

# ABOUT THE COVER

Hooksett's Village Bridge was a three-span riveted steel high Pratt truss highway bridge spanning the Merrimack River 0.28 miles southeast from NH Route 3-A. It was conceived in 1908 when residents started to question the safety of an older, 1859 covered bridge. Subsequently, the services of John William Storrs, an experienced bridge engineer from Concord, were procured for design and consulting related to the construction of a more modern bridge. At the town meeting on March 9, 1909, Hooksett voters authorized funding for construction of "...a new steel highway bridge through the issuance of bonds at a total cost not to exceed \$26,000." Fabrication and construction of the bridge was carried out by the American Bridge Company and United Construction Company respectively, and the finished product was available for car traffic by early November 1909.

The bridge quickly became woven into local life, connecting two parts of Hooksett Village by bearing Main Street placidly for years. The Great Flood of March 1936, however, upset this course of events when a harsh winter and ice flows consumed or heavily damaged numerous bridges throughout New England: Hooksett is described as being especially hit hard. In an event that must've been downright cinematic, an upstream span of the massive Boston & Maine Railroad broke away at Hooksett Falls and took the entire southern portion of the Village Bridge off its foundations and sent it hundreds of yards downstream. Replacement of this southern span cost \$16,038.15. Thereafter, outside of minor maintenance projects, the bridge stood unchanged for decades.

However, in the late 1960s and early 1970s, concern with the Bridge's load limitations came to the fore. Hooksett's Memorial Bridge was constructed to take over the older Village Bridge's responsibilities as the main community thoroughfare, and the Village Bridge was taken "offline". Although it was used much less, and eventually came to be nominally barricaded from official public use, it remained a local fixture and is etched into the memory of longtime residents as an iconic part of Hooksett. It was renamed the "Lilac Bridge" in 1997 by Town Council.

After many years and a dogged attempt to rehabilitate the structure as a pedestrian bridge, in 2014 a fractured lower chord and numerous other fatal structural problems were discovered. This ultimately marked the beginning of the bridge's end, and in 2015 plans were initiated to remove the storied landmark and replace it with a pedestrian structure. In June 2017 the bridge's 109 year history came to an end during a controlled demolition.

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This year's town report pays tribute to Hooksett's Old Lilac (Village) Bridge. The front image is from a postcard circa 1910 that depicts a head-on view of the structure from the southern side of the Merrimack. The reverse is a present-day image of the new pedestrian bridge; it was designed specifically to recall the historical glory of Hooksett's past in the present. The inner jacket depicts the old bridge at various times in its history.

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If you'd like to learn more, go to [www.hooksett.org](http://www.hooksett.org): Numerous historical reports, images, and technical information is available.





**ANNUAL REPORT  
OF THE TOWN COUNCIL,  
DEPARTMENTS, BOARDS, COMMITTEES,  
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT  
NEW HAMPSHIRE**

**HOOKSETT  
FISCAL YEAR ENDING  
JUNE 30, 2019**

POPULATION: Approximately 14,500  
TAXABLE VALUATION: \$2,018,483,904  
AREA: 36.3 square miles

TAX RATE: 22.12  
STATE EDUCATION: 2.18  
COUNTY: 2.84  
SCHOOL DISTRICT: 11.30  
TOWN: 5.80



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## **HOOKSETT'S YOUTH VOLUNTEER OF THE YEAR**

### *Carley Crain*



Carley is a very involved active senior at Manchester Central High. She is currently the Key Club Senior Representative, a three-season athlete, a member of two honor societies, sports editor for the Little Green school paper, an Ambassador Girl Scout. She is caring, kind, and genuine person who works diligently to support others.

Carley's volunteerism began well before this year. She is a lifelong Girl Scout, now in her thirteenth year. At Cawley Middle School she was a member of the Student Council and the National Junior Honor Society.

She was in the Cawley's Builders Club all three years and was instrumental in the design and fundraising to build the school's outdoor classroom. Carley also played field hockey, volleyball, and ran track, making the most of her middle school experience academically and socially.

At Central High School, Carley has been a Kiwanis Key Club board member all four years, she has organized numerous ice skating fundraisers, she is involved with the school's food pantry, is a three-season athlete, a member of two honor societies, and is still able to find a few hours to work part-time. One of the most recent fundraising projects she's played a major role in is the Thirst Project, a Key Club international project which helps bring clean water to countries that do not have access to safe drinking water. She has coordinated multiple fundraisers at Tri-Town Ice Arena for this, marketing it, scheduling volunteers, and working the fine details

## **HOOKSETT'S YOUTH VOLUNTEER OF THE YEAR**

### *Edward Hickey, Jr.*



Ed Hickey is an enthusiastic, hardworking and dedicated volunteer in the Town of Hooksett and the surrounding community.

Since 2005, Ed's Hooksett volunteer endeavors for HYAA have included coaching in the basketball, soccer, and flag football programs. He has also served as the referee coordinator and the scheduler for multiple sports as well as serving as the treasurer for the HYAA basketball program.

Ed's volunteering goes well above and beyond coaching and other program positions. He started a summer basketball program, donating his time and materials to build up the program that allows growth and development for young athletes in that sport. He has also spearheaded the Seniors Group for recreational soccer which enables Hooksett athletes of all ages to continue playing soccer with their peers and friends in town.

Ed has also expanded his service to the greater Manchester area as an assistant Scout Master for Troop 135 and as a member-at-large of the Manchester Suburban Basketball League Board of Directors. His duties included serving as the Boys 5-6 coordinator in the League.

## **HOOKSETT'S SMALL BUSINESS OF THE YEAR**

### *TD Bank*



TD Bank – Hooksett Branch, which has served the community since 1996, is the bank of the Hooksett Unit of the Salvation Army, as well as a number of other Hooksett civic and nonprofit institutions, having incredible civic engagement in Hooksett.

TD Bank prides themselves as being the “most convenient bank”, open on Sundays and most holidays for the convenience of their customers.

A highlight of their commitment to the community is how they support the Hooksett Unit of the Salvation Army. During the month long bell ringing campaign the bank staff processes the funds for the Red Kettle Campaign. In 2018 they processed over \$83,000, straightening out thousands of crumpled up bills.

In addition to counting and processing the Red Kettle Campaign contributions, the bank staff take shifts as volunteers ringing bells and providing candy canes

for the ringing stations. Throughout the year TD Bank – Hooksett is extremely supportive in processing many required actions for expending the funds while working closely with the Hooksett Family Service Office. Branch manager, Tamatha Laramie, is also an enthusiastic supporter of the Hooksett Salvation Army Unit Back-to-School Shopping Spree, being a community volunteer for this program for the past few years, helping Hooksett children shop for back-to-school clothing.

The TD Bank's Affinity program, which is a corporate charitable giving program, with Tamatha's help, has educated many of Hooksett's nonprofit groups. This TD Bank program has donated to the Hooksett Library \$13,464 in 2018 and over \$61,000 since 2011. Thanks to that support the Library has been able to complete many projects like the library sign, audiovisual equipment and the renovation of the main entrance.

TD-Bank Hooksett Branch exemplifies what it means to be a small business dedicated to working in and with the Hooksett community.

## **HOOKSETT'S LARGE BUSINESS OF THE YEAR**

### *New England Taphouse*



Since Dan Legueux and Valerie Vanasse came onto the Hooksett scene over sixteen years ago, they have been active members of the Hooksett community. Six years ago, they acted upon a vision to own and operate a successful restaurant. Without a doubt (based on this award) they have surely reached their goal! Tap House Grille offers 48 beers on tap, a from scratch kitchen and employs 68 people. The restaurant has earned awards; received national

recognition for the Best Craft Beer Bar in New Hampshire 2017 & 2019 and has been locally and regionally recognized for the Best Burger by the Hippo Press. Dan and Val with their strong French-Canadian heritage offer an authentic Poutine dish which was recognized by Food Network. Moreover, Dan and Val work tirelessly to improve the community one day at a time. With every decision they make, their love of life, love of family and community are taken into consideration. From what is served on the menu to which events the restaurant participates in, the question always asked is “How will this affect the community in a positive way?” They encourage volunteerism not only by offering opportunity to their employees, but by example. There isn't a request of the employees without Dan and Val working shoulder to shoulder. This past year, Tap House Grille participated in Kiwanis, Hooksett Athletic Association, New Horizons for New Hampshire, Salvation Army Bell Ringing, Manchester Police Athletic League, Cawley Middle School, among various others, and CASA Court Appointed Special Advocates of New Hampshire (where Tap House holds an annual fundraising event). This is the fourth annual event being held in March is expected to raise over \$30,000 to support the program which recruits, trains, and supervises volunteers to serve as advocates for abused and neglected children.

New England Tap House has built a family culture among their employees at the restaurant as well as at the Hip Pea Farm, which Dan and Val have developed into a working organic vegetable farm and gathering place.

As fortune would have it, Dan and Val met in a restaurant, have a true sense of community, and now together operate a restaurant where it's nature is a welcoming place to gather- The Tap House Grille is truly “Where good times are always on tap!

## **HOOKSETT ELEMENTARY SCHOOL EDUCATOR OF THE YEAR**

**Mary Ann Boucher, Underhill School**



Mary Ann Boucher currently teaches kindergarten at Hooksett's Underhill School, having previously taught 1<sup>st</sup> grade and 2<sup>nd</sup> grade in her decades of being a Hooksett educator. Many of her peers echo a sentiment "Mary Ann can!" She is quick to volunteer, research, and/or commit to any student, committee, or community group in need.

Mary Ann is a one-of-a-kind human being who truly cares about her students and goes far beyond what is required of her as their teacher. She goes to their sports events, dance recitals, and more. The Hooksett-Parent Teacher Association (PTA) feels Mary Ann puts the "T" in PTA as their teacher representative.

Her work as historian helped create a beautiful album, which was recognized by the NH State PTA. Mary Ann stepped up to be a Girl Scout leader when she was made aware of a need for one.

In the community Mary Ann helps in many activities and events. Two of note are the Target Back to School shopping event and the Hooksett Family Services Back to School supply event.

Mary Ann is there for the planning and coordinating teachers from the Hooksett schools to volunteer in each event. Mary Ann's positive energy and can-do attitude is contagious beneficial to those who have the pleasure of being around her.

## **HOOKSETT MIDDLE SCHOOL EDUCATOR OF THE YEAR**

***Margaret Collins, Cawley School***



Margaret Collins has been an educator in the Hooksett School District for nineteen years, as a career 7<sup>th</sup> and 8<sup>th</sup> grade science teacher. In addition to her teaching duties, she has served on numerous school district and SAU committees such as: Technology Committee, Good to Great, Teacher Effectiveness, STEM Committee, Professional Development Committee, Literacy Committee, plus many more. She has regularly volunteered to chaperone school dances, the overnight 8<sup>th</sup> grade trips to Washington, D.C., and Camp Mi-Te-Na.

Margaret is a very involved and talented professional, an expert in her content area who skillfully communicates her knowledge of science to all students.

In 2018 Margaret switched to teaching 8<sup>th</sup> grade science. There, she demonstrated exceptional leadership with the implementation of the Next Generation Science Standards and newly adopted science program IQWST. She executed a grant from the Center of Advancement of Science in Space resulting in classroom displays and live videos from International Space Center cameras. She voluntarily lead 47 girls from Cawley to an Expanding Your Horizon Conference, where they attended workshops in science, technology, engineering, and mathematics (STEM) careers. Margaret has successfully motivated instructionally challenged students to reach their potential by using creative and innovative approaches in teaching required subject matter.

High School students frequently return to visit Mrs. Collins to thank her for preparing them for their 9<sup>th</sup> and 10<sup>th</sup> grade science classes relating that "Mrs. Collins always had high expectations and challenged me to reach my potential."



## **HOOKSETT MUNICIPAL EMPLOYEE OF THE YEAR**

### **Janet Bouchard, Chief of Police**



Police Chief Janet Bouchard, a career Hooksett police officer, has served as the Hooksett Police Chief since 2017. During calendar year 2018 she continued to build strong relationships with employees, citizens, business owners, and government officials.

Chief Bouchard demonstrates the definition of superlative as: “of the highest kind quality, or order, surpassing all else, or others”.

This past year, in addition to her large role as Police Chief, Chief Bouchard has focused on the renovations and improvements of the Safety Center and leading the fundraising team to bring a K-9 unit to Hooksett. She aligned the Department with a strong Special Operations Unit, created a crisis intervention team/program, worked with Veteran Health Care programs, hosted/participated in community events: National Night Out, Special Olympics, Back to School Shopping, and the Hero’s to Helpers grant program.

Other Hooksett department heads have praised Janet for her continuous support and responsiveness to their requests for help with professionalism and grace.

Chief Bouchard has strong leadership skills with very open lines of communication and connects well with employees and the public. She was elected by her peers as the Third Vice President on the Board of the Association of Police Chiefs.

## **HOOKSETT COMMUNITY IMPACT AWARD**

### **Hooksett Unit of the Salvation Army**



The Hooksett Unit of the Salvation Army set a new Red Kettle Campaign record, raising over \$83,000 during the 2018 campaign. This all volunteer effort involves over 65 businesses and organizations and hundreds of individual volunteers. Many are involved because they know that 80% of the funds raised through the Kettle campaign stay right here in Hooksett to help our less fortunate neighbors. Over the past 14 years over \$650,000 has been raised by Hooksett citizens to help Hooksett citizens. There is no philanthropic effort in Hooksett that has involved as many Hooksett citizens who care about their neighbors and raised as much money to benefit them.

The impact we have on Hooksett individuals, families, and, especially Hooksett children, is incredible. There are families that are still in their homes or that have heat and electricity because of the funds we collect. We purchase turkeys and hams for Thanksgiving and Christmas. We donate funds to the Hooksett

Community Food Pantry on a regular basis so that families who are food insecure will know they have a source of nutritious food on a regular schedule. We sponsor up to 20 children for day camp scholarships to the Fun in the Sun program so that they have a safe and nurturing place to learn and grow during the summer. We fund a program where 45 children are paired with community mentors and shop for back to school clothing. And then those children and many others can choose quality school supplies donated by community organizations that are equally committed to our children.

# LION'S CLUB HOOKSETT CITIZEN OF THE YEAR

## Mike Horne



The Hooksett Lions Club selected Michael Horne as the 2019 Hooksett Citizen of the Year. Mike Horne was born and raised in Beverly, MA, and departed for Norwich University in Vermont, after graduating from High School. He graduated from Norwich with a BS in Civil Engineering, received a USAF commission as a 2nd Lieutenant, married to his High School sweetheart Christine, they promptly relocated to Lowry Air Force Base, in Denver, CO. During his four years on active duty, Mike served as a Facilities Engineer, and simultaneously completed many military courses, including the USAF War College. When Mike separated from active duty, he and Christine remained in Denver, where, according to Mike, he began his first “real job” as a Civil Engineer at Lowry AFB. Mike and Christine relocated to Hill, NH in 1979, and Mike worked in various engineering capacities for the State of NH before transferring to the Federal Government at the Manchester VA Medical Center to work as the Facilities Engineer. After moving to Hooksett in 1984, Mike began work as a Facilities Engineer at Pease ANGB (seven years) and then as Director of Human Resources for the NH National Guard. In 2008, Colonel Mike retired from the Air Force and became the Director of the NH State Veterans Cemetery, just recently retiring from that position. Mike and Christine have two children, a son Derek, and a daughter Caryl, and also two grandchildren, all living in NH.

Mike has served his country, state, and local community for more than 45 years, in multiple capacities. Always, he has served, because he recognized the need, and never for personal recognition. His service includes:

COUNTRY: USAF, VA Medical Center

STATE: NH Air National Guard, NH State Veterans Cemetery (Director); NH Cemetery Association (Secretary/Treasurer)

HOOKSETT: Supervisor of the Checklist (many years as Chair) for nearly 20 years and counting; Hooksett Cemetery Commission; Parks and Recreation Advisory Board; Conservation Commission; Long Range Planning Committee; Kiwanis (Heads Pond Trail Project); Scoutmaster Troop 292. He is also the 2013 Adult Volunteer of the Year, an annual recognition by the Hooksett Kiwanis Organization



Kenneth R. Burgess, 76, of Hooksett, was born in Quincy, Massachusetts on October 5, 1942 to Reginald and Ruth (MacPherson) Burgess. He lived in Washington State for six years, then in Manchester and Hooksett for most of his life. In Hooksett, he served his community for a number of years on both the town's Planning Board and Zoning Board of Adjustment. During the 1960's he served in the U.S. Army. He was also vice-president of Manchester Manor and Burgess Mobile Homes for many years and was a member and former president of the NH Manufactured Housing Association. Kenneth left behind a family that includes his wife of 50 years, two children and their partners, a brother and his wife, and two nieces and one nephew.

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# Town Warrant

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To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 2, 2019 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 2 through 23.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 12, 2019**. The polls will be open from 6 am until 7 pm.

## Article 1

To choose all necessary Town officers for the year ensuing.

## Article 2

To see if the town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand dollars **(\$2,500,000.00)** for the purpose of sewer and other infrastructure improvements on Route 3A in the Tax Increment Financing(TIF) District established in March of 2017, and to authorize the issuance of not more than Two Million Five Hundred Thousand dollars (\$2,500,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33), as amended; and to authorize the Town Council to issue, negotiate, sell, and deliver such bonds or notes and to determine the rate of interest thereon and maturity and other terms thereof; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project, and to comply with all laws applicable to said project; and to authorize the Town Council to take any other action, or pass any other vote, relative thereto; furthermore, to raise and appropriate the sum of Sixty-four Thousand dollars **(\$64,000.00)** from the Tax Increment Finance District Fund for the bond issuance costs and the first year's debt service payments on such bonds or notes. Bonds will be paid off in whole or in part from TIF District Funds. (3/5 ballot vote required) Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

## Article 3

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$19,035,357.00**? Should this article be defeated, the operating budget shall be \$18,666,969.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.89. Recommended by Town Council (7 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

## Article 4

To see if the town will vote to raise and appropriate the sum of **\$4,800,000.00** for the purpose of constructing the Hackett Hill and Route 3A Roundabout; of that amount \$3,200,000.00 will be from the State of New Hampshire Department of Transportation; \$405,088.00 from Roadway Impact Fees and the balance of \$1,194,912.00 to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse

until the Hackett Hill and Route 3A roundabout is completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Not recommended by Town Council (1 Yes, 7 No), Not recommended by Budget Committee (2 Yes, 7 No).

#### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

#### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** for the purpose of a partial renovation of the Old Town Hall with said funds to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovations are completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Recommended by Town Council (6 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

#### **Article 7**

To see if the town will vote to raise and appropriate the sum of **\$180,000.00** to purchase a six wheel plow truck for the Department of Public Works. Estimated tax rate impact is \$0.09. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

#### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

#### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

#### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$93,153.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2019-20	\$77,260.00	\$15,893.00	\$93,153.00

Estimated tax impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

#### **Article 11**

To see if the town will vote to raise and appropriate sum of **\$89,000.00** for salary and benefits to hire a full-time recreation director; of this amount \$30,000.00 is authorized to be withdrawn from the Recreation Revolving Fund and the balance of \$59,000.00 to be raised from general taxation.

<u>Fiscal Year</u>	<u>Salary</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$58,000.00	\$31,000.00	\$89,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (5 Yes, 1 No, 1 Abstention), Not recommended by Budget Committee (3 Yes, 6 No).

#### **Article 12**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

##### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 71,061.00	\$ 12,503.00	\$ 83,564.00
2020-21	26,685.00	5,932.00	32,617.00

and further to raise and appropriate **\$83,564.00** for the current fiscal year, such sum representing the amount to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No, 1 Abstention), Recommended by Budget Committee (7 Yes, 2 No).

#### **Article 13**

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 25,000.00
Fire Rescue Tools & Equipment	35,000.00
Fire Cistern	<u>20,000.00</u>
Total	\$ 80,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

#### **Article 14**

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to purchase a 100 yard live bottom floor trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

#### **Article 15**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

##### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 47,898.00	\$ 30,565.00	\$ 78,463.00

and further to raise and appropriate the sum of **\$78,463.00** for the current fiscal year; of this amount \$5,040.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the

balance of \$73,423.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

**Article 16**

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** to purchase a vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

**Article 17**

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

**Article 18**

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

**Article 19**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes, 2 No), Recommended by Budget Committee (9 Yes, 0 No).

**Article 20**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

**Article 21**

To see if the town will vote to raise and appropriate the sum of **\$15,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

**Article 22**

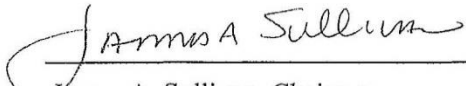
To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (2 Yes, 7 No).

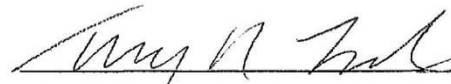
**Article 23**

To see if the town will vote to amend the Hooksett Town Charter by voting to change Article 10.2.B to the following: *“Unless otherwise set forth in this Charter all elected officials in the*

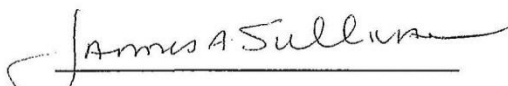
*Town shall take or continue in office on the first day of ~~May~~ July next following their election and shall hold office until their successors are elected and qualified."*

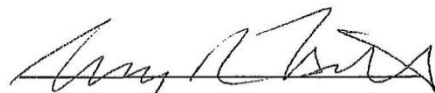
Given under our hands and seal,  
On behalf of the entire Hooksett Town Council:

  
James A. Sullivan, Chairman

  
Timothy Tsantoulis, Secretary

A True Copy of the Warrant – Attest:

  
James A. Sullivan, Chairman

  
Timothy Tsantoulis, Secretary

# **TOWN OF HOOKSETT - BUDGET SUMMARY FY 2019-20**

Approved  
by Voters

7/31/2019

Departments	FY 2017-18 Amended Budget	FY 2017-18 Actuals as of 6/30/18	FY 2018-19 Amended Budget	FY 2018-19 Actuals as of 6/30/19	FY 2019-20 Department Request	FY 2019-20 Town Admin Recomm.	FY 2019-20 Council Recomm.	FY 2019-20 Budget Com Recomm.	Change in \$ FY 2019-20 Budget vs. Budget Com Recomm.	Change in % FY 2019-20 Budget vs. Budget Com Recomm.	FY 2019-20 Default Budget
*Administration	1,138,724	1,002,772.09	1,067,076	1,057,011.57	1,135,039	1,135,039	1,129,206	1,117,423	50,347	4.72%	1,018,411
Assessing	171,346	157,500.25	232,078	214,761.06	198,927	172,727	173,260	172,840	(59,238)	-25.53%	176,219
Community Development	462,417	362,486.43	457,505	413,592.61	463,642	459,143	458,558	457,638	133	0.03%	487,542
Family Services	194,496	120,465.76	195,800	124,113.62	162,452	162,452	162,452	162,444	(33,356)	-17.04%	195,800
Finance	242,968	216,366.82	228,661	221,845.08	227,749	227,449	224,419	224,299	(4,362)	-1.91%	226,522
*Fire-Rescue	4,053,815	3,963,181.74	4,038,255	3,846,917.90	4,372,989	4,132,320	4,080,463	4,159,643	121,388	3.01%	4,023,056
*Police	4,519,008	4,070,869.22	4,585,916	4,405,599.68	4,693,554	4,657,780	4,680,554	4,668,454	82,538	1.80%	4,776,760
*Public Works	4,572,476	4,211,586.83	4,389,428	3,791,616.07	4,779,196	4,681,316	4,713,004	4,706,788	317,360	7.23%	4,399,600
Tax Collector	273,338	234,811.62	256,199	244,866.20	266,491	252,699	254,662	254,662	(1,537)	-0.60%	258,378
Town Clerk & Elections	29,127	28,775.51	36,277	36,029.01	39,321	37,192	37,154	37,154	877	2.42%	36,268
<b>Operating Budget</b>	<b>15,657,715</b>	<b>14,368,816.27</b>	<b>15,487,195</b>	<b>14,356,352.80</b>	<b>16,339,360</b>	<b>15,918,117</b>	<b>15,913,732</b>	<b>15,961,345</b>	<b>474,150</b>	<b>3.06%</b>	<b>15,598,556</b>
Budget Committee	7,896	6,556.05	10,935	9,841.24	9,436	8,468	8,419	8,419	(2,516)	-23.01%	8,324
Capital Leases	67,474	67,369.28	36,456	36,455.40	36,456	36,456	36,456	36,456	-	0.00%	36,456
Cemetery Commission	841	673.50	841	440.00	641	641	641	641	(200)	-23.78%	841
Conservation Commission	1,277	1,277.00	1,277	1,277.00	1,277	1,277	1,277	1,277	-	0.00%	1,277
Debt Principal	0	0.00	0	0.00	101,750	101,750	101,750	101,750	101,750	0.00%	101,750
Debt Interest	0	0.00	22,287	22,286.25	47,220	47,220	47,220	47,220	24,933	0.00%	47,220
Debt TAN Interest	1	0.00	1	0.00	1	1	1	1	-	0.00%	1
Library	779,452	779,452.00	786,925	786,925.00	838,682	0	858,066	852,095	65,170	8.28%	805,535
<b>Total Operating Budget</b>	<b>16,514,656</b>	<b>15,224,144.10</b>	<b>16,345,917</b>	<b>15,213,577.69</b>	<b>17,374,823</b>	<b>16,113,930</b>	<b>16,967,562</b>	<b>17,009,204</b>	<b>663,287</b>	<b>4.06%</b>	<b>16,599,960</b>
Wastewater	2,093,341	1,854,525.29	2,068,001	0.00	2,066,387	0	2,066,387	2,075,153	7,152	0.35%	2,067,009
<b>Grand Total</b>	<b>18,607,997</b>	<b>17,078,669.39</b>	<b>18,413,918</b>	<b>15,213,577.69</b>	<b>19,441,210</b>	<b>16,113,930</b>	<b>19,033,949</b>	<b>19,084,357</b>	<b>670,439</b>	<b>3.64%</b>	<b>18,666,969</b>

\* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

# Budget Details FY 2019-20

Approved 7/31/2019

GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
Administration										
Administration Office Expenses										
001-100.4130-110.000	ADMIN Public Officials Council	14,000	14,000.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000
001-100.4130-111.000	ADMIN Full-Time Employees	220,947	198,753.45	200,585	200,120.79	222,061	222,061	222,061	222,061	220,585
001-100.4130-113.000	ADMIN Part-Time Employees	9,000	6,579.75	9,208	16,956.01	16,710	16,710	16,710	16,710	9,208
001-100.4130-130.000	ADMIN Overtime	1	386.09	1	2,032.65	1	1	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	36,570	36,569.23	35,080	32,459.51	35,080	35,080	38,770	38,770	37,787
001-100.4130-212.000	ADMIN Dental Insurance	1,128	927.76	936	949.22	936	936	967	967	936
001-100.4130-214.000	ADMIN Life & Disability Ins	2,828	2,820.88	2,828	2,305.47	3,004	3,004	3,004	3,004	2,828
001-100.4130-220.000	ADMIN FICA Taxes	17,989	16,788.94	18,410	17,792.32	19,337	19,337	19,337	19,337	18,410
001-100.4130-230.000	ADMIN NH Retirement	24,147	22,629.20	24,749	21,409.47	26,980	26,980	24,804	24,804	24,292
001-100.4130-294.000	ADMIN Training & Dues	5,500	16,939.62	5,500	4,888.36	6,500	6,500	6,500	6,500	5,500
001-100.4130-298.000	ADMIN Employment Testing	8,500	11,321.07	8,500	13,424.79	10,000	10,000	10,000	10,000	8,500
001-100.4130-330.000	ADMIN Professional Services	1,000	1,375.00	1,000	8,410.50	1,000	1,000	1,000	1,000	1,000
001-100.4130-430.000	ADMIN Equipment Maintenance	500	0.00	500	0.00	100	100	100	100	500
001-100.4130-434.000	ADMIN Vehicle Maintenance	500	943.37	500	4,741.23	500	500	500	500	500
001-100.4130-440.000	ADMIN Rental & Leases	7,646	7,694.98	7,646	7,731.72	8,000	8,000	8,000	8,000	7,646
001-100.4130-530.000	ADMIN Telephone	4,300	5,012.14	4,300	5,895.03	5,352	5,352	5,568	5,568	4,300
001-100.4130-540.000	ADMIN Advertising	5,000	3,882.72	5,000	4,908.82	5,000	5,000	5,000	5,000	5,000
001-100.4130-550.000	ADMIN Printing	6,800	5,384.33	6,800	5,420.34	6,000	6,000	6,000	6,000	6,800
001-100.4130-560.000	ADMIN Postage	6,000	7,055.36	6,000	5,824.79	6,500	6,500	6,500	6,500	6,000
001-100.4130-580.000	ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	6,500	6,619.92	6,500	5,925.41	7,500	7,500	7,500	7,500	6,500
001-100.4130-614.000	ADMIN Public Relations	750	867.38	750	1,428.47	1,000	1,000	1,000	1,000	750
001-100.4130-626.000	ADMIN Fuel	500	235.44	500	377.19	500	500	500	500	500
001-100.4130-630.000	ADMIN Meals & Food	2,300	2,335.50	2,300	2,677.46	2,500	2,500	2,500	2,500	2,300
001-100.4130-751.000	ADMIN New Equipment	1,000	3,296.92	1,000	5,131.88	1,000	1,000	1,000	1,000	1,000
001-100.4130-800.010	ADMIN Appreciation Night	2,500	3,170.69	2,500	2,241.33	2,500	2,500	2,500	2,500	2,500
Subtotal Administration Office Expense		385,907	375,589.74	365,094	387,052.76	402,062	402,062	403,607	403,823	387,344
Computers										
001-100.4150-340.000	*COMP IT Tech Support	71,250	39,015.00	35,700	34,925.00	71,100	71,100	66,100	66,100	35,700
001-100.4150-342.000	COMP Software & Programs	66,284	69,070.19	84,030	70,300.94	87,220	87,220	87,220	75,221	66,284
001-100.4150-532.000	COMP Internet Services	1,650	1,798.20	1,650	1,810.20	1,800	1,800	1,800	1,800	1,650
001-100.4150-751.000	*COMP New Equipment	15,000	11,837.12	27,930	34,352.70	27,250	27,250	27,250	27,250	15,000
Subtotal Computers		154,184	121,720.51	149,310	141,388.84	187,370	187,370	182,370	170,371	118,634
Legal										
001-100.4153-320.000	ADMIN Legal Services	110,000	96,413.09	140,000	132,101.21	95,000	95,000	95,000	95,000	90,000
Subtotal Legal		110,000	96,413.09	140,000	132,101.21	95,000	95,000	95,000	95,000	90,000
Benefits										
001-100.4155-250.000	BEN Unemployment Compensation	9,160	3,299.77	5,212	2,208.89	4,000	4,000	4,939	4,939	5,306
001-100.4155-260.000	*BEN Workers' Compensation	180,575	154,757.75	168,141	157,498.37	193,081	193,081	193,081	193,081	177,808
001-100.4155-330.000	BEN Professional Services	3,000	0.00	3,000	0.00	1	1	1	1	3,000
Subtotal Benefits		192,735	158,057.52	176,353	159,707.26	197,082	197,082	198,021	198,021	186,114
Insurances										
001-100.4196-520.000	ADMIN Liability	265,000	219,925.00	205,621	205,621.00	224,127	224,127	220,810	220,810	205,621
Subtotal Insurances		265,000	219,925.00	205,621	205,621.00	224,127	224,127	220,810	220,810	205,621
Misc Acct/Associations										
001-100.4197-800.012	ADMIN NH Municipal Assoc.	14,000	13,836.50	14,000	14,187.50	14,000	14,000	14,000	14,000	14,000
001-100.4199-899.000	ADMIN Unanticipated	1	378.48	1	100.00	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0.00	1	0.00	1	1	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945.00	2,945	2,945.00	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksettites	3,000	3,000.00	3,000	3,000.00	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	750	750.00	750	750.00	750	750	750	750	750
001-100.4589-800.006	ADMIN Old Home Day	5,000	5,000.00	5,000	5,000.00	5,000	5,000	5,000	5,000	5,000
001-100.4589-800.016	ADMIN Heritage Commission	4,500	4,500.00	4,500	4,500.00	3,000	3,000	3,000	3,000	4,500
001-100.4651-600.000	ED Training & Dues	700	656.25	500	658.00	700	700	700	700	500
001-100.4901-710.000	ADMIN Land Purchase	1	0.00	1	0.00	1	1	1	1	1
Subtotal Misc Acct/Associations		30,898	31,066.23	30,698	31,140.50	29,398	29,398	29,398	29,398	30,698
Total Administration		1,138,724	1,002,772.09	1,067,076	1,057,011.57	1,135,039	1,135,039	1,129,206	1,117,423	1,018,411



# Budget Details FY 2019-20

Approved  
By Voters  
7/31/2019

GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
<b>Assessing</b>										
001-150.4152-111.000	ASSG Full-Time Employees	94,653	94,931.91	98,641	97,380.77	113,518	113,518	113,518	113,518	98,641
001-150.4152-113.000	ASSG Part-Time Employees	480	0.00	480	0.00	1	1	1	1	480
001-150.4152-130.000	ASSG Overtime	1,800	1,664.31	1,800	2,269.25	400	400	400	400	1,800
001-150.4152-210.000	ASSG Health Insurance	17,384	17,383.59	16,620	16,246.32	16,620	16,620	18,254	18,254	17,722
001-150.4152-212.000	ASSG Dental Insurance	388	354.76	386	391.18	386	386	398	398	386
001-150.4152-214.000	ASSG Life & Disability Ins	1,257	1,285.54	1,257	1,283.76	1,566	1,566	1,566	1,566	1,257
001-150.4152-220.000	ASSG FICA Taxes	7,418	7,258.21	7,723	7,596.32	8,715	8,715	8,715	8,715	7,723
001-150.4152-230.000	ASSG NH Retirement	10,976	10,905.24	11,431	11,230.20	13,838	13,838	12,725	12,725	11,220
001-150.4152-290.000	ASSG Uniforms	1	0.00	1	0.00	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	3,000	1,442.00	3,000	1,379.60	2,376	2,376	2,376	2,376	3,000
001-150.4152-324.000	ASSG Revaluation	0	0.00	56,750	56,750.00	0	0	0	0	0
001-150.4152-330.000	ASSG Professional Services	30,000	19,122.64	30,000	17,262.13	38,200	12,000	12,000	12,000	30,000
001-150.4152-344.000	ASSG Property Record Maintenance	100	59.48	100	120.55	100	100	100	100	100
001-150.4152-530.000	ASSG Telephone	2,100	1,984.78	2,100	1,712.42	2,100	2,100	2,100	1,680	2,100
001-150.4152-550.000	ASSG Printing	200	245.80	200	127.06	39	39	39	39	200
001-150.4152-560.000	ASSG Postage	500	559.47	500	482.60	566	566	566	566	500
001-150.4152-600.000	ASSG Office Supplies	789	302.52	789	267.90	500	500	500	500	789
001-150.4152-751.000	ASSG New Equipment	300	0.00	300	261.00	1	1	1	1	300
<b>Total Assessing</b>		<b>171,346</b>	<b>157,500.25</b>	<b>232,078</b>	<b>214,761.06</b>	<b>198,927</b>	<b>172,727</b>	<b>173,260</b>	<b>172,840</b>	<b>176,219</b>
								<b>226,522</b>		
<b>Community Development</b>										
<b>Planning &amp; Engineering</b>										
001-200.4191-111.000	CD Full-Time Employees	232,140	163,082.81	209,818	202,085.70	220,872	220,872	220,872	220,872	239,818
001-200.4191-113.000	CD Part-Time Employees	5,139	2,846.27	5,516	4,010.49	4,000	4,000	4,000	4,000	5,516
001-200.4191-130.000	CD Overtime	2,800	2,463.11	2,800	1,544.75	2,500	2,500	2,500	2,500	2,800
001-200.4191-210.000	CD Health Insurance	33,534	33,533.77	46,695	39,067.25	46,695	46,695	47,897	47,897	46,648
001-200.4191-212.000	CD Dental Insurance	1,341	459.75	1,147	1,047.55	1,147	1,147	1,166	1,166	1,147
001-200.4191-214.000	CD Life & Disability Ins	3,388	2,047.96	3,388	2,401.06	3,175	3,175	3,175	3,175	3,388
001-200.4191-220.000	CD FICA Taxes	18,419	12,906.88	19,036	15,783.08	17,394	17,394	17,394	17,394	19,036
001-200.4191-230.000	CD NH Retirement	26,914	18,693.26	27,787	23,108.67	27,140	27,140	24,951	24,951	27,274
001-200.4191-294.000	CD Training & Dues	3,500	1,607.27	3,500	310.00	3,000	3,000	3,000	3,000	3,500
001-200.4191-330.000	CD Professional Services	3,600	975.55	3,600	2,963.42	3,600	3,600	3,600	3,600	3,600
001-200.4191-344.000	CD Property Record Maintenance	1,100	503.33	1,100	142.55	1,000	1,000	1,000	1,000	1,100
001-200.4191-530.000	CD Telephone	2,160	1,413.34	2,160	1,244.97	2,160	2,160	2,160	2,160	2,160
001-200.4191-550.000	CD Printing	1,000	837.30	1,000	735.77	1,000	1,000	1,000	1,000	1,000
001-200.4191-580.000	CD Mileage	1	0.00	1	0.00	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	3,500	1,632.60	3,500	5,233.94	3,000	3,000	3,000	3,000	3,500
001-200.4191-626.000	CD Fuel	3,000	2,167.52	3,000	460.70	3,000	3,000	3,000	3,000	3,000
001-200.4191-630.000	CD Meals & Food	250	0.00	250	0.00	1	1	1	1	250
001-200.4191-751.000	CD New Equipment	5,000	5,976.00	5,000	644.99	5,000	2,500	2,500	2,500	5,000
001-200.4191-800.018	CD Southern NH Planning Comm	9,134	9,624.55	9,134	9,618.56	9,700	9,700	9,700	9,700	9,134
<b>Subtotal Planning &amp; Engineering</b>		<b>355,920</b>	<b>260,771.27</b>	<b>348,432</b>	<b>310,403.45</b>	<b>354,385</b>	<b>351,885</b>	<b>350,917</b>	<b>350,185</b>	<b>377,872</b>
<b>Planning Board</b>										
001-201.4191-110.000	PB Public Officials	1,700	1,450.00	1,700	1,350.00	1,700	1,700	1,700	1,700	1,700
001-201.4191-113.000	PB FICA Taxes	130	110.94	130	103.27	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	1,000	295.00	1,000	190.00	1,000	1,000	1,000	1,000	1,000
001-201.4191-540.000	PB Advertising	1,600	339.12	1,600	373.20	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	5,000	7,989.70	5,000	6,196.98	6,000	6,000	6,000	6,000	5,000
<b>Subtotal Planning Board</b>		<b>9,430</b>	<b>10,184.76</b>	<b>9,430</b>	<b>8,213.45</b>	<b>9,830</b>	<b>9,830</b>	<b>9,830</b>	<b>9,830</b>	<b>9,430</b>
<b>Building Inspection</b>										
001-202.4240-111.000	CEO Full-Time Employees	60,796	60,423.66	63,849	63,940.87	63,252	63,252	63,252	63,252	63,849
001-202.4240-113.000	CEO Part-Time Employees	1	1,147.50	1	0.00	1,500	1,500	1,500	1,500	1
001-202.4240-210.000	CEO Health Insurance	8,634	8,633.92	8,130	8,123.16	8,130	8,130	9,127	9,127	8,861
001-202.4240-212.000	CEO Dental Insurance	748	191.56	193	196.00	193	193	199	199	193
001-202.4240-214.000	CEO Life & Disability Ins	820	844.68	820	880.20	911	911	911	911	820
001-202.4240-216.000	CEO FICA Taxes	4,650	4,602.98	4,884	4,848.61	4,954	4,954	4,954	4,954	4,884
001-202.4240-220.000	CEO NH Retirement	6,918	6,883.26	7,266	7,197.52	7,685	7,685	7,065	7,065	7,132
001-202.4240-230.000	CEO Uniforms	250	190.00	250	160.00	200	200	200	200	250
001-202.4240-290.000	CEO Training & Dues	2,000	887.00	2,000	1,876.95	1,500	1,500	1,500	1,500	2,000
001-202.4240-330.000	CEO Professional Services	1	2,040.50	1	118.50	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	0	0.00	0	121.05	0	0	0	0	0
001-202.4240-434.000	CEO Vehicle Maintenance	1,000	821.52	1,000	2,663.42	1,000	1,000	1,000	1,000	1,000
001-202.4240-530.000	CEO Telephone	1,800	1,906.67	1,800	1,902.07	2,000	2,000	2,000	1,812	1,800
001-202.4240-550.000	CEO Printing	1,400	125.62	1,400	261.23	1,000	1,000	1,000	1,000	1,400
001-202.4240-560.000	CEO Postage	750	0.00	750	1.88	1	1	1	1	750
001-202.4240-626.000	CEO Fuel	1,500	1,207.56	1,500	1,380.93	1,500	1,500	1,500	1,500	1,500
001-202.4240-751.000	CEO New Equipment	0	0.00	0	9.57	1	1	1	1	0
<b>Subtotal Building Inspections</b>		<b>91,268</b>	<b>89,906.43</b>	<b>93,844</b>	<b>93,681.96</b>	<b>93,828</b>	<b>93,828</b>	<b>94,211</b>	<b>94,023</b>	<b>94,441</b>

# Budget Details FY 2019-20

7/31/2019

Approved  
By Voters

GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
<b>Public Health</b>										
001-202.4411-330.000	PH Professional Services	2,000	0.00	2,000	0.00	2,000	1	1	1	2,000
	<b>Subtotal Public Health</b>	<b>2,000</b>	<b>0.00</b>	<b>2,000</b>	<b>0.00</b>	<b>2,000</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2,000</b>
<b>Zoning Board of Adjustments</b>										
001-203.4191-110.000	ZBA Public Officials	1,300	400.00	1,300	500.00	1,300	1,300	1,300	1,300	1,300
001-203.4191-220.000	ZBA FICA Taxes	99	30.60	99	38.25	99	99	99	99	99
001-203.4191-294.000	ZBA Training & Dues	500	0.00	500	0.00	500	500	500	500	500
001-203.4191-540.000	ZBA Advertising	1,200	1,123.37	1,200	755.50	1,200	1,200	1,200	1,200	1,200
001-203.4191-560.000	ZBA Postage	700	70.00	700	0.00	500	500	500	500	700
	<b>Subtotal Zoning Board of Adjustments</b>	<b>3,799</b>	<b>1,623.97</b>	<b>3,799</b>	<b>1,293.75</b>	<b>3,599</b>	<b>3,599</b>	<b>3,599</b>	<b>3,599</b>	<b>3,799</b>
	<b>Total Community Development</b>	<b>462,417</b>	<b>362,486.43</b>	<b>457,505</b>	<b>413,592.61</b>	<b>463,642</b>	<b>459,143</b>	<b>458,558</b>	<b>457,638</b>	<b>487,542</b>
<b>Family Services</b>										
001-250.4441-113.000	FS Part-Time Employees	43,095	33,313.32	44,306	31,403.39	36,444	36,444	36,444	36,444	44,306
001-250.4441-130.000	FS Overtime	1	0.00	1	0.00	1	1	1	1	1
001-250.4441-220.000	FS FICA Taxes	3,296	2,548.48	3,389	2,402.33	2,788	2,788	2,788	2,788	3,389
001-250.4441-294.000	FS Training & Dues	100	95.00	100	100.00	140	140	140	140	100
001-250.4441-530.000	FS Telephone	500	477.63	500	462.56	500	500	500	500	500
001-250.4441-550.000	FS Printing	400	230.00	400	9.50	475	475	475	475	400
001-250.4441-560.000	FS Postage	200	169.99	200	157.19	300	300	300	300	200
001-250.4441-600.000	FS Office Supplies	500	238.00	500	395.88	500	500	500	500	500
001-250.4441-751.000	FS New Equipment	1	0.00	1	0.00	1	1	1	1	1
	<b>Subtotal FS Administration</b>	<b>48,093</b>	<b>37,072.42</b>	<b>49,397</b>	<b>34,930.85</b>	<b>41,149</b>	<b>41,149</b>	<b>41,149</b>	<b>41,141</b>	<b>49,397</b>
<b>FS Direct Assistance</b>										
001-250.4442-510.000	FS Town Welfare	100,000	56,038.34	100,000	62,528.77	90,000	90,000	90,000	90,000	100,000
	<b>Subtotal FS Direct Assistance</b>	<b>100,000</b>	<b>56,038.34</b>	<b>100,000</b>	<b>62,528.77</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>100,000</b>
<b>FS Agencies</b>										
001-250.4444-800.020	FS Community Action Program	14,000	14,000.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402.00	7,402	7,402.00	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026	FS Home Health & Hospice Care	1	0.00	1	0.00	1	1	1	1	1
001-250.4444-800.028	FS Bus Transportation	25,000	5,953.00	25,000	5,252.00	9,900	9,900	9,900	9,900	25,000
	<b>Subtotal FS Agencies</b>	<b>46,403</b>	<b>27,355.00</b>	<b>46,403</b>	<b>26,654.00</b>	<b>31,303</b>	<b>31,303</b>	<b>31,303</b>	<b>31,303</b>	<b>46,403</b>
	<b>Total Family Services</b>	<b>194,496</b>	<b>120,465.76</b>	<b>195,800</b>	<b>124,113.62</b>	<b>162,452</b>	<b>162,452</b>	<b>162,452</b>	<b>162,444</b>	<b>195,800</b>
<b>Finance</b>										
001-300.4150-110.000	FIN Public Officials	1,800	1,800.00	1,800	1,800.00	1,800	1,800	900	900	1,800
001-300.4150-111.000	FIN Full-Time Employees	115,521	115,264.64	123,333	122,854.61	121,954	121,954	121,954	121,954	123,333
001-300.4150-113.000	FIN Part-Time Employees	19,682	17,713.66	20,174	17,437.20	19,177	19,177	19,177	19,177	20,174
001-300.4150-130.000	FIN Overtime	200	135.44	200	110.78	200	200	200	200	200
001-300.4150-210.000	FIN Health Insurance	38,833	30,964.52	30,808	26,932.40	30,808	30,808	29,643	29,643	28,926
001-300.4150-212.000	FIN Dental Insurance	748	992.20	936	1,135.46	936	936	1,158	1,158	936
001-300.4150-214.000	FIN Life & Disability Ins	1,544	1,588.80	1,544	1,680.19	1,737	1,737	1,737	1,737	1,544
001-300.4150-220.000	FIN FICA Taxes	10,498	10,366.77	11,135	11,183.36	10,950	10,950	10,950	10,950	11,135
001-300.4150-230.000	FIN NH Retirement	13,041	13,016.45	13,929	13,804.34	14,720	14,720	13,533	13,533	13,672
001-300.4150-294.000	FIN Training & Dues	500	720.00	500	1,378.97	615	615	615	615	500
001-300.4150-314.000	FIN Banking Services	8,000	8,354.05	8,000	7,193.67	8,500	8,500	8,500	8,500	8,000
001-300.4150-321.000	*FIN GASB Compliance	5,000	0.00	1	0.00	1	1	1	1	1
001-300.4150-322.000	FIN Audit Services	22,000	10,700.00	10,700	10,700.00	10,700	10,700	10,700	10,700	10,700
001-300.4150-430.000	FIN Equipment Maintenance	200	95.00	200	0.00	200	100	100	100	200
001-300.4150-530.000	FIN Telephone	1,450	1,378.74	1,450	1,057.09	1,200	1,200	1,200	1,200	1,450
001-300.4150-550.000	FIN Printing	1,000	496.95	1,000	1,451.41	1,200	1,000	1,000	1,000	1,000
001-300.4150-560.000	FIN Postage	2,000	1,632.64	2,000	1,813.09	1,900	1,900	1,900	1,900	2,000
001-300.4150-600.000	FIN Office Supplies	950	1,146.96	950	1,229.76	1,150	1,150	1,150	1,150	950
001-300.4150-751.000	FIN New Equipment	1	0.00	1	82.75	1	1	1	1	1
	<b>Total Finance</b>	<b>242,968</b>	<b>216,366.82</b>	<b>228,661</b>	<b>221,845.08</b>	<b>227,749</b>	<b>227,449</b>	<b>224,419</b>	<b>224,299</b>	<b>224,299</b>

# Budget Details FY 2019-20

7/31/2019

GL Number		Description	Budget	as of 6/30/18	Budget	as of 6/30/19	Request	Recomm	Recomm	BUDGET
<b>Fire-Rescue</b>										
<b>Fire Division</b>										
001-350.4220-111.000	FD Full-Time Employees	1,551,694	1,533,584.30	1,598,970	1,502,874.05	1,656,392	1,598,970	1,598,970	1,598,970	1,598,970
001-350.4220-111.002	FD Full-Time Employees - Admin	222,810	220,680.45	230,985	233,641.00	234,252	234,252	234,252	234,252	230,985
001-350.4220-113.000	FD Part-Time Employees	110,858	103,618.17	113,868	106,103.27	113,868	113,868	113,868	113,868	113,868
001-350.4220-130.000	FD Overtime	261,547	307,585.72	280,057	259,144.05	369,674	280,057	280,057	280,057	280,057
001-350.4220-210.000	FD Health Insurance	534,165	533,858.27	542,894	511,861.71	542,894	542,894	542,894	542,894	542,894
001-350.4220-212.000	FD Dental Insurance	13,984	13,333.55	14,764	13,242.34	14,764	14,764	14,764	14,764	14,764
001-350.4220-214.000	FD Life & Disability Ins	20,818	21,113.81	25,107	20,997.52	22,950	22,950	22,950	22,950	25,107
001-350.4220-220.000	FD FICA Taxes	34,843	33,204.38	42,002	32,439.63	45,494	42,510	42,510	42,510	42,002
001-350.4220-230.000	FD NH Retirement	644,868	632,410.07	663,960	596,427.14	710,764	663,873	626,252	626,252	626,483
001-350.4220-230.002	FD Surviving Spouse Benefit	6,000	6,000.00	6,000	6,000.00	6,000	6,000	6,000	6,000	6,000
001-350.4220-290.000	FD Uniforms	33,327	24,302.94	33,327	36,309.44	35,000	35,000	35,000	35,000	33,327
001-350.4220-294.000	FD Training & Dues	38,000	37,729.27	38,000	43,186.50	41,750	30,000	30,000	30,000	38,000
001-350.4220-298.000	FD Employment Testing	0	0.00	0	1,293.56	5,000	5,000	5,000	5,000	0
001-350.4220-330.000	FD Professional Services	72,500	79,289.97	72,500	72,679.93	83,500	80,000	80,000	80,000	72,500
001-350.4220-342.000	FD Software & Programs	9,040	8,728.51	9,040	13,142.86	17,550	17,550	17,550	17,550	9,040
001-350.4220-430.000	FD Equipment Maintenance	20,000	7,428.66	20,000	16,651.58	26,075	20,000	20,000	20,000	20,000
001-350.4220-430.002	FD Office Equipment Maintenance	4,560	10,461.23	4,560	7,227.33	1	1	1	1	4,560
001-350.4220-434.000	*FD Vehicle Maintenance	166,000	94,043.91	50,000	83,821.21	100,000	100,000	100,000	100,000	50,000
001-350.4220-440.000	FD Rental & Leases	212,016	210,733.89	197,016	191,490.32	224,000	224,000	224,000	309,000	197,016
001-350.4220-500.000	FD Forest Fires	3,000	396.95	3,000	4,111.43	3,000	3,000	3,000	3,000	3,000
001-350.4220-530.000	FD Telephone	9,500	8,317.75	9,500	7,695.74	6,900	6,900	6,900	7,800	9,500
001-350.4220-532.000	FD Internet Services	2,600	3,252.04	2,600	4,020.05	3,480	3,480	3,480	3,480	2,600
001-350.4220-550.000	FD Printing	1,000	202.00	1,000	676.00	1,000	1,000	1,000	300	1,000
001-350.4220-560.000	FD Postage	300	496.04	300	507.42	500	500	500	500	300
001-350.4220-600.000	FD Office Supplies	2,500	2,206.76	2,500	3,051.09	3,000	2,500	2,500	2,500	2,500
001-350.4220-600.002	FD Publications	2,085	675.60	2,085	130.50	1,980	1,980	1,980	1,980	2,085
001-350.4220-600.004	FD Fire Prevention	5,000	5,954.50	5,000	7,632.50	6,000	5,000	5,000	5,000	5,000
001-350.4220-626.000	FD Fuel	26,100	20,113.74	26,100	23,020.11	27,000	25,000	25,000	25,000	26,100
001-350.4220-630.000	FD Meals & Food	1,000	831.85	1,000	1,398.99	1,000	1,000	1,000	1,000	1,000
001-350.4220-751.000	*FD New Equipment	30,000	35,837.71	30,000	36,180.97	45,300	37,500	37,500	37,500	30,000
001-350.4220-751.002	FD Operating Equipment	5,650	2,637.91	5,650	3,456.84	8,500	8,500	8,500	8,500	5,650
<b>Subtotal Fire Division</b>			<b>4,045,765</b>	<b>3,959,029.95</b>	<b>4,031,785</b>	<b>3,840,415.08</b>	<b>4,368,718</b>	<b>4,128,049</b>	<b>4,076,192</b>	<b>4,155,392</b>
<b>Emergency Management</b>										
001-350.4290-294.000	EM Training & Dues	500	2,201.05	500	0.00	500	500	500	500	500
001-350.4290-294.008	EM EOC Exercises	500	15.00	500	0.00	1,000	1,000	1,000	1,000	500
001-350.4290-530.000	EM Telephone	1,500	385.74	1,500	525.25	500	500	500	480	1,500
001-350.4290-532.000	EM Internet Services	0	0.00	0	0.00	720	720	720	720	0
001-350.4290-751.000	*EM New Equipment	4,000	0.00	2,420	5,977.57	1	1	1	1	4,000
001-350.4290-800.024	EM American Red Cross	1,550	1,550.00	1,550	0.00	1,550	1,550	1,550	1,550	1,550
<b>Subtotal Emergency Management</b>			<b>8,050</b>	<b>4,151.79</b>	<b>6,470</b>	<b>6,502.82</b>	<b>4,271</b>	<b>4,271</b>	<b>4,271</b>	<b>8,050</b>
<b>Total Fire-Rescue</b>			<b>4,053,815</b>	<b>3,963,181.74</b>	<b>4,038,255</b>	<b>3,846,917.90</b>	<b>4,372,989</b>	<b>4,132,320</b>	<b>4,080,463</b>	<b>4,023,056</b>
<b>Police</b>										
001-400.4210-111.000	*PD Full-Time Employees	2,557,295	2,287,376.71	2,615,695	2,480,435.05	2,662,735	2,652,735	2,652,735	2,652,735	2,723,715
001-400.4210-113.000	PD Part-Time Employees	54,566	36,449.37	56,425	38,585.91	56,786	56,009	56,009	56,009	56,425
001-400.4210-130.000	*PD Overtime	205,404	156,637.51	205,404	202,129.80	204,625	190,000	190,000	180,000	214,300
001-400.4210-210.000	PD Health Insurance	528,610	528,609.33	515,636	521,861.67	544,732	544,732	594,869	594,869	578,570
001-400.4210-212.000	PD Dental Insurance	13,254	12,118.88	14,303	12,648.23	14,303	14,303	13,228	14,303	14,303
001-400.4210-214.000	PD Life & Disability Ins	32,483	29,763.39	33,645	31,440.15	36,404	36,404	36,404	36,645	33,645
001-400.4210-220.000	*PD FICA Taxes	84,324	74,235.10	86,224	80,799.49	87,369	86,392	86,392	87,919	87,919
001-400.4210-230.000	*PD NH Retirement	689,031	592,621.87	704,543	647,544.44	722,053	716,534	688,246	688,246	713,842
001-400.4210-240.000	*PD Education (contractual)	5,000	0.00	5,000	0.00	5,000	5,000	5,000	5,000	5,000
001-400.4210-290.000	*PD Uniforms	43,000	42,342.77	43,000	40,099.69	44,401	43,000	43,000	43,000	43,000
001-400.4210-294.000	*PD Training & Dues	41,965	35,465.05	41,965	39,764.56	39,719	39,719	41,719	41,719	41,965
001-400.4210-298.002	PD Selection Process	5,400	2,745.05	5,400	4,192.20	5,150	5,150	5,150	5,150	5,400
001-400.4210-330.000	PD Professional Services	12,000	6,758.00	12,000	4,606.40	12,250	12,000	12,000	12,000	12,000
001-400.4210-332.000	PD Communication Maintenance	24,232	17,508.63	24,232	18,144.97	22,735	22,735	22,735	22,735	24,232
001-400.4210-340.000	PD IT Tech Support	16,760	7,239.38	16,760	14,501.25	0	0	0	0	16,760
001-400.4210-342.000	PD Software & Programs	0	0.00	0	1,224.92	17,054	17,054	17,054	17,054	0
001-400.4210-430.000	PD Equipment Maintenance	2,475	1,401.86	2,475	2,464.96	2,900	2,475	2,475	2,475	2,475
001-400.4210-434.000	PD Vehicle Maintenance	28,358	26,033.20	28,358	31,772.93	28,800	28,800	28,800	28,800	28,358
001-400.4210-440.000	PD Rental & Leases	10,017	9,749.16	10,017	9,854.01	9,407	9,407	9,407	9,407	10,017
001-400.4210-506.000	PD Animal Control Operation	500	70.00	500	0.00	500	500	500	500	500
001-400.4210-530.000	PD Telephone	11,100	11,136.31	11,100	10,708.20	12,900	12,900	12,900	10,800	11,100
001-400.4210-532.000	PD Internet Services	359	1,503.71	359	1,617.18	2,600	2,600	2,600	2,600	359
001-400.4210-550.000	PD Printing	2,000	1,617.46	2,000	885.14	2,000	2,000	2,000	2,000	2,000
001-400.4210-560.000	PD Postage	2,000	1,575.90	2,000	1,035.15	2,000	2,000	2,000	2,000	2,000
001-400.4210-580.000	PD Mileage	0	0.00	0	88.74	0	0	0	0	0
001-400.4210-600.000	PD Office Supplies	7,000	6,368.68	7,000	6,149.51	7,000	7,000	7,000	7,000	7,000
001-400.4210-600.000	PD K-9 Supplies	0	0.00	0	0.00	1	1	1	1	0
001-400.4210-614.000	PD Public Relations	2,000	1,297.99	2,000	1,719.71	2,000	2,000	2,000	2,000	2,000
001-400.4210-626.000	PD Fuel	50,000	42,977.48	50,000	44,436.32	50,000	52,000	52,000	52,000	50,000
001-400.4210-630.000	PD Meals & Food	2,500	3,845.59	2,500	2,800.62	3,300	2,500	2,500	2,500	2,500
001-400.4210-751.000	PD New Equipment	2,500	4,127.73	2,500	57,491.99	5,500	2,500	2,500	2,500	2,500
001-400.4210-751.002	PD Police Equipment	6,875	50,266.46	6,875	18,496.24	7,730	7,730	7,730	7,730	6,875
001-400.4210-752.000	PD Vehicle & Related Purchases	78,000	79,026.65	78,000	78,100.25	81,600	81,600	81,600	81,600	78,000
<b>Total Police</b>			<b>4,519,008</b>	<b>4,070,869.22</b>	<b>4,585,916</b>	<b>4,405,599.68</b>	<b>4,693,554</b>	<b>4,657,780</b>	<b>4,680,554</b>	<b>4,776,760</b>

**Budget Details FY** zzzzzzz

7/31/2019

Public Works										
Highway Division										
DPW Administration										
001-450.4311-111.000	DPW ADMIN Full-Time Employees	119,959	108,581.59	124,366	170,274.79	140,640	140,640	140,640	140,640	124,366
001-450.4311-113.000	DPW ADMIN Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-130.000	DPW ADMIN Overtime	2,500	2,478.29	2,500	2,451.34	2,500	2,500	2,500	2,500	2,500
001-450.4311-210.000	DPW ADMIN Health Insurance	29,096	29,095.17	31,502	28,559.03	31,502	31,502	36,508	36,508	35,446
001-450.4311-212.000	DPW ADMIN Dental Insurance	845	664.17	1,026	750.96	1,026	1,026	780	780	1,026
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	1,612	1,552.83	1,612	2,070.97	2,008	2,008	2,008	2,008	1,612
001-450.4311-220.000	DPW ADMIN FICA Taxes	9,368	7,949.83	9,706	13,060.65	10,950	10,950	10,950	10,950	9,706
001-450.4311-230.000	DPW ADMIN NH Retirement	13,936	12,620.52	14,437	19,575.71	17,392	17,392	15,988	15,988	14,171
001-450.4311-290.000	DPW ADMIN Uniforms	15,300	16,601.34	15,300	14,471.21	15,300	15,300	15,300	15,300	15,300
001-450.4311-294.000	DPW ADMIN Training & Dues	2,181	767.52	2,181	1,221.00	2,180	2,180	2,180	2,180	2,181
001-450.4311-342.000	DPW ADMIN Software & Programs	3,900	0.00	3,900	3,541.37	4,400	4,400	4,400	4,400	3,900
001-450.4311-344.000	DPW ADMIN Property Record Maintenance	1	0.00	1	68.00	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases	3,600	1,836.22	3,600	1,755.49	2,500	2,500	2,500	2,500	3,600
001-450.4311-600.000	DPW ADMIN Telephone	4,300	4,668.56	4,300	3,513.21	4,300	4,300	4,300	4,300	4,300
001-450.4311-532.000	DPW ADMIN Internet Services	1,500	1,503.42	1,500	1,751.99	1,500	1,500	1,500	1,500	1,500
001-450.4311-540.000	DPW ADMIN Advertising	250	2,097.77	250	2,562.79	2,000	2,000	2,000	2,000	250
001-450.4311-560.000	DPW ADMIN Postage	200	87.54	200	82.80	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	4,920	1,890.69	4,920	2,425.70	2,000	2,000	2,000	2,000	4,920
001-450.4311-600.008	DPW ADMIN Technical Supplies	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-604.000	DPW ADMIN Safety Supplies	1,500	1,289.77	1,500	1,432.76	2,000	2,000	2,000	2,000	1,500
001-450.4311-630.000	DPW ADMIN Meals & Food	1,350	2,984.46	1,350	2,541.18	2,300	2,300	2,300	2,300	1,350
001-450.4311-751.000	DPW ADMIN New Equipment	0	0.00	0	440.92	0	0	0	0	0
	Subtotal DPW Administration	216,321	196,669.69	224,154	267,951.87	244,702	244,702	248,058	247,598	227,832
Road Maintenance										
001-450.4312-111.000	RD MNT Full-Time Employees	348,543	305,908.54	350,678	299,235.44	359,449	359,449	359,449	359,449	350,678
001-450.4312-130.000	RD MNT Overtime	86,634	98,965.23	86,634	91,543.01	106,409	90,000	90,000	90,000	86,634
001-450.4312-210.000	RD MNT Health Insurance	123,728	123,727.46	139,139	117,713.42	139,139	139,139	149,207	149,207	145,011
001-450.4312-212.000	RD MNT Dental Insurance	3,784	2,694.69	4,114	3,187.74	4,114	4,114	3,295	3,295	4,114
001-450.4312-214.000	RD MNT Life & Disability Ins	4,562	4,101.80	4,562	4,351.64	5,182	5,182	5,182	5,182	4,562
001-450.4312-220.000	RD MNT FICA Taxes	33,291	29,822.65	33,456	28,604.00	35,638	34,383	34,383	34,383	33,456
001-450.4312-230.000	RD MNT NH Retirement	49,523	46,031.69	49,767	44,421.77	56,602	54,608	50,203	50,203	48,849
001-450.4312-330.000	RD MNT Professional Services	40,000	23,673.35	40,000	24,528.18	39,080	39,080	39,080	39,080	40,000
001-450.4312-330.010	RD MNT NPDES Stormwater Permit	2,500	0.00	2,500	412.50	100,000	100,000	100,000	100,000	2,500
001-450.4312-430.000	RD MNT Equipment Maintenance	500	1,595.76	500	1,732.19	1,500	1,500	1,500	1,500	500
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	95,392.77	100,000	92,811.20	100,000	100,000	100,000	100,000	100,000
001-450.4312-440.000	RD MNT Rental & Leases	2,500	2,356.80	2,500	2,020.45	2,500	2,500	2,500	2,500	2,500
001-450.4312-616.000	RD MNT Road Salt & Sand	150,000	189,375.31	150,000	185,234.79	180,000	165,000	165,000	165,000	150,000
001-450.4312-618.000	RD MNT Signage	8,000	8,337.96	8,000	8,971.94	8,000	8,000	8,000	8,000	8,000
001-450.4312-626.000	RD MNT Fuel	51,600	34,700.38	51,600	36,040.56	50,187	50,000	50,000	50,000	51,600
001-450.4312-720.000	*RD MNT Resurfacing	800,298	171,282.98	600,000	318,872.23	600,000	600,000	600,000	600,000	600,000
001-450.4312-722.000	RD MNT Construction Materials	80,000	52,111.90	80,000	54,022.46	80,000	70,000	70,000	70,000	80,000
001-450.4312-751.000	RD MNT New Equipment	1	7,939.00	1	0.00	2,100	2,100	2,100	2,100	1
001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	0.00	1	0.00	1	1	1	1	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	17,663.02	20,000	17,081.75	20,000	20,000	20,000	20,000	20,000
	Subtotal Road Maintenance	1,905,465	1,215,681.29	1,723,452	1,330,785.27	1,889,901	1,845,056	1,849,900	1,849,900	1,728,406
Bridges										
001-450.4313-330.000	*DPW Bridge Professional Services	1	454,931.20	1	7,411.17	1	1	1	1	1
	Subtotal Bridges	1	454,931.20	1	7,411.17	1	1	1	1	1
Street Lighting										
001-450.4316-622.000	DPW Street Lights	62,000	61,220.96	62,000	64,757.37	61,000	62,000	62,000	62,000	62,000
	Subtotal Street Lighting	62,000	61,220.96	62,000	64,757.37	61,000	62,000	62,000	62,000	62,000
Fleet										
001-450.4319-111.000	FLEET Full-Time Employees	100,623	100,010.93	98,424	103,466.02	104,029	104,029	104,029	104,029	98,424
001-450.4319-130.000	FLEET Overtime	15,000	15,310.39	15,000	9,433.82	15,000	15,000	15,000	15,000	15,000
001-450.4319-210.000	FLEET Health Insurance	45,240	45,239.35	43,900	44,412.78	43,900	43,900	49,286	49,286	47,852
001-450.4319-212.000	FLEET Dental Insurance	1,128	1,557.24	1,486	1,505.24	1,486	1,486	1,536	1,536	1,486
001-450.4319-214.000	FLEET Life & Disability Ins	1,271	1,339.33	1,271	1,415.43	1,466	1,466	1,466	1,466	1,271
001-450.4319-220.000	FLEET FICA Taxes	8,386	8,592.89	8,677	8,372.66	9,106	9,106	9,106	9,106	8,677
001-450.4319-230.000	FLEET NH Retirement	12,475	13,133.01	12,909	12,795.31	14,462	14,462	13,295	13,295	12,671
001-450.4319-342.000	FLEET Software & Programs	3,500	5,033.67	3,500	4,710.40	3,000	3,000	3,000	3,000	3,500
001-450.4319-430.000	FLEET Equipment Maintenance	2,200	747.13	2,200	1,318.37	1,000	1,000	1,000	1,000	2,200
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	24,400	23,507.98	15,400	14,825.97	14,900	14,900	14,900	14,900	15,400
001-450.4319-751.000	FLEET New Equipment	6,000	4,416.96	1,000	3,687.23	8,500	5,000	5,000	5,000	1,000
	Subtotal Fleet	220,223	218,888.88	203,767	205,943.23	216,949	213,349	217,618	217,618	207,481

# Budget Details FY 2019-20

7/31/2019

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GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
<b>Building Maintenance</b>										
001-451.4194-111.000	TB Full-Time Employees	43,748	36,071.57	45,052	26,020.02	43,742	43,742	43,742	43,742	45,052
001-451.4194-113.000	TB Part-Time Employees	34,018	30,101.09	35,448	30,494.84	47,949	35,032	35,032	35,032	35,448
001-451.4194-130.000	TB Overtime	4,825	6,935.81	4,825	11,315.10	4,921	4,921	4,921	4,921	4,825
001-451.4194-210.000	TB Health Insurance	21,619	21,618.12	21,950	4,235.96	21,950	21,950	18,254	18,254	17,723
001-451.4194-212.000	TB Dental Insurance	748	981.94	748	336.39	743	743	390	390	743
001-451.4194-214.000	TB Life & Disability Ins	588	608.40	588	142.32	640	640	640	640	588
001-451.4194-220.000	TB FICA Taxes	6,317	5,319.98	6,527	5,124.36	7,391	6,403	6,403	6,403	6,527
001-451.4194-230.000	TB NH Retirement	5,527	4,895.80	5,675	4,286.28	5,913	5,913	5,436	5,436	5,570
001-451.4194-410.000	TB Other Utilities	6,000	6,495.20	6,000	5,928.04	3,300	6,000	6,000	6,000	6,000
001-451.4194-411.000	TB Sewer	6,000	4,460.04	6,000	5,497.10	6,000	6,000	6,000	6,000	6,000
001-451.4194-412.000	TB Water	7,500	7,334.00	7,500	8,517.15	7,500	7,500	7,500	7,500	7,500
001-451.4194-413.000	TB Heating	72,500	57,834.13	72,500	60,903.84	65,500	65,500	65,500	65,500	72,500
001-451.4194-420.000	TB Custodial Supplies	15,000	11,105.18	15,000	13,635.23	15,750	15,750	15,750	15,750	15,000
001-451.4194-434.000	TB Vehicle Maintenance	500	43.93	500	136.65	500	500	500	500	500
001-451.4194-436.000	*TB Building Maintenance	121,786	117,502.42	121,786	107,714.11	142,286	120,000	140,000	140,000	121,786
001-451.4194-440.000	TB Rental & Leases	9,280	11,513.01	9,280	9,827.74	9,280	9,280	9,280	9,280	9,280
001-451.4194-530.000	TB Telephone	600	288.50	600	819.34	600	600	600	600	600
001-451.4194-622.000	TB Electric	88,300	89,552.18	88,300	98,554.69	85,300	90,000	90,000	90,000	88,300
001-451.4194-626.000	TB Fuel	2,400	933.25	2,400	1,291.21	900	900	900	900	2,400
001-451.4194-751.000	TB New Equipment	1	404.25	1	602.00	1	1	1	1	1
001-452.4194-111.000	TB CH Full-Time Employees	1	0.00	1	10,648.55	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	6,547	5,214.72	6,764	0.00	10,140	10,140	10,140	10,140	6,764
001-452.4194-130.000	TB CH Overtime	0	0.00	0	1,999.29	0	0	0	0	0
001-452.4194-220.000	TB CH FICA Taxes	501	398.94	518	936.54	776	776	776	776	518
001-452.4194-230.000	TB CH NH Retirement	1	0.00	1	1,438.81	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	250	240.00	250	240.00	250	250	250	250	250
001-452.4194-413.000	TB CH Heating	8,000	6,464.71	8,000	6,647.60	8,000	8,000	8,000	8,000	8,000
001-452.4194-420.000	TB CH Custodial Supplies	1,800	1,362.60	1,800	1,048.27	1,800	1,800	1,800	1,800	1,800
001-452.4194-436.000	TB CH Building Maintenance	18,080	27,196.76	18,080	14,999.92	18,080	18,080	18,080	18,080	18,080
001-452.4194-622.000	TB CH Electric	11,000	10,612.84	11,000	13,222.81	11,000	11,000	11,000	11,000	11,000
<b>Subtotal Building Maintenance</b>		<b>493,437</b>	<b>465,489.37</b>	<b>497,089</b>	<b>446,564.16</b>	<b>520,214</b>	<b>491,423</b>	<b>506,897</b>	<b>506,897</b>	<b>492,757</b>
<b>Total Highway Division</b>		<b>2,897,447</b>	<b>2,612,881.39</b>	<b>2,710,463</b>	<b>2,323,413.07</b>	<b>2,932,667</b>	<b>2,856,531</b>	<b>2,884,474</b>	<b>2,884,014</b>	<b>2,718,477</b>
<b>Parks, Recreation, Cemeteries</b>										
001-450.4520-111.000	P&R Full-Time Employees	264,251	236,966.03	268,343	198,648.59	285,083	285,083	285,083	285,083	268,343
001-450.4520-113.000	P&R Part-Time Employees	6,720	5,247.84	6,720	5,530.27	13,440	13,440	13,440	13,440	6,720
001-450.4520-130.000	P&R Overtime	11,400	8,892.35	11,400	8,399.72	11,400	11,400	11,400	11,400	11,400
001-450.4520-210.000	P&R Health Insurance	88,413	88,412.54	102,027	73,558.76	102,027	102,027	113,175	113,175	109,881
001-450.4520-212.000	P&R Dental Insurance	3,053	2,441.94	2,850	2,185.56	2,850	2,850	2,913	2,913	2,850
001-450.4520-214.000	P&R Life & Disability Ins	3,852	3,084.32	3,852	3,014.61	4,114	4,114	4,114	4,114	3,852
001-450.4520-220.000	P&R FICA Taxes	23,744	17,954.03	24,057	15,779.04	23,709	23,709	23,709	23,709	24,057
001-450.4520-230.000	P&R NH Retirement	32,805	27,733.40	33,270	23,501.41	36,023	36,023	33,117	33,117	32,656
001-450.4520-342.000	P&R Software & Programs	0	0.00	0	546.66	0	0	0	0	0
001-450.4520-421.000	P&R Water	23,000	27,732.30	23,000	38,758.70	32,000	30,000	30,000	30,000	23,000
001-450.4520-430.000	P&R Equipment Maintenance	5,000	5,866.16	5,000	12,072.74	5,000	5,000	5,000	5,000	5,000
001-450.4520-434.000	P&R Vehicle Maintenance	5,000	7,970.33	5,000	7,069.31	7,000	7,000	7,000	7,000	5,000
001-450.4520-438.000	P&R Ground Maintenance	39,250	44,328.93	39,250	35,226.57	43,000	40,000	40,000	40,000	39,250
001-450.4520-440.000	P&R Rental & Leases	4,200	3,166.11	4,200	1,379.12	2,200	2,200	2,200	2,200	4,200
001-450.4520-530.000	P&R Telephone	1,620	1,250.68	1,620	1,372.28	1,620	1,620	1,620	1,620	1,620
001-450.4520-532.000	P&R Internet Services	600	505.56	600	1,165.83	1,680	1,680	1,680	1,680	600
001-450.4520-600.000	P&R Office Supplies	0	431.71	0	752.78	1	1	1	1	0
001-450.4520-600.010	P&R Recreation Supplies	1	0.00	1	0.00	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	600	956.90	600	906.85	1,000	1,000	1,000	1,000	600
001-450.4520-622.000	P&R Electric	12,000	13,773.57	12,000	16,629.47	23,000	20,000	20,000	20,000	12,000
001-450.4520-626.000	P&R Fuel	8,460	9,249.93	8,460	13,539.12	9,549	11,000	11,000	11,000	8,460
001-450.4520-751.000	P&R New Equipment	1	892.08	1	8,523.26	1	1	1	1	1
001-450.4520-800.006	P&R Old Home Day	10,000	8,724.77	10,000	8,724.83	10,000	10,000	10,000	10,000	10,000
<b>Subtotal Parks &amp; Recreation</b>		<b>543,970</b>	<b>513,579.48</b>	<b>562,251</b>	<b>477,285.48</b>	<b>614,698</b>	<b>608,149</b>	<b>616,454</b>	<b>610,902</b>	<b>569,491</b>
<b>Cemeteries</b>										
001-450.4195-438.000	DPW CEM Grounds Maintenance	2,000	196.93	2,000	2,545.99	24,500	24,500	24,500	24,500	2,000
<b>Subtotal Cemeteries</b>		<b>2,000</b>	<b>196.93</b>	<b>2,000</b>	<b>2,545.99</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>2,000</b>
<b>Total Parks, Recreation &amp; Cemeteries Division</b>		<b>545,970</b>	<b>513,776.41</b>	<b>564,251</b>	<b>479,831.47</b>	<b>639,198</b>	<b>632,649</b>	<b>640,954</b>	<b>635,402</b>	<b>571,491</b>

# Budget Details FY 2019-20

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GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
<b>Recycling &amp; Transfer Division</b>										
<b>R&amp;T Administration</b>										
001-500.4321-111.000	R&T ADMIN Full-Time Employees	78,100	77,926.42	80,843	55,406.32	55,494	55,494	55,494	55,494	80,843
001-500.4321-113.000	R&T ADMIN Part-Time Employees	16,230	13,882.89	16,707	8,469.97	17,238	17,238	17,238	17,238	16,707
001-500.4321-130.000	R&T ADMIN Overtime	6,177	7,317.73	6,177	5,133.19	6,177	6,177	6,177	6,177	6,177
001-500.4321-210.000	R&T ADMIN Health Insurance	19,426	19,425.60	18,292	16,716.96	18,292	18,292	18,254	18,254	17,723
001-500.4321-212.000	R&T ADMIN Dental Insurance	243	239.18	426	195.88	426	426	199	199	426
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,038	1,061.57	1,038	728.16	769	769	769	769	1,038
001-500.4321-220.000	R&T ADMIN FICA Taxes	7,689	7,407.73	7,935	5,255.79	6,037	6,037	6,037	6,037	7,935
001-500.4321-230.000	R&T ADMIN NH Retirement	9,590	9,715.30	9,903	6,867.49	7,493	7,493	6,889	6,889	9,720
001-500.4321-294.000	R&T ADMIN Training & Dues	1,700	1,413.00	1,700	1,146.00	1,600	1,600	1,600	1,600	1,700
001-500.4321-342.000	R&T ADMIN Software & Programs	0	1,475.00	0	3,171.69	1,475	1,475	1,475	1,475	0
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	540.00	1	0.00	1	1	1	1	1
001-500.4321-502.000	R&T ADMIN Facility Permits	335	215.00	335	215.00	335	335	335	335	335
001-500.4321-530.000	R&T ADMIN Telephone	960	743.96	960	741.56	960	960	960	756	960
001-500.4321-532.000	R&T ADMIN Internet Services	1,700	1,888.99	1,700	2,003.70	1,700	1,700	1,700	1,700	1,700
001-500.4321-560.000	R&T ADMIN Postage	200	152.43	200	103.01	200	200	200	200	200
001-500.4321-600.000	R&T ADMIN Office Supplies	2,000	881.73	2,000	989.75	1,500	1,500	1,500	1,500	2,000
001-500.4321-604.000	R&T ADMIN Safety Supplies	1,160	1,312.98	1,160	1,312.98	1,000	1,000	1,000	1,000	1,160
001-500.4321-630.000	R&T ADMIN Meals & Food	300	129.60	300	364.58	300	300	300	300	300
001-500.4321-751.000	R&T ADMIN New Equipment	500	0.00	500	115.95	300	300	300	300	500
	<b>Subtotal R&amp;T Administration</b>	<b>147,349</b>	<b>145,729.11</b>	<b>150,177</b>	<b>107,937.20</b>	<b>121,297</b>	<b>121,297</b>	<b>120,428</b>	<b>120,224</b>	<b>149,425</b>
<b>Collection</b>										
001-500.4323-111.000	R&T COLL Full-Time Employees	112,070	95,174.07	110,616	92,607.68	115,958	115,958	115,958	115,958	110,616
001-500.4323-130.000	R&T COLL Overtime	11,925	14,221.88	11,925	5,605.24	11,925	10,000	10,000	10,000	11,925
001-500.4323-210.000	R&T COLL Health Insurance	84,988	50,857.49	60,159	50,010.89	60,159	60,159	54,286	54,286	52,852
001-500.4323-212.000	R&T COLL Dental Insurance	1,876	1,471.66	1,864	1,505.60	1,864	1,864	1,536	1,536	1,864
001-500.4323-214.000	R&T COLL Life & Disability Ins	1,448	1,152.59	1,448	1,599.54	1,680	1,680	1,680	1,680	1,448
001-500.4323-220.000	R&T COLL FICA Taxes	9,485	7,750.77	9,374	7,750.77	9,783	9,636	9,636	9,636	9,374
001-500.4323-230.000	R&T COLL NH Retirement	14,111	12,456.23	13,945	11,166.97	15,538	15,304	14,070	14,070	13,688
001-500.4323-290.000	R&T COLL Uniforms	2,400	1,619.99	2,400	1,499.41	2,400	2,400	2,400	2,400	2,400
001-500.4323-434.000	R&T COLL Vehicle Maintenance	45,000	98,796.36	45,000	37,290.98	60,000	60,000	60,000	60,000	45,000
001-500.4323-626.000	R&T COLL Fuel	51,000	38,014.71	51,000	25,548.37	50,364	43,000	43,000	43,000	51,000
	<b>Subtotal Collections</b>	<b>334,303</b>	<b>321,515.75</b>	<b>307,731</b>	<b>234,005.39</b>	<b>329,671</b>	<b>320,001</b>	<b>312,566</b>	<b>312,566</b>	<b>300,167</b>
<b>Disposal</b>										
001-500.4324-111.000	R&T Full-Time Employees	92,738	55,655.29	88,587	75,475.32	90,484	90,484	90,484	90,484	88,587
001-500.4324-113.000	R&T Part-Time Employees	8,801	8,667.80	9,677	7,081.22	8,726	8,726	8,726	8,726	9,677
001-500.4324-130.000	R&T Overtime	9,437	10,736.88	9,437	6,971.21	9,600	9,600	9,600	9,600	9,437
001-500.4324-210.000	R&T Health Insurance	24,804	24,803.77	38,209	22,107.12	38,209	38,209	42,897	42,897	41,649
001-500.4324-212.000	R&T Dental Insurance	1,128	795.74	1,121	753.92	1,121	1,121	1,158	1,158	1,121
001-500.4324-214.000	R&T Life & Disability Ins	1,134	636.72	1,134	636.72	1,296	1,296	1,296	1,296	1,134
001-500.4324-220.000	R&T FICA Taxes	8,489	5,592.83	8,239	6,450.02	8,324	8,324	8,324	8,324	8,239
001-500.4324-230.000	R&T NH Retirement	11,627	6,441.06	11,153	9,361.91	12,160	12,160	11,179	11,179	10,947
001-500.4324-290.000	R&T Uniforms	2,400	1,593.08	2,400	509.66	2,400	2,000	2,000	2,000	2,400
001-500.4324-330.000	R&T Professional Services	2,180	1,985.85	2,180	1,964.75	2,680	2,180	2,180	2,180	2,180
001-500.4324-421.000	R&T Tipping Fees	420,568	445,563.84	420,568	447,091.17	518,237	518,237	518,237	518,237	420,568
001-500.4324-421.002	R&T Hazardous Waste Disposal	12,000	5,739.24	12,000	13,594.64	12,000	10,000	10,000	10,000	12,000
001-500.4324-430.000	R&T Equipment Maintenance	3,000	1,612.00	3,000	1,737.23	3,000	2,500	2,500	2,500	3,000
001-500.4324-434.000	R&T Vehicle Maintenance	25,000	21,789.62	25,000	26,888.81	25,000	25,000	25,000	25,000	25,000
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	4,000	11,140.17	4,000	5,633.25	4,000	4,000	4,000	4,000	4,000
001-500.4324-626.000	R&T Fuel	20,100	13,481.32	20,100	20,001.70	19,125	17,000	17,000	17,000	20,100
001-500.4324-751.000	R&T New Equipment	1	1,444.96	1	170.29	1	1	1	1	1
	<b>Subtotal Disposal</b>	<b>647,407</b>	<b>617,684.17</b>	<b>656,806</b>	<b>646,428.94</b>	<b>756,363</b>	<b>750,838</b>	<b>754,582</b>	<b>754,582</b>	<b>660,040</b>
	<b>Total Recycling &amp; Transfer Division</b>	<b>1,129,059</b>	<b>1,084,925.03</b>	<b>1,114,714</b>	<b>988,371.53</b>	<b>1,207,331</b>	<b>1,192,136</b>	<b>1,187,576</b>	<b>1,187,372</b>	<b>1,109,632</b>
	<b>Total Public Works</b>	<b>4,572,476</b>	<b>4,211,586.83</b>	<b>4,389,428</b>	<b>3,791,616.07</b>	<b>4,779,196</b>	<b>4,681,316</b>	<b>4,713,004</b>	<b>4,706,788</b>	<b>4,399,600</b>

# Budget Details FY 2019-20

7/31/2019

Approved

By Voters

GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
<b>Tax Collection</b>										
001-550.4150-111.000	TAX Full-Time Employees	153,331	147,058.29	159,531	156,012.45	157,441	157,441	157,441	157,441	159,531
001-550.4150-113.000	TAX Part-Time Employees	1,500	0.00	1,500	0.00	2,880	1	1	1	1,500
001-550.4150-130.000	TAX Overtime	1,500	3,512.25	1,500	3,666.88	2,500	2,500	2,500	2,500	1,500
001-550.4150-210.000	TAX Health Insurance	59,159	32,425.74	34,830	34,814.11	34,830	34,830	38,330	38,330	37,347
001-550.4150-212.000	TAX Dental Insurance	1,128	790.99	936	949.92	936	936	967	967	936
001-550.4150-214.000	TAX Life & Disability Ins	2,090	1,899.64	2,090	2,134.80	2,263	2,263	2,263	2,263	2,090
001-550.4150-220.000	TAX FICA Taxes	12,064	11,426.90	12,539	12,218.84	12,456	12,236	12,236	12,236	12,539
001-550.4150-230.000	TAX NH Retirement	17,583	17,107.12	18,290	18,112.77	19,433	19,433	17,865	17,865	17,952
001-550.4150-294.000	TAX Training & Dues	811	580.00	811	640.00	838	838	838	838	811
001-550.4150-330.000	TAX Professional Services	5,500	8,089.91	5,500	4,957.14	14,359	8,000	8,000	8,000	5,500
001-550.4150-344.000	TAX Property Record Maintenance	1,500	1,446.00	1,500	818.00	1,700	1,500	1,500	1,500	1,500
001-550.4150-430.000	TAX Equipment Maintenance	180	0.00	180	0.00	180	180	180	180	180
001-550.4150-530.000	TAX Telephone	1,920	1,693.36	1,920	1,847.15	1,920	1,920	1,920	1,920	1,920
001-550.4150-550.000	TAX Printing	100	151.72	100	96.12	121	121	121	121	100
001-550.4150-560.000	TAX Postage	7,500	5,854.80	7,500	6,868.54	8,310	7,000	7,000	7,000	7,500
001-550.4150-600.000	TAX Office Supplies	3,000	2,206.91	3,000	1,729.48	4,629	2,000	2,000	2,000	3,000
001-550.4150-751.000	TAX New Equipment	4,472	567.99	4,472	0.00	1,695	1,500	1,500	1,500	4,472
<b>Total Tax Collection</b>		<b>273,338</b>	<b>234,811.62</b>	<b>256,199</b>	<b>244,866.20</b>	<b>266,491</b>	<b>252,699</b>	<b>254,662</b>	<b>254,662</b>	<b>258,378</b>
<b>Town Clerk &amp; Elections</b>										
001-600.4140-110.000	TC Public Officials	5,000	5,000.00	5,000	5,000.00	5,000	5,000	5,000	5,000	5,000
001-600.4140-111.000	TC Full-Time Employees	3,405	3,404.99	3,548	3,504.99	3,516	3,516	3,516	3,516	3,548
001-600.4140-113.000	TC Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-600.4140-130.000	TC Overtime	584	1,066.52	584	1,832.54	1,600	1,500	1,500	1,500	584
001-600.4140-210.000	TC Health Insurance	240	240.36	240	240.41	240	240	240	240	240
001-600.4140-214.000	TC Life & Disability Ins	46	47.34	46	47.52	55	55	55	55	46
001-600.4140-220.000	TC FICA Taxes	691	743.33	702	809.53	774	766	766	766	702
001-600.4140-230.000	TC NH Retirement	453	508.81	470	607.25	622	610	572	572	461
001-600.4140-294.000	TC Training & Dues	950	814.00	950	637.00	815	815	815	815	950
001-600.4140-330.000	TC Professional Services	2,500	2,955.00	2,500	0.00	4,000	4,000	4,000	4,000	2,500
001-600.4140-540.000	TC Advertising	700	0.00	700	0.00	700	500	500	500	700
001-600.4140-560.000	TC Postage	1,450	1,576.79	1,450	3,263.47	1,570	1,570	1,570	1,570	1,450
001-600.4140-600.000	TC Office Supplies	948	1,092.18	948	965.40	948	948	948	948	948
001-600.4140-751.000	TC New Equipment	1,500	0.00	1,500	500.00	1	1	1	1	1,500
<b>Subtotal Town Clerk</b>		<b>18,468</b>	<b>17,449.32</b>	<b>18,639</b>	<b>17,408.11</b>	<b>19,842</b>	<b>19,522</b>	<b>19,484</b>	<b>19,484</b>	<b>18,630</b>
<b>Election</b>										
001-601.4140-110.000	ELEC Public Officials	2,600	2,600.00	2,600	2,600.00	2,600	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	199	198.90	199	198.91	199	199	199	199	199
001-601.4140-311.000	ELEC Town Deliberative & Election	7,756	5,343.71	7,756	4,668.23	7,406	6,000	6,000	6,000	7,756
001-601.4140-311.002	ELEC State/Federal	1	2,335.60	6,980	9,763.06	7,680	7,680	7,680	7,680	6,980
001-601.4140-312.000	ELEC Special Town Meeting	1	0.00	1	0.00	1	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	1	450.00	1	0.00	450	450	450	450	1
001-601.4140-560.000	ELEC Postage	100	18.10	100	18.10	503	100	100	100	100
001-601.4140-751.000	ELEC New Equipment	1	379.88	1	1,390.70	640	640	640	640	1
<b>Subtotal Elections</b>		<b>10,659</b>	<b>11,326.19</b>	<b>17,638</b>	<b>18,620.90</b>	<b>19,479</b>	<b>17,670</b>	<b>17,670</b>	<b>17,670</b>	<b>17,638</b>
<b>Total Town Clerk &amp; Elections</b>		<b>29,127</b>	<b>28,775.51</b>	<b>36,277</b>	<b>36,029.01</b>	<b>39,321</b>	<b>37,192</b>	<b>37,154</b>	<b>37,154</b>	<b>36,268</b>
<b>Budget Committee</b>										
001-650.4150-110.000	BC Public Officials	1,250	600.00	1,250	600.00	1,850	1,850	1,850	1,850	1,250
001-650.4150-113.000	BC Part-Time Employees	5,100	4,894.56	7,368	7,028.41	5,808	5,000	5,000	5,000	5,468
001-650.4150-220.000	BC FICA Taxes	486	414.48	614	583.59	586	524	524	524	514
001-650.4150-230.000	BC NH Retirement	580	557.01	823	799.84	706	608	559	559	612
001-650.4150-294.000	BC Training & Dues	300	90.00	300	290.00	335	335	335	335	300
001-650.4150-540.000	BC Advertising	160	0.00	560	539.40	150	150	150	150	160
001-650.4150-560.000	BC Postage	20	0.00	20	0.00	1	1	1	1	20
<b>Total Budget Committee</b>		<b>7,896</b>	<b>6,556.05</b>	<b>10,935</b>	<b>9,841.24</b>	<b>9,436</b>	<b>8,468</b>	<b>8,419</b>	<b>8,419</b>	<b>8,324</b>

# Budget Details FY 2019-20

7/31/2019

Approved

GL Number	Description	2017-18 Amended Budget	2017-18 Activity as of 6/30/18	2018-19 Amended Budget	2018-19 Activity as of 6/30/19	2019-20 Department Request	2019-20 TA's Recomm	2019-20 Council's Recomm	By Voters	
									2019-20 BC's Recomm	2019-20 DEFAULT BUDGET
Cemetery Commission										
001-660.4195-294.000	CEM Training & Dues	40	0.00	40	20.00	60	60	60	60	40
001-660.4195-342.000	CEM Software & Programs	750	420.00	750	420.00	480	480	480	480	750
001-660.4195-438.000	CEM Ground Maintenance	1	253.50	1	0.00	1	1	1	1	1
001-660.4195-600.000	CEM Office Supplies	50	0.00	50	0.00	100	100	100	100	50
Total Cemetery Commission		841	673.50	841	440.00	641	641	641	641	841
Conservation Commission										
001-670.4611-294.000	CC Training & Dues	1,000	636.00	1,000	710.00	1,000	1,000	1,000	1,000	1,000
001-670.4611-330.000	CC Professional Services	100	0.00	100	0.00	100	100	100	100	100
001-670.4611-504.000	CC Scholarship	125	0.00	125	0.00	125	125	125	125	125
001-670.4611-540.000	CC Advertising	0	35.33	0	0.00	1	1	1	1	0
001-670.4611-560.000	CC Postage	25	0.00	25	0.00	24	24	24	24	25
001-670.4611-600.000	CC Office Supplies	25	24.71	25	0.00	25	25	25	25	25
001-670.4611-751.000	CC New Equipment	1	0.00	1	0.00	1	1	1	1	1
001-670.4611-830.000	CC Transfer To Conservation Ac	1	580.96	1	567.00	1	1	1	1	1
Total Conservation Commission		1,277	1,277.00	1,277	1,277.00	1,277	1,277	1,277	1,277	1,277
Leases										
001-680.4220-752.000	Lease Fire Tanker	31,018	30,913.88	0	0.00	0	0	0	0	0
001-680.4312-752.000	Lease Excavator	36,456	36,455.40	36,456	36,455.40	36,456	36,456	36,456	36,456	36,456
Total Leases		67,474	67,369.28	36,456	36,455.40	36,456	36,456	36,456	36,456	36,456
Debt - Principal										
001-681.4711-850.002	2018 - SC Imp & Fire Truck	0	0	0	0.00	101,750	101,750	101,750	101,750	101,750
Total Principal		0.00	0.00	0	0.00	101,750	101,750	101,750	101,750	101,750
Debt - Interest										
001-681.4721-850.002	2018 - SC Imp & Fire Truck	0	22,287	22,287	22,286.25	47,220	47,220	47,220	47,220	47,220
Total Interest		0.00	0.00	22,287	22,286.25	47,220	47,220	47,220	47,220	47,220
Tax Anticipation Note										
001-681.4723-851.000	Bond Interest Payments	1	0.00	1	0.00	1	1	1	1	1
Total Tax Anticipation Note		1	0.00	1	0.00	1	1	1	1	1
Library										
001-684.4550-830.002	LUB Appropriation	779,452	779,452.00	786,925	786,925.00	838,682	858,066	852,095	852,095	805,535
Total Library		779,452	779,452.00	786,925	786,925.00	838,682	858,066	852,095	852,095	805,535
Wastewater										
001-875.4914-830.004	Wastewater Appropriation	2,093,341	1,854,525.29	2,068,001	0.00	2,066,387	0	2,075,153	2,075,153	2,067,009
Total Wastewater		2,093,341	1,854,525.29	2,068,001	0.00	2,066,387	0	2,075,153	2,075,153	2,067,009
Grand Totals		18,607,997	17,078,669.39	18,413,918	15,213,577.69	19,441,210	16,113,930	19,033,949	19,084,357	18,666,969





Proposed Budget  
Hooksett

For the period beginning July 1, 2019 and ending June 30, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: Jun 28, 2019

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Elliot Axelmann	budget committee member	[Signature]
Michael Sabbovin	Budget committee	[Signature]
Chris Marteau	Budget Comm	[Signature]
Nathan Norton	Budget Comm	[Signature]
Jason Whipple	Budget Comm	[Signature]
Brian Soucy	Budget Comm	[Signature]
Wayne Cooper	Budget Comm	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



## Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Selectmen's Appropriations for period ending 6/30/2020 (Recommended)	Selectmen's (Not Recommended)	Committee's Appropriations for period ending 6/30/2020 (Recommended)	Committee's (Not Recommended)	Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>General Government</b>									
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$375,590	\$427,759	\$403,607	\$216	\$403,823	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$28,776	\$36,227	\$37,154	\$0	\$37,154	\$0	\$0
4150-4151	Financial Administration	03	\$602,029	\$604,444	\$669,870	\$0	\$657,751	\$12,119	\$12,119
4152	Revaluation of Property	03	\$157,500	\$231,087	\$173,260	\$0	\$172,840	\$420	\$420
4153	Legal Expense	03	\$96,413	\$90,000	\$95,000	\$0	\$95,000	\$0	\$0
4155-4159	Personnel Administration	03	\$158,153	\$183,740	\$198,021	\$0	\$198,021	\$0	\$0
4191-4193	Planning and Zoning	03	\$280,174	\$390,446	\$364,346	\$0	\$363,614	\$732	\$732
4194	General Government Buildings	03	\$532,084	\$496,641	\$506,897	\$0	\$506,897	\$0	\$0
4195	Cemeteries	03	\$870	\$2,841	\$25,141	\$0	\$25,141	\$0	\$0
4196	Insurance	03	\$219,925	\$205,621	\$220,810	\$0	\$220,810	\$0	\$0
4197	Advertising and Regional Association	03	\$13,837	\$14,000	\$14,000	\$0	\$14,000	\$0	\$0
4199	Other General Government	03	\$378	\$1	\$1	\$0	\$1	\$0	\$0
<b>General Government Subtotal</b>			<b>\$2,465,729</b>	<b>\$2,682,807</b>	<b>\$2,708,107</b>	<b>\$216</b>	<b>\$2,695,052</b>	<b>\$13,271</b>	<b>\$13,271</b>
<b>Public Safety</b>									
4210-4214	Police	03	\$4,114,563	\$4,603,847	\$4,680,554	\$0	\$4,668,454	\$12,100	\$12,100
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$4,137,150	\$4,030,676	\$4,076,192	\$36,000	\$4,106,392	\$5,800	\$5,800
4240-4249	Building Inspection	03	\$89,906	\$92,366	\$94,211	\$0	\$94,023	\$188	\$188
4290-4298	Emergency Management	03	\$27,094	\$8,050	\$4,271	\$0	\$4,251	\$20	\$20
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$8,368,713</b>	<b>\$8,734,939</b>	<b>\$8,855,228</b>	<b>\$36,000</b>	<b>\$8,873,120</b>	<b>\$18,108</b>	<b>\$18,108</b>
<b>Airport/Aviation Center</b>									
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Selectmen's Appropriations for period ending 6/30/2020 (Recommended)	Selectmen's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	03	\$196,670	\$223,163	\$248,058	\$0	\$247,598	\$460
4312	Highways and Streets	03	\$1,508,161	\$1,784,460	\$1,886,356	\$0	\$1,886,356	\$0
4313	Bridges	03	\$3,879,708	\$1	\$1	\$0	\$1	\$0
4316	Street Lighting	03	\$61,221	\$62,000	\$62,000	\$0	\$62,000	\$0
4319	Other	03	\$218,889	\$202,776	\$217,618	\$0	\$217,618	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$5,864,649</b>	<b>\$2,272,400</b>	<b>\$2,414,033</b>	<b>\$0</b>	<b>\$2,413,573</b>	<b>\$460</b>
<b>Sanitation</b>								
4321	Administration	03	\$145,729	\$149,682	\$120,428	\$0	\$120,224	\$204
4323	Solid Waste Collection	03	\$321,516	\$306,246	\$312,566	\$0	\$312,566	\$0
4324	Solid Waste Disposal	03	\$617,684	\$720,639	\$754,582	\$0	\$754,582	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$1,084,929</b>	<b>\$1,176,567</b>	<b>\$1,187,576</b>	<b>\$0</b>	<b>\$1,187,372</b>	<b>\$204</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Selectmen's Appropriations for period ending 6/30/2020 (Recommended)	Selectmen's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Health</b>								
4411	Administration	03	\$0	\$2,000	\$1	\$0	\$1	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$0</b>	<b>\$2,000</b>	<b>\$1</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$93,111	\$149,397	\$131,149	\$0	\$131,141	\$8
4444	Intergovernmental Welfare Payments	03	\$27,355	\$46,403	\$31,303	\$0	\$31,303	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$120,466</b>	<b>\$195,800</b>	<b>\$162,452</b>	<b>\$0</b>	<b>\$162,444</b>	<b>\$8</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$513,579	\$559,776	\$616,455	\$0	\$610,903	\$5,552
4550-4559	Library	03	\$779,452	\$781,154	\$858,066	\$0	\$852,095	\$5,971
4583	Patriotic Purposes	03	\$2,945	\$2,945	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	03	\$13,250	\$13,250	\$11,750	\$0	\$11,750	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$1,309,226</b>	<b>\$1,357,125</b>	<b>\$1,489,216</b>	<b>\$0</b>	<b>\$1,477,693</b>	<b>\$11,523</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$1,277	\$1,277	\$1,277	\$0	\$1,277	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$856	\$500	\$700	\$0	\$700	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$1,933</b>	<b>\$1,777</b>	<b>\$1,977</b>	<b>\$0</b>	<b>\$1,977</b>	<b>\$0</b>



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Account	Purpose	Article	Actual Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Selectmen's Appropriations for period ending 6/30/2020 (Recommended)	Selectmen's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$0	\$0	\$101,750	\$0	\$101,750	\$0
4721	Long Term Bonds and Notes - Interest	03	\$0	\$17,500	\$47,220	\$0	\$47,220	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		\$0	\$17,501	\$148,971	\$0	\$148,971	\$0
<b>Capital Outlay</b>								
4901	Land	03	\$0	\$1	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$607,500	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$762,500	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		\$0	\$1,370,001	\$1	\$0	\$1	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$2,093,341	\$6,643,001	\$2,066,387	\$8,766	\$2,075,153	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		\$2,093,341	\$6,643,001	\$2,066,387	\$8,766	\$2,075,153	\$0
	<b>Total Operating Budget Appropriations</b>				\$19,033,949	\$44,982	\$19,035,357	\$43,574



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 6/30/2020 (Recommended)	Selectmen's Appropriations for Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2020 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	14	\$80,000	\$0	\$80,000	\$0
		<i>Purpose: 100 Yard Live Bottom Trailer</i>				
4721	Long Term Bonds and Notes - Interest	02	\$64,000	\$0	\$64,000	\$0
4903	Buildings					
		<i>Purpose: Infrastructure Improvements Route 3A TIF</i>				
		06	\$200,000	\$0	\$0	\$200,000
4909	Improvements Other than Buildings					
		<i>Purpose: Old Town Hall Reconstruction</i>				
		02	\$2,500,000	\$0	\$2,500,000	\$0
4909	Improvements Other than Buildings					
		<i>Purpose: Infrastructure Improvements Route 3A TIF</i>				
		04	\$0	\$4,800,000	\$0	\$4,800,000
4915	To Capital Reserve Fund		\$250,000	\$0	\$250,000	\$0
		<i>Purpose: Hackett Hill Roundabout</i>				
		05				
4915	To Capital Reserve Fund		\$100,000	\$0	\$100,000	\$0
		<i>Purpose: CR Funding - Fire Apparatus</i>				
		08				
4915	To Capital Reserve Fund		\$100,000	\$0	\$100,000	\$0
		<i>Purpose: CR Funding - DPW Building Maintenance</i>				
		09				
4915	To Capital Reserve Fund		\$80,000	\$0	\$80,000	\$0
		<i>Purpose: CR Funding - PW's Vehicles</i>				
		13				
4915	To Capital Reserve Fund		\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CR Funding - Fire</i>				
		17				
4915	To Capital Reserve Fund		\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CR Funding - Emergency Radio</i>				
		18				
4915	To Capital Reserve Fund		\$30,000	\$0	\$30,000	\$0
		<i>Purpose: CR Funding - Drainage Upgrade</i>				
		19				
4915	To Capital Reserve Fund		\$30,000	\$0	\$30,000	\$0
		<i>Purpose: CR Funding - Automated Collection</i>				
		20				
4915	To Capital Reserve Fund		\$30,000	\$0	\$30,000	\$0
		<i>Purpose: CR Funding - Revaluation</i>				



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		Special Warrant Articles				
4915	To Capital Reserve Fund	21				
		Purpose: CR Funding - Parks & Recreation Facilities Develop				
4915	To Capital Reserve Fund	22				
		Purpose: CR Funding - Conservation Land Improvement				
Total Proposed Special Articles			\$3,559,000	\$4,800,000	\$3,334,000	\$5,025,000



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending period ending 6/30/2020 6/30/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending period ending 6/30/2020 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending period ending 6/30/2020 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending period ending 6/30/2020 6/30/2020 (Recommended) (Not Recommended)
0000-0000	Collective Bargaining	15	\$78,463	\$0	\$78,463	\$0
		<i>Purpose: Fire Union Contract</i>				
0000-0000	Collective Bargaining	12	\$83,564	\$0	\$83,564	\$0
		<i>Purpose: DPW Union</i>				
0000-0000	Collective Bargaining	10	\$93,153	\$0	\$93,153	\$0
		<i>Purpose: Non-Union raises</i>				
4220-4229	Fire	16	\$55,000	\$0	\$55,000	\$0
		<i>Purpose: Fire Vehicle</i>				
4312	Highways and Streets	07	\$180,000	\$0	\$180,000	\$0
		<i>Purpose: 6 Wheel Plow Truck</i>				
4520-4529	Parks and Recreation	11	\$89,000	\$0	\$0	\$89,000
		<i>Purpose: Recreation Director</i>				
Total Proposed Individual Articles			\$579,180	\$0	\$490,180	\$89,000





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		<b>Revenues</b>			
<b>Account</b>	<b>Source</b>	<b>Article</b>	<b>Actual Revenues for period ending 6/30/2018</b>	<b>Selectmen's Estimated Revenues for period ending 6/30/2020</b>	<b>Budget Committee's Estimated Revenues for period ending 6/30/2020</b>
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$18,020	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$9,101	\$8,000	\$8,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$171,195	\$150,000	\$150,000
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$198,316</b>	<b>\$168,000</b>	<b>\$168,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$500	\$500	\$500
3220	Motor Vehicle Permit Fees	03	\$3,524,722	\$3,442,000	\$3,442,000
3230	Building Permits	03	\$128,062	\$150,000	\$150,000
3290	Other Licenses, Permits, and Fees	03, 04	\$25,917	\$424,789	\$424,789
3311-3319	From Federal Government		\$72,812	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$3,752,013</b>	<b>\$4,017,289</b>	<b>\$4,017,289</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$745,579	\$744,417	\$744,417
3353	Highway Block Grant	03	\$307,428	\$311,549	\$311,549
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$567	\$567	\$567
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03, 04	\$736,894	\$3,201,217	\$3,201,217
3379	From Other Governments		\$0	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$1,790,468</b>	<b>\$4,257,750</b>	<b>\$4,257,750</b>



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		<b>Revenues</b>			
Account	Source	Article	Actual Revenues for period ending 6/30/2018	Selectmen's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$91,415	\$94,730	\$94,730
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$91,415</b>	<b>\$94,730</b>	<b>\$94,730</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$117,070	\$10,000	\$10,000
3502	Interest on Investments	03	\$148,706	\$125,000	\$125,000
3503-3509	Other	03	\$906,513	\$116,555	\$116,555
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$1,172,289</b>	<b>\$251,555</b>	<b>\$251,555</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	15, 14, 11	\$0	\$115,040	\$115,040
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	02	\$0	\$64,000	\$64,000
3914S	From Enterprise Funds: Sewer (Offset)	03	\$2,546,278	\$2,066,387	\$2,075,153
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$63,985	\$0	\$0
3916	From Trust and Fiduciary Funds	03	\$3,957	\$4,500	\$4,500
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$2,614,220</b>	<b>\$2,249,927</b>	<b>\$2,258,693</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	02	\$0	\$2,500,000	\$2,500,000
9998	Amount Voted from Fund Balance	06, 04	\$0	\$1,394,912	\$1,194,912
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$3,894,912</b>	<b>\$3,694,912</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$9,618,721</b>	<b>\$14,934,163</b>	<b>\$14,742,929</b>



Budget Summary

Item	Period ending 6/30/2019	Selectmen's Period ending 6/30/2020 (Recommended)	Budget Committee's Period ending 6/30/2020 (Recommended)
Operating Budget Appropriations	\$6,465,000	\$3,559,000	\$3,334,000
Special Warrant Articles	\$233,523	\$579,180	\$490,180
Individual Warrant Articles	\$25,243,301	\$23,172,129	\$22,859,537
Total Appropriations	\$31,941,824	\$27,310,309	\$26,683,717
Less Amount of Estimated Revenues & Credits	\$13,491,551	\$14,934,163	\$14,742,929
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$18,450,273</b>	<b>\$12,376,146</b>	<b>\$11,940,788</b>



Supplemental Schedule

1. Total Recommended by Budget Committee	\$22,859,537
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$101,750
3. Interest: Long-Term Bonds & Notes	\$47,220
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$148,970
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$22,710,567
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$2,271,057
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$162,027
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$25,130,594



Default Budget of the Municipality

Hooksett

For the period beginning July 1, 2019 and ending June 30, 2020

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: Jan 28, 2019

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
	Town Clerk	TIMOTHY R BANTON
DAVID ROSS	COUNCILOR AT LARGE	
John Giotas	Councilor - 6	
James A. Levesque	Councilor Dist 3	James A. Levesque
JAMES A SULLIVAN		James A Sullivan
Alexander K. Walczyk	Councilor at Large	
Robert Dehaime	Council Dist 2	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$385,094	\$2,250	\$0	\$387,344
4140-4149	Election, Registration, and Vital Statistics	\$36,277	(\$9)	\$0	\$36,268
4150-4151	Financial Administration	\$611,829	\$29	\$0	\$611,858
4152	Revaluation of Property	\$232,078	\$891	(\$56,750)	\$176,219
4153	Legal Expense	\$90,000	\$0	\$0	\$90,000
4155-4159	Personnel Administration	\$183,740	\$2,374	\$0	\$186,114
4191-4193	Planning and Zoning	\$391,661	(\$560)	\$0	\$391,101
4194	General Government Buildings	\$497,089	(\$4,332)	\$0	\$492,757
4195	Cemeteries	\$2,841	\$0	\$0	\$2,841
4196	Insurance	\$205,621	\$0	\$0	\$205,621
4197	Advertising and Regional Association	\$14,000	\$0	\$0	\$14,000
4199	Other General Government	\$1	\$0	\$0	\$1
General Government Subtotal		\$2,650,231	\$643	(\$56,750)	\$2,594,124
<b>Public Safety</b>					
4210-4214	Police	\$4,615,012	\$161,748	\$0	\$4,776,760
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$4,031,785	(\$16,779)	\$0	\$4,015,006
4240-4249	Building Inspection	\$93,844	\$597	\$0	\$94,441
4290-4298	Emergency Management	\$8,050	\$0	\$0	\$8,050
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$8,748,691	\$145,566	\$0	\$8,894,257
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$224,154	\$3,678	\$0	\$227,832
4312	Highways and Streets	\$1,759,908	\$4,954	\$0	\$1,764,862
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$62,000	\$0	\$0	\$62,000
4319	Other	\$203,767	\$3,714	\$0	\$207,481
Highways and Streets Subtotal		\$2,249,830	\$12,346	\$0	\$2,262,176



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MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$150,177	(\$752)	\$0	\$149,425
4323	Solid Waste Collection	\$307,731	(\$7,564)	\$0	\$300,167
4324	Solid Waste Disposal	\$656,806	\$3,234	\$0	\$660,040
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,114,714	(\$5,082)	\$0	\$1,109,632
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$2,000	\$0	\$0	\$2,000
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$2,000	\$0	\$0	\$2,000
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$149,397	\$0	\$0	\$149,397
4444	Intergovernmental Welfare Payments	\$46,403	\$0	\$0	\$46,403
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$195,800	\$0	\$0	\$195,800
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$562,252	\$7,240	\$0	\$569,492
4550-4559	Library	\$786,925	\$18,610	\$0	\$805,535
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$13,250	\$0	\$0	\$13,250
Culture and Recreation Subtotal		\$1,365,372	\$25,850	\$0	\$1,391,222



New Hampshire  
Department of  
Revenue Administration

2019  
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$1,277	\$0	\$0	\$1,277
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$500	\$0	\$0	\$500
<b>Conservation and Development Subtotal</b>		<b>\$1,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,777</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$0	\$101,750	\$0	\$101,750
4721	Long Term Bonds and Notes - Interest	\$0	\$47,220	\$0	\$47,220
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$1</b>	<b>\$148,970</b>	<b>\$0</b>	<b>\$148,971</b>
<b>Capital Outlay</b>					
4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,068,001	(\$992)	\$0	\$2,067,009
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$2,068,001</b>	<b>(\$992)</b>	<b>\$0</b>	<b>\$2,067,009</b>
<b>Total Operating Budget Appropriations</b>		<b>\$18,396,418</b>	<b>\$327,301</b>	<b>(\$56,750)</b>	<b>\$18,666,969</b>





Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4311	ACA and NHRS
4321	ACA and NHRS
4240-4249	ACA and NHRS
4140-4149	ACA and NHRS
4130-4139	ACA and NHRS
4150-4151	ACA and NHRS
4220-4229	ACA and NHRS
4194	ACA and NHRS
4312	ACA and NHRS
4550-4559	ACA and NHRS
4721	2018 SC and Fire Truck
4711	2018 SC and Fire Truck
4319	ACH and NHRS
4520-4529	ACA and NHRS
4155-4159	Police Union Contract
4191-4193	ACA and NHRS
4210-4214	ACH, NHRS and Police Union Contract
4152	ACH and NHRS, Remove Revaluation
4323	ACA and NHRS
4324	ACA and NHRS
4914S	NHRS

# Budget Status Report FY 2018-19

Department	Approved Budget	Budget Transfers	Budget Increases	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration								
Executive	\$ 427,759	\$ (62,665)	\$0	\$ 365,094	\$ (2,287)	\$ (387,053)	\$ (24,246)	107%
Computers	118,634	30,676	60,576	209,886	(21,759)	(202,015)	(13,888)	107%
Legal	90,000	50,000	0	140,000	0	(132,101)	7,899	94%
Benefits	183,740	(7,387)	0	176,353	0	(159,707)	16,646	91%
Insurance	205,621	0	0	205,621	0	(205,621)	0	100%
Planning	14,000	0	0	14,000	0	(14,188)	(188)	101%
Other General Gov't	1	0	0	1	0	(100)	(99)	0%
Patriotic	2,945	0	0	2,945	0	(2,945)	0	100%
Other Culture	13,251	0	0	13,251	0	(13,250)	1	100%
Economic Development	500	0	0	500	0	(658)	(158)	132%
Land Purchases	1	0	0	1	0	0	1	0%
<b>Administration Total</b>	<b>1,056,452</b>	<b>10,624</b>	<b>60,576</b>	<b>1,127,652</b>	<b>(24,046)</b>	<b>(1,117,637)</b>	<b>(14,031)</b>	<b>101%</b>
Assessing	231,087	991	0	232,078	0	(214,761)	17,317	93%
<b>Bonded Debt Principal &amp; Interest</b>	<b>17,500</b>	<b>4,787</b>	<b>0</b>	<b>22,287</b>	<b>0</b>	<b>(22,286)</b>	<b>1</b>	<b>0%</b>
<b>Budget Committee</b>	<b>8,087</b>	<b>2,848</b>	<b>0</b>	<b>10,935</b>	<b>0</b>	<b>(9,841)</b>	<b>1,094</b>	<b>90%</b>
<b>Capital Leases</b>	<b>36,456</b>	<b>0</b>	<b>0</b>	<b>36,456</b>	<b>0</b>	<b>(36,455)</b>	<b>1</b>	<b>100%</b>
<b>Cemetery Commission</b>	<b>841</b>	<b>0</b>	<b>0</b>	<b>841</b>	<b>0</b>	<b>(440)</b>	<b>401</b>	<b>52%</b>
Community Development								
Planning & Engineering	386,647	(28,785)	0	357,862	0	(318,617)	39,245	89%
Building Inspections	96,165	1,478	0	97,643	0	(94,976)	2,667	97%
Public Health	2,000	0	0	2,000	0	0	2,000	0%
<b>Community Development Total</b>	<b>484,812</b>	<b>(27,307)</b>	<b>0</b>	<b>457,505</b>	<b>0</b>	<b>(413,593)</b>	<b>43,912</b>	<b>90%</b>
<b>Conservation Commission</b>	<b>1,277</b>	<b>0</b>	<b>0</b>	<b>1,277</b>	<b>0</b>	<b>(1,277)</b>	<b>0</b>	<b>100%</b>
<b>Family Services</b>	<b>195,800</b>	<b>0</b>	<b>0</b>	<b>195,800</b>	<b>0</b>	<b>(124,114)</b>	<b>71,686</b>	<b>63%</b>
<b>Finance</b>	<b>223,455</b>	<b>5,206</b>	<b>5,900</b>	<b>234,561</b>	<b>(1,000)</b>	<b>(227,245)</b>	<b>6,316</b>	<b>97%</b>
Fire-Rescue								
Fire	4,030,676	1,109	82,614	4,114,399	(14,926)	(3,922,794)	176,679	96%
Emergency Management	8,050	(1,580)	5,283	11,753	0	(6,503)	5,250	55%
<b>Fire-Rescue Total</b>	<b>4,038,726</b>	<b>(471)</b>	<b>87,897</b>	<b>4,126,152</b>	<b>(14,926)</b>	<b>(3,929,297)</b>	<b>181,929</b>	<b>96%</b>
<b>Library</b>	<b>781,154</b>	<b>5,771</b>	<b>0</b>	<b>786,925</b>	<b>0</b>	<b>(786,925)</b>	<b>0</b>	<b>100%</b>
<b>Police</b>	<b>4,603,847</b>	<b>(17,931)</b>	<b>28,536</b>	<b>4,614,452</b>	<b>(3,601)</b>	<b>(4,434,136)</b>	<b>176,715</b>	<b>96%</b>
Public Works								
Highway	2,702,585	7,878	905,152	3,615,615	(374,540)	(3,206,731)	34,344	99%
Parks, Recreation & Cemeteries	561,775	2,476	0	564,251	0	(479,831)	84,420	85%
Recycling & Transfer	1,111,567	3,147	0	1,114,714	(6,000)	(988,372)	120,342	89%
<b>Public Works Total</b>	<b>4,375,927</b>	<b>13,501</b>	<b>905,152</b>	<b>5,294,580</b>	<b>(380,540)</b>	<b>(4,674,934)</b>	<b>239,106</b>	<b>95%</b>
<b>Tax Anticipation Interest</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0%</b>
<b>Tax Collector</b>	<b>254,268</b>	<b>1,931</b>	<b>0</b>	<b>256,199</b>	<b>0</b>	<b>(244,866)</b>	<b>11,333</b>	<b>96%</b>
<b>Town Clerk</b>	<b>36,227</b>	<b>50</b>	<b>0</b>	<b>36,277</b>	<b>0</b>	<b>(36,029)</b>	<b>248</b>	<b>99%</b>
<b>Wastewater Department</b>	<b>2,068,001</b>	<b>0</b>	<b>0</b>	<b>2,068,001</b>	<b>0</b>	<b>0</b>	<b>2,068,001</b>	<b>0%</b>
<b>Total Operating Budget</b>	<b>\$ 18,413,918</b>	<b>\$0</b>	<b>\$ 1,088,061</b>	<b>\$ 19,501,979</b>	<b>\$ (424,113)</b>	<b>\$ (16,273,837)</b>	<b>\$ 2,804,029</b>	<b>85%</b>
<b>Warrant Articles</b>								
Wastewater Bond	\$ 4,575,000	\$0	\$0	\$ 4,575,000	\$0	\$0	\$4,575,000	0%
Sewer and/or other Infrastructure on Westside	0	0	92,406	92,406	(89,566)	(2,840)	0	100%
Safety Center Reconstruction	762,500	0	0	762,500	(286,908)	(470,799)	4,793	99%
Fire Pumper	607,500	0	0	607,500	(249,346)	(357,500)	654	100%
Scale System Recycling & Transfer	65,000	0	0	65,000	(31,508)	(33,492)	0	100%
Stormwater Asset Management	30,000	0	0	30,000	(11,901)	(18,099)	0	100%
Public Works Vehicles CR	100,000	0	0	100,000	0	(100,000)	0	100%
Town Building Maintenance CR	100,000	0	0	100,000	0	(100,000)	0	100%
Fire Apparatus CR	50,000	0	0	50,000	0	(50,000)	0	100%
Emergency Radio Communications CR	50,000	0	0	50,000	0	(50,000)	0	100%
Fire Equipment CR	35,000	0	0	35,000	0	(35,000)	0	100%
Automated Collection Equipment CR	30,000	0	0	30,000	0	(30,000)	0	100%
Parks & Recreation Facilities Development CR	15,000	0	0	15,000	0	(15,000)	0	100%
Air Pack and Bottles CR	25,000	0	0	25,000	0	(25,000)	0	100%
Master Plan CR	10,000	0	0	10,000	0	(10,000)	0	100%
Conservation Land Improvements CR	10,000	0	0	10,000	0	(10,000)	0	100%
<b>Total Warrant Articles</b>	<b>\$ 6,465,000</b>	<b>\$0</b>	<b>\$ 92,406</b>	<b>\$ 6,557,406</b>	<b>\$ (669,228)</b>	<b>\$ (1,307,730)</b>	<b>\$ 4,580,448</b>	
<b>Grand Totals</b>	<b>\$ 24,878,918</b>	<b>\$0</b>	<b>\$ 1,180,467</b>	<b>\$ 26,059,385</b>	<b>\$ (1,093,341)</b>	<b>\$ (17,581,567)</b>	<b>\$ 7,384,477</b>	<b>70%</b>

Submitted by:

*Christine Soucie*, Finance Director (603)-485-2712

# Revenue to Offset Taxes FY 2018-19

Type	Source	Budget		Year to Date	Over (Under)	Percent
		Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Yield Tax	\$ 10,000	\$0	\$ 5,374	\$ (4,626)	54%
	Excavation Tax	7,500	0	15,612	8,112	208%
	Interest and Penalties on Taxes	150,000	0	304,891	154,891	203%
Licenses, Permits & Fees						
	Business Licenses an Permits	500	0	250	(250)	50%
	Motor Vehicles Permits	3,442,000	0	3,919,602	477,602	114%
	Building Permits	150,000	0	214,159	64,159	143%
	Other Licenses, Permits & Fees	18,600	0	19,653	1,053	106%
From Federal						
	HSEM, FIRST, BPV, STEP	0	9,283	10,012	729	108%
From State						
	Meals & Rooms Tax	744,417	0	744,417	0	100%
	Highway Block Grant	311,549	260,244	546,370	(25,423)	96%
	State & Federal Forest Land	567	0	597	30	105%
	Other - Railroad, Grants	1,217	24,771	25,985	(3)	100%
Charges For Services						
	Assessing	25	0	7	(18)	28%
	Community Development	61,501	0	23,392	(38,109)	38%
	Fire	13,751	0	17,698	3,947	129%
	Police	11,000	0	11,381	381	103%
	Public Works	9,000	0	3,300	(5,700)	37%
	Town Clerk	50	0	58	8	116%
Miscellaneous						
	Sale of Town Property	20,000	0	45,519	25,519	228%
	Interest on Investments	125,000	0	256,393	131,393	205%
	Rental of Town Property	75,001	0	76,420	1,419	102%
	Court Fines	13,500	0	13,410	(90)	99%
	Insurance Dividends and Reimbursements	2	0	83,713	83,711	0%
	Gifts and Grants	20,000	0	3,000	(17,000)	15%
	Elderly Lien Payoff	1	0	0	(1)	0%
	Welfare Reimbursement	5,000	0	21,508	16,508	430%
	Cable Franchise Fee	0	0	13,625	13,625	0%
	Other	18,500	0	135,631	117,131	733%
Other Funds						
	Debt Proceeds - Town	1,102,500	0	1,102,500	0	100%
	Debt Proceeds - Wastewater	4,450,000	0	0	(4,450,000)	0%
	Special Revenue Funds	65,000	0	33,492	(31,508)	52%
	Capital Reserves	250,000	0	0	(250,000)	0%
	Enterprise Fund - Wastewater	2,223,001	0	178	(2,222,823)	0%
	Trust Funds	4,500	0	18,495	13,995	411%
Totals Revenues		\$ 13,303,682	\$ 294,298	\$ 7,666,640	\$ (5,931,340)	56%

Submitted by:

*Christine Soucie*, Finance Director (603) 485-2712

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# General Obligation Debt

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Long-Term Debt Payable at June 30, 2019 is comprised of the following:

Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00	976,750
<b>Total</b>	<b>\$ 976,750</b>

The annual requirement to amortize all debt as of June 30, 2019 including interest payments are as follows:

<b>Year Ending</b>			
<b>June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	101,750	47,220	148,970
2021	105,000	41,948	146,948
2022	100,000	36,720	136,720
2023	100,000	31,620	131,620
2024-2028	570,000	87,210	657,210
<b>Total</b>	<b>\$ 976,750</b>	<b>\$ 244,717</b>	<b>\$ 1,221,467</b>

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# Business-type Debt

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Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	2,288,384
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	1,863,882
Wastewater Treatment Facility Upgrades issued in 2018 for \$924,284.32	924,284
<b>Total</b>	<b>\$ 5,076,550</b>

The annual requirement to amortize all debt as of June 30, 2019 including interest payments are as follows:

<b>Year Ending</b>			
<b>June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	574,005	159,350	733,355
2021	490,536	132,154	622,690
2022	500,217	120,911	621,128
2023	510,202	109,429	619,631
2024-2031	3,001,589	427,253	3,428,843
<b>Total</b>	<b>\$ 5,076,550</b>	<b>\$ 949,097</b>	<b>\$ 6,025,647</b>

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# Capital Leases

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Lease Agreement Payable at June 30, 2019 is comprised of the following:

\$248,400 Public Works Excavator Expires on December 1, 2020	69,888
<b>Total</b>	<b>\$ 69,888</b>

The annual requirement to amortize all debt as of June 30, 2019 including interest payments are as follows:

<b>Year Ending</b>			
<b>June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2020	34,450	2,006	36,455
2021	35,438	1,017	36,455
<b>Total</b>	<b>\$ 69,888</b>	<b>\$ 3,023</b>	<b>\$ 72,911</b>

Submitted by: *Christine Soucie*, Finance Director (603) 485-2712

# Other Town Funds FY 2018-19

Name of Fund	Balances as of 7/1/2018	Revenues	Expenses	Interest	Balances as of 6/30/2019
<b>Reserve Fund</b>					
16 Main Street Town Hall Preservation	\$ 5,684	\$0	\$0	\$ 216	\$ 5,900
Air Pack & Fire Bottles for Fire Department	227,114	25,000	0	5,802	257,917
Automated Collection Equipment	115,019	30,000	(14,728)	3,307	133,598
Conservation Land Improvements	20,559	10,000	0	699	31,257
Drainage Upgrades	280,636	0	(110,129)	6,083	176,591
Emergency Radio Communications	140,250	50,000	(37,684)	4,358	156,924
Fire Apparatus	317,005	50,000	(37,629)	8,187	337,563
Fire Cistern	15,964	0	0	368	16,333
Parks & Recreation Facilities Development	112,385	15,000	0	2,930	130,315
Permanent Records Archiving System	24,128	0	0	557	24,685
Public Works Vehicles	83,433	100,000	(167,150)	4,167	20,449
Revaluation	53,952	0	(17,932)	1,088	37,108
Right of Way for West Alice Ave	25,663	0	0	592	26,256
Sanitary Landfill	64,445	0	(7,377)	1,458	58,527
Town Building Maintenance	189,547	100,000	0	6,616	296,163
Town of Hooksett's Master Plan	31,344	10,000	(7,895)	862	34,310
Town Wide Digitized Mapping System	26,018	0	0	601	26,618
Wastewater Plant & Composting Improve	8,365,381	0	(965,406)	183,142	7,583,116
Wastewater Landscape & Security Projects	25,390	28,000	0	910	54,300
Wastewater Vehicles & Equipment	0	102,000	0	1,496	103,496
<b>Special Revenues Funds</b>					
Heritage Commission	21,132	5,527	(670)	420	26,408
Heritage Markers	4,032	1,000	0	87	5,119
Heads' School	3,933	0	0	67	4,000
Conservation	569,281	75,110	(44,943)	1,472	600,920
* Fire Impact Fee	35,657	119,383	(53,705)	1,250	102,585
* Police Impact Fee	60,350	13,399	(24,208)	1,049	50,590
* Public Recreation Facilities Impact Fee	50,358	48,960	0	1,307	100,625
* Traffic/Roadway Impact Fee	634,143	128,986	0	11,861	774,990
* School Impact Fee	102,881	265,812	(167,910)	2,117	202,899
Solid Waste Disposal Fund	438,337	102,744	(33,492)	8,391	515,981
Drug Forfeiture	13,385	0	(1,810)	226	11,800
Police Detail	167,924	206,792	(187,162)	2,990	190,543
Fire Detail	3,814	4,174	(6,066)	54	1,977
Recreation Revolving	161,297	89,639	(91,514)	2,903	162,325
Ambulance Service	296,226	495,587	(504,478)	187	287,522

**Note: Reported on the accrual basis of accounting.**

\* Details of Impact fee activity can be found on the Town's website.

Submitted by:

*Christine Soucie*, Finance Director (603) 485-2712

*TOWN OF HOOKSETT*



Capital Improvement Plan  
FY Ending 2020 - 2025

*Adopted by Planning Board on September 17, 2018.*

Capital Improvement Plan		Estimated	Balance in	Projects	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	Total Project
Project Description		Year of Completion	Trust Fund as of 7/31/18	Recom. by Town Admin.							Cost
<b>Town's future projected needs</b>											
General Government											
Improvements and maintenance of Conservation Land CR	As needed	Future	30,515	10,000	10,000	10,000	10,000	10,000	10,000	10,000	Ongoing
Memmack Riverfront Trails				300,000	300,000	300,000	327,000				927,000
Police											
Safety Center Improvements \$752,500(10-year bond at 2.55%)	2018			98,642	98,642	98,815	95,245	91,575	83,233	79,916	856,892
Public Works											
Drainage Upgrade Capital Reserve Fund	As needed		281,212	50,000	50,000	50,000	50,000	50,000	50,000	50,000	Ongoing
Parks and Recreation Facilities Development Reserve Fund	As needed		127,836	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Ongoing
Rt. 3A Improvement Project: Hackett Hill Section	2019-20			2,500,000							2,500,000
Rt. 3A Improvement Project: Hourglass Section	Future										0
Town Wide Paving	As needed			300,000	300,000	300,000	300,000	300,000	300,000	300,000	Ongoing
Old Town Hall	2022			50,000	100,000	100,000					250,000
Sewer Department											
Did not submit											
<b>Total Town Requests</b>				<b>3,323,642</b>	<b>3,373,642</b>	<b>873,815</b>	<b>797,245</b>	<b>466,675</b>	<b>458,233</b>	<b>454,918</b>	<b>4,533,892</b>
<b>School Districts future projected needs</b>											
Roof Replacement and Resealing at Underhill	2019-20			N/A	95,500						95,500
<b>Total School Requests</b>					<b>95,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,500</b>
<b>Central Water Precinct future projected needs</b>											
Did not submit											
<b>Village Water Precinct future projected needs</b>											
Did not submit											
<b>Grand Total All Requests Total Cost</b>				<b>3,323,642</b>	<b>3,469,142</b>	<b>873,815</b>	<b>797,245</b>	<b>466,675</b>	<b>458,233</b>	<b>454,918</b>	<b>4,529,392</b>
<b>Off-setting Revenues</b>											
Memmack Riverfront Conservation Project (Grants, Others)				300,000	300,000	300,000	327,000				927,000
Rt. 3A Improvement Project: Hackett Hill Section (State, Impact Fees)				2,500,000	2,500,000						2,500,000
Rt. 3A Improvement Project: Hourglass Section (State, Impact Fees)											0
<b>Total off-setting Revenues</b>				<b>2,800,000</b>	<b>2,800,000</b>	<b>300,000</b>	<b>327,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,427,000</b>
<b>Grand Total CIP Request Net Cost (Taxation)</b>				<b>523,642</b>	<b>669,142</b>	<b>573,815</b>	<b>470,245</b>	<b>466,675</b>	<b>458,233</b>	<b>454,918</b>	<b>1,202,392</b>

## Capital Improvement Plan

### *General Government*

**Improvements and Maintenance of Town-Owned Conservation Land Reserve:** Total project cost is ongoing. There is \$30,615 in account as of July 31, 2018. Estimated year of purchase is as needed. The fund is to begin to plan for improvements, and developments that may be needed for all of the conservation lands/easements currently held by the Town. Over the past few years, the Commission has continued its pursuit of acquiring land to conserve for future residents to enjoy, consistent with the mandates of the Master Plan. The conservation easements, pertaining to such property, require the Town to maintain the property and make repairs or improvements as necessary. In order to meet this legal obligation, it is necessary for us to create a capital reserve fund to ensure that the Town will be prepared for any planned or unexpected maintenance issues that may arise. Over the last 3 years alone, the Commission has acquired over 1,294 acres of land that we would like to see used for passive recreational purposes. The stewardship of the Town's Conservation properties includes the requirement of maintaining existing trails and the right to develop new trails.

**Merrimack Riverfront Trails:** This project is proposed by the Conservation Commission and involves the construction of nearly 2 miles of trails and a foot bridge to enable access to the newly purchase Merrimack Riverfront conservation property by foot, bike, snowmobile, snowshoe, horse, or cross-country skis. This 12-foot wide trail and bridge with curbs and handrails will enable people of all ages and abilities to access the property and gain views of the river. Phase I was completed in 2016 and includes a 40 foot long pedestrian bridge, a 110 foot boardwalk and a 1/2 mile of gravel trail affording scenic views of the Merrimack River. In 2018, 5th grade students from Memorial School enjoyed a field trip and developed QR code stops to explain some of the features of the property. Phase II has an approximated cost of \$927,000.

### *Police*

**Construction Improvements to Police Station:** Total project cost is \$752,500. This project is for the interior renovation to an existing Police Station. The project includes relocation and renovations to the Dispatch Area, locker rooms, offices and detention/ Booking area. The existing room configurations are in need of updating to provide a more efficient and safer way of performing operations. This is especially true of the detention and booking area. This project will be financed using a 10 year bond with an estimated interest rate of 2.56%. The current booking facility is outdated and unsafe. The dispatch center is at the rear of the building and not conducive to customer service and public assistance during off hours. There are currently 21 lockers to serve 27 males officers. The Department has outgrown the space. The goal is to provide a more effective, personal service for the community and a more comfortable working environment for the employees.

### *Public Works*

**Drainage Upgrade Reserve:** Total project cost is ongoing. There is \$281,212 in account as of July 31, 2018. Estimated year of purchase is as needed. Various areas throughout town have drainage that has begun to deteriorate and fail. These failures are due to aging pipes, pipes that have outlived their expected lifespan, increased storm runoff due to growth in town, and more storms with a higher volume of water. These pipes were not installed to handle the amount of water that they are taking on. This fund is for updating the drainage to larger pipes, which will handle both the increased volume of water and anticipated growth.

**Parks and Recreation Facilities Development Reserve:** Total project cost is ongoing. There is \$127,636 in account as of July 31, 2018. Estimated year of purchase is as needed. The town continues to grow and we are forced to deal with aging structures, building updates, and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. Since addressing the lighting at Donati, our next project will be building updates on the Parks & Rec building. The Parks & Rec Division has outgrown the building and needs more space to work out of and store the equipment they use daily. This building has not been updated in over 15 years while the division has grown. This Parks and Recreation building addition was bid out in March 2018 and the average price to complete was \$326,000.



**Route 3A Improvements - Hackett Hill Section:** In August 2012 Town Council approved the use of Roadway Impact Fees to improve the Hackett Hill and Route 3A Intersection. This intersection is currently a failed intersection. Numerous traffic studies have been conducted; two in 2005 both finding similar problems with the intersection and crash dated for 1995 to 2010 totaled 56 accidents. NHDOT 10 Year plan which was approved by Governor Lynch in June 2012 includes 2/3 State funding for this intersection in the amount of \$1,500,000 leaving the balance to come for Roadway Impact fees.

**Route 3A Improvements - Hourglass Section:** This project is Phase II of the Route 3A Improvements and is focused on widening Route 3A between Walmart and Market Basket.

**Town Wide Paving:** Currently the Department of Public Works is developing a road surface management program to develop cost projections for roadway preservation strategies for all town roadways such as complete roadway reconstruction, pavement overlay, crack sealing or other techniques. Each preservation approach provides/extends the service life of the roadway. The Town has approximately 75 miles of roadway. The road surface management program will prioritize and develop a schedule as to when and which roads are improved upon each year.

**Old Town Hall:** Committee is working to find grants to help with restorative costs. Items that need to be done to make the building functional before Hooksett 200th Anniversary include structural, heating, plumbing and electrical projects. Total estimated costs are \$250,000

#### ***Hooksett Sewer Department***

The Hooksett Sewer Department raises funds for their capital replacement through user fees. The CIP uses the information from the Sewer's CIP to level out peak years for the taxpayers. The Sewer Commission did not submit a Capital Improvement Plan for this year.

#### ***School District - Waiting on School District***

**Roof Replacement and Reseaming at Underhill:** Total project cost is \$382,000. Estimated year of purchase is 2019-20. The roof on the Underhill school is 20+ years old and needs to be replaced. This will help with the reliability of the roof and also will keep repair costs to a minimum.

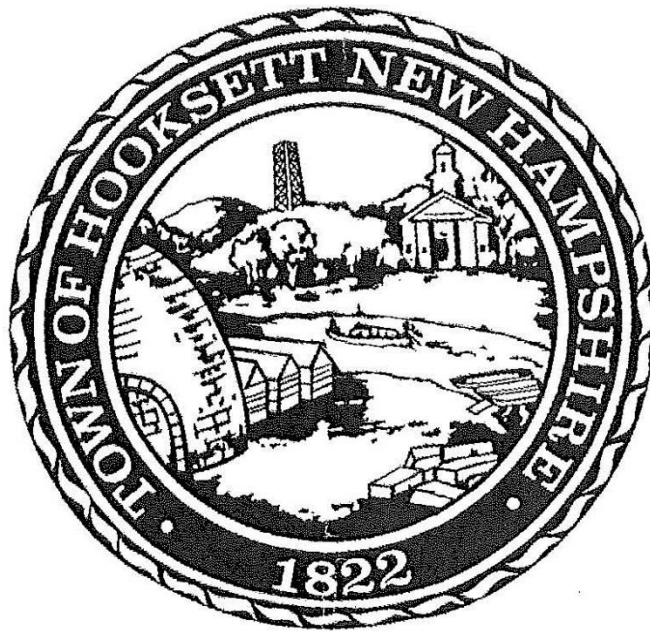
#### ***Hooksett Central Water Precinct***

The Hooksett Central Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Central Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year

#### ***Hooksett Village Water Precinct***

The Hooksett Village Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Village Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

*TOWN OF HOOKSETT*



Long-Term Budget Plan

FY Ending 2020 - 2025

Long-term Budgetary Plan				Year of last Purchase	Estimated Year of Purchase	Balance in Trust Fund as of 7/31/18	Projects Recom. by Town Admin.	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	Total Project Cost
Town's future projected needs														
General Government														
Revaluation Capital Reserve Fund	2013	2018-19	54,102	30,000		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	Ongoing
Master Plan Capital Reserve Fund		As needed	41,422				10,000	8,542						59,964
Parcel Digital Recompliation		2021-22	26,071							35,000	29,378			90,449
Fire-Rescue														
Fire Apparatus Capital Reserve Fund		As needed	367,724	100,000		100,000	150,000	150,000	200,000	200,000	200,000	200,000	250,000	Ongoing
Fire Engine \$350,000 (10-year bond at 2.56%)		2018		50,328		50,328	48,133	41,475	39,945	38,415	36,885			398,062
Fire Rescue Equipment		As needed	35,049	35,000		35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	Ongoing
SCBA Replacement Capital Reserve Fund		2020	252,614	25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
Fire Cistem		As needed	15,997	20,000		20,000	20,000							50,000
Rescue #1	2009	2021-22						300,000						150,000
Ambulance #2	2007	2019-20		300,000		300,000								150,000
Ambulance #3	2018	2028-29												300,000
Car #4 (old Car #2)	2005	2020-21					55,000							55,000
Car #5 (old Car #3)	2005	2019-20		55,000		55,000								55,000
Car #3 (old Car #1)	2007	2021-22						55,000						55,000
Boat #1		2021-22						35,000						35,000
Police Dept														
Vehicles - 2 per year				81,600		81,600	81,600	81,600	81,600	81,600	81,600	81,600	81,600	Ongoing
Emergency Radio Communications Capital Reserve Fund	2014	2026	190,607	50,000		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	383,000
Public Works														
Vehicles Capital Reserve Fund		As needed	183,743	100,000		100,000	150,000	150,000	200,000	200,000	200,000	200,000	200,000	Ongoing
Town Building Maintenance Capital Reserve Fund		As needed	290,074	100,000		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	Ongoing
Automated Collection Equipment Capital Reserve Fund	2011	2022	145,296	30,000		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	940,000
Dump Trailer (Special Revenue)	1986	2020-21					50,000							50,000
Peterbilt Tractor (Special Revenue)	2001	2020-21					120,000							120,000
100 Yard Live Bottom Trailer (Special Revenue)	2005	2019-20		60,000		60,000								60,000
Skid Steer Loader Bobcat (Special Revenue)	2006	2021-22						35,000						35,000
Freightliner Tractor (Special Revenue)	2005	2020-21					120,000							120,000
Pickup w/plow (Special Revenue)	2008	2020-21					40,000							40,000
Camn Recycle Trailer (Special Revenue)	2005	2021-22						15,000						15,000
Stan Live Bottom Trailer (Special Revenue)	2004	2021-22						60,000						60,000
Sewer Department														
Did not submit														
Total Town Requests				1,036,928		1,036,928	1,114,733	1,201,617	826,545	819,393	838,485			3,521,475
School Districts future projected needs														
Total School Requests						0	0	0	0	0	0	0	0	0
Central Water Precinct future projected needs														
Total Central Water Precinct						0	0	0	0	0	0	0	0	0
Village Water Precinct future projected needs														
Total Village Water Precinct						0	0	0	0	0	0	0	0	0

## Long-term Budgetary Plan

### *General Government*

**Revaluation Reserve:** Total project cost is on-going. There is \$54,102 in account as of July 31, 2018. This project is to set aside funds for the 2018 update currently underway. The 2009 revaluation cost was \$161,231, the cost for 2013 is \$137,300, and the estimated cost in 2018 is \$149,703. Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

**Master Plan Reserve:** Total project cost is \$60,000. There is \$41,422 in account as of July 31, 2018. The fund is to provide a savings account, to be added to every year, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapters have recently been updated: Economic Development and Energy. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

**Parcel Digital Recompilation:** Total project cost is \$90,000. There is \$26,071 in account as of July 31, 2018. The GIS system parcels do not align with the orthos (aerial imagery), making it very difficult to determine exact locations of boundaries, structures, water bodies, etc. This project would include recompilation of the existing parcel layer to the ortho image base map. The roads would be realigned to fit the parcels by matching the physical evidence on the image base.

### *Fire-Rescue*

**Fire Apparatus Reserve:** Total project cost is ongoing. There is \$367,724 in account as of July 31, 2018. \$280,000 of that balance is appropriated for 2018-2019 expenditure as follows: \$250,000 is allocated to the new pumper and \$30,000 is allocated for the new forestry truck. Estimated year of purchase is as needed and guided by the vehicle replacement schedule. The fund is for the future replacement of the following types of fire department vehicles: engines, tankers, ladders, and forestry apparatus. The current program funds the account at \$50,000 per year. Due to the high vehicle cost, the Department is requesting the funding level to be increased to \$100,000 this and every subsequent year. Apparatus breakdown is as follows:

Piece	Purchase Date	Age	Miles	Replacement Cost	Industry Average Replacement
Engine 2	1997	21	130,831	\$600,000	15 Years
Engine 3	2008	10	41,757	\$650,000	15 Years
Engine 4	2005	13	97,475	\$650,000	15 Years
Engine 5	2006	12	85,341	\$650,000	15 Years
Ladder 1	2003	15	46,177	\$1,300,000	20 Years
Tanker 1	2013	5	7,018	\$450,000	20 Years
Forestry 1	2017	1	17,116	\$75,000	20 Years
Forestry 2	2002	16	30,440	\$75,000	20 Years
Forestry 4	2006	12	14,114	\$80,000	20 Years

**Fire Engine:** Approved by the voter in March 2018, this new Engine will be replacing Engine #2. The old Engine will be used as a trade-in or sold at auction. The total cost of the new engine is \$600,000, of which \$250,000 will come from the Fire Apparatus Reserve and the balance of \$350,000 was funded from a bond at an interest rate 2.56% for 10 years.

**Fire Equipment Reserve:** This reserve is ongoing. There is \$35,049 in the account as of July 31, 2018. The purpose of this account is to replace rescue tools and other necessary equipment, such as Jaws of Life, jacking and lifting struts, air bags, high angle and low angle rope rescues and ice rescue equipment. As these items become unreliable the department will be able to replace them. SCBA Replacement Reserve: Total project cost is \$300,000. There is \$252,614 as of July 31, 2018 in the account. Estimated year of purchase is 2020. The project was established to fund the replacement of all SCBA when they reach 15 years of service. Our existing air packs were purchased in 2005. SCBA are critical equipment for firefighters. A single purchase date allows for only one model choice which enhances familiarity by all members, equipment exchange department wide anywhere, anytime, station or scene, reduced parts inventory, linear inspection and service needs, all which improve our safety. Department requests \$25,000.

**Fire Cistern:** There is \$15,997 in the cistern account as of July 31, 2018. These funds are for repairs to the fire cisterns that provide water in remote areas of Town. Estimated timeframe for repairs to two cisterns is 2019-20. Department request is for \$20,000.

**Rescue #1:** Rescue 1 was previously planned to be re-chassis in FY 2021-22 from Ambulance Revenues Account. Re-mounting the body on a new chassis has been determined to be cost prohibitive. We will be replacing with a new ambulance in that year.

**Ambulance #2:** Ambulance 2 was previously planned to be re-chassis in FY 2019-20 from Ambulance Revenues Account. Re-mounting the body on a new chassis has been determined to be cost prohibitive. We will be replacing with a new ambulance in that year.

**Ambulance #3:** Ambulance 3 was purchased in 2018 and has a 9 year life expectancy.

**Car #4:** Total replacement cost is \$55,000. Estimated year of purchase is 2020-21. This request is to replace a 2005 Ford Expedition SSV Command vehicle with a new command style 4x4 vehicle.

**Car #5:** Total replacement cost is \$55,000. Estimated year of purchase is 2019-20. This request is to replace a 2005 Ford Expedition with a new command vehicle. Currently, Fire Prevention uses this vehicle daily.

**Car #3:** Total replacement cost is \$55,000. Estimated year of purchase is 2021-22. This request is to replace a 2007 Chevy Tahoe with a new command style 4x4 vehicle. Approved by the voter in March 2018, this new Engine will be replacing Engine #2. The old Engine will be used as a trade-in or sold at auction. The total cost of the new engine is \$600,000, of which \$250,000 will come from the Fire Apparatus Reserve and the balance of \$350,000 was funded from a bond at an interest rate 2.56% for 10 years..

**Boat #1:** Total project cost is \$35,000. Estimated year of purchase is 2021-22.

## Police

**Vehicle Replacement (2 Cars per Year):** Total project cost is Ongoing. This requests allows the department to purchase 2 police vehicles per year, establishing a comprehensive emergency vehicle replacement program. This has allowed us to reduce vehicles in the fleet. It also keeps maintenance costs low while ensuring emergency vehicles are running at optimum readiness. It includes the cost of both vehicles and all emergency equipment, installation, police radio, graphics, and warranty. Having a regular replacement and maintenance plan in place allows the cars to be repurposed once they reach fairly high mileage by reassigning them to detectives, administrative functions and/or other Town departments in need of vehicles.

**Emergency Radio Communication:** Total project cost is \$383,000. There is \$190,607 in the account as of July 31, 2018. Estimated year of purchase is 2026. These funds will be used well in the future to purchase and replace the existing emergency radio communication system. Our radio system was replaced in 2014 after a lightning strike caused extensive damage. The police department was able to replace a major portion of the system with the funds that had been building in this capital reserve along with what the insurance covered. We spent \$383,000. The police department anticipates the system will need replacing in ten years when the company, Motorola, no longer supports repairs or parts. The anticipated replacement cost is approximately \$500,000 so building this fund at \$50,000 a year for ten years will help ensure the town does not have to bear the burden of a major expense all at once.

## Public Works

**Vehicle Reserve:** Total project cost is ongoing. There is \$183,743 in accounts as of July 31, 2018. Estimated year of purchase is as needed. The reserve fund allows for the Town to replace and add vehicles when needed. This fund evens the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth.

**Town Building Maintenance Reserve:** Total project cost is ongoing. There is \$290,074 in account as of July 31, 2018. Estimated year of purchase is as needed. This fund addresses the needs of town buildings. Over the past years we utilized this fund for lighting and ventilation upgrades to the highway building; partial roof replacement at the town hall and the elevator repairs at the Library. It is imperative that the town keep a minimum of \$250,000 in this fund so that there are funds for any major repairs that will need to be addressed in the future. We have \$26,000,000 worth of buildings to maintain within the town. The DPW Director believes a \$250,000 minimum in this account is not an unreasonable request.

**Automated Collection Equipment Reserve:** Total project cost is \$940,000. There is \$145,296 in the account as of July 31, 2018. Estimated year of purchase is 2022. The fund is to prepare for the future replacement of the trash/recycling collection vehicles. The classification is necessary, without the future replacement of the collection vehicles and carts, residents would lose the service.

**Dump Trailer (Special Revenue):** Total project cost is \$50,000. Estimated year of purchase is 2020-21. This will replace the existing 1986 trailer. This piece of equipment is used to haul material to and from the facility, and is also used to help the Public Works Department haul stone, salt and sand.

**Peterbilt Tractor (Special Revenue):** Total project cost is \$120,000. Estimated year of purchase is 2020-21. The purpose of this project is to replace a 2001 Peterbilt tractor for hauling material to and from the Recycling and Transfer Department. If we don't keep up with the fleet, material cannot be hauled.

**100 Yard Live Bottom Trailer (Special Revenue):** Total project cost is \$60,000. Estimated year of purchase is 2019-20. This will replace a 2005 100-yard live bottom trailer used to haul material to and from the facility.

**Skid Steer Loader Bobcat (Special Revenue):** Total project cost is \$35,000. Estimated year of purchase is 2021-22. This will replace a 2006 Bobcat. The Bobcat is one of the most multifunction pieces of equipment we have with the interchangeable buckets, forks and sweepers.

**Freightliner Tractor (Special Revenue):** Total project cost is \$120,000. Estimated year of purchase is 2020-21. This will replace a 2005 Freightliner Tractor. It was originally scheduled to be replaced in 2018-19, but with the new collection program we are using the trucks less, saving vehicle wear. % Ton Pickup with Plow (Special Revenue): Total project cost is \$40,000. Estimated year of purchase is 2020-21. This will replace a 2008 %ton pickup and plow.

**Carm Recycle Trailer (Special Revenue):** Total project cost is \$15,000. Estimated year of purchase is 2021-22. This will replace a 2005 Trailer.

**Stan Live Bottom Trailer (Special Revenue):** Total project is \$60,000. Estimated year of purchase is 2021-22. This will replace a 2004 Trailer.

TOWN OF HOOKSETT, NEW HAMPSHIRE

ANNUAL FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2018



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Phone: (603) 716-0165  
8 Memory Lane, Ashland, NH 03217

## INDEPENDENT AUDITORS' REPORT

To the Town Council  
Town of Hooksett, New Hampshire

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, (the Town), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2018 and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-11, the Schedule of Changes in Total OPEB Liability and Related Ratios on page 52, the Schedule of Proportionate Share of the Net Pension Liability on page 53, and the Schedule of Contributions on page 54, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions of the financial statements that collectively comprise the Town's basic financial statements. The combining schedule of nonmajor funds is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining schedule of nonmajor funds is the responsibility of management and is derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of nonmajor funds is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by Governmental Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2018 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other

matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*Angell & company LLC*

Ashland, New Hampshire

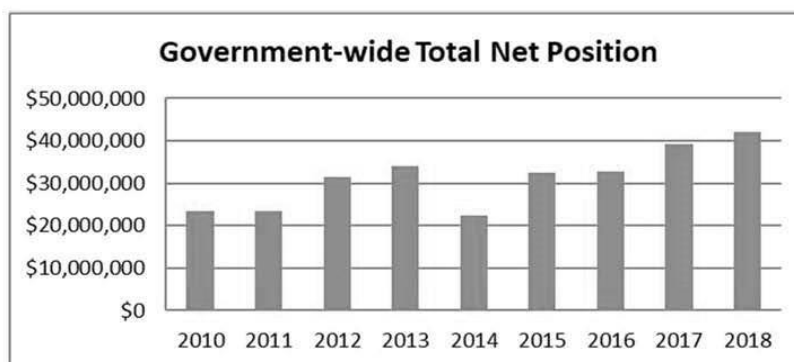
December 31, 2018

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hooksett, New Hampshire (Town), we offer readers of the Town's Financial Statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2018. We encourage readers to consider the information presented here in conjunction with the Town's financial statements.

### 1. Financial Highlights

- The Town's government-wide assets and deferred outflows of resources exceeded its liabilities and deferred inflows at the close of the most recent year by \$42,117,254 (*net position*). Of this amount, \$6,254,731 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors.



- The Town's total net position changed by \$2,741,958.
- As of the close of the current fiscal year, the Town's governmental funds reported a combined ending fund balance of \$8,353,665, a change of \$6,895 in comparison with the prior year.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$2,710,665 and is *available for spending* at the Annual Town Meeting's discretion.
- The Town issued \$976,750 of general obligation bonds for Safety Center Improvements and a new Fire Pumper. Total bonded debt for the wastewater fund changed by \$(309,662) during the current fiscal year, which represents repayment of principal debt service.
- At year end, the Town reported a combined net pension liability of \$16,405,251 for all of its governmental and business-type activities.

### 2. Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, with the difference between the items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the time of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, and economic development. The business-type activity of the Town includes wastewater operations.

**Fund Financial Statements.** A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental, proprietary, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town maintains eleven individual governmental funds. Information is presented in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general fund, which is considered to be a major fund. Data from the other funds are combined into a single, aggregated presentation.

The Town adopted an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** The Town maintained one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the governmental-wide financial statements. The Town uses enterprise funds to account for its wastewater operations.

Proprietary funds provide the same type of information as the governmental-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for wastewater operations, which is considered to be a major fund.

**Fiduciary funds.** *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements, because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* that is required to be disclosed by accounting principles generally accepted in the United States of America.

### 3. **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of government's financial position. In the case of the Town, assets and deferred outflows exceeded liabilities and deferred inflows by \$42,117,254 (*net position*) at the close of the most recent fiscal year.

The largest portion of the Town's net position (79.99 percent) reflects its investment in capital assets (e.g., land improvements, building and improvements, vehicles and equipment, infrastructure, and intangible assets), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position (5.16 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$6,254,731 or 14.85 percent) may be used to meet the Town's ongoing obligations to citizens and creditors.

The following is a summary of condensed statement of net position and statement of activities for government-wide financial data for the current and prior fiscal years.

Town of Hooksett, New Hampshire's Condensed Statement of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 34,192,804	\$ 34,390,379	\$ 10,999,241	\$ 10,959,021	\$ 45,192,045	\$ 45,349,400
Capital assets	<u>24,459,475</u>	<u>20,786,444</u>	<u>13,799,875</u>	<u>13,585,679</u>	<u>38,259,350</u>	<u>34,372,123</u>
Total assets	58,652,279	55,176,823	24,799,116	24,544,700	83,451,395	79,721,523
Deferred outflows	3,445,301	5,030,312	55,431	100,283	3,500,732	5,130,595
Long-term liabilities outstanding	3,372,146	2,678,506	4,610,960	4,881,050	7,983,106	7,559,556
Other liabilities	<u>32,883,086</u>	<u>34,658,034</u>	<u>1,062,657</u>	<u>647,196</u>	<u>33,945,743</u>	<u>35,305,230</u>
Total liabilities	36,255,232	37,336,540	5,673,617	5,528,246	41,928,849	42,864,786
Deferred inflows	2,540,369	2,411,523	365,655	488,826	2,906,024	2,900,349
Net position:						
Net investment in capital assets	24,356,099	20,620,300	9,332,193	8,808,335	33,688,292	29,428,635
Restricted	2,174,231	1,757,358	-	-	2,174,231	1,757,358
Unrestricted	<u>(3,228,351)</u>	<u>(1,918,586)</u>	<u>9,483,082</u>	<u>9,819,576</u>	<u>6,254,731</u>	<u>7,900,990</u>
Total net position	\$ <u>23,301,979</u>	\$ <u>20,459,072</u>	\$ <u>18,815,275</u>	\$ <u>18,627,911</u>	\$ <u>42,117,254</u>	\$ <u>39,086,983</u>

Town of Hooksett, New Hampshire's Condensed Statement of Activities

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 3,703,592	\$ 2,020,036	\$ 2,272,289	\$ 1,988,463	\$ 5,975,881	\$ 4,008,499
Operating grants and contributions	2,031,781	540,562	-	-	2,031,781	540,562
Capital grants and contribution	777,333	-	-	-	777,333	-
General revenues	<u>14,304,242</u>	<u>16,240,702</u>	<u>160,117</u>	<u>6,921,229</u>	<u>14,464,359</u>	<u>23,161,931</u>
Total revenues	20,816,948	18,801,300	2,432,406	8,909,692	23,249,354	27,710,992
Expenses:						
General government	2,362,318	2,809,183	-	-	2,362,318	2,809,183
Public safety	9,601,930	9,369,523	-	-	9,601,930	9,369,523
Highways and streets	2,750,486	1,982,735	-	-	2,750,486	1,982,735
Sanitation	1,088,019	989,181	-	-	1,088,019	989,181
Welfare	120,465	145,508	-	-	120,465	145,508
Culture and recreation	2,330,240	1,312,327	-	-	2,330,240	1,312,327
Conservation	31,530	7,108	-	-	31,530	7,108
Economic development	656	295	-	-	656	295
Interest expense	2,304	-	-	-	2,304	-
Wastewater	-	-	2,219,448	2,363,403	2,219,448	2,363,403
Total expenses	<u>18,287,948</u>	<u>16,615,860</u>	<u>2,219,448</u>	<u>2,363,403</u>	<u>20,507,396</u>	<u>18,979,263</u>
Change in net position	2,529,000	2,185,440	212,958	6,546,289	2,741,958	8,731,729
Net position - Beginning of year, as adjusted	<u>20,772,979</u>	<u>18,273,632</u>	<u>18,602,317</u>	<u>12,081,622</u>	<u>39,375,296</u>	<u>30,355,254</u>
Net position - End of year	\$ <u>23,301,979</u>	\$ <u>20,459,072</u>	\$ <u>18,815,275</u>	\$ <u>18,627,911</u>	\$ <u>42,117,254</u>	\$ <u>39,086,983</u>

Note: Beginning net position for the current year has been adjusted to reflect various changes. However, prior year results are reported without restatement. See footnote 21 - *Restatement* for more information.

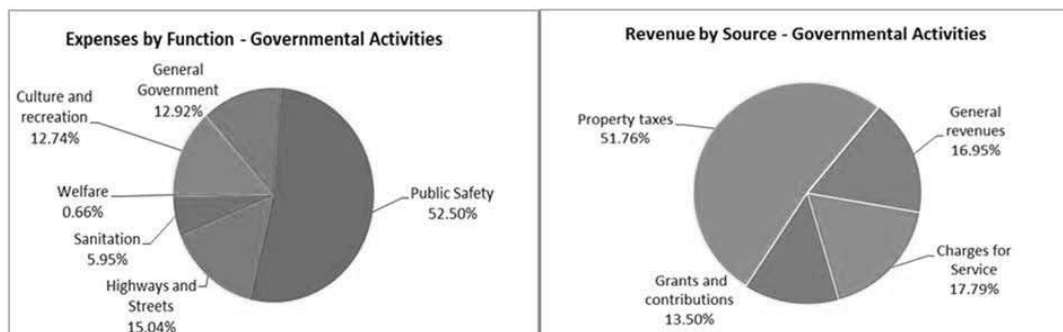


**Governmental activities.** As noted above, governmental activities changed the Town's net position changed by \$2,529,000. Key elements of this change are as follows:

Governmental Activities:	
General Fund	\$ (266,304)
Nonmajor Funds	273,199
Capital asset purchases, net of depreciation	3,673,031
Financial resources, such as deferred tax and grant revenue, met the revenue recognition criteria	143,946
General obligation bond issue, net of bond premium	(1,102,500)
Leased debt repayment	62,768
Change in net pension obligation, net of deferred resources	(210,177)
Other GAAP accruals	(44,963)
Total	<u>\$ 2,529,000</u>

The total cost of governmental activities this year was \$18,287,948. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$10,774,843 (51.76%) because those who directly benefited from the programs paid \$3,703,592 (17.79%) and other governments and organizations subsidized certain programs in the amount of \$2,809,114 (13.50%). \$3,529,399 (16.95%) of all revenues are known as general revenue, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 52.50% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$1,245,781 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections, and emergency services.



**Business-type activities.** The Town's Business-type activities net position changed by \$212,958 from its wastewater operations and an extraordinary item. Key elements of this change are as follows:

Business-type Activities:	
Operating expenses over revenue	\$ 214,494
Miscellaneous and interest income	160,117
Interest expense	<u>(161,653)</u>
Total	\$ <u>212,958</u>

#### 4. Financial Analysis of the Government's Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental funds.* The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$8,353,665, which is a change of \$6,895 in comparison with the prior year. Key elements of this change are as follows:

Governmental Activities:	
General Fund	\$ (266,304)
Nonmajor Funds	<u>273,199</u>
Total	\$ <u>6,895</u>

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, the unassigned fund balance of the general fund was \$2,710,665, while the total fund balance was \$6,323,108. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 13.06 percent of total general fund expenditures, while total fund balance represents 30.47 percent of that same amount.

As noted above, total fund balance of the general fund changed by \$(266,304) during the current fiscal year. Key elements of this change are as follows:

Revenue greater than budget	\$ 2,543,116
Expenditures less than budget	(172,737)
Deferred revenues recognized in current year	(113,273)
Use of fund balance as a funding source	(1,100,000)
Change in encumbrances	(3,087,625)
Capital reserve fund activity	634,452
Bond proceeds	976,750
Other	<u>53,013</u>
Total	\$ <u>(266,304)</u>

## 5. General Fund Budgetary Highlights

The only difference between the original general fund operating budget (removing wastewater and capital reserve fund appropriations) and the final amended budget are transfers approved by the Town Council.

The Town's general fund operating budget was \$17,254,656. Significant budget to actual variances for the general fund revenue and expenditures include the following:

- Intergovernmental revenues were higher than budget by \$1,661,260 largely due to the State and Federal grants for projects such as the pedestrian bridge and college park drive sidewalk.
- Transfers in, surpassed projections by \$655,935 for the Wastewater's share of the pedestrian bridge project.
- Public Safety expenditures came in below budget by \$295,470. This savings is due to staff turnover in the police department.
- Highway and Streets are over budget by \$792,343 due to additional paving projects and delays in the pedestrian bridge project.

The Town Council has the authority to transfer appropriation transfers between line items pursuant to RSA 32:10. The following transfers between budgeted appropriations were made during the fiscal year:

Transaction Number	Description	Amount	Transfer To	Transfer From
2018-01	Reallocate health insurance	\$252,713	Various	Administration, Community Development, and Code Enforcement
2018-02	Discretionary wage adjustment	47,606	Various	Various
2018-04	Public safety vehicle maintenance	131,000	Fire Dept. vehicle maintenance, and rental and lease	Police and Fire Dept. health insurance.
2018-05	Reallocate Public Works Department budget	220,298	Roadway resurfacing and fleet maintenance	Various
2018-06	Reallocate Administration department budget	55,750	Legal services, IT support, and office supplies	Various

## 6. Capital Asset and Debt Administration

**Capital Assets.** The Town's investment in capital assets, as of June 30, 2018, amounted to \$24,459,476 and \$13,799,875 (net of accumulated depreciation), for its governmental and business-type activities, respectively. This investment in capital assets includes land improvements, building and improvements, vehicles and equipment, infrastructure, and intangible assets.

Major capital asset additions during the current fiscal year included the following:

	Governmental Activities
Vehicles and equipment:	
2017 Ford Explorer and equipment	\$ 38,805
2017 Ford Explorer and equipment	38,805
2017 Chevrolet Tahoe and equipment	50,049
2018 International 7400 dump truck	175,000
42 interoperability radios	204,177
Rescue boat with motor and trailer	36,936
2002 Steward-Stephens forestry truck	75,000
Public safety building renovations	43,223
Total Station	31,106
Infrastructure:	
Pedestrian bridge (placed into service)	4,289,166
College Park Drive sidewalks (placed into service)	465,651
Intangible Assets:	
Conservation easements	11,414

Additional information on the Town's capital assets can be found in the notes to the financial statements.

**Debt Administration.** During the current fiscal year, governmental activities had issued bonded debt of \$976,750 for Safety Complex Improvements and a Fire Pumper and leased debt of \$103,376 for an excavator. The Town received a bond premium of \$125,750, which will be amortized over the outstanding bonds. Governmental activities bonded and leased debt outstanding will be repaid by general taxation.

The Wastewater Fund had \$4,467,682 of outstanding bonded debt related to the wastewater treatment facility upgrades. This amount is to be repaid by the users of the sewer system.

## 7. Economic Factors and the Future

Statistical information available at the NH Employment Security website reports Merrimack County's unemployment rate for October 2018 at 1.8% (not seasonally adjusted), which remains stable from October 2017 at 2%. This compares to the State's average unemployment rate of 2.1% which continues to be below the national average rate of 3.5%.

For fiscal year 2019, the Town's operating budget totaled \$24,861,418 which represents \$16,328,417 for the general fund budget, \$6,643,001 for wastewater operations, \$762,500 for Safety Center Renovations, \$607,500 for a new fire pumper, \$65,000 for a new scale at the transfer station, \$30,000 for a new stormwater asset management program, and \$425,000 for capital reserves. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level with improved services in the public safety.

## 8. Request for Information

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors, and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the

information provided in this report or requests for additional information should be addressed to:  
Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director  
can also be reached at (603) 485-2017 or at [csoucic@hooksett.org](mailto:csoucic@hooksett.org).

## TOWN OF HOOKSETT, NEW HAMPSHIRE

## STATEMENT OF NET POSITION

JUNE 30, 2018

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS:</b>			
Current:			
Cash and short-term investments	\$ 26,697,111	\$ 1,604,906	\$ 28,302,017
Investment	2,012,665	8,354,271	10,366,936
Receivables, net of allowance for uncollectible:			
Taxes	3,444,829	-	3,444,829
User fees	-	1,040,064	1,040,064
Intergovernmental	445,452	-	445,452
Other	402,039	-	402,039
Other assets	53,406	-	53,406
Noncurrent:			
Receivables, net of allowance for uncollectible:			
Taxes	1,137,302	-	1,137,302
Capital assets:			
Land and construction in progress	2,478,152	1,529,469	4,007,621
Other capital assets, net of accumulated depreciation	<u>21,981,323</u>	<u>12,270,406</u>	<u>34,251,729</u>
<b>TOTAL ASSETS</b>	<b>58,652,279</b>	<b>24,799,116</b>	<b>83,451,395</b>
<b>DEFERRED OUTFLOW OF RESOURCES</b>	<b>3,445,301</b>	<b>55,431</b>	<b>3,500,732</b>
<b>LIABILITIES</b>			
Current:			
Accounts payable	333,662	29,760	363,422
Due to other governments	16,021,382	-	16,021,382
Other liabilities	1,044,117	111,571	1,155,688
Internal balances	(453,857)	453,857	-
Current portion of long-term liabilities:			
Bonds payable	33,486	315,415	348,901
Other liabilities	147,361	7,743	155,104
Noncurrent:			
Bonds payable, net of current portion	1,069,014	4,152,267	5,221,281
Other liabilities, net of current portion	2,122,285	135,535	2,257,820
Net pension liability, net of current portion	<u>15,937,782</u>	<u>467,469</u>	<u>16,405,251</u>
<b>TOTAL LIABILITIES</b>	<b>36,255,232</b>	<b>5,673,617</b>	<b>41,928,849</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>2,540,369</b>	<b>365,655</b>	<b>2,906,024</b>
<b>NET POSITION</b>			
Net investment in capital assets	24,356,099	9,332,193	33,688,292
Restricted for:			
Grants and other statutory restrictions	1,908,330	-	1,908,330
Permanent Funds:			
Nonexpendable	204,879	-	204,879
Expendable	61,022	-	61,022
Unrestricted	<u>(3,228,351)</u>	<u>9,483,082</u>	<u>6,254,731</u>
<b>TOTAL NET POSITION</b>	<b>\$ <u>23,301,979</u></b>	<b>\$ <u>18,815,275</u></b>	<b>\$ <u>42,117,254</u></b>

See independent auditor's report.

The accompanying notes are an integral part of these financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>							
General government	\$ 2,362,318	\$ 1,403,121	\$ 1,446,737	\$ -	\$ 487,540	\$ -	\$ 487,540
Public safety	9,601,930	1,055,665	190,116	-	(8,356,149)	-	(8,356,149)
Highway and streets	2,750,486	103,974	307,428	777,333	(1,561,751)	-	(1,561,751)
Sanitation	1,088,019	123,632	-	-	(964,387)	-	(964,387)
Welfare	120,465	9,616	-	-	(110,849)	-	(110,849)
Culture and recreation	2,330,240	986,466	-	-	(1,343,774)	-	(1,343,774)
Conservation	31,530	21,118	27,500	-	17,088	-	17,088
Economic development	656	-	60,000	-	59,344	-	59,344
Interest expense	2,304	-	-	-	(2,304)	-	(2,304)
Total Governmental Activities	<u>\$ 18,287,948</u>	<u>\$ 3,703,592</u>	<u>\$ 2,031,781</u>	<u>\$ 777,333</u>	<u>(11,775,242)</u>	<u>-</u>	<u>(11,775,242)</u>
<b>Business-Type Activities:</b>							
Wastewater	\$ 2,219,448	\$ 2,272,289	\$ -	\$ -	-	52,841	52,841
Total Business-Type Activities	<u>\$ 2,219,448</u>	<u>\$ 2,272,289</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>52,841</u>	<u>52,841</u>
General Revenues:							
Taxes					10,774,843	-	10,774,843
Licenses and fees					3,524,723	-	3,524,723
Other					4,676	160,117	164,793
Total general revenues					<u>14,304,242</u>	<u>160,117</u>	<u>14,464,359</u>
Change in net position					2,529,000	212,958	2,741,958
Net position:							
Beginning of year, as restated					<u>20,772,979</u>	<u>18,602,317</u>	<u>39,375,296</u>
End of year					<u>\$ 23,301,979</u>	<u>\$ 18,815,275</u>	<u>\$ 42,117,254</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2018

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and short-term investments	\$ 25,729,848	\$ 967,263	\$ 26,697,111
Investments	1,762,918	249,747	2,012,665
Receivables:			
Taxes	5,393,518	-	5,393,518
Intergovernmental	445,452	-	445,452
Other	283,742	118,297	402,039
Due from other funds	29,308	1,690,755	1,720,063
Other assets	53,406	-	53,406
<b>TOTAL ASSETS</b>	<b>\$ 33,698,192</b>	<b>\$ 3,026,062</b>	<b>\$ 36,724,254</b>
<b>LIABILITIES</b>			
Accounts payable	\$ 322,522	\$ 11,140	\$ 333,662
Due to other governments	16,021,382	-	16,021,382
Due to other funds	1,175,336	90,870	1,266,206
Other Liabilities	1,451,615	10,106	1,461,721
<b>TOTAL LIABILITIES</b>	<b>18,970,855</b>	<b>112,116</b>	<b>19,082,971</b>
<b>DEFERRED INFLOW OF RESOURCES</b>	<b>8,404,229</b>	<b>883,389</b>	<b>9,287,618</b>
<b>FUND BALANCES</b>			
Nonspendable	53,406	204,879	258,285
Restricted	143,674	61,022	204,696
Committed	2,697,534	1,764,656	4,462,190
Assigned	717,829	-	717,829
Unassigned	2,710,665	-	2,710,665
<b>TOTAL FUND BALANCES</b>	<b>6,323,108</b>	<b>2,030,557</b>	<b>8,353,665</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b>\$ 33,698,192</b>	<b>\$ 3,026,062</b>	<b>\$ 36,724,254</b>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.



TOWN OF HOOKSETT, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET POSITION OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET POSITION

JUNE 30, 2018

<b>Total governmental fund balances</b>	\$	8,353,665
<ul style="list-style-type: none"> <li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li> </ul>		24,459,475
<ul style="list-style-type: none"> <li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li> </ul>		7,043,195
<ul style="list-style-type: none"> <li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li> </ul>		(4,019)
<ul style="list-style-type: none"> <li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds</li> </ul>		
- Bonds payable		(976,750)
- Bonds premium		(125,750)
- Lease payable		(103,376)
- Landfill liability		(85,000)
- OPEB liability		(1,660,465)
- Net pension liability		<u>(13,598,996)</u>
Net position of governmental activities	\$	<u>23,301,979</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2018

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 10,748,499	\$ 37,070	\$ 10,785,569
Licenses, permits, and fees	3,679,202	881,751	4,560,953
Intergovernmental	2,715,614	66,000	2,781,614
Charges for service	922,687	860,618	1,783,305
Miscellaneous	<u>847,888</u>	<u>39,423</u>	<u>887,311</u>
Total Revenues	18,913,890	1,884,862	20,798,752
<b>Expenditures:</b>			
Current			
General government	2,512,040	-	2,512,040
Public safety	8,443,719	867,822	9,311,541
Highway and streets	6,502,630	-	6,502,630
Sanitation	1,088,019	-	1,088,019
Welfare	120,465	-	120,465
Culture and recreation	2,085,088	105,224	2,190,312
Conservation	1,277	41,667	42,944
Economic development	<u>656</u>	<u>-</u>	<u>656</u>
Total Expenditures	20,753,894	1,014,713	21,768,607
Excess (deficiency) of revenues over expenditures	(1,840,004)	870,149	(969,855)
<b>Other Financing Sources (Uses):</b>			
Bond proceeds	976,750	-	976,750
Transfers in	596,950	-	596,950
Transfers out	<u>-</u>	<u>(596,950)</u>	<u>(596,950)</u>
Total Other Financing Sources (Uses)	1,573,700	(596,950)	976,750
Excess (deficiency) of revenues and other sources over expenditures and other uses	(266,304)	273,199	6,895
Fund Balances, at Beginning of Year	<u>6,589,412</u>	<u>1,757,358</u>	<u>8,346,770</u>
Fund Balances, at End of Year	\$ <u>6,323,108</u>	\$ <u>2,030,557</u>	\$ <u>8,353,665</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

<b>Net changes in fund balances - total governmental funds</b>	\$ 6,895										
<ul style="list-style-type: none"> <li>Governmental funds reported capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense: <table> <tr> <td>Depreciation</td><td style="text-align: right;">(1,384,519)</td></tr> <tr> <td>Capital asset purchase, net of disposals</td><td style="text-align: right;">5,057,550</td></tr> </table> </li> </ul>	Depreciation	(1,384,519)	Capital asset purchase, net of disposals	5,057,550							
Depreciation	(1,384,519)										
Capital asset purchase, net of disposals	5,057,550										
<ul style="list-style-type: none"> <li>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. This amount represents the net change in deferred revenue.</li> </ul>	143,946										
<ul style="list-style-type: none"> <li>The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <table> <tr> <td>- General obligation bond</td><td style="text-align: right;">(976,750)</td></tr> <tr> <td>- Bond premium from general obligation bond</td><td style="text-align: right;">(125,750)</td></tr> <tr> <td>- Other post employment benefits, net of deferred inflows and outflows</td><td style="text-align: right;">(59,606)</td></tr> <tr> <td>- Repayment of lease principal debt service</td><td style="text-align: right;">62,768</td></tr> <tr> <td>- Landfill monitoring costs</td><td style="text-align: right;">15,000</td></tr> </table> </li> </ul>	- General obligation bond	(976,750)	- Bond premium from general obligation bond	(125,750)	- Other post employment benefits, net of deferred inflows and outflows	(59,606)	- Repayment of lease principal debt service	62,768	- Landfill monitoring costs	15,000	
- General obligation bond	(976,750)										
- Bond premium from general obligation bond	(125,750)										
- Other post employment benefits, net of deferred inflows and outflows	(59,606)										
- Repayment of lease principal debt service	62,768										
- Landfill monitoring costs	15,000										
<ul style="list-style-type: none"> <li>Net pension liability affects financial resources when accrued: <table> <tr> <td>- Change in net pension liability</td><td style="text-align: right;">1,938,643</td></tr> <tr> <td>- Change in deferred inflow of resources</td><td style="text-align: right;">(520,785)</td></tr> <tr> <td>- Change in deferred outflow of resources</td><td style="text-align: right;">(1,628,035)</td></tr> </table> </li> </ul>	- Change in net pension liability	1,938,643	- Change in deferred inflow of resources	(520,785)	- Change in deferred outflow of resources	(1,628,035)					
- Change in net pension liability	1,938,643										
- Change in deferred inflow of resources	(520,785)										
- Change in deferred outflow of resources	(1,628,035)										
<ul style="list-style-type: none"> <li>In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds, interest is not reported until due.</li> </ul>	(357)										
<b>Change in net position of governmental activities</b>	<b>\$ 2,529,000</b>										

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES -  
BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 2018

	Original Budget	Final Budget	Actual Amounts	Variances with Final Budget Positive (Negative)
<b>Revenues and Other Sources:</b>				
Taxes	\$ 11,058,404	\$ 11,058,404	\$ 10,861,772	\$ (196,632)
Licenses, permits, and fees	3,560,501	3,560,501	4,272,195	711,694
Intergovernmental	1,054,354	1,054,354	2,715,614	1,661,260
Charges for service	115,644	115,644	91,416	(24,228)
Miscellaneous	360,753	360,753	688,833	328,080
Transfers In	5,000	5,000	67,942	62,942
Use of Fund Balance	<u>1,100,000</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>-</u>
Total Revenues and Other Sources	17,254,656	17,254,656	19,797,772	2,543,116
<b>Expenditures and Other Uses:</b>				
General government	3,015,881	2,811,929	2,617,297	194,632
Public safety	8,793,980	8,795,109	8,499,639	295,470
Highway and streets	2,237,500	2,461,485	3,253,828	(792,343)
Solid Waste	1,108,040	1,108,040	1,088,019	20,021
Welfare	196,951	196,496	120,465	76,031
Culture and recreation	1,360,525	1,339,618	1,305,882	33,736
Conservation	1,277	1,277	1,277	-
Economic development	500	700	656	44
Debt service	1	1	-	1
Capital outlay	1	1	-	1
Transfers Out	<u>540,000</u>	<u>540,000</u>	<u>540,330</u>	<u>(330)</u>
Total Expenditures and Other Uses	<u>17,254,656</u>	<u>17,254,656</u>	<u>17,427,393</u>	<u>(172,737)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>2,370,379</u>	\$ <u>2,370,379</u>

See accompanying Independent Auditors' report.

The accompanying notes are an integral part of these financial statements.

## TOWN OF HOOKSETT, NEW HAMPSHIRE

## PROPRIETARY FUNDS

## STATEMENT OF NET POSITION

JUNE 30, 2018

	Business-type Activities Enterprise Funds
	<u>Wastewater</u>
<b>ASSETS</b>	
Current assets:	
Cash and short-term investments	\$ 1,604,906
Investments	8,354,271
Receivables, net of allowance for uncollectibles:	
User fees	<u>1,040,064</u>
Total current assets	10,999,241
Noncurrent assets:	
Capital assets:	
Land and construction in progress	1,529,469
Other capital assets, net of depreciation	<u>12,270,406</u>
Total noncurrent assets	<u>13,799,875</u>
<b>TOTAL ASSETS</b>	24,799,116
<b>DEFERRED OUTFLOW OF RESOURCES</b>	<u>55,431</u>
<b>TOTAL ASSETS DEFERRED AND OUTFLOW OF RESOURCES</b>	<u>\$ 24,854,547</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 29,760
Due to other funds	453,857
Other Liabilities	111,571
Current portion of long-term liabilities	
Bonds payable	315,415
Other liabilities	<u>7,743</u>
Total current liabilities	918,346
Noncurrent:	
Bonds payable, net of current portion	4,152,267
Other Liabilities, net of current portion	135,535
Net pension liability, net of current portion	<u>467,469</u>
Total noncurrent liabilities	<u>4,755,271</u>
<b>TOTAL LIABILITIES</b>	5,673,617
<b>DEFERRED INFLOW OF RESOURCES</b>	365,655
<b>NET POSITION</b>	
Net investment in capital assets	9,332,193
Unrestricted	<u>9,483,082</u>
<b>TOTAL NET POSITION</b>	<u>18,815,275</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 24,854,547</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

FOR THE YEAR ENDED JUNE 30, 2018

	Business-type Activities <u>Enterprise Funds</u>
	<u>Wastewater</u>
<b>Operating revenues:</b>	
Charges for service	\$ 2,272,289
Total Operating Revenues	2,272,289
<b>Operating Expenses:</b>	
Operating expenses	1,339,756
Depreciation	<u>718,039</u>
Total Operating Expenses	2,057,795
Operating Income (Loss)	214,494
<b>Nonoperating Revenues (Expenses):</b>	
Miscellaneous	151,705
Investment income	8,412
Interest expense	<u>(161,653)</u>
Total Nonoperating Revenues (Expenses), net	(1,536)
Change in Net Position	212,958
Net Position, at Beginning of Year, as restated	<u>18,602,317</u>
Net Position, at End of Year	\$ <u>18,815,275</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2018

	Business-type Activities Enterprise Funds
	<u>Wastewater</u>
<b>Cash Flows From Operating Activities:</b>	
Receipts from customers and users	\$ 2,201,525
Payments to vendors and employees	<u>(1,562,505)</u>
Net Cash Provided By (Used For) Operating Activities	639,020
<b>Cash Flows From Noncapital Financing Activities:</b>	
Other noncapital financing	<u>151,705</u>
Net Cash Provided By (Used For) Noncapital Financing Activities	151,705
<b>Cash Flows From Capital and Related Financing Activities:</b>	
Proceeds from capital debt	125,549
Acquisition and construction of capital assets, net	(932,236)
Principals payments on bonds and notes	(309,662)
Interest expense	<u>(161,653)</u>
Net Cash Provided By (Used For) Capital and Financing Activities	(1,278,002)
<b>Cash Flows from Investing Activities:</b>	
Purchases of investments	292,463
Investment income	<u>8,412</u>
Net Cash Provided By (Used For) Investing Activities	300,875
Net Change in Cash and Short-Term Investments	(186,402)
Cash and Short-Term Investments, at Beginning of Year	<u>1,791,308</u>
Cash and Short-Term Investments, at End of Year	<u>\$ 1,604,906</u>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</b>	
Operating Income (loss)	\$ 214,494
Adjustments to reconcile operating income (loss) to net cash provided (used for) operating activities:	
Depreciation	718,039
Changes in assets and liabilities:	
User fees	(70,764)
Accounts payable	(9,781)
Other liabilities	<u>(212,968)</u>
Net Cash Provided By (Used For) Operating Activities	<u>\$ 639,020</u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.

TOWN OF HOOKSETT, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2018

	<u>Agency Funds</u>
<b>ASSETS</b>	
Cash and short-term investments	\$ 1,027,479
Investments	<u>1,875,549</u>
<b>TOTAL ASSETS</b>	2,903,028
<b>LIABILITIES</b>	
Other Liabilities	<u>2,903,028</u>
<b>TOTAL LIABILITIES</b>	<u>2,903,028</u>
<b>NET POSITION</b>	
Total net assets held in trust	\$ <u><u>-</u></u>

See independent auditors' report.

The accompanying notes are an integral part of these financial statements.



**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Notes to Financial Statements**

**1. Summary of Significant Accounting Policies**

The accounting policies of the Town of Hooksett, New Hampshire ("Town") conform to accounting principles generally accepted in the United States as applicable to governments. The following is a summary of significant policies.

**A. Basis of presentation**

The Town of Hooksett, New Hampshire's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for the state and local governments through its pronouncements (Statements and Interpretations).

**B. Reporting Entity**

The Town is a municipal corporation governed by an elected nine-member Town Council. In evaluating how to define the Town for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth by the GASB. The concept underlying the definition of the reporting entity is that elected officials are accountable. Management has concluded that there are no component units required to be reported within its reporting entity.

**C. Basis of Presentation**

**Government-wide Financial Statements**

The government-wide financial statements consist of a statement of net position and a statement of activities to report information about the Town as a whole. The statement of net position reports all financial and capital resources. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Gains on the sale of capital assets are reported as general revenues, losses on the sale of capital assets are reported as function/program expenses. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

**Proprietary Fund Financial Statements**

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows for each major proprietary fund.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets, deferred outflows of resources, liabilities (whether current or noncurrent), and deferred inflows of resources are included on the

Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of the timing of related cash flows.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

#### Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a Statement of Net Position. The Town's fiduciary funds are Agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Fiduciary funds are accounted for on a spending or "economic resources" measurement focus and the accrual basis of accounting as are the proprietary funds explained above.

#### Fund Financial Statements

Fund financial statements report detailed information about the Town. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. All remaining governmental funds are aggregated and presented in a single column as nonmajor funds.

The Town reports the following major fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

During the course of operations, the Town has activity or transfers of resources between funds for various purposes. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. Any residual balances outstanding at year-end are reported as due from/to other funds. While these transfers and balances are reported in fund financial statements, certain eliminations are made in preparation of the government-wide financial statements.

#### D. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met. Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources

are reported as general revenues rather than as program revenues. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60-days of the end of the current fiscal period. An exception to this is federal and state grants collected on a reimbursement basis, which are recognized as revenue when reimbursable expenditures are made. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Interest on invested funds is recognized when earned. Intergovernmental revenues that are requirements for specific purposes or projects are recognized in the period in which the expenditures are recorded. All other revenue items are considered to be measurable and available only when cash is received by the Town. Transfers between governmental funds are recorded when the related liability is incurred. These transfers do not represent revenues (expenditures) to the Town and are, therefore, reported as other financing sources (uses) in the governmental fund financial statements.

Since the fund level statements are presented using a different measurement focus and basis of accounting than the government-wide statements, a reconciliation is presented on the page following each fund level statement that summarizes the adjustments necessary to convert the fund level statements into the government-wide presentations.

E. Cash and cash equivalents

The Town consolidates its deposits and investments that are available for use by all funds, except those required by statute and fiduciary funds. Fiduciary fund's deposits and investments are held separately from the other funds. Interest earnings are recorded in each fund.

Pursuant to RSA 41:29(II), the treasurer shall deposit Town moneys in the public deposit investment pool (PDIP) established pursuant to RSA 383:22 or in federal insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits of the following types: (a) United States government obligations, (b) United States government agency obligations, or (c) Obligations of the state of New Hampshire in value at least equal to the amount of the deposit in each case.

F. Investments

State statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution without collateralization. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year

or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for fiduciary funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at market value.

G. Receivables

Accounts receivables represent amounts due from taxpayers, ratepayers, state and federal granting agencies. Allowances are netted with accounts receivable and revenues. Allowances for property taxes, and wastewater user fees are reported when accounts are expected to be uncollectible.

H. Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

I. Interfund Transactions

Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Interfund receivables and payables between funds are eliminated in the Statement of Net Positions.

Interfund Transfers

Permanent reallocation of resources between funds of the reporting entity are classified as Interfund transfers. For the purpose of the statement of activities, all Interfund transfers between individual governmental funds have been eliminated.

J. Capital Assets

Capital assets, which include land, land improvements, buildings and improvements, vehicles and equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), and intangible assets, are reported in the applicable governmental activities column in the government-wide financial statements. Purchased capital assets are reported at costs where historical records are available and at estimated historical cost if no historical records exist. Donated assets are recorded at estimated fair value as of the date received. The Town has established a threshold of \$10,000 for capitalization of depreciable assets.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated or amortized using the straight-line method over the following estimated lives:

Assets	Years	
	Governmental Activities	Business-type Activities
Buildings and improvements	20-40	10-26
Land Improvements	10-20	N/A
Infrastructure	10-20	10-99
Vehicles and equipment	5-15	5-21
Intangible assets	7	N/A

K. Long-term Obligations

In the governmental-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental and business-type activities.

L. Compensated Absences

General leave for the Town includes both vacation and sick pay. General leave is based on an employee's length of employment and is earned at varying amounts during the span of employment. Upon termination, employees are paid full value for any accrued general leave earned as set forth by the personnel policy or by union contract.

Vested or accumulated general leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated general leave that are not expected to be liquidated with expendable available financial resources are maintained separately and represents a reconciling item between the fund and government-wide presentations. Vested or accumulated general leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

M. Fund Balance Classification

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The Town has classified inventories and prepaid items as being Nonspendable as these items are not expected to be converted to cash or are not expected to be converted to cash within the next year.
- Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt

covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The Town classified local grants as being restricted.

- Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purposes, unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.
- Assigned: This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose, but are neither restricted nor committed. This intent can be expressed by the Town through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds, except otherwise classified.
- Unassigned: This classification includes the residual fund balance for the general fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

The Town would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

N. Unbilled Services Receivable

Wastewater revenue is recorded when earned. Customers are billed quarterly, but transitioned to monthly billing after year-end. The estimated value of services provided but unbilled at year-end has been included as revenue in the accompanying financial statements.

O. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (System) and additions to/deductions from the System's fiduciary net pension have been determined on the same basis as they are reported by the System. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

P. Use of Estimates

The financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements, and revenues and expenses during the period reported. These estimates include assessing the collectability of accounts receivable, the use of recoverability of inventory, and the useful lives and impairment

of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from the estimates.

Q. Accounting Changes

The Town's accounting policies conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB).

For the year ended June 30, 2018, the Town implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

**2. Stewardship, Compliance, and Accountability**

A. Budgetary Information

In accordance with the budgetary process defined by State Statute, the annual budget for the Town's general and proprietary funds are adopted at the Town's annual Town Meeting. Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at fiscal year-end.

B. Budget Reconciliation

While the Town reports financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transaction on a basis of cash receipts, disbursements, and encumbrances.

The major differences between the budget basis and GAAP basis are as follows:

	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
<u>General Fund</u>		
Revenue/Expenditures (GAAP basis)	\$ 18,913,890	\$ 20,753,894
Other financing sources/uses (GAAP basis)	1,573,700	-
	<u>20,487,590</u>	<u>20,753,894</u>
Adjust tax revenue to the budgetary basis of accounting	113,273	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(3,777,796)
Add end-of-year appropriation carryforwards from expenditures	-	690,171
Reverse the effects of capital reserve fund activity and Library activity	(926,341)	(238,876)
Reverse the effects of bond issue for next fiscal year	(976,750)	-
Recognize the use of fund balance as a funding source	1,100,000	-
Budgetary basis	<u>\$ 19,797,772</u>	<u>\$ 17,427,393</u>

### 3. Cash

\$4,142,890 of the Town's deposits were not covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool. The FDIC currently insures the first \$250,000 of the Town's deposits at each financial institution. Deposit balances over \$250,000 are insured by the collateral pool. As of year-end, the carrying amount of the Town's demand deposit was \$29,329,496 and bank balances totaled \$28,446,715.

The Town has a formally adopted deposit and investment policy that limits the government's allowable deposits or investments and addresses the specific types of risks which the government is exposed to.

### 4. Investments

Town policy for eligible investments are governed by State statutes which, in general, allow the Town to invest in obligations of the United States or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool, or no-load, open-end management type investment company or investment trust (as defined), or in obligations of any State or political subdivision rated within any nationally recognized rating service.

The Town categorizes its investments in a three-level hierarchy of inputs that are used to measure fair value. *Level 1* inputs are unadjusted quoted prices in active markets for identical assets or liabilities. *Level 2* inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. Finally, *Level 3* inputs are unobservable inputs, such as management's assumption of the default rate among underlying mortgages of a mortgage-backed security.

The Town maintains a portfolio of short-term maturity investments, including money market investments, which are reported at amortized cost. The portfolio includes intermediate maturity investments that are reported at fair value, based on quoted market prices. As of June 30, 2018, the Town had the following investments:

	Level 1			Total
	Govern- mental Activities	Business- type Activities	Fiduciary Funds	
Mutual funds (corporate equity)	\$ 262,067	\$ 1,087,803	\$ 244,214	\$ 1,594,084
Mutual funds (corporate and governmental bonds)	1,750,598	7,266,468	1,631,335	10,648,401
Total	\$ 2,012,665	\$ 8,354,271	\$ 1,875,549	\$ 12,242,485

Concentrations: The Town's policy is to maintain a diversified portfolio to minimize the risk of loss resulting from over concentration of assets in a specific maturity.

Custodial credit risk: This is the risk that in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town's custodial credit risk policies for investments requires a tri-party collateral arrangement.



Interest rate risk: This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Information about the exposure of the Town's debt type investments to this risk, using the segmented time distribution model is as follows:

Type of Investment	Fair Value	Investment Maturities (in Years)			
		Less Than 1 Year	1 – 5 Years	6 -10 Years	Over 10 Years
Bond Mutual Fund	\$ 10,648,401	\$ 10,648,401	\$ -	\$ -	\$ -

Credit risk: Generally, credit risk is the risk that an issuer of a debt type investment will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. U.S. Government securities or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk exposure. Presented below is the minimum rating required for each type debt investment.

Average Rating	Bond Mutual Fund
AAA	\$ -
Aa Thru Aa3	-
A Through A3	-
Unrated	10,648,401
Total	\$ 10,648,401

## 5. Accounts Receivable

Accounts receivables represent amounts due from taxpayers, ratepayers, state and federal granting agencies.

Property taxes are assessed and collected each fiscal year according to the following property tax calendar.

Lien Date	April 1
Levy Date	April 1 to March 31
Due Dates	July 5: 1st installment, December 14, 2nd installment
Delinquent Dates	Immediately after due date.

Receivables for the Town's governmental and proprietary fund types, including an allowance for doubtful accounts, are as follows:

Receivables:	Governmental Funds		Proprietary Funds	
	General Fund	Nonmajor Funds	Wastewater	
Real estate taxes: 2018	\$ 3,441,555	\$ -	\$ -	(Continued)

(Continued)

	Governmental Funds		Proprietary Funds
	General Fund	Nonmajor Funds	Wastewater
Receivables:			
Real estate tax liens:			
2017	590,964	-	-
2016	360,418	-	-
2015 and prior	868,590	-	-
Land use tax	-	-	-
Elderly tax deferral	128,717	-	-
Gravel tax	-	-	-
Timber tax	3,274	-	-
Total taxes	5,393,518	-	-
User fees	-	-	1,040,064
Intergovernmental	445,452	-	-
Other:			
Ambulance	-	566,978	-
Welfare liens	237,867	-	-
Police detail	-	36,841	-
Other	45,875	-	-
Less: Allowance for doubtful accounts			
Ambulance	-	(485,522)	-
Total Other	\$ 283,742	\$ 118,297	\$ -

## 6. Other Assets

Other assets represent prepaid expenditures.

## 7. Capital Assets

The Town's capital asset activity for the year ended June 30, 2018 is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Land improvements	\$ 792,990	\$ -	\$ -	\$ 792,990
Buildings and improvements	9,169,383	10,380	-	9,179,763
Vehicles and equipment	9,371,512	709,330	(82,900)	9,997,942
Infrastructure	104,040,994	4,754,818	-	108,795,812

(Continued)

(Continued)	Beginning Balance	Increases	Decreases	Ending Balance
Intangible assets	448,790	11,414	-	460,204
Total capital assets, being depreciated	123,823,669	5,485,942	(82,900)	129,226,711
Less accumulated depreciation for:				
Land improvements	(109,355)	(77,431)	-	(186,786)
Buildings and improvements	(4,913,948)	(213,671)	-	(5,127,619)
Vehicles and equipment	(6,267,292)	(490,160)	82,900	(6,674,552)
Infrastructure	(94,559,696)	(573,837)	-	(95,133,533)
Intangible assets	(93,478)	(29,419)	-	(122,897)
Total accumulated depreciation	(105,943,769)	(1,384,518)	82,900	(107,245,387)
Total capital assets, being depreciated, net	17,879,900	4,101,424	-	21,981,324
Capital assets, not being depreciated:				
Land	2,434,929	-	-	2,434,929
Construction in progress	471,615	43,223	(471,615)	43,223
Total capital assets, not being depreciated	2,906,544	43,223	(471,615)	2,478,152
Governmental activities capital assets, net	\$ 20,786,444	\$ 4,144,647	\$ (471,615)	\$ 24,459,476
	Beginning Balance	Increases	Decreases	Ending Balance
Business-Type Activities:				
Capital assets, being depreciated:				
Buildings and building improvements	\$ 16,829,953	\$ -	\$ -	\$ 16,829,953
Vehicles and equipment	881,337	28,822	-	910,159
Infrastructure	11,361,452	-	(18,438)	11,343,014
Total capital assets, being depreciated	29,072,742	28,822	(18,438)	29,083,126
Less accumulated depreciation for:				
Buildings and building improvements	(7,408,106)	(526,250)	-	(7,934,356)
Vehicles	(633,163)	(51,068)	-	(684,231)
Infrastructure	(8,053,412)	(140,721)	-	(8,194,133)
Total accumulated depreciation	(16,094,681)	(718,039)	-	(16,812,720)
Total capital assets, being depreciated, net	12,978,061	(689,217)	(18,438)	12,270,406
Capital assets, not being depreciated:				
Land	300,000	-	-	300,000

(Continued)

(Continued)	Beginning Balance	Increases	Decreases	Ending Balance
Construction in progress	307,618	921,851	-	1,229,469
Total capital assets, not being depreciated	607,618	921,851	-	1,529,469
Business-Type activities capital assets, net	\$ 13,585,679	\$ 232,634	\$ (18,438)	\$ 13,799,875

Depreciation expense is charged to functions as follows:

Governmental Activities:	Amount
General government	\$ 46,853
Public safety	408,787
Highway and streets	721,649
Sanitation	93,505
Culture and recreation	113,724
Total depreciation expense	\$ 1,384,518
Business-type Activities:	Amount
Wastewater	\$ 718,039
Total depreciation expense	\$ 718,039

#### 8. Accounts Payable

Accounts payable represents short-term liabilities to vendors that are due after year-end.

#### 9. Due to Other Governments

Due to other governments represent intergovernmental payables that are due to other governments as follows:

	Governmental Funds
	General Fund
Hooksett School District	\$ 13,252,460
Merrimack County	2,767,917
State of New Hampshire	1,005
Total	\$ 16,021,382

#### 10. Interfund Receivables/Payables

Individual fund receivables/payable balances at June 30, 2018 are as follows:

	Interfund Receivables	Interfund Payables
Major Governmental Funds:		
General Fund	\$ 29,308	\$ 1,175,336
Nonmajor Governmental Funds	1,690,755	90,870
Proprietary Funds:		

(Continued)

(Continued)

	Interfund Receivables	Interfund Payables
Wastewater	-	453,857
Total	\$ 1,720,063	\$ 1,720,063

#### 11. Capital Lease Obligations

The Town is the lessee of certain equipment under capital and operating lease expiring in various years through fiscal year 2021.

Lease arrangements currently outstanding are as follows:

Lease payables:	Maturity Date	Interest Rate(s) %	Amount Outstanding as of 06/30/18
Governmental Activities:			
Excavator	12/1/2020	2.87%	\$ 103,376
Total lease payable			\$ 103,376

Future minimum lease payments under the capital and operating lease consisted of the following as of June 30, 2018:

Fiscal Year	Capital Leases
2019	\$ 36,456
2020	36,456
2021	36,455
Total minimum lease payments	109,367
Less amounts representing interest	5,991
Present Value of Minimum Lease Payments	\$ 103,376

#### 12. Long-term Obligations

##### A. Notes Payable

The Town issued notes through the State of New Hampshire's Revolving Loan Program for facility upgrades of the water treatment facility. Notes currently outstanding are as follows:

Long-term Notes:	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 06/30/18
Governmental Activities:			
Safety Center Improvements	08/15/2028	5.10%	\$ 666,350
Fire Pumper	08/15/2028	5.10%	310,400
Total Governmental Activities			\$ 976,750

(Continued)

Long-term Notes:	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 06/30/18
Business-Type Activities:			
Water treatment facility upgrade	01/01/2030	3.73%	\$ 2,448,475
Water treatment facility upgrade	06/30/2031	3.10%	2,019,207
Total Business-Type Activities			<u>4,467,682</u>
			<u>\$ 5,444,432</u>

**B. Future Debt Service**

The annual payments to retire all notes payable outstanding as of June 30, 2018 are as follows:

Governmental Activities	Principal	Interest	Total
2019	\$ -	\$ 33,486	\$ 33,486
2020	101,750	47,220	148,970
2021	105,000	41,948	146,948
2022	100,000	36,720	136,720
2023	100,000	31,620	131,620
2024 - 2028	475,000	84,788	559,788
2029	95,000	2,423	97,423
Total	<u>\$ 976,750</u>	<u>\$ 278,205</u>	<u>\$ 1,254,955</u>

Business-Type	Principal	Interest	Total
2019	\$ 315,415	\$ 153,956	\$ 469,371
2020	321,385	143,166	464,551
2021	327,575	132,153	459,728
2022	333,997	120,911	454,908
2023	340,658	109,429	450,087
2024 - 2028	1,812,221	365,887	2,178,108
2029 - 2031	1,016,431	61,363	1,077,794
Total	<u>\$ 4,467,682</u>	<u>\$ 1,086,865</u>	<u>\$ 5,554,547</u>

**C. Changes in General Long-Term Liabilities**

Long-term obligation activity for the year ended June 30, 2018 is as follows:

	06/30/17 Balance	Additions	Reductions	06/30/18 Balance	Due Within One Year
<u>Governmental Activities:</u>					
Bonds payable, net	\$ -	\$ 1,102,500	\$ -	\$ 1,102,500	\$ 33,486
Net pension obligation	17,876,415	-	(1,938,633)	15,937,782	-

(Continued)

(Continued)

	06/30/17 Balance	Additions	Reductions	06/30/18 Balance	Due Within One Year
Other Liabilities:					
Leases payable	166,144	-	(62,768)	103,376	33,489
Landfill liability	100,000	-	(15,000)	85,000	15,000
Compensated absences	497,596	-	(75,973)	421,623	42,162
Other postemployment benefits	1,600,859	58,788	-	1,659,647	56,710
Total Long-term Obligations	\$ 20,241,014	\$ 1,161,288	\$ (2,092,374)	\$ 19,309,928	180,847
<b>Business-Type Activities:</b>					
Bonds payable	\$ 4,777,344	\$ -	\$ (309,662)	\$ 4,467,682	\$ 315,415
Net pension obligation	503,426	-	(35,957)	467,469	-
Other Liabilities:					
Compensated absences	32,818	10,435	-	43,253	4,325
Other Postemployment Benefits	70,888	-	(41,751)	29,137	3,418
Total Long-term Obligations	\$ 5,384,476	\$ 10,435	\$ (387,370)	\$ 5,007,541	\$ 323,158

### 13. Landfill Postclosure Care Costs

This liability reported is based on what it would cost to perform postclosure care using costs from fiscal year 2018. Actual costs may be higher due to inflation, changes in technology, or changes in regulations.

### 14. Deferred Outflows of Resources and Deferred Inflows of Resources

For year ended June 30, 2018, the Town reported deferred outflows of resources and deferred inflows of resources in connection with its property tax revenue, local grants, and pension plan, as follows:

	Govern- mental Funds	Govern- mental Activities	Business- type Activities
Deferred outflow of resources:			
Resources related to pensions	\$ -	\$ 3,306,087	\$ 52,838
Resources related to other postemployment benefits	-	139,214	2,593
Total	\$ -	\$ 3,445,301	\$ 55,431
Deferred inflow of resources:			
Property tax revenue	\$ 7,487,998	\$ -	\$ -
Welfare liens	237,867	-	-
Elderly liens	128,717	-	-
Donations and grants	549,647	549,647	-
Impact fees	883,389	883,389	-

(Continued)

(Continued)			
	<u>Govern- mental Funds</u>	<u>Govern- mental Activities</u>	<u>Business- type Activities</u>
Future service agreements received in advance of eligible expenditures	-	-	302,000
Resources related to pensions	-	1,063,491	17,171
Resources related to other postemployment benefits	-	43,842	46,484
Total	\$ <u>9,287,618</u>	\$ <u>2,540,369</u>	\$ <u>365,655</u>

#### 15. Interfund Transfers

A summary of Interfund transfers are as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
General Fund	\$ 596,950	\$ -
Nonmajor Governmental Funds	-	596,950
Total	\$ <u>596,950</u>	\$ <u>596,950</u>

#### 16. Encumbrances and commitments

The Town utilizes encumbrance accounting in its governmental funds. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which a purchase order, contract, or other commitment is issued and, accordingly, encumbrances outstanding at year-end are reported as expenditures in the current year. Generally, all unencumbered appropriations lapse at year-end, except those for capital project funds. Appropriations for capital projects are continued until completion of applicable projects, even when projects extend more than one fiscal year. Open encumbrances at fiscal year-end are included in restricted, committed, or assigned fund balance as appropriate.

Total encumbrances of \$690,171 of the general fund's fund balance was assigned.

#### 17. Fund Balances – Governmental Funds

As of June 30, 2018, fund balance components other and unassigned fund balances consist of the following:

	<u>Non- spendable</u>	<u>Restricted</u>	<u>Committed</u>	<u>Assigned</u>
General Fund:				
Prepaid items	\$ 53,406	\$ -	\$ -	\$ -
Encumbrances	-	-	-	690,171
Heritage funds	-	-	-	27,658
Library	-	143,674	-	-
Unspent bond funds	-	-	970,450	-
Capital Reserve	-	-	1,727,084	-

(Continued)



(Continued)

	Non- spendable	Restricted	Committed	Assigned
Nonmajor funds:				
Grants	-	61,022	-	-
Revolving funds	-	-	1,764,656	-
Permanent trust funds	204,879	-	-	-
Total	\$ 258,285	\$ 204,696	\$ 4,462,190	\$ 717,829

Fund Balance – Tax Rate Setting Purposes:

The State of New Hampshire, Department of Revenue requires certain modifications of the Town's general fund unassigned fund balance. This modified unassigned fund balance is used to determine whether there are sufficient funds to either 1) retain, 2) return to the taxpayers through a reduction in the tax rate, or 3) appropriate according to the Town Meeting's wishes.

	Amount
Unassigned fund balance, general fund (GAAP)	\$ 2,710,665
Tax deferral, net of 60-day rule (GAAP adjustment)	1,669,082
Allowance for doubtful accounts (GAAP adjustment)	(811,387)
Less Heritage funds	(27,658)
Other GAAP adjustments	(173,066)
Tax Rate Setting Purposes - Unassigned fund balance, general fund	\$ 3,367,636

**18. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters for which the Town purchases commercial insurance. For the past year, settled claims have not exceeded the commercial coverage and there has not been a reduction in coverage.

**19. Other Postemployment Benefits Plan**

Governmental Accounting Standards Board (GASB) Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* requires governments to account for other post-employment benefits (OPEB), primarily health care, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of a required contribution as an expense on the statement of activities when a future retiree earns their post-employment benefits, rather than when they use. To the extent that an entity does not fund their required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

Plan Description: The Town provides its eligible retirees, including in some cases their beneficiaries (as governed by New Hampshire RSA 100-A:50), the ability to purchase health, dental, and prescription insurance at the Town's group rates. Although the Town does not supplement the cost of these plans, GASB Statement No. 75 requires the Town to recognize the liability for inclusion of any implicit rate subsidy afforded its retirees. This subsidy is generated as a result of the basic nature of insurance – one risk group subsidizes another to arrive at a blended premium. Therefore, current employees who are young and healthy subsidize the older retirees. As of June 30, 2018, there were

16 retiree subscribers, 8 eligible spouses, and 119 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

**Benefits Provided:** The Town provides medical, dental, and prescription drug to retirees and their covered beneficiaries. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

**Funding Policy:** Retirees contribute 100% of the costs of the plan, as determined by the Town. The Town contributes the remainder of the plan costs on a pay-as-you-go basis.

**Actuarial Assumptions:** The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate: 3.87% based on the Bond Buyer's 20 Bond Index.  
Mortality: The mortality rates are from the RPH-2014 Total Dataset Headcount-weighted Mortality Table with projection scale MP-2014.  
Retirement Rates: It was assumed that the following percentage of eligible employees would retire each year:

**Group I:**

Hired prior to 7/1/2011			Hired on or after to 7/1/2011		
Age	Male	Female	Age	Male	Female
45-46	10.0%	10.0%	45-46	N/A	N/A
47-48	10.0%	15.0%	47-48	N/A	N/A
49-53	10.0%	10.0%	49-53	N/A	N/A
54	10.0%	15.0%	54	N/A	N/A
55	20.0%	25.0%	55	N/A	N/A
56	25.0%	35.0%	56	N/A	N/A
57	25.0%	30.0%	57	N/A	N/A
58	35.0%	40.0%	58	N/A	N/A
59	50.0%	55.0%	59	N/A	N/A
60-61	12.0%	12.0%	60-61	12.0%	12.0%
62	17.0%	15.0%	62	17.0%	15.0%
63	16.0%	15.0%	63	16.0%	15.0%
64	15.0%	15.0%	64	15.0%	15.0%
65	15.0%	20.0%	65	46.0%	45.0%
66	25.0%	20.0%	66	46.0%	45.0%
67	20.0%	20.0%	67	20.0%	20.0%
68	20.0%	16.0%	68	20.0%	16.0%
69	20.0%	17.0%	69	20.0%	17.0%
70+	100.0%	100.0%	70+	100.0%	100.0%

**Group II:**

Hired prior to 7/1/2011			Hired on or after to 7/1/2011		
Age	Fire	Police	Age	Fire	Police
45	15.0%	25.0%	45	N/A	N/A
46-49	12.0%	25.0%	46-49	N/A	N/A

Retirement Rates:

(Continued)

**Group II:**

Hired prior to 7/1/2011			Hired on or after to 7/1/2011		
Age	Fire	Police	Age	Fire	Police
50-52	15.0%	25.0%	50-52	32.0%	50.0%
53	25.0%	30.0%	53	25.0%	35.0%
54	20.0%	30.0%	54	20.0%	35.0%
55	30.0%	30.0%	55	30.0%	35.0%
56	30.0%	25.0%	56	30.0%	25.0%
57	25.0%	25.0%	57	25.0%	25.0%
58	25.0%	30.0%	58	25.0%	30.0%
59-60	25.0%	25.0%	59-60	25.0%	25.0%
61	40.0%	20.0%	61	40.0%	20.0%
62	30.0%	20.0%	62	30.0%	20.0%
63-64	30.0%	25.0%	63-64	30.0%	25.0%
65	100.0%	25.0%	65	100.0%	25.0%
66+	100.0	100.0%	66+	100.0%	100.0%

Disability Rates:

None assumed.

Termination Rates:

**Group I:**

Years of Service	Age	Male	Female
0	All	32.0%	30.0%
1	All	22.0%	22.0%
2	All	16.0%	16.0%
3	All	12.0%	12.0%
4	All	8.0%	8.0%
5+	20	5.0%	8.0%
	30	5.0%	8.0%
	40	5.0%	5.6%
	50	5.0%	4.4%
	60+	5.0%	4.0%

**Group II:**

Years of Service	Age	Male	Female
0	8.0%	30.0%	40.0%
1	6.0%	15.0%	17.0%
2	4.5%	9.0%	14.0%
3	3.0%	6.0%	11.0%
4	2.0%	4.0%	9.0%
5+	1.5%	4.0%	4.0%

Health Care Trend Rates:

It was assumed that health care costs would increase in accordance with the trend rates in the following table:

Year	Current valuation*	Prior valuation
2017	9.0%	7.5%
2018	8.5%	7.0%
2019	8.0%	6.5%
2020	7.5%	6.0%
2021	7.0%	5.5%

Health Care Trend  
Rates:  
(Continued)

Year	Current valuation*	Prior valuation
2022	6.5%	5.0%
2023	6.0%	5.0%
2024	5.5%	5.0%
2025+	5.0%	5.0%

\*Medicare Eligible Premium assumed to increase at 5.0% per annum.

Participation Rate:

It was assumed that 80% of the current active employees covered under the active plan on the day before retirement would enroll in the retiree medical plan upon retirement.

Percent Married:

It was assumed that 70% of the male and 60% of the female employees who elect retiree health care coverage for themselves would also elect coverage for their spouse upon retirement. It was assumed that male spouses are three years older than their wives and female spouses are three years younger than the retiree. For current retirees, actual census information was used.

Per Capita Claims  
Cost:

Based on the premium levels of the plans utilized. Actual premiums were used as an approximate to claims experience. Aging factors were then applied to the plan premiums to produce age-related per capita claims rates.

Insurance Policies:

AB20IPDED10/25/40/3k			ABSOS20/40/1KDED		
Age	Male	Female	Age	Male	Female
50	\$9,765	\$11,264	50	\$7,936	9,155
55	11,856	12,303	55	9,636	9,999
60	14,299	13,707	60	11,622	11,140
64	15,967	14,950	64	12,977	12,151
65	8,141	7,621	65	6,616	6,194
70	8,989	8,422	70	7,306	6,845
75	9,925	9,300	75	8,067	7,559
80	10,434	9,768	80	8,480	7,939
85	10,968	10,269	85	8,914	8,346
90	11,524	10,792	90	9,366	8,771
95	12,112	11,348	95	9,844	9,223
100	12,730	11,926	100	10,347	9,693

Actuarial value of  
assets:

N/A

Administrative  
expenses:

Included in premiums used.

Participant salary  
increases:

3.50% annually

Payroll growth rate:

2.50% annually

Change in Total OPEB Liability:

Balance at 06/30/2017	\$ 1,697,341
Changes for the year:	
Service Cost	96,766
Interest	63,420
Changes in Benefit Terms	-
Differences between expected and actual experience	-
Changes in assumptions and other inputs	(52,238)
Benefit payments	(45,617)
Net changes	62,331
Balance at 6/30/2018	\$ 1,759,672

Sensitivity of the Total OPEB liability:

1% Decrease (2.87%)	Discount Rate (3.87%)	1% Increase (4.87%)
\$1,950,801	\$1,759,672	\$1,590,629

1% Decrease (8.00% decreasing to 4.00%)	Healthcare Cost Trend Rates (9.00% decreasing to 5.00%)	1% Increase (10.00% decreasing to 6.00%)
\$1,551,851	\$1,759,672	\$2,006,423

## 20. Retirement System

Description of Plan: The Town participates in the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer plan that covers eligible State and local government employees. The plan was established on July 1, 1967 as a contributory, public employee defined benefit pension plan qualified under section 401(a) of the Internal Revenue Code (Code) and funded through a trust which is exempt from tax under Code section 501(a). The plan provides lifetime pension benefits that are determined at retirement under formulas prescribed by law; the pension benefit is not based on investment returns or contributions.

Benefits Provided: The retirement system provides service, early service, disability, and vested deferred retirement benefits, as well as pre- and post-retirement death benefits. It also provides a post-retirement Medical Subsidy to eligible members and beneficiaries.

NHRS does not provide health insurance for retirees or their beneficiaries.

The New Hampshire General Court (State Legislature) with Governor approval, have the authority to establish and amend benefit formulas and eligibility requirements, which are codified at RSA 100-A. The retirement system is also governed by administrative rules, policies adopted by the NHRS Board of Trustees, and the Internal Revenue Code.

NHRS benefits are funded by member contributions, employer contributions, and net investment returns.

Retirement system members are state, county and municipal employees, teachers, police officers, and firefighters. The membership consists of two groups, Group I (Employee and Teacher) and Group II (Police and Fire).

Funding: NHRS benefits are funded by member contributions, employer contributions, and net investment returns. Member rates are set by statute. Group I (Employees) members contribute 7 percent of their salary to the retirement system. Group II (Police and Fire) members contribute 11.55 percent and 11.80 percent, respectively, of their salary to the retirement system. While member contributions are broken down by Group I and Group II, employer contributions are assessed at five different rates, one each for State Employees, Political Subdivision Employees, Teachers, Police, and Fire. Employer rates are certified by the NHRS Board of Trustees every two years after a biennial actuarial valuation is conducted, which rates applicable to the Town are listed in the following table.

	Employee	Employer		
	Percentage	Pension Percentage	Medical Subsidy Percentage	Total
Group I				
Employees	7.00%	11.08%	0.30%	11.38%
Group II				
Police	11.55%	25.33%	4.10%	29.43%
Fire	11.80%	27.79%	4.10%	31.89%

The valuation is a model of expected liabilities based on reasonable actuarial assumptions, including the rates of investment return and payroll growth, eligibility for the various classes of benefits, and the projected life expectancies of members and retirees. State law requires that NHRS trustees use this valuation to set employer contribution rates at a level necessary to keep the retirement system on track to meet its constitutional long-term obligations.

The Town's contributions to the NHRS for the years ended June 30, 2018, 2017, and 2016 were \$1,503,459, \$1,344,614, and \$1,323,214, respectively. The payroll for employees covered by NHRS for the year ended June 30, 2018 was \$6,653,550.

Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred inflows of Resources Related to Pensions

At June 30, 2018, the Town reported a total liability of \$16,405,250 for its proportionate share of the net pension liability, as follows:

	Amount
Governmental Activities:	
Town	\$ 15,498,450
Library	439,332
Business-type Activities	
Wastewater	467,469
Total	\$ 16,405,251

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating

governments, actuarially determined. At June 30, 2017, the Town's proportion was 0.33357614%, which was an increase of (0.01203328)% from its proportion measured as of June 30, 2016.

For the fiscal year ended June 30, 2018, the Town recognized pension expense of \$1,644,764. The Town also reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflow of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 37,197	\$ 208,792
Change of assumptions	1,647,304	-
Net difference between projected and actual earnings on pension plan investments	-	208,929
Changes in proportion and differences between Town contributions and proportionate share of contributions	229,718	662,941
Town's contributions subsequent to the measurement date	1,503,859	-
Total	\$ 3,418,078	\$ 1,080,662

The Town reported \$1,503,859 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	Governmental Activities	Business- Type Activities
2018	\$ 197,851	\$ 8,682
2019	559,263	19,436
2020	404,167	14,843
2021	(363,381)	(7,304)
Thereafter	-	-
Total	\$ 797,900	\$ 35,657

Actuarial assumptions: The total pension liability in the June 30, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary increases	5.6% average, including inflation
Investment rate of return	7.25%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on the latest experience study.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

Asset class	Target Allocation	2017 Weighted average long-term expected real rate of return
Large Cap Equities	22.50%	4.25%
Small/Mid Cap Equities	7.50	4.50
Total domestic equity	30.00	
Int'l Equities (unhedged)	13.00	4.50
Emerging Int'l Equities	7.00	6.25
Total international equity	20.00	
Core Bonds	5.00	0.75
Short Duration	2.00	(0.25)
Global Multi-Sector Fixed Income	11.00	2.11
Absolute return fixed income	7.00	1.26
Unconstrained Fixed Income	-	-
Total fixed income	25.00	
Private equity	5.00	6.25
Private debt	5.00	4.75
Opportunistic	5.00	2.84
Total alternative investments	15.00	
Real estate	10.00	3.25
Total	100.00%	

Discount Rate: the discount rate used to measure the collective total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions, and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the Pension Plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the



long-term expected rate of return on Pension Plan investments was applied to all periods of projected benefit payments to determine the collective total pension liability.

Sensitivity Analysis: the following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percent-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Town's proportionate share of the net pension liability			
Town	\$ 20,418,429	\$ 15,498,449	\$ 11,466,721
Library	578,797	439,332	325,045
Wastewater	615,868	467,469	345,863
Total	\$ 21,613,094	\$ 16,405,250	\$ 12,137,629

The retirement system issues a publicly available financial report that can be obtained through the New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301-8507.

## 21. Restatement

The Town restated beginning fund equity governmental and business-type activities. The impact of this restatement on net position is as follows:

	Governmental Activities	Business-type Activities
Net position, June 30, 2017, as previously reported	\$ 20,459,072	\$ 18,627,911
Effects of implementing GASB Statement No. 75	313,907	(25,594)
Net position at June 30, 2017, as restated	\$ 20,772,979	\$ 18,602,317

## 22. Commitments and Contingencies

### Grants:

The Town recognizes as revenue grant monies received as reimbursement for costs incurred in certain Federal and State programs it administers. Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial

### Lawsuits:

The Town is also a defendant in several lawsuits arising in the normal course of business. In the aggregate, these claims seek monetary damages in significant amounts. To the extent the outcome of such litigation has been determined to result in probable loss to the Town, such loss has been accrued in the accompanying financial statements. Litigation where loss to the Town is reasonable possible has not been accrued, however, Town management and Counsel estimate outcome of claims cannot be determined at this time.

In the prior fiscal year, New Hampshire Department of Environmental Services (NH DES) notified the Town that it did not issue a permit to construct a causeway into the Merrimack River for construction of the Lilac Pedestrian Bridge. NH DES referred this matter to the New Hampshire Attorney General's Office. The Town has not determined whether it is subject to liability.

The Town is a party to a lawsuit related to construction of the Lilac Pedestrian Bridge. This matter is pending, where management is unable to determine the outcome of the lawsuit.

## **23. Implementation of New GASB Standards**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have been implemented in the current fiscal year; however, several other pronouncements have effective dates that may impact future financial presentations. Management's determination, if any, of the impact of implementing the following statements on the financial statements are as follows:

- GASB Statement No. 84, *Fiduciary Activities*, will be effective for the fiscal year ended June 30, 2020. The purpose of this Statement is to improve the identification of fiduciary activities for accounting and financial reporting purposes. Management's assessment of this pronouncement is that it will not have an impact on the Town's basic financial statements.
- GASB Statement No. 85, *Omnibus 2017*, will be effective for the fiscal year ended June 30, 2019. This Statement will address various issues including blending component units, goodwill, fair value measurement and application, and postemployment benefits. Management has considered this pronouncement, which will have a significant reporting impact on the Town's basic financial statements.
- GASB Statement No. 87, *Leases*, will be effective for the fiscal year ended June 30, 2021. The purpose of this Statement is to improve financial reporting of lease obligations. Management's assessment of this pronouncement is that it will have an impact on the Town's basic financial statements.
- GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, will be effective for the fiscal year ended June 30, 2019. The purpose of this Statement defines debt for the purposes of disclosure in the notes to the financial statements. Management's assessment of this pronouncement is that it will not have an impact on the Town's basic financial statements.

## TOWN OF HOOKSETT, NEW HAMPSHIRE

## NONMAJOR GOVERNMENTAL FUNDS

## COMBINING BALANCE SHEET

JUNE 30, 2018

	Special Revenue Funds										
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Route 3 Tax Increment Financing	Permanent Trust Fund	Total
<b>ASSETS</b>											
Cash and short-term investments	\$ 570,072	\$ -	\$ -	\$ -	\$ 394,422	\$ -	\$ -	\$ -	\$ -	\$ 2,769	\$ 967,263
Investments	-	-	-	-	-	-	-	-	-	249,747	249,747
Receivables:											
Other	-	-	-	-	81,456	-	36,841	-	-	-	118,297
Due from other funds	581	883,389	438,337	172,414	-	13,385	169,265	3,814	9,570	-	1,690,755
<b>TOTAL ASSETS</b>	<b>\$ 570,653</b>	<b>\$ 883,389</b>	<b>\$ 438,337</b>	<b>\$ 172,414</b>	<b>\$ 475,878</b>	<b>\$ 13,385</b>	<b>\$ 206,106</b>	<b>\$ 3,814</b>	<b>\$ 9,570</b>	<b>\$ 252,516</b>	<b>\$ 3,026,062</b>
<b>LIABILITIES</b>											
Accounts payable	\$ 1,461	\$ -	\$ -	\$ 3,887	\$ 5,792	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,140
Due to other funds	-	-	-	-	90,870	-	-	-	-	-	90,870
Other liabilities	-	-	-	7,231	1,534	-	1,341	-	-	-	10,106
<b>TOTAL LIABILITIES</b>	<b>1,461</b>	<b>-</b>	<b>-</b>	<b>11,118</b>	<b>98,196</b>	<b>-</b>	<b>1,341</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>112,116</b>
<b>DEFERRED INFLOW OF RESOURCES</b>	<b>-</b>	<b>883,389</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>883,389</b>
<b>FUND BALANCE</b>											
Nonspendable	-	-	-	-	-	-	-	-	-	204,879	204,879
Restricted	-	-	-	-	-	13,385	-	-	-	47,637	61,022
Committed	569,192	-	438,337	161,296	377,682	-	204,765	3,814	9,570	-	1,764,656
<b>TOTAL FUND BALANCES</b>	<b>569,192</b>	<b>-</b>	<b>438,337</b>	<b>161,296</b>	<b>377,682</b>	<b>13,385</b>	<b>204,765</b>	<b>3,814</b>	<b>9,570</b>	<b>252,516</b>	<b>2,030,557</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 570,653</b>	<b>\$ 883,389</b>	<b>\$ 438,337</b>	<b>\$ 172,414</b>	<b>\$ 475,878</b>	<b>\$ 13,385</b>	<b>\$ 206,106</b>	<b>\$ 3,814</b>	<b>\$ 9,570</b>	<b>\$ 252,516</b>	<b>\$ 3,026,062</b>

See accompanying independent Auditors' Report.

TOWN OF HOOKSETT, NEW HAMPSHIRE  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2018

	Special Revenue Funds										
	Conservation Commission	Impact Fees	Solid Waste Disposal	Recreation Revolving	Ambulance Revolving	Drug Forfeiture	Police Special Details	Fire Special Details	Route 3 Tax Increment Financing	Permanent Trust Fund	Total
<b>Revenues:</b>											
Taxes	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,570	\$ -	\$ 37,070
Licenses, permits, and fees	4,422	877,329	-	-	-	-	-	-	-	-	881,751
Intergovernmental	60,000	-	-	-	6,000	-	-	-	-	-	66,000
Charges for service	-	-	119,749	152,594	408,629	-	176,521	3,125	-	-	860,618
Miscellaneous	16,696	-	3,883	1,244	217	211	1,745	35	-	15,392	39,423
<b>Total Revenues</b>	<b>108,618</b>	<b>877,329</b>	<b>123,632</b>	<b>153,838</b>	<b>414,846</b>	<b>211</b>	<b>178,266</b>	<b>3,160</b>	<b>9,570</b>	<b>15,392</b>	<b>1,884,862</b>
<b>Expenditures:</b>											
<b>Current:</b>											
Public safety	-	284,336	-	-	394,731	14,403	171,617	2,735	-	-	867,822
Culture and recreation	-	-	-	105,224	-	-	-	-	-	-	105,224
Conservation	41,667	-	-	-	-	-	-	-	-	-	41,667
<b>Total Expenditures</b>	<b>41,667</b>	<b>284,336</b>	<b>-</b>	<b>105,224</b>	<b>394,731</b>	<b>14,403</b>	<b>171,617</b>	<b>2,735</b>	<b>-</b>	<b>-</b>	<b>1,014,713</b>
Excess (deficiency) of revenues over expenditures	66,951	592,993	123,632	48,614	20,115	(14,192)	6,649	425	9,570	15,392	870,149
<b>Other Financing Sources (Uses):</b>											
Transfers out	-	(592,993)	-	-	-	-	-	-	-	(3,957)	(596,950)
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>(592,993)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,957)</b>	<b>(596,950)</b>
Excess (deficiency) of revenues and other sources over expenditures and other uses	66,951	-	123,632	48,614	20,115	(14,192)	6,649	425	9,570	11,435	273,199
Fund Equity, at Beginning of Year	502,241	-	314,705	112,682	357,567	27,577	198,116	3,389	-	241,081	1,757,358
Fund Equity, at End of Year	\$ 569,192	\$ -	\$ 438,337	\$ 161,296	\$ 377,682	\$ 13,385	\$ 204,765	\$ 3,814	\$ 9,570	\$ 252,516	\$ 2,030,557

See accompanying independent Auditors' Report.

TOWN OF HOOKSETT, NEW HAMPSHIRE  
SCHEDULE OF CHANGES IN THE TOTAL  
OPEB LIABILITY AND RELATED RATIOS  
REQUIRED SUPPLEMENTARY INFORMATION  
JUNE 30, 2018  
(Unaudited)

Other Post-Employment Benefits

June 30,	Total OPEB Liability - Beginning	Service Costs	Interest	Changes in Benefit Terms	Differences Between Expected and Actual Experience	Changes in Assumptions and Other Inputs	Benefit Payments	Net Changes	Total OPEB Liability - Ending	Covered Employee Payroll	Total OPEB Liability as a percentage of Covered Employee Payroll
2018	\$ 1,697,341	\$ 96,766	\$ 63,420	\$ -	\$ -	\$ (52,238)	\$ (45,617)	\$ 62,331	\$ 1,759,672	\$ 6,049,703	29.09%

See accompanying Independent Auditors' report

TOWN OF HOOKSETT, NEW HAMPSHIRE  
SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Pension Plan

Last 10 Fiscal Years \*

June 30,	Town's proportion of the net pension liability (asset)	Town's proportionate share of the net pension liability (asset)	Town's covered- employee payroll	Town's proportionate share of the net pension liability (asset) as a percentage of its covered- employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2018	0.33357614%	\$ 16,405,250	\$ 6,607,530	248.28%	62.66%
2017	0.34560942%	13,542,223	6,653,550	203.53%	58.30%
2016	0.34184351%	13,542,222	6,361,062	212.89%	65.47%
2015	0.35368587%	13,275,903	6,264,872	211.91%	59.81%
2014	0.34427117%	14,816,689	6,024,275	245.95%	66.32%

\* - This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for years which information is available.

See accompanying Independent Auditors' report

TOWN OF HOOKSETT, NEW HAMPSHIRE  
SCHEDULE OF THE TOWN CONTRIBUTIONS

Pension Plan

Last 10 Fiscal Years \*

June 30,	Contractually required contributions	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	Town's covered- employee payroll	Contributions as a percentage of covered- employee payroll
2018	\$ 1,503,459	\$ 1,503,459	\$ -	\$ 6,607,530	22.75%
2017	1,344,614	1,344,614	-	6,653,550	20.21%
2016	1,146,845	1,146,845	-	6,361,062	18.03%
2015	1,147,439	1,147,439	-	6,264,872	18.32%
2014	856,043	856,043	-	6,024,275	14.21%

\* - This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for years which information is available.

See accompanying Independent Auditors' report

## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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### **TOWN OF HOOKSETT DELIBERATIVE SESSION MINUTES Cawley Middle School Saturday February 2, 2019**

#### **CALL TO ORDER**

Moderator, Marc Miville called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:10 AM.

Boy Scout Troop led the Pledge of Allegiance.

#### **ATTENDANCE**

James Sullivan, Chair, Rob Duhaime, John Giotas, James Levesque, Tim Tsantoulis, Alex Walczyk and Don Winterton, Acting Town Administrator

Moderator Marc Miville

Supervisor of the Checklist Mike Horne and Barbara Brennan

Town Clerk, Todd Rainier

Legal Counsel, Steven M. Whitley

Registered voters – 119 in attendance

#### **PROOF OF POSTING**

Proof of posting was provided by Moderator.

The Moderator introduced the members of the Town Council in Attendance as well as the Town Staff.

The Moderator recognized all veterans for their service.

A general overview of the rules and procedures was given by the Moderator.

#### **BUSINESS**

Moderator Marc Miville read the Warrant Articles into the record:

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 2, 2019 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 2 through 23.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 12, 2019**. The polls will be open from 6 am until 7 pm.



## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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### Article 1

To choose all necessary Town officers for the year ensuing.

### Article 2

To see if the town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand dollars **(\$2,500,000.00)** for the purpose of sewer and other infrastructure improvements on Route 3A in the Tax Increment Financing(TIF) District established in March of 2017, and to authorize the issuance of not more than Two Million Five Hundred Thousand dollars (\$2,500,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33), as amended; and to authorize the Town Council to issue, negotiate, sell, and deliver such bonds or notes and to determine the rate of interest thereon and maturity and other terms thereof; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project, and to comply with all laws applicable to said project; and to authorize the Town Council to take any other action, or pass any other vote, relative thereto; furthermore, to raise and appropriate the sum of Sixty-four Thousand dollars **(\$64,000.00)** from the Tax Increment Finance District Fund for the bond issuance costs and the first year's debt service payments on such bonds or notes. Bonds will be paid off in whole or in part from TIF District Funds. (3/5 ballot vote required) Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

*Moved by R. Duhaime. Seconded by A. Walczyk*

R. Duhaime: These funds will be used for Phase I, engineering and initial construction, of the Route 3A infrastructure improvements. Based on the estimates received in 2016, Phase II is estimated to cost an additional \$16 million to complete.

D. Winterton, Acting Town Administrator: I support this motion as did the Council. This follows through on a project the Sewer undertook and spent 2 million dollars. This is for \$2.5 million which will be paid by the TIF. The impact to the tax will be zero. Without sewer, there will never be a restaurant or project on Hackett Hill until there is sewer on that side of the river.

J. Hyde, 36 Edgewater: There is no estimated tax rate on that Article because theoretically, the taxes will come from that property. If there is no increase tax revenue from that area, we don't know how much the impact will be for that bond? Mr. Winterton said there will never be hotels or restaurants, we heard there would never be a Market Basket or Bass Pro but they came at their own expense. For us to pay for this is corporate welfare.

Frank Kotowski, 34 Mammoth Road #28: I would like to thank the Budget Committee and the Council on behalf of the Sewer Commissioners for having the sense to put this article on the ballot. For years we looked at ways to expand our tax base. We saw companies that wouldn't impact the town go to other towns and applicants that wanted to relocate have to turn to other places. If you look at Bow, from the Hooksett line to Concord, they put in a TIF. We lost the liquor warehouse in Bow which would have been taxes for Hooksett. I spoke in Concord of the importance of good infrastructure for communities. As a Sewer Commission, I understand the importance. The pipe has been installed under the river and I hope the residents understand the importance. Earlier someone spoke of companies doing it on their dime. We are concerned because some of the big box stores are at risk of sewer failure.

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D. Winterton: The tax impact rate would be .27/1000 for 5 years if there were no money in the TIF fund. There is now \$420,000 dollars in the fund.

D. Winterton explained what a TIF District is.

James Moody, 39 Quince Hill: The additional cost of 16 million; will that also have no tax impact?

D. Winterton: That may or may not, depending on how the project goes forward. That question will be brought to the voters and depends when the project takes place. Look to Londonderry and their TIF.

R. Duhaime: Looking at the cost and that is an estimate now and will go up in the future. 4-5 years ago as a member of SNPC there was C-TAP money which was given for the widening of I93. You are starting to see a backup on I93N and the impact will continue and we will see commercial growth and the sewer is a way to get in front of the development and Hooksett is one of a few towns in NH that has 3 exits off of 93 and this will benefit the town in the future.

*Moderator declared the Article 2 moved to ballot.*

### **Article 3**

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$19,035,357.00**? Should this article be defeated, the operating budget shall be \$18,666,969.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.89. Recommended by Town Council (7 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

*Moved by J. Hyde. Seconded by C. Morneau.*

J. Hyde: We are presenting the Budget because ultimately it is the Budget Committees budget. It is prepared by Council and we go through it line by line to be sure they are correct. We supported this 7-2. There is extensive explanation on what we did. We decreased Administration for Zen City which was social media software. We increased the Fire Budget because of the increase in water for hydrants.

The Council and Administrators did a good job to keep the budget level. They provided trends so we could look at the data.

C. Morneau: We spent a lot of time on this and we have a budget that is reflective on what the town spends. There are items like salaries that we can't subtract. The Departments spent a lot of time explaining their needs. Our job is to review everything and determine the needs to keep it operating. We don't want anyone to go without and we spent a lot of time on Fire and Police and they did a great job identifying everything.

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W. Goertel: RSA 32 states that we are responsible for the prudent distribution of public funds. Departments did a good job at looking at past actuals in preparing their budget. It was a pretty solid budget.

***Henry Roy, 6 Shaker Hill Road motioned to increase Article 3 \$49,000 for the hydrants. Seconded by Fred Bishop.***

Fred Bishop, 34 Mammoth Road #26: It cost Stonegate \$1250 annually because it is private hydrants. We also pay taxes on our bill for the hydrants that are on public property. This is double taxation. We pay for our hydrants through our condo association and then we pay again for everyone else's hydrants in our tax bill. Litchfield had a case and change to fairly charge everyone and I hope Hooksett will do the same.

J. Hyde, Budget Committee: I point out that the Budget Committee increased the operating budget \$36,000 for the town owned hydrants because the water precinct increased the price. We don't own those hydrants. I don't know why the residents should pay for privately own hydrants. If you don't want them, don't have them.

Dianne Humelsine, 3 Beech Street: We are a 55 community in Webster Wood. Our tax rate is the same as everyone else in town and we don't get trash pickup or plowing. This hydrant would be a small amount that the town could do. Everyone in our community is over 55 and we have no impact on school so we should get some relief.

J. Sullivan: My understanding is the Planning Board requires a certain amount of hydrants in an area whether they are private or not. They are not optional.

R. Duhaime: The injustice of condo living. There are people that don't have water and sewer but get billed on the taxes. You choose to live in a 55 community.

**Vote on motion declared passed by voice vote by the Moderator.**

G. Kozlowski, 22 Julia Drive: If you have the default budget, and you have to make hard decisions, what will be cut?

J. Hyde: There is \$100,000 for storm water monitoring which is mandated by state.

D. Winterton: I would not be making the cuts because I will not be the Administrator as of July 1. We (the Administrator) would have to function in the budget dollars that the citizens give you.

Chief Burkush: The hydrant lease and rentals; there are other developments in town that would be impacted. The impact of absorbing all the private hydrants would be \$180,000. We manage the hydrant rental and leases in our budget and have no control over the cost.

We are 90% personnel costs so if we needed to make reduction, we would have to make cuts.

J Hyde: How much money of the previous budget was not spent by the town?



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D. Winterton: A little over \$500k was not spent; of this, \$300,000 was returned to the taxpayers to offset the tax rate and \$200,000 went to the fund balance.

J. Hyde: There is typically some excess of funds raised by taxes due to a variety of factors: staffing, etc.

D. Winterton: Chairman Hyde is exactly correct; most of the overage comes from personnel, early retirement, etc.

Henry Roy, 6 Shaker Hill Rd: Clarification on the hydrant locations. All are residential located throughout town; none are commercial.

Moderator Miville explained the revised budget number.

**Moderator declared Article 3 moved to the ballot as amended.**

### **Article 4**

To see if the town will vote to raise and appropriate the sum of **\$4,800,000.00** for the purpose of constructing the Hackett Hill and Route 3A Roundabout; of that amount \$3,200,000.00 will be from the State of New Hampshire Department of Transportation; \$405,088.00 from Roadway Impact Fees and the balance of \$1,194,912.00 to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not ***lapse*** until the Hackett Hill and Route 3A roundabout is completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Not recommended by Town Council (1 Yes, 7 No), Not recommended by Budget Committee (2 Yes, 7 No).

**Moved by R. Duhaime. Seconded by J. Levesque**

R. Duhaime: The purpose of this project is to improve safety and traffic congestion by adding a roundabout to the intersection of Hackett Hill Road and Route 3A. The Town has been working with the State of NH on this project since 2011. The original cost estimates to complete the project was \$1.2 million. Delays and added project reviews have the new construction estimates coming in at \$4.8 million. The State's portion of the cost will be 66.7% which is \$3.2 million. The Town's portion will be 33.3% or \$1.6 million. The Town already has impact fees in the amount of \$405,088 obligated for the project (to be used as a portion of the Town's 33.3% share). Therefore; an unassigned fund balance of \$1,194,912 will be required to finish the project.

J. Levesque: This has been going on for a number of years and we have been working with the State and now the cost keeps going up. No matter what they put there, unless they fix the traffic at the lights, it will continue to back up. Sometimes it backs up to Irving and interstate 93. Until something is done about the light bottleneck, it won't do anything and that is why I voted against it.

J. Hyde: The Budget committee believes that the interstate, West River Road and Hackett Hill are all State owned roads. It is the State so the State can pay for it. Personally, I live north of the light and the problem is not Hackett Hill; the problem is Main Street. That is what needs a

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roundabout. I would rather spend the money fixing that and that is why the Budget Committee did not support this.

B. Soucy: I live off of Hackett Hill and that area is a disaster. Something has to start and we have money from the State and we need to do something

**Moderator declared Article 4 moved to the ballot.**

### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

*Moved by T. Tsantoulis. Seconded by J. Giotas.*

T. Tsantoulis: There is \$355,155 in the account as of December 31, 2018, with \$250,000 to be withdrawn for the new pumper approved in March 2018 and another \$22,000 for the forestry truck, leaving \$94,155 available to spend. The purpose of this article is to provide funding for the replacement of fire apparatus. These vehicles range between \$600,000 for pumpers and nearly \$1,000,000 for a ladder truck. This capital reserve funding program allows for the Town to incrementally save for these large expenditures. Ladder 1 which has been out of service for over 6 months due to severe corrosion to the frame and aerial torque box has failed State Inspection, UL Inspection and examination by the Town's insurance carrier. Staff, after consulting with different specialists, has determined it is not cost effective to spend in excess of \$180,000 to repair the 16 year old truck and is looking to replace the ladder truck.

J. Giotas: We are currently relying on mutual aid and the cost of a ladder truck is 1 million plus so this needs to be put aside to start saving for a truck.

J. Hyde: We support putting money aside to buy large items down the road. There is also talk of leasing a truck or talking with SNHU to fund this truck.

D. Winterton: The town has started discussions with SNHU and I would not characterize that as overly optimistic and those discussions are not in public status at this point.

S. Colburn: The ladder truck prematurely failed and we tried to get it repaired under warrantee. It is not the recommendation to spend \$180,000 to fix a truck damaged by corrosion. There was talk of renting but that truck is now gone and unavailable. We looked at purchasing a truck and after discussion with Council; we decided to put money away and pay for a truck in a few years and not pay interest and decrease the tax spike. We are looking at purchasing a used truck. We have dorms at SNHU as well as the safety of the residents of the town to consider. The \$250,000 would give us the flexibility to do something in the short term and start saving for down the road.

F. Kotowski: The question I ask is how often is the vehicle used and has it been used since you've had to rely on mutual aid?

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S. Colburn: It is part of normal response with 60,000 miles. It is not running on medical calls but on fire. It is a vital part of our mission. It is used every day. It is the only truck large enough to run fans for the commercial buildings if needed.

D. Winterton: The support of the Council and hopefully for support of the voters will give the Fire Department flexibility. The reason we have building over 35 feet is because we changed our building codes to allow us to build over 35 feet since we purchased the first ladder truck. I feel we now have a moral responsibility to provide that protection even if we don't have a legal responsibility.

J. Hyde: Why not lease a vehicle?

D. Winterton: I don't think we have eliminated the option of renting or leasing. Whether this \$250,000 will be spent on purchasing, leasing or renting has not yet been determined.

A. Whatley: If we are going to expand our infrastructure and go down Route 3 and not limit our construction, we need to support this.

Doris Demers, Stonegate #17: How can the Budget Committee say no to something that is so essential? If we rely on other community, how much will it cost. Why doesn't the article say we can rent in the article?

J. Hyde: I agree we need a truck but personally I don't think we need another \$250,000 for a leased vehicle. If we purchase a vehicle and it rots, we will have to drop another million. If we lease, we can turn it over in 10 years and get a new truck. I think we can spend less.

J. Sullivan: The lease option is not mentioned because we discussed a number of options prior to placing this article on the ballot. This article gives us an option. This is money for fire apparatus. It is not just for a ladder truck, it is for anything they feel they need. We would not put a restriction in the article for a lease.

S. Colburn: The warrant is to put money in a capital reserve which was started a few years ago. The most financial sense is to put money away for purchase. If you lease, you are paying financing on that lease. The warrant is asking to put money in the account and allows the Council to purchase Apparatus as they need. The ladder is being looked at with different avenues. If this is approved, this will help to find a long and short term option for the ladder truck. With a lease, the law is it has to go on the warrant every year and if that article fails one year we would have to return the truck.

Doris Demers, 34 Mammoth Road #17: What are we paying other departments for mutual aid?

S. Colburn: The way we operate is mutual aid. If we need assistance, we call them in. If I need a ladder truck, we ask Manchester and they won't bill us but they expect us to reciprocate. We all work together. Manchester is now downsizing and they only have three (3) in service and Concord has one (1).

D. Winterton: We could rent for up to a year out of the operating budget.



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D. Fitzpatrick: There are other capital reserves in the town other than Fire.

Bob Thinnies, 58 Lindsay Road: There are a couple of types of leases, a true and operating where you can purchase the equipment at the end of the lease for market value. The second lease is you are paying the thing off and you are paying interest. If they need a truck, you can get one now and start making payments. It just makes sense to lease as much as you can.

R. Duhaime: The Council spent a great deal of time discussing this. We are currently in a default budget. There are 23 Articles and we would not want a million dollars in one (1) year. The idea is we want this budget and we want to pass these articles.

*Bob Willey 3 Morningside Drive motioned to move the question. Second by D. Riley.*

**Moderator declared Article 5 moved to ballot.**

### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** for the purpose of a partial renovation of the Old Town Hall with said funds to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovations are completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Recommended by Town Council (6 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

*Moved by J. Sullivan. Seconded by J. Giotas*

J. Sullivan: This building is a historical building and the Town Hall moved to 35 Main Street. At that time, the town felt the need to save this building. Methodically and with input from the committee, seeking out options and grants, we wanted to preserve the building and make it usable in many applications. Through pragmatic use of the budget, the town worked with preservation groups and took small steps to do what was needed which included removal of the second floor by town workers and plumbing removal. The tin ceiling and windows were done with grants. We are at the point where additional costs need to be expended. We have put in \$250,000 already including handicap ramps.

To raise and appropriate funds for the next phase of the historical renovations of Old Town Hall for the 200th Anniversary of the Town. This phase will restore the building to a minimally functional state where any deterioration from the elements will be halted and the building will be accessible. The following is included in the work:

- Complete remaining structural work.
- Install insulation below roof in addition area.
- Flooring work as necessary.
- Install heating, mechanical and electrical.
- Complete construction of bathrooms (plumbing, fixtures, walls, doors, etc.)
- Complete construction of kitchen area (plumbing, cabinets, etc.)

The cost of this work is estimated to be approximately \$300,000. It is our plan to ask for an addition \$100,000 next year.

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J. Giotas: My concern is allowing the building to go too long without heating. The picture of the town is Robie's Store and Old Town Hall. I support this.

J. Hyde: The Budget committee voted 4-5 to not recommend. I look at \$250,000 out of fund balance and there is a previous article for \$250,000 as well as other articles which are more pressing.

C. Morneau: I supported this because the longer it sits the more expensive it is to fix. We may get to the point where we can have the town meetings there.

Heather Rainer, Librarian: As the library director, you can call it a want but there is a need in the community and the demand is great from the town.

John Lyscars, 142 Hackett Hill Road: It would be nice if we had the Cawley Middle School Guest WIFI unlock for our phones.

I think it is time for Hooksett to think outside the box and find ways to bring our community together. With the fast pace world, there is little time to come together. Long term community center is wanted by the town. I want to recognize Kathy Northrup for all her work and I am in favor of saving old building but I am not in favor of putting that burden on the taxpayer.

We need to say what do we need in the community and what will bring us together? Where should we invest our money? This building should be run by non-profits.

A. Whatley: We need to consider need vs want. If you are going to make this facility year round, you need to consider handicap accessibility. If those are possible, they would be considered by seniors otherwise there may be better option available.

**Moderator declared Article 6 moved to the ballot**

### **Article 7**

To see if the town will vote to raise and appropriate the sum of **\$180,000.00** to purchase a six wheel plow truck for the Department of Public Works. Estimated tax rate impact is \$0.09. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

***Moved by J. Levesque. Seconded by J. Giotas***

J. Levesque: The purpose of this warrant article is to purchase a 6 wheel truck for plowing. This is to replace a 1997 truck and that has failed inspection due to the cracks in the frame. This plow truck is necessary to maintain and plow roads in a timely fashion. Failure to replace this plow truck would result in delays in plowing the streets, resulting in extended plowing times and residential complains.

J. Levesque: We do get our money's worth out of our vehicles. It is for plowing and is used year round.

J. Giotas: Streets need to be plowed.



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**Moderator declared Article 7 moved to the ballot.**

### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

*Moved by J. Giotas. Seconded by A. Walczyk*

**Moderator declared Article 8 moved to the ballot.**

### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

*Moved by A. Walczyk. Seconded by J. Sullivan*

A. Walczyk: To purchase vehicles for plowing and road maintenance, including equipment to replace an aging fleet and to reduce the cost of vehicle maintenance. There is \$185,445 in the account as of December 31, 2018. The Town has one truck on order for \$167,150, which would leave \$18,295 in the reserve. The reserve fund allows for the Town to replace and add vehicles when needed. This fund evens the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth.

**Moderator declared Article 9 moved to the ballot.**

### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$93,153.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2019-20	\$77,260.00	\$15,893.00	\$93,153.00

Estimated tax impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

*Moved by D. Winterton. Seconded by J. Giotas*

D. Winterton: This is non-union as well as Police staff.

J. Giotas: I support this and we want to maintain our staff and attract new employees.

**Moderator moved Article 10 to the ballot.**

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### **Article 11**

To see if the town will vote to raise and appropriate sum of **\$89,000.00** for salary and benefits to hire a full-time recreation director; of this amount \$30,000.00 is authorized to be withdrawn from the Recreation Revolving Fund and the balance of \$59,000.00 to be raised from general taxation.

<u>Fiscal Year</u>	<u>Salary</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$58,000.00	\$31,000.00	\$89,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (5 Yes, 1 No, 1 Abstention), Not recommended by Budget Committee (3 Yes, 6 No).

*Moved by R. Duhaime. Seconded by A. Walczyk*

R. Duhaime: This has not passed for the past two (2) years. This is a need by the town. We had a winter carnival this year and if we had a Park and Rec Director it would be interesting to see how it would run.

A. Walczyk: It is for Park and Recreation and to bring the community together. This is not just for Fun in the Sun but for everything. It would bring leadership to the town to oversee all the programs and hold someone accountable and come up with plans. We don't have that function now and volunteers, while wonderful and necessary, this warrants a full time position to work with volunteers and organize the volunteers. Many do not see this as a need but there are comparable communities that have this position.

W. Goertel: The tax impact includes a subsidy of \$3000 for the first year. There is a lot of support on social media for this and yet it didn't pass last year. My concern is it is a new staff position as well as a new department. I don't agree with micromanaging volunteer staff.

J. Hyde: I voted against this because this is the third time on the ballot and the message didn't get through. My wife and family run Old Home Day as Volunteers. She interacts with everyone at the local and State level. How long before they will be looking for more staff? If someone is in the middle doing what volunteers on HYAA, Old Home Day, and others are now doing, how long before staff is needed. The exception is Fun in the Sun which many do not feel we should be doing. We haven't had this in the past and I don't think we need it in the future.

John Lyscars, 142 Hackett Hill: We need to recognize people who work hard on sub committees. We are in a transition phase. If anyone wants to see a video I did with North Conway. The beauty of this model is it is Non-profit. We don't want a new department. We understand this is important and they actually submit a budget and the town puts a number on a warrant article and the town gives it a thumb up or down. It has passed every year.

Kiwanis, headed by Bob Willey ran a Winter Carnival and was attended by many children. It is a way to bring all ages together. The community center is needed with a non-profit.

Dave MacPherson, 28 Springwood, Park and Rec Advisory Board: In 2017 it was put out with little discussion ahead of time and little information. Council asked us to do research and tell them why it is needed. It was put on the ballot. The vote in 2017 was 145-Yes and 381-No. In 2018 the vote was 395- Yes and 423 No. That is a 172% increase in yes votes and 11% decrease in no votes.

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We asked that the wording on the article be the same as last year.

Key in wording last year was not to exceed \$58,000. That was what we wanted this year, “not to exceed”. The amount is \$89,000 this year due to increases in benefit costs. The wording on the current article was not the intent to say “89,000 for Director”.

Alex Wilson, 22 Joanne Drive: Someone said I93 will change our direction. Studies show that vibrant Park and Rec Programs change property value. We are competing with other towns in that corridor on how we will capture that value. This position will not challenge volunteer position, in the contrary; it will enhance that and draw more in. It is also a single coordination point. Having a single point of contact can be invaluable.

*David MacPherson motion to include the wording “Not to exceed 89,000” for salary and benefits. And “up to” \$59,000 Seconded by J. Lyscars.*

J. Sullivan: This would not change anything but adding this note would not constitute an issue.

**Moderator declared the motion passed by voice vote.**

Bob Willey: That position is a step in the right direction.

*Fred Bishop motioned to move the question. Seconded by D. Riley  
Vote in favor*

**Moderator declared Article 11 moved to the ballot as amended**

### **Article 12**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works’ Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

#### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 71,061.00	\$ 12,503.00	\$ 83,564.00
2020-21	26,685.00	5,932.00	32,617.00

and further to raise and appropriate **\$83,564.00** for the current fiscal year, such sum representing the amount to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No, 1 Abstention), Recommended by Budget Committee (7 Yes, 2 No).

*Moved by R. Duhaime. Seconded by J. Giotas*

**Moderator declared Article 12 moved to the ballot.**

### **Article 13**



## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 25,000.00
Fire Rescue Tools & Equipment	35,000.00
Fire Cistern	<u>20,000.00</u>
Total	\$ 80,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

*Moved by T. Tsantoulis. Seconded by D. Winterton*

T. Tsantoulis: Air Packs & Bottles Reserve: Total project cost is \$300,000. There is \$254,995 in the account as of December 31, 2018. Estimated year of purchase is 2020. The project was established to replace all the Self-Contained Breathing Apparatus (SCBA) when they reach 15 years of service. The existing air packs were purchased in 2005. SCBA are critical equipment for firefighters. A single purchase date allows for only one model choice which enhances familiarity by all members, equipment exchange department wide anywhere, anytime, station or scene, reduced parts inventory, linear inspections and service needs, all which improve employee safety.

Fire Rescue Tools & Equipment Reserve: There is \$35,373 in this account as of December 31, 2018. This fund will allow the Fire-Rescue department to develop a replacement plan for these relatively expensive items, such as, “Jaws of Life”, jacking and lifting struts, air bags, high angle and low angle rope rescue, and ice rescue equipment. As these items become unreliable the operations and efficiency of the Fire-Rescue Department may become compromised.

Fire Cistern Reserve: There is \$16,145 in this account as of December 31, 2018. This reserve saves for repairs to the fire cisterns that provide water in remote areas of the Town. Water supply for fire protection may be compromised if these cisterns are not maintained

**Moderator declared Article 13 moved to ballot**

### **Article 14**

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to purchase a 100 yard live bottom floor trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

*Moved by J. Levesque. Seconded by D. Winterton*

*Fred Bishop motioned to waive the reading of the printed explanation. Seconded by Barbara Brennan.*

*Vote in favor*

**Moderator declared Article 14 moved to the ballot.**

## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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### **Article 15**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

#### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 47,898.00	\$ 30,565.00	\$ 78,463.00

and further to raise and appropriate the sum of **\$78,463.00** for the current fiscal year; of this amount \$5,040.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$73,423.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

*Moved by R. Duhaime. Seconded by J. Sullivan*

**Moderator declared Article 15 moved to the ballot.**

### **Article 16**

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** to purchase a vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

*Moved by T. Tsantoulis. Seconded by A. Walczyk*

T. Tsantoulis: The mileage on vehicles can be deceiving. There can be limited miles with more wear.

**Moderator declared Article 16 moved to the ballot.**

### **Article 17**

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

*Moved by R. Duhaime. Seconded by D. Winterton*

**Moderator declared Article 17 moved to the ballot**

### **Article 18**

## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

*Moved by J. Sullivan. Seconded by J. Giotas*

**Moderator declared Article 18 moved to the ballot**

### **Article 19**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes, 2 No), Recommended by Budget Committee (9 Yes, 0 No).

*Moved by A. Walczyk. Seconded by J. Levesque*

**Moderator declared Article 19 moved to the ballot.**

### **Article 20**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

*Moved by R. Duhaime. Seconded by J. Sullivan*

**Moderator declared Article 20 moved to the ballot.**

### **Article 21**

To see if the town will vote to raise and appropriate the sum of **\$15,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

*Moved by J. Giotas. Seconded by J. Sullivan*

**Moderator declared Article 21 moved to the ballot.**

### **Article 22**

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (2 Yes, 7 No).

*Moved by R. Duhaime. Seconded by J. Giotas*

## HOOKSETT DELIBERATIVE SESSION – February 2, 2019

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Cindy Robinson: I recognize and understand why the Budget Committee didn't support this article and we have focused on buying land in the past. This is about quality of life. As we had conversations and worked on the master plan and we have money in the account; this year we will focus on making trails like the riverfront trail as well as Quimby Mountain and the Pinnacle. This is the time to support us in the trail development.

**Moderator declared Article 22 moved to the ballot.**

### **Article 23**

To see if the town will vote to amend the Hooksett Town Charter by voting to change Article 10.2.B to the following: *"Unless otherwise set forth in this Charter all elected officials in the Town shall take or continue in office on the first day of ~~May~~ July next following their election and shall hold office until their successors are elected and qualified."*

Steven M. Whitley, Town Attorney: By State Law, this article should move on the ballot to immediately following the elections of offices.

*J. Sullivan motioned to place this second on the ballot per state law. Seconded by D. Winterton.*

*Vote in favor, motion passed.*

**Moderator declared Article 23 moved to the ballot to appear following the Election of Officers.**

**Moderator declared the meeting closed at 12:21 pm.**

Respectfully submitted,

Lee Ann Moynihan  
Recording Clerk

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# Election Results

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## Article 1

### **Councilor At-Large, 3-Year Term**

Clifford Jones

### **Councilor District 5, 3-Year Term**

Marcy Rothenberg

### **Councilor District 6, 3-Year Term**

No Winner

### **Budget Committee, 3-Year Term**

Germano Martins

Chris Morneau

Elliot Axelman

### **Cemetery Commission, 3-Year Term**

Nancy J. Philibrick

### **Library Trustee, 3-Year Term**

Tammy Hooker

Barbara Davis

### **Sewer Commissioner, 1-Year Term**

Richard Bairam

### **Sewer Commission, 3-Year Term**

Sidney Baines

### **Supervisor of the Checklist, 1-Year Term**

Michael W. Horne

### **Town Clerk, 3-year Term**

Todd Rainier

### **Trustee of the Trust Funds, 3-Year Term**

Henry L. Roy

## Article 2

To see if the town will vote to amend the Hooksett Town Charter by voting to change Article 10.2.B to the following: *“Unless otherwise set forth in this Charter all elected officials in the Town shall take or continue in office on the first day of ~~May~~ July next following their election and shall hold office until their successors are elected and qualified.”*

**Pass - 737 Yes, 106 No**

## Article 3

To see if the town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand dollars **(\$2,500,000.00)** for the purpose of sewer and other infrastructure improvements on Route 3A in the Tax Increment Financing(TIF) District established in March of 2017, and to authorize the issuance of not more than Two Million Five Hundred Thousand dollars (\$2,500,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33), as amended; and to authorize the Town Council to issue, negotiate, sell, and deliver such bonds or notes and to determine the rate of interest thereon and maturity and other terms thereof; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project, and to comply with all laws applicable to said project; and to authorize the Town Council to take any other action, or pass any other vote, relative thereto; furthermore, to raise and appropriate the sum of Sixty-four Thousand dollars **(\$64,000.00)** from the Tax Increment Finance District Fund for the bond issuance costs and the first year's debt service payments on such bonds or notes. Bonds will be paid off in whole or in part from TIF District Funds. (3/5 ballot vote required) Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

**Pass – 599 Yes, 390 No**

## Article 4

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$19,084,357.00**? Should this article be defeated, the operating budget shall be \$18,666,969.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.89. Recommended by Town Council (6 Yes, 0 No), Not recommended by Budget Committee (1 Yes, 4 No).

**Pass – 549 Yes, 438 No**



### **Article 5**

To see if the town will vote to raise and appropriate the sum of **\$4,800,000.00** for the purpose of constructing the Hackett Hill and Route 3A Roundabout; of that amount \$3,200,000.00 will be from the State of New Hampshire Department of Transportation; \$405,088.00 from Roadway Impact Fees and the balance of \$1,194,912.00 to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Hackett Hill and Route 3A roundabout is completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Not recommended by Town Council (1 Yes, 7 No), Not recommended by Budget Committee (2 Yes, 7 No).

**Fail – 204 Yes, 1 791 No**

### **Article 6**

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.13. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

**Pass – Yes 636, No 361**

### **Article 7**

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** for the purpose of a partial renovation of the Old Town Hall with said funds to come from the unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovations are completed or by June 30, 2025, whichever is sooner. No additional amount to be raised from taxation. Recommended by Town Council (6 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

**Fail – 363 Yes, 637 No**

### **Article 8**

To see if the town will vote to raise and appropriate the sum of **\$180,000.00** to purchase a six wheel plow truck for the Department of Public Works. Estimated tax rate impact is \$0.09. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (5 Yes, 4 No).

**Pass – 635 Yes, 354 No**

### **Article 9**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

**Pass – 650 Yes, 341 No**

### **Article 10**

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

**Pass - 614 Yes, 375 No**

### **Article 11**

To see if the town will vote to raise and appropriate the sum of **\$93,153.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2019-20	\$77,260.00	\$15,893.00	\$93,153.00

Estimated tax impact is \$0.05. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

**Pass – 714 Yes, 285 No**

### **Article 12**

To see if the town will vote to raise and appropriate not to exceed the sum of **\$89,000.00** for salary and benefits to hire a full-time recreation director; of this amount \$30,000.00 is authorized to be withdrawn from the Recreation Revolving Fund and the balance of up to \$59,000.00 to be raised from general taxation.

<u>Fiscal Year</u>	<u>Salary</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$58,000.00	\$31,000.00	\$89,000.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (6 Yes, 0 No), Not recommended by Budget Committee (3 Yes, 6 No).

**Fail – 406 Yes, 600 No**

### **Article 13**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

#### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 71,061.00	\$ 12,503.00	\$ 83,564.00
2020-21	26,685.00	5,932.00	32,617.00

and further to raise and appropriate **\$83,564.00** for the current fiscal year, such sum representing the amount to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No, 1 Abstention), Recommended by Budget Committee (7 Yes, 2 No).

**Pass - 654 Yes, 263 No**

### **Article 14**

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 25,000.00
Fire Rescue Tools & Equipment	35,000.00
Fire Cistern	<u>20,000.00</u>
Total	\$ 80,000.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

**Pass – 731 Yes, 263 No**

### **Article 15**

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to purchase a 100 yard live bottom floor trailer for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from taxation. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

**Pass – 785 Yes, 212 No**

### **Article 16**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

#### Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2019-20	\$ 47,898.00	\$ 30,565.00	\$ 78,463.00

and further to raise and appropriate the sum of **\$78,463.00** for the current fiscal year; of this amount \$5,040.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$73,423.00 to be raised from general taxation. Such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (6 Yes, 3 No).

**Pass – 702 Yes, 304 No**

### **Article 17**

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** to purchase a vehicle for the Fire-Rescue Department. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No). **Pass - 660 Yes, 321 No**

### **Article 18**

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (9 Yes, 0 No).

**Pass – 680 Yes, 299 No**

### **Article 19**

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (8 Yes, 1 No).

**Pass – 667 Yes, 313 No**

### **Article 20**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes, 2 No), Recommended by Budget Committee (9 Yes, 0 No). **Pass –**

**566 Yes, 407 No**

### **Article 21**

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes, 0 No), Recommended by Budget Committee (7 Yes, 2 No).

**Pass – 494 Yes, 472 No**

### **Article 22**

To see if the town will vote to raise and appropriate the sum of **\$15,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (4 Yes, 5 No).

**Pass – 543 Yes, 444 No**

### **Article 23**

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes, 0 No), Not recommended by Budget Committee (2 Yes, 7 No).

**Fail -473 Pass 511**

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## Board of Elections

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The 2018-2019 election year saw a great turnout for the mid-term Primary and General elections. Primary day on September 11, 2018, began with 10,528 registered voters. 2508 ballots were cast by voters, of which 99 were absentee. Supervisors of the Checklist registered 115 new voters on Election Day.

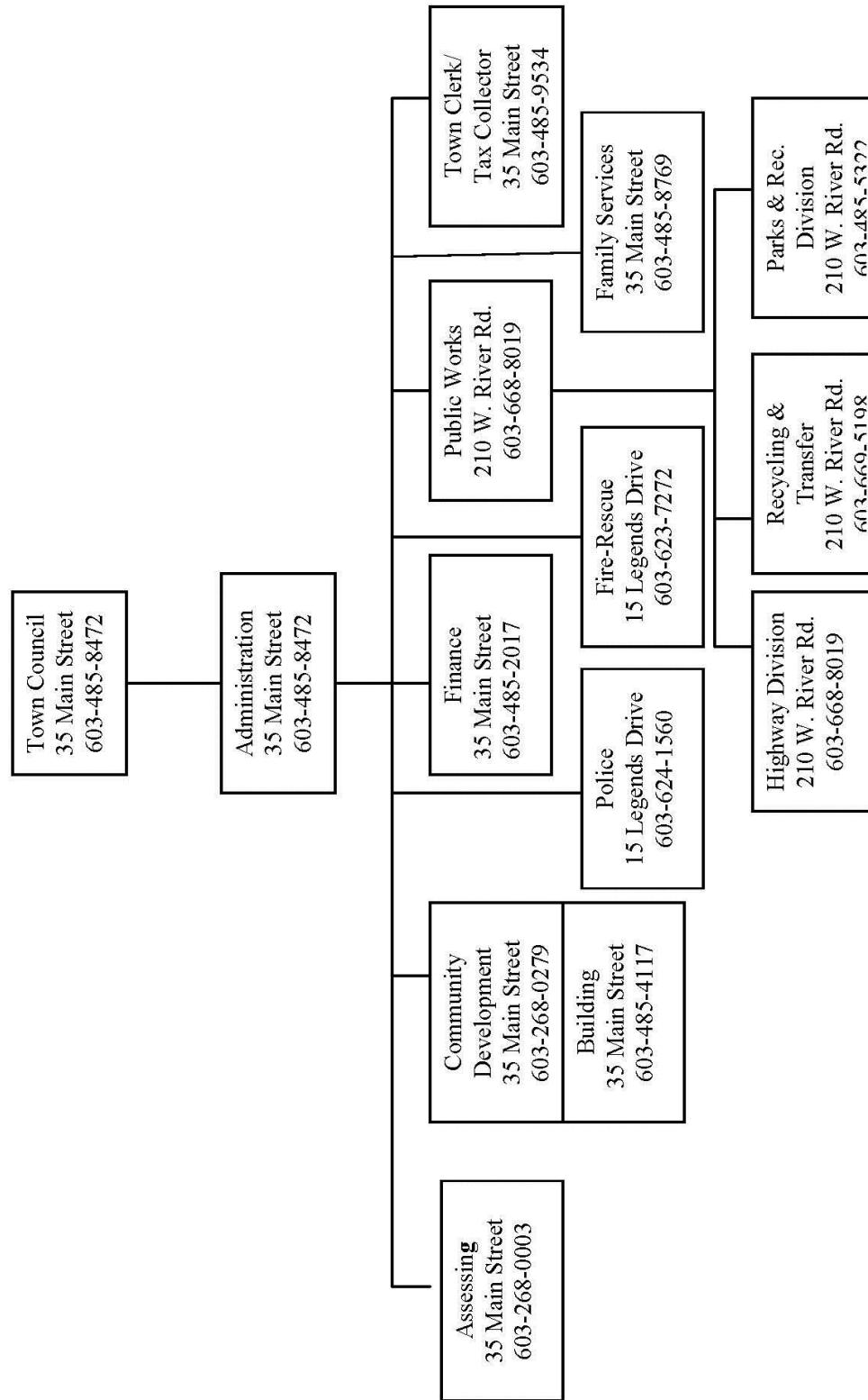
November 6, 2018, General election began with 10,553 registered voters. This was a busy election with 6012 ballots cast, of those 437 were absentee. Supervisors of the Checklist registered 560 new voters. These numbers represent the continuing the trend of increased vote participation in elections.

Town Deliberative Session was held Saturday, February 2, 2019, at Cawley Middle School. 119 registered voters attended the session.

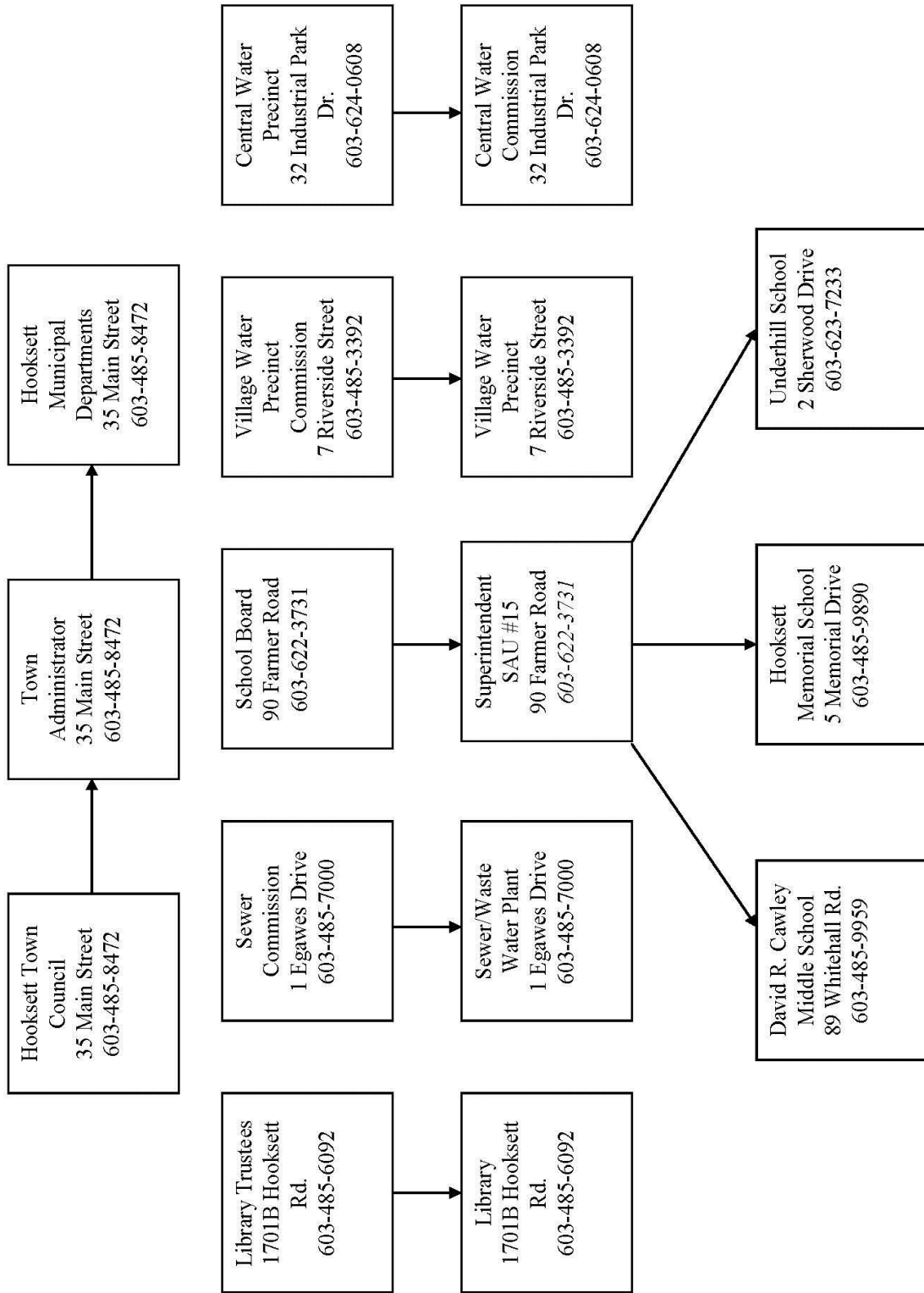
Town and School Election Tuesday, March 12, 2019, at Cawley Middle School began with 10,398 registered voters. 1031 ballots were cast, 22 of them absentee. Supervisors of the Checklist registered 21 new voters at the election.

The Board of Elections wishes to thank Bryan Williams for his years of service to Hooksett as a Supervisor of the Checklist. The Board of Elections is busy preparing for record breaking voter turnout in the 2020 election year.

## Town of Hooksett – Town Departments



## Locally Elected Public Government Agencies



# 2018-2019 Officials, Boards, Commissions & Committees

**U.S. President**  
Donald Trump

**U.S. Senators**  
Maggie Hassan  
Jeanne Shaheen

**U.S. Congress**  
Christopher Pappas  
Ann McLane Kuster

**Governor**  
Christopher Sununu

**Governor's Council**  
Ted Gatsas

**Representatives to General Court**  
Frank R. Kotowski  
Richard Marple  
Thomas C. Walsh  
Michael Yakubovich

**State Senator**  
Kevin Cavanaugh

**Budget Committee**  
Jason Hyde  
Chris Morneau  
Nathan Norton  
Rep. Michael Yakubovich  
Brian Soucy  
Wayne Goertel,  
Elliot Axelman  
Rob Duhaime  
School Board Representative Adam Gianunzio  
Admin. Assistant Leeann Moynihan.

**Cemetery Commission**  
Mike Horne, chair  
Denise Cascio Bolduc  
Nancy Philibrick  
Sharon Champagne, Alt.

**Conservation Commission**  
1. Cindy Robertson- Vice Chair  
2. JoCarol Woodburn  
3. Philip Fitanides  
4. Steve Couture - Chair  
5. Deborah Miville  
Todd Lizotte, Alternate  
David W. Hess, Alternate  
Robert Better, Alternate  
John Pieroni, Alternate  
David Ross, TC Rep.

**Council**  
1. Timothy Tsantoulis, District 1  
2. Robert Duhaime, District 2  
3. James Levesque, District 3  
4. John Durrand, District 4  
5. Clark Karolian, District 5  
6. John Giotas, District 6  
7. Alex Walczyk, At-Large  
8. David Ross, At-Large  
9. James Sullivan, At-Large

**Economic Development**  
1. David Scarpett, Resident Rep., Chair  
2. Ivan Gult, Resident Rep.  
3. Dan Lagueux, Resident Rep.  
4. Matthew Barrett, Business Rep.  
5. Alden Beauchemin, Business Rep.  
6. James Sullivan, TC Rep.  
7. Paul Scarpetti, Planning Board Rep.

**Heritage Commission**  
1. Kathie Northrup  
2. John Giotas  
James Sullivan, Council Rep

**Library Trustees**  
1. Francis J. Broderick  
2. Barbara Davis  
3. Mary Farwell  
4. Tammy J. Hooker  
5. Linda Kleinschmidt

**Moderator**  
Marc Miville

**Parks and Recreation Advisory Board**  
1. David Elliott, Alt.  
2. Deborah Miville  
3. Sarah Mackey  
4. Rudy Makara  
5. Marika Yakubovich  
6. David MacPherson  
Robert Duhaime, Council Rep.

**Planning Board**  
1. David Boutin  
2. Thomas R. Prasol  
3. Christopher Stelmach  
4. Richard G. Marshall, Chair  
5. Tom Walsh, Vice-Chair  
6. Paul Scarpetti  
1-Alt. Matt Reed  
2-Alt. Brett Scott

**Recycling & Transfer Advisory Committee**  
1. Richard Bairam  
2. Jim Gorton  
3. Sean McDonald  
4. Raymond Bonney  
Robert Schroeder, Alternate  
James Levesque, Council Rep

**Sewer Commission**  
1. Sidney Baines  
2. Richard Bairam  
3. Frank Kotowski

**Southern NH Planning Commission**  
1. Richard G. Marshall  
2. Cutler Brown

**Supervisors of the Checklist**  
1. Barb Brennan  
2. Michael Horne  
3. Kim Dagget

**Town Clerk**  
Todd Rainier

**Treasurer**  
Carol Andersen  
Linda Courtemache, Deputy

**Trustees of the Trust Fund**  
1. Henry Roy  
2. Claire Lyons  
3. Linda Krewson

**Zoning Board of Adjustment**  
1. Richard Bairam  
2. Roger Duhaime  
3. Gerald Hyde  
4. Phil Denbow  
5. Chris Pearson  
Don Pare, Alternate  
Anne Stelmach, Alternate  
Sasha Dejong, Alternate  
James Levesque, TC REP

**Central Water Precinct**  
1. William Alois  
2. Everett Hardy  
3. William McDonald  
4. Richard Montieth  
5. Richard Bairam  
Carol Hardy, Clerk  
Kelly Alois, Moderator & Treasurer

**Historical Society**  
1. Brian Baer  
2. Diane Valade  
3. Jim Sullivan  
4. Bob Thinnies

**School Board**  
Adam Gianunzio  
Phil Denbow  
Lindsey Laliberte, Clerk  
Gregory Martakos  
Kara Salvas  
Mike Somers  
James Sullivan

**Village Water Precinct**  
1. James O'Brien  
2. Todd Smith  
3. Michael Jache  
4. Russ Pelletier  
5. Anthony Amato  
Nancy Philibotte, Clerk & Moderator  
Andy Felch, Treasurer



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# Assessing

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Dear Hooksett Residents,

Another year has passed and it was very busy in the Assessing Office. The town contracted KRT Appraisal of Haverhill MA to do a statistical revaluation of the Town's residential and commercial properties in 2018. George E. Sansoucy, PE, LLC was contracted to do the town wide statistical update for the utility class properties

The Town of Hooksett continues to maintain new technologies to assist the general public.

Assessing data is available through the GIS, which can be accessed on the home page at [www.hooksett.org](http://www.hooksett.org). This enables the user to view town maps and aerial imagery with parcel overlays. In addition to the assessing information, there are several additional layers available. The GIS information has proved to be very useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

The entire Assessor's Database is hosted online at <http://www.vgsi.com>. This online database allows the user to search from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

In 2018, the Assessor's Office processed 73 abatement requests. Furthermore, the Assessor's office will continue on the cyclical data-base maintenance program which entails a complete interior and exterior data verification when possible for 20% of the town.

The NH Department of Revenue determined the 2018 equalization weighted mean ratio to be 95.0% and the median ratio to be 95.4%.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

Assessing Department

**Inventory of Town Property  
2018-2019**

PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE
Edgewater Drive	1	4-A		35500	0.48	35500
Railroad Bed	1	18A		300	0.63	300
Railroad	1	18B		17,000	1.95	17,000
Pleasant Street*	1	20		5,747	20.00	5,747
61 Merrimack Street*	1	34		9,580	80.00	9,580
Merimack Street*	1	37		8,510	27.00	8,510
Pleasant Street	2	19		14,400	2.50	14,400
Off Pleasant Street	2	33-18-3		22,800	1.56	22,800
Off Pleasant Street	2	33-18-4		22,300	1.14	22,300
Off Pleasant Street	2	33-18-5		22,400	1.15	22,400
Off Pleasant Street	2	33-18-6		22,600	1.38	22,600
Off Pleasant Street	2	33-18-7		22,300	1.06	22,300
Chester Tumpike	3	14		91,400	87.00	91,400
Chester Tumpike*	4	3		11,185	160.60	11,185
North Candia Road	4	6		111,100	14.60	111,100
North Candia Road*	4	9		2,883	70.31	2,883 Conservation
North Candia Road*	4	10		917	10.30	917
North Candia Road*	4	12		1,764	13.62	1,764
North Candia Road	4	18		55,300	20.00	55,300
7 North Candia Road	4	22		81,100	44.60	81,100
Wiggins Road	4	24		171,900	131.10	171,900
Mountain Road	4	26		18,800	27.10	18,800
Wiggin Road*	4	27		29,626	163.68	29,626
Chester Tumpike	4	32		7,100	0.53	7,100
Chester Tumpike*	4	33		5,118	57.50	5,118
Chester Tumpike*	4	34		1,163	15.00	1,163
Chester Tumpike	4	35		23,200	20.00	23,200 Conservation
Chester Tumpike*	4	37		4,561	25.20	4,561
110 Merrimack Street	5	16		47,700	0.39	47,700
101 Merrimack Street	5	20	1,246,400	235,400	5.90	1,481,800
78 Merrimack Street	5	23		74,000	6.14	74,000
Merrimack Street	5	25-1		4,100	0.06	4,100
65 Merrimack Street	5	40	800	219,500	5.40	220,300
5 Edgewater Drive	5	46	2800	17,100	0.14	19,900
7 Edgewater Drive	5	47		6,600	0.11	6,600
16 Pleasant Street	6	2	32,900	343,000	5.00	375,900
Post Road	6	22-ROAD		0	8.53	0
67 Post Road	6	22-65		102,000	0.91	102,000
2 Post Road	6	22-73	30,200	96,500	0.68	126,700 Village Water Precinct
Off Post Road	6	22-76		89,300	0.52	89,300 Village Water Precinct
Old Railroad Bed	6	22-77		10,900	3.91	10,900
16 Highland Street	6	63		70,600	0.36	70,600
29 Pine Street	7	5		61,100	0.90	61,100
Off Pine Street	7	6	6,200	9,300	1.00	15,500 Village Water Precinct
Off Pine Street	7	7		8,700	1.00	8,700 Village Water Precinct
Off Pine Street	7	8		8,500	0.81	8,500 Village Water Precinct
Pinnacle Street	7	9	47,900	143,400	33.00	191,300 Village Water Precinct
18 Pinnacle Street*	7	10		5,633	34.50	5,633
12 Pinnacle Street	7	18		134,600	19.90	134,600
Everett Tumpike	7	21		173,200	45.70	173,200 Village Water Precinct
Ardon Drive	8	3		5,900	0.10	5,900
Ardon Drive	8	4		5,900	0.10	5,900
Pinnacle Pond	8	8		6,900	0.13	6,900 Village Water Precinct
Heather Drive	8	23		5,900	0.10	5,900
16 Main Street	8	33	799,500	62,400	0.90	861,900
1 Riverside Street	8	34	498,900	46,200	0.60	545,100
7 Riverside Street	8	37	100,900	57,800	0.30	158,700 Village Water Precinct
Riverside Street	8	95		61,200	0.92	61,200
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900
7 Veterans Drive	9	36		54,800	0.15	54,800
4 Veterans Drive	9	37	63900	47,900	0.40	111,800
2 Veterans Drive	9	38		47,900	0.41	47,900
21 Merrimack Street	9	45		8,000	0.10	8,000
Off Hooksett Road	9	72		6,900	0.19	6,900
Off Donald Street	10	30		6,900	0.19	6,900
15 Donald Street	10	31		7,600	0.16	7,600
35 Main Street	10	75	3,761,000	1,061,600	15.80	4,822,600
Main Street	10	76	1,400	8,000	1.70	9,400

\*Acres in Current Use

**Inventory of Town Property  
2018-2019**

Riverside Street	10	83		9,300	0.20	9,300	
Off Everett Turnpike	12	1		212,500	50.60	212,500	Conservation
Hackett Hill Road	12	2		12,500	12.20	12,500	
Maryann Road	12	3		12,400	12.00	12,400	
Hackett Hill Road	12	4		13,900	13.30	13,900	
Off Everett Turnpike	12	5		7,300	0.73	7,300	
Hackett Hill Road	12	8		951,600	47.00	951,600	Village Water Precinct
Mountain View Road	12	14-3-ROAD	42,800	9,600	1.04	52,400	
Everett Turnpike	13	72		5,900	0.10	5,900	
31 Mount St Mary's Way	14	1-1	2,488,900	390,200	3.56	2,879,100	
Hooksett Road	14	25		7,100	0.30	7,100	Village Water Precinct
Hooksett Road	14	34		628,200	80.50	628,200	
North Candia Road	15	6		41,400	6.80	41,400	
Whitehall Road*	15	10		2,264	15.50	2,264	
Whitehall Road*	15	11		3,409	23.40	3,409	
Whitehall Road	15	13		5,500	0.09	5,500	
Chester Turnpike	15	52		39,600	12.50	39,600	
60 Chester Turnpike	15	57		72,400	3.20	72,400	
Chester Turnpike	15	63		8,000	1.54	8,000	
Off Chester Turnpike	15	66		7,400	0.77	7,400	
21 Farrwood Drive	15	86-31		13,100	1.08	13,100	
Crane Way	15	85-ROAD		7,700	0.84	7,700	
Farrwood Drive	15	86-ROAD		3,600	8.48	3,600	
Chester Turnpike	15	92		64,600	1.54	64,600	
Chester Turnpike	15	96		34,600	0.20	34,600	
Whitehall Road	15	97		3,700	0.06	3,700	
Andrea Avenue	15	99		7,500	0.86	7,500	
44 South Bow Road	16	24		127,700	14.54	127,700	
Quimby Mountain Road	16	78-ROAD		2,100	5.50	2,100	
Pearl Drive	16	79-ROAD		500	0.91	500	
Pearl Drive*	16	79-7		205	3.19	205	
Pearl Drive*	16	79-8		450	7.63	450	
Hilltop Circle	16	80-ROAD		8,600	0.98	8,600	
Saw Hill Road	17	2-ROAD		1,500	3.66	1,500	
72 Hackett Hill Road	17	3		84,000	1.06	84,000	
5 Memorial Drive	18	3	9,790,300	1,257,400	35.96	11,047,700	School District
Memorial Drive Roadway	18	3-1		7,900	1.22	7,900	
Egawes Drive	18	3-2		27,500	7.29	27,500	
1 Egawes Drive	18	4	73,800	108,900	3.38	182,700	
Egawes Drive (off)	18	7-1	92,500	104,300	2.36	196,800	
34 Industrial Park Drive	18	45	322,400	254,800	2.15	577,200	Central Water Precinct
Stirling Avenue	19	11-ROAD		3,500	8.97	3,500	
49 Lindsay Road	19	11-93TK	360,000		0.00	360,000	Central Water Precinct
Oak Hill Road	19	17	2,100	16,500	0.51	18,600	Central Water Precinct
Heron View Drive	20	1-ROAD		13,400	1.63	13,400	
Laurel Road	20	7-ROAD		22,300	2.23	22,300	
157 Whitehall Road	20	29		56,600	0.40	56,600	
Off Laurel Road	21	10		65,900	154.81	65,900	
Park Lane	21	34-14		114,100	9.80	114,100	
Carmel Way	21	35-ROAD		1,800	4.31	1,800	
Goffstown Road	22	2		413,200	97.65	413,200	
238 Hackett Hill Road	22	25	300	151,300	7.30	151,600	
Goffstown Road	22	37		8,700	1.00	8,700	
Off Hackett Hill Road	23	14		12,100	33.47	12,100	
20 Industrial Park Drive	24	35-9		266,600	14.12	266,600	
Legends Drive	24	36-ROAD		8,300	1.06	8,300	
Sunrise Boulevard	24	38-ROAD		11,200	2.77	11,200	
155 West River Road	24	39		72,600	0.70	72,600	
210 West River Road	24	59	1,265,700	589,200	35.09	1,854,900	
16 Julia Drive	25	18-69		9,700	0.70	9,700	
Lindsay Road	25	18-79	105,000	83,800	0.16	188,800	
Burbank Road	25	19-ROAD		1,900	4.45	1,900	
Nancy Lane	25	20-ROAD		4,000	0.83	4,000	
15 Legends Drive	25	80-1	3,717,000	324,700	2.05	4,041,700	
Legends Drive	25	80-2		107,200	5.57	107,200	
101 Whitehall Road	26	2	37,800	574,200	59.00	612,000	
Whitehall Road	26	2-A		77,700	1.33	77,700	Central Water Precinct
Alderwood, Evelyn & Spruc	26	3-ROAD		37,100	8.83	37,100	
Misty Lane	26	77-ROAD		10,800	1.64	10,800	
Barberry Street	26	78-ROAD		10,100	2.30	10,100	

\*Acres in Current Use

**Inventory of Town Property  
2018-2019**

90 Farmer Road	26	31	16,533,700	1,990,400	72.09	18,524,100 School District
10 Doris Drive	26	114-6		2,100	0.68	2,100
5 Doris Drive	26	114-17		1,300	0.40	1,300
79 Whitehall Road	26	141		11,500	6.10	11,500
(Off) Depot Road	29	32		13,100	1.40	13,100 Town owns 99%
75 Depot Road	29	38	16,600	245,100	0.34	261,700
79 Depot Road	29	39		3,700	0.35	3,700
53 Kimball Drive	29	53		9,300	0.21	9,300
Quality Drive	29	64-ROAD		53,000	5.30	53,000
Quality Drive	29	64-6-C		404,300	2.25	404,300
73 Depot Street	29	81		12,400	0.10	12,400
Cemetery Road	30	50		73,300	5.04	73,300
Off Depot Road	30	57	16200	74,400	24.60	90,600
22 Hamony Lane	31	15-10		62,900	0.40	62,900
16 Monroe Drive	31	65		7,200	0.23	7,200
Greystone Terrace	32	15-ROAD		600	1.51	600
Off Martins Ferry Road	33	4		57,500	0.60	57,500
2 Sherwood Drive	33	5		8,700	1.00	8,700 School District
5 Sherwood Drive	33	66	2,726,200	344,300	11.00	3,070,500 School District
2551 North River Road	33	68		7,100	0.34	7,100
Off Hooksett Road	34	1		87,600	2.70	87,600
Seasons Drive	34	18-ROAD		11,000	0.65	11,000
Summerfare Street	35	1-ROAD		1,700	3.42	1,700
Quarry Road	36	21-ROAD		700	1.75	700
199 Londonderry Turnpike	36	42-7		19,400	0.26	19,400
1 West River Road	37	29		7,100	0.30	7,100
Briar Court	37	53-ROAD		12,500	2.53	12,500
Off Donati Drive	38	12		19,400	0.25	19,400
44 Donati Drive	38	29		53,300	0.45	53,300
Bicentennial Drive	38	30		30,600	0.06	30,600
Bicentennial Drive	38	33		800	0.40	800
Forest Hills Drive	39	14-ROAD		9,100	0.84	9,100
Hooksett Road	39	38		99,400	0.53	99,400
Beacon Hill Road	40	12-ROAD		10,800	1.82	10,800
7 Beechwood Drive	41	40		300	0.06	300
12 Beechwood Drive	41	42		90,000	12.00	90,000
Mammoth Road	42	20		6,900	0.13	6,900
Mammoth Road	42	23		45,000	17.00	45,000
Cindy Drive	43	29-ROAD		600	1.49	600
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000
Cindy Drive	43	57		119,400	33.21	119,400
15 K Street	45	17	24,300	102,400	1.40	126,700
Elmer Avenue	45	72		9,100	1.90	9,100
Coaker Avenue	45	123-1		3,800	0.06	3,800
Hooksett Road	45	143		94,800	0.13	94,800
Bicentennial Drive	46	12		5,900	0.10	5,900
34 Bartlett Street	46	17		52,900	0.33	52,900
Arah Street	46	28		56,400	0.33	56,400
46 Castle Drive	48	75-27		105,000	3.10	105,000
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700
		Totals	44,208,400	16,255,815	2279.86	60,464,215

\*Acres in Current Use

### **Veterans or Veterans Widow Credit**

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$300.00 reduction in real estate tax bill.**

#### **Summary of Exemption Information Required for All Veterans Exemptions**

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

### **All Veterans' Tax Credit RSA 72:28-b**

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

**Exemption Credit: \$300.00 reduction in real estate tax bill.**

### **Disabled Veteran or Widow of Disabled Veteran**

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$2,000.00 reduction in real estate tax bill**

### **Blind Exemption**

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May12, 1993 Town meeting).

**Exemption Credit: \$50,000.00 reduction in assessed value**

## Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15<sup>th</sup>.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1<sup>st</sup> in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$40,000.00**, or if married a combined gross income of not more than **\$52,500.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

## Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

**\*\*\*\*IMPORTANT\*\*\*\***

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills

### Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by

March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

### **Current Use**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

### **Change in Use Tax:**

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

### **TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

**FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED**

### **PROPERTY TAX**

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

### **THE TIMBER LAW (RSA 79)**

“Forest Conservation and Taxation,” as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an “Intent to Cut” form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

#### *Report of Cut Requirements*

The "Report to Cut" form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

"Report to Cut" forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an "Intent to Cut" form was filed.

The landowner and the person who does the cutting of timber must sign the "Report of Cut" form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage

### **RSA 79-D, Historic Barn Tax Incentive**

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, "historic agricultural structure" is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire's old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state's history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor's Office at 268-0003.

### **RSA 79-E, Community Revitalization Tax Relief Incentive**

Hooksett's Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building's pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor's Office at 268-0003



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# Budget Committee

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Dear citizens and voters of Hooksett,

The Hooksett Budget Committee is empowered by state law, RSA 32. “A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee.” The Hooksett Budget Committee reviews the municipal, school, and two water precinct budgets. The four entities provide proposed budgets for the Budget Committee to review and amend at public meetings over the year, with sixteen of these occurring from September through January. We spend many hours combing through these budgets line by line, and asking many questions of department heads, administrators, and the Town Council and School Board. We arrive at conclusions and make motions to adjust budget lines to ensure prudent budgeting. The Budget Committee is the taxpayers’ “last line of defense”, as we are ultimately responsible for the budget number you see in the town and school warrant articles. We work to ensure the budgets are correct, appropriate, adequate and responsible while still being mindful of their tax impact. The Budget Committee’s budgets are discussed at public hearings in January, then again at the Deliberative Sessions in February. The Deliberative Sessions are the only opportunity, for the voters who attend, to amend the budget and warrant articles prior to their placement on the ballot for town-wide vote in March. At the town election, the only options are these amended budgets or the default budgets, and yes/no for the other warrants. Below is a summary of the budgets and warrants submitted to the Budget Committee, showing their changes throughout the budget process. Budgets for 2019-2020

<b>Budgets for 2019-2020</b>	<b>Town Council / School Board / Commission Request</b>	<b>Budget Committee Request</b>	<b>Deliberative Session Amended</b>	<b>Budget Voter Approved</b>
<b>Town Operating Budget</b>	\$19.0 million	\$19.0 million	\$19.1 million ( added \$49,000 )	\$19.1 million
<b>Additional Town Warrants</b>	\$1.6 million ( \$2.5 million TIF bond excluded )	\$1.3 million ( \$314,000 not recommend )	\$1.6 million	\$1.3 million
<b>School Operating Budget</b>	\$33.4 million	\$32.8 million ( reduced \$615,000	\$33.1 million ( added back \$315,000 )	\$33.1 million
<b>Additional School Warrants</b>	\$4.9 million ( \$4.8 million for bond )	\$0.1 million ( \$4.8 million not recommended )	\$0.1 million ( bond amended to \$0 )	\$0.1 million
<b>Village Water</b>	\$1.2 million	\$1.2 million	\$1.2 million	\$1.2 million
<b>Central Water</b>	\$0.9 million	\$0.9 million	\$0.9 million	\$0.9 million
<b>Totals</b>	<b>\$61.0 million</b>	<b>\$55.3 million</b>	<b>\$56.0 million</b>	<b>\$55.7 million</b>

The Budget Committee recommended a 2019-20 town budget of \$19.0 million, 3.5% higher than the previous year’s budget, as 2018-19 was a default budget. Reductions by the Budget Committee were almost entirely offset by a last-minute increase in water district fees. Notable increases beyond inflation include:

1. \$149,000 debt principal and interest
2. \$100,000 EPA stormwater system
3. \$100,000 Administration, notably technology services
4. \$100,000 increased waste tipping fees
5. \$65,000 library
6. \$32,000 for increased fire hydrant costs by water districts
7. Health Insurance
8. Other contractual obligations

Compared to actual spending the previously completed year, 2017-18, this is an increase of 11%. This disparity is largely due to open positions in several departments resulting in an underspending of the 2017-18 budget by \$1.5 million. Staffing wages, plus contributions to NH Retirement System, health insurance, and related employer taxes, represent a significant town expense.

The Budget Committee's recommended town budget was increased by \$49,000 at the Saturday, Feb. 2 Town Deliberative session by attendees, and this amended \$19.0 million town budget was passed by voters at the March election over the smaller default budget of \$18.7 million.

The Hooksett Budget Committee had recommended a 2019-20 school budget of \$32.7 million which is \$1.8 million or 6% more than what was actually spent in the most recently completed school year, 2017-18. This School Board's original request was \$615,000 higher than this, or 8% more than previously spent.

The Budget Committee's recommended school budget was increased by \$315,000 at the Friday, Feb. 8 Town Deliberative session by attendees, and this amended \$34.3 million school budget was passed by voters at the March election over the larger default budget of \$34.5million.

The School Board proposed a \$4.8 million bond at the January 10 public hearing, which was similar to a bond defeated by voters the previous year. The Budget Committee voted to not recommend this bond for a variety of reasons. The School Board motioned to amend this to \$0 at the School Deliberative session to avoid triggering the "10% rule", which protects citizens from egregious budget increases beyond 110% of what the Budget Committee has proposed.

The school budget drew the majority of attendees at our public hearings. The Budget Committee is collaborating with the School Board and administration this summer to improve the budgeting process, level of detail, and communication in the upcoming budget cycle. We strongly believe the town would be better served by holding the School Deliberative Session on a Saturday like the Town Deliberative session, not a Friday night as is done currently, so more taxpayers could attend.

Budget Committee meetings are typically Thursdays at 6:30 pm. The public is welcome to attend. All public meetings are also streamed live and available for later review on Hooksett's website, [hooksett.org](http://hooksett.org).

We appreciate the time and effort put forth by the town, school, and water administrations and governing bodies who worked on these budgets throughout the year, and the constructive consideration given by many Hooksett citizens during our review process.

Finally, we would like to thank the Budget Committee members who worked so hard this year, acting with remarkable transparency, fiscal prudence, and rigor in giving the town fiscally responsible budgets. They are: Jason Hyde, Chair, Chris Morneau, Vice Chair, Nathan Norton, Rep. Michael Yakubovich, Brian Soucy, Wayne Goertel, Elliot Axelman; also Town Council Representative Rob Duhaime, School Board Representative Adam Gianunzio, and Administrative Assistant Leeann Moynihan.

Respectfully submitted,

Jason Hyde  
Hooksett Budget Committee Chair

Wayne Goertel

Hooksett Budget Committee

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# CEMETERY COMMISSION

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**2018-2019**

In accordance with NH RSA 289:6, the Town of Hooksett Cemetery Commission consists of three (3) trustees and no more than 2 persons who may serve in one-year terms as alternate members on the board. Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Town Charter.

This year five (5) cemetery lots were sold: 3 in Head Cemetery, 2 in Martins Cemetery. There were fourteen (14) interments that took place: Martins Cemetery (5) – 1 casket, 4 cremains; Head Cemetery (7) – 1 casket, 6 cremains; Davis Cate (1) – 1 cremains; Riverside - (1) 1 cremains.

Highlights of note this year:

-CemeteryFind database subscription was renewed. We continue to add sales of lots and interments and review/research/adjust/correct original files. The online database facilitates trustees in researching information on the cemeteries/lot sales/decedents/lot ownership.

-Hooksett Cemetery Commission continued as a member of the NH Cemetery Association.

-Nancy Philbrick was voted in as new member of the Cemetery Commission and was appointed in May.

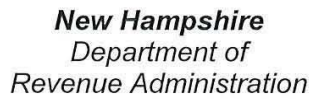
-The appointment of alternate trustee Denise Cascio Bolduc was passed by the Town Council for the one-year term. 7/1/2019-6/30/2020

-Members of the Cemetery Commission attended Hooksett Heritage Day at Head Cemetery & School House. The members handed out cemetery information and talked to visitors.

--The Hooksett Department of Public Works, Parks, Recreation, and Cemeteries Division took care of the cemetery, mowing the turf areas, repairing fences and opening and closing graves. The Cemetery Trustees are very thankful for their year-round commitment in maintenance and opening graves. The Trustees recognize support efforts of Evelyn Horn and Kathy Lawence for their assistance in scheduling interments and for assistance in selling graves and being the full-time Town employees interacting with the public for cemetery-related questions.

Respectfully submitted,

Hooksett Cemetery Commission  
Mike Horne, chair  
Denise Cascio Bolduc  
Sharon Champagne



2019  
MS-232

## Report of Appropriations Actually Voted

### Central Hooksett Water

**Form Due Date: 20 Days after the Annual Meeting**

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
ER Hardy	Commissioner	E. R. Hardy
William A. McDaniel	Commissioner	William A. McDaniel

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-232**

**Report of Appropriations Actually Voted**

Account	Purpose	Article	Appropriations	As Voted
<b>General Government</b>				
4130-4139	Executive			\$0
4140-4149	Election, Registration, and Vital Statistics			\$0
4150-4151	Financial Administration			\$0
4152	Revaluation of Property			\$0
4153	Legal Expense			\$0
4155-4159	Personnel Administration			\$0
4191-4193	Planning and Zoning			\$0
4194	General Government Buildings			\$0
4195	Cemeteries			\$0
4196	Insurance			\$0
4197	Advertising and Regional Association			\$0
4199	Other General Government			\$0
General Government Subtotal				\$0
<b>Public Safety</b>				
4210-4214	Police			\$0
4215-4219	Ambulance			\$0
4220-4229	Fire			\$0
4240-4249	Building Inspection			\$0
4290-4298	Emergency Management			\$0
4299	Other (Including Communications)			\$0
Public Safety Subtotal				\$0
<b>Airport/Aviation Center</b>				
4301-4309	Airport Operations			\$0
Airport/Aviation Center Subtotal				\$0
<b>Highways and Streets</b>				
4311	Administration			\$0
4312	Highways and Streets			\$0
4313	Bridges			\$0
4316	Street Lighting			\$0
4319	Other			\$0
Highways and Streets Subtotal				\$0
<b>Sanitation</b>				
4321	Administration			\$0
4323	Solid Waste Collection			\$0
4324	Solid Waste Disposal			\$0
4325	Solid Waste Cleanup			\$0
4326-4328	Sewage Collection and Disposal			\$0



**New Hampshire**  
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**Report of Appropriations Actually Voted**

4326-4329	Sewage Collection, Disposal and Other		\$0
4329	Other Sanitation		\$0
Sanitation Subtotal			\$0
<b>Water Distribution and Treatment</b>			
4331	Administration	05	\$17,650
4332	Water Services	05	\$857,486
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$875,136
<b>Electric</b>			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
<b>Health</b>			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Health Subtotal			\$0
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$0
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Culture and Recreation Subtotal			\$0
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$0



**New Hampshire**  
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**Report of Appropriations Actually Voted**

**Debt Service**

4711	Long Term Bonds and Notes - Principal	05	\$45,000
4721	Long Term Bonds and Notes - Interest	05	\$1,080
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$46,080

**Capital Outlay**

4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Capital Outlay Subtotal			\$0

**Operating Transfers Out**

4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	06,07,08,09,10,11,12	\$111,386
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$111,386

<b>Total Voted Appropriations</b>	<b>\$1,032,602</b>
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New Hampshire  
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Proposed Budget

Central Hooksett Water

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 2/15/19

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Jakubovich	Budget Committee	[Signature]
Elliot Axelmon	Budget Committee	[Signature]
Robert Dhaime	Budget Committee	[Signature]
Arthur Alton	Budget Committee	[Signature]
Ken Covertel	Budget Committee	[Signature]
Brian Saulty	Budget Committee	[Signature]

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NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
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2019  
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Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Proposed Budget

Highways and Streets

4311	Administration	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

Sanitation

4321	Administration	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

Water Distribution and Treatment

4331	Administration	05	\$15,596	\$15,425	\$17,650	\$0	\$17,650	\$0
4332	Water Services	05	\$832,448	\$878,293	\$857,486	\$0	\$857,486	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$848,044	\$893,718	\$875,136	\$0	\$875,136	\$0

Electric

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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**Proposed Budget**

**Health**

4411	Administration	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0	\$0	\$0
Health Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

**Welfare**

4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

**Culture and Recreation**

4520-4529	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0

**Conservation and Development**

4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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**Proposed Budget**

**Debt Service**

4711	Long Term Bonds and Notes - Principal	05	\$45,000	\$45,000	\$45,000	\$0	\$45,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$3,229	\$3,229	\$1,080	\$0	\$1,080	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$48,229	\$48,229	\$46,080	\$0	\$46,080	\$0

**Capital Outlay**

4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

**Operating Transfers Out**

4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

**Total Operating Budget Appropriations**

**\$921,216**

**\$0**

**\$921,216**

**\$0**



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Proposed Budget

Account	Purpose	Article	Commissioner's	Commissioner's	Budget	Budget
			Appropriations for period ending 12/31/2019 (Recommended)	Appropriations for period ending 12/31/2019 (Not Recommended)	Committee's Appropriations for period ending 12/31/2019 (Recommended)	Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$31,200	\$0	\$31,200	\$0
	Purpose: Source Development					
4915	To Capital Reserve Fund	07	\$7,800	\$0	\$7,800	\$0
	Purpose: Water Storage					
4915	To Capital Reserve Fund	08	\$15,000	\$0	\$15,000	\$0
	Purpose: New Construction					
4915	To Capital Reserve Fund	09	\$7,800	\$0	\$7,800	\$0
	Purpose: Repair & Replacement					
4915	To Capital Reserve Fund	10	\$15,000	\$0	\$15,000	\$0
	Purpose: Standpipe					
4915	To Capital Reserve Fund	11	\$18,909	\$0	\$18,909	\$0
	Purpose: NH State Project No. 12537B Refund to Source Development					
4915	To Capital Reserve Fund	12	\$15,677	\$0	\$15,677	\$0
	Purpose: NH State Project No. 12537A Refund to New Construction					
Total Proposed Special Articles			\$111,386	\$0	\$111,386	\$0





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Proposed Budget

Account	Purpose	Article	Commissioner's		Budget	
			Appropriations for	Appropriations for	Committee's	Committee's
			period ending 12/31/2019 (Recommended)	period ending 12/31/2019 (Not Recommended)	Appropriations for period ending 12/31/2019 (Recommended)	Appropriations for period ending 12/31/2019 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Commissioner's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
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**Proposed Budget**

**Charges for Services**

3401-3406	Income from Departments	05, 10, 08	\$927,077	\$949,966	\$949,966
3409	Other Charges	05	\$431	\$250	\$250
Charges for Services Subtotal			\$927,508	\$950,216	\$950,216

**Miscellaneous Revenues**

3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	05, 07, 09, 06	\$981	\$47,800	\$47,800
Miscellaneous Revenues Subtotal			\$981	\$47,800	\$47,800

**Interfund Operating Transfers In**

3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	12, 11	\$0	\$34,586	\$34,586
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$34,586	\$34,586

Total Estimated Revenues and Credits			\$928,489	\$1,032,602	\$1,032,602
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New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Proposed Budget

Item	Period ending 12/31/2018	Commissioner's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$921,216	\$921,216
Special Warrant Articles	\$52,200	\$111,386	\$111,386
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$994,147	\$1,032,602	\$1,032,602
Less Amount of Estimated Revenues & Credits	\$994,147	\$1,032,602	\$1,032,602
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Proposed Budget

<b>1. Total Recommended by Budget Committee</b>	<b>\$1,032,602</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$45,000
3. Interest: Long-Term Bonds & Notes	\$1,080
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$46,080
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$986,522</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$98,652
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$1,131,254</b>

CENTRAL HOOKSETT WATER PRINCINCT

MARCH 11, 2019 7:00 PM

ANNUAL MEETING

The Annual meeting was called to order at 7:15 p. m. Attending were Irene Beaulieu, Dick Monteith, Attorney BJ Branch, Bill McDonald, Bill Alois, Kelly Alois, Carol Hardy, Jay Smith, Richard (Turk)Bairam.

The moderator, Kelly Alois read the opening to confirm on February 15, 2019 the Warrant was posted at 10 Water Works Dr. Hooksett, NH., The Cawley Middle School.

Richard Bairam motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the Warrant. I respectfully ask that this motion be seconded. Bill McDonald seconded the motion and all were in favor.

We will now commence with the election of officers.

ARTICLE 1: To choose a moderator for the ensuing year. Bill McDonald nominated Kelly Alois for moderator for the ensuing year. Is there any other nomination, there isn't any other nominations, it was seconded was Dick Monteith and all were in favor.

ARTICLE 2: To choose a Clerk for the ensuing year. Bill Alois nominated Carol Hardy for Clerk, is there any other nominations? There were no other nominations. It was seconded by Richard Bairam and all were in favor.

ARTICLE 3: To choose a Treasurer for the ensuing year. Bill McDonald nominated Kelly Alois for Treasurer. There were no other nominations, it was seconded by Richard Bairam and all were in favor.

ARTICLE 4: To choose 1 Commissioners for a 3- year term. Bill McDonald nominated Dick Monteith and Everett Hardy. There were no other nominations, it was seconded by Richard Bairam and all were in favor.

Richard Bairam motion to close all nominations. Bill McDonald seconded the motion. Everyone was in favor.

Attorney Branch moved, since no elections were contested, that the clerk be authorized to cast a single ballot for all elected officers and Commissioners. Bill McDonald seconded the motion and all were in favor. Attorney Branch swore all positions in for the ensuing year.

ARTICLE 5: Operating Budget: To vote to raise and appropriate the sum of \$921,216 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners). (Majority vote required). Bill McDonald motioned to accept and vote for Article 5. Richard Bairam seconded the motion and the article passed and all were in favor.

Article 6: Source Development: TO vote to raise and appropriate the sum of \$31,200 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #20 entitled Source Development & Infrastructure Reserve Fund with the said funds to come from Capital Improvements Fees. (Recommended by the Precinct Commissioners) (Majority vote required). Bill Alois motioned to accept and vote for Article 6. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 7: Water Storage: To vote and to raise and appropriate the sum of \$7,800 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with said funds to come from Capital Improvement fees. (Recommended by the Precinct Commissioners) (Majority vote required). Bill McDonald motioned to accept and vote for Article #7. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE #8: New Construction: To see if the Precinct will vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners) (Majority vote required). Richard Bairam motioned to accept and vote for Article 8. Dick Monteith seconded the motion and the article passed and all were in favor.

ARTICLE 9: Repair and Replacement: To vote to raise and appropriate the sum of \$3,700 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with the said funds to come from Capital Improvements Fee and Water Rents. (Recommended by the Precinct Commissioners) (Majority vote required). Dick Monteith motioned to accept and vote for Article 9. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 10: Standpipe to vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with the said funds to come from Water Rents. (Recommended by the Precinct Commissioners) (Majority vote required). Richard Bairam motioned to accept and vote for Article 10. Dick Monteith seconded the motion and the article passed and all were in favor.

ARTICLE 11: NH State Project No. 12537B Refund to Source Development: To see if the Central Hooksett Water Precinct will vote to raise and appropriate the sum of \$18,909 to be added to the Source Development & Infrastructure Preservation Reserve Fund #20 with such funds to come from the unassigned fund balance. (This sum represents a refund from the water infrastructure portion of the State of New Hampshire NH3/NH28 for the Dalton Brook NH DOT 12537-B project). (Recommended by the Precinct Commissioners). (Majority vote required). Bill McDonald made a motion to accept and vote for Article 11, seconded by Dick Monteith. The motion and the article passed. Everyone was in favor.

Article 12: NH State Project No. 12537A Refund to New Construction: To see if the Central Hooksett Water Precinct will vote to appropriate the sum of \$15,677 to be added to the Reserve Fund #8 Entitled New Construction and Capital Improvements Capital Reserve Fund with such funds being held in escrow to be used for the State of New Hampshire project 12537-A NH3/NH28 Widen from Benton Rd South to 600' beyond Martin's Ferry Road (Recommended by the Precinct Commissioners) (Majority vote required). Dick Monteith motioned to accept and vote for Article 12, seconded by Bill McDonald. The motion and the article passed. Everyone was in favor.



ARTICLE 13: Ratify and Affirm Ordinances and By-Laws: To see if the Precinct will ratify and affirm as Ordinance and by-laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges. Bill McDonald motioned to accept and to vote on Article 13. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 14: Transact Other Business: To transact any other business that may legally come before this meeting.

Attorney Branch asked for a motion to accept the resignation of Kelly Alois as Moderator. Richard Bairam made a motion to accept her resignation. The motion was seconded by Dick Monteith. Everyone was in favor.

ADJOURN: Bill Alois made a motion to adjourn. Bill McDonald seconded the motion. Everyone was in favor.

Attorney Branch asked to close the Annual meeting. Richard Bairam made a motion to close the Annual Meeting. Bill McDonald seconded the motion. Everyone was in favor. The Annual Meeting was adjourned at 7:20 p.m.

Respectfully submitted

*Carol Hardy, Clerk*  
Carol Hardy, clerk



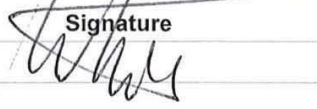
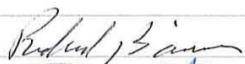

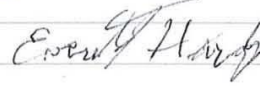
## Central Hooksett Water Precinct

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: March 11, 2019  
Time: 7:00 PM  
Location: Central Hooksett Water Precinct  
Details: 10 Water Works Drive

### GOVERNING BODY CERTIFICATION

We certify and attest that on or before 2/15/19 a true and attested copy of this document was posted at the place of meeting and like copies at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, NH both being public notice places in the said Precinct

Name	Position	Signature
William Alois	Chairperson	
Richard Bairam	Commissioner	
Richard Monteith	Commissioner	
Everett Hardy	Commissioner	



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**Article 01 Moderator**

To Choose a moderator for the ensuing year.

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**Article 02 Clerk**

To choose a clerk for the ensuing year.

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**Article 03 Treasurer**

To Choose a Treasurer for the ensuing year.

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**Article 04 Commissioners**

To choose two water Commissioners for three year terms. Those being the seats currently occupied by Everett Hardy and Richard Monteith.

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**Article 05 Operating Budget**

To see if the village district will vote to raise and appropriate the sum of \$921,216 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended the Precinct Commissioners) (Majority vote required).

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**Article 06 Source Development**

To see if the Precinct will vote to raise and appropriate the sum of \$31,200 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #20 entitled Source Development & Infrastructure Preservation Reserve Fund with said funds to come from Capital improvement Fees. (Recommended by the Precinct Commissioners) (Majority vote required).

---

**Article 07 Water Storage**

To see if the Precinct will vote to raise and appropriate the sum of \$7,800 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #2 entitled Water Storage Capital Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners) (Majority vote required).

---

**Article 08 New Construction**

To see if the Precinct will vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners) (Majority vote required).



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**Article 09     Repair & Replacement**

To see if the Precinct will vote to raise and appropriate the sum of \$7,800 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #22 entitled Repair and Replacement of Main and Equipment Reserve Fund with said funds to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners) (Majority vote required).

---

**Article 10     Standpipe**

To see if the Precinct will vote to raise and appropriate the sum of \$15,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund #26 entitled Standpipe Relining Capital Reserve Fund with said funds to come from water rents. (Recommended by the Precinct Commissioners) (Majority vote required).

---

**Article 11     NH State Project No. 12537B Refund to Source Development**

To see if the Central Hooksett Water Precinct will vote to raise and appropriate the sum of \$18,909 to be added to the Source Development & Infrastructure Preservation Reserve Fund #20 with such funds to come from the unassigned fund balance. (This sum represents a refund from the water infrastructure portion of the State of New Hampshire NH3/NH28 for the Dalton Brook NH DOT 12537-B project). (Recommended by the Precinct Commissioners) (Majority vote required.)

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**Article 12     NH State Project No. 12537A Refund to New Construction**

To see if the Central Hooksett Water Precinct will vote to appropriate the sum of \$15,677 to be added to the Reserve Fund #8 entitled New Construction and Capital Improvements Capital Reserve Fund with such funds being held in escrow to be used for the State of New Hampshire project 12537-A NH3/NH28 Widen from Benton Road South to 600' beyond Martin's Ferry Road. (Recommended by the Precinct Commissioners) (Majority vote required.)

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**Article 13     Ratify and Affirm Ordinances and By-Laws**

To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges.

---

**Article 14     Transact Other Business**

To transact any other business that may legally come before this meeting.



# Community Development

The Community Development Department has been extremely busy. The functions of the Community Development Department include Planning, Building, Engineering, Code Enforcement, and providing assistance and support to the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, and the Economic Development Advisory Board. The Town Planner and the Town Engineer review all residential and commercial development proposals to ensure zoning and building code compliance. They also provide staff support to the Planning Board and the Town Council as well as recommend revisions to the Town's Zoning Ordinance, Development Regulations, and Master Plan for approval by the Planning Board and/or Town Ballot vote. In addition, the Planning and Engineering Divisions maintain the Town's Geographic Information Systems database, along with coordinating regional Planning studies and other initiatives with the Southern New Hampshire Planning Commission, the State Department of Transportation, and other agencies.

In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike in all aspects of the development review process.

In fiscal year 2018-2019, priority focus areas for the department have been a comprehensive update of the Town's 2004 Master Plan, maintenance and reorganization of the Town GIS database and permitting software, various rezoning proposals, and implementing design standards for future commercial development. The department has also been heavily involved in the formation of the newest TIF Advisory Committee, along with the ongoing administration of the Route 3A TIF District. Priority areas for the department going forward include completing the 2004 Master Plan update, designing an implementation program for the action items in the updated Master Plan, continuing to improve communication and transparency in all aspects of Community Development, enhancing economic development potential in key areas, and continually revising and improving Town Development Regulations.

<b>Building Permits</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
New Construction						
<i>Residential</i>	34	32	29	57	56	<b>74</b>
<i>Commercial</i>	2	1	5	12	2	<b>7</b>
Additions/Alterations						
<i>Residential</i>	126	157	158	156	118	<b>140</b>
<i>Commercial</i>	51	33	49	48	40	<b>46</b>
<i>Multi-family</i>	1	0	0	0	1	<b>5</b>
Demolition						
<i>Residential</i>	14	7	4	6	7	<b>4</b>
<i>Commercial</i>	5	5	5	7	4	<b>7</b>
Electrical Permits	234	185	243	241	290	<b>297</b>
Plumbing Permits	102	87	84	94	111	<b>144</b>
Gas Permits					159	<b>404</b>
Certificate of Occupancy						
<i>Residential</i>	33	25	17	51	70	<b>84</b>
<i>Commercial</i>	28	2	0	17	25	<b>24</b>
<i>Multi-family</i>	7	0	0	0	7	<b>11</b>
Sign Permits	102	51	58	37	26	<b>42</b>
Total Fees Collected	\$89,942.29	\$56,689.09	\$94,012.54	\$120,850.19	\$122,289.65	<b>\$209,565.30</b>

<b>Planning Applications</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
Subdivisions of Land (total new lots)	57	1	7	20	12	<b>7</b>
Site Plans						
<i>New Commercial/Industrial Sites</i>	3	0	8	13	10	<b>8</b>
<i>Revisions to Existing Sites</i>	4	3	3	12	3	<b>4</b>
Lot Line Adjustments	5	4	3	3	2	<b>1</b>

**New businesses that located and/or expanded in Hooksett in the past year include:**

Clear Choice MD Urgent Care #1228 Hooksett Road

Northeast Credit Union #1289 Hooksett Road

Smart Storage Solutions #1176 Hooksett Road

MJM Associates, Inc., #1160 Hooksett Road

Ragnar Original Innovation, #35 Londonderry Turnpike

Smokers Haven #1176 Hooksett Road

American Dragon Martial Arts Center #1134 Hooksett Road

T.I.M.S. Fitness #1176 Hooksett Road

Adams Auto Care & Tire Center #1176 Hooksett Road

Snedeker Advantage Realty LLC #1558 Hooksett Road Unit C2A

A. Duie Pyle, Inc., #40 Londonderry Turnpike

Sullivan Beauty Supplies #272 Londonderry Turnpike

Motovated Auto Repair #1556 Hooksett Road

Tokyo Joes Studio of Self Defense #1338 Hooksett Road

Crown Chimney #1191 Hooksett Road Suite #1

DMH Beauty and Associates, LLC #1160 Hooksett Road 2<sup>nd</sup> Floor Suite 1 & 2

Premium Vending Inc. #8 Industrial Park Drive Units 9 & 10

# 2018-2019 ANNUAL REPORT

## For Town Council

### *HCC Leadership and Membership Changes*

After 19 years on the Hooksett Conservation Commission (HCC), we had to say good-bye to our long-time chair Steve Couture. **Cindy Robertson**, formerly Vice Chair, stepped up as the new chairperson. JoCarol Woodburn, HCC member since 2012, was voted in as Vice Chair. Phil Fitanides and Deborah Miville remain as members. The HCC welcomed two new alternates, Robert Better, and John Pieroni. We are also happy to announce David Hess' return to HCC after a brief time away. David Ross remained as Town Council Representative, and Leann Fuller returns as staff assistant. We want to thank Kathy Lawrence for stepping in as staff assistant for several meetings.



L-R: David Ross, Deborah Miville, JoCarol Woodburn, Cindy Robertson, Phil Fintanides, and Jonn Pieroni.

## *Hooksett Conservation Blog*

You can read more about the membership changes on the HCC blog, which has been revived this year with new postings. Learn about our latest activities from the Hooksett.org website:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

## *Hooksett Riverwalk Trail*

This year, the second phase of the Hooksett Riverwalk Trail kicked off with tree clearing in March to begin construction on the **Brick Kiln Historic Trail Loop**. The work had to be completed by April 1 for the protection of the **northern long-eared bat**, a threatened species that has been noted in this area by our easement holder, **Society for the Protection of New Hampshire Forests (SPNHF)**. Phase 2 is expected to be completed in the fall.

The trail system design takes into consideration wildlife enhancement, protection of endangered species, and scenic views of the river and unique property.





### *Laurel Road Conservation Area*

A timber harvest was undertaken at the 155-acre **Laurel Road conservation property** south of Whitehall Rd. This harvest brought in \$40,000 in revenue for the town, under the direction of Swift Corwin of Calhoun and Corwin Forestry, LLC. Logging is done during the winter (when the ground has frozen) and later summer (when trees leaf out and draw moisture from the ground) for minimal impact to the environment. Harvesters removed 2 loads of pine, 2 loads of hemlock logs, 1 load of hardwood logs, and 4 loads of pump.



### *Clay Pond Conservation Area – 750 acres*

This year, HCC worked in partnership with the Bear-Paw Regional Greenways to develop enhanced site maps. An area was identified for assistance from the Student Conservation Association to develop trails, planned for late August/September. The kiosk verbiage is underway; the design is complete.

After research and deliberation, the HCC recommended to Town Council to end an agreement with the ATV association that allowed for ATV use on a 3-mile stretch of the Class 6 Chester Turnpike (that runs through the conservation area). The Commission heard from members of Southern NH Off Road in support of ATV traffic as well as insight and opinions from the Hooksett Police, Manchester Water Works (John O’Neil, Watershed Land and Property Manager), Bear Paw Regional Greenways (Director Dan Kern), and NH Fish & Game (Mike Marchand, Nongame and Endangered Wildlife Program Supervisor); and email correspondence from the Allenstown Police Department confirming that the town does not allow ATV use on their portion of Chester Turnpike. With this input, the Town Council decided in favor of the HCC recommendation to disallow ATV use beginning July 1, 2019.

The Clay Pond Conservation Area Stewardship plan calls for targeted timber harvests on some sections of the property for the enhancement of wildlife and forestation on the property. As such, logging activities are expected to resume in 2019-2020.

### *Hooksett-Bow Forest Project*

A conservation easement was established on nearly 38 acres, north of South Bow Road and west of Hackett Hill Road and I-93 near the Hooksett-Bow town line, identified in the 2004 Master Plan as one of the five prime natural areas to be conserved.

## *Hooksett Old Home Day 2018*

The HCC created a new **banner** for Old Home Day and other public events. Members staffed the booth through-out the day, interacting with residents.



## *Benton Rd Site Walk, Feb 2, 2019*

Members of HCC, Town Council, and the Planning Board participated with about 25 residents in a site walk of the planned sports dome at 9 and 13 Benton Rd. The HCC voted 4-2 to recommend that the project move forward.

## *Land acquisition and conservation projects*

With greater than 25-percent of town land conserved, the HCC is **focusing on stewardship, trail enhancements, and educational opportunities**. Hooksett can be proud that it has **achieved the “gold standard” in acquired and permanently conserved lands** for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Cindy Robertson, Chair

JoCarol Woodburn, Vice Chair

Phil Fitantes

Deb Miville

Alternate Members: Robert Better, Dave Hess, and John Pieroni

David Ross, Town Council Representative

Leann Fuller, Staff Support

*Plaque created for Steve Couture in honor of his long-time service and contributions to the Town of Hooksett and the Conservation Commission:*

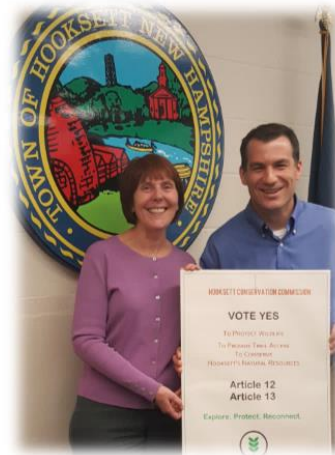


# HOOKSETT CONSERVATION COMMISSION

**Explore. Protect. Reconnect.**



*"Vision and Triumph" Celebration Event  
SNHU, October 24, 2014*



*Hooksett Riverwalk Trail  
Grand Opening Sept 28, 2016*



*Hooksett Kiwanis, Community Impact Award  
April 6, 2015*



*Governor Hassan, Hooksett Riverwalk Trail  
Earth Day, April 22, 2014*

**Steve Couture**  
Hooksett Conservation Chair  
2000-2019

*Over 2,200 acres protected*

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# Economic Development Advisory Committee

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The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

## MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

## GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town
- Promote the Town as a destination for new businesses
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community
- Assist the Town Council with the research and development of new business opportunities
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

## PROJECTS UNDERTAKEN THIS YEAR INCLUDE...

- Comprehensively updating the Master Plan, which includes developing new action items for the economic development portion
- Successfully implementing the Route 3A TIF district in order to provide sewer to Exits 10 and 11
- Working toward instituting design standards for commercial developments within the Performance Zone
- Working toward rezoning all parcels with frontage on Londonderry Turnpike as either commercial or industrial
- Bolstering the Business Visitation Program to render our development process even more business-friendly
- Streamlining the development review, entitlement, and permitting processes to enhance efficiency

## 2018-2019 Committee Members

Mr. David Scarpetti (Chair)

Mr. Matthew Barrett

Mr. Dan Lagueux

Mr. Brett Scott

Mr. Ivan Gult

Mr. Paul Scarpetti

Mr. Alden Beauchemin



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# Family Services

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The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 129 applications were determined as eligible for various types of assistance. This is an increase of 22 applications from the previous fiscal year; however, it is important to note that the cost of rent in this area continues to be on the rise. As shown below, the majority of support provided was in the form of shelter assistance (rent and mortgage payments).

## General Assistance expenditures for July 2018 - June 2019

<b>Shelter</b>	<b>\$</b>	<b>51,203</b>
<b>Medical</b>	<b>\$</b>	<b>0</b>
<b>Utilities</b>	<b>\$</b>	<b>8,986</b>
<b>Cremations</b>	<b>\$</b>	<b>1,500</b>
<b>Miscellaneous</b>	<b>\$</b>	<b>560</b>
<b>Total</b>	<b>\$</b>	<b>62,249</b>

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, and the Kiwanis Kid's Klostet. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month, typically on the first Monday of each month from 5:30 p.m. to 7:00 p.m., or, residents can schedule individual appointments with the Family Services Director during business hours.

The Town of Hooksett has continued to implement the Hooksett Shuttle Bus Program services through the Manchester Transit Authority two days per week to support residents in the area with reliable transportation at no cost. This service has now been in place since July 2017. This bus is handicap accessible, and provides curb-to-curb pick up and drop off for Hooksett residents to anywhere in Hooksett on Tuesday's and Thursday's, as well as medical appointments in Concord on Tuesday's, and Manchester and Bedford on Thursday's. While comparing ridership from last year to this year, there continues to be an overall increase in numbers, and the overall hope is to be able to expand these services.

In August of 2018, Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Forty six Hooksett children were selected to participate in this wonderful program in which each child received a \$150 Target gift certificate to purchase needed back to school clothing. The children were paired with community volunteers who generously donated their time to help the children shop. Later that afternoon, backpacks and school supplies were distributed at the Town Hall to approximately 108 students in need. These supplies were donated by the Hooksett Salvation Army, the Hooksett Kiwanis Club, the Knights of Columbus Council 4961, the Brook Ridge Ladies Group, Hooksett Target, Southern NH University, Merchants Motors, Holy Rosary Parish, The Pizza

Man, Brandit Marketing Solutions, CIGNA, Empire Beauty School, Anita Wolcott, and several generous residents. Additionally, teachers from Hooksett schools participated in distributing the donated items, and the children were delighted to see their teachers outside of the school setting.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 61 families (including 138 children) were served. Special thanks to the Hooksett Salvation Army for their donations to the program, the Hooksett Knights of Columbus for the donation of over 200 pairs of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their "Got Socks Program", Hooksett GE for sponsoring close to 40 children and purchasing them new winter clothing and gear, the Hooksett American Legion for their generous gift card donations, Superior Interiors for their generous donations, Annie Ryan for her beautiful hand knitted hats, gloves, and scarfs, residents Jay and Gerry Rainville and Peter White for their incredibly generous donations, , and several Hooksett residents for their gift card donations to the program.

This past summer, 29 children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School. Two children were sponsored by a generous donation from the Hooksett Kiwanis Club, and the remaining 27 children were sponsored by the Salvation Army. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Service office hours are Monday, Tuesday, and Thursday from 8:00 a.m. to 4:30 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at (603)485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

*Abby Reeves*

Family Services Director

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# Fire and Rescue

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This past fiscal year had Hooksett Fire-Rescue extremely involved with serving our community. We participated in some of our favorite annual efforts, such as: the Salvation Army Back-to School Program and Bell Ringing, MDA Fill the Boot Drive, and the Warm Coat Drive. Firefighters have visited our schools teaching Hands-only CPR and Fire Safety to students. Over 110 School Faculty were trained in Stop-the-Bleed, CPR, and Basic First Aid. In the past year we have CPR trained over 750 community members during 28 classes. We conducted an Active Shooter training exercise with Hooksett PD and invited guests at Memorial School. Additionally, we visited homes to change smoke detector batteries and explained the File of Life kits to the elderly. Also this year we took part in the NH First Community Outreach program for drug and opioid addiction education and treatment. Organizationally, we hired six (6) new members during this fiscal year due to retirements, resignations, and transfers to other departments. Below are some details and statistics about our Department and the services we provide. Our goal is to provide the best service possible in Fire, EMS, and Rescue. If you ever have any questions or concerns please contact me at [jburkush@hooksettfire.org](mailto:jburkush@hooksettfire.org)

-James A. Burkush, Chief

Total Force: 33 personnel (4 Administrative, 29 Shift Personnel)

-Administrative Staff: Chief of Department, Assistant Chief, EMS Captain and Administrative Assistant.

-All personnel (except Administrative Assistant) trained as EMTs or Paramedics.

-Average Response Time: 7 minutes 9 seconds

-Annual Call Volume: 2,477 (+127 from last year)

- Patients Transported by Ambulance: 1038 (+100 from last year)

Headquarters (Station 2):

-District includes East side of Merrimack River, South of Granite Hills.

-Manned 24 hours a day, 7 day a week.

-Staffed with one (1) fire officer (Lieutenant or Captain) and 2-4 Firefighters.

-Houses 3 Engine/Pumper trucks, 1 Ladder truck, 2 Ambulances, 2 Forestry trucks, 1 boat, 1 utility truck, and 4 staff/chief vehicles.

-Station apparatus includes fire suppression equipment, technical rescue equipment, advanced life support medical equipment and hazardous materials mitigation supplies.

Village Station (Station 1):

-District includes entire West side of Merrimack River and North of Granite Hills.

-Manned 24 hours a day, 7 day a week.

- Staffed with one (1) fire officer (Lieutenant or Captain) and 2 Firefighters.
- Houses 1 Engine/Pumper truck, 1 Ambulance, 1 Forestry truck, 1 boat, and 1 off-road emergency vehicle (OHRV).
- Station apparatus includes fire suppression equipment, technical rescue equipment, advanced life support medical equipment, and hazardous materials mitigation supplies.

#### FY 2019 - EMS Statistics

Total Calls for Service: 2,477

Total EMS Patients Served: 1,585

% of EMS Runs: 54%

#### Level of Care Provided

Basic Life Support: 56%

Advanced Life Support: 37%

No Care / Not Applicable: 7%

#### Average Ambulance Response Time 5.6 min

0-5 minutes: 46%

5-10 minutes: 45%

10-15 minutes: 7%

>15 minutes: 2%

#### Average EMS Transport Day/Time

Busiest Day: Friday

Busiest Time: 16:00 – 17:00

Busiest Month: October

#### Top 5 Dispatch Reasons

1) MVC

2) Falls

3) Breathing Difficulty

4) Unconscious person

5) Sick Person

#### Top 5 EMS Call Locations

1) Private Residence

2) Street, Highway

3) Business

4) Healthcare facility

5) Government building

Total Drug Overdoses: 51

(7% decrease)

Total Fatal Overdoses: 5

(25% increase)

Narcan Administered: 35 times

#### Transports to Hospitals

CMC: 36%

Elliot Hospital: 53%

Concord Hospital: 11%

DHMC-Lebanon: <1% (one transport)

# of Transports: 1,038

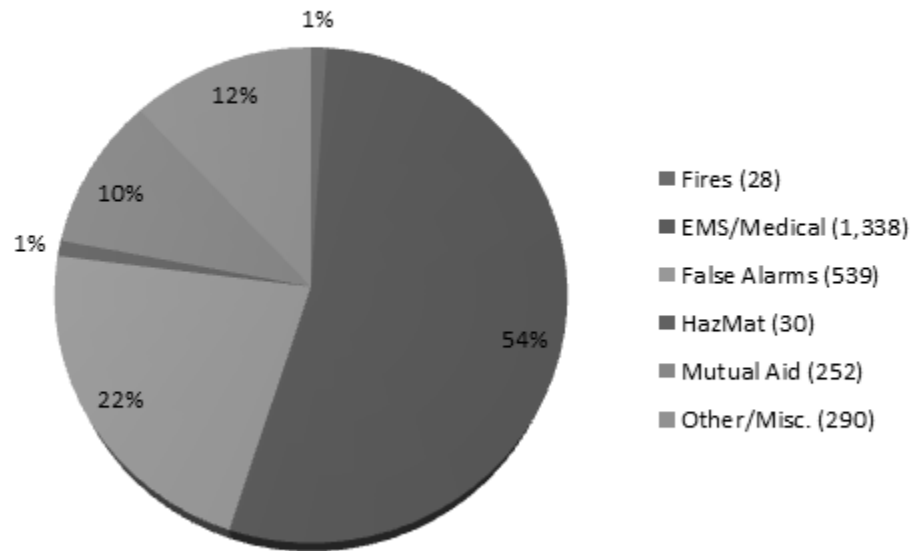
#### Patient Care Provided by Gender

Males: 49%

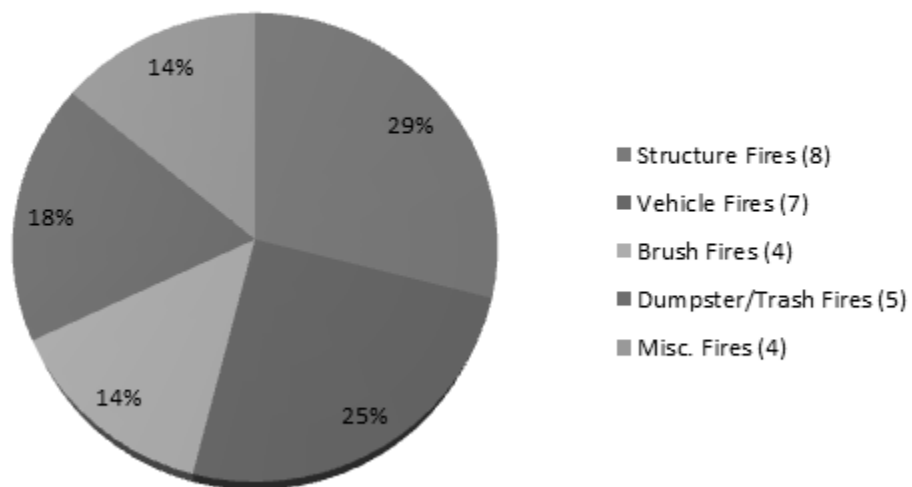
Females: 51%



## FY 2018-19: Percentage of Calls



## FY 2018-19: Percentage of Fires



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# Heritage Commission

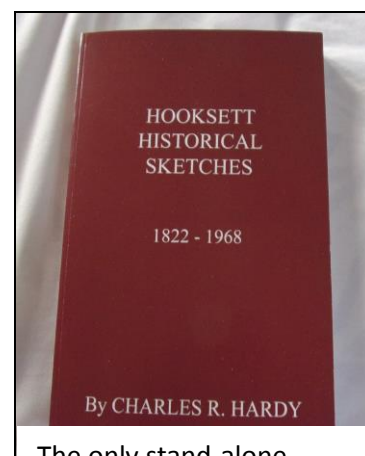
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RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2018, to June 30, 2019, or are continuing:

- Received two demolition petition applications for review.
- Participated in Old Home Day in September.
- Participated in the 8<sup>th</sup> NH History Week in October. The Heritage Commission, Head School Society, and Historical Society offered programs. The Heritage Commission celebrated the story of NH’s State Veterans Cemetery with the showing of the documentary “A Living Memorial - NH State Veterans Cemetery” at the Hooksett Public Library. The Head School Society presented a living history program tailored to adults.
- Co-sponsored the 15<sup>th</sup> annual Hooksett Heritage Day on May 18 with the Historical Society and Head School Society in recognition of National Preservation Month. The commission invited the participation of the Hooksett Cemetery Commission at Head Cemetery, and the Head School Society welcomed guests to the school.
- Reprinted *Hooksett Historical Sketches*, the only stand-alone history of the town.
- Discussed with Cemetery Commission and the Parks, Recreation and Cemeteries Division of DPW the cutting of silver maple trees along the south driveway of Head Cemetery. Asked that in the future when natural features are a critical part of the historic fabric of a site a professional be consulted for input about their removal before a decision is made.
- Converted our oral history interviews to digital format--files and DVDs. The entire set will be available at the Library.
- Continued to sell various merchandise items to supplement the town allocation.
- Received from a Manchester resident a pre-1842 (no railroad tracks or bridges appear) map of Hooksett Village, likely commissioned by Amoskeag Manufacturing. Amoskeag operated in Hooksett from 1835-1865. A Moose Plate Grant application was filed for conservation treatment, a reproduction copy, and matting and framing of the copy for public display.
- Assisted Conservation Commission in signage for Clay Pond area.
- Continued discussion about the care of Veterans’ Park and the formation of a Friends volunteer group.



The only stand-alone history of Hooksett

- Living history program continued at Head School. During this reporting period, 195 students (with 37 chaperones) attended classes. The school was open during NH History Week and on Hooksett Heritage Day. Two adult groups also enjoyed classes at the school. New schoolmarms and volunteers were solicited and joined the group.

The commission meets on an as-needed basis at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact [Hooksett.Heritage@myfairpoint.net](mailto:Hooksett.Heritage@myfairpoint.net) or call 669-8926.

Respectfully submitted: Kathleen Northrup, Chair; John Giotas and James Sullivan, Council Representatives.  
Alternates: None.



NH State Veterans Cemetery film, NH History Week, October 2018



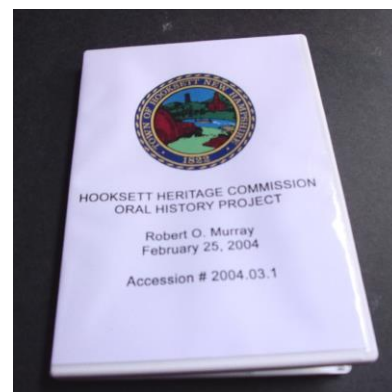
Open House, Head School, Heritage Day, May 2019



Adult class at Head's, NH History Week, October 2018



Cemetery Commissioners and guests, Heritage Day, May 2019



Oral History Interviews converted to DVD



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# Historical Society

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The Hooksett Historical Society, established in 1974, continues to meet its purpose which is to bring together those people interested in history of Hooksett, N.H. It has strived to help our citizens to understand that the history of our community has been one that has seen many changes, one that has continued to evolve and one that has been filled with great promise and one that faced many challenges.

To that end, the Society has continued to discover and collect historical materials, provided for preservation of town artifacts, cooperated with town and state officials, and disseminated historical information in various forms.

During 2018-2019 the collection has grown through the generosity of donors and Town financial Assistance with the acquisition of items such as, A Thanksgiving Menu from The Farm Kitchen, postcard from Lombardo's motor inn, vintage salt and pepper shakers from Indian Cliff, pennant from Mt St Mary's, a signed Nat Head document from 1866 and a 1920's Riverside Inn advertisement booklet. We received many ephemera – including items from Barrett equipment, Hooksett Fire Department, 1950's town democrat party items, Duglosz Oil and Deerhead Sportsman's Club. We especially thank Larry Maurice for two hand carved dolls made by Mary Whittier.

We continue to categorize our collection, displaying new items at our Prescott Museum and providing assistance to those inquiring about Hooksett history, including the author of the Cow NH Blog.

In Corporation with Town and other organizations, we have supported Hooksett Heritage Commission endeavors, photographed the continuing changing town landscape and sponsored the second annual 8th grade history award. We participated with the Heritage Commission in History Month, held in October 2018 and Heritage day held in May 2019.

And in efforts regarding the dissemination of Historic Information we have continued our updates to our Hooksett history site and our Facebook page. We have offered informative, exciting and well attended programs and numerous open houses throughout the year. These included Manchester and the USO, Photographs of Ernie Gould-Pictures from Hooksett Past, NH on Skis, A Civil War Soldiers Mother Story, Flashback- A Hooksett Scrapbook 1975 and a summer evening at the Prescott.

The Hooksett Historical Society, now in its 45 year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since our Town's founding in 1822 and we thank the citizens of Hooksett, Hooksett Public Library, NH Humanities and our sister preservation groups.

On behalf of the Hooksett Historical Society  
James Sullivan



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## Budget of the Village District of Hooksett Village Water

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jason Mayhew	Chair Hooksett Budget Com.	Jason Mayhew
Chris Morneau	Budget Committee	Chris Morneau
MARC Minville	Town Counselor	MARC Minville
MARK PRAMMER	Budget Committee	MARK PRAMMER
Nathan Norton	Budget Committee	Nathan Norton
Steven Beaton	Budget Committee	Steven Beaton
Timothy Steward	Budget Committee	Timothy Steward
Adam Cianciarone	Secretary	Adam Cianciarone

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



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Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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<b>Charges for Services</b>			
3401-3406	Income from Departments	05	\$1,043,613
3409	Other Charges		\$0
<b>Charges for Services Subtotal</b>			<b>\$1,043,613</b>
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property		\$0
3502	Interest on Investments		\$0
3503-3509	Other	05	\$25,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$25,000</b>
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes		\$1,848,180
9998	Amount Voted from Fund Balance		\$0
9999	Fund Balance to Reduce Taxes		\$0
<b>Other Financing Sources Subtotal</b>			<b>\$1,848,180</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,068,613</b>



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Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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<b>Highways and Streets</b>									
4311	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>									
4321	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>									
4331	Administration	05	\$50,825	\$53,211	\$53,915	\$0	\$53,915	\$0	\$0
4332	Water Services	05	\$186,255	\$193,596	\$162,000	\$0	\$162,000	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	05	\$718,224	\$724,123	\$797,698	\$0	\$797,698	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			\$955,304	\$970,930	\$1,013,613	\$0	\$1,013,613	\$0	\$0
<b>Electric</b>									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0	\$0





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<b>Health</b>									
4411	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>									
4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>									
4520-4529	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Conservation and Development</b>									
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>									
4711	Long Term Bonds and Notes - Principal	\$1,848,180	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$1,848,180</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





**New Hampshire**  
Department of  
Revenue Administration

2018  
MS-737

<b>Capital Outlay</b>									
4901	Land		\$25,000	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$155,000	\$50,786	\$55,000	\$0	\$55,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$1,848,180	\$63,286	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$2,028,180</b>	<b>\$114,072</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>									
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>		<b>\$4,831,664</b>	<b>\$1,085,002</b>	<b>\$1,068,613</b>	<b>\$0</b>	<b>\$1,068,613</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2018  
MS-737

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0

Total Proposed Special Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
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Total Proposed Individual Articles



New Hampshire  
Department of  
Revenue Administration

2018 -  
MS-737

1. Total Recommended by Budget Committee	\$1,068,613
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
7. Amount Recommended, Less Exclusions ( <i>Line 1 less Line 6</i> )	\$1,068,613
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$106,861
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: ( <i>Line 1 + Line 8 + Line 11 + Line 12</i> )	\$1,175,474



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-737**

Item	Prior Year	Commissioner's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$1,135,304	\$1,068,613	\$1,068,613
Special Warrant Articles	\$2,118,180	\$0	\$0
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$3,253,484	\$1,068,613	\$1,068,613
Less Amount of Estimated Revenues & Credits	\$3,253,484	\$1,068,613	\$1,068,613
Estimated Amount of Taxes to be Raised	\$0	\$0	\$0

**Village District of Hooksett Village Water**  
**New Hampshire**  
**Warrant**  
**2018**

To the inhabitants of Hooksett Village Water in the County of Merrimack in the state of New Hampshire qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: Tuesday, February 27, 2018

Time: 6:00 pm

Location: Hooksett Village Water Precinct  
7 Riverside Street, Hooksett, NH

**Article 01: To choose a Moderator for the ensuing year**

To choose a Moderator for the ensuing year

**Article 02: To choose a Clerk for the ensuing year**

To choose a Clerk for the ensuing year

**Article 03: To choose a Treasurer for the ensuing year**

To choose a Treasurer for the ensuing year

**Article 04: To choose a Commissioner for the ensuing five year**

To choose a Commissioner for the ensuing five years

**Article 05: General Precinct Operations**

To see if the village district will vote to raise and appropriate the sum of \$1,068,613 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.  
Recommended by Commissioners

**Article 06: Ratify and Affirm Ordinances and By-Laws**



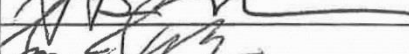
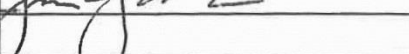
To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and changes.

**Article 07: To transact any other business that may legally come before said Meeting**

To transact any other business that may legally come before said Meeting.

**Given under our hands, January 9, 2018**

We certify and attest that on or before January 11, 2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Hooksett Public Library, and delivered the original to the Hooksett Town Hall.

Printed Name	Position	Signature
Todd Smith	Chairman/Commissioner	
Michael Jache	Commissioner	
Anthony Amato	Commissioner	
James O'Brien	Commissioner	

# Hooksett Village Water Precinct



On behalf of the Hooksett Village Water Precinct, it is my pleasure to submit this Annual Report for 2018-19. The Precinct has been in operation for 78 years, providing safe clean drinking water and fire protection to many residences, businesses and institutions. Your faucets, hydrants and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding over two million gallons, and through 30± miles of distribution main and thousands of valves, meters and hydrants. In addition, the system includes an emergency interconnection with Central Hooksett Water Precinct. Maintaining this system in working order and in compliance with applicable regulations is no small task. During its most recent Precinct inspection, the State of NH concluded that we are “dedicated to providing a high level of service” to our customers and “in compliance with all current primary water quality standards” including bacteria and lead criteria.

In 2018-19, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial and technical operations. Highlights included but were not limited to:

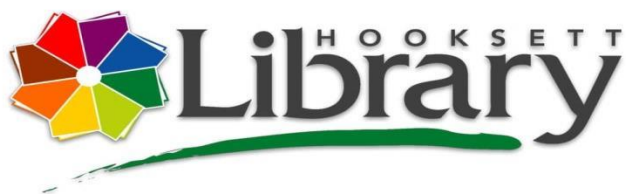
- Hosted NH Water Works Association’s Annual Construction Day and featured in Granite State Rural Water Association’s newsletter for our adoption of the “Quality on Tap” values/practices.
- Comprehensive planning and/or construction coordination on: University Heights, Ritchie Bros., RT3A Roundabout, Carriage Manor, Lilac Bridge, RT3A TIF District, Bow Interconnection, etc.
- Backflow prevention successes (in 2018: 407 tests completed w/no outstanding failures, 53 new permits issued, 5 dangerous pits removed, and dozens of non-compliant or missing devices resolved);
- Challenging mid-winter emergency response to Highland Street leak with generous assistance from Pichette Bros. Construction, Hooksett Fire, Hooksett Sewer and Hooksett DPW;
- South Well Station modernization project (for safety, efficiency, communications and compliance);
- Welcomed new Assistant Superintendent Matt Norris. Matt’s enthusiasm and experience as a Grade III water operator have already begun to make a great dent in our backlog of field projects;
- Detailed mailings to all customers, including schools and daycares, re: lead in drinking water. Triennial distribution system lead sampling in 2018 showed all sites below applicable action levels.
- Designed and released our new and improved web site: [www.hooksettwater.org](http://www.hooksettwater.org).
- Ongoing transition to modern cell-based metering technology (nearly 500 new meters installed to date; new customer-friendly web portal up-and-running) to improve meter reading efficiency/accuracy;
- Flow tested and classified all hydrants for improved maintenance and fire response planning;
- Receipt of \$20K State *Asset Management Plan* grant. Location of dozens of “lost” valves.
- Completion of Phase 1 of the new IMG water storage tank project, including 2,000’ of new water main under RT93 and into the Pinnacle Street area. Tank went online in early May.

Our team of professionally licensed operators, dedicated commissioners and very patient office manager work very hard to “keep the water flowing.” We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully submitted:

**Mike Heidorn**, Water Superintendent





## BY THE NUMBERS

2018-19



2,124  
community  
members  
served  
each week!

110,436

LIBRARY VISITORS

### PROGRAM ATTENDANCE



4,691

ADULT



11,459

YOUTH

↑  
YOUTH  
2,000 or 21%



400

TECH  
SUPPORT



191,163

MATERIALS  
BORROWED



9,572

EBOOKS



7,775

AUDIOBOOKS



17

DISCOUNT  
PASSES



1,411

PASSES  
BORROWED



\$49,303

PASS USAGE  
SAVINGS



13,938

MEETING ROOM  
ATTENDANCE

### BEYOND BOOKS



2

TELESCOPES



10

SCIENCE KITS



264+  
LEGO  
KITS



77

CAKE PANS



2

3D  
PRINTERS



65+

eMAGAZINES



2

UKULELES

HOOKSETTLIBRARY.ORG

**2018-2019 Statistics:**

Books and materials purchased (does not include magazine issues):	5,332
Donations added to the collection (includes replacements of existing titles):	464
Books and materials withdrawn from collection:	2,644
Registered patrons as of 06/30/19:	7,849
Visits to the library:	110,436

Adult programs provided:	369	Youth program attendance:	11,459
Adult program attendance:	4,691	Meeting room bookings:	1,201
Youth programs provided:	546	Attendance at meetings:	13,938

Respectfully submitted,  
Heather Rainier, Library Director

**Library Board of Trustees**

Mary Farwell, Chair  
Mac Broderick

Barbara Davis  
Tammy Hooker

Linda Kleinschmidt

**Library Holdings & Circulation as of 06/30/2019:**

	Holdings	Circulation
Audio ebook	22,127	5,739
Audiobook CD	2,203	5,111
Audiobook Playaway	189	1,181
Book	22,202	38,688
Cake pan	78	25
Children's Audiobook CD	944	2,149
Children's Book	15,865	64,791
Children's DVD	1,973	12,372
Children's Music CD	317	999
Children's Periodical	110	162
DVD	4,053	19,747

Ebook	35,686	8,107
eMagazines (titles)	73	1,306
Graphic Novel	505	1,615
Kit	314	2,236
Music CD	1,383	2,951
Periodical	621	2,457
Video Game	295	1,133
ILL & Other	114	3,591
HPL items @ GMILCS Libraries		16,804
<b>Total</b>	109,052	191,163

#### **Library Accounts as of 06/30/19:**

Copy Account	\$ 5,647
Fine Account	\$ 17,859
Gift Account	\$ 11,068
Grants account	\$ 47,245
Greenough Bequest	\$ 27,913
Meeting Room Account	\$ 5,057
Morin Account	\$ 2,928
Special Checking	\$ 21,228
Vacation Sick Accrual	\$ 22,192

#### **Hooksett Library Budget 2018-2019**

**Income from Town                   \$    786,925**

##### **Budget Expenses**

Automation	\$ 26,061
Books and Materials	\$ 50,027
Custodial Supplies	\$ 3,153
New Equipment	\$ 2,104

Equipment Maintenance & Repairs	\$ 4,053
Maintenance & Repairs	\$ 17,979
Office Supplies	\$ 4,358
Payroll Expenses	
Dental Ins	\$ 2,575
FICA	\$ 33,360
Health Ins	\$ 84,580
Life & Disability Insurance	\$ 4,283
NH Retirement	\$ 36,926
Unemployment	\$ 0
Wages	\$ 454,375
Workers Comp	\$ 1,002
Postage	\$ 456
Programs and Services	\$ 4,450
Remote Access Database	\$ 5,529
Staff and trustee expenses	\$ 5,607
Technology/Software	\$ 9,546
Utilities	\$ 33,079
Van Service	\$ 3,422

**Income:**

3D printing	\$ 71
Copies/fax/printing	\$ 5,251
Fines	\$ 7,544
Materials replacements / processing fees	\$ 2,641

Gift donations	\$ 888
Greenough bequest	\$ 4,072
Interest (all accounts)	\$ 1,024
Jonathan Murphy Memorial	\$ 238
Kiwanis grant - Cawley	\$ 1,043
Summer Reading	
Meeting room donations	\$ 3,079

Non-budget reimbursements	\$ 1,028
Non-Resident fees	\$ 8,061
Notary & Proctoring donations	\$ 453
Program supply fees	\$ 85
Public consumables	\$ 85
TD Bank Affinity donation	\$ 13,646
Technology support donations	\$ 816

**Disbursements:**

3D printing expenses	\$ 92
Building maintenance	\$ 3,272
E-books	\$ 4,417
Kits (Lego & Science)	\$ 538

Library enhancements	\$ 4,141
Library materials (videogames & Playaway audios)	\$ 1,443
Grant initiatives	\$ 1,514
Copy & Printing	\$ 1,820
Public internet & computers	\$ 4,881
Meeting Room expenses	\$ 2,655
Museum Passes	\$ 1,600
Programs	\$ 2,417
Replacements (books & media)	\$ 2,648
Technology initiatives	\$ 328
Wellness grant	\$ 251

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# Planning Board

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The Planning Board's duty is to review applications for compliance with Land Use Regulations, Development Regulations, Zoning Ordinances and the Master Plan. Applications include site plans, amended site plans, major and minor subdivisions, phasing, lot line adjustments, lot mergers, condominium conversions and site plan waivers.

From July 2018 through June 2019, the Planning Board reviewed 24 formal applications, participated in many discussions and viewed several presentations.

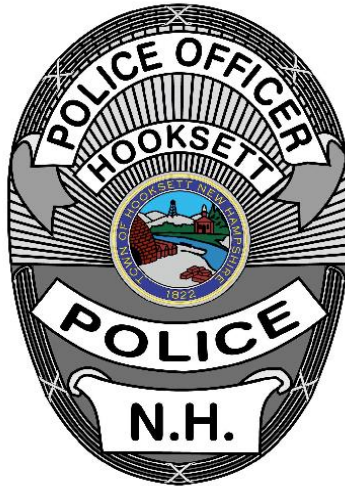
We thank the following residents who served on the Planning Board during the 2018-2019 Fiscal Year:

Richard Marshall, Chair  
Tom Walsh, Vice Chair  
Thomas Prasol  
Paul Scarpetti  
David Boutin, Alternate  
Christopher Stelmach, Alternate  
Matt Reed, Alternate  
Brett Scott, Alternate

As a subcommittee to the Planning Board, a Master Plan Committee was created with the intention of comprehensively updating the Master Plan over the next year.

The Hooksett Planning Board meets on the first and third Monday of each month and the Master Plan Committee meets on the second Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board or Master Plan Committee, visit [www.hooksett.org](http://www.hooksett.org) or contact the Planning Office at (603) 268-0279 or [nwilliams@hooksett.org](mailto:nwilliams@hooksett.org).

# Hooksett Police Department



## Police Command Staff

Janet Bouchard  
Chief of Police

Captain Jake Robie  
Administrative Captain

Lieutenant James Bradley  
Detective Division Commander

Lieutenant Justin Sargent  
Patrol Division Commander



## **Department Staff**

### **Patrol Division**

#### **Patrol Supervisors**

Sergeant Michael Zappala  
Sergeant Valerie Lamy  
Sergeant David Scarpino  
Sergeant Joseph Ducharme  
Sergeant Christopher Buker  
Vacant Sergeant Position

Officer Logan Gardyne

#### **Communications**

Supervisor Richard Belanger  
Dispatcher Jay Wilson  
Dispatcher Christine Barry  
Dispatcher Katy Flynn  
Dispatcher Dawn Smith  
Vacant Dispatcher Position

### **Detective Division**

Detective Dean Lombardo  
Detective Brian Williams  
Detective Daniel Byers

### **Prosecution**

Attorney Evelyn King  
Prosecution Assistant/Victim Advocate Sarah Gacek

### **Department Support Staff**

Executive Assistant Francine Swafford  
Administrative Assistant/Evidence Technician Jessie Ulliani  
Administrative Clerk Sheryl Kiley  
Administrative Clerk/Receptionist Roberta Shepherd  
Support Specialist Gary Blanchette

### **Patrol Officers**

Officer Erin Minihan  
Officer Travis Mannon  
Officer Brian Roche  
Officer Trevor Dearden  
Officer Nicholas Kapteyn  
Officer Richard Fosher  
Officer Kevin Laliberte

Officer Jordan McCluskey

Officer Joshua Preve  
Officer Angela Bergeron  
Officer Brandon Carleton  
Officer Jordan Estevez  
Officer Eric Foley  
Officer Jacob Hall

### **Part-time Reserve Officer**

Officer Kristofer Dupuis

### **K-9 Unit**

Commander: Sergeant Zappala  
Handler: Officer McCluskey  
K-9 Timber

## Message from Chief Janet Bouchard

To say 2018-2019 was a busy year for us at the Hooksett Police Department would be putting it lightly. We had another demanding, but rewarding year. One of our most exciting changes was the addition of our K9, Timber. Timber joined us in September, 2018 and has been working hard ever since. He and his handler, Officer McCluskey completed a total of 16 weeks of training. Timber is certified through the Boston Police K9 Academy as a dual-purpose K9 with certifications in Patrol and Narcotics. His patrol work is comprised of tracking, building searches, evidence recovery, apprehension, and handler protection. Timber and Officer McCluskey are eager to appear in their first live demonstration at our 3<sup>rd</sup> annual National Night Out, which is coming up in a couple of weeks.

Another change that has occurred at the Police Department is the interior renovation project. Construction began in March and has moved forward at a steady pace. As I write this we are approximately one week from completion. The changes and improvements to our working space are tremendous. We have a larger patrol room, where briefings and report writing occur. Our booking area is much safer, our armory is larger and of course our dispatch center is now located at the front of the building. When residents enter the safety center they are immediately able to speak with someone willing to assist them. Along with all of those improvements, we know have 3 spacious locker rooms. These renovations were necessary and have made a dramatic improvement to our work environment. I want to thank our employees for their patience with the noise and dust. I also want to thank the members of the Hooksett Fire Rescue Department who invited us to use their locker room facilities while ours were being renovated. They are gracious neighbors. Most importantly, I want to thank the Hooksett voters who supported this project. We will be hosting an open house in the fall, as I'm sure there are many who want to see our newly improved space.

Personnel wise we have stayed steady and seen minimal turnover. We currently have an open sergeant position that we will be promoting to from within the department, as well as one open dispatcher position and two open officer positions. Those are also in the process of being filled. Our beloved long-term school resource officer, Gary Blanchette retired from sworn police work in July, 2019. He has agreed to stay with the HPD and serve as our support specialist, a newly created civilian position.

Statistically we were busy in 2018. Numbers of dispatched calls for service, false alarms, motor vehicle crashes, security business checks, motor vehicle stops and arrests have all increased. Alternatively, the number of crimes against persons and property have all decreased. This is encouraging and although it is difficult to quantify numbers of crimes that did not occur, I can attest that crime numbers are down due to the steadfast presence of Hooksett police officers. Our officers work diligently day and night, weekends and holidays to ensure that Hooksett's residents and business owners experience a feeling of safety and security.

As with years past, our most essential goal is to remain connected to the Hooksett community. We strive every day to continue with and build upon the trusting relationship that we have built with all of you. Please visit our website, Facebook and Twitter pages to keep up to date with what we are doing and what programs we are currently hosting.

Thank you again for your continued support. We look forward to serving you in the capacity you expect and deserve.

*Janet Bouchard*  
Chief of Police

## Police Activity Report

In 2018, The Hooksett Police responded to 18,048 calls for service (2017: 17,333). Our officers also responded to 634 false alarms (2017: 589), 697 motor vehicle crashes (2017: 690) and initiated 2,099 security business checks (2017: 2,038). During the same time, officers conducted 7,993 motor vehicle stops (2017: 7,169) and made 768 arrests (2017: 772).

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder/Non-negligent Manslaughter	2018											1		1
	2017													
	Pct											n/a		n/a
Kidnaping/ Abduction	2018						1							1
	2017			1			1							2
	Pct			n/a			0%							-50%
Forcible Rape	2018						1						1	2
	2017	1								1		1		3
	Pct	n/a					n/a			n/a		n/a	n/a	-33%
Forcible Sodomy	2018													
	2017									1				1
	Pct									n/a				n/a
Sexual Assault with an Object	2018						1							1
	2017													
	Pct						n/a							n/a
Forcible Fondling	2018	1	1	1	1		1	1						6
	2017			1	1	2	2		3	1		3	1	14
	Pct	n/a	n/a	0%	0%	n/a	-50%	n/a	n/a	n/a		n/a	n/a	-57%
Aggravated Assault	2018				3	2	6				1		1	13
	2017	1		1	2		5			3		1		13
	Pct	n/a		n/a	+50%	n/a	+20%			n/a	n/a	n/a	n/a	0%
Simple Assault	2018	11	8	10	14	13	9	10	5	12	8	9	7	116
	2017	8	14	12	10	17	10	8	4	16	9	14	7	129
	Pct	+38%	-43%	-17%	+40%	-24%	-10%	+25%	+25%	-25%	-11%	-36%	0%	-10%
Intimidation	2018	4	5	9	2	5	3	2	1	3	3	1	4	42
	2017	9	21	4	2	6	5	8	1	2	5	8	1	72
	Pct	-56%	-76%	+125%	0%	-17%	-40%	-75%	0%	+50%	-40%	-88%	+300%	-42%
Incest	2018													
	2017											1		1
	Pct											n/a		n/a
Statutory Rape	2018													
	2017					1					1			2
	Pct					n/a					n/a			n/a
Total Crimes Against Persons	2018	16	14	20	20	20	22	13	6	15	12	11	13	182
	2017	19	35	19	15	26	23	16	8	24	15	28	9	237
	Pct	-16%	-60%	+5%	+33%	-23%	-4%	-19%	-25%	-38%	-20%	-61%	+44%	-23%

## Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2018				1				1					2
	2017		1			1				1				3
	Pct		n/a		n/a	n/a			n/a	n/a				-33%
Arson	2018				1		1							2
	2017											1		1
	Pct				n/a		n/a					n/a		+100%
Burglary/ Breaking and Entering	2018			2	1		1	2	2		3	3	3	17
	2017	2	1		2		1	3	1			3	1	14
	Pct	n/a	n/a	n/a	-50%		0%	-33%	+100%		n/a	0%	+200%	+21%
Extortion/ Blackmail	2018									1				1
	2017		1											1
	Pct		n/a							n/a				0%
Larceny (pick-pocket)	2018													
	2017										1			1
	Pct										n/a			n/a
Larceny (shoplifting)	2018	6	4	13	9	10	8	12	9	8	9	3	6	97
	2017	11	3	3	4	6	4	5	8	5	5	4	8	66
	Pct	-45%	+33%	+333%	+125%	+67%	+100%	+140%	+13%	+60%	+80%	-25%	-25%	+47%
Larceny (from building)	2018	2	3	4	2	1	2	2	8	2	4	3	1	34
	2017	5	7	2	4	1	4	5	4	2	5	1	3	43
	Pct	-60%	-57%	+100%	-50%	0%	-50%	-60%	+100%	0%	-20%	+200%	-67%	-21%
Larceny (from motor vehicles)	2018	4		5	1	1	9	1		2	7	1		31
	2017	3		4	5	4	4	4	4	7	11		4	50
	Pct	+33%		+25%	-80%	-75%	+125%	-75%	n/a	-71%	-36%	n/a	n/a	-38%
Larceny (of motor vehicle parts)	2018			1	2						1	1		5
	2017			1				1	1			1		4
	Pct			0%	n/a			n/a	n/a		n/a	0%		+25%
Larceny (all other)	2018	1	1		4		4	3	4	4	1	1	2	25
	2017			1	1	3	3	1		1	2		1	13
	Pct	n/a	n/a	n/a	+300%	n/a	+33%	+200%	n/a	+300%	-50%	n/a	+100%	+92%
Motor Vehicle Theft	2018						1		2		1	1		5
	2017			1		2	2			2	2			9
	Pct			n/a		n/a	-50%		n/a	n/a	-50%	n/a		-44%
Counterfeit/ Forgery	2018		2	1	3	1			2	3	1	1		14
	2017	1	3	2				2	6	1	1	1	1	18
	Pct	n/a	-33%	-50%	n/a	n/a		n/a	-67%	+200%	0%	0%	n/a	-22%

### Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (false pretense;swindle)	2018	2	1		1		1	1	3	3	2	2	1	17
	2017	6	2	3	3		2	1	1	1	2	1		22
	Pct	-67%	-50%	n/a	-67%		-50%	0%	+200%	+200%	0%	+100%	n/a	-23%
Fraud (credit/debit card;ATM)	2018	1	4			3	3	4	2	1	3	1		22
	2017	1	5	3	2	3	6	4	6	1	8	2	1	42
	Pct	0%	-20%	n/a	n/a	0%	-50%	0%	-67%	0%	-63%	-50%	n/a	-48%
Fraud (impersonation)	2018										1			1
	2017	1						1		1		1		4
	Pct	n/a						n/a		n/a	n/a	n/a		-75%
Fraud (wire)	2018							1						1
	2017													
	Pct							n/a						n/a
Embezzlement	2018	1	1			1		1		2	2	3	2	13
	2017			1	1	1		1						4
	Pct	n/a	n/a	n/a	n/a	0%		0%		n/a	n/a	n/a	n/a	+225%
Stolen Property	2018						1	2	2			2	1	8
	2017			1	2		1			1	1			6
	Pct			n/a	n/a		0%	n/a	n/a	n/a	n/a	n/a	n/a	+33%
Destruction of Property/Vandalism	2018	3	3	5	6	5	8	9	3	3	6	7	3	61
	2017	9	2	3	3	7	8	9	7	10	9	5	5	77
	Pct	-67%	+50%	+67%	+100%	-29%	0%	0%	-57%	-70%	-33%	+40%	-40%	-21%
Total Crimes Against Property	2018	20	19	31	31	22	39	38	38	29	41	29	19	356
	2017	39	25	25	27	28	35	37	38	33	47	20	24	378
	Pct	-49%	-24%	+24%	+15%	-21%	+11%	+3%	0%	-12%	-13%	+45%	-21%	-6%

### Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2018	3		6	5	5	7	6	7	8	8	1	6	62
	2017	9	5	2	1	6	7	10	9	10	10	2	4	75
	Pct	-67%	n/a	+200%	+400%	-17%	0%	-40%	-22%	-20%	-20%	-50%	+50%	-17%
Drug Equipment Violations	2018							1						1
	2017													
	Pct							n/a						n/a
Pornography/Obscene Material	2018			2	1		1			1				5
	2017						1			1				2
	Pct			n/a	n/a		0%			0%				+150%
Weapon Law Violations	2018	2	1	2				1	1	1				8
	2017		1			3	1				2		1	8
	Pct	n/a	0%	n/a		n/a	n/a	n/a	n/a	n/a	n/a		n/a	0%
Total Crimes Against Society	2018	5	1	10	6	5	8	8	8	10	8	1	6	76
	2017	9	6	2	1	9	9	10	9	11	12	2	5	85
	Pct	-44%	-83%	+400%	+500%	-44%	-11%	-20%	-11%	-9%	-33%	-50%	+20%	-11%

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2018						1		1		1			3
	2017	1	1	1	1		1							5
	Pct	n/a	n/a	n/a	n/a		0%		n/a		n/a			-40%
Curfew/Loitering/Vagrancy	2018													
	2017							2	1					3
	Pct							n/a	n/a					n/a
Disorderly Conduct	2018	1			2		1		2			1		9
	2017	3	2	1			1	1	1	3	1			13
	Pct	-67%	n/a	n/a	n/a		0%	n/a	+100%	-33%	n/a	n/a		-31%
Driving under Influence	2018	5	6	4	5	5	2	3	3	6	3	4	5	51
	2017	6	6	4	3	10	2	5	7	6	2	4	5	60
	Pct	-17%	0%	0%	+67%	-50%	0%	-40%	-57%	0%	+50%	0%	0%	-15%
Drunkenness	2018		2	1	3	2	1	1	1		2	1	1	15
	2017	2	1			2	1		1		3	4		14
	Pct	n/a	+100%	n/a	n/a	0%	0%	n/a	0%		-33%	-75%	n/a	+7%
Family Non Violent Offenses	2018						1	1	1		2	1	1	7
	2017	2	3	2			2	1		2				12
	Pct	n/a	n/a	n/a			-50%	0%	n/a	n/a	n/a	n/a	n/a	-42%
Liquor Law Violations	2018				3	1		2			2	1	2	11
	2017	1	2		2	4	2	6	4	3			4	28
	Pct	n/a	n/a		+50%	-75%	n/a	-67%	n/a	n/a	n/a	n/a	-50%	-61%
Peeping Tom	2018							1						1
	2017						1							1
	Pct						n/a	n/a						0%
Trespass of Real Property	2018	1		2	1	1		2	2	1	2	6	2	20
	2017	2	2		2	1	2	2	1	5		1		18
	Pct	-50%	n/a	n/a	-50%	0%	n/a	0%	+100%	-80%	n/a	+500%	n/a	+11%
All Other Offenses	2018	10	5	32	18	19	21	25	18	22	16	13	15	214
	2017	23	28	37	13	24	43	19	21	21	22	16	19	286
	Pct	-57%	-82%	-14%	+38%	-21%	-51%	+32%	-14%	+5%	-27%	-19%	-21%	-25%
Total Group B Crimes	2018	17	13	39	32	28	27	35	28	31	28	27	26	331
	2017	40	45	45	21	41	55	36	36	40	28	25	28	440
	Pct	-58%	-71%	-13%	+52%	-32%	-51%	-3%	-22%	-23%	0%	+8%	-7%	-25%

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# Public Works

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The Department of Public Works consists of three (3) divisions namely, Highway, Parks, Recreation & Cemeteries and Recycling & Transfer. We would like to thank the staff for all their hard work and dedication. In January 2019, Diane Boyce, DPW Director retired after almost 30 years of service. Earl LaBonte joined the department as the new DPW Director in October, 2018. Earl came from Clifton Forge, VA where he was the Public Works Director, serving in that capacity for 5 years. Prior to Clifton Forge, he was the Deputy Director/Operations and Maintenance Group Leader/Facilities Maintenance Manager in Lebanon, NH for over 16 years. He came to Lebanon following 25 years in the United States Air Force in Civil Engineering, responsible for roads, ground and airfield operations.

The Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed a total of 25 winter storms this year in addition to the usual cleaning and repairing catch basins and culverts, filling pot holes and repairing road shoulders. During the year, approximately 6 miles of roadway were re-surfaced and 41 miles line striped.

The Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred (300) pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an assistant crew chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center and the Courthouse. The assistant crew chief, along with DPW employees and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I and historical buildings.

The Parks, Recreation and Cemeteries Division is in charge of the maintenance of the Town's fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the Town Buildings, Veterans Park, Dog Park and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Gardens. The division is instrumental in working with Old Home Day Committee preparing for the Annual Hooksett Old Home Day. This division also assists the Hooksett Garden Club in providing flower baskets on the Memorial Bridge every year.

The Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also maintains the transfer station for residential drop off. This year, the Town collected and transferred 4,774.5 tons of residential trash, 161.07 tons of furniture, 443.29 tons of demolition and 47.14 tons of roofing. The division also moved 92.26 tons of electronics, 203.9 tons of metal, 121.37 tons of cardboard and 51.27 tons of recycling. Last year, due to changes in recycling markets and rising disposal costs, the Town had to cancel curbside collection for recyclable materials. Residents are encouraged to bring recyclable materials to the Transfer Station. Materials brought to the Transfer Station will be sent to the recycling facility. Cardboards, metals and aluminum cans, when separated still generate money for the Town.

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# SEWER COMMISSION

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The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

**Development:** In the fall of 2018 the Sewer Commissioners oversaw the installation of two 8” force mains under the Merrimack River, from the east side of the river, to an area near Tri-Town Arena. A pump station was also designed and put out to bid. The bid opening is scheduled for July 2019. The pump station was designed to handle flow all the way to Exit 10. This area is part of the TIF District.

**Sludge Dryer:** The Sewer Commission has always tried to be innovative in exploring new systems or products that will enhance the sewer system as well as save the rate payers and the department money. In June 2019 the Sewer Commission entered into a partnership with Resource Management Incorporated to install a Shincci sludge dryer. It will be the first of its kind in the United States and will arrive from China in August 2019. The sludge from the dewatering machine will go into this dryer and will come out as dry pellets that can be spread on any lawn as fertilizer.

**Exploring Solar:** The Sewer Commission, again looking to save money for the ratepayers, has cleared approximately 3 acres of land next to the wastewater treatment facility to have solar panels installed. The energy generated by these panels will be used to offset the energy requirement for the treatment plant. One of the biggest expenses for running the wastewater treatment facility is electricity. If everything goes as planned, the panels will have paid for themselves in 5 to 10 years.

**Asset Management:** The Sewer Commission hired Hoyle, Tanner and Associates, Inc. to develop an Asset Management program for the Hooksett sewer collection system. This program is funded by \$30,000 of grant money secured in a warrant article in 2018. The primary focus of this program is to update the collection system inventory, collection system mapping and to establish a method of calculating inventory replacement. The program will also be beneficial for organizing reports, documents, budgets and risk management.

**Testing for Future Expansion:** Treatment plant personnel are working with Underwood Engineers to document the performance abilities of the Hooksett treatment process that was installed in 2011. Due to unexpected issues with the system, it was not able to run as it was intended. Underwood is helping with hydraulic and biological testing of the system in order to be able to go to the next phase of the design. Testing has focused on optimizing BOD removal, plant effluent water quality and flow capacity. As of now everything is following the model as it was designed.

**AWARD:** In May 2019 the Sewer Commission and Treatment plant personnel received an award, from the NH Department of Environmental Services, for **Outstanding Public Outreach in Wastewater**. This award is established by the NHDES Wastewater Engineering Bureau (WWEB) to recognize and encourage those who educate the public about wastewater-related issues. The education and outreach efforts can be anything such as YouTube videos, training programs, facility tours, brochures, banners, social media, web sites, TV commercials, newspaper articles, public events, and any other effort that brings attention to improving wastewater operations, promoting water quality, and/or benefits of biosolids.



**Sewer Bill Payments:** Customers can pay their bills through ACH, credit cards and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website [www.hooksettsewer.com](http://www.hooksettsewer.com)) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done online through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website.

**What's Flushable:** Once again "FLUSHABLE" does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, dental floss or **grease!** Only human waste and toilet paper are flushable! Remember the "**3 P's**" (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at [hooksettsewer@comcast.net](mailto:hooksettsewer@comcast.net) with your questions, comments or concerns. Please be sure to check out the information on our website at [www.hooksettsewer.com](http://www.hooksettsewer.com).

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,  
Board of Sewer Commissioners

Sid Baines, Chairman  
Frank Kotowski  
Richard "Turk" Bairam



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: Prior
Property Taxes	3110		\$3,496,994.98		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$3,251.59	\$22.42	
Excavation Tax	3187			\$428.34	
Other Taxes	3189				
Property Tax Credit Balance ?			(\$163,937.81)		
Other Tax or Charges Credit Balance ?			(\$246.70)		

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$22,431,009.00	\$22,461,763.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$12,690.00	\$78,590.00	
Yield Taxes	3185	\$1,596.10	\$3,777.78	
Excavation Tax	3187	\$13,378.02	\$2,233.72	
Other Taxes	3189		\$102,594.06	
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	Prior
Property Taxes	3110		\$63,171.79		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$100.21		
Yield Taxes	3185				
Excavation Tax	3187				
- Sewer	#3189		\$65.77		
Add Line					
Interest and Penalties on Delinquent Taxes	3190				
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$22,458,673.12	\$26,048,358.39	\$450.76	\$0.00



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	Prior
Property Taxes	\$16,615,536.74	\$25,280,812.67		
Resident Taxes				
Land Use Change Taxes	\$12,690.00	\$39,000.21		
Yield Taxes	\$1,570.87	\$7,029.37		
Interest (Include Lien Conversion)				
Penalties				
Excavation Tax	\$13,378.02	\$2,233.01	\$428.34	
Other Taxes	\$190.39	\$66,515.02		
Conversion to Lien (Principal Only)		\$561,753.14		
<input type="checkbox"/> Sewer		\$35,988.82		
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	Prior
Property Taxes		\$15,426.15		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="checkbox"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies			
		2018	2017	Prior	
Property Taxes	\$5,902,415.72				
Resident Taxes					
Land Use Change Taxes		\$39,600.00			
Yield Taxes	\$25.23		\$22.42		
Excavation Tax					
Other Taxes					
Property Tax Credit Balance ?	(\$86,943.46)				
Other Tax or Charges Credit Balance ?	(\$190.39)				
Total Credits		\$22,458,673.12	\$26,048,358.39	\$450.76	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$5,854,929.52
Total Unredeemed Liens (Account #1110 - All Years)	\$1,795,291.33



New Hampshire  
Department of  
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$590,963.87	\$360,417.53	\$864,731.61
Liens Executed During Fiscal Year	\$644,530.72			
Interest & Costs Collected (After Lien Execution)	\$1,719.20	\$29,733.37	\$84,171.24	\$98,615.34
- Refunds	\$0.00	\$57.33	\$57.05	\$19.23
Add Line				
Total Debits	\$646,249.92	\$620,754.57	\$444,645.82	\$963,366.18

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	Prior
Redemptions	\$74,280.19	\$190,395.29	\$221,468.51	\$181,930.11
- Credit Balance	(\$26.62)	(\$382.90)	(\$11,534.00)	(\$269.82)
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$1,719.20	\$29,733.37	\$84,171.24	\$98,615.34
-				\$0.00
Add Line				
Abatements of Unredeemed Liens	\$666.00	\$1,563.00	\$2,066.00	\$5,330.25
Liens Deeded to Municipality	\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens Balance - End of Year #1110	\$569,611.15	\$399,445.81	\$148,474.07	\$677,760.30
Total Credits	\$646,249.92	\$620,754.57	\$444,645.82	\$963,366.18

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$5,854,929.52
Total Unredeemed Liens (Account #1110 - All Years)	\$1,795,291.33



**HOOKSETT (225)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Preparer's Signature and Title

Tax Collectors Report  
July 1, 2018- June 30, 2019

Registered		
Motor Vehicles	20,203	\$3,873,296.98
Decals		\$46,305.00
Misc. Income		\$1,844.94
<b>Grand Total</b>		<b>\$3,921,446.92</b>

Town Clerk's Report  
July 1, 2018-June 30, 2019

Licenses Issued		
Dog License Penalty & Fee	1584	\$13352.55
Vital Statistics		\$9075
Filing Fees		\$5
Misc. Income		\$55
Elections Checklists		\$676
UCC		\$4230
<b>Grand Total</b>		<b>\$27403.55</b>



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# Tax Increment Financing District Report

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## What is Tax Increment Financing?

Tax Increment Financing (TIF) is a tool available to New Hampshire municipalities through RSA 162-K. In essence, it's a fundraising mechanism that avoids taxation of an entire community by creating specific, territorially defined areas called development districts. Taxes (increments) generated in that district through valuation increases above those defined at the district's original valuation can then be used to fund projects within the boundaries of that territory. When managed correctly, this mechanism can help achieve carefully planned goals (like encouraging economic development or enacting quality of life projects) without depriving the rest of the community of the district's tax base support, and in many cases, without additional appropriations during budget season.

## What about Hooksett?

On March 27th, 2017, Hooksett's Town Council voted to approve a TIF District Plan on the western side of the Merrimack River along Route 3A. A statutory advisory board was created, and began working with staff and other local subdivisions on feasibility planning. This was part of a long-term vision to improve what's considered an attractive, but underutilized area in town for the benefit of the entire community. Goals include retaining existing businesses, attracting more diverse development to expand the tax base, and encouraging more local attractions for residents and visitors alike. This most recent effort was the culmination of several years of collaborative study by various municipal entities, other local political subdivisions in Hooksett, residents, and private contractors.

## Major 2018-2019 Highlights

At the March 2019 Town Election, Hooksett's voters approved bonding for initial planning and construction costs for sewer and other infrastructure improvements within the district confines in an amount up to \$2,500,000. To that end, after a merit-based RFP process in the Spring of 2019, the town subsequently retained Underwood Engineers to assess, design, and offer consultation on sewer and related systems along Route 3A. Local officials will use this information to investigate options for logical project phasing in the future; bond amounts are intended to be completely covered by TIF funds.

Route 3A TIF District Open Data		
District's Original Assessed Value		\$122,124,712
Current District Valuation		\$141,157,727
Captured Assessed Value Retained		\$19,033,015
District Costs as of June 30, 2019		
Expenditures		\$0
Indebtedness		\$0
Revenues		
Year 2017	\$9,570	Property Tax
Year 2018	\$421,010.00	Property Tax and Interest
Total:	\$435,116.12	Property Tax and Interest

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## Route 3A TIF District Advisory Board

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Daniel Bellanger  
Alden Beauchemin  
David Boutin, Chairman  
Dan Lagueux

Chris Letendre  
David Scarpetti  
Mike Somers

With respect,  
Nick Germain, MPA  
*Nicholas P. Germain*  
Project Coordinator



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# Town Administrator

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As Hooksett's new town administrator, I truly appreciate the opportunity that the Town of Hooksett has provided me. I think Hooksett's future potential is great and will work alongside the residents and decision makers to realize the community's full potential.

The Administration Department handles tasks that impact every aspect of town government. The department has three full-time employees, and calls in part-time assistance to take minutes and to handle other administrative functions as necessary.

This small staff provides support for all of the town's departments. We assist other department with Human Resources issues, contracts, grants, purchasing and other administrative functions as become necessary. We also oversee the technology functions of the town and interface with the town's IT contractor as necessary.

We provide staff support for the Town Council including assisting them in developing their agenda and arrange for the taking of minutes. We also oversee the audio/ visual system for the Council as well as other committees.

The 2017 March Town Meeting established a second phase of the successful Exit 10 Tax Increment Finance (TIF) district called the Rt. 3A Corridor-Infrastructure TIF. On March 12, 2019, Town Meeting voted to authorize the issuance of a bond in the amount of \$2,500,000 for phase I of the engineering and initial construction of the Rt. 3A infrastructure improvements. A Tax Increment Finance Committee was re-established to provide advice to Town Council on the direction and the timing of infrastructure improvements within the new TIF district.

In my short time in Hooksett, I have quickly learned that the community has many invested leaders committed to making Hooksett the very best community in the state. I look forward to the year ahead and communicating the progress that we are making in Hooksett.

Best regards,

*Andre L. Garron*

Town Administrator

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# Town Council

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In 1989, some two Score years ago, our Hooksett Town Charter was established and under Section 3 the role the Council takes in the governance of the Town is clearly outlined. In accordance with that document, the Council has performed its duties and has adhered to its role. We have maintained a good working relationship with all aspects of our town from Town Administrator and to you the citizens of Hooksett. We are secure in the fact that we have lived up to the tenet of our Town Charter.

2018- 2019 provided many opportunities for the town to grow, to succeed and to continue to move Hooksett forward. The Council will continue to meet challenges and opportunities with open debate, careful deliberations, and the willingness to build a community that brings all aspects of Hooksett together, with one goal of making Hooksett a better place in which to live. The 2018-2019 year could be summed up by paraphrasing the Bob Dylan song, *“the times they were a-changin’”*. Change was the watch-word. This report as archived in the minutes of our council meetings of the past year will reflect those changes, but will also show it proved to be beneficial to our community.

The list below highlight actions taken by your council this year:

- Bid farewell to long time Highway/Recycling Department Head Diane Boyce and Town Administrator Dean Shankle.
- Advised and Consented to a new Highway Department Director Earl Labonte, extended Fire Chief James Burkish contract for three years and hired administrative staff, police officers, fire fighters and a part-time seasonal recreation coordinator
- Accepted grants for conservation easement, historic preservation and established a K-9 unit with “Timber” the K9 Officer
- Reviewed and approved of changes to the Administrative Code, personnel plans, Council rules and procedures, Human Services manual, police detail fee collection • Accepted donations and gifts for town departments and community projects
- Appointed André Garron as our new Town Administrator with a three year contract
- Adopted organizational changes to create a community development department
- Voted to change recycling process and eliminate single stream collection due to high cost, while still accepting cardboard, steel, and aluminum
- Authorized an agreement with Granite YMCA to operate a summer recreational camp program
- Appointed new Town Councilors- Clark Karolian and Avery Comai
- Continued community and area relationships through agreements with Pembroke to provide Building inspection, Comprehensive Addiction and Recovery Act (FR-CARA) Cooperative
- Welcomed representatives from Town Water Precincts and provided support to the Hooksett Sewer Commission in their endeavors

- Approved items for a fleet of vehicles such as a fire pumper, a 100 foot ladder truck - via a gracious donation of \$203,000 from Southern New Hampshire University, an ambulance, an excavator, a forestry truck and an all-season sidewalk tractor.
- Negotiated and sign contracts with Public Works Contract union teamsters unit 633 and Fire - Fighters IAFF local 3264.
- Voted to cease ATV's use of the Class VI portion of Chester turnpike
- Approved contracts for Police Department renovations and communication upgrades
- Continued the planning of TIF project on route 3-A
- Hired a new financial auditor
- Establish new banking relations to assist Town Treasure
- Continued to resolve and address Lilac Bridge related Construction
- Prepared a fiscally responsible budget and prudently used fund balance to reduce the tax rate
- Appointed two interim Administrators – Don Winterton and Police Chief Janet Bouchard

Throughout 2018-2019 the Council, working with the Town's Administrators and all aspects of the community, has striven to improve public services, increase town accountability, provide transparency, and foster community building. The Town of Hooksett has a proud history of accomplishments, of dedicated individuals, each serving their community through elected roles, committee involvement, and civic activity with one goal in mind of moving Hooksett forward to improve the lives. As Bob Dylan suggests - the times, they are a-changin'. And Hooksett is changing with it, we believe for the betterment of all.

Respectfully submitted on behalf of Hooksett Town Council.

*James A Sullivan*

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# Town Hall Preservation Committee

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The Town Hall Preservation Committee was formed by a vote of the Council in June 2009. Various iterations of this public body have existed over the years, but its charge has more or less stayed the same: Assist and advise Hooksett's Council on the stabilization, preservation, maintenance, and future use of Hooksett's historic Town Hall building located at 16 Main Street. Minutes from their meetings are available on the town website. Town officials habitually provide additional updates with press releases through various mediums.

## Overview of the Year

This past fiscal year represents a significant transitional time in the history of Hooksett's Old Town Hall. It saw the departure of longtime Town Administrator, Dr. Dean Shankle, who had directed the majority of building's restoration since its closure in 2008, and Public Works Director Diane Boyce, who enacted many vital projects. On the other hand, Council renewed its commitment to make the building usable by the town's bicentennial and public sentiment surrounding the overall restoration remained visibly high. For example, Kathie Northrup, former Town Hall Preservation Committee Chair, demonstrated the continued appeal of the project to state funding instruments by winning a Conservation License Plate Grant to restore the building's singing gallery.

However, on an important note, very little in the way of tangible progress on the building was achieved from July 2018 to June 2019. This was in large part due to the Town Council's votes not to approve several attempts to dedicate funds in 2018 and the failure of a 2019 warrant article that targeted building restoration.

*To summarize this course of events:*

On June 27th, 2018 Town Council voted 8-1 to reject all bids received on a structural renovation project to reinforce various essential building features. The work was based on recommendations originating in a grant-funded Existing Conditions Report, and more detailed engineering surveys conducted in 2017 and 2018. Given that well over 50% of the building has been drastically renovated, these projects were assessed as mandatory to earn a Certificate of Occupancy at its intended level of use. Council's reasoning for the rejection centered on a belief that encumbering so much at one time was undesirable under the circumstances; seeking the nearly \$100,000 in project costs through formal budget making was considered more ideal at the time.

The Committee membership and staff then met several times in the Fall of 2018 to discuss where the overall building restoration stood. First, it was almost immediately reaffirmed that officials would focus on getting the building usable by the public at a basic level as soon as possible. Accordingly, staff obtained updated cost estimates and roughly mapped out which projects would need to be completed to meet policy objectives. For funding strategies, logically there were two broad methods that could be pursued: Either obtain council consensus on funding through existing budget lines and encumbering extra funds, or create a separate warrant article for voter approval. Grants and other fundraising efforts could supplement either approach, but could not be expected to fund major projects on their own for now.

After weighing the merits of both approaches, the Committee endorsed a staff plan to avoid a warrant article in the short term. Reasons for this were roughly a desire for the following: 1. To make tangible progress on the restoration without having to rush aesthetic features like surfaces and lighting; 2. to avoid inducing voter fatigue by returning in the future to "finish" the building with less essential features; 3. and most importantly, avoid a failed vote that would de facto halt expending available funds for an entire budget cycle. It was agreed instead to request that Council add \$50,000 to the operating budget specifically for old town hall. The Committee and appropriate staff would then proceed with a methodical bidding out of individual projects with existing resources and extra funds. Current conditions, remaining projects, and approach would then be reevaluated each



subsequent year until the building was ready for public use, which was targeted as the town's bicentennial in 2022.

When presented with this method, however, the vote to include the extra funds failed to pass Council 4-4. Unanimous support then transferred to the creation of a \$200,000 warrant article designed to avoid additional taxation and create a non-lapsing fund to pursue essential projects (RSA 32:7, IV). Despite careful wording of the article, it subsequently failed 363-637 when presented to voters at the town's election in March 2019.

Subsequent meetings of the Town Hall Preservation Committee in 2019 dealt with the consequences of the election. Staff immediately obtained legal opinions on what funds could be expended in light of the warrant article failure. Likewise, a property monitoring strategy was agreed upon in the meantime. The final meeting of the committee during the fiscal year ended on a positive note, with the Committee updating the new Town Administrator, André Garron, on the history of the Old Town Hall, and brainstorming how to chart progress in the future.

### **How Stands the Committee's Charge**

Staff estimate that since the building closed to the public in 2008, in excess of \$150,000 of town funds, grant monies, or donations (cash or in-kind) have been spent on restoration projects, with the majority being spent since 2012. A grant-obligated stewardship agreement with the Land and Community Heritage Investment Program means for the next several years the State of New Hampshire has a legally enforceable say in how the property is managed. Seeking additional grant funds could necessitate a permanent stewardship agreement.

At any rate, staff act as the day-to-day liaison for stewardship and property administration, and are required to report regularly on the status of the building. Legal opinions state that **NO** appropriated budget lines, grant monies, or donations should be expended on restoration projects until the next budget cycle; this is specifically aligned with state law in regards to local budgets. Only expending what funds are necessary to maintain the building at a basic level is allowable for the time being.

In regards to physical conditions, the historic town hall building for the most part remains gutted and unsuitable for public use outside of occasional supervised events. Decades serving as the main administrative building in town, while admirable, left it heavily altered and damaged. What restoration treatments that have been completed have been geared towards restoring the building to a multi-purpose community space. Progress to that previous end has been substantial: The main hall has been restored to its one floor configuration from the 1800s, while virtually all superfluous traces of the old municipal facility have been removed.

Furthermore, while not currently climate controlled internally, the building nonetheless appears to still have an acceptably well-preserved internal envelope. However, as long as the structure goes without appropriate HVAC and protective treatments, the risk of weathering damage increases exponentially: *Every day that the building goes without restoration incrementally increases long-term restoration costs and could potentially threaten its existence.* Outside of some emergency reinforcement projects in Fall 2018, the last major investments completed were the clearing of the addition space ceiling and restoration of the main hall windows. The windows were especially significant: Their completion quite literally enables all essential restoration projects to be pursued at any time.

Although restoration work has halted for a substantial period of time, it's generally the consensus of the committee and recommendation of staff that this represents a good opportunity to increase the sophistication of planning regarding the building's future. For example, until recently, committee, council, and staff have more or less embraced a casual approach to restoring the building: While significant funds have been expended, expenditure has been for the most part a gradual trickle over the years since 2008. What's more, planning for the building's restoration has been relatively relaxed and mutable, with design and procedural steps either following basic construction logic or the broad recommendations outlined in the Existing Conditions Report.

The challenges with that approach may have come to a head in 2018-2019. Aside from some minor aesthetic projects, the majority of essential initiatives remaining are comparatively expensive: Just getting the building usable at a truly basic level (electricity/lighting, HVAC, finished plumbing, essential surfaces, et cetera...) is anticipated to cost at a minimum \$250,000. Inherited planning and policy documents also provide limited guidance, and at times hinder decision-making for the relevant town officials.

As it stands, even with the failure of the warrant article, available evidence suggests the community at large still believes Old Town Hall is worth preserving and being utilized as a community resource. The main task of policy makers going forward will then be how to craft an approach that's palatable to voters. Whatever the case may be, the Town Hall Preservation Committee and assigned staff are dedicated to meet the project's challenges and goals.

*The committee currently meets on an as-needed basis on Wednesdays before Council meetings. Volunteers are welcome and needed, and municipal officials and staff welcome input and questions from the public. Contact Hooksett's Administration Department, Town Hall Preservation Committee, or Council for details.*

With respect,

Nick Germain  
*Nicholas P. Germain*  
Project Coordinator,

THPC  
John Giotas (Council representative)  
James Sullivan, Chair







**FIGURE 1 PRESENT DAY VIEW OF OLD TOWN HALL'S MAIN SPACE.  
TAKEN FACING TOWARD THE STREET.**



**FIGURE 2 1943 DELIBERATIVE SESSION**



**FIGURE 3 EXTERIOR REAR OF THE BUILDING. NOTE A LARGE CRACK IN THE MASONRY BENEATH THE UPPER WINDOW. STAFF WILL MONITOR THE PROPERTY FOR EMERGENCIES, BUT WEATHERING DOES CONTINUE TO AFFECT THE EXTERIOR. THE LONGER THAT THE BUILDING REMAINS UNTREATED, THE COSTLIER TREATMENTS WILL BECOME.**



**FIGURE 4 PRESENT DAY VIEW OF THE ADDITION SPACE. SUPPORT STRUTS AND A LEDGER BEAM WERE INSERTED IN THE ADDITION SPACE AS AN EMERGENCY PRECAUTION AGAINST SNOW LOADS IN FALL 2018. TAKEN FACING STREET SIDE.**

## TREASURER'S REPORT, July 1, 2018 to June 30, 2019

CAROL B. ANDERSEN, Treasurer

<b>TOWN ACCOUNTS</b>	<b>Balance 1-Jul-18</b>	<b>Receipts</b>	<b>Transfers In</b>	<b>Interest Earned</b>	<b>Payables</b>	<b>Transfers Out</b>	<b>Bank Charges</b>	<b>Balance 30-Jun-19</b>
Various Banks - Pooled Cash	\$ 25,225,610.45	\$ 46,217,810.06	\$ 115,628,328.08	\$ 263,328.55	\$ (47,423,809.80)	\$ (115,628,328.08)	\$ (7,390.46)	24,275,548.80
People's United Bank - Conservation Fund	570,071.76	75,123.81		1,471.84	(41,940.60)		(0.30)	604,726.51
People's United Bank - Ambulance Fund	396,908.47	480,577.45		187.26	(496,381.62)		(87.64)	381,203.92
NH PDIP - Sureties for Developers								
001 General Fund	343,198.99			7,744.23				350,943.22
034 Rt. 3 Corridor Study	990.47			22.36				1,012.83
058 Sawyer Farms	171.44			3.88				175.32
061 Henault Driveway	1,276.23			28.78				1,305.01
114 Verizon Wireless Tower Removal	11,404.25			257.35				11,661.60
168 1134 Hooksett Rd	14,134.50			318.94				14,453.44
172 SNHU Residence Hall Site	41,482.06			591.83	(42,073.89)			-
174 SNHU Learning Com. Library	75,672.26			1,079.64	(76,751.90)			-
181 Zannini Motor Sports	255.81			5.76				261.57
183 SNHU W. Alice Ave Site Surety	20,595.26			293.83	(20,889.09)			-
185 Hills Auburn Rd Roadway	37,263.20			690.99	(37,954.19)			-
186 SNHU N. River Roadway	5,216.96			74.45	(5,291.41)			-
188 SNHU Shapiro Library Surety	7,870.38			112.28	(7,982.66)			-
192 Aroma Joes Landscape	1,019.65			6.83	(1,026.48)			-
193 SNHU N River Rd Construction	50,981.12			727.35	(51,708.47)			-
194 Enterprise Landscape Surety	3,394.35			28.22	(3,422.57)			-
198 Jamie Lane Road Surety	61,527.25			411.69	(61,938.94)			-
199 SNHU New Residence Dorm Surety	5,064.40			72.26	(5,136.66)			-
200 West River Road Surety	45,504.08			1,026.79				46,530.87
201 SNHU Monadnock Hall Landscape Surety	90,591.08			2,044.17				92,635.25
202 Bluebird Landscape Surety	14,598.13			329.40				14,927.53
203 Pedestrian Bridge Escrow		419,888.23		6,770.00	(390,512.88)			36,145.35
204 SNHU Athletic Landscape Surety	204,846.90			4,622.34				209,469.24
205 88 WRR Landscaping Surety	10,083.28			227.54				10,310.82
206 SNHU Gustafson Landscape Surety	63,343.11			1,429.34				64,772.45
207 SNHU Parking Lot A Surety	43,180.31			616.04	(43,796.35)			-
208 SNHU Parking Lot D Surety	35,579.42			507.61	(36,087.03)			-
209 SNHU Parking Lot F Surety	43,619.06			984.24				44,603.30
210 SNHU CETA Surety	122,320.61			2,760.15				125,080.76
211 Summit View Surety		222,340.00		2,087.77				224,427.77
<b>TOWN TOTALS</b>	<b><u>\$ 27,547,775.24</u></b>	<b><u>\$ 47,415,739.55</u></b>	<b><u>\$ 115,628,328.08</u></b>	<b><u>\$ 300,863.71</u></b>	<b><u>\$ (48,746,704.54)</u></b>	<b><u>\$ (115,628,328.08)</u></b>	<b><u>\$ (7,478.40)</u></b>	<b><u>\$ 26,510,195.56</u></b>

<b>SEWER ACCOUNTS</b>	<b>Balance 1-Jul-18</b>	<b>Receipts</b>	<b>Transfers In</b>	<b>Interest Earned</b>	<b>Payables</b>	<b>Transfer Out</b>	<b>Bank Charges</b>	<b>Balance 30-Jun-19</b>
TD Bank - Pooled Cash	\$ 335,837.16	\$ 4,131,141.98	\$ 103,215.33	\$ -	\$ (4,067,125.21)	\$ -	\$ -	\$ 503,069.26
TD Bank - Escrow Accounts								
551 Sewer Capital Replacement	94,536.28			418.05		(94,954.33)		-
585 Sewer System Development Fees	564,482.26	4,627.15	550,000.00	11,785.31	(4,627.15)	(550,000.00)		576,267.57
600 Sewer Debt Reserve	495,272.68	28,996.17	450,000.00	10,209.10	(28,996.17)	(450,000.00)		505,481.78
618 Special Purposes	8,222.92			38.08		(8,261.00)		-
759 Sewer Plan Escrow	24,242.70	20,000.00		349.93	(27,880.38)			16,712.25
767 T. Buck Construction		31,733.53		388.12	(19,106.41)			13,015.24
<b>SEWER TOTALS</b>	<b><u>\$ 1,522,594.00</u></b>	<b><u>\$ 4,216,498.83</u></b>	<b><u>\$ 1,103,215.33</u></b>	<b><u>\$ 23,188.59</u></b>	<b><u>\$ (4,147,735.32)</u></b>	<b><u>\$ (1,103,215.33)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,614,546.10</u></b>

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2019**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
CEMETERY												
1900- 1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	23,826.63	38.48	23,865.11	5,394.30	1,061.61	409.90	6,046.01	29,911.12	32,131.25
1957- 1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	18,241.69	29.63	18,271.32	4,115.24	810.47	373.48	4,552.23	22,823.55	24,517.50
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	8,703.67	14.14	8,717.81	1,963.36	386.81	176.70	2,173.47	10,891.28	11,699.64
2012	Other Cemeteries	Lot Maintenance	Common TF	55,943.73	94.76	56,038.49	15,630.62	2,591.74	1,290.40	16,931.96	72,970.45	78,386.36
1990	Maintenance Fund	Lot Maintenance	Common TF	94,618.14	1,636.80	96,254.94	7,408.93	3,723.26	1,706.49	9,425.70	105,680.64	113,524.25
	Total Cemetery			201,333.86	1,813.81	203,147.67	34,512.45	8,573.89	3,956.97	39,129.37	242,277.04	260,295.00
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	115.98	0.14	116.12	3.87	4.29	3.87	4.29	120.41	129.35
1935	McAfee Library Fund	Library	Common TF	1,160.06	1.57	1,161.63	38.77	42.75	38.77	42.75	1,204.38	1,293.77
1943	John C. Dutton Fund	Library	Common TF	1,108.66	1.49	1,110.15	37.05	40.86	37.05	40.86	1,151.01	1,236.44
1946	Frank E. Cox Fund	Library	Common TF	1,160.03	1.57	1,161.60	38.76	42.75	38.76	42.75	1,204.35	1,293.74
	Total Library Trusts			3,544.73	4.77	3,549.50	118.45	130.65	118.45	130.65	3,680.15	3,953.30
TOWN TRUSTS												
2012	Town Hall Restoration (16 Main Street)	Town Hall Restoration	Common TF	0.00	5,469.73	5,469.73	0.00	430.05	0.00	430.05	5,899.78	6,337.67
2018	K-9 Program	K-9 Program for Police Dept.	Common TF	0.00	34,365.52	34,365.52	0.00	1,231.82	0.00	1,231.82	35,597.34	38,239.40
	Total Town Trusts			0.00	39,835.25	39,835.25	0.00	1,661.87	0.00	1,661.87	41,497.12	44,577.07
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	148,405.83	-58,198.61	90,207.22	11,986.44	1,811.42	0.00	13,797.86	104,005.08	108,053.64
1989	CHWP Repair & Replace-22	Water	Common CRF	69,529.63	5,875.63	75,405.26	4,871.80	1,638.39	0.00	6,510.19	81,915.45	85,104.14
1988	CHWP Source Development-20	Water	Common CRF	156,487.02	42,198.94	198,685.96	10,170.19	3,767.78	0.00	13,937.97	212,623.93	220,900.65
1989	CHWP Standpipe Relining-26	Water	Common CRF	81,357.34	15,154.14	96,511.48	3,630.54	1,973.16	0.00	5,603.70	102,115.18	106,090.17
1989	CHWP Water Storage-2	Water	Common CRF	162,509.70	-83,117.71	79,391.99	9,933.01	1,942.52	0.00	11,875.53	91,267.52	94,820.25
	Total Central Hooksett Water Precinct			618,289.52	-78,087.61	540,201.91	40,591.98	11,133.27	0.00	51,725.25	591,927.16	614,868.85

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2019**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
HOOKSETT VILLAGE WATER PRECINCT												
2009	HWMP Repair & Replacement-59	Water	Common CRF	155,389.03	-34,788.14	120,600.89	6,275.87	3,085.97	0.00	9,361.84	129,962.73	135,021.73
1989	HWMP Source Development & Infrastructure Preservation Fund-25	Water	Common CRF	141,039.85	242.18	141,282.03	7,880.38	3,195.25	0.00	11,075.63	152,357.66	158,288.42
1990	HWMP Tank Fund-27	Water	Common CRF	16,824.88	37.59	16,862.47	6,292.78	496.00	0.00	6,788.78	23,651.25	24,571.91
1990	HWMP Truck Fund-29	Water	Common CRF	8,091.53	-3,652.59	4,438.94	1,217.09	228.28	0.00	1,445.37	5,884.31	6,113.37
1990	HWMP Water Main-5	Water	Common CRF	39,044.07	67.80	39,111.87	2,644.78	894.50	0.00	3,539.28	42,651.15	44,311.41
1994	HWMP Water Tank Maintenance-28	Water	Common CRF	211,429.62	-70,294.84	141,134.78	17,265.93	4,545.26	0.00	21,811.19	162,945.97	169,288.89
Total Hooksett Village Water Precinct				571,818.98	-108,388.00	463,430.98	41,576.83	12,445.26	0.00	54,022.09	517,453.07	537,595.73
SCHOOLS												
1951	HSD Construction & Equipment-23	Education	Common CRF	328,529.50	547.80	329,077.30	8,333.91	7,227.75	0.00	15,561.66	344,638.96	358,054.57
2001	HSD Special Education-43	Education	Common CRF	256,861.49	443.21	257,304.70	15,681.06	5,847.68	0.00	21,528.74	278,833.44	289,687.46
2008	HSD Technology-60	Education	Common CRF	1,232.22	2.15	1,234.37	82.83	28.23	0.00	111.06	1,345.43	1,397.80
Total Schools				586,623.21	993.16	587,616.37	24,097.80	13,103.66	0.00	37,201.46	624,817.83	649,139.83



**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2019**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
TOWN											
2012	Automated Collection Equipment	Town Operations	Common CRF	111,149.65	15,509.51	126,659.16	3,869.17	3,070.08	0.00	6,939.25	138,798.94
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	20,133.28	10,050.22	30,183.50	425.43	648.40	0.00	1,073.83	32,474.07
1993	Digitized Map System CRF-13	Map System	Common CRF	24,367.28	42.31	24,409.59	1,650.54	558.26	0.00	2,208.80	27,654.55
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	268,037.87	-109,721.07	158,316.80	12,598.52	5,675.18	0.00	18,273.70	183,464.56
2002	Emergency Radio-46	Town Operations	Common CRF	134,553.71	50,312.01	184,865.72	5,696.17	4,045.59	0.00	9,741.76	202,182.88
2000	Fire Airpacks Bottle-37	Fire	Common CRF	215,434.87	25,441.30	240,846.17	11,679.25	5,391.17	0.00	17,070.42	267,956.39
2012	Fire Apparatus	Fire Apparatus	Common CRF	303,716.37	20,932.41	324,648.78	13,288.65	7,625.37	8,000.00	12,914.02	350,702.96
2008	Fire Cistern-40	Fire	Common CRF	15,195.23	25.95	15,221.18	768.80	342.53	0.00	1,111.33	16,968.28
2018	Fire-Rescue Equipment	Replace Rescue Tools & Fire Equip.	Common CRF	0.00	35,058.77	35,058.77	0.00	725.47	0.00	725.47	37,177.20
2009	Master Plan-61	Town Operations	Common CRF	30,865.13	1,639.13	32,504.26	1,078.53	809.59	0.00	1,888.12	35,731.16
1998	Parks Facilities Development-12	Town Operations	Common CRF	107,301.64	15,207.95	122,509.59	5,083.04	2,722.26	0.00	7,805.30	135,387.60
1999	Permanant Record Archive-35	Town Operations	Common CRF	22,597.00	39.23	22,636.23	1,530.64	517.70	0.00	2,048.34	25,645.46
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	74,049.29	100,303.58	174,352.87	9,383.41	3,862.94	0.00	13,246.35	194,901.81
1998	Revaluation-11	Town Operations	Common CRF	86,192.05	-52,589.45	33,602.60	2,449.28	1,055.68	0.00	3,504.96	38,552.03
1987	Sanitary Landfill-1	Town Operations	Common CRF	63,182.19	-5,658.10	57,524.09	3,691.98	1,362.46	0.00	5,054.44	65,014.50
2007	Town Building Maintenance-58	Town Operations	Common CRF	177,010.09	100,476.14	277,486.23	12,536.62	6,139.72	0.00	18,676.34	307,691.16
2012	Town Hall Restoration (16 Main St)	Town Hall Restoration	Common CRF	5,462.07	-5,462.07	0.00	221.49	0.00	221.49	0.00	0.00
2003	W Alice Right of Way-47	Town Operations	Common CRF	24,035.36	41.73	24,077.09	1,628.11	550.63	0.00	2,178.74	27,277.88
Total Town				1,683,283.08	201,619.55	1,884,902.63	87,579.63	45,103.03	8,221.49	124,461.17	2,087,581.43

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2019**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income
HOOKSETT SEWER COMMISSION											
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	8,181,622.83	-954,339.57	7,227,283.26	183,757.88	172,075.30	0.00	355,833.18	7,583,116.44
2017	Property Enhancements	Landscape & Security Projects	Common CRF	25,029.36	28,093.44	53,122.80	361.12	816.21	0.00	1,177.33	54,300.13
2018	Sewer Capital Reserve	Fund Vehicles & Equipment	Common CRF	0.00	102,181.47	102,181.47	0.00	1,314.73	0.00	1,314.73	103,496.20
Total Hooksett Sewer Commission				8,206,652.19	-824,064.66	7,382,587.53	184,119.00	174,206.24	0.00	358,325.24	7,740,912.77
GRAND TOTALS:				11,871,545.57	-766,273.73	11,105,271.84	412,596.14	266,357.87	12,296.91	666,657.10	11,771,928.94
											12,240,315.00

*Clare C. Lyon*  
*Dan L. Py*  
*Paul Pykura*

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
HOANG, MALEY KIM	01/17/2018	MANCHESTER, NH	HOANG, DON	NGUYEN, KATHERINE
GAUDETTE, REESE HART	01/25/2018	MANCHESTER, NH	GAUDETTE, AARON	GAUDETTE, EMILY
DENNY, RYLEE ELIZABETH	02/02/2018	MANCHESTER, NH		MOUL, RAYVEN
VELASQUEZ, MYLES PAUL	02/15/2018	MANCHESTER, NH	VELASQUEZ, ERIC	VELASQUEZ, CAITLIN
FILIPOWICZ, MACKLIN LEO	03/02/2018	MANCHESTER, NH	FILIPOWICZ, AARON	FILIPOWICZ, JAMIE
MILLER, OWEN ALEXANDER	03/06/2018	MANCHESTER, NH	MILLER, TYLER	MILLER, SAMANTHA
DAVEY, CHARLOTTE ROSALIE	04/05/2018	MANCHESTER, NH	DAVEY, RYAN	DAVEY, BRITTANY
JUTRAS, PHOEBE SUSAN	04/27/2018	MANCHESTER, NH	JUTRAS, JEREMY	JUTRAS, KATIE
MCMENAMIN, KALENA MAE	04/28/2018	MANCHESTER, NH	MCMENAMIN, ROBERT	MCMENAMIN, MICHAELA
MURCHISON, ELIANA ROSE	05/11/2018	MANCHESTER, NH	MURCHISON JR, RICKY	HEBERT, ALYSA
TRASK, AUBREE JOANNE	05/29/2018	CONCORD, NH	TRASK, MICHAEL	MILLER, HAYLEY
MORIN, ELISSA EMILIE	06/03/2018	MANCHESTER, NH	MORIN II, ROBERT	MORIN, JESSICA
MCLEAN, HAILEY ELIZABETH	06/18/2018	MANCHESTER, NH	MCLEAN, KEVIN	MCLEAN, KRISTEN
ALLIE, AYDIN TIMOTHY	07/30/2018	NASHUA, NH		THERRIEN, LACIE
CROTTEAU, EVAN ANDREW	08/05/2018	MANCHESTER, NH	CROTTEAU, ANDREW	CROTTEAU, KATIE
STRATTON, GREYSON DAVID	08/08/2018	MANCHESTER, NH	STRATTON, ADAM	STRATTON, TAYLOR
PJANIC, MAYA	08/10/2018	MANCHESTER, NH	PJANIC, AMIR	PJANIC, EDINA
GODZYK, CHARLIE BRIAN	08/23/2018	MANCHESTER, NH	RAMIREZ, JOSEPH	GODZYK, CALEY
GORE, CAMERON ADITYA	08/24/2018	CONCORD, NH	GORE, ADITYA	SCOTT, NICOLE
LUCAS, KENNEDY ELIZABETH	08/26/2018	MANCHESTER, NH	LUCAS, ROBERT	LOUGEE, CATRINA
SMITH, RYLEE ADDISON	09/18/2018	MANCHESTER, NH	SMITH, JOHN	SMITH, ANDREA
PARRISH, ELSIE AMELIA	09/29/2018	MANCHESTER, NH	PARRISH, ANDREW	PARRISH, MARY
DECOTEAU, JAMIE KENNETH	10/11/2018	NASHUA, NH	DECOTEAU, SHAWN	PETERSON, MICHELLE
SMELSTOR, MILA PEARL	10/12/2018	CONCORD, NH	SMELSTOR III, RONALD	LEEDBERG, ELIZA
PALACIO, ALICE AUTUMN	10/13/2018	MANCHESTER, NH	PALACIO, GIAN	BIBEAU, HAYLEY
FLORENCE, EVELYN ROSE	10/14/2018	MANCHESTER, NH	FLORENCE, CORY	JOHNNETT, KORTNEY
BRODERICK, ELIZA EMILY	10/17/2018	MANCHESTER, NH	BRODERICK, PATRICK	BRODERICK, MEAGHAN
BALDI, BO PATRICK	10/23/2018	CONCORD, NH	BALDI, ANTHONY	BALDI, JENNIFER
RODWAY, LANDON JAMES	11/03/2018	MANCHESTER, NH	RODWAY, NICHOLAS	RODWAY, NICOLE
DAY, EMILIA JANE	11/04/2018	NASHUA, NH	DAY, BRYAN	DAY, ERIN
RAND, ISABELLA MARIE	11/07/2018	MANCHESTER, NH	RAND, SETH	DENUCCIO, BRITTNEY
O'DELL, ZAIDEN LUKE	11/14/2018	CONCORD, NH	O'DELL, MICHAEL	O'DELL, KRYSTEL
FEDDERSEN, MASON WYATT	11/18/2018	CONCORD, NH	FEDDERSEN, PATRICK	POWERS, CHARLOTTE
HARTLEY, AUSTIN RICHARD	11/27/2018	MANCHESTER, NH	HARTLEY JR, RICHARD	HARTLEY, MEGHAN
TORRES GONZALEZ, EMMANUEL DAVID	11/27/2018	MANCHESTER, NH	TORRES MORALES JR, LUIS	GONZALEZ GRULLON, LAYSA

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2018-12/31/2018

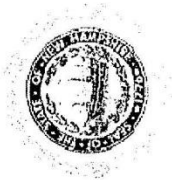
--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GONZALES-CULLINANE, BRYSON JOEY-KING	11/30/2018	MANCHESTER, NH		CYR-CULLINANE, TIARA
KOLHATKAR, KABIR NIKHIL	12/05/2018	MANCHESTER, NH	KOLHATKAR, NIKHIL	SAHASRABUDHE, NEHA
JAMALEDDINE, LEAH MARIE	12/08/2018	NASHUA, NH	JAMALEDDINE, RAJA	WARD, NICOLE
MCGOVERN, SUTTON VIRGINIA	12/08/2018	MANCHESTER, NH	MCGOVERN, MICHAEL	MCGOVERN, ALEXANDRA
VADEBONCOEUR, NORA ADELINE	12/18/2018	MANCHESTER, NH	VADEBONCOEUR, JASON	VADEBONCOEUR, LAUREN
SCHUTTINGER, KENSLEY ROSE	12/19/2018	MANCHESTER, NH	SCHUTTINGER, BRYAN	SCHUTTINGER, STACEY
PIERCE, NATALIE GRACE	12/24/2018	MANCHESTER, NH	PIERCE, MICHAEL	PIERCE, LAURA

Total number of records 42



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



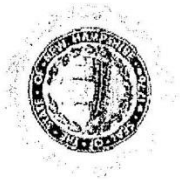
RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MYRDEK, SHIRLEY	01/01/2018	MANCHESTER	NEWELL SR, GUY	WOODIN, MABLE	N
BOISSONNEAULT, ROGER	01/03/2018	HOOKSETT	BOISSONNEAULT, IRENEE	BEAULIEU, LEA	Y
SIMPSON, MAUREEN	01/05/2018	MANCHESTER	BADGER, MARTIN	O'ROUKE, JULIA	N
DUFFEN, PATRICIA	01/07/2018	HOOKSETT	CHARLESWORTH, ARTHUR	KERIGAN, MARY	N
PHAIR JR, ERNEST	01/11/2018	HOOKSETT	PHAIR SR, ERNEST	GOODCHILD, CATHERINE	N
FERGUSON, PETER	01/14/2018	MANCHESTER	FERGUSON, HAROLD	ANDERSON, JUDITH	N
DUBBS, DONALD	01/16/2018	BERLIN	DUBBS, LEWIS	CAMPBELL, FLORENCE	N
HEBERT, WINNIE	01/18/2018	MANCHESTER	HEMEON, HOWARD	LORD, ROSE	N
COURCHESNE, STEVEN	01/25/2018	HOOKSETT	GAGNON, GEORGE	COURCHESNE, BARBARA	N
KUDRICK, BETTY	01/31/2018	MANCHESTER	KUDRICK, GEORGE	SCOTT, GERTRUDE	N
KENT, ANN	02/05/2018	HOOKSETT	HURD, ROBERT	SIDNEY, PATRICIA	N
MINASSIAN, LARRY	02/07/2018	MANCHESTER	MINASSIAN, NOUBAR	COUTURE, LUCILLE	N
FOREST, NORMAN	02/15/2018	HOOKSETT	FOREST, EDMUND	RAJOTTE, IRENE	Y
BEAUREGARD, ANNA	03/05/2018	MANCHESTER	BEAUREGARD, RAYMOND	KROL, ANNA	N
BOURGALT, CONSTANCE	03/08/2018	MANCHESTER	LARGAY, CHARLES	SMYTH, JOSPHINE	N
BENWARE, ALFRED	03/19/2018	MANCHESTER	BENWARE, LEON	LABATT, GLADYS	Y
REID SR, DANIEL	03/19/2018	HOOKSETT	REID, HARRY	UNKNOWN, MARGARET	Y
LOUGH, JENNIFER	03/31/2018	MANCHESTER	LOUGH, MICHAEL	VINNACOMBE, JOAN	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



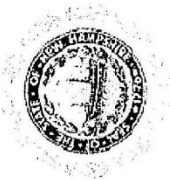
RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
JACOBS JR, JOHN	04/07/2018	MANCHESTER	JACOBS SR, JOHN	BLAISDELL, KATHLEEN	N
CHARLAND, BARBARA	04/08/2018	CONCORD	GREENWOOD, EDWARD	FORBES, LULA	N
BUDWAY SR, RONALD	04/09/2018	MANCHESTER	BUDWAY SR, E LLOYD	STORY, THELMA	Y
MACARTHUR, JOHN	04/14/2018	MANCHESTER	MACARTHUR, WILLARD	FERREN, ABBIE	N
PIERCE, OWEN	04/15/2018	MERRIMACK	PIERCE, WARREN	WOODBURY, VIOLA	N
PORTER, BERNADETTE	04/19/2018	LEBANON	BARIL, WILLIAM	UNKNOWN, IRMA	N
POLITO, ROBERT	05/16/2018	BRISTOL	POLITO, JOHN	MITCHELL, VIRGINIA	N
SANFASON, DENISE	05/17/2018	MANCHESTER	BOULANGER, LUCIEN	UNKNOWN, LILLIAN	N
GLADU, CAROLINE	05/18/2018	HOOKSETT	LEPAGE, JOHN	MONTMARQUETTE, YVONNE	N
HENKLE, MARY	05/20/2018	HOOKSETT	HURLEY, NED	UNKNOWN, NELLIE	N
BELANGER, LAURETTE	06/05/2018	HOOKSETT	DURANT, HENRY	DESMARIS, EVA	N
HYBSCH, DOROTHY	06/05/2018	MANCHESTER	DUFFY, JOHN	HALLIGAN, WINIFRED	N
DEVOS, CLEO	06/10/2018	MANCHESTER	DEVOS, ZACHARY	HALE, OLIVIA	N
FEIL, ROLAND	06/10/2018	MANCHESTER	FEIL, PATRICK	KAISER, FRIEDA	N
GRYVAL, DORIS	06/11/2018	HOOKSETT	MALETTE, WILLIAM	SEGUIN, ALICE	N
BERGERON, ROGER	06/11/2018	MANCHESTER	BERGERON, ELOI	LORTIE, EMMA	N
RILEY, BETTY	06/18/2018	CONCORD	MCGHEE, EDWARD	ALKIRE, JANE	N
BOUCHER, RICHARD	06/20/2018	EPSOM	BOUCHER, RUDOLPH	RAYMOND, EVA	Y

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



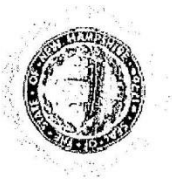
RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DUTTON, JENNIFER	06/25/2018	HOOKSETT	BOULAY, THOMAS	CRAIGUE, JESSICA	N
PAPALEO, KELLY	06/25/2018	MANCHESTER	PAPALEO, JOSEPH	UNKNOWN, LINDA	Y
KELLEY, MARJORIE	06/27/2018	MANCHESTER	SANFORD, PHILIP	ROBINSON, MARY	N
RIGSBY, ELAINE	06/30/2018	BEDFORD	VAILLANCOURT, FRANCIS	POLOSKI, FRANCES	N
BONNETT, DAVID	07/03/2018	PITTSBURG	BONNETT, JOHN	TJAMPRIS, ROSALIE	N
HALL SR, JAMES	07/11/2018	HOOKSETT	HALL, STERLING	SEWELL, SHIRLEY	Y
GOLOMB, JEFFREY	07/30/2018	HOOKSETT	GOLOMB, FRANK	KRUCZEK, HELEN	U
MASON, JOHN	08/03/2018	BEDFORD	MASON, JOHN	PAPPALARDO, MARY	N
CHARPENTIER, RENE	08/16/2018	HOOKSETT	CHARPENTIER, ROLAND	COTE LAMARCHE, THERESA	Y
JOHNSON, WAYNE	08/16/2018	HOOKSETT	JOHNSON, FRED	PLANTE, ALICE	N
SHELLEY, VIRGINIA	08/19/2018	MANCHESTER	ROGERS, STEVEN	RICHARDS, MARY	N
PORTER SR, JOEL	08/19/2018	HOOKSETT	PORTER, JOHN	ROBINSON, ELLA	N
LESMERISES, JEANNETTE	09/01/2018	HOOKSETT	LEVESQUE, OLIVER	DAIGLE, SOPHIE	N
CUSSON, JAMES	10/06/2018	CANDIA	CUSSON, GERARD	HENDERSON, BERTHA	Y
MARTINEAU, DONALD	10/17/2018	GOFFSTOWN	MARTINEAU, AMEDEE	POULETTE, BERTHA	Y
WARD, NANCY	10/31/2018	CONCORD	ISSACS, SAMUEL	TILLINGHAST, MARY	N
BURTON, PATRICIA	11/10/2018	CONCORD	BEAUMONT, WILFRED	QUINN, KATHLEEN	N
MCLAUGHLIN, DIANE	11/14/2018	HOOKSETT	GRAY, EUGENE	MUSHALL, MARGARET	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MCLAUGHLIN, DONALD	11/15/2018	HOOKSETT	MCLAUGHLIN, DAVID	SCHARKOPF, SANDRA	N
ARCHAMBAULT, PAUL	11/21/2018	MANCHESTER	ARCHAMBAULT, ERNEST	NOIXEU, ALICE	Y
OMEAU, PAULINE	11/25/2018	MANCHESTER	BLAISDELL, ALONZO	HERSOM, LILLIAN	N
SHIPLEY, ELLIOT	11/25/2018	HOOKSETT	SHIPLEY, DENNIS	KINGSTON, SUSAN	N
SCULLEN, TODD	12/19/2018	MANCHESTER	SCULLEN, JAMES	GAGNON, BARBARA	N
SHUTER, NANCY	12/26/2018	HOOKSETT	DAIGLE, LEOPOLD	BLAIS, FERNANDE	N
HIRCO, THERESA	12/26/2018	MANCHESTER	SCACHETTI, JOSEPH	PIO, MARY	N
ELINAS, ROBERTA	12/28/2018	HOOKSETT	LORD, ROBERT	RICHARDSON, ELAIN	N
ENARD, JESSE	12/28/2018	HOOKSETT	BENARD, JOHN	FURTADO, TINA	N

Total number of records 63

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
UKEY, OKEOGHENE M DOVER, NH	BUTEAU, CRYSTAL M HOOKSETT, NH	HOOKSETT	HOOKSETT	01/09/2018
STREETER, BRITNEY S HOOKSETT, NH	DEMARCO, MICHAEL R HOOKSETT, NH	HOOKSETT	AMHERST	01/20/2018
CALDERONE, GARY M HOOKSETT, NH	GANCARZ, SUSAN C HOOKSETT, NH	HOOKSETT	MANCHESTER	02/10/2018
VAUGHAN, TYLER R HOOKSETT, NH	LEWIS, JENNA K HOOKSETT, NH	HOOKSETT	MANCHESTER	02/14/2018
DURAKOVIC, MUAMER HOOKSETT, NH	MURATOVIC, AZRA HOOKSETT, NH	HOOKSETT	MANCHESTER	03/16/2018
MONNELLY, STEVEN M HOOKSETT, NH	PACKARD, SARAH A HOOKSETT, NH	HOOKSETT	HART'S LOCATION	03/18/2018
DUMONT, ALAIN J HOOKSETT, NH	GIAKOUMATOS, CHRISTOFOROS I BOSTON, MA	CONCORD	CONCORD	04/11/2018
LOWNIE JR, ROBERT K HOOKSETT, NH	SHAKESHAFT, CAROL C HOOKSETT, NH	HOOKSETT	MANCHESTER	05/08/2018
GIANNELLI, GABRIELLE M HOOKSETT, NH	O'CONNOR, NELSON L HOOKSETT, NH	HOOKSETT	WINDHAM	05/26/2018
HEFFERNAN, COURTNEY M HOOKSETT, NH	REYNOLDS JR, ROSS A HOOKSETT, NH	HOOKSETT	DERRY	05/27/2018
HARDIMAN, JOHN F HOOKSETT, NH	BRUNO, YENIFFER V HOOKSETT, NH	HOOKSETT	MANCHESTER	06/08/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MACLEOD, BLAKE R HOOKSETT, NH	DAVIS, JENNIFER A HOOKSETT, NH	LOUDON	AMHERST	06/16/2018
RUNKEL, ANDREA R HOOKSETT, NH	GOLEN, WILLIAM J HOOKSETT, NH	HOOKSETT	NORTH CONWAY	06/22/2018
BUCKNAM, LINDSAY N HOOKSETT, NH	ENDERWICK, LUKE T HOOKSETT, NH	HOOKSETT	WOLFEBORO	06/30/2018
HILTZ, TERRENCE C HOOKSETT, NH	DROBYSH, DEBORAH J NASHUA, NH	HOOKSETT	MANCHESTER	07/05/2018
WARREN, MICHAEL S HAMPTON, NH	KOLESAR, DIANE E HOOKSETT, NH	HOOKSETT	HOOKSETT	07/05/2018
FAHEY III, JOSEPH F HOOKSETT, NH	MENARD, MEGHAN M HOOKSETT, NH	HOOKSETT	AUBURN	07/07/2018
DUPUIS, ROBIN A HOOKSETT, NH	CLOUTIER, STEPHEN E HOOKSETT, NH	HOOKSETT	MANCHESTER	07/14/2018
LEDoux SR, JOSHUA D HOOKSETT, NH	LEGROS, KERRI L METHUEN, MA	HOOKSETT	JACKSON	07/14/2018
MUIR, ANTHONY M HOOKSETT, NH	GOSSELIN, DANIELLE M HOOKSETT, NH	HOOKSETT	HOOKSETT	07/14/2018
MACDALL, NATHAN A HOOKSETT, NH	MACDALL, LEAH D HOOKSETT, NH	HOOKSETT	HOOKSETT	07/17/2018
MASON, ALEXANDER M HOOKSETT, NH	HENNEBERGER, CHRISTINE N ANTRIM, NH	CONCORD	HILLSBOROUGH	07/21/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MATHISON, NOAH C HOOKSETT, NH	BISSETT, CASEY E HOOKSETT, NH	HOOKSETT	WILTON	07/21/2018
SAYKALY, JOHN G HOOKSETT, NH	CROMBIE, DEBORAH A HOOKSETT, NH	HOOKSETT	EPSOM	07/28/2018
HILL, PATRICK D HOOKSETT, NH	CONSTANT, CAITLIN J HOOKSETT, NH	HOOKSETT	HOOKSETT	08/04/2018
HOUSTON, SCOTT F HOOKSETT, NH	DUTTON, MARCIA J HOOKSETT, NH	HOOKSETT	MOULTONBOROUGH	08/10/2018
BOISVERT, EILEEN M HOOKSETT, NH	SERGI, STEVEN J HOOKSETT, NH	HOOKSETT	PORTSMOUTH	08/18/2018
FAULKNER, STEPHEN M HOOKSETT, NH	NGUYEN, JULY T HOOKSETT, NH	CONCORD	WALPOLE	08/18/2018
BELLAVANCE, ROBERT J HOOKSETT, NH	CASSIDY, MEAGHAN M HOOKSETT, NH	HOOKSETT	MANCHESTER	08/25/2018
BOUCHARD JR, ROBBY R HOOKSETT, NH	ZEDON, AMANDA K HOOKSETT, NH	HOOKSETT	BRIDGEWATER	08/25/2018
THIBODEAU, RALPH W HOOKSETT, NH	GUIFFRA, SAMANTHA A HOOKSETT, NH	HOOKSETT	MANCHESTER	09/01/2018
AUGER, BROOKE E HOOKSETT, NH	PLACE, BRANDON G HOOKSETT, NH	HOOKSETT	KEENE	09/08/2018
GEDDIS, KATHY HOOKSETT, NH	ONEAL, CHRISTOPHER J HOOKSETT, NH	HOOKSETT	SANBORNTON	09/15/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOWE, SARAH B HOOKSETT, NH	DELANO IV, GEORGE T HOOKSETT, NH	HOOKSETT	LACONIA	09/15/2018
EMERSON, JAMIE L HOOKSETT, NH	SANDSTROM, MATTHEW J HOOKSETT, NH	HOOKSETT	NOTTINGHAM	09/22/2018
CONCEICAO, RYAN J HOOKSETT, NH	BOUTWELL, NICOLE A HOOKSETT, NH	CONCORD	CONCORD	10/03/2018
SHRESTHA, RAM K HOOKSETT, NH	PARIYAR, PABITA HOOKSETT, NH	HOOKSETT	HOOKSETT	10/11/2018
GARBEE, GREGG R HOOKSETT, NH	HAMILTON, TRACY E HOOKSETT, NH	HOOKSETT	BEDFORD	12/01/2018



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# Zoning Board of Adjustment Report

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## Zoning Board of Adjustment Report

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from an Administrative Decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance
- Grant Variances of the Zoning Ordinance
- Approve Special Exceptions as provided for in the Zoning Ordinance
- Grant Equitable Waivers
- Grant Gravel Excavation Permits

During the period of July 2018 to June 2019, the Zoning Board of Adjustment heard a total of 16 applications. The applications submitted were as follows:

- 12 Variances: 11 approved, 1 denied.
- 2 Special Exception: Both approved
- 2 applications Withdrew

We thank the following residents who served on the ZBA during 2018 /2019 Fiscal Year:

Chris Pearson – On July 10th 2018 Chris stepped down from his position of Chair that he had held for the last 8 years and the board nominated Roger Duhaime, formally Vice- Chair, to the position of Chair and Richard Bairam as Vice- Chair. Chris continues to give of his time and serve on the board as a member. Thank you for your dedication!

Roger Duhaime, Chair

Richard Bairam, Vice Chair

Phil Denbow

James Levesque, Town Council Representative

Don Pare

Anne Stelmach, Alternate

Sasha De Jong, Alternate

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of the month at the Town Offices, Council Chambers. All meetings are open to the public. For more information about the ZBA visit [www.Hooksett.org](http://www.Hooksett.org) or contact Community Development Department, Building Office at 603-485-4117 or email [mlavoie@hooksett.org](mailto:mlavoie@hooksett.org) or [klawrence@hooksett.org](mailto:klawrence@hooksett.org).

Respectfully submitted,

*Kathy Lawrence*

Community Development

Administrative Assistant

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# Churches and Civic Groups

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## Churches

Bethel Christian Fellowship ( <a href="http://www.bethelchristianfellowshipnh.com">www.bethelchristianfellowshipnh.com</a> )	206 Whitehall Road	669-6712
Church of the Nazarene	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church ( <a href="http://www.emmanuelbaptistchurch.com">www.emmanuelbaptistchurch.com</a> )	14 Mammoth Road	668-6473
Crosspoint Church	21 Londonderry Turnpike	622-6026
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Holy Rosary Catholic Church	21 Main Street	485-8567

## Civic Groups

American Legion Post #37	Tony Burdo	485-7781
Amoskeag Rowing Club	Information	668-2130
Boy Scout Troop 292	Jeff Scott, Scoutmaster	587-0658
MTA Curb-to-Curb Bus Transportation		623-8801
Cub Scout Pack 292	John Danforth	485-5572
Friends of Hooksett Library	Heather Rainier	485-6092
Fun in the Sun	c/o Parks & Rec	668-8019
Garden Club	Marty Lennon	203-1593
Girl Scouts	Robin Boyd	623-3941
Historical Society	Jim Sullivan	485-4951
Hooksett Youth Athletic Association	Stacy Howe	759-6793
Hooksett-ites – Senior Group	Walter Chase	485-3616
Kiwanis Club of Hooksett	Fred Bishop	625-1555
Knights of Columbus Council 4961	Elmer Lajoie	289-5981
Lions Club	Wayne Gehris	627-4662
Old Home Day	Carrie Hyde	785-6639
Retired & Senior Volunteer Program	Merrimack County	228-1193
Robie's Country Store Preservation Corp.	Robert Schroeder	485-3881
Salvation Army	Mary Farwell	485-5217



# **Hooksett School District Annual Report**

**2018-2019 Annual School Reports**

**2019-2020 School Warrant and Budget**

**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT  
FOR THE 2018-2019 SCHOOL YEAR**

**Moderator**

Mark Miville

**Clerk**

Lee Ann Moynihan

**Treasurer**

Frank Bizzarro

**School Board members as of June 30, 2018**

Phil Denbow, Chair .....	Term Expires 2021
Kara Salvas, Vice Chair .....	Term Expires 2021
Lindsey Laliberte, Clerk .....	Term Expires 2019
Adam Gianunzio.....	Term Expires 2020
Greg Martakos .....	Term Expires 2019
James Sullivan.....	Term Expires 2020
Allan Whatley.....	Term Expires 2020

**School Board members as of June 30, 2019**

Phil Denbow, Chair .....	Term Expires 2021
Adam Gianunzio.....	Term Expires 2020
Lindsey Laliberte, Clerk .....	Term Expires 2022
Greg Martakos .....	Term Expires 2022
Kara Salvas, Vice Chair .....	Term Expires 2021
James Sullivan .....	Term Expires 2020
Mike Somers.....	Term Expires 2020

**Superintendent of Schools**

Charles P. Littlefield, Ed.D.

**Assistant Superintendent of Schools**

Mrs. Margaret W. Polak

**Business Administrator**

Mrs. Karen F. Lessard

**Administrative Office**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

*The Hooksett School District is an Equal Opportunity Employer*



Proposed Budget

Hooksett Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2019 to June 30, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/28/19

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Elliot Axelman	budget committee member	[Signature]
Michael Jakubovic	budget committee	[Signature]
Chris Morneau	budget comm	[Signature]
Nathan Norbr	budget com	[Signature]
Robert Duhaime	Budget Comm	[Signature]
Deion Soucy	Budget Comm	[Signature]
Jason McKeel	Budget Comm	[Signature]
Wayne Gunkel	Budget Com	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

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**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	03	\$15,135,599	\$15,419,954	\$16,020,543	\$0	\$15,958,586	\$61,957
1200-1299	Special Programs	03	\$6,195,985	\$7,339,376	\$7,304,892	\$0	\$6,953,515	\$351,377
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	03	\$113,659	\$141,520	\$146,247	\$0	\$138,215	\$8,032
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$21,445,243</b>	<b>\$22,900,850</b>	<b>\$23,471,682</b>	<b>\$0</b>	<b>\$23,050,316</b>	<b>\$421,366</b>
<b>Support Services</b>								
2000-2199	Student Support Services	03	\$2,019,619	\$2,102,995	\$2,178,657	\$0	\$2,165,966	\$12,691
2200-2299	Instructional Staff Services	03	\$542,635	\$542,558	\$556,440	\$0	\$551,066	\$5,374
<b>Support Services Subtotal</b>			<b>\$2,562,254</b>	<b>\$2,645,553</b>	<b>\$2,735,097</b>	<b>\$0</b>	<b>\$2,717,032</b>	<b>\$18,065</b>
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$78,165	\$91,087	\$98,849	\$0	\$94,104	\$4,745
<b>General Administration Subtotal</b>			<b>\$78,165</b>	<b>\$91,087</b>	<b>\$98,849</b>	<b>\$0</b>	<b>\$94,104</b>	<b>\$4,745</b>





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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	03	\$705,836	\$699,918	\$696,484	\$0	\$696,484	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$1,197,224	\$1,307,604	\$1,304,750	\$0	\$1,248,243	\$56,507
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,643,589	\$1,744,638	\$1,810,664	\$0	\$1,767,067	\$43,597
2700-2799	Student Transportation	03	\$1,550,514	\$1,611,932	\$1,650,082	\$0	\$1,615,401	\$34,681
2800-2999	Support Service, Central and Other	03	\$327,255	\$329,464	\$352,701	\$0	\$336,425	\$16,276
<b>Executive Administration Subtotal</b>			<b>\$5,424,418</b>	<b>\$5,693,556</b>	<b>\$5,814,681</b>	<b>\$0</b>	<b>\$5,663,620</b>	<b>\$151,061</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations	03	\$616,155	\$658,525	\$653,002	\$0	\$653,002	\$0
3200	Enterprise Operations	03	\$0	\$0	\$1	\$0	\$1	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$616,155</b>	<b>\$658,525</b>	<b>\$653,003</b>	<b>\$0</b>	<b>\$653,003</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition	03	\$0	\$1	\$1	\$0	\$1	\$0
4200	Site Improvement	03	\$0	\$324,695	\$1	\$0	\$1	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	03	\$13,164	\$13,164	\$13,164	\$0	\$13,164	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$13,164</b>	<b>\$337,860</b>	<b>\$13,166</b>	<b>\$0</b>	<b>\$13,166</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal	03	\$1,035,000	\$1,035,000	\$1,030,000	\$0	\$1,030,000	\$0
5120	Debt Service - Interest	03	\$283,625	\$231,875	\$180,250	\$0	\$180,250	\$0
<b>Other Outlays Subtotal</b>			<b>\$1,318,625</b>	<b>\$1,266,875</b>	<b>\$1,210,250</b>	<b>\$0</b>	<b>\$1,210,250</b>	<b>\$0</b>



**New Hampshire**  
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**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Fund Transfers</b>								
5220-5221	To Food Service	03	\$0	\$30,000	\$20,000	\$0	\$0	\$20,000
5222-5229	To Other Special Revenue	03	\$505,903	\$550,000	\$550,000	\$0	\$550,000	\$0
5230-5239	To Capital Projects		\$0	\$2	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	03	\$95,500	\$0	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$0	\$0	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	03	\$47,657	\$35,000	\$35,000	\$0	\$35,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$649,060</b>	<b>\$615,002</b>	<b>\$605,002</b>	<b>\$0</b>	<b>\$585,002</b>	<b>\$20,000</b>
<b>Total Operating Budget Appropriations</b>					<b>\$34,601,730</b>	<b>\$0</b>	<b>\$33,986,493</b>	<b>\$615,237</b>



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Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	02	\$4,806,455	\$0	\$0	\$4,806,455
		<i>Purpose: Addition/Renovation of Fred C Underhill School</i>				
5120	Debt Service - Interest	02	\$120,162	\$0	\$0	\$120,162
		<i>Purpose: Addition/Renovation of Fred C Underhill School</i>				
5251	To Capital Reserve Fund	04	\$95,500	\$0	\$95,500	\$0
		<i>Purpose: add to the Construction and Equipment Capital Rese</i>				
<b>Total Proposed Special Articles</b>			<b>\$5,022,117</b>	<b>\$0</b>	<b>\$95,500</b>	<b>\$4,926,617</b>



**New Hampshire**  
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**Individual Warrant Articles**

Account	Purpose	Article	School Board's	School Board's	Budget	Budget
			Appropriations	Appropriations for	Committee's	Committee's
			for period ending	period ending	period ending	period ending
			6/30/2020	6/30/2020	6/30/2020	6/30/2020
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Local Sources</b>					
1300-1349	Tuition	03	\$21,355	\$15,500	\$15,500
1400-1449	Transportation Fees	03	\$30,000	\$22,500	\$22,500
1500-1599	Earnings on Investments	03	\$375	\$325	\$325
1600-1699	Food Service Sales	03	\$461,024	\$455,202	\$455,202
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$183,410	\$150,000	\$150,000
<b>Local Sources Subtotal</b>			<b>\$696,164</b>	<b>\$643,527</b>	<b>\$643,527</b>
<b>State Sources</b>					
3210	School Building Aid	03	\$330,172	\$330,172	\$330,172
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	03	\$185,000	\$250,000	\$250,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$7,500	\$7,800	\$7,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$522,672</b>	<b>\$587,972</b>	<b>\$587,972</b>



**New Hampshire**  
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**Revenues**

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	03	\$240,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$190,000	\$190,000	\$190,000
4570	Disabilities Programs	03	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	03	\$175,000	\$150,000	\$150,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$915,000</b>	<b>\$890,000</b>	<b>\$890,000</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes	02	\$0	\$4,806,455	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	03	\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	03	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04	\$0	\$95,500	\$95,500
9999	Fund Balance to Reduce Taxes	03	\$1,225,436	\$500,000	\$500,000
<b>Other Financing Sources Subtotal</b>			<b>\$1,225,436</b>	<b>\$5,401,955</b>	<b>\$595,500</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$3,359,272</b>	<b>\$7,523,454</b>	<b>\$2,716,999</b>



**New Hampshire**  
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**Budget Summary**

<b>Item</b>	<b>School Board Period ending 6/30/2020 (Recommended)</b>	<b>Budget Committee Period ending 6/30/2020 (Recommended)</b>
Operating Budget Appropriations	\$34,601,730	\$33,986,493
Special Warrant Articles	\$5,022,117	\$95,500
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$39,623,847	\$34,081,993
Less Amount of Estimated Revenues & Credits	\$7,523,454	\$2,716,999
Less Amount of State Education Tax/Grant	\$4,189,791	\$4,189,791
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$27,910,602</b>	<b>\$27,175,203</b>



**New Hampshire**  
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**Supplemental Schedule**

<b>1. Total Recommended by Budget Committee</b>	<b>\$34,081,993</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$1,030,000
3. Interest: Long-Term Bonds & Notes	\$180,250
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$1,210,250
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$32,871,743</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$3,287,174
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b> <b>(<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$37,369,167</b>



# SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

## Fiscal Year: 2018-2019

Superintendent of School's Salary Break Down by District: Fiscal Year 2018-2019

District	Percentage	Amount
Auburn	24.70	\$29,393.00
Candia	14.56	\$17,326.40
Hooksett	60.74	\$72,280.60
		<b>\$119,000.00</b>

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year 2018-2019

District	Percentage	Amount
Auburn	24.70	\$27,447.91
Candia	14.56	\$16,179.82
Hooksett	60.74	\$67,497.41
		<b>\$111,125.14</b>

### Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125
05/06	135	153	183	167	146	211	154	163	164	1,476	646	2,122
06/07	139	172	152	180	169	139	212	159	166	1,488	647	2,135
07/08	135	159	171	144	187	170	146	212	159	1,483	619	2,102
08/09	127	185	160	171	151	189	167	142	197	1,489	597	2,086
09/10	120	160	175	157	173	148	190	171	144	1,438	645	2,083
10/11	131	144	153	174	154	160	155	192	163	1,426	611	2,037
11/12	125	170	153	153	181	155	166	152	198	1,453	639	2,092
12/13	108	151	167	151	150	187	157	169	154	1,394	686	2,080
13/14	121	134	166	174	156	151	179	157	170	1,408	620	2,028
14/15	115	152	141	163	170	155	155	178	150	1,379	650	2,029
15/16	109	130	149	148	161	168	160	153	173	1,351	639	1990
16/17	107	136	130	139	147	163	171	154	153	1,300	639	1939
17/18	91	143	138	138	144	144	157	174	154	1283	655	1938
<b>18/19</b>	<b>97</b>	<b>128</b>	<b>137</b>	<b>148</b>	<b>140</b>	<b>147</b>	<b>147</b>	<b>173</b>	<b>177</b>	<b>1294</b>	<b>661</b>	<b>1955</b>

### Hooksett Statistical Report

Number of Half Days in Session	360	Percent of Attendance	95
Total District Enrollment	1294	Avg. Student Daily Membership	1234

**Hooksett School District  
Special Education Expenditures  
Per RSA 32:11-a**

<b>Function Description Expenses</b>	<b>Function Code</b>	<b>Actual Cost 2016 - 2017</b>	<b>Actual Cost 2017-2018</b>	<b>Budgeted 2018-2019</b>
Special Education Costs	1200	\$ 6,258,674.94	\$ 6,195,948.63	\$ 7,174,598.90
Psychological Services	2140	251,163.12	295,006.35	297,141.48
Speech/Audiology Services	2150	660,357.29	727,641.53	714,895.45
Therapy and Contracted Services	2160	204,619.51	215,949.53	229,974.31
Transportation	2700	586,921.60	539,323.51	560,000.00
IDEA Federal Funds		<u>277,300.67</u>	<u>260,659.72</u>	<u>310,000.00</u>
<b>Total Expenditures</b>		<b><u>\$ 8,239,037.13</u></b>	<b><u>\$ 8,234,529.27</u></b>	<b><u>\$ 9,286,610.14</u></b>

**Revenues**

Medicaid	\$ 206,792.00	\$ 193,495.59	\$ 185,000.00
Tuitions	16,904.00	154,050.50	15,000.00
Catastrophic Aid	230,849.30	278,332.47	200,000.00
IDEA Federal Funds	<u>277,300.67</u>	<u>260,659.72</u>	<u>310,000.00</u>
<b>Total Revenues</b>	<b><u>\$ 731,845.97</u></b>	<b><u>\$ 886,538.28</u></b>	<b><u>\$ 710,000.00</u></b>

# **HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN  
OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN  
DISTRICT AFFAIRS:**

## **First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 8<sup>th</sup> day of February 2019, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 4. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

## **Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 4 shall be conducted by official ballot to be held on the 12<sup>th</sup> day of March 2019. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.*

1. To choose the following school district officers:
  - a) One School Board Member 1-year term
  - b) Two School Board Members 3-year term
  - c) One School Board Moderator 1-year term
  
2. Shall the Hooksett School District vote to raise and appropriate the sum of \$4,806,455 for the purpose of constructing and equipping an addition/renovation at the Fred C. Underhill School to address security, safety, and accessibility deficiencies; as well as the capacity to offer full day kindergarten and to authorize the issuance of not more than \$4,806,455 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33 et.seq.,as amended); and to authorize the Hooksett School Board to apply for, accept and expend federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hooksett School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Hooksett School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$120,162 for the first year's payment on the bond? (3/5 ballot

vote required) Estimated tax rate impact is \$0.06. (Recommended by the School Board) (Not Recommended by the Budget Committee 1-8)

3. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,986,493? Should this article be defeated, the default budget shall be \$34,480,144, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$11.60. (Not Recommended by the School Board) (Recommended by the Budget Committee 8-1)
4. Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? This sum to come from June 30, 2019 fund balance available for transfer on July 1, 2019. No amount to be raised from additional taxation. NOTE: This is the fourth year appropriation of a four year plan to raise the funds needed to replace the roof on the Fred C. Underhill School. (Recommended by the School Board) (Recommended by the Budget Committee 9-0)

*Given under our hands and seal at said Hooksett, New Hampshire, this \_\_\_\_\_ day January, 2019.*

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Phil Denbow, Chair

Kara Salvas, Vice Chair

Lindsey Laliberte, Clerk

Mike Somers

Greg Martakos

Adam Gianunzio

James Sullivan

## **INDEPENDENT AUDITOR'S REPORT**

To the School Board  
Hooksett, New Hampshire School District

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Hooksett, New Hampshire School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Hooksett, New Hampshire School District, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the District's proportionate share of the net OPEB liability, schedule of District OPEB contributions, schedule of changes in the District's total OPEB liability and related ratios, schedule of changes in the District's proportionate share of the net pension liability, and schedule of District pension contributions on pages i-ix and 29-36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett, New Hampshire School District's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Vachon Cloutay & Company PC*

Manchester, New Hampshire  
January 23, 2019

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION 11  
MARCH 12, 2019

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HOOKSETT SCHOOL DISTRICT  
DELIBERATIVE SESSION 11  
MINUTES  
March 12, 2019  
David R. Cawley Middle School

Town Moderator Marc Miville opened and inspected the ballots 5:45 am. Town Moderator Marc Miville declared the polls open at 6:00 am. Supervisors of the Checklist Michael Horne, Kim Daggett and Barbara Brennan were present. The weather was clear with off and on breaks of sun. There were a total of 1030 voters.

The polls closed at 7:00 pm with the following results:

School Board Member, 1 year term (vote for one)  
Michael Somers 795

Moderator declared Michael Somers the winner.

School Board Member, 3 year term-1 (vote for two)  
Lindsey Laliberte 840  
Greg Martakos (write-in) 83  
Wayne Goertel (write-in) 7  
Brian Soucy (write-in) 6

Moderator declared Lindsey Laliberte and Greg Martakos the winner.

School District Moderator, 1 -year term (vote for one)  
Lee Ann Moynihan (write-in) 10

Moderator declared Lee Ann Moynihan the winner.

Article 2

(2) Shall the Hooksett School District vote to raise and appropriate the sum of \$0 for the purpose of constructing and equipping an addition/renovation at the Fred C. Underhill School to address security, safety, and accessibility deficiencies; as well as the capacity to offer full day kindergarten and to authorize the issuance of not more than \$0 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33 et. seq., as amended); and to authorize the Hooksett School Board to apply for, accept and

expend federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hooksett School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other

## HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II MARCH 12, 2019

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terms thereof; and to authorize the Hooksett School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$0 for the first year's payment on the bond? (3/5 ballot vote required) Estimated tax rate impact is \$0. (Recommended by the School Board) (Not Recommended by the Budget Committee 1-8)

YES 519

NO 375

Failed (3/5 required)

### Article 3

(3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$34,301,731? Should this article be defeated, the default budget shall be \$34,480,144, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$11.76. (Recommended by the School Board) (Recommended by the Budget Committee 6-2)

YES 738

NO 246

Passed

### Article 4

(4) Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March 0/1990? This sum to come from June 30, 2019 fund balance available for transfer on July 1, 2019. No amount to be raised from additional taxation. NOTE: This is the fourth year appropriation of a four year plan to raise the funds needed to replace the roof on the Fred C. Underhill School.

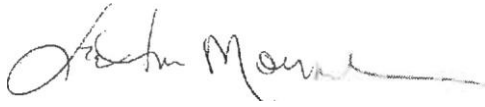
(Recommended by the School Board) (Recommended by the Budget Committee 9-0)

YES 810 NO

187

Passed



A handwritten signature in dark ink, appearing to read "Lee Ann Moynihan". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lee Ann Moynihan  
School District Clerk

HOOKSETT SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE

Hooksett School Board Meeting and Public Forum  
on Warrant Articles Budget

MINUTES

Cawley Middle School

February 8th 2019

7:00pm

Call to Order: 7:02

Pledge of Allegiance: Lead by 7th graders of Boy Scout Troop #292  
Andrew Godbout, Patrick Defilick, Jack Kortlick, Noah Laliberte, & 6th  
grader Keegan Blake

Supervisors of the Checklist: Mike Horne, Barb Brennan

In Attendance: 80 Registered Voters, 20 Non- Registered

Attendance: School Board Members: Philip Denbow-Chair, Adam  
Gianunzio, Lindsey Laliberte, Kara Salvas-Vice Chair, Mike Somers,  
Greg Martakos

Superintendent of Schools: Dr. Charles P. Littlefield, has served for 13  
years and was recognized for his service, Marge Polak, Assistant  
Superintendent.

Budget Committee: Jason Hyde-Chair Chris Morneau, Wayne Goertel,  
Brian Soucie, Michael Yakubovich, Robert Duhaime-Town Council  
Representative

Staff: Benjamin Loi-Fred C. Underhill Principal, Matthew Benson-David  
R. Cawley Middle School, Principal, Stephen Harris-Memorial School  
Principal, Dan Roma, Justine Thain, Christine Gialousis, Karen Lessard

Legal Assistance: Diane Gorrow

Absent: James Sullivan

Moderator: Lee Ann Moynihan reviewed rules, regulations.

First Session of Annual Meeting — Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the day of February 2019, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 4. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant cm/icles that are amended shall be placed on the official ballotfor afinal vote on the main mo/ion, as amended and (c) no warrant article shall be amended to eliminate the subject matter ofthe article.

**Warrant Article #2:**

Shall the Hooksett School District vote to raise and appropriate the sum of \$4,806,455 for the purpose of constructing and equipping an addition/renovation at the Fred C. Underhill School to address security, safety, and accessibility deficiencies; as well as the capacity to offer full day kindergarten and to authorize the issuance of not more than \$4,806,455 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33 et.seq.,as amended); and to authorize the Hooksett School Board to apply for, accept and expend federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Hookselt School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Hooksett School Board to take any other action or to pass any other vote relative thereto; and fufther to raise and appropriate an additional sum of \$120,162 for the first year's payment on the bond? (3/5 bal lot vote required)

Estimated tax rate impact is \$0.06. (Recommended the School Board)  
(Not Recommended by the Budget Committee I -8)

Motion to approve made by: Phil Denbow, 2<sup>nd</sup>: Lindsay Laliberte

Phil Denbow motion to amend to ZERO OUT Warrant Article #2. 2<sup>1</sup>l by:  
Greg Martakos

Phil Denbow- the Budget Committee voted not to recommend WA #2 the School Board voted to recommend. Later the school board was made aware the total should not exceed 10% of what is recommended by the Budget

Committee now our district would be under funded. So now we need to zero out the article and not find ourselves \$2.5 mil in debt.

Jason Hyde- the Budget Committee report did not recommend WA #2. We felt the tax impact is too high and that the article is worded incorrectly and we don't feel the cost is worth it. The Budget Committee proposed last year's amount that went to the voters and failed last year.

John Lyscars #142 Hackett Hill Road-Amend the amount to \$700,000, Allen Whatley #11 Cedar Street- we need to decide the importance of kindergarten and pre-kindergarten. I strongly urge the voters to adopt this article and support it. Allen read documentation to support his request. I don't think we can make a wise decision if we don't keep this tillding in the budget. Don't take this article to \$0.

Derek Gelinas #123 University Circle Why are the 2 issues combined with in the 1 article?

Greg Martakos- it would have cost more if we separated the kindergarten and the renovations for Underhill School. The board chose to address many of the recommendations from our audit and combine the renovations. We believe the best way to deal with all our Underhill School issues would be to put them in one package. Derek Gelinas #123 University Circle- now we may be left with no kindergarten.

Phil Denbow- the largest cost is the Kindergarten. The security plan was not the biggest expense.

Gerald Hyde #49 Prescott Heights The security and full day kindergarten should be kept separate they should not be together on the same WA.

Ray Miclette #9 Evelyn Street Thanked the staff and boards for their work. In zeroing this out, do we have legal opinion if that would stand?

Leann Moynihan- yes it is legal.

Ray Miclette I appreciate that the school board feels this xway. It is unfortunate that we had to go in this direction. We still have to plan for situations and now we have no options to locate money to protect the child? en. I encourage the board to solve the problem with kindergarten and security needs to be dealt with.

Tricia Korkosz #46B Dale Road I think full day Kindergarten is very important. A full day kindergarten program is better for the kids. Ginger Koslowski #22 Julia Drive. Why does it have to be 0 out?

Phil Denbow- It has to do with the 10% rule. There is a rule that says when you have a municipal budget committee; we can't recommend more than 10% greater. So when you go over 10 % they disallow the appropriations. I think it is a horrible thing to do to 0 out.

Robert Duhaime- This town operates by a charter and we take impact fees for schools and any big expenditure. There could be over 1 million in interest. This budget committee is working on what is in the best interest of the town.

A vote on the amendment to Zero out the amount of WA #2 to \$0

A vote by voice:

By voice Undetermined

A vote by counting:

All those in favor -28

Opposed -35

Motion Fails

John Lycars #142 Hackett Hill Road - I want to recommend a motion to amend Article #2 to an amount not to exceed \$1,000, (one million), 2<sup>nd</sup> by Robert Duhaime

John Lycars provided information to support his stand on taking care of the school and the student's security issues. We need bathroom updates and the playground needs to be overhauled. We do not need designated space for SNHU. Why do we still have portable classrooms? That is a safety issue. Safety for the students has been reactive and not proactive. I propose 2 more part time officers. The cost would be less. Instead of a security vestibule I propose the officers.

Robert Duhaime- We did not just say no to the budget recommendation we wanted the school to have a better plan

David Ross #56 Sherwood Drive there are 3 or 4 different things we have here. If you wanted security improvements you should have put them in a separate article. If you wanted full day kindergarten, that should have gone in a separate article. If you wanted school improvements and renovations, again... a separate article. This is ridiculous. I hope that article fails.

Maureen McDonald #13 Springwood Drive I think we are all confused about what we just voted on.

Derek Gelinas #123 University Circle everyone here Wants more information. I would like to see this pass tonight and get more information. Mr. Lycars amendment I don't think is the right way to go about it. We should have a choice to bring this to the voters. I am not seeing board and committee organization to get the choices to the voters and this is frustrating. No progress is being made. We need to go back to the drawing board

Motion to amend Article #2 to an amount not to exceed 1,000, 000 (one million)

Vote by Voice result:  
Opposed-the amendment fails

Phil Denbow: made a motion to move the order of WA 2 to the end of the ballot 2nd by: Adam Gianunzio

Jason Hyde I believe the bond is required to go first.

Diane Gorrow the statute requires the bond go first for discussion but can be changed for the Warrant Article. The statute says you have to discuss it 1st and then you can move it.

Jason Hyde There was language the School Board could have added earlier, now their solution is to re-arrange things. Why was it not done correctly in the first place. I would like to see the Warrant Article done differently. [ I would not like to see it moved around.

Allen Whatley #11 Cedar Street -it is about the kids we can do this by letting the School Board do what they need.

Marc Miville #42 Main Street- this is also about the tax payers too, all the members of both committees, I was on Budget Committee for several years and have to say they did a great job with this budget. The time spent going line by line shows they do a great job to advocate for the residents and the tax payers.

David Ross #56 Sherwood Drive it is a shell game. is that how we do business? To move this article is wrong and I hope it doesn't pass

Mary Farrwell #24 Grant Drive this situation happened before several years ago. What happened then and what needs to happen now is that the School Board goes back to work and the next yr bring back a much better Warrant Article, one that the voters will approve. I think we need a conservative approach. The bond issue needs to be first. I think should ask for a reconsideration of the Zero Out. If this gets approved by voters as it stands the tax payer will have to come up with the money.

Ray Milette #9 Evelyn Street. I am concerned about moving this for the same reason as Marc and Mary. What if there is some legal action that occurs and we are back here. With regards to the work done here part of this is because there was several items together on I Article should have been divided up. We all love our kids and if we vote against it, it does not mean we don't.

Amendment on the floor: to move Warrant Article#2 to the end of the ballot and it would become Warrant Article #4 Vote by voice called: Amendment Fails

Motion to reconsider the motion to Zero Out Warrant . Article #2 made by: Ray Miclette 2<sup>nd</sup> by: Mary Farwell

Kara Salvas what Mary Farwell said was spot on, if the Ill day kindergarten passed then we wanted all the items for security too. Wit! in the last 24 hours we realized that the wording of the WA was not going to work and if it went to the ballot and passed the operating budget would get hit and e don't believe our operating budget can handle it. So we only had the option to Zero it out. We can't change the wording only the \$ amount. There is value in full day kindergarten. We have worked hard on this but we have to go back to the drawing board and make it right.

Leann Moynihan they can only spend up to 10% over what the budget committee recommended. So if placed 1<sup>st</sup> on the ballot and passed by the voters, they would have to take the money out of the budget that is the next article on the ballot. Take the bond out of possibility of bei: voted in.

Mary Farwell if we don't 0 it out then the school board is spending then next month getting the word out to not to vote for it.

Ray Miclette #9 Evelyn Street if this is zeroed out, does the School Board go back to the drawing board and come back next year ith a new Warrant Article? I want to make sure that the school board is not <sup>cy</sup> oing to come back and increase the operating budget.

Phil Denbow this is the best option we had to be transparen, it and up front as we could. Going to \$0 is so we don't bankrupt our operating budget. We have no plan to bring something in the back door. We will go back and see about breaking things out. It is my duty to bring options to the voters. Kindergarten is one of those things

Dave Levesque #29 Morrill Road as this moves forward and going to \$0, I would hope that we all remember we are here for the kids and I want to see the school Board work with the Budget Committee. I want to see a combined effort with both boards and bring that to the public. So going forward for next year's plan I hope to see you get together and present as a combined board. If we Zero the budget is there something we can do tonight for the next year? Is there something we can do to get the new roof?

Rob Duhaime it is up to the public the WA could read \$4S 0,000 thousand, that can be put back in.

Greg Martakos I think we would need legal advice.

Phil Denbow we can't make decisions under duress. something can happen tonight.

Mary Farwell call the question

Call to vote on the motion to reconsider zeroing out Warrant Article #2

Vote by voice was to Approve

David Ross I look at this as a way to change it for the better.

Jason Hyde I voted in a negative the 1st time. The reasons the budget committee did not support it was because it needed more work, we did not like the way it was presented. I support the zero out

Marc Miville I want to make a motion to constrict reconsideration on Warrant Article #2 2<sup>nd</sup> by Linda Kleinschmidt

Approved

Warrant Article #2 moved to the ballot as amended.

Article 3:

1. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget presented with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$33,986,493? Should this article be defeated, default budget shall be \$34,480, 144, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or law or the governing body may hold one special meeting, in accordance RSA 40: 13, X and XVI, to take up the issue of a revised operating only. Estimated tax rate impact is \$11.60. (Not Recommended by the School Board) ( Recommended by the Budget Committee 8-1)

Motion to approve made by: Wayne Guertel, 2nd by: Brit: 't Soucy

Wayne Guertel to speak to his motion:

The budget committee is chartered by state law. We continue to provide quality education and responsibility to the tax payers. The last few years, the school budget has been underspent. This the budget committee scrutinized all lines and found that lines were higher then spending would warrant. Everyone line was 4% larger



then what was actually spent last year. It is wasteful. I ask you to support this budget.

Brian Soucy-I would like to say we did a lot of work on this budget. You can go on line and watch our meetings and see the historical data and see the reasons for our budget recommendations. We reduced what they wanted based on the last 2 yrs. You can see some of the line item; is that we cut. Brian showed the audience examples of lines that were requested an increase and it shows that they did not spend it the previous year. He showed them an example of shipping cost that were not necessary if they went ( on line and shopped around to save money.

Adam Gianunzio-Thanked the budget committee and their hard work and that they had in the past worked together. There are historical events that cause a division that affects the kids. The budget process is a flawed process. Everyone should be in the same room to make the decisions. We need to get back to that process. I am not faulting the Budget Committee. Based on these shortcomings and lack of understandings. I don't think their formula of 4% works for us.

Adam Gianunzio: make an amendment motion to move and restore \$315,238.00 to the operating budget, 2nd by: Phil Denbo

In the spirit of cooperation I think we should restore the funding of what we did.

Dave Levesque #29 Morrill Road I support the amendment but if any is cut from the operating budget would we cut staff? Pinkerton Academy raised their Special Ed and Tuition so our operating budget will increase.

Dr Littlefield it is quite often that I would begin to say that It would provide a challenge but I would not start with the scare tactics.

Brian Soucy it is \$615,000.00 reduction. Remember, last year there was \$1.7 mil. underspent.

Dave Levesque #29 Morrill Road our superintendent has a history of returning the extra funds not spent to the taxpayers.

Derek Gclinas #123 University Circle you can't tell from 2 years of data about unspent money from replacing books or saving on shipping that when additional students happen. People are moving to Hooksett because we have a great school district. I am happy to give them the money to do what they need.

Ray Miclette #9 Evelyn Street it is clear that a lot of went in to this. I don't agree with giving them anything. It is not everyone that can afford 2, 3, 4, hundred extra a year. Over the last 13 yrs Dr Littlefield returns money every year. I think what the budget committee is asking is they are trying to be prudent. The difference of \$615,000.00 less and Adam's motion splits that in half? I would support this motion.

Maureen McDonald #13 Springwood Drive -I did go to budget committee meeting on the school board proposal. I feel the committee thinks the school budget is too large and that they are always going to scrutinize the budget every year. It is a balancing act to make this work. Maureen read mandated line items that can't be reduced. I would prefer to have the in the budget to pay for what is mandated. Our teachers spend money out their own pockets. On top of that we have a new superintendent and I don't ant him to start his job like this. We need to encourage our support to the and staff Jason Hyde About the mandated money, in the past we hi!' e adiusted lines and the school board made adjustments and put it all back. happen to believe they are over budgeting and they don't need to. Some lines we reduced are still over the amount they spent last year.

Christine Gialousis-When I develop a budget I look at 'he # of students we have in special education and what are the current services they require and budget that. Then determine what additional is expected. look at what we already have.

Kara Salvas the information we have is what the budee is made for. If you can't take it from those lines, it has to come from somewhere else.

Dr Littlefield the volatility of Special Education is difficut.

Brian Soucy the special education program was under s by \$1.5 mil we look at the data as best as we get. There is some information that the school cannot share. There is an emergency fund of \$267,000. Jack LeBlanc What about \$98,000 for repairs @ Underhil. )

Jason Hyde last cycle the school district asked for \$100 000 fòr repairs. We asked that they split that to 50,000 for last year and then for this year.

Now there is more added.

Phil Denbow there are items that need to be fixed and that why it went up.

Gerald Hyde #49 Prescott Heights I am not in support it. My taxes have never gone down. When we see something wrong wc th the worst is going to happen and that is not always true. We use the term but that is not the case here. they are asking to reduce what was asked. It is big budget.

Tricia Korkosz 46B Dale Road I understand cutting shipping. I can't fathom taking \$295,000 out of special education. It is our responsibility to make sure we give our kids the best education. We are mandated law to take care of these kids.

Marc Miville #42 Main Street -There is always bubble class when considering budgets. There is already a special education in the event that there is more money needed. I support the budget com m ittee and I think we should look at the budget like this all the time from he: on in. We do this dance every year. The schools say we need every penli\ and we can't cut anything. Then there is a fund balance returned.

Call to vote on the amendment motion to move and restore (\$315,238.00 to the operating budget,  
Vote by Voice undermined  
Count required

Majority in favor- 33 Opposed-  
M

Dave Levesque: made a motion to restrict reconsideration on Warrant Article #3, 2<sup>nd</sup> by: Tricia Korkosz

Robert Duhaime spoke to not restrict reconsideration, we should reconsider.

Dave Levesque made the motion because there is a value that we should pay for and I thank you

Vote by Voice in Favor

Warrant Article #3 moved to the ballot as amended

Warrant Article #4:

Shall the Hooksett School District raise and appropriate the sum of \$95,500 to be added to the Construction and Equipment Capital Reserve Fund established in March of 1990? This sum to come from June 30, 2019 fund balance available for transfer on July 1, 2019. No amount to be raised from additional taxation. NOTE: This is the fourth year appropriation of a four year plan to raise the funds needed to replace the roof the Fred C. Underhill School.  
(Recommended by the School Board) (Recommended by the Budget Committee 9-0)

Motion to approve made by Greg Martakos 2<sup>nd</sup> by Lindsay Laliberte

Lindsay Laliberte- this will come from the fund balance

Jason Hyde- This article is only \$95,000. We don't planning ahead, in addition to this article I hope to see this is planning ahead.

Vote by voice taken: Majority in favor

Warrant Article #4 moved to ballot as written.

Meeting closed  
9:55

Minutes  
respectfully  
submitted by  
Kathy Lawrence

we a problem with re like this because

- *hu*

## **ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS**

The Hooksett School District is committed to ensuring that each student develops the foundational academic skills and knowledge necessary to be a contributing participant in an evolving global society. We work collaboratively with our community to provide the highest quality education in a secure, positive and encouraging environment for all students. To this end, the 2018-2019 school year was one filled with many opportunities, challenges and accomplishments.

The instructional and district-wide priorities for the year included implementing K-8 grade level competencies in academic and unified arts areas, as well as the introduction of a revised reporting system at the middle school level. Also, of note this year, a new science curriculum and program were employed at all grade levels, planning continued for a full-day kindergarten program, and steps were taken to ensure both the physical and emotional safety of our students.

This year saw the culmination of our comprehensive work on the development of K-8 grade level academic and unified arts competencies. Competencies are student learning targets of key content-specific concepts, skills, and knowledge. They describe learning that is applied and transferred across content domains and in problem solving. This initiative began in the summer of 2016 when teachers identified competencies for language arts and mathematics. During the 2017-18 school year, teachers completed work on social studies, science and unified arts competencies. This year, teachers implemented competencies at all grade levels and in all subject areas. Student report cards have been aligned to these competencies in all grade levels K-8. The purpose of this new reporting system is to clearly communicate student performance toward meeting competencies and to provide more detailed information on what is learned, areas of strength and areas where time and effort are needed.

This year also saw the implementation of new science programs in grades K-8. This initiative, in its third year, built on past work of transitioning to the NH College and Career Ready Science Standards and piloting programs to address and meet these standards. The new programs chosen include McGraw Hill's *Inspire Science* for grades K-5 and *IQWST* for grades 6-8 from Activate Learning. Both programs are rooted in the principles of project-based scientific inquiry and focus on explaining phenomena by engaging in scientific practices blended with disciplinary core ideas.

Full-day kindergarten continued to be a priority for the Hooksett School District this year. Over the past few years, much has been done on this topic. In 2016, a committee made up of teachers, parents, administrators and school board members recommended that the School Board pursue a full-day option. In the spring of 2017, the Turner Group was charged with analyzing space capacity at the Underhill School and making recommendations relative to full-day kindergarten space needs. Upon receiving this report as well as information derived from a community survey, in September 2017, the Hooksett School Board voted in favor of supporting the implementation of full-day kindergarten at the Underhill School. A proposal was made to remove the portable classrooms, renovate the existing space, and construct a new addition. A number of forums and information sessions were held to provide information to the public about this plan. Although this initiative garnered support from the community, the March 2018 vote on the project failed by a small margin to receive the required votes to move forward. The School Board continued to be committed to this project during the 2018-2019 school year, however, a procedural issue prevented this project from going to a vote in March 2019. This project will be revitalized and additional options will be investigated as requested by community members. It is expected that this proposal will be brought back to the community for their consideration next year.

In the spring of 2019, students in grades 3 through 8 participated in the state assessment, New Hampshire Statewide Assessment System (SAS). The NH SAS for ELA/Writing and Mathematics are standards-based, computer adaptive tests aligned to the NH Academic Standards for English Language Arts and Mathematics. The assessments are unique to NH and can be adjusted to meet NH's needs. Previous statewide assessments (SBAC) were controlled by a consortium of states and could not be customized.

All students in grades 5 and 8 also took the common statewide assessment for science, known as the NH SAS for Science.

This year, the innovative Hooksett High School Limited Choice Model continued in its fifth year. Students may choose to attend either Manchester High Schools or Pinkerton Academy under long term agreements or Bow, Londonderry, Pembroke, and Goffstown High Schools under Memorandums of Understanding. Students and families have benefited greatly from this individualized approach to secondary education.

The Hooksett School District is continually committed to the safety of all students and staff. The school district has been proactive in its approach to school safety for the past several years in light of recent tragic events across the country involving schools. The school district has used a multi-faceted approach to address prevention, mitigation, preparedness, and response with regard to school-based emergencies.

This year, the Hooksett School Board and Superintendent of Schools announced the installation of a Shooter Detection System (SDS) as part of comprehensive security upgrades to secure schools against the active shooter threat. The SDS was selected due to its proven performance history at other schools across the country, its zero-false alert history and its proven, certified technology integrations with many schools' current security technologies.

In addition to the implementation of the SDS, the school district has collaborated with New Hampshire Department of Homeland Security, the Hooksett Police Department, and the Hooksett Fire Department to assess the safety needs of the schools along with providing feedback to enhance our emergency procedures.

Physical fitness and athletics are also important to the students and families of the Hooksett community. Last summer, significant drainage repair at the Cawley athletic fields was completed to alleviate the issues that have plagued both fall and spring sports for a number of years. Additional enhancements were made this year to the baseball and softball fields. Students and families are looking forward to the upcoming fall sporting events.

The 2018-19 school year has been a particularly busy and productive one filled with many student and faculty accomplishments. This year also marks my thirteenth and last year as the SAU 15 Superintendent. I would like to thank the Hooksett community for the opportunity to serve as your superintendent. It has been a true privilege to work with such amazing students, dedicated administrators, faculty and staff, outstanding school board members and exceptionally supportive parents and community members. The future for Hooksett School district is bright with many opportunities to provide meaningful experiences for all students to learn, thrive, and succeed.

Respectfully submitted,

Charles P. Littlefield, Ed.D.  
Superintendent of Schools

## **Director of Student Services Town Report 2018-2019**

During the 2018-2019 school year the Hooksett School District provided special education services to approximately 290 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high schools to include: Manchester West, Manchester Central, Pinkerton Academy, Pembroke Academy, Bow, Goffstown, and Londonderry. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2018-2019 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides (paraprofessionals), and highly specialized contracted service providers. With this funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills. Lastly, outdated technology devices were replaced with new iPads and chromebooks for student use during classroom and intervention times.

The Hooksett School District also provided comprehensive services to approximately 30 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Many thank yous are extended to the Hooksett community for their continued support of ALL students.

Respectfully submitted,

*Christine Gialousis*

Christine Gialousis  
Director of Student Services





# FRED C. UNDERHILL SCHOOL - PRINCIPAL'S REPORT

June 2019

I am grateful for the opportunity to serve as the Principal at Fred C. Underhill School. I am pleased to report that our students have grown academically and socially as a result of effective instruction, student supports/interventions, enriching learning experiences, and a positive and safe school culture.

## **Staff Changes for the 2018 - 2019 school year:**

We welcomed the following staff members to our school and thank those who have moved on or changed roles for their service to the children and families of Hooksett.

### ***New to Underhill:***

Kim Aiello - Literacy Support Staff	Christine Morabito - Title I Tutor
Madbury Bardier - Kindergarten Assistant	Julie Olivier - Kindergarten Assistant
Melissa Belville - Speech and Language Assistant	Rachel Rao - Spec. Ed. Paraprofessional
Miranda Bushnell - Spec. Ed. Paraprofessional	Karen Sherlock - Food Service Staff
Nick Lewis - Custodial Staff	Chelsea Smith - Grade 2 Teacher
Margaret McGovern - Speech Language Therapist	Stephanie Tardie - Kindergarten LTS Teacher
Kursten Meltzler - Spec. Ed. Paraprofessional	

Thank you to our retirees: Dr. Charles P. Littlefield (Superintendent), Ralene St. Pierre (Assistant Principal), Deborah Young (Grade 2 Teacher), Leslie Schuttinger (Kindergarten Assistant), and Janyce Demers (Food Service Staff). Underhill School truly appreciates their dedication and years of service to the school and the Hooksett School District.

Day One Enrollments	Last Day of School Enrollments
<ul style="list-style-type: none"><li>• Preschool - 22 students</li><li>• Kindergarten - 93 students</li><li>• Grade 1 - 145 students</li><li>• Grade 2 - 141 students</li></ul> <p>Total as of 8/30/18 = 401 students</p>	<ul style="list-style-type: none"><li>• Preschool - 25 students</li><li>• Kindergarten - 90 students</li><li>• Grade 1 - 139 students</li><li>• Grade 2 - 140 students</li></ul> <p>Total as of 6/14/19 = 394 students</p>

We had several initiatives and priorities this past year to address a number of areas including Reading, Math, Science, Social Studies, Social Emotional Learning, Enrichment, and Communications. Additionally, Underhill School adopted a new Science program for Kindergarten, Grades 1 and 2.

In Reading and Language Arts, we continued the use of “Imagine It” as the core reading program. Reading fluency remains a top priority at our school. Through the use of the core reading program and additional evidence-based practices/strategies we were able to help our students solidify their skills in Phonemic Awareness, Phonics, Fluency, Comprehension, and Vocabulary, which are the “Five Pillars of Successful Reading Instruction.” We continued our use of Self-Regulated Strategy Development to help us with our writing instruction again this year. We increased our use of mnemonics and strategies to assist students in composing narrative, informational, and opinion writing. We continued our use of professional learning teams to analyze and discuss student assessment data. We also worked with teachers in the use of diagnostic and formative assessments to help determine students’ specific needs in the area of reading and

in math. As a result, teachers collaborated to share effective strategies, practices, and lessons to develop students' reading skills.

In Math, we continued our implementation of the "Math in Focus" program, which is a Singapore Math program. Math continues to be taught with problem-solving as the center of learning. Math concepts were taught through real-world, hands-on experiences through the learning progression of concrete-pictorial-abstract. Classroom teachers worked closely with Meghan Largy, the Director of Mathematics, Assessment and Accountability, on teaching strategies and refining math lesson structure to incorporate more student-led discussions and problem-solving opportunities.

In Science, we implemented the newly adopted science program, "Inspire". Science units of study included plants and animals, weather, push and pull, astronomy, light and sound, landforms and bodies of water, ecosystems, and earth events. Students also developed skills such as making predictions, observing, collecting and analyzing data, and comparing and contrasting. Students also had opportunities to employ the engineering process to solve simple problems. In Social Studies, our units of study focused on Community, Cultures, Maps & Globes, State and US History, Economics. We were able to use a variety of community resources to help the students make connections with their local community.

Another focus area included the integration of multiple content areas in classrooms and Unified Arts classes such as Physical Education/Health, Art, Music, and Library/Media. We had several enriching experiences this year with famous authors/illustrators. Children's Literature Authors, Marty Kelley and Eric Bennett, visited the school on separate occasions to share their work and to emphasize the importance of reading, writing, creativity, and determination. The school's Library program offered several family events including Read Aloud Story Time and Small and Tall Book Club. These events not only support literacy, but engage families in fostering a love of reading.

In the area of Social Emotional Learning, we continued to focus on supporting students' development of prosocial skills along with recognizing and managing their feelings. Our School Counseling program addressed social skills development through the use of the Social Thinking curriculum. We also provided anti-bullying instruction through Plymouth State University's TIGER program to help students develop strategies to deal with bullying and how to create and maintain positive friendships. We also worked on strengthening our school culture through the use of school-wide events, projects, and celebrations at student assemblies throughout the year.

The Hooksett Advanced Learner Program (ALP) continued to provide school-wide enrichment. The program also supported students who needed higher-level math instruction. All of the students participated in enrichment projects, which develop students' critical-thinking, communication, planning, creativity, and problem-solving skills. Major projects included the Great Pumpkin Roll, Light Waves, Gingerbread Man River Crossing, Hour of Code, Not A Box Challenge, and the Cardboard Arcade. The Young Inventors Program and Invention Convention was open to all first and second grade students. Underhill's Young Inventors presented their innovative ideas and the real-world problems they wanted to solve along with their inventions to judges at the school's Invention Convention. The students had to demonstrate their presentation skills by discussing their design processes and sharing their prototypes with the judges. The judges selected five inventions of distinction and the young inventors were able to compete at the Regional Invention Convention. Four students and their inventions won first place in different categories at the event.

The school continues to develop collaborative community partnerships with the Hooksett Parent-Teacher Association, the Hooksett Police Department, the Hooksett Fire and Rescue Department, the Town of Hooksett, Hooksett Public Library, Hooksett Garden Club, Hooksett Kiwanis, Southern New Hampshire University, Hannaford Supermarket, Shaw's Supermarket, BJ's Wholesale Club, the Friends Foster Grandparent Program, the Hooksett-ites, and the Head School. The school was recognized again by the New Hampshire Partners in Education as a Blue Ribbon School due to the number of volunteer efforts at the school. This past year, we were awarded the Gold Circle Award for our partnerships with the Hooksett Police Department, the Hooksett Fire and Rescue Department, the Hooksett PTA, Johnson Golden Harvest, Hooksett Shaw's, LaValley Farms, Southern New Hampshire University, American Dragon, Children's Country Learning. The Hooksett PTA plays a large and integral role in supporting teachers and students through volunteerism. They also support the school through hosting community events and gatherings, fundraising, providing teacher grants, and providing special enrichment presentations for students. This past year, the Hooksett PTA was selected as the PTA Unit of the Year in the state of New Hampshire. The Hooksett School District partnered with the Hooksett Police Department, Hooksett Fire and Rescue, and the Hooksett PTA in offering the first-ever Safety and Well-Being Forum for the community. Former Justice John Broderick was the keynote speaker and he shared his message about mental illness, which continues to be an important topic.

For the second year in a row, we proposed a conceptual plan to renovate and add-on to the school building for the purposes of safety, security, efficiency, and full-day kindergarten. The cost of the construction project was \$4,806,455.00 and the school district proposed to fund the project through a ten year bond. The bond did not pass at the March 2019 voting day. The school district will revisit the proposed addition/renovation plan in the 2019-2020 school year.

Sadly, we lost two important members of our school community this year. Dick Nault was a custodian at the school for many years. He was a tremendous worker and took great pride in maintaining the school. Joseph "Joe" Saxon was a custodian in several of the Hooksett schools. Joe also took great pride in his work. These two amazing gentlemen are deeply missed at our school.

In closing, we greatly appreciate the support of the community of Hooksett in educating our youngest learners. We look forward to another successful year in "Inspiring Excellence Together" at Fred C. Underhill School.

Respectfully submitted,



Benjamin Loi, M.Ed.  
Principal

# FRED C. UNDERHILL SCHOOL STAFF

2018-2019

## PRINCIPAL

Benjamin Loi

## ASSISTANT PRINCIPAL

Ralene St.Pierre

## FACULTY

Lisa Pollard	Preschool
Shannon Baldoumas	Kindergarten
Maryann Boucher	Kindergarten
Caryl Pawlusiak	Kindergarten
Gina Poisson	Kindergarten
Anita Field	Grade 1
Janet Girard	Grade 1
Kimberly Lynch	Grade 1
Debra Lyscars	Grade 1
Sue Salcito	Grade 1
Haley Sprague	Grade 1
Ellyn Vilela	Grade 1
Maura Cassedy	Grade 2
Karena Cosgrove	Grade 2
Marnie Devereaux	Grade 2
Danette Noboa	Grade 2
Chelsie Smith	Grade 2
Melissa Smith	Grade 2
Deborah Young	Grade 2

## STUDENT SERVICES

Rebecca Roy	Preschool Coordinator
Emily Boynton	Special Education
Alyssa Desrosiers	Special Education
Caroline Macomber	Special Education
Mary Lou Donahoe	ESOL Teacher
Candace Lord	School Counselor
Christina Heppding	Occupational Therapist
Margaret McGovern	Speech/Language Therapist
Wendy Ryback-Soucy	Speech/Language Therapist
Melissa Belville	Speech/Language Assistant

## UNIFIED ARTS

Kathleen Jenkins	Physical Education Teacher
Abigail Levy	Music Teacher
Anne White	Art Teacher

## LIBRARY/MEDIA

Karen Landsman	School Librarian
Josee Eaton	Library Assistant

## TECHNOLOGY

Steve Pellicano

## NURSING

Cindy Libby	School Nurse
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## MAINTENANCE DEPARTMENT

Ken Christie	Julie Dubois
Walter Hensel	Kristin McGovern
Joseph Saxon	Nicholas Lewis

## FOOD SERVICE

Kara Argo	Janyce Demers
Darlene Fraser	Karen Sherlock

## ADMINISTRATIVE ASSISTANTS

Jodi Morel	Maura Ouellette
Regina Parcel	

## LITERACY SUPPORT/TITLE I

Nancy Dupont	Reading Specialist
Karen Murray	Reading Specialist
Michelle Baer	Literacy Support
Kim Aiello	Literacy Support
Christine Morabito	Title I Tutor

## PARAPROFESSIONALS

Madbury Bardier	Miranda Bushnell	Phyllis Dina
Julie Edmunds		
Danielle Elliot	Jennifer Fecteau	
Aini Johnson	Yaskaitis	Samantha Manseau
Kursten Metzler		Julie Olivier
Joanne Pearl		Judy Penland
Rachel Rao		Leslie Schuttinger
Jennie Townley		



# Hooksett Memorial School

## Annual Principal's Report 2018/2019



Hooksett Memorial School opened in the fall with a total student population of 434 students and closed the school year with 429 students. There were several staff changes this school year. Jill Orndorff (Grade 5 Special Educator), Michelle Hayes (ESOL Teacher), Maggie Lemay (Physical Education/Health Teacher), and Kailey Crockett (Grade 4 Classroom Teacher) joined our school as teachers, replacing several who retired or moved on in June 2018. Barbara Caffrey and Erika Mahon joined HMS as the school's Title I Instructors. Natalie Latham rejoined the staff as the music teacher and choral director after her sabbatical leave, where she spent the year teaching in Honduras.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

All school staff focused on the use of data to personalize instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement for core math and reading standards. Some of these assessments used include the NHSAS (NH State Assessment System) Assessment, the DIBEL's (Dynamic Indicators of Basic Early Literacy), the NWEA Measures of Academic Progress (MAP), various math/language arts assessments, as well as several forms of formative and summative assessments used by the teaching staff. Staff planned together to provide targeted, follow-up support for students.

During the school year, our Title One Instructors continued to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" before the start of school most days. Some students were driven to school by their family, while others rode the earlier Cawley Middle School buses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our busing company, Student Transportation of America.

The HMS Spring Concerts took place on May 18, 2019, with two performances: one at Hooksett Memorial School during the school day, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors Brandon Davini and Natalie Latham worked with students throughout the school year. Abby Levy, music teacher at Underhill, also supported the students. The students' musical talent was allowed to grow and flourish. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

SCA NH Americorps members again worked with our Grade 3 students for several weeks during the school year. Students worked on many projects centered on Earth stewardship. The activities included students acting out the life cycle of trees, another simulated tree sapling development, and so many more. These have been great lessons reaching across the varied disciplines. Students also identified and researched the local environment (Hanna Ho Hee Pond area) and created signs, bird houses, etc. The SCA year culminated with a visit to Bear Brook State Park to learn even more about our local environment and Earth stewardship. This has been a great learning experience for all! The SCA / NH Americorps Education Program provides invaluable experiences and learning opportunities for many students throughout the region, teaching environmental education to approximately 1000 area students. The groups work in teams and visit schools during a 10-week (once a week) program. The aim is to foster connections between the students and their natural world. For more information, visit [www.thesca.org/nhcorps](http://www.thesca.org/nhcorps).

Fifth grade students from Deirdre Brotherson and Robin Githmark's classes, in collaboration with the Massabesic Audubon Center, developed a public education component to accompany the trails near the Audubon Center in

Auburn. Students visited the trail in the late Spring, exploring the site on their own and with environmental mentors. The goal of the first visit was to experience the natural elements found on the trail and to develop research questions about what they observed during the field trip. Students then developed a research question and answered the questions with a written response which could also include photos, video links, music, and artwork. Students created QR codes which will allow public access to their research. The QR codes were attached to posts along the trails in locations relating to the research topic. This project could not have occurred without the support from the Massabesic Audubon Center and their staff, including Hooksett resident Kelly Dwyer.

Students at HMS honored Veterans Day with an assembly on Thursday, November 9, 2019. Students were greeted by Principal Stephen HARRIS and Assistant Principal Annie Kelly, followed by the Pledge of Allegiance led by some third and fourth grade students. A Veterans Day play was performed by students. An updated slideshow of HMS Veterans was prepared by members of our Social Studies Committee, Deirdre Brotherson, Andrea Coulon, and Robin Githmark. Students and staff were asked to bring in photos of family who are or were in the military. They were asked to salute their relatives when they are presented on their slide. The ceremony closed with a moment of silence. This was the sixth year in which we have used this format for honoring our veterans. It was a moving event for students and staff.

Congratulations to our Hooksett Memorial School Invention Convention regional winners, Parker Boulanger (Grade 4) and Taylor Arvanitis (Grade 4). All of our inventors stretched their thinking as they created their real-world problem solving inventions. Taylor and Parker, along with members of their families, traveled to the 2019 K-12 National Invention Convention and Entrepreneurship Expo. Four hundred award-winning student inventors from all over the United States and Mexico competed at the Henry Ford Museum of American Innovation from May 29th through June 3rd in Dearborn, Michigan. NICEE is the only national celebration of young K-12 inventors and entrepreneurs in the United States. Each year, winners of affiliate and partner competitions across the U.S. are issued invitations to NICEE to showcase their inventions and compete for prizes and recognition. More than 100,000 K-12 inventors from across the United States competed to become one of the 400 invitees at NICEE. The students' inventions were displayed on the floor of Henry Ford Museum of American Innovation alongside some of the most iconic inventions in American history. We are so proud of all of the inventors, especially Taylor & Parker.

During October 2018, Grade 4 students had an educational visit to Hooksett's Wastewater Treatment Plant. Students learned about how the water from Hooksett is cleaned and returned back to the environment. Students viewed containers of water samples that come into the plant and the water samples that are put back into the Merrimack River. Bruce Kudrick, Hooksett Water Commission Superintendent, hooked his microscope up to the TV so students could get a closer look at the bacteria. Students then reviewed and graphed their personal and family water usage. Thanks to Mr. Kudrick for sharing his time and giving our students such a fact filled tour!

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum. Fifth graders' study of U.S. History was extended through a wonderful field trip to the Minuteman National Park (Lexington and Concord) in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

The PTA continued to support numerous projects and activities, from our Open House Nights and Birthday Books at school, to evening and weekend activities such as monthly Parent Education Nights, Family Bingo Night, Halloween Spooktacular, and the McIntyre Ski Program. The PTA serves the community through annual food drives and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. 'Kids Making a Difference', an after-school program, had a successful year, thanks to PTA members and volunteers. Parent volunteers supported and facilitated students as they worked on various community service-focused projects. The PTA treated teachers and staff with the annual Teacher Appreciation Luncheon in May. Thanks to Hooksett PTA president, Jillian Godbout, and the PTA Board for their ambitious and ongoing fundraising and hands-on efforts to support our school community.

The HMS Volunteers continued helping the school maintain many student activities, such as School Store, Field Day, Popcorn Fridays and more. Volunteers assisted in the classroom and provided support for teachers and office staff. The highly successful Fitness Friday before school program, focusing on overall student fitness and teamwork, was started during the 2013/2014 school year and continued in the 2018/2019 school year by several parent volunteers.

This program has been successfully implemented, with approximately 50-75 students in attendance each week. Students who participated were permitted to come to school beginning at 8:00AM. During this program, students were engaged in physical activities similar to physical education class. This program has been a huge success! We thank our parent volunteers for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2018 for our outstanding volunteer program. HMS students enjoyed the annual June Field Day thanks to the support of well over 100 parent volunteers.

The Hooksett School District hosted its first Safety and Wellness Forum in the Cawley Middle School Cafeteria on January 16, 2019, at 6:30 PM. School administrators and state/local agencies provided an overview of safety plans, procedures and technology that are in place for the safety of students, staff and community members. Former Chief Justice, John T. Broderick, was the keynote speaker. He discussed the five signs of mental illness. Other speakers included Chris Connors who represents the Shooter Detection System and representatives from the Department of Homeland Security.

On May 20, 2019, representatives from the three Hooksett Schools collaborated and prepared a Wellness Presentation for Hooksett parents and families about the varied health, wellness, and guidance programs available within the Hooksett School District. This is the same presentation that was delivered to the Hooksett School Board in February 2019. Along with the building administration, several staff members were available at the presentation.

"Get on Board", a skateboarding program that travels to schools around New Hampshire, arrived during October 2018. Maggie Lemay, Health & Physical Education Teacher, brought this exciting and unique experience to the HMS students. Mrs. Lemay was trained to facilitate the program, with the "Get on Board" organization providing all the gear necessary through their loan program. This allowed our school to offer this program at no cost to HMS. Students were introduced to the "awesomeness of skateboarding" through this safe and proven program. All safety equipment was also provided, including helmets (with hairnets required). Students were able to bring their own helmets if they desired. The excitement and enthusiasm was astounding!

This school year was the fourth year that HMS participated in the Girls on the Run program. Girls on the Run is a national organization that sponsors a running platform to encourage positive self esteem among young girls. They inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. The ultimate goal is to provide girls with tools and resources that develop their ability to think critically, a skill that will serve them for a lifetime! So much interest was generated that HMS was able to have three Girls on the Run teams, with 15 girls on each team which were coached by parent and teacher volunteers. The teams met twice a week and then ran a non-competitive 5K in June which gives them a tangible sense of achievement as well as a framework for setting and achieving life goals. The result—making the seemingly impossible, possible, and teaching girls that they can.

Members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade 3 students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire, lockdown, and other safety drills. We appreciate the ongoing support of School Resource Officer Gary Blanchette. He focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools. We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others.

Respectfully Submitted,



A handwritten signature in black ink, reading "Stephen A. Harrises". The signature is fluid and cursive, with a prominent initial "S" and a long, sweeping underline.

Stephen Harrises, Principal  
Hooksett Memorial School

# Hooksett Memorial School Staff List 2018-2019

(Revised 11/26/2018)

## **PRINCIPAL**

Stephen Harrises

## **ASSISTANT PRINCIPAL**

Annie Kelly

## **FACULTY**

Donna Amato	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Kailey Crockett	Gr. 4
Elizabeth Curran	Gr. 5
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Robin Githmark	Gr. 5
Moria Glenn	Gr. 3
Mel Godbout	Gr. 5
Heather Harrison	Gr. 4Sp.Ed.
Andrew Hollock	Gr. 3
Laurel Levesque	Gr. 5
Meghan McLain	Gr. 3
Jennifer Menken	Gr. 3
Jill Orndorff	Gr. 5Sp.Ed.
Ashlyn Pasqual	Gr. 5
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Abigail Sousa	Gr. 4
Valerie Tetrault	Gr. 3Sp. Ed.
Teryl Ux	Gr. 3
Maggie Weldon	Gr. 4

## **SECRETARIES**

Kelly Alois	School
Stacey Collins	School
Julie Collins	Special Ed.
Jennifer Gilligan	Special E.d

## **SP. ED. AIDES**

Judy Berthiaume	Gr. 3
Karren Crain	Gr. 5
Angela Daly	Gr. 4
Anna Dunkelman	Gr. 3/4
Lise Gauthier	Gr. 5
Paula Mattson	Gr. 5
Maryse Pelchat	Gr. 4
Danielle Robidoux	Gr. 3/4
Kim Swiderski	Gr. 5
Samantha Zelonis	Gr. 5

## **SPECIALISTS**

Barbara Caffrey	Title I
Brandon Davini	Band
Jonathan Frazier	School Psychol.
Jacqueline Gagnon	Speech
Michele Hayes	ESOL
Jessica Jordan	Guidance
Natalie Latham	Music
Maggie Lemay	Phys.Ed/Health
Abigail Levy	Music
Lea Maguire	Guidance
Erika Mahon	Title I
Lisa Merrill	Art
Cheryl Minervini	Reading
Debra Piccioli	OT
Melissa Ricker	Speech
Tracey Ruest	ALPs
Donna Tremblay	ALPs
Annie White	Art
Ellen Wight	Reading

## **LUNCH ROOM STAFF**

Tiffany McRight	Andrea Mrozek
Tabitha Elliot-Neveu	Thea Stelmach
Tina Galarneau	
Cindy Nusbaum, Director	

## **LIBRARY**

Rosanne Beaudoin	Librarian
Gretchen Pyles	Library Assistant

## **TECHNOLOGY DIRECTOR/STAFF**

Dan Roma	<a href="#">Sebastian Boisseau</a>
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## **DISTRICT SPECIAL EDUCATION**

Christine Gialousis, Director of Sp. Ed.  
 Julie Ackroyd, Elementary Special Ed. Coord.  
 Rebecca Martel, High School Special Ed. Coord.  
 Linda Willard, High School Special Ed. Coord.  
 Kim Levine-Stiles, Facilitator  
 Audria Gonthier, Autism Specialist

## **MAINTENANCE DEPT.**

Raymond Gagnon, Director  
 Brian Lawry, Lead Custodian  
 Mary Palmer  
 Tim Foote  
 John Comeau

**David R. Cawley Middle School  
Principal's Report 2018 – 2019**

David R. Cawley Middle School opened the school year with a student population of 502 students. On the last day of school there were 490 students.

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**Cawley Middle School Building Goals 2018/2019**

- 1. All staff members will base decisions on what is best for students and create an environment of mutual respect.**
- 2. Teachers will interpret and analyze various sources of data to personalize learning (Diagnosis).**
- 3. We will ensure the success of all students by setting high expectations and believing all students can and will learn.**
- 4. Students will write for a variety of purposes, three to five days per week, in order to effectively communicate across all content areas and to see themselves as lifelong writers.**
- 5. Students will read for a variety of purposes and engage in independent reading, guided reading, and/or read aloud on a daily basis to increase fluency, comprehension, and vocabulary across all content areas.**

Principal, Matthew Benson completed his eighth year as principal and eleventh year at Cawley Middle School. Five new teachers were hired:

Sarah Rushia – Grade 6 Science  
Matina Goulakos – Grade 6 Math  
Christian LaCroix – Grade 6 Special  
Education

Olivia Kotusky – Grade 7 Math  
James Palmieri – Grade 7 Math

The school's theme was "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

Summer Academy was held in the last three weeks of July. Two students attended Summer Academy, 24 students attended math intervention and 40 students attended STEM classes. Some students attended multiple weeks.

Summer Academy students focused on language arts, math and social studies. Students read "Girl Stolen" and focused on inferencing, vocabulary building, using

real-life experiences to make connections to the events in the book, learning the difference between formal and casual speech and using expressions.

During math summer academy the focus was on building fluency with numbers, reviewing algebraic skills along with reviewing 8th grade algebra one skills.

During the social studies block, students learned about the Abolitionist Movement, World War II and geography skills were used to interpret various historical maps.

Math intervention periods were targeted for each student. Students reviewed, practiced and used problem-solving skills to build their math fluency. Week one's focus was number sense, week two was geometry and week three was statistics and probability.

During week one of STEM class students posed as stranded scientists on a tropical deserted island and were presented with various challenges in an attempt to survive and escape the island. Challenges included, but were not limited to: building shelter, designing coconut catapults, accessing, cleaning and transporting water and designing rafts that could carry the most cargo and withstand tropical storms using the engineering design process.

During the second week of STEM students continued the theme of stranded scientists, but in the Arctic Circle. By changing up the environment it forced students to consider a different set of materials and conditions and how that might impact their designs. Challenges included, but were not limited to: building a shelter that could withstand high winds and an avalanche, designing a thermal blanket, creating snowball launchers, constructing watchtowers and designing parachutes.

In the final week of STEM, students were joined by various scientists to discuss career paths and then participate in an activity related to that particular career. Students worked with Christine SanAntonio a biologist from Boston University to talk about climate change and how the changing environment can cause genes to express differently in organisms and the kinds of repercussions that could occur. Students learned about the process of extracting DNA from a strawberry and were able to compare the DNA from organic strawberries to the DNA from strawberries that grew in a stressful environment.

Students also worked with chemist Carly Matthews who presented about the importance of clean drinking water. She took students through the steps of collecting, cleaning and redistributing water from her job at a wastewater treatment plant. Students got to experiment on their own as they were given a "contaminated" water sample (beet juice and cabbage juice) and had to use various household chemicals to first shift the pH to kill any bacteria living in the liquid and then back to a safe drinking level.

In addition, a mechanical engineer from BAE Systems did a paper airplane activity with the students in which they had to take into account the roll, pitch and yaw of the plane.

The last presenter was Colleen Flynn, a nutritionist who spoke with the students about the science involved in food. She talked about the needs of our bodies and the different careers that use such information like dieticians, doctors, trainers, athletes, etc. Students then worked with Colleen on a cooking activity to see how sugar and heat interact and the changes that happen at different temperatures.

Cawley Middle School welcomed 20 students entering grades 3-8 into the 2018 Summer Enrichment program. Summer Enrichment offered Cake Decorating in July. This summer students worked on multi-layered cakes, cupcakes and fudge. All students created their cakes from scratch.

Teachers arrived back at school on August 27 and participated in workshops on August 28 and August 29. The staff participated in PowerTeacher Pro Training in which they learned about using the student management system to report competencies. All teachers in the district attended the “ACES” Training-Understanding Adverse Childhood Experiences, which was presented by Jessica Sugrue from the YWCA. Staff participated in extensive trainings on bullying and emergency management. Team meetings were held with administration, school counselors and the nurse.

The annual Open House for parents was on August 28. Teachers gave an overview of the curriculum, scheduling, events for the year and structure of the school. The event was well attended and positive feedback was received from parents. The Cawley administration presented to parents at 5:45 pm in the gymnasium. The Hooksett PTA provided dinner for the Cawley staff before the event.

On September 28, Cawley Middle School’s 8th grade students had the opportunity to take the PSAT 8/9 assessment. The PSAT 8/9 is an assessment that students take in preparation for taking the SAT in high school that colleges use as part of the application process.

The PSAT measures what students already know in reading, writing and language, and math. The results also provide students with skills they need to work on in order to be successful in college.

Throughout the year all staff participated in numerous professional development opportunities. Teachers participated in “Mental Health First Aid Training,” “ACES” Training-Understanding Adverse Childhood Experiences, which was presented by Jessica Sugrue from the YWCA, PowerTeacher Pro Training and Crisis Prevention Intervention. Science teachers attended several workshops regarding the implementation of the new IQWEST Science program. Math teachers worked with the Director of Math, Accountability and Assessment vertical planning and

identifying skills and concepts that are consistent challenges for students and then planning instructional strategies to target those challenges. Language Arts teachers worked in the winter and spring identifying the skill progression for their grade level, resources and developing a plan to create a curriculum map across the three grade levels. Teachers completed webinars on sexual harassment, bullying, blood borne pathogens and content specific topics in June.

As part of the Middle School Month and the Hooksett School District's school board goal of, "Exploring training/awareness of cultural sensitivity and diversity for staff to improve outcomes for student/inclusion." Students and staff participated in a cultural diversity workshop on March 13. The presenter, Becky Field used photography to focus primarily on social, cultural, ethnic and religious diversity in New Hampshire. The photographs raised awareness about the strength and vitality of ethnic, cultural and religious diversity in New Hampshire, while also honoring and celebrating the families. The presentation recognized the contributions of New Hampshire's immigrants and refugees and educated the staff about the paths to resettlement. As part of the eighth grade presentation and staff presentation a refugee attended to share her personal stories of fleeing her country and transitioning to the United States.

As part of Middle School Month, Dr. Cheryl Abel, an associate professor of pharmacy practice at the Massachusetts College of Pharmacy and Health Sciences presented to each grade level to share the short-term and long-term dangers of e-cigarettes. Dr. Abel is an experienced presenter and expert in her field. After each presentation, Health teacher, Marie Lander provided students with a time to reflect and debrief about the presentation.

On June 17, Director of Technology, Dan Roma presented on NH-HB1612, which involves school districts creating a data security plan. Attorney, Diana Fenton from the New Hampshire Department of Education presented to all Hooksett School District teachers on the Code of Ethics and Code of Conduct for New Hampshire Educators. In the afternoon session, Cawley teachers attended a Universal Design for Learning introduction training. The purpose of this introduction was to understand the process of identifying instructional needs and priorities along with determining what data can be used to measure the effectiveness and ineffectiveness instructional practices. The ultimate goal is improve instruction through researched based methods to improve student achievement.

Staff meetings in 2018 – 2019 involved: Teachers being retrained on how to use NWEA student data to guide instruction; reviewed all emergency management, procedures; trained in Stop the Bleed by the Hooksett Fire Department, Know and Tell Training; and Professional goals reflection time;

As a result of the Hooksett School Board's goal of, "Exploring researched-based instructional strategies for core classroom instruction to improve student outcomes," all teachers at Cawley will received the book, *Power of Our Words for*

*Middle School: Teacher Language That Helps Students Learn.*” The author, Paula Denton is Director of Program Development and Delivery for Northeast Foundation for Children, developer of the Responsive Classroom approach. Teachers participated in a monthly book talk to discuss ways to implement strategies from the book in regard to their verbal and non-verbal communication and how it improves student learning.

In 2018 – 2019 all students were assessed in math and reading in September, February and June using the NWEA assessment. Meghan Largy, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with math, reading, language arts and special education teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies. The ultimate goal was for all students to meet or exceed their targeted growth from fall 2018 to spring 2019.

As a result of the Hooksett School Board’s goal of “Assisting students in setting goals for their own achievement” a committee with representation from teachers and administration was formed to develop a goal setting form and process for setting goals with students. The committee met for the first time on September 20 and decided to use the Northwest Evaluation Association goal setting form. Students set goals with their math and language arts teachers based on their baseline NWEA fall assessment in September. The goal setting form was shared with parents at parent conferences on November 13.

Cawley students were assessed in math and reading using the New Hampshire State Assessment in March, April and May. This is the required state assessment that was taken on the computer. In addition, 8<sup>th</sup> grade students took the state assessment in science in March.

Cawley Middle School was randomly selected to participate in the National Assessment of Educational Progress on January 30. Eighth grade students are randomly selected to either take a math, reading or science test. NAEP is known as the “Nation’s Report Card” and only reports on national data, not specific students.

On September 10, Superintendent, Dr. Littlefield and Principal, Matthew Benson presented to parents and students the high school selection process and timeline.

On September 24, the 5th high school fair took place at Cawley Middle School. Bow, Goffstown, Londonderry, Manchester Central, Memorial and West High Schools, along with Pembroke and Pinkerton Academies were all invited to present. This allowed parents and students from the Class of 2019 to view the opportunities that each school has to offer.

Every eighth grade student selected a high school by October 15 and a final tally of selections was submitted to the Hooksett School Board and receiving schools by October 31.

The final results of high school selections for the Class of 2019:

Bow High School – 4  
Goffstown - 0  
Londonderry High School – 51  
Manchester Central High School – 2  
Manchester West High School – 1  
Pembroke Academy – 4  
Pinkerton Academy – 107  
Private – 6  
Individualized Specialized - 1

The Student Council elected officers for 2018 – 2019:

Eighth Grade  
President: Fayth Seratte  
Vice President: Declan Ryan  
Secretary: Reese Hatin

Seventh Grade:  
Treasurer: Katie Russell

Cawley Middle School was selected as a Blue Ribbon Award winning school for the 2017 – 2018 school year. Cawley Middle School was recognized on October 26 at a special event in Concord. The award recognized the plethora of volunteers and hours they dedicated to our programs and students at Cawley Middle School. Krysten Apostoles-Dalamangas was the school's volunteer coordinator and she did an outstanding job organizing and securing volunteers.

In November, Principal, Matt Benson, Assistant Principal, Brad Largy, Math Accountability and Assessment Director, Meghan Largy and Assistant Superintendent, Marge Polak presented the new middle school competency based report cards to parents. Cawley Middle School transitioned to a new reporting system based on competencies in the 2018 – 2019 school year.

On November 1, the National Junior Honor Society (NJHS) held its Induction Ceremony for new members who have demonstrated scholarship, leadership, service, character, and citizenship. This year 53 students were recognized for their achievement, which brings the total Cawley membership to 87 students. Former Cawley student and NJHS member, Emma Boudreau was the keynote speaker at the induction ceremony.

The new inductees:



Haley Alden	Reese Hatin	Adler Moura
Hailey Beaudoin	George Kalampalikis	Crosby Nolan
Tina Bjelogrljic	Emma Knight	Medhanit O'Mara
Kyle Bobola	Noah Laliberte	Miia Osorio
Sarah Bolduc	Nicholas LeBlanc	Adelle Paiton
Hailee Bulger	Sarah Maddox	Eliza Paquin
Kylee Burne	Emma Madsen	Amanda Peabody
Emma Malone	Maximilian Yakubovich	Benjamin Wolthers
Julia Cahoon	Joanne Magnifico	Samuel Plessner
Bryce Cooper	Camden Marasco	Arianna Soucy
Skylar D'Amore	Jackson Marshall	Lauren Soucy
Jack Dambach	Leah Martell	Abigail Stark
Maeve Gilligan	Ava Morton	Emily Stelmach
Austin Gorham	Devyn May	Jasmine Tsang
Aabhusan Gurung	Noah McCarthy	Irherhe Unukegwo
Pragyeeshree Gurung	Kylie McNally	Jacob Vogel
Samiksha Gurung	Caden Michaud	
Zachary Hall	Sophia Mosher	

Red Ribbon Week was celebrated across the country October 23 - October 31. Cawley students and staff participated in a week full of activities that brought awareness to the benefits of making healthy lifestyle choices and remaining drug-free. The week focused on the Cawley Community taking a school-wide stance against drugs.

The national theme for the week was "Life is Your Journey, Travel Drug Free." Students received themed red ribbons at the beginning of the week to display their commitment to remaining drug-free.

Each day a teacher, former Cawley student or community member read an announcement that promoted healthy living and provided facts and information about drug awareness. Posters were displayed throughout the school to promote a healthy lifestyle, including a bulletin board in the Unified Arts wing. Miss Lander's 6th grade FLEX class created posters that were posted throughout the building. The seventh grade health class was involved in a drug awareness unit as part of the health curriculum. In late October, Captain Joseph Stalker from the Hooksett Fire Department discussed his involvement in drug prevention to seventh grade health classes.

On Friday, October 26, students and staff participated in a RED OUT, in which all members of our Cawley community wore red as a symbol of the whole school commitment to raise awareness regarding the short and long-term effects of drug use.

Over fifty students participated in fall, winter and spring Unified Sports. Students competed against Mountain View Middle School and Rundlett Middle School in

soccer, basketball and track and field. Cawley Unified Sports participants participated in two statewide events in the spring in recognition of Special Olympics 50th anniversary. On May 3, students traveled to Gilford for a competition day where students were introduced to field games and also participated in track and field events. Additionally, there was a time set aside for the partners and athletes to play indoor soccer. On June 7, Cawley students participated at the NH Special Olympics Summer Games at the University of New Hampshire. The celebration highlighted Unified Sports with a middle school unified field games tournament and a unified track and field meet.

On September 28, Cawley Middle School offered ImPACT testing for all students free of cost. ImPACT testing is a computerized exam that measures cognitive functions such as memory, processing and reaction time. This test is used by healthcare professionals to determine a child's readiness to return to play after a head injury. This first test provides a baseline that is used for comparison if a head injury is suspected.

As part of the Hooksett School Board's goal of, "developing and sustaining partnerships with local businesses, organizations and individuals to reinforce learning," Family and Consumer Science Students had #Farmer Fever! Farm to Table took on a whole new level in September at the Hip Peas Farm in Hooksett. Continuing their experiential lessons on Farm to Table, Family and Consumer Science teacher Mrs. Olsen and Advanced Learning Program teacher Mrs. Tremblay collaborated on the second season of farming at Hip Peas Farm. Students who participated last spring in their 7th grade Foods and Nutrition class were invited to return, along with current 8th Grade Independent Living students. Cindy Nusbaum, Director of Nutrition Services for the Hooksett School District accompanied the students as an enthusiastic chaperone. At the farm, students discovered that many of the seeds they planted in the spring were still yielding produce. Lunch provided by the farm included watermelon, tomatoes and other produce that students had planted during the last school year. Students all got a little dirt on their hands as they planted seven different kinds of garlic and used observation skills to determine that all varieties of garlic are not alike. Students' classroom vocabulary terms and definitions came to life, as the farmers answered questions on concepts like organic farming, hydroponics, and agrotourism. The farmers even showed the students where the high tunnel greenhouses were going to be constructed to extend the growing season at Hip Peas Farm. Cries of "Farmer Fever" were heard as the bus pulled out of the farm.

Fire Fighters Challenge was held on October 19. Seventh grade students worked in their homerooms developing cheers, decorating their classroom's doors and preparing skits. A male and female representative from each homeroom participated in the modified version of a firefighter's obstacle course.

Jon McGregor and Emma Madsen were the obstacle course winners and Ms. Kotusky's homeroom won the homeroom contest.

On November 5, Cawley Middle School held a Veterans Day assembly to honor all members of the military. The JROTC from Pinkerton Academy presented the colors. The Cawley select band and chorus performed the National Anthem and also Grand Old Flag. Students from Cawley read a poem and passage on the meaning of Veterans Day. Veterans from the Liberty House in Manchester attended the ceremony with the director of the Liberty House speaking to the student body. Students and staff submitted names and photographs of family members or close friends who have served or currently serve in the military to be posted in the halls of the school.

One hundred-forty two eighth grade students visited Washington D.C., November 6 - 9. Students cruised the Potomac River, took a picture in front of the White House, toured Ford's Theatre, visited National Arlington Cemetery, the Newsuem, the Lincoln Memorial, the Vietnam Veteran's Memorial, World War II and Korean War Memorials, and Smithsonian Museums.

On Wednesday, November 7, Hailee Bulger, Teaghan Casey, Joseph Czekanski, Mya Gaspie had the honor of placing a wreath at the Tomb of the Unknown Soldier in Arlington Cemetery as part of the 8th grade trip to Washington D.C. These students were chosen randomly through a raffle. The students and staff of Cawley Middle School were humbled to be chosen to participate in this ongoing memorializing of all those who served and made the ultimate sacrifice defending our freedom.

On November 27, the PTA has coordinated Detective, Matt Fleming from the Bedford Police Department and Internet Crimes Against Children Task Force to present to parents, *Social Media: A Predator's Playground* at Cawley Middle School. This presentation provided parents a better understanding of how to support their children using technology safely. The objective of this presentation was to continue to educate parents about digital citizenship and Internet safety in today's world.

The Hour of Code at Cawley took a twist with students participating in the NH Cyber-Robotics Coding Competition this year. Coordinated by Advanced Learning Program teacher, Donna Tremblay, students completed guided missions at school. This initiative was co-sponsored by the NH Department of Education and Intelitek.

This challenge was open to all middle and high school students in NH. Trevor Pope, from Intelitek visited Cawley to see the program in action in October. Mr. Pope worked with a few students to get past a mission or two. He also spoke with sixth grade students regarding how the gyro worked.

For the past two years, 7<sup>th</sup> grade science teacher Kelly Blais has been working in National Geographic's Educator Certification Program as a mentor to new educators looking to complete their certification. As a result of the work she has completed in the program and in the classroom, National Geographic has invited Kelly to speak at their official launch party on November 30. Kelly addressed the president and CEO,

of National Geographic and other educators. Kelly represented Cawley Middle School and spoke about how she has incorporated the National Geographic frameworks into the summer STEM program offered at Cawley. One of the core attributes of the National Geographic Frameworks is the “Human Journey.” Kelly incorporated this into the summer STEM curriculum by inviting a number of professionals to come into the classroom and discuss with students their journey to successful careers in science.

The robotics team had a great performance at the regional qualifying tournament in November at Hillside Middle School. There were 18 teams competing and the Cawley team won the robot game, received a second place trophy for Core Values, and earned a spot at the state tournament that was held in Windham on December 3.

Cawley had two robotics teams this year. The Cawley Space Hawks received the Core Values award at the FIRST Lego League robotics qualifying tournament in Manchester. The Core Values award is given to the team that demonstrates exceptional respect, inclusion, team spirit and willingness to help others. This means that in addition to being good robot programmers and project researchers, the students are also quality individuals. The Space Hawks will be competed in the NH State Championship meet on Dec 2, at Windham High School.

Team Warriors, competed at the FIRST Lego League qualifying tournament held at Bishop Guertin High School. The number one goal of the day was to have fun. Overall the team had a great day, doing a terrific job on their project and robot design presentations and making it to the semifinal round in the robot games.

The Girls Incorporated of New Hampshire’s Young Women’s Leadership is met for seven weeks with several girls at Cawley during their lunches on Mondays. The Young Women’s Leadership Group focused on the uniqueness of girls and on their strengths including assertiveness, friendship and creativity along with building a sense of community through hands on activities and discussions.

The Hooksett School District is hosted the first Safety and Wellness Forum on January 16, 2019 in the Cawley Middle School cafeteria. School administrators and local and state agencies provided an overview of safety plans, procedures and technology that are in place for the safety of students, staff and community members. Former Chief Justice, John T. Broderick, was the keynote speaker. He spoke about the five signs of mental illness. Other speakers were Chris Connors who represents the Shooter Detection System and representatives from the Department of Homeland Security. This was a Hooksett School Board goal, “to plan a mid-year safety night for parents and the community.”

Congratulations to 8<sup>th</sup> grade student George Kalampalikas for winning the school Geography Bee. George competed in the state tournament in March.

Eighth grade science teacher, Margaret Collins was selected as the 2018 Middle School Kiwanis Hooksett Educator of the Year. Margaret Collins has been an educator in the Hooksett School District for nineteen years. Margaret is a talented professional who is an expert in her content area, but more importantly an expert in communicating her knowledge of science to all students. Margaret is a school leader, as she has volunteered her time to be on numerous school, district and SAU committees such as; Technology Committee, Good to Great, Teacher Effectiveness, Middle School Month, Scheduling Committee, NECAP Assembly, Literacy Committee, STEM Committee and Professional Development Committee. Margaret has been the Hooksett Education Association Co-President and is currently the Grievance Chair. Margaret is the co-advisor for the STEM Club. Margaret was a Student On Line Atmospheric Research participant and participated in the Research Experience for teachers. She implemented "Forest for Every Classroom training, which was a cross-curricular student driven study for the forest on the school grounds of Cawley Middle School. Mrs. Collins has been active maintaining water quality, natural resource management and watershed ecology. She has raised trout in her classroom to foster a conservation ethic in students. Students release the trout into Dalton Brook. Last year, Margaret trained science teachers in SAU 15 and around the state on how to plan and implement inquiry based science instruction. Margaret has always been on the cutting edge of high quality instruction and assessment of students.

The following students placed at the statewide level of the PTA Reflections Contest. These students were featured at an official exhibit in March: Abby Stark, Wendy Parcel, Andrew Godbout, Owen Lane. Wendy Parcel came in third New Hampshire for music composition.

Seventh grade science teacher and summer STEM teacher, Kelly Blais, was awarded the prestigious Grosvenor (*Grove-ner*) Teacher Fellowship by National Geographic. The goal of the Grosvenor Fellowship is to engage K-12 educators in field-based experiences that can be reflected in their teaching practice and shared within their communities. As part of the fellowship, Kelly will be traveled to Washington D.C. in April to represent Cawley Middle School at National Geographic headquarters, meeting with other educators and scientists as they plan and prep for an expedition to the Galapagos Islands. In August, Kelly will board the *Endeavor 2*, traveling throughout the island chain and working with naturalists, geologists, biologists, and oceanographers on various research projects.

The coming of spring brings with it the celebration of adolescents. March is National Middle School Month. Ten to fifteen year olds make a difference in their families, schools and communities everyday, so Cawley designates one special month to celebrate middle school students and who they are and what they've accomplished. There were a variety of activities throughout the month that included dress up days, trivia questions and a culminating spirit rally and dance on March 22, from 6:30 – 9:00 pm. Each week had a theme. Week 1 – Dr. Seuss, Literacy, Week 2 – Cultural Diversity, Week 3 – Growth Mindset.

National Foreign Language Week was observed March 8 - March 15. In recognition of National Foreign Language Week, the pledge was recited in English as well as five different foreign languages.

Middle School Month kicked off with a school-wide dodge ball tournament on March 8. Students contribute \$1.00 each to play for their team. The money collected was donated to a local Hooksett charity.

Sixth grader Arushi Saravanan won the Cambridge Science Festival's 2019 Curiosity Challenge sponsored by the MIT museum. There were over 4,000 competing entries submitted by students. Arushi beat out the competition with the winning entry titled, "How do zippers work?" Arushi was honored at the Curiosity Awards Ceremony held at MIT on April 20.

All students, families and community members were invited to Cawley Middle School on Wednesday, March 27 for Skwatch; a night to view the stars. There was a thirty-minute presentation in the media center starting at 7:00 pm followed by an outside viewing of the stars. Astronomers were on site to set up and help guests use the telescopes.

On April 18, 25 presenters from around the community and state attended Career Day at Cawley Middle School. The following careers were represented, doctor, pharmacist, state attorney, metal fabricator, physical therapist, chief of police, state police, videographer from WMUR, pet groomer and more. Advanced Learning Program teacher, Donna Tremblay and School Counselors, Anne Mulligan and Lea Maguire coordinated the successful day.

Cawley celebrated the first "Wellness Week" from May 19 - 24. Each day focused on different aspects of wellness: Environmental, Physical, Mental, Social, and Nutritional. Sunday, May 19 the Hooksett PTA kick off "Wellness Week" with a Color Run for the Hooksett School District. "Wellness Week" featured daily healthy snacks, as well as individual, class, grade level and whole school activities in all areas of wellness. Former Chief Justice, John Broderick spoke to all students conveying a message of the importance of destigmatizing mental illness on May 22. The Hooksett PTA sponsored a Digital Connections Families event on May 22, for parents and students.

This year at Cawley Middle School the Title I program supported students in the areas of reading and mathematics. Services began in mid-September and wrapped up on June 13. In February, student eligibility was reassessed and in the late winter and early spring months, a handful of additional students joined the program to receive additional support. Throughout the year, 21 students were enrolled in math support and 22 students were enrolled for reading support. Of these, a handful of students received support in both content areas. All services were provided through targeted intervention and personalized activities tailored to the specific academic

needs of each child. Students used Dreambox Learning for math and Lexia PowerUp for reading as the core means of intervention. Both of these computer-based programs set goals for students and monitor their progress on very specific skills. The teachers used this live data to provide targeted instruction on the identified areas of need. In addition to these programs, NWEA Map Skills are used for ongoing progress monitoring.

Seventh grade students and their parents participated in the annual event, Project Safeguard on May 21 at Southern New Hampshire University. This was a family oriented prevention program, which deals with social issues such as, substance abuse, bullying and communication skills and how they impact the quality of students' lives.

On May 24, the Hooksett Fire Department instructed seventh grade students on performing CPR with only their hands. Students did not earn a certification, but were introduced to hand techniques and the benefits of knowing CPR.

Eighth grade students attended Camp Mi Te Na on June 5, 6 and 7 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

Girl Scout Troop 10085 rebuilt the Outdoor Classroom Sign to feature the Cawley Hawk. Many of the troop members will be going to college in the fall. Thank you to Karren Crain and the girls for so many years of continued community support.

The Drama Club, Jazz Band, Select Chorus all had performances throughout the year that highlighted our students' talents in the fine arts.

There were 52 vocalists enrolled in chorus and the band had over fifty-five students this year.

The "Coffee House" fundraiser on October 24 was once again another successful event. Students were invited to perform music of their choice in a small comfortable venue. The acts ranged from a soaring performance of Tom Petty's "Free Falling" on vocals and guitar to lighter acts like "You're Never Ever Getting Rid of Me" from the musical "Waitress."

On November 2 and 3, the Drama Club, performed the "Headless Horseman" in the cafeteria. On November 5, select chorus and band members performed for the Veterans Day Assembly.

In December, the Jazz Band, Select Chorus, Band, and Chorus performed at Hooksett Memorial on December 11. In addition, performances were held on December 12 for the Hooksett community. Members of the Select Chorus performed at the Hooksett Tree Lighting ceremony on December 7.

Eight music department students were selected to perform at the South Central District Middle School Music Festival. Those following students were selected: James Bridges, Ashley Baillargeon, Emma Houston, Donny McKinney, Cooper Brockway, Ella Crockwell, Briana Danis, and Wendy Parcel.

On March 9, the band and chorus performed at the New Hampshire Music Educators Association Large Group Festival, which took place at Goffstown High School. Both ensembles performed for three adjudicators, all of which were professional musicians, to receive feedback on performance techniques and sight-reading abilities. Students also had the opportunity to participate in a workshop led by one of the adjudicators following their performances. Both ensembles received a 3 out of 4.

The 8<sup>th</sup> grade musical, Disney's Beauty and the Beast Jr., was performed on April 4 and 5 in the Cawley gymnasium. Eighth grade students worked since January to bring Linda Woolverton's classic story to life onstage. All the work (costumes, scenery, props, program and technical aids and of course, the acting, singing, and dancing) was student-generated under the creative direction of Mrs. Gatzoulis, Mr. Davini, Mrs. Fuller, Mrs. Benyik, Mrs. Olsen and Mr. Trimmer.

The spring concerts took place in May. The Band, Chorus, Jazz Band and Select Chorus performed a range of pieces from old folk songs to rock, to a creative collaboration between the jazz band and chorus with a performance of Queen's "Under Pressure".

The band performed at the annual Memorial Day Parade, and James Bridges (a member of all four music ensembles at Cawley) sang the national anthem for the event and Jacob Croteau performed "Taps."

This year's graduating class of 175 students received many awards and recognition:

**Hawks PTA Award**

Kylie Barnhart  
Ryan Heath  
Hannah Ruggiero  
Katie Boudreau  
Aliyah Krestalica  
Madison Gehris  
Sarah Rousseau  
Arianna Soucy

**Lions Club Award**

Wendy Parcel



**Ray A. Kroc Achievement**

Katie Boudreau

James Bridges

**Hooksett PTA Technology Award**

Nick DiMaggio

**Hooksett PTA Cultural Arts Award**

James Bridges

**Principal's Awards**

Autumn Wood

Jack Patti

**Eighth Grade Excellence Awards**

Sean O'Mara

Madison Gibeault

William Louiselle

Irehere Unukegwo

Ava Morton

Anel Dzinic

**Hooksett Education Award**

Teaghan Casey

**Hooksett Historical Society History Award**

Cooper Brockway

**The Director's Award for Chorus**

Joanne Magnifico, Donald McKinney

**Musicianship Award for the Chorus**

Ashley Baillargeon, James Bridges

**The Director's Award for the Band**

McKenna True, Nick DiMaggio

**Musicianship Award for the Band**

Wendy Parcel, Gabriella Crockwell

The athletic teams were well represented in all sports. The boy's baseball team won the Tri-County Championship in the spring for the 2<sup>nd</sup> year in a row. The girl's lacrosse team, girls soccer team and girl's basketball team all lost in the semi-finals, but were highly competitive. The boy's basketball team and softball team lost in the state finals, but both had tremendous seasons. The Cheerleading team finished the season on a high note. The team won first place at Cheer Madness and Astro Blast.

In addition, the team won “Best Pyramid” at Astro Blast. The Track and Field Team placed third in the Tri-County meet and sent several students to the Meet of Champions. Eighth grader Brianna Danis placed first in the state for throwing the discus for the second year in a row. Cawley Middle School offers boys and girls soccer, cross country, field hockey, cheerleading, boys and girls basketball, co-ed volleyball, golf, track and field, baseball and softball. Students receiving athletic awards this year:

**Coaches Award**

Autumn Wood, Aidan Huard

**Most Improved**

Resse Hattin, Brady Anderson

**Sportsmanship**

Arianna Soucy, Ian Dresser

**Best Athlete**

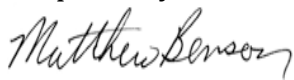
Jordan Wheaton, Sean Jenkins

The Builders Club, Student Council and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:

Toy Drive for Boston’s Children’s Hospital  
Donation to Manchester Animal Shelter  
Operation Care for Troops  
Food Drive for the Hooksett Food Pantry  
Donation for Make-A-Wish during Middle School Month  
Salvation Army Bell Ringing  
Pancake Breakfast donation for Becky's Gift  
Talent Show proceeds donated to the Hooksett Food Pantry  
Volunteered at Hooksett Memorial and Underhill Schools  
Volunteered at multiple events at the Hooksett Public Library

The students and teachers at Cawley Middle School continue to “Make A Mark, Make and Make A Difference,” academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,



Matthew Benson  
Principal

# David R. Cawley Middle School

## Class of 2019

Chase Abbott	Briana Danis	Minela Hasanovic	Carson Miller	Elise Saab
Kuruna Acharya	Samuel Davis	Reese Hatin	Grace Moody	Julia Salvas
Brady Anderson	Drew Delude	Ryan Heath	Ava Morton	Michael Sampson
Mene Baadom	Jonathan Desrochers	Jacob Herlicka	Shereen Munir	Logan Sarrasin
Ashley Baillargeon	Reiley DeVall	Emma Houston	Reilly Murphy	Juliana Scaramella
Aiden Barnett	Nicholas DiMaggio	Aidan Huard	Isabelle Nelson	Grayson Schoenfeld
Kylie Barnhart	Andrew Downer	Matthew Hudon	Samuel Nelson	Fayth Serratt
Oscar Bautista	Ian Dresser	Mathew Hutchinson	Raeanne Neveu	Alexandra Skillings
Hailey Beaudoin	Justin Dubois	Sean Jenkins	Samuel Neville	Arianna Soucy
Peyton Beirne	Vivian Duhaime	George Kalampalikis	Camden Normand	Abigail Stark
Grace Blackman	Asim Durakovic	Sara Kane	Niav O'Leary	Paris Stewart
Katie Boudreau	Anel Dzinic	Emmanuel Kapellakis	Sean O'Mara	Adin Subasic
Haleigh Bowler	Carolynn Edelberg	Gabriel Keefe	Racine Olson	Kylee Sullivan
James Bridges	Patrick Eichen	Aiden Keeley	Karla Ortiz	Sean Sweeney
Cooper Brockway	Kawtar ElBoudali	Aliyah Krestalica	Aleksa Osorio Gomez	Janvi Thorn
Jacob Bryant	Molly Evans	Alexander Labrecque	Wendy Parcel	Samuel Tilton
Sophie Buck	Logan Fitzgerald	Jason Labrecque	Evan Parent	Shalah Towne
Hailee Bulger	Cole Forkey	Jacob Lamphere	Jack Patti	Makenna TRUE
Jorja Cameron Hicks	Cameron Galarneau	Isabella Landry	Ryan Pearl	Irherhe Unukegwo
Aysa Carnucci	Olivia Gamache	Carissa Lannen	Tyler Peltak	Kenzi Urquhart
Teaghan Casey	Maria Gannon	Joshua Larkin	Claudia Perkins	Jack Van Horn
Michael Chamberlain Jr	Mya Gaspie	Sophia Lawyer	Bryce Peterson	Jack Van Nort
Talia Charles	Madison Gehris	Megan Leonard	Jenessa Pinard	Marcus Vasquez
Ethan Chow	Madison Gibeault	William Louiselle	Leanna Pineault	Ryan Vermilyea
Alexander Ciesielski	Nahtasha Gionet	Anna Macpherson	Adriana Quintal	Trevor Weinmann
Christien Cloney	Eric Goodwin	Joanne Magnifico	Kassidy Rattie	Katharine Welch
Lorin Corbridge	Elijah Gosselin	Jacob Maloney	Chloe Record	Jordan Wheaton
Austin Courtemanche	Declan Gould	Faith Mamos	Andrew Rice	Aidan Wilder
Gabriella Crockwell	Aidan Gravina	Tyler Manning	Thomas Rioux	Erika Wojnilowicz
Cameron Cunha	Aabhusan Gurung	Chase Mardones	Joel Rodriguez	Connor Wolcott
Olivia Curran	Kanchan Gurung	Leah Martell	Nicholas Rollins	Autumn Wood
Joseph Czekanski	Krish Gurung	Audrey McFarland	Sarah Rousseau	Kaley Wood
Skylar D'Amore	Labin Gurung	Michelle McGonigle	Benjamin Roy	Isaac Young
Nicholas Dalamangas	Sara Gurung	Kaitlyn McHugh	Hannah Ruggiero	Adeline Zarakotas
Samuel Danforth	O'Neil Hamilton	Donald McKinney	Declan Ryan	

**HOOKSETT SCHOOL DISTRICT  
DISTRICT-WIDE STAFF  
2018-2019**

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Christine Gialousis

**ELEMENTARY SPECIAL EDUCATION COORDINATOR**

Julie-Anne Ackroyd

**HIGH SCHOOL SPECIAL EDUCATION COORDINATORS**

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Rebecca Martel

**PSYCHOLOGIST**

Jonathan Frazier

**MEDIA DIRECTOR**

Justine Thain

**TECHNOLOGY DIRECTOR**

Daniel Roma

**DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY**

Meghan Largy

**MAINTENANCE DIRECTOR**

Raymond Gagnon

**FOOD SERVICE DIRECTOR**

Cindy Nusbaum

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