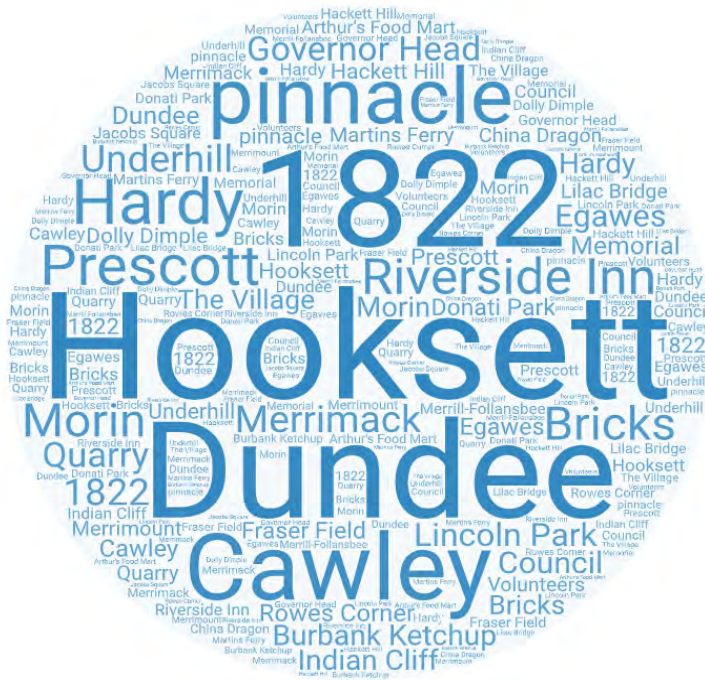


Hooksett, New Hampshire 2019-2020 Annual Town and School Report



WELCOME TO HOOKSETT!

EST. 1822



Left Image: A photograph from Hooksett's lively past. This scene is of a coming home parade along the Merrimack in Hooksett believed to have occurred in 1922. The original image is preserved in the priceless collection maintained by the Hooksett Historical Society.

Below Image: Speaking of history, in an impressive preservation effort led by the Heritage Commission, the former residence of Fred C. Underhill was saved from demolition in Spring 2020. Mr. Underhill was Hooksett's First Citizen of the Year who donated the land upon which the Fred. C. Underhill Elementary (1959) now stands. The home, constructed circa 1900, is a characterful bridge to Hooksett's past.



Above Image: One of Hooksett's Longest Serving Employees, Wastewater Superintendent Bruce Kudrick, Retires after **47 Years**

Right Image: Administrator, Councilors and Fire Department and SNHU Representative commemorating the arrival of new Ladder truck through a grant from the University



**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**HOOKSETT
FISCAL YEAR ENDING
JUNE 30, 2020**

POPULATION: Approximately 14,500
TAXABLE VALUATION: \$2,219,560,454
AREA: 36.3 square miles

TAX RATE: 21.55
STATE EDUCATION: 2.19
COUNTY: 2.9
SCHOOL DISTRICT: 11.18
TOWN: 5.49

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Gabrielle "Gabby" Baron has an impressive resume of service. She is a born leader with a never ending passion to help others! She does this, not for any recognition, but simply to help others.

Having been a Girl Scout for 11 years, she is working on her Gold Award, the highest Girl Scout award that can be earned. She works as a mentor to younger scout troops, she recently helped to organize a Girl Scout Talent Show where girls were able to show off their talents and see their self-worth. She focuses on teaching the younger girls about "inner" beauty as opposed to "outer" beauty. She has volunteered at Girl Scout camp with special needs scouts which is where Gabby is exceptional.

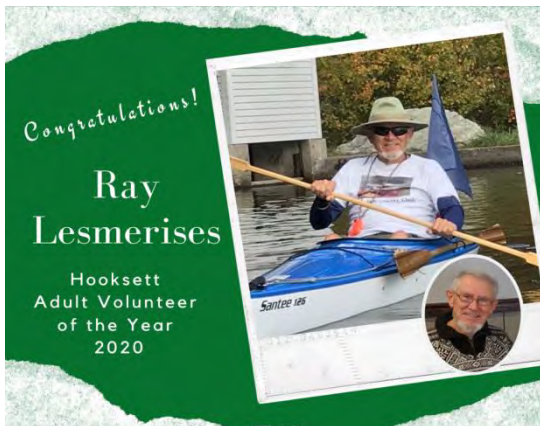
Gabby is also a Boy Scout, working on her Eagle Award. She could quite possibly be one of the first to be awarded both the Gold Award and the Eagle Award. She hopes to pursue a career in Occupational Therapy for special

needs children and adults. Her goal is INCLUSION! She is the voice behind the Unified Sports Program at Pinkerton Academy. She volunteers with the Special Olympics. She is a Peer Mentor for students with special needs to promote inclusiveness. Examples include walking students to class, helping them communicate their needs, advocating for them as they cannot do it themselves. She is a "Lunch Buddy" at Pinkerton where she has lunch with special needs students. Students with disabilities are often misunderstood, but when they interact with Gabby, they feel understood and valued in a way few people can manage. She does a tremendous job of including and integrating these students into her regular friend groups, welcoming them into new social circles.

Last winter Gabby started her own coat drive. She collected 155 warm coats that were distributed to five locations, all to help others in need. This year she alone collected over 400 items for Project Smile, an organization that helps families/children in need.

Gabby is a member of the National Honor Society, The Pinkerton Players, and FBLA (Future Business Leaders of America). With all that she does, she still has time to work part-time at The Cake Fairy in Hooksett. Gabby is a well-rounded, very deserving young lady, who is all about helping others, most especially those with special needs.

We thank and recognize Gabrielle "Gabby" Baron as the Hooksett Youth Volunteer of the Year.



Ray Lesmerises is an incredible asset to the Hooksett Community and the Hooksett Community Food Pantry. His many years of dedication, commitment, and service set him apart from all other volunteers.

Ray is a regular volunteer at the Hooksett Community Food Pantry (HCFP). On his regular Tuesday shift, he shows up an hour early to prepare client orders, take care of recycled items, and the other various duties of a regular volunteer. He will often fill in for other shifts during the week when asked and is always there to help with food drives. In 2019 Ray recorded 138 hours of work sorting thousands of food items, building countless client orders, and organizing the areas of the pantry. In his free time, he does beautiful wood work, fashioning oars, urns, walking sticks, etc. for the community. He spends hour after hour making items that he markets in Town Hall and Robie's Country Store but accepts NO payments for them.

Rather, Ray asks each recipient to make a donation to the Hooksett Community Food Pantry. In 2019 the HCFP received \$1,330 for his efforts.

Ray is also a dedicated volunteer for the Hooksett Salvation Army Bell ringing campaign and usually does many 2 hour shifts dressed up as a Christmas elf spreading Christmas cheer! He is very compassionate about friends and is supportive of those going through hard times.

Those who oversee the operation of the HCFP and the Hooksett Salvation Army Bell ringing say "We would not know what to do without Ray Lesmerises". We thank and recognize Ray Lesmerises as Hooksett Adult Volunteer of the Year.



Chris and Danielle LaValley are the owners and operators of LaValley Farms, serving the community of Hooksett and surrounding towns for over 12 years. Their dedication and commitment to their farm stand, employees, and customers sets it apart from all the other Hooksett small businesses. Their produce, grown on 60 acres in Pembroke, Allenstown and Hooksett, is sold at their Hooksett Farmstand and their Manchester Cart. They partner with local farms and businesses to provide local meats, eggs, honey, milk, cheese, and much more! They offer a Community Supported Agriculture (CSA) program that allows customers to purchase shares of local produce at a reduced offering. The CSA program helps support their mission; to hire 100% local workers, produce 100% local produce, and sell 100% local products.

The Hooksett Community Food Pantry (HCFP) has taken advantage of the CSA program, purchasing several to be able to provide fresh produce to HCFP clients. During the summer months, Chris and Danielle put together fresh produce each Monday morning for a HCFP volunteer to pick up and bring back to the pantry for distribution. The pantry clients are so thankful for the fresh produce. During the holidays, Chris and Danielle provide produce for Thanksgiving and Christmas baskets

that are given out to HCFP clients. More often than not, Chris and Danielle will throw in extra produce. Because of LaValley Farm's generosity, the HCFP has been able to use the funds saved to purchase other food items. HCFP has already been informed that they will not need to purchase CSA shares for 2020 since all produce from the farm will be donated. LaValley Farm's generosity is overwhelming!

When Chris and Danielle had a major setback in September (their farm was robbed and vandalized, causing major financial losses) the community responded with an outpouring of donations of food, money, and support. Chris and Danielle rose above the setback with professional determination. This is a testament to their character, passion for their craft and community, and a resolve to make a great life for their young family. They are truly the American dream and what it stands for!

Chris and Danielle are always accessible, even when their business is closed for the day or the winter season. In the off season, Danielle is a regular volunteer at our pantry, and will bring produce from their winter storage unit to benefit our families. Their service to our community stands out as an example of improving the world one child and/or one community at a time.

LaValley Farms has won numerous recognitions over the years, to include WMUR Viewer's Choice Best Farm Stand in NH for 2018 and 2019. We thank and recognize LaValley Farms as Hooksett Small Business of the Year.



In 1989 the Ninety-Nine Restaurant came to Hooksett and forever changed dining in Hooksett. After several businesses tried and failed at their current location, including Porter's Steakhouse and Café Swiss. Ninety-Nine brought a corporate mentality in terms of a Family Restaurant with a quality and reasonably priced menu. Although it is indeed a Corporate Business they have never lost sight of the idea that their founder, Charlie Doe had and that was to create a restaurant that is more than a place that served great food. He wanted to give locals a place where they'd always feel at home, a place where they could get no-nonsense food at down-to-earth prices and be treated right by the people who had a passion to serve. In 2007 the Ninety-Nine realized they needed to upgrade their facility and closed, tore down their existing facility, and came back with an even better facility for its customers and the community it served.

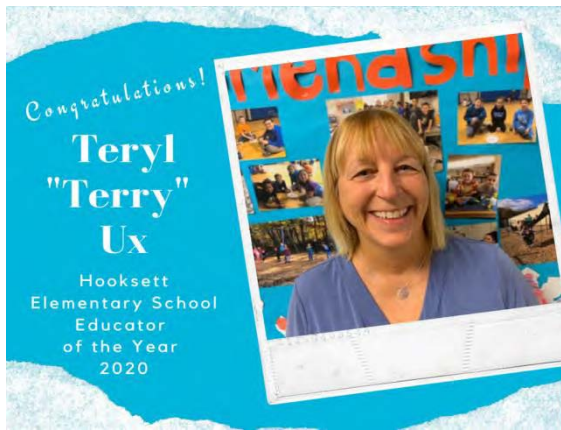
The Ninety-Nine corporately is certainly known for their generosity to deserving organizations. For example, in 2019 they raised over \$700,000 for Dana Farber Cancer Organization. The Ninety-Nine is also a large supporter of the Boys & Girls Clubs with over \$5 Million Dollars raised over the years. The Manchester and Hooksett

Restaurants last year worked together to raise monies for the Boys & Girls Club and they were able to raise over \$12,500. Manchester and Hooksett Communities benefit from that here locally. The Corporate generosity mentality feeds down to the local communities as well. At the Hooksett Restaurant they host, once a month, Dining for a Cause where they donate 15% of monies taken in during the event back to local organizations. The most current example is the Boy Scout Troop 292 in Hooksett. They have also held this event for local PTA's, Schools and many others. Other things they do to show their community involvement is offer kids eat for free on snow days and offer Trivia Nights. The Ninety-Nine offers free meals for Veterans.

The Ninety-Nine has wonderful Customer Service in addition to their dedication to the Community as demonstrated as soon as you enter the door. You are greeted by a very friendly face and are escorted to your table as you pass by many pictures of the local Hooksett Community as well as many pictures of the local Athletic Teams. During your meal one of the managers comes by to ensure your dining experience is a wonderful one.

The Ninety-Nine management and staff show their support to the community by volunteering their service to assist Camp Foster in preparing meals. The Ninety-Nine also sponsors Youth Sports Teams.

Ninety-Nine shows their support for their employees by creating an Employee Relief Fund to help those in need. Ninety-Nine Restaurant truly has lived up to the expectations of founder, Charlie Doe of having a place where locals could always feel at home and have no-nonsense food at down to earth prices and the customers are treated right. We thank and recognize The Ninety-Nine Restaurant as the Hooksett Large Business of the Year.



Mrs. Teryl Ux has been impacting lives in the Hooksett Community for over 35 years. Her career began in Berlin, then Allenstown, and then Hooksett where she has made a positive impact on her students, their families, her school, and community. Though she considers her students and coworkers a second family, she is also a dedicated daughter, sister, wife, and mother.

Terry comes to school bright and early every day. One of the first staff to arrive, she unlocks the door to every classroom in her hallway, to make the mornings a little smoother for her teammates. She meets each child with a special greeting at the doorway. During her lessons, Terry creates an atmosphere of inclusiveness, positivity, and respect. With her richly differentiated lessons, she is able to create a high level of rigor for each and every unique student in her class. Her special way of making learning fun, brings both joy and engagement to her entire class. Her former students state that they always enjoyed coming to school when she was their teacher, that she was nice and that they "always did fun stuff."

Terry not only teaches her students, but she teaches her colleagues as well. She is a teacher-leader who is constantly helping others. Over her career as an educator, she has had countless student-teachers who have continued to become dedicated teachers themselves. She welcomes each new staff member with open arms, and seamlessly transitions into the role of mentor. During her first year teaching, one of Terry's former student-teachers and now fellow team member, called Terry each and every Sunday night for help in planning the week ahead. She served on numerous committees ranging from the scheduling committee to the wellness committee and everything in between.

She is also an active member in the larger Hooksett community. She is the first to volunteer at community events like the PTA holiday fair, the Color Run, and Family Math and Science Night. She often includes her family in these volunteer events. Her students and their families really enjoy seeing her!

Terry is a bright light in everyone's day. She sends cards to former students, long after they leave her just to show she cares. She organizes showers and parties when it's time to celebrate staff milestones and never misses a staff outing. She has also been known to call new hires over the summer to welcome them to our community. It is the little things she does, like leaving a card on your desk after an absence to welcome you back.

She goes above and beyond in all aspects of teaching, supporting those around her, and for the Hooksett Community. She has touched the lives of so many in Hooksett. Each year, at the beginning of the school year, Terry posts pictures of her former classes. Her team can only watch in awe, as we see the countless families stop by to reminisce about the many fond memories of Mrs. Ux. Terry has nominated so many others, from paraprofessionals to fellow staff members for recognition; it's time that the Hooksett community celebrates her!

We thank and recognize Terry Ux as Hooksett Elementary School Educator/Employee of the Year.



Mrs. Marie Deane is the Health Teacher at Cawley Middle School. She is passionate about teaching and learning, as this is indicative of her desire to continually participate in relevant professional development and school and SAU committees. Marie is a role model for students as she encourages them to make the most of their middle school experience through co-curricular activities and making positive choices.

Marie has led school wide initiatives such as Wellness Week in which students participated in a variety of nutritional, social, physical and self-awareness activities. She coordinated wellness walks and "mix it up" lunch days where students sit with other students and meet new people. Marie has worked with Roots Cafe to donate nutritious foods during Wellness Week and invited a United States Marine to teach students about the importance of exercise. Marie has presented on the topic of Wellness and the health curriculum for parents and the Hooksett School Board. As part of the Wellness Committee Marie has worked collaboratively on the initiative of students documenting their New Year's resolutions and evaluating their goals throughout the year. Marie also has been instrumental in creating and implementing a social emotional awareness school goal. She also co-created "Heart of the Hawk," in

which she works with students on mindfulness and meditation.

One of Marie's greatest qualities is her ability to develop highly engaging instructional activities relevant for today's students. Marie provides students with life-long strategies for living healthy. Her classroom environment is one that promotes kindness, caring, high expectations and the ability for all students to succeed.

Marie is the girl's lacrosse coach, field hockey coach and Student Wellness/Fitness Coordinator. She is a member of the New Hampshire Association for Health, Physical Education, Recreation and Dance. In 2019 she obtained membership of the National Society of Leadership and Success at Southern New Hampshire University, based on her academic standing and leadership potential. Marie earned her Master's Degree in Public Health from SNHU in 2019. She has made a profound impact on students, parents, colleagues and the Hooksett Community.

Marie values the input of the community. She has coordinated quarterly presentations by Captain Joseph Stalker of the Hooksett Fire Department to speak about drug awareness and prevention, sharing his experiences in the field and providing authentic examples of the impact of substance abuse. Marie worked collaboratively with the PTA to bring "Screenagers" a movie for parents and students about the effects of excessive screen time.

We thank and recognize Marie Deane as Hooksett Middle School Educator of the Year



Tom Bartula is the Hooksett Highway Department Crew Chief, responsible for taking care of roughly 80 miles of Hooksett roads, fixing potholes, snow plowing, handling complaints about road repairs, water drainage issues and tree or brush work. Tom is even tempered, friendly, kind and very supportive to his staff.

Tom's crew ensures the roads are maintained well, something many Hooksett citizens take for granted. The Town would come to a screeching halt if these services were not provided. You see Tom and his crew around Hooksett year round, performing a multitude of tasks in Town maintaining roads all hours of the day: snow plowing/sanding, repairing pavement & road shoulder erosion, cleaning & rebuilding catch basins, etc. Tom supervises two fleet maintenance employees and one building maintenance employee, meaning his team is also responsible for helping with the maintenance of Hooksett's fleet of 70+ Town vehicles, including those for the fire department, police and other Town services.

Tom's department performs light building maintenance in Town facilities, replacing ceiling tiles, cleaning shop floors and replacing lights. They service Town generators, weed whackers, compactors and other equipment. They perform maintenance and replacement of road signs, replacing speed limit signs and moving portable speed limit alert illuminated signs. Tom's team

are key to Hooksett elections, as they set up & tear down the voting booths and for the large elections, help maintain traffic flow in the parking lots during the 13 hours of voting.

Tom reports directly to Earl LaBonte, the Hooksett DPW director, and when needed in his absence, Tom assumes oversight of the Transfer Station division and Parks & Recreation Division. He provides an upbeat and positive work environment, leading by example. Tom always tries to keep the employees in a good mood so they can enjoy their jobs more and increase productivity. Tom is open to people's ideas and suggestions, willing to try suggestions because they may be better than what he was thinking about.

A couple examples of how Tom makes a difference to the Greater Hooksett Community are how Tom and his team have volunteered year after year ringing bells for the Salvation Army Kettle Campaign and have helped the Food Pantry clean out their kitchen.

Tom goes beyond just being a supervisor; he is also a mentor, a husband to his wife Julie and a father to a new person in this world, his son, Tim. We thank and recognize Tom Bartula as Hooksett Municipal Employee of the Year.



When thinking of local community groups who make a noticeable, positive impact on the local community in Hooksett, the Hooksett Garden Club certainly comes to mind. Wherever their "green thumb" does its handiwork in the community, it not only brings a touch of beauty and color to the otherwise barren land and hardscapes, but also a smile to those who have the privilege to see the resplendent results of their handiwork. A good example of this are the flower pots that line the Hooksett Main Street Memorial Bridge during the Summer months. Thanks to a 2011 initiative between the Town and Garden Club members, Doris Sorel and Betty Mae Parnell, 13 flower boxes were installed on the Hooksett Memorial Bridge. The flower boxes are now conveniently rigged with an irrigation system, which hydrates them automatically three times a day, and includes an automatic fertilizing system.

The Club has also "adopted" the Hooksett Library as their home where they annually weed the Library's flower beds throughout the growing Season, and also prune the shrubs, perennials, and butterfly garden, so that the Library's grounds always look their very best. Thanks to the Garden Club's watchful care and creativity, Hooksett's Welcome Areas as well as the area in front of the Historical Society Center are graced with colorful, seasonal plantings.

As part of their mission to "...encourage interest in all phases of gardening, floral design and horticulture," the Garden Club goes above and beyond growing and planting for its own sake by hosting frequent educational workshops at the Library, often presented by Master Gardeners or gardening enthusiasts. Topics might include best practices of growing certain species of plants, winterizing your garden, optimal conservation techniques, and many more. They have even installed signage next to the perennials and shrubs in the Library's flower beds, identifying the plants by name and type to educate visitors.

The Hooksett Garden Club promotes conservation and recycling efforts by holding an annual pot collection event, Holiday wreath pickup, and plant exchanges. Even when the growing Season is over, they can still be seen making a positive impact in the Community by holding their annual Holiday wreath sale that brings Holiday cheer to countless participants who take advantage of the Seasonal event. With Town help, the Club also annually decorates small evergreen trees at key points in Town, adorning them with white lights. They also donate decorated wreaths for the front and rear entrances at the Hooksett Library. In addition, they also generously share their time and effort to ring bells for Santa during the Salvation Army Collection Drive.

The Hooksett Garden Club's community spirit is especially witnessed in how they remember their departed members. They recently set up a beautiful memorial on the Library grounds for one of their members who was met with an untimely death, this in addition to another marker that memorializes yet another deceased member. Along with these memorials, the Club also includes plantings of a tree or other unique plant that was known to be special or relevant to the member. We thank and recognize the Hooksett Garden Club for their dedicated work in the community and wish to extend to them the Community Impact Award for the Year 2020.

LION'S CLUB HOOKSETT CITIZEN OF THE YEAR



The Hooksett Lions Club has selected John Pieroni as the 2020 Hooksett Citizen of the Year. John has given countless hours of his time to the town in so many ways. Much of this was behind the scenes at late night budget meetings, or at the many school board and SAU15 meetings.

John's service to the town includes over 20 years as a member of the Town Budget Committee, as Hooksett School Board Budget Committee Chair, and as the SAU 15 Board Chair. While serving on the School Board and the SAU board, John's focus, first and foremost, was always on what was best for the students. John has said his most satisfying accomplishment was when he served on the committee who planned the construction of the David Cawley Middle School. John also served on the Conservation Committee, Town Budget Committee, and Cemetery Committee.

Through his great leadership skills and his ability to find solutions to the challenges of the groups he served with, John has been a great asset to the town. While working with budgets, negotiating contracts, and searching for new superintendents, his goals were to help make Hooksett a better place to live.

John recently retired from his profession as a Perfusionist at Catholic Medical Center in Manchester. He is now enjoying his time with his wife Kathy, and their three children and their families.

Since 1959, the Town of Hooksett has named a Citizen of the Year for their service, dedication, and commitment to "making Hooksett a better place in which to live". The Hooksett Lions Club has sponsored this event for many years, as a service to the community of Hooksett. Due to circumstances beyond our control, there will be no Citizen of the Year dinner this year, as in years past. Mr. Pieroni will be recognized for his service and dedication at a Hooksett Lions membership meeting.

IN MEMORIAM

Leon Boisvert – Hooksett native active for 39 years in the Fire Department. Began as an on-call fireman and rose to Deputy Chief. NH National Guardsman and WWII US Army Veteran. Also served on various town boards and committees. Skilled carver and builder.

Bernadette Chevrette – Hooksett native. Although she and her husband, Alfa, were perhaps best known for their work through the Hooksett Happy Helpers, she was a vibrant community luminary who dedicated herself to a nearly uncountable number of good causes and civic organizations throughout her life.

Andy Felch – A community volunteer and longtime Hooksett Village Water Precinct treasurer. NH National Guardsman and served in the US Army. Former commander of the American Legion's Post 37 in Hooksett. Remembered well for his good humor and sharp mind.

Rep. Richard Marple – A longtime State Representative for Hooksett and public servant. Served in the US Navy and was a VFW member. Stood 60 years as a Mason with the Morrison Lodge and was a Bektash Shrine member. Famed for his passionate advocacy for causes he believed in.

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 1, 2020 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 25.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 10, 2020**. The polls will be open from 6 am until 7 pm.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Zoning Amendments

Amendment No. 1

Are you in favor of Zoning Amendment #1, as proposed by the Hooksett Planning Board, to re-zone the following lots from Medium Density Residential to Commercial:

Map 31, Lot 29 Map 32, Lot 24 Map 32, Lot 25 Map 32, Lot 26
Map 32, Lot 23 Map 32, Lot 25-1 Map 32, Lot 25-2

The proposed re-zoning will convert the above mentioned lots from Medium Density Residential to Commercial for the purpose of creating uniformity in zoning along Londonderry Turnpike south of Farmer Road, one of Hooksett's main commercial corridors.

Amendment No. 2

Are you in favor of Zoning Amendment #2, as proposed by the Hooksett Planning Board, to remove the following lots from the Performance Zone and to subsequently rezone said lots from Commercial to Medium Density Residential:

Map 30, Lot 1 Map 30, Lot 2 Map 30, Lot 10 Map 30, Lot 11
Map 30, Lot 12 Map 30, Lot 13 Map 30, Lot 58 Map 30, Lot 59
Map 30, Lot 60 Map 30, Lot 61 Map 30, Lot 62

The proposed re-zoning will remove the Performance Zone layer from the above mentioned lots and subsequently re-zone these lots from Commercial to Medium Density Residential for the purpose of maintaining the residential character of Benton Road.

Amendment No. 3

Are you in favor of Zoning Amendment #3, as proposed by the Hooksett Planning Board, to rezone Tax Map 43 Lot 24-1 from Commercial to Medium Density Residential?

The purpose of the proposed rezoning is to maintain the residential character of Joanne Drive and adjacent neighborhoods.

Article 3

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** for the purpose of developing an Asset Management Program for the Wastewater Public Facilities that will qualify the Town for federal and state funds (the "Project"); to authorize the issuance of not more than

\$30,000.00 of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Town Council to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid for the Project, including the Clean Water State Revolving Fund program, which may provide principal forgiveness in the amount of up to \$30,000.00 at no cost to rate payers and tax payers. (3/5 ballot vote required) Recommended by the Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 4

Shall the town adopt the provisions of RSA 72:61 through RSA 72:64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes, not to exceed \$30,000. (Majority vote required)

Article 5

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$19,937,694.00**? Should this article be defeated, the operating budget shall be \$19,831,427.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.51. Recommended by Town Council (7 Yes - 1 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 6

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 7

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 8

To see if the town will vote to raise and appropriate the sum of **\$150,000.00** to purchase a Truck Tractor to haul trash for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 9

To see if the town will vote to raise and appropriate the sum of **\$115,000.00** to purchase and install a salt storage facility for the Highway Division of Public Works. Estimated tax rate impact \$0.06. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 10

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2020-21 | \$127,297.00 | (\$ 16,046.00) | \$111,251.00 |
| 2021-22 | \$ 74,520.00 | \$ 27,594.00 | \$102,114.00 |
| 2022-23 | \$ 77,601.00 | \$ 28,736.00 | \$106,337.00 |

and further to raise and appropriate **\$111,251.00** for the current fiscal year; of this amount \$14,985.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$96,266.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (6 Yes - 4 No).

Article 11

Shall the town, if ARTICLE #10 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #10 cost items only? (Majority vote)

Article 12

To see if the town will vote to raise and appropriate the sum of **\$106,068.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Total</u> |
|--------------------|-----------------|-----------------|--------------|
| 2020-21 | \$88,047.00 | \$18,021.00 | \$106,068.00 |

Estimated tax rate impact is \$.05. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 13

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 14

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2020-21 | \$ 73,252.00 | \$ 20,934.00 | \$ 94,186.00 |
| 2021-22 | \$ 72,999.00 | \$ 21,540.00 | \$ 94,539.00 |
| 2022-23 | \$ 80,343.00 | \$ 19,454.00 | \$ 99,797.00 |

and further to raise and appropriate **\$94,186.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 15

Shall the town, if ARTICLE #14 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #14 cost items only? (Majority vote)

Article 16

To see if the town will vote to raise and appropriate the sum of **\$93,390.00** to purchase and install a pavilion for community use; of this amount, not to exceed \$50,000.00 is authorized to be withdrawn from the Public Recreation Facilities Impact Fees Special Revenue and not to exceed \$43,390.00 to be withdrawn from the Parks & Recreation Facilities Development Capital Reserve. No amount to be raised from general taxation. Recommended by Town Council (8 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 17

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

| | |
|-------------------------------|------------------|
| Air Packs & Bottles | \$ 25,000.00 |
| Fire Rescue Tools & Equipment | 35,000.00 |
| Fire Cistern | <u>20,000.00</u> |
| Total | \$ 80,000.00 |

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes - 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 18

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 19

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 20

To see if the town will vote to raise and appropriate the sum of **\$39,148.00** for salary and benefits to hire a full-time DPW Recycling & Transfer Administrative Assistant and replace the current part-time secretary position.

| <u>Fiscal Year</u> | <u>Salary</u> | <u>Benefits</u> | <u>Total</u> |
|--------------------|---------------|-----------------|--------------|
| 2020-21 | \$14,196.00 | \$24,952.00 | \$39,148.00 |

Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 21

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 22

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 23

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 2 No), Recommended by Budget Committee (9 Yes - 1 No).

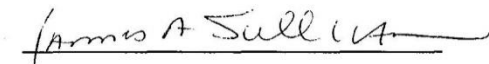
Article 24

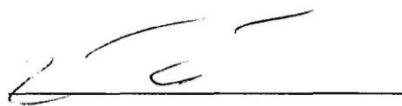
To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.005. Recommended by Town Council (5 Yes – 2 No), Recommended by Budget Committee (6 Yes - 4 No).

Article 25

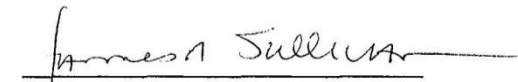
To see if the Town will vote to raise and appropriate **\$52,000.00** to reimburse for private residential water hydrants to ensure public safety. SUBMITTED BY PETITION. Estimated tax rate impact \$0.03. Not Recommended by Town Council (4 Yes – 4 No), Not recommended by Budget Committee (2 Yes - 8 No).


Given under our hands and seal,
On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


Avery Comai, Secretary

A True Copy of the Warrant – Attest:


James A. Sullivan, Chairman


Avery Comai, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2020-21

Approved by

Voters

7/31/2020

| Departments | FY 2018-19 Amended Budget | FY 2018-19 Actuals as of 6/30/19 | FY 2019-20 Amended Budget | FY 2019-20 Actuals as of 6/30/20 | FY 2020-21 Department Request | FY 2020-21 Town Admin Recom m. | FY 2020-21 Council Recom m. | FY 2020-21 Budget Com Recom m. | Change in \$ FY 2019-20 Budget vs. Budget Com Recom m. | Change in % FY 2019-20 Budget vs. Budget Com Recom m. | FY 2020-21 Default Budget |
|-------------------------------|---------------------------------|--|---------------------------------|--|-------------------------------------|--------------------------------------|-----------------------------------|--------------------------------------|--|---|---------------------------------|
| *Administration | 1,067,076 | 1,057,011.57 | 1,122,777 | 1,171,223.37 | 1,178,956 | 1,178,956 | 1,208,074 | 1,206,074 | 83,297 | 7.42% | 1,122,777 |
| Assessing | 232,078 | 214,761.06 | 175,874 | 192,004.73 | 181,045 | 181,045 | 186,376 | 186,376 | 10,502 | 5.97% | 175,874 |
| Community Development | 457,505 | 413,592.61 | 465,331 | 453,224.64 | 473,280 | 473,280 | 475,216 | 475,215 | 9,884 | 2.12% | 465,331 |
| *Family Services | 195,800 | 124,113.62 | 163,327 | 118,286.68 | 162,410 | 162,352 | 162,352 | 162,352 | (975) | -0.60% | 163,327 |
| *Finance | 228,661 | 221,845.08 | 227,827 | 234,172.06 | 240,224 | 240,124 | 241,063 | 241,963 | 14,136 | 6.20% | 227,827 |
| *Fire-Rescue | 4,038,255 | 3,846,917.90 | 4,240,405 | 4,078,320.96 | 4,564,754 | 4,319,649 | 4,371,804 | 4,286,304 | 45,899 | 1.08% | 4,240,405 |
| *Police | 4,585,916 | 4,405,599.68 | 4,703,596 | 4,352,335.95 | 4,820,730 | 4,783,423 | 4,710,707 | 4,700,707 | (2,889) | -0.06% | 4,703,596 |
| *Public Works | 4,389,428 | 3,791,616.07 | 4,802,972 | 4,234,567.40 | 4,860,434 | 4,826,344 | 4,786,681 | 4,785,631 | (17,341) | -0.36% | 4,816,599 |
| *Tax Collector | 256,199 | 244,866.20 | 258,799 | 244,258.97 | 265,004 | 261,005 | 262,265 | 262,265 | 3,466 | 1.34% | 258,799 |
| Town Clerk & Elections | 36,277 | 36,029.01 | 37,248 | 32,908.86 | 43,486 | 46,087 | 46,087 | 46,087 | 8,839 | 23.73% | 37,248 |
| Operating Budget | 15,487,195 | 14,356,352.80 | 16,198,156 | 15,111,303.62 | 16,790,323 | 16,472,265 | 16,450,625 | 16,352,974 | 154,818 | 0.96% | 16,211,783 |
| Budget Committee | 10,935 | 9,841.24 | 8,554 | 6,045.00 | 11,404 | 10,121 | 10,121 | 6,645 | (1,909) | -22.32% | 8,554 |
| Capital Leases | 36,456 | 36,455.40 | 36,456 | 36,455.40 | 36,456 | 36,456 | 36,456 | 36,456 | 0 | 0.00% | 36,456 |
| Cemetery Commission | 841 | 440.00 | 641 | 517.96 | 1,011 | 1,011 | 1,011 | 1,011 | 370 | 57.72% | 641 |
| Conservation Commission | 1,277 | 1,277.00 | 1,277 | 1,277.00 | 1,925 | 1,817 | 1,817 | 1,817 | 540 | 42.29% | 1,277 |
| Debt Principal | 0 | 0.00 | 101,750 | 101,750.00 | 230,000 | 230,000 | 230,000 | 230,000 | 128,250 | 126.04% | 355,000 |
| Debt Interest | 22,287 | 22,286.25 | 111,220 | 49,745.13 | 139,448 | 139,448 | 139,448 | 139,448 | 28,228 | 25.38% | 105,698 |
| Debt TAN Interest | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 0 | 0.00% | 1 |
| *Library | 786,925 | 786,925.00 | 865,289 | 865,288.50 | 865,289 | 865,289 | 870,760 | 870,760 | 5,471 | 0.63% | 865,289 |
| Total Operating Budget | 16,345,917 | 15,213,577.69 | 17,323,344 | 16,172,382.61 | 18,075,857 | 17,756,408 | 17,740,239 | 17,639,112 | 315,768 | 1.82% | 17,584,699 |
| Wastewater | 2,068,001 | 1,950,253.55 | 2,075,153 | 2,071,376.00 | 2,384,355 | | | 2,299,482 | 224,329 | 10.81% | 2,246,728 |
| Grand Total | 18,413,918 | 17,163,831.24 | 19,398,497 | 18,243,758.61 | 20,460,212 | 17,756,408 | 17,740,239 | 19,938,594 | 540,097 | 2.64% | 19,831,427 |

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Budget Details FY 2020-21

Approved
by Voters
7/31/2020

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 6/30/19 | 2018-20 AMENDED BUDGET | 2018-20 ACTIVITY as of 6/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 T.A.'s REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BC's REQUEST | 2020-21 DEFAULT BUDGET |
|---|--------------------------------|------------------------------|--------------------------------------|------------------------------|--------------------------------------|----------------------------------|------------------------------|---------------------------------|----------------------------|------------------------------|
| Administration | | | | | | | | | | |
| Administration Office Expenses | | | | | | | | | | |
| 001-100.4130-110.000 | ADMIN Public Officials Council | 14,000 | 14,000.00 | 14,000 | 14,000.00 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 |
| 001-100.4130-111.000 | ADMIN Full-Time Employees | 200,585 | 200,120.79 | 224,592 | 231,177.74 | 235,619 | 235,619 | 235,619 | 235,619 | 224,592 |
| * 001-100.4130-113.000 | ADMIN Part-Time Employees | 9,208 | 16,956.01 | 17,086 | 19,275.93 | 24,912 | 24,912 | 24,912 | 24,912 | 17,086 |
| 001-100.4130-130.000 | ADMIN Overtime | 1 | 32,032.65 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-100.4130-210.000 | ADMIN Health Insurance | 35,080 | 32,459.51 | 38,770 | 55,572.86 | 38,770 | 60,518 | 60,518 | 60,518 | 38,770 |
| 001-100.4130-212.000 | ADMIN Dental Insurance | 936 | 949.22 | 967 | 1,778.90 | 967 | 1,812 | 1,812 | 1,812 | 967 |
| 001-100.4130-214.000 | ADMIN Life & Disability Ins | 2,828 | 2,305.47 | 3,004 | 2,723.46 | 3,032 | 3,032 | 3,032 | 3,032 | 3,004 |
| * 001-100.4130-220.000 | ADMIN FICA Taxes | 18,410 | 17,792.32 | 19,559 | 19,974.44 | 21,002 | 21,002 | 21,002 | 21,002 | 19,559 |
| * 001-100.4130-230.000 | ADMIN NH Retirement | 24,749 | 21,409.47 | 25,086 | 25,531.93 | 26,319 | 26,319 | 26,319 | 26,319 | 25,086 |
| 001-100.4130-294.000 | ADMIN Training & Dues | 5,500 | 4,888.36 | 6,500 | 4,412.19 | 6,895 | 6,895 | 6,895 | 6,895 | 6,500 |
| 001-100.4130-298.000 | ADMIN Employment Testing | 8,500 | 13,424.79 | 10,000 | 6,779.50 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-100.4130-330.000 | ADMIN Professional Services | 1,000 | 8,410.50 | 1,000 | 0.00 | 2,000 | 2,000 | 2,000 | 2,000 | 1,000 |
| 001-100.4130-430.000 | ADMIN Equipment Maintenance | 500 | 0.00 | 1,000 | 0.00 | 100 | 100 | 100 | 100 | 100 |
| 001-100.4130-434.000 | ADMIN Vehicle Maintenance | 500 | 4,741.23 | 500 | 1,702.00 | 7,000 | 7,000 | 7,000 | 7,000 | 500 |
| 001-100.4130-440.000 | ADMIN Rental & Leases | 7,646 | 7,751.72 | 8,000 | 4,830.19 | 4,798 | 4,798 | 4,798 | 4,798 | 8,000 |
| 001-100.4130-530.000 | ADMIN Telephone | 4,300 | 5,895.03 | 5,568 | 6,434.97 | 7,500 | 7,500 | 7,500 | 7,500 | 5,568 |
| 001-100.4130-540.000 | ADMIN Advertising | 5,000 | 4,908.82 | 5,000 | 1,770.74 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-100.4130-550.000 | ADMIN Printing | 6,800 | 5,420.34 | 6,000 | 7,052.70 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 001-100.4130-560.000 | ADMIN Postage | 6,000 | 5,824.79 | 6,500 | 6,181.92 | 6,000 | 6,000 | 6,000 | 6,000 | 6,500 |
| 001-100.4130-580.000 | ADMIN Mileage | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-100.4130-600.000 | ADMIN Office Supplies | 6,500 | 5,925.41 | 7,500 | 4,566.51 | 6,950 | 6,950 | 6,950 | 6,950 | 7,500 |
| 001-100.4130-614.000 | ADMIN Public Relations | 750 | 1,428.47 | 1,000 | 1,071.19 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-100.4130-626.000 | ADMIN Fuel | 500 | 377.19 | 500 | 683.71 | 2,000 | 2,000 | 2,000 | 2,000 | 500 |
| 001-100.4130-630.000 | ADMIN Meals & Food | 2,300 | 2,677.46 | 2,500 | 2,591.32 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| * 001-100.4130-751.000 | ADMIN New Equipment | 1,000 | 5,131.88 | 1,000 | 157.33 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-100.4130-800.010 | ADMIN Appreciation Night | 2,500 | 2,241.33 | 2,500 | 999.11 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| Subtotal Administration Office Expense | | 365,094 | 387,052.76 | 407,234 | 419,268.64 | 435,866 | 435,866 | 435,866 | 435,866 | 407,234 |
| Computers | | | | | | | | | | |
| * 001-100.4150-340.000 | COMP IT Tech Support | 35,700 | 34,925.00 | 66,100 | 66,300.00 | 72,175 | 72,175 | 72,175 | 72,175 | 66,100 |
| * 001-100.4150-342.000 | COMP Software & Programs | 84,030 | 70,300.94 | 75,221 | 121,314.51 | 99,376 | 99,376 | 99,376 | 99,376 | 75,221 |
| 001-100.4150-532.000 | COMP Internet Services | 1,650 | 1,810.20 | 1,800 | 1,831.20 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| * 001-100.4150-751.000 | COMP New Equipment | 27,930 | 34,352.70 | 27,250 | 27,781.76 | 15,250 | 15,250 | 15,250 | 15,250 | 27,250 |
| Subtotal Computers | | 149,310 | 141,388.84 | 170,371 | 217,227.47 | 188,601 | 188,601 | 188,601 | 188,601 | 170,371 |
| Legal | | | | | | | | | | |
| * 001-100.4153-320.000 | ADMIN Legal Services | 140,000 | 132,101.21 | 95,000 | 103,417.47 | 100,000 | 100,000 | 100,000 | 98,000 | 95,000 |
| Subtotal Legal | | 140,000 | 132,101.21 | 95,000 | 103,417.47 | 100,000 | 100,000 | 100,000 | 98,000 | 95,000 |
| Benefits | | | | | | | | | | |
| * 001-100.4155-250.000 | BEN Unemployment Compensation | 5,212 | 2,208.89 | 4,982 | 2,028.64 | 3,000 | 3,896 | 3,896 | 3,896 | 4,982 |
| * 001-100.4155-260.000 | BEN Workers' Compensation | 168,141 | 157,498.37 | 194,981 | 177,873.15 | 194,981 | 194,981 | 194,981 | 194,981 | 194,981 |
| 001-100.4155-330.000 | BEN Professional Services | 3,000 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Subtotal Benefits | | 176,353 | 159,707.26 | 199,964 | 179,901.79 | 197,982 | 197,982 | 198,878 | 198,878 | 199,964 |
| Insurances | | | | | | | | | | |
| 001-100.4196-520.000 | ADMIN Liability | 205,621 | 205,621.00 | 220,810 | 220,810.00 | 220,810 | 220,810 | 231,188 | 231,188 | 220,810 |
| Subtotal Insurances | | 205,621 | 205,621.00 | 220,810 | 220,810.00 | 220,810 | 220,810 | 231,188 | 231,188 | 220,810 |
| Misc Act/Associations | | | | | | | | | | |
| 001-100.4197-800.012 | ADMIN NH Municipal Assoc. | 14,000 | 14,187.50 | 14,000 | 14,198.00 | 15,000 | 15,000 | 15,000 | 15,000 | 14,000 |
| 001-100.4199-899.000 | ADMIN Unanticipated | 1 | 100.00 | 1 | 100.00 | 1 | 1 | 1 | 1 | 1 |
| 001-100.4520-800.000 | ADMIN Amoskeag Rowing Club | 1 | 0.00 | 1 | 0.00 | 5,000 | 5,000 | 5,000 | 5,000 | 1 |
| 001-100.4583-800.014 | ADMIN Memorial Day | 2,945 | 2,945.00 | 2,945 | 0.00 | 2,945 | 2,945 | 2,945 | 2,945 | 2,945 |
| 001-100.4589-800.002 | ADMIN Hookettes | 3,000 | 3,000.00 | 3,000 | 3,000.00 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 001-100.4589-800.004 | ADMIN Historical Society | 750 | 750.00 | 750 | 750.00 | 750 | 750 | 1,000 | 1,000 | 750 |
| 001-100.4589-800.006 | ADMIN Old Home Day | 5,000 | 5,000.00 | 5,000 | 8,850.00 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-100.4589-800.016 | ADMIN Heritage Commission | 4,500 | 4,500.00 | 5,000 | 3,000.00 | 2,500 | 2,500 | 2,500 | 2,500 | 3,000 |
| 001-100.4651-600.000 | ED Training & Dues | 500 | 658.00 | 700 | 700.00 | 1,500 | 1,500 | 1,500 | 1,500 | 700 |
| 001-100.4901-710.000 | ADMIN Land Purchase | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Subtotal Misc Act/Associations | | 30,698 | 31,140.50 | 29,598 | 30,598.00 | 35,697 | 35,697 | 30,948 | 30,948 | 29,598 |
| Total Administration | | 1,067,076 | 1,057,011.57 | 1,122,777 | 1,171,223.37 | 1,178,956 | 1,178,956 | 1,208,074 | 1,206,074 | 1,122,777 |
| Assessing | | | | | | | | | | |

Budget Details FY 2020-21

7/31/2020

Approved
by Voters

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 6/30/19 | 2019-20 AMENDED BUDGET | 2018-20 ACTIVITY as of 6/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA'S REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BCS REQUEST | 2020-21 DEFAULT BUDGET |
|------------------------|----------------------------------|------------------------------|--------------------------------------|------------------------------|--------------------------------------|----------------------------------|----------------------------|---------------------------------|---------------------------|------------------------------|
| 001-150.4152-111.000 | ASSG Full-Time Employees | 98,641 | 97,380.77 | 116,072 | 118,205.59 | 113,626 | 113,626 | 113,626 | 113,626 | 116,072 |
| 001-150.4152-113.000 | ASSG Part-Time Employees | 480 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-150.4152-130.000 | ASSG Overtime | 1,800 | 2,269.25 | 400 | 355.45 | 400 | 400 | 400 | 400 | 400 |
| 001-150.4152-210.000 | ASSG Health Insurance | 16,820 | 16,246.32 | 18,254 | 23,351.97 | 18,254 | 18,254 | 28,368 | 38,368 | 18,254 |
| 001-150.4152-212.000 | ASSG Dental Insurance | 386 | 391.18 | 398 | 592.61 | 398 | 398 | 615 | 615 | 398 |
| 001-150.4152-214.000 | ASSG Life & Disability Ins | 1,257 | 1,283.76 | 1,566 | 1,200.51 | 1,609 | 1,609 | 1,609 | 1,609 | 1,566 |
| 001-150.4152-220.000 | ASSG FICA Taxes | 7,723 | 7,596.32 | 8,910 | 8,879.24 | 8,723 | 8,723 | 8,723 | 8,723 | 8,910 |
| 001-150.4152-230.000 | ASSG NH Retirement | 11,431 | 11,230.20 | 13,010 | 12,496.32 | 12,737 | 12,737 | 12,737 | 12,737 | 13,010 |
| 001-150.4152-290.000 | ASSG Uniforms | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-150.4152-294.000 | ASSG Training & Dues | 3,000 | 1,379.60 | 2,376 | 1,419.00 | 2,916 | 2,916 | 2,916 | 2,916 | 2,376 |
| 001-150.4152-324.000 | ASSG Revaluation | 56,750 | 56,750.00 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 001-150.4152-330.000 | ASSG Professional Services | 30,000 | 17,262.13 | 12,000 | 22,888.07 | 13,000 | 13,000 | 13,000 | 13,000 | 12,000 |
| 001-150.4152-344.000 | ASSG Property Record Maintenance | 100 | 120.55 | 100 | 38.10 | 100 | 100 | 100 | 100 | 100 |
| 001-150.4152-530.000 | ASSG Telephone | 2,100 | 1,145.12 | 1,680 | 1,145.12 | 1,680 | 1,680 | 1,680 | 1,680 | 1,680 |
| 001-150.4152-550.000 | ASSG Printing | 200 | 127.06 | 39 | 38.15 | 100 | 100 | 100 | 100 | 39 |
| 001-150.4152-560.000 | ASSG Postage | 500 | 482.60 | 566 | 495.75 | 500 | 500 | 500 | 500 | 566 |
| 001-150.4152-600.000 | ASSG Office Supplies | 789 | 267.90 | 500 | 674.86 | 500 | 500 | 500 | 500 | 500 |
| 001-150.4152-751.000 | ASSG New Equipment | 300 | 261.00 | 1 | 223.99 | 1,500 | 1,500 | 1,500 | 1,500 | 1 |
| Total Assessing | | 232,078 | 214,761.06 | 175,874 | 192,004.73 | 181,045 | 181,045 | 186,376 | 186,376 | 175,874 |

Community Development Planning & Engineering

| | | | | | | | | | | |
|--|--------------------------------|----------------|-------------------|----------------|-------------------|----------------|----------------|----------------|----------------|----------------|
| 001-200.4191-111.000 | CD Full-Time Employees | 209,818 | 202,085.70 | 225,842 | 226,991.76 | 225,836 | 225,836 | 225,836 | 225,836 | 225,842 |
| 001-200.4191-113.000 | CD Part-Time Employees | 5,516 | 4,010.49 | 4,090 | 3,592.52 | 4,500 | 4,500 | 4,500 | 4,500 | 4,090 |
| 001-200.4191-130.000 | CD Overtime | 2,800 | 1,544.75 | 2,000 | 2,246.98 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-200.4191-210.000 | CD Health Insurance | 46,695 | 39,067.25 | 47,897 | 46,117.39 | 47,897 | 47,897 | 49,443 | 49,443 | 47,897 |
| 001-200.4191-212.000 | CD Dental Insurance | 1,147 | 1,047.55 | 1,166 | 1,166.25 | 1,166 | 1,166 | 1,218 | 1,218 | 1,166 |
| 001-200.4191-214.000 | CD Life & Disability Ins | 3,388 | 2,401.06 | 3,175 | 3,078.34 | 3,246 | 3,246 | 3,246 | 3,246 | 3,175 |
| 001-200.4191-220.000 | CD FICA Taxes | 19,036 | 15,783.08 | 17,781 | 17,555.44 | 17,774 | 17,774 | 17,774 | 17,774 | 17,781 |
| 001-200.4191-230.000 | CD NH Retirement | 27,787 | 23,108.67 | 25,506 | 25,608.19 | 25,449 | 25,449 | 25,449 | 25,449 | 25,506 |
| 001-200.4191-294.000 | CD Training & Dues | 3,500 | 310.00 | 3,000 | 469.80 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 001-200.4191-330.000 | CD Professional Services | 3,600 | 2,963.42 | 3,600 | 1,078.64 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 001-200.4191-342.000 | CD Software & Programs | 0 | 0.00 | 0 | 215.46 | 240 | 240 | 240 | 240 | 0 |
| 001-200.4191-344.000 | CD Property Record Maintenance | 1,100 | 142.55 | 1,000 | 155.70 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-200.4191-434.000 | CD Vehicle Maintenance | 0 | 0.00 | 0 | 3,601.93 | 5,000 | 5,000 | 5,000 | 5,000 | 0 |
| 001-200.4191-530.000 | CD Telephone | 2,160 | 1,244.97 | 1,428 | 1,621.92 | 2,040 | 2,040 | 2,040 | 2,040 | 1,428 |
| 001-200.4191-550.000 | CD Printing | 1,000 | 735.77 | 1,000 | 327.50 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-200.4191-580.000 | CD Mileage | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-200.4191-600.000 | CD Office Supplies | 3,500 | 5,233.94 | 3,000 | 2,454.54 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 001-200.4191-626.000 | CD Fuel | 3,000 | 460.70 | 3,000 | 983.64 | 1,500 | 1,500 | 1,500 | 1,500 | 3,000 |
| 001-200.4191-630.000 | CD Meals & Food | 250 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-200.4191-751.000 | CD New Equipment | 5,000 | 644.99 | 2,500 | 1,626.25 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 001-200.4191-800.018 | CD Southern NH Planning Comm | 9,134 | 9,618.56 | 9,700 | 9,820.93 | 10,000 | 10,000 | 10,000 | 10,000 | 9,700 |
| Subtotal Planning & Engineering | | 348,432 | 310,403.45 | 356,187 | 348,715.18 | 360,750 | 360,750 | 362,348 | 362,347 | 356,187 |

Planning Board

| | | | | | | | | | | |
|--------------------------------|---------------------|--------------|-----------------|--------------|------------------|--------------|--------------|--------------|--------------|--------------|
| 001-201.4191-110.000 | PB Public Officials | 1,700 | 1,350.00 | 1,700 | 1,200.00 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 |
| 001-201.4191-220.000 | PB FICA Taxes | 130 | 103.27 | 130 | 91.80 | 130 | 130 | 130 | 130 | 130 |
| 001-201.4191-294.000 | PB Training & Dues | 1,000 | 190.00 | 1,000 | 68.50 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-201.4191-540.000 | PB Advertising | 1,600 | 373.20 | 1,000 | 2,650.70 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-201.4191-560.000 | PB Postage | 5,000 | 6,196.98 | 6,000 | 6,283.20 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Subtotal Planning Board | | 9,430 | 8,213.45 | 9,830 | 10,294.20 | 9,830 | 9,830 | 9,830 | 9,830 | 9,830 |

Building Inspection

| | | | | | | | | | | |
|----------------------|---------------------------|--------|-----------|--------|-----------|--------|--------|--------|--------|--------|
| 001-202.4240-111.000 | CEO Full-Time Employees | 63,849 | 63,940.87 | 64,675 | 66,438.51 | 64,650 | 64,650 | 64,650 | 64,650 | 64,675 |
| 001-202.4240-113.000 | CEO Part-Time Employees | 1 | 0.00 | 1,500 | 0.00 | 500 | 500 | 500 | 500 | 1,500 |
| 001-202.4240-210.000 | CEO Health Insurance | 8,130 | 8,123.16 | 9,127 | 8,625.42 | 9,127 | 9,127 | 9,456 | 9,456 | 9,127 |
| 001-202.4240-212.000 | CEO Dental Insurance | 193 | 196.00 | 199 | 202.46 | 199 | 199 | 208 | 208 | 199 |
| 001-202.4240-214.000 | CEO Life & Disability Ins | 820 | 880.20 | 911 | 898.80 | 925 | 925 | 925 | 925 | 911 |
| 001-202.4240-220.000 | CEO FICA Taxes | 4,884 | 4,848.61 | 5,063 | 5,056.35 | 4,984 | 4,984 | 4,984 | 4,984 | 5,063 |
| 001-202.4240-230.000 | CEO NH Retirement | 7,266 | 7,197.52 | 7,224 | 7,282.45 | 7,221 | 7,221 | 7,221 | 7,221 | 7,224 |
| 001-202.4240-290.000 | CEO Uniforms | 250 | 160.00 | 200 | 149.96 | 200 | 200 | 200 | 200 | 200 |
| 001-202.4240-294.000 | CEO Training & Dues | 2,000 | 1,876.95 | 1,500 | 666.00 | 2,000 | 2,000 | 2,000 | 2,000 | 1,500 |
| 001-202.4240-330.000 | CEO Professional Services | 1 | 118.50 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-202.4240-342.000 | CEO Software & Programs | 0 | 121.05 | 0 | 215.46 | 240 | 240 | 240 | 240 | 0 |

Budget Details FY 2020-21

Approved by Voters 7/31/2020

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 6/30/19 | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 6/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA'S REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BC's REQUEST | 2020-21 DEFAULT BUDGET |
|---|-------------------------------|------------------------|--------------------------------|------------------------|--------------------------------|----------------------------|----------------------|---------------------------|----------------------|------------------------|
| 001-202-4240-430 000 | CEO Equipment Maintenance | 0 | 0.00 | 0 | 20.80 | 0 | 0 | 0 | 0 | 0 |
| 001-202-4240-434 000 | CEO Vehicle Maintenance | 1,000 | 2,663.42 | 1,000 | 180.04 | 3,000 | 3,000 | 3,000 | 3,000 | 1,000 |
| 001-202-4240-530 000 | CEO Telephone | 1,800 | 1,902.07 | 1,812 | 1,814.49 | 1,552 | 1,552 | 1,552 | 1,552 | 1,812 |
| 001-202-4240-550 000 | CEO Printing | 1,400 | 261.23 | 1,000 | 719.16 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-202-4240-560 000 | CEO Postage | 750 | 1.88 | 1 | 72.80 | 1 | 1 | 1 | 1 | 1 |
| 001-202-4240-626 000 | CEO Fuel | 1,500 | 1,380.93 | 1,500 | 833.12 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-202-4240-751 000 | CEO New Equipment | 0 | 9.57 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Subtotal Building Inspections | | 93,844 | 93,681.96 | 95,714 | 93,175.82 | 97,101 | 97,101 | 97,439 | 97,439 | 95,714 |
| Public Health | | | | | | | | | | |
| 001-202-4411-330 000 | PH Professional Services | 2,000 | 0.00 | 1 | 0.00 | 2,000 | 2,000 | 2,000 | 2,000 | 1 |
| Subtotal Public Health | | 2,000 | 0.00 | 1 | 0.00 | 2,000 | 2,000 | 2,000 | 2,000 | 1 |
| Zoning Board of Adjustments | | | | | | | | | | |
| 001-203-4191-110 000 | ZBA Public Officials | 1,300 | 500.00 | 1,300 | 450.00 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 |
| 001-203-4191-220 000 | ZBA FICA Taxes | 99 | 38.25 | 99 | 34.44 | 99 | 99 | 99 | 99 | 99 |
| 001-203-4191-294 000 | ZBA Training & Dues | 500 | 0.00 | 500 | 54.80 | 500 | 500 | 500 | 500 | 500 |
| 001-203-4191-540 000 | ZBA Advertising | 1,200 | 765.50 | 1,200 | 497.60 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 001-203-4191-560 000 | ZBA Postage | 700 | 0.00 | 500 | 2.60 | 500 | 500 | 500 | 500 | 500 |
| Subtotal Zoning Board of Adjustments | | 3,799 | 1,293.75 | 3,599 | 1,059.44 | 3,599 | 3,599 | 3,599 | 3,599 | 3,599 |
| Total Community Development | | 457,505 | 413,592.61 | 465,331 | 453,224.64 | 473,280 | 473,280 | 475,216 | 475,216 | 465,331 |
| Family Services | | | | | | | | | | |
| 001-250-4441-113 000 | FS Part-Time Employees | 44,306 | 31,403.39 | 37,264 | 33,188.51 | 36,595 | 36,595 | 36,595 | 36,595 | 37,264 |
| 001-250-4441-130 000 | FS Overtime | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-250-4441-220 000 | FS FICA Taxes | 3,389 | 2,402.33 | 2,851 | 2,538.93 | 2,800 | 2,800 | 2,800 | 2,800 | 2,851 |
| 001-250-4441-294 000 | FS Training & Dues | 100 | 100.00 | 140 | 55.00 | 140 | 140 | 140 | 140 | 140 |
| 001-250-4441-530 000 | FS Telephone | 500 | 462.56 | 492 | 454.17 | 500 | 492 | 492 | 492 | 492 |
| 001-250-4441-550 000 | FS Printing | 400 | 9.50 | 475 | 4.33 | 100 | 100 | 100 | 100 | 475 |
| 001-250-4441-560 000 | FS Postage | 200 | 157.19 | 300 | 161.05 | 340 | 320 | 320 | 320 | 300 |
| 001-250-4441-600 000 | FS Office Supplies | 500 | 395.88 | 500 | 227.80 | 600 | 600 | 600 | 600 | 500 |
| 001-250-4441-751 000 | FS New Equipment | 1 | 0.00 | 1 | 295.00 | 1 | 1 | 1 | 1 | 1 |
| Subtotal FS Administration | | 49,397 | 34,930.85 | 42,024 | 36,924.79 | 41,107 | 41,049 | 41,049 | 41,049 | 42,024 |
| FS Direct Assistance | | | | | | | | | | |
| * 001-250-4442-510 000 | FS Town Welfare | 100,000 | 62,528.77 | 90,000 | 45,418.39 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| Subtotal FS Direct Assistance | | 100,000 | 62,528.77 | 90,000 | 45,418.39 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| FS Agencies | | | | | | | | | | |
| 001-250-4444-800 020 | FS Community Action Program | 14,000 | 14,000.00 | 14,000 | 14,000.00 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 |
| 001-250-4444-800 022 | FS Visiting Nurses | 7,402 | 7,402.00 | 7,402 | 7,402.00 | 7,402 | 7,402 | 7,402 | 7,402 | 7,402 |
| 001-250-4444-800 026 | FS Home Health & Hospice Care | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-250-4444-800 028 | FS Bus Transportation | 25,000 | 5,252.00 | 9,900 | 14,541.50 | 9,900 | 9,900 | 9,900 | 9,900 | 9,900 |
| Subtotal FS Agencies | | 46,403 | 26,654.00 | 31,303 | 35,943.50 | 31,303 | 31,303 | 31,303 | 31,303 | 31,303 |
| Total Family Services | | 195,800 | 124,113.62 | 163,327 | 118,286.68 | 162,410 | 162,352 | 162,352 | 162,352 | 163,327 |
| Finance | | | | | | | | | | |
| 001-300-4150-110 000 | FIN Public Officials | 1,800 | 1,800.00 | 900 | 900.00 | 900 | 900 | 900 | 1,800 | 900 |
| 001-300-4150-111 000 | FIN Full-Time Employees | 123,333 | 122,854.61 | 124,698 | 126,783.67 | 126,527 | 126,527 | 126,527 | 126,527 | 124,698 |
| 001-300-4150-113 000 | FIN Part-Time Employees | 20,174 | 17,437.20 | 19,425 | 19,756.96 | 23,324 | 23,324 | 23,324 | 23,324 | 19,425 |
| 001-300-4150-130 000 | FIN Overtime | 200 | 110.78 | 200 | 134.52 | 150 | 150 | 150 | 150 | 200 |
| 001-300-4150-210 000 | FIN Health Insurance | 30,808 | 26,932.40 | 29,643 | 28,329.73 | 29,643 | 30,531 | 30,531 | 30,531 | 29,643 |
| 001-300-4150-212 000 | FIN Dental Insurance | 936 | 1,135.46 | 1,158 | 1,366.74 | 1,158 | 1,209 | 1,209 | 1,209 | 1,158 |
| 001-300-4150-214 000 | FIN Life & Disability Ins | 1,544 | 1,680.19 | 1,737 | 1,721.04 | 1,780 | 1,780 | 1,780 | 1,780 | 1,737 |
| 001-300-4150-220 000 | FIN FICA Taxes | 11,135 | 11,183.36 | 11,594 | 11,594.66 | 11,544 | 11,544 | 11,544 | 11,544 | 11,179 |
| 001-300-4150-230 000 | FIN NH Retirement | 13,929 | 13,804.34 | 13,840 | 13,946.03 | 13,831 | 13,831 | 13,831 | 13,831 | 13,840 |
| 001-300-4150-294 000 | FIN Training & Dues | 500 | 1,378.97 | 615 | 195.00 | 865 | 865 | 865 | 865 | 615 |
| 001-300-4150-314 000 | FIN Banking Services | 8,000 | 7,193.67 | 8,500 | 7,315.98 | 8,000 | 8,000 | 8,000 | 8,000 | 8,500 |
| * 001-300-4150-321 000 | FIN GASB Compliance | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-300-4150-322 000 | FIN Audit Services | 10,700 | 10,700.00 | 10,700 | 16,510.00 | 16,500 | 16,500 | 16,500 | 16,500 | 10,700 |
| 001-300-4150-430 000 | FIN Equipment Maintenance | 200 | 0.00 | 100 | 81.95 | 200 | 200 | 200 | 200 | 100 |
| 001-300-4150-450 000 | FIN Telephone | 1,450 | 1,057.09 | 1,080 | 1,146.04 | 1,200 | 1,200 | 1,200 | 1,200 | 1,080 |
| 001-300-4150-550 000 | FIN Printing | 1,000 | 1,451.41 | 1,000 | 1,480.81 | 1,450 | 1,450 | 1,450 | 1,450 | 1,000 |
| 001-300-4150-560 000 | FIN Postage | 2,000 | 1,813.09 | 1,900 | 1,814.05 | 2,000 | 1,900 | 1,900 | 1,900 | 1,000 |
| 001-300-4150-600 000 | FIN Office Supplies | 950 | 1,229.76 | 1,150 | 1,094.88 | 1,150 | 1,150 | 1,150 | 1,150 | 1,150 |
| 001-300-4150-751 000 | FIN New Equipment | 1 | 82.75 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |

Budget Details FY 2020-21

Approved by Voters 7/31/2020

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 8/30/19 | 2018-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 8/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA'S REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BC'S REQUEST | 2020-21 DEFAULT BUDGET |
|-----------------------------|--------------------------------------|------------------------|--------------------------------|------------------------|--------------------------------|----------------------------|----------------------|---------------------------|----------------------|------------------------|
| 228,601 | Total Finance | 221,845.08 | 234,172.06 | 227,827 | 234,172.06 | 240,224 | 240,124 | 241,063 | 241,063 | 227,827 |
| Fire Rescue | | | | | | | | | | |
| Fire Division | | | | | | | | | | |
| * 001-350.4220-111.000 | FD Full-Time Employees | 1,598,970 | 1,502,874.05 | 1,637,146 | 1,527,157.37 | 1,634,659 | 1,634,659 | 1,634,659 | 1,634,659 | 1,637,146 |
| * 001-350.4220-111.002 | FD Full-Time Employees - Admin | 230,985 | 233,641.00 | 239,523 | 241,124.01 | 241,105 | 241,105 | 241,105 | 241,105 | 239,523 |
| * 001-350.4220-113.000 | FD Part-Time Employees | 113,868 | 106,103.27 | 116,185 | 129,365.45 | 127,572 | 115,572 | 115,572 | 115,572 | 116,185 |
| * 001-350.4220-130.000 | FD Overtime | 280,057 | 259,144.05 | 236,073 | 291,722.84 | 377,066 | 280,000 | 280,000 | 260,000 | 236,073 |
| * 001-350.4220-210.000 | FD Health Insurance | 542,894 | 511,861.71 | 579,896 | 555,890.66 | 579,896 | 579,896 | 579,896 | 579,896 | 579,896 |
| * 001-350.4220-212.000 | FD Dental Insurance | 14,764 | 13,242.34 | 13,526 | 14,291.08 | 13,526 | 13,526 | 13,526 | 13,526 | 13,526 |
| * 001-350.4220-214.000 | FD Life & Disability Ins | 25,107 | 20,997.52 | 22,950 | 21,938.29 | 23,775 | 23,775 | 23,775 | 23,775 | 22,950 |
| * 001-350.4220-220.000 | FD FICA Taxes | 42,002 | 32,439.63 | 43,476 | 34,152.36 | 45,653 | 43,328 | 43,328 | 43,328 | 43,476 |
| * 001-350.4220-230.000 | FD NH Retirement | 663,960 | 596,427.14 | 640,918 | 587,721.79 | 668,026 | 638,819 | 638,819 | 638,819 | 640,918 |
| * 001-350.4220-230.002 | FD Surviving Spouse Benefit | 6,000 | 6,000.00 | 6,000 | 6,000.00 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| * 001-350.4220-290.000 | FD Uniforms | 33,327 | 36,309.44 | 34,350 | 38,065.96 | 43,400 | 39,000 | 39,000 | 39,000 | 34,350 |
| * 001-350.4220-294.000 | FD Training & Dues | 38,000 | 43,186.50 | 39,000 | 33,303.61 | 53,550 | 55,000 | 55,000 | 55,000 | 39,000 |
| * 001-350.4220-298.000 | FD Employment Testing | 0 | 1,293.56 | 5,000 | 2,922.00 | 5,000 | 5,000 | 5,000 | 2,500 | 5,000 |
| * 001-350.4220-330.000 | FD Professional Services | 72,500 | 72,679.93 | 80,000 | 79,955.50 | 165,500 | 80,500 | 80,500 | 80,500 | 80,000 |
| * 001-350.4220-342.000 | FD Software & Programs | 9,040 | 13,142.86 | 17,550 | 15,614.03 | 19,700 | 19,700 | 17,300 | 17,300 | 17,550 |
| * 001-350.4220-430.000 | FD Equipment Maintenance | 20,000 | 16,651.58 | 20,000 | 22,223.78 | 26,075 | 20,000 | 20,000 | 20,000 | 20,000 |
| * 001-350.4220-430.002 | FD Office Equipment Maintenance | 4,560 | 7,227.33 | 1 | 255.10 | 1 | 0 | 0 | 0 | 1 |
| * 001-350.4220-434.000 | FD Vehicle Maintenance | 50,000 | 83,821.21 | 100,000 | 152,582.66 | 313,000 | 319,348 | 319,348 | 270,348 | 309,000 |
| * 001-350.4220-440.000 | FD Rental & Leases | 197,016 | 191,490.32 | 309,000 | 248,233.43 | 5,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| * 001-350.4220-500.000 | FD Forest Fires | 3,000 | 4,111.43 | 3,000 | 3,118.36 | 7,920 | 7,920 | 7,920 | 7,920 | 7,800 |
| * 001-350.4220-530.000 | FD Telephone | 9,500 | 7,693.74 | 7,800 | 7,301.14 | 7,920 | 7,920 | 7,920 | 7,920 | 7,800 |
| * 001-350.4220-532.000 | FD Internet Services | 2,600 | 4,020.05 | 3,480 | 3,391.53 | 4,500 | 4,500 | 4,500 | 4,500 | 3,480 |
| * 001-350.4220-550.000 | FD Printing | 1,000 | 676.00 | 300 | 0.00 | 1,000 | 700 | 700 | 700 | 300 |
| * 001-350.4220-560.000 | FD Postage | 300 | 507.42 | 500 | 347.84 | 500 | 500 | 500 | 500 | 500 |
| * 001-350.4220-580.000 | FD Mileage | 0 | 0.00 | 0 | 9.66 | 0 | 0 | 0 | 0 | 0 |
| * 001-350.4220-600.000 | FD Office Supplies | 2,500 | 3,051.09 | 2,500 | 2,430.97 | 3,000 | 3,000 | 3,000 | 3,000 | 2,500 |
| * 001-350.4220-600.002 | FD Publications | 2,085 | 130.50 | 980 | 2,890.00 | 1,980 | 0 | 0 | 0 | 980 |
| * 001-350.4220-626.000 | FD Fire Prevention | 5,000 | 7,632.50 | 5,000 | 3,598.45 | 7,500 | 7,500 | 7,500 | 7,500 | 5,000 |
| * 001-350.4220-630.000 | FD Fuel | 26,100 | 23,020.11 | 25,000 | 24,439.92 | 27,000 | 24,750 | 24,750 | 24,750 | 25,000 |
| * 001-350.4220-630.000 | FD Meals & Food | 1,000 | 1,398.99 | 1,000 | 1,337.29 | 1,500 | 1,500 | 1,500 | 1,500 | 1,000 |
| * 001-350.4220-751.000 | FD New Equipment | 30,000 | 36,180.97 | 37,500 | 17,455.19 | 45,300 | 37,500 | 37,500 | 33,500 | 37,500 |
| * 001-350.4220-751.002 | FD Operating Equipment | 5,650 | 3,456.84 | 8,500 | 7,903.98 | 8,500 | 6,000 | 6,000 | 6,000 | 8,500 |
| * 001-350.4220-752.000 | FD Vehicle & Related Purch | 0 | 0.00 | 0 | 4,657.17 | 0 | 0 | 0 | 0 | 0 |
| | Subtotal Fire Division | 4,031,785 | 3,840,415.08 | 4,256,154 | 4,078,401.42 | 4,557,204 | 4,312,098 | 4,364,253 | 4,278,753 | 4,236,154 |
| Emergency Management | | | | | | | | | | |
| * 001-350.4290-294.000 | EM Training & Dues | 500 | 0.00 | 500 | 0.00 | 500 | 500 | 500 | 500 | 500 |
| * 001-350.4290-294.008 | EM EOC Exercises | 500 | 0.00 | 1,000 | 0.00 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| * 001-350.4290-330.000 | EM EOC Professional Services | 0 | 0.00 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| * 001-350.4290-530.000 | EM Telephone | 1,500 | 525.25 | 480 | 515.72 | 500 | 500 | 500 | 500 | 480 |
| * 001-350.4290-532.000 | EM Internet | 0 | 0.00 | 720 | 720.00 | 0 | 0 | 0 | 0 | 720 |
| * 001-350.4290-751.000 | EM New Equipment | 2,420 | 5,977.57 | 1 | 133.82 | 4,000 | 4,000 | 4,000 | 4,000 | 1 |
| * 001-350.4290-800.024 | EM American Red Cross | 1,550 | 0.00 | 1,550 | 1,550.00 | 1,550 | 1,550 | 1,550 | 1,550 | 1,550 |
| | Subtotal Emergency Management | 6,470 | 6,502.82 | 4,251 | 2,919.54 | 7,550 | 7,551 | 7,551 | 7,551 | 4,251 |
| | Total Fire Rescue | 4,038,255 | 3,846,917.90 | 4,240,405 | 4,078,320.96 | 4,564,754 | 4,319,649 | 4,371,804 | 4,286,304 | 4,240,405 |
| Police | | | | | | | | | | |
| * 001-400.4210-111.000 | PD Full-Time Employees | 2,613,695 | 2,480,435.05 | 2,679,475 | 2,539,985.34 | 2,700,000 | 2,700,000 | 2,650,000 | 2,650,000 | 2,679,475 |
| * 001-400.4210-113.000 | PD Part-Time Employees | 56,425 | 38,585.91 | 57,269 | 29,001.91 | 88,545 | 82,096 | 71,091 | 71,091 | 57,269 |
| * 001-400.4210-130.000 | PD Overtime | 205,404 | 202,129.80 | 180,000 | 158,697.42 | 222,958 | 205,000 | 205,000 | 195,000 | 180,000 |
| * 001-400.4210-210.000 | PD Health Insurance | 515,636 | 521,861.67 | 594,869 | 529,362.39 | 594,869 | 594,869 | 582,955 | 582,955 | 594,869 |
| * 001-400.4210-212.000 | PD Dental Insurance | 14,303 | 12,648.23 | 13,228 | 12,916.00 | 13,228 | 13,431 | 13,431 | 13,228 | 13,228 |
| * 001-400.4210-214.000 | PD Life & Disability Ins | 33,645 | 31,440.15 | 36,404 | 32,048.88 | 36,133 | 36,133 | 36,133 | 36,133 | 36,404 |
| * 001-400.4210-220.000 | PD FICA Taxes | 86,224 | 80,799.49 | 87,405 | 82,113.90 | 94,818 | 94,464 | 94,464 | 94,464 | 87,405 |
| * 001-400.4210-230.000 | PD NH Retirement | 704,543 | 647,544.44 | 694,375 | 633,133.08 | 692,206 | 687,100 | 687,100 | 687,100 | 694,375 |
| * 001-400.4210-240.000 | PD Education (contractual) | 5,000 | 0.00 | 5,000 | 0.00 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| * 001-400.4210-290.000 | PD Uniforms | 43,000 | 40,099.69 | 43,000 | 41,718.29 | 47,250 | 47,250 | 47,250 | 47,250 | 43,000 |
| * 001-400.4210-294.000 | PD Training & Dues | 41,965 | 39,764.56 | 41,719 | 41,304.42 | 43,284 | 43,284 | 43,284 | 43,284 | 41,719 |
| * 001-400.4210-298.000 | PD Selection Process | 5,400 | 4,192.20 | 5,150 | 3,385.00 | 5,400 | 4,947 | 4,947 | 4,947 | 5,150 |
| * 001-400.4210-330.000 | PD Professional Services | 12,000 | 4,606.40 | 12,000 | 2,486.75 | 5,213 | 5,213 | 5,213 | 5,213 | 12,000 |
| * 001-400.4210-332.000 | PD Communication Maintenance | 24,232 | 18,144.97 | 22,735 | 18,258.52 | 22,144 | 22,144 | 22,144 | 22,144 | 22,735 |
| * 001-400.4210-340.000 | PD It Tech Support | 16,760 | 14,501.25 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |

Budget Details FY 2020-21

Approved by Voters 7/31/2020

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 6/30/19 | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 6/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BC'S REQUEST | 2020-21 DEFAULT BUDGET |
|---------------------------------------|--------------------------------|------------------------|--------------------------------|------------------------|--------------------------------|----------------------------|---------------------------|----------------------|------------------------|
| 001-400-4210-342.000 | PD Software & Programs | 0 | 1,224.92 | 17,054 | 15,488.58 | 15,881 | 15,881 | 15,881 | 17,054 |
| 001-400-4210-430.000 | PD Equipment Maintenance | 2,475 | 2,464.96 | 2,475 | 2,238.01 | 2,700 | 2,700 | 2,700 | 2,475 |
| 001-400-4210-434.000 | PD Vehicle Maintenance | 28,358 | 31,772.93 | 28,300 | 22,390.84 | 32,625 | 32,625 | 32,625 | 28,300 |
| 001-400-4210-440.000 | PD Rental & Leases | 10,017 | 9,854.01 | 9,407 | 9,369.15 | 10,082 | 10,082 | 10,082 | 9,407 |
| 001-400-4210-506.000 | PD Animal Control Operation | 500 | 0.00 | 500 | 0.00 | 250 | 250 | 250 | 500 |
| 001-400-4210-530.000 | PD Telephone | 11,100 | 10,708.20 | 10,800 | 11,544.69 | 12,540 | 12,000 | 12,000 | 10,800 |
| 001-400-4210-532.000 | PD Internet Services | 359 | 1,617.18 | 2,600 | 1,378.80 | 1,400 | 1,400 | 1,400 | 2,600 |
| 001-400-4210-536.000 | PD Printing | 2,000 | 885.14 | 2,000 | 1,587.47 | 1,000 | 1,000 | 1,000 | 2,000 |
| 001-400-4210-560.000 | PD Postage | 2,000 | 1,035.15 | 2,000 | 1,240.45 | 1,200 | 1,200 | 1,200 | 2,000 |
| 001-400-4210-580.000 | PD Mileage | 0 | 88.74 | 0 | 0.00 | 1 | 1 | 1 | 0 |
| * 001-400-4210-600.000 | PD Office Supplies | 7,000 | 6,149.51 | 7,000 | 4,124.11 | 6,100 | 6,100 | 6,100 | 7,000 |
| 001-400-4210-600.000 | PD K-9 Supplies | 0 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 |
| 001-400-4210-614.000 | PD Public Relations | 2,000 | 1,719.71 | 2,000 | 1,855.84 | 2,000 | 2,000 | 2,000 | 2,000 |
| 001-400-4210-626.000 | PD Fuel | 50,000 | 44,436.32 | 52,000 | 35,273.50 | 64,800 | 59,400 | 59,400 | 52,000 |
| 001-400-4210-630.000 | PD Meals & Food | 2,500 | 2,800.62 | 2,500 | 2,484.26 | 3,000 | 3,000 | 3,000 | 2,500 |
| 001-400-4210-751.000 | PD New Equipment | 2,500 | 57,491.99 | 2,500 | 5,821.48 | 4,500 | 3,000 | 3,000 | 2,500 |
| 001-400-4210-751.002 | PD Police Equipment | 6,875 | 18,496.24 | 7,730 | 26,959.41 | 6,455 | 6,455 | 6,455 | 7,730 |
| 001-400-4210-752.000 | PD Vehicle & Related Purchases | 78,000 | 78,100.25 | 81,600 | 86,367.46 | 85,600 | 85,600 | 85,600 | 81,600 |
| Total Police | | 4,585,916 | 4,405,599.68 | 4,703,596 | 4,362,335.95 | 4,820,730 | 4,783,423 | 4,710,707 | 4,703,596 |
| Public Works | | | | | | | | | |
| Highway Division | | | | | | | | | |
| DPW ADMIN Full-Time Employees | | 124,366 | 170,274.79 | 143,804 | 145,027.31 | 143,813 | 143,813 | 143,813 | 143,804 |
| DPW ADMIN Part-Time Employees | | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 |
| DPW ADMIN Overtime | | 2,500 | 1,851.34 | 2,500 | 1,693.42 | 2,500 | 2,500 | 2,000 | 2,500 |
| DPW ADMIN Health Insurance | | 31,502 | 24,559.03 | 36,508 | 22,416.99 | 36,508 | 23,912 | 23,912 | 36,508 |
| DPW ADMIN Dental Insurance | | 1,026 | 750.96 | 780 | 847.48 | 780 | 814 | 814 | 780 |
| DPW ADMIN Life & Disability Ins | | 1,612 | 2,070.97 | 2,008 | 1,998.00 | 2,050 | 2,050 | 2,050 | 2,008 |
| DPW ADMIN FICA Taxes | | 9,706 | 13,060.65 | 11,192 | 11,360.67 | 11,193 | 11,193 | 11,193 | 11,192 |
| DPW ADMIN NH Retirement | | 14,437 | 19,575.71 | 16,341 | 16,388.64 | 16,342 | 16,342 | 16,342 | 16,341 |
| DPW ADMIN Uniforms | | 15,300 | 14,471.21 | 15,300 | 14,767.79 | 16,425 | 16,425 | 16,425 | 15,300 |
| DPW ADMIN Training & Dues | | 2,181 | 1,221.00 | 2,180 | 1,430.98 | 2,780 | 2,780 | 2,780 | 2,180 |
| DPW ADMIN Software & Programs | | 3,900 | 3,541.87 | 4,400 | 9,541.01 | 8,290 | 8,290 | 8,290 | 4,400 |
| DPW ADMIN Property Record Maintenance | | 1 | 68.00 | 1 | 49.65 | 1 | 1 | 1 | 1 |
| DPW ADMIN Rental & Leases | | 3,600 | 1,755.49 | 2,500 | 2,077.79 | 2,500 | 2,000 | 2,000 | 2,500 |
| DPW ADMIN Telephone | | 4,300 | 3,513.21 | 3,840 | 4,737.17 | 4,300 | 3,840 | 3,840 | 3,840 |
| DPW ADMIN Internet Services | | 1,500 | 1,751.99 | 1,500 | 1,651.80 | 1,800 | 1,800 | 1,800 | 1,500 |
| DPW ADMIN Advertising | | 250 | 2,562.79 | 2,000 | 995.20 | 2,000 | 2,000 | 2,000 | 2,000 |
| DPW ADMIN Printing | | 0 | 0.00 | 0 | 31.20 | 0 | 0 | 0 | 0 |
| DPW ADMIN Postage | | 200 | 82.80 | 200 | 134.05 | 200 | 200 | 200 | 200 |
| DPW ADMIN Mileage | | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 |
| DPW ADMIN Office Supplies | | 4,920 | 2,425.70 | 2,000 | 2,268.57 | 2,000 | 2,500 | 2,500 | 2,000 |
| DPW ADMIN Technical Supplies | | 1 | 0.00 | 1 | 0.00 | 0 | 0 | 0 | 1 |
| DPW ADMIN Safety Supplies | | 1,500 | 1,432.76 | 2,000 | 1,713.02 | 2,600 | 2,000 | 2,000 | 2,000 |
| DPW ADMIN Meals & Food | | 1,350 | 2,541.18 | 2,300 | 2,969.02 | 3,350 | 3,000 | 2,650 | 2,300 |
| DPW ADMIN New Equipment | | 0 | 440.92 | 0 | 0.00 | 1 | 1 | 1 | 0 |
| Subtotal DPW Administration | | 224,154 | 267,951.87 | 251,357 | 242,099.76 | 260,435 | 258,025 | 244,613 | 251,357 |
| Road Maintenance | | | | | | | | | |
| * 001-450-4312-111.000 | RD MNT Full-Time Employees | 350,678 | 299,235.44 | 388,250 | 306,496.79 | 385,878 | 385,878 | 385,878 | 392,850 |
| 001-450-4312-130.000 | RD MNT Overtime | 86,634 | 91,543.01 | 99,471 | 98,851.38 | 106,409 | 96,469 | 96,469 | 107,753 |
| 001-450-4312-210.000 | RD MNT Health Insurance | 139,139 | 117,713.42 | 147,843 | 121,889.00 | 147,843 | 131,558 | 131,558 | 147,843 |
| 001-450-4312-212.000 | RD MNT Dental Insurance | 4,114 | 3,187.74 | 3,295 | 4,021.29 | 3,295 | 4,034 | 4,034 | 3,295 |
| 001-450-4312-214.000 | RD MNT Life & Disability Ins | 4,562 | 4,351.64 | 5,182 | 4,723.99 | 5,524 | 5,524 | 5,524 | 5,182 |
| * 001-450-4312-220.000 | RD MNT FICA Taxes | 33,456 | 38,604.00 | 37,137 | 30,137.32 | 37,660 | 36,900 | 36,900 | 38,122 |
| * 001-450-4312-230.000 | RD MNT NH Retirement | 49,767 | 44,421.77 | 54,297 | 45,076.28 | 53,878 | 53,878 | 53,878 | 55,736 |
| * 001-450-4312-330.010 | RD MNT Professional Services | 40,000 | 24,528.18 | 39,080 | 11,250.37 | 39,080 | 39,080 | 39,080 | 39,080 |
| 001-450-4312-330.010 | RD MNT NPDES Stormwater | 2,500 | 412.50 | 100,000 | 21,473.76 | 100,000 | 100,000 | 100,000 | 100,000 |
| 001-450-4312-430.000 | RD MNT Equipment Maintenance | 500 | 1,732.19 | 1,500 | 4,454.54 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-450-4312-434.000 | RD MNT Vehicle Maintenance | 100,000 | 92,811.20 | 100,000 | 109,555.89 | 100,000 | 100,000 | 100,000 | 100,000 |
| 001-450-4312-440.000 | RD MNT Rental & Leases | 2,500 | 2,020.45 | 2,500 | 3,508.54 | 2,500 | 2,500 | 2,500 | 2,500 |
| 001-450-4312-616.000 | RD MNT Road Salt & Sand | 150,000 | 185,234.79 | 165,000 | 163,715.34 | 180,000 | 180,000 | 180,000 | 165,000 |
| 001-450-4312-618.000 | RD MNT Signage | 8,000 | 8,971.94 | 8,000 | 12,794.29 | 8,000 | 8,000 | 8,000 | 8,000 |
| 001-450-4312-626.000 | RD MNT Fuel | 51,600 | 36,040.56 | 50,000 | 32,053.14 | 50,187 | 46,000 | 46,000 | 50,000 |
| * 001-450-4312-720.000 | RD MNT Resurfacing | 600,000 | 318,872.23 | 600,000 | 504,461.84 | 600,000 | 600,000 | 600,000 | 600,000 |
| 001-450-4312-722.000 | RD MNT Construction Materials | 80,000 | 54,022.46 | 70,000 | 64,878.60 | 80,000 | 80,000 | 80,000 | 70,000 |

Budget Details FY 2020-21

Approved
by Voters
7/8/2020

| GL NUMBER | DESCRIPTION | 18-18 AMENDED BUDGET | 18-18 ACTIVITY as of 8/30/18 | 18-18 AMENDED BUDGET | 18-18 ACTIVITY as of 8/30/20 | 20-21 DEPARTMENT REQUEST | 20-21 TA's REQUEST | 20-21 COUNCIL'S REQUEST | 20-21 BC's REQUEST | 20-21 DEFAULT BUDGET |
|--------------------------------------|--------------------------------------|----------------------------|------------------------------------|----------------------------|------------------------------------|--------------------------------|--------------------------|-------------------------------|--------------------------|----------------------------|
| * 001-450.4312-751.000 | RD MNT New Equipment | 1 | 0.00 | 2,100 | 104,777.09 | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 |
| * 001-450.4312-752.000 | RD MNT Vehicle & Related Purchase | 1 | 0.00 | 1 | 54,674.92 | 1 | 1 | 1 | 1 | 1 |
| 001-450.4312-754.000 | RD MNT Plo Edges & Chains | 20,000 | 17,081.75 | 20,000 | 19,904.48 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | Subtotal Road Maintenance | 1,723,452 | 1,530,785.27 | 1,803,656 | 1,625,306.85 | 1,924,965 | 1,908,968 | 1,893,422 | 1,893,422 | 1,908,962 |
| Bridges | | | | | | | | | | |
| 001-450.4313-330.000 | DPW Bridge Professional Services | 1 | 7,411.17 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| | Subtotal Bridges | 1 | 7,411.17 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Street Lighting | | | | | | | | | | |
| 001-450.4316-330.000 | DPW ST LIGHTS Professional Services | 0 | 0.00 | 0 | 56,027.49 | 0 | 0 | 0 | 0 | 0 |
| 001-450.4316-622.000 | DPW ST LIGHTS Electric | 62,000 | 64,757.37 | 62,000 | 68,135.80 | 61,000 | 65,000 | 65,000 | 65,000 | 62,000 |
| | Subtotal Street Lighting | 62,000 | 64,757.37 | 62,000 | 124,163.29 | 61,000 | 65,000 | 65,000 | 65,000 | 62,000 |
| Fleet | | | | | | | | | | |
| 001-450.4319-111.000 | FLEET Full-Time Employees | 98,424 | 103,466.02 | 108,382 | 102,800.03 | 110,711 | 110,711 | 110,711 | 110,711 | 110,462 |
| 001-450.4319-130.000 | FLEET Overtime | 15,000 | 9,433.82 | 15,382 | 12,063.23 | 15,000 | 15,000 | 15,000 | 15,000 | 15,736 |
| 001-450.4319-210.000 | FLEET Health Insurance | 43,900 | 44,412.78 | 43,004 | 45,193.16 | 49,004 | 49,004 | 50,461 | 50,461 | 49,004 |
| 001-450.4319-212.000 | FLEET Dental Insurance | 1,486 | 1,505.24 | 1,536 | 1,468.24 | 1,536 | 1,536 | 1,604 | 1,604 | 1,536 |
| 001-450.4319-214.000 | FLEET Life & Disability Ins | 1,271 | 1,415.43 | 1,466 | 1,446.11 | 1,581 | 1,581 | 1,581 | 1,581 | 1,466 |
| 001-450.4319-220.000 | FLEET FICA Taxes | 8,677 | 8,372.66 | 9,468 | 8,586.33 | 9,617 | 9,617 | 9,617 | 9,617 | 9,654 |
| 001-450.4319-230.000 | FLEET NH Retirement | 12,909 | 12,795.31 | 13,831 | 12,703.78 | 14,042 | 14,042 | 14,042 | 14,042 | 14,103 |
| 001-450.4319-342.000 | FLEET Software & Programs | 3,500 | 4,710.40 | 3,000 | 1,500.00 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 001-450.4319-430.000 | FLEET Equipment Maintenance | 2,200 | 1,318.37 | 1,000 | 2,220.71 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-450.4319-606.000 | FLEET Shop Supplies & Hand Tools | 15,400 | 14,825.97 | 14,900 | 12,331.62 | 14,900 | 14,900 | 14,900 | 14,900 | 14,900 |
| 001-450.4319-751.000 | FLEET New Equipment | 1,000 | 3,687.23 | 5,000 | 89.99 | 6,500 | 6,500 | 6,500 | 6,500 | 5,000 |
| | Subtotal Fleet | 203,767 | 216,594.23 | 222,969 | 200,409.20 | 226,891 | 226,891 | 228,416 | 228,416 | 225,861 |
| Building Maintenance | | | | | | | | | | |
| 001-451.4194-111.000 | TB Full-Time Employees | 45,052 | 26,020.02 | 47,299 | 42,606.85 | 45,504 | 45,504 | 45,504 | 45,504 | 47,482 |
| 001-451.4194-113.000 | TB Part-Time Employees | 35,448 | 30,494.84 | 35,820 | 30,421.16 | 39,494 | 39,494 | 39,494 | 39,494 | 35,851 |
| 001-451.4194-130.000 | TB Overtime | 4,825 | 11,315.10 | 5,223 | 3,028.02 | 4,921 | 4,921 | 4,921 | 4,921 | 5,223 |
| 001-451.4194-210.000 | TB Health Insurance | 21,950 | 4,235.96 | 18,254 | 9,014.94 | 18,254 | 18,254 | 9,233 | 9,233 | 18,254 |
| 001-451.4194-212.000 | TB Dental Insurance | 743 | 336.39 | 390 | 202.46 | 390 | 390 | 208 | 208 | 390 |
| 001-451.4194-214.000 | TB Life & Disability Ins | 588 | 142.32 | 640 | 595.05 | 654 | 654 | 654 | 654 | 640 |
| 001-451.4194-220.000 | TB FICA Taxes | 6,527 | 5,124.36 | 6,757 | 5,651.42 | 6,879 | 6,879 | 6,773 | 6,773 | 6,773 |
| 001-451.4194-230.000 | TB NH Retirement | 5,675 | 4,286.28 | 5,873 | 5,077.81 | 5,632 | 5,632 | 5,632 | 5,632 | 5,897 |
| 001-451.4194-410.000 | TB Other Utilities | 6,000 | 5,928.04 | 6,000 | 5,132.56 | 3,300 | 3,300 | 3,300 | 3,300 | 6,000 |
| 001-451.4194-411.000 | TB Sewer | 6,000 | 5,497.10 | 6,000 | 4,652.79 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 001-451.4194-412.000 | TB Water | 7,500 | 8,517.15 | 7,500 | 9,327.80 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 001-451.4194-413.000 | TB Heating | 72,500 | 60,903.84 | 65,500 | 53,927.84 | 65,500 | 65,500 | 65,500 | 65,500 | 65,500 |
| * 001-451.4194-420.000 | TB Custodial Supplies | 15,000 | 13,635.23 | 15,750 | 12,271.09 | 15,750 | 15,750 | 15,750 | 15,750 | 15,750 |
| 001-451.4194-434.000 | TB Vehicle Maintenance | 500 | 136.65 | 500 | 1,656.21 | 500 | 500 | 500 | 500 | 500 |
| * 001-451.4194-436.000 | TB Building Maintenance | 121,786 | 107,714.11 | 140,000 | 101,239.62 | 142,286 | 142,286 | 142,286 | 142,286 | 140,000 |
| 001-451.4194-440.000 | TB Rental & Leases | 9,280 | 9,827.74 | 9,280 | 10,941.60 | 10,085 | 10,085 | 10,085 | 10,085 | 9,280 |
| 001-451.4194-530.000 | TB Telephone | 800 | 819.34 | 600 | 605.05 | 800 | 800 | 800 | 800 | 600 |
| 001-451.4194-622.000 | TB Electric | 88,300 | 98,554.69 | 90,000 | 91,506.79 | 85,300 | 90,000 | 90,000 | 90,000 | 90,000 |
| 001-451.4194-626.000 | TB Fuel | 2,400 | 1,291.21 | 900 | 1,605.90 | 2,700 | 2,700 | 2,500 | 2,500 | 900 |
| 001-451.4194-751.000 | TB New Equipment | 1 | 602.00 | 1 | 4,878.28 | 1 | 1 | 1 | 1 | 1 |
| 001-452.4194-111.000 | TB CH Full-Time Employees | 6,764 | 10,648.55 | 10,368 | 662.89 | 15,600 | 15,600 | 15,600 | 15,600 | 10,368 |
| 001-452.4194-113.000 | TB CH Part-Time Employees | 0 | 1,999.29 | 0 | 12,952.00 | 1 | 1 | 1 | 1 | 0 |
| 001-452.4194-130.000 | TB CH Overtime | 518 | 936.54 | 793 | 1,028.54 | 1,193 | 1,193 | 1,193 | 1,193 | 793 |
| 001-452.4194-220.000 | TB CH FICA Taxes | 1 | 1,438.81 | 1 | 1,520.83 | 1 | 1 | 1 | 1 | 1 |
| 001-452.4194-230.000 | TB CH NH Retirement | 250 | 240.00 | 250 | 0.00 | 250 | 250 | 250 | 250 | 250 |
| 001-452.4194-410.000 | TB CH Other Utilities | 8,000 | 6,647.60 | 8,000 | 5,638.72 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 001-452.4194-413.000 | TB CH Heating | 1,800 | 1,048.27 | 1,800 | 1,671.04 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| 001-452.4194-420.000 | TB CH Custodial Supplies | 18,080 | 14,999.92 | 18,080 | 15,682.63 | 18,080 | 18,080 | 18,080 | 18,080 | 18,080 |
| * 001-452.4194-436.000 | TB CH Building Maintenance | 11,000 | 13,222.81 | 11,000 | 12,341.31 | 11,000 | 14,000 | 14,000 | 14,000 | 11,000 |
| 001-452.4194-622.000 | TB CH Electric | 0 | 0.00 | 0 | 0.00 | 180 | 180 | 180 | 180 | 0 |
| 001-452.4194-630.000 | TB CH Meals & Food | 0 | 0.00 | 0 | 0.00 | 180 | 180 | 180 | 180 | 0 |
| | Subtotal Building Maintenance | 497,089 | 446,564.16 | 512,580 | 445,841.20 | 517,356 | 525,066 | 515,853 | 515,853 | 512,834 |
| | Total Highway Division | 2,710,463 | 2,523,413.07 | 2,942,563 | 2,637,912.30 | 2,990,648 | 2,983,941 | 2,947,105 | 2,947,105 | 2,961,015 |
| Parks, Recreation, Cemeteries | | | | | | | | | | |
| * 001-450.4520-111.000 | P&R Full-Time Employees | 268,343 | 198,648.59 | 299,273 | 261,772.85 | 290,671 | 290,671 | 290,671 | 290,671 | 304,408 |
| 001-450.4520-113.000 | P&R Part-Time Employees | 6,720 | 5,530.27 | 13,440 | 0.00 | 13,440 | 13,440 | 13,440 | 13,440 | 14,313 |
| 001-450.4520-130.000 | P&R Overtime | 11,400 | 8,399.72 | 12,706 | 7,842.20 | 11,400 | 10,000 | 10,000 | 10,000 | 12,706 |

Budget Details FY 2020-21

Approved
By Voters
7/31/2020

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 6/30/19 | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 6/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA'S REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BC'S REQUEST | 2020-21 DEFAULT BUDGET |
|--|---------------------------------|------------------------------|--------------------------------------|------------------------------|--------------------------------------|----------------------------------|----------------------------|---------------------------------|----------------------------|------------------------------|
| 001-450-4520-210.000 | P&R Health Insurance | 102,027 | 73,558.76 | 112,581 | 87,060.97 | 112,581 | 112,581 | 105,860 | 105,860 | 112,581 |
| 001-450-4520-212.000 | P&R Dental Insurance | 2,850 | 2,185.56 | 2,913 | 2,427.92 | 2,913 | 2,913 | 2,843 | 2,843 | 2,913 |
| 001-450-4520-214.000 | P&R Life & Disability Ins | 3,852 | 3,014.61 | 4,114 | 3,591.32 | 4,114 | 4,114 | 4,186 | 4,186 | 4,114 |
| * 001-450-4520-220.000 | P&R FICA Taxes | 24,057 | 15,779.04 | 24,395 | 20,318.19 | 24,137 | 24,029 | 24,029 | 24,029 | 25,355 |
| * 001-450-4520-230.000 | P&R NH Retirement | 33,270 | 23,501.41 | 34,878 | 30,233.43 | 33,741 | 33,585 | 33,585 | 33,585 | 35,549 |
| 001-450-4520-342.000 | P&R Software & Programs | 0 | 34,666 | 0 | 1,015.13 | 1,627 | 1,627 | 1,627 | 1,627 | 0 |
| 001-450-4520-421.000 | P&R Water | 23,000 | 38,758.70 | 30,000 | 32,332.67 | 41,000 | 41,000 | 41,000 | 41,000 | 30,000 |
| 001-450-4520-430.000 | P&R Equipment Maintenance | 5,000 | 12,072.74 | 5,000 | 15,928.18 | 5,000 | 5,000 | 5,000 | 5,000 | 7,000 |
| 001-450-4520-434.000 | P&R Vehicle Maintenance | 5,000 | 7,069.31 | 7,000 | 15,700.58 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| * 001-450-4520-438.000 | P&R Ground Maintenance | 39,250 | 35,226.57 | 40,000 | 27,780.09 | 43,000 | 43,000 | 43,000 | 43,000 | 40,000 |
| 001-450-4520-440.000 | P&R Rental & Leases | 4,200 | 1,379.12 | 2,200 | 868.66 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| 001-450-4520-530.000 | P&R Telephone | 1,620 | 1,372.28 | 1,688 | 1,622.70 | 1,620 | 1,620 | 1,620 | 1,620 | 1,688 |
| 001-450-4520-532.000 | P&R Internet Services | 600 | 1,165.83 | 1,680 | 1,211.52 | 1,000 | 1,000 | 1,000 | 1,000 | 1,680 |
| 001-450-4520-600.000 | P&R Office Supplies | 0 | 752.78 | 1 | 49.49 | 1 | 0 | 0 | 0 | 1 |
| 001-450-4520-600.010 | P&R Recreation Supplies | 600 | 906.85 | 1,000 | 772.84 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-450-4520-604.000 | P&R Safety Supplies | 12,000 | 16,629.47 | 15,000 | 16,709.59 | 23,000 | 18,000 | 18,000 | 18,000 | 15,000 |
| 001-450-4520-622.000 | P&R Electric | 8,460 | 13,539.12 | 11,000 | 14,420.80 | 15,048 | 13,794 | 13,794 | 13,794 | 11,000 |
| 001-450-4520-626.000 | P&R Fuel | 1 | 8,523.26 | 1 | 9,589.47 | 1 | 1 | 1 | 1 | 1 |
| 001-450-4520-751.000 | P&R New Equipment | 10,000 | 8,724.83 | 10,000 | 9,259.73 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 001-450-4520-800.006 | P&R Old Home Day | 562,251 | 477,285.48 | 628,751 | 500,940.16 | 644,567 | 636,648 | 629,857 | 629,857 | 635,890 |
| Subtotal Parks & Recreation | | | | | | | | | | |
| Cemeteries | | | | | | | | | | |
| 001-450-4195-438.000 | DPW CEM Grounds Maintenance | 2,000 | 2,545.99 | 24,500 | 14,476.00 | 10,000 | 10,000 | 10,000 | 10,000 | 2,500 |
| Subtotal Cemeteries | | | | | | | | | | |
| Total Parks, Recreation & Cemeteries Division | | | | | | | | | | |
| Recycling & Transfer Division | | 564,251 | 479,831.47 | 653,251 | 575,416.16 | 654,567 | 646,648 | 639,857 | 639,857 | 638,390 |
| R&T Administration | | | | | | | | | | |
| 001-500-4321-111.000 | R&T ADMIN Full-Time Employees | 80,843 | 55,406.32 | 56,704 | 47,139.91 | 56,244 | 56,244 | 56,244 | 56,244 | 56,704 |
| 001-500-4321-113.000 | R&T ADMIN Part-Time Employees | 16,707 | 8,469.97 | 17,626 | 19,438.13 | 17,238 | 17,238 | 17,238 | 17,238 | 17,626 |
| 001-500-4321-130.000 | R&T ADMIN Overtime | 6,177 | 5,133.19 | 6,177 | 5,111.98 | 6,177 | 6,177 | 6,177 | 6,177 | 6,177 |
| 001-500-4321-210.000 | R&T ADMIN Health Insurance | 18,292 | 16,716.96 | 18,254 | 18,142.42 | 18,254 | 18,254 | 18,912 | 18,912 | 18,254 |
| 001-500-4321-212.000 | R&T ADMIN Life Insurance | 426 | 195.88 | 199 | 202.56 | 199 | 199 | 208 | 208 | 199 |
| 001-500-4321-214.000 | R&T ADMIN Life & Disability Ins | 1,038 | 728.16 | 768 | 763.44 | 783 | 783 | 783 | 783 | 769 |
| 001-500-4321-220.000 | R&T ADMIN FICA Taxes | 7,953 | 5,255.79 | 6,160 | 6,095.23 | 6,094 | 6,094 | 6,094 | 6,094 | 6,160 |
| 001-500-4321-230.000 | R&T ADMIN NH Retirement | 9,903 | 6,867.49 | 7,024 | 6,972.12 | 6,972 | 6,972 | 6,972 | 6,972 | 7,024 |
| 001-500-4321-294.000 | R&T ADMIN Training & Dues | 1,700 | 1,146.00 | 1,700 | 1,962.12 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 |
| 001-500-4321-342.000 | R&T ADMIN Software & Programs | 0 | 3,171.69 | 1,475 | 3,677.56 | 3,533 | 3,533 | 3,533 | 3,533 | 1,475 |
| 001-500-4321-430.000 | R&T ADMIN Equipment Maintenance | 1 | 0.00 | 1 | 185.00 | 1 | 1 | 1 | 1 | 1 |
| 001-500-4321-502.000 | R&T ADMIN Facility Permits | 335 | 215.00 | 335 | 35.00 | 335 | 335 | 335 | 335 | 335 |
| 001-500-4321-530.000 | R&T ADMIN Telephone | 960 | 741.56 | 756 | 735.03 | 960 | 756 | 756 | 756 | 756 |
| 001-500-4321-532.000 | R&T ADMIN Internet Services | 1,700 | 2,003.70 | 1,700 | 2,087.34 | 2,000 | 2,000 | 2,000 | 2,000 | 1,700 |
| 001-500-4321-560.000 | R&T ADMIN Postage | 200 | 103.01 | 200 | 24.50 | 200 | 200 | 200 | 200 | 200 |
| 001-500-4321-600.000 | R&T ADMIN Office Supplies | 2,000 | 989.75 | 1,500 | 642.06 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 001-500-4321-604.000 | R&T ADMIN Safety Supplies | 1,160 | 312.20 | 1,000 | 574.62 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-500-4321-630.000 | R&T ADMIN Meals & Food | 300 | 364.58 | 300 | 307.06 | 300 | 300 | 300 | 300 | 300 |
| 001-500-4321-751.000 | R&T ADMIN New Equipment | 500 | 115.95 | 300 | 97.96 | 300 | 300 | 300 | 300 | 300 |
| Subtotal R&T Administration | | | | | | | | | | |
| Collection | | 150,177 | 107,937.20 | 122,080 | 113,973.33 | 123,690 | 123,486 | 124,153 | 124,153 | 122,080 |
| 001-500-4323-111.000 | R&T COLL Full-Time Employees | 110,616 | 92,607.68 | 124,025 | 82,185.58 | 122,985 | 122,985 | 122,985 | 122,985 | 127,562 |
| 001-500-4323-130.000 | R&T COLL Overtime | 11,925 | 5,605.24 | 10,962 | 5,785.19 | 10,000 | 10,000 | 10,000 | 10,000 | 11,563 |
| 001-500-4323-210.000 | R&T COLL Health Insurance | 60,159 | 50,010.89 | 53,796 | 43,769.55 | 53,796 | 53,796 | 48,397 | 48,397 | 53,796 |
| 001-500-4323-212.000 | R&T COLL Dental Insurance | 1,864 | 1,505.60 | 1,536 | 1,209.76 | 1,536 | 1,536 | 1,209 | 1,209 | 1,536 |
| 001-500-4323-214.000 | R&T COLL Life & Disability Ins | 1,448 | 1,599.54 | 1,680 | 1,539.24 | 1,536 | 1,536 | 1,766 | 1,766 | 1,680 |
| 001-500-4323-220.000 | R&T COLL FICA Taxes | 9,374 | 7,170.71 | 10,327 | 6,690.25 | 10,173 | 10,173 | 10,173 | 10,173 | 10,644 |
| 001-500-4323-230.000 | R&T COLL NH Retirement | 13,945 | 11,466.97 | 15,088 | 9,819.03 | 14,854 | 14,854 | 14,854 | 14,854 | 15,560 |
| 001-500-4323-290.000 | R&T COLL Uniforms | 2,400 | 1,499.41 | 2,400 | 1,539.88 | 2,625 | 2,625 | 2,625 | 2,625 | 2,400 |
| 001-500-4323-434.000 | R&T COLL Vehicle Maintenance | 45,000 | 37,290.98 | 60,000 | 42,857.07 | 60,000 | 50,000 | 50,000 | 50,000 | 60,000 |
| 001-500-4323-626.000 | R&T COLL Fuel | 51,000 | 25,548.37 | 43,000 | 24,298.85 | 28,500 | 26,125 | 26,125 | 26,125 | 43,000 |
| Subtotal Collections | | | | | | | | | | |
| Disposal | | 307,731 | 234,005.39 | 322,824 | 219,775.40 | 306,235 | 293,860 | 288,134 | 288,134 | 327,741 |
| 001-500-4324-111.000 | R&T Full-Time Employees | 88,587 | 75,475.32 | 96,480 | 72,654.50 | 98,543 | 98,543 | 98,543 | 98,543 | 100,162 |
| 001-500-4324-113.000 | R&T Part-Time Employees | 9,677 | 7,081.22 | 8,922 | 4,346.82 | 8,726 | 8,726 | 8,726 | 8,726 | 9,548 |
| 001-500-4324-130.000 | R&T Overtime | 9,437 | 6,971.21 | 10,346 | 18,619.94 | 9,600 | 9,600 | 9,600 | 9,600 | 10,346 |
| 001-500-4324-210.000 | R&T Health Insurance | 38,209 | 22,107.12 | 42,333 | 19,672.48 | 42,333 | 42,333 | 49,860 | 49,860 | 42,333 |

Budget Details FY 2020-21

| GL NUMBER | DESCRIPTION | 2018-19 AMENDED BUDGET | 2018-19 ACTIVITY as of 8/30/19 | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 8/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA'S REQUEST | 2020-21 COUNCIL'S REQUEST | Approved By Voters 2020-21 BC's REQUEST | 7/31/2020 2020-21 DEFAULT BUDGET |
|--|--------------------------------|------------------------------|--------------------------------------|------------------------------|--------------------------------------|----------------------------------|----------------------------|---------------------------------|---|---|
| | | | | | | | | | | |
| 001-500-4324-212.000 | R&T Dental Insurance | 1,121 | 753.92 | 1,158 | 643.48 | 1,158 | 1,158 | 1,604 | 1,604 | 1,158 |
| 001-500-4324-214.000 | R&T Life & Disability Ins | 1,134 | 636.72 | 1,296 | 554.50 | 1,396 | 1,396 | 1,396 | 1,396 | 1,158 |
| 001-500-4324-220.000 | R&T FICA Taxes | 8,239 | 6,450.02 | 8,855 | 7,033.38 | 8,940 | 8,940 | 8,940 | 8,940 | 9,185 |
| 001-500-4324-230.000 | R&T NH Retirement | 1,153 | 9,361.91 | 11,946 | 10,146.81 | 12,080 | 12,080 | 12,080 | 12,080 | 12,427 |
| 001-500-4324-290.000 | R&T Uniforms | 2,400 | 509.66 | 2,000 | 2,439.86 | 1,750 | 1,750 | 1,750 | 1,750 | 2,000 |
| 001-500-4324-320.000 | R&T Professional Services | 2,180 | 1,964.75 | 2,180 | 298.50 | 2,680 | 2,680 | 2,680 | 2,680 | 2,180 |
| 001-500-4324-421.000 | R&T Tippling Fees | 420,568 | 447,091.17 | 518,237 | 490,401.36 | 523,307 | 518,237 | 518,237 | 518,237 | 518,237 |
| 001-500-4324-421.002 | R&T Hazardous Waste Disposal | 12,000 | 13,594.64 | 10,000 | 5,005.40 | 15,000 | 15,000 | 15,000 | 15,000 | 10,000 |
| * 001-500-4324-430.000 | R&T Equipment Maintenance | 3,000 | 1,737.23 | 2,500 | 2,150.29 | 3,000 | 3,000 | 3,000 | 3,000 | 2,500 |
| 001-500-4324-434.000 | R&T Vehicle Maintenance | 25,000 | 26,888.81 | 25,000 | 27,956.36 | 30,000 | 30,000 | 30,000 | 30,000 | 25,000 |
| 001-500-4324-606.000 | R&T Shop Supplies & Hand Tools | 4,000 | 5,633.25 | 4,000 | 5,721.54 | 5,000 | 5,000 | 5,000 | 5,000 | 4,000 |
| 001-500-4324-626.000 | R&T Fuel | 20,100 | 20,001.70 | 17,000 | 19,244.95 | 21,780 | 19,965 | 19,965 | 19,965 | 17,000 |
| * 001-500-4324-751.000 | R&T New Equipment | 1 | 170.29 | 1 | 600.04 | 1 | 1 | 1 | 1 | 1 |
| Subtotal Disposal | | 650,806 | 646,428.94 | 702,254 | 687,400.21 | 785,294 | 778,409 | 786,382 | 786,382 | 767,373 |
| Total Recycling & Transfer Division | | 1,114,714 | 988,371.53 | 1,207,188 | 1,021,238.94 | 1,215,219 | 1,105,755 | 1,108,669 | 1,108,669 | 1,217,104 |
| Total Public Works | | 4,380,428 | 3,791,616.07 | 4,802,972 | 4,234,567.40 | 4,860,434 | 4,826,344 | 4,786,681 | 4,786,681 | 4,816,599 |

Tax Collection

| | | | | | | | | | | |
|-----------------------------|---------------------------------|----------------|-------------------|----------------|-------------------|----------------|----------------|----------------|----------------|----------------|
| * 001-550-4150-111.000 | TAX Full-Time Employees | 159,531 | 156,012.45 | 160,923 | 154,612.36 | 161,919 | 161,919 | 161,919 | 161,919 | 160,923 |
| 001-550-4150-113.000 | TAX Part-Time Employees | 1,500 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-550-4150-130.000 | TAX Overtime | 1,500 | 3,666.88 | 2,500 | 6,045.74 | 3,500 | 3,000 | 3,000 | 3,000 | 2,500 |
| 001-550-4150-210.000 | TAX Health Insurance | 34,830 | 34,814.11 | 38,330 | 36,671.10 | 38,330 | 38,330 | 39,547 | 39,547 | 38,330 |
| 001-550-4150-212.000 | TAX Dental Insurance | 936 | 949.92 | 967 | 981.46 | 967 | 967 | 1,010 | 1,010 | 967 |
| 001-550-4150-214.000 | TAX Life & Disability Ins | 2,090 | 2,134.80 | 2,263 | 2,235.96 | 2,449 | 2,449 | 2,449 | 2,449 | 2,263 |
| * 001-550-4150-220.000 | TAX FICA Taxes | 12,539 | 12,218.84 | 12,502 | 12,251.50 | 12,655 | 12,616 | 12,616 | 12,616 | 12,502 |
| * 001-550-4150-230.000 | TAX NH Retirement | 18,290 | 18,112.77 | 18,254 | 17,945.96 | 18,477 | 18,421 | 18,421 | 18,421 | 18,254 |
| 001-550-4150-294.000 | TAX Training & Dues | 811 | 640.00 | 838 | 610.00 | 862 | 862 | 862 | 862 | 838 |
| 001-550-4150-330.000 | TAX Professional Services | 5,500 | 4,957.14 | 8,000 | 5,371.30 | 9,180 | 7,180 | 7,180 | 7,180 | 8,000 |
| 001-550-4150-344.000 | TAX Property Record Maintenance | 1,500 | 818.00 | 1,500 | 300.00 | 1,000 | 1,000 | 1,000 | 1,000 | 1,500 |
| 001-550-4150-430.000 | TAX Equipment Maintenance | 180 | 0.00 | 180 | 57.00 | 180 | 180 | 180 | 180 | 180 |
| 001-550-4150-530.000 | TAX Telephone | 1,920 | 1,847.15 | 1,920 | 1,824.50 | 1,920 | 1,920 | 1,920 | 1,920 | 1,920 |
| 001-550-4150-550.000 | TAX Printing | 100 | 96.12 | 121 | 30.00 | 125 | 125 | 125 | 125 | 121 |
| * 001-550-4150-560.000 | TAX Postage | 7,500 | 6,868.54 | 7,000 | 4,043.35 | 7,190 | 7,190 | 7,190 | 7,190 | 7,000 |
| * 001-550-4150-600.000 | TAX Office Supplies | 3,000 | 1,729.48 | 2,000 | 555.14 | 3,000 | 3,000 | 3,000 | 3,000 | 2,000 |
| * 001-550-4150-751.000 | TAX New Equipment | 4,472 | 0.00 | 1,500 | 723.60 | 1,845 | 1,845 | 1,845 | 1,845 | 1,500 |
| Total Tax Collection | | 256,109 | 244,866.20 | 288,799 | 244,258.97 | 265,004 | 261,005 | 262,265 | 262,265 | 258,700 |

Town Clerk & Elections

| | | | | | | | | | | |
|----------------------------|--------------------------|---------------|------------------|---------------|------------------|---------------|---------------|---------------|---------------|---------------|
| 001-600-4140-110.000 | TC Public Officials | 5,000 | 5,000.00 | 5,000 | 5,000.00 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 001-600-4140-111.000 | TC Full-Time Employees | 3,548 | 3,504.99 | 3,595 | 3,624.71 | 3,595 | 3,595 | 3,595 | 3,595 | 3,595 |
| 001-600-4140-113.000 | TC Part-Time Employees | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-600-4140-130.000 | TC Overtime | 584 | 1,832.54 | 1,500 | 1,608.95 | 2,000 | 2,400 | 2,400 | 2,400 | 1,500 |
| 001-600-4140-210.000 | TC Health Insurance | 240 | 240.41 | 240 | 242.41 | 240 | 241 | 241 | 241 | 240 |
| 001-600-4140-214.000 | TC Life & Disability Ins | 46 | 47.52 | 55 | 49.92 | 55 | 55 | 55 | 55 | 55 |
| 001-600-4140-220.000 | TC FICA Taxes | 702 | 809.53 | 772 | 801.81 | 805 | 805 | 805 | 805 | 772 |
| 001-600-4140-230.000 | TC NH Retirement | 470 | 607.25 | 581 | 584.53 | 616 | 616 | 616 | 616 | 581 |
| 001-600-4140-294.000 | TC Training & Dues | 950 | 637.00 | 815 | 597.81 | 1,075 | 1,075 | 1,075 | 1,075 | 815 |
| 001-600-4140-330.000 | TC Professional Services | 2,500 | 0.00 | 4,000 | 0.00 | 2,000 | 2,000 | 2,000 | 2,000 | 4,000 |
| 001-600-4140-540.000 | TC Advertising | 700 | 0.00 | 500 | 373.20 | 500 | 500 | 500 | 500 | 500 |
| 001-600-4140-550.000 | TC Printing | 0 | 0.00 | 0 | 717.56 | 0 | 0 | 0 | 0 | 0 |
| 001-600-4140-560.000 | TC Postage | 1,450 | 3,263.47 | 1,570 | 1,008.78 | 5,705 | 5,705 | 5,705 | 5,705 | 1,570 |
| 001-600-4140-600.000 | TC Office Supplies | 948 | 965.40 | 948 | 415.75 | 803 | 803 | 803 | 803 | 948 |
| 001-600-4140-751.000 | TC New Equipment | 1,500 | 500.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Subtotal Town Clerk | | 18,639 | 17,408.11 | 19,578 | 15,025.43 | 22,396 | 22,797 | 22,797 | 22,797 | 19,578 |

Election

| | | | | | | | | | | |
|---|-----------------------------------|---------------|------------------|---------------|------------------|---------------|---------------|---------------|---------------|---------------|
| 001-601-4140-110.000 | ELEC Public Officials | 2,600 | 2,600.00 | 2,600 | 2,600.00 | 2,600 | 2,600 | 2,600 | 2,600 | 2,600 |
| 001-601-4140-220.000 | ELEC FICA Taxes | 199 | 198.91 | 199 | 198.90 | 199 | 199 | 199 | 199 | 199 |
| 001-601-4140-311.000 | ELEC Town Deliberative & Election | 7,756 | 4,668.23 | 6,000 | 6,566.68 | 5,400 | 5,400 | 5,400 | 5,400 | 6,000 |
| 001-601-4140-311.002 | ELEC State/Federal | 6,980 | 9,763.06 | 7,680 | 7,739.93 | 11,800 | 14,000 | 14,000 | 14,000 | 7,680 |
| 001-601-4140-312.000 | ELEC Special Town Meeting | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| 001-601-4140-430.000 | ELEC Equipment Maintenance | 100 | 0.00 | 450 | 574.00 | 450 | 450 | 450 | 450 | 450 |
| 001-601-4140-560.000 | ELEC Postage | 100 | 0.00 | 100 | 0.00 | 0 | 0 | 0 | 0 | 100 |
| 001-601-4140-751.000 | ELEC New Equipment | 1 | 1,390.70 | 640 | 203.92 | 640 | 640 | 640 | 640 | 640 |
| Subtotal Elections | | 17,638 | 18,620.90 | 17,670 | 17,883.43 | 21,000 | 23,290 | 23,290 | 23,290 | 17,670 |
| Total Town Clerk & Elections | | 36,277 | 36,029.01 | 37,248 | 32,908.86 | 43,486 | 46,087 | 46,087 | 46,087 | 37,248 |

Budget Details FY 2020-21

Approved
by Voters
7/31/2020

| GL NUMBER | DESCRIPTION | 2018-18 AMENDED BUDGET | 2018-19 ACTIVITY as of 8/30/19 | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY as of 8/30/20 | 2020-21 DEPARTMENT REQUEST | 2020-21 TA's REQUEST | 2020-21 COUNCIL'S REQUEST | 2020-21 BCS REQUEST | 2020-21 DEFAULT BUDGET |
|--------------------------------------|--------------------------------|------------------------------|--------------------------------------|------------------------------|--------------------------------------|----------------------------------|----------------------------|---------------------------------|---------------------------|------------------------------|
| Budget Committee | | | | | | | | | | |
| 001-650-4150-110.000 | BC Public Officials | 1,250 | 600.00 | 1,850 | 550.00 | 1,850 | 1,850 | 1,850 | 1,050 | 1,850 |
| 001-650-4150-113.000 | BC Part-Time Employees | 7,368 | 7,028.41 | 5,113 | 4,910.31 | 7,560 | 6,500 | 6,300 | 4,600 | 5,113 |
| 001-650-4150-220.000 | BC FICA Taxes | 614 | 583.59 | 533 | 417.73 | 720 | 639 | 639 | 494 | 533 |
| 001-650-4150-230.000 | BC NH Retirement | 823 | 799.84 | 572 | 42.56 | 844 | 726 | 726 | 0 | 572 |
| 001-650-4150-294.000 | BC Training & Dues | 300 | 290.00 | 335 | 0.00 | 255 | 255 | 255 | 335 | 335 |
| 001-650-4150-540.000 | BC Advertising | 560 | 539.40 | 150 | 124.40 | 150 | 150 | 150 | 150 | 150 |
| 001-650-4150-560.000 | BC Postage | 20 | 0.00 | 1 | 0.00 | 25 | 1 | 1 | 1 | 1 |
| Total Budget Committee | | 10,935 | 9,841.24 | 8,554 | 6,045.00 | 11,404 | 10,121 | 10,121 | 6,645 | 8,554 |
| Cemetery Commission | | | | | | | | | | |
| 001-660-4195-294.000 | CEM Training & Dues | 40 | 20.00 | 60 | 30.00 | 210 | 210 | 210 | 210 | 60 |
| 001-660-4195-342.000 | CEM Software & Programs | 750 | 420.00 | 480 | 420.00 | 750 | 750 | 750 | 750 | 480 |
| 001-660-4195-438.000 | CEM Ground Maintenance | 1 | 0.00 | 1 | 67.96 | 1 | 1 | 1 | 1 | 1 |
| 001-660-4195-600.000 | CEM Office Supplies | 50 | 0.00 | 100 | 0.00 | 50 | 50 | 50 | 50 | 100 |
| Total Cemetery Commission | | 841 | 440.00 | 641 | 517.96 | 1,011 | 1,011 | 1,011 | 1,011 | 641 |
| Conservation Commission | | | | | | | | | | |
| 001-670-4611-294.000 | CC Training & Dues | 1,000 | 710.00 | 1,000 | 810.00 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 001-670-4611-330.000 | CC Professional Services | 100 | 0.00 | 100 | 0.00 | 100 | 1 | 1 | 1 | 100 |
| 001-670-4611-504.000 | CC Scholarship | 125 | 0.00 | 125 | 0.00 | 125 | 125 | 125 | 125 | 125 |
| 001-670-4611-540.000 | CC Advertising | 0 | 0.00 | 1 | 0.00 | 250 | 250 | 250 | 250 | 1 |
| 001-670-4611-550.000 | CC Printing | 0 | 0.00 | 0 | 12.52 | 250 | 250 | 250 | 250 | 0 |
| 001-670-4611-560.000 | CC Postage | 25 | 0.00 | 24 | 124.81 | 24 | 15 | 15 | 15 | 24 |
| 001-670-4611-600.000 | CC Office Supplies | 25 | 0.00 | 25 | 9.67 | 25 | 25 | 25 | 25 | 25 |
| 001-670-4611-614.000 | CC Public Relations | 0 | 0.00 | 0 | 320.00 | 0 | 0 | 0 | 0 | 0 |
| 001-670-4611-751.000 | CC New Equipment | 1 | 0.00 | 1 | 0.00 | 150 | 150 | 150 | 150 | 1 |
| 001-670-4611-830.000 | CC Transfer To Conservation Ac | 1 | 567.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Total Conservation Commission | | 1,277 | 1,277.00 | 1,277 | 1,277.00 | 1,925 | 1,817 | 1,817 | 1,817 | 1,277 |
| Leases | | | | | | | | | | |
| 001-680-4312-752.000 | Lease Excavator | 36,456 | 36,455.40 | 36,456 | 36,455.40 | 36,456 | 36,456 | 36,456 | 36,456 | 36,456 |
| Total Leases | | 36,456 | 36,455.40 | 36,456 | 36,455.40 | 36,456 | 36,456 | 36,456 | 36,456 | 36,456 |
| Debt - Principal | | | | | | | | | | |
| 001-681-4711-850.002 | 2018 - SC Imp & Fire Truck | 0 | 0 | 101,750 | 101,750.00 | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 |
| 001-681-4711-851.003 | 2019 - TIF Sewer & Other Inf | 0 | 0 | 0 | 0.00 | 125,000 | 125,000 | 125,000 | 125,000 | 250,000 |
| Total Principal | | 0 | 0.00 | 101,750 | 101,750.00 | 230,000 | 230,000 | 230,000 | 230,000 | 355,000 |
| Debt - Interest | | | | | | | | | | |
| 001-681-4721-850.002 | 2018 - SC Imp & Fire Truck | 22,287 | 22,286.25 | 47,220 | 47,219.63 | 41,948 | 41,948 | 41,948 | 41,948 | 41,948 |
| 001-681-4721-851.003 | 2019 - TIF Sewer & Other Inf | 0 | 0 | 64,000 | 2,525.50 | 97,500 | 97,500 | 97,500 | 97,500 | 63,750 |
| Total Interest | | 22,287 | 22,286.25 | 111,220 | 49,745.13 | 139,448 | 139,448 | 139,448 | 139,448 | 105,698 |
| Tax Anticipation Note | | | | | | | | | | |
| 001-681-4723-851.000 | Bond Interest Payments | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Total Tax Anticipation Note | | 1 | 0.00 | 1 | 0.00 | 1 | 1 | 1 | 1 | 1 |
| Library | | | | | | | | | | |
| * 001-854-4550-830.002 | LIB Appropriation | 786,925 | 786,925.00 | 865,289 | 865,288.50 | 865,289 | 865,289 | 870,760 | 870,760 | 865,289 |
| Total Library | | 786,925 | 786,925.00 | 865,289 | 865,288.50 | 865,289 | 865,289 | 870,760 | 870,760 | 865,289 |
| Wastewater | | | | | | | | | | |
| 001-875-4914-830.004 | Wastewater Appropriation | 2,068,001 | 1,950,253.55 | 2,075,153 | 2,071,376.00 | 2,384,355 | 0 | 0 | 2,299,482 | 2,246,728 |
| Total Wastewater | | 2,068,001 | 1,950,253.55 | 2,075,153 | 2,071,376.00 | 2,384,355 | 0 | 0 | 2,299,482 | 2,246,728 |
| Grand Totals | | 18,413,918 | 17,163,831.24 | 19,398,497 | 18,243,758.61 | 20,460,212 | 17,756,408 | 17,740,239 | 19,938,594 | 19,831,427 |



New Hampshire
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Proposed Budget
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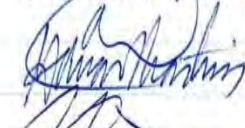
For the period beginning July 1, 2020 and ending June 30, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|--------------------|-----------------------------|--|
| Jason Hyde | Chair |  |
| Wayne Goertel | Vice Chair |  |
| Chris Morneau | Secretary |  |
| Elliot Axelman | Member |  |
| Germano Martins | Member |  |
| Nathan Norton | Member |  |
| Michael Yakubovich | Member |  |
| Brian Soucy | Member |  |
| Robert Duhaime | Town Council Rep. |  |
| Adam Gianunzio | School Board Rep. |  |
| Michael Jache | Village Water Precinct Rep. |  |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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| Account | Purpose | Article | Actual Expenditures for period ending 6/30/2019 | Appropriations for period ending 6/30/2020 | Selectmen's Appropriations for period ending 6/30/2021 (Recommended) | Selectmen's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|----------------------------------|--|---------|--|--|--|--|--|--|
| General Government | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 05 | \$387,053 | \$407,234 | \$458,459 | \$0 | \$458,459 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 05 | \$36,029 | \$37,248 | \$46,087 | \$0 | \$46,087 | \$0 |
| 4150-4151 | Financial Administration | 05 | \$683,967 | \$665,551 | \$702,050 | \$0 | \$698,574 | \$3,476 |
| 4152 | Revaluation of Property | 05 | \$214,761 | \$175,874 | \$186,376 | \$0 | \$186,376 | \$0 |
| 4153 | Legal Expense | 05 | \$132,101 | \$95,000 | \$100,000 | \$0 | \$98,000 | \$2,000 |
| 4155-4159 | Personnel Administration | 05 | \$159,707 | \$199,964 | \$198,878 | \$0 | \$198,878 | \$0 |
| 4191-4193 | Planning and Zoning | 05 | \$322,751 | \$369,616 | \$375,777 | \$0 | \$375,776 | \$1 |
| 4194 | General Government Buildings | 05 | \$462,457 | \$512,580 | \$515,853 | \$0 | \$515,653 | \$200 |
| 4195 | Cemeteries | 05 | \$2,986 | \$25,141 | \$11,011 | \$0 | \$11,011 | \$0 |
| 4196 | Insurance | 05 | \$205,621 | \$220,810 | \$231,188 | \$0 | \$231,188 | \$0 |
| 4197 | Advertising and Regional Association | 05 | \$14,188 | \$14,000 | \$15,000 | \$0 | \$15,000 | \$0 |
| 4199 | Other General Government | 05 | \$100 | \$1 | \$1 | \$0 | \$1 | \$0 |
| General Government Subtotal | | | \$2,621,721 | \$2,723,019 | \$2,840,680 | \$0 | \$2,835,003 | \$5,677 |
| Public Safety | | | | | | | | |
| 4210-4214 | Police | 05 | \$4,434,136 | \$4,703,596 | \$4,710,707 | \$0 | \$4,700,707 | \$10,000 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | 05 | \$3,922,794 | \$4,291,154 | \$4,364,253 | \$0 | \$4,278,753 | \$85,500 |
| 4240-4249 | Building Inspection | 05 | \$93,682 | \$95,714 | \$97,439 | \$0 | \$97,439 | \$0 |
| 4290-4298 | Emergency Management | 05 | \$6,503 | \$4,251 | \$7,551 | \$0 | \$7,551 | \$0 |
| 4299 | Other (Including Communications) | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety Subtotal | | | \$8,457,115 | \$9,094,715 | \$9,179,950 | \$0 | \$9,084,450 | \$95,500 |
| Airport/Aviation Center | | | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

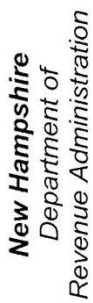


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| | | | | | | | | | |
|---|--|----|--------------------|--------------------|--------------------|------------|--------------------|--------------|--|
| Highways and Streets | | | | | | | | | |
| 4311 | Administration | 05 | \$267,952 | \$251,357 | \$245,463 | \$0 | \$244,613 | \$850 | |
| 4312 | Highways and Streets | 05 | \$2,252,765 | \$2,110,112 | \$1,929,878 | \$0 | \$1,929,878 | \$0 | |
| 4313 | Bridges | 05 | \$7,411 | \$1 | \$1 | \$0 | \$1 | \$0 | |
| 4316 | Street Lighting | 05 | \$64,757 | \$62,000 | \$65,000 | \$0 | \$65,000 | \$0 | |
| 4319 | Other | 05 | \$205,943 | \$222,969 | \$228,416 | \$0 | \$228,416 | \$0 | |
| | Highways and Streets Subtotal | | \$2,798,828 | \$2,646,439 | \$2,468,758 | \$0 | \$2,467,908 | \$850 | |
| Sanitation | | | | | | | | | |
| 4321 | Administration | 05 | \$107,937 | \$122,080 | \$124,153 | \$0 | \$124,153 | \$0 | |
| 4323 | Solid Waste Collection | 05 | \$234,005 | \$322,824 | \$288,134 | \$0 | \$288,134 | \$0 | |
| 4324 | Solid Waste Disposal | 05 | \$679,921 | \$842,254 | \$786,382 | \$0 | \$786,382 | \$0 | |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4326-4328 | Sewage Collection and Disposal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4329 | Other Sanitation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | Sanitation Subtotal | | \$1,021,863 | \$1,287,158 | \$1,198,669 | \$0 | \$1,198,669 | \$0 | |
| Water Distribution and Treatment | | | | | | | | | |
| 4331 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4335-4339 | Water Treatment, Conservation and Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | Water Distribution and Treatment Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Electric | | | | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | Electric Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |



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| | | Proposed Budget | | | |
|---------------------------------------|------------------------------------|-----------------|-------------|--------------|-----------|
| | | \$22,286 | \$212,971 | \$369,449 | \$0 |
| Debt Service Subtotal | | | | \$369,449 | \$0 |
| | | | | | |
| Capital Outlay | | | | | |
| 4901 | Land | | | | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | | | \$1 | \$0 |
| 4903 | Buildings | \$357,500 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | \$470,799 | \$0 | \$0 | \$0 |
| | | \$0 | \$2,500,000 | \$0 | \$0 |
| | Capital Outlay Subtotal | \$828,299 | \$2,500,001 | \$1 | \$0 |
| | | | | | |
| Operating Transfers Out | | | | | |
| 4912 | To Special Revenue Fund | \$0 | \$5,040 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$1,950,254 | \$2,075,153 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | \$0 | \$0 | \$0 | \$0 |
| | Operating Transfers Out Subtotal | \$1,950,254 | \$2,080,193 | \$0 | \$0 |
| Total Operating Budget Appropriations | | \$17,740,239 | \$2,299,482 | \$19,937,694 | \$102,027 |



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| Account | Purpose | Article | Selectmen's Appropriations for period ending 6/30/2021 (Recommended) | Selectmen's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|---------|------------------------------------|---|--|--|--|--|
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 08 | \$150,000 | \$0 | \$150,000 | \$0 |
| | | <i>Purpose: Truck Tractor from Solid Waste Disposal SR Fund</i> | | | | |
| 4903 | Buildings | 16 | \$93,390 | \$0 | \$93,390 | \$0 |
| | | <i>Purpose: Pavilion from Impact Fees and Capital Reserve</i> | | | | |
| 4914S | To Proprietary Fund - Sewer | 03 | \$30,000 | \$0 | \$30,000 | \$0 |
| | | <i>Purpose: Wastewater Asset Management Loan</i> | | | | |
| 4915 | To Capital Reserve Fund | 06 | \$250,000 | \$0 | \$250,000 | \$0 |
| | | <i>Purpose: Fire Apparatus Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 07 | \$200,000 | \$0 | \$200,000 | \$0 |
| | | <i>Purpose: DPW Vehicles Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 13 | \$100,000 | \$0 | \$100,000 | \$0 |
| | | <i>Purpose: Town Building Maintenance Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 17 | \$80,000 | \$0 | \$80,000 | \$0 |
| | | <i>Purpose: Fire Capital Reserves</i> | | | | |
| 4915 | To Capital Reserve Fund | 18 | \$50,000 | \$0 | \$50,000 | \$0 |
| | | <i>Purpose: Emergency Radio Communications Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 19 | \$50,000 | \$0 | \$50,000 | \$0 |
| | | <i>Purpose: Drainage Upgrades Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 21 | \$30,000 | \$0 | \$30,000 | \$0 |
| | | <i>Purpose: Automated Collection Equipment Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 22 | \$30,000 | \$0 | \$30,000 | \$0 |
| | | <i>Purpose: Revaluation Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 23 | \$25,000 | \$0 | \$25,000 | \$0 |
| | | <i>Purpose: Parks & Recreation Facility Development Capital Reserve</i> | | | | |
| 4915 | To Capital Reserve Fund | 24 | \$10,000 | \$0 | \$10,000 | \$0 |



Proposed Budget

Purpose: Conservation Capital Reserve

| | | | | |
|---------------------------------|-------------|-----|-------------|-----|
| Total Proposed Special Articles | \$1,098,390 | \$0 | \$1,098,390 | \$0 |
|---------------------------------|-------------|-----|-------------|-----|



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Proposed Budget

| Account | Purpose | Article | Selectmen's Appropriations for period ending 6/30/2021 (Recommended) | Selectmen's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|-----------|--|---|---|---|---|---|
| 4130-4139 | Executive | 12 | \$4,006 | \$0 | \$4,006 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4140-4149 | Election, Registration, and Vital Statistics | 12 | \$104 | \$0 | \$104 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4150-4151 | Financial Administration | 12 | \$9,223 | \$0 | \$9,223 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4152 | Revaluation of Property | 12 | \$3,446 | \$0 | \$3,446 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4155-4159 | Personnel Administration | 10 | \$6,988 | \$0 | \$6,988 | \$0 |
| | | <i>Purpose: Fire Union Contract</i> | | | | |
| 4155-4159 | Personnel Administration | 14 | \$1,014 | \$0 | \$1,014 | \$0 |
| | | <i>Purpose: Police Union Contract</i> | | | | |
| 4191-4193 | Planning and Zoning | 12 | \$6,816 | \$0 | \$6,816 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4194 | General Government Buildings | 12 | \$1,483 | \$0 | \$1,483 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4210-4214 | Police | 14 | \$93,172 | \$0 | \$93,172 | \$0 |
| | | <i>Purpose: Police Union Contract</i> | | | | |
| 4210-4214 | Police | 12 | \$40,902 | \$0 | \$40,902 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4220-4229 | Fire | 10 | \$104,263 | \$0 | \$104,263 | \$0 |
| | | <i>Purpose: Fire Union Contract</i> | | | | |
| 4220-4229 | Fire | 25 | \$0 | \$52,000 | \$0 | \$52,000 |
| | | <i>Purpose: Petition - Private Water Hydrants</i> | | | | |
| 4220-4229 | Fire | 12 | \$10,604 | \$0 | \$10,604 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4240-4249 | Building Inspection | 12 | \$1,920 | \$0 | \$1,920 | \$0 |
| | | <i>Purpose: Non-Union Wage Increase</i> | | | | |



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| | | | | | | | |
|------------------------------------|--------------------------------------|----|---|-----------|----------|-----------|----------|
| 4311 | Administration | 12 | | \$4,273 | \$0 | \$4,273 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4312 | Highways and Streets | 12 | | \$1,669 | \$0 | \$1,669 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4319 | Other | 12 | | \$1,754 | \$0 | \$1,754 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4321 | Administration | 12 | | \$2,097 | \$0 | \$2,097 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4321 | Administration | 20 | | \$39,148 | \$0 | \$39,148 | \$0 |
| | | | <i>Purpose: DPW Recycling & Transfer Administrative Assistant</i> | | | | |
| 4324 | Solid Waste Disposal | 12 | | \$235 | \$0 | \$235 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4441-4442 | Administration and Direct Assistance | 12 | | \$886 | \$0 | \$886 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4520-4529 | Parks and Recreation | 12 | | \$1,744 | \$0 | \$1,744 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4550-4559 | Library | 12 | | \$14,906 | \$0 | \$14,906 | \$0 |
| | | | <i>Purpose: Non-Union Wage Increase</i> | | | | |
| 4903 | Buildings | 09 | | \$115,000 | \$0 | \$115,000 | \$0 |
| | | | <i>Purpose: Salt Storage Facility</i> | | | | |
| Total Proposed Individual Articles | | | | \$465,653 | \$52,000 | \$465,653 | \$52,000 |



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| Account | Source | Article | Actual Revenues for period ending 6/30/2019 | Selectmen's Estimated Revenues for period ending 6/30/2021 | Budget Committee's Estimated Revenues for period ending 6/30/2021 |
|------------------------------------|---|---------|---|--|---|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 05 | \$5,374 | \$8,500 | \$8,500 |
| 3186 | Payment in Lieu of Taxes | | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | 05 | \$15,612 | \$9,000 | \$9,000 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 05 | \$304,891 | \$240,000 | \$240,000 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| | Taxes Subtotal | | \$325,877 | \$257,500 | \$257,500 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | 05 | \$250 | \$500 | \$500 |
| 3220 | Motor Vehicle Permit Fees | 05 | \$3,919,602 | \$4,042,000 | \$4,042,000 |
| 3230 | Building Permits | 05 | \$214,159 | \$200,000 | \$200,000 |
| 3290 | Other Licenses, Permits, and Fees | 05 | \$19,653 | \$19,701 | \$19,701 |
| 3311-3319 | From Federal Government | | \$10,012 | \$0 | \$0 |
| | Licenses, Permits, and Fees Subtotal | | \$4,163,676 | \$4,262,201 | \$4,262,201 |
| State Sources | | | | | |
| 3351 | Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 05 | \$744,417 | \$744,417 | \$744,417 |
| 3353 | Highway Block Grant | 05 | \$546,370 | \$316,662 | \$316,662 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | 05 | \$597 | \$567 | \$567 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | 05 | \$25,985 | \$153,672 | \$153,672 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |
| | State Sources Subtotal | | \$1,317,369 | \$1,215,318 | \$1,215,318 |



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| | | | | |
|---|--|----------------|--------------------|--------------------|
| Charges for Services | | | | |
| 3401-3406 | Income from Departments | 05 | \$55,835 | \$99,220 |
| 3409 | Other Charges | | \$0 | \$0 |
| | Charges for Services Subtotal | | \$55,835 | \$99,220 |
| Miscellaneous Revenues | | | | |
| 3501 | Sale of Municipal Property | 05 | \$45,519 | \$20,000 |
| 3502 | Interest on Investments | 05 | \$256,393 | \$250,000 |
| 3503-3509 | Other | 05 | \$347,306 | \$121,030 |
| | Miscellaneous Revenues Subtotal | | \$649,218 | \$391,030 |
| Interfund Operating Transfers In | | | | |
| 3912 | From Special Revenue Funds | 05, 10, 16, 08 | \$33,492 | \$437,485 |
| 3913 | From Capital Projects Funds | 16 | \$0 | \$43,390 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | 05 | \$178 | \$2,299,482 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds | 05 | \$18,495 | \$4,500 |
| 3917 | From Conservation Funds | | \$0 | \$0 |
| | Interfund Operating Transfers In Subtotal | | \$52,165 | \$2,784,857 |
| Other Financing Sources | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | 03 | \$1,102,500 | \$30,000 |
| 9998 | Amount Voted from Fund Balance | | \$0 | \$0 |
| 9999 | Fund Balance to Reduce Taxes | | \$600,000 | \$0 |
| | Other Financing Sources Subtotal | | \$1,702,500 | \$30,000 |



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| | | | |
|--------------------------------------|-------------|-------------|-------------|
| Total Estimated Revenues and Credits | \$8,266,640 | \$6,740,644 | \$9,040,126 |
|--------------------------------------|-------------|-------------|-------------|



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| Item | Selectmen's Period ending 6/30/2021 (Recommended) | Budget Committee's Period ending 6/30/2021 (Recommended) |
|---|--|---|
| Operating Budget Appropriations | \$17,740,239 | \$19,937,694 |
| Special Warrant Articles | \$1,098,390 | \$1,098,390 |
| Individual Warrant Articles | \$465,653 | \$465,653 |
| Total Appropriations | \$19,304,282 | \$21,501,737 |
| Less Amount of Estimated Revenues & Credits | \$6,740,644 | \$9,040,126 |
| Estimated Amount of Taxes to be Raised | \$12,563,638 | \$12,461,611 |



Proposed Budget

| | |
|---|---------------------|
| 1. Total Recommended by Budget Committee | \$21,501,737 |
| Less Exclusions: | |
| 2. Principal: Long-Term Bonds & Notes | \$355,000 |
| 3. Interest: Long-Term Bonds & Notes | \$105,698 |
| 4. Capital outlays funded from Long-Term Bonds & Notes | \$0 |
| 5. Mandatory Assessments | \$0 |
| 6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i> | \$460,698 |
| 7. Amount Recommended, Less Exclusions (Line 1 less Line 6) | \$21,041,039 |
| 8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i> | \$2,104,104 |
| Collective Bargaining Cost Items: | |
| 9. Recommended Cost Items <i>(Prior to Meeting)</i> | \$205,437 |
| 10. Voted Cost Items <i>(Voted at Meeting)</i> | \$0 |
| 11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i> | \$0 |
| 12. Bond Override (RSA 32:18-a), Amount Voted | \$0 |
| Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i> | \$23,605,841 |



**Default Budget of the Municipality
Hooksett**

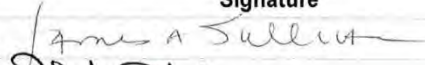
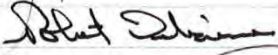

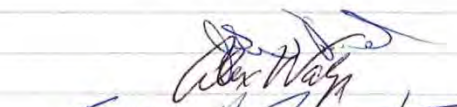
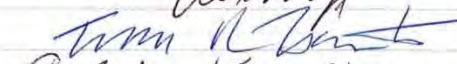
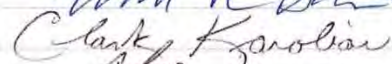
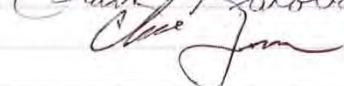
For the period beginning July 1, 2020 and ending June 30, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|--------------------|--------------------------------|--|
| James Sullivan | Council Chair – At -Large |  |
| Robert Duhaime | Vice Chair – District 2 |  |
| Avery Comai | Council Secretary - District 6 |  |
| James Levesque | District 3 | |
| John Durand | District 4 | |
| Alex Walczyk | At- Large |  |
| Timothy Tsantoulis | District 1 |  |
| Clark Karolian | District 5 |  |
| Cliff Jones | At Large |  |
| | | |
| | | |
| | | |
| | | |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2020
MS-DTB

Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|--------------------------------|--|------------------------------|----------------------------|----------------------------|--------------------|
| General Government | | | | | |
| 0000-0000 | Collective Bargaining | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | \$407,234 | \$0 | \$0 | \$407,234 |
| 4140-4149 | Election, Registration, and Vital Statistics | \$37,248 | \$0 | \$0 | \$37,248 |
| 4150-4151 | Financial Administration | \$665,551 | \$0 | \$0 | \$665,551 |
| 4152 | Revaluation of Property | \$175,874 | \$0 | \$0 | \$175,874 |
| 4153 | Legal Expense | \$95,000 | \$0 | \$0 | \$95,000 |
| 4155-4159 | Personnel Administration | \$199,964 | \$0 | \$0 | \$199,964 |
| 4191-4193 | Planning and Zoning | \$369,616 | \$0 | \$0 | \$369,616 |
| 4194 | General Government Buildings | \$512,580 | \$254 | \$0 | \$512,834 |
| 4195 | Cemeteries | \$25,141 | \$0 | (\$22,000) | \$3,141 |
| 4196 | Insurance | \$220,810 | \$0 | \$0 | \$220,810 |
| 4197 | Advertising and Regional Association | \$14,000 | \$0 | \$0 | \$14,000 |
| 4199 | Other General Government | \$1 | \$0 | \$0 | \$1 |
| | General Government Subtotal | \$2,723,019 | \$254 | (\$22,000) | \$2,701,273 |
| Public Safety | | | | | |
| 4210-4214 | Police | \$4,703,596 | \$0 | \$0 | \$4,703,596 |
| 4215-4219 | Ambulance | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | \$4,236,154 | \$0 | \$0 | \$4,236,154 |
| 4240-4249 | Building Inspection | \$95,714 | \$0 | \$0 | \$95,714 |
| 4290-4298 | Emergency Management | \$4,251 | \$0 | \$0 | \$4,251 |
| 4299 | Other (Including Communications) | \$0 | \$0 | \$0 | \$0 |
| | Public Safety Subtotal | \$9,039,715 | \$0 | \$0 | \$9,039,715 |
| Airport/Aviation Center | | | | | |
| 4301-4309 | Airport Operations | \$0 | \$0 | \$0 | \$0 |
| | Airport/Aviation Center Subtotal | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | |
| 4311 | Administration | \$251,357 | \$0 | \$0 | \$251,357 |
| 4312 | Highways and Streets | \$1,930,112 | \$15,306 | \$0 | \$1,945,418 |
| 4313 | Bridges | \$1 | \$0 | \$0 | \$1 |
| 4316 | Street Lighting | \$62,000 | \$0 | \$0 | \$62,000 |
| 4319 | Other | \$222,969 | \$2,892 | \$0 | \$225,861 |
| | Highways and Streets Subtotal | \$2,466,439 | \$18,198 | \$0 | \$2,484,637 |



New Hampshire
Department of
Revenue Administration

**2020
MS-DTB**

Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|---|--|------------------------------|----------------------------|----------------------------|--------------------|
| Sanitation | | | | | |
| 4321 | Administration | \$122,080 | \$0 | \$0 | \$122,080 |
| 4323 | Solid Waste Collection | \$322,824 | \$4,917 | \$0 | \$327,741 |
| 4324 | Solid Waste Disposal | \$762,254 | \$5,119 | \$0 | \$767,373 |
| 4325 | Solid Waste Cleanup | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | \$0 | \$0 | \$0 | \$0 |
| | Sanitation Subtotal | \$1,207,158 | \$10,036 | \$0 | \$1,217,194 |
| Water Distribution and Treatment | | | | | |
| 4331 | Administration | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | \$0 | \$0 | \$0 | \$0 |
| 4335-4339 | Water Treatment, Conservation and Other | \$0 | \$0 | \$0 | \$0 |
| | Water Distribution and Treatment Subtotal | \$0 | \$0 | \$0 | \$0 |
| Electric | | | | | |
| 4351-4352 | Administration and Generation | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | \$0 | \$0 | \$0 | \$0 |
| | Electric Subtotal | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | |
| 4411 | Administration | \$1 | \$0 | \$0 | \$1 |
| 4414 | Pest Control | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | \$0 | \$0 | \$0 | \$0 |
| | Health Subtotal | \$1 | \$0 | \$0 | \$1 |
| Welfare | | | | | |
| 4441-4442 | Administration and Direct Assistance | \$132,024 | \$0 | \$0 | \$132,024 |
| 4444 | Intergovernmental Welfare Payments | \$31,303 | \$0 | \$0 | \$31,303 |
| 4445-4449 | Vendor Payments and Other | \$0 | \$0 | \$0 | \$0 |
| | Welfare Subtotal | \$163,327 | \$0 | \$0 | \$163,327 |
| Culture and Recreation | | | | | |
| 4520-4529 | Parks and Recreation | \$628,752 | \$7,139 | \$0 | \$635,891 |
| 4550-4559 | Library | \$865,289 | \$0 | \$0 | \$865,289 |
| 4583 | Patriotic Purposes | \$2,945 | \$0 | \$0 | \$2,945 |
| 4589 | Other Culture and Recreation | \$11,750 | \$0 | \$0 | \$11,750 |
| | Culture and Recreation Subtotal | \$1,508,736 | \$7,139 | \$0 | \$1,515,875 |



New Hampshire
Department of
Revenue Administration

2020
MS-DTB

Appropriations

| Account | Purpose | Prior Year Adopted Budget | Reductions or Increases | One-Time Appropriations | Default Budget |
|-------------------------------------|--|------------------------------|----------------------------|----------------------------|---------------------|
| Conservation and Development | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | \$1,277 | \$0 | \$0 | \$1,277 |
| 4619 | Other Conservation | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | \$700 | \$0 | \$0 | \$700 |
| | Conservation and Development Subtotal | \$1,977 | \$0 | \$0 | \$1,977 |
| Debt Service | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | \$101,750 | \$253,250 | \$0 | \$355,000 |
| 4721 | Long Term Bonds and Notes - Interest | \$111,220 | (\$5,522) | \$0 | \$105,698 |
| 4723 | Tax Anticipation Notes - Interest | \$1 | \$0 | \$0 | \$1 |
| 4790-4799 | Other Debt Service | \$0 | \$0 | \$0 | \$0 |
| | Debt Service Subtotal | \$212,971 | \$247,728 | \$0 | \$460,699 |
| Capital Outlay | | | | | |
| 4901 | Land | \$1 | \$0 | \$0 | \$1 |
| 4902 | Machinery, Vehicles, and Equipment | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | \$0 | \$0 | \$0 | \$0 |
| | Capital Outlay Subtotal | \$1 | \$0 | \$0 | \$1 |
| Operating Transfers Out | | | | | |
| 4912 | To Special Revenue Fund | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$2,075,153 | \$171,575 | \$0 | \$2,246,728 |
| 4914W | To Proprietary Fund - Water | \$0 | \$0 | \$0 | \$0 |
| 4915 | To Capital Reserve Fund | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trusts/Fiduciary Funds | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | \$0 | \$0 | \$0 | \$0 |
| | Operating Transfers Out Subtotal | \$2,075,153 | \$171,575 | \$0 | \$2,246,728 |
| | Total Operating Budget Appropriations | \$19,398,497 | \$454,930 | (\$22,000) | \$19,831,427 |



New Hampshire
*Department of
Revenue Administration*

**2020
MS-DTB**

Reasons for Reductions/Increases & One-Time Appropriations

| Account | Explanation |
|----------------|-----------------------------|
| 4195 | Cemetery Project |
| 4194 | DPW Union Contract approved |
| 4312 | DPW Union Contract approved |
| 4721 | 2018 & 2019 Debt |
| 4711 | 2018 & 2019 Debt |
| 4319 | DPW Union Contract approved |
| 4520-4529 | DPW Union Contract approved |
| 4323 | DPW Union Contract approved |
| 4324 | DPW Union Contract approved |
| 4914S | 2018 Debt |

Budget Status Report FY 2019-20

| Department | Approved Budget | Budget Transfers | Budget Increases | Adjusted Budget | Encumbered | Year to Date Expenditures | (Over) Under Spent | Percent Expended |
|---|----------------------|---------------------|---------------------|----------------------|---------------------|------------------------------|-----------------------|---------------------|
| Administration | | | | | | | | |
| Executive | \$ 407,234 | \$0 | \$ 2,967 | \$ 410,201 | \$0 | \$ (422,236) | \$ (12,035) | 103% |
| Computers | 170,371 | 50,000 | 36,889 | 257,260 | 0 | (254,115) | 3,145 | 99% |
| Legal | 95,000 | 10,000 | 569 | 105,569 | 0 | (103,986) | 1,583 | 99% |
| Benefits | 199,964 | 0 | 1,303 | 201,267 | 0 | (181,205) | 20,062 | 90% |
| Insurance | 220,810 | 0 | 0 | 220,810 | 0 | (220,810) | 0 | 100% |
| Planning | 14,000 | 0 | 0 | 14,000 | 0 | (14,198) | (198) | 101% |
| Other General Gov't | 1 | 0 | 0 | 1 | 0 | (100) | (99) | 0% |
| Patriotic | 2,945 | 0 | 0 | 2,945 | 0 | 0 | 2,945 | 0% |
| Other Culture | 11,751 | 0 | 0 | 11,751 | 0 | (15,600) | (3,849) | 133% |
| Economic Development | 700 | 0 | 0 | 700 | 0 | (700) | 0 | 100% |
| Land Purchases | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0% |
| Administration Total | 1,122,777 | 60,000 | 41,728 | 1,224,505 | 0 | (1,212,950) | 11,555 | 99% |
| Assessing | 175,874 | 20,000 | 0 | 195,874 | 0 | (192,005) | 3,869 | 98% |
| Bonded Debt Principal & Interest | 212,970 | 0 | 0 | 212,970 | 0 | (151,495) | 61,475 | 0% |
| Budget Committee | 8,554 | 0 | 0 | 8,554 | 0 | (6,045) | 2,509 | 71% |
| Capital Leases | 36,456 | 0 | 0 | 36,456 | 0 | (36,455) | 1 | 100% |
| Cemetery Commission | 641 | 0 | 0 | 641 | 0 | (518) | 123 | 81% |
| Community Development | | | | | | | | |
| Planning & Engineering | 366,017 | 0 | 0 | 366,017 | 0 | (359,009) | 7,008 | 98% |
| Building Inspections | 99,313 | 0 | 0 | 99,313 | 0 | (94,215) | 5,098 | 95% |
| Public Health | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0% |
| Community Development Total | 465,331 | 0 | 0 | 465,331 | 0 | (453,225) | 12,106 | 97% |
| Conservation Commission | 1,277 | 0 | 0 | 1,277 | 0 | (1,277) | 0 | 100% |
| Family Services | 163,327 | 0 | 5,550 | 168,877 | 0 | (123,837) | 45,040 | 73% |
| Finance | 227,827 | 8,000 | 1,000 | 236,827 | (4,000) | (234,672) | (1,845) | 101% |
| Fire-Rescue | | | | | | | | |
| Fire | 4,236,154 | (53,000) | 356,182 | 4,539,336 | (15,430) | (4,431,583) | 92,323 | 98% |
| Emergency Management | 4,251 | 0 | 195 | 4,446 | 0 | (3,115) | 1,331 | 70% |
| Fire-Rescue Total | 4,240,405 | (53,000) | 356,377 | 4,543,782 | (15,430) | (4,434,698) | 93,654 | 98% |
| Library | 865,289 | 0 | 10,928 | 876,217 | 0 | (868,065) | 8,152 | 99% |
| Police | 4,703,596 | (94,940) | 79,130 | 4,687,786 | 0 | (4,431,466) | 256,320 | 95% |
| Public Works | | | | | | | | |
| Highway | 2,942,563 | 94,940 | 394,179 | 3,431,682 | (208,091) | (3,032,092) | 191,499 | 94% |
| Parks, Recreation & Cemeteries | 653,251 | (20,000) | 4,752 | 638,003 | 0 | (580,168) | 57,835 | 91% |
| Recycling & Transfer | 1,207,158 | (15,000) | 6,000 | 1,198,158 | 0 | (1,027,239) | 170,919 | 86% |
| Public Works Total | 4,802,972 | \$9,940 | 404,931 | 5,267,843 | (208,091) | (4,639,499) | 420,253 | 92% |
| Tax Anticipation Interest | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0% |
| Tax Collector | 258,799 | 0 | 11,895 | 270,694 | 0 | (256,154) | 14,540 | 95% |
| Town Clerk | 37,248 | 0 | 0 | 37,248 | 0 | (32,909) | 4,339 | 88% |
| Wastewater Department | 2,075,153 | 0 | 1,700 | 2,076,853 | 0 | (2,071,346) | 5,507 | 100% |
| Total Operating Budget | \$ 19,398,497 | \$0 | \$ 913,239 | \$ 20,311,736 | \$ (227,821) | \$ (19,146,615) | \$ 937,600 | 95% |
| Warrant Articles | | | | | | | | |
| TIF Bond Sewer and Other Infrastructure | \$ 2,500,000 | \$0 | \$0 | \$ 2,500,000 | \$0 | (\$310,936) | \$2,189,064 | 12% |
| Sewer and/or other Infrastructure on Westside | 0 | 0 | 89,566 | 89,566 | (86,606) | (2,960) | 0 | 100% |
| Safety Center Reconstruction | 0 | 0 | 286,908 | 286,908 | 0 | (284,699) | 2,209 | 99% |
| Fire Pumper | 0 | 0 | 249,346 | 249,346 | 0 | (249,346) | 0 | 100% |
| Seale System Recycling & Transfer | 0 | 0 | 31,508 | 31,508 | 0 | (31,508) | 0 | 100% |
| Stormwater Asset Management | 0 | 0 | 11,901 | 11,901 | 0 | (11,756) | 145 | 99% |
| DPW Plow Truck | 180,000 | 0 | 0 | 180,000 | 0 | (179,955) | 45 | 100% |
| 100 Yard Live Bottom Trailer | 80,000 | 0 | 0 | 80,000 | 0 | (80,000) | 0 | 100% |
| Fire Command Vehicle | 55,000 | 0 | 0 | 55,000 | 0 | (54,863) | 137 | 100% |
| Fire Apparatus CR | 250,000 | 0 | 0 | 250,000 | 0 | (250,000) | 0 | 100% |
| Public Works Vehicles CR | 100,000 | 0 | 0 | 100,000 | 0 | (100,000) | 0 | 100% |
| Town Building Maintenance CR | 100,000 | 0 | 0 | 100,000 | 0 | (100,000) | 0 | 100% |
| Air Pack and Bottles CR | 25,000 | 0 | 0 | 25,000 | 0 | (25,000) | 0 | 100% |
| Emergency Radio Communications CR | 50,000 | 0 | 0 | 50,000 | 0 | (50,000) | 0 | 100% |
| Fire Equipment CR | 35,000 | 0 | 0 | 35,000 | 0 | (35,000) | 0 | 100% |
| Fire Cisterns CR | 20,000 | 0 | 0 | 20,000 | 0 | (20,000) | 0 | 100% |
| Drainage Upgrades CR | 50,000 | 0 | 0 | 50,000 | 0 | (50,000) | 0 | 100% |
| Automated Collection Equipment CR | 30,000 | 0 | 0 | 30,000 | 0 | (30,000) | 0 | 100% |
| Revaluation CR | 30,000 | 0 | 0 | 30,000 | 0 | (30,000) | 0 | 100% |
| Parks & Recreation Facilities Development CR | 15,000 | 0 | 0 | 15,000 | 0 | (15,000) | 0 | 100% |
| Total Warrant Articles | \$ 3,520,000 | \$0 | \$ 669,229 | \$ 4,189,229 | \$ (86,606) | \$ (1,911,023) | \$ 2,191,600 | |
| Grand Totals | \$ 22,918,497 | \$0 | \$ 1,582,468 | \$ 24,500,965 | \$ (314,127) | \$ (21,057,638) | \$ 3,129,200 | 87% |

Submitted by:

Christine Soucek, Finance Director (603)-485-2712

All expenditures are preliminary and unaudited.

Revenue to Offset Taxes FY 2019-20

| Type | Source | Budget Approved | Unanticipated | Year to Date Collected | Over (Under) Collected | Percent Collected |
|-------------------------------------|--|----------------------|-------------------|---------------------------|---------------------------|----------------------|
| Taxes | | | | | | |
| | Yield Tax | \$ 8,500 | \$0 | \$ 2,666 | \$ (5,834) | 31% |
| | Excavation Tax | 9,000 | 0 | 18,492 | 9,492 | 205% |
| | Interest and Penalties on Taxes | 280,000 | 0 | 188,144 | (91,856) | 67% |
| Licenses, Permits & Fees | | | | | | |
| | Business Licenses an Permits | 250 | 0 | 250 | 0 | 100% |
| | Motor Vehicles Permits | 4,042,000 | 0 | 4,129,582 | 87,582 | 102% |
| | Building Permits | 200,000 | 0 | 222,545 | 22,545 | 111% |
| | Other Licenses, Permits & Fees | 20,000 | 0 | 23,436 | 3,436 | 117% |
| From Federal | | | | | | |
| | CARES, STEP, BVP, DOJ | 0 | 262,177 | 268,169 | 5,992 | 102% |
| From State | | | | | | |
| | Shared Reveunes | 152,393 | 0 | 152,393 | 0 | 100% |
| | Meals & Rooms Tax | 744,020 | 0 | 744,020 | 0 | 100% |
| | Highway Block Grant | 316,662 | 0 | 316,628 | (34) | 100% |
| | State & Federal Forest Land | 597 | 0 | 574 | (23) | 96% |
| | Other - Railroad, Grants | 1,278 | 0 | 1,278 | 0 | 100% |
| Charges For Services | | | | | | |
| | Assessing | 20 | 0 | 12 | (8) | 60% |
| | Community Development | 59,500 | 0 | 33,588 | (25,912) | 56% |
| | Fire | 13,425 | 0 | 9,479 | (3,946) | 71% |
| | Police | 11,000 | 0 | 10,230 | (770) | 93% |
| | Public Works | 4,500 | 0 | 14,200 | 9,700 | 316% |
| | Town Clerk | 75 | 0 | 303 | 228 | 404% |
| Miscellaneous | | | | | | |
| | Sale of Town Property | 20,000 | 0 | 40,480 | 20,480 | 202% |
| | Interest on Investments | 250,000 | 0 | 196,697 | (53,303) | 79% |
| | Rental of Town Property | 76,421 | 0 | 76,608 | 187 | 100% |
| | Court Fines | 11,750 | 0 | 12,690 | 940 | 108% |
| | Insurance Dividends and Reimbursements | 21,353 | 0 | 37,393 | 16,040 | 0% |
| | Gifts and Grants | 3,000 | 226,949 | 235,137 | 5,188 | 102% |
| | Elderly Lien Payoff | 1 | 0 | 0 | (1) | 0% |
| | Welfare Reimbursement | 12,000 | 0 | 3,524 | (8,476) | 29% |
| | Other | 20,425 | 0 | 43,713 | 23,288 | 214% |
| Other Funds | | | | | | |
| | Debt Proceeds - Town | 2,500,000 | 0 | 2,500,000 | 0 | 100% |
| | Special Revenue Funds | 149,040 | 0 | 111,508 | (37,532) | 75% |
| | Enterprise Fund - Wastewater | 2,075,153 | 0 | 2,075,153 | 0 | 100% |
| | Trust Funds | 4,500 | 0 | 17,195 | 12,695 | 382% |
| Totals Revenues | | \$ 11,006,863 | \$ 489,126 | \$ 11,486,088 | \$ (9,900) | 100% |

Submitted by:

Christine Louie Finance Director (603) 485-2712

All revenues are preliminary and unaudited.

General Obligation Debt

Long-Term Debt Payable at June 30, 2020 is comprised of the following:

| | |
|--|---------------------|
| Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00 | 875,000 |
| Route 3A TIF Sewer and Other infrastructure issued in 2019 for \$2,500,000.00 | 2,500,000 |
| Total | \$ 3,375,000 |

The annual requirement to amortize all debt as of June 30, 2020 including interest payments are as follows:

| Year Ending June 30, | Principal | Interest | Total |
|---------------------------------|---------------------|-------------------|---------------------|
| 2021 | 355,000 | 105,698 | 460,698 |
| 2022 | 350,000 | 94,095 | 444,095 |
| 2023 | 350,000 | 82,620 | 432,620 |
| 2024 | 345,000 | 71,273 | 416,273 |
| 2025-2029 | 1,975,000 | 194,438 | 2,169,438 |
| Total | \$ 3,375,000 | \$ 548,123 | \$ 3,923,123 |

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

| | |
|--|---------------------|
| Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000 | 2,122,324 |
| Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470 | 1,708,558 |
| Wastewater Treatment Facility Upgrades issued in 2018 for \$924,284.32 | 671,663 |
| Total | \$ 4,502,545 |

The annual requirement to amortize all debt as of June 30, 2020 including interest payments are as follows:

| Year Ending June 30, | Principal | Interest | Total |
|---------------------------------|---------------------|-------------------|---------------------|
| 2021 | 490,536 | 145,587 | 636,123 |
| 2022 | 500,217 | 131,085 | 631,302 |
| 2023 | 510,202 | 116,279 | 626,481 |
| 2024 | 520,503 | 101,157 | 621,660 |
| 2025-2031 | 2,481,087 | 329,555 | 2,810,642 |
| Total | \$ 4,502,545 | \$ 823,663 | \$ 5,326,208 |

Capital Leases

Lease Agreement Payable at June 30, 2020 is comprised of the following:

| | |
|--|------------------|
| \$248,400 Public Works Excavator Expires on December 1, 2020 | 35,438 |
| Total | \$ 35,438 |

The annual requirement to amortize all debt as of June 30, 2020 including interest payments are as follows:

| Year Ending June 30, | Principal | Interest | Total |
|---------------------------------|------------------|-----------------|------------------|
| 2021 | 35,438 | 1,017 | 36,455 |
| Total | \$ 35,438 | \$ 1,017 | \$ 36,455 |

Submitted by: *Christine Louie* Finance Director (603) 485-2712

All expenditures are preliminary and unaudited.

Other Town Funds FY 2018-19

| Name of Fund | Balances as of 7/1/2019 | Revenues | Expenses | Interest | Balances as of 6/30/2020 |
|---|----------------------------|-----------|-------------|----------|-----------------------------|
| Reserve and Trust Funds | | | | | |
| 16 Main Street Town Hall Preservation Trust | \$ 5,900 | \$0 | \$0 | \$ 201 | \$ 6,101 |
| Air Pack & Fire Bottles for Fire Department | 257,917 | 25,000 | (278,763) | 5,942 | 10,096 |
| Automated Collection Equipment | 133,598 | 30,000 | 0 | 5,470 | 169,068 |
| Conservation Land Improvements | 31,257 | 0 | (1,501) | 1,053 | 30,810 |
| Drainage Upgrades | 176,591 | 50,000 | (2,225) | 7,527 | 231,893 |
| Emergency Radio Communications | 194,607 | 50,000 | (68,374) | 6,538 | 182,772 |
| Fire Apparatus | 337,563 | 250,000 | (135,983) | 16,197 | 467,777 |
| Fire Cistern | 16,333 | 20,000 | 0 | 1,194 | 37,526 |
| Fire Rescue Tools and Equipment | 35,784 | 35,000 | (71,096) | 1,446 | 1,134 |
| K-9 Trust | 35,597 | 10,871 | (21,596) | 1,382 | 26,254 |
| Leon C Bosvert Fire Equipment Trust | 0 | 50,000 | 0 | (479) | 49,521 |
| Parks & Recreation Facilities Development | 130,315 | 15,000 | (26,800) | 4,551 | 123,066 |
| Permanent Records Archiving System | 24,685 | 0 | 0 | 832 | 25,517 |
| Public Works Vehicles | 187,599 | 100,000 | (241,894) | 3,874 | 49,579 |
| Revaluation | 37,108 | 30,000 | 0 | 2,216 | 69,323 |
| Right of Way for West Alice Ave | 26,256 | 0 | 0 | 885 | 27,141 |
| Sanitary Landfill | 62,579 | 0 | (7,266) | 1,934 | 57,247 |
| Town Building Maintenance | 296,163 | 100,000 | 0 | 13,202 | 409,364 |
| Town of Hooksett's Master Plan | 34,392 | 0 | (16,616) | 882 | 18,658 |
| Town Wide Digitized Mapping System | 26,618 | 0 | 0 | 898 | 27,516 |
| Wastewater Plant & Composting Improve | 7,583,116 | 176,395 | (1,870,969) | 239,903 | 6,128,445 |
| Wastewater Landscape & Security Projects | 54,300 | 12,000 | (17,750) | 1,630 | 50,180 |
| Wastewater Vehicles & Equipment | 103,496 | 102,000 | (157,945) | 4,846 | 52,397 |
| Special Revenues Funds | | | | | |
| Heritage Commission | 26,408 | 5,672 | (4,337) | 322 | 28,066 |
| Heritage Markers | 5,119 | 1,000 | 0 | 73 | 6,192 |
| Heads' School | 4,000 | 0 | 0 | 48 | 4,048 |
| Conservation | 605,294 | 40,316 | (310,064) | 995 | 336,541 |
| * Fire Impact Fee | 102,585 | 156,599 | (26,200) | 1,856 | 234,840 |
| * Police Impact Fee | 50,590 | 17,528 | (34,244) | 642 | 34,515 |
| * Public Recreation Facilities Impact Fee | 100,625 | 47,059 | 0 | 1,388 | 149,071 |
| * Traffic/Roadway Impact Fee | 774,990 | 211,712 | (207,883) | 9,411 | 788,230 |
| * School Impact Fee | 202,899 | 235,505 | (240,303) | 1,695 | 199,796 |
| Solid Waste Disposal Fund | 515,981 | 142,166 | (111,508) | 6,101 | 552,739 |
| Drug Forfeiture | 11,800 | 0 | 0 | 140 | 11,940 |
| Police Detail | 190,543 | 252,083 | (193,394) | 2,487 | 251,719 |
| Fire Detail | 1,977 | 2,635 | (4,347) | 17 | 281 |
| Recreation Revolving | 162,325 | 6,650 | (10,552) | 1,943 | 160,365 |
| Ambulance Service | 393,814 | 556,917 | (853,982) | 138 | 96,887 |
| Route 3A Infrastructure TIF | 435,116 | 2,945,440 | (373,450) | 17,669 | 3,024,776 |

Note: Reported on the accrual basis of accounting.

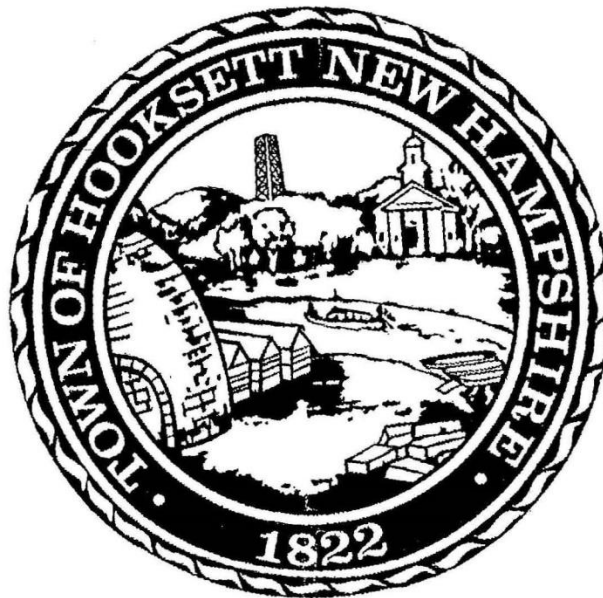
* Details of Impact fee activity can be found on the Town's website.

Submitted by:

Christine Louie Finance Director (603) 485-2712

All numbers are preliminary and unaudited.

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2021 - 2026

Adopted by Planning Board on September 9, 2019.

| Capital Improvement Plan | Estimated Year of Completion | Balance in Trust Fund as of 7/1/19 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | Total Project Cost |
|---|------------------------------------|--|---------|-----------|---------|---------|---------|---------|-----------------------|
| Town's future projected needs | | | | | | | | | |
| General Government | | | | | | | | | |
| Improvements and maintenance of Conservation Land CR | As needed | 31,257 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Ongoing |
| Hooksett Riverfront Walk | Future | | 300,000 | 315,062 | | | | | 615,062 |
| Police | | | | | | | | | |
| Safety Center Improvements \$752,500(10-year bond at 2.56%) | 2018 | | 98,815 | 95,245 | 91,675 | 83,233 | 79,918 | 76,602 | 856,892 |
| Public Works | | | | | | | | | |
| Drainage Upgrade Capital Reserve Fund | As needed | 226,591 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | Ongoing |
| Parks and Recreation Facilities Development Reserve Fund | As needed | 145,315 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | Ongoing |
| RT 3A Corridor Improvement Project: Hackett Hill, Hourglass, Main | Future | | | | | | | | 0 |
| Town Wide Paving | As needed | | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | Ongoing |
| Old Town Hall | 2022 | | | 250,000 | | | | | |
| Wastewater Department | | | | | | | | | |
| Replacement of existing pumps at Merrimack Street | | | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | Ongoing |
| Replacement of variable frequency controller for pumps | | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Ongoing |
| Sludge Handling Equipment | | | 3,680 | 3,680 | 3,680 | 3,680 | 3,680 | 3,680 | Ongoing |
| Plant/Office computer upgrade | | | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | Ongoing |
| Collection system upkeep | | | 8,680 | 8,680 | 8,680 | 8,680 | 8,680 | 8,680 | Ongoing |
| Replacement of cutter on muffin monster at Merrimack Street | | | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | Ongoing |
| Replacement of cutter on muffin monster at Martin's Ferry | | | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | 1,180 | Ongoing |
| Vehicle replacement | | | 31,180 | 31,180 | 31,180 | 31,180 | 31,180 | 31,180 | Ongoing |
| Upgrade Golden Gate Pump Station | | | 3,055 | 3,055 | 3,055 | 3,055 | 3,055 | 3,055 | Ongoing |
| Upgrade Main Street Pump Station | | | 3,305 | 3,305 | 3,305 | 3,305 | 3,305 | 3,305 | Ongoing |
| Replacement of lab equipment | | | 7,430 | 7,430 | 7,430 | 7,430 | 7,430 | 7,430 | Ongoing |
| Replacement of pumps and controls at K-Mart Pump Station | | | 1,805 | 1,805 | 1,805 | 1,805 | 1,805 | 1,805 | Ongoing |
| Replacement of Plants computer/scade | | | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 | Ongoing |
| Dewater equipment | | | 5,930 | 5,930 | 5,930 | 5,930 | 5,930 | 5,930 | Ongoing |
| Upgrade of base map EPA | | | 2,555 | 2,555 | 2,555 | 2,555 | 2,555 | 2,555 | Ongoing |
| Sewer lines upgrades | | | 15,630 | 15,630 | 15,630 | 15,630 | 15,630 | 15,630 | Ongoing |
| Bridge Restoration | | | 1,180 | 1,108 | 1,108 | 1,108 | 1,108 | 1,108 | Ongoing |
| Plant upgrade/replacement | | | 3,680 | 3,680 | 3,680 | 3,680 | 3,680 | 3,680 | Ongoing |
| Scada upgrade | | | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | Ongoing |
| Pump Station upgrade | | | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | Ongoing |
| Total Town Requests | | | 876,915 | 1,138,335 | 569,703 | 561,261 | 567,946 | 554,630 | 4,268,790 |
| School Districts future projected needs | | | | | | | | | |
| Underhill Addition | | | | | | | | | 4,806,455 |
| Total School Requests | | | 0 | 0 | 0 | 0 | 0 | 0 | 4,806,455 |
| Central Water Precinct future projected needs | | | | | | | | | |
| Did not submit | | | | | | | | | |
| Hooksett Village Water Precinct future projected needs | | | | | | | | | |

| | | | | | | | | | |
|---|--|--|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Tanks | | | 112,593 | 112,593 | 112,593 | 112,593 | 112,593 | 112,593 | 1,088,335 |
| New Source | | | 50,000 | 60,000 | 55,000 | 65,000 | 60,000 | 60,000 | 580,000 |
| Water Mains | | | 170,000 | 150,000 | 210,000 | 200,000 | 165,000 | 215,000 | 1,770,000 |
| Emergency Interconnection | | | 10,000 | 10,000 | 15,000 | 60,000 | 60,000 | 60,000 | 402,500 |
| Meters/Transmitters | | | 70,000 | 70,000 | 40,000 | 5,000 | 5,000 | 5,000 | 310,000 |
| Pump Houses | | | 20,000 | 10,000 | 10,000 | | | | 130,000 |
| Vehicles | | | | 45,000 | | | 45,000 | | 138,000 |
| Hooksett Village Water Precinct | | | 432,593 | 457,593 | 442,593 | 442,593 | 447,593 | 452,593 | 4,418,835 |
| Grand Total All Requests Total Cost | | | 1,309,508 | 1,595,928 | 1,012,296 | 1,003,854 | 1,005,539 | 1,007,223 | 13,484,080 |
| | | | | | | | | | |
| Off-setting Revenues | | | | | | | | | |
| Hooksett Riverfront Walk Conservation Project (Grants, Others) | | | 300,000 | 315,062 | | | | | 615,062 |
| Rt. 3A Improvement Project: Hackett Hill Section (State, Impact Fees) | | | | | | | | | 0 |
| Rt. 3A Improvement Project: Hourglass Section (State, Impact Fees) | | | | | | | | | 0 |
| Wastewater user fees | | | 103,100 | 103,100 | 103,100 | 103,100 | 103,100 | 103,100 | 618,600 |
| Hooksett Village Water Precinct trust funds | | | 90,000 | 60,000 | 15,000 | 5,000 | | | 170,000 |
| Hooksett Village Water Precinct users rates and fees | | | 342,593 | 397,593 | 427,593 | 437,593 | 447,593 | 452,593 | 4,248,835 |
| Total off-setting Revenues | | | 835,693 | 875,755 | 545,693 | 545,693 | 550,693 | 555,693 | 5,652,497 |
| | | | | | | | | | |
| Grand Total CIP Request Net Cost (Taxation) | | | 473,815 | 720,173 | 466,603 | 458,161 | 454,846 | 451,530 | 7,831,583 |

Capital Improvement Plan

General Government

Improvements and Maintenance of Town-Owned Conservation Land Reserve: Total project cost is ongoing. Estimated year of purchase is as needed. The fund is to plan for and support improvements and developments that may be needed for all of the conservation lands/easements currently held by the Town. Over the past few years, the Commission has continued its pursuit of acquiring land to conserve for residents to enjoy, consistent with the mandates of the Master Plan. Over the last 3 years alone, the Commission has acquired over 1,294 acres of land to be used for passive recreational purposes. The conservation easements, pertaining to such property, require the Town to maintain the property and make repairs or improvements as necessary. Additionally, the stewardship of the Town's conservation properties requires the maintenance of existing trails and development of new trails. In order to meet this legal obligation, it is necessary for us to create a capital reserve fund to ensure not only that the Town will be prepared for any planned or unexpected maintenance issues, but to continue developing trails so the public may enjoy the conserved lands.

Hooksett Riverfront Walk: This project is proposed by the Conservation Commission and involves the construction of nearly 2 miles of trails and a foot bridge to enable access to the newly purchase Merrimack Riverfront conservation property by foot, bike, snowmobile, snowshoe, horse, or cross-country skis. This 8-foot wide trail and a bridge with curbs and handrails will enable people of all ages and abilities to access the property and gain views of the river. Phase I was completed in 2016 and includes a 40 foot long pedestrian bridge, a 110 foot boardwalk, benches and a ½ mile of gravel trail affording scenic views of the Merrimack River. In 2018, 5th grade students from Memorial School enjoyed a field trip and developed QR code stops to explain some of the features of the property. Work on Phase II has begun and will be completed October 2019 at a cost of \$311,938. An estimated completion cost for the project is \$615,062.

Police

Construction Improvements to Police Station: Total project cost is \$752,500. This project is for the interior renovation to an existing Police Station. The project includes relocation and renovations to the Dispatch Area, locker rooms, offices and detention/ Booking area. The existing room configurations are in need of updating to provide a more efficient and safer way of performing operations. This is especially true of the detention and booking area. This project will be financed using a 10 year bond with an estimated interest rate of 2.56%.

The current booking facility is outdated and unsafe. The dispatch center is at the rear of the building and not conducive to customer service and public assistance during off hours. There are currently 21 lockers to serve 27 males officers. The Department has outgrown the space. The goal is to provide a more effective, personal service for the community and a more comfortable working environment for the employees.

Public Works

Drainage Upgrade Reserve: Total project cost is ongoing. There is \$226,591 in account as of July 1, 2019. Estimated year of purchase is as needed. Various areas throughout town have drainage that has begun to deteriorate and fail. These failures are due to aging pipes, pipes that have outlived their expected lifespan, increased storm runoff due to growth in town, and more storms with a higher volume of water. These pipes were not installed to handle the amount of water that they are taking on. This fund is for updating the drainage to larger pipes, which will handle both the increased volume of water and anticipated growth.

Parks and Recreation Facilities Development Reserve: Total project cost is ongoing. There is \$145,315 in account as of July 1, 2019. Estimated year of purchase is as needed. The town continues to grow and we are forced to deal with aging structures, building updates, and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. Since addressing the lighting at Donati, our next project will be building updates on the Parks & Rec building. The Parks & Rec Division has outgrown the building and needs more space to work out of and store the equipment they use daily. This building has not been updated in over 15 years while the division has grown. This Parks and Recreation building addition was bid out in March 2018 and the average price to complete was \$326,000.

Route 3A Corridor Improvements - The Town will be working with the State of New Hampshire to develop an overall plan for Route 3A to include improvements to Hackett Hill and Main Street intersections as well as the Hourglass between Walmart and Market Basket.

Town Wide Paving: Currently the Department of Public Works is developing a road surface management program to develop cost projections for roadway preservation strategies for all town roadways such as complete roadway reconstruction, pavement overlay, crack sealing or other techniques. Each preservation approach provides/extends the service life of the roadway. The Town has approximately 75 miles of roadway. The road surface management program will prioritize and develop a schedule as to when and which roads are improved upon each year.

Old Town Hall: Committee is working to find grants to help with restorative costs. Items that need to be done to make the building functional before Hooksett 200th Anniversary include structural, heating, plumbing and electrical projects.

Hooksett Wastewater Department

The Hooksett Wastewater Department raises funds for their capital replacement through user fees. The CIP uses the information from the Wastewater CIP to level out peak years for the taxpayers.

School District – Waiting on School District

Underhill Addition: Total project cost is \$4,806,455.

Hooksett Central Water Precinct

The Hooksett Central Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Central Water Precinct's CIP to level out peak years for the taxpayers. The water precinct did not submit a Capital Improvement Plan for this year.

Hooksett Village Water Precinct

The Hooksett Village Water Precinct raises funds for their capital replacement through user fees. The CIP uses the information from the Hooksett Village Water Precinct's CIP to level out peak years for the taxpayers.

Tanks: Installation of new correctly sized tank for the Low Pressure Zone (LPZ); repair and re-purposing of old LPZ tank. Total estimated 10-year cost of \$1,088,335.

New Source: Installation for drought/contamination protection and growth (current wells: S 1985, N 1987, E 2007 and SBU 2007). Total estimated 10-year costs of \$580,000.

Water Mains: Replacement/improvement (e.g. looping) (30 miles pipe @ 1/3 miles/yr. = 100-yr. replacement: say 1,500' x \$150/ft. + \$25K engr = goal of \$250K/yr.). Total estimated 10-year costs of \$1,770,000.

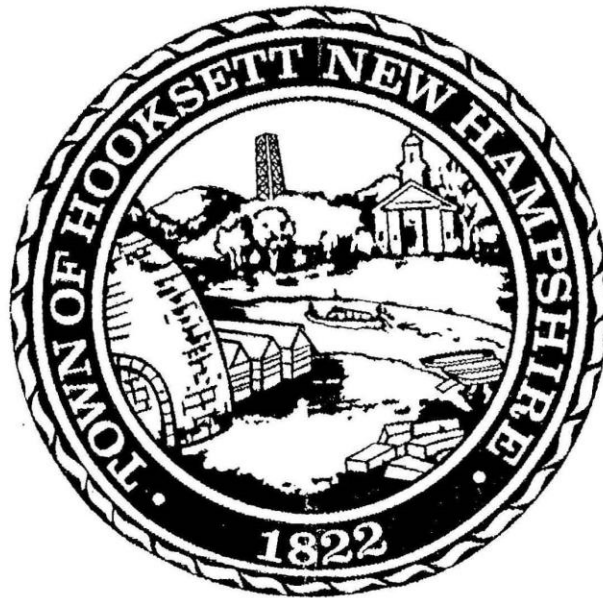
Emergency Interconnection: Backup for west Low Pressure Zone estimated 25-year cost at approximately \$1.2M. Total estimated 10-year costs of \$1,088,335.

Meters/Transmitters: Routine upgrades and replacement. 10-20 year cycle. Total estimated 10-year costs of \$310,000.

Pump Houses: Improvements for efficiency/safety/damage prev./SCADA Total estimated 10-year costs of \$130,000.

Vehicles: Routine replacement before major repairs 12-year cycle. Total estimated 10-year costs of \$138,000.

TOWN OF HOOKSETT



Long-Term Budget Plan

FY Ending 2021 - 2026

| Long-term Budgetary Plan | Year of last Purchase | Estimated Year of Purchase | Balance in Trust Fund as of 7/1/19 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | Total Project Cost |
|--|-----------------------|----------------------------|------------------------------------|------------------|------------------|------------------|----------------|------------------|------------------|--------------------|
| Town's future projected needs | | | | | | | | | | |
| General Government | | | | | | | | | | |
| Revaluation Capital Reserve Fund | 2013 | 2018-19 | 67,108 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | Ongoing |
| Master Plan Capital Reserve Fund | | As needed | 34,392 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Ongoing |
| Parcel Digital Reconciliation | | 2021-22 | 26,618 | | | | 35,000 | 28,378 | | 90,996 |
| Town Hall Pool Car | Old Cruiser | 2020-21 | | | 25,000 | | | | | 25,000 |
| Town Engineer's Vehicle | 2008 | 2021-22 | | | | 35,000 | | | | 35,000 |
| Code Enforcement Vehicle | | 2025-26 | | | | | | | 30,000 | 30,000 |
| Fire-Rescue | | | | | | | | | | |
| Fire Apparatus Capital Reserve Fund | | As needed | 137,563 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | Ongoing |
| Fire Engine \$350,000 (10-year bond at 2.56%) | | 2018 | | 48,133 | 41,475 | 39,945 | 38,415 | 36,885 | 35,355 | 398,062 |
| Air Pack & Bottles Replacement Capital Reserve Fund | | 2020 | 282,917 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 300,000 |
| Fire Rescue Tools & Equipment | | As needed | 70,784 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | Ongoing |
| Fire Cistern | | As needed | 36,333 | 20,000 | 20,000 | | | | | 80,000 |
| Rescue #1 | 2009 | 2021-22 | | | 300,000 | | | | | 300,000 |
| Car #2 | 2017 | 2025-26 | | | | | | | 60,000 | 60,000 |
| Car #3 (old Car #1) | 2007 | 2021-22 | | | 57,000 | | | | | 57,000 |
| Car #4 (old Car #5) | 2013 | 2024-25 | | | | | | 58,000 | | 58,000 |
| Utility #1 | 2008 | 2023-24 | | | | | 50,000 | | | 50,000 |
| Utility #2 | 2004 | 2022-23 | | | | 25,000 | | | | 25,000 |
| Boat #1 | 2013 | 2023-24 | | | | | 35,000 | | | 35,000 |
| Police Dept | | | | | | | | | | |
| Vehicles - 2 per year | | | | 85,600 | 85,600 | 85,600 | 85,600 | 85,600 | 85,600 | Ongoing |
| Emergency Radio Communications Capital Reserve Fund | 2014 | 2026 | 206,924 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 383,000 |
| Public Works | | | | | | | | | | |
| Vehicles Capital Reserve Fund | | As needed | 120,448 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | Ongoing |
| Town Building Maintenance Capital Reserve Fund | | As needed | 396,163 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | Ongoing |
| Automated Collection Equipment Capital Reserve Fund | 2011 | 2022 | 163,598 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 940,000 |
| Auto #1 (Special Revenue) | 2012 | 2022-23 | | | | 300,000 | | | | 300,000 |
| Auto #2 (Special Revenue) | 2012 | 2022-23 | | | | 300,000 | | | | 300,000 |
| Auto #3 (Special Revenue) | 2015 | 2025-26 | | | | | | | 300,000 | 300,000 |
| Dump Trailer (Special Revenue) | 1986 | 2021-22 | | | 80,000 | | | | | 80,000 |
| Peterbilt Tractor (Special Revenue) | 2000 | 2020-21 | | 150,000 | | | | | | 150,000 |
| 100 Yard Live Bottom Trailer (Special Revenue) | 2010 | 2025-26 | | | | | | | 80,000 | 80,000 |
| Freightliner Tractor (Special Revenue) | 2005 | 2024-25 | | | | | | 150,000 | | 150,000 |
| Cat C824 (Special Revenue) | 2000 | 2021-22 | | | 150,000 | | | | | 150,000 |
| Grand Total All Requests Total Cost | | | | 1,033,733 | 1,489,075 | 1,515,545 | 974,015 | 1,089,863 | 1,320,955 | 4,377,058 |
| Off-setting Revenues | | | | | | | | | | |
| Ambulance Fund | | | | | 300,000 | | | | | 300,000 |
| Solid Waste Disposal Fund (Special Revenue) | | | | 150,000 | 230,000 | 600,000 | | 150,000 | 380,000 | 1,510,000 |
| Total off-setting Revenues | | | | 150,000 | 530,000 | 600,000 | 0 | 150,000 | 380,000 | 1,810,000 |
| Grand Total Long-Term Request Net Cost (Taxation) | | | | 883,733 | 959,075 | 915,545 | 974,015 | 939,863 | 940,955 | 2,567,058 |

Long-term Budgetary Plan

General Government

Revaluation Reserve: Total project cost is on-going. There is \$67,108 in account as of July 1, 2019. This project is to set aside funds for the 2018 update currently underway. The 2009 revaluation cost was \$161,231, the cost for 2013 is \$137,300, and the estimated cost in 2018 is \$149,703. Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

Master Plan Reserve: Total project cost is on-going. There is \$34,392 in account as of July 1, 2019. The fund is to provide a savings account, to be added to every year, that will allow the Town to update its Master Plan in a manner compliant with RSA 674:3 "Master Plan Preparation", which states in Sec II that revisions to the plan are recommended every 5-10 years. The Master Plan was last updated in 2004. Several areas of the plan are outdated. The following chapters have recently been updated: Economic Development and Energy. The update of the plan is critical to the long-term development of the Town. The Planning Board, ZBA, Conservation Commission, and Town Council need clear, accurate information upon which to base their decisions. Period studies that bring this new information into the Master Plan create an atmosphere of good planning, informed decision making, and provide critical data for the voter.

Parcel Digital Recompilation: Total project cost is \$90,000. There is \$26,681 in account as of July 1, 2019. The GIS system parcels do not align with the orthos (aerial imagery), making it very difficult to determine exact locations of boundaries, structures, water bodies, etc. This project would include recompilation of the existing parcel layer to the ortho image base map. The roads would be realigned to fit the parcels by matching the physical evidence on the image base.

Town Hall Pool Car: The pool car is used by employee to attend trainings, daily trips to the bank and by the assessing office to update property cards. Currently the pool car is a 1996 Chevy Impala with 107,257 miles on it. The car was an old police cruisers.

Town Engineer's Vehicle: The current vehicle being used by the Town Engineer is a 2008 Ford F250 pickup with 57,952 miles on it. The Engineer uses the vehicle to monitor projects in town.

Code Enforcement Vehicle: The current vehicle being used by the Code Enforcement Officer is a 2013 Ford Explorer with 117,034 miles on it. The Code Enforcement Officers uses the vehicle to monitor building permits and code issues in town.

Fire-Rescue

Fire Apparatus Reserve: Total project cost is ongoing. There is \$137,563 available. Estimated year of purchase is as needed and guided by the vehicle replacement schedule. The fund is for the future replacement of the following types of fire department vehicles: engines,

tankers, ladders, and forestry apparatus. These vehicles range between \$600,000 for pumpers and nearly \$1,300,000 for a ladder truck. Due to the high vehicle cost, the Department is requesting the current funding level of \$250,000 be maintained to allow the Town to incrementally save for these large expenditures. Apparatus breakdown is as follows:

| Piece | Purchase Date | Age (yrs) | Miles | Replacement Cost | Industry Average Replacement |
|------------|---------------|-----------|---------|------------------|------------------------------|
| Engine 1 | 2019 | 1 | new | \$700,000 | 15 years |
| Engine 4 | 2005 | 15 | 115,000 | \$700,000 | 15 years |
| Engine 5 | 2006 | 14 | 90,000 | \$700,000 | 15 years |
| Ladder 2 | 2019 (2007) | 12 | 65,000 | \$1,300,000 | 20 years |
| Tanker 1 | 2013 | 6 | 9,412 | \$450,000 | 20 years |
| Forestry 3 | 2017 | 1 | 17,116 | \$75,000 | 20 years |
| Forestry 2 | 2002 | 17 | 30,860 | \$75,000 | 20 years |
| Forestry 4 | 2006 | 13 | 14,762 | \$80,000 | 20 years |

Engine 4 will be due for replacement in 2021. Cost estimated at \$700,000.00. Engine 5 will be due for replacement in 2022 or 2023.

Air Packs & Bottles Replacement Reserve: Total project cost is \$300,000. There is \$282,917 as of July 1, 2019 in the account. Estimated year of purchase is 2020. The project was established to fund the replacement of all Self-Contained Breathing Apparatus (SCBA) when they reach 15 years of service. Our existing air packs were purchased in 2005. SCBA are critical equipment for firefighters. A single purchase date allows for only one model choice which enhances familiarity by all members, equipment exchange department wide anywhere, anytime, station or scene, reduced parts inventory, linear inspection and service needs, all which improve our safety. Department requests \$25,000.

Fire Rescue Tools & Equipment Reserve: This reserve is ongoing and designed to replace rescue tools and other necessary equipment, such as Jaws of Life, jacking and lifting struts, air bags, high angle and low angle rope rescues and ice rescue equipment. There is \$70,784 in the account as of July 1, 2019. With the receipt of the new Engine 1 in the winter of 2019, this account will be used to purchase new equipment. \$35,000 ensures adequate funding for a 10 year replacement program.

Fire Cistern: There is \$36,333 in the cistern account as of July 1, 2019. These funds are for repairs to the fire cisterns that provide water in remote areas of Town. Water supply for fire protection may be compromised if these cisterns are not repaired or maintained. Currently there are 2 cisterns that are in need of repair. This appropriation (if approved) would allow for repair of one cistern in spring of 2020. Department request is for \$20,000.

Rescue #1: Rescue 1 was previously planned to be re-chassis in FY 2021-22 from Ambulance Revenues Account. Re-mounting the body on a new chassis has been determined to be cost prohibitive. Estimated replacement is 2021.

Car #2: Total replacement cost is \$60,000. Estimated year of purchase is 2025-26. This request is to replace a 2017 Chevy Tahoe with a new command style 4x4 vehicle.

Car #3: Total replacement cost is \$57,000. Estimated year of purchase is 2021-22. This request is to replace a 2007 Chevy Tahoe with a new command style 4x4 vehicle.

Car #4: Total replacement cost is \$58,000. Estimated year of purchase is 2024-25. This request is to replace a 2013 Ford Explorer with a new command style 4x4 vehicle.

Utility #1: Total replacement cost is \$50,000. Estimated year of purchase is 2023-24. This request is to replace a 2008 Ford F350.

Utility #2: Total replacement cost is \$25,000. Estimated year of purchase is 2022-23. This request is to replace a 2004 John Deere Gator.

Boat #1: Total replacement cost is \$35,000. Estimated year of purchase is 2023-24. Received a new 30hp jet-drive motor in FY 2019.

Police

Vehicle Replacement (2 Cars per Year): Total project cost is Ongoing. This requests allows the department to purchase 2 police vehicles per year, establishing a comprehensive emergency vehicle replacement program. This has allowed us to reduce vehicles in the fleet. It also keeps maintenance costs low while ensuring emergency vehicles are running at optimum readiness. It includes the cost of both vehicles and all emergency equipment, installation, police radio, graphics, and warranty. Having a regular replacement and maintenance plan in place allows the cars to be repurposed once they reach fairly high mileage by reassigning them to detectives, administrative functions and/or other Town departments in need of vehicles.

Emergency Radio Communication: There is \$206,924 in the account as of July 1, 2019. Previously this fund was set up to be used in the year 2024 for a complete replacement of the existing radio communication system. Due to ever changing technology it is now recommended by the manufacturers that the radio system components are replaced and/or upgraded on a continuous basis. End of life for all components is 10 years. This is intended to fund the maintenance of the entire radio infrastructure to include vehicle radios, portable radios, consoles, radio towers and radio tower antennas. A portion of the fund was used in 2019 to make upgrades to the system. Building this fund at \$50,000 a year will help to ensure the town does not have bear the burden of a major expense all at once.

Public Works

Vehicle Reserve: Total project cost is ongoing. There is \$120,449 in accounts as of July 1, 2019. Estimated year of purchase is as needed. The reserve fund allows for the Town to replace and add vehicles when needed. This fund evens the burden on tax payers by planning for the purchase. The town is continuing to grow and we will need to address that growth. The DPW currently has a fleet valued at \$15 Million dollars and has developed a projected replacement plan for this fleet. To allow this plan to become operational would require this capital reserve fund to carry out this plan; \$200,000 would need to be added annually.

Town Building Maintenance Reserve: Total project cost is ongoing. There is \$396,163 in account as of July 1, 2019. Estimated year of purchase is as needed. This fund addresses the

needs of town buildings. Over the past years we utilized this fund for lighting and ventilation upgrades to the highway building; partial roof replacement at the town hall and the elevator repairs at the Library. It is imperative that the town keep a minimum of \$250,000 in this fund so that there are funds for any major repairs that will need to be addressed in the future. We have \$26,000,000 worth of buildings to maintain within the town. We are scheduling an inspection of all town building roofs for repairs and or replacement needs. The roof on the safety center will need to be replaced in the next 2 years. The DPW Director believes a \$250,000 minimum in this account is not an unreasonable request.

Automated Collection Equipment Reserve: Total project cost is \$940,000. There is \$163,598 in the account as of July 1, 2019. Estimated year of purchase is 2022. The fund is to prepare for the future replacement of the trash/recycling collection vehicles and barrels. The classification is necessary, without the future replacement of the collection vehicles and barrels, residents would lose the service.

Auto #1 (Special Revenue): The cost to replace Auto 1 is \$300,000 and it is anticipated that it will need to be replaced in FY 2020-23. Auto 1 is a 2013 Peterbilt with 92,240 miles on it and the last three fiscal years the town has spent over \$71,000 in maintenance on this vehicle.

Auto #2 (Special Revenue): The cost to replace Auto 2 is \$300,000 and it is anticipated that it will need to be replaced in FY 2020-23. Auto 2 is a 2012 Peterbilt with 76,842 miles on it and the last three fiscal years the town has spent over \$69,000 in maintenance on this vehicle.

Auto #3 (Special Revenue): The cost to replace Auto 3 is \$300,000 and it is anticipated that it will need to be replaced in FY 2025-26. Auto 3 is a 2015 Liberty Packer with 23,404 miles on it and the last three fiscal years the town has spent over \$25,000 in maintenance on this vehicle.

Dump Trailer (Special Revenue): Total project cost is \$80,000. Estimated year of purchase is 2021-22. This will replace the existing 1986 trailer. This piece of equipment is used to haul material to and from the facility, and is also used to help the Public Works Department haul stone, salt and sand.

Peterbilt Tractor (Special Revenue): Total project cost is \$150,000. Estimated year of purchase is 2020-21. The purpose of this project is to replace a 2001 Peterbilt tractor for hauling material to and from the Recycling and Transfer Department. If we don't keep up with the fleet, material cannot be hauled.

100 Yard Live Bottom Trailer (Special Revenue): Total project cost is \$80,000. Estimated year of purchase is 2025-26. This will replace a 2010 Spectra 100-yard live bottom trailer used to haul material to and from the facility.

Freightliner Tractor (Special Revenue): Total project cost is \$150,000. Estimated year of purchase is 2024-25. This will replace a 2005 Freightliner Tractor. It was originally scheduled to be replaced in 2018-19, but with the new collection program we are using the trucks less, saving vehicle wear.

Front End Loader (Special Revenue): Total project cost is \$150,000. Estimated year of purchase is 2021-22. This will replace a 2000 Cat C924 front end Loader with 6,207 hours.

TOWN OF HOOKSETT, NEW HAMPSHIRE
Financial Statements
June 30, 2019
and
Independent Auditor's Report

**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2019**

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**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2019**

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INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's total OPEB liability and related ratios, schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions on pages i-viii and 42-49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett, New Hampshire's basic financial statements. The combining nonmajor governmental and fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental and fiduciary fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental and fiduciary fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Vashon Clukay & Company PC

Manchester, New Hampshire
June 5, 2020

Management's Discussion and Analysis

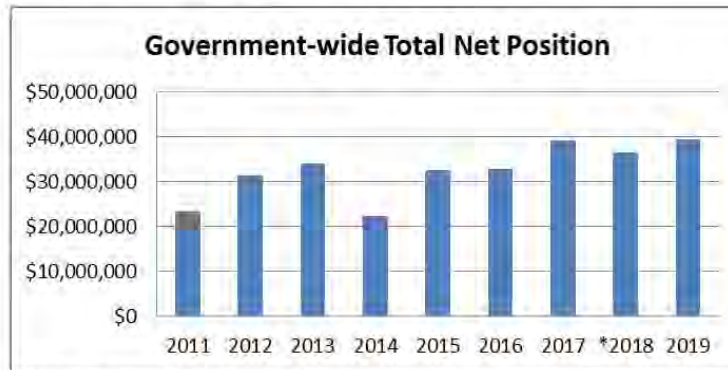
As management of the Town of Hooksett (Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2019.

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The Town's government-wide assets and deferred outflows of resources exceeded its liabilities and deferred inflows at the close of the most recent year by \$39,446,369 (*net position*), an increase of \$3,069,072 in comparison to the prior year.



*2018 Net Posostion was restated.

- At year end, the Town reported a combined net pension liability of \$16,069,677 for all of its governmental and business-type activities.

Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$11,850,402, an increase of \$985,191 from the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,807,821 and is available for spending at the Annual Town Meeting's discretion.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government- wide financial statements, (2) fund financial statements, and (3) notes to financial statements. The basic financial statements present two (2) different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- Governmental Activities – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- Business-type Activities – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Sewer Department is reported here.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 4 and 6 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains ten individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 3 and 5.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library,

Heritage Commission, Head's Chapel Preservation, and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Nonmajor Governmental Funds. More information can be found on pages 50-55 regarding these nonmajor governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 7-9. Proprietary funds are reported in the same way that all business-type activities are reported in the governmental-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statements can be found on page 10.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$39,446,369 at the end of 2019, which increased by \$3,096,668.

Net position of the Governmental Activities and Business-type Activities as of July 1, 2018 have been restated. See footnote 14 - *Restatement of New Position* for more information.

| Town of Hooksett Condensed Statement of Net Position | | | | | | |
|---|-------------------------|---------------|--------------------------|---------------|---------------|---------------|
| | Governmental Activities | | Business-Type Activities | | Total | |
| | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 |
| Current and other assets: | \$ 30,411,620 | \$ 30,981,520 | \$ 10,824,787 | \$ 10,998,241 | \$ 41,236,407 | \$ 41,980,761 |
| Capital assets | 26,721,774 | 24,459,475 | 13,993,004 | 13,326,345 | 40,714,778 | 37,785,820 |
| Total assets | 57,133,394 | 55,450,995 | 24,817,791 | 24,325,586 | 81,951,185 | 79,776,581 |
| Deferred outflows of Resources | 3,153,744 | 3,403,381 | 82,146 | 92,295 | 3,235,890 | 3,495,676 |
| Current Liabilities | 1,235,162 | 3,372,146 | 781,161 | 918,346 | 2,016,323 | 4,290,492 |
| Non Current Liabilities | 20,690,610 | 34,036,937 | 5,384,280 | 4,767,191 | 26,074,890 | 38,804,128 |
| Total liabilities | 21,925,772 | 37,409,083 | 6,165,441 | 5,685,537 | 28,091,213 | 43,094,620 |
| Deferred inflows of Resources | 17,615,341 | 3,478,986 | 34,152 | 321,950 | 17,649,493 | 3,800,936 |
| Net position: | | | | | | |
| Net investment in capital assets | 25,846,223 | 24,356,099 | 8,871,269 | 8,858,663 | 34,717,492 | 33,214,762 |
| Restricted | 1,956,580 | 2,401,380 | - | - | 1,956,580 | 2,401,380 |
| Unrestricted | (7,056,778) | (8,791,172) | 9,829,075 | 9,551,731 | 2,772,297 | 760,559 |
| Total net position, as restated | \$ 20,746,025 | \$ 17,966,307 | \$ 18,700,344 | \$ 18,410,394 | \$ 39,446,369 | \$ 36,376,701 |

The largest portion of the government's net position, \$34,717,492 (88%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$1,793,620 (5%) represents resources that are subject to external restrictions on how they may be use.

The remaining balance of unrestricted net position \$2,935,257 (7%) may be used to meet the government's operating needs and ongoing obligations. The deficit in the Governmental Activities unrestricted net position is \$6,893,818. The largest component of the deficit is due to the cumulative effect of the implementation of GASB 68, specifically the net pension liability and related deferred outflows and deferred inflows which have a combined effect of reducing the net position by \$13,808,567 as of June 30, 2019.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

| Town of Hooksett Changes in Net Position | | | | | | |
|---|-------------------------|---------------|--------------------------|---------------|---------------|---------------|
| | Governmental Activities | | Business-Type Activities | | Total | |
| | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 |
| Revenues: | | | | | | |
| Program revenues | | | | | | |
| Charges for services | \$ 990,439 | \$ 3,703,592 | \$ 1,971,971 | \$ 2,272,289 | \$ 2,962,410 | \$ 5,975,881 |
| Operating grants and contributions | 345,861 | 2,031,781 | - | - | 345,861 | 2,031,781 |
| Capital grants and contributions | 2,427,172 | 777,333 | - | - | 2,427,172 | 777,333 |
| General revenues | 18,280,837 | 14,304,242 | 496,634 | 160,117 | 18,777,471 | 14,464,359 |
| Total revenues | 22,044,309 | 20,816,948 | 2,468,605 | 2,432,406 | 24,512,914 | 23,249,354 |
| Expenses: | | | | | | |
| General government | 2,736,045 | 2,362,318 | - | - | 2,736,045 | 2,362,318 |
| Public safety | 10,091,936 | 9,601,930 | - | - | 10,091,936 | 9,601,930 |
| Highway and streets | 3,622,578 | 2,750,486 | - | - | 3,622,578 | 2,750,486 |
| Sanitation | 1,072,529 | 1,088,019 | - | - | 1,072,529 | 1,088,019 |
| Health and welfare | 124,114 | 120,465 | - | - | 124,114 | 120,465 |
| Culture and recreation | 1,547,896 | 2,330,240 | - | - | 1,547,896 | 2,330,240 |
| Conservation | 46,120 | 31,530 | - | - | 46,120 | 31,530 |
| Economic development | 658 | 656 | - | - | 658 | 656 |
| Interest and fiscal charges | 22,715 | 2,304 | - | - | 22,715 | 2,304 |
| Wastewater | - | - | 2,178,655 | 2,624,329 | 2,178,655 | 2,624,329 |
| Total expenses | 19,264,581 | 18,287,948 | 2,178,655 | 2,624,329 | 21,443,246 | 20,912,277 |
| Change in net position | 2,779,718 | 2,529,000 | 289,950 | (191,923) | 3,069,668 | 2,337,077 |
| Net position - beginning as restated | 17,986,307 | 15,437,307 | 18,410,394 | 18,602,317 | 36,376,701 | 34,039,624 |
| Net position - ending | \$ 20,746,025 | \$ 17,966,307 | \$ 18,700,344 | \$ 18,410,394 | \$ 39,446,369 | \$ 36,376,701 |

Financial Results

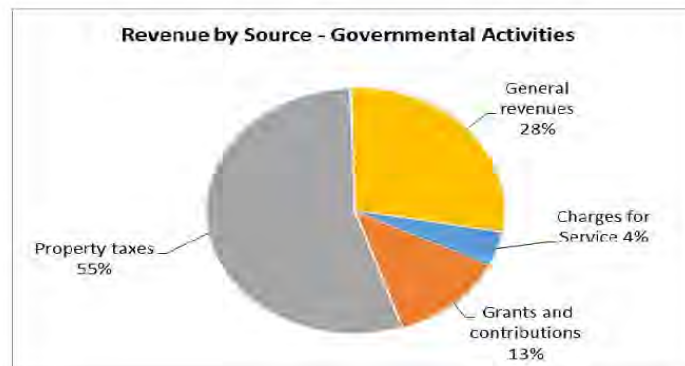
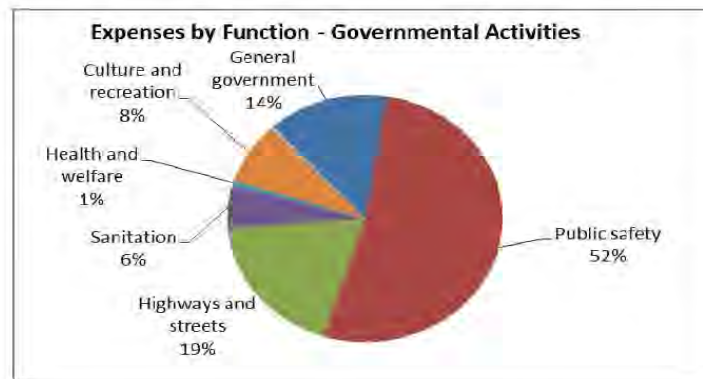
The *governmental activities* increase in net position was \$2,779,718. Key elements of this increase are as follows:

| | |
|--|---------------------|
| Governmental Activities | |
| General Fund | \$ 70,798 |
| Nonmajor Funds | 914,393 |
| Revenues that do not provide current financial resources | 2,462,519 |
| Depreciation expense in excess of capital outlays | (164,873) |
| Leased debt repayment | 33,488 |
| Change in compensated absences, accrued interest expense and accrued landfill post closure care costs | 41,796 |
| Change in net pension and OPEB liability | (578,403) |
| Increase in Governmental Activities Net Position | <u>\$ 2,779,718</u> |

The total cost of governmental activities this year was \$19,264,591. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$12,036,404 (62%) because those who directly benefited from the programs paid \$990,439 (5%) and other governments and organizations subsidized certain programs in the amount of \$2,773,033 (14%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 28% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 52% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$806,083 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Wastewater fund reported in the *business-type activities* resulted in an increase to net position of \$289,950 for the year. Key elements of this increase are as follows:

| | |
|---|-------------------|
| Operating expenses excess revenues | \$ (33,322) |
| Interest revenue | 474,243 |
| Interest expense | (150,971) |
| Increase in business-type activities net position | <u>\$ 289,950</u> |

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The general fund is the chief operating fund of the Town. As of June 30, 2019, the total unassigned fund balance was \$3,807,821, while the total fund balance was \$8,128,292. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and the total fund balance to the total fund expenditures. Unassigned fund balance represents 22% of total general fund expenditures, while total fund balance represents 46% of that same amount.

At the end of the current year, the governmental funds reported a combined ending fund balance of \$11,850,402, an increase of \$985,191, in comparison with the prior year. The general fund increased \$70,798 while the nonmajor governmental funds increased by \$914,393. Key elements of these changes are as follows:

| | |
|---|--------------------|
| <u>General Fund</u> | |
| Revenues and transfers collected more than budgeted | \$1,022,904 |
| Excess appropriations unspent by departments | 417,401 |
| Fund balance used to reduce tax rate | (300,000) |
| Bond proceeds budgeted for and received in prior year | (1,132,500) |
| Net change in encumbrances | (111,562) |
| Deferred tax revenue not collected within 60 days | 35,347 |
| Other items | (22,275) |
| Net change in Library | 19,286 |
| Net change in Expendable Trusts | 137,709 |
| Net change in Heritage Commission | 4,421 |
| Net change in Head Chapel | 67 |
| Total General Fund | <u>\$ (70,798)</u> |
| <u>Nonmajor Governmental Funds</u> | |
| Net change in Conservation Fund | \$ 71,328 |
| Impact Fee revenues | 326,195 |
| Impact Fees Police station renovations | (24,208) |
| Impact Fees Fire radios | (19,229) |
| Impact Fees Fire forestry truck upgrades | (30,000) |
| Impact Fees other purchases and refunds | (4,476) |
| Net change in Solid Waste Disposal fund | 77,644 |
| Net change in Recreation Revolving fund | 1,029 |
| Net change in Ambulance Revolving fund | 29,100 |
| Net change in Drug Forfeiture fund | (1,585) |
| Net change in Police Special Details fund | 20,186 |
| Net change in Fire Special Details fund | (1,541) |
| Net change in Route 3A Infrastructure TIF fund | 425,546 |
| Net change in Private Trust funds | 47,246 |
| Net change in Permanent fund | (2,842) |
| Total Nonmajor Governmental Funds | <u>\$ 914,393</u> |

General Fund Budgetary Highlights

Difference between the original general fund operating budget, removing Sewer and Capital Reserve appropriations, and the final amended budget was (\$923,562). The decrease in the budget represents nonlapsing warrant articles and funds accepted as unanticipated revenues which the Town has yet to spend, most notably the improvements to the safety center and the purchase of the rescue pumper, which were both bonded warrant articles.

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- Licenses and Permits revenues surpassed projections by \$542,479 largely due to the increase in motor vehicle registrations.
- Charges for Service revenues fell short of estimates by \$39,492. Income from engineer's position was not earned.
- General government expenditures were under budget by \$116,235. There was savings in Assessing's professional services line due to the revaluation of the community. There was also saving related to wages and benefits due to staff turnover in Administration and Community Development
- Public safety expenditures came in below budget by \$261,127. 55% of that savings was in staff turnover in the police department and 45% was in fire rescue department.
- Highway & Streets exceeded appropriations by \$225,872. Council authorized an additional \$260,243 from the SB 38 Block Grant received the prior year for a new sidewalk tractor and mini excavator.
- Sanitation expenditures were under budget by \$118,169. This is related to unfilled positions.
- Welfare returned \$73,686 of the budget. The improved economy has lowered the need for assistance.
- Culture and recreation is returning \$62,868 due to vacant positions in the parks division.

Capital Assets and Debt Administration

Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2019 amounts to \$40,714,778 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

| | Capital Asset | | | | | |
|---------------------------|-------------------------|---------------|--------------------------|---------------|---------------|---------------|
| | Governmental Activities | | Business-Type Activities | | Total | |
| | 2019 | 2018 | 2019 | 2018 | 2019 | 2018 |
| Land | \$ 2,434,929 | \$ 2,434,929 | \$ 300,000 | \$ 300,000 | \$ 2,734,929 | \$ 2,734,929 |
| Easements | 254,269 | 254,269 | - | - | 254,269 | 254,269 |
| Construction in Progress | 954,332 | 43,223 | 2,124,402 | 757,167 | 3,078,734 | 800,390 |
| Intangibles | 205,935 | 205,935 | - | - | 205,935 | 205,935 |
| Infrastructure | 792,990 | 792,990 | 24,354,281 | 24,354,281 | 25,147,271 | 25,147,271 |
| Land Improvements | 111,222,984 | 108,795,812 | - | - | 111,222,984 | 108,795,812 |
| Building and Improvements | 9,179,763 | 9,179,763 | 3,731,807 | 3,731,807 | 12,911,570 | 12,911,570 |
| Vehicles and Equipment | 9,906,155 | 9,997,942 | 1,008,959 | 997,041 | 155,555,692 | 10,994,983 |
| Total | 134,951,357 | 131,704,863 | 31,519,449 | 30,140,296 | 166,470,806 | 161,845,159 |
| Accumulated Depreciation | (108,229,583) | (107,245,388) | (17,526,445) | (16,812,722) | (125,756,028) | (124,058,110) |
| Total Capital Assets | \$ 26,721,774 | \$ 24,459,475 | \$ 13,993,004 | \$ 13,327,574 | \$ 40,714,778 | \$ 37,787,049 |

Major capital asset activity for the governmental activities during the current year included the following:

- Construction in progress
 - Police station renovations \$495,007.
 - Rescue pumper down payment \$350,000.
- Vehicles and equipment
 - Purchased 2018 Holder C270 for public works adding \$157,950.
 - Purchased 2019 Volvo EC6E excavator for public works adding \$72,177.
 - Purchased 2020 International dump truck for public works adding \$174,650.
- Infrastructure
 - Accepted University Circle and Crawford Lane as Town roads adding \$2,129,712.
 - Accepted Hills Road Extension as a Town road adding \$297,460.

Major capital asset activity for the business-type activities during the current year included the following:

- Construction in Progress
 - Plant expansion \$551,764.
 - Route 3A sewer line extension \$745,728

Debt administration

Governmental Activities: At the end of the current fiscal year, the Town had outstanding bonds of \$1,108,346, capital leases of \$69,888 and postclosure costs related to the landfill of \$45,750.

Business-type Activities: At the end of the current fiscal year, the Wastewater Fund had outstanding notes payable of \$4,152,266 which is related to the wastewater treatment facility upgrades. This note is repaid by the users of the sewer system. Additionally, the Wastewater fund has \$947,917 of State Revolving Loans which upon completion of the associated projects will be converted to a note payable.

Additional information on the debt can be found in Note 4 in the Notes to the Basic Financial Statements.

Economic Factors and the Future:

The response to the Novel Coronavirus 2019 has presented a devastating impact on the State's economy. To slow the spread of the virus, Governor Sununu order all non-essential business to close and required Granite Staters to stay at home in March 2020. This led to a rise in unemployment and threatened the financial security for many residents and business in the State. In late May 2020, Governor Sununu started taking steps to reopen New Hampshire's economy gradually.

For fiscal year 2020, the Town's operating budget totaled \$22,918,497 which represents \$17,323,344 for the general fund budget, \$2,075,153 for Sewer operations, \$705,000 for capital reserves, \$80,000 from Solid Waste Fund, \$2,500,000 bonds for Sewer and other infrastructure and \$235,000 for capital purchases. This budget includes funding for the capital improvement program and the necessary funding to maintain Town services at their current level with improved services in the public safety.

Requests for Information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at csoucic@hooksett.org.

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2019

| | Primary Government | | |
|--|----------------------------|-----------------------------|----------------------|
| | Governmental Activities | Business-type Activities | Total |
| ASSETS | | | |
| Current Assets: | | | |
| Cash and cash equivalents | \$ 22,421,899 | \$ 721,594 | \$ 23,143,493 |
| Investments | 5,764,125 | 9,057,857 | 14,821,982 |
| Taxes receivable, net | 1,011,148 | | 1,011,148 |
| Accounts receivable, net | 186,725 | 78,136 | 264,861 |
| Unbilled charges | | 967,702 | 967,702 |
| Due from other governments | 351,836 | | 351,836 |
| Internal balances | 502 | (502) | - |
| Prepaid expenses | 90,600 | | 90,600 |
| Tax-deeded property | 584,785 | | 584,785 |
| Total Current Assets | <u>30,411,620</u> | <u>10,824,787</u> | <u>41,236,407</u> |
| Noncurrent Assets: | | | |
| Capital assets: | | | |
| Non-depreciable capital assets | 3,643,530 | 2,424,402 | 6,067,932 |
| Depreciable capital assets, net | <u>23,078,244</u> | <u>11,568,602</u> | <u>34,646,846</u> |
| Total Noncurrent Assets | <u>26,721,774</u> | <u>13,993,004</u> | <u>40,714,778</u> |
| Total Assets | <u>57,133,394</u> | <u>24,817,791</u> | <u>81,951,185</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Deferred outflows related to OPEB | 374,313 | 5,568 | 379,881 |
| Deferred outflows related to pension | <u>2,779,431</u> | <u>76,578</u> | <u>2,856,009</u> |
| Total Deferred Outflows of Resources | <u>3,153,744</u> | <u>82,146</u> | <u>3,235,890</u> |
| LIABILITIES | | | |
| Current Liabilities: | | | |
| Accounts payable | 572,746 | 55,933 | 628,679 |
| Accrued expenses | 367,636 | 60,616 | 428,252 |
| Retainage payable | | 21,552 | 21,552 |
| Due to other governments | 1,370 | | 1,370 |
| Deposits payable | 151,101 | 19,676 | 170,777 |
| Advances from grantors | 1,539 | | 1,539 |
| Unearned connection fees | | 302,000 | 302,000 |
| Current portion of bonds payable | 101,750 | | 101,750 |
| Current portion of notes payable | | 321,384 | 321,384 |
| Current portion of capital leases payable | 34,450 | | 34,450 |
| Current portion of accrued landfill postclosure care costs | <u>4,570</u> | | <u>4,570</u> |
| Total Current Liabilities | <u>1,235,162</u> | <u>781,161</u> | <u>2,016,323</u> |
| Noncurrent Liabilities: | | | |
| Bonds payable | 985,614 | | 985,614 |
| Notes payable | | 3,830,882 | 3,830,882 |
| Capital leases payable | 35,438 | | 35,438 |
| State of New Hampshire revolving loan | | 947,917 | 947,917 |
| Compensated absences payable | 418,648 | 42,454 | 461,102 |
| Accrued landfill postclosure care costs | 41,180 | | 41,180 |
| OPEB liability | 3,577,657 | 125,423 | 3,703,080 |
| Net pension liability | <u>15,632,073</u> | <u>437,604</u> | <u>16,069,677</u> |
| Total Noncurrent Liabilities | <u>20,690,610</u> | <u>5,384,280</u> | <u>26,074,890</u> |
| Total Liabilities | <u>21,925,772</u> | <u>6,165,441</u> | <u>28,091,213</u> |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Property taxes collected in advance | 16,615,514 | | 16,615,514 |
| Deferred inflows related to OPEB | 43,902 | 2,448 | 46,350 |
| Deferred inflows related to pension | <u>955,925</u> | <u>31,704</u> | <u>987,629</u> |
| Total Deferred Inflows of Resources | <u>17,615,341</u> | <u>34,152</u> | <u>17,649,493</u> |
| NET POSITION | | | |
| Net investment in capital assets | 25,846,223 | 8,871,269 | 34,717,492 |
| Restricted | 1,956,580 | | 1,956,580 |
| Unrestricted (deficit) | <u>(7,056,778)</u> | <u>9,829,075</u> | <u>2,772,297</u> |
| Total Net Position | <u>\$ 20,746,025</u> | <u>\$ 18,700,344</u> | <u>\$ 39,446,369</u> |

See accompanying notes to the basic financial statements

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2019

| Functions/Programs | Expenses | Program Revenues | | | Net (Expense) Revenue and Changes in Net Position | | Total |
|---|----------------------|-------------------------|--|--|--|-----------------------------|----------------------|
| | | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Primary Government Governmental Activities | Business-type Activities | |
| Governmental Activities: | | | | | | | |
| General government | \$ 2,736,045 | \$ 23,456 | | | \$ (2,712,589) | | \$ (2,712,589) |
| Public safety | 10,091,936 | 771,299 | \$ 34,784 | | (9,285,853) | | (9,285,853) |
| Highways and streets | 3,622,578 | 3,300 | 311,077 | \$ 2,427,172 | (881,029) | | (881,029) |
| Sanitation | 1,072,529 | 102,745 | | | (969,784) | | (969,784) |
| Health and welfare | 124,114 | | | | (124,114) | | (124,114) |
| Culture and recreation | 1,547,896 | 89,639 | | | (1,458,257) | | (1,458,257) |
| Conservation | 46,120 | | | | (46,120) | | (46,120) |
| Economic development | 658 | | | | (658) | | (658) |
| Interest and fiscal charges | 22,715 | | | | (22,715) | | (22,715) |
| Total governmental activities | <u>19,264,591</u> | <u>990,439</u> | <u>345,861</u> | <u>2,427,172</u> | <u>(15,501,119)</u> | <u>\$ -</u> | <u>(15,501,119)</u> |
| Business-type activities: | | | | | | | |
| Wastewater | 2,178,655 | 1,971,971 | | | | (206,684) | (206,684) |
| Total business-type activities | <u>2,178,655</u> | <u>1,971,971</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>(206,684)</u> | <u>(206,684)</u> |
| Total primary government | <u>\$ 21,443,246</u> | <u>\$ 2,962,410</u> | <u>\$ 345,861</u> | <u>\$ 2,427,172</u> | <u>(15,501,119)</u> | <u>(206,684)</u> | <u>(15,707,803)</u> |
| General revenues: | | | | | | | |
| Property and other taxes | | | | | 12,036,404 | | 12,036,404 |
| Licenses and permits | | | | | 4,158,118 | | 4,158,118 |
| Grants and contributions: | | | | | | | |
| Rooms and meals tax distribution | | | | | 744,417 | | 744,417 |
| State railroad tax | | | | | 1,214 | | 1,214 |
| State & federal forest land reimbursement | | | | | 596 | | 596 |
| Interest and investment earnings | | | | | 431,969 | 474,243 | 906,212 |
| Miscellaneous | | | | | 906,619 | 22,391 | 929,010 |
| Contributions to permanent fund principal | | | | | 1,500 | | 1,500 |
| Total general revenues and contributions to permanent fund principal | | | | | <u>18,280,837</u> | <u>496,634</u> | <u>18,777,471</u> |
| Change in net position | | | | | 2,779,718 | 289,950 | 3,069,668 |
| Net position - beginning, as restated | | | | | <u>17,966,307</u> | <u>18,410,394</u> | <u>36,376,701</u> |
| Net position - ending | | | | | <u>\$ 20,746,025</u> | <u>\$ 18,700,344</u> | <u>\$ 39,446,369</u> |

See accompanying notes to the basic financial statements

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2019

| | General <u>Fund</u> | Nonmajor Governmental <u>Funds</u> | Total Governmental <u>Funds</u> |
|--|------------------------|--|---------------------------------------|
| ASSETS | | | |
| Cash and cash equivalents | \$ 21,423,358 | \$ 998,541 | \$ 22,421,899 |
| Investments | 5,455,336 | 308,789 | 5,764,125 |
| Taxes receivable, net | 971,548 | 39,600 | 1,011,148 |
| Accounts receivable, net | 32,760 | 153,965 | 186,725 |
| Due from other governments | 351,836 | | 351,836 |
| Due from other funds | 118,806 | 2,358,390 | 2,477,196 |
| Prepaid expenses | 90,600 | | 90,600 |
| Tax deeded property | 584,785 | | 584,785 |
| Total Assets | <u>29,029,029</u> | <u>3,859,285</u> | <u>32,888,314</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Total Deferred Outflows of Resources | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Assets and Deferred Outflows of Resources | <u>\$ 29,029,029</u> | <u>\$ 3,859,285</u> | <u>\$ 32,888,314</u> |
| LIABILITIES | | | |
| Accounts payable | \$ 351,775 | \$ 12,072 | \$ 363,847 |
| Accrued expenses | 340,643 | 7,409 | 348,052 |
| Due to other governments | 1,370 | | 1,370 |
| Due to other funds | 2,567,289 | 118,304 | 2,685,593 |
| Deposits | 151,101 | | 151,101 |
| Advances from grantors | 1,539 | | 1,539 |
| Total Liabilities | <u>3,413,717</u> | <u>137,785</u> | <u>3,551,502</u> |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Property taxes collected in advance | 16,615,514 | | 16,615,514 |
| Uncollected property taxes | 870,896 | | 870,896 |
| Total Deferred Inflows of Resources | <u>17,486,410</u> | <u>-</u> | <u>17,486,410</u> |
| FUND BALANCES | | | |
| Nonspendable | 675,385 | 224,952 | 900,337 |
| Restricted | 469,613 | 1,543,716 | 2,013,329 |
| Committed | 2,251,474 | 1,952,832 | 4,204,306 |
| Assigned | 924,609 | | 924,609 |
| Unassigned | 3,807,821 | | 3,807,821 |
| Total Fund Balances | <u>8,128,902</u> | <u>3,721,500</u> | <u>11,850,402</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 29,029,029</u> | <u>\$ 3,859,285</u> | <u>\$ 32,888,314</u> |

See accompanying notes to the basic financial statements

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2019

| | |
|---|----------------------|
| Total Fund Balances - Governmental Funds (Exhibit C) | \$ 11,850,402 |
| Amounts reported for governmental activities in the statement of net position are different because: | |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. | 26,721,774 |
| Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis. | 870,896 |
| Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds. | |
| Deferred outflows of resources related to OPEB liability | 374,313 |
| Deferred outflows of resources related to net pension liability | 2,779,431 |
| Deferred inflows of resources related to OPEB liability | (43,902) |
| Deferred inflows of resources related to net pension liability | (955,925) |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of: | |
| Bonds payable | (1,087,364) |
| Capital leases payable | (69,888) |
| Accrued interest on long-term obligations | (19,584) |
| Compensated absences payable | (418,648) |
| Accrued landfill postclosure care costs | (45,750) |
| OPEB liability | (3,577,657) |
| Net pension liability | <u>(15,632,073)</u> |
| Net Position of Governmental Activities (Exhibit A) | <u>\$ 20,746,025</u> |

See accompanying notes to the basic financial statements

EXHIBIT D

TOWN OF HOOKSETT, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2019

| | General <u>Fund</u> | Nonmajor Governmental <u>Funds</u> | Total Governmental <u>Funds</u> |
|---|------------------------|--|---------------------------------------|
| Revenues: | | | |
| Taxes | \$ 11,488,767 | \$ 512,290 | \$ 12,001,057 |
| Licenses and permits | 4,153,829 | 4,289 | 4,158,118 |
| Intergovernmental | 1,092,088 | | 1,092,088 |
| Charges for services | 55,835 | 934,604 | 990,439 |
| Interest and investment income | 376,906 | 55,063 | 431,969 |
| Miscellaneous | 506,010 | 402,109 | 908,119 |
| Total Revenues | <u>17,673,435</u> | <u>1,908,355</u> | <u>19,581,790</u> |
| Expenditures: | | | |
| Current operations: | | | |
| General government | 2,625,501 | | 2,625,501 |
| Public safety | 8,575,325 | 733,271 | 9,308,596 |
| Highways and streets | 3,071,713 | | 3,071,713 |
| Sanitation | 1,009,502 | | 1,009,502 |
| Health and welfare | 124,114 | | 124,114 |
| Culture and recreation | 1,335,834 | 91,632 | 1,427,466 |
| Conservation | 1,277 | 44,843 | 46,120 |
| Economic development | 658 | | 658 |
| Capital outlay | 882,730 | 77,913 | 960,643 |
| Debt service: | | | |
| Interest and fiscal charges | 22,286 | | 22,286 |
| Total Expenditures | <u>17,648,940</u> | <u>947,659</u> | <u>18,596,599</u> |
| Excess revenues over (under) expenditures | <u>24,495</u> | <u>960,696</u> | <u>985,191</u> |
| Other financing sources (uses): | | | |
| Transfers in | 51,987 | 5,684 | 57,671 |
| Transfers out | (5,684) | (51,987) | (57,671) |
| Total other financing sources (uses) | <u>46,303</u> | <u>(46,303)</u> | <u>-</u> |
| Net change in fund balances | 70,798 | 914,393 | 985,191 |
| Fund balances at beginning of year, as restated | <u>8,058,104</u> | <u>2,807,107</u> | <u>10,865,211</u> |
| Fund balances at end of year | <u>\$ 8,128,902</u> | <u>\$ 3,721,500</u> | <u>\$ 11,850,402</u> |

See accompanying notes to the basic financial statements

EXHIBIT D-1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities

For the Year Ended June 30, 2019

| | |
|---|---------------------|
| Net Change in Fund Balances - Governmental Funds (Exhibit D) | \$ 985,191 |
| Amounts reported for governmental activities in the statement of activities are different because: | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period. | (164,873) |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. | 2,462,519 |
| Repayment of principal on capital leases is an expenditure in the governmental funds when due, but the repayment reduces long-term liabilities in the statement of net position. | 33,488 |
| Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are amortized in the statement of activities over the life of the related debt. | 15,136 |
| In the statement of activities, interest is accrued on outstanding bonds and capital leases, whereas in governmental funds, an interest expenditure is reported when due. | (15,565) |
| Some expenses reported in the statement of activities, such as compensated absences and landfill postclosure care costs, do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. | 42,225 |
| Governmental funds report OPEB and pension contributions as expenditures. However, in the statement of activities, OPEB and pension expense reflects the change in the OPEB liability and net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which OPEB and pension expense differed from OPEB and pension contributions in the current period. | |
| Net changes in OPEB | (537,601) |
| Net changes in pension | (40,802) |
| Change in Net Position of Governmental Activities (Exhibit B) | <u>\$ 2,779,718</u> |

See accompanying notes to the basic financial statements

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
Proprietary Funds
June 30, 2019

| | Business-type Activities Wastewater Fund |
|---------------------------------------|---|
| ASSETS | |
| Current Assets: | |
| Cash and cash equivalents | \$ 721,594 |
| Investments | 9,057,857 |
| Accounts receivable, net | 78,136 |
| Unbilled charges | 967,702 |
| Total Current Assets | <u>10,825,289</u> |
| Noncurrent Assets: | |
| Capital assets: | |
| Non-depreciable capital assets | 2,424,402 |
| Depreciable capital assets, net | 11,568,602 |
| Total Noncurrent Assets | <u>13,993,004</u> |
| Total Assets: | <u>24,818,293</u> |
| DEFERRED OUTFLOWS OF RESOURCES | |
| Deferred outflows related to OPEB | 5,568 |
| Deferred outflows related to pension | 76,578 |
| Total Deferred Outflows of Resources | <u>82,146</u> |
| LIABILITIES | |
| Current Liabilities: | |
| Accounts payable | 55,933 |
| Accrued expenses | 60,616 |
| Retainage payable | 21,552 |
| Deposits payable | 19,676 |
| Due to other funds | 502 |
| Unearned connection fees | 302,000 |
| Current portion of notes payable | 321,384 |
| Total Current Liabilities | <u>781,663</u> |
| Noncurrent Liabilities: | |
| Notes payable | 3,830,882 |
| State of New Hampshire revolving loan | 947,917 |
| Compensated absences payable | 42,454 |
| OPEB liability | 125,423 |
| Net pension liability | 437,604 |
| Total Noncurrent Liabilities | <u>5,384,280</u> |
| Total Liabilities | <u>6,165,943</u> |
| DEFERRED INFLOWS OF RESOURCES | |
| Deferred inflows related to OPEB | 2,448 |
| Deferred inflows related to pension | 31,704 |
| Total Deferred Inflows of Resources | <u>34,152</u> |
| NET POSITION | |
| Net investment in capital assets | 8,871,269 |
| Unrestricted | 9,829,075 |
| Total Net Position | <u>\$ 18,700,344</u> |

See accompanying notes to the basic financial statements

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2019

| | Business-type Activities Wastewater Fund |
|--|---|
| Operating revenues: | |
| Charges for services | \$ 1,971,971 |
| Miscellaneous | 22,391 |
| Total operating revenues | <u>1,994,362</u> |
| Operating expenses: | |
| Personnel services | 711,868 |
| Contractual services | 29,814 |
| Materials and supplies | 60,843 |
| Repairs and maintenance | 201,675 |
| Utilities | 206,007 |
| Depreciation | 713,723 |
| Miscellaneous | 103,754 |
| Total operating expenses | <u>2,027,684</u> |
| Operating loss | <u>(33,322)</u> |
| Non-operating revenue (expenses): | |
| Interest revenue | 474,243 |
| Interest expense | (150,971) |
| Total non-operating revenue (expenses) | <u>323,272</u> |
| Change in net position | 289,950 |
| Net position - beginning, as restated | <u>18,410,394</u> |
| Net position - ending | <u>\$ 18,700,344</u> |

See accompanying notes to the basic financial statements

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2019

| | Business-type Activities Wastewater Fund |
|---|---|
| Cash flows from operating activities: | |
| Cash received from customers | \$ 1,984,021 |
| Cash paid to suppliers | (827,714) |
| Cash paid to employees | (452,015) |
| Net cash provided by operating activities | <u>704,292</u> |
| Cash flows from capital financing activities: | |
| Purchases of capital assets | (1,383,451) |
| Proceeds received from State revolving loans | 947,917 |
| Principal paid on notes payable | (315,416) |
| Interest paid on long-term debt | (153,956) |
| Net cash used for capital financing activities | <u>(904,906)</u> |
| Cash flows from investing activities: | |
| Interest on investments | 474,243 |
| Purchases of investments | (703,586) |
| Net cash used by investing activities | <u>(229,343)</u> |
| Net decrease in cash and cash equivalents | (429,957) |
| Cash and cash equivalents at beginning of year | 1,151,049 |
| Cash and cash equivalents at end of year | <u>\$ 721,092</u> |
| Reconciliation of operating loss to net cash provided by operating activities: | |
| Operating loss | \$ (33,322) |
| Adjustments to reconcile operating loss to net cash provided by operating activities: | |
| Depreciation expense | 713,723 |
| Change in deferred outflows related to OPEB | (4,512) |
| Change in deferred outflows related to pension | 14,661 |
| Change in deferred inflows related to OPEB | (331) |
| Change in deferred inflows related to pension | 14,533 |
| Changes in assets and liabilities: | |
| Accounts receivable, net | (5,774) |
| Accounts payable | 24,944 |
| Accrued expenses | 2,123 |
| Deposits payable | (4,567) |
| Compensated absences payable | (799) |
| OPEB liability | 13,478 |
| Net pension liability | (29,865) |
| Net cash provided by operating activities | <u>\$ 704,292</u> |

See accompanying notes to the basic financial statements

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2019

| | Agency Funds |
|--------------------------|---------------------|
| ASSETS | |
| Investments | \$ 2,699,477 |
| Due from other funds | 208,899 |
| Total Assets | <u>\$ 2,908,376</u> |
| LIABILITIES | |
| Accounts payable | \$ 46,574 |
| Due to others | 857,199 |
| Due to other governments | 2,004,603 |
| Total Liabilities | <u>\$ 2,908,376</u> |

See accompanying notes to the basic financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2019

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Hooksett, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Hooksett, New Hampshire (the Town) was incorporated in 1822. The Town operates under the Town Meeting/Town Council form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Town Council and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statement of net position presents the financial condition of the governmental and business-type activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources is reported as fund balance. The following is the Town's major governmental fund:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

2. Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following is the Town's major proprietary fund:

The *Wastewater Fund* accounts for all revenues and expenses pertaining to the Town's wastewater treatment operations.

The Wastewater Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

3. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The Town's fiduciary fund category is comprised solely of agency funds. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of school impact fees and developer's escrow funds which are all held by the Town, and the capital reserve funds of the Hooksett School District, Central Hooksett Water Precinct and the Hooksett Village Water Precinct which are held by the Town as required by State law.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 11). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred inflows of resources.

2. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. Town Council may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2019, the Town applied \$300,000 of its unappropriated fund balance to reduce taxes.

Cash and Cash Equivalents

The Town maintains separate cash accounts for its governmental and proprietary funds. The General Fund pays for certain items throughout the year and is subsequently reimbursed by the Wastewater Fund. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

| | |
|---------------------------------|--------------------|
| | Wastewater Fund |
| Cash and cash equivalents | \$ 721,594 |
| Due to other funds | (502) |
| Total cash and cash equivalents | <u>\$ 721,092</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Investments

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current fiscal year and prior and uncollected at June 30, 2019 are recorded as receivables net of reserves for estimated uncollectibles of \$1,174,316 in the General Fund.

Accounts Receivable

Charges for services billed during the current fiscal year and prior and uncollected at June 30, 2019 are recorded as receivables net of reserves for estimated uncollectibles of \$390,072 in the Nonmajor Governmental Funds.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements. In the government-wide financial statements, capital assets are reported in the applicable governmental or business-type activities column.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, wastewater collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land, easements with an indefinite life, and construction in process are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

| <u>Description</u> | <u>Years</u> |
|----------------------------|--------------|
| Intangibles | 7 |
| Land improvements | 10-20 |
| Infrastructure | 10-99 |
| Buildings and improvements | 10-40 |
| Vehicles and equipment | 5-21 |

Compensated Absences and Retirement Benefits

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick leave earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide and proprietary fund financial statements.

Bond Premiums

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) OPEB Plan and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, NHRS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for non-registered commingled funds valued at net asset value (NAV) as a practical expedient to estimate fair value.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Policy

Under GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the external resource providers or the enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts the Town intends to use for a specific purpose; intent can be expressed by Town Council or by an official or body to which Town Council delegates the authority. For all governmental funds other than the General Fund, any remaining positive balances are to be classified as 'Assigned'.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Town Council delegates to the Town Administrator the authority to assign amounts to be used for specific purposes.

Spending Prioritizations

The Town's policy is to first apply restricted resources when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

Minimum Fund Balance

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 8-17% of total annual appropriations of the Town (includes Town, County, School District and Precincts). The Town Council has the authority to apply the Town's beginning unassigned fund balance in order to balance the budget and to reduce the subsequent fiscal year property tax rate.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the wastewater fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2—DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2019 are classified in the accompanying financial statements as follows:

| | |
|--------------------------------------|----------------------|
| Statement of net position: | |
| Cash and cash equivalents | \$ 23,143,493 |
| Investments | 14,821,982 |
| Statement of fiduciary net position: | |
| Investments | <u>2,699,477</u> |
| Total deposits and investments | <u>\$ 40,664,952</u> |

Deposits and investments as of June 30, 2019 consist of the following:

| | |
|--------------------------------------|----------------------|
| Cash on hand | \$ 2,035 |
| Deposits with financial institutions | 27,173,886 |
| Investments | <u>13,489,031</u> |
| Total deposits and investments | <u>\$ 40,664,952</u> |

The Town's investment policy for governmental and proprietary fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

federal depository insurance programs. The Town limits its investments to demand deposits, short-term governmental securities or obligations, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds and Library Funds is with the Trustees of Trust Funds and Library Trustees, respectively.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the more its fair value becomes sensitive to changes in market interest rates. The Town's investment policy regarding interest rate risk indicates that safety and liquidity are the primary objectives. Investments shall be limited to those with maturity dates which meet projected cash flow needs, 180 days or under.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

| Investment Type | Fair Value | Remaining Maturity (In Years) | | |
|-------------------|---------------|----------------------------------|---------------|------------|
| | | 0-1 Years | 1-5 Years | > 5 Years |
| Bond mutual funds | \$ 10,239,368 | \$ - | \$ 10,095,177 | \$ 144,191 |

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's investment policy addresses credit risk by limiting investments to the safest types of securities and diversifying the investment portfolio. The Town limits its investments to U.S. Treasury securities, U.S. Government agencies, Certificates of Deposit, Overnight Investments, and the New Hampshire Public Deposit Investment Pool.

The following is the actual rating as of year-end for each investment type:

| Investment Type | Fair Value | Ratings as of Year End | |
|-----------------------|----------------------|------------------------|----------------------|
| | | AAA/Am | Not Rated |
| State investment pool | \$ 1,248,716 | \$ 1,248,716 | |
| Bond mutual funds | 10,239,368 | | \$ 10,239,368 |
| Equity mutual funds | 1,904,692 | | 1,904,692 |
| Money market funds | 96,255 | | 96,255 |
| | <u>\$ 13,489,031</u> | <u>\$ 1,248,716</u> | <u>\$ 12,240,315</u> |

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

In accordance with the Town's investment policy, all security transactions must be secured by collateral having a value at least 102% of the cash deposit in each case. The collateral shall only consist of securities in which Towns may invest, as provided in New Hampshire State law (RSA 368:57).

Of the Town's deposits with financial institutions at year end, \$25,753,069 was collateralized by securities held by the bank in the bank's name. As of June 30, 2019, Town investments in the following investment types were held by the same counterparty that was used to buy the securities.

| | <u>Investment Type</u> | Reported <u>Amount</u> |
|---------------------|------------------------|---------------------------|
| Bond mutual funds | | \$ 10,239,368 |
| Equity mutual funds | | 1,904,692 |
| Money market funds | | 96,255 |
| | | <u>\$ 12,240,315</u> |

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP's website at www.NHPDIP.com.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

Fair Value Measurement of Investments

In accordance with GASB Statement 72, *Fair Value Measurement and Application*, the Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

- Level 1 Inputs - Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.
- Level 2 Inputs - Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3 Inputs - Significant unobservable inputs.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

As of June 30, 2019, the Town's investments measured at fair value, by type, were as follows:

| Investment Type | Fair Value Measurements Using: | | | Total |
|---------------------|--------------------------------|-------------------|-------------------|----------------------|
| | Level 1 Inputs | Level 2 Inputs | Level 3 Inputs | |
| Bond mutual funds | \$ 10,239,368 | | | \$ 10,239,368 |
| Equity mutual funds | 1,904,692 | | | 1,904,692 |
| | <u>\$ 12,144,060</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 12,144,060</u> |

Bond and equity mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

NOTE 3—CAPITAL ASSETS

The following is a summary of changes in capital assets in the governmental activities:

| | Balance 7/1/2018 | Additions | Reductions | Balance 6/30/2019 |
|---|----------------------|---------------------|------------------|----------------------|
| Governmental activities: | | | | |
| Capital assets not depreciated: | | | | |
| Land | \$ 2,434,929 | | | \$ 2,434,929 |
| Easements | 254,269 | | | 254,269 |
| Construction in process | 43,223 | \$ 911,109 | | 954,332 |
| Total capital assets not being depreciated | <u>2,732,421</u> | <u>911,109</u> | <u>\$ -</u> | <u>3,643,530</u> |
| Other capital assets: | | | | |
| Intangibles | 205,935 | | | 205,935 |
| Land improvements | 792,990 | | | 792,990 |
| Infrastructure | 108,795,812 | 2,427,172 | | 111,222,984 |
| Buildings and improvements | 9,179,763 | | | 9,179,763 |
| Vehicles and equipment | 9,997,942 | 526,497 | (618,284) | 9,906,155 |
| Total other capital assets at historical cost | <u>128,972,442</u> | <u>2,953,669</u> | <u>(618,284)</u> | <u>131,307,827</u> |
| Less accumulated depreciation for: | | | | |
| Intangibles | (122,898) | (29,420) | | (152,318) |
| Land improvements | (186,786) | (77,433) | | (264,219) |
| Infrastructure | (95,133,533) | (726,057) | | (95,859,590) |
| Buildings and improvements | (5,127,619) | (213,672) | | (5,341,291) |
| Vehicles and equipment | (6,674,552) | (555,897) | 618,284 | (6,612,165) |
| Total accumulated depreciation | <u>(107,245,388)</u> | <u>(1,602,479)</u> | <u>618,284</u> | <u>(108,229,583)</u> |
| Total other capital assets, net | <u>21,727,054</u> | <u>1,351,190</u> | <u>-</u> | <u>23,078,244</u> |
| Total capital assets, net | <u>\$ 24,459,475</u> | <u>\$ 2,262,299</u> | <u>\$ -</u> | <u>\$ 26,721,774</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Depreciation was charged to governmental functions as follows:

| | |
|--|---------------------|
| General government | \$ 53,284 |
| Public safety | 437,627 |
| Highways and streets | 909,146 |
| Sanitation | 87,572 |
| Culture and recreation | 114,850 |
| Total governmental activities depreciation expense | <u>\$ 1,602,479</u> |

The balance of the assets acquired through capital leases as of June 30, 2019, is as follows:

| | |
|--------------------------------|---------------------------|
| | Vehicles and equipment |
| Cost | \$ 234,795 |
| Less: accumulated depreciation | (132,072) |
| | <u>\$ 102,723</u> |

The following is a summary of changes in capital assets in the proprietary funds:

| | Balance 7/1/2018, as restated | Additions | Reductions | Balance 6/30/2019 |
|---|-------------------------------------|-------------------|-------------|----------------------|
| Business-type activities: | | | | |
| Capital asset not depreciated: | | | | |
| Land | \$ 300,000 | | | \$ 300,000 |
| Construction in process | 757,167 | \$ 1,367,235 | | 2,124,402 |
| Total capital assets not being depreciated | <u>1,057,167</u> | <u>1,367,235</u> | <u>\$ -</u> | <u>2,424,402</u> |
| Other capital assets: | | | | |
| Infrastructure | 24,354,281 | | | 24,354,281 |
| Buildings and improvements | 3,731,807 | | | 3,731,807 |
| Vehicles and equipment | 997,041 | 11,918 | | 1,008,959 |
| Total other capital assets at historical cost | <u>29,083,129</u> | <u>11,918</u> | <u>-</u> | <u>29,095,047</u> |
| Less accumulated depreciation for: | | | | |
| Infrastructure | (12,321,425) | (140,722) | | (12,462,147) |
| Buildings and improvements | (3,720,187) | (526,250) | | (4,246,437) |
| Vehicles and equipment | (771,110) | (46,751) | | (817,861) |
| Total accumulated depreciation | <u>(16,812,722)</u> | <u>(713,723)</u> | <u>-</u> | <u>(17,526,445)</u> |
| Total other capital assets, net | <u>12,270,407</u> | <u>(701,805)</u> | <u>-</u> | <u>11,568,602</u> |
| Total capital assets, net | <u>\$ 13,327,574</u> | <u>\$ 665,430</u> | <u>\$ -</u> | <u>\$ 13,993,004</u> |

Depreciation was charged to proprietary funds as follows:

| | |
|-----------------|-------------------|
| Wastewater fund | <u>\$ 713,723</u> |
|-----------------|-------------------|

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

NOTE 4—LONG-TERM OBLIGATIONS

General Long-term Obligations

The changes in the Town's long-term obligations for the year ended June 30, 2019 are as follows:

| | Balance <u>7/1/2018</u> | <u>Additions</u> | <u>Reductions</u> | Balance <u>6/30/2019</u> | Due Within <u>One Year</u> |
|---------------------------------------|----------------------------|-------------------|---------------------|-----------------------------|-------------------------------|
| Governmental activities: | | | | | |
| Bonds payable | \$ 976,750 | | | \$ 976,750 | \$ 101,750 |
| Unamortized bond premium | 125,750 | | \$ (15,136) | 110,614 | |
| Total Bonds payable | 1,102,500 | \$ - | (15,136) | 1,087,364 | 101,750 |
| Capital leases payable | 103,376 | | (33,488) | 69,888 | 34,450 |
| Compensated absences | 421,623 | 72,223 | (75,198) | 418,648 | |
| Total governmental activities | <u>\$ 1,627,499</u> | <u>\$ 72,223</u> | <u>\$ (123,822)</u> | <u>\$ 1,575,900</u> | <u>\$ 136,200</u> |
| Business-type activities: | | | | | |
| Notes payable | \$ 4,467,682 | | \$ (315,416) | \$ 4,152,266 | \$ 321,384 |
| State of New Hampshire revolving loan | | \$ 947,917 | | 947,917 | |
| Compensated absences | 43,253 | 4,454 | (5,253) | 42,454 | |
| Total business-type activities | <u>\$ 4,510,935</u> | <u>\$ 952,371</u> | <u>\$ (320,669)</u> | <u>\$ 5,142,637</u> | <u>\$ 321,384</u> |

Payments on the general obligation bonds, capital leases and compensated absences of the governmental activities are paid out of the General Fund. Payments on the notes payable and compensated absences of the business-type activities are paid out of the Wastewater Fund.

General Obligation Bonds

Governmental Activities

Bonds payable at June 30, 2019 are comprised of the following individual issue:

| | Interest <u>Rate</u> | Final Maturity <u>Date</u> | Balance at <u>6/30/2019</u> |
|---------------|-------------------------|--------------------------------------|-----------------------------------|
| 2018 Series B | 2.56% | August 2028 | \$ 976,750 |
| | | Add: <i>Unamortized Bond Premium</i> | 110,614 |
| | | Total Bonds Payable | <u>\$ 1,087,364</u> |

Debt service requirements to retire general obligation bonds outstanding at June 30, 2019 are as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

| Year Ending June 30, | Principal | Interest | Total |
|--------------------------------------|---------------------|-------------------|---------------------|
| 2020 | \$ 101,750 | \$ 47,220 | \$ 148,970 |
| 2021 | 105,000 | 41,947 | 146,947 |
| 2022 | 100,000 | 36,720 | 136,720 |
| 2023 | 100,000 | 31,620 | 131,620 |
| 2024 | 95,000 | 26,648 | 121,648 |
| 2025-2029 | 475,000 | 60,562 | 535,562 |
| Total | 976,750 | 244,717 | 1,221,467 |
| Add: <i>Unamortized Bond Premium</i> | 110,614 | | 110,614 |
| Total Bonds payable | <u>\$ 1,087,364</u> | <u>\$ 244,717</u> | <u>\$ 1,332,081</u> |

Notes Payable

Business-type Activities

Notes payable at June 30, 2019 are comprised of the following individual issues:

| | Interest Rate | Final Maturity Date | Balance at 6/30/2019 |
|---------------------------------------|------------------|---------------------------|----------------------------|
| <u>Wastewater Fund:</u> | | | |
| Wastewater treatment plant upgrade | 3.73% | January 2030 | \$ 2,288,384 |
| Wastewater treatment facility upgrade | 3.10% | June 2031 | 1,863,882 |
| | | | <u>\$ 4,152,266</u> |

Debt service requirements to retire notes payable for business-type activities at June 30, 2019 are as follows:

| Year Ending June 30, | Principal | Interest | Total |
|-------------------------|---------------------|-------------------|---------------------|
| 2020 | \$ 321,384 | \$ 143,166 | \$ 464,550 |
| 2021 | 327,575 | 132,154 | 459,729 |
| 2022 | 333,996 | 120,911 | 454,907 |
| 2023 | 340,657 | 109,429 | 450,086 |
| 2024 | 347,567 | 97,698 | 445,265 |
| 2025-2029 | 1,850,830 | 303,176 | 2,154,006 |
| 2030-2031 | 630,257 | 26,379 | 656,636 |
| Total | <u>\$ 4,152,266</u> | <u>\$ 932,913</u> | <u>\$ 5,085,179</u> |

Capital Lease Obligations

Governmental Activities

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. The following are the individual capital lease obligations of the governmental activities at June 30, 2019:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

| | Interest | Final | Balance |
|-----------|-------------|-----------------|------------------|
| | <u>Rate</u> | <u>Maturity</u> | <u>at</u> |
| | | <u>Date</u> | <u>6/30/2019</u> |
| Equipment | 2.87% | December 2020 | <u>\$ 69,888</u> |

Debt service requirements to retire capital lease obligations outstanding for governmental activities at June 30, 2019 are as follows:

| Year Ending | | | |
|-----------------|------------------|-----------------|------------------|
| <u>June 30,</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
| 2020 | \$ 34,450 | \$ 2,006 | \$ 36,456 |
| 2021 | 35,438 | 1,017 | 36,455 |
| Total | <u>\$ 69,888</u> | <u>\$ 3,023</u> | <u>\$ 72,911</u> |

State of New Hampshire Revolving Loan

The Town has drawn \$947,917 of \$954,284 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the wastewater treatment facility upgrade and wastewater collection system asset management projects. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby a portion of the principal sum will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

NOTE 5—OTHER POSTEMPLOYMENT BENEFITS

Total OPEB Liabilities, Deferred Outflows of Resources, Deferred Inflows of Resources and OPEB Expense

| | <u>Deferred</u> | <u>OPEB</u> | <u>Deferred</u> | <u>OPEB</u> |
|-------------------------------------|-------------------|---------------------|------------------|-------------------|
| | <u>Outflows</u> | <u>Liability</u> | <u>Inflows</u> | <u>Expense</u> |
| Cost-Sharing Multiple Employer Plan | \$ 316,441 | \$ 1,768,224 | \$ 5,618 | \$ 618,587 |
| Single Employer Plan | 63,440 | 1,934,856 | 40,732 | 166,119 |
| Total | <u>\$ 379,881</u> | <u>\$ 3,703,080</u> | <u>\$ 46,350</u> | <u>\$ 784,706</u> |

The net amount of deferred outflows of resources and deferred inflows of resources related to OPEB is reflected as an increase to unrestricted net position in the amount of \$333,531.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

COST-SHARING MULTIPLE EMPLOYER PLAN

Plan Description

The New Hampshire Retirement System (NHRS) administers a cost-sharing multiple-employer other postemployment benefit plan (OPEB Plan). The OPEB Plan provides a medical insurance subsidy to qualified retired members.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301 or from their website at www.nhrs.org.

The OPEB Plan is divided into four membership types. Political subdivision employees, teachers and State employees belong to Group I. Police officers and firefighters belong to Group II. The OPEB plan is closed to new entrants.

Benefits Provided

Benefit amounts and eligibility requirements for the OPEB Plan are set by state law (RSA 100-A:52, RSA 100-A:52-a and RSA 100-A:52-b), and members are designated in statute by type. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. Medical subsidy rates established by RSA 100-A:52 II are dependent upon whether retirees are eligible for Medicare. Retirees not eligible for Medicare may receive a maximum medical subsidy of \$375.56 for a single person plan and \$751.12 for a two-person plan. Retirees eligible for Medicare may receive a maximum medical subsidy of \$236.84 for a single person plan and \$473.68 for a two-person plan.

Funding Policy

Per RSA-100:16, contribution rates are established and may be amended by the New Hampshire State legislature and are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contribution rates for the covered payroll of public safety employees and political subdivision employees were 4.10% and 0.30%, respectively, for the year ended June 30, 2019. Contributions to the OPEB plan for the Town were \$178,343 for the year ended June 30, 2019. Employees are not required to contribute to the OPEB plan.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2019, the Town reported a liability of \$1,768,224 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by a roll forward of the actuarial valuation from June 30, 2017. The Town's proportion of the net OPEB liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2018, the Town's proportion was approximately 0.3862 percent, which was an increase of 0.1312 percentage points from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Town recognized OPEB expense of \$618,587. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|---|--------------------------------------|-------------------------------------|
| Differences between expected and actual experience | \$ 10,379 | |
| Net difference between projected and actual earnings on OPEB plan investments | | \$ 5,618 |
| Changes in proportion and differences between Town contributions and proportionate share of contributions | 127,719 | |
| Town contributions subsequent to the measurement date | 178,343 | |
| Totals | <u>\$ 316,441</u> | <u>\$ 5,618</u> |

The Town reported \$178,343 as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net OPEB liability in the measurement period ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense for the measurement periods as follows:

| <u>June 30,</u> | |
|-----------------|-------------------|
| 2019 | \$ 136,345 |
| 2020 | (1,753) |
| 2021 | (1,753) |
| 2022 | (359) |
| | <u>\$ 132,480</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Actuarial Assumptions

The total OPEB liability was determined by a roll forward of the actuarial valuation as of June 30, 2017, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

| | |
|---------------------------|--|
| Inflation | 2.5 percent |
| Wage inflation | 3.25 percent |
| Salary increases | 5.6 percent, average, including inflation |
| Investment rate of return | 7.25 percent, net of OPEB plan investment expense, including inflation |

Mortality rates were based on the RP-2014 healthy annuitant and employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on OPEB Plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

| <u>Asset Class</u> | <u>Target Allocation</u> | <u>Weighted Average Long-Term Expected Real Rate of Return</u> |
|----------------------|--------------------------|--|
| Fixed income | 25% | (0.25)-1.80% |
| Domestic equity | 30% | 4.25-4.50% |
| International equity | 20% | 4.50-6.00% |
| Real estate | 10% | 3.25% |
| Private equity | 5% | 6.25% |
| Private debt | 5% | 4.25% |
| Opportunistic | 5% | 2.15% |
| Total | <u>100%</u> | |

The discount rate used to measure the collective total OPEB liability as of June 30, 2018 was 7.25%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made under the current statute RSA 100-A:16 and that plan member contributions will be made under RSA 100-A:16. Based on those assumptions, the OPEB Plan's fiduciary net position was projected to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Sensitivity of the Town's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net OPEB liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

| | 1% Decrease (6.25%) | Current Discount Rate (7.25%) | 1% Increase (8.25%) |
|--------------------|------------------------|-------------------------------------|------------------------|
| Net OPEB Liability | \$ 1,840,375 | \$ 1,768,224 | \$ 1,566,114 |

SINGLE EMPLOYER PLAN

Plan Description

The Town of Hooksett, New Hampshire administers the retiree health care benefits program, a single employer defined benefits plan that is used to provide postemployment benefits other than pensions (OPEB) for all permanent full-time employees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Town provides medical benefits to its eligible retirees and their covered dependents. To qualify for these benefits general employees hired prior to July 1, 2011 must reach age 60, reach age 50 with 10 years of service, or age plus service years equal 70. General employees hired on or after July 1, 2011 must reach age 65 with no service requirement or reach age 60 with 30 years of service to qualify for this benefit. Public safety employees hired prior to July 1, 2011 are required to reach age 45 with 20 years of service or reach age 60 with no service requirement to qualify for this benefit. Public safety employees hired on or after July 1, 2011 must reach age 50 or 52.5 with 25 years of service or reach age 60 with no service to qualify for this benefit. Eligible retirees and surviving spouses pay the full costs of the benefits premiums. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50.

Employees Covered By Benefit Terms

As of July 1, 2018, the following employees were covered by the benefit terms:

| | |
|--|------------|
| Inactive employees or beneficiaries currently receiving benefit payments | 119 |
| Inactive employees entitled to but not yet receiving benefit payments | - |
| Active employees | 16 |
| | <u>135</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Total OPEB Liability

The Town's total OPEB liability of \$1,934,856 was measured as of June 30, 2019 and was determined by a roll forward of the actuarial valuation as of July 1, 2017.

Actuarial Assumptions and Other Inputs for OPEB

The total OPEB liability in the July 1, 2017 valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

| | |
|-----------------------------|--|
| Inflation | 2.50 percent |
| Salary increases | 3.50 percent |
| Discount rate | 3.58 percent |
| Healthcare cost trend rates | 9.00% for 2017, decreasing 0.50% per year to an ultimate rate of 5.00% for 2025 and later years. |

The discount rate was based on the Bond Buyers 20 Bond Index as of the measurement date.

Mortality rates were based on the RPH-2014 Total Dataset Headcount-weighted Mortality Table with projection scale MP-2014.

Changes in the Total OPEB Liability

| | |
|--|-------------------------|
| | Total OPEB Liability |
| Balance at June 30, 2018 | \$ 1,759,672 |
| Changes for the year: | |
| Service cost | 93,401 |
| Interest | 70,561 |
| Changes of benefit terms | - |
| Differences between expected and actual experience | - |
| Changes in assumptions or other inputs | 71,350 |
| Benefit payments | (60,128) |
| Net changes | 175,184 |
| Balance at June 30, 2019 | <u>\$ 1,934,856</u> |

Changes of assumptions and other inputs reflect a change in the discount rate of 3.87% at June 30, 2018 to 3.50% at June 30, 2019.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

| | 1% Decrease (2.50%) | Current Discount Rate (3.50%) | 1% Increase (4.50%) |
|----------------------|------------------------|-------------------------------------|------------------------|
| Total OPEB Liability | \$ 2,144,506 | \$ 1,934,856 | \$ 1,749,218 |

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (7.50 percent decreasing to 4.00 percent) or 1-percentage-point higher (9.50 percent decreasing to 6.00 percent) than the current healthcare cost trend rate:

| | 1% Decrease (7.50% decreasing to 4.00%) | Healthcare Cost Trend Rates (8.50% decreasing to 5.00%) | 1% Increase (9.50% decreasing to 6.00%) |
|----------------------|--|--|--|
| Total OPEB Liability | \$ 1,688,630 | \$ 1,934,856 | \$ 2,229,596 |

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the Town recognized OPEB expense of \$166,119. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|------------------------|--------------------------------------|-------------------------------------|
| Changes of assumptions | \$ 63,440 | \$ 40,732 |
| Totals | \$ 63,440 | \$ 40,732 |

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| <u>June 30,</u> | |
|-----------------|------------------|
| 2020 | \$ 2,157 |
| 2021 | 2,157 |
| 2022 | 2,157 |
| 2023 | 2,157 |
| 2024 | 2,157 |
| Thereafter | 11,923 |
| | <u>\$ 22,708</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

NOTE 6—DEFINED BENEFIT PENSION PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Substantially all full-time state and local employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II. All assets are held in a single trust and are available to pay retirement benefits to all members.

Benefits Provided

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

Group II members vested by January 1, 2012, who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have not attained status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the benefit commencement date precedes the month after which the member attains 52.5 years of age by 1/4 of 1%. For Group II members who commenced service prior to July 1, 2011, who have not attained vested status prior to January 1, 2012, benefits are calculated depending on age and years of creditable service as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

| Years of Creditable Service as of <u>January 1, 2012</u> | <u>Minimum Age</u> | <u>Minimum Service</u> | <u>Benefit Multiplier</u> |
|---|--------------------|----------------------------|-------------------------------|
| At least 3 but less than 10 years | 46 | 21 | 2.4% |
| At least 6 but less than 8 years | 47 | 22 | 2.3% |
| At least 4 but less than 6 years | 48 | 23 | 2.2% |
| Less than 4 years | 49 | 24 | 2.1% |

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances subject to meeting various eligibility requirements. Benefits are based on AFC or earnable compensation and/or service.

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 25.33%, 27.79%, and 11.08%, respectively. The Town contributes 100% of the employer cost for police officers, fire employees, and general employees of the Town.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the year ending June 30, 2019 were \$1,462,153.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2019, the Town reported a liability of \$16,069,677 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2017. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2018, the Town's proportion was approximately 0.3337 percent, which was an increase of 0.0001 percentage points from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Town recognized pension expense of \$1,502,283. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

| | Deferred Outflows of <u>Resources</u> | Deferred Inflows of <u>Resources</u> |
|---|---|--|
| Differences between expected and actual experience | \$ 128,265 | \$ 130,117 |
| Net difference between projected and actual earnings on pension plan investments | | 371,867 |
| Changes of assumptions | 1,112,101 | |
| Changes in proportion and differences between Town contributions and proportionate share of contributions | 153,490 | 485,645 |
| Town contributions subsequent to the measurement date | <u>1,462,153</u> | |
| Totals | <u>\$ 2,856,009</u> | <u>\$ 987,629</u> |

The net amount of deferred outflows of resources and deferred inflows of resources related to pensions is reflected as an increase to unrestricted net position in the amount of \$1,868,380. The Town reported \$1,462,153 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense for the measurement periods as follows:

| <u>June 30,</u> | |
|-----------------|-------------------|
| 2019 | \$ 525,383 |
| 2020 | 365,615 |
| 2021 | (424,441) |
| 2022 | (60,330) |
| | <u>\$ 406,227</u> |

Actuarial Assumptions

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2017, using the following actuarial assumptions:

| | |
|---------------------------|---|
| Inflation | 2.5 percent |
| Wage inflation | 3.25 percent |
| Salary increases | 5.6 percent, average, including inflation |
| Investment rate of return | 7.25 percent, net of pension plan investment expense, including inflation |

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, with credibility adjustments, adjusted for fully generational mortality improvements using Scale MP-2015, based on the last experience study.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

| <u>Asset Class</u> | <u>Target Allocation</u> | <u>Weighted Average Long-Term Expected Real Rate of Return</u> |
|----------------------|--------------------------|--|
| Fixed income | 25% | (0.25)-1.80% |
| Domestic equity | 30% | 4.25-4.50% |
| International equity | 20% | 4.50-6.00% |
| Real estate | 10% | 3.25% |
| Private equity | 5% | 6.25% |
| Private debt | 5% | 4.25% |
| Opportunistic | 5% | 2.15% |
| Total | <u>100%</u> | |

Discount Rate

The discount rate used to measure the collective pension liability was 7.25. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

| | 1% Decrease (6.25%) | Current Discount Rate (7.25%) | 1% Increase (8.25%) |
|---|------------------------|-------------------------------------|------------------------|
| Town's proportionate share of the net pension liability | \$ 21,380,838 | \$ 16,069,677 | \$ 11,618,763 |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

NOTE 7—LANDFILL POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. During November 1999, a final cover was placed on the landfill. An estimated liability has been recorded based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$45,750 as of June 30, 2019. However, the actual cost of postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The Town will finance the post closure costs by making an annual appropriation.

The following is a summary of changes in the estimated liability for postclosure care costs for the year ended June 30, 2019:

| | |
|---|------------------|
| Balance - July 1, 2018 | \$ 85,000 |
| Expenditures recognized in the General Fund | (7,377) |
| Net change in estimated liability | <u>(31,873)</u> |
| Balance - June 30, 2019 | <u>\$ 45,750</u> |

NOTE 8—RESTRICTED NET POSITION

Net position is restricted for specific purposes at June 30, 2019 as follows:

| | Governmental Activities |
|-----------------------------------|----------------------------|
| Permanent Funds - Principal | \$ 224,952 |
| Permanent Funds - Income | 20,765 |
| Impact fees | 1,028,789 |
| Police asset forfeitures | 11,800 |
| Route 3A tax increment financing | 435,116 |
| SB 38 Highway block grant funding | 24,952 |
| Library operations | 162,960 |
| Private trusts | 47,246 |
| | <u>\$ 1,956,580</u> |

NOTE 9—INTERFUND BALANCES AND TRANSFERS

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is recorded in the specific fund as an interfund balance. Interfund balances at June 30, 2019 are as follows:

| | General Fund | Due from Nonmajor Governmental Funds | Wastewater Fund | Totals |
|------------------------------------|---------------------|---|--------------------|---------------------|
| General Fund | | \$ 118,304 | \$ 502 | \$ 118,806 |
| Due to Nonmajor Governmental Funds | \$ 2,358,390 | | | 2,358,390 |
| Agency Funds | 208,899 | | | 2,894,994 |
| | <u>\$ 2,567,289</u> | <u>\$ 118,304</u> | <u>\$ 502</u> | <u>\$ 5,372,190</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

During the year, several interfund transactions occurred between funds. The various transfers were made in accordance with budgetary authorizations. Interfund transfers for the year ended June 30, 2019 are as follows:

| | | Transfer from Nonmajor Governmental | |
|-----------------------------|-----------------|---|------------------|
| Transfer in | General Fund | Funds | Totals |
| General Fund | | \$ 51,987 | \$ 51,987 |
| Nonmajor Governmental Funds | \$ 5,684 | | 5,684 |
| | <u>\$ 5,684</u> | <u>\$ 51,987</u> | <u>\$ 57,671</u> |

NOTE 10—COMPONENTS OF FUND BALANCE

The components of the Town's fund balance for its governmental funds at June 30, 2019, are as follows:

| | General Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|----------------------------------|---------------------|-----------------------------------|--------------------------------|
| Nonspendable for: | | | |
| Prepaid expenses | \$ 90,600 | | \$ 90,600 |
| Tax deeded property | 584,785 | | 584,785 |
| Permanent Funds - principal | | \$ 224,952 | 224,952 |
| Restricted for: | | | |
| Safety center improvements | 281,701 | | 281,701 |
| SB 38 Highway block grant | 24,952 | | 24,952 |
| Permanent Funds - income | | 20,765 | 20,765 |
| Impact fees | | 1,028,789 | 1,028,789 |
| Police asset forfeiture | | 11,800 | 11,800 |
| Route 3A tax increment financing | | 435,116 | 435,116 |
| Private trusts | | 47,246 | 47,246 |
| Library operations | 162,960 | | 162,960 |
| Committed for: | | | |
| Capital reserves | 1,878,614 | | 1,878,614 |
| Carryforward appropriations | 372,860 | | 372,860 |
| Conservation | | 640,520 | 640,520 |
| Solid waste | | 515,981 | 515,981 |
| Recreation | | 162,325 | 162,325 |
| Ambulance | | 406,782 | 406,782 |
| Police | | 224,951 | 224,951 |
| Fire | | 2,273 | 2,273 |
| Assigned for: | | | |
| Encumbrances | 486,203 | | 486,203 |
| Heritage | 32,146 | | 32,146 |
| Compensated absences | 406,260 | | 406,260 |
| Unassigned: | | | |
| Unassigned - General operations | 3,807,821 | | 3,807,821 |
| | <u>\$ 8,128,902</u> | <u>\$ 3,721,500</u> | <u>\$ 11,850,402</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

NOTE 11—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$1,999,450,889 as of April 1, 2018) and are due in two installments on July 2, 2018 and December 21, 2018. Taxes paid after the due dates accrue interest at 8% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year-end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum for liens levied prior to April 1, 2019 and 14% per annum on liens levied thereafter. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Hooksett School District and Merrimack County, both independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire which are remitted directly to the school district. Total taxes appropriated during the year were \$26,682,051 and \$5,683,008 for the Hooksett District and Merrimack County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

NOTE 12—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2019, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2019.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,200,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 13—CONTINGENT LIABILITIES

Litigation

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

Federal Grants

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

NOTE 14—RESTATEMENT OF EQUITY

During the year ended June 30, 2019, it was determined that tax deeded property, OPEB liability and deferred inflows of resources of the Governmental Activities were understated, while taxes receivable and deferred outflows of resources were overstated. Additionally, it was determined that OPEB liability and deferred outflows of resources of the Business-type Activities were understated, while capital assets and deferred inflows of resources were overstated.

Government-Wide Statements

Net position of the Governmental Activities and Business-type Activities as of July 1, 2018 have been restated as follows:

| | Governmental Activities | Business-type Activities |
|---|----------------------------|-----------------------------|
| Net Position, July 1, 2018 (as previously reported) | \$ 23,301,979 | \$ 18,815,275 |
| Amount of restatement due to: | | |
| Understatement of tax deeded property | 607,012 | |
| Understatement of OPEB liability | (1,153,851) | (11,920) |
| Understatement of deferred inflows of resources | (938,617) | |
| Understatement of deferred outflows of resources | | 36,864 |
| Overstatement of taxes receivable | (3,808,296) | |
| Overstatement of capital assets | | (473,530) |
| Overstatement of deferred outflows of resources | (41,920) | |
| Overstatement of deferred inflows of resources | | 43,705 |
| Net Position, July 1, 2018 - as restated | <u>\$ 17,966,307</u> | <u>\$ 18,410,394</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

Governmental Funds

In addition to the above restatements, it was determined that compensated absences of the General Fund were overstated. Also, interfund balances between the General Fund and Nonmajor Governmental Funds were understated and overstated, respectively. The impacts of the restatements on the governmental funds as of July 1, 2018 are as follows:

| | General Fund | Nonmajor Governmental Funds |
|--|---------------------|-----------------------------------|
| Fund balance - July 1, 2018 (as previously reported) | \$ 6,323,108 | \$ 2,030,557 |
| Amount of restatement due to: | | |
| Overstatement of taxes receivable | (811,387) | |
| Understatement of tax deeded property | 607,012 | |
| Understatement of interfund balances | 3,957 | (3,957) |
| Overstatement of compensated absences | 421,623 | |
| Overstatement of deferred inflows of resources | 1,513,791 | 780,507 |
| Fund balance - July 1, 2018, as restated | <u>\$ 8,058,104</u> | <u>\$ 2,807,107</u> |

Proprietary Fund

The impact of the restatements on the proprietary fund as of July 1, 2018 are as follows:

| | Wastewater Fund |
|---|----------------------|
| Net Position, July 1, 2018 (as previously reported) | \$ 18,815,275 |
| Amount of restatement due to: | |
| Overstatement of capital assets | (473,530) |
| Understatement of deferred outflows of resources | 36,864 |
| Understatement of OPEB liability | (11,920) |
| Overstatement of deferred inflows of resources | 43,705 |
| Net Position, July 1, 2018 - as restated | <u>\$ 18,410,394</u> |

NOTE 15—SUBSEQUENT EVENTS

Consolidated Communications Settlement

During November 2019, the Town settled the telephone pole tax abatement case with Consolidated Communications for the tax years 2011 through 2018. Terms of the settlement require the Town to refund Consolidated Communications \$303,191 through a combination of tax credits and refunds, which will be split over the 2019 and 2020 tax years.

Debt Issuance

During December 2019, as authorized by the March 2019 annual Town meeting, the Town issued a \$2,500,000 bond for sewer and other infrastructure improvements on Route 3A within the Tax Increment Financing District.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2019

NOTE 16—IMPLEMENTATION OF FUTURE ACCOUNTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued Statement No. 84, *Fiduciary Activities*, which the Town is required to implement in the fiscal year ending June 30, 2020. Management believes that this pronouncement will have a potentially significant impact on the Town's financial statements, wherein certain funds currently reported as Fiduciary Funds will require classification as a Governmental Fund. Additionally, certain balances currently reported within the Town's Governmental Funds will require classification within the Fiduciary Funds. Lastly, Agency Funds will be known as Custodial Funds and the Town will be required to report on the additions to and deductions from the Custodial Funds.

SCHEDULE 1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended June 30, 2019

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget - Favorable (Unfavorable) |
|---|---------------------|---------------------|---------------------|---|
| | Original | Final | | |
| Revenues: | | | | |
| Taxes | \$ 11,442,736 | \$ 11,442,736 | \$ 11,524,114 | \$ 81,378 |
| Licenses and permits | 3,611,350 | 3,611,350 | 4,153,829 | 542,479 |
| Intergovernmental | 1,057,750 | 1,057,750 | 1,092,088 | 34,338 |
| Charges for services | 95,327 | 95,327 | 55,835 | (39,492) |
| Interest income | 125,000 | 125,000 | 256,393 | 131,393 |
| Miscellaneous | 151,754 | 189,214 | 448,027 | 258,813 |
| Total Revenues | <u>16,483,917</u> | <u>16,521,377</u> | <u>17,530,286</u> | <u>1,008,909</u> |
| Expenditures: | | | | |
| Current operations: | | | | |
| General government | 2,682,807 | 2,682,807 | 2,566,572 | 116,235 |
| Public safety | 8,752,420 | 8,767,549 | 8,506,422 | 261,127 |
| Highways and streets | 2,763,608 | 2,477,692 | 2,703,564 | (225,872) |
| Sanitation | 1,111,567 | 1,111,567 | 993,398 | 118,169 |
| Health and welfare | 197,800 | 197,800 | 124,114 | 73,686 |
| Culture and recreation | 571,471 | 571,471 | 508,603 | 62,868 |
| Conservation | 1,277 | 1,277 | 1,277 | - |
| Economic development | 500 | 500 | 658 | (158) |
| Capital outlay | 1,557,407 | 904,632 | 882,730 | 21,902 |
| Debt service: | | | | |
| Interest and fiscal charges | 17,501 | 17,501 | 22,286 | (4,785) |
| Total Expenditures | <u>17,656,358</u> | <u>16,732,796</u> | <u>16,309,624</u> | <u>423,172</u> |
| Excess revenues over (under) expenditures | <u>(1,172,441)</u> | <u>(211,419)</u> | <u>1,220,662</u> | <u>1,432,081</u> |
| Other financing sources (uses): | | | | |
| Proceeds from bond issuance | 1,132,500 | 1,132,500 | - | (1,132,500) |
| Transfers in | 319,500 | 37,992 | 51,987 | 13,995 |
| Transfers out | (1,210,654) | (1,210,654) | (1,216,425) | (5,771) |
| Total other financing sources (uses) | <u>241,346</u> | <u>(40,162)</u> | <u>(1,164,438)</u> | <u>(1,124,276)</u> |
| Net change in fund balance | (931,095) | (251,581) | 56,224 | 307,805 |
| Fund balance at beginning of year | | | | |
| - Budgetary Basis | <u>6,383,651</u> | <u>6,383,651</u> | <u>6,383,651</u> | <u>-</u> |
| Fund balance at end of year | | | | |
| - Budgetary Basis | <u>\$ 5,452,556</u> | <u>\$ 6,132,070</u> | <u>\$ 6,439,875</u> | <u>\$ 307,805</u> |

See accompanying notes to the required supplementary information

SCHEDULE 2

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability

For the Year Ended June 30, 2019

| Measurement Period Ended | Cost-Sharing Multiple Employer Plan Information Only | | | | |
|-----------------------------|--|--|------------------------------|---|---|
| | Town's Proportion of the Net OPEB Liability | Town's Proportionate Share of the Net OPEB Liability | Town's Covered Payroll | Town's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll | Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability |
| June 30, 2018 | 0.38620507% | \$ 1,768,224 | \$ 7,212,186 | 24.52% | 7.53% |
| June 30, 2017 | 0.25496169% | \$ 1,165,771 | \$ 6,805,386 | 17.13% | 7.91% |
| June 30, 2016 | 0.26770334% | \$ 1,295,966 | \$ 6,718,349 | 19.29% | 5.21% |

See accompanying notes to the required supplementary information

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town OPEB Contributions
For the Year Ended June 30, 2019

| Cost-Sharing Multiple Employer Plan Information Only | | | | | |
|---|--|---|---|---------------------------------------|---|
| <u>Year Ended</u> | <u>Contractually Required Contribution</u> | <u>Contributions in Relation to the Contractually Required Contribution</u> | <u>Contribution Deficiency (Excess)</u> | <u>Town's Covered Payroll</u> | <u>Contributions as a Percentage of Covered Payroll</u> |
| June 30, 2019 | \$ 178,343 | \$ (178,343) | \$ - | \$ 7,456,013 | 2.39% |
| June 30, 2018 | \$ 170,830 | \$ (170,830) | \$ - | \$ 7,212,186 | 2.37% |
| June 30, 2017 | \$ 151,116 | \$ (151,116) | \$ - | \$ 6,805,386 | 2.22% |

See accompanying notes to the required supplementary information.

SCHEDULE 4

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Total OPEB Liability and Related Ratios

For the Year Ended June 30, 2019

| <u>Single Employer Plan Information Only</u> | | |
|--|---------------------|---------------------|
| | <u>2019</u> | <u>2018</u> |
| Total OPEB Liability: | | |
| Service cost | \$ 93,401 | \$ 96,766 |
| Interest | 70,561 | 63,420 |
| Changes of benefit terms | - | - |
| Changes of assumptions or other inputs | 71,350 | (52,238) |
| Differences between expected and actual experience | - | - |
| Benefit payments | <u>(60,128)</u> | <u>(45,617)</u> |
| Net change in total OPEB liability | 175,184 | 62,331 |
| Total OPEB liability - beginning | <u>1,759,672</u> | <u>1,697,341</u> |
| Total OPEB liability - ending | <u>\$ 1,934,856</u> | <u>\$ 1,759,672</u> |
| Covered employee payroll | \$ 6,200,946 | \$ 6,049,703 |
| Total OPEB liability as a percentage of covered employee payroll | 31.20% | 29.09% |

| <u>Significant Actuarial Assumptions</u> | | |
|--|-------------|-------------|
| Discount rate | 3.50% | 3.87% |
| Health cost trend rates | | |
| Initial | 9.0% - 2017 | 9.0% - 2017 |
| Ultimate | 5.0% - 2025 | 5.0% - 2025 |
| Mortality improvement scale | MP-2014 | MP-2014 |
| Salary increase rate | 3.50% | 3.50% |

See accompanying notes to the required supplementary information

SCHEDULE 5

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability

For the Year Ended June 30, 2019

| <u>Measurement Period Ended</u> | <u>Town's Proportion of the Net Pension Liability</u> | <u>Town's Proportionate Share of the Net Pension Liability</u> | <u>Town's Covered Payroll</u> | <u>Town's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u> | <u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u> |
|-------------------------------------|---|--|---------------------------------------|---|---|
| June 30, 2018 | 0.33372798% | \$ 16,069,677 | \$ 7,212,186 | 222.81% | 64.73% |
| June 30, 2017 | 0.33357614% | \$ 16,405,250 | \$ 6,805,386 | 241.06% | 62.66% |
| June 30, 2016 | 0.34560942% | \$ 18,378,110 | \$ 6,718,349 | 273.55% | 58.30% |
| June 30, 2015 | 0.34184351% | \$ 13,542,223 | \$ 6,582,012 | 205.75% | 65.47% |
| June 30, 2014 | 0.35368587% | \$ 13,275,903 | \$ 6,631,475 | 200.20% | 66.32% |
| June 30, 2013 | 0.34427117% | \$ 14,816,689 | \$ 6,308,421 | 234.87% | 59.81% |

See accompanying notes to the required supplementary information.

SCHEDULE 6
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town Pension Contributions
For the Year Ended June 30, 2019

| <u>Year Ended</u> | <u>Contractually Required Contribution</u> | <u>Contributions in Relation to the Contractually Required Contribution</u> | <u>Contribution Deficiency (Excess)</u> | <u>Town's Covered Payroll</u> | <u>Contributions as a Percentage of Covered Payroll</u> |
|-------------------|--|---|---|---------------------------------------|---|
| June 30, 2019 | \$ 1,462,153 | \$ (1,462,153) | \$ - | \$ 7,456,013 | 19.61% |
| June 30, 2018 | \$ 1,410,527 | \$ (1,410,527) | \$ - | \$ 7,212,186 | 19.56% |
| June 30, 2017 | \$ 1,222,034 | \$ (1,222,034) | \$ - | \$ 6,805,386 | 17.96% |
| June 30, 2016 | \$ 1,237,555 | \$ (1,237,555) | \$ - | \$ 6,718,349 | 18.42% |
| June 30, 2015 | \$ 1,146,844 | \$ (1,146,844) | \$ - | \$ 6,582,012 | 17.42% |

See accompanying notes to the required supplementary information.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2019

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for encumbrances, non-budgetary revenues and expenditures, non-budgetary transfers out and budgetary transfers out as follows:

| | Revenues and Other Financing Sources | Expenditures and Other Financing Uses |
|---|---|--|
| Per Exhibit D | \$ 17,725,422 | \$ 17,654,624 |
| Difference in property taxes meeting susceptible to accrual criteria | 35,347 | |
| Encumbrances - June 30, 2018 | | (597,765) |
| Encumbrances - June 30, 2019 | | 486,203 |
| Non-budgetary revenues and expenditures | (178,496) | (1,227,754) |
| Non-budgetary transfers out | | (5,684) |
| Budgetary transfers out | | 1,216,425 |
| Per Schedule 1 | <u>\$ 17,582,273</u> | <u>\$ 17,526,049</u> |

NOTE 2—BUDGETARY FUND BALANCE

The components of the budgetary fund balance for the General Fund are as follows:

| | |
|-----------------------------|---------------------|
| Nonspendable for: | |
| Prepaid expenses | \$ 90,600 |
| Tax deeded property | 584,785 |
| Restricted for: | |
| SB 38 Highway block grant | 24,952 |
| Safety center improvements | 281,701 |
| Committed for: | |
| Carryforward appropriations | 372,860 |
| Assigned for: | |
| Compensated absences | 406,260 |
| Unassigned for: | |
| General operations | 4,678,717 |
| | <u>\$ 6,439,875</u> |

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)
For the Year Ended June 30, 2019

NOTE 3—SCHEDULE OF CHANGES IN THE TOWN'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY AND SCHEDULE OF TOWN OPEB CONTRIBUTIONS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's proportionate share of the net OPEB liability, and schedule of Town OPEB contributions. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

NOTE 4—SCHEDULE OF CHANGES IN THE TOWN'S TOTAL OPEB LIABILITY AND RELATED RATIOS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's total OPEB liability and related ratios. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

NOTE 5—SCHEDULE OF CHANGES IN THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND SCHEDULE OF TOWN PENSION CONTRIBUTIONS

In accordance with GASB Statement #68, *Accounting and Financial Reporting for Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions. The Town implemented the provisions of GASB Statement #68 during the year ended June 30, 2015. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

Changes in Actuarial Assumptions

For the June 30, 2015 actuarial valuation, the New Hampshire Retirement System reduced its assumption for the investment rate of return from 7.75% to 7.25%, decreased the price inflation from 3.0% to 2.5%, decreased the wage inflation from 3.75% to 3.25%, and decreased the salary increases from 5.8% to 5.6%. Additionally, the mortality table was changed from the RP-2000 projected to 2020 with Scale AA to the RP-2014 employee generational mortality table for males and females, adjusted for mortality improvements using Scale MP-2015.

SCHEDULE A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
June 30, 2019

| | Special Revenue <u>Funds</u> | Permanent <u>Funds</u> | Combining <u>Totals</u> |
|--|------------------------------------|---------------------------|----------------------------|
| ASSETS | | | |
| Cash and cash equivalents | \$ 998,541 | | \$ 998,541 |
| Investments | 44,577 | \$ 264,212 | 308,789 |
| Taxes receivable, net | 39,600 | | 39,600 |
| Accounts receivable, net | 153,965 | | 153,965 |
| Due from other funds | 2,358,390 | | 2,358,390 |
| Total Assets | <u>3,595,073</u> | <u>264,212</u> | <u>3,859,285</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Total Deferred Outflows of Resources | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Assets and Deferred Outflows of Resources | <u>\$ 3,595,073</u> | <u>\$ 264,212</u> | <u>\$ 3,859,285</u> |
| LIABILITIES | | | |
| Accounts payable | \$ 12,072 | | \$ 12,072 |
| Accrued expenses | 7,409 | | 7,409 |
| Due to other funds | 99,809 | \$ 18,495 | 118,304 |
| Total Liabilities | <u>119,290</u> | <u>18,495</u> | <u>137,785</u> |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Total Deferred Inflows of Resources | <u>-</u> | <u>-</u> | <u>-</u> |
| FUND BALANCES | | | |
| Nonspendable | | 224,952 | 224,952 |
| Restricted | 1,522,951 | 20,765 | 1,543,716 |
| Committed | 1,952,832 | | 1,952,832 |
| Total Fund Balances | <u>3,475,783</u> | <u>245,717</u> | <u>3,721,500</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 3,595,073</u> | <u>\$ 264,212</u> | <u>\$ 3,859,285</u> |

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2019

| | Conservation Commission <u>Fund</u> | Impact Fees <u>Fund</u> | Solid Waste Disposal <u>Fund</u> | Recreation Revolving <u>Fund</u> | Ambulance Service <u>Fund</u> | Drug Forfeiture <u>Fund</u> |
|--|---|-------------------------------|--|--|-------------------------------------|-----------------------------------|
| ASSETS | | | | | | |
| Cash and cash equivalents | \$ 604,727 | | | | \$ 393,814 | |
| Investments | | | | | | |
| Taxes receivable, net | 39,600 | | | | | |
| Accounts receivable, net | | | | | 119,261 | |
| Due from other funds | | \$ 1,034,004 | \$ 515,981 | \$ 164,096 | | \$ 11,800 |
| Total Assets | <u>644,327</u> | <u>1,034,004</u> | <u>515,981</u> | <u>164,096</u> | <u>513,075</u> | <u>11,800</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | | |
| Total Deferred Outflows of Resources | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Assets and Deferred Outflows of Resources | <u>\$ 644,327</u> | <u>\$ 1,034,004</u> | <u>\$ 515,981</u> | <u>\$ 164,096</u> | <u>\$ 513,075</u> | <u>\$ 11,800</u> |
| LIABILITIES | | | | | | |
| Accounts payable | | \$ 5,215 | | \$ 1,771 | \$ 4,935 | |
| Accrued expenses | | | | | 5,356 | |
| Due to other funds | \$ 3,807 | | | | 96,002 | |
| Total Liabilities | <u>3,807</u> | <u>5,215</u> | <u>\$ -</u> | <u>1,771</u> | <u>106,293</u> | <u>\$ -</u> |
| DEFERRED INFLOWS OF RESOURCES | | | | | | |
| Total Deferred Inflows of Resources | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| FUND BALANCES | | | | | | |
| Restricted | | 1,028,789 | | | | 11,800 |
| Committed | 640,520 | | 515,981 | 162,325 | 406,782 | |
| Total Fund Balances | <u>640,520</u> | <u>1,028,789</u> | <u>515,981</u> | <u>162,325</u> | <u>406,782</u> | <u>11,800</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 644,327</u> | <u>\$ 1,034,004</u> | <u>\$ 515,981</u> | <u>\$ 164,096</u> | <u>\$ 513,075</u> | <u>\$ 11,800</u> |

(continued)

SCHEDULE A-1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Combining Balance Sheet

Governmental Funds - All Nonmajor Special Revenue Funds

June 30, 2019

(continued)

| | Police Special Details Fund | Fire Special Details Fund | Route 3A Infrastructure Tax Increment Financing Fund | Private Trust Funds | Total Nonmajor Special Revenue Funds |
|--|-----------------------------------|---------------------------------|--|---------------------------|--|
| ASSETS | | | | | |
| Cash and cash equivalents | | | | | \$ 998,541 |
| Investments | | | | \$ 44,577 | 44,577 |
| Taxes receivable, net | | | | | 39,600 |
| Accounts receivable, net | \$ 34,408 | \$ 296 | | | 153,965 |
| Due from other funds | 192,747 | 1,977 | \$ 435,116 | 2,669 | 2,358,390 |
| Total Assets | <u>227,155</u> | <u>2,273</u> | <u>435,116</u> | <u>47,246</u> | <u>3,595,073</u> |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| Total Deferred Outflows of Resources | - | - | - | - | - |
| Total Assets and Deferred Outflows of Resources | <u>\$ 227,155</u> | <u>\$ 2,273</u> | <u>\$ 435,116</u> | <u>\$ 47,246</u> | <u>\$ 3,595,073</u> |
| LIABILITIES | | | | | |
| Accounts payable | \$ 151 | | | | \$ 12,072 |
| Accrued expenses | 2,053 | | | | 7,409 |
| Due to other funds | | | | | 99,809 |
| Total Liabilities | <u>2,204</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>119,290</u> |
| DEFERRED INFLOWS OF RESOURCES | | | | | |
| Total Deferred Inflows of Resources | - | - | - | - | - |
| FUND BALANCES | | | | | |
| Restricted | | | 435,116 | 47,246 | 1,522,951 |
| Committed | 224,951 | 2,273 | | | 1,952,832 |
| Total Fund Balances | <u>224,951</u> | <u>2,273</u> | <u>435,116</u> | <u>47,246</u> | <u>3,475,783</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 227,155</u> | <u>\$ 2,273</u> | <u>\$ 435,116</u> | <u>\$ 47,246</u> | <u>\$ 3,595,073</u> |

SCHEDULE B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Funds
For the Year Ended June 30, 2019

| | Special Revenue <u>Funds</u> | Permanent <u>Funds</u> | Combining <u>Totals</u> |
|---|------------------------------------|---------------------------|----------------------------|
| Revenues: | | | |
| Taxes | \$ 512,290 | | \$ 512,290 |
| Licenses and permits | 4,289 | | 4,289 |
| Charges for services | 934,604 | | 934,604 |
| Interest and investment income | 40,792 | \$ 14,271 | 55,063 |
| Miscellaneous | 400,609 | 1,500 | 402,109 |
| Total Revenues | <u>1,892,584</u> | <u>15,771</u> | <u>1,908,355</u> |
| Expenditures: | | | |
| Current operations: | | | |
| Public safety | 733,271 | | 733,271 |
| Culture and recreation | 91,514 | 118 | 91,632 |
| Conservation | 44,843 | | 44,843 |
| Capital outlay | 77,913 | | 77,913 |
| Total Expenditures | <u>947,541</u> | <u>118</u> | <u>947,659</u> |
| Excess revenues over (under) expenditures | <u>945,043</u> | <u>15,653</u> | <u>960,696</u> |
| Other financing sources (uses): | | | |
| Transfers in | 5,684 | | 5,684 |
| Transfers out | (33,492) | (18,495) | (51,987) |
| Total other financing sources (uses) | <u>(27,808)</u> | <u>(18,495)</u> | <u>(46,303)</u> |
| Net change in fund balances | 917,235 | (2,842) | 914,393 |
| Fund balances at beginning of year, as restated | <u>2,558,548</u> | <u>248,559</u> | <u>2,807,107</u> |
| Fund balances at end of year | <u>\$ 3,475,783</u> | <u>\$ 245,717</u> | <u>\$ 3,721,500</u> |

SCHEDULE B-1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Special Revenue Funds

For the Year Ended June 30, 2019

| | Conservation Commission <u>Fund</u> | Impact Fees <u>Fund</u> | Solid Waste Disposal <u>Fund</u> | Recreation Revolving <u>Fund</u> | Ambulance Service <u>Fund</u> | Drug Forfeiture <u>Fund</u> |
|---|---|-------------------------------|--|--|-------------------------------------|-----------------------------------|
| Revenues: | | | | | | |
| Taxes | \$ 91,280 | | | | | |
| Licenses and permits | 4,289 | | | | | |
| Charges for services | | | \$ 102,745 | \$ 89,639 | \$ 533,392 | |
| Interest and investment income | 1,472 | \$ 15,467 | 8,391 | 2,904 | 186 | \$ 225 |
| Miscellaneous | 19,130 | 310,728 | | | | |
| Total Revenues | <u>116,171</u> | <u>326,195</u> | <u>111,136</u> | <u>92,543</u> | <u>533,578</u> | <u>225</u> |
| Expenditures: | | | | | | |
| Current operations: | | | | | | |
| Public safety | | | | | 504,478 | 1,810 |
| Culture and recreation | | | | 91,514 | | |
| Conservation | 44,843 | | | | | |
| Capital outlay | | 77,913 | | | | |
| Total Expenditures | <u>44,843</u> | <u>77,913</u> | <u>-</u> | <u>91,514</u> | <u>504,478</u> | <u>1,810</u> |
| Excess revenues over (under) expenditures | <u>71,328</u> | <u>248,282</u> | <u>111,136</u> | <u>1,029</u> | <u>29,100</u> | <u>(1,585)</u> |
| Other financing sources (uses): | | | | | | |
| Transfers in | | | | | | |
| Transfers out | | | (33,492) | | | |
| Total other financing sources (uses) | <u>-</u> | <u>-</u> | <u>(33,492)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Net change in fund balances | 71,328 | 248,282 | 77,644 | 1,029 | 29,100 | (1,585) |
| Fund balances at beginning of year, as restated | <u>569,192</u> | <u>780,507</u> | <u>438,337</u> | <u>161,296</u> | <u>377,682</u> | <u>13,385</u> |
| Fund balances at end of year | <u>\$ 640,520</u> | <u>\$ 1,028,789</u> | <u>\$ 515,981</u> | <u>\$ 162,325</u> | <u>\$ 406,782</u> | <u>\$ 11,800</u> |

(continued)

SCHEDULE B-1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Special Revenue Funds

For the Year Ended June 30, 2019

(continued)

| | Police Special Details Fund | Fire Special Details Fund | Route 3A Infrastructure Tax Increment Financing Fund | Private Trust Funds | Total Nonmajor Special Revenue Funds |
|---|-----------------------------------|---------------------------------|--|---------------------------|--|
| Revenues: | | | | | |
| Taxes | | | \$ 421,010 | | \$ 512,290 |
| Licenses and permits | | | | | 4,289 |
| Charges for services | \$ 204,358 | \$ 4,470 | | | 934,604 |
| Interest and investment income | 2,990 | 54 | 4,536 | \$ 4,567 | 40,792 |
| Miscellaneous | | | | 70,751 | 400,609 |
| Total Revenues | <u>207,348</u> | <u>4,524</u> | <u>425,546</u> | <u>75,318</u> | <u>1,892,584</u> |
| Expenditures: | | | | | |
| Current operations: | | | | | |
| Public safety | 187,162 | 6,065 | | 33,756 | 733,271 |
| Culture and recreation | | | | | 91,514 |
| Conservation | | | | | 44,843 |
| Capital outlay | | | | | 77,913 |
| Total Expenditures | <u>187,162</u> | <u>6,065</u> | <u>-</u> | <u>33,756</u> | <u>947,541</u> |
| Excess revenues over (under) expenditures | <u>20,186</u> | <u>(1,541)</u> | <u>425,546</u> | <u>41,562</u> | <u>945,043</u> |
| Other financing sources (uses): | | | | | |
| Transfers in | | | | 5,684 | 5,684 |
| Transfers out | | | | | (33,492) |
| Total other financing sources (uses) | <u>-</u> | <u>-</u> | <u>-</u> | <u>5,684</u> | <u>(27,808)</u> |
| Net change in fund balances | 20,186 | (1,541) | 425,546 | 47,246 | 917,235 |
| Fund balances at beginning of year, as restated | <u>204,765</u> | <u>3,814</u> | <u>9,570</u> | <u>-</u> | <u>2,558,548</u> |
| Fund balances at end of year | <u>\$ 224,951</u> | <u>\$ 2,273</u> | <u>\$ 435,116</u> | <u>\$ 47,246</u> | <u>\$ 3,475,783</u> |

SCHEDULE C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Fiduciary Net Position
Fiduciary Funds - All Agency Funds
June 30, 2019

| | Central Hooksett Water Precinct <u>Agency Fund</u> | Hooksett Village Water Precinct <u>Agency Fund</u> | Hooksett School District <u>Agency Fund</u> | Escrow Agency <u>Funds</u> | School Impact Fee <u>Agency Fund</u> | Combining <u>Totals</u> |
|--------------------------|---|---|---|----------------------------------|--|----------------------------|
| ASSETS | | | | | | |
| Investments | \$ 614,969 | \$ 537,595 | \$ 649,140 | \$ 897,773 | | \$ 2,699,477 |
| Due from other funds | | | | 6,000 | \$ 202,899 | 208,899 |
| Total Assets | <u>\$ 614,969</u> | <u>\$ 537,595</u> | <u>\$ 649,140</u> | <u>\$ 903,773</u> | <u>\$ 202,899</u> | <u>\$ 2,908,376</u> |
| LIABILITIES | | | | | | |
| Accounts payable | | | | \$ 46,574 | | \$ 46,574 |
| Due to others | | | | 857,199 | | 857,199 |
| Due to other governments | <u>\$ 614,969</u> | <u>\$ 537,595</u> | <u>\$ 649,140</u> | | <u>\$ 202,899</u> | <u>2,004,603</u> |
| Total Liabilities | <u>\$ 614,969</u> | <u>\$ 537,595</u> | <u>\$ 649,140</u> | <u>\$ 903,773</u> | <u>\$ 202,899</u> | <u>\$ 2,908,376</u> |

MINUTES
2020 TOWN OF HOOKSETT DELIBERATIVE SESSION
FEBRUARY 1, 2020

CALL TO ORDER: Moderator Marc Miville called the meeting to order at 9:00am, at the Cawley Middle School. Moderator Miville introduced Boy Scouts Owen Perrotta, Patrick Defelice and Wyatt Defelice of Troop 292 to post the flags and lead pledge of allegiance.

Moderator Miville stated the rules for the deliberative session, located on the back page of the voters guide, and format of meeting. Moderator Miville reminded those present that Hooksett has more elections in 2020 than any other town in NH, beginning with the Special Primary in January. Presidential Primary February 11th is expected to have a large turnout. Hooksett has 10,000 voters. Moderator Miville read an informational handout provided to voters about traffic flow for the presidential primary.

Moderator Miville asked veterans to stand and be recognized. Hooksett staff and employees were recognized.

PRESENT: Marc Miville, Moderator

Councilors- James Sullivan, At-Large, Chair; Robert Duhaime, District 4, Vice-Chair; James Levesque, District 3; John Durand, District 4; Clark Karolian, District 5, Cliff Jones, At-Large; Alex Walczyk, At-Large; Timothy Tsantoulis, District 1

Andre' Garron, Town Administrator; Matt Serge, Town Attorney; Christine Soucie, Finance Director; Todd Rainier, Town Clerk.

Budget Committee Members: Jason Hyde, Chair; Wayne Goertel, Vice-Chair; Chris Morneau, Secretary; Michael Yakubovich; Brian Soucy.

Supervisors of the Checklist: Mike Horne, Chair; Barbara Brennan and Kim Daggett.

102 voters present.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Zoning amendments.

Moderator Miville read Article 3:

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** for the purpose of developing an Asset Management Program for the Wastewater Public Facilities that will qualify the Town for federal and state funds (the "Project"); to authorize the issuance of not more than \$30,000.00 of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Town Council to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid for the Project, including the Clean Water State Revolving Fund program, which may provide principal forgiveness in the amount of up to \$30,000.00 at no cost to rate payers and tax payers. (3/5 ballot vote required) Recommended by the Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

MINUTES
2020 TOWN OF HOOKSETT DELIBERATIVE SESSION
FEBRUARY 1, 2020

Councilor Duhaime motioned to move the article. Councilor Walczyk seconded motion.

Councilor Duhaime: Mr. Miville, may I suggest we introduce the new Town Administrator, Andre' Garron?

Moderator Miville recognized Town Administrator Andre' Garron.

TA Garron: My name is Andre' Garron. I am the new Town Administrator. I serve at the pleasure of the Town Council and I am grateful for the opportunity to be your Town Administrator. Given that this is my first deliberative session, I thought I would take this opportunity to introduce myself. Over the 8 months and 2 days I have been here (but who's counting?), I did have opportunities to speak before several community groups. This is an opportunity I can speak before some residents.

I want to thank you all for being here on this Saturday. This is very important that you be involved in the direction that the town takes. This is my first deliberative session in Hooksett, but not my first deliberative session. I have been doing this for over 30 years and I am well apprised of what the process is.

Just to give you a little background, the budget process starts in July. The town department heads are given their budgets and I review them in August. Budget Committee begins their deliberations in September.

I commend department heads for delivering to me a budget that is reasonable and meets the needs of the department and also that we address the personnel and operational aspect of Hooksett. When it goes to the Council, I felt that we handed over a budget that was reasonable. I thank Finance Director Christine Soucie for her help along the way.

I attacked the budget after being here for two months. It's tough to know what went into the history of the budget. I read the deliberative session minutes from last year. I do thank the previous Town Administrator, Dr. Dean Shankle, for his support. As well as the interim Town Administrators Don Winterton and Janet Bouchard, as well as Donna Fitzpatrick, for getting me up to speed as much as possible about the budget process and what goes into it.

As it was mentioned, the Town Administrator, as well as Town Council and department heads, also are coupled with not only preparing the budgets, but coming in to union negotiations for fire and police. Emphasis in the contracts was on being competitive in terms of the wage scale. I think we accomplished that. When you compare our wage scale with comparable communities, I did not see us as a poster child for the highest paid staff in the state, but I did want to be competitive in terms of attraction and retention. We have a really good staff, both in fire and police. I want the emphasis to be on getting them trained and up to speed, then keeping them.

In the contract that you will see before you, there are savings derived from transferring to a comparable insurance with a lower cost, as well as contributions from both unions toward their insurance.

I think the management team, comprised of myself, Donna Fitzpatrick, and Christine Soucie. Councilors Durand, Karolian, and Duhaime and the respective chiefs of the respective agencies, Chief James Burkush and Chief Janet Bouchard, were a part of that negotiation team. I think we worked in a collaborative way with the unions. They did a great job coming to the table with objectives in mind. I think the end result with what we have before you are fair and reasonable

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contracts on both accounts. I do commend them for working with us. It's not an easy process at all. I hope you support them, as they were supported by the Town Council and the Budget Committee.

Not to rush time, but looking into the future, the budget you have before you is not terribly ambitious, but it meets the operational needs of the town and capital needs of the community.

As we look to the future, we have projects that we are working on, some that were started last year, like the Route 3A TIF District bond that the town approved. We have taken steps to put a plan together with regard to where infrastructure will be started. That plan will be a multi-phased project in which the first phase will probably be presented to you next year.

We are engaging in the roadway management plan which will study each and every roadway in town so we can better put a plan before you for as to how a roadway system gets upgraded and addressed, with repairs as needed based upon it's condition. We have also restarted our capital improvements program, which in my view, is very important addressing our capital needs on a long-term basis. That is amongst many items that we need to look at as we look to the future of Hooksett.

I thank you again for the opportunity to address the residents of Hooksett and I look forward to our future together.

Moderator Miville introduced the Councilors, staff and Budget Committee.

Moderator Miville declared Article 3 moved to the official ballot.

Moderator Miville read Article 4:

Shall the town adopt the provisions of RSA 72:61 through RSA 72:64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes, not to exceed \$30,000. (Majority vote required)

Councilor Walczyk motioned to move the article. Councilor Duhaime seconded the motion.

Councilor Walczyk: The article is relatively straightforward. The state has provided this to be accepted by towns. There is a limit to the exemption. It's not as much and incentive as it is a removal of a hurdle. Article addresses commercial as well as residential solar. Please ask any questions you may have.

Jason Hyde, 36 Edgewater Drive: It is my feeling that towns should not be offering this type of exemption. Who benefits the most? GE with their huge solar array. It will take money out of the town coffers. Funds that will have to be made up elsewhere. I think this is not good for the taxpayers. I have a problem with giving exemptions like this.

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Councilor Walczyk: This exemption is \$30,000, which is the typical cost of a typical residential solar array. It has a limit. It is capped so that someone with 15 acres does not build a solar farm and then does not pay any taxes. We chose \$30,000 based upon analysis of historical residential solar arrays around NH. Other towns have lost millions by not establishing a limit.

Jason Hyde, 36 Edgewater Drive: How does this work? Is it a one-time thing, or annual?

Councilor Walczyk: It is annual, based upon the valuation of your solar array. It is not intended for regular property taxes on your property. It is just for the solar array, up to \$30,000. It does not exempt residents from regular property taxes. The exemption would be based on the value of the solar array, which will be evaluated annually.

Mary Darby, 244 Whitehall Road: I just have a question about how the exemption is determined. Is it for leased or owned solar? Who determines the qualifications?

Moderator Miville: Would this effect the revenue stream for the town?

Christine Soucie: I believe the town assessor would qualify the exemption. I presume it is revenue neutral. If the solar panels were \$60,000, your assessment would increase with the solar array, but \$30,000 would be exempted.

John Duhamel, Town Assessor: Qualifying structure is defined in the statute that councilor Alex Walczyk has.

Councilor Walczyk read the statute, section 73:61.

Jason Hyde, 36 Edgewater Drive: Finance Director Soucie pointed out it is revenue neutral, which is half correct. If you add a \$30,000 solar array to your home, the town, under this law, would lose that tax revenue. If you compare this to adding a \$30,000 addition to your house, the town, with a tax rate of \$22.00 per thousand, the town would lose \$660.

Wayne Goertel, Budget Committee: How many of these solar arrays are there in Hooksett?

Councilor Walczyk: Unknown. Residents would have to apply annually for the exemption.

Councilor Jones: Permits for this would have to be pulled. The Building Department would have that information from permits.

TA Garron: The town is looking at this as an encouragement for residents to install solar for energy conservation. The town is looking at converting existing sodium vapor lights to LED. Council is also looking at solar on existing town property. This article is an encouragement towards energy conservation.

Moderator Miville declared article 4 moved to the official ballot.

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Moderator Miville read article 5:

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$19,937,694.00**? Should this article be defeated, the operating budget shall be \$19,831,427.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.51. Recommended by Town Council (7 Yes - 1 No), Recommended by Budget Committee (8 Yes - 2 No).

Jason Hyde, Budget Committee Chair, motioned to move the article; Budget Committee Vice-Chair Wayne Goertel seconded the motion.

Chairman Hyde: The budget committee meets several times throughout the year. Hyde described the analysis process budget committee utilizes to determine historical budgets and making recommendations, such as LED lights for streetlights in town.

This is Andre' Garrons first year as TA and bravo to him for following that recommendation. Finance and department heads have done a great job with this budget. Some cuts were made by budget committee. Looking for details that can lead to efficiencies. We adjusted sewer line, legal line, fuel line, some phone lines and electrical.

Wayne Goertel: Budget Committee Vice-Chair: Town budget is approximately \$20m and school is \$35m. Please join us for the school deliberative next Friday. The Town Council and departments did an excellent job with this budget. Budget Committee recommends this budget. We did not have to do much to the town budget. Town Council reviewed these budgets. They are on video. Very transparent.

Councilor Duhaime: I was the Council rep. to the Budget Committee for the second year. The budget is thoroughly explained.

Moderator Miville: There is an amendment to the budget. A \$900 increase has been requested by Claire Lyons and Linda Krewson.

At this point, Moderator Miville was dismissed due to a medical emergency and Town Clerk Todd Rainier resumed the meeting.

TC Todd Rainier: We have a motion to amend the budget, introduced by Claire Lyons and Linda Krewson, as follows: Motion to increase the operating budget by \$900 in line 001-300.4150-110.000 FIN Public Officials.

Claire Lyons, Trustee of the Trust Funds, motioned to move the amendment to return the stipend to the Trustees of the Trust Funds. Linda Krewson, Trustee of the Trust Funds, seconded the motion.

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Claire Lyons: A year ago, the stipend for the Trustees was cut in half. The company we had making investments made a couple of inappropriate investments so we switched companies to one that specialized in municipal investments. Somewhere along the Trustees stipend was cut in half.

We do much more than meet one hour once a quarter. We review investments and make sure they adhere to the RSA's of the state. I feel the stipend should be resumed to what it was.

Motion passed unanimously by voice vote.

Linda Bonetti, 5 Lafond Ave: I just have a question in the explanation of the budget. It is my understanding we are voting for a \$19,831,427.00 budget plus the \$900 and the estimated tax rate impact is \$5.51 for the \$100,000 increase?

Chair Sullivan: That would be the tax rate for the town, should the budget pass. Not an increase.

Finance Director Soucie: The operating budget that you are currently paying for is \$5.32. If the new budget were to pass that would increase to \$5.51.

TC Rainier declared Article 5 moved to the official ballot as amended.

TC Rainier read Article 6:

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Councilor Sullivan motioned to move the article. Councilor Walczyk seconded the motion.

Councilor Sullivan: If I could just take a moment to recognize Councilor Jim Levesque who is not running after 10 years of service on the Council.

As you can see in the explanation there is a reserve fund for the equipment firefighters need. Vehicles need replacement over time. In 2021 engine 4 is due to be replaced. These vehicles cost \$700,000. You can see the equipment in the description. The town recently purchased a longer ladder truck through due diligence of the fire department and a donation from SNHU. This fund is set up so the tax rate does not have a big impact in one year.

Wayne Goertel, Budget Committee: I would like to add that the budget committee supports this overwhelmingly. Budget Committee ran its own amortization on this equipment and found the numbers to be solid and a little conservative. Budget Committee is behind this.

Brian Soucy, Budget Committee: I would like to point out that the capital reserve funds in the next several articles are planning for the future. These funds are in place so money is saved for the large purchases, instead of impacting the tax rate significantly in one year. This keeps the tax rate for all of us even and level.

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TC Rainier declared Article 6 moved to the official ballot.

TC Rainier read Article 7:

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Councilor Tsantoulis motioned to move the article. Councilor Jones seconded the motion.

Councilor Tsantoulis: The explanation in the pamphlet pretty much sums this up. The highway department is run by capable individuals. Equipment wears out and must be replaced. It costs a lot of money to replace equipment all at once. We build these funds over time to minimize the tax impact that replacing equipment all at once would have. You can see in the description a list of equipment that has been replaced through this program.

TC Rainier declared Article 7 moved to the official ballot.

TC Rainier read Article 8:

To see if the town will vote to raise and appropriate the sum of **\$150,000.00** to purchase a Truck Tractor to haul trash for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Karolian motioned to move the article. Councilor Levesque seconded the motion.

Councilor Karolian: That dollar figure is not going to impact the tax rate. It is coming out of a fund. The vehicle has over 100,000 miles on it. These vehicles are over the road vehicles and gross out at over 80,000 pounds. I believe this particular vehicle is 20 years old and fatigue happens. Upkeep would cost more than replacing. This will be replaced through a state bid process. This is the oldest vehicle in the fleet.

TC Rainier declared article 8 moved to the official ballot.

TC Rainier read article 9:

To see if the town will vote to raise and appropriate the sum of **\$115,000.00** to purchase and install a salt storage facility for the Highway Division of Public Works. Estimated tax rate impact \$0.06. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Councilor Durand motioned to move the article. Councilor Tsantoulis seconded the motion.

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Councilor Durand: We live in New England. We need salt and it needs to be stored appropriately.

TC Rainier declared article 9 moved to the official ballot.

TC Rainier read Article 10:

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2020-21 | \$127,297.00 | (\$ 16,046.00) | \$111,251.00 |
| 2021-22 | \$ 74,520.00 | \$ 27,594.00 | \$102,114.00 |
| 2022-23 | \$ 77,601.00 | \$ 28,736.00 | \$106,337.00 |

and further to raise and appropriate **\$111,251.00** for the current fiscal year; of this amount \$14,985.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$96,266.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (6 Yes - 4 No).

Councilor Duhaime motioned to move the article. Councilor Durand seconded the motion.

Councilor Duhaime: The negotiation team, made up of myself, Councilor Durand and Councilor Karolian, worked through three negotiations to an agreement with the fire union that is agreeable to all. The town got concessions in the health insurance line. This is a win-win.

Wayne Goertel, Budget Committee: Budget Committee supported this by a tight margin. As part of our adjustment to the town budget we reduced some overtime. Things negotiated in here offset that.

TC Rainier declared Article 10 moved to the official ballot.

Article 11: Shall the town, if ARTICLE #10 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #10 cost items only? (Majority vote)

TC Rainier read Article 12:

To see if the town will vote to raise and appropriate the sum of **\$106,068.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Total</u> |
|--------------------|-----------------|-----------------|--------------|
|--------------------|-----------------|-----------------|--------------|

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2020-21 \$88,047.00 \$18,021.00 \$106,068.00
Estimated tax rate impact is \$.05. Recommended by Town Council (7 Yes – 0 No),
Recommended by Budget Committee (10 Yes - 0 No).

Councilor Walezyk motioned to move the article. Councilor Sullivan seconded the motion.
Councilor Walezyk: This is a 2.5% increase for non-union employees.

TC Rainier declared article 12 moved to the official ballot.

TC Rainier read Article 13:

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Councilor Tsantoulis motioned to move the article. Councilor Sullivan seconded the motion.

Councilor Tsantoulis: This funds repairs to town buildings. The safety center needs a new roof. This article allows \$100,000 to be placed in this fund.

TC Rainier declared Article 13 moved to the official ballot.

TC Rainier read Article 14:

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2020-21 | \$ 73,252.00 | \$ 20,934.00 | \$ 94,186.00 |
| 2021-22 | \$ 72,999.00 | \$ 21,540.00 | \$ 94,539.00 |
| 2022-23 | \$ 80,343.00 | \$ 19,454.00 | \$ 99,797.00 |

and further to raise and appropriate **\$94,186.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Councilor Durand motioned to move the article. Councilor Duhaime seconded the motion.

Councilor Durand: It's important to take care of our people in blue. This will allow us to keep people and bring in new people. We should move forward with this.

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Jason Hyde, Budget Committee: Shifting an additional 1% of medical insurance cost to the employee over time so it's 20% in year three, which is what many in the private sector pay. Police officers receive a step increase each year. This contract adds to that step increase, not including any promotions or bonuses.

TC Rainier declared article 14 moved to the official ballot.

Article 15

Shall the town, if ARTICLE #14 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #14 cost items only? (Majority vote)

TC Rainier read Article 16:

To see if the town will vote to raise and appropriate the sum of **\$93,390.00** to purchase and install a pavilion for community use; of this amount, not to exceed \$50,000.00 is authorized to be withdrawn from the Public Recreation Facilities Impact Fees Special Revenue and not to exceed \$43,390.00 to be withdrawn from the Parks & Recreation Facilities Development Capital Reserve. No amount to be raised from general taxation. Recommended by Town Council (8 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Walczyk motioned to move the article. Councilor Duhaime seconded the motion.

Councilor Walczyk: Thank you. In addition to what's already in the documentation provided, this item goes back for years as far as I am told. It goes back at least three years in the parks and rec. subcommittee.

Really the opportunity here is to replace the existing gazebo that is there. An Eagle Scout had built it. We have contacted the Eagle Scout and they are supportive of this move going forward. In addition, we have another Eagle Scout stepping forward to potentially provide three picnic tables. That has just come up in the past few weeks.

This is a good opportunity for providing a spot for Hooksett residents to congregate. It's an intimate setting in a quiet park. There is a particularly good area for parking. The location is Lambert's Park.

Bob Willey, 3 Morningside Drive: First of all I want to say that I am not opposed to this in any way. I am definitely for this article, and anything for parks and rec. in the town of Hooksett is long overdue. However, I just want to challenge a little bit the methodology if you will. I appreciate the comments that were just made there about reaching out to the Boy Scouts. I encourage, if we haven't done so, to reach out to businesses and service organizations in town to help support this to try to defray some of the cost. I know, speaking from one of the service organizations that, many times we have been challenged and chastised if we don't come to the Town to look at getting some support there. So let's just reciprocate, and if the town is interested in trying to get somebody for naming rights, et cetera, for this, please reach out to the businesses and service organizations. Thank you.

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TC Rainier declared Article 16 moved to the ballot.

TC Rainier read Article 17:

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

| | |
|-------------------------------|------------------|
| Air Packs & Bottles | \$ 25,000.00 |
| Fire Rescue Tools & Equipment | 35,000.00 |
| Fire Cistern | <u>20,000.00</u> |
| Total | \$ 80,000.00 |

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes - 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Jones motioned to move the article. Councilor Tsantoulis seconded the motion.

Councilor Jones: It's pretty self-explanatory. We as a Town Council depend upon department heads to come to us with needs more than wants. I feel this is a needed article. Everything listed here is to keep the residents of Hooksett safe and to keep our first responders safe and allow them to do their job properly.

TC Rainier declared Article 17 moved to the official ballot.

TC Rainier read Article 18:

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Sullivan motioned to move the article. Councilor Duhaime seconded the motion.

Councilor Sullivan: Another traditional warrant article used to ensure the town has proper radio communications. As you can see, that is certainly needed for many situations, including today. Very vital to have emergency communications operating fully.

Jason Hyde, Budget Committee Chair: I probably should have spoken about the last one too. These particular articles, the last one too, items in question are very, very expensive. Just like for the fire trucks and the trash trucks they are very expensive. The last time we had to replace all of the radios and communication gear it was almost a million dollars. To save up the money over time it keeps our tax rate from spiking. That's why we support the last two articles. Thank you.

TC Rainier declared Article 18 moved to the official ballot.

TC Rainier read Article 19:

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To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Durand motioned to move the article. Councilor Jones seconded the motion.

Councilor Durand: I think it's self-explanatory. It's something we need in the town.

TC Rainier declared Article 19 moved to the official ballot.

TC Rainier read Article 20:

To see if the town will vote to raise and appropriate the sum of **\$39,148.00** for salary and benefits to hire a full-time DPW Recycling & Transfer Administrative Assistant and replace the current part-time secretary position.

| <u>Fiscal Year</u> | <u>Salary</u> | <u>Benefits</u> | <u>Total</u> |
|--------------------|---------------|-----------------|--------------|
| 2020-21 | \$14,196.00 | \$24,952.00 | \$39,148.00 |

Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Councilor Sullivan motioned to move the article. Councilor Walczyk seconded the motion.

Councilor Sullivan: As you can see, the explanations provide the information we need. There is currently a part-time administrative assistant there. Because of the change in demand for transfer and recycling there is a need for having a full-time employee to assist on that aspect of the Division of Public Works, which has a multitude of divisions. This is one of their divisions. So it's increasing as it says from a part time to a full time.

The \$39,000 is only the difference between the part-time amount and full-time. Then, if you see later on the estimated cost each year, over time, will become \$56,000, which includes salary as well as associated benefits.

This is a needed position from part-time to full-time to assist in those services in recycling and transfer.

TC Rainier declared Article 20 moved to the official ballot.

TC Rainier read Article 21:

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Councilor Levesque motioned to move the article. Councilor Karolian seconded the motion.

Councilor Levesque: This is essentially like a savings account for future replacement of the trucks. These are the ones that go out every day to pick up your refuse in the barrels. This is

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planning ahead so the money will be available in 2022, when it comes time to start replacing these trucks. That's it. Thank you.

TC Rainier declared Article 21 moved to the official ballot.

TC Rainier read Article 22:

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes – 1 No).

Councilor Walczyk motioned to move the article. Councilor Durand seconded the motion.

Councilor Walczyk: This is a lot similar to the other articles that the budget committee has spoken about. Saving up over time. Same thing.

TC Rainier declared Article 22 moved to the official ballot.

TC Rainier read Article 23:

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 2 No), Recommended by Budget Committee (9 Yes – 1 No).

Councilor Jones motioned to move the article. Councilor Durand seconded the motion.

Councilor Jones: Pretty much sums it up. I've had my kids and my grand-kids get involved with parks and recreation. It's good that the kids have someplace to go and some things to do instead of being out on the street. Like a lot of towns, they're out on the street instead of something like this happening.

TC Rainier declared Article 23 moved to the official ballot.

TC Rainier read Article 24:

To see if the town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.005. Recommended by Town Council (5 Yes – 2 No), Recommended by Budget Committee (6 Yes – 4 No).

Councilor Walczyk motioned to move the article. Councilor Duhaime seconded the motion.

Councilor Walczyk: I will just mention that it is one-half of one cent. A clarification there.

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TC Rainier declared Article 24 moved to the official ballot.

TC Rainier called upon the petitioner, Henry Roy, to read Article 25:

To see if the Town will vote to raise and appropriate **\$52,000.00** to reimburse for private residential water hydrants to ensure public safety. SUBMITTED BY PETITION. Estimated tax rate impact \$0.03. Not recommended by Town Council (4 Yes – 4 No), Not recommended by Budget Committee (2 Yes - 8 No).

I believe we had 175 signatures on the petition.

Fred Bishop: The warrant articles' purpose is for the town to assume responsibility for private residential hydrants, particularly in condo developments. The town mandates having these hydrants, but the residents pay for rental of these and also for all other hydrants in town through their property taxes and also through their condo association bill. It's double-taxation and it's blatantly unfair. A little history. With assistance from the town staff last year, we developed a proposal to pay for these at last years' deliberative session. It passed by a large majority. Voters approved the budget with the hydrant rentals included. The town attorney and new town administrator did not like the language for what was voted here last year. Although the money sits in the budget, the town hasn't paid for the hydrants.

With assistance from the new town administrator, town attorney, and town staff, this new warrant article was created. The council voted to not support it, then with a second vote, voted to support it. Then with a third vote, voted not to support it, with a 4-4 tie vote. Talk about being jerked around. The council will meet after this meeting and, if possible, we encourage them to reconsider their 4-4 vote.

Condo associations like ours are a cash cow for Hooksett. We pay for our own plowing. Repair and surface our streets. We pay for trash pick-up. We do have police and fire protection, but we are mandated to have sprinkler systems. And the ambulance service is then paid by Medicare and private insurance. Now the towns' obligation to provide fire protection would seem to include the hydrants only used by the Hooksett Fire Department. All we are asking is for the town to treat us fairly and pay for the hydrant rentals. The impact is only \$.03 on the tax rate.

TC Rainier: Thank you, Fred. Just for order of procedure, would you mind introducing yourself?

Fred Bishop, 34 Mammoth Road.

TC Rainier: I presume you second the motion?

Fred Bishop: I second Henry's motion.

TC Rainier: Mr. Roy, would you mind coming back up, please?

Henry Roy: I second the motion.

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TC Rainier: You introduced it. In your introduction, I presume you to mean you move Article 25, as read, to be placed on the official ballot. Is that correct?

Henry Roy: That is correct.

TC Rainier: Thank you. Any input on Article 25? Let's start out with Chair Sullivan.

Councilor Sullivan: Just to clarify what Mr. Bishop said. It was only two roads.

It was a 6-3 vote and a motion was made to reconsider at our last Council meeting. That resulted in the 4-4 tie.

Just from my end, last year, Mr. Bishop is correct, it was an amendment to the operating budget. The wording was not clear. It just said to add funds to the hydrant fees. We just wanted to make sure it was clear that it was representing residential hydrants. As a result of that the Town Council did discuss, at some point, which is probably what Mr. Bishop referred to, on whether we as a Council wanted to place this on the ballot or include it in the actual operating budget. We got the clarification on what the appropriate wording would be, which is pretty much mimicking what the petition article says. Certainly there is a difference of opinion from the different Councilors and what the Budget Committee says. I can't speak for those who spoke against. Clearly, when developments come in. Residential. This is strictly for residential hydrants, not for business or commercial required hydrants. Residential developments come in that require access to hydrants as part of our planning and building requirements.

This is not a precedence. In another situation with a precedent where the town, approved by the voters, moved to reimburse private residential areas for their trash pick-up. So this would not be a precedent. And clearly there is a requirement for the development to have those hydrants.

The residents of those private communities have condo fees associated with hydrants as part of those condo fees. Also they are required as residents and citizens to contribute to the entire welfare for hydrants that service this building, the town hall, and any areas that are not considered private.

It's prudent to do this. It meets the requirement on what is specific to how it is to be applied. From my end, I think this makes sense, to serve those residents. I don't know how many those number. Probably a good portion of those here and a good portion of you vote. So I think those 107 additional hydrants that are required for fire protection. Again, it's needed. Regardless whether it's here or anything.

For my vote, I voted yes on the first time, the second time, and the third time at the Council level.

Councilor Tsantoulis: The reason why I was forced, if you will, to change my vote on the board is: The wording at the end of the petition would lead one to believe, perhaps, that if you were to vote against this, then the condominium associations are not going to have fire service, which is not the case. The wording is, at best, poor, and I received a lot of calls from people who felt it was poor and it was attempting to trick the voters.

I don't think that is something we want to do. I actually supported that the condominium subdivisions be reimbursed for the fire hydrants. I felt that it was the right thing to do. When it was pointed out to me that the wording was somewhat tricky or misleading, I felt that there was

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an opportunity to clean the language up. I don't know if there is an opportunity for this to still get done.

There is no supporting explanation for this article on the ballot. My thought process was then and still is now that people are going to go there and they are not going to necessarily know the true meaning of this warrant. So hopefully, just by my speaking and word getting out to people, the understanding will be made more clear.

The motion is to reimburse and not doing anything with regard to stopping service. Obviously, stopping service would be foolish and that's not going to happen.

That is my explanation and that is why I believe others on the Council changed their vote so it was a split 4-4 vote. It's important you understand that.

TC Rainier: Thank you, Councilor Tsantoulis. Would anyone else from Council like to speak to this article?

Councilor Karolian: First of all I want to clarify a couple of things. I did vote in the negative and I feel like I need to explain why I voted in the negative. I had done some homework. I had contacted. Well, let me back up a little further than that.

As you know I was appointed and I am running again. Excuse me, I am going to run for the District 5 Council seat, to the pleasure of some, dismay of others.

But I feel obligated to explain myself and the information I received. I think it is somewhat disingenuous to call these rental fees.

If I am going to be shooting myself in the foot politically, so be it. Some of you who know me know that I don't play politics. I say it the way I think it should be said. Having said that, these are not rentals. It's not a rental fee.

I went to the water companies and asked about the situation, because I wanted to enlighten myself about the situation before we ended up getting to where we are today. These are not rentals. These are owned wholly by the HOA, the homeowners association, or private entities. They are charged a fee, like all fees. Every hydrant is being charged by the water company. The public ones are going to the fire department line budget. The private ones are being taken care of by the private associations. If something goes wrong with those hydrants, it's not a rental fee where the water company is going to go in and repair that. The fee, as it was explained to me, is to allow the hookup to the main water to the water company. It's a private contract between the water companies and the private homeowners association, or a private landowner to come into an agreement. It's somewhat misleading to think that it's a rental fee.

I've gotten calls and I've heard from people who complain that they don't have fire hydrants in their neighborhood, yet they are going to be paying, are currently paying through their taxes for the public fire hydrants. Now they are being asked to pay not only for the public fire hydrants but private hydrants.

I think it's important to clarify these are private fire hydrants. If something goes wrong with the main, from the water main to the private hydrant, it's on the private association to take care of that.

Before these associations go in, they have to go through planning. The reason why they have what they have is because it was required by planning. So, um, it's a situation that is very delicate.

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I just want people to know, and again, I could be shooting myself in the foot when it comes time on March 10th for people to vote yea or nay or to vote for somebody else that is running for the seat, but, being the person that I am, I like to put that out there.

I think it's good to have debate. I commend the people that put this together. This is what democracy is all about. You go about it the right way. You put a petition article on the ballot. You debate it and let the voters decide. But I felt an obligation to explain that. And if there's any more questions directed at me, I would be happy to take them.

TC Rainier: Thank you. Chair Sullivan wanted me to point something out that I think is very valid. The statement was made that no explanation for this article would be on the ballot. In point of fact, what you see in plain print is what you see on the ballot. What you see in italics is in the Voter's Guide. It does not appear on the ballot. Can you imagine what that ballot would look like? I just wanted to make sure we were clear on that explanation.

Jason Hyde, Budget Committee Chair: To speak for the Budget Committee and why the majority decided to vote not to recommend. Basically, we heard sort of the same arguments. It's a private homeowners association. When the homeowners bought into that situation, that concept, those fees were all included in that HOA fee. I don't pay an HOA fee, because I don't live in a place that requires one. I don't pay a condo fee because I don't live in a place that requires one. I don't have a hydrant anywhere within 3000 feet of my house and I suspect most people in town don't. I understand that they were required by the town to be put into these establishments. I get that. But again, when you bought into that, hopefully you understood what you were buying into. And that includes things like trash pickup and plowing the roads and mowing your lawn and taking care of the exteriors of your buildings. Whatever the HOA or your condo association documents say. You bought into that.

I think the majority of the Budget Committee felt that you made that decision and it shouldn't be up to the entire town to cover that part of your cost of living there. It was part of your cost when you agreed to living there. I think that was what the majority of the Budget Committee was thinking when they didn't recommend this. Thank you.

TC Rainier: Thank you. Would anyone else like to speak to this?

Frank Kotowski, 34 Mammoth Road Unit 28: I not only live at 34 Mammoth Road in Hooksett, I am also your State Representative. I have been your State Representative for 12 years.

These kinds of arguments go on all the time. I look at this as fairness, to be honest with you. What would happen, for example, if all of the sudden, we wouldn't do it really, if all of a sudden these associations would say "You know what, we are being taxed double. Why don't we just remove the hydrants?" If it's important enough for the town, they'll put them in and take care of them. I don't think that's what we're here for. It seems to me it's about fairness. There's no doubt in my mind that there's double-dipping going on. Not intentionally, but through the system we have developed.

I would like to encourage all of you to get behind this effort. And I would ask that at the end of this, we take a hand vote. Thank you.

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Don Mafera, 34 Mammoth Road: New to town politics. We moved from Manchester after 40 years, but only two miles down the road. My questions is: Did the town ever pay in the past for any of the cost for the hydrants at 34 Mammoth Road?

TC Rainier: I would ask either Finance Director Christine Soucie or Town Administrator Andre' Garron to address that question. Has the town paid for anything specifically at 34 Mammoth Road?

Christine Soucie, Finance Director: No. The town has not paid for them in the past.

Don Mafera: Well, Like our previous speaker on double-dipping. We get our water supply from the City of Manchester, as well as the rest of the town of Hooksett that's on it. I don't know. Is that considered a private organization that everyone else is getting their supply from?

TC Rainier: I think I can address that question. The condominium association is the private organization.

Don Mafera: Well, we still pay for other hydrants in the town of Hooksett with our taxes, and it was brought up that other people that don't have hydrants in their neighborhoods pay for that in their taxes. What's fair is fair.

We've added 63.5 cents I think to things here so far on the budget. Another 3 cents isn't going to hurt the town itself all that much.

And another question I had is we're an over 55 community and I'm wondering, do we get any taxes off of our school budget?

TC Rainier: That's a separate question from the article that we are addressing right now.

Don Mafera: Well I'm glad I brought it up. It could be quid pro quo.

Ron Ducharme, 4 Currant Lane, Berry Hill Estates Condominium Association: Just to reiterate what Mr. Bishop said earlier at this article introduction: Last year at this deliberative session we discussed this with everybody here. There was an overwhelming majority vote to add to the budget. That made a two cent increase to the general budget. The general budget, before we introduced this at that time, was \$5.89. It was moved. The budget was \$5.91 per thousand for the general budget. It was moved to the ballot by the Moderator. At the time, we had legal counsel here. Someone said something about the language not being proper. For this, adding to Article 3. I'm asking: Where was legal counsel that day? That should have been addressed that day. Moving forward, it went to vote. The townspeople voted for the increase, so that two cents per thousand was put aside. That \$49,000 was through taxation to pay for these private hydrants. I don't know what happened to that money, but no one got reimbursed. There's something wrong with the system here, because it was voted by the people. We had legal counsel here.

There was something wrong with the language. Fix the language. Now, everyone here pays the same rate of taxes. Does anyone here get a break on their taxes per thousand? Condominium associations don't either.

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Now, what I am looking for, what my association is looking for, is \$5000. In a couple of years we are going to have 107 units in that association. We are talking \$800,000 a year in taxes. We're looking for a measly \$5000. My wife was just doing some calculations. There \$540,000 you're adding here to the budget, that we as an association, it doesn't affect us at all. It doesn't benefit us at all.

We pay taxes. I get it. Education. I believe in education.

Let's talk about the division of public works. We get no plowing for our tax dollar. We get no road maintenance for our tax dollar. We get no electricity to pay for our lights. We get no trash pickup and we pay the same rate as the rest of the town. Do you think that is fair?

It's a good opportunity to meet Councilors and Budget Committee. What's really disheartening about this is we already had this pass. And then, we all know your recommendations, people don't know what they're voting for. Recommended by Council. Recommended by Planning Board. Recommended by Budget Committee. They vote according to how you people recommend. I went through every article and you people recommended every one except Article 25. Shame on you people. Shame on you.

Councilor Duhaime: This isn't to talk poorly of any of my fellow Councilors. If you want to talk I will yield to you.

Kathy McLean, Dale Road: Living on Dale Road, it used to be a condo association. And before I purchased my property, I guess the condo association dissolved somehow. All of the rules of the condo association, there is no one there to enforce them. So what we do as a community, as a neighborhood, is we follow them and we get along with each other. It's a sense of fairness. I see how these people fell asking to pay twice. My question is; Is the \$52,000 going to be an annual thing or a one-time?

Councilor Duhaime: The Council had an opportunity to put this in the budget in the fire department budget. Of course, what happened was, the rates doubled, almost tripled in the last few years. Previous Town Administrator took it out of the fire department budget. Hence, we had to make a line item out of it. The Council got into a debate which it normally wouldn't have to, because it was in the fire department budget. And it didn't increase for many years. I reminded Council that in the State of NH, the Hooksett community lead the state in retirement communities. I lived here all of my life. I can retire here. I voted consistently in favor of this on Council. I was the only member of Budget Committee to vote in favor. Here we are today. I hope next year this is not a question. If I am on Town Council.

Kathy McLean, Dale Road: I am hard of hearing. I did not hear your answer. I will not know your answer until I sit down. However, I would just like to say, if it's going to become an annual thing, can the town come to an agreement with the condo associations to buy the hydrants? Can the town meet with the condo associations to outright purchase these and take over the repairs. That won't cost \$52, 000 a year.

Councilor Karolian: The town doesn't own the hydrants. They are not public property. The town doesn't own the hydrants that are on public property. The water companies do. We have three

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water companies: You have Manchester Water Works, you have Central and you have Village. Correct me if I'm wrong, but if something happens to those, they are not taken care of by the taxpayers. The taxpayers have a fee that we have to pay. The hydrants are not owned by the town of Hooksett. They are owned by the water companies. That is my understanding. I don't know that we could turn around and do exactly what you are asking.

TC Rainier: Is that a fact? Can the town attorney confirm that is a fact?

Matt Serge, Town Attorney: Yes. I believe that is correct. It is owned by the water company.

Councilor Tsantoulis: I still have a problem with the overall language with the article as it was presented. Those here are a small number of Hooksett voters. People are going to read it and be misled by those last three words.

We all understand it because we've been talking it up. I think most of the people here should understand it. However, I don't think most people are going to go to the voting booth being informed. I don't like people going to the voting booth uninformed. What I would like to ask if there is a way, a methodology, to change the wording on the article? People need to know that a no vote doesn't mean the hydrants aren't going to be working. People seem to feel the last three words make this article confusing, based upon what they have told me. That's my argument.

Attorney Serge: The reason that language is there is an issue that is kind of sensitive. It's the expenditure of public funds for private service.

There's an old case in NH called *Clapp v Jaffrey*, that dealt with private rental of equipment to provide for private services. Without getting into too much detail, there are two questions: Is the recipient of these funds already paying into for the services? So here we are talking about hydrants. There is already a tax being paid. The argument, as I understand it, is that we have already paid and we are paying twice. We have paid it through our taxes already and we are also paying for it through a fee. Whatever the fee is called. I am not taking sides here. I am just giving you the legal end of it.

So that's one question. The other question is: This is where the public safety comes in. Is this for the public benefit? For example: If you come and plow my driveway, just me, with taxpayer money. That is completely inappropriate. There is no public benefit. Here, if there is a public safety component, that's in there to protect the language, and frankly, to protect you all, in the event someone says I think this violates the rule and *Clapp v Jaffrey*. Using public funds for private services. That's why it is there. Respectfully, I don't read it to mean you don't get services.

To get to Councilor Tsantoulis's concerns. This is an article. It can be amended like any other article. So if someone wanted to move to amend to eliminate "To ensure public safety", you can do that. It's up to you. It's your meeting. It can be amended like any other article.

Councilor Sullivan: If an amendment is made and the wording of the article changes, my question for the attorney is, would the change in the wording require a new vote of the board? Traditionally we have a meeting after the deliberative session, where, if there have been any

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changes, the Council as well as the Budget Committee, meet to vote for new recommendations. If that's part of the concern on that, then I suggest someone offer that.

The other question is: As a backup, can someone make a motion to amend the budget Article three? Specifically saying, "I make a motion to amend the operating budget to add \$52,000 to cover the cost associated with the hydrant fees in a private residential area." That was not part of the motion last year. It was just to add \$49,000 to the operating budget for fire hydrants. It wasn't specific to private residential.

That would be my two questions for the Moderator. If someone could answer that?

Attorney Serge: I have a problem with amending the budget. It has already been moved. I have no problem with amending this article.

TC Rainier: If the wording of this article were significantly changed, would the Council and Budget Committee be required to reevaluate their recommendations?

Attorney Serge: I will say they are at liberty to do so and I think they would. It sounds like there may be a change in votes on that if the wording were changed. Perhaps.

I am not aware of it being a requirement. But, we are trying to be on the level on this all the way along, given the context, they would be at liberty to do so and it sounds like, given the discussion here, they would. Again, if amended.

Fred Bishop, 34 Mammoth Road: I would like to offer an amendment to eliminate the words "To ensure public safety" from this article.

Doris Demers, 34 Mammoth Road: I second the motion.

Fred Bishop, 34 Mammoth Road: Is it possible to insert some language into the voter's guide?

Attorney Serge: If they want to revise the voter's guide prior to the election, it isn't an annual report, they could do that. Council could come up with the language at their next Council meeting.

Kurt Ridlon, 7 Crown Hill Road: Was Article 25 put at the end because we anticipated this kind of debate? If I am not mistaken, did the whole town vote for this last year?

TC Rainier: The budget passed last year.

Kurt Ridlon, 7 Crown Hill Road: Someone made a comment that this used to be in the fire departments budget. What, we took it out?

Councilor Duhaime: Previous Town Administrator didn't feel it should be in there.

Kurt Ridlon, 7 Crown Hill Road: One person took it out of a budget that would have been approved if he didn't?

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TC Rainier: That is hypothetical, but we understand your meaning.

Kurt Ridlon: So you take it out to make it a line item and now it isn't approved? Are we talking politics here? This whole table is politics here, except the attorney.

Councilor Sullivan: I have an answer for that. I am not going to address the politics comment. The Town Council is ultimately responsible for this. Whether we were not aware of it. When we approve the operating budget, ultimately it falls on the Council to approve. If it was Mr. Shankles' suggestion, whether we had a conversation about it, I don't recall. It was Mr. Shankles suggestion. Ultimately it is on the Council. We have to approve budgets.

Kurt Ridlon: Thank you.

Councilor Sullivan: I think Councilors do the best we can.

Having been on Council in 1993, with respect to the men and women who have served, I don't think politics has been on our mind. We have done the best we could. We are here to address that. It takes more of the voters that are here to vote. Being an SB2, it takes being informed to know what you're voting on at the ballot. It takes being informed. It takes all of you here getting out and telling your neighbors. It's going to be up to the voters to get the word out. It's not perfect.

I think we are trying to address your concerns. This is the time for discussion and I appreciate your input.

Kurt Ridlon: Thank you. Am I correct in that the past fire department budgets have always been approved? With virtually no dissent.

TC Rainier: I can address that. The fire department budget is part of the budget warrant article. It has not always been approved. I don't know how many years we have been on a default budget.

Councilor Sullivan: Two out of ten years.

Kurt Ridlon: I appreciate your candor. Your statements were non-political. Everybody appreciates that, I am sure. When are the elections?

TC Rainier: The elections for town and school and a special election for state representative are all on March 10th here. Please get the word out.

Frank Kotowski, 34 Mammoth Road Unit 10: Thank all of you for having the patience to hear these folks out. Let's get this on the ballot and let the chips fly where they may.

Councilor Tsantoulis was concerned that the public was not aware of the article. I submit to you that, like all of the folks out here, other folks would come to these meetings. Everyone would be much more informed.

Please continue to do the good work that you do as a Council to bring people out to these meetings. Thank you.

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Ernie Biencivenga, 341 Whitehall Road: Does this cover all private hydrants in town?

Christine Soucie, Finance Director: It covers all private residential hydrants. There may be a single family home as well that pays for their hydrant. It covers that as well.

Ernie Biencivenga: Is this billed quarterly, or semi-annually?

TC Rainier The fee is going to be charged by your condo association. Your taxes are paid twice a year. What is your specific question?

Ernie Biencivenga: Is this going to be a one year reimbursement?

Christine Soucie, Finance Director: If this article was to pass, it would be included in the budget next year. Going forward, Council could choose to add it to the budget. If they choose not to, the petitioners could again bring it back to the voters next year. Council could also add it as an article the next year. Basically, Council would have the first bite on what to do.

Ernie Biencivenga: So every year the townspeople would have to vote?

TC Rainier: The takeaway is that this is going onto the ballot in some form, as it was a petition warrant article. This year, should it pass, Town Council will choose when the funds are distributed. Council will also consider how to address the item, whether adding it to the budget or another warrant article, going forward.

Ernie Biencivenga: Thank you.

Ron Ducharme, 4 Currant Lane: When I started looking at these warrant articles I was disheartened. There's an awful lot of money being asked for this year, and everything was recommended by the Council and the Budget Committee. When I got down to Article 25, I lost it. You supported it last year. We are not looking for plowing or trash pickup or paying for our lighting. We take care of that. Our association is looking for \$5000. Totaling \$52,000 for all of the other associations. What's fair is fair. I am starting to wonder: If we need fire or police services if we would be charged for those? We are really getting screwed. We pay a lot of taxes. I am appalled at the amount of taxes in this town. We pay for the hydrants on Farmer Road. We don't need those hydrants.

You say we have to take care of our own. We do take care of our own. I would just hope that the Council and Budget Committee would think about how much we are paying for our taxes and how little we are getting for it.

Jason Hyde, 36 Edgewater Drive: Speaking as myself, not Budget Committee. What we do is give our government, whether the Town Council or the School District, a chunk of money. They can choose to spend that money, within the bounds of the law, pretty much any way they like. That should explain it. I think there was concern that somehow the money was hidden in the fire

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budget, and a previous Town Administrator separated it. That was done to clear up what the money was being spent on. It was called out so we would understand what it was. There was nothing shady going on.

I like the gentleman's suggestion about having those with fire hydrants pay for them. It would reduce my taxes and I don't have a hydrant anywhere near my house. I like it better than adding 3 cents to everyone's tax bill. That's just my personal opinion on the matter. It's a small amount. I encourage everyone to come on Friday night and discuss the \$34M school budget. Thank you.

Bob Willey: Point of clarification: I believe we had a first and a second on the amendment, but people continue to come up and speak about the article itself. Can we vote on the amendment?

TC Rainier called upon Fred Bishop to present the amendment in writing.

Mr. Bishop read the amended article:

To see if the Town will vote to raise and appropriate **\$52,000.00** to reimburse for private residential water hydrants.

TC Rainier called for a voice vote. Passed unanimously.

Joanne Ducharme, 4 Currant lane, Berry Hill Estates: I would like something added saying we are already paying for fire hydrants. The article makes it look like we are not paying for hydrants.

If you do vote for this after the meeting, will the recommendations show on the ballot?

Attorney Serge: It does use the word "reimburse", which does indicate you are paying for it. If you want to make a change, you may. It's your meeting. You can amend it however you want, but I don't think it's necessary.

Joanne Ducharme: If you vote on it after this meeting, will the vote show on the ballot?

TC Rainier: The article has been amended and both Budget Committee and Council will meet after this session. They will take another vote and that recommendation will show on the ballot.

Chair Sullivan: It is required for us to show the tax rate and recommendation, based on the vote, on the ballot. It is a requirement. We are meeting after this. We have a publicly posted Council meeting following this meeting. We will take a vote on this and other articles that were amended and our votes to recommend will show, whether they will change or not, on the ballot.

Dan Schaeffer, 5 Lafond Ave: We have two private residences at the entrance to Lafond Ave. If one of them caught fire, would we, as residents of the condominium association, stand out there and say "That's our fire hydrant. We pay taxes on that hydrant. You can't use our hydrant. You'll have to find another hydrant elsewhere". Is that how we do business? We are all residents of Hooksett. It's not us and them.

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If a car caught fire on Lafond Ave., if Town Hall were on fire, would the fire department use our hydrant to put it out? Of course they would.

Back in colonial times, people insured their homes for fire. They would mark their homes. If their home was on fire, the fire departments would check with them to see if it was insured. If it was, they would put the fire out. If it was not, they wouldn't put the fire out. We don't live in colonial times. I'm sorry, I'm having a problem with us and them. It's the public good of Hooksett. Fire hydrants are there for everyone. But it's on the ballot. At the end of the day, it's for the public good. When you gentlemen vote on this, I just hope you keep that in mind.

Wayne Goertel, Budget Committee: This all came about because, at the end of last year, November/December, we all got a bit of a budget jolt when all three water companies passed along a significant increase. This was mid-way through our budget cycle. I think that ultimately prompted the request for the hydrants last year.

If you are part of a water district, much like you are here talking about a specific warrant, Get involved. There is, essentially, a government for your water district. There is a budget and there are meetings for your water district. Please attend those as well and get involved.

Doris Demers, Stonegate: Apparently, after this meeting, you guys are getting together to vote. Nothing is said about Budget Committee voting.

TC Rainier: Budget Committee will be voting.

Doris Demers: That's what I wanted to know. Okay. Hopefully they vote in our favor.

TC Rainier: I don't see anyone else in line.

Marion Kolesar, Webster Woods: I just wanted to clarify something Mr. Hyde said. In our declarations we have certain things that it says we are responsible for. It says plowing, trash, road repair, etc. It says nothing about hydrants.

We questioned it. Twelve years now. It was what it was. We have a new Superintendent at Village Water now. This year our hydrants increased again by \$10.00, so we are now paying \$165.00. We divided that up by 44 units. That's \$44.00 per year. It doesn't sound like much, but for some people, that's a weeks-worth of groceries, or medication. A lot of people in the 55 and over communities are retired and on fixed-income. When the fees go up, we have to increase our condo fees. I am asking the Budget Committee and the Town Council to remember that, because at some point, you are all going to end up there. Like it or not. You can always stay in your house and you will be paying those fees.

When I became president of our condo association, I thought I would only have to deal with my own little house. It's now ten years, and I am dealing with over 40 units, 7 acres, and it keeps on going. We all pay our taxes and they keep going up. We pay our school taxes. No one is complaining about that.

What I am saying is: It would be nice, at some point, if the seniors could get a little break. As irrelevant as they are for some people, they are very important to others.

MINUTES
2020 TOWN OF HOOKSETT DELIBERATIVE SESSION
FEBRUARY 1, 2020

Councilor Karolian: Just for clarity and transparency, trash reimbursement: The town reimburses over \$500,000 a year to the associations. I am not sure which associations you are at. In your association you say you pay for trash pickup. Are you aware that you get reimbursed by the town?

For clarity, you are not paying for those things. You are getting reimbursed. I think it's important that you understand that.

The other issues that come along with that are street lighting, plowing, that sort of thing. What people are asking me and are worried about: Is that going to be coming next?

For clarity and in all fairness, the associations are getting reimbursed. In next year's budget, it's \$523,000 for trash reimbursement to private homeowner associations. I just wanted to put that out there, because that's the truth.

Marion Kolesar: That is true. We do get reimbursed for trash, but that is a negotiated price with the town for pickup. We pay over \$600 a month in the 40 units for a private contractor to come for the trash pickup. I don't think we get maybe \$700 per half-year, or \$1500 a year reimbursement from the town when we've spent over \$7000.

The reimbursement is definitely appreciated, but it doesn't fill our pockets when we're had to put that out. And we are still paying a full amount of taxes. Everybody else gets their trash picked up by the Town of Hooksett. That's the only reimbursement we get. I don't know about lighting. We have our own lights. We pay for our own electricity. If there are any sewer issues, like the one we had recently that backed up onto the main road, we paid for that. Any road repairs, any sink holes, we pay for that. Any plumbing that goes on underneath the roads, we pay for that.

I would like the Council to remember that. This comes out of our own pocket. On top of that, we have to put money into our reserves for future capital expenditures. It becomes tight. People want to be able to live in communities, but if they can't afford it, then Hooksett is not going to continue to be the preferred place for developers to build retirement homes. That was the plan, or at least it was. I attend the Planning Board meetings one a month. We all need to be on the same page to make it affordable to live here. Thank you.

TC Rainier: With respect to everyone here, and with respect to the Councilors that are speaking: We need to keep our comments to Article 25, as it has been amended. It's a global thing and I understand that, so I am allowing a little bit of that conversation so we all have a little better handle on the bigger picture. Let's consider Article 25 in our comments.

Chair Sullivan: Since Mr. Roy did make the motion to place it on the ballot. Once everyone has, and Mr. Roy has made his last comment, you can move the article on and ask for an adjournment.

The Council will be voting after that. If you want to stay, please do.

Jason Hyde, Budget Committee: I think I can speak for the entire Budget Committee when I say this: This is 3 cents per thousand. When we look at the budget, we look at every single line in the \$20M budget, and we consider that. I make those types of arguments all of the time with my fellow Budget Committee members. Still, \$66 could be a week's worth of groceries for somebody. It could be a tank of gas for my vehicle to bring my kids wherever they need to go.

MINUTES
2020 TOWN OF HOOKSETT DELIBERATIVE SESSION
FEBRUARY 1, 2020

We get all of that. We look at it from the entire town's perspective, as opposed to the condo association. This is a \$19M budget. The article is 3cents per thousand. There's another budget that we are going to be discussing next week. Everyone please come next Friday night. That's a much bigger impact than any of this is. Thank you.

Henry Roy, 6 Shaker Hill Road: I have been the treasure of Berry Hill since its' inception. I have no idea where \$500,000 could be going. We have the largest association and we got like \$900 to \$1100 per year and it keeps decreasing every year. Thank you.

TC Rainier: Perhaps after this meeting you should follow-up with the Finance Director on that.

Wayne Goertel, Budget Committee: I will just mention that in the detailed budgets there is nothing for trash that's \$500,000. We should follow after the meeting.

TC Rainier read article as amended: To see if the Town will vote to raise and appropriate **\$52,000.00** to reimburse for private residential water hydrants. SUBMITTED BY PETITION. Estimated tax rate impact \$0.03. Not recommended by Town Council (4 Yes – 4 No), Not recommended by Budget Committee (2 Yes - 8 No).

There will be two meetings happening immediately following this for the recommendations.

Councilor Sullivan moved to adjourn. Seconded by Councilor Karolian.
Motioned passed unanimously.

Meeting adjourned at: 12:30 pm

Respectfully submitted,

Todd Rainier
Town Clerk

Board of Elections

The 2019-2020 election year was very busy. The death of a Hooksett State Representative necessitated a Special Primary election and Special General election to fill the vacancy.

Special Primary held January 21, 2020. Day began with 10,326 registered voters. 635 ballots were cast, of those, 33 were absentee. Supervisors of the Checklist registered 25 new voters on election day. Due to the hand-count ballot process, a check-in and check-out list was utilized. Results were announced by Moderator Marc Miville at 8:20 PM.

Deliberative Session was held February 1, 2020. Minutes can be found at Hooksett.org and elsewhere within this town report.

Presidential Primary held February 11, 2020. Polls opened at 6:00 AM with 10,381 registered voters. A total of 4,735 ballots were cast, 89 as absentee. Supervisors of the Checklist registered 481 new voters at the polls.

Town/School and Special General Elections held March 10, 2020. Voter checklist contained the names of 10,702 residents when polls opened. Supervisors of the Checklist registered an additional 27 residents throughout the election. A total of 2021 ballots were cast, including 83 absentee ballots.

The Board of Elections would like to thank every Hooksett voter for their continued support and participation in the elections process. Elections are ever growing in participation and have become large events. The patience and understanding of voters has been reassuring and created a pleasant voting experience for all!

The Board of Election would like to thank Mike Horne for over 10 years of service as a Supervisor of the Checklist. Mike can always be counted on to be consistent, precise, and diligent in all of his duties. Hooksett elections are better organized due in part to his efforts over the years. Thank you, Mike!

Election Results

Article 1

Cemetery Commission

*Left off the ballot due to clerical error

Town Moderator, 2-Year Term

Marc Miville

Town Councilor, District 3, 3-Year Term

Roger P. Duhaime

Budget Committee, 3 –Year Term

Luis Amadeo
Michael Yakubovich
Adam Gianunzio

Town Councilor, At-Large, 3-Year Term

James Sullivan

Trustee of the Trust Funds, 3-Year Term

Claire Lyons

Library Trustee, 3-Year Term

Linda Kleinschmidt

Town Councilor, District 5, 2-Year Term

Clark Karolian

Sewer Commission, 3-Year Term

Richard Bairam

Supervisor of the Checklist, 6-Year Term

Javier Olivarez

Article 2 - Proposed Zoning Amendments

Amendment 1

Pass – Yes 1154 No 648

Are you in favor of zoning Amendment #1, as proposed by the Hooksett Planning Board, to rezone the following lots from Medium Density Residential to Commercial:

Map 31, Lot 29 Map 32, Lot 24 Map 32, Lot 25 Map 32, Lot 26
Map 32, Lot 23 Map 32, Lot 25-1 Map 32, Lot 25-2

Amendment 2

Pass – Yes 358 No 430

Are you in favor of Zoning Amendment #2, as proposed by the Hooksett Planning Board, to remove the following lots from the Performance Zone and to subsequently rezone said lots from Commercial to Medium Density Residential:

Map 30, Lot 1 Map 30, Lot 2 Map 30, Lot 10 Map 30, Lot 11
Map 30, Lot 12 Map 30, Lot 13 Map 30, Lot 58 Map 30, Lot 59
Map 30, Lot 60 Map 30, Lot 61 Map 30, Lot 62

Amendment 3

Pass – Yes 1462 No 340

Are you in favor of Zoning Amendment #2, as proposed by the Hooksett Planning Board, to rezone Tax Map 43 Lot 24-1 from Commercial to Medium Density Residential?

Article 3

Pass – Yes 1497 No 378

To see if the town will vote to raise and appropriate the sum of \$30,000.00 for the purpose of developing an Asset Management Program for the Wastewater Public Facilities that will qualify the Town for federal and state funds (the “Project”); to authorize the issuance of not more than \$30,000.00 of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Town Council to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Town Council to apply for, obtain, and accept federal, state, or other aid for the Project, including the Clean Water State Revolving Fund program, which may provide principal forgiveness in the amount of up to \$30,000.00 at no cost to rate payers and tax payers. (3/5 ballot vote required) Recommended by the Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 4

Pass - Yes 942 No 890

Shall the town adopt the provisions of RSA 72:61 through RSA 72:64 inclusively, which provide for an optional property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes, not to exceed \$30,000.00. (Majority vote required)

Article 5

Pass – Yes 942 No 890

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling \$19,937,694.00? Should this article be defeated, the operating budget shall be \$19,831,427.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.51. Recommended by Town Council (7 Yes - 1 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 6

Pass – Yes 1335 No 554

To see if the town will vote to raise and appropriate the sum of \$250,000.00 to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 7

Pass – Yes 1097 No 751

To see if the town will vote to raise and appropriate the sum of \$200,000.00 to be added to the Public Works’ Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 8

Pass – Yes 1504 No 389

To see if the town will vote to raise and appropriate the sum of \$150,000.00 to purchase a Truck Tractor to haul trash for the Recycling and Transfer Division of Public Works with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 9

Pass – Yes 1279 No 582

To see if the town will vote to raise and appropriate the sum of \$115,000.00 to purchase and install a salt storage facility for the Highway Division of Public Works. Estimated tax rate impact \$0.06. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 10

Pass – Yes 1179 No 699

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| Fiscal Year | Salaries | Benefits | Estimated Increase |
|-------------|--------------|----------------|--------------------|
| 2020-21 | \$127,297.00 | (\$ 16,046.00) | \$111,251.00 |
| 2021-22 | \$ 74,520.00 | \$ 27,594.00 | \$102,114.00 |
| 2022-23 | \$ 77,601.00 | \$ 28,736.00 | \$106,337.00 |

and further to raise and appropriate \$111,251.00 for the current fiscal year; of this amount \$14,985.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$96,266.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (6 Yes - 4 No).

Article 11

Pass - Yes 1169 No 666

Shall the town, if ARTICLE #10 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #10 cost items only? (Majority vote)

Article 12

Pass – Yes 1256 No 650

To see if the town will vote to raise and appropriate the sum of \$106,068.00 for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

| Fiscal Year | Salaries | Benefits | Total |
|-------------|-------------|-------------|--------------|
| 2020-21 | \$88,047.00 | \$18,021.00 | \$106,068.00 |

Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 13

Pass – Yes 1164 No 664

To see if the town will vote to raise and appropriate the sum of \$100,000.00 to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes - 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 14

Pass – Yes 1227 No 671

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2020-21 | \$ 73,252.00 | \$ 20,934.00 | \$ 94,186.00 |
| 2021-22 | \$ 72,999.00 | \$ 21,540.00 | \$ 94,539.00 |
| 2022-23 | \$ 80,343.00 | \$ 19,454.00 | \$ 99,797.00 |

and further to raise and appropriate **\$94,186.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.05. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes – 2 No).

Article 15

Pass – Yes 1136 No 703

Shall the town, if ARTICLE #14 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #14 cost items only? (Majority vote)

Article 16

Pass – Yes 1107 No 785

To see if the town will vote to raise and appropriate the sum of \$93,390.00 to purchase and install a pavilion for community use; of this amount, not to exceed \$50,000.00 is authorized to be withdrawn from the Public Recreation Facilities Impact Fees Special Revenue and not to exceed \$43,390.00 to be withdrawn from the Parks & Recreation Facilities Development Capital Reserve. No amount to be raised from general taxation. Recommended by Town Council (8 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 17

Pass – Yes 1385 No 514

To see if the town will vote to raise and appropriate the sum of **\$80,000.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

| | |
|-------------------------------|------------------|
| Air Packs & Bottles | \$ 25,000.00 |
| Fire Rescue Tools & Equipment | 35,000.00 |
| Fire Cistern | <u>20,000.00</u> |
| Total | \$ 80,000.00 |

Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes - 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 18

Pass - Yes 1283 No 601

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 19

Pass – Yes 1328 No 530

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 20

Pass – Yes 1156 No 730

To see if the town will vote to raise and appropriate the sum of \$39,148.00 for salary and benefits to hire a full-time DPW Recycling & Transfer Administrative Assistant and replace the current part-time secretary position.

| Fiscal Year | Salary | Benefits | Total |
|-------------|-------------|-------------|-------------|
| 2020-21 | \$14,196.00 | \$24,952.00 | \$39,148.00 |

Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (8 Yes - 2 No).

Article 21

Pass – Yes 1187 No 678

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 1 No), Recommended by Budget Committee (10 Yes - 0 No).

Article 22

Pass – Yes 1085 No 774

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 0 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 23

Pass – Yes 1171 No 704

To see if the town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 2 No), Recommended by Budget Committee (9 Yes - 1 No).

Article 24

Pass – Yes 1050 No 830

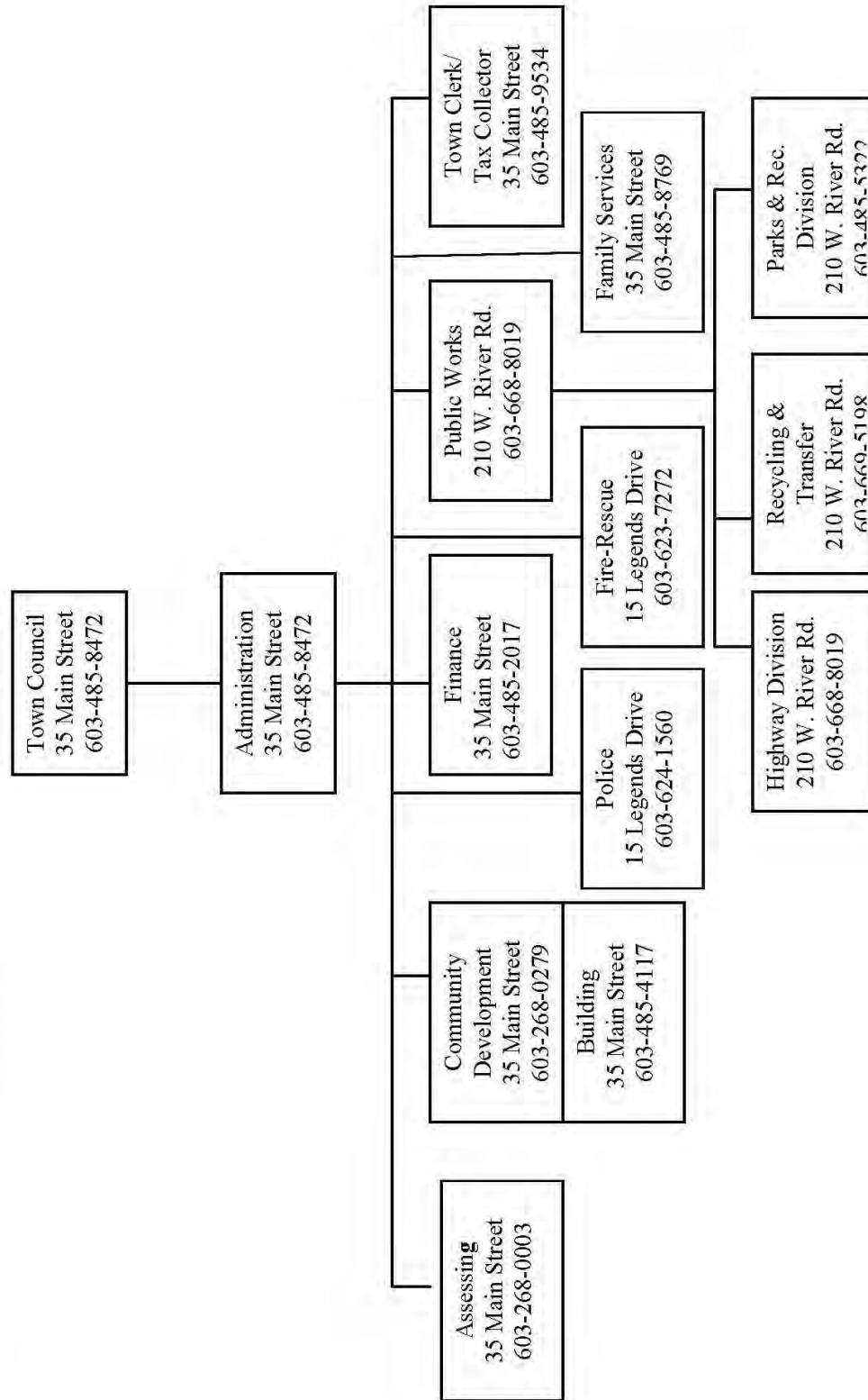
To see if the town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.005. Recommended by Town Council (5 Yes – 2 No), Recommended by Budget Committee (6 Yes - 4 No).

Article 25

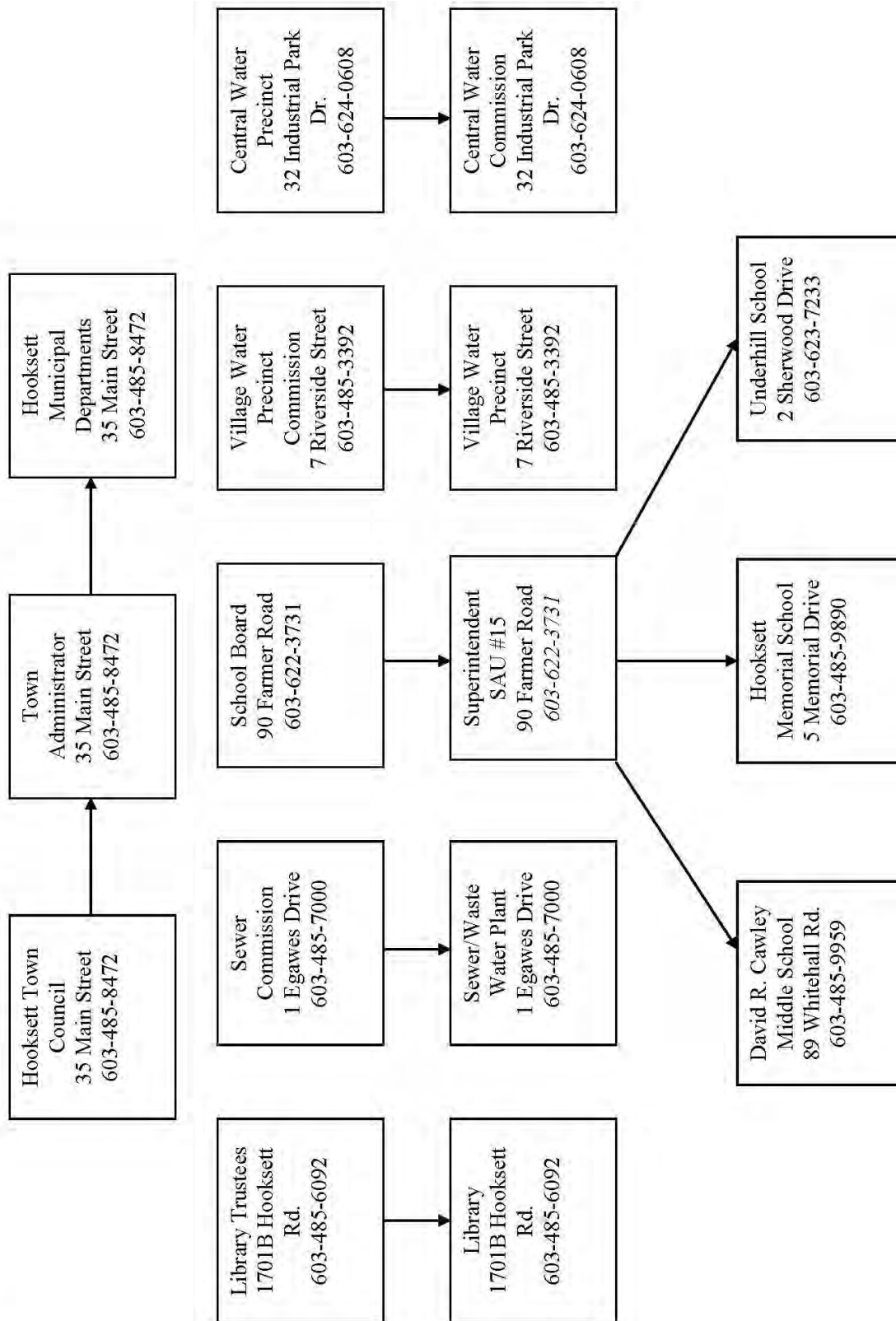
Fail – Yes 610 No 1308

To see if the Town will vote to raise and appropriate \$52,000.00 to reimburse for private residential water hydrants to ensure public safety. SUBMITTED BY PETITION. Estimated tax rate impact \$0.03. Not recommended by Town Council (4 Yes – 4 No), Not recommended by Budget Committee (2 Yes - 8 No).

Town of Hooksett – Town Departments



Locally Elected Public Government Agencies



2019-2020 Officials, Boards, Commissions & Committees

U.S. President

Donald Trump

U.S. Senators

Maggie Hassan

Jeanne Shaheen

U.S. Congress

Christopher Pappas

Ann McLane Kuster

Governor

Christopher Sununu

Governor's Council

Ted Gatsas

Representatives to General Court

Frank R. Kotowski

Sarah Martins

Thomas C. Walsh

Michael Yakubovich

State Senator

Kevin Cavanaugh

Budget Committee

Jason Hyde

Chris Morneau

Nathan Norton

Rep. Michael Yakubovich

Brian Soucy

Wayne Goertel,

Elliot Axelman

Rob Duhaime

School Board Representative Adam Gianunzio

Admin. Assistant Leann Moynihan.

Cemetery Commission

Mike Horne, chair

Denise Cascio Bolduc

Nancy Philbrick

Sharon Champagne, Alt.

Conservation Commission

1. Cindy Robertson- Vice Chair

2. JoCarol Woodburn

3. Philip Fitanides

4. David Ross

5. Deborah Miville

Todd Lizotte, Alternate

David W. Hess, Alternate

Robert Better, Alternate

John Pieroni, Alternate

Avery Comai, TC Rep

Council

1. Timothy Tsantoulis, District 1

2. Robert Duhaime, District 2

3. James Levesque, District 3

4. John Durand, District 4

5. Clark Karolian, District 5

6. Avery Comai, District 6

7. Alex Walczyk, At-Large

8. Clifford Jones At-Large

9. James Sullivan, At-Large

Economic Development

1. David Scarpett, Resident Rep., Chair

2. Ivan Gult, Resident Rep.

3. Dan Lagueux, Resident Rep.

4. Matthew Barrett, Business Rep.

5. Alden Beauchemin, Business Rep.

6. James Sullivan, TC Rep.

7. Paul Scarpetti, Planning Board Rep.

Heritage Commission

1. Kathie Northrup

2. John Giotas

James Sullivan, Council Rep

Library Trustees

1. Francis J. Broderick

2. Barbara Davis

3. Mary Farwell

4. Tammy J. Hooker

5. Linda Kleinschmidt

Moderator

Marc Miville

Parks and Recreation Advisory Board

1. David Elliott, Alt.

2. Deborah Miville

3. Sarah Mackey

4. Rudy Makara

5. Marika Yakubovich

6. David MacPherson

Robert Duhaime, Council Rep.

Planning Board

1. David Boutin

2. Thomas R. Prasol

3. Christopher Stelmach

4. Richard G. Marshall, Chair

5. Tom Walsh, Vice-Chair

6. Paul Scarpetti

1-Alt. Matt Reed

2-Alt. Brett Scott

Recycling & Transfer Advisory Committee

1. Richard Bairam

2. Sean McDonald

4. Raymond Bonney

Robert Schroeder, Alternate

James Levesque, Council Rep

Sewer Commission

1. Sidney Baines

2. Richard Bairam

3. Frank Kotowski

Southern NH Planning Commission

1. Richard G. Marshal

2. Cutler Brown

3. Marc Chagnon

Supervisors of the Checklist

1. Barb Brennan

2. Michael Horne

3. Kim Dagget

Town Clerk

Todd Rainier

Treasurer

Carol Andersen

Linda Courtemache, Deputy

Trustees of the Trust Fund

1. Henry Roy

2. Claire Lyons

3. Linda Krewson

Zoning Board of Adjustment

1. Richard Bairam

2. Roger Duhaime

3. Gerald Hyde

4. Ann Stelmach

5. Chris Pearson

Don Pare, Alternate

Timothy Stewart, Alternate

James Levesque, TC REP

Central Water Precinct

1. William Alois

2. Everett Hardy

3. William McDonald

4. Richard Montieth

5. Richard Bairam

Carol Hardy, Clerk

Kelly Alois, Moderator &

Treasurer

Historical Society

1. Brian Baer

2. Diane Valade

3. Jim Sullivan

4. Bob Thinnies

School Board

Adam Gianunzio

Phil Denbow

Lindsey Laliberte, Clerk

Gregory Martakos

Kara Salvas

Mike Somers

James Sullivan

Village Water Precinct

1. James O'Brien

2. Todd Smith

3. Michael Jache

4. Russ Pelletier

5. Anthony Amato

Nancy Philibotte, Clerk &

Moderator

Andy Felch, Treasurer

Assessing

Dear Hooksett Residents,

Another year has passed. It was very busy time in the Assessing Office. The Assessor is now an in-house full-time position, held by Jon Duhamel, CNHA.

Hooksett has Elayne Pierson as the Assessing Clerk and an intracle part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2019, the Assessor's Office processed over 39 abatement requests. Furthermore, the Assessor's office will continue with the cyclical data-base maintenance program which entails a complete interior and exterior data verification when possible for 20% of the town.

Our entire town's median ratio for 2019 is 90.80%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

Jon Duhamel, CNHA
Assessor
Town of Hooksett

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Certain Disabled Veterans RSA 72:36-a

72:36-a Certain Disabled Veterans. – Any person, who is discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service, who is totally and permanently disabled from service connection and satisfactory proof of such service connection is furnished to the assessors and who is a double amputee of the upper or lower extremities or any combination thereof, paraplegic, or has blindness of both eyes with visual acuity of 5/200 or less as the result of service connection and who owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or which has been acquired using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration, the person or person's surviving spouse, shall be exempt from all taxation on said homestead.

You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

Exemption Credit: Exempt from all residential Real Estate tax on said homestead

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$40,000.00**, or if married a combined gross income of not more than **\$52,500.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and
Has owned the property for at least five (5) years; and
Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes

the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

"Forest Conservation and Taxation," as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt. The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor’s Office at 268-0003.

Town Owned Property 2019-2020

| PROPERTY LOCATION | MAP | LOT | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE | |
|----------------------|-----|---------|------------|------------|---------|-----------------|--------------|
| Edgewater Drive | 1 | 4-A | | 37200 | 0.48 | 37200 | |
| Railroad Bed | 1 | 18A | | 300 | 0.63 | 300 | |
| Railroad | 1 | 18B | | 18,400 | 1.95 | 18,400 | |
| Pleasant Street | 1 | 20 | | 5,747 | *20.0 | 5,747 | |
| 61 Merrimack Street | 1 | 34 | | 9,580 | *80.0 | 9,580 | |
| Merimack Street | 1 | 37 | | 8,510 | *27.0 | 8,510 | |
| Pleasant Street | 2 | 19 | | 91,900 | 2.50 | 91,900 | |
| Off Pleasant Street | 2 | 33-18-3 | | 24,600 | 1.56 | 24,600 | |
| Off Pleasant Street | 2 | 33-18-4 | | 24,100 | 1.14 | 24,100 | |
| Off Pleasant Street | 2 | 33-18-5 | | 24,200 | 1.15 | 24,200 | |
| Off Pleasant Street | 2 | 33-18-6 | | 24,400 | 1.38 | 24,400 | |
| Off Pleasant Street | 2 | 33-18-7 | | 24,100 | 1.06 | 24,100 | |
| Chester Turnpike | 3 | 14 | | 77,700 | 87.00 | 77,700 | |
| Chester Turnpike | 4 | 3 | | 11,185 | *160.60 | 11,185 | |
| North Candia Road | 4 | 6 | | 29,500 | 14.60 | 29,500 | |
| North Candia Road | 4 | 9 | | 2,883 | *70.31 | 2,883 | Conservation |
| North Candia Road | 4 | 10 | | 1,132 | *10.30 | 1,132 | |
| North Candia Road | 4 | 12 | | 2,465 | *13.62 | 2,465 | |
| North Candia Road | 4 | 18 | | 50,900 | 20.00 | 50,900 | |
| 7 North Candia Road | 4 | 22 | | 70,200 | 44.60 | 70,200 | |
| Wiggins Road | 4 | 24 | | 138,400 | 131.10 | 138,400 | |
| Mountain Road | 4 | 26 | | 17,400 | 27.10 | 17,400 | |
| Wiggin Road | 4 | 27 | | 29,626 | *163.68 | 29,626 | |
| Chester Turnpike | 4 | 32 | | 7,500 | 0.53 | 7,500 | |
| Chester Turnpike | 4 | 33 | | 5,118 | *57.50 | 5,118 | |
| Chester Turnpike | 4 | 34 | | 1,648 | *15.00 | 1,648 | |
| Chester Turnpike | 4 | 35 | | 14,900 | 20.00 | 14,900 | Conservation |
| Chester Turnpike | 4 | 37 | | 4,561 | *25.20 | 4,561 | |
| 110 Merrimack Street | 5 | 16 | | 36,200 | 0.39 | 36,200 | |
| 101 Merrimack Street | 5 | 20 | 752,700 | 255,000 | 5.90 | 1,007,700 | |
| 78 Merrimack Street | 5 | 23 | | 74,400 | 6.14 | 74,400 | |
| Merrimack Street | 5 | 25-1 | | 6,200 | 0.06 | 6,200 | |
| 65 Merrimack Street | 5 | 40 | 32400 | 97,200 | 5.40 | 129,600 | |
| 5 Edgewater Drive | 5 | 46 | 5400 | 16,300 | 0.14 | 21,700 | |
| 7 Edgewater Drive | 5 | 47 | | 6,400 | 0.11 | 6,400 | |
| 16 Pleasant Street | 6 | 2 | 23,200 | 370,400 | 5.00 | 393,600 | |
| Post Road | 6 | 22-ROAD | | 0 | 8.53 | 0 | |
| 67 Post Road | 6 | 22-65 | | 123,300 | 0.91 | 123,300 | |
| Old Railroad Bed | 6 | 22-77 | | 9,500 | 3.91 | 9,500 | |
| 16 Highland Street | 6 | 63 | | 71,800 | 0.36 | 71,800 | |
| 29 Pine Street | 7 | 5 | | 75,800 | 0.90 | 75,800 | |
| 18 Pinnacle Street | 7 | 10 | | 5,143 | *34.5 | 5,143 | |
| 12 Pinnacle Street | 7 | 18 | | 156,100 | 19.90 | 156,100 | |
| Ardon Drive | 8 | 3 | | 7,500 | 0.10 | 7,500 | |
| Ardon Drive | 8 | 4 | | 7,500 | 0.10 | 7,500 | |
| Heather Drive | 8 | 23 | | 7,500 | 0.10 | 7,500 | |

Town Owned Property 2019-2020

| | | | | | | | |
|-----------------------|----|-----------|-----------|-----------|--------|-----------|--------------|
| 16 Main Street | 8 | 33 | 575,800 | 73,300 | 0.90 | 649,100 | |
| 1 Riverside Street | 8 | 34 | 429,900 | 76,600 | 0.60 | 506,500 | |
| Riverside Street | 8 | 95 | | 40,300 | 0.92 | 40,300 | |
| 6 Merrimack Street | 9 | 34-ROAD | | 1,900 | 4.61 | 1,900 | |
| 7 Veterans Drive | 9 | 36 | | 52,700 | 0.15 | 52,700 | |
| 4 Veterans Drive | 9 | 37 | 40300 | 36,300 | 0.40 | 76,600 | |
| 2 Veterans Drive | 9 | 38 | | 36,500 | 0.41 | 36,500 | |
| 21 Merrimack Street | 9 | 45 | | 6,400 | 0.10 | 6,400 | |
| Off Hooksett Road | 9 | 72 | | 6,700 | 0.19 | 6,700 | |
| Off Donald Street | 10 | 30 | | 7,900 | 0.19 | 7,900 | |
| 15 Donald Street | 10 | 31 | | 7,800 | 0.16 | 7,800 | |
| 35 Main Street | 10 | 75 | 3,365,100 | 1,749,100 | 15.80 | 5,114,200 | |
| Main Street | 10 | 76 | 2,000 | 6,100 | 1.70 | 8,100 | |
| Riverside Street | 10 | 83 | | 6,800 | 0.20 | 6,800 | |
| Off Everett Turnpike | 12 | 1 | | 212,500 | 50.60 | 212,500 | Conservation |
| Hackett Hill Road | 12 | 2 | | 12,100 | 12.20 | 12,100 | |
| Maryann Road | 12 | 3 | | 12,000 | 12.00 | 12,000 | |
| Hackett Hill Road | 12 | 4 | | 12,500 | 13.30 | 12,500 | |
| Off Everett Turnpike | 12 | 5 | | 7,900 | 0.73 | 7,900 | |
| Mountain View Road | 12 | 14-3-ROAD | 33,800 | 11,000 | 1.04 | 44,800 | |
| Everett Turnpike | 13 | 72 | | 6,400 | 0.10 | 6,400 | |
| Hooksett Road | 14 | A | | 18,431 | 189.44 | 18,431 | |
| 31 Mount St Mary's Wa | 14 | 1-1 | 1,663,400 | 483,900 | 3.56 | 2,147,300 | |
| Hooksett Road | 14 | 34 | | 534,700 | 80.50 | 534,700 | |
| North Candia Road | 15 | 6 | | 40,500 | 6.80 | 40,500 | |
| Whitehall Road | 15 | 10 | | 1,854 | *15.50 | 1,854 | |
| Whitehall Road | 15 | 11 | | 2,799 | *23.40 | 2,799 | |
| Whitehall Road | 15 | 13 | | 6,300 | 0.09 | 6,300 | |
| Chester Turnpike | 15 | 52 | | 20,400 | 12.50 | 20,400 | |
| 60 Chester Turnpike | 15 | 57 | | 89,400 | 3.20 | 89,400 | |
| Chester Turnpike | 15 | 63 | | 8,300 | 1.54 | 8,300 | |
| Off Chester Turnpike | 15 | 66 | | 7,900 | 0.77 | 7,900 | |
| 21 Farrwood Drive | 15 | 86-31 | | 12,500 | 1.08 | 12,500 | |
| Crane Way | 15 | 85-ROAD | | 8,000 | 0.84 | 8,000 | |
| Farrwood Drive | 15 | 86-ROAD | | 4,600 | 8.48 | 4,600 | |
| Chester Turnpike | 15 | 92 | | 78,400 | 1.54 | 78,400 | |
| Chester Turnpike | 15 | 96 | | 33,900 | 0.20 | 33,900 | |
| Whitehall Road | 15 | 97 | | 6,200 | 0.06 | 6,200 | |
| Andrea Avenue | 15 | 99 | | 9,400 | 0.86 | 9,400 | |
| 44 South Bow Road | 16 | 24 | | 129,800 | 14.54 | 129,800 | |
| Quimby Mountain Road | 16 | 78-ROAD | | 2,800 | 5.50 | 2,800 | |
| Pearl Drive | 16 | 79-ROAD | | 500 | 0.91 | 500 | |
| Pearl Drive | 16 | 79-7 | | 408 | *3.19 | 408 | |
| Pearl Drive | 16 | 79-8 | | 896 | *7.63 | 896 | |
| Hilltop Circle | 16 | 80-ROAD | | 11,000 | 0.98 | 11,000 | |
| Saw Hill Road | 17 | 2-ROAD | | 1,800 | 3.66 | 1,800 | |
| 72 Hackett Hill Road | 17 | 3 | | 81,700 | 1.06 | 81,700 | |
| Memorial Drive Roadw | 18 | 3-1 | | 8,200 | 1.22 | 8,200 | |
| Egawes Drive | 18 | 3-2 | | 29,300 | 7.29 | 29,300 | |

Town Owned Property 2019-2020

| | | | | | | |
|--------------------------|----|---------|-----------|---------|--------|----------------------|
| 1 Egawes Drive | 18 | 4 | 28,400 | 110,300 | 3.38 | 138,700 |
| Egawes Drive (off) | 18 | 7-1 | 62,100 | 106,400 | 2.36 | 168,500 |
| Stirling Avenue | 19 | 11-ROAD | | 4,900 | 8.97 | 4,900 |
| 49 Lindsay Road | 19 | 11-TNK | 0 | 359,000 | 0.00 | 359,000 |
| Oak Hill Road | 19 | 17 | 31,400 | 4,900 | 0.51 | 36,300 |
| Heron View Drive | 20 | 1-ROAD | | 12,800 | 1.63 | 12,800 |
| Laurel Road | 20 | 7-ROAD | | 25,600 | 2.23 | 25,600 |
| 157 Whitehall Road | 20 | 29 | | 58,100 | 0.40 | 58,100 |
| Off Laurel Road | 21 | 10 | | 129,900 | 154.81 | 129,900 |
| Park Lane | 21 | 34-14 | | 120,100 | 9.80 | 120,100 |
| Carmel Way | 21 | 35-ROAD | | 2,100 | 4.31 | 2,100 |
| Goffstown Road | 22 | 2 | | 400,200 | 97.65 | 400,200 |
| 238 Hackett Hill Road | 22 | 25 | 300 | 146,000 | 7.30 | 146,300 |
| Goffstown Road | 22 | 37 | | 9,600 | 1.00 | 9,600 |
| Off Hackett Hill Road | 23 | 14 | | 14,100 | 33.47 | 14,100 |
| 20 Industrial Park Drive | 24 | 35-9 | | 311,700 | 14.12 | 311,700 |
| Legends Drive | 24 | 36-ROAD | | 8,600 | 1.06 | 8,600 |
| Sunrise Boulevard | 24 | 38-ROAD | | 13,500 | 2.77 | 13,500 |
| 155 West River Road | 24 | 39 | | 78,400 | 0.70 | 78,400 |
| 210 West River Road | 24 | 59 | 1,075,800 | 706,500 | 35.09 | 1,782,300 |
| 16 Julia Drive | 25 | 18-69 | | 10,600 | 0.70 | 10,600 |
| Lindsay Road | 25 | 18-79 | 105,000 | 89,700 | 0.16 | 194,700 |
| Burbank Road | 25 | 19-ROAD | | 2,100 | 4.45 | 2,100 |
| Nancy Lane | 25 | 20-ROAD | | 4,000 | 0.83 | 4,000 |
| 15 Legends Drive | 25 | 80-1 | 3,215,600 | 339,500 | 2.05 | 3,555,100 |
| Legends Drive | 25 | 80-2 | | 244,000 | 5.57 | 244,000 |
| 101 Whitehall Road | 26 | 2 | 43,500 | 491,800 | 59.00 | 535,300 |
| Whitehall Road | 26 | 2-A | 73,400 | 0 | 1.33 | 73,400 |
| Alderwood, Evelyn & S | 26 | 3-ROAD | | 42,600 | 8.83 | 42,600 |
| Misty Lane | 26 | 77-ROAD | | 11,300 | 1.64 | 11,300 |
| Barberry Street | 26 | 78-ROAD | | 11,600 | 2.30 | 11,600 |
| 10 Doris Drive | 26 | 114-6 | | 2,100 | 0.68 | 2,100 |
| 5 Doris Drive | 26 | 114-17 | | 1,300 | 0.40 | 1,300 |
| 79 Whitehall Road | 26 | 141 | | 10,900 | 6.10 | 10,900 |
| (Off) Depot Road | 29 | 32 | | 13,100 | 1.40 | 13,100 Town owns 99% |
| 75 Depot Road | 29 | 38 | 21,100 | 262,500 | 0.34 | 283,600 |
| 79 Depot Road | 29 | 39 | | 3,700 | 0.35 | 3,700 |
| 53 Kimball Drive | 29 | 53 | | 6,800 | 0.21 | 6,800 |
| Quality Drive | 29 | 64-ROAD | | 53,000 | 5.30 | 53,000 |
| Quality Drive | 29 | 64-6-C | | 503,000 | 2.25 | 503,000 |
| 73 Depot Street | 29 | 81 | | 12,800 | 0.10 | 12,800 |
| Cemetery Road | 30 | 50 | | 95,900 | 5.04 | 95,900 |
| Off Depot Road | 30 | 57 | 23,600 | 70,300 | 24.60 | 93,900 |
| 22 Harmony Lane | 31 | 15-10 | | 78,600 | 0.40 | 78,600 |
| 16 Monroe Drive | 31 | 65 | | 8,700 | 0.23 | 8,700 |
| Greystone Terrace | 32 | 15-ROAD | | 700 | 1.51 | 700 |
| Off Martins Ferry Road | 33 | 4 | | 38,300 | 0.60 | 38,300 |
| 2551 North River Road | 33 | 68 | | 7,100 | 0.34 | 7,100 |
| Off Hooksett Road | 34 | 1 | | 87,600 | 2.70 | 87,600 |

Town Owned Property 2019-2020

| | | | | | | |
|-----------------------|----|---------|-------------------|-------------------|----------------|-------------------|
| Seasons Drive | 34 | 18-ROAD | | 11,900 | 0.65 | 11,900 |
| Summerfare Street | 35 | 1-ROAD | | 1,900 | 3.42 | 1,900 |
| Quarry Road | 36 | 21-ROAD | | 800 | 1.75 | 800 |
| 199 Londonderry Turnp | 36 | 42-7 | | 20,500 | 0.26 | 20,500 |
| 1 West River Road | 37 | 29 | | 7,000 | 0.30 | 7,000 |
| Briar Court | 37 | 53-ROAD | | 13,300 | 2.53 | 13,300 |
| Off Donati Drive | 38 | 12 | | 20,400 | 0.25 | 20,400 |
| 44 Donati Drive | 38 | 29 | | 55,300 | 0.45 | 55,300 |
| Bicentennial Drive | 38 | 30 | | 7,300 | 0.06 | 7,300 |
| Bicentennial Drive | 38 | 33 | | 800 | 0.40 | 800 |
| Forest Hills Drive | 39 | 14-ROAD | | 10,800 | 0.84 | 10,800 |
| Hooksett Road | 39 | 38 | | 110,800 | 0.53 | 110,800 |
| Beacon Hill Road | 40 | 12-ROAD | | 12,900 | 1.82 | 12,900 |
| 7 Beechwood Drive | 41 | 40 | | 200 | 0.06 | 200 |
| 12 Beechwood Drive | 41 | 42 | | 12,000 | 12.00 | 12,000 |
| Mammoth Road | 42 | 20 | | 6,500 | 0.13 | 6,500 |
| Mammoth Road | 42 | 23 | | 42,500 | 17.00 | 42,500 |
| Cindy Drive | 43 | 29-ROAD | | 700 | 1.49 | 700 |
| Winter Drive Ext. | 43 | 53-ROAD | | 1,000 | 2.11 | 1,000 |
| Cindy Drive | 43 | 57 | | 149,100 | 33.21 | 149,100 |
| 15 K Street | 45 | 17 | 41,600 | 100,200 | 1.40 | 141,800 |
| Elmer Avenue | 45 | 72 | | 24,400 | 1.90 | 24,400 |
| Coaker Avenue | 45 | 123-1 | | 6,100 | 0.06 | 6,100 |
| Hooksett Road | 45 | 143 | | 95,800 | | 95,800 |
| Bicentennial Drive | 46 | 12 | | 7,500 | 0.10 | 7,500 |
| 34 Bartlett Street | 46 | 17 | | 35,500 | 0.33 | 35,500 |
| Arah Street | 46 | 28 | | 56,900 | 0.33 | 56,900 |
| 46 Castle Drive | 48 | 75-27 | | 130,200 | 3.10 | 130,200 |
| Fieldstone Drive | 48 | 76-ROAD | | 1,700 | 4.00 | 1,700 |
| Totals | | | 11,645,800 | 12,171,386 | 2025.72 | 23,817,186 |

Budget Committee

Dear citizens and voters of Hooksett,

The Hooksett Budget Committee is empowered by state law, RSA 32. “A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee.”

The Hooksett Budget Committee reviews the municipal, school, wastewater, and two water precinct budgets. These entities provide proposed budgets for the Budget Committee to review and amend at public meetings over the year, with sixteen of these occurring from September through January.

We spend many hours combing through these budgets line by line, and asking questions of department heads, administrators, and the Town Council and School Board. We arrive at conclusions and make motions to adjust budget lines to ensure prudent budgeting. The Budget Committee is the taxpayers’ “last line of defense”, as we are ultimately responsible for the budget number you see in the town and school warrant articles brought to the Deliberative Sessions. We work to ensure the budgets are correct, appropriate, adequate and responsible while still being mindful of their tax impact.

The Budget Committee’s budgets are discussed at public hearings in January, then again at the Deliberative Sessions in February. *The Deliberative Sessions are the only opportunity, for the voters who attend, to amend the budget and warrant articles prior to their placement on the ballot for town-wide vote in March.* At the town election, the only options are these amended budgets or the default budgets, and yes/no for the other warrants.

Below is a summary of the budgets and warrants submitted to the Budget Committee, showing their changes throughout the budget process.

| Budgets for 2020-2021 | Governing Body Request | Budget Committee Recommendation | Deliberative Session Amended Budget | Voter Approved Budget |
|---------------------------------|------------------------|---|-------------------------------------|--|
| Town Operating Budget | \$17.7 million | \$17.6 million (<i>reduced \$102,000</i>) | \$17.6 million | \$17.6 million |
| Wastewater | \$2.4 million | \$2.3 million (<i>reduced \$85,000</i>) | \$2.3 million | \$2.3 million |
| Additional Town Warrants | \$1.6 million | \$1.6 million (<i>\$52,000 not recommended</i>) | \$1.6 million | \$1.6 million (<i>\$52,000 not approved</i>) |

| | | | | |
|-----------------------------------|-----------------------|---|---|--|
| School Operating Budget | \$34.9 million | \$34.3 million (<i>reduced \$625,000</i>) | \$34.9 million (<i>added \$625,000</i>) | \$34.2 million (<i>default budget chosen by voters at town election</i>) |
| Additional School Warrants | \$0.5 million | \$0.5 million | \$0.5 million | \$0.5 million |
| Village Water | \$1.3 million | \$1.3 million | \$1.3 million | \$1.3 million |
| Central Water | \$0.9 million | \$0.9 million | \$0.9 million | \$0.9 million |
| Totals | \$59.3 million | \$58.5 million | \$59.1 million | \$58.4 million |

The “town budget” is the town operating budget plus wastewater budget. The Budget Committee recommended a 2020-21 town budget of \$19.9 million, which was 2.8% higher than the previous year’s budget. This was \$106,000 more than the town default

budget. The Budget Committee recommended \$102,000 less than the Town Council requested, and \$85,000 less than the Wastewater Commission requested.

The Budget Committee applauds the Town Council and administration for their level of care, detail, and transparency when preparing their budgets every year.

Despite years of precedent, the Wastewater Commission claimed the Budget Committee didn't have purview over their budget this year after the Budget Committee made adjustments with which the Commission disagreed. Legal counsel later affirmed the Budget Committee's authority.

The Budget Committee's recommended town budget was increased by \$900 at the Saturday, Feb. 1 Town Deliberative session by attendees, and this amended \$19.9 million town budget was passed by voters at the March election over the smaller default budget of \$19.8 million.

The Budget Committee recommended a 2020-2021 school operating budget of \$34.3 million, which was 0.12% more than the previous year's budget. This was \$126,000 more than the school default budget. The Budget Committee recommended \$625,000 less than what the School Board requested.

The School District provided greatly improved school budget summary materials compared to years past. Unfortunately, they did not provide the underlying detailed information that it had shared in previous years, public information, because the School Board no longer wanted to review it.

The missing information was finally obtained by issuing Right to Know requests to the Hooksett School District, but the materials were received too late to act on. The Budget Committee instead used data from previous years' budget analysis and historical trends to make a bottom line adjustment to the School Board's initial request.

The School District Deliberative Session on Friday, Feb. 7 was sparsely attended. The Budget Committee's recommended school budget of \$34.3 million was increased by \$625,000, to \$34.9 million, by the attendees. However, this amended budget was rejected by voters at the March election, who instead selected the smaller \$34.2 million default budget.

We strongly believe the town would be better served by holding the School Deliberative Session on a Saturday like the Town Deliberative session, not a Friday night as is done currently, so more taxpayers could attend.

As the 2019-20 year came to a close, albeit under exceptional circumstances with the COVID-19 pandemic, both the Town and School budgets were underspent by roughly \$900,000.

Budget Committee meetings are typically Thursdays at 6:30 pm. The public is welcome to attend. All public meetings are also streamed live and available for later review on Hooksett's website, hooksett.org.

We appreciate the time and effort put forth by the town, school, and water administrations and governing bodies who worked on these budgets throughout the year, and the constructive consideration given by many Hooksett citizens during our review process.

Finally, we would like to thank the Budget Committee members who worked so hard this year, acting with remarkable transparency, fiscal prudence, and rigor in giving the town fiscally responsible budgets. Budget Committee members: Jason Hyde-Chair. Wayne Goertel-Vice Chair, Chris Morneau-Secretary, Nathan Norton, Rep. Michael Yakubovich, Brian Soucy, Elliot Axelman, and Germano Martins; also Town Council Representative Rob Duhaime, School Board Representative Adam Gianunzio, Village Water District representative Michael Jache, and administrative assistant Leeann Moynihan.

Respectfully submitted,

Jason Hyde
Chair

Wayne Goertel
Vice Chair

Cemetery Commission

In accordance with NH RSA 289:6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

There were eleven interments: six in Martins Cemetery and four in Head Cemetery. Six cemetery lots were sold this year, all of them in Martins Cemetery.

Thanks to the hard work of Denise Cascio Bolduc, a new white vinyl fence was installed by a contractor along Pleasant Street at Head Cemetery. The Parks, Recreation, and Cemetery Division contracted for the removal of some very large hazardous trees on the southern boundary of Head Cemetery and the grinding/removal of many stumps in Martins Cemetery near the old section. The trustees conducted a test growing ground cover (ajuga and clover) in parts of the cemeteries where grass is hard to maintain.

Regretfully no progress was made in updating the cemetery regulations but in June, the trustees decided on two areas in Martins Cemetery and one in Head Cemetery to create smaller lots for the burial of only cremains. Next year these lots should be made ready for sale.

The Commission's attempt to repair headstones that have fallen over was stalled because the current cemetery regulation state the maintenance of headstones is the responsibility of the lot owners. Efforts to change the regulations to allow these repairs to be made by the Town will continue in 2020/2021.

High school senior Mackenzie Conner created a self-guided tour at Head Cemetery for her Girl Scout Gold Award Project. The tour consists of six signs with QR codes that link to w website with histories of the decedents. <https://sites.google.com/view/hcvt/home?authuser=0> The website was turned over to the Hooksett Heritage Commission and Cemetery Commission to maintain and to add any additional stories and signs.

The Cemetery Commission acknowledged their appreciation for the Hooksett American Legion and Boy Scouts placing American flags on veteran graves annually in the Hooksett cemeteries.

The Cemetery Trustees are very thankful for the Hooksett Department of Public Works, Parks, Recreation, and Cemeteries Division their year-round commitment in maintenance and opening graves for burials. The Trustees are also thankful for the support efforts of Evelyn Horn/DPW in scheduling interments and Kathy Lawrence & Leann Fuller/Community Development for their assistance in posting meetings and composing the deeds for selling grave lots.

Respectfully submitted,

Hooksett Cemetery Commission

Mike Horne, chair

Denise Cascio Bolduc (alternate)

Sharron Champaign

Nancy Philbrick



New Hampshire
Department of
Revenue Administration

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Proposed Budget

Central Hooksett Water

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|--------------------|-------------------|-----------|
| Michael Tache | Budget | |
| Elliot Axelman | Budget cmte | |
| Michael Yakubovich | " | |
| Nathan Noh | " | |
| Jason M. Dwyer | Budget Cmte Chair | |
| Wayne Giesel | Ure Chair | |
| Chris Moradani | Secretary | |
| GERMANY MARTIN | Budget Cmte | |
| Brian Sany | Budget Cmte | |
| Adam Giamurro | School Board | |
| | | |
| | | |
| | | |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
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Proposed Budget

| Account | Purpose | Article | Actual Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Commissioner's Appropriations for period ending 12/31/2020 (Recommended) | Commissioner's Appropriations for period ending 12/31/2020 (Not Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended) |
|----------------------------------|--|---------|---|---|--|--|---|---|
| General Government | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4150-4151 | Financial Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4152 | Revaluation of Property | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4153 | Legal Expense | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4155-4159 | Personnel Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4191-4193 | Planning and Zoning | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4194 | General Government Buildings | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4195 | Cemeteries | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4196 | Insurance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4197 | Advertising and Regional Association | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| General Government Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety | | | | | | | | |
| 4210-4214 | Police | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4299 | Other (including Communications) | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center | | | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



New Hampshire
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Proposed Budget

Highways and Streets

| | | | | | | | |
|-------------------------------|----------------------|-----|-----|-----|-----|-----|-----|
| 4311 | Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4313 | Bridges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4319 | Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Sanitation

| | | | | | | | |
|---------------------|--------------------------------|-----|-----|-----|-----|-----|-----|
| 4321 | Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4325 | Solid Waste Cleanup | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sanitation Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Water Distribution and Treatment

| | | | | | | | | |
|---|---|----|-----------|-----------|-----------|-----|-----------|-----|
| 4331 | Administration | 05 | \$16,375 | \$17,650 | \$17,650 | \$0 | \$17,650 | \$0 |
| 4332 | Water Services | 05 | \$828,949 | \$857,486 | \$912,196 | \$0 | \$912,196 | \$0 |
| 4335-4339 | Water Treatment, Conservation and Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment Subtotal | | | \$845,324 | \$875,136 | \$929,846 | \$0 | \$929,846 | \$0 |

Electric

| | | | | | | | |
|-------------------|--------------------------------|-----|-----|-----|-----|-----|-----|
| 4351-4352 | Administration and Generation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Electric Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



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Health

| | | | | | | | |
|-----------------|---------------------------------------|-----|-----|-----|-----|-----|-----|
| 4411 | Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4414 | Pest Control | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Health Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Welfare

| | | | | | | | |
|------------------|--------------------------------------|-----|-----|-----|-----|-----|-----|
| 4441-4442 | Administration and Direct Assistance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4444 | Intergovernmental Welfare Payments | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Welfare Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Culture and Recreation

| | | | | | | | |
|---------------------------------|------------------------------|-----|-----|-----|-----|-----|-----|
| 4520-4529 | Parks and Recreation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4550-4559 | Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4583 | Patriotic Purposes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4589 | Other Culture and Recreation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Culture and Recreation Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Conservation and Development

| | | | | | | | |
|---------------------------------------|--|-----|-----|-----|-----|-----|-----|
| 4611-4612 | Administration and Purchasing of Natural Resources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4619 | Other Conservation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Debt Service

| | | | | | | | |
|-----------|---------------------------------------|----------|----------|-----|-----|-----|-----|
| 4711 | Long Term Bonds and Notes - Principal | \$45,000 | \$45,000 | \$0 | \$0 | \$0 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | \$1,080 | \$1,080 | \$0 | \$0 | \$0 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



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| | | | | | | |
|-----------------------|----------|----------|-----|-----|-----|-----|
| Debt Service Subtotal | \$46,080 | \$46,080 | \$0 | \$0 | \$0 | \$0 |
|-----------------------|----------|----------|-----|-----|-----|-----|

Capital Outlay

| | | | | | | | |
|-------------------------|------------------------------------|-----|-----|-----|-----|-----|-----|
| 4901 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Outlay Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Operating Transfers Out

| | | | | | | | |
|----------------------------------|--------------------------------|-----|-----|-----|-----|-----|-----|
| 4912 | To Special Revenue Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|---------------------------------------|-----------|-----|-----------|-----|
| Total Operating Budget Appropriations | \$929,846 | \$0 | \$929,846 | \$0 |
|---------------------------------------|-----------|-----|-----------|-----|



New Hampshire
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Proposed Budget

| Account | Purpose | Article | Commissioner's | Commissioner's | Budget | Budget |
|---------------------------------|-----------------------------------|---------|--|--|---|---|
| | | | Appropriations for period ending 12/31/2020 (Recommended) | Appropriations for period ending 12/31/2020 (Not Recommended) | Committee's Appropriations for period ending 12/31/2020 (Recommended) | Committee's Appropriations for period ending 12/31/2020 (Not Recommended) |
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4915 | To Capital Reserve Fund | 06 | \$36,058 | \$0 | \$36,058 | \$0 |
| | Purpose: Source Development | | | | | |
| 4915 | To Capital Reserve Fund | 07 | \$24,015 | \$0 | \$24,015 | \$0 |
| | Purpose: Water Storage | | | | | |
| 4915 | To Capital Reserve Fund | 08 | \$45,000 | \$0 | \$45,000 | \$0 |
| | Purpose: New Construction | | | | | |
| 4915 | To Capital Reserve Fund | 09 | \$24,015 | \$0 | \$24,015 | \$0 |
| | Purpose: Repair & Replacement | | | | | |
| 4915 | To Capital Reserve Fund | 10 | \$30,000 | \$0 | \$30,000 | \$0 |
| | Purpose: Standpipe | | | | | |
| Total Proposed Special Articles | | | \$159,088 | \$0 | \$159,088 | \$0 |



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Proposed Budget

| Account | Purpose | Article | Commissioner's | Commissioner's | Budget | Budget |
|------------------------------------|---------|---------|--------------------|--------------------|---------------|-------------------|
| | | | Appropriations for | Appropriations for | Committee's | Committee's |
| | | | period ending | period ending | period ending | period ending |
| | | | 12/31/2020 | 12/31/2020 | 12/31/2020 | 12/31/2020 |
| | | | (Recommended) | (Not Recommended) | (Recommended) | (Not Recommended) |
| Total Proposed Individual Articles | | | \$0 | \$0 | \$0 | \$0 |



New Hampshire
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Proposed Budget

| Account | Source | Article | Actual Revenues for period ending 12/31/2019 | Commissioner's Estimated Revenues for period ending 12/31/2020 | Budget Committee's Estimated Revenues for period ending 12/31/2020 |
|--------------------------------------|---|---------|--|--|--|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | | \$0 | \$0 | \$0 |
| 3186 | Payment in Lieu of Taxes | | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | | \$0 | \$0 | \$0 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| Taxes Subtotal | | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | | \$0 | \$0 | \$0 |
| 3220 | Motor Vehicle Permit Fees | | \$0 | \$0 | \$0 |
| 3230 | Building Permits | | \$0 | \$0 | \$0 |
| 3290 | Other Licenses, Permits, and Fees | | \$0 | \$0 | \$0 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees Subtotal | | | \$0 | \$0 | \$0 |
| State Sources | | | | | |
| 3351 | Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | | \$0 | \$0 | \$0 |
| 3353 | Highway Block Grant | | \$0 | \$0 | \$0 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | | \$0 | \$0 | \$0 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |



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State Sources Subtotal \$0 \$0 \$0

Charges for Services

| | | | | | |
|-------------------------------|-------------------------|-----------------------|-----------|-------------|-------------|
| 3401-3406 | Income from Departments | 05, 09, 07, 08, 10 | \$896,220 | \$1,033,596 | \$1,033,596 |
| 3409 | Other Charges | 05 | \$0 | \$250 | \$250 |
| Charges for Services Subtotal | | | \$896,220 | \$1,033,846 | \$1,033,846 |

Miscellaneous Revenues

| | | | | | |
|---------------------------------|----------------------------|-------------------|----------|----------|----------|
| 3501 | Sale of Municipal Property | | \$0 | \$0 | \$0 |
| 3502 | Interest on Investments | | \$0 | \$0 | \$0 |
| 3503-3509 | Other | 05, 09, 07, 06 | \$17,953 | \$55,088 | \$55,088 |
| Miscellaneous Revenues Subtotal | | | \$17,953 | \$55,088 | \$55,088 |

Interfund Operating Transfers In

| | | | | | |
|---|--|--|-----|-----|-----|
| 3912 | From Special Revenue Funds | | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | | \$0 | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| Interfund Operating Transfers In Subtotal | | | \$0 | \$0 | \$0 |

Other Financing Sources

| | | | | | |
|------|---|--|-----|-----|-----|
| 3934 | Proceeds from Long Term Bonds and Notes | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | | \$0 | \$0 | \$0 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |



New Hampshire
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Revenue Administration

2020
MS-737

Proposed Budget

| | | | |
|----------------------------------|-----|-----|-----|
| Other Financing Sources Subtotal | \$0 | \$0 | \$0 |
|----------------------------------|-----|-----|-----|

| | | | |
|--------------------------------------|-----------|-------------|-------------|
| Total Estimated Revenues and Credits | \$914,173 | \$1,088,934 | \$1,088,934 |
|--------------------------------------|-----------|-------------|-------------|



New Hampshire
Department of
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MS-737

Proposed Budget

| Item | Commissioner's | Budget Committee's |
|---|--|--|
| | Period ending 12/31/2020 (Recommended) | Period ending 12/31/2020 (Recommended) |
| Operating Budget Appropriations | \$929,846 | \$929,846 |
| Special Warrant Articles | \$159,088 | \$159,088 |
| Individual Warrant Articles | \$0 | \$0 |
| Total Appropriations | \$1,088,934 | \$1,088,934 |
| Less Amount of Estimated Revenues & Credits | \$1,088,934 | \$1,088,934 |
| Estimated Amount of Taxes to be Raised | \$0 | \$0 |



New Hampshire
Department of
Revenue Administration

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MS-737

Proposed Budget

1. Total Recommended by Budget Committee \$1,088,934

Less Exclusions:

2. Principal: Long-Term Bonds & Notes \$0

3. Interest: Long-Term Bonds & Notes \$0

4. Capital outlays funded from Long-Term Bonds & Notes \$0

5. Mandatory Assessments \$0

6. Total Exclusions (Sum of Lines 2 through 5 above) \$0

7. Amount Recommended, Less Exclusions (Line 1 less Line 6) \$1,088,934

8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%) \$108,893

Collective Bargaining Cost Items:

9. Recommended Cost Items (Prior to Meeting) \$0

10. Voted Cost Items (Voted at Meeting) \$0

11. Amount voted over recommended amount (Difference of Lines 9 and 10) \$0

12. Bond Override (RSA 32:18-a), Amount Voted \$0

Maximum Allowable Appropriations Voted at Meeting: \$1,197,827
(Line 1 + Line 8 + Line 11 + Line 12)

CENTRAL HOOKSETT WATER PRINCINCT

MARCH 09, 2020 6:35 PM

ANNUAL MEETING

The Annual meeting was called to order at 6:35 p. m. Attending were, Dick Monteith, Attorney BJ Branch, Bill McDonald, Bill Alois, Kelly Alois, Carol Hardy, Jay Smith, Richard (Turk) Bairam.

The moderator, Kelly Alois read the opening to confirm that the Warrant was posted at 10 Water Works Dr. Hooksett, NH., The Cawley Middle School., and was posted on March 9, 2020

Richard Bairam motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the Warrant. I respectfully ask that this motion be seconded. Bill McDonald seconded the motion. Everyone was in favor.

Attorney Branch reminded The Commissioners that Kelly Alois resigned her position as Treasurer last ANNUAL Meeting

We will now commence with the election of officers.

ARTICLE 1: To choose a moderator for the ensuing year. Bill Alois nominated Kelly Alois for moderator for the ensuing year. Is there any other nominations? There aren't any other nominations, it was seconded by Richard Bairam and all were in favor.

ARTICLE 2: To choose a Clerk for the ensuing year. Richard Bairam nominated Carol Hardy for Clerk, is there any other nominations? There were no other nominations. It was seconded by Bill Alois and all were in favor.

ARTICLE 3: To choose a Treasurer for the ensuing year. Bill McDonald nominated Kelly Alois for Treasurer. There were no other nominations, it was seconded by Bill Alois and all were in favor.

ARTICLE 4: To choose 1 Commissioner for a 3- year term. Bill McDonald nominated Richard Bairam. There were no other nominations, it was seconded by Bill Alois and all were in favor.

Dick Monteith motion to close all nominations. Bill McDonald seconded the motion. Everyone was in favor.

ARTICLE 5: Operating Budget: To vote to raise and appropriate the sum of \$929,846.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois motioned to accept and vote for Article 5. Bill McDonald seconded the motion and the article passed and all were in favor.

ARTICLE 06: Source Development: To see if the Precinct will vote to raise and appropriate the sum of \$36,058 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development & Infrastructure Preservation Reserve Fund, previously established, with said funds to

come from Capital Improvement Fees. (Recommended by the Precinct Commissioners.) (Majority vote required). Bill McDonald made a motion to accept and vote for Article 6. Richard Bairam seconded the motion, and all were in favor.

ARTICLE 7: Water Storage: To see if the Precinct will vote and raise and appropriate the sum of \$24,015, to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois made a motion to accept and vote for Article 7. Richard Bairam seconded the motion and all were in favor.

Article 8: New Construction: To see if the Precinct will appropriate the sum of \$45,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund, previously established, with said funds to come from Water Rents. Bill McDonald made a motion to accept Article 8 as submitted. Richard Bairam seconded the motion. All were in favor.

Article 9: To see if the Precinct will vote to raise and appropriate the sum of \$24,015 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois made a motion to accept Article 9 as submitted. Bill McDonald seconded the motion. All were in favor.

Article 10: Standpipe: To see if the Precinct will vote and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Standpipe Relining Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners). (Majority vote required). Bill Alois made a motion to accept and vote for Article 10. Richard Bairam seconded the motion and all were in favor.

Article 11: Ratify and Affirm Ordinance and By-Laws: To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners written schedule of fees and charges. Bill motioned to accept Article 11 as written. Richard seconded the motion. All were in favor.

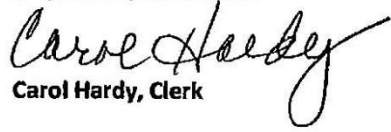
Article 12: Transact Other Business: To transact and other business that may legally come before this meeting. Richard Bairam made a motion to accept and vote on Article 12. Bill McDonald seconded the motion and all were in favor.

Attorney Branch asked for a motion to accept the resignation of Kelly Alois as Treasurer. Richard Bairam made a motion to accept her resignation. The motion was seconded by Dick Monteith.

Adjourn: Bill McDonald made a motion to adjourn. Richard Bairam seconded the motion Everyone was in favor.

Attorney Branch asked to close the Annual Meeting. The clerk did cast one vote for the officers and on Commissioner. Bill McDonald motioned to close the Annual Meeting. Bill Alois seconded the motion and all were in favor. Time was 6:38 p. m.

Respectfully Submitted


Carol Hardy, Clerk

Report of Appropriations Actually Voted

Central Hooksett Water

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|---------------------|--------------|------------------------|
| Richard Bolam | Commissioner | <i>Richard Bolam</i> |
| Richard | | <i>Richard</i> |
| William Moss | Chairman | <i>William Moss</i> |
| Ernest R. Hardy | Common | <i>Ernest R. Hardy</i> |
| William A. McDonald | Common | <i>W. A. McDonald</i> |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>



new hampshire
*Department of
Revenue Administration*

**2020
MS-232**

Report of Appropriations Actually Voted

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Report of Appropriations Actually Voted

| Account | Purpose | Article | Appropriations As Voted |
|---|--|---------|-------------------------|
| General Government | | | |
| 4130-4139 | Executive | | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | | \$0 |
| 4150-4151 | Financial Administration | | \$0 |
| 4152 | Revaluation of Property | | \$0 |
| 4153 | Legal Expense | | \$0 |
| 4155-4159 | Personnel Administration | | \$0 |
| 4191-4193 | Planning and Zoning | | \$0 |
| 4194 | General Government Buildings | | \$0 |
| 4195 | Cemeteries | | \$0 |
| 4196 | Insurance | | \$0 |
| 4197 | Advertising and Regional Association | | \$0 |
| 4199 | Other General Government | | \$0 |
| General Government Subtotal | | | \$0 |
| Public Safety | | | |
| 4210-4214 | Police | | \$0 |
| 4215-4219 | Ambulance | | \$0 |
| 4220-4229 | Fire | | \$0 |
| 4240-4249 | Building Inspection | | \$0 |
| 4290-4298 | Emergency Management | | \$0 |
| 4299 | Other (Including Communications) | | \$0 |
| Public Safety Subtotal | | | \$0 |
| Airport/Aviation Center | | | |
| 4301-4309 | Airport Operations | | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 |
| Highways and Streets | | | |
| 4311 | Administration | | \$0 |
| 4312 | Highways and Streets | | \$0 |
| 4313 | Bridges | | \$0 |
| 4316 | Street Lighting | | \$0 |
| 4319 | Other | | \$0 |
| Highways and Streets Subtotal | | | \$0 |
| Sanitation | | | |
| 4321 | Administration | | \$0 |
| 4323 | Solid Waste Collection | | \$0 |
| 4324 | Solid Waste Disposal | | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 |
| 4326-4328 | Sewage Collection and Disposal | | \$0 |
| 4329 | Other Sanitation | | \$0 |
| Sanitation Subtotal | | | \$0 |



Report of Appropriations Actually Voted

Water Distribution and Treatment

| | | | |
|---|---|----|-----------|
| 4331 | Administration | 05 | \$17,650 |
| 4332 | Water Services | 05 | \$912,196 |
| 4335-4339 | Water Treatment, Conservation and Other | | \$0 |
| Water Distribution and Treatment Subtotal | | | \$929,846 |

Electric

| | | | |
|-------------------|--------------------------------|--|-----|
| 4351-4352 | Administration and Generation | | \$0 |
| 4353 | Purchase Costs | | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 |
| 4359 | Other Electric Costs | | \$0 |
| Electric Subtotal | | | \$0 |

Health

| | | | |
|-----------------|---------------------------------------|--|-----|
| 4411 | Administration | | \$0 |
| 4414 | Pest Control | | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | | \$0 |
| Health Subtotal | | | \$0 |

Welfare

| | | | |
|------------------|--------------------------------------|--|-----|
| 4441-4442 | Administration and Direct Assistance | | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 |
| 4445-4449 | Vendor Payments and Other | | \$0 |
| Welfare Subtotal | | | \$0 |

Culture and Recreation

| | | | |
|---------------------------------|------------------------------|--|-----|
| 4520-4529 | Parks and Recreation | | \$0 |
| 4550-4559 | Library | | \$0 |
| 4583 | Patriotic Purposes | | \$0 |
| 4589 | Other Culture and Recreation | | \$0 |
| Culture and Recreation Subtotal | | | \$0 |

Conservation and Development

| | | | |
|---------------------------------------|--|--|-----|
| 4611-4612 | Administration and Purchasing of Natural Resources | | \$0 |
| 4619 | Other Conservation | | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 |
| 4651-4659 | Economic Development | | \$0 |
| Conservation and Development Subtotal | | | \$0 |

Debt Service

| | | | |
|-----------|---------------------------------------|--|-----|
| 4711 | Long Term Bonds and Notes - Principal | | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 |
| 4790-4799 | Other Debt Service | | \$0 |



Report of Appropriations Actually Voted

Debt Service Subtotal \$0

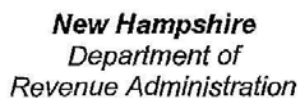
Capital Outlay

| | | |
|-------------------------|------------------------------------|-----|
| 4901 | Land | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | \$0 |
| 4903 | Buildings | \$0 |
| 4909 | Improvements Other than Buildings | \$0 |
| Capital Outlay Subtotal | | \$0 |

Operating Transfers Out

| | | |
|----------------------------------|--------------------------------------|--------------------------|
| 4912 | To Special Revenue Fund | \$0 |
| 4913 | To Capital Projects Fund | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 |
| 4914E | To Proprietary Fund - Electric | \$0 |
| 4914O | To Proprietary Fund - Other | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$0 |
| 4914W | To Proprietary Fund - Water | \$0 |
| 4915 | To Capital Reserve Fund | 06,07,08,09,10 \$159,088 |
| 4916 | To Expendable Trusts/Fiduciary Funds | \$0 |
| 4917 | To Health Maintenance Trust Funds | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 |
| 4919 | To Fiduciary Funds | \$0 |
| Operating Transfers Out Subtotal | | \$159,088 |

| | |
|----------------------------|-------------|
| Total Voted Appropriations | \$1,088,934 |
|----------------------------|-------------|

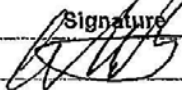


2020
WARRANT

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: March 9, 2020
Time: 6:30 pm
Location: Central Hooksett Water Precinct
Details: 10 Water Works Drive

We certify and attest that on or before 1/30/20 a true and attested copy of this document was posted at the place of meeting and at Underhill School both being public notice places in said Precinct.

| Name | Position | Signature |
|---------------------|-------------------------|---|
| William A. Lois | Chair Person |  |
| Richard Brinson | Chair Person | Comm |
| William A. McDonald | Chairman | William A. McDonald |
| Ernest R. Hardy | Comm | |



New Hampshire
Department of
Revenue Administration

2020
WARRANT

Article 01 Moderator

To choose a moderator for the ensuing year.

Article 02 Clerk

To choose a clerk for the ensuing year.

Article 03 Treasurer

To choose a treasurer for the ensuing year.

Article 04 Commissioner

To choose one water commissioner for a three-year term. That being the seat currently occupied by Richard Bairam.

Article 05 Operating Budget

To see if the village district will vote to raise and appropriate the sum of \$929,846.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Precinct Commissioners) (Majority vote required).

Article 06 Source Development

To see if the Precinct will vote to raise and appropriate the sum of \$36,058 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development & Infrastructure Preservation Reserve Fund, previously established, with said funds to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 07 Water Storage

To see if the Precinct will vote to raise and appropriate the sum of \$24,015. to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 08 New Construction

To see if the Precinct will vote to raise and appropriate the sum of \$45,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Majority vote required.)



New Hampshire
Department of
Revenue Administration

2020
WARRANT

Article 09 Repair & Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$24,015 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 10 Standpipe

To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Majority vote required.)

Article 11 Ratify and Affirm Ordinance and By-Laws

To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioner's written schedule of fees and charges.

Article 12 Transact Other Business

To transact any other business that may legally come before this meeting.

Community Development

The Community Development Division has been extremely busy. The functions of the Community Development Department are Planning, Building, Engineering, Code Enforcement, the Planning Board, and the Zoning Board of Adjustment. The Planning and Engineering divisions review all residential and commercial development proposals, provide staff support to the Planning Board, and recommend revisions to the town's Zoning Ordinance, Development Regulations and Master Plan for approval by the Planning Board and/or Town Ballot vote. In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike.

| Building Permits | FY 2015 | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 |
|--------------------------|----------------|----------------|----------------|----------------|----------------|---------------------|
| New Construction | | | | | | |
| <i>Residential</i> | 32 | 29 | 57 | 56 | 74 | 75 |
| <i>Commercial</i> | 1 | 5 | 12 | 2 | 7 | 5 |
| <i>Multi-family</i> | | | | | | 8 |
| Additions/Alterations | | | | | | |
| <i>Residential</i> | 157 | 158 | 156 | 118 | 140 | 166 |
| <i>Commercial</i> | 33 | 49 | 48 | 40 | 46 | 53 |
| <i>Multi-family</i> | 0 | 0 | 0 | 1 | 5 | 0 |
| Demolition | | | | | | |
| <i>Residential</i> | 7 | 4 | 6 | 7 | 4 | 6 |
| <i>Commercial</i> | 5 | 5 | 7 | 4 | 7 | 7 |
| Electrical Permits | 185 | 243 | 241 | 290 | 297 | 401 |
| Plumbing Permits | 87 | 84 | 94 | 111 | 144 | 164 |
| Gas Permits | | | | 159 | 404 | 382 |
| Certificate of Occupancy | | | | | | |
| <i>Residential</i> | 25 | 17 | 51 | 70 | 84 | 91 |
| <i>Commercial</i> | 2 | 0 | 17 | 25 | 24 | 33 |
| <i>Multi-family</i> | 0 | 0 | 0 | 7 | 11 | 7 |
| Sign Permits | 51 | 58 | 37 | 26 | 42 | 35 |
| Total Fees Collected | \$56,689.09 | \$94,012.54 | \$120,850.19 | \$122,289.65 | \$209,565.30 | \$212,120.86 |

| Planning Applications | FY 2015 | FY 2016 | FY 2017 | FY 2018 | FY 2019 | FY 2020 |
|--|----------------|----------------|----------------|----------------|----------------|----------------|
| Subdivisions of Land (total new lots) | 1 | 7 | 20 | 12 | 7 | 37 |
| Site Plans | | | | | | |
| <i>New Commercial/Industrial Sites</i> | 0 | 8 | 13 | 10 | 8 | 4 |
| <i>Revisions to Existing Sites</i> | 3 | 3 | 12 | 3 | 4 | 6 |
| Lot Line Adjustments | 4 | 3 | 3 | 2 | 1 | 4 |

New businesses that located and/or expanded in Hooksett in the past year include:

- AJA Champion Auto Club, LLC, 1170 Hooksett Road
- Premium Vending, Inc., 8 Industrial Park Drive, Units 9 & 10
- Mosquito Joe, 41 Londonderry Turnpike
- Tiger Black Belt Academy, 11 Kimball Drive Units 121 and 122
- Diversity Gaming Comic Book & Game Store, 1328 Hooksett Road, Unit 17
- Corey's Closet, 1329 Hooksett Road
- Empire Beauty School, 1328 Hooksett Road
- Rudeboy Cycles, 1311 Hooksett Road
- Smoke N' Butts BBQ, 2 Commerce Drive
- The Hair Suite by Molly, 35 Pine Street
- Evans Motorsports, LLC, 1556B Hooksett Road
- Used Auto Sales, 197 Londonderry Turnpike
- Lineup Barber Shop, LLC, 1271 Hooksett Road
- Global Mechanical, 290 West River Road
- MRAC, LLC, 1278 Hooksett Road
- Adirondack EVG, Inc., 209 West River Road, Unit 14
- Woodies Tire Service, 1568 Hooksett Road
- Second Brook Bar & Grill, 1100 Hooksett Road, Unit 111
- Birchwood Salon and Spa, 15 Birchwood Lane
- Big Kahunas Catering, LLC, 1158 Hooksett Road
- College HUNKS Hauling Junk and Moving, 203 Londonderry Turnpike, Unit 1
- Premier Auto, LLC, 1180 Hooksett Road
- Skin Deep Tribal Tattoo, 193 Londonderry Turnpike, Unit



Hooksett Conservation Commission

Explore. Protect. Reconnect.

Town of Hooksett
35 Main Street
Hooksett, NH 03106
August 6, 2020

2019-2020 ANNUAL REPORT

Hooksett Riverwalk Trail

The Conservation Commission was excited to announce the opening of the first half of the **Brick Kiln Historic Trail Loop** in early November. The trail loop includes two 8-foot wide boardwalks over wetlands of 225- and 234-feet—about the length of 1-1/2 football fields. The construction project was completed with design and oversight by **Stantec**.

The loop was named to mark the historical significance of the Head and Son Brick Yard that operated in this area from 1850 to 1930 and is depicted on the Hooksett Town Seal. The grand opening had to be postponed due to COVID.



Brick Kiln Historic Trail Loop Construction, Boardwalks over wetlands, Opened Nov 2019

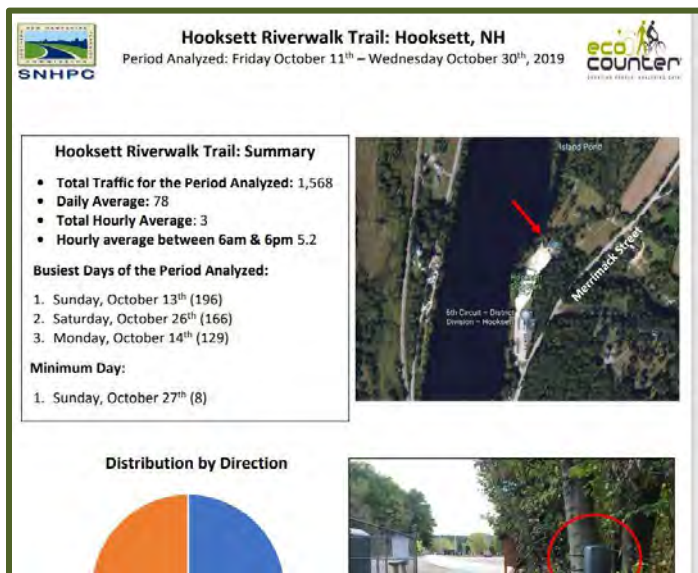
For funding to complete the next phase of the loop, the HCC applied for an **\$80,000 grant** by NH State Parks Recreational Trails Program (RTP). The final application was 91 pages and included letters of support from the Hooksett Town Council, Southern NH Planning Commission, Society for Protection of NH Forests, Hooksett Planning Board, and Parks & Recreation Advisory Board. The results will not be announced until the fall of 2020. (Fingers crossed!)



Hooksett Riverwalk Trail continued

Thanks to **Bennett Nelson** and **Boy Scout Troop 292**, a trail bridge was completed and installed over wetlands for Bennet's Eagle Scout project. Although the project was delayed due to COVID, our guys managed to pull it together and completed the bridge in July.

Conservation Chair Cindy Robertson and Bennett pose for a picture at the completed bridge



The HCC partnered with the Southern NH Planning Commission in the placement of a **pedestrian counter** at the trailhead of the Hooksett Riverwalk Trail. Over a 2-week period in October, the report showed an average of **78 visitors per day**.

HCC entered discussion with a local farmer about the possibility of resuming farming activities on the HRT. This discussion is on hold due to lack of access to the property for farming equipment.

The Hooksett Riverwalk Trail system design takes into consideration wildlife enhancement, protection of endangered species, scenic views of the river and unique property, and accessibility for all levels of hikers and visitors.

New Trail Kiosks and Signage

The HCC takes pride in our trail kiosks, maps, and signage. This year, we installed updates to the kiosk and map at the Hooksett Riverwalk Trail. The kiosk was constructed by **Oliver Mack** and **Boy Scout Troop 292** in 2016 for Oliver's Eagle Scout project.



A new kiosk was placed at the Clay Pond Headwaters Conservation Area. This kiosk was possible through an RTP grant received in partnership with **Bear-Paw Regional Greenways**. The kiosk provides property information and an up-to-date trail map!



New Trail Kiosks and Signage continued

The HCC redesigned and placed **new signage and boundary markers** at the Riverwalk Trail and the Head's Pond Trail. The new signs are easy to read and carry a friendly tone to mark rules on property and fines for disobedience. It is hoped that new signs will reduce complaints regarding improper handling of dog waste and some visitors trespassing onto private properties abutting trails.



Clay Pond Headwaters Conservation Area

In August of 2019, the HCC contracted with the **Student Conservation Commission** and AmeriCorp for the construction of a new trail loop at Clay Pond. Using mostly hand tools, six team members spent two weeks blazing this trail and camping out at Bear Brook State Park. The new trail encompasses about 1/3-mile of loop and directs foot traffic away from ecologically sensitive areas on this property. The HCC plans to partner with this group again on future trail-building projects.



The HCC is discussing a plan with Boy Scout Troop 292 for adopting conservation land as an ongoing project. The Clay Pond Area would be a great fit for the boys for monitoring and clean-up of this vast conservation area in northeast Hooksett.

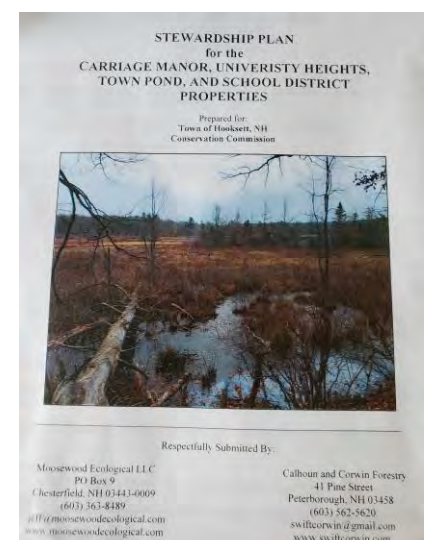
The HCC approved a request by the **Merrimack Valley Trail Riders** to use the Chester Turnpike as part of a charity trail-riding event in June to raise money for Cystic Fibrosis. The event was cancelled due to COVID.

Head's Pond Conservation Area Stewardship Plan

The HCC commissioned a stewardship plan for town conservation properties (Carriage Manor, University Heights, Head's Pond, and School District properties) collectively referred to as the Head's Pond Conservation Area. The stewardship plan was admirably completed by **Jeff Littleton of Moosewood Ecological** and **Swift Corwin of Calhoun and Corwin Forestry**. The plan includes:

- Land assessment and recommendations
- Ecological and timber resources survey
- Updated maps

The HCC will use the plan to guide next steps in conservation efforts and trails for this area.



Hooksett Old Home Day 2019

The HCC staffed a booth for Old Home Day and spent the day informing residents of current activities and trails. We created a new t-shirt that promotes Hooksett's trails. T-shirts were available for sale at our Old Home Day booth.



Hooksett Conservation Blog

You can learn more about conservation activities in Hooksett on the HCC website and blog:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

Land acquisition and conservation projects

With greater than 25-percent of town land conserved, the HCC is **focusing on stewardship, trail enhancements, signage, and educational opportunities**. Hooksett can be proud that it has achieved the “gold standard” in acquired and permanently conserved lands for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Cindy Robertson, Chair

David Ross, Vice Chair

Members: Phil Fitanides Deb Miville JoCarol Woodburn

Alternate Members: Robert Better, William Herlicka, and John Pieroni

Avery Comai, Town Council Representative

Leann Fuller, Staff Support

Economic Development Advisory Committee

The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town
- Promote the Town as a destination for new businesses
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community
- Assist the Town Council with the research and development of new business opportunities
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

PROJECTS UNDERTAKEN THIS YEAR INCLUDE...

- Comprehensively updating the Master Plan, which includes developing new action items for the economic development portion
- Continuing to implement the Route 3A TIF district in order to provide sewer to Exits 10 and 11
- Successfully adopting design standards for commercial developments within the Performance Zone and other commercial areas of Town
- Working toward rezoning all parcels with frontage on Londonderry Turnpike as either commercial or industrial
- Advising the Planning Board and the newly created Affordable Housing Subcommittee on housing issues
- Bolstering the Business Visitation Program to render our development process even more business-friendly
- Streamlining the development review, entitlement, and permitting processes to enhance efficiency
- Work with The State Department of Economic Affairs to promote Revitalization Tax Credit Zones
- Adopting the Commercial and Industrial Development Tax Credit Program

2019-2020 Committee Members

Mr. David Scarpetti (Chair)

Mr. Matthew Barrett

Mr. Dan Lagueux

Mr. Brett Scott

Mr. Ivan Gult

Mr. Paul Scarpetti

Mr. Alden Beauchemin

Family Services

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 89 applications were determined as eligible for various types of assistance. It is important to note that this does not include the amount of applications that were processed and determined to be ineligible or that were withdrawn voluntarily by the resident. Any resident that is determined ineligible is still provided support with referrals to area agencies, and there is also a consultation with the Hooksett Salvation Army to determine if they are eligible for assistance through them once per year. The Hooksett Salvation Army often does step in and provides assistance at least once per year for these residents who are not eligible through the Town. As shown below, the majority of support provided was in the form of shelter assistance (rent and mortgage payments).

General Assistance expenditures for July 2019 - June 2020

| | | |
|----------------------|-----------|---------------|
| Shelter | \$ | 44,343 |
| Medical | \$ | 81 |
| Utilities | \$ | 4,114 |
| Cremations | \$ | 2,250 |
| Miscellaneous | \$ | 180 |
| Total | \$ | 50,968 |

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit (as previously noted), the Hooksett Food Pantry, and the Kiwanis Kid's Klostet. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month, typically on the first Monday of each month from 5:30 p.m. to 7:00 p.m., or, residents can schedule individual appointments with the Family Services Director during business hours.

The Town of Hooksett has continued to implement the Hooksett Shuttle Bus Program services through the Manchester Transit Authority two days per week to support residents in the area with reliable transportation at no cost, and, the Town is happy to report that this service is expanding to five days per week beginning on July 1, 2020! This bus is handicap accessible, and provides curb-to-curb pick up and drop off for Hooksett residents to anywhere in Hooksett, as well as medical appointments in Concord, Manchester and Bedford.

In August of 2019 Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Fifty Hooksett children were selected to participate in this wonderful program in which each child received a \$200 Target gift certificate to purchase needed back to school clothing. The children were paired with community volunteers who generously donated their time to help the children shop. Later that afternoon, backpacks, lunch boxes and school supplies were distributed at the Town Hall to approximately 127 students in need. These supplies were donated by the Hooksett Salvation Army, the Hooksett Kiwanis Club, the Knights of Columbus Council 4961, the Brook Ridge Ladies Group, Hooksett Walmart, Hooksett Target, Southern NH University, Extra Care

Auto Repair, Holy Rosary Parish, The Pizza Man, PiF Technologies, Coldwell Banker, EZ Trucking, Fisher Cats, and several generous residents. Additionally, teachers from Hooksett schools participated in distributing the donated items, and the children were delighted to see their teachers outside of the school setting.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 58 families (including 125 children) were served. Special thanks to the Hooksett residents for fulfilling the children's wish lists, the Hooksett Salvation Army for their donations to the program, the Hooksett Knights of Columbus and Holy Rosary Church for the donation of hundreds of pairs of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their "Got Socks Program", the Brook Ridge Ladies for their generous gift donations, Hooksett GE for sponsoring 33 children and purchasing them new winter clothing and gear, Hooksett Library Knitters Club, Annie Ryan for her beautiful hand knitted hats, gloves, and scarfs, residents Jay and Gerry Rainville and Peter White for their incredibly generous donations, several Hooksett residents for their gift card donations to the program, and many, many more! The Family Services Department is so grateful for every single donor who participates in this program, as it would not be possible without everyone's generosity!

This past summer, 14 children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School. This number is about half when compared to last year, however, this is due to the COVID-19 pandemic. Not as many families were in need of camp this year due to being out of work, or, simply choosing to keep them home out of an abundance of caution. All 14 camp scholarships were sponsored by the Salvation Army. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Service office hours are Monday, Tuesday, and Thursday from 8:00 a.m. to 4:30 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at (603)485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Abby Reeves

Family Services Director

Fire and Rescue



This year has brought many challenges and improvements to the department. As always, the goal of the Fire Rescue Department is to provide the best service possible to our community whenever called. It's been a unique year and the department would like to thank the community for their continued support! Our call volume continues to rise annually as we get busier and busier. In the past year, the department has responded 2,433 calls including 15 structure fires and 54 fires involving vehicles, wildland/brush and other items. The department continues to be very active responding to medical emergencies and motor vehicle accidents which account for two-thirds (67.3%) of our emergency calls. 20% of the time we have overlapping incidents which means all staffed apparatus are committed to calls.

Personnel and staffing continue to be an area of focus for the Administration. In the past year we have welcomed four new Firefighters to the department; Thomas Holliday, Walker Deschenes, Courtney Larabee and Mitchell Dean. Three members moved on in the last year and this leaves us with two current vacancies. Hiring has been difficult due to COVID-19 restrictions, but we will bring on new members as soon as practical. This coupled with the fact that five members will be eligible for retirement in the coming year, means we will continue to focus on hiring and retention in the coming months. We have had one of our members graduate from Paramedic school and have another 3 scheduled to graduate later this year. Prior to COVID restrictions, our personnel were actively involved in the community performing fire prevention education, CPR training and could be frequently found in the schools assisting with education.

Since February, our department has been active on the front lines of the Coronavirus pandemic. This has changed the way we operate, both on emergencies and day-to-day duties. Public education in the schools has been replaced with birthday parades and in-person meetings have been replaced with Zoom meetings. Although some of the non-emergency functions and public education have paused for the time being, rest assured that when you call needing help, we will be there to respond. I am very proud of the dedication and professionalism this department brings in the work they do every day. The residents of Hooksett should rest easy knowing they have some of the best Firefighters and EMS providers protecting them day and night. Below are some details and statistics about our Department and the services we provide. If you have any questions or concerns, please contact me at jburkush@hooksettfire.org. Stay safe and healthy!

-James A. Burkush, Fire Chief

Total Force: 37 personnel (4 administrative, 29 shift personnel and 4 call members)

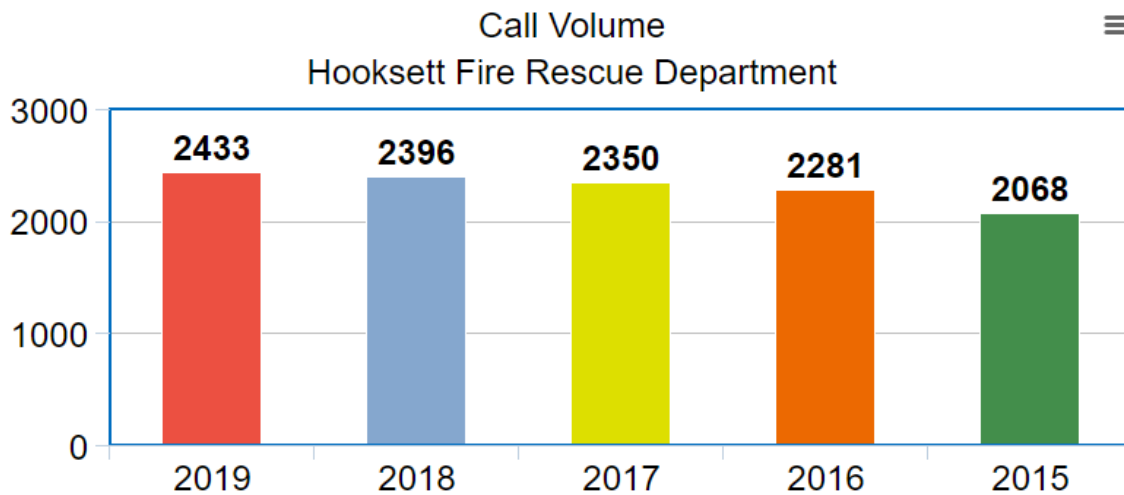
- Administrative staff: Chief of Department, Assistant Fire Chief, EMS Captain and Administrative Assistant.
- All personnel (except Administrative Assistant) licensed as EMTs or Paramedics.
- 2019 Dept Call Volume: 2,433 (increase in 37 calls from last year).
- Both stations are staffed 24 hours a day, 7 days a week.

Headquarters (Station 2): 15 Legends Drive, Hooksett

- Staffed with one (1) fire officer (Lieutenant or Captain) and 2 - 3 Firefighters.
- Houses 2 Engine/Pumper trucks, 1 Ladder truck, 2 Ambulances, 2 Forestry trucks, 1 boat, 1 utility truck, and 4 staff/chief vehicles.

Village Station (Station 1): 1 Riverside Street, Hooksett

- Staffed with one (1) fire officer (Lieutenant or Captain) and 2 Firefighters.
- Houses 1 Engine/Pumper truck, 1 Ambulance, 1 Forestry truck, 1 boat, and 1 off-road emergency vehicle (OHRV).



2019 Breakdown of Calls



Apparatus / Fleet

2019 saw some major improvements to the department fleet. Car 1 was placed in service; this replaced an aging 2004 Ford Expedition that had failed inspection due to structural body corrosion and it also had a very lengthy mechanical history. This vehicle now serves as the Fire Chiefs vehicle and the old Car 1 was re-assigned to Car 4.

In 2018, our 2003 KME ladder truck was taken out of service due to frame failure. With the generosity of Southern NH University (SNHU), the department was able to purchase a ‘new to us’ used ladder truck. SNHU donated \$200,000 plus paid for department members to travel to inspect the replacement truck. The search began, looking for a used ladder truck that was in good shape, had limited salt exposure; meeting the department’s needs was a tough task. Ultimately, we found a 2007 Pierce 100’ quint ladder truck at a dealer in Alabama. This truck had previously served the citizens of Woodland, Texas. Members traveled to Alabama to inspect the truck and were able to secure the purchase which included some repairs and modifications. After delivery and personnel training, Ladder 2 (pictured below) was placed in service fall of 2019.



Forestry 3 was placed in service spring of 2019. This was a multi-year project that started with securing an ex-military chassis on federal loan to the community. Using impact fee money, we had the truck painted, body constructed and outfitted with necessary equipment. This vehicle now gives us the ability to access the heavily wooded and tough terrain areas of Hooksett in the event of a forest/brush fire. This truck also gives us the ability to operate in high water or flooded areas for rescue needs instead of using our lower ground clearance vehicles.



Although delivery of Engine 1 took place in 2020, the build process started in 2018 took all of 2019 and into 2020 to complete. After a yearlong design process which consisted of meeting with department members to solicit their input, meeting with vendors and putting all that into a very detailed specification, Rosenbauer was the chosen bidder. Focus of the design was on reliability, standardization of features we have in other vehicles and corrosion prevention. Department members made several trips to the factory in Minnesota for the pre-build conference, chassis inspection and then the final inspection prior to the vehicle leaving the factory. As

complex as these vehicles are, it is critical to be involved in the build process and inspect as the truck is built to ensure the end product is what was ordered.



Ambulance 2 was also replaced in 2019. The old Ambulance 2 was a 2009 International/Horton ambulance with 120,000+ miles. It served the community well, but it was time for it to be replaced. The last few years of its life the reliability diminished and the cost to keep in service increased significantly. The new Ambulance 2 is a twin to Ambulance 3. We found the new design on the Ford F-550 chassis to work well and our goal is to standardize the fleet as much as possible. Short of a few minor changes they are very much identical ambulances.



The last few years you have noticed an apparatus replacement warrant. The goal with this capital replacement fund is to put money away each year so when the larger apparatus needs to be replaced, the money is there. There are several advantages to this over leasing which the town has done in the past. First the capital reserve fund is making money on the interest that is in the account, and second manufacturers typically offer discounts for pre-payment or partial payments as the truck is built. With leasing we are paying interest on what was borrowed ultimately costing more money at the end of the payments. We ask for your support to continue funding the apparatus replacement warrants, this will help keep the spending level preventing large spikes in taxes.

The firefighters take great pride in our apparatus as it shows when they are on shift at the station or driving around Hooksett. We greatly appreciate the hard work of the firefighters and the mechanics at Highway Department who keep the trucks ready for the next emergency.

Operations, Training & Professional Development

2019 was a busy year for training. Four (4) new employees were hired in 2019 after completing an extensive hiring process which includes an assessment center, practical evaluation, oral boards, chief interviews and an in-depth background check. The hiring process takes approximately 3 months to complete from start to finish. Each new firefighter completes a 2-week orientation program or 'Recruit School' as we call it. Here they are evaluated on skills and orientated to Hooksett and how we operate. After completing the orientation program, they are placed on shift where over the next 18-24 months they will work to complete an in-depth task book fine tuning their skills and getting checked off to operate our apparatus. In addition to completing the task book, there are many tasks including obtaining their Commercial Driver's License (CDL), NH boating license, the NH Fire Academy Driver Operator. The new hire training program is a challenging time during their new career, but one that is necessary to ensure we provide the best service for the Hooksett residents.

Our officers and command staff attended several classes and conferences throughout the year to better equip them for challenges they might face in their leadership rolls. Special thanks to Chief DeAngelis, Primex, NH Municipal Association and others who helped provide this training. Recognizing the difficulty of public safety work, mental health in the fire service has been an increased area of focus for training for all our Department members.

In the Spring of 2019, the new Forestry 3 was placed in service. This is an off-road vehicle that we received the ex-military chassis from the federal wildland loan program. This vehicle required some very specialized training for our operators. The NH National Guard has a maintenance facility in Hooksett and they were a great resource in helping complete the training which included orientation and many hours of driving both on road and off road. We can't thank them enough for their assistance in completing this training.

In 2018 our 2003 KME ladder truck was taken out of service due to frame failure. The 'new to us' Ladder 2 arrived in the fall of 2019. Although they are similar, they are also very different in many ways. Many hours of training were completed and the truck was placed in service just prior to the Farmer Rd fire.



In 2019 we also updated some of our technical rescue equipment using the funding from the Rescue Tool capital reserve funds. New vehicle extrication equipment was purchased for the new Engine 1 along with new water rescue suits and high angle rescue rope equipment. Through the generosity of our friends in the towing industry, we received many cars throughout the fall for crews to practice using the new vehicle rescue equipment. The construction of cars today has changed the way we approach auto extrication and the new equipment will make our job safer and more efficient.

Our air packs or ‘SCBAs’ as they are commonly referred to were replaced in the fall of 2019. You probably remember seeing on the warrants every year money request for air pack replacement. The air packs and bottles have a lifespan of 15 years, so every year we ask for approx. \$25,000 to be set aside so when the 15-year life cycle ends, the money is there to replace them. Over the last year we have evaluated the different manufacturers and options and chose to stay with Scott Air packs again this round. Due to changes in the national standard, the new packs came with some new features and a larger profile due to needing to have more reserve air in the tank, so we had some new features to train on. We also added a device called Pack Tracker which allows our rescue team to utilize a handheld device that will find a ‘downed’ fire fighter in trouble.

Wrapping up 2019 and into early 2020, we took delivery of the new Engine 1. As you can see, we had a busy year in training.

Fire Prevention, Inspection & Investigation

2019 had yet another year of increased demand for services from our Fire Prevention Office. There is a growing trend where the demand for service outpaced the time available to schedule and complete inspections. Our Fire Prevention Officer, Asst. Fire Chief Colburn has multiple duties within the department and currently is our only fire prevention officer. When the department administration staffing levels were changed in 2016, the department lost 1 of the 2 fire prevention officers which has placed an increased workload on staff. 2019 saw some very complicated fire prevention projects which consumed an increased amount of time from the previous years.



Fire prevention isn’t just inspections. The wide variety of calls for Fire Prevention and Life Safety service in 2019 included special events, school and campus safety programs, storm damage assessments, underground fuel tank mitigation, building/occupancy fire and life safety analysis, fire extinguisher training, and project oversight. Special events included: Old Home Days, SNHU Homecoming Weekend, Fire Prevention Week and some political events held at SNHU. Fire Prevention continues to work closely with each of our schools completing State mandated fire and life safety inspections for each school during October and November. These school inspections identify fire and life safety issues as well as define corrective measures as needed to assure the safety of the students and staff. Fire Prevention also works with our schools to conduct monthly emergency and evacuation drills to ensure preparedness in the event of incident or disaster.

Fire Prevention Week is a busy time as well for Hooksett Fire Rescue and without the help of some very dedicated firefighters, the success of the programs wouldn’t be possible. During the week(s) around Fire Prevention Week, members have the opportunity to interact with hundreds of Hooksett students and children in Hooksett daycares. This is a great opportunity for the kids to meet our great staff, learn about fire safety and even tour a fire truck.

Another responsibility of the Fire Prevention Office is fire investigations. In the past year, Hooksett Fire Rescue Department responded to 69 fires in Hooksett, most of which requiring an investigation to determine origin and cause. Unlike the movies, this is something that is very time and labor intensive to complete interviews, document the scene, field analysis, sending samples out to labs, working with other agencies and completing follow-ups.



Some questions we often hear are:

- *Do I need a fire permit for outside fires?*
 - Yes, a permit is required for outside burning. They can be purchased on line at: www.NHfirepermit.com
 - Although COVID-19 has closed our stations for a period of time, we typically offer permits at both stations as well
 - If you are looking for a seasonal fire permit for you cooking fire, those are required to be inspected for the first time and you can call Central Station at 603-623-7272 option #1 or Station 1 at 485-9852 and ask for the duty officer.
 - If you have a seasonal to renew and those expire at the end of each calendar Year, you can mail that to the address below and we'll mail it back to you:
 - Hooksett Fire Rescue
Attn: Seasonal Burn Permit
15 Legends Drive
Hooksett, NH 03106

Lastly, if you know anyone in need of a smoke detector, please call fire headquarters at 623-7272 so we can provide one. A few moments of prevention can save life and property!

Emergency Medical Services (EMS)

This past year was a great year for the Hooksett Fire Rescue Department's Emergency Medical Services (EMS). We're proud to announce that our department was awarded the NH State EMS Unit of the Year for 2019. This is an award given by the NH Fire & EMS Committee of Merit to a service that exhibits exemplary service and dedication to their community in the field of EMS. The department also received the 'HeartSafe Community' designation from the American Heart Association. This credential is given to a community that has taken great strides in protecting their community from sudden cardiac emergencies. In order to receive this credential, the community must provide advanced life support services, conduct frequent CPR classes for the community and assist with AED placement in the community.

In response to the opioid epidemic, the Hooksett Fire Rescue Department was one of the few departments in the state to operate a grant-funded program called NH – FIRST (First Responder Initiated Recovery, Support and Treatment). Similar to the 'SafeStation' model, this program sought to connect people with drug addiction and their families to recovery and treatment services. This program also provides education to the community and schools about the dangers of drug/opioid use.



If you or anyone you know needs assistance with Opioid Use Disorder (OUD) and would like assistance with recovery services and/or an emergency Naloxone kit, please call the EMS Division at 623-7272 option #5.

In late December, the department had its first informational alert regarding the Novel Coronavirus. As of early July, the department has responded to a multitude of medical emergencies involving individuals experiencing symptoms of COVID-19. The department has been following CDC guidelines and all personnel have been provided with extensive personal protective equipment (PPE) in order to provide medical care and transport patients safely. We are also using UV-lighting technology to clean and sterilize the ambulances and equipment after medical calls. Our personnel have been doing a great job facing this pandemic head on and we are thankful for their efforts.



In order to provide the highest level of pre-hospital medical care, the department has sent 3 members to Paramedic school at the New England EMS Institute in Manchester. This involves an 18 month long program that includes classroom, practical and clinical education. Paramedics can provide a high level of care, often seen as being able to bring ‘Emergency Room level care’ to your living room. Currently, the department has 6 paramedics on staff. Our goal for the future is to be able to provide a paramedic on every medical emergency call in town.

Some other improvements included securing a grant through the NH Homeland Security and Emergency Management for additional active shooter equipment. The department became equipped to respond to these events in 2017 and with this new grant, we were able to add additional equipment at no cost to the town. We also were able to replace Ambulance 2, which was a 2009 International Horton Ambulance with a new 2019 Ford F-550 PL Custom Ambulance. Although paused for the time being, we continue to provide CPR and First Aid training to the community. We believe this is an important, pro-active service that helps keep our community safe and healthy.

Fire Warden / Forestry Fire Protection

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the NH Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland-urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires that threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their homes. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire-wise and fire safe!



The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always **Be** Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing **ANY** outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Hooksett has a local ordinance require fire permits with snow cover and these are issued in the winter once snow is covering the ground. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov ytu6r5for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/.



Emergency Management

In addition to the normal emergency preparedness duties, the Fire Chief acts as the Emergency Management Director in times of declared state of emergency. As such the Administration has been active in assisting the departments in the town government with COVID-19 planning and grant funding and management. To date, we have received over \$180,000 in grants from FEMA, NH Homeland Security, GOFERR (Governor's Office for Emergency Relief and Recovery -Municipal Relief Fund), the NH Department of Justice, and the Gary Sinise Foundation. We have another \$100,000 still in the approval process.

In additional COVID-19 preparedness and planning, Emergency Management has also finished the remodeling and upgrade of the town's Emergency Operations Center located at the Safety Center. This room contains communication systems, audio/visual technology, and other features to serve as the central location for town department heads to operate when a disaster or large incident occurs. This room also serves as a training room for the Fire and Police Departments and was fully funded by grants.



The men and women of the Hooksett Fire-Rescue Department will continue to be at the ready to serve the residents of the Town of Hooksett, NH as together we navigate forward. As always, we remain grateful for your continued support of our Department!

Heritage Commission

RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2019, to June 30, 2020, or are continuing:

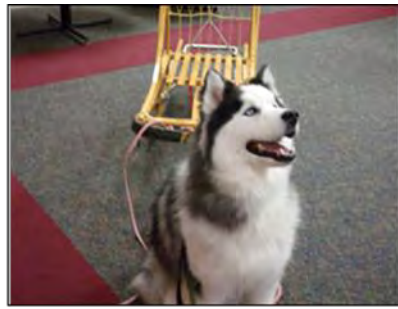
- Received six demolition permit applications for review. Two of these applications went to findings of significance and public hearings—former Underhill home and the Stone House. An agreement was reached whereby Southern NH University sold the Underhill property thereby saving the home. The Stone House had not concluded proceedings by June 30.
 - The review procedure for 31 Whitehall Road (application filed in May 2019) concluded in July after a period when the building was advertised—take it for free. Unfortunately no proposals were received, and the building was eventually demolished.
- Participated in the 9th NH History Week in October. The Heritage Commission and Historical Society and Library offered programs. The Heritage Commission presented the NH Humanities program “Harnessing History: On the Trail of New Hampshire's State Dog, the Chinook.”
- Started planning the 16th annual Hooksett Heritage Day in May, but the Covid-19 public health crisis changed everyone’s plans. We had booked a speaker but that was cancelled. Instead we offered a History Scavenger Hunt directing people to our roadside markers with prizes given for gathering facts. Perfect program for everyone for the time—good, safe activity for families, seniors, etc.
- Provided historical information on some of the town parks to the Parks and Recreation Advisory Board. A future joint project might be signage relaying each park’s history.
- Participated in a Planning Board group to discuss Commercial Design Guidelines. The guidelines were later adopted.
- Continued to sell various merchandise items to supplement the town allocation.
- Awarded a Moose Plate Grant for conservation of the pre-1842 map of Hooksett Village. The map was brought to the conservator in Vermont to begin the project.

- Continued Facebook page (renamed Hooksett Heritage Commission/Head School Society) to publicize the rehabilitation of the School and the living history program along with other history-related news in town.
- Living history program continued at Head School. Spring visits by Hooksett schools were cancelled due to the pandemic. The schoolmarm did present an Osher Lifelong Learning Institute (OLLI) program in September 2019 entitled: “Harvest Festival: Haunting Stories and Spirits of the Head School.”
- Mackenzie Conner, Girl Scout seeking the Gold Award, finished her project (virtual tour of Head Cemetery) in September. It was approved, and she was granted the Award. We nominated her for the Town Council’s Youth Achiever recognition. She was chosen and recognized at the June meeting.

The commission meets on an as-needed basis at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public.

Contact

Hooksett.Heritage@myfairpoint.net or call 669-8926.



Guests at NH State Dog Event, October 2019



History Scavenger Hunt,
May 2020



Presentation of Youth Achiever
Award June 2019

Respectfully
submitted:
Kathleen
Northrup,



Toeing the Line, recitation,
OLLI program, September 2019

Chair; John Giotas; and James
Sullivan, Council Representative.

Alternates:
None.



Moose Plate Grant awarded
for conservation of pre-1842
map, October 2019

Historical Society

The Hooksett Historical Society, established in 1974, continues to meet its purpose which is to bring together those people interested in history of Hooksett, N.H. It has strived to help our citizens to understand that the history of our community has been one that has seen many changes, one that has continued to evolve and one that has been filled with great promise and one that faced many challenges.

To that end, the Society has continued to discover and collect historical materials, provided for preservation of town artifacts, cooperated with town and state officials, and disseminated historical information in various forms.

The 2019-2020 year was unique as the Society's plans were disrupted by the Covid-19 pandemic. Despite that we were able to obtain items for our collection through the generosity of donors and Town financial Assistance with the acquisition of items such as, framed photos from the Plaistow NH Historical Association, a Kilburn stereograph of the covered bridge, postcards of: Dundee Mills, Indian Cliff, Beau Clair motel, Goodnight motel and a vintage photo album featuring over 80 pictures of Hooksett in 1936 as well as book "Granite State NH Interurban Railroad" by Cummings Concord Manchester B&MRR that covers the trolley system that existed in Hooksett.

We continue to categorize our collection, displaying new items at our Prescott Museum and helping those inquiring about Hooksett history including reaching family trees, dates of events and town landmarks. We were also able to obtain additional town funds which reflected the original approved warrant.

In Corporation with Town and other organizations, we have supported Hooksett Heritage Commission endeavors such as saving the Fred C Underhill homestead and historic marker scavenger hunt, photographed the continuing changing town landscape and sponsored the third annual 8th grade history award. We participated with the Heritage Commission in History Month, held in October 2019.

And in efforts regarding the dissemination of Historic Information we have continued our updates to our Hooksett history site and our Facebook page. We have offered informative, exciting and well attended programs and numerous open houses throughout the year. These included two Fall programs on "NH at War" presented by the NH Historical Society and "Lincoln in Manchester" a presentation from the Manchester Historical Association

The Hooksett Historical Society, now in its 46 year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since our Town's founding in 1822 and we thank the citizens of Hooksett, Hooksett Public Library and our sister preservation groups.

On behalf of the Hooksett Historical Society Board of Directors

James Sullivan

Bob Thinnes

Brian Baer

Diane Valade



The Hooksett Library plays a vital role in providing information and resources to Hooksett residents in a wide variety of ways, particularly this past spring during this unprecedented public health crisis. The Hooksett Library trustees voted to close the building to patrons and staff on March 13th, 2020, following an emergency meeting regarding the President's declaration of a National State of Emergency. The immediate priorities were to prevent spreading, help 'flatten the curve', and protect staff.

However, the virtual library remained open to continue to serve the community. Librarians and library staff worked to locate and curate needed public information from reputable sources, in order to make these resources easily available to the community through the library website and social media. The library website portal functioned as the virtual branch 24/7, while staff increased the library's email marketing and social media presence to make townspeople aware of digital offerings. Online library card registration continued for town residents, and free public wifi extends out from the physical building across the parking lot. From March to June of 2020, the library had an average of 760 visitors utilizing the library's wifi access from the lawn and parking lot each month.

The Library Director followed the Reopening New Hampshire Libraries Task Force closely, in conjunction with the Governor's Economic Reopening Task Force, to guide the library's practices for safely handling materials and proceed with public service. Remote management of employees, task tracking, and communication were immediate priorities as staff transitioned to a remote work environment. More mobile technology was also purchased for staff working remotely, so that the library's Chromebooks could be used in other town departments.

Librarians monitored and responded to patron demand for popular titles by purchasing additional digital copies of books and audiobooks for Hooksett Library cardholders specifically. Librarians added e-resources in anticipation of the evolving needs of our community, particularly focusing on professional development courses, basic digital literacy and job seeker assistance, and reference databases designed specifically for the small business community. Library staff responded quickly to community requests through the new Live Chat service, as well as via email, phone, and social media.

The library continued to provide cultural enrichment opportunities for all community members. Children's room staff were among the first in the state to jump into virtual storytime programming. The Youth Services Librarian realized the immediate value in offering kids continuity with faces they knew from the library because she recognized that "our librarians are the celebrities to these young kids." The positive community response proved this!

Storytimes and baby rhymes, virtual crafts, Saturday STEM activities, and a spring butterfly hatching program on Facebook Live engaged children and parents. Weekly programs saw an average attendance of 10 to 20 families attending each session live with viewings in the weeks following reaching into the hundreds. For our tweens and teens, we developed virtual escape rooms and a new virtual Dungeons & Dragons program.

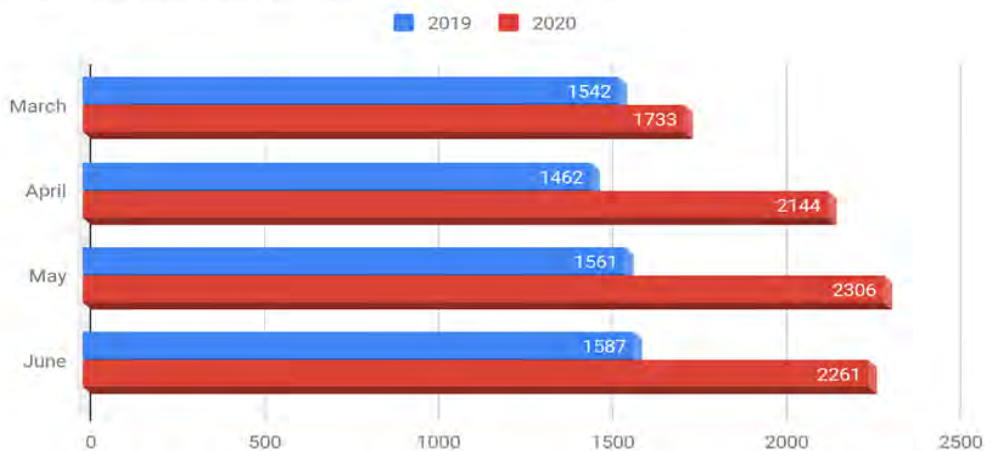
Adult book groups and technology classes continued virtually, and our technology librarian discovered new ways to safely assist patrons with technology challenges. He also continued one-on-one virtual tech support for community members, using a variety of platforms from Google Meet to Jitsi meeting software, while keeping library staff up to date on the security and privacy issues inherent to such work. He also designed and taught virtual classes targeting patrons who are not comfortable with technology in order to improve access to ebooks and e-audiobooks for those reluctant populations; these were very well received.

The book drop was kept closed during the Stay at Home order and through April 25th, when we opened for one day a week. Based on the recommendations of the Reopening New Hampshire Libraries Task force and the most currently available research, we allowed quarantine time for materials before they were handled. We increased our book drop to two days a week mid-May, and then opened it full time in early June in preparation for our curbside pickup service.

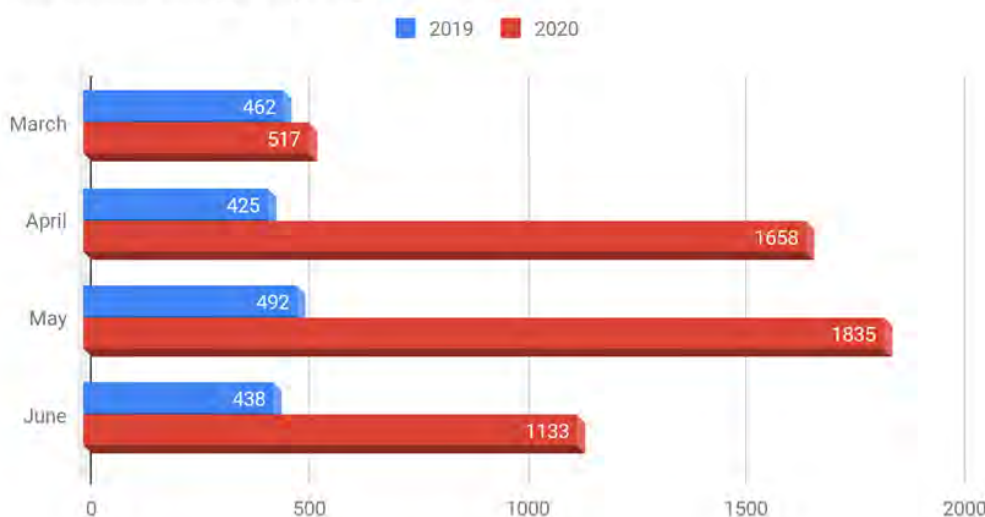
Porch Pickup, the library's contactless curbside service for providing library materials to cardholders, started June 15th and immediately saw impressive usage. In designing this service, particular attention was paid to protecting the health and safety of everyone involved; during planning and implementation, a team-based approach was chosen to ensure continuity of service, should staff be affected by illness. Librarians continued to raise general awareness of the library's increased digital offerings as we determined the safest way to provide the community with physical materials. In the first month of Porch Pickup, the library served 315 unique patrons and checked out 2400 items, booking approximately 150 appointments each week! The ability to communicate via text using our Live Chat system has made Porch Pickup very easy to use, enabled quick appointment scheduling, and opened channels for instant communication and staff efficiency.

Throughout this time, we expanded our digital content and social media presence while continuing to add physical materials to our collection. The library saw a 35% increase in circulation of digital books during Spring 2020 in comparison to the same three months last year; this increase has continued at a rate of 42% in the month of June, even now that physical materials are available as well. The library offers digital resources for professional development, language learning, and other educational resources; however, the usage of these platforms increased by 183.5% during Spring 2020 from the same period last year, indicating increased demand for these services as well. Additional resources for job seekers and small businesses were then added in anticipation of community need.

Digital Book Usage: Spring 2019 vs 2020



eSources Usage: Spring 2019 vs 2020



During the summer, youth services staff provided a virtual summer reading program with Take and Make craft kits available every two weeks through the six-week program. These kits have kept kids creatively connected to their librarians while allowing parents respite, and the Facebook Live demo events are viewed frequently, long after the event has passed. Meanwhile, the Discovery room has undergone significant renovations to improve the story time space; the timing of this will provide Hooksett’s children a fresh and exciting space upon their return to the building.

The last quarter of fiscal year 2020 presented unforeseen challenges for the library, during which the leadership, board of trustees, and library staff have repeatedly proven themselves capable of rising to the challenges and opportunities presented therein. The Hooksett Library provides quality information services to the community, and building and maintaining our collections, both digital and traditional, adds lasting value to the town.

Moving into fiscal year 2021, we will continue to monitor the public health situation with a focus on providing the best service we are able during the pandemic, using a sliding scale of services that can be expanded or scaled back, depending on the number of cases in our community, availability of testing and PPE supplies, and staffing levels.

Respectfully submitted,

Heather Rainier, Library Director

Library Board of Trustees

Mary Farwell, Chair
Mac Broderick
Barbara Davis

Tammy Hooker
Linda Kleinschmidt

2019-2020 Statistics:

| | | | |
|---|--------|---------------------------|--------|
| Books and materials purchased (does not include magazine issues): | 4,274 | | |
| Donations added to the collection (includes replacements of existing titles): | 418 | | |
| Books and materials withdrawn from collection: | 1,452 | | |
| Registered patrons as of 06/30/20: | 7,105 | | |
| Visits to the library: | 76,350 | | |
| Adult programs provided: | 274 | Adult program attendance: | 3,605 |
| Youth programs provided: | 408 | Youth program attendance: | 8,115 |
| Meeting room bookings: | 1,049 | Attendance at meetings: | 12,378 |

The library hosted 86 virtual youth programs from March through June 2020 with an average live viewing “attendance” of twelve log-ins per program and with post-live attendance reaching into the 700’s on average.

Library Holdings & Circulation as of 06/30/2020:

| | Holdings | Circulation | | Holdings | Circulation |
|-------------------------|----------|--------------|--|----------------|----------------|
| Audiobook CD | 2,255 | 3,221 | Ebook | 33,453 | 10,622 |
| Audiobook Playaway | 230 | 1,274 | Equipment / Computers | 24 | 215 |
| Book | 20,921 | 28,211 | Graphic Novel | 521 | 940 |
| Children's Audiobook CD | 943 | 1,393 | Kit (LegoLend, Science & Early Literacy backpacks) | 340 | 1,769 |
| Children's Book | 16,171 | 47,009 | Large Print book | 1,420 | 235 |
| Children's DVD | 1,941 | 8,460 | Music CD | 1,352 | 1,799 |
| Children's Music CD | 281 | 437 | Periodical | 761 | 1,550 |
| Children's Periodical | 176 | 115 | Puzzle/Game | 12 | 40 |
| Digital audiobook | 24,448 | 7,258 | Video Game | 306 | 710 |
| DVD | 3,911 | 12,362 | HPL Items @ GMILCS libraries | | 12,455 |
| | | Total | | 109,611 | 140,100 |

| Library Accounts as of 06/30/20: | |
|----------------------------------|----------|
| Copy Account | \$5,783 |
| Fine Account | \$16,462 |
| Gift Account | \$11,953 |
| Grants account | \$54,135 |
| Greenough Bequest | \$32,063 |
| Meeting Room Account | \$7,962 |
| Morin Account | \$2,935 |
| Special Checking | \$27,674 |
| Vacation Sick Accrual | \$22,248 |

Hooksett Library Budget 2019-2020

| | | | |
|------------------------------------|----------|----------------------------|-----------|
| Automation | \$27,686 | Online Resources | \$13,082 |
| Books and Materials | \$57,854 | Postage | \$284 |
| Custodial Supplies | \$2,628 | Programs and Services | \$6,278 |
| New Equipment | \$8,118 | Staff and trustee expenses | \$7,161 |
| Equipment Maintenance & Repairs | \$3,861 | Utilities | \$27,002 |
| Information Technology | \$9,476 | Van Service | \$3,971 |
| Maintenance & Repairs | \$42,890 | Wages | \$484,988 |
| Office Supplies | \$3,819 | Workers Comp | \$731 |
| Payroll Expenses | | | |
| Dental Ins | \$2,172 | | |
| FICA | \$36,588 | | |
| Health Ins | \$81,975 | | |
| Life & Disability Insurance | \$4,696 | | |
| NH Retirement | \$39,648 | | |
| Unemployment | \$381 | | |

Planning Board

The Planning Board's primary duties include reviewing land use applications for compliance with Land Use Regulations, Development Regulations, the Town Zoning Ordinance, and the Master Plan. Applications include residential and commercial site plans, amended site plans, major and minor subdivisions, project phasing proposals, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

The Planning Board has been very busy. From July 2019 through June 2020, the Planning Board reviewed a total of 42 formal land use applications, participated in many other informal project proposal discussions, hosted several public hearings, reviewed a variety of proposed zoning amendments, and developed several ad-hoc subcommittees to review specific land use topics.

Major land use applications reviewed by the Planning Board during fiscal year 2019-2020 include:

Pike Industries Polymer Asphalt Plant Manufacturing Facility
Forest Oaks Residential Condominiums
Bernice Street 30 Lot Residential Subdivision
Commercial Condominium Business Units at 253 Londonderry Turnpike
Hemlock Hill 37 Lot Conservation Subdivision
Starbucks Commercial Site Plan
University Commons Residential Condominiums

The Planning Board formed two ad hoc advisory subcommittees during fiscal year 2019-2020. The Architectural Design Subcommittee was tasked with reviewing Town Development Regulations and offering recommendations to enhance the aesthetic appearance of the Hooksett community. The Development Regulations were subsequently amended to include more stringent guidelines for commercial development along three of the Town's major commercial corridors. These regulations were adopted in February of 2020.

The Planning Board formed an ad hoc advisory committee along with the Economic Development Advisory Committee to propose changes to the Town's Workforce Housing and Elderly Housing Ordinances. At the time of this report, the Affordable Housing Subcommittee is currently in the process of discussing proposed changes to these ordinances which will incentivize the development of housing which is affordable to Hooksett residents of all ages and income levels. Proposed changes are slated to be presented and included on the March 2021 warrant for adoption.

The Planning Board worked with the Economic Development Advisory Committee to propose commercial rezoning of residential properties with frontage on Londonderry Turnpike, from Farmer Road south to Industrial land at the 101 interchange. A large section of property along Benton Road was also rezoned from Performance Zone/Commercial to Medium Density Residential in March of 2020.

The Planning Board hosted a public input session for the update of the 2004 Master Plan in July of 2019. The all-day workshop included visioning sessions and focus group discussion centered on six areas of the Town Master Plan: Transportation, Housing, Community Facilities and Recreation, Conservation and Cultural Resources, Economic Development, and Future Land Use. Over 80 Town residents and representatives from the Hooksett business community participated. The update to the Town Master Plan is slated to be complete in September of 2020.

The Planning Board along with Community Development Staff and Administration worked closely to develop and update to the Town Capital Improvements Plan. This document serves as a budgetary planning tool for

major Town infrastructure projects, departmental vehicle requests, other equipment and programs over a 6 year period. At the time of this report, the Planning Board has proposed final amendments to the document, which is scheduled for review and approval by the Town Council and the Budget Committee in the coming months.

Planning Board representatives also served on the TIF Advisory Committee, which reviewed planning and engineering for the proposed sewer extension along West River Road servicing Exits 10 and 11. At the time of this report, the Town has entered into a contract with Underwood Engineering to provide design and engineering services through a phased approach to the project. Service to Exit 10 is slated to begin in 2022 and Exit 11 in 2023-2025.

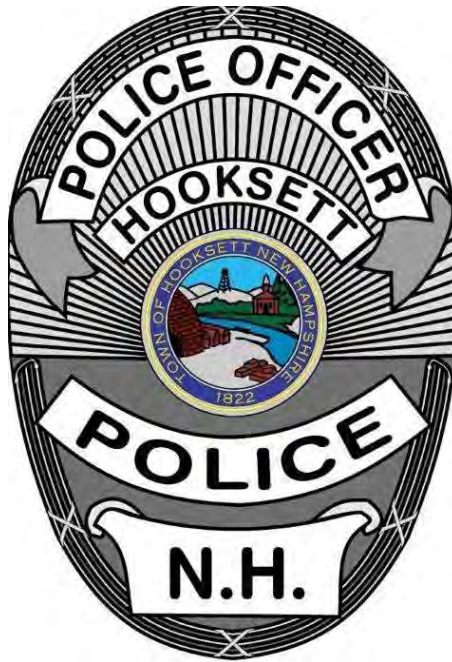
The Town Planner and Community Development Staff, in addition to providing administrative support to the Planning Board, have also worked on several in-house projects throughout the fiscal year, including a comprehensive update to the Town Hazard Mitigation Plan, reviewing and updating the Town's permitting software and GIS files, hosting multiple pre-construction conferences with construction contractors, and providing general guidance and support to the development community regarding development proposals, zoning, building, and code enforcement issues.

We thank the following residents who served on the Planning Board during the 2019-2020 fiscal year:

Richard Marshall, Chair
Tom Walsh, Vice Chair
Paul Scarpetti
Rob Duhaime, Council Representative
David Boutin
Christopher Stelmach
Matt Reed
Brett Scott, Alternate
Mike Somers, Alternate

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit www.hooksett.org or contact the Planning Office at (603) 268-0279 or nwilliams@hooksett.org.

Hooksett Police Department



Police Command Staff

Janet Bouchard
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Detective Division Commander

Lieutenant Justin Sargent
Patrol Division Commander

Department Staff

Message from Chief Janet Bouchard

The start of the 2019 fiscal year started off with the completion of our police department renovations. The dispatchers have settled into their new location comfortably. I am sure many of you have noticed the window that is located in the front vestibule of our building. This has helped to ensure that citizens are now able to speak to someone face to face when they visit the safety center.

Our compliment of employees has stayed steady. We currently only have one open police officer position that we are in the process of filling. We have had minimal turnover. I'm confident that I can contribute that to the support our employee's feel from the community.

At the start of the 2019 school year we transitioned Officer Bergeron into the role of full-time school resource officer. She has adapted very well to her new position and I believe the students, teachers and school administrators enjoy having her in the schools as much as she enjoys being there.

During February vacation we were fortunate enough to use the Underhill School to conduct additional active shooter training and exercises. While this is a frightening event to consider, we believe we need to be as prepared as we can. We appreciate the relationships we have with all 3 schools in town while we all work together to keep Hooksett's schools the safest they can be.

I would be remiss not to mention the challenges our department faced beginning in March with the onset of the Corona Virus threat. Quickly, we were forced to alter our daily operations in order to stay safe and healthy. I am extremely proud of our employees who continued to come to work every day with a positive attitude. We are not immune from the worry and fear of contracting the virus and spreading it to our families and coworkers. We simply do not have the option to stay at home. It seemed at some times, on a daily basis, new regulations, guidelines and suggestions were released. Again, I want to commend all of the employee's at HPD for their professionalism during such a trying time. Due to their cooperation and diligence we have all stayed healthy.

I have not included statistical data as I have in years past. Due to being forced to change our daily operations I do not believe the numbers would reflect a fair comparison to years past. I did include the numbers below which show that we did remain busy throughout the spring of 2020.

| | | | | | |
|--------------------|--------|-----------------|------------------|-------|----------------|
| Calls for Service: | 15,748 | (2018 – 18,048) | M/V Crashes: | 622 | (2018 – 290) |
| False Alarms: | 630 | (2018 – 634) | Business Checks: | 2,063 | (2018 – 2,099) |
| M/V Stops: | 5,683 | (2018 – 7,993) | Arrests: | 705 | (2018 – 768) |

We are looking forward to interacting with the community again. We miss the interactions we are afforded through events like Old Home Day and National Night Out. Until then, please continue to follow us on Facebook to see what we are up to.

Thank you again for your continued support. It is our pleasure to “serve and protect” this great community.

Janet Bouchard
Chief of Police

Patrol Division

Patrol Supervisors

Sergeant Michael Zappala
Sergeant Valerie Lamy
Sergeant David Scarpino
Sergeant Joseph Ducharme
Sergeant Christopher Buker
Sergeant Daniel Byers

Communications

Supervisor Richard Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katy Flynn
Dispatcher Dawn Smith
Dispatcher Aaron Roy

Patrol Officers

Officer Erin Minihan
Officer Brian Roche
Officer Trevor Dearden
Officer Nicholas Kapteyn
Officer Richard Foshier
Officer Kevin Laliberte
Officer Logan Gardyne
Officer Jordan McCluskey
Officer Joshua Preve
Officer/SRO Angela Bergeron
Officer Brandon Carleton
Officer Jordan Estevez
Officer Eric Foley
Officer Schleiden Meneide
Officer Mary Kitsis
Officer Jennifer Neely

Part-time Reserve Officer

Officer Kristofer Dupuis

Detective Division

Detective Dean Lombardo
Detective Brian Williams
Detective Travis Mannon

Prosecution

Attorney Evelyn King
Prosecution Assistant/Victim Advocate Susan Xenakis

Department Support Staff

Executive Assistant Francine Swafford
Administrative Assistant/Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley
P/T Administrative Clerk/Receptionist Vacant
P/T Support Specialist Gary Blanchette

K-9 Unit

Commander: Sergeant Zappala
Handler: Officer McCluskey
K-9 Timber

Public Works Department

The Department of Public Works consists of three (3) divisions, Highway, Parks, Recreation & Cemeteries and Recycling & Transfer. We would like to thank the staff for all their hard work and dedication.

The Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed 19 winter storms this year in addition to the usual cleaning and repairing catch basins and culverts, filling pot holes and repairing road shoulders. Catch basin cleaning was started and all town roads were swept. During the year, approximately 21 miles of roadway were crack sealed and approximately 3 miles of roadway were re-surfaced. Line striping was also done town-wide.

The Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred (300) pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars. During the year, Public Works replaced 2 pick-up trucks, 1 plow truck and a street sweeper/catch basin cleaner.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an assistant crew chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center and the Courthouse. The assistant crew chief, along with DPW employees and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I and historical buildings.

The Parks, Recreation and Cemeteries Division is in charge of the maintenance of the town's fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the town buildings, Veterans Park, Dog Park and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Gardens. The division is instrumental in working with Old Home Day Committee preparing for the Annual Hooksett Old Home Day. This division also assists the Hooksett Garden Club in providing and maintaining the flower baskets on the Memorial Bridge every summer.

The Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also operates the transfer station for residential drop off. This year, the town collected and transferred 4,857.8 tons of residential trash, 170.54 tons of furniture, 526.37 tons of demolition and 32.02 tons of roofing. The division also moved 25.13 tons of electronics, 251.61 tons of metal, 160.33 tons of cardboard and 39.26 tons of recycling. While curbside recycling is not available at this time, residents are encouraged to bring recyclable materials to the Transfer Station. Materials brought to the Transfer Station will be sent to a recycling facility. Cardboards, metals, plastic and aluminum cans, when separated still generate money for the Town while separating mixed papers and glass, cost significantly less for recycling.

Earl Labonte,
Public Works Director

SEWER COMMISSION

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

Sludge Dryer: The Sewer Commission has always tried to be innovative in exploring new systems or products that will enhance the sewer system as well as save the rate payers and the department money. In June 2019 the Sewer Commission entered into a partnership with Resource Management Incorporated to install a Shincci sludge dryer. This dryer is the first of its kind in the United States and arrived from China in August 2019.

Exploring Solar: In 2019 the Sewer Commission cleared approximately 3 acres of land next to the wastewater treatment facility to have solar panels installed. In June 2020 the project got underway and by November 2020 the solar panels are expected to be online. The energy generated by these panels will substantially help offset the energy cost required for the treatment plant. One of the biggest expenses for running the wastewater treatment facility is electricity. If everything goes as planned, the panels will have paid for themselves in 5 to 10 years.

Asset Management: The Sewer Commission hired Hoyle, Tanner and Associates, Inc. to develop an Asset Management program for the Hooksett sewer collection system **Phase II**. This program is funded by \$30,000 of grant money secured in a warrant article in 2020. The primary focus of this program is to update the collection system inventory, collection system mapping and to establish a method of calculating inventory replacement. The program will also be **beneficial for organizing reports, documents, budgets and risk management**.

Main Street Pump Station: In June 2020 we started construction on a new pump station on Main Street. The old one was an injector station that was installed in 1969 and there were problems getting replacement parts for it. The new one has submersible pumps and uses updated technology.

Testing for Future Expansion: In 2019 Underwood Engineers documented the performance abilities of the Hooksett treatment process that was installed in 2011. With the new information from their testing, Underwood is now able to design the new upgrade.

Retirement: On June 1, 2020 Superintendent Bruce Kudrick retired after **47 years** of service. We wish to thank Bruce for all his years of hard work and dedication. It's time for Bruce to relax and enjoy his family. We wish him an amazing retirement with years of enjoyment to come! If you think Bruce could just walk away after 47 years, he couldn't. As of June 17, 2020 Bruce came back as part-time, consultant to oversee projects as needed. His knowledge is invaluable!

New Superintendent: On April 6, 2020 the Board welcomed Kenneth Conaty who became the new Superintendent shadowing Bruce Kudrick until 5/31/20. Supt. Conaty comes to Hooksett from the Merrimack Wastewater Treatment Facility. His skills and knowledge will be a great asset to Hooksett and the Board and staff members look forward to working with him.

Sewer Bill Payments: Customers can pay their bills through ACH, credit cards and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no

additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done online through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website.

What's Flushable: Once again "FLUSHABLE" does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, dental floss or **grease!** Only human waste and toilet paper are flushable! Remember the "**3 P's**" (Pee, Poop, Paper)!

The Treatment plant facility and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at hooksettsewer@comcast.net with your questions, comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,
Board of Sewer Commissioners

Sid Baines, Chairman
Frank Kotowski
Richard "Turk" Bairam

Tax Collectors Report
July 1, 2019- June 30, 2020

| | | |
|--------------------|--------|-----------------------|
| Motor Vehicles | 19,246 | \$4,082,084.63 |
| Boats | 67 | \$1,232.24 |
| Decals | | \$47,497.50 |
| Misc. Income | | \$13,213.44 |
| Grand Total | | \$4,144,027.81 |

Town Clerks Report
July 1, 2019- June 30, 2020

Total number of licenses issued

| | | |
|----------------------------|------|--------------------|
| Dog License Penalty & Fine | 1628 | \$11782.49 |
| Vital Statistics | | \$9925.00 |
| Filling Fess | | \$20.00 |
| Misc. Income | | \$385.65 |
| Elections Checklists | | \$609.50 |
| UCC | | \$4635.00 |
| Grand Total | | \$32,126.14 |



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) | | |
|-------------------------------------|---------|---------------------------------|-------------------------------------|-------------|------------|
| | | | Year: 2019 | Year: 2018 | Year: 2017 |
| Property Taxes | 3110 | | \$5,902,415.72 | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | | \$39,600.00 | |
| Yield Taxes | 3185 | | \$25.23 | | \$22.42 |
| Excavation Tax | 3187 | | | | |
| Other Taxes | 3189 | | | | |
| Property Tax Credit Balance | | | (\$86,943.46) | | |
| Other Tax or Charges Credit Balance | | | (\$190.39) | | |

| Taxes Committed This Year | Account | Levy for Year of this Report | Prior Levies | |
|---------------------------|---------|---------------------------------|-----------------|--|
| | | | 2019 | |
| Property Taxes | 3110 | \$22,007,554.00 | \$21,281,278.00 | |
| Resident Taxes | 3180 | | | |
| Land Use Change Taxes | 3120 | | | |
| Yield Taxes | 3185 | \$1,078.28 | \$2,446.12 | |
| Excavation Tax | 3187 | \$18,492.12 | | |
| Other Taxes | 3189 | | \$90,493.91 | |
| | | | | |

| Overpayment Refunds | Account | Levy for Year of this Report | Prior Levies | | |
|--|---------|---------------------------------|-----------------|-------------|---------|
| | | | 2019 | 2018 | 2017 |
| Property Taxes | 3110 | \$8,459.83 | \$41,508.75 | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | | \$46.61 | |
| Yield Taxes | 3185 | | | | |
| Excavation Tax | 3187 | | | | |
| Wastewater | | | \$3.29 | | |
| Interest and Penalties on Delinquent Taxes | 3190 | | | | |
| Interest and Penalties on Resident Taxes | 3190 | | | | |
| Total Debits | | \$22,035,584.23 | \$27,231,037.17 | \$39,646.61 | \$22.42 |



New Hampshire
Department of
Revenue Administration

MS-61

Credits

| Remitted to Treasurer | Levy for Year of this Report | Prior Levies | | |
|-------------------------------------|---------------------------------|-----------------|-------------|---------|
| | | 2019 | 2018 | 2017 |
| Property Taxes | \$2,384,397.50 | \$26,584,726.61 | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | \$39,646.61 | |
| Yield Taxes | | \$1,613.22 | | \$22.42 |
| Interest (Include Lien Conversion) | | | | |
| Penalties | | | | |
| Excavation Tax | \$16,867.36 | | | |
| Other Taxes | | \$45,375.61 | | |
| Conversion to Lien (Principal Only) | | \$546,444.59 | | |
| Wastewater | | \$44,931.20 | | |
| Discounts Allowed | | | | |

| Abatements Made | Levy for Year of this Report | Prior Levies | | |
|-----------------------|---------------------------------|--------------|------|------|
| | | 2019 | 2018 | 2017 |
| Property Taxes | | \$7,087.81 | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | | |
| Yield Taxes | | \$858.13 | | |
| Excavation Tax | | | | |
| Other Taxes | | | | |
| | | | | |
| Current Levy Deeded | | | | |



New Hampshire
Department of
Revenue Administration

MS-61

| Uncollected Taxes - End of Year # 1080 | Levy for Year of this Report | Prior Levies | | | |
|--|---------------------------------|-----------------|-----------------|-------------|---------|
| | | 2019 | 2018 | 2017 | |
| Property Taxes | \$19,723,437.01 | | | | |
| Resident Taxes | | | | | |
| Land Use Change Taxes | | | | | |
| Yield Taxes | \$1,078.28 | | | | |
| Excavation Tax | \$1,624.76 | | | | |
| Other Taxes | | | | | |
| Property Tax Credit Balance | (\$91,274.12) | | | | |
| Other Tax or Charges Credit Balance | (\$546.56) | | | | |
| Total Credits | | \$22,035,584.23 | \$27,231,037.17 | \$39,646.61 | \$22.42 |

| For DRA Use Only | |
|---|-----------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$19,634,319.37 |
| Total Unredeemed Liens (Account #1110 - All Years) | \$1,930,588.56 |



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

| | Last Year's Levy | Prior Levies (Please Specify Years) | | |
|---|---------------------|-------------------------------------|---------------------|---------------------|
| | | Year: 2018 | Year: 2017 | Year: Prior |
| Unredeemed Liens Balance - Beginning of Year | | \$569,611.15 | \$399,445.81 | \$826,234.37 |
| Liens Executed During Fiscal Year | \$623,707.74 | | | |
| Interest & Costs Collected (After Lien Execution) | \$466.80 | \$28,794.12 | \$40,515.84 | \$46,426.04 |
| Refunds | | \$78.19 | | \$58.33 |
| Total Debits | \$624,174.54 | \$598,483.46 | \$439,961.65 | \$872,718.74 |

Summary of Credits

| | Last Year's Levy | Prior Levies | | |
|---|---------------------|---------------------|---------------------|---------------------|
| | | 2018 | 2017 | Prior |
| Redemptions | \$48,093.77 | \$250,681.93 | \$119,685.23 | \$54,751.13 |
| Credit Balances | (\$0.05) | (\$51.56) | (\$104.46) | (\$393.93) |
| Interest & Costs Collected (After Lien Execution) #3190 | \$466.80 | \$28,794.12 | \$40,515.84 | \$46,426.04 |
| Abatements of Unredeemed Liens | | \$2,292.72 | \$1,875.12 | \$11,717.13 |
| Liens Deeded to Municipality | | | | |
| Unredeemed Liens Balance - End of Year #1110 | \$575,614.02 | \$316,766.25 | \$277,989.92 | \$760,218.37 |
| Total Credits | \$624,174.54 | \$598,483.46 | \$439,961.65 | \$872,718.74 |

For DRA Use Only

| | |
|---|------------------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$19,634,319.37 |
| Total Unredeemed Liens (Account #1110 -All Years) | \$1,930,588.56 |



HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

08/06/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kimberly A Blichmann
Preparer's Signature and Title

Tax Increment Financing District Report

Hooksett's journey with its Route 3A TIF District achieved exciting progress this year. Throughout 2019, the District's Advisory Board monitored and steered preliminary engineering and project planning conducted by staff and the town's contractor, Underwood Engineering. During this process they also met regularly with other local public bodies and potential partners to discuss cooperative possibilities and considered the most cost-effective and logical project phasing. By January 8th, 2020, the Advisory Committee had worked through a large slate of options, and voted to recommend the following series of 10 positions for Town Council to consider:

- That the Town should fund the design of all proposed sewer in roads and cross-country sections that will be turned over to the Town.
- That construction will be divided by segment between areas funded by the town and those by private sources
- That the Town should contribute \$0.3M towards the necessary water main construction from Vista Drive to Rte. 3A and work with a private partner in the district for this particular project
- That the design of the two other water main extensions should be paid for by the Town, with the construction paid for by the Hooksett Village Water Precinct and Town jointly; split to be determined.
- That the Town should meet and contract with all existing occupied property owners in Zones 1/2/3 to determine who wishes to connect
- That the Town should pursue a Clean Water State Revolving Fund (CWSRF) loan in June 2020 to refinance the current \$2.5M bank loan.
- That the Town should target completion of Phases 1 & 2 at exit 10 as the first project \$8.48M in 2021-2022 through a second warrant article and CWSRF loan pursued in 2021
- That the Town enter into Agreements with each commercial entity looking to connect and whom will be responsible for paying for sewer that will be turned over to the Town.
 - Agreements would establish connection fees if reimbursement of construction costs is applicable
- That the second project, Phase 3 North at exit 11, should follow with a third project, Phase 4 between exits 10 & 11, pursued upon ability of funding.
- That the Town should accept the Planning Stage Technical Memorandum issued by Underwood dated 12/18/2019 as revised to reflect the above recommendations 1-9

On January 22nd, 2020, Town Council voted to adopt all nine of the recommendations put forward by the Route 3A TIF Advisory Committee.

What is Tax Increment Financing?

Tax Increment Financing (TIF) is a fundraising mechanism provided to New Hampshire municipalities through RSA 162-K. It is based around the planning and creation of territorially defined areas called development districts. When one of these districts is created, the total property valuation of the area is recorded. Property taxes derived from that original valuation are treated as normal, but taxes derived from increases can be directed towards funding projects laid out in the district's development plan. When managed appropriately, TIF can be used to fund improvements that benefit the whole community by attracting new development, revitalizing blight, and/or enacting quality of life projects. This can have the benefit of significantly expanding the tax base and providing more or easier access to services for residents in a less financially impactful way. The Town of Hooksett has previously completed a successful TIF District from 2006, and in March 2017 created a new TIF District along Route 3A to provide infrastructure to the whole corridor.

| Route 3A TIF District Open Data | | |
|---|----------------|---|
| District’s Original Assessed Value (2017) | | \$122,124,712 |
| 2018 District Valuation | | \$141,157,727 |
| 2019 District Valuation | | \$142,794,759 |
| Captured Assessed Value Retained | | \$20,670,047 |
| District Costs as of June 30, 2019 | | |
| Expenditures | | \$373,449.59 (Professional services; engineering) |
| Indebtedness | | \$2,500,000 (Principle) |
| Debt servicing | | \$350,625 |
| Total Indebtedness | | \$2,850,625.00 |
| Revenues | | |
| Year 2017 | \$9,570 | Property Taxation |
| Year 2018 | \$421,010.00 | Property Taxation and Interest |
| Year 2019 | \$2,500,000.00 | Proceeds for Note |
| Year 2020 | \$445,440.00 | Property Taxation |
| | \$17,669.17 | Interest |

Route 3A TIF District Advisory Board

Daniel Bellanger
Alden Beauchemin
David Boutin, Chairman

Dan Lagueux
Chris Letendre

David Scarpetti
Mike Somers

With respect,
Nicholas P. Germain
Nick Germain, MPA
Project Coordinator

Town Administrator's Report

It has been an educational and productive first year serving as Hooksett's Town Administrator. I think, overall, despite the challenges of COVID 19, the community has moved forward in meeting some of its goals. Hooksett was able to negotiate two union contracts with the Police and Fire Departments, both with positive outcomes. The implementation of the LED Street light conversion project has begun and is estimated to be completed before this winter. The result of this project will be better lighting throughout town with the additional benefit of reducing Hooksett's electricity costs. Hooksett hired a Town Assessor and have completed a major upgrade to our assessing software. We are also in the process of upgrading our permitting software to make it easier for users to conduct their business with the planning, building and code enforcement offices. The Rt. 3A Tax Increment Finance (TIF) project started last year and is moving from the design stage to the final engineering stage. Staff and its consultant, Underwood Engineering, Inc., seek to have final engineering plans completed by this fall to begin construction of the sewer and water project by spring and summer of 2021.

The Town Administrator and the Administration Department is responsible for the administrative and financial affairs of the town which includes implementing the policies enacted by Town Council. The department has three full-time employees, and one part time administrative assistant. We also have an administrative assistant to take minutes and to handle other administrative functions as necessary.

This small staff provides support to all town departments. We assist departments with human resources matters, contracts, grants, purchasing and other administrative functions as become necessary. The Town Administrator is responsible for the preparation and presentation of the town budget. Included in the Administration budget is funding for all technology needs for town departments. Administration staff works closely with the town's IT contractor to insure that town staff has resources needed to meet their respective responsibilities.

The Administration Department provides staff support to Town Council including assisting them in developing their agenda, an advisor at meetings, and arrange for the taking of minutes. We also oversee the audio/ visual system for Council as well as other committees.

COVID 19 has presented Hooksett with many challenges. Having to close Town Hall and several other municipal buildings and facilities to the public was a very difficult decision. The State of New Hampshire, through Governor Sununu, made the decision to evoke an emergency order, which effectively, closed schools and, in addition, issued a Stay At Home order except for essential personnel. This was a very strong statement indicating that this virus was something to take very seriously. Even though several Hooksett municipal buildings were closed to the public, work was still being done by staff. I commend all of our Department Heads and their staff for doing everything possible to make the best of this very difficult situation. I thank the residents of Hooksett for their patience and understanding throughout the closure. Unfortunately, New Hampshire is still dealing with this highly pervasive virus. The medical field has indicated that a second surge may impact the US in the fall. With this in mind, Hooksett has taken steps to be better prepared for the possible impact of a second surge if it were to happen. Increasing our stock of PPE, technology purchases and building modification are just a few examples of preparing for this possibility.

I am still grappling with the thought that a year has gone by since I started working for Hooksett. We have much work to do but I think we are off to a good start. I look forward to the year ahead and doing my best to keep Hooksett moving forward in the best way possible.

Best regards,

Andre L. Gannon

Town Administrator

Town Council

In 1822, following the presentation of a petition to the New Hampshire Legislature asking that portions of Chester, Goffstown and Dunbarton be disannexed to form the Town of Hooksett, our Town has faced many challenges throughout these past 198 years. This year we face perhaps one of its greatest challenge with the Pandemic of COVID-19. But through it all our citizens have come together and have worked hard to overcome this obstacle.

As required by Town Charter, the Council has performed its duties and has adhered to its role. We have maintained a good working relationship with all aspects of our town from Town Administrator to you the citizens of Hooksett. We are secure in the fact that we have lived up to the principle of our Town Charter.

The Council will continue to meet challenges and opportunities with open debate, careful deliberations, and the willingness to build a community that brings all aspects of Hooksett together.

This report, as archived in the minutes of our council meetings of the past year, will reflect those decisions. The list below highlights actions taken by your Council this year:

- Approve and consented to the purchase of a salt storage facility
- Authorized funding from various aspects of the CARES Act(Coronavirus Aid, Relief, and Economic Security)Relief Fund: including the First Responder COVID-19 Stipend Program, Emergency Management Performance Grant (EMPG),Emergency Supplemental Program, CFDA# 16.034 for the Hooksett Fire-Rescue Department's Operating Budget and the Ambulance Funds to be utilized for staffing and PPE/sanitation equipment
- Approved funds from the NH Governor's Office for Emergency Relief and Recovery (GOFERR)
- Agreed to year end Encumbrances
- Adopted a LED Streetlight Conversion Project
- Signed warrant authorizing the civil forfeiture process and assigning the civil forfeiture process for dogs to the Town Clerk.
- Allowed the Town Administrator to sign contracts to construct a Lilac Bridge Memorial and allow its installation on State-owned property on the north and south sides of the pedestrian bridge
- Approved painting of the Town Hall and gym, the Prescott Library and Head School House and Electrical Support services
- Accepted funds to update the EOC Security System
- Gave permission for the use of Town-owned property for a proposed solar array for the treatment plant, farming and bio solid usage
- Amended Solid Waste/Recycling & Transfer Ordinance and Removal of TAXICAB Ordinance
- Authorize purchase of 40 portable radios and programming laptop, contract for CAMA software to V8, 6 Patrol PC Mobile Data Terminals (MDT's), Six (6) Thermal Imaging Cameras and equipment, Auto Extrication Equipment, 38 air-packs, spare bottles
- Approved items for a fleet of vehicles such as a Front-End Loader, a Drain Basin Cleaning/sweeping truck and pick- up truck, police cruisers, tractor-trailer
- Granted approval for Riverside Drive Fire Station Driveway Project, sewer pump station at the Concession Stand at Donati Park and Winter Drive Drain improvements
- Accepted Numerous scout projects- picnic tables, trail bridge, flagpole improvements, lacrosse wall
- Voted on a budget and town warrants
- Approved of Sole Source Agreement with the Student Conservation Association (SCA) and Community Development Permitting Software
- Signed contracts for TIF District Sewer Final Design, the Pavement Management Consultant and road pavement projects

- Appointed a new town assessor, Health Officer and deputy Health
- Establish a Bicentennial Committee to prepare for the 200th anniversary
- Authorized the Merrimack Valley Trail Riders – Cystic 422 Fibrosis Charity Ride request for use of Chester Turnpike
- Accepted repayment of overtime costs for Hooksett Officer(s) who work with the U.S. Marshals on their Violent Offender Take Force
- Signed Collective Bargaining Union contracts with Hooksett Permanent Firefighters Association, Local 3264, IAFF and the New England Police Benevolent Association, INC. (NEPBA) LOCAL 46 OF NEW HAMPSHIRE =
- Declare a vacancy in the Office of the Representatives to the New Hampshire General Court- District #24, and respectfully requested the Governor and Executive Council declare a special election be held concurrent with the Hooksett town
- Change Boundaries for Central Hooksett Water Precinct
- Motion to approve Grants, bond releases, donations, and new health plan and dental plan options
- Increased the asset limit for the elderly exemption
- Transfer funds from the School Impact Fee to the Hooksett School District.
- Directed committees, boards and commissions of which the Town Council is the governing body, to adhere to the rules adopted by the Town Council regarding the procedure for approval of meeting minutes and to adoption
- Discussed and voted on CoVID 19 issues – including getting updates, closing town parks and athletic fields and town offices
- Review and amended Administrator code, council procedures and Cash Receipt Policy
- Met with various state agencies, on road improvements and well water issues, and new business owners
- Continue to recognize youth achievers, new hires, employees of distinction and witness the swearing in of police officers and fire fighters

Throughout 2019-2020 your Town Council, working with the Town's Administrators and all aspects of the community, has striven to improve public services, increase town accountability, provide transparency, and foster community building. The Town of Hooksett has a proud history of our accomplishments, of dedicated citizens; each serving their community through elected roles, committee involvement, and civic activity with one goal in mind of moving Hooksett forward to improve the lives. We look forward to a productive year, in which, we live together as one, free from illness, intolerance and, united in the fact that we are, always looking to make *Hooksett a better place in which to live.*

Respectfully submitted on behalf of Hooksett Town Council
James A Sullivan

Town Hall Preservation Committee

What is the Town Hall Preservation Committee?

The Town Hall Preservation Committee is a public body created by Council to manage and advise on the historic Town Hall property located at 16 Main Street. In recent years, the Committee took a key role in building restoration projects and future use planning. It meets as needed at the Municipal Offices at 35 Main Street, posts notices and minutes at www.hooskett.org, and periodically updates Town Council and the public through reports and press releases.

What is Old Town Hall?

Hooksett's historic Town Hall is a large, Greek revival-style building located at 16 Main Street. It was originally constructed in 1828, and from that time until the recent past was put to continuous public use. Current and past citizens, visitors, and officials alike fondly recall attending events within its stately walls: It hosted everything from weddings to a jailhouse as it evolved from a simple meeting space, to an impressively embellished event hall, and its eventual use as the town's main municipal building. This history ended – at least temporarily - after around 180 years: Critical code issues were discovered in recent decades, and in 2008 the Town transferred its municipal offices to its present 35 Main Street location, while Old Town Hall was sealed from the public.

Subsequently, officials considered the building's fate, and after finding significant public support, chose to pursue building rehabilitation and preservation. Projects completed so far include restoring the original single level floorplan, ceiling, and large main hall windows.

What happened this past year?

In the town's 2019-2020 fiscal year, Hooksett was unable to expend money on the Old Town Hall beyond basic maintenance and emergency expenditures. This was due to compliance with state budgetary law with respect to the failure of a warrant article at the town's March 2019 town election.

Additionally, the effects of COVID-19 monopolized town's response to that situation, and limited future planning efforts. The meetings that did occur revolved around discussing existing conditions and how to approach future planning. It is anticipated that a grant-funded restoration of the main hall signing gallery will be pursued in fall or winter 2020-2021, and that a new approach to ongoing building preservation efforts will be considered.

How stands the building?

The building remains virtually unchanged. A minor leak in the building's main hall roof was discovered in Spring 2020, but it was found to only occur in extremely heavy storms and was remedied. The building's envelope and structure for all intents and purposes remains strong and relatively well-preserved. That said, it is advisable that the longer the building remains without proper climate control, insulation, and exterior treatments, the building will deteriorate more severely overtime and cost more to restore in the longterm. Currently, it's estimated that it would take \$200,000-\$300,000 to restore the building to public use at a baseline level.

Town Hall Preservation Committee Roster 2019-2020

James Sullvian, Chair
Clark Karolian

With respect,
Nicholas P. Germain
Nick Germain, MPA
Project Coordinator

TREASURER'S REPORT, July 1, 2019 to June 30, 2020

CAROL B. ANDERSEN, Treasurer

| TOWN ACCOUNTS | Balance 1-Jul-19 | Receipts | Interest Earned | Payables | Bank Charges | Balance 30-Jun-20 |
|---|-------------------------|-------------------------|----------------------|---------------------------|----------------------|-------------------------|
| Various Banks - Pooled Cash | \$ 24,275,548.80 | \$ 41,990,107.14 | \$ 224,350.13 | \$ (56,948,892.25) | \$ (7,676.80) | 9,722,073.35 |
| TD Bank - Route 3A TIF | - | 2,500,024.00 | 10,713.86 | (122,299.48) | (24.00) | 2,199,778.05 |
| People's United Bank - Conservation Fund | 604,726.51 | 40,383.14 | 995.36 | (310,053.66) | (0.30) | 336,051.05 |
| People's United Bank - Ambulance Fund | 381,203.92 | 557,366.75 | 137.75 | (811,393.97) | (6.00) | 127,308.45 |
| NH PDIP - Sureties for Developers | | | | | | |
| 001 General Fund | 350,943.22 | | 5,421.61 | | | 356,364.83 |
| 034 Rt. 3 Corridor Study | 1,012.83 | | 15.65 | | | 1,028.48 |
| 058 Sawyer Farms | 175.32 | | 2.39 | (177.71) | | - |
| 061 Henault Driveway | 1,305.01 | | 20.15 | | | 1,325.16 |
| 114 Verizon Wireless Tower Removal | 11,661.60 | | 180.14 | | | 11,841.74 |
| 168 1134 Hooksett Rd | 14,453.44 | | 223.29 | | | 14,676.73 |
| 181 Zannini Motor Sports | 261.57 | | 4.05 | | | 265.62 |
| 200 West River Road Surety | 46,530.87 | | 718.85 | | | 47,249.72 |
| 201 SNHU Monadnock Hall Landscape Surety | 92,635.25 | | 1,102.80 | (93,738.05) | | - |
| 202 Bluebird Landscape Surety | 14,927.53 | | 230.60 | | | 15,158.13 |
| 203 Pedestrian Bridge Escrow | 36,145.35 | | 529.11 | (20,000.00) | | 16,674.46 |
| 204 SNHU Athletic Landscape Surety | 209,469.24 | | 3,236.01 | | | 212,705.25 |
| 205 88 WRR Landscaping Surety | 10,310.82 | | 151.52 | (10,462.34) | | - |
| 206 SNHU Gustafson Landscape Surety | 64,772.45 | | 688.25 | (65,460.70) | | - |
| 209 SNHU Parking Lot F Surety | 44,603.30 | | 530.98 | (45,134.28) | | - |
| 210 SNHU CETA Surety | 125,080.76 | | 1,329.08 | (126,409.84) | | - |
| 211 Summit View Surety | 224,427.77 | | 2,747.61 | (46,574.00) | | 180,601.38 |
| 215 Maurais St Ext Road Surety | | 55,000.00 | 544.87 | | | 55,544.87 |
| 216 Churchill Dr Well Surety | | 6,000.00 | 48.42 | | | 6,048.42 |
| 217 7 Lehoux Drive Surety | | 59,078.45 | 368.31 | | | 59,446.76 |
| 218 Osborne's Agway Landscape Surety | | 6,938.02 | 31.26 | | | 6,969.28 |
| 219 University Circle Driveway Surety | | 1,250.00 | 4.82 | (1,254.82) | | - |
| 220 63 Crawford Lane Driveway Surety | | 1,250.00 | 3.84 | (1,253.84) | | - |
| 223 76 Crawford Lane Driveway Surety | | 1,250.00 | 1.01 | (1,251.01) | | - |
| 224 60 & 80 Crawford Lane Driveway Surety | | 2,500.00 | 0.53 | (2,500.53) | | - |
| 225 141 Londonderry Turnpike Site Surety | | 15,000.00 | 5.24 | | | 15,005.24 |
| TOWN TOTALS | \$ 26,510,195.56 | \$ 45,236,147.50 | \$ 254,337.49 | \$ (58,606,856.48) | \$ (7,707.10) | \$ 13,386,116.97 |

| SEWER ACCOUNTS | Balance 1-Jul-19 | Receipts | Interest Earned | Payables | Bank Charges | Balance 30-Jun-20 |
|--|------------------------|------------------------|---------------------|--------------------------|-----------------|------------------------|
| TD Bank - Pooled Cash | \$ 503,089.26 | \$ 4,283,175.69 | \$ - | \$ (2,834,570.00) | \$ - | \$ 1,951,674.94 |
| TD Bank - Escrow Accounts | | | | | | |
| 1015-23 Sewer Plan Escrow | 16,712.25 | 34,537.50 | 313.26 | (29,438.64) | - | 22,124.37 |
| 1015-26 T Buck Construction | 13,015.24 | | 97.95 | (13,113.19) | - | (0.00) |
| 1016-01 Sewer System Development Fees - CD | 576,267.57 | - | 8,081.12 | (17,677.87) | - | 566,670.82 |
| 1016-02 Sewer Debt Reserve - CD | 505,481.78 | - | 6,611.81 | (48,453.86) | - | 463,639.73 |
| 1030-20 System Development Fees PDIP 046 | | 17,677.88 | 214.20 | - | - | 17,892.08 |
| 1040-28 Sewer Debt Reserve PDIP 110 | | 48,455.34 | 587.12 | - | - | 49,042.46 |
| SEWER TOTALS | \$ 1,614,546.10 | \$ 4,383,846.41 | \$ 15,905.46 | \$ (2,943,253.56) | \$ - | \$ 3,071,044.40 |

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2020

| First Deposit | Name of Fund | Purpose of Fund | How Invested | PRINCIPAL | | | INCOME | | | TOTAL | Ending Market Value |
|---------------------------------|---|------------------------------|--------------|---------------------------|-------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|---------------------|
| | | | | Balance Beginning of Year | Additions- Withdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | |
| CEMETERY | | | | | | | | | | | |
| 1900- 1956 | Martin's Ferry Cemetery Trust Fund #1 | Lot Maintenance | Common TF | 23,865.11 | -22.94 | 23,842.17 | 6,046.01 | 986.39 | 2,490.32 | 4,542.08 | 29,547.04 |
| 1957- 1974 | Head's Cemetery Trust Fund #2 | Lot Maintenance | Common TF | 18,271.32 | -7.32 | 18,264.00 | 4,552.23 | 725.80 | 2,739.78 | 2,538.25 | 21,654.13 |
| 1961 | Head's Cemetery Trust Fund #3 | Lot Maintenance | Common TF | 8,717.81 | -3.52 | 8,714.29 | 2,173.47 | 346.20 | 1,308.08 | 1,211.59 | 10,332.39 |
| 2012 | Other Cemeteries | Lot Maintenance | Common TF | 56,038.49 | -28.33 | 56,010.16 | 16,931.96 | 2,332.66 | 8,367.68 | 10,896.94 | 69,647.26 |
| 1990 | Maintenance Fund | Lot Maintenance | Common TF | 96,254.94 | 1,049.71 | 97,304.65 | 9,425.70 | 3,672.46 | 3,589.01 | 9,509.15 | 111,188.08 |
| | Total Cemetery | | | 203,147.67 | 987.60 | 204,135.27 | 39,129.37 | 8,063.51 | 18,494.87 | 28,698.01 | 242,366.90 |
| LIBRARY TRUSTS | | | | | | | | | | | |
| 1932 | Prescott Library Grounds | Library | Common TF | 116.12 | -0.18 | 115.94 | 4.29 | 4.15 | 4.29 | 4.15 | 125.01 |
| 1935 | McAfee Library Fund | Library | Common TF | 1,161.63 | -1.78 | 1,159.85 | 42.75 | 41.61 | 42.75 | 41.61 | 1,250.67 |
| 1943 | John C. Dutton Fund | Library | Common TF | 1,110.15 | -1.70 | 1,108.45 | 40.86 | 39.78 | 40.86 | 39.78 | 1,195.26 |
| 1946 | Frank E. Cox Fund | Library | Common TF | 1,161.60 | -1.78 | 1,159.82 | 42.75 | 41.60 | 42.75 | 41.60 | 1,250.62 |
| | Total Library Trusts | | | 3,549.50 | -5.44 | 3,544.06 | 130.65 | 127.14 | 130.65 | 127.14 | 3,821.56 |
| TOWN TRUSTS | | | | | | | | | | | |
| 2020 | Leon C. Boisvert Fire Department Trust Fund | Fire | Common TF | 0.00 | 49,327.92 | 49,327.92 | 0.00 | 193.43 | 0.00 | 193.43 | 51,549.49 |
| 2012 | Town Hall Restoration (16 Main Street) | Town Hall Restoration | Common TF | 5,469.73 | -10.19 | 5,459.54 | 430.05 | 210.96 | 0.00 | 641.01 | 6,350.40 |
| 2018 | K-9 Program | K-9 Program for Police Dept. | Common TF | 34,365.52 | -9,530.86 | 24,834.66 | 1,231.82 | 1,338.00 | 1,150.00 | 1,419.82 | 27,329.73 |
| | Total Town Trusts | | | 39,835.25 | 39,786.87 | 79,622.12 | 1,661.87 | 1,742.39 | 1,150.00 | 2,254.26 | 85,229.62 |
| CENTRAL HOOKSETT WATER PRECINCT | | | | | | | | | | | |
| 1989 | CHWP New Construction-8 | Water | Common CRF | 90,207.22 | 8,770.57 | 98,977.79 | 13,797.86 | 2,445.48 | 0.00 | 16,243.34 | 123,398.48 |
| 1989 | CHWP Repair & Replace-22 | Water | Common CRF | 75,405.26 | 4,878.00 | 80,283.26 | 6,510.19 | 1,892.97 | 0.00 | 8,403.16 | 94,980.58 |
| 1988 | CHWP Source Development-20 | Water | Common CRF | 198,685.96 | -147,862.02 | 50,823.94 | 13,937.97 | 4,050.14 | 0.00 | 17,988.11 | 73,695.71 |
| 1989 | CHWP Standpipe Relining-26 | Water | Common CRF | 96,511.48 | 8,749.03 | 105,260.51 | 5,603.70 | 2,403.27 | 0.00 | 8,006.97 | 121,306.18 |
| 1989 | CHWP Water Storage-2 | Water | Common CRF | 79,391.99 | -1,851.70 | 77,540.29 | 11,875.53 | 2,093.95 | 0.00 | 13,969.48 | 99,004.31 |
| | Total Central Hooksett Water Precinct | | | 540,201.91 | -127,316.12 | 412,885.79 | 51,725.25 | 12,885.81 | 0.00 | 64,611.06 | 511,385.26 |

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2020

| First Deposit | Name of Fund | Purpose of Fund | How Invested | PRINCIPAL | | | INCOME | | | TOTAL | Ending Market Value |
|---------------------------------------|---|-----------------|--------------|---------------------------|-------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|---------------------|
| | | | | Balance Beginning of Year | Additions- Withdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | |
| HOOKSETT VILLAGE WATER PRECINCT | | | | | | | | | | | |
| 2009 | HVWP Repair & Replacement-59 | Water | Common CRF | 120,600.89 | -49,009.41 | 71,591.48 | 9,361.84 | 2,306.48 | 0.00 | 83,259.80 | 89,168.83 |
| 1989 | HVWP Source Development & Infrastructure Preservation Fund-25 | Water | Common CRF | 141,282.03 | 1,737.02 | 143,019.05 | 11,075.63 | 3,401.17 | 0.00 | 157,495.85 | 168,673.48 |
| 1990 | HVWP Tank Fund-27 | Water | Common CRF | 16,862.47 | 269.64 | 17,132.11 | 6,788.78 | 528.00 | 0.00 | 24,448.89 | 26,184.05 |
| 1990 | HVWP Truck Fund-29 | Water | Common CRF | 4,438.94 | 67.07 | 4,506.01 | 1,445.37 | 131.36 | 0.00 | 6,082.74 | 6,514.44 |
| 1990 | HVWP Water Main-5 | Water | Common CRF | 39,111.87 | 486.26 | 39,598.13 | 3,539.28 | 952.10 | 0.00 | 44,089.51 | 47,218.58 |
| 1994 | HVWP Water Tank Maintenance-28 | Water | Common CRF | 141,134.78 | 1,857.73 | 142,992.51 | 21,811.19 | 3,637.54 | 0.00 | 168,441.24 | 180,395.68 |
| Total Hooksett Village Water Precinct | | | | 463,430.98 | -44,591.69 | 418,839.29 | 54,022.09 | 10,956.65 | 0.00 | 483,818.03 | 518,155.06 |
| SCHOOLS | | | | | | | | | | | |
| 1951 | HSD Construction & Equipment-23 | Education | Common CRF | 329,077.30 | 100,486.09 | 429,563.39 | 15,561.66 | 9,116.80 | 0.00 | 454,241.85 | 486,479.83 |
| 2001 | HSD Special Education-43 | Education | Common CRF | 257,304.70 | 3,178.97 | 260,483.67 | 21,528.74 | 6,224.54 | 0.00 | 288,236.95 | 308,693.40 |
| 2008 | HSD Technology-60 | Education | Common CRF | 1,234.37 | 15.34 | 1,249.71 | 111.06 | 30.05 | 0.00 | 1,390.82 | 1,489.53 |
| Total Schools | | | | 587,616.37 | 103,680.40 | 691,296.77 | 37,201.46 | 15,371.39 | 0.00 | 743,869.62 | 796,662.76 |

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2020

| First Deposit | Name of Fund | Purpose of Fund | How Invested | PRINCIPAL | | | INCOME | | | TOTAL | | | |
|---------------------------------|-----------------------------------|------------------------------------|--------------|---------------------------|---------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|--------------------|---------------------|--|
| | | | | Balance Beginning of Year | Additions- Withdrawal Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal & Income | Ending Market Value | |
| TOWN | | | | | | | | | | | | | |
| 2012 | Automated Collection Equipment | Town Operations | Common CRF | 126,659.16 | 31,864.67 | 158,523.83 | 6,939.25 | 3,605.05 | 0.00 | 10,544.30 | 169,068.13 | 181,067.06 | |
| 2016 | Conservation Land Improvements | Conservation Land Improvements | Common CRF | 30,183.50 | -1,145.04 | 29,038.46 | 1,073.83 | 697.35 | 0.00 | 1,771.18 | 30,809.64 | 32,996.23 | |
| 1993 | Digitized Map System CRF-13 | Map System | Common CRF | 24,409.59 | 303.47 | 24,713.06 | 2,208.80 | 594.22 | 0.00 | 2,803.02 | 27,516.08 | 29,468.92 | |
| 2012 | Drainage Upgrades | Drainage Upgrades | Common CRF | 158,316.80 | 52,563.85 | 210,880.65 | 18,273.70 | 4,963.00 | 2,224.84 | 21,011.86 | 231,892.51 | 248,350.14 | |
| 2002 | Emergency Radio-46 | Town Operations | Common CRF | 184,865.72 | -7,255.56 | 177,610.16 | 9,741.76 | 4,419.69 | 9,000.00 | 5,161.45 | 182,771.61 | 195,743.09 | |
| 2000 | Fire Airparks Bottle-37 | Fire | Common CRF | 240,846.17 | -232,800.02 | 8,046.15 | 17,070.42 | 4,979.45 | 20,000.00 | 2,049.87 | 10,096.02 | 10,812.54 | |
| 2012 | Fire Apparatus | Fire Apparatus | Common CRF | 324,648.78 | 119,266.21 | 443,914.99 | 12,914.02 | 10,947.61 | 0.00 | 23,861.63 | 467,776.62 | 500,975.17 | |
| 2008 | Fire Cistem-40 | Fire | Common CRF | 15,221.18 | 20,413.88 | 35,635.06 | 1,111.33 | 779.73 | 0.00 | 1,891.06 | 37,526.12 | 40,189.38 | |
| 2018 | Fire-Rescue Equipment | Replace Rescue Tools & Fire Equip. | Common CRF | 35,058.77 | -35,049.35 | 9.42 | 725.47 | 1,199.33 | 799.88 | 1,124.92 | 1,134.34 | 1,214.85 | |
| 2008 | Master Plan-61 | Town Operations | Common CRF | 32,504.26 | -15,517.63 | 16,986.63 | 1,888.12 | 625.80 | 82.06 | 2,431.86 | 19,418.49 | 20,796.64 | |
| 1998 | Parks Facilities Development-12 | Town Operations | Common CRF | 122,509.59 | -10,349.59 | 112,160.00 | 7,805.30 | 3,100.40 | 0.00 | 10,905.70 | 123,065.70 | 131,799.79 | |
| 1999 | Permanent Record Archive-35 | Town Operations | Common CRF | 22,636.23 | 281.42 | 22,917.65 | 2,048.34 | 551.05 | 0.00 | 2,599.39 | 25,517.04 | 27,328.01 | |
| 2014 | Public Works Vehicles | Public Works Vehicles | Common CRF | 174,352.87 | -128,294.40 | 46,058.47 | 13,246.35 | 2,774.43 | 12,500.00 | 3,520.78 | 49,579.25 | 53,097.94 | |
| 1998 | Revaluation-11 | Town Operations | Common CRF | 33,602.60 | 30,764.55 | 64,367.15 | 3,504.96 | 1,451.02 | 0.00 | 4,955.98 | 69,323.13 | 74,243.06 | |
| 1987 | Sanitary Landfill-1 | Town Operations | Common CRF | 57,524.09 | -2,570.27 | 54,953.82 | 5,054.44 | 1,290.38 | 4,052.00 | 2,292.82 | 57,246.64 | 61,309.49 | |
| 2007 | Town Building Maintenance-58 | Town Operations | Common CRF | 277,486.23 | 104,514.89 | 382,001.12 | 18,676.34 | 8,686.92 | 0.00 | 27,363.26 | 409,364.38 | 438,417.36 | |
| 2003 | W Alice Right of Way-47 | Town Operations | Common CRF | 24,077.09 | 299.33 | 24,376.42 | 2,178.74 | 586.12 | 0.00 | 2,764.86 | 27,141.28 | 29,067.52 | |
| Total Town | | | | 1,884,902.63 | -72,709.59 | 1,812,193.04 | 124,461.17 | 51,251.55 | 48,658.78 | 127,053.94 | 1,939,246.98 | 2,076,877.19 | |
| HOOKSETT SEWER COMMISSION | | | | | | | | | | | | | |
| 2014 | Plant and Composting Improvements | Capital Improvements | Common CRF | 7,227,283.26 | -1,617,373.36 | 5,609,909.90 | 355,833.18 | 162,701.73 | 0.00 | 518,534.91 | 6,128,444.81 | 6,563,386.38 | |
| 2017 | Property Enhancements | Landscape & Security Projects | Common CRF | 53,122.80 | -5,217.31 | 47,905.49 | 1,177.33 | 1,096.95 | 0.00 | 2,274.28 | 50,179.77 | 53,741.08 | |
| 2018 | Sewer Capital Reserve | Fund Vehicles & Equipment | Common CRF | 102,181.47 | -54,106.06 | 48,075.41 | 1,314.73 | 3,007.23 | 0.00 | 4,321.96 | 52,397.37 | 56,116.06 | |
| Total Hooksett Sewer Commission | | | | 7,382,587.53 | -1,676,696.73 | 5,705,890.80 | 358,325.24 | 166,805.91 | 0.00 | 525,131.15 | 6,231,021.95 | 6,673,243.52 | |



Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2020

| First Deposit | Name of Fund | Purpose of Fund | How Invested | PRINCIPAL | | | INCOME | | | TOTAL | Ending Market Value |
|---------------|--------------|-----------------|---------------|---------------------------|---------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|---------------------|
| | | | | Balance Beginning of Year | Additions- Withdrawal Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | |
| | | | GRAND TOTALS: | 11,105,271.84 | -1,776,864.70 | 9,328,407.14 | 666,657.10 | 267,204.35 | 68,434.30 | 865,427.15 | 10,907,743.87 |

Linda Krewson – term ends 2021

Henry Roy – term ends 2022

Claire Lyons – term ends 2023



Hooksett Village Water Precinct

www.hooksettwater.org

On behalf of HVWP, it is my pleasure to submit this Annual Report for 2019-20. For 79 years, we have provided safe clean drinking water and fire protection to many residences, businesses and institutions. Your faucets, hydrants and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding over two million gallons, and through 30± miles of distribution main and thousands of valves, meters and hydrants. Maintaining this system in working order and in compliance with applicable regulations is no small task. We have been repeatedly recognized by the State of NH and other organizations for our ability to do so, and are dedicated to providing you with a high level of service.

In 2019-20, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial and technical operations. Highlights included but were not limited to: Began Water Extension (Interconnection) Feasibility Study with the Town of Bow. Comprehensive planning and/or construction coordination for: University Heights, Carriage Manor, RT3A TIF District, Riverside St. Sewer Pump Station, and miscellaneous service line issues.

- Hosted Water System Overview (3/3/20) and Groundwater Protection BMPs (10/21/19) at the Library.
 - Backflow prevention successes in 2019: 432 tests completed w/no outstanding failures, 27 new permits issued, last dangerous pit removed, dozens of non-compliant or missing devices resolved, first 12 cross-connection surveys completed, and one non-permitted cross-connection to a well removed.
 - Completed two major in-depth studies of multi-decadal system conditions and needs (available online): Water Supply & Usage Evaluation Assessment and Asset Management Condition Assessment.
 - North Well Station modernization project (for safety, efficiency, communications and compliance).
 - Staff kept water flowing 24/7 through the early pandemic despite field challenges and shift reductions.
 - All 189 fire hydrants were repainted to improve longevity and appearance.
 - Ongoing transition to modern cell-based metering technology with customer-friendly web portal (nearly 650 new meters installed to date) to improve meter reading efficiency/accuracy.
 - Demonstrated unauthorized/unmetered use (including leaks) < 5% in 2019 (NH goal < 15%). Repaired or replaced a dozen hydrants and valves as part of ongoing effort to improve field operations.
 - Installed new radio/cloud-based real-time digital monitoring/alarm system (“SCADA”) at all stations. Completed GIS mapping of entire system. Located dozens of additional “lost” valves.
 - Sampling for “PFAS” compounds was completed. No PFAS compounds were detected.
- Former long-time Treasurer Andy Felch passed away in May; his impeccable sense of duty and humorous take on current events are sorely missed. New Treasurer Scott Ewing has enthusiastically picked up the torch.

Our team of professionally licensed operators, dedicated commissioners and very patient office manager work very hard to “keep the water flowing.” We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully Submitted,

Mike Heidorn, Water Superintendent



New Hampshire
Department of
Revenue Administration

2020
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Proposed Budget

Hooksett Village Water

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|---------------------|--------------|-----------|
| Adam Cianciarulo | Seneca Board | |
| Brian Saxen | Budget Comm | |
| JEREMY NO MADONIS | Budget Comm | |
| Chris Morneau | Budget Comm | |
| Wayne Goretel | Vice Chair | |
| Jason M. M. M. | Chair | |
| Nathan M. M. | Budget Comm | |
| Michael Yalubovitch | " | |
| Elliot Axelman | " | |
| Michael Tache | Budget Comm. | |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division

(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

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Proposed Budget

| Account | Purpose | Article | Actual Expenditures for period ending 12/31/2019 | Appropriations for period ending 12/31/2019 | Commissioner's Appropriations for period ending 12/31/2020 (Recommended) | Commissioner's Appropriations for period ending 12/31/2020 (Not Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended) |
|--------------------------------|--|---------|---|---|--|--|---|---|
| General Government | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4150-4151 | Financial Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4152 | Revaluation of Property | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4153 | Legal Expense | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4155-4159 | Personnel Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4191-4193 | Planning and Zoning | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4194 | General Government Buildings | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4195 | Cemeteries | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4196 | Insurance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4197 | Advertising and Regional Association | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| General Government Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety | | | | | | | | |
| 4210-4214 | Police | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4299 | Other (Including Communications) | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center | | | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



New Hampshire
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Proposed Budget

| | | Airport/Aviation Center Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
|---|--|----------------------------------|--------------------|--------------------|--------------------|------------|--------------------|------------|
| Highways and Streets | | | | | | | | |
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Highways and Streets Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sanitation | | | | | | | | |
| 4321 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4326-4329 | Sewage Collection, Disposal and Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Sanitation Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment | | | | | | | | |
| 4331 | Administration | 05 | \$58,742 | \$55,775 | \$56,100 | \$0 | \$56,100 | \$0 |
| 4332 | Water Services | 05 | \$162,385 | \$233,910 | \$265,910 | \$0 | \$265,910 | \$0 |
| 4335-4339 | Water Treatment, Conservation and Other | 05 | \$788,814 | \$854,925 | \$852,061 | \$0 | \$852,061 | \$0 |
| | Water Distribution and Treatment Subtotal | | \$1,009,941 | \$1,144,610 | \$1,174,071 | \$0 | \$1,174,071 | \$0 |
| Electric | | | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Electric Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



New Hampshire
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Proposed Budget

| | | | | | | | | | |
|-------------------------------------|--|-----|-----|----------|-----|----------|-----|----------|-----|
| Health | | | | | | | | | |
| 4411 | Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4414 | Pest Control | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Health Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Welfare | | | | | | | | | |
| 4441-4442 | Administration and Direct Assistance | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4444 | Intergovernmental Welfare Payments | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Welfare Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Culture and Recreation | | | | | | | | | |
| 4520-4529 | Parks and Recreation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4550-4559 | Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4583 | Patriotic Purposes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4589 | Other Culture and Recreation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Culture and Recreation Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development | | | | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4619 | Other Conservation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Conservation and Development Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Debt Service | | | | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 05 | \$0 | \$73,600 | \$0 | \$73,600 | \$0 | \$73,600 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 05 | \$0 | \$36,520 | \$0 | \$36,520 | \$0 | \$36,520 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |



| | | Proposed Budget | | | |
|---------------------------------------|------------------------------------|-----------------|-------------|-------------|-----|
| | | \$0 | \$0 | \$110,120 | \$0 |
| Debt Service Subtotal | | \$0 | \$0 | \$110,120 | \$0 |
| Capital Outlay | | | | | |
| 4901 | Land | | | | |
| 4902 | Machinery, Vehicles, and Equipment | 05 | \$60,111 | \$70,000 | \$0 |
| 4903 | Buildings | | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$0 | \$0 | \$0 |
| Capital Outlay Subtotal | | | \$60,111 | \$70,000 | \$0 |
| Operating Transfers Out | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 4919 | To Agency Funds | | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | | \$0 | \$0 | \$0 |
| Total Operating Budget Appropriations | | | \$1,354,191 | \$1,354,191 | \$0 |



New Hampshire
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Proposed Budget

| Account | Purpose | Article | Commissioner's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended) | Commissioner's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended) | Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended) | Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended) |
|---------------------------------|-----------------------------------|---------|--|--|---|---|
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| Total Proposed Special Articles | | | \$0 | \$0 | \$0 | \$0 |



Proposed Budget

| Account | Purpose | Article | Commissioner's Appropriations for period ending 12/31/2020 (Recommended) | Commissioner's Appropriations for period ending 12/31/2020 (Not Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) | Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended) |
|------------------------------------|---------|---------|--|--|---|---|
| Total Proposed Individual Articles | | | \$0 | \$0 | \$0 | \$0 |



New Hampshire
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Proposed Budget

| Account | Source | Article | Actual Revenues for period ending 12/31/2019 | Commissioner's Estimated Revenues for period ending 12/31/2020 | Budget Committee's Estimated Revenues for period ending 12/31/2020 |
|--------------------------------------|---|---------|--|--|--|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | | \$0 | \$0 | \$0 |
| 3186 | Payment in Lieu of Taxes | | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | | \$0 | \$0 | \$0 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| Taxes Subtotal | | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | | \$0 | \$0 | \$0 |
| 3220 | Motor Vehicle Permit Fees | | \$0 | \$0 | \$0 |
| 3230 | Building Permits | | \$0 | \$0 | \$0 |
| 3290 | Other Licenses, Permits, and Fees | | \$0 | \$0 | \$0 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees Subtotal | | | \$0 | \$0 | \$0 |
| State Sources | | | | | |
| 3351 | Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | | \$0 | \$0 | \$0 |
| 3353 | Highway Block Grant | | \$0 | \$0 | \$0 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | | \$0 | \$0 | \$0 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |



New Hampshire
Department of
Revenue Administration

2020
MS-737

Proposed Budget

| State Sources Subtotal | | | \$0 | \$0 | \$0 |
|---|--|----|-------------|-------------|-------------|
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | 05 | \$1,159,541 | \$1,288,691 | \$1,288,691 |
| 3409 | Other Charges | | \$0 | \$0 | \$0 |
| Charges for Services Subtotal | | | \$1,159,541 | \$1,288,691 | \$1,288,691 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | | \$0 | \$0 | \$0 |
| 3502 | Interest on Investments | | \$0 | \$0 | \$0 |
| 3503-3509 | Other | 05 | \$20,000 | \$20,500 | \$20,500 |
| Miscellaneous Revenues Subtotal | | | \$20,000 | \$20,500 | \$20,500 |
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | | \$0 | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| Interfund Operating Transfers In Subtotal | | | \$0 | \$0 | \$0 |
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | 05 | \$0 | \$45,000 | \$45,000 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| Other Financing Sources Subtotal | | | \$0 | \$45,000 | \$45,000 |



Proposed Budget

| | | | |
|--------------------------------------|-------------|-------------|-------------|
| Total Estimated Revenues and Credits | \$1,179,541 | \$1,354,191 | \$1,354,191 |
|--------------------------------------|-------------|-------------|-------------|



New Hampshire
Department of
Revenue Administration

2020
MS-737

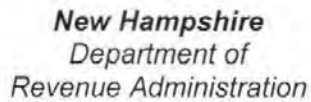
Proposed Budget

| Item | Commissioner's Period ending 12/31/2020 (Recommended) | Budget Committee's Period ending 12/31/2020 (Recommended) |
|---|--|--|
| Operating Budget Appropriations | \$1,354,191 | \$1,354,191 |
| Special Warrant Articles | \$0 | \$0 |
| Individual Warrant Articles | \$0 | \$0 |
| Total Appropriations | \$1,354,191 | \$1,354,191 |
| Less Amount of Estimated Revenues & Credits | \$1,354,191 | \$1,354,191 |
| Estimated Amount of Taxes to be Raised | \$0 | \$0 |



Proposed Budget

| | |
|--|-------------|
| 1. Total Recommended by Budget Committee | \$1,354,191 |
| Less Exclusions: | |
| 2. Principal: Long-Term Bonds & Notes | \$73,600 |
| 3. Interest: Long-Term Bonds & Notes | \$36,520 |
| 4. Capital outlays funded from Long-Term Bonds & Notes | \$0 |
| 5. Mandatory Assessments | \$0 |
| 6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>) | \$110,120 |
| 7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>) | \$1,244,071 |
| 8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>) | \$124,407 |
| Collective Bargaining Cost Items: | |
| 9. Recommended Cost Items (Prior to Meeting) | \$0 |
| 10. Voted Cost Items (Voted at Meeting) | \$0 |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10) | \$0 |
| 12. Bond Override (RSA 32:18-a), Amount Voted | \$0 |
| Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>) | \$1,478,598 |



2020
WARRANT

The inhabitants of the District/Precinct of Hooksett Village Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: March 31st, 2020

Time: 6:00 P.M.

Location: 7 Riverside Street, Hooksett, NH

We certify and attest that on or before January 24th 2020, a true and attested copy of this document was posted at the place of meeting and at the Hooksett Public Library and that an original was delivered to Hooksett Town Hall.

[illegible]



New Hampshire
*Department of
Revenue Administration*

**2020
WARRANT**

Article 01 Moderator

To choose a Moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a Treasurer for the ensuing year

Article 04 Commissioner

To choose a Commissioner for the ensuing five years

Article 05 General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$1,354,191.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. With \$45,000.00 to come from Fund Balance to offset Operating Budget. Recommended by Commissioners

Article 06 Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and changes.

Article 07 To transact any other business that may legally co

To transact any other business that may legally come before said Meeting.

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2019 - 06/30/2020

-- HOOKSETT --

| Person A's Name and Residence | Person B's Name and Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|--|---|------------------|-------------------|------------------|
| LOUGH, PHILIP M HOOKSETT, NH | LURVEY, HEIDI L HOOKSETT, NH | HOOKSETT | HAMPSTEAD | 07/05/2019 |
| DONG, SALINDA HOOKSETT, NH | CHAGNON, CHRISTOPHER B HOOKSETT, NH | HOOKSETT | CHICHESTER | 07/14/2019 |
| TOWNES, RALPH E HOOKSETT, NH | PROVENCHER, CYNTHIA J HOOKSETT, NH | HOOKSETT | MANCHESTER | 07/20/2019 |
| SILKMAN, JON D HOOKSETT, NH | ROWE, ANN-MARIE HOOKSETT, NH | HOOKSETT | ALTON | 07/20/2019 |
| FAZI, MICHAEL A CONCORD, NH | SOMMER, JUDITH A HOOKSETT, NH | HOOKSETT | CONCORD | 08/02/2019 |
| LEBLANC, KYLE E HOOKSETT, NH | MCCUE, JENNIFER J HOOKSETT, NH | HOOKSETT | HAMPSTEAD | 08/04/2019 |
| MORNEAU, CHRISTOPHER P HOOKSETT, NH | OESTERREICH, JENNIFER A HOOKSETT, NH | HOOKSETT | LONDONDERRY | 08/10/2019 |
| BRETON, CHRISTINA A HOOKSETT, NH | SAVARD, DAVID A HOOKSETT, NH | HOOKSETT | NEW CASTLE | 08/11/2019 |
| DANE, AJA M HOOKSETT, NH | YANAKOPOLOS, ROBERT A HOOKSETT, NH | HOOKSETT | BOSCAWEN | 08/17/2019 |
| BAIRD, JAMES C HOOKSETT, NH | GITTINGER, KATHERINE A HOOKSETT, NH | HOOKSETT | HOOKSETT | 09/01/2019 |
| MINICUCCI JR, ANTHONY J WINDHAM, NH | SMITH, SKYLA J HOOKSETT, NH | DERRY | LINCOLN | 09/13/2019 |

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2019 - 06/30/2020

-- HOOKSETT --

| Person A's Name and Residence | Person B's Name and Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------------------|--|------------------|-------------------|------------------|
| GOULD, KYLE M HOOKSETT, NH | SMITH, MARY J LOUDON, NH | BOW | BOW | 09/14/2019 |
| CHAPUT, BRIAN A HOOKSETT, NH | AZCONA, MARIOLYS I HOOKSETT, NH | HOOKSETT | HOPKINTON | 09/21/2019 |
| TRASK, MICHAEL J HOOKSETT, NH | MILLER, HAYLEY J HOOKSETT, NH | HOOKSETT | CONCORD | 09/27/2019 |
| CLEMENT JR, LLOYD H HOOKSETT, NH | MAGOON, PATRICIA A HOOKSETT, NH | HOOKSETT | MANCHESTER | 10/05/2019 |
| FIEGEL, STEPHEN T HOOKSETT, NH | WEBBER, EMILY A HOOKSETT, NH | HOOKSETT | JACKSON | 10/05/2019 |
| HALL, KATHLEEN M HOOKSETT, NH | O'DONNELL, CHRISTOPHER C HOOKSETT, NH | HOOKSETT | PELHAM | 10/11/2019 |
| CARR, AUSTIN R HOOKSETT, NH | ACHESON, JENNIFER R HOOKSETT, NH | HOOKSETT | MEREDITH | 10/18/2019 |
| HEBERT, JOSHUA C HOOKSETT, NH | FICK, AMANDA L HOOKSETT, NH | HOOKSETT | MANCHESTER | 10/19/2019 |
| MILLS, JASON A HOOKSETT, NH | CARON, ELIZEBETH A HOOKSETT, NH | CANDIA | CANDIA | 10/31/2019 |
| BOSSE, BRAD C HOOKSETT, NH | CORBETT JR, WILLIAM M HOOKSETT, NH | HOOKSETT | HOOKSETT | 11/16/2019 |
| SUNTER, DANIEL A MILFORD, NH | SULLIVAN, JACQUELYN M HOOKSETT, NH | MILFORD | MILFORD | 01/24/2020 |

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2019 - 06/30/2020

-- HOOKSETT --

| Person A's Name and Residence | Person B's Name and Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|---|---------------------------------------|------------------|-------------------|------------------|
| MCGOVERN, ASHLEY R HOOKSETT, NH | DAVIS, DANIEL J HOOKSETT, NH | HOOKSETT | MEREDITH | 01/25/2020 |
| GUTHRIE, BENJAMIN HOOKSETT, NH | CUMMINGS, KRISTINE L HOOKSETT, NH | MILFORD | MILFORD | 01/28/2020 |
| PACKARD, CHRISTOPHER A HOOKSETT, NH | ROUX, MONIQUE J HOOKSETT, NH | HOOKSETT | WOLFEBORO | 02/15/2020 |
| DEGAETANO, BRAD D HOOKSETT, NH | PLANCHET, RACHEL F LOUDON, NH | HOOKSETT | LOUDON | 04/18/2020 |
| STAVROPOULOS, KATHERINE B HOOKSETT, NH | CARR, ANDREW N HOOKSETT, NH | HOOKSETT | MANCHESTER | 04/25/2020 |
| POIRIER, LAUREN A HOOKSETT, NH | MACHINCHICK, JAMES P HOOKSETT, NH | HOOKSETT | HOOKSETT | 05/22/2020 |
| DAIGNEAULT, JORDAN T HOOKSETT, NH | LEVER, JENNIFER M HOOKSETT, NH | HOOKSETT | GOFFSTOWN | 06/05/2020 |
| CUSSON, COLETTE R HOOKSETT, NH | CANEY, ROBERT P HOOKSETT, NH | HOOKSETT | HOOKSETT | 06/06/2020 |
| BARRETT, JENNIFER L HOOKSETT, NH | PROVENCAL, JOSHUA R SANBORNTON, NH | HOOKSETT | MANCHESTER | 06/13/2020 |
| BRESSLIN, TYLER J HOOKSETT, NH | WHITENECK, RACHEL J HOOKSETT, NH | HOOKSETT | WINDHAM | 06/20/2020 |
| ALBEE, NICOLE R HOOKSETT, NH | OUELLETTE, SYDNEY E HOOKSETT, NH | CONCORD | HOOKSETT | 06/20/2020 |

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT

07/01/2019 - 06/30/2020

-- HOOKSETT --

| | | | | |
|--|--|------------------------------|-------------------------------|--------------------------------|
| Person A's Name and Residence DEFELICE, RAYMOND A HOOKSETT, NH | Person B's Name and Residence LITTLEFIELD, LISA HOOKSETT, NH | Town of Issuance HOOKSETT | Place of Marriage HOOKSETT | Date of Marriage 06/23/2020 |
|--|--|------------------------------|-------------------------------|--------------------------------|

Total number of records 34

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

07/01/2019-06/30/2020

--HOOKSETT--

| Child's Name | Birth Date | Birth Place | Father's/Partner's Name | Mother's Name |
|------------------------------|------------|----------------|-------------------------|-----------------------|
| KELLY, LUCAS JAMES | 07/11/2019 | MANCHESTER, NH | KELLY, ERIC | KELLY, KRYSTAL |
| MURPHY, BRIDGET ELIZABETH | 07/12/2019 | MANCHESTER, NH | MURPHY, JAMES | MURPHY, ELIZABETH |
| LAPORTE, RILEY CECILE | 07/23/2019 | MANCHESTER, NH | LAPORTE, NATHAN | WESTCOTT, JESSICA |
| CRUDDEN, AZALEA MAE | 07/28/2019 | DERRY, NH | | MCCRUM, AMELIA |
| LEMEAR, HARPER JEANNE | 07/29/2019 | MANCHESTER, NH | LEMEAR, MATTHEW | COLEMAN, AMANDA |
| REED, RYLAN MICHAEL | 08/01/2019 | MANCHESTER, NH | REED, SCOTT | REED, SAMANTHA |
| HILFIKER, JACOBI MICHAEL | 08/06/2019 | CONCORD, NH | HILFIKER, JUSTIN | DANDURAND, JESSA |
| COUTURE, CARTER DONALD | 08/10/2019 | MANCHESTER, NH | COUTURE, CARL | COUTURE, KATIE |
| TRINIDAD, ABIGAIL CLAIRE | 08/16/2019 | MANCHESTER, NH | TRINIDAD, VINCENT | TRINIDAD, RUTH |
| GILCOINE, HARPER RYAN | 08/21/2019 | MANCHESTER, NH | GILCOINE, RYAN | CHIVELL, LAUREN |
| RICHARDS, LEILA ACKAYLIA | 09/05/2019 | MANCHESTER, NH | RICHARDS, DUJAE | RICHARDS, MICKAYLIA |
| MARCHAND, ELISE MARIE | 09/10/2019 | MANCHESTER, NH | MARCHAND, JESSE | MARCHAND, JESSICA |
| O'LEARY, EMERSON LANE | 09/10/2019 | MANCHESTER, NH | O'LEARY, DANIEL | PRINDIVILLE, CARA |
| BUGG JR, ISIAH LAWRENCE | 09/11/2019 | MANCHESTER, NH | BUGG, ISIAH | BAYNE, ALEXIS |
| MILLS, VIVIANA MARIAH | 09/14/2019 | MANCHESTER, NH | MILLS, FEDERICO | MILLS, MARIAH |
| SILVA, DYLAN EDWARD | 10/03/2019 | MANCHESTER, NH | SILVA, DANIEL | KANE, STEPHANIE |
| HEBERT, ELIZA DAWN-JEANNETTE | 10/05/2019 | MANCHESTER, NH | HEBERT JR, MICHAEL | HEBERT, SHYANNE |
| ANGUS, LYLA RAE | 11/04/2019 | MANCHESTER, NH | ANGUS, EVAN | GENDRON, SAMANTHA |
| MICHLIK, HARPER RUTH | 11/24/2019 | MANCHESTER, NH | MICHLIK III, RICHARD | MICHLIK, MARYTHERESA |
| FREEMAN, CHARLOTTE MAE | 12/18/2019 | MANCHESTER, NH | FREEMAN, NICHOLAS | FREEMAN, MELANIE |
| LEVESQUE, DALTON EMERSON | 01/03/2020 | MANCHESTER, NH | LEVESQUE, BRADEN | LEVESQUE, JENNIFER |
| GINGRAS, CHRISTINA CECILE | 01/21/2020 | MANCHESTER, NH | GINGRAS, ZACK | WILSON, KAYLEE |
| FRENCH, RORY JOAN | 01/24/2020 | MANCHESTER, NH | FRENCH, THOMAS | FRENCH, ASHLEY |
| MACLEOD, GRAYSON RYAN | 01/27/2020 | MANCHESTER, NH | MACLEOD, BLAKE | MACLEOD, JENNIFER |
| HOPKINS, CANON ROBERT | 01/30/2020 | MANCHESTER, NH | HOPKINS, STEPHEN | HARDWICK, VALERIE |
| WIESMANN, CHARLEY ANNE | 02/08/2020 | DERRY, NH | WIESMANN, JACOB | WIESMANN, ANGIE |
| PAQUETTE, MEYER GERARD | 02/13/2020 | MANCHESTER, NH | PAQUETTE, CALEN | HEBERT, MELINDA |
| MALAZA, ADA JULIANA | 03/08/2020 | MANCHESTER, NH | MALAZA III, ALMINO | TUTOR-MALAZA, APRIL |
| BURNETT JR, DEMETRI ALLEN | 03/21/2020 | MANCHESTER, NH | BURNETT, DEMETRI | SAINT-VIL, CASSANDRA |
| FRANKINBURGER, AUBREE ANN | 04/03/2020 | MANCHESTER, NH | FRANKINBURGER, JAMES | FRANKINBURGER, ASHLEY |
| TURCK, ELLA ROSE | 04/24/2020 | MILFORD, NH | | PAIS, MELISSA |
| OVERKO, MADELINE GRACE | 04/30/2020 | MANCHESTER, NH | OVERKO, STEVEN | OVERKO, LINDSAY |
| RYAN, LINCOLN ROBERT | 05/01/2020 | MANCHESTER, NH | | DUBE, ASHLEY |
| TURNER, LANEY RAE | 05/15/2020 | MANCHESTER, NH | TURNER, LABAN | TURNER, DANIELLE |
| DONATI, GREYSON EMORIS | 05/21/2020 | MANCHESTER, NH | DONATI, NICHOLAS | DONATI, CAROLYN |

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2019-06/30/2020

--HOOKSETT--

| Child's Name | Birth Date | Birth Place | Father's/Partner's Name | Mother's Name |
|---------------------------|------------|---------------|-------------------------|------------------|
| FEENEY, JAMISON COLE | 06/06/2020 | CONCORD,NH | FEENEY, CODY | SAWYER, MCKENZIE |
| LEE, SILAS AUSTIN | 06/18/2020 | MANCHESTER,NH | LEE, ROBERT | LEE, HOLLY |
| MARLEY, MICHAELA MARIANNE | 06/18/2020 | MANCHESTER,NH | MARLEY, CHRISTOPHER | MARLEY, LINDSEY |

Total number of records 38



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2019 - 06/30/2020

—HOOKSETT, NH —

| Decedent's Name | Death Date | Death Place | Father's Parent's Name | Mother's Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------|------------|-------------|------------------------|--|----------|
| ELSESSER, MICHAEL | 07/06/2019 | HAMPTON | ELSESSER, RICHARD | FERGUSON, DOLORES | Y |
| LORING, KAYLAN | 07/14/2019 | ALLENSTOWN | LORING, TIMOTHY | VEILLEUX, KRISTIE | N |
| BARRY, JASON | 07/19/2019 | MANCHESTER | BARRY, GLENN | WILKES, DENISE | N |
| RASKIN, STANLEY | 07/21/2019 | CONCORD | RASKIN, JOSEPH | SHUBERT, JENNIE | Y |
| LOUIS II, WILLIAM | 08/12/2019 | MANCHESTER | LOUIS, WILLIAM | GAGNON, JO-ANN | N |
| CLARKE, TRACY | 08/16/2019 | HOOKSETT | PATTERSON, JOHN | TRACY, JANICE | N |
| CORRIVEAU, CAROL | 08/27/2019 | MANCHESTER | FOGG, CHARLES | MACK, ALBERTA | N |
| STEPHENSON, JOHN | 09/03/2019 | HOOKSETT | STEPHENSON JR, EDWARD | MARCH, SALLY | N |
| DAVIS, MARK | 09/07/2019 | HOOKSETT | DAVIS, THEODORE | GORDON, ANITA | N |
| BREWER, GENEVIEVE | 09/13/2019 | MANCHESTER | TIERNEY, THOMAS | DOUCETTE, DORA | N |
| GRAHAM, JOAN | 09/13/2019 | HOOKSETT | O'ROURKE, PETER | MACDONALD, LILLIAN | N |
| LORDEN, NANCY | 09/20/2019 | DEERFIELD | LORDEN, C JOSEPH | SULLIVAN, MARY | N |
| O'KEEFE, MICHAEL | 09/25/2019 | MERRIMACK | O'KEEFE, THOMAS | MCCARTHY, MARY | Y |
| ST PIERRE, LUELLE | 09/27/2019 | BOSCOWEN | FLEMING, HERBERT | FANNY, ANNETTE | N |
| BAUM, PATRICIA- ANN | 10/05/2019 | MANCHESTER | SILKMAN, ENVER | LAMEY, DOROTHY | N |
| HICKEY, STELLA | 10/07/2019 | MANCHESTER | HICKEY, JACOB | CHARBONEAU, TEHYA | N |
| BEAUREGARD, MAUREEN | 10/16/2019 | CONCORD | RAFUSE, CALVIN | HEALY, AGNES | N |
| COTE SR, ROBERT | 10/17/2019 | MANCHESTER | COTE, LIONEL | DUGUAY, DOROTHY | N |

08/18/2020



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2019 - 06/30/2020

-HOOKSETT, NH -

Page 2 of 5

| Decedent's Name | Death Date | Death Place | Father's Parent's Name | Mother's Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------------|------------|-------------|------------------------|--|----------|
| PARZYCH, JANET | 10/20/2019 | CONCORD | PUGLIA, LITO | CAMPOS, JEANNE | N |
| WING, MAX | 10/23/2019 | HOOKSETT | WING, MAX | OSTROUT, FLORENCE | N |
| HALLE DURLING, MICHAELINE | 10/24/2019 | MANCHESTER | MENCZYWOR, JOHN | BABICZ, HELEN | N |
| HARTFORD, WILLIAM | 10/24/2019 | HOOKSETT | HARTFORD, EVERETT | BURWELL, FANNIE | Y |
| WILUSZ, STEPHEN | 10/28/2019 | CONCORD | WILUSZ, STANLEY | LESEUR, MURIEL | N |
| PICHETTE, BLANCHE | 10/31/2019 | HOOKSETT | LAFOND, ALPHONSE | PAQUETTE, CORRINE | N |
| BAILEY, KENNETH | 11/04/2019 | HOOKSETT | BAILEY, MICHAEL | PIONTKOWSKI, ALICE | Y |
| LEVANDOWSKI JR, JOHN | 11/08/2019 | MANCHESTER | LEVANDOWSKI SR, JOHN | BIBEAULT, GRACE | N |
| CROSSMAN, AGNES | 11/14/2019 | MANCHESTER | CROWE, JAMES | ROESSEL, ELIZABETH | N |
| VAN DYNE SR, WILLIAM | 12/11/2019 | HOOKSETT | VAN DYNE, WILLIAM | HILLIARD, FRANCES | N |
| MARPLE, ARTHUR | 12/13/2019 | CONCORD | MARPLE, ARTHUR | JURENKUFF, AGNES | Y |
| COUSINS, TRAVIS | 12/13/2019 | PEMBROKE | GRIMES, ROBERT | COUSINS, KORI | N |
| MARTINEAU, ARMAND | 12/18/2019 | GOFFSTOWN | MARTINEAU, PHILIP | LEBLANC, OLIVETTE | Y |
| MULLER, MICHAEL | 12/23/2019 | CONCORD | MULLER, PAUL | QUANTRILL, LILLIAN | N |
| HATTENDORF, CHARLES | 12/29/2019 | HOOKSETT | HATTENDORF, JOSEPH | BERLIN, MARGARET | Y |
| HUANG, GUANGDE | 01/03/2020 | MANCHESTER | HUANG, ZHAO | LI, SU | N |
| MOYNIHAN, MICHAEL | 01/09/2020 | HOOKSETT | MOYNIHAN, KEVIN | CALKINS, DIANE | N |
| GRUJALYA, ANTONIO | 01/10/2020 | HOOKSETT | GRUJALYA, JOSE | RAMIREZ, RAMONA | Y |

08/18/2020



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2019 - 06/30/2020

-HOOKSETT, NH -

Page 3 of 5

| Decedent's Name | Death Date | Death Place | Father's Parent's Name | Mother's Parent's Name Prior to First Marriage/Civil Union | Military |
|--------------------|------------|-------------|------------------------|--|----------|
| WELCH, EDWARD | 01/11/2020 | HOOKSETT | WELCH, EDWARD | LEFEVRE, HELEN | N |
| HICKEY, ANNE | 01/12/2020 | HOOKSETT | FRANCIS, ANTHONY | GRADY, ALICE | N |
| NEVERETT, MELVA | 01/27/2020 | MANCHESTER | NEVERETT, JOSEPH | GELINAS, VICTORIA | N |
| COBURN, KAREN | 01/28/2020 | MANCHESTER | WIRTH, ROBERT | GAGNON, JOANNE | N |
| CHANDONNET, GERARD | 02/06/2020 | MANCHESTER | CHANDONNET, GERARD | SUFAT, STELLA | Y |
| HALL, RONALD | 02/15/2020 | MANCHESTER | HALL, WILLIAM | HOLLAND, ELLEN | Y |
| POIRIER, FRISCILLA | 02/17/2020 | HOOKSETT | DUSSEAUT, MAURICE | GAGNE, JEANNE | U |
| GRENIER, BARBARA | 02/19/2020 | LEBANON | MORSE, CHARLES | TROMBLEY, LOUISE | N |
| CHAMPAGNE, PRAIRIE | 02/26/2020 | MANCHESTER | PALMER, BRADLEY | COLEMAN, JACQUELINE | N |
| PELLERIN, ANDRE | 03/05/2020 | HOOKSETT | PELLERIN, EUGENE | LEBLANC, EVA | N |
| MULROY, THOMAS | 03/06/2020 | MANCHESTER | MULROY, JOHN | NACZAS, DORIS | N |
| COURNOYER, ROGER | 03/10/2020 | BOSCOWEN | COURNOYER, DELVAS | LAFLEUR, JULIETTE | Y |
| BEMIS, RICHARD | 03/13/2020 | HOOKSETT | BEMIS, LEON | GREGORIE, RITA | U |
| FOLEY, CYNTHIA | 03/14/2020 | HOOKSETT | FOLEY JR., JOHN | LORGE, JOANNE | N |
| TREMBLAY, RONALD | 03/19/2020 | HOOKSETT | TREMBLAY, GEORGE | TALBOT, ANITA | N |
| KITTERY, THELMA | 03/21/2020 | MANCHESTER | KITTERY, WILLIAM | JULIAN, PAULINE | N |
| LAFOND, JOHNATHAN | 03/24/2020 | MANCHESTER | JOHNSON, BRIAN | LAFOND, CHERYL | N |
| WELLINGTON, ROBERT | 03/29/2020 | MANCHESTER | WELLINGTON, FREDERICK | BEERS, JEANNETTE | N |



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2019 - 06/30/2020

-HOOKSETT, NH -

| Decedent's Name | Death Date | Death Place | Father's Parent's Name | Mother's Parent's Name Prior to First Marriage/Civil Union | Military |
|-----------------------|------------|-------------|------------------------|--|----------|
| ANG, WILLIAM | 03/31/2020 | HOOKSETT | HUNG, SIU-TAN | SEE, PO-CHU | N |
| CHARBONNEAU, ROGER | 04/08/2020 | HOOKSETT | CHARBONNEAU, LEO | GIRARD, CECILE | Y |
| KEITH, DOROTHY | 04/20/2020 | MANCHESTER | HUGHES, THOMAS | UNKNOWN, SUE | N |
| LEVANGIE JR, JAMES | 04/20/2020 | MANCHESTER | LEVANGIE, JAMES | GOODE, MARGARET | Y |
| CHEYRETTE, BERNADETTE | 04/28/2020 | MANCHESTER | COURCHESNE, JOSEPH | CAMPBELL, AGNES | N |
| EDELBERG, MATSUE | 04/30/2020 | HOOKSETT | SATO, FUKUTA | UNKNOWN, OTO | N |
| FELCH, ANDREW | 05/02/2020 | MANCHESTER | FELCH, EARL | MLOCEK, MARY | Y |
| MORTON, RICKY | 05/04/2020 | HOOKSETT | MORTON, FORREST | LAGASSIE, LENORA | N |
| ANDRADE, PHILLIP | 05/05/2020 | MANCHESTER | ANDRADE, JOHN | REIST, MABEL | N |
| WILLIAMS SR, RICHARD | 05/06/2020 | MANCHESTER | WILLIAMS, HAROLD | TOWNE, IDA | N |
| MILLS, ROY | 05/08/2020 | MANCHESTER | MILLS, CHARLES | SMITH, RUTH | Y |
| PIPER, GERALD | 05/08/2020 | MANCHESTER | UNKNOWN, UNKNOWN | UNKNOWN, UNKNOWN | N |
| GEORGE, STANLEY | 05/09/2020 | MANCHESTER | GEORGE, M GUY | SMITH, CHRISTIE | Y |
| LETENDRE, PAULINE | 05/21/2020 | MANCHESTER | AUSTIN, RALPH | COLBY, MILDRED | N |
| LAPORTE, ELOISE | 05/21/2020 | MANCHESTER | LAPORTE SR, REGINALD | PRESTON, GRACE | N |
| NGUYEN, HOA | 05/26/2020 | MANCHESTER | NGUYEN, PHAN | NGUYEN, DIEM | N |
| LAFOND, CONRAD | 05/28/2020 | MANCHESTER | LAFOND, LUCIEN | DESMAR AIS, LOUISE | N |
| PINEAU, LORRAINE | 05/29/2020 | MANCHESTER | RAICHE, CONRAD | JOLICEUR, GABRIELLE | N |

08/18/2020



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 5 of 5

RESIDENT DEATH REPORT

07/01/2019 - 06/30/2020

-HOOKSETT, NH -

| Decedent's Name | Death Date | Death Place | Father's Parent's Name | Mother's Parent's Name Prior to First Marriage/Civil Union | Military |
|----------------------------|------------|-------------|------------------------|--|----------|
| LORTIE, RONALD | 05/31/2020 | MANCHESTER | LORTIE, ARTHUR | DONOVAN, BERTHA | Y |
| GAGNON, STELLA | 05/31/2020 | GOFFSTOWN | KOMISAREK, WALTER | FESSETTE, DELLA | N |
| GRAHAM, JORDAN | 06/08/2020 | MANCHESTER | GRAHAM, JAMES | CHAPUT, DEBORAH | N |
| BLAIS, PAULINE | 06/09/2020 | HOOKSETT | DUGUETTE, THEODORE | LESSARD, SIMONNE | N |
| WARD, ALBERT | 06/17/2020 | HOOKSETT | WARD SR, ALBERT | MANDIN, CARMELITA | N |
| BECIREVIC, AGO | 06/18/2020 | MANCHESTER | BECIREVIC, AGO | UNKNOWN, HANA | N |
| PATTERSON, DIANE | 06/24/2020 | MANCHESTER | ANDREWS, ROBERT | HOLBROOK, FRANCES | N |
| SEICHEPINE II, DAVID | 06/25/2020 | MANCHESTER | SEICHEPINE, DAVID | HOME, JOYCE | N |
| Total number of records 80 | | | | | |

Zoning Board of Adjustment Report

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from an Administrative Decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance
- Grant Variances of the Zoning Ordinance
- Approve Special Exceptions as provided for in the Zoning Ordinance
- Grant Equitable Waivers
- Grant Gravel Excavation Permits

During the period of July 2019 to June 2020, the Zoning Board of Adjustment heard a total of 8 applications. The applications submitted were as follows:

- 5 Variances: 3 approved, 1 continued, 1 withdrawn.
- 1 Special Exception: continued
- 2 Sand & Gravel applications. 1 approved, 1 expired

We thank the following residents who served on the ZBA during 2018 /2019 Fiscal Year:

Roger Duhaime – Has served as Chair for this last year and in March was elected Town Council Representative for District 3, he will move into the roll of Town Council Representative for ZBA. Annie Stelmach has taken on the roll as Chair and we are sure she will do a great job! In May, Don Pare relocated and left a vacancy that the Board is looking to fill, and we want to welcome Timothy Stewart as a new Alternate Member. Thank you to all our ZBA members for their continued dedication to the town by serving this Land Use Board!

Annie Stelmach, Chair

Richard Bairam, Vice Chair

Chris Pearson, Member

Gerald Hyde, Member

Phil Denbow, Member

Roger Duhaime, Town Council Representative

Clifford Jones, Town Council Representative-Alternate

Timothy Stewart, Alternate

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of the month at the Town Offices, Council Chambers. All meetings are open to the public. For more information about the ZBA visit www.Hooksett.org or contact Community Development Department, Building Office at 603-485-4117 or email mlavoie@hooksett.org or klawrence@hooksett.org.

Respectfully submitted,

Kathy Lawrence
Community Development
Administrative Assistant

Churches and Civic Groups

Churches

| | | |
|--|-------------------------|----------|
| Bethel Christian Fellowship (www.bethelchristianfellowshipnh.com) | 206 Whitehall Road | 669-6712 |
| Church of the Nazarene | 7 Silver Avenue | 627-2971 |
| Congregational Church of Hooksett | 5 Veteran's Drive | 485-9009 |
| Emmanuel Baptist Church (www.emmanuelbaptistchurch.com) | 14 Mammoth Road | 668-6473 |
| Crosspoint Church | 21 Londonderry Turnpike | 622-6026 |
| Harvest Baptist Church | 361 Hackett Hill Road | 627-2633 |
| Holy Rosary Catholic Church | 21 Main Street | 485-8567 |

Civic Groups or Public Services

| | | |
|--|-------------------------|----------|
| American Legion Post #37 | Tony Burdo | 485-7781 |
| Amoskeag Rowing Club | Information | 668-2130 |
| Boy Scout Troop 292 | Jeff Scott, Scoutmaster | 587-0658 |
| MTA Curb-to-Curb Bus Transportation | | 623-8801 |
| Cub Scout Pack 292 | John Danforth | 485-5572 |
| Friends of Hooksett Library | Heather Rainier | 485-6092 |
| Fun in the Sun | c/o Parks & Rec | 668-8019 |
| Garden Club | Marty Lennon | 203-1593 |
| Girl Scouts | Robin Boyd | 623-3941 |
| Historical Society | Jim Sullivan | 485-4951 |
| Hooksett Youth Athletic Association | Stacy Howe | 759-6793 |
| Hooksett-ites – Senior Group | Walter Chase | 485-3616 |
| Kiwanis Club of Hooksett | Fred Bishop | 625-1555 |
| Knights of Columbus Council 4961 | Elmer Lajoie | 289-5981 |
| Lions Club | Wayne Gehris | 627-4662 |
| Old Home Day | Carrie Hyde | 785-6639 |
| Retired & Senior Volunteer Program | Merrimack County | 228-1193 |
| Robie's Country Store Preservation Corp. | Robert Schroeder | 485-3881 |
| Salvation Army | Mary Farwell | 485-5217 |

Hooksett School District Annual Report

2019-2020 Annual School Reports

2020-2021 School Warrant and Budget

OFFICERS OF THE HOOKSETT SCHOOL DISTRICT FOR THE 2019-2020 SCHOOL YEAR

Moderator

Lee Ann Moynihan (Acting)

Clerk

Lee Ann Moynihan

Treasurer

Frank Bizzarro

School Board members as of June 30, 2019

| | |
|-------------------------------|-------------------|
| Phil Denbow, Chair | Term Expires 2021 |
| Adam Gianunzio..... | Term Expires 2020 |
| Lindsey Laliberte, Clerk..... | Term Expires 2022 |
| Greg Martakos..... | Term Expires 2022 |
| Kara Salvas, Vice Chair | Term Expires 2021 |
| James Sullivan..... | Term Expires 2020 |
| Mike Somers..... | Term Expires 2020 |

School Board members as of June 30, 2020

| | |
|--------------------------------|-------------------|
| Phil Denbow, Chair | Term Expires 2021 |
| Jillian Godbout..... | Term Expires 2023 |
| Lindsey Laliberte, Clerk..... | Term Expires 2022 |
| Greg Martakos, Vice Chair..... | Term Expires 2022 |
| Kara Salvas..... | Term Expires 2021 |
| James Sullivan..... | Term Expires 2023 |
| Wayne Goertel..... | Term Expires 2023 |

Superintendent of Schools

William J. Rearick

Assistant Superintendent of Schools

Margaret W. Polak

Business Administrator

Amy Ransom

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer



Proposed Budget
Hooksett Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24

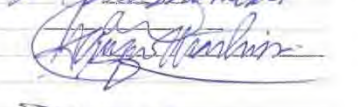
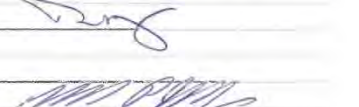
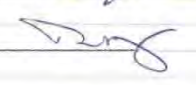

Appropriations and Estimates of Revenue for the Fiscal Year from:

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/27/20

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|--------------------|-----------------------------|---|
| Jason Hyde | Chair |  |
| Wayne Goertel | Vice-Chair |  |
| Chris Morneau | Secretary |  |
| Elliot Axelman | Member | |
| Germano Martins | Member | |
| Nathan Norton | Member | |
| Michael Yakubovich | Member | |
| Brian Soucy | Member |  |
| Robert Duhaime | Town Council Rep. | |
| Adam Gianunzio | School Board Rep. | |
| Michael Jache | Village Water Precinct Rep. |  |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division



New Hampshire
Department of
Revenue Administration

2020
MS-27

Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2019 | Appropriations as Approved by DRA for period ending 6/30/2020 | School Board's Appropriations for period ending 6/30/2021 (Recommended) | School Board's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|--|---|---------|--|--|---|---|--|--|
| Instruction | | | | | | | | |
| 1100-1199 | Regular Programs | 03 | \$14,878,196 | \$15,969,534 | \$16,150,124 | \$0 | \$16,104,616 | \$45,508 |
| 1200-1299 | Special Programs | 03 | \$6,441,026 | \$7,105,903 | \$7,118,440 | \$0 | \$7,105,550 | \$12,890 |
| 1300-1399 | Vocational Programs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1400-1499 | Other Programs | 03 | \$121,093 | \$146,247 | \$132,245 | \$0 | \$127,135 | \$5,110 |
| 1500-1599 | Non-Public Programs | 03 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1600-1699 | Adult/Continuing Education Programs | 03 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1700-1799 | Community/Junior College Education Programs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1800-1899 | Community Service Programs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Instruction Subtotal | | | \$21,440,315 | \$23,221,684 | \$23,400,809 | \$0 | \$23,337,301 | \$63,508 |
| Support Services | | | | | | | | |
| 2000-2199 | Student Support Services | 03 | \$2,183,923 | \$2,178,657 | \$2,293,083 | \$0 | \$2,289,075 | \$4,008 |
| 2200-2299 | Instructional Staff Services | 03 | \$527,598 | \$556,439 | \$557,664 | \$0 | \$544,146 | \$13,518 |
| Support Services Subtotal | | | \$2,711,521 | \$2,735,096 | \$2,850,747 | \$0 | \$2,833,221 | \$17,526 |
| General Administration | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2310 (840) | School Board Contingency | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2310-2319 | Other School Board | 03 | \$62,568 | \$98,849 | \$168,772 | \$0 | \$98,772 | \$70,000 |
| General Administration Subtotal | | | \$62,568 | \$98,849 | \$168,772 | \$0 | \$98,772 | \$70,000 |



New Hampshire
Department of
Revenue Administration

2020
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Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2019 | Appropriations as Approved by DRA for period ending 6/30/2020 | School Board's Appropriations for period ending 6/30/2021 (Recommended) | School Board's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|--|---|---------|--|--|---|---|--|--|
| Executive Administration | | | | | | | | |
| 2320 (310) | SAU Management Services | 03 | \$699,918 | \$696,484 | \$708,351 | \$0 | \$708,351 | \$0 |
| 2320-2399 | All Other Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2400-2499 | School Administration Service | 03 | \$1,219,305 | \$1,304,750 | \$1,301,580 | \$0 | \$1,267,302 | \$34,278 |
| 2500-2599 | Business | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2600-2699 | Plant Operations and Maintenance | 03 | \$1,897,594 | \$1,760,664 | \$1,922,105 | \$0 | \$1,614,723 | \$307,382 |
| 2700-2799 | Student Transportation | 03 | \$1,601,565 | \$1,650,082 | \$1,766,543 | \$0 | \$1,766,543 | \$0 |
| 2800-2999 | Support Service, Central and Other | 03 | \$348,661 | \$352,701 | \$387,917 | \$0 | \$255,392 | \$132,525 |
| | Executive Administration Subtotal | | \$5,767,043 | \$5,764,681 | \$6,086,496 | \$0 | \$5,612,311 | \$474,185 |
| Non-Instructional Services | | | | | | | | |
| 3100 | Food Service Operations | 03 | \$617,983 | \$653,002 | \$653,002 | \$0 | \$653,002 | \$0 |
| 3200 | Enterprise Operations | | \$0 | \$1 | \$0 | \$0 | \$0 | \$0 |
| | Non-Instructional Services Subtotal | | \$617,983 | \$653,003 | \$653,002 | \$0 | \$653,002 | \$0 |
| Facilities Acquisition and Construction | | | | | | | | |
| 4100 | Site Acquisition | 03 | \$0 | \$1 | \$1 | \$0 | \$1 | \$0 |
| 4200 | Site Improvement | 03 | \$0 | \$1 | \$1 | \$0 | \$1 | \$0 |
| 4300 | Architectural/Engineering | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4400 | Educational Specification Development | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4500 | Building Acquisition/Construction | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4600 | Building Improvement Services | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4900 | Other Facilities Acquisition and Construction | 03 | \$327,597 | \$13,164 | \$13,164 | \$0 | \$13,164 | \$0 |
| | Facilities Acquisition and Construction Subtotal | | \$327,597 | \$13,166 | \$13,166 | \$0 | \$13,166 | \$0 |
| Other Outlays | | | | | | | | |
| 5110 | Debt Service - Principal | 03 | \$1,035,000 | \$1,030,000 | \$1,030,000 | \$0 | \$1,030,000 | \$0 |
| 5120 | Debt Service - Interest | 03 | \$231,875 | \$180,250 | \$128,750 | \$0 | \$128,750 | \$0 |
| | Other Outlays Subtotal | | \$1,266,875 | \$1,210,250 | \$1,158,750 | \$0 | \$1,158,750 | \$0 |



New Hampshire
Department of
Revenue Administration

2020
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Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2019 | Appropriations as Approved by DRA for period ending 6/30/2020 | School Board's Appropriations for period ending 6/30/2021 (Recommended) | School Board's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|--|-------------------------------------|---------|--|--|---|--|---|---|
| Fund Transfers | | | | | | | | |
| 5220-5221 | To Food Service | 03 | \$0 | \$20,000 | \$20,000 | \$0 | \$20,000 | \$0 |
| 5222-5229 | To Other Special Revenue | 03 | \$742,847 | \$550,000 | \$550,000 | \$0 | \$550,000 | \$0 |
| 5230-5239 | To Capital Projects | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5254 | To Agency Funds | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5300-5399 | Intergovernmental Agency Allocation | 03 | \$22,922 | \$35,000 | \$65,025 | \$0 | \$65,025 | \$0 |
| 9990 | Supplemental Appropriation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 9992 | Deficit Appropriation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Fund Transfers Subtotal | | \$765,769 | \$605,000 | \$635,025 | \$0 | \$635,025 | \$0 |
| Total Operating Budget Appropriations | | | | | | | | |
| | | | | | \$34,966,767 | \$0 | \$34,341,548 | \$625,219 |



New Hampshire
Department of
Revenue Administration

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Special Warrant Articles

| Account | Purpose | Article | School Board's Appropriations for period ending 6/30/2021 (Recommended) | School Board's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|---|--------------------------------------|---------|--|--|---|---|
| 5251 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 5252 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 5253 | To Non-Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4600 | Building Improvement Services | 04 | \$540,000 | \$0 | \$540,000 | \$0 |
| <i>Purpose: Use of the CRF for the Underhill Roof</i> | | | | | | |
| 5252 | To Expendable Trusts/Fiduciary Funds | 05 | \$100,000 | \$0 | \$100,000 | \$0 |
| <i>Purpose: Establish Building Maintenance ETF</i> | | | | | | |
| Total Proposed Special Articles | | | \$640,000 | \$0 | \$640,000 | \$0 |



Individual Warrant Articles

| Account | Purpose | Article | School Board's Appropriations for period ending 6/30/2021 (Recommended) | School Board's Appropriations for period ending 6/30/2021 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended) |
|--|-----------------------|---------|--|--|---|---|
| 0000-0000 | Collective Bargaining | 02 | \$320,972 | \$0 | \$320,972 | \$0 |
| Purpose: Collective Bargaining Agreement | | | | | | |
| Total Proposed Individual Articles | | | \$320,972 | \$0 | \$320,972 | \$0 |



New Hampshire
Department of
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Revenues

| Account | Source | Article | Revised Revenues for period ending 6/30/2020 | School Board's Estimated Revenues for period ending 6/30/2021 | Budget Committee's Estimated Revenues for period ending 6/30/2021 |
|-------------------------------|------------------------------|---------|--|---|---|
| Local Sources | | | | | |
| 1300-1349 | Tuition | 03 | \$10,000 | \$10,000 | \$10,000 |
| 1400-1449 | Transportation Fees | | \$11,000 | \$0 | \$0 |
| 1500-1599 | Earnings on Investments | 03 | \$325 | \$350 | \$350 |
| 1600-1699 | Food Service Sales | 03 | \$455,202 | \$455,202 | \$455,202 |
| 1700-1799 | Student Activities | | \$0 | \$0 | \$0 |
| 1800-1899 | Community Service Activities | | \$0 | \$0 | \$0 |
| 1900-1999 | Other Local Sources | 03 | \$254,302 | \$150,000 | \$150,000 |
| Local Sources Subtotal | | | \$730,829 | \$615,552 | \$615,552 |
| State Sources | | | | | |
| 3210 | School Building Aid | 03 | \$328,672 | \$328,672 | \$328,672 |
| 3215 | Kindergarten Building Aid | | \$0 | \$0 | \$0 |
| 3220 | Kindergarten Aid | | \$0 | \$0 | \$0 |
| 3230 | Special Education Aid | 03 | \$264,012 | \$250,000 | \$250,000 |
| 3240-3249 | Vocational Aid | | \$0 | \$0 | \$0 |
| 3250 | Adult Education | | \$0 | \$0 | \$0 |
| 3260 | Child Nutrition | 03 | \$7,800 | \$7,800 | \$7,800 |
| 3270 | Driver Education | | \$0 | \$0 | \$0 |
| 3290-3299 | Other State Sources | | \$0 | \$0 | \$0 |
| State Sources Subtotal | | | \$600,484 | \$586,472 | \$586,472 |



New Hampshire
Department of
Revenue Administration

2020
MS-27

Revenues

| Account | Source | Article | Revised Revenues for period ending 6/30/2020 | School Board's Estimated Revenues for period ending 6/30/2021 | Budget Committee's Estimated Revenues for period ending 6/30/2021 |
|--------------------------------|---|---------|--|---|---|
| Federal Sources | | | | | |
| 4100-4539 | Federal Program Grants | 03 | \$240,000 | \$240,000 | \$240,000 |
| 4540 | Vocational Education | | \$0 | \$0 | \$0 |
| 4550 | Adult Education | | \$0 | \$0 | \$0 |
| 4560 | Child Nutrition | 03 | \$190,000 | \$190,000 | \$190,000 |
| 4570 | Disabilities Programs | 03 | \$310,000 | \$310,000 | \$310,000 |
| 4580 | Medicaid Distribution | 03 | \$100,000 | \$100,000 | \$100,000 |
| 4590-4999 | Other Federal Sources (non-4810) | | \$0 | \$0 | \$0 |
| 4810 | Federal Forest Reserve | | \$0 | \$0 | \$0 |
| | Federal Sources Subtotal | | \$840,000 | \$840,000 | \$840,000 |
| Other Financing Sources | | | | | |
| 5110-5139 | Sale of Bonds or Notes | | \$0 | \$0 | \$0 |
| 5140 | Reimbursement Anticipation Notes | | \$0 | \$0 | \$0 |
| 5221 | Transfer from Food Service Special Revenue Fund | | \$0 | \$0 | \$0 |
| 5222 | Transfer from Other Special Revenue Funds | | \$0 | \$0 | \$0 |
| 5230 | Transfer from Capital Project Funds | | \$0 | \$0 | \$0 |
| 5251 | Transfer from Capital Reserve Funds | 04 | \$0 | \$440,000 | \$440,000 |
| 5252 | Transfer from Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 5253 | Transfer from Non-Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 5300-5699 | Other Financing Sources | | \$0 | \$0 | \$0 |
| 9997 | Supplemental Appropriation (Contra) | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | 05 | \$95,500 | \$100,000 | \$100,000 |
| 9999 | Fund Balance to Reduce Taxes | 03 | \$1,286,187 | \$500,000 | \$500,000 |
| | Other Financing Sources Subtotal | | \$1,381,687 | \$1,040,000 | \$1,040,000 |
| | Total Estimated Revenues and Credits | | \$3,553,000 | \$3,082,024 | \$3,082,024 |



Budget Summary

| Item | School Board Period ending 6/30/2021 (Recommended) | Budget Committee Period ending 6/30/2021 (Recommended) |
|---|---|---|
| Operating Budget Appropriations | \$34,966,767 | \$34,341,548 |
| Special Warrant Articles | \$640,000 | \$640,000 |
| Individual Warrant Articles | \$320,972 | \$320,972 |
| Total Appropriations | \$35,927,739 | \$35,302,520 |
| Less Amount of Estimated Revenues & Credits | \$3,082,024 | \$3,082,024 |
| Less Amount of State Education Tax/Grant | \$4,187,870 | \$4,187,870 |
| Estimated Amount of Taxes to be Raised | \$28,657,845 | \$28,032,626 |



Supplemental Schedule

| | |
|---|---------------------|
| 1. Total Recommended by Budget Committee | \$35,302,520 |
| Less Exclusions: | |
| 2. Principal: Long-Term Bonds & Notes | \$1,030,000 |
| 3. Interest: Long-Term Bonds & Notes | \$128,750 |
| 4. Capital outlays funded from Long-Term Bonds & Notes | \$0 |
| 5. Mandatory Assessments | \$0 |
| 6. Total Exclusions (Sum of Lines 2 through 5 above) | \$1,158,750 |
| 7. Amount Recommended, Less Exclusions (Line 1 less Line 6) | \$34,143,770 |
| 8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%) | \$3,414,377 |
| Collective Bargaining Cost Items: | |
| 9. Recommended Cost Items (Prior to Meeting) | \$320,972 |
| 10. Voted Cost Items (Voted at Meeting) | \$320,972 |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10) | \$0 |
| 12. Bond Override (RSA 32:18-a), Amount Voted | \$0 |
| Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12) | \$38,716,897 |

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year: 2019-2020

Superintendent of School's Salary Break Down by District: Fiscal Year 2019-2020

| District | Percentage | Amount |
|----------|------------|---------------------|
| Auburn | 25.83 | \$36,162.00 |
| Candia | 14.18 | \$19,852.00 |
| Hooksett | 59.99 | \$83,986.00 |
| | | \$140,000.00 |

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year 2019-2020

| District | Percentage | Amount |
|----------|------------|---------------------|
| Auburn | 25.83 | \$29,863.35 |
| Candia | 14.18 | \$16,394.20 |
| Hooksett | 29.99 | \$69,357.41 |
| | | \$115,614.96 |

Hooksett School District Enrollment Data

| Year | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | K-8 Total | 9-12 Total | K-12 Total |
|--------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|---------------|---------------|
| 99/00 | 109 | 149 | 158 | 139 | 153 | 170 | 157 | 147 | 154 | 1,336 | 512 | 1,848 |
| 00/01 | 149 | 156 | 166 | 157 | 156 | 152 | 176 | 157 | 150 | 1,419 | 556 | 1,975 |
| 01/02 | 107 | 193 | 147 | 158 | 162 | 151 | 156 | 179 | 153 | 1,406 | 541 | 1,947 |
| 02/03 | 119 | 147 | 202 | 144 | 153 | 163 | 149 | 155 | 181 | 1,413 | 591 | 2,004 |
| 03/04 | 154 | 152 | 141 | 201 | 152 | 156 | 161 | 160 | 155 | 1,432 | 624 | 2,056 |
| 04/05 | 115 | 185 | 161 | 162 | 205 | 161 | 159 | 172 | 163 | 1,483 | 642 | 2,125 |
| 05/06 | 135 | 153 | 183 | 167 | 146 | 211 | 154 | 163 | 164 | 1,476 | 646 | 2,122 |
| 06/07 | 139 | 172 | 152 | 180 | 169 | 139 | 212 | 159 | 166 | 1,488 | 647 | 2,135 |
| 07/08 | 135 | 159 | 171 | 144 | 187 | 170 | 146 | 212 | 159 | 1,483 | 619 | 2,102 |
| 08/09 | 127 | 185 | 160 | 171 | 151 | 189 | 167 | 142 | 197 | 1,489 | 597 | 2,086 |
| 09/10 | 120 | 160 | 175 | 157 | 173 | 148 | 190 | 171 | 144 | 1,438 | 645 | 2,083 |
| 10/11 | 131 | 144 | 153 | 174 | 154 | 160 | 155 | 192 | 163 | 1,426 | 611 | 2,037 |
| 11/12 | 125 | 170 | 153 | 153 | 181 | 155 | 166 | 152 | 198 | 1,453 | 639 | 2,092 |
| 12/13 | 108 | 151 | 167 | 151 | 150 | 187 | 157 | 169 | 154 | 1,394 | 686 | 2,080 |
| 13/14 | 121 | 134 | 166 | 174 | 156 | 151 | 179 | 157 | 170 | 1,408 | 620 | 2,028 |
| 14/15 | 115 | 152 | 141 | 163 | 170 | 155 | 155 | 178 | 150 | 1,379 | 650 | 2,029 |
| 15/16 | 109 | 130 | 149 | 148 | 161 | 168 | 160 | 153 | 173 | 1,351 | 639 | 1990 |
| 16/17 | 107 | 136 | 130 | 139 | 147 | 163 | 171 | 154 | 153 | 1,300 | 639 | 1939 |
| 17/18 | 91 | 143 | 138 | 138 | 144 | 144 | 157 | 174 | 154 | 1283 | 655 | 1938 |
| 18/19 | 97 | 128 | 137 | 148 | 140 | 147 | 147 | 173 | 177 | 1294 | 661 | 1955 |
| 19/20 | 91 | 132 | 126 | 135 | 140 | 143 | 146 | 147 | 171 | 1231 | 692 | 1923 |

**Hooksett School District
Special Education Expenditures
Per RSA 32:11-a**

| Function Description Expenses | Function Code | Actual Cost 2017-2018 | Actual Cost 2018-2019 | Budgeted 2019-2020 |
|--|--------------------------|----------------------------------|----------------------------------|-------------------------------|
| Special Education Costs | 1200 | \$ 6,195,948.63 | \$ 7,174,598.90 | \$ 7,105,903.00 |
| Psychological Services | 2140 | 295,006.35 | 297,141.48 | 296,390.95 |
| Speech/Audiology Services | 2150 | 727,641.53 | 714,895.45 | 719,119.99 |
| Therapy and Contracted Service | 2160 | 215,949.53 | 229,974.31 | 232,612.82 |
| Transportation | 2700 | 539,323.51 | 591,237.38 | 560,000.00 |
| IDEA Federal Funds | | <u>260,659.72</u> | <u>328,874.29</u> | <u>310,000.00</u> |
| Total Expenditures | | <u>\$ 8,234,529.27</u> | <u>\$ 9,336,721.81</u> | <u>\$ 8,914,026.76</u> |

| Revenues | | | |
|-----------------------|-----------|--------------------------|--------------------------|
| Medicaid | \$ | 193,495.59 | \$ 224,323.66 |
| Tuitions | | 154,050.50 | 8,516.00 |
| Catastrophic Aid | | 278,332.47 | 224,323.66 |
| IDEA Federal Funds | | <u>260,659.72</u> | <u>328,874.99</u> |
| Total Revenues | \$ | <u>886,538.28</u> | <u>786,038.31</u> |

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE
TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE
IN DISTRICT AFFAIRS:**

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 7th day of February 2020, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 5 shall be conducted by official ballot to be held on the 10th day of March 2020. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

1. To choose the following school district officers:
 - a) Three School Board Members 3-year term
 - b) School District Moderator 2-year term
 - c) School District Clerk 2-year term
 - d) School District Treasurer 2-year term

2. Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

| Year | Estimated Increase |
|-----------|--------------------|
| 2020-2021 | \$320,972 |
| 2021-2022 | \$266,842 |
| 2022-2023 | \$300,566 |

and further to raise and appropriate \$320,972 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.16 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

3. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$34,341,548? Should this article be defeated, the default budget shall be \$34,215,673, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.51. (Not Recommended by the School Board) (Recommended by the Budget Committee 7-3)
4. Shall the Hooksett School District vote to raise and appropriate the sum of \$540,000 for the replacement of the roof at the Fred C. Underhill School and authorize the withdrawal of \$440,000 from the Construction and Equipment Capital Reserve Fund established in 1990 for that purpose with the balance of \$100,000 to come from general taxation? Estimated tax rate impact is \$.05 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)
5. Shall the Hooksett School District vote to establish a Capital Reserve Fund for the purpose of maintaining, improving and adding to the buildings and grounds and other facilities in the Hooksett School District to be known as the Maintenance and Improvement Capital Reserve Fund, and name the School Board as agents to expend this fund and further raise and appropriate up to \$100,000 to be placed in this fund, with this sum to come from the June 30, 2020 fund balance available for transfer on July 1, 2020? No amount to be raised from additional taxation. Estimated tax rate impact is \$.00 (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2020.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Phil Denbow, Chair

Kara Salvas, Vice Chair

Lindsey Laliberte, Clerk

Mike Somers

Greg Martakos

Adam Gianunzio

James Sullivan

April 16, 2020

To the School Board
Hooksett, New Hampshire School District

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Hooksett, New Hampshire School District for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 3, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Hooksett, New Hampshire School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2019. We noted no transactions entered into by the Hooksett, New Hampshire School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Governmental Activities financial statements were:

Management's estimates of the useful lives of capital assets are based upon historical records of utilization, necessary improvements and replacements. We evaluated the key factors and assumptions used to develop the useful lives of depreciable capital assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Significant estimates also include actuarial assumptions used in determining pension and other postemployment benefits costs which are based on plan audited financial statements and a plan actuarial valuation report, respectively. We evaluated the assumptions used in the plan audited financial statements and the plan actuarial valuation report to determine that they are reasonable in relation to the financial statements as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 16, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Hooksett, New Hampshire School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Hooksett, New Hampshire School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison information, schedule of changes in the District's proportionate share of the net OPEB liability, schedule of District OPEB contributions, schedule of changes in the District's total OPEB liability and related ratios, schedule of changes in the District's proportionate share of the net pension liability, and schedule of District pension contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for

consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining nonmajor governmental fund financial statements and schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

This information is intended solely for the use of the School Board and management of the Hooksett, New Hampshire School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Vashon Clukay & Company PC

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II
MARCH 10, 2020

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES
March 10, 2020
David R. Cawley Middle School**

Town Moderator Marc Miville opened and inspected the ballots 5:45 am. Town Moderator Marc Miville declared the polls open at 6:00 am. Supervisors of the Checklist Michael Horne, Kim Daggett and Barbara Brennan were present. Town Clerk Todd Rainier, Town Clerk, Billy Herbert, Deputy Clerk and School District Clerk/Moderator Lee Ann Moynihan were all present. The weather was clear with off and on breaks of sun. There were a total of 2021 voters and 83 absentee ballots.

The polls closed at 7:00 pm with the following results:

Lee Ann Moynihan, School District Moderator announced the following results:

School Board Member, 3 year term (vote for three)

| | |
|-----------------|------|
| Wayne Goertel | 669 |
| Michael Somers | 645 |
| James Sullivan | 1138 |
| Adam Gianunzio | 540 |
| Jillian Godbout | 1117 |

Moderator declared Wayne Goertel, James Sullivan, and Jillian Godbout the winners

School District Treasurer – Two Year Term (vote for one)

Frank Bizzarro - 1593

Moderator declared Frank Bizzarro the winner.

School District Clerk – Two Year Term (vote for one)

Lee Ann Moynihan - 1611

Moderator declared Lee Ann Moynihan the winner

School District Moderator – Two Year Term (vote for one)

Kathy Bobay (write-in) 101

Moderator declared Kathy Bobay the winner

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II

MARCH 10, 2020

(2) Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

| Year | Estimated Increase |
|-----------|--------------------|
| 2020-2021 | \$320,972 |
| 2021-2022 | \$266,842 |
| 2022-2023 | \$300,566 |

and further to raise and appropriate \$320,972 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.16 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

YES – 1232

No - 570

Moderator declared Article 2 Passed

(3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$34,966,767? Should this article be defeated, the default budget shall be \$34,215,673, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.82. (Recommended by the School Board) (Not Recommended by the Budget Committee 0-5)

YES – 812

No - 1094

Moderator declared Article 3 Failed

(4) Shall the Hooksett School District vote to raise and appropriate the sum of \$540,000 for the replacement of the roof at the Fred C. Underhill School and authorize the withdrawal of \$440,000 from the Construction and Equipment Capital Reserve Fund established in 1990 for that purpose with the balance of \$100,000 to come from general taxation? Estimated tax rate impact is \$.05 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II
MARCH 10, 2020

YES – 1560

No - 360


Moderator declared Article 4 Passed

(5) Shall the Hooksett School District vote to establish a Capital Reserve Fund for the purpose of maintaining, improving and adding to the buildings and grounds and other facilities in the Hooksett School District to be known as the Maintenance and Improvement Capital Reserve Fund, and name the School Board as agents to expend this fund and further raise and appropriate up to \$100,000 to be placed in this fund, with this sum to come from the June 30, 2020 fund balance available for transfer on July 1, 2020? No amount to be raised from additional taxation. Estimated tax rate impact is \$.00 (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

YES – 1549

No - 369

Moderator declared Article 5 Passed


Lee Ann Moynihan
School District Clerk

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II
MARCH 10, 2020

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES
March 10, 2020
David R. Cawley Middle School**

Town Moderator Marc Miville opened and inspected the ballots 5:45 am. Town Moderator Marc Miville declared the polls open at 6:00 am. Supervisors of the Checklist Michael Horne, Kim Daggett and Barbara Brennan were present. Town Clerk Todd Rainier, Town Clerk, Billy Herbert, Deputy Clerk and School District Clerk/Moderator Lee Ann Moynihan were all present. The weather was clear with off and on breaks of sun. There were a total of 2021 voters and 83 absentee ballots.

The polls closed at 7:00 pm with the following results:

Lee Ann Moynihan, School District Moderator announced the following results:

School Board Member, 3 year term (vote for three)

| | |
|-----------------|------|
| Wayne Goertel | 669 |
| Michael Somers | 645 |
| James Sullivan | 1138 |
| Adam Gianunzio | 540 |
| Jillian Godbout | 1117 |

Moderator declared Wayne Goertel, James Sullivan, and Jillian Godbout the winners

School District Treasurer – Two Year Term (vote for one)

Frank Bizzarro - 1593

Moderator declared Frank Bizzarro the winner.

School District Clerk – Two Year Term (vote for one)

Lee Ann Moynihan - 1611

Moderator declared Lee Ann Moynihan the winner

School District Moderator – Two Year Term (vote for one)

Kathy Bobay (write-in) 101

Moderator declared Kathy Bobay the winner

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II

MARCH 10, 2020

(2) Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

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| 2021-2022 | \$266,842 |
| 2022-2023 | \$300,566 |

and further to raise and appropriate \$320,972 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.16 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

YES – 1232

No - 570

Moderator declared Article 2 Passed

(3) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$34,966,767? Should this article be defeated, the default budget shall be \$34,215,673, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.82. (Recommended by the School Board) (Not Recommended by the Budget Committee 0-5)

YES – 812

No - 1094

Moderator declared Article 3 Failed

(4) Shall the Hooksett School District vote to raise and appropriate the sum of \$540,000 for the replacement of the roof at the Fred C. Underhill School and authorize the withdrawal of \$440,000 from the Construction and Equipment Capital Reserve Fund established in 1990 for that purpose with the balance of \$100,000 to come from general taxation? Estimated tax rate impact is \$.05 (Recommended by the School Board) (Recommended by the Budget Committee 9-1)

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II
MARCH 10, 2020

YES – 1560

No - 360

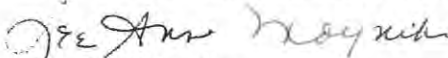
Moderator declared Article 4 Passed

(5) Shall the Hooksett School District vote to establish a Capital Reserve Fund for the purpose of maintaining, improving and adding to the buildings and grounds and other facilities in the Hooksett School District to be known as the Maintenance and Improvement Capital Reserve Fund, and name the School Board as agents to expend this fund and further raise and appropriate up to \$100,000 to be placed in this fund, with this sum to come from the June 30, 2020 fund balance available for transfer on July 1, 2020? No amount to be raised from additional taxation. Estimated tax rate impact is \$.00 (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

YES – 1549

No - 369

Moderator declared Article 5 Passed


Lee Ann Moynihan
School District Clerk

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District is committed to ensuring that every student meets or exceeds challenging educational standards and to become independent learners, critical thinkers, and innovative problem solvers. With this in mind, the goal for the 2019–2020 school year was to provide an environment where all students are valued, respected, have the confidence to take educational risks and to have high levels of social-emotional competence and academic achievement.

As such, our instructional priorities focused on the implementation of effective core instruction with high expectations that meet the needs of all students. Included in achieving this goal is the implementation of the updated version of our Math In Focus program and the development of reading progression for grades K-8. Our science program, in year two implementation, concentrated on instructional practices, pacing and assessment analysis. Our programs *Inspire Science* for grades K-5 and *IQWST* for grades 6-8 are both rooted in the principles of project-based scientific inquiry and focus on explaining phenomena by engaging in scientific practices blended with disciplinary core ideas.

In order to achieve our academic goals, it is important to develop a school/classroom environment in which all students feel safe, welcomed, and supported. Teachers received professional development throughout the year on creating supportive environments where students make the positive connections with adults and feel confident enough to advance their learning. In addition, our middle school teachers focused on a framework that guides the design of instructional goals, assessments, methods and materials that can be customized and adjusted to meet individual student needs.

During the 2019 legislative session, RSA 193-J, was passed to address the important issue of suicide prevention of school-aged children. The first part of the law requires that districts develop a policy which guides the development and implementation of a plan to prevent, assess the risk of, intervene in, and respond to suicide. The second part of the law requires that each district provide annual training in suicide awareness and prevention to all faculty and staff. Our teachers and staff took part in this training in February 2020.

Full-day kindergarten continued to be a priority for the Hooksett School District this year. Over the past few years, much has been done on this topic. In September 2017, the Hooksett School Board voted in favor of supporting the implementation of full-day kindergarten at the Underhill School. After two unsuccessful attempts to pass a bond for renovations to support this project the Board reevaluated our current space capacity and voted to offer one full-day class for the 2020-2021 school year. Given the community interest in this program, it is anticipated that funds will be included in the 2021-2022 budget proposal to offer additional sections of full-day kindergarten in the future.

In March 2020, the Hooksett School District and the community faced an unexpected challenge in the COVID-19 pandemic. Our schools closed abruptly for the remainder of the school year. Our teachers, parents and students switched gears quickly and all learned to teach and learn remotely. We witnessed many examples of resilience, spirit and perseverance from all involved. We thank our teachers, parents and students for all working together to get through this very unique situation.

The Hooksett School District saw the 2019-2020 school year as one filled with challenges, opportunities and accomplishments. Having completed my first year as your Superintendent of Schools, I am impressed with the commitment to excellence that is practiced daily by teachers, parents, support staff, the school administration, and, most importantly, our children. In turn, I thank the Hooksett community for its support of public schooling and for the high expectations that are held for the school district. We recognize the fact that many families are challenged by the current issues we are facing as a nation, yet the Hooksett community remains committed to their children and excellence in education. We would like to acknowledge this and thank you.

Respectfully submitted,



William J. Rearick
Superintendent of Schools

Director of Student Services Town Report 2019-2020

During the 2019-2020 school year the Hooksett School District provided special education services to approximately 310 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high schools to include: Pinkerton Academy (Hooksett's school of record), Manchester West, Manchester Central, Pembroke Academy, Bow, Goffstown, and Londonderry. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

This year was unique in that education for all students was provided remotely from mid-March through the end of the school year, due to the COVID-19 pandemic. Students with disabilities and specialized services continued to receive those services in a remote manner as appropriate and determined with their educational teams.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2019-2020 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides (paraprofessionals), and highly specialized contracted service providers. With this

funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills. Lastly, outdated technology devices were replaced with new iPads and chromebooks for student use during classroom and intervention times.

The Hooksett School District also provided comprehensive services to approximately 35 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Many thank yous are extended to the Hooksett community for their continued support of all students.

Respectfully submitted,

Christine Gialousis

Christine Gialousis
Director of Student Services



Fred C. Underhill School

Annual Principal's Report

June 2020



I am incredibly honored to serve as the Principal at Fred C. Underhill School. I am pleased to report that while we faced unique challenges this year, we were able to provide effective instruction, support students' academic and social needs, and maintain a positive and safe school culture.

Staff Changes for the 2019 - 2020 school year:

We welcomed the following staff members to our school and thank those who have moved on or changed roles for their service to the children and families of Hooksett.

New to Underhill:

Jennifer Colantuoni - Assistant Principal
Michelle Bodenrader - Speech & Language Assistant
Stephanie Tardie - Grade 1 Teacher
Ralph Izzi - Custodian

Jennifer Jan Tausch - Title I Tutor
Madbury Bardier - Grade 2 LTS Teacher
Susan Hood - Grade 2 LTS Teacher
Karren Crain - Kindergarten Assistant

Thank you to Karen Murray, Reading Specialist, who retired at the end of the school year after 34 outstanding service to the Hooksett School District. Underhill School truly appreciates her commitment to the thousands of students she has taught and supported over the years.

| Day One Enrollments | Last Day of School Enrollments |
|---|---|
| Preschool - 26 students Kindergarten - 92 students Grade 1 - 132 students Grade 2 - 125 students | Preschool - 23 students Kindergarten - 91 students Grade 1 - 134 students Grade 2 - 124 students |
| Total as of 8/30/19 = 375 students | Total as of 6/2/20 = 372 students |

In Reading and Language Arts, we focused on solidifying foundational skills in reading: print concepts, phonemes, syllables, phonics and word attack skills, reading fluency, and reading comprehension. Additionally, we worked on generalizing the skills so they may be applied to multiple contexts. We also worked to become more strategic with our small group/individualized instruction to meet students' learning needs. We continued our use of professional learning teams to analyze and discuss student assessment data. We also worked with teachers in the use of diagnostic and formative assessments to help determine students' specific needs in the areas of reading and in math. As a result, teachers collaborated to share effective strategies, practices, and lessons to develop students' reading skills.

Math continues to be taught with problem-solving as the center of learning. Math concepts were taught through real-world, hands-on experiences following the learning progression of concrete-pictorial-abstract. Classroom teachers worked closely with Meghan Largy, the Director of Mathematics, Assessment and Accountability, to solidify students' number sense and place value skills. We also focused on strengthening lesson structure to incorporate more hands-on experiences and discussion opportunities for students. Teachers also used easyCBM to assess students' progress on math skills.

Unified Arts classes such as Physical Education/Health, Art, Music, and Library/Media are integral to our school program as well. The students not only receive a well-rounded learning experience, but they also learn important skills that they will use in and out of school. We had several enriching experiences this year with

famous authors/illustrators. Children's literature authors and storytellers visited the school on separate occasions to share their work and to emphasize the importance of reading, writing, creativity, and determination. The school's Library program offered several family events including Read Aloud Story Time and Small and Tall Book Club. These events not only support literacy, but engage families in fostering a love of reading. We look forward to hosting these events year after year.

In the area of Social Emotional Learning, we continued to focus on supporting students' development of social skills along with recognizing and managing their feelings. Our School Counseling program addressed social skills development through the use of the Social Thinking curriculum. From January through February 2020, we launched the Great Kindness Challenge where we practiced random acts of kindness. We also worked on strengthening our school culture through the use of school-wide events, projects, and celebrations at student assemblies throughout the year. Teachers also received training on mental health topics such as trauma and suicide prevention.

The Hooksett Advanced Learner Program (ALP) continued to provide school-wide enrichment. The program also supported students who needed higher-level math instruction. All of the students participated in enrichment projects, which develop students' critical-thinking, communication, planning, creativity, and problem-solving skills. Major projects included the Great Pumpkin Roll, Light Waves, Gingerbread Man River Crossing, Hour of Code, Not A Box Challenge, and the Cardboard Arcade. The Young Inventors Program and Invention Convention was open to all first and second grade students. Underhill's Young Inventors presented their innovative ideas and the real-world problems they wanted to solve along with their inventions to judges at the school's Invention Convention. The students had to demonstrate their presentation skills by discussing their design processes and sharing their prototypes with the judges. The judges selected four inventions of distinction and the young inventors were able to compete at the Northeast Regional Invention Convention. Three of the students and their inventions were recognized in various categories. Two students moved on to compete at the National Invention Convention. We are very proud of the students for their hard work and ingenuity.

The school continues to maintain collaborative community partnerships with the Hooksett Parent-Teacher Association, the Hooksett Police Department, the Hooksett Fire and Rescue Department, the Town of Hooksett, Hooksett Public Library, Hooksett Garden Club, Hooksett Kiwanis, Southern New Hampshire University, Hannaford Supermarket, Shaw's Supermarket, the Friends Foster Grandparent Program, the Hooksett-ites, and the Head School. The school was recognized again by the New Hampshire Partners in Education as a Blue Ribbon School due to the number of volunteer efforts at the school. This past year, we were awarded the Gold Circle Award for our partnerships with the Hooksett Police Department, the Hooksett Fire and Rescue Department, the Hooksett PTA, and Southern New Hampshire University.

The Hooksett School Board worked with the administration in creating a full-day kindergarten pilot for the 2020-2021 school year. We received overwhelming interest from families to have their children attend a full-day kindergarten program. A lottery was held to select students for one full-day kindergarten class.

The COVID-19 pandemic presented us with a new challenge as we completed the final semester of the school year. We had to quickly shift gears and transition to remote learning to finish the school year. Thank you to the teachers, staff, parents, students, and the Hooksett community for supporting each other and staying safe through this turbulent time. We look forward to having a fresh start next year at Fred C. Underhill School.

Respectfully submitted,



Benjamin Loi, M.Ed.
Principal

FRED C. UNDERHILL SCHOOL STAFF

2019-2020

PRINCIPAL

Benjamin Loi

FACULTY

Lisa Pollard
Shannon Baldoumas
Maryann Boucher
Caryl Pawlusiak
Anita Field
Kimberly Lynch
Debra Lyscars
Sue Salcito
Haley Sprague
Stephanie Tardie
Ellyn Vilela
Maura Cassedy
Karena Cosgrove
Marnie Devereaux
Janet Girard
Danette Noboa
Chelsie Smith
Melissa Smith

Preschool Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher

UNIFIED ARTS

Kathleen Jenkins
Abigail Levy
Anne White

Physical Education Teacher
Music Teacher
Art Teacher

LIBRARY/MEDIA

Karen Landsman
Josee Eaton

School Librarian
Library Assistant

LITERACY SUPPORT/TITLE I

Nancy Dupont
Karen Murray
Michelle Baer
Kim Aiello
Jennifer JanTausch

Reading Specialist
Reading Specialist
Literacy Support
Literacy Support
Title I Tutor

ADVANCED LEARNING PROGRAM

Tracey Ruest
Donna Tremblay

Teacher
Teacher

ADMINISTRATIVE ASSISTANTS

Maura Ouellette
Jodi Morel
Regina Parcel

ASSISTANT PRINCIPAL

Jennifer Colantuoni

STUDENT SERVICES

Rebecca Roy
Emily Hardy
Alyssa Call
Caroline Macomber
Mary Lou Donahoe
Candace Lord
Christina Heppding
Margaret McGovern
Wendy Ryback-Soucy
Michelle Bodenrader

Preschool Coordinator
Special Education
Special Education
Special Education
ESOL Teacher
School Counselor
Occupational Therapist
Speech/Language Therapist
Speech/Language Therapist
Speech/Language Assistant

NURSING

Cindy Libby

School Nurse

PARAPROFESSIONALS

Karren Crain
Julie Olivier
Joanne Pearl
Phyllis Dina
Julie Edmunds
Danielle Elliot
Jennifer Fecteau
Aini Johnson Yaskaitis
Judy Penland
Jennie Townley

Kindergarten Assistant
Kindergarten Assistant
Kindergarten Assistant
Special Education
Special Education
Special Education
Special Education
Special Education
Special Education
Special Education

TECHNOLOGY

Sebastian Boisseau
Brett McCauley

MAINTENANCE

Kristin McGovern
Julie Dubois
Walter Hensel
Ralph Izzi
Nicholas Lewis

Lead Custodian

FOOD SERVICE

Kara Argo
Janyce Demers
Darlene Frasier
Tammy Ilgenfritz

Hooksett Memorial School

Annual Principal's Report 2019/2020



Hooksett Memorial School opened in the fall with a total student population of 418 students and closed the school year with 419 students.

There were several staff changes this school year. Mandy Tran, Grade 3 Classroom Teacher, and Zoe Martel, Music Teacher, joined the Memorial staff. Jackie Gagnon, Speech and Language Specialist, retired after over 40 years of dedicated service to children.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

What a school year! We were presented with many unexpected and unique challenges. At the forefront of our minds at all times was "what is best for our students both emotionally and academically." We are so proud of our staff for their ability to adapt and change everything they know about delivering instruction, essentially overnight, to help ease the transition for their students. We were able to evolve and change as time went on with feedback from parents, students and teachers. We would like to say thank you to all of our teachers, paraprofessionals, custodians and kitchen staff for doing so much for the children of Hooksett.

HMS staff focused on the use of data to personalize instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement for core math and reading standards. Some of these assessments used include the NHSAS (NH State Assessment System) Assessment, the DIBEL's (Dynamic Indicators of Basic Early Literacy), the NWEA Measures of Academic Progress (MAP), easyCBM (math), various math/language arts assessments, as well as several forms of formative and summative assessments used by the teaching staff. Staff planned collaboratively to provide targeted, follow-up support for students. Due to the COVID-19 school closure, our school did not have our students participate in spring NHSAS testing, spring NWEA or DIBELS, however, students completed the NWEA and DIBELS in the Fall and Winter.

During the first two trimesters of the year, our Title One Instructors continued to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" before the start of school most days. Some students were driven to school by their family, while others rode the earlier Cawley Middle School buses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our busing company, Student Transportation of America. During the final trimester, when students were participating in Distance Learning, our Title One staff continued to provide support to students in a remote format.

On June 2, our staff and students were able to say goodbye to each other at our HMS Send-Off Rally (reverse parade). It was a great success and it was wonderful to see all of our students. We had so much fun seeing all the signs, decorated cars and their smiling faces. We also wanted to say congratulations to our fifth graders as they are moving from HMS to Cawley Middle School next school year.

The HMS Winter Concerts took place on December 4, 2019, with two performances: one at Hooksett Memorial School during the school day, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors

Brandon Davini and Zoe Martel worked with students throughout the abbreviated school year. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

Students at HMS honored Veterans Day with an assembly on Thursday, November 9, 2019. Students were greeted by Principal Stephen HARRIS and Assistant Principal Annie Kelly, followed by the Pledge of Allegiance led by some third and fourth grade students. A Veterans Day play was performed by students. An updated slideshow of HMS Veterans was prepared by members of our Social Studies Committee, Deirdre Brotherson, Andrea Coulon, and Robin Githmark. Students and staff were asked to bring in photos of family who are or were in the military. They were asked to salute their relatives when they were presented on their slide. The ceremony closed with a moment of silence. This was the sixth year in which we have used this format for honoring our veterans. It was a moving event for students and staff.

During October 2019, Grade 4 students had an educational visit to Hooksett's Wastewater Treatment Plant. Students learned about how the water from Hooksett is cleaned and returned back to the environment. Students viewed containers of water samples that come into the plant and the water samples that are put back into the Merrimack River. Bruce Kudrick, Hooksett Water Commission Superintendent, hooked his microscope up to the TV so students could get a closer look at the bacteria. Students then reviewed and graphed their personal and family water usage. Thanks to Mr. Kudrick for sharing his time and giving our students such a fact filled tour!

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum. Due to the COVID-19 school closure, our fifth graders were not able to visit the Minuteman National Park in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

The PTA continued to support numerous projects and activities, from our Open House Nights and Birthday Books to evening and weekend activities such as monthly Parent Education Nights, Halloween Spooktacular, etc. The PTA serves the community through annual food drives and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. 'Kids Making a Difference', an after-school program, had a successful year, thanks to PTA members and volunteers. Parent volunteers supported and facilitated students as they worked on various community service-focused projects. Thanks to Hooksett PTA president, Jillian Godbout, and the PTA Board for their ambitious and ongoing fundraising and hands-on efforts to support our school community.

The HMS Volunteers continued helping the school maintain many student activities, such as School Store, Popcorn Fridays and more. Volunteers assisted in the classrooms and provided support for teachers and office staff. The highly successful Fitness Friday before school program, focusing on overall student fitness and teamwork, was started during the 2013/2014 school year and continued in the 2019/2020 school year by several parent volunteers. This program has been successfully implemented, with approximately 50 students in attendance each week. Students who participated were permitted to come to school beginning at 8:00AM. During this program, students were engaged in physical activities similar to physical education class. This program has been a huge success! We thank our parent volunteers for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2019 for our outstanding volunteer program.

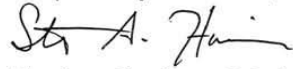
Members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade 3 students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and

dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire, lockdown, and other safety drills. We appreciate the ongoing support of School Resource Officer Angela Bergeron. She focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools. We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others, especially during this rather unusual school year.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen H. Harris". The signature is fluid and cursive, with a large initial "S" and a stylized "H".

Stephen H. Harris, Principal
Hooksett Memorial School

Hooksett Memorial School Staff List 2019-2020

(Revised 02/07/2020)

PRINCIPAL

Stephen Harris

ASSISTANT PRINCIPAL

Annie Kelly

FACULTY

| | |
|--------------------|--------------|
| Donna Amato | Gr. 4 |
| Karen Bradley | Gr. 3 |
| Deirdre Brotherson | Gr. 5 |
| Janet Champagne | Gr. 4 |
| Andrea Coulon | Gr. 3 |
| Kailey Crockett | Gr. 4 |
| Elizabeth Curran | Gr. 3 |
| Patricia D'Aloia | Gr. 4 |
| Sherry Dupuis | Nurse |
| Robin Githmark | Gr. 5 |
| Moria Glenn | Gr. 3 |
| Mel Godbout | Gr. 5 |
| Heather Harrison | Gr. 4Sp.Ed. |
| Laurel Levesque | Gr. 5 |
| Meghan McLain | Gr. 5 |
| Jennifer Menken | Gr. 3 |
| Jill Omdorff | Gr. 5Sp.Ed. |
| Ashlyn Pasqual | Gr. 5 |
| Annie Rehm | Gr. 4 |
| Arthur Rivet | Gr. 5 |
| Abigail Sousa | Gr. 4 |
| Valerie Tetrault | Gr. 3Sp. Ed. |
| Mandy Tran | Gr. 3 |
| Teryl Ux | Gr. 3 |
| Maggie Weldon | Gr. 4 |

SECRETARIES

| | |
|-------------------|-------------|
| Kelly Alois | School |
| Stacey Collins | School |
| Julie Collins | Special Ed. |
| Jennifer Gilligan | Special E.d |

SP. ED. AIDES

| | |
|-------------------|-------|
| Ryanna Barney | Gr. 4 |
| Judy Berthiaume | Gr. 3 |
| Andrea Heck | Gr. 3 |
| Paula Mattson | Gr. 3 |
| Maryse Pelchat | Gr. 5 |
| Martha Pepek | Gr. 4 |
| Danielle Robidoux | Gr. 3 |

SPECIALISTS

| | |
|-------------------|-----------------|
| Meghan Bogochow | OT |
| Barbara Caffrey | Title I |
| Brandon Davini | Band |
| Jonathan Frazier | School Psychol. |
| Jacqueline Gagnon | Speech |
| Michele Hayes | ESOL |
| Jessica Jordan | Guidance |
| Maggie Lemay | Phys.Ed/Health |
| Abigail Levy | Music |
| Lea Maguire | Guidance |
| Zoe Martel | Music |
| Lisa Merrill | Art |
| Cheryl Minervini | Reading |
| Melissa Ricker | Speech |
| Tracey Ruest | ALPs |
| Donna Tremblay | ALPs |
| Annie White | Art |
| Ellen Wight | Reading |

LUNCH ROOM STAFF

| | |
|-------------------------|---------------|
| Tiffany McRight | Andrea Mrozek |
| Tabitha Elliot-Neveu | Thea Stelmach |
| Tina Galarneau | |
| Cindy Nusbaum, Director | |

LIBRARY

| | |
|------------------|-------------------|
| Rosanne Beaudoin | Librarian |
| Gretchen Pyles | Library Assistant |

TECHNOLOGY DIRECTOR/STAFF

| | |
|----------------|--------------------|
| Dan Roma | Sebastian Boisseau |
| Brett McCauley | |

DISTRICT SPECIAL EDUCATION

Christine Gialousis, Director of Sp. Ed.
 Julie Ackroyd, Elementary Special Ed. Coord.
 Rebecca Martel, High School Special Ed. Coord.
 Linda Willard, High School Special Ed. Coord.
 Kim Levine-Stiles, Facilitator
 Audria Gonthier, Autism Specialist

MAINTENANCE DEPT.

Dean Farmer, Director
 Brian Lawry, Lead Custodian
 Mary Palmer
 Tim Foote

**David R. Cawley Middle School
Principal's Report 2019 – 2020**

David R. Cawley Middle School opened the school year with a student population of 465 students. On the last day of school there were 459 students.

Cawley Middle School Building Goals 2019/2020

1. All staff members will base decisions on what is best for students and create an environment of mutual respect.
2. We will ensure the success of all students by setting high expectations and believing all students can and will learn.
3. Students will write for a variety of purposes, three to five days per week, in order to effectively communicate across all content areas and to see themselves as lifelong writers.
4. Students will read for a variety of purposes and engage in independent reading, guided reading, and/or read aloud on a daily basis to increase fluency, comprehension, and vocabulary across all content areas.
5. Staff and students will promote a whole-school approach by defining, integrating and advocating for social-emotional and mental health awareness.

Principal, Matthew Benson completed his ninth year as principal and twelfth year at Cawley Middle School. Five new teachers and a school nurse were hired:

Cayline Carter – Grade 7 Math

Diane Davila-Colon – Spanish

Elizabeth Vanderhoek-

Music/Chorus

Charlene McCarron - School Nurse

Mikaela Gauvain – Grade 7 Social
Studies

Tara Sanford – Grade 7 Language
Art

The school's theme was "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

During the three weeks of Summer Academy in July there were 35 students who attended one of the three options: Summer Academy, math intervention, or STEM. Students who participated in Summer Academy focused on language arts, math, science and social studies.

Teachers arrived back at school on August 26 and participated in workshops on August 27 and August 28. On August 27 at the opening staff meeting, teachers reviewed expectations for learning and the district's Core Values. The staff collaboratively set school goals, reviewed FERPA, created a lesson template for planning multiple instructional strategies for a variety of learners, reviewed student data and were retrained in the eight emergency response actions. Staff was also trained online on bloodborne pathogens and bullying. On August 28, Superintendent William Rearick welcomed the staff back to school. Staff participated in team meetings with presentations by the administration, school nurse and school counselors.

The annual Open House for parents was on August 27. Teachers gave an overview of the curriculum, scheduling, events for the year and structure of the school. The Cawley administration presented to parents at 5:45 pm in the gymnasium

On Monday, September 9, Principal Matthew Benson presented to parents and students the process for transitioning to high schools.

On Monday, September 23 the annual high school fair took place for the Class of 2020. Bow, Goffstown, Londonderry, Manchester Central, Manchester Memorial, Manchester West, Pembroke Academy and Pinkerton Academy all had their own spaces to present and answer questions.

The final results of high school selections for the Class of 2019:

Bow High School – 4
Goffstown - 0
Londonderry High School – 22
Manchester Central High School – 3
Manchester West High School – 1
Pembroke Academy – 11
Pinkerton Academy – 128
Private – 1

On September 27, Cawley Middle School provided 8th grade students with the opportunity to take the PSAT 8/9 assessment. Fifteen students participated. The PSAT 8/9 is an assessment that students take in preparation for taking the SAT in high school that colleges use as part of the application process. The PSAT measures what students already know in reading, writing and language, and math.

As a result of the Hooksett School Board's ongoing commitment in supporting students, members of the school board approved the implementation of providing every middle school student with their own Chromebook while enrolled at Cawley Middle School. This initiative allowed students to use their Chromebook at home

and in school to enhance their learning through research, organization, multi-media presentations and more.

On September 18, Principal, Matthew Benson and the Director of Technology, Daniel Roma met with all students during the school day to explain the procedures, responsibilities, guidelines and expectations for using the school owned device.

Chromebooks were distributed to parents and students in the last month of September. Before distribution of the Chromebooks, a brief presentation by Principal, Matthew Benson and the Director of Technology, Daniel Roma detailed how students use the Chromebook at home and in school, as well as the guidelines and procedures for the use of the Chromebook. In addition, Mr. Roma explained the safeguards and filters that are built into each Chromebook to ensure the devices are being used for educational purposes only. In order to receive a Chromebook a signed copy of the Hooksett School District Student & Parent/Guardian School Issued Device Agreement needed to be signed by a parent/guardian and the student receiving the Chromebook.

In 2019 – 2020 all students were assessed in math and reading in September, February using the NWEA assessment. Meghan Largy, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies.

The first easyCBM math benchmark was given to all students at Cawley Middle School the week of September 23 to September 26. This benchmark assesses the degree to which students have mastered the skills and knowledge deemed critical at their grade level. For students that are identified as at risk, progress monitoring was used to track student progress toward end of year expectations and guide teachers in providing individualized instruction.

As a result of the Governor closing all schools in New Hampshire because of the COVID-19 pandemic there was no New Hampshire state testing in the spring of 2020.

In the 2019 summer a dozen students participated in the Title I program. Students worked on personalized activities geared to meet their individual needs in 1:1 sessions with teachers and in skill-based groups with their peers. Small group literature reading and analysis activities took place, along with interactive math activities focused on specific skills. Students also utilized computer-based programs through Lexia PowerUp and DreamBox.

There were 28 students enrolled in the after school Title I Program at Cawley Middle School during the 2019-2020 academic year. Seventeen students

received reading intervention and 21 received math intervention. Ten students received both reading and math support. The Title I program utilized three computer-based programs; DreamBox for math instruction and both Lexia Core5 and PowerUp for reading instruction (depending on student needs and achievement). Title I teachers also cultivated supplementary materials to introduce, practice, or reinforce specific skill sets for learners. This occurred in small groups and 1:1 sessions.

Staff meetings in 2019 – 2020 involved: Teachers participating in NWEA training, emergency management preparedness, identifying trends and symptoms in social-emotional health and understanding the systems in place to support all students with social-emotional health.

At the December staff meeting teachers viewed the movie "Resilience" "The Biology of Stress and the Science of Hope." The movie is sponsored by the NHDOE. "Researchers have recently discovered a dangerous biological syndrome. As the new documentary Resilience reveals, toxic stress can trigger hormones that wreak havoc on the brains and bodies of children, putting them at a greater risk for disease, homelessness, prison time, and early death. While the broader impacts of poverty worsen the risk, no segment of society is immune. Resilience, however, also chronicles the dawn of a movement that is determined to fight back. Trailblazers in pediatrics, education and social welfare are using cutting-edge science and field- tested therapies to protect children from the insidious effects of toxic stress—and the dark legacy of a childhood that no child would choose."

During the months of August and September, Cawley Middle School's staff and students attended a presentation from the Cawley administration on emergency management. The administration reviewed drills and procedures that could be used in numerous emergency situations. In unified arts and core classes, students walked to each rallying point and practiced fire drill and emergency drills procedures. There once again is a major emphasis on ensuring that all students and staff fully understand the procedures in place for a multitude of potential emergency situations.

On the morning of February 11, seventeen staff members were trained in Mental Health First Aid. The rest of the staff received education on suicide prevention and awareness. In the afternoon, the teachers will continue working on the planning process and identifying choice and relevance through Universal Design for Learning.

Throughout the school year all teachers participated in Universal Design for Learning training. Teachers learned how to identify barriers and strategies to minimize those barriers, including strategies to move instruction to more

student-centered learning through ownership, choice and authenticity. These strategies were documented in weekly lesson plans.

Language arts teachers continued to work and complete a skills progression across all grade levels. In November, the team met to create a common list of vocabulary words by grade level. In December, the teachers met to develop an in-depth list of resources and texts.

On November 21, Chris Harper and the Cawley administration met with science teachers in the morning to discuss year two of implementation of the science program, IQWST. Dr. Harper and the administration observed all science teachers and provided feedback to support teachers in moving from teacher directed instruction to student centered learning. All teachers completed science classroom observations of the IQWST program in another school district.

As required by the New Hampshire State Bullying law, all students attended an educational and informational bullying presentation by the Cawley administration in the month of September. During this presentation students were informed about the bullying law, the definition of bullying, cyber bullying and the requirements for reporting bullying. In addition, students were educated about treating others with kindness and respect. All staff completed an online training about bullying to start the school year.

National Bullying Prevention Month is held annually during the month of October to educate and raise awareness of bullying prevention. This is recognized nationwide in response to the serious effects of bullying including school avoidance, loss of self-esteem, increased anxiety, and depression. The campaign is designed to shift the societal acceptance of bullying behavior to the social change of addressing the issue through education and support.

Cawley students and staff recognized National Bullying Prevention Month by wearing blue on Monday, October 7 to show our support for World Day of Bullying Prevention. Bookmarks were distributed to students in homerooms with the theme, "Together We Can Help Create a World Without Bullying" and there were students making bullying prevention announcements as well as posters and reminders throughout the building.

This year Red Ribbon Week was celebrated at Cawley Middle School from October 28 – November 1. Cawley students and staff participated in a week full of activities that brought awareness to the benefits of making healthy lifestyle choices and remaining drug-free. The week focused on the Cawley Community taking a school-wide stance against drugs.

The national theme for the week was ""Send a Message. Stay Drug Free." Students received themed red ribbons on Monday to display their commitment to remaining drug-free.

Each day a teacher, former Cawley student or community member read an announcement that promotes healthy living and provides facts and information about drug awareness.

On Friday, November 1, students and staff participated in a Wellness Walk and RED OUT, in which all members of the Cawley community walked and wore red as a symbol of our whole school commitment to raise awareness regarding the short and long-term effects of drug use.

On January 23, Hooksett School District's School Resource Officer, Angela Bergeron presented tips on how to keep children safe online. Over 20 parents and students attended the presentation.

The Student Council elected officers for 2019 – 2020:

Eighth Grade

President: Emma Madsen

Vice President: Julia Cahoon

Secretary: Kylie McNally

Treasurer: Zoe Piccolo

This year Cawley implemented a student of the month program. Each month was represented by a word. The words and winners this year were:

September - Productive - Sarah Bolduc, Acacia Dow, Eliza Paquin, Emma Malone, Maggie Roy, Olivia Crockwell, Keengan Woolverton

October - Proud - Emma Malone, Sawyer Malone, Jacob Croteau, Logan Phillips, Kyra Couremanche, Anna Perkins, Seldin Hajdarevic, Abigail Read

November - Honor - Wyatt DeFelice, Julia Cahoon, Jacob Vogel, Zach McCassey, Owen Perotta, Quintin Molony, Sophia Cahoon

December - Charity - Amanda McAndrew, Madison Ball, Sarah Maddox, Maeve Gilligan, Sarah Harrison, Emily Lachance, Jada Vasquez, Jadyn Piccolo

January - Initiative - Jillian Leonardo, Bryce Cooper, Chelsy Pena, Landyn Byrd, Emma Polyukhovich, Jason Parent, Caden Jordan, Kianna Chickering

February - Empathy - Savanna Jacobs, Mackenzie Nassar, Mia Osorio, Brian Vermette, Angelina Scaramella, Shylah Johnson, Himanshu Bhattari, Sean Canavan

March - Courage - Christian Ramirez, Connor Woodward, Emma Madsen, Patrick DeFelice, Kevin Lafond, Paige Larochelle, Michael Saab, Madison Andrade

The National PTA recognized David R. Cawley along with the Hooksett PTA as a 2019-2020 School of Excellence for their accomplishments in building a strong, effective family-school partnership that is enriching the educational experience and overall well being for all students. Thank you to all the PTA members and executive board for their dedication and continued support.

Principal Matthew Benson was recognized as the New Hampshire PTA Administrator of the Year. The award recognizes the "outstanding dedication, leadership and support of the PTA, school, families and children." Mr. Benson was honored and humbled to receive this award. Mr. Benson, said, "I share this award with the dedicated Hooksett PTA executive board and all the members. The Hooksett PTA continues to go above and beyond supporting the students, parents and staff in the Hooksett School District."

Congratulations to Health Teacher, Maria Deane for winning the Kiwanis Educator of the Year Award. Marie has done a commendable job developing and implementing a comprehensive health education program that promotes healthy lifestyles. She is the girl's lacrosse coach, field hockey coach and Student Wellness/Fitness Coordinator. Marie has worked with community agencies, PTA and other outside resources to support wellness for students, staff and parents.

Cawley Middle School was selected as a Blue Ribbon Award winning school for the 2018 – 2019 school year. Cawley Middle School was recognized on November 1, at a special event in Concord. The award recognizes the plethora of volunteers and hours they dedicated to our programs and students at Cawley Middle School. Kathy Bobay was the school's volunteer coordinator and she did a commendable job organizing and securing volunteers.

Students in Mrs. Saltus' and Mrs. Gartland's 8th grade language arts classes participated in the Young Writers Mission Contamination Mini Saga Writing Contest. There were over 4,500 entries. Haley Alden, Annika Plummer and Michael McGregor were selected to have their mini sagas published. The book, entitled Mission Contamination--New Hampshire Tales, was published in February.

Congratulations to 7th grade student Donovan Cote for winning the school Geography Bee. Donovan competed in the state tournament and did very well.

On November 1, the National Junior Honor Society (NJHS) held the Induction Ceremony for new members who have demonstrated scholarship, leadership, service, character, and citizenship. This year, 26 students were recognized for

their achievement. Former Cawley student and NJHS member, Madeline Downer was the keynote speaker at the induction ceremony.

The new inductees:

| | | |
|-------------------|------------------|------------------|
| Kyra Courtemanche | Kasarah Juneau | Isabella Rivet |
| Olivia Crockwell | Emily Lachance | Nora Robichaud |
| Reagan Delude | Connor Lord | Maggie Roy |
| Ava Dulac | Reagan Louiselle | Arushi Saravanan |
| Abigail Gower | Emily Marshall | Makenzie Towne |
| Arushi Gurung | Olivia McIntire | Ava Udina |
| Ashwini Gurung | Anna Perkins | Carson Walls |
| Joseph Hoang | Owen Perrotta | Taylor Wheaton |
| Shylah Johnson | Zoey Piccolo | |

On September 27, Cawley Middle School offered IMPACT testing for all students free of cost. IMPACT testing is a computerized exam that measures cognitive functions such as memory, processing and reaction time. This test is used by healthcare professionals to determine a child's readiness to return to play after a head injury. This first test provides a baseline that is used for comparison if a head injury is suspected.

Farm to Table started early at Cawley Middle School this year. Family and Consumer Science teacher Mrs. Olsen and ALPs teacher Mrs. Tremblay collaborated on the third season of farming at Hip Peas Farm. Students who participated in spring of 2019 in their 7th grade Foods and Nutrition class were invited to return, along with current 8th Grade Independent Living students. Cindy Nusbaum, Director of Nutrition Services for the Hooksett School District accompanied the students as an enthusiastic chaperone. At the farm, students discovered that many of the seeds they planted in the spring were still yielding produce. Lunch provided by the farm included produce that students planted during the last school year. Students all got a little dirt on their hands as they planted seven different kinds of garlic and used observation skills to determine that all varieties of garlic are not alike. Students' classroom vocabulary terms and definitions came to life, as the farmers answered questions on concepts like organic farming, hydroponics, and agrotourism.

Family and Consumer Science teacher, Mrs. Olsen, Advanced Learning Program teacher, Mrs. Tremblay and Industrial Technology teacher, Mr. Trimmer worked on a new initiative to connect students with career and technical education opportunities. Through resources offered by Doug Cullen and Jen Haskins of Pinkerton Academy, students had the opportunity while in middle school to begin exploring possible career interests. On November 14, Mrs. Olsen and Mrs. Tremblay attended the Pinkerton Academy CTE Middle School Connection Series to explore CTE opportunities available to Cawley students.

The first step in career development at the middle school was to have every 8th grade student complete an online career readiness survey with their Chromebooks to uncover possible careers based on their talents. One hundred sixty students participated in the career interest inventory. The survey results were used to target the students when opportunities become available.

Thirty-nine students participated in the "Food for Thought" speaker series on November 21 at Pinkerton Academy. This event focused on the daily operations of media production/broadcasting specialists at stations WMUR and WZLH. Students had the opportunity to interact with local celebrities in television and radio careers and ask questions about their inspirations and career paths. Students were invited to attend based on their experiences with Hawk News.

On December 18, twenty-seven students had the great opportunity to tour GE in Hooksett. Mrs. Tremblay, Mrs. Olsen and Mr. Trimmer coordinated the field trip. Students toured the new and old buildings and observed manufacturing of parts for engine turbines, how to bend tubing, robotics and the cutting of materials by electric current.

The FireFighters Challenge was held on October 18. Seventh grade students worked in their homerooms developing cheers, decorating their classroom's doors and preparing skits. A male and female representative from each homeroom participated in the modified version of a firefighter's obstacle course. Jeffrey Hickey and Kyra Courtemanche were the obstacle course winners and Ms. Blais' homeroom won the homeroom contest.

Cawley students participated in "The Hour of Code" in the New England Cyber-Robotics Coding Competition. This challenge was open to all students. As a result of the Chromebook program 234 students participated this year. Students learned in the Bootcamp phase about touch sensors, repeat loops, smart blocks and gyroscopic sensors.

In September and October, Kaitlin Santosuosso who works for ePlus Technology met with Principal Matthew Benson about bringing the ePlus/Cisco "GRIT" program to Cawley Middle School. "Girls Re-Imaging Tomorrow," is a program designed to introduce diverse groups of middle school girls to technology-focused career possibilities with an emphasis on cyber security and AI (Artificial Intelligence). "GRIT" seeks to build confidence in young women by providing mentorship, as well as supporting young ladies in the areas of public speaking, online safety, stewardship skills and business etiquette. Fifteen seventh grade girls had the opportunity to participate in this program. The girls will participate in several field trips to businesses.

The Hooksett Cawley GRIT program traveled to Suffolk Construction for their first field trip. While there, women from ePlus Technology, Cisco Systems and Suffolk

Construction discussed different roles within the organization. Additionally, the Cawley girls were able to experience the technology available to Suffolk Construction every day. Students had access to their Smart Labs where they were able to look at live job sites and project plans. The girls were able to leverage virtual reality to actually step on to the job site and do walk-throughs of the designs. The students also entered the "cave" where they were able to put on 3D glasses and see interactive project plans for numerous projects. Smart boards and smart doodle pads projected onto big screens provided a great visual experience for the girls to view how they translate to the daily work environment. The day was a great success and girls were engaged, excited and learned about the many opportunities that exist for women.

On November 4, Cawley Middle School students and staff attended a Veterans Day assembly to honor all members of the military. Members from two local Boy Scout Troops presented the colors. The Cawley select band and chorus performed the National Anthem and also "You're A Grand Old Flag." Students from Cawley also read a poem and passage on the meaning of Veterans Day. Joseph Byron, the Founder of Honor Flight New England (a branch of the National Non-Profit Organization: Honor Flight) was the keynote speaker. In the weeks leading to this assembly, students created cards, and wrote letters for WWII, Korean and Vietnam Veterans who took their Honor Flight the weekend leading to this assembly. Students and staff submitted names and photographs of family members or close friends who have served or are currently serving in the military. These photos and names are posted in the halls of Cawley. Eighth grade social studies teacher Sarah Levesque did a commendable job coordinating the event.

One hundred thirty-three eighth grade students went to Washington D.C. November 5 - 8. Students cruised the Potomac River, took a picture in front of the White House, toured the Capitol Building, visited National Arlington Cemetery, the Newsuem, the Lincoln Memorial, the Vietnam Veteran's Memorial, World War II and Korean War Memorials, and Smithsonian Museums.

On Wednesday, November 6, Camden Marasco, Sarah Maddox, Jenna Russel, and Conner Dolbec had the honor of placing a wreath at the Tomb of the Unknown Soldier in Arlington Cemetery as part of the 8th grade trip to Washington D.C. These students were chosen randomly through a raffle. The students and staff of Cawley Middle School were humbled to be chosen to participate in this ongoing memorializing of all those who served and made the ultimate sacrifice defending our freedom.

Cawley had two robotics teams this year. The Cawley Robotics team, the Fire Breathing Rubber Duckies, had a great performance at the regional qualifying tournament at Londonderry Middle School. They won the Robot Design Award and earned a spot at the NH State Championship on December 7. They also

finished in second place in the robot game, with their personal best score of 270 points. The 19th Robotics Battalion Cawley Team competed at a qualifying event at Hillside Middle School in Manchester. The team had three solid performances in the project, robot design, core values and they finished 10th in the robot game. Both teams worked well together, did their very best, had fun and represented themselves and their school positively.

The Cawley Middle School Chess Club meets every Friday after school. Seventh grade math teacher Jay Palmieri volunteers to be the advisor. Students have varying abilities and are all learning and having fun. On November 2, nine members of the Cawley Chess Team traveled to World Academy in Nashua to participate in their first scholastic tournament. In the beginner's section, Tyler Krajcik earned the 4th place trophy and Anel Tosunbegovic earned the 5th place trophy. The other seven participants received medals for their participation. Two weeks later, Anel and Tyler participated in a tournament in New London and tied for first place.

On January 18, the Cawley Middle School Chess Club hosted a scholastic chess tournament at the Hooksett Public Library. Eight players from the school's chess club took part. In the novice section, Nevi Smith and Owen Perotta tied for third place earning them each a trophy for their efforts. Cassie Smith, Andrew Bobay, and Avery Deveau also played very well and earned prizes for their fine play. In the Intermediate section, Tyler Krajcik earned a third-place trophy for his record of 3 wins and 1 loss. Anel Tosunbegovic and Quintin Molony also played up a division for their first time and both won prizes for their games played.

The Girls Incorporated of New Hampshire's Young Women's Leadership met for seven weeks with several girls at Cawley during their lunches on Mondays. The Young Women's Leadership Group focused on the uniqueness of girls and on their strengths including assertiveness, friendship and creativity along with building a sense of community through hands-on activities and discussions.

On December 20, students participated in two activities during their lunch period. Students were seated by their homeroom, while they ate and participated in activities to support social wellness. Students were called up by table to write down a resolution for the New Year on a roll of paper that will be placed on the wall outside the cafeteria. It is the hope that this activity will demonstrate school unity with the overall common goal of improving ourselves. Social wellness includes being able to interact and form appropriate relationships with others, which lead to both physical and mental rewards.

Health teacher, Marie Lander coordinated fitness days from 7:15 am – 7:45 am this year. Fitness Thursday is an extension of the physical and health education classes that includes implementing movement, health-related fitness and social/emotional wellness. This program aims to provide students with a variety

of interesting, diverse and challenging activities to accommodate differing levels of need, skill and interests. During Fitness Thursdays, anywhere from 20-30 students attended weekly to move before school begins for the day. There were multiple choices that students could choose from including: basketball, football, four square, q-tip ball and volleyball.

The New Hampshire Department of Education, local company Intelitek and Oracle Academy announced the 16 schools that made the finals of the state's third virtual coding competition. The schools faced off at the University of New Hampshire on December 7 in an exciting online coding competition using a cloud-based simulation platform featuring a virtual, 3D-animated robot. Students programmed virtual robots in the CoderZ platform to perform tasks and win points by completing challenges and producing quality code. The two students who participated in the event from Cawley were 8th graders Zachary Hall and Jack Kotrlík. Over 400 Cawley students participated in the preliminary rounds at Cawley Middle School. Mrs. Tremblay did a commendable job with coordinating these coding activities at Cawley.

During the week of February 3, 7th and 8th grade students completed a mini-unit focusing on citizenship and civic engagement. Students completed a political party profile assessment, decided what issues are important to them and then researched candidates based on their platforms. Students in all social studies classes then participated in a mock Primary Election on February 10. The results were very much in line with how NH voters voted. After the NH Primary, students in their social studies classes analyzed the Cawley election results and compared them to NH's Primary results. Bernie Sanders won the Democratic nomination and Donald Trump won the Republican Nomination at Cawley Middle School.

The coming of spring brings with it the celebration of adolescents. March is National Middle School Month. Ten to fifteen-year-old students make a difference in their families, schools and communities, so Cawley designates one special month to celebrate middle school students and who they are and what they have accomplished. At Cawley, there were a variety of activities throughout the month that included dress up days, trivia questions. Each week had a particular focus on a theme. Week 1 – Courage Week, Week 2 - Foreign Language Week –, Week 3 – March Madness Week.

In recognition of National Foreign Language Week, the pledge was recited in English as well as four different foreign languages.

Middle School Month was kicked off with a school-wide dodgeball tournament on March 6, where students contributed \$1.00 each to play for their team. The money collected was donated to the Hooksett Food Pantry. In addition, the

Cawley Builders Club had a spirited and fun filled Student/Faculty basketball game on March 13.

The Drama Club and Jazz Band, all had performances throughout the year that highlighted Cawley students' talents in the fine arts.

There were 48 vocalists enrolled in chorus and the band had 52 students this year.

There were two "Coffee House" fundraisers this year. Students were invited to perform music of their choice in a small comfortable venue. The acts ranged from singing, dancing to instrumental.

This year the Drama Club performed "Cinderella" in the cafeteria. The performances were amazing.

In December, the Jazz Band, Band, and Chorus performed for students at Hooksett Memorial, their peers and staff at Cawley, and also the community.

Rehearsals for Disney's High School Musical Jr., were well underway before schools were closed as a result of the COVID-19 pandemic. Students worked hard on singing in harmony with proper technique, physical acting through blocking, character work and adding movement to music through choreography. Regardless of their experience levels in music and/or drama, the growth in their confidence and performing abilities was tremendous.

The spring concerts and Memorial Day parade did not occur this year as a result of schools being closed because of the COVID-19 pandemic.

Unified Sports participated in soccer during the fall season. The team was made up of approximately 25 students with and without intellectual disabilities that continued to develop skills and strategies, participate in physical activity and form meaningful relationships. The team met once a week for practice and competed with Rundlett Middle School of Concord and Mountain View Middle School of Goffstown. Cawley participated in two competition days in October where the three teams competed in round-robin style soccer tournaments.

Unified Sports continued with the winter season focusing on basketball. The winter team was made up of 33 students.

The athletic teams were well represented in all sports. The cross-country team had a great season. Logan Huard ran very well in the Tri-County Finals and Sarah Bolduc earned a medal. The girl's field hockey had an excellent first year in Tri-County and hosted and won a quarterfinal playoff game. In addition, the girls' soccer team finished third place and also hosted and won a quarterfinals

game on October 21. The boys' soccer team competed all year and earned a spot in the playoffs.

The Cawley boys basketball team had a tremendous season. The boys won 16 league games in Tri-County Division 2 making it to the championship game for the second straight season.

In the first year in Division 2 the girls basketball team posted a 13-3 league record and a 16-6 overall record. This was the second most wins the girls basketball team has had in over 10 years. The girls dominated Fairgrounds in the Quarterfinals with a 54-18 win, but fell in the semi-finals to a tough Pelham team who ended up winning the title.

The cheerleading team participated in four competitions. At the HMS Showcase the team received feedback on how to improve their routines for future competitions. At Cheer Madness the team finished 2nd overall. At the Tri-County Championship the team finished sixth.

Spring sports were canceled as a result of the COVID-19 pandemic.

Students receiving athletic awards this year:

Coaches Award

Emma Madsen, Logan Huard

Most Improved

Emma Knight, Crosby Nolan

Sportsmanship

Julia Cahoon, Camden Marasco

Best Athlete

Sarah Bolduc, Jackson Marshall

The Builders Club, Student Council and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:

Aeropostale Teens for Jeans

Cawley Middle School Staff Breakfast

Salvation Army Bell Ringing

Pancake Breakfast donation for Becky's Gift

Volunteered at Hooksett Memorial and Underhill Schools

Volunteered at Multiple Events at the Hooksett Public Library

Salvation Army Stuff -A - Bus collection

Kiwanis 5K

Kiwanis One-Day Feed the Hungry Service Project

Hooksett Food Pantry Thanksgiving and Christmas Food Baskets

Family Services Adopt a Family for Christmas

Christmas Cards for First Responders

PTA Holiday Carnival Setup and Event
Winter Carnival -Kiwanis
PTA Father/Daughter Dance
Cawley Student/ Faculty Basketball Game

This year's graduating class of 170 students received many awards and recognition at the Recognition Evening Ceremony at Northeast Delta Dental Stadium on August 5, 2020.

Hawks PTA Award

Jacob Croteau
Meddy O'Mara
Julia Cahoon
Ella Van Nort
Sophia Mosher
Benjamin Wolthers
Hailey Dempsey
Victoria Bergeron

Lions Club Award

Jacob Vogel

Ray A. Kroc Achievement

Caden Michaud
Sarah Maddox

Hooksett PTA Technology Award

Julia Cahoon

Hooksett PTA Cultural Arts Award

Patrick Defelice

Principal's Awards

Emma Madsen
Camden Marasco

Hooksett Education Award

Emma Malone

Hooksett Historical Society History Award

Junaid Ali

Eighth Grade Excellence Awards

Jenna Russell
Haley Alden
Logan Phillips
Chelsy Pena
Emily Stelmach
Brian Vermette

The Director's Award for Chorus

Kylie McNally, Logan Phillips

Musicianship Award for the Chorus

Logan Cote, Sarah Maddox

The Director's Award for the Band

Emma Madsen, Emily Stelmach

Musicianship Award for the Band

Amanda Peabody, Jasmine Tsang

Builder's Club Award

Amanda McAndrew

On March 13, 2020 the Governor of New Hampshire closed all schools as a result of the COVID-19 pandemic. On March 16, teachers began providing instruction remotely. Schools were eventually closed for the remainder of the school year. Teachers and staff did an outstanding job providing instruction through videos and Zoom. Parents and teachers all worked diligently communicating with each to provide optimal support for students during this difficult time.

The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference," academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,



Matthew Benson
Principal

David R. Cawley Middle School Staff List 2019-2020

PRINCIPAL

Matthew Benson

ASSISTANT PRINCIPAL

Brad Largy

Core Classroom Teachers

| | | | |
|-------------------|-------|--------------------|-------|
| Jayne Abbas | Gr. 8 | Mikaela Gauvain | Gr. 7 |
| Lori Adams | Gr. 8 | Leigh Gibson | Gr. 7 |
| Kelly Blais | Gr. 7 | Matina Goulakos | Gr. 6 |
| Suzanne Campbell | Gr. 6 | Sarah Levesque | Gr. 8 |
| Cailyn Carter | Gr. 7 | James Palmieri | Gr. 7 |
| Marissa Chivers | Gr. 6 | Sarah Rushia | Gr. 6 |
| Margaret Collins | Gr. 8 | Brooke Saltus | Gr. 8 |
| Katy Devine | Gr. 7 | Tara Sanford | Gr. 7 |
| Kevin Fleury | Gr. 6 | Katie Sarette | Gr. 6 |
| Carla Gallivan | Gr. 6 | Jennifer Schaeffer | Gr. 8 |
| Kimberly Gartland | Gr. 8 | Carol Ward | Gr. 7 |
| Vincent Gartland | Gr. 6 | Cynthia Whitcher | Gr. 8 |

Unified Arts Teachers

| | |
|----------------------|-----------------------|
| Rebecca Benyik | Technology |
| Greg Bickford | French |
| Diane Davila-Colon | Spanish |
| Brandon Davini | Band/Music |
| Michelle Fuller | Art |
| Marie Deane | Health |
| Garrett Middleton | Physical Education |
| Bernadette Olsen | FACS |
| Laura Piccolo | Reading |
| William Trimmer | Industrial Technology |
| Elizabeth Vanderhoek | Chorus/Music |

Special Education Teachers

| | |
|-------------------|---------------|
| Audria Gonthier | Grades - 7, 8 |
| Mary Horion | Grades - 7, 8 |
| Mark Gregoire | Grades - 6, 8 |
| Christian LaCroix | Grade - 6 |

Advanced Learning Program Teacher

Donna Tremblay

ESOL Teacher

Tatiana Vezina

School Counselors

Lea Maguire

Anne Mulligan

Jonathan Frazier, Hooksett School District Psychologist

School Nurse

Charlene McCarron

Administrative Assistants

Diane Berube
Laura Duchesne
Regina Parcel

Special Education Paraprofessionals

| | |
|-------------------|---------------------|
| Lise Gauthier | Cheryl Purington |
| Alexandra Gravina | Nicole St. Pierre |
| Catherine Langton | Kimberly Swiderski |
| Jennifer Malone | Natalie Vanderbilt |
| Colleen Mousseau | Christina Zarakotas |

LUNCH ROOM STAFF

| | |
|-------------------------|------------------|
| Cindy Nusbaum, Director | |
| Christine Donati | Michelle Liouzis |
| Caitin Hill | Kristi Wood |
| Carol Horman | Karen Wooverton |

LIBRARY

| | |
|----------------|-----------------------------|
| Justine Thain | Director of Library & Media |
| Linda Williams | Library Assistant |

TECHNOLOGY DIRECTOR/STAFF

| | |
|----------------|--------------------|
| Dan Roma | Sebastian Boisseau |
| Brett McCauley | |

DIRECTOR OF MATHEMATICS ASSESSMENT & ACCOUNTABILITY

Meghan Largy

MAINTENANCE DEPT.

| | |
|-----------------------|-------------|
| Dean Farmer, Director | |
| David Becoerril | Ray Huppe |
| Jeremy Diaz | Jorge Perez |
| Hebert Foote | Steve Slomp |

DAVID R. CAWLEY MIDDLE SCHOOL CLASS OF 2020

| | | |
|-------------------|-------------------|---------------------|
| Haley Alden | Patrick DeFelice | Demetrius Kafkoulas |
| Junaid Ali | Alexa DeFreitas | Emma Knight |
| Chase Arnold | Jeremi DeJesus | Victoria Knorr- |
| Rewant Bagchand | Karla Demers | Capozzi |
| Ava Bailey | Hailey Dempsey | Varda Kotlyarsky |
| Joshua Bairam | Liam Doherty | Jack Kotrlik |
| Ella Ballou | Connor Dolbec | Autumn LaGrenade |
| Keagan Barker | Joshua Donais | Noah Laliberte |
| Chanel Batchelder | Aiden Doyle | Sarah Lamy |
| William Belanger | Cameron Dumont | Owen Lane |
| Victoria Bergeron | Zoe Duong | Anthony Lazzaro |
| Brayden Berry | Leila Durgutovic | Harper Leavitt |
| Emilia Bibeau | Chase Ellis | Nicholas LeBlanc |
| Melea Bizzarro | Lochlan Ferrer | Chance LeClerc |
| Tina Bjelogric | Lucas Friedrich | Ashlynn Ledoux |
| Dylan Blanchard | Kaylee Gelinis | Jailynn Ledoux |
| Kyle Bobola | Maeve Gilligan | Jillian Leonardo |
| Sarah Bolduc | Aaron Gilmartin | Olivia Lodi |
| Anthony Bolton | Andrew Godbout | Christopher |
| Mia Bulger | Austin Gorham | Macpherson |
| Madison Burke | Logan Gould | Sarah Maddox |
| Kylee Burne | Travis Gould | Emma Madsen |
| William Butler | Ryan Griffin | Emma Malone |
| Landyn Byrd | Pragyeeshree | Camden Marasco |
| Julia Cahoon | Gurung | Jackson Marshall |
| Benjamin Chaput | Ronig Gurung | Kayla Marston |
| Sai Cherla | Samiksha Gurung | Devyn May |
| Bodie Coffey | Zachary Hall | Amanda McAndrew |
| Bryce Cooper | William Hansen | Zakary McAndrew |
| Matthew Costley | Allison Hardy | Noah McCarthy |
| Logan Cote | Madison Harressey | Keagan McDuffee |
| Jacob Croteau | Nathan Herlicka | Andrew McGregor |
| Cadence Cunha | Peyton Holmes | Michael McGregor |
| Madison Cunha | Mailyn Howard | Ryan McMahon |
| Jack Dambach | Logan Huard | Jake McNally |
| Nathaniel Davis | William Ivers | Kylie McNally |
| Chloe Dean | Brendon Jacobs | Shania Meack |
| Gabriel Dearborn | Noah Johnson | Harun Melkic |
| | Ryne Johnson | Abbie Michaud |

DAVID R. CAWLEY MIDDLE SCHOOL CLASS OF 2020

| | |
|----------------------|-------------------|
| Caden Michaud | Adriona Sounia |
| Brayden Mitchell | Emily Stelmach |
| Fajr Mohialdeen | Caleb Thomas |
| Dillon Moreau | Kayli Tolley |
| Addison Morgan | Stephanie Toscano |
| Sophia Mosher | Jasmine Tsang |
| Adler Moura | Antoine Valentin |
| Sawyer Mullen | Ella Van Nort |
| Emma Nelson | Brian Vermette Jr |
| Crosby Nolan | Jacob Vogel |
| Medhanit O'Mara | Brady Vorias |
| Bailey Obiri | Gavin Ward |
| Miia Osorio | Hunter Watkins |
| Adelle Paiton | Jacob West |
| Eliza Paquin | Lexus White |
| Amanda Peabody | Konner Whittum |
| Jared Pelletier | Benjamin Wolthers |
| Jeremy Pelletier | Maximilian |
| Chelsy Pena | Yakubovich |
| Logan Phillips | Jace Young |
| Samuel Plessner | |
| Annika Plummer | |
| Cristian Ramirez | |
| Taylor Reside | |
| Mary Roberts | |
| Bryce Rollins | |
| Evelyn Ross | |
| Jenna Russel | |
| Katelyn Russell | |
| Evelyn Ryan- | |
| Jacobson | |
| Hailey Schnider | |
| Marcus Schober | |
| Russell Sevigny | |
| Ethan Shields | |
| Michael Shotwell Jr. | |
| Haley Simons | |
| Ryan Smith | |
| Lauren Soucy | |

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2019-2020**

DIRECTOR OF STUDENT SERVICES

Christine Gialousis

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Julie-Anne Ackroyd

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Martel

PSYCHOLOGIST

Jonathan Frazier

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Daniel Roma

DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY

Meghan Largy

MAINTENANCE DIRECTOR

Dean Farmer

FOOD SERVICE DIRECTOR

Cindy Nusbaum

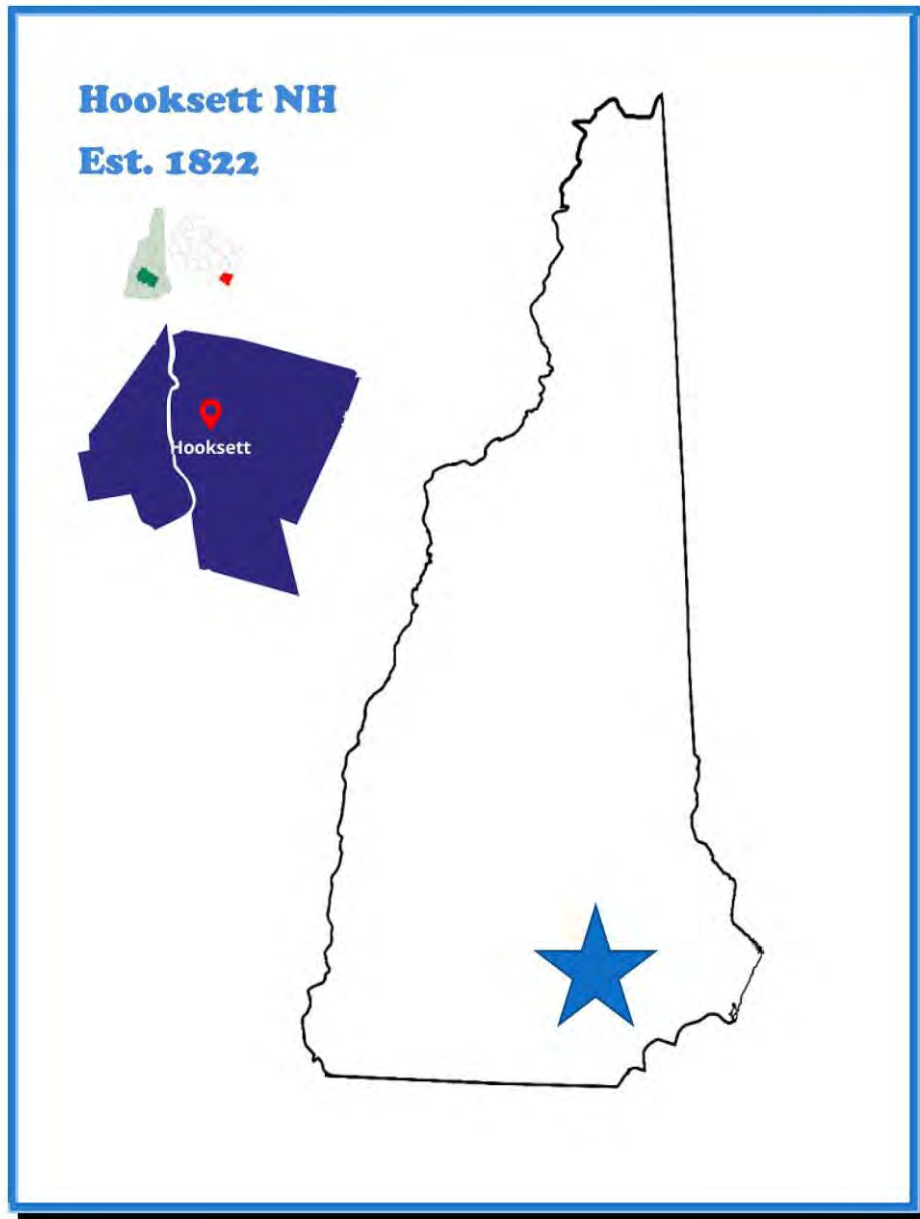
SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins

Jennifer Gilligan

Municipal, School, and Community Offices

| <u>Department/Division</u> | <u>Address</u> | <u>Phone #</u> | <u>Office Hours</u> |
|-----------------------------------|------------------------------------|-----------------------|--|
| Administration | 35 Main Street | 485-8472 | M, T, TH, 8:00 am – 4:30 pm |
| -Community Development | | 268-0279 | W – 8:00 am – 6:30 pm |
| -Building, Code, Health | | 485-4117 | Fri – 8:00AM – Noon |
| Assessing | 35 Main Street | 268-0003 | M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon |
| Emergency Management | 15 Legends Drive | 623-7272 | |
| Family Services | 35 Main Street | 485-8769 | M-F 10:00 am – 4:30 pm Wednesdays - Closed |
| Finance | 35 Main Street | 485-2017 | M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon |
| Fire (Emergency – 911) | 15 Legends Dr. 10 Riverside St. | 623-7272 485-9852 | M-F 7:00 am – 5:00 pm |
| Library | 31 Mount Saint Mary's Way | 485-6092 | M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed |
| Police (Emergency – 911) | 15 Legends Dr. | 624-1560 | M-F 8:00 am – 4:30 pm |
| Public Works | | | |
| -Highway | 210 West River Rd. | 668-8019 | M-F 7:00 am – 3:30 pm |
| -Parks & Recreation | | 669-5198 | M-F 7:00 am – 3:30 pm |
| -Recycling & Transfer | | | Saturday 8:00 am – 1:00 pm |
| Sewer | 1 Egawes Dr. | 485-4112 | M-F 8:00 am – 4:00 pm |
| Town Clerk/Tax Collector | 35 Main Street | 485-9534 | M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon |
| Central Water Precinct | 32 Industrial Park | 624-0608 | M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm |
| Superintendent's Office | 90 Farmer Road | 622-3731 | M-F 8:00 am – 4:00 pm |
| Cawley Middle School | 89 Whitehall Road | 518-5047 | M-F 7:40 am – 2:30 pm |
| Hooksett Memorial School | 5 Memorial Drive | 485-9890 | M-F 9:00 am – 3:25 pm |
| Underhill School | 2 Sherwood Drive | 623-7233 | M-F 9:00 am – 3:20 pm |
| Village Water Precinct | 7 Riverside St. | 485-3392 | M-F 8:00 am – 4:00 pm |
| Hooksett District Court | 101 Merrimack St. | 1-855-212-1234 | M-F 8:00 am – 4:00 pm |



About the Front Cover: A listing of various local landmarks past and present. Check the book *Hooksett Historical Sketches* for more Information about their history!