



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
February 27, 2024 at 7:00 PM
Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Thank you.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
 - 6.1. Councillor Michitson requests to introduce Jim Tzitson to announce the AHEPA Acropolis Chapter 39 100th Year Celebration on Saturday, April 13, 2024
 - 6.2. Council President Sullivan requests to introduce Andrea Watson to discuss Lead Exposure, Lead Free MA, and an upcoming public education/awareness event to be held in Haverhill on April 24th
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**



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8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. John Pettis, City Engineer submits request to open roadway at 82 Brockton av, EROM 24-3, to repair a gas leak

8.1.1. Order – Council approve request to excavate roadway at 82 Brockton av for work on underground utilities

8.2. Angel Perkins, City Auditor & Chief Financial Officer, submits the January 2024 Revenue and expense reports for the City's general fund operating budget.

8.3. City Clerk, Kaitlin M. Wright requests to discuss 2024 Election related items

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 18; Petition from National Grid and Verizon NE for joint pole location at the intersection of Foundation av and Ward Hill av; Plan 30682213

9.1.1. Document 18-B; Order for Joint pole location at the intersection of Foundation av & Ward Hill av

10. HEARINGS AND RELATED ORDERS:

10.1. Document 19; Application from Attorney Robert Harb for Special Permit CCSP 24-2; for applicant 38-42 Washington st LLC; for a Major Plan Approval to convert two upper-level floors in the existing building at 38 Washington st, into 8 residential units while maintaining 2 commercial units on the first floor
Comments from City Depts are included

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.2. Non-Confirming to expire December 31, 2024

11.3. Constables to expire December 31, 2024



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11.4. Resignations:

12. PETITIONS:

12.1. Applications Handicap Parking Sign: *with Police approval*

12.2. Amusement/Event Application - *with Police approval*

12.3. Auctioneer License:

12.4. Tag Days: *with Police approval*

12.5. One Day Liquor License – *with License Commission & Police approval*

12.6. ANNUAL LICENSE RENEWALS:

12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.1.1. Johnathan West to sell disc golf sports equipment sold from a table/tent at 1314 Main st, Clement Farm Disc Golf Course Entrance, Wednesdays 5-8, and Saturdays 9-1

12.6.2. **Coin-Op License Renewals** – *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. Taxi Driver Licenses for 2023: *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval:*

12.6.6. **Junk Dealer /Collector License** *with Police approval*

12.6.7. **Sunday Pool**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license** - *with police approval*

12.6.13. **Fortune Teller** *with - Police approval*

12.6.14. **Buy & Sell Old Gold** – *with Police approval*

12.6.15. **Roller Skating Rink**



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12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated
Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars with Police
approval**

13. MOTIONS AND ORDERS:

13.1. Order – City Council votes to repeal provisions of
Massachusetts General Laws, Chapter 53, Section 18B, that is
previously accepted and reads as stated *Related communication from
Kaitlin M Wright, City Clerk*

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. Document 2-F; Mayor submits request from
Rob Moore, Environmental Health Technician for an *Amended City
Ordinance to amend Chapter 11, Sections 22 through 29, Conservation
Commission Continued from 2/14/2024*

16.1.1. Document 2-FF; Amended Ordinance – Amend Chapter
11, Boards and Commissions Article VI. Conservation
Commission *Filed 2/14/2024*

16.2. Document 2-H; Mayor Barrett submits a Salary Ordinance and
a Memorandum of Agreement (MOA) between the City of Haverhill
and the Haverhill Firefighters Local 1011 *Continued from 2/14/2024*

16.2.1. Document 14-B; Memorandum of Agreement between
City of Haverhill and the Haverhill Firefighters Local 1011

16.2.2. Document 15-B; Ordinance re; Salaries – Fire Safety
Services, Fire Group Local 1011 *Filed 2/14/2024*

16.3. Document 28; Loan Order - \$180,000 Land Acquisition Bonds
to purchase land for the Crystal st/Jericho rd Conservation Project
Filed 2/14/2024



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17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN :

Cell

CITY COUNCIL

- Thomas J. Sullivan, President**
- Timothy J. Jordan, Vice President**
- John A. Michitson**
- Colin F. LePage**
- Melissa J. Lewandowski**
- Catherine P. Rogers**
- Shaun P. Toohey**
- Michael S. McGonagle**
- Katrina Hobbs Everett**
- Devan Ferreira**
- Ralph T. Basiliere**



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

HAV CITY CLERK FERREIRA AR 5838

CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

February 21, 2024

To: President and Members of the City Council:

Councilor Michitson wishes to introduce Jim Tzitzon to announce the AHEPA Acropolis Chapter 39 100th Year Celebration on Saturday, April 13, 2024.



 Councilor John A. Michitson

(meeting 2.27.2024)



**AHEPA Acropolis Chapter 39
Haverhill, Massachusetts**

**100th Year
ANNIVERSARY Celebration**
Saturday, April 13th, 2024
6pm to 11pm

\$75.00 per ticket

Cash Bar with appetizers starts at 6pm

**Prime Rib or Baked Haddock
dinner starts at 7 pm**
Michael's Function Hall
12 Alpha Street
Haverhill, MA

To pay online use this link

<https://www.eventbrite.com/e/796949305827?aff=oddtcreator>

Dancing follows program



venmo

Contact us at the email below with any questions
or pay by check and include dinner choice and mail to:

AHEPA Chapter 39, 40 Buttonwoods Ave c/o 3rd fl, Haverhill, MA 01830

Must RSVP by March 31st, 2024 to Ahepa39@gmail.com

HAV CITY CLERK FEB21/24 PM 8:19

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

16.2

CITY HALL, ROOM 204
4 SUMMER STREET

TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

2024 FEB 22 10 53 AM

February 22, 2024

To: President and Members of the City Council:

Council President Sullivan wishes to introduce Andrea Watson to discuss Lead Exposure, Lead Free MA, and an upcoming public education/awareness event to be held in Haverhill on April 24th.

President Thomas J. Sullivan

(meeting 2.27.2024)



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

February 15, 2024


MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND MEMBERS OF THE CITY COUNCIL

Subject: Road Opening, 82 Brockton Avenue, EROM-24-3

As the subject street was paved within the last 5 years, Council approval is required to open the roadway for utilities work for a gas leak repair. I am supportive of this request, and the Engineering Office will require proper trench compaction and final pavement repair (grind and inlay or infrared treatment) as part of the Right of Way/Trench Permits.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Fallon



DOCUMENT

8.1.1

CITY OF HAVERHILL

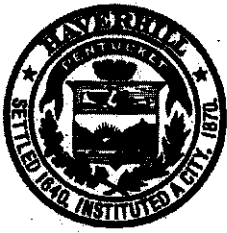
In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for work on underground utilities:

Brockton Avenue at #82

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

8.2

February 14, 2024

HAU CITY CLRK FEB14/24 AM11:45

Attached are the January 2024 revenue and expense reports for the city's general fund operating budget. As indicated in the revenue report, the city's local receipts continue to trend upwards with the exception of hotel excise and fines. Overall, the city's general fund revenue is exceeding budgeted estimates and year over year, local receipts are up 2.3% compared to this time last year.

On the expense side, the budget is on target but with very little projected excess, if any, to cover unforeseen expenses. Fortunately, the snow and ice expenses have been much less aggressive than in past years however, the second half of the fiscal year will include the Fire Union CBA settlement which spans almost three years.

These reports will be posted monthly on the City Auditor's web page.

Thank you,

Angel A. Perkins, CGA, CFE
City Auditor & Chief Financial Officer

Year to Date Benchmark

58.33%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 215,320	\$ 120,316	\$ 95,003	55.88%
Council Expenses	\$ 9,100	\$ 1,916	\$ 7,184	21.06%
Mayor Salaries	\$ 413,598	\$ 250,110	\$ 163,488	60.47%
Mayor Expenses	\$ 40,100	\$ 17,882	\$ 22,218	44.59%
Auditor's Office Salaries	\$ 367,856	\$ 217,115	\$ 150,741	59.02%
Auditor's Office Expenses	\$ 105,038	\$ 107,279	\$ (2,241)	102.13%
Assessors Salaries	\$ 281,389	\$ 151,408	\$ 129,981	53.81%
Assessors Expenses	\$ 164,500	\$ 64,244	\$ 100,256	39.05%
Treasurer/Collector Salaries	\$ 449,330	\$ 254,615	\$ 194,715	56.67%
Treasurer/Collector Expenses	\$ 231,000	\$ 116,864	\$ 114,136	50.59%
Constituent Services Salaries	\$ 106,617	\$ 81,511	\$ 25,106	76.45%
Constituent Services Expenses	\$ 33,000	\$ 7,437	\$ 25,563	22.54%
Purchasing Salaries	\$ 112,365	\$ 61,259	\$ 51,106	54.52%
Purchasing Expenses	\$ 8,600	\$ 5,933	\$ 2,667	68.99%
Law Department Salaries	\$ 108,590	\$ 48,855	\$ 59,735	44.99%
Law Department Legal	\$ 168,900	\$ 79,258	\$ 89,642	46.93%
Human Resources Salaries	\$ 290,219	\$ 141,965	\$ 148,255	48.92%
Human Resources Expenses	\$ 146,200	\$ 96,349	\$ 49,851	65.90%
MIS Salaries	\$ 75,000	\$ 24,903	\$ 50,098	33.20%
MIS Expenses	\$ 910,415	\$ 639,639	\$ 270,776	70.26%
MIS Capital	\$ 25,000	\$ 5,626	\$ 19,374	22.50%
City Clerk Salaries	\$ 562,411	\$ 293,302	\$ 269,109	52.15%
City Clerk Expenses	\$ 170,451	\$ 113,892	\$ 56,559	66.82%
TOTAL GENERAL GOVERNMENT	\$ 4,994,999	\$ 2,901,678	\$ 2,093,321	58.1%
Building & Zoning Salaries	\$ 446,385	\$ 171,561	\$ 274,824	38.43%
Building Maint. Salaries	\$ 103,127	\$ 46,130	\$ 56,997	44.73%
Building Maint. Expenses	\$ 266,500	\$ 113,131	\$ 153,369	42.45%
Inspectional & Health Services Salaries	\$ 619,218	\$ 409,432	\$ 209,785	66.12%
Inspectional & Health Services Expenses	\$ 42,350	\$ 18,133	\$ 24,217	42.82%
Public Health Salaries	\$ 239,071	\$ 166,720	\$ 72,352	69.74%
Public Health Expenses	\$ 9,000	\$ 4,457	\$ 4,543	49.52%
Economic Development Salaries	\$ 272,823	\$ 155,957	\$ 116,865	57.16%
Economic Development Expenses	\$ 58,717	\$ 33,616	\$ 25,101	57.25%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,057,191	\$ 1,119,137	\$ 938,054	54.4%
Police Salaries	\$ 13,153,441	\$ 7,721,546	\$ 5,431,896	58.70%
Police Expenses	\$ 1,807,252	\$ 809,797	\$ 997,455	44.81%

Expense Report as of 1/31/2024

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Police Capital	\$ 253,351	\$ 156,512	\$ 96,839	61.78%
Fire Salaries	\$ 11,648,759	\$ 6,889,327	\$ 4,759,433	59.14%
Fire Expenses	\$ 935,078	\$ 454,420	\$ 480,657	48.60%
Fire Capital	\$ 2,500		\$ 2,500	0.00%
TOTAL PUBLIC SAFETY	\$ 27,800,381	\$ 16,031,601	\$ 11,768,780	57.67%
Whittier Regional School Assessment	\$ 8,655,804	\$ 4,327,902	\$ 4,327,902	50.00%
North Shore Essex Tech. Assessment	\$ 799,659	\$ 323,998	\$ 475,661	40.52%
School Other Funding	\$ 15,000	\$ -	\$ 15,000	0.00%
School Department	\$ 119,182,085	\$ 55,786,225	\$ 63,395,860	46.81%
TOTAL EDUCATION	\$ 128,652,548	\$ 60,438,125	\$ 68,214,423	47.0%
Public Works Administration Salaries	\$ 185,009	\$ 131,341	\$ 53,668	70.99%
Public Works Administration Expenses	\$ 38,815	\$ 23,581	\$ 15,234	60.75%
Public Works Highways Salaries	\$ 1,254,996	\$ 681,427	\$ 573,569	54.30%
Public Works Highways Expenses	\$ 1,792,813	\$ 1,033,491	\$ 759,322	57.65%
Public Works Solid Waste/Recycling Salaries	\$ 198,094	\$ 118,806	\$ 79,288	59.97%
Public Works Solid Waste/Recycling Expenses	\$ 5,623,840	\$ 2,689,028	\$ 2,934,812	47.81%
Public Works Parking Area Salaries	\$ 51,567	\$ 27,135	\$ 24,432	52.62%
Public Works Parking Area Expenses	\$ 377,951	\$ 157,037	\$ 220,914	41.55%
Public Works Street Marking Expenses	\$ 112,483	\$ 70,808	\$ 41,675	62.95%
Public Works Fleet Maint. Salaries	\$ 249,240	\$ 126,395	\$ 122,845	50.71%
Public Works Fleet Maint. Expenses	\$ 69,080	\$ 13,672	\$ 55,408	19.79%
Public Works Park Dept. Salaries	\$ 572,977	\$ 268,329	\$ 304,648	46.83%
Public Works Park Dept. Expenses	\$ 339,573	\$ 123,787	\$ 215,786	36.45%
Public Works Street Lighting Expenses	\$ 605,000	\$ 302,360	\$ 302,640	49.98%
Public Works Snow & Ice Removal Salaries	\$ 228,349	\$ 102,548	\$ 125,801	44.91%
Public Works Snow & Ice Removal Expenses	\$ 481,651	\$ 561,750	\$ (80,099)	116.63%
TOTAL PUBLIC WORKS	\$ 12,181,438	\$ 6,431,495	\$ 5,749,943	52.8%
Citizens Center Salaries	\$ 309,855	\$ 207,459	\$ 102,396	66.95%
Citizens Center Expenses	\$ 166,150	\$ 101,437	\$ 64,713	61.05%
Veterans Services Salaries	\$ 109,942	\$ 63,424	\$ 46,518	57.69%
Veterans Services Expenses	\$ 594,600	\$ 297,049	\$ 297,551	49.96%
Senior Services Salaries	\$ 12,100	\$ 2,100	\$ 10,000	17.36%
Senior Services Expenses	\$ 2,700	\$ 425	\$ 2,275	15.75%
Stadium Commission	\$ 54,000	\$ 21,327	\$ 32,673	39.49%
Recreation Salaries	\$ 164,309	\$ 118,268	\$ 46,041	71.98%
Recreation Expenses	\$ 88,000	\$ 63,612	\$ 24,388	72.29%
Public Library Salaries	\$ 1,509,507	\$ 838,788	\$ 670,719	55.57%
Public Library Expenses	\$ 382,955	\$ 247,324	\$ 135,631	64.58%

Expense Report as of 1/31/2024

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL HUMAN SERVICES	\$ 3,394,118	\$ 1,961,213	\$ 1,432,905	✓ 57.8%
Debt Service	\$ 5,086,898	\$ 3,475,342	\$ 1,611,556	⊗ 68.32%
TOTAL DEBT SERVICE	\$ 5,086,898	\$ 3,475,342	\$ 1,611,556	⊗ 68.3%
Retirement Fund	\$ 21,646,740	\$ 21,299,610	\$ 347,130	✓ 98.40%
Unemployment Compensation	\$ 490,000	\$ 72,249	\$ 417,751	✓ 14.74%
Group Insurance	\$ 25,727,041	\$ 12,916,990	\$ 12,810,051	✓ 50.21%
Payroll Taxes (FICA/Medicare)	\$ 1,710,893	\$ 1,017,645	\$ 693,248	⊗ 59.48%
Workers Compensation	\$ 805,000	\$ 626,391	\$ 178,609	⊗ 77.81%
Injured on Duty Claims	\$ 225,000	\$ 159,331	\$ 65,669	⊗ 70.81%
Sick Leave Bank	\$ 100,000	\$ 118,065	\$ (18,065)	⊗ 118.07%
Vacational Buyback	\$ 51,000	\$ 8,466	\$ 42,534	✓ 16.60%
Retiree Medical Claims	\$ 100,000	\$ 26,363	\$ 73,637	✓ 26.36%
TOTAL EMPLOYEE BENEFITS	\$ 50,855,674	\$ 36,245,111	\$ 14,610,563	⊗ 71.3%
Capital Projects	\$ 423,901	\$ 423,901	\$ -	⊗ 100.00%
General Liability Insurance	\$ 945,801	\$ 1,090,286	\$ (144,485)	⊗ 115.28%
Salary Reserve	\$ 795,697		\$ 795,697	✓ 0.00%
Budget Reserve (Snow & Ice FY 23 Deficit)	\$ 604,245		\$ 604,245	
State Assessments (Cherry Sheets)	\$ 8,827,111	\$ 5,114,939	\$ 3,712,172	✓ 57.95%
Reserve for Abatement & Exemption (Overlay)	\$ 429,191	\$ 429,191	\$ -	✓ 100.00%
TOTAL OTHER CITY EXPENSES	\$ 12,025,946	\$ 7,058,317	\$ 4,967,629	⊗ 58.7%
TOTAL GENERAL FUND	\$ 247,049,193	\$ 135,662,019	\$ 111,387,174	✓ 54.9%
	FY '22 through 1/31/22	FY '23 through 1/31/23	FY '24 through 1/31/24	Trendline
TOTAL GENERAL GOVERNMENT	\$ 2,394,289	\$ 2,810,569	\$ 2,901,678	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 749,013	\$ 803,690	\$ 1,119,137	
TOTAL PUBLIC SAFETY	\$ 15,582,497	\$ 15,402,936	\$ 16,031,601	
TOTAL EDUCATION	\$ 54,849,756	\$ 56,489,892	\$ 60,438,125	
TOTAL PUBLIC WORKS	\$ 5,513,632	\$ 5,368,766	\$ 6,431,495	
TOTAL HUMAN SERVICES	\$ 1,758,611	\$ 1,772,645	\$ 1,961,213	
TOTAL DEBT SERVICE	\$ 4,194,882	\$ 4,930,310	\$ 3,475,342	
TOTAL EMPLOYEE BENEFITS	\$ 35,840,697	\$ 35,719,211	\$ 36,245,111	
TOTAL OTHER CITY EXPENSES	\$ 4,985,436	\$ 5,598,530	\$ 7,058,317	
TOTAL CITY EXPENDITURES	\$ 125,868,813	\$ 128,896,549	\$ 135,662,019	

City of Haverhill
 Revenue Report
 Period Ending 1/31/24

Year to Year Comparison

Revenue Source	1/31/2022	1/31/2023	1/31/2024	FY 23 to 24 Change	FY 20-22 Trendline
Real Estate & Pers Property	\$ 81,154,707	\$ 83,383,822	\$ 86,540,709	↑ \$ 3,156,887	↗
Motor Vehicle Excise	\$ 1,134,245	\$ 1,247,242	\$ 1,542,012	↑ \$ 294,770	↗
Meals Excise	\$ 602,078	\$ 653,634	\$ 653,664	↑ \$ 30	↗
Hotel/Room Excise	\$ 188,146	\$ 229,985	\$ 202,386	↓ \$ (27,599)	↘
Boat & Other Excise	\$ 2,383	\$ 2,256	\$ 8,355	↑ \$ 6,099	↗
Cannabis Excise	\$ 472,261	\$ 550,379	\$ 567,649	↑ \$ 17,270	↗
Waste Disposal Facility Program	\$ 1,576,867	\$ 1,719,701	\$ 1,977,939	↑ \$ 258,238	↗
PILOT	\$ 16,382	\$ 16,348	\$ 21,525	↑ \$ 5,177	↗
Penalties & Interest	\$ 236,251	\$ 316,576	\$ 453,237	↑ \$ 136,661	↗
Fees	\$ 608,607	\$ 492,540	\$ 499,649	↑ \$ 7,109	↗
Rentals	\$ 127,646	\$ 125,125	\$ 129,793	↑ \$ 4,668	↗
Departmental Revenue	\$ 428,390	\$ 313,648	\$ 495,482	↑ \$ 181,834	↗
License & Permits	\$ 2,593,016	\$ 1,363,090	\$ 1,874,342	↑ \$ 511,252	↗
Fines & Forfeits	\$ 407,239	\$ 461,878	\$ 431,159	↓ \$ (30,719)	↘
Investments	\$ 156,495	\$ 478,812	\$ 1,302,660	↑ \$ 823,848	↗
Medicaid Reimbursement	\$ 639,251	\$ 388,591	\$ 456,946	↑ \$ 68,355	↗
*Misc Revenue	\$ 1,405,398	\$ 136,279	\$ 102,647	↓ \$ (33,632)	↘
Comm of MA Cherry Sheet	\$ 43,469,643	\$ 49,220,596	\$ 48,284,877	↓ \$ (935,719)	↘
Wastewater Enterprise Fund	\$ 7,164,049	\$ 7,571,842	\$ 8,128,171	↑ \$ 556,329	↗
Water Enterprise Fund	\$ 4,952,976	\$ 5,934,989	\$ 6,682,318	↑ \$ 747,329	↗
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 1,594,816	\$ 1,205,915	\$	↓ \$ (1,205,915)	↘
Total	\$ 148,980,846	\$ 155,813,248	\$ 160,355,520	↑ \$ 4,572,272	↗
Total without Enterprise Funds	\$ 136,815,824	\$ 142,306,497	\$ 145,545,092	↑ \$ 3,238,615	↗

City of Haverhill

Revenue Report

Period Ending 1/31/24

Collections as a Percent of Budget

Revenue Source	FY 24 Estimated Revenue	FY 24 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 123,093,875	\$ 86,540,709	\$ (36,553,166)	50%	70.3%
Motor Vehicle Excise	\$ 7,822,572	\$ 1,542,012	\$ (6,280,560)	17%	19.7%
Meals Excise	\$ 1,165,000	\$ 653,664	\$ (511,336)	50%	56.1%
Hotel / Room Excise	\$ 310,000	\$ 202,386	\$ (107,614)	50%	65.3%
Boat & Other Excise	\$ 11,198	\$ 8,355	\$ (2,843)	50%	74.6%
Cannabis Excise	\$ 1,068,100	\$ 567,649	\$ (500,451)	50%	53.1%
Waste Disposal Facility Program	\$ 2,608,200	\$ 1,977,939	\$ (630,261)	50%	75.8%
PILOT	\$ 16,000	\$ 21,525	\$ 5,525	100%	134.5%
Penalties & Interest	\$ 500,500	\$ 453,237	\$ (47,263)	58%	90.6%
Fees	\$ 902,500	\$ 499,649	\$ (402,851)	58%	55.4%
Rentals	\$ 180,000	\$ 129,793	\$ (50,207)	58%	72.1%
Departmental Revenue	\$ 621,200	\$ 495,482	\$ (125,718)	58%	79.8%
License & Permits	\$ 2,328,535	\$ 1,874,342	\$ (454,193)	58%	80.5%
Fines & Forefits	\$ 726,200	\$ 431,159	\$ (295,041)	58%	59.4%
Investments	\$ 1,200,000	\$ 1,302,660	\$ 102,660	58%	108.6%
Medicaid Reimbursement	\$ 750,000	\$ 456,946	\$ (293,054)	58%	60.9%
*Misc Revenue	\$ -	\$ 102,647	\$ 102,647	0%	0.0%
Comm of MA Cherry Sheet	\$ 96,332,931	\$ 48,284,877	\$ (48,048,054)	58%	50.1%
Wastewater Enterprise Fund	\$ 14,681,925	\$ 8,128,171	\$ (6,553,754)	50%	55.4%
Water Enterprise Fund	\$ 12,429,755	\$ 6,682,318	\$ (5,747,437)	50%	53.8%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 7,412,382	\$ -	\$ (7,412,382)	0%	0.0%
Total	\$ 274,160,875	\$ 160,555,520	\$ (113,605,355)	54%	58.5%
<i>Estimated General Fund Revenue</i>	\$ 247,049,193	\$ 145,545,032	\$ (101,504,161)	51%	58.9%
<i>Estimated Local Receipts</i>	\$ 20,210,005	\$ 10,719,445	\$ (9,490,560)	40%	53.0%



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

8.3

February 23, 2024

Dear President Sullivan and Members of the Haverhill City Council,

Kaitlin M. Wright, Haverhill City Clerk, requests to discuss 2024 Election related items.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright
City Clerk

18

Hearing February 27, 2024

WR#30682213-Foundation Ave.

Questions contact - Veasna Eang - 978-995-4819

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

9.1

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Foundation Avenue - National Grid to install 1 JO pole beginning at a point approximately 1092 feet Northwest of the centerline of the intersection of Foundation Avenue and Ward Hill Avenue and continuing approximately 20 feet in an East direction. National Grid to install pole 5-50 +/- 1092 feet Northwest and 20 feet East of the centerline of the intersection of Foundation Ave. and Ward Hill Ave. in Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Foundation Avenue - Haverhill, Massachusetts.

No.# 30682213

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: January 30 2024
VOTED: that HEARING BE HELD
FEBRUARY 27 2024
Attest:

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

City Clerk

nationalgrid

January 12, 2024

WR# 30682213 – Foundation Avenue

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 30682213 – Foundation Avenue
Install 1 JO pole # 5-50
Foundation Ave, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Veasna Eang 978-995-4819

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

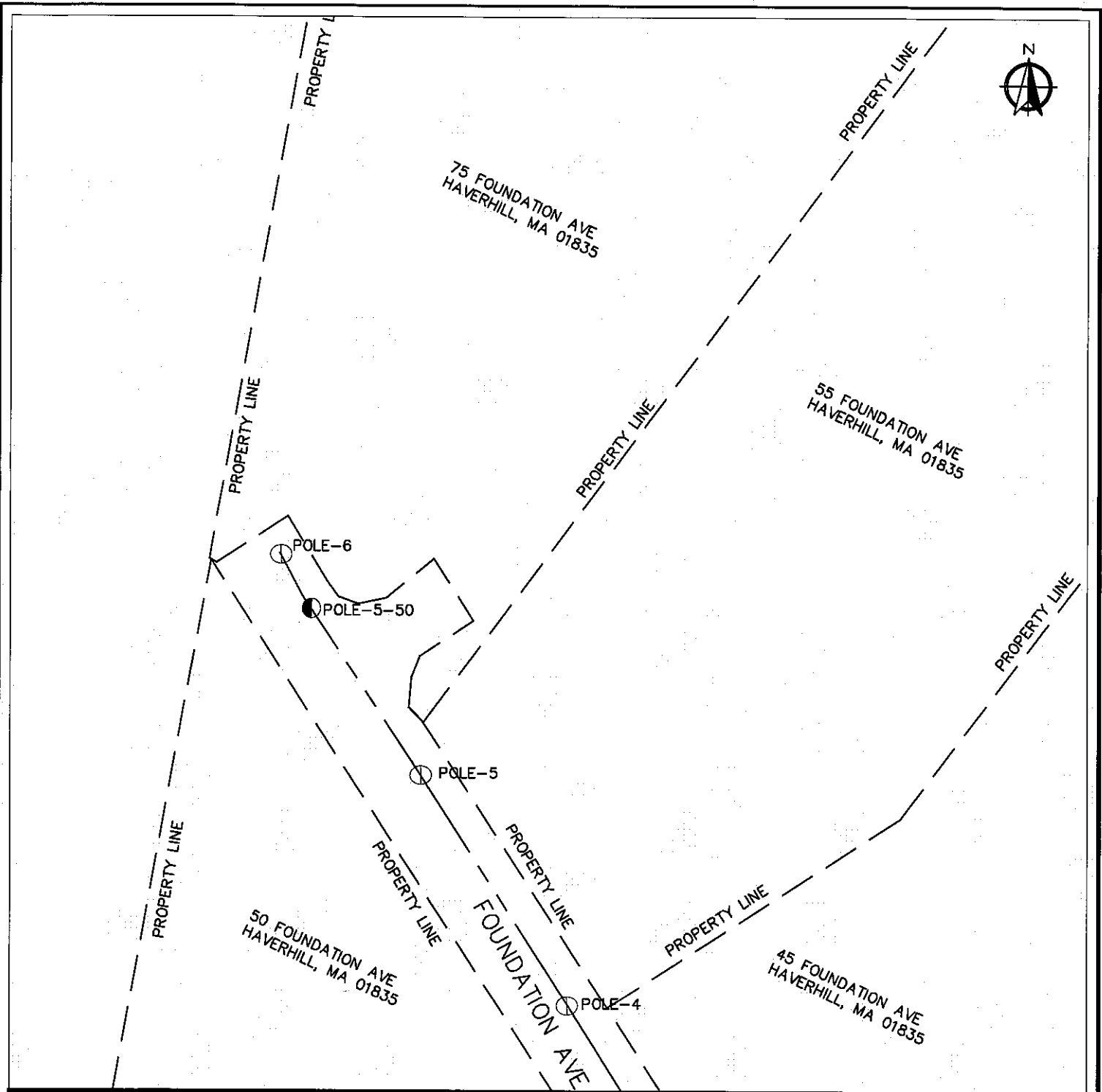
National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



JOINT OWNED POLE PETITION

nationalgrid
 And
Verizon New England, Inc.

Legend

- Proposed J.O. Pole Locations
- Existing J.O. Pole Locations
- Existing Overhead Conductors

Date: 11.29.2023

Work Request Number: 30682213

To Accompany Petition Dated:

To The: Town Of Haverhill

For Proposed: JO Pole:5-50 Location:Foundation Ave

Nationalgrid to install pole 5-50 +/- 1092' Northwest and 20' East of the centerline of the intersection of Foundation Ave and Ward Hill Ave.

DISTANCES ARE APPROXIMATE

18-B

9.1.1

WR#30682213-Foundation Ave.

November 29, 2023
Veasna Eang – 978-995-4819

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 27th day of November, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Foundation Avenue - Haverhill, Massachusetts.

No.# 30682213

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Foundation Avenue - National Grid to install 1 JO pole beginning at a point approximately 1092 feet Northwest of the centerline of the intersection of Foundation Avenue and Ward Hill Avenue and continuing approximately 20 feet in an East direction. National Grid to install pole 5-50 +/- 1092 feet Northwest and 20 feet East of the centerline of the intersection of Foundation Ave. and Ward Hill Ave. in Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

FOR HEARING February 27, 2024

9.1.1

WR#30682213 - Foundation Ave.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ..

City/Town Clerk.
20 ..

Massachusetts
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 .., at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 .. and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

19

February 27 2024

CCSP 24-2

Robert D. Harb
 ATTORNEY AT LAW
 40 KENOZA AVENUE
 HAVERHILL, MASSACHUSETTS 01830

10.1

TEL: (978) 373-5611
 FAX: (978) 373-7441
 EMAIL: bobharb@aol.com

January 8, 2024

City Council
 City of Haverhill
 4 Summer Street
 Haverhill, MA 01830

Re: APPLICATION FOR A MAJOR PLAN APPROVAL
 FOR A MIXED USE –
 2 Commercial Units And 8 Residential Units
 38-42 Washington Street, Haverhill, MA
 Haverhill Assessor's Map 309 Block 1 Lot 16

38-42 Washington Street LLC, Owner, hereby applies to the City Council for a Major Plan Approval under the terms and provisions of the Haverhill Zoning Ordinance Chapter 255 to convert two upper level floors in the existing building located at 38-42 Washington Street into 8 residential units while maintaining 2 Commercial/Retail Units on the first floor for the above mixed use project

The property is located in the Subzone D of the Downtown Smart Growth Overlay District. Upon further review, the site is also located in the WD-A Waterfront District Subzone. This mixed use is permitted by right in the WD-A Overlay District. There are no dimensional regulations for Sub-Zone A except the maximum height of the building shall be 74 feet and the building shall have six stories maximum.

The units will be rented.

The lot and the building are prior existing.

Because there are no parking spaces with this property, required Parking Spaces will be provided by lease in property located at 27 Essex Street, Haverhill, MA. See letter from the Owner filed with this Application.

This E Filed Application is accompanied by :

Site Plan and Architectural Floor and Building Plans;
 A Legal description of said Premises;

DESCRIPTION 38-42 Washington Stret, Haverhill, MA

The land in said Haverhill, MA, with buildings thereon, situated on the Southerly side of Washington Street, bounded and described as follows:

Beginning at the Northeasterly comer thereof at a point by said Washington Street and by land now or formerly of Mosher, directly opposite the center of the brick wall at the Westerly end of the brick block on said Mosher land; thence running SOUTHERLY through the center of said brick wall and onward without deviation from a straight line about 75.15 feet to a point in the middle line of Phoenix Row, so-called, a way running South of and parallel with, said Washington Street, by land of Sapareto, formerly of Pentucket Saving Bank, thence WESTERLY, along said middle line of said Phoenix Row, by said land of Sapareto, 44.58 feet to a private way, thence NORTHERLY along said private way, 75.18 feet to said Washington Street; and thence EASTERLY, by said Washington Street, 44.67 feet to point beginning.

Together with and subject to all rights and agreements referenced in deed to 38-42 Washington Street, LLC recorded in Book 38126 Page 477.

Being the same premises described in deed recorded with Essex South District Registry of Deeds in Book 38126 Page 477.

Park III Realty Trust

**P.O. BOX 1096
LOWELL, MA 01853-1096**

January 10, 2024

City of Haverhill
4 Summer Street
Haverhill, MA 01830

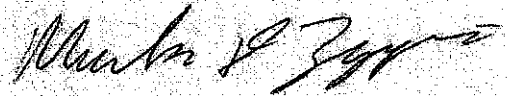
Re: Four Points Property Management Parking Request

To whom it may concern,

We are currently in conversations with Four Points Property Management regarding a long-term parking lease in our lot located at 27 Essex Street. They currently are renting several parking spaces from us for use for their employees. We have agreed to an initial 5-year term with the option to renew within 90 days prior to the expiration of the existing term. This agreement will be for 8 parking spaces.

Please feel free to contact me with any questions you may have.

Thank you,



Markos D. Zygouris, Trustee
978-807-7939

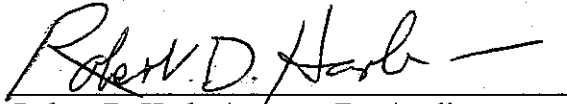
19

Applicant is aware that this Application is subject to the Affordable Requirement required in the Downtown Smart Growth District, which Applicant believe to be 2 affordable units for this project. Although Applicant had been advised that the City currently exceeds the 10% Affordable Housing requirement and that waivers of this requirement for this District have been granted in the past, Applicant is not requesting a waiver. The remaining residential units will be market rate rental housing.

Applicants would respectfully request the City Council grant this Application for a Major Plan Approval for the requested Mixed Use.

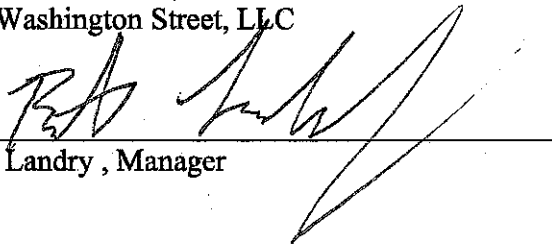
Applicant waives the 65 day hearing requirement.

Respectfully submitted,



Robert D. Harb, Attorney For Applicant

38-42 Washington Street, LLC

By: 

Rob Landry, Manager

L-city-38-42 Washington Street LLC-Application-2023

IN CITY COUNCIL: January 30 2024
VOTED: that HEARING BE HELD FEBRUARY 27 2024
Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

February 22, 2024

TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM:  William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: 38 Washington- 2 Commercial Units and 8 residential units.

This application to the City Council is a major site plan under Downtown Smart Growth Overlay district (DSGOD) zoning for the proposed mixed-use project containing 8 residential units with 2 commercial uses on the Washington street frontage.

The proposed project represents an excellent development consistent with all of the goals of the city to revitalize the downtown. The redevelopment of the entire building into a mixed-use market rate project is a strong positive indication of the private sector confidence in investing in Haverhill. The building will be a full Historic restoration of one of the few remaining Washington Street buildings to be so restored.

The city departments have reviewed the project and No objections have been received.

Specifically, I recommend that the Council approve the project as proposed. I believe the parking spaces that are committed to the project are sufficient and should be approved. The council may include in its approval any additional comments from the letters of the City departments and any additional comments/ conditions deemed necessary by the city council;

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides needed housing in the inner city area without the requirement to add additional utilities to service the project.

2-16-24

ROBERT D. HARB
ATTORNEY AT LAW
40 KENOZA AVENUE
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: bobharb@aol.com

February 16, 2024

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: 38-42 WASHINGTON STREET, LLC-
APPLICATION FOR A SPECIAL PERMIT/
MAJOR PLAN APPROVAL FOR A MIXED USE
2 Commercial Units and 8 Residential Units
38-42 Washington Street, Haverhill, MA
Haverhill Assessor's Map 309 Block 1 Lots 16

On behalf of the Applicant, 38-42 Washington Street, LLC, this short memorandum is filed with the Council in support of its Petition for a Major Plan Approval.

This property for many years was the home of the Rosen Family Hardware Store which was located on the first floor. In 2019 the Petitioner purchased the property and renovated the first floor which now contains two commercial units, Wang's Brother Spirits and a Nail Salon.

Applicant's owners are local businessmen who own, develop and manage various properties in Haverhill. They currently have a commercial office on the floor for their business of property management named Four Points Property Management.

The Applicant now proposes to convert existing commercial units on the upper floors to 6 market-rate residential units and two low-moderate income units, and to maintain the 2 commercial units on the ground floor.

The new project is an allowed mixed-use project, and meets all the requirements of the Waterfront District-Subzone A (Downtown Smart Growth District):

- A. The applicant has submitted the required fees and information ;
- B. The project and site plan meet the requirements and standards set forth in the Ordinance;
and
- C. Extraordinary adverse potential impacts of the Project on nearby properties, if any, have been adequately mitigated.

2-16-24

Applicant has obtained the required 8 parking spaces on a lot located on Essex Street which is filed with the Council. There are no required parking spaces presently for the upper floor commercial tenants. This would be an improvement and meets the City code.

This building, located in historic Washington Square, will be renovated to meet Historical District requirements.

This is a petition to approve a plan for development. The use is allowed as of right in this special Zoning District.

The building is one of the last buildings on Washington Street to be renovated for residential use on the upper floors. The most recent City Council Approval being the 2 commercial 6 residential project located at 29 Washington Street on December 19, 2023.

This is a great project for the Downtown and meets all the goals of the City's Plan for Downtown and Waterfront Development. The goals of the Downtown Smart Growth District are to encourage smart growth pursuant to Mass Law Chapter 40R and to foster housing opportunities along with a mixed-use development. This project meets all of these goals to develop the downtown . It will provide needed housing in the City in an already existing building in the downtown smart growth waterfront district.


Applicant has met or will meet all the requirements and comments of the City Departments filed with this Application. Applicant had met with the City Department heads prior to filing this Petition to review this project.

None of the City Departments opposed this Plan.

Unlike many past approved projects which requested and were granted a waiver of the affordable housing requirement, Applicant is NOT requesting such a waiver. This project will bring two more affordable units to the City. Applicant is advised the City is presently less than 10% for Affordable Housing and this project will assist the City by adding two more affordable units to its inventory.

Applicant respectfully requests the Council to approve its Waterfront/DSGD Major Plan.

Respectfully submitted,



Robert D. Harb
Attorney for Applicant

Laurie Brown

From: Robert D Harb <bobharb@aol.com>
Sent: 2-16-24 Friday, February 16, 2024 5:38 PM
To: City Council; Laurie Brown; cityclerk; Kaitlin Wright
Subject: Memorandum In Support of 38-42 Washington Street LLC Peition-Hering Feb. 27th
Attachments: 38-42 washington st memo-02162024173102.pdf

Dear Kaitlin and Laurie:

Attached is a Memo regarding the above referenced Washington Street Major Plan Approval Petition.

I have uploaded this Memo to the Permit Portal.


It would be appreciated if you could see that this Memo is added to the Council Package for this matter for the Councilor's review before the meeting on the 27th.

Thank you for your help.

Bob Harb
Attorney For Applicant

Robert D. Harb, Attorney At Law
40 Kenoza Avenue, Haverhill, MA 01830
tel-978-373-5611-fax-978-3737441
email- bobharb@aol.com

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 **Expiration Date**

Active

Request Changes
(</#/explore/request-changes/167712>)



CCSP-24-2

Details

Submitted on Jan 16, 2024 at 7:57 pm



Attachments

13 files



Activity Feed

Latest activity on Jan 17, 2024



Applicant

Robert Harb



Location

38 WASHINGTON ST, Haverhill, MA 01832



View ▼

Edit Workflow



Special Permit Filing Fee

Paid Jan 17, 2024 at 10:59 am



Planning Director Review

Completed Jan 17, 2024 at 12:16 pm



City Clerk Review - Hearing Dates Set

In Progress



City Council Admin Notified

Completed Jan 17, 2024 at 2:07 pm



✓ **Assessor for Abutter's List**
Completed Jan 17, 2024 at 1:37 pm



✓ **Conservation Department Review**
Completed Jan 17, 2024 at 12:38 pm



✓ **DPW Review**
In Progress



✓ **Engineering Department Review**
In Progress



✓ **Fire1 Department Review**
Completed Jan 17, 2024 at 12:51 pm



✓ **Fire2 Department Review**
Completed Jan 17, 2024 at 3:23 pm



✓ **Health Department Review**
In Progress



✓ **Police Department Review**
In Progress



✓ **School Department Review**
Completed Jan 17, 2024 at 12:25 pm



✓ **Storm Water Review**
Completed Jan 17, 2024 at 12:39 pm



✓ **Water/Wastewater Review**
In Progress



✓ **Water Supply Review**
In Progress



✓ **Building Inspector Approval for Agenda**
In Progress



✓ **First Ad Placement**
Review



✓ **Placed on Agenda**
Review





Abutter Notification

Review



Second Ad Placement

Review



City Council Meeting

Review



Meeting Minutes & Decision Filed w/City Clerk

Review



Conservation Department Review



● Complete ▾

Complete

Assignee

() Robert Moore

Due date

() None



Robert Moore

Remove Comment • Jan 17, 2024 at 12:38 pm

n/a. property is within the area of reduced flood risk due to the downtown floodwall levee.

This step was assigned to Robert Moore - Jan 17, 2024 at 12:16 pm
Robert Moore approved this step - Jan 17, 2024 at 12:38 pm



Abutter Notification
Review



Second Ad Placement
Review



City Council Meeting
Review



Meeting Minutes & Decision Filed w/City Clerk
Review



Fire1 Department Review



● Complete ▾

Complete

Assignee

 Eric Tarpy

Due date

 None



Eric Tarpy

Remove Comment • Jan 17, 2024 at 12:51 pm

Fire Dept. will require that Fire Protection systems be evaluated/upgraded/replaced to protect the proposed use.

Trash plan must be acceptable to Fire Dept.

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations,

additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, NFPA 1 2021 Ed., MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

This step was assigned to Eric Tarpy - Jan 17, 2024 at 12:16 pm

Eric Tarpy approved this step - Jan 17, 2024 at 12:51 pm



Abutter Notification
Review



Second Ad Placement
Review



City Council Meeting
Review



Meeting Minutes & Decision Filed w/City Clerk
Review



Building Inspector Approval for Agenda



● Active ▾

Became active 6 days ago

Assignee



Tom Bridgewater ✕

Due date



None



Tom Bridgewater

Remove Comment • Jan 20, 2024 at 10:10 am

what is the distance to the parking?

This step was assigned to Tom Bridgewater - Jan 17, 2024 at 12:16 pm

Austin eliminated parking requirements for new developments to make the city more affordable and sustainable. Several cities have followed Austin's example and successfully repealed parking minimums for new developments. Here are some notable examples:

Downtown Haverhill already has a parking garage, and another is being built in the coming years. It also has a train station and a bus station downtown.

Several cities have followed Austin's example and successfully repealed parking minimums for new developments. Here are some notable examples:

Oregon Cities: Various cities in Oregon, including Beaverton, Salem, Albany, Tigard, Portland, and Bend, have eliminated parking requirements. This decision was influenced by the state's policy to lift parking mandates statewide for properties near transit corridors and rail stations. In Tigard, the change was particularly beneficial for small businesses, as it removed the burden of providing excessive parking.

Burlington, Vermont: Burlington replaced its minimum parking requirements with parking maximums, extending a downtown-focused ordinance to the entire city. This was part of an effort to ensure that the city only has the parking it needs, rather than an excess.

Bend, Oregon: Bend, Oregon, removed its parking minimums to reduce housing costs, lower vehicle emissions, and promote walkable communities. This policy was seen as a significant step towards sustainable urban development.

Chicago and Washington, D.C.: These cities have reduced parking requirements, particularly in areas targeted for transit-oriented development. The motivation includes economic and environmental considerations, such as reducing housing costs and encouraging sustainable, walkable development.

Minneapolis and St. Paul (Twin Cities): The elimination of parking minimums in Minneapolis and St. Paul has led to a decrease in the construction of parking spaces in new developments, thereby increasing housing affordability and improving city design. Developers have shown a willingness to build fewer parking spaces than previously required, which has allowed for more flexible urban planning and development.

Sandpoint, Idaho: Sandpoint took a significant step by removing parking minimums, which has changed the trajectory of the city's development, indicating a move towards more sustainable and economically feasible urban planning.

These examples demonstrate a growing trend among cities to reconsider traditional parking requirements in favor of more flexible, sustainable, and economically viable urban development strategies. The success stories from these cities highlight the potential benefits of such reforms, including improved housing affordability, enhanced urban design, and reduced reliance on vehicles.

Downtown Haverhill already has a parking garage, and another is being built in the coming years. It also has a train station and a bus station downtown as well so it is set well for this growing trend.



Haverhill

Haverhill Historical Commission, Room 309
Phone: 978-374-2344 Fax: 978-374-2332
aherlihy@cityofhaverhill.com

January 3, 2024

Brona Simon, Historic Preservation Officer
Massachusetts Historical Commission
220 Morrissey Boulevard
Boston, MA 02125

**RE: The Adams Building, 38 Washington Street, Haverhill
Massachusetts Historic Rehabilitation Tax Credits**

Dear Secretary Galvin:

I am writing to you to express the support of the Washington Street Shoe Historic District Commission for 38-42 Washington Street's application for Massachusetts Historic Rehabilitation Tax Credits for the Adams Building at 38 Washington Street in Haverhill.

The Adams Building is a three-story Italianate style commercial building located in downtown Haverhill. The brick building features an eight-bay wide symmetrical sandstone façade divided by a center pier that extends through second and third levels and two end piers extending the full height of the building. At the center of the building a one-story four-bay wide storefront system is recessed from the plane of the façade. The fenestration of the upper levels is formed by eight bays of regularly set two-over-two double hung sash windows. The second level windows have carved sandstone sills and lintels. Above the arched third level windows is the name "Adams Building" carved in sandstone. Capping the entire façade in the cornice are decorative carved sandstone swags that run between lion's heads that top the three piers.

The Adams Building was constructed in 1882 for the manufacturing of shoes and shoe related industries following the Great Fire of 1881 that destroyed a majority of the city's shoe manufacturing district. Designed by architect Josiah M. Littleton, this structure was constructed by mason S. F. Foster of Maine. The building is located in the Washington Street Shoe National Register Historic District (HVR.C). Designated in 1976, the district extends along Washington Street between the railroad tracks to the west and Washington Square to the east.

The project will involve the rehabilitation of the commercial and office building for continued commercial units and new residential use. On the exterior, the masonry will be rehabilitated to meet the *Secretary of Interior's Standard*. As proposed, new residential units will be created within the building while preserving the key interior and exterior architectural finishes and flourishes.

The Washington Street Shoe Historic District Commission strongly encourages your favorable consideration of the application for state historic tax credits for this important project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andrew K. Herlihy".

Andrew K. Herlihy, Local Historic Preservation Officer, and
Administrator for the WASHINGTON STREET SHOE HISTORIC DISTRICT COMMISSION

NOTES

- SEE CITY OF HAVERHILL PARCEL ID. #309-1-15, DEED BOOK #7788 PAGE #133 AND PLAN BOOK #48 PLAN #03 FOR SITE.
- SEWER, FIRE AND WATER SERVICE LOCATION TO BE VERIFIED BY CONTRACTOR AND SIZED BY MECHANICAL ENGINEER.
- TITLE V FLOW = 8 BEDROOMS @ 110 GPD/13 BRM = 880 GPD PROPOSED
2,657 COMMERCIAL @ 50 GPD/1000 S.F. = 133 GPD EXISTING
TOTAL = 1,013 GPD

DIMENSIONAL AND DENSITY SUMMARY			
ITEM	REQUIRED	EXISTING	PROPOSED
ZONE DISTRICT	CC COMMERCIAL CENTRAL	CC COMMERCIAL CENTRAL	CC COMMERCIAL CENTRAL
USE	MIXED COMMERCIAL & MULTIFAMILY	MIXED COMMERCIAL & MULTIFAMILY	MIXED COMMERCIAL & MULTIFAMILY
MIN. LOT AREA	N/A	3,301 S.F.	3,301 S.F.
MIN. LOT AREA/D.U.	110 S.F./AC	RETAIL OFFICE	415 S.F./D.U.
MIN. LOT FRONTAGE	100'	NO D.U.	BASED ON B.D.U.
MIN. LOT DEPTH	100'	44.67'	44.67'
MINIMUM LOT SETBACKS		75.49'	75.49'
FRONT	0'	0'	0'
SIDE	20'	0'	0'
REAR	20'	15.0'	15.0'
MAXIMUM HEIGHT	110'	45'	45'
MAXIMUM STORES	10 STORES	3/4 STORES	3/4 STORES
MAX. BLDG. COVERAGE	60%	79.66%	79.66%
MAX. FLOOR AREA (FAR)	4.0	2.85	2.85
MIN. OPEN SPACE	NONE	NONE	NONE
PARKING	2,600 S.F. NET AS PAVED	0 S.F.	0 S.F.
	1.57/200 S.F. RETAIL	0 S.F.	0 S.F.
	21 SP TOTAL	0 S.F.	0 S.F.

LEGEND

- S SEWER PIPELINE
- D DRAIN PIPELINE
- W WATER PIPELINE
- E ELECTRIC CONDUIT
- G GAS CONDUIT
- T TELEPHONE CONDUIT
- SS SEWER SERVICE
- WS WATER SERVICE
- MS MELLING UNIT
- D.U. DUTY UNIT
- VVP VITRIFIED CLAY PIPE
- SMH SEWER MANHOLE
- EMH ELECTRIC MANHOLE
- EMH ELECTRIC MANHOLE

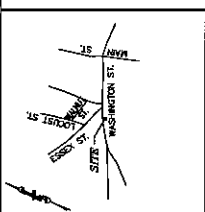
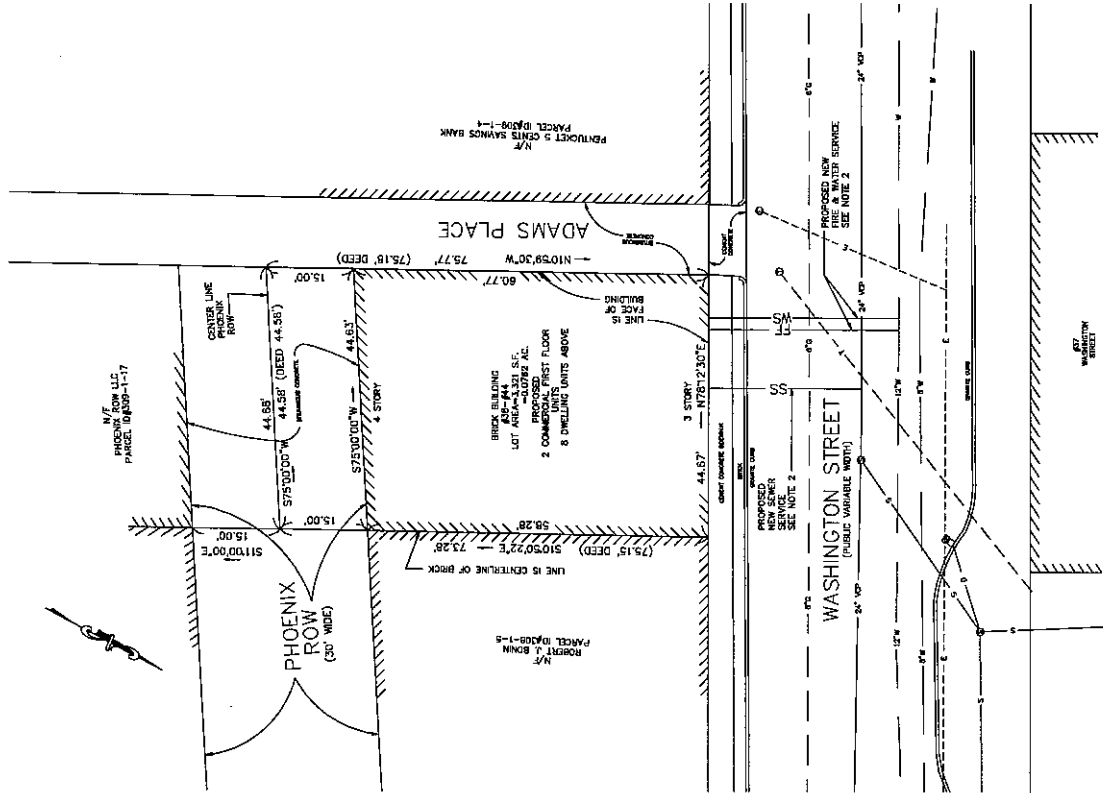
SITE DEVELOPMENT PLAN

30-44 WASHINGTON STREET
IN
HAVERHILL, MASSACHUSETTS
PREPARED FOR
30-42 WASHINGTON STREET LLC
C/O ROBERTY LANDRY
30 WASHINGTON STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE: 866-844-5827 EXT. 702

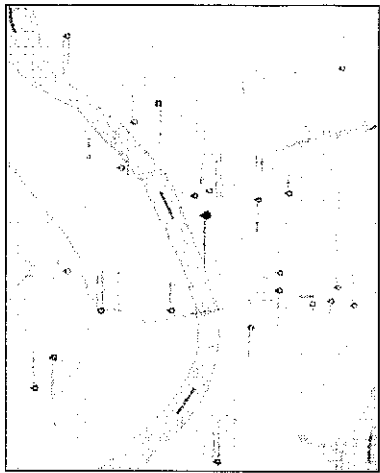
DATE: SEPTEMBER 6, 2023
REV: OCTOBER 23, 2023



MORRIS ENGINEERING SERVICES
167 PARK STREET
HAVERHILL, MASSACHUSETTS 01830
TEL: (978) 475-5555 FAX: (978) 475-1448
EMAIL: MORRIS@MORRIS-ES.COM



LOCUS
1-15200



38 WASHINGTON STREET

HISTORICAL RENOVATION

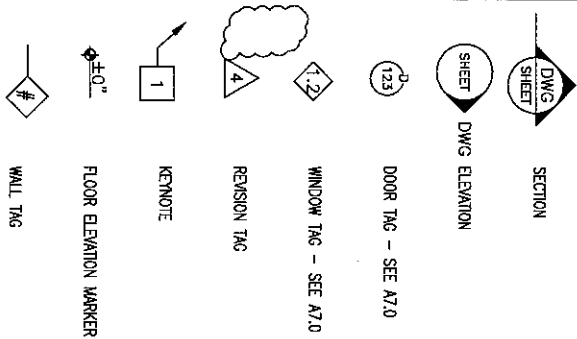
38 WASHINGTON STREET
HAVERHILL, MA



GENERAL NOTES

- CONTRACTOR TO ENSURE ALL CONSTRUCTION MATERIALS & METHODS MEET OR EXCEED ALL LOCAL CODE REQUIREMENTS.
- NEW DIMENSIONS ARE TYPICALLY FROM FACE OF EXISTING SIZE OF STUD TO CENTER LINE OF INTERIOR STUD OR TO CENTER LINE OF OPENING. ALL EXISTING DIMENSIONS ARE FROM FACE OF STRUCTURE OR STARTING TO SAME VERY RARE DISCREPANCIES IN FIELD AND REPORT TO ARCHITECT PRIOR TO CONSTRUCTION.
- THE GENERAL CONTRACTOR SHALL SURVEY THE FIELD CONDITIONS AND INSPECT THE PROGRESS AND BECOME FAMILIAR WITH THE BUILDING, THE WORKS EXISTING AND THE DIMENSIONS BEFORE PROCEEDING WITH WORK. SUBMIT ALL QUESTIONS TO THE ARCHITECT IN WRITING PRIOR TO START.
- PROVIDE TEMPORARY BRACING & SHORING AS NECESSARY TO MAINTAIN THE BUILDING STEEL IN A SAFE CONDITION DURING EVERY ASPECT OF THE PROJECT. BUILDING IN HAVERTZEL AND DRY CONDITION THROUGHOUT THE CONSTRUCTION PERIOD.
- PROTECT ALL TEMPORARY WEATHER PROTECTION AS REQUIRED TO MAINTAIN THE BUILDING IN HAVERTZEL AND DRY CONDITION THROUGHOUT THE CONSTRUCTION PERIOD.
- ALL WORKMANSHIP AND MATERIALS SHALL CONFORM TO ALL APPLICABLE CODES AND REGULATIONS INCLUDING THE MASSACHUSETTS STATE BUILDING CODE-2015 EDITION/MRC 2015 - IBC 2015, IRC 2015, SFC CAR 2006
- GO TO PROVIDE ALL INTERNAL SAFETY DATA SHEETS (MSDS) INFORMATION FOR ALL PRODUCTS USED
- ALL MECHANICAL / ELECTRICAL / PLUMBING TO BE DESIGN-BUILD / NOT IN CONTRACT WITH ACS.

KEY



PROJECT TEAM

OWNER
ROB LUNTER, PROPERTY MANAGER
38 WASHINGTON STREET
HAVERHILL, MA 01832
PHONE: 978-444-9877 X702
EMAIL: ROBERT@ROBSPALNET

ARCHITECT
ARCHITECTURAL CONSULTING SERVICES, LLC
415 PAWBUCKET STREET, UNIT 1
LOWELL, MA 01854
PHONE: 978-451-5997
FAX: 775-254-5997
EMAIL: JAY@ACSLLOWELL.COM

STRUCTURAL ENGINEER
FLOOR CONSULTING
511 STATE STREET, 2ND FLOOR
HAVERHILL, MA 01749
TEL: 978-582-6409
FAX: 978-582-6246
EMAIL: STRUCT@FLOORCONSULT

MASONRY CONTRACTOR
AR CONSTRUCTION MASONRY, INC.
41 SMALL BROOK ROAD
MILFORD, MA 01757

HISTORICAL CONSULTANT
EPILON ASSOCIATES, INC.
3 MILL & MAIN PLAZA, SUITE 250
HAVERHILL, MA 01774
PHONE: 978-371-7174
EMAIL: SHOCKL@EPILONASSOCIATES.COM

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THIS DRAWING SCALE IS BASED ON PRINTING AT 1/16"=1'

Architectural Consulting Services, LLC
415 Pawbuckett St. #1, Lowell, MA Joy R. Mason, AIA, LEED AP
Ph: 978.459.2004 Fax: 775.254.5097 Email: jay@ACSLLOWELL.COM

38 WASHINGTON ST.
RENOVATION
38 WASHINGTON STREET
HAVERHILL, MA

TITLESHEET

CD 100%

ISSUE DATE
12-27-23

DRAWN LAST
12-27-23

DRAWN BY
WA

CHECKED BY
JM

JOB NO.
2304

T1.0

Date: August 24, 2023
 ACS Job: #2314

Code Data Summary:

38-44 Washington Street
 Haverhill, Massachusetts 01832

Applicable Codes and Regulations:

- Massachusetts State Building Code (780 CMR), 9th Edition (2015) IBC and 2015 IEBC with amendments
- International Energy Conservation Code, 2021 IECC as amended, 225 CMR 23
- Massachusetts Board of State Examiners of Plumbers and Gas Fitters, Regulations (248 CMR)
- Massachusetts Board of Fire Prevention Regulations (327 CMR)
- Massachusetts Board of Elevator Regulations (524 CMR)
- Massachusetts Electrical Code (927 CMR 12.00), 2023 NFPA 70 - National Electrical Code with amendments, IBC, MGL c. 145
- Americans with Disabilities Act (ADA), Massachusetts Architectural Access Board Rules and Regulations (921 CMR 9.2.1 Existing Multiple Dwellings; §3.3 Existing Buildings) also M.G.L. c. 143 §96
- M.G.L. Ch. 148 24C

Notes:

- The building is fully sprinkled in compliance with Section 903.3.1.1, IBC.
- The building is equipped with a fire alarm and detection system in compliance with Section 907.1, IBC.

Project Description:

Project consists of complete renovation of the existing second and third floor of an existing mixed-use structure into four new apartment units. Renovation work will consist of:

- Construction of (8) single bedroom apartment units which will include a new full kitchen, bathroom, living area, and some closets.
- Enclosing the existing interior stair to fire separate it from the new apartment units.
- Replacement of all double hung windows.
- Repair of existing metal front step.
- Ch. 17 Construction control applicable
- Compliance method per IEBC §301.1, Level 3 alteration with a change of occupancy

Building Construction Type: III-B - combustible

Building Use Group: Existing: Existing structure is separated mixed use occupancy in accordance with Section 508.4, IBC.

Basement: Utility
 First Floor: R, Business, salon, wine store
 Second Floor: R, Business
 Third Floor: Unoccupied

Proposed:

Proposed work shall be a separated mixed use occupancy in accordance with Section 508.4, IBC.
 Basement: Utility (NO CHANGE)
 First Floor: R, Business, salon, wine store (NO CHG.)
 Second Floor: R-2, apartments
 Third Floor: R-2, apartments

Existing Building Area:

Existing Building Area:

Total Basement Area: 2,400 sf +/-
 Total First Floor Area: 2,465 sf +/-
 Total Second Floor Area: 2,465 sf +/-
 Total Third Floor Area: 2,465 sf

Total Building Area: 9,795 sf +/-

Area of Renovations:

Basement Renovations: 0 sf
 First Floor Renovations: 200 sf
 Second Floor Renovations: 2,465 sf
 Third Floor Renovations: 2,465 sf

Total Building Renovations: 4,930 sf

Allowable Building Height and Area:

Allowable Building Height (Table 504.3):
 Sprinkled (S) with R, and R use: 75'-0" above grade
 Existing building height: 45'-0" +/- (field verify)

Allowable Building Height (Table 504.4):

Sprinkled (S) with B use: 4 stories above grade
 Sprinkled (S) with R, R-2 use: 5 stories above grade
 Existing building: 3 stories above grade

Allowable Building Area (Table 506.2):

Sprinkled Multi-story (SM) with B use: 57,000 sf
 Sprinkled Multi-story (SM) with R-2 use: 48,000 sf

Existing floor area: 2,590 sf < all area indicated above

Building Occupancy: (only for area of renovations)

Third Floor Occupancy: 2162 / 200 = 11 people
 Third Floor Occupancy: 2162 / 200 = 11 people

Total Renovated Area Occupancy: 22 people total

Interior Finishes (only for area of renovations)

Minimum interior finish class for R-2, Residential use: Class C
 Vertical exits and exit passageways: Class C
 Exit access corridors: Class C
 Other rooms and enclosed space: Class C

Plumbing Fixtures: per 248 CMR

Required fixtures per dwelling (Residential use - multiple dwellings):
 Water Closets: 1 required = 1 provided
 Lavatories: 1 required = 1 provided
 Showers/Baths: 1 required = 1 provided
 Kitchen Sinks: 1 required = 1 provided

Required fixture within residential building containing multiple dwellings:
 Washing Machine Connection: 1 required = 1 provided

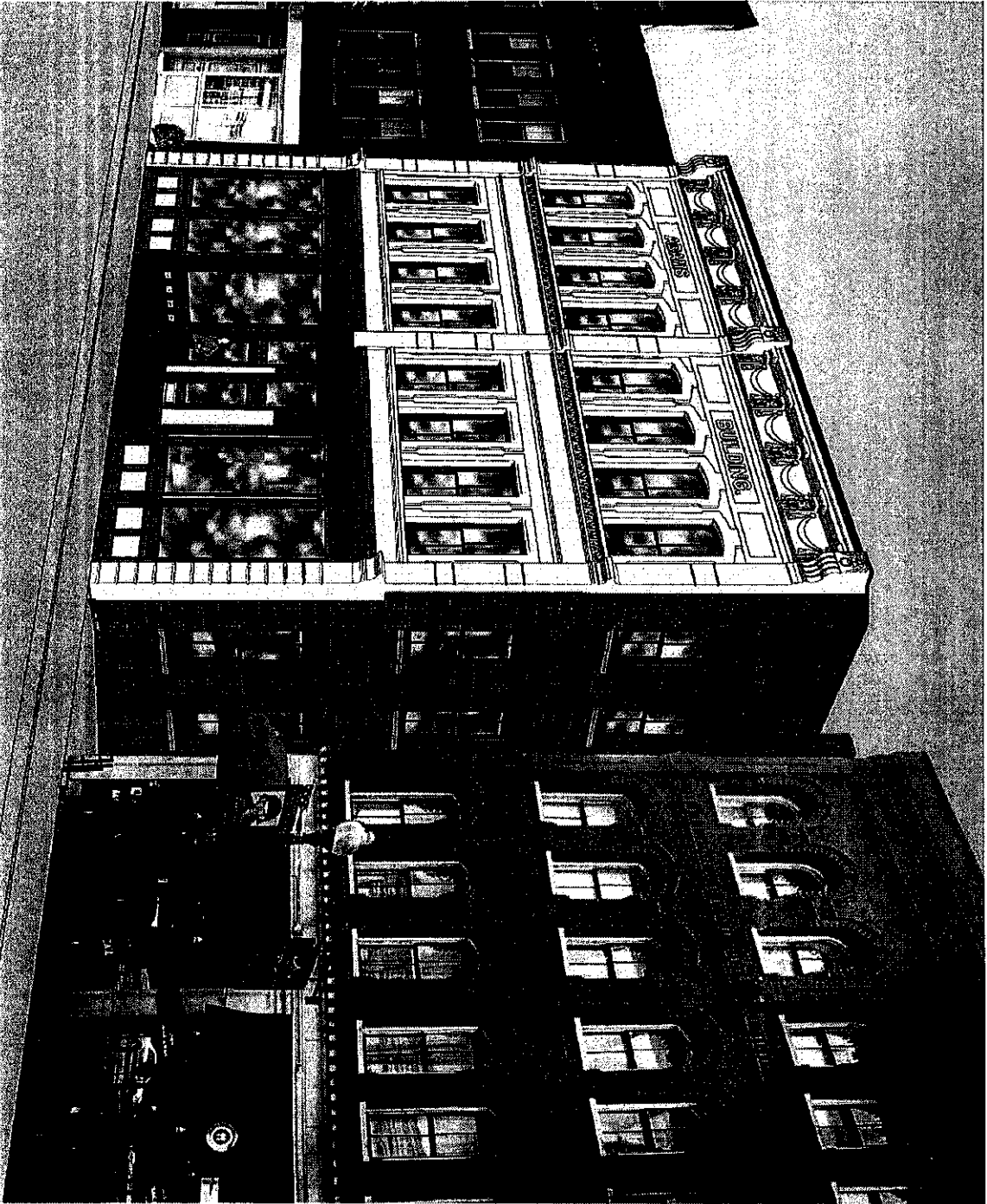
Fire Resistance Ratings:

Exterior Bearing Walls: 2 hours, Table 721.1(2), IBC
 Interior Bearing Walls: 0 hours
 Shaft Enclosure: 1 hour, Table 721.1(2), IBC and UL Design U-305
 Stair Enclosure: 1 hour, Table 721.1(2), IBC and UL Design U-305
 Fire Walls: N/A
 Fire Barriers: 1 hour, Table 721.1(2), IBC and UL Design U-305
 Ceiling/Floors: 0.5 hours (between units), UL Design U-407
 Ceiling/Roof: 1 hour, Table 721.1(3), IBC
 Corridors: 0 hours

THIS DRAWING SCALE IS BASED ON PRINTING AT 1/8"=1'-0"

38 WASHINGTON ST. RENOVATION 38 WASHINGTON STREET HAVERHILL, MA	ArchitecturalConsultingServices, LLC 415 Pawtucket St. #1, Lowell, MA Jay R. Mason, AIA, LEED AP Ph: 978.459.2064 Fax: 775.254.5097 Email: jay@ACLOWELL.COM
CD 1.00%	CODE STUDY
ISSUE DATE 12-27-23	
DRAWN LAST 08-25-23	
DRAWN BY WA	
CHECKED BY JM	
JOB NO. 2304	
T1.1	

THIS DRAWING SCALE IS BASED ON PRINTING AT 11X17



T1.2	JOB NO. 2304	CHECKED BY JM	DRAWN BY WA	DRAWN LAST 08-25-23	ISSUE DATE 12-27-23	CD 100%	38 WASHINGTON ST. RENOVATION 38 WASHINGTON STREET HAVERHILL, MA	ArchitecturalConsultingServices, LLC 415 Pawtucket St. #1, Lowell, MA Jay R. Mason, AIA, LEED AP Ph: 978.459.2004 Fax: 775.254.5097 Email: jay@ACSLowell.com
							RENDERING	

12.6.1.1

Fixed Location Street Vendor Permit - Add to a project

 **Expiration Date**

Active

Request Changes
([/#/explore/request-changes/159515](#))



FIXD-23-7

HAV CITY CLERK FEB 05 04 PM 12:40

Details

Submitted on Jan 1, 2024 at 12:00 am



Attachments

1 file



Activity Feed

Latest activity on Feb 6, 2024



Applicant

Johnathan West



Location

1314 MAIN ST, Haverhill, MA 01830



View ▼

Edit Workflow



Fixed Location Street Vendor Permit Fee Paid

Paid Feb 05, 2024 at 1:21 pm



City Clerk Review

Completed Feb 05, 2024 at 3:52 pm



Recreation Review and Approval

Completed Feb 06, 2024 at 9:54 am



Police Department Approval

Completed Feb 05, 2024 at 7:57 pm



City Council Approval
In Progress



Fixed Location Street Vendor Permit Issued
Document

Details

Vendor Information

Edit

Information about the vendor applying for the permit

Vendor Date of Birth*

08/28/1984

Vendor Social Security Number*

***-**-██████

Vendor Primary Phone*

6037931454

Vendor Secondary Phone

Duration of Business*

1 Year

Number of Employees*

2

Merchandise to be Sold*

Disc golf sports equipment (primarily plastic Discs) sold off a table/tent

Location Information

Edit

Information about the Event for which the vendor is making an application.

Days to be Open*

Over 30 Days

Start Date*

01/01/2024

Hours of Operation*

Wed. 5-8 sat. 9-1

Select Location* ?

Other

Proposed Alternate Location*

Clement Farm Disc Golf Course Entrance

License Type*

Renewal - Fixed Location

Do You Require Electrical Power?*

Do You Serve Food?*

Completed Feb 05, 2024 at 7:57 pm



City Council Approval
In Progress



Fixed Location Street Vendor Permit Issued
Document

Police Department Approval

Complete ▾

Complete

Assignee

Kevin Lynch

Due date

None

This step was assigned to Kevin Lynch - Feb 5, 2024 at 3:52 pm
Kevin Lynch approved this step - Feb 5, 2024 at 7:57 pm

13.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

HAU CITY CLERK FEB 14 24 PM 5:02

HAVERHILL CITY COUNCIL

That the City Council votes to repeal the provisions of Massachusetts General Laws, Chapter 53, Section 18B, that is previously accepted and which read as follows:

(b) The governing body of a city, town or district which accepts this section in the manner provided in section 4 of chapter 4 shall print information relating to each question that shall appear on the city, town or district ballot. The information shall include: (1) the full text of each question; (2) a fair and concise summary of each question, including a 1 sentence statement describing the effect of a yes or no vote, which shall be prepared by the city solicitor, town council or counsel for the city, town or district; and (3) arguments for and against each question as provided in subsections (d) and (e). Not later than 7 days before an election at which the question shall be submitted to the voters in a city, town or district, the information in this subsection shall be sent to each household wherein a person whose name appears on the current voting list for the city, town or district resides and to approve the _____ dated _____, 2024, accepting said _____ presented to the City Council on _____, 2024.

ON VOTE TO REPEAL:

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

HAU CITY CLERK FEB14/24 PM 5:02

February 14, 2024

Dear President Sullivan and Members of the Haverhill City Council,

I recently requested the Council accept the provisions of Massachusetts General Law (MGL) Ch. 53, sec. 18B, which would allow the city to print information relating to ballot questions on local elections. Information in such a pamphlet would be prepared by the city solicitor. The Council did approve this measure and after 10 days of voting on the matter it was enacted into law.

However, upon further review of the MGL, I have determined that the cost and labor burden is too high for the City Clerk's office and the City overall. The MGL requires that we mail every household the information pamphlet for ballot questions. Household mailings average around \$20,000. Further, we are unable to guarantee how many ballot questions will be brought forth each year and we would be required to send a mailing each time. For example, in 2023, we saw two different elections with ballot questions. We do not have the staff to execute this magnitude of labor, in addition to our current workload, nor do we have the budgetary resources to execute this. Therefore, I ask you to vote to repeal this MGL.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright
City Clerk



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

MELINDA E. BARRETT
MAYOR

2-F

161

February 9, 2024

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

Re: City Ordinance Amending Chapter 11, Sections 22 through 29, Conservation Commission

Dear Mr. President and Members of the City Council:

Attached please find a request from Environmental Health Technician Rob Moore for a City Ordinance to amend Chapter 11, Sections 22 through 29, Conservation Commission outlining the duties of said Commission.

I recommend approval.

Sincerely,

Melinda E Barrett

Melinda E. Barrett
Mayor

MEB/cml

IN CITY COUNCIL: February 13 2024
TO COME BACK WITH ORDINANCE February 27 2024
Attest:

City Clerk



Related communication

Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
conservation@cityofhaverhill.com

MEMO TO: The Honorable Melinda E. Barrett, Mayor of Haverhill

FROM: Robert E. Moore, Jr., Environmental Health Technician *REM*

DATE: January 26, 2024

RE: City Ordinance Chapter 11, Sections 22 through 29, Conservation Commission

Thank you for meeting with Commission Chair Fred Clark and me to discuss the subject matter. Attached for City Council approval is the proposed update to the City's ordinance outlining the duties of its Conservation Commission. The currently codified version of the ordinance dates to 1973. Since that time the Commission's regulatory role has vastly increased, limiting its time to address open space matters. In recent years the Conservation Commission has reviewed the ordinance and worked to update its language. The update represents a compilation of the 1973 ordinance and language provided by the Massachusetts Association of Conservation Commissions to align with the Massachusetts Conservation Commission Act, M.G.L. C.40, s.8C. Attorney Thomas Fallon reviewed this draft for us this week.

As we know, the City's Open Space and Recreation Plan expired in October. The most significant addition to the attached ordinance will expedite our efforts to update this Plan and ensure we continue to be eligible for both federal and state funding to improve our parks and conservation areas. Specifically, Section 24D allows the mayor to appoint "Conservation Partners". The initial task of these volunteer partners will be to assist us in updating our Open Space and Recreation Plan. Work will include public outreach, research, and the development of goals and objectives to guide us for the next five years. Following that effort, Partners would transition to such support activities as:

- Developing and implementing a volunteer program to maintain Haverhill's conservation lands. This would be a cooperative effort with the Haverhill Trails Volunteers.
- Assisting the Conservation Commissioners in leading "Let's Hike Haverhill" events in partnership with Essex County Greenbelt Association.
- Assisting in leading/organizing paddling and fishing events in partnership with our Recreation Department.
- Working within the community to promote open space and wetlands protection.
- Working with Haverhill Public Schools to highlight the importance of open spaces, recreation areas, wetlands & environmental protection in our community.

Partners will not be involved in the Commission's day-to-day regulatory business, nor will they be allowed to vote on formal Commission business. Rather, they will serve the community as liaisons, volunteering their time and talents to continuously improve the City of Haverhill.

I look forward to addressing any additional questions you or the City Council might have.



2-KK

Document 2-FF

CITY OF HAVERHILL

In Municipal Council

February 13 2024

16.1.11

HAU CITY CLERK FEB 9 24 AM 8:32

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11, Article VI - Conservation Commission, of the Code of the City of Haverhill, as amended, being and is hereby further amended by deleting Article VI in its entirety and by inserting the following in place thereof:

“Article VI - Conservation Commission

§11-22. Establishment; purpose.

There shall be established in the City of Haverhill, in accordance with MGL c. 40, § 8C a Conservation Commission, which Commission is hereby established for the following general purposes: for the promotion and development of the natural resources and for the protection of watershed resources of the City of Haverhill.

§ 11-23. Duties.

A.
The Commission shall conduct researches into its local land areas and shall seek to coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its work. The Commission shall work with other municipal, regional, and state bodies, friends groups, non-profit environmental organizations, and other like assemblies to encourage natural resource protection and a conservation ethic in the community.

B.
The Commission shall coordinate the preparation of the City’s Open Space and Recreation Plan. Such plan shall show open areas including marsh land, swamps and other wetlands, and shall show which areas are subject to restrictions or wetland zoning provisions and any other matters which may be shown on a plan index under MGL c. 184, § 33. Acquisitions of interests in and under this section and other municipal open lands shall be shown thereon as well as lands owned by other entities kept open through any legal requirement. Such plan shall show other areas which public necessity requires to be retained for conservation and passive recreation use.

C.
The Commission shall assure the protection of important local land and water resources through conservation land acquisition under the Conservation Commission Act and Article 97 of the Commonwealth of Massachusetts Constitution. The Commission shall assist in securing and enforcing conservation restrictions, agricultural and historic restrictions, and watershed restrictions. The Commission shall encourage, in conjunction with assessors and other municipal

2-FF

officials, the placing of land in the Chapter 61, 61A, and 61B programs.

D.
The Commission shall be stewards of the City's conservation lands for a variety of benefits, including to foster biodiversity of species and habitats and to provide and promote appropriate recreational uses tied to the nature of the particular area. The Commission shall promote appropriate, environmentally-sound agriculture, forestry, and fishing on conservation lands.

E.
The Commission shall implement state and local regulations relating to the use of conservation lands and the protection of wetlands and floodplains under the Massachusetts Wetlands Protection Act, MGL c. 131, § 40, and local ordinances authorized under Article 89 of the Commonwealth's Constitution.

F.
The Commission shall keep accurate records of its meetings and actions and shall file an annual report.

§ 11-24. Appointment; membership.

A.
The Commission shall consist of not less than three members nor more than seven members. All appointments to said Commission shall be made by the Mayor of the City of Haverhill. Appointments shall be persons whose interests are closely allied to the promotion and protection of the City's natural resources and open spaces and the enhancement of recreation opportunities available to the public.

B.
When established, the terms of the members shall be for one, two, or three years, and so arranged that the terms of approximately one third of the members will expire each year, and their successors shall be appointed for terms of three years each.

C.
A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

D.
To assist the Commission in performing its general duties or in completing special projects, the Commission may request the Mayor to appoint up to three Conservation Partners. Partners shall be unofficial, volunteers and shall not perform any official Commission action, such as voting on Commission business.

§ 11-25. Control and management of Commission and employees.

A.
The Mayor may appoint such clerks and other employees as it may from time to time require.

B.
The employees of the Commission shall be under the direction and control of the Deputy DPW Director - Water/Wastewater Division in carrying out the policies established by the Commission.

§ 11-26. Conservation Funds; investments.

[Amended 7-10-2007 by Doc. 76]

2-FF
The Commission may establish Conservation Funds and expend the same under the supervision of the Deputy DPW Director - Water/Wastewater Division. The City Council may appropriate money in any year to a Conservation Fund of which the Treasurer shall be custodian. She may deposit or invest the proceeds of said fund in savings banks, trust companies incorporated under the laws of the Commonwealth, banking companies incorporated under the laws of the Commonwealth which are members of the Federal Deposit Insurance Corporation, or national banks, or invest it in paid-up shares and accounts of and in cooperative banks, or in shares of savings and loan associations or in shares of federal savings and loan associations doing business in the Commonwealth, and any income therefrom shall be credited to the fund. Moneys in the fund may be expended by said Commission for any purpose authorized by this section; provided, however, that no expenditure for a taking by eminent domain shall be made unless such expenditure has been approved in accordance with MGL c. 40, § 8c.

§ 11-27. Acquisition of property; eminent domain.

A.
The Commission, in addition to the powers hereinabove granted to it, may receive gifts of property, both real and personal, in the name of the City of Haverhill, subject to the approval of the City Council, such gifts to be managed and controlled by the Commission for the purposes of this section.

B.
The Commission may acquire by gift, purchase, grant, bequest, devise, lease or otherwise the fee in such land or water rights, or any lesser interest, development right, easement, covenant or other contractual right, including conveyances on conditions or with limitations or reversions, as may be necessary to acquire, maintain, improve, protect, limit the future of or otherwise conserve and properly utilize open spaces and other land and water areas within the City and shall manage and control the same subject to approval by the City Council.

C.
For the purposes of this section, the City may, upon the written request of the Commission, take by eminent domain under MGL c. 79, the fee or any lesser interest in any land or waters located in the City, provided that such taking has first been approved by a two-thirds vote of the City Council, which land and waters shall thereupon be under the jurisdiction and control of the Commission.

D.
Upon a like vote, the City may expend moneys in the fund, if any, established under the provisions of § 11-26 for the purpose of paying, in whole or in part, any damages for which such City may be liable by reason of such taking.

E.
Lands used for farming or agriculture, as defined in MGL c. 128, § 1A, shall not be taken by eminent domain under the authority of this section.

§ 11-28. Rules and regulations.

A.
The Commission may adopt rules and regulations governing the use of land and waters under its control and prescribe penalties, not exceeding a fine of \$300, for any violation thereof. The Commission may adopt additional rules, regulations, policies, and procedures to be used in performing its duties.

B.
As an alternative to criminal prosecution in a specific case, the Commission may issue citations under the non-criminal disposition procedure set forth in MGL c. 40, § 21D.

2-FF

§ 11-29. Non-applicability.

No action taken under this section shall affect the powers and duties of the State Reclamation Board or any mosquito control or other project operating under or authorized by MGL c. 252 or restrict any established public access.

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk




Related communication

Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
conservation@cityofhaverhill.com

MEMO TO: President Thomas J. Sullivan and Haverhill City Councilors

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: February 9, 2024

RE: City Ordinance Chapter 11, Sections 22 through 29, Conservation Commission

Please find attached a revised version of the proposed Conservation Commission ordinance amendments. The body of the ordinance remains the same as that which was submitted last week. However, the opening paragraph and closing signature line were added at the direction of the City Solicitor.

HAVERHILL CITY CLERK FEB 9 2024 9:15 AM

2-H

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK FEB 9 2024
162

February 9, 2024

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: Salary Ordinance and MOA Submission

Dear Mr. President and Members of the City Council:

Please find attached a Salary Ordinance and Memorandum of Agreement (MOA) between the City of Haverhill and Haverhill Firefighters Local 1011.

This ordinance must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/cml

IN CITY COUNCIL: February 13 2024

TO COME BACK FEBRUARY 27 2024

Attest:

City Clerk



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

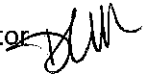
Christine Caminero, HR Technician – ccaminero@cityofhaverhill.com

Christina Carrie, HR Technician – ccarrie@cityofhaverhill.com

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director *dlm*
DATE: February 8, 2024
RE: Salary Ordinance & MOA submission

Attached please find the salary ordinance and MOA for the Haverhill Fire Department Union Group (Local #1011) as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dlm

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director 
DATE: 2/7/2024
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Fire Group
CONTRACT PERIOD: 7/1/2021 to 6/30/2024

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 1.75 % Year 2 2 % Year 3 2 %
+ MARKET RATE ADJUSTMENT (3.25%)

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 22 Cost amount \$ 110,000
Year 2 – FY 23 Cost amount \$ 127,000
Year 3 – FY 24 Cost amount \$ 129,000 + \$215,000 (rate adj)

ADDITIONAL COSTS:
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost \$185,000
Approx Hazmat pay increase \$110,000
Approx EMT certificate increase \$250,000
Approx Shift differential increase \$64,000
Approx costs (other – MFA, College credits, holiday) \$50,000
What is the percentage increase that these extras add to the budget? Approx 15% over 3 years

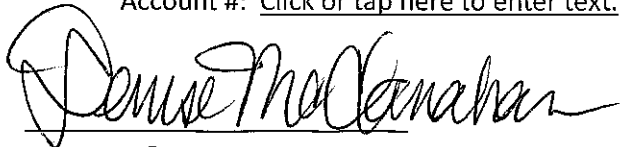
TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: _____

Total salary budget for this group was: _____
Percent increase in salary budget: _____

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

Funds are appropriated 102.1.0946.5101
Where funds are located Account #: Click or tap here to enter text.
Funds need appropriation by council
Where funds to come from Account #: Click or tap here to enter text.


Aylee Perkins
Auditors Office


Denise McClanahan
HR Dept

14-B

16211

MEMORANDUM OF AGREEMENT
Between
THE CITY OF HAVERHILL and HAVERHILL FIREFIGHTERS LOCAL #1011

(Note: The following Memorandum of Agreement is an "Off-the-Record" document unless and until approved and ratified by both parties. In the event either side rejects or fails to ratify the Agreement, both sides are free to return to their last "on-the-record" positions.)

This Memorandum of Agreement sets forth the agreements of the Haverhill Firefighters Local #1011 (the "Union") and the City of Haverhill (the "City"), for a new agreement, to supplement and supersede inconsistent terms of prior agreements in effect through June 30, 2021. The parties sign this MOA to reflect their agreements which will be integrated by the parties into the expired collective bargaining agreement.

The Agreement is subject to ratification by the membership of the Union and a funding vote by the City Council. Except as modified in this Memorandum, the terms and conditions of the old contract will be carried forward into the new contract. Unless otherwise stated, the effective date of all new language or benefits shall be following ratification and funding by the City Council. Failing such ratification, or funding, this MOA shall not be admissible in any proceeding between the parties, and both sides are free to return to their last "on-the-record" positions.

DURATION: 3 years
July 1, 2021 – June 30, 2022
July 1, 2022 – June 30, 2023
July 1, 2023 – June 30, 2024

WAGES
Article XII Section 1: Salaries
Effective 7/1/2021 1.75% salary increase
Effective 7/1/2022 2% salary increase
Effective 7/1/2023 2% salary increase

Market adjustment:
Effective 7/1/2023 add one-time special wage adjustment of 3.25% to base salary wages

SHIFT DIFFERENTIAL
Article XII Section 1a: Shift Differential
Effective 7/1/2022, increase differential from 11% to 12.25%

DETAIL RATE
Article XII Section 3: Paid Details
Increase detail rate to \$68 per hour effective 2 weeks after ratification

HAZARDOUS MATERIALS PAY

Article XII Section 8: Hazmat

Effective 7/1/2022 increase Hazmat from \$1450 to \$2500 per year

EMT CERTIFICATE HOLDERS

Article XII Section 9: Payment for Valid EMT Certificate Holders

Effective 7/1/2023 change EMT-B and EMT-I stipends to a flat rate of \$5,000 annually and EMT-P to \$6,000 annually.

MANNING

Article XVII Section 1: Manning

Effective upon passage, change the number of firefighters for High Street Fire Station from 12 firefighters to 16 firefighters.

TRANSFERS-ROLLERSKATING

Article XV Section 2: Transfers – Rollerskating

Remove paragraph 3 under Section 2 of Article XV (of the 05/2019 draft version of the integrated contract).

HOURS OF WORK

Article VI Section 2: Civilian Dispatchers

Remove language regarding prior agreement to use civilian dispatchers from Article VI Section 2 (of the 05/2019 draft version of the integrated contract).

GRIEVANCES

Article X – Section 2: Grievances

In Section 2: First Step - Delete "365" and insert "270". Add "Chief may hold hearings within 7 days and respond within 14 days."

In Section 3: Second - In all places add the words "or his/her designee" after the word "Mayor"; delete "five (5) days" and insert "seven (7) days".

ADD NEW ARTICLE

Parental Leave

The parties agree to add Parental Leave language (as proposed and updated) to the contract along with the new benefit listed below.

NEW: A firefighter who qualifies for parental leave due to the birth or adoption of a child shall be permitted to use up to 96 hours of their own accumulated sick time as parental time off with pay in connection with a qualified parental leave. Must be used within the first twelve (12) months following the birth or adoption of a child.

14-B

NEW ARTICLE

Drug and Alcohol Testing:

The City and union agree to negotiate new policy in the upcoming scheduled contract negotiations.

NEW ARTICLE

Vaccination Policy

The City and the union agree to continue to continue discussion during the upcoming scheduled contract negotiations.

INTEGRATED COLLECTIVE BARGAINING AGREEMENT

The parties shall agree to an integrated collective bargaining agreement (CBA), which shall be executed by the parties within a reasonable time period.

All remaining terms and conditions of the parties' prior agreements not altered as per above shall remain in full force and effect.

Date: 2/6/24

For the City:

Melinda E Barrett
Melinda Barrett, Mayor

For the Union:

Timothy Carroll
Timothy Carroll, Haverhill Firefighters Local #1011

IN CITY COUNCIL: February 13 2024
TO COME BACK FEBRUARY 27 2024 WITH SALARIES
Attest:

_____ City Clerk



15-B

DOCUMENT 15-B

CITY OF HAVERHILL

In Municipal Council February 13 2024

16.2.2

HAU CITY CLERK FEB 9 24 AM 8:03

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
FIRE SAFETY SERVICES
FIRE GROUP (LOCAL #1011)

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-C of 2020 is hereby amended and replaced with the following:

Amend Article XII-Section 1 by the following:

	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private	\$ 20.01	\$910.20	\$971.29	\$1,038.15	\$1,105.12	\$1,142.42
F/P Private						\$1,142.42
Mechanic		\$910.20	\$971.29	\$1,038.15	\$1,105.12	\$1,142.42
Signal Maintainer		\$910.20	\$971.29	\$1,038.15	\$1,105.12	\$1,142.42

	START	6 MONTHS	1 YEAR
Lieutenant	\$1,195.74	\$1,249.02	\$1,302.36
F/P Lieutenant			\$1,302.36
Training/Education Lieutenant			\$1,302.36
Captain	\$1,358.79	\$1,415.23	\$1,471.65
Deputy	\$ 1,530.52	\$ 1,589.38	\$ 1,648.26
F/P Deputy			\$ 1,648.26
Sr. Deputy			\$ 1,648.26
Training/Education Deputy			\$ 1,648.26
Fire Alarm Superintendent			\$1,471.65
Master Mechanic	\$ 1,256.66	\$ 1,313.79	\$ 1,370.92

	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private	\$ 20.41	\$ 928.41	\$ 990.71	\$ 1,058.91	\$ 1,127.22	\$ 1,165.27
F/P Private						\$ 1,165.27
Mechanic		\$ 928.41	\$ 990.71	\$ 1,058.91	\$ 1,127.22	\$ 1,165.27
Signal Maintainer		\$ 928.41	\$ 990.71	\$ 1,058.91	\$ 1,127.22	\$ 1,165.27

	START	6 MONTHS	1 YEAR
Lieutenant	\$ 1,219.65	\$ 1,274.00	\$ 1,328.41
F/P Lieutenant			\$ 1,328.41
Training/Education Lieutenant			\$ 1,328.41
Captain	\$ 1,385.97	\$ 1,443.54	\$ 1,501.08
Deputy	\$ 1,561.13	\$ 1,621.16	\$ 1,681.22
F/P Deputy			\$ 1,681.22
Sr. Deputy			\$ 1,681.22
Training/Education Deputy			\$ 1,681.22
Fire Alarm Superintendent			\$ 1,501.08
Master Mechanic	\$ 1,281.80	\$ 1,340.06	\$ 1,398.34

	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private	\$ 20.82	\$ 946.98	\$ 1,010.53	\$ 1,080.09	\$ 1,149.76	\$ 1,188.57
F/P Private						\$ 1,188.57
Mechanic		\$ 946.98	\$ 1,010.53	\$ 1,080.09	\$ 1,149.76	\$ 1,188.57
Signal Maintainer		\$ 946.98	\$ 1,010.53	\$ 1,080.09	\$ 1,149.76	\$ 1,188.57

DOCUMENT 97-C

CITY OF HAVERHILL

In Municipal Council November 10 2020

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
FIREFIGHTERS GROUP (LOCAL #1011)

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51 of 2018 is hereby amended as follows:

Amend Article XII-Section 1 by the following:

EFFECTIVE 7/1/2019	1.75%	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private		\$ 19.33	\$ 879.16	\$ 938.17	\$ 1,002.75	\$ 1,067.43	\$ 1,103.46
F/P Private							\$ 1,103.46
Mechanic			\$ 879.16	\$ 938.17	\$ 1,002.75	\$ 1,067.43	\$ 1,103.46
Signal Main.			\$ 879.16	\$ 938.17	\$ 1,002.75	\$ 1,067.43	\$ 1,103.46

	START	6 MONTHS	1 YEAR
Lieutenant	\$ 1,154.95	\$ 1,206.43	\$ 1,257.95
F/P Lieutenant			\$ 1,257.95
Training/Education Lieutenant			\$ 1,257.95
Captain	\$ 1,312.45	\$ 1,366.97	\$ 1,421.47
Deputy	\$ 1,478.33	\$ 1,535.17	\$ 1,592.05
F/P Deputy			\$ 1,592.05
Sr. Deputy			\$ 1,592.05
Training Deputy			\$ 1,592.05
Fire Alarm Superintendent			\$ 1,421.47
Master Mechanic	\$ 1,213.81	\$ 1,268.99	\$ 1,324.16

EFFECTIVE 7/1/2020	1.75%	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private		\$ 19.67	\$ 894.55	\$ 954.58	\$ 1,020.29	\$ 1,086.11	\$ 1,122.77
F/P Private							\$ 1,122.77
Mechanic			\$ 894.55	\$ 954.58	\$ 1,020.29	\$ 1,086.11	\$ 1,122.77
Signal Main.			\$ 894.55	\$ 954.58	\$ 1,020.29	\$ 1,086.11	\$ 1,122.77

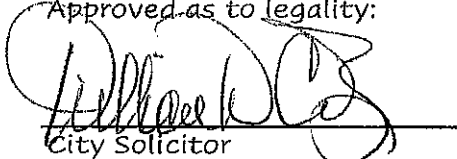
	START	6 MONTHS	1 YEAR
Lieutenant	\$ 1,175.17	\$ 1,227.54	\$ 1,279.96
F/P Lieutenant			\$ 1,279.96
Training/Education Lieutenant			\$ 1,279.96
Captain	\$ 1,335.42	\$ 1,390.89	\$ 1,446.34
Deputy	\$ 1,504.20	\$ 1,562.04	\$ 1,619.91
F/P Deputy			\$ 1,619.91
Sr. Deputy			\$ 1,619.91
Training Deputy			\$ 1,619.91
Fire Alarm Superintendent			\$ 1,446.34
Master Mechanic	\$ 1,235.05	\$ 1,291.19	\$ 1,347.34

97-C
Sals
Firefighters

Amend Article XII: Section 3 - Paid Details

Effective the week following the City Council funding of this agreement, increase private detail rate from \$46 per hour to \$48 per hour.

Approved as to legality:


City Solicitor

PLACED ON FILE for at least 10 days

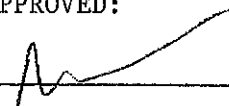
Attest: 
City Clerk

IN CITY COUNCIL: December 1 2020

PASSED

Attest: 
City Clerk

APPROVED:


Mayor

15B

	START	6 MONTHS	1 YEAR
Lieutenant	\$ 1,244.04	\$ 1,299.48	\$ 1,354.97
F/P Lieutenant			\$ 1,354.97
Training/Education Lieutenant			\$ 1,354.97
Captain	\$ 1,413.68	\$ 1,472.41	\$ 1,531.11
Deputy	\$ 1,592.36	\$ 1,653.59	\$ 1,714.85
F/P Deputy			\$ 1,714.85
Sr. Deputy			\$ 1,714.85
Training/Education Deputy			\$ 1,714.85
Fire Alarm Superintendent			\$ 1,531.11
Master Mechanic	\$ 1,307.43	\$ 1,366.86	\$ 1,426.30

EFFECTIVE 7/1/23 MARKET WAGE ADJUSTMENT	RESERVE	START	YEAR 1	YEAR 2	YEAR 3	YEAR 5
Private	\$ 21.50	\$ 977.75	\$ 1,043.37	\$ 1,115.19	\$ 1,187.13	\$ 1,227.20
F/P Private						\$ 1,227.20
Mechanic		\$ 977.75	\$ 1,043.37	\$ 1,115.19	\$ 1,187.13	\$ 1,227.20
Signal Maintainer		\$ 977.75	\$ 1,043.37	\$ 1,115.19	\$ 1,187.13	\$ 1,227.20

	START	6 MONTHS	1 YEAR
Lieutenant	\$ 1,284.47	\$ 1,341.72	\$ 1,399.01
F/P Lieutenant			\$ 1,399.01
Training/Education Lieutenant			\$ 1,399.01
Captain	\$ 1,459.63	\$ 1,520.26	\$ 1,580.87
Deputy	\$ 1,644.11	\$ 1,707.33	\$ 1,770.58
F/P Deputy			\$ 1,770.58
Sr. Deputy			\$ 1,770.58
Training/Education Deputy			\$ 1,770.58
Fire Alarm Superintendent			\$ 1,580.87
Master Mechanic	\$ 1,349.92	\$ 1,411.29	\$ 1,472.66

Amend Article XII Section 1A: Shift Differential

Effective 7/1/2022 increase shift differential from 11% to 12.25%.

Amend Article XII Section 3: Paid Details

Increase detail rate to \$68 per hour effective 2 weeks after ratification.

Amend Article XII Section 8: Hazard Materials Pay

Effective 7/1/2022 increase Hazard Material Pay from \$1,450 to \$2,500 per year.

Amend Article XII section 9: Payment for Valid EMT Certificate Holders

Effective 7/1/2023 change EMT-B and EMT-I stipends to a flat rate of \$5,000 annually and EMT-P to \$6,000 annually.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

28



DOCUMENT 28

16.3

CITY OF HAVERHILL

In Municipal Council February 6 2024

HAU CITY CLERK FEB 24 AM 8:51

ORDERED:

City of Haverhill, Massachusetts
Suggested Form of Loan Order from Hinckley Allen

\$180,800 Land Acquisition Bonds

That the City is hereby authorized to acquire, either by purchase or eminent domain, each of the properties located off Crystal Street identified as Assessor's Parcel IDs 576-435-21-1, 576-435-21-3, 576-435-21-4, 576-435-21-5 and 576-435-21-6, or portions thereof for the purpose of protecting the City's water supply system, and to take any other action incidental and related thereto; that One Hundred Eighty Thousand Eight Hundred Dollars (\$180,800) is appropriated to pay the costs of said land acquisition project, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 8(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

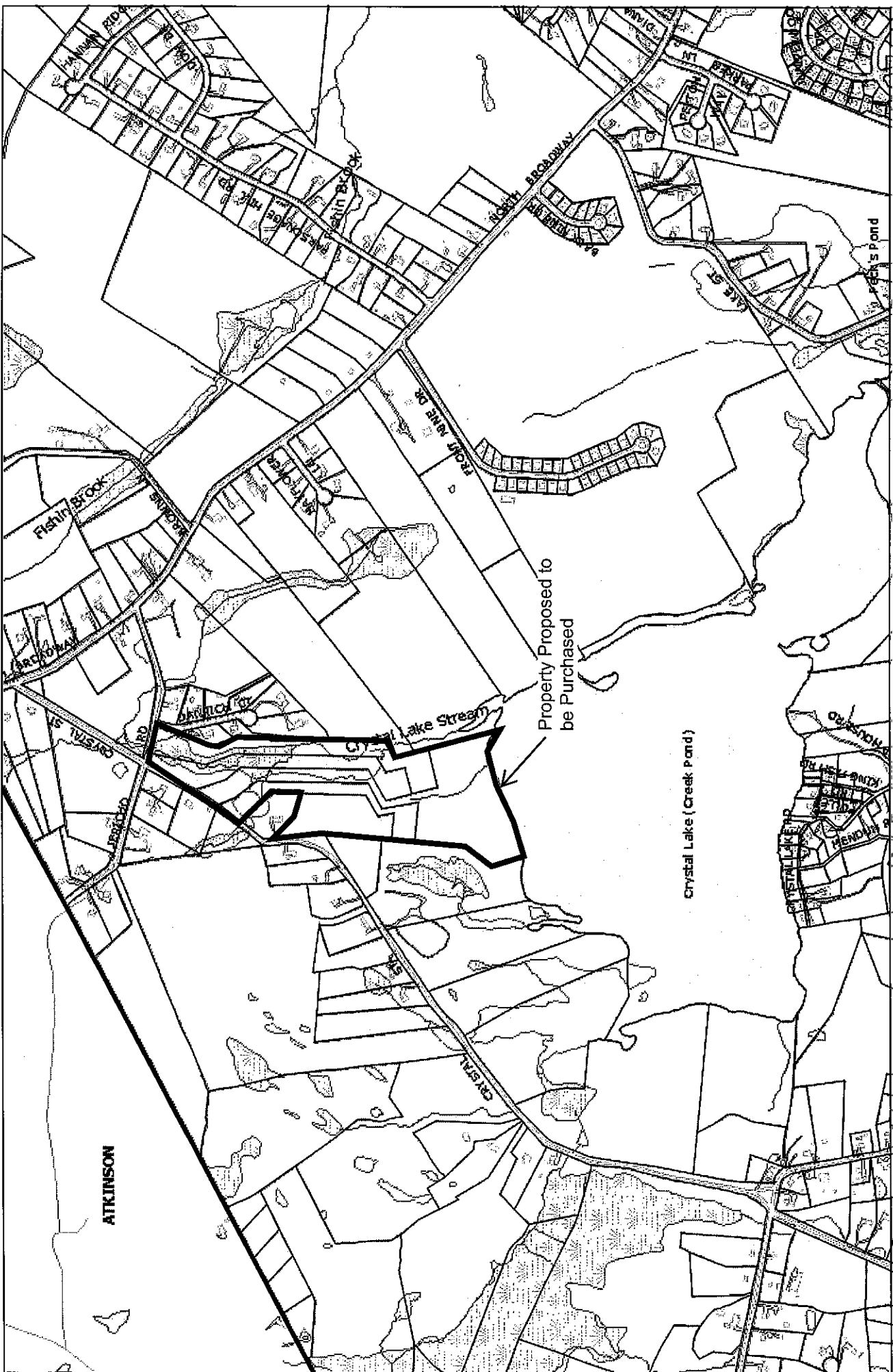
Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE FOR AT LEAST 10 days

Attest:

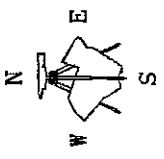
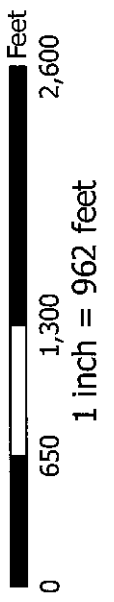
City Clerk

Loan Order



This map was produced from the City of Haverhill's Geographic Information System. The City expressly disclaims any liability that may result from use of this map.

Haverhill, MA



City of Haverhill, MA
 Engineering — Division
 Date produced: 1/31/2024



Related communication

Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: February 1, 2024

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *R.E.W.*
DPW Director

Subject: Loan Order for the Purchase of Land for the Crystal Street/Jericho Road Conservation Project

Attached for City Council approval is a loan order for \$180,800.00 to purchase land located between Crystal Street, Jericho Road, and Crystal Lake for water supply protection and passive recreation. This loan order will fund the difference between the purchase cost and a LAND grant awarded to the City by the Massachusetts Executive Office of Environmental Affairs (EOEA).

At the January 30, 2024 meeting, the City Council approved an Order to apply for, accept, and expend the grant funds. Currently, we have a surveyor preparing a plan and description for the property for the acquisition. Upon approval of the loan order, we will submit the necessary documents to City Council for approval of the purchase. The property owner has agreed to sell the property to the City for \$565,000.00. The purchase is planned to be completed via a friendly eminent domain taking.

The location of the property, makes it a vital parcel for water supply protection. The property, which totals 35.56 acres, is located on Crystal Lake, which is one of the City's public drinking water supplies, and adjacent to Creek Brook, which is a tributary to Crystal Lake. Attached is a map showing the location of the property.

Watershed protection is the first and most fundamental step in protecting drinking water. A protected, healthy watershed results in cleaner water downstream, less stress on the water treatment plant, and reduced treatment costs. Purchasing watershed property is the best way to ensure it remains healthy and is a long-term investment in the health and quality of life of residents of Haverhill.

While the primary purpose is to protect public drinking water supplies, the property may be used by the public for appropriate passive recreation such as hiking, hunting, Nordic skiing, wildlife viewing, educational programs, and sustainable timber management.

If acceptable, please forward the loan order to the City Clerk for the February 6th City

Related communication

Council Meeting. The loan order must be placed on file for ten days and will come back to the City Council on February 20th for a vote.

If you need additional information, please call me at (978) 374-2382. ^{27th}

Attachments (2)

cc: Christine Lindberg, Chief of Staff, clindberg@cityofhaverhill.com
Thomas C. Fallon, City Solicitor, TFallon@sebflaw.com
Angel A. Perkins, City Auditor, aperkins@cityofhaverhill.com
John A. D'Aoust, WTP Plant Manager, jdaoust@haverhillwater.com
Robert E. Moore Jr., Environmental Health Technician, rmoore@cityofhaverhill.com



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
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February 2, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: Loan Order for \$180,800.00 to purchase land located between Crystal Street,
Jericho Road and Crystal Lake**

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$180,800.00 to purchase land located between Crystal Street, Jericho Road and Crystal Lake. This item must remain on file for 10 days after which I recommend approval.

Thank you,

Melinda E. Barrett
Mayor

MEB/em

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Michael S. McGonagle
Catherine P. Rogers
Shaun P. Toohy
Devin Ferreira
Ralph T. Basiliere
Katrina Hobbs Everett



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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843
DOCUMENTS REFERRED TO COMMITTEE STUDY

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22

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| 5-W | Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown. | NRPP | 4/5/22 |
| 118-G | Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices. | Planning & Dev | 10/25/22 |
| 78-A | Communication from Mayor Fiorentini to send Zoning amendments to committee for review. Motion by Councilor Rogers to send to A&F, second Councilor Sullivan. | A&F | 10/31/23 |