

**ANNUAL REPORT  
OF THE TOWN COUNCIL,  
DEPARTMENTS, BOARDS, COMMITTEES,  
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT  
NEW HAMPSHIRE**

**HOOKSETT  
FISCAL YEAR ENDING  
JUNE 30, 2016**

POPULATION: (APPROXIMATELY) 13,500  
TAXABLE VALUATION: \$1,583,357,301  
AREA: 36.3 square miles  
SCHOOL DISTRICT: \$12.94

TAX RATE: \$24.72  
STATE EDUCATION: \$2.51  
COUNTY: \$3.23  
TOWN: \$6.04





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# Hooksett Kiwanis

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## *Hooksett Small Business of the Year* **New England's Tap House Grille**

New England's Tap House Grille is a leader in the local community because the owners' mission has been, and always will be, to make Hooksett a better place to live and do business.



While the initial goal may have been to give Hooksett a place to enjoy a great bite to eat or a local brew, the Tap

House has become so much more than that. The owners have made it their mission to support local farmers, brewers, suppliers, and other businesses.

For many, the Tap House is more than a restaurant. Over the last three years, the business has become an anchor in the Hooksett community. Its outreach has included support to many local charitable causes and fundraisers. Owner Daniel Lagueux is a vibrant, passionate leader who loves Hooksett and has the tendency to say yes to any community request due to his love for this town. These have included hosting a fundraiser for the Hooksett Fire Department's clothing initiative, "Operation Warm", hosting a fundraiser and donating money to a Hooksett family that has a 7 year old battling Leukemia, ringing bells for the Salvation Army, running a "Pay It Forward" event to provide lunches for local veterans, donating 15% of sales on April 18<sup>th</sup> to a local resident's breast cancer fundraiser, and hosting various events that raised money or garnered support for the Hooksett Chamber of Commerce.

As dedicated as Dan is to this community, he and wife Valerie are even more so invested in their employees. This year, they were able to offer select benefits to employees, which is a rare thing for a restaurant to do.

The Tap House is committed to encouraging growth amongst all employees. They have funded training for management, front-of-house, and kitchen staff. Employee outings are a common occurrence whether it is a trip to the movies or a staff party.

For all of this we thank and recognize New England's Tap House Grill as Hooksett's Small Business of the Year.

## *Hooksett Large Business of the Year* **Market Basket**

Market Basket is a supermarket chain of 75 stores in New Hampshire, Maine and Massachusetts. It is a family owned company started nearly 100 years ago by Greek immigrants. Market Basket opened its Hooksett store in



September 2011. Products are sold at low prices with a business model of low markup with profit derived from volume sold, focusing on excellent customer service, cleanliness and high quality offerings, commitment to employees, and adapting to consumers' evolving needs.

The 2014 unprecedented company-wide protest, where employees, suppliers and customers banded together to preserve the company's business model made national headlines. Market Basket has provided space for a donation bin for the Hooksett Food Pantry, provided space for numerous community causes, provided exclusive access for the Salvation Army bell ringers, and when it struggled for volunteers, store management encouraged employees to take part in bell ringing.

Employees receive above-average wages, regular raises, bonuses, profit sharing. Full timers receive health benefits and a generous retirement. Employees with 40 years of service with the company usually retire with over \$1 million. It's not uncommon to see name badges that say 23 years, 37 years, 42 years of service. There is a big sense of pride being a Market Basket employee because it's a dignified place to work, employees have fun and its customers support that in huge numbers. The employees all refer to each other as "family". Market Basket exemplifies Webster's definition of excellence in so many ways, from the external appearance of the store, to the well-lighted interior, the variety of selection, well stocked shelves, but above all the Market Basket associates.

For all of this we thank and recognize Market Basket as Hooksett's large Business of the Year

## *Hooksett Youth Volunteer of the Year*

### **Karina Ithier**

Karina Ithier currently ranks third in her senior class at Manchester West High School. Her principal sums it up



well, stating that “few exhibit the leadership qualities and dedication to their community like Karina. This leadership and dedication goes well beyond her high Grade Point Average, her role as the President of the school’s Key Club, her

amazing abilities as an actress with the Theatre Knights program, or her involvement with Student Council.

Karina’s leadership and dedication takes on far more meaning considering her selflessness and her constant desire to improve her surrounding community both at West and in her home town of Hooksett”. In addition, she has worked as a volunteer at the Hooksett Public Library bell ringer for the Salvation Army, and alter server at her church.

As president of the Manchester West Key Club, Karina has volunteered at Families in Transition providing services to New Hampshire’s homeless. Annually, the Key Club provides a party for Girl’s, Inc., raised funds for Project Eliminate to eradicate fetal tetanus in countries which do not vaccinate, and held parties for West’s special education students. Karina not only participates in these endeavors but frequently initiates them and does the hard work of organizing them.

Her Key Club faculty advisor states “In my years of teaching, Karina Ithier is one of the most extraordinary adolescents I have ever encountered. She is well-liked, admired, and respected by peers and adults. She approaches all of her endeavors cheerfully and enthusiastically. Karina has had a profound positive affect on the lives of those her many volunteer efforts support. She leads by example, encourages and solicits input from others, and empowers them to contribute”.

For this we thank and recognize her as the Hooksett’s Youth Volunteer of the Year

## *Hooksett Lower Elementary Educator of the Year*

### **Janet Champagne**

Janet Champagne is a grade 4 teacher at Hooksett Memorial School. Principal Stephen Harris states that in his 23 years in the education field, he has had an



opportunity to work with hundreds of educational professionals in Hooksett, throughout New Hampshire, and nationally. Janet Champagne is a shining star in this profession and a true champion for all children.

At Hooksett Memorial, she is the “go to” person for both students and staff. She has the unique ability to relate to and support a wide spectrum of students, from special needs to those with academic excellence. Her enthusiasm for learning motivates her students to perform their best. She presents her lessons using the skills of problem solving, creative thinking, and collaboration, skills that all children will need in order to be successful. She makes a difference in the lives of students, always supporting them to make the best choices and “do the right thing.”

Janet challenges herself to stay updated with the latest educational research. She is usually that “pioneer” willing to explore those new and innovative techniques and practices that have relevance to her students and helps to keep their interest and move them forward.

Janet is always looking for ways to grow and evolve. She embraces new initiatives and always enjoys the challenge. Janet reaches out to the entire school community, both in and out of the school building

Janet and her family have been members of the Hooksett community for twenty years. They are actively involved in the community and have volunteered many hours to support the schools and their community.

For all of this we thank and recognize her as Hooksett’s Lower Elementary Educator of the Year.

## *Hooksett Municipal Employee of the Year* **Kristen McGovern**



Kristen McGovern is the Head Custodian at Fred C. Underhill School, a position she tackles with a vengeance. Underhill educators state "Kristen is a cracker jack custodial engineer! She is energetic, caring, and dynamic". As an employee and a person, she produces A+ job performance, regardless of the

workload she must complete. Kristen is tireless when it comes to making Underhill school sparkle.

Every morning when students and staff arrive, she is sanitizing doorknobs/phones, cleaning windows, or dusting out the cobwebs. She is always ready to offer help when you are trying to balance your bags and boxes without spilling your coffee at the beginning of the day. If you bring a minor problem to Kristen's attention, something that can easily wait, she is on it....and taking care of right away".

Underhill school employees attest to her dedication with the following comments:

*"Kristen is dedicated to her job and to all those she services. Her positive attitude and infectious smile makes everyone's day a little brighter."*

*"Certain walkways to the portable are being kept clear of snow and ice for the very first time. It's so appreciated! Also, our windows are clean ALL THE TIME! Chris does an AMAZING job!"*

Kristen has also shown her dedication to the Hooksett community as a whole by volunteering in several capacities. She has volunteered extensively for the Hooksett Youth Athletic Association, coaching soccer, basketball, softball, baseball and even the cheerleading team! She also works with the New Morning after school program at Underhill. In summary, Kristen McGovern's passion for excellence is second to none! Underhill school shines, and so does she!

For all of these reasons, we thank and recognize her as Hooksett's Municipal Employee of the Year.

## *Hooksett Upper Elementary Educator of the Year* **Kimberly Harriman**

Kimberly Harriman is the grade 6, 7, and 8 special education teacher at Cawley Middle School. Principal



Matthew Benson shared that she has dedicated her professional career to the students, parents and Hooksett Community. She is driven to ensure that

students achieve academically, socially and emotionally. Kimberly Harriman has made a profound impact on students, parents, colleagues and the Hooksett Community.

Kimberly works with students who have multiple learning disabilities and some students who struggle to develop friendships and social skills. Her students have a strong feeling of belonging and being valued by Kimberly. She uses her personal lunchtime to eat with a group of students who might be overwhelmed with the amount of people in the cafeteria. She also started an afterschool club for sixth, seventh and eighth grade students in 2009 as she realized many of her students did not have a structured time working with an adult after leaving Cawley to complete their homework.

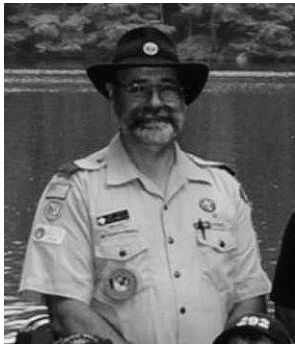
Kimberly also volunteers twice a week after school working with 10 – 15 students, and has also participated in Salvation Army bell ringing and making bread for the homeless.

Her principal writes "Kimberly Harriman has been and continues to be vital to Cawley Middle School's success. She epitomizes what being a highly effective educator is each day. Each year I receive several letters from parents and students who write how Kimberly has made a positive impact on their life. These former students write how Kimberly has inspired them to value their education, take educational risks and be confident in themselves as a member of the community".

For these reasons we thank and recognize her as Hooksett's Upper Elementary Educator of the Year.

## *Hooksett Adult Volunteer of the Year*

### **Jeff Scott**



One Jeff Scott has been the scout master of Troop 292 for almost 15 years. Prior to that, he had been very involved with the Cub Scout pack in various roles, covering over 10 years from committee chairman to advancement coordinator. During these 25 years, Jeff Scott has devoted himself to the

members of the troops. Every week he spends multiple hours planning, running scout meetings, leading camping trips, and meeting individually with the scouts to mentor them in advancement.

No other individual has ever led Hooksett's Boy Scouts for so many years and with such devotion to scouting. His work with the troop and individually with the boys developing leadership, citizenship, and outdoor skills clearly meshes with Kiwanis goals of improving the world one child at a time. Many of the Eagle Projects and Scout service projects performed under his leadership directly benefit the Town of Hooksett. While most scout troops are lucky to produce one Eagle Scout every few years, in 2015 alone, four additional scouts achieved the rank of Eagle, bringing the all-time number in excess of 50 Eagle Scouts.

It is a common saying among the other adult volunteers that being the scout master is Jeff's full time occupation. Some liken Jeff's role to that of a director of a small non-profit organization, except his work is all volunteer. He does all the behind the scenes stuff that no one else is even aware is going on; they just see the final product and not the messy details that make it all possible.

Jeff is continually attending advanced training classes offered by the BSA to ensure his boys get the best care and educational opportunities. Jeff also ensures that the rest of the adult leadership is up to date on the training and certifications they require to safely support the boys in their various activities.

For all of these reasons, we thank and recognize him as Hooksett's Adult Volunteer of the Year

## *Hooksett Community Impact Award*

### **Hooksett Food Pantry**

The Food Pantry in Hooksett originated as a project of the Congregational Church of Hooksett following closure of another area pantry in 2007. In March 2008, The Hooksett



Community Food Pantry (HCFP) commenced with commitment of the Congregational Church and its parishioners, Holy Rosary Church and its parishioners, Hooksett Boy & Girl Scouts, and several community volunteers. Over that first year, clients using the services of the HCFP increased significantly which led to outgrowing of the available space. In October 2009, the Hooksett Kiwanis Foundation, embraced sponsorship of the HCFP as a long-term community service project. The HCFP was relocated from the Congregational Church basement to a dedicated space at the Hooksett Town Office building as part of an Eagle Scout project.

The pantry continues to be operated by community volunteers. In 2015 volunteers contributed over 3,000 hours of their time sorting and distributing over 65,000 items to Hooksett families in need. The HCFP averages 200 appointments per month, serving an average of 74 families (188 persons). Each year the HCFP distributes over 65,000 food items at a value of \$100,000. Much of this would otherwise need to be raised by property taxes, local churches and non-profit organizations.

The Pantry is open when Town Hall is open, and serves qualified clients by appointment. It has commercial grade freezers and refrigerators, and accepts non-perishable/non-expired food items, fresh produce, dairy, meats, etc. It supports Hooksett Family Services, the Holiday Food Basket program, Fun in the Sun summer program, and the Hooksett Branch of the Salvation Army.

We thank and recognize The Hooksett Community Food Pantry for its positive impact on the community with Hooksett's Community Impact Award.

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# Hooksett Citizen of the Year

## Selected by the Lions Club

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Frank Kotowski has earned this special honor as his service and accomplishments span nearly 26 years. His contributions in diverse areas include Town and State Government, non-profit, civic and community service.

Frank was a driving force establishing and building the Hooksett Kiwanis Club and recruiting 50 new members during the subsequent 15 years. Throughout his membership, he has served as Charter President, Club President, Lt Governor and Director for the Kiwanis Foundation of New England.

Frank is currently serving a fourth term as a NH State Representative from Hooksett where he works hundreds of hours each year researching, talking with constituents, attending committee meetings as well as General Sessions. He was appointed to Chair the NH House Health, Human Services, and Elderly Affairs Committee and in 2015, was appointed to a leadership position with the NH Legislature's 26 member Joint Drug Task Force that is charged with managing the legislative efforts to mitigate the very current heroin and opiate crisis.

He served as a Hooksett Town Councilor at Large from 1997 to 2000. During that time, Frank was the Council representative to the Zoning Board of Adjustment, Sewer Commission, Parks and Recreation and the Southern NH Planning Commission as well as a member of the Labor Negotiations Committee and Council Secretary. He is a current member of the Planning Board and the Hooksett Sewer Commission. Additionally, he has served as a member of the Merrimack County Delegation for 8 years, the Hooksett Economic Development Committee, the Cawley Middle School Planning Committee, the Hooksett Open Space Committee and as a Trustee for the Hooksett Knights of Columbus and the Visiting Nurses Association of Southern NH.

Frank was employed and retired from Public Service of NH after 34 years where he held several management positions in diverse departments. He is also a Veteran, serving 4 years in the Naval Air Training Command as a technician for training devices. According to those who know Frank well, he exhibits incredible energy in all areas of his many contributions – always with great integrity. He is a devoted husband, father, and grandfather. He and Vivian have been married 55 years; they have four children and seven grandchildren.

Frank has been named the 2016 Hooksett Citizen of the Year for his service, dedication, and commitment to Hooksett, the State of NH and its citizens. Please join with the Hooksett Lions and thank Frank for his many, many years of service.

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# In Memoriam

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***Mary Ann Ruel***, 47, earned her bachelor's degree in chemical engineering from the University of New Hampshire, and went on to earn her master's degree in environmental engineering at Tufts University. She also completed an associate's degree in graphic design and an executive mini-MBA in strategic leadership. Mary worked for the New Hampshire Department of Environmental Services and the AFL. She later received her real estate license and sold property in the North Shore area of Massachusetts. Mary served on many boards and committees in Hooksett, including: the Zoning Board of Adjustment, the Conservation Commission, the Solid Waste Management Advisory Committee, the Planning Board and the Town Council.

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***Gerard Handley***, 75, a lifetime resident of Hooksett, Gerry was a successful realtor and home builder. He was very involved in his community with many accomplishments including: N.H. Realtor of the Year, Director of the State Board of Realtors, President of the Greater Manchester Board of Realtors, Hooksett Citizen of the Year in 1996, Hooksett Town Councilor, Hooksett School Board member, Budget Committee member, Health Officer, Chamber of Commerce Businessman of the Year and eight years in the N.H. Army National Guard with an honorable discharge.

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***David Pearl***, 55, was a licensed electrician, professional videographer and owner of Spotlight Video in Hooksett. He was raised in Grand Isle, VT and later moved to New Hampshire where he raised his family and became actively involved in the town of Hooksett. David served on the Hooksett School Board, Cable TV Franchise Advisory board, Budget Committee and attended numerous community meetings and events. He also gave his time to many charitable organizations including Hooksett Kiwanis, the Salvation Army, Hooksett Lions Club and Easter Seals. He was an ardent advocate for the "underdog" and ensuring that public business was conducted properly and lawfully.

**Our respect and gratitude goes out to *all* of those people who passed away this year who lived their lives in such a way as to make Hooksett a better community.**

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# Table of Contents

---

Hooksett Kiwanis Awards.....	1
Hooksett Citizen of the Year .....	5
In Memoriam.....	6
Town Warrant .....	9
Budget Summary.....	14
Budget of the Town (MS-737).....	31
Default Budget .....	41
Budget Status.....	44
Revenue.....	45
General Obligation Debt/Capital Leases .....	46
Other Town Funds.....	47
Capital Improvement Plan.....	48
Long-Term Budgetary Plan.....	54
Auditor's Report.....	60
Town Meeting / Deliberative Session Minutes.....	119
Town Election Results.....	129
Board of Elections.....	134
Town Departments.....	135
Elected Boards & Commissions.....	136
Officials, Boards, Commissions & Committees.....	137
Assessing Department.....	138
Budget Committee.....	148
Cemetery Commission.....	149
Central Hooksett Water Precinct.....	150
Conservation Commission.....	169
Economic Development Advisory Committee.....	172
Family Services Department.....	173
Fire-Rescue Department.....	175
Heritage Commission.....	176
Historical Society.....	178
Library.....	179
Planning Board.....	184
Police Department.....	185
Public Works Department.....	192
Sewer Commission.....	195
Tax Collector.....	196
Town Clerk.....	202
Town Administrator.....	203
Town Council.....	204
Town Hall Preservation Committee.....	206
Treasurer.....	207
Trustees of the Trust Funds.....	208
Village Water Precinct .....	212
Vital Statistics – Births, Deaths & Marriages.....	228
Zoning Board of Adjustment.....	238
Churches & Civic Groups.....	239
School District.....	241
Town Departments' Office Hours .....	Inside Back Cover

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# Table of Contents-Alphabetical

---

Assessing Department .....	138
Auditor's Report.....	60
Board of Elections.....	134
Budget Committee.....	148
Budget of the Town (MS-737) .....	31
Budget Status .....	44
Budget Summary.....	14
Capital Improvement Plan.....	48
Cemetery Commission .....	149
Central Hooksett Water Precinct.....	150
Churches & Civic Groups .....	239
Conservation Commission.....	169
Default Budget .....	41
Economic Development Advisory Committee .....	172
Elected Boards & Commissions .....	136
Family Services Department .....	173
Fire-Rescue Department .....	175
General Obligation Debt/Capital Leases .....	46
Heritage Commission .....	176
Historical Society .....	178
Hooksett Citizen of the Year .....	5
Hooksett Kiwanis Awards.....	1
In Memoriam.....	6
Library .....	179
Long-Term Budgetary Plan.....	54
Officials, Boards, Commissions & Committees .....	137
Other Town Funds.....	47
Planning Board.....	184
Police Department .....	185
Public Works Department .....	192
Revenue .....	45
School District .....	241
Sewer Commission .....	195
Tax Collector .....	196
Town Administrator .....	203
Town Clerk .....	202
Town Council .....	204
Town Departments .....	135
Town Departments' Office Hours .....	Inside Back Cover
Town Election Results .....	129
Town Hall Preservation Committee.....	206
Town Meeting / Deliberative Session Minutes.....	119
Town Warrant .....	9
Treasurer.....	207
Trustees of the Trust Funds .....	208
Village Water Precinct .....	212
Vital Statistics – Births, Deaths & Marriages.....	228
Zoning Board of Adjustment.....	238



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# Town Warrant

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To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, April 2, 2016 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 14.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, May 10, 2016**. The polls will be open from 6 am until 7 pm.

## **Article 1**

To choose all necessary Town officers for the year ensuing.

## **Article 2**

### **Zoning Amendments**

#### **Amendment No. 1**

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 28, Wireless Communications Facilities, to include the following to Section P. 2., Review Procedures for Co-location: “3. Following an application for collocation from the applicant, the state or local government will have thirty (30) days to determine whether the application complies with its requirements. The compliance notification shall be in writing and clearly and specifically delineate all missing documents or information. 4. After supplemental submission from the applicant, the state or local government will have ten (10) days to determine whether the submission complies with its incompleteness notice. Grounds for incompleteness are limited to those in the original notice of incompleteness. 5. The applicant must file a notice in writing stating that the review period has expired (accounting for any tolling) and that the application has been deemed granted”?

***The purpose of Amendment No. 1 is to include regulations from a FCC order, dated May 18, 2015, regarding new telecommunication shot clocks for co-location.***

#### **Amendment No. 2**

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to rezone Map 25, Lots 18-3A, 18-3B and 18-3B-2 from Performance Zone (PZ) to Medium Density Residential (MDR)?

***The purpose of Amendment No. 2 is to rezone parcels on Lindsay Road, which were zoned PZ but received variances for residential use.***

#### **Amendment No. 3**

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 25, Enforcement, by striking the second sentence of Section E., which reads “Failure of the Code Enforcement Officer to act within ten (10) days shall be considered approval”?

***The purpose of Amendment No. 3 is to remove the 10-day limit for enforcement of establishments operating without a Certificate of Occupancy.***

#### **Amendment No. 4**

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to adopt a new article, Keeping of Chickens?

*The purpose of Amendment No. 4 is to adopt a new article to allow and regulate the keeping of chickens in MDR, URD, and HDR.*

#### **Amendment No. 5**

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 8, Conservation Subdivision?

*The purpose of Amendment No. 5 is to amend Article 8, Conservation Subdivision in regard to minimum lot size, review procedure, open space requirements and other changes.*

#### **Amendment No. 6**

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to adopt a new article, Solar Energy Systems?

*The purpose of Amendment No. 6 is to adopt a new article to allow and regulate solar energy systems on residential and non-residential properties.*

#### **Amendment No. 7**

Are you in favor of the adoption of Amendment No. 7, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 4, Low Density Residential District - LDR, Section A.5.; Article 5, Medium Density Residential District - MDR, Section A.6.; and Article 5-A, Urban Density Residential District - URD, Section A.3. to include "contractors office" as an allowed home occupation under section (a) and include in section (d) "and no outdoor storage of materials or equipment"?

*The purpose of Amendment No. 7 is to amend Home Occupations in the LDR, MDR, and URD to allow contractors' offices.*

#### **Article 3**

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$17,206,349.00**. Should this article be defeated, the operating budget shall be \$17,154,480.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.39. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

#### **Article 4**

To see if the town will vote to approve the reconstruction of the Town Roads at a cost not to exceed **\$1,500,000.00** payable over a term of 5 years with an annual appropriation of \$300,000.00, and further to raise and appropriate \$300,000.00 for the first year's payment. In each of the following 4 years the appropriation of \$300,000.00 will be contained in the operating budget and the default budget. 3/5<sup>th</sup> majority vote required for passage. Estimated tax rate impact is \$0.19. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

#### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$194,293.00** for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<b><u>Fiscal Year</u></b>	<b><u>Salaries</u></b>	<b><u>Benefits</u></b>	<b><u>Estimated Increase</u></b>
2016-2017	\$109,293.00	\$85,000.00	\$194,293.00

Estimated tax rate impact is \$0.12. Recommended by Town Council (7-1), Recommended by Budget Committee (7-3).

### **Article 7**

To see if the town will vote to raise and appropriate the sum of **\$170,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Automated Collection Equipment	\$ 30,000.00
Drainage Upgrades	50,000.00
Parks & Recreation Facilities Development	15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 170,000.00

Estimated tax rate impact is \$0.11. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$70,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	<u>20,000.00</u>
Total	\$ 70,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$60,000.00** to purchase a Live Bottom Trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8-0), Recommended by Budget Committee (10-0).

### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$40,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

Revaluation	\$ 30,000.00
Master Plan	<u>10,000.00</u>
Total	\$ 40,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

### **Article 11**

To see if the town will vote to establish a Sidewalk Capital Reserve Fund under the provisions of RSA 35:1 for installing and maintaining sidewalks and to raise and appropriate the sum of **\$25,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-1), Not Recommended by Budget Committee (4-6).

### **Article 12**

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be placed in the Conservation Fund, said funds to come from the sale of timber on conservation land. No amount to be raised from taxation. Recommended by Town Council (5-3), Not Recommended by Budget Committee (4-6).

### **Article 13**

To see if the town will vote to establish a Conservation Land Improvements Capital Reserve Fund under the provisions of RSA 35:1 for infrastructure improvements on Conservation easements or property and to raise and appropriate the sum of **\$10,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-1), Recommended by Budget Committee (6-4).

### **Article 14**

To see if the town will vote to discontinue the following Capital Reserve Funds with said funds and accumulated interest to date of withdrawal, to be transferred to the town's general fund.

<b><u>Name of Capital Reserve</u></b>	<b><u>Established</u></b>	<b><u>Balance</u></b>
HVAC System Development (Library)	2003	\$ 15.06
Plow Dump Trucks	2012	19.00
Police Computer System Development	2003	13.93
Road Impact Fee Traffic Study	2009	33,111.59
Town Wide Computer Development	2006	23.84
Town Wide Opti-Com System	1996	0.00
Upgrading Diesel Tank & Fuel Dispenser	2012	9,550.39

Recommended by Town Council (8-0), Recommended by Budget Committee (10-1).

### **Article 15**

Shall the municipality approve the charter amendment to Section 5.9 to read as follows: "Independent compliance and financial audits shall be made of all accounts of the Town at least annually, and more frequently if deemed necessary by the Council. Such audits shall be conducted in accordance with auditing standards generally accepted in the United States and other such procedures which may be necessary under the circumstances by certified public accountants experienced in municipal accounting. The results of such audits shall be made public. ~~At least once every five (5) years the Council shall request that such audits be made by Certified Public Accountants other than those involved in such audits during any of the previous four years.~~ Council shall request a new auditing firm perform an Independent Audit of the Town every five (5) years. An annual report of the Town's ~~business audit~~ for the preceding year shall be made available to the public not later than sixty days after the close of the fiscal year."?

### **Article 16**

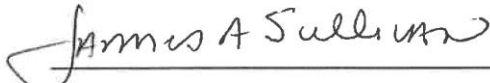
Shall the municipality approve the charter amendment to Section 9.1 to read as follows: "Each year the Town Administrator shall prepare a town report which shall include: (1) a statement of the past year's financial activities and a comparative statement of the previous and present budget; and (2) a review of all major Council actions, including a summary of ordinances enacted; (3) Town vital statistics; and (4) annual reports of Town boards and departments; (5) the prior year's audited financial statements; (6) a summary of the updated capital improvement plan with estimated costs; and (7) the warrant from the annual meeting. There shall be a section, which presents any actions, which are in progress or pending before Town boards, or departments and the Town Council. The effective date of the report shall be at the end of the fiscal year and the report shall be made available to the voters of the town no later than (60) days after the close of the fiscal year."?

**Article 17**

Shall the municipality approve the charter amendment to Sections 1.6; 3.1; 5.3A, B, C; 5.4F; 9.2B; and 10.2B, as printed in the Voters' Guide and summarized below?

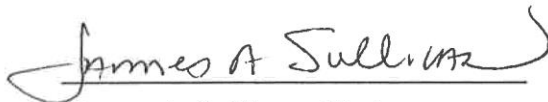
***The purpose of this amendment is to revise the referenced Sections of the Town of Hooksett Charter to change the annual meeting from May to March, and to conform to other statutory requirements associated therewith.***

Given under our hands and seal,  
On behalf of the entire Hooksett Town Council:

  
James A. Sullivan, Chairman

  
Marc Miville, Secretary

A True Copy of the Warrant – Attest:

  
James A. Sullivan, Chairman

  
Marc Miville, Secretary

# **TOWN OF HOOKSETT - BUDGET SUMMARY FY 2016-17**

6/30/2016

Approved  
By Voters

Departments	column 1 FY 2014-15 Amended Budget	column 2 FY 2014-15 Actuals	column 3 FY 2015-16 Amended Budget	column 4 FY 2015-16 Actuals as of 6/30/16	column 5 FY 2016-17 Department Request	column 6 FY 2016-17 Town Admin Recomm.	column 7 FY 2016-17 Council Recomm.	column 8 FY 2016-17 Budget Com Recomm.	Change in \$ FY 2015-16 Budget vs. Budget Com Recomm.	Change in % FY 2015-16 Budget vs. Budget Com Recomm.	column 9 FY 2016-17 Default Budget
Administration	1,108,332	980,081	1,075,059	1,058,766.11	1,061,150	1,059,353	1,061,123	1,061,123	(13,936)	-1.30%	1,041,977
Assessing	181,497	157,848	158,952	148,759.74	175,457	176,382	176,694	176,694	17,742	11.16%	183,150
Family Services	235,381	157,500	216,497	117,550.39	193,341	194,384	193,823	193,823	(22,674)	-10.47%	216,497
Finance	230,522	220,887	240,252	226,997.33	221,604	224,611	224,920	224,920	(15,332)	-6.38%	238,918
Fire-Rescue	3,906,378	3,842,726	3,734,740	3,623,096.36	3,849,790	3,810,723	3,734,793	3,679,850	(54,890)	-1.47%	3,666,836
* Police	3,781,995	3,358,093	4,195,996	3,878,252.61	4,168,340	4,189,247	4,198,079	4,198,079	2,083	0.05%	4,207,691
* Public Works	4,441,012	3,784,173	4,494,602	4,088,421.15	4,615,619	4,538,512	4,542,777	4,542,777	48,175	1.07%	4,487,901
Tax Collector	274,650	249,360	264,209	242,475.76	270,266	271,295	271,855	271,855	7,646	2.89%	265,842
Town Clerk & Elections	34,273	27,461	31,920	28,353.53	54,618	42,773	42,773	42,773	10,853	34.00%	40,255
<b>Operating Budget</b>	<b>14,194,040</b>	<b>12,778,129</b>	<b>14,412,227</b>	<b>13,412,672.98</b>	<b>14,610,185</b>	<b>14,507,280</b>	<b>14,446,837</b>	<b>14,391,894</b>	<b>(20,333)</b>		<b>14,349,067</b>
Budget Committee	7,609	4,148	8,472	7,854.33	9,636	8,305	8,305	8,305	(167)	-1.97%	8,472
Capital Leases	93,034	88,056	89,102	88,055.88	88,057	88,057	88,057	88,057	(1,045)	-1.17%	88,057
Cemetery Commission	850	610	851	837.98	1,146	1,147	1,147	1,147	296	34.78%	651
Conservation Commission	1,252	1,252	1,250	1,250.00	1,300	1,277	1,277	1,277	27	2.16%	1,250
Debt Principal	0	0	0	-	0	0	0	0	0	0.00%	0
Debt Interest	0	0	0	-	0	0	0	0	0	0.00%	0
Debt TAN interest	1	0	1	-	1	1	1	1	0	0.00%	1
Library	600,682	600,682	697,927	697,927.00	701,105	712,883	712,733	712,733	14,806	2.12%	696,499
<b>Total Operating Budget</b>	<b>14,897,468</b>	<b>13,472,877</b>	<b>15,209,830</b>	<b>14,208,598.17</b>	<b>15,411,430</b>	<b>15,318,950</b>	<b>15,258,357</b>	<b>15,203,414</b>	<b>(6,416)</b>		<b>15,143,997</b>
Wastewater	1,994,923	2,024,083	2,024,095	2,024,095.00	2,002,597	2,002,597	2,002,935	2,002,935	(21,160)	-1.05%	2,010,483
<b>Grand Total</b>	<b>16,892,391</b>	<b>15,496,960</b>	<b>17,233,925</b>	<b>16,232,693.17</b>	<b>17,414,027</b>	<b>17,321,547</b>	<b>17,261,292</b>	<b>17,206,349</b>	<b>(27,576)</b>	<b>-0.16%</b>	<b>17,154,480</b>

\* Grants, donations and encumbrances have been removed from both the Budget and Actuals for budgeting purposes.

# Budget Details FY 2016-17

6/30/2016

		2014-15		2014-15		2015-16		2015-16		2016-17		2016-17		2016-17		2016-17		2016-17	
		AMENDED		ACTIVITY		AMENDED		ACTIVITY		DEPARTMENT		COUNCIL'S		BC's		By Voters		DEFAULT	
		BUDGET		THRU 06/30/15		BUDGET		as of 6/30/16		Request		Request		Request		Request		BUDGET	
GL NUMBER		DESCRIPTION																	
<b>Administration</b>																			
<b>Administration Office Expenses</b>																			
001-100.4130-110.000		ADMIN Public Officials Council		14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
001-100.4130-111.000		ADMIN Full-Time Employees		181,182	190,578	191,509	192,633	199,798	202,750	202,750	202,750	202,750	202,750	202,750	202,750	202,750	202,750	196,304	196,304
001-100.4130-113.000		ADMIN Part-Time Employees		7,500	7,988	5,665	8,338	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	5,665	5,665
001-100.4130-130.000		ADMIN Overtime		1	60	1	882	1	1	1	1	1	1	1	1	1	1	1	1
001-100.4130-210.000		ADMIN Health Insurance		34,726	33,574	34,779	38,652	43,573	42,259	42,259	42,259	42,259	42,259	42,259	42,259	42,259	42,259	33,252	33,252
001-100.4130-212.000		ADMIN Dental Insurance		961	915	961	1,054	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	961	961
001-100.4130-214.000		ADMIN Life & Disability Ins		1,787	1,877	1,916	2,300	2,005	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,702	2,702
001-100.4130-220.000		ADMIN FICA Taxes		15,506	16,243	16,153	16,488	16,968	17,183	17,183	17,183	17,183	17,183	17,183	17,183	17,183	17,183	16,520	16,520
001-100.4130-230.000		ADMIN NH Retirement		19,518	20,478	21,390	21,703	22,318	22,647	22,647	22,647	22,647	22,647	22,647	22,647	22,647	22,647	21,926	21,926
001-100.4130-294.000		ADMIN Training & Dues		4,500	4,567	4,650	6,787	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,650	4,650
001-100.4130-298.000		ADMIN Employment Testing		7,700	10,430	13,680	15,417	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	9,680	9,680
001-100.4130-330.000		ADMIN Professional Services		5,000	275	2,000	1,178	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
001-100.4130-430.000		ADMIN Equipment Maintenance		500	660	500	-	500	500	500	500	500	500	500	500	500	500	500	500
001-100.4130-434.000		ADMIN Vehicle Maintenance		2,000	389	2,000	78	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	2,000	2,000
001-100.4130-440.000		ADMIN Rental & Leases		9,456	10,963	9,156	8,484	7,646	7,646	7,646	7,646	7,646	7,646	7,646	7,646	7,646	7,646	7,646	7,646
001-100.4130-530.000		ADMIN Telephone		4,500	4,143	4,500	4,238	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,500	4,500
001-100.4130-540.000		ADMIN Advertising		4,000	6,714	3,500	7,110	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	3,500	3,500
001-100.4130-550.000		ADMIN Printing		6,750	6,046	6,750	7,452	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,750	6,750
001-100.4130-560.000		ADMIN Postage		7,000	5,820	7,000	3,707	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	7,000	7,000
001-100.4130-580.000		ADMIN Mileage		50	0	1	-	1	1	1	1	1	1	1	1	1	1	1	1
001-100.4130-600.000		ADMIN Office Supplies		7,000	6,021	7,000	5,679	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	7,000	7,000
001-100.4130-614.000		ADMIN Public Relations		1,000	418	1,000	736	750	750	750	750	750	750	750	750	750	750	1,000	1,000
001-100.4130-626.000		ADMIN Fuel		500	306	500	599	500	500	500	500	500	500	500	500	500	500	500	500
001-100.4130-630.000		ADMIN Meals & Food		1,880	3,082	2,230	3,135	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,230	2,230
001-100.4130-751.000		ADMIN New Equipment		500	4,218	500	998	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	500	500
001-100.4130-800.010		ADMIN Appreciation Night		500	50	2,000	3,809	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
<b>Subtotal Administration office Expense</b>				338,017	349,815	353,341	365,456	371,038	373,241	375,011	375,011	375,011	375,011	375,011	375,011	375,011	375,011	352,788	352,788

# Budget Details FY 2016-17

6/30/2016

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 DEPARTMENT Request	2016-17 TA's Request	2016-17 COUNCIL'S Request	Approved By Voters		
									2016-17 BC's Request	2016-17 DEFAULT BUDGET	
Administration											
Computers											
001-100.4150-340.000	COMP IT Tech Support	38,000	35,136	38,000	38,675	42,000	42,000	42,000	42,000	38,000	
001-100.4150-342.000	COMP Software & Programs	62,901	69,637	83,182	77,968	72,854	72,854	72,854	72,854	73,182	
001-100.4150-532.000	COMP Internet Services	1,400	1,527	1,400	1,652	1,650	1,650	1,650	1,650	1,400	
001-100.4150-751.000	COMP New Equipment	10,000	14,430	45,000	25,316	19,000	15,000	15,000	15,000	15,000	
	Subtotal Computers	112,301	120,730	167,582	143,611	135,504	131,504	131,504	131,504	127,582	
Legal											
001-100.4153-320.000	ADMIN Legal Services	92,000	94,969	90,000	89,673	95,000	95,000	95,000	95,000	87,000	
	Subtotal Legal	92,000	94,969	90,000	89,673	95,000	95,000	95,000	95,000	87,000	
Benefits											
001-100.4155-250.000	BEN Unemployment Compensation	15,828	10,786	13,202	8,690	9,000	9,000	9,000	9,000	9,000	
001-100.4155-260.000	BEN Workers' Compensation	186,029	149,297	161,237	158,775	175,910	175,910	175,910	175,910	175,910	
001-100.4155-330.000	BEN Professional Services	3,000	0	3,000	5,750	5,000	5,000	5,000	5,000	3,000	
	Subtotal Benefits	204,857	160,083	177,439	173,215	189,910	189,910	189,910	189,910	187,910	
Insurances											
001-100.4196-520.000	ADMIN Liability	330,160	233,630	255,000	248,725	241,000	241,000	241,000	241,000	255,000	
	Subtotal Insurances	330,160	233,630	255,000	248,725	241,000	241,000	241,000	241,000	255,000	
Misc Acct/Associations											
001-100.4197-800.012	ADMIN NH Municipal Assoc.	11,800	6,119	12,500	12,601	13,000	13,000	13,000	13,000	12,500	
001-100.4199-899.000	ADMIN Unanticipated	5,000	0	1	10,000	1	1	1	1	1	
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0	5,000	-	1	1	1	1	5,000	
001-100.4583-800.014	ADMIN Memorial Day	2,945	1,445	2,945	2,945	2,945	2,945	2,945	2,945	2,945	
001-100.4589-800.002	ADMIN Hooksettites	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
001-100.4589-800.004	ADMIN Historical Society	750	806	750	259	750	750	750	750	750	
001-100.4589-800.006	ADMIN Old Home Day	3,000	5,000	3,000	5,000	5,000	5,000	5,000	5,000	3,000	
001-100.4589-800.016	ADMIN Heritage Commission	3,500	3,500	3,500	3,500	3,000	3,000	3,000	3,000	3,500	
001-100.4651-600.000	ED Training & Dues	500	484	500	281	500	500	500	500	500	
001-100.4901-710.000	ADMIN Land Purchase	1	0	1	-	1	1	1	1	1	
	Subtotal Misc Act/Accounts	30,997	20,854	31,697	38,086	28,698	28,698	28,698	28,698	31,697	
Total Administration		1,108,332	980,081	1,075,059	1,058,766	1,061,150	1,059,353	1,061,123	1,061,123	1,041,977	



## Budget Details FY 2016-17

6/30/2016

GL NUMBER	DESCRIPTION	2014-15	2014-15	2015-16	2015-16	2016-17	2016-17	2016-17	2016-17	Approved
		AMENDED	ACTIVITY	AMENDED	ACTIVITY	DEPARTMENT	TA's	COUNCIL'S	BC's	By Voters
		BUDGET	THRU 06/30/15	BUDGET	as of 6/30/16	Request	Request	Request	Request	Request
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	84,374	85,449	86,873	89,458	89,955	92,597	92,597	92,597	86,873
001-150.4152-113.000	ASSG Part-Time Employees	960	0	150	-	150	150	150	150	150
001-150.4152-130.000	ASSG Overtime	1,000	650	1,500	1,806	1,800	1,000	1,000	1,000	1,500
001-150.4152-210.000	ASSG Health Insurance	26,211	23,658	26,050	16,308	16,416	15,856	15,856	15,856	24,906
001-150.4152-212.000	ASSG Dental Insurance	585	501	585	378	388	388	388	388	585
001-150.4152-214.000	ASSG Life & Disability Ins	824	829	834	1,056	883	914	1,226	1,226	1,176
001-150.4152-220.000	ASSG FICA Taxes	6,605	6,490	6,781	6,823	7,031	7,172	7,172	7,172	6,781
001-150.4152-230.000	ASSG NH Retirement	9,195	9,193	9,872	10,124	10,249	10,455	10,455	10,455	9,872
001-150.4152-290.000	ASSG Uniforms	100	0	100	88	100	100	100	100	100
001-150.4152-294.000	ASSG Training & Dues	2,905	1,521	2,751	2,291	3,351	3,000	3,000	3,000	2,751
001-150.4152-330.000	ASSG Professional Services	43,922	25,327	18,211	16,731	40,400	40,000	40,000	40,000	43,211
001-150.4152-344.000	ASSG Property Record Maintenance	165	66	150	49	150	150	150	150	150
001-150.4152-530.000	ASSG Telephone	2,100	2,032	2,100	2,066	2,100	2,100	2,100	2,100	2,100
001-150.4152-550.000	ASSG Printing	1	349	200	8	200	200	200	200	200
001-150.4152-560.000	ASSG Postage	400	343	495	503	495	500	500	500	495
001-150.4152-600.000	ASSG Office Supplies	1,000	570	1,300	880	789	800	800	800	1,300
001-150.4152-751.000	ASSG New Equipment	1,150	870	1,000	191	1,000	1,000	1,000	1,000	1,000
Total Assessing		181,497	157,848	158,952	148,760	175,457	176,382	176,694	176,694	183,150

# Budget Details FY 2016-17

6/30/2016

GL NUMBER	DESCRIPTION	2014-15	2014-15	2015-16	2015-16	2016-17	2016-17	2016-17	Approved By Voters 2016-17 BC's Request	2016-17 DEFAULT BUDGET
		AMENDED BUDGET	ACTIVITY THRU 06/30/15	AMENDED BUDGET	ACTIVITY as of 6/30/16	DEPARTMENT Request	TA's Request	COUNCIL'S Request		
Family Services										
001-250.4441-113.000	FS Part-Time Employees	40,463	34,874	41,501	33,492	41,603	42,851	42,330	42,330	41,501
001-250.4441-130.000	FS Overtime	1	331	1	50	1	1	1	1	1
001-250.4441-220.000	FS FICA Taxes	3,096	2,693	3,174	2,566	3,183	3,278	3,238	3,238	3,174
001-250.4441-294.000	FS Training & Dues	200	40	200	55	150	100	100	100	200
001-250.4441-530.000	FS Telephone	500	472	500	480	500	500	500	500	500
001-250.4441-550.000	FS Printing	400	440	400	90	400	400	400	400	400
001-250.4441-560.000	FS Postage	400	322	400	201	400	350	350	350	400
001-250.4441-600.000	FS Office Supplies	700	263	700	495	700	500	500	500	700
001-250.4441-751.000	FS New Equipment	1	35	1	-	1	1	1	1	1
Subtotal FS Administration		45,761	39,470	46,877	37,428	46,938	47,981	47,420	47,420	46,877
FS Direct Assistance										
001-250.4442-510.000	FS Town Welfare	170,000	98,411	150,000	60,503	125,000	125,000	125,000	125,000	150,000
Subtotal FS Direct Assistance		170,000	98,411	150,000	60,503	125,000	125,000	125,000	125,000	150,000
FS Agencies										
001-250.4444-800.020	FS Community Action Program	12,217	12,217	12,217	12,217	14,000	14,000	14,000	14,000	12,217
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026	FS Home Health & Hospice Care	1	0	1	-	1	1	1	1	1
Subtotal FS Agencies		19,620	19,619	19,620	19,619	21,403	21,403	21,403	21,403	19,620
Total Family Services		235,381	157,500	216,497	117,550	193,341	194,384	193,823	193,823	216,497
Finance										
001-300.4150-110.000	FIN Public Officials	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
001-300.4150-111.000	FIN Full-Time Employees	111,640	109,455	115,194	112,158	109,994	113,258	113,258	113,258	115,194
001-300.4150-113.000	FIN Part-Time Employees	16,644	17,046	16,849	19,235	20,249	20,561	20,449	20,449	16,849
001-300.4150-130.000	FIN Overtime	500	193	500	22	250	250	250	250	500
001-300.4150-210.000	FIN Health Insurance	41,063	35,907	40,856	30,142	30,367	29,332	29,332	29,332	39,062
001-300.4150-212.000	FIN Dental Insurance	1,150	1,047	1,150	915	946	946	946	946	1,150
001-300.4150-214.000	FIN Life & Disability Ins	1,082	998	1,122	1,300	1,112	1,122	1,543	1,543	1,582
001-300.4150-220.000	FIN FICA Taxes	9,989	9,499	10,278	9,848	10,120	10,394	10,394	10,394	10,278
001-300.4150-230.000	FIN NH Retirement	12,078	11,699	12,922	12,405	12,181	12,546	12,546	12,546	12,922
001-300.4150-294.000	FIN Training & Dues	575	435	500	464	500	500	500	500	500
001-300.4150-314.000	FIN Banking Services	9,000	7,508	9,000	7,295	8,000	8,000	8,000	8,000	9,000
001-300.4150-321.000	FIN GASB Compliance	0	0	4,000	3,900	1	1	1	1	4,000
001-300.4150-322.000	FIN Audit Services	20,000	19,382	20,000	20,770	20,000	20,000	20,000	20,000	20,000
001-300.4150-430.000	FIN Equipment Maintenance	0	0	200	121	200	200	200	200	200
001-300.4150-530.000	FIN Telephone	1,000	1,219	1,480	1,440	1,450	1,350	1,350	1,350	1,480
001-300.4150-550.000	FIN Printing	1,250	1,367	1,500	735	1,500	1,400	1,400	1,400	1,500
001-300.4150-560.000	FIN Postage	1,950	1,948	2,100	1,812	2,000	2,000	2,000	2,000	2,100
001-300.4150-600.000	FIN Office Supplies	800	1,173	800	924	933	950	950	950	800
001-300.4150-751.000	FIN New Equipment	1	211	1	1,710	1	1	1	1	1
Total Finance		230,522	220,887	240,252	226,997	221,604	224,611	224,920	224,920	238,918

# Budget Details FY 2016-17

6/30/2016

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 DEPARTMENT Request	2016-17 TA's Request	2016-17 COUNCIL'S Request	Approved By Voters	
									2016-17 BC's Request	2016-17 DEFAULT BUDGET
<b>Fire-Rescue</b>										
<b>Ambulance Division</b>										
001-350.4215-610.000	FD Medical Supplies	1	0	0	-	0	0	0	0	0
	<b>Subtotal Ambulance Division</b>	1	0	0	-	0	0	0	0	0
<b>Fire Division</b>										
001-350.4220-111.000	FD Full-Time Employees	1,528,740	1,535,086	1,467,395	1,429,287	1,396,247	1,396,247	1,396,247	1,396,247	1,467,395
001-350.4220-111.002	FD Full-Time Employees - Admin	304,783	283,624	304,583	232,210	380,999	392,428	392,428	392,428	304,583
001-350.4220-113.000	FD Part-Time Employees	2,200	9,299	4,260	20,284	8,880	8,880	8,880	8,880	4,260
001-350.4220-113.002	FD Part-Time Employees - Admin	1	4,573	1	1,006	1	1	1	1	1
001-350.4220-130.000	FD Overtime	98,457	84,971	98,196	79,843	98,025	98,025	90,025	90,025	98,196
001-350.4220-130.002	FD Overtime - CBA Coverage	206,113	219,278	173,042	219,926	180,017	135,017	135,017	135,017	173,042
001-350.4220-210.000	FD Health Insurance	566,291	537,019	548,450	496,183	555,720	552,141	552,141	529,982	504,008
001-350.4220-212.000	FD Dental Insurance	15,538	13,691	14,577	13,438	15,040	15,040	15,040	14,292	13,829
001-350.4220-214.000	FD Life & Disability Ins	16,383	16,121	16,402	17,148	16,234	16,453	22,523	20,998	22,163
001-350.4220-220.000	FD FICA Taxes	33,877	33,419	33,122	30,686	33,111	32,703	32,703	31,258	33,713
001-350.4220-230.000	FD NH Retirement	585,723	574,279	594,195	558,529	571,666	561,648	561,648	532,582	565,129
001-350.4220-230.002	FD Surviving Spouse Benefit	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
001-350.4220-290.000	FD Uniforms	29,850	25,927	32,850	44,947	32,530	32,530	32,530	32,530	32,850
001-350.4220-294.000	FD Training & Dues	5,000	6,732	5,000	10,751	16,896	16,896	16,896	16,896	5,000
001-350.4220-294.002	FD Training - Admin	5,000	4,721	5,000	6,131	5,000	5,000	5,000	5,000	5,000
001-350.4220-294.004	FD Training - Contractual	18,000	9,200	18,000	16,797	18,000	18,000	18,000	18,000	18,000
001-350.4220-330.000	FD Professional Services	132,653	137,109	76,633	70,090	145,000	154,000	81,500	81,500	76,633
001-350.4220-430.000	FD Equipment Maintenance	16,372	17,374	17,942	8,845	25,429	25,429	25,429	25,429	17,942
001-350.4220-430.002	FD Office Equipment Maintenance	10,135	13,035	13,410	7,942	15,030	15,030	15,030	15,030	13,410
001-350.4220-434.000	FD Vehicle Maintenance	37,100	44,342	38,300	89,296	48,800	48,800	48,800	48,800	38,300
001-350.4220-440.000	FD Rental & Leases	183,485	183,951	187,820	189,564	186,160	186,160	186,160	186,160	187,820
001-350.4220-500.000	FD Forest Fires	0	0	0	301	3,000	1	1	1	0
001-350.4220-530.000	FD Telephone	11,720	8,655	10,000	7,324	11,461	10,000	10,000	10,000	10,000
001-350.4220-532.000	FD Internet Services	2,400	2,269	2,400	2,644	2,871	2,871	2,871	2,871	2,400
001-350.4220-550.000	FD Printing	1,000	972	1,000	1,103	1,000	1,000	1,000	1,000	1,000
001-350.4220-560.000	FD Postage	300	461	300	502	300	300	300	300	300
001-350.4220-600.000	FD Office Supplies	3,000	2,269	2,500	2,561	2,500	2,500	2,500	2,500	2,500
001-350.4220-600.002	FD Publications	2,085	2,497	2,085	1,850	2,085	2,085	2,085	2,085	2,085
001-350.4220-600.004	FD Fire Prevention	4,000	2,688	4,000	2,278	5,000	4,000	4,000	4,000	4,000
001-350.4220-610.000	FD Medical Supplies	1	0	1	-	1	0	0	0	1
001-350.4220-626.000	FD Fuel	30,099	25,963	30,876	19,015	28,275	28,275	27,275	27,275	30,876
001-350.4220-630.000	FD Meals & Food	2,000	805	1,000	1,295	1,000	1,000	1,000	1,000	1,000
001-350.4220-751.000	FD New Equipment	15,399	22,301	14,800	24,493	27,262	33,262	32,762	32,762	14,800
001-350.4220-751.002	FD Operating Equipment	5,100	8,236	5,100	7,787	4,750	4,750	4,750	4,750	5,100
	<b>Subtotal Fire Division</b>	<b>3,878,805</b>	<b>3,836,867</b>	<b>3,729,240</b>	<b>3,620,058</b>	<b>3,844,290</b>	<b>3,806,472</b>	<b>3,730,542</b>	<b>3,675,599</b>	<b>3,661,336</b>

## Budget Details FY 2016-17

6/30/2016

Approved By Voters										2016-17 BC's Request	2016-17 COUNCIL'S Request	2016-17 TA's Request	2016-17 DEPARTMENT Request	2015-16 ACTIVITY as of 6/30/16	2015-16 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2014-15 AMENDED BUDGET	DESCRIPTION	GL NUMBER
Fire-Rescue																			
Emergency Management																			

# **Budget Details FY 2016-17**

6/30/2016

GL NUMBER	DESCRIPTION	2014-15		2015-16		2016-17		2016-17		2016-17		2016-17		2016-17	
		AMENDED BUDGET	ACTIVITY THRU 06/30/15	AMENDED BUDGET	ACTIVITY as of 6/30/16	DEPARTMENT Request	TA's Request	COUNCIL'S Request	BC's Request	By Voters	Approved	Request	Request	Request	Request
Police															
001-400.4210-111.000	PD Full-Time Employees	2,157,859	1,860,213	2,296,457	2,166,632	2,311,612	2,343,072	2,343,072	2,343,072	2,343,072	2,343,072	2,343,072	2,343,072	2,343,072	2,311,612
001-400.4210-113.000	PD Part-Time Employees	29,952	29,378	49,149	30,746	58,801	60,563	59,931	59,931	59,931	59,931	59,931	59,931	59,931	49,149
001-400.4210-130.000	PD Overtime	174,342	174,163	192,290	184,347	191,075	191,075	191,075	191,075	191,075	191,075	191,075	191,075	191,075	192,290
001-400.4210-210.000	PD Health Insurance	479,102	436,917	623,039	499,750	535,909	529,143	529,143	529,143	529,143	529,143	529,143	529,143	529,143	606,205
001-400.4210-212.000	PD Dental Insurance	14,032	10,509	17,264	11,432	13,240	13,240	13,240	13,240	13,240	13,240	13,240	13,240	13,240	17,264
001-400.4210-214.000	PD Life & Disability Ins	20,147	17,295	21,478	22,723	22,947	23,234	31,835	31,835	31,835	31,835	31,835	31,835	31,835	30,284
001-400.4210-220.000	PD FICA Taxes	76,305	66,822	77,904	72,084	76,879	78,059	78,059	78,059	78,059	78,059	78,059	78,059	78,059	78,124
001-400.4210-230.000	PD NH Retirement	494,081	429,295	554,493	518,087	566,705	573,409	573,409	573,409	573,409	573,409	573,409	573,409	573,409	558,491
001-400.4210-240.000	PD Education (contractual)	2,500	1,500	5,000	-	7,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-400.4210-290.000	PD Uniforms	15,300	17,063	15,300	23,631	18,690	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	15,300
001-400.4210-290.002	PD Uniforms (contractual)	16,151	14,663	25,451	14,513	23,801	23,801	23,801	23,801	23,801	23,801	23,801	23,801	23,801	23,801
001-400.4210-294.000	PD Training & Dues	20,000	19,625	25,000	28,906	40,246	40,246	40,246	40,246	40,246	40,246	40,246	40,246	40,246	25,000
001-400.4210-298.002	PD Selection Process	5,000	7,002	5,400	4,359	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400
001-400.4210-330.000	PD Professional Services	11,438	18,982	11,438	8,806	12,638	12,638	12,638	12,638	12,638	12,638	12,638	12,638	12,638	11,438
001-400.4210-332.000	PD Communication Maintenance	25,920	20,045	29,761	28,407	30,732	30,732	30,732	30,732	30,732	30,732	30,732	30,732	30,732	29,761
001-400.4210-340.000	PD It Tech Support	15,035	20,029	16,460	7,031	18,460	18,460	18,460	18,460	18,460	18,460	18,460	18,460	18,460	18,460
001-400.4210-430.000	PD Equipment Maintenance	2,475	780	2,475	867	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475
001-400.4210-434.000	PD Vehicle Maintenance	26,358	29,190	26,358	37,309	26,358	26,358	26,358	26,358	26,358	26,358	26,358	26,358	26,358	26,358
001-400.4210-440.000	PD Rental & Leases	8,334	9,538	9,750	9,852	10,017	10,017	10,017	10,017	10,017	10,017	10,017	10,017	10,017	9,750
001-400.4210-506.000	PD Animal Control Operation	500	300	500	-	500	500	500	500	500	500	500	500	500	500
001-400.4210-530.000	PD Telephone	10,000	10,469	10,250	10,408	11,100	11,100	11,100	11,100	11,100	11,100	11,100	11,100	11,100	10,250
001-400.4210-532.000	PD Internet Services	299	335	335	347	335	335	335	335	335	335	335	335	335	335
001-400.4210-550.000	PD Printing	2,500	1,199	2,500	1,417	2,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,500
001-400.4210-555.000	PD Photography	2,240	1,065	2,240	420	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	2,240
001-400.4210-560.000	PD Postage	2,500	1,501	2,500	1,520	2,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,500
001-400.4210-600.000	PD Office Supplies	10,600	7,505	10,000	3,863	10,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	10,000
001-400.4210-614.000	PD Public Relations	1,500	181	2,000	2,321	2,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	2,000
001-400.4210-626.000	PD Fuel	76,000	52,918	76,000	46,881	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	76,000
001-400.4210-630.000	PD Meals & Food	102	1,827	2,534	2,672	2,930	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,534
001-400.4210-751.000	* PD New Equipment	0	5,656	1,500	14,612	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	1,500
001-400.4210-751.002	* PD Police Equipment	6,750	10,193	8,750	36,295	21,390	14,290	15,153	15,153	15,153	15,153	15,153	15,153	15,153	8,750
001-400.4210-752.000	PD Vehicle & Related Purchases	74,673	81,935	72,420	88,016	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	72,420
Total Police		3,781,995	3,358,093	4,195,996	3,878,253	4,168,340	4,189,247	4,198,079	4,198,079	4,198,079	4,198,079	4,198,079	4,198,079	4,198,079	4,207,691

# Budget Details FY 2016-17

6/30/2016

Approved By Voters										2016-17 BC's Request	2016-17 DEFAULT BUDGET
GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 DEPARTMENT Request	2016-17 TA's Request	2016-17 COUNCIL'S Request			
Public Works											
Community Development Division											
Planning & Engineering											
001-200.4191-111.000	CD Full-Time Employees	216,001	160,356	241,635	233,557	244,480	251,807	251,807	251,807	220,435	
001-200.4191-113.000	CD Part-Time Employees	6,920	3,987	9,048	3,649	8,420	8,420	6,420	6,420	9,048	
001-200.4191-130.000	CD Overtime	4,000	178	1,000	1,179	2,500	2,500	2,500	2,500	1,000	
001-200.4191-210.000	CD Health Insurance	64,652	39,594	60,749	51,990	56,015	54,106	54,106	54,106	61,907	
001-200.4191-212.000	CD Dental Insurance	1,913	1,104	1,922	1,071	1,155	1,155	1,155	1,155	1,922	
001-200.4191-214.000	CD Life & Disability Ins	2,065	1,581	2,145	2,563	2,453	2,522	3,403	3,403	3,025	
001-200.4191-220.000	CD FICA Taxes	17,020	12,302	19,184	17,672	19,538	20,099	20,099	20,099	17,562	
001-200.4191-230.000	CD NH Retirement	23,713	17,261	27,214	25,846	27,588	28,406	28,406	28,406	24,846	
001-200.4191-294.000	CD Training & Dues	1,160	1,920	3,500	2,169	3,500	3,500	3,500	3,500	3,500	
001-200.4191-330.000	CD Professional Services	6,000	5,121	6,000	2,401	3,600	3,600	3,600	3,600	6,000	
001-200.4191-344.000	CD Property Record Maintenance	1,100	910	1,100	381	1,100	1,100	1,100	1,100	1,100	
001-200.4191-530.000	CD Telephone	1,560	1,545	1,560	2,204	2,160	2,160	2,160	2,160	1,560	
001-200.4191-550.000	CD Printing	1,500	723	1,750	116	2,000	1,750	1,750	1,750	1,750	
001-200.4191-580.000	CD Mileage	1	0	1	-	1	1	1	1	1	
001-200.4191-600.000	CD Office Supplies	2,000	2,128	3,000	4,374	3,500	3,500	3,500	3,500	3,000	
001-200.4191-626.000	CD Fuel	0	0	0	1,668	3,000	2,000	2,000	2,000	0	
001-200.4191-630.000	CD Meals & Food	250	13	250	336	400	250	250	250	250	
001-200.4191-751.000	CD New Equipment	700	1,968	700	1,803	1,600	1,600	1,600	1,600	700	
001-200.4191-800.018	CD Southern NH Planning Comm	8,640	8,639	8,931	8,931	9,134	9,134	9,134	9,134	8,931	
Subtotal Planning & Engineering		359,195	259,330	389,689	361,907	392,144	397,610	396,491	396,491	366,537	
Planning Board											
001-201.4191-110.000	PB Public Officials	1,500	1,275	1,500	1,350	1,700	1,700	1,700	1,700	1,500	
001-201.4191-220.000	PB FICA Taxes	115	98	130	103	130	130	130	130	130	
001-201.4191-294.000	PB Training & Dues	2,000	335	1,000	506	1,000	1,000	1,000	1,000	1,000	
001-201.4191-540.000	PB Advertising	1,600	374	1,600	523	1,600	1,600	1,600	1,600	1,600	
001-201.4191-560.000	PB Postage	5,000	2,868	5,000	4,998	5,000	5,000	5,000	5,000	5,000	
Subtotal Planning Board		10,215	4,950	9,230	7,480	9,430	9,430	9,430	9,430	9,230	

# Budget Details FY 2016-17

6/30/2016

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 DEPARTMENT Request	2016-17 TA's Request	2016-17 COUNCIL'S Request	Approved By Voters	
									2016-17 BC's Request	2016-17 DEFAULT BUDGET
Public Works										
Community Development Division										
Building Inspection										
001-202.4240-111.000	CEO Full-Time Employees	56,200	57,911	57,867	57,767	57,868	59,868	59,868	59,868	57,867
001-202.4240-113.000	CEO Part-Time Employees	1	0	1	-	1,500	1,500	1,500	1,500	1
001-202.4240-210.000	CEO Health Insurance	23,589	22,744	23,633	19,209	22,159	21,404	21,404	21,404	22,596
001-202.4240-212.000	CEO Dental Insurance	763	726	763	726	748	748	748	748	763
001-202.4240-214.000	CEO Life & Disability Ins	556	564	566	692	576	596	799	799	798
001-202.4240-220.000	CEO FICA Taxes	4,299	4,252	4,428	4,192	4,542	4,695	4,695	4,695	4,428
001-202.4240-230.000	CEO NH Retirement	6,053	6,256	6,464	6,501	6,464	6,687	6,687	6,687	6,464
001-202.4240-290.000	CEO Uniforms	500	0	500	175	500	500	400	400	500
001-202.4240-294.000	CEO Training & Dues	1,500	1,881	3,000	1,125	3,000	2,000	2,000	2,000	3,000
001-202.4240-330.000	CEO Professional Services	1	586	1	-	2,500	1	1	1	1
001-202.4240-434.000	CEO Vehicle Maintenance	1,000	1,300	2,000	361	1,000	1,000	1,000	1,000	2,000
001-202.4240-530.000	CEO Telephone	1,800	1,902	1,800	2,134	1,800	1,800	1,800	1,800	1,800
001-202.4240-550.000	CEO Printing	1,200	1,007	1,400	1,823	1,400	1,250	1,250	1,250	1,400
001-202.4240-560.000	CEO Postage	1,500	808	1,250	264	1,000	1,000	1,000	1,000	1,250
001-202.4240-600.000	CEO Office Supplies	500	691	0	-	0	0	0	0	0
001-202.4240-626.000	CEO Fuel	1,000	753	1,500	1,187	1,500	1,500	1,500	1,500	1,500
001-202.4240-751.000	CEO New Equipment	500	0	500	-	500	500	500	500	500
Subtotal Building Inspections		100,962	101,381	105,673	96,156	107,057	105,049	105,152	105,152	104,868
Public Health										
001-202.4411-330.000	PH Professional Services	2,000	0	2,000	-	2,400	2,000	2,000	2,000	2,000
Subtotal Public Health		2,000	0	2,000	-	2,400	2,000	2,000	2,000	2,000
Zoning Board of Adjustments										
001-203.4191-110.000	ZBA Public Officials	1,000	400	1,300	400	1,300	1,300	1,300	1,300	1,300
001-203.4191-220.000	ZBA FICA Taxes	77	31	99	31	99	99	99	99	99
001-203.4191-294.000	ZBA Training & Dues	500	0	500	-	500	500	500	500	500
001-203.4191-540.000	ZBA Advertising	1,000	608	1,000	1,343	1,000	1,000	1,000	1,000	1,000
001-203.4191-560.000	ZBA Postage	500	523	500	1,305	600	600	600	600	500
Subtotal Zoning Board of Adjustments		3,077	1,562	3,399	3,079	3,499	3,499	3,499	3,499	3,399
Subtotal Community Development Division		475,449	367,223	509,991	468,622	514,530	517,588	516,572	516,572	486,034

# Budget Details FY 2016-17

6/30/2016

GL NUMBER		DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2015-16 AMENDED BUDGET	2015-16 ACTIVITY as of 6/30/16	2016-17 DEPARTMENT Request	2016-17 TA's Request	2016-17 COUNCIL'S Request	Approved By Voters 2016-17 BC's Request	2016-17 DEFAULT BUDGET
Public Works											
Highway Division											
DPW Administration											
001-450.4311-111.000		DPW ADMIN Full-Time Employees	124,220	130,359	108,789	117,933	104,230	107,326	107,326	107,326	124,789
001-450.4311-113.000		DPW ADMIN Part-Time Employees	0	675	1	632	1,872	1,872	1,872	1,872	1
001-450.4311-130.000		DPW ADMIN Overtime	2,500	6,850	4,000	3,853	2,500	2,500	2,500	2,500	4,000
001-450.4311-210.000		DPW ADMIN Health Insurance	25,989	24,582	26,713	32,244	31,803	30,719	30,719	30,719	25,540
001-450.4311-212.000		DPW ADMIN Dental Insurance	763	726	763	851	845	845	845	845	763
001-450.4311-214.000		DPW ADMIN Life & Disability Ins	1,222	1,065	1,212	1,191	1,044	1,073	1,447	1,447	1,709
001-450.4311-220.000		DPW ADMIN FICA Taxes	9,694	10,769	8,514	9,169	8,308	8,545	8,545	8,545	9,738
001-450.4311-230.000		DPW ADMIN NH Retirement	13,647	12,411	12,431	13,611	11,922	12,268	12,268	12,268	14,218
001-450.4311-290.000		DPW ADMIN Uniforms	14,360	13,336	15,300	11,362	16,980	15,300	16,980	16,980	15,300
001-450.4311-294.000		DPW ADMIN Training & Dues	2,000	640	2,500	1,135	2,180	2,500	2,500	2,500	2,500
001-450.4311-342.000		DPW ADMIN Software & Programs	2,300	3,049	2,300	2,299	3,900	3,900	3,900	3,900	2,300
001-450.4311-344.000		DPW ADMIN Property Record Maintenan	0	628	1	-	1	1	1	1	1
001-450.4311-344.000		DPW ADMIN Rental & Leases	3,600	3,813	3,600	2,325	3,600	3,600	3,600	3,600	3,600
001-450.4311-440.000		DPW ADMIN Telephone	4,260	3,921	4,500	4,087	4,300	4,300	4,300	4,300	4,500
001-450.4311-530.000		DPW ADMIN Internet Services	1,200	1,404	1,250	1,539	1,500	1,500	1,500	1,500	1,250
001-450.4311-532.000		DPW ADMIN Advertising	0	0	250	10	500	500	500	500	250
001-450.4311-540.000		DPW ADMIN Postage	75	150	85	231	200	200	200	200	85
001-450.4311-560.000		DPW ADMIN Mileage	1	11	1	-	1	1	1	1	1
001-450.4311-580.000		DPW ADMIN Office Supplies	1,500	3,316	5,000	2,952	4,920	4,500	4,500	4,500	5,000
001-450.4311-600.000		DPW ADMIN Technical Supplies	1	127	1	-	1	1	1	1	1
001-450.4311-600.008		DPW ADMIN Safety Supplies	3,000	2,519	2,000	1,666	1,500	1,500	1,500	1,500	2,000
001-450.4311-604.000		DPW ADMIN Meals & Food	500	1,244	500	2,100	1,350	1,350	1,350	1,350	500
001-450.4311-630.000		Subtotal DPW Administration	210,832	221,595	199,711	209,190	203,457	204,301	206,355	206,355	218,046
Road Maintenance											
001-450.4312-111.000		RD MNT Full-Time Employees	307,555	174,406	310,108	229,988	313,249	315,923	315,923	315,923	313,249
001-450.4312-130.000		RD MNT Overtime	80,000	66,207	65,907	57,142	100,000	80,000	80,000	80,000	65,907
001-450.4312-210.000		RD MNT Health Insurance	170,367	125,768	200,937	106,462	175,649	174,392	174,392	174,392	192,116
001-450.4312-212.000		RD MNT Dental Insurance	4,420	4,008	6,115	2,975	5,628	5,628	5,628	5,628	6,115
001-450.4312-214.000		RD MNT Life & Disability Ins	3,068	2,079	3,029	2,216	3,118	3,148	4,325	4,325	4,271
001-450.4312-220.000		RD MNT FICA Taxes	29,686	17,661	28,766	20,648	31,614	30,338	30,338	30,338	29,006
001-450.4312-230.000		RD MNT NH Retirement	41,794	24,996	42,000	32,309	46,160	44,252	44,252	44,252	42,351
001-450.4312-330.000		RD MNT Professional Services	126,500	127,997	35,000	39,777	35,000	35,000	35,000	35,000	35,000
001-450.4312-330.010		RD MNT NPDES Stormwater Permit	2,500	0	1	-	2,500	2,500	2,500	2,500	1
001-450.4312-430.000		RD MNT Equipment Maintenance	0	638	1	778	1	1	1	1	1
001-450.4312-434.000		RD MNT Vehide Maintenance	50,000	135,625	100,000	75,925	120,000	120,000	120,000	120,000	100,000
001-450.4312-440.000		RD MNT Rental & Leases	15,000	6,675	3,000	697	3,000	3,000	3,000	3,000	3,000
001-450.4312-616.000		RD MNT Road Salt & Sand	140,464	126,418	140,000	132,550	169,000	140,000	150,000	150,000	140,000
001-450.4312-618.000		RD MNT Signage	8,000	5,439	8,000	8,811	8,000	8,000	8,000	8,000	8,000
001-450.4312-626.000		RD MNT Fuel	64,824	51,957	63,000	22,226	55,900	55,900	55,900	55,900	63,000
001-450.4312-720.000		* RD MNT Resurfacing	300,000	366	300,000	461,161	300,000	300,000	300,000	300,000	300,000
001-450.4312-722.000		* RD MNT Construction Materials	70,000	53,355	80,000	88,283	80,000	80,000	80,000	80,000	80,000
001-450.4312-751.000		RD MNT New Equipment	1,000	4,190	1	280	1,000	1,000	1,000	1,000	1
001-450.4312-752.000		RD MNT Vehicle & Related Purch	34,000	41,810	1	-	1	1	1	1	1
001-450.4312-754.000		RD MNT Plow Edges & Chains	12,000	27,635	18,000	14,332	20,000	20,000	20,000	20,000	18,000
Subtotal Road Maintenance			1,461,178	997,230	1,403,866	1,296,559	1,469,820	1,419,083	1,430,260	1,430,260	1,400,019



# Budget Details FY 2016-17

6/30/2016

GL NUMBER		2014-15		2015-16		2015-16		2016-17		2016-17		2016-17		2016-17		2016-17	
		ACTIVITY		AMENDED		ACTIVITY		DEPARTMENT		TA's		COUNCIL'S		BC's		By Voters	
DESCRIPTION		THRU 06/30/15		BUDGET		as of 6/30/16		Request		Request		Request		Request		Request	
Public Works		0	0	1	1	125,708	1	1	1	1	1	1	1	1	1	1	1
Bridges		0	0	1	1	125,708	1	1	1	1	1	1	1	1	1	1	1
001-450.4313-330.000		DPW Bridge Professional Services	60,658	62,000	61,914	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,000	62,000
Street Lighting		62,000	60,658	62,000	61,914	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,300	62,000	62,000
001-450.4316-622.000		DPW Street Lights	85,250	86,168	54,725	89,379	92,027	92,027	92,027	92,027	92,027	92,027	92,027	92,027	92,027	86,168	86,168
Fleet		83,450	85,250	86,168	54,725	89,379	92,027	92,027	92,027	92,027	92,027	92,027	92,027	92,027	92,027	86,168	86,168
001-450.4319-111.000		FLEET Full-Time Employees	19,914	15,301	16,123	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	15,301	15,301
001-450.4319-130.000		FLEET Overtime	25,989	26,028	22,926	27,159	26,404	26,404	26,404	26,404	26,404	26,404	26,404	26,404	26,404	24,885	24,885
001-450.4319-210.000		FLEET Health Insurance	1,150	1,095	885	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,128	1,150	1,150
001-450.4319-212.000		FLEET Dental Insurance	844	840	767	883	914	1,226	1,226	1,226	1,226	1,226	1,226	1,226	1,226	1,190	1,190
001-450.4319-214.000		FLEET Life & Disability Ins	7,149	8,056	7,762	8,367	8,570	8,570	8,570	8,570	8,570	8,570	8,570	8,570	8,570	7,762	7,762
001-450.4319-220.000		FLEET FICA Taxes	10,065	11,265	11,333	12,218	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	11,333	11,333
001-450.4319-230.000		FLEET NH Retirement	0	0	1,500	2,175	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	1,500	1,500
001-450.4319-342.000		FLEET Software & Programs	2,200	1,106	500	2,058	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	500	500
001-450.4319-430.000		FLEET Equipment Maintenance	13,000	23,655	20,000	20,114	12,080	12,080	12,080	12,080	12,080	12,080	12,080	12,080	12,080	20,000	20,000
001-450.4319-606.000		FLEET Shop Supplies & Hand Tools	10,000	3,500	1	-	12,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	1	1
001-450.4319-751.000		FLEET New Equipment	163,847	179,830	170,587	133,103	189,414	189,336	189,648	189,648	189,648	189,648	189,648	189,648	189,648	169,790	169,790
Building Maintenance		40,416	40,994	41,626	41,973	41,621	42,870	42,870	42,870	42,870	42,870	42,870	42,870	42,870	42,870	41,626	41,626
001-451.4194-111.000		TB Full-Time Employees	29,405	36,652	30,965	32,674	33,655	33,303	33,303	33,303	33,303	33,303	33,303	33,303	33,303	36,652	36,652
001-451.4194-113.000		TB Part-Time Employees	5,000	8,529	5,000	1,799	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-451.4194-130.000		TB Overtime	23,589	22,745	23,628	22,061	22,159	21,404	21,404	21,404	21,404	21,404	21,404	21,404	21,404	22,591	22,591
001-451.4194-210.000		TB Health Insurance	763	726	763	726	748	748	748	748	748	748	748	748	748	763	763
001-451.4194-212.000		TB Dental Insurance	397	405	408	498	417	427	579	579	579	579	579	579	579	575	575
001-451.4194-214.000		TB Life & Disability Ins	5,348	5,857	6,371	5,442	6,066	6,237	6,237	6,237	6,237	6,237	6,237	6,237	6,237	6,371	6,371
001-451.4194-220.000		TB FICA Taxes	4,891	5,340	5,026	4,896	5,188	5,327	5,327	5,327	5,327	5,327	5,327	5,327	5,327	5,026	5,026
001-451.4194-230.000		TB NH Retirement	3,000	5,972	5,750	6,159	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	5,750	5,750
001-451.4194-410.000		TB Other Utilities	7,000	4,815	4,750	7,423	7,380	7,380	7,380	7,380	7,380	7,380	7,380	7,380	7,380	4,750	4,750
001-451.4194-411.000		TB Sewer	6,200	6,381	8,000	6,378	8,125	8,125	8,125	8,125	8,125	8,125	8,125	8,125	8,125	8,000	8,000
001-451.4194-412.000		TB Water	68,200	77,479	66,000	58,408	75,500	75,500	75,500	75,500	75,500	75,500	75,500	75,500	75,500	56,000	56,000
001-451.4194-413.000		TB Heating	13,777	13,983	11,000	13,259	16,050	16,050	16,050	16,050	16,050	16,050	16,050	16,050	16,050	11,000	11,000
001-451.4194-420.000		TB Custodial Supplies	1	0	1	29	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1	1
001-451.4194-434.000		TB Vehicle Maintenance	70,000	110,315	125,000	119,698	127,286	127,286	127,286	127,286	127,286	127,286	127,286	127,286	127,286	125,000	125,000
001-451.4194-436.000		* TB Building Maintenance	9,759	9,068	10,000	11,201	9,280	9,280	9,280	9,280	9,280	9,280	9,280	9,280	9,280	10,000	10,000
001-451.4194-440.000		TB Rental & Leases	600	601	600	626	600	600	600	600	600	600	600	600	600	600	600
001-451.4194-530.000		TB Telephone	108,000	84,600	98,000	83,445	93,700	93,700	93,700	93,700	93,700	93,700	93,700	93,700	93,700	98,000	98,000
001-451.4194-622.000		TB Electric	3,000	599	1,000	796	5,540	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-451.4194-626.000		TB Fuel	1	625	7,000	392	1	1	1	1	1	1	1	1	1	7,000	7,000
001-451.4194-751.000		TB New Equipment	1	0	1	-	1	1	1	1	1	1	1	1	1	1	1
001-452.4194-111.000		TB CH Full-Time Employees	7,558	5,303	5,892	4,668	5,835	6,010	6,010	6,010	6,010	6,010	6,010	6,010	6,010	5,892	5,892
001-452.4194-113.000		TB CH Part-Time Employees	578	406	451	357	446	460	460	460	460	460	460	460	460	451	451
001-452.4194-220.000		TB CH FICA Taxes	1	0	1	-	1	1	1	1	1	1	1	1	1	1	1
001-452.4194-230.000		TB CH NH Retirement	1,165	240	250	240	1,165	1,165	1,165	1,165	1,165	1,165	1,165	1,165	1,165	250	250
001-452.4194-410.000		TB CH Other Utilities	6,500	8,522	6,500	7,129	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	6,500	6,500
001-452.4194-413.000		TB CH Heating	1,500	1,770	1,300	1,438	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,300	1,300
001-452.4194-420.000		TB CH Custodial Supplies	10,000	9,005	7,000	4,255	12,080	12,080	12,080	12,080	12,080	12,080	12,080	12,080	12,080	7,000	7,000
001-452.4194-436.000		TB CH Building Maintenance	11,800	8,870	10,500	9,607	11,800	11,800	11,800	11,800	11,800	11,800	11,800	11,800	11,800	10,500	10,500
001-452.4194-622.000		TB CH Electric	433,525	462,555	488,470	443,870	502,763	500,207	490,007	490,007	490,007	490,007	490,007	490,007	490,007	477,600	477,600
Subtotal Building Maintenance		2,331,382	1,921,868	2,324,635	2,270,345	2,427,755	2,375,228	2,378,571	2,378,571	2,378,571	2,378,571	2,378,571	2,378,571	2,378,571	2,378,571	2,327,456	2,327,456
Total Highway Division																	

# **Budget Details FY 2016-17**

6/30/2016

GL NUMBER	DESCRIPTION	2014-15		2014-15		2015-16		2015-16		2016-17		2016-17		2016-17		2016-17	
		AMENDED BUDGET	ACTIVITY THRU 06/30/15	AMENDED BUDGET	ACTIVITY as of 6/30/16	DEPARTMENT Request	TA's Request	COUNCIL'S Request	BC's Request	By Voters	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17
Public Works																	
Parks, Recreation, Cemeteries																	
001-450.4520-111.000	P&R Full-Time Employees	256,242	253,522	284,449	187,978	271,422	274,622	274,622	274,622	274,622	274,622	274,622	274,622	274,622	271,422	271,422	271,422
001-450.4520-113.000	P&R Part-Time Employees	14,052	12,851	9,000	1,824	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	13,000	13,000	13,000
001-450.4520-130.000	P&R Overtime	11,000	8,395	11,600	9,353	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	11,600	11,600	11,600
001-450.4520-210.000	P&R Health Insurance	116,852	110,848	115,070	75,465	133,544	131,992	131,992	131,992	131,992	131,992	131,992	131,992	131,992	110,210	110,210	110,210
001-450.4520-212.000	P&R Dental Insurance	4,024	3,911	4,024	2,366	4,343	4,343	4,343	4,343	4,343	4,343	4,343	4,343	4,343	4,024	4,024	4,024
001-450.4520-214.000	P&R Life & Disability Ins	2,561	2,512	2,631	2,260	2,731	2,869	3,788	3,788	3,788	3,788	3,788	3,788	3,788	3,710	3,710	3,710
001-450.4520-220.000	P&R FICA Taxes	21,580	20,629	23,641	14,581	22,043	22,288	22,288	22,288	22,288	22,288	22,288	22,288	22,288	22,645	22,645	22,645
001-450.4520-230.000	P&R NH Retirement	28,868	28,590	33,070	22,095	31,435	31,792	31,792	31,792	31,792	31,792	31,792	31,792	31,792	31,615	31,615	31,615
001-450.4520-421.000	P&R Water	12,500	20,723	12,500	25,612	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	12,500	12,500	12,500
001-450.4520-430.000	P&R Equipment Maintenance	1,000	9,550	5,000	10,590	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-450.4520-434.000	P&R Vehicle Maintenance	5,000	6,801	5,000	5,429	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-450.4520-438.000	P&R Ground Maintenance	37,000	14,609	32,000	30,012	29,950	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	32,000	32,000	32,000
001-450.4520-440.000	P&R Rental & Leases	1,000	927	1,000	1,163	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,000	1,000	1,000
001-450.4520-530.000	P&R Telephone	1,620	1,008	1,100	1,002	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,620	1,100	1,100	1,100
001-450.4520-532.000	P&R Internet Services	500	516	500	516	600	600	600	600	600	600	600	600	600	500	500	500
001-450.4520-600.000	P&R Office Supplies	0	0	0	218	0	0	0	0	0	0	0	0	0	0	0	0
001-450.4520-600.010	P&R Recreation Supplies	1	95	1	-	1	1	1	1	1	1	1	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	600	471	500	499	600	600	600	600	600	600	600	600	600	500	500	500
001-450.4520-622.000	P&R Electric	13,000	14,889	13,000	9,894	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	13,000	13,000	13,000
001-450.4520-626.000	P&R Fuel	14,704	13,755	14,500	6,438	9,022	9,022	9,022	9,022	9,022	9,022	9,022	9,022	9,022	14,500	14,500	14,500
001-450.4520-751.000	P&R New Equipment	1	6,335	1	1,567	22,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1	1	1
001-450.4520-800.006	P&R Old Home Day	10,000	9,563	10,000	10,014	9,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal Parks & Recreation		552,105	540,500	578,587	418,876	605,131	578,569	579,488	579,488	579,488	579,488	579,488	579,488	579,488	563,328	563,328	563,328
Cemeteries																	
001-450.4195-438.000	DPW CEM Grounds Maintenance	0	0	3,700	1,520	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,700	3,700	3,700
Subtotal Cemeteries		0	0	3,700	1,520	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,700	3,700	3,700
Total Parks, Recreation & Cemeteries Division		552,105	540,500	582,287	420,396	607,131	579,569	580,488	580,488	580,488	580,488	580,488	580,488	580,488	567,028	567,028	567,028

# Budget Details FY 2016-17

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6/30/2016

Approved By Voters												2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-1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# Budget Details FY 2016-17

6/30/2016

Approved By Voters											2016-17 BC's Request	2016-17 Request	2016-17 COUNCILS Request	2016-17 TA's Request	2016-17 DEPARTMENT Request	2015-16 ACTIVITY as of 6/30/16	2015-16 AMENDED BUDGET	2014-15 ACTIVITY THRU 06/30/15	2014-15 AMENDED BUDGET	DESCRIPTION			
Town Clerk & Elections																							
001-600.4140-110.000											5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	TC Public Officials	5,000	
001-600.4140-111.000											3,338	3,338	3,338	3,338	3,241	3,334	3,241	3,213	3,147	3,147	TC Full-Time Employees	3,147	
001-600.4140-113.000											1	1	1	1	1	-	1	0	1	1	1	TC Part-Time Employees	1
001-600.4140-130.000											1,169	1,169	1,169	1,169	1,169	1,547	910	983	872	872	TC Overtime	872	
001-600.4140-210.000											500	500	500	500	500	243	240	241	240	240	TC Health Insurance	240	
001-600.4140-214.000											40	40	40	40	40	39	40	32	40	40	TC Life & Disability Ins	40	
001-600.4140-220.000											727	727	727	727	720	774	700	722	690	690	TC FICA Taxes	690	
001-600.4140-230.000											504	504	504	504	492	545	464	722	433	433	TC NH Retirement	433	
001-600.4140-294.000											847	847	847	847	847	684	801	568	676	676	TC Training & Dues	676	
001-600.4140-530.000											210	210	210	210	210	-	210	296	690	690	TC Telephone	690	
001-600.4140-540.000											700	700	700	700	700	367	500	0	0	0	TC Advertising	0	
001-600.4140-560.000											1,750	1,750	1,750	1,750	1,777	1,003	1,750	835	1,750	1,750	TC Postage	1,750	
001-600.4140-600.000											1,350	1,350	1,350	1,350	1,342	1,394	1,217	704	1,250	1,250	TC Office Supplies	1,250	
001-600.4140-751.000											1	1	1	1	11,943	314	245	0	63	63	TC New Equipment	63	
Election											16,137	16,137	16,137	16,137	27,982	15,244	15,319	13,316	14,852	14,852	Subtotal Town Clerk	14,852	
001-601.4140-110.000											2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	ELEC Public Officials	2,600	
001-601.4140-220.000											199	199	199	199	199	199	199	199	199	199	ELEC FICA Taxes	199	
001-601.4140-311.000											7,756	7,756	7,756	7,756	7,756	3,824	6,656	8,669	13,926	13,926	ELEC Town Deliberative & Election	13,926	
001-601.4140-311.002											13,035	13,035	13,035	13,035	13,035	5,194	4,700	0	0	0	ELEC State/Federal	0	
001-601.4140-312.000											1	1	1	1	1	-	1	0	1	1	ELEC Special Town Meeting	1	
001-601.4140-430.000											545	545	545	545	545	74	545	0	0	0	ELEC Equipment Maintenance	0	
001-601.4140-560.000											1,250	1,250	1,250	1,250	1,250	18	550	21	213	213	ELEC Postage	213	
001-601.4140-751.000											1,250	1,250	1,250	1,250	1,250	1,201	1,350	2,656	2,482	2,482	ELEC New Equipment	2,482	
Subtotal Elections											26,636	26,636	26,636	26,636	26,636	13,109	16,601	14,145	19,421	19,421			
Total Town Clerk & Elections											42,773	42,773	42,773	42,773	54,618	28,354	31,920	27,461	34,273	34,273			

# Budget Details FY 2016-17

6/30/2016

Approved By Voters										2016-17 BC's Request	2016-17 COUNCIL'S Request	2016-17 TA's Request	2016-17 DEPARTMENT Request	2016-17 ACTIVITY as of 6/30/16	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 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Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request	2016-17 Request
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New Hampshire  
Department of  
Revenue Administration

2016  
MS-737

## Budget of the Town of Hooksett

Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**

This form was posted with the warrant on: 3-18-2016

For assistance please contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
MARC Minville	
Steven Perrotta	
Brian Tilton	
Steve Peterson	
David Pearl	
Amy Bailard	
Richard Boisvert	

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

## Appropriations

Account Code	Description	Warrant Article #	Appropriations FY		Selectmen's Appropriations	Selectmen's Appropriations	Budget Committee's Appropriations	Budget Committee's Appropriations
			2014-15 Approved by DRA	Actual Expenditures FY2014-15	Enacting FY (Recommended)	Enacting FY (Not Recommended)	Enacting FY (Recommended)	Enacting FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$338,017	\$349,814	\$375,011	\$0	\$375,011	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$34,273	\$27,461	\$42,773	\$0	\$42,773	\$0
4150-4151	Financial Administration	03	\$612,702	\$592,452	\$636,584	\$0	\$636,584	\$0
4152	Revaluation of Property	03	\$181,497	\$157,848	\$176,694	\$0	\$176,694	\$0
4153	Legal Expense	03	\$92,000	\$94,969	\$95,000	\$0	\$95,000	\$0
4155-4159	Personnel Administration	03	\$203,273	\$160,083	\$189,910	\$0	\$189,910	\$0
4191-4193	Planning and Zoning	03	\$365,938	\$265,842	\$409,420	\$0	\$409,420	\$0
4194	General Government Buildings	03	\$433,525	\$462,553	\$490,007	\$0	\$490,007	\$0
4195	Cemeteries	03	\$850	\$610	\$2,147	\$0	\$2,147	\$0
4196	Insurance	03	\$330,160	\$233,630	\$241,000	\$0	\$241,000	\$0
4197	Advertising and Regional Association	03	\$11,800	\$6,119	\$13,000	\$0	\$13,000	\$0
4199	Other General Government	03	\$5,000	\$0	\$1	\$0	\$1	\$0
Public Safety								
4210-4214	Police	03	\$3,818,673	\$3,358,093	\$4,198,079	\$0	\$4,198,079	\$0
4215-4219	Ambulance		\$1	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$3,995,967	\$3,891,816	\$3,782,143	\$0	\$3,727,200	\$54,943
4240-4249	Building Inspection	03	\$100,962	\$101,381	\$105,152	\$0	\$105,152	\$0
4290-4298	Emergency Management	03	\$5,500	\$3,112	\$4,251	\$0	\$4,251	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	03	\$210,832	\$221,596	\$206,355	\$0	\$206,355	\$0
4312	Highways and Streets	03	\$1,411,111	\$1,035,489	\$1,466,716	\$0	\$1,466,716	\$0
4313	Bridges	03	\$0	\$0	\$1	\$0	\$1	\$0
4316	Street Lighting	03	\$62,000	\$60,658	\$62,300	\$0	\$62,300	\$0
4319	Other	03	\$163,847	\$179,829	\$189,648	\$0	\$189,648	\$0



Account Code	Description	Warrant Article #	Appropriations FY 2014-15 Approved by DRA	Actual Expenditures FY2014-15	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Sanitation</b>								
4321	Administration	03	\$187,037	\$171,355	\$143,210	\$0	\$143,210	\$0
4323	Solid Waste Collection	03	\$253,656	\$206,713	\$272,304	\$0	\$272,304	\$0
4324	Solid Waste Disposal	03	\$641,383	\$576,514	\$651,632	\$0	\$651,632	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	03	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$215,761	\$137,881	\$172,420	\$0	\$172,420	\$0
4444	Intergovernmental Welfare Payments	03	\$19,620	\$19,619	\$21,403	\$0	\$21,403	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$552,106	\$540,500	\$579,489	\$0	\$579,489	\$0
4550-4559	Library	03	\$600,682	\$600,682	\$712,733	\$0	\$712,733	\$0
4583	Patriotic Purposes	03	\$2,945	\$1,445	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	03	\$10,750	\$12,806	\$12,250	\$0	\$12,250	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$7,801	\$1,252	\$1,277	\$0	\$1,277	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$500	\$485	\$500	\$0	\$500	\$0

Account Code	Description	Warrant Article #	Appropriations FY 2014-15 Approved by DRA	Actual Expenditures FY2014-15	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	03	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land	03	\$1	\$0	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	03	\$1,994,923	\$2,024,083	\$2,002,935	\$0	\$2,002,935	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$16,867,094</b>	<b>\$15,496,690</b>	<b>\$17,261,292</b>	<b>\$0</b>	<b>\$17,206,349</b>	<b>\$54,943</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2014-15 as Approved by DRA	Actual Expenditures FY 2014-15	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4323	14 Yard Automated Collection Truck	04	\$180,000	\$180,000				
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	05	\$100,000	\$100,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Town Building Maintenance							
4915	To Capital Reserve Fund	06	\$100,000	\$100,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Public Works Vehicles							
4915	To Capital Reserve Fund	10	\$50,000	\$50,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Fire Apparatus							
4915	To Capital Reserve Fund	11	\$50,000	\$50,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Drainage Upgrades							
4915	To Capital Reserve Fund	14	\$20,000	\$20,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Air Packs and Bottles							
4915	To Capital Reserve Fund	15	\$20,000	\$20,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Automated Collection Equipment							
4915	To Capital Reserve Fund	16	\$15,000	\$15,000	\$0	\$0	\$0	\$0
	<b>Purpose:</b> Parks & Recreation Facilities Development							
4210-4214	Police	06		\$0	\$194,293	\$0	\$194,293	\$0
	<b>Purpose:</b> (2) Patrol Officers							
4312	Highways and Streets	04	\$0	\$0	\$300,000	\$0	\$300,000	\$0
	<b>Purpose:</b> Reconstruction of Town Roads							
4324	Solid Waste Disposal	09	\$0	\$0	\$60,000	\$0	\$60,000	\$0
	<b>Purpose:</b> Live bottom Trailer							
4912	To Special Revenue Fund	12	\$0	\$0	\$25,000	\$0	\$0	\$25,000
	<b>Purpose:</b> Timber proceeds to Conservation							
4915	To Capital Reserve Fund	05	\$0	\$0	\$200,000	\$0	\$200,000	\$0
	<b>Purpose:</b> CR Funding - PW's Vehicles							
4915	To Capital Reserve Fund	07	\$0	\$0	\$170,000	\$0	\$170,000	\$0
	<b>Purpose:</b> CR Funding - DPW							
4915	To Capital Reserve Fund	08	\$0	\$0	\$70,000	\$0	\$70,000	\$0
	<b>Purpose:</b> CR Funding - Fire							

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations FY 2014-15 as Approved by DRA	Actual Expenditures FY 2014-15	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund	10	\$0	\$0	\$40,000	\$0	\$40,000	\$0
	Purpose: CR Funding - Planning							
4915	To Capital Reserve Fund	11	\$0	\$0	\$25,000	\$0	\$0	\$25,000
	Purpose: CR Funding - Sidewalks							
4915	To Capital Reserve Fund	13	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: CR Funding - Conservation							
Special Articles Recommended			\$535,000	\$535,000	\$1,094,293	\$0	\$1,044,293	\$50,000

### Individual Warrant Articles

No data exists for this item

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues FY 2014-15	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$18,255	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$0	\$7,500	\$7,500
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$387,924	\$320,000	\$320,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$0	\$1	\$1
3220	Motor Vehicle Permit Fees	03	\$3,240,887	\$3,192,000	\$3,192,000
3230	Building Permits	03	\$56,689	\$80,000	\$80,000
3290	Other Licenses, Permits, and Fees	03	\$15,283	\$21,200	\$21,200
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$683,437	\$697,242	\$697,242
3353	Highway Block Grant	03	\$256,533	\$293,736	\$293,736
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$521	\$521	\$521
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$9,148	\$1,146	\$1,146
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$61,680	\$150,878	\$150,878
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03, 12	\$13,878	\$26,500	\$1,500
3502	Interest on Investments	03	\$33,839	\$35,500	\$35,500
3503-3509	Other	03	\$468,575	\$272,078	\$272,078
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	09	\$180,000	\$60,000	\$60,000
3913	From Capital Projects Funds		\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues FY 2014-15	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	03	\$1,994,923	\$2,002,935	\$2,002,935
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	03	\$5,076	\$5,000	\$5,000
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$767,363	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$8,194,011</b>	<b>\$7,176,237</b>	<b>\$7,151,237</b>

Budget Summary			
Item	FY 2014-15 Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$16,867,094	\$17,261,292	\$17,206,349
Special Warrant Articles Recommended	\$535,000	\$1,094,293	\$1,044,293
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$17,402,094	\$18,355,585	\$18,250,642
Less: Amount of Estimated Revenues & Credits	\$8,194,011	\$7,176,237	\$7,151,237
Estimated Amount of Taxes to be Raised	\$9,208,083	\$11,179,348	\$11,099,405

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>			<b>\$18,250,642</b>
<b>Less Exclusions:</b>			
2. Principal: Long-Term Bonds & Notes	<b>4711</b>	<b>\$0</b>	\$0
3. Interest: Long-Term Bonds & Notes	<b>4721</b>	<b>\$0</b>	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>			<b>\$18,250,642</b>
<b>8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)</b>			<b>\$1,825,064</b>
<b>Collective Bargaining Cost Items:</b>			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>			<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting:</b>			<b>\$20,075,706</b>
<i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			





## Default Budget: Hooksett

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: <<DATE>> 3-18-2016

For Assistance Please Contact:  
NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
James Sullivan	Council Chair	James A Sullivan
Timothy Tsantoulis		Timothy R Tsantoulis
Donald Winterton	At-Large	
Adam Jennings		
David Ross		
James Levesque		
Nancy Comai	Council Vice Chair	Nancy Comai
Marc Miville	Councilor MAREMville	Marc Miville
Robert Duhaime	District 2	Robert Duhaime

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O.BOX 487, CONCORD, NH 03302-0487

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
<b>General Government</b>					
4130-4139	Executive	\$349,341	3,447		\$352,788
4140-4149	Election, Registration, and Vital Statistics	\$31,920	8,335		\$40,255
4150-4151	Financial Administration	\$643,515	(2,701)		\$640,814
4152	Revaluation of Property	\$183,952	(802)		\$183,150
4153	Legal Expense	\$87,000			\$87,000
4155-4159	Personnel Administration	\$177,439	10,471		\$187,910
4191-4193	Planning and Zoning	\$381,128	(1,962)		\$379,166
4194	General Government Buildings	\$488,470	(10,870)		\$477,600
4195	Cemeteries	\$4,351			\$4,351
4196	Insurance	\$255,000			\$255,000
4197	Advertising and Regional Association	\$12,500			\$12,500
4199	Other General Government	\$1			\$1
<b>Public Safety</b>					
4210-4214	Police	\$4,206,996	695		\$4,207,691
4215-4219	Ambulance	\$0			\$0
4220-4229	Fire	\$3,780,841	(67,904)		\$3,712,937
4240-4249	Building Inspection	\$105,673	(805)		\$104,868
4290-4298	Emergency Management	\$5,500			\$5,500
4299	Other (Including Communications)	\$0			\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0			\$0
<b>Highways and Streets</b>					
4311	Administration	\$218,722	(676)		\$218,046
4312	Highways and Streets	\$1,441,367	(4,892)		\$1,436,475
4313	Bridges	\$1			\$1
4316	Street Lighting	\$62,000			\$62,000
4319	Other	\$170,587	(797)		\$169,790
<b>Sanitation</b>					
4321	Administration	\$193,127	(668)		\$192,459
4323	Solid Waste Collection	\$242,520	2,934		\$245,454
4324	Solid Waste Disposal	\$666,400	3,070		\$669,470
4325	Solid Waste Cleanup	\$0			\$0
4326-4329	Sewage Collection, Disposal and Other	\$0			\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0			\$0
4332	Water Services	\$0			\$0
4335-4339	Water Treatment, Conservation and Other	\$0			\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0			\$0
4353	Purchase Costs	\$0			\$0
4354	Electric Equipment Maintenance	\$0			\$0
4359	Other Electric Costs	\$0			\$0
<b>Health</b>					
4411	Administration	\$2,000			\$2,000
4414	Pest Control	\$0			\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0			\$0
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$196,877			\$196,877
4444	Intergovernmental Welfare Payments	\$19,620			\$19,620

4445-4449	Vendor Payments and Other	\$0			\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$569,608	(1,280)		\$568,328
4550-4559	Library	\$697,927	(1,428)		\$696,499
4583	Patriotic Purposes	\$2,945			\$2,945
4589	Other Culture and Recreation	\$10,750			\$10,750
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1,250			\$1,250
4619	Other Conservation	\$0			\$0
4631-4632	Redevelopment and Housing	\$0			\$0
4651-4659	Economic Development	\$500			\$500
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$0			\$0
4721	Long Term Bonds and Notes - Interest	\$0			\$0
4723	Tax Anticipation Notes - Interest	\$1			\$1
4790-4799	Other Debt Service	\$0			\$0
<b>Capital Outlay</b>					
4901	Land	\$1			\$1
4902	Machinery, Vehicles, and Equipment	\$0			\$0
4903	Buildings	\$0			\$0
4909	Improvements Other than Buildings	\$0			\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0			\$0
4913	To Capital Projects Fund	\$0			\$0
4914A	To Proprietary Fund - Airport	\$0			\$0
4914E	To Proprietary Fund - Electric	\$0			\$0
4914S	To Proprietary Fund - Sewer	\$2,024,095	(13,612)		\$2,010,483
4914W	To Proprietary Fund - Water	\$0			\$0
4915	To Capital Reserve Fund	\$0			\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0			\$0
4917	To Health Maintenance Trust Funds	\$0			\$0
4918	To Non-Expendable Trust Funds	\$0			\$0
4919	To Agency Funds	\$0			\$0
<b>Total Appropriations</b>		<b>\$17,233,925</b>	<b>(79,445)</b>	<b>-</b>	<b>\$17,154,480</b>

Explanation for Increases and Decreases	
Account	Explanation
4130-4139	Town Administrator's contract increased \$5,698
4210-4214	Police Union contract increased \$17,723
4210-4214	Police Software contract increased \$2,000
Multiple	DPW union contract increased \$14,888
4140-4149	Federal Election increased \$8,335
4155-4159	Workers' Compensation Insurance contract increased \$10,471
Multiple	Life and Disability Insurance contract increased \$24,859
4550-4559	Library contracts for GMILCS & Copier increased \$1,331
4130-4139	Copier contract decreased \$1,510
Multiple	Health Insurance contract decreased \$93,869
4220-4229	Fire Chief's contract decreased benefits \$52,346
4312	Excavator lease decreased \$1,045
4914	Wastewater contacts decreased \$5,980
4194	Heating contract decreased \$10,000

# Budget Status Report FY 2015-16

Department	Approved Budget	Budget Transfers	Budget Increases	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration								
Executive	\$ 349,341	\$ 4,000	\$ -	\$ 353,341	\$ -	\$ 365,456	\$ (12,115)	103%
Computers	127,582	40,000	-	167,582	(15,371)	143,611	8,600	94%
Legal	87,000	3,000	-	90,000	-	89,673	327	100%
Benefits	177,439	-	48	177,487	-	173,242	4,245	98%
Insurance	255,000	-	-	255,000	-	248,725	6,275	98%
Planning	12,500	-	-	12,500	-	12,601	(101)	101%
Other General Gov't	5,000	-	-	5,000	-	10,000	(5,000)	200%
Patriotic	2,945	-	-	2,945	-	2,945	-	100%
Other Culture	10,751	-	-	10,751	-	12,232	(1,481)	114%
Economic Development	500	-	-	500	-	281	219	56%
Land Purchases	1	-	-	1	-	-	1	0%
<b>Administration Total</b>	<b>1,028,059</b>	<b>47,000</b>	<b>48</b>	<b>1,075,107</b>	<b>(15,371)</b>	<b>1,058,766</b>	<b>969</b>	<b>100%</b>
<b>Assessing</b>	<b>183,952</b>	<b>(25,000)</b>	<b>-</b>	<b>158,952</b>	<b>-</b>	<b>148,760</b>	<b>10,192</b>	<b>94%</b>
<b>Bonded Debt Principal &amp; Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Budget Committee</b>	<b>8,472</b>	<b>-</b>	<b>-</b>	<b>8,472</b>	<b>-</b>	<b>7,854</b>	<b>618</b>	<b>93%</b>
<b>Capital Leases</b>	<b>89,102</b>	<b>-</b>	<b>-</b>	<b>89,102</b>	<b>-</b>	<b>88,056</b>	<b>1,046</b>	<b>99%</b>
<b>Cemetery Commission</b>	<b>651</b>	<b>200</b>	<b>-</b>	<b>851</b>	<b>-</b>	<b>838</b>	<b>13</b>	<b>98%</b>
<b>Conservation Commission</b>	<b>1,250</b>	<b>-</b>	<b>-</b>	<b>1,250</b>	<b>-</b>	<b>1,250</b>	<b>-</b>	<b>100%</b>
<b>Family Services</b>	<b>216,497</b>	<b>-</b>	<b>-</b>	<b>216,497</b>	<b>-</b>	<b>117,550</b>	<b>98,947</b>	<b>54%</b>
<b>Finance</b>	<b>240,252</b>	<b>-</b>	<b>-</b>	<b>240,252</b>	<b>-</b>	<b>226,997</b>	<b>13,255</b>	<b>94%</b>
Fire-Rescue								
Fire	3,729,240	-	1,364	3,730,604	(8,226)	3,620,058	102,321	97%
Emergency Management	5,500	-	-	5,500	-	3,039	2,461	55%
<b>Fire-Rescue Total</b>	<b>3,734,740</b>	<b>-</b>	<b>1,364</b>	<b>3,736,104</b>	<b>(8,226)</b>	<b>3,623,096</b>	<b>104,782</b>	<b>97%</b>
<b>Library</b>	<b>697,927</b>	<b>-</b>	<b>-</b>	<b>697,927</b>	<b>-</b>	<b>697,927</b>	<b>-</b>	<b>100%</b>
<b>Police</b>	<b>4,206,996</b>	<b>(11,000)</b>	<b>41,668</b>	<b>4,237,664</b>	<b>(61,338)</b>	<b>3,878,253</b>	<b>298,073</b>	<b>93%</b>
Public Works								
Community Development	488,801	21,190	-	509,991	(14,000)	468,622	27,369	94%
Highway	2,343,646	(19,011)	489,388	2,814,023	(527,751)	2,270,345	15,927	99%
Parks, Recreation & Cemeteries	568,308	13,979	-	582,287	-	420,396	161,891	72%
Recycling & Transfer	1,102,047	(24,358)	-	1,077,689	-	929,059	148,630	86%
<b>Public Works Total</b>	<b>4,502,802</b>	<b>(8,200)</b>	<b>489,388</b>	<b>4,983,990</b>	<b>(541,751)</b>	<b>4,088,421</b>	<b>353,818</b>	<b>92%</b>
<b>**Wastewater Department</b>	<b>2,024,095</b>	<b>-</b>	<b>-</b>	<b>2,024,095</b>	<b>-</b>	<b>-</b>	<b>2,024,095</b>	<b>100%</b>
<b>Tax Anticipation Interest</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>0%</b>
<b>Tax Collector</b>	<b>267,209</b>	<b>(3,000)</b>	<b>-</b>	<b>264,209</b>	<b>-</b>	<b>242,476</b>	<b>21,733</b>	<b>92%</b>
<b>Town Clerk</b>	<b>31,920</b>	<b>-</b>	<b>-</b>	<b>31,920</b>	<b>-</b>	<b>28,354</b>	<b>3,566</b>	<b>89%</b>
<b>Total Operating</b>	<b>\$ 17,233,925</b>	<b>\$ -</b>	<b>\$ 532,468</b>	<b>\$ 17,766,393</b>	<b>\$ (626,686)</b>	<b>\$ 14,208,598</b>	<b>\$ 2,931,109</b>	<b>83%</b>
<b>Warrant Articles</b>								
Merrimack Riverfront Trail	\$ 100,000	\$ -	\$ -	100,000	\$ -	\$ 100,000	\$ -	100%
Automated Collection Equipment CR	20,000	-	-	20,000	-	20,000	-	100%
Drainage Upgrades CR	50,000	-	-	50,000	-	50,000	-	100%
Fire Air Packs & Bottles CR	20,000	-	-	20,000	-	20,000	-	100%
Fire Apparatus CR	50,000	-	-	50,000	-	50,000	-	100%
Mater Plan CR	10,000	-	-	10,000	-	10,000	-	100%
Parks & Recreation Facilities CR	15,000	-	-	15,000	-	15,000	-	100%
Public Works Vehicles CR	200,000	-	-	200,000	-	200,000	-	100%
Revaluation CR	30,000	-	-	30,000	-	30,000	-	100%
Town Building Maintenance CR	75,000	-	-	75,000	-	75,000	-	100%
<b>Total Warrant Articles</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>100%</b>
<b>Grand Totals</b>	<b>\$ 17,803,925</b>	<b>\$ -</b>	<b>\$ 532,468</b>	<b>\$ 18,336,393</b>	<b>\$ (626,686)</b>	<b>\$ 14,778,598</b>	<b>\$ 2,931,109</b>	<b>83%</b>

\*\* Year to Date Expenditures for Wastewater are estimated.

Submitted by:

*Christine Soucie*, Finance Director (603)-485-2712

# Revenue to Offset Taxes FY 2015-16

Type	Source	Budget		Year to Date	Over (Under)	Percent
		Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Timber Tax	\$ 13,000	\$ -	\$ 383	\$ (12,617)	3%
	Activity Tax	8,000	-	9,628	1,628	120%
	Interest and Penalties on Taxes	315,000	-	320,209	5,209	102%
Licenses, Permits & Fees						
	Motor Vehicles Permits	3,040,000	-	3,522,611	482,611	116%
	Building Permits	75,000	-	94,013	19,013	125%
	Other Licenses, Permits & Fees	14,000	-	19,232	5,232	137%
From Federal						
	EMPG & CMAQ Grants	-	1,190	15,528	14,338	1305%
From State						
	Meals & Rooms Tax	697,242	-	697,242	(0)	100%
	Highway Block Grant	293,736	-	300,776	7,040	102%
	State & Federal Forest Land	521	-	500	(21)	96%
	Other - Railroad, Grants	1,143	3,910	10,716	5,663	212%
Charges For Services						
	Town Clerk	50	-	373	323	746%
	Assessing	50	-	35	(15)	70%
	Police	10,500	-	11,213	713	107%
	Fire	28,300	-	30,569	2,269	108%
	Public Works	111,624	-	54,104	(57,520)	48%
Miscellaneous						
	Sale of Town Property	1,500	-	-	(1,500)	0%
	Interest on Investments	30,000	-	40,714	10,714	136%
	Rental of Town Property	75,498	-	76,156	658	101%
	Court Fines	6,750	-	14,160	7,410	210%
	Insurance Dividends and Reimbursements	2	-	666	664	33283%
	Gifts and Grants	2,000	-	800	(1,200)	40%
	Elderly Lien Payoff	1	-	-	(1)	0%
	Welfare Reimbursement	10,000	-	1,682	(8,318)	17%
	Cable Franchise Fee	150,000	-	165,931	15,931	111%
	Other	35,000	-	53,694	18,694	153%
Other Funds						
	Capital Reserves	0	42,878	42,878	(0)	100%
	** Enterprise Fund - Wastewater	2,024,095	-	2,024,095	-	100%
	Trust Funds	5,000	-	4,992	(8)	100%
Totals Revenues		\$ 6,948,012	\$ 47,978	\$ 7,512,898	\$ 516,908	107%

\*\* Year to Date Revenues for Wastewater are estimated.

Submitted by:

*Christine Loucie*, Finance Director (603) 485-2712

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# General Obligation Debt

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As of June 30, 2016, the Town does not have any general long term debt.

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## Business-type Debt

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Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	2,751,607
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	2,329,852
<b>Total</b>	<b><u>\$5,081,459</u></b>

The annual requirement to amortize all debt as of June 30, 2016 including interest payments are as follows:

<b>Year Ending June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2017	304,115	174,899	479,014
2018	309,662	164,530	474,192
2019	315,416	153,955	469,371
2020-2023	1,323,613	505,660	1,829,272
2024-2028	1,812,223	365,890	2,178,113
2029-2031	1,016,430	61,364	1,077,794
<b>Total</b>	<b><u>\$ 5,081,459</u></b>	<b><u>\$1,426,297</u></b>	<b><u>\$ 6,507,757</u></b>

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## Capital Leases

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Lease Agreement Payable at June 30, 2016 is comprised of the following issues:

\$220,576 Fire Tanker Expires on July 18, 2017	79,695
\$248,400 Public Works Excavator Expires on December 1, 2020	167,577
<b>Total</b>	<b><u>\$ 247,271</u></b>

The annual requirement to amortize all debt as of June 30, 2016 including interest payments are as follows:

<b>Year Ending June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2017	81,127	6,929	88,056
2018	62,768	4,705	67,473
2019	33,489	2,967	36,455
2020	34,450	2,006	36,455
2021	35,438	1,017	36,455
<b>Total</b>	<b><u>\$ 247,271</u></b>	<b><u>\$ 17,624</u></b>	<b><u>\$ 264,895</u></b>

Submitted by:

*Christine Loucie*, Finance Director (603) 485-2712

# Other Town Funds FY 2015-16

Name of Fund	Balances as of 6/30/2015	Revenues	Expenses	Interest	Balances as of 6/30/2016
<b>Reserve Fund</b>					
16 Main Street Town Hall Preservation	\$ 3,079	\$ -	\$ -	\$ 39	\$ 3,118
Air Pack & Fire Bottles for Fire Department	156,470	20,000	-	2,240	178,710
Automated Collection Equipment	30,614	20,000	-	639	51,253
Drainage Upgrades	143,407	50,000	(2,550)	2,456	193,313
Emergency Radio Communications	84,822	-	-	1,079	85,901
Feasibility Study Southern Leg Parkway	61,644	-	-	784	62,428
Fire Apparatus	153,247	50,000	-	2,572	205,820
Fire Cistem	18,264	-	(2,124)	232	16,372
HVAC System Development for Library	10	-	(15)	5	0
Parks & Recreation Facilities Development	62,372	15,000	-	980	78,352
Permanent Records Archiving System	22,891	-	-	291	23,182
Plow Dump Trucks	163,898	-	(165,227)	1,329	0
Police Computer System Development	14	-	(14)	0	0
Public Works Vehicles	63,555	200,000	(147,631)	2,402	118,325
Revaluation	-	30,000	-	373	30,373
Right of Way for West Alice Ave	24,348	-	-	310	24,658
Road Impact Fee Traffic Study	32,863	-	(33,223)	361	(0)
Sanitary Landfill	76,664	-	(6,368)	966	71,262
Town Building Maintenance	416,372	75,000	(388,832)	5,551	108,091
Town of Hooksett's Master Plan	12,333	10,000	(11,700)	274	10,907
Town Wide Compute Development	24	-	(24)	0	0
Town Wide Digitized Mapping System	24,684	-	-	314	24,999
Town Wide Opti- Com System	-	-	-	-	0
Upgrading Diesel Tank & Fuel Dispenser	9,479	-	(9,583)	104	0
Wastewater Plant & Composting Improv	1,010,242	600,000	(25,535)	13,177	1,597,884
<b>Special Revenues Funds</b>					
Heritage Commission	12,381	3,124	(709)	42	14,838
Heritage Markers	1,297	2,705	(2,040)	7	1,969
Heads' School	4,105	-	-	12	4,117
Conservation	532,784	136,299	(245,443)	1,422	425,062
* Fire Impact Fee	64,594	43,402	-	251	108,246
* Police Impact Fee	85,850	4,822	(10,155)	243	80,760
* Public Recreation Facilities Impact Fee	304,990	13,132	(41,100)	904	277,927
* Traffic\Roadway Impact Fee	1,345,691	62,841	(41,878)	3,969	1,370,623
* School Impact Fee	84,819	75,278	(94,812)	153	65,438
Solid Waste Disposal Fund	177,903	93,739	-	659	272,300
Drug Forfeiture	18,524	-	-	54	18,578
Police Detail	143,069	190,364	(174,132)	457	159,758
Fire Detail	2,707	7,720	(6,061)	9	4,375
Recreation Revolving	52,495	87,571	(85,369)	141	54,837
Ambulance Service	435,901	392,307	(306,270)	263	522,202

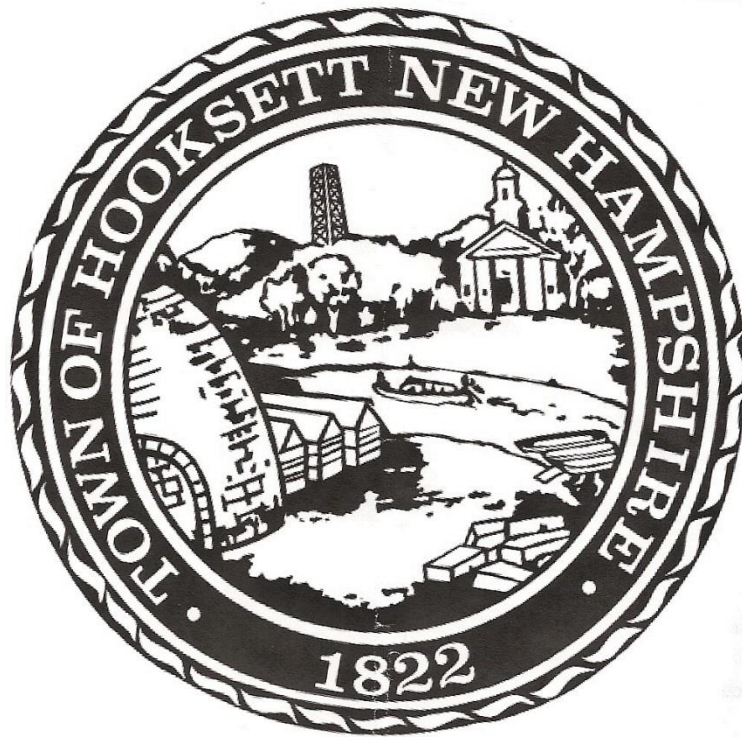
**Note: Reported on the accrual basis of accounting.**

\* Details of Impact fee activity can be found on the Town's website.

Submitted by:

*Christine Soucie*, Finance Director (603) 485-2712

# *TOWN OF HOOKSETT*

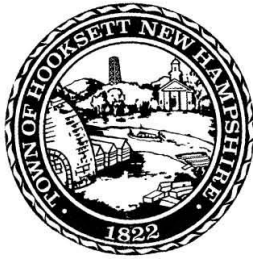


## Capital Improvement Plan FY Ending 2017 - 2022

**Adopted by Planning Board on December 8, 2015**



Town of Hooksett										8/1/2016	
<b>Capital Improvement Plan</b>											
	Project Description	Estimated Year of Completion	Balance in Trust Fund as of 10/31	Projects Recom. by Town Admin.	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Total Project Cost
<b>Town's future projected needs</b>											
<b>General Government</b>											
	Feasibility Study for Southern Leg of Parkway	Future	61,913								150,000
	Improvements and maintenance of Conservation Land CR	As needed		10,000		10,000	10,000	10,000	10,000	10,000	Ongoing
	Merrimack Riverfront Trails	Future		62,500	62,500	981,441					1,043,941
<b>Fire-Rescue</b>											
	Fire Station #3 at Exit 10	Future									1,000,000
<b>Public Works</b>											
	Drainage Upgrade Capital Reserve Fund	As needed	194,244	50,000	50,000	50,000	50,000	50,000	50,000	50,000	Ongoing
	Parks and Recreation Facilities Development Reserve Fund	As needed	77,705	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Ongoing
	Petersbrook Field Expansion	2018-19		116,871	116,871	150,000					266,871
	Sidewalk: College Park Drive	2016-17		370,649	370,649						370,649
	Rt. 3A Improvement Project: Hackett Hill Section	2016-17		1,643,634	1,643,634						1,643,634
	Rt. 3A Improvement Project: Houglass Section	2018-19				2,200,000					2,200,000
	Sidewalk: Main Street										145,679
	Town Wide Paving										
	Lilac (Village) Bridge										
	Old Town Hall										
<b>Sewer Department</b>											
	Did not submit										
	<b>Total Town Requests</b>			<b>2,268,654</b>	<b>2,268,654</b>	<b>1,206,441</b>	<b>2,275,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>6,820,774</b>
<b>School Districts future projected needs</b>											
	Roof Replacement and Reseaming at Underhill	2018 - 19		N/A	95,500	95,500	95,500				382,000
	Sports Field Expansion at Cawley	2019 - 20		N/A	30,000	30,000	30,000	30,000			120,000
	<b>Total School Requests</b>				<b>125,500</b>	<b>125,500</b>	<b>125,500</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>502,000</b>
<b>Central Water Precinct future projected needs</b>											
	Did not submit										
<b>Village Water Precinct future projected needs</b>											
	Did not submit										
	<b>Grand Total All Requests Total Cost</b>			<b>2,268,654</b>	<b>2,394,154</b>	<b>1,331,941</b>	<b>2,400,500</b>	<b>105,000</b>	<b>75,000</b>	<b>75,000</b>	<b>7,322,774</b>
<b>Off-setting Revenues</b>											
	Fire Station #3 at Exit 10 (Impact Fees)										
	Merrimack Riverfront Conservation Project (Grants, Others)			62,500	62,500	981,441					1,043,941
	Petersbrook Soccer Fields (Impact Fees)			116,871	116,871	150,000					266,871
	Sidewalk: College Park Drive (Grant & Impact Fees)			370,649	370,649						370,649
	Rt. 3A Improvement Project: Hackett Hill Section (State, Impact Fees)			1,643,634	1,643,634						1,643,634
	Rt. 3A Improvement Project: Houglass Section (State, Impact Fees)					2,200,000					2,200,000
	Sidewalk: Main Street (Impact Fees & Other)										80,000
	<b>Total off-setting Revenues</b>			<b>2,193,654</b>	<b>2,193,654</b>	<b>1,131,441</b>	<b>2,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,605,095</b>
	<b>Grand Total CIP Request Net Cost (Taxation)</b>			<b>75,000</b>	<b>200,500</b>	<b>200,500</b>	<b>200,500</b>	<b>105,000</b>	<b>75,000</b>	<b>75,000</b>	<b>1,717,679</b>



## *Town of Hooksett*

### **Capital Improvement Plan FY Ending 2017 - 2022**

#### ***General Government***

**Feasibility Study for Southern Leg of Parkway Reserve:** Total project cost is \$150,000. There is \$61,913 in account as of October 31, 2015. The purpose of the Parkway was to relieve the heavy traffic congestion on Route 3 from Industrial Park Drive south to the I-93 interchange. This project has been a recommendation of the Master Plan since 1971 and has been the subject of a number of public hearings. This study will answer many questions about the ability of this road segment to receive the necessary State environmental permits and to determine the path (corridor) more precisely, and to help us determine the costs of land acquisition and construction. It's conceived to be a controlled access highway with limited curb cuts; its purpose is to take through traffic off Route 3, making it easier for customers to access the many businesses along Route 3. SNHU also needs to know how to plan for their development and how to utilize this new road, as well as North River Rd.

**Improvements and Maintenance of Town-Owned Conservation Land Reserve:** Total project cost is ongoing. Estimated year of purchase is as needed. The fund is to begin to plan for improvements, and developments that may be needed for all of the conservation lands/easements currently held by the Town. Over the past few years, the Commission has continued its pursuit of acquiring land to conserve for future residents to enjoy, consistent with the mandates of the Master Plan. The conservation easements, pertaining to such property, require the Town to maintain the property and make repairs or improvements as necessary. In order to meet this legal obligation, it is necessary for us to create a capital reserve fund to ensure that the Town will be prepared for any planned or unexpected maintenance issues that may arise. Over the last 3 years alone, the Commission has acquired over 1,294 acres of land that we would like to see used for passive recreational purposes. This year, the Commission added 584 acres, known as the Great Marsh Preserve, as part of the Head's Pond Development. The stewardship of the Town's Conservation properties includes the requirement of maintaining existing trails and the right to develop new trails.

- Town Administrator recommends funding \$10,000 in the current year.

**Merrimack Riverfront Trails:** This project is proposed by the Conservation Commission and involves the construction of nearly 2 miles of trails and a foot bridge to enable access to the newly purchased Merrimack Riverfront conservation property by foot, bike, snowmobile, snowshoe, horse, or cross-country skis. This 12-foot wide trail and bridge with curbs and handrails will enable people of all ages and abilities to access the property and gain views of the river. An accessible riverfront will allow for education opportunities in environmental stewardship for all students, instructors and researchers. Both Southern New Hampshire University and the Hooksett Middle School have expressed their desire to access this property for instructional purposes. The Conservation Commission received a grant from DRED in the amount of

\$50,000 with a \$12,500 (20%) match from conservation funds. A \$100,000 Warrant Article passed in May 2015 and the project also received \$100,000 in Recreation Impact fees. The goal is to have the project funded by as few tax dollars as possible.

- Town Administrator recommends funding \$62,500 in the current year from grants and conservation funds.

### ***Fire-Rescue***

**Fire Station #3 at Exit 10:** Total project cost is \$1,000,000. Estimated year of purchase is unknown. The fund is for a third Fire Station to protect new growth in this area of town where response times need to be improved. This fire station would not only protect exit 10, but all areas west of the Merrimack River along with the south end of Hooksett.

### ***Public Works***

**Drainage Upgrade Reserve:** Total project cost is ongoing. There is \$194,244 in account as of October 31, 2015. Estimated year of purchase is as needed. Various areas throughout town have drainage that has begun to deteriorate and fail. These failures are due to aging pipes, pipes that have outlived their expected lifespan, increased storm runoff due to growth in town, and more storms with a higher volume of water. These pipes were not installed to handle the amount of water that they are taking on. This fund is for updating the drainage to larger pipes, which will handle both the increased volume of water and anticipated growth.

- Town Administrator recommends funding \$50,000 in the current year.

**Parks and Recreation Facilities Development Reserve:** Total project cost is ongoing. There is \$77,705 in account as of October 31, 2015. Estimated year of purchase is as needed. The town continues to grow and we are forced to deal with aging structures, building updates, and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. Since addressing the lighting at Donati, our next project will be building updates on the Parks & Rec building. The Parks & Rec Division has outgrown the building and needs more space to work out of and store the equipment they use daily. This building has not been updated in over 15 years while the division has grown.

- Town Administrator recommends funding \$15,000 in the current year.

**Petersbrook Fields Expansion:** In 2011 the Town purchased 7+acres adjacent to the Town owned Petersbrook Fields. Discussions were held with Hooksett Youth Athletic Association and the Parks and Recreation Advisory Board and a plan was developed to building new fields on the new acquired property. Council approved the use of Parks & Recreation Impact Fees to begin Phase 1 of this project.

- Town Administrator supports the current year request with the use of Impact Fees.

**Sidewalks – Collage Park Drive:** In 2010 the Town submitted a grant application to Congestion Mitigation and Air Quality (CMAQ) for a sidewalk along College Park Drive. The sidewalks will provide a safe connection from residential areas to the library. The grant will pay 80% of the total cost of \$370,694 leaving a balance of 20% to be paid from the Town. Council has obligated the Town share in the amount to \$80,000 from Zone 2 of the Roadway Impact Fees.

- Town Administrator supports the current year request with grants and Impact Fees.

**Route 3A Improvements - Hackett Hill Section:** In August 2012 Town Council approved the use of Roadway Impact Fees to improve the Hackett Hill and Route 3A Intersection. This intersection is currently a failed intersection. Numerous traffic studies have been conducted; two in 2005 both finding similar problems with the intersection and crash dated for 1995 to 2010 totaled 56 accidents. NHDOT 10 Year plan which was approved by Governor Lynch in June 2012 includes 2/3 State funding for this intersection in the amount of \$800,000 leaving the balance to come for Roadway Impact fees.

- Town Administrator support the current year request with grants and Impact Fees

**Route 3A Improvements - Hourglass Section:** This project is Phase II of the Route 3A Improvements and is focused on widening Route 3A between Walmart and Market Basket.

**Sidewalks – Main Street:** This project will connect the sidewalk that currently ends at Lafond Avenue on Main Street to the Donati Park entrance. Funds have been obligated by Council from Zone 2 of Roadway Impact fees.

**Town Wide Paving:** Currently the Town is updating the cost projections for reconstruction and paving on all Town Roads.

**Lilac (Village) Bridge:** Currently the Town is working with our engineers to develop a plan for removing the current bridge and possible reconstruction of a utility/walking bridge.

**Old Town Hall:** Committee is working to find grants to help with restorative costs.

### ***Hooksett Sewer Department***

The Hooksett Sewer Department raises funds for their capital replacement through user fees. The CIP uses the information from the Sewer's CIP to level out peak years for the taxpayers. The Sewer Commission did not submit a Capital Improvement Plan for this year.

### ***School District***

**Roof Replacement and Reseaming at Underhill:** Total project cost is \$382,000. Estimated year of purchase is 2018-19. The roof on the Underhill school is 20+ years old and needs to be replaced. This will help with the reliability of the roof and also will keep repair costs to a minimum.

**Sports Field Expansion at Cawley:** Total project cost is \$120,000. Estimated year of purchase is 2019.-20. Currently the Track & Field, Field Hockey, and Lacrosse programs use the soccer field at Cawley Middle School. Dedicated areas with specialized equipment are desirable for these programs. This project would also add electrical power and electrical scoreboards to the baseball field and the soccer field.

### ***Hooksett Central Water Precinct***

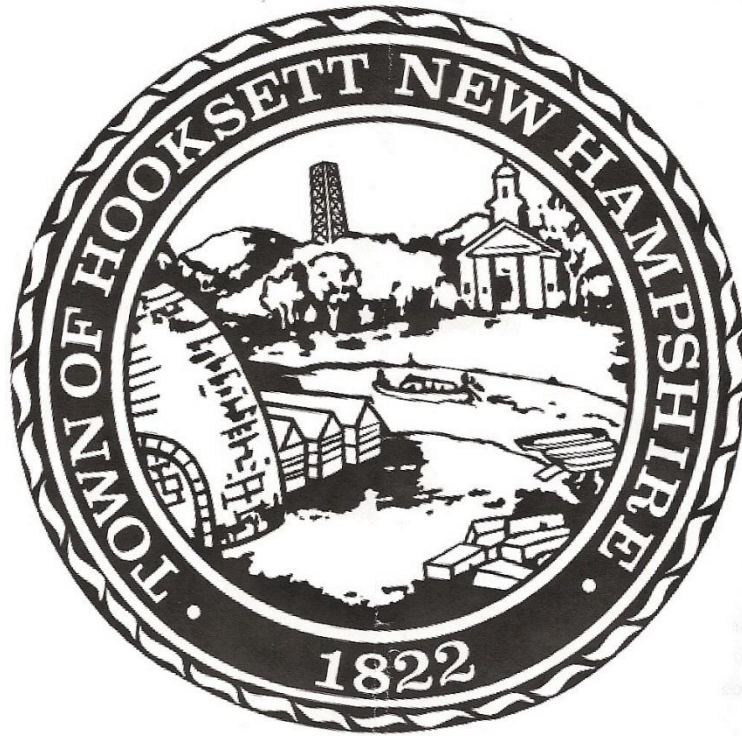
The Hooksett Central Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Central Water Precinct's CIP to level out

peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

***Hooksett Village Water Precinct***

The Hooksett Village Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Village Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

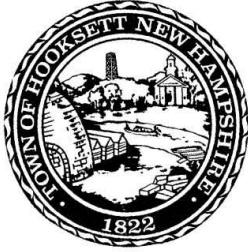
# *TOWN OF HOOKSETT*



## Long-Term Budgetary Plan

FY Ending 2017 - 2022

Town of Hooksett												8/1/2016	
Long-term Budgetary Plan													
Project Description													
Town's future projected needs													
General Government													



## *Town of Hooksett*

Long-term Budgetary Plan  
FY Ending 2017 - 2022

### ***General Government***

**Revaluation Reserve:** Total project cost is on-going. There is \$30,123 in account as of October 31, 2015. This project is to set aside funds for the next update in 2018. The 2009 revaluation cost was \$161,231, the cost for 2013 is \$137,300, and the estimated cost in 2018 is \$149,703. Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

- Town Administrator support \$30,000 in the current year.

**Master Plan Reserve:** Total project cost is \$60,000. There is \$22,428 in account as of October 31, 2015. The fund is to provide a savings account, to be added to every year, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapters have recently been updated: Economic Development and Energy. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

- Town Administrator support \$10,000 in the current year.

**Parcel Digital Recompilation:** Total project cost is \$90,000. There is \$24,792 in account now. The GIS system parcels do not align with the orthos (aerial imagery), making it very difficult to determine exact locations of boundaries, structures, water bodies, etc. This project would include recompilation of the existing parcel layer to the ortho image base map. The roads would be realigned to fit the parcels by matching the physical evidence on the image base.

### ***Fire-Rescue***

**Fire Apparatus Reserve:** Total project cost is ongoing. There is \$204,119 in account as of October 31, 2015. Estimated year of purchase is as needed. The fund is for the future replacement of the following fire department vehicles: all engines, tankers, ladders, and forestry.

- Town Administrator support \$50,000 in the current year.

**SCBA Replacement Reserve:** Total project cost is \$300,000. There is \$177,233 in the account as of October 31, 2015. Estimated year of purchase is 2020. The project is to establish a fund to replace all of our air packs in 15 years. The current air packs were purchased in 2005.



- Town Administrator support \$20,000 in the current year.

**Rescue #2:** Total project cost is \$225,000. Estimated year of purchase is 2020-21. This request will be paid from the Ambulance Revenue Fund. This vehicle will replace a 2009 International ambulance which is currently used as the first due ambulance with a newer vehicle.

**Car #2:** Total project cost is \$50,000. Estimated year of purchase is 2016-17. The fund is to replace a 2005 Ford Expedition SSV Command vehicle with a new command style 4x4 vehicle.

- Town Administrator support \$50,000 in the current year.

**Car #3:** Total project cost is \$50,000. Estimated year of purchase is 2017-18. The fund is to replace a 2005 Ford Expedition with a new command vehicle. Currently, Fire Prevention uses this vehicle daily.

**Car #1:** Total project cost is \$50,000. Estimated year of purchase is 2019-20. The fund is to replace a 2007 Chevy Tahoe with a new command style 4x4 vehicle.

**Boat #2:** Total project cost is \$32,000. Estimated year of purchase is 2020-21. The fund is to replace a 2005 Mercury water rescue boat.

**Rescue #1:** Total project cost is \$225,000. Estimated year of purchase is 2016-17. This request will be paid from the Ambulance Revenue Fund. The request is to replace a 2007 Rescue/Ambulance with a newer vehicle. This vehicle currently services as a backup ambulance to our current first due ambulance. When this vehicle is replaced it will respond first due and Rescue 2 will become our backup ambulance.

- Town Administrator supports this purchase using the Ambulance Service Fund.

**Fire Engine for Station #3 – Impact fees & taxation:** Total project cost is \$550,000. The fund is to purchase a new fire engine to respond out of the new Fire Station #3 located at exit 10 off Route 3A. This Fire Station project keeps getting pushed back year to year due to not having adequate land for a Fire Station. This land was supposed to be donated to the town back when exit 10 was developed. The fire station has been needed since 2000. This piece of apparatus will be housed out of the new facility protecting Exit 10, Hackett Hill and South Hooksett. The longer this fire station keeps getting pushed back, the increase of the risk of this growing part of the community.

**Fire Pumper for Station #3 – Impact fees & taxation:** Total project cost is \$550,000. The fund is to purchase a new fire pumper to respond out of the new Fire Station #3 located at exit 10 off Route 3A.

## Police

**Vehicle Replacement (2 Cars per Year):** Total project cost is Ongoing. This request allows the department to purchase 2 police vehicles per year, establishing a comprehensive emergency vehicle replacement program, as outlined in the PSSG audit report calling for a better vehicle management program. This will also allow us to reduce excess vehicles in the fleet. This program lets us take delivery of two vehicles at once, keeping the emergency

vehicles at optimum readiness. It includes the cost of both vehicles and all emergency equipment, police radio, graphics, extended bumper to bumper warranty and installation. With a regular replacement and maintenance plan in place, the cars can be repurposed once they reach fairly high mileage by reassigning them to detectives, administration functions and/or other Town departments in need of vehicles.

- Town Administrator support \$78,000 in the current year.

## **Public Works**

**Vehicle Reserve:** Total project cost is ongoing. There is \$182,465 in accounts as of October 31, 2015. Estimated year of purchase is as needed. The reserve fund allows for the Town to replace and add vehicles when needed. This fund eases the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth.

- Town Administrator support \$200,000 in the current year.

**Town Building Maintenance Reserve:** Total project cost is ongoing. There is \$488,367 in account as of October 31, 2015. Estimated year of purchase is as needed. This fund addresses the needs of town buildings. Over the past year we utilized this fund for lighting and ventilation upgrades to the highway building. Currently we will be expending \$345,000 on roof replacement at the town hall, which has numerous leaks, as well as continuing to address ongoing issues. It is imperative that the town keep a minimum of \$250,000 in this fund so that there are funds for any major repairs that will need to be addressed in the future. We have \$26,000,000 worth of buildings to maintain within the town. I believe a \$250,000 minimum in this account is not an unreasonable request.

- Town Administrator support \$75,000 in the current year.

**Automated Collection Equipment Reserve:** Total project cost is \$940,000. There is \$50,829 in the account as of October 31, 2015. Estimated year of purchase is 2022. The fund is to prepare for the future replacement of the trash/recycling collection vehicles. The classification is necessary, without the future replacement of the collection vehicles and carts, residents would lose the service.

- Town Administrator support \$30,000 in the current year

**100 Yard Live Bottom Trailer:** Total project cost is \$60,000. Estimated year of purchase is 2016-17. This will replace a 1999 live floor trailer used to haul materials to and from the facility. The Solid Waste disposal fund will be used to purchase this trailer.

- Town Administrator supports \$60,000 from the Solid Waste Disposal fund.

**Dump Trailer (Special Revenue):** Total project cost is \$45,000. Estimated year of purchase is 2017-18. This will replace the existing 1986 trailer. This piece of equipment is used to haul material to and from the facility, and is also used to help the Public Works Department haul stone, salt and sand.

**Peterbilt Tractor (Special Revenue):** Total project cost is \$120,000. Estimated year of purchase is 2018-19. The purpose of this project is to replace a 2001 Peterbilt tractor for hauling material to and from the Recycling and Transfer Department. If we don't keep up with the fleet, material cannot be hauled.

**100 Yard Live Bottom Trailer (Special Revenue):** Total project cost is \$60,000. Estimated year of purchase is 2019-20. This will replace a 2005 100-yard live bottom trailer used to haul material to and from the facility.

**Skid Steer Loader Bobcat (Special Revenue):** Total project cost is \$35,000. Estimated year of purchase is 2019-20. This will replace a 2006 Bobcat. The Bobcat is one of the most multi-function pieces of equipment we have with the interchangeable buckets, forks and sweepers.

**Freightliner Tractor (Special Revenue):** Total project cost is \$120,000. Estimated year of purchase is 2020-21. This will replace a 2005 Freightliner Tractor. It was originally scheduled to be replaced in 2018-19, but with the new collection program we are using the trucks less, saving vehicle wear.

**¾ Ton Pickup with Plow (Special Revenue):** Total project cost is \$40,000. Estimated year of purchase is 2020-21. This will replace a 2008 ¾ ton pickup and plow.

**Carm Recycle Trailer (Special Revenue):** Total project cost is \$15,000. Estimated year of purchase is 2021-22. This will replace a 2005 Trailer.

**Stan Live Bottom Trailer (Special Revenue):** Total project cost is \$60,000. Estimated year of purchase is 2020-21. This will replace a 2004 Trailer.

**TOWN OF HOOKSETT,  
NEW HAMPSHIRE**

**ANNUAL FINANCIAL REPORT**

**AS OF AND FOR THE FISCAL YEAR ENDED  
JUNE 30, 2015**

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**ANNUAL FINANCIAL REPORT**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**TABLE OF CONTENTS**

	<b><u>PAGES</u></b>
<b>INDEPENDENT AUDITOR'S REPORT .....</b>	<b>1 - 2</b>
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS.....</b>	<b>3 - 10</b>
 <b>BASIC FINANCIAL STATEMENTS</b> 	
<b>Government-wide Financial Statements</b>	
A Statement of Net Position .....	11
B Statement of Activities .....	12
<b>Fund Financial Statements</b>	
<i>Governmental Funds</i>	
C-1 Balance Sheet .....	13
C-2 Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position.....	14
C-3 Statement of Revenues, Expenditures, and Changes in Fund Balances.....	15
C-4 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	16
<i>Budgetary Comparison Information</i>	
D Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis) – General Fund .....	17
<i>Proprietary Fund</i>	
E-1 Statement of Net Position .....	18
E-2 Statement of Revenues, Expenses, and Change in Net Position.....	19
E-3 Statement of Cash Flows .....	20
<i>Fiduciary Funds</i>	
F Statement of Net Position .....	21
<b>NOTES TO THE BASIC FINANCIAL STATEMENTS .....</b>	<b>22 - 43</b>
 <b>REQUIRED SUPPLEMENTARY INFORMATION</b> 	
G Schedule of Funding Progress for Other Postemployment Benefit Plan .....	44
H Schedule of the Town's Proportionate Share of Net Pension Liability .....	45
I Schedule of Town Contributions .....	46
<b>NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION .....</b>	<b>47 - 48</b>
 <b>COMBINING AND INDIVIDUAL FUND SCHEDULES</b> 	
<b>Governmental Funds</b>	
<i>Major General Fund</i>	
1 Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis).....	49
2 Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis) .....	50 - 51
3 Schedule of Changes in Unassigned Fund Balance.....	52
<i>Nonmajor Governmental Funds</i>	
4 Combining Balance Sheet .....	53
5 Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances.....	54



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

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### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Town Council  
Town of Hooksett  
Hooksett, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, business-type activities, major general fund, and aggregate remaining fund information of the Town of Hooksett, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major general fund, and aggregate remaining fund information of the Town of Hooksett, as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Emphasis of Matter***

As discussed in Note 1-S and Note 17 to the financial statements, in 2015, the Town changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinions are not modified with respect to this matter.

*Town of Hooksett*  
*Independent Auditor's Report*

*Other Matters*

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3-10), the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 44), the Schedule of the Town's Proportionate Share of Net Pension Liability (page 45), and the Schedule of Town Contributions (page 46) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Town of Hooksett's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

April 1, 2016

*Plodzik & Sanderson*  
*Professional Association*

## Management's Discussion and Analysis

The Town of Hooksett's (Town) discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

### Financial Highlights

#### Government – wide highlights

- As of the close of the current fiscal year, the total assets and deferred outflows exceeded total liabilities and deferred inflows for the governmental and business activities by \$32,259,513. This amount is presented as "Total Net Position" on the Statement of Net Position. In accordance with Governmental Accounting Standards Board Statement No. 68 *Accounting and Financial Reporting for Pensions*, (GASB 68), beginning net position was reduced by \$13,669,250 to reflect net pension liability at the beginning of the year.
- The recognition of the pension liability has impacted the Governmental activities unrestricted net position which now is reported as a deficit of \$651,609, while business-type activities are reporting a positive unrestricted net position of \$2,260,416. Total net position for both Governmental activities and Business-Type activities report a positive net position of \$20,463,303 and \$11,796,210, respectively.
- The Town's total net position increased by \$9,953,261 for fiscal year 2015. Net position of Governmental activities increased by \$10,369,421 and the Business-Type activities decreased by \$416,160.

#### Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$10,834,854, an increase of \$1,523,471 from the prior year. This increase is 10% of the total expenditures for the fiscal year.
- Unassigned fund balance for the General Fund as of June 30<sup>th</sup> is \$4,457,616; this is a decrease of \$135,941 from the prior year of \$4,593,557.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report contains other supplementary information.

#### Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.



The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town’s basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, economic development and debt service. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town’s Sewer Department is reported here.

The government-wide financial statements can be found on pages 11 and 12 of this report.

#### **Fund financial statements**

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town’s operations in more detail than the government-wide statements. The Town’s funds are divided into three categories: 1) governmental 2) proprietary and 3) fiduciary.

**Governmental funds:** Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government’s near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Reconciliations found on pages 14 and 16 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains ten individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on pages 13 and 15.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town’s residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library, Heritage Commission, Head’s Chapel Preservation and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found on pages 53 and 54 regarding these other governmental funds.

**Proprietary funds:** The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 18-20. Proprietary funds are reported in the same way that all business-type activities are reported in the government-wide financial statements, but provide more detail and a statement of cash flows.

**Fiduciary funds:** These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town’s fiduciary funds statements can be found on page 21.

### Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements, and are required by generally accepted accounting principles. The notes to the financial statements begin on page 22.

**Required supplementary information:** In addition to this Management's Discussion and Analysis the basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes Funding Progress for Other Postemployment Benefits Plans and information about the New Hampshire Retirement System as required under GASB 68.

### Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$32,259,513 at the end of 2015, which increased by \$9,953,261.

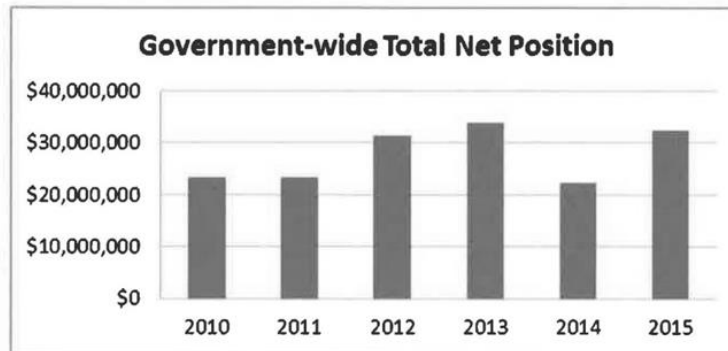
Town of Hooksett Net Position as of June 30th						
	Governmental Activities		Business-type Activities		Totals	
	2015	2014*	2015	2014*	2015	2014*
Current and other assets	\$ 32,482,746	\$ 29,854,370	\$ 3,683,790	\$ 3,919,524	\$ 36,166,536	\$ 33,773,894
Capital assets, net	19,296,147	10,071,639	14,916,017	15,509,777	34,212,164	25,581,416
<b>Total assets</b>	<b>\$ 51,778,893</b>	<b>\$ 39,926,009</b>	<b>\$ 18,599,807</b>	<b>\$ 19,429,301</b>	<b>\$ 70,378,700</b>	<b>\$ 59,355,310</b>
<b>Deferred outflows of Resources</b>	<b>\$ 1,459,962</b>	<b>\$ 1,524,650</b>	<b>\$ 39,413</b>	<b>\$ 31,522</b>	<b>\$ 1,499,375</b>	<b>\$ 1,556,172</b>
Current liabilities	\$ 15,444,433	\$ 14,091,249	\$ 473,602	\$ 623,779	\$ 15,918,035	\$ 14,715,028
Long-term liabilities	15,376,424	16,982,482	5,837,961	6,135,892	21,214,385	23,118,374
<b>Total liabilities</b>	<b>\$ 30,820,857</b>	<b>\$ 31,073,731</b>	<b>\$ 6,311,563</b>	<b>\$ 6,759,671</b>	<b>\$ 37,132,420</b>	<b>\$ 37,833,402</b>
<b>Deferred inflows of Resources</b>	<b>\$ 1,954,695</b>	<b>\$ 283,046</b>	<b>\$ 531,447</b>	<b>\$ 488,782</b>	<b>\$ 2,486,142</b>	<b>\$ 771,828</b>
<b>Net Position</b>						
Net Investment in capital assets	\$ 18,969,913	\$ 9,896,796	\$ 9,535,791	\$ 9,835,938	\$ 28,505,704	\$ 19,732,734
Restricted	2,144,999	2,425,126	-	-	2,144,999	2,425,126
Unrestricted(Deficit)	(651,609)	(2,228,040)	2,260,419	2,376,432	1,608,810	148,392
<b>Total net position</b>	<b>\$ 20,463,303</b>	<b>\$ 10,093,882</b>	<b>\$ 11,796,210</b>	<b>\$ 12,212,370</b>	<b>\$ 32,259,513</b>	<b>\$ 22,306,252</b>

\*2014 amounts reflect the prior period adjustments as described in Note 16 to the financial statements.

The largest portion of the government's net position, \$28,505,704 (88%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. The Town accepted 8 roads from developers adding \$9,161,219 in capital assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,144,999 (7%) represents resources that are subject to external restrictions on how they may be use.

The remaining balance of unrestricted net position \$1,608,810 (5%) may be used to meet the government's operating needs and ongoing obligations. The deficit in the Governmental unrestricted net position is \$651,609. The largest component of the deficit is due to the cumulative effect of the implementation of GASB 68, specifically the net pension liability recorded as of June 30, 2015 of \$12,911,189.



The government-wide total net position has increased from \$23,308,820 as of June 30, 2010 to \$32,259,513 as of June 30, 2015.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Statement of Changes in Net Position						
	Governmental Activities		Business-type Activities		Combined Totals	
Revenues	FY 2015	FY 2014	FY 2015	FY 2014	FY 2015	FY 2014
Program revenues:						
Charges for services	\$ 921,753	\$ 916,265	\$ 1,844,889	\$ 2,047,416	\$ 2,766,642	\$ 2,963,681
Operating grants and contributions	266,153	672,807	-	-	266,153	672,807
General revenues:						
Property and other taxes	10,143,263	10,635,850	-	-	10,143,263	10,635,850
Licenses and permits	3,315,769	3,185,807	-	-	3,315,769	3,185,807
Grants and contributions	695,057	823,571	-	-	695,057	823,571
Investment earnings	34,263	28,688	16,459	136	50,722	28,824
Miscellaneous	627,572	831,443	18,669	17,935	646,241	849,378
Special item - donated infrastructure	9,161,219	-	-	-	9,161,219	-
Extraordinary item	-	-	-	1,000,000	-	1,000,000
<b>Total revenues</b>	<b>\$ 25,165,049</b>	<b>\$ 17,094,431</b>	<b>\$ 1,880,017</b>	<b>\$ 3,065,487</b>	<b>\$ 27,045,066</b>	<b>\$ 20,159,918</b>
Expenses						
General government	\$ 2,577,166	\$ 2,866,210	\$ -	\$ -	\$ 2,577,166	\$ 2,866,210
Public safety	7,901,851	8,174,497	-	-	7,901,851	8,174,497
Highways and streets	2,086,792	2,088,940	-	-	2,086,792	2,088,940
Sanitation	988,192	1,060,920	-	-	988,192	1,060,920
Welfare	157,501	167,807	-	-	157,501	167,807
Culture and recreation	1,026,135	1,142,200	-	-	1,026,135	1,142,200
Conservation	55,372	41,099	-	-	55,372	41,099
Economic development	485	461	-	-	485	461
Interest on long-term debt	2,134	2,920	-	-	2,134	2,920
Sewer Department	-	-	2,296,177	2,208,471	2,296,177	2,208,471
<b>Total expenses</b>	<b>\$ 14,795,628</b>	<b>\$ 15,545,054</b>	<b>\$ 2,296,177</b>	<b>\$ 2,208,471</b>	<b>\$ 17,091,805</b>	<b>\$ 17,753,525</b>
Increase(decrease) in net position	10,369,421	1,549,377	(416,160)	857,016	9,953,261	2,406,393
Net Position, beginning of year as restated	10,093,882	8,544,505	12,212,370	11,355,354	22,306,252	19,899,859
<b>Net Position, end of year</b>	<b>\$ 20,463,303</b>	<b>\$ 10,093,882</b>	<b>\$ 11,796,210</b>	<b>\$ 12,212,370</b>	<b>\$ 32,259,513</b>	<b>\$ 22,306,252</b>
*2014 amounts reflect the prior period adjustments as described in Note 16 to the financial statements.						

## Financial Results

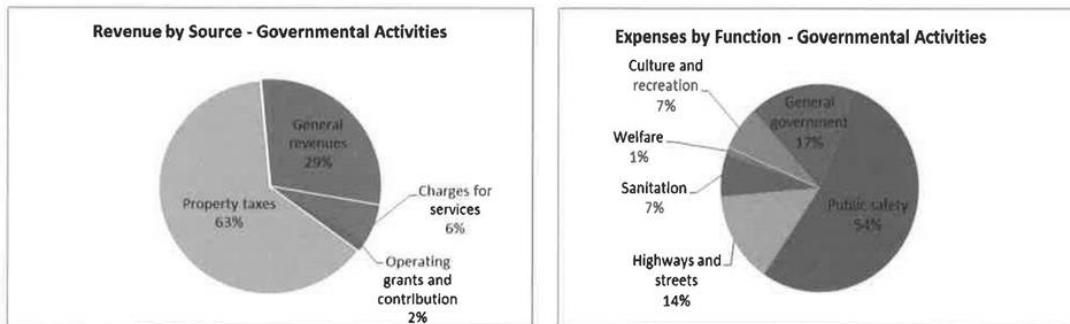
The *governmental activities* increase in net position was \$10,369,421. Key elements of this increase are as follows:

Total Governmental Funds revenues in excess of expenditures	\$ 1,523,471
Depreciation expense in excess of principal debt service	(1,335,155)
Capital assets acquired from current year revenues, net of disposals	10,408,272
Change in net pension liability, net of related deferred inflows	173,046
Change in deferred tax revenues	(250,028)
Increase in net OPEB obligation	(179,731)
Other	29,546
Increase in Governmental Activities Net Position	<u>\$10,369,421</u>

The total cost of governmental activities this year was \$14,795,628. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$10,143,263 (63%) because those who directly benefited from the programs paid \$921,753 (6%) and other governments and organizations subsidized certain programs in the amount of \$266,153 (2%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 29% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 54% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$654,267 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Sewer fund reported in the *business-type activities* resulted in a decrease to net position of \$416,160 for the year. Key elements of this increase are as follows:

Operating expenses excess revenues	\$ (240,153)
Interest revenue	16,459
Interest expense	(192,466)
Decrease in business-type activities net position	<u>\$ (416,160)</u>

## Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### Governmental funds

The governmental fund financial statements for the Town are provided on pages 13-17. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The general fund is the chief operating fund of the Town. As of June 30, 2015 the total unassigned fund balance was \$4,457,616 which is a decrease of \$135,941 from the prior year. The key factors are:

Revenues and transfer collected more than budgeted	\$ 779,482
Excess appropriations unspent by departments	884,084
Increase in nonspendable fund balance	(88,104)
Fund balance used to reduce tax rate	(767,363)
Change in net tax revenue not collected within 60 days	<u>(944,040)</u>
Decrease in general fund unassigned fund balance	<u>\$ (135,941)</u>

At the end of the current year, the governmental funds reported a combined ending fund balance of \$10,834,854, an increase of \$1,523,471, in comparison with the prior year. The general fund increased \$1,736,959 while the other governmental funds decreased by \$213,488. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues and transfers collected more than budgeted	\$ 779,482
Excess appropriations unspent by departments	884,084
Fund balance used to reduce tax rate	(767,363)
Net change in Encumbrances	517,279
Deferred tax revenue not collected within 60 days	164,819
Change in allowance for uncollectible taxes	(166,172)
Net change in Library	21,396
Net change in Expendable Trusts	304,746
Net change in Heritage Commission	(1,228)
Net change in Head Chapel	(84)
Total General Fund	<u>\$ 1,736,959</u>

<u>Other Governmental Funds</u>	
Conservation revenues	\$ 1,033
Conservation land purchases	(53,948)
Impact Fee revenues	133,158
Impact Fees Fire Station 1 renovations	(399,401)
Impact Fees other purchases	(28,249)
Solid Waste Disposal revenues	98,146
Solid Waste Disposal purchase of Capital Equipment	(180,000)
Net change in Recreation Revolving fund	21,898
Net change in Ambulance Revolving fund	195,963
Drug Forfeiture purchases of police equipment	(7,355)
Net change in Police Special Details fund	3,212
Net change in Fire Special Details fund	1,730
Net change in Permanent fund	325
Total Other Governmental Funds	<u>\$ (213,488)</u>

### **General Fund Budgetary Highlights**

Difference between the original general fund operating budget, removing Sewer and Capital Reserve appropriations, and the final amended budget was \$4,480. The increase in budget represents grants received from the police department during the year.

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- Licenses and Permits revenues surpassed projections by \$436,289 largely due to the increase in motor vehicle registration and a budget short fall for building permits.
- Charges for Service revenues fell short of estimates by \$119,474. Income from the unfilled engineer's position was not earned.
- Miscellaneous revenues exceeded the budget by \$226,634, primarily due to refunds of health insurance premiums from the Town's provider.

- General government expenditures were under budget by \$226,499. The Town obtained a new carrier for liability insurance, resulting in a savings of under \$100,000. Workers' Compensations cost were under budget by \$36,000 due to staff turnover.
- Public safety expenditures came in below budget by \$541,138. Majority of that savings was in staff turnover in the police department.
- Highway & Streets exceeded appropriations by \$141,989. Council authorized an additional \$171,000 for paving. Repairs to buildings were over spent by \$40,000 and staff turnover lead to a savings of \$70,000 in wages and benefits.

### **Capital Assets and Debt Administration**

#### **Capital assets**

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2015 amounts to \$34,212,164 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

<b>Capital Assets</b>						
	<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Combined Totals</b>	
	<b>2015</b>	<b>2014</b>	<b>2015</b>	<b>2014</b>	<b>2015</b>	<b>2014</b>
Land	\$ 2,333,441	\$ 2,078,776	\$ 300,000	\$ 300,000	\$ 2,633,441	\$ 2,378,776
Infrastructure	102,816,306	93,655,087	11,314,929	11,314,929	114,131,235	104,970,016
Land improvements	162,961	162,961	-	-	162,961	162,961
Buildings and improvements	8,709,433	8,310,032	16,829,953	16,829,953	25,539,386	25,139,985
Vehicles and equipment	8,367,630	7,793,615	850,416	770,487	9,218,046	8,564,102
Construction in progress	172,071	226,194	307,618	307,618	479,689	533,812
Intangible assets	410,935	337,840	-	-	410,935	337,840
Total	122,972,777	112,564,505	29,602,916	29,522,987	152,575,693	142,087,492
Accumulated depreciation	(103,676,630)	(102,492,866)	(14,686,899)	(14,013,210)	(118,363,529)	(116,506,076)
<b>Total capital assets</b>	<b>\$ 19,296,147</b>	<b>\$ 10,071,639</b>	<b>\$ 14,916,017</b>	<b>\$ 15,509,777</b>	<b>\$ 34,212,164</b>	<b>\$ 25,581,416</b>

Major capital asset activity for the governmental activities during the current year included the following:

- Land
  - Conservation purchased additional Clay Pond property adding \$42,165.
  - Conservation open space easement adding \$212,500.
- Construction in progress
  - Petersbrook Field expansion added \$10,549.
  - College Park Drive sidewalks \$1,804.
  - Purchase of new financial software net reduction \$66,476.
- Building and improvements
  - Renovations to Fire Station 1 adding \$399,401.
- Vehicles and equipment
  - Purchased two 2015 police interceptor \$56,735.
  - Purchased Bob Cat sidewalk plow \$44,954.
  - Purchased 2015 Ford F250 for Public Works \$33,992.
  - Purchase Hyundai excavator for Public Works \$234,795.
  - Purchased 2015 mover for Parks \$14,049.
  - Purchased 2015 automated collection truck for Recycling & Transfer \$189,490.
- Infrastructure – Town accepted new roads from developers
  - Pearl Drive adding \$558,898.
  - Quimby Mountain Road adding \$524,481.
  - Post Road adding \$3,682,420.
  - North View Terrace adding \$739,579.
  - University Circle adding \$1,667,000.
  - Campus Drive adding \$540,000.
  - Blackwater Road adding \$1,001,000.
  - Briar Court adding \$447,841.
- Intangible assets
  - Purchased financial software adding \$73,095.

Major capital asset activity for the business-type activities during the current year included the following:

- Vehicles and equipment
  - Purchased 2015 Chevy truck adding \$52,500.
  - Purchased plant equipment adding \$64,539.
  - Disposed a 1998 Chevy truck removing \$37,110.

#### **Debt administration**

At the end of the current fiscal year, the Town had total outstanding debt of \$5,380,226 which is related to the wastewater treatment facility upgrades reported in the Sewer Fund and is repaid by the users of the sewer system. An additional \$326,234 is outstanding in capital lease obligations.

Additional information on the debt can be found in Note 12 in the Notes to the Basic Financial Statements.

#### **Economic Factors and the Future:**

According to the NH Employment Security, New Hampshire is emerging from the recession. Statistical information available at the NH Employment Security website reports Merrimack County's unemployment rate for November 2015 at 2.8%,(not seasonally adjusted) which is a decrease from a rate of 0.6% in November 2014. This compares to the State's average unemployment rate of 3.2% which continues to be below the national average rate of 4.8%.

For fiscal year 2016, the Town's operating budget totaled \$17,803,925, which represents \$15,209,830 for the general fund budget, \$2,024,095 for Sewer operations, \$470,000 for capital reserves and \$100,000 for Conservation. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level.

#### **Requests for Information:**

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at [csoucic@hooksett.org](mailto:csoucic@hooksett.org).

*BASIC FINANCIAL STATEMENTS*



**EXHIBIT A**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Net Position*  
*June 30, 2015*

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 24,942,603	\$ 82,410	\$ 25,025,013
Investments	2,252,283	2,439,474	4,691,757
Taxes receivables (net)	4,333,820	-	4,333,820
Account receivables (net)	186,192	935,981	1,122,173
Intergovernmental receivable	7,599	-	7,599
Prepaid items	18,881	-	18,881
Tax deeded property, subject to resale	616,119	-	616,119
Restricted assets:			
Cash and cash equivalents	125,249	23,384	148,633
Investments	-	202,541	202,541
Capital assets:			
Land and construction in progress	2,505,512	607,618	3,113,130
Other capital assets, net of depreciation	16,790,635	14,308,399	31,099,034
Total assets	51,778,893	18,599,807	70,378,700
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Amounts related to pensions	1,459,962	39,413	1,499,375
<b>LIABILITIES</b>			
Accounts payable	288,916	178,620	467,536
Accrued salaries and benefits	638,398	9,612	648,010
Retainage payable	-	195,933	195,933
Accrued interest payable	8,237	59,464	67,701
Intergovernmental payable	14,383,633	-	14,383,633
Escrow and performance deposits	125,249	29,973	155,222
Long-term liabilities:			
Due within one year	100,722	298,767	399,489
Due in more than one year	2,364,513	5,174,481	7,538,994
Net pension liability	12,911,189	364,713	13,275,902
Total liabilities	30,820,857	6,311,563	37,132,420
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - future service agreements	-	484,782	484,782
Unavailable revenue - donations	286,929	-	286,929
Amounts related to pensions	1,667,766	46,665	1,714,431
Total deferred inflows of resources	1,954,695	531,447	2,486,142
<b>NET POSITION</b>			
Net investment in capital assets	18,969,913	9,535,791	28,505,704
Restricted	2,144,999	-	2,144,999
Unrestricted	(651,609)	2,260,419	1,608,810
Total net position	\$ 20,463,303	\$ 11,796,210	\$ 32,259,513

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Activities*  
For the Fiscal Year Ended June 30, 2015

	Expenses	Program Revenues		Net (Expense) Revenue and Change in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental activities:</b>						
General government	\$ 2,577,166	\$ 86,503	\$ -	\$ (2,490,663)	\$ -	\$ (2,490,663)
Public safety	7,901,851	645,431	8,836	(7,247,584)	-	(7,247,584)
Highways and streets	2,086,792	13,930	256,533	(1,816,329)	-	(1,816,329)
Sanitation	988,192	97,015	-	(891,177)	-	(891,177)
Welfare	157,501	-	-	(157,501)	-	(157,501)
Culture and recreation	1,026,135	78,874	-	(947,261)	-	(947,261)
Conservation	55,372	-	784	(54,588)	-	(54,588)
Economic development	485	-	-	(485)	-	(485)
Interest on long-term debt	2,134	-	-	(2,134)	-	(2,134)
Total governmental activities	<u>14,795,628</u>	<u>921,753</u>	<u>266,153</u>	<u>(13,607,722)</u>	<u>-</u>	<u>(13,607,722)</u>
<b>Business-type activities:</b>						
Sewer	2,296,177	1,844,889	-	-	(451,288)	(451,288)
Total	<u>\$ 17,091,805</u>	<u>\$ 2,766,642</u>	<u>\$ 266,153</u>	<u>(13,607,722)</u>	<u>(451,288)</u>	<u>(14,059,010)</u>
General revenues:						
Taxes:						
Property				9,737,084	-	9,737,084
Other				406,179	-	406,179
Motor vehicle permit fees				3,199,773	-	3,199,773
Licenses and other fees				115,996	-	115,996
Grants and contributions not restricted to specific programs				695,057	-	695,057
Unrestricted investment earnings				34,263	16,459	50,722
Miscellaneous				627,572	18,669	646,241
Special item - donated infrastructure				9,161,219	-	9,161,219
Total general revenues and special item				<u>23,977,143</u>	<u>35,128</u>	<u>24,012,271</u>
Change in net position				10,369,421	(416,160)	9,953,261
Net position, beginning, as restated (see Note 16)				10,093,882	12,212,370	22,306,252
Net position, ending				<u>\$ 20,463,303</u>	<u>\$ 11,796,210</u>	<u>\$ 32,259,513</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2015**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 22,186,941	\$ 2,755,662	\$ 24,942,603
Investments	1,591,698	660,585	2,252,283
Receivables, net of allowance for uncollectible:			
Accounts	60,357	125,835	186,192
Taxes	5,019,626	-	5,019,626
Intergovernmental	7,599	-	7,599
Interfund receivable	5,160	-	5,160
Voluntary tax liens	350,170	-	350,170
Voluntary tax liens reserved until collected	(350,170)	-	(350,170)
Prepaid items	18,881	-	18,881
Tax deeded property, subject to resale	616,119	-	616,119
Restricted assets:			
Cash and cash equivalents	125,249	-	125,249
Total assets	<u>\$ 29,631,630</u>	<u>\$ 3,542,082</u>	<u>\$ 33,173,712</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 275,396	\$ 13,520	\$ 288,916
Accrued salaries and benefits	627,752	10,646	638,398
Intergovernmental payable	14,383,633	-	14,383,633
Interfund payable	-	5,160	5,160
Escrow and performance deposits	125,249	-	125,249
Total liabilities	<u>15,412,030</u>	<u>29,326</u>	<u>15,441,356</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - Property taxes	6,610,573	-	6,610,573
Unavailable revenue - Donations	286,929	-	286,929
Total deferred inflows of resources	<u>6,897,502</u>	<u>-</u>	<u>6,897,502</u>
<b>FUND BALANCES</b>			
Nonspendable	635,000	196,793	831,793
Restricted	102,541	1,845,665	1,948,206
Committed	1,570,551	-	1,570,551
Assigned	556,390	1,470,298	2,026,688
Unassigned	4,457,616	-	4,457,616
Total fund balances	<u>7,322,098</u>	<u>3,512,756</u>	<u>10,834,854</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 29,631,630</u>	<u>\$ 3,542,082</u>	<u>\$ 33,173,712</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position**  
**June 30, 2015**

Total fund balances of governmental funds (Exhibit C-1)		\$ 10,834,854
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 122,972,777	
Less accumulated depreciation	<u>(103,676,630)</u>	
		19,296,147
Certain items are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.		
Deferred outflows of resources related to pensions	\$ 1,459,962	
Deferred inflows of resources related to pensions	<u>(1,667,766)</u>	
		(207,804)
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (5,160)	
Payables	<u>5,160</u>	
		-
Long term revenue (taxes) is not available to pay current-period expenditures and, therefore, is recorded as deferred inflows of resources in the governmental funds.		6,610,573
Recording of allowance for an estimated uncollectible property tax receivable eliminated as part of entry to remove long term revenue (taxes) not available to pay current-period expenditures.		(685,806)
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(8,237)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ (326,234)	
Compensated absences	(415,724)	
Accrued landfill postclosure care costs	(130,000)	
Other postemployment benefits	(1,593,277)	
Net pension liability	<u>(12,911,189)</u>	
		(15,376,424)
Net position of governmental activities (Exhibit A)		<u>\$ 20,463,303</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Governmental Funds**  
*Statement of Revenues, Expenditures, and Changes in Fund Balances*  
*For the Fiscal Year Ended June 30, 2015*

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 10,393,291	\$ -	\$ 10,393,291
Licenses and permits	3,312,889	-	3,312,889
Intergovernmental	953,217	784	954,001
Charges for services	76,910	783,315	860,225
Miscellaneous	591,283	142,169	733,452
Total revenues	15,327,590	926,268	16,253,858
<b>EXPENDITURES</b>			
Current:			
General government	2,378,424	1,141	2,379,565
Public safety	7,357,600	828,503	8,186,103
Highways and streets	1,780,167	3,262	1,783,429
Sanitation	1,140,548	-	1,140,548
Welfare	157,501	-	157,501
Culture and recreation	1,194,691	67,660	1,262,351
Conservation	1,252	53,948	55,200
Economic development	485	-	485
Total expenditures	14,010,668	954,514	14,965,182
Excess (deficiency) of revenues over (under) expenditures	1,316,922	(28,246)	1,288,676
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	185,242	-	185,242
Transfers out	-	(185,242)	(185,242)
Capital leases	234,795	-	234,795
Total other financing sources (uses)	420,037	(185,242)	234,795
Net change in fund balances	1,736,959	(213,488)	1,523,471
Fund balances, beginning, as restated (see Note 16)	5,585,139	3,726,244	9,311,383
Fund balances, ending	\$ 7,322,098	\$ 3,512,756	\$ 10,834,854

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-4**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances of Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended June 30, 2015*

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 1,523,471
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 10,481,367	
Depreciation expense	<u>(1,183,764)</u>	
		9,297,603
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expenses.		
Contributions subsequent to the measurement date	\$ 1,119,019	
Net pension expense	<u>(945,973)</u>	
		173,046
The net effect of various miscellaneous transactions involving capital assets (i.e. sales and disposals) that increase net position.		(73,095)
Transfers in and out between governmental funds are eliminated on the Statement of Activities.		
Transfers in	\$ (185,242)	
Transfers out	<u>185,242</u>	
		-
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue for receivables not collected within 60 days of fiscal year-end	\$ (164,819)	
Change in allowance for an estimated uncollectible property tax receivable	166,172	
Change in deferred tax revenue for taxes levied prior to their due date	<u>(251,381)</u>	
		(250,028)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Proceeds of capital leases	\$ (234,795)	
Repayment of capital leases	<u>83,404</u>	
		(151,391)
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (2,134)	
Decrease in compensated absences payable	16,680	
Increase in postemployment benefits payable	(179,731)	
Decrease in accrued landfill postclosure care costs	<u>15,000</u>	
		(150,185)
Changes in net position of governmental activities (Exhibit B)		<u>\$ 10,369,421</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT D**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended June 30, 2015*

	Budgeted Amounts			Variance Positive (Negative)
	Original	Final	Actual	
<b>REVENUES</b>				
Taxes	\$ 10,167,975	\$ 10,167,975	\$ 10,394,644	\$ 226,669
Licenses and permits	2,876,600	2,876,600	3,312,889	436,289
Intergovernmental	939,949	944,429	953,217	8,788
Charges for services	196,384	196,384	76,910	(119,474)
Miscellaneous	274,400	274,400	501,034	226,634
Total revenues	14,455,308	14,459,788	15,238,694	778,906
<b>EXPENDITURES</b>				
Current:				
General government	2,609,035	2,615,665	2,349,166	266,499
Public safety	7,921,103	7,925,502	7,384,364	541,138
Highways and streets	1,847,790	1,847,790	1,989,779	(141,989)
Sanitation	1,262,076	1,262,076	1,134,586	127,490
Health	2,000	2,000	-	2,000
Welfare	235,381	235,381	157,501	77,880
Culture and recreation	1,166,483	1,166,483	1,155,434	11,049
Conservation	7,801	1,252	1,252	-
Economic development	500	500	485	15
Debt service:				
Interest	1	1	-	1
Capital outlay	1	1	-	1
Total expenditures	15,052,171	15,056,651	14,172,567	884,084
Excess (deficiency) of revenues over (under) expenditures	(596,863)	(596,863)	1,066,127	1,662,990
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	184,500	184,500	185,076	576
Transfers out	(355,000)	(355,000)	(355,000)	-
Total other financing sources (uses)	(170,500)	(170,500)	(169,924)	576
Net change in fund balances	\$ (767,363)	\$ (767,363)	896,203	\$ 1,663,566
Increase in nonspendable fund balance			(88,104)	
Unassigned fund balance, beginning			4,455,586	
Unassigned fund balance, ending			\$ 5,263,685	

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT E-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Net Position**  
**June 30, 2015**

	Business-type Activities Enterprise Fund (Sewer)
<b>ASSETS</b>	
Cash and cash equivalents	\$ 82,410
Investments	2,439,474
Receivables, net of allowance for uncollectible	935,981
Restricted assets:	
Cash and cash equivalents	23,384
Investments	202,541
Capital assets, not being depreciated:	
Land	300,000
Construction in progress	307,618
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	10,474,348
Vehicles and equipment	292,025
Infrastructure	3,542,026
Total assets	<u>18,599,807</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts related to pensions	<u>39,413</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	178,620
Accrued salaries and benefits	9,612
Retainage payable	195,933
Accrued interest payable	59,464
Escrow and performance deposits	29,973
Noncurrent liabilities:	
Due within one year:	
Notes	298,767
Due in more than one year:	
Notes	5,081,459
Compensated absences	35,634
Other postemployment benefits	57,388
Net pension liability	364,713
Total liabilities	<u>6,311,563</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue - future service agreements	484,782
Amounts related to pensions	46,665
Total deferred inflows of resources	<u>531,447</u>
<b>NET POSITION</b>	
Net investment in capital assets	9,535,791
Unrestricted	2,260,419
Total net position	<u>\$ 11,796,210</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT E-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**For the Fiscal Year Ended June 30, 2015**

	Business-type Activities Enterprise Fund (Sewer)
Operating revenues:	
User charges	\$ 1,844,889
Miscellaneous	18,669
Total operating revenues	<u>1,863,558</u>
Operating expenses:	
Salaries and wages	637,973
Contractual services	540,444
Materials and supplies	183,321
Operation and maintenance	113,104
Depreciation and amortization	628,869
Total operating expenses	<u>2,103,711</u>
Operating loss	<u>(240,153)</u>
Nonoperating revenue (expenses):	
Interest revenue	16,459
Interest expense	(192,466)
Total nonoperating revenues (expenses)	<u>(176,007)</u>
Change in net position	(416,160)
Net position, beginning, as restated (see Note 16)	12,212,370
Net position, ending	<u>\$ 11,796,210</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT E-3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2015**

Cash flows from operating activities:	
Cash received from customers	\$ 2,891,046
Cash paid to suppliers and employees	(1,508,586)
Net cash provided by operating activities	<u>1,382,460</u>
Cash flows from capital and related financing activities:	
Principal paid on bonds	(293,613)
Acquisition and construction of fixed assets	(117,039)
Interest paid	(192,466)
Net cash used by capital and related financing activities	<u>(603,118)</u>
Cash flows from investing activities:	
Interest received	16,459
Purchase of investments	(1,021,128)
Net cash used by investing activities	<u>(1,004,669)</u>
Net decrease in cash	(225,327)
Cash, beginning	331,121
Cash, ending	<u>\$ 105,794</u>

***Reconciliation of Operating Loss to Net Cash Provided by Operating Activities***

Operating loss	\$ (240,153)
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	710,799
Decrease in pollution remediation obligation	(274,933)
Decrease in intergovernmental and other receivables	1,031,535
Increase in accounts payable	159,713
Decrease in accrued salaries and benefits	(2,967)
Decrease in accrued interest payable	(2,577)
Decrease in escrow and performance deposits	(47)
Increase in compensated absences	6,268
Increase in other postemployment benefits	4,068
Decrease in net pension liability and deferred inflows and outflows of resources related to pensions	(5,246)
Decrease in deferred inflows of resources	(4,000)
Total adjustments	<u>1,622,613</u>
Net cash provided by operating activities	<u>\$ 1,382,460</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT F**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Fiduciary Funds*  
*Statement of Net Position*  
*June 30, 2015*

	<u>Agency</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 124,222
Investments	<u>2,419,271</u>
Total assets	<u>2,543,493</u>
<b>LIABILITIES</b>	
Intergovernmental payable	1,666,439
Due to others	<u>877,054</u>
Total liabilities	<u>2,543,493</u>
<b>NET POSITION</b>	<u>\$ -</u>
Held in trust for specific purposes	

The notes to the basic financial statements are an integral part of this statement.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

	<b>NOTE</b>
<b>Summary of Significant Accounting Policies .....</b>	<b>1</b>
Reporting Entity .....	1-A
Government-wide and Fund Financial Statements .....	1-B
Measurement Focus, Basis of Accounting, and Financial Statement Presentation.....	1-C
Cash and Cash Equivalents.....	1-D
Statement of Cash Flows .....	1-E
Restricted Assets.....	1-F
Investments.....	1-G
Receivables.....	1-H
Interfund Balances.....	1-I
Prepaid Items .....	1-J
Capital Assets .....	1-K
Deferred Outflows/Inflows of Resources .....	1-L
Property Taxes.....	1-M
Compensated Absences .....	1-N
Long-term Obligations .....	1-O
Claims and Judgments .....	1-P
Interfund Activities.....	1-Q
Net Position/Fund Balance Reporting .....	1-R
Defined Benefit Pension Plan.....	1-S
<b>Stewardship, Compliance, and Accountability.....</b>	<b>2</b>
Budgetary Information.....	2-A
Budgetary Reconciliation to GAAP Basis .....	2-B
Change in Accounting Principle .....	2-C

**DETAILED NOTES ON ALL FUNDS**

<b>Cash and Cash Equivalents.....</b>	<b>3</b>
<b>Investments .....</b>	<b>4</b>
<b>Taxes Receivable .....</b>	<b>5</b>
<b>Receivables.....</b>	<b>6</b>
<b>Capital Assets.....</b>	<b>7</b>
<b>Interfund Balances and Transfers .....</b>	<b>8</b>
<b>Intergovernmental Payables.....</b>	<b>9</b>
<b>Deferred Outflows/Inflows of Resources .....</b>	<b>10</b>
<b>Capital Lease Obligations .....</b>	<b>11</b>
<b>Long-term Liabilities .....</b>	<b>12</b>
<b>Encumbrances .....</b>	<b>13</b>
<b>Governmental and Business-type Activities Net Position .....</b>	<b>14</b>
<b>Governmental Fund Balances .....</b>	<b>15</b>
<b>Prior Period Adjustments.....</b>	<b>16</b>
<b>Defined Benefit Pension Plan .....</b>	<b>17</b>
<b>Other Postemployment Benefits (OPEB) .....</b>	<b>18</b>
<b>Risk Management.....</b>	<b>19</b>

***TOWN OF HOOKSETT, NEW HAMPSHIRE***  
***NOTES TO THE BASIC FINANCIAL STATEMENTS***  
***AS OF AND FOR THE FISCAL YEAR ENDED***  
***JUNE 30, 2015***

<b>Contingencies .....</b>	<b>20</b>
<b>Donation .....</b>	<b>21</b>
<b>Subsequent Events.....</b>	<b>22</b>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town of Hooksett, New Hampshire (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The more significant of the Town's accounting policies are described below.

***1-A Reporting Entity***

The Town of Hooksett is a municipal corporation governed by an elected 9-member Town Council and Town Administrator. In evaluating how to define the Town for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth by the GASB. The Town has no component units to include in its reporting entity.

***1-B Government-wide and Fund Financial Statements***

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the financial position of the governmental activities of the Town at year-end. This statement includes all of the Town's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

***1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis* of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for State shared revenue, reimbursement-based grants and interest which use one year.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, licenses and permits, intergovernmental revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges for services. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies, and contracted services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets, deferred inflows/outflows, and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

The Town reports the following major governmental fund:

**General Fund** – all general revenues and other receipts that are not allocated by law or contracted agreement to another fund are accounted for in this fund. This fund accounts for general operating expenditures, fixed charges, and the capital improvement costs that are not reported in other funds.

All the governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The Town reports the following major proprietary fund:

**Sewer Fund** – accounts for the operation of the sewer treatment plant, pumping station, and sewer lines.

Additionally, the Town reports the following fund types:

**Special Revenue Funds** – are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Permanent Fund** – is used to record activity of legal trusts for which the interest on the corpus provides funds for the Town's cemetery operations.

**Fiduciary Funds** – The Town also reports the following fiduciary funds:

**Agency Fund** – used to account for assets held in a trustee or agency capacity on behalf of outside parties, including other governments.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

***1-D Cash and Cash Equivalents***

The Town considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and cash equivalents."

The treasurer is required to deposit such moneys in solvent banks in state or the Public Deposit Investment Pool pursuant to New Hampshire RSA 383:22. Funds may be deposited in banks outside of the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations to the State of New Hampshire in value at least equal to the amount of the deposit in each case.

***1-E Statement of Cash Flows***

For purposes of the Statement of Cash Flows, the Town considers all highly liquid investments (including restricted assets) with a maturity when purchased of three months or less and all local government investment pools to be cash equivalents.

***1-F Restricted Assets***

Cash received for developer's performance bond deposits and unpaid retainage balances are classified as restricted assets on the balance sheet because their use is designated for a specific purpose and therefore not available for immediate and general use by the Town.

***1-G Investments***

State statutes place certain limitations on the nature of deposits and investments available as follows:

New Hampshire law authorizes the Town to invest in the following type of obligations:

- Obligations of the United States government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits,
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments for the Town are reported at fair value generally based on quoted market prices.

***1-H Receivables***

Receivables recorded in the financial statements represent amounts due to the Town at June 30. They are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns. They consist primarily of taxes, billing for charges, and other user fees.

***1-I Interfund Balances***

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are reported as "interfund receivables and payables." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

***1-J Prepaid Items***

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements, and expenses as the items are used.



**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**1-K Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$10,000 and an estimated minimum useful life in excess of three years. As the Town constructs or acquires additional capital assets each year, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
<b>Governmental activities:</b>	
Land improvements	10-20
Buildings and building improvements	20-40
Vehicles and equipment	5-15
Infrastructure	10-20
Intangible assets	Indefinite
<b>Business-type activities:</b>	
Buildings and building improvements	10-26
Vehicles and equipment	5-21
Infrastructure	10-99

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

**1-L Deferred Outflows/Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenses/expenditure) until then.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**1-M Property Taxes**

Property tax billings occur semi-annually and are based on the assessed inventory values as of April 1 of each year. Warrants for the year were issued on May 22, 2014 and November 10, 2014, and due on July 1, 2014 and December 22, 2014, respectively. Interest accrues at a rate of 12% on bills outstanding after the due date and 18% on tax liens outstanding.

In connection with the setting of the tax rate, Town officials, with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for tax abatement and refunds, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any reserve for uncollectable at year end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hooksett School District, and Merrimack County, which are remitted to these entities as required by law.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

The Town net assessed valuation as of April 1, 2014 utilized in the setting of the tax rate was as follows:

For the New Hampshire education tax	\$ 1,508,358,731
For all other taxes	\$ 1,573,447,531

The tax rates and amounts assessed for the year ended June 30, 2015 were as follows:

	Per \$1,000 of Assessed Valuation	Property Taxes Assessed
Municipal portion	\$6.49	\$ 10,214,438
School portion:		
State of New Hampshire	\$2.36	3,555,860
Local	\$12.90	20,290,727
County portion	\$3.08	4,854,067
Total		<u>\$ 38,915,092</u>

***1-N Compensated Absences***

The Town's policy allows certain employees to earn varying amounts of vacation and compensatory time based on the employee's length of employment. Upon separation from service, employees are paid in full for any accrued leave earned as set forth by personnel policy. The liability for such leave is reported as incurred in the government-wide and proprietary fund financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

***1-O Long-term Obligations***

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund Statement of Net Position.

***1-P Claims and Judgments***

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. Claims and judgments are recorded in the government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year-end.

***1-Q Interfund Activities***

Interfund activities are reported as follows:

***Interfund Receivables and Payables*** – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds” (i.e. the current portion of interfund loans). Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

***Interfund Transfers*** – Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In proprietary funds, transfers are reported after nonoperating revenues and expenses. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

***1-R Net Position/Fund Balance Reporting***

***Government-wide Statements*** – Equity is classified as net position and displayed in three components:

- a) *Net investment in capital assets* – Consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of notes that are attributable to the acquisition, construction, or improvement of those assets.
- b) *Restricted net position* – Consists of net position with constraints placed on use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c) *Unrestricted net position* – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

***Fund Balance Classifications*** – The fund balance of governmental funds is reported in five categories based on the nature of any limitations requiring the use of resources for specific programs. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The classifications used in the Town’s governmental fund financial statements are as follows:

***Nonspendable*** – This classification includes amounts that cannot be spent because they are either (a) not in spendable form; or (b) are legally or contractually required to be maintained intact.

***Restricted*** – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

***Committed*** – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

***Assigned*** – This classification includes amounts that are constrained by the Town’s intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Town Council through the budgetary process.

***Unassigned*** – This classification includes the residual fund balance for the general fund.

When multiple net position/fund balance classifications are available for use, it is the government’s policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

In the general fund, the Town strives to maintain a minimum unassigned fund balance to be used for unanticipated emergencies of approximately 5% of the general fund’s annual budget including Town, School, and County appropriations. This target balance should be achieved over the next five fiscal years.

***1-S Defined Benefit Pension Plan***

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* requires participating employers to recognize their proportionate share of collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense, and schedules have been prepared to provide employers with their calculated proportionate share of these amounts. The collective amounts have been allocated based on employer contributions during the respective fiscal years. Contributions from employers are recognized when legally due, based on statutory requirements.

The schedules prepared by New Hampshire Retirement System, and audited by the plan’s independent auditors, require management to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature and uncertainty of these estimates, actual results could differ, and the differences may be material.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**2-A Budgetary Information**

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the general and sewer funds. Except as reconciled below, the budget was adopted on a basis consistent with US generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unassigned fund balance to achieve that end. For the fiscal year 2015, \$767,363 of the beginning general fund unassigned fund balance was applied for this purpose.

**2-B Budgetary Reconciliation to GAAP Basis**

The Town employs certain accounting principles for budgetary reporting purposes that differ from a GAAP basis. The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budgetary Basis presents the actual results to provide a comparison with the budget. The major difference between the budgetary basis and GAAP basis is as follows:

Encumbrances outstanding at year-end do not represent GAAP expenditures or liabilities, but represent budgetary accounting controls. Governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and commitments (encumbrances) for goods or services not received at year-end. Encumbrances are recorded to reserve a portion of fund balance in the governmental fund types for commitments for which no liability exists.

The following reconciles the general fund budgetary basis to the GAAP basis:

Revenues and other financing sources:	
Per Exhibit D (budgetary basis)	\$ 15,423,770
Adjustment:	
Basis difference:	
Inception of capital leases	234,795
GASB Statement No. 54:	
To record miscellaneous income of the blended funds	90,249
To eliminate transfers between blended funds	166
Change in deferred tax revenue relating to 60-day revenue recognition	164,819
Change in allowance for uncollectible property tax receivable	(166,172)
Per Exhibit C-3 (GAAP basis)	<u>\$ 15,747,627</u>
Expenditures and other financing uses:	
Per Exhibit D (budgetary basis)	\$ 14,527,567
Adjustment:	
Basis differences:	
Encumbrances, beginning	22,907
Encumbrances, ending	(540,186)
Inception of capital leases	234,795
GASB Statement No. 54:	
To record expenditures of the blended funds	124,085
To eliminate transfers between general and expendable trust funds	(358,500)
Per Exhibit C-3 (GAAP basis)	<u>\$ 14,010,668</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**2-C Change in Accounting Principle**

Effective July 1, 2014, the Town implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. The requirements of this Statement change the way the Town calculates and reports the costs and obligations associated with pensions. As a result of implementing GASB Statement No. 68, the Town has restated the beginning net position in the government-wide and proprietary fund Statement of Net Position, effectively decreasing net position as of July 1, 2014 by \$13,292,039 for the governmental activities and \$377,211 for the business-type activities sewer fund (see Note 16). The reduction accounts for the associated net position liability, deferred inflows of resources, and deferred outflows of resources related to pensions.

Also, the Town adopted GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment to GASB Statement No. 68*. This Statement addresses and issue in GASB Statement No. 68 concerning transition provisions related to certain pension contributions made to defined benefit pension plans prior to implementation of that Statement by employer and nonemployer contributing entities.

**DETAILED NOTES ON ALL FUNDS**

**NOTE 3 – CASH AND CASH EQUIVALENTS**

The Town's deposits are entirely covered by federal depository insurance (FDIC) or by collateral held by the Town's agent in the Town's name. The FDIC currently insures the first \$250,000 of the Town's deposits at each financial institution, per case custodian. Deposit balances over \$250,000 are insured by the collateral. As of year-end, the carrying amount of the Town's deposits was \$25,297,868 and the bank balances totaled \$25,241,138. Petty cash totaled \$1,685.

Cash and cash equivalents reconciliation:

Cash per Statement of Net Position (Exhibit A)	\$ 25,173,646
Cash per Statement of Net Position-Fiduciary Funds (Exhibit F)	124,222
Total cash and cash equivalents	<u>\$ 25,297,868</u>

**NOTE 4 – INVESTMENTS**

Note 1-G describes statutory requirements covering the investment of the Town funds. The Town also maintains a portfolio of short-term maturity investments that are reported at fair value, based on quoted market prices. The Town's fiscal agent or custodian provides the fair value of all intermediate maturity investments.

At June 30, 2015, this Town had the following investments and maturities:

	Governmental Activities	Business-type Activities	Fiduciary Funds	Fair Value
Investments type:				
New Hampshire Public Deposit Investment Pool	\$ 442,844	\$ 1,627,639	\$ 840,637	\$ 2,911,120
Equity funds	314,227	149,209	232,208	695,644
Fixed income funds	1,495,212	865,167	1,346,426	3,706,805
Total fair value	<u>\$ 2,252,283</u>	<u>\$ 2,642,015</u>	<u>\$ 2,419,271</u>	<u>\$ 7,313,569</u>

**Interest Rate Risk** – This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The Town's investment policy limits investment maturities to 180 days or less, as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** – State law limits investments as explained in Note 1-G. The Town's investment policy addresses credit risk by limiting the Town's exposure and concentrating its investments in safety securities. In addition, the Town strives to diversify its investment portfolio in order to minimize potential losses, and actively monitors its investment portfolio holdings for ratings changes as well as changing economic and market conditions.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**Custodial Credit Risk** – This is the risk that in the event of the failure of the counterparty (e.g. broker/dealer) to honor a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Investment reconciliation:

Investments per Statement of Net Position (Exhibit A)	\$ 4,894,298
Investments per Statement of Net Position-Fiduciary Funds (Exhibit F)	2,419,271
Total investments	<u>\$ 7,313,569</u>

**NOTE 5 – TAXES RECEIVABLE**

Taxes receivable represent the amount of current and prior year taxes which have not been collected as of June 30, 2015. The amount has been reduced by an allowance for an estimated uncollectible amount of \$685,806. Taxes receivable by year are as follows:

	As reported on:	
	Exhibit A	Exhibit C-1
Property:		
Levy of 2015	\$ 3,397,994	\$ 3,397,994
Unredeemed (under tax lien):		
Levy of 2014	633,292	633,292
Levy of 2013	344,532	344,532
Levies of 2012 and prior	640,953	640,953
Yield	2,855	2,855
Less: allowance for estimated uncollectible taxes*	(685,806)	-
Net taxes receivable	<u>\$ 4,333,820</u>	<u>\$ 5,019,626</u>

\*The allowance for uncollectible property taxes is not recognized under the modified accrual basis of accounting (Exhibit C-1 and C-3) due to the 60 day rule as explained in Note 1-C. However, the allowance is recognized under the full accrual basis of accounting (Exhibits A and B).

**NOTE 6 – RECEIVABLES**

Receivables at June 30, 2015, consisted of accounts (billings for police details, water, sewer, ambulance, and other user charges) and intergovernmental amounts arising from grants. Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

Receivables as of June 30, 2015 for the Town's individual major fund and nonmajor funds in the aggregate including applicable allowances for uncollectible accounts are as follows:

	Governmental Activities			Business-type Activities
	General Fund	Nonmajor Funds	Total	Sewer Fund
Receivables:				
Accounts	\$ 60,357	\$ 502,736	\$ 563,093	\$ 935,981
Intergovernmental	7,599	-	7,599	-
Liens	350,170	-	350,170	-
Gross receivables	418,126	502,736	920,862	935,981
Less: allowance for uncollectibles	(350,170)	(376,901)	(727,071)	-
Net total receivables	<u>\$ 67,956</u>	<u>\$ 125,835</u>	<u>\$ 193,791</u>	<u>\$ 935,981</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**NOTE 7 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2015 consisted of the following:

	Balance, beginning	Additions	Disposals	Balance, ending
<b>Governmental activities:</b>				
At cost:				
Not being depreciated:				
Land	\$ 2,078,776	\$ 254,665	\$ -	\$ 2,333,441
Construction in progress	226,194	18,972	(73,095)	172,071
Total capital assets not being depreciated	2,304,970	273,637	(73,095)	2,505,512
Being depreciated:				
Land improvements	162,961	-	-	162,961
Buildings and building improvements	8,310,032	399,401	-	8,709,433
Vehicles and equipment	7,793,615	574,015	-	8,367,630
Infrastructure	93,655,087	9,161,219	-	102,816,306
Intangible assets	337,840	73,095	-	410,935
Total capital assets being depreciated	110,259,535	10,207,730	-	120,467,265
Total all capital assets	112,564,505	10,481,367	(73,095)	122,972,777
Less accumulated depreciation:				
Land improvements	(47,449)	(14,428)	-	(61,877)
Buildings and building improvements	(4,301,103)	(198,610)	-	(4,499,713)
Vehicles and equipment	(5,138,545)	(444,717)	-	(5,583,262)
Infrastructure	(92,996,280)	(496,590)	-	(93,492,870)
Intangible assets	(9,489)	(29,419)	-	(38,908)
Total accumulated depreciation	(102,492,866)	(1,183,764)	-	(103,676,630)
Net book value, capital assets being depreciated	7,766,669	9,023,966	-	16,790,635
Net book value, all governmental activities capital assets	\$ 10,071,639	\$ 9,297,603	\$ (73,095)	\$ 19,296,147
<b>Business-type activities:</b>				
At cost:				
Not being depreciated:				
Land	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction in progress	307,618	-	-	307,618
Total capital assets not being depreciated	607,618	-	-	607,618
Being depreciated:				
Buildings and building improvements	16,829,953	-	-	16,829,953
Vehicles and equipment	770,487	117,039	(37,110)	850,416
Infrastructure	11,314,929	-	-	11,314,929
Total capital assets being depreciated	28,915,369	117,039	(37,110)	28,995,298
Total all capital assets	29,522,987	117,039	(37,110)	29,602,916
Less accumulated depreciation:				
Buildings and building improvements	(5,829,355)	(526,250)	-	(6,355,605)
Vehicles and equipment	(550,743)	(44,758)	37,110	(558,391)
Infrastructure	(7,633,112)	(139,791)	-	(7,772,903)
Total accumulated depreciation	(14,013,210)	(710,799)	37,110	(14,686,899)
Net book value, capital assets being depreciated	14,902,159	(593,760)	-	14,308,399
Net book value, all business-type activities capital assets	\$ 15,509,777	\$ (593,760)	\$ -	\$ 14,916,017

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

Depreciation expense was charged to functions of the Town based on their usage of the related assets. The amounts allocated to each function are as follows:

<b>Governmental activities:</b>	
General government	\$ 44,986
Public safety	654,126
Highways and streets	376,536
Sanitation	69,748
Culture and recreation	38,368
Total depreciation expense	<u>\$ 1,183,764</u>
<b>Business-type activities:</b>	
Sewer	<u>\$ 710,799</u>

**NOTE 8 – INTERFUND BALANCES AND TRANSFERS**

*Interfund Balances* – The composition of interfund balances as of June 30, 2015 is as follows:

Receivable Fund	Payable Fund	Amount
General	Nonmajor	<u>\$ 5,160</u>

The outstanding balances among funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

*Interfund Transfers* – The composition of interfund transfers for the year ended June 30, 2015 is as follows:

	Transfers In:
	General
	Fund
Transfers out:	
Nonmajor funds	<u>\$ 185,242</u>

During the year, transfers are used to (1) move revenues from the fund with collection authority to the fund responsible for expenditure and (2) move general fund resources to provide an annual subsidy.

**NOTE 9 – INTERGOVERNMENTAL PAYABLES**

Amounts due to other governments of \$16,050,072 at June 30, 2015 consist of the following:

General fund:	
Property taxes levied prior to their due date and payable to:	
Merrimack County	\$ 2,432,489
Hooksett School District	11,950,092
Miscellaneous fees due to the State of New Hampshire	1,052
Total intergovernmental payables due from the general fund	<u>14,383,633</u>
Agency fund:	
Balance of trust funds belonging to the:	
Hooksett School District	347,296
Central Hooksett Water Precinct	595,995
Hooksett Village Water Precinct	723,148
Total intergovernmental payables due from the agency fund	<u>1,666,439</u>
Total intergovernmental payables due	<u>\$ 16,050,072</u>



**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**NOTE 10 – DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

Deferred outflows of resources at June 30, 2015 consist of the following:

<b>Governmental activities:</b>	
General fund:	
Amounts related to pensions	\$ 1,459,962
<b>Business-type activities:</b>	
Sewer fund:	
Amounts related to pensions	39,413
Total deferred outflows of resources	<u>\$ 1,499,375</u>

Deferred inflows of resources at June 30, 2015 consist of the following:

<b>Governmental activities:</b>	
General fund:	
Property taxes levied prior to their due date	\$ 5,118,698 *
Property tax receivables not collected within 60 days of the end of the fiscal year	1,491,875 *
Donations received in advance of eligible expenditures being made	286,929
Amounts related to pensions	1,667,766
Total governmental activities	<u>8,565,268</u>
<b>Business-type activities:</b>	
Sewer fund:	
Future service agreements received in advance of eligible expenditures occurring	484,782
Amounts related to pensions	46,665
Total business-type activities	<u>531,447</u>
Total deferred inflows of resources	<u>\$ 9,096,715</u>

\*These amounts are eliminated on the Statement of Net Position under the full accrual method.

**NOTE 11 – CAPITAL LEASE OBLIGATIONS**

The Town has entered into certain capital lease agreements under which the related equipment will become the property of the Town when all the terms of the lease agreements are met.

	Standard Interest Rate	Present Value of Remaining Payments as of June 30, 2015
Capital lease obligations:		
Tanker truck	2.66%	\$ 127,894
Excavator	2.87%	198,340
Total capital lease obligations		<u>\$ 326,234</u>

Leased equipment under capital leases, included in capital assets, is as follows:

	Governmental Activities
Equipment:	
Tanker truck	\$ 348,000
Excavator	234,795
Total equipment	582,795
Less: accumulated depreciation	(84,275)
Total capital lease equipment	<u>\$ 498,520</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

The annual requirements to amortize the capital leases payable as of June 30, 2015, including interest payments, are as follows:

Fiscal Year Ending June 30,	Governmental Activities
2016	\$ 88,056
2017	88,056
2018	67,473
2019	36,456
2020	36,456
2021	36,455
Total requirements	352,952
Less: interest	(26,718)
Present value of remaining payments	<u>\$ 326,234</u>

Amortization of lease equipment under capital assets is included with depreciation expense.

**NOTE 12 – LONG-TERM LIABILITIES**

Changes in the Town's long-term liabilities consisted of the following for the year ended June 30, 2015:

	Balance July 1, 2014 (restated)	Additions	Reductions	Balance June 30, 2015	Due Within One Year
<b>Governmental activities:</b>					
Capital leases	\$ 174,843	\$ 234,795	\$ (83,404)	\$ 326,234	\$ 78,962
Compensated absences	432,404 *	10,496	(27,176)	415,724	6,760
Accrued landfill postclosure care costs	145,000	-	(15,000)	130,000	15,000
Net other postemployment benefits	1,413,546	179,731	-	1,593,277	-
Total long-term liabilities	<u>\$ 2,165,793</u>	<u>\$ 425,022</u>	<u>\$ (125,580)</u>	<u>\$ 2,465,235</u>	<u>\$ 100,722</u>
<b>Business-type activities:</b>					
Notes payable	\$ 5,673,839	\$ -	\$ (293,613)	\$ 5,380,226	\$ 298,767
Compensated absences	29,366	6,268	-	35,634	-
Net other postemployment benefits	53,320	4,068	-	57,388	-
Total long-term liabilities	<u>\$ 5,756,525</u>	<u>\$ 10,336</u>	<u>\$ (293,613)</u>	<u>\$ 5,473,248</u>	<u>\$ 298,767</u>

\* See Note 16 for explanation of restatement.

Long-term notes are comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at June 30, 2015	Current Portion
<b>Business-type activities:</b>						
Notes payable:						
Water treatment facility upgrade	\$ 3,500,000	2010	2030	3.70%	\$ 2,895,052	\$ 143,444
Water treatment facility upgrade	\$ 3,106,470	2012	2031	3.10%	2,485,174	155,323
Total					<u>\$ 5,380,226</u>	<u>\$ 298,767</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

The annual requirements to amortize all *business-type activities* general obligation notes outstanding as of June 30, 2015, including interest payments, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2016	\$ 298,767	\$ 185,068	\$ 483,835
2017	304,115	174,899	479,014
2018	309,662	164,531	474,193
2019	315,415	153,956	469,371
2020	321,384	143,166	464,550
2021-2025	1,704,526	545,904	2,250,430
2026-2030	1,971,028	239,025	2,210,053
2031	155,329	4,821	160,150
Totals	<u>\$ 5,380,226</u>	<u>\$ 1,611,370</u>	<u>\$ 6,991,596</u>

**Accrued Landfill Postclosure Care Costs** – The Town ceased operating its landfill in 1999. Federal and State laws and regulations require that the Town perform certain maintenance and monitoring functions at the landfill site after closure. A liability has been recognized based on the future postclosure care costs that will be incurred. The recognition of these landfill postclosure care costs is based on the amount of the landfill used through the end of the year. The estimated liability for landfill postclosure care costs has a balance of \$130,000 as of June 30, 2015. The estimated total current cost of (\$15,000) the landfill postclosure care is based on the total cost that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of June 30, 2015. However, the actual cost of closure and postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations.

The Town has established a capital reserve fund for landfill postclosure care costs. At June 30, 2015, the balance in the landfill capital reserve is \$80,868.

**Debt Authorized and Unissued** – Debt authorized and unissued in the amount of \$14,424 as of June 30, 2015 was for sewer construction.

**NOTE 13 – ENCUMBRANCES**

Encumbrances outstanding at June 30, 2015 are as follows:

General government	\$ 10,000
Public safety	37,978
Highways and streets	492,208
Total encumbrances	<u>\$ 540,186</u>

**NOTE 14 – GOVERNMENTAL AND BUSINESS-TYPE ACTIVITIES NET POSITION**

Governmental and business-type activities net position reported on the government-wide Statement of Net Position at June 30, 2015 include the following:

	Governmental Activities	Business-type Activities	Total
Net investment in capital assets:			
Net property, buildings, and equipment	\$ 19,296,147	\$ 14,916,017	\$ 34,212,164
Less:			
Capital leases payable	(326,234)	-	(326,234)
Notes payable and other long-term debt	-	(5,380,226)	(5,380,226)
Total net investment in capital assets	<u>18,969,913</u>	<u>9,535,791</u>	<u>\$ 28,505,704</u>

(Continued)

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

*Governmental and business-type activities net position continued:*

	Governmental Activities	Business-type Activities	Total
Restricted net position for:			
Impact fees	1,801,127	-	1,801,127
Library purposes	102,541	-	102,541
Drug forfeiture	18,524	-	18,524
Permanent funds	222,807	-	222,807
Total restricted net position	2,144,999	-	2,144,999
Unrestricted	(651,609)	2,260,419	1,608,810
Total net position	\$ 20,463,303	\$ 11,796,210	\$ 32,259,513

**NOTE 15 – GOVERNMENTAL FUND BALANCES**

Governmental fund balances reported on the fund financial statements at June 30, 2015 include the following:

	General Fund	Nonmajor Funds	Total Governmental Funds
<b>Nonspendable:</b>			
Prepaid items	\$ 18,881	\$ -	\$ 18,881
Tax deeded property, subject to resale	616,119	-	616,119
Permanent fund - principal balance	-	196,793	196,793
Total nonspendable fund balance	635,000	196,793	831,793
<b>Restricted:</b>			
Library	102,541	-	102,541
Impact fees	-	1,801,127	1,801,127
Drug forfeiture	-	18,524	18,524
Permanent fund - income balance	-	26,014	26,014
Total restricted fund balance	102,541	1,845,665	1,948,206
<b>Committed:</b>			
Expendable trust	1,570,551	-	1,570,551
<b>Assigned:</b>			
Encumbrances	540,186	-	540,186
Heritage commission	12,099	-	12,099
Head's Chapel preservation	4,105	-	4,105
Conservation commission	-	532,387	532,387
Solid waste disposal	-	177,903	177,903
Recreation revolving	-	52,495	52,495
Ambulance revolving	-	535,186	535,186
Police special detail	-	169,620	169,620
Fire detail	-	2,707	2,707
Total assigned fund balance	556,390	1,470,298	2,026,688
<b>Unassigned</b>	4,457,616	-	4,457,616
Total governmental fund balances	\$ 7,322,098	\$ 3,512,756	\$ 10,834,854

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**NOTE 16 – PRIOR PERIOD ADJUSTMENTS**

Net position/fund balance at July 1, 2014 was restated to give retroactive effect to the following prior period adjustments:

	Governmental Activities	Business-type Activities Enterprise Fund (Sewer)	General Fund
To record the net pension liability for implementation of GASB Statement No. 68	\$ (13,292,039)	\$ (377,211)	\$ -
To record compensated absences payable liability	(432,404)	-	-
To adjust prior year deferred inflows for 60-day rule	-	-	(942,688)
Net position/fund balance, as previously reported	23,818,325	12,589,581	6,527,827
Net position/fund balance, as restated	<u>\$ 10,093,882</u>	<u>\$ 12,212,370</u>	<u>\$ 5,585,139</u>

**NOTE 17 – DEFINED BENEFIT PENSION PLAN**

**Plan Description:** The New Hampshire Retirement System (NHRS or the System) is a public employee retirement system that administers one cost-sharing multiple-employer defined benefit pension plan (Pension Plan), a component unit of the State of New Hampshire, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25. The Pension Plan was established in 1967 by RSA 100-A:2 and is qualified as a tax exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The Pension Plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers with in the State are eligible and required to participate in the Pension Plan. The System issues a publically available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

**Benefits Provided:** The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II. All assets are held in a single trust and available to pay retirement benefits to all members.

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC) multiplied by years of creditable service.

Group II members who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have nonvested status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the member attains 52.5 years of age by ¼ of 1% or age 60.

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances, subject to meeting various eligibility requirements. Benefits are based on AFC or earnable compensation and/or service.

**Contributions:** The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. For fiscal year 2015, all employees except police officers and firefighters were required to contribute 7% of earnable compensation. The contribution rates were 11.55% for police officers and 11.80% for firefighters. The Town's contribution rates for 2015 for pension and medical subsidy were 25.30% for police officers, 27.74% for firefighters, and 10.77% for all other employees. The contribution requirements for the fiscal years 2013, 2014, and 2015 were \$961,551, \$1,261,519, and \$1,150,676, respectively, which were paid in full in each year.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** - At June 30, 2015 the Town reported liabilities of \$12,911,189 in the governmental activities and \$364,713 in the business-type activities for its proportionate shares of the net pension liability. The net pension liability was measured as of June 30, 2014, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating towns and school districts, actuarially determined. At June 30, 2014, the Town's proportions were 0.34396949% in the governmental activities and 0.00971638% in the business-type activities, which were increases of 0.00919539% and 0.00021931%, respectively, from its proportions measured as of June 30, 2013.

For the year ended June 30, 2015, the Town recognized pension expenses of \$945,972 in the governmental activities and \$26,411 in the business-type activities. At June 30, 2015 the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Governmental activities		Business-type activities	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion	\$ 340,943	\$ -	\$ 7,756	\$ -
Net difference between projected and actual investment earnings on pension plan investments	-	1,667,766	-	46,665
Contributions subsequent to the measurement date	1,119,019	-	31,657	-
Total	<u>\$ 1,459,962</u>	<u>\$ 1,667,766</u>	<u>\$ 39,413</u>	<u>\$ 46,665</u>

The amounts reported as deferred outflows of resources related to pensions result from the Town contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30,	Governmental Activities	Business-type Activities
2016	\$ (342,426)	\$ (9,983)
2017	(342,426)	(9,983)
2018	(342,426)	(9,983)
2019	42,879	1,024
Totals	<u>\$ (984,399)</u>	<u>\$ (28,925)</u>

**Actuarial Assumptions:** The collective total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2013, using the following actuarial assumptions which, accordingly apply to both 2014 and 2013 measurements:

Inflation:	3.0%
Salary increases:	3.75- 5.8% average, including inflation
Investment rate of return:	7.75% net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

The actuarial assumptions used in the June 30, 2013 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2005 – June 30, 2010.

**Long-term Rates of Return:** The long-term expected rate of return on pension plan investment was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return net of investment expenses by the target asset allocation percentage and by adding expected inflation.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

Following is a table presenting target allocations and long-term rates of return for 2014 and 2013:

Asset Class	Target Allocation	Weighted average long-term expected real rate of return	
		2014	2013
Large Cap Equities	22.50%	3.25%	3.75%
Small/Mid Cap Equities	7.50%	3.25%	4.00%
Total domestic equity	30.00%		
Int'l Equities (unhedged)	13.00%	4.25%	4.75%
Emerging Int'l Equities	7.00%	6.50%	6.75%
Total international equity	20.00%		
Core Bonds	18.00%	(0.47)%	(0.96)%
High-Yield Bonds	1.50%	1.50%	2.00%
Global Bonds (unhedged)	5.00%	(1.75)%	(2.25)%
Emerging Market Debt (external)	0.50%	2.00%	1.00%
Total fixed income	25.00%		
Private equity	5.00%	5.75%	6.00%
Private debt	5.00%	5.00%	5.50%
Real estate	10.00%	3.25%	3.00%
Opportunistic	5.00%	2.50%	2.63%
Total alternative investments	25.00%		
Total	100.00%		

**Discount Rate:** The discount rate used to measure the collective total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the Pension Plan's actuarial funding policy as required by RSA 100-A:16. Based on those assumptions, the Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on Pension Plan investment was applied to all periods of projected benefit payments to determine the collective total pension liability.

**Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate:** The following table presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75% as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.75%) or 1-percentage point higher (8.75%) than the current rate:

**Governmental activities:**

Actuarial Valuation Date	1% Decrease 6.75%	Current Single Rate Assumption 7.75%	1% Increase 8.75%
June 30, 2013	\$ 18,471,302	\$ 14,407,956	\$ 10,992,331
June 30, 2014	\$ 17,006,138	\$ 12,911,190	\$ 9,456,488

**Business-type activities:**

Actuarial Valuation Date	1% Decrease 6.75%	Current Single Rate Assumption 7.75%	1% Increase 8.75%
June 30, 2013	\$ 524,005	\$ 408,733	\$ 311,837
June 30, 2014	\$ 480,386	\$ 364,713	\$ 267,125

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

**Pension Plan Fiduciary Net Position:** Detailed information about the pension plan's fiduciary net position is available in the separated issued New Hampshire Retirement System Cost-Sharing Multiple Employer Defined Benefit Pension Plan financial report.

**NOTE 18 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

**Plan Description and Annual OPEB Cost -** The Town provides postemployment benefit options for health care to eligible retirees, terminated employees, and their dependents in accordance with the provisions of various employment contracts. The benefit levels, employee contributions, and employer contributions are governed by the Town's contractual agreements.

The Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 45 requires that the long-term cost of retirement health care and obligations for other postemployment benefits (OPEB) be determined on an actuarial basis and reported similar to pension plans. GASB Statement No. 45 does not mandate the pre-funding of postemployment benefit liabilities. However, any pre-funding of these benefits will help minimize or eliminate the postemployment benefit obligation that will be required to be reported on the financial statements.

The Town has only partially funded (on a pay-as-you-go basis) the annual required contribution (ARC), an actuarially determined rate in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table presents the OPEB cost for the year, the amount contributed and changes in the OPEB plan for fiscal year 2015:

Annual required contribution/OPEB cost	\$ 274,623
Interest	58,675
Adjustment	(62,281)
Contributions made (pay-as-you-go)	(87,218)
Increase in net OPEB obligation	183,799
Net OPEB obligation, beginning	1,466,866
Net OPEB obligation, ending	<u>\$ 1,650,665</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2015 and the five preceding years were as follows:

Fiscal Year Ended	Annual OPEB Contribution Cost	Actual Contributions (pay-as-you-go)	Percentage Contributed	Net OPEB Obligation
June 30, 2015	\$ 271,017	\$ 87,218	32.2%	\$ 1,650,665
June 30, 2014	\$ 299,070	\$ 82,780	27.7%	\$ 1,466,866
June 30, 2013	\$ 299,633	\$ 71,054	23.7%	\$ 1,250,576
June 30, 2012	\$ 303,879	\$ 65,188	21.5%	\$ 1,021,997
June 30, 2011	\$ 312,474	\$ 43,038	13.8%	\$ 783,306
June 30, 2010	\$ 295,192	\$ 32,176	10.9%	\$ 513,870

As of July 1, 2014, the date of the most recent actuarial valuation, the actuarial accrued liabilities (AAL) for benefits were \$2,932,482 for the governmental activities and \$67,998 for the business-type activities, with no actuarial value of assets, resulting in unfunded actuarial accrued liabilities (UAAL) of \$2,932,482 and \$67,998, respectively. The covered payroll (annual payroll of active employees covered by the plan) was \$5,565,294 during fiscal year 2015, and the ratio of the UAAL to the covered payroll was 53.9%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revisions as actual results are compared with past expectations and new



**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

estimates are made about the future. The Schedule of Funding Progress for Other Postemployment Benefits Plan, presented as required supplementary information following the notes to the financial statements, is designed to present multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2014 actuarial valuation, the entry age normal level percentage of pay cost method was used. The actuarial assumptions included a 4.0% investment rate of return per annum. The projected annual healthcare cost trend is 8.0% initially, reduced by decrements to an ultimate rate of 5.0% for years 2022 and later. The UAAL is being amortized as a level percentage of pay over thirty years based on an open group. The remaining amortization period at June 30, 2015 was 30 years.

**NOTE 19 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2015, the Town was a member of the New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) Workers' Compensation Program. This entity is considered a public entity risk pool, currently operating as common risk management and insurance programs for its members.

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) Workers' Compensation Program is a pooled risk management program under RSAs 5-B and 281-A. Coverage was provided from July 1, 2014 to June 30, 2015 by Primex<sup>3</sup>, which retained \$1,000,000 of each workers' compensation loss, \$500,000 of each liability loss, and \$200,000 of each property loss. The Board has decided to self-insure the aggregate exposure and has allocated funds based on actuarial analysis for that purpose. The estimated net contribution billed and paid for the year ended June 30, 2015 was \$149,297 for workers' compensation.

**NOTE 20 – CONTINGENCIES**

There are various legal claims and suits pending against the Town which arose in the normal course of the governments activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

The Town participates in various federal grant programs, the principal of which are subject to program compliance audits pursuant to the Single Audit Act as amended. Accordingly, the government's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the government anticipates such amounts, if any, will be immaterial.

**NOTE 21 – DONATION**

The Town received donations of infrastructure totaling \$9,161,219. The value of the donations represent the construction costs related to Pearl Drive, Quimby Mountain Road, Post Road, North View Terrace, University Circle, Campus Drive, Blackwater Road, and Briar Court, which were accepted as public roadways by the Town.

**NOTE 22 – SUBSEQUENT EVENTS**

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date. Management has evaluated subsequent events through April 1, 2016, the date the June 30, 2015 financial statements were available to be issued, and no events occurred that require recognition or disclosure.

***REQUIRED SUPPLEMENTARY INFORMATION***

**EXHIBIT G**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Schedule of Funding Progress for Other Postemployment Benefit Plan*  
*For the Fiscal Year Ended June 30, 2015*

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b-a]/c)
July 1, 2014	\$ -	\$ 3,000,480	\$ 3,000,480	0.0%	\$ 5,565,294	53.9%
July 1, 2012	\$ -	\$ 2,997,356	\$ 2,997,356	0.0%	\$ 5,305,822	56.5%
July 1, 2011	\$ -	\$ 3,005,730	\$ 3,005,730	0.0%	\$ 5,176,412	58.1%
July 1, 2008	\$ -	\$ 1,988,285	\$ 1,988,285	0.0%	\$ 5,622,099	35.4%

The notes to the required supplementary information is an integral part of this schedule.

**EXHIBIT H**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Schedule of the Town's Proportionate Share of Net Pension Liability*  
*For the Fiscal Year Ended June 30, 2015*

Fiscal Year End	Valuation Date	Town's Proportion of Net Pension Liability	Proportionate Share of Net Pension Liability	Covered Payroll	Town Proportionate Share of Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
June 30, 2015	July 1, 2014	0.35368587%	\$ 13,275,903	\$ 6,264,872	211.91%	59.81%
June 30, 2014	July 1, 2013	0.34427117%	\$ 14,816,689	\$ 6,024,275	245.95%	66.32%

The notes to the required supplementary information is an integral part of this schedule.

**EXHIBIT I**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Schedule of Town Contributions**  
**For the Fiscal Year Ended June 30, 2015**

Fiscal Year End	Valuation Date	Contractually Required Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2015	July 1, 2014	\$ 1,147,439	\$ 1,147,439	\$ -	\$ 6,264,872	18.32%
June 30, 2014	July 1, 2013	\$ 856,043	\$ 856,043	\$ -	\$ 6,024,275	14.21%

The notes to the required supplementary information is an integral part of this schedule.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

***Schedule of Funding Progress for Other Postemployment Benefits (OPEB)***

As required by GASB Statement No. 45, Exhibit G represents the actuarial determined costs associated with the Town's other postemployment benefits for the fiscal year ended June 30, 2015.

The GASB standard on accounting for postretirement benefits other than pensions requires the following disclosures in the financial statements with regard to the retiree benefit liability:

**Eligibility** Employees are eligible for retiree health care benefits until Medicare eligibility once they qualify for retirement benefits from New Hampshire Retirement System (NHRS).

NHRS requirement for retirement benefits are as shown below:

1. Group I members hired prior to July 1, 2011, earlier of:
  - a. Age 60 (normal retirement)
  - b. 20 years of service with 70 points (early reduced retirement)
  - c. Age 50 with 10 years of service (early reduced retirement)
2. Group I members hired on/after July 1, 2011, earlier of:
  - a. Age 65 (normal retirement)
  - b. Age 60 with 30 years of service (early reduced retirement)
3. Group II members hired prior to July 1, 2011, earlier of:
  - a. Age 45 with 20 years of service (normal retirement)
  - b. Age 60 (normal retirement)
4. Group II members hired on/after July 1, 2011, earlier of:
  - a. Age 50 with 25 years of service (early reduced retirement)
  - b. Age 52.5 with 25 years of service (normal retirement)
  - c. Age 60 (normal retirement)

**Spouse Benefit** Surviving spouses of retirees and active employees are eligible for COBRA coverage upon the member's death.

**Retiree Cost Sharing** Retirees contribute the full cost of coverage.

**Medical Benefit** Same benefit options are offered to retirees as active employees. The Town's health plans are fully-insured and experience-rated. The monthly premiums by plan effective on January 1, 2015 are as shown below.

	Single	2-Person
Matthew Thornton	\$730.13	\$1,460.25
Blue Choice Tier 2 (10/20/45 Rx)	\$789.25	\$1,578.50
HSA Lumenos	\$574.60	\$1,149.21
Medicomp III	\$496.84	N/A
Medicomp III (no rx)	\$198.69	N/A

**Medicare Liabilities** There is no GASB liability for Medicare retirees as they pay the full cost of coverage.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2015**

***Schedule of the Town's Proportionate Share of Net Pension Liability & Schedule of Town Contributions***

As required by GASB Statement No. 68, and as amended by GASB Statement No. 71, Exhibits H and I represent the actuarial determined costs associated with the Town's pension plan at June 30, 2015.

**Methods and Assumptions Used to Determine Contribution Rates for Fiscal Year 2014:**

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage-of-Payroll, Closed
Remaining Amortization Period	25 Years beginning July 1, 2014
Asset Valuation Method	5-Year smooth market for funding purposes
Price Inflation	3.0% per year
Wage Inflation	3.75% per year
Salary Increases	5.8% Average, including inflation
Municipal Bond Rate	4.29% per year
Investment Rate of Return	7.75% per year
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2011 valuation pursuant to an experience study of the period 2005-2010.
Mortality	RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

**Other Information:**

Notes	Contribution rates for Fiscal Year 2014 were determined based on the benefit changes adopted under House Bill No. 2 as amended by 011-2513-CofC.
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*COMBINING AND INDIVIDUAL FUND SCHEDULES*



**SCHEDULE 1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2015*

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 9,849,975	\$ 9,988,465	\$ 138,490
Land use change	10,000	18,255	8,255
Excavation	8,000	-	(8,000)
Interest and penalties on taxes	300,000	387,924	87,924
Total from taxes	10,167,975	10,394,644	226,669
Licenses, permits, and fees:			
Motor vehicle permit fees	2,788,000	3,240,887	452,887
Building permits	75,000	56,689	(18,311)
Other	13,600	15,313	1,713
Total from licenses, permits, and fees	2,876,600	3,312,889	436,289
Intergovernmental:			
State:			
Meals and rental tax distribution	683,437	683,437	-
Highway block grant	254,186	256,533	2,347
State and federal forest land reimbursement	326	521	195
Other	4,342	9,148	4,806
Federal:			
Other	2,138	3,578	1,440
Total from intergovernmental	944,429	953,217	8,788
Charges for services:			
Income from departments	196,384	76,910	(119,474)
Miscellaneous:			
Sale of municipal property	1,200	13,878	12,678
Interest on investments	20,000	33,839	13,839
Rent of property	72,000	72,898	898
Fines and forfeits	2,000	7,645	5,645
Insurance dividends and reimbursements	-	201,684	201,684
Contributions and donations	-	509	509
Other	179,200	170,581	(8,619)
Total from miscellaneous	274,400	501,034	226,634
Other financing sources:			
Transfers in	184,500	185,076	576
Total revenues and other financing sources	14,644,288	\$ 15,423,770	\$ 779,482
Unassigned fund balance used to reduce tax rate	767,363		
Total revenues, other financing sources, and use of fund balance	\$ 15,411,651		

**SCHEDULE 2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2015**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 338,017	\$ 349,815	\$ -	\$ (11,798)
Election and registration	-	34,273	27,463	-	6,810
Financial administration	-	612,702	595,125	-	17,577
Revaluation of property	-	181,497	157,848	-	23,649
Legal	-	92,000	94,969	-	(2,969)
Personnel administration	-	203,354	160,083	-	43,271
Planning and zoning	-	372,487	265,842	-	106,645
General government buildings	-	433,525	462,198	10,000	(38,673)
Cemeteries	-	850	963	-	(113)
Insurance, not otherwise allocated	-	330,160	233,630	-	96,530
Advertising and regional associations	-	11,800	6,119	-	5,681
Other	14,889	5,000	-	-	19,889
Total general government	14,889	2,615,665	2,354,055	10,000	266,499
Public safety:					
Police	8,018	3,820,811	3,358,093	37,978	432,758
Ambulance	-	1	-	-	1
Fire	-	3,998,228	3,891,817	-	106,411
Building inspection	-	100,962	101,382	-	(420)
Emergency management	-	5,500	3,112	-	2,388
Total public safety	8,018	7,925,502	7,354,404	37,978	541,138
Highways and streets:					
Public works garage	-	210,832	221,595	-	(10,763)
Highways and streets	-	1,411,111	1,035,488	492,208	(116,585)
Street lighting	-	62,000	60,658	-	1,342
Other	-	163,847	179,830	-	(15,983)
Total highways and streets	-	1,847,790	1,497,571	492,208	(141,989)
Sanitation:					
Administration	-	187,037	171,357	-	15,680
Solid waste collection	-	433,656	386,713	-	46,943
Solid waste disposal	-	641,383	576,516	-	64,867
Total sanitation	-	1,262,076	1,134,586	-	127,490
Health:					
Administration	-	2,000	-	-	2,000
Welfare:					
Direct assistance	-	215,761	137,882	-	77,879
Intergovernmental welfare payments	-	19,620	19,619	-	1
Total welfare	-	235,381	157,501	-	77,880
Culture and recreation:					
Parks and recreation	-	552,106	540,501	-	11,605
Library	-	600,682	600,682	-	-
Patriotic purposes	-	2,945	1,445	-	1,500
Other	-	10,750	12,806	-	(2,056)
Total culture and recreation	-	1,166,483	1,155,434	-	11,049
Conservation	-	1,252	1,252	-	-
Economic development	-	500	485	-	15

(Continued)

*SCHEDULE 2 (Continued)*  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2015*

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Interest on tax anticipation notes	-	1	-	-	1
Capital outlay	-	1	-	-	1
Other financing uses:					
Transfers out	-	355,000	355,000	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 22,907</u>	<u>\$ 15,411,651</u>	<u>\$ 14,010,288</u>	<u>\$ 540,186</u>	<u>\$ 884,084</u>

**SCHEDULE 3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Major General Fund*  
**Schedule of Changes in Unassigned Fund Balance**  
**For the Fiscal Year Ended June 30, 2015**

Unassigned fund balance, beginning		\$ 4,455,586
Changes:		
Unassigned fund balance used to reduce 2015 tax rate		(767,363)
2015 Budget summary:		
Revenue surplus (Schedule 1)	\$ 779,482	
Unexpended balance of appropriations (Schedule 2)	884,084	
2015 Budget surplus		1,663,566
Increase in nonspendable fund balance		(88,104)
Unassigned fund balance, ending		5,263,685
<b>Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:</b>		
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end		(1,491,875)
To eliminate the allowance for doubtful property tax receivables, which is not necessary with the deferral of property taxes not collected within 60 days of fiscal year-end		685,806
Unassigned fund balance, ending (GAAP basis Exhibit C-1)		<u>\$ 4,457,616</u>

**SCHEDULE 4**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Balance Sheet**  
**June 30, 2015**

	Special Revenue Funds									Total
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Permanent Fund	
<b>ASSETS</b>										
Cash and cash equivalents	\$ 89,941	\$ 1,808,364	\$ 177,903	\$ 55,202	\$ 442,358	\$ 18,524	\$ 150,437	\$ 2,707	\$ 10,226	\$ 2,755,662
Investments	442,844	-	-	-	-	-	-	-	217,741	660,585
Accounts receivable	-	-	-	-	99,284	-	26,551	-	-	125,835
Total assets	\$ 532,785	\$ 1,808,364	\$ 177,903	\$ 55,202	\$ 541,642	\$ 18,524	\$ 176,988	\$ 2,707	\$ 227,967	\$ 3,542,082
<b>LIABILITIES AND FUND BALANCES</b>										
<b>Liabilities:</b>										
Accounts payable	\$ -	\$ 7,237	\$ -	\$ 696	\$ 5,587	\$ -	\$ -	\$ -	\$ -	\$ 13,520
Accrued salaries and benefits	398	-	-	2,011	869	-	7,368	-	-	10,646
Interfund payable	-	-	-	-	-	-	-	-	5,160	5,160
Total liabilities	398	7,237	-	2,707	6,456	-	7,368	-	5,160	29,326
<b>Fund balances:</b>										
Nonspendable	-	-	-	-	-	-	-	-	196,793	196,793
Restricted	-	1,801,127	-	-	-	18,524	-	-	26,014	1,845,665
Assigned	532,387	-	177,903	52,495	535,186	-	169,620	2,707	-	1,470,298
Total fund balances	532,387	1,801,127	177,903	52,495	535,186	18,524	169,620	2,707	222,807	3,512,756
Total liabilities and fund balances	\$ 532,785	\$ 1,808,364	\$ 177,903	\$ 55,202	\$ 541,642	\$ 18,524	\$ 176,988	\$ 2,707	\$ 227,967	\$ 3,542,082

**SCHEDULE 5**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2015**

	Special Revenue Funds										Permanent Fund	Total
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details				
<b>Revenues:</b>												
Intergovernmental	\$ 784	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 784
Charges for services	-	-	97,015	78,874	347,593	-	246,141	13,692		-	-	783,315
Miscellaneous	249	133,158	1,131	135	189	97	501	1		6,708		142,169
Total revenues	1,033	133,158	98,146	79,009	347,782	97	246,642	13,693		6,708		926,268
<b>Expenditures:</b>												
<b>Current:</b>												
General government	-	-	-	-	-	-	-	-		1,141		1,141
Public safety	-	413,839	-	-	151,819	7,452	243,430	11,963		-		828,503
Highways and streets	-	3,262	-	-	-	-	-	-		-		3,262
Culture and recreation	-	10,549	-	57,111	-	-	-	-		-		67,660
Conservation	53,948	-	-	-	-	-	-	-		-		53,948
Total expenditures	53,948	427,650	-	57,111	151,819	7,452	243,430	11,963		1,141		954,514
Excess (deficiency) of revenues over (under) expenditures	(52,915)	(294,492)	98,146	21,898	195,963	(7,355)	3,212	1,730		5,567		(28,246)
<b>Other financing uses:</b>												
Transfers out	-	-	(180,000)	-	-	-	-	-		(5,242)		(185,242)
Net change in fund balances	(52,915)	(294,492)	(81,854)	21,898	195,963	(7,355)	3,212	1,730		325		(213,488)
Fund balances, beginning	585,302	2,095,619	259,757	30,597	339,223	25,879	166,408	977		222,482		3,726,244
Fund balances, ending	\$ 532,387	\$ 1,801,127	\$ 177,903	\$ 52,495	\$ 535,186	\$ 18,524	\$ 169,620	\$ 2,707		\$ 222,807		\$ 3,512,756

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# Town Meeting Minutes

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## DELIBERATIVE SESSION MINUTES

Cawley Middle School  
Saturday April 2, 2016

### CALL TO ORDER

Moderator, Don Riley called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:02 AM.

Boy Scout Troop led the Pledge of Allegiance.

### ATTENDANCE

James Sullivan, Chair, Nancy Comai, Rob Duhaime, Adam Jennings, James Levesque, Marc Miville, David Ross, Tim Tsantoulis, and Don Winterton

Moderator, Don Riley

Supervisor of the Checklist Mike Horne and Sally Humphries

Town Clerk, Todd Rainier

Legal Counsel-

Registered voters – 40 in attendance

### PROOF OF POSTING

Proof of posting was provided by the Dr. Dean Shankle.

The Moderator introduced the members of the Town Council in Attendance as well as the Town Staff. The Moderator thanked the Cawley Staff and the Town Staff for all the work in setting up the meeting.

The Moderator recognized all veterans for their service.

A general overview of the rules and procedures were given by the Moderator and are available in writing in the voters' guide.

### BUSINESS

Moderator Don Riley read the Warrant Articles into the record:

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, April 2, 2016 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 14.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, May 10, 2016**. The polls will be open from 6 am until 7 pm.

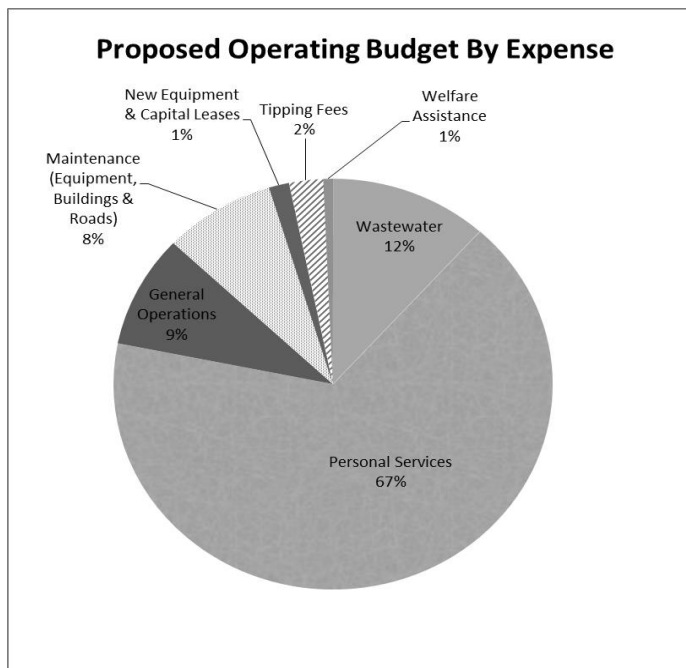
### **Article 3**

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$17,206,349.00**. Should this article be defeated, the operating budget shall be \$17,154,480.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.39. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

*A “Yes” vote would approve the operating budget of \$17,206,349.00 as presented by the Budget Committee. In each of the budgets, there are 3% raises for full-time nonunion, police and DPW Union employees; also, health insurance rates decreased by 4.39% and employees are paying 3% more towards the premiums. Fire Union employees did not get raises and have not increased the employee share of health insurance. Also Wastewater employees received a 2% raise and do not contribute to health insurance. Listed below are the projects, equipment and other items included in the operating budget that will continue to allow for the quality service the residents of Hooksett have come to expect.*

#### *Department overview:*

- The **Administration** budget increased in total \$33,064. This budget includes a 5% increase in the Administrator’s wages in accordance with his employment contract, as well as an increase in the number of part time hours available. There is a \$4,000 increase in Computer IT Tech Support and an \$8,000 increase in Legal Services, which reflects the current rate of services. Also Old Home Day costs have increased \$2,000 based on the committee’s request. Workers’ Compensation increased by \$14,673 and Property Liability decreased by \$14,000.
- The **Assessing** budget has decreased by \$7,258 largely due to employee benefits and a reduction in the assessor’s contract.
- The **Family Services** budget has decreased a total of \$22,674 due to economic trends. The Town Welfare line has been lowered by \$25,000 to \$125,000 for the year.
- The **Finance** budget reflects a decrease \$15,332. This is largely due to employee turnover and a reduction in the GASB compliance line, which will not be needed this year.



- The **Fire-Rescue** budget has decreased by \$54,890. There were reductions in the overtime, benefits for the new Fire Chief, fuel and new equipment lines. An additional \$9,000 for immunizations for all department employees was added, as well as \$15,000 for mobile radios and new hoses.
- The **Library** budget has increased \$14,806 in total. The Library Trustees have requested the current part-time Technical Services Assistant position to be increased to a full-time position. Additional funds for automation have also been requested.
- The **Police** budget has decreased by \$8,917. Both health insurance and fuel cost have decreased, while training has increased due to State cut backs. This budget also includes four new part time officers and funds to purchase tactical vests, to be placed in each cruiser.
- The **Public Works** budget increased \$39,976.

*Community Development Division had a few minor increases in the telephone and fuel lines due to the*



new engineer's position. Highway Division had increases in areas such as vehicle maintenance, fleet new equipment, road salt and plow edges & chains. Also, an additional \$20,000 has been added for the Old Town Hall's restorations of windows and bathrooms. New equipment and other operational supplies have been kept to a minimum, reducing when possible. There is a savings in the building's heating lines due to a new contract at a reduced rate. Parks, Recreation and Cemeteries Division have increases for water and electric for the fields, and had decreases in the fuel and ground maintenance lines. Recycling and Transfer Division reflects a total decrease of approximately \$11,000 mainly due to the drop in fuel costs.

- The **Tax Collector** budget reflects a total increase of \$4,646 primarily due to employee wages.

- The **Town Clerk and Elections** overall budget reflects an increase of \$10,853 due to one additional State election held during this year.

Town of Hooksett, New Hampshire					
2016-17 Town Operating Budget					
Appropriation by Department					
	FY 2014-15	FY 2015-16	FY 2016-17		
	Actuals	Amended Budget	Budget Com Recomm.	Dollar Change	% Change
<b>Departments</b>					
Administration	\$ 980,081	\$ 1,028,059	\$ 1,061,123	\$ 33,064	3.22%
Assessing	157,848	183,952	176,694	(7,258)	-3.95%
Family Services	157,500	216,497	193,823	(22,674)	-10.47%
Finance	220,887	240,252	224,920	(15,332)	-6.38%
Fire-Rescue	3,842,726	3,734,740	3,679,850	(54,890)	-1.47%
* Police	3,358,093	4,206,996	4,198,079	(8,917)	-0.21%
* Public Works	3,784,173	4,502,801	4,542,777	39,976	0.89%
Tax Collector	249,360	267,209	271,855	4,646	1.74%
Town Clerk & Elections	27,461	31,920	42,773	10,853	34.00%
Budget Committee	4,148	8,472	8,305	(167)	-1.97%
Capital Leases	88,056	89,102	88,057	(1,045)	-1.17%
Cemetery Commission	610	651	1,147	496	76.19%
Conservation Commission	1,252	1,250	1,277	27	2.16%
Debt TAN interest	0	1	1	0	0.00%
Library	600,682	697,927	712,733	14,806	2.12%
Wastewater	2,024,083	2,024,095	2,002,935	(21,160)	-1.05%
<b>Grand Total</b>	<b>\$ 15,496,960</b>	<b>\$ 17,233,924</b>	<b>\$ 17,206,349</b>	<b>\$ (27,575)</b>	<b>-0.16%</b>
Appropriation by Expense Category					
	FY 2014-15	FY 2015-16	FY 2016-17		
	Actuals	Amended Budget	Budget Com Recomm.	Dollar Change	% Change
<b>Expense Category</b>					
Personal Services	\$ 10,122,895	\$ 11,506,201	\$ 11,444,752	\$ (61,449)	-0.53%
General Operations	1,565,119	1,567,222	1,526,238	(40,984)	-2.62%
Maintenance (Equipment, Buildings & Roads)	1,031,523	1,345,562	1,419,465	73,903	5.49%
New Equipment & Capital Leases	310,874	220,747	256,884	36,137	16.37%
Tipping Fees	344,055	420,097	431,075	10,978	2.61%
Welfare Assistance	98,411	150,000	125,000	(25,000)	-16.67%
Wastewater	2,024,083	2,024,095	2,002,935	(21,160)	-1.05%
<b>Grand Total</b>	<b>\$ 15,496,960</b>	<b>\$ 17,233,924</b>	<b>\$ 17,206,349</b>	<b>\$ (27,575)</b>	<b>-0.16%</b>
* Grants, donations and encumbrances have been removed from FY 2015-16 Budget for budgeting purposes.					

A "No" vote would not approve the proposed operating budget and would result in the default budget totaling \$17,154,480.00 being approved. The operating budget is higher than the default budget by \$51,869.

***Marc Miville motioned to place Article 3 on the Town Official Ballot. Seconded by James Sullivan. The Moderator declared Article 3 passed to the Official Town Ballot.***

#### **Article 4**

To see if the town will vote to approve the reconstruction of the Town Roads at a cost not to exceed **\$1,500,000.00** payable over a term of 5 years with an annual appropriation of \$300,000.00, and further to raise and appropriate \$300,000.00 for the first year's payment. In each of the following 4 years the appropriation of \$300,000.00 will be contained in the operating budget and the default budget. 3/5<sup>th</sup> majority vote required for passage. Estimated tax rate impact is \$0.19. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

***Explanation:*** The Town has been experiencing severe weather and heavy rains these last few years resulting in the need of major road repair and road construction in many areas, especially on aging roads. If these roads are not addressed they will get worse and require extensive construction and repair, costing even more money and leaving us always going backwards in regards to road maintenance. This method of raising funds was chosen so that the Town would not be paying interest as it would be with bonds.

***Robert Duhaime motioned to place Article 4 on the Town Official Ballot. Seconded by Adam Jennings. The Moderator declared Article 4 passed to the Official Town Ballot.***

#### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

***Explanation:*** Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$135,636.81. This savings account will assist the department in purchasing plow dump trucks and other vehicles to address growth and an aging fleet. The Town is growing with several new developments in the planning stage that will increase the miles of roads that are maintained by the Town. To ensure safety we will need to be prepared to have the money available when the purchases are needed.

***Adam Jennings motioned to place Article 5 on the Town Official Ballot. Seconded by James Levesque. The Moderator declared Article 5 passed to the Official Town Ballot.***

#### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$194,293.00** for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<b><u>Fiscal Year</u></b>	<b><u>Salaries</u></b>	<b><u>Benefits</u></b>	<b><u>Estimated Increase</u></b>
2016-2017	\$109,293.00	\$85,000.00	\$194,293.00

Estimated tax rate impact is \$0.12. Recommended by Town Council (7-1), Recommended by Budget Committee (7-3).

***Explanation:*** The police department continues to struggle with insufficient staffing to effectively protect the Town on a consistent basis. Currently the total compliment of sworn officers is 28; our patrol officers are consistently busy with emergency calls for service. Calls for service have increased 7% from 2012 to 2013 and 13% from 2013 through November 2014. The additional two officers will allow the department to work towards proactive policing to better serve the Town.

***James Sullivan motioned to place Article 6 on the Town Official Ballot. Seconded by Robert Duhaime. The Moderator declared Article 6 passed to the Official Town Ballot.***

**Article 7**

To see if the town will vote to raise and appropriate the sum of **\$170,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Automated Collection Equipment	\$ 30,000.00
Drainage Upgrades	50,000.00
Parks & Recreation Facilities Development	15,000.00
Town Building Maintenance	75,000.00
Total	<u>\$ 170,000.00</u>

Estimated tax rate impact is \$0.11. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

***Explanation: Automated Collection Equipment*** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$50,992.56. The town estimates the need to replace barrels and the automated collection vehicles in 2020. These funds would be used to offset future costs of replacement.

***Explanation: Drainage Upgrades*** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$194,867.53. It has been determined that various areas throughout the town have failed drainage pipes due to aging. Many of these pipes, and in some areas swales, were not installed to handle the amount of water that they are taking on, especially since the town has been experiencing more storms with higher volumes of water than in the past. This is helping to deteriorate the roads as well. These funds will help address issues and begin upgrades as necessary.

***Explanation: Parks and Recreation Facilities Development*** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$77,953.91. The town continues to grow and we are forced to deal with aging structures, building updates and additional recreation areas that will need to be addressed. The Parks and Recreation building at Donati Park is in need of repair and an expansion to house the trucks, equipment and materials that are located at the facility. Additionally, the town would like to eventually put permanent bathroom facilities at Donati Park to eliminate the need for porta-potties and address the growth at Donati with all of the special events that the park has been hosting in recent years.

***Explanation: Town Building Maintenance*** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$173,782.12. Additionally \$132,416.00 more will be paid out of this fund for the final roof payment and the repairs to the elevator at the Library, leaving just over \$41,000 in the fund by June 30<sup>th</sup>. This fund assists the Department of Public Works in addressing the needs of town buildings for unexpected situations and large projects. Since this fund was established in 2008, it has been used to:

- Replace the water main at the Public Library
- Conduct masonry work and window replacement at the Safety Center
- Replace the main steps at the Public Library
- Replace the truck lifts at the Highway Garage
- Correct issues (mostly electrical) identified by the Department of Labor's safety inspection
- Mold Remediation at the Court House
- Repairs to the Salt and Sand shed
- Lighting and ventilation upgrades to the highway garage
- Replaced 75% of the roof at 35 Main Street Town Hall.
- Replacement heater and exchanges at the Safety Center

- Will be replacing major components to the elevator at the Public Library  
The Town has \$26,000,000 worth of buildings to maintain. Contributions to this fund yearly will help repair items in such a manner that it would not be a major impact to the taxpayers all at once.

**Donald Winterton motioned to place Article 7 on the Town Official Ballot. Seconded by Marc Miville.  
The Moderator declared Article 7 passed to the Official Town Ballot.**

#### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$70,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	<u>20,000.00</u>
Total	\$ 70,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

**Explanation: Air Packs & Bottles** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$177,802.20. The purpose of this article is to save for the replacement of all air packs and breathing air bottles in year 2020 at an estimated cost of \$300,000.

**Explanation: Fire Apparatus** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$204,773.91. This request is to save and offset total costs for the future replacement of the following fire department vehicles: engines, tankers, ladders and forestry. This is an ongoing request as these vehicles can cost anywhere from \$100,000 to \$800,000 individually.

**Nancy Comai motioned to place Article 8 on the Town Official Ballot. Seconded by David Ross.  
The Moderator declared Article 8 passed to the Official Town Ballot.**

#### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$60,000.00** to purchase a Live Bottom Trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8-0), Recommended by Budget Committee (10-0).

**Explanation:** The Town needs to replace a 1999 - 100 yard live bottom trailer. The old trailer is in need of major repair to the live bottom floor and all the supports and cross bars. The trailer has been used to haul trash, demolition and metal. It will be traded in or scrapped for metal, whichever gives the most revenue to the Town. This trailer is 17 years old. The average life span of trash equipment is usually 8-10 years.

**James Levesque motioned to place Article 9 on the Town Official Ballot. Seconded by Adam Jennings.  
The Moderator declared Article 9 passed to the Official Town Ballot.**

#### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$40,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

Revaluation	\$ 30,000.00
Master Plan	<u>10,000.00</u>
Total	\$ 40,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

**Explanation: Revaluation** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$30,219.15. The State of New Hampshire (State Constitution Part 2 Article 6) requires that all cities and towns perform a revaluation every 5 years so that all properties can be brought to current market value and contribute an equitable portion of the total tax burden. This request is to save for the next revaluation update which is required in 2018 at an estimated cost of \$150,000.

**Explanation: Master Plan** - Balance held by the Trustees of the Trust Funds as of February 29, 2016 for this fund is \$19,574.63; with another \$8,775.00 obligated for Tax Increment Financing District Plan leaving just over \$10,000 in the account. The fund is to provide a savings account, to be added to as necessary, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapter has recently been updated: Economic Development and Energy. It is the intent of the Planning Board to perform draft updates, chapter by chapter, at monthly work sessions with input and assistance from Town staff and interested citizens. Chapters include: land use, community facilities and services, population and housing, roads and transportation, economic development, conservation and natural resources, recreation, education, natural hazards and goals/objectives. Once the draft update of all chapters is complete, public information/input meetings will be held. The Master Plan update funds will be available for a consultant to assemble the draft chapters into a cohesive report. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

**Timothy Tsantoulis motioned to place Article 10 on the Town Official Ballot. Seconded by Robert Duhaime.**

**The Moderator declared Article 10 passed to the Official Town Ballot.**

#### **Article 11**

To see if the town will vote to establish a Sidewalk Capital Reserve Fund under the provisions of RSA 35:1 for installing and maintaining sidewalks and to raise and appropriate the sum of **\$25,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-1), Not Recommended by Budget Committee (4-6).

**Explanation:** This fund would address the future needs of the installation of sidewalks throughout specific areas of Town. It was a goal expressed by many residents during the Community Profile workshop in 2014.

**Marc Miville motioned to place Article 11 on the Town Official Ballot. Seconded by James Sullivan.**  
**The Moderator declared Article 11 passed to the Official Town Ballot.**

#### **Article 12**

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be placed in the Conservation Fund, said funds to come from the sale of timber on conservation land. No amount to be raised from taxation. Recommended by Town Council (5-3), Not Recommended by Budget Committee (4-6).

***Explanation:*** In 2014 the Hooksett Conservation Commission (HCC) developed the Clay Pond Conservation Area Stewardship Plan (Plan). The Plan was adopted by the Town Council in January 2015. The Plan included recommendations for wildlife management, forestry management, recreational use and trails management. The HCC plans to conduct a timber harvest in the Clay Pond Conservation area in 2016/2017 and would like to use the funds from the harvest to implement the Plan.

***David Ross motioned to place Article 12 on the Town Official Ballot. Seconded by James Sullivan. The Moderator declared Article 12 passed to the Official Town Ballot.***

### **Article 13**

To see if the town will vote to establish a Conservation Land Improvements Capital Reserve Fund under the provisions of RSA 35:1 for infrastructure improvements on Conservation easements or property and to raise and appropriate the sum of **\$10,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-1), Recommended by Budget Committee (6-4).

***Explanation:*** The Town of Hooksett has over 1,000 acres of conservation land for which it is responsible for managing. Most of the conservation properties do not have formal access or trail networks. The intent of the Conservation Land Improvements Capital Reserve Fund is to improve recreational access via trails development and management and developing formal access points.

***David Ross motioned to place Article 13 on the Town Official Ballot. Seconded by James Sullivan. The Moderator declared Article 13 passed to the Official Town Ballot.***

### **Article 14**

To see if the town will vote to discontinue the following Capital Reserve Funds with said funds and accumulated interest to date of withdrawal, to be transferred to the town's general fund.

<b><u>Name of Capital Reserve</u></b>	<b><u>Established</u></b>	<b><u>Balance.</u></b>
HVAC System Development (Library)	2003	\$ 15.06
Plow Dump Trucks	2012	19.00
Police Computer System Development	2003	13.93
Road Impact Fee Traffic Study	2009	33,111.59
Town Wide Computer Development	2006	23.84
Town Wide Opti-Com System	1996	0.00
Upgrading Diesel Tank & Fuel Dispenser	2012	9,550.39
Recommended by Town Council (8-0), Recommended by Budget Committee (10-1).		

***Explanation:*** This is a housekeeping item that requires the town to vote to close capital reserve funds that are no longer needed. All funds remaining in the accounts will be deposited into the Town's General Fund.

***Adam Jennings motioned to place Article 14 on the Town Official Ballot. Seconded by Timothy Tsantoulis. The Moderator declared Article 14 passed to the Official Town Ballot.***

### **Article 15**

Shall the municipality approve the charter amendment to Section 5.9 to read as follows: "Independent compliance and financial audits shall be made of all accounts of the Town at least annually, and more frequently if deemed necessary by the Council. Such audits shall be conducted in accordance with

auditing standards generally accepted in the United States and other such procedures which may be necessary under the circumstances by certified public accountants experienced in municipal accounting. The results of such audits shall be made public. At least once every five (5) years the Council shall request that such audits be made by Certified Public Accountants other than those involved in such audits during any of the previous four years. Council shall request a new auditing firm perform an Independent Audit of the Town every five (5) years. An annual report of the Town's business audit for the preceding year shall be made available to the public not later than sixty days after the close of the fiscal year.”?

***Robert Duhaime motioned to place Article 15 on the Town Official Ballot. Seconded by Timothy Tsantoulis.***

***The Moderator declared Article 15 passed to the Official Town Ballot.***

### **Article 16**

Shall the municipality approve the charter amendment to Section 9.1 to read as follows: “Each year the Town Administrator shall prepare a town report which shall include: (1) a statement of the past year’s financial activities and a comparative statement of the previous and present budget; and (2) a review of all major Council actions, including a summary of ordinances enacted; (3) Town vital statistics; and (4) annual reports of Town boards and departments; (5) the prior year’s audited financial statements; (6) a summary of the updated capital improvement plan with estimated costs; and (7) the warrant from the annual meeting. There shall be a section, which presents any actions, which are in progress or pending before Town boards, or departments and the Town Council. The effective date of the report shall be at the end of the fiscal year and the report shall be made available to the voters of the town no later than (60) days after the close of the fiscal year.”?

***Nancy Comai motioned to place Article 16 on the Town Official Ballot. Seconded by Donald Winterton***  
***The Moderator declared Article 16 passed to the Official Town Ballot.***

### **Article 17**

Shall the municipality approve the charter amendment to Sections 1.6; 3.1; 5.3A, B, C; 5.4F; 9.2B; and 10.2B.?

***Explanation:*** *The purpose of this amendment is to revise the referenced Sections of the Town of Hooksett Charter to change the annual meeting from May to March, and to conform to other statutory requirements associated therewith.*

*Sec. 1.6. Change “May” to “March”*

*Sec. 3.1. Change “May” to “March”*

*Sec. 5.3 Remove entire section and replace with:*

*A. “The Budget Committee shall hold hearings as specified in RSA 32:5 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January.*

*One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.”*

*B.The final date for posting notice of budget hearings under RSA 32:5 and hearings under RSA 33:8-a shall be the second Tuesday in January.*

*C.The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.*

*Sec. 5.4.B. Remove entire section and replace with:*

*The warrant under RSA 39:5 and budgets for any annual meeting shall be posted and copies available to the general public on or before the last Monday in January and shall prescribe the place, date and hour for each of two separate session of the meeting."*

*Sec. 5.4.C. Remove entire section and replace with:*

*The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot shall be held between the first and the second Saturdays following the last Monday in January, inclusive of those Saturdays, at a time prescribed by the Town Council. The second Tuesday in March shall be deemed the annual meeting, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all budgetary warrant articles from the first session on official ballot.*

*Sec. 5.4.F. Change "May" to "March"*

*Sec. 9.2.B Change "May" to "March"*

*Sec. 10.2.B Change "July" to "May"*

***James Sullivan motioned to place Article 17 on the Town Official Ballot. Seconded by Adam Jennings. The Moderator declared Article 17 passed to the Official Town Ballot.***



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# Town Election Results 2016

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## Article 1

To choose all necessary Town officers for the year ensuing.

### **Town Council, District 1, Term Exp. 06/30/2018**

Timothy Tsantoulis                      **62 Votes**

### **Town Council, District 5, Term Exp. 06/30/2019**

Donald R. Winterton                      **52 Votes**

### **(2) Library Trustee, Term Exp. 06/30/2019**

Tammy Hooker                              **256 Votes**

Barbara Davis                              **267 Votes**

### **Trustee of the Trust Funds, Term Exp. 06/30/2019**

Henry Roy                                      **278 Votes**

### **Sewer Commission, Term Exp. 06/30/2019**

Sidney Baines                              **284 Votes**

### **Town Council, At Large, Term Exp. 06/30/2019**

David Ross                                      Write-In

### **Town Council, District 6, Term Exp. 06/30/2019**

John Giotas, Appointed – Term Exp. 06/30/2017

### **(3) Budget Committee, Term Exp. 06/30/2019**

Brian Tilton                                      **258 Votes**

Christopher P. Morneau                      **250 Votes**

### **Budget Committee, Term Exp. 06/30/2017**

Richard J. Ross                              **253 Votes**

Steven Perrotta                              **235 Votes**

### **Cemetery Commission, Term Exp. 06/30/2019**

Denise Cascio Bolduc                      **278 Votes**

### **Supervisor of the Checklist, Term Exp. 06/30/2022**

Kim Daggett                                      **279 Votes**

### **Town Moderator, Term Exp. 06/30/2018**

Don Riley, Appointed – Term Exp. 06/30/2017

## Article 2

### **Zoning Amendments**

#### **Amendment No. 1**

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 28, Wireless Communications Facilities, to include the following to Section P. 2., Review Procedures for Co-location: “3. Following an application for collocation from the applicant, the state or local government will have thirty (30) days to determine whether the application complies with its requirements. The compliance notification shall be in writing and clearly and specifically delineate all missing documents or information. 4. After supplemental submission from the applicant, the state or local government will have ten (10) days to determine whether the submission complies with its incompleteness notice. Grounds for incompleteness are limited to those in the original notice of incompleteness. 5. The applicant must file a notice in writing stating that the review period has expired (accounting for any tolling) and that the application has been deemed granted”?

***The purpose of Amendment No. 1 is to include regulations from a FCC order, dated May 18, 2015, regarding new telecommunication shot clocks for co-location.***

**YES 200                      NO 53**

#### **Amendment No. 2**

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to rezone Map 25, Lots 18-3A, 18-3B and 18-3B-2 from Performance Zone (PZ) to Medium Density Residential (MDR)?

***The purpose of Amendment No. 2 is to rezone parcels on Lindsay Road, which were zoned PZ but received variances for residential use.***

**YES 244      NO 81**

**Amendment No. 3**

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 25, Enforcement, by striking the second sentence of Section E., which reads “Failure of the Code Enforcement Officer to act within ten (10) days shall be considered approval”?

***The purpose of Amendment No. 3 is to remove the 10-day limit for enforcement of establishments operating without a Certificate of Occupancy.***

**YES 215      NO 114**

**Amendment No. 4**

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to adopt a new article, Keeping of Chickens?

***The purpose of Amendment No. 4 is to adopt a new article to allow and regulate the keeping of chickens in MDR, URD, and HDR.***

**YES 190      NO 148**

**Amendment No. 5**

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 8, Conservation Subdivision?

***The purpose of Amendment No. 5 is to amend Article 8, Conservation Subdivision in regard to minimum lot size, review procedure, open space requirements and other changes.***

**YES 213      NO 108**

**Amendment No. 6**

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to adopt a new article, Solar Energy Systems?

***The purpose of Amendment No. 6 is to adopt a new article to allow and regulate solar energy systems on residential and non-residential properties.***

**YES 208      NO 115**

**Amendment No. 7**

Are you in favor of the adoption of Amendment No. 7, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 4, Low Density Residential District - LDR, Section A.5.; Article 5, Medium Density Residential District - MDR, Section A.6.; and Article 5-A, Urban Density Residential District - URD, Section A.3. to include “contractors office” as an allowed home occupation under section (a) and include in section (d) “and no outdoor storage of materials or equipment”?

***The purpose of Amendment No. 7 is to amend Home Occupations in the LDR, MDR, and URD to allow contractors’ offices.***

**YES 189      NO 130**

**Article 3**

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$17,206,349.00**. Should this article be defeated, the operating budget shall be \$17,154,480.00, which is the same as last year, with certain

adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.39. Recommended by Town Council (7-0), Recommended by Budget Committee (10-0).

**YES 215**      NO 133

#### **Article 4**

To see if the town will vote to approve the reconstruction of the Town Roads at a cost not to exceed **\$1,500,000.00** payable over a term of 5 years with an annual appropriation of \$300,000.00, and further to raise and appropriate \$300,000.00 for the first year's payment. In each of the following 4 years the appropriation of \$300,000.00 will be contained in the operating budget and the default budget. 3/5<sup>th</sup> majority vote required for passage. Estimated tax rate impact is \$0.19. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

**YES 261**      NO 85

#### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

**YES 207**      NO 135

#### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$194,293.00** for the salaries, overtime, benefits, including uniforms and equipment to hire two (2) new full-time police officers.

<b><u>Fiscal Year</u></b>	<b><u>Salaries</u></b>	<b><u>Benefits</u></b>	<b><u>Estimated Increase</u></b>
2016-2017	\$109,293.00	\$85,000.00	\$194,293.00
Estimated tax rate impact is \$0.12. Recommended by Town Council (7-1), Recommended by Budget Committee (7-3).			
<b>YES 201</b>	<b>NO 149</b>		

#### **Article 7**

To see if the town will vote to raise and appropriate the sum of **\$170,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Automated Collection Equipment	\$ 30,000.00
Drainage Upgrades	50,000.00
Parks & Recreation Facilities Development	15,000.00
Town Building Maintenance	<u>75,000.00</u>
Total	\$ 170,000.00

Estimated tax rate impact is \$0.11. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

**YES 211**      NO 138

#### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$70,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Fire Apparatus	\$ 50,000.00
Air Packs & Bottles	<u>20,000.00</u>
Total	\$ 70,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (8-0), Recommended by Budget Committee (9-1).

**YES 249**

**NO 103**

#### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$60,000.00** to purchase a Live Bottom Trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8-0), Recommended by Budget Committee (10-0).

**YES 273**

**NO 75**

#### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$40,000.00** to be added to previously established Capital Reserve Funds and to apportion the sum among several funds as listed below.

Revaluation	\$ 30,000.00
Master Plan	<u>10,000.00</u>
Total	\$ 40,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (8-0), Recommended by Budget Committee (7-3).

**YES 181**

**NO 165**

#### **Article 11**

To see if the town will vote to establish a Sidewalk Capital Reserve Fund under the provisions of RSA 35:1 for installing and maintaining sidewalks and to raise and appropriate the sum of **\$25,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.02. Recommended by Town Council (7-1), Not Recommended by Budget Committee (4-6).

**YES 125**

**NO 224**

#### **Article 12**

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be placed in the Conservation Fund, said funds to come from the sale of timber on conservation land. No amount to be raised from taxation. Recommended by Town Council (5-3), Not Recommended by Budget Committee (4-6).

**YES 201**

**NO 141**

#### **Article 13**

To see if the town will vote to establish a Conservation Land Improvements Capital Reserve Fund under the provisions of RSA 35:1 for infrastructure improvements on Conservation easements or property and to raise and appropriate the sum of **\$10,000.00** to be placed in this fund. Further, to name the Town Administrator as the agent to expend from said fund. Estimated tax rate impact is \$0.01. Recommended by Town Council (7-1), Recommended by Budget Committee (6-4).

**YES 194**

**NO 150**

#### **Article 14**

To see if the town will vote to discontinue the following Capital Reserve Funds with said funds and accumulated interest to date of withdrawal, to be transferred to the town's general fund.

<b><u>Name of Capital Reserve</u></b>	<b><u>Established</u></b>	<b><u>Balance</u></b>
HVAC System Development (Library)	2003	\$ 15.06
Plow Dump Trucks	2012	19.00

Police Computer System Development	2003	13.93
Road Impact Fee Traffic Study	2009	33,111.59
Town Wide Computer Development	2006	23.84
Town Wide Opti-Com System	1996	0.00
Upgrading Diesel Tank & Fuel Dispenser	2012	9,550.39

Recommended by Town Council (8-0), Recommended by Budget Committee (10-1).

**YES 310**

**NO 39**

### **Article 15**

Shall the municipality approve the charter amendment to Section 5.9 to read as follows: “Independent compliance and financial audits shall be made of all accounts of the Town at least annually, and more frequently if deemed necessary by the Council. Such audits shall be conducted in accordance with auditing standards generally accepted in the United States and other such procedures which may be necessary under the circumstances by certified public accountants experienced in municipal accounting. The results of such audits shall be made public. ~~At least once every five (5) years the Council shall request that such audits be made by Certified Public Accountants other than those involved in such audits during any of the previous four years.~~ Council shall request a new auditing firm perform an Independent Audit of the Town every five (5) years. An annual report of the Town’s ~~business audit~~ for the preceding year shall be made available to the public not later than sixty days after the close of the fiscal year.”?

**YES 286**

**NO 53**

### **Article 16**

Shall the municipality approve the charter amendment to Section 9.1 to read as follows: “Each year the Town Administrator shall prepare a town report which shall include: (1) a statement of the past year’s financial activities and a comparative statement of the previous and present budget; and (2) a review of all major Council actions, including a summary of ordinances enacted; (3) Town vital statistics; and (4) annual reports of Town boards and departments; (5) the prior year’s audited financial statements; (6) a summary of the updated capital improvement plan with estimated costs; and (7) the warrant from the annual meeting. There shall be a section, which presents any actions, which are in progress or pending before Town boards, or departments and the Town Council. The effective date of the report shall be at the end of the fiscal year and the report shall be made available to the voters of the town no later than (60) days after the close of the fiscal year.”?

**YES 312**

**NO 28**

### **Article 17**

Shall the municipality approve the charter amendment to Sections 1.6; 3.1; 5.3A, B, C; 5.4F; 9.2B; and 10.2B, as printed in the Voters’ Guide and summarized below?

***The purpose of this amendment is to revise the referenced Sections of the Town of Hooksett Charter to change the annual meeting from May to March, and to conform to other statutory requirements associated therewith.***

**YES 279**

**NO 60**

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# Board of Elections

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The Hooksett Charter, paragraph 2.5 enables the Hooksett Board of Election (BOE) and specifies that Supervisors of the Checklist, Town Clerk, Deputy Town Clerk and Moderator are members. Each year, the BOE meets as necessary to plan and coordinate the activities mandated for each election cycle as well as discuss revisions and additions to the NH Election Laws. This year we again met several times to plan and prepare for the NH State Presidential Primary and the Town Election. Additionally, Board members trained Ballot Clerks and Registration Clerks and tested the Electronic Tabulator prior to each of the two elections.

The Supervisors of the Checklist (SoC) additionally met separately at least twice each election to register new voters and manage the checklist; and many more times to perform quality control checks for all new entries made to the Checklist. Every 10 years the SoC meet to perform mandated redistricting and checklist purge which last occurred in 2013 and 2011 respectively.

Assisting us during the year were many volunteers and we are grateful for their participation to register and check-in Hooksett voters, count ballots and checklists late into election evening and provide an Election process that works for every registered voter. Hooksett does not experience difficulty receiving sufficient volunteers, unlike many of NH communities. Thank you Hooksett volunteers.

This year we continued to refine our Election process, documenting some changes to accommodate revised NH Statutes as well as changes to provide greater efficiency learned during our lessons learned review after each Election. Hooksett voters can help with this effort and we encourage any voter who has a concern, an idea to improve Hooksett's election cycle, or wants to work during any of the various election activities to let us know.

Additionally, we attended several meetings and a few legislative sub-committee hearings to consider an Electronic Voter "Check-In" device (**not** Electronic Voting). This device will substantially increase the accuracy between the Voter Check-In and results from the Electronic Tabulator. Much of the "manual count" information gathered immediately after the polls close will be electronically available, thus providing increased accuracy and greater efficiency. Additionally, voters at check-in will experience less wait, as every check-in station will be available to every voter. Although Electronic Voter Check-In technology was **not** approved by the legislature, we will continue to work with them so we can someday use this time saving technology.

Finally, and most importantly, we encourage every citizen to register to vote who is not already registered. During the Presidential Primary in 2016, 727 voters registered to vote on Election Day. Wait times to register were lengthy due to lines of 100-200 citizens wanting to register on that day. Avoid any wait to register by *doing it before* any Election. Citizens may register at the Town Clerk's Office every day during regular business hours.

Submitted:	Supervisors of Checklist:	Sally Humphries, Mike Horne, Bryan Williams
	Town Clerk:	Todd Rainier
	Deputy Town Clerk:	Billie Hebert
	Moderator:	Don Riley

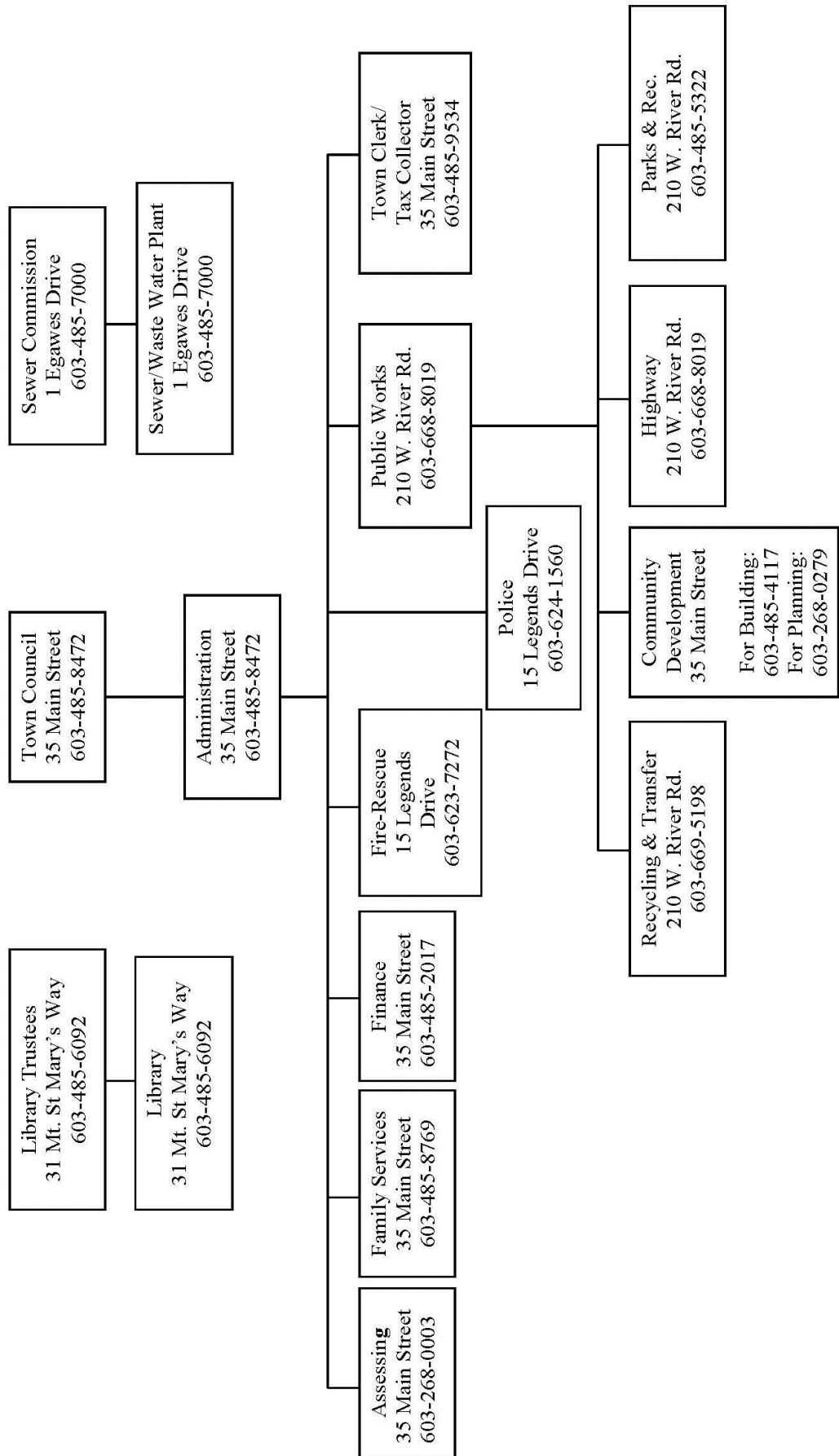
## ***NH STATE PRESIDENTIAL PRIMARY February 11, 2016***

Registered Voters at start of election	9391
Number of Voters Voting	REP = 3608; DEM = 2397
Registered during Election	727
Registered Voters as of close of Election	10,123
Absentee Ballots Cast during Election	340
Undeclared Voters Voting	1816 (REP 1019; DEM 797) & returning to Undeclared 1184

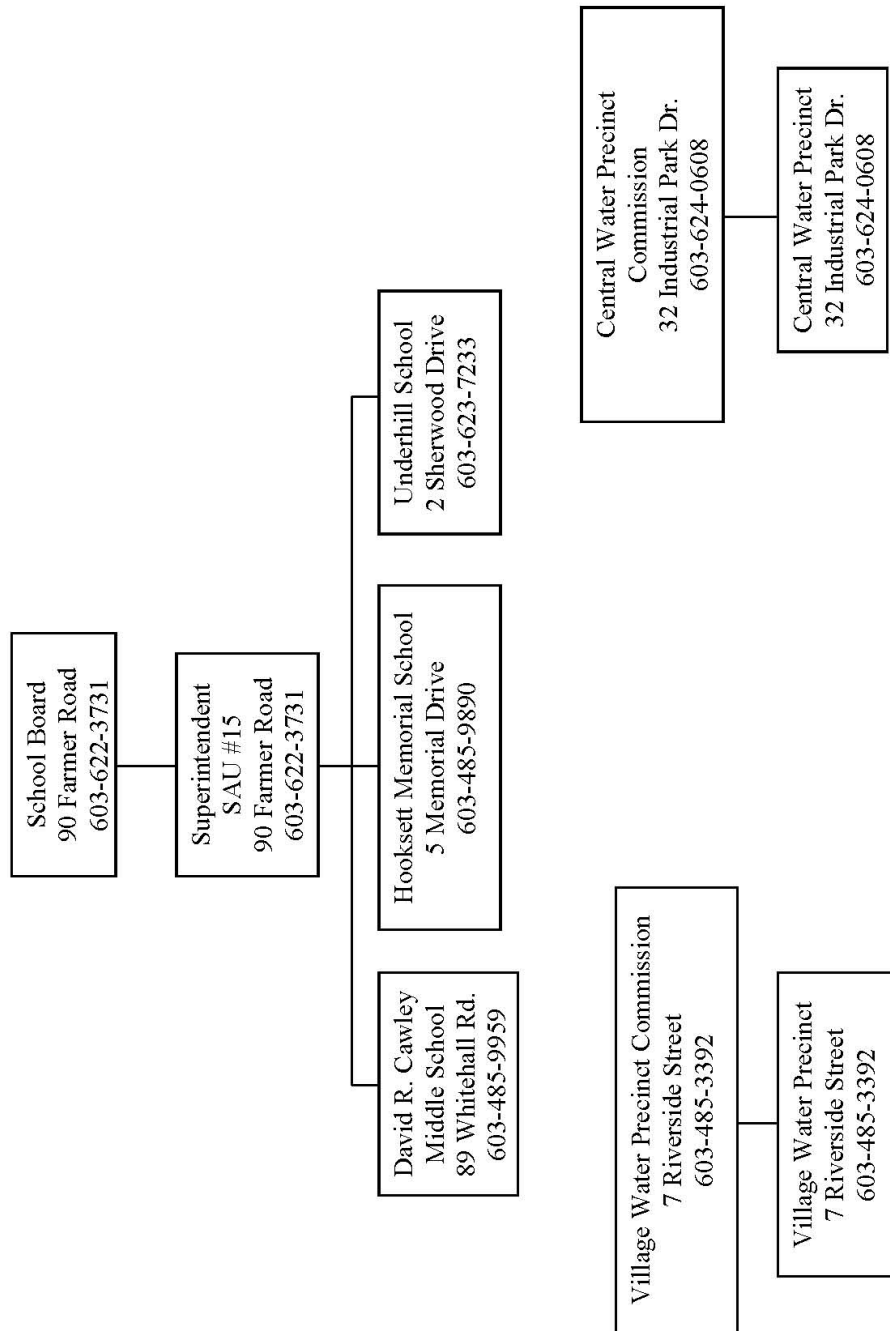
## ***TOWN ELECTION (Sessions I and II) April & May 2016***

Deliberative Session (April) Participants:	30 registered voters; approx. 10 non-registered/non-Hooksett citizens
Town Election (May) – Number of Voters:	359 including 8 absentee ballots
Registered Voters as of Town Election:	9,833
Voters Registered during Election:	1
Candidates for Office:	17 (3 offices (for 3 positions) had no candidates filing)
Zoning Amendments Considered:	7
Warrant Articles Considered:	15

## Town of Hooksett – Town Departments



## Elected Boards and Commissions





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# 2015-2016 Officials, Boards, Commissions & Committees

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For more information, please contact the Administration Department at 603-485-8472.

## **U.S. President**

Barack H. Obama

## **U.S. Senators**

Kelly Ayotte  
Jeanne Shaheen

## **U.S. Congress**

Frank Guinta  
Ann McLane Kuster

## **Governor**

Maggie Hassan

## **Governor's Council**

Christopher C. Pappas

## **Representatives to General Court**

David W. Hess  
Frank R. Kotowski  
Richard Marple  
Thomas C. Walsh

## **State Senator**

David R. Boutin

## **Budget Committee**

1. Jason Hyde  
2. Tabitha Jennings  
3. David Pearl  
4. Kevin Van Horn  
5. Richard Boisvert  
6. Patrick Gosselin  
7. Chris Morneau  
8. Steven Peterson  
9. John Pieroni  
Marc Miville, Council Rep.

## **Cemetery Commission**

1. Sharron Champagne  
2. Michael Horne  
3. Denise Cascio Bolduc

## **Conservation Commission**

1. David W. Hess  
2. Steve Couture  
3. Cindy Robertson  
4. JoCarol Woodburn  
5. Philip Fitantes  
Deborah Miville, Alternate  
David Ross, Council Rep.

## **Council**

1. Timothy Tsantoulis, District 1  
2. Robert Duhaime, District 2  
3. James Levesque, District 3  
4. Marc Miville, District 4  
5. Donald Winterton, District 5  
6. Nancy Comai, District 6  
7. Adam Jennings, At-Large  
8. David Ross, At-Large  
9. James Sullivan, At-Large

## **Economic Development**

1. David Scarpetti  
2. Muamer Durakovic  
3. Steve Smith  
4. Ivan Gult  
5. Dan Lagueux  
6. Matthew Barrett, Business Rep.  
Marc Miville, Council Rep.  
Paul Scarpetti, Planning Board Rep.  
Jo Ann Duffy, Town Planner

## **Heritage Commission**

1. Kathie Northrup  
James Sullivan, Council Rep

## **Library Trustees**

1. Francis J. Broderick  
2. Barbara Davis  
3. Mary Farwell  
4. Tammy J. Hooker  
5. Linda Kleinschmidt

## **Moderator**

Don Riley

## **Parks and Recreation Advisory Board**

1. David Elliott  
2. Deborah Miville  
3. Steve Smith  
4. Richard Cote  
5. Jacqueline McCartin  
Mike Horne, Alternate  
Adam Jennings, Council Rep.

## **Planning Board**

1. Muamer Durakovic  
2. Paul Scarpetti  
3. Frank Kotowski  
4. Richard Marshall  
5. Thomas Prasol  
6. Tom Walsh  
Michael DiBietto, Alternate  
Denise Grafton, Alternate  
Donald Winterton, Council Rep.

## **Recycling & Transfer Advisory Committee**

1. Richard Bairam  
2. Jim Gorton  
3. Sean McDonald  
4. Raymond Bonney  
Robert Schroeder, Alternate  
James Levesque, Council Rep.

## **Sewer Commission**

1. Sidney Baines  
2. Roger R. Bergeron  
3. Frank Kotowski  
Robert Duhaime, Council Rep.

## **Southern NH Planning Commission**

1. Mike N. Jolin  
2. Richard G. Marshall  
3. Leslie Boswak

## **Supervisors of the Checklist**

1. Bryan Williams  
2. Michael Horne  
3. Sally A. Humphries

## **Town Clerk**

Todd Rainier

## **Treasurer**

Carol Andersen  
Ann McLaughlin, Deputy

## **Trustees of the Trust Fund**

1. Henry Roy  
2. Claire Lyons  
3. Paul Loisel

## **Zoning Board of Adjustment**

1. Richard Bairam  
2. Roger Duhaime  
3. Gerald Hyde  
4. Don Pare  
5. Chris Pearson  
Phil Denbow, Alternate  
Michael Simoneau, Alternate  
James Levesque, Council Rep

## **Central Water Precinct**

1. William Alois  
2. Everett Hardy  
3. William McDonald  
4. Richard Montieth  
5. Richard Bairam  
Carol Hardy, Clerk  
Kelly Alois, Moderator & Treasurer

## **Historical Society**

1. Brian Baer  
2. Diane Valade  
3. Jim Sullivan  
4. Bob Thinner

## **School Board**

1. James Sullivan  
2. Kara Salvas  
3. Phil Denbow  
4. Allan Whatley  
5. John Lyscars  
6. Amy Boilard  
7. Michael Berry  
Don Riley, Moderator  
Lee Ann Moynihan, Clerk

## **Village Water Precinct**

1. Dennis Bell  
2. Todd Smith  
3. Michael Jache  
4. Nicholas Haas  
5. James Lyons  
Nancy Philibotte, Clerk & Moderator  
Andy Felch, Treasurer  
Michael Heidorn, Superintendent

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# Assessing Department

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Dear Hooksett Residents,

Another year has passed and it was very busy in the Assessing Office. The Assessor is Richard Dorsett of KRT Appraisal.

Lee Ann Moynihan is Hooksett's full time Field Appraiser for data collection and provides general assessing assistance. Elayne Pierson is the Assessing Clerk, an intricate part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public. Assessing data is available through the GIS, which can be accessed on the home page at [www.hooksett.org](http://www.hooksett.org). This enables the user to view town maps and aerial imagery with parcel overlays. In addition to the assessing information, there are several additional layers available. The GIS information has proved to be very useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

The entire Assessor's Database is hosted online at <http://www.vgsi.com>. This online database allows the user to search from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

In 2015, the Assessor's Office processed 28 abatement requests. Furthermore, the Assessor's office will continue on the cyclical data-base maintenance program which entails a complete interior and exterior data verification when possible for 20% of the town.

The NH Department of Revenue determined the 2015 equalization weighted mean ratio to be 83.9% and the median ratio to be 89%.

The NH Assessing Standards Board has a reference manual that was developed specifically for elected/appointed municipal officials and taxpayers. You may find this by using this link: <http://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at [www.hooksett.org](http://www.hooksett.org) as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

*Richard Dorsett Jr.*, CNHA, Assessing Department

<b>Inventory of Town Property 2015-2016</b>							
<b>PROPERTY LOCATION</b>	<b>MAP</b>	<b>LOT</b>	<b>BLDG VALUE</b>	<b>LAND VALUE</b>	<b>ACREAGE</b>	<b>APPRAISED VALUE</b>	
Railroad Bed	1	18A		300	0.63	300	
Railroad	1	18B		17,000	1.95	17,000	
Pleasant Street	1	20		5,747	*20.0	5,747	
61 Merrimack Street	1	34		9,580	*80.0	9,580	
Merimack Street	1	37		8,510	*27.0	8,510	
Pleasant Street	2	19		14,400	2.50	14,400	
Off Pleasant Street	2	33-18-3		22,800	1.56	22,800	
Off Pleasant Street	2	33-18-4		22,300	1.14	22,300	
Off Pleasant Street	2	33-18-5		22,400	1.15	22,400	
Off Pleasant Street	2	33-18-6		22,600	1.38	22,600	
Off Pleasant Street	2	33-18-7		22,300	1.06	22,300	
Chester Turnpike	3	14		91,400	87.00	91,400	
Chester Turnpike	4	3		11,185	*160.60	11,185	
North Candia Road	4	6		111,100	14.60	111,100	
North Candia Road	4	9		2,883	*70.31	2,883	
North Candia Road	4	10		917	*10.30	917	
North Candia Road	4	12		1,764	*13.62	1,764	
North Candia Road	4	18		55,300	20.00	55,300	
7 North Candia Road	4	22		81,100	44.60	81,100	
Wiggins Road	4	24		171,900	131.10	171,900	
Mountain Road	4	26		18,800	27.10	18,800	
Wiggin Road	4	27		29,626	*163.68	29,626	
Chester Turnpike	4	32		7,100	0.53	7,100	
Chester Turnpike	4	33		5,118	*57.50	5,118	
Chester Turnpike	4	34		1,163	*15.00	1,163	
Chester Turnpike	4	35		23,200	20.00	23,200	
Chester Turnpike	4	37		4,561	*25.20	4,561	
110 Merrimack Street	5	16		47,700	0.39	47,700	
101 Merrimack Street	5	20	1,246,400	235,400	5.90	1,481,800	
78 Merrimack Street	5	23		74,000	6.14	74,000	
Merrimack Street	5	25-1		4,100	0.06	4,100	
65 Merrimack Street	5	40	800	219,500	5.40	220,300	
5 Edgewater Drive	5	46	2800	17,100	0.14	19,900	
7 Edgewater Drive	5	47		6,600	0.11	6,600	
16 Pleasant Street	6	2	32,900	343,000	5.00	375,900	
Post Road	6	22-ROAD		0	8.53	0	
67 Post Road	6	22-65		102,000	0.91	102,000	
2 Post Road	6	22-73	30,200	96,500	0.68	126,700	Village Water Precinct
Off Post Road	6	22-76		89,300	0.52	89,300	Village Water Precinct
Old Railroad Bed	6	22-77		10,900	3.91	10,900	
16 Highland Street	6	63		70,600	0.36	70,600	
29 Pine Street	7	5		61,100	0.90	61,100	
Off Pine Street	7	6	6,200	9,300	1.00	15,500	Village Water Precinct
Off Pine Street	7	7		8,700	1.00	8,700	Village Water Precinct
Off Pine Street	7	8		8,500	0.81	8,500	Village Water Precinct
Pinnacle Street	7	9	47,900	143,400	33.00	191,300	Village Water Precinct
18 Pinnacle Street	7	10		5,633	*34.5	5,633	

**\*LAND IN CURRENT USE**

	<b>Inventory of Town Property 2015-2016</b>						
<b>PROPERTY LOCATION</b>	<b>MAP</b>	<b>LOT</b>	<b>BLDG VALUE</b>	<b>LAND VALUE</b>	<b>ACREAGE</b>	<b>APPRAISED VALUE</b>	
12 Pinnacle Street	7	18		134,600	19.90	134,600	
Ardon Drive	8	3		5,900	0.10	5,900	
Ardon Drive	8	4		5,900	0.10	5,900	
Pinnacle Pond	8	8		6,900	0.13	6,900	Village Water Precinct
Heather Drive	8	23		5,900	0.10	5,900	
16 Main Street	8	33	799,500	62,400	0.90	861,900	
1 Riverside Street	8	34	498,900	46,200	0.60	545,100	
7 Riverside Street	8	37	100,900	57,800	0.30	158,700	Village Water Precinct
Riverside Street	8	95		61,200	0.92	61,200	
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900	
7 Veterans Drive	9	36		54,800	0.15	54,800	
4 Veterans Drive	9	37	63900	47,900	0.40	111,800	
2 Veterans Drive	9	38		47,900	0.41	47,900	
21 Merrimack Street	9	45		8,000	0.10	8,000	
Off Hooksett Road	9	72		6,900	0.19	6,900	
Off Donald Street	10	30		6,900	0.19	6,900	
15 Donald Street	10	31		7,600	0.16	7,600	
35 Main Street	10	75	3,761,000	1,061,600	15.80	4,822,600	
Main Street	10	76	1,400	8,000	1.70	9,400	
Riverside Street	10	83		9,300	0.20	9,300	
Off Everett Turnpike	12	1		212,500	50.60	212,500	
Hackett Hill Road	12	2		12,500	12.20	12,500	
Maryann Road	12	3		12,400	12.00	12,400	
Hackett Hill Road	12	4		13,900	13.30	13,900	
Off Everett Turnpike	12	5		7,300	0.73	7,300	
Hackett Hill Road	12	8		951,600	47.00	951,600	Village Water Precinct
Mountain View Road	12	14-3-ROAD	42,800	9,600	1.04	52,400	
Everett Turnpike	13	72		5,900	0.10	5,900	
31 Mount St Mary's Way	14	1-1	2,488,900	390,200	3.56	2,879,100	
Hooksett Road	14	25		7,100	0.30	7,100	Village Water Precinct
Hooksett Road	14	34		628,200	80.50	628,200	
North Candia Road	15	6		41,400	6.80	41,400	
Whitehall Road	15	10		2,264	*15.50	2,264	
Whitehall Road	15	11		3,409	*23.40	3,409	
Whitehall Road	15	13		5,500	0.09	5,500	
Chester Turnpike	15	52		39,600	12.50	39,600	
60 Chester Turnpike	15	57		72,400	3.20	72,400	
Chester Turnpike	15	63		8,000	1.54	8,000	
Off Chester Turnpike	15	66		7,400	0.77	7,400	

**\*LAND IN CURRENT USE**

<b>Inventory of Town Property 2015-2016</b>							
<b>PROPERTY LOCATION</b>	<b>MAP</b>	<b>LOT</b>	<b>BLDG VALUE</b>	<b>LAND VALUE</b>	<b>ACREAGE</b>	<b>APPRAISED VALUE</b>	
21 Farrwood Drive	15	86-31		13,100	1.08	13,100	
Crane Way	15	85-ROAD		7,700	0.84	7,700	
Farrwood Drive	15	86-ROAD		3,600	8.48	3,600	
Chester Turnpike	15	92		64,600	1.54	64,600	
Chester Turnpike	15	96		34,600	0.20	34,600	
Whitehall Road	15	97		3,700	0.06	3,700	
Andrea Avenue	15	99		7,500	0.86	7,500	
44 South Bow Road	16	24		127,700	14.54	127,700	
Quimby Mountain Road	16	78-ROAD		15,900	5.50	15,900	
Pearl Drive	16	79-ROAD		5,200	0.91	5,200	
Pearl Drive	16	79-7		205	*3.19	205	
Pearl Drive	16	79-8		450	*7.63	450	
Hilltop Circle	16	80-ROAD		8,600	0.98	8,600	
Saw Hill Road	17	2-ROAD		1,500	3.66	1,500	
72 Hackett Hill Road	17	3		84,000	1.06	84,000	
5 Memorial Drive	18	3	9,790,300	1,274,400	31.49	11,064,700	School District
Memorial Drive Roadway	18	3-1		7,900	1.22	7,900	
Egawes Drive	18	3-2		24,800	7.29	24,800	
1 Egawes Drive	18	4	73,800	108,900	3.38	182,700	
Egawes Drive (off)	18	7-1	92,500	104,300	2.36	196,800	
11 Dartmouth Street	18	25	110,200	70,600	0.34	Grandmomx2	
34 Industrial Park Drive	18	45	322,400	254,800	2.15	Grandmomx2	Central Water Precinct
Stirling Avenue	19	11-ROAD		3,500	8.97	GRANDMOMX2	
49 Lindsay Road	19	11-93TK	360,000		0.00	360,000	Central Water Precinct
Oak Hill Road	19	17	2,100	16,500	0.51	18,600	Central Water Precinct
Heron View Drive	20	1-ROAD		13,400	1.63	13,400	
Laurel Road	20	7-ROAD		22,300	2.23	22,300	
157 Whitehall Road	20	29		56,600	0.40	56,600	
Off Laurel Road	21	10		65,900	154.81	65,900	
Park Lane	21	34-14		114,100	9.80	114,100	
Carmel Way	21	35-ROAD		1,800	4.31	1,800	
Goffstown Road	22	2		413,200	97.65	413,200	
238 Hackett Hill Road	22	25	300	151,300	7.30	151,600	
Goffstown Road	22	37		8,700	1.00	8,700	
Off Hackett Hill Road	23	14		12,100	33.47	12,100	
20 Industrial Park Drive	24	35-9		266,600	14.12	266,600	

**\*LAND IN CURRENT USE**

<b>Inventory of Town Property 2015-2016</b>							
<b>PROPERTY LOCATION</b>	<b>MAP</b>	<b>LOT</b>	<b>BLDG VALUE</b>	<b>LAND VALUE</b>	<b>ACREAGE</b>	<b>APPRAISED VALUE</b>	
Legends Drive	24	36-ROAD		8,300	1.06	8,300	
Sunrise Boulevard	24	38-ROAD		11,200	2.77	11,200	
155 West River Road	24	39		72,600	0.70	72,600	
210 West River Road	24	59	1,265,700	589,200	35.09	1,854,900	
16 Julia Drive	25	18-69		9,700	0.70	9,700	
Lindsay Road	25	18-79	105,000	83,800	0.16	188,800	
Burbank Road	25	19-ROAD		1,900	4.45	1,900	
15 Legends Drive	25	80-1	3,717,000	324,700	2.05	4,041,700	
Legends Drive	25	80-2		107,200	5.57	107,200	
101 Whitehall Road	26	2	37,800	574,200	59.00	612,000	
Whitehall Road	26	2-A		77,700	1.33	77,700	Central Water Precinct
Alderwood, Evelyn & Spruce	26	3-ROAD		37,100	8.83	37,100	
Misty Lane	26	77-ROAD		10,800	1.64	10,800	
Barberry Street	26	78-ROAD		10,100	2.30	10,100	
90 Farmer Road	26	31	16,533,700	1,990,400	72.09	18,524,100	School District
10 Doris Drive	26	114-6		2,100	0.68	2,100	
5 Doris Drive	26	114-17		1,300	0.40	1,300	
79 Whitehall Road	26	141		11,500	6.10	11,500	
(Off) Depot Road	29	32		13,100	1.40	13,100	Town owns 99%
75 Depot Road	29	38	16,600	245,100	0.34	261,700	
79 Depot Road	29	39		3,700	0.35	3,700	
53 Kimball Drive	29	53		9,300	0.21	9,300	
Quality Drive	29	64-ROAD		53,000	5.30	53,000	
Quality Drive	29	64-6-C		404,300	2.25	404,300	
73 Depot Street	29	81		12,400	0.10	12,400	
Cemetery Road	30	50		73,300	5.04	73,300	
Off Depot Road	30	57	16200	74,400	24.60	90,600	
22 Harmony Lane	31	15-10		62,900	0.40	62,900	
16 Monroe Drive	31	65		7,200	0.23	7,200	
Greystone Terrace	32	15-ROAD		600	1.51	600	
Off Martins Ferry Road	33	4		57,500	0.60	57,500	
2 Sherwood Drive	33	5		8,700	1.00	8,700	School District
5 Sherwood Drive	33	66	2,726,200	344,300	11.00	3,070,500	School District
2551 North River Road	33	68		7,100	0.34	7,100	
Off Hooksett Road	34	1		87,600	2.70	87,600	

**\*LAND IN CURRENT USE**

<b>Inventory of Town Property 2015-2016</b>						
<b>PROPERTY LOCATION</b>	<b>MAP</b>	<b>LOT</b>	<b>BLDG VALUE</b>	<b>LAND VALUE</b>	<b>ACREAGE</b>	<b>APPRAISED VALUE</b>
Seasons Drive	34	18-ROAD		11,000	0.65	11,000
Summerfare Street	35	1-ROAD		1,700	3.42	1,700
Quarry Road	36	21-ROAD		700	1.75	700
84 Auburn Road	36	24	97500	80,600	1.30	178,100
199 Londonderry Turnpike	36	42-7		19,400	0.26	19,400
1 West River Road	37	29		7,100	0.30	7,100
Briar Court	37	53-ROAD		12,500	2.53	12,500
Off Donati Drive	38	12		19,400	0.25	19,400
44 Donati Drive	38	29		53,300	0.45	53,300
Bicentennial Drive	38	30		30,600	0.06	30,600
Bicentennial Drive	38	33		800	0.40	800
Forest Hills Drive	39	14-ROAD		9,100	0.84	9,100
Hooksett Road	39	38		99,400	0.53	99,400
Beacon Hill Road	40	12-ROAD		10,800	1.82	10,800
7 Beechwood Drive	41	40		300	0.06	300
12 Beechwood Drive	41	42		90,000	12.00	90,000
Mammoth Road	42	20		6,900	0.13	6,900
Mammoth Road	42	21		4,500	2.13	4,500
Off Mammoth Road	42	22		200	0.07	200
Mammoth Road	42	23		45,000	17.00	45,000
Cindy Drive	43	29-ROAD		600	1.49	600
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000
Cindy Drive	43	57		119,400	33.21	119,400
Crestview Circle	44	11		6,800	0.12	6,800
15 K Street	45	17	24,300	102,400	1.40	126,700
Elmer Avenue	45	72		9,100	1.90	9,100
Coaker Avenue	45	123-1		3,800	0.06	3,800
Hooksett Road	45	143		94,800		94,800
Bicentennial Drive	46	12		5,900	0.10	5,900
34 Bartlett Street	46	17		52,900	0.33	52,900
Arah Street	46	28		56,400	0.33	56,400
46 Castle Drive	48	75-27		105,000	3.10	105,000
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700
		Totals	44,416,100	16,238,615	1504.78	59,893,215

**\*LAND IN CURRENT USE**

### **Veterans or Veterans Widow Credit**

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$250.00 reduction in real estate tax bill.**

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

### **Disabled Veteran or Widow of Disabled Veteran**

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$2,000.00 reduction in real estate tax bill.**

### **Blind Exemption**

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

**Exemption Credit: \$50,000.00 reduction in assessed value**

### **Elderly Exemption**

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15<sup>th</sup>.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1<sup>st</sup> in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$35,000.00**, or if married a combined gross income of not more than **\$50,000.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.



3. Total assets requirement of **\$350,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

### **Applications**

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

**\*\*\*\*IMPORTANT\*\*\*\***

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

### **Tax Deferral Program (RSA 72:38-a)**

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

### **Current Use**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

### **Change in Use Tax:**

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

### **TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA 76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

**FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.**

### **PROPERTY TAX**

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

### **THE TIMBER LAW (RSA 79)**

"Forest Conservation and Taxation," as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

#### Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue. “Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

#### **RSA 79-D, Historic Barn Tax Incentive**

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it. For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

#### **RSA 79-E, Community Revitalization Tax Relief Incentive**

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing. For more details about the program, contact the Assessor’s Office at 268-0003.

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# Budget Committee

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The Budget Committee must deliberate on appropriate funding levels, based on our town government's requests that impact all departments – either with revenue producing funds, necessary expenditures or spending reductions in funding of the overall proposed bottom line municipal budget. All town departments collectively accomplished their goal of proposing expenditures that reflect a minimum amount of funding for investments in town infrastructure and personnel, while providing a maximum level of town services. The Budget Committee reviewed the proposed municipal budget, after the Town Council adjusted the Town Administration's budget funding requests, and then recommended the town budget as proposed. The town's upcoming fiscal year begins on July 1, 2016 and ends on June 30, 2017.

The Town's current 2015-16 fiscal year budget is set at \$17,233,924 in appropriated operational funds. The Town Council proposed a 2016-17 operational budget of \$17,206,349 to the Budget Committee. The Town Council's proposed budget was primarily reflective of – adjustments to lower administrative insurance options, four new part-time police officers for monitoring traffic and speed limit mitigation, and some budget reductions as a result of the hiring of the town's new Fire Chief on a part-time basis.

The final fiscal year's 2016-17 bottom line of the municipal budget is recommended by the Budget Committee at a \$17,206,349 total -- while the Default Budget is set at \$17,154,480 based upon necessary future calculations of submitted obligations of financial needs, and previous warrant articles approved by the voters last year. The proposed 2016-17 Town Default Budget is thereby set at \$51,869 less than the proposed municipal budget. Conversely, the Town's budget is proposed at \$51,869 above the set Default Budget.

The current 2015 town share of the tax rate is \$6.04

An estimated 2016 town share of the tax rate will be \$7.04 including the operating budget total.

The School District budget was also reviewed. The voters approved a school budget total of \$32,541,578 for the 2016-17 fiscal year. The School District default budget is currently set at a \$32,384,729 total.

The School District's proposed and approved budget was not recommended by the Budget Committee.

Warrant Articles > Reviewed and recommended by the Budget Committee and approved by the citizen voters.

Article 3 – To approve the proposed municipal operating budget or the already established default budget.

Article 4 – To fund reconstruction of the Town Roads not to exceed \$1,500,000 payable over a term of 5 years.

Article 5 -- To approve the sum of \$200,000 to be added to the Public Works' Vehicles Capital Reserve Fund.

Article 6 -- To approve the sum of \$194,293 to hire two (2) new full-time police officers.

Article 7 -- To approve \$170,000 of 4 combined DPW items, to be added to previously established Capital Reserve Fund.

Article 8 -- To continue to fund the ongoing Capital Reserve Fund of Fire Department Air Packs and Bottles equipment and Fire Apparatus Capital Reserve Fund, for future fire vehicle needs.

Article 9 -- To approve \$60,000.00 to purchase a Live Bottom Trailer for Recycling and Transfer -- no taxation impact.

Article 10 – To approve \$40,000 to be added to ongoing Capital Reserve Fund for Revaluation and Master Plan Update.

Article 13 -- To approve \$10,000 to establish a Conservation Land Improvements Capital Reserve Fund.

Article 14 – To discontinue a number of Capital Reserve Funds that no longer require funds to save and expend.

Article 12 - To approve the sum of \$25,000 from timber cut of town property, to be placed into the Conservation Fund

Respectfully submitted,

*David Pearl*, Budget Committee Chairman

Members – *Marc Miville - Town Council Rep, Amy Boilard - School Board Rep. Chris Morneau – Vice Chairman, Jason Hyde, Steve Perrotta, Brian Tilton, Steve Peterson, Richard Boisvert, Tabitha Jennings, Patrick Gosselin*

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# Cemetery Commission

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In accordance with NH RSA 289:6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Denise Cascio Bolduc was re-elected to a term ending June 30, 2019.

Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

This year, 6 cemetery lots were sold: 4 in Head Cemetery, 2 in Martins Cemetery. 17 interments took place: Martins Cemetery (8) – 3 casket, 5 cremains; Head Cemetery (8) – 6 casket, 2 cremains; Davis-Cate Cemetery – 1 cremains

Highlights of note this year:

- CemeteryFind database subscription was renewed. We continue to add sales of lots and interments and review/adjust/correct files that were initially loaded in 2013. The database facilitates trustees in researching information on the cemeteries.
- Cemetery Commission updated the Cemetery section of the Town Master Plan.
- There was a name change of the Town's cemetery support entity from Highway Department to Department of Public Works - Parks, Recreation, and Cemeteries Division.
- The sign in Head Cemetery was restored/repainted.
- Records in the two 2-drawer fireproof file cabinets found the previous year were organized digitally to facilitate database reconciliation by a volunteer, Denise Grafton,
- Holy Rosary Cemetery burial records were obtained and will be incorporated into CemeteryFind.
- Sections of Davis-Cate Cemetery had loam added and was seeded.

The Hooksett Department of Public Works, Parks, Recreation, and Cemeteries Division took care of the cemetery, mowing the turf areas, repairing fences and opening and closing graves. The Cemetery Trustees are very thankful for their year round commitment in maintenance and opening graves. The Trustees recognize support efforts of Jessica Call/DPW for her assistance in scheduling interments and Evelyn Horn/Code Enforcement-Building for assistance in selling graves and being the full-time Town employee interacting with the public for cemetery related questions.

Respectfully submitted,

Hooksett Cemetery Commission

Term ending:

*Mike Horne*, Chair

June 30, 2018

*Sharon Champagne*

June 30, 2017

*Denise Cascio Bolduc*

June 30, 2019



New Hampshire  
Department of  
Revenue Administration

2016  
MS-232

## Report of Appropriations Actually Voted: Central Hooksett Water

Form Due Date: 20 Days after the Meeting

**For Assistance Please Contact:**

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**CERTIFICATION OF APPROPRIATIONS VOTED**

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
William Alois	Chairperson	<i>William Alois</i>
Everett Hardy	Commissioner	
Richard Monteith	Commissioner	<i>Richard Monteith</i>
William McDonald	Commissioner	<i>William A. McDonald</i>
Richard Bairam	Commissioner	<i>Richard Bairam</i>
		<i>Everett R. Hardy</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
<b>General Government</b>			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
<b>Public Safety</b>			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations		\$0
<b>Highways and Streets</b>			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
<b>Sanitation</b>			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
<b>Water Distribution and Treatment</b>			
4331	Administration	10	\$15,425
4332	Water Services	10,11,12,13,14	\$731,314
4335-4339	Water Treatment, Conservation and Other		\$0
<b>Electric</b>			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0

4359	Other Electric Costs		\$0
<b>Health</b>			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal	10	\$45,000
4721	Long Term Bonds and Notes - Interest	10	\$7,476
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
<b>Capital Outlay</b>			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	11,13,15	\$6,000
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
<b>Total Voted Appropriations</b>			<b>\$805,215</b>





New Hampshire  
Department of  
Revenue Administration

2016  
MS-737

## Budget of the Village District of Central Hooksett Water

Form Due Date: 20 Days after the Village Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**

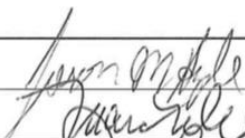
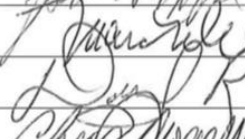
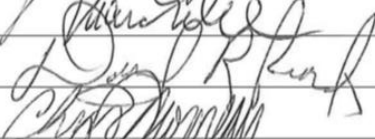
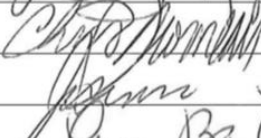
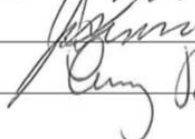
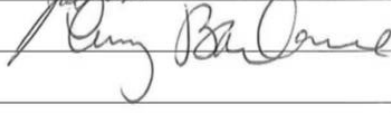
This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and Property Division

P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Jason M. Doyle	
MARC Miville	
David Pearl	
Chris Morneau	
John Tremm	
Amy Boilard	

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

# Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>								

4321	Administration			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>										
4331	Administration		10	\$15,425	\$14,494	\$15,425	\$0	\$15,425	\$0	\$0
4332	Water Services		10	\$689,704	\$707,531	\$711,314	\$0	\$711,314	\$0	\$0
4335-4339	Water Treatment, Conservation and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>										
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>										
4411	Administration			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare</b>										
4441-4442	Administration and Direct Assistance			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>										
4520-4529	Parks and Recreation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>										
4611-4612	Administration and Purchasing of Natural Resources			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>										
4711	Long Term Bonds and Notes - Principal		10	\$45,000	\$45,000	\$45,000	\$0	\$45,000	\$45,000	\$0

4721	Long Term Bonds and Notes - Interest	10	\$9,951	\$9,551	\$7,476	\$0	\$7,476	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$760,080</b>	<b>\$776,576</b>	<b>\$779,215</b>	<b>\$0</b>	<b>\$779,215</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	11	\$0	\$0	\$5,000	\$0	\$5,000	\$0
	Purpose: Water Storage							
4332	Water Services	12	\$8,340	\$8,340	\$5,000	\$0	\$5,000	\$0
	Purpose: New Construction							
4332	Water Services	13	\$0	\$0	\$5,000	\$0	\$5,000	\$0
	Purpose: Repair & Replacement							
4332	Water Services	14	\$8,340	\$8,340	\$5,000	\$0	\$5,000	\$0
	Purpose: Standpipe							
4915	To Capital Reserve Fund	11	\$1,500	\$1,500	\$1,000	\$0	\$1,000	\$0
	Purpose: Water Storage							
4915	To Capital Reserve Fund	13	\$1,500	\$1,500	\$1,000	\$0	\$1,000	\$0
	Purpose: Repair & Replacement							
4915	To Capital Reserve Fund	15	\$6,000	\$6,000	\$4,000	\$0	\$4,000	\$0
	Purpose: Source Development							
<b>Special Articles Recommended</b>			<b>\$25,680</b>	<b>\$25,680</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$26,000</b>	<b>\$0</b>

## Individual Warrant Articles

No data exists for this item



Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	10, 13, 11, 14, 12	\$784,027	\$795,665	\$795,665
3409	Other Charges	10	\$2,076	\$550	\$550
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0

MS-737: Central Hooksett Water 2016

6 of 9

3502	Interest on Investments			\$0	\$0	\$0
3503-3509	Other		10	\$6,298	\$3,000	\$3,000
<b>Interfund Operating Transfers In</b>						
3912	From Special Revenue Funds			\$0	\$0	\$0
3913	From Capital Projects Funds		13, 15, 11	\$9,000	\$6,000	\$6,000
3914A	From Enterprise Funds: Airport (Offset)			\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)			\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)			\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)			\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)			\$0	\$0	\$0
3915	From Capital Reserve Funds			\$0	\$0	\$0
3916	From Trust and Fiduciary Funds			\$0	\$0	\$0
3917	From Conservation Funds			\$0	\$0	\$0
<b>Other Financing Sources</b>						
3934	Proceeds from Long Term Bonds and Notes			\$0	\$0	\$0
9998	Amount Voted from Fund Balance			\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes			\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>				<b>\$801,401</b>	<b>\$805,215</b>	<b>\$805,215</b>

Budget Summary				
Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$760,080	\$779,215	\$779,215	
Special Warrant Articles Recommended	\$25,680	\$26,000	\$26,000	
Individual Warrant Articles Recommended	\$0	\$0	\$0	
TOTAL Appropriations Recommended	\$785,760	\$805,215	\$805,215	
Less: Amount of Estimated Revenues & Credits	\$785,760	\$805,215	\$805,215	
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0	



# Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$805,215</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	4711 \$45,000
3. Interest: Long-Term Bonds & Notes	4721 \$7,476
4. Capital outlays funded from Long-Term Bonds & Notes	
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$52,476
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$752,739</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$75,274
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount (Difference of Lines 12 and 13)	\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)</b>	<b>\$880,489</b>

# Village District of Central Hooksett Water

## New Hampshire

### Warrant and Budget

2016

To the inhabitants of Central Hooksett Water in the County of [ in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date:	March 14, 2016
Time:	7:00 PM
Location:	Central Hooksett Water Precinct
Details:	10 Water Works Drive

**Article 1: To choose a moderator for the ensuing year**

To choose a moderator for the ensuing year

**Article 2: To choose a Clerk for the ensuing year**

To choose a Clerk for the ensuing year.

**Article 3: To choose a Treasurer for the ensuing year**

To choose a Treasurer for the ensuing year.

**Article 4: Choose 2 Commissioner for 3 year terms**

To choose two Water Commissioners for three year terms. That being the seats currently occupied by Richard Monteith and Everett Hardy.

#### **Article 5: Language Change Water Storage CRF**

To see if the Precinct will vote to change language on the Capital Reserve Fund Water Storage to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

~~1992—For the establishment, replacement and expansion of water storage facilities in the Precinct and for the purposes of purchasing water for the Precinct.~~

2016 – For the establishment, replacement and expansion of water storage facilities in the Precinct and for the purposes of purchasing water for the Precinct including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

#### **Article 6: Language Change New Construction CRF**

To see if the Precinct will vote to change language on the Capital Reserve Fund New Construction to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

~~1989—For the replacement of water works machinery, plant and equipment and the replacement and extension of mains.~~

2016 – For the replacement of water works machinery, plant and equipment and the replacement and extension of mains, including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

#### **Article 7: Language Change Repair & Replacement CRF**

To see if the Precinct will vote to change language on the Capital Reserve Fund Repair & Replacement to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

~~1965—To be used to finance major repairs, or replacements of, the Precinct's property and equipment, including the maintenance and painting of the Standpipe.~~

2016 – To be used to finance major repairs, or replacements of, the Precinct's property and equipment, including, but not limited to, the maintenance and painting of standpipes, appurtenances, associated water works and administrative cost and expenses associated therewith.

#### **Article 8: Language Change Standpipe & Relining CRF**

To see if the Precinct will vote to change language on the Capital Reserve Fund Standpipe Relining to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

~~1964—To be used for the purpose of painting and other maintenance work on the Precinct's standpipe.~~

2016 – To be used for the purpose of painting and other maintenance work on the Precinct's standpipe, including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

#### **Article 9: Language Change Source Development & Infrastructure**

To see if the Precinct will vote to change language on the Capital Reserve Fund Source Development & Infrastructure Preservation to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

~~2006—To be expended for capital costs associated with the establishment or acquisition of new or increased water supply which may include but not be limited to purchase by contract, purchase and development of watershed, construction of river water treatment facilities or the development of wells and major expenditures to preserve and protect the Precinct's infrastructure including water mains and standpipes.~~

2016 – To be expended for capital costs associated with the establishment or acquisition of new or increased water supply which may include, but not be limited to, purchase by contract, purchase and development of watershed, construction of river water treatment facilities or the development of wells and major expenditures to preserve and protect the Precinct's infrastructure including, but not limited to, water mains, standpipes, appurtenances, associated water works and administrative cost and expenses associated therewith.

#### **Article 10: Operating Budget**

To see if the village district will vote to raise and appropriate the sum of \$779,215 (Seven Hundred Seventy Nine Thousand Two Hundred and Fifteen Dollars) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners)(Majority vote required)

#### **Article 11: Water Storage**

To see if the Precinct will vote to raise and appropriate the sum of \$6,000 (Six Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners). (Majority vote required).

#### **Article 12: New Construction**

To see if the Precinct will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from Water Rents. (Recommended by the Precinct Commissioners) (Majority vote required).

#### **Article 13: Repair & Replacement**

To see if the Precinct will vote to raise and appropriate the sum of \$6,000 (Six Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners). (Majority vote required).

#### Article 14: Standpipe

To see if the Precinct will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with said funds to come from Water Rents. (Recommended by the Precinct Commissioners). (Majority vote required).

#### Article 15: Source Development

To see if the Precinct will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to be added to the Central Hooksett Water Precinct Capital Reserve Fund #20 entitled Source Development & Infrastructure Preservation Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners). (Majority vote required).

#### Article 16: Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges.

#### Article 17: Transact Other Business

To transact any other business that may legally come before this meeting.

Given under our hands, January 11, 2016		
We certify and attest that on or before <u>2/2/2016</u> we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, NH both being Public places in the said Precinct		
Printed Name	Position	Signature
William Alois	Chair	
William McDonald	Commissioner	William McDonald
Richard Bairam	Commissioner	Richard Bairam
Richard Monteith	Commissioner	Richard Monteith
Everett Hardy	Commissioner	Everett R. Hardy



CENTRAL HOOKSETT WATER PRECINCT

MARCH 14, 2016 ---7:00 P.M.

ANNUAL MEETING

The Annual meeting opened at 7:00p.m. Attending the meeting were Irene Beaulieu, Dick Monteith, Richard(Turk) Bairam, Bill McDonald, Everett Hardy, Carol Hardy, Attorney BJ Branch, Jay Smith, Bill Alois, Kelly Alois.

The first thing of this meeting is Kelly Alois resigned from the Treasurer's position. The board declares a vacancy. The board has to appoint a moderator. All the voters were unanimous.

ANNUAL MEETING

Bill Alois motioned to waive the reading of the entire Warrant and to proceed on article by article basis. Bill McDonald seconded the motion and the motion was passed.

ARTICLE 1. To choose a moderator for the ensuing year. Bill McDonald nominated Kelly Alois. Dick Monteith seconded the nominations. There were no other nominations. Article 1 passed.

ARTICLE 2. To choose a clerk for the ensuing year. Bill McDonald nominated Carol Hardy. Bill Alois seconded the nomination. There were no other nominations. Article 2 passed.

ARTICLE 3. To choose a Treasurer for the ensuing year. Bill McDonald nominated Kelly Alois for Treasurer for the ensuing year. Turk seconded the nomination, motioned carried. Article 3 passed.

ARTICLE 4. To choose 2 Commissioners for 3 year terms. Turk nominated Dick Monteith and Everett Hardy for the 3 year term. Bill McDonald seconded the nominations. There were no other nominations. Article 4 passed.

ARTICLE 5. To see if the Precinct will vote to change language on the Capital Reserve Fund Water Storage to include: including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith.

To replace the wording from 1992. The wording is in 2016: For the establishment, replacement and expansion of water storage facilities in the Precinct and for the purposes of purchasing water for the Precinct including, but not limited to, appurtenances, associated water works and administrative cost and expenses associated therewith. Dick Monteith motioned to accept Article 5 as read. Turk seconded the motion and all present agreed. Article 5 passed.

ARTICLE 6: Change language New ConstructionCRF: To see if the Precinct will change the

language from 1989 to 2016. Bill Alois motioned that we change the language as written in the Warrant. Bill McDonald seconded the motion and all were in favor. Article 6 passed.

ARTICLE 7: Change language Repair and Replacement CRF: To see if the Precinct will vote to change language from 1965 to 2016. to finance major repairs, or replacements of, the Precinct's property and equipment as written in the Warrant. Bill Alois motioned to accept the language change. Bill McDonald seconded and all were in favor. Article 7 passed.

ARTICLE 8: Change language Standpipe and relining CRF: To see if the Precinct will change language from 1964 to 2016. Bill Alois motioned to accept the language change as written in the Warrant. Dick Monteith seconded the motion and all were in favor. Article 8 passed.

ARTICLE 9: Change language Source Development & infrastructure: Bill Alois motioned to accept the language change from 2006 to 2016 as written in the Warrant. Richard (Turk) seconded the motion and all were in favor. Article 9 passed.

ARTICLE 10: Operating Budget: To have the village district vote to raise and appropriate the sum of \$779,215, for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. Richard Bairam motioned to accept article 10 as written in the Warrant. Bill McDonald seconded the motion and all were in favor. Article 10 passed.

ARTICLE 11: WATER STORAGE: To have the Precinct vote to raise and appropriate the sum of \$6,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with the funds to come from Capital improvement Fees. Dick Monteith motioned to accept the Article 11 as written in the Warrant. Richard Bairam seconded and all were in favor. Article 11 passed.

ARTICLE 12: To have the Precinct vote to raise and appropriate the sum of \$5,000.00 to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with the said funds to come from Water Rents. Richard Bairam motioned to accept the article as written in the Warrant. Dick Monteith seconded the motion and all were in favor. Article 12 passed.

ARTICLE 13: To have the Precinct vote to raise and appropriate \$6,000.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with the said funds to come from Capital Improvements Fees. Bill Alois motioned to accept the Article 13 as written in the Warrant. Dick Monteith seconded and all were in favor. Article 13 passed.

ARTICLE 14: Standpipe: To have the Precinct vote to raise and appropriate the sum of \$5,000.00 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with the said funds to come from water

rents. Dick Monteith motioned to accept the Article as written in the Warrant. Richard Bairam seconded and all were in favor. Article 14 passed.

ARTICLE 15: Source Development: To have the Precinct vote and appropriate \$4,000.00 to be added to the Central Hooksett Water PrecinctCapital Reserve Fund #20 entitled Source Development & Infrastructure Preservation Reserve Fund with the said funds to come from Capital Improvement fees. Bill Alois motioned to accept the Article as written in the Warrant. Dick Monteith seconded the motion and all were in favor. Article 15 passed.

ARTICLE 16: RATIFY AND AFFIRM ORDINANCES AND BY-LAWS: To have the Precinct will ratify and affirm as ordinances and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges. Richard Bairam motioned to accept Article 16 as written in the Warrant. Dick Monteith seconded the motion and all were in favor. Article 16 passed.

ARTICLE 17: Transact Other Business: To transact any other business that may legally come before this meeting. Richard Bairam motioned to accept Article 17 as written in the Warrant. Bill McDonald seconded the motion and all were in favor. Article 17 passed.

Bill Alois made a motion that the Clerk cast a single ballot for all elected officers and Commissioners. Bill McDonald seconded the motion and all were in favor.

Dick made a motion that we adjourn the Annual Meeting. Bill McDonald seconded the motion and all were in favor. We adjourned the meeting at 7:22 P.M.

RESPECTFULLY SUBMITTED,

 Clerk

Carol Hardy, Clerk



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# Conservation Commission

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The 2015-2016 year was a landmark year for the Hooksett Conservation Commission (HCC). This report highlights activities in conservation, stewardship, fund-raising, planning and trail design.

## **Breaking Ground on the Merrimack Riverfront Trail System**

Hooksett residents won't have too much longer to wait for a trail walk along the river. The first phase of the Merrimack Riverfront Trail System Project will be complete by fall. In addition, the town can expect some revenue from its conservation properties with its first timber harvest at the Clay Pond Conservation Area.

### ***Merrimack Riverfront Trail System Project –***

After an eight-year effort to raise funds, acquire land, and prepare a conservation plan and trail design, the town broke ground on the first phase of its new trail system along the Merrimack.

Engineering firm Stantec secured all permitting and completed the 2-1/2-mile trail design, which takes into consideration wildlife enhancement, protection of endangered species, and scenic views of the river and unique property. Funding was secured to construct the first part of the trail. An RFP was issued and contractor hired. The bridge will be installed over Brown Brook from the trailhead in July. A groundbreaking ceremony is scheduled for the fall.

In addition, HCC is working with Oliver Mack, Jr., to construct and install a kiosk at the trailhead for his Eagle Scout project.

A public meeting in October was attended by 22 residents to discuss plans for the trail system.



### ***Clay Pond Conservation Area –***

The first phase of the Clay Pond Conservation Stewardship Plan (2014) commenced with the installation of five gates at no cost by Blue Ribbon to prohibit vehicles through the property and, with the support from the Planning Board and Town Engineer James Donison, the negotiation of an easement for the trailhead parking area.

An additional 70 acres was acquired with the purchase of the Heroux property. In addition, the HCC successfully negotiated a forestry contract for Clay Pond, which will result in Town revenue and enhance the sustainability of wildlife in the area. The timber harvest will occur in the winters of 2016 and 2017.

### ***Grants – \$25,150***

The HCC was awarded \$15,150 from the Merrimack Conservation Partnership and \$10,000 from the New Hampshire Land and Community Heritage Investment Program (LCHIP). These grants were used to offset land acquisition expenses in the Clay Pond area (Heroux property).



*Governor Maggie Hassan stands with Conservation Commission member David Hess (center) as he accepts the LCHIP grant from LCHIP Board Chairman Doug Cole on December 16, 2015 on behalf of the Hooksett Conservation Commission.*

### ***Pinnacle Park Enhancements –***

A new granite bench donated by Diane Boyce adorns the trailhead at Pinnacle Park along with a kiosk constructed by Justin Taylor of Boy Scout Troop 292 for his Eagle Scout project. A bronze plaque has been placed on a large boulder at the trail entrance in dedication to Bud Locke and Lorraine Cochrane Locke.



***Land acquisition*** – completed in 2016:

Heroux Property (Tax Map 4 Lot 9) 70-acre land acquisition in the Clay Pond Conservation Area.

***Warrant Articles*** –

Town Warrant Articles were passed by voters in May for \$35,000 for trail construction, wildlife management, and forestry management.

***Conservation Easement Monitoring*** –

Our Conservation Easement intern submitted a report and presentation for recommendations on monitoring town conservation easements. As a first step, Medallions were ordered to mark boundaries of conservation areas in Hooksett.



*Left: Conservation land boundary markers*

*Right: Steve Couture and Cindy Robertson encourage Hooksett residents to vote YES for conservation*



The Hooksett Conservation Commission meets **the second Monday of the month at 4:00 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

*Steve Couture*, Chair

Cindy Robertson, Vice Chair

David Hess

Phil Fitanides

JoCarol Woodburn

Alternate Members: Todd Lizotte and Deb Miville

David Ross, Town Council Representative

Jessica Call, Staff Support

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# Economic Development Advisory Committee

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The Hooksett Economic Development Committee (HEDC) serves in an advisory capacity and reports on a regular basis to the Town Council. Members are appointed by the Town Council and include one Council member. The Town Planner serves as support staff. Economic development opportunities may be assigned to the HEDC by the Town Council and the HEDC may recommend economic development opportunities to the Town Administrator, Town Council and Planning Board as appropriate.

## MISSION STATEMENT

The Hooksett Economic Development Committee's mission is to enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship and attracting new business to Hooksett in support of the Town Council's effort toward the development of public policy and strategies that result in balanced and sustainable economic growth.

## GOALS

- To establish a strong rapport with existing business to retain and encourage expansion within the Town of Hooksett.
- To promote the Town of Hooksett as a destination for new business.
- Provide support for the Town Council, planning and zoning boards projecting a welcoming and helpful image to the business and general community.
- Assist the Town Council with research and development of new business opportunities.
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, DRED and Access Greater Manchester.

Projects undertaken this year include –

- Business Retention and Expansion Program - The entire year was spent working on the BR&E Program. Several individuals volunteered to participate. The program promotes job growth by helping to identify the concerns facing local businesses. Studies show that 40% - 80% of all new jobs are created by existing businesses.

## Board Members for 2015-2016 include:

Muamer Durakovic (Chair)  
Dave Scarpetti (Vice-Chair)  
Matt Barrett  
Marc Miville (Town Council Rep)  
Dan Lagueux  
Ivan Gult  
Paul Scarpetti (Planning Board Rep)

Respectfully submitted,

*Jo Ann Duffy*, Town Planner  
Community Development Division

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# Family Services Department

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The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 141 applicants were found eligible for various types of General Assistance. This is a decrease of 41 recipients from the previous fiscal year, resulting in a decrease of \$37,907.27 in General Assistance expenditures. As shown below, the majority of help provided was in the form of shelter assistance (rent and mortgage payments).

## **General Assistance expenditures for July 2015 - June 2016**

<b>Shelter</b>	<b>\$ 44,884.84</b>
<b>Food</b>	<b>\$ 584.57</b>
<b>Medical</b>	<b>\$ 2,155.98</b>
<b>Utilities</b>	<b>\$ 12,127.91</b>
<b>Cremations</b>	<b>\$ 750.00</b>
<b>Total</b>	<b>\$ 60,503.30</b>

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, the Kiwanis Kid's Klostet, and the Clothing Shed. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars. For example, thanks to the hard working volunteers and generous donors of the Hooksett Food Pantry, the Town was able to keep food expenditures at a minimum.

The Family Services has been providing one-on-one budget counseling services to clients on an as needed basis. I am happy to report that this has been a very successful and sought after service. Many of the participants have made financially beneficial lifestyle changes which have made them less likely to need future Town assistance.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels.

The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month and individual appointments can be scheduled as needed.

In August of 2015, Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Thirty-five Hooksett children were selected to participate in this wonderful program in which each child received a \$125 Target gift certificate to purchase needed back to school clothing and school supplies. The children were paired with community volunteers who generously donated their time to help the children shop. Additional back to school assistance was provided through the Brook Ridge Ladies Group, who once again this year donated an abundance of supplies. Also, generous financial donations from the Salvation Army were used for the purchase of new socks and underwear for dozens of low-income Hooksett children.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families and individuals in need. Food baskets (through the Hooksett Community Food Pantry, toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items (through the Clothes Line Kids Program, a partnership with Hooksett GE) are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 74 families (including 170 children) were served. Special thanks to Hooksett GE for your incredible donations of outdoor winter clothing, Hooksett Lions Club for over 200 pairs of socks donated through their "Got Socks Program", and the Knights of Columbus for your donation of over 200 pairs of gloves and mittens.

Again this past summer, through the sponsorship of the Salvation Army, Family Services was able to provide summer camp scholarships to 13 low-income children for the Hooksett Fun in the Sun program. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Services office hours are Monday, Tuesday, Thursday, and Friday 10: 00AM-4:30PM. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

*Jay Buzzell*

Family Services Director

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# Fire-Rescue Department

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The Hooksett Fire-Rescue Department has a staff of 28 line Firefighters/EMS personnel working 24/7 to protect and serve the citizens and visitors of our Town. They are supported by a Fire Chief, Assistant Chief, Captain and Administrative Assistant. In addition, a Chaplain and 3 additional members provide call support as needed.

Deputy Chief Mike Hoisington retired in June after nearly 30 years in the Fire Service. Also retiring was Captain Fred Deveau after 25 years of dedicated service to the Town. We would like to extend our thanks and wish them the best!

On a sad note, retired Captain Dan Pesula passed away after a courageous battle with cancer. He touched the lives of many of our members. His contributions, service and friendship will not be soon forgotten.

Over the past year, Hooksett Fire-Rescue responded to 2,133 calls for service with an average response time of 6:56 from dispatch to arrival. These included 1,333 medical calls (62.9%), which is about a 4% increase over last year. There were 54 fires of various types. Remaining calls included rescues, hazardous spills and conditions, false alarms, good intent and other service calls.

Fire Prevention completed 511 inspections. This included Life Safety Inspections in commercial, residential and Firefighters visited all our Schools demonstrating fire safety and first aid; and along with Hooksett Police delivered anti-drug messages in Cawley Middle School. On average, firefighters completed 360 hours of on-duty training during the year.

We would like to thank the citizens for their support over the past years as we look to providing the best possible service in the future!

Respectfully submitted,

*James A. Burkush*, Fire Chief

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# Heritage Commission

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RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2015, to June 30, 2016, or are continuing:

- Continued to participate in the process regarding the future of the Lilac Bridge. Offered input on design and other matters regarding the replacement pedestrian bridge.
- Co-sponsored Humanities Council program with the Library in September: “On This Spot Once Stood . . . Remembering the Architectural Heritage of NH.” As a supplement to the program, we presented information on Hooksett’s historic markers.
- Participated in Old Home Day in September sharing a table with the Town Hall Preservation Committee.
- Participated in the fifth NH History Week in October. The Heritage Commission, Historical Society, Head School Society, and the Hooksett Library all offered programs. Ours was the unveiling of the Hooksett Airport historic marker.
- In October installed the town’s 9<sup>th</sup> historic roadside marker at the site of the Hooksett Airport. Unveiling ceremony was well attended. The son of the founder of the airport was present as well as town and state officials and representatives of the Aviation Museum of NH and NH Civil Air Patrol.
- Sold our merchandise at monthly open houses at Robie’s Country Store until operators were found and the store reopened in March 2016.
- Participated in an Osher Lifelong Learning Institute (OLLI) two-part program in May with the Head School Society schoolmarms titled “Live and Learn: Become an 1840s Scholar.” The commission presented Part 1 of the program covering the rehabilitation of the Head School building.
- Co-sponsored the 12<sup>th</sup> annual Hooksett Heritage Day on May 21 with Robie’s Country Store Historic Preservation Corp., the Historical Society, Robie’s Country Store, and the Town Hall Preservation Committee in recognition of National Preservation Month. The commission participated in the open house at the old town hall.
- Drafted the Historical Resources section of the Master Plan.

The commission notes the passing of one of our most dedicated *pro bono* expert volunteers. David Pearl contributed greatly to the commission’s oral history project from inception by giving many hours of his time and talent to managing the original digital files. We could not have accomplished what we did when we did without his help.



The commission meets on the fourth Tuesday of each month at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact [Hooksett.Heritage@myfairpoint.net](mailto:Hooksett.Heritage@myfairpoint.net) or call 669-8926. We occasionally meet at historic sites in town so watch for postings noting changes of venue.

Respectfully submitted: *Kathleen Northrup*, Chair; James Sullivan, Council Representative.  
Alternates: None.



District 3 Town Councilor James A. Levesque and  
Carl S. Park, Jr. at the Hooksett Airport Historic Marker Unveiling

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# Historical Society

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The Hooksett Historical Society, established in 1974, who calls the Arah Prescott Library its home, continues to meet its goal of bringing together those people interested in the history of Hooksett, N.H. To that end, the Society has continued to discover and collect historical materials, provided for preservation, cooperated with town groups and state officials and disseminated historical information.

During 2015-2016 the collection has grown through the generosity of donors and Town financial assistance with the acquisition of such items as a key to the old Beau Clair motel, a necklace from the China Dragon, an antique glass plate of the Merrimack River, a calendar from Mr. Bee's Flower Land and postcards of various old landmarks of the town including new views of Mt. Saint Mary's College, and old businesses such as Goodnight Mobile Homes and Donati Lawn Decorations. We have also been able to obtain matchbox covers of old restaurants and a stereograph showing a great view from the Pinnacle.

We continue to categorize our collection, display new items at our Prescott Museum and offer Town Hall displays, scan and photograph our inventory and ensure the archival protection of our papers, pamphlets and photographs. We are currently working to address improvements at the Prescott Library, with projects to refurbish the front door woodwork and some final touches on the entrance to the back of the 1909 Library.

During the year, the Prescott building was the setting for Fritz Wetherbee's 10/12/15 NH chronicle episode on the Burbank Ketchup factory. Also of note during research on Presidential visits, we discovered that besides the 1833 visit of Andrew Jackson that Rutherford B. Hayes, the 19th President of the United States, delivered a speech at the Hooksett Village Depot on August 23, 1877.

In cooperation with town and state officials we provided input on the Lilac Bridge project. Our members have attended a New Hampshire Historical Society workshop on the digitalization of documents and photographs and continue our relationship with the Hooksett Public Library. We participated with the Heritage Commission, the Head School Society and Robie's Country Store Historic Preservation Corp. in "Heritage Week" with events held throughout October 2015, as well as on the 12<sup>th</sup> annual Heritage Day, held on May 21, 2016 with programs and open houses under the theme "This Place Matters". We have also been pleased to recognize the continued work of the old Town Hall preservation efforts and the dedication of the Hooksett Airport marker which continue to highlight Hooksett's long history.

In efforts regarding the dissemination of historic information we have taken advantage of our Hooksett Historical Society Facebook page which has proven very successful. Our website [Hooksetthistory.wordpress.com](http://Hooksetthistory.wordpress.com) website also provides pertinent information. We have also had many open houses at the museum and have offered informative, exciting and well attended programs throughout the year including:

- The Finest Hours- a story of a dramatic U. S. Coast Guard sea rescue
- The Palace Theater- 100 years of performing arts
- Margaret Bourke-White, America's Eyes- a WWII Photographer
- All aboard the Titanic
- John Clayton - "You know you're in New Hampshire When"
- Etched in Stone - Merrimack County cemeteries

The Hooksett Historical Society, now in its 42<sup>nd</sup> year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since its founding in 1822 and thanks the citizens of Hooksett, Hooksett Public Library, the New Hampshire Humanities Council and the Manchester Historical Association for their support this year through their donations, assistance and participation.

On behalf of the Historical Society members, respectively submitted,

*James A. Sullivan*



## 2015 - 2016 Annual Report

### **Hooksett Library sets record attendance levels!**

This year your Library recorded more visits, 115,562 people, and attendees at library events, 14,002 people of all ages, than ever before! Attendance at library events saw an increase of 45% over the past year, with more than 9,000 children and family members attending early literacy and STEM activities, story times, and educational events and nearly 5,000 adults attending cultural events, history and nature talks, educational seminars, and technology classes. For the second consecutive year the library recorded more than 100,000 visits by community members, with over 8,000 more people visiting the library in FY16 than in the previous year.

We look forward to seeing even more community members come through the door this year to borrow current materials, receive homework and research assistance, attend meetings and events, receive job seeking assistance, use free WiFi, and much more.



### **Community Events, Groups, and Classes**

The Library is your place to learn, be inspired, and to socialize with other community members. Popular groups and ongoing classes that meet at the library include our knitting group, digital photography club, art class, Mah Jongg group, Zumba class, adult coloring group, and technology classes. For children and teens there are FIRST LEGO Leagues, Minecraft nights, STEM sessions, and a wide variety of early literacy story times and activities. Visit our online calendar of events to learn about more of the educational and cultural events happening at your Library.

Attendance at the Library's annual Touch a Truck event, sponsored by the Friends of the Hooksett Library, doubled this year to 600 attendees! This popular community event, where local businesses and town departments bring their vehicles for exploration by kids and adults alike, is fun and beneficial for all who participate. It provides an important opportunity for kids to interact and feel more comfortable with emergency responders like Hooksett Police Department's Officer Aku (seen below). Attendees at this event also learn about the vehicles and their driver's occupations, register to participate in our annual summer reading challenge, and discover the importance of community engagement.



### **Technology Training & 24/7 Online Services**

The library's website is your gateway to downloadable eBooks, eAudiobooks, and eMagazines; homework resources; and technology training. The library's homepage was visited 67,119 times by library members and information seekers who borrowed 12,681 downloadable items, searched online research sites 14,758 times and learned about events, news and resources. Library members are also able to request and renew materials, search collections and manage their library accounts online. Please visit us at [www.hooksettlibrary.org](http://www.hooksettlibrary.org) to start using your library online 24/7!

During FY16, the library staff taught classes and provided individual instruction to approximately 1,200 people! Popular topics included: Windows 10, iOS 9 for iPads and iPhones, social media, PC security & maintenance, mobile device support, and more. Library staff members are ready to assist you with your technology training needs and questions.

### **Collection Development**

This past year the library staff focused on updating and revitalizing the library's collections. While collection development is an ongoing process, this year we made a comprehensive review of many collections to meet the changing needs of the community. Materials were reviewed for customer demand, physical condition and relevance and accuracy of information. Simultaneously, we conducted an inventory of all collections to provide an accurate and complete online catalog.

We would like to highlight two collections that received special attention during this process. The Young Adult collection, which serves upper elementary and middle school aged children, was updated and rearranged to provide easier access to age appropriate and accurate information.

The Picture Book collection for preschoolers and early elementary children was reorganized into popular subject categories. The new arrangement has created a collection that allows children to browse for materials themselves following visual cues and color coding. We have found Vroom Vroom – our

transportation collection, to be the most popular by far and are purchasing new titles in that subject area as a result.

We encourage you to keep up with the happenings of the library by registering for our bi-weekly e-bulletin at [www.hooksettlibrary.org](http://www.hooksettlibrary.org) or by following us on Facebook, Instagram, Pinterest, and Twitter!

Respectfully submitted,

*Heather Rainier*

Director, Hooksett Library

Library Board of Trustees  
Mary Farwell, Chair 485-5217  
Mac Broderick  
Linda Kleinschmidt

Tammy Hooker, Secretary  
Barbara Davis, Treasurer

Books and materials in collection as of 07/01/2015	56,129
Books and materials in collection as of 06/30/2016	48,641
Books and materials in collection including downloadable content	87,722
Books and materials purchased (does not include magazines)	2,998
Donations added to collection (includes replacements of existing titles)	1,039
Books and materials withdrawn from collection	9,363
Registered patrons as of 06/30/2016	7,256

**Library Holdings as of  
06/30/2016 : 87,722**

Audiobooks	2,875	Books	36,744
eAudios (state cons. copies)	13,818	eAudios (3M-GMILCS)	239
eBooks (state cons. copies)	18,697	eBooks (3M-GMILCS)	5,657
eMagazines (state copies)	64	eBooks (Hooksett only)	606
Music CDs	1,643	Magazines (issues)	1,340
Videogames	323	Videos	5,284
Other	432		

**Circulation of Materials**  
**FY 2015-2016 : 200,525**

Audiobooks	10,907	Books	108,012
eAudios (state cons. copies)	3,819	eAudios (3M-GMILCS)	81
eBooks (state cons. copies)	4,788	eBooks (3M-GMILCS)	1,697
eMagazines (state cons.)	982	eBooks (Hooksett only)	1,341
Magazines	15,393	Music CDs	6,437
Other	2,995	Videogames	6,311
Videos	37,762		

**Library Accounts as of 06/30/16:**

Copy Account	7,875	Meeting Room Account	2,603
Fine Account	19,633	Morin Memorial Account	2,908
Gift Account	8,116	Special Checking	13,966
Grants account	14,677	Vacation Sick Accrual	22,040
Greenough Bequest	15,568		

**Hooksett Library Budget**  
**2015-2016**

Income from the Town	\$697,927
Vacation/Sick Account – Short Term Disability	\$1,463
Total	\$699,390

Expenditures			
Automation	21,844	Office supplies	4,284
Books and Materials		Payroll expenses	
Audio books	7,491	Dental insurance	1,818
Books	21,851	FICA taxes	29,341
E-books	4,000	Health insurance*	76,302
Magazines & newspapers	3,495	Life & disability insurance	3,512
Music CDs	760	NHRS	33,115
Videos	4,363	Unemployment	500
		Wages	392,077
		Workers compensation	782
Custodial supplies	1,909	Postage	430
Equipment (New)	1,487	Programs and services	3,280
Equipment maintenance and repairs	4,153	Remote access database	3,750
Information Technology	4,115	Staff and trustee expenses	5,969
Maintenance and repairs	18,081	Utilities	34,224
		Van service	2,600

\*\$13,857 Unspent health insurance returned to the Town

**Income:**

Copies/Fax/Printing/Public Consumables	5,605.86
Fines, Replacement Costs and Processing Fees	10,316.20
Gifts, Notary, and Tech Support Donations	1,519.38
Greenough bequest	4062.52
Interest	434.86
Meeting Room Donations	2,408.25
Non-Resident fees	4,592.00
Other (library cards, library bags)	261.60
Jonathan Murphy Memorial	1,056.00
Family Place Grant	2,500.00
TD Affinity Grant	9883.29

**Disbursements:**

Books & Media	
Apps	27.91
Books	188.04
eBooks	5076.51
Replacements	3209.97
Videogames	956.71
Kits (Lego & Science)	1497.39
Copy & Printing Expenses	4889.61
Databases	1310.00
Meeting Room Expenses	2395.21
Museum Passes	2745.00
Programs	1492.20
Information Technology	3000.24
Affinity Grant Initiatives	1188.34
J. Murphy Memorial Initiatives	2810.38
Barrett Fund (books)	285.02
Initiatives	1021.19

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# Planning Board

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The Planning Board's duty is to review applications for compliance with Land Use Regulations, Development Regulations, Zoning Ordinances and the Master Plan. Applications include site plans, amended site plans, major and minor subdivisions, phasing, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2015 through June 2016, the Planning Board reviewed 34 formal applications, participated in many discussions and viewed several presentations.

We thank the following residents who served on the Planning Board during 2015-2016 Fiscal Year:

Richard Marshall, Chair  
Tom Walsh, Vice Chair  
Frank Kotowski  
Thomas Prasol  
Paul Scarpetti  
Muamer Durakovic  
Donald Winterton, Town Council Representative  
Michael DiBitetto, Alternate  
Denise Grafton, Alternate  
Christopher Stelmach, Alternate

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building Council Chambers. All meetings are open to the public. For more information on the Planning Board visit [Hooksett.org](http://Hooksett.org) or contact the Planning Office at 268-0458 or [jduffy@hooksett.org](mailto:jduffy@hooksett.org).

**Public Notice:** In accordance with RSA 674:39-aa, any lots involuntarily merged prior to September 18, 2010 may be restored to pre-merger status at the request of their owner. Requests must be received by the Hooksett Town Council between July 24, 2011 and December 31, 2016.

Respectfully submitted,

*Diane Boyce*

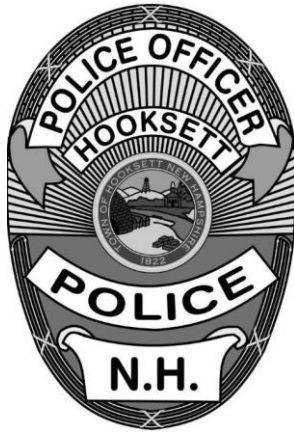
Director of Public Works  
Community Development Department



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# Hooksett Police Department

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## Police Command Staff

Peter Bartlett  
Chief of Police

Captain Jon Daigle  
Administration Captain

Lieutenant Michael Labrecque  
Patrol Division Commander

Sergeant Janet Bouchard  
Detective Division Commander

## **Department Staff**

### **Patrol Division**

#### **Patrol Supervisors**

Sergeant Kristofer Dupuis  
Sergeant Jake Robie  
Sergeant Mathew Burke  
Sergeant James Bradley  
Sergeant Justin Sargent

#### **Communications**

Supervisor Rick Belanger  
Dispatcher Jay Wilson  
Dispatcher Christine Barry  
Dispatcher Katie Flynn  
Dispatcher Dawn Smith  
Dispatcher Angela Bergeron

#### **Patrol Officers**

Officer Mike Zappala  
Officer Chris Buker  
Officer Muzafer Aku  
Officer Paul Mueller  
Officer Valerie Lamy  
Officer David Scarpino  
Officer Jeff Czarnek  
Officer Dan Byers  
Officer Joe Ducharme  
Officer Mike Carpentier  
Officer Erin Minihan  
Officer Travis Mannon  
Officer Brian Roche  
Officer Eric Perrault

#### **Part-Time Reserve Officers**

SRO Gary Blanchette

### **Detective Division**

Sergeant Janet Bouchard  
Detective Dean Lombardo  
Detective Brian Williams

### **Prosecution**

Attorney Evelyn King  
Prosecution Assistant Cyndy Ullrich

### **Department Support Staff**

Executive Assistant Francine Swafford  
Administrative Assistant / Evidence Technician Jessie Ulliani  
Administrative Clerk Sheryl Kiley  
Administrative Clerk/Receptionist Roberta Shepherd

## Message from Chief Peter Bartlett

I am pleased to present this year's Hooksett Police Department Annual Report for 2016. This past year our department has accomplished some amazing things. I am so very proud of the men and women of the Hooksett Police Department, who willingly risk their lives daily, for the safety of this community. The citizens and business owners of Hooksett should be as proud as me. Our department, as a whole, functions on the basis of respect for one another, trust and professionalism. Our mission statement is clear and our resolve to carry out that mission is solid. Teamwork, cooperation and ethical treatment for all is the basis for our success.

The Town Report 2015 stated my commitment to expanding the number of officers we have working the street. My goal was to add new officers so the total sworn full time officers would be thirty. I am happy to say that we have achieved that goal. In May of 2015, the Town Council and Budget Committee supported a warrant article and fund transfer to add two additional officers to the compliment, as well as, four additional part time officer positions. I want to thank the residents who came out to vote for their support on this item. Our department compliment is at a level where we can better strive to serve the community in a more proactive manner. Once we are able to hire and fill these new positions we can commit to more customer service based policing while deploying resources where appropriate.

As part of that customer service based policing, we have begun the process of a much needed department renovation. My goal to move the dispatch center to the front of the building was launched in 2014 and will help to better serve the public during non-business hours, weekends and holidays. The inability to communicate with a live person for someone seeking police assistance is contrary to the policing model I have set for this department. Therefore, we have begun the initial processes of architectural design and cost analysis for a reconstruction of the dispatch center, booking area and locker room space. Our current booking area is dangerous for both officers and detainees. This is a much needed improvement and helps to mitigate risks associated with prisoner contact. The locker room improvements are a smart repurposing of a larger space and will provide adequate facilities for our officers to prepare for duty well into the future.

Our agency has also moved into the social media world. Our Facebook page and our department Twitter account play a large role in community communication. We are committed to push as much necessary information out to the public as possible and social media is the method to do just that. Please like us on Facebook at Hooksett Police Department. We are looking to get three thousand likes by the end of the year. You can also follow our Twitter account @hooksettpd, or my own Twitter account @chiefbartlett, where you can get fast information on anything Hooksett Police is involved in.

The heroin epidemic, drug related calls for service involving the use of Narcan, shoplifting, burglary, robbery and home invasion are all incidents we responded to in 2015. Our officer's will continue to respond to these calls for service, but we are asking the public for help. Please call us if you see something suspicious. If you think its suspicious then make the call. If you think you have information on any criminal activity, then make the call or send in a tip to our web site at [www.hooksettpolice.com](http://www.hooksettpolice.com).

Thank you for allowing me the opportunity to serve this community.

Peter Bartlett  
Chief of Police

## Police Activity Report

Over the past year Hooksett Police responded to 18,702 dispatched calls for service. The comparison crime analysis report shows the percent change in calls for service between 2014 and 2015. We also responded to 688 false alarms, which is slightly below our response in 2014 and is exactly how our department is looking to trend on false alarm response. Our officers also responded to 658 motor vehicle crashes over the past year, initiated 2097 business checks and went to 120 medical calls with Hooksett Fire Rescue.

### Crime Comparison Report For the period ending 12/31/2015

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Negligent Manslaughter	2015							1						1
	2014													
	Pct							n/a						n/a
Kidnaping/ Abduction	2015			1	1		2							4
	2014			1			1				1	1		4
	Pct			0%	n/a		+100%				n/a	n/a		0%
Forcible Rape	2015				1	1	1	2		1				6
	2014						2			1		1		4
	Pct				n/a	n/a	-50%	n/a		0%		n/a		+50%
Sexual Assault with an Object	2015					1	1							2
	2014													
	Pct					n/a	n/a							n/a
Forcible Fondling	2015	1					1			1	1		2	6
	2014										1		2	3
	Pct	n/a					n/a			n/a	0%		0%	+100%
Aggravated Assault	2015						2					2	2	6
	2014	3		2	2	3	4	1	2	2	1			20
	Pct	n/a		n/a	n/a	n/a	-50%	n/a	n/a	n/a	n/a	n/a	n/a	-70%
Simple Assault	2015	15	6	8	8	8	9	9	4	6	12	14	9	108
	2014	5	7	11	12	8	7	7	5	9	6	9	9	95
	Pct	+200%	-14%	-27%	-33%	0%	+29%	+29%	-20%	-33%	+100%	+56%	0%	+14%
Intimidation	2015	4	5	4	6	2	5	2	3	5	4	5	2	47
	2014	1	1	4	10	4	4	1	3	3	5	7	2	45
	Pct	+300%	+400%	0%	-40%	-50%	+25%	+100%	0%	+67%	-20%	-29%	0%	+4%
Incest	2015									2				2
	2014								1					1
	Pct								n/a	n/a				+100%
Statutory Rape	2015		1		1								2	4
	2014			1		1								2
	Pct		n/a	n/a	n/a	n/a							n/a	+100%
Total Crimes Against Persons	2015	20	12	13	17	12	21	14	7	15	17	21	17	186
	2014	9	8	19	24	16	18	9	11	15	14	18	13	174
	Pct	+122%	+50%	-32%	-29%	-25%	+17%	+56%	-36%	0%	+21%	+17%	+31%	+7%

## Crime Comparison Report For the period ending 12/31/2015

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2015		1						1					2
	2014						1			2				3
	Pct		n/a				n/a		n/a	n/a				-33%
Arson	2015									1				1
	2014													
	Pct									n/a				n/a
Burglary/ Breaking and Entering	2015	6	1	5			9	3	5	3	3		3	38
	2014				2	1	4	4	6	4	7	7	4	39
	Pct	n/a	n/a	n/a	n/a	n/a	+125%	-25%	-17%	-25%	-57%	n/a	-25%	-3%
Extortion/ Blackmail	2015							1						1
	2014													
	Pct							n/a						n/a
Larceny (pick-pocket)	2015													
	2014								1					1
	Pct								n/a					n/a
Larceny (purse snatching)	2015									1				1
	2014								1					1
	Pct								n/a	n/a				0%
Larceny (shoplifting)	2015	9	9	12	10	4	4	4	4	2	7	2	5	72
	2014	17	9	14	8	11	15	14	10	19	19	12	16	164
	Pct	-47%	0%	-14%	+25%	-64%	-73%	-71%	-60%	-89%	-63%	-83%	-69%	-56%
Larceny (from building)	2015	2	5	6	2	2	5	1	1	1		3	4	32
	2014	4	4	3	1	1	2	2	4	6	9	4	6	46
	Pct	-50%	+25%	+100%	+100%	+100%	+150%	-50%	-75%	-83%	n/a	-25%	-33%	-30%
Larceny (from motor vehicles)	2015	13		2	5	6	4	9	7	13	3	6	2	70
	2014	8		4	7	6	11	6	10	2	11	4	4	73
	Pct	+63%		-50%	-29%	0%	-64%	+50%	-30%	+550%	-73%	+50%	-50%	-4%
Larceny (of motor vehicle parts)	2015									1	1		1	3
	2014	2	2				1	1					1	7
	Pct	n/a	n/a				n/a	n/a		n/a	n/a		0%	-57%
Larceny (all other)	2015	8	1	6	7	7	7	7	14	7	7	3	3	77
	2014	5	2	2	7	3	11	4	1	5	5	8	7	60
	Pct	+60%	-50%	+200%	0%	+133%	-36%	+75%	+1300	+40%	+40%	-63%	-57%	+28%
Motor Vehicle Theft	2015	2			1	1	1		1	4	2	1		13
	2014	1				3	1	1	1	1	1		3	12
	Pct	+100%			n/a	-67%	0%	n/a	0%	+300%	+100%	n/a	n/a	+8%

### Crime Comparison Report For the period ending 12/31/2015

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Counterfeit/ Forgery	2015		1			2		1			2		2	8
	2014			2	1		1			4	3		1	12
	Pct		n/a	n/a	n/a	n/a	n/a	n/a		n/a	-33%		+100%	-33%
Fraud (false pretense;swindle)	2015	2	4	1		2	2	3		1		1		16
	2014	1		1	3	1	3	1	1	1	2	2		16
	Pct	+100%	n/a	0%	n/a	+100%	-33%	+200%	n/a	0%	n/a	-50%		0%
Fraud (credit/debit card;ATM)	2015	2	1	2	3		2		3	4	1	4	2	24
	2014	2	3		2	2		5	1	3	3		4	25
	Pct	0%	-67%	n/a	+50%	n/a	n/a	n/a	+200%	+33%	-67%	n/a	-50%	-4%
Fraud (impersonation)	2015	2		7	3	1		1	2		3	1		20
	2014					3								3
	Pct	n/a		n/a	n/a	-67%		n/a	n/a		n/a	n/a		+567%
Fraud (welfare)	2015													
	2014							1						1
	Pct							n/a						n/a
Fraud (wire)	2015													
	2014					1		1				1		3
	Pct					n/a		n/a				n/a		n/a
Embezzlement	2015	1					1						1	3
	2014		1	1		1	1					2	1	7
	Pct	n/a	n/a	n/a		n/a	0%					n/a	0%	-57%
Stolen Property	2015	2	1		1	1	2	1	1	3				12
	2014	3		1		1	1	1	2	2	5		1	17
	Pct	-33%	n/a	n/a	n/a	0%	+100%	0%	50%	+50%	n/a		n/a	-29%
Destruction of Property/Vandalism	2015	11	4	5	10	9	6	10	9	13	7	8	6	98
	2014	21	14	21	7	6	11	15	9	9	16	8	5	142
	Pct	-48%	-71%	-76%	+43%	+50%	-45%	-33%	0%	+44%	-56%	0%	+20%	-31%
Total Crimes Against Property	2015	60	28	46	42	35	43	41	48	54	36	29	29	491
	2014	64	35	49	38	40	63	56	47	58	81	48	53	632
	Pct	-6%	-20%	-6%	+11%	-13%	-32%	-27%	+2%	-7%	-56%	-40%	-45%	-22%

### Crime Comparison Report For the period ending 12/31/2015

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2015	3	3	2		4	1	4	4	2		10	3	36
	2014	3	2	3	2	14	6	5	6	6	4	4	5	60
	Pct	0%	+50%	-33%	n/a	-71%	-83%	-20%	-33%	-67%	n/a	+150%	-40%	-40%
Pornography/Obscene Material	2015		2		1									3
	2014								1		1			2
	Pct		n/a		n/a				n/a		n/a			+50%
Gambling (operating;promoting)	2015													
	2014				1									1
	Pct				n/a									n/a
Prostitution	2015	1		1	2				1	2				7
	2014		1											1
	Pct	n/a	n/a	n/a	n/a				n/a	n/a				+600%
Weapon Law Violations	2015	1	1	1	2		1		2	1				9
	2014			1					1	1				3
	Pct	n/a	n/a	0%	n/a		n/a		+100%	0%				+200%
Total Crimes Against Society	2015	5	6	4	5	4	2	4	7	5		10	3	55
	2014	3	3	4	3	14	6	5	8	7	5	4	5	67
	Pct	+67%	+100%	0%	+67%	-71%	-67%	-20%	-13%	-29%	n/a	+150%	-40%	-18%

## Crime Comparison Report For the period ending 12/31/2015

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2015		1	1					1		4			7
	2014	1	1	2						1	1		4	10
	Pct	n/a	0%	-50%					n/a	n/a	+300%		n/a	-30%
Disorderly Conduct	2015		1	1				3	1				3	9
	2014	1		1		1			1	2			1	7
	Pct	n/a	n/a	0%		n/a		n/a	0%	n/a			+200%	+29%
Driving under Influence	2015	2	2		2	4	3	6	8	9	3	6	2	47
	2014	1	8	1	6	3	3	5	2	7	8	5	4	53
	Pct	+100%	-75%	n/a	-67%	+33%	0%	+20%	+300%	+29%	-63%	+20%	-50%	-11%
Drunkenness	2015	2		2	1	1	2				1	2		11
	2014			1		1			2	1			2	7
	Pct	n/a		+100%	n/a	0%	n/a		n/a	n/a	n/a	n/a	n/a	+57%
Family Non Violent Offenses	2015		1	1				1	1	1	1		2	8
	2014						2		1	1				4
	Pct		n/a	n/a			n/a	n/a	0%	0%	n/a		n/a	+100%
Liquor Law Violations	2015	2		2				1	2	2	1	1	1	12
	2014					1	3	1	4	1	2		1	13
	Pct	n/a		n/a		n/a	n/a	0%	-50%	+100%	-50%	n/a	0%	-8%
Runaways (under 18yr old)	2015	1			3	2			2			1		9
	2014	1		1			1	3	1	3				10
	Pct	0%		n/a	n/a	n/a	n/a	n/a	+100%	n/a		n/a		-10%
Trespass of Real Property	2015	2	3	3	3	3	2	4	2	4	1	1	3	31
	2014			4	4	2	1	1	2		5	1	1	21
	Pct	n/a	n/a	-25%	-25%	+50%	+100%	+300%	0%	n/a	-80%	0%	+200%	+48%
All Other Offenses	2015	13	12	16	18	19	7	11	9	20	15	18	15	173
	2014	12	8	18	11	54	26	12	19	11	17	15	13	216
	Pct	+8%	+50%	-11%	+64%	-65%	-73%	-8%	-53%	+82%	-12%	+20%	+15%	-20%
Total Group B Crimes	2015	22	20	26	27	29	14	26	26	36	26	29	26	307
	2014	16	17	28	21	62	36	22	32	27	33	21	26	341
	Pct	+38%	+18%	-7%	+29%	-53%	-61%	+18%	-19%	+33%	-21%	+38%	0%	-10%

Respectfully Submitted,

*Peter Bartlett*

Chief of Police  
Hooksett Police Department

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# Public Works Department

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This was another extremely busy year for the Department of Public Works. On May 27, 2015, the Town Council voted to reorganize this Department which now includes Highway, Community Planning, recycling and Transfer, fleet Maintenance, Building Maintenance, Parks and Recreation, and Cemeteries. The Department is still not fully staffed but the employees have managed to move forward and address the concerns of the residents in a timely fashion. I would like to begin upfront by thanking them for their hard work and dedication.

The Highway Division addressed 11 storms this year. We were grateful with several new drivers that Mother Nature treated us well with not “too” much snow. The Department had to address a lot of black ice and slippery conditions. We have had many unusual rain events that have been tough on the roads creating more work for cleaning and repairing catch basins, cleaning and repairing culverts, filling pot holes and repairing the shoulders of the roads. The men have been very busy addressing those issues. We appreciate everyone’s patience with the pot holes. We have many aging roads and we are seeing major deterioration. The residents listened this year and supported the request for more money for paving. Our goal is to “manage” the good roads and start to work on some of the bad roads. This coming year Martin’s Ferry Road and Main Street will see major construction and by spring we should have some idea which “major” construction will be next. Again, we appreciate your patience and your vote to support more road maintenance.

The Fleet Maintenance is a subdivision of the Highway Division. There is never a moment of down time in this area with the maintenance and repair of an estimated 267 pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus, police cars and equipment. The automated collection trucks require a lot of work and a lot of hands on learning. Our master mechanic is doing an excellent job keeping this division moving forward.

Building Maintenance is another subdivision of the Highway Division. This division consists of one assistant crew chief and three custodians. They work to keep the Town Hall, Safety Center and Courthouse clean. The assistant crew chief, along with DPW employees and some sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling and Transfer, Courthouse, Parks and Recreation Building, radio towers for the Police Department, Station I Fire and the historical buildings.

The Parks, Recreation and Cemetery Division has again worked to provide the Town with some of the finest fields in the State. They are responsible for the mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the Town Buildings, Veterans’ Park, Hooksett Dog Park, and Pinnacle Park are all part of this division’s responsibility. The community gardens are active again and the division is instrumental in working with Old Home Day Committee preparing for Hooksett Old Home Day. The new construction of additional fields at Petersbrook was put out to bid and hopefully construction will begin by early summer next year. This year the division worked with the Hooksett Garden Club to provide for the flower baskets on the Memorial Bridge which have already received much praise.

The Recycling and Transfer Division is responsible for collecting and transporting to the appropriate facilities, all of the Town generated solid waste and recyclables. It also maintains the transfer station for residential drop off. This year the Town collected and transferred 3,253 tons of residential trash, 110 tons



of furniture, 335 tons of demolition and 35 tons of roofing. The division also moved 36.58 tons of electronics, 140 tons of metal, 114 tons of cardboard and 1,246 tons of recycling. The automated collection has made the recycling program so much easier to participate in. We are extremely proud of the facility which we feel is one of the best in the State of New Hampshire and again grateful for a hardworking group of people who are working extra to provide an excellent service while being short staffed.

Last but not least the Community Development Division has also been extremely busy. The functions of the Community Development Department are Planning, Building, Engineering, Code Enforcement, the Planning Board, and the Zoning Board of Adjustment. The Planning and Engineering divisions review all residential and commercial development proposals, provides staff support to the Planning Board, and recommends revisions to the town's Zoning Ordinance, Development Regulations and Master Plan for approval by the Planning Board and/or Town Ballot vote. In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike.

In development news, Southern NH University is growing by leaps and bounds. This year alone, they have received approval for a new Baseball Press box with stadium seating, a new 14,052 square foot welcome and career center building known as the Gustafson Center, a new Athletic Complex for Intercollegiate and Recreation sports programs, and a 300-bed 4-story Residence Hall, which will replace older residential units on campus. Other noteworthy projects include a Woodspring Suites 124-room hotel on Hackett Hill Road, along with a miniature golf course and clubhouse and a 100-seat smokehouse restaurant. A new branch of the Merrimack County Savings Bank also received approval this year for a 2,900 square foot facility. Construction should begin on the bank branch within the next few months.

<b>Building Permits</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
New Construction				
<i>Residential</i>	35	34	32	<b>29</b>
<i>Commercial</i>	13	2	1	<b>5</b>
Additions/Alterations				
<i>Residential</i>	139	126	157	<b>158</b>
<i>Commercial</i>	31	51	33	<b>49</b>
<i>Multi-family</i>	0	1	0	<b>0</b>
Demolition				
<i>Residential</i>	12	14	7	<b>4</b>
<i>Commercial</i>	11	5	5	<b>5</b>
Electrical Permits	212	234	185	<b>243</b>
Plumbing Permits	58	102	87	<b>84</b>
Certificate of Occupancy				
<i>Residential</i>	22	33	25	<b>17</b>
<i>Commercial</i>	15	28	2	<b>0</b>
<i>Multi-family</i>	0	7	0	<b>0</b>
Sign Permits	101	102	51	<b>58</b>
Total Fees Collected	\$111,832.74	\$89,942.29	\$56,689.09	<b>\$94,012.54</b>

<b>Planning Applications</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>
Subdivisions of Land (total new lots)				
<i>New Residential</i>	5	57	1	7
Site Plans				
<i>New Commercial/Industrial Sites</i>	5	3	0	8
<i>Revisions to Existing Sites</i>	8	4	3	3
Lot Line Adjustments	4	5	4	3

**New businesses that located in Hooksett in the past year include:**

- Longfellow Service Auto Repair – 1115 Hooksett Road
- NH Custom Tattoo – 1338 Hooksett Road
- Bakery – 114 Londonderry Turnpike
- New England Tap House Grille, addition – 1292 Hooksett Road
- Root’s Catering, Robie’s Store – Riverside Street
- Florist – 45 Londonderry Turnpike
- LM Heavy Civil Construction – 3 Cate Road
- Dunbarton Tobacco Trust – 209 West River Road
- AT&T Retail Store – 200 Quality Drive
- Association of Bosniaks Cultural Learning Center of NH – 125 Londonderry Turnpike
- Great Exchange Church – 1134 Hooksett Road
- Shakin It Trading Post – 1878 Hooksett Road
- Turn One Graphics – 1313 Hooksett Road
- BrandIt – 15 Zapora Drive

We want you to know that the Community Development Department has a Facebook page! Go ahead and “Like” us for information on projects, plans, meetings, and other Town updates. Search for our page on Facebook under “Hooksett Community Development.”

Respectfully submitted,

*Diane Boyce,*

Public Works Director

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# Sewer Commission

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The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads. The Board continues to work on a resolution for the plant operation issues which have been an ongoing situation since our March 6, 2011 disk incident. Litigation is still ongoing but they are hopeful this can finally be accomplished within the next fiscal year.

**BROX INDUSTRIES:** The Sewer Commission and Brox have entered into an agreement whereby Brox has given a parcel of land to the Commission for future expansion in exchange for use of the outfall water, from the treatment plant, to wash the Brox plant's stonedust. This process, although seasonal, is ideal for eliminating much of the outfall into the river during a crucial time of year. It also helps the Commission's ongoing effort to reduce the impact on water quality to the Merrimack River. Brox obtained all necessary permits from the Department of Environmental Services and paid for all construction, drilling and pumping required to receive the outfall water.

The acquisition of the land from Brox results in a contiguous piece of land of approximately 20 acres for future expansion of the Wastewater Treatment Facility.

**DEVELOPMENT:** The Commission is always eager and willing to meet with developers to engage in discussions for future development to help with the tax base. They are encouraged with the Town's effort to expand the TIF District on Route 3A.

**SEWER BILL PAYMENTS:** Customers can pay their bills through ACH, credit cards and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website [www.hooksettsewer.com](http://www.hooksettsewer.com)) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done online through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website.

**WHAT'S FLUSHABLE:** Once again "FLUSHABLE" does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, dental floss or **grease!** Only human waste and toilet paper are flushable! Remember the "3 P's" (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at [hooksettsewer@comcast.net](mailto:hooksettsewer@comcast.net) with your questions, comments or concerns. Please be sure to check out the information on our website at [www.hooksettsewer.com](http://www.hooksettsewer.com).

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,  
Board of Sewer Commissioners

*Sid Baines*, Chairman

*Roger Bergeron*

*Frank Kotowski*



## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality: HOOKSETT

County:

MERRIMACK

Report Year:

2015

### PREPARER'S INFORMATION ?

First Name

Kimberly

Last Name

Blichmann

Street No.

35

Street Name

Main Street

Phone Number

(603) 485-9534

Email (optional)

kblichmann@hooksett.org



*New Hampshire*  
Department of  
Revenue Administration

2016  
MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: Prior
Property Taxes	3110		\$3,400,062.81		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$2,741.07	\$114.08	
Excavation Tax	3187				
Other Taxes	3189			\$487.57	
Property Tax Credit Balance ?			(\$60,136.87)		
Other Tax or Charges Credit Balance ?			(\$136.45)		

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$19,581,406.00	\$19,287,464.00		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$16,500.00	\$7,500.00		
Yield Taxes	3185	\$56.94	\$325.62		
Excavation Tax	3187	\$9,628.38			
Other Taxes	3189				
- Utility Charges	3110		\$97,083.37		
<input type="button" value="Add Line"/>					

Overpayment Refunds	Account	Levy for Year of this Report	2015	2014	Prior
Property Taxes	3110		\$67,759.89		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
- Utility Charges	3110		\$19.97		
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190				
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>		\$19,607,591.32	\$22,802,683.41	\$601.65	
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*New Hampshire*  
Department of  
Revenue Administration

2016  
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	Prior
Property Taxes	\$16,085,280.99	\$22,116,595.93		
Resident Taxes				
Land Use Change Taxes	\$16,500.00	\$7,500.00		
Yield Taxes	\$56.94	\$3,066.69		
Interest (Include Lien Conversion)				
Penalties				
Excavation Tax	\$4,062.76			
Other Taxes		\$47,266.59	\$487.57	
Conversion to Lien (Principal Only)		\$516,434.34		
- Utility to Lien		\$49,300.68		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	Prior
Property Taxes		\$58,927.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded	\$2,110.00	\$4,570.81		



*New Hampshire*  
Department of  
Revenue Administration

2016  
MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	Prior
Property Taxes	\$3,562,779.98			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes			\$114.08	
Excavation Tax	\$5,565.62			
Other Taxes		\$399.62		
Property Tax Credit Balance ?	(\$68,764.97)	(\$1,378.25)		
Other Tax or Charges Credit Balance ?				
Total Credits		\$19,607,591.32	\$22,802,683.41	\$601.65



*New Hampshire*  
Department of  
Revenue Administration

2016  
MS-61

Summary of Debits						
Last Year's Levy		Prior Levies (Please Specify Years)				
	Year:	2014	Year:	2013	Year:	Prior
Unredeemed Liens Balance - Beginning of Year		\$633,243.95		\$344,485.75		\$641,380.86
Liens Executed During Fiscal Year	\$613,374.83					
Interest & Costs Collected (After Lien Execution)	\$752.19	\$40,838.39		\$54,498.26		\$120,629.87
- Refunds	\$1,411.50	\$127.54		\$5.17		\$663.44
Add Line						
Total Debits		\$615,538.52	\$674,209.88	\$398,989.18		\$762,674.17

Summary of Credits					
Last Year's Levy		Prior Levies			
		2014	2013	Prior	
Redemptions	\$67,528.16	\$312,416.18	\$182,585.44	\$168,204.28	
- Credit Balance		(\$101.56)	(\$32.19)		
Add Line					
Interest & Costs Collected (After Lien Execution) #3190	\$752.19	\$40,838.39	\$54,498.26	\$120,629.87	
-					
Add Line					
Abatements of Unredeemed Liens		\$1,248.05	\$363.27	\$1,469.70	
Liens Deeded to Municipality	\$4,570.81	\$4,581.73	\$4,381.82		
Unredeemed Liens Balance - End of Year #1110	\$542,687.36	\$315,227.09	\$157,192.58	\$472,370.32	
Total Credits		\$615,538.52	\$674,209.88	\$398,989.18	\$762,674.17





**New Hampshire**  
Department of  
Revenue Administration

2016  
MS-61

HOOKSETT (225)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

**2. SAVE AND EMAIL THIS FORM**


Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



Preparer's Signature and Title

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## Tax Collector

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### Tax Collector's Report July 1, 2015- June 30, 2016

Motor Vehicles	19,246	\$3,480,590.74
Decals		\$42,020.00
Misc. Income		\$1,018.19
<b>Grand Total</b>		<b>\$3,523,628.93</b>

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## Town Clerk

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### Town Clerk's Report January 1, 2015- June 30, 2016

Dog License Penalty & Fine	1369	\$6293.00
Vital Statistics		\$8985.00
Filling Fess		\$6.00
Misc. Income		\$90.90
Elections Checklists		\$373.00
UCC		\$2460.00
<b>Grand Total</b>		<b>\$ 18207.90</b>

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# Town Administrator

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The Administration Department handles tasks that impact every aspect of town government. The three of us oversee personnel matters, provide staff support for the Town Council, coordinate with the town's attorney, work with other departments and committees on special projects and manage the town's communications, including notifications of public hearings, overseeing bid notices and website administration.

We handle all major Human Resource functions and oversee the administration of the town's personnel policies and union contracts. We also work closely with the departments on their use of technology and oversee the town's information technology contractors. We work with departments and committees, when requested, on grant applications and special projects.

We continue to try to improve our communication infrastructure. We have upgraded the technology in the Council Chambers. We changed to ceiling mounted cameras, added large-screen monitors and increased our ability to project the contents of a computer screen onto the monitors and into the live stream. This means that any presentations that are being done in the Council Chambers will be able to be viewed easily by the people present and will become part of the visual record of the meeting.

An ever increasing number of people coming before the Council and other boards and committees, especially at Planning Board meetings, bring in visual presentations (such as PowerPoints). Our new technology will make it possible for people, whether sitting at home or in Chambers, to understand exactly what is being presented. This is a big step forward in terms of transparency.

This year we continued to move ahead on two very important projects: Rehabilitation of the (old) Town Hall and the removal of the Lilac Bridge. The Town Hall project is progressing, slowly, as we can put together grant-funding and use of existing town resources. There has been significant progress and the Administration Department has been very involved in assisting the Town Hall Preservation Committee on this project.

Also, we took another step toward the removal of the Lilac Bridge (and its replacement with a pedestrian bridge) when all of the relevant state agencies finally signed off on the Town's plan for moving forward. At this point we are trying to determine whether any part of the bridge can be salvaged for historical purposes and I expect in the coming year to see major movement on this project.

The addition of a Town Engineer to the Public Works Department has been working out very well. I have gotten positive feedback from developers, local businesses and staff regarding how beneficial having someone present to answer questions and provide support has been. I want to thank the people in town for supporting this and I believe it has been a very positive step forward.

I look forward to the upcoming year and I am always looking for feedback on things we can improve.

*Dean E. Shankle, Jr., Ph.D.*  
Town Administrator

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# Town Council

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The Town Charter, in various parts outlines the role the council takes in the governance of the Town of Hooksett. Since 1989 when the document was approved there have been many changes, but throughout the requirements for our annual report has remained constant.

The council has performed its duties and adhered to its role with due diligence. Process has been our guide and we have continued a good working relationship with the town administrator and other governmental agencies. The 2015- 2016 year provided many opportunities for the town to grow, succeed and to continue to move Hooksett forward. The council knows its role and will continue to meet the challenges with open debate, careful deliberations and the willingness to build a community that brings all aspects of Hooksett together with one goal of making Hooksett a better place in which to live. We have acted prudently and cautiously in our duties.

The council meets twice a month and we encourage all to attend or participate. We also invite you to view the proceedings via video streaming which is available by visiting our Hooksett.org website.

The Town Charter states that our annual Town Report must contain “a review of all major Council actions, including a summary of ordinances enacted” as well as any actions in progress or pending before the Council”. With that the Town Council hereby provides a list of such accomplishments, decisions and votes:

The budget process resulted in the operating budget of \$17, 206, 349, which was unanimously recommended by the Budget Committee and the Town Council and was approved by a vote of 215-133. The estimated tax impact is \$6.39 per \$1,000 of assessed valuation. The budget goal of maintaining level services with prudent reductions, and justifications for enhanced services when necessary was achieved.

In addition to approving the Town budget the council has been very active and has accomplished much, such as:

We have promoted and received approval to change the Town elections from May to March which will align with the School District election, changed our insurance carrier for employees, signed a new contract for life, short and long term disability coverage, utilized new technology for our meetings, approved a new IT contract, amended building and mechanical permits, approved changes to the administrative code, job descriptions and assessing services. We also hired a new legal firm Drummond Woodsum, made steps to improve our performance management system and as always worked to ensure compliance with RSA 91-A.

In conjunction with the Conservation Commission, we have accepted easement deeds in the Heads Pond area of town, approved the purchase of town land and are currently looking to approve an additional 140 acres of conservation land in the Hackett Hill area of town. In addition, we have approved a new Mitigation Plan and accepted a recreational trails program grant.

In the area of Town building and structure improvements we received a LCHIP grant for windows at old Town Hall as well as a NH Preservation alliance grant for a conditions assessment report with

preservation guidelines for old Town Hall. We have continued to address the Lilac Bridge project by approving an engineering contract and following multiple public input sessions, made recommendations for various aspects of the new pedestrian bridge. The council also approved bids for a new roof at the municipal building, safety center improvements and repairs to the elevator at the public library.

In Public Works and Parks & Recreation, the council authorized a new Town Engineer/ Assistant Public Works Director, approved new job descriptions and held discussions on comparisons between manual and automated collections systems. Additionally we approved pickle ball courts, accepted new score boards from HYAA, installed a flower watering system for the Memorial Bridge and established for a one-year trial, a Hooksett Recreation Director to manage a new before and after school program with the School District. For road improvements, the council made decisions on College Park Drive sidewalks, Berry Hill Road bonds, a Granite Street retaining wall, South Bow Road and Martins Ferry Road projects. In regards to road safety we made decisions on establishing road speed limits.

In regards to increasing public safety, we swore in six firefighters, six police officers and authorized hiring new full- and part-time police patrol officers. During the year we had many discussions with much public input on a proposed public safety consolidation plan that was eventually put on hold. Under the Police Department, we made changes to the classification plan for the Town Prosecutor, received a Department of Justice grant to assist in drug trafficking investigations, successfully supported state funds for the Granite Hammer program to deal with the opioid crisis and increased community outreach to improve neighborhood safety and drug education awareness. Our Police Chief also received ten weeks of training at the FBI National Academy.

In the Fire-Rescue department we hired a new Fire Chief in the very experienced James Burkush, who was the former Fire Chief in the City of Manchester. Chief Burkush replaced acting Chief Dean Jore, who served in that capacity for about a year. Also in the realm of the Fire-Rescue Department, we signed a medical resource hospital agreement with Catholic Medical Center, approved paramedic intercept agreements with the Town of Bow and City of Concord and received a donation from the New England Heart and Vascular Institute of a LIFEPAK 15 cardiac monitor/defibrillator valued at \$28,321.82.

The Town Council during 2015-2016 has strived to provide a responsible, professional and prudent town government which has attempted to maximize public involvement and increase an open and transparent approach to the process of leading Hooksett to a better tomorrow.

It is with gratitude to all the town volunteers, employees and citizens that we respectfully offer this annual report and continue toward the goal "of making Hooksett an even better place in which to live".

Respectfully submitted on behalf of the Town Council,

*James A. Sullivan*

Hooksett Town Council Chair

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# Town Hall Preservation Committee

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The Town Hall Preservation Committee was formed by a vote of the Town Council in June 2009. Its charge is to stabilize, preserve and maintain the building historically known as the Hooksett Town Hall located at 16 Main Street. Various configurations of the group have existed over the years. Minutes from their meetings are available on the town website.

After reviewing various sources of public input and deliberations of prior committees, a plan was developed—the second floor in the main building will be removed, and both the main hall and the 1937 addition will be rehabilitated and made available for public use once again.

This committee held six regular meetings from July 1, 2015, through June 30, 2016, plus on-site meetings with town personnel involved, Land & Community Heritage Investment Program (LCHIP) representatives, and twice with consultants. Projects completed during that period or are continuing:

- The Department of Public Works continued careful deconstruction of certain interior walls and finishes. Prep work was finished on the second floor, and interior walls in the addition were removed.
- Restoration of the tin ceiling under the Moose Plate Grant was delayed as additional work necessary as a prerequisite to the ceiling job was completed (relocating electrical, fire/smoke alarms, phone lines, removal of elevator and duct work, framing openings, etc.).
- Filed for and was granted \$2,332.50 (50% match) from the NH Preservation Alliance for a building condition assessment. This will consist of a report from the preservation architects plus input from an architectural historian. The assessment was recommended by LCHIP to help us with future phasing. It will highlight character-defining features in the exterior and interior.
- Filed for and was awarded a \$19,000 grant (with a \$9,765 cash and \$11,780 non-cash match) from LCHIP for restoration of the four large windows in the main hall.
- Heritage Commission accepted donations on behalf of the Town Hall Preservation Committee of an upright piano and a circa 1900 parlor stove.
- Participated in Old Home Day in September sharing a table with the Heritage Commission.
- Participated in Heritage Day on May 21. Guests were invited to tour the building and see the progress made in the last year.
- The Heritage Commission continued to sell a couple of merchandise pieces with profits dedicated to the project.

The committee meets on the first Monday of each month (unless that Monday is a holiday in which case we meet on the third Monday) at the Hooksett Municipal Office building. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact [Hooksett.Heritage@myfairpoint.net](mailto:Hooksett.Heritage@myfairpoint.net) or call 669-8926.

Respectfully submitted: *Kathleen Northrup*, Chair  
James Sullivan, Council Representative

## TREASURER'S REPORT, June 30, 2015 to June 30, 2016

CAROL B. ANDERSEN, Treasurer

TOWN ACCOUNTS	Balance 30-Jun-15	Receipts	Transfers In	Interest Earned	Payables	Transfer Out	Bank Charges	Balance 30-Jun-16
Various Banks - General Fund	\$ 24,277,928.94	\$ 47,337,225.74	\$ 400,372.45	\$ 47,470.34	\$ (48,147,268.74)	\$ (3,488,080.31)	\$ (7,363.48)	\$ 20,440,284.94
People's United Bank - Ambulance Fund	456,564.80	296,766.63	103,132.84	263.26		(260,243.68)		596,483.85
People's United Bank - Conservation Current Use Fund	98,422.14	2,419.27	571,104.41	1,421.75		(244,139.62)	(1.20)	429,206.75
NH PDIP Accounts:								
001. General Fund	36,950.00		11,674.33	143.22		(0.25)		48,767.30
002. Conservation Commission Fund	21,491.86					(21,491.86)		-
034 Rt. 3 Corridor Study	967.99			2.97				970.96
050. Conservation Current Use Fund	421,352.23					(421,352.23)		-
058. Sawyer Farms	167.55			0.52				168.07
061. Henault Driveway	1,247.26			3.84				1,251.10
112. Industrial Park Road Improvement	174,979.01			0.40		(174,979.41)		-
114. Verizon Wireless Tower Removal	11,145.35			34.24				11,179.59
168. 1134 Hooksett Rd	13,813.61			42.44				13,856.05
171. Heritage CU Site Sur	11,613.78					(11,613.78)		-
172. SNHU Residence Hall Site	307,507.97			580.18		(267,423.25)		40,664.90
173. PSNH Landscape	36,785.20			227.78		(36,785.20)		-
174. SNHU Learning Com. Library	73,953.84							74,181.62
178. Bond Auto Landscape	4,835.13			0.41		(4,835.54)		-
181. Zamini Motor Sports	250.00			0.77				250.77
183. SNHU W. Alice Ave Site Surety	90,103.17			181.39		(70,095.00)		20,189.56
184. Beaver Brooke Road	113,267.24			0.24		(113,267.48)		-
185. Hills Auburn Rd Roadway			36,417.00	112.17				36,529.17
186. SNHU N. River Roadway			5,100.00	14.18				5,114.18
187. SNHU Gustafson Welcome Center			56,620.00	139.91				56,759.91
188. SNHU Shapiro Library Surety			15,400.78	15.33		(7,700.78)		7,715.33
189. Edgewater Dr Reclamation			15,000.00	16.52				15,016.52
190. SNHU Residence Hall			160,000.00	55.74				160,055.74
<b>TOWN TOTALS</b>	<b>\$ 26,153,347.07</b>	<b>\$ 47,656,411.64</b>	<b>\$ 1,374,821.81</b>	<b>\$ 50,727.60</b>	<b>\$ (48,147,268.74)</b>	<b>\$ (5,122,028.39)</b>	<b>\$ (7,364.68)</b>	<b>\$ 21,958,646.31</b>

SEWER ACCOUNTS	Balance 30-Jun-15	Receipts	Transfers In	Interest Earned	Payables	Transfer Out	Bank Charges	Balance 30-Jun-16
TD BankNorth - Sewer General Fund	\$ 103,573.83	\$ 2,688,460.25	\$ 11,639,533.93	\$ -	\$ (2,531,496.71)	\$ (7,651,022.66)	\$ (699.39)	\$ 4,248,349.27
NH PDIP Account:								
Sewer Capital Replacement	293,504.43			278.57		(200,000.00)		93,783.00
046. Sewer System Development Fees	538,650.19			823.69				539,473.88
110. Sewer Debt Reserve	490,167.79			722.72				490,890.51
117. Special Purposes	82,775.54			122.05				82,897.59
122. Penta Retainage	195,952.08			288.92				196,241.00
127. Escrow	6,588.76	64,000.00	23,383.87	47.16	(50,334.60)	(1,653.19)		42,032.00
<b>SEWER TOTALS</b>	<b>\$ 1,731,212.64</b>	<b>\$ 2,752,460.25</b>	<b>\$ 11,662,917.80</b>	<b>\$ 2,283.11</b>	<b>\$ (2,581,831.31)</b>	<b>\$ (7,852,675.85)</b>	<b>\$ (699.39)</b>	<b>\$ 5,713,667.25</b>

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
CEMETERY												
1900-1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	23,380.93	111.54	23,492.47	4,414.58	641.55	0.00	5,056.13	28,548.60	29,724.09
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	17,899.96	85.46	17,985.42	3,383.28	491.32	0.00	3,874.60	21,860.02	22,760.23
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	8,540.49	40.90	8,581.39	1,614.45	234.43	0.00	1,848.88	10,430.27	10,859.79
2012	Other Cemeteries	Lot Maintenance	Common TF	54,836.23	276.38	55,112.61	13,773.63	1,583.75	0.00	15,357.38	70,469.99	73,371.95
1990	Maintenance Fund	Lot Maintenance	Common TF	82,719.16	3,376.35	86,095.51	7,867.47	2,040.58	5,075.99	4,832.06	90,927.57	94,672.12
	Total Cemetery			187,376.77	3,890.63	191,267.40	31,053.41	4,991.63	5,075.99	30,969.05	222,236.45	231,388.18
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	114.16	0.46	114.62	2.74	2.65	2.74	2.65	117.27	122.10
1935	McAfee Library Fund	Library	Common TF	1,141.70	4.61	1,146.31	27.46	26.40	27.46	26.40	1,172.71	1,221.00
1943	John C. Dutton Fund	Library	Common TF	1,091.12	4.40	1,095.52	26.25	25.24	26.25	25.24	1,120.76	1,166.91
1946	Frank E. Cox Fund	Library	Common TF	1,141.67	4.61	1,146.28	27.46	26.40	27.46	26.40	1,172.68	1,220.97
	Total Library Trusts			3,488.65	14.08	3,502.73	83.91	80.69	83.91	80.69	3,583.42	3,730.98
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	194,298.22	-43,830.02	150,468.20	5,273.34	2,431.55	0.00	7,704.89	158,173.09	160,955.60
1989	CHWP Repair & Replace-22	Water	Common CRF	70,198.71	3,766.59	73,965.30	1,796.50	917.63	0.00	2,714.13	76,679.43	78,028.34
1988	CHWP Source Development-20	Water	Common CRF	120,704.04	5,028.48	125,732.52	4,503.78	1,600.51	0.00	6,104.29	131,836.81	134,156.02
1989	CHWP Standpipe Relining-26	Water	Common CRF	48,862.85	6,682.22	55,545.07	1,117.79	672.62	0.00	1,790.41	57,335.48	58,344.10
1989	CHWP Water Storage-2	Water	Common CRF	141,911.85	3,782.82	145,694.67	3,778.65	1,839.03	0.00	5,617.68	151,312.35	153,974.17
	Total Central Hooksett Water Precinct			575,975.67	-24,569.91	551,405.76	16,470.06	7,461.34	0.00	23,931.40	575,337.16	585,458.23
HOOKSETT VILLAGE WATER PRECINCT												
1989	HVWP New Source-25	Water	Common CRF	198,742.99	-34,958.07	163,784.92	1,262.28	2,447.14	0.00	3,709.42	167,494.34	170,440.83
2008	HVWP Repair & Replacement-59	Water	Common CRF	72,285.29	-17,984.81	54,300.48	1,641.36	896.78	0.00	2,538.14	56,838.62	57,838.50
1989	HVWP Tank Fund-27	Water	Common CRF	120,633.32	-29,967.58	90,665.74	3,747.16	1,411.88	0.00	5,159.04	95,824.78	97,510.49
1989	HVWP Truck Fund-29	Water	Common CRF	6,007.83	36,504.44	42,512.27	117.84	149.56	0.00	267.40	42,779.67	43,532.23
1989	HVWP Water Main-5	Water	Common CRF	38,488.54	8.71	38,497.25	1,063.87	494.53	0.00	1,558.40	40,055.65	40,760.29
1993	HVWP Water Tank Maintenance-28	Water	Common CRF	267,743.76	-9,941.20	257,802.56	7,106.84	3,341.34	0.00	10,448.18	268,250.74	272,969.69
	Total Hooksett Village Water Precinct			703,901.73	-56,338.51	647,563.22	14,939.35	8,741.23	0.00	23,680.58	671,243.80	683,052.03



**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
LIBRARY CAP RESERVES											
2003	Library HVAC System Development Fund-51	HVAC System	Common CRF	6,791.73	-6,791.73	0.00	187.73	4.98	192.71	0.00	0.00
Total Library Cap Reserves				6,791.73	-6,791.73	0.00	187.73	4.98	192.71	0.00	0.00
SCHOOLS											
1951	HSD Construction & Equipment-23	Education	Common CRF	39,748.57	95,532.86	135,281.43	395.58	1,225.85	0.00	1,621.43	139,311.19
2001	HSD Special Education-43	Education	Common CRF	213,624.86	48.35	213,673.21	5,897.65	2,744.69	0.00	8,642.34	226,226.43
2008	HSD Technology-60	Education	Common CRF	1,214.68	0.28	1,214.96	32.95	15.58	0.00	48.53	1,285.72
Total Schools				254,588.11	95,581.49	350,169.60	6,328.18	3,986.12	0.00	10,312.30	366,823.34

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
TOWN												
2012	Automated Collection Equipment	Town Operations	Common CRF	30,039.15	20,010.96	50,050.11	575.30	627.55	0.00	1,202.85	51,252.96	52,154.58
1993	Digitized Map System CRF-13	Map System	Common CRF	24,020.56	5.45	24,026.01	663.91	308.62	0.00	972.53	24,998.54	25,438.30
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	150,195.94	40,202.16	190,398.10	3,051.39	2,413.20	0.00	5,464.59	195,862.69	199,308.22
2002	Emergency Radio-46	Town Operations	Common CRF	83,299.24	18.69	83,317.93	1,522.46	1,060.54	0.00	2,583.00	85,900.93	87,412.06
2000	Fire Airpaks Bottle-37	Fire	Common CRF	152,690.01	20,038.68	172,728.69	3,780.38	2,201.14	0.00	5,981.52	178,710.21	181,854.00
2012	Fire Apparatus	Fire Apparatus	Common CRF	150,195.94	50,044.31	200,240.25	3,051.39	2,528.02	0.00	5,579.41	205,819.66	209,440.35
2008	Fire Cistern-40	Fire	Common CRF	18,149.82	4.04	18,153.86	114.04	228.37	0.00	342.41	18,496.27	18,821.65
2009	Master Plan-61	Town Operations	Common CRF	12,250.65	1,129.55	13,380.20	82.49	268.69	0.00	352.18	13,732.38	13,973.95
2005	NIS Hwy Feasibility Study-55	Town Operations	Common CRF	59,986.10	13.56	59,999.66	1,658.04	770.73	0.00	2,428.77	62,428.43	63,526.64
1998	Parks Facilities Development-12	Town Operations	Common CRF	61,015.21	15,016.91	76,032.12	1,356.47	963.42	0.00	2,319.89	78,352.01	79,730.34
1999	Permanent Record Archive-35	Town Operations	Common CRF	22,275.48	5.05	22,280.53	615.69	286.21	0.00	901.90	23,182.43	23,590.25
2012	Plow Dump Trucks	Plow Dump Trucks	Common CRF	160,209.56	-160,209.56	0.00	3,688.14	1,267.45	4,955.59	0.00	0.00	0.00
2003	Police Computer Development-50	Computers	Common CRF	0.00	0.00	0.00	13.83	0.14	13.97	0.00	0.00	0.00
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	62,167.52	70,422.51	132,590.03	1,387.91	2,351.55	0.00	3,739.46	136,329.49	138,727.74
1998	Revaluation-11	Town Operations	Common CRF	0.00	30,006.33	30,006.33	0.00	367.16	0.00	367.16	30,373.49	30,907.81
2009	Road Impact Fee Study-62	Town Operations	Common CRF	31,979.66	-31,979.66	0.00	882.90	355.19	1,238.09	0.00	0.00	0.00
1987	Sanitary Landfill-1	Town Operations	Common CRF	79,466.32	-9,551.77	69,914.55	920.31	949.76	0.00	1,870.07	71,784.62	73,047.42
2007	Town Building Maintenance-58	Town Operations	Common CRF	417,379.37	-312,839.17	104,540.20	2,617.73	5,467.49	0.00	8,085.22	112,625.42	114,606.68
2012	Town Hall Restoration (16 Main St)	Town Hall Restoration	Common CRF	3,029.72	0.69	3,030.41	48.84	38.48	0.00	87.32	3,117.73	3,172.58
2006	Town-Wide Computer Development-56	Town Operations	Common CRF	23.02	-23.02	0.00	0.64	0.26	0.90	0.00	0.00	0.00
1996	Town-Wide Opticom System	Emergency Vehicle Traffic Control	Common CRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	Upgrade Diesel Tanks & Fuel Dispenser	Upgrade Diesel Tanks & Fuel Dispenser	Common CRF	9,037.11	-9,037.11	0.00	441.45	102.45	543.90	0.00	0.00	0.00
2003	W Alice Right of Way-47	Town Operations	Common CRF	23,693.39	5.36	23,698.75	654.88	304.44	0.00	959.32	24,658.07	25,091.84

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2016**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
TOWN											
	Total Town			1,551,103.77	-276,716.04	1,274,387.73	27,128.19	22,881.86	6,752.45	43,237.60	1,340,804.41
	HOOKSETT SEWER COMMISSION										
	2014 Plant and Composting Improvements	Capital Improvements	Common CRF	1,000,261.29	574,697.27	1,574,958.56	9,981.10	12,944.70	0.00	22,925.80	1,597,884.36
	Total Hooksett Sewer Commission			1,000,261.29	574,697.27	1,574,958.56	9,981.10	12,944.70	0.00	22,925.80	1,625,983.64
	GRAND TOTALS:			4,283,487.72	309,767.28	4,593,255.00	106,169.93	61,072.55	12,105.06	155,137.42	4,837,250.81

<i>Claire Lyons</i> <i>Paul L. Lyall</i> <i>May L. Fry</i>	<i>Claire Lyons</i> <i>Paul L. Lyall</i> <i>Henry L. Fry</i>	<i>07/20/2016</i> <i>07/20/2016</i> <i>7/20/16</i>
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New Hampshire  
Department of  
Revenue Administration

2016  
MS-737

**Budget of the Village District of Hooksett Village Water**  
Form Due Date: 20 Days after the Village Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and  
Property Division

P: (603) 230-5090 F: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Chris Morgan	Chris Morgan
David R. Smith	David R. Smith
MARC Miville	MARC Miville
John Thence	John Thence
Amy Boilard	Amy Boilard

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

**Appropriations**

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0

4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration	05	\$40,000	\$0	\$44,875	\$0	\$44,875	\$0
4332	Water Services	05	\$126,682	\$0	\$102,332	\$0	\$102,332	\$0
4335-4339	Water Treatment, Conservation and Other	05	\$487,978	\$0	\$552,666	\$0	\$552,666	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0

4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$233,846	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$32,400	\$0	\$48,860	\$0	\$48,860	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0

4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$920,906</b>	<b>\$0</b>	<b>\$748,733</b>	<b>\$0</b>	<b>\$748,733</b>	<b>\$0</b>



### Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Fund	06	\$0	\$0	\$11,500	\$0	\$11,500	\$0
<b>Purpose:</b> Deposit 2015 Mining Revenue into HVWP Truck Fund								
4915	To Capital Reserve Fund	07	\$0	\$0	\$25,000	\$0	\$25,000	\$0
<b>Purpose:</b> Deposit 2015 Surplus to Truck Trust Fund								
4915	To Capital Reserve Fund	08	\$0	\$0	\$125,000	\$0	\$125,000	\$0
<b>Purpose:</b> To transfer from Fund Balance to Repair and Replacement Trust Fund								
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$161,500</b>	<b>\$0</b>	<b>\$161,500</b>	<b>\$0</b>

### Individual Warrant Articles

No data exists for this item



## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	05	\$0	\$704,283	\$704,283
3409	Other Charges	05	\$0	\$44,450	\$44,450
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	06	\$0	\$11,500	\$11,500
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0

3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08, 07	\$0	\$150,000	\$150,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$910,233</b>	<b>\$910,233</b>

## Budget Summary

Item	Prior Year Adopted Budget	Commissioner's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$637,060	\$748,733	\$748,733
Special Warrant Articles Recommended	\$263,233	\$161,500	\$161,500
Individual Warrant Articles Recommended	\$50,000	\$0	\$0
TOTAL Appropriations Recommended	\$950,293	\$910,233	\$910,233
Less: Amount of Estimated Revenues & Credits	\$950,293	\$910,233	\$910,233
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$910,233</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes <b>4711</b>	<b>\$0</b>
3. Interest: Long-Term Bonds & Notes <b>4721</b>	<b>\$0</b>
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$910,233</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$91,023
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount ( <i>Difference of Lines 12 and 13</i> )	\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)</b>	<b>\$1,001,256</b>



New Hampshire  
Department of  
Revenue Administration

2016  
MS-232

## Report of Appropriations Actually Voted: Hooksett Village Water

Form Due Date: 20 Days after the Meeting

**For Assistance Please Contact:**

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

**CERTIFICATION OF APPROPRIATIONS VOTED**

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
Todd Smith	Chief Counsel	
Anthony F. Amato	Commissioner	
Michael P. Tache	Commissioner	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487


A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O.BOX 487, CONCORD, NH 03302-0487**

### Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
<b>General Government</b>			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
<b>Public Safety</b>			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0

4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations		\$0
<b>Highways and Streets</b>			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
<b>Sanitation</b>			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
<b>Water Distribution and Treatment</b>			
4331	Administration	05	\$44,875
4332	Water Services	05	\$102,332
4335-4339	Water Treatment, Conservation and Other	05	\$552,666
<b>Electric</b>			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0

4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
<b>Health</b>			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal		\$0



4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
<b>Capital Outlay</b>			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment	05	\$48,860
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund	06	\$11,500
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	07,08	\$150,000
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
<b>Total Voted Appropriations</b>			<b>\$910,233</b>

Village District of Hooksett Village Water  
New Hampshire  
Warrant and Budget  
2016

To the inhabitants of Hooksett Village Water in the County of Merrimack in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: February 29, 2016

Time: 7:00 pm

Location: Hooksett Village Water Precinct  
7 Riverside Street, Hooksett, NH

**Article 01: To choose a Moderator for the ensuing year**

☐ Yes ☐ No

**Article 02: To choose a Clerk for the ensuing year**

☐ Yes ☐ No

**Article 03: To choose a Treasurer for the ensuing year**

☐ Yes ☐ No

**Article 04: To choose a Commissioner for the ensuing five year**

☐ Yes ☐ No

**Article 05: Operating Budget-Village District**

To see if the village district will vote to raise and appropriate the sum of \$748,733 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.  
(Recommended by the Precinct Commissioners)

☐ Yes ☐ No

**Article 06: Deposit 2015 Mining Revenue into HVWP Truck Fund**

To see if the Precinct will vote to raise and appropriate the sum of \$11,500.00 to be added to the Hooksett Village Water Precinct Truck Trust Fund previously established with said funds to come from mining revenue received in 2015 from Pike Industries. No amount to be raised by taxation. (Recommended by the Precinct Commissioners)

☐ Yes ☐ No

**Article 07: Deposit 2015 Surplus to Truck Trust Fund**

To see if the Precinct will vote to raise and appropriate the sum of \$25,000.00 to be added to the Hooksett Village Water Precinct Truck Trust Fund previously established. This sum to come from fund balance (surplus). No amount to be raised from taxation. (Recommended by Precinct Commissioners.)

☐ Yes ☐ No

**Article 08: To transfer from Fund Balance to Repair and Replacement Trust Fund**

To see if the Precinct will vote to raise and appropriate the sum of \$125,000.00 to be added to the Hooksett Village Water Precinct Repair and Replacement Trust Fund with said funds to come from the undesignated fund balance. No amount to be raised by taxation. (Recommended by the Precinct Commissioners.)

☐ Yes ☐ No

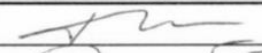

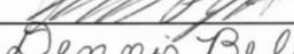
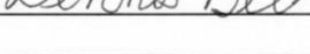
**Article 09: Ratify and Affirm Ordinances and By-Laws**

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and changes.

☐ Yes ☐ No

**Article 10: To transact any other business that may legally come before said Meeting**

☐ Yes ☐ No

Given under our hands,		
We certify and attest that on or before , we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Hooksett Library, Village Water Precinct and delivered the original to the Hooksett Budget Committee		
Printed Name	Position	Signature
Todd Smith	Chairman of the Board/Commissioner	
James Lyons	Commissioner	
Michael Jache	Commissioner	
Dennis Bell	Commissioner	
Nicholas Haas	Commissioner	

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2015-06/30/2016

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
CASTONGUAY, ISABELLA LYNN	07/08/2015	MANCHESTER, NH	CASTONGUAY, TODD	CASTONGUAY, LISA
CHOI, EMMA GRACE	07/14/2015	MANCHESTER, NH	CHOI, ANDREW	CHOI, KATLYN
VINCENT, BRADY ALAN	09/05/2015	NASHUA, NH	VINCENT, STEVEN	WARFORD, LEIA
HARRISON, MARIELLA ANNE	08/15/2015	CONCORD, NH	HARRISON, MATTHEW	HARRISON, ALEXIS
RAINVILLE, CHARLOTTE FAYE	09/04/2015	MANCHESTER, NH	RAINVILLE, MATTHEW	HEBERT, ELIZABETH
CUSSON, MADDOX WILLIAM	09/24/2015	MANCHESTER, NH	CUSSON, JEFFREY	KINGSLEY-BROLIN, SARAH
RAMOS, ATHENA LOUISE	09/30/2015	MANCHESTER, NH	RAMOS, ISAAC	RAMOS, JULIE
CHURCH, LILY PAULINE	10/10/2015	LEBANON, NH	CHURCH, DEVON	CHURCH, LISA
WHIPPLE, OLIVER ROBERT	10/11/2015	CONCORD, NH	WHIPPLE, TAYLOR	WHIPPLE, EMALÉE
STANLEY, ROSE MARIE	10/20/2015	MANCHESTER, NH		WILLIAMS, RACHALANN
JACKSON, ROWAN IRENE	10/22/2015	EXETER, NH	JACKSON, BRENDON	ARGUIN, CHRISTINE
SHEA, RONAN JAMES	10/24/2015	MANCHESTER, NH	SHEA, STEPHEN	SHEA, CARA
GORDON, ZOI THALIA	10/25/2015	MANCHESTER, NH	GORDON, STEVEN	GORDON, IRENE
GARCIA, COLE MICHAEL	11/01/2015	MANCHESTER, NH	GARCIA, JAVIER	GARCIA, KRISTINA
MORIN, ROBERT LEO	11/09/2015	MANCHESTER, NH	MORIN II, ROBERT	MORIN, JESSICA
PRETORIUS, JACOB OTTO	12/01/2015	MANCHESTER, NH	PRETORIUS JR, HERMANUS	PRETORIUS, CHRISTINA
HENDERSON, STEVEN MARK	12/04/2015	CONCORD, NH	HENDERSON, JUSTIN	HENDERSON, SARA
LEARNARD, CARTER MAE	12/18/2015	MANCHESTER, NH	LEARNARD, KEVIN	CORRIVEAU, JOHANNA
HUSSEY, MADALYN QUINN	01/03/2016	MANCHESTER, NH	HUSSEY, CHRISTOPHER	HUSSEY, COLLEEN
ARDIZZONI, CARLY MARIE	01/04/2016	MANCHESTER, NH	ARDIZZONI, CHAD	ARDIZZONI, BRITTNEY
WEIDEMAN, DUSTIN JOHN	01/06/2016	MANCHESTER, NH	WEIDEMAN, DAVID	WEIDEMAN, DIANA
CROTEAU, SOPHIA LEE	01/12/2016	MANCHESTER, NH	CROTEAU, JOSEPH	CROTEAU, HEATHER
RIVERA, EZEKIEL JAMES-DAVIS	01/30/2016	CONCORD, NH	RIVERA, RICARDO	RIVERA, KRISTEN
KALANTZIS, MELINA MARIE	01/31/2016	MANCHESTER, NH	KALANTZIS, GEORGE	KALANTZIS, SHAWNA
ROKETENETZ, IVY RENEE	02/02/2016	MANCHESTER, NH	ROKETENETZ, NICHOLAS	BRITTON, SARAH
PIERCE, OLIVIA GAIL	02/04/2016	MANCHESTER, NH	PIERCE, MICHAEL	PIERCE, LAURA
ALLEN, MACIE BREANNE	02/08/2016	MANCHESTER, NH	ALLEN, JEREMY	PETRIN, ASHLEY
VELEZ JR, BENJAMIN	02/11/2016	MANCHESTER, NH	VELEZ, BENJAMIN	GARCIA, GLENDA
ALLISON, LILY ANNA	02/14/2016	MANCHESTER, NH	ALLISON, CHRISTOPHER	ALLISON, TIFFANY
LAVOIE, BELLE ANN	02/19/2016	MANCHESTER, NH	LAVOIE, CHAD	LAVOIE, JANIE
SANDLIN, NOLAN CHASE	02/24/2016	CONCORD, NH	SANDLIN, BRENDON	SANDLIN, KAYCEE
PROULX, MAEVE ELIZABETH	02/28/2016	MANCHESTER, NH	PROULX, DANIEL	PROULX, ALEXANDRA
O'ROURKE, RILEY PIERCE	03/10/2016	MANCHESTER, NH	O'ROURKE, RYAN	O'ROURKE, PATRICIA
O'ROURKE, LIAM PATRICK	03/10/2016	MANCHESTER, NH	O'ROURKE, RYAN	O'ROURKE, PATRICIA
BOISOT, SOPHIA ROSE	03/16/2016	MANCHESTER, NH	BOISOT, KYLE	BOISOT, STEPHANIE

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2015-06/30/2016

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
WOODEY, GAGE ALLEN	03/18/2016	MANCHESTER, NH	WOODEY, JEREMY	COME, TRISHIA
NICHOLS, ETHEN RYAN	03/24/2016	MANCHESTER, NH	NICHOLS, RYAN	NICHOLS, KIMBERLEY
DAY, BRYNLEY ELIZABETH	03/30/2016	NASHUA, NH	DAY, BRYAN	DAY, ERIN
ZIMONT, GABRIELA ELAINE	03/30/2016	MANCHESTER, NH	ZIMONT, ANTHONY	SINCLAIR, CHASITY
WELSHONS, HUNTER JAMES	04/09/2016	MANCHESTER, NH	WELSHONS, CHRISTOPHER	DONOVAN, MYLA
PALIC, MELEK	04/10/2016	MANCHESTER, NH	PALIC, ESAD	PALIC, DANA
O'LEARY, SAMANTHA ROSE	04/16/2016	MANCHESTER, NH	O'LEARY, KEVIN	O'LEARY, MEAGHAN
GOLDNER, FINN HARRISON	05/11/2016	MANCHESTER, NH	GOLDNER, EVAN	GOLDNER, KRISTEN
DYLESKI, RYAN MICHAEL	05/11/2016	NASHUA, NH	DYLESKI, MICHAEL	MCKINNON, MEGHAN
MICHAUD, BENJAMIN AUSTIN	05/20/2016	MANCHESTER, NH	MICHAUD, SCOTT	KARWACKI-MICHAUD, ABIGAIL
O'DELL, ZANIEL LINK	05/21/2016	MANCHESTER, NH	O'DELL, MICHAEL	KIPPIN, KRISTEL
BAILEY, MOMO SCARLETT	06/20/2016	MANCHESTER, NH	BAILEY, STEVEN	BAILEY, LERIA
MOHIALDEEN, HUSSEIN	06/22/2016	MANCHESTER, NH	SHAMSALDEEN, OMAR	BUKHIT, BAYDAA
WELDON, EMMA JAYDE	06/30/2016	MANCHESTER, NH	WELDON, RICHARD	WELDON, LAUREN

Total number of records 49

07/26/2016



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

07/01/2015 - 06/30/2016

--HOOKSETT, NH --

Page 1 of 4

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CARTER, EARL	07/06/2015	MANCHESTER	CARTER, WALTER	CARTER, THELMA	N
BOUCHARD, ALBERT	07/10/2015	EPSOM	BOUCHARD, ALBERT	DESROSIER, ANNETTE	Y
WHITLEY, KEVIN	07/13/2015	CONCORD	WHITLEY, RAYMOND	LEMMEN, NICOLA	N
GREER JR, ALFRED	07/15/2015	MANCHESTER	GREER, ALFRED	COSTA, EDITH	Y
LASCELLE, PAUL	07/20/2015	HOOKSETT	LASCELLE, LUCIEN	GAGNE, LUCIENNE	Y
MARAIA, JOSEPH	07/20/2015	MANCHESTER	MARAIA, SALVADORE	UNKNOWN, CONCETTA	N
FLOOD, STEPHEN	07/24/2015	CONCORD	FLOOD, GEORGE	MILES, KATHLEEN	N
FRAWLEY, ROBERT	07/26/2015	MERRIMACK	FRAWLEY, EARL	UTTLEY, DORIS	N
HIGGINS, ZACHARY	07/27/2015	HOOKSETT	HIGGINS, DAVID	LACOMBE, BRITT	N
BOYDEN, THOMAS	08/05/2015	DEERFIELD	BOYDEN, THOMAS	CONDON, MYRABEL	Y
DIONNE, PIERRE	08/28/2015	MANCHESTER	DIONNE, FREDERICK	GAGNON, IDA	N
DAIGNEAULT, BRIANNE	09/01/2015	HOOKSETT	DAIGNEAULT, JOHN	SMITH, BILLIE	N
HASANIC, ZUHRA	09/08/2015	MERRIMACK	HODZIC, EMIN	MUJANOVIC, HANIFA	N
BOUCHER, HELEN	09/12/2015	MANCHESTER	BOUCHER, WILFRED	CHARTRAND, MARIE	N
KENNEY, WARREN	09/14/2015	MANCHESTER	KENNEY, CLIFTON	SEDDON, HAZEL	Y
PELOPIDA, JULIE	09/15/2015	CONCORD	HILL, PETER	ESPOSITO, DIANE	N
HEBERT, ANNETTE	09/20/2015	MANCHESTER	CAISSIE, ANTOINE	DESJARDIN, OUIDA	N
DEMETRY, JAMES	09/21/2015	CONCORD	DEMETRY, JOHN	THANOS, SOTIRE	Y

07/26/2016



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

07/01/2015 - 06/30/2016

--HOOKSETT, NH --

Page 2 of 4

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PEDERSEN, ROBERT	09/28/2015	MANCHESTER	PEDERSEN, HENRY	MOLYNEAUX, FLORENCE	N
PREST, VERA	09/30/2015	HOOKSETT	HOLMES, ARTHUR	MYRTLE, VELMA	N
BUTLER, ADRIENNE	10/12/2015	MANCHESTER	MILLER, WALTER	TREANOR, LUCY	N
BIXBY, YVETTE	10/18/2015	MANCHESTER	PROULX, ADJUTOR	DESLAURIERS, LUDIVINE	N
CIEMPA, WALTER	10/22/2015	MANCHESTER	CIEMPA, JOHN	MOCEK, JOSEPHINE	N
KEARNS, RICHARD	11/13/2015	CONCORD	KEARNS, PATRICK	SCHENZEL, FLORENCE	Y
BOILARD, LORRAINE	11/13/2015	HOOKSETT	LALLIER, NOEL	LALLIER, ALICE	N
RAPHANELLA, GARY	11/13/2015	MERRIMACK	RAPHANELLA, ANTHONY	SCURTI, CONSTANCE	N
SANDOW, KEITH	12/03/2015	HUDSON	SANDOW III, ELTON	COLBY, DEBRA	N
HARTZ, CLARENCE	12/08/2015	MANCHESTER	UNKNOWN, UNKNOWN	HARTZ, KATHERINE	Y
LEWIS, ROY	12/27/2015	HOOKSETT	LEWIS, CHARLES	RUSSELL, ELIZABETH	Y
SUFAT, STEPHAN	01/01/2016	MANCHESTER	SUFAT, MICHAEL	KARP, ANNE	Y
SIMONS, KATERINA	01/08/2016	MANCHESTER	SIMONS, GLENN	MCGRANAGHAN, KATHLEEN	N
MOREAU, PAULINE	01/12/2016	MANCHESTER	MOREAU, EDWARD	BOSSE, CLARA	N
LESSARD, GERARD	01/13/2016	MANCHESTER	LESSARD, WILFRED	BISSON, BERTHA	Y
BARRY, DENISE	01/16/2016	LEBANON	WILKES, CARROLL	WARDELL, HELEN	N
GOLOMB, HELEN	01/24/2016	MANCHESTER	KRUCZEK, ANDREW	KRUCZEK, POLOMIA	N
GROSSARDT, LISA	02/02/2016	MERRIMACK	GROSSARDT, JOSEPH	ROME, ROBERTA	N

07/26/2016



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 3 of 4

**RESIDENT DEATH REPORT**

07/01/2015 - 06/30/2016

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ALLARD, SANDRA	02/03/2016	HOOKSETT	GIRARD, ROGER	BOISVERT, LORETT	N
GAGNON, RONALD	02/04/2016	HOOKSETT	GAGNON, ARMAND	SOUCY, YVETTE	N
MARTIN, LOUISA	02/07/2016	MANCHESTER	MARTIN, GERALD	BROWN, SARAH	N
KENYON, JAMES	02/09/2016	HOOKSETT	KENYON, GEORGE	BOREK, FRANCES	Y
ABBOTT, NICHOLAS	02/21/2016	HOOKSETT	ABBOTT, H	PERRY, REGINA	N
GAGNE, MARGARET	03/05/2016	MANCHESTER	O'BRIEN, JAMES	DEBSKI, MARY	N
LESMERISES JR, ROLAND	03/06/2016	TILTON	LESMERISES SR, ROLAND	VALLEE, CECILE	Y
HAYWARD, JEAN	03/10/2016	HOOKSETT	FITZPATRICK, GERALD	JOHNSON, CATHERINE	N
CATE, BRADLEY	03/12/2016	CONCORD	CATE, HOLLIS	LOVERING, MARTHA	N
GELINAS, RICHARD	03/26/2016	HOOKSETT	GELINAS, OMER	PAQUETTE, EVA	Y
KALARIOTES, VIRGINIA	03/27/2016	MANCHESTER	SMITH, WILLIAM	BOUNDY, MARY	N
GREEN, ARNOLD	03/30/2016	HOOKSETT	GREEN, ALFRED	CLEVELAND, MILDRED	Y
RUEST, SILVA	04/05/2016	HOOKSETT	PREHN, KENNETH	LINK, PAULINE	N
HUTCHINSON JR, RALPH	04/22/2016	MERRIMACK	HUTCHINSON, RALPH	KEANE, DOROTHY	N
TWISS, RODERICK	04/25/2016	MERRIMACK	TWISS, GLENN	GONYAW, VIOLA	N
LITTLE, CONSTANCE	05/01/2016	HOOKSETT	ROY, CAMILLE	UNKNOWN, BERNADETTE	N
VERVILLE, JUDITH	05/09/2016	MERRIMACK	JONES, FREDERICK	OUELLETTE, YVONNE	N
MCGAR, MARK	05/09/2016	HOOKSETT	MCGAR, ILEY	SANFORD, EVE	N



07/26/2016



DEPARTMENT OF STATE

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

07/01/2015 - 06/30/2016

--HOOKSETT, NH --

Page 4 of 4

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ALLARD, JEFFREY	05/17/2016	HOOKSETT	ALLARD, ERWIN	UNKNOWN, JUNE	Y
WILSON, REBECCA	05/19/2016	CONCORD	WILSON, PETER	RICH, PENELOPE	N
BERNARD, DOUGLAS	05/31/2016	CONCORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
COTE, GERMAINE	06/05/2016	HOOKSETT	BRUNELLE, JOSEPH	HOUDE, FLORIDA	N
MUSAT, SIMON	06/17/2016	HOOKSETT	MUSAT, VICTOR	VOICU, FLORENTINA	N
BARDEN, CLAIRE	06/22/2016	CONCORD	LESIEUR, EUCHARIST	BELAND, FLORIDA	N
GOODROW, DAVID	06/25/2016	GOFFSTOWN	GOODROW, JOHN	WELCH, IRENE	Y

Total number of records 61

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

07/01/2015 - 06/30/2016

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PROULX, DANIEL G HOOKSETT, NH	JONES, ALEXANDRA R LONDONDERRY, NH	HOOKSETT	HOOKSETT	07/07/2015
DAY, CHRISTOPHER P HOOKSETT, NH	SUPRENANT, BRIA L HOOKSETT, NH	WOLFEBORO	WOLFEBORO	07/18/2015
ROBINSON, BRANDON S HOOKSETT, NH	RICHARD, LYNDIE B HOOKSETT, NH	HOOKSETT	NORTH HAMPTON	07/31/2015
HERRICK, KURT W MONT VERNON, NH	BANGGAD, MARY JANE B HOOKSETT, NH	MONT VERNON	MONT VERNON	08/01/2015
PAULLI, CHRISTOPHER J NEWMARKET, NH	JENKINS, ASHLEY M HOOKSETT, NH	NEWMARKET	PORTSMOUTH	08/01/2015
BOYDEN, JENNIFER E CHESTER, NH	SEIDNER, STACY M HOOKSETT, NH	HOOKSETT	NORTH CONWAY	08/04/2015
LAMA, SUMAN K HOOKSETT, NH	DHAUBADEL, ANEESHA HOOKSETT, NH	HOOKSETT	MANCHESTER	08/04/2015
PROVOST, BRANDON R HOOKSETT, NH	RODGER, FELICIA L ALLENSTOWN, NH	HOOKSETT	CONCORD	08/22/2015
WOODS, MATTHEW J HOOKSETT, NH	CREGAN, COLLEEN M HOOKSETT, NH	HOOKSETT	AUBURN	08/22/2015
HEBERT, PAUL E HOOKSETT, NH	HOLT, JAYNE E HOOKSETT, NH	HOOKSETT	DOVER	08/29/2015
BRUNELLE, JONATHAN M HOOKSETT, NH	D'ANNA, STACEY S HOOKSETT, NH	HOOKSETT	ATKINSON	08/29/2015

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

07/01/2015 - 06/30/2016

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MAJOR, KYLE L MANCHESTER, NH	DAVISON, ASHLEY E HOOKSETT, NH	GOFFSTOWN	WINDHAM	08/30/2015
GILL, SEAN C HOOKSETT, NH	BLANCHETTE, MELISSA M HOOKSETT, NH	HOOKSETT	CHICHESTER	09/04/2015
BILLODEAU, MICHAEL D BEDFORD, NH	MERRILL, KELSEY E HOOKSETT, NH	HOOKSETT	BEDFORD	09/04/2015
DONATI, NICHOLAS D HOOKSETT, NH	ZAYKO, CAROLYN G HOOKSETT, NH	HOOKSETT	WEARE	09/12/2015
PICHETTE, RICHARD J HOOKSETT, NH	WILLIAMS, TAMMY L HOOKSETT, NH	HOOKSETT	MANCHESTER	09/26/2015
ROBINSON, CHRIS NASHUA, NH	MAHER, KASEY L HOOKSETT, NH	NASHUA	NASHUA	09/26/2015
GAMBLE, RYAN C HOOKSETT, NH	TATHAM, ASHLEY L HOOKSETT, NH	HOOKSETT	PITTSBURG	09/26/2015
DERKACZ, NATHAN J HOOKSETT, NH	COMRIE, GRACE E HOOKSETT, NH	HOOKSETT	RAYMOND	09/27/2015
PETERS, JOSE P HOOKSETT, NH	CASE, MICHELLE L HOOKSETT, NH	HOOKSETT	LEE	10/04/2015
HAYWARD, EDWARD W HOOKSETT, NH	DIMOND, NANCY A HOOKSETT, NH	HOOKSETT	FRANKLIN	10/10/2015
KENNEDY JR, THOMAS F HOOKSETT, NH	MINER, MARIE J HOOKSETT, NH	HOOKSETT	HOOKSETT	10/11/2015

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

07/01/2015 - 06/30/2016

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
STULPIN, DEREK S HOOKSETT, NH	NELSON, CHRISTINA L HOOKSETT, NH	HOOKSETT	BEDFORD	11/22/2015
SHAH, ABHISHEK H BEDFORD, NH	PRADHAN, AMBIKA HOOKSETT, NH	BEDFORD	HAMPTON FALLS	11/23/2015
PJANIC, AMIR HOOKSETT, NH	HALKIC, EDINA HOOKSETT, NH	HOOKSETT	MANCHESTER	12/11/2015
LEDEE, CARLOS L HOOKSETT, NH	BOISVERT, JILL L HOOKSETT, NH	CONCORD	NASHUA	12/19/2015
CHAISSON, JONATHAN K CENTER BARNSTEAD, NH	MARTIN, KATELYN E HOOKSETT, NH	BARNSTEAD	GILMANTON	12/30/2015
HENNINGER, MATTHEW D HOOKSETT, NH	GUITSON, TERRI E HOOKSETT, NH	HOOKSETT	CONCORD	04/08/2016
MATTHESON, ANDREW L CONCORD, NH	DAVIS, DANIELLE N HOOKSETT, NH	HOOKSETT	WINDHAM	04/29/2016
ROBERTSON, SAMUEL J DUNBARTON, NH	BAKER, KATHLEEN G HOOKSETT, NH	HOOKSETT	HUDSON	04/30/2016
VAILLANCOURT, ERIN M HOOKSETT, NH	LATULIPPE, ANDREA L HOOKSETT, NH	CONCORD	CONCORD	05/04/2016
CHERRY, GAVIN R HOOKSETT, NH	MARCHESE, KRISTEN M HOOKSETT, NH	HOOKSETT	CONCORD	05/07/2016
MILLER, MICHAEL K HOOKSETT, NH	ST PIERRE, CYNTHIA M HOOKSETT, NH	HOOKSETT	MANCHESTER	05/21/2016

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

07/01/2015 - 06/30/2016

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SAVARD, BRETT M HOOKSETT, NH	ROSEN, ABBY L HOOKSETT, NH	HOOKSETT	GREENLAND	05/28/2016
RYAN SR, CHRISTOPHER F HOOKSETT, NH	MORAIS, CHERYL A TOWNSEND, MA	CANDIA	NASHUA	05/30/2016
JOHNSON, ANDREW R HOOKSETT, NH	HANLEY, APRIL G HOOKSETT, NH	HOOKSETT	MANCHESTER	06/03/2016
DIBONA, CHRISTOPHER W PELHAM, NH	PRYOR, MELANIE F HOOKSETT, NH	RAYMOND	CAMPTON	06/04/2016
GARDNER, ZACHARY S HOOKSETT, NH	AHLGREN, MARCIA J HOOKSETT, NH	HOOKSETT	MANCHESTER	06/11/2016
HATCH, ADAM M HOOKSETT, NH	ZACK, ELIZABETH R HOOKSETT, NH	HOOKSETT	MADISON	06/11/2016
GUILLET, SEAN M HOOKSETT, NH	PAGANELLI, CATHERINE R HOOKSETT, NH	HOOKSETT	MANCHESTER	06/17/2016
TALBOT, ADAM J HOOKSETT, NH	VERNEY, TIFFANY L HOOKSETT, NH	HOOKSETT	NASHUA	06/18/2016
BARGER, KIMIYA L HOOKSETT, NH	RODGER, CHRISTOPHER B HOOKSETT, NH	HOOKSETT	DALTON	06/18/2016
SWANICK JR, STEPHEN C HOOKSETT, NH	SORLI, JESSICA A HOOKSETT, NH	HOOKSETT	GORHAM	06/25/2016
HERMSDORF, GARY P HOOKSETT, NH	LINDSAY, DEBORAH A HOOKSETT, NH	HOOKSETT	MEREDITH	06/26/2016

Total number of records 44

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# Zoning Board of Adjustment

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Photo: Zoning Board left to right Michael Simoneau, Don Pare, Richard Bairam, Gerald Hyde, James Levesque, TC Rep and Chris Pearson, Chair. (Not pictured: Roger Duhaime, Vice Chair, and Phil Denbow)

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from the administrative decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance.
- Approve Special Exceptions as provided for in the Zoning Ordinance.
- Grant Equitable Waivers.
- Grant gravel excavation permits.

During the period of July 2015 through June 2016, the Zoning Board of Adjustment heard a total of 19 applications. The applications submitted were as follows:

- 13 Variances
- 1 Special Exceptions
- 2 Administrative Appeals
- 3 Excavation Expansions

The Zoning Board of Adjustment revenues collected during this period were \$2,789.30.

We thank the following residents who served on the ZBA during 2015-2016 Fiscal Year:

Chris Pearson, Chair  
Roger Duhaime, Vice Chair  
Richard Bairam  
Gerald Hyde  
Don Pare  
Michael Simoneau, Alternate  
Phil Denbow, Alternate  
James Levesque, Town Council Representative

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Town Offices Council Chambers. All meetings are open to the public. For more information about the ZBA visit [Hooksett.org](http://Hooksett.org) or contact the Community Development Department, Building Office at 485-4117 or [jcall@hooksett.org](mailto:jcall@hooksett.org).

Respectfully submitted,

*Diane Boyce*

Director of Public Works  
Community Development Department

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# Churches and Civic Groups

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## Churches

Bethel Christian Fellowship (www.bethelchristianfellowshipnh.com)	206 Whitehall Road	669-6712
Church of the Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church (www.emmanuelbaptistchurch.com)	14 Mammoth Road	668-6473
Trinity Full Gospel	16 Highland Street	622-2851
Crosspoint Church	21 Londonderry Turnpike	622-6026
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Holy Rosary Catholic Church	21 Main Street	485-8567
Great Exchange Church	1134 Hooksett Road	782-8369

## Civic Groups

American Legion Post #37	Tony Burdo	485-7781
Amoskeag Rowing Club	Information	668-2130
Boy Scout Troop 292	Jeff Scott, Scoutmaster	587-0658
Clothing Bank c/o Hooksett Happy Helpers	Bernadette Chevrette	485-4071
Cub Scout Pack 292	John Danforth	485-5572
Friends of Hooksett Library	Heather Rainier	485-6092
Fun in the Sun	c/o Parks & Rec	668-8019
Garden Club	Marty Lennon	203-1593
Girl Scouts	Robin Boyd	623-3941
Historical Society	Jim Sullivan	485-4951
Hooksett Grange	Bernadette Chevrette	485-9448
Hooksett Youth Athletic Association	Stacy Howe	759-6793
Hooksett-ites – Senior Group	Walter Chase	485-3616
Kiwanis Club of Hooksett	Fred Bishop	625-1555
Lions Club	Wayne Gehris	627-4662
Old Home Day	Carrie Hyde	785-6639
Retired & Senior Volunteer Program	Merrimack County	228-1193
Robie's Country Store Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217





# **Hooksett School District Annual Report**

**2015-2016 Annual School Reports**

**2016-2017 School Warrant and Budget**

**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT  
FOR THE 2015-2016 SCHOOL YEAR**

**Moderator**

Vacant

**Clerk**

Lee Ann Moynihan

**Treasurer**

Frank Bizzarro

**School Board members as of June 30, 2015**

Mike Berry, Chair .....	Term Expires 2017
Amy Boilard, Vice Chair .....	Term Expires 2017
Allan Whatley, Clerk .....	Term Expires 2016
John Lyscars.....	Term Expires 2016
James Sullivan.....	Term Expires 2017
Kara Salvas .....	Term Expires 2018
D. Phil Denbow.....	Term Expires 2018

**School Board members as of June 30, 2016**

Mike Berry, Chair .....	Term Expires 2017
Amy Boilard, Vice Chair .....	Term Expires 2017
Kara Salvas, Clerk.....	Term Expires 2018
D. Phil Denbow.....	Term Expires 2018
Lindsey Laliberte .....	Term Expires 2019
Greg Martakos.....	Term Expires 2019
James Sullivan.....	Term Expires 2017

**Superintendent of Schools**

Charles P. Littlefield, Ed.D.

**Assistant Superintendent of Schools**

Mrs. Margaret W. Polak

**Business Administrator**

Mrs. Karen F. Lessard

**Administrative Office**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

*The Hooksett School District is an Equal Opportunity Employer*

## Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended )	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended )	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	3	\$0	\$14,723,305	\$15,191,175	\$0	\$15,501,588	(\$310,413)
1200-1299	Special Programs	3	\$0	\$6,273,928	\$7,053,399	\$0	\$7,051,399	\$2,000
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	3	\$0	\$129,618	\$135,974	\$0	\$86,369	\$49,605
1500-1599	Non-Public Programs	3	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	3	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	3	\$0	\$1,780,031	\$1,939,606	\$0	\$1,923,599	\$16,007
2200-2299	Instructional Staff Services	3	\$0	\$514,666	\$532,584	\$0	\$297,400	\$235,184
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	3	\$0	\$122,949	\$116,792	\$0	\$91,792	\$25,000
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	3	\$0	\$586,047	\$674,591	\$0	\$674,591	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	3	\$0	\$1,237,989	\$1,315,411	\$0	\$1,294,485	\$20,926
2500-2599	Business	3	\$0	\$19,635	\$10,891	\$0	\$10,891	\$0
2600-2699	Plant Operations and Maintenance	3	\$0	\$1,658,935	\$1,713,505	\$0	\$1,547,173	\$166,332
2700-2799	Student Transportation	3	\$0	\$1,305,393	\$1,426,900	\$0	\$1,270,210	\$156,690
2800-2999	Support Service, Central and Other	3	\$0	\$321,287	\$333,824	\$0	\$236,525	\$97,299
<b>Non-Instructional Services</b>								
3100	Food Service Operations	3	\$0	\$631,336	\$628,383	\$0	\$628,383	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition	3	\$0	\$1	\$1	\$0	\$1	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	3	\$0	\$13,164	\$13,164	\$0	\$13,164	\$0
<b>Other Outlays</b>								
5110	Debt Service - Principal	3	\$0	\$1,035,000	\$1,035,000	\$0	\$1,035,000	\$0
5120	Debt Service - Interest	3	\$0	\$385,055	\$335,375	\$0	\$335,375	\$0
<b>Fund Transfers</b>								
5220-5221	To Food Service	3	\$0	\$93,000	\$60,000	\$0	\$60,000	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	3	\$0	\$1	\$1	\$0	\$1	\$0
5251	To Capital Reserve Fund	3	\$0	\$95,500	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds	3	\$0	\$1	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	3	\$0	\$25,000	\$25,000	\$0	\$25,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$0</b>	<b>\$30,951,841</b>	<b>\$32,541,578</b>	<b>\$0</b>	<b>\$32,082,948</b>	<b>\$458,630</b>

Special Warrant Articles										
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended )	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended )	Budget Committee's Appropriations Ensuing FY (Not Recommended)		
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	5	\$0	\$0	\$95,500	\$0	\$95,500	\$0	\$0	\$0
5252	Purpose: Replace Roof on Underhill School									
	To Expendable Trusts/Fiduciary Funds	7	\$0	\$0	\$40,000	\$0	\$40,000	\$0	\$0	\$0
	Purpose: SPED Trust Fund									
			\$0	\$0	\$135,500	\$0	\$135,500	\$0	\$135,500	\$0
Special Articles Recommended										
Individual Warrant Articles										
Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended )	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended )	Budget Committee's Appropriations Ensuing FY (Not Recommended)		
1100-1199	Regular Programs	2	\$0	\$0	\$136,802	\$0	\$136,802	\$0	\$0	\$0
	Purpose: HEA Collective Bargaining Agreement									
1200-1299	Special Programs	2	\$0	\$0	\$32,294	\$0	\$32,294	\$0	\$0	\$0
	Purpose: HEA Collective Bargaining Agreement									
2000-2199	Student Support Services	2	\$0	\$0	\$20,954	\$0	\$20,954	\$0	\$0	\$0
	Purpose: HEA Collective Bargaining Agreement									
2200-2299	Instructional Staff Services	2	\$0	\$0	\$3,805	\$0	\$3,805	\$0	\$0	\$0
	Purpose: HEA Collective Bargaining Agreement									
2600-2699	Plant Operations and Maintenance	6	\$0	\$0	\$37,000	\$0	\$0	\$0	\$37,000	\$0
	Purpose: Underhill security									
Individual Articles Recommended				\$0	\$0	\$230,855	\$0	\$193,855	\$0	\$37,000

Revenues						
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues	
<b>Local Sources</b>						
1300-1349	Tuition	3	\$17,000	\$24,283	\$24,283	\$24,283
1400-1449	Transportation Fees	3	\$18,000	\$20,000	\$20,000	\$20,000
1500-1599	Earnings on Investments	3	\$275	\$300	\$300	\$300
1600-1699	Food Service Sales	3	\$454,836	\$429,882	\$429,882	\$429,882
1700-1799	Student Activities		\$0	\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0	\$0
1900-1999	Other Local Sources	3	\$109,500	\$19,500	\$19,500	\$19,500
<b>State Sources</b>						
3210	School Building Aid	3	\$330,172	\$330,172	\$330,172	\$330,172
3215	Kindergarten Building Aid		\$0	\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0	\$0
3230	Catastrophic Aid	3	\$225,000	\$275,000	\$275,000	\$275,000
3240-3249	Vocational Aid		\$0	\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0	\$0
3260	Child Nutrition	3	\$6,500	\$6,500	\$6,500	\$6,500
3270	Driver Education		\$0	\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0	\$0
<b>Federal Sources</b>						
4100-4539	Federal Program Grants	3	\$235,000	\$175,000	\$175,000	\$175,000
4540	Vocational Education		\$0	\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0	\$0
4560	Child Nutrition	3	\$170,000	\$192,000	\$192,000	\$192,000
4570	Disabilities Programs	3	\$325,000	\$305,000	\$305,000	\$305,000
4580	Medicaid Distribution	3	\$150,000	\$150,000	\$150,000	\$150,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0	\$0
<b>Other Financing Sources</b>						
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve		\$0	\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	3	\$0	\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	3	\$0	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	7	\$0	\$40,000	\$40,000	\$40,000
9999	Fund Balance to Reduce Taxes	3	\$0	\$200,000	\$200,000	\$200,000
<b>Total Estimated Revenues and Credits</b>			<b>\$2,041,283</b>	<b>\$2,167,637</b>	<b>\$2,167,637</b>	<b>\$2,167,637</b>

## Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$30,607,507	\$32,541,578	\$32,082,948
Special Warrant Articles Recommended	\$95,500	\$135,500	\$135,500
Individual Warrant Articles Recommended	\$65,000	\$230,855	\$193,855
TOTAL Appropriations Recommended	\$30,768,007	\$32,907,933	\$32,412,303
Less: Amount of Estimated Revenues & Credits	\$2,095,986	\$2,167,637	\$2,167,637
Estimated Amount of State Education Tax/Grant		\$0	\$0
Estimated Amount of Taxes to be Raised for Education		\$30,740,296	\$30,244,666

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$32,412,303</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$1,035,000
3. Interest: Long-Term Bonds & Notes	\$335,375
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$1,370,375
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$31,041,928</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$3,104,192
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$193,855
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$0</b>

**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES  
FISCAL YEAR 2015-2016**

Superintendent of School's Salary Break by District share for the 2015-2016 fiscal year:							Assistant Superintendent of School's Salary Breakdown by District share for the 2015-2016 fiscal year:								
District	Percentage	Amount							District	Percentage	Amount				
Auburn	24.62	\$29,297.80							Auburn	24.62	\$25,823.35				
Candia	15.45	\$18,385.50							Candia	15.45	\$16,205.15				
Hooksett	59.93	\$71,316.70							Hooksett	59.93	\$62,859.18				
		\$119,000.00									\$104,887.68				
Hooksett School District Enrollment Data															
											K-8	9-12	K-12		
Year	K	1	2	3	4	5	6	7	8		Total	Total	Total		
99/00	109	149	158	139	153	170	157	147	154		1,336	512	1,848		
00/01	149	156	166	157	156	152	176	157	150		1,419	556	1,975		
01/02	107	193	147	158	162	151	156	179	153		1,406	541	1,947		
02/03	119	147	202	144	153	163	149	155	181		1,413	591	2,004		
03/04	154	152	141	201	152	156	161	160	155		1,432	624	2,056		
04/05	115	185	161	162	205	161	159	172	163		1,483	642	2,125		
05/06	135	153	183	167	146	211	154	163	164		1,476	646	2,122		
06/07	139	172	152	180	169	139	212	159	166		1,488	647	2,135		
07/08	135	159	171	144	187	170	146	212	159		1,483	619	2,102		
08/09	127	185	160	171	151	189	167	142	197		1,489	597	2,086		
09/10	120	160	175	157	173	148	190	171	144		1,438	645	2,083		
10/11	131	144	153	174	154	160	155	192	163		1,426	611	2,037		
11/12	125	170	153	153	181	155	166	152	198		1,453	639	2,092		
12/13	108	151	167	151	150	187	157	169	154		1,394	686	2,080		
13/14	121	134	166	174	156	151	179	157	170		1,408	620	2,028		
14/15	115	152	141	163	170	155	155	178	150		1,379	650	2,029		
15/16	109	130	149	148	161	168	160	153	173		1,351	639	1,990		
Hooksett Statistical Report															
as of October 1, 2015															
Number of Half Days in Session						356		Percent of Attendance						96	
Total District Enrollment						1,351		Avg. Student Daily Membership						1,297	



**HOOKSETT SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENDITURES  
Per RSA 32:11-a**

<b>Function Description</b>	<b>Function</b>	<b>Actual Cost</b>	<b>Actual Cost</b>	<b>Budgeted</b>
<b>Expenses</b>	<b>Code</b>	<b>2013 - 2014</b>	<b>2014 - 2015</b>	<b>2015 - 2016</b>
Special Education Costs	1200	\$ 4,748,242.38	\$ 5,586,157.84	\$ 6,048,503.16
Psychological Services	2140	229,277.33	251,186.51	221,323.33
Speech/Audiology Services	2150	389,168.58	490,113.74	585,182.09
Therapy and Contracted Services	2160	165,630.77	172,471.15	186,271.20
Transportation	2700	353,463.26	451,567.70	376,624.00
IDEA Federal Funds		<u>304,072.65</u>	<u>296,655.16</u>	<u>325,000.00</u>
<b>Total Expenditures</b>		<b><u>\$ 6,189,854.97</u></b>	<b><u>\$ 7,248,152.10</u></b>	<b><u>\$ 7,742,903.78</u></b>
<b>Revenues</b>				
Medicaid		\$ 185,962.82	\$ 180,265.52	\$ 165,000.00
Tuitions		16,753.00	18,929.00	24,300.00
Catastrophic Aid		291,300.64	323,522.02	275,000.00
IDEA Federal Funds		<u>304,072.65</u>	<u>296,655.16</u>	<u>325,000.00</u>
<b>Total Revenues</b>		<b><u>\$ 798,089.11</u></b>	<b><u>\$ 819,371.70</u></b>	<b><u>\$ 789,300.00</u></b>

**HOOKSETT SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 5<sup>th</sup> day of February 2016, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 10. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 10 shall be conducted by official ballot to be held on the 8<sup>th</sup> day of March 2016. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.*

- (1) To choose the following school district officers:
  - a) Two School Board Members 3-year term
  - b) School District Treasurer 2-year term
  - c) School District Clerk 2-year term
  - d) School District Moderator 2-year term
  
- (2) Shall the Hooksett School District vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Year	Estimated Increase
2016-2017	\$193,855

and further to raise and appropriate \$193,855 for the 2016 – 2017 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

- (3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$32,082,948? Should this article be defeated, the default budget shall be \$32,384,729, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Not Recommended by the School Board) (Recommended by the Budget Committee)
  
- (4) Shall the Hooksett School District vote to approve a tuition agreement to be entered with the Manchester School District for the education of some of Hooksett's high school students, which provides for a 10-year term

beginning on July 1, 2019 and which contains no minimum commitment of the number of students to attend Manchester from Hooksett but allows all students from Hooksett to attend Manchester at a tuition to be charged that is equal to the tuition charged by Pinkerton Academy to Hooksett students during the term of the agreement; and further to authorize the School Board to take such other and further actions that are necessary to carry the tuition agreement into effect, including the adoption of minor amendments to the agreement from time-to-time during its term without further action by the School District meeting? (Recommended by the School Board)

- (5) Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? NOTE: This is the second payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee)
- (6) Shall the Hooksett School District raise and appropriate the sum of \$37,000 for the purpose of purchasing and installing security equipment at the Fred C. Underhill School? (Recommended by the School Board) (Not Recommended by the Budget Committee)
- (7) Shall the Hooksett School District raise and appropriate up to the sum of \$40,000 to be added to the Special Education Expendable Trust Fund established in March of 2001? This sum to come from June 30, 2016 fund balance available for transfer on July 1, 2016. No amount to be raised from taxation. (Recommended by the School Board) (Recommended by the Budget Committee)
- (8) Shall the Hooksett School District vote to authorize the Hooksett School Board to accept from the Manchester Sand, Gravel & Cement Co., Inc., on such terms and conditions as the Hooksett School Board determine are appropriate, the vacant property known as Lot 14-2 as shown on Plan No. 2218, recorded at the Merrimack County Registry of Deeds containing approximately 81 acres of property? (Recommended by the School Board)
- (9) Shall the Hooksett School District vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained may only be used to reduce the tax rate or for emergencies to be approved by the Department of Education under RSA 32:11. (Recommended by the School Board)
- (10) Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14? (Submitted by Petition) (Not Recommended by the School Board)

*Given under our hands and seal at said Hooksett, New Hampshire, this \_\_\_\_\_ day January, 2016.*

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Mike Berry, Chair  
Amy Boilard, Vice Chair  
Allan Whatley, Clerk  
John Lyscars  
Phil Denbow  
James Sullivan



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the School Board  
Hooksett School District  
Hooksett, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Hooksett School District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District, as of June 30, 2015, and the respective changes in financial position and the respective budgetary comparison for the major general and grants funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Emphasis of Matter***

As discussed in Note 2-C to the financial statements, in 2015, the Hooksett School District changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinions are not modified with respect to this matter.

**Hooksett School District  
Independent Auditor's Report**

**Other Matters**

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 11), the Schedule of Funding progress for Other Postemployment Benefit Plan (page 36), the Schedule of School District's Proportionate Share of Net Pension Liability (page 37), and the Schedule of School District Contributions (page 38) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual fund financial statements and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and the Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Report on Other Legal and Regulatory Requirements**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2016, on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hooksett School District's internal control over financial reporting and compliance.

*Sheryl A. Platt, CPA*

March 8, 2016

PLODZIK & SANDERSON  
Professional Association

# HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION – FEBRUARY 5, 2016

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## Unofficial HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION MINUTES Cawley Middle School Friday, February 5, 2016

### **CALL TO ORDER**

Lee Ann Moynihan, School District Clerk called the meeting to order at 7:07 pm.

### **ATTENDANCE**

School Board Members: Chair, Michael Berry, Amy Boilard, Phil Denbow, Johan Lyscars, and Kara Salvas.

Staff: Superintendent Dr. Charles (Phil) Littlefield, Assistant Superintendent Marge Polak. And Business Administrator K. Lessard

School Staff: Principals: Andrew Bairstow, Stephen Harris and Matthew Benson  
Director of Student Services Christine Gialousis, Media Director Justine Thain and Attorney Gordon Graham.

Registered voters – approximately 89 in attendance

### **PROOF OF POSTING**

Proof of posting was provided by Lee Ann Moynihan.

Lee Ann Moynihan: Is there a motion to appoint Leeann as Moderator Pro Tempore?

***M. Berry motioned to appoint Lee Ann Moynihan as Moderator Pro Tempore. Seconded by A. Boilard.  
Vote unanimously in favor***

The Moderator introduced the members of the School Board in Attendance as well as the SAU and School Staff.

A general overview of the rules and procedures were given by the Moderator and available in writing at the entrance to the meeting.

Mary Farwell: Can we amend money articles?

Attorney: Yes they can as prescribed by law.

**Article 2:** Motioned by A Boilard, seconded by M. Berry

R. Boisvert: Within the teacher contract were the teachers paying 95% prior & now 90%?

J. Michaud: Is the contract on the website?

L. Moynihan: No

J. Michaud: Can you please post on-line?

D. Winterton: It was a pleasure to be involved in negotiating the contracts. Learning what the turnover was, how many were lost, were they lost because of money. There is a huge back log if people who want to be teachers but there are no positions available. Is the increase up to 8%?



## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION – FEBRUARY 5, 2016

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Mr. Littlefield: I would have to work the numbers.

D. Pearl: Taken back by freezing the steps. One flat payment for insurance seems to go against the steps.

L. Moynihan: Declared article moved to ballot as written.

**Article 3:** Motioned by A. Boilard, Seconded by M. Berry

A Boilard: Referred to slide presentation (Budget Drivers)

The beginning of the process starts in the class room, the teachers & school reviews then it is submitted to the super intendant to review then the school board then the Budget Committee.

J. Morasco: Motion to amend budget to \$32,082,948 to \$32,541,578 to fully fund the schools budget request was submitted in writing. Also read a statement as to why the \$32,541,578 is needed.

D. Pearl: The last 4 year the taxpayer asked for 1 million to be added to the budget. A budget subcommittee was formed to find efficiencies in the budget throughout the year. The current committee voted to end all committees because no attempt was made to make things more efficient & we can't keep restraining growth.

Even after the Budget Committee makes a cut money can still be added to the budget. Please don't support this motion, I feel the compromise is good. Please leave as is so taxes don't go up more. We need to find some efficiencies.

D. Levesque: How many more students are projected to be attending High schools for next year? Tuition increases lead to budget increases. Teachers are providing supplies for their students so that they can get the tools needed.

? There are 28 additional students projected for next year

M. Farwell: How do we determine the number of students in high school & how is the tuition figured because there are kids who "live with grandma". Are there rules set to make sure that the kids are really attending & live in Hooksett?

A. Boilard: The rules are set by the schools.

M. Farwell: How do you calculate the rates? Is it determined by daily attendance?

L. Moynihan: It is not based on daily attendance.

M. Farwell: Do we have someone with in the school system checking on truancy & if they are really living in Hooksett?

A. Boilard: That is hard to do. There is no system in place to do this.

L Vanwagner: Regarding Media Specialists . As a weekly volunteer I see things that some don't. It involves more than shelving books & proceeded to read a statement.

R. Boisvert: Goes to previous speaker for children in our district that shouldn't be & it was stated that there was no system in place to follow upon this. What is the purpose of committees if the cuts that are made can be over ruled?

F. Whatley: the reason for the increase is there were 27 new Spec.-Ed students in the system this year. Technology has changed & gotten more expensive. Money needs to be put back in to keep the kids up to speed/level of the other schools.

M. Miville: Another perspective, this is not the end, after this we go to the town budget. There is no fat on the town budget. The Budget committee went through every single book. Look at the big picture, School and Town.

M Berry: Referred to a slide, the 1 million increase will fund what is contractually obligated to provide or federally mandated.

P. Farwell: There are too many empty busses on RTE 3A. Someone should take a strong look at that. I charge you to find ways to keep the budget down. Can the School Board please tell the public the measures that the schools have taken to keep the budget down.

## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION – FEBRUARY 5, 2016

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J. Lyscars: Assured that the School Board is doing what they care about Spec-Ed & Hooksett is known for Spec-Ed. L. Piccolo: As a parent this is not about the Town vs School, we are one. I moved here for the school system. I am concerned because we are not a one to one. This has to be a full decision.

T. Bolduc Call the question

Seconded

L. Moynihan gave the resident in line time to speak.

K. Martin: Read a statement.

Vote taken to call the question. All yeah's

Amendment \$32,082,948 to \$32,542,578 all in favor to move to ballot, not in favor. In favor have it.

L. Moynihan declared the amendment passed & opened the article back up for discussion.

D. Pearl: How much has the regular Ed increased now?

Call to order

D. Winterton: What members of the School Board was there when Pinkerton revised the tuition?

L. Moynihan: It was an appointed position

D. Winterton: Who was appointed?

L. Moynihan: No one was appointed.

M. Miville: Confirmed that this should be all encompassing & should be combined.

L. Moynihan: Declared moved article 3 to the ballot as amended.

D. Levesque: Move to restrict and re-consideration.

Seconded by D. Lacheeko.

Yeah's passed

### **Article 4:**

Motioned by J. Lyscars

Seconded by M. Berry

J. Lyscars spoke to the motion

D. Winterton: Congratulations on standing your ground. I support you

D. Pearl: There is no contract, Is this correct?

L. Moynihan: Correct

D. Pearl: do you expect a contract before this goes to vote?

C. Littlefield: Spoke to the contracts

D. Pearl: Is there provisions for students to choose?

J. Michaud: Are we voting on a non-existent tuition contract at the election?

C. Littlefield: Yes, along with special wording

J. Michaud: The contract starts when & what are the terms of the contract?

D. Pearl: Pointed out that Pinkerton's tuition includes capital costs.

L. Moynihan: declared Article 4 moved to the ballot as written.

### **Article #5**

Motioned by K. Salvas

Seconded by P. Denbow

K. Salvas spoke to the motion

P. Denbow spoke to the second

M. Miville: What is the additional tax increase?

K. Salvas 6 cents

L. Moynihan: Declared Article 5 moved to the ballot as written

### **Article #6**

Motioned by P. Denbow



## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION – FEBRUARY 5, 2016

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Seconded by K. Salvas

P. Denbow spoke to the motion

K. Salvas spoke to the second

D. Pearl: This was not an estimate, this was a sudo school. No bid or estimate was given

C. Littlefield: Security measures are private. Not sure where the monthly fees come from. What they are looking at doesn't have fees. We didn't copy someone else.

D. Pearl: A rep. of the school board stated that there was a monthly fee & a sudo school was used. It was an example of another school.

M. Miville: Wants people to understand what the Budget Committee goes through.

C. Littlefield spoke

M. Miville: Point of order

L. Moynihan: Mr. Littlefield are we speaking to the article?

C. Littlefield: Yes

L. Moynihan: Moved that Article #6 be moved to the ballot as written

### **Article #7**

Motioned by A. Whatley

Seconded by J. Lyscars

A Whatley spoke to the motion

D. Pearl: The Budget Committee recommended this article.

M. Miville spoke

A Whatley spoke

P. Denbow: Spoke to what he has learned about Spe-Ed.

M. Miville: I was not objecting to fund Spe-Ed. I was arguing the tax rate.

L. Moynihan: Motioned that Article #7 be moved to the ballot as written

### **Article #8**

Motioned by M. Berry

Seconded by K. Salvas

M. Berry spoke to the motion

L. Moynihan: Declared Article moved to the ballot as written.

### **Article #9**

D. Pearl: Spoke about the article & doesn't support it.

A Whatley: Every business has a maintenance fund...

D. Pearl: Correct one point. This hasn't been spoken about for years

M. Miville: David Pearl is correct this was spoken about two years ago then again now. This is redundant. There's a construction fund for such emergencies.

L. Moynihan: Is there a construction budget?

A. Boilard: No

C. Littlefield spoke

M. Miville spoke

C. Littlefield spoke

L. Moynihan: Declared Article #9 moved to the ballot as written.

### **Article #10**

Motioned by A. Boilard

Seconded by M. Berry

A. Boilard: Spoke to motion

## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION – FEBRUARY 5, 2016

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D. Pearl: I served three years on the School board. The default budget is set up with a minimal amount of money. This Budget Committee does it's work & looks at the law. I support this.

A. Boilard: What's a default?

The default was explained

D. Levesque: States that the school board would take over both budgets?

L. Moynihan: That is correct.

D. Levesque: Why would we as taxpayers want to handi cap the people who need services. Because the Budget Committee doesn't get what they want they throw a temper tantrum.

Point of order!

L. Moynihan: Just speak to the article

J. Michaud: is this unamendable?

L. Moynihan: It is unamendable.

M. Horne: Is there a public meeting/hearing for voters on the default budget? More people should get involved.

L. Moynihan: There is no public meeting.

A. Whatley: Because I was on the first year of the board I want you to understand the process.

L. Moynihan: Can we please stay on the article.

A. Whatley continued to speak

M. Miville: Spoke about the default budget

A. Boilard: Anyone can have a what a default budget is

D. Pearl: It's checks & balances. Where are the checks & balances for the taxpayers?

C. Littlefield: The question that arises on what date did the budget committee receive the books? When did they cut the million dollars.

P. Denbow: Agrees that more people should get involved.

M. Miville responds to C. Littlefield

Point of order

R. Dewey: The Budget Committee wanted to put the budget in the hands of professionals, why would we want to take it out of the hands of the professionals?

D. Pearl: Thinks the budget committee is up to the job.

L. Moynihan declared the article be moved to the ballot as written

**Motion to adjourn**

**Seconded**

**Closed at 9:35**

Respectfully submitted,

Billie Hebert

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II- MARCH 8,  
2016

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**HOOKSETT SCHOOL DISTRICT  
DELIBERATIVE SESSION II  
MINUTES  
March 8, 2016  
David R. Cawley Middle School**

School District Clerk and Acting School District Moderator Lee Ann Moynihan opened and inspected the ballots 5:55 AM. School District Moderator Lee Ann Moynihan declared the polls open at 6:00 am. Supervisors of the Checklist Michael Horn were present. Total ballots cast were 563. Total number of registered voters were 9866 per the checklist plus 4 new registered on the day of the election = 9870. The polls closed at 7:00 pm with the following results:

SCHOOL BOARD MEMBER, 3 year terms (vote for two)

Allan Whatley	<b>195</b>
Lindsey Laliberte	<b>449</b>
Gregory Martakos	<b>345</b>

**Moderator declared Lindsay Laliberte and Gregory Martakos winners**

SCHOOL DISTRICT TREASURER, 2 year term (vote for one)

Frank Bizzarro	<b>512</b>
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**Moderator declared Frank Bizzarro the winner.**

SCHOOL DISTRICT CLERK, 2 year term (vote for one)

Lee Ann Moynihan	<b>534</b>
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**Moderator declared Lee Ann Moynihan the winner.**

SCHOOL DISTRICT MODERATOR, 2 year term (vote for one)

Write-in	<b>51</b>
*Don Riley	<b>6</b>

**Moderator declared Don Riley the winner.**

**Don Riley did not accept the position.**

(2) Shall the Hooksett School District vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Year	Estimated Increase
2016-2017	\$193,855

and further to raise and appropriate \$193,855 for the 2016 – 2017 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over

## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II- MARCH 8, 2016

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those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

**YES 503**  
**NO 142**

(3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$32,541,578? Should this article be defeated, the default budget shall be \$32,384,729, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Not Recommended by the Budget Committee)

**YES 395**  
**NO 247**

(4) Shall the Hooksett School District vote to approve a tuition agreement to be entered with the Manchester School District for the education of some of Hooksett's high school students, which provides for a 10-year term beginning on July 1, 2019 and which contains no minimum commitment of the number of students to attend Manchester from Hooksett but allows all students from Hooksett to attend Manchester at a tuition to be charged that is equal to the tuition charged by Pinkerton Academy to Hooksett students during the term of the agreement; and further to authorize the School Board to take such other and further actions that are necessary to carry the tuition agreement into effect, including the adoption of minor amendments to the agreement from time-to-time during its term without further action by the School District meeting? (Recommended by the School Board)

**YES 460**  
**NO 179**

(5) Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? NOTE: This is the second payment of a four year plan to acquire the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee)

**YES 533**  
**NO 102**

(6) Shall the Hooksett School District raise and appropriate the sum of \$37,000 for the purpose of purchasing and installing security equipment at the Fred C. Underhill School? (Recommended by the School Board) (Not Recommended by the Budget Committee)

**YES 371**  
**NO 265**

**HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II- MARCH 8,  
2016**

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(7) Shall the Hooksett School District raise and appropriate up to the sum of \$40,000 to be added to the Special Education Expendable Trust Fund established in March of 2001? This sum to come from June 30, 2016 fund balance available for transfer on July 1, 2016. No amount to be raised from taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

**YES 528  
NO 111**

(8) Shall the Hooksett School District vote to authorize the Hooksett School Board to accept from the Manchester Sand, Gravel & Cement Co., Inc., on such terms and conditions as the Hooksett School Board determine are appropriate, the vacant property known as Lot 14-2 as shown on Plan No. 2218, recorded at the Merrimack County Registry of Deeds containing approximately 81 acres of property? (Recommended by the School Board)

**YES 543  
NO 95**

(9) Shall the Hooksett School District vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained may only be used to reduce the tax rate or for emergencies to be approved by the Department of Education under RSA 32:11. (Recommended by the School Board)

**YES 458  
NO 169**

(10) Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14? (Submitted by Petition) (Not Recommended by the School Board)

**YES 160  
NO 475**

Respectfully submitted,

Lee Ann Moynihan  
School District Clerk

## ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District strives to provide opportunities for students to meet and exceed high academic standards. Our schools provide varied and rigorous learning experiences that enable students to think critically, work collaboratively, communicate effectively, and act with integrity. We believe that every student is unique and has different abilities, needs, and learning styles that require varying instructional techniques and strategies.

As such, our curricular and instructional areas of focus for the 2015-2016 school year included STEM education, third year implementation of the *Math In Focus* program, and professional development for teachers in the area of literacy. Teachers had the opportunity to work with a consultant to develop model integrated STEM (Science, Technology, Engineering, and Mathematics) lessons. In addition to the four content areas, these lessons involve critical thinking, collaboration, creativity, communication and problem solving. A teacher from each school showcased a lesson for the school board at a meeting in the spring.

Our third year of the implementation of *Math In Focus* saw an increased and deeper level of understanding by students of both mathematics concepts and practices. Teachers and administrators continued to receive comprehensive and high-quality professional development to guarantee a successful and effective rollout of this instructional model. In addition to math, all students must master the skills and strategies needed to comprehend content reading, build strong vocabularies, and write and communicate effectively. The Hooksett School District worked with *Keys to Literacy* trainers to support reading comprehension in grades K-5 and writing in grades 6-8.

This past spring, students in grades 3 through 8 participated in the Smarter Balanced Assessment. The assessment measures a student's understanding of academic content and skills in English language arts and mathematics. Baseline results from the Spring 2015 administration indicated that the percent of students scoring Level 3 or above was above the state average in both English language arts and mathematics.

During the 2015-2016 school year, the Hooksett School District also conducted a study of full day kindergarten. A committee made up of teachers, parents, administrators and school board members explored the option of whether or not to pursue expansion of the kindergarten program. Upon a comprehensive review of research, enrollment projections, curricular options and program models, the group recommended the School Board pursue a full day model. Further discussion on this model will take place during the upcoming school year.

This year, was also the second year of the innovative Hooksett High School Choice Model. Students may choose to attend either Manchester High Schools or Pinkerton Academy under long term agreements or Bow, Londonderry, and Pembroke High Schools under Memorandums of Understanding. Goffstown High School will be an additional option beginning the 2017-2018 school year.

A number of important initiatives also took place across the three school districts (Auburn, Candia, and Hooksett) in our SAU this year. The first year implementation of the new Teacher Evaluation System and the development of grade level competencies in language arts and mathematics are just a few.

In May 2016, the New Hampshire School Boards Association announced the Hooksett School Board as the winner of the 2016 NHSBA School Board of Excellence Award.

The Hooksett School Board received this award for demonstrating excellence and leadership in all areas of school board service. Specifically, the Hooksett School Board demonstrated leadership in the areas of STEM curriculum, implementing policy choices that allow Hooksett students multiple choices for their high school education, and the establishment of comprehensive school board goals focused on student achievement. They also spearheaded efforts to work with NHSBA and the New Hampshire Legislature to add a provision to the Right to Know law to make the process of negotiating student tuition contracts easier for all of New Hampshire school boards.

Respectfully submitted,

Charles P. Littlefield, Ed.D., Superintendent of Schools

## **Director of Student Services Report 2015-2016**

During the 2015-2016 school year the Hooksett School District provided special education services to approximately 300 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high school to including: Manchester West HS, Manchester Central HS, Pinkerton Academy, Pembroke Academy, Bow HS, and Londonderry High School. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2015-2016 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides, and highly specialized contracted service providers. With this funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills.

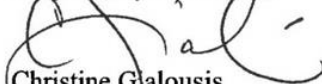
The Hooksett School District also provided comprehensive services to approximately 30 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

The Hooksett Alternative to Out-of-School Suspension Program originated as a collaborative effort between the Hooksett School District and the Hooksett Family Services Department. After 18 years of service to Hooksett students, the Alternative Suspension Program has come to an end. Historically, the program supported students in grades 6 through 12 and was located at the Hooksett Town Hall. In 2015-2016, approximately 15 students accessed the program. Many thanks to Bethany Chase, Program Coordinator, for her years of dedication to the program.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Hooksett community for their continued support of ALL students.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Christine Galousis", is written over the printed name.

Christine Galousis  
Director of Student Services



## FRED C. UNDERHILL - PRINCIPAL'S REPORT

**JUNE 2016**

It is always nice to take the time to reflect at the end of a school year. I am happy to report that throughout the 2015-2016 school year there has been learning at high levels occurring here at Fred C Underhill School.

### Staff Changes for the 2015 - 2016 school year...

We welcomed the following staff members to our school and thank those who have moved on or changed roles for their service to the children and families of Hooksett.

#### New to Underhill:

Stephanie Parker - Grade K & 1 Special Education Teacher  
Lindsay Rowley - Grade 1 Teacher  
Amanda Scarpaci - Music Teacher  
Brenna Froleiks - Title I Tutor  
Katherine McBride - Principal

#### Changing Staff:

Shannon Baldoumas - Kindergarten Teacher  
Sue Salcito - Grade 1 Teacher  
Karena Cosgrove - Grade 2 Teacher  
Melissa Smith - Grade 2 Teacher  
Caroline Macomber - Grade 2 Special Education Teacher

### Projected Day One Enrollments

### Last Day of School Enrollments

<ul style="list-style-type: none"><li>● Preschool - 35 students</li><li>● Kindergarten - 98 students</li><li>● Grade 1 - 124 students</li><li>● Grade 2 - 150 students</li></ul> <p>Total as of 8/24/15 = 407 students</p>	<ul style="list-style-type: none"><li>● Preschool - 33 students</li><li>● Kindergarten - 107 students</li><li>● Grade 1 - 130 students</li><li>● Grade 2 - 145 students</li></ul> <p>Total as of 6/16/16 = 415 students</p>
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As an early education elementary school we focus on English Language Arts and Math instruction. We also focus on the importance of social development in our littlest learners. We have begun to utilize the Responsive Classroom approach to teaching and learning, which was developed by the Northeast Foundation for Children. It is an approach informed by belief in seven tenets.

1. The social curriculum is as important as the academic curriculum.
2. How children learn is as important as what children learn.
3. The greatest cognitive growth occurs through social interaction.
4. There is a set of social skills that children need to learn and practice in order to be successful. They form the acronym CARES - cooperation, assertion, responsibility, empathy, self-control.
5. We must know our children individually, culturally, and developmentally.
6. Knowing the families of the children we teach is as important as knowing the children.
7. Teachers and administrators must model the social and academic skills that they wish to teach their students.

This upcoming summer some of our teachers are attending a four day training on the Responsive Classroom approach. Also, many teachers have been reading several of the publications of the Responsive Classroom. A whole school approach is the ultimate goal.

Another focus this year has been on STEM education. During our October 2nd professional development day teachers participated in a discussion on STEM (Science, Technology, Engineering, and Math). The discussion centered around what STEM is and what it is not. It is not science, math, technology and engineering as separate entities. It is about bringing science and math together through the engineering process while utilizing a variety of technology to accomplish a challenge or problem.

Here at Underhill our theme surrounding STEM and the year as a whole was to be "Curious like Curious George". We sought to inspire curiosity and ensure that our school was a safe place for that to curiosity to occur and flourish. Here at Underhill we were curious like Curious George all year!

It has been my privilege to be the principal at Fred C Underhill School for the past school year.

Respectfully Submitted, Katherine McBride, Principal

# FRED C. UNDERHILL SCHOOL STAFF

## 2015-2016

### PRINCIPAL

Katherine McBride

### ASSISTANT PRINCIPAL

Ralene St. Pierre

### FACULTY

Lisa Pollard	Pre K
Rebecca Roy	Pre K
Gina Poisson	K
Maryann Boucher	K
Shannon Baldoumas	K
Kimberly Lynch	K
Sue Salcito	1
Anita Field	1
Kimberly Newcomb	1
Debra Lyscars	1
Caryl Pawlusiak	1
Janet Girard	1
Ellyn Vilela	1
Lindsay Rowley	1
James Fox	2
Marnie Devereaux	2
Danette Noboa	2
Melissa Smith	2
Deborah Young	2
Maura Cassedy	2
Karena Cosgrove	2

### SPECIALISTS

Stephanie Parker	Special Education
Caroline Macomber	Special Education
Karen Murray	Reading Specialist
Mary Lou Donahoe	ESOL
Anne White	Art
Amanda Scarpaci	Music
Kathleen Jenkins	Physical Education
Wendy Ryback-Soucy	Speech
Christina Heppding	OT
Candace Lord	Guidance
Nancy Dupont	Reading Specialist

### MEDIA

Karen Landsman  
Diane Lovejoy

### TECHNOLOGY

Linda Heuer

### NURSING

Cindy Libby

### MAINTENANCE DEPARTMENT

Kristin McGovern	Kenneth Christie
Julie Dubois	Richard Nault
Walter Hensel	

### FOOD SERVICE

Kara Argo	Darlene Frazier
Janyce Demers	Megan Goodwin

### ADMINISTRATIVE ASSISTANTS

Maura Ouellette	Jodi Morel
Regina Parcel	

### TITLE I

Ashley Preston  
Brenna Froleiks

### PARAPROFESSIONALS

Jennie Townley	Lise Gauthier
Diane Cate	Julie Edmonds
Michelle Baer	Phyllis Dina
Jackie Boucher	Karin Hensel
Shelly Jolicoeur	Cheryl Myers
Joanne Pearl	

## **HOOKSETT MEMORIAL SCHOOL**

### **Annual Principal's Report 2015/2016**



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Hooksett Memorial School opened in the fall with a total student of 475 students and closed the school year with 473 students. There were several staff changes this school year. Margaret Weldon and Kate joined our school as classroom teachers, replacing teachers who retired in 2015. Our school welcomed Jessica Jordanas School Counselor.

Urban (Walsh) accepted the position of Reading Specialist. Natalie Latham, Music Teacher, moved from the Fred C. Underhill School to Hooksett Memorial School. Candis Lange joined HMS as one of the school's Title I Instructors.

Daniel Gillen, former Grade 5 Teacher, retired this year. Dan joined the Hooksett schools in September 1978 at Hooksett Village School. Dan has taught many grades and subjects during his 38 years with our district. Over the years, Dan has supported hundreds of students and their families. He has collaborated with his colleagues to improve instruction in all academic areas. He has played a leadership role in many committees, helping all to be more successful and helping to make our school a successful, safe, and healthy place. We wish Dan and his family many years of relaxation along the Maine coast. He will be missed by our entire school community. He was honored at a celebration of his service in June 2016.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

All school staff focused on the use of data to inform and drive instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement for core math and reading standards. Some of these assessments used include the SBAC (Smarter Balanced Assessment Consortium) Assessment, the DIBEL's (Dynamic Indicators of Basic Early Literacy), the NWEA Measures of Academic Progress (MAP), various math/language arts benchmark assessments, as well as several forms of formative and summative assessments used by the teaching staff. Staff planned together to provide targeted, follow-up support for students.

During the school year, our Title One Instructors were able to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" from 8:00 to 8:50 am every day. We had between 10-15 students participate on a daily basis. Some students were driven to school, while others rode the earlier Cawley Middle School buses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our busing company, Goffstown Truck.

The HMS Spring Concerts took place on May 12, 2016, with two performances: one at Hooksett Memorial School during the school day, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors Brandon Davini and Natalie Latham worked with students throughout the school year. The students' musical talent was allowed to grow and flourish. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

All HMS third grade classes enjoyed their field trips to Hooksett's Head School during May 2016, as the "school marms" Barbara Allard, Susan Bennett, Denise Duchesne, and Ruth Knowles provided them with a living history experience of what school was like in the 1840's. Congratulations to the Head School Society and the Heritage Commission for creating and supporting the outstanding educational program and for maintaining this impressive local historical treasure.

During October 2015, Grade 4 students had an excellent and educational visit to Hooksett's Wastewater Treatment Plant. Students learned about how the water from Hooksett is cleaned and returned back to the environment. Students viewed containers of water samples that come into the plant and the water samples that are put back into the Merrimack River. Bruce Kudrick, Hooksett Water Commission Superintendent hooked his microscope up to the TV so students could get a closer look at the bacteria. Students then reviewed and graphed their personal and family water usage. Thanks to Mr. Kudrick for sharing his time and giving our students such a fact filled tour!

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum. Fifth graders' study of U.S. History was extended through a wonderful field trip to the Minuteman National Park (Lexington and Concord) in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

The PTA continued to support numerous projects and activities, from our Open House and Birthday Books at school, to evening and weekend activities such as monthly Parent Education Nights, Family Bingo Night, Halloween Spooktacular, and the McIntyre Ski Program. The PTA serves the community through annual food drives and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. 'Kids Making a Difference', an after-school program, had a successful second year, thanks to PTA members and volunteers. Parent volunteers supported and facilitated students as they worked on various community service-focused projects. The PTA treated teachers and staff with the annual Teacher Appreciation Luncheon in May. One of the highlights of the year were the two assemblies hosted by our PTA, "Slapstick Science" and "The Brain Game". The students and staff loved them! Thanks to Hooksett PTA president, Jennifer Marasco, and the PTA Board for their ambitious and ongoing fundraising and hands-on efforts to support our school community.

The HMS Volunteers continued helping the school maintain many student activities, such as Walking Club, School Store, Field Day, Career Day, Popcorn Fridays and more. Volunteers assisted in the classroom and provided clerical support for teachers and office staff. The highly successful Fitness Friday before school program, focusing on overall student fitness and team work, was started during the 2013/2014 school year and continued in the 2015/2016 school year by several parent volunteers. This program has been successfully implemented, with approximately 50-75 students in attendance each week. Students who participated were permitted to come to school beginning at 8:00AM. During this program, students were engaged in physical activities similar to physical education class. This program has been a huge success! We thank our parent volunteers, especially Scott Evans, Mike Berry, Dave Soucy, Heather Dresser and so many others, for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2015 for our outstanding volunteer program. HMS students enjoyed the annual June Field Day thanks to the support of well over 100 parent volunteers. We greatly appreciated the support of our families during 2015-2016 school year.

This school year was the first time that HMS participated in the program Girls on the Run. Girls on the Run is a national organization that sponsors a running platform to encourage positive self-esteem among young girls. They inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. The ultimate goal is to provide girls with tools and resources that develop their ability to think critically -a skill that will serve them for a lifetime! So much interest was generated that HMS was able to have two Girls on the Run teams, with 15 girls on each team which were coached by parent and teacher volunteers. Girls on the Run made cards and raised money for children at St. Jude Children's Research Hospital as part of their community service project. The teams met twice a week and then ran a non-competitive 5K in June which gives them a tangible sense of achievement as well as a framework for setting and achieving life goals. The result—making the seemingly impossible, possible, and teaching girls that they can.

In November 2015, members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade Three students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

Janet Champagne was named the Kiwanis Educator of the Year (K-5). Janet has been an educator in Hooksett for twenty-three years, since September 1993. She started in Hooksett as a special education teacher. After nine years in special education she decided to make the transition to classroom teacher. She is in her fourteenth year in that role. Her ability to understand, instruct, guide, and support all students and individuals is exemplar. She is the "go to" person for students and staff alike. She has the demonstrated ability to work with students of all abilities and skill levels, supporting them beyond all expectations. She and her family are actively involved in the community and have volunteered many hours to support the schools and their community. Her enthusiasm for learning motivates her students to perform their best. She presents her lessons using the skills of problem solving, creative thinking, and collaboration. These are skills that all children will need in order to be successful in their futures. Students know that she cares for and supports them entirely by her engagement and involvement in their learning. She quite successfully meets the varied learning needs of her students and provides them with a sense of self-worth and meaning. She faces student learning challenges from the child's point of view, thinking of how the student can be overwhelmed, bewildered and even scared. She maintains high standards for behavior, effort, and involvement. Her ability to be patient, caring, and understanding to all students and adults is remarkable. Janet epitomizes what being a great educator is

for students and for her peers. She collaborates with all to understand situations/problems and works to find the solutions together. She is a truly reflective educator. She has stated, "Every year can be better than the year before. The teacher can be better. The lessons can be better. The students can learn more." Congratulations to Janet Champagne, Kiwanis Hooksett Educator of the Year (K-5).

The "Hour of Code" was presented as a whole school Tier I enrichment opportunity the Advancing Learning Programs. This reached the entire student body, teaching the coding through a variety of interactive games. Students at all three Hooksett schools had opportunity to participate. On December 11, 2015 Governor Maggie Hassan visited Memorial School to share in the celebration as one of the New Hampshire schools to win worth of computer equipment. Mrs. Overmyer, ALPS teacher, received this award which received due to our commitment to teach 21st century technology through "Hour of Code" Memorial participated in for the third straight year. Several students showcased the Hour coding examples for the Governor. The day came to a close with a school-wide assembly award was presented to the school by the Governor. During her speech, she discussed the of 21st century learning and STEM education for student's future success. The children really enjoyed the presentation.



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The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire and lock-down drills. We appreciate the ongoing support of School Resource Officer Gary Blanchette. He focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools. We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others.

Respectfully Submitted,

Stephen Harrises, Principal  
Hooksett Memorial School

## Hooksett Memorial School Staff List 2015-2016

### **PRINCIPAL**

Stephen Harrises

### **ASSISTANT PRINCIPAL**

Annie Kelly

### **FACULTY**

Donna Amato	Gr. 4
Moria Boucher	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Meghan Brown	Gr. 3
Cassie Cepeck	Gr. 4
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Elizabeth Curran	Gr. 5
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Jennifer Freneau	Gr. 3
Daniel Gillen	Gr. 5
Robin Githmark	Gr. 5
Mel Godbout	Gr. 5
Valerie Tetrault (long-term sub)	Gr. 5Sp. Ed.
Meghan Largy	Gr. 3
Laurel Levesque	Gr. 5
Lynn Lundergan	Gr. 3Sp. Ed.
Kelly Marble	Gr. 4
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Missy Rowell	Gr. 4Sp. Ed.
Kate Saunders	Gr. 5
Teryl Ux	Gr. 3
Maggie Weldon	Gr. 3

### **SECRETARIES**

Kelly Alois	School
Stacey Collins	School
Debra Savoie	Special Ed.
Julie Collins	Special Ed.

### **SP. ED. AIDES**

Karren Crain	Gr. 4
Jennifer Fecteau	Gr. 4
Pam Garland	Gr. 4
Mark Gregoire	Gr. 5
Trisha Korkosz	Gr. 3
Mollie LaBelle	Gr. 3
Catherine Langton	Gr. 3

Jennifer Nadeau	Gr. 5
Jill Orndoff	Gr. 5
Tasha Paul	Gr. 5
Mikaela Rowell	Gr. 5
Melissa Tanguay	Gr. 4

### **SPECIALISTS**

Brandon Davini	Band
Jonathan Frazier	School Psychol.
Jacqueline Gagnon	Speech
Jenna Hutchinson	ESOL
Kathleen Jenkins	Phys. Ed
Audria Johnson	Autism Specialist
Jessica Jordan	Guidance
Candis Lange	Title I
Natalie Latham	Music
Lea Maguire	Guidance
Lisa Merrill	Art
Cheryl Minervini	Title I
Carol Olkonen	Phys. Ed.
Tina Overmyer	ALP Teacher
Debra Piccioli	OT
Amanda Scarpaci	Music
Annie White	Art
Brandy Walsh/DiMaggio (sub)	Reading
Mary Beth Webster	Speech
Ellen Wight	Reading

### **LUNCH ROOM STAFF**

Kim Bulger	Deborah Jodoin
Paula Mattson	Melissa Sferrazza
Cindy Nasbaum, Director	

### **LIBRARY**

Rosanne Beaudoin	Librarian
Sarah Sigel	Librarian Assoc.

### **TECHNOLOGY DIRECTOR**

Ken Henderson  
Chris Curtin

### **DISTRICT SPECIAL EDUCATION**

Christine Gialousis, Director of Sp. Ed.  
Dawn Luke, Elementary Special Ed. Coord.  
Rebecca Martell, High School Special Ed. Coord.  
Linda Willard, High School Special Ed. Coord.

### **MAINTENANCE DEPT.**

Raymond Gagnon, Director  
Brian Lawry, Lead Custodian  
Mary Palmer  
Joe Saxon  
Tim Foote

*Revised 05/09/2016*

## **DAVID R. CAWLEY MIDDLE SCHOOL PRINCIPAL'S REPORT**

David R. Cawley Middle School opened the school year with a student population of 490 students. On the last day of school there were 485 students. This year the staff set six goals and assessed each goal as a team on June 17 and during individual conferences with the principal and assistant principal during the year.

### **Cawley Middle School Building Goals 2015/2016**

#### **Goal # 1:**

All staff members will base decisions on what is best for students and create an environment of mutual respect.

#### **Goal # 2:**

Teachers will interpret and analyze various sources of data to personalize education that must include 21st Century elements.

#### **Goal # 3:**

We will ensure the success of all students by setting high expectations through creating outcome based authentic learning experiences.

#### **Goal # 4:**

Students will write for a variety of purposes, three to five days per week, in order to effectively communicate across all content areas and to see themselves as lifelong writers.

#### **Goal # 5:**

Students will read for a variety of purposes and engage in independent reading, guided reading, and/or read aloud on a daily basis to increase fluency, comprehension, and vocabulary across all content areas.

#### **Goal # 6**

Teachers and students will explore, define and develop components of engineering as it relates to STEM.

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Principal, Matthew Benson completed his fifth year as principal and eighth year at Cawley Middle School. Two teachers were hired for the 2015 – 2016 school year. Heather Wardwell was hired as the new ESOL teacher and Laura Piccolo was hired as the Reading Specialist.

This year's school theme was "Make Your Mark, Make A Difference. The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

The Student Council elected officers for 2015 – 2016:

Eighth Grade

President: Ian Lidster

Vice President: Jackson Morgan

Treasurer: Vacant

Secretary: Victoria Burke

Seventh Grade:

Treasurer: Melanie Black

Teachers arrived back at school on August 26 and participated in workshops on August 27 and August 28. All teachers participated in harassment training, bullying training, and learned about Google Classroom. Teachers also planned lessons and units on argument writing, informational writing and narrative writing. Lastly, team meetings were held with administration, guidance and the nurse.

The annual Open House for parents was on August 27. Teachers gave an overview of the curriculum, scheduling, events for the year, and structure of the school. Parents also received the opening day information packet. The event was well attended and positive feedback was received from parents.

Throughout the year all staff participated in numerous professional development opportunities. On October 2, all staff was engaged in high quality professional development. Math teachers worked with a representative from Math in Focus. All other teachers worked with a representative from Keys To Literacy. The focus was teaching students best practices to address the writing requirements of the Common Core State Standards, topics included: quick writes, the writing process, teaching text structure & organization, use of models, development of writing scaffolds, feedback and revision.

In January, a consultant from Keys to Literacy worked in small groups with teachers to provide guidance with the planning and implementation of three writing activity guides. All teachers were expected to develop three writing lessons/units that focused on either narrative, argumentative or information writing for the 2015 – 2016 school year.

On March 8, language arts, science, social studies, special education and unified arts teachers attended the “Keys to Literacy” workshop at Cawley Middle School called, *Keys to Content Writing*. Math teachers worked with Math, Assessment and Accountability Director, Becky Wing, aligning curriculum and analyzing assessment data.

On June 17 all staff was trained in CPR. This two-year certification is another step in insuring the safety and protection of our students. On June 20 staff participated in additional Google Classroom training and learning about Google Mail.

Staff meetings in 2016 – 2017 focused on emergency management, STEM, planning writing lessons, and analyzing data.

In 2015 – 2016 all students were assessed in math and reading in September, January and June using the NWEA test. Becky Wing, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with math, reading, language arts and special education teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies. The ultimate goal was for all students to meet or exceed their targeted growth from fall 2015 to spring 2016.

Cawley students were assessed in math and reading using the Smarter Balanced Assessment in March, April and May. This is the required state assessment that is taken on the computer.

In May eighth grade students were assessed in science by taking 2016 Science NECAP Test. Students answered multiple choice and open-response questions, and participated in an inquiry-based assessment. This year all science teachers and eighth grade teachers proctored the test.

On September 10, Superintendent, Dr. Littlefield and Principal, Matthew Benson presented to parents and students the high school selection process and timeline.

On September 24 the second high school fair took place at Cawley Middle School. Bow, Londonderry, Manchester Central and West, Pembroke and Pinkerton Academies each had their own spaces to present and answer questions. Each school gave five presentations, which allowed parents and students from the Class of 2016 to view the opportunities that each school has to offer.

Every eighth grade student selected a high school by October 16 and a final tally of selections was submitted to the Hooksett School Board and receiving schools by November 1.

The final results of high school selections for the Class of 2016:

Bow High School – 3  
Londonderry High School – 29  
Manchester Central High School – 30  
Manchester West High School - 4  
Manchester School of Technology – 1  
Pembroke Academy – 1  
Pinkerton Academy – 95  
Private Schools – 9  
Individualized Specialized Program – 1

Cawley Middle School was selected as a Blue Ribbon and Gold Circle Award winning school for the 2014 – 2015 school year. The award recognizes the plethora of volunteers and hours dedicated to our programs and students at Cawley Middle School.



Tanya Tarbell and Stephanie Whittaker are the school's volunteer coordinators. They did an outstanding job promoting and organizing volunteer opportunities.

The National Junior Honor Society held their 15<sup>th</sup> induction ceremony on October 22. The Superintendent of the Derry School District, Dr. Laura Nelson, was the guest speaker at the ceremony. Dr. Nelson was the principal at Hooksett Memorial when the very first members of the NJHS were inducted. New inductees are listed below:

**GRADE 7**

Kylie Armor  
Gabrielle Baron  
Melanie Black  
Kyley Crawford  
Madeline Downer  
Shannon Earnshaw  
Abigail Gilmartin  
Allison Gower  
Angela Haddon  
Anna Hutchinson  
Isabella Langella  
Nicholas Liouzis  
Juliette Louiselle  
Stephen Marchese  
Courtney Peltak  
Lauren Riviere  
Jonathan Salvas  
Nicholas Sampson

Julia Soucy  
Emma Stowell  
Matthew Vogel

**GRADE 8**

Morgan Brown  
William Brown  
Cami Carpenter  
Anastasia DiBurro  
Colby DiMaggio  
Thomas Hickey  
Cassidy Keefe  
Austin Leborgne  
Kyalee Nelson  
Lauren Pelletier  
Damian Perron  
Sydney Pratt  
Alina Willis

One of the Hooksett School Board's goals was to "increase student participation by having students advise school administration on school issues. Principal, Matthew Benson and assistant principal, Brad Largy met monthly with the student representatives. Representation included:

Grade 6:  
Alicia Carette  
Connor Howe

Grade 8:  
Anna Ferry  
Will Brown

Grade 7:  
Courtney Peltak  
Cooper Serfass

One of the Hooksett School Board's goals was "to investigate adding boys and girls lacrosse." The implementation of lacrosse was reflected in the 2016 – 2017 Cawley Middle School budget with the goal of starting the program in the spring of 2017. The budget was approved and the lacrosse programs will begin in the spring of 2017.

One of the Hooksett School Board's goals was "to investigate middle school sports for special education students." In January, assistant principal, Brad Largy and physical education teacher, Garrett Middleton were invited to attend the winter unified event between Rundlett Middle School and Mountain View Middle School.

After that event Cawley started the school's the first ever Unified Sports team. There were 21 students with and without disabilities participating in weekly practices focusing on skill development, sport specific rules, and physical fitness in the sport of basketball. These student athletes had a great time developing new relationships and learning from each other at every practice.

During the course of the year the Unified Sports team traveled to Rundlett Middle School and hosted one event.

The games at Cawley Middle against Rundlett Middle School of Concord, and Mountain View Middle School from Goffstown were a blast. Cawley students had a great time participating in cooperative games, competing in basketball games, and socializing with students from the other schools. In addition, the Cawley cheerleaders fired up the 7<sup>th</sup> and 8<sup>th</sup> grade students who attended the games. Eighth grader Faith Gormley sang the National Anthem.

After February break the team reconvened for spring sports. The team participated in a field day at Rundlett Middle School in June to conclude the season.

Member of the team included:

Bryce Barger, Gabby Baron, Zachary Beaudoin, Tim Caster, Sebastian Couitt, Riggs Fabila, Kenneth Fantauzzi, Anna Ferry, Mark Frank, Liz Lamy, Audrey Lidster, Tyler Michaud, Dimitri Natsis, Riley O'Brian, Gavin O'Brien, Josiah Olson, Jonathan Salvas, Cooper Serfass, Seth Swenson, Joseph Tedesco, Madison Tremblay, Enya Vanasse-Lagueux, Jack Withee.

The Cawley Middle School Outdoor Classroom was completed with the laying of the brick floor, which includes many bricks purchased by Hooksett parents, community members, and teachers via a fundraiser. The brick floor installation was completed jointly by Chris Schuttinger, owner of KRS Property Maintenance, LLC. and Jack Burton, owner of Burton Outdoor Living. These two companies combined spent approximately 120 hours completing the brick floor of the outdoor classroom. The companies absorbed the majority of the costs. We are extremely grateful for the beautiful job they did on this phase of the outdoor classroom.

A donation was also made of two large picnic tables. Mackenzie Connor, a ninth grader who had been involved as a sixth grader in the initial beginning of the project, made these tables. She also donated a box to store classroom supplies for when teachers and students are studying in the classroom. There was a dedication ceremony on October 20. Thank you to teachers, Carla Gallivan and Jennifer Carrobis for dedicating the last three years in the building of the Outdoor Classroom.

Girl Scout Senior Troop 10085 built a sign that will be displayed at the entrance of the Outdoor Classroom. Carley and Catey Crain, Karren Crain, Pam St. Germain, Madeline Robbins, Francois Ledoux, Sydney Steger and Ava Toole all built and cemented the sign. In the troop, but couldn't make the work day are Shae Rix, Cambria St. Germain, Skylar O'Mara, Mackenzie Conner, Grace Shamel, and Charlotte Clement. All attended Hooksett schools.

This year's Fire Fighters Challenge was held on Friday, October 16. Seventh grade students worked in their homerooms developing cheers, decorating their classroom's doors and preparing skits. A male and female representative from each homeroom participated in the modified version of a firefighter's obstacle course. Alexandra Foote and Nicolas Sampson were the obstacle course winners and Tara Henley's homeroom won the group contest.

This year Cawley Middle School developed a partnership with the Safe Sports Network. Through this work and the support of athletic trainer, Matt Nowak an emergency response plan was developed for all athletic competition sites. Matt worked with the school on the implementation of baseline concussion testing. All students had the opportunity to take the ImPACT test in October and March. In addition, student athletes at Cawley were able to go to the Safe Sports Network for free athletic training services when they were injured. Representatives from the Network also trained the staff in CPR in June.

One hundred-fifty four eighth grade students went to Washington D.C. November 10 - 13. Students cruised the Potomac River, took a picture in front of the White House, toured Ford's Theatre, visited National Arlington Cemetery, the Newsuem, the Lincoln Memorial, the Vietnam Veteran's Memorial, World War II and Korean War Memorials, and Smithsonian Museums.

On November 13, Caitlyn Czekanski, Victoria Burke, Tyler Mallet, and Harriet Finch had the honor of placing a wreath at the Tomb of the Unknown Soldier in Arlington Cemetery as part of the 8th grade trip to Washington D.C. These students were chosen randomly through a raffle last spring. The students and staff of Cawley Middle School are humbled to be chosen to participate in this ongoing memorializing of all those who served and made the ultimate sacrifice defending our freedom.

The Cawley Middle School Robotics team did an amazing job at the Robotics Tournament at Londonderry Middle School on November 21. Twelve teams participated in the Londonderry Tournament. The Cawley HawkBots finished first in Gracious Professionalism. Congratulations to Coach Janas and Coach Lemmo and the following team members: Chris Chow, Duncan Korkosz, Jon Salvas, Malachi Reagan, Jacob Lewis, Sam Diccico, Caeden Yanchar, Zach Flood, and Gunnar Bulger.

Advanced Learning Program teacher, Donna Tremblay provided all students the opportunity to participate in the Strandbeest iALPs workshop on November 18. The engineering design process was evident as students participated in a kinesthetic sculpture and motion sculpture workshop. Students collaborated throughout the day culminating in the creating a final unique "Beest" of their own that answered the essential question: "How can you develop a "beest" model that interacts with the environment and encourages energy transfer?"

As part of Computer Science Education Week, ALPS teacher Donna Tremblay introduced coding/programming to as many students from December 7 - 11. This was the school's third year participating in the Hour of Code. Cawley has been on the forefront of this initiative of introducing programming to all students. This year, many new programs were created to inspire more students to code at home. Minecraft and the Star Wars program were the favorites this year.

The Advanced Learning Program offered two Google CS First programming clubs that happened in January. Students signed up to learn more about programming during the Hour of Code. The themes were Fashion and Design and Extreme Sports.

On December 22, ALPs hosted the first Parent's Inspire Workshop. Parents and community members were encouraged to provide enrichment opportunities to interested clusters of students. Kari Hampson shared tips and tricks to accessorize any outfit.

On May 10, Sara Lesley Arnold who is the Youth Services Librarian for the Wiggin Memorial Library located in Stratham NH presented to students as part of the Parents Inspire Series. Her mission was to spread the word about early literacy and promote positive reading habits. Sara discussed how students have the power to encourage other kids, especially a younger sister or brother, to develop an enjoyment of reading.

NASA and OPTIMUS PRIME created a challenge for students that incorporated the identification of new ways to use NASA Spinoff technologies on the Earth. Students researched these technologies and then utilized the design process to create a unique prototype. Students submitted their inspirational prototypes to "be the spark" that helps inspire new uses of NASA technologies to benefit humankind. Two sixth grade students at Cawley Middle School, Brady Ellis and Matt Kahn were selected as finalists.

Cawley's Wellness Committee hosted the first ever Wellness Night on March 9. Members from the Wellness Committee developed hands on, interactive experiences relating to nutrition and physical and mental health. Booths were set up for local businesses and organizations from the town of Hooksett to showcase their contributions and offerings to our community. Over 20 Hooksett businesses and organizations participated.

The Presidential Primary was a major focus of our social studies classes this year. In January, WMUR's Jennifer Vaughn spoke to eighth graders about the media's role in the Presidential Primary. She provided insight on her experiences with meeting and interviewing each candidate. It was a highly engaging presentation in which students asked very thoughtful and insightful questions.

Special Education teacher, Ms. Kimberly Harriman was selected as the 2015 Upper Elementary Kiwanis Hooksett Educator of the Year. Ms. Harriman has worked in the Hooksett School District since 2005. She has been devoted to providing students with a well-rounded middle school experience. Kimberly has always been driven to ensure that students achieve academically, socially and emotionally. She has made a profound impact on all students at Cawley Middle School. Students, staff, and parents are fortunate to have such a talented educator. We are so proud of Ms. Harriman for being selected for this prestigious award.

On March 2, Detective Matt Fleming from the Bedford Police Department and Internet Crimes Against Children Task Force presented to parents at Cawley Middle School. The name of the presentation was *Social Media: A Predator's Playground*. This presentation provided parents a better understanding of how to support their children using technology safely. Two days later, Detective Fleming delivered a presentation geared towards students with the same message.

This was the second year in a row that 7<sup>th</sup> grade science teacher Margaret Collins participated in the *Trout In the Classroom* program sponsored by the NH Fish and Game Department and the New Hampshire Trout Unlimited Council. Mrs. Collins received word from the Powder Mill Hatchery in mid-December that the eggs would be ready for pick up early this year due to the unusually warm temperatures. The students got right to work making the tank in the classroom and creating just the right environment for the eggs. The eggs were picked up from the hatchery in New Durham on December 28. By the second week of February many of the eggs hatched and began feeding off their yolk sacs. In addition to monitoring the temperature variations of the water and the effects on the development of fish, some of the other learning objectives included students being able to raise the trout eggs until they fry, monitoring the tank water quality, learning about the local watershed, as they determine the best release location, and beginning to foster a conservation ethic. The fish were released in April.

The Math Team at Cawley participates in the MathCounts program. This is a national program created to foster mathematics skills and mathematics reasoning in middle school students. Members of the team met twice a week beginning in October to prepare for the chapter level competition. On Saturday, January 30 the fourteen members of the CMS Math Team attended the

MathCounts Southern NH Chapter Competition at McKelvie Intermediate School in Bedford. They did a great job representing the school, as they competed against 11 other schools. The team placed 6th and one of the members placed 20th which is in the top 25% of all students who participated.

On Saturday, May 7 girls from Cawley Middle School boarded a bus to attend the Expanding Your Horizon Conference at the Cooperative Middle School in Stratham, NH. There was a significant increase in the number of Cawley girls participating in the Expanding Your Horizons Conference. This year there were 62 girls who attended the conference, which is our highest participation in the eight years the school has participated. This all day conference encourages middle school girls to explore math and science careers, and it is completely free of charge. The girls participate in five different workshops throughout the day each presented by women in science, technology, engineering, and mathematics (STEM) careers. The Expanding Your Horizons (EYH) Network programs provide STEM role models and hands-on activities for middle and high school girls with the ultimate goal to motivate girls to become innovative and creative thinkers to meet 21st Century challenges. Teachers, Jayne Abbas, Tara Henley and Margaret Collins all volunteer to coordinate and attend this outstanding experience for our students.

On May 24 the PTSA coordinated an informational night with the Hooksett Fire and Police Departments along with Cawley Middle School Health teacher, JoLynn Bonin to discuss the current opioid issue. The presentation was well attended and very educational for all.

A variety of STEM activities were present at Cawley Middle School on the first annual STEM Day. Students began designing their hot dog ovens in grade six, made land rovers for Mars in grade seven, and started the design process of building rockets in grade eight. In Art and Industrial Technology classes students designed a device that could pick up tennis balls in one swipe and deliver them to a specific area. Mrs. Tremblay's students used their coding skills with the Makey Makey to play music with a variety of different materials.

In the afternoon, ALPS teacher, Mrs. Tremblay planned and implemented a school-wide assembly. President and CEO Michael Boyle of Boyle Energy Services and Technology Corporation and his staff members spoke to students about his business. His company provides sustainable engineering, design, and commissioning solutions for large power generators, industrial and chemical manufacturing facilities, and refineries around the world.

On April 21, eighth grade students presented their 21<sup>st</sup> Century culminating projects at Cawley Middle School. Eighth grade students completed authentic culminating projects on a research topic of interest. Students used the ten 21<sup>st</sup> Century learning elements when designing their presentations.

On May 16 the Hooksett Fire Department taught seventh grade students hands-free CPR. Students did not earn a certification, but they were introduced to hand techniques and the benefits of knowing CPR.

Cawley Middle School sponsored the annual Project Safeguard on May 24 at Southern New Hampshire University in Manchester. The entire seventh grade and their parents were involved in this educational program. Project Safeguard is a family oriented "prevention education" program which deals with social issues such as substance abuse, bullying, and communication skills and how they impact the quality of the students' lives.

Eighth grade students attended Camp Mi Te Na on June 8, 9, 10 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

Congratulations to Marian Baez, Cassidy Keefe, Adam Mayo, Will Brown, Damian Perron, and Samantha Sutton, who were selected to perform at the New Hampshire Music Educators' Middle School District Festival on Saturday, May 7. These students performed with talented middle school students from across the south central part of the state.

The 8<sup>th</sup> grade musical, Dear Edwina, Jr., took place on April 7 and April 8. Over 140 eighth grade students worked to make this an exceptional show. All the work (costumes, scenery, props, program and technical aids, and, of course, the acting, singing, and dancing) was student-generated under the watchful guidance of Mrs. Kurtzman, Mr. Davini, Mrs. Fuller, Ms. Benson, Mrs. Olsen, and Mr. Trimmer.

Once again, the Cawley Middle School Band and Chorus received honors at two musical festivals. The band received an A rating and the chorus a B rating at New Hampshire Music Educators' Association Large Group Festival in March. The band received a silver rating and the chorus received a gold rating in the New Hampshire Music Education Association Large Group Festival in June.

The Drama Club, Jazz Band, CLASS ACT all had performances throughout the year that highlighted our students' talents in the fine arts.

This year's graduating class received many awards and recognition:

**Hawks PTSA Award**

Cassidy Keefe  
Regan McCarthy  
Erika Stevens  
Summer Descoteaux  
Kathryn Anderson  
Holly Norton  
Cade Williams  
Tayahna Doucet

**Daughters of the American Revolution**

Madison Berube

**Lions Club Award**

Anna Ferry

**Ray A. Kroc Achievement**

Mackenzie Rockhill  
Sydney Pratt

**Hooksett PTA Technology Award**

Harriet Finch

**Hooksett PTA Cultural Arts Award**

Amelia Hansen

**Principal's Awards**

Eamonn Ryan  
Faith Gormley

**Eighth Grade Excellence Awards**

Katie Ehl  
Ariana Harris  
Katherine Myhaver  
Ashley Arrigo  
Colin Leblanc  
Smitri Gurung

**History Award**

Marybeth Bicknell  
James Donohue

**Hooksett Education Award**

Faith Gormley

Our athletic teams were well represented in all sports. The boys' soccer team won the Tri-County Championship in the fall. A large majority of our students participated in athletics. Students receiving athletic awards this year:

**Coaches Award**

Eamonn Ryan, Mackenzie Rockhill

**Most Improved**

Domenico Carnucci, Kennedy Kelly

**Sportsmanship**

Tyler Russell, Molly Heath

**Best Athlete**

Dominic Furtado, Jessica Lewis

The Builders Club, Student Council and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:

- PTA Spooktacular at Memorial
- Hooksett Soccer Festival
- Bell Ringing for the Salvation Army
- Cawley Food Drive for the New Hampshire Food Bank
- Teens for Jeans
- Hooksett Kids Kloset
- Villa Crest Nursing Home
- "Make A Wish Foundation"
- Hooksett Food Pantry
- Rock' n Race Run/Walk for Cancer
- Fundraising for Ady's Army

Cawley students participated in numerous assemblies during the school year. Seventh graders participated in the annual Fire Fighters' Challenge with the assistance of the Hooksett Fire Department. All students participated in the Middle School Month Pep Rally that celebrates middle school students and their development. Students celebrated Literacy Week and Foreign Language Week in March.

The annual Spelling Bee was won by eighth grader, Eamonn Ryan. Eighth grader, Duncan Korkosz, won the Geography Bee.

The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference", academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Matthew Benson".

Matthew Benson  
Principal

**CAWLEY MIDDLE SCHOOL STAFF  
2015-2016**

<b><u>PRINCIPAL</u></b>			<b><u>ASSISTANT PRINCIPAL</u></b>		
Matthew Benson			Brad Largy		
<b><u>FACULTY</u></b>			<b><u>ADMINISTRATIVE ASSISTANTS</u></b>		
Suzanne	Campbell	Gr. 6 LA	Laura	Duchesne	
Jennifer	Carrobis	Gr. 6 Math	Lisa	Guillemette	
Kevin	Fleury	Gr. 6 Science	Regina	Parcel	
Carla	Gallivan	Gr. 6 LA			
Vincent	Gartland	Gr. 6 Social Studies	<b><u>MEDIA</u></b>		
Alyssa	Desrosiers	Gr. 6 Special Education	Linda	Williams	
Kellie	Martino	Gr. 6 Science			
Caroline	McKenney	Gr. 6 Math	<b><u>TECHNOLOGY</u></b>		
Margaret	Collins	Gr. 7 Science	Chris Curtin		
Kimberly	Harriman	Gr. 7 Special Education			
Tara	Henley	Gr. 7 Math	<b><u>NURSING</u></b>		
Sarah	Levesque	Gr. 7 Social Studies	Marianne	Vrooman	
Maryanne	Lockwood	Gr. 7 LA			
Alan	Morey	Gr. 7 Math	<b><u>MAINTENANCE DEPARTMENT</u></b>		
Nicole	Rodway	Gr. 7 Social Studies	Richard Beauchesne		Sandra Champney
Carol	Ward	Gr. 7 Science	Russell Wyman		Raymond Huppe
Ashley	White	Gr. 7 LA	Joe Gise		
Jayne	Abbas	Gr. 8 Math			
Kelly	Blais	Gr. 8 Science	<b><u>FOOD SERVICE</u></b>		
Lewis	Cataldo	Gr. 8 Social Studies	Cindy O'Brien		Ashley Goulson
Lori	Chauvette	Gr. 8 Science	Michelle Liouzis		Christine Donati
Kimberly	Gartland	Gr. 8 LA	Laura Larkin		Judy Lesieur
Mary	Horion	Gr. 8 Special Education			
Brooke	Saltus	Gr. 8 LA			
Jennifer	Schaeffer	Gr. 8 Math	<b><u>PARAPROFESSIONALS</u></b>		
Cynthia	Whitcher	Gr. 8 Social Studies	LaTonya O'Leary		Cheryl Purington
			Charlene Edwards		Audria Johnson
			Colleen Mousseau		Nicole St. Pierre
<b><u>SPECIALISTS</u></b>			Natalie Vanderbilt		Darlene Timlin
Ann	Mulligan	Guidance	Leslie Schuttinger		Jennifer Malone
Lea	Maguire	Guidance	Judy Berthiaume		Brenda Froton
Donna	Tremblay	ALPS	Michael Cotter		
JoLynn	Bonin	Health			
Lauren	Benson	Technology			
Brandon	Davini	Music/Band	<b><u>SRO</u></b>		
Michelle	Fuller	Art	Officer Gary Blanchette		
Deborah	Gibbons-Bonnin	Spanish			
Linda	Harrington	Reading			
Genevieve	Kurtzman	Music/Chorus			
Garrett	Middleton	Physical Education			
Bernadette	Olsen	Family & Consumer Sci.			
Laura	Piccolo	Reading			
Mary	Ross	French			
William	Trimmer	Industrial Technology			
Heather	Wardwell	ESOL			

## DAVID R. CAWLEY MIDDLE SCHOOL CLASS OF 2016

Kathryn Anderson	Gabriela Garcia	Kyalee Nelson
Ashley Arrigo	Emma Gehris	Holly Norton
Marian Baez	Matei Ghita	Josiah Olson
Gwen Barnes	Marc Gionet II	Odey Omer
Owen Michael Barnes	Isaiah Goings	Obed Osei Tutu
Mercedes Batchelder	Faith Gormley	Alexandra Osolinski
Jordan Beaulieu	Tristian Gouin	Eric Parnell
Spencer Bergeron	Devin Groleau	Maxx Parys
Amina Bernier	Bisan Gurung	Anna Patten
Madison Berube	Smriti Gurung	Brooke Patterson
MaryBeth Bicknell	Amelia Hansen	Kaitlyn Patterson
Micah Bishop	Ariana Harris	Samuel Patti
Hailey Blackman	Jordan Hayes	Lauren Pelletier
Williamm Boisvert	Molly Heath	Anna Pena
Andrew Bolduc	Ashley Hebert	Madison Penland
Owen Bolduc	Thomas Hickey	Sydney Peno
Nathaniel Boyle	Ethan Hughes	Damian Perron
Elizabeth Brown	Noah Jepson	Nina Perry
Morgan Brown	Erin Johnson	Sydney Pratt
William Brown	Cameron Kalantzis	Gavin Ranlett
Abigail Buck	Haley Kaufman	Macallister Reagan
Victoria Burke	Jonathan Keane	Malachi, Reagan
Jessica Burwell	Cassidy Keefe	Brooke Richards
Evan Camberis	Kennedy Kelly	Mackenzie Rockhill
Domenico Carnucci	Andrew Kimionakis	Brandon Roy
Cami Carpenter	Duncan Korkosz	Tyler Russel
Timothy Caster	Elijah Korkosz	Eamonn Ryan
Christopher Chow	John Kubat	Julia Saab
Riley Coffey	Paige Labonville	Ahmed Sehic
Jacob Colon	Shelby Lamphere	Lorelei Sevigny
Noah Couture	Colin LeBlanc	Cameron Somers
Austin Cusson	Austin Leborgne	Jonathan Somerset
Caitlyn Czekanski	Christopher Leonard	Ashley Stanley
William Danforth	Kameron Levesque	Jonathan Stark
Summer Descoteaux	Jessica Lewis	Erika Stevens
Jenna Desrochers	Ian Lidster	Magnus Supan
Giovanni Diaz	Cordeelia Lockerman	Samantha Sutton
Anastasia DiBurro	Bowan Magargee	Ryan Sweeney
Colby DiMaggio	Tyler Mallette	David Swenson
Kayleigh DiMaggio	Noah Marquis	Michael Thomas
Logan DiMauro	Adam Mayo	Isaac Towne
Benjamin Dionne	Regan McCarthy	Madison Tremblay
Caitlin Donnelly	Hannah McCorkle	Joyce Tsang
Kiley Donnelly	Katelyn McHugh	Brandon Valley
James Donohue	Megan McHugh	Nicole Vigfusson
Tayahna Doucet	Kaitlin McIntire	Gillian Vilela
Devon Drouin	Gina Medaglia	Luke Walker
Jacob Dumont	Quinten Miller	Conner Webster
Darby Dupuis	Tori Miller	Nickolas Weinmann
John Jr Durand	Madyson Mitchell	Kayla White
Katherine Ehl	Jackson Morgan	Kaleb Whittum
Kenneth Fantauzzi	Devon Moser	Keegan Wilder
Jordan Fawaz	Katherine Myhaver	Cade Williams
Anna Ferry	Dimitri Natsis	Alina Willis
Harriet Finch	Abigail Nelson	Curran Wood
Anna Forkey	Bennett Nelson	Jacob Young
Dominic Furtado	Charles Nelson	Teagan Zarakotas



**HOOKSETT SCHOOL DISTRICT  
DISTRICT-WIDE STAFF  
2015-2016**

**DIRECTOR OF STUDENT SERVICES**

Christine Gialousis

**ELEMENTARY SPECIAL EDUCATION COORDINATOR**

Dawn Luke

**HIGH SCHOOL SPECIAL EDUCATION COORDINATORS**

Linda Willard

Rebecca Martel

**PSYCHOLOGIST**

Jonathan Frazier

**MEDIA DIRECTOR**

Justine Thain

**TECHNOLOGY DIRECTOR**

Kenneth Henderson

**DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY**

Becky Wing

**MAINTENANCE DIRECTOR**

Raymond Gagnon

**FOOD SERVICE DIRECTOR**

Cindy Nusbaum

**SPECIAL EDUCATION ADMINISTRATIVE SERVICES**

Debra Savoie

Julie Collins