



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
August 20, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Barrett submits an Order to approve the Conservation Restriction for the protection of 35.97 Acres of land off Crystal st; which will protect the conservation, open space and habitat protection and passive recreation

5.1.1. Order – Conservation Restriction Approval – Land off Crystal st – Parcel 576-435-21-1, “Creek Brook Conservation Area”

Related communications from Robert Moore, Environmental Health Technician and City Solicitors Lisa Mead and Bethany Raffa



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6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councillor McGonagle requests to introduce Dave Michienzi who is seeking a Home Rule Age Waiver petition for the position of firefighter in the City of Haverhill

6.1.1. Home Rule Petition – An Act Authorizing Dave Michienzi to take Civil Service Examination for the position of Firefighter in the City of Haverhill, notwithstanding the maximum age requirement

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Engineer John Pettis submits request and Order to open 17 Passaconaway Avenue, EROM 24-9, for gas disconnect

8.1.1. Order – grant request to open 17 Passaconaway Avenue for work on underground utilities

8.2. City Assessor, Christine Webb, submits abatement report for the month of July 2024

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 81: Petition from National Grid and Verizon for Joint or identical Pole locations for Lake st; Plan 30932099

9.1.1. Document 81-B: Order – grant to National Grid & Verizon joint pole locations on Lake st

10. HEARINGS AND RELATED ORDERS:

10.1. Document 53, petition for Special Permit Major Modification from Christos Eliopoulos seeking approval for modification to a residential development (Residences at Kenoza) initially approved by City Council in 2023, located at 7-13 Kenoza av

Continued from August 6, 2024



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- 10.2. Document 7, CCSP 24-9: request from Craig Pascoe to keep an 8'x30' storage container on his property at 2 Woodman av
Dept comments are included

11.APPOINTMENTS:

- 11.1. **Confirming Appointments:**
11.2. *Haverhill Housing Authority Board of Commissioners,*
Jonathan C Goldfield, 2 West Meadow rd *Expires 8/31/2029*
11.3. *Haverhill Cultural Council, Michelle Collins, 461 Lake st*
Expires 8/31/2027 both to be confirmed
11.4. **Non-Confirming**
11.5. **Constables to expire December 31, 2024**
11.6. **Resignations:**

12.PETITIONS:

- 12.1. CCSP 24-7: Attorney Michael Migliori representing Snow Cassell LLC, requests to construct a three-family residential building at Pilling & Boston st, , Assessors Map 520, Block 314 Lot 3
Hearing Sept 24, 2024
12.2. CCSP 24-8: Attorney Michael Migliori representing Snow Cassell LLC, requests to construct a three-family residential building at Boston st, Assessors Map 520, Block 314, Lot 4A
Hearing Sept 24, 2024
12.3. **Applications Handicap Parking Sign:** *with Police approval*
12.4. **Amusement/Event Application** – *with Police approval*
12.4.1. *EVNT 24-20, James Carbone for Whittier Birthplace*
requests to hold the 3rd consecutive year of the *Dale Roger's Big Dog Show* at the Bradford Common, - public art installation and dog show on October 26th from 9 am to 3 pm and also requests any fees but application fee be waived



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- 12.5. **Auctioneer License:**
- 12.6. **Tag Days:** *with Police approval*
 - 12.6.1. *HHS Wrestling, October 12 & 13*
- 12.7. **One Day Liquor License –** *with License Commission & Police approval*
 - 12.7.1. *LCDL 24-11; Team Haverhill requests Beer & Wine license for River Ruckus festival, to be held on September 21st from 12 pm to 9pm at the Riverfront Parking lot and adjacent area*
- 12.8. **ANNUAL LICENSE RENEWALS:**
 - 12.8.1. **Hawker Peddlers License- Fixed location –** *w/Police approval*
 - 12.8.2. **Coin-Op License Renewals –** *with Police approval*
 - 12.8.3. **Christmas Tree Vendor –** *with Police approval*
 - 12.8.4. **Taxi Driver Licenses for 2024:** *with Police approval*
 - 12.8.5. **Taxi/Limousine License** *with Police approval*
 - 12.8.6. **Junk Dealer /Collector License** *with Police approval*
 - 12.8.7. **Pool/Billiard**
 - 12.8.8. **Bowling**
 - 12.8.9. **Sunday Bowling**
 - 12.8.10. **Buy & Sell Second Hand Articles** *with Police approval*
 - 12.8.11. **Buy & Sell Second Hand Clothing**
 - 12.8.12. **Pawnbroker license -** *with police approval*
 - 12.8.13. **Fortune Teller** *with - Police approval*
 - 12.8.14. **Buy & Sell Old Gold –** *with Police approval*
 - 12.8.15. **Roller Skating Rink**
 - 12.8.16. **Sunday Skating**
 - 12.8.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
 - 12.8.18. **Limousine/Livery License/Chair Cars** *with Police approval*



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13. MOTIONS AND ORDERS:

- 13.1. Order – pay bills of previous years and further authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
SFE Energy	\$2,503.42	Water Dept
Ring Central (4)	5,225.50	Constituent Services
Comcast Business	11,499.00	Information Technology
Hach Company	18.65	Water Dept
Total:	\$19,246.57	

14. ORDINANCES (FILE 10 DAYS)

- 14.1. Ordinance re: Vehicles and Traffic; *Add* Trail Parking Only Hannan Ridge rd – south side, from 265' east of Parsonage Hill road, Easterly for 62' File 10 days
- 14.2. Ordinance re: Vehicles and Traffic; *Delete* handicap parking for 103 Portland st and *Add* Handicap Parking for 12 Observatory av and 109 Cogswell st File 10 days
- 14.3. Ordinance re: Vehicles and Traffic; *Add* Handicap Parking at 8 Kimball st File 10 days

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Council President Sullivan requests to discuss the status of Holy Family Hospital in Haverhill
- 15.2. Council President Sullivan requests to discuss the Whittier Regional Vocational Technical High School community agreement



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16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

511
CITY HALL ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK AUG 16 '24 PM 8:30

August 16, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Order to Approve Conservation Restriction - Land off Crystal Street

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to approve and accept the Conservation Restriction for the protection 35.97 acres of land off Crystal Street. If approved, this restriction protects the conservation, open space and habitat protection, and passive recreation.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor


MEB/em



Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: The Honorable Melinda E. Barrett, Mayor, City of Haverhill

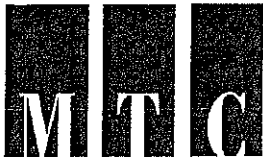
FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: August 15, 2024

RE: Conservation Restriction Approval
Land off Crystal Street - Parcel 576-435-21-1
"Creek Brook Conservation Area"

Attached for your filing with the City Council is a Conservation Restriction for the protection of 35.97 acres of land off Crystal Street for conservation, open space and habitat protection, and passive recreation. The Conservation Commission voted to approve the Restriction at its May 30th public meeting. The City acquired this property in June with the assistance of a "Local Acquisitions for Natural Diversity (LAND)" Grant from the Commonwealth's Executive Office of Energy and Environmental Affairs (EEA). The Conservation Restriction is being granted to the Essex County Greenbelt Association. This project provides public access to these, and an additional 23.5 acres previously acquired by the City, including more than 1500' of shoreline along Crystal Lake. EEA reviewed the Restriction and approved it for local endorsement. The solicitor team also reviewed and approved the Restriction and provided the attached Order. The Restriction includes signature pages for you, the City Councilors, and the Conservation Commissioners. Upon the collection of these signatures, and those of Greenbelt, the Conservation Restriction will be filed with EEA for Secretary Tepper's signature and subsequent recording.

e-COPY TO: Christine Lindberg, Chief of Staff, Mayor Barrett
Robert E. Ward, Director of Public Works
Vanessa Johnson-Hall, Director, Land Conservation Division, Essex County Greenbelt



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950
Phone 978.463.7700
Fax 978.463.7747
www.mtclawyers.com

TO: City Council
FR: Lisa L. Mead, City Solicitor
Bethany J. Raffa, City Solicitor
CC: Mayor Melinda Barrett
DA: August 15, 2024
RE: Conservation Restriction - Crystal Street/Jericho Road

Reference is made to the above-captioned matter. In that connection, I have attached the Conservation Restriction to be granted by the City of Haverhill to Essex County Greenbelt Association, Inc., for watershed protection, conservation and passive recreation purposes on, over, and across the certain parcel of land containing 35.97 acres and having a street address off Crystal Street and Jericho Road, Haverhill, Essex County, Massachusetts and being shown as Lot 21-1, Lot 21-3, Lot 21-4, Lot 21-5 and Lot 21-6 on City of Haverhill's Assessor's Map 576, Block 435, and is shown on a plan entitled "Plan of Land in Haverhill, MA. Showing Land on Crystal Street and Jericho Road, Prepared for City of Haverhill" Dated February 20, 2024, Prepared by Northpoint Survey Services, Inc., and recorded with the Southern Essex District Registry of Deeds at Book 42181, Page 577 (the "Subject Property"). As you may recall the City just signed the Order of Taking to take title to the Subject Property from Richard P. Early, Sr., Trustee of the D & D Realty Trust and awarded damages for same in the amount of \$565,000.00.

The Conservation Restriction should be executed by the Mayor on behalf of the City of Haverhill as the Subject Property was taken under her care, custody and control for the purposes of granting said Conservation Restriction. The City Council and the Conservation Commission for the benefit of the City of Haverhill should also approve the granting of said Conservation Restriction by the Mayor.

I have also attached the relevant City Council Vote authorizing the Mayor to act on behalf of the City with respect to said Conservation Restriction as well as to authorizing the approval of said Conservation Restriction by both City Council and the Conservation Commission for the benefit of the City of Haverhill.


In support of said Conservation Restriction, please find the Memorandum from Robert E. Moore, Jr., Environmental Health Technician to The Honorable Melinda E. Barrett, Mayor, City of Haverhill.

Please let me know if you have any questions regarding the foregoing.

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

New Bedford Office
227 Union Street, Suite 606
New Bedford, MA 02740
Phone 508.376.8400

5.1.1

	<p>Document</p> <p>CITY OF HAVERHILL</p> <p>In Municipal Council</p>	<p>HAU CITY CLERK AUG18'24 AM 8:20</p>
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

HAVERHILL CITY COUNCIL

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 20th day of August, 2024, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City, votes to authorize the Mayor, by authority of Chapter 40 of the Massachusetts General Laws, Article 97 of the Amendments to the Massachusetts Constitution, all as may be amended, and of any and every other power and authority which is hereunto in any way enabling, to grant and approve a permanent Conservation Restriction on, over, and across the certain parcel of land containing 35.97 acres and having a street address off Crystal Street and Jericho Road, Haverhill, Essex County, Massachusetts and being shown as Lot 21-1, Lot 21-3, Lot 21-4, Lot 21-5 and Lot 21-6 on City of Haverhill's Assessor's Map 576, Block 435, and is shown on a plan entitled "Plan of Land in Haverhill, MA. Showing Land on Crystal Street and Jerico Road, Prepared for City of Haverhill" Dated February 20, 2024, Prepared by Northpoint Survey Services, Inc., to be recorded with the Essex South District Registry of Deeds (the "Subject Property"), to Essex County Greenbelt Association, Inc., for watershed protection, conservation and passive recreation purposes.

That the City Council of the City of Haverhill votes to approve the Conservation Restriction on the Subject Property and to approve the Conservation Commission's vote on May 30, 2024 approving said Conservation Restriction presented to the City Council on August 20, 2024, which Conservation Restriction is attached hereto.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

GRANTOR: City of Haverhill
GRANTEE: Essex County Greenbelt Association,
Inc.
ADDRESS OF PREMISES: Off Crystal Street and
Jerico Road, Haverhill, Essex County,
Massachusetts
FOR GRANTOR'S TITLE SEE: Southern Essex
District Registry of Deeds at Book 42116, Page 172

GRANT OF CONSERVATION RESTRICTION

I. STATEMENT OF GRANT

The City of Haverhill, a municipality organized under the laws of the Commonwealth of Massachusetts, with its usual place of business located at 4 Summer Street, Haverhill, Massachusetts 01830, acting by and through its Mayor, being the sole owner of the Premises as defined herein, for its successors and assigns ("Grantor"), acting pursuant to Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws, grant, with QUITCLAIM COVENANTS, to Essex County Greenbelt Association, Inc., a Massachusetts not-for-profit corporation having its principal office at 82 Eastern Avenue, Essex, Massachusetts 01929, for its permitted successors and assigns ("Grantee"), for nominal consideration, IN PERPETUITY AND EXCLUSIVELY FOR CONSERVATION PURPOSES, the following Conservation Restriction on land located in the City of Haverhill containing 35.97 acres ("Premises"), which Premises is more particularly described in Exhibit A and shown in the attached reduced copy of a survey plan in Exhibit B, both of which are incorporated herein and attached hereto.

II. PURPOSES

This Conservation Restriction is defined in and authorized by Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws and otherwise by law. The purposes of this Conservation Restriction ("Purposes") are to ensure that the Premises will be maintained in perpetuity in its natural, scenic, or open condition, and available for passive outdoor recreational use, and to prevent any use or change that would materially impair the Conservation Values (as defined below).

The fee interest in the Premises was acquired utilizing, in part, assistance from the Local Acquisitions for Natural Diversity (LAND) program pursuant to Section 11 of Chapter 132A of the Massachusetts General Laws, Section 2A of Chapter 286 of the Acts of 2014, and Section 2A of Chapter 102 of the Acts of 2021, and therefore the Premises is subject to a LAND Grant Project Agreement ("Project Agreement") recorded at the Southern Essex District Registry of Deeds in Book 42196, Page 97.

The Conservation Values protected by this Conservation Restriction include the following:

- A. **Open Space.** The Premises contributes to the protection of the scenic and natural character of the City of Haverhill. The Premises helps to connect over 380 acres of conservation land permanently preserved by the Grantor and Grantee. Protection of the Premises will enhance the open-space value of these and nearby lands.
- B. **Soils and Soil Health.** The Premises includes approximately 13 acres of Prime 3 Forest as identified by the USDA Natural Resources Conservation Service. The protection of the Premises will promote healthy soils and healthy soils practices as such terms are defined in Chapter 358 of the Acts of 2020, which added definitions of these terms to Section 7A of Chapter 128 of the Massachusetts General Laws.
- C. **Wildlife Habitat.** The Premises is entirely within an area designated by the MA Division of Fisheries and Wildlife acting by and through its Natural Heritage and Endangered Species Program (NHESP) as "Priority Habitats of Rare and Endangered Species," the protection of which aligns with NHESP's wildlife and habitat protection objectives. Additionally, at least one Potential Vernal Pool has been identified on the Premises.
- D. **Public Access.** Public access to the Premises will be allowed for passive recreational uses consistent with protection of the adjacent water supply reservoir.
- E. **Biodiversity.** The Premises includes areas designated BioMap Core Habitat Component for Wetlands, Aquatic, Vernal Pools and Rare Species, and Critical Natural Landscape for Aquatic and Wetland Core Buffers, as defined by the Massachusetts Natural Heritage and Endangered Species Program. BioMap, amended in 2022, was designed to guide strategic biodiversity conservation in Massachusetts by focusing land protection and stewardship on the areas that are most critical for ensuring the long-term persistence of rare and other native species and their habitats, exemplary natural communities, and a diversity of ecosystems. BioMap is also designed to include the habitats and species of conservation concern identified in the State Wildlife Action Plan.

- F. **Habitat Connectivity and Ecosystem Integrity.** The Premises is within an area identified by the UMass Conservation Assessment and Prioritization System (CAPS) as having high ecosystem integrity and outstanding unfragmented habitat value.
- G. **Water Quality.** Maintaining intact forests on the Premises will help maintain the quality of water in Crystal Lake, a public drinking water supply.
- H. **Wetlands.** Wetlands on the Premises provide valuable habitat for a diverse array of wildlife species as well as provide the many other public benefits of wetlands protection recognized by the Commonwealth of Massachusetts (Section 40 of Chapter 131 of the Massachusetts General Laws).
- I. **Water Supply.** The Premises is nearly entirely within a Zone A Surface Water Protection Area as identified by the MA Department of Environmental Protection, the protection of which is critical to maintaining the public drinking water supply.
- J. **Consistency with Clearly Delineated Federal, State, or Local Governmental Conservation Policy.** The protection of the Premises advances government policy regarding the conservation of natural resources, including the following: Haverhill's 2016-2023 Open Space and Recreation Plan Goals 6, which addresses the protection of open space; and the goals of the Merrimack Valley Priority Growth Strategy, specifically to preserve municipal water sources, biodiversity, and to preserve scenic landscapes and rural character.

III. PROHIBITED and PERMITTED ACTS AND USES

A. Prohibited Acts and Uses

The Grantor will not perform or allow others to perform the following acts and uses which are prohibited on, above, and below the Premises:

1. Structures and Improvements. Constructing, placing, or allowing to remain any temporary or permanent structure including without limitation any building, tennis court, landing strip, mobile home, swimming pool, asphalt or concrete pavement, graveled area, roads, sign, fence, gate, billboard or other advertising, antenna, utilities or other structures, utility pole, tower, solar panel, solar array, conduit, line, septic or wastewater disposal system, storage tank, or dam;
2. Extractive Activities/Uses. Mining, excavating, dredging, withdrawing, or removing soil, loam, peat, gravel, sand, rock, surface water, ground water, or other mineral substance or natural deposit, or otherwise altering the topography of the Premises;

3. Disposal/Storage. Placing, filling, storing or dumping of soil, refuse, trash, vehicle bodies or parts, rubbish, debris, junk, tree and other vegetation cuttings, liquid or solid waste or other substance or material whatsoever;
4. Adverse Impacts to Vegetation. Cutting, removing, or destroying trees, shrubs, grasses or other vegetation;
5. Adverse Impacts to Water, Soil, and Other Features. Activities detrimental to drainage, flood control, water conservation, water quality, erosion control, soil conservation, natural habitat, archaeological conservation, or ecosystem function;
6. Introduction of Invasive Species. Planting or introducing any species identified as invasive by the Massachusetts Invasive Plant Advisory Group or identified as invasive in such recognized inventories as the Massachusetts Introduced Pests Outreach Project, the Northeast Aquatic Nuisance Species Panel, or other such inventories, and any successor list as mutually agreed to by Grantor and Grantee;
7. Motor Vehicles. Using, parking, or storing motorized vehicles, including motorcycles, mopeds, all-terrain vehicles, off-highway vehicles, motorboats or other motorized watercraft, snowmobiles, launching or landing aircraft, or any other motorized vehicles, acknowledging that vehicles necessary for public safety (i.e., fire, police, ambulance, other government officials) may have a legal right to enter the Premises;
8. Subdivision. Subdividing or conveying a part or portion of the Premises (as compared to conveyance of the Premises in its entirety which shall be permitted), it being the Grantor's and Grantee's intention to maintain the entire Premises under unified ownership;
9. Use of Premises for Developing Other Land. Using the Premises towards building or development requirements on this or any other parcel;
10. Adverse Impacts to Stone Walls, Boundary Markers. Disrupting, removing, or destroying stone walls, granite fence posts, or any other boundary markers;
11. Residential or Industrial Uses. Using the Premises for residential or industrial purposes;
12. Inconsistent Uses. Using the Premises for commercial purposes that are inconsistent with the Purposes or that would materially impair the Conservation Values, or for any other uses or activities that are inconsistent with the Purposes or that would materially impair the Conservation Values.

B. Permitted Acts and Uses

Notwithstanding the Prohibited Acts and Uses described in Paragraph III.A., the Grantor may conduct or permit the following acts and uses on the Premises, provided they do not materially impair the Purposes and/or Conservation Values. In conducting any Permitted

Act and Use, Grantor shall minimize impacts to the Conservation Values to ensure any such impairment thereto is not material.

1. Vegetation Management. Maintaining vegetation, including pruning, trimming, cutting, and mowing, and removing brush, all to prevent, control, and manage hazards, disease, insect or fire damage, and/or in order to maintain the condition of the Premises as documented in the Baseline Report (see Paragraph XV.);
2. Non-native, Nuisance, or Invasive species. Removing non-native, nuisance, or invasive species, interplanting native species, and controlling species in a manner that minimizes damage to surrounding, non-target species and preserves water quality;
3. Composting. Stockpiling and composting stumps, trees, brush, limbs, and similar biodegradable materials originating on the Premises;
4. Natural Habitat and Ecosystem Improvement. With prior approval of the Grantee, conducting measures designed to restore native biotic communities, or to maintain, enhance or restore wildlife, wildlife habitat, ecosystem function, or rare or endangered species including planting native trees, shrubs, and other vegetation;
5. Trails. Maintaining and constructing trails as follows:
 - a. Trail Maintenance. Conducting routine maintenance of trails, which may include widening trail corridors up to eight (8) feet in width overall, with a treadway up to six (6) feet in width.
 - b. New Trails. With prior approval of the Grantee, constructing new trails or relocating existing trails, provided that any construction or relocation results in trails that conform with the width limitations above.
 - c. Trail Features. With prior written approval of the Grantee, constructing bog bridging, boardwalks, footbridges, railings, steps, culverts, benching, cribbing, contouring, or other such features, together with the use of motorized equipment to construct, repair or replace such features;
6. Primitive Kayak Landing Area. With prior approval of the Grantee, the creation of a primitive landing area on the shoreline of Crystal Lake for the purposes of allowing kayaks, canoes, stand-up paddleboards, and similar non-motorized boats to beach on the Premises. Said landing shall involve minimal clearing of vegetation, shall be unpaved, and contain no structures except signage. With prior written approval, a wildlife viewing platform and up to two (2) picnic tables at the kayak landing area may be permitted.
7. Signs. Constructing, installing, maintaining, and replacing signs and informational kiosks with respect to the Permitted Acts and Uses, the Purposes, the Conservation Values, trespass, public access, identity and address of the Grantor, sale of the Premises, the Grantee's interest in the Premises, boundary and trail markings, any gift, grant, or other applicable source of support for the conservation of the Premises;

8. Motorized Vehicles. Using motorized vehicles for vegetation management, trail construction, maintenance, and the installation of recreational structures permitted herein. Motorized wheelchairs and similar disability-assistance devices shall also be permitted.
9. Outdoor Passive Recreational and Educational Activities. Fishing, canoeing and other non-motorized boating, swimming, hunting, trapping, hiking, horseback riding, cross-country skiing, snowshoeing, ice-skating, nature observation, nature and educational walks and outings, outdoor educational activities, and other non-motorized outdoor recreational and educational activities;
10. Parking Area. With prior approval from the Grantee the construction, maintenance, use, and replacement of a parking area located off of Crystal Street for up to six (6) vehicles for the purpose of creating safe public access to the Premises. The parking area shall be constructed using pervious materials, unless site drainage issues or the permit-granting authority requires otherwise or unless necessary to provide accessible parking space(s) for those with mobility impairments, provided that in such cases measures shall be taken to minimize stormwater runoff and associated impacts..
11. Forest Management.
 - a. Permitted Activities. Conducting sound silvicultural uses of the Premises, including the right to harvest forest products (as such term may be defined from time to time in Section 1 of Chapter 61 of the Massachusetts General Laws, or successor law) or conduct other forest management activities, reestablish historic woods roads and establish new woods roads, and the use of motorized vehicles, all as necessary to conduct such activities ("Forestry Activities"), provided that any Forestry Activities are carried out pursuant to a Forest Stewardship Plan (as defined below). All Forestry Activities shall avoid any stone structures or historical and cultural resources and shall prevent damage thereto to the extent feasible. All cutting operations shall be supervised by a licensed forester.
 - b. Requirement of a Forest Stewardship Plan. Before any Forestry Activities occur on the Premises, Grantor shall submit a Forest Stewardship Plan to the Grantee, the Massachusetts Department of Conservation and Recreation ("DCR") or appropriate successor agency, and to any other required state agencies for their approval. The Forest Stewardship Plan shall:
 - i. be prepared by a forester licensed through DCR and shall follow the "Directions for the Preparation of the Chapter 61 Forest Management Plans and Forest Stewardship Plans" (as such guidelines may be amended by DCR or its successor agency) and such statutes, regulations and directions in effect at the time of the approval of said Forest Stewardship Plan; and
 - ii. include provisions designed to comply with the recommended activities and guidelines and required best management practices

established in the Massachusetts Forestry Best Management Practices Manual (Catanzaro, Fish & Kittredge, University of Massachusetts, Amherst & DCR; 2013) and subsequent versions as may be approved by the Massachusetts Bureau of Forest Fire Control and Forestry ("Forestry BMPs"); and

- iii. address how the Forest Stewardship Plan complies with this Paragraph II.B.11; and
- iv. be effective for a ten (10) year period and shall be resubmitted once every ten (10) years as necessary if additional Forestry Activities are desired.

12. Indigenous Cultural Practices. Allowing indigenous peoples to:

- a. Conduct cultural land ceremonial uses. Cultural practices are defined, for the purposes of this Conservation Restriction, as including traditional spiritual ceremonies, seasonal celebrations, offerings, and cultural, educational, and interpretive programming; and
- b. Harvest plant-life for traditional cultural practices, using methods which, in the sole judgment of the Grantee, ensure sustainable populations of the harvested species within the Premises, including regrowth and replanting;

13. Archaeological Investigations. Conducting archaeological activities, including without limitation archaeological research, surveys, excavation and artifact retrieval, but only in accordance with an archaeological field investigation plan, which plan shall also address restoration following completion of the archaeological investigation, prepared by or on behalf of the Grantor and approved in advance of such activity, in writing, by the Massachusetts Historical Commission State Archaeologist (or appropriate successor official) and by the Grantee. A copy of the results of any such investigation on the Premises is to be provided to the Grantee;

14. Other Activities. Such other non-prohibited activities or uses of the Premises as may be permitted with the prior approval of the Grantee, provided that the Grantee has made a finding, such finding to be documented in writing and kept on file at the office of the Grantee, that such activities do not materially impair the conservation values or purposes of this Conservation Restriction, and, where feasible, result in a net gain in conservation value of the Premises.

C. Site Restoration

Upon completion of any Permitted Acts and Uses, any disturbed areas shall be restored substantially to the conditions that existed prior to said activities, including with respect to soil material, grade, and vegetated ground cover.

D. Compliance with Permits, Regulations, Laws

The exercise of any Permitted Acts and Uses under Paragraph III.B. shall be in compliance with all applicable federal, state and local laws, rules, regulations, zoning, and permits, and with the

Constitution of the Commonwealth of Massachusetts. The inclusion of any Permitted Act or Use requiring a permit, license or other approval from a public agency does not imply that the Grantee or the Commonwealth takes any position whether such permit, license, or other approval should be issued.

E. Notice and Approval

1. Notifying Grantee. Whenever notice to or approval by Grantee is required, Grantor shall notify or request approval from Grantee, by a method requiring proof of receipt, in writing not less than sixty (60) days prior to the date Grantor intends to undertake the activity in question, unless a different time period is specified herein. The notice shall:
 - a. Describe the nature, scope, design, location, timetable and any other material aspect of the proposed activity;
 - b. Describe how the proposed activity complies with the terms and conditions of this Conservation Restriction, and will not materially impair the Purposes and/or Conservation Values;
 - c. Identify all permits, licenses, or approvals required for the proposed activity, and the status of any such permits, licenses, or approvals; and
 - d. Describe any other material aspect of the proposed activity in sufficient detail to permit the Grantee to make an informed judgment as to its consistency with the Purposes and Conservation Values.
2. Grantee Review. Where Grantee's approval is required, Grantee shall grant or withhold approval in writing within sixty (60) days of receipt of Grantor's request. Grantee's approval shall only be granted upon a showing that the proposed activity will minimize impacts to the Conservation Values and will not materially impair the Purposes and/or Conservation Values. Grantee may require Grantor to secure expert review and evaluation of a proposed activity by a mutually agreed upon party.
3. Resubmittal. Grantee's failure to respond within sixty (60) days of receipt shall not constitute approval of the request. Grantor may subsequently submit the same or a similar request for approval.

IV. INSPECTION AND ENFORCEMENT

A. Entry onto the Premises

The Grantor hereby grants to the Grantee, and its duly authorized agents or representatives, the right to enter the Premises upon reasonable notice and at reasonable times, for the purpose of inspecting the Premises to determine compliance with or to enforce this Conservation Restriction.

B. Legal and Injunctive Relief

1. Enforcement. The rights hereby granted shall include the right to enforce this Conservation Restriction by appropriate legal proceedings and to obtain compensatory relief, and equitable relief against any violations, including, without limitation, injunctive relief and relief requiring restoration of the Premises to its condition prior to the time of the injury (it being agreed that the Grantee will have no adequate remedy at law in case of an injunction). The rights hereby granted shall be in addition to, and not in limitation of, any other rights and remedies available to the Grantee for the enforcement of this Conservation Restriction.
2. Notice and Cure. In the event the Grantee determines that a violation of this Conservation Restriction has occurred and intends to exercise any of the rights described herein, the Grantee shall, before exercising any such rights, notify the Grantor in writing of the violation. The Grantor shall have thirty (30) days from receipt of the written notice to halt the violation and remedy any damage caused by it, after which time Grantee may take further action, including instituting legal proceedings and entering the Premises to take reasonable measures to remedy, abate or correct such violation, without further notice. Provided, however, that this requirement of deferment of action for thirty (30) days applies only if Grantor immediately ceases the violation and Grantee determines that there is no ongoing violation. In instances where a violation may also constitute a violation of local, state, or federal law, the Grantee may notify the proper authorities of such violation.
3. Reimbursement of Costs and Expenses of Enforcement. Grantor covenants and agrees to reimburse to Grantee all reasonable costs and expenses (including counsel fees) incurred by the Grantee in enforcing this Conservation Restriction or in taking reasonable measures to remedy, abate or correct any violation thereof. In the event of a dispute over the boundaries of the Conservation Restriction, Grantor shall pay for a survey by a Massachusetts licensed professional land surveyor and to have the boundaries permanently marked.

C. Non-Waiver

Enforcement of the terms of this Conservation Restriction shall be at the sole discretion of Grantee. Any election by the Grantee as to the manner and timing of its right to enforce this Conservation Restriction or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.

D. Disclaimer of Liability

By acceptance of this Conservation Restriction, the Grantee does not undertake any liability or obligation relating to the condition of the Premises pertaining to compliance with and including, but not limited to, hazardous materials, zoning, environmental laws and regulations, or acts not caused by the Grantee or its agents.

E. Acts Beyond the Grantor's Control

Nothing contained in this Conservation Restriction shall be construed to entitle the Grantee to bring any actions against the Grantor for any injury to or change in the Premises resulting from natural causes beyond the Grantor's control, including but not limited to fire, flood, weather, climate-related impacts, and earth movement, or from any prudent action taken by the Grantor under emergency conditions to prevent, abate, or mitigate significant injury to the Premises resulting from such causes. In the event of any such occurrence, the Grantor and Grantee will cooperate in the restoration of the Premises, if desirable and feasible.

V. PUBLIC ACCESS

Subject to the provisions of this Conservation Restriction, the Grantor hereby grants access to the Premises to the general public and agrees to take no action to prohibit or discourage access to and use of the Premises by the general public, but only for daytime use and only as described in Paragraph III.B.9. provided that such agreement by Grantor is subject to the Grantor's reserved right to establish reasonable rules, regulations, and restrictions on such permitted recreational use by the general public for the protection of the Purposes and Conservation Values. Grantor has the right to control, limit, or prohibit by posting and other reasonable means activities or uses of the Premises not authorized in Paragraph III.B.9. The Grantee may require the Grantor to post the Premises against any use by the public that results in material impairment of the Conservation Values. This grant of public access to the Premises is solely for the purposes described in Section 17C of Chapter 21 of the Massachusetts General Laws and the Grantor and Grantee hereto express their intent to benefit from exculpation from liability to the extent provided in such section.

VI. TERMINATION/RELEASE/EXTINGUISHMENT

A. Procedure

If circumstances arise in the future that render the Purposes impossible to accomplish, this Conservation Restriction can only be terminated, released, or extinguished, whether in whole or in part, by a court of competent jurisdiction under applicable law after review and approval by the Secretary of Energy and Environmental Affairs of the Commonwealth of Massachusetts, or successor official ("Secretary"), and any other approvals as may be required by Section 32 of Chapter 184 of the Massachusetts General Laws.

B. Grantor's and Grantee's Right to Recover Proceeds

If any change in conditions ever gives rise to termination, release, or extinguishment of this Conservation Restriction under applicable law, then Grantee, on a subsequent sale, exchange, or involuntary conversion of the Premises, shall be entitled to a portion of the proceeds in accordance with Paragraph VI.C., subject, however, to any applicable law which expressly provides for a different disposition of the proceeds, and after complying with the terms of any gift, grant, or funding requirements. The Grantee shall use its share of any proceeds in a manner consistent with the Purposes or the protection of the Conservation Values.

C. Grantee's Receipt of Property Right

Grantor and Grantee agree that the conveyance of this Conservation Restriction gives rise to a real property right, immediately vested in the Grantee, with a fair market value that is at least equal to the proportionate value that this Conservation Restriction bears to the value of the unrestricted Premises. The proportionate value of the Grantee's property right will be determined as of the date of termination, release, or extinguishment.

D. Cooperation Regarding Public Action

Whenever all or any part of the Premises or any interest therein is taken by public authority under power of eminent domain or other act of public authority, then the Grantor and the Grantee shall cooperate in recovering the full value of all direct and consequential damages resulting from such action. All related expenses incurred by the Grantor and the Grantee shall first be paid out of any recovered proceeds, and the remaining proceeds shall be distributed between the Grantor and Grantee in accordance with Paragraph VI.B. and Paragraph VI.C. If a less than fee interest is taken, the proceeds shall be equitably allocated according to the nature of the interest taken. The Grantee shall use its share of any proceeds in a manner consistent with the Purposes or the protection of the Conservation Values.

VII. DURATION and ASSIGNABILITY

A. Running of the Burden

The burdens of this Conservation Restriction shall run with the Premises in perpetuity and shall be enforceable against the Grantor and the successors and assigns of the Grantor holding any interest in the Premises.

B. Execution of Instruments

The Grantee is authorized to record or file any notices or instruments appropriate to assuring the perpetual enforceability of this Conservation Restriction. The Grantor, on behalf of itself and its successors and assigns, appoints the Grantee its attorney-in-fact to execute, acknowledge and deliver any such instruments on its behalf. Without limiting the foregoing, the Grantor and its successors and assigns agree themselves to execute any such instruments upon request.

C. Running of the Benefit

The benefits of this Conservation Restriction shall run to the Grantee, shall be in gross and shall not be assignable by the Grantee, except when all of the following conditions are met:

1. the Grantee requires that the Purposes continue to be carried out;
2. the assignee is not an owner of the fee in the Premises;
3. the assignee, at the time of the assignment, qualifies under 26 U.S.C. 170(h), and applicable regulations thereunder, if applicable, and is eligible to receive this

- Conservation Restriction under Section 32 of Chapter 184 of the Massachusetts General Laws; and
4. the assignment complies with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

VIII. SUBSEQUENT TRANSFERS

A. Procedure for Transfer

The Grantor agrees to incorporate by reference the terms of this Conservation Restriction in any deed or other legal instrument which grants any interest in all or a portion of the Premises, including a leasehold interest and to notify the Grantee not less than twenty (20) days prior to the effective date of such transfer. Failure to do any of the above shall not impair the validity or enforceability of this Conservation Restriction. If the Grantor fails to reference the terms of this Conservation Restriction in any deed or other legal instrument which grants any interest in all or a portion of the Premises, then the Grantee may record, in the applicable registry of deeds, or register in the applicable land court registry district, and at the Grantor's expense, a notice of this Conservation Restriction. Any transfer will comply with Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, if applicable.

B. Grantor's Liability

The Grantor shall not be liable for violations occurring after their ownership. Liability for any acts or omissions occurring prior to any transfer and liability for any transfer if in violation of this Conservation Restriction shall survive the transfer. Any new owner shall cooperate in the restoration of the Premises or removal of violations caused by prior owner(s) and may be held responsible for any continuing violations.

IX. ESTOPPEL CERTIFICATES

Upon request by the Grantor, the Grantee shall, within thirty (30) days execute and deliver to the Grantor any document, including an estoppel certificate, which certifies the Grantor's compliance or non-compliance with any obligation of the Grantor contained in this Conservation Restriction.

X. NON MERGER

The parties intend that any future acquisition of the Premises shall not result in a merger of the Conservation Restriction into the fee. The Grantor agrees that it will not grant, and the Grantee agrees that it will not take title, to any part of the Premises without having first assigned this Conservation Restriction following the terms set forth in Paragraph VII.C to ensure that merger does not occur and that this Conservation Restriction continues to be enforceable by a non-fee owner.

XI. AMENDMENT

A. Limitations on Amendment

Grantor and Grantee may amend this Conservation Restriction only to correct an error or oversight, clarify an ambiguity, maintain or enhance the overall protection of the Conservation Values, or add real property to the Premises, provided that no amendment shall:

1. affect this Conservation Restriction's perpetual duration;
2. be inconsistent with or materially impair the Purposes;
3. affect the qualification of this Conservation Restriction as a "qualified conservation contribution" or "interest in land" under any applicable laws, including 26 U.S.C. Section 170(h), and related regulations;
4. affect the status of Grantee as a "qualified organization" or "eligible donee" under any applicable laws, including 26 U.S.C. Section 170(h) and related regulations, and Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws;
5. create an impermissible private benefit or private inurement in violation of federal tax law, as determined by an appraisal, conducted by an appraiser selected by the Grantee, of the economic impact of the proposed amendment;
6. alter or remove the provisions described in Paragraph VI (Termination/Release/Extinguishment);
7. cause the provisions of this Paragraph XI to be less restrictive; or
8. cause the provisions described in Paragraph VII.C (Running of the Benefit) to be less restrictive

B. Amendment Approvals and Recording

No amendment shall be effective unless documented in a notarized writing executed by Grantee and Grantor, approved by the [President/By of Name of Municipality] and by the Secretary in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws, and recorded in the applicable registry of deeds or registered in the applicable land court registry district.

XII. EFFECTIVE DATE

This Conservation Restriction shall be effective when the Grantor and the Grantee have executed it, the administrative approvals required by Section 32 of Chapter 184 of the Massachusetts General Laws have been obtained, and it has been recorded in the applicable registry of deeds or registered in the applicable land court registry district.

XIII. NOTICES

Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by first class mail, postage pre-paid, addressed as follows:

To Grantee: Essex County Greenbelt Association, Inc.
Director of Stewardship
P.O. Box 1026
Essex, MA 01929

To Grantor: City of Haverhill Conservation Commission
ATTN: Environmental Health Technician
4 Summer Street, City Hall Room 300
Haverhill, MA 01830

or to such other address as any of the above parties shall designate from time to time by written notice to the other or, if notice is returned to sender, to an address that is reasonably ascertainable by the parties.

XIV. GENERAL PROVISIONS

A. Controlling Law

The interpretation and performance of this Conservation Restriction shall be governed by the laws of the Commonwealth of Massachusetts.

B. Liberal Construction

Any general rule of construction to the contrary notwithstanding, this Conservation Restriction shall be liberally construed in order to effect the Purposes and the policy and purposes of Sections 31, 32, and 33 of Chapter 184 of the Massachusetts General Laws. If any provision in this instrument is found to be ambiguous, any interpretation consistent with the Purposes that would render the provision valid shall be favored over any interpretation that would render it invalid.

C. Severability

If any provision of this Conservation Restriction or the application thereof to any person or circumstance is found to be invalid, the remainder of the provisions of this Conservation Restriction shall not be affected thereby.

D. Entire Agreement

This instrument sets forth the entire agreement of the Grantor and Grantee with respect to this Conservation Restriction and supersedes all prior discussions, negotiations, understandings, or agreements relating to the Conservation Restriction, all of which are merged herein.

XV. BASELINE DOCUMENTATION REPORT

The Conservation Values, as well as the natural features, current uses of, and existing improvements on the Premises, such as, but not limited to, trails, woods roads, structures, meadows or other cleared areas, agricultural areas, and scenic views, as applicable, are described in a

Baseline Documentation Report ("Baseline Report") prepared by Grantee with the cooperation of the Grantor, consisting of maps, photographs, and other documents and on file with the Grantee and included by reference herein. The Baseline Report (i) is acknowledged by Grantor and Grantee to be a complete and accurate representation of the condition and values of the Premises as of the date of this Conservation Restriction, (ii) is intended to fully comply with applicable Treasury Regulations, (iii) is intended to serve as an objective information baseline for subsequent monitoring of compliance with the terms of this Conservation Restriction as described herein, and (iv) may be supplemented as conditions on the Premise change as allowed over time. Notwithstanding the foregoing, the parties may utilize any evidence of the condition of the Premises at the time of this grant in addition to the Baseline Report.

XVI. MISCELLANEOUS

A. Pre-existing Public Rights

Approval of this Conservation Restriction pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws by any municipal officials and by the Secretary, is not to be construed as representing the existence or non-existence of any pre-existing rights of the public, if any, in and to the Premises, and any such pre-existing rights of the public, if any, are not affected by the granting of this Conservation Restriction.

B. Release of Homestead

The Grantor attests that there is no residence on or abutting the Premises (including areas excluded from the Premises) that is occupied or intended to be occupied as a principal residence by a spouse, former spouse, or children of the grantor, or a spouse, former spouse, or children of a beneficiary of the trust, if Premises is owned by a trust.

C. No Surety Interest

The Grantor attests that there is no mortgage, promissory note, loan, lien, equity credit line, refinance assignment of mortgage, lease, financing statement or any other agreement which gives rise to a surety interest affecting the Premises.

D. Executory Limitation

If Grantee shall cease to exist or to be qualified to hold conservation restrictions pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws, or to be qualified organization under 26 U.S.C. 170(h), and applicable regulations thereunder, if applicable, and a prior assignment is not made pursuant to Paragraph VII, then Grantee's rights and obligations under this Conservation Restriction shall vest in such organization as a court of competent jurisdiction shall direct pursuant to the applicable Massachusetts law and with due regard to the requirements for an assignment pursuant to Paragraph VII.

E. Prior Encumbrances

This Conservation Restriction shall be in addition to and not in substitution of any other restrictions or easements of record affecting the Premises.

F. The following signature pages are included in this Grant:

Grantor - City of Haverhill

Grantee Acceptance - Essex County Greenbelt Association, Inc.

Approval of Conservation Commission

Approval of City Council

Approval of the Secretary of Energy and Environmental Affairs of the Commonwealth of Massachusetts

G. The following exhibits are attached and incorporated herein:

Exhibit A: Legal Description of Premises

Exhibit B: Reduced Copy of Recorded Plan of Premises

Exhibit C: City Vote Authorizing Grant of Conservation Restriction

GRANT AND APPROVAL OF MAYOR OF CITY OF HAVERHILL

The undersigned, Mayor of the City of Haverhill, hereby grants and approves the foregoing Conservation Restriction from the City of Haverhill to Essex County Greenbelt Association, Inc. in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

_____, duly authorized
Melinda E. Barrett, Mayor of the City of Haverhill

THE COMMONWEALTH OF MASSACHUSETTS

Essex County, ss:

On this ____ day of _____, 2024, before me, the undersigned notary public, personally appeared Melinda E. Barrett, proved to me through satisfactory evidence of identification which was personal knowledge to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose as Mayor.

Notary Public
My Commission Expires:

ACCEPTANCE OF GRANT

The foregoing Conservation Restriction from the City of Haverhill was accepted by Essex County Greenbelt Association, Inc. this _____ day of _____, 2024.

By: _____
Katherine Bowditch
Its: President, duly authorized

By: _____
Timothy Fritzinger
Its: Treasurer, duly authorized

THE COMMONWEALTH OF MASSACHUSETTS

Essex County, ss:

On this _____ day of _____, 2024, before me, the undersigned notary public, personally appeared Katherine Bowditch and Timothy Fritzinger and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that s/he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

**APPROVAL OF CITY OF HAVERHILL
CONSERVATION COMMISSION**

We, the undersigned, being a majority of the Conservation Commission of the City of Haverhill, Massachusetts, hereby certify that at a public meeting duly held on May 30, 2024 the Conservation Commission voted to approve in the public interest the foregoing Conservation Restriction from the City of Haverhill to Essex County Greenbelt Association, Inc.

CITY OF HAVERHILL CONSERVATION COMMISSION:

_____ Frederick Clark, IV, Chair	_____ Harmony Wilson, Vice-Chair
_____ Thomas Wylie, Clerk	_____ Evan Barman
_____ Lisa DeMeo	_____ Jennifer Rubera
_____ Oliver Aguiló	_____
_____	_____

THE COMMONWEALTH OF MASSACHUSETTS

Essex County, ss:

On this _____ day of _____, 2024, before me, the undersigned notary public, personally appeared _____, and proved to me through satisfactory evidence of identification which was _____ to be the persons whose names are signed on the proceeding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

APPROVAL OF HAVERHILL CITY COUNCIL

We, the undersigned, being a majority of the City Council of the City of Haverhill, Massachusetts, hereby certify that at a meeting duly held on August 20, 2024 the City Council voted to approve the foregoing Conservation Restriction from the City of Haverhill to Essex County Greenbelt Association, Inc. in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

CITY OF HAVERHILL CITY COUNCIL

Thomas J. Sullivan, Council President

Timothy J. Jordan, Council Vice President

John A. Michitson

Colin LePage

Ralph T. Basiliere

Katrina Hobbs Everett

Devan Ferreira

Melissa Lewandowski

Shaun P. Toohey

Michael S. McGonagle

Catherine P. Rogers

COMMONWEALTH OF MASSACHUSETTS

Essex County, ss:

On this _____ day of _____, 2024, before me, the undersigned notary public, _____ personally appeared

_____,
and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public

My Commission Expires:

**APPROVAL OF SECRETARY OF ENERGY AND ENVIRONMENTAL AFFAIRS OF
THE COMMONWEALTH OF MASSACHUSETTS**

The undersigned, Secretary of Energy and Environmental Affairs of the Commonwealth of Massachusetts, hereby approves the foregoing Conservation Restriction from the City of Haverhill to Essex County Greenbelt Association, Inc. in the public interest pursuant to Section 32 of Chapter 184 of the Massachusetts General Laws.

Dated: _____, 2024

Rebecca L. Tepper
Secretary of Energy and Environmental Affairs

THE COMMONWEALTH OF MASSACHUSETTS

SUFFOLK, ss:

On this _____ day of _____, 2024, before me, the undersigned notary public, personally appeared Rebecca L. Tepper, and proved to me through satisfactory evidence of identification which was _____ to be the person whose name is signed on the proceeding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

EXHIBIT A

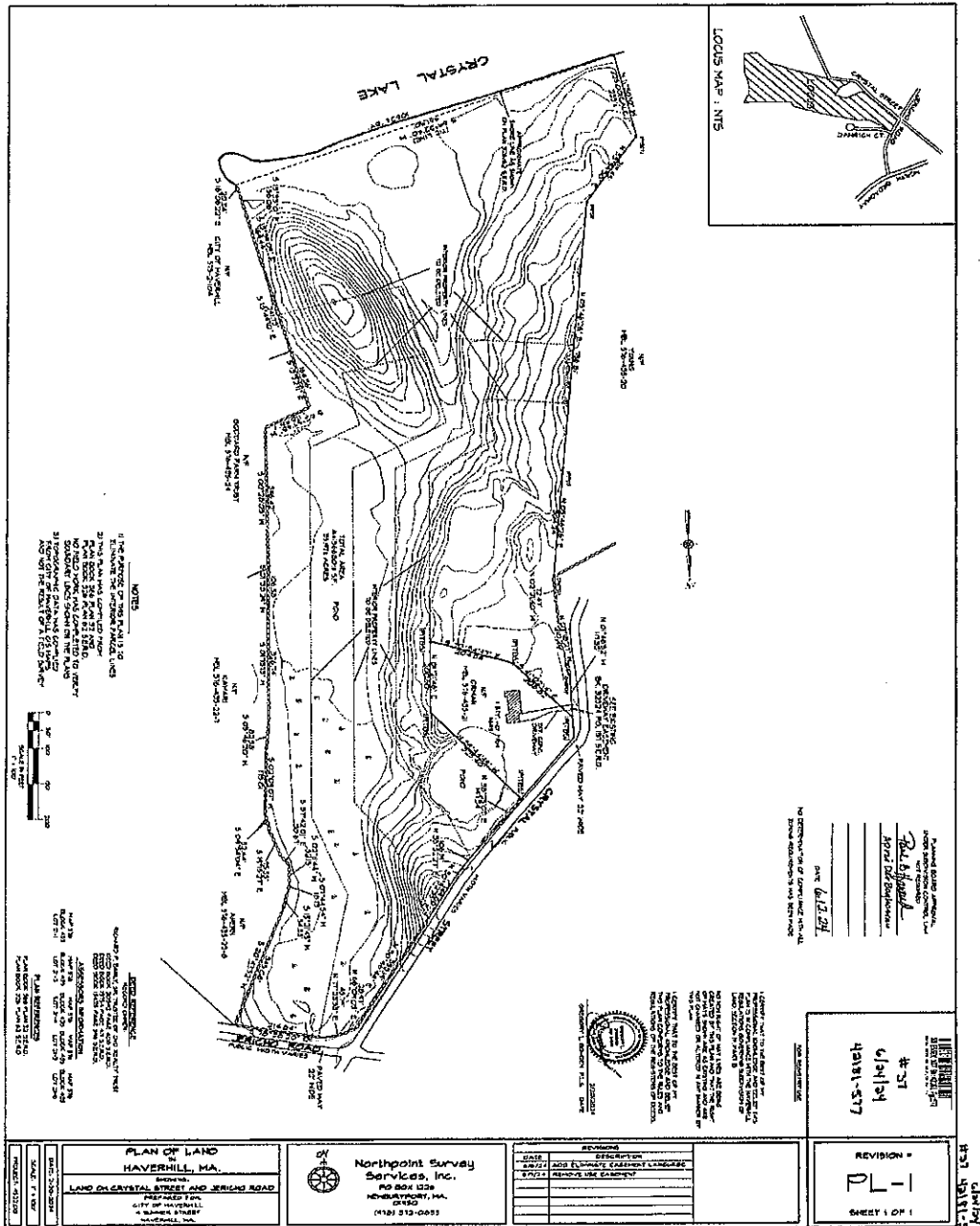
Description of the Premises

The land in Haverhill, Massachusetts, containing 35.97 acres, +/-, shown as "Total Area A=1566801+/- S.F. 35.97 +/- acres" on a plan of land titled "Plan of Land in Haverhill, MA. Showing: land on Crystal Street and Jerico Road", dated February 20, 2024, by Northpoint Survey Services, Inc., PO Box 1226, Newburyport, MA 01950, recorded with the Southern Essex District Registry of Deeds at Book 42181, Page 577.

EXHIBIT B

Reduced Copy of Plan of Premises

For official full size plan see Southern Essex District Registry of Deeds
at Book 42181, Page 577



CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basilliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

611

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.GOV

August 14, 2024

To: President and Members of the City Council:

Councilor McGonagle wishes to introduce Dave Michienzi who is seeking a home rule age waiver petition for the position of firefighter in the City of Haverhill.

Michael S. McGonagle /ds
Councilor Michael S. McGonagle

(meeting 8.20.2024)



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

6.1.1

ORDERED:

**THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE
CITY COUNCIL AND FORWARDED TO THE GENERAL COURT**

HOME RULE PETITION

**AN ACT AUTHORIZING DAVE MICHIEZI TO TAKE THE CIVIL SERVICE
EXAMINATION FOR THE POSITION OF FIREFIGHTER IN THE CITY OF
HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.**

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as firefighter, Dave Michienzi of the City of Haverhill, shall be eligible for appointment to the position of firefighter in the City if he meets all other requirements, in which case he shall be eligible for certification and appointment to the fire department of the City of Haverhill.

Section 2. This act shall take effect upon its passage.

Dear Council Members,

I am writing to you to request the opportunity to take the Civil Service Firefighter Exam and be placed on the City of Haverhill's Firefighter list, once qualified, at the age of 34.

Over the last year, I have been working with a local personal trainer who has trained multiple firefighters and police officers to better equip me for the physical fitness aspect of the exam, as well as to be more physically fit for general life purposes and personal longevity.

I believe that the accumulation of skills I have attained throughout the years would make me an asset for the City of Haverhill in keeping its residents safe.

I feel compelled to serve my community, and upon reflection have determined that being a firefighter is one of the best ways that I could fulfill that duty. My Grandfather was a Lieutenant on the Arlington Fire Department. My brother currently serves on the Methuen Fire Department and one of my best friends currently serves on the Lawrence Fire Department. I believe, through conversations with them, that I am well-equipped to be an exceptional member of Haverhill's Fire Department.

I thank you for your time and consideration of this matter.

Sincerely,
Dave Michienzi

Haverhill, MA 01830

DAVE MICHIEZI

Haverhill, MA 01830

PROFILE

Well-rounded and knowledgeable individual in a variety of fields and practices. Experiences range from working as a ranch hand on a cattle ranch in New Mexico to avalanche training in the Canadian Rockies. Quick and adept learner. Easily trainable. Can digest and explain information to others. Personable and empathetic to the needs of individuals.

EXPERIENCE

Self-Employed, Carpentry, MA/NH — 2020-Present

Performed various construction tasks for numerous different employers as a contractor or hired hand. Participated in and oversaw full home renovations. Performed demolition, framing, prep for other trades, finish carpentry work, cabinet installation, floors, windows, doors etc. Custom matched antique floor restoration and time period appropriate trim work. Also restored numerous pieces of antique furniture.

Contour Building & Remodeling, Carpenter, MA/NH — 2018-2020

Similar to above. Participated and performed all aspects of construction and building from demolition through finish work. Built decks, home additions, installed rock walls, windows, doors, cedar siding. Worked with clients to build projects to their specifications.

FH Cann & Associates, Debt Collections, MA/NH — 2007-2012, 2015-2018

Performed debt collection related tasks. Worked with debtors to achieve satisfactory repayment options on defaulted student loans, credit card debts, medical debts etc. Used available internet tools to locate individuals whose contact information was no longer up to date. Performed background and credit checks. Followed guidelines of the Fair Debts Collections Practices Act. Received low-level government clearance for Department of Education student loan collections.

EDUCATION

Northern Essex Community College-Haverhill, MA-Currently enrolled
Greater Lawrence Vocational High School-Andover,MA-Carpentry

SKILLS

Very familiar with common power and hand tools. Familiar with general construction and common framing practices. Can read architectural floor plans. Some familiarity with plumbing, HVAC, and gas fixtures. Well equipped at communicating with people to figure out their needs and best outcomes



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

AUG 14 AM 11:26
CITY CLERK

August 14, 2024

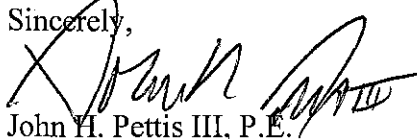
**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 17 Passaconaway Avenue, EROM-24-9

As the subject street was paved within the last 5 years, Council approval is required to open the roadways for gas disconnect. I am supportive of this request, and the Engineering Office will require trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Mead, Fallon

HAU CITY CLERK AUG 14 2024 AM 11:28



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8, 1, 1

NOV 14 4 11:26
Haverhill Clerk

ORDERED:

That the City Council approve the requests to excavate at the following location for work on underground utilities:

Passaconaway Avenue at #17

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



8.2

HAVERHILL CITY CLERK AUG 6 '24 PM 12:35

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

August 6, 2024

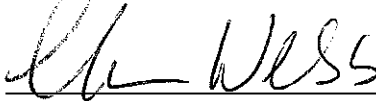
TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
July as filed in the Assessors Office.

Very truly yours,



Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 07/01/2024 through 07/31/2024 for Abatements,Exemptions

Totals	Tax		Interest		Fees		Tax		Interest		Fee		Refund		Abate	Exemp	Adjust	Transfers
	Paid	Interest	Paid	Interest	Paid	Interest	Reversals	Reversals	Reversals	Reversals	Reversals	Reversals	Reversals	Reversals				
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.26	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.26	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.26	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,706.43	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,706.43	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,759.43	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199.00	0.00	0.00	0.00
2024 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,237.06	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,237.06	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00	0.00
2024 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,436.06	700.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,234.75	700.00	0.00	0.00
Total All Charges															35,934.75			

Total All Charges: Add all columns except Adjustments.

Hearing August 20 2024

(9.1)

WR# 30932099-Lake Street

Questions contact - Veasna Eang - 978-995-4819

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Lake Street - National Grid to relocate 1 JO pole on Lake Street beginning at a point approximately 82 +/- feet Northeast of the centerline of the intersection of Lake Street and Mohawk Trail and continuing approximately 15 +/- feet in a West direction. National Grid proposes to relocate pole# 27 +/- 15 feet Northeast. Pole 27 existing location hinders the entry way of a new development, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Lake Street - Haverhill, Massachusetts.

No.# 30932099

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: August 6, 2024
Hearing scheduled for
August 20, 2024
Attest:

Kaitlin M. Wright
City Clerk

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

HAV CITY CLERK JUL 22 2024 PM 12:40



July 19, 2024

WR# 30932099 – Lake Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 30932099 – Lake Street
Relocate 1 JO pole # 27
Lake Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Veasna Eang 978-995-4819

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



POLE 27 TO BE RELOCATED
+/- 15' NORTHEAST

POLE-27

POLE-27

LAKE ST

OHW

POLE-26

JOINT OWNED POLE PETITION

- ☒ Proposed NGRID Pole Locations
- ☐ Existing NGRID Pole Locations
- ☒ Proposed J.O. Pole Locations
- ☐ Existing J.O. Pole Locations
- ☒ Existing Telephone Co. Pole Locations
- ☒ Existing NGRID Pole Location To Be Made J.O.
- ☒ Existing Pole Locations To Be Removed

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 7.10.24

Work Request Number: WR#30932099

To Accompany Petition
Dated:

To The: CITY Of HAVERHILL

For Proposed: Pole#27 Location: LAKE ST

81-B

91.1

City

WR# 30932099 - Lake Street

JUL 22 PM 12:42
Haverhill City Clerk

July 11, 2024

Veasna Eang - 978-995-4819

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 10th day of July, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked - Lake Street - Haverhill, Massachusetts.

No.# 30932099

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Lake Street - National Grid to relocate 1 JO pole on Lake Street beginning at a point approximately 82 +/- feet Northeast of the centerline of the intersection of Lake Street and Mohawk Trail and continuing approximately 15 +/- feet in a West direction. National Grid proposes to relocate pole# 27 +/- 15 feet Northeast. Pole 27 existing location hinders the entry way of a new development, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

For Hearing August 29, 2024

WR# 30932099 – Lake Street

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts

20 ____.

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on _____ 20 ____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

53

Hearing July 23, 2024

City Council Special Permit MAJOR MODIFICATION - Add to a project

 **Expiration Date**

Active

Request Changes

(/#/explore/request-changes/174465)

⋮

SPMM-24-2

10.1

Major Modification



Details

Submitted on May 10, 2024 at 10:00 am



Attachments

10 files



Activity Feed

Latest activity on May 28, 2024



Applicant

Christos Eliopoulos

1



Location

7 KENOZA AVE, Haverhill, MA 01830

View ▼

Edit Workflow



Special Permit Filing Fee

Paid May 10, 2024 at 10:02 am



Planning Director Review

Completed May 14, 2024 at 9:57 am



City Clerk Review - Hearing Dates Set

Completed May 28, 2024 at 9:39 am



City Council Clerk Notified

Completed May 10, 2024 at 11:26 am



Assessor for Abutter's List

Completed May 10, 2024 at 11:23 am

IN CITY COUNCIL: June 4 2024

VOTED: that COUNCIL HEARING BE HELD
JULY 23 2024

Attest:

Kaitlin M. Wright

WP

City Clerk

IN CITY COUNCIL: July 23 2024

CONTINUE HEARING TO AUGUST 6 2024

Attest:

Kaitlin M. Wright

City Clerk

City Clerk

IN CITY COUNCIL: AUGUST 6, 2024

HEARING CONT'D TO AUGUST 20, 2024

Attest:

Kaitlin M. Wright

CW

City Clerk

Continue to August 6, 2024

Laurie Brown

From: Michael Migliori <mmigliori@fimilaw.com>
Sent: Thursday, July 18, 2024 9:40 AM
To: Laurie Brown
Cc: Christos Eliopoulos; Chris Roumeliotis
Subject: CCSP 24-2 Kenoza Ave. Continuance

CITIZEN CLERK JUL 18 24 AM 9:47

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Hi Laurie,
Per our conversation, in light of the fact that two members of the Council are unavailable for the hearing on Tuesday please ask the Council to continue the hearing until August 6th.
Thanks again for all your help.

Michael J. Migliori
Fiorello & Migliori
280 Merrimack Street, Suite B
Methuen, MA 01844

fx 978-849-5191



City of Haverhill, MA

53

SPMM-24-2

Hearing July 23
2024

MAY 28 AM 10:00
CITY CLERK
May 28, 2024

10.1

City Clerk Review - Hearing Dates Set

City Council Special Permit MAJOR MODIFICATION

Status: Complete

Became Active: May 10, 2024

Assignee: Kaitlin Wright

Completed: May 28, 2024

Applicant

Christos Eliopoulos
info@developxproperties.com
28 Woodland Road
Georgetown, MA 01833
781-835-7761

Primary Location

7 KENOZA AVE
Haverhill, MA 01830

Owner:

7-13 KENOZA AVE, LLC
28 Woodland Ave Georgetown, MA 01833

Comments

Kaitlin Wright, May 28, 2024

Hearing will be announced on June 4th for date scheduled on July 23rd.

Residences at Kenoza Description of Project

Residences at Kenoza is a strategically planned residential development initially approved by the City Council. Located at 1, 7-13 Kenoza Ave, the project aims to deliver high-quality housing while complementing the existing neighborhood fabric. Our commitment to creating a valuable community asset remains unchanged, and the overall size and scope of the project as initially approved are maintained.

Reason for Revision:

During the detailed architectural and engineering phase, it became evident that specific aspects of the original exterior design could not be constructed as initially rendered. These discrepancies were primarily due to structural feasibility concerns that emerged during the technical evaluation. To ensure the highest standards of safety and quality, slight modifications to the exterior design are proposed.

Proposed Changes:

The revised design includes subtle alterations to the building's facade to address the structural challenges while preserving the aesthetic and thematic essence of the initial proposal. These changes are purely architectural and do not alter the overall footprint, scale, or the number of residential units within the building.

Details of Changes:

- **Facade Elements:** Minor reconfigurations of facade elements to enhance constructability without compromising on the design integrity.
- **Architectural Features:** Introduction of alternative architectural features that align with the original design intent, ensuring continuity in the building's visual impact.

Commitment to Original Aesthetics:

The new design adheres to the same architectural language and aesthetic qualities as the originally approved version. The essence of the building's appearance remains intact, ensuring that the visual impact envisioned for the community is preserved.

Conclusion:

We are seeking re-approval from the City Council for these necessary modifications. Our team is committed to transparency and adherence to all planning regulations. We believe these revisions are in the best interest of the project's long-term success and community acceptance. The slight changes to the exterior design ensure that Residences at Kenoza not only meets but exceeds the expectations set forth in our initial proposal, ultimately enhancing the living experience for future residents and contributing positively to the local community.



SPMM-24-2

City Council Special

Permit MAJOR

MODIFICATION

Status: Active

Submitted On: 5/10/2024

Primary Location

7 KENOZA AVE

Haverhill, MA 01830


Owner


7-13 KENOZA AVE, LLC

Woodland Ave 28


Georgetown, MA 01833

Applicant

 Christos Eliopoulos

 781-835-7761

info@developxproperties.com

 28 Woodland Road
Georgetown, MA 01833

Applicant Information

What is Your Role in This Process?*

Owner

Applicant Business/Firm Name*

7-13 Kenoza Ave LLC

Applicant Business/Firm Phone*

781.835.7761

Applicant Business/Firm Address*

28 Woodland Ave

Applicant Business/Firm City*

Georgetown

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01833

Modification Information

Original Application Number*

113933

New Field

Hearing Waiver

Agrees*

Yes

Agreement & Signature

Agrees*



Office Use Only

 City Council Decision

—











 City Council Hearing Date

—

 Reason for Council's Decision

 City Council Members Absent

 City Council Members Present

-  **Conservation Department Review**
Completed May 10, 2024 at 12:06 pm
-  **DPW Review**
In Progress
-  **Engineering Department Review**
In Progress
-  **Health Department Review**
In Progress
-  **Police Department Review**
In Progress
-  **Storm Water Review**
Completed May 10, 2024 at 12:07 pm
-  **Wastewater Review**
In Progress
-  **Water Department Review**
In Progress
-  **Water Supply Review**
Completed May 10, 2024 at 2:01 pm
-  **Building Inspector Approval for Agenda**
Completed May 10, 2024 at 10:21 am



-  **First Ad Placement**
Review



-  **Second Ad Placement**
Review



-  **City Councilor A Review**
Review

-  **City Councilor B Review**
Review



 **City Councilor C Review**
Review



 **City Councilor D Review**
Review



 **City Councilor E Review**
Review



 **City Councilor F Review**
Review



 **City Councilor G Review**
Review



 **City Councilor H Review**
Review




 **City Councilor I Review**
Review



 **City Council Meeting**
Review



 **Meeting Minutes & Decision Filed w/City Clerk**
Review



Building Inspector Approval for Agenda



● **Complete** ▾

Complete

Assignee

 Tom Bridgewater

Due date

 None

**Tom Bridgewater**

This needs to back to City Council for a Major Modification , some changes are listed below.

This also appears to be non compliant with the ZBA Approval , the rear shows and angle in the foundation for a 20' set back but the rear elevation shows building is a square with out the angle .

FRONT

Gable missing left side

Windows missing in gables

3 Small dormers eliminated

Gable locations different

Windows changed sizes and #

Columns different

REAR

3 Gables missing

Window sizes changed, locations and some eliminated

Shed roof added

KENOZA SIDE

Gables and windows different, some missing

ASHLAND SIDE

Peaks of roof changed

Windows eliminated and sizes changed

This step was assigned to Tom Bridgewater - May 10, 2024 at 10:00 am
Tom Bridgewater approved this step - May 10, 2024 at 10:21 am

🔒 Continuance Meeting Date

🔒 Also Present

🔒 City Councilor Who Seconded Motion

🔒 City Councilor Who Made Motion

🔒 City Councilors Who Voted Against

🔒 City Councilors Who Abstained

🔒 Continuance Motion Decision

🔒 Who Submitted Continuance Request?

🔒 City Councilors Who Voted in Favor

🔒 Number of 12"x18" Mylar Copies

🔒 Appeal Expiration Date

🔒 Number of 24"x36" Mylar Copies

🔒 Number of 18"x24" Mylar Copies

Attachments



Description of Project

Res at Kenoza_Project Description_City Council.docx
Uploaded by Christos Eliopoulos on May 10, 2024 at 10:00 AM

REQUIRED



Zoning Opinion

Kenoza_Recorded Decision.pdf
Uploaded by Christos Eliopoulos on Apr 8, 2024 at 1:13 PM

REQUIRED

**Res at Kenoza_Final Site Plans.pdf**

Res at Kenoza_Final Site Plans.pdf

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 11:56 AM

**Res at Kenoza_Building Plan.pdf**

Res at Kenoza_Building Plan.pdf

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 12:00 PM

**Residence at Kenoza_Front_Final.jpeg**

Residence at Kenoza_Front_Final.jpeg

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 1:04 PM

**Residence at Kenoza_Right_Final.jpeg**

Residence at Kenoza_Right_Final.jpeg

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 1:05 PM

**Residence at Kenoza_Rear_Final.jpeg**

Residence at Kenoza_Rear_Final.jpeg

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 1:07 PM

**Residence at Kenoza_Approved Plans.pdf**

Residence at Kenoza_Approved Plans.pdf

Uploaded by Christos Eliopoulos on Apr 8, 2024 at 1:12 PM

**Abutters Kenoza Ave 204.48.2A and 204.48.1.xlsx**

Abutters Kenoza Ave 204.48.2A and 204.48.1.xlsx

Uploaded by Christine Webb on May 10, 2024 at 11:22 AM

**Mailing labels Kenoza Ave 204.48.2A and 204.48.1.pdf**

Mailing labels Kenoza Ave 204.48.2A and 204.48.1.pdf

Uploaded by Christine Webb on May 10, 2024 at 11:22 AM

History

Date	Activity
5/28/2024, 9:39:50 AM	Kaitlin Wright approved approval step City Clerk Review - Hearing Dates Set on Record SPMM-24-2
5/28/2024, 9:39:27 AM	Kaitlin Wright assigned approval step City Clerk Review - Hearing Dates Set to Kaitlin Wright on Record SPMM-24-2

Date	Activity
5/14/2024, 9:57:56 AM	William Pillsbury approved approval step Planning Director Review on Record SPMM-24-2
5/14/2024, 8:30:12 AM	Christos Eliopoulos added a guest: mmigliori@familaw.com to Record SPMM-24-2
5/10/2024, 2:01:49 PM	John D'Aoust approved approval step Water Supply Review on Record SPMM-24-2
5/10/2024, 1:57:04 PM	John D'Aoust assigned approval step Water Department Review to Andrew Carvalho on Record SPMM-24-2
5/10/2024, 12:07:02 PM	Robert Moore approved approval step Storm Water Review on Record SPMM-24-2
5/10/2024, 12:06:15 PM	Robert Moore approved approval step Conservation Department Review on Record SPMM-24-2
5/10/2024, 11:41:05 AM	altered payment step Special Permit Filing Fee, changed sequence from "1" to "0" on Record SPMM-24-2
5/10/2024, 11:41:05 AM	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record SPMM-24-2
5/10/2024, 11:26:03 AM	Laurie Brown approved approval step City Council Clerk Notified on Record SPMM-24-2
5/10/2024, 11:23:23 AM	Christine Webb approved approval step Assessor for Abutter's List on Record SPMM-24-2
5/10/2024, 10:21:31 AM	Tom Bridgewater approved approval step Building Inspector Approval for Agenda on Record SPMM-24-2
5/10/2024, 10:02:39 AM	completed payment step Special Permit Filing Fee on Record SPMM-24-2
5/10/2024, 10:00:19 AM	approval step City Council Clerk Notified was assigned to Laurie Brown on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Water Supply Review was assigned to John D'Aoust on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step DPW Review was assigned to Robert Ward on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Storm Water Review was assigned to Robert Moore on Record SPMM-24-2

Date	Activity
5/10/2024, 10:00:18 AM	approval step Police Department Review was assigned to Kevin Lynch on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Planning Director Review was assigned to William Pillsbury on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Health Department Review was assigned to Bonnie Dufresne on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Wastewater Review was assigned to Robert Ward on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Water Department Review was assigned to John D'Aoust on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Engineering Department Review was assigned to John Pettis on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Conservation Department Review was assigned to Robert Moore on Record SPMM-24-2
5/10/2024, 10:00:18 AM	approval step Assessor for Abutter's List was assigned to Christine Webb on Record SPMM-24-2
5/10/2024, 10:00:17 AM	Christos Eliopoulos submitted Record SPMM-24-2
4/8/2024, 11:48:37 AM	Christos Eliopoulos altered Record SPMM-24-2, changed ownerCity from "MEDFORD" to "Georgetown"
4/8/2024, 11:48:37 AM	Christos Eliopoulos altered Record SPMM-24-2, changed ownerPostalCode from "02155" to "01833"
4/8/2024, 11:48:37 AM	Christos Eliopoulos altered Record SPMM-24-2, changed ownerStreetName from "WATER ST" to "Woodland Ave"
4/8/2024, 11:48:37 AM	Christos Eliopoulos altered Record SPMM-24-2, changed ownerStreetNo from "2" to "28"
4/8/2024, 11:48:37 AM	Christos Eliopoulos altered Record SPMM-24-2, changed ownerUnit from "" to ""
4/8/2024, 11:47:00 AM	Christos Eliopoulos started a draft of Record SPMM-24-2

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
💰 Special Permit Filing Fee	5/10/2024, 10:00:17 AM	5/10/2024, 10:02:39 AM	Christos Eliopoulos	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Planning Director Review	5/10/2024, 10:00:17 AM	5/14/2024, 9:57:56 AM	William Pillsbury	-	Completed
✓ City Clerk Review - Hearing Dates Set	5/10/2024, 10:00:17 AM	5/28/2024, 9:39:50 AM	Kaitlin Wright	-	Completed
✓ City Council Clerk Notified	5/10/2024, 10:00:17 AM	5/10/2024, 11:26:03 AM	Laurie Brown	-	Completed
✓ Assessor for Abutter's List	5/10/2024, 10:00:17 AM	5/10/2024, 11:23:23 AM	Christine Webb	-	Completed
✓ Conservation Department Review	5/10/2024, 10:00:17 AM	5/10/2024, 12:06:15 PM	Robert Moore	-	Completed
✓ DPW Review	5/10/2024, 10:00:17 AM	-	Robert Ward	-	Active
✓ Engineering Department Review	5/10/2024, 10:00:17 AM	-	John Pettis	-	Active
✓ Health Department Review	5/10/2024, 10:00:17 AM	-	Mark Tolman	-	Active
✓ Police Department Review	5/10/2024, 10:00:17 AM	-	Kevin Lynch	-	Active
✓ Storm Water Review	5/10/2024, 10:00:17 AM	5/10/2024, 12:07:02 PM	Robert Moore	-	Completed
✓ Wastewater Review	5/10/2024, 10:00:17 AM	-	Robert Ward	-	Active
✓ Water Department Review	5/10/2024, 10:00:17 AM	-	Andrew Carvalho	-	Active
✓ Water Supply Review	5/10/2024, 10:00:17 AM	5/10/2024, 2:01:49 PM	John D'Aoust	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Building Inspector Approval for Agenda	5/10/2024, 10:00:17 AM	5/10/2024, 10:21:31 AM	Tom Bridgewater	-	Completed
✓ First Ad Placement	-	-	-	-	Inactive
✓ Second Ad Placement	-	-	-	-	Inactive
✓ City Councilor A Review	-	-	-	-	Inactive
✓ City Councilor B Review	-	-	-	-	Inactive
✓ City Councilor C Review	-	-	-	-	Inactive
✓ City Councilor D Review	-	-	-	-	Inactive
✓ City Councilor E Review	-	-	-	-	Inactive
✓ City Councilor F Review	-	-	-	-	Inactive
✓ City Councilor G Review	-	-	-	-	Inactive
✓ City Councilor H Review	-	-	-	-	Inactive
✓ City Councilor I Review	-	-	-	-	Inactive
✓ City Council Meeting	-	-	-	-	Inactive

Label	Activated	Completed	Assignee	Due Date	Status
✓ Meeting Minutes & Decision Filed w/City Clerk	-	-	-	-	Inactive

2023

FIORELLO & MIGLIORI
ATTORNEYS AT LAW

KAREN L. FIORELLO
(Retired)

MICHAEL J. MIGLIORI
mmigliori@fmlaw.com

280 Merrimack Street
Suite B
Methuen, Massachusetts 01844
FAX 978-849-5191

April 17, 2023

Timothy J. Jordan, President
Haverhill City Council
City Hall
4 Summer Street
Haverhill, MA 01830

2023
HVN CITY CLERK APR 4'24 PM 2'45

Re: Special Permit
Owner: 7-13 Kenoza Ave., LLC
Applicant: 7-13 Kenoza Ave., LLC
3-13 Kenoza Avenue, Haverhill MA
Parcel ID: 204-48-1 & 2A

Dear President Jordan,

Please be advised this office represents 7-13 Kenoza Ave., LLC, the applicant regarding the above-referenced Special Permit. This Memorandum is filed with the Council in order to assist it in arriving at a decision regarding this Application.

Kenoza Ave., LLC purchased the property at 3 Kenoza Avenue last year which is the site of a long ago abandoned gasoline station that has been a blight in the neighborhood for many years. Kenoza Ave., LLC has owned the commercial/residential property at 7 Kenoza Avenue for several years.

The combining of these two parcels will allow for a beautiful apartment building to be constructed on the site to provide 14 badly needed apartments in the City.

The property is in the CC zoning district. The property currently contains a commercial/residential property to be demolished and an abandoned building on site of the former gas station in a state of total disrepair.

The applicant wishes to remove the blighted buildings on the site and construct a 14 unit residential apartment building.

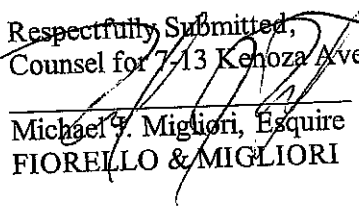
In light of the requested use the applicant is seeking a special permit for the project which is required in the CC zone.

We are not requesting any waivers from the Council because the project as designed complies with all zoning requirements for the CC Zone.

We believe that the Special Permit we are requesting, if approved by the Council, will result in a significant beneficial impact on the public good and carry out the goals and purposes and intent of the provisions of Haverhill's Zoning Ordinance and create additional affordable housing in the inner City while removing a terrible blight.

Kindly schedule a hearing before the Council at your earliest convenience.

Respectfully Submitted,
Counsel for 7-13 Kenoza Ave., LLC


Michael P. Migliori, Esquire
FIORELLO & MIGLIORI



2023

CITY OF HAVERHILL, MASSACHUSETTS

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the City Council NOTICE OF DECISION on the application of:

Attorney Michael Migliori for 7-13 Kenoza Ave, LLC

APPLICANT AND OWNER (IF DIFFERENT)

for a special permit to:

build a 14-unit residential building

at: 3 Kenoza av combined with 7 Kenoza av Map 204-48-1 and 204-48-2A

STREET NAME AND NUMBER

has been filed with this office on:

July 27 2023, and that

DATE OF FILING

- (1) ☒ Twenty (20) days have elapsed from the date the Decision was filed and no appeal notice to the District or Superior Court has been received by this office.
- (2) ☐ If an appeal had been taken, notice has been received that said appeal has been dismissed or denied.
- (3) ☐ The application was denied.

As a condition of the Special Permit becoming effective, the applicant must record this NOTICE OF DECISION and CERTIFICATION OF DECISION at the Registry of Deeds as required and in compliance with Chapter 40A of the MGL and to file evidence with the City Clerk attesting that said NOTICE OF DECISION and CERTIFICATION OF DECISION have been duly recorded as cited above.

Upon receipt by the City Clerk of evidence that the NOTICE OF DECISION and CERTIFICATION OF DECISION of the City Council has been duly recorded and indexed in the Grantor Index under the name of the Owner of Record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds, such evidence will be placed on file in the office of the City Clerk.

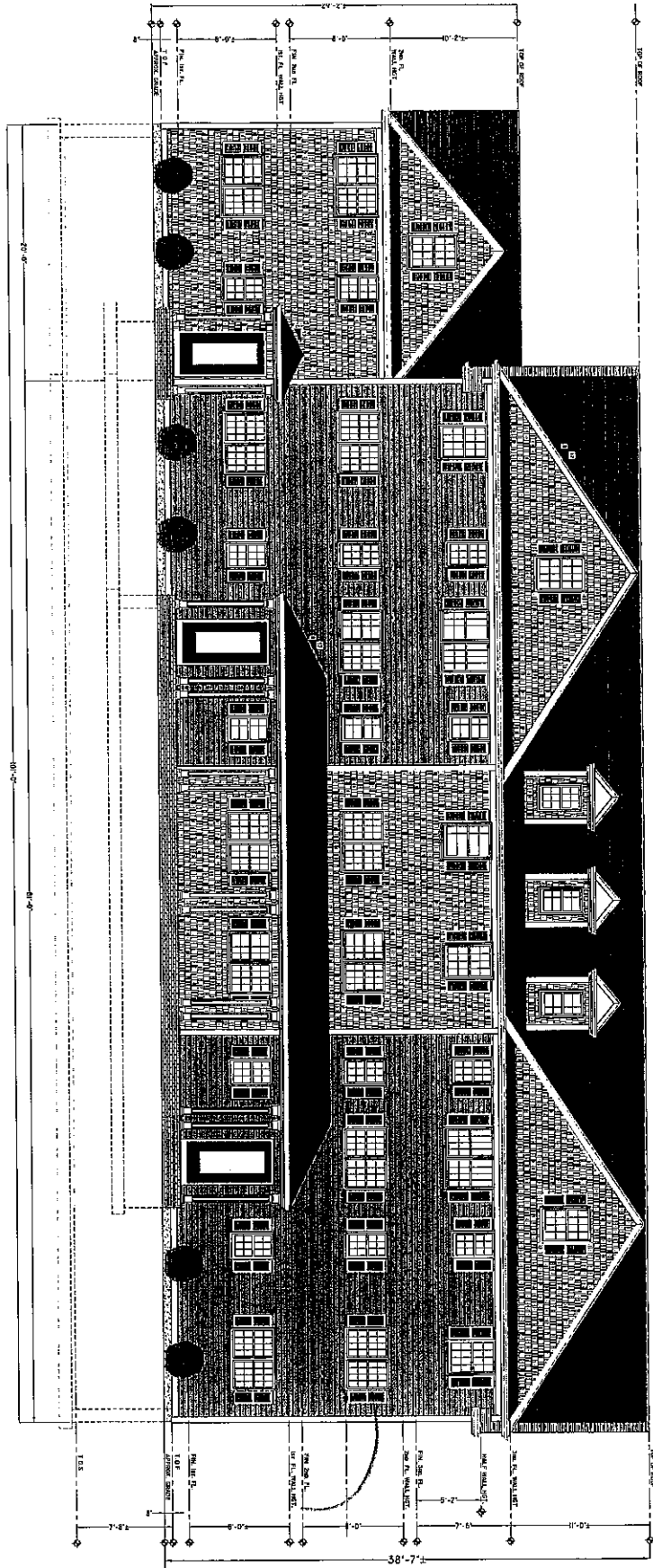
Kaitlin M. Wright

August 21 2023

DATE

KAITLIN M. WRIGHT, CITY CLERK

HAV CITY CLRK AUG15/24 PM 2:58



PROPOSED FRONT ELEVATION
SCALE: 1/4" = 1'-0"

MD
MORETTI
DESIGNS
ARCHITECTURAL DESIGN
CONSTRUCTION MANAGEMENT

PROJECT:
RESIDENCE AT
KENDOZA
7-13 KENDOZA AVENUE
HAVERHILL, MA

PREPARED FOR:

REGISTERED ENGINEER

PROJECT NO: 24-008

DRAWN BY: J. MORETTI

DATE OF ISSUE: 2/14/2024

SCALE AS NOTED

REVISIONS	
NO.	DESCRIPTION
1	1/26/24 DESIGN MODIFICATIONS
2	
3	

THIS DRAWING IS THE PROPERTY OF MORETTI DESIGNS, LLC. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF MORETTI DESIGNS, LLC. ANY UNAUTHORIZED REPRODUCTION OR TRANSMISSION OF THIS DRAWING IS PROHIBITED AND WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW. THIS DRAWING IS THE PROPERTY OF MORETTI DESIGNS, LLC AND SHALL REMAIN THEIR PROPERTY.

SHEET TITLE:
PROPOSED FRONT
ELEVATION

SHEET NUMBER
A1.1

PROJECT:
**RESIDENCE AT
KENOZA**
7-13 KENOZA AVENUE
HAVERHILL, MA

PREPARED FOR:

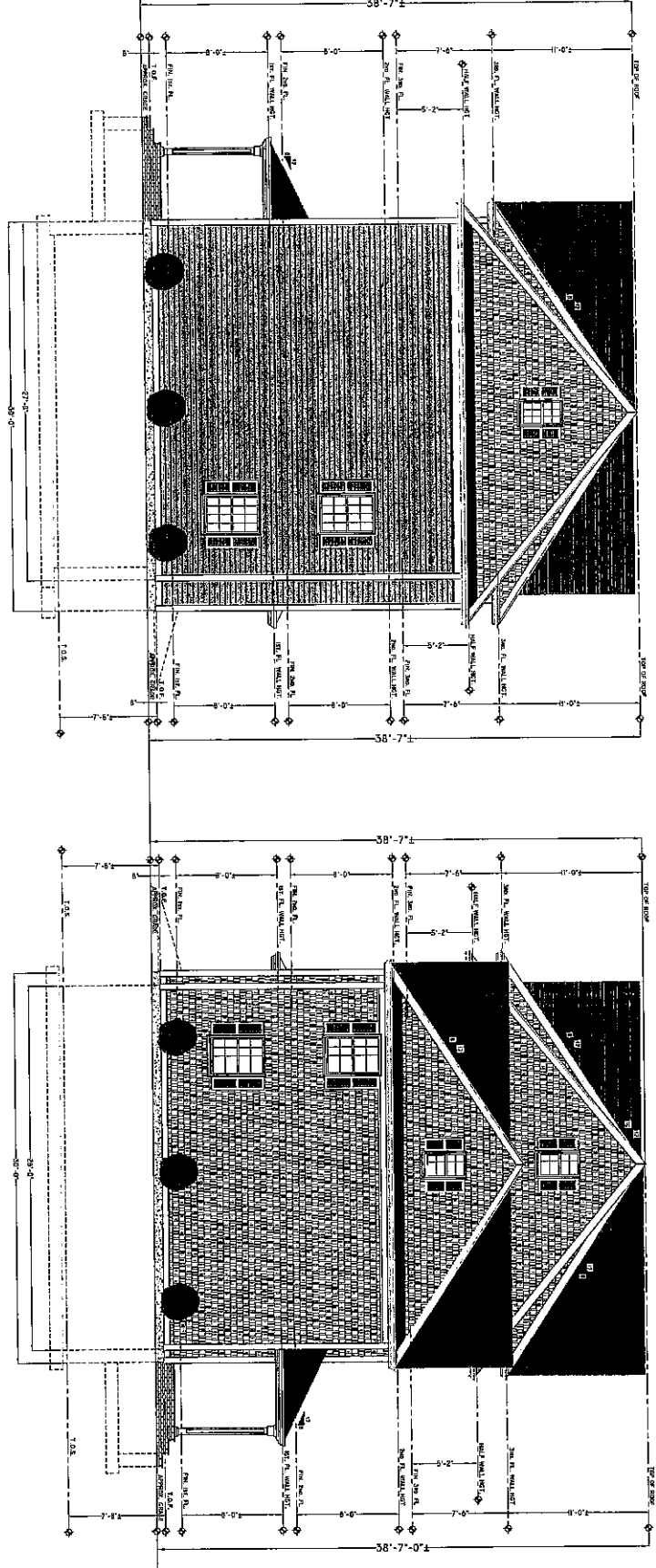
REGISTERED DRAWER
PROJECT NO. 24-010
DRAWN BY: J. MORETTI
DATE OF ISSUE: 2/14/2024
SCALE: AS NOTED

REVISIONS	
NO.	DESCRIPTION
1	REVISIONS
2	REVISIONS
3	REVISIONS

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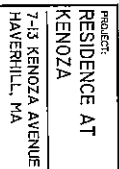
SHEET TITLE:
**PROPOSED SIDE
ELEVATIONS**

SHEET NUMBER:
A1.2



PROPOSED RIGHT SIDE ELEVATION
SCALE: 1/4" = 1'-0"

PROPOSED LEFT SIDE ELEVATION
SCALE: 1/4" = 1'-0"



REGISTERED ENGINEER

PROJECT NO: 24-010

DRAWN BY: J. MORETTI

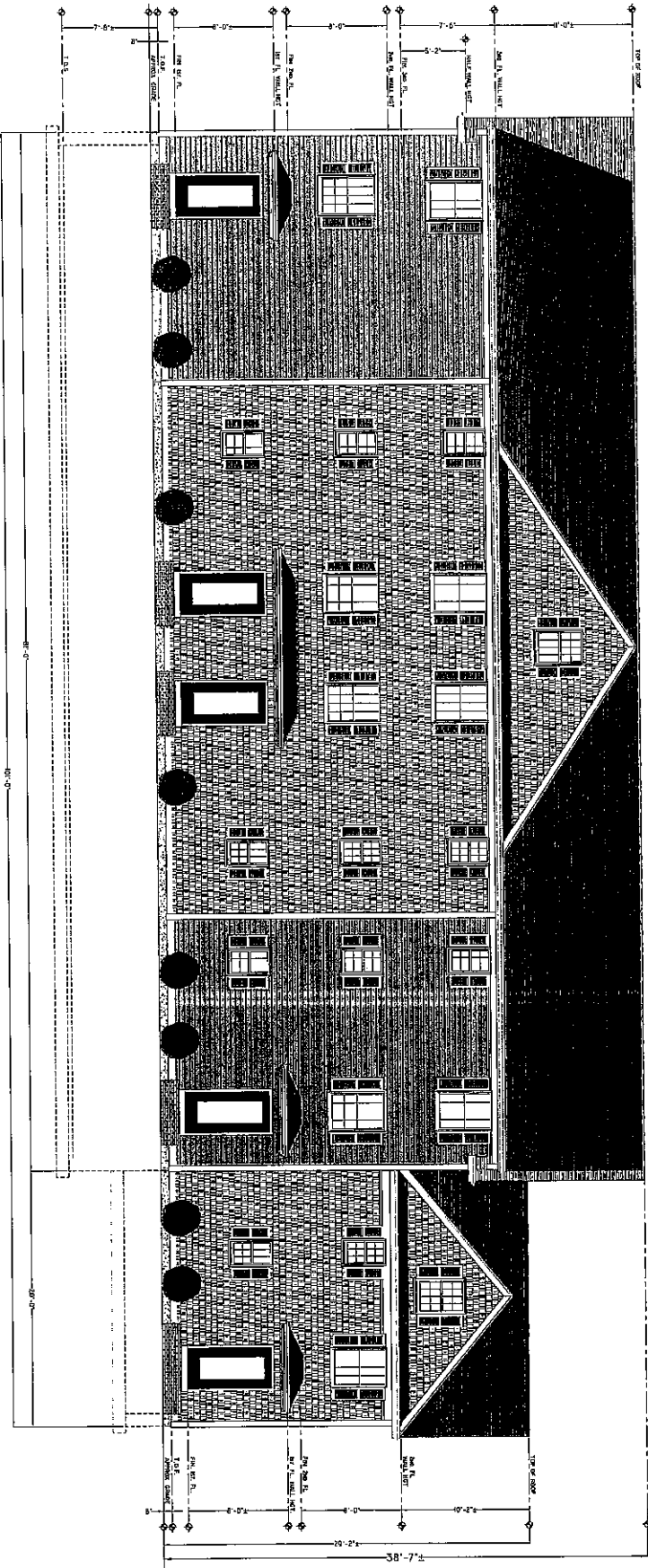
DATE OF ISSUE: 2/14/2024

[illegible]

ACCEPT HONETTY / HONETTY DESIGNS, LLC HAS NOT BEEN DESIGNED FOR CONSTRUCTION SUPERVISION AND ASSURES NO LIABILITY FOR CONSTRUCTION OVER DEMAND TO THE SE. HONETTY PARTICIPATES IN OTHERS SMALL, MIDDLE PROBLEMS, OTHER SCALED OPERATIONS, CONTRACTORS, SMALL, MIDDLE AND IS RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE PROJECT. HONETTY DESIGNS, LLC SHALL BE LIABLE FOR ANY VARIATION FROM THEIR PLAN, PRIOR AND PLANNING CONSTRUCTION.

PROPOSED REAR
ELEVATION

A1.3



PROPOSED REAR ELEVATION - (OPTIONAL.)
SCALE: 1/4" = 1'-0"

MJD
MORETTI
DESIGNS

ARCHITECTURAL, DESIGN
CONSTRUCTION MANAGEMENT

PROJECT:
**RESIDENCE AT
KENOZA**
7-15 KENOZA AVENUE
HAVERHILL, MA

PREPARED FOR:

REGISTERED ENGINEER

PROJECT NO: 24-010

DRAWN BY: J. MORETTI

DATE OF ISSUE: 2/14/2024

SCALE AS NOTED

REVISIONS

NO.	DATE	DESCRIPTION
1	6/29	ISSUED FOR PERMITTING
2		
3		

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SHEET TITLE:
**PROPOSED REAR
ELEVATION
(OPTIONAL.)**

SHEET NUMBER

A1.3A

PROJECT:
 RESIDENCE AT
 KENOZA
 7-13 KENOZA AVENUE
 HAVERHILL, MA

PREPARED FOR:

REGISTERED DRAWER

PROJECT NO. 24-010

DRAWN BY: J. MORETTI

DATE OF ISSUE: 3/14/2024

SCALE: AS NOTED

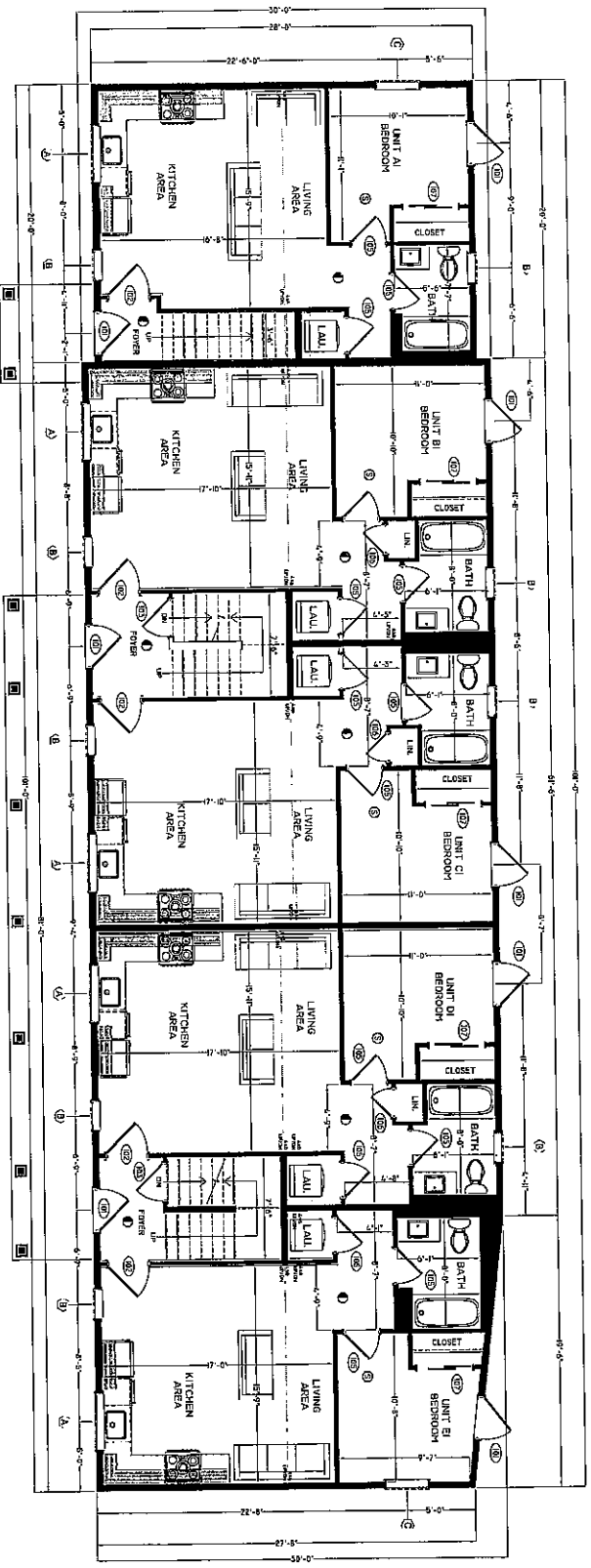
REVISIONS	
NO.	DATE
1	DESCRIPTION
2	
3	
4	
5	
6	
7	
8	
9	
10	

LETTER: MORETTI / MORETTI DESIGN, LLC.
 DRAWN BY: J. MORETTI
 PROJECT NO. 24-010
 PROJECT NAME: RESIDENCE AT KENOZA
 7-13 KENOZA AVENUE
 HAVERHILL, MA 01830
 DATE OF ISSUE: 3/14/2024
 SCALE: AS NOTED

SHEET TITLE
 PROPOSED FIRST
 FLOOR PLAN

SHEET NUMBER
 A3.1

PROPOSED FIRST FLOOR PLAN
 SCALE: 1/4" = 1'-0"



PROJECT:
 RESIDENCE AT
 KENOZA
 7-13 KENOZA AVENUE
 HAVERHILL, MA

PREPARED FOR:

RESIDENCE DESIGNED

PROJECT NO. 24-000

DRAWN BY: J. MORETTI

DATE OF ISSUE: 2/14/2024

SCALE AS NOTED

REVISIONS

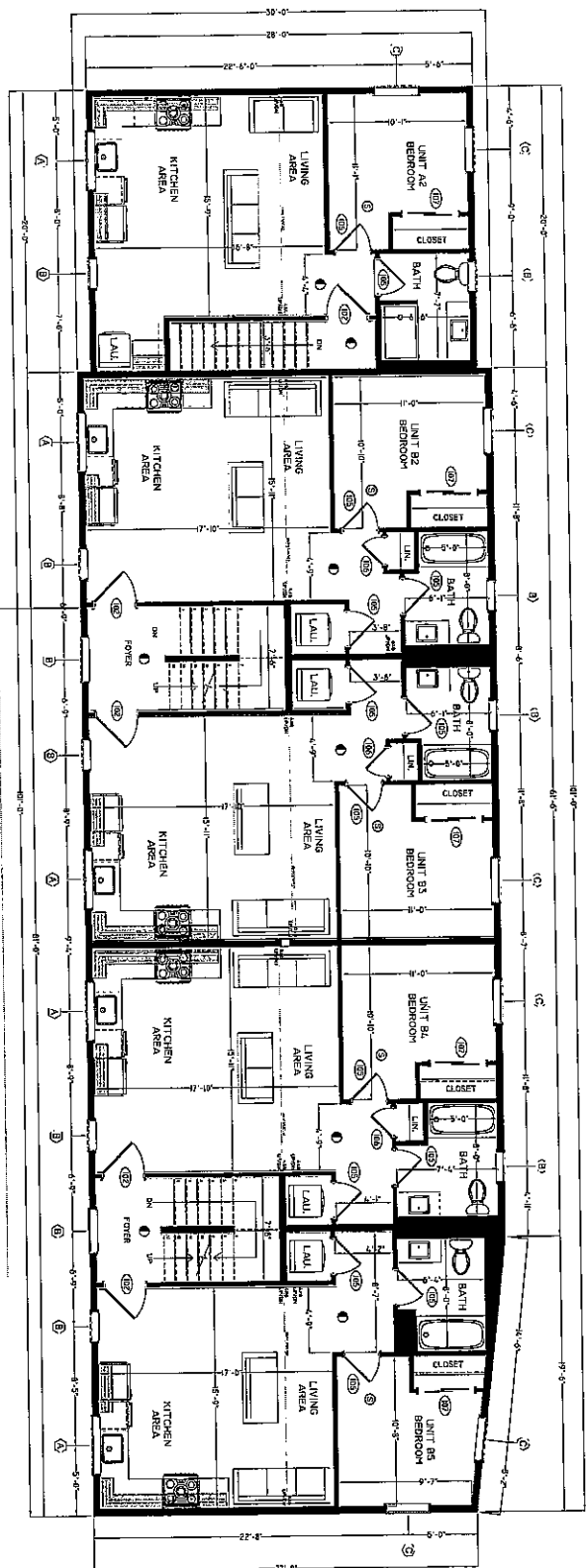
NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

MORETTI DESIGNS, LLC
 100 CANTON STREET, SUITE 200
 CANTON, MA 01921
 TEL: 508-848-1234
 FAX: 508-848-1235
 WWW.MORETTIDESIGNS.COM
 PROJECT NO. 24-000
 7-13 KENOZA AVENUE
 HAVERHILL, MA 01830

SHEET TITLE:
 PROPOSED
 SECOND FLOOR
 PLAN

SHEET NUMBER
A3.2

PROPOSED SECOND FLOOR PLAN
 SCALE: 1/8" = 1'-0"





ARCHITECTURAL DESIGN
CONSTRUCTION MANAGEMENT

PROJECT:
RESIDENCE AT
KENOZA
743 KENOZA AVENUE
HAVERHILL, MA

PREPARED FOR:

REGISTERED ENGINEER

PROJECT NO. 24-010

DRAWN BY: J. MORETTI

DATE OF ISSUE: 2/14/2024

SCALE: AS NOTED

REVISIONS

NO.	DATE	REVISION
1		
2		
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5		
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8		
9		
10		

ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF MORETTI DESIGNS, LLC. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM MORETTI DESIGNS, LLC. THIS DOCUMENT IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF MORETTI DESIGNS, LLC. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF MORETTI DESIGNS, LLC.

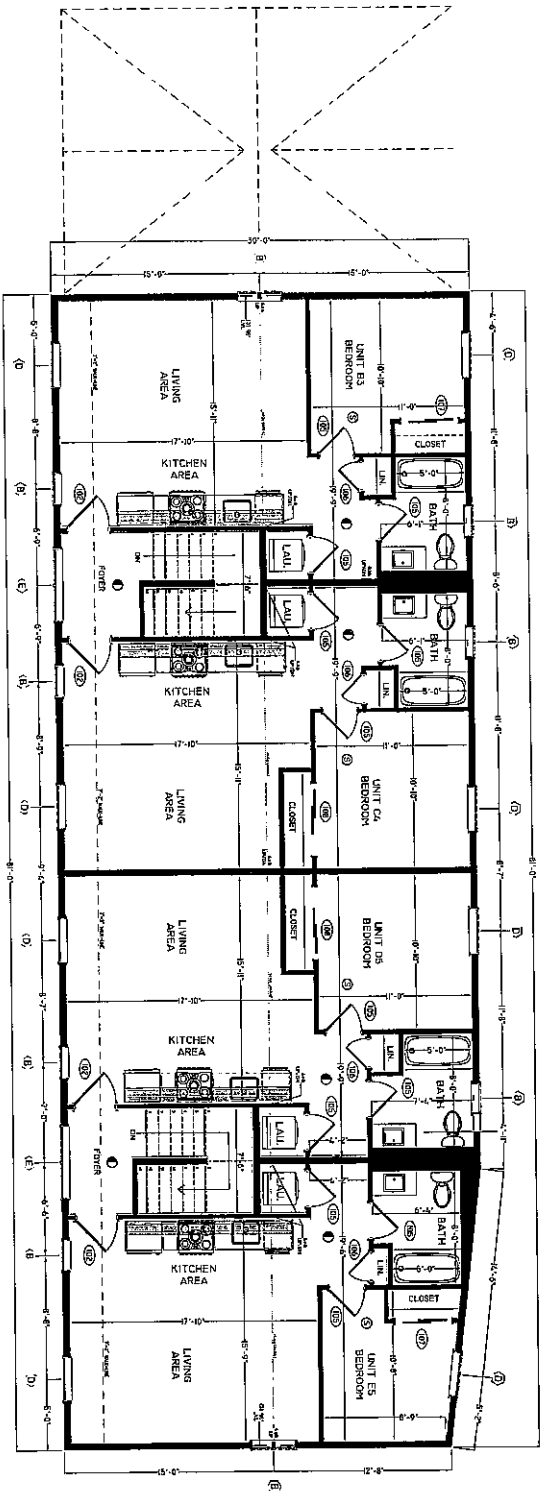
SHEET TITLE:

PROPOSED THIRD
FLOOR PLAN

SHEET NUMBER

A3.3

PROPOSED THIRD FLOOR PLAN
SCALE 1/4" = 1'-0"



 **Expiration Date**

Active

Request Changes

(/#/explore/request-changes/180112)

CCSP-24-9**Details**

Submitted on Jun 13, 2024 at 11:42 am

**Attachments**

7 files

**Activity Feed**

Latest activity on Jul 9, 2024

JUL 17 AM 9:20
HAVCITYCLERK**Applicant**

Craig Pascoe

 0**Location**

2 WOODMAN AVE, Haverhill, MA 01830

View ▼

Edit Workflow

**Special Permit Filing Fee**

Paid Jun 25, 2024 at 1:03 pm

IN CITY COUNCIL: July 23 2024

VOTED: that HEARING BE HELD August 20 2024

Attest:

City Clerk**Planning Director Review**

Completed Jun 25, 2024 at 1:44 pm

**City Clerk Review - Hearing Dates Set**

In Progress

**City Council Admin Notified**

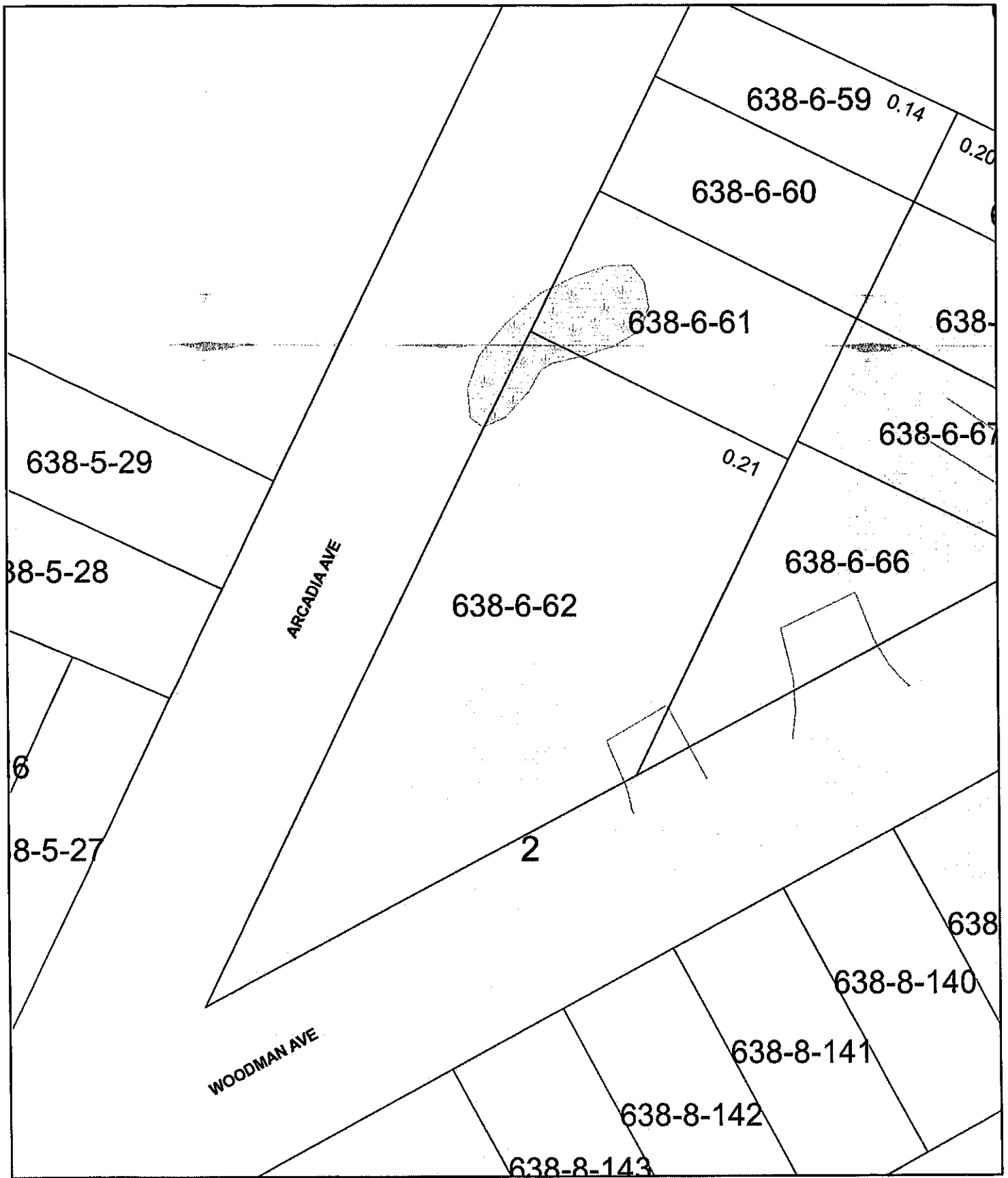
Completed Jun 25, 2024 at 2:32 pm



I Craig Pascoe would like to keep my
8' x 30' Storage Container at 2 Woodman Ave

Haverhill MA 01830

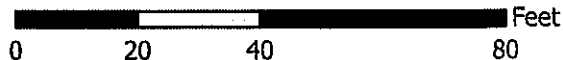




Haverhill, MA



City Of Haverhill, MA
Engineering --- Division
Date produced: 6/13/2024



1 inch = 30 feet

This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.





CCSP-24-9

City Council Special Permit

Status: Active

Submitted On: 6/13/2024

Primary Location

2 WOODMAN AVE
Haverhill, MA 01830

Owner

THE ESTATE OF DANIEL L
PASCOE CRAIG A PASCOE-
ADMINISTRATOR
FULLER RD 17 HAVERHILL, MA
01832

Applicant

 Craig Pascoe
 978-502-0684
 craigdeb6462@icloud.com
 2 Woodman Ave
Haverhill, MA 01830

Applicant Information

What is Your Role in This Process?*

Owner

Applicant Business/Firm Name*

Craig Pascoe

Applicant Business/Firm Phone*

978-502-0684

Applicant Business/Firm Address*

2 Woodman Ave

Applicant Business/Firm City*

Haverhill

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01830

Property Information

Proposed Housing Plan Name*

Storage Container permanent

Proposed Street Name(s)*

N/A

How Long Owned by Current Owner?*

15 plus years

Type of Dwelling(s) Planned in Project*

None

Lot Dimension(s)*

Working on it

Registry Plat Number, Block & Lot*

638-6-62

Zoning District Where Property Located*

RM - Residential Medium Density

Deed Recorded in Essex South Registry: Block Number*

6

Deed Recorded in Essex South Registry: Page*

481-84757

Does the Property Have Multiple Lots?*

No

Thoroughly Describe the Reason(s) for thre Special Permit*

I have a storage container on site and would like to keep it on property permanently.

Property Description*

See above.

Current Property Use*

Residential Housing

TOTAL Number of Units Planned*

0

TOTAL Number of Parking Spaces Planned*

0

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe*

Storage Container

Hearing Waiver

Agrees*

Yes

Agreement & Signature

Agrees*



Office Use Only

🔒 City Council Decision

—

🔒 City Council Hearing Date

—

🔒 Reason for Council's Decision

🔒 City Council Members Absent


🔒 City Council Members Present

🔒 Continuance Meeting Date

—

🔒 Also Present

 City Councilor Who Seconded Motion

 City Councilor Who Made Motion

 City Councilors Who Voted Against

 City Councilors Who Abstained


 Continuance Motion Decision

 Who Submitted Continuance Request?

—

—


 City Councilors Who Voted in Favor


 Number of 12"x18" Mylar Copies

 Appeal Expiration Date

—

—

 Number of 24"x36" Mylar Copies

 Number of 18"x24" Mylar Copies

—

—

Attachments



Copy of Proposed Site Plan

REQUIRED

Photo of Container from Craig Pascoe.jpg

Uploaded by Kaitlin Wright on Jul 9, 2024 at 1:01 PM

 2 Versions




Certified Plot Plan

REQUIRED

Plot Plan.pdf

Uploaded by Kaitlin Wright on Jun 25, 2024 at 1:10 PM

 2 Versions

Description of Project

REQUIRED

Craig Pascoe Written summary.pdf

Uploaded by Kaitlin Wright on Jun 25, 2024 at 1:09 PM



2 Versions

Zoning Opinion

12DB284A-AC69-4493-B795-FA0D4714E8C7.jpeg

Uploaded by Craig Pascoe on Jun 13, 2024 at 11:41 AM

REQUIRED



Written Summary of Project

Craig Pascoe Written summary.pdf

Uploaded by Kaitlin Wright on Jun 25, 2024 at 1:08 PM



Abutters 2 Woodman Ave 638.6.62.xlsx

Abutters 2 Woodman Ave 638.6.62.xlsx

Uploaded by Christine Webb on Jun 25, 2024 at 1:52 PM



Mailing labels 2 Woodman Ave 638.6.62.pdf

Mailing labels 2 Woodman Ave 638.6.62.pdf

Uploaded by Christine Webb on Jun 25, 2024 at 1:53 PM



notice to abutters 2 woodman av.pdf

notice to abutters 2 woodman av.pdf

Uploaded by Maria Bevilacqua on Aug 12, 2024 at 9:57 AM

History

Date	Activity
8/12/2024, 11:28:12 AM	Kaitlin Wright approved approval step Abutter Notification on Record CCSP-24-9
8/12/2024, 11:28:10 AM	Kaitlin Wright assigned approval step Abutter Notification to Kaitlin Wright on Record CCSP-24-9
8/6/2024, 8:29:05 AM	Kaitlin Wright approved approval step Placed on Agenda on Record CCSP-24-9
8/6/2024, 8:28:28 AM	Kaitlin Wright assigned approval step School Department Review to Margaret Marotta on Record CCSP-24-9
8/6/2024, 8:28:05 AM	Kaitlin Wright assigned approval step Placed on Agenda to Kaitlin Wright on Record CCSP-24-9
8/6/2024, 8:27:58 AM	Kaitlin Wright altered approval step Second Ad Placement, changed status from Skipped to Complete on Record CCSP-24-9
8/6/2024, 8:27:51 AM	Kaitlin Wright approved approval step First Ad Placement on Record CCSP-24-9
8/6/2024, 8:27:46 AM	Kaitlin Wright altered approval step First Ad Placement, changed status from Skipped to Active on Record CCSP-24-9

Date	Activity
8/6/2024, 8:27:38 AM	Kaitlin Wright approved approval step Assessor for Abutter's List on Record CCSP-24-9
7/18/2024, 1:41:41 PM	Kaitlin Wright approved approval step City Clerk Review - Hearing Dates Set on Record CCSP-24-9
7/17/2024, 10:22:58 AM	Robert Moore approved approval step Storm Water Review on Record CCSP-24-9
7/17/2024, 10:22:40 AM	Robert Moore approved approval step Conservation Department Review on Record CCSP-24-9
7/17/2024, 9:33:00 AM	Maria Bevilacqua assigned approval step Abutter Notification to Maria Bevilacqua on Record CCSP-24-9
7/9/2024, 1:07:13 PM	Kaitlin Wright assigned approval step City Clerk Review - Hearing Dates Set to Kaitlin Wright on Record CCSP-24-9
7/1/2024, 5:21:42 PM	Kevin Lynch approved approval step Police Department Review on Record CCSP-24-9
6/27/2024, 3:04:20 PM	Robert Irvine waived approval step Fire1 Department Review on Record CCSP-24-9
6/27/2024, 3:04:14 PM	Robert Irvine approved approval step Fire2 Department Review on Record CCSP-24-9
6/26/2024, 7:52:06 AM	Richard Wentworth assigned approval step Fire1 Department Review to Eric Tarpy on Record CCSP-24-9
6/25/2024, 2:32:26 PM	Laurie Brown approved approval step City Council Admin Notified on Record CCSP-24-9
6/25/2024, 2:01:05 PM	altered payment step Special Permit Filing Fee, changed sequence from "1" to "0" on Record CCSP-24-9
6/25/2024, 2:01:05 PM	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step City Council Admin Notified was assigned to Laurie Brown on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step Building Inspector Review was assigned to Tom Bridgewater on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step School Department Review was assigned to Michael Pfifferling on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step DPW Review was assigned to Robert Ward on Record CCSP-24-9
6/25/2024, 1:44:34 PM	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-24-9

Date	Activity
6/25/2024, 1:44:33 PM	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-24-9
6/25/2024, 1:44:33 PM	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-24-9
6/25/2024, 1:44:32 PM	approval step Fire2 Department Review was assigned to Robert Irvine on Record CCSP-24-9
6/25/2024, 1:44:32 PM	approval step Fire1 Department Review was assigned to Richard Wentworth on Record CCSP-24-9
6/25/2024, 1:44:32 PM	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-24-9
6/25/2024, 1:44:32 PM	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-24-9
6/25/2024, 1:44:31 PM	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-24-9
6/25/2024, 1:44:31 PM	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-24-9
6/25/2024, 1:44:31 PM	approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-24-9
6/25/2024, 1:44:28 PM	William Pillsbury approved approval step Planning Director Review on Record CCSP-24-9
6/25/2024, 1:12:56 PM	Kaitlin Wright changed Deed Recorded in Essex South Registry: Page from "638" to "481-84757" on Record CCSP-24-9
6/25/2024, 1:12:18 PM	Kaitlin Wright changed Registry Plat Number, Block & Lot from "Working on it " to "638-6-62" on Record CCSP-24-9
6/25/2024, 1:05:20 PM	Kaitlin Wright altered approval step Second Ad Placement, changed status from Inactive to Skipped on Record CCSP-24-9
6/25/2024, 1:05:19 PM	Kaitlin Wright assigned approval step Second Ad Placement to Kaitlin Wright on Record CCSP-24-9
6/25/2024, 1:05:09 PM	Kaitlin Wright waived approval step First Ad Placement on Record CCSP-24-9
6/25/2024, 1:05:08 PM	Kaitlin Wright reactivated approval step First Ad Placement on Record CCSP-24-9
6/25/2024, 1:05:06 PM	Kaitlin Wright altered approval step First Ad Placement, changed status from Inactive to Complete on Record CCSP-24-9
6/25/2024, 1:05:05 PM	Kaitlin Wright assigned approval step First Ad Placement to Kaitlin Wright on Record CCSP-24-9
6/25/2024, 1:03:40 PM	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-24-9

Date	Activity
6/25/2024, 1:03:39 PM	completed payment step Special Permit Filing Fee on Record CCSP-24-9
6/13/2024, 11:42:04 AM	Craig Pascoe submitted Record CCSP-24-9
6/13/2024, 11:06:37 AM	Craig Pascoe started a draft of Record CCSP-24-9

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
💰 Special Permit Filing Fee	6/13/2024, 11:42:05 AM	6/25/2024, 1:03:39 PM	Craig Pascoe	-	Completed
✓ Planning Director Review	6/25/2024, 1:03:40 PM	6/25/2024, 1:44:28 PM	William Pillsbury	-	Completed
✓ City Clerk Review - Hearing Dates Set	6/25/2024, 1:44:29 PM	7/18/2024, 1:41:41 PM	Kaitlin Wright	-	Completed
✓ City Council Admin Notified	6/25/2024, 1:44:29 PM	6/25/2024, 2:32:26 PM	Laurie Brown	-	Completed
✓ Assessor for Abutter's List	6/25/2024, 1:44:29 PM	8/6/2024, 8:27:38 AM	Christine Webb	-	Completed
✓ Conservation Department Review	6/25/2024, 1:44:29 PM	7/17/2024, 10:22:40 AM	Robert Moore	-	Completed
✓ DPW Review	6/25/2024, 1:44:29 PM	-	Robert Ward	-	Active
✓ Engineering Department Review	6/25/2024, 1:44:29 PM	-	John Pettis	-	Active
✓ Fire1 Department Review	6/25/2024, 1:44:29 PM	6/27/2024, 3:04:20 PM	Eric Tarpy	-	Skipped
✓ Fire2 Department Review	6/25/2024, 1:44:29 PM	6/27/2024, 3:04:14 PM	Robert Irvine	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Health Department Review	6/25/2024, 1:44:29 PM	-	Mark Tolman	-	Active
✓ Police Department Review	6/25/2024, 1:44:29 PM	7/1/2024, 5:21:42 PM	Kevin Lynch	-	Completed
✓ School Department Review	6/25/2024, 1:44:29 PM	-	Margaret Marotta	-	Active
✓ Storm Water Review	6/25/2024, 1:44:29 PM	7/17/2024, 10:22:58 AM	Robert Moore	-	Completed
✓ Water/Wastewater Review	6/25/2024, 1:44:29 PM	-	Robert Ward	-	Active
✓ Water Supply Review	6/25/2024, 1:44:29 PM	-	Robert Ward	-	Active
✓ Building Inspector Review	6/25/2024, 1:44:29 PM	-	Tom Bridgewater	-	Active
✓ First Ad Placement	6/25/2024, 1:05:08 PM	8/6/2024, 8:27:51 AM	Kaitlin Wright	-	Completed
✓ Placed on Agenda	8/6/2024, 8:28:09 AM	8/6/2024, 8:29:05 AM	Kaitlin Wright	-	Completed
✓ Abutter Notification	8/6/2024, 8:28:02 AM	8/12/2024, 11:28:12 AM	Kaitlin Wright	-	Completed
✓ Second Ad Placement	-	8/6/2024, 8:27:58 AM	Kaitlin Wright	-	Completed
✓ City Council Meeting	-	-	-	-	Inactive
✓ Meeting Minutes & Decision Filed w/City Clerk	-	-	-	-	Inactive



Aug 16, 2024

CCSP-24-9

Conservation Department Review

City Council Special Permit

Status: Complete

Assignee: Robert Moore

Became Active: Jun 25, 2024

Completed: Jul 17, 2024

Applicant

Craig Pascoe
craigdeb6462@icloud.com
2 Woodman Ave
Haverhill, MA 01830
978-502-0684

Primary Location

2 WOODMAN AVE
Haverhill, MA 01830

Owner:

THE ESTATE OF DANIEL L PASCOE CRAIG A
PASCOE-ADMINISTRATOR
17 FULLER RD HAVERHILL, MA 01832

Comments

Robert Moore, Jul 17, 2024

No objections to granting of special permit. Storage unit is on existing paved area. Owner was notified in April of need to allow wetland buffer zone to naturally revegetate between the edge of pavement and the adjacent wetland. Owner has complied with this request.



Aug 16, 2024

CCSP-24-9

Storm Water Review

City Council Special Permit

Status: Complete

Assignee: Robert Moore

Became Active: Jun 25, 2024

Completed: Jul 17, 2024

Applicant

Craig Pascoe
craigdeb6462@icloud.com
2 Woodman Ave
Haverhill, MA 01830
978-502-0684

Primary Location

2 WOODMAN AVE
Haverhill, MA 01830

Owner:

THE ESTATE OF DANIEL L PASCOE CRAIG A
PASCOE-ADMINISTRATOR
17 FULLER RD HAVERHILL, MA 01832

Comments

Robert Moore, Jul 17, 2024

c.219 n/a



CCSP-24-9

First Ad Placement

City Council Special Permit

Status: Complete

Assignee: Kaitlin Wright

Became Active: Jun 25, 2024

Completed: Aug 6, 2024

Applicant

Craig Pascoe
craigdeb6462@icloud.com
2 Woodman Ave
Haverhill, MA 01830
978-502-0684

Primary Location

2 WOODMAN AVE
Haverhill, MA 01830

Owner:

THE ESTATE OF DANIEL L PASCOE CRAIG A
PASCOE-ADMINISTRATOR
17 FULLER RD HAVERHILL, MA 01832

Comments

Kaitlin Wright, Jun 25, 2024

not a typical special permit, city code does not require advertisement

Sec 3.2.4.3

The use of more than two regulated storage containers, or the use of a regulated storage container for more than six months, shall require the issuance of a permit by the City Council. Prior to hearing any application for a permit, seven days' written notice of the application and the hearing date shall be sent to all immediate abutters by regular mail. Regulated storage containers must comply with all accessory setback requirements of this chapter.



Aug 16, 2024

CCSP-24-9

Abutter Notification

City Council Special Permit

Status: Complete

Assignee: Kaitlin Wright

Became Active: Aug 6, 2024

Completed: Aug 12, 2024

Applicant

Craig Pascoe
craigdeb6462@icloud.com
2 Woodman Ave
Haverhill, MA 01830
978-502-0684

Primary Location

2 WOODMAN AVE
Haverhill, MA 01830

Owner:

THE ESTATE OF DANIEL L PASCOE CRAIG A
PASCOE-ADMINISTRATOR
17 FULLER RD HAVERHILL, MA 01832

Comments

Maria Bevilacqua, Jul 17, 2024

abutters to be mailed for August 9 2024

Kaitlin Wright, Aug 12, 2024

Abutters were mailed August 2, 2024

- ☒ **Assessor for Abutter's List**
In Progress
- ☒ **Conservation Department Review**
In Progress
- ☒ **DPW Review**
In Progress
- ☒ **Engineering Department Review**
In Progress
- ☒ **Fire1 Department Review**
Skipped Jun 27, 2024 at 3:04 pm
- ☒ **Fire2 Department Review**
Completed Jun 27, 2024 at 3:04 pm
- ☒ **Health Department Review**
In Progress
- ☒ **Police Department Review**
Completed Jul 01, 2024 at 5:21 pm
- ☒ **School Department Review**
In Progress
- ☒ **Storm Water Review**
In Progress
- ☒ **Water/Wastewater Review**
In Progress
- ☒ **Water Supply Review**
In Progress
- ☒ **Building Inspector Review**
In Progress



- ☒ **First Ad Placement**
Skipped Jun 25, 2024 at 1:05 pm
- ☒ **Placed on Agenda**
Review





Abutter Notification

Review



Second Ad Placement

Skipped Jun 25, 2024 at 1:05 pm



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



Details

Important: Please Read Before Starting Your Application

THE CITY COUNCIL HAS CHANGED THE DEADLINE FOR SUBMITTING APPLICATIONS FOR SPECIAL PERMITS. IT IS NOW APPROXIMATELY 6 WEEKS PRIOR TO THE HEARING DATE. ALSO, ALL APPLICATIONS MUST BE COMPLETE, HAVING SATISFIED ALL OF THE REQUIREMENTS - BOTH INFORMATION AND ATTACHMENTS - FROM THE BUILDING INSPECTOR, CITY TREASURER, CITY ASSESSOR AND CLERK OF THE BOARD. INCOMPLETE OR LATE APPLICATIONS WILL NOT BE HEARD UNTIL AT LEAST 1 MEETING LATER

Applicant Information

Edit

IMPORTANT NOTE: ALL DOCUMENTS THAT ARE ATTACHED TO THIS APPLICATION MUST BE SUBMITTED AS ORIGINALS TO THE CITY CLERK BEFORE THE APPLICATION IS CONSIDERED COMPLETE AND PROCEEDS TO REVIEW. THESE DOCUMENTS WILL LATER BE FILED WITH THE COUNTY REGISTRY WHICH REQUIRES ORIGINAL DOCUMENTS.

WP

William Pillsbury

Remove Comment • Jun 25, 2024 at 1:44 pm

ok to move forward to schedule a city council hearing.

WP

William Pillsbury

Remove Comment • Aug 15, 2024 at 9:55 am

I have no objection to the approval of the special permit.

Step Activity

William Pillsbury approved this step

OpenGov system assigned this step to William Pillsbury



Abutter Notification

Review



Second Ad Placement

Skipped Jun 25, 2024 at 1:05 pm



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



Planning Director Review



● Complete ▾

Complete

Assignee

William Pillsbury

Due date



None



Kaitlin Wright ●

Remove Comment • Jun 25, 2024 at 1:11 pm

Hi Bill, This is an application for a storage container. Per city code, since applicant would like it more than six months on property, it must go before council. As we do not have another application yet in the system for this (working on it), I had the applicant apply this way. You may notice parts of the application saying N/A as they do not apply to this specific application for storage containers. Please reach out with any questions.



Abutter Notification

Review



Second Ad Placement

Skipped Jun 25, 2024 at 1:05 pm



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review




Police Department Review



● Complete ▾

Complete

Assignee

 Kevin Lynch

Due date

 None

This step was assigned to Kevin Lynch - Jun 25, 2024 at 1:44 pm

Kevin Lynch approved this step - Jul 1, 2024 at 5:21 pm

What is Your Role in This Process?*

Owner

Applicant Business/Firm Name*

Craig Pascoe

Applicant Business/Firm Phone*

978-502-0684

Applicant Business/Firm Address*

2 Woodman Ave

Applicant Business/Firm City*

Haverhill

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01830

Property Information

Edit

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

RECEIVED CITY CLERK AUG 16/24 AM 8:23

11.2

August 16, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: Re- Appointment to Haverhill Housing Authority

Dear Mr. President and City Council Members:

Please be advised that I hereby re-appoint Jonathan C. Goldfield of 2 West Meadow Rd, Haverhill, Massachusetts to the Haverhill Housing Authority Board of Commissioners. This is a confirming appointment which takes effect immediately and expires on August 31st, 2029.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

Cc: Robert Driscoll



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

HAU CITY CLERK AUG16'24 PM 5:29

113
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

August 15, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Appointment – Michelle Collins

Dear Mr. President and City Council Members:

I hereby am appointing Michelle Collins, of 461 Lake Street, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires August 31, 2027.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



CCSP-24-7

City Council Special
Permit

Status: Active

Submitted On: 6/12/2024

Primary Location

0 BOSTON ST
Haverhill, MA 01832

Owner

SNOW CASSELL LLC
DOUGLAS ST 16 HAVERHILL, MA
01830

Applicant

👤 michael migliori
📞 978-884-6431
@ mmigliori@fimilaw.com
🏠 280 Merrimack Street
Methuen, MA 01844

2024

12.1

Applicant Information

AUG 6 AMB:01
HAUCITYCLERK

What is Your Role in This Process?*

Attorney/Agent

Applicant Business/Firm Name*

Fiorello & Migliori

Applicant Business/Firm Phone*

978 884 6431

Applicant Business/Firm Address*

280 Merrimack Street

Applicant Business/Firm City*

Methuen

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01844

Client Name*

Snow Cassell LLC

Client Business Name*

Snow Cassell LLC

Client Phone*

978 228 9715

Client Email*

michael.i.cassell@gmail.com

Client Address*

16 Douglas Street

Client City*

Haverhill

Client State*

MA

Client Zip*

01830

Client County*

Essex

Client Business Structure*

Limited Liability Corporation (LLC)

Property Information

Proposed Housing Plan Name*

NA

Proposed Street Name(s)*

NA

How Long Owned by Current Owner?*

12 Years

Type of Dwelling(s) Planned in Project*

Multi-Family

Lot Dimension(s)*

110.10 x 111.92 x100.85 x111.77

Registry Plat Number, Block & Lot*

520-314-1

Zoning District Where Property Located*

RH - Residential High Density

Deed Recorded in Essex South Registry: Block Number*

31098

Deed Recorded in Essex South Registry: Page*

216

Does the Property Have Multiple Lots?*

No

Thoroughly Describe the Reason(s) for thre Special Permit*

Applicant seeks to construct a three family residence which requires a special permit from the City Council

Property Description*

See attached plans.

Current Property Use*

Vacant

TOTAL Number of Units Planned*

3

TOTAL Number of Parking Spaces Planned*

6

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☐

Hearing Waiver

Agrees*

Yes

Agreement & Signature

Agrees*

☒

Office Use Only

City Council Decision

—

City Council Hearing Date

—



Placed on Agenda

Review



MB



Abutter Notification

Review



Second Ad Placement

Review



MB



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



michael miglioni

[View Profile](#)



Email Address

mmiglioni@fimilaw.com (mailto:mmiglioni@fimilaw.com)

Phone Number

978-884-6431

Address

280 Merrimack Street, Methuen, MA 01844

FIORELLO & MIGLIORI
ATTORNEYS AT LAW

KAREN L. FIORELLO
(Retired)

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

280 Merrimack Street
Suite B
Methuen, Massachusetts 01844
FAX 978-849-5191

June 12, 2024

Thomas J. Sullivan, President
Haverhill City Council
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Special Permit-Three Family Residence
Owner: Andrew Fanaras, Trustee
Applicant: Snow Cassell, LLC
Pilling & Boston Street, Haverhill MA
Parcel ID: 520-314-1

Dear President Sullivan:

Please be advised this office represents Snow Cassell, LLC regarding the property located at Pilling Street and Boston Street and being shown on Haverhill Assessor's Map 530 Block 314 Lot 1.

The premises consist of 11,709 square feet of land.

Snow Cassell, LLC is requesting a Special Permit from the City of Haverhill to construct a three-family residential building. The Haverhill Zoning Ordinance Chapter 255 Section 80 requires a Special Permit in light of the three-family use.

The property is shown in Haverhill Assessor's Map 530 Block 314 Lot 1 and is located in the "RH" Zoning District.

The property meets all of the dimensional and use criteria as set out in the Haverhill Zoning Ordinance.

Kindly schedule a hearing to be held before the City Council. I have enclosed the appropriate plans, reports and fees in connection with the requested Special Permit.

The applicant further agrees to waive the statutory requirement for Haverhill City Council to hold a hearing on the matter within sixty-five (65) days.

Should you have any questions or need any additional information, please don't hesitate to contact me.

Sincerely yours,



Michael J. Migliori

MJM/dma

Enc.

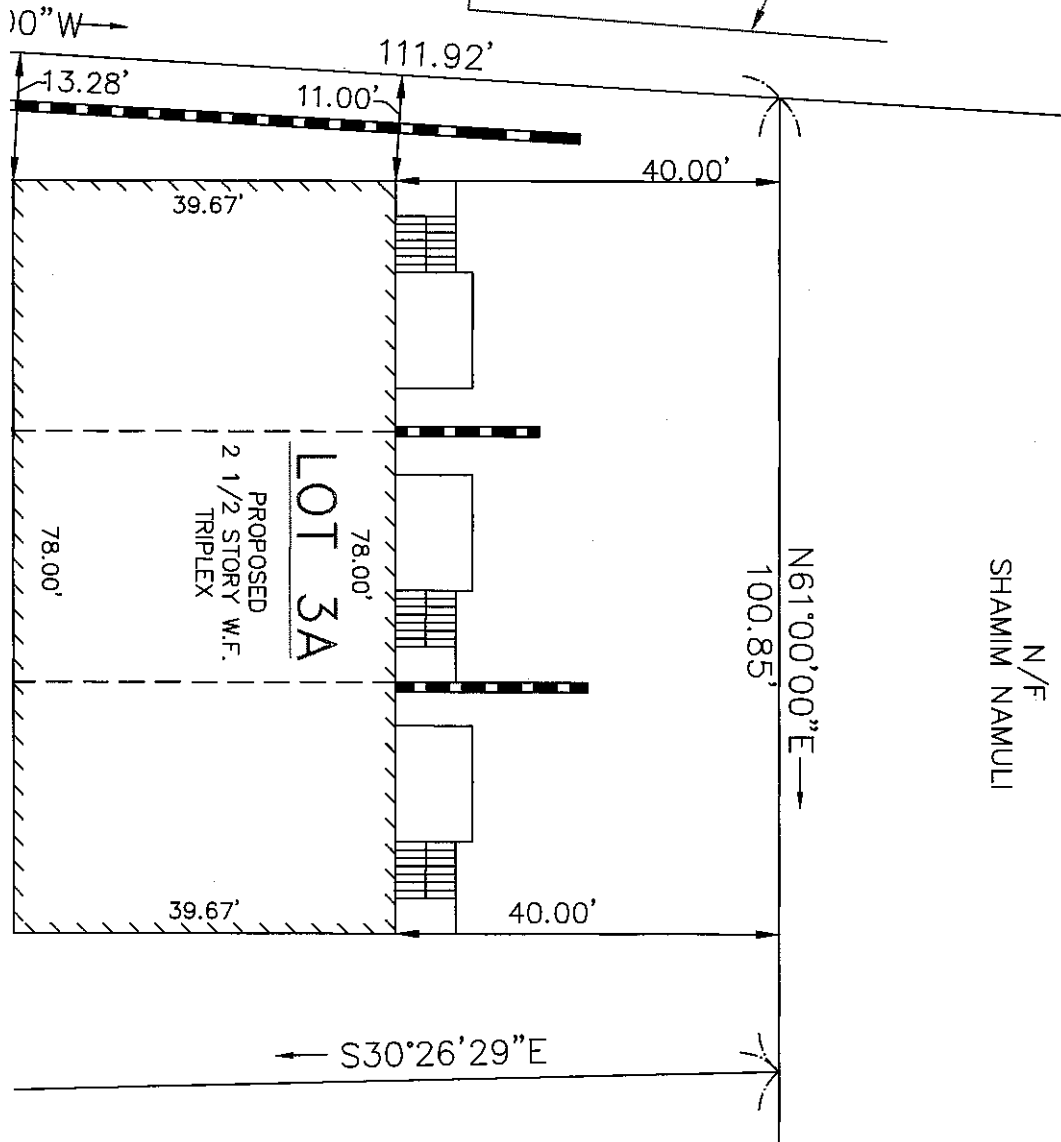
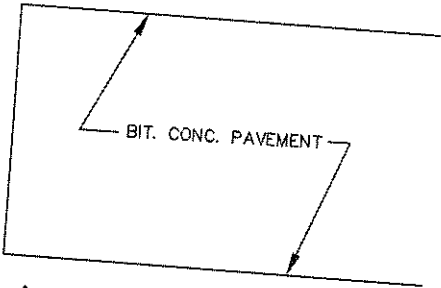
c.c.: Michael Cassell
William Pillsbury, Economic Development Office

F
A. SIKIS

N/F
SPENCER AMES

MAN STREET EXTENSION

(PUBLIC-60' WIDE)



N/F
SHAMIM NAMULI

March 4, 2024

City of Haverhill
4 Summer Street
Haverhill, MA 01830

RE: Lots 2A & 3A Boston Street Haverhill, MA

To whom it may concern,

Please allow this letter to serve as permission for Michael Cassell, Snow Cassell, LLC or their counsel to apply for any special permit required with city council or town departments on the property I own on Boston Street.

Thank you

<i>Andrew Fanaras</i>	dotloop verified 03/09/24 11:11 AM EST V1MX-N3WV-4QG5-RLHA
-----------------------	--

Andrew Fanaras, Trustee

PBF Trust

9784787110

Attachments



Property Owner's Permission

Boston Street Owner Permission Letter (version 3).pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:15 AM

REQUIRED



Written Summary of Project

Pilling St Transmittal Ltr to Council.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:15 AM

REQUIRED



Copy of Proposed Site Plan

Plan 1.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:15 AM

REQUIRED



Certified Plot Plan

Plan 1.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:16 AM

REQUIRED



Description of Project

Pilling St Transmittal Ltr to Council.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:16 AM

REQUIRED



Zoning Opinion

Pilling St Transmittal Ltr to Council.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:16 AM

REQUIRED



Triplex Plans.pdf

Triplex Plans.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:16 AM



Plan 2.pdf

Plan 2.pdf
Uploaded by michael miglioni on Jul 17, 2024 at 5:54 PM



Plan with Water Sewer lines.pdf

Plan with Water Sewer lines.pdf

Uploaded by michael migliori on Jul 17, 2024 at 5:54 PM



Deed for Boston ST lots 520.314.3 and 520.314.4A to Snow Castle.pdf

Deed for Boston ST lots 520.314.3 and 520.314.4A to Snow Castle.pdf

Uploaded by Christine Webb on Jul 18, 2024 at 11:28 AM

History

Date	Activity
7/26/2024, 12:17:00 PM	Laurie Brown approved approval step City Council Admin Notified on Record CCSP-24-7
7/26/2024, 11:41:46 AM	Laurie Brown moved Record CCSP-24-7 from 110 PILLING ST, Haverhill MA 01832 to 0 BOSTON ST, Haverhill MA 01832
7/18/2024, 5:11:49 PM	Robert Moore approved approval step Conservation Department Review on Record CCSP-24-7
7/18/2024, 5:11:27 PM	Robert Moore approved approval step Storm Water Review on Record CCSP-24-7
7/18/2024, 3:36:56 PM	Eric Tarpy approved approval step Fire1 Department Review on Record CCSP-24-7
7/18/2024, 11:42:37 AM	Robert Irvine approved approval step Fire2 Department Review on Record CCSP-24-7
7/17/2024, 1:13:55 PM	Christine Webb approved approval step Assessor for Abutter's List on Record CCSP-24-7
7/17/2024, 11:47:24 AM	Eric Tarpy assigned approval step Fire2 Department Review to Robert Irvine on Record CCSP-24-7
7/17/2024, 9:58:57 AM	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step City Council Admin Notified was assigned to Laurie Brown on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Building Inspector Review was assigned to Tom Bridgewater on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step School Department Review was assigned to Michael Pfifferling on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step DPW Review was assigned to Robert Ward on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-24-7

Date	Activity
7/17/2024, 8:53:55 AM	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Fire2 Department Review was assigned to Eric Tarpy on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-24-7
7/17/2024, 8:53:55 AM	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-24-7
7/17/2024, 8:53:54 AM	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-24-7
7/17/2024, 8:53:54 AM	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-24-7
7/17/2024, 8:53:54 AM	approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-24-7
7/17/2024, 8:53:54 AM	William Pillsbury approved approval step Planning Director Review on Record CCSP-24-7
7/9/2024, 9:05:24 PM	Kaitlin Wright altered payment step Legal Notice Fee, changed autoAssign from "" to "0" on Record CCSP-24-7
7/9/2024, 9:05:24 PM	Kaitlin Wright altered payment step Legal Notice Fee, changed publicCanRequest from "" to "0" on Record CCSP-24-7
7/9/2024, 9:05:24 PM	Kaitlin Wright waived payment step Legal Notice Fee on Record CCSP-24-7
6/13/2024, 11:45:03 AM	Kaitlin Wright added payment step Legal Notice Fee to Record CCSP-24-7
6/12/2024, 6:20:02 AM	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-24-7
6/12/2024, 6:20:01 AM	completed payment step Special Permit Filing Fee on Record CCSP-24-7
6/12/2024, 6:16:52 AM	michael miglioni submitted Record CCSP-24-7
6/10/2024, 11:58:02 AM	michael miglioni started a draft of Record CCSP-24-7

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
💰 Special Permit Filing Fee	6/12/2024, 6:16:52 AM	6/12/2024, 6:20:01 AM	michael migliori	-	Completed
💰 Legal Notice Fee	6/13/2024, 11:45:03 AM	7/9/2024, 9:05:24 PM	-	-	Skipped
✓ Planning Director Review	6/12/2024, 6:20:02 AM	7/17/2024, 8:53:54 AM	William Pillsbury	-	Completed
✓ City Clerk Review - Hearing Dates Set	7/17/2024, 8:53:54 AM	-	Maria Bevilacqua	-	Active
✓ City Council Admin Notified	7/17/2024, 8:53:54 AM	7/26/2024, 12:17:00 PM	Laurie Brown	-	Completed
✓ Assessor for Abutter's List	7/17/2024, 8:53:54 AM	7/17/2024, 1:13:55 PM	Christine Webb	-	Completed
✓ Conservation Department Review	7/17/2024, 8:53:54 AM	7/18/2024, 5:11:49 PM	Robert Moore	-	Completed
✓ DPW Review	7/17/2024, 8:53:54 AM	-	Robert Ward	-	Active
✓ Engineering Department Review	7/17/2024, 8:53:54 AM	-	John Pettis	-	Active
✓ Fire1 Department Review	7/17/2024, 8:53:54 AM	7/18/2024, 3:36:56 PM	Eric Tarpy	-	Completed
✓ Fire2 Department Review	7/17/2024, 8:53:54 AM	7/18/2024, 11:42:37 AM	Robert Irvine	-	Completed
✓ Health Department Review	7/17/2024, 8:53:54 AM	-	Mark Tolman	-	Active

Label	Activated	Completed	Assignee	Due Date	Status
✓ Police Department Review	7/17/2024, 8:53:54 AM	-	Kevin Lynch	-	Active
✓ School Department Review	7/17/2024, 8:53:54 AM	-	Michael Pfifferling	-	Active
✓ Storm Water Review	7/17/2024, 8:53:54 AM	7/18/2024, 5:11:27 PM	Robert Moore	-	Completed
✓ Water/Wastewater Review	7/17/2024, 8:53:54 AM	-	Robert Ward	-	Active
✓ Water Supply Review	7/17/2024, 8:53:54 AM	-	Robert Ward	-	Active
✓ Building Inspector Review	7/17/2024, 8:53:54 AM	-	Tom Bridgewater	-	Active
✓ First Ad Placement	-	-	-	-	Inactive
✓ Placed on Agenda	-	-	-	-	Inactive
✓ Abutter Notification	-	-	-	-	Inactive
✓ Second Ad Placement	-	-	-	-	Inactive
✓ City Council Meeting	-	-	-	-	Inactive
✓ Meeting Minutes & Decision Filed w/City Clerk	-	-	-	-	Inactive



Dear Builders and Home Buyers,

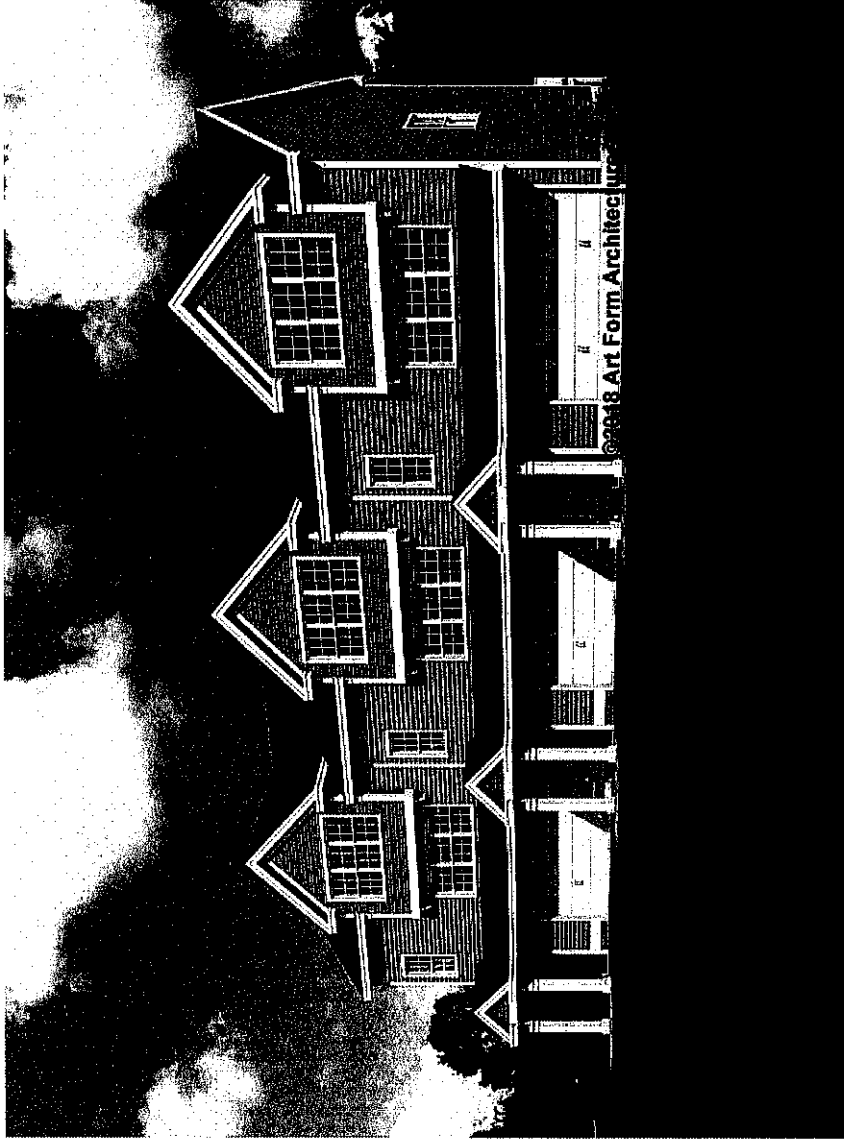
In addition to our Terms and Conditions (the "Terms"), please be aware of the following:

This design may not yet have Construction Drawings (as defined in the Terms), and is, therefore, only available as a Design Drawing (as defined in the Terms and together with Construction Drawings, "Drawings"). It is possible that during the conversion of a Design Drawing to a final Construction Drawing, changes may be necessary including, but not limited to, dimensional changes. Please see Plan Data Explained on www.artform.us to understand room sizes, dimensions and other data provided. We are not responsible for typographical errors.

Art Form Architecture ("Art Form") requires that our home designs be built substantially as designed. Art Form will not be obligated by or liable for use of this design with markups as part of any builder agreement. While we attempt to accommodate where possible and reasonable, and where the changes do not denigrate our design, any and all changes to Drawings must be approved in writing by Art Form. It is recommended that you have your Drawing updated by Art Form prior to attaching any Drawing to any builder agreement. Art Form shall not be responsible for the misuse of or unauthorized alterations to any of its Drawings.

Facade Changes:

- To maintain design integrity, we pay particular attention to features on the front facade, including but not limited to door surrounds, window casings, finished porch column sizes, and roof friezes. While we may allow builders to add their own flare to aesthetic elements, we don't allow our designs to be stripped of critical details. Any such alterations require the express written consent of Art Form.
- Increasing ceiling heights usually requires adjustments to window sizes and other exterior elements.
- Floor plan layout and/or Structural Changes:
- Structural changes always require the express written consent of Art Form
- If you wish to move or remove walls or structural elements (such as removal of posts, increases in house size, ceiling height changes, addition of dormers, etc), please do not assume it can be done without other additional changes (even if the builder or lumber yard says you can).



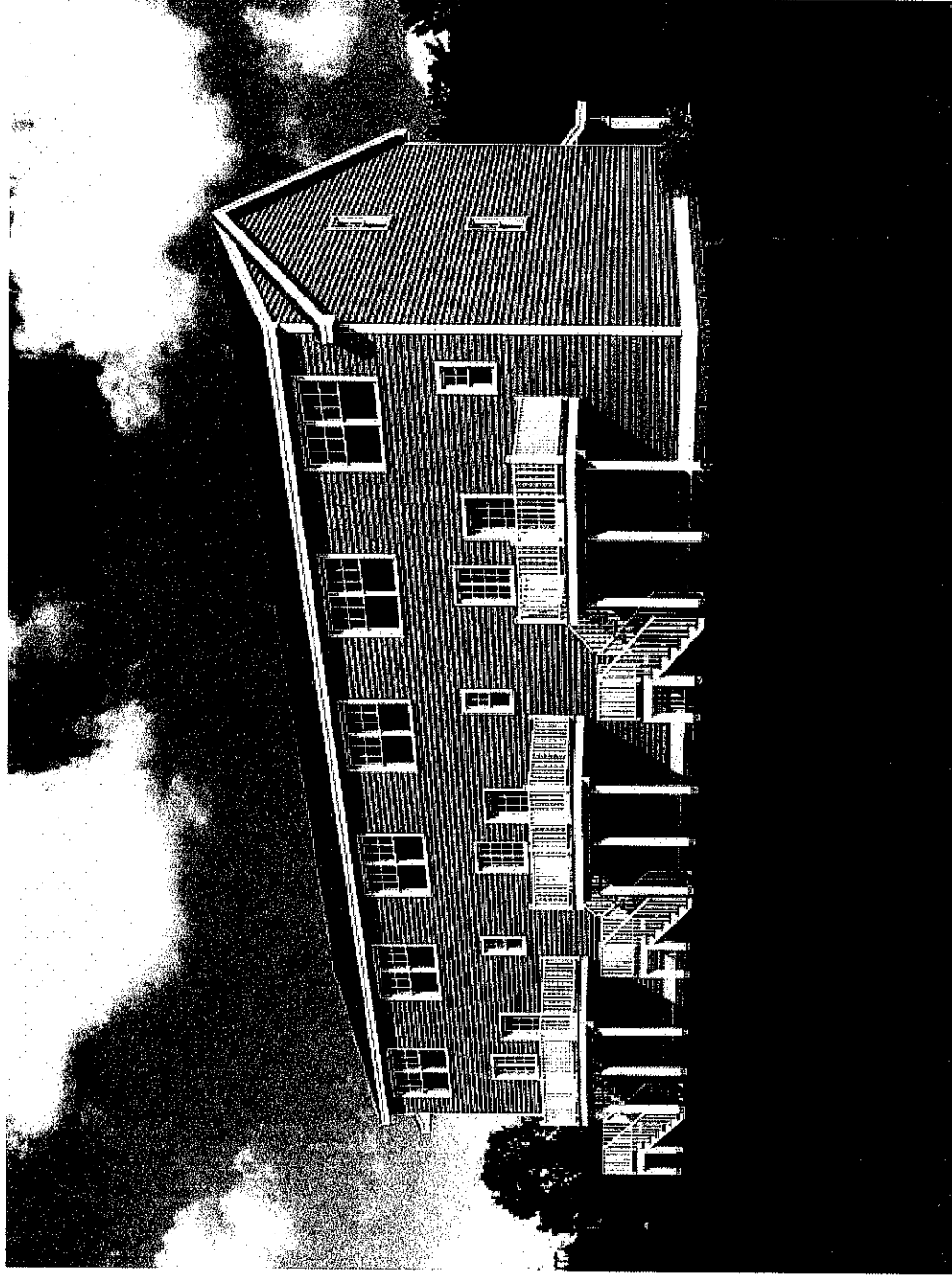
Neville Triplex
946.320 (5/14/2024)

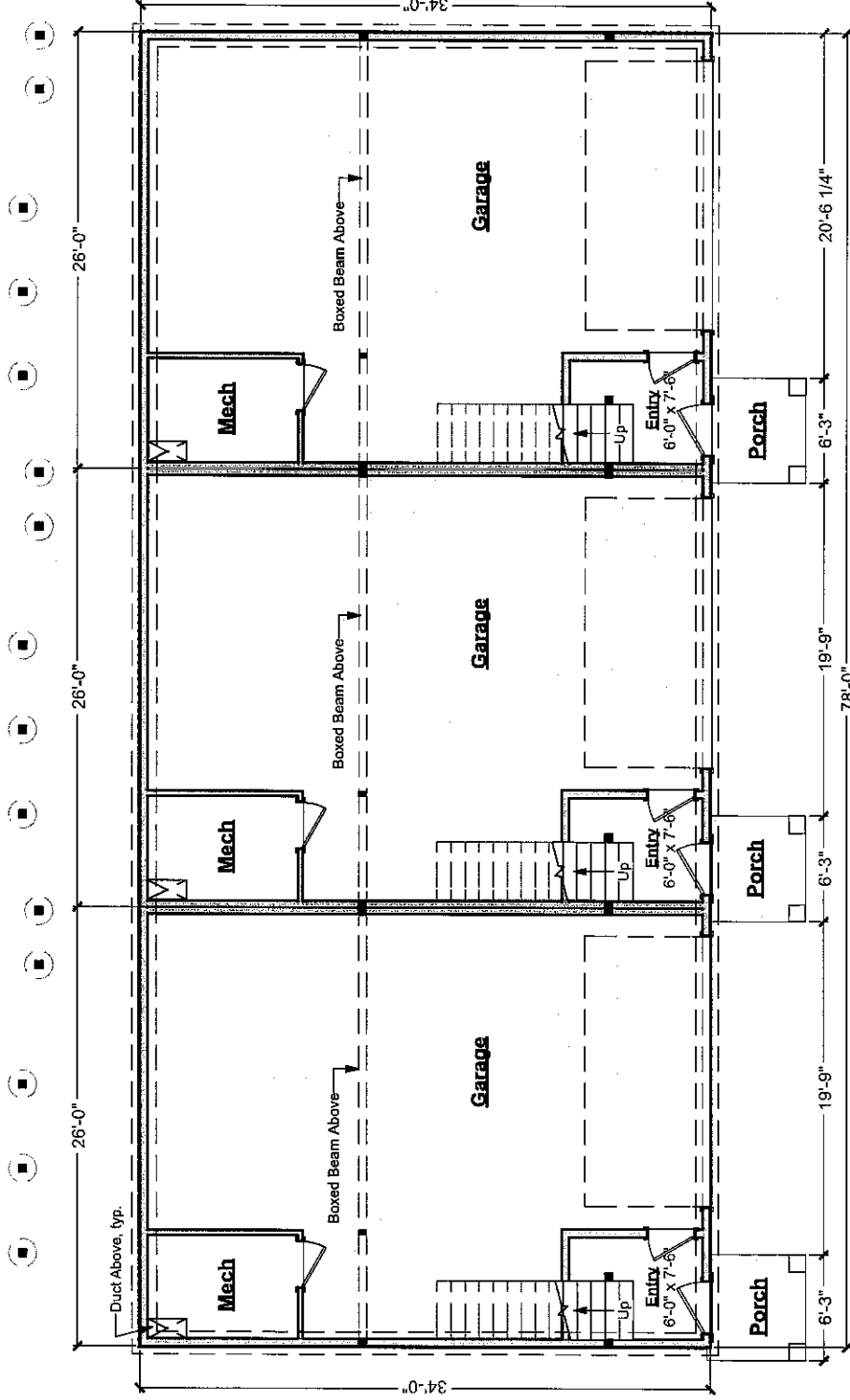


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Art Form Architecture, LLC

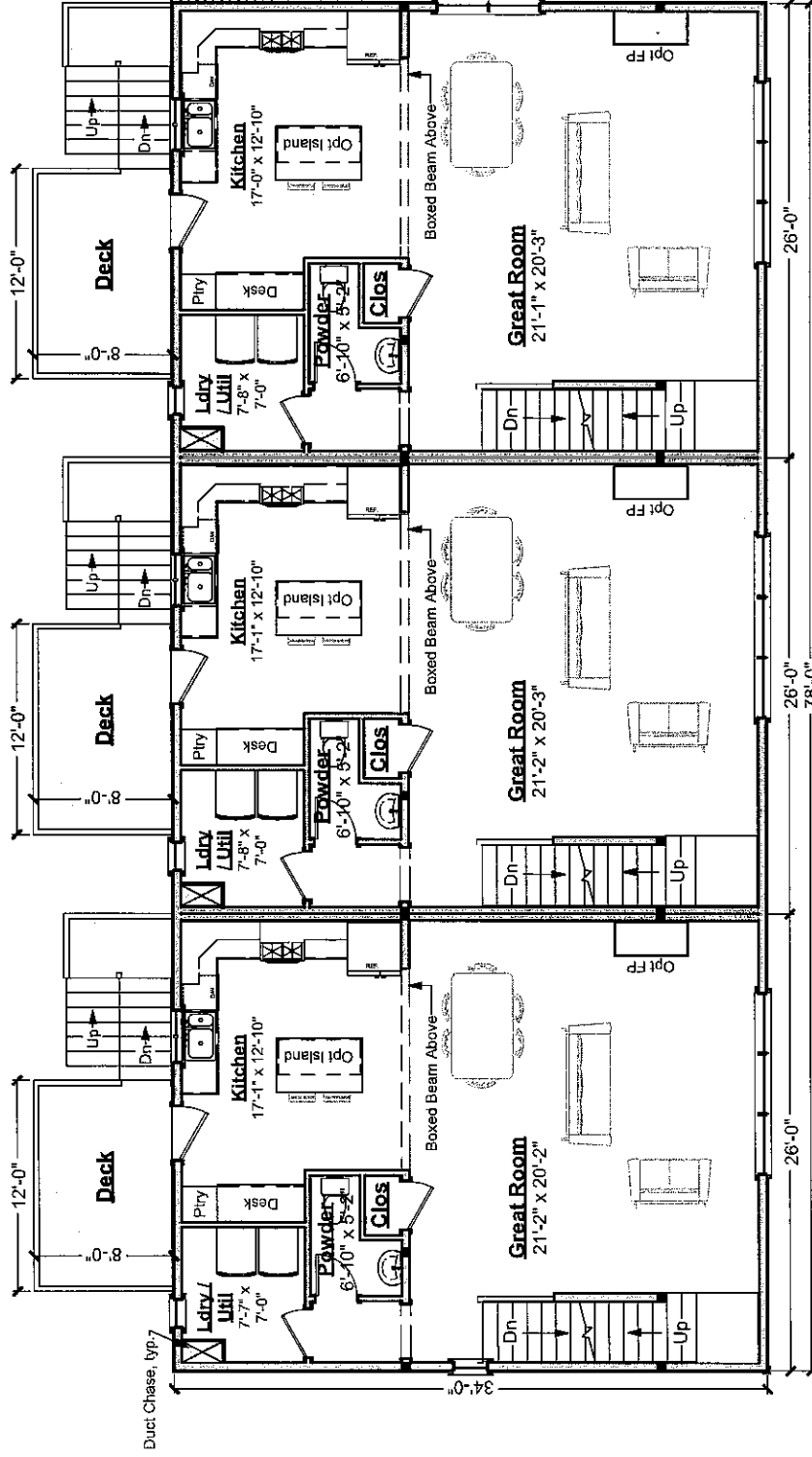
603-431-9559





Finished Area This Floor: 48 sq ft per unit (to inside face of framing)
8'-0" Ceilings

First Floor Plan
Scale: 3/32" = 1'-0"



Living Area This Floor:
834 sq ft (end units)
838 sq ft (middle unit)
(to inside face of framing)
Approx. 8'-6" Ceilings

Second Floor Plan

Scale: 3/32" = 1'-0"

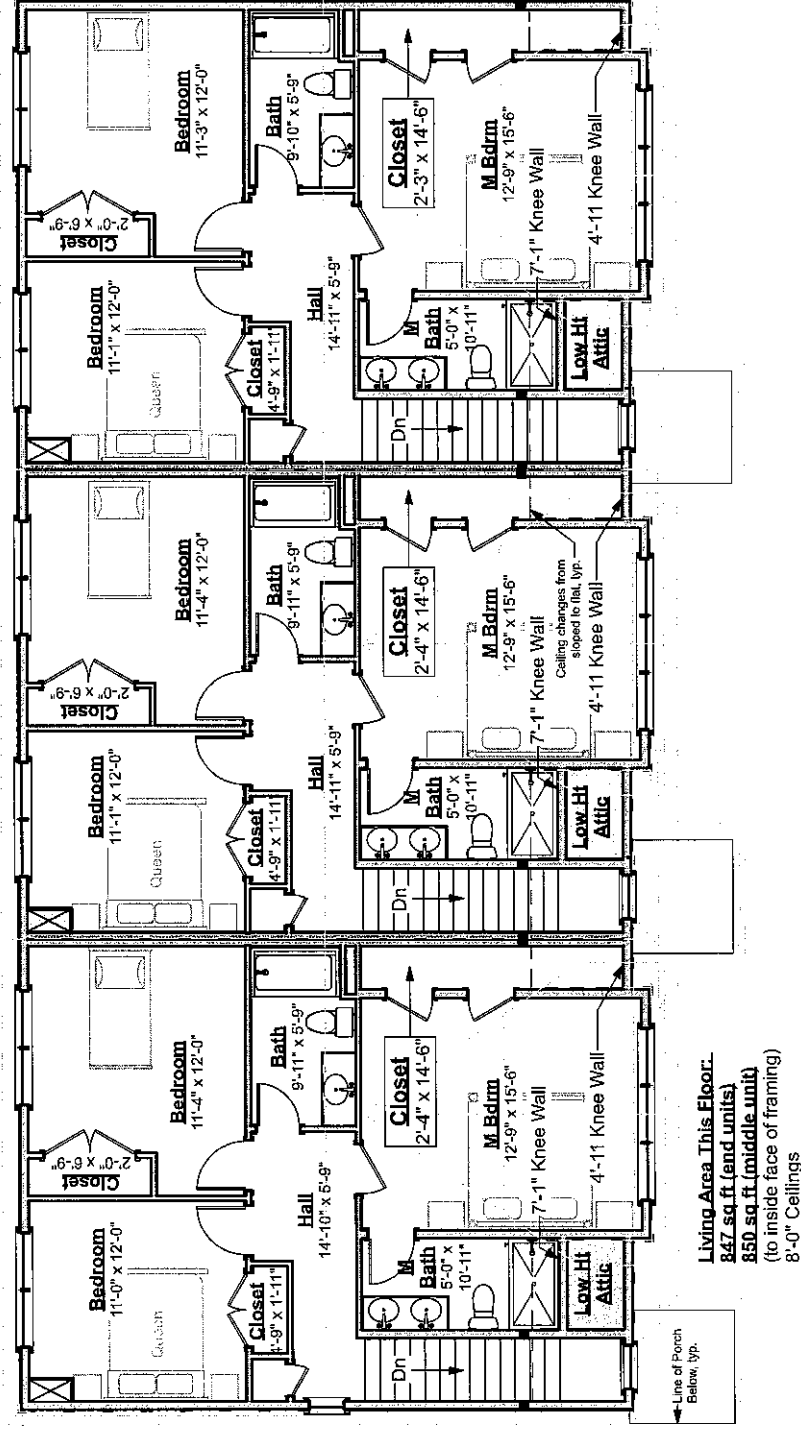
Neville Triplex

946.320 (5/14/2024)

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Art Form Architecture, LLC

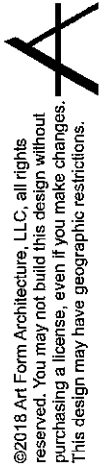
603-431-9559



Third Floor Plan

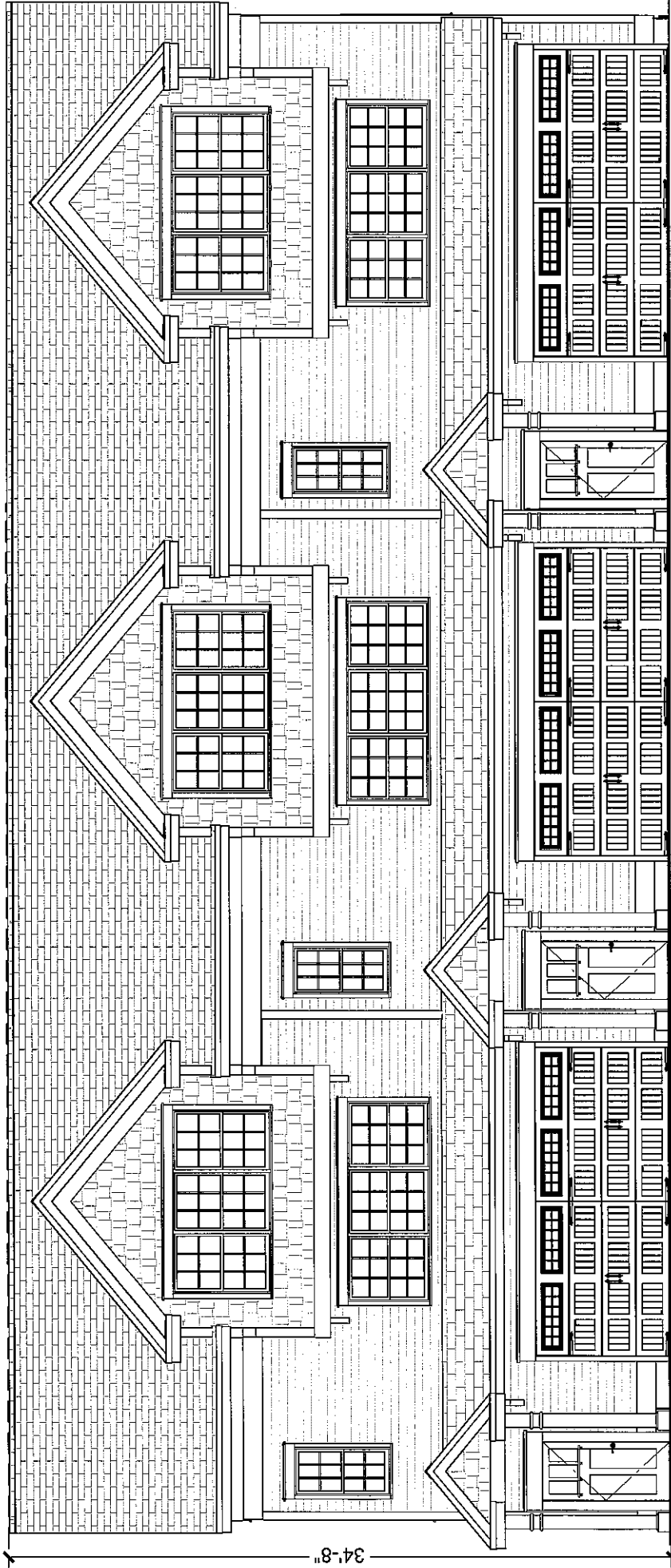
Scale: 3/32" = 1'-0"

Neville Triplex
946.320 (5/14/2024)



Art Form Architecture, LLC

603-431-9559



Front Elevation
Scale: 1/8" = 1'-0"

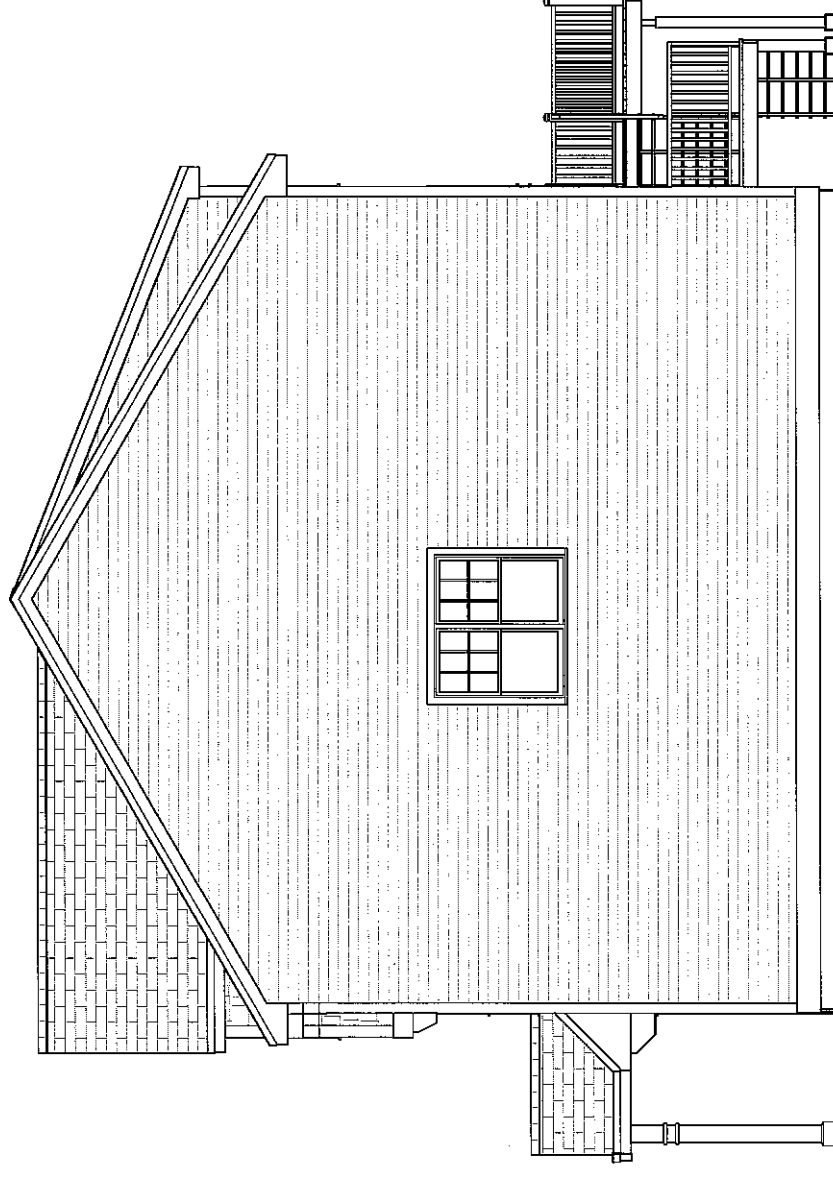
Neville Triplex
946.320 (5/14/2024)

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Art Form Architecture, LLC

603-431-9559



Right Elevation
Scale: 1/8" = 1'-0"

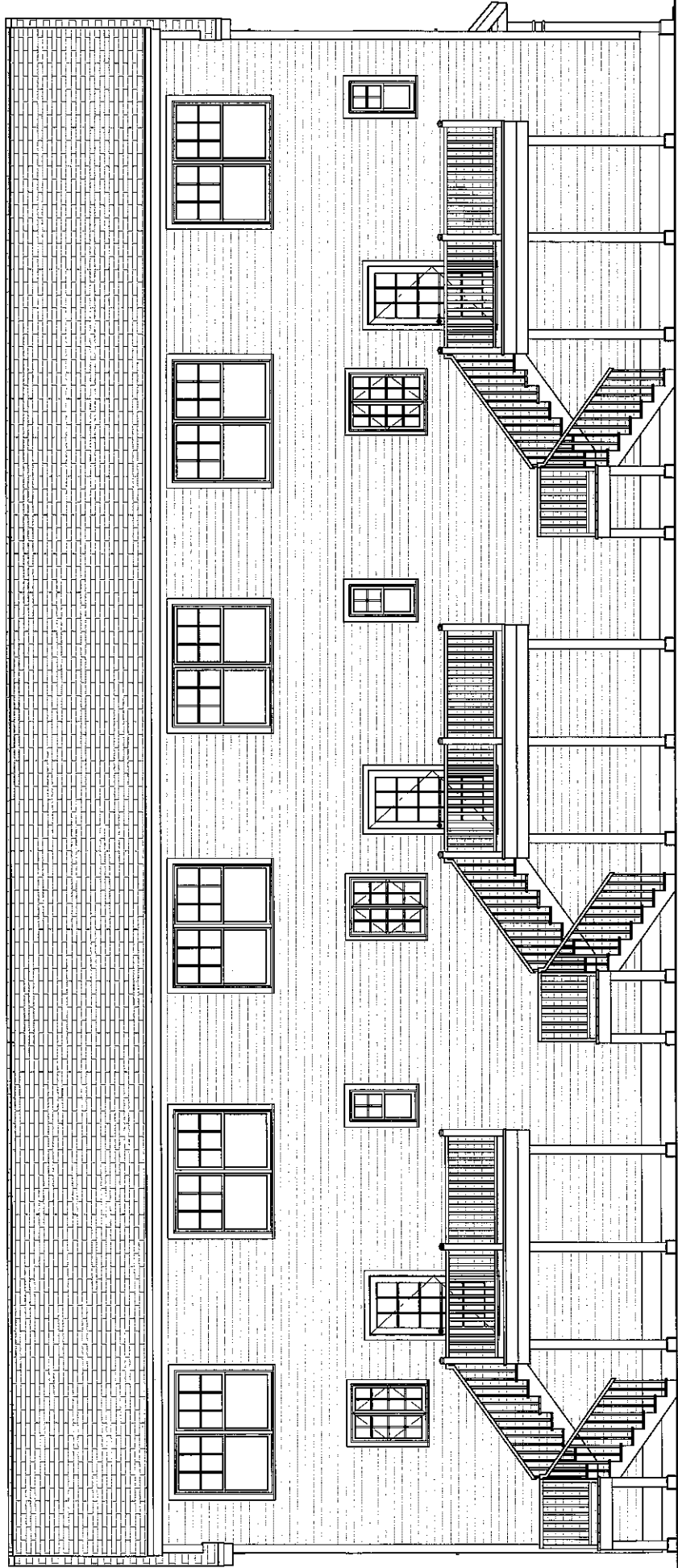
Neville Triplex
946.320 (5/14/2024)



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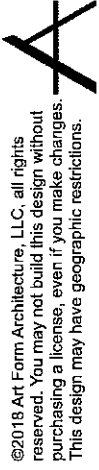
Art Form Architecture, LLC

603-431-9559



Rear Elevation
Scale: 1/8" = 1'-0"

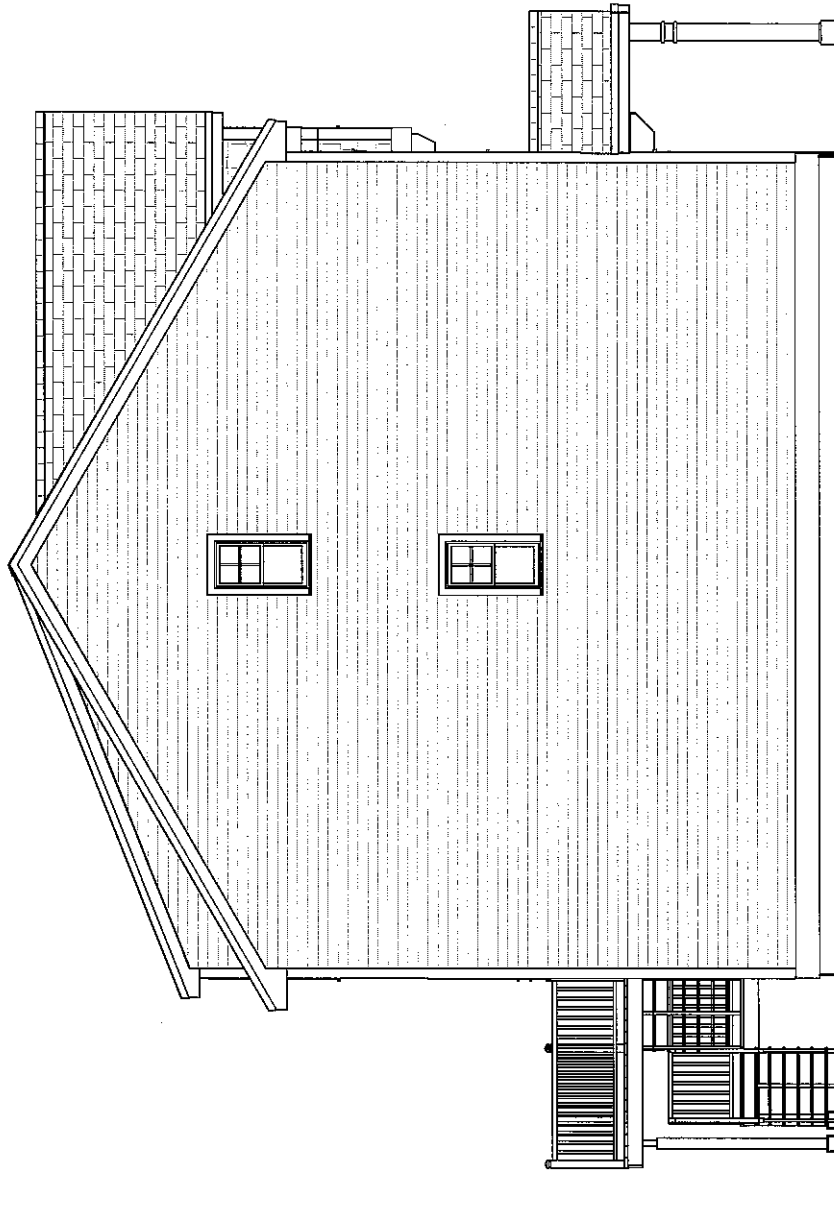
Neville Triplex
946.320 (5/14/2024)



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Art Form Architecture, LLC

603-431-9559

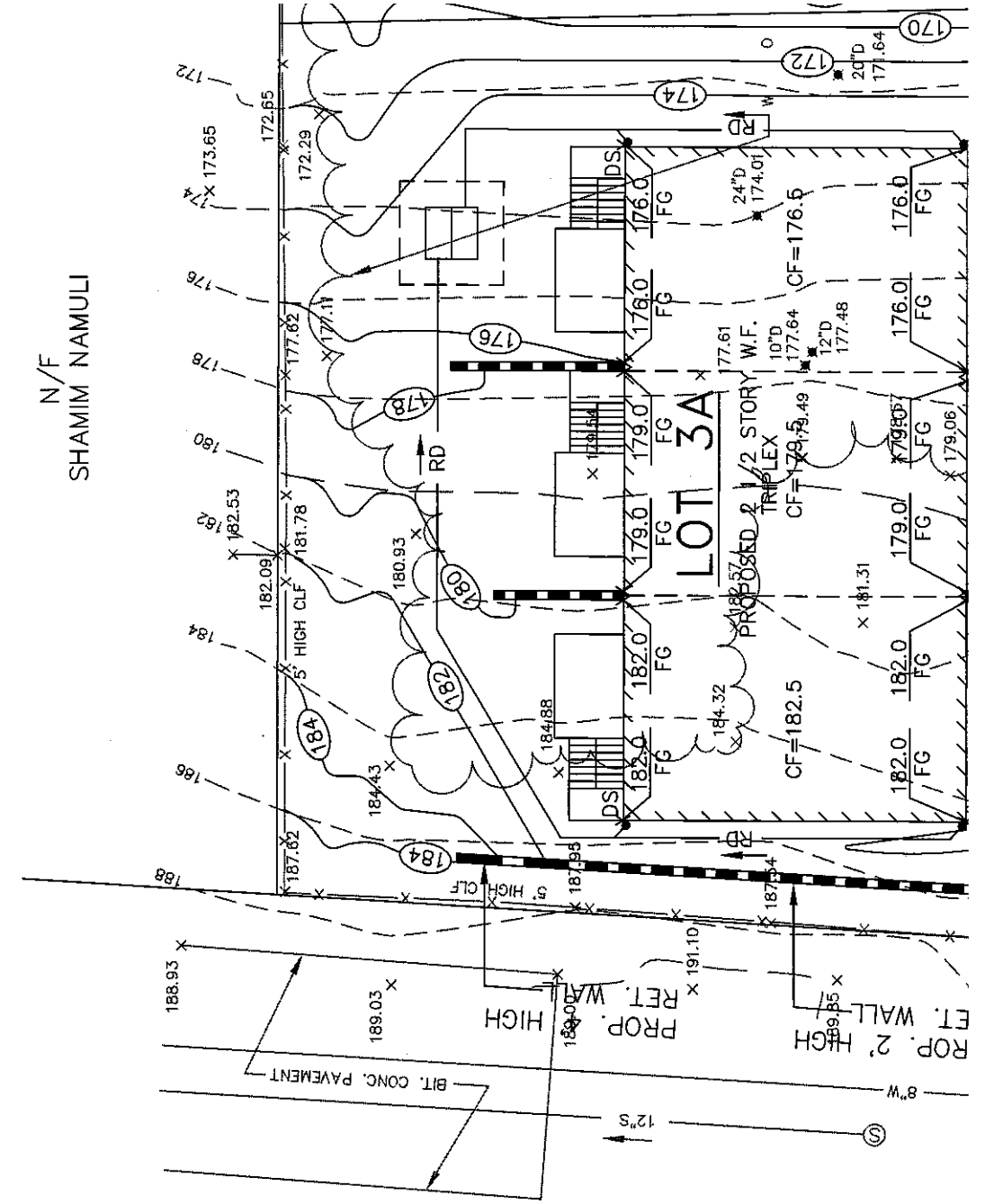


Left Elevation
Scale: 1/8" = 1'-0"

F
A. SIKIS

N/F
SPENCER AMES

MAN STREET EXTENSION (PUBLIC-60' WIDE)



N/F
SHAMIM NAMULI

Property Address: LOTS 3A & 2A, Boston Street, Haverhill, MA



SO.ESSEX #471 Bk:42170 Pg:457
06/14/2024 03:34 PM DEED Pg 1/3
eRecorded

MASSACHUSETTS EXCISE TAX
Southern Essex District ROD
Date: 06/14/2024 03:34 PM
ID: 1620875 Doc# 20240614004710
Fee: \$2,280.00 Cons: \$500,000.00

Quitclaim Deed

I, Andrew Fanaras, Trustee of PBF Trust u/d/t dated December 1, 2020 as restated April 29, 2024, as evidenced by Trustee Certificate pursuant to M.G.L. ch. 183A sec. 35, recorded with the Essex South District Registry of Deeds herewith, of Haverhill, MA

for consideration paid and in full consideration of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars

grant to Snow Cassell LLC, a Massachusetts Limited Liability Company with a usual place of business at 16 Douglas Street, Haverhill , MA 01830

with Quitclaim Covenants

The two vacant parcels of land located on Boston Street, in Haverhill, Essex County, Commonwealth of Massachusetts, being shown as LOT 3A and LOT 2A on a Plan of Land entitled, " Plan of Land in Haverhill, MA, Boston Street, Map 520 Block 314 Lots 3, 4, 4A, 4B & 32, Date: October 24, 2023, Scale: 1 " = 20', Prepared for PFB Trust, Prepared by E.S.S. Engineering & Survey Services", recorded with said Registry of Deeds in Book 41853 Page 538, to which Plan reference is made for a more particular description of said LOT 3A and LOT 2A.

LOT 3A contains 11,784 S.F. according to said Plan.

LOT 2A contains 11,709S.F. according to said Plan.

This is vacant land and is not Homestead property. Grantor swears under the pains and penalties of perjury that there are no persons who can claim a homestead in said property.

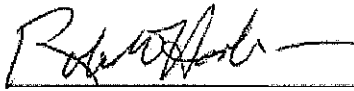
Meaning and intending to convey a portion of the premises conveyed to Andrew Fanaras, Trustee of PBF Trust by deed dated December 10, 2010 and recorded with the Southern Essex District Registry of Deeds in Book 31098 Page 216 and meaning and intending to convey the same premises conveyed to Andrew Fanaras, Trustee of PBF Trust by deed dated February 28, 2012 and recorded with the Southern Essex District Registry of Deeds in Book 31210, Page 492. See Confirmatory Deed from Natalie L. Fanaras to Andrew R. Fanaras, Trustee of PBF Trust dated June 11, 2024 and recorded immediately prior hereto.

{Signature page to follow}

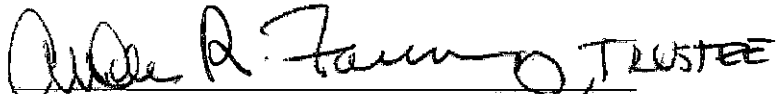
ARF

Executed as a sealed instrument this 14th day of June, 2024.

PBF Trust



Witness

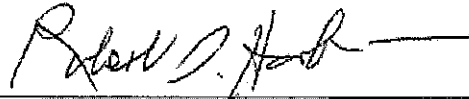
 TRUSTEE

By: Andrew R. Fanaras, Trustee

COMMONWEALTH OF MASSACHUSETTS

Essex, ss

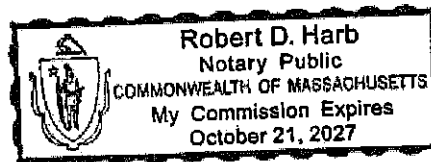
On this 14th day of June, 2024, before me, the undersigned Notary Public personally appeared Andrew R. Fanaras, Trustee, proved to me through satisfactory evidence of identification which was a driver's license to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he has signed it voluntarily for its stated purpose as his free act and deed as Trustee of PBF Trust as the voluntarily act of said Trust.



Robert D. Harb - Notary Public

My Commission Expires: 10/21/27

d-Fanaras-2a and 3a





City of Haverhill, MA

CCSP-24-8

City Council Special

Permit

Status: Active

Submitted On: 6/12/2024

Primary Location

0 BOSTON ST
Haverhill, MA 1832

Owner

PBF TRUST ANDREW R.
FANARAS-TRUSTEE
HANCOCK ST 37 HAVERHILL,
MA 1832

Applicant

michael miglioni
978-884-6431
mmiglioni@fimidlaw.com
280 Merrimack Street
Methuen, MA 01844

August 5, 2024

Hearing September 24,
2024

12.2

AUG 6 AM 8:01
HAVERHILL CITY CLERK

Applicant Information

What is Your Role in This Process?*

Attorney/Agent

Applicant Business/Firm Name*

Fiorello & Miglioni

Applicant Business/Firm Phone*

978 884 6431

Applicant Business/Firm Address*

280 Merrimack Street

Applicant Business/Firm City*

Methuen

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01844

Client Name*

Snow Cassell LLC

Client Business Name*

Snow Cassell LLC

Client Phone*

978 228 9715

Client Email*

michael.i.cassell@gmail.com

Client Address*

16 Douglas Street

Client City*

Haverhill

Client State*

MA

Client Zip*

01830

Client County*

Essex

Client Business Structure*

Limited Liability Corporation (LLC)

Property Information

Proposed Housing Plan Name*

NA

Proposed Street Name(s)*

NA

How Long Owned by Current Owner?*

12 Years

Type of Dwelling(s) Planned in Project*

Multi-Family

Lot Dimension(s)*

104.8 x 111.77 x 104.8 x 111.77

Registry Plat Number, Block & Lot*

520-314-4A

Zoning District Where Property Located*

RH - Residential High Density

Deed Recorded in Essex South Registry: Block Number*

31098

Deed Recorded in Essex South Registry: Page*

216

Does the Property Have Multiple Lots?*

No

Thoroughly Describe the Reason(s) for thre Special Permit*

Applicant seeks to construct a three family residence which requires a special permit from the City Council.

Property Description*

See attached plans.

Current Property Use*

Vacant

TOTAL Number of Units Planned*

3

TOTAL Number of Parking Spaces Planned*

6

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☐

Hearing Waiver

Agrees*

Yes

Agreement & Signature

Agrees*

☒

Office Use Only

🔒 City Council Decision

—

🔒 City Council Hearing Date

—

—

—

Attachments



Property Owner's Permission

Boston Street Owner Permission Letter (version 3).pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:21 AM

REQUIRED



Written Summary of Project

Boston Street TransmittalLtr to Council.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:21 AM

REQUIRED



Copy of Proposed Site Plan

Plan 1.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:21 AM

REQUIRED



Certified Plot Plan

Plan 1.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:21 AM

REQUIRED



Description of Project

Boston Street Owner Permission Letter (version 3).pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:22 AM

REQUIRED



Zoning Opinion

Boston Street TransmittalLtr to Council.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:22 AM

REQUIRED



Triplex Plans.pdf

Triplex Plans.pdf
Uploaded by michael miglioni on Jun 12, 2024 at 6:22 AM



Abutters Boston Street 520.314.4A.xlsx

Abutters Boston Street 520.314.4A.xlsx
Uploaded by Christine Webb on Jul 17, 2024 at 1:24 PM



Mailing labels Boston Street 520.314.4A.pdf

Mailing labels Boston Street 520.314.4A.pdf

Uploaded by Christine Webb on Jul 17, 2024 at 1:24 PM



Plan 2.pdf

Plan 2.pdf

Uploaded by michael miglioni on Jul 17, 2024 at 5:53 PM



Plan with Water Sewer lines.pdf

Plan with Water Sewer lines.pdf

Uploaded by michael miglioni on Jul 17, 2024 at 5:53 PM

History

Date	Activity
7/26/2024, 2:26:27 PM	Tom Bridgewater approved approval step Building Inspector Review on Record CCSP-24-8
7/22/2024, 9:50:01 AM	Mark Tolman approved approval step Health Department Review on Record CCSP-24-8
7/18/2024, 5:09:47 PM	Robert Moore approved approval step Storm Water Review on Record CCSP-24-8
7/18/2024, 5:04:07 PM	Robert Moore approved approval step Conservation Department Review on Record CCSP-24-8
7/18/2024, 11:41:09 AM	Robert Irvine approved approval step Fire2 Department Review on Record CCSP-24-8
7/17/2024, 1:26:24 PM	Christine Webb approved approval step Assessor for Abutter's List on Record CCSP-24-8
7/17/2024, 11:47:02 AM	Eric Tarpy assigned approval step Fire2 Department Review to Robert Irvine on Record CCSP-24-8
7/17/2024, 11:31:24 AM	Laurie Brown approved approval step City Council Admin Notified on Record CCSP-24-8
7/17/2024, 9:58:35 AM	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step City Council Admin Notified was assigned to Laurie Brown on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-24-8

Date	Activity
7/17/2024, 8:54:30 AM	approval step Building Inspector Review was assigned to Tom Bridgewater on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step School Department Review was assigned to Michael Pfifferling on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step DPW Review was assigned to Robert Ward on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Fire2 Department Review was assigned to Eric Tarpy on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-24-8
7/17/2024, 8:54:30 AM	approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-24-8
7/17/2024, 8:54:28 AM	William Pillsbury approved approval step Planning Director Review on Record CCSP-24-8
7/9/2024, 9:04:47 PM	Kaitlin Wright altered payment step Legal Notice Fee, changed autoAssign from "" to "0" on Record CCSP-24-8
7/9/2024, 9:04:47 PM	Kaitlin Wright altered payment step Legal Notice Fee, changed publicCanRequest from "" to "0" on Record CCSP-24-8
7/9/2024, 9:04:47 PM	Kaitlin Wright waived payment step Legal Notice Fee on Record CCSP-24-8
6/13/2024, 11:45:39 AM	Kaitlin Wright added payment step Legal Notice Fee to Record CCSP-24-8
6/12/2024, 6:23:50 AM	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-24-8

Date	Activity
6/12/2024, 6:23:49 AM	completed payment step Special Permit Filing Fee on Record CCSP-24-8
6/12/2024, 6:22:38 AM	michael miglioni submitted Record CCSP-24-8
6/10/2024, 11:44:32 AM	michael miglioni started a draft of Record CCSP-24-8

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
💰 Special Permit Filing Fee	6/12/2024, 6:22:38 AM	6/12/2024, 6:23:49 AM	michael miglioni	-	Completed
💰 Legal Notice Fee	6/13/2024, 11:45:39 AM	7/9/2024, 9:04:47 PM	-	-	Skipped
✓ Planning Director Review	6/12/2024, 6:23:49 AM	7/17/2024, 8:54:28 AM	William Pillsbury	-	Completed
✓ City Clerk Review - Hearing Dates Set	7/17/2024, 8:54:29 AM	-	Maria Bevilacqua	-	Active
✓ City Council Admin Notified	7/17/2024, 8:54:29 AM	7/17/2024, 11:31:24 AM	Laurie Brown	-	Completed
✓ Assessor for Abutter's List	7/17/2024, 8:54:29 AM	7/17/2024, 1:26:24 PM	Christine Webb	-	Completed
✓ Conservation Department Review	7/17/2024, 8:54:29 AM	7/18/2024, 5:04:07 PM	Robert Moore	-	Completed
✓ DPW Review	7/17/2024, 8:54:29 AM	-	Robert Ward	-	Active
✓ Engineering Department Review	7/17/2024, 8:54:29 AM	-	John Pettis	-	Active
✓ Fire1 Department Review	7/17/2024, 8:54:29 AM	-	Eric Tarpy	-	Active

Label	Activated	Completed	Assignee	Due Date	Status
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✓ Police Department Review	7/17/2024, 8:54:29 AM	-	Kevin Lynch	-	Active
✓ School Department Review	7/17/2024, 8:54:29 AM	-	Michael Pfifferling	-	Active
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✓ Water/Wastewater Review	7/17/2024, 8:54:29 AM	-	Robert Ward	-	Active
✓ Water Supply Review	7/17/2024, 8:54:29 AM	-	Robert Ward	-	Active
✓ Building Inspector Review	7/17/2024, 8:54:29 AM	7/26/2024, 2:26:27 PM	Tom Bridgewater	-	Completed
✓ First Ad Placement	-	-	-	-	Inactive
✓ Placed on Agenda	-	-	-	-	Inactive
✓ Abutter Notification	-	-	-	-	Inactive
✓ Second Ad Placement	-	-	-	-	Inactive
✓ City Council Meeting	-	-	-	-	Inactive
✓ Meeting Minutes & Decision Filed w/City Clerk	-	-	-	-	Inactive



Placed on Agenda
Review



Abutter Notification
Review



Second Ad Placement
Review



City Council Meeting
Review



Meeting Minutes & Decision Filed w/City Clerk
Review



michael migliori

View Profile



Email Address

mmigliori@fimilaw.com (mailto:mmigliori@fimilaw.com)

Phone Number

978-884-6431

Address

280 Merrimack Street, Methuen, MA 01844



Placed on Agenda

Review



Abutter Notification

Review



Second Ad Placement

Review



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



Fire1 Department Review



● **Complete** ▾

Complete

Assignee

 Eric Tarpy

Due date

 None



Robert Moore

Remove Note • Jul 17, 2024 at 4:18 pm

Are you going to require Freeman to be built through? It's only about 125' to do so and would get rid of a long dead end.



Eric Tarpy

Remove Note • Jul 18, 2024 at 4:58 pm

Hi Rob,
I like the idea, maybe a discussion at Dev rev with other dept. I can see the public safety add to it



Eric Tarpy

Remove Comment • Aug 15, 2024 at 12:09 pm

In addition to Fire 2 comments: The additional units will create additional congestion and demand to area. The city should look at roadway upgrades such as extending Freeman Street to Freeman Street Ext. and potentially water upgrades to area. As proposed, the units will required NFPA 13D fire suppression systems.

Step Activity

Eric Tarpy approved this step

OpenGov system assigned this step to Eric Tarpy

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements
Driveway must comply with the Public Safety Driveway Design Standard for Residential Dwellings.
An NFPA 13D residential Sprinkler System shall be required

Step Activity

Robert Irvine approved this step

Eric Tarpy assigned this step to Robert Irvine

OpenGov system assigned this step to Eric Tarpy



Placed on Agenda
Review



Abutter Notification
Review



Second Ad Placement
Review



City Council Meeting
Review



Meeting Minutes & Decision Filed w/City Clerk
Review



Health Department Review



● **Complete** ▾

Complete

Assignee

 Mark Tolman

Due date

 None



Mark Tolman

Remove Comment • Jul 22, 2024 at 9:50 am

Units will be serviced by city water and sewer service connections.

Units will have city rubbish collection.



Placed on Agenda

Review



Abutter Notification

Review



Second Ad Placement

Review



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



Storm Water Review



● **Complete** ▾

Complete

Assignee

 Robert Moore

Due date

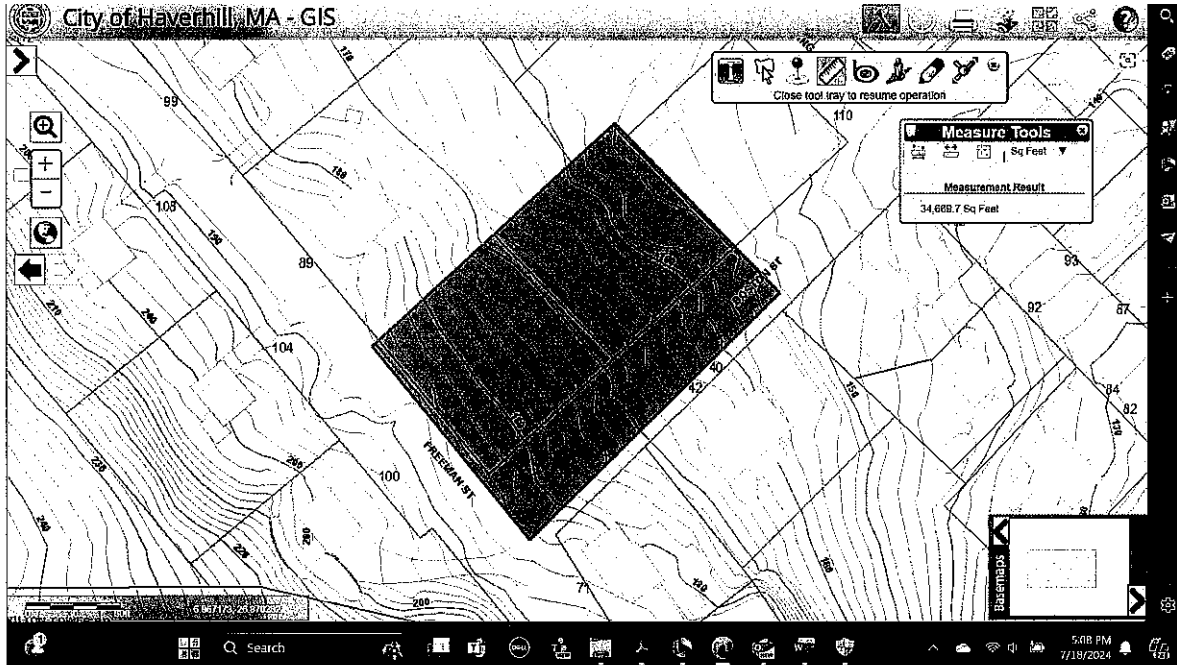
 None



Robert Moore

Remove Comment • Jul 18, 2024 at 5:09 pm

C.219 n/a as currently designed. Total project limit of disturbance less than 1 acre. City Engineer will review stormwater impacts. Should project scope change and disturbance reach 1 acre or more, then a Stormwater Management Permit under C. 219 will be required.



Step Activity

Robert Moore approved this step

OpenGov system assigned this step to Robert Moore

FIORIELLO & MIGLIORI
ATTORNEYS AT LAW

KAREN L. FIORELLO
(Retired)

MICHAEL J. MIGLIORI
mmigliori@fimidlaw.com

280 Merrimack Street
Suite B
Methuen, Massachusetts 01844
FAX 978-849-5191

June 12, 2024

AUG 15 PM 12:13
HANCITYCLERK

Thomas J. Sullivan, President
Haverhill City Council
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Special Permit-Three Family Residence
Owner: Andrew Fanaras, Trustee
Applicant: Snow Cassell, LLC
Boston Street, Haverhill MA
Parcel ID: 530-314-4A

Dear President Sullivan:

Please be advised this office represents Snow Cassell, LLC regarding the property located at Boston Street and being shown on Haverhill Assessor's Map 530 Block 314 Lot 4A.

The premises consist of 11,784 square feet of land.

Snow Cassell, LLC is requesting a Special Permit from the City of Haverhill to construct a three-family residential building. The Haverhill Zoning Ordinance Chapter 255 Section 80 requires a Special Permit in light of the three-family use.

The property is shown in Haverhill Assessor's Map 530 Block 314 Lot 4A and is located in the "RH" Zoning District.

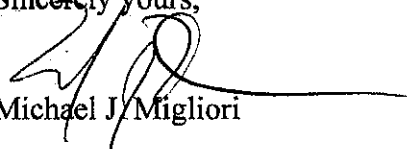
The property meets all of the dimensional and use criteria as set out in the Haverhill Zoning Ordinance.

Kindly schedule a hearing to be held before the City Council. I have enclosed the appropriate plans, reports and fees in connection with the requested Special Permit.

The applicant further agrees to waive the statutory requirement for Haverhill City Council to hold a hearing on the matter within sixty-five (65) days.

Should you have any questions or need any additional information, please don't hesitate to contact me.

Sincerely yours,



Michael J. Migliori

MJM/dma

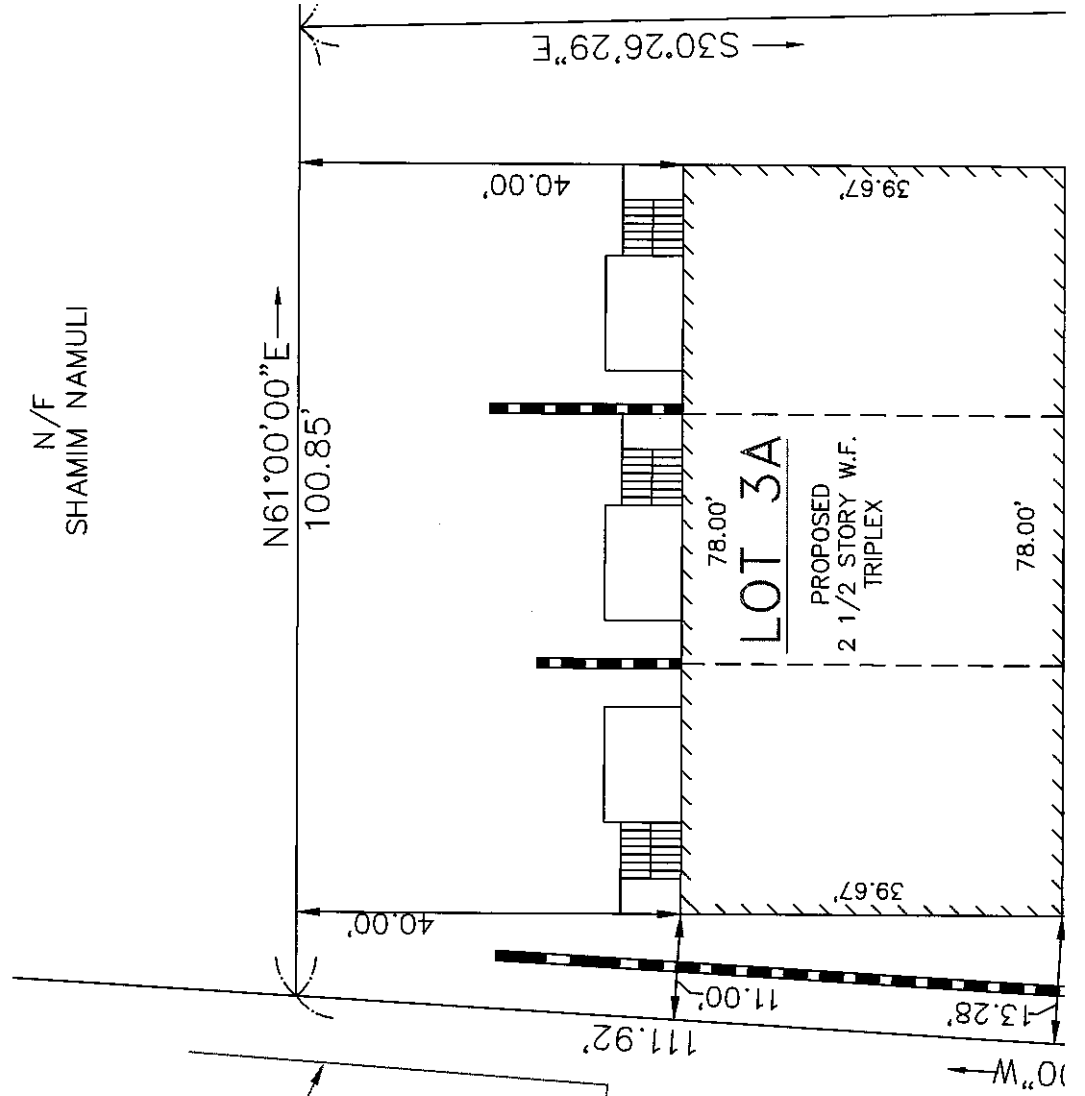
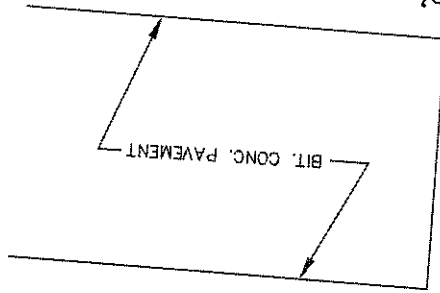
Enc.

c.c.: Michael Cassell
William Pillsbury, Economic Development Office

F
A. SIKIS

N/F
SPENCER AMES

MAN STREET EXTENSION (PUBLIC-60' WIDE)



Neville Triplex
946.320 (5/14/2024)

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Art Form Architecture, LLC

603-431-9559

Dear Builders and Home Buyers,

In addition to our Terms and Conditions (the "Terms"), please be aware of the following:

This design may not yet have Construction Drawings (as defined in the Terms), and is, therefore, only available as a Design Drawing (as defined in the Terms and together with Construction Drawings, "Drawings"). It is possible that during the conversion of a Design Drawing to a final Construction Drawing, changes may be necessary including, but not limited to, dimensional changes. Please see Plan Data Explained on www.artform.us to understand room sizes, dimensions and other data provided. We are not responsible for typographical errors.

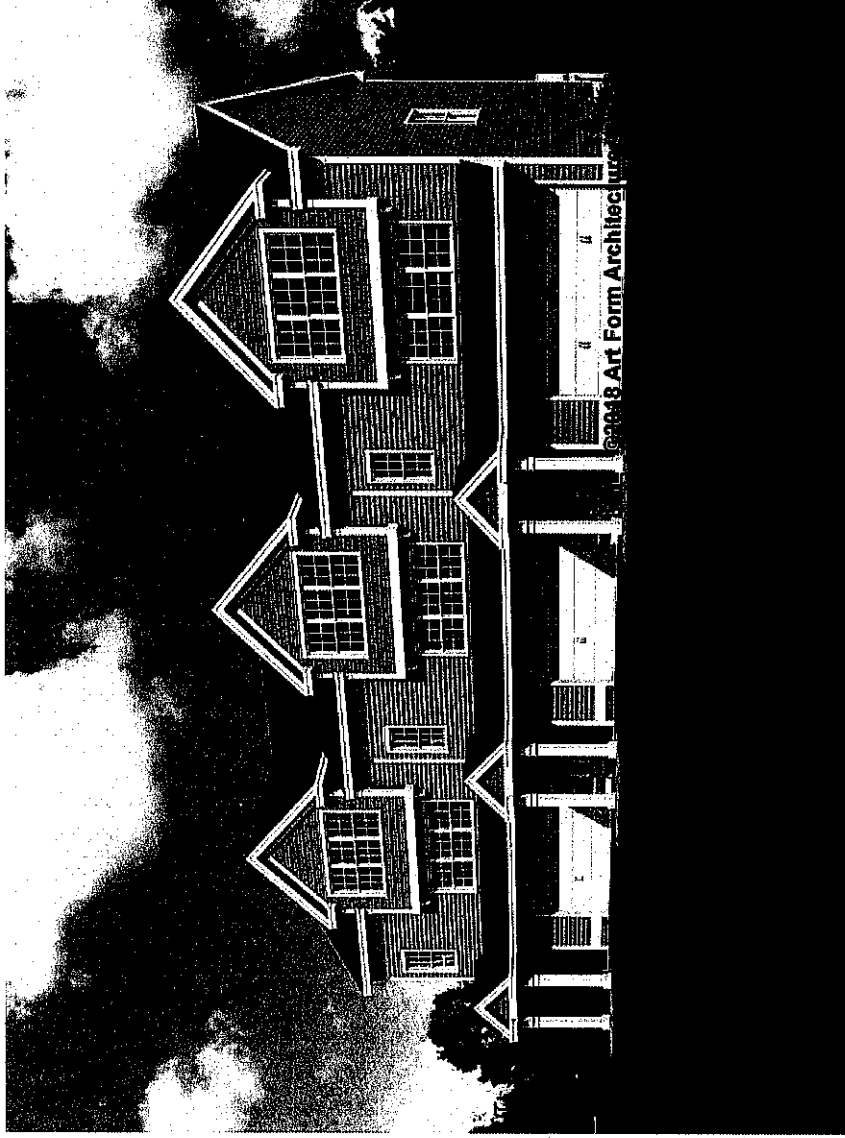
Art Form Architecture ("Art Form") requires that our home designs be built substantially as designed. Art Form will not be obligated by or liable for use of this design with markups as part of any builder agreement. While we attempt to accommodate where possible and reasonable, and where the changes do not denigrate our design, any and all changes to Drawings must be approved in writing by Art Form. It is recommended that you have your Drawing updated by Art Form prior to attaching any Drawing to any builder agreement. Art Form shall not be responsible for the misuse of or unauthorized alterations to any of its Drawings.

Facade Changes:

- To maintain design integrity, we pay particular attention to features on the front facade, including but not limited to door surrounds, window casings, finished porch column sizes, and roof friezes. While we may allow builders to add their own flare to aesthetic elements, we don't allow our designs to be stripped of critical details. Any such alterations require the express written consent of Art Form.
- Increasing ceiling heights usually requires adjustments to window sizes and other exterior elements.

Floor plan layout and/or Structural Changes:

- Structural changes always require the express written consent of Art Form
- If you wish to move or remove walls or structural elements (such as removal of posts, increases in house size, ceiling height changes, addition of dormers, etc), please do not assume it can be done without other additional changes (even if the builder or lumber yard says you can).



Neville Triplex

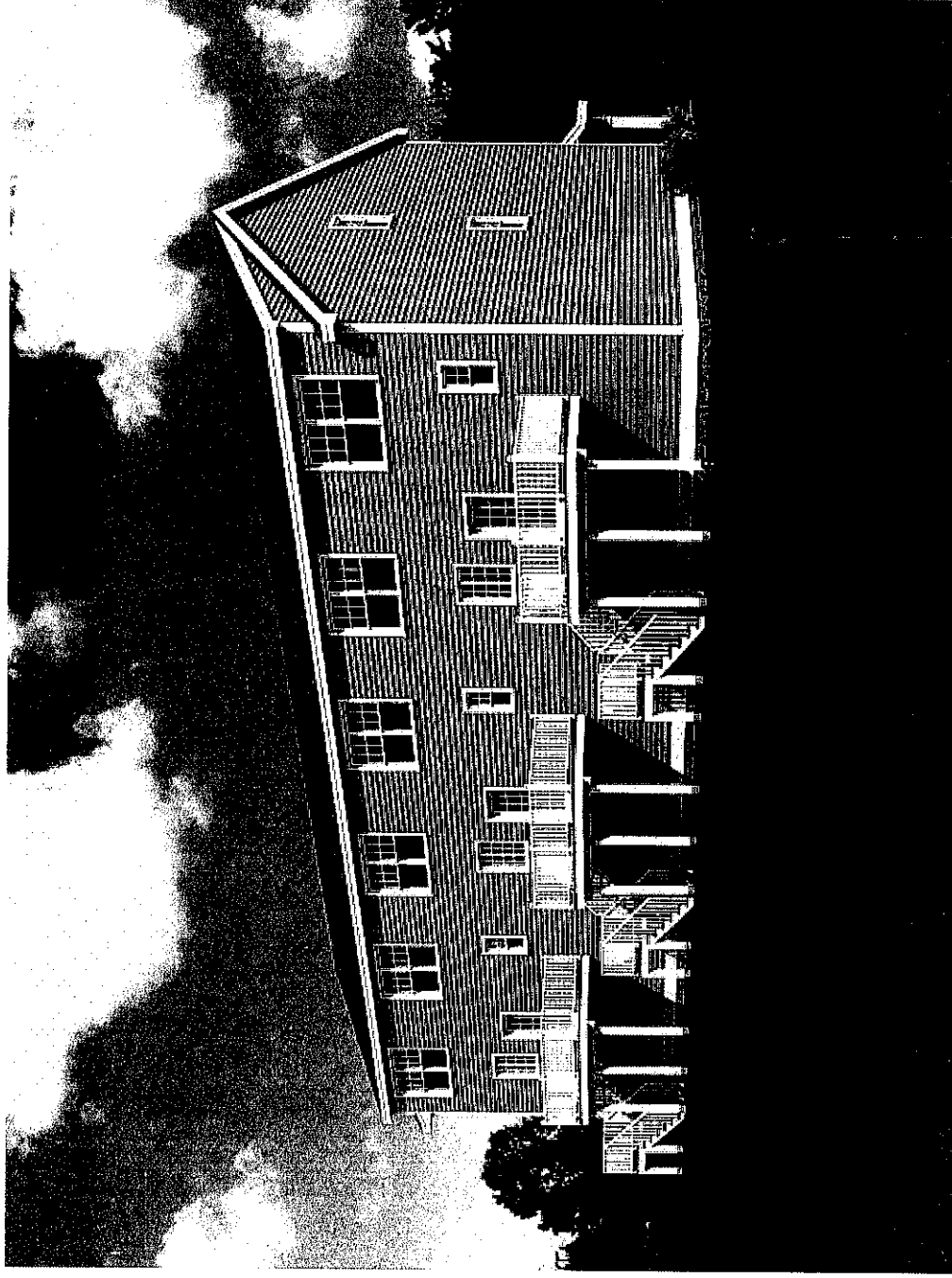
946.320 (5/14/2024)



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Art Form Architecture, LLC

603-431-9559



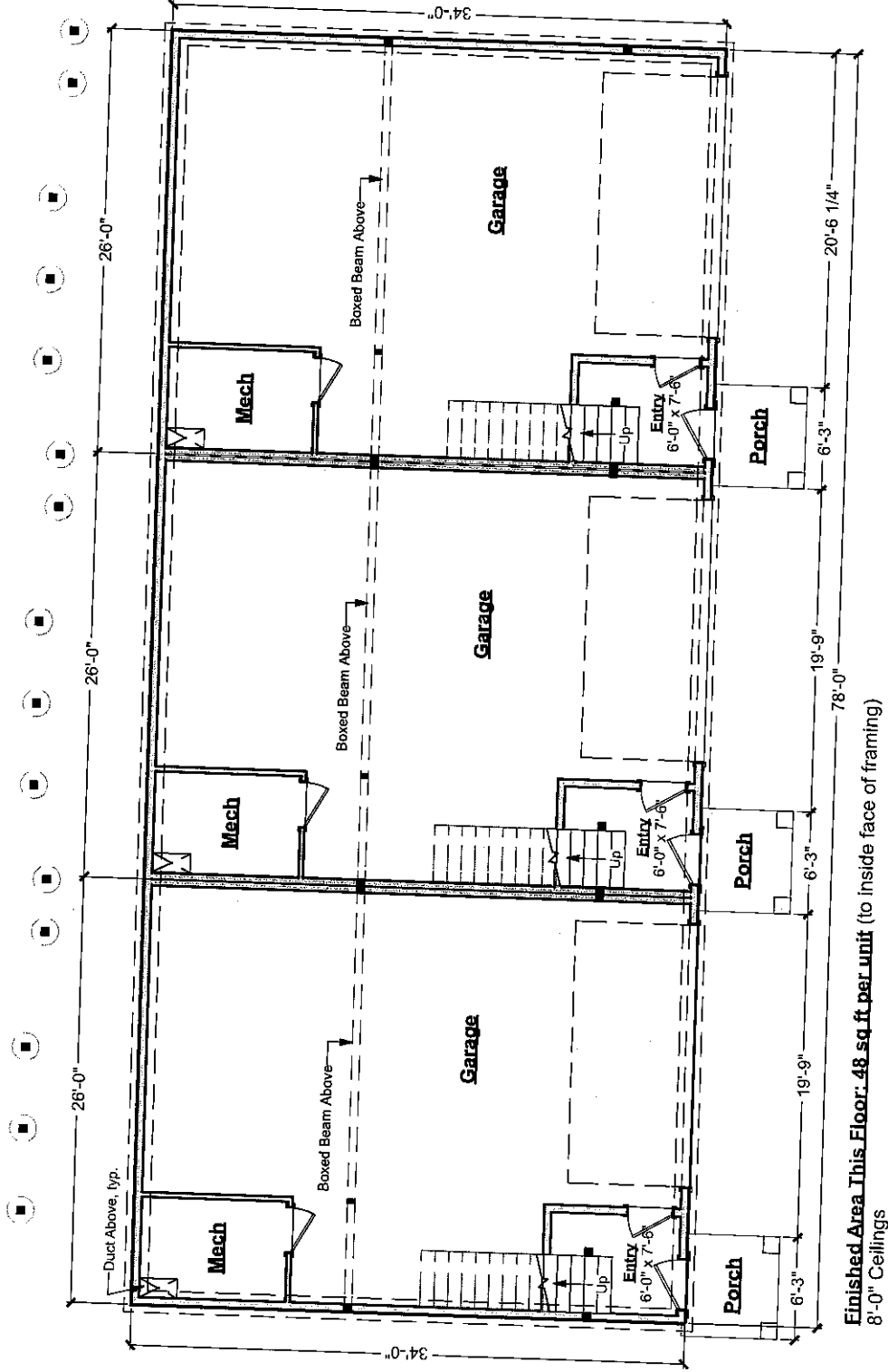
Neville Triplex
946.320 (5/14/2024)

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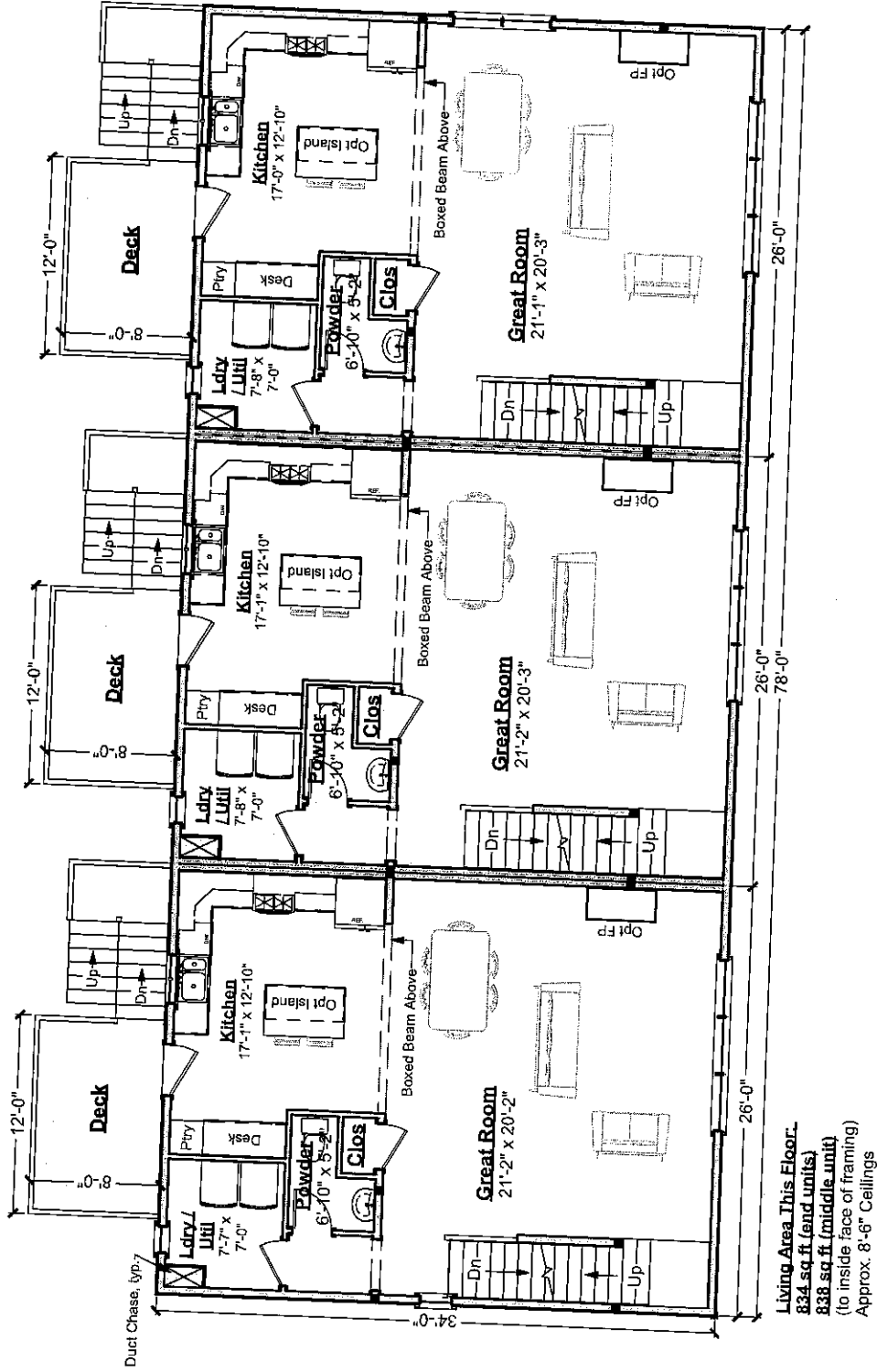


Art Form Architecture, LLC

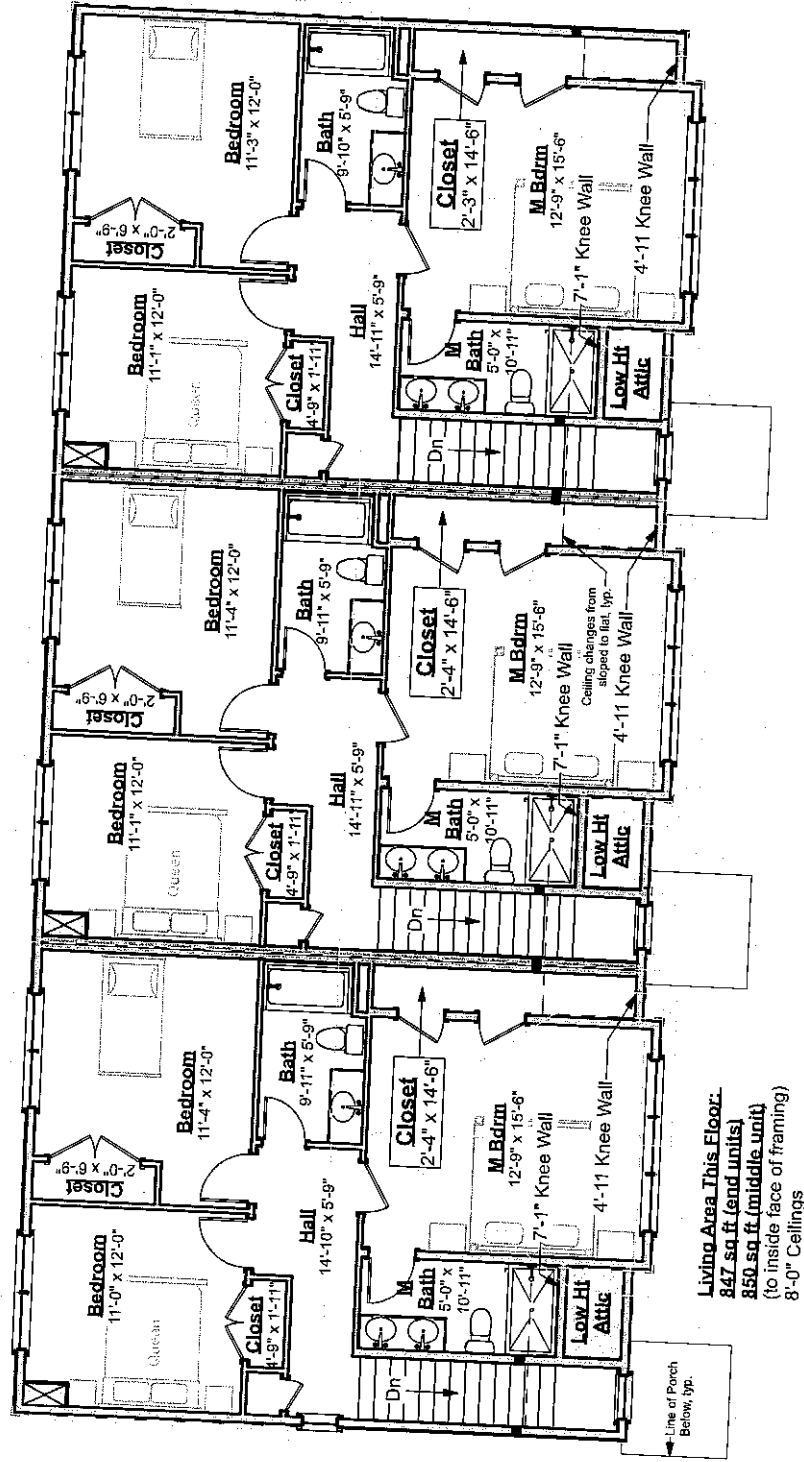
603-431-9559



First Floor Plan
Scale: 3/32" = 1'-0"



Second Floor Plan
Scale: 3/32" = 1'-0"



Third Floor Plan
Scale: 3/32" = 1'-0"

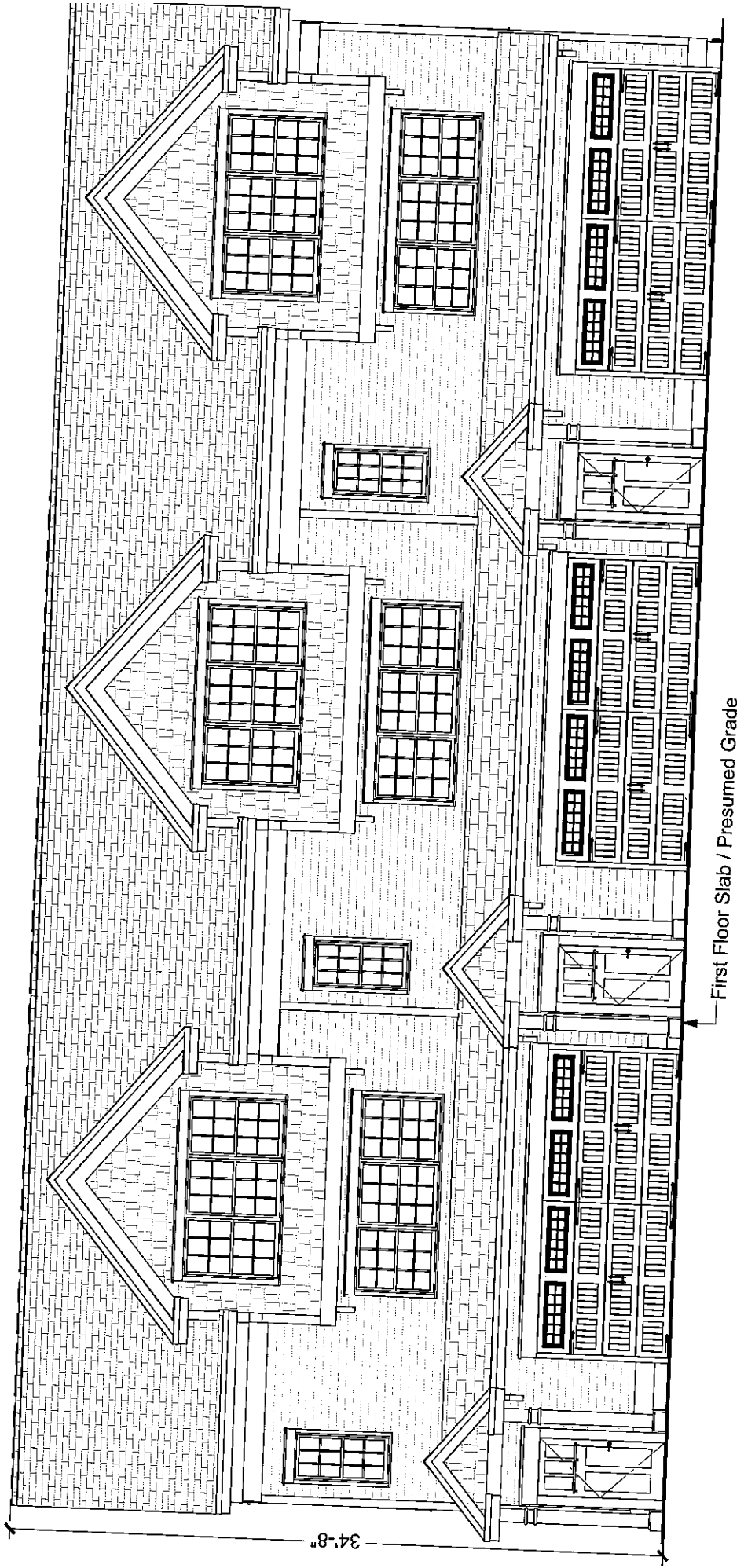
Neville Triplex
946.320 (5/14/2024)

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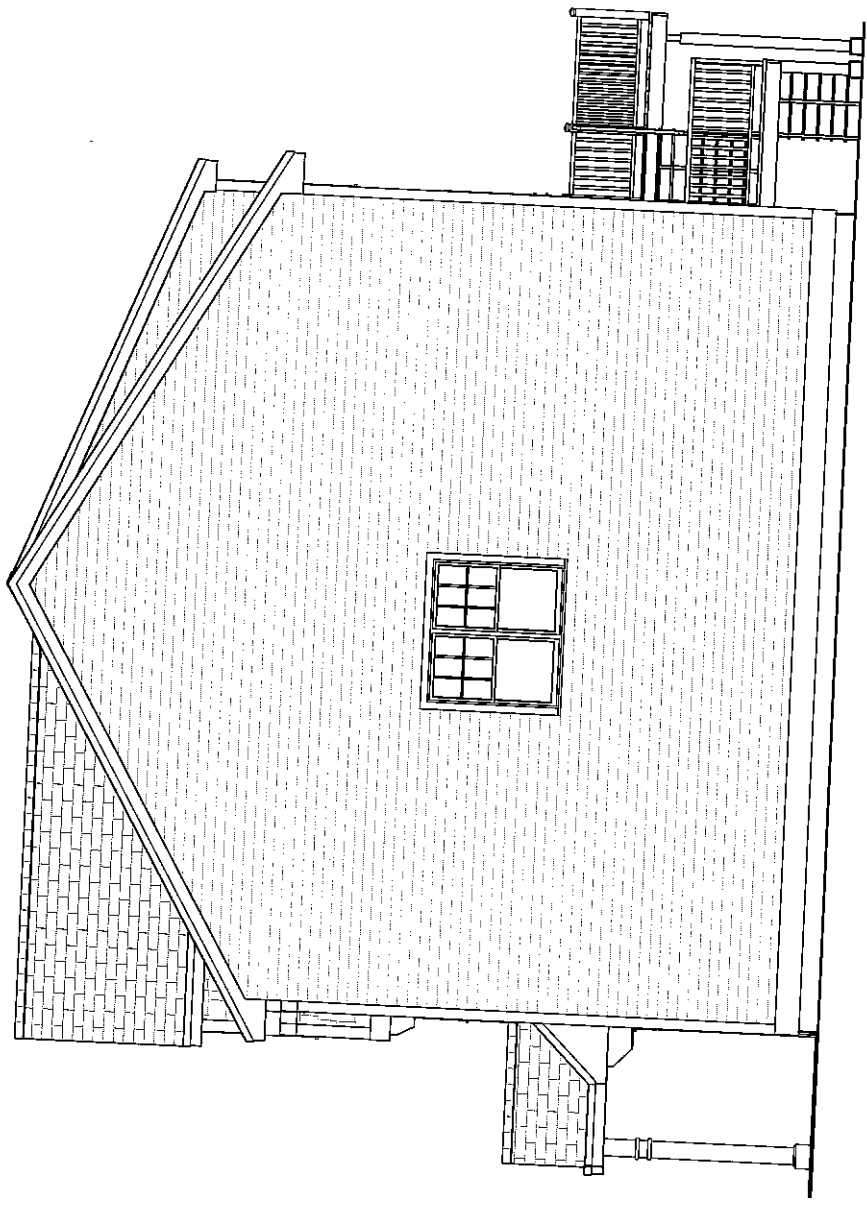


Art Form Architecture, LLC

603-431-9559



Front Elevation
Scale: 1/8" = 1'-0"



Right Elevation
Scale: 1/8" = 1'-0"

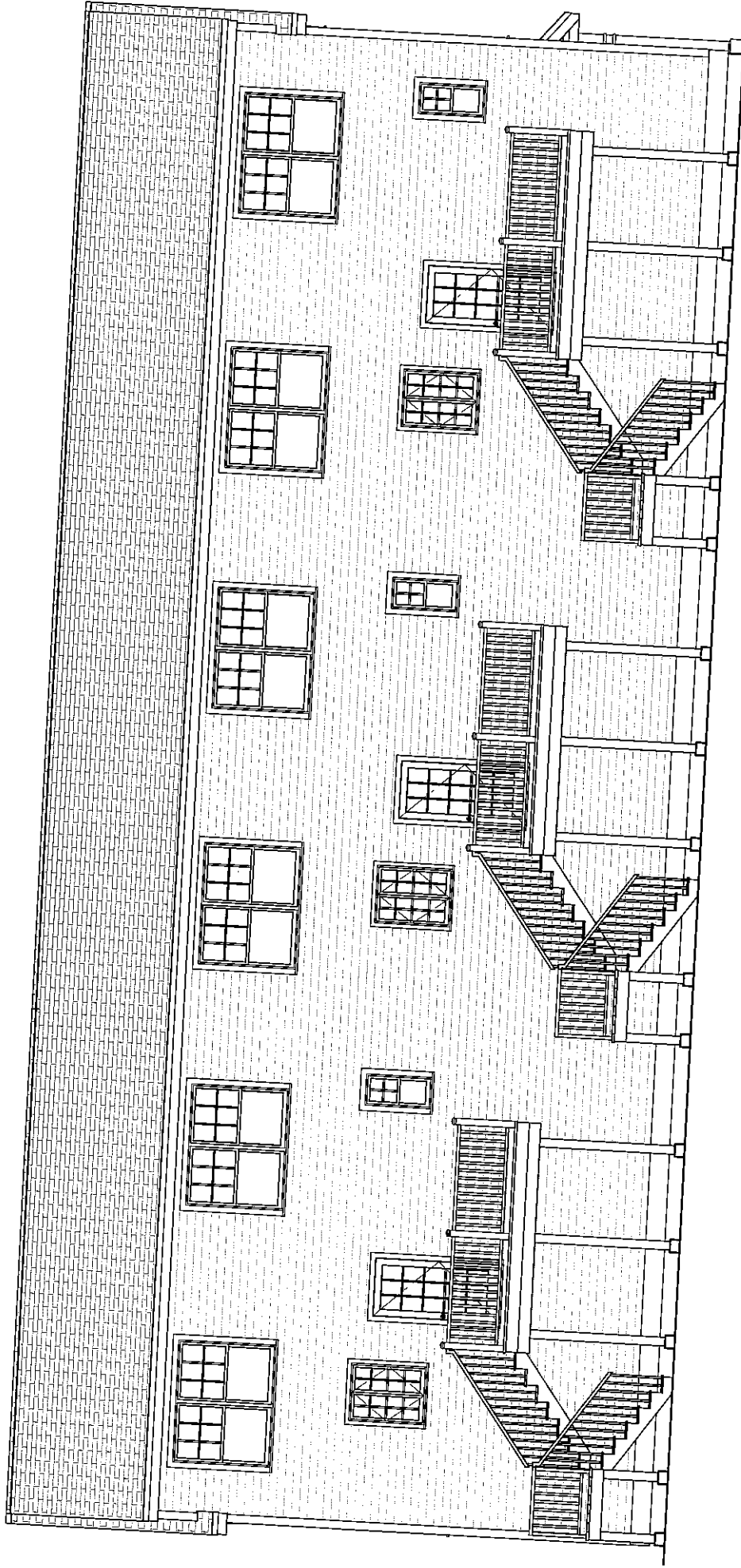
Neville Triplex
946.320 (5/14/2024)

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Art Form Architecture, LLC

603-431-9559



Rear Elevation
Scale: 1/8" = 1'-0"

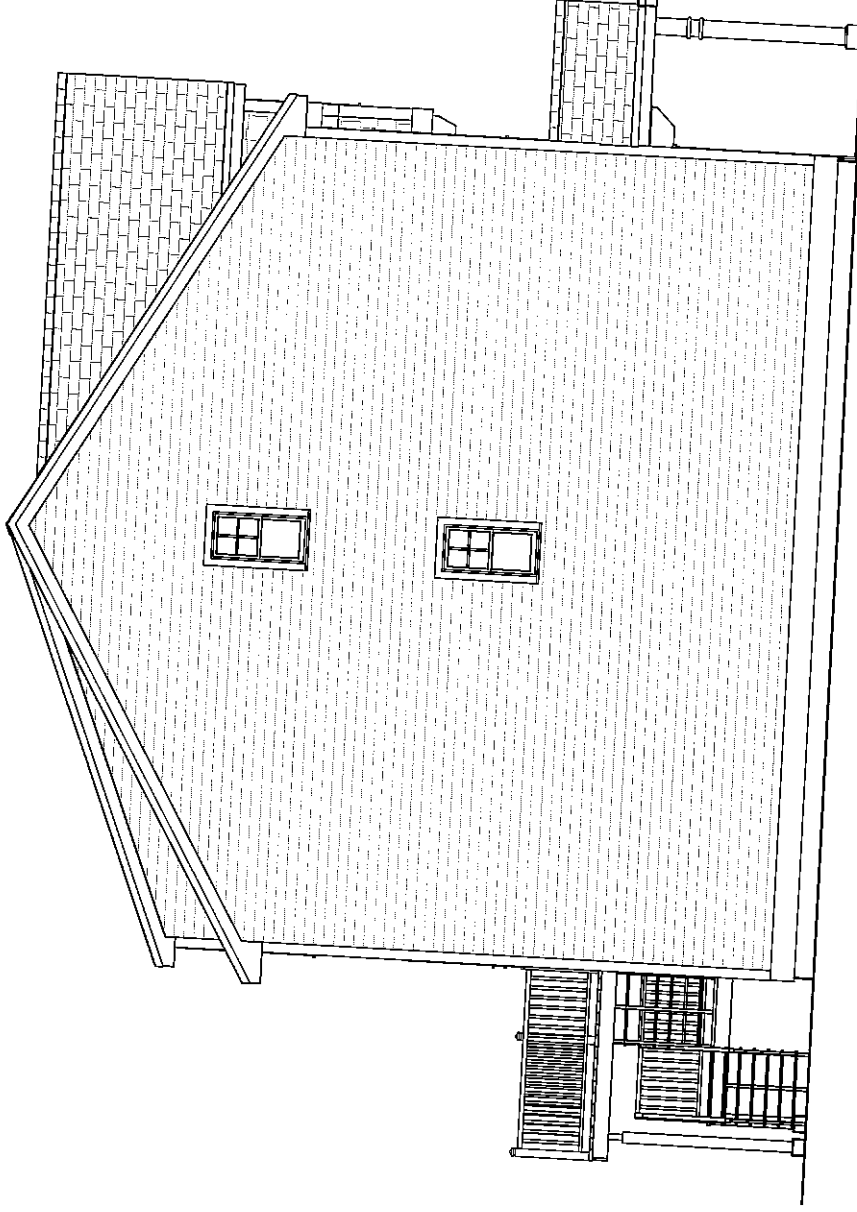
Neville Triplex
946.320 (5/14/2024)

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Art Form Architecture, LLC

603-431-9559



Left Elevation
Scale: 1/8" = 1'-0"

March 4, 2024

City of Haverhill
4 Summer Street
Haverhill, MA 01830

RE: Lots 2A & 3A Boston Street Haverhill, MA

To whom it may concern,

Please allow this letter to serve as permission for Michael Cassell, Snow Cassell, LLC or their counsel to apply for any special permit required with city council or town departments on the property I own on Boston Street.

Thank you

<i>Andrew Fanaras</i>	dotloop verified 03/09/24 11:11 AM EST V1MX-N3WV-4QG5-RLHA
-----------------------	--

Andrew Fanaras, Trustee

PBF Trust

9784787110



EVNT-24-20

Event Permit

Status: Active

Submitted On: 8/6/2024

Primary Location


10 CHURCH ST
Bradford, MA 01835


Owner


FIRST CHURCH OF CHRIST
CHURCH ST 10 BRADFORD,
MA 01835

Applicant

 JAMES CARBONE

 917-386-8357

 jimmypotsandpans@gmail.com

 29 Rutherford ave
Haverhill, MA 01830

12.4.1

Organization Information

AUG 12 AM 10:41
HAUGITYCLERK

Organization*

Whittier Birthplace

Organization Phone*

917 386 8357

Organization Address*

305 Whittier

Organization City*

Haverhill

Organization State*

MA

Organization Zip*

01830

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

Is the Organization a House of Worship?*

No

Contact Information

Contact Name*

Jimmy Carbone

Contact Title*

Trustee, event volunteer

Contact Phone*

917 386 8357

Contact Email*

Jimmypotsandpans@gmail.com

Contact Address*

P.o.box 1866

Contact City*

Haverhill

Contact State*

MA

Contact Zip*

01831

Property Owner Information

Property Owner Name*

First Church of Christ

Property Owner Phone*

9783742390

Property Owner Address*

10 Church Street

Property Owner City*

Haverhill

Property Owner State*

MA

Property Owner Zip*

01835

Is the Applicant the Property Owner? ?

No

Event Information

Description of event* ⓘ

Whittier Birthplace presents for the 3rd consecutive year, Dale Rogers' Big Dog Show at Bradford Common.
Public Art installation, sponsors and schools children will decorate the dog sculptures on Friday and exhibit them Saturday October 26. The public will vote on favorites.
For the 2nd year, we will share the Common with the Haverhill Farmers market, which worked out very well last year.

Type of Event*

Exhibit

Event Date*

10/26/2024

Event Location*

Bradford Common, Haverhill

is the Event on Bradford Common?* ⓘ

Yes

Is the Event on City Property?*

No

Event Venue*

Outdoor

Number of Anticipated Attendees*

150

Are You Requesting Additional Fees Be Waived?
(APPLICATION FEE IS NOT WAIVABLE)*

Yes

Event Start Time*

9am

Event End Time*

3pm

Will Food Be Served/Sold at the Event?*

No

Any Helpful Comments about Food

N/A

Special Considerations (i.e. fireworks)* ⓘ

N/A

Parking Information

Number of Parking Spaces Onsite*

0

Have Off-site Parking Arrangements Been Made?*

No

Are There Charges/Fees for Parking?*

No

Sanitation Information

Number of Public Restrooms Available*

2

Type of Toilets*

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling*

Regular trash pick up by city. DPW.

General Release & Indemnity Agreement

Yes*



Terms of Understanding

Yes*



Attachments



Event Agreements, Leases & Contracts

REQUIRED

BIG DOG SHOW LETTER 2024.pdf

Uploaded by JAMES CARBONE on Aug 6, 2024 at 3:12 PM



General Release & Indemnity Agreement

REQUIRED

Indemnify 2024 Big Dog.docx

Uploaded by JAMES CARBONE on Aug 6, 2024 at 3:29 PM



Proof of Non-Profit Status

REQUIRED

Whittier_non_profit_info_Thu_Aug_17_2023_15-11-54.pdf

Uploaded by JAMES CARBONE on Aug 6, 2024 at 3:37 PM



Property Owner's Written Consent

REQUIRED

BIG DOG SHOW LETTER 2024.pdf

Uploaded by JAMES CARBONE on Aug 6, 2024 at 3:23 PM



Letter of Agreement from First Church of Christ

BIG DOG SHOW LETTER 2024.pdf

Uploaded by JAMES CARBONE on Aug 6, 2024 at 3:23 PM



History

Date	Activity
8/11/2024, 9:54:55 PM	approval step City Council Approval was assigned to Kaitlin Wright on Record EVNT-24-20
8/11/2024, 9:54:53 PM	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-24-20
8/8/2024, 12:33:48 PM	Kevin Lynch approved approval step Police Department Approval on Record EVNT-24-20
8/7/2024, 3:45:36 PM	Eric Tarpy approved approval step Fire Inspector Approval on Record EVNT-24-20
8/7/2024, 12:03:32 PM	Michael Arpino approved approval step Public Works Director Approval on Record EVNT-24-20
8/7/2024, 10:44:04 AM	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-24-20
8/7/2024, 10:44:03 AM	approval step Public Works Director Approval was assigned to Michael Arpino on Record EVNT-24-20
8/7/2024, 10:44:03 AM	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-24-20
8/7/2024, 10:44:03 AM	approval step Fire Inspector Approval was assigned to Eric Tarpy on Record EVNT-24-20
8/7/2024, 10:44:02 AM	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-24-20
8/6/2024, 3:47:26 PM	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-24-20
8/6/2024, 3:47:24 PM	completed payment step Event Permit Payment on Record EVNT-24-20
8/6/2024, 3:37:36 PM	JAMES CARBONE submitted Record EVNT-24-20
8/6/2024, 3:35:00 PM	JAMES CARBONE altered Record EVNT-24-20, changed ownerEmail from "" to "oUice@fccbradford.org"
8/6/2024, 3:35:00 PM	JAMES CARBONE altered Record EVNT-24-20, changed ownerPhoneNo from "" to "978-374-1114"
8/6/2024, 3:33:27 PM	JAMES CARBONE altered Record EVNT-24-20, changed ownerUnit from "" to "Bradford Common"









Date

Activity

7/26/2024, 6:30:17
PM

JAMES CARBONE started a draft of Record EVNT-24-20

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 Event Permit Payment	8/6/2024, 3:37:36 PM	8/6/2024, 3:47:24 PM	JAMES CARBONE	-	Completed
 City Clerk Approval	8/6/2024, 3:47:25 PM	8/7/2024, 10:44:02 AM	Kaitlin Wright	-	Completed
 Building Inspector Approval	8/7/2024, 10:44:03 AM	8/11/2024, 9:54:53 PM	Tom Bridgewater	-	Completed
 Fire Inspector Approval	8/7/2024, 10:44:03 AM	8/7/2024, 3:45:36 PM	Eric Tarpy	-	Completed
 Police Department Approval	8/7/2024, 10:44:03 AM	8/8/2024, 12:33:48 PM	Kevin Lynch	-	Completed
 Public Works Director Approval	8/7/2024, 10:44:03 AM	8/7/2024, 12:03:32 PM	Michael Arpino	-	Completed
 City Council Approval	8/11/2024, 9:54:54 PM	-	Kaitlin Wright	-	Active
 Event Permit Issued	-	-	-	-	Inactive

The First Church of Christ, Bradford

10 Church Street

Bradford, Massachusetts 01835

978-374-1114

office@fccbradford.org

May 3, 2024

Dear City Council President Thomas and members of the Haverhill City Council:

Please be advised the Trustees of the First Church of Christ – Bradford grant permission to use of the Bradford Common and provide sponsorship for (The Whittier Birthplace and Dale Rogers Studio) to conduct their Big Dog Show between Thursday October 24th thru Tuesday October 29th, 2024

Our approval is contingent upon The Whittier Birthplace and Dale Rogers Studio meeting all Haverhill City Council, Haverhill Police Department and our Board of Trustees' requirements.

Please contact us thru the church office (telephone number and e-mail address above) if you have any questions or concerns.

Very truly yours:

Steven R Esty

Steven Esty, President

Board of Trustees

Whittier Birthplace x Dale Rogers Big Dog Show/James Carbone

Event October 26,2024

Indemnify

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

John Greenlead Whittier Birthplace
305 Whittier Road
Haverhill MA 01830

Non profit tax id# 04-6047193

Chairman, Board of Trustees
Arthur Veasey



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CoverWallet, Inc. One Liberty Plaza, Suite 3201 New York, NY 10006	CONTACT NAME: Andrew Ceyton
	PHONE (A/C, No, Ext): (646) 844-9933 FAX (A/C, No):
	E-MAIL ADDRESS: customer.service@coverwallet.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Hiscox Insurance Company Inc. 10200
	INSURER B: U.S. Underwriters Insurance Company 35416
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED
Rutherford food resources inc
65 East 4th Street
#34
New York City, NY, 10003

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			P100.259.182.4	05/12/2024	05/12/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Liquor Liability			LQ 3003058B	03/31/2024	03/31/2025	Each Common Cause: \$1,000,000 Aggregate Limit: \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Haverhill
4 Summer Street
Haverhill, MA, 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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Haverhill

12.6.1

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: Aug 8 2024

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill High School Applicant's Name: Jessica Morris
Applicant's Residence (must be Haverhill resident): 596 Lake St Haverhill
Applicant's Signature: [Signature] 01830

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): Oct 12 & 13 2024

Canister: _____ Tag: X Fee: \$ _____

ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC .47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

mailed bags

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Recommendation by Police Chief: ☒ Approved
_____ Denied

Office Use Only

Ralph P. Pistone

Police Chief

In Municipal Council, _____

Attest: _____
City Clerk

140 CITY CLERK AUG 8 2024 PM 1:30



LCDL-24-11

Alcohol - One-Day

License

Status: Active

Submitted On: 7/15/2024

Primary Location

70 WASHINGTON ST
HAVERHILL, MA 01832

Owner

City of Haverhill

Applicant



Joseph LeBlanc



978-376-6741



homer2140@mac.com



18 Hawthorne Street

Haverhill, MA 01835

12.7.1

Applicant Information

Applicant Role in the Event*

Sponsor Organization Officer

Birth Date*

03/20/1956

AUG 7 PM 1:50
HAVCITYCLERK

Is the Event Sponsored?*

yes

Event Sponsor Information

Sponsor Business/Organization Name*

Team Haverhill

Sponsor Business/Organization Address*

P.O. Box 5034

Sponsor Business/Organization City*

Haverhill

Sponsor Business/Organization State*

MA

Sponsor Business/Organization Zip*

01835

Sponsor Business/Organization Phone*

978-587-6008

Sponsor Financial Status*

Civic Organization

Sponsor Main Contact*

Joseph LeBlanc, River Ruckus chair

Main Contact's Name*

Joseph LeBlanc

Main Contact's Social Security #*

~~028-123456789~~

Main Contact's Address*

18 Hawthorne Street

Main Contact's City*

Haverhill

Main Contact's State*

MA

Main Contact's Zip*

01835

Main Contact's Phone*

9783766741

Main Contact's Email*

homer2140@mac.com

Event Information

Type of License Being Requested*

Beer & Wine

Event Date*

09/21/2024

Event Start Time*

12 p.m.

Event End Time*

9 p.m.

Event Location*

Riverfront Parking lot and adjacent area

Event Purpose*

Free festival for city residents and visitors

Will there Be Music or Entertainment?*

Yes

Will the Event be Catered?*

No

Will Food be Provided in Another Way?*

Yes

Expected Number of Adults Attending*

5000

Expected Number of Children Attending* ?

250

Is an Entrance Fee/Donation Required?*

No

Type of Attendees*

Public

Will the Event Be on City Property?* ?

Yes

Liquor Information

Name of Liquor Wholesaler*

Seaboard Distributors

Name of Person Serving the Alcohol* ?

Butlers & Bars

Is This a Cash Bar?*

Yes

Agreement & Signature

Yes*



Office Use Only

🔒 Expiration Date

—

🔒 Receipts Submitted

—

Attachments



TIPS Certification

REQUIRED

TIPS Certificate Butlers Bars.jpg

Uploaded by Joseph LeBlanc on Jul 15, 2024 at 11:29 AM



Liquor Liability Insurance

REQUIRED

Certificate of Insurance Butlers Bars.jpg

Uploaded by Joseph LeBlanc on Jul 15, 2024 at 11:29 AM

History

Date	Activity
8/7/2024, 1:34:50 PM	approval step City Council Approval was assigned to Kaitlin Wright on Record LCDL-24-11
8/7/2024, 1:34:49 PM	Jennifer Sanchez approved approval step License Commission Approval on Record LCDL-24-11
8/7/2024, 1:34:26 PM	Jennifer Sanchez unassigned approval step City Council Approval from Jennifer Sanchez on Record LCDL-24-11
8/7/2024, 1:34:25 PM	Jennifer Sanchez assigned approval step City Council Approval to Jennifer Sanchez on Record LCDL-24-11
7/17/2024, 3:04:07 PM	approval step License Commission Approval was assigned to Jennifer Sanchez on Record LCDL-24-11
7/17/2024, 3:04:05 PM	Kevin Lynch approved approval step Police Department Approval on Record LCDL-24-11
7/16/2024, 8:46:11 AM	approval step Police Department Approval was assigned to Kevin Lynch on Record LCDL-24-11
7/16/2024, 8:46:10 AM	Jennifer Sanchez approved approval step Licensing Clerk Review on Record LCDL-24-11
7/15/2024, 11:32:00 AM	approval step Licensing Clerk Review was assigned to Jennifer Sanchez on Record LCDL-24-11

Date	Activity
7/15/2024, 11:31:58 AM	completed payment step 1-Day License Fee Payment on Record LCDL-24-11
7/15/2024, 11:30:11 AM	Joseph LeBlanc submitted Record LCDL-24-11
5/23/2024, 11:57:54 AM	Joseph LeBlanc altered Record LCDL-24-11, changed ownerName from "" to "City of Haverhill"
5/23/2024, 11:57:02 AM	Joseph LeBlanc started a draft of Record LCDL-24-11

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 1-Day License Fee Payment	7/15/2024, 11:30:12 AM	7/15/2024, 11:31:58 AM	Joseph LeBlanc	-	Completed
 Licensing Clerk Review	7/15/2024, 11:31:59 AM	7/16/2024, 8:46:10 AM	Jennifer Sanchez	-	Completed
 Police Department Approval	7/16/2024, 8:46:10 AM	7/17/2024, 3:04:05 PM	Kevin Lynch	-	Completed
 License Commission Approval	7/17/2024, 3:04:06 PM	8/7/2024, 1:34:49 PM	Jennifer Sanchez	-	Completed
 City Council Approval	8/7/2024, 1:34:49 PM	-	Kaitlin Wright	-	Active
 Mayor Approval	-	-	-	-	Inactive
 License Commission Clerk Approval	-	-	-	-	Inactive
 1-Day Liquor License	-	-	-	-	Inactive

Label	Activated	Completed	Assignee	Due Date	Status
✓ Commission Clerk Reviews Receipts	-	-	-	-	Inactive

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



A BOLD AND BOLD COMPANY

ID#: 5703957 Name: Deborah J Ingalls

Exam Date: 4/28/2022 Expiration Date: 4/28/2025



TIPS On Premise 3.1

Issued: 4/28/2022

ID#: 5703957

CERTIFIED

Expires: 4/28/2025

Deborah J Ingalls
Butlers & Bars
PO Box 2037
Methuen, MA 01844-1099

For service visit us online at www.gettips.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jeff Chapin
CoverWallet, Inc.	PHONE (A/C No. Ext): (646) 844-9933
One Liberty Plaza,	FAX (A/C No.):
Suite 3201	E-MAIL: customer.service@coverwallet.com
New York, NY 10006	ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A: United States Liability Insurance Company
	INSURER B: Mount Vernon Fire Insurance Company
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSC	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		GL 2012822B	06/15/2024	07/10/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			LQ 1004364B	06/15/2024	07/10/2025	Each Common Cause: \$1,000,000 Aggregate: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured with respect to the General Liability per the policy's terms and conditions.
River Ruckus event on 9/21/24

CERTIFICATE HOLDER	CANCELLATION
City of Haverhill 4 Summer Street Haverhill, MA, 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Margaret M. Reff

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Document

CITY OF HAVERHILL

In Municipal Council

13.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
SFE Energy	2,503.42	Water Department
Ring Central (4)	5,225.50	Constituent Services
Comcast Business	11,499.00	Information Technology
Hach Company	18.65	Water Department

HAVERHILL CITY CLERK AUG 16/24 AM 8:23



SFE Energy
PO Box 967
Buffalo NY 14240-0967

Account Number:

4013814800

Statement Date:

3/22/2024

Amount Due:

\$5,646.63

Due Date:

4/1/2024

CITY OF HAVERHILL MA

Attn: Accounts Payable
4 SUMMER ST
HAVERHILL, MA 01830

Terms are Net 10 days

BILLING SUMMARY

Bill Date	
Previous Balance	
Payment(s) Received	3/22/2024
Balance Forward	\$3,143.21
Current Period Gas Charges	\$0.00
Total Amount due on 4/1/2024	\$3,143.21
	\$2,503.42
	\$5,646.63

General Information

If you have questions about your bill, please contact our Customer Service Department at 1-855-367-9332 Monday through Friday 9:00 am - 5:00 pm EST, and Saturday 12:00 pm - 6:00 pm EST.

You may contact your local utility at 1-800-233-5325 or 911 for any emergencies, or at 1-800-233-5325 for Customer Service.

You may also contact the Department of Public Utilities at 1 South Station 5th Floor, Boston, Massachusetts, 02110 or by calling at 1-877-886-5066.

Payment Options

Online	www.sfeenergy.com/payments
Mail Money Order or Check	Return with portion below
Call us with a Credit Card	1-855-367-9332

Message Center

This bill is for the commodity portion only. You will also be billed by your Utility for their charges. Both bills must be paid. Please pay this invoice to SFE Energy. Accounts for which Payment is not received within 10 calendar days are subject to interest, collections and potential discontinuation of SFE Energy supply, including application of liquidated damages.

Customer Service Information

Phone: 1-855-367-9332

Hours: Monday through Friday 9:00 am - 5:00 pm EST, and Saturday 12:00 pm - 6:00 pm EST

Please return this portion with money order or check



SFE Energy
29325 Network Place
Chicago, IL
60673-1293

CITY OF HAVERHILL MA
4 SUMMER ST
HAVERHILL, MA 01830

Amount Paid:

Amount Due:

\$5,646.63

Account Number:

4013814800

Invoice Number:

MAESG000087

SFE Energy | Phone: 1-888-659-4770 | Fax: 1-866-421-8098
Email: cs@sfeenergy.com | Website: www.sfeenergy.com

LT_DB_LVC_11_NOV_20



SFE Energy
PO Box 967
Buffalo NY 14240-0967

Account Number: 4013814800
Statement Date: 3/22/2024
Amount Due: \$5,646.63
Due Date: 4/1/2024

Account Number: 4013814800 Contract Number: MAA291696 Invoice Number: MAESG000087

Service Location: 500 PRIMROSE ST, HAVERHILL, MA, 01830

Your Previous Charges

Previous balance carried forward	\$3,143.21
Payments received	\$0.00
Balance Forward - If you have already made payments, thank you!	\$3,143.21

Your Current Energy Charges

02/21/2024 to 03/21/2024

Gas Charge 2,516 therms @ \$0.9950	\$2,503.42
Total Current Charges	\$2,503.42

Meter Information

Service Type	Bill Period	Total Number of Days	Read Type	Consumption Total TD Used
Gas	2/21/2024 to 3/21/2024	29	ACT	2516 TD

RingCentral® Invoice

Billed To

The City of Haverhill
4 Summer St, |Mayor's Office
Room 100
Haverhill MA 01830
United States
Phone: 1 (978) 374-2300
Customer Email:
mayor@cityofhaverhill.com

Account Information

Customer User ID: 953495020
Invoice No.: INVA82993466
Currency: US Dollar
Terms: Net 30
Invoice Date: 03/11/2024
Invoice Amount to Pay: \$1,360.54
Due Date: 04/17/2024

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Statement Summary

SERVICE		AMOUNT
Products		
Contact Center: Ultimate Edition Seat		\$899.94
Contact Center: US Toll Free Number Overage		\$1.49
Domestic Minutes Overage		\$132.48
Seat Overage		\$149.99
Subtotal		\$1,183.90
Taxes and Fees		
Federal Universal Service Fund (FUSF)		\$176.64
Subtotal		\$176.64
	Amount Due	\$1,360.54



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Customer User ID: 953495020
Invoice No.: INVA82993466
Invoice Amount to Pay: \$1,360.54

Payment Methods

Please email remittance advice to Collections@RingCentral.com

Checks Regular Mail to Lockbox:

RingCentral Inc.
P.O. Box 734232
Dallas, TX 75373-4232

Wire Instructions:

JPMorgan Chase Bank For credit to: RingCentral Inc.
JPMorgan Chase New York, NY 10017
SWIFT ID: CHASUS33
ABA #: 021000021
Account #: 3602193095

Overnight/Courier Check Payment:

JPMorgan Chase (TX1-0029)
Attn: RingCentral Inc. 734232
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

ACH Payment:

JPMorgan Chase Bank For credit to: RingCentral Inc.
Account #: 3602193095
ABA #: 021000021

For Credit Card Payment - Please call collections hotline at (415) 649-6735

Billing Questions?

Email billingsupport@ringcentral.com or call 888-898-4591.

Customer must notify RingCentral at billingsupport@ringcentral.com of disputes arising from invoices in writing within thirty (30) days of invoice date, unless otherwise specified in contract.

Undisputed amounts unpaid on or before agreed upon payment term on the invoice may lead to service interruption.

Business Hours: 12:00 AM to 12:00 AM (PST), Monday - Friday



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Statement Details

Description	Start Date	End Date	Qty	Rate	Amount
Contact Center: Ultimate Edition Seat	02/01/2024	02/29/2024	6	\$149.99	\$899.94
Contact Center: US Toll Free Number Overage	02/01/2024	02/29/2024	1	\$1.49	\$1.49
Domestic Minutes Overage	02/01/2024	02/29/2024	1	\$132.48	\$132.48
Seat Overage	02/01/2024	02/29/2024	1	\$149.99	\$149.99
Federal Universal Service Fund (FUSF)			1	\$176.64	\$176.64
Total					\$1,360.54



RingCentral® Invoice

Billed To

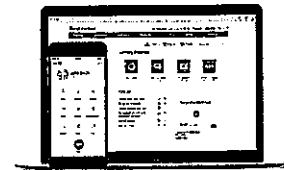
The City of Haverhill
4 Summer St, |Room 100
Haverhill MA 01830
United States
Phone: 1 (978) 374-2300
Customer Email:
mayor@cityofhaverhill.com

Account Information

Customer User ID: 953495020
Invoice No.: INVA8163992
Currency: US Dollar
Terms: Net 30
Invoice Date: 01/09/2024
Invoice Amount to Pay: \$1,325.16
Due Date: 02/12/2024

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Statement Summary

SERVICE		AMOUNT
Products		
Contact Center: Ultimate Edition Seat		\$899.94
Contact Center: US Toll Free Number Overage		\$1.49
Domestic Minutes Overage		\$101.70
Seat Overage		\$149.99
Subtotal		\$1,153.12
Taxes and Fees		
Federal Universal Service Fund (FUSF)		\$172.04
Subtotal		\$172.04
Amount Due		\$1,325.16



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Customer User ID: 953495020
Invoice No.: INVA8163992
Invoice Amount to Pay: \$1,325.16

Payment Methods

Please email remittance advice to Collections@RingCentral.com

Checks Regular Mail to Lockbox:

RingCentral Inc.
P.O. Box 734232
Dallas, TX 75373-4232

Wire Instructions:

JPMorgan Chase Bank For credit to: RingCentral Inc.
JPMorgan Chase New York, NY 10017
SWIFT ID: CHASUS33
ABA #: 021000021
Account #: 3602193095

Overnight/Courier Check Payment:

JPMorgan Chase (TX1-0029)
Attn: RingCentral Inc. 734232
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

ACH Payment:

JPMorgan Chase Bank For credit to: RingCentral Inc.
Account #: 3602193095
ABA #: 021000021

For Credit Card Payment - Please call collections hotline at (415) 649-6735

Billing Questions?

Email billingsupport@ringcentral.com or call 888-898-4591.

Customer must notify RingCentral at billingsupport@ringcentral.com of disputes arising from invoices in writing within thirty (30) days of invoice date, unless otherwise specified in contract.

Undisputed amounts unpaid on or before agreed upon payment term on the invoice may lead to service interruption.

Business Hours: 12:00 AM to 12:00 AM (PST), Monday - Friday



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Statement Details

Description	Start Date	End Date	Qty	Rate	Amount
Contact Center: Ultimate Edition Seat	12/01/2023	12/31/2023	6	\$149.99	\$899.94
Contact Center: US Toll Free Number Overage	12/01/2023	12/31/2023	1	\$1.49	\$1.49
Domestic Minutes Overage	12/01/2023	12/31/2023	1	\$101.70	\$101.70
Seat Overage	12/01/2023	12/31/2023	1	\$149.99	\$149.99
Federal Universal Service Fund (FUSF)			1	\$172.04	\$172.04
				Total	\$1,325.16

RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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RingCentral® Invoice

Billed To

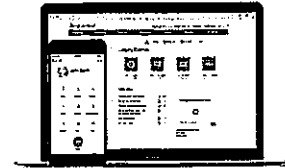
The City of Haverhill
4 Summer St
Haverhill MA 01830
United States
Phone: 1 (978) 374-2300
Customer Email:
mayor@cityofhaverhill.com

Account Information

Customer User ID: 953495020
Invoice No.: INVA393503
Currency: US Dollar
Terms: Net 30
Invoice Date: 07/10/2023
Invoice Amount to Pay: \$1,339.78
Due Date: 08/18/2023

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Statement Summary

SERVICE		AMOUNT
Products		
Contact Center: Ultimate Edition Seat		\$899.94
Contact Center: US Toll Free Number Overage		\$1.49
Domestic Minutes Overage		\$137.32
International Minutes Overage		\$0.07
Seat Overage		\$149.99
Subtotal		\$1,188.81
Taxes and Fees		
Federal Universal Service Fund (FUSF)		\$150.97
Subtotal		\$150.97
Amount Due		\$1,339.78

RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Customer User ID: 953495020
Invoice No.: INVA393503
Invoice Amount to Pay: \$1,339.78

Payment Methods

Please email remittance advice to Collections@RingCentral.com

Checks Regular Mail to Lockbox:

RingCentral Inc.
P.O. Box 734232
Dallas, TX 75373-4232

Wire Instructions:

JPMorgan Chase Bank For credit to: RingCentral Inc.
JPMorgan Chase New York, NY 10017
SWIFT ID: CHASUS33
ABA #: 021000021
Account #: 3602193095

Overnight/Courier Check Payment:

JPMorgan Chase (TX1-0029)
Attn: RingCentral Inc. 734232
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

ACH Payment:

JPMorgan Chase Bank For credit to: RingCentral Inc.
Account #: 3602193095
ABA #: 021000021

For Credit Card Payment - Please call collections hotline at (415) 649-6735

Billing Questions?

Email billingsupport@ringcentral.com or call 888-898-4591.

Customer must notify RingCentral at billingsupport@ringcentral.com of disputes arising from invoices in writing within thirty (30) days of invoice date, unless otherwise specified in contract.

Undisputed amounts unpaid on or before agreed upon payment term on the invoice may lead to service interruption.

Business Hours: 12:00 AM to 12:00 AM (PST), Monday - Friday



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Statement Details

Description	Start Date	End Date	Qty	Rate	Amount
Contact Center: Ultimate Edition Seat	06/01/2023	06/30/2023	6	\$149.99	\$899.94
Contact Center: US Toll Free Number Overage	06/01/2023	06/30/2023	1	\$1.49	\$1.49
Domestic Minutes Overage	06/01/2023	06/30/2023	1	\$137.32	\$137.32
International Minutes Overage	06/01/2023	06/30/2023	1	\$0.07	\$0.07
Seat Overage	06/01/2023	06/30/2023	1	\$149.99	\$149.99
Federal Universal Service Fund (FUSF)			1	\$150.97	\$150.97
				Total	\$1,339.78



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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RingCentral® Invoice

Billed To

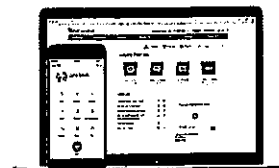
The City of Haverhill
4 Summer St, Room 100
Haverhill MA 01830
United States
Phone: 1 (978) 374-2300
Customer Email:
mayor@cityofhaverhill.com

Account Information

Customer User ID: 953495020
Invoice No.: INVA13552
Currency: US Dollar
Terms: Net 30
Invoice Date: 02/10/2023
Invoice Amount to Pay: \$1,200.02
Due Date: 03/12/2023

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Statement Summary

SERVICE		AMOUNT
Products		
Contact Center: Ultimate Edition Seat		\$899.94
Contact Center: US Toll Free Number Overage		\$1.49
Domestic Minutes Overage		\$148.37
Subtotal		\$1,049.80
Taxes and Fees		
Federal Universal Service Fund (FUSF)		\$150.22
Subtotal		\$150.22
Amount Due		\$1,200.02



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Customer User ID: 953495020
Invoice No.: INVA13552
Invoice Amount to Pay: \$1,200.02

Payment Methods

Please email remittance advice to Collections@RingCentral.com

Checks Regular Mail to Lockbox:

RingCentral Inc.
P.O. Box 734232
Dallas, TX 75373-4232

Wire Instructions:

JPMorgan Chase Bank For credit to: RingCentral Inc.
JPMorgan Chase New York, NY 10017
SWIFT ID: CHASUS33
ABA #: 021000021
Account #: 3602193095

Overnight/Courier Check Payment:

JPMorgan Chase (TX1-0029)
Attn: RingCentral Inc. 734232
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

ACH Payment:

JPMorgan Chase Bank For credit to: RingCentral Inc.
Account #: 3602193095
ABA #: 021000021

For Credit Card Payment - Please call collections hotline at (415) 649-6735

Billing Questions?

Email billingsupport@ringcentral.com or call 888-898-4591.

Customer must notify RingCentral at billingsupport@ringcentral.com of disputes arising from invoices in writing within thirty (30) days of invoice date, unless otherwise specified in contract.

Undisputed amounts unpaid on or before agreed upon payment term on the invoice may lead to service interruption.

Business Hours: 12:00 AM to 12:00 AM (PST), Monday - Friday



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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Statement Details

Description	Start Date	End Date	Qty	Rate	Amount
Contact Center: Ultimate Edition Seat	01/01/2023	01/31/2023	6	\$149.99	\$899.94
Contact Center: US Toll Free Number Overage	01/01/2023	01/31/2023	1	\$1.49	\$1.49
Domestic Minutes Overage	01/01/2023	01/31/2023	1	\$148.37	\$148.37
Federal Universal Service Fund (FUSF)			1	\$150.22	\$150.22
				Total	\$1,200.02



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BUSINESS

Account Number	Invoice Number	Bill Date	Customer Service	Payment Terms
981393775	211567569	Aug 1, 2024	1-800-741-4141	Net 30

Previous Balance	Payments	Adjustments/Credits	Past Due Amount	Current Amount	Total Amount Due
0.00	0.00	0.00	0.00	11,499.00	\$ 11,499.00

00826/006660/002861 0094 02 VC400Y 1
CITY OF HAVERHILL IT DEPARTMENT
4 SUMMER ST
STE 312
HAVERHILL, MA 01830-5843



Payment Due Date

Sep 1, 2024

Late Fee Eligible

\$ 0.00

Late Payment Charge

\$ 0.00

SUMMARY OF CHARGES AND CREDITS

(Billing activity up to and Including Jul 31, 2024)

Recurring Charges	11,300.00
Other Charges and Credits	199.00
Total Customer Charges	11,499.00
Invoice Amount	11,499.00
Remaining Balance	0.00
Total Amount Due	\$ 11,499.00

Aging Balance Summary

Current	\$ 11,499.00
1 - 30	\$ 0.00
31 - 60	\$ 0.00
61 - 90	\$ 0.00
91 - 120	\$ 0.00
120+	\$ 0.00

Pay your invoice online by visiting
business.comcast.com/paymentcenter

Thank you for choosing Comcast Business. Now, you can move your business into high gear with our powerful connections and advanced solutions. You'll also enjoy superior customer service - responding to your needs is always our top priority.

If you have questions about your new service, please call us at the phone number above. We look forward to serving you. Thank you again for choosing Comcast Business.

Page 1 of 4

COMCAST
BUSINESS

If paying by mail, please return this section with your payment

Account Number	Invoice Number	Payment Due Date	Total Amount Due	Amount Enclosed
981393775	211567569	Sep 1, 2024	\$ 11,499.00	

(For further information on how to pay please turn over)

City of Haverhill IT Department
4 Summer St
STE 312
HAVERHILL, MA 01830

Comcast
PO Box 37601
Philadelphia, PA 19101-0601

981393775 2115675690100 01092024 001149900 2

Account Statement

Our advanced solutions will help your business fuel innovation, improve efficiencies, and create memorable interactions with customers. If you have any questions about your services, or to learn more about our full suite of products, please call us at the phone number listed at the top of page one.

Is your business moving to a new location soon? If so, please be sure to notify us at least 60 calendar days in advance of your relocation in order to avoid service interruptions. Call us at the phone number at the top of page one of this invoice, and we'll be happy to assist you with any changes to your account.

Attention Business Trunk Customers:

Did you know you can turn off your International Long Distance (ILD) to prevent fraud?

If you would like to make any changes to your Trunking service, please call 1-877-543-3961.

Summary of Charges

Local Billing Reference Number:

Recurring Charges	11,300.00
Other Charges and Credits	
Non-Recurring Charges	199.00
Total Other Charges and Credits	199.00
Total Customer Charges	11,499.00

Service Summary

Ethernet Dedicated Internet	
Recurring Charges	11,300.00
Non-recurring Charges	199.00
Total Ethernet Dedicated Internet	11,499.00
Total Charges	11,499.00

Service Details

Ethernet Dedicated Internet : 20.VLXP.150386..CBCL..

Location A: City of Haverhill, 4 Summer St, STE 312, HAVERHILL, MA

Summary of Charges

Service Charges	
Recurring Charges	11,300.00
Non-recurring Charges	199.00
Total Service Charges	11,499.00
Total Charges	11,499.00

Recurring Charges

Description	Date Range	Amount
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Nov 1, 23 to Nov 30, 23	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Dec 1, 23 to Dec 31, 23	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Jan 1, 24 to Jan 31, 24	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Feb 1, 24 to Feb 29, 24	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Mar 1, 24 to Mar 31, 24	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	Apr 1, 24 to Apr 30, 24	
Port - 20.KFGS.098433..CBCL.. - 10 Gig E	May 1, 24 to May 31, 24	





Be Right™

Pd \$700.24
on 6/20/24
\$18.65 Balance
Remaining

INVOICE NUMBER 14031494

DATE: 05/13/2024

Page: 1

TOTAL: \$718.89

DETACH TOP PORTION AND RETURN WITH PAYMENT TO:

Hach Company
2207 Collection Center Drive
Chicago, IL 60693
Phone: (800) 227-4224

14031499 000031989 00000071889 051324

Have you ordered online?
Order at WWW.HACH.COM

DETACH HERE

Original

S
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L
D

T
O

City of Haverhill Water Department, Massachusetts
131 AMESBURY RD
HAVERHILL, MA 01830-2801
United States

Sort Seg: 204

S
H
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P

T
O

City of Haverhill Water Department, Massachusetts
131 AMESBURY RD
WATER DEPT
HAVERHILL, MA 01830-2801
United States

INVOICE NO	14031494	DATE:	05/13/2024
PURCHASE ORDER NUMBER	246283		
TERMS	Net 30 Days From Invoice Date		
FREIGHT			
CARRIER			
ACCOUNT	003198		
REF. NO.	320943211-1		

Remit to:

Hach Company
2207 Collection Center Drive
Chicago, IL 60693
Phone: (800) 227-4224

These commodities are sold, packaged, marked, and labeled for destinations in the United States. Exportation of these commodities may require special licensing, packaging, marking or labeling.

LN#	PRODUCT DESCRIPTION	ITEM NO.	QUANTITY	UNIT PRICE	EXT. PRICE
1	ASCORBIC ACID PWD PLWS PK/100 *TRACKING NUMBERS: 274606673806	1457799	5	37.59	187.95
2	ALKALINE CYANIDE RGT, 50ML SCDB *TRACKING NUMBERS: 274606673806	2122326	5	31.09	155.45
3	FERROVER, IRON REAGENT PK/100 *TRACKING NUMBERS: 274606673806	2105769	4	36.90	147.60
4	PAN IND SOLN, 0.1% 50ML SCDB *TRACKING NUMBERS: 274606673806	2122426	5	29.59	147.95
5	DIPHENYLCARBAZONE PP PK/100 *TRACKING NUMBERS: 274606673806	96799	1	45.29	45.29
6	STARCH INDICATOR SOLN, 100ML MDB *TRACKING NUMBERS: 274606673806	34932	1	18.65	18.65

ORDER CONTACT:

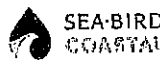
MARY D'AOUST
9783742385

Notes:

*LAB

SUBTOTAL	702.89
FREIGHT CHARGES	16.00
TAX	0.00
INVOICE TOTAL	718.89

An additional Supply Chain Surcharge, if applicable, has been included in the above pricing; more information can be found at <https://www.hach.com/faq>.
PURCHASE AND ACCEPTANCE OF PRODUCT(S) SUBJECT TO HACH COMPANY'S TERMS AND CONDITIONS OF SALE, PUBLISHED ON HACH COMPANY'S WEBSITE AT WWW.HACH.COM/TERMS. If you have a Service Agreement, it will automatically renew at the End Date for one year and at the anniversary of the End Date unless you notify Hach in writing by no later than ninety days before the End Date.
For order discrepancies or product exchanges please call 800-227-4224 or 970-669-3050 to obtain Return Authorization.



OTHER BRANDS
FROM HACH

FEDERAL TAX ID # 42-0704420



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

August 15, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: FY2024 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
SFE Energy	\$2,503.42	Water Department
Ring Central (4)	\$ 5,225.50	Constituent Services
Comcast Business	\$ 11,499.00	Information Technology
Hach Company	\$ 18.65	Water Department
TOTAL	\$ 19,246.57	

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

14.1

HAVERHILL CITY CLERK AUG 12/24 AM 11:08

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Hannan Ridge Road
South side, from 265' east of
Parsonage Hill road, Easterly
for 62'

Trail Parking Only

24 hrs

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

August 12, 2024

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Hannan Ridge Road – Parking Spaces for Trail Use

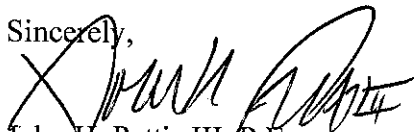
As requested, attached is an Ordinance for Trail Use Parking, as well as two maps of the area.

The City is working with Essex County Greenbelt on an open space project atop Parsonage Hill. These spaces will provide safe parking and access for the public. The public will be able to use City owned lot 55-3-4AA to access lots owned by Greenbelt which are to the north.

The three parking spaces are centered between existing residential driveways to avoid impacting them. The bays are to be sized per MUTCD, 8' widths. The parking signs are to be green legend and border on a white background.

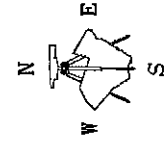
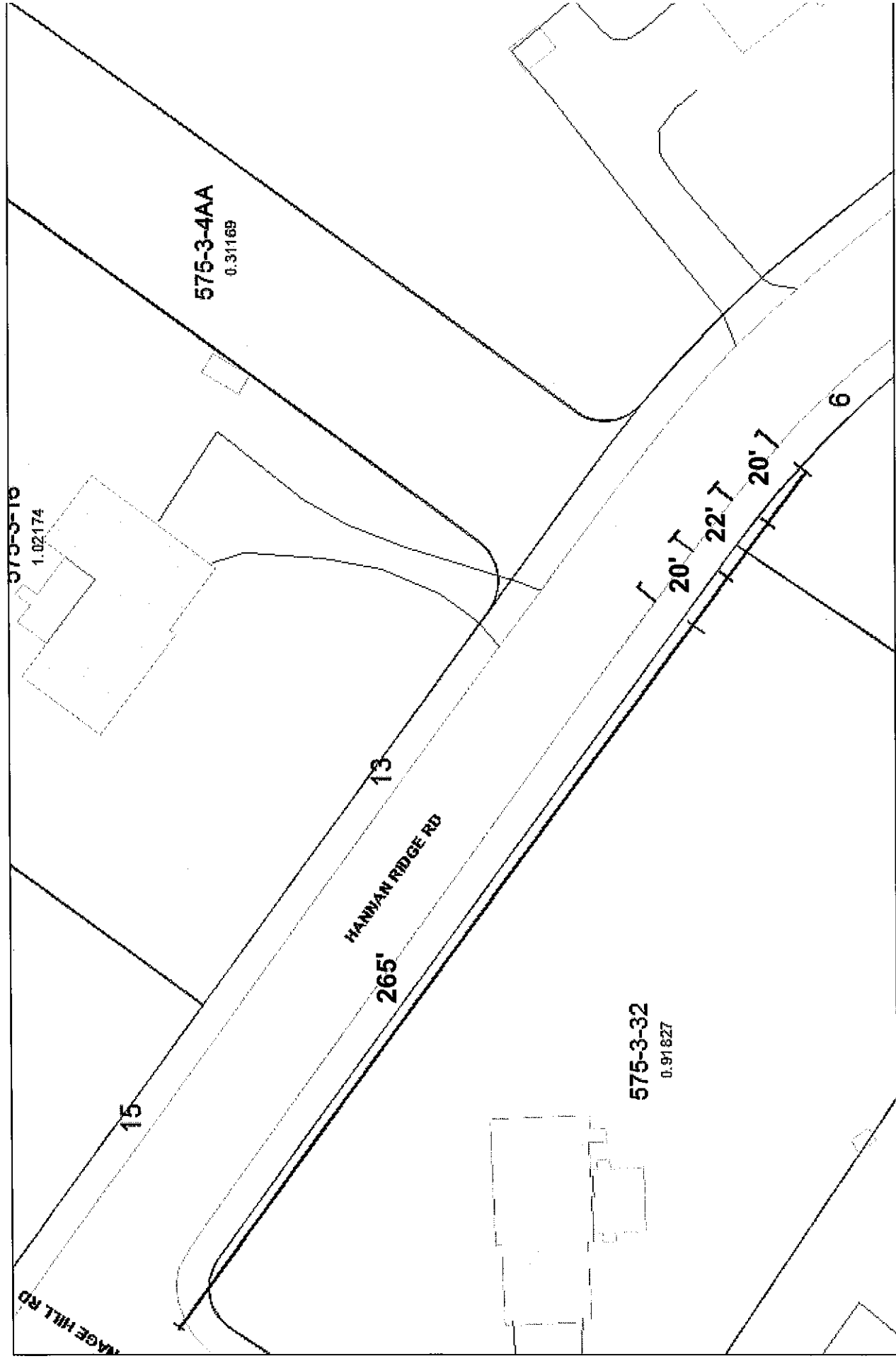
Please contact me if you have any questions.

Sincerely,

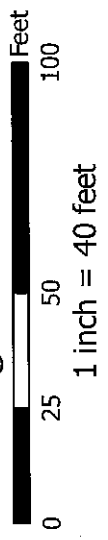


John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Moore, Lynch, Mead



Hannan Ridge Road - Trail Parking



City Of Haverhill, MA
 Engineering — Division
 Date produced: 8/12/2024

This map was produced from the City of Haverhill's Geographic Information System.
 The City expressly disclaims any liability for use of this map.



ATKINSON

Foote Brook

Camp Brook

Essex County Greenbelt owned land atop Parsonage Hill



City Of Haverhill, MA
Engineering — Division
Date produced: 8/12/2024

0 275 550 1,100 Feet
1 inch = 400 feet



This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

14.2

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **DELETING** the following:

Portland Street:	No Parking	24 hours
In front of #103	(except for 1 24-hour parking space)	

Also, BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Observatory Avenue:	No Parking	24 hours
In front of #12	(except for 1 24-hour parking space)	

Cogswell Street:	No Parking	24 hours
In front of #109	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

August 12, 2024


**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *103 Portland Street – HPS-24-18 - Delete Handicap Parking*
12 Observatory Avenue – HPS-24-15 - Add Handicap
Parking
109 Cogswell Street – HPS-24-16 - Add Handicap Parking

As requested, see attached ordinance for deleting or adding handicap spots at the subject locations.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Pistone, Mead



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Kimball Street:

In front of #8

No Parking

(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

RECEIVED
CITY ENGINEER
AUG 13 2024

August 13, 2024

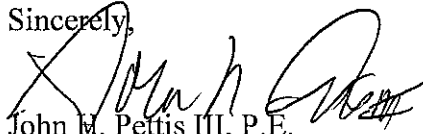
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: 8 Kimball Street – HPS-24-17 - Add Handicap Parking

As requested, see attached ordinance for adding handicap spot at the subject location.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Pistone, Mead

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

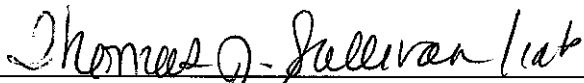
1511
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

HAVERHILL CITY CLERK AUG 14 2024

August 14, 2024

To: President and Members of the City Council:

Council President Sullivan wishes to discuss the status of Holy Family Hospital Haverhill.


Council President Thomas J. Sullivan

(meeting 8.20.2024)

CITY COUNCIL

Thomas J. Sullivan, President

Timothy J. Jordan, Vice President

John A. Michitson

Colin F. LePage

Melissa J. Lewandowski

Catherine P. Rogers

Shaun P. Toohey

Michael S. McGonagle

Katrina Hobbs Everett

Devan Ferreira

Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCOUNCIL@HAVERHILLMA.GOV

15.2

HAU CITY CLERK AUG15/24 AM 0418

August 14, 2024

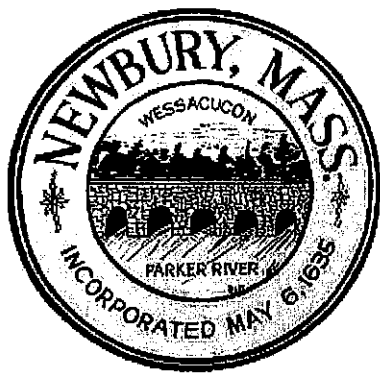
To: President and Members of the City Council:

Council President Sullivan wishes to discuss the Whittier Regional Vocational Technical High School community agreement.



Council President Thomas J. Sullivan

(meeting 8.20.2024)



Town of Newbury
Select Board
12 Kent Way, Suite 101
Byfield, MA 01922
Phone: 978-465-0862
Fax: 978-572-1228

HAU CITY CLERK AUG15/24 PM 2:58

April 22, 2024

Sean Reardon, Mayor
60 Pleasant Street
P.O. Box 550
Newburyport, MA 01950

Re: Next Steps on Whittier Regional Vocational High School Agreement

Dear Mr. Reardon,

The Town of Newbury's Selectboard (Board) offers the following response to Newburyport's March 6th, 2024 call for regional collaboration on potential amendments to the *Agreement with Respect to the Establishment of a Vocational Regional School District* document ("Regional Agreement", or Agreement) for Whittier Regional Vocational High School. At a meeting held on April 9th, 2024 the Board voted as follows in response to Attachment A, Section C., *Newburyport's Priorities*, and Section D., *Options if Amendment is Not Possible*, supplied by the City of Newburyport:

1. Reapportionment of Operating and Capital Costs - Section IV
The Board voted unanimously to support "both operating and capital costs be based on enrollment at Whittier." However, the Board is not in favor of using a "rolling average over four years".
2. Amendment Process - Section VII
The Board voted unanimously to support Newburyport's position on this suggested amendment.
3. New Weighted Voting Section
The Board voted unanimously in opposition to a new weighted voting section.
4. New Removal of Committee Members Section
The Board voted unanimously in opposition to this suggested amendment.
5. Formalize Procedures for Incurring Debt
The Board voted unanimously to support Newburyport's position on this suggested amendment.
6. Simplified Withdrawal Procedures - Section IX
The Board voted unanimously to support Newburyport's position on letter "a" of this suggested amendment. The Board supports a two-thirds majority of member municipalities to withdraw.

Newbury Response on WRVHS agreement

10-1-2024

The Board voted unanimously in opposition to letter “b” of this suggested amendment.

7. Budget and Operations Reporting and Review - Section V

The Board voted unanimously to support Newburyport’s position on all sections of this suggested amendment.

8. School Choice

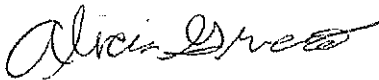
The Board voted unanimously in opposition to the suggested amendment related to School Choice.

D. Options if Amendment is Not Possible

The Board voted unanimously to support Newburyport’s position on further action if the suggested amendments to the agreement are not possible.

Additionally, the Board voted on a proposed amendment, as discussed at a Whittier School Task Force meeting on April 3rd, 2024, to allow individual municipalities to appoint their representatives to the Whittier School Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alicia Greco".

Alicia Greco, Chair

Cc: City Solicitor
Andrew Levine, Chief of Staff

Attachment A

Next Steps on Whittier Regional Vocational High School Agreement
City of Newburyport

Dated: March 6, 2024

The City of Newburyport has worked with the City Solicitor and Special Counsel to review options available and the City's priorities regarding the Whittier Regional Vocational High School Agreement. Given that any next steps will require regional collaboration, the City would like to share its priorities and approach so that we can determine how best to work with other member communities to reach a solution and create a more unified district that will benefit every municipality, as well as Whittier and its students. The City supports a process that leads to amendments of the Regional Agreement, and we look forward to working with the other municipalities to achieve this.

A. Background

The Whittier Regional Vocational Technical School District ("Whittier VOC District") was created pursuant to Special Act Chapter 156 of the Acts of 1967 (the "Acts"), which set forth the authority of the Whittier VOC District and its School Committee (the "Committee"). In turn, the operating processes and principles for the Whittier VOC District are set forth in an agreement entered into on July 26, 1967 (the "Agreement") pursuant to the Acts. Following approval by the municipalities comprising the Whittier VOC District, the Agreement was enacted by virtue of Chapter 381 of the Acts of 1969. (Copies of the 1967 and 1969 Acts, and the Agreement are appended hereto as Attachments "1-3" respectively for ease of reference).¹

Based on review of documents provided by Whittier VOC District in response to a public record request last month, with the exception of language purportedly added as Section XIV to the Agreement which pertains to Merrimac's admission in 1972 and a 1974 amendment which amended the deadline dates for annual budgets at Section 5 of the Agreement, the terms of the Agreement remain controlling.²

¹ It is Newburyport's position that because the Whittier VOC District was created by special law and its governing Agreement was entered into pursuant to the Acts, the terms of the Acts are generally controlling for purposes of establishing the powers and duties of the district, rather than M.G.L. c. 71, although we note that many of the requirements and duties outlined in M.G.L. c. 71 are reflected in the Acts and/or the Agreement.

² The public record response included a copy of Chapter 510 of the Acts of 1970, which authorizes district school committees to amend agreements by majority vote changing the dates of payment of capital and operating costs (in contrast to procedures for any other types of amendments), and a 1999 Act amending Chapter 156 of the 1967 Acts, which redefined and/or confirmed the makeup of the School Committee as two (2) representatives from each city and one (1) representative from each town. The response also included a list of four purported "amendments to original agreement": one was admitting Merrimac as a member of the VOC District (1972), two amended the payment schedule for the operational budget (1973, 1974); and one amended the dates by which budgets must be adopted (and by which amounts so apportioned

There are currently 11 municipalities in the Whittier VOC District: three cities (Haverhill, Newburyport, and Amesbury) and eight towns (Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, and West Newbury).³

B. Procedure to Amend the Agreement

Section VII of the Agreement identifies the procedures for its amendment. An amendment can be initiated in two ways: either by a majority vote of all members of the Committee or by a petition signed by 5% of the registered voters of any member municipality. In either case, the secretary of the Committee then gives notice to the city councils and select boards for the member cities and towns, respectively, enclosing a copy of the proposal, and in the case of a proposal by petition, a copy of the proposal along with a certified registered voters list. The city council then votes on whether to accept the proposed amendment at a regular or special meeting of the council within 60 days of receiving notice of the proposed amendment. The select board for each member town will include the proposal (or substance thereof) in the warrant for the next annual or special town meeting. An amendment only takes upon acceptance by all member municipalities, accomplished by a majority vote of either the city council (for cities) or by majority vote at a town meeting (for towns).

Although not specified in the Agreement, approval by the Commissioner of the Department of Elementary and Secondary Education is also required for any amendment to a regional agreement.

Finally, a favorable vote of any amendments to the Agreement must be unanimous because of the requirement at Section VII(C) of the Agreement that acceptance by each city council and each town at a town meeting is required by majority vote in support of any proposed amendments to the Agreement.

C. Newburyport's Priorities

On February 14, 2024, three weeks following the failed vote to fund construction of a new school, the School Committee voted to withdraw the statement of interest from the MSBA pipeline. Although the possibility remains to resubmit plans to the MSBA in the future, that is likely years away and there are no short-term plans for significant asks in the capital improvement plan.

to each member municipality must be certified (1974). (Copies are respectively appended hereto as Attachment "4"). It is unclear at this time if proper procedures were followed in ratifying the above-referenced purported amendments.

³ The towns of Boxford and Topsfield were invited to participate under the Acts of 1967 and were signatories to the Agreement but declined to actually join the VOC District. It does not appear that any municipalities have ever withdrawn from the VOC District.

Based on discussions with representative from member municipalities following the vote, this appears to be the perfect time to consider amendments to the Regional Agreement and momentum towards that end appears favorable: we understand some members have likewise begun to develop their own proposed changes. The City believes that there are a number of revisions that would benefit each municipality, and the Whittier VOC District as a whole, such that unanimous approval of the amendments is realistic. In order to commence the discussion of amending the Agreement, the City provides below the following list of proposed suggestions for amendments for consideration:

1. Reapportionment of Operating and Capital Costs – Section IV

- a. The City would like to see both operating and capital costs be based on enrollment at Whittier. Its preferred option is using a rolling average over four years (with a minimum enrollment charge of 1 student); currently operational costs are based on a community's proportion of students attending Whittier in one year, and capital costs are based on enrollment of all students residing in a municipality and attending schools there from grade one through twelve.

2. Amendment Process - Section VII

- a. The City's preference is to require approval by a two thirds majority of other member municipalities to amend the Agreement; the Agreement currently requires approval of all member municipalities; and
- b. The City would also consider a change to the mechanism for calculating the percentage of signatures by registered voters required for petition-initiated amendments, which is currently set at 5% for all member municipalities.

3. New Weighted Voting Section

- a. The City would like to give member municipalities with greater numbers of students a more proportional say in Committee decisions (with an exclusion for weighted voting as it relates to incurring debt) by having some portion of each member's vote be based on a rolling average of student enrollment at Whittier for that member municipality.

4. New Removal of Committee Members Section

- a. Add provisions to allow for removal or recall of an appointed member of the Committee via the entity that appoints them by 2/3 majority vote, as long as due process considerations apply.

5. Formalize Procedures for Incurring Debt

- a. The City would like to confirm that the provisions set forth at Section 5(d) in the Acts of 1967 control and/or discuss the options of using the procedures set forth in

M.G.L. c. 71, § 16(d) or M.G.L. c. 71, § 16(n) going forward. It is the City's position that discussion regarding this matter is necessary to resolve any further dispute concerning permitting a district-wide election, which is not explicitly allowed under the terms of the Agreement or the Acts of 1967.

6. Simplified Withdrawal Procedures – Section IX

- a. To require approval by a two-thirds majority of other member municipalities; currently requires approval of all members; and
- b. Remove withdrawing member's liability for any debt incurred by the district following receipt of member's notice of intent to withdraw.

7. Budget and Operations Reporting and Review – Section V

- a. Confirm that current budgets are following the terms of M.G.L. c. 71 § 16B and not Section V of the Agreement. This would require a two thirds majority to approve the budget.
- b. The City would like the budget to include more detailed break-out of certain budget items and/or requirement to provide such information upon request by a member municipality; and
- c. Revise timing to better conform to the fiscal year and current and/or common practices.

8. School Choice

- a. The City is open to amending the Agreement to allow for annual consideration of School Choice by the School Committee, rather than granting approval in the Agreement.

D. Options if Amendment is Not Possible.

In the event the community members of the Whittier VOC District are unable to agree upon terms amending the Agreement, the following options should be further explored:

1. Seek a legislative amendment of the Acts; and/or
2. File litigation in either MA Superior Court or U.S. District Court for the District of Massachusetts for declaratory judgment claims, contract claims, equal rights and due process claims, and or any other applicable claims.

These options have not been fully analyzed at this time and will require further research based upon the fact pattern that is presented after seeking to amend the Agreement.

Please be advised that the above list of options is not an exhaustive list, but rather the City's effort to commence a dialogue with other member municipalities in hopes to establish a tone of cooperation that will pave the way for a brighter future at Whittier VOC District.

Thank you for your attention to this matter.

Priorities

Public Meeting Format

Public Posting Requirements for Meetings

Debt Exclusion Voting Process

Establishing a District Commission for Oversight

Curriculum Alignment/Coordination

School Choice

Budget Reporting Requirements

Withdrawal Procedures

Procedure for Incurring Debt

School Committee Removal Procedures

School Committee Appointment Process

Weighted Voting/SC Representation

Amendment Process (of agreement)

Apportionment of Capital Costs

Apportionment of Operating Costs

9

8

7

6

5

4

3

2

1

0

Reps Selected as #1

Reps Selected as #2

Reps Selected as #3

Reps Selected as #4

Reps Selected as #5



Mayor Amesbury Survey and Results

Whittier Regional Agreement

Prioritization

The following includes a list of terms that have been vocalized as concerns to be updated within the agreement for the Whittier Vocational Regional School District. Please prioritize these items according to your interests to help us organize which items to work on together first. This might help us come to consensus on low hanging fruit in a more efficient manner.

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* Indicates required question



Rank the options below, 1 being top priority, 15 being lowest priority. Each number/rank should only be used once.

*

	1	2	3	4	5	6	7	8
Apportionment of Operating Costs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Apportionment of Capital Costs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amendment Process (of the agreement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Weighted Voting/SC Representation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Committee Appointment Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Committee Removal Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Procedure for Incurring Debt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Withdrawal Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Reporting Requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Choice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curriculum Alignment/Coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Establishing a District Commission for Oversight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debt Exclusion Voting Process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Posting								

Requirements for
Meetings

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Public Meeting Format

Public Meeting Format

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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nothing.

Your answer

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PRESS RELEASE

Healey-Driscoll Administration to Explore Shared Campus Model for Whittier Regional Vocational Technical High School and Northern Essex Community College

Seeks Community Input to Help Modernize, Expand Access, and Deliver Effective Educational Opportunities at Both Institutions

FOR IMMEDIATE RELEASE:
4/04/2024

Governor Maura Healey and Lt. Governor Kim Driscoll
Executive Office of Education

MEDIA CONTACT
Karissa Hand, Press Secretary
Phone
617-725-4025 (tel:6177254025)

BOSTON — Today, the Healey-Driscoll administration announced initial steps to explore a shared campus model for Whittier Regional Vocational Technical High School (WT) and Northern Essex Community College (NECC) on NECC's Haverhill campus, a collaborative effort with state and local partners that aims to meet the evolving educational needs of the region's students and communities, efficiently and affordably.

Healey Driscoll Admin. to Explore Shared Campus

This partnership with NECC and WT will explore ways to create a new, modern facility for Whittier Tech, allow for expanded access to postsecondary education across northeastern Massachusetts, and increase enrollment capacity at both institutions and make them more affordable. It will also open up new avenues for potential additional funding sources beyond cities and towns in the Merrimack Valley.

"Our administration knows that a new, modern facility is needed for Whittier Tech, but we also understand the communities' concerns about cost," said **Governor Maura Healey**. "This potential collaboration between Whittier Regional Vocational Technical High School and Northern Essex Community College aims to meet the needs of our students and communities in an efficient, affordable and innovative way. In the coming weeks, our administration will be engaging with local officials to provide information about this vision and receive their feedback. We're grateful for the leadership of NECC President Lane Glenn and Whittier Tech Superintendent Maureen Lynch and look forward to our continued partnership as we work toward a solution that will benefit our students, educators, communities and economy."

"This is a pivotal moment for education and workforce development," said **Lieutenant Governor Kim Driscoll**. "This effort is intended to generate a shared commitment across the district to develop a plan that will meet the demands of our students in an ever-changing economy, while also accounting for the financial demands of municipal budgets."

"NECC and Whittier Tech have similar missions and have been successfully collaborating on Early College and adult vocational programs for years," said **Lane Glenn, President of Northern Essex Community College**. "With better paying jobs requiring some kind of postsecondary education and training, exploring an innovative shared campus model has tremendous potential for students, families, communities, and the regional workforce needs of the Merrimack Valley."

"Whittier Tech is excited about the possibility of working with NECC and exploring opportunities to combine our resources to support our students and our workforce," said **Whittier Tech Superintendent Maureen Lynch**. "We're grateful to the Healey-Driscoll administration for their leadership on this innovative proposal that has the potential to be truly transformative for our school and our economy."

"We know that the spaces that our students and educators spend time in can facilitate or inhibit learning," said **Secretary of Education Dr. Patrick Tutwiler**. "I look forward to working with NECC President Lane Glenn, Whittier Tech Superintendent Maureen Lynch and our state and local partners on this innovative collaboration and shared commitment that centers student and educator experiences and sets them up for success, while also supporting the local community and economy."

The Healey-Driscoll administration will work collaboratively with Northern Essex Community College and Whittier Regional Vocational Technical High School to convene legislators, municipal officials, and other regional stakeholders to discuss this initiative, obtain feedback, and foster collaboration to explore the possibility of a new high school building and site proposal for Whittier Tech.

In collaboration with NECC and Whittier Tech, the administration intends to engage the communities of Amesbury, Georgetown, Groveland, Haverhill, Ipswich, Merrimac, Newbury, Newburyport, Rowley, Salisbury, and West Newbury to address previous challenges, drive innovation for our students, and garner excitement across the district.

Statements of Support:

Katherine Craven, Chair of the Massachusetts Board of Secondary and Elementary Education and former Executive Director of the Massachusetts School Building Authority:

"Governor Healey and Lt. Governor Driscoll are blazing a new and inventive trail for students of Whittier Regional Vocational Technical High School, culminating not only in access to higher quality learning facilities through Northern Essex Community College, but also exposure to the benefits of post-secondary education. This proposal has national implications because of its creative sharing of joint facilities, the elimination of unnecessary educational silos, making the best use of limited taxpayer construction dollars and maximizing learning opportunities for our vocational students, who are the future problem solvers and creative thinkers of Massachusetts."

Senate Minority Leader Bruce Tarr (R-Gloucester):

"Clearly the challenges presented by the deteriorating building conditions at Whittier demand a response informed by an inclusive, collaborative, and financially responsible conversation between all of its stakeholders, including the member communities that have many serious and legitimate concerns. Exploring a partnership with Northern Essex Community College offers an innovative path that will bring the many strengths of NECC to

the table in pursuit of a collaboration that could capitalize on the synergy of co-location to modernize and expand facilities, programs, and capacity through the power of both schools working together. I am encouraged by the prospects for a respectful, productive, and energetic process to capture the potential represented by this possible partnership."

State Senator Barry Finegold (D-Andover):

"It is clear that Whittier Tech needs a new school building, and I appreciate the Healey-Driscoll Administration's creative proposal for maximizing educational services for young people in our region. This problem solving between school leaders, local and state partners demonstrate dedication to delivering for our students."

State Senator Pavel Payano (D-Lawrence):

"The proposal to explore a collaborative campus for Whittier Tech and Northern Essex Community College is both astute and imperative. This initiative underscores our unwavering commitment to enhancing our vocational education institution which is critical to fortifying our local economy and community. I commend Governor Healey for her proactive leadership in spearheading efforts to devise a resolution that stands to enrich the educational experience for students in my district. The joint effort between Whittier and Northern Essex marks a pivotal step towards equipping our students with the skills and opportunities that will lead to fulfilling well-paying careers."

State Representative Andy X. Vargas (D-Haverhill):

"Whittier Tech plays a critical role for our students, adult learners, manufacturers and our regional economy. The school is a catalyst for economic opportunity and social mobility. That's why our delegation is so committed to realizing a suitable and world class facility. I'm grateful that the Healey-Driscoll Administration, NECC, and the Treasurer's office are open to exploring this model and appreciate their continued partnership."

State Representative Kristin E. Kassner (D-Hamilton):

"I am encouraged by the out-of-the-box thinking on this important issue and thank the Healey-Driscoll Administration for convening this discussion. This partnership has the potential to offer an unmatched opportunity to create an integrated educational campus – giving all students access to state-of-the art skilled trade labs as well as top-level access to early college. This relationship can only strengthen Whittier and Northern Essex Community College by providing seamless educational pathways that will better prepare our young people to enter the modern workforce."

State Representative Dawne Shand (D-Newburyport):

"A workforce education that is pragmatic, accessible to all who want to pursue it, affordable for every family, and above all, excellent—that's the galvanizing vision behind the NECC and Whittier project. The First Essex is grateful to Governor Healey and Lieutenant Governor Driscoll for spearheading this initiative."

State Representative Ryan Hamilton (D-Methuen):

"Partnerships between our vocational schools and community colleges are crucial for connecting our young people with the training and education they need to thrive in the workforce. I am thrilled to see two Merrimack Valley institutions come together to address a tough situation with creativity and collaboration. Thank you to the Healey-Driscoll Administration for your leadership in fostering a regional solution that centers our students, educators, and diverse community needs."

State Representative Adrienne Ramos (D-North Andover):

"I'm thrilled to learn about this project. The greater Whittier Tech community has grappled with the balance of replacing or repairing this important school and the budget limitations of small member towns. I commend the administration for this creative and fresh look at the vocational model to amplify and support Essex County. I look forward to working with the administration in pursuit of the project."

Amesbury Mayor Cassandra Gove:

"It's reassuring that our efforts and the voice of local voters were heard beyond our borders. I'm incredibly grateful for the Governor's team and thought leaders in our region for their willingness to think outside the box and forge a new path for our students to achieve success and access to career training."

Haverhill Mayor Melinda Barrett:

"I am grateful to the Governor, Lieutenant Governor and NECC for their partnership and commitment to ensuring that Whittier Voc Tech will continue to provide a valuable education to Haverhill students while simultaneously preparing them to successfully meet the vocational workforce demands of the region."

Mayor of Newburyport Sean Reardon:

"I'm cautiously optimistic about the possibility of a partnership between Whittier Voc-Tech and NECC. I know this is a successful model used around the country. Newburyport is committed to continue the work towards an amended regional agreement that hopefully will help pave the way towards a solution that is a win for Whittier, NECC, the

Commonwealth and all eleven cities and towns. I'm thankful to the Healey-Driscoll Administration and Lane Glenn for continuing to think out of the box and work collaboratively towards solutions."

Groveland Town Administrator Rebecca Oldham:

"This partnership will provide an opportunity for the Whittier Regional School District and Northern Essex Community College to utilize resources and funding options more efficiently so that we are able to continue to provide quality education and workforce training in the Merrimack Valley. We are grateful to Governor Healey and Lieutenant Governor Driscoll for initiating this effort and working closely with local municipalities."

Ipswich Town Manager Stephen Crane:

"One of the things that became apparent during the debate about the proposed new Whittier School building is that the decades-old regional vocational school agreements, which in some cases pre-date the passage of Proposition 2.5, need to be reconsidered. The proposed partnership with Northern Essex Community College is a perfect opportunity to do just that—and more. The widespread support for vocational education, combined with a new paradigm involving community colleges, could give students more learning opportunities while providing additional resources to cities and towns. It could redefine 'win-win'."

West Newbury Town Manager Angus Jennings:

"We recently became aware of the involvement of Governor Healey's and Lt. Gov. Driscoll's office in facilitating an expanded partnership between Whittier Tech and NECC. This is welcome and exciting news and suggests potential to substantially advance this regionally significant initiative in a creative way. Whittier Tech is fundamentally important to our region, yet its governing document – a 1960s-era Regional Agreement – has created obstacles to solving the well-known deficiencies in the school's physical plant. A partnership with NECC could result in win/win/win outcomes for both educational institutions, and for the eleven cities and towns in the Whittier Tech district, whether through innovative land use planning, expanded programmatic collaboration among the two institutions' students and faculty, or both. It could also expand eligibility for funding sources that haven't been available solely for the proposed Whittier Tech school building project. The Governor's and Lt. Governor's active engagement in this effort offers real promise to move forward in parallel on both the school building project, and the underlying framework for collaboration among the communities in our region. We welcome this development and look forward to being an active partner."

Alexandria Eberhardt, President & CEO, Greater Haverhill Chamber of Commerce:

"This strategic partnership between NECC and Whittier Tech is as exciting as it is necessary for our region's economic future. Workforce development as a catalyst for regional economic growth is a core priority in the work of the Greater Haverhill Chamber. As our regional industries and businesses evolve, strategic partnerships will be paramount in meeting our current and future workforce needs. The Greater Haverhill Chamber currently has strong workforce partnerships with MakeIT Haverhill, Northern Essex Community College and UMass Lowell, and we are looking forward to further enhancing the regional ecosystem of workforce development."

Joseph Bevilacqua, President/CEO, Merrimack Valley Chamber of Commerce:

"As an advocate for transformative programming, this initiative promises to enhance both vocational education and academic achievement, alongside workforce skill training, through a synergistic partnership with Northern Essex Community College (NECC). Such collaborations are essential for preparing a future workforce that is both versatile and highly skilled, meeting the evolving demands of our economy."

Sheila Beach, Executive Director, Amesbury Chamber of Commerce:

"As strong advocates for workforce development, we are excited to learn about the possibility of an alliance between Whittier Technical High School and Northern Essex Community College. This partnership has the potential to create even more opportunities for individuals of all ages to pursue highly skilled trades and advanced education in our community. By joining forces, these institutions can continue their legacy of empowering individuals and strengthening our workforce, ensuring a bright future for our community."

Nate Allard, President, Greater Newburyport Chamber of Commerce & Industry:

"As an alumnus of Northern Essex Community College (NECC) with a longstanding commitment to skills-based trades and vocational training, I am genuinely excited to embrace innovative proposals from our esteemed government and academic leaders. The dynamic workforce in Newburyport, and throughout the Merrimack Valley, necessitates a comprehensive approach to training and educating students in essential job sectors that are currently in demand and will continue to be vital in the future. We are enthusiastic about the opportunities this partnership presents and are committed to actively engaging in dialogue to ensure our business needs are addressed throughout this collaborative process."

###

Media Contact

Karissa Hand, Press Secretary

Phone

617-725-4025 (tel:6177254025)



Governor Maura Healey and Lt. Governor Kim Driscoll

Since taking office, Governor Healey and Lieutenant Governor Driscoll's top priority has been building a Massachusetts that's competitive, equitable, and affordable for every family, worker, and business.

Executive Office of Education

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Whittier Regional Agreement Working Group

Amesbury

Kassandra Gove, Mayor
Claudel Frederique, City Council

Georgetown

Orlando Pacheco, Town Administrator

Groveland

Rebecca Oldham, Town Administrator
Jason Naves, Select Board

Haverhill

Melinda Barrett, Mayor

Ipswich

Stephen Crane, Town Manager

Merrimac

Carol McLeod, Town Administrator

Newbury

Tracy Blais, Town Administrator
William DiMaio, Select Board

Newburyport

Sean Reardon, Mayor
Ben Harman, City Council

Rowley

Cliff Pierce, Select Board

Salisbury

Neil Harrington, Town Manager
Ronalee Ray-Parrott, Select Board

West Newbury

Angus Jennings, Town Manager
Chris Wile, Select Board

Whittier Regional Vocational School

Maureen Lynch, Superintendent

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Subcommittees

*Maureen Lynch can be reached by email at mlynch@whittier.tec.ma.us to be included in subcommittee meetings.

**Melinda Barrett asked to be included in meetings of each subcommittee. Her email is mayor@cityofhaverhill.com.

Agreement Procedures/Administration

- Amendment Process
- Withdrawal Procedures
- Establishing a District Commission for Oversight

Name	Position	Community	Email
Chris Manni	Select Board Chair	Merrimac	selectman2@townofmerrimac.com
Sean Reardon	Mayor	Newburyport	sreardon@newburyportma.gov
Jason Naves	Board of Selectmen member	Groveland	jnaves@grovelandma.com
Claudel Frederique	City Councilor	Amesbury	cfrederique@amesburyma.gov
Orlando Pacheco	Town Administrator	Georgetown	opacheco@georgetownma.gov
Chris Wile	Select Board	West Newbury	cwile@wnewbury.org

Updated July 25, 2024

Whittier Regional Agreement Working Group and Subcommittees

Whittier Regional Agreement Working Group

Finances

- Debt Exclusion Voting Process
- Budget Reporting Requirements
- Procedure for Incurring Debt
- Apportionment of Capital Costs

Name	Position	Community	Email
Stephen Crane	Town Manager	Ipswich	stephenc@ipswichma.gov
Neil Harrington	Town Manager	Salisbury	nharrington@salisburyma.gov
Angus Jennings	Town Manager	West Newbury	townmanager@wnewbury.org
Tracy Blais	Town Administrator	Newbury	townadmin@townofnewbury.org
Carol McLeod	Town Administrator	Merrimac	cmcleod@townofmerrimac.com
Rebecca Oldham	Town Administrator	Groveland	roldham@grovelandma.com
Cliff Pierce	Selectman	Rowley	cliffmpierce@gmail.com

School Committee/Communications

- SC Member Appointment Process
- SC Member Removal Process
- Weighted Voting/SC Representation

Name	Position	Community	Email
Ronalee Ray-Parrott	Chair of the Salisbury BOS	Salisbury	ray-parrott@comcast.net
Ben Harman	City Councilor	Newburyport	bharman@newburyportma.gov
Kassandra Gove	Mayor	Amesbury	govek@amesburyma.gov
William DiMaio	Select Board	Newbury	wdimaio@townofnewbury.org

Updated July 25, 2024

Next Steps on Whittier Regional Vocational High School Agreement
City of Newburyport

Dated: March 6, 2024

The City of Newburyport has worked with the City Solicitor and Special Counsel to review options available and the City's priorities regarding the Whittier Regional Vocational High School Agreement. Given that any next steps will require regional collaboration, the City would like to share its priorities and approach so that we can determine how best to work with other member communities to reach a solution and create a more unified district that will benefit every municipality, as well as Whittier and its students. The City supports a process that leads to amendments of the Regional Agreement, and we look forward to working with the other municipalities to achieve this.

A. Background

The Whittier Regional Vocational Technical School District ("Whittier VOC District") was created pursuant to Special Act Chapter 156 of the Acts of 1967 (the "Acts"), which set forth the authority of the Whittier VOC District and its School Committee (the "Committee"). In turn, the operating processes and principles for the Whittier VOC District are set forth in an agreement entered into on July 26, 1967 (the "Agreement") pursuant to the Acts. Following approval by the municipalities comprising the Whittier VOC District, the Agreement was enacted by virtue of Chapter 381 of the Acts of 1969. (Copies of the 1967 and 1969 Acts, and the Agreement are appended hereto as Attachments "1-3" respectively for ease of reference).¹

Based on review of documents provided by Whittier VOC District in response to a public record request last month, with the exception of language purportedly added as Section XIV to the Agreement which pertains to Merrimac's admission in 1972 and a 1974 amendment which amended the deadline dates for annual budgets at Section 5 of the Agreement, the terms of the Agreement remain controlling.²

¹ It is Newburyport's position that because the Whittier VOC District was created by special law and its governing Agreement was entered into pursuant to the Acts, the terms of the Acts are generally controlling for purposes of establishing the powers and duties of the district, rather than M.G.L. c. 71, although we note that many of the requirements and duties outlined in M.G.L. c. 71 are reflected in the Acts and/or the Agreement.

² The public record response included a copy of Chapter 510 of the Acts of 1970, which authorizes district school committees to amend agreements by majority vote changing the dates of payment of capital and operating costs (in contrast to procedures for any other types of amendments), and a 1999 Act amending Chapter 156 of the 1967 Acts, which redefined and/or confirmed the makeup of the School Committee as two (2) representatives from each city and one (1) representative from each town. The response also included a list of four purported "amendments to original agreement": one was admitting Merrimac as a member of the VOC District (1972), two amended the payment schedule for the operational budget (1973, 1974); and one amended the dates by which budgets must be adopted (and by which amounts so apportioned

Final Memo 3.6.24

There are currently 11 municipalities in the Whittier VOC District: three cities (Haverhill, Newburyport, and Amesbury) and eight towns (Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, and West Newbury).³

B. Procedure to Amend the Agreement

Section VII of the Agreement identifies the procedures for its amendment. An amendment can be initiated in two ways: either by a majority vote of all members of the Committee or by a petition signed by 5% of the registered voters of any member municipality. In either case, the secretary of the Committee then gives notice to the city councils and select boards for the member cities and towns, respectively, enclosing a copy of the proposal, and in the case of a proposal by petition, a copy of the proposal along with a certified registered voters list. The city council then votes on whether to accept the proposed amendment at a regular or special meeting of the council within 60 days of receiving notice of the proposed amendment. The select board for each member town will include the proposal (or substance thereof) in the warrant for the next annual or special town meeting. An amendment only takes upon acceptance by all member municipalities, accomplished by a majority vote of either the city council (for cities) or by majority vote at a town meeting (for towns).

Although not specified in the Agreement, approval by the Commissioner of the Department of Elementary and Secondary Education is also required for any amendment to a regional agreement.

Finally, a favorable vote of any amendments to the Agreement must be unanimous because of the requirement at Section VII(C) of the Agreement that acceptance by each city council and each town at a town meeting is required by majority vote in support of any proposed amendments to the Agreement.

C. Newburyport's Priorities

On February 14, 2024, three weeks following the failed vote to fund construction of a new school, the School Committee voted to withdraw the statement of interest from the MSBA pipeline. Although the possibility remains to resubmit plans to the MSBA in the future, that is likely years away and there are no short-term plans for significant asks in the capital improvement plan.

to each member municipality must be certified (1974). (Copies are respectively appended hereto as Attachment "4"). It is unclear at this time if proper procedures were followed in ratifying the above-referenced purported amendments.

³ The towns of Boxford and Topsfield were invited to participate under the Acts of 1967 and were signatories to the Agreement but declined to actually join the VOC District. It does not appear that any municipalities have ever withdrawn from the VOC District.

Based on discussions with representative from member municipalities following the vote, this appears to be the perfect time to consider amendments to the Regional Agreement and momentum towards that end appears favorable; we understand some members have likewise begun to develop their own proposed changes. The City believes that there are a number of revisions that would benefit each municipality, and the Whittier VOC District as a whole, such that unanimous approval of the amendments is realistic. In order to commence the discussion of amending the Agreement, the City provides below the following list of proposed suggestions for amendments for consideration:

1. Reapportionment of Operating and Capital Costs – Section IV

- a. The City would like to see both operating and capital costs be based on enrollment at Whittier. Its preferred option is using a rolling average over four years (with a minimum enrollment charge of 1 student); currently operational costs are based on a community's proportion of students attending Whittier in one year, and capital costs are based on enrollment of all students residing in a municipality and attending schools there from grade one through twelve.

2. Amendment Process - Section VII

- a. The City's preference is to require approval by a two thirds majority of other member municipalities to amend the Agreement; the Agreement currently requires approval of all member municipalities; and
- b. The City would also consider a change to the mechanism for calculating the percentage of signatures by registered voters required for petition-initiated amendments, which is currently set at 5% for all member municipalities.

3. New Weighted Voting Section

- a. The City would like to give member municipalities with greater numbers of students a more proportional say in Committee decisions (with an exclusion for weighted voting as it relates to incurring debt) by having some portion of each member's vote be based on a rolling average of student enrollment at Whittier for that member municipality.

4. New Removal of Committee Members Section

- a. Add provisions to allow for removal or recall of an appointed member of the Committee via the entity that appoints them by 2/3 majority vote, as long as due process considerations apply.

5. Formalize Procedures for Incurring Debt

- a. The City would like to confirm that the provisions set forth at Section 5(d) in the Acts of 1967 control and/or discuss the options of using the procedures set forth in

M.G.L. c. 71, § 16(d) or M.G.L. c. 71, § 16(n) going forward. It is the City's position that discussion regarding this matter is necessary to resolve any further dispute concerning permitting a district-wide election, which is not explicitly allowed under the terms of the Agreement or the Acts of 1967.

6. Simplified Withdrawal Procedures – Section IX

- a. To require approval by a two-thirds majority of other member municipalities; currently requires approval of all members; and
- b. Remove withdrawing member's liability for any debt incurred by the district following receipt of member's notice of intent to withdraw.

7. Budget and Operations Reporting and Review – Section V

- a. Confirm that current budgets are following the terms of M.G.L. c. 71 § 16B and not Section V of the Agreement. This would require a two thirds majority to approve the budget.
- b. The City would like the budget to include more detailed break-out of certain budget items and/or requirement to provide such information upon request by a member municipality; and
- c. Revise timing to better conform to the fiscal year and current and/or common practices.

8. School Choice

- a. The City is open to amending the Agreement to allow for annual consideration of School Choice by the School Committee, rather than granting approval in the Agreement.

D. Options if Amendment is Not Possible.

In the event the community members of the Whitter VOC District are unable to agree upon terms amending the Agreement, the following options should be further explored:

1. Seek a legislative amendment of the Acts; and/or
2. File litigation in either MA Superior Court or U.S. District Court for the District of Massachusetts for declaratory judgment claims, contract claims, equal rights and due process claims, and or any other applicable claims.

These options have not been fully analyzed at this time and will require further research based upon the fact pattern that is presented after seeking to amend the Agreement.

Please be advised that the above list of options is not an exhaustive list, but rather the City's effort to commence a dialogue with other member municipalities in hopes to establish a tone of cooperation that will pave the way for a brighter future at Whittier VOC District.

Thank you for your attention to this matter.

ATTACHMENT “1”

tion; but duplications, replacements, reproductions or repetitions may be done at retail without prescription, in which event any such act shall be construed as that of a dispensing optician as if performed on the basis of the original written prescription. *Approved April 18, 1967.*

Chap. 153. AN ACT RELATIVE TO THE OBSERVANCE OF JAMAICAN INDEPENDENCE DAY.

Be it enacted, etc., as follows:

Chapter 6 of the General Laws is hereby amended by inserting after section 12Y the following section:—

Section 12Z. The governor shall annually issue a proclamation calling for the observance of the first Monday in August as Jamaican Independence Day and recommending that said day be observed in appropriate manner by the public. *Approved April 18, 1967.*

Chap. 154. AN ACT REGULATING THE SALE OF CERTAIN GLUE AND CEMENT TO MINORS.

Be it enacted, etc., as follows:

Chapter 270 of the General Laws is hereby amended by adding after section 18 the following section:—

Section 19. Any person who sells glue or cement to a minor shall require such minor to properly identify himself and write his name and address legibly in a permanently bound register. The seller shall keep such register available for police inspection for a period of six months after the last sale is recorded therein.

As used in this section, "glue" or "cement" shall mean any glue or cement that contains a solvent or chemical having the property of releasing toxic vapors.

Whoever violates the provisions of this section shall be punished by a fine of not more than two hundred dollars or by imprisonment for not more than six months, or both. *Approved April 18, 1967.*

Chap. 155. AN ACT CHANGING THE ANNUAL REPORTING DATE FOR PRIVATE ASSOCIATIONS PROVIDING PENSIONS.

Be it enacted, etc., as follows:

Section 40 of chapter 32 of the General Laws, as appearing in the Tercentenary Edition, is hereby amended by striking out, in lines 9 and 10, the word "February" and inserting in place thereof the word:—
March. *Approved April 18, 1967.*

Chap. 156. AN ACT AUTHORIZING THE FORMATION OF A VOCATIONAL REGIONAL SCHOOL DISTRICT BY THE CITIES OF HAVERHILL AND NEWBURYPORT AND THE TOWNS OF AMESBURY, BOXFORD, GEORGETOWN, GROVELAND, IPSWICH, MERRIMAC, NEWBURY, ROWLEY, SALISBURY, TOPSFIELD AND WEST NEWBURY.

Be it enacted, etc., as follows:

SECTION 1. Each of the cities of Haverhill and Newburyport, by vote of its city council, and each of the towns of Amesbury, Boxford,

Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, Topsfield and West Newbury, by vote in a town meeting, may create a special unpaid committee to be known as a vocational regional school district planning committee, to consist of three members from each such municipality, one of whom shall be a member of the school committee, to be appointed by the mayor or the moderator as the case may be. Each of said municipalities may appropriate at any time for the expenses of said committee such sum or sums, not exceeding one tenth of one per cent of the assessed valuation of such municipality in the preceding year, as it may deem necessary. Any vacancy in the membership of a vocational regional school district planning committee acting under this act may be filled by the mayor or moderator as the case may be. The vocational regional school district planning committee from each of said cities and from any three or more of said towns may join together to form a vocational regional school district planning board. Such vocational regional school district planning board shall organize forthwith upon its formation by the election of a chairman and a secretary treasurer. The proceedings taken by the cities of Haverhill and Newburyport and the towns of Amesbury, Boxford, Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, Topsfield and West Newbury, whereby said municipalities purported to create committees for the purpose of planning a vocational regional school district, and the proceedings heretofore taken by such committees either separately or together as a planning board are ratified and confirmed in all respects, and for all the purposes of this act said committees and said board shall be deemed to be the committees and the board whose creation and organization are authorized by this section.

SECTION 2. It shall be the duty of the vocational regional school district planning board to study the advisability of establishing a vocational regional school district, hereinafter called the regional school district or the district, its organization, operation and control, and of constructing, maintaining and operating a vocational-technical school or schools to serve the needs of such district; to estimate the construction and operating costs thereof; to investigate the method of financing such vocational-technical school or schools, and any other matters pertaining to the organization and operation of a regional school district; and to submit a report of its finding and recommendations to the city council of each of said cities and, at the same time or at a later time or times, to the selectmen of each of said towns.

SECTION 3. The said vocational regional school district planning board may recommend that there shall be established a vocational regional school district which may include all the municipalities represented by its membership, or any specified combination of such municipalities, including at least the cities of Haverhill and Newburyport and three of said towns. If the said vocational regional school district planning board so recommends, it shall submit a proposed agreement setting forth the following: —

(a) The number, composition, method of selection and terms of office of the members of the regional district school committee.

(b) The municipality or municipalities in which, or the general area within the regional school district where, the regional district school or schools are to be located.

(c) The method of apportioning the expenses of the regional school district, and the method of apportioning the costs of school construction, including any interest and retirement of principal of any bonds or other obligations issued by the district among the several municipalities comprising the district, and the time and manner of payment of the shares of said municipalities of any such expense.

(d) The method by which school transportation shall be provided.

(e) The terms by which any municipality may be admitted to or separated from the regional school district.

(f) The method by which the agreement may be amended.

(g) The detailed procedure for the preparation and adoption of an annual budget.

(h) Any other matters, not incompatible with law, which the said board may deem advisable.

Copies of such agreement shall be submitted to the emergency finance board established under section one of chapter forty-nine of the acts of nineteen hundred and thirty-three, and the department of education, and, subject to their approval, to the several municipalities which are recommended to be included in the district, for their acceptance.

The type of regional district school or schools shall be a vocational high school or schools consisting of grades nine through twelve, inclusive, which may include all phases of vocational education as prescribed in chapter seventy-four of the General Laws. The regional district school committee may also establish and maintain extended courses of instruction beyond the secondary level in accordance with the provisions of section thirty-seven A of said chapter seventy-four of the General Laws. When the district has been organized and its school or schools are available for use, no city or town belonging to the district and no other regional school district of which such city or town is a member shall offer vocational education except with the approval of the commissioner of education.

SECTION 4. The agreement made under section three, or any amendment to such an agreement, may contain provisions authorizing any member municipality to sell, lease or grant a license to use any school building and any land appurtenant thereto or used in connection therewith to the regional school district, and any such municipality may authorize such sale, lease or license accordingly, notwithstanding the provisions of section three of chapter forty of the General Laws or any other provisions of law to the contrary. In case of a sale, the price and time or times of payment and the method by which the municipalities other than the selling municipality shall be assessed for such payment shall be set forth in the agreement or amendment; but in no case shall payments be made which shall extend over a period in excess of twenty years. In the case of a lease or license to use, the rental or license fee and terms of payment and assessment shall be set forth in the agreement or amendment. The lease or license to use may be for a term or period not in excess of twenty years, and may contain provisions for the extension of the lease or license to use for an additional term or period not in excess of twenty years, at the option of the regional district school committee.

SECTION 5. Upon receipt by the city council of either city of a recommendation that a regional school district be established, and of a

proposed agreement therefor submitted in accordance with the provisions of sections one to three, inclusive, of this act, said city council shall direct the city clerk to cause the question of accepting the provisions of this act to be placed on the ballot to be used at the next regular city election or at the next state election after such receipt, whichever occurs first, in substantially the form hereinafter set forth; and not more than sixty days after receipt by the selectmen of any town of a recommendation that a regional school district be established and of a proposed agreement therefor submitted in accordance with the provisions of sections one to three, inclusive, said selectmen shall cause to be presented for determination by vote, with printed ballots at an annual town meeting or a special town meeting called for the purpose, the question of accepting the provisions of this act, which question shall be in substantially the following form: —

“Shall the city (town) accept the provisions of an act passed by the General Court in the year nineteen hundred and sixty-seven, providing for the establishment of a regional school district by the cities of Haverhill and Newburyport and the towns of (such towns as may be recommended under section three of this act) and the construction, maintenance and operation of a regional vocational school by the said district in accordance with the provisions of a proposed agreement filed with the city councils of said cities and the selectmen of said towns?” If a majority of the voters present and voting in each of the cities of Haverhill and Newburyport and a majority of the voters present and voting in at least three of said towns shall vote in the affirmative, this act shall become fully effective, and the proposed regional vocational school district comprising the cities and towns which accepted this act, as herein provided, shall be deemed to be established forthwith in accordance with the terms of the agreement so adopted, notwithstanding any defect or omission in the creation or organization of any vocational regional school district planning committee or the vocational regional school district planning board.

SECTION 6. The regional school district established under the provisions of section five shall be a body politic and corporate with all the powers and duties conferred by law upon school committees, and with the following additional powers and duties: —

(a) To adopt a name and a corporate seal, and the engraved or printed facsimile of such seal on a bond or note of the district shall have the same validity and effect as though such seal were impressed thereon.

(b) To sue and be sued, but only to the same extent and upon the same conditions that a city or town may sue or be sued.

(c) To acquire property within the municipalities comprising the district under the provisions of chapter seventy-nine and section fourteen of chapter forty of the General Laws, for the purposes of the district, and to construct, reconstruct, add to, remodel, make extraordinary repairs to, equip, organize and operate a school or schools for the benefit of the municipalities comprising the district, and to make any necessary contracts in relation thereto.

(d) To incur debt for the purpose of acquiring land and constructing, reconstructing, adding to, and equipping a school building or buildings for a term not exceeding twenty years or for the purpose of remodeling and making extraordinary repairs to a school building or buildings for a term not exceeding ten years; provided, however, that any indebtedness

so incurred shall not exceed an amount approved by the emergency finance board; and provided, further, that written notice of the amount of the debt and of the general purposes for which it was authorized shall be given to the city council of each member city and to the board of selectmen in each of the member towns comprising the district not later than seven days after the date on which said debt was authorized by the district committee; and no debt may be incurred until the expiration of thirty days from the date said debt was authorized by the district committee. If, prior to the expiration of said period, the city council of any member city expresses disapproval of the amount authorized by the district committee, or any member town expresses such disapproval by vote of a majority of the voters present and voting on the matter at a town meeting called for the purpose of expressing such disapproval, the said debt shall not be incurred and the district school committee shall prepare another proposal which may be the same as any prior proposal and an authorization to incur debt therefor.

(e) To issue bonds and notes in the name and upon the full faith and credit of said district; said bonds or notes shall be signed by the chairman and treasurer of the district committee, except that said chairman by a writing bearing his written signature and filed in the office of said treasurer, which writing shall be open to public inspection, may authorize said treasurer to cause to be engraved or printed on said bonds or notes a facsimile of said chairman's signature, and such facsimile so engraved or printed shall have the same validity and effect as said chairman's written signature, and each issue of bonds or notes shall be a separate loan.

(f) To receive and disburse funds for any district purpose.

(g) To incur temporary debt in anticipation of revenue to be received from member municipalities.

(h) To assess member municipalities for any expenses of the district.

(i) To receive any grants or gifts for the purposes of the regional district school or schools.

(j) To engage legal counsel.

(k) To submit an annual report to each of the member municipalities, containing a detailed financial statement, and a statement showing the method by which the annual charges assessed against each municipality were computed, together with such additional information relating to the operation and maintenance of such school or schools as may be deemed necessary by the district school committee or by the city council of any member city or by the selectmen of any member town.

(l) To employ an administrator who meets the qualifications for a director of a state aided vocational school as established by the department of education, and said administrator shall have all the powers and duties imposed upon school superintendents by law.

(m) To adopt an annual operating and maintenance budget, not later than December first.

SECTION 7. The powers, duties and liabilities of the regional school district shall be vested in and exercised by a regional district school committee organized in accordance with the agreement. The committee shall choose a chairman and a vice chairman by ballot from its membership. The vice chairman shall, in the absence of the chairman, exercise the powers and perform the duties of said chairman. It shall appoint a secretary and a treasurer who may be the same person, but who need

not be members of said committee. The treasurer shall receive and take charge of all money belonging to the district, and shall pay any bill of the district which shall have been approved by the committee. The committee may appoint an assistant treasurer who need not be a member of the committee, and who shall, in the absence of the treasurer, perform his duties and shall have the powers and be subject to the requirements and penalties applicable to him. The treasurer and assistant treasurer may, by vote of said committee, be compensated for their services. The treasurer and assistant treasurer of said district shall be subject to the provisions of sections thirty-five, fifty-two and one hundred and nine A of chapter forty-one of the General Laws, to the extent applicable.

SECTION 8. The regional district school committee shall annually determine the amounts necessary to be raised to maintain and operate the district school or schools during the *ensuing calendar year*, and the amounts required for payment of debt and interest incurred by the district which will be due in the said year, and shall apportion the amount so determined among the several municipalities in accordance with the terms of the agreement. The amounts so apportioned for each municipality shall, prior to December thirty-first in each year, be certified by the regional district treasurer to the treasurers of the several municipalities. Each municipality shall appropriate the amounts so certified, and in case any such municipality fails to pay over to the treasurer of said district the amount of its apportionment within the time specified in said agreement for such payment, the district school committee shall invoke the provisions of section thirty-four of chapter seventy-one of the General Laws. The city or town treasurer, as the case may be, shall pay the amount so appropriated or any amount ordered to be raised by court decree to said district at the time or times specified in the agreement.

SECTION 9. The regional school district shall be subject to all laws pertaining to school transportation; and when the agreement provides for the furnishing of transportation by the regional school district, the commonwealth shall reimburse such district to the full extent of the amounts expended for such transportation, except that no such reimbursement shall be made for transportation of any pupil who resides less than one and one half miles, measured by a commonly traveled route, from the district school which he attends. The state treasurer shall annually, on or before November twentieth, pay to the regional school district from the Local Aid Fund, subject to appropriation, the sums required for such reimbursement and approved by the commissioner of education. There shall be allocated from the Local Aid Fund such sums as said commissioner shall certify as necessary for the payment of such reimbursement.

SECTION 10. Each municipality comprising the regional school district shall continue to receive state aid for educational purposes in the amount to which it would be entitled if such district had not been formed; and such regional school district shall be entitled to receive state aid for construction of regional schools.

SECTION 11. The director of accounts in the department of corporations and taxation shall annually cause an audit to be made of the accounts of the regional district school committee, and for this purpose he,

and his duly accredited agents, shall have access to all necessary papers, books and records. Upon the completion of each audit, a report thereon shall be made to the chairman of the district committee, and a copy thereof shall be sent to the mayor of each city and to the chairman of the board of selectmen of each town and the chairman of the school committee of each municipality which is a member of the district. The director shall apportion the cost among the several municipalities which are members of the district on the basis provided by section three, and submit the amounts of each apportionment to the state treasurer who shall issue his warrant requiring the assessors of the municipalities which are members of the district to assess a tax to the amount of the expense, and such amounts shall be collected and paid to the state treasurer as provided by section twenty of chapter fifty-nine of the General Laws.

SECTION 12. No municipality in the regional school district shall be liable for any obligation imposed on any other municipality in said district by authority of this act, or of any agreement thereunder, any other provision of law to the contrary notwithstanding.

SECTION 13. The members of the aforesaid emergency finance board when acting under this act shall receive from the commonwealth compensation to the same extent as provided under section eighty-seven of chapter eight hundred and one of the acts of nineteen hundred and sixty-three.

SECTION 14. The provisions of sections sixteen to twenty-eight, inclusive, of chapter forty-four of the General Laws shall, so far as pertinent, apply to the regional school district, but the provisions of said section sixteen relating to the countersigning of bonds and notes and the provisions of section twenty-four of said chapter forty-four relating to the countersigning and approval of notes and the certificates of the clerk relating thereto shall not apply to said district.

SECTION 15. This act shall take effect upon its passage.

Approved April 20, 1967.

Chap. 157. AN ACT AUTHORIZING THE COMMISSIONER OF BANKS TO APPROVE THE ESTABLISHMENT OF ADDITIONAL BRANCH OFFICES OF CO-OPERATIVE BANKS IN CERTAIN TOWNS.

Be it enacted, etc., as follows:

SECTION 1. Section 12 of chapter 170 of the General Laws is hereby amended by striking out the second sentence, as most recently amended by chapter 326 of the acts of 1965, and inserting in place thereof the following sentence: — The corporation, after such notice and hearing as the commissioner may require and with his written permission and under such regulations as he may approve, may establish and maintain one or more depots where moneys due the bank may be collected by the treasurer or other persons duly empowered by the directors, upon such days as may be designated by vote of the board of directors; or may establish and maintain one or more branch offices (a) in the town wherein its main office is located, or (b) in other towns within the same county having no main office or branch office of a co-operative bank or in which in the opinion of the commissioner, the public convenience and advantage would be served by the establishment of additional co-operative bank facilities.

ATTACHMENT “2”

AGREEMENT WITH RESPECT TO THE ESTABLISHMENT OF
A VOCATIONAL REGIONAL SCHOOL DISTRICT

This agreement is entered into pursuant to Chapter 156 of the Acts of 1967 by and among the cities of Haverhill and Newburyport and the towns of Amesbury, Boxford, Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, and West Newbury (or by and among said cities and such three or more of said towns as shall accept said Chapter 156).

In consideration of the mutual promises herein contained, it is hereby agreed as follows:

SECTION I. THE REGIONAL DISTRICT SCHOOL COMMITTEE

(A) Composition. The regional district school committee, hereinafter sometimes referred to as the Committee, shall consist of two members from each of the cities of Haverhill and Newburyport and one member from each of the following towns which accept Chapter 156 of the Acts of 1967: Amesbury, Boxford, Georgetown, Groveland, Ipswich, Merrimac, Newbury, Rowley, Salisbury, and West Newbury. The member or members of the Committee from each city and town shall be appointed by the local school committee of each respective city or town, and such members may be but need not be members of such local school committee. The initial members of the Committee shall be appointed within ten days after the establishment of the District for the following terms, respectively: the cities of Haverhill and Newburyport shall each appoint one member to serve until March 31, 1969 and one member to serve until March 31, 1970; the towns of Amesbury, Boxford and Georgetown shall each appoint one member to serve until March 31, 1969; the towns of Groveland, Ipswich and Merrimac shall each appoint one member to serve until March 31, 1970; and the towns of Newbury, Rowley, Salisbury, and West Newbury shall each appoint one member to serve until March 31, 1971. In every year after the year in which these initial appointments are made, whenever the term of office of a member expires, the member municipality concerned shall appoint one member to serve for a term of three years from March 31 of the year in which such appointment is required to be made. All members shall serve until their successors are appointed and qualified.

(B) Vacancies. If a vacancy occurs among the members of the Committee at any time, the local school committee of the member municipality concerned shall appoint a member to serve for the balance of the unexpired term.

(C) Organization. Promptly upon the appointment and qualification of the initial members of the Committee and on the first Monday of April of every year thereafter, the Committee shall organize and choose by ballot a chairman and a vice chairman from among its own membership.

(D) Powers and Duties. The Committee shall have all the powers and duties conferred and imposed upon it by this agreement and such other additional powers and duties as are specified in Chapter 156 of the Acts of 1967 and any amendments thereof or additions thereto, now or hereafter enacted, or as may be specified in any other applicable general or special law.

(E) Quorum. The quorum for the transaction of business shall be a majority of the Committee, but a number less than the majority may adjourn.

SECTION II. TYPE OF REGIONAL DISTRICT SCHOOL

The regional district school shall be a vocational technical high school consisting of grades nine through twelve, inclusive. The Committee is hereby authorized to establish and maintain such kinds of education, acting as trustees therefore, as may be provided by municipalities under the provisions of Chapter 74 of the General Laws and acts amendatory thereof, in addition thereto or dependent thereon.

SECTION III. LOCATION OF THE REGIONAL DISTRICT SCHOOL

The regional district school shall be located within the District and within a radius of five miles of Rocks Village Bridge.

SECTION IV. APPORTIONMENT AND PAYMENT OF COSTS INCURRED BY THE DISTRICT

(A) Classification of Costs. For the purpose of apportioning assessments levied by the District against the member municipalities, costs shall be divided into two categories: capital costs and operating costs.

(B) Capital Costs. Capital costs shall include all expenses in the nature of capital outlay such as the cost of acquiring land, the cost of constructing, reconstructing and adding to a school building or buildings, and the cost of remodeling or making extraordinary repairs to a school building or buildings, including without limitation the cost of the original equipment and furnishings for such school buildings or additions, plans, architects' and consultants' fees, grading and other costs incidental to placing school buildings and additions and related premises in operating condition. Capital costs shall also include payment of principal of and interest on bonds, notes, or other obligations issued by the District to finance capital costs.

(C) Operating Costs. Operating costs shall include all costs not included in capital costs as defined in subsection IV(B), but including interest on temporary notes issued by the District in anticipation of revenue.

(D) Apportionment of Capital Costs. Capital costs shall be apportioned annually in December for the ensuing calendar year on the basis of pupil enrollment as hereinafter defined. For the purpose of this subsection, pupil enrollment shall be defined as the number of pupils residing in a member municipality and enrolled in grades one through twelve, inclusive, of any public, private, or parochial school, wherever located. Each member municipality's share of capital costs for each calendar year shall be determined by computing the ratio which its pupil enrollment on October 1 of the year next preceding the year for which the apportionment is determined bears to the total pupil enrollments of all the member municipalities on the same date. Capital costs represented by debt service shall be apportioned as a capital cost of the year in which the debt service falls due.

(E) Apportionment of Operating Costs. All operating costs, except those described in subsection IV(F), for the first calendar year next following the establishment of the regional school district and for every calendar year

(E) Apportionment of Operating Costs. (Continued)

thereafter shall be apportioned to the member municipalities on the basis of their respective pupil enrollments in the regional district school. Each member municipality's share for each calendar year shall be determined by computing the ratio which that municipality's pupil enrollment in the regional district school on October 1 of the year next preceding the year for which the apportionment is determined bears to the total pupil enrollment in the regional district school from all the member municipalities on the same date. In computing the apportionment the "persons" referred to in subsection IV (F) shall be excluded. In the event that enrollment of pupils in the regional district school has not been accomplished by October 1 of any year, operating costs shall be apportioned on the basis of the number of pupils residing in each member municipality and enrolled in grades one through twelve, inclusive, of any public, private, or parochial school, wherever located, on October 1 of that year.

(F) Special Operating Costs. The Committee shall determine the operating costs for each calendar year of any evening trade extension courses or any other types of courses which are offered by the District to persons other than pupils attending the regular day regional vocational technical school. Each member municipality's share of such operating costs shall be determined by computing the ratio which that municipality's enrollment of persons in such courses on November 1 of the year next preceding the year for which the apportionment is determined bears to the total enrollment of persons in such courses from all the member municipalities on the same date. In the event that enrollment of persons in such courses has not been accomplished by November 1 of any year, such operating costs shall be apportioned on the basis of the number of pupils residing in each member municipality and enrolled in grades one through twelve, inclusive, of any public, private, or parochial school, wherever located, on October 1 of that year.

(G) Times of Payment of Apportioned Costs. Each member municipality shall pay to the District in each year its proportionate share, certified as provided in subsection V(C), of the capital and operating costs. Except as otherwise provided in subsection V(A), the annual share of each member municipality shall be paid in such amounts and at such times that at least the following percentages of such annual share shall be paid on or before the dates indicated, respectively:

April 1	25%
June 1	60%
September 15	75%
November 15	100%

SECTION V. BUDGET

(A) Initial Budget. Within sixty days after the regional district school committee is first organized, it shall prepare a reasonably detailed operating and maintenance budget covering expenses, if any, for the balance of the then calendar year.

Copies of such proposed budget shall be submitted to the mayors of the member cities and to the chairman of the board of selectmen and to the chairman of the finance or advisory committee of each member town for their consideration. A budget shall be adopted not earlier than fourteen days but within twenty-one days after the proposed budget has been so submitted. The amount of the said budget shall be apportioned among the member municipalities according to the

SECTION V (A) Initial Budget. Continued)

provisions of Section IV herein. The regional district treasurer shall certify to the treasurer of each member municipality its respective share of said budget. The sums thus certified shall be payable by each member municipality to the regional district school committee but only from funds which may be or may have been appropriated by each member municipality for such purpose.

(B) Tentative Annual Operating and Maintenance Budget. Thereafter, the Committee shall prepare annually a tentative operating and maintenance budget for the ensuing calendar year, attaching thereto provision for any installment of principal or interest to become due in such year on any bonds, or other evidence of indebtedness of the District, and any other capital costs to be apportioned to the member municipalities. On or before November 15 the said Committee shall submit to the mayors of the member cities and to the chairman of the board of selectmen and to the chairman of the finance or advisory committee of each member town a copy of such tentative operating and maintenance budget which shall be itemized as follows or be in such further detail as the regional district school committee may deem advisable:

1. Administration
2. Instruction
3. Other school services
4. Operation and Maintenance of Plant
5. Fixed charges
6. Community services
7. Acquisition of fixed assets
8. Debt retirement and debt service
9. Programs with other districts and private schools
10. Cost of transportation

(C) Final Annual Operating and Maintenance Budget. The Committee shall adopt an annual operating and maintenance budget, including debt and interest charges and any other current capital costs as separate items, on or before December 1 for the ensuing calendar year, and the said Committee shall apportion the amounts necessary to be raised in order to meet the said budget in accordance with the provisions of subsections IV (D), IV (E) and IV (F). The amounts so apportioned to each member municipality shall, prior to December 31 of each year preceding the calendar year to which said budget relates, be certified by the district treasurer to the treasurer of each member municipality, and each member municipality shall appropriate the amounts so certified.

SECTION VI. TRANSPORTATION

School transportation shall be provided by the regional school district and the cost thereof shall be apportioned to the member municipalities as an operating cost.

SECTION VII. AMENDMENTS

(A) Limitations. This agreement may be amended from time to time in the manner hereinafter provided, but no such amendment shall be made which shall substantially impair the rights of the holders of any bonds, notes, or other obligations of the District then outstanding, or the rights of the District to procure the means for payment thereof, provided that nothing in this section shall prevent the admission of a new town or towns to the District and the reapportionment accordingly of capital costs of the District represented by bonds or notes of the District then outstanding and of interest thereon.

SECTION VII. AMENDMENTS (Continued)

(B) Procedure for Initiating Amendments. Any proposal for amendment, except a proposal for amendment providing for the withdrawal of a member municipality (which shall be initiated as provided in Section IX), may be initiated by a majority vote of all the members of the Committee or by a petition signed by 5% of the registered voters of any one of the member municipalities. In the latter case, said petition shall contain at the end thereof a certification by the town or city clerk of such municipality as to the number of registered voters in said municipality according to the most recent voting list and the number of signatures on the petition which appear to be the names of registered voters of said municipality and said petition shall be presented to the secretary of the Committee. In either case, the secretary of the Committee shall promptly give notice in writing to the city councils of the member cities and to the board of selectmen of each of the member towns that a proposal to amend this agreement has been made and shall enclose a copy of such proposal (without the signatures in the case of a proposal by petition).

(C) Procedure for Action by the Cities and Towns. The city council of each member city shall vote on the question of accepting a proposed amendment at a regular or a special meeting of the city council within 60 days of receiving notice of the proposed amendment. The selectmen of each member town shall include in the warrant for the next annual or special town meeting (for which the warrant has not yet been closed) an article stating the proposal or the substance thereof. Such amendment shall take effect upon its acceptance by all the member municipalities, acceptance by each city to be by a majority vote of its city council and acceptance by each town to be by a majority vote at a town meeting as aforesaid.

SECTION VIII. ADMISSION OF ADDITIONAL TOWNS TO THE DISTRICT

By an amendment of this agreement adopted under and in accordance with Section VII above, any other town or towns may be admitted to the regional school district upon adoption as therein provided of such amendment and upon acceptance by the town or towns seeking admission of the agreement as so amended and also upon compliance with such provisions of law as may be applicable and such terms as may be set forth in such an amendment.

SECTION IX. WITHDRAWAL

(A) Limitations. The withdrawal of a member municipality from the District may be effected by an amendment to this agreement in the manner hereinafter provided in this section. Any member municipality seeking to withdraw shall, by a vote of a majority of all the members of the city council in the case of a city or by a majority vote at an annual or a special town meeting in the case of a town, request the Committee to draw up an amendment to this agreement setting forth the terms by which such municipality may withdraw from the District, provided that the said municipality shall remain liable to the District for its share of the indebtedness of the District outstanding at the time of such withdrawal, and for interest thereon, to the same extent and in the same manner as though the municipality had not withdrawn from the District.

(B) Procedure. The clerk of the municipality seeking to withdraw shall notify the Committee in writing that such municipality has voted to request the Committee

SECTION IX. WITHDRAWAL, (B) Procedure. (Continued)

to draw up an amendment to the agreement (enclosing a certified copy of such vote). Thereupon, the Committee shall draw up an amendment to the agreement setting forth such terms of withdrawal as appear reasonable and advisable, subject to the limitation contained in subsection VII (A). The secretary of the Committee shall promptly mail or deliver a notice in writing to the city council of each member city and to the board of selectmen of each member town that the Committee has drawn up an amendment to the agreement providing for the withdrawal of a member municipality, enclosing a copy of such amendment. Such amendment shall be acted upon by each of the member municipalities and shall take effect in accordance with the provisions of subsection VII (C) above.

(C) Cessation of Terms of Office of Members from Withdrawing Cities and Towns.

Upon the effective date of withdrawal the terms of office of all members serving on the regional district school committee from a withdrawing municipality shall terminate and the total membership of the Committee shall be decreased accordingly.

(D) Apportionment of Capital Costs after Withdrawal. A withdrawing municipality's annual share of any future installment of principal and interest on obligations outstanding on the effective date of its withdrawal shall be fixed at the percentage prevailing for such municipality at the last annual apportionment made prior to the effective date of the withdrawal. The remainder of any such installment after subtracting the share of any municipality (or municipalities) which have withdrawn shall be apportioned to the remaining member municipalities in the manner provided in subsection IV(D).

SECTION X. TUITION STUDENTS

The Committee may accept for enrollment in the regional district school pupils and persons from municipalities other than the member municipalities on a tuition basis. Income received by the District from tuition pupils and not previously deducted from operating costs shall be deducted from the total operating costs in the next annual budget to be prepared after the receipt thereof, prior to apportionment under subsections IV (E) and IV (F) to the member municipalities.

SECTION XI. ADVISORY COMMITTEES

The regional district school committee may, to assist it in the construction or operation of the regional district school, appoint a committee or committees to advise it with respect to plans, specifications, appointment of architects, engineers, the awarding of contracts, the supervision of construction, or any other matter as the regional district school committee may desire. The members of any such committee shall serve in an advisory capacity only and without compensation.

SECTION XII. ANNUAL REPORT

The Committee shall submit on or before January 31 of each year an annual report to each of the member municipalities.

SECTION XIII. EMPLOYMENT OF TEACHERS AND OTHER PERSONNEL

Every teacher serving at the discretion of the local school committee of a member municipality of the District (tenure teacher) whose position is superseded by reason of the establishment and operation of the regional school district, shall be employed by the regional district school committee. Such teacher shall not acquire tenure in accordance with the provisions of Section 42 B of Chapter 71 of the General Laws, but shall acquire tenure in the manner otherwise provided for by law. Any teacher not serving at the discretion of the local school committee of a member municipality of the District (nontenure teacher), whose position is superseded by reason of the establishment and operation of the regional school district, shall be given preferred consideration for similar positions in the district school to the extent that such positions exist therein. Any non-teaching employee whose position is superseded by reason of the establishment and operation of the regional school district, shall be given preferred consideration for similar positions in the district school to the extent that such positions exist therein.

IN WITNESS WHEREOF, this agreement has been executed as

of the 26th day of July, 1967.

HAVERHILL, NEWBURYPORT, AMESBURY, BOXFORD, GEORGETOWN, GROVELAND, IPSWICH, MERRIMAC, NEWBURY, ROWLEY, SALISBURY, AND WEST NEWBURY REGIONAL VOCATIONAL SCHOOL DISTRICT PLANNING BOARD.

Paul J. Chase
Joseph S. Rinaldi
Donald McDonald
Joseph W. Hammond
Bradley Fuller
Brennan
Norman L. Cote
Charles E. Goodwin
Langdon L. Guinn
Edward C. Bryant
O. Gordon Price
Vernon Wright
L. J. Smith
Harry C. Lashlee
James P. O'Connor
Sherman E. Coker
John J. Jones
Frank A. Bates

Ruth W. West
William C. Hoxby
William H. Hoxby
Raymond B. Walters
John E. Damm
Arthur J. Hoxby
Charles W. Hoxby
Catherine L. Hoxby
James Hoxby
Walter Hoxby
Edward J. Lamb
Robert L. Chouinard
John H. Hoxby
Walter Hoxby
Vernon A. Hoxby

APPROVED

The Commonwealth of Massachusetts
Department of Education

By Donald J. Kieran

SEP 13 1967

The Commonwealth of Massachusetts
Emergency Finance Board

By Bernard Hoxby

Walter Hoxby

Ruth W. West

Arthur H. MacLennan

SEP 7 1967

ATTACHMENT “3”

ACT

Approved by the People, November 5, 1968

Chapter 772, Acts of 1968

AND

ACTS AND RESOLVES

PASSED BY THE

General Court of Massachusetts

IN THE YEAR

1969

TOGETHER WITH

RETURNS OF VOTES UPON QUESTIONS SUBMITTED TO
VOTERS

TABLES SHOWING CHANGES IN THE STATUTES, ETC.

PUBLISHED BY

JOHN F. X. DAVOREN

Secretary of the Commonwealth



BOSTON

WRIGHT & POTTER PRINTING COMPANY

1969

Chap. 381. AN ACT ERECTING AND CONSTITUTING THE WHITTIER REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT.*Be it enacted, etc., as follows:*

SECTION 1. The cities of Haverhill and Newburyport and the towns of Amesbury, Georgetown, Groveland, Ipswich, Newbury, Rowley, Salisbury and West Newbury are hereby erected and constituted a vocational regional school district pursuant to the provisions of chapter one hundred and fifty-six of the acts of nineteen hundred and sixty-seven and the agreement signed by the members of the regional school district planning board and dated the twenty-sixth day of July, nineteen hundred and sixty-seven.

SECTION 2. This act shall take effect as of March nineteenth, nineteen hundred and sixty-eight.

*Approved June 5, 1969.***Chap. 382.** AN ACT ABOLISHING THE POSITION OF HIGHWAY SUPERINTENDENT IN THE TOWN OF SOUTH HADLEY AND ESTABLISHING THE POSITION OF TOWN ENGINEER THEREIN.*Be it enacted, etc., as follows:*

The town of South Hadley is hereby authorized to establish the position of town engineer whose duties shall be to supervise the public works of said town and who shall be subject to the supervision of the board of selectmen and serve at the pleasure of said board. The position of town engineer shall not be subject to the provisions of the civil service law and rules. Upon the appointment and qualification of the town engineer, the position of highway superintendent of the town of South Hadley shall be abolished.

*Approved June 5, 1969.***Chap. 383.** AN ACT AUTHORIZING CITIES AND TOWNS OF THE COMMONWEALTH TO ADOPT ORDINANCES AND BY-LAWS TO REGULATE NOISE.*Be it enacted, etc., as follows:*

Section 21 of chapter 40 of the General Laws is hereby amended by adding the following clause:—

(22) For controlling and abating noise from whatever source, including, without limiting the generality of the foregoing, the right to restrict or limit the use of automobile horns and the operation of motor vehicles in such a manner as to cause excessive noise.

*Approved June 5, 1969.***Chap. 384.** AN ACT INCREASING THE PENALTY FOR DISCHARGING CRUDE PETROLEUM AND CERTAIN OTHER SUBSTANCES INTO INLAND WATERS OR TIDAL WATERS.*Be it enacted, etc., as follows:*

Section 59 of chapter 91 of the General Laws, as appearing in the Tercentenary Edition, is hereby amended by striking out, in line 8, the words "five hundred" and inserting in place thereof the words:—one thousand.

Approved June 5, 1969.

ATTACHMENT “4”

CHAP. 510. AN ACT AUTHORIZING REGIONAL DISTRICT SCHOOL COMMITTEES
TO AMEND AGREEMENTS TO CONFORM TO THE LAW RELATING TO
THE CHANGE IN THE DATES OF THE FISCAL YEAR OF SUCH
DISTRICTS.

Be it enacted, etc., as follows:

The regional district school committee, hereinafter referred to in this act as the committee, of any regional school district established under the provisions of chapter seventy-one of the General Laws or of any special law may by a majority vote of its entire membership make an amendment to its agreement for the purposes hereinafter set forth. Such amendment shall have the same force and effect as if it had been adopted in accordance with the amendment procedure contained in said agreement. Such amendment may change the various dates set forth in the agreement for the payment of capital and operating costs and any special charges which the member towns and cities are required to pay as their share of such costs and charges, in order that payments therefor may be made at such dates as the committee deems more expedient in view of the provisions of chapter eight hundred and forty-nine of the acts of nineteen hundred and sixty-nine relating to the change in dates of the fiscal year of cities, towns and districts; and such amendment may include technical changes in the agreement providing that references to a calendar year may be changed to conform to the provisions of said chapter eight hundred and forty-nine. All regional school districts shall be subject to the provisions of said chapter eight hundred and forty-nine with respect to the fiscal years of districts, and provisions in any special law for determining expenditures of a regional school district for a calendar year shall be deemed to refer to the fiscal year.

Approved July 2, 1970

WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

AMENDMENTS TO ORIGINAL AGREEMENT:

9-13-72

Section XIV

Moved to initiate an amendment to the District Agreement which provides for the admission of the Town of Merrimac as a member, said amendment to consist of the following new section XIV:

Section XIV Admission of the Town of Merrimac to membership in the District:

- A. Upon the effective date of this section the Town of Merrimac shall become a member of the District.
- B. Promptly after this section takes effect the school committee of the town of Merrimac shall appoint a member of the Committee to serve until March 31, 1985. Successors to such member shall be appointed in accordance with Section I.
- C. The Town of Merrimac, shall pay \$39,578.38 to the District as its share of debt service and operating costs for the period of 1968 through 1972.

3-14-73

Section IV

Sub section C

Moved to accept the following schedule of payments for the operational budget for the 18-month period:

April 15	25%
June 1	35%
Sept. 1	15%
Nov. 15	25%
Jan. 15	50%
March 15	50%

6-26-74

Section IV

Sub section C

Moved to accept the following schedule of payments for assessments:

August 1	25%
November 1	25%
February 1	35%
April 1	15%

8-14-74

Section 5

Sub section C

Moved that in accordance with the provisions of Chapter 1025 of the Acts of 1973 and with the authorization of Section IV, the Whittier Regional School District Committee amend the District Agreement entered into under Chapter 156 of the Acts of 1967 by striking out in Section 5-Budget, Sub section "C" the words "December 1" and in place thereof insert "February 1" in the first sentence thereof and strike out the words "December 31" and insert in place thereof "April 30" in the second sentence thereof as proposed on June 16, 1974.

Chap. 1024. AN ACT CHANGING A PORTION OF THE HARBOR LINE IN GLOUCESTER HARBOR.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to immediately change the existing harbor lines in Gloucester Harbor, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted, etc., as follows:

SECTION 1. The following described line is hereby established as a harbor line beyond which no wharf, pier, other structure or fill shall be extended or placed in or over the tidewaters of Gloucester harbor in that part of the city of Gloucester known as "The Head of the Harbor" in the area lying between the easterly end of the State Fish Pier and properties southerly of Main street which abut the harbor.

Said line is shown on a plan filed in the office of the division of waterways of the department of public works which is entitled Second Waterfront Urban Renewal Project Mass. R-128 Gloucester, Massachusetts PLAN SHOWING PROPOSED ALTERATION TO EXISTING HARBOR LINE by Fay, Spofford & Thorndike Inc., Engineers, Boston, Massachusetts dated November 1972. This new line runs as follows:

Beginning at a point, said point being on the existing harbor line as established by chapter 133 of the acts of 1869, thence leaving said harbor line south $40^{\circ}-09'-15''$ east 373.72 feet distant to a point; thence north $79^{\circ}-25'-29''$ east 27.80 feet distant to a point, said point being located on the existing harbor line as established by chapter 103 of the acts of 1882.

SECTION 2. The harbor line heretofore established by chapter one hundred and thirty-three of the acts of eighteen hundred and sixty-nine and chapter one hundred and three of the acts of eighteen hundred and eighty-two, respectively, upon that part of the harbor frontage covered by this act is superseded by the harbor line hereby established.

SECTION 3. This act shall not be construed to affect or acknowledge the legal rights of any person or corporation to set up any structure in said part of the harbor nor to continue any grant heretofore made.

Approved November 13, 1973.

Chap. 1025. AN ACT RELATIVE TO THE TIME FOR ADOPTING AND CERTIFYING REGIONAL SCHOOL DISTRICT BUDGETS AND AUTHORIZING REGIONAL DISTRICT SCHOOL COMMITTEES TO AMEND AGREEMENTS IN CONNECTION THEREWITH.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to extend the dates for the adoption of budgets of regional school districts and the certification of the amounts to be apportioned to member municipalities therein, therefore it is hereby

declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted, etc., as follows:

SECTION 1. Section 16 of chapter 71 of the General Laws is hereby amended by striking out clause (m), as amended by section 71 of chapter 849 of the acts of 1969, and inserting in place thereof the following clause: —

(m) To adopt an annual operating and maintenance budget for the next fiscal year not later than forty-five days prior to the earliest date on which the business session of the annual town meeting of any member town is to be held, but not later than March thirty-first, provided that said budget need not be adopted prior to February first.

SECTION 2. The first paragraph of section 16B of said chapter 71, as amended by section 72 of said chapter 849, is hereby further amended by striking out the second sentence and inserting in place thereof the following sentence: — The amounts so apportioned for each town shall be certified by the regional school district treasurer to the treasurers of the several towns within thirty days from the date on which the annual budget is adopted by the regional district school committee, but not later than April thirtieth.

SECTION 3. Notwithstanding any provision of law to the contrary, the regional district school committee of any regional school district established under the provisions of any special law shall adopt its annual operating and maintenance budget not later than forty-five days prior to the earliest date on which the business session of the annual town meeting of any member town is to be held or not later than fifteen days prior to the date on which the mayor or city manager, as the case may be, of any member city is required by law to submit to the city council the annual budget, whichever date occurs first, but not later than March thirty-first, provided that the said regional school district budget need not be adopted prior to February first; and the amounts of the annual regional school district budget apportioned for each member city and town of any such district shall be certified to the treasurers of the several cities and towns within thirty days from the date on which the annual regional school district budget is adopted.

SECTION 4. The regional district school committee of any regional school district established under the provisions of chapter seventy-one of the General Laws or of any special law may by a majority vote of its entire membership make an amendment to its agreement for the purposes hereinafter set forth. Such amendment shall have the same force and effect as if it had been adopted in accordance with the amendment procedure contained in said agreement. Such amendment may change the various dates, if any, set forth in the agreement for the adoption of an annual budget, including a tentative annual budget, and for the certification by the regional school district treasurer to the treasurer of each member municipality of the amounts of such budget apportioned to that

municipality; and such amendment may also include technical changes in the agreement to carry out the provisions of sections sixteen and sixteen B of said chapter seventy-one, as amended by sections one and two of this act, and the provisions of section three of this act.

Approved November 13, 1973.

Chap. 1026. AN ACT RELATING TO INVESTMENTS OF DOMESTIC LIFE INSURANCE COMPANIES.

Be it enacted, etc., as follows:

Section 66C of chapter 175 of the General Laws is hereby amended by striking out the fourth paragraph, as appearing in section 2 of chapter 419 of the acts of 1967, and inserting in place thereof the following paragraph: —

At no time shall a domestic life insurance company make an investment in any such insurance companies pursuant to this section which will bring the aggregate cost of its total of such investments to an amount in excess of the lesser of (1) the greater of thirty-five per cent of such company's surplus to policyholders or fifty per cent of its surplus over and above its liabilities and capital, or (2) the sum of (a) four per cent of its first two hundred and fifty million dollars of admitted assets, (b) two per cent of its next two hundred and fifty million dollars of admitted assets and (c) one per cent of its admitted assets in excess of five hundred million dollars; except that a domestic life insurance company may, upon a finding by the commissioner that such an investment will be of benefit to policyholders and not lead to a lessening of competition within the insurance business, make an investment in any such insurance companies pursuant to this section in excess of the foregoing limits provided that at the time made any such investment shall not bring the aggregate cost of such domestic life insurance company's total of such investments to an amount in excess of five per cent of the admitted assets of such domestic life insurance company. For the purposes of this section, surplus, liabilities, capital and admitted assets shall be ascertained as of the December thirty-first next preceding such investment.

Approved November 13, 1973.

Chap. 1027. AN ACT PROVIDING FOR THE APPOINTMENT OF ADDITIONAL COURT OFFICERS IN CERTAIN DISTRICT COURTS AND IN THE BRISTOL COUNTY JUVENILE COURT.

Be it enacted, etc., as follows:

SECTION 1. Clause (3) of section 62 of chapter 218 of the General Laws, as appearing in chapter 211 of the acts of 1972, is hereby amended by inserting after the line reading "Seven court officers: —" the following two lines: —

third district court of eastern Middlesex,
district court of Springfield, and.

[SIMILAR MATTER FILED DURING PAST SESSION -
SEE SENATE HOUSE NO. OF]



The Commonwealth of Massachusetts

IN THE YEAR ONE THOUSAND NINE HUNDRED AND NINETY
NINE

AN ACT

**RELATIVE TO THE WHITTIER REGIONAL SCHOOL
DISTRICT COMMITTEE**

*Be it enacted by the Senate and House of Representatives in General Court assembled,
and by the authority of the same, as follows:*

SECTION 1.

Section 7 of Chapter 156 of the Acts of 1967 is hereby
amended by adding the following paragraph: The committee shall be comprised of two
members from each city and one member from each town located in the regional school
district.

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

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CITYCOUNCIL@HAVERHILLMA.GOV

HAVERHILL CITY CLERK JUL 02 AM 3:05

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor Lewandowski to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24