure that the City is compliance with all Federal, State, and Local employment laws and policies.

OBJECTIVES FOR FY 2020-2021

- Continue in house training for all employees with an emphasis on customer service and sexual harassment prevention.
- Continue supervisory and management training program for employees, using both internal and external resources.
- Continue recruit and retain the best qualified employees possible.
- Continue to update the City of Harlingen Personnel Policy Manual to insure compliance with new Federal regulations and to allow the Manual to meet the needs of the City.
- Insure that proper procedures are followed on all disciplinary actions.
- Insure that the City's Succession Plan is viable and up-to-date.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Department Turnover Percentage	20%	20%	0%
Number of Days to Process New Employee	2	2	2
Number of New Employees Processed	147	76	90
Number of Appeals and Grievances	4	8	4
Number of Exiting Employees	148	74	90

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Human Resources Director	1	1	1
Human Resources Assistant	2	2	1
Human Resources Generalist	-	-	1
Intern	-	2	-
Total	3	5	3

CIVIL SERVICE 001-2002

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 54,200	\$ 56,624	\$ 56,624	\$ 58,459
Personnel Services - Benefits	16,984	17,877	17,877	18,495
Supplies - General	15,543	18,950	18,950	18,750
Services & Charges - General	3,981	4,653	4,653	4,397
CIVIL SERVICE TOTALS	\$ 90,708	\$ 98,104	\$ 98,104	\$ 100,101

The Civil Service Director provides direct support to the City Civil Service Commission as mandated by Local Government Code 143.012. The Civil Service Director is responsible for performing those duties required by the Civil Service Commission and acts as secretary to the Commission. Additionally, the Civil Service Director assures that the City complies with Local Government Code 143 (Municipal Civil Service) in the personnel administration of police and fire classification and appointments, compensation practice, disciplinary actions, leaves, entry and promotional examinations, and other statutory provisions. The Civil Service Director, in coordination with the Human Resources Department, also facilitates employee and management services within the City's two civil service departments, Police and Fire.

PROGRAM GOAL

Fully staff all Police and Fire vacancies following the applicable Civil Service Statute and Collective Bargaining requirements.

OBJECTIVES 20-21

- Fill all Civil Service vacancies in the Fire and Police Departments.
- Insure all entry and promotional exams are administered in compliance with State Statutes.
- Review and revise Local Civil Service Government Rules on an ongoing basis

PERFORMANCE INDICATORS

	ACTUAL <u>FY 18-19</u>	ESTIMATED <u>FY 19-20</u>	PROPOSED <u>FY 20-21</u>
Turnover Percentage	0%	0%	0%
Applications Processed	367	196	250
New Employees Processed	11	33	15
Employees Action Forms Processed	820	780	800
Civil Service Commission Hearings	1	-	1

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Human Resources Manager	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>

RISK MANAGEMENT 001-2003

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 127,227	\$ 131,643	\$ 131,643	\$ 123,751
Personnel Services - Benefits	31,529	32,716	32,716	30,346
Supplies - General	3,916	3,350	3,350	3,900
Services & Charges - General	772,932	877,460	877,460	819,250
Services & Charges - Miscellaneous	899	1,000	1,000	1,000
RISK MANAGEMENT TOTALS	\$ 936,503	\$ 1,046,169	\$ 1,046,169	\$ 978,247

The Risk Management and Benefits division of the Human Resources Department combines the claims, insurance, safety, and wellness functions under a City of Harlingen budget, with Employee Benefits procurement, enrollment, FMLA, customer service, and COBRA / Retiree Benefits administration. Overall, the Risk Management & Benefits Division monitors many financial exposures of the City of Harlingen including Worker's Compensation and Property and Casualty.

PROGRAM GOAL FY 2020-2021

To provide a safe and healthy work environment for all City's employees. To provide the City with the best possible options for Health and Commercial Insurances.

OBJECTIVES FOR FY 2020-2021

- Continue to improve internal customer service,
- Evaluate the Driver's listing to conduct Driver's Safety classes during the fiscal year
- Monitor and intervene in work related injuries that appear to be questionable or costly
- Provide quarterly claims history and trends to the City Manager, Department
 - o Directors and Supervisory Staff.
- Encourage accident investigations, safety inspections and health and safety
 - o training on a departmental level.
- Continue to review Texas Motor Vehicle driving records on all employees
 - o assigned driving responsibilities.
- Continue to maintain up-to-date driver's license and personal vehicle insurance
 - o records on all City drivers and employees assigned incidental job related driving
 - o duties.
- Insure that the TML Discovery Program is followed.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>CLAIMS PROCESSED</u>			
Workers' Compensation	115	102	100
General Liability	50	28	25
Law Enforcement Liability	4	16	10
Public Officials Liability	2	-	1
Auto Liability	40	19	15
Vehicle Physical Damage	12	15	12
Real and Personal Property	4	3	3

INSURANCE PREMIUMS

Workers' Compensation	\$ 611,564	\$ 659,714	\$ 513,000
Commercial Insurance Cost	\$ 496,770	\$ 425,165	\$ 500,000
Medical Benefits	\$ 4,491,560	\$ 4,616,617	\$ 5,000,000
Life and AD&D Benefits	\$ 9,386	\$ 8,555	\$ 12,000
Windstorm Insurance	\$ 183,690	\$ 183,555	\$ 88,398

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Risk Benefits & Safety Manager	1	1	1
Human Resources Generalist	1	1	1
Total	2	2	2

MANAGEMENT INFORMATION SYSTEMS 001-2220

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 188,684	\$ 182,738	\$ 182,738	\$ 203,243
Personnel Services - Benefits	54,720	56,046	56,046	59,566
Supplies - General	35,481	36,100	36,100	38,250
Services & Charges - General	106,369	117,800	117,800	130,800
Services & Charges - Maintenance	127,999	121,500	121,500	133,070
Capital Outlay	134,672	-	-	15,000
Other Financing Uses- Debt	16,125	16,065	16,065	-
MANAGEMENT INFORMATION SYSTEMS TOTALS	<u>\$ 664,050</u>	<u>\$ 530,249</u>	<u>\$ 530,249</u>	<u>\$ 579,929</u>

PROGRAM GOAL FY 2020 - 2021

To provide the most cost-efficient, high-productivity tools that today's technology currently offers in order to enhance services for City departments and thereby offer the highest electronic capabilities to the citizens of the City of Harlingen.

OBJECTIVES FOR FY 2020 - 2021

- Continue to provide mandatory cyber security training to all network users.
- Continue to increase the MIS private wireless network connection between city departments. This will increase network speed and save money on communications.
- Do a quarterly network vulnerability scan of all city networks to improve cyber security protection.
- Purchase more MS Office 2016 licenses for city departments.
- Continue with City Drone video services for city events and get MIS Staff pilot certifications, also train other city departments on how fly city drones.
- Install a backup of E-mail server to exchange 2013 and increase e-mail storage capacity and reduce disaster recovery time.
- Upgrade INCODE server to increase memory to 132 gigs and add SSD (Solid State Drives). Current server is running out of storage and is running slow.
- Lease computer services for the IBM AS400 disaster recovery & emergency support.
- Setup new virtual desktop environment for some network users to reduce hardware support time spent by MIS Staff.
- Upgrade desktop phones to the 2170 Grandstream model. New phones have new features and will replace old and damage phones.
- Upgrade city website to a new professional look and more user friendly.
- Install a network intrusion prevention system at the EOC Building.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
IBM AS400 Disk Storage Usage in Gigabytes	135	146	218
IBM AS400 Data Files	28,680	29,254	30,717
IT Issues Resolved	7,474	7,698	7,926
<u>EFFICIENCY</u>			
Cost of IT Resolutions and Maintenance	\$ 223,959	\$ 231,433	\$ 238,214
<u>OUTPUT</u>			
Hardware and software repairs/patches	2,664	3,248	3,313
Hours saved on repetitive call-ins	585	556	528
IBM AS/400 System Production Jobs	11,700	9,750	8,320

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
MIS Director	1	1	1
MIS Specialist	2	2	2
Total	3	3	3

FINANCE

FINANCE ADMINISTRATION 001-2201

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$582,095	\$ 601,971	\$ 601,971	\$ 589,378
Personnel Services - Benefits	154,851	165,097	165,097	166,846
Supplies - General	22,062	34,725	34,725	29,100
Supplies - Miscellaneous	470	750	750	800
Services & Charges - General	126,433	227,572	227,572	237,675
Services & Charges - Maintenance	11,090	23,485	23,485	25,700
Services & Charges - Miscellaneous	43,587	32,168	32,168	18,200
FINANCE ADMINISTRATION	<u>\$940,588</u>	<u>\$1,085,768</u>	<u>\$1,085,768</u>	<u>\$1,067,699</u>

The Finance Department has the overall responsibility for all accounting and finance matters relating to the City. This responsibility is discharged in accordance with Federal and State regulations, the City Charter, Ordinances enacted by the City Commission, and directives from the City Manager, which are consistent with the Governmental Accounting Standards Board. Specifically this responsibility includes, but is not limited to:

- Accounting control over the automated financial system, including systems development.
- Active cash and investment management.
- Supervising accounts receivable, cash receipts, accounts payable, cash disbursements, payroll, special assessments, and licensing.
- Debt administration.
- Budgeting, including publication of the Official Annual Budget Document.
- Reporting, including the Comprehensive Annual Financial Report, Interim Financial Reports on a monthly basis, and the Capital Projects Status Reports.
- Internal and administrative control.
- Staff support for the following boards appointed by the City Commission:
 - Harlingen Downtown Improvement District
 - Convention and Visitor's Bureau
 - Tax Increment Financing Zone 1
 - Tax Increment Financing Zone 2
 - Tax Increment Financing Zone 3
 - The Development Corporation of Harlingen, Inc. Fund
 - Harlingen Community Improvement Board
 - Firemen's Relief and Retirement Fund
 - Tax Advisory Board
- Support to the Health Insurance Fund on matters of financial and/or accounting significance.
- Supervision of the Municipal Court, Purchasing Department, and the Warehouse.

- Preparing requests for Proposals, analyzing the Proposals & recommending awarding or contracts to the City Commission for the following:
 - Contract for Banking Services (Depository Agreement)
 - Contract for Collection of Current and Delinquent Property Taxes
 - Contract for Professional Auditing Services
- Planning, coordinating and participating in the client side of the Annual Financial Audit performed by Independent Certified Public Accountants (CPA's) in a manner to achieve cost containment/savings.
- Tax Assessor Function, including the calculation and publication of the Effective Tax Rate and Rollback Rate, including compliance with "Truth in Taxation" Laws and other matters pertaining thereto.
- Tax Collector Function, overseeing the Harlingen Tax Office administered by Linebarger, Goggan, et al.
- Other Property Tax matters, including fielding calls from taxpayers regarding complaints and/or information on how the Texas Property Tax System works.
- Administering Industrial District Agreements (non-Annexation Agreement), including determining and billing for Payments in Lieu of Taxes.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
Received GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes
Received GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes
Interim Financial Reports	12	12	12
Cash Receipts Issued	23,442	23,400	23,450
Payroll Checks Issued	939	940	935
Payroll Direct Deposits Issued	15,503	15,510	15,515
Accounts Payable Vendor Checks Issued	8,219	8,250	8,275

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Finance Director	1	1	1
Deputy Finance Director	1	1	1
Budget Manager	1	1	1
Accounting Manager	-	1	1
Senior Accountant	4	3	3
Accountant	2	2	2
Accounting Specialist	2	2	2
Total	<u>11</u>	<u>11</u>	<u>11</u>

MUNICIPAL COURT 001-2215

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 331,482	\$ 359,148	\$ 359,148	\$ 354,232
Personnel Services - Benefits	96,854	102,303	102,303	111,126
Supplies - General	24,122	36,020	36,020	30,000
Supplies - Miscellaneous	1,098	1,500	1,500	1,000
Services & Charges - General	107,723	107,009	107,009	103,258
Services & Charges - Maintenance	61,119	66,158	66,158	78,364
Services & Charges - Miscellaneous	4,269	4,500	4,500	4,600
Capital Outlay	69,853	50,000	50,000	6,000
MUNICIPAL COURT TOTALS	\$ 696,520	\$ 726,638	\$ 726,638	\$ 688,580

The Municipal Court provides a forum for the City of Harlingen and its citizens for consideration of matters within the court's jurisdiction. It accepts complaints of Class "C" misdemeanors, enters pleas, sets cases for trial and tries cases, prepares appeals, sends appeals to the County Court of Law, conducts post-arrest hearings for defendants charged with serious offenses, sets bonds, issues arrest and blood and search warrants, conducts driver's license suspension hearings, accepts fines, maintains the Court's Docket, and reports convictions to the Department of Public Safety. The Court has separate court docket days for Ordinance docket, Bench and Jury trials and Youth Court as well as Pre-trial dockets. The Court processes Blood Warrants on DWI arrests. The Court also provides for the magistration of Felonies and Class "A" and Class "B" misdemeanor arrests, conducts emergency commitment hearings, emergency protection order hearings, and examining trials. The Court staff promotes the Municipal Traffic Safety Initiatives of Texas by hosting Traffic Safety presentations and distributing traffic safety materials and drug and alcohol awareness pamphlets to elementary schools, during youth court, to young (new) drivers at a local driving school and to teens and adult groups who tour the court. The City retains one full-time presiding judge, three contract alternate judges and one court administrator who work together with court staff to provide courteous, prompt and efficient customer service, consistent with principles of due process and equality under the law.

PROGRAM GOAL FY 2020 - 2021

Continue to submit cases to the Cameron County Scofflaw Program, the collection agency, and the Omni/DPS Failure to Appear program. Increase fine collections by providing a web based payment system. Reduce the number of warrants by initiating contact with defendants to resolve their case prior to the issuance of warrants. Reduce the number of outstanding warrants by conducting monthly Warrant Service Days and special programs such as a "Amnesty On Failure To Appear". Work with warrant officers to increase the number of warrants cleared by having officers call defendants with warrants and give them an opportunity to appear. Increase fine collections by continuing state recommended In-House collection procedures. Work with the city prosecutor to clear trial docket. Increase the Court's

effectiveness and efficiency by having the Chief Court Clerk with Juvenile Case Manager Duties work on court duties and on juvenile and young offender cases in lieu of prosecution. Increase the Court's efficiency by setting up Court Notify to send text messages to defendants to notify them of the status of their cases. Host court training sessions in conjunction with the Office of Court Administration for local courts. Submit a grant proposal for additional judicial assistance.

OBJECTIVES FOR FY 2020 - 2021

- Provide quality service to our defendants by practicing prompt response time and courteous service.
- Provide quality service to defendants by ensuring staff continued attendance in Customer Service Training.
- Increase the efficiency of the court by having the Chief Court Clerk with Juvenile Case Manager duties work on court duties and on juvenile and young offender cases in lieu of prosecution
- Reduce the number of warrants by increasing calls and contact with defendants prior to the issuance of warrants.
- Reduce the number of delinquent fines through the continuing submittal of cases to a collection agency
- Address the public's need by the use of special court sessions for Youth Court, Ordinance (Code Enforcement) Court, Trial Court and Traffic/State Violations Court
- Ensure the continued efficiency in the magistration of Class "A" and "B" misdemeanor and felony arrests
- Work with the Cameron County District Attorney's Office and Pre-trial Services to protect the accused person's rights
- Increase the number of warrants served by dedicating monthly Warrant Service Days
- Ensure that all staff members receive necessary training to make well-informed decisions
- Continue to coordinate community service with various non-profit organizations
- Reduce number of cases scheduled for trial by continuing Pre-Trial Conferences with city prosecutor
- Increase efficiency and effectiveness by reviewing and revising the Procedures Manual.
- Work with warrant officers to increase the number of warrants cleared
- Participate in National Night Out
- Promote Traffic Safety and Driving on the Right Side of the Road initiatives by visiting elementary schools and distributing traffic safety materials
- Promote Alcohol and Drug Awareness during Youth Court and during various Adult courts
- Promote training for staff and courts in the Cameron County area by hosting Office of Court Administration Training events
- Continue to participate in the Municipal Traffic Safety Initiatives by preventing impaired driving and improving traffic safety in the community

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

The decrease in revenue is a result of Texas Legislative changes and requirements to provide defendants with alternatives to payment of fines and costs.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Traffic and Parking Tickets Processed	15,994	13,518	14,194
State Law Processed	1,451	2,202	2,312
Ordinance/Leash/Litter Law Processed	1,422	1,998	2,098
Magistrate Warnings & Processes	2,578	3,128	3,284

EFFICIENCY

Traffic and Parking Tickets	\$ 519,463	\$ 469,041	\$ 446,533
State Law Violations	\$ 47,085	\$ 76,404	\$ 72,733
Ordinance/Leash/Litter Law Processed	\$ 46,179	\$ 69,325	\$ 66,001
Magistrate Warnings & Processes	\$ 83,722	\$ 108,533	\$ 103,312

OUTPUT

Traffic and Parking Tickets	\$ 936,127	\$ 1,072,462	\$ 871,948
State Law Violations	\$ 22,921	\$ 30,000	\$ 30,000
Ordinance/Leash/Litter Fines	\$ 52,172	\$ 23,000	\$ 23,000

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Municipal Court Judge	1	1	1
Municipal Court Administrator	1	1	1
Chief Court Clerk	1	1	1
Deputy Clerk	5	5	5
Deput Clerk - PT	2	2	2
Total	10	10	10

PUBLIC SAFETY

POLICE OPERATIONS 001-3010

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 8,181,783	\$ 8,734,813	\$ 8,734,813	\$ 9,050,408
Personnel Services - Benefits	2,446,884	2,581,800	2,581,800	2,720,259
Supplies- General	157,001	221,972	221,972	236,710
Supplies- Miscellaneous	40,638	68,500	68,500	58,500
Services & Charges - General	330,523	410,613	410,613	385,480
Services & Charges - Maintenance	634,205	646,340	646,340	652,170
Services & Charges - Miscelleneou	38,141	50,000	50,000	50,420
Capital Outlay	16,747	390,216	390,216	1,382,000
Other Financing Uses- Debt	186,114	201,381	201,381	186,117
POLICE OPERATIONS TOTALS	\$ 12,032,036	\$ 13,305,635	\$ 13,305,635	\$ 14,722,064

The police force consists of one (1) Chief, one (1) Assistant Chief, three (3) Deputy Chiefs, five (5) Commanders, sixteen (16) Sergeants, and one hundred and seventeen (117) sworn police officers. The personnel are assigned to various divisions for duties, and through teamwork, cover more than 40.31 square miles of City limits, incorporating more than 308.88 miles of paved roadways using 120 police vehicles (marked and unmarked) and serving and protecting a residential population of over 75,000 citizens. The Department has 10 Police Districts in the city based on the number of calls for service in order to provide better Community Service and Resources. In doing this, the Department has assigned Patrol Officers, Criminal Investigators and Police District Representatives to each District to address specific crime trends and respond to community concerns.

PROGRAM GOALS FY 2020 - 2021

- To ensure a safe and proud Community where people live, work, and visit; free from the fear of crime.
- To ensure that all of our actions are based upon our Vision, Mission, and Core Values and that all actions are in direct support of the above; to improve the quality of life within the City of Harlingen.
- Provide the public with a safe and secure environment through pro-active, geographical, team-policing and to provide prompt, professional reaction regarding initial police response to emergency and non-emergency requests for service.
- To ensure follow-up contact with all crime victims and relentless follow up on cases with existing solvability factors.
- Continue recruitment and aggressive hiring efforts of top tier quality applicants to minimize turnover and provide highly efficient service.
- Continue to maintain and improve a closer community policing partnership with the citizens of Harlingen and the business sector to resolve issues such as burglaries, the sale or possession of illicit drugs, graffiti, gang activity, and violent crimes through collaborative

interdiction, intervention, prevention and Data Driven Approaches to Crime a Traffic Safety (DDACTS) strategies.

- Continue the implementation and modernization of technological advancements such as virtualization and real time data dissemination through available software.

OBJECTIVES FOR FY 2020 - 2021

- Continue to host and provide advanced training for the development of department personnel and other local law enforcement officers.
- Provide a decrease in the number of violent and non-violent crimes.
- Continue to develop and improve our crime analysis information dissemination through our CompStat (computer statistics) weekly meetings.
- Reduce the number of fatalities and injuries resulting from traffic accidents within the City through targeted traffic enforcement and compliance strategies, as well as directed patrols by Data-Driven Approaches to Crime and Traffic Safety (DDACTS) in high crime/accident areas.
- Address crime trends throughout the City proactively through the deployment of high visibility police resources and strategies to focus on identified crime reduction initiatives.
- Continue development of our community partnerships and volunteers supporting the department's crime prevention and community policing efforts through existing programs to include: the Citizens Police Academy, the Summer Youth Academy, Youth Police Explorers Post (through the Boy Scouts of America), Neighborhood Watch Programs, Volunteers in Policing, Police Chaplain Services, school programs, and other police/community partnerships.
- Increase the training of citizens Community Organizations and Churches in Citizen Response to Active Shooter Events
- To apprehend and prosecute offenders and/or resolve investigations in a more effective and efficient manner and to improve case disposition documentation with the District Attorneys' Office.
- Continue in accreditation and compliance with Texas Best Practices "Recognized" status for Law Enforcement. Re-accreditation is due in 2021.
- To strengthen the working relationship between law enforcement, assistance centers, and other agencies that provides services to victims of violent crimes.
- To educate all department police officers and dispatchers in mental health issues so they have a clear understanding in handling individuals with mental health challenges. As well as ensuring all Officers and Dispatchers receive the more than the required minimum training standards required by the Texas Commission on Law Enforcement (TCOLE).

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Reported Part I Crimes	4,586	4,251	4,000
Total reported criminal offenses	10,285	10,000	9,000
Number of accidents investigated	2,584	2,405	2,300
Number of authorized sworn officers	143	138	138
Average cost per call for service	\$ 0.71	\$ 0.84	\$ 0.89
Average cost per calls per citizen	\$ 243.91	\$ 228.06	\$ 279.93
Priority one average response time	6:10:00	5:37:00	5:25:00
Budgeted number of sworn-in officers	134	134	134
Average sworn officers per 1K citizens	2.047	2.047	2.048
Service calls handled	46,604	55,248	58,000
Officer Initiated Calls	31,398	50,184	52,500
Adult Arrests	2,783	2,400	2,700
Juveniles detained (in custody)	175	150	125
Traffic Enforcement Action (citations)	4,690	4,216	4,400

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Chief of Police	1	1	1
Assistant Police Chief-	1	1	1
Deputy Police Chief	3	3	3
Police Commander	5	5	5
Police Sergeant	16	16	16
Police Officer 1	34	34	31
Police Officer 2	21	21	18
Police Officer 3	49	49	50
Police Officer - Cadet	-	-	4
Police Officer- Probation	13	13	10
Total	143	143	139

POLICE SERVICES 001-3015

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 1,316,771	\$ 1,456,680	\$ 1,456,680	\$ 1,520,045
Personnel Services - Benefits	390,422	519,460	519,460	513,707
Supplies - General	18,533	34,500	34,500	34,500
Supplies - Miscellaneous	1,602	6,500	6,500	1,275
Services & Charges - General	37,523	49,875	49,875	49,000
Services & Charges - Maintenance	72,675	75,500	75,500	82,995
Capital Outlay	-	-	-	77,515
POLICE SERVICES TOTALS	\$ 1,837,526	\$ 2,142,515	\$ 2,142,515	\$ 2,279,037

The Police Services budget supports all operational activities of the Harlingen Police Department. This Bureau serves to support all non-sworn functions within the Harlingen Police Department. The Bureau is overseen by a Civilian Police Manager who reports to the Assistant Chief of Police.

All the duties within the Police Services budget support the Operational readiness, effectiveness and efficiency of the Harlingen Police Department. All our employees work synergistically towards the achievement of our Vision:

**‘To ensure a safe and proud Community,
where people live, work, and visit;
free from the fear of crime’.**

PROGRAM GOALS FY 2020 - 2021

- Provide efficient, effective, prompt and courteous service to the community.
- Continue to implement Customer-Friendly policies and procedures to increase Section efficiencies and deliver exceptional service.
- Maintain adequate police and support staff equipment and personnel levels to properly deliver our services to an ever-growing population.
- Provide coordinated, responsive and reliable 911 emergency dispatch services and continue to improve in call to dispatch service times, as well as priority call dispatch and arrival times.
- To have modern and efficient computerized systems to ensure compliance with State and Federal Laws and provide the staff with access to accurate and reliable data information.

OBJECTIVES FOR FY 2020 - 2021

- Provide ongoing mandated and developmental training for sworn and non-sworn personnel.
- Ensure compliance with Criminal Justice Information Systems (CJIS) for department employees, city employees with PD access and PD Volunteers.

- Continue aggressive recruitment and retention efforts to ensure full staffing.
- Continue multi-jurisdictional collaboration efforts regarding inter-agency-operability with our AEGIS law enforcement software.
- Upgrade Information Technology servers and equipment to software standards and requirements

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- One (1) Booking Officer: The department is looking into the viability of an additional booking officer position to adequately staff the jail with personnel 24/7. The non-civil service position will be responsible for processing of prisoners brought into the Detention Facility. They are responsible for the care and safety of the prisoners while at the facility and completing documentation of their stay. This position would allow for proper coverage in the Detention Facility for improved service and efficiency. This request would increase the overall salary and benefits portion of the 'Police Services' fund-but improve the performance and accountability in the Detention Center. One (1) Booking Officer position was approved for FY2015-16 and the other position was tentatively scheduled to be added at the mid-year portion of the current budget cycle if funds were available. It has not been added therefore the Department requests the position for this budget year.
 - *Estimated Cost \$32,661.*
- One (1) Records Clerk: The Department is looking to adding an additional Records Clerk position to handle administrative tasks for the Criminal Investigations Division and would also be a back-up payroll clerk providing weekly hours in assisting with the proper entries into the time clock system. Other hours would be assisting the CID with documents, computer entries, customer service for requests and other administrative duties.
 - *Estimated cost \$26,000*

SERVICE LEVELS

The above actions would allow us to significantly improve overall service delivery within the City of Harlingen with minimal fiscal impact when considering cost/benefit analysis. Citizens, victims and arrested persons would benefit for improved overall service to the community and allow for the Department to implement customer service initiatives.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
High priority average dispatch time	6:28	6:25	6:15
Police calls for service	47,435	50,000	50,000
Fire calls for service	5,247	3,189	5,000
Number of alarms	4,310	4,000	3,900

Victims served by the Crime Victim Liaison	648	750	750
% of priority 1 calls dispatched	100%	100%	100%
Volunteer hours worked	1,425	500	1,500
RMS permanent entries	12,115	12,000	12,300
Records Division Requests	10,989	12,824	13,000
Number of volunteer initiatives	65	40	70
Total alarm permits on file	563	500	700
Number of TCVC applications submitted	450	400	575

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Deputy Administrator	1	1	-
Civilian Police Administrator	-	-	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
Administrative Secretary	1	1	1
Public Safety Communications Manager	1	1	1
Public Safety Communications Shift Supervisor	3	3	3
Public Safety Communications Officer	16	16	16
Booking Officer	8	8	8
Information Technology Specialist	2	2	2
Police Records Manager	1	1	1
Police Records Clerk	6	6	5
Police Grant Coordinator	-	-	1
Maintenance Worker	1	1	1
Property/Evidence Technician	1	1	1
Crossing Guard PT	9	9	9
Crime Victim's Liason	-	-	1
Total	<u>52</u>	<u>52</u>	<u>53</u>

FIRE SUPPRESSION 001-3510

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$5,815,722	\$6,030,388	\$ 6,030,388	\$ 6,091,220
Personnel Services - Benefits	1,842,365	2,036,464	2,036,464	2,142,615
Supplies - General	277,618	208,612	208,612	195,268
Supplies - Miscellaneous	7,582	9,500	9,500	10,000
Services & Charges - General	274,067	248,803	248,803	262,240
Services & Charges - Maintenance	323,174	382,411	382,411	419,250
Services & Charges - Miscellaneous	277	375	375	375
Capital Outlay	8,292	117,008	117,008	141,000
FIRE SUPPRESSION TOTALS	<u>\$8,549,097</u>	<u>\$9,033,561</u>	<u>\$ 9,033,561</u>	<u>\$ 9,261,968</u>

The Harlingen Fire Department with a force of 110 members and 2 administrative staff is responsible for fire and rescue services to the City of Harlingen, Combes, Palm Valley, Primera, and approximately 60 square miles of Cameron County. The department maintains eight fire stations at ready-status, twenty-four hours a day seven days a week throughout the year. The department consists of the following operations divisions: Administration, Suppression, Fire Prevention, Training, Emergency Management, and Airport Rescue and Firefighting.

PROGRAM GOAL FY 2020 - 2021

Continue to improve the delivery of fire suppression, rescue, hazardous materials response team, and emergency medical services to the citizens of Harlingen and surrounding areas by replacing aging fire extrication and suppression equipment.

OBJECTIVES FOR FY 2020 - 2021

- Continue to enhance equipment and personnel to reach and maintain a lower (ISO) Insurance Service Rating.
- Continue to support a vehicle maintenance in-house program.
- Continue to search and apply for fire service grants to enhance department capabilities.
- Conduct state required continuous education training, Aircraft Rescue Firefighting (ARFF), Emergency Medical First Response, and Hazardous Materials.
- Continue to enhance the Emergency Management Plan for Hurricanes to an all Hazard Plan with Cameron County and the State of Texas.
- Continue to enhance and maintain equipment inventory for cost effectiveness.
- Replace existing aging rescue/extrication equipment.
- Continue to support the transition from Rescue Net FireRMS to Tyler Technologies New World software.
- Continue to enhance our firefighting and rescue capabilities.
- Continue to support and train our Special Operations Teams.

- Continue to enhance all Emergency Management Annex's and provide the necessary E.O.C. training for all city staff.
- Continue to enhance the policy and procedures of our health and safety program.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>ACTION TAKEN BY JURISDICTION</u>			
Harlingen	4,961	4,365	5,665
Cameron County	151	165	170
Combes	50	42	48
Palm Valley	8	14	10
Primera	27	20	30
Mutual Assistance	38	39	42
Miscellaneous	-	-	20
TOTALS	5,235	4,645	5,985
<u>ACTION TAKEN BY DEPARTMENT</u>			
Investigation	3,572	3,215	4,246
Extinguishment	162	181	185
Provide EMS	1,017	853	1,011
Identify Hazard	40	40	45
Restore System	5	8	7
Standby Service	105	94	110
Provide Assistance	212	138	250
Search and Rescue	35	40	45
Rescue	34	21	36
Other	53	55	50
TOTALS	5,235	4,645	5,985
<u>ACTION TAKEN BY FIRE STATION</u>			
Fire Station #1	1,328	1,267	1,775
Fire Station #2	332	312	340
Fire Station #3	582	523	650
Fire Station #4	855	786	900
Fire Station #5	24	8	30
Fire Station #6	651	520	675
Fire Station #7	802	693	850
Fire Station #8	651	534	750
No Response Calls	10	2	15
TOTALS	5,235	4,645	5,985

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Fire Chief	1	1	1
Assistant Fire Chief	1	2	2
Fire Chief Battalion	1	-	-
Deputy Fire Chief	1	1	1
Fire Captain	7	7	6
Fire Lieutenant	25	26	25
Fire Driver	27	27	27
Fire Fighter	32	26	27
Fire Fighter- Recruit	1	7	6
Executive Secretary	1	1	1
Administrative Secretary	1	1	1
Total	98	99	97

AIRPORT FIRE SUPPRESSION 001-3515

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 641,803	\$ 719,420	\$ 719,420	\$ 691,167
Personnel Services - Benefits	191,349	213,603	213,603	225,831
Supplies - General	21,978	4,400	4,400	4,400
Services & Charges - General	9,443	16,659	16,659	17,000
Services & Charges - Maintenance	630	650	650	650
FIRE SUPPRESSION TOTALS	\$ 865,203	\$ 954,732	\$ 954,732	\$ 939,048

PROGRAM GOAL FY 2020 - 2021

Continue to ensure the protection of the flying public through the efficient delivery of professional Aircraft Rescue Fire Fighting and Emergency Medical Services at Valley International Airport. Additionally, persist in the continuous improvement of all skill sets and up to date training in ARFF Strategies, Tactics and Equipment.



OBJECTIVES FOR FY 2020 - 2021

- Continuing Education:
 - Continue to maintain Standards required for **Class I** Airport Operating Certificate, as required by Federal Aviation Administration, Texas Commission on Fire Protection and National Fire Protection Administration
 - Increase participation from Harlingen Fire Department Instructors within ARFF Division
 - Increase both frequency and participation of Aircraft Rescue Fire Fighting Alternates in evening Runway/Taxiway Inspections
 - Increase Training on the Airfield to include Night Training Sessions
 - Increase number of combined Training Sessions between Harlingen Fire Department Aircraft Rescue Fire Fighting and Suppression Units.
 - Conduct Aircraft Rescue Fire Fighting Academy to increase the number of available Certified personnel.

PERFORMANCE INDICATORS

	ACTUAL FY 18-19	ESTIMATED FY 19-20	PROPOSED FY 20-21
Aircraft Alerts	9	4	5
Medical Assit/Misc	11	6	4
FAA Trg, Live Fire Burn Certs	30	25	25
FAA Trg, AC 150/5210-17B	90	39	39
FBO Inspections, Fuel	-	4	4

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Fire Captain	-	-	1
Fire Lieutenant	3	3	3
Fire Driver	6	6	6
Total	 9	 9	10

FIRE PREVENTION 001-3530

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 428,687	\$ 417,738	\$ 417,738	\$ 466,179
Personnel Services - Benefits	123,332	143,541	143,541	158,715
Supplies - General	12,573	13,200	13,200	13,200
Supplies - Miscellaneous	5,035	8,000	8,000	8,000
Services & Charges - General	15,088	22,562	22,562	22,562
Services & Charges - Maintenance	11,631	14,250	14,250	14,550
Services & Charges - Miscellaneous	-	2,000	2,000	2,000
FIRE PREVENTION TOTALS	\$ 596,346	\$ 621,291	\$ 621,291	\$ 685,206

The primary function of the Fire Prevention Bureau is to minimize the burden of fire by enforcing all local, state and federal laws where applicable. This process is best attained by utilizing the following: public education programs, routine inspections, plan review process, consultations, technical inspections and the endeavor to determine the origin and cause of all fires within the city limits of Harlingen and prosecute when necessary.

PROGRAM GOAL FY 2020 - 2021

To monitor existing programs, determine effectiveness and possible improvements with recommendations; utilizing local, state and national guidelines. Department will focus on recommendations from our latest ISO (Insurance Services Office) evaluation.

OBJECTIVES FOR FY 2020 - 2021

- To continue the fire safety and awareness program within the community by providing educational hand-outs, private consultations and public presentations.
- To provide fire and safety education and awareness to the businesses, community, private and public learning institutions within the City of Harlingen.
- To augment and/or replace fire investigation, fire inspection, public education equipment, supplies, and training.
- Capital Account: Requesting three new vehicles, one for the proposed new officer, and two to replace units with high mileage for the Bureau of Fire Prevention.
- Supplemental Budget: Requesting 2 additional officers to the Bureau of Fire Prevention to assist in conducting inspections, investigations, and public education for our rapidly growing city.
- To continue working with the proposed planned transition of Fire RMS to New World Records Management for computerized field inspections (enhancing fire inspector efficiency) and the building of a database which will assist and enhance emergency responder safety and efficiency.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Inspections	1,750	1,850	1,950
Plan Reviews	475	500	525
Subdivision Reviews	60	70	80
Fire Drills	32	32	32
Complaints	45	50	50
Investigations	75	80	80
Presentations	155	165	165
Attendance at Presentations	19,500	20,500	20,500
Meetings	450	475	500

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Deputy Fire Chief	1	1	1
Fire Captain	1	1	1
Fire Lieutenant	3	3	3
Administrative Secretary	1	1	1
Total	6	6	6

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PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT ADMINISTRATION 001-7001

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 270,000	\$ 312,149	\$ 312,149	\$ 289,655
Personnel Services - Benefits	71,917	85,296	85,296	89,977
Supplies - General	6,038	3,900	3,900	5,600
Supplies - Miscellaneous	211	400	400	400
Services & Charges - General	25,174	68,310	68,310	28,203
Services & Charges - Maintenance	3,080	-	-	-
Services & Charges Misc	284	500	500	-
PLANNING AND DEVELOPMENT ADMINISTRATION TOTALS	\$ 376,704	\$ 470,555	\$ 470,555	\$ 413,835

MISSION STATEMENT

To ensure that the City's growth and development continues in a positive, safe and efficient manner.

PROGRAM GOALS FY 2020 - 2021

- To ensure that the City's growth continues in a positive, safe and efficient manner in respect to development and construction.
- To properly communicate with all developers, engineers and residents of Harlingen on how to comply with the zoning and subdivision codes.
- To implement the City's Comprehensive Plan.

OBJECTIVES FOR FY 2020 - 2021

- Implement the goals of the Harlingen Comprehensive Plan One Vision, One Harlingen.
- Pursue the voluntary annexation into the city limits of the primary growth areas of the ETJ by properly communicating with property owners the benefits of being inside the city.
- Continue to work with the Planning and Zoning Commission and the Zoning Board of Adjustments to properly process all application requests.
- Update the City Zoning and Subdivision ordinances as necessary to implement the City's Comprehensive Plan.
- Continue to update the Division's web pages to be more informative and to properly explain processes.
- Continue to update the zoning map on the City web site as rezoning applications are approved by the City Commission.
- Process variance requests as efficiently as possible.
- Continue to ensure that exceptional service is provided to all customers in an efficient and effective manner.

PERFORMANCE INDICATORS

<u>EFFECTIVENESS</u>	<u>ACTUAL FY 18-19</u>	<u>ESTIMATE FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Subdivisions Reviewed	48	52	54
Subdivisions Variances processed	4	4	4
Subdivisions Recorded	14	14	16
Zoning Variances processed	9	10	9
Re-zonings	10	13	15
Specific Use Permits (SUP)	15	16	17
Building Site Plans reviewed	136	90	105
Sign Permits Reviewed	82	95	100
Re-occupancies	153	97	110
Vendor permits	87	58	40
Circus/Carnival permits/Temp. Amusements	4	5	5
Customer Service Calls	16,800	16,900	17,000
Ordinance amendments	2	4	3
Annexations	2	-	1
License to Encroach	1	3	3
Easement and ROW Abandonments	2	3	4

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Planning Director	1	1	1
Planning & Zoning Manager	1	1	1
City Planner	2	2	2
Executive Secretary	1	1	1
Total	5	5	5

CODE COMPLIANCE 001-7005

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 200,004	\$ 209,210	\$ 209,210	\$ 216,663
Personnel Services - Benefits	63,651	68,983	68,983	87,752
Supplies - General	11,544	15,040	15,040	15,000
Supplies - Miscellaneous	978	2,090	2,090	2,200
Services & Charges - General	14,293	21,970	21,970	38,000
Services & Charges - Maintenance	20,020	20,000	20,000	21,500
Services & Charges - Miscellaneous	7,793	40,570	40,570	32,000
Capital Outlay	-	-	-	23,929
CODE ENFORCEMENT TOTALS	\$ 318,283	\$ 377,863	\$ 377,863	\$ 437,044

MISSION STATEMENT

To protect the health, safety, general welfare and quality of life of the Harlingen citizens through efficient and effective enforcement of the City's nuisance, stormwater pollution prevention and zoning ordinances.

PROGRAM GOALS FY 2020 - 2021

- To safeguard the community by ensuring that residential and commercial properties are maintained in a fashion that emphasizes cleanliness, safety and a healthy environment
- To help maintain property values throughout the community.

OBJECTIVES FOR FY 2020 - 2021

- Continue to improve the aesthetics of the City through proactive Code Compliance preferably through voluntary compliance.
- Continue with initiatives that encourage community participation such as conducting monthly Neighborhood Clean Sweeps and quarterly Community-wide Trash Off events.
- Continue to identify and abate unsafe and/or blighted structures using the Texas National Guard's Operation Crackdown Program.
- Continue to provide brochures and educational materials containing ordinance information.
- Continue to provide assistance and programs to both the community and the school district.
- Provide timely and accurate information to the community.
- Continue to improve the E-GovLink software and ensure all workflow and complaints are dealt with in a timely manner.
- Enter the entire weedy lot liens information in WebQA

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATE FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Demolition Letters Processed	12	3	20
Demolition Projects/Structures	-	3	10
Property Clean-up Notices	780	800	840
Statements Processed	252	280	280
Liens Processed	184	240	210
Property mowed	252	280	280
Junk Vehicle inspections	570	340	400
Junk Vehicle notices	480	320	400
Nuisance complaints	340	1,700	1,800
Zoning complaints	380	90	100
Written Warnings Issued	220	30	100
<u>EFFICIENCY COSTS</u>			
Demolition Letters Processed	\$12.00	\$13.00	\$14.00
Demolition Projects/Structures	\$50.00	\$50.00	\$60.00
Property Clean-up Notices	\$50.00	\$50.00	\$60.00
Junk Vehicle Processing	\$60.00	\$70.00	\$80.00
Nuisance complaints	\$40.00	\$40.00	\$50.00
Zoning complaints	\$40.00	\$50.00	\$60.00
Written Warnings Issued	\$40.00	\$45.00	\$50.00
<u>OUTPUT</u>			
Property Clean-ups	\$50,000.00	\$50,000.00	\$60,000.00

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Code Compliance Manager	1	1	1
Code Compliance Officer	5	4	4
Groundskeeper Tractor/Mower	1	1	1
Support Services Aide	1	1	1
Total	<u>8</u>	<u>7</u>	<u>7</u>

BUILDING INSPECTIONS 001-7305

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 294,321	\$ 314,372	\$ 314,372	\$ 315,584
Personnel Services - Benefits	95,335	103,669	103,669	108,075
Supplies - General	7,668	10,700	10,700	10,400
Supplies - Miscellaneous	1,229	1,905	1,905	1,200
Services & Charges - General	11,121	12,700	12,700	12,450
Services & Charges - Maintenance	13,701	12,500	12,500	13,000
Services & Charges - Misc	1,793	6,395	6,395	8,500
BUILDING INSPECTION TOTALS	\$ 425,168	\$ 462,241	\$ 462,241	\$ 469,209

MISSION STATEMENT

To ensure that buildings within the City limits are constructed safely and in compliance with all applicable codes and ordinances.

PROGRAM GOALS FY 2020 - 2021

- To promote and protect the health, safety and welfare of citizens by ensuring that proper procedures and codes are followed in building construction projects throughout the City;
- To provide guidance to the development community by administering building codes and assisting in the implementation of the Zoning Ordinance;
- To properly communicate with contractors and citizens of Harlingen regarding the most current building codes.
- To promote professional growth by providing adequate training to the employees in an effort to stay up to date with the latest issues affecting building construction.

OBJECTIVES FOR FY 2020 - 2021

- Get the 2018 International Codes adopted by the City Commission.
- Begin implementing digital plan submittals for all commercial projects.
- Start a plan to have all the existing commercial construction plans converted to digital copies.
- Continue to maintain a good working relationship with contractors, engineers, architects, and design professionals in achieving compliance with the adopted International Codes
- Continue to properly coordinate inspections and plan review procedures with the Fire Prevention, Planning and Zoning, Health, Engineering, Environmental, and Code Compliance Departments to provide exceptional customer service.
- Continue to provide the means for staff to go through proper educational trainings and to stay current with any certification requirements.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATE FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Building Permits Sold	6,522	5,800	6,000
Inspections Conducted	9,000	7,500	7,800
Customer Service Calls	18,000	19,000	20,000
Plans Reviewed	880	980	1,020
Reports on Permits	130	130	130
<u>EFFICIENCY COSTS</u>			
Inspections Conducted	\$16.13	\$16.37	\$16.53
Plans Reviewed	\$16.47	\$16.72	\$16.88
Customer Service Calls	\$2.49	\$2.53	\$2.56
Reports on Permits	\$14.61	\$14.82	\$14.97
<u>OUTPUT REVENUES</u>			
Permits sold	\$567,365.00	\$440,702.00	\$495,000.00

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Chief Building Inspector	1	1	1
Senior Building Inspector	2	2	2
Plans Examiner	1	1	1
Permit Writer	2	2	2
Building Inspector	-	1	1
Total	6	7	7

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HEALTH SERVICES

HEALTH SERVICES 001-7205

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 235,736	\$ 245,893	\$ 245,893	\$ 252,187
Personnel Services - Benefits	68,386	72,025	72,025	79,229
Supplies - General	5,456	18,800	18,800	19,000
Supplies - Miscellaneous	2,959	3,000	3,000	2,800
Services & Charges - General	10,363	10,435	10,435	11,435
Services & Charges - Maint.	9,224	11,700	11,700	11,900
Capital Outlay	-	-	-	25,000
ENVIRONMENTAL HEALTH TOTALS	<u>\$ 332,124</u>	<u>\$ 361,853</u>	<u>\$ 361,853</u>	<u>\$ 401,551</u>

The City of Harlingen Environmental Health Department is under the direction of the Environmental Health Director and is staffed by one Environmental Health Coordinator, one Senior Health Inspector, two Health Inspectors and one Executive Secretary. The Environmental Health Department promotes safe food handling practices through education and enforcement of the City's adopted Texas Food Establishment Rules (TFER) that require monitoring of all eating and drinking establishments through on-site inspections. Emphasis on educating restaurant owners/managers and employees on the importance of proper food safety practices. Additionally, the Environmental Health Department investigates reported food-borne illnesses and unsanitary conditions received from the general public. Furthermore, the department has obtained a grant from the Department of State Health Services to improve and enhance our mosquito surveillance and prevention program. The department will continue to larvicide and adulticide for vector control by utilizing (ULV) ultra-low volume mosquito fogging equipment.

PROGRAM GOALS FOR FY 2020 - 2021

To promote proper food safety practices through education and enforcement of the City's adopted Texas Food Establishment Rules. Promote professional growth by providing adequate training to employees to stay up-to-date on the latest issues affecting food service sanitation and public health. Utilize mosquito-fogging equipment as needed throughout the year to combat vector-borne type diseases.

OBJECTIVES FOR FY 2020 - 2021

- Provide retail food service inspections utilizing the IFA (inspection frequency assessment) questionnaire based on risk factors at each eating and drinking establishment.
- Inspect each permitted temporary food vendor function.

- Continue mosquito control program through the effective use of city equipment and resources. Implementing the Zika Virus program by installing mosquito traps in designated areas throughout the city, monitoring these traps on a weekly basis, filling out the G14 Forms and mailing in the mosquito samples to Austin, TX.
- Complete required continuing education units (CEUs) to maintain all state certifications needed for Environmental Health Inspectors relating to the use of mosquito equipment and chemicals.
- Stay current with the latest information and training regarding proper food service sanitation.
- Provide training sessions upon request to restaurant owners, managers, and employees on the importance of food safety.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Retail Food Establishment Inspections	1,358	1,350	1,375
Temporary Food Vendor Inspections	464	240	500
Est. Complaint Investigations	268	225	235
Vector Control, Spraying Hrs.	192	150	100

EFFICIENCY

Food Establishment Inspections	\$ 50,990	\$ 35,416	\$ 35,400
Temporary Food Vendor Inspections	\$ 5,525	\$ 1,185	\$ 1,200
Complaint Investigations	\$ 150	\$ 125	\$ 130
Vector Control	\$ 150	\$ 130	\$ 125

OUTPUT

Food Permits Issued	601	540	560
Food Permit Revenue	\$ 51,325	\$ 39,191	\$ 40,000
Reimbursements	\$ 1,900	\$ 1,360	\$ 1,500

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Environmental Health Director	1	1	1
Senior Health Inspector	1	1	1
Health Inspector	2	2	2
Executive Secretary	1	1	1
Total	<u>5</u>	<u>5</u>	<u>5</u>

VITAL STATISTICS 001-2210

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 94,122	\$ 98,038	\$ 98,038	\$ 100,342
Personnel Services - Benefits	28,316	29,635	29,635	31,888
Supplies - General	3,196	5,500	5,500	5,500
Supplies - Miscellaneous	11,068	10,000	10,000	12,000
Services & Charges - General	6,759	6,200	6,200	6,450
Services & Charges - Maintenance	4,907	5,500	5,500	5,500
Services & Charges - Miscellaneous	1,232	2,500	2,500	3,500
VITAL STATISTICS TOTALS	<u>\$149,600</u>	<u>\$157,373</u>	<u>\$ 157,373</u>	<u>\$ 165,180</u>

Staffed by one (1) Local Registrar and three (3) Deputy Registrars under the direction of the Environmental Health Director, the Vital Statistics Department is entrusted with daily reviewing & recording birth, death, and fetal death certificates. These records are submitted by hospitals, midwives, home births, funeral directors, one medical examiner & several Justices Of The Peace. The department also archives legal name changes, paternity forms, adoption records, amendments & corrections on birth & death certificates sent in from the State Registrar. Day to day, the department issues certified copies of birth and death certificates to the general public, death certificates & Burial Transit Permits to the funeral directors. In addition, our department also maintains a daily account of monies collected for certificates issued; they prepare a monthly report of birth & death records for the State Registrar; a quarterly sales report for the State Comptroller's office & a death abstract report for the Secretary of State, the Cameron County Voters Registration office and the Cameron County Appraisal District. All staff members are certified annually by the Office of the Attorney General to process Acknowledgment of Paternity forms and establish paternity and secure benefits for children born out of wedlock.

PROGRAM GOALS FY 2020 - 2021

Provide excellent customer service that is timely, accurate and professional.

OBEJECTIVES FOR FY 2020 - 2021

- Maintain staff informed and educated on revised policies and new directives issued by the Texas Department of Health & Human Services Vital Statistics Unit.
- Assist hospitals, birthing centers, funeral directors, medical examiner & Justice of the Peace with updated information on how to properly prepare and complete certificates for filing as required by the Texas Department of State Health Services Vital Statistics Unit.
- Continue digitalizing records from prior years in order to achieve a paperless office.
- Submit error free birth, death and fetal records to the State Office in a timely and accurate manner.

- Complete all necessary requirements to continue to be awarded the “5 Star Exemplary Award” by the Texas Department of State Health Services Vital Statistics Unit.
- To convert all microfiche records into digital format to comply with state requirements.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Birth Certificates Recorded	2,602	2,500	2,500
Death Certificates Recorded	1,227	1,500	1,300
Burial Transit Permits Recorded	467	600	500

OUTPUT

Birth Certificates Issued	9,025	5,650	10,000
Death Certificates @ \$4 issued	3,810	4,250	4,000
Death Certificates @ \$21 Issued	470	500	500
Burial Transit Permits Issued	467	600	500

EFFICIENCY

Revenue from Birth Certificates	\$ 207,575	\$ 129,950	\$ 230,000
Revenue from Death Certificates	\$ 25,110	\$ 27,500	\$ 26,500
Revenue from Burial Transit Permits	\$ 4,345	\$ 6,150	\$ 5,150

* The figure shown is been estimated due to State BVS filing of records based on calendar year period.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Vital Statistics Supervisor	1	1	1
Records & Information Clerk	2	2	2
Records & Information Clerk PT	1	1	1
Total	4	4	4

ANIMAL CONTROL 001-7210

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 124,360	\$ 131,548	\$ 131,548	\$ 135,975
Personnel Services - Benefits	45,393	47,635	47,635	49,619
Supplies - General	2,897	5,400	5,400	5,600
Supplies - Miscellaneous	7,281	7,500	7,500	7,300
Services & Charges - General	43,077	38,730	38,730	41,100
Services & Charges - Maint.	18,231	19,000	19,000	20,000
Services & Charges - Misc.	160,410	290,000	290,000	290,000
Capital Outlay	-	11,000	11,000	25,000
ANIMAL CONTROL TOTALS	\$ 401,649	\$ 550,813	\$ 550,813	\$ 574,594

The Animal Control Division has three Animal Control Officers under the direction of the Environmental Health Director. The staff is responsible for the enforcement of the City's Animal Control Ordinances and State Health and Safety Laws to promote responsible pet ownership by educating the public and visiting with the various schools. The staff works closely with the Humane Society of Harlingen for the efficient and proper monitoring of cats and dogs that are involved in bite incidents and impounded at the City's Animal Shelter. Animal Control Officers respond to citizen concerns on a daily basis regarding stray and or vicious animals and investigate reports of possible cruelty to animal cases in cooperation with the Harlingen Police Department. The Animal Control Officers also respond to bee call complaints, eradicate and or determine disposition to correct the problem. Animal Control Officers are also responsible for removal of dead animal carcasses from private, and public property and for patrolling and capture of stray animals throughout the city limits.

PROGRAM GOALS FY 2020 - 2021

The primary program goal is conveying to the public the importance of responsible pet ownership through education and enforcement of the City's Animal Control Ordinances and State Health and Safety Laws. The importance of having pets vaccinated against the rabies virus and micro-chipped by sponsoring annual citywide, micro-chip, rabies and vaccination clinics in cooperation with local veterinarians, at a minimal cost to the public. The Animal Control Program maintains a good working relationship with the Humane Society of Harlingen in the operation of the City's Animal Shelter.

OBJECTIVE FOR FY 2020 - 2021

- Sponsor an annual microchip and rabies clinic program at city-owned park grounds for easy access to the public.
- Maintain current knowledge of updated rules and regulations affecting Animal Control as provided by the Texas Department of State Health Services and other organizations.

- Maintain a good working relationship with the Humane Society of Harlingen in the operation of the City’s Animal Shelter by attending scheduled meetings.
- Comply with applicable State Regulations about the City’s Animal Shelter by facilitating quarterly meetings with the Animal Shelter Advisory Committee.
- Promote professionalism within the Department by attending training workshops and maintaining all certifications such as “Basic Animal Control Officers” and “Euthanasia Training” for all Animal Control Officers.
- Respond to all after-hours emergency calls within one (1) hour.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Animal Control Calls	7,595	6,750	6,400
After hour calls	111	80	90
Bite Cases	138	145	150
Bee calls	92	80	80
<u>EFFICIENCY</u>			
Animal Control Calls	\$ 36.00	\$ 77.00	\$ 60.00
After hour calls	\$ 36.00	\$ 77.00	\$ 60.00
Bite Cases	\$ 36.00	\$ 77.00	\$ 60.00
Bee calls	\$ 36.00	\$ 77.00	\$ 60.00
<u>OUTPUT</u>			
Revenue from dog licenses	\$ 1,204	\$ 5,840	\$ 6,000

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Senior Animal Control Officer	1	1	-
Environmental Health Coordinator	-	-	1
Animal Control Officer	3	3	3
Total	4	4	4

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PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION 001-5001

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 103,605	\$ 100,175	\$ 100,175	\$ 131,114
Personnel Services - Benefits	29,393	28,339	28,339	36,954
Supplies - General	2,177	2,000	2,000	2,800
Supplies - Miscellaneous	444	800	800	-
Services & Charges - General	10,450	9,760	9,760	7,000
PUBLIC WORKS ADMINISTRATION TOTAL	\$ 146,069	\$ 141,074	\$ 141,074	\$ 177,868

Public Works Administration is responsible for directing the day-to-day operations of all divisions of the Public Works Department. Assistance is provided to various city departments and private developers to promote development within the City. The department also contracts with private engineering and architectural firms for construction services as needed. Staff also responds to citizen complaints related to all divisions of the Public Works Department.

PROGRAM GOAL FY 2020 - 2021

Continue providing assistance to other departments, engineers and contractors with the development of public or private projects to ensure compliance with city requirements. Provide assistance to the general public in matters relating to street right-of-way, roadway improvements and subdivision requirements. Handle complaints pertaining to Public Works in an expedient manner.

OBJECTIVES FOR FY 2020 - 2021

- Work with the general public to address areas of concern related to the City's infrastructure
- Develop and administer all departmental budgets
- Direct the completion of the 2020/2021 Street Maintenance Improvement Projects
- Direct the completion of the 2020/2021 CDBG Street Improvement Project(s)
- Update the Emergency Operations Manual
- Request CDBG funds for street improvements in the low mod census tracts throughout City
- Continue monitoring of performance-based benchmarks for departments
- Direct the day-to-day operations of all Public Works Departments to insure goals and objective are met
- Continue to utilize the e-gov link to improve customer service response time
- Continue to update and improve the Capital Improvement Projects Program
- Continue to update the Public Works Website Page to insure drainage projects, mowing schedules are accurate.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Contracts maintained	13	18	14
Population Served	65,679	65,679	65,679
Cost per capita	\$2.22	\$2.15	\$2.70
Number of contracts maintained	13	15	14

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Assistant Public Works Director	1	1	1
Administrative Secretary	1	1	1
Support Services Aide	1	1	1
Total	3	3	3

ENGINEERING 001-5005

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 264,809	\$ 287,845	\$ 287,845	\$ 301,598
Personnel Services - Benefits	74,562	82,548	82,548	86,414
Supplies - General	2,685	3,100	3,100	4,100
Supplies-Miscellaneous	356	400	400	2,400
Services & Charges - General	60,876	40,720	40,720	49,771
Services & Charges - Maintenance	7,612	11,275	11,275	9,000
Capital Outlay	-	85,551	85,551	317,000
ENGINEERING TOTALS	\$ 410,900	\$ 511,439	\$ 511,439	\$ 770,283

This division of the Public Works Department is responsible for active project management and oversight of all City Capital Improvement projects relating to traffic and drainage. This includes project identification, planning, design, bid, and construction phase services. The department reviews all preliminary & final plats, subdivision construction documents, and commercial plans for conformance with City ordinances and policies. Additional services include grant applications and management, citizen assistance, project coordination, master plan review and updating, internal departmental support, coordination with external agencies and elected officials, floodplain administration, permit review and updating, hazard mitigation planning, emergency operations command, and review and updating of City Ordinances.

PROGRAM GOAL FY 2020 - 2021

Protect public health, safety, and welfare through the administration of comprehensive engineering design, administration, and project coordination with a focus on reducing community losses due to flooding.

OBJECTIVES FOR FY 2020 - 2021

- Seek additional grant funding and opportunities through federal, state, and external partners to continue to leverage City funds for drainage and street projects
- Continue to aid citizens in requests for information regarding drainage and traffic control devices.
- Complete the update to the Hazard Mitigation Action Plan
- Perform a comprehensive review of the Street Improvement Program Project List
- Update the City of Harlingen Standard Detail Sheets
- Provide exceptional internal and external customer service
- Exhibit vigilance and superior fiscal conservatism in the allocation of tax-payer dollars
- Continue to perform traffic studies and reports in support of citizen concerns
- Provide thorough oversight and coordination for all City construction projects
- Improve the data management structure of the department

- Administer the 2020-2021 Street Improvement Program Project within the corresponding fiscal year
- Provide plans, construction services, and funding requests for the CDBG program
- Aid City departments in the development of City-wide master plans
- Update the City’s infrastructure database which includes paved and unpaved roads and alleys, sidewalks, drainage appurtenances and inlets, and traffic control devices.
- Improve response time for development and construction reviews
- Develop maps for City projects as necessary
- Continue to administer the City’s speed hump installation program
- Review ordinances for conformance with the latest standards and practices
- Coordinate with utility companies to generate a compressive third party infrastructure list of within the ROW

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Addition of supplementary staff to include one (1) EIT, one (1) administrative assistant, one (1) Right-Of-Way coordinator and two (2) interns.
- Requisition of survey equipment to include one (1) GPS rover unit with VRS subscription and one (1) auto level with accessories (tripod, rod, etc.)
- Requisition of additional software to include one (1) additional network CAD C3D suite and (1) ArcGIS network suit with 3D Analyst and Spatial Analyst.
- Requisition for an A/E contract to perform PCI analysis on the existing City road network utilizing specialized mobile analysis equipment.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
Population served	65,679	65,679	65,679
Subdivision plans reviewed	99	33	40
Maps created	534	72	72
Commercial Plans reviewed	132	37	43
Inspections performed	1,031	780	945
Cost per capita	\$6.52	\$4.59	\$4.73
No. of subdivision plans reviewed	99	33	40
Maps developed	534	72	72
Commercial Plans Reviewed	132	37	37
Roadway & subdivision inspections	177	515	624
Capital project inspections	492	265	321

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
City Engineer/ Asst PW Director	-	1	1
Assistant City Engineer	1	1	1
Project Control Officer	1	1	1
Engineering Designer	1	1	1
Engineering Technician	1	1	1
Total	<u>4</u>	<u>5</u>	<u>5</u>

TRAFFIC SIGNAL MAINTENANCE 001-5010

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 138,371	\$ 144,586	\$ 144,586	\$ 150,205
Personnel Services - Benefits	51,833	54,258	54,258	58,864
Supplies - General	9,281	14,850	14,850	18,109
Supplies - Miscellaneous	3,649	7,600	7,600	8,000
Services & Charges - General	29,802	33,378	33,378	33,328
Services & Charges - Maintenance	16,672	21,500	21,500	17,500
Capital Outlay	-	87,000	87,000	23,000
TRAFFIC SIGNAL MAINTENANCE	\$ 249,608	\$ 363,172	\$ 363,172	\$ 309,006

This division of the Public Works Department oversees the daily operations of all traffic signals, school flashers, flashing beacons and street lights throughout the City. The department also collects data for traffic control studies of specific areas within the City to determine the need for traffic control improvements. Upon request, staff provides assistance to the general public with the placement of street banners within state right of ways.

PROGRAM GOAL FY 2020 - 2021

Maintain and improve traffic signals, school flashers, flashing beacons, street lights and enhance traffic circulation throughout the City. Improve department efficiency by updating equipment.

OBJECTIVES FOR FY 2020 - 2021

- Continue to maintain solar school flashers in operating condition
- Continue to replace worn out LED's on traffic signal lights throughout the city
- Purchase 20 new batteries for solar school flasher beacons throughout the city
- Coordinate the installation of new street lights where needed throughout the city
- Continue annual inspection program and repair of traffic signal poles/arms throughout the city
- Respond to after hour system failures in a timely manner
- Request funding to purchase 2 MMU's for stock.
- Request funding to purchase 2 traffic signal cabinets.
- Request funding to purchase 125 LEDs/Peds for stock.
- Request funding to purchase 2 vehicle microwave sensors for traffic light intersections
- Request funding to upgrade/replace 12 HPS lamps to LED that are on the traffic signal poles.
- Request funding to purchase a video detection system for North Business 77 and Loop 499.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Population Served	65,679	65,679	65,679
Traffic Signals Maintained	89	89	89
School Flashing Beacons Maintained	113	113	121
Banners installed/removed	45	45	25
Traffic Count Studies Performed	24	24	40
Cost per capita	\$0.33	\$0.21	\$0.26
Traffic Signal/ School Flasher Maintenance Calls	770	770	850
After hour Emergency calls	50	50	55
Banners installed/removed	45	45	30
Traffic Count Studies Performed	24	24	40

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Traffic Signal Supervisor	1	1	1
Traffic Signal Technician	3	3	3
Total	4	4	4

STREET MAINTENANCE 001-5015

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 641,767	\$ 771,423	\$ 771,423	\$ 743,752
Personnel Services - Benefits	260,854	354,738	354,738	369,518
Supplies - General	189,009	246,994	246,994	282,160
Supplies - Miscellaneous	22,226	20,000	20,000	10,000
Services & Charges - General	760,562	751,284	751,284	744,782
Services & Charges - Maintenance	234,433	287,000	287,000	241,500
Services & Charges - Miscellaneous	103,876	101,100	101,100	103,600
Maintenance- Street	49,863	50,000	50,000	50,000
Capital Outlay	138,131	9,189	9,189	-
STREET MAINTENANCE TOTALS	\$ 2,400,721	\$ 2,591,728	\$ 2,591,728	\$ 2,545,312

This division of the Public Works Department is responsible for maintaining city streets in good condition and free of surface failures. City staff performs all street and drainage work necessary to provide for the safety and convenience of the traveling public. The department is also responsible for the installation and maintenance of city street name signs, regulatory signs and pavement markings necessary to provide for good vehicle flow. This division also maintains approximately 271 miles of paved and unpaved city streets, 8 miles of open drain ditches, 82 miles of paved and unpaved city alleyways and 103 miles of sidewalks. Additional responsibilities include the construction of new sidewalks, drainage structures and responding to all weather-related emergency and catastrophic events.

PROGRAM GOAL FY 2020 - 2021

Keep city streets and alleys in the best condition possible to a degree that will provide hazard free travel. Continue with the City's street improvement program to maintain city streets in acceptable condition. Keep drainage systems clear of obstacles to ensure proper drainage. Replace and install street name and regulatory signs to improve signage around the city. Provide barricade assistance to civic and non-profit organizations.

OBJECTIVES FOR FY 2020 - 2021

- Maintain approximately 271 miles of paved and unpaved city streets in good condition.
- Maintain approximately 82 miles of paved and unpaved alleys in good condition
- Maintain approximately 113 miles of sidewalks in good condition
- Prepare all roads in the 2020-2021 Street Improvement Program for the application of asphalt.
- Maintain open drain ditches clear of debris and obstructions.
- Install drainage structures necessary to correct drainage problems.
- Extend the life of city streets by patching potholes throughout the city.
- Replace damaged street name signs as needed throughout the city.

- Replace 200 regulatory signs throughout the city.
- Continue our maintenance program to mow overgrown grass and weeds along city right-of-way.
- Repair street-cuts related to work performed by HWWS..
- Continue trimming tree limbs hanging into the city right-of-way.
- Continue our maintenance program to install approximately 10,000 linear feet of new thermo-plastic street crosswalks and directional arrows on city streets.
- Request the necessary funds to continue our pavement maintenance and crack seal more than 400,000 linear feet of asphalt.
- Re-grade over 71,000 linear feet of alleys.
- Re-grade over 27,000 linear feet of caliche roads.
- Clean and grade over 52,000 linear feet of drain and road side ditches.
- Request funding to purchase a crack sealing machine to help with preventive maintenance of our existing asphalt street infrastructure.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Miles of city streets maintained	273	273	273
Miles of storm drains maintained	127	127	1,227
Miles of open drain ditches maintained	8	8	8
Miles of alleys maintained	105	105	105
Miles of sidewalks maintained	105	105	105
Cost per mile to maintain city infrastructure	\$8,129	\$6,832	\$6,802
No. of potholes repaired	2,500	2,600	2,500
Square yards of street cuts repaired	20,000	21,000	21,000
Linear ft. of open drain ditches cleaned	25,000	25,000	25,000
Linear ft. of open drain ditches mowed	410,000	410,000	410,000
Linear ft. of alleys repaired	126,000	126,000	126,000
Linear ft. of caliche roads repaired/improved	30,000	30,000	30,000
Linear ft. of concrete curb sidewalks	3,000	3,000	3,000
Linear ft. of crosswalks	1,000	1,000	1,000
Linear ft. of road striping	25,000	26,000	26,000
Linear ft. of stop bars	700	700	700

No. of street names signs replaced	150	200	200
No. of regulatory signs replaced	400	400	400
No. of warning signs replaced	60	60	60
Miles of city streets overlaid	5	5	5

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Street Superintendent	1	1	1
Street Maintenance Supervisor	1	1	1
Sign Shop Specialist	1	1	1
Sign Shop Worker	2	2	2
Equipment Operator I	9	9	9
Equipment Operator II	5	5	5
Groundskeeper/Tractor Mower	5	5	5
Groundskeeper	1	1	1
Total	<u>25</u>	<u>25</u>	<u>25</u>

STREET CLEANING 001-5016

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 160,298	\$ 169,883	\$ 169,883	\$ 181,537
Personnel Services - Benefits	64,116	69,765	69,765	75,590
Services & Charges - General	2,687	2,742	2,742	2,742
Services & Charges - Maintenance	114,223	150,000	150,000	135,000
Capital Outlay	-	256,300	256,300	269,900
STREET CLEANING TOTALS	\$ 341,324	\$ 648,690	\$ 648,690	\$ 664,769

The Street Cleaning division of the Public Works Department is responsible for the maintenance of street sweeping and storm sewer cleaning. The department consists of three (3) street sweepers which are used for the maintenance of street sweeping 310 lane road miles. The department also has two (2) vactor-trucks which are used for cleaning/flushing over 125 miles of storm sewer lines throughout the city.

PROGRAM GOAL FY 2020 - 2021

Continue to improve our street sweeping operations through effective planning measures and use of available resources. Maintain the storm sewer systems clear of obstructions.

OBJECTIVES FOR FY 2020 - 2021

- Utilize our vactor-trucks and televising equipment to help locate and clear problems within storm drainage lines.
- Utilize each of the department's 3 street sweepers to clean a combined total of 315 miles of streets per week.
- Maintain the storm sewer system in good repair and free of obstructions.

PERFORMANCE INDICATORS

	ACTUAL FY 18-19	ESTIMATED FY 19-20	PROPOSED FY 20-21
Miles of Roads & Alleys	326	326	326
Miles of Storm Drains	127	128	128
Cost per mile	\$1,167.12	\$1,989.85	\$1,213.49
Miles of streets swept with street sweepers	10,000	10,000	10,000
Linear ft of Storm lines flushed	300,000	300,000	300,000
No. of City Blocks of ROW mowed	85,000	85,000	85,000
Truckloads of tree limbs trimmed	525	525	525

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Groundskeeper/ Tractor Mower	1	1	1
Groundskeeper	1	1	1
Equipment Operator	4	4	4
Total	<u>6</u>	<u>6</u>	<u>6</u>

PUBLIC SERVICES

PARKS & RECREATION ADMINISTRATION 001-6001

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 185,787	\$ 205,127	\$ 205,127	\$ 207,808
Personnel Services - Benefits	46,819	52,826	52,826	54,634
Supplies - General	2,819	2,922	2,922	2,922
Services & Charges - General	4,340	5,920	5,920	6,020
Services & Charges - Maint.	917	907	907	-
Services & Charges Misc.	328	293	293	500
ADMINISTRATION TOTALS	\$ 241,010	\$ 267,995	\$ 267,995	\$ 271,884

The Parks and Recreation Administration staff provides supervision and guidance to include short and long-range planning and budgeting services for the City's Parks, Cemetery, Swimming Pools, Tennis Courts, Harlingen Field, and Recreation. The Park's Department oversees the maintenance and operation of Twenty-Four (24) City's Parks and Recreation facilities is approximately 563 acres of park and recreational facilities. Administration is fiscally responsible for ten (10) divisions and approximately 2.9 million dollars, plus any grant projects. In addition, administration actively seeks and prepares grant applications to prospective granting entities. Staff also provides support to the Parks and Recreation Advisory Board, Harlingen Proud/Keep Harlingen Beautiful, Harlingen Community Improvement Corporation (4B), Tony Butler Golf Course, Convention and Visitor Bureau and the City Commission.

PROGRAM GOAL FY 2020 - 2021

Continuously plan and promote short (0-2 years), intermediate (3-5 years), and long term (5+ years) goals to improve the parks and recreation system and increase the quality of life opportunities for the community.

OBJECTIVES FOR FY 2020 - 2021

- With the assistance of the Parks and Recreation Advisory Board, update the Parks and Recreation Needs Assessment.
- Pursue CDBG Grant funding for the 2nd phase of the improvements to Vestal Park lighting and spectator seating.
- Pursue CDBG Grant funding for lighting to the 3rd football field at Victor Park and the construction of additional parking spaces.
- Update the 2016 Parks and Recreation Master Plan.
- Continue to seek funding for projects identified in the City's 2010 Trail Master Plan.
- Continue to staff and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Provide contract compliance related to facility agreements between the City and various youth/adult sports league for the use of City-owned facilities.
- Provide staff support to the Parks and Recreation Advisory Board Meetings.

- Complete the construction of the Arroyo Trail Extension from Boggus Ford to Dixieland Park.
- Pursue funding for the trail extension from McKelvey Park back to Hugh Ramsey Nature Park.
- Actively apply for grants to TPWD, TxGLO, TxDOT, and VBLF.
- Pursue grants for the future phases of the Destination Park at Lon C. Hill Park.
- Pursue funding source to improve C.B. Woods with additional parking, pavilion, and restrooms.
- Continue to pursue funding sources to construct an Education and Welcome Center at Hugh Ramsey Nature Park.
- Pursue the passage of an ordinance creating rules and regulation for the operation of the City's Dog Park.
- Create a year round part time administrative clerk.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue to pursue additional Capital Outlay funding for park improvements, the replacement of playgrounds, additional parking and replace at essential grounds and construction equipment.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Park Sites	26	26	26
Park Acreage	612.25	612.25	612.25
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	30	30	30
Soccer and Football Fields	19	19	19
Annual O&M cost per acre	\$ 2,901.38	\$ 3,113.75	\$ 3,235.13
Pavilion Rentals	540	270	540
Sports fields prepared for play	4,000	2,000	4,000
Parks cleaned	26	26	26
Parks mowed and trimmed	26	26	26
Public buildings mowed and trimmed	11	14	14
Special events supported by staff	40	15	40

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Parks & Recreation Director	-	1	1
Assistant Parks & Recreation Director	-	-	1
Administrative Secretary	1	1	1
Office Assistant- Summer	-	-	1
Total	<u>1</u>	<u>2</u>	<u>4</u>

PARKS 001-6010

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	BUDGET FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 754,315	\$ 816,933	\$ 816,933	\$ 833,798
Personnel Services - Benefits	242,235	274,327	274,327	275,675
Supplies - General	189,018	282,848	282,848	224,500
Supplies - Miscellaneous	7,838	4,000	4,000	2,000
Services & Charges - General	464,506	426,428	426,428	443,426
Services & Charges - Maintenance	98,873	85,500	85,500	87,000
Services & Charges - Miscellaneous	11,235	58,000	58,000	11,000
Capital Outlay	11,942	530,769	530,769	101,037
PARKS TOTALS	\$ 1,779,962	\$ 2,478,805	\$ 2,478,805	\$ 1,978,436

The Park's Department is responsible for the maintenance and upkeep of Twenty-Four (24) City's Parks and Recreation facilities. Included in the park inventory are approximately 563 acres of park and recreational facilities. The department also maintains public building grounds including City Hall, RGV Museum, City Cemetery, City Recycling Center, the EOC, the Police Department, the I69 interchange, and the City Library. The department's main focus is to provide the highest quality of recreational facilities and services for our citizens. These include but are not limited to park shelters, playground facilities, trails, parking, tennis courts, sports fields, exercise stations, park pavilions, disc golf course, irrigation systems and aquatic facilities.

PROGRAM GOAL FY 2020 - 2021

To continue to maintain existing parks and recreation facilities and services through increasing the inventory of trails, maintenance and park improvements; the development of parks and facilities that are spatially balanced and meet the needs of diverse interests; to provide continuous management and coordination to ensure that parks and recreation facilities contribute to an improved quality of life for residents.

OBJECTIVES FOR FY 2020 - 2021

- Continue to proactively maintain the City's parks and recreation system by indentifying and completing both routine maintenance repairs and special projects; prioritize and implement the parks and recreation's needs assessment plan.
- Continue to support and promote approximately 25 community events sponsored and/or co-sponsored by the City.
- Replenish engineered wood fiber material in all playgrounds as needed.
- Construct an Education/Welcoming Center at Hugh Ramsey Nature Park.
- Improve walking trails and increase irrigation to back of Hugh Ramsey Nature Park.
- Construct a gazebo with bar b que pit area at C. B. Wood Park.
- Construct storage building in parks where metal storage containers were removed.

- Install retaining wall along the trail at McKelvey close to the small pavilion for erosion control and for seating
- Increase accessibility to all playgrounds from parking lots and relocate water fountains along those access routes.
- Add Outdoor Exercise Equipment to C.B. Wood and Bonham Park.
- Landscape at least 3 sites with new landscape material or improving existing sites.
- Complete the renovation of the walking trail at the sports complex.
- Improve the walking trail at the soccer complex in phases.
- Purchase and install shade shelters over the exercise equipment at McKelvey and Pendleton Park.
- Install dog park equipment on the agility course at the dog park.
- Construct retaining structures for the lakes/ponds at the Soccer Complex and the Sports Complex.
- Replace park sign in at least one park.
- Install fencing at Bonham Park along Jefferson Street.
- Widen and resurface the trail on City Lake.
- Repair fencing and resurface basketball court at Sports Complex.
- Purchase a new mobile restroom for special events.
- Purchase a new Mobile Stage.
- Replace the existing backhoe.
- Purchase park furniture for the new destination park.
- Increase staff to handle additional ground maintenance areas including the EOC, Public Works and Police Department.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts to achieve the objectives for this FY.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Park Sites	26	26	26
Park Acreage	612.25	612.25	612.25
Public Building Sites	15	15	15
Cemeteries	1	1	1
Baseball and Softball Fields	30	30	30
Soccer and Football Fields	19	19	19
Annual O&M cost per acre	\$ 2,901.38	\$ 3,113.75	\$ 3,235.13
Pavilion Rentals	540	270	540

Sports fields prepared for play	4,000	2,000	4,000
Parks cleaned	26	26	26
Parks mowed and trimmed	26	26	26
Public buildings mowed and trimmed	11	14	14
Special events supported by staff	40	15	40

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Parks Superintendent	-	-	1
Parks/Contract Compliance Manager	1	1	-
Maintenance Supervisor	1	1	-
Crew Leader	3	2	2
Equipment Operator I	1	1	-
Maintenance Worker I PT	12	12	12
Maintenance Technician	2	2	2
Groundskeeper	9	8	8
Groundskeeper Tractor/Mower	6	8	9
Irrigation Technician	1	1	1
Total	<u>36</u>	<u>36</u>	<u>35</u>

RECREATION 001-6020

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 134,696	\$ 126,337	\$ 126,337	\$ 148,503
Personnel Services - Benefits	21,492	22,542	22,542	26,685
Supplies - General	44,988	34,113	34,113	45,500
Supplies - Miscellaneous	7,402	2,500	2,500	3,700
Services & Charges - General	82,710	82,050	82,050	100,065
Services & Charges - Maintenance	270	-	-	-
Services & Charges - Miscellaneous	138,385	140,082	140,082	140,757
RECREATION TOTALS	\$ 429,943	\$ 407,624	\$ 407,624	\$ 465,210

The Recreation Division's provides a diversified year-round recreation and leisure activities program consisting of a variety of activities for the citizens of Harlingen.

PROGRAM GOAL FY 2020 - 2021

Provide the community with various adult and youth recreation activities to promote health and wellness, and provide numerous community leisure and entertainment events that create a sense of place, strengthen safety and security for our residents, as well as promoting sports and entertainment tourism. Working with youth leagues and scheduling the use of city owned fields and contract compliance.

OBJECTIVES FOR FY 2020 - 2021

- Continue to improve upon and expand the City's summer recreational programs including Summer Playground's full-day programs, track and field, and swim team.
- Pursue transforming our Geo Quest program to a Geo Tour to increase traffic and use to our parks, historical and city sites.
- Continue to promote the city programs through social media, newspaper and other media sources.
- Expand the categories of recreational programs that currently exist.
- Expand on city recreation events such as the Easter Egg Hunt, Movies in the Park, Halloween on Jackson, VIVA Streets, Cinco de Mayo, Diez y Seis de Septiembre and Annual Health Fair.
- Continue to facilitate the expansion of the seasonal adult softball leagues.
- Pursue the creation of a city run COED adult kickball league and adult flag football league.
- Create a 35 year and older city basketball league and expand the city 7 on 7 program.
- Pursue the implementation of a special needs summer program together with HCISD.
- Continue to assure contract compliance with youth leagues.
- Pursue possibility of City Recreation Center.
- Pursue the possibility of creating a Champion League.
- Add a track coach to the summer track program to allow the increase of participants.
- Replace the scoreboard on softball field 3 of the Sports Complex.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Continue attempting to adjust line items to increase seasonal positions hours.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Adult Sports Leagues	4	2	4
Youth Sports Activities	4	-	4
Community Recreation Classes	41	15	41
Support Special Events	40	20	40
Recreation annual cost per resident	\$6.57	\$7.25	\$7.11
Adult sports league teams	225	100	225
Community recreation program participants	3,000	1,000	3,000
"Blues On The Hill" attendees annually	15,000	3,500	15,000

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Recreation Supervisor	1	1	1
Athletic/ League Contract	-	-	1
Athletic Supervisor	1	1	-
Total	2	2	2

SWIMMING POOLS 001-6030

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 214,286	\$ 231,159	\$ 231,159	\$ 230,627
Personnel Services - Benefits	34,739	33,934	33,934	34,384
Supplies - General	24,461	29,700	29,700	45,300
Supplies - Miscellaneous	11,897	12,173	12,173	12,173
Services & Charges - General	87,880	74,600	74,600	84,550
Services & Charges - Maintenance	9,157	6,500	6,500	6,500
Capital Outlay	-	26,000	26,000	15,000
SWIMMING POOLS TOTAL	\$ 382,420	\$ 414,066	\$ 414,066	\$ 428,534

The Swimming Pool Division provides for the operation and maintenance of the City's four (4) seasonal outdoor aquatics facilities: Lon C. Hill Pool, the Splash Pad at Lon C. Hill Park, Victor Pool, and Pendleton Pool. In addition to public swimming, the aquatic division provides swimming lessons, lifeguard training, and accommodates the Harlingen Aquatic Team, contracted Water Aerobic services, Water Zumba, Swim Training Lessons and party rentals.

PROGRAM GOAL FY 2020 - 2021

Provide a safe and well-maintained environment in which families, adults and groups can enjoy seasonal aquatic programs; emphasize and promote the facilities and their availability to local businesses and groups; develop and promote learn to swim for youth and adults and provide a full range of family-oriented activities.

OBJECTIVES FOR FY 2020 - 2021

- Continue to promote aquatic safety amongst our community through the city's learn to swim programs for youth and adults.
- Continue to fine-tune off-season maintenance plan to reduce pre-season staff and maintenance costs.
- Expand our aquatic exercise program to involve a larger audience.
- Expand the season for Victor Pool for lap swimming, general admission and/or for Triathlon training.
- Pursue other services such as adult learn to swim and triathlon training.
- Construct two new shade structures at Victor Park Pool for possible party rental.
- Increase lifeguard training/certification; continue to offer staff training and in-service to surrounding cities with pools as an additional source of revenue.
- Maximize pool facilities during hours of operation to include public swimming, swim lessons, water aerobics, and lap swimming.
- Seek funding to replace the metal roof and repair the anchor bolts on the structural beams at Pendleton Pool.

- Investigate the possibility of installing a mechanical ventilation system for the pool building at Pendleton Pool.
- Increases staffing to allow for City run competitive swim training, maintenance of pools and Splash pad, and open up pools on the weekend.
- Relocate all the splash pad equipment in the pump room closer to the reservoir tank and construct a roof over it.
- Remove grass within the fenced area of the splash pad area and replace it with concrete.
- Construct an ADA ramp at Lon C. Hill.
- Purchase automated commercial pool vacuums for the three pools.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements noted in the objectives for this fiscal year and to operate Victor Pool longer during the season.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Pools Operated	3	3	3
Learn to swim sessions held	6	-	6
Number of learn to swim classes	216	-	216
Annual cost per resident for pools	\$5.71	\$6.40	\$6.55
Public swimming admissions	\$48,000.00	\$22,000.00	\$48,000.00

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Aquatics Supervisor	1	1	1
Total	1	1	1

PUBLIC BUILDINGS 001-7220

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 505,360	\$ 533,319	\$ 533,319	\$ 578,689
Personnel Services - Benefits	195,548	208,715	208,715	234,065
Supplies - General	43,862	56,500	56,500	68,655
Supplies - Miscellaneous	5,904	4,000	4,000	7,000
Services & Charges - General	198,787	211,333	211,333	125,933
Services & Charges - Maint.	157,919	269,200	269,200	261,200
Services & Charges - Misc.	22,273	28,435	28,435	29,300
Capital Outlay	553,394	236,355	236,355	134,700
PUBLIC BUILDINGS TOTALS	\$ 1,683,047	\$ 1,547,857	\$ 1,547,857	\$1,439,542

The Public Buildings Department is responsible for the maintenance of all city owned buildings. Utilizing a work order program the department develops action plans to address potential equipment failures and deficiencies. Labor and technical assistance is provided to organizations and other city departments for special events/functions. Custodial and attendant services are also provided to customers renting city buildings for private and/or public functions. Other responsibilities include custodial services for city buildings, construction repair projects, plumbing installation and repairs, electrical installation and repairs, computer line installation and remodeling of city buildings. The department also assists customers with the rental of City owned buildings for public and/or private functions.

PROGRAM GOAL FY 2020 - 2021

Maintain City owned buildings in acceptable operating condition. Continue utilization of the departments work order system. Improve the response time to address all priority maintenance request and concerns. Improve professionalism within the department and increase the level of technical skills of all maintenance personnel by attending relevant training seminars. Provide prompt and courteous service to all customers interested in renting a City owned building for a public and/or private event/function.

OBJECTIVES FOR FY 2020 - 2021

- Provide technical assistance and services to all departments.
- Provide technical & labor services for the Feast of Sharing, Birding Festival, Arroyo Christmas Lighting, Cultural Arts Christmas Lighting Ceremony, Cinco de Mayo, Diez y Sies de Septiembre, Mayor's Prayer Breakfast, etc...
- Provide assistance to Various City Departments with sound system and facility set up.
- Provide custodial and attendant services for all private and public functions held at city owned facilities.
- Promptly respond to all customer requests relating to building availability.
- Request funding to replace AC chiller at the Casa Del Sol building
- Redo concrete driveway on side entrance to Casa Del Sol.
- Purchase new glass doors at Casa Del Sol.
- Replace all ceiling tiles at the City Public Library.
- Install controls and integrate the nine A/C split system units at Emergency Operation Center

on TAC.

- Hire engineer to prepare plans to install service door on second floor roof of City Hall.
- Repair foam roof on Casa Del Sol with uniflex.
- Replace the isle carpet and vinyl flooring and trim on the second floor of the Municipal Auditorium.
- Hire a contractor to level and repair the foundation on the Historical Hospital at the museum.
- Hire a contractor to level and repair the foundation on the Historical Paso Real Hotel at the museum.
- Repair stucco and paint exterior walls on the Public Library.
- Hire roof contractor to remove and replace the U.V. damaged membrane on the roof of the library.
- Replace the security controls, repair the cameras, and security gates at the Police Department.
- Hire contractor to repair the stucco and paint exterior walls on the Police Department.
- Paint the wall in the administration offices on the first floor of the Police Department.
- Hire a contractor to paint the walls in the City Jail at the Police Department.
- Install an emergency generator at Public Works with an automatic transfer switch.
- Replace the metal framed doors in the City Commission Chambers with wood frame doors.
- Install City's Mission Statement and Vision Statement on the walls of the City Commission Chambers.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase accounts in order to complete projects being requested as part of the Goals and Objectives for FY 2021.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Work Orders Completed	1,486	1,500	1,500
Events	542	220	575
Total building sq. ft. maintained	527,277	527,277	527,277
Cost per square ft. to maintain bldgs.	\$3.19	\$3.29	\$2.72
Work order man-hours	6,500	6,800	6,800
Event man-hours	2,710	1,100	2,875
Enterprise Fund Reimbursements	\$56,500.00	\$45,000.00	\$57,000.00
Revenue from Bldg. Rentals	\$165,000.00	\$100,000.00	\$175,000.00
Lease Agreement revenue	\$51,878.00	\$51,878.00	\$51,878.00

LIBRARY SERVICES 001-6210

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 637,320	\$ 696,836	\$ 696,836	\$ 698,955
Personnel Services - Benefits	172,382	194,137	194,137	200,424
Supplies - General	139,667	165,524	165,524	159,000
Supplies - Miscellaneous	22,182	23,500	23,500	23,500
Services & Charges - General	109,834	103,334	103,334	108,740
Services & Charges - Maintenance	10,391	20,931	20,931	22,900
Services & Charges - Misc.	3,314	4,500	4,500	4,500
Capital Outlay	-	5,450	5,450	-
LIBRARY SERVICES TOTALS	\$ 1,095,090	\$ 1,214,212	\$ 1,214,212	\$ 1,218,019

The Harlingen Public Library is a dynamic organization that serves Harlingen, Texas. The residents in and around the City of Harlingen are the primary beneficiaries of a comprehensive customer-focused service delivery strategy.

The Harlingen Public Library links people to the world, through a broadly defined platform of educational, recreational and cultural programs and services for persons of all ages, ethnicities, and life stages throughout Greater Harlingen and the surrounding region.

PROGRAM GOAL FY 2020 - 2021

The Harlingen Public Library is dedicated to free and equal access to information, knowledge, independent learning and the joys of reading and culture for our diverse community.

OBJECTIVES FOR FY 2020 - 2021

- **Technology Access and Instruction** – Harlingen Public Library endeavors to provide up-to-date and innovate technology and training to our community. We strive to ensure we have ample technological infrastructures to meet the evolving needs of our community. We will replace outdated public computers and add new online resources. We will continue to expand our digital resources to meet the demands of our community.
- **Environment-** Harlingen Public Library strives to create a warm, inviting, and safe atmosphere for all. We will continue the refreshing and renovation of the Library facility.
- **Youth Engagement** – Supporting families and early childhood education through programming, interactive material, and family education workshops. Supporting youth with programs and services including summer learning, outreach to schools, and expanded teen services with emphasis on access to technology, media literacy, and other STEM topics.
- **Adult Services-** Harlingen Public Library will continue to provide a variety of educational, cultural, and artistic adult programs to enhance the lives of our community members.
- **Community Partnerships and Outreach** – The Harlingen Public Library will develop new partnerships and expand existing relationships to leverage the Harlingen Public Library's

resources to strengthen the services and programs offered and help the Library reach a larger audience.

- **Organizational Excellence** – Harlingen Public Library’s staff is the key to our success. By fostering a culture of learning we will have a well-trained and educated organization. We will enhance the knowledge of job duties for all employees.
- **Workforce Development** – Harlingen Public Library customers will have access to education, training and resources dedicated to providing them with the skills and knowledge to acquire employment, succeed in the workplace, and explore small business and entrepreneurial opportunities.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>EFFECTIVENESS</u>			
Library Materials Purchased	6,300	5,220	5,800
Library Materials Cataloged	7,340	4,850	5,750
Registered Users	55,527	53,637	56,000
Interlibrary Loans	3,080	1,700	2,300
Library Visitors	162,168	80,000	165,000

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Library Director	1	1	1
Assistant Library Director	1	1	1
Administrative Secretary	1	1	1
Support Services Aide	1	1	1
Librarian	2	2	2
Library Associate	3	3	3
Library Associate II	1	1	1
Circulation Supervisor	1	1	1
Library Assistant	7	7	7
Library Assistant I PT	7	7	7
Total	25	25	25

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific sources that are legally restricted to expenditures for specific purposes. The City has the following Special Revenue Funds:

Community Development Block Grant Fund is the fund used to account for grant monies from the Department of Housing and Urban Development, Office of Community Development Program. The program's objective is for "the development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities for persons of low and moderate income."

Tennis Court Fund is used to account for the city's percentage of total municipal tennis court fees and expenditures for the maintenance and upkeep of the tennis court as needed.

Hotel/Motel Occupancy Tax Fund is used to account for the 7% occupancy tax received from the hotels and motels. The fund distributes an amount determined by the City Commission to the Chamber of Commerce for tourist promotion. The remainder of the funds are used for other promotional expenses.

Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and monies received from grants. The fund will account for expenditures specifically authorized by ordinances, authorizing capital improvements and catastrophic emergency type expenditures.

Harlingen's Downtown Improvement District Fund is used to account for funds received from downtown merchants and property owners to improve the quality of the downtown area and to attract and promote new and existing business to the downtown area. The Harlingen Downtown District and La Placita District were combined into one geographic area in April 2005.

Free Trade Bridge Fund is used to account for the City's participation in the operation of the International Bridge at Los Indios. This project is a joint venture of several governmental entities.

Convention and Visitor's Bureau Fund is used to account for expenditures related to encouraging and promoting tourism, conventions, meetings, and other related group businesses, and for visitor promotions that will generate overnight stays in Harlingen thereby contributing to the economic fabric and quality of life in the community.

Harlingen Convention Center Fund is used to account for operational gains and losses of the events and activities at the city's convention center, in accordance to the Developer's Agreement.

Award Programs-Restricted Fund is used to account for revenues derived from local, state, federal, and inter-local agreement funds pertaining to various departments within the City of Harlingen. This fund operates on a cost-reimbursement basis, but some exclusions may apply.

Federal & State Forfeitures Funds are used to account for monies awarded to, and received by the Harlingen Police Department through the United States Asset Forfeiture Fund.

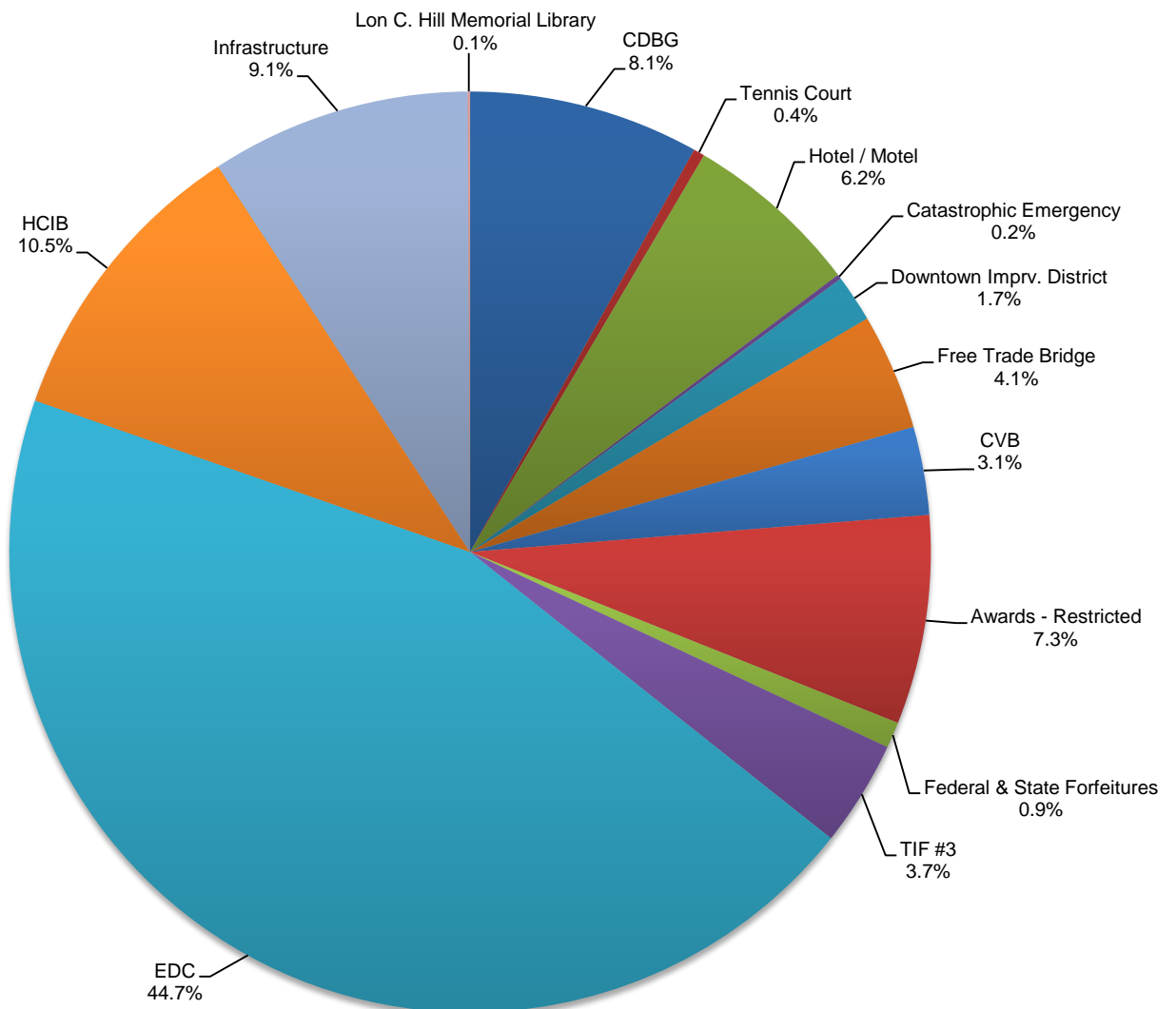
PEG (Public Education Grant) Fund was established to account for fees in accordance with a franchise agreement for franchisees renewal fees collected from channel capacity that is designated for public access, educational access or governmental access.

The Tax Increment Financing Funds are used to account for revenues that provide development incentive and funding for infrastructure improvements lacking in the selected areas.

Economic Development Corporation of Harlingen, Inc. Fund is used to account for 75% of the special ½ cent sales tax with expenditures to promote economic and industrial activity within the City of Harlingen. The collection of ½ cent sales tax for economic and industrial purposes commenced during the fiscal year beginning October 1, 1990.

Harlingen Community Improvement Board Fund is used to account for 25% of the special ½ cent sales tax with expenditures to promote economic development within the City of Harlingen. In May 2007 the citizens of Harlingen approved the establishment of a 4B sales tax corporation to fund numerous community projects.

SPECIAL REVENUE FUNDS EXPENDITURES \$15,348,338



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COMMUNITY DEVELOPMENT
BLOCK GRANT FUND

CITY OF HARLINGEN
COMMUNITY DEVELOPMENT BLOCK GRANT

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 1,233,169	\$ 1,723,739	\$ 1,723,739	\$ 1,202,729
Interest on Investments	5,752	4,799	4,799	5,111
Miscellaneous	111,900	31,113	31,113	33,505
TOTAL REVENUES	\$ 1,350,821	\$ 1,759,651	\$ 1,759,651	\$ 1,241,345
EXPENDITURES:				
Personnel Services	208,315	447,419	447,419	193,623
Materials & Supplies	2,717	64,031	64,031	4,450
Services & Charges	576,103	2,063,315	2,063,315	622,148
Street Improvements	319,441	239,358	239,358	421,124
Capital Outlay	230,248	501,382	501,382	-
TOTAL EXPENSES	1,336,824	3,315,505	3,315,505	1,241,345
Excess Revenues Over/(Under)				
Expenditures	13,997	(1,555,854)	(1,555,854)	-
Fund Balance Beginning of Year	72,543	86,540	86,540	(1,469,314)
END OF YEAR FUND BALANCE	\$ 86,540	\$ (1,469,314)	\$ (1,469,314)	\$ (1,469,314)

Community Development is funded by an annual Entitlement Grant (CDBG) from the U.S. Department of Housing and Urban Development.

The primary objective of this division is to assist low and moderate income persons by upgrading neighborhoods with street and drainage improvements, park and recreation facilities, housing rehabilitation, and code enforcement. This department also administers the Affordable Housing Programs including: Homeownership Opportunity Programs and Homebuyer Programs. The reconstruction and new construction programs also assist in the revitalization of our existing neighborhoods.

PROGRAM GOAL FY 2020-2021

The program goal for the FY 2020 Community Development Program for the City of Harlingen is to place emphasis on activities that meet Housing and Urban Development (H.U.D.) priorities and provide for a decent and viable urban environment. This goal will be accomplished by promoting standard housing, providing public services, necessary utility infrastructure and expanding economic opportunities that principally benefit persons of low and moderate income.

OBJECTIVES FOR FY 2020-2021

- Document progress of infrastructure projects funded with CDBG funds (Park Improvements/Street Improvements).
- Monitor departmental expenditures of CDBG funds on a continuous basis to ensure compliance with HUD'S 1.5 expenditure ratio requirement.
- Monitor Public Service Organizations receiving CDBG funds to ensure compliance with federal regulations.
- To complete a minimum of 6 housing rehabilitation and/or reconstruction projects.
- To complete annual verifications for those previously assisted with housing assistance through the CDBG and HOME program.
- To continue to provide loan services to those previously assisted with housing assistance through the CDBG and HOME programs.
- To assist a minimum of 6 first time homebuyers with the affordable housing program.

PERFORMANCE INDICATORS

	ACTUAL FY 18-19	ESTIMATED FY 19-20	PROPOSED FY 20-21
Housing Rehabilitation Construction	2	6	6
Demolition Program Servicing	16	25	0
Monitored Public Service Agencies	6	6	6
Monitored Affordable Housing Programs	3	3	3
Affordable Housing Construction	1	2	1
Affordable Housing Acquisition	4	6	6
Housing Reconstruction	3	1	6
Loans Serviced:			
Replacement Housing Loans	8	10	12
Housing Rehabilitation Loans	9	13	14
Deferred Housing Rehabilitation Loans / Grants	9	11	12
Housing Rehabilitation HOME Loan	2	3	0
Affordable Housing (HOME Affordability Period)	99	103	105

AUTHORIZED PERSONNEL

	FY 18-19	FY 19-20	FY 20-21
Community Development Director	1	1	1
Compliance Coordinator	1	2	2
Housing Coordinator	1	1	1
Housing Rehab Specialist	1	-	-
Office Assistant	-	1	1
Total	4	5	5

TENNIS COURT FUND

**CITY OF HARLINGEN
TENNIS COURT FUND 104**

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Charges for Services	\$ 8,494	\$ 9,000	\$ 9,000	\$ 9,000
Investments	50	-	-	10
Transfer From	-	86,673	86,673	50,000
TOTAL REVENUES	\$ 8,544	\$ 95,673	\$ 95,673	\$ 59,010
<u>EXPENDITURES</u>				
Supplies - General	\$ -	\$ 15,000	\$ 15,000	\$ 25,000
Services & Charges - General	30,167	39,322	39,322	35,000
Capital Outlay	-	22,825	22,825	-
TOTAL EXPENDITURES	\$ 30,167	\$ 77,147	\$ 77,147	\$ 60,000
Excess Revenues Over/(Under)	(21,623)	18,526	18,526	(990)
Fund Balance Beginning of Year	12,119	(9,504)	(9,504)	9,022
END OF YEAR FUND BALANCE	\$ (9,504)	\$ 9,022	\$ 9,022	\$ 8,032

The Harlingen Tennis Courts are comprised of two facilities. One is the H.E.B. Tennis Center which includes eight (8) new lighted courts, six (6) original lighted courts and a temporary pro shop. A professional tennis instructor is on staff at the HEB Tennis Center to manage the facility and to teach classes. The H.E.B. Tennis Center maintains a full schedule of tennis activities including lessons, league play, and tournaments. The other facility is the six (6) court tennis facility located at Victor Park, which are also lighted and is on a first come first serve basis.

PROGRAM GOAL FY 2020 - 2021

The goal of the City is to continue to promote the game of tennis and increase member participation and revenues particularly at the H.E.B Tennis Center.

OBJECTIVES FOR FY 2020 - 2021

- Work cooperatively with the Harlingen CVB to solicit and facilitate regional and/or national level tennis tournaments.
- Add a community bulletin board for the HEB Tennis Courts.
- Pursue continued title sponsorship with HEB or with other corporate sources.
- Replace the wind screen on the old courts.
- Repair the surfaces on the old courts of the Tennis Facility.
- Install water fountain at the Victor Park tennis courts.
- Replace lights at Victor Park tennis courts.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Increase the line item accounts to provide the improvements in the objective for this FY.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
Tennis courts maintained	20	20	20
Tennis league seasons	3	3	3
Tennis Tournaments	3	-	3
Youth tennis camps	2	-	3
Tennis Center cost per day	\$ 96.68	\$ 174.10	\$ 192.30
Annual tennis play	2,045	1,000	3,000
Annual league participation	1,568	980	2,000
Annual tournament participation	388	-	450

HOTEL/MOTEL OCCUPANCY TAX
FUND

CITY OF HARLINGEN
HOTEL/MOTEL OCCUPANCY TAX FUND 105

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Taxes- Other	\$1,385,981	\$ 860,000	\$ 860,000	\$1,040,517
Investments	12,395	5,000	5,000	6,000
TOTAL REVENUES	<u>\$1,398,376</u>	<u>\$ 865,000</u>	<u>\$ 865,000</u>	<u>\$1,046,517</u>
<u>EXPENDITURES:</u>				
<u>Tourism Recreation Division 105-6060</u>				
Services & Charges- Miscellaneous	\$ 41,000	\$ 61,000	\$ 61,000	\$ 61,000
TOURISM RECREATION DIVISION TOTAL	41,000	61,000	61,000	61,000
<u>Miscellaneous Division 105-6199</u>				
Services & Charges- Miscellaneous	24,000	34,000	34,000	34,000
MISCELLANEOUS DIVISION TOTAL	24,000	34,000	34,000	34,000
<u>Transfers Out Division 105-9999</u>				
Other Financing Uses- Transfers	764,492	829,492	829,492	863,016
TRANSFERS OUT DIVISION TOTAL	764,492	829,492	829,492	863,016
TOTAL EXPENDITURES	<u>\$ 829,492</u>	<u>\$ 924,492</u>	<u>\$ 924,492</u>	<u>\$ 958,016</u>
Excess Revenues Over/(Under) Expenditures	568,884	(59,492)	(59,492)	88,501
Fund Balance Beginning of Year	299,956	868,840	868,840	809,348
END OF YEAR FUND BALANCE	<u>\$ 868,840</u>	<u>\$ 809,348</u>	<u>\$ 809,348</u>	<u>\$ 897,849</u>

The Hotel/Motel Occupancy Tax Fund is used to account for monies received from the City of Harlingen's hotels and motels based on the City's 7% occupancy tax. The fund allocates a portion to the Chamber of Commerce for the purpose of attracting visitors to Harlingen. This is accomplished through sporting events, small conventions, tour groups, motor coach rallies, and Winter Texan promotions. The Tourist Recreation Division, which provides a year-round program for retired tourists and local retirees residing in Harlingen, is another recipient of the fund's monies. The Hotel/Motel Fund is used to promote activities and events at the Municipal Auditorium, Casa de Amistad Complex and the Harlingen Arts & Heritage Museum for the purpose of attracting tourists to the area. Other benefactors of the Hotel/Motel Fund are the Rio Grande Birding Festival and the Harlingen Performing Arts Theater. These entities must allocate a certain percentage of their funds for promotion and advertising.

TOURIST RECREATION 105-6060

The Tourist Recreation Division utilizes Hotel/Motel Funds to support the regional and national athletic tournaments played within the City that provide both an economic and tourism impact and provide funding to support various city sponsored events.

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CATASTROPHIC EMERGENCY
RELIEF FUND

CITY OF HARLINGEN
CATASTROPHIC EMERGENCY RELIEF FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Investments	\$ 17,691	\$ 4,700	\$ 4,700	\$ 5,500
TOTAL REVENUES	\$ 17,691	\$ 4,700	\$ 4,700	\$ 5,500
EXPENDITURES:				
Materials & Supplies	\$ 11,599	\$ 25,000	\$ 25,000	\$ 25,000
Services & Charges	-	50,000	50,000	-
TOTAL EXPENDITURES	\$ 11,599	\$ 75,000	\$ 75,000	\$ 25,000
Excess Revenues Over/(Under) Expenditures	6,092	(70,300)	(70,300)	(19,500)
Fund Balance Beginning of Year	819,383	825,475	825,475	755,175
END OF YEAR FUND BALANCE	\$ 825,475	\$ 755,175	\$ 755,175	\$ 735,675

The Catastrophic Emergency Relief Fund is used to account for funds transferred from other funds and for monies received from grants. An example of this would be Federal Emergency Management Agency (FEMA), which approves grants when natural disasters occur. The fund will account for expenditures specifically authorized by ordinances, including capital improvements, and catastrophic emergency type expenditures, such as flood or hurricane disasters.

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HARLINGEN'S DOWNTOWN FUND

CITY OF HARLINGEN
HARLINGEN'S DOWNTOWN FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Investments	\$ 2,795	\$ 1,350	\$ 1,350	\$ 650
Assessments	30,906	27,500	27,500	27,500
Other Financing Sources	216,435	214,975	214,975	214,975
TOTAL REVENUES	\$250,136	\$243,825	\$ 243,825	\$ 243,125
EXPENDITURES:				
Personnel Services - Pay	\$105,569	\$110,885	\$ 110,885	\$ 110,611
Personnel Services - Benefits	31,637	33,771	33,771	45,471
Supplies - General	1,216	3,350	3,350	2,600
Supplies - Miscellaneous	1,219	1,250	1,250	1,250
Services & Charges - General	48,993	58,003	58,003	57,460
Services & Charges - Maintenance	1,112	1,550	1,550	1,550
Services & Charges - Miscellaneous	23,570	51,000	51,000	35,000
TOTAL EXPENDITURES	\$213,316	\$259,809	\$ 259,809	\$ 253,942
Excess Revenues Over/(Under) Expenditure:	36,820	(15,984)	(15,984)	(10,817)
Fund Balance Beginning of Year	127,020	163,840	163,840	147,856
END OF YEAR FUND BALANCE	\$163,840	\$147,856	\$ 147,856	\$ 137,039

Downtown Harlingen, a Public Improvement District, was established in 1989 to foster economic growth and redevelopment in Harlingen's central business district. Since the 1980s, Downtown Harlingen has gone from abandoned to more than 93% occupancy. Today there are more than 180 businesses or organizations in the 18-block downtown district, as well as families that reside in spacious upper-story lofts.

Harlingen's Downtown Revitalization Program has been a public/private partnership since its beginning. In addition to funding provided by the City, downtown property owners have voted six times to tax themselves through an annual assessment to generate revenue for improvements including landscaping, signage, promotions, and security and storefront enhancements. A twelve-member Board of Directors appointed by the Mayor and City Commission oversees the expenditure of assessment funds. The Downtown Manager, Redevelopment Specialist, and Maintenance Coordinator coordinate daily operations with other city departments, volunteers, property owners, and business managers.

Economic growth, creation of new jobs, historic preservation, and development of community pride are among the goals of the program. Downtown Harlingen is a nationally accredited Main Street Program affiliated with the Texas Historical Commission and the National Main Street Center, a subsidiary of the National Trust for Historic Preservation. Eight businesses in Downtown Harlingen have received the prestigious Texas Treasure Business Award. The Downtown District was expanded to include W. Van Buren Street from the railroad tracks to E Street in 2018.

PROGRAM GOAL FY 2020 - 2021

Develop and promote Downtown revitalization, including public improvements, property enhancements, business development, and promotions.

OBJECTIVES FOR FY 2020 - 2021

- Enhance Harlingen’s downtown physical appearance through building rehabilitation, storefront improvements, signs, landscaping, murals, merchandising, and displays.
- Partner with public and private sector groups in beautification and public improvement projects. Educate people about the importance of quality design, historic preservation, and good visual presentations.
- Strengthen and diversify the downtown’s economic base by helping existing businesses grow, property owners to convert unused or underutilized buildings into productive commercial space, and downtown business people to sharpen their competitiveness and merchandising skills.
- Market the commercial district through public relations, advertising, print materials, social media, and events to attract customers, potential investors, new businesses, residents, and visitors.
- Build consensus and cooperation among public and private groups and individuals through partnerships and effective, ongoing management and advocacy for the downtown.
- Lighting is essential for Downtown’s branding, aesthetics and security. Establish a procedure for acquiring more lighting to maintain the trees during the year as well as lighting all murals and alleys.
- Bring more outdoor public art and art programs to the downtown district.
- Invest in equipment for our maintenance coordinator to use to continue to keep downtown clean, safe and beautiful for our citizens, merchants, and visitors.

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
<u>Downtown Grant Programs</u>			
Sign Grants Awarded	6	3	5
Total Awarded	\$ 1,932	\$ 2,265	\$ 2,000
Storefront Improvement Grants Awarded	3	1	3
Total Awarded	\$ 4,338	\$ 660	\$ 2,000
Security Enhancement Grants Awarded	-	1	3
Total Awarded	\$ -	\$ 1,068	\$ 1,000

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
DID Director	1	1	1
Maintenance Coordinator	1	1	1
Redevelopment Specialist	1	1	1
Total	3	3	3

FREE TRADE BRIDGE FUND

**CITY OF HARLINGEN
FREE TRADE BRIDGE FUND**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Charges for Services- Misc	\$ 352,493	\$ 321,000	\$ 321,000	\$ 280,000
Investments	21,259	4,200	4,200	5,500
TOTAL REVENUES	\$ 373,752	\$ 325,200	\$ 325,200	\$ 285,500
EXPENDITURES:				
<u>Street Construction 109-5017</u>				
Services & Charges- General	\$ 124	\$ 132	\$ 132	\$ 200
<u>Transportation Program 109-5050</u>				
Services & Charges - Miscellaneous	55,000	75,000	75,000	75,000
<u>Transfers to Other Funds 109-9999</u>				
Other Financing Uses - Transfers	250,075	506,375	506,375	551,894
TOTAL EXPENDITURES	\$ 305,199	\$ 581,507	\$ 581,507	\$ 627,094
Excess Revenues Over/(Under) Expenditures	68,553	(256,307)	(256,307)	(341,594)
Fund Balance Beginning of Year	936,443	1,004,996	1,004,996	748,689
END OF YEAR FUND BALANCE	\$ 1,004,996	\$ 748,689	\$ 748,689	\$ 407,095

On September 13, 1989, the City of Harlingen executed an interlocal agreement with Cameron County, Texas, whereby the County would issue revenue bonds for the construction of an international bridge, herein referred to as Los Indios International Bridge, located at Los Indios, Texas and La Barranca, Tamaulipas, Mexico. The bonds are payable from the revenues of the County's Toll Bridge System, as defined and fully explained in the Order which authorized such bonds. During November 1992 construction of the bridge was completed and operations commenced.

Any surplus revenues remaining after payment of the debt service requirements, maintenance and operation costs, and an amount equal to 140% of the average annual debt service requirements of all outstanding bonds shall be equally shared between the City of Harlingen, City of San Benito, and Cameron County.

This year's budget continues to include funding for the transit system for Harlingen. Current plans call for a system of three fixed/flexible routes in the community to replace the current on demand system. Funding for the transit system will come from the state and federal governments, from fares and from profits from the Free Trade Bridge at Los Indios. The main difference is due to Bridge Crossing Revenues were lower in the current year compared to the prior year and there was an increase of expenditures in the current year compared to the prior year.

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CONVENTION & VISITOR'S
BUREAU FUND

**CITY OF HARLINGEN
CONVENTION & VISITOR'S BUREAU FUND**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 1,500	\$ 2,800	\$ 2,800	\$ 1,000
Miscellaneous	3,498	20,500	20,500	15,000
Interst on Investements	1,463	-	-	
Transfers	424,000	424,000	424,000	424,000
TOTAL REVENUES	\$430,461	\$447,300	\$ 447,300	\$ 440,000
EXPENDITURES:				
Personnel Services - Pay	\$128,582	\$134,721	\$ 134,721	\$ 139,718
Personnel Services - Benefits	34,826	36,406	36,406	38,052
Supplies - General	2,830	1,900	1,900	1,500
Supplies - Miscellaneous	-	-	-	700
Services & Charges - General	65,208	54,350	54,350	56,500
Services & Charges - Miscellaneous	14,162	64	64	-
Total Administration	245,608	227,441	227,441	236,470
Supplies - Misc	-	17,000	17,000	-
Services & Charges - General	57,871	4,848	4,848	8,000
Services & Charges - Misc	-	4,200	4,200	2,500
Total Meeting Convention Marketing	57,871	26,048	26,048	10,500
Supplies - Miscellaneous	-	7,000	7,000	7,500
Services & Charges - General	12,798	-	-	-
Services & Charges - Miscellaneous	45,215	108,681	108,681	85,000
Total General Advertising	58,013	115,681	115,681	92,500
Supplies- Misc	-	14,768	14,768	-
Services & Charges - Miscellaneous	139,449	109,689	109,689	135,000
Total Tourism Events	139,449	124,457	124,457	135,000
TOTAL EXPENDITURES	\$500,941	\$493,627	\$ 493,627	\$ 474,470
Excess Revenues Over/(Under) Expenditure:	(70,480)	(46,327)	(46,327)	(34,470)
Fund Balance Beginning of Year	275,393	204,913	204,913	158,586
END OF YEAR FUND BALANCE	\$204,913	\$158,586	\$ 158,586	\$ 124,116

The Harlingen Convention and Visitors Bureau (HCVB) is funded by hotel occupancy tax revenues. The HCVB is the official marketing arm of the City. Its mission is to fuel the local business climate and broaden the local tax base by doing the following: Attracting and serving visitors as a means of bringing money into the community; generating personal income, jobs and tax revenue; marketing and ensuring Harlingen as a destination.

PROGRAM GOALS FY 2020 - 2021

Promote and market the City's soon to be constructed Convention Center to conventions, trade groups, and business groups to attract business travel to Harlingen and increase overnight stays in our hotels.

- Continue to market Harlingen to our visitors from Northern Mexico.
- Target and attract national and international visitors to Harlingen to stay in our hotels.
- Continue to promote and market the Harlingen Half Marathon, Jalapeno 100, RGV Birding Festival, Winter Texas Appreciation Fiesta, Blues on the Hill and Freedom Fest.
- Encourage visitors to spend more money in Harlingen.
- Ensure consistent brand messaging about Harlingen.

OBJECTIVES FOR FY 2020 - 2021

- Market Harlingen to increase overnight stays in our hotels.
- Gain continuous input from CVB advisory board and stakeholders on marketing of events and attractions.
- Promote events and attractions on a statewide and international level.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
CVB Director	1	1	1
Marketing & Events Manager	1	1	1
Executive Secretary	1	1	1
Total	3	3	3

AWARDS PROGRAMS

**CITY OF HARLINGEN
AWARD PROGRAMS**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Federal	\$ 531,261	\$ 2,277,644	\$ 2,277,644	\$ 133,670
State	404,701	1,891,179	1,891,179	331,921
Local	488,216	513,088	513,088	660,724
Outside Sources	401,687	1,224,753	1,224,753	-
Transfers From	150,723	1,889,343	1,889,343	-
TOTAL REVENUES	<u>\$ 1,976,588</u>	<u>\$ 7,796,007</u>	<u>\$ 7,796,007</u>	<u>\$ 1,126,315</u>
<u>EXPENDITURES:</u>				
Bullet Proof Vests	\$ 4,909	\$ 7,472	\$ 7,472	\$ 12,675
Victim's Assistance	34,817	83,537	83,537	42,493
STEP Comprehensive	52,612	45,000	45,000	50,044
STEMP IDM Wave Grant	10,000	10,000	10,000	10,000
STEP Click it or Ticket	3,455	4,000	4,000	4,000
Border Star Grant	69,793	60,000	60,000	70,550
DEA Task Force	16,028	18,649	18,649	18,649
ICE Task Force	461	15,000	15,000	15,000
Tropical TX Behavioral	159,135	196,652	196,652	114,443
JLEO Task Force	6,923	7,000	7,000	7,000
STEP CMV	12,000	12,000	12,000	15,169
Operation Stone Garden	72,936	48,000	48,000	53,528
School Resource Officers	529,925	725,047	725,047	660,724
FBI RGV Taskforce	10,065	18,649	18,649	18,649
Other Police Grants	96,030	154,871	154,871	-
Street Maintenance & Misc	266,172	2,836,850	2,836,850	-
Parks Grants	240,687	2,699,382	2,699,382	-
Library Grants	161,001	449,990	449,990	-
HAHM Culture & Recreation	60,444	47,606	47,606	-
Other Health Grants	199,594	296,302	296,302	-
UTHSCSA Grant	56,173	60,000	60,000	33,391
TOTAL EXPENDITURES	<u>\$ 2,063,160</u>	<u>\$ 7,796,007</u>	<u>\$ 7,796,007</u>	<u>\$ 1,126,315</u>
Excess Revenues Over/(Under)				
Expenditures	(86,572)	-	-	-
Fund Balance Beginning of Year	-	(86,572)	(86,572)	(86,572)
END OF YEAR FUND BALANCE	<u>\$ (86,572)</u>	<u>\$ (86,572)</u>	<u>\$ (86,572)</u>	<u>\$ (86,572)</u>

BULLET PROOF VEST GRANT 120-3012

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Supplies- General	\$ 4,909	\$ 4,000	\$ 4,000	\$ 12,675
SWAT FEDERAL GRANT TOTALS	<u>\$ 4,909</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 12,675</u>

The Bullet Proof Vest Partnership Program (BVP) is a government funded grant program that provides as much as 50% of the funding for the purchase for NIJ certified body armor. The program is administered by the U.S. Department of Justice and was developed for the purpose of protecting the lives of law enforcement officers by providing state and local agencies with assistance in funding the protective equipment.

VICTIMS ASSISTANCE 120-3013

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 26,221	\$ 74,662	\$ 74,662	\$ 32,965
Personnel Services - Benefits	8,596	8,875	8,875	9,528
VICTIMS ASSISTANCE GRANT TOTALS	<u>\$ 34,817</u>	<u>\$ 83,537</u>	<u>\$ 83,537</u>	<u>\$ 42,493</u>

This grant is currently funded through the Office of the Governor-Criminal Justice Division, which requires a city match of twenty-five (25%) percent. The City receives seventy-five percent (75%) reimbursement for the position of Crime Victim Liaison (CVL). The focus of the CVL is to assist victims of violent crimes in applying for financial compensation under the Texas Crime Victims Compensation Act. The CVL also coordinates other resources available and assists victims throughout the entire criminal justice process as it relates to their specific case.

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM IMPAIRED DRIVING MOBILIZATION (STEP/IDM) COMPREHENSIVE GRANT 120-3017

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 46,107	\$ 45,000	\$ 45,000	\$ 50,044
Personnel Servs. - Benefits	6,505	-	-	-
STEP/IDM COMPREHENSIVE GRANT TOTAL	<u>\$ 52,612</u>	<u>\$ 45,000</u>	<u>\$ 45,000</u>	<u>\$ 50,044</u>

**SELECTIVE TRAFFIC ENFORCEMENT PROGRAM/IMPAIRED
DRIVING MOBILIZATION (STEP/IDM) WAVE GRANT 120-3026**

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
STEP IDM/WAVE GRANT TOTALS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

STEP CLICK IT OR TICKET 120-3028

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 3,455	\$ 4,000	\$ 4,000	\$ 4,000
STEP-CLICK IT OR TICKET	\$ 3,455	\$ 4,000	\$ 4,000	\$ 4,000

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM-CMV

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 10,332	\$ 12,000	\$ 12,000	\$ 15,169
Personnel Servs. - Benefits	1,668	-	-	-
JLEO TASK FORCE GRANT TOTAL	\$ 12,000	\$ 12,000	\$ 12,000	\$ 15,169

The City of Harlingen has entered into an agreement with the State of Texas, acting by and through the Texas Department of Transportation, to conduct annual traffic enforcement for DWI's, occupant restraint, speed violations and intersection control monitoring within the city limits of Harlingen. Harlingen Police Officers are assigned to this extra-duty assignment and the City is reimbursed for the overtime incurred as a result of our participation in this selective traffic enforcement program. The focus of this initiative is to make the streets of Harlingen safer through a higher patrol presence with the ultimate goal of reducing traffic-related injuries and achieving voluntary compliance of the traffic laws of the state of Texas.

BORDER STAR GRANT 120-3032

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 60,236	\$ 60,000	\$ 60,000	\$ 70,550
Personnel Services - Benefits	9,557	-	-	-
BORDER STAR GRANT TOTAL	\$ 69,793	\$ 60,000	\$ 60,000	\$ 70,550

The Harlingen Police Department will utilize the available funding to enhance the department's efforts in reducing crime trends. Crime trends are often a result of drug and gang related activities. The City of Harlingen Police Department will utilize their full time authorized sworn police officers and investigators to work overtime to combat illicit drug use, the sale of illegal drugs and violent crimes associated with gang and criminal organizations.

DEA TASK FORCE GRANT 120-3033

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 16,028	\$ 17,500	\$ 17,500	\$ 18,649
DEA -TASK FORCE TOTAL	\$ 16,028	\$ 17,500	\$ 17,500	\$ 18,649

This is a Memorandum of Understanding (MOU) agreement with the Harlingen Police Department and the Drug Enforcement Administration (DEA). This is not a grant funded program and is reimbursed by the High Intensity Drug Trafficking Area program (HIDTA). (An eligible officer is funded approximately \$17,500 for daily overtime operations with DEA).

ICE TASK FORCE GRANT 120-3034

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 461	\$ 15,000	\$ 15,000	\$ 15,000
ICE TASK FORCE GRANT TOTAL	\$ 461	\$ 15,000	\$ 15,000	\$ 15,000

The Harlingen Police Department has entered into a Memorandum of Understanding with Immigration and Custom Enforcement (ICE) to provide resources when called upon. HPD will deploy designated officers from the department (as needed) to assist in joint operations. HPD may request reimbursement of overtime salary expenses, investigative expenses, such as travel, fuel, training, equipment, and other similar cost incurred by officer(s) assigned as members of the designated join operationswith the Brownsville- Ice Task Force.

TROPICAL TEXAS BEHAVIORAL 120-3037

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services - Pay	\$ 122,855	\$ 117,483	\$ 117,483	\$ 98,518
Personnel Services - Benefits	36,280	36,201	36,201	15,925
TROPICAL TX. BEHAVIORAL TOTALS	<u>\$ 159,135</u>	<u>\$ 153,684</u>	<u>\$ 153,684</u>	<u>\$ 114,443</u>

This program is under a Memorandum of Understanding with Tropical Texas to provide 2 Officers in the Mental Health Officer Program. These officers provide service to the mental health community by responding to calls for service and transporting patients to medical / physiological facilities. They work hand in hand with the staff at Tropical Texas to provide safety to the mental health community. The officers are furnished a police vehicle and their salaries & benefits paid through Tropical Texas.

JLEO TASK FORCE 120-3038

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 6,923	\$ 7,000	\$ 7,000	\$ 7,000
OPERATION STONE GARDEN TOTAL	<u>\$ 6,923</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>

Eligible officer is given approximately \$7,000 for daily overtime operations with the US Marshals. This is a Memorandum of Understanding agreement with the Harlingen Police Department and the US Marshals. A Cost Reimbursement Agreement is executed between the FBI and Harlingen Police Department. This is not a grant funded program and is reimbursed by HIDTA.

OPERATION STONE GARDEN 120-3045

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 60,221	\$ 48,000	\$ 48,000	\$ 53,528
Personnel Servs. - Benefits	10,715	-	-	-
Srvcs & Charges- Maintenance	2,000	-	-	-
OPERATION STONE GARDEN TOTAL	<u>\$ 70,936</u>	<u>\$ 48,000</u>	<u>\$ 48,000</u>	<u>\$ 53,528</u>

This Operation is to increase the presence of Law Enforcement in areas known for “stash houses” for the purpose of human trafficking and/or illegal drugs; also, the enforcement of state and federal trafficking laws, drug smuggling and locating known/wanted criminals associated with drug trafficking organizations.

SCHOOL RESOURCE OFFICERS

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 401,281	\$ 410,517	\$ 410,517	\$ 577,396
Personnel Benefits	128,644	124,530	124,530	83,328
SCHOOL RESOURCE OFFICER TOTAL	\$ 529,925	\$ 535,047	\$ 535,047	\$ 660,724

The Harlingen Police Department has entered into an Interlocal Agreement with the Harlingen Consolidated Independent School District (HCISD) to provide six (6) School Resource Officers (SRO's) and one (1) SRO Sergeant for security purposes. The SRO's are assigned to HCISD for 218 days and the SRO Sergeant is a year round position. The City of Harlingen is reimbursed by HCISD for actual salary and benefits of the officers. The Reimbursements include wages, overtime, fleet vehicles and per diem for training assignments. In addition, HCISD requested two (2) part time SRO's on an overtime assignment at the HPD rate of \$45/hour. These two (2) positions are for school days only and officers will rotate depending on the days available to work. The Billing and reimbursements will be done bi-annually.

FBI RGV TASKFORCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 10,065	\$ 18,500	\$ 18,500	\$ 18,649
FBI TOTAL	\$ 10,065	\$ 18,500	\$ 18,500	\$ 18,649

Eligible officer is given approximately \$18,344 for daily overtime operations with the FBI. A Cost Reimbursement Agreement is executed between the FBI and Harlingen Police Department and an underlying Memorandum of Understanding agreement is created. This is not a grant funded program and is reimbursed by the FBI.

UTHSCH GRANT 120-7207

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 37,531	\$ 33,534	\$ 33,534	\$ 24,690
Personnel Services - Benefits	11,496	9,595	9,595	8,701
Supplies - General	430	5,000	5,000	-
Supplies - Miscellaneous	3,859	5,000	5,000	-
Services & Charges - General	2,857	3,871	3,871	-
Services & Charges - Misc	-	3,000	3,000	-
UTHSCH GRANT TOTALS	<u>\$ 56,173</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 33,391</u>

Staffed by one (1) Community Health Worker (CHW) under the direction of the Parks Director, the CHW will carry out the following activities in the City: participate in monthly face-to-face meetings and seminars organized by the programs specific for the CHW, and participate in planning meetings. CHW will reach 230 participants with at least 2 components as defined by the implementation plan and document in tracking software. CHW will implement environmental change, support increased physical activity particularly reaching low-income community residents and provide documentation of before and after photos and use information in an evaluation report.

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**PEG (PUBLIC EDUCATION
GRANT) FUND**

CITY OF HARLINGEN
PEG- PUBLIC EDUCATION GRANT FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Franchise Taxes	\$ 107,567	\$ 85,000	\$ 85,000	\$ 90,000
Interest on Investments	\$ 4,497	\$ -	\$ -	\$ 4,000
TOTAL REVENUES	<u>\$ 112,064</u>	<u>\$ 85,000</u>	<u>\$ 85,000</u>	<u>\$ 94,000</u>
<u>EXPENDITURES:</u>				
Miscellaneous Equipment	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess Revenues Over/(Under) Expenditures	112,064	85,000	85,000	94,000
Fund Balance Beginning of Year	609,613	721,677	721,677	806,677
END OF YEAR FUND BALANCE	<u>\$ 721,677</u>	<u>\$ 806,677</u>	<u>\$ 806,677</u>	<u>\$ 900,677</u>

The PEG (Public Education Grant) Fund was established to account for the one percent the City receives from cable companies specifically for allowable capital outlay.

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CONVENTION CENTER FUND

**CITY OF HARLINGEN
CONVENTION CENTER FUND**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Charges for Services- Rentals	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
Intergovernmental	500,000	-	-	-
Interest on Investments	1,875	-	-	1,500
TOTAL REVENUES	<u>\$501,875</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 61,500</u>
<u>EXPENDITURES:</u>				
	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess Revenues Over/(Under) Expenditures	501,875	60,000	60,000	61,500
Fund Balance Beginning of Year	-	501,875	501,875	561,875
END OF YEAR FUND BALANCE	<u>\$501,875</u>	<u>\$561,875</u>	<u>\$ 561,875</u>	<u>\$ 623,375</u>

The Harlingen Convention Center is a 44,436 square-foot multi-purpose facility, owned by the City of Harlingen and operated by an independent firm under the terms of a Developer's Agreement. The Harlingen Convention Center was developed with the primary objective of hosting events and activities that generate significant economic impact and enhance the quality of life of our community. The Harlingen Convention Center Fund is used to account for operational gains and losses of the Convention Center in accordance to the Developer's Agreement.

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FORFEITURE FUNDS

FEDERAL FORFEITURES FUND 130

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 31,489	\$ 20,000	\$ 20,000	\$ 20,000
Interest- Investments	932	-	-	500
TOTAL REVENUES	\$ 32,421	\$ 20,000	\$ 20,000	\$ 20,500
EXPENDITURES:				
Police Operations	\$ 34,925	\$ 10,000	\$ 10,000	\$ 20,000
Treasury Forfeiture Funds	-	10,000	10,000	20,000
TOTAL EXPENDITURES	\$ 34,925	\$ 20,000	\$ 20,000	\$ 40,000
Excess Revenues Over/Under Expenditures	(2,504)	-	-	(19,500)
Fund Balance (Deficit) Beginning of Year	61,809	59,305	59,305	59,305
END OF YEAR FUND BALANCE (DEFICIT)	\$ 59,305	\$ 59,305	\$ 59,305	\$ 39,805

STATE FORFEITURES FUND 133

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 57,479	\$70,000	\$ 70,000	\$ 70,000
Interest- Investments	3,334	-	-	1,000
Miscellaneous	4,137	-	-	-
Sale of Assets	4,500	-	-	-
TOTAL REVENUES	\$ 69,450	\$70,000	\$ 70,000	\$ 71,000
EXPENDITURES:				
Police Operations	\$ 99,194	\$72,000	\$ 72,000	\$ 100,000
Transfers to Other Funds	86,875	-	-	-
TOTAL EXPENDITURES	\$186,069	\$72,000	\$ 72,000	\$ 100,000
Excess Revenues Over/Under Expenditures	(116,619)	(2,000)	(2,000)	(29,000)
Fund Balance Beginning of Year	267,277	150,658	150,658	92,108
END OF YEAR FUND BALANCE	\$150,658	\$92,108	\$ 92,108	\$ 63,108

FEDERAL & STATE FORFEITURES – FUND 130 & 133

The Forfeiture Funds are used to account for monies awarded to, and received by, the Harlingen Police Department through the United States Asset Forfeiture Program. These funds are not to be used to supplant the General Fund, but are used to finance Harlingen Police initiatives that enhance the department's current abilities to be successful in their mission of combating human trafficking, drugs, gangs and violent crimes.

PROGRAM GOAL FY 2020 - 2021

- Continue drug and narcotic interdiction efforts and intelligence gathering/sharing
- Continue to participate in the asset forfeiture program in collaboration with various local, county, state and federal agencies.
- Investigate and assist in the prosecution of organized vice operations and the enforcement of drug laws.
- Become active members of the Rio Grande Valley Law Enforcement Emergency Regional Response Team (LEERRT) working to enforce laws targeting drugs, gangs, violent and organized crimes in the RGV region.

OBJECTIVES FOR FY 2020 - 2021

- Continue active participation in local, county, state, and national narcotic officer professional associations in order to increase intelligence gathering/sharing abilities and to develop staff in application of nationally accepted drug investigation and enforcement practices.
- Continue to provide advanced, specialized training to department investigators.
- Continue to enhance Departmental efficiencies and effectiveness aimed at quality of life improvement within our Community through increased street level drug interdiction and overall crime reduction.
- Become active members of the Rio Grande Valley Law Enforcement Emergency Regional Response Team (LEERRT) working to enforce laws targeting drugs, gangs, violent and organized crimes in the RGV region.
- Continue to pursue, and purchase, the latest technologically advanced equipment-through the expenditure of forfeiture funds to work smarter and act upon real-time crime analysis information.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGE

Nationwide, the criminal element has become ever more devious in developing and implementing methods to conceal and transfer contraband. As such, monetary seizures have declined significantly, but our efforts continue to fight for the common good.

TAX INCREMENT FINANCING
FUNDS

CITY OF HARLINGEN
TAX INCREMENT FINANCING 1 FUND 181

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Intergovernmental	\$ 57,147	\$ -	\$ -	\$ 20,000
Investments	8,752	1,200	1,200	3,000
Transfers	61,344	86,000	86,000	85,000
TOTAL REVENUES	<u>\$127,243</u>	<u>\$ 87,200</u>	<u>\$ 87,200</u>	<u>\$ 108,000</u>
<u>EXPENDITURES:</u>				
Capital Outlay- Land	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Excess Revenues Over/(Under)				
Expenditures	127,243	87,200	87,200	108,000
Fund Balance Beginning of Year	373,347	500,590	500,590	587,790
END OF YEAR FUND BALANCE	<u><u>\$500,590</u></u>	<u><u>\$587,790</u></u>	<u><u>\$ 587,790</u></u>	<u><u>\$ 695,790</u></u>

The Tax Increment Financing Reinvestment Zone #1 (TIF#1) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #1 is an area along and either side of the north leg of Loop 499 continuing along the east leg of the Loop, primarily on the east side south of the airport and containing approximately 2,170 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 2 FUND 182

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 112,887	\$ -	\$ -	\$ 10,000
Investments	8,816	1,200	1,200	4,000
Transfers	133,805	215,000	215,000	215,000
TOTAL REVENUES	<u>\$255,508</u>	<u>\$216,200</u>	<u>\$ 216,200</u>	<u>\$ 229,000</u>
EXPENDITURES:				
Capital Outlay- Land	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Excess Revenues Over/(Under)				
Expenditures	255,508	216,200	216,200	229,000
Fund Balance Beginning of Year	336,720	592,228	592,228	808,428
END OF YEAR FUND BALANCE	<u>\$592,228</u>	<u>\$808,428</u>	<u>\$ 808,428</u>	<u>\$1,037,428</u>

The Tax Increment Financing Reinvestment Zone #2 (TIF#2) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area primarily between FM 801 (Ed Carey) and FM 509 both north and south of the Expressway 77/83 and containing approximately 1,183 acres.

CITY OF HARLINGEN
TAX INCREMENT FINANCING 3 FUND 183

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Intergovernmental	\$ 141,066	\$ 50,000	\$ 50,000	\$ 40,000
Investments	7,334	7,000	7,000	1,500
Transfers	242,025	409,000	409,000	400,000
TOTAL REVENUES	\$ 390,425	\$ 466,000	\$ 466,000	\$ 441,500
EXPENDITURES:				
Administration	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Transfers to Other Funds	453,396	453,396	453,396	500,000
TOTAL EXPENDITURES	\$ 523,396	\$ 523,396	\$ 523,396	\$ 570,000
Excess Revenues Over/(Under) Expenditures	(132,971)	(57,396)	(57,396)	(128,500)
Fund Balance Beginning of Year	429,639	296,668	296,668	239,272
END OF YEAR FUND BALANCE (DEFICIT)	\$ 296,668	\$ 239,272	\$ 239,272	\$ 110,772

The Tax Increment Financing Reinvestment Zone #3 (TIF#3) Fund is used to account for revenue that provide development incentive and funding for infrastructure improvements lacking in the selected area. TIF #2 is an area north and south of Expressway 83 and containing approximately 670 acres.

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HARLINGEN ECONOMIC
DEVELOPMENT CORPORATION,
INC.

CITY OF HARLINGEN
HARLINGEN ECONOMIC DEVELOPMENT CORPORATION

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Sales Tax	\$ 4,926,911	\$ 3,265,000	\$ 3,265,000	\$ 4,627,614
Charges for Services	397,769	242,406	242,406	348,362
Interest on Investments	133,150	113,055	113,055	14,400
Miscellaneous	475,233	430,500	430,500	467,011
Other Financing Sources	4,584,934	206,742	206,742	1,396,606
TOTAL REVENUES	<u>\$10,517,997</u>	<u>\$4,257,703</u>	<u>\$4,257,703</u>	<u>\$6,853,993</u>
<u>EXPENDITURES:</u>				
Personnel Services	\$ 487,789	\$ 629,098	\$ 629,098	\$ 652,182
Materials & Supplies	80	20,000	20,000	15,000
Services & Charges	1,520,374	1,582,711	1,582,711	1,541,832
Direct Business Incentive	624,193	2,494,575	2,494,575	1,793,922
Debt Service	3,286,577	2,793,000	2,793,000	2,851,057
TOTAL EXPENDITURES	<u>\$ 5,919,013</u>	<u>\$7,519,384</u>	<u>\$7,519,384</u>	<u>\$6,853,993</u>
Excess Revenues Over/(Under)	4,598,984	(3,261,681)	(3,261,681)	-
Fund Balance Beginning of Year	5,972,062	10,571,046	10,571,046	7,309,365
END OF YEAR FUND BALANCE	<u>\$10,571,046</u>	<u>\$7,309,365</u>	<u>\$7,309,365</u>	<u>\$7,309,365</u>

MISSION STATEMENT

The mission of the Harlingen Economic Development is to improve the quality of life of the citizens of Harlingen through the creation of wealth, jobs, and investment.

GUIDING PRINCIPLES

- The purpose of the Corporation is to make a difference and to serve as a catalyst for economic growth in our community.
- The focus of the Corporation will be to recruit, retain and attract companies that create primary jobs.
 - Primary employers sell their goods or services outside the community, resulting in new money in the local economy. This new money circulates (multiplier effect) within the community, generating additional jobs, tax revenue, and economic activity.
 - Employers in this sector (manufacturing, distribution, administrative offices, research and development) typically pay higher wages.
 - Investment in this sector is typically higher, resulting in greater tax value with fewer burdens on local government services.
 - Potential new firms and existing businesses that consider expansion will be treated equally. Local firms create the most jobs and are the best salespeople for the community.

- Priority will be given to corporate headquarters operations, regional operations, and business enterprises with fifty or more employees on their local payroll due to the added value these firms bring to a community by way of good corporate citizenship.
- A secondary focus of the Corporation will be the promotion of existing and proposed transportation infrastructure that benefits Harlingen.
- While building a better community is important and requires the effort of a number of organizations, groups and institutions, the main focus of the Development Corporation will be “marketing” and “deal making” with entities that will have significant economic impact on the local economy. Community development activities will be conducted by others.
- Even though small business is a main driver for job growth in the local economy, primary jobs are typically created by larger entities. Because of this and because of our limited financial resources, companies creating larger numbers of jobs with higher wages and employer-provided benefits will be the priority. However, because the global pandemic has created such a huge disruption in our society; and because of the negative impact it has had on our small business community, HEDC will continue to work with the recipients of HELP funds over the next few years.

GOALS AND OBJECTIVES 2020-2021

INVEST IN HUMAN CAPITAL THROUGH SPECIFIC WORKFORCE DEVELOPMENT AND TRAINING ACTIVITIES.

- Continue work to enhance higher education opportunities to address critical workforce development issues – specifically with Wayland Baptist University, UT-RGV, Texas A&M University – Kingsville, TSTC and TSC.
- Continue work with Workforce Solutions – Cameron and the Workforce Development Board to identify pools of ready-to-work people and job openings in Harlingen.
- Continue to work with TSTC and others to enhance the skills and trades of our local workforce.

INCREASE HARLINGEN’S INDUSTRIAL BASE

- Using the “Guiding Principles” of the HEDC, lead in the recruitment of new business and the expansion of existing business.
- Market the community aggressively through various media and personal visits to facilitate the creation of new “primary” jobs through the retention and expansion of existing business and the recruitment of new business.
- Call on the corporate headquarters of local branch operations.
- Maintain information on programs and assistance available to local employers.
- Follow up with firms on problems/opportunities identified and act as a key resource for existing industry.
- Coordinate support efforts with the Harlingen Manufacturers Association and South Texas Manufacturers’ Association.
- Maintain contact information for firms currently located near the border in Mexico.

- Continue direct contact to inform these firms of the advantages of a Harlingen location.
- Develop and/or maintain relationships with economic development officials in Mexico to promote Harlingen as a location of choice.
- Coordinate the activities of the Harlingen Industrial Foundation, Inc. (HIFI)
- Provide input regarding zoning issues to protect future business/industrial areas

INCREASE RETAIL SALES TAX REVENUES AND RETAIL ESTABLISHMENTS

- Encourage growth within the Bass Pro Shops/Cameron Crossing project.
- Participate in International Conference of Shopping Centers trade shows and similar events.
- Conduct direct mail and personal follow up activities to potential developers and retailers.
- Develop the “No Build Zone” and “Orphan” properties for retail or mixed use.
- Use third-party assistance program for data gathering and recruitment
- Develop training webinars for online marketing for small businesses
- Develop long-term emergency revolving loan fund with participation from other funding sources.
- Develop plan for enhancing existing large retail centers.
- Participate with City and Harlingen WaterWorks in extending infrastructure to sites with potential for large scale retail potential such as southeastern part of City.

INCREASE HEALTHCARE FACILITIES AND OFFERINGS

- Work with UTRGV and others on future growth needs of the medical school or other related academic needs.
- Work on efforts to encourage continued expansion of medical, educational, and other commercial facilities and entities related to the medical industry.
- Work with developers of medical office properties

ADVOCATE FOR TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

- Identify and prioritize transportation routes necessary for industrial and commercial development.
- Support efforts to improve FM 509 from the Free Trade International Bridge at Los Indios north beyond its terminus to a new route connecting with I-69E/US77.
- Support efforts to improve the Port of Harlingen’s capacity.
- Support and participate in efforts by the Alliance for I-69 Texas, TBIC and other similar organizations.
- Support Valley International Airport’s efforts to expand US Customs presence at the airport, and to provide additional flights to various destinations.
- Support intermodal transportation hub development and more efficient rail service in Harlingen.
- Work with Cameron County to promote the Free Trade International Bridge at Los Indios.

- Work with the State of Tamaulipas to encourage improvements on the Mexico side of the border.
- Work with others promoting the Matamoros to Mazatlan Highway Corridor for development of truck and trade routes for agricultural products and more.

DEVELOP A ROBUST ENTREPRENEURSHIP/INNOVATION HUB

- Encourage small businesses to use HEDC as a resource
- Provide one-stop services
- Assist with resiliency programs
- Offer variety of entrepreneurship programs, such as Kaufmann
- Develop other small business training programs, including a series of videos teaching small businesses how to market online.
- Promote Harlingen in local media by sending out more press releases, creating marketing collateral, advertising in local media outlets.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
EDC Director	1	1	1
Industrial Recruitment Manager	-	1	1
Commercial Recruitment Manager	1	1	1
Marketing Manager	-	-	1
Office Manager	1	1	1
Administrative Secretary	1	1	1
Total	<u>4</u>	<u>5</u>	<u>6</u>

HARLINGEN COMMUNITY
IMPROVEMENT BOARD FUND

CITY OF HARLINGEN
HARLINGEN COMMUNITY IMPROVEMENT BOARD

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Taxes- Sales	\$ 1,614,092	\$ 1,537,749	\$ 1,537,749	\$ 1,614,092
Intergovernment	492,500	-	-	
Interest on Investments	115,801	25,000	25,000	25,000
Miscellaneous	15,692	-	-	-
TOTAL REVENUES	\$ 2,238,085	\$ 1,562,749	\$ 1,562,749	\$ 1,639,092
EXPENDITURES:				
Administration	\$ -	\$ 956,264	\$ 956,264	\$ 1,000,000
Project Incentives	1,756,202	3,257,802	3,257,802	605,015
TOTAL EXPENDITURES	\$ 1,756,202	\$ 4,214,066	\$ 4,214,066	\$ 1,605,015
Excess Revenues Over/(Under)	481,883	(2,651,317)	(2,651,317)	34,077
Fund Balance Beginning of Year	6,385,216	6,867,099	6,867,099	4,215,782
END OF YEAR FUND BALANCE	\$ 6,867,099	\$ 4,215,782	\$ 4,215,782	\$ 4,249,859

The Harlingen Community Improvement Board is a separately chartered nonprofit 4B corporation. This fund administers 25% of the special ½ cent sales tax monies to foster economic development within the City. The Board of Directors is appointed by the City Commission and functions as the decision/policy-making body for all activities related to this fund.

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DEBT SERVICE FUND

Debt Service Fund is used to account for the accumulation of resources and the payment of general obligation bond principal and interest from governmental resources when the City is obligated in some manner for the payment.

Harlingen Water Works Debt Service Fund is used to account for the accumulation of resources and the payment of revenue bond principal and interest from governmental resources when Harlingen Water Works Service is obligated in some manner for the payment.

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**CITY OF HARLINGEN
DEBT SERVICE FUND**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Property Taxes	\$ 4,077,769	\$ 3,768,061	\$ 3,768,061	\$ 3,359,940
Interest- Investments	33,546	8,500	8,500	605,015
Misc- Various	606,886	804,977	804,977	11,000
Other Financing Sources	133,492	1,970,521	1,970,521	232,016
TOTAL REVENUES	<u>\$ 4,851,693</u>	<u>\$ 6,552,059</u>	<u>\$ 6,552,059</u>	<u>\$ 4,207,971</u>
<u>EXPENDITURES:</u>				
Other Financing Uses	\$ 4,696,451	\$ 6,730,695	\$ 6,730,695	\$ 4,797,681
TOTAL EXPENDITURES	<u>\$ 4,696,451</u>	<u>\$ 6,730,695</u>	<u>\$ 6,730,695</u>	<u>\$ 4,797,681</u>
Excess Revenues Over/(Under)E	155,242	(178,636)	(178,636)	(589,710)
Fund Balance Beginning of Year	920,079	1,075,321	1,075,321	896,685
END OF YEAR FUND BALANCE	<u>\$ 1,075,321</u>	<u>\$ 896,685</u>	<u>\$ 896,685</u>	<u>\$ 306,975</u>

The City of Harlingen issues general obligation bonds and certificates of obligation to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and certificates of obligation are direct obligations and pledge the full faith and credit of the City. These bonds and certificates generally are issued as 25-years or less serial bonds, with varying amounts of principal maturing each year. All taxable property within the City is subject to a continuing direct ad valorem tax, within the limits prescribed by law, levied by the City sufficient to provide for the payment of principal of and interest on all Bonds and Certificates of Obligation.

CITY OF HARLINGEN LEGAL DEBT LIMIT

The City of Harlingen does not have a legal debt limit mandated by law.

Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 Taxable Assessed Valuation for all City purposes. The Home Rule Charter of the City adopts the constitutionally authorized maximum tax rate of \$2.50 per \$100 Taxable Assessed Valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for all General Obligation debt service, as calculated at the time of issuance. For October 1, 202 the 2020 Tax Rate is \$0.619885 per \$100 Assessed Valuation.

Taxable Assessed Valuation	\$3,860,705,742
Limited on amount designated for Debt Service	<u>X\$2.50 per 100</u>
Legal property tax levy limit	<u>\$96,517,644</u>
Estimated amount budgeted for general obligation Debt Service during the fiscal year 2020 - 2021	<u>\$3,318,493</u>

LONG-TERM DEBT POLICIES

Capital Improvement Plan

Major capital improvement will normally be funded through the issuance of long-term debt.

Debt Policies

The City will limit financing by issuance of long-term debt to those capital projects that cannot be funded from current revenues.

The City will not utilize long-term debt to finance recurring maintenance and operating costs.

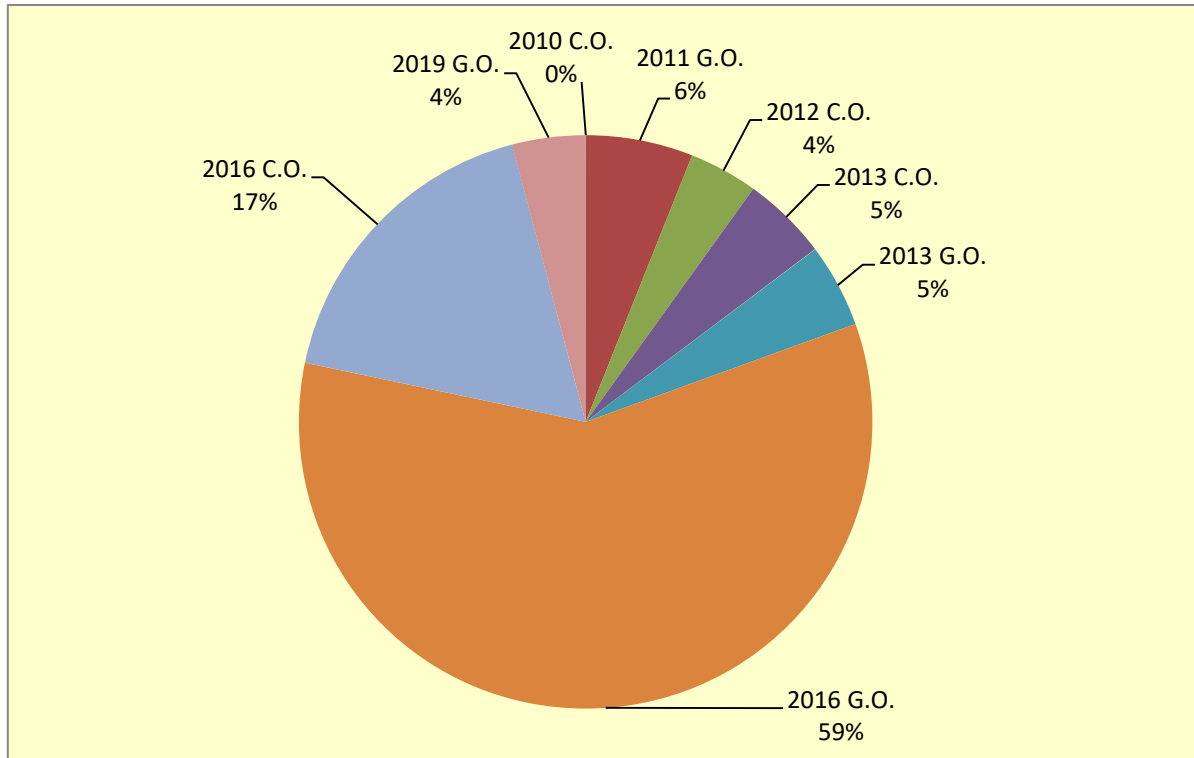
The City will not issue long-term debt for a period that exceeds the estimated useful life of the related capital project.

CITY OF HARLINGEN

DEBT SERVICE SCHEDULE

indebtedness. Of the City of Harlingen's \$0.619885 tax rate, \$0.094087 is allocated to the retirement of long term debt.

	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
2010 Certificates of Obligation	\$ 224,759	\$ 225,144	\$ 225,144	\$ -
2011 Refunding G. O. Bonds	290,671	289,517	289,517	288,243
2012 Certificates of Obligation	186,688	192,488	192,488	184,488
2013 Certificates of Obligation	230,775	222,675	222,675	229,675
2013 Refunding G. O. Bonds	319,375	224,575	224,575	225,125
2016 Refunding G. O. Bonds	2,701,500	2,800,800	2,800,800	2,805,125
2016 Certificate of Obligation	740,380	804,976	804,976	837,031
2019 Refunding G. O. Bonds	-	52,029	52,029	196,900
	<u>\$4,694,148</u>	<u>\$4,812,204</u>	<u>\$4,812,204</u>	<u>\$4,766,587</u>



This pie chart shows the percentage that each General Obligation Bond or Certificate of Obligation Project represents.

CITY OF HARLINGEN
DEBT REQUIREMENT SUMMARY 2020 - 2020

	OUTSTANDING PRINCIPAL 10/1/2020	CURRENT PRINCIPAL	INTEREST REQUIREMENT	OUTSTANDING PRINCIPAL 10/1/2021	MATURITY DATE
2010 Certificates of Obligation	\$ 2,015,000	\$ 150,000	\$ 75,144	\$ 1,865,000	2/15/2030
2011 Refunding G.O. Bonds	1,365,000	260,000	29,516	1,105,000	2/15/2024
2012 Certificates of Obligation	1,810,000	150,000	42,488	1,660,000	2/15/2035
2013 Certificates of Obligation	2,600,000	150,000	72,675	2,450,000	2/15/2035
2013 Refunding G.O. Bonds	1,300,000	195,000	29,575	1,105,000	2/15/2025
2016 Refunding G.O. Bonds	20,020,000	2,105,000	695,800	17,915,000	2/15/2025
2016 Certificates of Obligation	11,945,000	350,000	454,976	11,595,000	2/15/2040
	<u>\$ 41,055,000</u>	<u>\$ 3,360,000</u>	<u>\$ 1,400,174</u>	<u>\$ 37,695,000</u>	

CITY OF HARLINGEN
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - PROPERTY TAX RATE

FISCAL YEAR	2011		2012		2013		2013	
	REFUNDING G.O. BONDS		CERTIFICATES OF OBLIGATION		CERTIFICATES OF OBLIGATION		REFUNDING G.O. BONDS	
	ENDING	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL
9/30/2021	265,000	23,243	145,000	39,488	160,000	69,675	200,000	25,125
9/30/2022	275,000	16,790	150,000	36,588	165,000	66,475	210,000	20,000
9/30/2023	280,000	10,158	150,000	33,588	165,000	63,175	215,000	14,688
9/30/2024	285,000	3,406	160,000	30,588	165,000	59,875	220,000	9,250
9/30/2025	-	-	140,000	27,388	195,000	54,925	260,000	3,250
9/30/2026	-	-	145,000	24,588	195,000	49,075	-	-
9/30/2027	-	-	145,000	21,325	205,000	43,225	-	-
9/30/2028	-	-	15,000	18,063	55,000	37,075	-	-
9/30/2029	-	-	20,000	17,650	50,000	35,425	-	-
9/30/2030	-	-	25,000	17,100	50,000	33,925	-	-
9/30/2031	-	-	100,000	16,413	205,000	32,425	-	-
9/30/2032	-	-	115,000	13,663	200,000	26,275	-	-
9/30/2033	-	-	110,000	10,500	210,000	20,275	-	-
9/30/2034	-	-	120,000	7,200	210,000	13,975	-	-
9/30/2035	-	-	120,000	3,600	220,000	7,150	-	-
9/30/2036	-	-	-	-	-	-	-	-
9/30/2037	-	-	-	-	-	-	-	-
9/30/2038	-	-	-	-	-	-	-	-
9/30/2039	-	-	-	-	-	-	-	-
9/30/2040	-	-	-	-	-	-	-	-
	<u>\$1,105,000</u>	<u>\$53,596</u>	<u>\$1,660,000</u>	<u>\$317,742</u>	<u>\$2,450,000</u>	<u>\$612,950</u>	<u>\$1,105,000</u>	<u>\$72,313</u>

	2016 REFUNDING G.O. BONDS		2016 CERTIFICATES OF OBLIGATION		2019 REFUNDING G.O. BONDS		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
9/30/2021	2,185,000	620,125	390,000	447,031	120,000	76,900	3,465,000	1,301,587	4,766,587
9/30/2022	2,280,000	508,500	415,000	437,398	125,000	71,975	3,620,000	1,157,726	4,777,726
9/30/2023	2,400,000	391,500	430,000	425,944	140,000	65,350	3,780,000	1,004,403	4,784,403
9/30/2024	2,500,000	294,000	450,000	413,001	145,000	58,225	3,925,000	868,345	4,793,345
9/30/2025	2,645,000	216,825	460,000	398,826	170,000	52,050	3,870,000	753,264	4,623,264
9/30/2026	2,990,000	132,300	475,000	383,876	180,000	45,000	3,985,000	634,839	4,619,839
9/30/2027	2,915,000	43,725	490,000	367,964	185,000	35,875	3,940,000	512,114	4,452,114
9/30/2028	-	-	510,000	350,814	200,000	26,250	780,000	432,202	1,212,202
9/30/2029	-	-	525,000	332,199	210,000	16,000	805,000	401,274	1,206,274
9/30/2030	-	-	545,000	311,304	215,000	5,375	835,000	367,704	1,202,704
9/30/2031	-	-	570,000	289,613	-	-	875,000	338,451	1,213,451
9/30/2032	-	-	595,000	266,927	-	-	910,000	306,865	1,216,865
9/30/2033	-	-	620,000	242,294	-	-	940,000	273,069	1,213,069
9/30/2034	-	-	645,000	216,626	-	-	975,000	237,801	1,212,801
9/30/2035	-	-	670,000	189,923	-	-	1,010,000	200,673	1,210,673
9/30/2036	-	-	700,000	162,185	-	-	700,000	162,185	862,185
9/30/2037	-	-	730,000	133,205	-	-	730,000	133,205	863,205
9/30/2038	-	-	760,000	101,888	-	-	760,000	101,888	861,888
9/30/2039	-	-	790,000	69,284	-	-	790,000	69,284	859,284
9/30/2040	-	-	825,000	35,393	-	-	825,000	35,393	860,393
	<u>\$17,915,000</u>	<u>\$2,206,975</u>	<u>\$11,595,000</u>	<u>\$5,575,695</u>	<u>\$1,690,000</u>	<u>\$453,000</u>	<u>\$37,520,000</u>	<u>\$9,292,271</u>	<u>\$46,812,271</u>

CITY OF HARLINGEN

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
FOR GENERAL GOVERNMENTAL BONDED DEBT
TO TOTAL GENERAL FUND EXPENDITURES**

LAST TEN FISCAL YEARS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE BOND PAYMENTS	TOTAL GENERAL FUND OPERATING EXPENDITURES	RATIO OF DEBT SERVICE FUND TO GENERAL FUND EXPENDITURES
2012	1,940,000	1,700,006	3,640,006	36,307,226	10.03%
2013	1,970,000	1,718,622	3,688,622	38,372,177	9.61%
2014	2,165,000	1,774,329	3,939,329	40,779,527	9.66%
2015	2,365,000	1,621,195	3,986,195	44,702,076	8.92%
2016	2,610,000	1,545,421	4,155,421	40,181,184	10.34%
2017	2,705,000	1,242,954	3,947,954	41,711,224	9.46%
2018	3,155,000	1,535,508	4,690,508	43,162,409	10.87%
2019	3,225,000	1,469,145	4,694,145	45,336,999	10.35%
2020	3,360,000	1,452,203	4,812,203	52,774,129	9.12%
2021	3,465,000	1,301,587	4,766,587	48,662,236	9.80%

**CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT REQUIREMENT SUMMARY
FISCAL YEAR 2019 - 2020**

DEBT SERIES	ORIGINAL AMOUNT	INTEREST RATES	OUTSTANDING		INTEREST REQUIREMENT	OUTSTANDING	
			PRINCIPAL 10/1/2020	CURRENT PRINCIPAL		PRINCIPAL 9/30/2021	MATURITY DATE
2010B Refunding	\$ 4,205,000	2.0 - 3.0%	\$ 125,000	\$ 125,000	\$ 1,875	\$ -	11/1/2021
2015A Revenue	12,000,000	2.0 - 3.75%	10,140,000	500,000	321,813	9,640,000	11/1/2036
2015B Refunding	6,475,000	2.0 - 3.25%	3,660,000	760,000	99,663	2,900,000	11/1/2031
2019 Refunding	4,825,000	2.5 - 5%	4,825,000	-	193,775	4,825,000	11/1/2036
TOTAL	<u>\$ 27,505,000</u>		<u>\$ 13,925,000</u>	<u>\$ 1,385,000</u>	<u>\$ 617,126</u>	<u>\$ 12,540,000</u>	

CITY OF HARLINGEN
WATERWORKS SYSTEM
DEBT SERVICE REQUIREMENTS TO MATURITY BY FISCAL YEAR
SOURCE OF FUNDING - WATER & SEWER SYSTEM REVENUE

FISCAL YEAR ENDING 09/30	2010B REFUNDING REVENUE BONDS		2015A REVENUE BONDS		2015B REFUNDING REVENUE BONDS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2021	125,000	1,875	500,000	321,812	760,000	99,663
2022	-	-	515,000	306,588	240,000	84,663
2023	-	-	530,000	290,912	255,000	77,238
2024	-	-	545,000	274,788	265,000	69,437
2025	-	-	560,000	258,212	275,000	61,338
2026	-	-	580,000	241,113	280,000	53,012
2027	-	-	595,000	223,487	295,000	44,388
2028	-	-	615,000	205,338	300,000	35,462
2029	-	-	635,000	186,587	320,000	26,163
2030	-	-	650,000	166,907	330,000	16,206
2031	-	-	675,000	145,781	340,000	5,525
2032	-	-	695,000	122,650	-	-
2033	-	-	720,000	97,887	-	-
2034	-	-	745,000	71,785	-	-
2035	-	-	775,000	44,234	-	-
2036	-	-	805,000	15,094	-	-
	\$ 125,000	\$ 1,875	\$ 10,140,000	\$ 2,973,175	\$ 3,660,000	\$ 573,095

FISCAL YEAR ENDING 09/30	2019 REFUNDING BONDS		TOTAL DEBT	TOTAL DEBT	TOTAL PRINCIPAL & INTEREST
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
2021	-	193,775	1,385,000	617,125	2,002,125
2022	240,000	187,775	995,000	579,026	1,574,026
2023	240,000	175,775	1,025,000	543,925	1,568,925
2024	250,000	163,525	1,060,000	507,750	1,567,750
2025	260,000	150,775	1,095,000	470,325	1,565,325
2026	280,000	137,275	1,140,000	431,400	1,571,400
2027	290,000	123,025	1,180,000	390,900	1,570,900
2028	305,000	108,150	1,220,000	348,950	1,568,950
2029	325,000	92,400	1,280,000	305,150	1,585,150
2030	340,000	75,775	1,320,000	258,888	1,578,888
2031	355,000	58,400	1,370,000	209,706	1,579,706
2032	370,000	44,900	1,065,000	167,550	1,232,550
2033	375,000	35,588	1,095,000	133,475	1,228,475
2034	385,000	26,088	1,130,000	97,873	1,227,873
2035	400,000	16,275	1,175,000	60,509	1,235,509
2036	410,000	5,638	1,215,000	20,732	1,235,732
	\$ 4,825,000	\$ 1,595,139	\$ 18,750,000	\$ 5,143,284	\$ 23,893,284

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities by the City of Harlingen, including those financed by special assessments. The City has the following Capital Projects Funds:

Harlingen Water Works Services Fund is used for repairs and replacements of equipment and components of water and sewage systems.

Valley International Airport Fund is used for equipment expenses and facility improvements.

Infrastructure Fund is intended to maintain many of the City's existing infrastructures. The fund is financed with a special assessment on the Sanitation bill as a separate monthly line item.

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INFRASTRUCTURE FUND

**CITY OF HARLINGEN
INFRASTRUCTURE FUND**

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Taxes- Other	\$1,491,176	\$1,400,000	\$1,400,000	\$1,400,000
Investments	33,226	13,074	13,074	7,000
Transefer From	15,426	165,935	165,935	-
TOTAL REVENUES	<u>\$1,539,828</u>	<u>\$1,579,009</u>	<u>\$1,579,009</u>	<u>\$1,407,000</u>
<u>EXPENDITURES:</u>				
Street Maintenance	\$1,936,573	\$2,758,080	\$2,758,080	\$1,400,000
Parks	-	-	-	-
TOTAL EXPENDITURES	<u>\$1,936,573</u>	<u>\$2,758,080</u>	<u>\$2,758,080</u>	<u>\$1,400,000</u>
Excess Revenues Over/(Under)	(396,745)	(1,179,071)	(1,179,071)	7,000
Fund Balance Beginning of Year	1,575,816	1,179,071	1,179,071	-
END OF YEAR FUND BALANCE (DEFICIT)	<u>\$1,179,071</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,000</u>

This fund addresses the infrastructure needs of the City. In previous years this fund revenue was generated from a \$1.00 Surcharge on the water, sewer and garbage bill, this surcharge was replaced by a street maintenance fee enacted on April 5, 2017. The revenue budgeted for FY 21 is \$1,407,000 and expenditures of \$1,400,000 were budgeted for street related projects.

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HARLINGEN WATERWORKS
SERVICES FUND

**Harlingen Waterworks System
Capital Improvement Projects
Fiscal Year 2020 - 2021**

<u>Description</u>	<u>2018-19 Actual</u>	<u>2019-20 Adopted</u>	<u>2019-20 Estimated</u>	<u>2020-21 Approved</u>
<u>Water Rights</u>	\$ 708,461	\$ 600,000	\$ 334,477	\$ 175,000
<u>Downtown Water Treatment Plant</u>				
Security Lighting	-	35,000	-	60,000
Road Rehab & Extension	-	160,000	120,000	60,000
Plant Automation	-	-	-	-
Raw & High Srv Variable Frequency Drives	-	-	-	-
Power Quality Improvements	-	250,000	44,015	160,000
Reservoir Study	-	-	-	-
Sludge Management	-	-	-	280,000
Raw Water Intake Rehabilitation	-	-	-	400,000
<u>MFR Water Treatment Plant</u>				
Security Lighting	-	25,000	-	75,000
Road Rehab & Extension	-	255,000	196,703	-
Reservoir Study	-	-	-	-
Filter Underdrain Replacement	-	-	100,000	600,000
Power Quality Improvements	-	-	3,183	200,000
Sludge Management	-	40,000	-	-
Subtotal: Water Treatment	2,333,913	765,000	463,901	1,835,000
<u>Water Distribution</u>				
Roosevelt to Loop 499 Transmission Main	-	-	-	-
Treasure Hills Water Line Replacement	-	4,960,000	1,781,831	1,500,000
Pendleton Place Water Line Replacement	-	-	-	4,500,000
Alley Water Replacement Main Office	-	-	104,000	-
Developer Participation	-	200,000	80,000	200,000
Customer Meter Replacement < 3" (in-house)	-	300,000	-	240,000
Customer Meter Replacement < 3"(contracted)	-	-	400,000	-
Meter Upgrades > 3"	-	250,000	-	1,000,000
Automated Metering 1.5" to 2"	-	-	-	-
Subtotal: Water Distribution	1,817,840	5,710,000	2,365,831	7,440,000
<u>Wastewater Collection</u>				
Manhole Rehabilitation	-	250,000	250,000	325,000
Industrial District Sewer Trunk Extension	-	350,000	-	50,000
Developer Participation	-	400,000	240,368	400,000
E Crockett Main Replacement	-	18,500	-	20,000
Lift Station 64 Wetwell Replacement	-	-	140,000	-
Lift Station 27 Rehabilitation	-	87,000	69,001	-
Lift Station 60 Replacement	-	-	-	-
Lift Station 04 Rehabilitation	-	175,000	50,000	-
Lift Station 15 Rehabilitation	-	-	-	-
Alley Sewer Replacement Main Office	-	-	112,000	-
J St. Sewer Replacement	-	-	-	15,000
Clifford and 25th Sewer Replacement	-	-	-	10,000
Lift Station 25 Rehabilitation	-	-	-	100,000
Lift Station 59 Rehabilitaion	-	-	-	100,000
Power Quality Correction & Safety	-	-	-	50,000
Engineering for Priority Master Plan Projects	-	-	-	500,000
Subtotal: Wastewater Collection	578,088	1,280,500	861,369	1,570,000
<u>Wastewater Treatment</u>				
Sludge Dewatering Facility	261,008	1,500,000	50,000	1,450,000
<u>Facility Maintenance</u>				
Van Buren Structural Repairs	-	200,000	1,925	200,000
Van Buren N Window Repairs	-	-	-	-
Van Buren Bldg Exterior Painting	-	-	-	100,000
Van Buren Lobby Security Improvements	-	-	-	75,000
Van Buren Office Remodel	-	50,000	-	50,000
Van Buren Furnishings	-	40,000	40,000	-
Van Buren Parking Lot Improvements	-	200,000	226,000	-
Subtotal: Facility Maintenance	-	490,000	267,925	425,000
Capital Improvement Program Total	\$ 5,699,310	\$ 10,345,500	\$ 4,343,503	\$ 12,895,000

**CITY OF HARLINGEN
WATERWORKS SYSTEM
CAPITAL EQUIPMENT
FISCAL YEAR 2020 - 2021 BUDGET**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET FY 2019-20</u>	<u>ESTIMATED FY 2018-19</u>	<u>APPROVED FY 2020-21</u>
Customer Service	Two Drive Up Units with New Audio and replacement of Two Teller Units	\$ -	\$ -	\$ 25,000
Information Technology	Replace switches & routers main building	-	-	\$ 48,000
Information Technology	Data Center Firewall	-	-	\$ 20,000
Information Technology	Replace WIFI access points in main office building	-	-	\$ 10,000
Information Technology	Main Office Wiring with short fiber backbone	-	-	\$ 40,000
Construction Maintenance	Backhoe/loader	-	-	\$ 95,000
Construction Maintenance	Jumping Jack Compactor	-	-	\$ 3,500
Construction Maintenance	3 Generators	-	-	\$ 7,500
Construction Maintenance	2 air compressor	-	-	\$ 7,500
Wastewater Collection	Sewer Jet Truck	-	-	\$ 290,000
Wastewater Collection	Service Connection Inspection Push Camera	-	-	\$ 12,000
Wastewater Collection	Portable Generators	-	-	\$ 10,000
Wastewater Collection	Tanker for Hauling Wastewater	-	-	\$ 210,000
Wastewater Collection	Rescue Saw	-	-	\$ 4,000
Wastewater Collection	Utility Service Truck	-	-	\$ 70,000
Wastewater Collection	Wastewater Taps	-	-	\$ 45,000
Wastewater Pretreatment	Model 6712 Full-Size Portable Sampler	-	-	\$ 4,000
Wastewater Treatment	Frontend Loader	-	-	\$ 95,000
Fleet	Scanner for Vehicle Maintenance	-	-	\$ 5,000
Laboratory	Laboratory Information Management System (LIMS)	-	-	\$ 21,000
Laboratory	BOD Incubator	-	-	\$ 5,500
Laboratory	Quanti-Tray Sealer Plus	-	-	\$ 5,200
Distribution Maintenance	5-Yard Dump Truck	-	-	\$ 85,000
Distribution Maintenance	Pressure Washer	-	-	\$ 12,000
Distribution Maintenance	Portable Generators (2)	-	-	\$ 7,000
Distribution Maintenance	Water Taps	-	-	\$ 55,000
Distribution Services	1/2 ton Service Truck	-	-	\$ 25,000
Facilities Maintenance	2 -5 ton HVAC units Main office 3r floor	-	-	\$ 20,000
Facilities Maintenance	1-7.5 ton HVAC unit Main office 3rd floor	-	-	\$ 12,000
Facilities Maintenance	1-7.5 ton HVAC unit Warehouse	-	-	\$ 12,000
Engineering	Multifunction Plotter (scan print, copy)	8,000	-	-
Information Technology	Hyper-converged Computing Node	30,000	-	-
Laboratory	Laboratory Information Management System (LIMS)	100,000	-	-
Laboratory	CBOD Incubator	6,000	-	-
Warehouse/ Purchasing	Forklift (9000 lb. capacity)	60,000	-	-
Fleet	Forklift	40,000	-	-
Facilities Maintenance	Scissor Lift	17,000	-	-
Facilities Maintenance	HVAC Systems (3)	23,000	-	-
Customer Service	1/2 Ton Trucks (2) service vehicles	45,000	-	-
Water Treatment	1 Ton Truck (service vehicle)	47,000	-	-
Wastewater Pretreatment	1/2 Ton Truck (4 door)	35,000	-	-
Wastewater Collection	Combo Vacuum Unit	425,000	-	-
Wastewater Collection	Air Compressor & Air Hammer	25,000	-	-
Water Distribution	Water Taps	55,000	-	-
Wastewater Collection	Wastewater Taps	45,000	-	-
		<u>\$ 961,000</u>	<u>\$ -</u>	<u>\$ 1,261,200</u>

VALLEY INTERNATIONAL
AIRPORT FUND

2020 Proposed Budget

VALLEY INTERNATIONAL AIRPORT

PROPOSED CAPITAL BUDGET

FOR FISCAL YEAR OCTOBER 01, 2019 - SEPTEMBER 30, 2020

Capital Purchases

- 1 ARFF FLIR Camera
- 2 Riding Floor Scrubber
- 3 Vacuums and Floor Buffer
- 4 Pick-up Truck with Radio and Safety Flashers
- 5 Airfield Tractor and Shredder
- 6 Tennent Sweeper
- 7 Grounds Keeper motorized mule

Total Capital Expenses

PROPOSED BUDGET	SOURCE OF FUNDS			
	FAA	PFC	LOCAL	Other
\$ 12,000	\$ -	\$ -	\$ 12,000	\$-
11,000	-	-	11,000	-
4,000	-	-	4,000	-
30,000	-	-	30,000	-
70,000	-	-	70,000	-
60,000	-	-	60,000	-
15,000	-	-	15,000	-
-	-	-	-	-
\$ 202,000	\$ -	\$ -	\$ 202,000	\$-

Capital Improvements

- 1 Upgrade Fire Alarm System
- 2 Overlay RWY 13-31
- 3 RWY 17R-35L Extension
- 4 Replace Pax Bridge 2

Total Capital Improvements

Total Capital Expenses and Capital Improvements

\$ 200,000	\$ 180,000	\$ -	\$ 20,000	\$-
3,000,000	2,700,000	300,000	-	-
17,500,000	15,750,000	1,750,000	-	-
715,000	-	715,000	-	-
-	-	-	-	-
\$21,415,000	\$18,630,000	\$2,765,000	\$ 20,000	\$-
\$21,617,000	\$18,630,000	\$2,765,000	\$222,000	\$-

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ENTERPRISE FUNDS

Enterprise Funds are established to account for operations, which are intended to be self-supporting through user charges. The City has the following enterprise funds, two of which are component units:

Municipal Auditorium Fund has been established to account for the activities of the Municipal Auditorium and the Casa de Amistad facility for economic gain as well as encouragement of the arts.

Sanitation Fund is provided to account for the resources from the collection of garbage and public landfill operations within the City limits.

Harlingen Arts and Heritage Museum Fund is used to account for the activities of the City Museum.

Municipal Golf Course Fund is provided to account for user fees received from the Municipal Golf Course and account for expenditures of maintenance and operations.

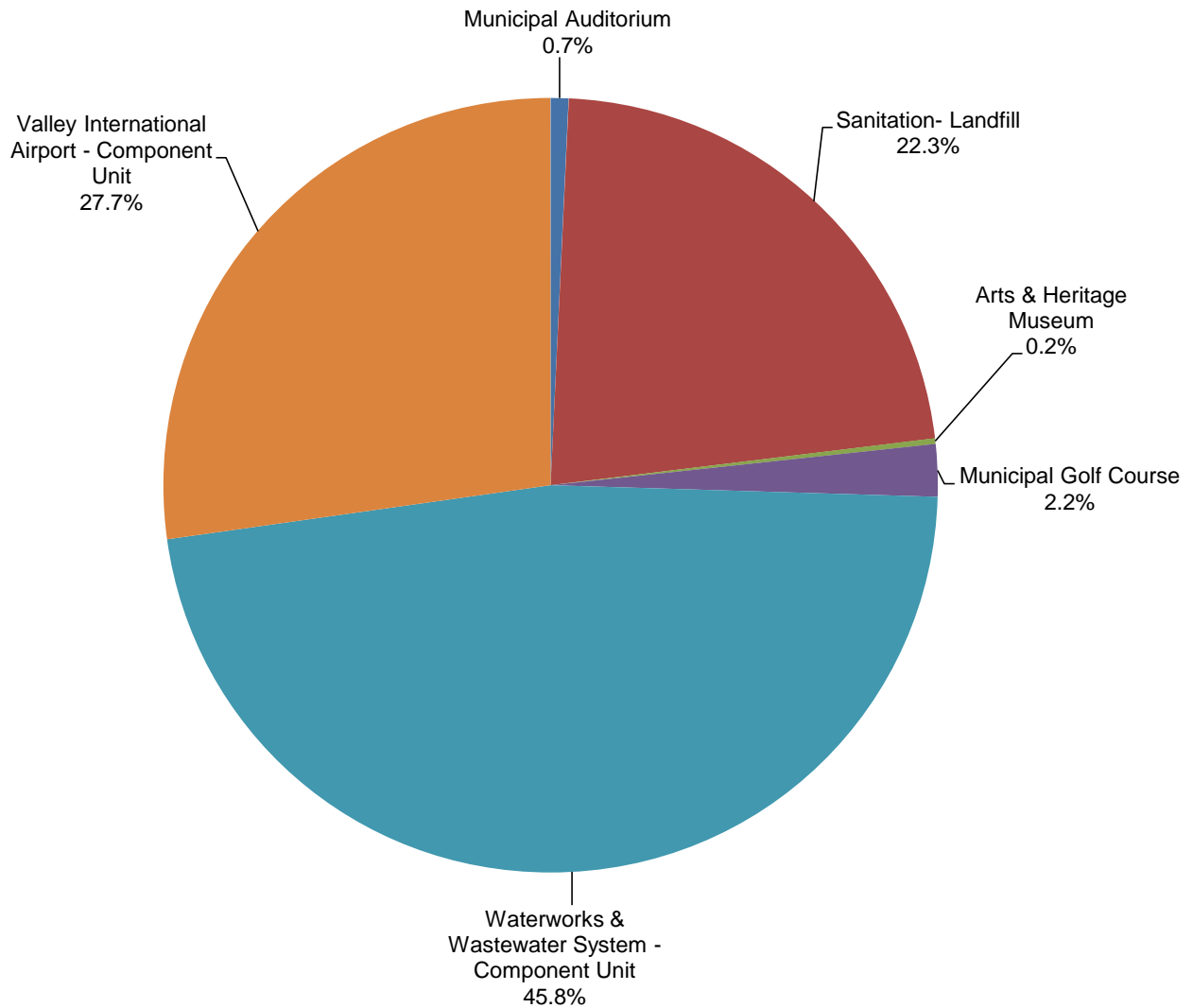
COMPONENT UNITS:

Waterworks and Wastewater System Fund is a component unit, which accounts for the operation of the Waterworks and Wastewater system. A board separate from the City Commission controls this component unit.

Valley International Airport Fund is a component unit, which accounts for the operations of the Valley International Airport. A board separate from the City Commission controls this component unit.

ENTERPRISE FUNDS

EXPENDITURES \$47,168,515



MUNICIPAL AUDITORIUM FUND

CITY OF HARLINGEN
MUNICIPAL AUDITORIUM FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Charges for Services	\$ 219,883	\$ 233,150	\$ 233,150	\$ 219,950
Interest on Investments	2,456	600	600	500
Miscellaneous	(185)	1,400	1,400	1,500
Other Financing Sources	115,000	115,000	115,000	115,000
TOTAL REVENUES	\$ 337,154	\$ 350,150	\$ 350,150	\$ 336,950
<u>EXPENDITURES:</u>				
Personnel Services	\$ 99,464	\$ 106,112	\$ 106,112	\$ 108,241
Materials & Supplies	8,712	11,250	11,250	9,800
Services & Charges	224,345	236,365	236,365	231,550
Depreciation	175,513	-	-	-
TOTAL EXPENDITURES	\$ 508,034	\$ 353,727	\$ 353,727	\$ 349,591
Net Income/(Loss)	(170,880)	(3,577)	(3,577)	(12,641)
Net Position Beginning of Year	1,330,245	1,159,365	1,159,365	1,155,788
END OF YEAR NET POSITION	\$1,159,365	\$1,155,788	\$1,155,788	\$1,143,147

MISSION STATEMENT

“Presenting, promoting and participating in regional arts and cultural affairs”

PROGRAM GOALS FY 2020 - 2021

- **Serve** as the premier theatrical venue for patrons, producers and promoters, alike, seeking a quality theatre experience in the Rio Grande Valley
- **Provide** a safe, functional environment for local arts organizations to present performances throughout the year
- **Surpass** customer expectation in providing quality rental facilities for private, professional and promotional events
- **Engage** theatre patrons by working with arts organizations and private promoters to provide quality live entertainment

OBJECTIVES FOR FY 2020 - 2021

Engagement

- Provide arts opportunities to the Valley’s young people by offering a venue for local dance studios and musical programs.

- Serve as the performance venue of choice for Harlingen nonprofit arts organizations, Valley school districts and private entities.
- Examine opportunities to expand revenue thru increased programming
- Continue our current joint efforts with the Harlingen Arts and Heritage Museum and local arts entities to provide interdisciplinary arts opportunities for arts patrons of all ages.

Surpass customer expectation in providing quality rental facilities

- Revise and improve marketing strategies to enhance our facilities’ visibility in the marketplace and increase rental revenue.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Since implementing ticketing services, the system has generated over \$90,000 in revenue. In December of 2019, a contract for this service was awarded to Top Box Tickets. Staff will continue to work with Top Box to reduce City Staff time on settlement and reconciliation and increase financial transparency
- Utilize information obtained through the audit process to affect change that will increase financial transparency, create a smoother flow of communications, improve record keeping and enable staff to more effectively carry out, adhere to and enforce City Policy
- Work with presenting organizations such as the Harlingen Concert Association and Bravo Arts to create an environment conducive to presenting performances outside of their regularly scheduled season programming.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
<u>TOTAL EVENT DAYS</u>			
Casa De Amistad	82	34	82
Municipal Auditorium	<u>106</u>	<u>49</u>	<u>106</u>
Total	188	83	188

REVENUE PER EVENT DAY

Casa De Amistad	\$140,984.00	\$234,427.00	\$140,984.00
Municipal Auditorium	<u>\$258,651.00</u>	<u>\$250,086.00</u>	<u>\$258,651.00</u>
Total	\$399,635.00	\$484,513.00	\$399,635.00

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Director of Arts & Entertainment	<u>1</u>	<u>1</u>	<u>1</u>
Total	1	1	1

SANITATION FUND

CITY OF HARLINGEN
SANITATION FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Charges for Services	\$ 9,907,158	\$ 9,594,500	\$ 9,594,500	\$ 9,516,000
Interest on Investments	196,250	56,000	56,000	57,000
Miscellaneous	31,773	-	-	-
Sale of Assets	60,016	-	-	20,000
Capital Contributions	841,442	-	-	
TOTAL REVENUES	<u>\$11,036,639</u>	<u>\$ 9,650,500</u>	<u>\$ 9,650,500</u>	<u>\$ 9,593,000</u>
<u>EXPENDITURES:</u>				
Sanitation	\$ 3,617,788	\$ 4,561,003	\$ 4,561,003	\$ 4,379,054
Sanitation - Brush & Debris	1,549,245	1,895,638	1,895,638	2,160,437
Sanitation - Landfill	3,095,147	3,282,503	3,282,503	3,274,918
Recycling Center	271,070	395,622	395,622	233,005
Transfers Out	901,525	781,000	781,000	481,000
TOTAL EXPENDITURES	<u>\$ 9,434,775</u>	<u>\$10,915,766</u>	<u>\$10,915,766</u>	<u>\$10,528,414</u>
Net Income/(Loss)	1,601,864	(1,265,266)	(1,265,266)	(935,414)
Net Position Beginning of Year	10,347,938	11,949,802	11,949,802	10,684,536
END OF YEAR NET POSITION	<u>\$11,949,802</u>	<u>\$10,684,536</u>	<u>\$10,684,536</u>	<u>\$ 9,749,122</u>

SANITATION 402-5020

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 810,907	\$ 923,601	\$ 923,601	\$ 918,089
Personnel Services - Benefits	71,816	302,569	302,569	331,923
Supplies - General	20,303	39,658	39,658	30,500
Supplies - Miscellaneous	72,539	83,732	83,732	93,000
Service & Charges - General	1,313,117	1,411,256	1,411,256	1,476,703
Services & Charges - Maintenance	826,419	808,000	808,000	999,000
Services & Charges - Miscellaneous	98,666	95,000	95,000	95,000
Depreciation	404,021	-	-	-
Capital Outlay	-	897,187	897,187	434,839
SANITATION TOTALS	\$ 3,617,788	\$ 4,561,003	\$ 4,561,003	\$ 4,379,054

The Sanitation Division of the Public Works Department is responsible for the collection of garbage from all residential and commercial customers and transporting it to the City's Transfer Station. Household garbage is collected twice a week in residential areas and up to seven times per week for commercial establishments.

PROGRAM GOAL FY 2020 - 2021

Provide refuse collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2020 - 2021

- Collect garbage twice a week from residential customers
- Continue to provide commercial establishments with garbage collection service up to seven times per week as requested
- Continue to maintain balanced collection routes for all areas
- Continue to provide education and training to employees when route changes are made to insure a smooth transition
- Continue to improve our ability to provide garbage collection services to our residential and commercial customers by purchasing new garbage trucks to reduce down time
- Purchase residential and commercial garbage containers to replace existing deteriorated containers
- Purchase 1 commercial and 2 residential sideload trucks to replace vehicles in the fleet.
- Continue to conduct monthly safety meetings with employees to improve workplace safety.
- Build a truck wash station to help maintain Refuse, Tractor Rigs trucks and Trailers clean.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Public Works Director	1	1	1
Superintendent	1	1	1
Account Manager	1	1	1
Sanitation Supervisor	1	1	1
Equipment Operator	2	2	2
Solid Waste Driver	14	14	14
Total	<u>20</u>	<u>20</u>	<u>20</u>

SANITATION - BRUSH & DEBRIS 402-5022

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 538,988	\$ 667,412	\$ 667,412	\$ 634,906
Personnel Services - Benefits	198,381	265,260	265,260	281,602
Supplies - General	1,000	1,000	1,000	1,000
Supplies - Miscellaneous	10,964	51,913	51,913	73,000
Service & Charges - General	392,396	443,166	443,166	461,429
Services & Charges - Maintenance	407,516	466,887	466,887	472,000
Capital Outlay	-	-	-	236,500
SANITATION BRUSH & DEBRIS TOTAL	<u>\$1,549,245</u>	<u>\$1,895,638</u>	<u>\$1,895,638</u>	<u>\$2,160,437</u>

This division of the Public Works Department is responsible for the collection of brush and debris from our customers. All residential customers are provided monthly collection and disposal services for a maximum of one (1) truckload of brush and two (2) cubic yards of debris each month. Commercial customers can also be provided with brush & debris collection services upon request for an additional charge. The department also collects and removes illegal dumpsites from the city in cooperation with the City's Code Compliance Department. Brush is transported to the City's Air Curtain Incinerator for disposal.

PROGRAM GOAL FY 2020 - 2021

Strive to provide brush and debris collection services to all our customers in a consistent and timely manner to preserve the city's public health and environment. Manage the municipal solid waste collection program through careful planning while ensuring the best quality of service to our customers.

OBJECTIVES FOR FY 2020 - 2021

- Continue to provide collection services for up to one (1) brush truckload of brush from residential customers every 4 to 6 weeks
- Continue to provide collection services for up to two (2) cubic yards of debris (bulky waste) from residential customers every 4 to 6 weeks
- Maintain balanced collection routes for all areas
- Continue to provide education and training to our employees to improve customer service
- Continue to provide special pick-up collection services, upon request, to all residential and commercial customers
- Continue the operation of the City's Air-Curtain Incinerator for efficient brush disposal
- Continue to maintain citizens drop-off area in good working order
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase twelve (12) new tarps for use on city brush trucks
- Continue to hold monthly safety meetings to improve workplace safety

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Sanitation Assistant Foreman	1	1	1
B&D Equipment Operator	-	-	16
Solid Waste Driver	20	20	3
Total	<u>21</u>	<u>21</u>	<u>20</u>

SANITATION - LANDFILL 402-5027

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 321,437	\$ 410,685	\$ 410,685	\$ 377,682
Personnel Services - Benefits	124,909	181,597	181,597	171,239
Supplies - General	8,163	7,040	7,040	5,000
Supplies - Miscellaneous	16,216	29,548	29,548	12,000
Service & Charges - General	356,412	340,880	340,880	390,961
Services & Charges - Maintenance	677,660	731,941	731,941	724,000
Services & Charges - Miscellaneous	1,429,156	1,524,075	1,524,075	1,560,250
Depreciation	136,011	-	-	-
Loss on Sale/Capital Asset	25,182	-	-	-
Capital Outlay	1	56,737	56,737	33,787
SANITATION LANDFILL TOTAL	\$ 3,095,147	\$ 3,282,503	\$ 3,282,503	\$ 3,274,919

This division of the Public Works Department is responsible for the operation of the City's Solid Waste Transfer Station. All refuse generated by our residential and commercial customers including some from surrounding communities, is delivered to the City's Transfer Station located on E. Harrison Street where it is loaded onto transport trailers and transported to an approved landfill. The Transfer Station is operated in compliance with all Texas Commission on Environmental Quality (TCEQ) rules and regulations.

PROGRAM GOAL FY 2020 - 2021

To operate the Transfer Station in compliance with rules and regulations established by the Texas Commission on Environmental Quality and monitor the post closure care of the remaining closed landfill cells.

OBJECTIVES FOR FY 2020 - 2021

- Continue to maintain the area on East Harrison between Loop 499 to the Industrial Park clear of debris and upkeep landscaped areas at the landfill and Transfer Station
- Continue to monitor and maintain the leachate collection system and gas monitoring wells
- Replace existing tarps for our transfer trailers to help from scattering trash along the highways to the landfill as required by Department of Transportation (DOT)
- Overlay the road leading to Transfer Station
- Purchase four (4) new 30 cubic yard containers for use at our drop-off center
- Purchase four (4) new solid tires for unit 463 loader at Transfer Station
- Purchase five (4) new rubber blades for unit 463 at Transfer Station this will help not to break concrete floor at transfer station
- Continue to Operate the Transfer Station in compliance with the rules and regulations established by the Texas Commission on Environmental Quality (TCEQ)

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Landfill Manager	1	1	1
Equipment Operator I	1	1	1
Equipment Operator II	-	1	1
Maintenance Worker	1	1	1
Maintenance Worker Temp	-	1	-
Solid Waste Driver II	6	6	6
Weigh Station Operator	2	2	2
Total	<u>11</u>	<u>13</u>	<u>12</u>

SANITATION - RECYCLING CENTER 402-5035

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 91,932	\$ 85,357	\$ 85,357	\$ 52,944
Personnel Services - Benefits	30,766	52,087	52,087	21,329
Supplies - General	5,978	12,000	12,000	500
Supplies - Miscellaneous	13,821	14,900	14,900	-
Service & Charges - General	35,571	63,878	63,878	5,232
Services & Charges - Main	21,168	40,400	40,400	3,000
Services & Charges - Miscellaneous	71,834	75,000	75,000	150,000
Capital Outlay	-	52,000	52,000	-
RECYCLING CENTER TOTAL	\$ 271,070	\$ 395,622	\$ 395,622	\$ 233,005

This division of our Public Works Department is responsible for receiving and processing recyclable materials at the Recycling Center located at 1002 S. Commerce. With three (3) full-time employees the Center is able to process up to 1,000 tons of recyclable material each year. Funding generated by the City's Recycling Department is transferred to our Keep Harlingen Beautiful Board (Harlingen Proud Board) whose purpose is to educate the community on the facts contributing to littering behavior, establish programs to deter littering, encourage beautification within the community and promote volunteerism to help maintain a clean and safe environment in which to live.

PROGRAM GOAL FY 2020 - 2021

Continue our Recycling Program to divert solid waste to help extend the life of area landfills through conservation and recycling measures. Work with our Keep Harlingen Beautiful Board to promote beautification projects throughout the city and educate citizens on the importance of maintaining a clean and healthy Harlingen to improve the quality of life and to provide excellent customer service.

OBJECTIVES FOR FY 2020 - 2021

- Track market trends contributing to the sale of recyclable materials
- Coordinate volunteer groups to perform community service at the Recycling Center
- Increase awareness with Public Education Programs
- Assist Keep Harlingen Beautiful with the annual Litter Bash event(s)
- Continue collecting recyclable material from area schools and local businesses
- Purchase blue recycling containers to be replaced throughout the city
- Continue to host tours at the Recycling Center to promote the importance of recycling
- Continue to promote and provide assistance to schools with their recycling efforts
- Continue to promote recycling at city sponsored events
- Strive to achieve \$60,000 of recyclable revenue for the fiscal year

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Recycling Coordinator	1	1	1
Recycling Crew Leader	1	1	-
Equipment Operator I	2	2	-
	<u>4</u>	<u>4</u>	<u>1</u>
Total	4	4	1

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HARLINGEN ARTS & HERITAGE
MUSEUM FUND

CITY OF HARLINGEN
HARLINGEN ARTS AND HERITAGE MUSEUM FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Charges for Services	\$ 4,485	\$ 3,400	\$ 3,400	\$ 4,325
Interest on Investments	881	400	400	100
Miscellaneous	12,631	750	750	750
Other Financing Sources	91,359	92,500	92,500	92,000
TOTAL REVENUES	\$ 109,356	\$ 97,050	\$ 97,050	\$ 97,175
<u>EXPENDITURES:</u>				
Personnel Services	\$ 52,896	\$ 67,739	\$ 67,739	\$ 67,190
Materials & Supplies	4,747	3,579	3,579	4,750
Services & Charges	54,309	42,821	42,821	42,005
Depreciation	11,054	-	-	-
Loss on Sale	14,890	-	-	-
TOTAL EXPENDITURES	\$ 137,896	\$ 114,139	\$ 114,139	\$ 113,945
Net Income/(Loss)	(28,540)	(17,089)	(17,089)	(16,770)
Net Position Beginning of Year	122,016	93,476	93,476	76,387
END OF YEAR NET POSITION	\$ 93,476	\$ 76,387	\$ 76,387	\$ 59,617

MISSION STATEMENT

"To celebrate Harlingen's heritage and our community's culture through preservation, education and programming"

PROGRAM GOALS FY 2020 - 2021

- **Engage** Harlingen citizens and museum patrons by telling the history and stories of our community, through the preservation of historic artifacts, offering educational programming to our community's young people and to present programming in the visual arts that may expand horizons and broaden minds.
- **Serve** as the caretakers of our community's history through the preservation of historic artifacts, photographs and documents, and to make these items available to the public for viewing so that they may develop a deeper sense of who we are as a community, by understanding where we came from.
- **Build** audiences for the future by engaging young people in fun, educational and informative programming

- **Provide** quality rental facilities and superior customer service for small gatherings and events in a clean, safe, well-maintained environment.

OBJECTIVES FOR FY 2020 - 2021

Preservation

- Explore funding sources to fabricate an annual exhibit featuring the recently donated Holsum Bakery Sign.
- Prioritize and begin the structural repairs of the historical buildings: Historic Harlingen Hospital, Lon C. Hill Home and El Paso Real

Engagement

- Develop a Holiday themed exhibit that may be exhibited annually, based on the poem, A Visit from St. Nick ('Twas the Night Before Christmas) and utilizing the donated Holsum Bakery sign
- Expand on the relationship between Harlingen Arts and Heritage Museum and the Hispanic Genealogical Society (now housed at HAHM) by providing space for archives, monthly membership and board meetings and exploring exhibit opportunities
- Provide exhibit opportunities for local and burgeoning artists from South Texas
- Expand existing partnerships with colleague organizations through Texas Association of Museums and Humanities Texas to provide opportunities for HAHM patrons to experience various traveling exhibits

○ **Building Audience**

- Build on the success of the Museum's Summer Youth Programming, Extended Holiday Hours Programming and 2019's Spring Break Programming
- To continue expanding community participation in the annual Christmas Tree Extravaganza

Provide quality rental facilities

- Address floor finishes in the main museum building

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

- Expanded youth programming such as the Summer Youth Workshop, The Extended Holiday Hours Children's Program and Spring Break Programming is proving impactful on HAHM's budget
- In order to better serve the needs of our rental customers we are looking at options to refinish the floors in the main museum building
- There is a need to prioritize and begin the process of providing structural support and leveling for the historic structures, particularly, Historic Harlingen Hospital, the Lon C. Hill Home and El Paso Real in order to keep them open and available to the public
- Utilize information obtained through the audit process to affect change that will increase financial transparency, create a smoother flow of communications, improve record keeping and enable staff to more effectively carry out, adhere to and enforce City Policy

PERFORMANCE INDICATORS

	<u>ACTUAL</u> <u>FY 18-19</u>	<u>ESTIMATED</u> <u>FY 19-20</u>	<u>PROPOSED</u> <u>FY 20-21</u>
<u>TOTAL EVENT DAYS</u>			
Number of Exhibits	15	7	15
Number of Receptions	15	5	15
Number of Workshops	10	6	10
Total Attendance	23,610	13,983	23,610
Total number of Rental Days	67	28	67

REVENUES

Rental Revenue	\$5,665.00	\$3,810.00	\$5,665.00
Tour Revenue	<u>\$711.00</u>	<u>\$132.00</u>	<u>\$711.00</u>
Total	\$6,376.00	\$3,942.00	\$6,376.00

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Museum Coordinator	1	1	1
Tour Guide	2	2	2
Total	<u>3</u>	<u>3</u>	<u>3</u>

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MUNICIPAL GOLF COURSE FUND

CITY OF HARLINGEN
MUNICIPAL GOLF COURSE FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Charges for Services	\$ 791,264	\$ 857,400	\$ 857,400	\$ 797,000
Miscellaneous	68,291	18,800	18,800	17,200
Transfers	181,789	-	-	-
Sale of Assets	4,571	-	-	-
TOTAL REVENUES	\$ 1,045,915	\$ 876,200	\$ 876,200	\$ 814,200
EXPENDITURES:				
Clubhouse	\$ 381,470	\$ 335,115	\$ 335,115	\$ 368,012
Grounds	787,273	672,791	672,791	554,833
Restaurant	100,903	93,138	93,138	100,706
TOTAL EXPENDITURES	\$ 1,269,646	\$ 1,101,044	\$ 1,101,044	\$ 1,023,551
Net Income/(Loss)	(223,731)	(224,844)	(224,844)	(209,351)
Net Position (Deficit) Beginning of Year	(20,362)	(244,093)	(244,093)	(468,937)
END OF YEAR NET POSITION (DEFICIT)	\$ (244,093)	\$ (468,937)	\$ (468,937)	\$ (678,288)

MUNICIPAL GOLF COURSE (CLUBHOUSE) 404-6051

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 180,930	\$ 195,661	\$ 195,661	\$ 205,106
Personnel Services - Benefits	16,746	54,671	54,671	68,831
Supplies - General	23,048	19,700	19,700	20,825
Supplies - Miscellaneous	2,726	4,500	4,500	3,500
Services & Charges - General	30,819	35,190	35,190	47,550
Services & Charges - Maintenance	21,963	10,143	10,143	5,000
Services & Charges - Miscellaneous	13,700	15,250	15,250	17,200
Depreciation	91,538	-	-	-
GOLF COURSE (CLUBHOUSE) TOTALS	\$ 381,470	\$ 335,115	\$ 335,115	\$ 368,012

The City-owned and operated Tony Butler Golf course is one of the few twenty-seven hole golf courses. The clubhouse was renovated in March 2010 and includes a pro shop with golf apparel, a large reception room for gatherings and a small concession with a dining area.

PROGRAM GOAL FY 2020 - 2021

Focus on increasing revenues through promotion of golf in the community and surrounding market, recruit golf outings, create golf outings/tournaments and increase service standards. Increase customer service training to ensure each customer has a positive experience. Evaluate pricing structure to be more competitive in local market.

OBJECTIVES FOR FY 2020 - 2021

- Initiate new business plan to reduce expenses and increase revenue and ultimately operate within a balanced budget. Introduce a new three tier green fee system to maximize tee sheet to become more competitive in local market that discounts their fees.
- Initiate player development programs to introduce golf to new customers with the objective to generate a new player base.
- Expand an e-mail database to develop an on-line promotion program for tournaments and merchandise sales.
- Create a more professional and knowledgeable staff by increased training and participation in PGA.
- Increase/generate golf outing rounds by marketing and promoting the course through newspaper, golf magazines, social media and television.
- Control and promote golf rounds and annual membership usage utilizing ForeUp point of sale system.
- Consider GolfNow Support and System. Possible saving of \$5200 with trade out program.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of Pro-shop inventory.
- Create a Club tournament program to promote play, participation, and revenue streams.
- Promote First Tee Charter at Tony Butler Golf Course to perk the interest of potential young players.

- Implement the snag program for the City's Summer Playground hosted by the City's Parks and Recreation Department.
- Create an ordinance for special offers during the slow periods.
- Promote golf course on Harlingen Chamber Digital Signs and the Airport Digital Sign.
- Facilitate and adjust to the reduction of holes from the Executive Nine.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Adjust line items accounts in accordance with changes for the new Fiscal Year.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Head Golf Professional	1	1	1
Assistant Golf Professional	-	-	1
Golf Shop Cashier	4	4	4
Administrative Secretary	1	1	-
Cart/Driving Range Attendant PT	3	3	3
Greenskeeper	1	1	1
Total	<u>10</u>	<u>10</u>	<u>10</u>

MUNICIPAL GOLF COURSE (GROUNDS) 404-6052

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 289,044	\$ 286,909	\$ 286,909	\$ 265,639
Personnel Services - Benefits	111,114	116,068	116,068	99,706
Supplies - General	65,727	52,495	52,495	54,500
Supplies - Miscellaneous	183,801	7,300	7,300	5,000
Services & Charges - General	103,589	152,402	152,402	41,900
Services & Charges - Maintenance	33,998	36,881	36,881	32,200
Services & Charges - Misc	-	2,106	2,106	-
Other Financing Uses- Debt	-	18,630	18,630	55,888
GOLF COURSE (GROUNDS) TOTALS	\$ 787,273	\$ 672,791	\$ 672,791	\$ 554,833

PROGRAM GOAL FY 2020 - 2021

Provide optimum conditions on a more consistent basis for a more positive golf experience through proven methods/practice of agronomy. The City-owned and operated Tony Butler Golf course is a twenty-seven hole course complete with driving range, putting and chipping greens, snack bar and Pro Shop. The 18-hole course is a championship layout measuring 6,400 yards, par 71. The City Commission in 2020 voted to close the Executive Nine portion of the course.

OBJECTIVES FOR FY 2020 - 2021

- Continue to improve on turf quality and playability through general agronomy practices and chemical/fertilizer applications.
- Continue to improve course aesthetics by cleaning ponds, brush, and tree trimming.
- Improve green conditions with increased fertilizer/chemical applications.
- Increases chemical budget to provide a weed free program on tee-boxes, fairways, surround green areas.
- Reconstruct the driving range by removing the current multi-tiered teeing locations, and possibly install artificial turf to ensure quality hitting space year around and reduce the wear and tear.
- Works closely with management and golf advisory board to improve on course/playing conditions
- Pursue funding source to repair or replace damaged sidewalks based on the priority plan created.
- Create a marketing plan to increase customer base and tournament play.
- Pursue a city wide promotional plan to share the advertising costs for the golf course.
- Pursue a possible lease agreement for grounds maintenance equipment.
- Adjust to the changes in the reduction of holes from the Executive Nine portion of the Course.
- Purchase a Reel Blade Mower sharpener to service TBGC equipment and offer the services to our neighboring golf courses to create a revenue source.
- Continue funding the lease agreement for grounds equipment.
- Purchase equipment to treat irrigation water. (Acid Injection pump system)

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Adjust line items accounts in accordance with changes for the new Fiscal Year.

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Golf Course Superintendent	1	1	1
Golf Course Maintenance Supervisor	1	1	1
Golf Shop Mechanic	1	1	1
Greenskeeper Tractor/Mower	7	7	5
Total	<u>10</u>	<u>10</u>	<u>8</u>

MUNICIPAL GOLF COURSE (RESTAURANT) 404-6053

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 44,145	\$ 41,721	\$ 41,721	\$ 42,365
Personnel Services - Benefits	15,067	14,956	14,956	15,566
Supplies - General	39,569	33,321	33,321	40,375
Supplies - Miscellaneous	1,666	1,340	1,340	1,200
Services & Charges - General	148	1,100	1,100	500
Services & Charges - Miscellaneous	308	700	700	700
GOLF COURSE (RESTAURANT) TOTALS	\$ 100,903	\$ 93,138	\$ 93,138	\$ 100,706

PROGRAM GOAL FY 2020 - 2021

Offer golfers and golf outings a variety of food and beverages with great customer service. Service standards and cost control measures will be increased to optimize potential. The food and beverage division of the golf course offers fresh hot breakfast and lunches, and cold beverages. There are new opportunities for increased sales with new menu options, and pricing. Advertising and promotion of golf course will make new/past customers aware of new facility and warm food options at our club. Staff is investigating the benefits of possibly outsourcing the food and beverage component of the golf course.

OBJECTIVES FOR FY 2020 - 2021

- Develop and maintain exceptional customer service through staff training, written policy and procedures and customer surveys.
- Improve profitability by offering additional menu items and implementing competitive menu pricing.
- Expand inventory tracking to optimize sales, show inventory as an asset, and to better control the safeguarding of food and beverage inventory.
- Evaluate and implement procedures to reduce waste and loss.
- Consider adjusting hours of operation for efficiency.
- Investigate the benefits of possibly outsourcing the food and beverage component of the golf course to reduce expenses and increase services by offering course delivery of food and beverages.

SIGNIFICANT BUDGET AND SERVICE LEVEL CHANGES

Adjust line items accounts in accordance with changes for the new Fiscal Year.

AUTHORIZED PERSONNEL

	FY 18-19	FY 19-20	FY 20-21
Snack Bar Clerk	2	2	1
Snack Bar Attendant- PT	2	2	2
Total	4	4	3

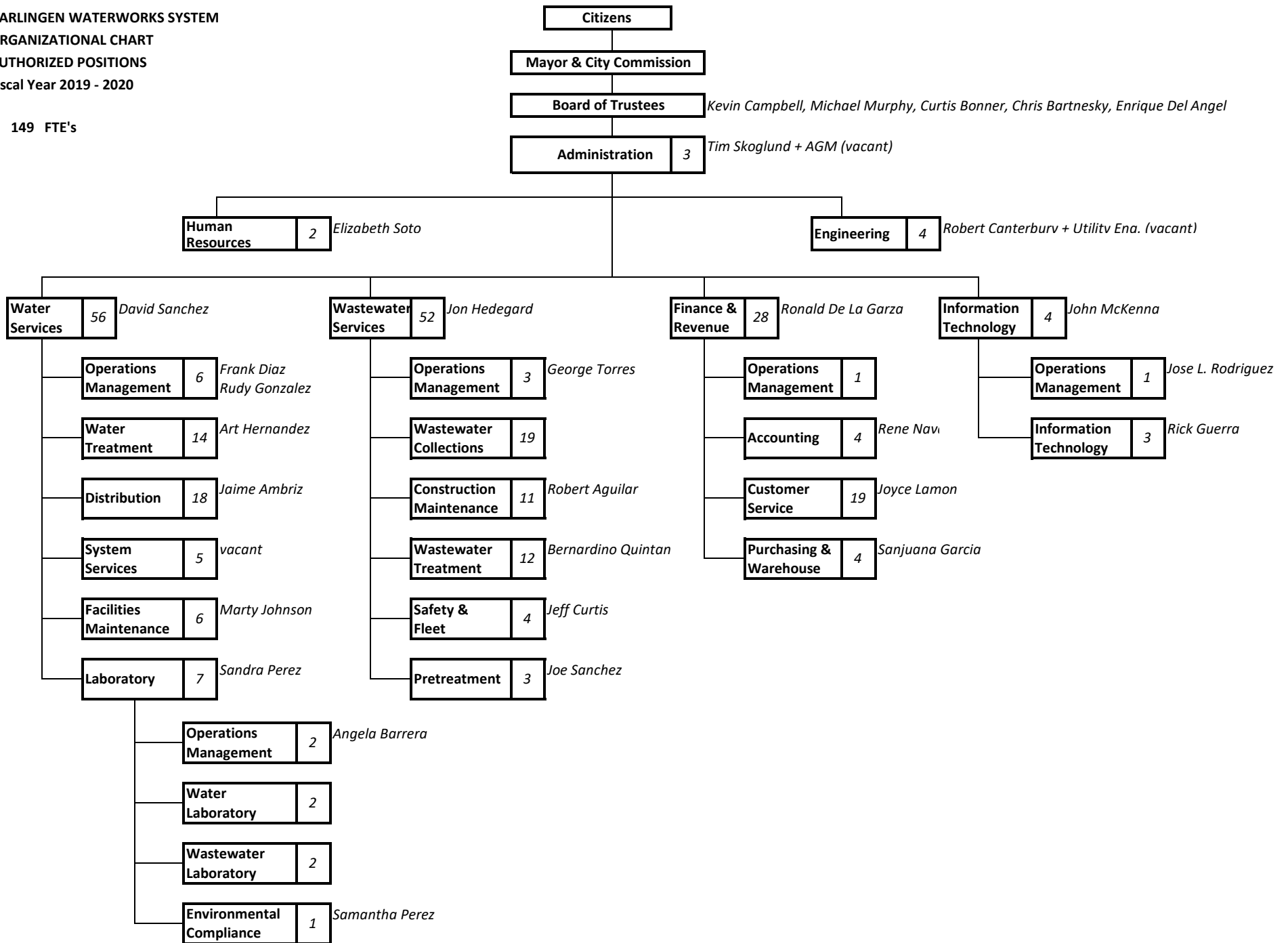
HARLINGEN WATERWORKS
SYSTEM FUND

**WATERWORKS SYSTEM
SUMMARY OF REVENUES AND EXPENSES
FISCAL YEAR 2020 - 2021 BUDGET**

	ACTUAL FY 2018-19	BUDGET FY 2019-20	ESTIMATED FY 2019-20	APPROVED FY 2019-20
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,976,697	\$ 3,004,000	\$ 3,004,647	\$ 3,034,000
Base Charges - Sewer	1,974,041	1,984,000	1,993,242	2,003,840
Consumption Charges - Water	5,675,773	6,000,000	6,261,681	6,060,000
Consumption Charges - Sewer	7,610,476	7,215,000	7,985,131	7,287,150
Fuel Adjustment	470,537	473,800	506,764	478,538
Sales to Other Entities - Water	639,865	627,200	662,233	633,542
Sales to Other Entities - Sewer	353,835	323,000	327,386	326,230
Late Payment Penalties	292,301	290,500	138,240	293,405
Disconnect Fees	216,332	205,200	105,984	207,252
Service Fees	76,024	75,600	73,099	76,356
Pretreatment Testing Chgs - Sewer	13,130	13,500	11,469	13,635
Industrial Surcharges - Sewer	149,177	126,000	196,801	126,000
TOTAL OPERATING REVENUES	20,448,188	20,337,800	21,266,677	20,539,948
<u>OPERATING EXPENSES</u>				
Personnel Services	8,073,687	8,674,595	8,316,511	9,526,655
Contractual Services	2,525,038	3,395,520	2,863,614	3,840,862
Maintenance & Supplies	2,321,260	3,069,200	2,810,961	3,783,830
Other Charges	162,312	223,731	151,242	231,370
Depreciation	2,999,807	3,005,000	3,199,450	4,366,328
TOTAL OPERATING EXPENSES	16,082,104	18,368,046	17,341,778	21,749,045
INCREASE (DECREASE) FROM OPERATIONS	4,366,084	1,969,754	3,924,899	(1,209,097)
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	255,519	244,000	409,981	246,440
Impact Fees - Sewer	317,324	300,000	474,432	295,930
Investment Earnings	729,131	500,500	544,248	300,000
Tap Fees	81,074	78,300	95,587	81,103
Front Footage/Tie in Charges	53,927	30,000	80,234	36,360
Inspection Fees	16,782	11,100	25,740	14,342
Backflow Prevention Fees	26,450	29,600	26,705	29,896
Rental Income	101,406	99,900	92,840	88,800
Garbage Billing Fee	75,000	75,000	75,000	75,000
Miscellaneous	756,553	155,800	203,768	188,163
TOTAL NON-OPERATING REVENUES	2,413,166	1,524,200	2,028,535	1,356,034
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	762,453	709,501	714,777	555,619
INCREASE (DECREASE) IN NET ASSETS	\$ 6,016,797	\$ 2,784,453	\$ 5,238,657	\$ (408,682)

HARLINGEN WATERWORKS SYSTEM
ORGANIZATIONAL CHART
AUTHORIZED POSITIONS
Fiscal Year 2019 - 2020

149 FTE's



WATERWORKS SYSTEM
WATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2020 - 2021 BUDGET

DESCRIPTION	ACTUAL FY 2018-19	BUDGET FY 2019-20	ESTIMATED FY 2019-20	APPROVED FY 2020-21
<u>OPERATING REVENUES</u>				
Base Charges - Water	\$ 2,976,697	\$ 3,004,000	\$ 3,004,647	\$ 3,034,000
Consumption Charges - Water	5,675,773	6,000,000	6,261,681	6,060,000
Fuel Adjustment	241,894	254,800	266,865	257,348
Sales to Other Entities - Water	639,865	627,200	662,233	633,542
Late Payment Penalties	136,219	138,500	64,552	139,885
Disconnect Fees	216,332	205,200	105,984	207,252
Service Fees	76,024	75,600	73,099	76,356
TOTAL OPERATING REVENUES	9,962,804	10,305,300	10,439,061	10,408,383
<u>OPERATING EXPENSES</u>				
Personnel Services	4,737,874	4,742,980	4,437,135	5,082,695
Contractual Services	2,023,124	2,490,900	2,232,407	2,568,242
Maintenance & Supplies	1,573,524	1,982,470	1,851,774	2,018,130
Other Charges	92,915	113,581	62,893	113,220
Depreciation	1,716,848	1,728,500	1,754,289	1,990,163
TOTAL OPERATING EXPENSES	10,144,285	11,058,431	10,338,498	11,772,450
INCREASE (DECREASE) FROM OPERATIONS	(181,481)	(753,131)	100,563	(1,364,067)
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Water	255,519	244,000	409,981	246,440
Investment Earnings	364,044	225,500	265,652	150,000
Tap Fees	57,366	63,300	73,643	61,103
Front Footage	40,308	20,000	21,100	22,360
Inspection Fees	6,301	6,100	12,214	7,000
Backflow Prevention Fees	26,450	29,600	26,705	29,896
Rental Income	50,703	47,900	41,949	44,400
Garbage Billing Fee	37,500	37,500	37,500	37,500
Miscellaneous	377,323	48,800	62,946	36,418
TOTAL NON-OPERATING REVENUES	1,215,514	722,700	951,690	635,117
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	380,102	353,974	356,607	277,438
INCREASE (DECREASE) IN NET ASSETS	\$ 653,931	\$ (384,405)	\$ 695,646	\$ (1,006,388)

ADMINISTRATION

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$261,751	\$427,509	\$243,227	\$421,013
Contracted Services	94,082	193,500	131,222	343,500
Materials & Supplies	25,767	57,810	89,244	47,810
Other Charges	16,565	31,620	16,407	31,620
Depreciation	3,633	2,600	19,799	21,781
Total Budget	\$401,798	\$713,039	\$499,899	\$865,724

The Harlingen Waterworks System is a municipally owned enterprise operated by a Board of Trustees, which is appointed by the elected commission of the City of Harlingen. The operation of this system is financed with revenues generated from water and wastewater services. The General Manager, hired by the Utility Board of Trustees, is in charge of the overall day-to-day operations of the system. The mission of the Administration Department is to provide direction, leadership, and coordination of all System functions and activities. Under the guidance of the General Manager, the department develops proposed operating and capital budgets, as well as immediate and long-term capital improvement programs.

PROGRAM GOAL FY 2020 - 2021

To provide safe and sufficient water, to ensure environmental quality and public health, and to strive for higher levels of customer service. Provide a work environment that respects individual contributions in order to maintain quality personnel. Provide long range planning for continued growth.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Administrative Assistant	1	1	\$ 43,988
Assistant General Manager	-	-	138,100
General Manager	1	1	164,895
Cost of living adjustment & Merit Pay			4,172
Benefits			69,858
Total	2	2	\$423,013

ENGINEERING

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$314,377	\$295,574	\$279,700	\$425,483
Contracted Services	75,162	414,500	255,371	200,000
Materials & Supplies	11,507	16,010	7,137	17,250
Other Charges	7,295	7,061	949	12,200
Depreciation	834	2,000	1,768	2,012
Total Budget	\$409,175	\$735,145	\$544,925	\$656,945

The Engineering Department is responsible for the developing standards and specifications to be met by sub-dividers and developers in their installation of water and sewer facilities. Working closely with the System's General Manager, the department is in charge of developing the required guidelines for planning long term System growth. The department is responsible for maintaining all drawings, specifications, and designs of major construction projects; and is in charge of digitizing and updating System maps to identify the location of both new and existing water and sewer lines. Additionally, the department assigns ratepayer utility account numbers, and assesses applicable fees and charges for connection to the water and wastewater systems.

PROGRAM GOAL FY 2020 - 2021

To maintain good relations with the public, developers, and contractors. To develop long range plans for upgrading the system to meet future demands. To enhance job knowledge of all department employees, and to automate all system mapping.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Drafting Technician I	1	1	\$40,949
Drafting Technician II	1	1	49,182
Utility Engineer	1	1	115,000
System Engineer	1	1	128,100
Overtime			1,200
Cost of living adjustment & Merit Pay			6,773
Benefits			84,279
Total	4	4	\$425,483

PURCHASING AND WAREHOUSE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$255,049	\$261,909	\$251,743	\$273,283
Contracted Services	63,569	75,000	66,712	76,500
Materials & Supplies	16,202	23,100	21,698	25,600
Other Charges	4,443	9,900	4,621	8,400
Depreciation	56,906	57,000	60,783	67,736
Total Budget	\$396,169	\$426,909	\$405,557	\$451,519

The purchasing function is responsible for ensuring all local, state and federal regulations are followed, and the best value is received in the procurement of goods and services. The warehouse function is responsible for receiving, stocking, and issuing all materials and supplies necessary for the day-to-day operation of the Waterworks System. The department maintains a perpetual inventory system and ensures warehoused material and supplies are stocked in sufficient quantities to guarantee the smooth and efficient operation of all departments. Through a system of operational procedures and reporting tools, the department also safeguards against the unauthorized use and pilfering of System's assets, materials, and supplies.

PROGRAM GOAL FY 2020 - 2021

To purchase quality materials and supplies to provide the best value to the Waterworks System. To develop new sources in the marketplace in order to better serve the needs of all departments. To maintain an adequate quantity of supplies to ensure the timely completion of water and wastewater projects. To maintain a system of controls over stocked items to ensure adequate and accurate inventory levels. To maintain and operate the warehouse facility in an orderly and professional manner.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Store Keeper	1	1	\$41,887
Inventory Control Coordinator	1	1	35,672
Office Assistant III	1	1	30,297
Purchasing Agent	1	1	74,300
Standby			13,000
Overtime			7,000
Cost of living adjustment & Merit Pay			3,755
Benefits			67,372
Total	4	4	\$273,283

ENVIRONMENTAL COMPLIANCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$453,867	\$452,119	\$441,092	\$461,224
Contracted Services	16,964	23,250	17,858	23,250
Materials & Supplies	79,943	76,050	60,535	83,100
Other Charges	8,241	6,700	5,015	6,700
Depreciation	19,310	19,300	14,927	17,362
Total Budget	\$578,325	\$577,419	\$539,427	\$591,636

The Environmental Compliance Department is responsible for ensuring compliance with local, State and Federal guidelines pertaining to the production of drinking water and the discharge of wastewater. The water laboratory monitors the quality of potable water produced by the System's two water treatment plants. The wastewater laboratory monitors the effectiveness of the process controls utilized in the operation of the wastewater treatment plant.

PROGRAM GOAL FY 2020 - 2021

To assist other departments with permit applications and amendments, treatment plant design, and proper quality assurance and quality control of both plant and laboratory testing. To implement procedures for determining compliance with regulations pertaining to the production of safe drinking water and the effective treatment and discharge of wastewater.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Laboratory Manager	1	1	\$60,320
Environmental Compliance Director	-	-	-
Environmental Compliance Asst. Dir	1	1	59,567
Environmental Coordinator	1	1	59,157
Laboratory Supervisor	-	-	-
Chemist, Analytical	2	2	89,400
*Supervisor, Pretreatment Coordinator	-	-	-
*Inspector, Pretreatment I	-	-	-
Chemist, Wet	1	1	42,112
Microbiologist Technician	1	1	38,043
Overtime			3,000
Cost of living adjustment & Merit Pay			7,117
Benefits			102,508
Total	7	7	\$461,224

*Effective January 1, 2018, the Pretreatment function of Environmental Compliance was moved to the Wastewater Department.

ACCOUNTING AND FINANCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$372,392	\$370,014	\$372,937	\$360,364
Contracted Services	211,445	244,800	223,473	253,292
Materials & Supplies	17,893	17,400	14,640	17,400
Other Charges	24,073	26,300	17,993	26,300
Depreciation	-	-	-	-
Total Budget	\$625,803	\$658,514	\$629,043	\$657,356

The primary objectives of the Accounting and Finance Department are to provide management with reasonable assurance all assets are safeguarded against loss from unauthorized use or disposition, and all financial transactions are duly recorded in accordance with generally accepted accounting principles. The department is responsible for establishing and maintaining a system of internal accounting and financial reporting controls; for providing timely and accurate financial reports; for coordinating cost reduction and containment efforts; for ensuring legal compliance with applicable local, state, and federal accounting, budgeting, purchasing, and reporting requirements; to coordinate the annual financial audit and preparation of the annual budget.

PROGRAM GOAL FY 2020 - 2021

To ensure financial accountability; to effectively manage assets; and to provide appropriate financial information for evaluation of the Waterworks' activities.

AUTHORIZED PERSONNEL

	FY 18-19	FY 19-20	APPROVED
Accounting Specialist I	1	1	\$33,280
Accounting Specialist III	1	1	45,644
Accountant	2	2	92,152
Finance & Revenue Director	1	1	105,000
Overtime			1,500
Cost of living adjustment & Merit Pay			7,621
Benefits			75,167
Total	5.25	5.25	\$360,364

CUSTOMER SERVICE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$796,956	\$794,110	\$749,496	\$831,326
Contracted Services	15,330	19,200	17,105	23,700
Materials & Supplies	196,961	229,400	224,111	242,400
Other Charges	22,215	39,900	18,513	34,900
Depreciation	23,373	28,000	31,729	35,118
Total Budget	<u>\$1,054,835</u>	<u>\$1,110,610</u>	<u>\$1,040,954</u>	<u>\$1,167,444</u>

The Customer Service Department is the main contact point between the Waterworks and its ratepayers. The department is responsible for connecting or terminating services upon customer request; for billing customers for services provided; and for collecting and recording customer payments. This department handles the reporting of ratepayers' problems and complaints to the appropriate water or sewer department and oversees their resolution. The department also reads, repairs, replaces and installs customer water meters.

PROGRAM GOAL FY 2020 - 2021

To provide efficient and courteous service to the System's ratepayers. To enhance processes and procedures to provide more expedient service to customers.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Customer Service Representative I	2	2	\$64,315
Customer Service Representative II	1	1	45,635
Customer Service Representative III	1	1	46,910
Cashier	3	3	90,217
Lead Cashier	1	1	36,716
Meter Reader/Technician	7	8	225,923
Service Supervisor	1	1	40,830
Service Person	1	1	32,785
Customer Service Director	1	1	75,204
Overtime			6,000
Cost of living adjustment & Merit Pay			16,640
Benefits			240,151
Transfers Out			(90,000)
Total	<u>18</u>	<u>18</u>	<u>\$831,326</u>

INFORMATION TECHNOLOGY

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$382,813	\$450,084	\$379,431	\$399,611
Contracted Services	37,244	162,750	50,872	169,900
Materials & Supplies	214,434	224,750	214,530	244,750
Other Charges	9,696	15,000	12,730	15,000
Depreciation	40,888	30,000	35,177	38,862
Total Budget	<u>\$685,081</u>	<u>\$882,584</u>	<u>\$692,740</u>	<u>\$868,123</u>

This department is charged with control, operation and support of the System's computer equipment and programs. This support includes systems analysis, systems security, programming modifications, software training, phone system maintenance, hardware and software maintenance, troubleshooting and installation.

PROGRAM GOAL FY 2020 - 2021

To provide leading edge technology, at a reasonable cost. To assist Waterworks departments in providing excellent service and value to rate payers. To maintain a harmonious relationship with users and respond to their needs as rapidly as possible.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Info Technology Computer Programmer	2	-	-
IT Services Director	1	1	113,626
Network & Security Administrator	1	1	50,619
Cyber Security Admin Info Analyst	-	1	68,600
Programmer, Info Technology	-	1	52,670
Cost of living adjustment & Merit Pay			6,137
Benefits			107,959
Total	<u>4</u>	<u>4</u>	<u>\$399,611</u>

FACILITIES MAINTENANCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$237,388	\$263,315	\$257,263	\$273,638
Contracted Services	89,238	79,500	75,244	84,500
Materials & Supplies	118,337	127,500	97,084	107,900
Other Charges	1,506	500	355	500
Depreciation	70,619	78,000	74,680	91,504
Total Budget	\$517,133	\$548,815	\$504,626	\$558,042

The Facilities Maintenance Department is responsible for the general maintenance, cleaning, and minor repairs to the Waterworks office building and warehouse facility. Additionally, these employees are responsible for performing preventive maintenance on the air conditioning/heating units and all equipment used in the performance of their duties and responsibilities. This department is also assigned the general landscaping and grounds keeping duties for the System owned properties.

PROGRAM GOAL FY 2020 - 2021

To maintain the Waterworks buildings and grounds in a manner conducive to the convenience and safety of customers, and a productive, pleasant and healthy work environment for employees.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Custodian	1	1	\$37,186
Building Maintenance Worker I	2	2	70,336
Foreman Grounds	-	1	31,200
Groundskeeper I	3	2	53,424
Overtime			3,000
Cost of living adjustment & Merit Pay			3,910
Benefits			74,582
Total	6	6	\$273,638

HUMAN RESOURCES

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$760,819	\$827,281	\$806,106	\$850,021
Contracted Services	9,731	10,300	14,093	6,800
Materials & Supplies	6,227	19,950	12,390	6,950
Other Charges	27,172	34,950	26,886	34,950
Total Budget	\$803,949	\$892,481	\$859,475	\$898,721

The Human Resource department handles all aspects of the employment process, and provides guidance and interpretation of personnel policies and procedures. The department is also responsible for compensation, benefits management, liability and property insurance claim processing, and assists with safety compliance.

PROGRAM GOAL FY 2020 - 2021

To serve, support, and develop the Waterworks' most important asset – its employees. To hire and retain a qualified work force to service the needs of internal and external customers.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
HR Director	1	1	\$91,038
Office Assistant III	1	1	41,642
Overtime			1,500
Cost of living adjustment/Merit Pay			2,662
Benefits			34,179
Retiree Benefits			679,000
Total	2	2	\$850,021

SAFETY AND FLEET MANAGEMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$236,824	\$233,012	\$222,288	\$238,098
Contracted Services	2,058	2,000	1,633	2,000
Materials & Supplies	25,466	32,400	22,867	30,750
Other Charges	309	4,100	2,500	4,100
Depreciation	7,729	8,100	10,022	12,306
Total Budget	<u>\$272,386</u>	<u>\$279,612</u>	<u>\$259,310</u>	<u>\$287,254</u>

The Safety and Fleet Management department is responsible for the routine maintenance and repair of the Waterworks' rolling stock of vehicles and heavy equipment to ensure the safe, efficient, and effective operation of all equipment.

PROGRAM GOAL FY 2020 - 2021

The Waterworks is committed to providing employees with a safe and healthful workplace, and strives to meet the goal of zero lost-time accidents.

AUTHORIZED PERSONNEL

	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>APPROVED</u>
Maintenance Technician	1	1	\$29,786
Mechanic	1	1	33,097
Mechanic-Shop Foreman	1	1	38,081
Safety Coordinator	1	1	70,738
Overtime			6,000
Cost of living adjustment & Merit Pay			3,418
Benefits			56,978
Total	<u>4</u>	<u>4</u>	<u>\$238,098</u>

CONSTRUCTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$504,245	\$164,635	\$319,230	\$174,344
Contracted Services	3,024	5,500	5,144	4,500
Materials & Supplies	5,976	143,200	93,746	143,400
Other Charges	11,379	8,800	1,075	8,800
Depreciation	46,874	46,500	52,363	52,027
Total Budget	\$571,498	\$368,635	\$471,558	\$383,071

The Construction Maintenance department is responsible for major maintenance work on water and wastewater systems. Department personnel are called upon to provide assistance in the installation and repair of water and sewer mains. The department performs in-house maintenance of pumps, valves, and filters. Responsibilities assigned to this department also include the installation of equipment purchased, and repairs and improvements to existing buildings and structures, including routine electrical repairs and maintenance.

PROGRAM GOAL FY 2020 - 2021

Continue to support the System's departments and contractors in the construction of projects and maintenance of facilities.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Construction Maintenance Worker I	3	3	\$74,423
Maintenance Operator	1	1	38,636
Equipment Operator	2	2	69,435
Electrician Master	.2	-	-
Electrician Journeyman	4	-	-
Welder I	1	1	32,198
Welder II	1	1	46,921
Foreman	2	2	79,683
Supervisor	1	1	57,452
Overtime			20,000
Cost of living adjustment & Merit Pay			8,139
Benefits			147,457
Wages & Benefits to be Capitalized			(400,000)
Total	15.2	11	\$174,344

*Effective January 1, 2019, the Construction Maintenance function was moved to the Wastewater Department.

WATER TREATMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$713,742	\$823,212	\$754,541	\$824,031
Contracted Services	1,610,688	1,855,000	1,784,131	1,955,500
Materials & Supplies	806,362	961,500	926,087	996,520
Other Charges	8,255	5,500	4,043	5,500
Depreciation	855,578	859,000	865,333	909,031
Total Budget	\$3,994,625	\$4,504,212	\$4,334,135	\$4,690,582

This department is responsible for the operation of the System's water treatment plants, located at the intersection of Jefferson and Third Street, and at 2525 Dixieland Road. The treatment plants provide safe and potable drinking water to the City of Harlingen ratepayers, the towns of Combes, Primera and Palm Valley Estates, in addition to the Military Water Supply Corporation and the East Rio Hondo Water Supply Corporation. Under guidelines established by the Texas Commission for Environmental Quality, in the event of emergencies, HWWS also has responsibility for supplying water to the cities of La Feria and San Benito. Water is diverted from the Rio Grande River into the System's reservoirs under water rights owned by the municipalities. Pumping records are carefully documented in order to prevent infringement of water rights belonging to the ratepayers of the City of Harlingen.

PROGRAM GOAL FY 2020 - 2021

To provide quality water treatment and to ensure compliance with all local, state, and federal regulations. To expand facilities to accommodate future growth.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Operator, Licensed	8	9	\$351,501
Foreman	-	-	-
Maintenance Supervisor	1	1	54,411
Maintenance Worker	2	1	41,629
Master Electrician	1	1	43,713
Instrumentation Technician	1	1	41,933
Superintendent Water Plant	-	1	63,446
Standby			16,600
Overtime			10,000
Cost of living adjustment & Merit Pay			11,190
Benefits			189,608
Total	13	14	\$824,031

WATER DISTRIBUTION MAINTENANCE

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$931,839	\$973,866	\$866,191	\$990,484
Contracted Services	98,889	12,000	8,480	10,000
Materials & Supplies	437,973	580,500	509,759	582,000
Other Charges	6,057	6,500	4,253	6,500
Depreciation	714,907	751,000	757,118	931,469
Total Budget	<u>\$2,189,665</u>	<u>\$2,323,866</u>	<u>\$2,145,801</u>	<u>\$2,520,453</u>

The Water Distribution Maintenance Department is primarily responsible for the repairs and maintenance of the water distribution system used to deliver potable water to all ratepayers. This includes the repair or replacement of service lines, water mains, and water transmission lines. The department is also responsible for the installation and maintenance of fire hydrants, valves, water service connections, and the extension of water lines. The department maintains the System's two (2) elevated water storage tanks and the two (2) 10-million gallon ground storage tanks.

PROGRAM GOAL FY 2020 - 2021

To ensure an un-interrupted supply of potable water to all rate-payers by repairing leaks and breaks expediently and replacing lines prior to failure. To ensure repair crews are adequately trained and have the proper tools and equipment to perform maintenance and repairs

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Foreman	5	5	\$214,602
Equipment Operator II	1	1	40,065
Equipment Operator I	4	4	136,544
Maintenance Technician	8	8	196,298
Valve Technician	-	-	34,998
Standby			40,000
Overtime			60,000
Cost of living adjustment & Merit Pay			12,677
Benefits			255,300
Total	18	18	\$990,484

WATER DISTRIBUTION SERVICES

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$214,225	\$212,635	\$218,104	\$256,554
Contracted Services	3,367	9,400	4,937	9,400
Materials & Supplies	18,842	26,900	24,905	26,500
Other Charges	7,224	5,250	4,898	5,250
Depreciation	6,197	5,500	5,520	5,982
Total Budget	\$249,855	\$259,685	\$258,364	\$303,686

This department performs onsite inspections of new construction to verify that local, State and Federal guidelines have been followed during the installation of all water and wastewater system components. The department performs customer service inspections of both commercial and residential connections to prevent unwanted backflow into the water system. The line locator in this department responds to requests for Harlingen Waterworks System to mark the location of its water and wastewater lines in the rights-of-way.

PROGRAM GOAL FY 2020 - 2021

To provide the essential link between the System and the public for the receipt of drinking water and disposal of wastewater. To ensure the quality of the System's water is not compromised by the backflow of contaminants into the System. To ensure that the construction of water and sewer facilities meets all regulatory standards.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Construction/Backflow Inspector	2	2	\$86,898
Line Locator	1	1	32,427
Data Entry Clerk	1	1	34,611
Water Quality Technician		1	36,078
Overtime			3,000
Cost of living adjustment & Merit Pay			3,721
Benefits			59,819
Total	4	5	\$256,554

WATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$590,581	\$546,340	\$535,013	\$557,565
Contracted Services	1,288	1,700	1,591	1,900
Materials & Supplies	634	1,200	612	1,200
Other Charges	6,485	8,300	8,377	8,300
Total Budget	\$598,988	\$557,540	\$545,593	\$568,965

The Water Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the water systems.

PROGRAM GOAL FY 2020 - 2021

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the Waterworks and its rate payers.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Water Service Assistant	1	1	\$82,222
Water Service Director	1	1	118,126
Supervisor Construct Inspection	-	1	39,520
Operations Manager	1	1	52,697
Outside Operations Supervisor	2	2	132,827
Water Plant Superintendent	1	-	-
Cost of living adjustment			8,565
Benefits			123,608
Total	6	6	\$557,565

WASTEWATER TREATMENT
FUND

**WATERWORKS SYSTEM
WASTEWATER SYSTEM REVENUES AND EXPENSES
FISCAL YEAR 2020 - 2021 BUDGET**

	ACTUAL FY 2018-19	BUDGET FY 2019-20	ESTIMATED FY 2019-20	APPROVED FY 2020-21
<u>OPERATING REVENUES</u>				
Base Charges - Sewer	\$ 1,974,041	\$ 1,984,000	\$ 1,993,242	\$ 2,003,840
Consumption Charges - Sewer	7,610,476	7,215,000	7,985,131	7,287,150
Fuel Adjustment	228,643	219,000	239,899	221,190
Sales to Other Entities - Sewer	353,835	323,000	327,386	326,230
Late Payment Penalties	156,082	152,000	73,688	153,520
Pretreatment Testing Chgs - Sewer	13,130	13,500	11,469	13,635
Industrial Surcharges - Sewer	149,177	126,000	196,801	126,000
TOTAL OPERATING REVENUES	10,485,384	10,032,500	10,827,616	10,131,565
<u>OPERATING EXPENSES</u>				
Personnel Services	3,335,813	3,931,615	3,879,376	4,443,960
Contractual Services	501,914	904,620	631,207	1,272,620
Maintenance & Supplies	747,736	1,086,730	959,187	1,765,700
Other Charges	69,397	110,150	88,349	118,150
Depreciation	1,282,959	1,276,500	1,445,161	2,376,165
TOTAL OPERATING EXPENSES	5,937,819	7,309,615	7,003,280	9,976,595
INCREASE FROM OPERATIONS	4,547,565	2,722,885	3,824,336	154,970
<u>NON-OPERATING REVENUES</u>				
Impact Fees - Sewer	317,324	300,000	474,432	295,930
Investment Earnings	365,087	275,000	278,596	150,000
Tap Fees	23,708	15,000	21,944	20,000
Tie in Charges	13,619	10,000	59,134	14,000
Inspection Fees	10,481	5,000	13,526	7,342
Rental Income	50,703	52,000	50,891	44,400
Garbage Billing Fee	37,500	37,500	37,500	37,500
Miscellaneous	379,230	107,000	140,822	151,745
TOTAL NON-OPERATING REVENUES	1,197,652	801,500	1,076,845	720,917
<u>NON-OPERATING EXPENSES</u>				
Interest Expense	382,351	355,527	358,170	278,181
INCREASE IN NET ASSETS	\$ 5,362,866	\$ 3,168,858	\$ 4,543,011	\$ 597,706

WASTEWATER COLLECTION

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$796,622	\$1,071,489	\$870,873	\$1,065,423
Contracted Services	145,838	159,000	151,052	160,000
Maintenance & Supplies	397,972	439,900	424,018	611,200
Other Charges	3,250	3,600	6,600	6,600
Depreciation	1,147,639	1,117,000	1,268,816	1,296,091
Total Budget	\$2,491,321	\$2,790,989	\$2,721,359	\$3,139,314

The Wastewater Collection department is responsible for the repair, replacement, and installation of sewer lines, lift stations and manholes; air testing sewer lines in new subdivisions to ensure compliance with local, state, and federal guidelines; and investigating and resolving customer complaints pertaining to sewer back-ups and sewer odors. When applicable, the department is called upon to assess any damages resulting from sewer blockages. The department video tapes sewer lines to check for needed repair or replacement; grouts sewer manholes; repairs damaged sewer lines, and broken force mains.

PROGRAM GOAL FY 2020-2021

To perform preventive maintenance on all wastewater collection lines and lift stations within the City to prevent inconvenience to customers. To keep personnel updated on revisions to local, state, and federal regulations. To handle customer complaints in an efficient and effective manner.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Equipment Operator I	2	2	\$66,434
Foreman	2	2	80,174
Technician, Operator, Maintenance	8	8	241,889
GIS TV Technician	2	2	64,118
Supervisor	1	1	54,246
Electrician Journeyman	-	4	190,011
Electrician Master Part Time	-	0.2	12,264
Standby Pay			27,000
Overtime			60,000
Cost of living adjustment & Merit Pay			14,183
Benefits			255,104
Total	15	19.2	\$1,065,423

WASTEWATER PRETREATMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$169,785	\$167,055	\$168,882	\$178,240
Contracted Services	29,656	51,120	46,873	51,120
Materials & Supplies	7,085	15,230	10,605	16,800
Other Charges	659	3,150	299	3,150
Depreciation	320	1,000	1,417	4,955
Total Budget	<u>\$207,505</u>	<u>\$237,555</u>	<u>\$228,076</u>	<u>\$254,265</u>

The industrial pretreatment department is responsible for protecting wastewater plant personnel and treatment facilities from the adverse effects of potentially dangerous industrial materials being discharged into the wastewater treatment system. The City's pretreatment ordinances specify the type and contents of industrial wastewater that is considered treatable by the wastewater treatment system. Permits and fines are used to control enforcement of HWWS, EPA and TCEQ regulations pertaining to permitted industrial discharge. The fines and permits are issued and levied by industrial pretreatment department personnel. The department also investigates discharge complaints, conducts field inspections, and maintains a database for tracking repeat non-compliance offenders.

PROGRAM GOAL FY 2020-2021

To implement pretreatment program procedures, and to enforce regulations as specified by local, state, and federal agencies. To incorporate EPA'S most current methods of determining compliance into all pretreatment ordinances. To promptly notify industries of non-compliance issues.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Pretreatment Supervisor	1	1	\$52,670
Inspector II	1	1	41,637
Inspector I	1	1	33,097
Overtime			600
Cost of living adjustment & Merit Pay			2,636
Benefits			47,600
Total	3	3	\$178,240

WASTEWATER TREATMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$651,076	\$656,620	\$629,790	\$689,563
Contracted Services	346,589	486,000	433,428	438,000
Maintenance & Supplies	388,428	498,000	457,498	580,300
Other Charges	10,186	11,000	3,322	10,000
Depreciation	1,042,930	970,000	1,082,463	880,092
Total Budget	<u>\$2,439,209</u>	<u>\$2,621,620</u>	<u>\$2,606,501</u>	<u>\$2,597,955</u>

Wastewater Treatment Plant #2 is located on Harrison Street, three miles east of the City. The department is responsible for treating wastewater that enters the plant from City of Harlingen customers, and the towns of Primera and Combes; and for maintaining the treatment plant. The department must ensure effluent water discharged into the receiving stream has met HWWS, TCEQ, and EPA mandated criteria for wastewater quality.

PROGRAM GOAL FY 2020-2021

To provide the highest quality effluent to be discharged. To remain in compliance with local, state and federal regulations. To improve procedures for a more cost effective operation.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Licensed Operators	8	8	\$261,529
Foremen	2	2	93,492
Chief Operator	1	1	57,572
Superintendent	1	1	69,118
Overtime			16,000
Equity adjustment & Merit Pay			28,548
Fringe Benefits			163,304
Total	12	12	\$689,563

WASTEWATER OPERATIONS MANAGEMENT

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$235,041	\$250,436	\$235,391	\$256,390
Contracted Services	10,033	74,000	8,138	27,000
Maintenance & Supplies	626	1,400	818	2,000
Other Charges	4,293	2,600	375	2,600
Depreciation	0	-	-	-
Total Budget	\$249,993	\$328,436	\$244,722	\$287,990

The Wastewater Operations Management department performs management and supervisory activities over the employees engaged in operating and maintaining the wastewater systems.

PROGRAM GOAL FY 2020-2021

To hire and retain a qualified staff to service the needs of the System's rate payers. To implement processes and procedures that provide exceptional customer service at a reasonable cost. To utilize technology to ensure efficient and effective service delivery and management of resources. To identify and plan for the future operational needs of the wastewater system.

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Wastewater Service Assistant	1	1	\$70,720
Wastewater Service Director	1	1	92,210
Data Entry Clerk	-	1	33,280
Cost of living adjustment & Merit Pay			3,951
Benefits			56,229
Total	2	2	\$256,390

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VALLEY INTERNATIONAL
AIRPORT FUND

CITY OF HARLINGEN
VALLEY INTERNATIONAL AIRPORT

DESCRIPTION	ACTUAL FY 2018-19	BUDGET FY 2019-20	ESTIMATED FY 2019-20	APPROVED FY 2020-21
<u>REVENUES:</u>				
Terminal Building	\$3,488,648	\$1,949,153	\$2,180,213	\$1,422,927
Airfield	807,635	421,239	420,489	512,193
Industrial Park	1,283,954	1,234,137	1,234,103	1,199,955
Terminal Support	1,472,910	753,910	859,539	489,117
TOTAL OPERATING REVENUES	<u>\$7,053,147</u>	<u>\$4,358,438</u>	<u>\$4,694,344</u>	<u>\$3,624,192</u>
<u>EXPENSES:</u>				
Personnel Services	\$3,797,045	\$4,043,000	\$3,932,089	\$4,092,581
Contracted Services	1,456,221	1,713,000	1,723,334	1,718,050
Materials and Supplies	530,453	403,000	413,469	398,000
Other Expenses	639,817	584,000	536,259	639,719
TOTAL OPERATING EXPENSES	<u>\$6,423,536</u>	<u>\$6,743,000</u>	<u>\$6,605,151</u>	<u>\$6,848,351</u>
OPERATING INCOME BEFORE DEPRECIATION	\$629,611	(\$2,384,561)	(\$1,910,807)	(\$3,224,158)
Depreciation Expense	5,625,141	6,000,000	6,000,000	6,000,000
Operating Income/(Loss)	(\$4,995,530)	(\$8,384,561)	(\$7,910,807)	(\$9,224,158)
Non-Operating Rev (Exp)	71,521	25,000	30,563	3,000
Capital Contributions	7,723,165	14,834,759	11,558,920	15,840,228
INCREASE IN NET ASSETS	<u>\$2,799,156</u>	<u>\$6,475,198</u>	<u>\$3,678,676</u>	<u>\$6,619,070</u>

VALLEY INTERNATIONAL AIRPORT

Valley International Airport is owned by the City of Harlingen. Revenues are generated by commercial use of the Terminal Building, Terminal Support, Airfield, and Industrial Park. The chief administrator of the Airport is the Director of Aviation who is appointed by the Airport Board. The Mayor appoints members of the Harlingen Airport Board with the consent of the City Commission. Commercial airline service is provided by Southwest Airlines, United Express, American Airlines and Frontier Airlines while seasonal service is provided by Sun Country and Delta Airlines. Air Cargo flights include Southwest Airlines, DHL Express and FedEx.

PROGRAM GOAL FOR FY 2020-2021

Working closely and effectively with key stakeholders the Harlingen Airport Board is committed to providing excellence in air transportation services by having accessible, functional, safe and efficient operations and facilities; promoting aviation and non-aviation development and economic growth through careful analysis and implementation of strategic investments; supporting innovative, entrepreneurial initiatives to provide excellent value to its customers and partners and to further enhance Valley International Airport as a self-sustaining enterprise.

Valley International Airport's current growth trend continues to support its goal of providing the RGV with the best air travel services both in terms of passengers and air cargo. With a strong financial base, room to expand and a business-oriented board of directors it is well positioned to take advantage of opportunities as they develop.

Significant Accomplishments

- Passenger loading bridges
- Concourse flooring
- Replace Fan Coil Units
- Flat Roof Project
- Security Checkpoint reconfiguration
- Negotiated contracts – Washington Advocate, Washed Up Texas

Significant projects - In Progress

- Continued negotiations - Air Service Development
- Continued business relationship with Washington advocate
- Reconstruct NW & SW Concrete Apron
- Extend RWY 17R-35L Planning, BCA & EA
- Reconstruct Runway 13-31
- Upgrade Fire Alarm System
- Tech Ops Building – FAA Lease
- Terminal sidewalk refurbishment
- RWY 17R Extend – Construction

- Addition of Pelican Grill – North Concourse

Future Challenges

- COVID-19 recovery
- Establish VIA as the RGV's Regional Airport
- Address Air Carrier deficiencies
- Sustain and attract Air Carriers
- Negotiate new contracts – Parking, Ground Handling
- Marketing Harlingen Aerotropolis to prospective businesses
- Revenue diversification and expenditure controls

Financial Highlights

The Adopted Budget for Fiscal Year 2020-2021 reflects Valley International Airport's commitment to maintain a safe, secure, customer friendly and self-sustaining facility.

Adopted Budget

Revenue for Fiscal Year 2020-2021 is \$3,624,192, a decrease of \$734,246 from the Current Year Adopted Budget. Significant differences resulting from the COVID-19 pandemic include the following:

	<u>Decreases</u>
Airline Fees and Rentals	\$553,964
Parking	\$161,445
Ground Handling Services	\$107,096
Restaurant, Gifts & News	\$48,204
Industrial Park	\$34,182
Rent-A-Cars, CFC & Fuel	\$15,787
Tenant Communications, Utilities	\$11,414
	<u>Increases</u>
Airfreight Landing	\$194,212

Operating Expense for Fiscal Year 2020-2021 is \$6,848,351, an increase of \$105,351 from the Current Year Adopted Budget. Significant differences include the following:

	<u>Increases</u>
US Customs User Fees	\$158,000
PTO, FICA, Pension, Health, WCB	\$124,184
ARFF Personnel/City	\$ 77,045
Insurance	\$ 49,719
	<u>Decreases</u>
Salary, Wages & OT (Incl PTO reclass)	\$151,647
Maintenance	\$132,000
Legal	\$ 18,000

The Proposed Budget is a loss of \$3,224,158 (excluding depreciation) and an increased loss of \$839,597 from the Current Year Adopted Budget. Anticipated budget shortfalls will be supplemented with COVID-19 grant funding of \$6,669,389.

Capital Expense and Improvement Projects

The Capital Purchase Budget totals \$744,000, consisting of equipment and improvements for various airport departments including FIS Security and Restroom upgrades, an EZ-Liner Airfield Paint Machine, Airfield Tractor & Shredder and (2) Pick-Up Trucks. There are no Capital Improvement projects requested. Capital Improvement projects are predominantly funded by AIP Grants (90/10 split) and PFC funds.

Cash Flow

Cash and Investment beginning fiscal year balances will approximate \$4,081,539. Cash sources are projected to be \$19,255,921 including \$8,650,375 in Federal Aviation Administration - Airport Improvement Program (FAA-AIP) grant reimbursements, \$520,465 in PFC receipts and \$6,669,389 in COVID-19 grant funds. Cash Uses are estimated to be \$18,415,822, including \$11,567,471 in capital expenses and improvements. Ending Cash and Investment balances will approximate \$4,921,638.

PERFORMANCE INDICATORS

	ACTUAL FY 18-19	ESTIMATE FY 19-20	BUDGET FY 20-21
<u>EFFECTIVENESS</u>			
Total number of enplaned passengers	343,732	197,176	131,250
Cargo pounds-enplaned and deplaned	115,284,677	117,034,307	120,000,000

EFFICIENCY

Airline cost per enplaned passenger	\$5.09	\$4.51	\$2.87
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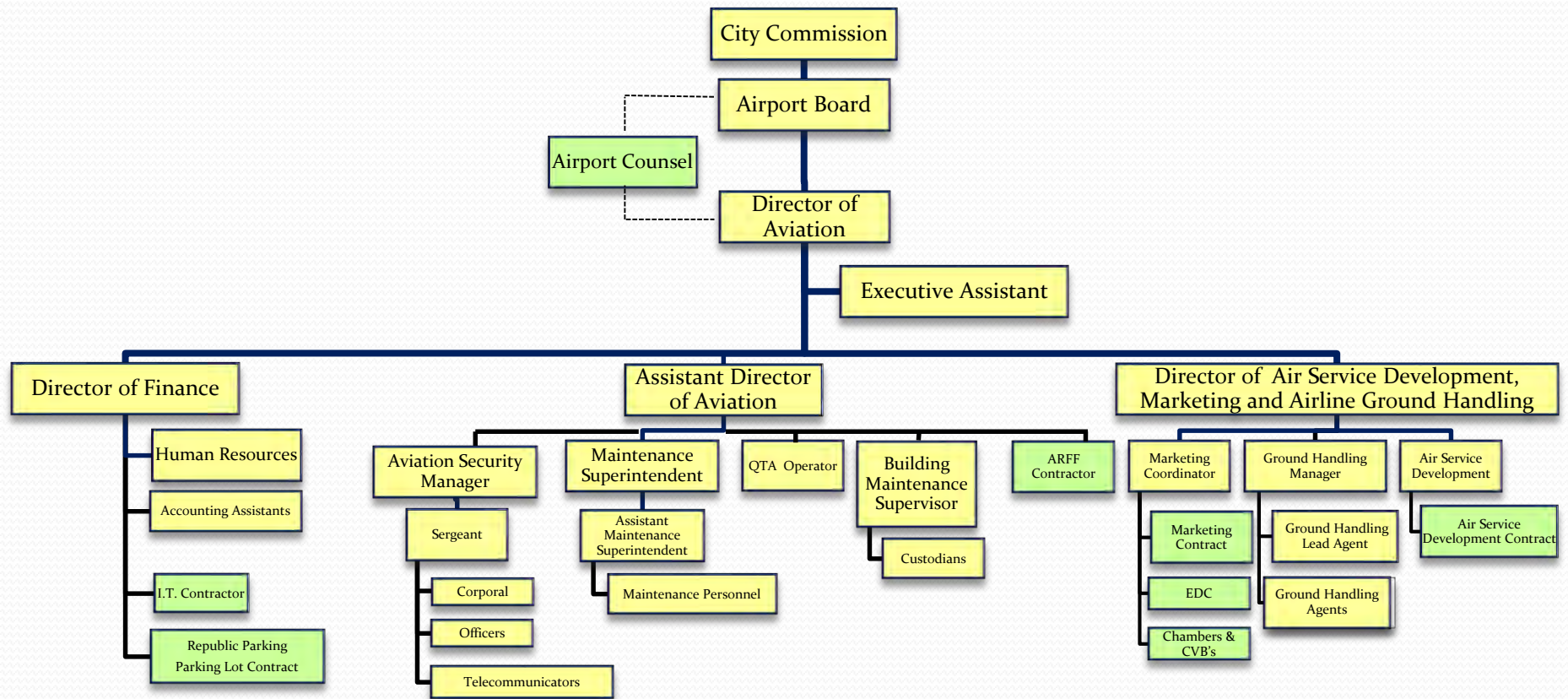
OUTPUT

Number of capital projects completed	4	4	5
Capital projects completed on/below budget	100%	75%	NA

AUTHORIZED PERSONNEL

	FY 19-20	FY 20-21	APPROVED
Administration	8	8	\$702,087
Security	12	12	460,201
Custodians	14	14	312,302
Maintenance	12	12	368,763
Ground Handling (FT & PT)	11	14	200,000
Total	57	60	\$2,043,353

Valley International Airport Organization Chart



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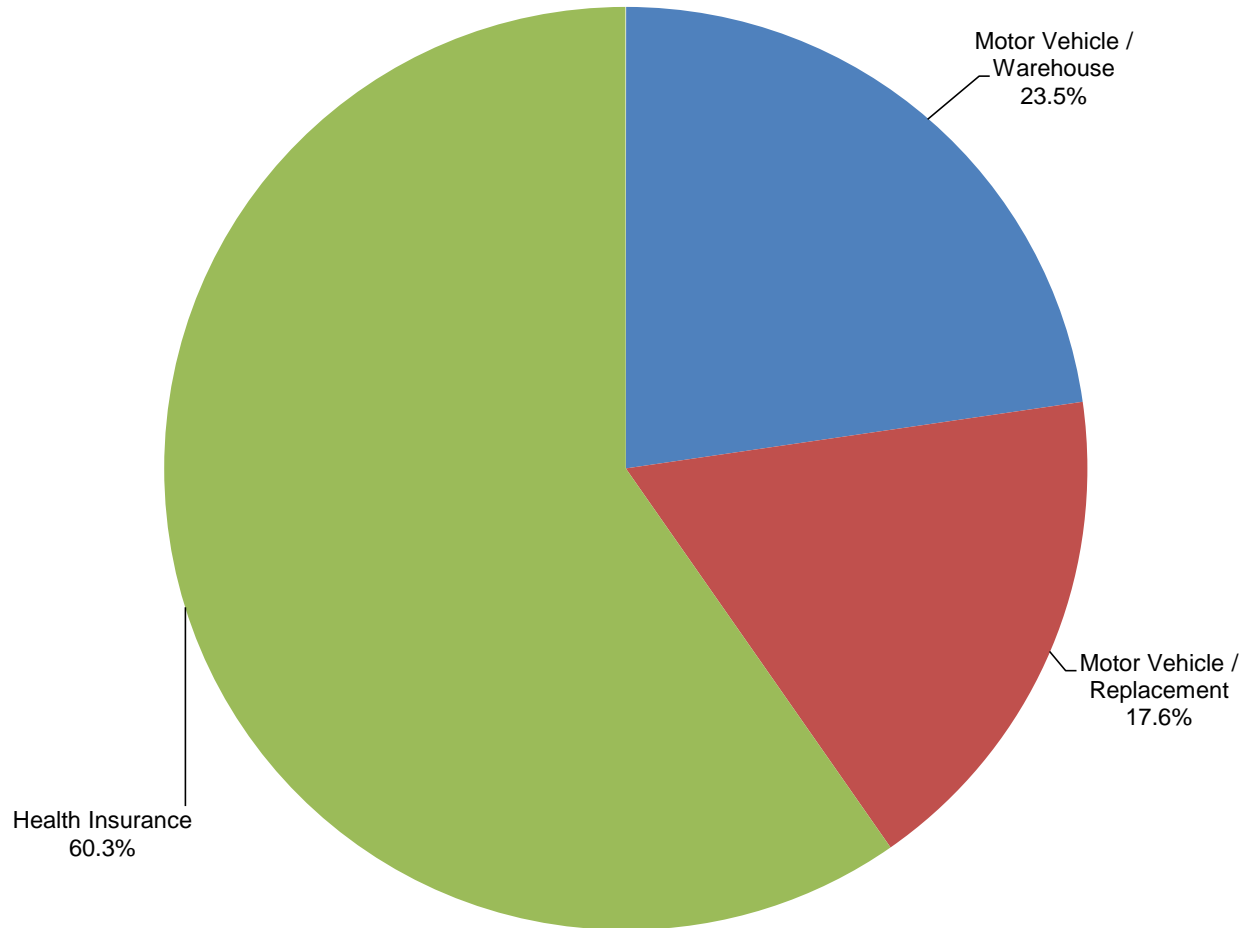
INTERNAL SERVICE FUNDS

Internal Service Funds are established to report activities that provide supplies and services for the City's other programs and activities on a cost-reimbursement basis. The City has the following Internal Services Funds:

The Motor Vehicle / Warehouse Fund has been established to account for the monies received in servicing motorized vehicles and other equipment required for various departments of the City together with those related costs associated with the maintenance and repair of such vehicle and equipment.

The Health Insurance Fund has been established to account for the monies received in providing medical insurance to the City's employees and families through a medical benefit program of a commercial carrier.

INTERNAL SERVICES FUNDS EXPENDITURES \$9,022,995



MOTOR VEHICLE/
WAREHOUSE FUND

CITY OF HARLINGEN
MOTOR VEHICLE / WAREHOUSE FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
REVENUES:				
Charges for Services	\$ 3,195	\$ -	\$ -	\$ -
Internal Service	3,442,203	3,389,908	3,389,908	3,497,612
Interest on Investments	79,222	55,000	55,000	29,000
Sale of Assets	(8)	-	-	-
Capital Contributions	754,950	-	-	-
TOTAL REVENUES	\$ 4,279,562	\$ 3,444,908	\$ 3,444,908	\$ 3,526,612
EXPENSES:				
Purchasing	\$ 129,180	\$ 129,540	\$ 129,540	\$ 128,587
Materials Management	1,713,550	1,689,000	1,689,000	1,702,461
Administration	1,317,860	1,639	1,639	1,414
Fleet Maintenance	286,499	297,190	297,190	323,086
Vehicle Replacement	205,875	1,642,534	1,642,534	1,294,218
Transfers	841,442	-	-	-
TOTAL EXPENSES	\$ 4,494,406	\$ 3,759,903	\$ 3,759,903	\$ 3,449,766
Change in Net Position	(214,844)	(314,995)	(314,995)	76,846
Net Position Beginning of Year	9,045,205	8,830,361	8,830,361	8,515,366
END OF YEAR WORKING CAPITAL	\$ 8,830,361	\$ 8,515,366	\$ 8,515,366	\$ 8,592,212

PURCHASING 451-2230

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 81,564	\$ 82,938	\$ 82,938	\$ 86,270
Personnel Services - Benefits	34,762	24,832	24,832	26,222
Supplies - General	973	2,000	2,000	2,000
Supplies - Miscellaneous	204	845	845	845
Services & Charges - General	11,677	18,150	18,150	13,250
Services & Charges - Maintenance	-	275	275	-
Services & Charges - Miscellaneous	-	500	500	-
PURCHASING TOTALS	\$129,180	\$129,540	\$ 129,540	\$ 128,587

The Purchasing division renders a significant service and assistance to the requesting departments in the procurement of their needs. The primary objective of this department is to ensure that all Federal, State, and Local purchasing laws and internal procedures are followed and that the requesters receive all goods and services of the best quality and value to the City. The Purchasing division reviews purchase requisitions and processes all purchase orders.

PROGRAM GOAL FY 2020 - 2021

The goal of the Purchasing Department is to manage departmental purchases and to provide efficient leadership and instruction in solving departmental purchasing problems by effectively providing training and guidance to employees and seeking new technological procedures for more valuable purchasing.

OBJECTIVES FOR FY 2020 - 2021

- Review departmental purchases by verifying proper use of vendor quotes and/or use of cooperative contract pricing and/or sealed bids on all purchases, as required.
- Attend purchasing seminars to ensure that internal procedures are following the latest Federal, State, and Local purchasing laws.
- Establish new training materials for procurement procedures according to the newly updated Purchasing Policy.
- Train employees on purchasing methods to increase knowledge of City's purchasing policies and procedures, and proper use of software.
- Review and/or renew service contracts to reduce costs on cell phones, copiers, and fuel.
- Utilize internet by posting bid notices on City's website, verify cooperative contracts and assist departments with outside vendor searches.

PERFORMANCE INDICATORS

	<u>ACTUAL FY 18-19</u>	<u>ESTIMATED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
Improve the awareness level of each department's needs	98%	98%	100%
Knowledge of new available products	95%	95%	95%
Vendors contacted for quotes on all purchases	95%	98%	98%

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Procurement Supervisor	1	1	1
Procurement Clerk	1	1	1
Total	2	2	2

MATERIALS MANAGEMENT 451-2235

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services	\$ 53,892	\$ 54,149	\$ 54,149	\$ 56,033
Personnel Services - Benefits	22,918	23,945	23,945	24,958
Supplies - General	1,447,773	1,441,700	1,441,700	1,441,700
Supplies - Miscellaneous	124,838	121,200	121,200	126,200
Services & Charges - General	45,399	28,456	28,456	32,020
Services & Charges - Maintenance	18,723	19,300	19,300	21,300
Services & Charges - Miscellaneous	7	250	250	250
MATERIALS MANAGEMENT TOTALS	\$ 1,713,550	\$ 1,689,000	\$ 1,689,000	\$ 1,702,461

The Materials Management division is responsible for managing the operations of a centralized warehouse. The primary objective of this department is to provide a central operation for the ordering, shipping, receiving, and warehousing of commonly used goods and supplies, auto parts, including fuel and lubricants for the supply and use of all departments.

PROGRAM GOAL FY 2020 - 2021

The goal of the Materials Management Department is to warehouse the most commonly used goods and supplies for the use of all departments and to maintain accurate inventory control for the goods and services provided, and to provide excellent customer service to internal customers by improving our delivery and pickup routes.

OBJECTIVES FOR FY 2020 - 2021

Consistent with previously established goals, Materials Management objectives include:

- Ordering in bulk to stock the most commonly used operating supplies and vehicle repair parts to provide cost savings to departments on man-hours, fuel, and wear & tear on vehicles.
- Search for better pricing from current and new vendors to save money for city departments and maintain a working relationship with vendors.
- Provide fuel reporting for all departments for faster and better vehicle budget accountability.
 - Check incoming and outgoing stock orders for product faults or defects.
- Conduct more periodic inventory counts to improve warehouse inventory accuracy and accountability.
- Increase inter-departmental communications by providing a prompt daily route schedule.

PERFORMANCE INDICATORS

	ACTUAL FY 18-19	ESTIMATED FY 19-20	PROPOSED FY 20-21
Provide Fuel Usage Reports	100%	100%	100%
Department deliveries	95%	95%	95%
Warehouse fuel inventory	95%	98%	98%

AUTHORIZED PERSONNEL

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Warehouse Worker	1	1	1
Warehouse Clerk	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>

MOTOR VEHICLE ADMINISTRATION 451-5040

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Supplies - General	\$ 247	\$ 250	\$ 250	\$ 250
Services & Charges - General	10,755	1,389	1,389	1,164
Depreciation	1,306,501	-	-	-
Loss on Sale of Fixed Assets	357	-	-	-
MOTOR VEHICLE ADMIN. TOTALS	\$ 1,317,860	\$ 1,639	\$ 1,639	\$ 1,414

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL FY 2020 - 2021

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2020 - 2021

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Process all license plate transfers for all auctioned vehicles and equipment

PERFORMANCE INDICATORS

	ACTUAL <u>FY 18-19</u>	ESTIMATED <u>FY 19-20</u>	PROPOSED <u>FY 20-21</u>
<u>EFFECTIVENESS</u>			
Vehicles maintained in database	515	515	520
License plates processed	350	350	325
Vehicle acquisitions processed	27	17	25
Vehicles/Equipment processed for auction	12	29	25
<u>EFFICIENCY</u>			
Admin cost per vehicle/equip	\$3.18	\$3.18	\$2.72
<u>OUTPUT</u>			
No. of vehicles/equip purchased	27	17	25
No. of license plates processed	279	350	325
No. of vehicles/equip processed for auction	44	29	25

FLEET MAINTENANCE 451-5042

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Personnel Services				
Personnel Services - Benefits				
Supplies - General				
Supplies - Miscellaneous				
Services & Charges - General				
Services & Charges - Maintenance				
Services & Charges - Misc				
Capital Outlay				
FLEET MAINTENANCE TOTALS	\$ -	\$ -	\$ -	\$ -

This division of the Public Works Department is responsible for the maintenance of all City owned vehicles and equipment. All vehicle and equipment repairs are coordinated and/or handled by this division at a cost savings to the City while minimizing downtime. Preventive maintenance is an important part of our fleet maintenance department. Regular repairs (oil changes, tune-ups, etc.) are scheduled to keep vehicles and equipment in operating condition. Equipment in good operating condition reduces downtime and increases productivity. This division provides maintenance and repairs to over 400 vehicles and heavy equipment such as front-end loaders, excavators, sanitation trucks and street sweepers.

PROGRAM GOAL FY 2020 - 2021

Minimize repairs performed by outside vendors. Provide efficient and responsive service to all of our customers. Continue to promote our preventative maintenance program. Maintain City vehicles and equipment in operating condition.

OBJECTIVES FOR FY 2020 - 2021

- Need to hire two fleet mechanics to fill vacant positions.
- Maintain up-to-date information on all vehicle and equipment repairs
- Continue utilizing the new fleet maintenance software to improve productivity and maintain accurate records on maintenance repairs
- Inform departments of required preventative service needs
- Improve turnaround time by maintaining well trained mechanics on staff
- Track department productivity
- Provide training opportunities to our in-house mechanics to stay up-to-date with the latest vehicle and equipment technology.
- Continue providing training for new employees to repair heavy duty vehicles
- Maintain up-to-date with latest scanner software and shop equipment / tools
- Reduce the amount of work that is outsourced by 15%

VEHICLE REPLACEMENT 451-5045

CLASSIFICATION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
Supplies - Miscellaneous	\$ 211,080	\$ 195,000	\$ 195,000	\$ 195,000
Capital Outlay	(5,205)	1,447,534	1,447,534	1,099,218
VEHICLE REPLACEMENT TOTALS	\$205,875	\$1,642,534	\$1,642,534	\$1,294,218

This division of the Public Works Department is responsible for administrative support, and oversight of the vehicle and equipment depreciation program to plan for future replacements of all City-owned vehicles and equipment. This division is also responsible for registering all city vehicles with the State and acquiring all exempt, non-exempt and alias license plates.

PROGRAM GOAL FY 2020 - 2021

Plan and project cost for future replacement of all city-owned vehicles and equipment. Inform City departments of budgetary requirements for future replacement cost.

OBJECTIVES FOR FY 2020 - 2021

- Continue to update vehicle depreciation list
- Continue to plan for future replacement of all city owned vehicles and equipment
- Continue to register city vehicles and renew exempt license plates
- Continue to process all license plate transfers for all auctioned vehicles and equipment

HEALTH INSURANCE FUND

CITY OF HARLINGEN
HEALTH INSURANCE FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>REVENUES:</u>				
Interest on Investments	\$ 12,020	\$ -	\$ -	\$ 5,500
Insurance	4,461,284	5,413,607	5,413,607	5,363,229
Transfer	-	-	-	-
TOTAL REVENUES	<u>\$ 4,473,304</u>	<u>\$ 5,413,607</u>	<u>\$ 5,413,607</u>	<u>\$ 5,368,729</u>
<u>EXPENSES:</u>				
Service & Charges General	\$ 4,491,561	\$ 5,413,607	\$ 5,413,607	\$ 5,573,229
TOTAL EXPENSES	<u>\$ 4,491,561</u>	<u>\$ 5,413,607</u>	<u>\$ 5,413,607</u>	<u>\$ 5,573,229</u>
Change in Net Position	(18,257)	-	-	(204,500)
Net Position Beginning of Year	662,237	643,980	643,980	643,980
END OF YEAR NET POSITION	<u>\$ 643,980</u>	<u>\$ 643,980</u>	<u>\$ 643,980</u>	<u>\$ 439,480</u>

The Health Insurance Fund is used to accumulate all payments from the various departments for medical/health insurance premiums, payment from retirees for health insurance premiums, and cafeteria plan deductions from employees' paychecks for payment to the insurance company and plan administrator. In order to reduce the portion the City contributes to employee's health insurance coverage, the City Commission approved that employees with dependent coverage will pay 50% of the cost and the City will pay the remaining 50%. There are two tiers available to employees with a low plan and high plan available. The City pays the entire portion for the employee who opts for the low plan and the employee who opts for the high plan pays the difference.

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FIDUCIARY FUND

The City's Fiduciary Fund was established for the purpose of accounting for money and property held by the City as trustee or agent for individuals, private organizations, and other governmental units. The Fiduciary Fund of the City of Harlingen is composed of a Pension Trust Fund:

PENSION TRUST FUND

The Fireman's Relief and Retirement Fund has been established to account for the Fireman's relief and retirement monies. The Fund is administered by the City and is operated as a part of the State Fireman's Relief and Retirement Fund.

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FIREMEN'S RELIEF AND
RETIREMENT FUND

CITY OF HARLINGEN
FIREMEN'S RELIEF AND RETIREMENT FUND

DESCRIPTION	ACTUAL FY 18-19	BUDGET FY 19-20	ESTIMATED FY 19-20	APPROVED FY 20-21
<u>ADDITIONS:</u>				
Interest on Investments	\$ 1,809,322	\$ 4,002,000	\$ 4,002,000	\$ 4,006,000
Contributions	2,008,173	2,178,000	2,178,000	2,203,000
TOTAL ADDITIONS	\$ 3,817,495	\$ 6,180,000	\$ 6,180,000	\$ 6,209,000
<u>DEDUCTIONS:</u>				
Personnel Services	\$ 2,724,497	\$ 3,300,000	\$ 3,300,000	\$ 3,200,000
Service & Charges	283,897	296,300	296,300	354,800
TOTAL DEDUCTIONS	\$ 3,008,394	\$ 3,596,300	\$ 3,596,300	\$ 3,554,800
Change in Fiduciary Net Position	809,101	2,583,700	2,583,700	2,654,200
Net Position Beginning of Year	32,903,824	33,712,925	33,712,925	36,296,625
END OF YEAR PENSION BENEFITS	\$ 33,712,925	\$ 36,296,625	\$ 36,296,625	\$ 38,950,825

The Firemen's Relief and Retirement Fund provides service retirement, death, disability, and withdrawal benefits for firefighters employed by the City of Harlingen Fire Department. Under this plan Harlingen firefighters are required to contribute 15.0% of their pay to the fund. The City of Harlingen is required to make contributions, which will equal 15.0% of their pay. The Texas Local Firefighters Retirement Act (TELFRA) authorizes the benefit and contributions provisions of this plan. The Board of Trustees of the Firemen's Relief and Retirement Fund for the City of Harlingen is the administrator of this single-employer defined benefit pension plan.

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CITY OF HARLINGEN, TEXAS

In 1904, a pioneer by the name of Lon C. Hill The City of Harlingen, was formally established on April 15, 1910. Formerly known as Six-Shooter Junction, the township consisted of Texas Rangers, Border Patrolmen and the founder, Lon C. Hill. He built a house, barn and corrals, and within a few years there was a Main Street (now Jackson Street), two general stores, a drug store, hardware store, barbershop, blacksmith shop and four saloons. By 1912 it had its first school. 11 individuals from Brownsville to McAllen joined to charter Valley Baptist Hospital in Harlingen, in January of 1925. In 1940, Harlingen had a population 13,306 and by 1947 the city's population nearly doubled in size serving, as military base for both the US Army and US Air Force. By the 1960's Harlingen had 41,000 citizens. It continues today with a strategic and steady growth.

HARLINGEN DEMOGRAPHICS REFLECT LIFE ALONG U.S.-MEXICO BORDER

As of the 2017 U.S. Census, there were 68,150 people, 22,844 households residing in Harlingen, Texas. The racial makeup of the city was 79% White, 1% Black or African American, 1% Native American, 1% Asian, 16% from other races, and 3% from two or more races. 73% of the population were Hispanic or Latino of any race; most are of Mexican descent, but there are also few numbers of Central and South Americans, Puerto Ricans, Cubans etc.

As in other Rio Grande Valley cities, a large part of Harlingen's transient population and a significant contributor to its economy consists of "Winter Texans." Winter Texans are generally retirees from the northern Midwestern states and Canada who come to escape the northern winter weather between November and March. Because of the mild winters, the Harlingen area plays host to thousands of Winter Texans who have made Harlingen their "home away from home" or own second home here.

The median income for a household in the city was \$30,296, and the median income for a family was \$34,015. Males had a median income of \$27,014 versus \$21,795 for females. The per capita income for the city was \$13,886. About 19% of families and 25% of the population were below the poverty line, including 35% of those under age 18 and 16% of those ages 65 or over.

BUSINESS CLIMATE

The City of Harlingen, nestled near the U.S.-Mexico border in the Rio Grande Valley, has been enjoying steady growth over the years, as more and more businesses realize the benefits of doing businesses near Mexico. Maquiladoras and many tax benefits in South Texas make Harlingen, located at the Crossroads of the Rio Grande Valley, a city poised for an economic boom.

KEY INDUSTRIES

There is so much happening in Harlingen and the Rio Grande Valley that almost any business will find success waiting for them. But here are some specific industries that should pay close attention to our South Texas region and the growing business opportunities being created:

Aerospace

The new SpaceX Commercial Orbital Launch Site is just 30 miles from Harlingen, making Harlingen an ideal location for future growth of the aerospace industry. With SpaceX planning to launch a dozen Falcon rockets annually, the enthusiasm for opportunities in space and technology business is soaring high in South Texas.

Harlingen is already leading the way for companies interested in capitalizing on new aerospace opportunities, with the United Launch Alliance occupying a 300,000 square foot manufacturing facility at the Harlingen Aerotropolis. And we've got lots of room for more companies at The Harlingen Aerotropolis, a 480-acre air park recognized as a Certified Site and ready for development by McCallum Sweeney Consultants.

Harlingen is an absolutely perfect location for companies focused on aerospace manufacturing technologies. Let's talk about how we can help you find a new home in Harlingen.

Logistics & Distribution

All roads lead to Harlingen. That's what people say once they realize Harlingen's strategic location at the literal crossroads of Mexico and North America. Harlingen's North American Free Trade Bridge connects the maquila manufacturing centers of Matamoros and Reynosa Mexico with South Texas. The Harlingen industrial park is where shippers converge to have their goods organized and efficiently distributed to the world.

From Harlingen, shippers easily connect with every major market by air, sea, rail and land.

Industrial & Automotive Supply

Harlingen plays a key role in the supply chain logistics for industrial and automotive supply. Dozens of Tier I, II and III manufacturers and suppliers are using Harlingen's warehousing and distribution facilities to speed delivery and save money. The quick turnaround and delivery of goods from air, sea, rail and Interstate make Harlingen a brilliant choice.

Come to Harlingen and see for yourself why automotive market suppliers are choosing South Texas to expand or relocate their business.

Healthcare Industry

Harlingen is a regional leader in Healthcare, and home to Valley Baptist Medical Center (VBMC). Valley Baptist Medical Center is the primary referral hospital for comprehensive and sub-specialty care in South Texas. The hospital and Level III Trauma Center provides state-of-the-art medical, surgical, obstetric and pediatric care.

INTERNATIONAL OPPORTUNITIES

Harlingen's close proximity to Mexico has created business opportunities that cannot be found in most areas of the United States. The Rio Grande Valley enjoys close economic ties with Mexico, as the growing maquiladora industry shows. Cameron County, of which Harlingen is a part, also has a foreign trade zone, the largest in Texas and one of the largest in the United States.

Foreign Trade Zone #62

Foreign Trade Zone #62 is located in Cameron County, Texas and includes sites at the Harlingen Industrial Park and the Airpark at Valley International Airport in Harlingen. FTZ #62 is one of the largest foreign trade zones in the United States and the largest in Texas.

- Free Trade International Bridge at Los Indios State-of-the-art international bridge
- Located just 10 miles south of Harlingen.
- Full U.S. Customs inspection facility
- Receives a mix of pedestrians, passenger vehicles and commercial vehicles
- Can accommodate up to 75 trucks simultaneously.
- Acclaimed as the most time-efficient crossing in South Texas
- Accesses a 4-lane highway in northern Mexico (Highway 2), offering a fast route to the border cities of Matamoros, Reynosa as well as the industrial city of Monterrey.
- With the completion of Mexico's State of Tamaulipas new 'autopista,' the Free Trade Bridge will provide a seamless highway connection for more efficient distribution of industrial products to interior Mexico.

U.S. Connections

- I-69E (formerly U.S. Highway 77) is the most direct, four lane highway connecting Houston, San Antonio and Corpus Christi to the Rio Grande Valley.
- I-69E intersects Interstate Highway 37 at Corpus Christi, which provides access to San Antonio to the West.
- McAllen and Laredo are accessible via I-2(formerly U.S. Expressway 83) in Harlingen.
- Loop 509 between Harlingen and San Benito connects the Free Trade Bridge at Los Indios with Texas and the entire United States via Expressway I-69E and I-2.
- Within 10 miles of the Valley International Airport, the Port of Harlingen, the Valley's railroad system, and of local industrial parks.

Mexico Connections

- Matamoros, Tamaulipas is approximately 18 miles east and Reynosa, Tamaulipas is approximately 35 miles west of the Free Trade Bridge, via the new autopista or Highway 2.
- Highway 2 connects with Valle Hermoso and Ciudad Victoria, Tamaulipas via Highway 99/101.
- Highway 2 connects with Monterrey, Nuevo Leon via Highway 40 and the Autopista Reynosa/Monterrey.
- Located in the center of the Reynosa/Matamoros maquila corridor, via the Autopista Matamoros to Reynosa/Monterrey

Other International Bridges in Cameron County

- Brownsville & Matamoros (B&M) Bridge
- Gateway International Bridge
- Veterans International Bridge

MAJOR EMPLOYERS

Although agriculture is still very important to the Harlingen economy, Harlingen has veered further away from the agriculture-driven economy and has diversified their employment market, adding the health care and telecommunications industries. Three of the top 10 employers in Harlingen are in the medical field. Health care and related services are destined to play a key role in the future of Harlingen with the Regional Academic Health Center, a branch of the University of Texas-San Antonio Health Science Center; the recent opening of the South Texas Veterans Administration Health Care Center at Harlingen and the physician-owned Harlingen Medical Center all being important elements. Finally, the newly created University of Texas – Rio Grande Valley will include a Medical School – and Harlingen will play an important role in its location. Telecommunications is also a growing industry in Harlingen. Tapping into Harlingen’s talented and bi-lingual workforce are United Healthcare, Dish Network, Qualfon, Time Warner Cable and Advanced Call Center Technologies, calling Harlingen, Texas home. Texas State Technical College in Harlingen is known for its technology programs.

Company	Number Employees
Harlingen CISD	3,331
Valley Baptist Medical Center	3,234
Advanced Call Center Technologies	885
United Health Care Services	737
Dish Network	691
Rio Grande State Center	610
HEB (3) Harlingen Locations	607
Bee First Primary Home Care	600
City of Harlingen	596
Harlingen Medical Center	559

Source: Harlingen EDC

ACRONYMS

CITY OF HARLINGEN ACRONYMS

ACCRA: American Chamber of Commerce Research Association

AD&D: Accidental Dead & Dismemberment

ADA: American Disabilities Act

AFIS: Automated Fingerprint Imaging System

AIP: Airport Improvement Program

BVP: Bulletproof Vest Partnerships

CAD: Computer Aided Dispatch

CAFR: Comprehensive Annual Financial Report

CASA: Court Appointed Special Advocate

CD: Community Development

CDBG: Community Development Block Grant

CEU: Continuing Education Units

CFC: Crime Fusion Center

CO: Certificate of Obligation

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985

COPS/UHP: Community Oriented Policing Services/Universal Hiring Program

CPA: Certified Public Accountant

CVB: Convention and Visitors Bureau

CVL: Crime Victims Liaison

DDACTS: Data – Driven Approaches to Crime and Traffic Safety

DEA: Drug Enforcement Agency

DPS: Department of Public Safety

CITY OF HARLINGEN ACRONYMS

DWI: Driving While Intoxicated

EDC: Economic Development Corporation

EMS: Emergency Management Services

FAA: Federal Aviation Administration

FBI: Federal Bureau of Investigations

FEMA: Federal Emergency Management Agency

FMLA: Family Medical Leave Act of 1993

FTA: Federal Transit Act

FTE: Full Time Equivalency

FY: Fiscal Year

GAAP: Generally Accepted Accounting Principles

GAGAS: Generally Accepted Government Auditing Standards

GAS: Government Auditing Standards

GFOA: Government Finance Officers Association

GIS: Geographical Information Systems

GO: General Obligation

HCDC: Harlingen Community Development Corporation

HCIB: Harlingen Community Improvement Board

HCISD: Harlingen Consolidated Independent School District

HCVB: Harlingen Convention & Visitors Bureau

HEB: Howard E. Butt

HEDC: Harlingen Economic Development Corporation

CITY OF HARLINGEN ACRONYMS

HIDTA: High Intensity Drug Trafficking Area

HIFI: Harlingen Industrial Foundations, Incorporated

HPD: Harlingen Police Department

HSBMPO: Harlingen-San Benito Metropolitan Planning Organization

HUD: Housing and Urban Development

HVAC: Heating Ventilating Air Conditioning

HWWS: Harlingen Waste Water System

ICE: Immigration & Customs Enforcement

ISO: Insurance Services Office

JAG: Justice Assistance Grant

LEOSE: Law Enforcement Officer Standards and Education

MIS: Management Information Systems

MOU: Memorandum of Understanding

MPO: Metropolitan Planning Organization

MTP: Metropolitan Transportation Program

NIJ: National Institute of Justice

NOW: Negotiable Order of Withdrawal

OCDETF: Organize Crime Drug Enforcement Task Force

PEG: Public Education Grant

PFC: Passenger Facility Charge

PGA: Professional Golfer's Association

QTAF: Quick Turn Around Facility

CITY OF HARLINGEN ACRONYMS

RGV: Rio Grande Valley

RMS: Records Management Systems

ROW: Right of Way

SRO: School Resource Officers

STEM: Science, Technology, Engineering and Mathematics

STEP/IDM: Selective Traffic Enforcement Program/Impaired Driving Mobilization

SUP: Specific Use Permit

SWAT: Special Weapons and Tactics

SWP3: Storm Water Pollution Prevention Program

TAC: Technical Advisory Committee

TBD: To Be Determined

TCEQ: Texas Commission on Environmental Quality

TCVC: Texas Crime Victim Compensation

TDHCA: Texas Department of Housing and Community Affairs

TDRA: Texas Department of Rural Affairs

TELFRA: Texas Local Firefighters Retirement Act

TFER: Texas Food Establishment Rules

TIF: Tax Increment Financing

TIRZ: Tax Increment Reinvestment Zone

TIP: Transportation Improvement Program

TML: Texas Municipal League

TMRS: Texas Municipal Retirement System

CITY OF HARLINGEN ACRONYMS

TPC: Transportation Policy Committee

TPWD: Texas Parks & Wildlife Department

TSTC: Texas State Technical College

TRU: Targeted Response Unit

TXDOT: Texas Department of Transportation

TXGLO: Texas General Land Office

UCR: Uniform Crime Report

UHP: Universal Hiring Program

ULV: Ultra Low Volume

UPS: Universal Power Supply

UPWP: Unified Planning Work Program

USDOT: United States Department of Transportation

UTHSCSA: University of Texas Health Science Center San Antonio

UTRGV: University of Texas - Rio Grande Valley

VAV: Variable Air Volume

VBLF: Valley Baptist Legacy Foundation

VIA: Valley International Airport

WWTP: Wastewater Treatment Plant

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GLOSSARY

CITY OF HARLINGEN

GLOSSARY

Accrual Basis Accounting: An accounting method that recognizes revenues when they are earned and expenses when they are incurred regardless of the timing of related cash flows.

Ad Valorem Tax: Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: the Cameron County Appraisal District establishes Property values).

Authorized Personnel: Personnel slots, which are authorized in the adopted budget to be filled during the year.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (a fiscal year) and the proposed means of financing them. Prepared for adoption and approved by the City Commission.

Budgetary Integration: To record the operating budget in the general ledger system using budgetary accounts. Managers can access this system to monitor and control revenues and expenditures during the year.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Commission.

Capital Assets: An asset of a long-term nature, which is intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.

Capital Outlay: Expenditures which result in the acquisition of an addition to capital assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget benefiting current and future fiscal years.

CITY OF HARLINGEN

GLOSSARY

City Manager: The individual selected by the City Commission who is responsible for the administration of the affairs of the City.

Coding: A system of numbering used to designate funds, departments, divisions, etc., in such a manner that the number quickly reveals required information.

Conservatism: Restraint from overstating Net Income and Fund Balance/Net Position.

Contracted Services: Payment for goods or services rendered and furnished to a government based on a contract(s) used in operation benefiting the current fiscal year.

Community Oriented Police Service: COPS is a federally funded program through the Department of Justice, which provides for money for police officer salary and benefit costs. The program covers salaries and benefits over a three (3) year period, after which time the grant funding is eliminated.

Current Taxes: Taxes levied and becoming due within one year from October 1 to September 30.

Debt Service Fund: The Debt Service Fund, also known as the interest and sinking fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes: Taxes remaining unpaid on and after the due date on which a penalty for nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation: The portion of the cost of a capital asset, which is charged as an expense during the fiscal year. In accounting for depreciation the cost of a capital asset, less any salvage value, is prorated over the estimated life of such an asset, and each period is charged with a portion of such cost. Through this process the entire cost of the asset is ultimately charged off as an expense.

Efficiency Measure: The ratio of inputs to outputs. For example: cost per inspection.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

CITY OF HARLINGEN

GLOSSARY

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business, where the intent is that the cost of providing goods or services to the general public on a continual basis are financed or recovered primarily through user charges.

Expenditure: A decrease in the net financial resources of the City for goods and services that are rendered.

Expense: Charges that are incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fiduciary Funds: Funds used to report assets held in a trustee or agency capacity for others and which cannot be used to support the Government's own programs. The Fiduciary Fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year: The time period designated by the City indicating the start and ending period for recording financial transactions. The City of Harlingen has specified October 1 to September 30 as its fiscal year.

Franchise: A special privilege granted by a government permitting the continued use of public property, such as City streets, improvements other than buildings, machinery, and equipment.

Fund: A fiscal and accounting entity with a self balancing set of accounts, recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

General Obligation Bonds: Bonds for the payment of which the full faith and credit of the issuing government are pledged.

General Fund: The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund Revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue.

CITY OF HARLINGEN

GLOSSARY

This fund includes most of the basic operating services, such as fire and police protection, finance, parks and recreation, library, and general administration.

Goal: The end toward which effort is directed within the parameters of the resources that is available.

Governmental Funds: Four fund types used to account for a government's activities primarily supported by taxes, grants and similar revenue sources. These are the General Fund, the Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund.

Internal Controls: Policies and procedures designed to protect assets, check the accuracy and reliability of accounting methods, promote operational efficiency, and encourage adherence to prescribed managerial policies.

Internal Service Funds: Internal service funds were established to finance and account for services, materials and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis.

Material/Supplies: Purchase of expandable goods to be used in operation classified as a current operating expenditure benefiting the current fiscal period.

Modified Accrual: The basis of accounting which states that the Revenues are recognized in the accounting period in which they become both measurable and available, and Expenditures are recognized in the accounting period in which the fund liability is incurred, except for interest which has not matured on long-term debt and similar accrued obligations.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

Net Position: An equal account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Objective: A method of approach that eliminates the subjective by limiting choices to fixed alternatives that require a minimum of interpretation.

Ordinance: A legislative mandate issued by the governing body of a municipality. If the ordinance does not conflict with any higher form of law (State or Federal) it is legally binding within the boundaries of the municipality to which it applies.

CITY OF HARLINGEN GLOSSARY

Operating Transfers: Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of the 'other financing sources' category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the 'other financing uses' category is limited to items so classified by GAAP.

Pay Classification Scale: The division of a payroll into incremental salary ranges and steps. Classifications include non-civil service and civil service.

Pension Trust Fund: A fiduciary fund type, which reports contributions held in trust for members or beneficiaries of an approved pension plan.

Personnel Services: Payment of payroll expenditures including salaries, wages, and related employee benefits that are provided.

Projected Revenues: The amount of project revenues to be collected, which are necessary to fund expenditures based on prior history and analysis of charges and fees that are assessed.

Reimbursement: Repayments of amount remitted on behalf of another party. Inter-fund transactions, which constitute reimbursements of a fund for expenditures initially made from it, which are properly applicable to another fund.

Revenue: An increase in assets due to the performance of a service or the sale of goods. In the General Fund revenues are recognized when earned, measurable, and reasonably assured to be received within sixty days.

Revenue Bonds: Bonds that the principal and interest are paid exclusively from the earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

CITY OF HARLINGEN

GLOSSARY

Tap Fee: A fee charged to connect to or extend an existing utility system. Also referred to as system development fees.

Tax Levy: The total amount of tax is stated in terms of a unit of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate: The amount of tax that is stated in terms of units of the tax base. The assessor applies the rate to taxable value to compute a tax due on each property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. A maximum tax rate permitted by the Constitution of the State of Texas and City Charter is \$2.50 per \$100

Timeliness: The principle that financial statements must be issued soon enough after the reported events to affect decisions.

Traditional Budget: The budget of a government wherein expenditures are based entirely or primarily on objects of expenditures.

Understandability: The principle that information in financial reports should be expressed as simply as possible.

Unmodified opinion: An opinion by an independent auditor stating that, without reservation, the financial statements have been fairly presented.

Unrealized Revenues: The difference between estimated revenues and actual revenues.

Working Capital: Current Assets less Current Liabilities.