



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

June 25, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits several Ordinances (to be placed on file) to amend various sections of the City Code related to public use of the City's conservation areas and open spaces *Related communications from City Solicitor, Lisa Mead, Robert E Moore, Environmental Health Technician and Police Chief Robert Pistone*

5.1.1. Ordinance re: General Provisions; amend Chapter 1, Section 16 Penalties File 10 days

5.1.2. Ordinance re: Boating Fishing and Hunting; amend Chapter 116, Section 1-7 File 10 days

5.1.3. Ordinance re: Firearms; amend Chapter 145, Section 19 File 10 days



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
June 25, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

- 5.1.4. Ordinance re: Conservation Areas; amend Chapter 193,
Sections 14 through 25 File 10 days
- 5.1.5. Ordinance re: Playgrounds, Parks and Recreation Areas; amend
Chapter 193, Sections 21-23 File 10 days
- 5.1.6. Ordinance re: Entrance on Ice of Certain Water Bodies
Unlawful; amend Chapter 193, Section 1-2 File 10 days

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO
ADDRESS THE COUNCIL:**

- 6.1. Councillor Rogers requests to introduce Christina Rodriguez and
Gustavo Romero who are seeking age waiver home rule petitions to
take the Civil Service exam
 - 6.1.1. Home Rule Petition – An act authorizing Christina Rodriguez
to take the Civil Service examination for the position of Firefighter
in the City of Haverhill notwithstanding the maximum age
requirement
 - 6.1.2. Home Rule Petition – An Act authorizing Gustavo Romero to
take the Civil Service examination for the position of Police
Officer in the City of Haverhill notwithstanding the maximum age
requirement
- 6.2. Councillor Michitson requests to introduce Alex Eberhardt, CEO of
Greater Haverhill Chamber of Commerce and Allison Heartquist,
Director of HP3, to discuss event Matching Student Passions to Career
Paths and Training Opportunities across boundaries

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

- 8.1. Angel Perkins, City Auditor & Chief Financial Officer submits May
2024 revenue and expense reports for the City's general fund operating
budget



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
June 25, 2024 at 7:00 PM
Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

9. UTILITY HEARING(S) AND RELATED ORDER(S):

- 9.1. Document 50: Petition from National Grid for Pole Location on Dudley st; Plan 30890057
 - 9.1.1. Order – approve pole and wire location for Dudley st

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

- 11.1. **Confirming Appointments:**
- 11.2. **Non-Confirming**
- 11.3. **Constables to expire December 31, 2024**
- 11.4. **Resignations:**

12. PETITIONS:

- 12.1. **Applications Handicap Parking Sign:** *with Police approval*
- 12.2. **Amusement/Event Application** – *with Police approval*
- 12.3. **Auctioneer License:**
- 12.4. **Tag Days:** *with Police approval*
- 12.5. **One Day Liquor License** – *with License Commission & Police approval*
 - 12.5.1. Jennifer Matthews for L'Arche Boston North, Inc requests All Alcohol license for outdoor dining and entertainment, *The Longest Table* fundraiser on Wingate st, 5 pm to 10 pm on August 22nd
 - 12.5.2. James Carbone requests beer and wine license for *Tattersall Farm-to-Table* food and drink tasting event at 542 North Broadway, 5 pm to 8:30 pm, on July 25th



CITY OF HAVERHILL
CITY COUNCIL AGENDA
June 25, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.2. **Coin-Op License *Renewals* – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses for 2023: with Police approval**

12.6.5. **Taxi/Limousine License with Police approval:**

12.6.6. **Junk Dealer /Collector License with Police approval**

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles with Police approval**

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license - with police approval**

12.6.13. **Fortune Teller with - Police approval**

12.6.14. **Buy & Sell Old Gold – with Police approval**

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars with Police approval**

13.MOTIONS AND ORDERS:

14.ORDINANCES (FILE 10 DAYS)

15.COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

- 16.1. **Document 28-H; Bond Order-\$790,000 General Obligation Bond to pay costs of Capital Improvement projects as listed**
Filed 6/11/2024



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
June 25, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN :

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

511
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

June 20, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: To Submit Amended Ordinance Chapter 1, section 16, Chapter 116, section 1-7, Chapter 145, section 19, Chapter 193, sections 14 through 25, Chapter 193, Article 6, sections 21-23, Chapter 193, section 12 of the City Code Related to Public Use of the City's Conservation Areas and Other Open Spaces

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett, submit to the City Council a request to amend various sections of the City Code related to public use of the City's conservation areas and other open spaces.

- Chapter 1, section 16, - General Provisions
- Chapter 116, section 1-7, - Relating to Boating, Fishing, and Hunting
- Chapter 145, section 19, - Relating to Firearms
- Chapter 193, sections 14 through 25, -Relating to Conservation Areas
- Chapter 193, sections 21-23, - Relating to Playgrounds, Parks, and Recreation Areas
- Chapter 193, section 1-2- Relating to Entrance on Ice of Certain Water Bodies Unlawful.

These items must be placed on file for 10 days.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950
Phone 978.463.7700
Fax 978.463.7747
www.mtclawyers.com

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone/Fax 508.376.8400

New Bedford Office
227 Union Street, Suite 606
New Bedford, MA 02740

Related Communication

June 20, 2024

By Hand

Thomas J. Sullivan
City Council President
Haverhill City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

Re: Ordinance Updates

Dear Mr. Sullivan:

Reference is made to the above captioned matter. In that connection, the City has provided us with comments and markups related to updating the City's Ordinance. Our firm has created Municipal Ordinance documents, and associated redlines, updating the following sections of the City's Ordinance:

- 1) Chapter 1, Section 16 - Penalties
 - a. Municipal Ordinance Document
 - b. Redline
- 2) Chapter 116, Articles I through III
 - a. Municipal Ordinance Document
 - b. Redline
- 3) Chapter 145, Article III
 - a. Municipal Ordinance Document
 - b. Redline
- 4) Chapter 193 - Deletion of Ch. 193 Articles IV — VII and New Article IV
 - a. Municipal Ordinance Document
 - b. No redline provided
- 5) Chapter 193, Article VI (Based on a comment, not a provided document)
 - a. Municipal Ordinance Document
 - b. Redline
- 6) Chapter 193, Section 12
 - a. Municipal Ordinance Document
 - b. Redline

Given the complexity of the amendments to Chapter 193 Articles IV — VII, no redline is provided, but the current form of those sections are attached. The updates included changes to the language, reorganization and renumbering. Additionally, if Chapter 193 Articles IV — VII are deleted, the change to Article VI will be unnecessary. We are providing that document separately to comprehensively respond to the City's requests.

Sincerely,



Atty. Lisa Mead, City Solicitor

Enclosure(s)

cc: Melinda E. Barrett, Mayor



Related Communication

Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: The Honorable Melinda E. Barrett, Mayor, City of Haverhill

FROM: Robert E. Moore, Jr., Environmental Health Technician

DATE: June 20, 2024

RE: Ordinance Revisions – Various Sections of City Code
Related to Public Use of the City's Conservation Areas and Other Open Spaces

The revisions under this cover were drafted over the last several years through multiple discussions with representatives from the City's Water, Recreation, Fire, and Police Departments. These updates are an effort to consolidate current Articles in the Code and to add clarity and consistency across the City's various properties and lakes. Mead, Talerman, & Costa reviewed and revised the package for legality and form. Highlights are identified below. I respectfully request your support of these changes.

Chapter 1, section 16 – updates to the General Penalty section to align with the overall revisions and to improve enforcement capabilities of the Conservation Officer and Haverhill Police Department

Chapter 116, sections 1-7 – updates to allow fishing and paddling on Crystal Lake. In allowing fishing at Crystal Lake, the Water Department requested fishing be prohibited at Winnekenni Basin to eliminate existing fishing issues at Kenoza Lake. Lakes Saltonstall and Pentucket provide similar fishing access without the "confusion" alleged by those caught fishing in Kenoza Lake.

Chapter 145, section 19 - clarifies restrictions related to hunting

Chapter 193, sections 14 through 25 - this is a significant change to consolidate, rewrite, and clarify what people can and cannot do in our conservation areas. The new ordinance creates a new Article IV that replaces the current Articles IV, V, VI, and VII. The new language addresses paddleboarding, accommodates electric bicycles, and allows the Recreation Department to develop a camping program. Camping is a significant expansion of our recreational offerings and has been requested by residents over the years. The ordinance includes detailed conditions for implementation of a safe program, based on guidance and discussion with the Fire Department.

Chapter 193, Article 6, sections 21-23 – these sections would be completely repealed with the changes to legalize paddling and fishing in Crystal Lake. Fishing at Crystal Lake will no longer require a special permit.

Chapter 193, section 12 – allows residents to access ice over Crystal Lake, particularly for fishing

e-COPY TO: Christine Lindberg, Chief of Staff, Mayor Barrett
Robert E. Ward, Director of Public Works

City Hall Room 300 • 4 Summer Street • Haverhill, MA 01830 • www.ci.haverhill.ma.us

Related Communication



**CITY OF HAVERHILL
POLICE DEPARTMENT**

OFFICE OF THE CHIEF, 40 BAILEY BLVD, HAVERHILL, MASSACHUSETTS 01830

ROBERT P. PISTONE, JR.
CHIEF OF POLICE

TEL: (978) 373-1211
FAX: (978) 373-3767

HAVERHILL CITY CLERK JUN 21 2024 10:03B

June 21, 2024

Mayor Melinda E. Barrett
4 Summer Street – Room 102
Haverhill, MA 01830

Re: Ordinance Revisions – Various Sections of City Code Related to Public Use of the City’s Conservation Areas and Other Open Spaces

Dear Mayor Barrett:

In regards to the following Ordinance revisions, Chapter 1, Section 16; Chapter 116, Sections 1-7; Chapter 145, Section 19; Chapter 193, Sections 14-25; Chapter 193, Article 6, Sections 21-23 and Chapter 193, Section 12. I am in full support of these revisions to the above Ordinances.

Sincerely,

Robert Pistone
Chief of Police

CC: Haverhill City Council



Document

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS
(8 octavopages)

5.1.1

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 1

AN ORDINANCE RELATING TO GENERAL PROVISIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 1, Section 16 – General penalty; specific penalties; noncriminal disposition; enforcement, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

Chapter 1. General Provisions

Article I. Adoption of 1980 Code; General Penalty

§ 1-16. General penalty; specific penalties; noncriminal disposition; enforcement.

A. Whoever violates any ordinance of the City, either of this Code or of any hereafter enacted, may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law, the maximum penalty for each violation or offense shall be \$300. Each day on which any violation exists shall be deemed to be a separate offense.

B. Disposition of violations; enforcement.

(1) Whoever violates any provision of this Code, the violation of which is subject to specific penalty, may be penalized by a noncriminal disposition as provided in MGL c. 40, § 21D. The noncriminal method of disposition may also be used for violations of any rule or regulation of any municipal officer, board or department which is subject to a specific penalty. An offender shall be issued a written notice to appear before the Clerk of the Haverhill District Court during office hours not later than 21 days after the date of such notice, unless the matter is disposed of by way of paying the penalty imposed as provided by law.

(2) Without intending to limit the generality of the foregoing, it is the intention of this provision that the following ordinances, rules and regulations are to be included in the scope of this subsection, that the specific penalties as listed here shall apply in such cases and that in addition to police officers, who shall in all cases be considered enforcing persons for the purposes of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections; and each day on which any violation exists shall be deemed to be a separate offense.

Source	Subject/Enforcing Agency	Penalty
§ <u>11-28</u>	Violation of any rule or regulation of the Conservation Commission (Conservation Agents, Conservation Officers)	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
§ <u>11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
	First offense	\$25
	Second offense	\$50
	Third offense	\$100
§ <u>11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers)	
	Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200
	Construction or building material	\$300
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
Third offense	\$300	
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground (Conservation Officers)	\$50
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-2</u>	Occupying a boat without a life preserver (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-3</u>	Paddleboarding on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300

Source	Subject/Enforcing Agency	Penalty
<u>§ 116-4</u>	Placement of seasonal docks and moorings (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
<u>§ 116-6</u>	Shacks or structures on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
<u>§ 116-7</u>	Fishing, Hunting, and Trapping (Conservation Officers)	
	First offense	
	Second offense	\$50
	Third offense	\$100
		\$300
<u>§ 116-8</u>	Motors on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
<u>§§ 120-13 and 120-14</u>	Abandoned or fire-damaged buildings; and removal of discontinued businesses (Building Inspector)	\$100
<u>§ 145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
<u>§ 173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
<u>§ 173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise		
<u>§§ 182-6, 182-7 and 182-12</u>	Construction hours, construction noise, excessive noise by rail carriers (see also <u>§§ 182-14 and 182-15</u>)	(Health Agents and Health Inspectors and Building Inspector)
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
<u>§ 182-13</u> (see also <u>§§ 182-14 and 182-15</u>)	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300

Source	Subject/Enforcing Agency	Penalty
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, Animal Control Officer)	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers, Harbormaster)	\$50
§ <u>193-14 through 193-25</u>	(Conservation Officers)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
	Plus restitution for damages	
§ <u>244-1</u>	Storage of unregistered used motor vehicles (Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
§ <u>253-10.E(1)</u>	(Conservation Agents, Conservation Officers)	\$300
§ <u>253-10.E(2)</u>	(Conservation Agents, Conservation Officers)	\$200
§ <u>253-10.E(3)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>253-10.E(4)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>253-10.E(5)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>255-6.2</u>	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
§ <u>255-10.1.8</u>	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
§ <u>255-10.1.5</u>	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter <u>255</u> , Table of Use and Parking Regulations	Violation of Table of Use and Parking Regulations (Building Inspector, Assistant Building Inspector)	
	Open, outside storage	\$300
	Maintaining unauthorized business	\$100

(3) Any person who fails to make known their proper name and address to an enforcing officer under this chapter in pursuit of his lawful duties may be arrested without a warrant by an officer empowered to make arrests.

APPROVED AS TO LEGALITY:

City Solicitor

Chapter 1. General Provisions

Article I. Adoption of 1980 Code; General Penalty

§ 1-16. General penalty; specific penalties; noncriminal disposition; enforcement.

A. Whoever violates any ordinance of the City, either of this Code or of any hereafter enacted, may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law, the maximum penalty for each violation or offense shall be \$300. Each day on which any violation exists shall be deemed to be a separate offense.

B. Disposition of violations; enforcement.

(1) Whoever violates any provision of this Code, the violation of which is subject to specific penalty, may be penalized by a noncriminal disposition as provided in MGL c. 40, § 21D. The noncriminal method of disposition may also be used for violations of any rule or regulation of any municipal officer, board or department which is subject to a specific penalty. An offender shall be issued a written notice to appear before the Clerk of the Haverhill District Court during office hours not later than 21 days after the date of such notice, unless the matter is disposed of by way of paying the penalty imposed as provided by law.

(2) Without intending to limit the generality of the foregoing, it is the intention of this provision that the following ordinances, rules and regulations are to be included in the scope of this subsection, that the specific penalties as listed here shall apply in such cases and that in addition to police officers, who shall in all cases be considered enforcing persons for the purposes of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections; and each day on which any violation exists shall be deemed to be a separate offense.

Source	Subject/Enforcing Agency	Penalty
<u>§ 11-28</u>	<u>Violation of any rule or regulation of the Conservation Commission</u> <u>(Conservation Agents, Conservation Officers)</u>	
	<u>First offense</u>	<u>\$100</u>
	<u>Second offense</u>	<u>\$200</u>
	<u>Third offense</u>	<u>\$300</u>
<u>§ 11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
	First offense	\$25
	Second offense	\$50
	Third offense	\$100
<u>§ 11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers)	
	Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200
	Construction or building material	\$300

Source	Subject/Enforcing Agency	Penalty
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground (Conservation Officers)	\$50
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-2</u>	<u>Occupying a boat without a life preserver</u> (Conservation Officers, Harbormaster)	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-3</u>	<u>Paddleboarding on certain bodies of water</u> (Conservation Officers, Harbormaster)	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-4</u>	<u>Placement of seasonal docks and moorings</u> (Conservation Officers, Harbormaster)	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-56</u>	Shacks or structures on bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-67</u>	<u>Fishing on certain bodies of water, Hunting, and Trapping</u> (Conservation Officers)	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-78</u>	Motors on bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50

Source	Subject/Enforcing Agency	Penalty
	<u>Second offense</u>	<u>\$100</u>
	<u>Third offense</u>	<u>\$300</u>
§§ <u>120-13</u> and <u>120-14</u>	Abandoned or fire-damaged buildings; and removal of signs of discontinued businesses (Building Inspector)	\$100
§ <u>145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
§ <u>145-19B</u> [Added 3-27-1990 by Doc. 54]	Discharging firearms in Brandy Brow Area (Conservation Officers)	\$25
§ <u>173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
§ <u>173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise		
§§ <u>182-6</u> , <u>182-7</u> and <u>182-12</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Construction hours, construction noise, excessive noise by rail carriers (Health Agents and Health Inspectors and Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>182-13</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, <u>Animal Control Officer</u>)	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers), <u>Harbormaster</u>	\$50
§ <u>193-14 through 193-25</u>	Prohibited activities in Meadow Brook Conservation Area (Conservation Officers, Health Inspectors)	
	<u>1st offense</u>	<u>\$50</u>
	<u>2nd offense</u>	<u>\$100</u>
	<u>3rd offense</u>	<u>\$300</u>
	Plus restitution for damages	
§ <u>244-1</u>	Storage of unregistered used motor vehicles	

Source	Subject/Enforcing Agency	Penalty
	(Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
<u>§ 253-10.E(1)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$300</u>
<u>§ 253-10.E(2)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$200</u>
<u>§ 253-10.E(3)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 253-10.E(4)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 253-10.E(5)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 255-6.2</u>	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
<u>§ 255-10.1.8</u>	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
<u>§ 255-10.1.5</u>	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter <u>255</u> , Table of Use and Parking Regulations	Violation of Table of Use and Parking Regulations (Building Inspector, Assistant Building Inspector)	
	Open, outside storage	\$300
	Maintaining unauthorized business	\$100

(3) Any person who fails to make known their proper name and address to an enforcing officer under this chapter in pursuit of his lawful duties may be arrested without a warrant by an officer empowered to make arrests.



Document
CITY OF HAVERHILL
In Municipal Council

5,112
(802910 pages)
File 10 DAYS

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 116

AN ORDINANCE RELATING TO BOATING, FISHING AND HUNTING

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 116, Articles I Boating on Certain Bodies of Water, II Ice Fishing, Fishing and Motor-Driven Vehicles and III Improvement and Maintenance of Waterways, of the Code of the City of Haverhill, as amended, being and are hereby further amended as follows;

CHAPTER 116 Boating, Fishing, and Hunting

ARTICLE I

Boating on Certain Bodies of Water

§ 116-1. Kenoza Lake and Winnekenni Basin.

No boats or boating of any description shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake and Winnekenni Basin.

§ 116-2. Plug Pond, Round Pond, Chadwick Pond, Crystal Lake, and Millvale Reservoir.

Self-propelled boats without motors of any nature shall be allowed upon the waters of the following bodies of water under the control and jurisdiction of the City of Haverhill: Plug Pond (also known as "Lake Saltonstall"), Round Pond (also known as "Lake Pentucket"), Chadwick Pond, Crystal Lake, and Millvale Reservoir. Life preservers shall be worn in accordance with Massachusetts boating laws.

§ 116-3. Paddleboards prohibited on certain bodies of water.

Paddleboards shall not be allowed upon Kenoza Lake, Winnekenni Basin, Round Pond, Crystal Lake, and Millvale Reservoir. Paddleboards shall be allowed on Plug Pond and Chadwick Pond

§ 116-4. Seasonal docks and moorings on Merrimack River.

- A. The City Council of the City of Haverhill hereby authorizes the placement of seasonal docks and moorings from the shoreline of the Merrimack River. The Harbormaster shall have final jurisdiction of the location of docks and moorings for reasons of safety and navigation. All applications for public and private dock locations shall require approval from the Haverhill Conservation Commission under City Code C.253 and M.G.L. C.131, §40 .
- B. Application fees.
- (1) The application fee for seasonal moorings from public property shall be \$100 per year.
 - (2) The application fee for seasonal docking from public property shall be \$300 per year.
 - (3) The application fee for seasonal moorings from private property shall be \$35 per year.
 - (4) The application fee for seasonal docking from private property shall be \$50 per year.
 - (5) The application fee for commercial docking from private property shall be \$100 per year.
- C. The revenue collected shall remain in the Haverhill Recreation Commission budget to be allocated to the budget line item City- owned dock and mooring maintenance.

§ 116-5. Violations and penalties

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

ARTICLE II

Ice Fishing, Fishing and Motor-Driven Vehicles

§ 116-6. Ice fishing shacks, structures, and gas-powered augers prohibited.

No ice fishing shacks or structures of any description shall be placed or maintained on the ice or in any body of water under the control of the City of Haverhill. This section shall not apply to legally permitted wharfs, piers, docks or boating ramps. The use of gas-powered augers is prohibited at Crystal Lake, Millvale Reservoir, and Winnekenni Basin.

§ 116-7. Fishing, Hunting, and Trapping.

- A. No fishing shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake and Winnekenni Basin.
- B. Persons fishing within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131 or M.G.L. Chapter 130, as may be required for the Merrimack River.
- C. Persons hunting within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- D. Persons trapping within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- E. Persons fishing, hunting, or trapping within the City of Haverhill must comply with all applicable state and local laws and regulations related to these activities.

§ 116-8. Motor-driven vehicles.

- A. No motor or motor-driven vehicles of any nature shall be allowed upon the bodies of water or ice thereof under the control and jurisdiction of the City of Haverhill, except as provided by § 116-7B. Power ice augers shall not be included in this prohibition unless otherwise prohibited under § 116-5. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition.
- B. Canoes and boats, 14 feet in length or smaller, which are properly registered in accordance with Massachusetts General Laws, may use electric motors on the following bodies of water under the control and jurisdiction of the City of Haverhill: Chadwick Pond, Plug Pond (also known as "Lake Saltonstall"), Millvale Reservoir, Round Pond (also known as "Lake Pentucket"), and Crystal Lake. The electric motor shall have no greater than a thirty-six-pound thrust.

§ 116-9. Violations and penalties

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

ARTICLE III
Improvement and Maintenance of Waterways

§ 116-10. Waterways Improvement and Maintenance Fund.

A Waterways Improvement and Maintenance Fund for the purpose of funding management, enforcement and improvements to waterways within the City shall be established. All waterways management fees and fines collected as a result thereof shall be deposited into this account, with the exception of the first \$5 of any waterways management fee which shall be paid into the general fund to cover administrative costs. The Mayor, with a recommendation from the Harbor Commission, shall propose appropriations from the fund to be approved by the Council.

§ 116-11. Boat registration required.

All motor-driven boats that are moored or docked within the City of Haverhill in excess of two weeks in any calendar year shall register with the City Treasurer and pay an annual waterways management fee. A waterways sticker shall be displayed as evidence that the fee has been paid.

§ 116-12. Waterways management fee.

A waterways management fee shall be assessed at \$1 per linear foot, but not less than \$20. Any boat with a marina contract in excess of one month shall be subject to a waterways management fee; however, if the boat owner provides proof of the payment of a waterways management fee to another city or town within the commonwealth no such fee shall be due. Replacement stickers may be obtained for a fee of \$10. No waterways sticker shall be issued to any boat owner who owes boat excise tax.

§ 116-13. Waterways sticker.

A reflective, adhesive-backed sticker approximately three inches by three inches, which shall change in color each year, shall be issued. The stickers shall be consecutively numbered and recorded, along with boat and owner information. The stickers shall be displayed on the top, starboard side of the transom of the boat.

§ 116-14. Marina information to be provided.

All marinas within the City shall annually provided a complete listing of all motor-driven boats which are berthed at their docks or use their moorings no later than July 1 of each year to the City Treasurer. All slips and moorings, including those vacant, shall be included. The annual listing shall provided the boat owner's name; home address and telephone contact information; the name, color, size and type of boat and motor; boat registration number; and assigned slip or mooring. A supplemental listing shall be provided on August 1 and September 1 of each year, which shall include all boats not listed in the July 1 listing.

§ 116-15. Violations and penalties: marinas.

Marinas which fail to submit the listing required in §116 shall be subject to a fine of \$50 per day for every day after the listing is due.

§ 116-16. Violations and penalties: boat owners.

Boat owners who keep boats in Haverhill waters and who fail to register and pay an annual waterways fee as required or who fail to properly display the required sticker as required shall pay the following fines:

- A. First offense: \$50.
- B. Second offense: \$100.
- C. Third and subsequent offenses: \$300.

APPROVED AS TO LEGALITY:

City Solicitor

Chapter 116 ~~Boats and Boating~~ Boating, Fishing, and Hunting

**ARTICLE I
Boating on Certain Bodies of Water**

§ 116-1. ~~Kenoza Lake, Crystal Lake and Winnekenni Basin.~~

No boats or boating of any description shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: ~~Kenoza Lake, Crystal Lake or~~ and Winnekenni Basin.

§ 116-2. Plug Pond, Round Pond, Chadwick Pond, Crystal Lake, and Millvale Reservoir.

Self-propelled boats without motors of any nature shall be allowed upon the waters of the following bodies of water under the control and jurisdiction of the City of Haverhill: Plug Pond (also known as "Lake Saltonstall"), ~~and~~ Round Pond (also known as "Lake Pentucket"), Chadwick Pond, Crystal Lake, and Millvale Reservoir. Life preservers shall be worn in accordance with Massachusetts boating laws.

~~§ 116-3. Boat floats and ramps at River Rest Park, Merrimack River.~~

~~The present boat floats and ramps at River Rest Park shall be placed in the Merrimack River on or about May 15 of each year and removed on or about October 15 of each year.~~

§ 116-3. Paddleboards prohibited on certain bodies of water.

Paddleboards shall not be allowed upon Kenoza Lake, Winnekenni Basin, Round Pond, Crystal Lake, and Millvale Reservoir. Paddleboards shall be allowed on Plug Pond and Chadwick Pond

§ 116-4. Seasonal docks and moorings on Merrimack River.

A. The City Council of the City of Haverhill hereby authorizes the placement of seasonal docks and moorings from the shoreline of the Merrimack River. The Harbormaster shall have final jurisdiction of the location of docks and moorings for reasons of safety and navigation. All applications for public and private dock locations shall require approval from the Haverhill Conservation Commission under City Code C.253 and M.G.L. C.131, §40.

B. Application fees.

- (1) The application fee for seasonal moorings from public property shall be \$100 per year.
- (2) The application fee for seasonal docking from public property shall be \$300 per year.
- (3) The application fee for seasonal moorings from private property shall be \$35 per year.

- (4) The application fee for seasonal docking from private property shall be \$50 per year.
 - (5) The application fee for commercial docking from private property shall be \$100 per year.
- C. The revenue collected shall remain in the Haverhill Recreation Commission budget to be allocated to the budget line item City-owned dock and mooring maintenance.

§ 116-5. Violations and penalties

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

ARTICLE
II
Ice Fishing, Fishing and Motor-Driven Vehicles

§ 116-56. Ice fishing shacks or structures, and gas-powered augers prohibited.

No ice fishing shacks or structures of any description shall be placed or maintained on the ice or in any body of water under the control of the City of Haverhill. This section shall not apply to legally ~~maintained~~permitted wharfs, piers, docks or boating ramps. The use of gas-powered augers is prohibited at Crystal Lake, Millvale Reservoir, and Winnekenni Basin.

§ 116-67. Fishing prohibited on certain bodies of water, Hunting, and other City-owned property Trapping.

- A. No fishing shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake ~~or Crystal Lake. No fishing shall be allowed at any time on Cityowned Merrimack River boat docks and ramps or the boardwalk on Washington Street and Winnekenni Basin.~~
- B. Persons fishing within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131 or M.G.L. Chapter 130, as may be required for the Merrimack River.
- C. Persons hunting within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- D. Persons trapping within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- E. Persons fishing, hunting, or trapping within the City of Haverhill must comply with all applicable state and local laws and regulations related to these activities.

§ 116-78. Motor-driven vehicles.

- A. No motor or motor-driven vehicles of any nature shall be allowed upon the bodies of water or ice thereof under the control and jurisdiction of the City of Haverhill, except as provided by § 116-7B.- ~~Power ice augers shall not be included in this prohibition. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition.~~ Power ice augers shall not be included in this prohibition unless otherwise prohibited under § 116-5. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition.
- B. Canoes and boats, 14 feet in length or smaller, which are properly registered in accordance with Massachusetts General Laws, may use electric motors on the following bodies of water under the control and jurisdiction of the City of Haverhill: Chadwick Pond, Plug Pond (also known as "Lake Saltonstall") ~~and~~ Millvale Reservoir and Round Pond

(also known as "Lake Pentucket"), and Crystal Lake. —The electric motor shall have no greater than a thirty-six-pound thrust.

§ 116-9. Violations and penalties

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

ARTICLE III Improvement and Maintenance of Waterways

§ 116-~~8~~10. Waterways Improvement and Maintenance Fund.

A Waterways Improvement and Maintenance Fund for the purpose of funding management, enforcement and improvements to waterways within the City shall be established. All waterways management fees and fines collected as a result thereof shall be deposited into this account, with the exception of the first \$5 of any waterways management fee which shall be paid into the general fund to cover administrative costs. The Mayor, with a recommendation from the Harbor Commission, shall propose appropriations from the fund to be approved by the Council.

§ 116-~~9~~11. Boat registration required.

All motor-driven boats that are moored or docked within the City of Haverhill in excess of two weeks in any calendar year shall register with the City Treasurer and pay an annual waterways management fee. A waterways sticker shall be displayed as evidence that the fee has been paid.

§ 116-~~10~~12. Waterways management fee.

A waterways management fee shall be assessed at \$1 per linear foot, but not less than \$20. Any boat with a marina contract in excess of one month shall be subject to a waterways management fee; however, if the boat owner provides proof of the payment of a waterways management fee to another city or town within the commonwealth no such fee shall be due. Replacement stickers may be obtained for a fee of \$10. No waterways sticker shall be issued to any boat owner who owes boat excise tax.

§ 116-~~11~~13. Waterways sticker.

A reflective, adhesive-backed sticker approximately three inches by three inches, which shall change in color each year, shall be issued. The stickers shall be consecutively numbered and recorded, along with boat and owner information. The stickers shall be displayed on the top, starboard side of the transom of the boat.

§ 116-~~12~~14. Marina information to be provided.

All marinas within the City shall annually provided a complete listing of all motor-driven boats which are berthed at their docks or use their moorings no later than July 1 of each year to the City Treasurer. All slips and moorings, including those vacant, shall be included. The annual listing shall provided the boat owner's name; home address and telephone contact information; the name, color, size and type of boat and motor; boat registration number; and assigned slip or mooring. A supplemental listing shall be provided on August 1 and September 1 of each year, which shall include all boats not listed in the July 1 listing.

§ 116-~~13~~15. Violations and penalties: marinas.

Marinas which fail to submit the listing required in §116 shall be subject to a fine of \$50 per day for every day after the listing is due.

§ 116-~~14~~16. Violations and penalties: boat owners.

Boat owners who keep boats in Haverhill waters and who fail to register and pay an annual waterways fee as required or who fail to properly display the required sticker as required shall pay the following fines:

- A. First offense: \$50.
- B. Second offense: \$100.
- C. Third and subsequent offenses: \$300.



Document
CITY OF HAVERHILL
In Municipal Council

5,11,3
File 10 DAYS
(8 Octavo pages)

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 145

AN ORDINANCE RELATING TO FIREARMS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 145, Article III – Firearms, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

§ 145-17. Firearms.

No person shall discharge any gun, pistol or other firearm in any of the streets, ways, squares, commons or public parks in the City; provided, however, that this prohibition shall not apply to the use of such weapons in the lawful defense of the person, family or property of any person or their use in the performance of any duty required by law.

§ 145-18. Discharge of paintballs; violations and penalties.

- A. No person shall discharge any paintball gun or paintball pistol within 500 feet of any dwellings or buildings in use, except as authorized by the owner or occupant thereof.
- B. Fines.
 - (1) First offense: \$50.
 - (2) Second offense: \$100.
 - (3) Third offense: \$300.

§ 145-19. Restrictions

No person shall engage in target shooting or target practice, nor shall any person discharge or possess a loaded firearm of any kind or a bow and arrow or slingshot or similar weapon on any land owned by the City of Haverhill except for properly licensed individuals in the act of legal hunting during specified hunting seasons.

§ 145-20. Discharge of compression guns restricted; violations and penalties.

- A. No person shall fire or discharge within 500 feet of any dwelling or building any air rifle, BB gun or pellet gun whose power or means of propulsion is by compression of air or by springs and compression of air in combination. No parent or legal guardian of a minor child shall knowingly permit such minor child to fire or discharge within 500 feet of any dwelling or building any such compression rifle or gun as described above.

5.1.3

Firearms

B. Any person who violates Subsection A above shall be fined not less than \$100 nor more than \$500 for each such offense, and the air rifle, BB gun or pellet gun shall be confiscated. Upon a finding of violation of this section the air rifle, BB gun or pellet gun shall, by written authority of the court, be forwarded to and may be disposed by the appropriate authorities as prescribed by MGL c. 269, § 10.

APPROVED AS TO LEGALITY:

City Solicitor

ARTICLE III
Firearms

§ 145-17. Firearms.

No person shall discharge any gun, pistol or other firearm in any of the streets, ways, squares, commons or public parks in the City; provided, however, that this prohibition shall not apply to the use of such weapons in the lawful defense of the person, family or property of any person or their use in the performance of any duty required by law.

§ 145-18. Discharge of paintballs; violations and penalties.

- A. No person shall discharge any paintball gun or paintball pistol within 500 feet of any dwellings or buildings in use, except as authorized by the owner or occupant thereof.
- B. Fines.
- (1) First offense: \$50.
 - (2) Second offense: \$100.
 - (3) Third offense: \$300.

§ 145-19. ~~Restriction~~ed areas.

No person shall engage in target shooting or target practice, nor shall any person discharge or possess a loaded firearm of any kind or a bow and arrow or slingshot or similar weapon ~~in~~ on any land owned by the City of Haverhill except for properly licensed individuals in the act of legal hunting during specified hunting seasons. ~~the following areas:~~

- ~~A. Within 100 yards of Meadow Brook off Thompson Road.~~
- ~~B. No person, except the owner of the land or an invitee or licensee of the owner of the land, with written permission, upon which the discharge is made, shall discharge any gun, pistol or other firearm in the area bordered by Route 110 (Amesbury Road) on the southeast, Whittier Road and Corliss Hill Road on the southwest, the Massachusetts—New Hampshire state line on the northwest and the Haverhill—Merrimac boundary line on the northeast.~~

§ 145-20. Discharge of compression guns restricted; violations and penalties.

No person shall fire or discharge within 500 feet of any dwelling or building any air rifle, BB gun or pellet gun whose power or means of propulsion is by compression of air or by springs and compression of air in combination. No parent or legal guardian of a minor child shall knowingly permit such minor child to fire or discharge within 500 feet of any dwelling or building any such compression rifle or gun as described above.

- A. Any person who violates Subsection A above shall be fined not less than \$100 nor more than \$500 for each such offense, and the air rifle, BB gun or pellet gun shall be confiscated. Upon a finding of violation of this section the air rifle, BB gun or pellet gun shall, by written authority of the court, be forwarded to and may be disposed by the appropriate authorities as prescribed by MGL c. 269, § 10.

5.1.4

File 10 DAYS
(8 octavo pages)



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 193

AN ORDINANCE RELATING TO CONSERVATION AREAS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 193, Articles IV through VII (Chapter 193 §§ 14- 25, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

ARTICLE IV
Conservation Areas

§ 193-14. Conservation Areas.

The City of Haverhill maintains publicly accessible Conservation Areas to provide residents with beautiful landscapes and improved quality of life.

- A. Winnekenni Park, about 550 acres surrounding and including Kenoza Lake and Winnekenni Basin.
- B. Meadow Brook, about 300 acres surrounding and including Millvale Reservoir and East Meadow River, south of Country Bridge Road.
- C. Tattersall Farm, about 85 acres located at 542 North Broadway.
- D. John's Woods, about 65 acres off North Broadway and a part of the Tattersall Farm.
- E. Lake Saltonstall (Plug Pond), about 170 acres along and including Lake Saltonstall.
- F. Lake Pentucket (Round Pond), about 70 acres along and including Lake Pentucket.
- G. Crystal Lake
 - a. Rurak Point, about 10 acres on the south side of Crystal Street, along the northern shore of Crystal Lake, located opposite 650 Crystal Street.
 - b. Crystal Gorge, about 65 acres on the north side of Crystal Street, opposite Crystal Lake.
 - c. Crystal Shores, about 55 acres along the western shore of Crystal Lake near the Crystal Street-Liberty Street intersection.
 - d. Crystal Dam, about 95 acres along the eastern shore of Crystal Lake near Lake Street.

- e. Creek Brook, about 59.5 acres along the north shore of Crystal Lake where Creek Brook flows into the lake.
- H. Brandy Brow Forest, about 450 acres along the upper reaches of East Meadow River, north of Route 110.
- I. Clement Farm, about 50 acres located between Main Street and Little River, adjacent to 1314 Main Street.
- J. Wheeler Woods, about 40 acres along the eastern shore of Chadwick Pond, located adjacent to 531 Boxford Road.
- K. Riverside Trail, about 7 acres located along the southern perimeter of Riverside Park and the Merrimack River.

§ 193-15. Hours and Fees.

Conservation Areas are open to the public from ½ hour before sunrise to ½ hour after sunset. There is no charge to enter these areas.

- A. Access to Winnekenni Park Conservation Area, outside of these hours, may be granted in writing by the City’s Recreation Director as a condition of a recreational event permitted by the Recreation Department.
- B. Access to Winnekenni Castle grounds, outside of these hours, may be granted in writing by the City of Haverhill or its designated authority.
- C. Access to Tattersall Farm grounds and John’s Woods, outside of these hours, may be granted in writing by the Tattersall Farm Charitable Foundation Trust.

§ 193-16. Property and Goods.

- A. No trails shall be cut or marked, nor dams built, nor any structures such as lean-tos, bridges, towers, or handrails constructed without authorization of the Conservation Commission.
- B. No person shall cut, break, remove, deface, defile, or ill-use a rock, building, fence, bench, sign, signpost, gate, or other structure or property, or have possession of any part thereof.
- C. Archaeological and historical sites shall be left undisturbed.
- D. Depositing or leaving rubbish, litter, demolition debris, yard waste, garbage, excavated fill, hazardous waste, or any other foreign substance is prohibited.
- E. No person shall engage in business, sell or expose for sale, post, place, or give away any goods, wares or circulars without written permission from the City of Haverhill.
- F. No person shall enter Winnekenni Castle without written permission of the City of Haverhill or its designated authority.
- G. No person shall enter the Tattersall Farm farmhouse or its associated structures without written permission of the Tattersall Farm Charitable Foundation Trust.

§ 193-17. Plants.

- A. No trees, shrubs, flowers, herbs, or other vegetation or natural feature may be defaced, disturbed,

cut or otherwise injured, except as indicated below. Edible fruits may be gathered if not in agricultural areas. Samples may be collected for education or documentation purposes with permission of the Conservation Commission. The Commission or its designee may approve work for trail or other creation or maintenance.

- B. No planting of trees, shrubs, flowers, herbs, or other vegetation without permission of the Conservation Commission.

§ 193-18. Animals.

- A. Catching, injuring, destroying, harassing, agitating, feeding, or interfering in any way with birds, reptiles, amphibians, mammals or any other wild animal, including its nest, burrow, den or other habitat is prohibited.
- B. Hunting and trapping are allowed in season with license and in accordance with applicable laws, with the following exceptions:
 - (1) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Winnekenni Park Conservation Area, Tattersall Farm, and John’s Woods Conservation Area.
 - (2) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Meadow Brook Conservation Area, except during Massachusetts trapping, archery, shotgun, and primitive firearm deer seasons.
- C. Horse riding is allowed on existing trails. Horse riding at Tattersall Farm and John’s Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.
- D. Dogs shall remain under the control of the owner and shall be restrained on leashes. All dog solid waste products shall be immediately collected and shall be removed from the site and appropriately disposed. Dog walking at Tattersall Farm and John’s Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.
- E. Horses and dogs are not allowed within the water bodies of Conservation Areas, nor upon their ice.
- F. The release of pets, including but not limited to fish, snakes, turtles, frogs, other reptiles, birds, and mammals, is prohibited.

§ 193-19. Boating and Fishing.

- A. Boating is permitted but shall be in accordance with Chapter 116 of this Code.
- B. Fishing is permitted but with the prohibitions defined under Chapter 116 of this Code.

§ 193-20. Swimming.

- A. No swimming or bathing shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall recreation area, as allowed under § 193-8 through § 193-13.

§ 193-21. Camping and Fires.

- A. Tent camping overnight is allowed for community groups / organizations always having an adult leader present. Every group shall obtain prior written permission from the City of Haverhill Director of Recreation, and must each time notify the Haverhill Police Department of both exact dates of occupancy and identity of the accompanying responsible adult.
- B. Tent camping overnight is allowed for all other residents always having an adult present. Residents shall obtain prior written permission from the City of Haverhill Director of Recreation by reserving a designated camping site through the Haverhill Recreation Department’s registration website.
- C. Tents shall only be placed within designated and permitted tenting areas.
- D. Cooking fires are only permissible during camping events approved under § 193-21.A and B. A permit from the Haverhill Fire Department is required for all cooking fires. A fire permit may be suspended at any time due to fire danger warnings issued by a local, state, or national agency.
 - (1) Fires of any kind other than for cooking are strictly prohibited.
 - (2) Cooking fires must always be attended and under control.
 - (3) Cooking fires shall be located at least 15 feet away from tent walls, shrubs, or other flammable materials. There shall be no limbs or branches hanging over the cooking fire.
 - (4) Cooking fires must be contained within approved fire rings. Alternatively, a camp stove may be used for cooking.
 - (5) Only small diameter dead wood shall be burned. There shall be no cutting of standing trees or brush. Burning of trash is prohibited.
 - (6) Firewood must be local; importing firewood from outside Essex County is prohibited.
 - (7) Fires must be completely extinguished upon termination of use. Drown your fire with water when cooking is complete. Stir the ashes until they are cold to the touch with the bare back of one’s hand.
- E. All trash shall be carried out upon the conclusion of camping and disposed of in an appropriate trash receptacle.
- F. Vehicles shall be parked in designated areas, away from camping areas, after unloading.
- G. The use of generators is prohibited, except for medical purposes. Generator usage shall be noted to the Director of Recreation at the time of permitting.
- H. Camping and/or cooking fires at Tattersall Farm and John’s Woods require the additional written permission of the Tattersall Farm Charitable Foundation Trust.
- I. The Director of Recreation may adopt Rules and Regulations to further regulate camping.

§ 193-22. Alcohol, Tobacco, and Firearms.

- A. Possessing or consuming any alcoholic beverage is prohibited, unless otherwise permitted by the City Council for special events.
- B. Possessing or discharging any firearms, firecrackers, rockets, sparklers, fireworks, or other

explosives is prohibited, except that discharging of firearms is allowed by the hunting provisions.

C. Smoking tobacco products or similar devices is prohibited at Tattersall Farm.

§ 193-23. Vehicles.

A. No motorized vehicles of any kind are allowed, including but not limited to cars, trucks, snowmobiles, motorcycles and dirt bikes, all-terrain vehicles, and other powered vehicles. Cars and trucks used to access Conservation Areas must be operated in accordance with posted regulations and signage, and applicable laws. Vehicles must be parked in designated areas only. Municipal vehicles are allowed for maintenance and enforcement purposes.

B. Class 1, 2, and 3 electric pedal assist bicycles may be used within Conservation Areas. The use of Class 4 bicycles is prohibited.

§ 193-24. Other Activities and Uses.

A. Any activities and uses not set forth here require the permission of the Conservation Commission.

B. The Conservation Commission may undertake or contract with others to undertake all necessary management actions notwithstanding any of the other provisions of this document.

C. Throwing balls, Frisbees, or other recreational projectiles is prohibited at Tattersall Farm and John’s Woods. Kite flying requires the written permission of the Tattersall Farm Charitable Foundation Trust.

D. Sledding on or onto any public way, including Castle Road, is prohibited.

§ 193-25. Violations and penalties.

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, state environmental police officers, and the Haverhill Conservation Officer. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.

ARTICLE V

Reserved.

ARTICLE VI

Reserved.

ARTICLE VII

Reserved.

APPROVED AS TO LEGALITY:

5.1.4

City Solicitor



Haverhill Fire Department
Fire Prevention / Investigation Unit

(978)373-8460



Deputy Chief Eric Tarpy
Lt. Robert Irvine
Insp. Jonathan Pramas Insp. Richard Wentworth
Insp. Timothy Riley

June 20, 2024

Re: Chapter 193, Articles IV through VII (Chapter 193 §§ 14- 25)

The Fire Department approves the proposed language of the Code of the City of Haverhill, Chapter 193, as it relates to the Fire Department.

Eric M. Tarpy

Eric M. Tarpy
Deputy Fire Chief

[EXISTING]

ARTICLE IV

Meadow Brook Conservation Area

§ 193-14. Prohibited activities.

The following activities are prohibited in the Meadow Brook Conservation Area:

- A. Operation of a dirt bike, ATV, snowmobile, moped or other motor vehicle.
- B. Use of a gas-powered or electric motor on any boat or canoe.
- C. Carrying of or use of firearms, bows and arrows, trapping gear or slingshots.
- D. Trapping or harassing any wildlife.
- E. Removal or destruction of any wildlife nest or burrow.
- F. Removal or defacing of any signs, structures, natural features or plants.
- G. Littering or discarding of any kind.
- H. Building of a fire without written permission from the Conservation Officer.
- I. Consumption or possession of alcoholic beverages.
- J. Presence in the area without written permission from the Conservation Officer 1/2 hour after sunset to 1/2 hour before sunrise.
- K. Tenting or camping without written permission of the Conservation Department.

§ 193-15. Hunting.

Hunting will be allowed to coincide with deer season.

§ 193-16. Violations and penalties.

Violations of the above prohibitions shall be punishable by a fine of \$50 for a first offense; \$100 for a second offense; and \$300 for a third and subsequent offense. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.

ARTICLE V

Winnekenni Park Conservation Area

§ 193-17. Prohibited activities.

The following activities are prohibited in the Winnekenni Park Conservation Area:

- A. Operation of a dirt bike, ATV and snowmobile.
- B. Operation of any motor driven vehicle or device on any trail, Dudley Porter Road, field or wooded area.
- C. Fishing, swimming, wading, bathing, boating or entering into or upon the waters or the ice or Kenoza Lake at any time.
- D. Removing, destroying or damaging any wildlife nest, signs, structures, natural features or plants.
- E. Discarding litter of any kind.
- F. Consuming or possessing alcoholic beverages.
- G. Hunting, trapping, carrying firearms, bows and arrows, trapping gear or slingshots (arm rockets).
- H. Making a fire without written permission of a Conservation Officer.
- I. Having unleashed dog(s) without written permission of the Winnekenni Foundation Chairperson.
- J. Allowing any animal to enter into the waters or upon the ice of Kenoza Lake, Plug Pond or the Basin.
- K. Tenting or camping without written permission of a Conservation Officer and/or the Winnekenni Foundation Chairperson.
- L. Being in the Conservation Area from 1/2 hour after sunset to 1/2 hour before sunrise without the written permission of a Conservation Officer or Chairperson of the Winnekenni Foundation or the Recreation Director.
- M. The sledding on or onto any public way, including Castle Road.

§ 193-18. Violations and penalties.

Violations of the above prohibitions shall be punishable by a fine of \$50 to \$100 for a first offense; \$100 to \$200 for a second offense; and \$300 for a third and subsequent offense. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.

§ 193-19. Additional rules and regulations.

This article contains abstracts of some activities that are prohibited. It is not the complete rules and regulations and is subject to change.

§ 193-20. Enforcement.

The Subject/Enforcing Agencies shall be Conservation Officers, Environmental Police and police officers.

ARTICLE VI
Crystal Lake Special Fishing Seasons

§ 193-21. Prohibitions and restrictions.

A. The following activities are prohibited during the special fishing season at Crystal Lake:

(1) Trespassing between the hours of sunset to sunrise.

B. Each individual must obtain a special permit to fish or be on the ice.

C. Each individual, except children under the age of 10 when accompanied by a parent, must carry on his/her person a special permit to fish or be on the ice.

D. There shall be no gas-powered augers.

E. There shall be no ice shacks or structures.

F. Occupying a boat without a life preserver is prohibited.

§ 193-22. Violations and penalties.

Violations of the above prohibitions shall be punishable by a fine of \$50 for the first offense, \$100 for the second and subsequent offenses.

§ 193-23. Enforcement.

Enforcement agencies shall be:

A. Conservation Officers.

B. Environmental Police.

C. State and local officers.

ARTICLE VII

Tattersall Farm

§ 193-24. Prohibited activities.

The following are prohibited activities at Tattersall Farm:

A. Operation or use of any motorized vehicles, equipment or similar devices, including but not limited to dirt bikes, scooters, mopeds, all-terrain vehicles (ATV) snowmobiles and motorized model aircraft.

B. Removal of, destruction or damage to, defacing, tampering, or vandalizing any signs, signposts, gates, buildings or other structures or personal property located on the Farm.

C. Removal of, destruction or damage to, defacing, tampering, harassing, agitating or vandalizing any wildlife, any wildlife nests, burrows, nesting boxes, or other wildlife habitat.

D. Removal or, destruction or damage to, defacing, tampering or vandalizing any plants, trees, flowers, shrubs or other vegetation or natural features.

E. Hunting of any type whatsoever on the premises or the carrying of or use of firearms, bows and arrows, slingshots, trapping gear or other similar devices.

- F. Littering or discarding of trash or other debris.
- G. To be on the Farm premises before or after the daily hours of public access.
- H. Smoking of tobacco products or similar devices.
- I. Throwing balls, frisbees or other recreational airborne missiles.

§ 193-25. Activities permitted with written permission from Trustees of Tattersall Farm Charitable Foundation Trust.

The following activities are permitted with written permission from the Trustees of the Tattersall Farm Charitable Foundation Trust:

- A. Bringing any type of animals, including but not limited to dogs, cats and horses.
- B. Making or building a fire.
- C. Camping or constructing tents or other structures for temporary stay on property.
- D. Entering into farmhouse or attached garage.
- E. Consumption or possession of alcoholic beverage.
- F. Flying kites.



Document
CITY OF HAVERHILL
In Municipal Council

5.1.5

file 10 days
(8 octavo page)

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 193

AN ORDINANCE RELATING TO PLAYGROUNDS, PARKS AND RECREATION AREAS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 193, Article VI – Crystal Lake Special Fishing Season, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

ARTICLE VI

Reserved.

APPROVED AS TO LEGALITY:

City Solicitor

5.15

ARTICLE VI

Reserved.

Crystal Lake Special Fishing Seasons
[Adopted 6-13-2000 by Doc. 80 (Ch. 193, Art. VI, of the 1980 Code)]

~~§ 193-21. Prohibitions and restrictions.~~

~~A. The following activities are prohibited during the special fishing season at Crystal Lake:~~

~~(1) Trespassing between the hours of sunset to sunrise.~~

~~B. Each individual must obtain a special permit to fish or be on the ice.~~

~~C. Each individual, except children under the age of 10 when accompanied by a parent, must carry on his/her person a special permit to fish or be on the ice.~~

~~D. There shall be no gas-powered augers.~~

~~E. There shall be no ice shacks or structures.~~

~~F. Occupying a boat without a life preserver is prohibited.~~

~~§ 193-22. Violations and penalties.~~

~~Violations of the above prohibitions shall be punishable by a fine of \$50 for the first offense, \$100 for the second and subsequent offenses.~~

~~§ 193-23. Enforcement.~~

~~Enforcement agencies shall be:~~

~~A. Conservation Officers.~~

~~B. Environmental Police.~~

~~C. State and local officers.~~



Document
CITY OF HAVERHILL
In Municipal Council

5.1.6
file 10 days
(8 Octavo pages)

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 193

AN ORDINANCE RELATING TO ENTRANCE ON ICE OF CERTAIN WATER BODIES
UNLAWFUL

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 193, Section 12, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

§ 193-12 Entrance on ice of certain water bodies unlawful.

No person shall be on the ice at any time on the following body of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake.

APPROVED AS TO LEGALITY:

City Solicitor

5.1.6

§ 193-12 **Entrance on ice of certain water bodies unlawful.**

No person shall be on the ice at any time on the following ~~bodies~~ body of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake ~~or Crystal Lake~~.

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCL@CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK JUN 20 2024

601

June 20, 2024

To: President and Members of the City Council:

Councilor Rogers wishes to introduce Christina Rodriguez and Gustavo Romero who are seeking age waiver home rule petitions to take the civil service exam. Ms. Rodriguez for the position of firefighter and Mr. Romero for the position of police officer in the City of Haverhill.



Councilor Catherine P. Rogers

(meeting 6.25.2024)



CHRISTINA RODRIGUEZ

HAVERHILL CITY CLERK JUN2024 PW 2151

To Whom It May Concern:

The purpose of this letter is to express my immediate interest in being considered for an opportunity to take the Massachusetts Firefighter Civil Service Exam and be placed in the City of Haverhill's Fire Department list at the age of 32 . Becoming a Firefighter is an opportunity for me to continue serving the City of Haverhill in a role that demands unwavering dedication and skill. Throughout my five and a half years of law enforcement experience, I have built up a unique and strong community relationship with the citizens of Haverhill. Additionally, I have acquired a deep understanding of the specific challenges and expectations associated with serving my community. Responding to calls alongside the members of Haverhill FD has broadened my mindset and allowed me to understand how important both police and fire are to the community. I believe that it is of great importance to choose a profession that I am able to implement the many skills and abilities that I possess. These skills and abilities allow me to give direction, work efficiently with my colleagues, and make quick, sound decisions in high-paced, stressful situations.

As service members of the community, I can also effectively listen and truly understand those experiencing crisis situations. I have done so by implementing my professional communication skills, patience, and compassion to create a personal relationship with these individuals. I believe in joining a team that works closely with the citizens of the community so that I am allowed to continue those relationships . As an ICAT trainer, I believe joining Haverhill Fire Department will benefit my understanding and response techniques to crisis situations and ultimately de-escalate stressful circumstances. I am passionate about serving my community, something that is bigger than myself, and am confident that I would be an excellent candidate to be a Firefighter for the Haverhill Fire Department.

Sincerely,

Christina Rodriguez



CHRISTINA RODRIGUEZ

HAV CITY CLERK JUN20/24 PM 2:51

Skills Summary

Resourceful, accomplished, and dedicated law enforcement officer with a military law enforcement background. Valued by supervisors for proficiency in communication, leadership, multi-tasking, and problem-solving skills. Consistently recognized for exceeding expectations and incentive to advance knowledge and abilities relevant to my job. Proven leader with the ability to deliver successful resolutions in a fast paced, high pressure environment.

Experience

Police Officer

Orange County Sheriff's Office, Salem State University Police Department, & Haverhill Police Department | Since 2018

- Pursue and effect the immediate apprehension and arrest of persons suspected of committing criminal violations directed to his/her attention by any means.
- Respond to situations involving in-progress or recent criminal activity, restore or maintain order and gather information and evidence accordingly.
- Patrol assigned area, giving particular attention to and rechecking locations where crime hazard is great.
- Provide rescue and first aid services in accidents, disasters, and other emergency situations, consistent with training and abilities.
- Maintain an alert and business-like manner, and a military bearing upon the street or in a vehicle.
- Develop partnerships with the community and serve as a proactive resource to a uniquely diverse community

Military Police Officer

Army Reserves | Since 2013

- To serve and protect the people and property of the military
- Enforce laws and regulations, and provide security

Certifications, Awards, Acknowledgements

- ICAT (Integrating Communications, Assessments, and Tactics) Instructor Certification (2021)
- Massachusetts House of Representative recognition for "service above self" (2021)
- Commonwealth of Massachusetts Citation recognition for "service above self" (2021)
- Army Basic Leaders Course- Leadership Award & Commandant's List (2021)
- RAD Instructor Certification (2019)
- Civilian Response to Active Shooter Events Instructor Certification (2019)
- Army Basic Training- Jeremy M. Campbell Leadership Award (2013)



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

6.11.11

HAU CITY CLERK JUN20/24 PM 2:51

ORDERED:

THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE CITY COUNCIL AND FORWARDED TO THE GENERAL COURT

HOME RULE PETITION

AN ACT AUTHORIZING CHRISTINA RODRIGUEZ TO TAKE THE CIVIL SERVICE EXAMINATION FOR THE POSITION OF FIREFIGHTER IN THE CITY OF HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as firefighter, Christina Rodriguez of the City of Haverhill, shall be eligible for appointment to the position of firefighter in the City if he meets all other requirements, in which case she shall be eligible for certification and appointment to the fire department of the City of Haverhill. To be effective for the 2024 firefighter examination results.

Section 2. This act shall take effect upon its passage.



DOCUMENT

6.1.2

CITY OF HAVERHILL

In Municipal Council

ORDERED:

THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE CITY COUNCIL AND FORWARDED TO THE GENERAL COURT

HOME RULE PETITION

AN ACT AUTHORIZING GUSTAVO ROMERO TO TAKE THE CIVIL SERVICE EXAMINATION FOR THE POSITION OF POLICE OFFICER IN THE CITY OF HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as police officer, Gustavo Romero of the City of Haverhill, shall be eligible for appointment to the position of police officer in the City if he meets all other requirements, in which case he shall be eligible for certification and appointment to the police department of the City of Haverhill. To be effective for the 2023-2025 law enforcement officer examination results.

Section 2. This act shall take effect upon its passage.

HAU CITY CLERK JUN2024 PM 2:52

Dear City Council,

My name is Gustavo Romero, I am writing this letter to request a waiver from your council in order to be considered for a position as a law enforcement officer in the city of Haverhill. Due to the limit of 32 years of age I am unable to pursue my application in the Haverhill Police Department, I have taken the civil service exam at the age of 33 and have been selected as a candidate, I am currently 34 years old. I have been a resident of the city of Haverhill for several years and I strongly believe that it is my duty to serve and protect the people of our community.

I have worked for the Massachusetts Trial Courts and I realized that I have a passion for serving the public and being involved in the community. I have gained an incredible amount of knowledge about the Massachusetts laws and procedures in my 6 years working for the courts. It has been a life long dream to become a police officer and I strongly believe right now is the right time to pursue a career in law enforcement, if my requests are granted I would be a great asset to the Haverhill Police Department.

I am very grateful for your time and consideration on this matter.

Regards,

Gustavo Romero

A handwritten signature in black ink, appearing to be 'GR' with a long horizontal stroke extending to the right.

Haverhill, MA




GUSTAVO ROMERO

HAWAII CITY CLERK JUN2024 PW 251

Professional Summary

I am an extremely self-motivated individual with high customer service and communication skills. Teamwork and detailed oriented, dependable employee with high expectations of myself. Skilled at managing and advising other individuals.

Skills

- Decision Making
 - Self-Motivated
 - Ability to Work Under Pressure
 - Leadership
 - Adaptability
 - Communication
 - Time Management
 - Bilingual
 - Teamwork
 - Accounting
 - Bookkeeping
 - Conflict Resolution
 - Creative
- 

Work History

Somerville District Court – Somerville, MA

Head Account Clerk, 02/2018 to 04/2024

- Confirm daily revenue intake.
- Prepare/ generate daily deposits
- Send out mail notices to individuals who have pending financial matters with the court.
- Remittal of monies ordered by the court.
- Log in all new incoming bail returns/ issue checks back to surety.
- Prepare revenue transmittal report and disburse funds to appropriate accounts; for restitution, state funds, towns, etc.
- Keep record of the financial status of cases.
- Run a report of outstanding balances/ activities and resolve any issues.
- Keep daily logs for end of day and end of month closeout. Processing of arrests, summons, warrants; including creation of new identity if needed.
- Data entry, scheduling of court date/ events and any other notations made on the docket; mittimus, habes, dispositions, fines ordered, scanning of documents, etc.
- Assisting the public and attorneys at the front counter and by via telephone, including translation in Spanish if needed.
- Processing of request for copies of documents for the public and attorneys.
- Organization of the case/ file room.
- Work closely with the probation department in processing the cases to go into courtroom.
- Run financial reports, balance and reconcile accounts.

Express Freight Handlers Inc. – Andover, MA

Site Manager, 09/2016 to 02/2018

- Perform regular job site observations to provide direction for all general personnel.
- Determine the warehouse schedule, which included the sequence of all shipping activities.
- Offer direction to weekly shipments.
- Offer technical assistance to service providers.
- Schedule all contractors and material deliveries.
- Report the quality of performance on site.
- Strong leader of support staff.
- Resolve customer issues.
- Assume ownership over team productivity and manage work flow to meet or exceed quality service goals.

- Redirected shipments on route in response to customer requests.
- Record numbers of units handled and moved using daily production sheets.
- Report all equipment failures and malfunctions to supervisor.
- Determine and assign company fees.
- Issue and receive checks and cash.

Winchester Hospital - Winchester,, MA

Lead Security Officer, 01/2014 to 12/2023

- Ensure safety of hospital staff, patients and visitors.
- Patrols hospital buildings and grounds to prevent fire, theft, and vandalism.
- Diligently reports any suspicious activity and investigates accidents, incidents, and criminal acts.
- Supervise security personnel.
- Conduct performance reviews.
- Analyze security incident data over time to identify patterns, trends, and recurring issues.
- Keep detailed records of security incidents.
- Mediate and de-escalate conflicts or disturbances within the hospital.
- Conduct investigations into security incidents, such as thefts, vandalism, or unauthorized access.

Education

Criminal Justice

Eastern Gateway Community College- Steubenville, OH

High School Diploma

Desert Vista High School - Phoenix, AZ

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohy
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

6.2

CITY-HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

JUN 21 2024
CITY CLERK


June 21, 2024

To: President and Members of the City Council:

Councilor Michitson wishes to introduce Alex Eberhardt, CEO of Greater Haverhill Chamber of Commerce, and Allison Heartquist, Director of HP3, to discuss event Matching Student Passions to Career Paths and Training Opportunities across boundaries.



Councilor John A. Michitson



JUN 21 4:00 PM
HAVERHILL CLERK

Matching Student & Citizen Passions to Career Paths & Training Opportunities Across Boundaries

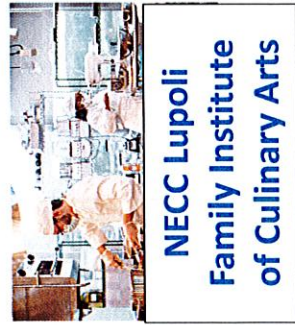
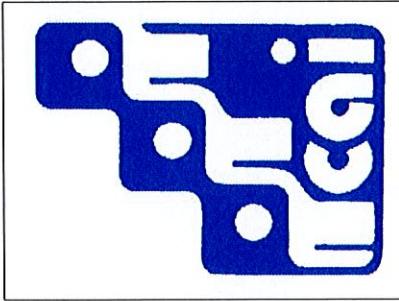
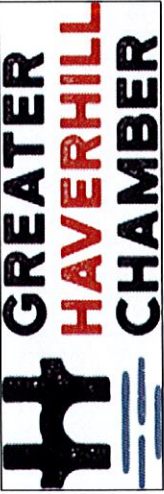
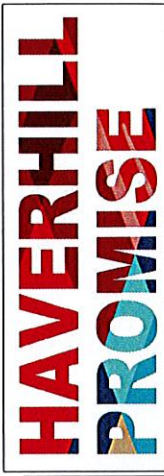
- Creating a Workforce-Ready Hub in Haverhill for Student and Citizen Advancement & Economic Development

Summit Planned for in Haverhill August 16th

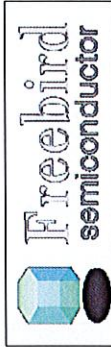
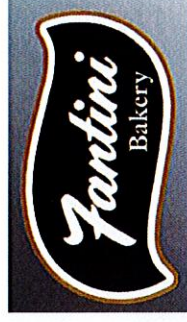
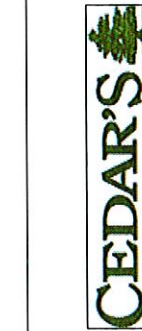
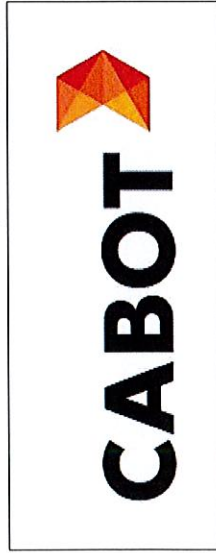
The Objective & Preliminary Process:

- **Objective:**
 - Align every Haverhill student with a path to a skill that matches a student's passion
- **Process:**
 - Schools will provide a list of Grade 8-12 students (without revealing students' names) and their requested skill and training path a week in advance
 - Only for those students that need to cross school boundaries or need additional resources (ex. funding) within a school
 - Attendees will identify options and select solutions for each student
 - Barriers to the best path available will be identified along with an associated action plans
 - For longer term solutions





Representative Schools, Non-profits & Government Agencies



Representative Businesses

The First “Haverhill Workforce-Ready Hub” Summit Meeting

The first “Haverhill Workforce-Ready Hub” Summit meeting, to align every Haverhill student with a path to a skill that matches a student’s passion, will be hosted by the Greater Haverhill Chamber of Commerce and the Haverhill Public-Private Partnership (HP3,) and held on Friday, August 16th, from 8AM-12PM, at the Haverhill UMass Lowell Innovation Hub (details are tentative.)

To keep this initial pilot simple, every school will provide a list of Grade 8-12 students (without identifying the student’s name) and their requested skill and path, that need to either cross school boundaries or need additional resources (ex. funding) within a school, such as HHS’s CTE programs. Each school will provide this information at least a week before the meeting to all the participating organizations, including schools, training organizations and non-profits, as shown in Figure 1, as well as participating businesses (tentative) as shown in Figure 2, to help identify training and wellness opportunities for the students. For example, there are currently 200+ Haverhill Public School students on the waiting list to enter Whittier Tech (WT). What are alternative paths available to each of these students to develop a skill that they have passion for?

Barriers to the best path available, for example, State and local policies and funding, will be identified along with an associated action plan. For example, WT may have funding, space or other barriers that must be addressed to open more slots for Haverhill Public School students. Still, the Summit will recommend an alternative path until longer term solutions can be provided, such as internships and apprenticeships at businesses or classes at NECC.



Figure 1. Representative “Haverhill Workforce-Ready Hub” Schools, Training Institutions and Non-Profits



Figure 2. Representative “Haverhill Workforce-Ready Hub” Businesses in Haverhill

This process will take 3-5 years to mature.

Please provide feedback by embedding comments or redlines in this document or using email.



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

811

JUN 20 PM 3:54
HAUCITYCLERK

JUN 20 PM 3:58
HAUCITYCLERK

June 20, 2024

To The Honorable City Council

Attached is the May 2024 revenue and expense reports for the city's general fund operating budget. Overall, the revenue is exceeding expectations. As of May, the city has collected \$2.2 million more in local receipts than the budgeted estimates, including a surplus of \$1.5 million in investment earnings due to the continued investment of ARPA funds. It's worth noting that the city is facing a decline in meals, hotel tax, and fines, as mentioned in previous reports.

On the expense side, the overall budget is on target, including interdepartmental transfers, which will be submitted for council approval at the July 9th meeting.

These reports will be posted monthly on the City Auditor's webpage to keep you updated on our financial status. I am also working on an interactive financial dashboard, which I expect to share on the Auditor's webpage in fiscal year 2025.

Sincerely,

Angel A. Perkins, CGA, CFE
City Auditor & Chief Financial Officer

City of Haverhill
 Revenue Report
 Period Ending 5/31/24

Year to Year Comparison						
Revenue Source	5/31/2022	5/31/2023	5/31/2024	FY 23 to 24 Change	FY 20-22 Trendline	
Real Estate & Pers Property	\$ 113,734,955	\$ 118,250,540	\$ 121,568,206	↑ \$ 3,317,666		
Motor Vehicle Excise	\$ 7,227,141	\$ 7,381,544	\$ 7,804,979	↑ \$ 423,435		
Meals Excise	\$ 863,959	\$ 963,489	\$ 953,481	↓ \$ (10,008)		
Hotel/ Room Excise	\$ 256,685	\$ 284,234	\$ 259,001	↓ \$ (25,233)		
Boat & Other Excise	\$ 7,814	\$ 8,913	\$ 10,825	↑ \$ 1,912		
Cannabis Excise	\$ 767,406	\$ 831,554	\$ 867,603	↑ \$ 36,049		
Waste Disposal Facility Program	\$ 2,360,647	\$ 2,490,023	\$ 2,793,918	↑ \$ 303,895		
PILOT	\$ 16,382	\$ 16,348	\$ 156,633	↑ \$ 140,285		
Penalties & Interest	\$ 414,835	\$ 552,782	\$ 759,734	↑ \$ 206,952		
Fees	\$ 986,932	\$ 875,172	\$ 946,739	↑ \$ 71,567		
Rentals	\$ 148,879	\$ 188,856	\$ 222,376	↑ \$ 33,520		
Departmental Revenue	\$ 675,370	\$ 608,256	\$ 751,093	↑ \$ 142,837		
License & Permits	\$ 3,469,122	\$ 2,768,597	\$ 2,608,605	↓ \$ (159,992)		
Fines & Forefits	\$ 666,591	\$ 752,715	\$ 693,894	↓ \$ (58,821)		
Investments	\$ 240,731	\$ 977,466	\$ 2,744,530	↑ \$ 1,767,064		
Medicaid Reimbursement	\$ 767,981	\$ 543,615	\$ 805,004	↑ \$ 261,389		
*Misc Revenue	\$ 1,660,437	\$ 157,570	\$ 87,842	↓ \$ (69,728)		
Comm of MA Cherry Sheet	\$ 69,540,901	\$ 80,231,453	\$ 80,358,800	↑ \$ 127,347		
Wastewater Enterprise Fund	\$ 12,017,664	\$ 13,227,405	\$ 13,590,800	↑ \$ 363,395		
Water Enterprise Fund	\$ 8,194,094	\$ 9,995,018	\$ 11,109,509	↑ \$ 1,114,491		
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 1,639,816	\$ 1,208,915	\$ 872,801	↓ \$ (336,114)		
Total	\$ 225,658,342	\$ 242,314,465	\$ 249,966,373	\$ 7,651,908		
Total without Enterprise Funds	\$ 205,446,584	\$ 219,092,042	\$ 225,266,064	\$ 6,174,022		
			2.8%			

City of Haverhill
Revenue Report
Period Ending 5/31/24

Collections as a Percent of Budget

Revenue Source	FY 24 Estimated Revenue	FY 24 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 123,093,875	\$ 121,568,206	\$ (1,525,669)	100%	98.8%
Motor Vehicle Excise	\$ 7,822,572	\$ 7,804,979	\$ (17,593)	100%	99.8%
Meals Excise	\$ 1,165,000	\$ 953,481	\$ (211,519)	75%	81.8%
Hotel/Room Excise	\$ 310,000	\$ 259,001	\$ (50,999)	75%	83.5%
Boat & Other Excise	\$ 11,198	\$ 10,825	\$ (373)	75%	96.7%
Cannabis Excise	\$ 1,068,100	\$ 867,603	\$ (200,497)	75%	81.2%
Waste Disposal Facility Program	\$ 2,608,200	\$ 2,793,918	\$ 185,718	92%	107.1%
PILOT	\$ 16,000	\$ 156,633	\$ 140,633	100%	979.0%
Penalties & Interest	\$ 500,500	\$ 759,734	\$ 259,234	92%	151.8%
Fees	\$ 902,500	\$ 946,739	\$ 44,239	92%	104.9%
Rentals	\$ 180,000	\$ 222,376	\$ 42,376	92%	123.5%
Departmental Revenue	\$ 621,200	\$ 751,093	\$ 129,893	92%	120.9%
License & Permits	\$ 2,328,535	\$ 2,608,605	\$ 280,070	92%	112.0%
Fines & Forefits	\$ 726,200	\$ 693,894	\$ (32,306)	92%	95.6%
Investments	\$ 1,200,000	\$ 2,744,530	\$ 1,544,530	92%	228.7%
Medicaid Reimbursement	\$ 750,000	\$ 805,004	\$ 55,004	92%	107.3%
*Misc Revenue	\$ -	\$ 87,842	\$ 87,842	92%	0.0%
Comm of MA Cherry Sheet	\$ 96,332,931	\$ 80,358,800	\$ (15,974,131)	92%	83.4%
Wastewater Enterprise Fund	\$ 14,681,925	\$ 13,590,800	\$ (1,091,125)	92%	92.6%
Water Enterprise Fund	\$ 12,429,755	\$ 11,109,509	\$ (1,320,246)	92%	89.4%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 7,412,382	\$ 872,801	\$ (6,539,581)	0%	11.8%
Total	\$ 274,160,873	\$ 249,966,373	\$ (24,194,500)	93%	91.2%
<i>Estimated General Fund Revenue</i>	\$ 247,049,193	\$ 225,266,064	\$ (21,783,129)	93%	91.2%
<i>Estimated Local Receipts</i>	\$ 20,210,005	\$ 22,466,256	\$ 2,256,251	93%	111.2%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 215,320	\$ 198,265	\$ 17,054	92.08%
Council Expenses	\$ 9,100	\$ 4,322	\$ 4,778	47.50%
Mayor Salaries	\$ 413,598	\$ 394,586	\$ 19,012	95.40%
Mayor Expenses	\$ 40,100	\$ 27,648	\$ 12,452	68.95%
Auditor's Office Salaries	\$ 359,856	\$ 339,485	\$ 20,371	94.34%
Auditor's Office Expenses	\$ 113,038	\$ 114,455	\$ (1,417)	101.25%
Assessors Salaries	\$ 281,389	\$ 246,676	\$ 34,713	87.66%
Assessors Expenses	\$ 164,500	\$ 91,048	\$ 73,452	55.35%
Treasurer/Collector Salaries	\$ 449,330	\$ 401,992	\$ 47,338	89.46%
Treasurer/Collector Expenses	\$ 231,000	\$ 219,894	\$ 11,106	95.19%
Constituent Services Salaries	\$ 106,617	\$ 116,340	\$ (9,723)	109.12%
Constituent Services Expenses	\$ 33,000	\$ 10,352	\$ 22,648	31.37%
Purchasing Salaries	\$ 112,365	\$ 94,940	\$ 17,425	84.49%
Purchasing Expenses	\$ 8,600	\$ 14,690	\$ (6,090)	170.81%
Law Department Salaries	\$ 108,590	\$ 61,155	\$ 47,435	56.32%
Law Department Legal	\$ 168,900	\$ 156,663	\$ 12,237	92.75%
Human Resources Salaries	\$ 290,219	\$ 241,533	\$ 48,686	83.22%
Human Resources Expenses	\$ 146,200	\$ 133,809	\$ 12,391	91.52%
MIS Salaries	\$ 75,000	\$ 46,320	\$ 28,680	61.76%
MIS Expenses	\$ 910,415	\$ 783,931	\$ 126,484	86.11%
MIS Capital	\$ 25,000	\$ 10,666	\$ 14,334	42.66%
City Clerk Salaries	\$ 562,411	\$ 518,080	\$ 44,332	92.12%
City Clerk Expenses	\$ 170,451	\$ 117,710	\$ 52,741	69.06%
TOTAL GENERAL GOVERNMENT	\$ 4,994,999	\$ 4,344,560	\$ 650,439	87.0%
Building & Zoning Salaries	\$ 446,385	\$ 255,173	\$ 191,212	57.16%
Building Maint. Salaries	\$ 103,127	\$ 59,936	\$ 43,191	58.12%
Building Maint. Expenses	\$ 266,500	\$ 233,194	\$ 33,306	87.50%
Inspectional & Health Services Salaries	\$ 619,218	\$ 701,403	\$ (82,185)	113.27%
Inspectional & Health Services Expenses	\$ 42,350	\$ 29,081	\$ 13,269	68.67%
Public Health Salaries	\$ 239,071	\$ 263,582	\$ (24,511)	110.25%
Public Health Expenses	\$ 9,000	\$ 4,809	\$ 4,191	53.43%
Economic Development Salaries	\$ 272,823	\$ 248,945	\$ 23,878	91.25%
Economic Development Expenses	\$ 58,717	\$ 45,208	\$ 13,509	76.99%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,057,191	\$ 1,841,331	\$ 215,859	89.5%
Police Salaries	\$ 13,153,441	\$ 11,742,558	\$ 1,410,883	89.27%
Police Expenses	\$ 1,807,252	\$ 1,458,657	\$ 348,595	80.71%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Police Capital	\$ 253,351	\$ 253,351	\$ 0	100.00%
Fire Salaries	\$ 11,648,759	\$ 10,875,171	\$ 773,588	93.36%
Fire Expenses	\$ 935,078	\$ 733,244	\$ 201,833	78.42%
Fire Capital	\$ 2,500		\$ 2,500	0.00%
TOTAL PUBLIC SAFETY	\$ 27,800,381	\$ 25,062,982	\$ 2,737,399	90.15%
Whittier Regional School Assessment	\$ 8,655,804	\$ 8,655,804	\$ -	100.00%
North Shore Essex Tech. Assessment	\$ 799,659	\$ 624,733	\$ 174,926	78.12%
School Other Funding	\$ 15,000		\$ 15,000	0.00%
School Department	\$ 119,182,085	\$ 95,856,535	\$ 23,325,550	80.43%
TOTAL EDUCATION	\$ 128,652,548	\$ 105,137,072	\$ 23,515,476	81.7%
Public Works Administration Salaries	\$ 185,009	\$ 189,287	\$ (4,278)	102.31%
Public Works Administration Expenses	\$ 38,815	\$ 29,025	\$ 9,790	74.78%
Public Works Highways Salaries	\$ 1,254,996	\$ 1,048,013	\$ 206,983	83.51%
Public Works Highways Expenses	\$ 1,792,813	\$ 1,275,806	\$ 517,007	71.16%
Public Works Solid Waste/Recycling Salaries	\$ 198,094	\$ 182,461	\$ 15,633	92.11%
Public Works Solid Waste/Recycling Expenses	\$ 5,623,840	\$ 4,416,809	\$ 1,207,031	78.54%
Public Works Parking Area Salaries	\$ 51,567	\$ 49,572	\$ 1,996	96.13%
Public Works Parking Area Expenses	\$ 377,951	\$ 291,480	\$ 86,471	77.12%
Public Works Street Marking Expenses	\$ 112,483	\$ 79,285	\$ 33,198	70.49%
Public Works Fleet Maint. Salaries	\$ 249,240	\$ 198,536	\$ 50,704	79.66%
Public Works Fleet Maint. Expenses	\$ 69,080	\$ 35,061	\$ 34,019	50.75%
Public Works Park Dept. Salaries	\$ 572,977	\$ 403,490	\$ 169,487	70.42%
Public Works Park Dept. Expenses	\$ 339,573	\$ 199,462	\$ 140,111	58.74%
Public Works Street Lighting Expenses	\$ 605,000	\$ 439,106	\$ 165,895	72.58%
Public Works Snow & Ice Removal Salaries	\$ 228,349	\$ 183,418	\$ 44,931	80.32%
Public Works Snow & Ice Removal Expenses	\$ 481,651	\$ 1,241,109	\$ (759,458)	257.68%
TOTAL PUBLIC WORKS	\$ 12,181,438	\$ 10,261,921	\$ 1,919,517	84.2%
Citizens Center Salaries	\$ 309,855	\$ 294,003	\$ 15,852	94.88%
Citizens Center Expenses	\$ 166,150	\$ 144,018	\$ 22,132	86.68%
Veterans Services Salaries	\$ 109,942	\$ 101,478	\$ 8,464	92.30%
Veterans Services Expenses	\$ 594,600	\$ 468,468	\$ 126,132	78.79%
Senior Services Salaries	\$ 12,100	\$ 7,785	\$ 4,315	64.34%
Senior Services Expenses	\$ 2,700	\$ 1,131	\$ 1,569	41.89%
Stadium Commission	\$ 54,000	\$ 49,431	\$ 4,569	91.54%
Recreation Salaries	\$ 164,309	\$ 164,889	\$ (580)	100.35%
Recreation Expenses	\$ 88,000	\$ 80,813	\$ 7,187	91.83%
Public Library Salaries	\$ 1,509,507	\$ 1,346,825	\$ 162,682	89.22%
Public Library Expenses	\$ 382,955	\$ 355,204	\$ 27,751	92.75%

Expense Report as of 5/31/2024

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL HUMAN SERVICES	\$ 3,394,118	\$ 3,014,045	\$ 380,073	✓ 88.8%
Debt Service	\$ 5,086,898	\$ 4,389,504	\$ 697,394	✓ 86.29%
TOTAL DEBT SERVICE	\$ 5,086,898	\$ 4,389,504	\$ 697,394	✓ 86.3%
Retirement Fund	\$ 21,646,740	\$ 21,299,610	\$ 347,130	✓ 98.40%
Unemployment Compensation	\$ 490,000	\$ 129,863	\$ 360,137	✓ 26.50%
Group Insurance	\$ 25,727,041	\$ 21,560,061	\$ 4,166,980	✓ 83.80%
Payroll Taxes (FICA/Medicare)	\$ 1,710,893	\$ 1,743,860	\$ (32,967)	✗ 101.93%
Workers Compensation	\$ 805,000	\$ 1,120,350	\$ (315,350)	✗ 139.17%
Injured on Duty Claims	\$ 225,000	\$ 219,969	\$ 5,031	✗ 97.76%
Sick Leave Bank	\$ 100,000	\$ 142,508	\$ (42,508)	✗ 142.51%
Vacational Buyback	\$ 51,000	\$ 51,193	\$ (193)	✗ 100.38%
Retiree Medical Claims	\$ 100,000	\$ 47,223	\$ 52,777	✓ 47.22%
TOTAL EMPLOYEE BENEFITS	\$ 50,855,674	\$ 46,314,637	\$ 4,541,037	✓ 91.1%
Capital Projects	\$ 423,901		\$ 423,901	✓ 0.00%
General Liability Insurance	\$ 945,801	\$ 1,130,741	\$ (184,940)	✗ 119.55%
Salary Reserve	\$ 795,697		\$ 795,697	✓ 0.00%
Budget Reserve	\$ 604,245	\$ 6,160	\$ 598,085	
State Assessments (Cherry Sheets)	\$ 8,827,111	\$ 7,982,926	\$ 844,185	✓ 90.44%
Reserve for Abatement & Exemption (Overlay)	\$ 429,191	\$ 429,191	\$ -	✓ 100.00%
TOTAL OTHER CITY EXPENSES	\$ 12,025,946	\$ 9,549,018	\$ 2,476,928	✓ 79.4%
TOTAL GENERAL FUND	\$ 247,049,193	\$ 209,915,070	\$ 37,134,123	✓ 85.0%
	FY '22 through 5/31/22	FY '23 through 5/31/23	FY '24 through 5/31/24	Trendline
TOTAL GENERAL GOVERNMENT	\$ 3,717,232	\$ 4,113,538	\$ 4,344,560	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 966,102	\$ 1,616,407	\$ 1,841,331	
TOTAL PUBLIC SAFETY	\$ 22,908,095	\$ 23,705,696	\$ 25,062,982	
TOTAL EDUCATION	\$ 98,138,361	\$ 100,634,343	\$ 105,137,072	
TOTAL PUBLIC WORKS	\$ 9,705,645	\$ 9,869,409	\$ 10,261,921	
TOTAL HUMAN SERVICES	\$ 2,550,559	\$ 2,735,333	\$ 3,014,045	
TOTAL DEBT SERVICE	\$ 4,562,737	\$ 5,304,351	\$ 4,389,504	
TOTAL EMPLOYEE BENEFITS	\$ 42,900,672	\$ 45,484,758	\$ 46,314,637	
TOTAL OTHER CITY EXPENSES	\$ 10,174,427	\$ 9,177,382	\$ 9,549,018	
TOTAL CITY EXPENDITURES	\$ 195,623,830	\$ 202,641,217	\$ 209,915,070	

Hearing June 25, 2024

50

WR# 30890057 – Dudley Street

9.1

Questions contact – Central Design - Robert Coulter 781-388-5336 or
Robert.coulter@nationalgrid.com

PETITION FOR POLE AND WIRE LOCATIONS

To the City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Dudley Street - National Grid to install 1 SO pole on Dudley Street beginning at a point approximately 30 feet North of the centerline of the intersection of Webster Street and Dudley Street. National Grid proposes to install new 35/3 pole at coordinates: 42.785918, -71.076406. Set pole approximately 30 feet North of pole 8 and approximately 30 feet from centerline of intersection of Dudley Street & Webster Street, Haverhill, Ma.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Dudley Street - Haverhill, Massachusetts.

No.# 30890057

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

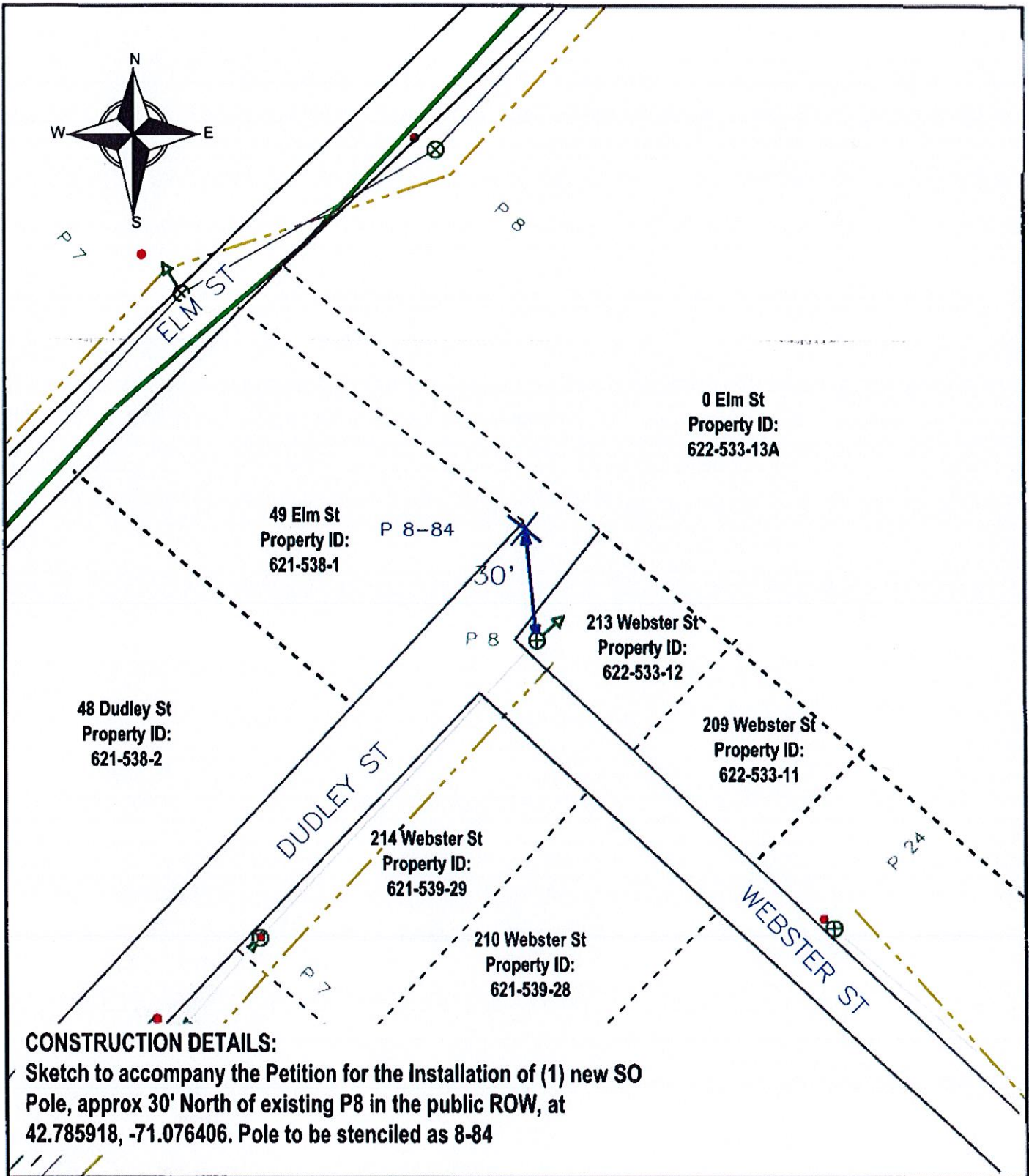
IN CITY COUNCIL: May 21 2024
VOTED: that COUNCIL HEARING BE HELD
JUNE 25 2024

Attest:

City Clerk


Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department



CONSTRUCTION DETAILS:

Sketch to accompany the Petition for the Installation of (1) new SO Pole, approx 30' North of existing P8 in the public ROW, at 42.785918, -71.076406. Pole to be stenciled as 8-84

Designer: Alicia Hicks WR#: 30890057	PETITION SKETCH - EXHIBIT A	NOT TO SCALE
Property Owner: Public ROW Corner of Dudley St and Webster St	The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof	



WR# 3089005 – Dudley Street

May 8, 2024

The City Council of Haverhill, Massachusetts

To whom it may concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit, please contact:

National Grid – Robert Coulter (781) 388-5336 or robert.coulter@nationalgrid.com

Please notify National Grid's Jenn Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

978-725-2308

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

BB-B

City

WR# 30890057 – Dudley Street

9.1.11

May 8, 2024

Questions contact – Robert Coulter 781-388-5336 or Robert.coulter@nationalgrid.com

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 9th day of April, 2024.

All construction under this order shall be in accordance with the following conditions: Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Dudley Street - Haverhill, Massachusetts.

No.# 30890057
Filed with this order:

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Dudley Street - National Grid to install 1 SO pole on Dudley Street beginning at a point approximately 30 feet North of the centerline of the intersection of Webster Street and Dudley Street. National Grid proposes to install new 35/3 pole at coordinates: 42.785918, -71.076406. Set pole approximately 30 feet North of pole 8 and approximately 30 feet from centerline of intersection of Dudley Street & Webster Street, Haverhill, Ma.

I hereby certify that the foregoing order was adopted at a meeting of the _____ of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts

City/Town Clerk.
20 _____

For Hearing June 25, 2024

50-B

9,1,1

WR# 30890057 – Dudley Street

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on _____ 20 , at _____ o'clock, M.
at _____ a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of _____ Massachusetts, on the _____ day of _____ 20 , and recorded with the records of location orders of the said City, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



City of Haverhill, MA

6/18/2024

12,511

LCDL-24-6

Alcohol - One-Day

License

Status: Active

Submitted On: 5/9/2024

Primary Location

53 WINGATE ST
Haverhill, MA 01832

Owner

NORTH PROPERTIES, LLC
BAKER AV 27 BEVERLY, MA
01915

Applicant

Jennifer Matthews
 978-973-9323
jmatthews@larchebostonnorth.org
 53 Wingate Street
Haverhill, MA 01832

HAV CITY CLERK JUN 18 2024 PM 12:27

Applicant Information

Applicant Role in the Event*

Sponsor Organization Officer

Birth Date*

03/11/1985

JUN 18 PM 12:26
HAVCITYCLERK

Is the Event Sponsored?*

yes

Event Sponsor Information

Sponsor Business/Organization Name*

L'Arche Boston North, Inc

Sponsor Business/Organization Address*

53 Wingate Street

Sponsor Business/Organization City*

Haverhill

Sponsor Business/Organization State*

MA

Sponsor Business/Organization Zip*

01832

Sponsor Business/Organization Phone*

978-374-6928 ext 104

Sponsor Financial Status*

Business - Non-Profit

Sponsor Main Contact*

Executive Director

Main Contact's Name*

Jennifer Matthews

Main Contact's Social Security #*

[REDACTED]

Main Contact's Address*

25 Hadley Road

Main Contact's City*

Methuen

Main Contact's State*

MA

Main Contact's Zip*

01844

Main Contact's Phone*

9789739323

Main Contact's Email*

jmatthews@larchebostonnorth.org

Event Information

Type of License Being Requested*

All Alcohol

Event Date*

08/22/2024

Event Start Time*

5:00 PM

Event End Time*

10:00 PM

Event Location*

Wingate Street

Event Purpose*

Outdoor dining and entertainment fundraiser

Will there Be Music or Entertainment?*

Yes

Will the Event be Catered?*

No

Will Food be Provided in Another Way?*

Yes

Expected Number of Adults Attending*

250

Expected Number of Children Attending* 

0

Is an Entrance Fee/Donation Required?*

Yes

Type of Attendees*

Private

Will the Event Be on City Property?* 

Yes

Liquor Information

Name of Liquor Wholesaler*

L. Knife & Son, LLC

Name of Person Serving the Alcohol* 

Margaret Conneely

Is This a Cash Bar?*

Yes

Agreement & Signature

Yes*



Office Use Only

 Expiration Date


—

 Receipts Submitted

—

 Conditions or Restrictions


Attachments

- 

TIPS Certification

Mags Conneely TIPS Cert Exp 9-28-24.pdf


Uploaded by Jennifer Matthews on May 9, 2024 at 8:46 PM

REQUIRED
- 

Liquor Liability Insurance


Peddlers- City of haverhill Cert of Ins.pdf

Uploaded by Jennifer Matthews on May 9, 2024 at 8:46 PM

REQUIRED
- 


Mags Red Cross Certs Exp 9-14-25.pdf

Mags Red Cross Certs Exp 9-14-25.pdf

Uploaded by Jennifer Matthews on May 9, 2024 at 8:47 PM
- 


Cert of Ins - City of Haverhill.PDF

Cert of Ins - City of Haverhill.PDF

Uploaded by Jennifer Matthews on May 9, 2024 at 8:47 PM
- 


Longest Table MAP JEN CITY.pdf

Longest Table MAP JEN CITY.pdf

Uploaded by Jennifer Matthews on May 9, 2024 at 9:20 PM
- 


Longest Table- event narrative and planning details.docx

Longest Table- event narrative and planning details.docx

Uploaded by Jennifer Matthews on May 9, 2024 at 9:20 PM
- 


Additional Wholesalers .docx

Additional Wholesalers .docx

Uploaded by Jennifer Matthews on May 9, 2024 at 9:58 PM
- 

Peddlers- City of haverhill Cert of Ins.pdf

Peddlers- City of haverhill Cert of Ins.pdf

Uploaded by Jennifer Matthews on May 13, 2024 at 3:42 PM
- 

Cert of Ins - City of Haverhill.PDF

Cert of Ins - City of Haverhill.PDF







Uploaded by Jennifer Matthews on May 20, 2024 at 8:24 PM



History

Date	Activity
5/31/2024, 12:48:04 PM	approval step City Council Approval was assigned to Kaitlin Wright on Record LCDL-24-6

Date	Activity
5/31/2024, 12:48:04 PM	Kevin Lynch approved approval step Police Department Approval on Record LCDL-24-6
5/21/2024, 10:27:05 AM	Jennifer Sanchez assigned approval step License Commission Approval to Jennifer Sanchez on Record LCDL-24-6
5/21/2024, 10:27:02 AM	Jennifer Sanchez assigned approval step License Commission Clerk Approval to Jennifer Sanchez on Record LCDL-24-6
5/21/2024, 8:57:54 AM	approval step Police Department Approval was assigned to Kevin Lynch on Record LCDL-24-6
5/21/2024, 8:57:52 AM	Jennifer Sanchez approved approval step Licensing Clerk Review on Record LCDL-24-6
5/9/2024, 9:22:32 PM	approval step Licensing Clerk Review was assigned to Jennifer Sanchez on Record LCDL-24-6
5/9/2024, 9:22:32 PM	completed payment step 1-Day License Fee Payment on Record LCDL-24-6
5/9/2024, 9:20:54 PM	Jennifer Matthews submitted Record LCDL-24-6
5/9/2024, 8:36:53 PM	Jennifer Matthews started a draft of Record LCDL-24-6

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 1-Day License Fee Payment	5/9/2024, 9:20:55 PM	5/9/2024, 9:22:32 PM	Jennifer Matthews	-	Completed
 Licensing Clerk Review	5/9/2024, 9:22:32 PM	5/21/2024, 8:57:53 AM	Jennifer Sanchez	-	Completed
 Police Department Approval	5/21/2024, 8:57:53 AM	5/31/2024, 12:48:04 PM	Kevin Lynch	-	Completed
 City Council Approval	5/31/2024, 12:48:04 PM	-	Kaitlin Wright	-	Active
 Mayor Approval	-	-	-	-	Inactive
 License Commission Clerk Approval	-	-	Jennifer Sanchez	-	Inactive
 License Commission Approval	-	-	Jennifer Sanchez	-	Inactive

Label	Activated	Completed	Assignee	Due Date	Status
 1-Day Liquor License	-	-	-	-	Inactive
 Commission Clerk Reviews Receipts	-	-	-	-	Inactive



eTIPS On Premise 3.1

CERTIFIED

Issued: 09/28/2021

Expires: 09/28/2024

ID#: 5564401

Margaret Conneely

55 Munroe St
Haverhill, MA 01830-6838 USA

No Online Use Only
Valid if Printed

Certificate of Completion
MARGARET CONNEELY
has completed the requirements for
**Adult
Child and Baby First Aid/CPR/AED
Online (Eligible for Skills Session
within 90 days)**
conducted by
American Red Cross
Date Completed: 09/14/2023
Valid Period: 2 Years
Certificate ID: 01AQ1SE



Scan code or visit:

<https://www.redcross.org/take-a-class/qrcode?certnumber=01AQ1SE>

Certificate of Completion
Margaret Conneely
has completed the requirements for
Adult and Pediatric First Aid/CPR/AED
conducted by
American Red Cross
Date Completed: 09/20/2023
Valid Period: 2 Years
Certificate ID: 01AQDLJ



Scan code or visit:

<https://www.redcross.org/take-a-class/qrcode?certnumber=01AQDLJ>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/09/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James Page Insurance Agency, Inc. 191 Merrimack St, Suite 306 Haverhill, MA 01830 License #: 1780398	CONTACT NAME: James P Traver
	PHONE (A/C, No, Ext): (978)373-3893 FAX (A/C, No): (978)373-9321
	E-MAIL ADDRESS: jtraver@jamespageins.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Philadelphia Insurance
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED
L'Arche Boston North
P.O. Box 1177
Haverhill, MA 01831

COVERAGES CERTIFICATE NUMBER: 00066390-771402 REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		PHPK2618694	10/27/2023	10/27/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Haverhill is an additional insured for The Longest Table event held on August 22, 2024

CERTIFICATE HOLDER

City of Haverhill
4 Summer St
Haverhill, MA 01830

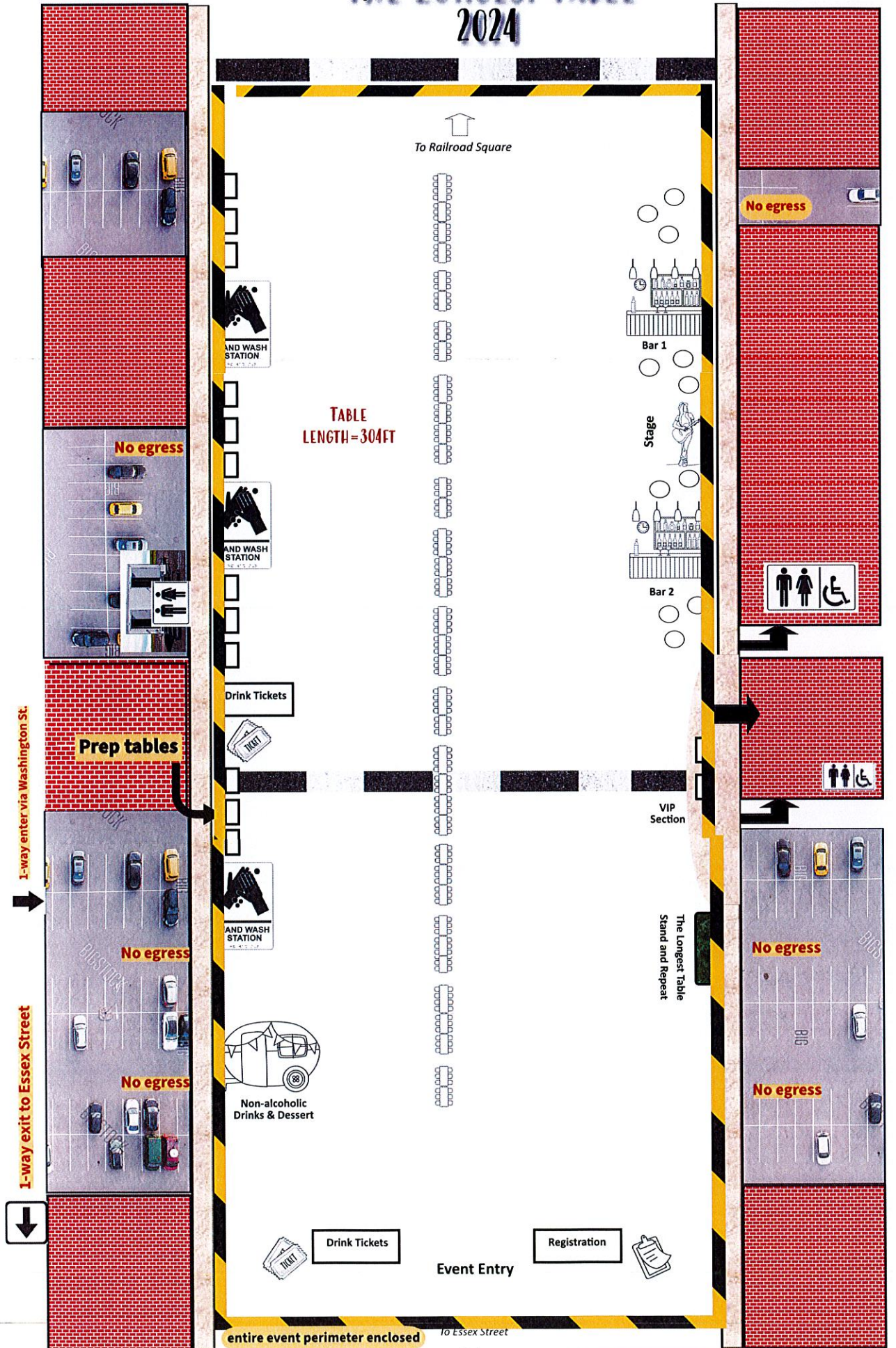
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(JPT)

THE LONGEST TABLE 2024



The Longest Table

Thursday, August 22nd, 2024

I am proud to announce that L'Arche Boston North will be hosting Haverhill's Fifth Annual Longest Table on Thursday, August 22, 2024 in the Wingate Street Arts District. We will once again transform Wingate Street into an outdoor dining and entertainment experience where friends, neighbors and families can safely gather to celebrate our five years of Longest Table magic!

This year's event serves as the kickoff to the Greater Haverhill Chamber of Commerce's Restaurant Week. The Wingate Street Arts District is a picturesque location that represents Haverhill's rich history and incredible progress.

In 2019, The Longest Table transformed this neighborhood into an outdoor dining and entertainment experience that transcended the boundaries of what people thought was possible for downtown Haverhill.

The Longest Table benefits L'Arche Boston North, a community where people with developmental disabilities and those who assist them live together as family, sharing daily activities and creating a home together in mutually transforming relationships of kindness and friendship. So much of life in L'Arche takes place around a shared table. The pandemic has given our community an increased awareness and appreciation for the sacredness of time together and the value of connection. We are excited to use this experience as an opportunity to stand in solidarity with our neighboring local restaurants. In keeping with the tradition of previous years, a percentage of the evening's proceeds will be given back to the participating restaurants.

Logistics

Our signature "Longest Table" will be broken down to over 30 eight-foot tables spanning 300 ft of Wingate Street. The table will be broken down into sections of 4 (32ft) to allow for space and ease of access. The event space will feature a cocktail area with 2 bars and cocktail tables for guests.

Restaurants

All participating restaurants and food vendors are licensed in the State of Massachusetts to prepare/serve food for the public. All food will be prepared at the participants licensed establishment and transported to the Wingate Street location using temperature-controlled units or The Northern Essex Culinary Center has offered their certified, state-of-the-art, Culinary Center for any restaurants needing a larger area or downtown location to prepare their food and transport to Wingate Street. I have communicated a list of restaurants and vendors we have confirmed as of this time to the Health Inspector's office. We will submit a final list of restaurants/ vendors and detailed menus planned for the evening to the city **no later than 1** week prior to The Longest Table. All vendors will have a prep area specific to them. Each area will be equipped with hand sanitizer, vinyl gloves, and a handwashing station (bottled water, basin, and soap) and paper towels. Only Serve-safe employees from the participating restaurants/vendors will be preparing or handling food during the event.

Security-We have met with members of the Haverhill Police and Fire Department leadership to ensure that The Longest Table is a safe and enjoyable evening that brings acclaim to our beloved city. We plan to have at least two police details, and one fire detail for the duration of the event.

Wingate Street will be closed to traffic beginning at 10am on August 22nd. The street will re-open by 12am on August 23rd. Barricades will be used to create a secure perimeter enclosing the entire event space restricting access to the area to 21+ ticketholders only. We will have signage and notifications displayed letting the public know that area is restricted. Sidewalks will remain open to all pedestrian traffic.

Pending approval from the liquor licensing commission, The Peddler's Daughter is planning to serve alcohol from two designated outdoor areas that will be included in the secured event perimeter. The Peddler's Daughter will provide TIPS certified staff to ensure that all alcohol is served in compliance with the liquor commissions standards and practices. There will be two beverage stations inside the event perimeter. This is a 21+ event and has been marketed as such. We will have one dedicated point of entry and one dedicated point of egress to the event. We will station a member of HPD, a member of LBN staff, and a TIPS-certified Peddler's employee at the dedicated point of entry to check pre-purchased registration, and personal identification. Once confirmed for entry, participants will be given a conspicuous wristband identifying that they've been granted access to the event and are 21+. Participants will have to show ID and event ticket to gain re-entry if they leave the secured perimeter at any time throughout the event.

Restrooms- We plan to have 4 luxury portable restrooms available at the event location. There is a handicapped accessible restroom available inside the L'Arche office building located at 53 Wingate Street that we will also have access to in the event a guest needs accessibility.

Electrical- We are working with a certified event lighting company to professionally install all lighting for the event. There is electricity available on-site on Wingate Street. The lighting company carries their own liability insurance.

Trash- We have several Covanta boxes that will be distributed throughout the event area for trash and waste collection. We have confirmed with DPW that they will pick up the Covanta Boxes at the end of the event. The area will be cleared and cleaned to its original condition following the event.

Music- The event will feature live music by several local artists. Each artist is responsible for setting up and breaking down their own equipment. We will have a professional DJ on site to coordinate all sound logistics using wireless speakers. Music will end at the conclusion of the event at 10pm.

Neighborhood- We have posted notices in all neighboring businesses and residences. We have talked with several of the business owners individually to let them know about the event, and parking restrictions.

Parking Restrictions

We have asked the Haverhill Police to restrict street parking beginning at 10am on August 22nd.

Parking- Our proposed planning would limit entry and egress onto Wingate Street. During the event, entry to the Wingate Lot will originate from Washington Street with an available egress onto Essex to ensure no disruptions for people utilizing the lot. The private Wingate Residence parking lot adjacent to Peddler's Daughter will not be accessible via Wingate Street from 10am-12am. The lot can be accessed via Granite or Essex and Exit via Essex. The small private Jacques Pilling lot located between 52-62 Wingate, across from Peddler's Daughter will not have entrance/ exit capacity from 10am-12am. We will post notices multiple times prior to the event on all cars parked in these lots to make sure residents are prepared. We have contacted the building owners to ask that they share this information among the tenants. This was not an issue in 2019.

Emergency Preparedness- All vendors and event staff will be briefed on emergency procedures in the event of an emergency during the event. Staff and vendors will be instructed to move tables to the Left side of the street to provide clearance to any emergency vehicles needing access.





12,512

LCDL-24-4

Alcohol - One-Day License

Status: Active

Submitted On: 4/5/2024

Primary Location

542 NORTH BROADWAY
Haverhill, MA 01832

Owner

CITY OF HAVERHILL
SUMMER ST 4 HAVERHILL,
MA 01830

Applicant

JAMES CARBONE

917-386-8357

jimmypotsandpans@gmail.com

29 Rutherford ave
Haverhill, MA 01830

HAU CITY CLERK JUN 18 2024 AM 10:24

Applicant Information

Applicant Role in the Event*

Other

IF OTHER, Please Specify*

Event Producer

Birth Date*

08/17/1965

Is the Event Sponsored?*

no

IF NO, What Type of Event?*

Other

IF NO, Who is the Responsible Person?*

James Carbone

IF NO, Responsible Person's Address*

Washington Square #1866

IF NO, Responsible Person's City*

Haverhill

IF NO, Responsible Person's State*

MA

IF NO, Responsible Person's Zip*

01831

IF NO, Responsible Person's Phone*

9173868357

IF NO, Responsible Person's Email*

Jimmypotsandpans@gmail.com

JUN 18 AM 10:24
HAU CITY CLERK

IF NO, Responsible Person's Social Security #*

025425680

Event Information

Type of License Being Requested*

Beer & Wine

Event Date*

07/25/2024

Event Start Time*

5pm

Event End Time*

8:30pm

Event Location*

542 North Broadway

Event Purpose*

Tattersall Farm-to-Table food and drink
tasting event

Will there Be Music or Entertainment?*

No

Will the Event be Catered?*

Yes

Name of Caterer*

La Pizza di Forno

Will Food be Provided in Another Way?*

No

Expected Number of Adults Attending*

150

Expected Number of Children Attending* 

0

Is an Entrance Fee/Donation Required?*

Yes

Type of Attendees*

Public

Will the Event Be on City Property?* 

Yes

Liquor Information

Name of Liquor Wholesaler*

Craft Collective

Name of Person Serving the Alcohol* 

James Carbone

Is This a Cash Bar?*

No

Agreement & Signature

Yes*



Office Use Only

 Expiration Date

—

 Receipts Submitted

—

 Conditions or Restrictions

Attachments



TIPS Certification

etips James carbone -1.jpg

Uploaded by JAMES CARBONE on Apr 5, 2024 at 4:29 PM

REQUIRED

Liquor Liability Insurance

TemplateFiller_policy_cover_generic_2023-02-08_18-57-50_bb13d44e-7dc5-492b-acf4-48c22fa8350a (1) (3).pdf

REQUIRED



Uploaded by JAMES CARBONE on Apr 5, 2024 at 4:36 PM

Rutherford_food_resources_inc_2024-05-14T11_08_03.pdf

Rutherford_food_resources_inc_2024-05-14T11_08_03.pdf

Uploaded by JAMES CARBONE on May 14, 2024 at 11:28 AM



tips_commercial_on_premise_alcohol_server_training (1).pdf

tips_commercial_on_premise_alcohol_server_training (1).pdf

Uploaded by JAMES CARBONE on Jun 9, 2024 at 5:09 PM

History

Date	Activity
6/3/2024, 10:09:50 AM	Kaitlin Wright changed Birth Date from "07/25/2024" to "08/17/1965" on Record LCDL-24-4
5/31/2024, 12:47:55 PM	approval step City Council Approval was assigned to Kaitlin Wright on Record LCDL-24-4
5/31/2024, 12:47:55 PM	Kevin Lynch approved approval step Police Department Approval on Record LCDL-24-4
5/21/2024, 10:31:04 AM	approval step Police Department Approval was assigned to Kevin Lynch on Record LCDL-24-4
5/21/2024, 10:31:03 AM	Jennifer Sanchez approved approval step Licensing Clerk Review on Record LCDL-24-4
4/5/2024, 4:37:56 PM	approval step Licensing Clerk Review was assigned to Jennifer Sanchez on Record LCDL-24-4
4/5/2024, 4:37:55 PM	completed payment step 1-Day License Fee Payment on Record LCDL-24-4
4/5/2024, 4:37:19 PM	JAMES CARBONE submitted Record LCDL-24-4
4/5/2024, 4:24:16 PM	JAMES CARBONE started a draft of Record LCDL-24-4

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
🇺🇸 1-Day License Fee Payment	4/5/2024, 4:37:19 PM	4/5/2024, 4:37:55 PM	JAMES CARBONE	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Licensing Clerk Review	4/5/2024, 4:37:56 PM	5/21/2024, 10:31:03 AM	Jennifer Sanchez	-	Completed
✓ Police Department Approval	5/21/2024, 10:31:04 AM	5/31/2024, 12:47:55 PM	Kevin Lynch	-	Completed
✓ City Council Approval	5/31/2024, 12:47:55 PM	-	Kaitlin Wright	-	Active
✓ Mayor Approval	-	-	-	-	Inactive
✓ License Commission Clerk Approval	-	-	-	-	Inactive
✓ License Commission Approval	-	-	-	-	Inactive
📅 1-Day Liquor License	-	-	-	-	Inactive
✓ Commission Clerk Reviews Receipts	-	-	-	-	Inactive

... it with you as proof of your TIPS certificati

ID#: 5467744 Name: James A Carbone

Exam Date: 5/10/2021 Expiration Date: 5/10/2024



eTIPS On Premise 3.1

CERTIFIED

Issued: 5/10/2021

Expires: 5/10/2024

ID#: 5467744

James A Carbone
29 Rutherford Ave
Haverhill, MA 01830-2725

For service visit us online at www.gettips.com

Liquor Liability for Rutherford food resources inc

Thanks for choosing CoverWallet!

Hello james carbone,

I'm happy to present to you your insurance policy. The terms and coverage details are specified in the following pages, so please review them and maintain a copy for your records. If you have any questions about the language, your coverage or anything else, please let me know.

About CoverWallet:

CoverWallet was created with one goal: build an easy to use online solution to take the stress out of dealing with insurance. We're on a mission to help businesses deal with the complex, and often confusing, intricacies of commercial insurance. We will get the insurance coverages that fit your budget, and do it all in less time than you think. CoverWallet's customer centric features include automatic risk analysis, document management, benchmarking and data analytics, intelligent data driven risk and insurance assessments, coverage recommendations, peer risk comparisons and claims support. The online platform currently manages commercial insurance including, among others, general liability, commercial property, workers' compensation, professional liability, errors and omissions and cyber liability coverages and policies. The platform provides a better customer experience linked with online servicing options. Insurance experts are available to respond to any questions that might emerge from our analysis. CoverWallet will respond via email, phone, video or online chat, whatever the user finds most convenient, to talk as much or as little as a customer wants.

Type of policy	Start Date	Expiry Date	Type of Payment	Invoiced Amount
Liquor Liability	3/31/2023	3/31/2024	Downpayment	
			Premium	\$471.75
			Taxes	\$48.26
			Service Fee	\$154.50
			Initial Payment Processing fees	\$0.00
			Total Amount	\$674.51



RPS COWLES & CONNELL - BREWSTER (NY)
 MAIL STOP: 072101 MER: MERIDEN
 PO BOX 2819
 CLINTON, IA 52733
 Phone: (845) 279-4844
 Fax: (845) 279-4860

To: CoverWallet

*** BINDER ***

02/08/2023

Attn:

Renewal Of: LQ 3003058

From: Nicole Mancini-Deuel
 nicole_mancinideuel@rpsins.com/845 207 5529

Insured: **RUTHERFORD FOOD RESOURCES INC**

Mailing Address: **65 E. 4TH ST #34
 NEW YORK , NY 10003**

Thank you for your order to bind. We appreciate your business! We have bound the below coverage. Policy to Follow Shortly

THIS POLICY IS SUBJECT TO RECEIPT OF THE FOLLOWING INFORMATION WITHIN 21 DAYS OF THE INCEPTION DATE OF COVERAGE

- Our completed Confirmation of Material Information Form signed & dated by the Owner, Officer, Partner or Managing Member.

POLICY INFORMATION

COMMERCIAL LIABILITY POLICY

Policy Number:	LQ 3003058A
Policy Period:	03/31/2023 to 03/31/2024
Carrier:	U. S. Underwriters Insurance Company
Status:	Non-Admitted
A.M. Best Rating:	A++ (Superior) - XII

COVERAGE PART	PREMIUM
Liquor Liability	\$1,287.00
Each Common Cause Limit	\$1,000,000
Aggregate Limit	\$2,000,000
POLICY PREMIUM (This premium may be subject to adjustment.)	\$1,287.00

COVERED LOCATION(S)

1 - 54 E. 4th St #34, New York , NY 10003

APPLICABLE FORMS & ENDORSEMENTS

The following forms apply to the Liquor Liability coverage part

2110 04/15	Service Of Suit	CG0033 12/07	Liquor Liability Coverage Form
CG2603 04/09	New York Changes - Liquor Liability Coverage Form	IL0017 11/98	Common Policy Conditions
IL0023 07/02	Nuclear Energy Liability Exclusion Endorsement	Jacket 07/19	Policy Jacket
L 590 10/16	Exclusion - New Entities	L 657 10/16	Absolute Pollution Exclusion - Liability
L 816 01/18	Amendment of Conditions - Insurance Under Two or	L-224 12/17	Punitive or Exemplary Damages Exclusion

More Coverage Forms

L-548 01/03	Contingent Liability Endorsement - Event Planner	L-584C 03/17	Policy Conditions Endorsement
L-610 11/04	Expanded Definition Of Bodily Injury	LLQ100 04/15	Who Is An Insured Clarification Endorsement
LLQ367 04/15	Minimum Earned Premium Endorsement	LLQ368 04/15	Separation Of Insureds Clarification Endorsement
LQ-202 04/15	Assault Or Battery Exclusion	LQ-428 10/16	Absolute Firearms Exclusion



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

James A Carbone

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
06/09/2024



Expiration Date
06/09/2027



Certificate #
ON-000033520626

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)



Issued: 06/09/2024
Certificate #: ON-000033520626

James A Carbone
29 Rutherford Ave
Haverhill MA 01830

CERTIFIED

Expires: 06/09/2027



Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



LCDL-24-4

Licensing Clerk Review

Alcohol - One-Day License

Status: Complete

Became Active: Apr 5, 2024

Assignee: Jennifer Sanchez

Completed: May 21, 2024

Applicant

JAMES CARBONE
jimmypotsandpans@gmail.com
29 Rutherford ave
Haverhill, MA 01830
9173868357

Primary Location

542 NORTH BROADWAY
Haverhill, MA 01832

Owner:

CITY OF HAVERHILL
4 SUMMER ST HAVERHILL, MA 01830

Comments

Jennifer Sanchez, Apr 24, 2024

On Agenda for May 2 pending liquor Liability

Linda Koutoulas, Apr 26, 2024

uploaded file is out of date

JAMES CARBONE, Apr 26, 2024

Thanks. Still waiting on the liquor liability renewal COI.

JAMES CARBONE, May 1, 2024

Thank you. The liquor liability has been renewed and I'm still waiting on the new COI that will expire in 2025. I'll definitely have it in the next few weeks, doubt it will be issued by tomorrow's May 2 Liquor commission meeting.

JAMES CARBONE, May 14, 2024

City clerk and liquor license commission. Renewed liquor liability. I'm uploading the renewed Liquor liability COI today for both June 20 CiderFeast at 2 Mereimack st, and July 25 Tattersall Farm-to-Table 542 North Broadway. The additional insured COI naming the city and myself will be issued shortly.

Jennifer Sanchez, May 21, 2024

On Agenda May 2 and approved May 2



16.11

ITY CLERK JUN 24 04 11:26

Document 28-H
City of Haverhill
In Municipal Council June 10 2024

Ordered:

\$790,000 General Obligation Bond

BOND

Ordered: That Seven Hundred Ninety Thousand Dollars (\$790,000) is appropriated to pay the costs of the capital improvement projects listed below, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) or 8(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

List of Capital Improvement Projects

1. Citizens Center Boiler \$275,000
2. Citizens Center Skylight & Roof Repair \$330,000
3. Citizens Center Sewer Pump \$10,000
4. Information Technology Core Network Overhaul \$75,000
5. Police Department Computer Replacement \$100,000

Total for Requested Capital Improvement Projects \$790,000

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE FOR AT LEAST 10 days

Attest:

_____ City Clerk

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohy
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



12-1091
COUNCILER

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
12	Communication from Councilor Michitson and President Sullivan for a comprehensive Approach to pedestrian crossing improvements.	Public Safety	1/9/24
12-H	Communication from Councilors Toohy and Basiliere to discuss truck exclusion on 8 th Avenue.	Public Safety	2/13/24
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor Lewandowski to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24