

Hooksett, New Hampshire 2021-2022 Annual Town and School Report



In memory of those New Hampshire Vietnam Veterans
who gave their lives or are still missing 1959 - 1975

Thomas Davis	Barry William Godfrey	John F. Lee	Richard William Pelletier	Murray Lawrence
James Delano	Verne Milton Greeley	Paul R. Le Houllier	David B. Perreault	Douglas S. S.
James Jr.	Eliot Franklin Guild	Gregory A. Leighton	Steven Jay Philbrick	Raymond
James	Robert Frederick Haines	Richard Edward Letendre	Jerry Dean Pillsbury	John
James	Richard L. Halgren	William Nicholas Loomis	Robert James Plourde	John
James	Kenneth Robert Hall	Dennis Franklin Lorden	Karl Dennis Porter	John
James	Kenneth Walter Hall	Norman Gerard Lozeau	Richard Charles Porter	John
James	Howard Harriman	William Arthur Malenfant	Philip Avery Pratt	John
James	Harvell	Robert Bernard Mann	Wayne	John
James		Andre Edward Marcotte		John



Heads Pond Otter- Photo taken by Hooksett resident Steve Andrews



Fall on Heads Pond- Photo taken by Hooksett resident Steve Andrews

**ANNUAL REPORT
OF THE TOWN COUNCIL, SCHOOL DISTRICT,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**FISCAL YEAR ENDING
JUNE 30, 2022**

POPULATION: 14,871
TAXABLE VALUATION: \$2,054,122,246
AREA: 36.3 square miles

TAX RATE: 22.22
STATE EDUCATION: 2.18
COUNTY: 2.65
SCHOOL DISTRICT: 11.66
TOWN: 5.73

TABLE OF CONTENTS

Hooksett Citizen of the Year	3
In Memoriam	4
Town Warrant	5
Budget Summary	11
Budget of the Town (MS-737)	25
Default Budget	38
Budget Status	43
Revenue	44
General Obligation Debt/Capital Leases	45
Other Town Funds	46
Capital Improvement Plan	47
Auditor's Report	55
Board of Elections	134
Town Meeting/Deliberative Session Minutes	135
Election Results	149
Town Departments	151
Locally Elected Public Government Agencies	152
Officials, Boards and Committees	153
Assessing Department	154
Budget Committee	165
Cemetery Commission	166
Central Hooksett Water Precinct	167
Conservation Commission	192
Economic Development Advisory Committee	196
Family Services Department	198
Fire-Rescue Department	200
Heritage Commission	212
Historical Society	213
Kiwanis	215
Library	217
Planning Board	222
Police Department	225
Public Works Department	229
Sewer Commission	231
Tax Collector	232
Town Clerk	232
Tax Increment Financing District Report	239
Town Administrator	241
Town Council	244
Town Hall Preservation Committee	247
Treasurer	249
Trustees of the Trust Funds	250
Hooksett Village Water Precinct	254
Vital Statistics – Births, Deaths and Marriage	272
Zoning Board of Adjustment	284
Churches & Civic Groups	285
School District	286
Town Departments' Office Hours	Inside Back Cover

LION'S CLUB CITIZEN OF THE YEAR



Matthew Benson has been selected as the Hooksett Citizen of the Year for 2022. Matthew is the principal of David R. Cawley Middle School in Hooksett. He is committed to the Hooksett community, especially to the Hooksett youth and the students that pass through Cawley Middle School. Over the past few years Matthew's job was challenged by the Covid pandemic. His efforts included keeping Cawley open, students and staff safe, and also maintaining the quality of learning that is expected by Hooksett parents.

As a father, Matthew has been involved in coaching Hooksett youth in HYAA baseball, T-ball through minor league, basketball, and flag football. One of his most important attributes is his positive impact on the community youth, as they will become the leaders of tomorrow.

IN MEMORIAM

Richard “Dick” Marshall, 81, was born October 27, 1939, to Gordon and Ila (Burgess) Marshall. Mr. Marshall was a 49-year member of the Hooksett Planning Board. He also served on the Southern New Hampshire Planning Commission. He was a member and served as moderator of the Congregational Church of Hooksett. He was honored as the Hooksett Citizen of the Year and a Kiwanis Volunteer of the Year. His passion was Santa, and he was a founding member of the New England Santa Society. Dick enjoyed singing in his church choir, making wooden toys, and spending time with his children. For 15 years, he held a Santa’s workshop hosting families and children to come meet Santa and his elves and participate in building a wooden toy to take home.

Henry L. “Butch” Roy, 83, was born June 26, 1938, to Paul and Lillia (Richard) Roy. Mr. Roy served as a Lieutenant in the US Army from 1961-1963. At the time of his passing, he was working part time in the firm of Roy and Bentas, CPAs. Mr. Roy was a long-term resident of Hooksett who volunteered thousands of hours for many volunteer and professional organization. His volunteer commitments included Treasurer of the Hooksett School District for 20 years, Town of Hooksett Budget Committee, Hooksett Town Council, Hooksett Trustees of the Trust Funds, Hooksett Kiwanis, and Treasurer for the Berry Hill Condominium Association. In 2017, he was honored as Hooksett’s Citizens of the Year.

Kathleen “Kathie” Northrup, 74, was born February 11, 1947, to William and Anna (Sroka) Northrup, Sr. She was a lifelong resident of Hooksett. Kathie spent her entire career working for the federal government. She was very active in the Town of Hooksett, volunteering in several different capacities, including as Chairman of the Hooksett Heritage Commission. She was passionate about preserving history and was a driving force in the designation of several locations within Hooksett as National Historic Sites. She worked tirelessly in support of the preservation of Robie’s General Store and implemented a plan to gather oral histories from the elder Hooksett residents. In 2005, she was named Hooksett’s Citizen of the Year by the Lions Club.

Charles H. Rice, 74, was born November 5, 1947, to Marshall Rice and Edith Shaw. Charles Hamilton “Ham” Rice found peace with his wife of 51 years by his side. Mr. Rice was raised in Hooksett, NH and graduated from the University of New Hampshire with a degree in Civil Engineering in 1970. He was employed by the City of Concord close to 35 years beginning in the Engineering Department and retiring as the Code Enforcement Administrator in 2007. Mr. Rice volunteered his time on the Hooksett Planning Board for 8 years from 1978-1986 and as well as on the Board of Appeals in 1987.

TOWN WARRANT

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 5, 2022 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 4 through 26.

The final ballot vote for all warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 8, 2022**. The polls will be open from 6 am until 7 pm.

Article 1:

To choose all necessary Town officers for the year ensuing.

Article 2:

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Article 8.2 Initiative Petitions “The Supervisors of the Checklist shall verify the number of registered voters signing the petition and shall attach thereto a certificate showing the result of such examination.”

The purpose of this amendment is to align the Charter with state law by replacing Town Clerk with Supervisors of the Checklist.

Article 3:

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Article 8.6 Recall of Officeholders. Remove entire section.

The purpose of this amendment is to follow RSA 49 that does not grant municipalities authority to remove elected officials without cause.

Article 4: Bond to perform Martins Ferry Pump Station and Force Main Upgrades

To see if the Town will vote to raise and appropriate the sum of **\$4,300,000.00** (gross budget) for the purpose of performing Martins Ferry Pump Station and Force Main Upgrades that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$1,960,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486: 14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to

\$840,000.00 in grants, \$1,200,000.00 from Wastewater Capital Reserves, and \$300,000.00 from Town of Hooksett Tax Increment Finance District funds. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (6 Yes — 2 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 5: Bond to perform Sludge Handling Upgrades at the Wastewater Treatment Facility

To see if the Town will vote to raise and appropriate the sum of **\$1,500,000.00** (gross budget) for the purpose of performing Sludge Handling Upgrades at the Wastewater Treatment Facility that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$1,050,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486: 14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to \$450,000.00 in grants. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (7 Yes — 0 No); Recommended by Budget Committee (10 Yes -0 No).

Article 6: Bond to perform Merrimack Street and Golden Gate Drive Pump Station Upgrades

To see if the Town will vote to raise and appropriate the sum of **\$1,100,000.00** (gross budget) for the purpose of performing Merrimack Street and Golden Gate Drive Pump Station Upgrades that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$770,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486: 14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to \$330,000.00 in grants. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (7 Yes — 0 No); Recommended by Budget Committee (10 Yes -0 No).

Deliberative Session added \$90,572 to the Operating Budget (Article 7) for a Full-Time Executive Assistant in Administration.
--

Article 7: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$21,657,131.00**? Should this article be defeated, the operating budget shall be \$20,915,015.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting to take up the issue of a revised operating budget only. Estimated tax rate impact \$5.85. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Article 8: Preservation and Improvement of Town Roads

To see if the town will vote, pursuant to RSA 32:7-a, to approve the Preservation and Improvement of Town Roads at a cost not to exceed **\$3,000,000.00** payable over a term of 5 years with an annual appropriation of \$600,000.00, and further to raise and appropriate \$600,000.00 for the first year's payment. In each of the following 4 years the appropriations of \$600,000.00 will be contained in the operating budget and the default budget. (3/5 ballot vote required). Estimated tax rate impact is \$0.29. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 9: Purchase Auto Collection Truck

To see if the town will vote to raise and appropriate the sum of **\$300,000.00** to purchase an Auto Collection Truck to haul trash to the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (10 yes 0 No).

Article 10: Capital Reserve Funding — Fire Apparatus

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (6 Yes — 2 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 11: Capital Reserve Funding — Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (6 Yes — 2 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 12: Capital Reserve Funding — DPW Vehicles

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 13: Non-Union Raises

To see if the town will vote to raise and appropriate the sum of **\$194,014.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2022-23	\$160,097.00	\$33,917.00	\$194,014.00

Estimated tax rate impact is \$0.09. Recommended by Town Council (5 Yes — 3 No);
Recommended by Budget Committee (10 Yes — 0 No).

Article 14: Capital Reserve Funding — Town Wide Digital Mapping System

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended Town Council (6 Yes — 2 No); Recommended by Budget Committee (10 Yes - 0 No).

Article 15: Update Hooksett's History Book

To see if the town will vote to raise and appropriate the sum of **\$75,000.00** to research, write, edit, design, and publish an updated local history book. The sum to come from fund balance and no amount to be raised from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated local history book is completed or by June 30, 2027, whichever is sooner. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 16: Purchase K9 Vehicle

To see if the town will vote to raise and appropriate the sum of **\$71,000.00** to be used to purchase and outfit a vehicle for the Hooksett Police Department K9 Unit. Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (8 Yes — 2 No).

Article 17: Capital Reserve Funding — Fire

To see if the town will vote to raise and appropriate the sum of **\$62,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	<u>35,000.00</u>
Total	\$ 62,500.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes — 1 No);
Recommended by Budget Committee (10 Yes — 0 No).

Article 18: Mid-Management Union Contract Local 633

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Mid-Management Employees Local 633, Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2022-23	\$48,399.00	\$12,951.00	\$61,350.00
2023-24	\$36,829.00	\$9,715.00	\$46,544.00
2024-25	\$31,588.00	\$8,240.00	\$39,828.00

and further to raise and appropriate **\$61,350.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (7 Yes — 3 No).

Article 19:

Shall the town, if ARTICLE #18 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #18 cost items only? (Majority Vote Required).

Article 20: Parks Upgrades

To see if the town will vote to raise and appropriate the sum of **\$53,600.00** for the purpose of upgrading the Arthur Donati Memorial Park restrooms, resurface tennis courts and the track with \$25,000.00 to come from the Parks and Recreation Facilities Development Capital Reserve Fund, \$10,000.00 to come from the Recreation Revolving Fund and \$18,600.00 from general taxation. Estimated Impact is \$0.01. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (10 Yes — NO).

Article 21: Capital Reserve Funding — Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (10 Yes -0 No).

Article 22: Capital Reserve Funding — Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 23: Capital Reserve Funding — Conservation Land Improvements

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimate tax rate impact is \$0.01. Recommended by Town Council (7 Yes — 1 No); Recommended by Budget Committee (1 0 Yes -0 No).

Article 24: Capital Reserve Funding — Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (10 Yes — 0 No).

Article 25: Capital Reserve Funding — Revaluation

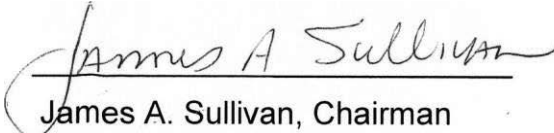
To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (8 Yes — 2 No).

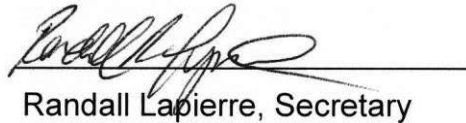
Article 26: Capital Reserve Funding — DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01 . Recommended by Town Council (8 Yes — 0 No); Recommended by Budget Committee (10 Yes -0 No).

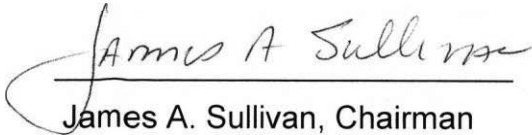
Given under our hands and seal,

On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


Randall Lapierre, Secretary

A True Copy of the Warrant — Attest:


James A. Sullivan, Chairman


Randall Lapierre, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2022-23									
					Approved by				
					Voters				
					FY 2022-23	Change in \$	Change in %		
					Town Administrator's Recommendation	FY 2021-22 Budget vs. Budget Com Recommend.	FY 2021-22 Budget vs. Budget Com Recommend.		
					FY 2022-23 Department's Request	FY 2021-22 Budget vs. Budget Com Recommend.	FY 2021-22 Budget vs. Budget Com Recommend.		
					FY 2022-23 Department's Request	FY 2021-22 Budget vs. Budget Com Recommend.	FY 2021-22 Budget vs. Budget Com Recommend.		
Departments	FY 2020-21 Approved Budget	FY 2020-21 Actuals as of 6/30/21	FY 2021-22 Approved Budget	FY 2021-22 Actuals as of 6/30/22	FY 2022-23 Department's Request	FY 2022-23 Town Administrator's Recommendation	FY 2022-23 Council's Recommendation	FY 2022-23 Budget Committee's Recommendation	
Administration	\$ 1,217,482	\$ 1,194,778.44	\$ 1,286,317	\$ 1,259,433.12	\$ 1,413,767	\$ 1,409,767	\$ 1,484,793	\$ 1,484,793	\$ 1,254,519
Assessing	189,822	198,056.92	211,654	200,450.18	212,325	212,217	214,493	214,493	211,654
Community Development	483,951	453,952.31	499,726	474,920.41	519,112	516,804	523,584	521,544	499,726
Family Services	163,238	69,677.13	158,479	128,879.93	161,340	141,210	141,210	141,210	158,479
Finance	246,238	238,590.09	262,839	257,288.97	262,905	262,605	266,620	266,620	258,339
Fire-Rescue	4,386,786	4,250,515.03	4,632,704	4,605,241.63	4,932,285	4,782,856	4,807,577	4,807,577	4,767,041
Police	4,834,781	4,491,856.18	5,115,311	5,100,768.05	5,355,485	5,217,661	5,268,668	5,285,668	5,112,308
Public Works	4,838,034	4,228,003.77	4,796,127	4,361,695.36	5,224,132	4,677,164	4,681,578	4,727,578	4,600,301
Tax Collector	267,038	268,006.88	288,192	275,909.63	294,611	288,695	291,013	291,013	286,196
Town Clerk & Elections	46,191	34,865.62	27,793	27,597.04	42,032	45,246	40,246	40,246	29,789
Operating Budget	16,673,561	15,428,302.37	17,279,142	16,692,184.32	18,417,994	17,554,225	17,719,782	17,780,742	17,178,352
Budget Committee	6,820	5,550.57	7,596	5,026.81	7,596	7,246	7,246	7,486	7,596
Capital Leases	36,456	36,278.65	0	0.00	0	0	0	0	0
Cemetery Commission	1,011	519.98	1,660	780.00	960	750	750	750	1,660
Conservation Commission	1,817	1,817.00	1,219	1,219.00	1,219	784	1,219	1,219	1,219
Debt Principal	230,000	355,000.00	350,000	319,000.00	300,000	300,000	300,000	300,000	300,000
Debt Interest	139,448	105,697.50	94,095	106,311.20	117,555	117,555	117,555	117,555	117,555
Debt TAN Interest	1	0.00	1	0.00	1	1	1	1	1
Library	885,666	885,666.00	925,587	925,587.00	995,918		1,015,062	1,011,966	925,587
Total Budget	17,974,780	16,818,832.07	18,659,300	18,050,108.33	19,841,243	17,980,561	19,161,615	19,219,719	18,531,970
Wastewater	2,299,482	2,243,321.00	2,383,045	0.00	2,543,984			2,527,984	2,383,045
Grand Total	\$ 20,274,262	\$ 19,062,153.07	\$ 21,042,345	\$ 18,050,108.33	\$ 22,385,227	\$ 17,980,561	\$ 19,161,615	\$ 21,747,703	\$ 20,915,015

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Budget Details FY 2022-23

GL Number	Description	2020-21 Approved Budget	2020-21 Actuals as of 6/30/21	2021-22 Approved Budget	2021-22 Actuals as of 6/30/22	2022-23 Department's Request	2022-23 Town Administrator's Recommendation	2022-23 Town Council's Recommendation	2022-23 Budget Committee's Recommendation	2022-23 Default Budget
Administration										
Administration Office Expenses										
001-100.4130-110.000	ADMIN Public Officials Council	\$ 14,000	\$ 12,500.00	\$ 14,000	\$ 12,500.00	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
001-100.4130-111.000	ADMIN Full-Time Employees	238,426	237,919.51	249,237	248,215.04	306,210	306,210	306,210	306,210	249,237
001-100.4130-113.000	ADMIN Part-Time Employees	25,535	23,809.73	33,951	34,150.21	43,571	43,571	43,571	43,571	33,951
001-100.4130-130.000	ADMIN Overtime	1	0.00	1	162.03	1	1	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	60,518	52,314.18	58,132	57,089.30	66,545	66,545	95,739	95,739	58,132
001-100.4130-212.000	ADMIN Dental Insurance	1,812	1,396.20	1,812	1,209.82	1,411	1,411	1,973	1,973	1,812
001-100.4130-214.000	ADMIN Life & Disability Ins	3,032	3,015.30	3,076	3,012.67	3,972	3,972	3,972	3,972	3,076
001-100.4130-220.000	ADMIN FICA Taxes	21,264	20,718.07	22,735	22,288.38	27,829	27,829	27,829	27,829	22,735
001-100.4130-230.000	ADMIN NH Retirement	26,633	26,534.92	35,043	34,258.54	43,053	43,053	43,053	43,053	35,043
001-100.4130-294.000	ADMIN Training & Dues	6,895	4,668.35	6,538	5,678.11	6,214	6,214	6,214	6,214	6,538
001-100.4130-298.000	ADMIN Employment Testing	10,000	9,512.83	10,000	10,229.29	10,000	10,000	10,000	10,000	10,000
001-100.4130-330.000	ADMIN Professional Services	2,000	0.00	1,500	0.00	1,500	1,500	1,500	1,500	1,500
001-100.4130-430.000	ADMIN Equipment Maintenance	100	119.00	100	16.00	100	100	100	100	100
001-100.4130-434.000	ADMIN Vehicle Maintenance	7,000	2,579.73	3,000	1,245.90	3,500	3,500	3,500	3,500	3,000
001-100.4130-440.000	ADMIN Rental & Leases	4,798	5,155.69	4,798	4,755.35	4,954	4,954	4,954	4,954	4,798
001-100.4130-530.000	ADMIN Telephone	7,500	6,083.42	6,580	4,601.94	4,260	4,260	4,260	4,260	6,580
001-100.4130-540.000	ADMIN Advertising	5,000	2,983.69	2,500	6,569.04	4,500	4,500	4,500	4,500	2,500
001-100.4130-550.000	ADMIN Printing	6,000	6,206.21	6,000	6,733.64	6,120	6,120	6,120	6,120	6,000
001-100.4130-560.000	ADMIN Postage	6,000	6,486.43	6,000	6,621.08	6,500	6,500	6,500	6,500	6,000
001-100.4130-580.000	ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	6,950	7,818.54	5,200	4,528.50	6,600	6,600	6,600	6,600	5,200
001-100.4130-614.000	ADMIN Public Relations	1,000	2,644.14	1,000	4,382.32	1,500	1,500	1,500	1,500	1,000
001-100.4130-626.000	ADMIN Fuel	2,000	800.92	1,000	1,046.06	1,050	1,050	1,050	1,050	1,000
001-100.4130-630.000	ADMIN Meals & Food	2,500	2,565.52	2,500	3,302.34	2,700	2,700	2,700	2,700	2,500
001-100.4130-751.000	ADMIN New Equipment	1,000	4,067.87	1,000	537.82	2,000	2,000	2,000	2,000	1,000
001-100.4130-800.010	ADMIN Appreciation Night	2,500	35.00	2,500	1,561.24	2,500	2,500	2,500	2,500	2,500
	Subtotal Administration Office Expense	462,465	439,935.25	478,204	474,694.62	570,591	570,591	600,347	600,347	478,204
Computers										
001-100.4150-340.000	COMP IT Tech Support	72,175	67,114.00	71,000	70,185.00	101,400	101,400	83,100	83,100	71,000
001-100.4150-342.000	COMP Software & Programs	99,376	111,958.03	111,754	110,370.15	121,390	121,390	121,390	121,390	104,134
001-100.4150-532.000	COMP Internet Services	1,800	1,840.20	1,836	1,861.20	1,836	1,836	1,836	1,836	1,836
001-100.4150-751.000	COMP New Equipment	15,250	0.00	18,750	17,735.88	11,100	11,100	11,100	11,100	18,750
	Subtotal Computers	188,601	180,912.23	203,340	200,152.23	235,726	235,726	217,426	217,426	195,720
Legal										
001-100.4153-320.000	ADMIN Legal Services	98,000	130,945.59	100,000	82,395.19	110,000	110,000	110,000	110,000	100,000
	Subtotal Legal	98,000	130,945.59	100,000	82,395.19	110,000	110,000	110,000	110,000	100,000
Benefits										
001-100.4155-250.000	BEN Unemployment Compensation	4,171	354.23	3,131	608.33	3,000	3,000	3,000	3,000	3,176
001-100.4155-260.000	BEN Workers' Compensation	202,108	175,108.64	204,417	205,659.85	210,000	210,000	248,671	248,671	205,194
001-100.4155-330.000	BEN Professional Services	1	14,500.00	1	0.00	1	1	1	1	1
	Subtotal Benefits	206,280	189,962.87	207,549	206,268.18	213,001	213,001	251,672	251,672	208,371

Insurances		231,188	231,188.00	241,776	241,776.00	250,000	250,000	274,899	274,899	241,776
001-100.4196-520.000	ADMIN Liability									
	Subtotal Insurances	231,188	231,188.00	241,776	241,776.00	250,000	250,000	274,899	274,899	241,776
Misc Acct/Associations										
001-100.4197-800.012	ADMIN NH Municipal Assoc.	15,000	14,323.50	15,000	14,462.50	15,000	15,000	15,000	15,000	15,000
001-100.4199-899.000	ADMIN Unanticipated	1	3,448.50	1	1.50	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0.00	1	0.00	1	1	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	0.00	2,945	2,945.00	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksettites	3,000	0.00	3,000	3,000.00	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	1,000	1,000.00	1,000	1,000.00	1,000	1,000	1,000	1,000	1,000
001-100.4589-800.006	ADMIN Old Home Day	5,000	0.00	5,000	0.00	5,000	5,000	5,000	5,000	5,000
001-100.4589-800.016	ADMIN Heritage Commission	2,500	2,500.00	2,500	2,500.00	6,500	2,500	2,500	2,500	2,500
001-100.4589-800.030	ADMIN Bicentennial	0	0.00	25,000	29,587.90	1	1	1	1	0
001-100.4651-600.000	ED Training & Dues	1,500	562.50	1,000	650.00	1,000	1,000	1,000	1,000	1,000
001-100.4901-710.000	ADMIN Land Purchase	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Misc Acct/Associations	30,948	21,834.50	55,448	54,146.90	34,449	30,449	30,449	30,449	30,448
Total Administration		1,217,482	1,194,778.44	1,286,317	1,259,433.12	1,413,767	1,409,767	1,484,793	1,484,793	1,254,519
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	116,526	119,574.14	123,988	123,958.65	124,012	124,012	124,012	124,012	123,988
001-150.4152-113.000	ASSG Part-Time Employees	1	0.00	1	0.00	0	0	0	0	1
001-150.4152-130.000	ASSG Overtime	400	67.33	414	60.85	400	300	300	300	414
001-150.4152-210.000	ASSG Health Insurance	28,368	27,924.60	30,722	29,868.41	30,722	30,722	33,013	33,013	30,722
001-150.4152-212.000	ASSG Dental Insurance	615	606.12	615	600.28	615	615	600	600	615
001-150.4152-214.000	ASSG Life & Disability Ins	1,609	1,622.88	1,708	1,674.48	1,766	1,766	1,766	1,766	1,708
001-150.4152-220.000	ASSG FICA Taxes	8,945	8,808.89	9,516	9,236.31	9,516	9,510	9,510	9,510	9,516
001-150.4152-230.000	ASSG NH Retirement	13,061	13,478.34	17,490	17,437.44	17,492	17,492	17,492	17,492	17,490
001-150.4152-290.000	ASSG Uniforms	1	0.00	1	0.00	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	2,916	1,728.00	2,617	1,961.00	2,617	2,617	2,617	2,617	2,617
001-150.4152-330.000	ASSG Professional Services	13,000	20,930.50	21,700	13,819.50	21,700	21,700	21,700	21,700	21,700
001-150.4152-344.000	ASSG Property Record Maintenance	100	33.10	100	61.16	100	100	100	100	100
001-150.4152-530.000	ASSG Telephone	1,680	1,240.52	1,081	1,054.68	1,081	1,081	1,081	1,081	1,081
001-150.4152-550.000	ASSG Printing	100	152.98	100	0.04	100	100	100	100	100
001-150.4152-560.000	ASSG Postage	500	226.65	750	201.88	750	750	750	750	750
001-150.4152-600.000	ASSG Office Supplies	500	657.00	850	515.50	1,450	1,450	1,450	1,450	850
001-150.4152-751.000	ASSG New Equipment	1,500	1,005.87	1	0.00	1	1	1	1	1
	Total Assessing	189,822	198,056.92	211,654	200,450.18	212,325	212,217	214,493	214,493	211,654
Community Development										
Planning & Engineering										
001-200.4191-111.000	CD Full-Time Employees	231,481	231,006.51	239,615	225,155.11	235,546	235,546	235,546	235,546	239,615
001-200.4191-113.000	CD Part-Time Employees	4,600	4,669.77	4,784	5,448.75	6,376	5,500	5,500	5,500	4,784
001-200.4191-130.000	CD Overtime	2,000	2,129.66	2,542	1,996.34	2,500	2,200	2,200	2,200	2,542

001-200.4191-210.000	CD Health Insurance	49,443	47,678.90	53,132	43,643.26	53,809	53,809	57,610	57,610	57,610	53,132
001-200.4191-212.000	CD Dental Insurance	1,218	1,099.38	1,218	823.53	1,010	1,010	997	997	997	1,218
001-200.4191-214.000	CD Life & Disability Ins	3,246	3,222.84	3,346	3,029.28	3,388	3,388	3,388	3,388	3,388	3,346
001-200.4191-220.000	CD FICA Taxes	18,213	17,772.31	18,891	17,846.49	18,698	18,698	18,608	18,608	18,608	18,891
001-200.4191-230.000	CD NH Retirement	26,080	26,226.31	33,730	31,937.50	33,469	33,427	33,427	33,427	33,427	33,730
001-200.4191-294.000	CD Training & Dues	3,000	335.00	2,500	801.50	3,500	3,500	3,500	3,500	3,500	2,500
001-200.4191-330.000	CD Professional Services	3,600	0.00	2,500	0.00	2,000	2,000	2,000	2,000	2,000	2,500
001-200.4191-342.000	CD Software & Programs	240	178.09	200	210.47	200	200	200	200	200	200
001-200.4191-344.000	CD Property Record Maintenance	1,000	416.10	750	79.71	500	500	500	500	500	750
001-200.4191-430.000	CD Equipment Maintenance	0	0.00	0	0.00	60	60	60	60	60	0
001-200.4191-434.000	CD Vehicle Maintenance	5,000	2,072.15	4,000	502.46	2,500	2,500	2,500	2,500	2,500	4,000
001-200.4191-530.000	CD Telephone	2,040	1,991.69	1,680	2,221.51	2,280	2,280	2,280	2,280	2,280	1,680
001-200.4191-550.000	CD Printing	1,000	775.22	800	813.16	800	800	800	800	800	800
001-200.4191-580.000	CD Mileage	1	0.00	1	0.00	1	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	3,000	2,197.81	3,500	367.96	2,750	2,750	2,750	2,750	2,750	3,500
001-200.4191-626.000	CD Fuel	1,500	846.30	1,100	591.94	1,050	1,050	1,050	1,050	1,050	1,100
001-200.4191-630.000	CD Meals & Food	1	0.00	1	0.00	1	1	1	1	1	1
001-200.4191-751.000	CD New Equipment	2,500	108.44	1	249.99	550	550	550	550	550	1
001-200.4191-800.018	CD Southern NH Planning Comm	10,000	9,820.93	10,200	9,903.40	10,500	10,500	10,500	10,500	10,500	10,200
	Subtotal Planning & Engineering	369,163	352,547.41	384,491	345,622.36	381,488	380,180	383,968	383,968	383,968	384,491
	Planning Board										
001-201.4191-110.000	PB Public Officials	1,700	1,046.31	1,700	900.00	1,700	1,700	1,700	1,700	1,700	1,700
001-201.4191-220.000	PB FICA Taxes	130	110.93	130	68.86	130	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	1,000	72.00	500	75.00	500	500	500	500	500	500
001-201.4191-540.000	PB Advertising	1,000	901.90	1,000	622.00	1,000	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	6,000	5,872.40	6,500	2,792.70	6,500	6,500	6,500	6,500	6,500	6,500
	Subtotal Planning Board	9,830	8,003.54	9,830	4,458.56	9,830	9,830	9,830	9,830	9,830	9,830
	Building Inspection										
001-202.4240-111.000	CEO Full-Time Employees	66,266	60,862.79	68,916	71,401.76	71,386	71,386	71,386	71,386	71,386	68,916
001-202.4240-113.000	CEO Part-Time Employees	500	784.00	500	0.00	500	500	500	500	500	500
001-202.4240-130.000	CEO Overtime	0	1,409.53	0	2,933.36	4,000	4,000	4,000	4,000	4,000	0
001-202.4240-210.000	CEO Health Insurance	9,456	10,905.16	10,241	20,322.34	19,013	19,013	22,009	22,009	22,009	10,241
001-202.4240-212.000	CEO Dental Insurance	208	278.44	208	397.34	401	401	397	397	397	208
001-202.4240-214.000	CEO Life & Disability Ins	925	461.10	954	1,070.69	1,026	1,026	1,026	1,026	1,026	954
001-202.4240-220.000	CEO FICA Taxes	5,107	4,752.65	5,310	5,496.20	5,805	5,805	5,805	5,805	5,805	5,310
001-202.4240-230.000	CEO NH Retirement	7,402	6,318.13	9,690	10,451.60	10,599	10,599	10,599	10,599	10,599	9,690
001-202.4240-290.000	CEO Uniforms	200	0.00	200	0.00	200	200	200	200	200	200
001-202.4240-294.000	CEO Training & Dues	2,000	725.00	1,000	45.00	2,000	1,000	1,000	1,000	1,000	1,000
001-202.4240-330.000	CEO Professional Services	1	0.00	1	0.00	1	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	240	178.09	200	210.47	200	200	200	200	200	200
001-202.4240-430.000	CEO Equipment Maintenance	0	0.00	1	0.00	1	1	1	1	1	1
001-202.4240-434.000	CEO Vehicle Maintenance	3,000	727.93	1,500	2,509.64	2,500	2,500	2,500	2,500	2,500	1,500
001-202.4240-530.000	CEO Telephone	1,552	1,842.04	1,832	1,447.82	1,470	1,470	1,470	1,470	1,470	1,832
001-202.4240-550.000	CEO Printing	1,000	107.51	750	58.57	500	500	500	500	500	750
001-202.4240-560.000	CEO Postage	1	8.49	1	40.33	0	0	0	0	0	1
001-202.4240-626.000	CEO Fuel	1,500	1,828.98	1,000	4,955.28	5,040	5,040	5,040	5,040	5,040	1,000

001-202.4240-751.000	CEO New Equipment	1	488.07	1	0.00	1	1	1	1	1	1	1
	Subtotal Building Inspections	99,359	91,677.91	102,305	121,340.40	124,643	123,643	126,635	124,595	102,305		
	Public Health											
001-202.4411-330.000	PH Professional Services	2,000	0.00	1	0.00	1	1	1	1	1	1	
	Subtotal Public Health	2,000	0.00	1	0.00	1	1	1	1	1	1	
	Zoning Board of Adjustments											
001-203.4191-110.000	ZBA Public Officials	1,300	400.00	1,300	725.00	1,300	1,300	1,300	1,300	1,300	1,300	
001-203.4191-220.000	ZBA FICA Taxes	99	30.60	99	55.46	99	99	99	99	99	99	
001-203.4191-294.000	ZBA Training & Dues	500	43.20	250	60.00	250	250	250	250	250	250	
001-203.4191-540.000	ZBA Advertising	1,200	1,244.00	1,200	1,119.60	1,500	1,500	1,500	1,500	1,200	1,200	
001-203.4191-560.000	ZBA Postage	500	5.65	250	1,539.03	1	1	1	1	250	250	
	Subtotal Zoning Board of Adjustments	3,599	1,723.45	3,099	3,499.09	3,150	3,150	3,150	3,150	3,099	3,099	
	Total Community Development	483,951	453,952.31	499,726	474,920.41	519,112	516,804	523,584	521,544	499,726		
	Family Services											
001-250.4441-113.000	FS Part-Time Employees	37,418	20,065.10	38,768	35,108.99	41,412	41,412	41,412	41,412	38,768		
001-250.4441-130.000	FS Overtime	1	0.00	1	0.00	1	1	1	1	1	1	
001-250.4441-220.000	FS FICA Taxes	2,863	1,433.11	2,965	2,685.83	3,168	3,168	3,168	3,168	2,965		
001-250.4441-294.000	FS Training & Dues	140	0.00	100	115.00	200	200	200	200	100		
001-250.4441-530.000	FS Telephone	492	982.62	480	953.51	1,004	1,004	1,004	1,004	480		
001-250.4441-550.000	FS Printing	100	30.24	1	0.00	1	1	1	1	1	1	
001-250.4441-560.000	FS Postage	320	109.58	320	76.31	230	200	200	200	320		
001-250.4441-600.000	FS Office Supplies	600	42.14	400	795.06	400	300	300	300	400		
001-250.4441-751.000	FS New Equipment	1	0.00	1	570.69	1	1	1	1	1	1	
	Subtotal FS Administration	41,935	22,662.79	43,036	40,305.39	46,417	46,287	46,287	46,287	43,036		
	FS Direct Assistance											
001-250.4442-510.000	FS Town Welfare	90,000	18,002.34	80,000	53,964.54	80,000	60,000	60,000	60,000	80,000		
	Subtotal FS Direct Assistance	90,000	18,002.34	80,000	53,964.54	80,000	60,000	60,000	60,000	80,000		
	FS Agencies											
001-250.4444-800.020	FS Community Action Program	14,000	14,000.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000	14,000	
001-250.4444-800.022	FS Visiting Nurses	7,402	0.00	7,402	7,402.00	7,402	7,402	7,402	7,402	7,402	7,402	
001-250.4444-800.026	FS Home Health & Hospice Care	1	0.00	1	0.00	1	1	1	1	1	1	
001-250.4444-800.028	FS Bus Transportation	9,900	15,012.00	14,040	13,208.00	13,520	13,520	13,520	13,520	14,040	14,040	
	Subtotal FS Agencies	31,303	29,012.00	35,443	34,610.00	34,923	34,923	34,923	34,923	35,443	35,443	
	Total Family Services	163,238	69,677.13	158,479	128,879.93	161,340	141,210	141,210	141,210	158,479	158,479	
	Finance											
001-300.4150-110.000	FIN Public Officials	1,800	1,800.00	1,800	1,650.00	1,800	1,800	1,800	1,800	1,800	1,800	
001-300.4150-111.000	FIN Full-Time Employees	129,619	128,817.10	134,270	134,050.82	134,257	134,257	134,257	134,257	134,270	134,270	
001-300.4150-113.000	FIN Part-Time Employees	23,882	21,151.88	24,331	23,812.49	28,726	28,726	28,726	28,726	24,331	24,331	
001-300.4150-130.000	FIN Overtime	150	12.02	153	29.20	100	100	100	100	153	153	
001-300.4150-210.000	FIN Health Insurance	30,531	29,587.72	32,650	31,604.87	30,667	30,667	34,712	34,712	32,650	32,650	
001-300.4150-212.000	FIN Dental Insurance	1,209	1,353.31	1,209	1,180.96	1,209	1,209	1,179	1,179	1,209	1,209	

001-300.4150-214.000	FIN Life & Disability Ins	1,780	1,763.40	1,822	1,824.72	1,879	1,879	1,879	1,879	1,879	1,822
001-300.4150-220.000	FIN FICA Taxes	11,824	11,905.40	12,283	12,517.58	12,614	12,614	12,614	12,614	12,614	12,283
001-300.4150-230.000	FIN NH Retirement	14,176	14,201.65	18,490	18,498.04	18,465	18,465	18,465	18,465	18,465	18,490
001-300.4150-294.000	FIN Training & Dues	865	259.00	1,000	560.00	1,830	1,830	1,830	1,830	1,830	1,000
001-300.4150-314.000	FIN Banking Services	8,000	6,084.07	8,000	4,866.20	7,500	7,200	7,200	7,200	7,200	8,000
001-300.4150-321.000	FIN GASB Compliance	1	0.00	4,500	1,000.00	1	1	1	1	1	0
001-300.4150-322.000	FIN Audit Services	16,500	16,760.00	16,500	19,510.00	18,000	18,000	18,000	18,000	18,000	16,500
001-300.4150-430.000	FIN Equipment Maintenance	200	87.50	200	0.00	100	100	100	100	100	200
001-300.4150-530.000	FIN Telephone	1,200	1,279.11	1,200	1,179.72	1,277	1,277	1,277	1,277	1,277	1,200
001-300.4150-550.000	FIN Printing	1,450	542.85	1,450	1,713.39	1,050	1,050	1,050	1,050	1,050	1,450
001-300.4150-560.000	FIN Postage	1,900	1,913.18	1,900	1,734.15	2,000	2,000	2,000	2,000	2,000	1,900
001-300.4150-600.000	FIN Office Supplies	1,150	1,042.66	1,080	1,556.83	1,130	1,130	1,130	1,130	1,130	1,080
001-300.4150-751.000	FIN New Equipment	1	29.24	1	0.00	300	300	300	300	300	1
Total Finance		246,238	238,590.09	262,839	257,288.97	262,905	262,605	266,620	266,620	266,620	258,339
Fire-Rescue											
Fire Division											
001-350.4220-111.000	FD Full-Time Employees	1,732,478	1,594,851.59	1,792,249	1,502,735.62	1,745,814	1,728,574	1,728,574	1,728,574	1,728,574	1,854,330
001-350.4220-111.002	FD Full-Time Employees - Admin	247,133	294,582.26	305,655	446,493.20	463,293	448,796	448,796	448,796	448,796	305,655
001-350.4220-113.000	FD Part-Time Employees	118,211	93,612.39	133,212	25,071.84	45,800	45,800	45,800	45,800	45,800	133,212
001-350.4220-130.000	FD Overtime	278,542	294,329.55	337,532	464,128.50	351,552	300,000	300,000	300,000	300,000	353,052
001-350.4220-210.000	FD Health Insurance	569,459	518,390.41	585,753	580,346.75	613,753	613,753	655,838	655,838	655,838	613,753
001-350.4220-212.000	FD Dental Insurance	15,334	13,045.24	14,939	13,037.55	14,939	14,939	13,390	13,390	13,390	14,939
001-350.4220-214.000	FD Life & Disability Ins	23,775	22,339.23	26,543	24,891.49	38,382	38,382	38,382	38,382	38,382	26,543
001-350.4220-220.000	FD FICA Taxes	45,386	35,874.19	48,811	38,112.43	44,974	42,868	42,868	42,868	42,868	49,936
001-350.4220-230.000	FD NH Retirement	675,399	616,275.04	712,496	755,419.04	821,313	798,075	798,075	798,075	798,075	740,107
001-350.4220-230.002	FD Surviving Spouse Benefit	6,000	0.00	0	0.00	0	0	0	0	0	0
001-350.4220-290.000	FD Uniforms	39,000	51,195.36	36,400	32,649.94	46,700	46,700	46,700	46,700	46,700	36,400
001-350.4220-294.000	FD Training & Dues	55,000	57,597.00	41,250	44,848.71	57,753	57,753	57,753	57,753	57,753	41,250
001-350.4220-298.000	FD Employment Testing	2,500	6,951.00	6,000	6,265.00	6,120	6,120	6,120	6,120	6,120	6,000
001-350.4220-330.000	FD Professional Services	80,500	80,667.50	80,000	75,380.50	87,041	86,401	86,401	86,401	86,401	80,000
001-350.4220-342.000	FD Software & Programs	17,300	13,101.42	18,593	17,532.27	20,890	21,000	21,000	21,000	21,000	18,593
001-350.4220-430.000	FD Equipment Maintenance	20,000	32,286.14	21,500	28,135.36	28,100	25,000	25,000	25,000	25,000	21,500
001-350.4220-430.002	FD Office Equipment Maintenance	0	420.00	1	1,717.72	1	1	1	1	1	1
001-350.4220-434.000	FD Vehicle Maintenance	90,000	125,296.27	90,000	146,070.29	100,000	100,000	100,000	100,000	100,000	90,000
001-350.4220-440.000	FD Rental & Leases	270,348	264,066.28	300,396	278,301.64	320,624	285,208	285,208	285,208	285,208	300,396
001-350.4220-500.000	FD Forest Fires	3,000	6,955.83	1,000	1,668.19	4,000	2,000	2,000	2,000	2,000	1,000
001-350.4220-530.000	FD Telephone	7,920	7,437.54	8,220	8,293.89	11,364	11,364	11,364	11,364	11,364	8,220
001-350.4220-532.000	FD Internet Services	4,500	4,186.63	3,600	4,073.08	4,092	4,092	4,092	4,092	4,092	3,600
001-350.4220-550.000	FD Printing	700	897.00	500	601.59	1,000	700	700	700	700	500
001-350.4220-560.000	FD Postage	500	368.64	500	384.93	500	500	500	500	500	500
001-350.4220-580.000	FD Mileage	0	0.00	1	0.00	1	1	1	1	1	1
001-350.4220-600.000	FD Office Supplies	3,000	3,617.07	2,500	3,760.13	3,000	3,000	3,000	3,000	3,000	2,500
001-350.4220-600.004	FD Fire Prevention	7,500	6,267.57	5,000	11,123.08	6,500	6,500	6,500	6,500	6,500	5,000
001-350.4220-614.000	FD Public Relations	0	1,769.91	0	2,670.13	2,000	2,000	2,000	2,000	2,000	0

001-350.4220-626.000	FD Fuel	24,750	21,184.88	24,750	34,237.07	24,750	27,000	27,000	27,000	24,750	27,000	24,750
001-350.4220-630.000	FD Meals & Food	1,500	2,132.32	1,000	1,808.23	1,500	1,500	1,500	1,500	1,500	1,500	1,000
001-350.4220-751.000	FD New Equipment	33,500	61,829.55	25,000	34,741.66	50,800	33,985	33,985	33,985	33,985	33,985	25,000
001-350.4220-751.002	FD Operating Supplies	6,000	8,679.64	5,000	6,452.80	7,500	6,800	6,800	6,800	6,800	6,800	5,000
001-350.4220-752.000	FD Vehicle & Related Purch	0	0.00	1	117.59	1	1	1	1	1	1	1
	Subtotal Fire Division	4,379,235	4,240,207.45	4,628,402	4,591,070.22	4,924,057	4,774,628	4,799,349	4,799,349	4,799,349	4,762,739	
	Emergency Management											
001-350.4290-294.000	EM Training & Dues	500	0.00	1	998.00	1	1	1	1	1	1	1
001-350.4290-294.008	EMEOC Exercises	1,000	0.00	1	0.00	1	1	1	1	1	1	1
001-350.4290-330.000	EMEOC Professional Services	1	0.00	0	4,000.00	0	0	0	0	0	0	0
001-350.4290-530.000	EM Telephone	500	1,050.17	750	1,328.00	1,176	1,176	1,176	1,176	1,176	1,176	750
001-350.4290-751.000	EM New Equipment	4,000	7,757.41	2,000	6,295.41	5,500	5,500	5,500	5,500	5,500	5,500	2,000
001-350.4290-800.024	EM American Red Cross	1,550	1,500.00	1,550	1,550.00	1,550	1,550	1,550	1,550	1,550	1,550	1,550
	Subtotal Emergency Management	7,551	10,307.58	4,302	14,171.41	8,228	8,228	8,228	8,228	8,228	4,302	
	Total Fire - Rescue	4,386,786	4,250,515.03	4,632,704	4,605,241.63	4,932,285	4,782,856	4,807,577	4,807,577	4,807,577	4,767,041	
	Police											
001-400.4210-111.000	PD Full-Time Employees	2,748,382	2,654,563.96	2,903,701	2,854,891.99	2,971,667	2,918,749	2,918,749	2,918,749	2,918,749	2,976,813	
001-400.4210-113.000	PD Part-Time Employees	73,143	25,272.60	32,232	37,665.99	41,691	41,691	41,691	41,691	41,691	32,232	
001-400.4210-130.000	PD Overtime	200,510	80,831.14	145,220	163,334.36	180,306	180,306	180,306	180,306	180,306	152,451	
001-400.4210-210.000	PD Health Insurance	582,955	596,969.95	705,747	705,683.69	669,928	649,447	750,407	750,407	750,407	649,447	
001-400.4210-212.000	PD Dental Insurance	13,431	13,881.25	13,223	15,261.07	14,037	13,630	14,677	14,677	14,677	13,223	
001-400.4210-214.000	PD Life & Disability Ins	36,133	35,371.19	37,600	37,564.07	40,076	40,035	40,035	40,035	40,035	37,600	
001-400.4210-220.000	PD FICA Taxes	97,864	83,591.96	89,366	90,684.51	98,598	94,550	94,550	94,550	94,550	91,685	
001-400.4210-230.000	PD NH Retirement	711,830	642,437.84	851,774	862,597.10	908,706	901,306	901,306	901,306	901,306	868,909	
001-400.4210-240.000	PD Education (contractual)	5,000	937.99	8,000	5,673.60	6,000	6,000	6,000	6,000	6,000	8,000	
001-400.4210-290.000	PD Uniforms	47,250	37,046.42	43,100	35,645.36	38,550	38,100	38,100	38,100	38,100	43,100	
001-400.4210-294.000	PD Training & Dues	43,284	46,700.39	39,323	41,353.55	44,552	43,552	43,552	43,552	43,552	39,323	
001-400.4210-298.002	PD Selection Process	4,947	810.50	1,570	0.00	1,670	1,670	1,670	1,670	1,670	1,570	
001-400.4210-330.000	PD Professional Services	5,213	3,723.50	3,231	2,197.00	4,251	4,251	4,251	4,251	4,251	3,231	
001-400.4210-332.000	PD Communication Maintenance	22,144	22,204.23	21,694	20,508.63	22,775	22,775	22,775	22,775	22,775	21,694	
001-400.4210-342.000	PD Software & Programs	15,881	16,791.41	18,338	18,208.14	19,273	19,273	19,273	19,273	19,273	18,338	
001-400.4210-430.000	PD Equipment Maintenance	2,700	4,130.82	1,200	1,649.52	2,200	2,200	2,200	2,200	2,200	1,200	
001-400.4210-434.000	PD Vehicle Maintenance	32,625	28,637.67	43,750	43,306.95	29,850	29,850	29,850	29,850	29,850	26,750	
001-400.4210-440.000	PD Rental & Leases	10,082	10,587.35	10,192	10,634.06	10,402	10,402	10,402	10,402	10,402	10,192	
001-400.4210-506.000	PD Animal Control Operation		124.95	250	0.00	250	250	250	250	250	250	
001-400.4210-530.000	PD Telephone	12,000	10,173.86	12,120	11,494.42	11,300	11,300	11,300	11,300	11,300	12,120	
001-400.4210-532.000	PD Internet Services	1,400	1,828.35	1,400	2,260.68	2,268	2,268	2,268	2,268	2,268	1,400	
001-400.4210-550.000	PD Printing	1,000	1,434.65	1,000	972.97	1,000	1,000	1,000	1,000	1,000	1,000	
001-400.4210-560.000	PD Postage	1,200	1,000.00	1,200	531.30	1,000	1,000	1,000	1,000	1,000	1,200	
001-400.4210-580.000	PD Mileage	1	0.00	1	0.00	1	1	1	1	1	1	
001-400.4210-600.000	PD Office Supplies	6,100	5,511.63	4,500	4,817.60	4,500	4,500	4,500	4,500	4,500	4,500	
001-400.4210-600.012	PD K-9 Supplies	1	0.00	1	0.00	1	1	1	1	1	1	
001-400.4210-614.000	PD Public Relations	2,000	804.47	1,500	2,010.87	2,000	2,000	2,000	2,000	2,000	1,500	
001-400.4210-626.000	PD Fuel	59,400	42,561.72	65,560	65,535.09	64,800	64,800	64,800	64,800	64,800	61,800	
001-400.4210-630.000	PD Meals & Food	3,000	2,297.60	2,350	2,966.35	2,350	2,350	2,350	2,350	2,350	2,350	

001-400.4210-751.000	PD New Equipment	3,000	14,713.08	2,750	4,352.00	3,000	3,000	3,000	3,000	3,000	3,000	2,750
001-400.4210-751.002	PD Police Equipment	6,455	12,712.57	4,728	6,601.33	5,248	5,248	5,248	5,248	5,248	5,248	4,728
001-400.4210-752.000	PD Vehicle & Related Purchases	85,600	94,203.13	48,690	52,365.85	153,235	102,156	102,156	51,156	51,156	51,156	48,690
Total Police		4,834,781	4,491,856.18	5,115,311	5,100,768.05	5,355,485	5,217,661	5,268,668	5,285,668	5,112,308		
Public Works												
Highway Division												
DPW Administration												
001-450.4311-111.000	DPW ADMIN Full-Time Employees	147,410	146,786.16	155,677	135,817.74	160,805	160,805	160,805	160,805	160,805	155,677	
001-450.4311-113.000	DPW ADMIN Part-Time Employees	1	0.00	1	0.00	0	0	0	0	0	1	
001-450.4311-130.000	DPW ADMIN Overtime	2,000	2,033.48	2,000	596.80	2,000	2,000	2,000	2,000	2,000	2,000	
001-450.4311-210.000	DPW ADMIN Health Insurance	23,912	23,393.22	25,481	23,646.44	25,481	25,481	27,009	27,009	25,481	25,481	
001-450.4311-212.000	DPW ADMIN Dental Insurance	814	799.62	814	579.26	814	814	794	794	814	814	
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	2,050	2,040.72	2,121	1,675.12	2,235	2,235	2,235	2,235	2,235	2,121	
001-450.4311-220.000	DPW ADMIN FICA Taxes	11,468	11,491.81	12,062	10,451.95	12,455	12,455	12,455	12,455	12,455	12,062	
001-450.4311-230.000	DPW ADMIN NH Retirement	16,743	16,747.35	22,169	19,179.92	22,890	22,890	22,890	22,890	22,890	22,169	
001-450.4311-290.000	DPW ADMIN Uniforms	16,425	8,732.62	15,220	11,790.57	14,478	14,478	14,478	14,478	14,478	15,220	
001-450.4311-294.000	DPW ADMIN Training & Dues	2,780	775.00	2,725	830.00	2,725	2,725	2,725	2,725	2,725	2,725	
001-450.4311-342.000	DPW ADMIN Software & Programs	8,290	8,113.46	7,720	8,490.02	9,220	9,220	9,220	9,220	9,220	7,720	
001-450.4311-344.000	DPW ADMIN Property Record Maintenance	1	0.00	1	0.00	1	1	1	1	1	1	
001-450.4311-440.000	DPW ADMIN Rental & Leases	2,000	2,392.73	2,100	2,557.51	3,145	3,145	3,145	3,145	3,145	2,100	
001-450.4311-530.000	DPW ADMIN Telephone	3,840	4,390.26	4,668	3,859.42	4,068	4,068	4,068	4,068	4,068	4,668	
001-450.4311-532.000	DPW ADMIN Internet Services	1,800	1,639.02	1,700	1,896.27	1,800	1,700	1,700	1,700	1,700	1,700	
001-450.4311-540.000	DPW ADMIN Advertising	2,000	2,491.81	2,000	2,506.37	2,000	2,000	2,000	2,000	2,000	2,000	
001-450.4311-550.000	DPW ADMIN Printing	0	0.00	1	0.00	1	1	1	1	1	1	
001-450.4311-560.000	DPW ADMIN Postage	200	174.34	200	43.81	200	200	200	200	200	200	
001-450.4311-580.000	DPW ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1	1	
001-450.4311-600.000	DPW ADMIN Office Supplies	2,500	2,561.15	2,000	1,369.14	2,000	2,000	2,000	2,000	2,000	2,000	
001-450.4311-604.000	DPW ADMIN Safety Supplies	2,000	1,528.41	2,600	930.89	2,000	2,000	2,000	2,000	2,000	2,600	
001-450.4311-630.000	DPW ADMIN Meals & Food	2,650	3,431.71	2,700	4,395.62	3,500	3,000	3,000	3,000	3,000	2,700	
001-450.4311-751.000	DPW ADMIN New Equipment	1	1,372.18	1	106.94	1	1	1	1	1	1	
Subtotal DPW Administration		248,886	240,895.05	263,962	230,723.79	271,820	271,220	272,728	272,728	263,962		
Road Maintenance												
001-450.4312-111.000	RD MNT Full-Time Employees	387,283	335,794.70	400,233	301,217.82	411,951	411,951	411,951	411,951	411,951	406,708	
001-450.4312-130.000	RD MNT Overtime	96,469	81,264.97	103,273	120,988.07	106,409	97,000	97,000	97,000	97,000	104,438	
001-450.4312-210.000	RD MNT Health Insurance	131,558	120,215.47	122,233	119,229.77	162,233	162,233	167,040	167,040	167,040	161,809	
001-450.4312-212.000	RD MNT Dental Insurance	4,034	3,784.22	3,639	3,324.06	3,639	3,639	4,340	4,340	3,639	3,639	
001-450.4312-214.000	RD MNT Life & Disability Ins	5,524	4,476.06	5,367	3,798.78	5,667	5,667	5,667	5,667	5,667	5,367	
001-450.4312-220.000	RD MNT FICA Taxes	37,007	31,450.60	38,518	31,680.89	39,655	38,935	38,935	38,935	38,935	39,103	
001-450.4312-230.000	RD MNT NH Retirement	54,035	46,904.29	70,794	57,997.48	72,881	71,559	71,559	71,559	71,559	71,868	
001-450.4312-330.000	RD MNT Professional Services	39,080	21,467.22	39,080	42,733.05	69,475	69,475	69,475	69,475	69,475	39,080	
001-450.4312-330.010	RD MNT NPDES Stormwater	100,000	16,911.61	25,000	2,224.68	25,000	25,000	25,000	25,000	25,000	25,000	
001-450.4312-430.000	RD MNT Equipment Maintenance	1,500	2,005.94	3,000	657.91	1,500	1,500	1,500	1,500	1,500	3,000	
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	102,917.55	100,000	98,832.48	100,000	100,000	100,000	100,000	100,000	100,000	
001-450.4312-440.000	RD MNT Rental & Leases	2,500	3,192.08	3,065	4,396.00	2,500	2,500	2,500	2,500	2,500	3,065	
001-450.4312-616.000	RD MNT Road Salt & Sand	180,000	167,815.70	170,000	169,844.00	170,000	170,000	170,000	170,000	216,000	170,000	

001-450.4312-618.000	RD MNT Signage	8,000	4,221.17	9,000	4,593.52	9,000	9,000	9,000	9,000
001-450.4312-626.000	RD MNT Fuel	46,000	38,000.48	35,500	47,357.00	50,000	50,000	50,000	35,500
001-450.4312-720.000	RD MNT Resurfacing	600,000	508,696.75	626,090	440,649.39	800,000	300,000	300,000	326,090
001-450.4312-722.000	RD MNT Construction Materials	80,000	81,720.93	60,000	52,542.17	60,000	60,000	60,000	60,000
001-450.4312-751.000	RD MNT New Equipment	2,100	7,918.05	2,000	0.00	2,000	2,000	2,000	2,000
001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	0.00	1	1,712.61	1	1	1	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	15,032.84	20,000	17,692.85	20,000	20,000	20,000	20,000
	Subtotal Road Maintenance	1,895,091	1,593,790.63	1,836,793	1,521,472.53	2,111,911	1,600,460	1,605,968	1,585,668
	Bridges								
001-450.4313-330.000	DPW Bridge Professional Services	1	3,564.06	1	0.00	1	1	1	1
	Subtotal Bridges	1	3,564.06	1	0.00	1	1	1	1
	Street Lighting								
001-450.4316-330.000	ST Lights Professional Service	0	12,665.22	1	0.00	1	1	1	1
001-450.4316-622.000	ST Lights Electric	65,000	44,015.58	30,000	24,550.92	30,000	30,000	30,000	30,000
	Subtotal Street Lighting	65,000	56,680.80	30,001	24,550.92	30,001	30,001	30,001	30,001
	Fleet								
001-450.4319-111.000	FLEET Full-Time Employees	112,187	113,888.92	120,688	123,632.36	127,062	127,062	127,062	124,129
001-450.4319-130.000	FLEET Overtime	15,000	16,956.56	15,011	20,227.36	15,000	15,000	15,000	15,437
001-450.4319-210.000	FLEET Health Insurance	50,461	49,378.97	55,281	53,682.82	55,281	55,281	56,820	55,175
001-450.4319-212.000	FLEET Dental Insurance	1,604	1,579.80	1,604	1,566.30	1,604	1,604	1,564	1,604
001-450.4319-214.000	FLEET Life & Disability Ins	1,581	1,561.56	1,595	1,640.16	1,722	1,722	1,722	1,595
001-450.4319-220.000	FLEET FICA Taxes	9,730	9,791.35	10,381	10,795.54	10,868	10,868	10,868	10,745
001-450.4319-230.000	FLEET NH Retirement	14,207	14,719.50	19,079	19,615.88	19,974	19,974	19,974	20,768
001-450.4319-342.000	FLEET Software & Programs	3,000	2,770.00	3,000	4,122.72	5,000	5,000	5,000	3,000
001-450.4319-430.000	FLEET Equipment Maintenance	1,000	0.00	1,500	664.12	1,000	1,000	1,000	1,500
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	14,900	14,597.58	14,900	15,203.40	14,900	14,900	14,900	14,900
001-450.4319-751.000	FLEET New Equipment	6,500	0.00	1	7,767.00	10,000	10,000	10,000	1
	Subtotal Fleet	230,170	225,244.24	243,040	258,917.66	262,411	263,910	263,910	248,854
	Building Maintenance								
001-451.4194-111.000	TB Full-Time Employees	45,504	45,108.41	48,279	48,231.22	47,779	47,779	47,779	49,186
001-451.4194-113.000	TB Part-Time Employees	40,481	28,431.82	42,102	30,457.39	45,188	45,188	45,188	42,266
001-451.4194-130.000	TB Overtime	4,921	10,578.31	5,389	14,625.07	4,921	4,921	4,921	5,389
001-451.4194-210.000	TB Health Insurance	9,233	9,555.06	10,234	10,293.42	10,234	10,234	10,522	10,181
001-451.4194-212.000	TB Dental Insurance	208	204.96	208	203.10	208	203	203	208
001-451.4194-214.000	TB Life & Disability Ins	654	594.48	612	603.24	670	670	670	612
001-451.4194-220.000	TB FICA Taxes	6,955	6,252.13	7,326	6,979.05	7,488	7,488	7,488	7,408
001-451.4194-230.000	TB NH Retirement	5,632	6,290.18	7,546	8,450.92	7,410	7,410	7,410	7,697
001-451.4194-330.000	TB Professional Services	0	96.50	0	0.00	0	0	0	0
001-451.4194-410.000	TB Other Utilities	3,300	9,160.25	5,000	7,420.59	3,800	3,800	3,800	5,000
001-451.4194-411.000	TB Sewer	6,000	4,375.14	4,500	3,745.65	5,000	5,000	5,000	4,500
001-451.4194-412.000	TB Water	7,500	10,406.40	12,000	13,349.43	11,000	10,000	10,000	12,000
001-451.4194-413.000	TB Heating	65,500	54,448.64	61,300	68,923.33	62,958	62,958	62,958	61,300
001-451.4194-420.000	TB Custodial Supplies	15,750	13,112.89	13,500	13,134.67	15,300	15,300	15,300	13,500

001-451.4194-434.000	TB Vehicle Maintenance	500	779.34	1,000	1,784.97	750	500	500	500	1,000
001-451.4194-436.000	TB Building Maintenance	142,286	126,840.52	139,346	132,133.50	128,526	128,526	128,526	128,526	139,346
001-451.4194-440.000	TB Rental & Leases	10,085	11,899.17	10,985	13,377.96	10,985	10,985	10,985	10,985	10,985
001-451.4194-530.000	TB Telephone	600	600.07	600	601.70	600	600	600	600	600
001-451.4194-622.000	TB Electric	90,000	100,854.54	92,000	104,453.32	98,900	98,900	98,900	98,900	92,000
001-451.4194-626.000	TB Fuel	2,500	1,925.41	2,076	2,626.73	3,150	3,150	3,150	3,150	2,076
001-451.4194-751.000	TB New Equipment	1	96.97	1	125.41	1	1	1	1	1
001-452.4194-111.000	TB CH Full-Time Employees	1	561.11	1	412.07	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	15,990	0.00	16,224	0.00	21,918	21,918	21,918	21,918	16,224
001-452.4194-130.000	TB CH Overtime	1	15,845.08	1	16,594.58	1	1	1	1	1
001-452.4194-220.000	TB CH FICA Taxes	1,223	1,240.00	1,240	1,287.45	1,677	1,677	1,677	1,677	1,240
001-452.4194-230.000	TB CH NH Retirement	1	1,847.31	1	2,391.24	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	250	60.00	250	480.00	480	480	480	480	250
001-452.4194-413.000	TB CH Heating	8,000	6,170.32	7,000	6,620.31	7,000	7,000	7,000	7,000	7,000
001-452.4194-420.000	TB CH Custodial Supplies	1,800	2,284.16	1,600	903.38	2,500	2,500	2,500	2,500	1,600
001-452.4194-436.000	TB CH Building Maintenance	18,080	20,804.89	17,700	7,376.25	17,700	17,700	17,700	17,700	17,700
001-452.4194-622.000	TB CH Electric	14,000	14,164.62	13,000	15,131.11	13,000	13,000	13,000	13,000	13,000
001-452.4194-630.000	TB CH Meals & Food	180	91.80	180	(19.10)	180	180	180	180	180
Subtotal Building Maintenance		517,136	504,680.48	521,201	532,697.96	529,326	528,076	528,359	528,359	522,452
Total Highway Division		2,956,284	2,624,855.26	2,894,998	2,568,362.86	3,205,470	2,692,169	2,700,967	2,746,967	2,650,938
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	292,139	252,286.78	306,386	281,325.52	316,180	316,180	316,180	316,180	311,111
001-450.4520-113.000	P&R Part-Time Employees	13,440	0.00	6,720	0.00	6,720	1	1	1	6,720
001-450.4520-130.000	P&R Overtime	10,000	7,567.48	12,069	7,972.84	10,000	8,000	8,000	8,000	12,920
001-450.4520-210.000	P&R Health Insurance	105,860	85,522.61	79,225	76,514.10	109,225	109,225	102,064	102,064	108,907
001-450.4520-212.000	P&R Dental Insurance	2,843	1,925.14	3,042	1,769.00	3,042	3,042	2,221	2,221	3,042
001-450.4520-214.000	P&R Life & Disability Ins	4,186	3,499.92	4,129	3,606.65	4,357	4,357	4,357	4,357	4,129
001-450.4520-220.000	P&R FICA Taxes	24,141	19,732.14	24,875	21,659.56	25,467	24,800	24,800	24,800	25,301
001-450.4520-230.000	P&R NH Retirement	33,749	29,230.18	44,776	38,422.53	45,861	45,580	45,580	45,580	45,559
001-450.4520-342.000	P&R Software & Programs	1,627	994.60	1,150	1,021.35	1,150	1,150	1,150	1,150	1,150
001-450.4520-421.000	P&R Water	41,000	40,644.25	33,021	34,196.81	44,000	44,000	44,000	44,000	33,021
001-450.4520-430.000	P&R Equipment Maintenance	5,000	5,374.94	10,000	12,013.86	9,000	9,000	9,000	9,000	10,000
001-450.4520-434.000	P&R Vehicle Maintenance	7,000	10,485.29	8,000	16,814.04	7,000	7,000	7,000	7,000	8,000
001-450.4520-438.000	P&R Ground Maintenance	43,000	43,557.96	43,000	27,440.42	43,000	43,000	43,000	43,000	43,000
001-450.4520-440.000	P&R Rental & Leases	2,200	1,070.01	2,000	4,867.10	2,000	2,000	2,000	2,000	2,000
001-450.4520-530.000	P&R Telephone	1,620	1,723.22	1,620	1,408.93	888	888	888	888	1,620
001-450.4520-532.000	P&R Internet Services	1,000	1,467.91	1,300	2,136.22	1,825	1,825	1,825	1,825	1,300
001-450.4520-600.000	P&R Office Supplies	0	0.00	1	0.00	1	1	1	1	1
001-450.4520-600.010	P&R Recreation Supplies	1	0.00	1	0.00	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	1,000	360.24	1,000	545.65	1,000	1,000	1,000	1,000	1,000
001-450.4520-622.000	P&R Electric	18,000	17,181.84	17,266	19,661.99	17,266	17,266	17,266	17,266	17,266
001-450.4520-626.000	P&R Fuel	13,794	7,844.34	14,500	16,275.79	20,900	20,900	20,900	20,900	14,500
001-450.4520-751.000	P&R New Equipment	1	3,842.16	16,000	20,371.11	31,000	16,000	16,000	16,000	16,000
001-450.4520-800.006	P&R Old Home Day	10,000	0.00	10,000	4,500.00	10,000	10,000	10,000	10,000	10,000
Subtotal Parks & Recreation		631,601	534,311.01	640,081	592,523.47	709,883	685,216	677,234	677,234	676,548

Cemeteries		10,000	14,344.13	5,000	0.00	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-450.4195-438.000	DPW CEM Grounds Maintenance											
	Subtotal Cemeteries	10,000	14,344.13	5,000	0.00	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Total Parks, Recreation & Cemeteries Division	641,601	548,655.14	645,081	592,523.47	714,883	690,216	682,234	682,234	682,234	681,548	
	Recycling & Transfer Division											
	R&T Administration											
001-500.4321-111.000	R&T ADMIN Full-Time Employees	88,714	50,342.29	96,408	74,279.87	96,118	96,118	96,118	96,118	96,118	97,219	
001-500.4321-113.000	R&T ADMIN Part-Time Employees	769	0.00	0	0.00	0	0	0	0	0	0	
001-500.4321-130.000	R&T ADMIN Overtime	6,177	6,705.13	6,756	10,534.70	6,177	6,177	6,177	6,177	6,177	6,902	
001-500.4321-210.000	R&T ADMIN Health Insurance	37,166	13,702.05	20,681	15,496.32	25,481	25,481	26,044	26,044	26,044	25,428	
001-500.4321-212.000	R&T ADMIN Dental Insurance	598	626.26	598	654.04	797	797	794	794	794	598	
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,238	642.21	1,338	873.03	1,381	1,381	1,381	1,381	1,381	1,338	
001-500.4321-220.000	R&T ADMIN FICA Taxes	8,611	5,001.34	7,892	6,713.86	7,826	7,826	7,826	7,826	7,826	7,965	
001-500.4321-230.000	R&T ADMIN NH Retirement	10,600	8,006.53	14,505	11,699.93	14,383	14,383	14,383	14,383	14,383	14,640	
001-500.4321-294.000	R&T ADMIN Training & Dues	1,600	2,108.48	1,250	4,040.86	2,110	2,110	2,110	2,110	2,110	1,250	
001-500.4321-342.000	R&T ADMIN Software & Programs	3,533	9,445.91	3,800	3,956.61	4,250	4,250	4,250	4,250	4,250	3,800	
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	659.42	1	0.00	1	1	1	1	1	1	
001-500.4321-502.000	R&T ADMIN Facility Permits	335	215.00	235	215.00	235	235	235	235	235	235	
001-500.4321-530.000	R&T ADMIN Telephone	756	694.04	750	720.20	450	450	450	450	450	750	
001-500.4321-532.000	R&T ADMIN Internet Services	2,000	2,299.48	2,000	2,651.91	2,500	2,500	2,500	2,500	2,500	2,000	
001-500.4321-560.000	R&T ADMIN Postage	200	133.13	200	102.24	200	200	200	200	200	200	
001-500.4321-600.000	R&T ADMIN Office Supplies	1,500	895.27	1,000	991.58	1,000	1,000	1,000	1,000	1,000	1,000	
001-500.4321-604.000	R&T ADMIN Safety Supplies	1,000	709.23	750	530.78	750	750	750	750	750	750	
001-500.4321-630.000	R&T ADMIN Meals & Food	300	351.41	300	311.70	300	300	300	300	300	300	
001-500.4321-751.000	R&T ADMIN New Equipment	300	179.37	300	236.75	300	300	300	300	300	300	
	Subtotal R&T Administration	165,398	102,716.55	158,764	134,009.38	164,259	164,259	164,819	164,819	164,819	164,676	
	Collection											
001-500.4323-111.000	R&T COLL Full-Time Employees	122,985	84,990.28	132,220	130,689.95	133,957	133,957	133,957	133,957	133,957	134,686	
001-500.4323-130.000	R&T COLL Overtime	10,000	14,570.62	10,063	15,491.27	9,000	9,000	9,000	9,000	9,000	10,508	
001-500.4323-210.000	R&T COLL Health Insurance	48,397	29,673.24	52,905	45,799.96	52,905	52,905	54,454	54,454	54,454	52,799	
001-500.4323-212.000	R&T COLL Dental Insurance	1,209	789.84	1,209	1,272.04	1,209	1,209	1,179	1,179	1,179	1,209	
001-500.4323-214.000	R&T COLL Life & Disability Ins	1,766	1,173.60	1,708	1,554.56	1,822	1,822	1,822	1,822	1,822	1,708	
001-500.4323-220.000	R&T COLL FICA Taxes	10,173	7,735.20	10,884	11,303.45	10,936	10,936	10,936	10,936	10,936	11,107	
001-500.4323-230.000	R&T COLL NH Retirement	14,854	11,211.04	20,005	19,778.30	20,100	20,100	20,100	20,100	20,100	20,414	
001-500.4323-290.000	R&T COLL Uniforms	2,625	1,758.05	2,595	2,117.90	2,235	2,235	2,235	2,235	2,235	2,595	
001-500.4323-434.000	R&T COLL Vehicle Maintenance	50,000	27,677.24	50,000	39,135.08	50,000	45,000	45,000	45,000	45,000	50,000	
001-500.4323-626.000	R&T COLL Fuel	26,125	23,153.87	26,125	35,385.66	28,500	28,500	28,500	28,500	28,500	26,125	
	Subtotal Collections	288,134	202,732.98	307,714	302,528.17	310,664	305,664	307,183	307,183	307,183	311,151	
	Disposal											
001-500.4324-111.000	R&T Full-Time Employees	98,543	70,736.08	97,481	78,371.91	95,205	95,205	95,205	95,205	95,205	99,276	
001-500.4324-113.000	R&T Part-Time Employees	8,944	2,359.91	14,847	3,190.86	17,944	17,944	17,944	17,944	17,944	15,170	
001-500.4324-130.000	R&T Overtime	9,600	32,821.78	10,850	16,064.65	10,000	10,000	10,000	10,000	10,000	10,850	
001-500.4324-210.000	R&T Health Insurance	49,860	29,230.29	47,905	24,601.61	47,905	47,905	49,454	49,454	49,454	47,746	
001-500.4324-212.000	R&T Dental Insurance	1,604	900.57	1,209	567.30	1,209	1,209	1,179	1,179	1,179	1,209	

001-500.4324-214.000	R&T Life & Disability Ins	1,396	496.65	1,296	832.00	1,324	1,324	1,324	1,324	1,324	1,324	1,296
001-500.4324-220.000	R&T FICA Taxes	8,957	7,963.60	9,422	7,425.59	9,421	9,421	9,421	9,421	9,421	9,421	9,584
001-500.4324-230.000	R&T NH Retirement	12,080	11,316.20	15,232	12,015.04	14,792	14,792	14,792	14,792	14,792	14,792	15,529
001-500.4324-290.000	R&T Uniforms	1,750	3,155.21	1,465	2,184.63	1,565	1,565	1,565	1,565	1,565	1,565	1,465
001-500.4324-330.000	R&T Professional Services	2,680	1,881.00	2,200	9,071.96	2,200	2,200	2,200	2,200	2,200	2,200	2,200
001-500.4324-421.000	R&T Tipping Fees	518,237	508,094.00	518,237	508,346.25	554,390	554,390	554,390	554,390	554,390	554,390	518,237
001-500.4324-421.002	R&T Hazardous Waste Disposal	15,000	15,360.13	10,000	16,800.98	10,000	10,000	10,000	10,000	10,000	10,000	10,000
001-500.4324-430.000	R&T Equipment Maintenance	3,000	10,882.60	3,000	22,365.88	7,000	5,000	5,000	5,000	5,000	5,000	3,000
001-500.4324-434.000	R&T Vehicle Maintenance	30,000	28,737.24	30,000	26,714.34	30,000	28,000	28,000	28,000	28,000	28,000	30,000
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	5,000	7,092.55	5,000	10,382.98	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-500.4324-626.000	R&T Fuel	19,965	16,388.43	21,425	25,046.46	20,900	20,900	20,900	20,900	20,900	20,900	21,425
001-500.4324-751.000	R&T New Equipment	1	1,627.60	1	289.04	1	1	1	1	1	1	1
Subtotal Disposal		786,617	749,043.84	789,570	764,271.48	828,856	824,856	826,375	826,375	826,375	826,375	791,988
Total Recycling & Transfer Division		1,240,149	1,054,493.37	1,256,048	1,200,809.03	1,303,779	1,294,779	1,298,377	1,298,377	1,298,377	1,298,377	1,267,815
Total Public Works		4,838,034	4,228,003.77	4,796,127	4,361,695.36	5,224,132	4,677,164	4,681,578	4,681,578	4,727,578	4,727,578	4,600,301
Tax Collection												
001-550.4150-111.000	TAX Full-Time Employees	165,936	165,334.30	174,546	173,138.73	173,506	173,506	173,506	173,506	173,506	173,506	173,019
001-550.4150-113.000	TAX Part-Time Employees	1	0.00	1	0.00	0	0	0	0	0	0	1
001-550.4150-130.000	TAX Overtime	3,000	7,593.60	3,583	3,478.44	5,000	4,000	4,000	4,000	4,000	4,000	3,583
001-550.4150-210.000	TAX Health Insurance	39,547	38,270.40	42,588	41,402.93	42,451	42,451	42,451	44,794	44,794	44,794	42,451
001-550.4150-212.000	TAX Dental Insurance	1,010	994.80	1,010	985.44	1,010	1,010	1,010	985	985	985	1,010
001-550.4150-214.000	TAX Life & Disability Ins	2,449	2,293.56	2,392	2,404.89	2,477	2,477	2,477	2,477	2,477	2,477	2,392
001-550.4150-220.000	TAX FICA Taxes	12,923	13,201.05	13,627	13,655.13	13,656	13,579	13,579	13,579	13,579	13,579	13,510
001-550.4150-230.000	TAX NH Retirement	18,870	19,274.07	25,045	24,805.64	25,098	24,957	24,957	24,957	24,957	24,957	24,830
001-550.4150-294.000	TAX Training & Dues	862	40.00	862	655.00	1,334	1,334	1,334	1,334	1,334	1,334	862
001-550.4150-330.000	TAX Professional Services	7,180	5,933.30	9,765	5,183.30	12,481	10,000	10,000	10,000	10,000	10,000	9,765
001-550.4150-344.000	TAX Property Record Maintenance	1,000	790.00	1,000	1,056.00	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-550.4150-430.000	TAX Equipment Maintenance	180	87.50	263	0.00	263	263	263	263	263	263	263
001-550.4150-530.000	TAX Telephone	1,920	1,972.25	2,040	1,428.48	1,440	1,440	1,440	1,440	1,440	1,440	2,040
001-550.4150-550.000	TAX Printing	125	184.56	125	103.24	580	200	200	200	200	200	125
001-550.4150-560.000	TAX Postage	7,190	8,952.67	6,500	6,229.96	7,318	7,318	7,318	7,318	7,318	7,318	6,500
001-550.4150-600.000	TAX Office Supplies	3,000	2,634.83	3,000	1,374.46	4,587	3,500	3,500	3,500	3,500	3,500	3,000
001-550.4150-751.000	TAX New Equipment	1,845	449.99	1,845	7.99	2,410	1,660	1,660	1,660	1,660	1,660	1,845
Total Tax Collection		267,038	268,006.88	288,192	275,909.63	294,611	288,695	291,013	291,013	291,013	291,013	286,196
Town Clerk & Elections												
001-600.4140-110.000	TC Public Officials	5,000	6,500.00	5,000	5,700.00	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-600.4140-111.000	TC Full-Time Employees	3,683	3,646.40	2,156	2,156.29	3,794	3,794	3,794	3,794	3,794	3,794	3,683
001-600.4140-113.000	TC Part-Time Employees	1	0.00	1	0.00	1	1	1	1	1	1	1
001-600.4140-130.000	TC Overtime	2,400	1,995.29	1,500	0.00	2,400	2,000	2,000	2,000	2,000	2,000	1,500
001-600.4140-210.000	TC Health Insurance	241	235.88	105	136.70	242	242	242	242	242	242	242
001-600.4140-214.000	TC Life & Disability Ins	55	51.24	55	30.75	55	55	55	55	55	55	55
001-600.4140-220.000	TC FICA Taxes	811	947.33	662	611.65	856	826	826	826	826	826	779
001-600.4140-230.000	TC NH Retirement	626	632.99	514	401.65	871	815	815	815	815	815	729
001-600.4140-294.000	TC Training & Dues	1,075	130.00	1,075	569.00	1,075	1,025	1,025	1,025	1,025	1,025	1,075
001-600.4140-330.000	TC Professional Services	2,000	0.00	1	0.00	1	1	1	1	1	1	1

001-600.4140-540.000	TC Advertising	500	62.20	500	0.00	500	250	250	500
001-600.4140-550.000	TC Printing	0	453.65	525	186.41	585	585	585	525
001-600.4140-560.000	TC Postage	5,705	1,811.71	5,160	3,690.33	3,348	2,348	2,348	5,160
001-600.4140-600.000	TC Office Supplies	803	2,173.44	278	701.19	753	753	753	278
001-600.4140-751.000	TC New Equipment	1	0.00	1	52.06	1	1	1	1
	Subtotal Town Clerk	22,901	18,640.13	17,533	14,236.03	19,482	17,696	17,696	19,529
	Election								
001-601.4140-110.000	ELEC Public Officials	2,600	3,600.00	2,600	2,539.63	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	199	373.10	199	204.52	199	199	199	199
001-601.4140-310.000	ELEC Checklist	0	0.00	0	0.00	2,000	2,000	2,000	0
001-601.4140-311.000	ELEC Town Deliberative & Election	5,400	9,756.75	6,175	10,016.86	6,175	6,175	6,175	6,175
001-601.4140-311.002	ELEC State/Federal	14,000	0.00	1	0.00	11,000	11,000	11,000	1
001-601.4140-312.000	ELEC Special Town Meeting	1	0.00	1	0.00	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	450	500.00	674	600.00	574	574	574	674
001-601.4140-560.000	ELEC Postage	0	34.95	0	0.00	0	0	0	0
001-601.4140-751.000	ELEC New Equipment	640	1,960.69	610	0.00	1	1	1	610
	Subtotal Elections	23,290	16,225.49	10,260	13,361.01	22,550	22,550	22,550	10,260
	Total Town Clerk & Elections	46,191	34,865.62	27,793	27,597.04	42,032	40,246	40,246	29,789
	Budget Committee								
001-650.4150-110.000	BC Public Officials	1,050	400.00	1,450	250.00	1,450	1,450	1,450	1,450
001-650.4150-113.000	BC Part-Time Employees	4,763	4,524.54	5,200	4,304.04	5,200	4,750	4,750	5,200
001-650.4150-220.000	BC FICA Taxes	506	376.73	540	348.37	540	540	540	540
001-650.4150-294.000	BC Training & Dues	350	0.00	255	0.00	255	255	495	255
001-650.4150-540.000	BC Advertising	150	248.80	150	124.40	150	250	250	150
001-650.4150-560.000	BC Postage	1	0.50	1	0.00	1	1	1	1
	Total Budget Committee	6,820	5,550.57	7,596	5,026.81	7,596	7,246	7,486	7,596
	Cemetery Commission								
001-660.4195-294.000	CEM Training & Dues	210	0.00	210	160.00	210	100	100	210
001-660.4195-342.000	CEM Software & Programs	750	420.00	450	420.00	500	450	450	450
001-660.4195-438.000	CEM Ground Maintenance	1	99.98	950	200.00	200	200	200	950
001-660.4195-600.000	CEM Office Supplies	50	0.00	50	0.00	50	0	0	50
	Total Cemetery Commission	1,011	519.98	1,660	780.00	960	750	750	1,660
	Conservation Commission								
001-670.4611-294.000	CC Training & Dues	1,000	116.00	1,000	800.00	1,000	1,000	1,000	1,000
001-670.4611-330.000	CC Professional Services	1	0.00	1	0.00	1	1	1	1
001-670.4611-504.000	CC Scholarship	125	0.00	125	0.00	125	65	125	125
001-670.4611-540.000	CC Advertising	250	155.50	1	0.00	1	1	1	1
001-670.4611-550.000	CC Printing	250	5.36	50	43.05	50	50	50	50
001-670.4611-560.000	CC Postage	15	317.65	15	83.51	15	15	15	15
001-670.4611-600.000	CC Office Supplies	25	0.00	25	91.11	25	0	25	25
001-670.4611-751.000	CC New Equipment	150	0.00	1	67.90	1	1	1	1
001-670.4611-830.000	CC Transfer To Conservation Ac	1	1,222.49	1	133.43	1	1	1	1
	Total Conservation Commission	1,817	1,817.00	1,219	1,219.00	1,219	784	1,219	1,219

Leases																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											</
--------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	----



New Hampshire
Department of
Revenue Administration

2022
MS-737

At the Deliberative Session, \$90,572 was added to the Operating Budget (Article 7) for a Full-time Executive Assistant in Administration.

Proposed Budget

Hooksett

For the period beginning July 1, 2022 and ending June 30, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 01/31/2022

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Chhatra Gunning	member	
Luis AMARAL	member	
TERANNO MARTINS	member	
Michael Howack	member	
RICHARD J ROSS	VICE CHAIR	
Michael Sundin	member	
Elliot Axelman	member	
Jillian Godbout	member	
ERNE BENICIVENGA	MEMBER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Selectmen's Appropriations for period ending 6/30/2023 (Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	07	\$439,935	\$532,445	\$600,347	\$0	\$509,775	\$90,572
4140-4149	Election, Registration, and Vital Statistics	07	\$57,804	\$29,789	\$40,246	\$0	\$40,246	\$0
4150-4151	Financial Administration	07	\$797,425	\$754,891	\$782,305	\$240	\$782,545	\$0
4152	Revaluation of Property	07	\$198,057	\$209,872	\$214,493	\$0	\$214,493	\$0
4153	Legal Expense	07	\$131,356	\$100,000	\$110,000	\$0	\$110,000	\$0
4155-4159	Personnel Administration	07	\$205,946	\$207,549	\$251,672	\$0	\$251,672	\$0
4191-4193	Planning and Zoning	07	\$364,694	\$397,321	\$396,948	\$0	\$396,948	\$0
4194	General Government Buildings	07	\$582,150	\$519,993	\$528,359	\$0	\$528,359	\$0
4195	Cemeteries	07	\$14,864	\$6,660	\$5,750	\$0	\$5,750	\$0
4196	Insurance	07	\$231,188	\$241,776	\$274,899	\$0	\$274,899	\$0
4197	Advertising and Regional Association	07	\$14,324	\$15,000	\$15,000	\$0	\$15,000	\$0
4199	Other General Government	07	\$3,449	\$1	\$1	\$0	\$1	\$0
General Government Subtotal			\$3,041,192	\$3,015,297	\$3,220,020	\$240	\$3,129,688	\$90,572
Public Safety								
4210-4214	Police	07	\$4,617,752	\$4,980,095	\$5,268,668	\$20,000	\$5,285,668	\$3,000
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	07	\$4,626,802	\$4,649,037	\$4,799,349	\$0	\$4,799,349	\$0
4240-4249	Building Inspection	07	\$91,678	\$100,693	\$126,635	\$0	\$124,595	\$2,040
4290-4298	Emergency Management	07	\$10,308	\$4,302	\$8,228	\$0	\$8,228	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$9,346,540	\$9,734,127	\$10,202,880	\$20,000	\$10,217,840	\$5,040
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Selectmen's Appropriations for period ending 6/30/2023 (Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Highways and Streets								
4311	Administration	07	\$241,532	\$260,318	\$272,728	\$0	\$272,728	\$0
4312	Highways and Streets	07	\$1,695,554	\$1,876,793	\$1,605,968	\$46,000	\$1,651,968	\$0
4313	Bridges	07	\$88,564	\$1	\$1	\$0	\$1	\$0
4316	Street Lighting	07	\$56,681	\$30,001	\$30,001	\$0	\$30,001	\$0
4319	Other	07	\$225,244	\$243,040	\$263,910	\$0	\$263,910	\$0
Highways and Streets Subtotal			\$2,307,575	\$2,410,153	\$2,172,608	\$46,000	\$2,218,608	\$0
Sanitation								
4321	Administration	07	\$102,717	\$163,564	\$164,819	\$0	\$164,819	\$0
4323	Solid Waste Collection	07	\$203,106	\$307,714	\$307,183	\$0	\$307,183	\$0
4324	Solid Waste Disposal	07	\$855,389	\$789,262	\$826,375	\$0	\$826,375	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,161,212	\$1,260,540	\$1,298,377	\$0	\$1,298,377	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Selectmen's Appropriations for period ending 6/30/2023 (Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Health								
4411	Administration	07	\$0	\$1	\$1	\$0	\$1	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$1	\$1	\$0	\$1	\$0
Welfare								
4441-4442	Administration and Direct Assistance	07	\$43,122	\$122,309	\$106,287	\$0	\$106,287	\$0
4444	Intergovernmental Welfare Payments	07	\$29,012	\$35,443	\$34,923	\$0	\$34,923	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$72,134	\$157,752	\$141,210	\$0	\$141,210	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	07	\$534,811	\$670,082	\$677,235	\$0	\$677,235	\$0
4550-4559	Library	07	\$900,473	\$925,587	\$1,015,062	\$0	\$1,011,966	\$3,096
4583	Patriotic Purposes	07	\$0	\$2,945	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	07	\$3,500	\$36,500	\$11,501	\$0	\$11,501	\$0
	Culture and Recreation Subtotal		\$1,438,784	\$1,635,114	\$1,706,743	\$0	\$1,703,647	\$3,096
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	07	\$1,817	\$1,219	\$1,219	\$0	\$1,219	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	07	\$563	\$1,000	\$1,000	\$0	\$1,000	\$0
	Conservation and Development Subtotal		\$2,380	\$2,219	\$2,219	\$0	\$2,219	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Selectmen's Appropriations for period ending 6/30/2023 (Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	07	\$355,000	\$350,000	\$300,000	\$0	\$300,000	\$0
4721	Long Term Bonds and Notes - Interest	07	\$105,698	\$94,095	\$117,555	\$0	\$117,555	\$0
4723	Tax Anticipation Notes - Interest	07	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$460,698	\$444,096	\$417,556	\$0	\$417,556	\$0
Capital Outlay								
4901	Land	07	\$0	\$1	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$515,000	\$0	\$0	\$0	\$0
4903	Buildings		\$110,932	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$320,950	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$110,932	\$835,951	\$1	\$0	\$1	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$2,329,482	\$2,383,045	\$0	\$2,527,984	\$2,527,984	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$2,329,482	\$2,383,045	\$0	\$2,527,984	\$2,527,984	\$0
Total Operating Budget Appropriations					\$19,161,615	\$2,594,224	\$21,657,131	\$98,708



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2023 (Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4312	Highways and Streets	08	\$600,000	\$0	\$600,000	\$0
		<i>Purpose: Preservation & Improvement of Town Roads</i>				
4589	Other Culture and Recreation	15	\$75,000	\$0	\$75,000	\$0
		<i>Purpose: History Book</i>				
4902	Machinery, Vehicles, and Equipment	09	\$300,000	\$0	\$300,000	\$0
4909	Improvements Other than Buildings					
		<i>Purpose: R&T Auto Truck</i>				
		20	\$53,600	\$0	\$53,600	\$0
		<i>Purpose: Parks Upgrade</i>				
4914S	To Proprietary Fund - Sewer	04	\$4,300,000	\$0	\$4,300,000	\$0
		<i>Purpose: Martins Ferry Pump & Force Main</i>				
4914S	To Proprietary Fund - Sewer	05	\$1,500,000	\$0	\$1,500,000	\$0
		<i>Purpose: Sludge Handling Upgrades</i>				
4914S	To Proprietary Fund - Sewer	06	\$1,100,000	\$0	\$1,100,000	\$0
		<i>Purpose: Merrimack Street & Golden Gate Pump Station Upgrade</i>				
4915	To Capital Reserve Fund	10	\$250,000	\$0	\$250,000	\$0
		<i>Purpose: Fire Apparatus CR</i>				
4915	To Capital Reserve Fund	11	\$200,000	\$0	\$200,000	\$0
		<i>Purpose: TB Maintenance CR</i>				
4915	To Capital Reserve Fund	12	\$200,000	\$0	\$200,000	\$0
		<i>Purpose: DPW Vehicles CR</i>				
4915	To Capital Reserve Fund	14	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Town Wide Digital Mapping System CR</i>				
4915	To Capital Reserve Fund	17	\$62,500	\$0	\$62,500	\$0
		<i>Purpose: Air Packs; Tools & Equipment CR</i>				
4915	To Capital Reserve Fund	21	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Emergence Radio CR</i>				



New Hampshire
Department of
Revenue Administration

2022
MS-737

Special Warrant Articles

4915	To Capital Reserve Fund	22				
		<i>Purpose: Drainage Upgrades CR</i>	\$50,000	\$0	\$50,000	\$0
4915	To Capital Reserve Fund	23				
		<i>Purpose: Conservation CR</i>	\$30,000	\$0	\$30,000	\$0
4915	To Capital Reserve Fund	24				
		<i>Purpose: Automated Collection Equipment CR</i>	\$30,000	\$0	\$30,000	\$0
4915	To Capital Reserve Fund	25				
		<i>Purpose: Revaluation CR</i>	\$30,000	\$0	\$30,000	\$0
4915	To Capital Reserve Fund	26				
		<i>Purpose: Parks & Recreation Facilities Development CR</i>	\$25,000	\$0	\$25,000	\$0
Total Proposed Special Articles			\$8,956,100	\$0	\$8,956,100	\$0



Individual Warrant Articles

Account	Purpose	Article	Purpose:	Selectmen's Appropriations for Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
4130-4139	Executive	13	Purpose: Non-Union raises	\$25,338	\$0	\$25,338	\$0
4150-4151	Financial Administration	13	Purpose: Non-Union raises	\$44,942	\$0	\$44,942	\$0
4150-4151	Financial Administration	18	Purpose: Mid Management Union Contract	\$9,600	\$0	\$9,600	\$0
4152	Revaluation of Property	13	Purpose: Non-Union raises	\$1,482	\$0	\$1,482	\$0
4152	Revaluation of Property	18	Purpose: Mid Management Union Contract	\$5,308	\$0	\$5,308	\$0
4155-4159	Personnel Administration	18	Purpose: Mid Management Union Contract	\$1,276	\$0	\$1,276	\$0
4191-4193	Planning and Zoning	13	Purpose: Non-Union raises	\$448	\$0	\$448	\$0
4191-4193	Planning and Zoning	18	Purpose: Mid Management Union Contract	\$16,682	\$0	\$16,682	\$0
4194	General Government Buildings	13	Purpose: Non-Union raises	\$6,028	\$0	\$6,028	\$0
4210-4214	Police	13	Purpose: Non-Union raises	\$43,888	\$0	\$43,888	\$0
4220-4229	Fire	13	Purpose: Non-Union raises	\$8,700	\$0	\$8,700	\$0
4220-4229	Fire	18	Purpose: Mid Management Union Contract	\$14,803	\$0	\$14,803	\$0
4240-4249	Building Inspection	13	Purpose: Non-Union raises	\$1,390	\$0	\$1,390	\$0
4311	Administration	13	Purpose: Non-Union raises	\$10,354	\$0	\$10,354	\$0



Individual Warrant Articles

Account	Purpose	Article	Purpose:	Selectmen's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
4312	Highways and Streets	18	<i>Purpose: Mid Management Union Contract</i>	\$6,166	\$0	\$6,166	\$0
4321	Administration	18		\$3,541	\$0	\$3,541	\$0
4324	Solid Waste Disposal	13	<i>Purpose: Mid Management Union Contract</i>	\$4,563	\$0	\$4,563	\$0
4441-4442	Administration and Direct Assistance	13	<i>Purpose: Non-Union raises</i>	\$762	\$0	\$762	\$0
4520-4529	Parks and Recreation	18	<i>Purpose: Non-Union raises</i>	\$3,974	\$0	\$3,974	\$0
4550-4559	Library	13	<i>Purpose: Mid Management Union Contract</i>	\$46,119	\$0	\$46,119	\$0
4902	Machinery, Vehicles, and Equipment	16	<i>Purpose: Non-Union raises</i>	\$71,000	\$0	\$71,000	\$0
			<i>Purpose: K-9 Vehicle</i>				
Total Proposed Individual Articles				\$326,364	\$0	\$326,364	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2021	Selectmen's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$376	\$5,000	\$5,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	07	\$13,026	\$12,000	\$12,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	07	\$287,073	\$250,000	\$250,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$300,475	\$267,000	\$267,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	07	\$500	\$250	\$250
3220	Motor Vehicle Permit Fees	07	\$4,512,274	\$4,552,000	\$4,552,000
3230	Building Permits	07	\$258,592	\$200,000	\$200,000
3290	Other Licenses, Permits, and Fees	07	\$34,242	\$23,051	\$23,051
3311-3319	From Federal Government		\$978,898	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$5,784,506	\$4,775,301	\$4,775,301
State Sources					
3351	Municipal Aid/Shared Revenues		\$158,010	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$741,330	\$1,082,548	\$1,082,548
3353	Highway Block Grant	07	\$299,310	\$300,187	\$300,187
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$573	\$573	\$573
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07, 04, 05, 06	\$2,156	\$1,621,931	\$1,621,931
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$1,201,379	\$3,005,239	\$3,005,239



New Hampshire
Department of
Revenue Administration

2022
MS-737

		Revenues			
Account	Source	Article	Actual Revenues for period ending 6/30/2021	Selectmen's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Charges for Services					
3401-3406	Income from Departments	07	\$98,274	\$73,563	\$73,563
3409	Other Charges		\$0	\$0	\$0
			\$98,274	\$73,563	\$73,563
Charges for Services Subtotal					
Miscellaneous Revenues					
3501	Sale of Municipal Property	07	\$4,378	\$5,000	\$5,000
3502	Interest on Investments	07	\$20,403	\$30,000	\$30,000
3503-3509	Other	07, 04	\$559,377	\$715,139	\$715,139
			\$584,158	\$750,139	\$750,139
Miscellaneous Revenues Subtotal					
Interfund Operating Transfers In					
3912	From Special Revenue Funds	09	\$106,345	\$300,000	\$300,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	20	\$0	\$10,000	\$10,000
3914S	From Enterprise Funds: Sewer (Offset)	07	\$2,299,482	\$0	\$2,527,984
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	20, 04	\$0	\$1,225,000	\$1,225,000
3916	From Trust and Fiduciary Funds	07	\$16,533	\$10,000	\$10,000
3917	From Conservation Funds		\$0	\$0	\$0
			\$2,422,360	\$1,545,000	\$4,072,984
Interfund Operating Transfers In Subtotal					
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	04, 05, 06	\$30,000	\$3,780,000	\$3,780,000
9998	Amount Voted from Fund Balance	15	\$0	\$75,000	\$75,000
9999	Fund Balance to Reduce Taxes	07	\$0	\$143,150	\$143,150
			\$30,000	\$3,998,150	\$3,998,150
Other Financing Sources Subtotal					
Total Estimated Revenues and Credits			\$10,421,152	\$14,414,392	\$16,942,376



Budget Summary

Item	Selectmen's Period ending 6/30/2023 (Recommended)	Budget Committee's Period ending 6/30/2023 (Recommended)
Operating Budget Appropriations	\$19,161,615	\$21,657,131
Special Warrant Articles	\$8,956,100	\$8,956,100
Individual Warrant Articles	\$326,364	\$326,364
Total Appropriations	\$28,444,079	\$30,939,595
Less Amount of Estimated Revenues & Credits	\$14,414,392	\$16,942,376
Estimated Amount of Taxes to be Raised	\$14,029,687	\$13,997,219



Supplemental Schedule

1. Total Recommended by Budget Committee	\$30,939,595
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$810,203
3. Interest: Long-Term Bonds & Notes	\$238,655
4. Capital outlays funded from Long-Term Bonds & Notes	\$6,900,000
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$7,948,858
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$22,990,737
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,299,074
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$61,350
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$33,238,669



Default Budget of the Municipality
Hooksett

For the period beginning July 1, 2022 and ending June 30, 2023

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 01/31/2022

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
James Sullivan	Chairman	James A Sullivan
Timothy Tsantoulis	Vice-Chairman	T.R. Tsantoulis
David Boutin	District 2	David Boutin
Roger Duhaime	District 3	
John Durand	District 4	John Durand
Cliff Jones	District 4	
Clark Karolian	District 5	
Alex Walczyk	District 5	Alex Walczyk
Randall Lapierre	District 6	Randall Lapierre

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$478,204	\$0	\$0	\$478,204
4140-4149	Election, Registration, and Vital Statistics	\$29,789	\$0	\$0	\$29,789
4150-4151	Financial Administration	\$759,971	\$0	(\$12,120)	\$747,851
4152	Revaluation of Property	\$211,654	\$0	\$0	\$211,654
4153	Legal Expense	\$100,000	\$0	\$0	\$100,000
4155-4159	Personnel Administration	\$207,549	\$822	\$0	\$208,371
4191-4193	Planning and Zoning	\$397,420	\$0	\$0	\$397,420
4194	General Government Buildings	\$521,201	\$1,251	\$0	\$522,452
4195	Cemeteries	\$6,660	\$0	\$0	\$6,660
4196	Insurance	\$241,776	\$0	\$0	\$241,776
4197	Advertising and Regional Association	\$15,000	\$0	\$0	\$15,000
4199	Other General Government	\$1	\$0	\$0	\$1
General Government Subtotal		\$2,969,225	\$2,073	(\$12,120)	\$2,959,178
Public Safety					
4210-4214	Police	\$5,012,511	\$99,797	\$0	\$5,112,308
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$4,656,402	\$106,337	\$0	\$4,762,739
4240-4249	Building Inspection	\$102,305	\$0	\$0	\$102,305
4290-4298	Emergency Management	\$4,302	\$0	\$0	\$4,302
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$9,775,520	\$206,134	\$0	\$9,981,654
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$263,962	\$0	\$0	\$263,962
4312	Highways and Streets	\$1,876,793	\$8,875	(\$300,000)	\$1,585,668
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$30,001	\$0	\$0	\$30,001
4319	Other	\$243,040	\$5,814	\$0	\$248,854
Highways and Streets Subtotal		\$2,413,797	\$14,689	(\$300,000)	\$2,128,486
Sanitation					
4321	Administration	\$163,564	\$1,112	\$0	\$164,676
4323	Solid Waste Collection	\$307,714	\$3,437	\$0	\$311,151
4324	Solid Waste Disposal	\$789,570	\$2,418	\$0	\$791,988
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,260,848	\$6,967	\$0	\$1,267,815



Default Budget of the Municipality

Water Distribution and Treatment

4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0

Health

4411	Administration	\$1	\$0	\$0	\$1
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$1	\$0	\$0	\$1

Welfare

4441-4442	Administration and Direct Assistance	\$123,036	\$0	\$0	\$123,036
4444	Intergovernmental Welfare Payments	\$35,443	\$0	\$0	\$35,443
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$158,479	\$0	\$0	\$158,479

Culture and Recreation

4520-4529	Parks and Recreation	\$670,082	\$6,467	\$0	\$676,549
4550-4559	Library	\$925,587	\$0	\$0	\$925,587
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$36,500	\$0	(\$25,000)	\$11,500
Culture and Recreation Subtotal		\$1,635,114	\$6,467	(\$25,000)	\$1,616,581

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$1,219	\$0	\$0	\$1,219
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$1,000	\$0	\$0	\$1,000
Conservation and Development Subtotal		\$2,219	\$0	\$0	\$2,219

Debt Service

4711	Long Term Bonds and Notes - Principal	\$350,000	(\$50,000)	\$0	\$300,000
4721	Long Term Bonds and Notes - Interest	\$94,095	\$23,460	\$0	\$117,555
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$444,096	(\$26,540)	\$0	\$417,556



Default Budget of the Municipality

Capital Outlay

4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$1	\$0	\$0	\$1

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,383,045	\$0	\$0	\$2,383,045
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$2,383,045	\$0	\$0	\$2,383,045

Total Operating Budget Appropriations	\$21,042,345	\$209,790	(\$337,120)	\$20,915,015
---------------------------------------	--------------	-----------	-------------	--------------



Default Budget of the Municipality

Account	Explanation
4321	DPW Union Contract
4150-4151	Remove Software Purchase & GASB
4220-4229	Fire Union Contract
4194	DPW Union Contract
4312	DPW Union Contract; remove Paving article from 2016-17
4721	Debt Interest
4711	Debt Principal
4319	DPW Contract
4589	Remove funding for Bicentennial
4520-4529	DPW Union Contact
4155-4159	Union Contracts
4210-4214	Police Union Contract
4323	DPW Union Contract
4324	DPW Union Contract

Budget Status Report FY 2021-22

	Approved	Budget	Budget	Adjusted		Year to Date	(Over) Under	Percent
Department	Budget	Transfers	Increases	Budget	Encumbered	Expenditures	Spent	Expended
Administration								
Executive	\$ 478,204	\$0	\$0	\$ 478,204	\$0	\$ (474,695)	\$ 3,509	99%
Computers	203,340	0	6,700	210,040	0	(200,152)	9,888	95%
Legal	100,000	0	0	100,000	0	(82,395)	17,605	82%
Benefits	207,549	0	3,804	211,353	0	(210,072)	1,281	99%
Insurance	241,776	0	0	241,776	0	(241,776)	0	100%
Planning	15,000	0	0	15,000	0	(14,463)	538	96%
Other General Gov't	1	0	0	1	0	(2)	(1)	150%
Patriotic	2,946	0	0	2,946	0	(2,945)	1	100%
Other Culture	36,500	0	0	36,500	0	(36,088)	412	99%
Economic Development	1,000	0	0	1,000	0	(650)	350	65%
Land Purchases	1	0	0	1	0	0	1	0%
Administration Total	1,286,317	0	10,504	1,296,821	0	(1,263,237)	33,584	97%
Assessing	211,654	0	0	211,654	0	(200,450)	11,204	95%
Bonded Debt Principal & Interest	444,095	0	0	444,095	0	(425,311)	18,784	96%
Budget Committee	7,596	0	0	7,596	0	(5,027)	2,569	66%
Cemetery Commission	1,660	0	0	1,660	0	(780)	880	47%
Community Development								
Planning & Engineering	394,321	0	0	394,321	0	(350,081)	44,240	89%
Building Inspections	105,404	0	0	105,404	0	(124,839)	(19,435)	118%
Public Health	1	0	0	1	0	0	1	0%
Community Development Total	499,726	0	0	499,726	0	(474,920)	24,806	95%
Conservation Commission	1,219	0	0	1,219	0	(1,219)	0	100%
Family Services	158,479	0	0	158,479	0	(128,880)	29,599	81%
Finance	262,839	0	0	262,839	(4,000)	(257,289)	1,550	99%
Fire-Rescue								
Fire	4,656,402	(28,000)	101,988	4,730,390	(25,513)	(4,693,058)	11,819	100%
Emergency Management	4,302	0	0	4,302	0	(14,171)	(9,869)	329%
Fire-Rescue Total	4,660,704	(28,000)	101,988	4,734,692	(25,513)	(4,707,229)	1,950	100%
Library	925,587	0	0	925,587	0	(925,587)	0	100%
Police	5,012,511	102,800	42,562	5,157,873	0	(5,143,328)	14,545	100%
Public Works								
Highway	2,934,998	(40,000)	235,222	3,130,220	(192,761)	(2,803,584)	133,874	95%
Parks, Recreation & Cemeteries	675,081	(30,000)	0	645,081	0	(592,523)	52,558	92%
Recycling & Transfer	1,260,848	(4,800)	1,247	1,257,295	(4,459)	(1,202,057)	50,779	96%
Public Works Total	4,870,927	(74,800)	236,469	5,032,596	(197,220)	(4,598,164)	237,211	95%
Tax Anticipation Interest	1	0	0	1	0	0	1	0%
Tax Collector	286,196	1,996	0	288,192	0	(275,910)	12,282	96%
Town Clerk	29,789	(1,996)	0	27,793	0	(27,597)	196	99%
Wastewater Department	2,383,045	0	0	2,383,045	0	(2,383,045)	0	100%
Total Operating Budget	\$ 21,042,345	\$0	\$ 391,523	\$ 21,433,868	\$ (226,734)	\$ (20,817,974)	\$ 389,161	98%
Warrant Articles								
Sewer and/or other Infrastructure on Westside	\$0	\$0	\$ 84,186	\$ 84,186	\$0	\$ (9,340)	\$74,846	11%
P&R Pavilion	0	0	93,390	93,390	0	(93,390)	0	100%
Merrimack Riverfront Trail	320,950	0	0	320,950	(191,830)	(129,120)	0	100%
Auto Truck Recycling & Transfer	300,000	0	0	300,000	0	(252,492)	47,508	84%
Front End Loader Recycling & Transfer	150,000	0	0	150,000	0	(149,500)	500	100%
Fire Command Vehicle	65,000	0	0	65,000	(64,082)	0	918	100%
Fire Apparatus CR	250,000	0	0	250,000	0	(250,000)	0	100%
Public Works Vehicles CR	200,000	0	0	200,000	0	(200,000)	0	100%
Retirement Expendable Trust	150,000	0	0	150,000	0	(150,000)	0	100%
Town Building Maintenance CR	100,000	0	0	100,000	0	(100,000)	0	100%
Air Pack and Bottles CR	20,000	0	0	20,000	0	(20,000)	0	100%
Fire Tools & Equipment CR	35,000	0	0	35,000	0	(35,000)	0	100%
Emergency Radio Communications CR	50,000	0	0	50,000	0	(50,000)	0	100%
Drainage Upgrades CR	50,000	0	0	50,000	0	(50,000)	0	100%
Automated Collection Equipment CR	30,000	0	0	30,000	0	(30,000)	0	100%
Parks & Recreation Facilities Development CR	25,000	0	0	25,000	0	(25,000)	0	100%
Revaluation CR	20,000	0	0	20,000	0	(20,000)	0	100%
Conservation Land Improvements CR	10,000	0	0	10,000	0	(10,000)	0	100%
Total Warrant Articles	\$ 1,775,950	\$0	\$ 177,576	\$ 1,953,526	\$ (255,912)	\$ (1,573,842)	\$ 123,772	
Grand Totals	\$ 22,818,295	\$0	\$ 569,099	\$ 23,387,394	\$ (482,646)	\$ (22,391,815)	\$ 512,932	98%
Submitted by:								
<i>Christine Tewksbury,</i>	Finance Director (603)-485-2712							

Revenue to Offset Taxes FY 2021-22

Type	Source	Budget		Year to Date	Over (Under)	Percent
		Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Yield Tax	\$ 5,000	\$0	\$ 12,338	\$ 7,338	247%
	Excavation Tax	12,000	0	11,049	(951)	92%
	Interest and Penalties on Taxes	250,000	0	225,111	(24,889)	90%
Licenses, Permits & Fees						
	Business Licenses an Permits	250	0	0	(250)	0%
	Motor Vehicles Permits	4,500,000	0	4,242,530	(257,470)	94%
	Building Permits	200,000	0	196,585	(3,415)	98%
	Other Licenses, Permits & Fees	22,051	0	27,130	5,079	123%
From Federal						
	RTP, DOJ, EMPG, PD	0	194,429	162,621	(31,808)	84%
From State						
	Shared Revenues	0	0	0	0	0%
	Meals & Rooms Tax	1,082,548	0	1,082,548	(0)	100%
	Highway Block Grant	300,187	0	298,999	(1,188)	100%
	State & Federal Forest Land	573	0	552	(21)	96%
	Other - Railroad, Grants	1,931	0	6,926	4,995	359%
Charges For Services						
	Assessing	18	0	1	(17)	6%
	Community Development	38,500	0	20,285	(18,215)	53%
	Fire	12,400	0	11,695	(705)	94%
	Police	10,000	0	11,446	1,446	114%
	Public Works	14,000	0	18,255	4,255	130%
	Town Clerk	50	0	29	(22)	57%
Miscellaneous						
	Sale of Town Property	10,000	0	0	(10,000)	0%
	Interest on Investments	20,000	0	9,507	(10,493)	48%
	Rental of Town Property	76,501	0	77,760	1,259	102%
	Court Fines	12,515	0	16,855	4,340	135%
	Insurance Dividends and Reimbursements	214,802	0	362,090	147,288	0%
	Gifts and Grants	3,000	0	8,035	5,035	268%
	Elderly Lien Payoff	1	0	0	(1)	0%
	Welfare Reimbursement	10,000	0	29,155	19,155	292%
	Other	28,350	0	25,793	(2,557)	91%
Other Funds						
	Special Revenue Funds - Solid Waste	275,000	0	274,500	(500)	100%
	Special Revenue Funds - Rte. 3A TIF	388,228	0	369,444	(18,784)	95%
	Special Revenue Funds - Conservation	20,000	0	-	(20,000)	0%
	Impact Fees	0	0	50,000	50,000	0%
	Capital Reserve	233,915	0	224,390	(9,525)	96%
	Enterprise Fund - Wastewater	2,383,045	0	2,383,045	0	100%
	Trust Funds	10,000	0	3,672	(6,328)	37%
	Totals Revenues	\$ 10,134,865	\$ 194,429	\$ 10,162,346	\$ (166,948)	98%
Submitted by:						
<i>Christine Tewksbury</i> , Finance Director (603) 485-2712						

General Obligation Debt

<u>Long-Term Debt Payable at June 30, 2022 is comprised of the following:</u>						
Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00					670,000	
Route 3A TIF Sewer and Other infrastructure issued in 2019 for \$2,500,000.00					1,685,000	
Total					\$ 2,355,000	
The annual requirement to amortize all debt as of June 30, 2020 including interest payments are as follows:						
		Year Ending				
		June 30,		Principal	Interest	Total
		2023		300,000	117,555	417,555
		2024		295,000	102,383	397,383
		2025		300,000	87,338	387,338
		2026		305,000	72,038	377,038
		2027-2030		1,155,000	134,003	1,289,003
		Total		\$ 2,355,000	\$ 513,315	\$ 2,868,315

Business-type Debt

<u>Repayments of this debt is paid from the Sewer Fund.</u>						
Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000					1,771,399	
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470					1,397,911	
Wastewater Treatment Facility Upgrades issued in 2018 for \$924,284.32					342,481	
Total					\$ 3,511,792	
The annual requirement to amortize all debt as of June 30, 2022 including interest payments are as follows:						
		Year Ending				
		June 30,		Principal	Interest	Total
		2023		510,202	116,279	626,481
		2024		520,503	101,157	621,660
		2025		354,733	85,710	440,444
		2026		362,167	73,455	435,623
		2027-2031		1,764,186	170,389	1,934,575
		Total		\$ 3,511,792	\$ 546,991	\$ 4,058,782

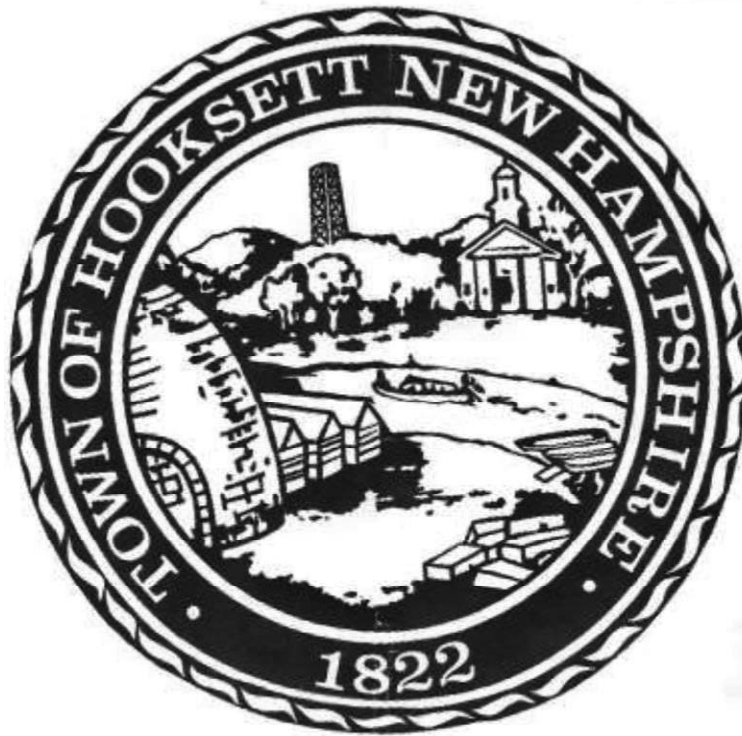
Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

Other Town Funds FY 2021-22

		Balances as of				Balances as of
	Name of Fund	7/1/2021	Revenues	Expenses	Interest	6/30/2022
Reserve and Trust Funds						
	16 Main Street Town Hall Preservation Trust	\$ 6,596	\$0	\$0	\$ 323	\$ 6,918.93
	Air Pack & Fire Bottles for Fire Department	36,018	20,000	0	6,256	62,273.80
	Automated Collection Equipment	182,115	30,000	(122,085)	23,223	113,253.15
	Bicentennial Trust	0	400	0	13	413.20
	Conservation Land Improvements	41,899	10,000	(31,450)	5,717	26,165.32
	Drainage Upgrades	229,053	50,000	(185,700)	31,097	124,450.96
	Emergency Radio Communications	138,054	50,000	(1,114)	21,003	207,943.68
	Fire Apparatus	481,692	250,000	0	81,720	813,412.23
	Fire Cistern	54,328	0	(1,006)	6,080	59,401.79
	Fire Rescue Tools and Equipment	34,931	35,000	(34,761)	7,660	42,829.44
	K-9 Trust	17,122	8,158	(13,160)	864	12,983.16
	Leon C Bosvert Fire Equipment Trust	53,544	0	(520)	2,618	55,641.85
	Parks & Recreation Facilities Development	152,027	25,000	(96,070)	19,457	100,414.17
	Permanent Records Archiving System	26,204	0	0	2,929	29,132.83
	Public Works Vehicles	88,495	200,000	(256,709)	31,960	63,745.81
	Retirement Expendable Trust	0	150,000	(33,374)	16,587	133,212.79
	Revaluation	101,968	20,000	0	13,629	135,596.86
	Right of Way for West Alice Ave	27,872	0	0	3,116	30,987.23
	Sanitary Landfill	47,470	0	(1,641)	5,307	51,135.63
	Town Building Maintenance	515,918	100,000	0	68,823	684,741.38
	Town of Hooksett's Master Plan	18,431	0	(640)	2,054	19,845.18
	Town Wide Digitized Mapping System	28,256	0	0	3,159	31,415.15
	Wastewater Plant & Composting Improve	6,860,390	302,084	(176,395)	774,478	7,760,556.61
	Wastewater Landscape & Security Projects	67,039	15,600	(20,435)	7,813	70,017.25
	Wastewater Vehicles & Equipment	180,930	71,452	(85,215)	21,057	188,224.26
Special Revenues Funds						
	Heritage Commission	30,990	2,971	(2,388)	23	31,595.62
	Heritage Markers	5,706	1,225	(725)	12	6,218.48
	Heads' School	4,053	0	0	3	4,056.28
	Conservation	374,863	115,000	(34,299)	208	455,772.48
	* Fire Impact Fee	412,073	105,574	0	346	517,992.67
	* Police Impact Fee	54,212	11,730	0	44	65,986.87
	* Public Recreation Facilities Impact Fee	186,055	55,088	(169,553)	72	71,661.86
	* Traffic\Roadway Impact Fee	998,351	107,108	(624)	771	1,105,606.53
	* School Impact Fee	221,686	332,272	(316,287)	130	237,801.19
	Solid Waste Disposal Fund	603,815	151,774	(274,500)	350	481,439.08
	Drug Forfeiture	11,958	2,528	(8,487)	9	6,008.35
	Police Detail	373,593	151,134	(145,217)	269	379,779.64
	Fire Detail	5,122	0	(553)	3	4,571.95
	Recreation Revolving	158,216	4,729	(22,190)	110	140,864.91
	Ambulance Service	289,799	568,731	(418,584)	42	439,987.65
	Route 3A Infrastructure TIF	2,662,087	(33,781)	(582,826)	2,570	2,048,049.95
	American Rescue Plan Act (ARPA)	0	761,198	(59,381)	407	702,224.07
Note: Reported on the accrual basis of accounting.						
	* Details of impact fee activity can be found on the Town's website.					
Submitted by:						
<i>Christine Tewksbury</i> , Finance Director (603) 485-2712						

TOWN OF HOOKSETT



Capital Improvement Plan FY Ending 2024 – 2029

Adopted by Planning Board on June 20, 2022.

**Please note this document is merely
an extract. Please contact the
Finance Department for a full copy
of the plan.**

Table of Contents

Introduction	4
Financing Methods	5
Identification of Departmental Capital Needs.....	6
Priority Systems	6
Municipal Project.....	7
Funding By Year.....	8
Project Summaries	9
Hooksett Riverwalk Trail Phase IV:	9
Full Revaluation 2028:	10
GIS Digital Parcel Recompile:	10
Feasibility Study for a Solar Farm at Landfill:	10
Solar Farm at Landfill:	10
Financial & Personnel Software Update:	11
Safety Center Remodel:	12
Engine #5 Replacement:	13
Forestry #2 Replacement:	14
Ladder #2 Replacement:	15
Car #2 Replacement:	16
Car #4 Replacement:	17
Utility #1 Replacement:	18
Boat #1 Replacement:	19
ATV Gator #1 Replacement:	20
Ambulance 2 Replacement:	21
Ambulance 3 Replacement:	22
Cruiser Replacements:	23
Tasers Replacements:	23
South Bow Tower Replacement:	23
Rte. 3A TIF Project:	24
Drainage Upgrades Sherwood Drive and Lincoln Heights:	24
Rte. 3A Corridor Improvements Study:	25
Hackett Hill, Rte. 3A and Main Street Improvements:	25
Town Wide Paving:	26
Maintenance Van M1-09 Replacement:	27
Pickup Truck P4-08 Replacement:	28
Pickup Truck P5-08 Replacement:	29
Dump Truck non CDL D1-05 Replacement:	30
Dump Truck non CDL D2-08 Replace with Smaller Truck:	31
Plow Truck/Sander T1-01 Replacement:	32
Plow Truck/Sander T1-03 Replacement:	33
Plow Truck/Sander T1-05 Replacement:	34
Plow Truck/Sander T1-06 Replacement:	35
Roller HW7-9 Replacement:	36
Library Roof Replacement:	37
Safety Center Parking Lot Replacement:	37
Historical Old Town Hall:	37

R&T Scale House/Office Replacement:	38
Concession Stand at Petersbrook Park:	38
Field Lighting at Petersbrook Park:	38
Pedestrian Bridget at Donati Park Replacement:	39
Trailer Dump SW-T1 Replacement:	40
Truck Tractor SW-401 Replacement:	41
Trailer Live Body SW-T4 Replacement:	42
Auto #3 Upsize:	43
Bailer Replacement:	44
Dump Truck Replacement 10 Wheel:	45
Sewage Pump Station Radio Controls:	45
Golden Gate & Merrimack Street Pump Station Upgrades:	45
Pick-Up Truck Replacement ³ / ₄ Ton:	46
Potential Projects after FY 2028-29	46
Municipal Bond Schedule Paid from General Tax Dollars	46
Municipal Bond Schedule Paid from Tax Increment Financing (TIF) District	47
Appendix A – EXCERPT OF THE HOOKSETT PLANNING BOARD MEETING	48

Introduction

Hooksett's Capital Improvement Program (CIP) identifies the capital needs of the Town and indicates how these needs might be funded over a six-year period.

It describes long-term capital needs for all municipal departments including general government, fire rescue, police, public works, wastewater, water, and school.

The CIP is a planning document. As such, it is updated annually and subject to change as the needs of the Town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes in priorities, or other needs. One effective use of the CIP is that it provides for considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals of the Town. The CIP allows Town departments to establish a methodology and priority system for providing efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

For the purposes of this document, a capital improvement is defined by its cost and its useful life. Items include costs of at least \$50,000 and generally have a useful life of at least five (5) years. Eligible items include acquisition of land or interests in land for public purposes, new buildings or additions, public infrastructure such as highways, sewer or water lines, or similar projects and major equipment purchases and replacements. It also includes the purchase or lease of wheeled vehicles, or motorized equipment having an expected life of at least three (3) years.

Routine or recurring expenses or obligations for services to the community or maintenance of Town assets which are the mission and normal duties of a department are not capital improvement projects, even when their individual or combined cost or obligation is at least fifty thousand dollars (\$50,000) and/or five (5) years.

The Capital Improvement Program is coordinated annually by the Town's Finance Department. Municipal departments submit a 6-year listing of proposed CIP projects, including vehicle and equipment needs that are in excess of \$50,000. The requests are reviewed and updated by the CIP Committee consisting of André Garron, Town Administrator; Nicholas Williams, Town Planner; David Boutin, Town Council Rep; Matt Reed, Planning Board Rep; Brian Soucy, Budget Committee Rep; Rob Duhaime Wastewater Rep; Jason Hyde, School Board Rep and Christine Tewksbury, Finance Director and then presented to the Planning Board. The Planning Board provides recommendations at a working meeting in June, and subsequently adopts the CIP. The Town Administrator then submits the CIP to Town Council in late July. Town Council reviews the CIP and determines the final list of projects to be presented at the Town Meeting each year.

Financing Methods

In the project summaries below, there are several different local financing methods referenced. Some of these methods require appropriations, either as part of the Town's annual operating budget or as independent warrant articles at Town Meeting.

- The Taxation refers to those projects with proposed funding from real property tax revenues.
- The Capital Reserve method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost. This approach is for expenditures having a known fixed life such as vehicle replacement, building maintenance and road repair. In conjunction with the Capital reserve method of financing, there may be State or Federal monies available to pay for portions of the project, which require the Town to raise their percentage of matching funds prior to receiving these Federal or State dollars. An example is State bridge aid where the town needs to raise their 20% matching share prior to applying for the State 80% share. Identification of these needs early is critical to starting a Capital Reserve in time to fund projects when needed.
- The Lease/ Purchase method has been used in the past for the purchase of Fire trucks and Highway department vehicles. Although this is a valid financing method, this method of payment is more costly due to interest. The Town prefers funding vehicle replacement through Capital reserves where the Town pays itself the interest on Capital balances rather than a financing company for the purchase of needed vehicles. The town feels this would be a substantial tax savings for Hooksett residents based on the number of current vehicles and equipment owned by the town along with additional vehicles that will be needed in the future. The annual interest earned or saved on a properly funded vehicle replacement Capital reserve would pay for the cost of certain vehicle replacements when needed.
- The Bond or Bank Note method of payment is recommended for Capital Expenditure needs of \$1,000,000 or more. Typically, these are the most expensive projects such as renovations, additions, or new construction of buildings or infrastructure that allow for capital facilities requests to be met immediately while spreading out the cost over several years in the future. We highly recommend this method of payment on all Capital projects scheduled in the CIP costing over \$1,000,000 and obviously based on our review of historical spending patterns in the town, the year we propose it to you.
- Impact fees are also a viable financing method for some portion of future capital improvement needs as long as they are placed in a fund until they are either expended within 6 years as part of a project financing or returned to the party from which they were collected. The town has adopted an impact fee ordinance.
- Tax Increment Financing allows the Town to use the increase in the valuation of property to directly pay off bonds for infrastructure improvements and capital projects within a defined district.

- Other financing methods available to us for funding projects include gifts, grants and matching funds from any source. All of these can be used to offset the cost of Capital Improvement projects. The CIP recommends that all Department Heads, the School Board and the Board of Selectmen research and use these methods whenever available in order to lessen the burden on taxpayers as much as possible even though they will play a less important role in the overall funding of needed projects. In addition, if there are instances where fiscal resources from outside the community have been committed to help finance a local capital project, the offsetting revenues are shown in association with the proposed capital project.

Identification of Departmental Capital Needs

Department's requests include project description, the department's priority, facility service area; and justification of the project. Departments are also responsible for obtaining project cost estimates and identifying appropriate revenue sources for the project.

Priority Systems

Capital project requests have been prioritized using the following system:

- “U” – Urgent** Cannot be delayed. Needed for health or safety.
- “C” – Committed** Part of an existing contractual agreement or otherwise legally required.
- “N” – Necessary** Needed within 3 years to maintain existing level and quality of community services.
- “D” – Desirable** Needed within 4-6 years to improve quality or level of service.
- “F” – Deferrable** Can be placed on hold until after 6-year period but supports community development goals.
- “R” – Research** Pending results of ongoing research, planning and coordination. The project may be important, but lacks all the information to make a definitive decision.
- “I” – Inconsistent** Contrary to land use planning or community goals.

Municipal Project

Page	Project Description	Priority					Project Cost	Funding Method	Capital Budget 2023-24	Program Years						
		Recommendations	U	C	N	D				F	R	I	2024-25	2025-26	2026-27	2027-28
Town's future projected needs																
General Government																
9	Hooksett Riverwalk Trail Phase IV			N				385,000	Grants & CR	385,000						
10	Full Revaluation 2028		C					150,000	CR						150,000	
10	GIS Digital Parcel Recompile			N				537,000	CR & Taxation			537,000				
10	Feasibility Study for a Solar Farm at Landfill			N				75,000	Taxation	75,000						
10	Solar Farm at Landfill					R		5,000,000	Bonds & Grants							5,000,000
11	Financial & Personnel Software Update			N				60,000	Taxation			60,000				
Fire-Rescue																
12	Safety Center Remodel					R		800,000	Taxation							800,000
13	Engine #5 Replacement			N				750,000	CR			750,000				
14	Forestry #2 Replacement			N				75,000	CR			75,000				
15	Ladder #2 Replacement				D			1,400,000	CR				1,400,000			
16	Car #2 Replacement				D			75,000	Taxation				75,000			
17	Car #4 Replacement			N				80,000	Taxation		80,000					
18	Utility #1 Replacement				D			75,000	Taxation						75,000	
19	Boat #1 Replacement					F		25,000	Taxation						25,000	
20	ATV Gator #1 Replacement				D			65,000	Taxation				65,000			
21	Ambulance #2 Replacement				D			275,000	Ambulance Fund						275,000	
22	Ambulance #3 Replacement			N				275,000	Ambulance Fund		275,000					
Police																
23	Cruiser Replacements			N				710,774	Taxation	153,000	105,060	108,211	111,457	114,801		118,245
23	Taser Replacement Program			N				68,000	Taxation	68,000						
23	South Bow Tower Replacement			N				125,000	CR		125,000					
Public Works																
Highway																
24	Rte. 3A TIF Project			N				28,000,000	Bonding & TIF	4,656,400						
24	Drainage Upgrades - Sherwood Dr. and Lincoln Heights	U						250,000	Grants & Taxation	250,000						
25	Rte. 3A Corridor Improvements Study			N				400,000	State & Taxation		400,000					
25	Hackett Hill, Rte. 3A and Main Street Improvements			N				5,280,000	State, IF & Taxes			5,280,000				
26	Town Wide Paving		C					5,400,000	Operating	900,000	900,000	900,000	900,000	900,000	900,000	900,000
27	Maintenance Van M1-09 Replacement			N				42,436	Grant & CR		42,436					
28	Pickup Truck P4-08 Replacement				D			51,008	CR						51,008	
29	Pickup Truck P5-08 Replacement			N				49,862	CR		49,862					
30	Dump Truck non CDL D1-05 Replacement			N				79,769	CR			79,769				
31	Dump Truck non CDL D2-08 Replacement				D			84,627	CR						84,627	
32	Plow Truck/Sander T1-01 Replacement				D			234,894	CR				234,894			
33	Plow Truck/Sander T1-03 Replacement			N				214,961	CR	214,961						
34	Plow Truck/Sander T1-05 Replacement				D			234,894	CR				234,894			
35	Plow Truck/Sander T1-06 Replacement			N				228,052	CR			228,052				
36	Roller HW7-97 Upgrade			N				27,318	CR			27,318				
37	Library Roof Replacement			N				191,336	CR		191,336					
37	Safety Center Parking Lot Replacement				D			600,000	CR						600,000	
37	Historical Old Town Hall					R		3,000,000	Bond							3,000,000
38	R&T Scale House/Office Replacement				D			450,000	Taxation				450,000			
Parks & Recreation																
38	Concession Stand at Petersbrook Park				D			352,484	CR & IF				352,484			
38	Field Lighting at Petersbrook Park				D			463,710	Impact Fees							463,710
39	Pedestrian Bridge at Donati Replacement					R		100,000	Taxation							100,000
Recycling & Transfers																
40	Trailer Dump SW-T1 Replacement			N				84,875	Solid Waste SR		84,875					
41	Truck Tractor SW-401 Replacement			N				153,480	Solid Waste SR		153,480					
42	Trailer Live Body SW-T4 Replacement			N				92,882	Solid Waste SR			92,882				
43	Auto #3 Upsize			N				334,209	Solid Waste SR			334,209				
44	Bailer Replacement			N				98,643	Solid Waste SR			98,643				
Wastewater																
45	Dump Truck Replacement 10-Wheel				D			211,000	CR & User Fees				211,000			
45	Sewage Pump Station Radio Controls			N				100,000	CR	100,000						
45	Golden Gate & Merrimack St Pump Station Updates		C					1,100,000	SRF Loan & Grant			1,100,000				
46	Pick-up Truck Replacement 3/4 Ton			N				55,000	User Fees			55,000				
Grand Total All Requests								\$ 58,971,214		\$ 6,802,361	\$ 2,407,049	\$ 9,726,084	\$ 4,034,729	\$ 2,275,436	\$ 10,381,955	

Funding By Year

		Capital					
	Funding	Budget	Program Years				
	Method	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Taxes							
Full Revaluation 2028 - Revaluation CR	Taxation	30,000	30,000	30,000	30,000	30,000	
GIS Digital Parcel Recompile	Taxation	100,000	150,000	150,000			
Feasibility Study for a Solar Farm at Landfill	Taxation	75,000					
Solar Farm at Landfill	Bond						5,000,000
Financial & Personnel Software Update	Taxation			60,000			
Safety Center Remodel	Taxation						800,000
Fire Apparatus CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000
Car #2 Replacement	Taxation				75,000		
Car #4 Replacement	Taxation		80,000				
Utility #1 Replacement	Taxation					75,000	
Boat #1 Replacement	Taxation					25,000	
ATV Gator #1 Replacement	Taxation				65,000		
Cruiser Replacements	Taxation	153,000	105,060	108,211	111,457	114,801	118,245
Taser Replacement Program	Taxation	68,000					
South Bow Tower Replacement (Emergency Radio CR)	Taxation	62,500	62,500				
Rte. 3A Corridor Improvement Study	Taxation		80,000				
Town Wide Paving	Taxation	900,000	900,000	900,000	900,000	900,000	900,000
PW Vehicles CR	Taxation	200,000	200,000	200,000	200,000	200,000	200,000
Town Building Maintenance CR	Taxation	200,000	200,000	200,000	200,000	200,000	200,000
Historical Old Town Hall	Bond						3,000,000
R&T Scale House/Office Replacement	Taxation		150,000	150,000	150,000		
Parks & Recreation Facilities Development CR	Taxation	25,000	25,000	25,000	25,000	25,000	25,000
Pedestrian Bridget at Donati Park Replacement	Taxation						100,000
Automated Collection CR	Taxation	30,000	30,000	30,000	30,000	30,000	30,000
Subtotal - Taxes		\$ 2,093,500	\$ 2,262,560	\$ 2,103,211	\$ 2,036,457	\$ 1,849,801	\$ 10,623,245
Other Revenues							
Hooksett Riverwalk Trail Phase IV	Grants & CR	385,000					
GIS Digital Parcel Recompile CR	CR			137,000			
Ambulance #2 Replacement	Ambulance Fund					275,000	
Ambulance #3 Replacement	Ambulance Fund		275,000				
Rte. 3A TIF Project	Developer	4,656,400					
Drainage Upgrades - Sherwood Dr. and Lincoln Heights	Grants	250,000					
Rte. 3A Corridor Improvement Study	State		320,000				
Hackett Hill, Rte. 3A and Main Street Improvements	State, TIF, Grant			5,280,000			
Concession Stand at Petersbrook Park	CR & IF				252,484		
Field Lighting at Petersbrook Park	Impact Fees						463,710
Trailer Dump SW-T1 Replacement	Solid Waste SR		84,875				
Truck Tractor SW-401 Replacement	Solid Waste SR		153,480				
Trailer Live Body SW-T4 Replacement	Solid Waste SR			92,882			
Auto #3 Upsize	Solid Waste SR			334,209			
Bailer Replacement	Solid Waste SR			98,643			
Dump Truck Replacement 10-Wheel	CR & User Fees				211,000		
Sewage Pump Station Radio Controls	CR	100,000					
Golden Gate & Merrimack St Pump Station Updates	SRF Loan & Grant			1,100,000			
Pick-up Truck Replacement 3/4 Ton	User Fees			55,000			
Subtotal - Other Revenues		\$ 5,006,400	\$ 833,355	\$ 7,097,734	\$ 463,484	\$ 275,000	\$ 463,710

TOWN OF HOOKSETT, NEW HAMPSHIRE

Financial Statements

With Schedule of Expenditures of Federal Awards

June 30, 2021

and

Independent Auditor's Report

**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance With
*Government Auditing Standards***

Report on Compliance for Each Major Federal Program

**and Report on Internal Control Over Compliance
Required by the Uniform Guidance**

Schedule of Findings and Questioned Costs

TOWN OF HOOKSETT, NEW HAMPSHIRE

FINANCIAL STATEMENTS

June 30, 2021

TABLE OF CONTENTS

	<u>Page(s)</u>
INDEPENDENT AUDITOR'S REPORT	
MANAGEMENT'S DISCUSSION AND ANALYSIS	i-viii
BASIC FINANCIAL STATEMENTS	
EXHIBITS:	
A Statement of Net Position	1
B Statement of Activities	2
C Balance Sheet – Governmental Funds	3
C-1 Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	4
D Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	5
D-1 Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	6
E Statement of Net Position – Proprietary Funds	7
F Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds	8
G Statement of Cash Flows – Proprietary Funds	9
H Statement of Fiduciary Net Position – Fiduciary Funds	10
I Statement of Changes in Fiduciary Net Position – Fiduciary Funds	11
NOTES TO BASIC FINANCIAL STATEMENTS	12-41

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULES:

1	Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund	42
2	Schedule of Changes in the Town’s Proportionate Share of the Net OPEB Liability	43
3	Schedule of Town OPEB Contributions	44
4	Schedule of Changes in the Town’s Total OPEB Liability and Related Ratios	45
5	Schedule of Changes in the Town’s Proportionate Share of the Net Pension Liability	46
6	Schedule of Town Pension Contributions	47
	NOTES TO REQUIRED SUPPLEMENTARY INFORMATION	48-49

Page(s)

FEDERAL COMPLIANCE

SCHEDULE:

I	Schedule of Expenditures of Federal Awards	50-51
	NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	52
	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters	
	Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	53-54
	Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance	55-56
	Schedule of Findings and Questioned Costs	57-58

SUPPLEMENTAL SCHEDULES

SCHEDULES:

A	Combining Balance Sheet – Governmental Funds – All Nonmajor Funds	59
	Combining Balance Sheet – Governmental Funds – All Nonmajor Special Revenue	
A-1	Funds	60-61
B	Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Funds	62
B-1	Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Special Revenue Funds	63-64

INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Hooksett, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of June 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the

year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's total OPEB liability and related ratios, schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions on pages i-viii and 42-49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett, New Hampshire's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of expenditures of federal awards and combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2022 on our consideration of the Town of Hooksett, New Hampshire's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control over financial reporting or on

compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Hooksett, New Hampshire's internal control over financial reporting and compliance.

Vashon Clukay & Company PC

Manchester, New Hampshire

February 28, 2022

Management's Discussion and Analysis

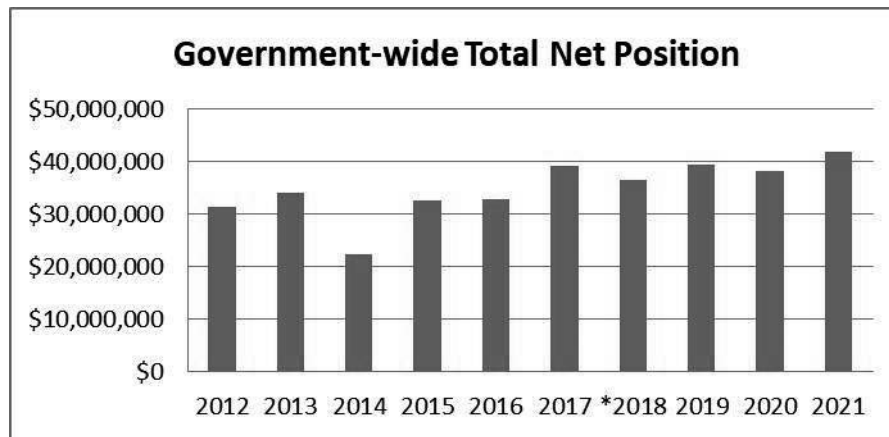
As management of the Town of Hooksett (Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2021.

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The Town's government-wide total assets and deferred outflows of resources exceeded its total liabilities and deferred inflows of resources at the close of the most recent year by \$41,725,250 (*total net position*), an increase of \$3,395,305 in comparison to the prior year.



*2018 Net Posostion was restated.

- At year end, the Town reported a combined net pension liability of \$20,706,249 for all of its governmental and business-type activities.

Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$16,665,814, an increase of \$3,583,571 from the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,428,086, an increase of \$227,127 in comparison to the prior year.
- Total bonds and notes payable at the close of the current fiscal year was \$9,396,360, an increase of \$1,385,140 in comparison to the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Hooksett's basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. The basic financial statements present two (2) different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and earned but not used vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Sewer Department is reported here.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 4 and 6 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 11 individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 3 and 5.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. To comply with GASB Statement 54, the Town accounts for the Library, Heritage Commission, Head's Chapel Preservation, and the Expendable Trust funds in the General Fund.

The Route 3A Infrastructure Tax Increment Funding Fund is also considered to be a major fund. This fund is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

Data from the other nine governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found on pages 59-64 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 7-9. Proprietary funds are reported in the same way that all business-type activities are reported in the governmental-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statements can be found on page 10 and 11.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$41,725,250 at the end of 2021, which increased by \$3,395,305.

Town of Hooksett						
Condensed Statement of Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2021	2020	2021	2020	2021	2020
Other assets	\$ 23,457,763	\$ 18,840,951	\$ 9,441,951	\$ 10,746,530	\$ 32,899,714	\$ 29,587,481
Capital assets	30,251,569	27,421,537	14,241,290	14,033,147	44,492,859	41,454,684
Total assets	53,709,332	46,262,488	23,683,241	24,779,677	77,392,573	71,042,165
Deferred Outflows of Resources	5,757,277	2,466,516	204,087	72,526	5,961,364	2,539,042
Other Liabilities	1,413,609	1,519,643	473,023	960,571	1,886,632	2,480,214
Noncurrent Liabilities	29,485,652	23,447,418	4,758,050	5,043,763	34,243,702	28,491,181
Total liabilities	30,899,261	24,967,061	5,231,073	6,004,334	36,130,334	30,971,395
Deferred Inflows of Resources	5,483,984	4,254,337	14,369	25,530	5,498,353	4,279,867
Net position:			iii			
Net investment in capital assets	28,831,381	26,048,378	10,172,452	9,016,697	39,003,833	35,065,075
Restricted	3,202,160	2,612,020	-	-	3,202,160	2,612,020
Unrestricted (deficit)	(8,950,177)	(9,152,792)	8,469,434	9,805,642	(480,743)	652,850
Total net position	\$ 23,083,364	\$ 19,507,606	\$ 18,641,886	\$ 18,822,339	\$ 41,725,250	\$ 38,329,945

By far, the largest portion of the government's net position, \$39,003,833 (93%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$3,202,160 (8%) represents resources that are subject to external restrictions on how they may be use.

The remaining balance of unrestricted net position a deficit of \$480,743 or -1%. This deficit consists of a positive balance of \$8,469,434 for business-type activities and a deficit of \$8,950,177 for governmental activities. The largest component of the deficit is due to the cumulative effect of the implementation of GASB 68 and 75, specifically the net pension liability recorded as of June 30, 2021 of \$20,706,249.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett						
Changes in Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2021	2020	2021	2020	2021	2020
Revenues:						
Program revenues						
Charges for services	\$ 1,193,594	\$ 986,613	\$ 2,250,766	\$ 2,042,122	\$ 3,444,360	\$ 3,028,735
Operating grants and contributions	1,375,573	611,786	-	-	1,375,573	611,786
Capital grants and contributions	3,588,664	208,018	-	122,356	3,588,664	330,374
General revenues	18,405,773	17,403,468	477,210	416,568	18,882,983	17,820,036
Total revenues	24,563,604	19,209,885	2,727,976	2,581,046	27,291,580	21,790,931
Expenses:						
General government	2,995,941	2,902,000	-	-	2,995,941	2,902,000
Public safety	11,487,315	10,928,895	-	-	11,487,315	10,928,895
Highway and streets	3,517,700	3,509,121	-	-	3,517,700	3,509,121
Sanitation	1,197,034	1,131,855	-	-	1,197,034	1,131,855
Health and welfare	72,134	123,837	-	-	72,134	123,837
Culture and recreation	1,686,395	1,648,172	-	-	1,686,395	1,648,172
Conservation	41,948	51,439	-	-	41,948	51,439
Economic development	563	700	-	-	563	700
Interest and fiscal charges	84,393	57,999	-	-	84,393	57,999
Wastewater	-	-	2,585,579	2,459,051	2,585,579	2,459,051
Total liabilities	21,083,423	20,354,018	2,585,579	2,459,051	23,669,002	22,813,069
Excess (deficiency) before contributions to permanent fund principal and special items	3,480,181	(1,144,133)	142,397	121,995	3,622,578	(1,022,138)
Contributions to permanent fund principal	600	1,800			600	1,800
Special items	94,977	(96,086)	(322,850)		(227,873)	(96,086)
Change in net position	3,575,758	(1,238,419)	(180,453)	121,995	3,395,305	(1,116,424)
Net position -beginning	19,507,606	20,746,025	18,822,339	18,700,344	38,329,945	39,446,369
Net position – ending	\$ 23,083,364	\$ 19,507,606	\$ 18,641,886	\$ 18,822,339	\$ 41,725,250	\$ 38,329,945

Financial Results

The *governmental activities* increase in net position was \$3,575,758. Key elements of this increase are as follows:

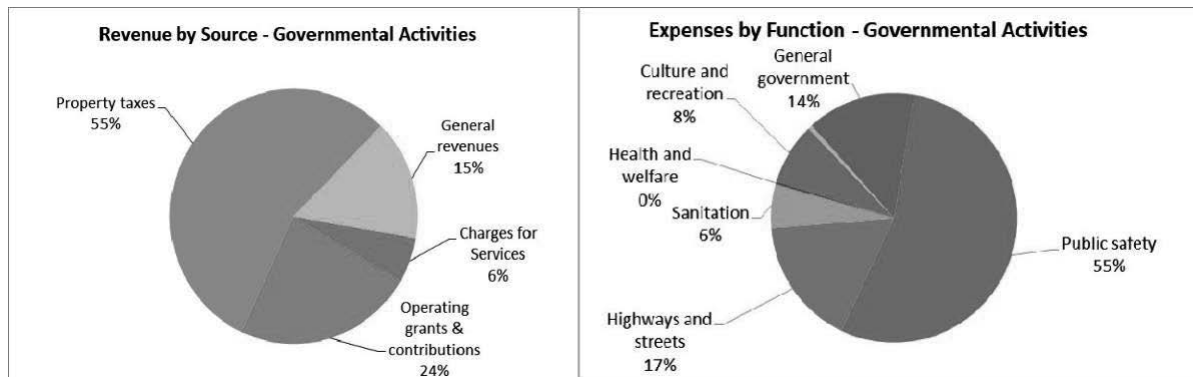
Governmental Activities	
General fund	\$ 832,092
Route 3A Infrastructure Tax Increment Finance fund	1,910,891
Special revenue funds	819,098
Permanent funds	21,490
Revenues that do not provide current financial resources	3,470,186
Depreciation expense in excess of capital outlays	(823,184)
Leased debt repayment	35,438
Gain on disposal of capital assets	94,977
Proceeds for bonds and notes	(1,904,000)

Repayment of bonds and issuance costs	4,382
Change in compensated absences, accrued interest expense and accrued landfill post closure care costs	(39,703)
Change in net OPEB obligation	(997,505)
Tax abatement	151,596
Increase in Governmental Activities Net Position	<u>\$ 3,575,758</u>

The total cost of governmental activities this year was \$21,083,423. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$11,703,671 (55%) because those who directly benefited from the programs paid \$1,193,594 (6%) and other governments and organizations subsidized certain programs in the amount of \$4,964,237 (24%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 15% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 55% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$1,792,611 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Wastewater fund reported in the *business-type activities* resulted in a decrease to net position of \$180,453 for the year. Key elements of this increase are as follows:

Operating expenses in excess of revenues	\$ (334,813)
Interest revenue	432,647
Miscellaneous revenues	44,563
Loss on capital asset disposal	(322,850)
Decrease in business-type activities net position	<u>\$ (180,453)</u>

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the current year, the governmental funds reported a combined ending fund balance of \$16,665,814, an increase of \$ 3,583,571, in comparison with the prior year. The general fund increased \$832,092, the Route3A Infrastructure Tax Increment Financing fund increased \$ 1,910,891, and the other governmental funds increased by \$840,588. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues and transfers collected more than budgeted	\$ 394,281
Excess appropriations unspent by departments	1,152,827
Fund balance used to reduce tax rate	(1,400,000)
Net change in Encumbrances	(40,255)
Unearned tax revenue not collected within 60 days	(117,909)
Other items	233,398
Net change in Library	12,126
Net change in Expendable Trusts	595,181
Net change in Heritage Commission	2,443
Total General Fund	<u>\$ 832,092</u>
<u>Route 3A Infrastructure Tax Increment Financing Fund</u>	
Revenues from tax increment district	\$ 407,490
Expenditures and transfer out of district	(770,178)
Bond proceeds	2,273,579
Total Route 3A Infrastructure Tax Increment Financing Fund	<u>\$ 1,910,891</u>
<u>Other Governmental Funds</u>	
Conservation revenues	\$ 78,453
Conservation land improvements	(40,131)
Impact Fee revenues	463,840
Impact Fees recreation equipment	(19,805)
Solid Waste Disposal revenues	157,421
Solid Waste Disposal truck trailer	(106,345)
Net change in Recreation Revolving fund	(1,649)
Net change in Ambulance Revolving fund	192,912
Drug Forfeiture interest revenue	18
Net change in Police Special Details fund	70,812
Net change in Fire Special Details fund	4,841
Net change in Private Trust funds	18,731
Net change in Permanent fund	21,490
Total Other Governmental Funds	<u>\$ 840,588</u>

The general fund is the chief operating fund of the Town. As of June 30, 2021 the total unassigned fund balance was \$3,428,086, while the total fund balance was \$7,789,993. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and the total fund balance to the total fund expenditures. Unassigned fund balance represents 19% of total general fund expenditures, while total fund balance represents 42% of that same amount.

General Fund Budgetary Highlights

Difference between the original general fund operating budget, removing Wastewater and Capital Reserve appropriations, and the final amended budget was \$340,425. The increase in budget represents unanticipated revenues which the Town has not spent.

Significant budget to actual variances for the general fund revenues and expenditures include the following:

Licenses and Permits revenues surpassed projections by \$233,841 largely due to the increase in motor vehicle registrations.

Intergovernmental revenues were higher than anticipated by \$172,529, due to federal grants.

Public safety expenditures came in below budget by \$612,102. The town received funding to help with the COVID-19 pandemic.

Actuals for Highway & Streets was lower than appropriations by \$195,376, primarily resulted from staff turnover, vacant positions and monitoring and managing expenses to ensure the town was able to respond to the impacts of the COVID-19 pandemic.

Salaries and benefits were lower than the budget by \$184,038, primarily as a result of staff turnover and vacant positions in Sanitation.

Cultural and Recreation's budget was lower than appropriations by \$107,737. Normal operational activities were monitored and managed to ensure the town was able to respond to the impact of the pandemic.

Principal on note was higher than budget due to refinancing of a note.

Capital Assets and Debt Administration

Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2021 amounts to \$44,492,859 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

Town of Hooksett Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2021	2020	2021	2020	2021	2020
Land	\$ 2,434,929	\$ 2,434,929	\$ 300,000	\$ 300,000	\$ 2,734,929	\$ 2,734,929
Easements	254,269	254,269	-	-	254,269	254,269
Construction in progress	829,878	373,450	1,501,092	1,869,642	2,330,970	2,243,092
Intangible assets	269,505	237,135	-	-	269,505	237,135
Land improvements	1,049,974	1,049,974	17,750	17,750	1,067,724	1,067,724
Infrastructure	114,781,223	111,222,984	24,372,720	24,372,720	139,153,943	135,595,704
Buildings and improvements	10,213,370	10,102,438	6,144,056	4,752,218	16,357,426	14,854,656
Vehicles and equipment	10,063,855	10,088,011	996,159	996,159	11,060,014	11,084,170
Total	139,897,003	135,763,190	33,331,777	32,308,489	173,228,780	168,071,679
Accumulated depreciation	(109,645,434)	(108,341,653)	(19,090,487)	(18,275,342)	(128,735,921)	(126,616,995)
Total capital assets	\$ 30,251,569	\$ 27,421,537	\$ 14,241,290	\$ 14,033,147	\$ 44,492,859	\$ 41,454,684

Major capital asset activity for the governmental activities during the current year included the following:

- Construction in progress
- Infrastructure
- Building and improvements
- Vehicles and equipment
 - Purchased 2020 Volvo Loader for highway at a cost of \$128,747.
 - Purchased 2021 Case Backhoe for highway at a cost of \$116,900.
 - Purchased two police cruisers for police for a total of \$92,124.
 - Constructed monument at the Lilac Bridge for a cost of \$85,000

Major capital asset activity for the business-type activities during the current year included the following:

- Building and improvements
 - Constructed renewable energy/solar panels for a cost of \$1,391,838.

Debt administration

At the end of the current fiscal year, the Town's governmental activities had total outstanding bonds of \$5,363,889. The town issued \$1,904,000 of tax increment bonds in the Route 3A Infrastructure Tax

Increment Financing Fund to affect a current refunding of \$2,250,000 of outstanding debt. On July 9, 2021 the financial institution settled the existing obligation of \$2,250,000 plus accrued interest of \$23,579.

The Wastewater fund had outstanding notes payable of \$4,012,009 as of June 30, 2021, which are related to the upgrades of the wastewater treatment facility. Additionally, the Wastewater fund has \$20,462 of State Revolving Loans which upon completion of associated projects will be converted to notes. These notes are repaid by the users of the sewer system.

Additional information on the debt can be found in Note 4, 5 and 16 in the Notes to the Basic Financial Statements.

Economic Factors and the Future:

The Town's financial position remains stable. The Town has sufficient cash flow to meet its current obligations. As of December 2021, unemployment was 1.9% for the Merrimack County area, which compares to the state of 2.2% and the national averages 3.9%. Hooksett continues to see growth in its commercial and residential tax base. The US Census bureau reported the 2020 population for Hooksett was 14,874 up from 13,451 in 2010. The town believes it is well positioned in terms of its capital reserves and low outstanding debt obligations to be able to meet its needs of our residents for the foreseeable future.

<u>Town's General Fund Budget</u>				
	<u>FY 2021</u>	<u>FY 2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Total Appropriation	\$ 21,502,637	\$ 22,818,295	\$ 1,315,658	6.12%
Less:				
Revenues	(9,115,409)	(10,085,140)	(969,731)	10.64%
Fund balance to reduce taxes	(1,400,000)	(1,415,000)		
Overlay, War service credits	538,636	445,988	(92,648)	-17.20%
Total tax effort	<u>\$ 11,525,864</u>	<u>\$ 11,764,143</u>	<u>\$ 253,279</u>	<u>2.20%</u>
The following table reflects the property tax levy amounts for each year.				
<u>Property Tax Levis</u>				
	<u>FY 2021</u>	<u>FY 2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 11,525,864	\$ 11,764,143	\$ 238,279	2.07%
County	6,045,630	5,448,480	(597,150)	-9.88%
School - local	24,421,421	23,957,117	(464,304)	-1.90%
School - state	3,866,211	4,241,650	375,439	9.71%
Total Tax Levies	<u>\$ 45,859,126</u>	<u>\$ 45,411,390</u>	<u>\$ (447,736)</u>	<u>-0.98%</u>
The following table reflects the property tax rates for each year. The tax rate is stated per \$1,000 of assessed value.				
<u>Property Tax Rates</u>				
	<u>FY 2021</u>	<u>FY 2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 5.63	\$ 5.73	\$ 0.10	1.78%
County	2.95	2.65	(0.30)	-10.17%
School - local	11.93	11.66	(0.27)	-2.26%
School - state	2.00	2.18	0.18	9.00%
Total Tax Rate	<u>\$ 22.51</u>	<u>\$ 22.22</u>	<u>\$ (0.29)</u>	<u>-1.29%</u>

Requests for Information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at ctewksbury@hooksett.org.

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2021

	Primary Government		
	Governmental	Business-type	Total
	Activities	Activities	
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 18,238,980	\$ 652,483	\$ 18,891,463
Investments	3,140,349	7,808,489	10,948,838
Taxes receivable, net	916,813		916,813
Accounts receivable, net	204,375	57,051	261,426
Unbilled charges		965,390	965,390
Due from other governments	281,912		281,912
Internal balances	41,462	(41,462)	-
Prepaid items	49,087		49,087
Tax deeded property	584,785		584,785
Total Current Assets	<u>23,457,763</u>	<u>9,441,951</u>	<u>32,899,714</u>
Noncurrent Assets:			
Capital assets:			
Non-depreciable capital assets	3,519,076	1,801,092	5,320,168
Depreciable capital assets, net	26,732,493	12,440,198	39,172,691
Total Noncurrent Assets	<u>30,251,569</u>	<u>14,241,290</u>	<u>44,492,859</u>
Total Assets	<u>53,709,332</u>	<u>23,683,241</u>	<u>77,392,573</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to OPEB	338,061	3,417	341,478
Deferred outflows related to pension	5,419,216	200,670	5,619,886
Total Deferred Outflows of Resources	<u>5,757,277</u>	<u>204,087</u>	<u>5,961,364</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	678,960	90,981	769,941
Accrued liabilities	611,913	60,739	672,652
Due to other governments	1,373		1,373
Deposits payable	119,824	25,303	145,127
Advances from grantors	1,539		1,539
Unearned connection fees		296,000	296,000
Current portion of bonds payable	100,000		100,000
Current portion of tax increment financing bond payable	2,469,000		2,469,000
Current portion of notes payable		500,217	500,217
Current portion of accrued landfill postclosure care costs	5,620		5,620
Total Current Liabilities	<u>3,988,229</u>	<u>973,240</u>	<u>4,961,469</u>
Noncurrent Liabilities:			
Bonds payable	740,310		740,310
Tax increment financing bond payable	2,054,579		2,054,579
Notes payable		3,511,792	3,511,792
State of New Hampshire revolving loan		20,462	20,462
Compensated absences payable	548,404	43,301	591,705
Accrued landfill postclosure care costs	39,340		39,340
OPEB liability	3,465,520	38,908	3,504,428
Net pension liability	20,062,879	643,370	20,706,249
Total Noncurrent Liabilities	<u>26,911,032</u>	<u>4,257,833</u>	<u>31,168,865</u>
Total Liabilities	<u>30,899,261</u>	<u>5,231,073</u>	<u>36,130,334</u>
DEFERRED INFLOWS OF RESOURCES			
Property taxes collected in advance	4,578,491		4,578,491
Deferred inflows related to OPEB	58,728	438	59,166
Deferred inflows related to pension	846,765	13,931	860,696
Total Deferred Inflows of Resources	<u>5,483,984</u>	<u>14,369</u>	<u>5,498,353</u>
NET POSITION			
Net investment in capital assets	28,831,381	10,172,452	39,003,833
Restricted	3,202,160		3,202,160
Unrestricted (deficit)	(8,950,177)	8,469,434	(480,743)
Total Net Position	<u>\$ 23,083,364</u>	<u>\$ 18,641,886</u>	<u>\$ 41,725,250</u>

See accompanying notes to the basic financial statements

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	
Governmental Activities:							
General government	\$ 2,995,941	\$ 35,403	\$ 272,957		\$ (2,687,581)		\$ (2,687,581)
Public safety	11,487,315	989,305	803,306	\$ 569	(9,694,135)		(9,694,135)
Highways and streets	3,517,700	16,132	299,310	3,558,239	355,981		355,981
Sanitation	1,197,034	152,504		29,856	(1,014,674)		(1,014,674)
Health and welfare	72,134				(72,134)		(72,134)
Culture and recreation	1,686,395	250			(1,686,145)		(1,686,145)
Conservation	41,948				(41,948)		(41,948)
Economic development	563				(563)		(563)
Interest and fiscal charges	84,393				(84,393)		(84,393)
Total governmental activities	<u>21,083,423</u>	<u>1,193,594</u>	<u>1,375,573</u>	<u>3,588,664</u>	<u>(14,925,592)</u>	<u>\$ -</u>	<u>(14,925,592)</u>
Business-type activities:							
Wastewater	<u>2,585,579</u>	<u>2,250,766</u>				(334,813)	(334,813)
Total business-type activities	<u>2,585,579</u>	<u>2,250,766</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(334,813)</u>	<u>(334,813)</u>
Total primary government	<u>\$ 23,669,002</u>	<u>\$ 3,444,360</u>	<u>\$ 1,375,573</u>	<u>\$ 3,588,664</u>	<u>(14,925,592)</u>	<u>(334,813)</u>	<u>(15,260,405)</u>
General revenues:							
					11,703,671		11,703,671
					4,813,224		4,813,224
Grants and contributions:							
					741,330		741,330
					158,010		158,010
					1,630		1,630
					573		573
					229,336	432,647	661,983
					757,999	44,563	802,562
					600		600
					<u>94,977</u>	<u>(322,850)</u>	<u>(227,873)</u>
					<u>18,501,350</u>	<u>154,360</u>	<u>18,655,710</u>
					<u>3,575,758</u>	<u>(180,453)</u>	<u>3,395,305</u>
					<u>19,507,606</u>	<u>18,822,339</u>	<u>38,329,945</u>
					<u>\$ 23,083,364</u>	<u>\$ 18,641,886</u>	<u>\$ 41,725,250</u>

See accompanying notes to the basic financial statements

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2021

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 15,873,330	\$ 1,728,948	\$ 636,702	\$ 18,238,980
Investments	2,779,288		361,061	3,140,349
Taxes receivable, net	916,813			916,813
Accounts receivable, net	150		204,225	204,375
Due from other governments	225,636		56,276	281,912
Due from other funds	91,181	3,251,016	2,769,130	6,111,327
Prepaid items	49,087			49,087
Tax dedeed property	584,785			584,785
Total Assets	<u>20,520,270</u>	<u>4,979,964</u>	<u>4,027,394</u>	<u>29,527,628</u>
DEFERRED OUTFLOWS OF RESOURCES				
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 20,520,270</u>	<u>\$ 4,979,964</u>	<u>\$ 4,027,394</u>	<u>\$ 29,527,628</u>
LIABILITIES				
Accounts payable	\$ 609,820	\$ 44,298	\$ 24,842	\$ 678,960
Accrued liabilities	552,399		12,678	565,077
Due to other governments	1,373			1,373
Due to other funds	6,020,146		49,719	6,069,865
Deposits	119,824			119,824
Advances from grantors	1,539			1,539
Total Liabilities	<u>7,305,101</u>	<u>44,298</u>	<u>87,239</u>	<u>7,436,638</u>
DEFERRED INFLOWS OF RESOURCES				
Property taxes collected in advance	4,578,491			4,578,491
Uncollected property taxes	846,685			846,685
Total Deferred Inflows of Resources	<u>5,425,176</u>	<u>-</u>	<u>-</u>	<u>5,425,176</u>
FUND BALANCES				
Nonspendable	633,872		139,262	773,134
Restricted	193,100	4,935,666	1,877,833	7,006,599
Committed	2,949,952		1,923,060	4,873,012
Assigned	584,983			584,983
Unassigned	3,428,086			3,428,086
Total Fund Balances	<u>7,789,993</u>	<u>4,935,666</u>	<u>3,940,155</u>	<u>16,665,814</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 20,520,270</u>	<u>\$ 4,979,964</u>	<u>\$ 4,027,394</u>	<u>\$ 29,527,628</u>

See accompanying notes to the basic financial statements

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental
Funds to the Statement of Net Position
June 30, 2021

Total Fund Balances – Governmental Funds (Exhibit C)	\$ 16,665,814
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	30,251,569
Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis.	846,685
Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds.	
Deferred outflows of resources related to OPEB liability	338,061
Deferred outflows of resources related to net pension liability	5,419,216
Deferred inflows of resources related to OPEB liability	(58,728)
Deferred inflows of resources related to net pension liability	(846,765)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:	
Bonds payable	(840,310)
Tax increment financing bond payable	(4,523,579)
Accrued interest on long-term obligations	(46,836)
Compensated absences payable	(548,404)
Accrued landfill postclosure care costs	(44,960)
OPEB liability	(3,465,520)
	(20,062,879)
Net pension liability)
Net Position of Governmental Activities (Exhibit A)	<u>\$ 23,083,364</u>

See accompanying notes to the basic financial statements

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2021

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 11,197,590	\$ 402,394	\$ 70,000	\$ 11,669,984
Licenses and permits	4,806,292		6,932	4,813,224
Intergovernmental	2,180,276		97,409	2,277,685
Charges for services	98,274		1,095,320	1,193,594
Interest and investment income	163,855	5,096	60,385	229,336
Miscellaneous	279,794		478,805	758,599
Total Revenues	<u>18,726,081</u>	<u>407,490</u>	<u>1,808,851</u>	<u>20,942,422</u>
Expenditures:				
Current operations:				
General government	3,046,544			3,046,544
Public safety	9,452,674		783,194	10,235,868
Highways and streets	2,532,411			2,532,411
Sanitation	1,088,351			1,088,351
Health and welfare	72,134			72,134
Culture and recreation	1,455,728		5,694	1,461,422
Conservation	1,817		40,131	41,948
Economic development	563			563
Capital outlay	219,697	456,428	16,366	692,491
Debt service:				
Principal retirement	355,000			355,000
Interest and fiscal charges	105,698			105,698
Total Expenditures	<u>18,330,617</u>	<u>456,428</u>	<u>845,385</u>	<u>19,632,430</u>
Excess revenues over (under) expenditures	<u>395,464</u>	<u>(48,938)</u>	<u>963,466</u>	<u>1,309,992</u>
Other financing sources (uses):				
Refunding bond issuances		1,904,000		1,904,000
Bond premium		369,579		369,579
Transfers in	436,628			436,628
Transfers out		(313,750)	(122,878)	(436,628)
Total Other financing sources (uses)	<u>436,628</u>	<u>1,959,829</u>	<u>(122,878)</u>	<u>2,273,579</u>
Net change in fund balances	832,092	1,910,891	840,588	3,583,571
Fund Balances at beginning of year	<u>6,957,901</u>	<u>3,024,775</u>	<u>3,099,567</u>	<u>13,082,243</u>
Fund Balances at end of year	<u>\$ 7,789,993</u>	<u>\$ 4,935,666</u>	<u>\$ 3,940,155</u>	<u>\$ 16,665,814</u>

See accompanying notes to the basic financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2021

Net Change in Fund Balances – Governmental Funds (Exhibit D) \$ 3,583,571

Amounts reported for governmental activities in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense as follows

Capital outlay	1,100,802
Depreciation expense	(1,923,986)

Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the net gain of disposed capital assets reduced by the actual proceeds received from the sale of capital assets

Net gain on disposal	103,062
Proceeds received	(8,085)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes	(117,909)
Principal forgiveness on long-term obligations	29,856
Donated capital assets	3,558,239

Repayment of principal on long-term obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Repayments are as follows

Bond principal paid	355,000
Capital lease principal paid	35,438

Issuances of long-term obligations are reported as other financing sources in the governmental funds, but the issuances increase long-term liabilities in the statement of net position. Issuances are as follows

Refunding bonds	(1,904,000)
-----------------	-------------

Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are amortized in the statement of activities over the life of the related debt

Bond premium issuances	(369,579)
Amortization of premiums	18,961

Governmental funds only report payments on tax abatement settlements when payments are due, whereas in the statement of net position a long-term liability is recognized once a settlement agreement is reached

151,596

In the statement of activities, interest is accrued on outstanding bonds and capital leases, whereas in governmental funds, an interest expenditure is reported when due

2,344

Some expenses reported in the statement of activities do not require the use of current financial resource and, therefore, are not reported as expenditures in the governmental funds. These expenses are as follows

Compensated absences	(47,667)
Landfill postclosure	5,620

Governmental funds report OPEB and pension contributions as expenditures. However, in the statement of activities, OPEB and pension expense reflects the change in the OPEB liability and net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which OPEB and pension expense differed from OPEB and pension contributions in the current period.

Net changes in OPEB	226,498
Net changes in pension	(1,224,003)

Change in Net Position of Governmental Activities (Exhibit B) \$ 3,575,758

See accompanying notes to the basic financial statements

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
Proprietary Funds
June 30, 2021

	Business-type Activities Wastewater Fund
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 652,483
Investments	7,808,489
Accounts receivable, net	57,051
Unbilled charges	965,390
Total Current Assets	<u>9,483,413</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	1,801,092
Depreciable capital assets, net	12,440,198
Total Noncurrent Assets	<u>14,241,290</u>
Total Assets	<u>23,724,703</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to OPEB	3,417
Deferred outflows related to pension	200,670
Total Deferred Outflows of Resources	<u>204,087</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	90,981
Accrued liabilities	60,739
Deposits payable	25,303
Due to other funds	41,462
Unearned connection fees	296,000
Current portion of notes payable	500,217
Total Current Liabilities	<u>1,014,702</u>
Noncurrent Liabilities:	
Notes payable	3,511,792
State of New Hampshire revolving loan	20,462
Compensated absences payable	43,301
OPEB liability	38,908
Net pension liability	643,370
Total Noncurrent Liabilities	<u>4,257,833</u>
Total Liabilities	<u>5,272,535</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to OPEB	438
Deferred inflows related to pension	13,931
Total Deferred Inflows of Resources	<u>14,369</u>
NET POSITION	
Net investment in capital assets	10,172,452
Unrestricted	8,469,434
Total Net Position	<u>\$ 18,641,886</u>

See accompanying notes to the basic financial statements

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net
Position Proprietary Funds
For the Year Ended June 30, 2021

	Business- type Activities <u>Wastewater r Fun d</u>
Operating revenues:	
Charges for services	\$ 2,250,766
Miscellaneous	<u>44,563</u>
Total Operating revenues	<u>2,295,329</u>
Operating expenses:	
Personnel services	852,398
Contractual services	110,955
Materials and supplies	90,914
Repairs and maintenance	179,343
Utilities	262,071
Depreciation	815,145
Miscellaneous	<u>134,868</u>
Total Operating expenses	<u>2,445,694</u>
Operating loss	<u>(150,365)</u>
Non-operating revenue (expenses):	
Interest revenue	432,647
Interest expense	(139,885)
Loss on disposal of capital assets	<u>(322,850)</u>
Total Non-operating revenue (expenses)	<u>(30,088)</u>
Change in net position	(180,453)
Net Position at beginning of year	<u>18,822,339</u>
Net Position at end of year	<u><u>\$ 18,641,886</u></u>

See accompanying notes to the basic financial statements

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2021

	Business-type Activities Wastewater Fund
Cash flows from operating activities:	
Cash received from customers	\$ 2,256,215
Cash paid to suppliers	(1,020,780)
Cash paid to employees	(535,366)
Net cash provided by operating activities	<u>700,069</u>
Cash flows from capital financing activities:	
Purchases of capital assets	(1,826,561)
Proceeds received from sale of capital assets	17,433
Proceeds received from state revolving loans	5,733
Principal paid on notes payable	(490,355)
Interest paid on long-term debt	(145,768)
Net cash used for capital financing activities	<u>(2,439,518)</u>
Cash flows from investing activities:	
Interest on investments	432,647
Redemptions of investments	181,096
Purchases of investments	(282,431)
Net cash provided by investing activities	<u>331,312</u>
Net decrease in cash and cash equivalents	(1,408,137)
Cash and cash equivalents at beginning of year	<u>2,060,620</u>
Cash and cash equivalents at end of year	<u>\$ 652,483</u>
Reconciliation of operating loss to net cash provided by operating activities:	
Operating loss	\$ (150,365)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation expense	815,145
Change in deferred outflows related to OPEB	(764)
Change in deferred outflows related to pension	(130,797)
Change in deferred inflows related to OPEB	(28)
Change in deferred inflows related to pension	(11,133)
Changes in assets and liabilities:	
Accounts receivable, net	(43,270)
Accounts payable	(21,800)
Accrued liabilities	(1,031)
Deposits payable	4,156
Due to other funds	41,047
Compensated absences payable	(1,940)
OPEB liability	2,465
Net pension liability	198,384
Net cash provided by operating activities	<u>\$ 700,069</u>
Noncash transactions affecting financial position:	
Net book value of disposed capital assets	<u>\$ 340,283</u>

See accompanying notes to the basic financial statements

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2021

	Custodial <u>Funds</u>
ASSETS	
Cash and cash equivalents	\$13,366,000
Investments	2,541,139
Accounts receivable	221,686
Total Assets	<u>16,128,825</u>
DEFERRED OUTFLOWS OF RESOURCES	
Total Deferred Outflows of Resources	<u>-</u>
LIABILITIES	
Property taxes collected in advance	<u>13,366,000</u>
Total Liabilities	<u>13,366,000</u>
DEFERRED INFLOWS OF RESOURCES	
Total Deferred Inflows of Resources	<u>-</u>
NET POSITION	
Restricted for:	
Individuals, organizations, and other	2,762,825
governments Total Net Position	<u>\$ 2,762,825</u>

See accompanying notes to the basic financial statements

EXHIBIT I
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2021

	<u>Custodial Funds</u>
ADDITIONS:	
Contributions:	
Total Contributions	<u>\$ -</u>
Investment Earnings:	
Interest	22,890
Realized gain on investments	19,700
Net increase in the fair value of investments	<u>30,262</u>
Total Investment Earnings	<u>72,852</u>
Property tax collections for other governments	34,333,262
Motor vehicle fee collections for other governments	1,138,203
Miscellaneous	<u>1,485,240</u>
Total Additions	<u>37,029,557</u>
DEDUCTIONS:	
Beneficiary payments to individuals	710,379
Beneficiary payments to other governments	755,428
Payments of property tax to other governments	34,333,262
Payments of motor vehicle fees to other governments	<u>1,138,203</u>
Total Deductions	<u>36,937,272</u>
Change in net position	92,285
Net Position at beginning of year, as restated	<u>2,670,540</u>
Net Position at end of year	<u><u>\$ 2,762,825</u></u>

See accompanying notes to the basic financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL
STATEMENTS For the Year Ended June 30, 2021

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Hooksett, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Hooksett, New Hampshire (the Town) was incorporated in 1822. The Town operates under the Town Meeting/Town Council form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Town Council and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government -wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statement of net position presents the financial condition of the governmental and business-type activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Route 3A Infrastructure Tax Increment Financing Fund* is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

2. Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following is the Town's major proprietary fund:

The *Wastewater Fund* accounts for all revenues and expenses pertaining to the Town's wastewater treatment operations.

The Wastewater Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

3. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The Town's fiduciary fund category is comprised solely of custodial funds. Custodial funds are used to account for amounts collected by the Town and remitted to other individuals or governments. These assets are therefore not available to support the Town's own programs.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

The fiduciary funds are reported using the economic resources measurement focus.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

property taxes is recognized in the fiscal year for which the taxes are levied (see Note 12). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, taxes receivable that will not be collected within the available period have been reported as deferred inflows of resources.

2. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. Town Council may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2021, the Town applied \$1,400,000 of its unappropriated fund balance to reduce taxes.

Cash and Cash Equivalents

The Town maintains separate cash accounts for its governmental and proprietary funds. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

	Wastewater
	<u>Fund</u>
Cash and cash equivalents	\$ 652,483
	<hr/>
	<hr/>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Investments

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current fiscal year and prior and uncollected at June 30, 2021 are recorded as receivables net of reserves for estimated uncollectibles of \$1,241,729 in the General Fund.

Accounts Receivable

Charges for services billed during the current fiscal year and prior and uncollected at June 30, 2021 are recorded as receivables net of reserves for estimated uncollectibles of \$630,195 in the Nonmajor Governmental Funds.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements. In the government-wide financial statements, capital assets are reported in the applicable governmental or business-type activities column.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, wastewater collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land, easements with an indefinite life, and construction in process are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	<u>Description</u>	<u>Years</u>
Intangibles		7
Land improvements		10-20
Infrastructure		10-99
Buildings and improvements		10-40
Vehicles and equipment		5-21

Compensated Absences and Retirement Benefits

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick leave earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide and proprietary fund financial statements.

Bond Premiums

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) OPEB Plan and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, NHRS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for non-registered commingled funds valued at net asset value (NAV) as a practical expedient to estimate fair value.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Policy

The Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

Nonspendable Fund Balance: Amounts that are not in a spendable form or are required to be maintained intact.

Restricted Fund Balance: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the external resource providers or the enabling legislation.

Committed Fund Balance: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Assigned Fund Balance: Amounts the Town intends to use for a specific purpose; intent can be expressed by Town Council or by an official or body to which Town Council delegates the authority. For all governmental funds other than the General Fund, any remaining positive balances are to be classified as 'Assigned'.

Unassigned Fund Balance: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Town Council delegates to the Town Administrator the authority to assign amounts to be used for specific purposes.

Spending Prioritizations

The Town's policy is to first apply restricted resources when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

Minimum Fund Balance

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 8-17% of total annual appropriations of the Town (includes Town, County, School District and Precincts). The Town Council has the authority to apply the Town's beginning unassigned fund balance in order to balance the budget and to reduce the subsequent fiscal year property tax rate.

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the wastewater fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2—DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2021 are classified in the accompanying financial statements as follows:

Statement of net position:	
Cash and cash equivalents	\$ 18,891,463
Investments	10,948,838
Statement of fiduciary net position:	
Cash and cash equivalents	13,366,000
Investments	2,541,139
Total deposits and investments	<u>\$ 45,747,440</u>

Deposits and investments as of June 30, 2021 consist of the following:

Cash on hand	\$ 2,035
Deposits with financial institutions	32,255,428
Investments	13,489,977
Total deposits and investments	<u>\$ 45,747,440</u>

The Town's investment policy for governmental and proprietary fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, short-term governmental securities or obligations, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds and Library Funds is with the Trustees of Trust Funds and Library Trustees, respectively.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the more its fair value becomes sensitive to changes in market interest rates. The Town's investment policy regarding interest rate risk indicates that safety and liquidity are the primary objectives. Investments shall be limited to those with maturity dates which meet projected cash flow needs, 180 days or under.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

Investment Type	Fair Value	Remaining Maturity (In Years)		
		0-1 Years	1-5 Years	> 5 Years
Bond mutual funds	\$ 10,399,446	\$ -	\$ 10,279,361	\$ 120,085

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's investment policy addresses credit risk by limiting investments to the safest types of securities and diversifying the investment portfolio. The Town limits its investments to U.S. Treasury securities, U.S. Government agencies, Certificates of Deposit, Overnight Investments, and the New Hampshire Public Deposit Investment Pool.

The following is the actual rating as of year-end for each investment type:

Investment Type	Fair Value	Ratings as of Year End	
		AAAm	Not Rated
State investment pool	\$ 1,210,535	\$ 1,210,535	
Exchange traded funds	73,407		\$ 73,407
Bond mutual funds	10,399,446		10,399,446
Equity mutual funds	1,777,253		1,777,253
Money market funds	29,336		29,336
	<u>\$ 13,489,977</u>	<u>\$ 1,210,535</u>	<u>\$ 12,279,442</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

In accordance with the Town's investment policy, all security transactions must be secured by collateral having a value at least 102% of the cash deposit in each case. The collateral shall only consist of securities in which Towns may invest, as provided in New Hampshire State law (RSA 368:57).

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Of the Town's deposits with financial institutions at year end, \$29,251,772 was collateralized by securities held by the bank in the bank's name. As of June 30, 2021, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

	Investment Type	Reported Amount
Exchange traded funds		\$ 73,407
Bond mutual funds		10,399,446
Equity mutual funds		1,777,253
Money market funds		29,336
		<u>\$ 12,279,442</u>

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP's website at www.NHPDIP.com.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

Fair Value Measurement of Investments

The Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

Level 1 Inputs – Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.

Level 2 Inputs – Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.

Level 3 Inputs – Significant unobservable inputs.

As of June 30, 2021, the Town's investments measured at fair value, by type, were as follows:

Investment Type	Fair Value Measurements using:			Total
	Level 1 Inputs	Level 2 Inputs	Level 3 Inputs	
Exchange traded funds	\$ 73,407			\$ 73,407
Bond mutual funds	10,399,446			10,399,446
Equity mutual funds	1,777,253			1,777,253
	<u>\$ 12,250,106</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,250,106</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Exchange traded, bond, and equity mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

NOTE 3—CAPITAL ASSETS

The following is a summary of changes in capital assets in the governmental activities:

	Balance 7/1/2020	Additions	Reductions	Balance 6/30/2021
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 2,434,929			\$ 2,434,929
Easements	254,269			254,269
Construction in process	373,450	\$ 456,428		829,878
Total capital assets not being depreciated	<u>3,062,648</u>	<u>456,428</u>	<u>\$ -</u>	<u>3,519,076</u>
Other capital assets:				
Intangibles	237,135	32,370		269,505
Land improvements	1,049,974			1,049,974
Infrastructure	111,222,984	3,558,239		114,781,223
Buildings and improvements	10,102,438	110,932		10,213,370
Vehicles and equipment	10,088,011	669,422	(693,578)	10,063,855
Total other capital assets at historical cost	<u>132,700,542</u>	<u>4,370,963</u>	<u>(693,578)</u>	<u>136,377,927</u>
Less accumulated depreciation for:				
Intangibles	(183,966)	(30,968)		(214,934)
Land improvements	(341,619)	(89,199)		(430,818)
Infrastructure	(96,646,326)	(875,692)		(97,522,018)
Buildings and improvements	(5,566,719)	(238,571)		(5,805,290)
Vehicles and equipment	(5,603,023)	(689,556)	620,205	(5,672,374)
Total accumulated depreciation	<u>(108,341,653)</u>	<u>(1,923,986)</u>	<u>620,205</u>	<u>(109,645,434)</u>
Total other capital assets, net	<u>24,358,889</u>	<u>2,446,977</u>	<u>(73,373)</u>	<u>26,732,493</u>
Total capital assets, net	<u>\$ 27,421,537</u>	<u>\$ 2,903,405</u>	<u>\$ (73,373)</u>	<u>\$ 30,251,569</u>

Depreciation was charged to governmental functions as follows:

General government	\$ 53,849
Public safety	487,778
Highways and streets	1,139,362
Sanitation	107,572
Culture and recreation	135,425
Total governmental activities depreciation expense	<u>\$1,923,986</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

The following is a summary of changes in capital assets in the proprietary funds:

	<u>Balance 7/1/2020</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 6/30/2021</u>
Business-type activities:				
Capital asset not depreciated:				
Land	\$ 300,000			\$ 300,000
Construction in process	<u>1,869,642</u>	<u>\$ 1,363,571</u>	<u>\$ (1,732,121)</u>	<u>1,501,092</u>
Total capital assets not being depreciated	<u>2,169,642</u>	<u>1,363,571</u>	<u>(1,732,121)</u>	<u>1,801,092</u>
Other capital assets:				
Land improvements	17,750			17,750
Infrastructure	24,372,720			24,372,720
Buildings and improvements	4,752,218	1,391,838		6,144,056
Vehicles and equipment	<u>996,159</u>			<u>996,159</u>
Total other capital assets at historical cost	<u>30,138,847</u>	<u>1,391,838</u>	<u>-</u>	<u>31,530,685</u>
Less accumulated depreciation for:				
Land improvements		(710)		(710)
Infrastructure	(13,690,132)	(702,857)		(14,392,989)
Buildings and improvements	(3,754,730)	(59,810)		(3,814,540)
Vehicles and equipment	<u>(830,480)</u>	<u>(51,768)</u>		<u>(882,248)</u>
Total accumulated depreciation	<u>(18,275,342)</u>	<u>(815,145)</u>	<u>-</u>	<u>(19,090,487)</u>
Total other capital assets, net	<u>11,863,505</u>	<u>576,693</u>	<u>-</u>	<u>12,440,198</u>
Total capital assets, net	<u>\$ 14,033,147</u>	<u>\$ 1,940,264</u>	<u>\$ (1,732,121)</u>	<u>\$ 14,241,290</u>

Depreciation was charged to proprietary funds as follows:

Wastewater fund	<u><u>\$ 815,145</u></u>
-----------------	--------------------------

NOTE 4—LONG-TERM OBLIGATIONS

General Long-term Obligations

The changes in the Town's long-term obligations for the year ended June 30, 2021 are as follows:

	<u>Balance 7/1/2020</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 6/30/2021</u>	<u>Due Within One Year</u>
Governmental activities:					
General obligation bonds	\$ 875,000		\$ (105,000)	\$ 770,000	\$ 100,000
Unamortized bond premium	<u>89,271</u>		<u>(18,961)</u>	<u>70,310</u>	
Total general obligation bonds payable	964,271	\$ -	(123,961)	840,310	100,000
Tax increment financing bond	2,500,000	1,904,000	(250,000)	4,154,000	2,469,000
Unamortized bond premium		<u>369,579</u>		<u>369,579</u>	
Total tax increment financing bonds payable	2,500,000	2,273,579	(250,000)	4,523,579	2,469,000
State of New Hampshire revolving loan	29,856		(29,856)	-	
Capital leases payable	35,438		(35,438)	-	
Compensated absences	<u>500,737</u>	<u>88,598</u>	<u>(40,931)</u>	<u>548,404</u>	
Total governmental activities	<u>\$ 4,030,302</u>	<u>\$ 2,362,177</u>	<u>\$ (480,186)</u>	<u>\$ 5,912,293</u>	<u>\$ 2,569,000</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Business-type activities:

Notes payable – direct borrowings	\$ 4,502,364		\$ (490,355)	\$ 4,012,009	\$ 500,217
State of New Hampshire revolving loan	14,729	\$ 5,733		20,462	
Compensated absences	45,241	5,878	(7,818)	43,301	
Total business-type activities	<u>\$ 4,562,334</u>	<u>\$ 11,611</u>	<u>\$ (498,173)</u>	<u>\$ 4,075,772</u>	<u>\$ 500,217</u>

Payments on the general obligation bonds, capital leases and compensated absences of the governmental activities are paid out of the General Fund. Payments on the tax increment financing bond payable are paid out of the General Fund and subsidized with a transfer from the Route 3A Infrastructure Tax Increment Financing Fund. Payments on the notes payable and compensated absences of the business-type activities are paid out of the Wastewater Fund.

General Obligation Bonds

Governmental Activities

Bonds payable at June 30, 2021 are comprised of the following individual issue:

	Interest Rate	Final Maturity Date	Balance at 6/30/2021
2018 Series B	2.56%	August 2028	\$ 770,000
	Add: <i>Unamortized Bond</i>		
	<i>Premium</i>		70,310
	Total Bonds Payable		<u>\$ 840,310</u>

Debt service requirements to retire general obligation bonds outstanding at June 30, 2021 are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 100,000	\$ 36,720	\$ 136,720
2023	100,000	31,620	131,620
2024	95,000	26,647	121,647
2025	95,000	21,803	116,803
2026	95,000	16,957	111,957
2027-2029	285,000	21,803	306,803
Total	<u>770,000</u>	<u>155,550</u>	<u>925,550</u>
Add: <i>Unamortized Bond Premium</i>	70,310		70,310
Total Bonds payable	<u>\$ 840,310</u>	<u>\$ 155,550</u>	<u>\$ 995,860</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Tax Increment Financing Bonds

The tax increment financing bonds payable at June 30, 2021 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Balance at 6/30/2021
2019 Route 3A Bond	2.55%	December 2029	\$ 2,250,000
2021 Series B	0.91%	February 2030	1,904,000
Add: <i>Unamortized Bond Premium</i>			369,579
			<u>\$ 4,523,579</u>

Debt service requirements to retire the tax increment financing bonds for governmental activities at June 30, 2021 are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 2,469,000	\$ 93,170	\$ 2,562,170
2023	200,000	85,935	285,935
2024	200,000	75,735	275,735
2025	205,000	65,535	270,535
2026	210,000	55,080	265,080
2027-2030	870,000	112,200	982,200
Total	<u>4,154,000</u>	<u>487,655</u>	<u>4,641,655</u>
Add: <i>Unamortized Bond Premium</i>	369,579		369,579
Total tax increment bond	<u>\$ 4,523,579</u>	<u>\$ 487,655</u>	<u>\$ 5,011,234</u>

The Town has pledged a portion of future tax increment financing revenues to repay \$2,500,000 in tax increment bonds issued in December 2019, refunded in May 2021 (See Note 5), to finance infrastructure improvements within the Route 3A Corridor. The bonds are payable solely from the tax increment financing taxes. Incremental taxes were projected to produce in excess of 100% of the debt service requirements over the life of the bonds. For the current year total tax increment finance revenues were \$402,394.

Notes Payable Direct Borrowings

Business-type Activities

Notes payable from direct borrowings at June 30, 2021 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Balance at 6/30/2021	Pledged Collateral
<u>Wastewater Fund:</u>				
Wastewater treatment plant upgrade	3.73%	January 2030	\$ 1,950,072	N/A
Wastewater treatment facility upgrade	3.10%	June 2031	1,553,235	N/A
Wastewater treatment facility phase 3	2.00%	September 2023	508,702	N/A
			<u>\$ 4,012,009</u>	

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Notes from direct borrowings include a provision that if in the event the Town defaults in the prompt and full payment of any installment of principal and interest, the entire unpaid principal balance and accrued interest to the date of payment shall become due and payable immediately upon demand of the holder.

Debt service requirements to retire notes payable for business-type activities at June 30, 2021 are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 500,217	\$ 131,085	\$ 631,302
2023	510,202	116,279	626,481
2024	520,503	101,157	621,660
2025	354,733	85,710	440,443
2026	362,168	73,455	435,623
2027-2031	1,764,186	170,340	1,934,526
Total	<u>\$ 4,012,009</u>	<u>\$ 678,026</u>	<u>\$ 4,690,035</u>

State of New Hampshire Revolving Loans

The Town has drawn \$14,729 of \$3,465,716 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the wastewater treatment facility phase 3A capital improvements project. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby a portion of the principal sum will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

The Town has drawn \$5,733 of \$30,000 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the stormwater collection system asset management program. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby the principal sum of amounts drawn will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

NOTE 5—CURRENT REFUNDING OF DEBT

During the year ended June 30, 2021, the Town issued \$1,904,000 of tax increment bonds in the Route 3A Infrastructure Tax Increment Financing Fund to affect a current refunding for \$2,250,000 of the outstanding tax increment bond (old debt). Net refunding proceeds of \$2,273,579 was used to retire old debt principal of \$2,250,000 and old debt interest of \$23,579 (See Note 16).

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

The current refunding of debt resulted in the recognition of an economic gain of \$164,232. The Town in effect, reduced its aggregate debt service payments by \$168,799 over the next nine fiscal years through the current refunding.

NOTE 6—OTHER POSTEMPLOYMENT BENEFITS

Total OPEB Liabilities, Deferred Outflows of Resources, Deferred Inflows of Resources and OPEB Expense

	Deferred Outflow s	OPEB Liabilit y	Deferred Inflow s	OPEB Expens e
		1,505,57		
Cost-Sharing Multiple Employer Plan	\$ 195,387	\$ 5	\$ 29,940	\$ (35,395)
		1,998,85		
Single Employer Plan	146,091	3	29,226	105,533
		3,504,42		
Total	<u>\$ 341,478</u>	<u>\$ 8</u>	<u>\$ 59,166</u>	<u>\$ 70,138</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to OPEB is reflected as an increase to unrestricted net position in the amount of \$282,312.

COST-SHARING MULTIPLE EMPLOYER

PLAN Plan Description

The New Hampshire Retirement System (NHRS) administers a cost- sharing multiple-employer other postemployment benefit plan (OPEB Plan). The OPEB Plan provides a medical insurance subsidy to qualified retired members.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301 or from their website at www.nhrs.org.

The OPEB Plan is divided into four membership types. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees, and Group I State Employees. The OPEB plan is closed to new entrants.

Benefits Provided

Benefit amounts and eligibility requirements for the OPEB Plan are set by state law (RSA 100-A:52, RSA 100-A:52- a and RSA 100-A:52 -b), and members are designated in statute by type. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. Medical subsidy rates established by RSA 100-A:52 II are dependent upon whether retirees are eligible for Medicare. Retirees not eligible for Medicare may receive a maximum medical subsidy of \$375.56 for a single person plan and \$ 751.12 for a two-person plan. Retirees eligible for Medicare may receive a maximum medical subsidy of \$236.84 for a single person plan and \$473.68 for a two-person plan.

Funding Policy

Per RSA 100:16, contribution rates are established and may be amended by the New Hampshire State legislature and are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contribution rates for the covered payroll of public safety employees and political subdivision employees were 3.66% and 0.29%, respectively, for the year ended June 30, 2021. Contributions to the OPEB plan for the Town were \$179,930 for the year ended June 30, 2021. Employees are not required to contribute to the OPEB plan.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2021, the Town reported a liability of \$1,505,575 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2020, and the total OPEB liability used to calculate the net OPEB liability was determined by a roll forward of the actuarial valuation from June 30, 2019. The Town's proportion of the net OPEB liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2020, the Town's proportion was approximately 0.3440 percent, which was a decrease of 0.0466 percentage points from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the Town recognized negative OPEB expense of (\$35,395). At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience		\$ 4,363
Net difference between projected and actual earnings on OPEB plan investments	\$ 5,633	
Changes of assumptions	9,680	
Changes in proportion and differences between Town contributions and proportionate share of contributions	144	25,577
Town contributions subsequent to the measurement date	<u>179,930</u>	
Totals	<u>\$ 195,387</u>	<u>\$ 29,940</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

The Town reported \$179,930 as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net OPEB liability in the measurement period ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense for the measurement periods as follows:

June 30,	
2021	\$ (19,688)
2022	1,667
2023	1,988
2024	1,550
	<u>\$ (14,483)</u>

Actuarial Assumptions

The total OPEB liability was determined by a roll forward of the actuarial valuation as of June 30, 2019, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	6.75% per year, net of OPEB plan investment expense, including inflation for determining solvency contributions

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

The following assumptions were changed in the current year:

- Reduced the assumed rate of investment return from 7.25% to 6.75%
- Reduced the discount rate from 7.25% to 6.75%
- Reduced wage inflation from 3.25% to 2.75% (2.25% for teachers)
- Reduced price inflation from 2.5% to 2.0%
- Updated demographic assumptions, including merit and longevity salary increases, disability rates, retirement rates, and mortality tables (specifically the new public pension plan mortality tables)
- Increased the medical subsidy margin for teachers from 0.20% to 0.50%

The long-term expected rate of return on OPEB Plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	3.71-4.15%
International equity	20%	3.96-6.20%
Fixed income	25%	0.42-1.66%
Alternative investments	15%	4.81-7.71%
Real estate	10%	2.95%
Total	<u>100%</u>	

The discount rate used to measure the collective total OPEB liability as of June 30, 2020 was 6.75%. The projection of cash flows used to determine this single discount rate assumed that employer contributions will be made under the current statutes RSA 100-A:16 and RSA 100-A:53. Based on those assumptions, the OPEB Plan's fiduciary net position was projected to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

Sensitivity of the Town's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net OPEB liability calculated using the discount rate of 6.75 percent, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	(5.75%)	(6.75%)	(7.75%)
Net OPEB liability	\$ 1,634,899	\$ 1,505,575	\$ 1,393,298

SINGLE EMPLOYER PLAN

Plan Description

The Town of Hooksett, New Hampshire administers the retiree health care benefits program, a single employer defined benefits plan that is used to provide postemployment benefits other than pensions (OPEB) for all permanent full-time employees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Town provides medical benefits to its eligible retirees and their covered dependents. To qualify for these benefits general employees hired prior to July 1, 2011 must reach age 60, reach age 50 with 10 years of service, or age plus service years equal 70. General employees hired on or after July 1, 2011 must

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

reach age 65 with no service requirement or reach age 60 with 30 years of service to qualify for this benefit. Public safety employees hired prior to July 1, 2011 are required to reach age 45 with 20 years of service or reach age 60 with no service requirement to qualify for this benefit. Public safety employees hired on or after July 1, 2011 must reach age 50 or 52.5 with 25 years of service or reach age 60 with no service to qualify for this benefit. Eligible retirees and surviving spouses pay the full costs of the benefits premiums. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50.

Employees Covered By Benefit Terms

As of July 1, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	23
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	123
	<u>146</u>

Total OPEB Liability

The Town's total OPEB liability of \$1,998,853 was measured as of June 30, 2021 and was determined by a rollforward of the actuarial valuation as of July 1, 2019.

Actuarial Assumptions and Other Inputs for OPEB

The total OPEB liability in the July 1, 2019 valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	3.50%
Discount rate	2.09%
Healthcare cost trend rates	7.00% for 2021, decreasing 0.25% per year to an ultimate rate of 4.50% for 2031 and later years

The discount rate was based on an average of three 20-year bond indices as of June 30, 2021.

Mortality rates were based on the Society of Actuaries Pub-2010 Public Retirement Plans Healthy Male and Female Total Dataset Headcount-Weighted Mortality Tables with the Society of Actuaries Mortality Improvement Scale MP-2019.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2020	\$ 1,972,219
Changes for the year:	
Service cost	50,221
Interest	40,019
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes in assumptions or other inputs	51,246
Benefit payments	<u>(114,852)</u>
Net changes	<u>26,634</u>
Balance at June 30, 2021	<u><u>\$ 1,998,853</u></u>

Changes of assumptions and other inputs reflect a change in the discount rate of 2.44% at June 30, 2020 to 2.09% at June 30, 2021.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	1% Decrease <u>(1.09%)</u>	Current Discount Rate <u>(2.09%)</u>	1% Increase <u>(3.09%)</u>
Total OPEB liability	\$ 2,143,433	\$ 1,998,853	\$ 1,866,858

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.00 percent decreasing to 3.50 percent) or 1-percentage-point higher (8.00 percent decreasing to 5.50 percent) than the current healthcare cost trend rate:

	1% Decrease <u> </u>	Healthcare Cost Trend Rates Current <u> </u>	1% Increase <u> </u>
Total OPEB liability	\$ 1,821,719	\$ 1,998,853	\$ 2,202,293

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2021, the Town recognized OPEB expense of \$105,533. At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ 146,091	\$ 29,226
Totals	<u>\$ 146,091</u>	<u>\$ 29,226</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

June 30,	
2022	\$ 15,293
2023	15,293
2024	15,293
2025	15,293
2026	15,293
Thereafter	40,400
	<u>\$ 116,865</u>

NOTE 7—DEFINED BENEFIT PENSION

PLAN Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Substantially all full-time state and local employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II.

Benefits Provided

Benefit formulas and eligibility requirements for the pension plan are set by State law (RSA 100-A).

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% multiplied by creditable service. For Group II members not vested by January 1, 2012 the benefit is calculated the same way but the multiplier used in the calculation will change depending on age and years of creditable service as follows:

Years of Creditable Service as of <u>January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Changes in Benefits

Ch 340 laws of 2019 (HB 616) grants a one-time, 1.5% COLA on the first \$50,000 of an annual pension benefit to members who retired on or before July 1, 2014, or any beneficiaries of such member who is receiving a survivorship pension benefit. The COLA will take effect on the retired member's first anniversary date of retirement occurring after July 1, 2020. The adjustment shall become a permanent addition to the member's base retirement allowance.

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 24.77%, 26.43%, and 10.88%, respectively, for the year ended June 30, 2021. The Town contributes 100% of the employer cost for police officers, fire employees, and general employees of the Town.

Per RSA 100-A:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the year ending June 30, 2021 were \$1,596,346.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the Town reported a liability of \$20,706,249 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2019. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2020, the Town's proportion was approximately 0.3237 percent, which was a decrease of 0.0122 percentage points from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the Town recognized pension expense of \$2,878,032. At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 559,169	\$ 222,326
Net difference between projected and actual earnings on pension plan investments	1,280,704	
Changes of assumptions	2,048,259	
Changes in proportion and differences between Town contributions and proportionate share of contributions	135,408	638,370
Town contributions subsequent to the measurement date	<u>1,596,346</u>	
Totals	<u>\$ 5,619,886</u>	<u>\$ 860,696</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to pension is reflected as an increase to unrestricted net position in the amount of \$4,759,190. The Town reported \$1,596,346 as deferred outflows of resources related to pension resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense for the measurement periods as follows:

<u>June 30,</u>	
2021	\$ 510,496
2022	866,747
2023	935,981
2024	<u>849,620</u>
	<u>\$ 3,162,844</u>

Actuarial Assumptions

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2019, using the following actuarial assumptions:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	6.75%, net of pension plan investment expense, including inflation

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

The following assumptions were changed in the current year:

Reduced the assumed rate of investment return from 7.25% to 6.75%
Reduced the discount rate from 7.25% to 6.75%
Reduced wage inflation from 3.25% to 2.75% (2.25% for teachers)
Reduced price inflation from 2.5% to 2.0%
Updated demographic assumptions, including merit and longevity salary increases, disability rates, retirement rates, and mortality tables (specifically the new public pension plan mortality tables)

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	3.71-4.15%
International equity	20%	3.96-6.20%
Fixed income	25%	0.42-1.66%
Alternative investments	15%	4.81-7.71%
Real estate	10%	2.95%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the collective pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	1% Decrease <u>(5.75%)</u>	Current Discount Rate <u>(6.75%)</u>	1% Increase <u>(7.75%)</u>
Town's proportionate share of the net pension liability	\$ 26,806,166	\$ 20,706,249	\$ 15,721,810

NOTE 8—LANDFILL POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. During November 1999, a final cover was placed on the landfill. An estimated liability has been recorded based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$44,960 as of June 30, 2021. However, the actual cost of postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The Town will finance the postclosure costs by making an annual appropriation.

The following is a summary of changes in the estimated liability for postclosure care costs for the year ended June 30, 2021:

Balance – July 1, 2020	\$ 50,580
Expenditures recognized in the General Fund	(3,214)
Net change in estimated liability	<u>(2,407)</u>
Balance – June 30, 2021	<u>\$ 44,960</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

NOTE 9—RESTRICTED NET POSITION

Net position is restricted for specific purposes at June 30, 2021 as follows:

	Governmental Activities
Permanent Funds – Principal	\$ 139,262
Permanent Funds – Income	105
Impact fees	1,650,691
Police asset forfeitures	11,958
Route 3A tax increment financing	991,965
Library operations	193,100
Private trusts	215,079
	<u>\$ 3,202,160</u>

NOTE 10—INTERFUND BALANCES AND TRANSFERS

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is recorded in the specific fund as an interfund balance. Interfund balances at June 30, 2021 are as follows:

	General Fund	Due from Nonmajor Governmental Funds	Wastewater Fund	Totals
General Fund		\$ 49,719	\$ 41,462	\$ 91,181
Route 3A Infrastructure Tax Increment	\$			
Financing Fund	3,251,016			3,251,016
Nonmajor Governmental Funds	<u>2,769,130</u>			<u>2,769,130</u>
	\$			
	<u>6,020,146</u>	<u>\$ 49,719</u>	<u>\$ 41,462</u>	<u>\$ 6,111,327</u>

During the year, the Route 3A Infrastructure Tax Increment Financing Fund and Nonmajor Governmental Funds transferred \$313,750 and \$122,878, respectively, to the General Fund. The transfers were made in accordance with budgetary authorizations.

NOTE 11—COMPONENTS OF FUND BALANCE

The components of the Town's fund balance for its governmental funds at June 30, 2021, are as follows:

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable for:				
Prepaid items	\$ 49,087			\$ 49,087
Tax deeded property	584,785			584,785
Permanent Funds – principal			\$ 139,262	139,262

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Restricted for:

Permanent Funds – income		105	105
Impact fees		1,650,691	1,650,691
Police asset forfeiture		11,958	11,958
Route 3A tax increment financing	\$ 4,935,666		4,935,666
Private trusts		215,079	215,079
Library operations	193,100		193,100

Committed for:

Capital reserves	2,421,952		2,421,952
Carryforward appropriations	378,000		378,000
Subsequent year appropriations	150,000		150,000
Conservation		374,843	374,843
Solid waste		603,815	603,815
Recreation		158,216	158,216
Ambulance		407,471	407,471
Police		373,593	373,593
Fire		5,122	5,122

Assigned for:

Encumbrances	147,369		147,369
Heritage	39,210		39,210
Compensated absences	398,404		398,404

Unassigned:

Unassigned – General operations	3,428,086			3,428,086
	\$			
	<u>7,789,993</u>	<u>\$ 4,935,666</u>	<u>\$ 3,940,155</u>	<u>\$ 16,665,814</u>

NOTE 12—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$2,047,885,829 as of April 1, 2020) and are due in two installments on July 7, 2020 and December 30, 2020. Taxes paid after the due dates accrue interest at 8% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year-end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. Priority tax liens obtained prior to April 1, 2019 accrue interest at 18% per annum. Priority tax liens obtained after April 1, 2019 accrue interest at 14% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Hooksett School District and Merrimack County, both independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire which are remitted directly to the school district. Total taxes appropriated during the year were \$28,287,632 and \$6,045,630 for the Hooksett District and Merrimack County, respectively. These taxes are recognized in these financial statements within the fiduciary funds only. The Town bears responsibility for uncollected taxes.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

NOTE 13—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2021, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2021.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self- Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,200,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 14—CONTINGENT LIABILITIES

Litigation

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2021

Federal Grants

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

NOTE 15—RESTATEMENT OF NET POSITION AND RECLASSIFICATION OF FUND BALANCE

Restatement

During the year ended June 30, 2021, the Town adopted Governmental Accounting Standards Board (GASB) Statement No. 84 – *Fiduciary Activities*. The impact on net position of the fiduciary funds as of July 1, 2020 is as follows:

	Fiduciary Funds
Net Position, July 1, 2020 (as previously reported)	\$ -
Amount of restatement due to:	
Implementation of GASB Statement #84	<u>2,670,540</u>
Net Position, July 1, 2020 – as restated	<u><u>\$ 2,670,540</u></u>

Reclassification

During the year ended June 30, 2021, it was determined funds held by the Town Trustees of Trust Funds were previously reported as Permanent Funds (a nonmajor governmental fund) and should be reported in the Private Trust Funds (a nonmajor governmental fund). The total amount reclassified between the two nonmajor governmental funds was \$111,118.

NOTE 16—SUBSEQUENT EVENTS

Current Refunding Settlement

On May 6, 2021, the Town entered into an agreement for a current refunding of its existing tax increment financing bond to be settled on May 28, 2021. On May 27, 2021, the refunding proceeds were received by the Town and were scheduled to be transferred to pay off the existing debt obligation, however, the funds were not withdrawn by the financial institution holding the existing debt. On July 9, 2021, the financial institution settled the existing obligation of \$2,250,000 plus accrued interest of \$23,579.

SCHEDULE 1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) – General Fund

For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 11,204,228	\$ 11,204,228	\$ 11,197,590	\$ (6,638)
Licenses and permits	4,572,451	4,572,451	4,806,292	233,841
Intergovernmental	1,200,932	2,007,747	2,180,276	172,529
Charges for services	74,968	74,968	98,274	23,306
Interest income	30,000	30,000	20,403	(9,597)
Miscellaneous	195,701	200,701	131,413	(69,288)
Total Revenues	<u>17,278,280</u>	<u>18,090,095</u>	<u>18,434,248</u>	<u>344,153</u>
Expenditures:				
Current operations:				
General government	2,873,233	3,040,387	3,023,871	16,516
Public safety	9,320,926	9,960,129	9,347,027	613,102
Highways and streets	2,736,568	2,475,863	2,280,487	195,376
Sanitation	1,240,149	1,240,149	1,056,111	184,038
Health and welfare	165,238	165,587	72,134	93,453
Culture and recreation	671,547	643,547	535,810	107,737
Conservation	1,817	1,817	1,817	-
Economic development	1,500	1,500	563	937
Capital outlay	444,997	267,421	219,697	47,724
Debt service:				
Principal retirement	230,000	230,000	355,000	(125,000)
Interest and fiscal charges	139,449	139,449	105,698	33,751
Total Expenditures	<u>17,825,424</u>	<u>18,165,849</u>	<u>16,998,215</u>	<u>1,167,634</u>
Excess revenues over (under) expenditures	<u>(547,144)</u>	<u>(75,754)</u>	<u>1,436,033</u>	<u>1,511,787</u>
Other financing sources (uses):				
Transfers in	479,890	386,500	436,628	50,128
Transfers out	(1,713,166)	(1,713,166)	(1,727,973)	(14,807)
Total Other financing sources (uses)	<u>(1,233,276)</u>	<u>(1,326,666)</u>	<u>(1,291,345)</u>	<u>35,321</u>
Net change in fund balance	(1,780,420)	(1,402,420)	144,688	1,547,108
Fund Balance at beginning of year				
- Budgetary Basis	<u>5,690,359</u>	<u>5,690,359</u>	<u>5,690,359</u>	<u>-</u>
Fund Balance at end of year				
- Budgetary Basis	<u>\$ 3,909,939</u>	<u>\$ 4,287,939</u>	<u>\$ 5,835,047</u>	<u>\$ 1,547,108</u>

See accompanying notes to the required supplementary information

SCHEDULE 2

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability

For the Year Ended June 30, 2021

Cost-Sharing Multiple Employer Plan Information Only

	Town's	Town's	Town's	Town's Proportionate Share of the Net OPEB Liability	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
Measurement Period Ended	Proportion of the Net OPEB Liability	Share of the Net OPEB Liability	Covered Payroll	as a Percentage of Covered Payroll	
June 30, 2020	0.34396729%	\$ 1,505,575	\$ 7,696,734	19.56%	7.74%
June 30, 2019	0.39057804%	\$ 1,712,337	\$ 7,456,023	22.97%	7.75%
June 30, 2018	0.38620507%	\$ 1,768,224	\$ 7,212,186	24.52%	7.53%
June 30, 2017	0.25496169%	\$ 1,165,771	\$ 6,805,386	17.13%	7.91%
June 30, 2016	0.26770334%	\$ 1,295,966	\$ 6,718,349	19.29%	5.21%

Significant Actuarial Assumptions

Measurement Periods	Inflation	Salary Increases	Investment Rate of Return	Mortality Table	Mortality Scale
June 30, 2020	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 – 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015

See accompanying notes to the required supplementary information

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town OPEB Contributions
For the Year Ended June 30, 2021

Cost-Sharing Multiple Employer Plan Information Only					
<u>Year Ended</u>	<u>Contractually Required Contribution</u>	<u>Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2021	\$ 179,930	\$ (179,930)	\$ -	8,402,195	2.14%
June 30, 2020	\$ 159,480	\$ (159,480)	\$ -	7,696,734	2.07%
June 30, 2019	\$ 178,343	\$ (178,343)	\$ -	7,456,023	2.39%
June 30, 2018	\$ 170,830	\$ (170,830)	\$ -	7,212,186	2.37%
June 30, 2017	\$ 151,116	\$ (151,116)	\$ -	6,805,386	2.22%
June 30, 2016	\$ 155,552	\$ (155,552)	\$ -	6,718,349	2.32%

See accompanying notes to the required supplementary information

SCHEDULE 4

TOWN OF HOOKSETT, NEW HAMPSHIRE**Schedule of Changes in the Town's Total OPEB Liability and Related Ratios**

For the Year Ended June 30, 2021

Single Employer Plan Information Only				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability:				
Service cost	\$ 50,221	\$ 45,598	\$ 93,401	\$ 96,766
Interest	40,019	45,724	70,561	63,420
Changes of benefit terms	-	-	-	-
Changes of assumptions or other inputs	51,246	67,844	71,350	(52,238)
Differences between expected and actual experience	-	-	-	-
Benefit payments	(114,852)	(121,803)	(60,128)	(45,617)
Net change in total OPEB liability	26,634	37,363	175,184	62,331
Total OPEB Liability at beginning of year	1,972,219	1,934,856	1,759,672	1,697,341
Total OPEB Liability at end of year	<u>\$ 1,998,853</u>	<u>\$ 1,972,219</u>	<u>\$ 1,934,856</u>	<u>\$ 1,759,672</u>
Covered employee payroll	\$ 8,649,246	\$ 8,649,246	\$ 6,200,946	\$ 6,049,703
Total OPEB liability as a percentage of covered employee payroll	23.11%	22.80%	31.20%	29.09%
Significant Actuarial Assumptions				
Discount rate	2.09%	2.44%	3.50%	3.87%
Health cost trend rates:				
Initial	7.0% - 2021	7.0% - 2021	9.0% - 2017	9.0% - 2017
Ultimate	4.5% - 2031	4.5% - 2031	5.0% - 2025	5.0% - 2025
Mortality improvement scale	MP-2019	MP-2019	MP-2014	MP-2014
Salary increase rate	3.50%	3.50%	3.50%	3.50%

See accompanying notes to the required supplementary information

SCHEDULE 5

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability

For the Year Ended June 30, 2021

<u>Measurement Period Ended</u>	<u>Town's Proportion of the Net Pension Liability</u>	<u>Town's Proportionate Share of the Net Pension Liability</u>	<u>Town's Covered Payroll</u>	<u>Town's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
June 30, 2020	0.32372984%	\$ 20,706,249	\$ 7,696,734	269.03%	58.72%
June 30, 2019	0.33592205%	\$ 16,163,409	\$ 7,456,023	216.78%	65.59%
June 30, 2018	0.33409581%	\$ 16,069,677	\$ 7,212,186	222.81%	64.73%
June 30, 2017	0.33357614%	\$ 16,405,250	\$ 6,805,386	241.06%	62.66%
June 30, 2016	0.34560942%	\$ 18,378,110	\$ 6,718,349	273.55%	58.30%
June 30, 2015	0.34184351%	\$ 13,542,223	\$ 6,582,012	205.75%	65.47%
June 30, 2014	0.35368587%	\$ 13,275,903	\$ 6,631,475	200.20%	66.32%
June 30, 2013	0.34427117%	\$ 14,816,689	\$ 6,308,421	234.87%	59.81%

Significant Actuarial Assumptions

<u>Measurement Periods</u>	<u>Inflation</u>	<u>Salary Increases</u>	<u>Investment Rate of Return</u>	<u>Mortality Table</u>	<u>Mortality Scale</u>
June 30, 2020	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 – 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015
June 30, 2013 – 2015	3.00%	3.75-5.80%	7.75%	RP-2000	Scale AA

See accompanying notes to the required supplementary information

SCHEDULE 6

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Town Pension Contributions

For the Year Ended June 30, 2021

<u>Year Ended</u>	Contributions in Relation to the			Town's Covered	Contributions as a Percentage of Covered Payrol 1
	Contractually Required <u>Contribution</u>	Contractually Required <u>Contribution</u>	Contribution Deficiency <u>(Excess)</u>		
June 30, 2021	\$ 1,596,346	\$ (1,596,346)	\$ -	\$ 8,402,195	19.00%
June 30, 2020	\$ 1,436,915	\$ (1,436,915)	\$ -	\$ 7,696,734	18.67%
June 30, 2019	\$ 1,462,153	\$ (1,462,153)	\$ -	\$ 7,456,023	19.61%
June 30, 2018	\$ 1,410,527	\$ (1,410,527)	\$ -	\$ 7,212,186	19.56%
June 30, 2017	\$ 1,222,034	\$ (1,222,034)	\$ -	\$ 6,805,386	17.96%
June 30, 2016	\$ 1,237,555	\$ (1,237,555)	\$ -	\$ 6,718,349	18.42%
June 30, 2015	\$ 1,146,844	\$ (1,146,844)	\$ -	\$ 6,582,012	17.42%
June 30, 2014	\$ 1,147,439	\$ (1,147,439)	\$ -	\$ 6,631,475	17.30%
June 30, 2013	\$ 856,043	\$ (856,043)	\$ -	\$ 6,308,421	13.57%

See accompanying notes to the required supplementary information

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2021

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for encumbrances, non-budgetary revenues and expenditures, and budgetary transfers out as follows:

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
	\$	\$
Per Exhibit D	19,162,709	18,330,617
Difference in property taxes meeting susceptible to accrual criteria	(117,909)	
Encumbrances – June 30, 2020		(187,624)
Encumbrances – June 30, 2021		147,369
Non-budgetary revenues and expenditures	(173,924)	(1,292,147)
Budgetary transfer out		1,727,973
	<u>\$</u>	<u>\$</u>
Per Schedule 1	<u>18,870,876</u>	<u>18,726,188</u>

Major Special Revenue Fund

The Town adopts its budgets under regulations of the New Hampshire Department of Revenue Administration which differ from accounting principles generally accepted in the United States of America. Consequently, budgetary information is not presented for the Route 3A Infrastructure Tax Increment Financing Fund, as the information is neither practical nor meaningful.

NOTE 2—BUDGETARY FUND BALANCE

The components of the budgetary fund balance for the General Fund as of June 30, 2021 are as follows:

Nonspendable:	
Prepaid items	\$ 49,087
Tax deeded property	584,785
Committed for:	
Carryforward appropriations	378,000
Subsequent year appropriations	150,000
Assigned for:	
Compensated absences	398,404
Unassigned:	
General operations	4,274,771
	<u>\$ 5,835,047</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)

For the Year Ended June 30, 2021

NOTE 3—SCHEDULE OF CHANGES IN THE TOWN’S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY AND SCHEDULE OF TOWN OPEB CONTRIBUTIONS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town’s proportionate share of the net OPEB liability, and schedule of Town OPEB contributions. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

NOTE 4—SCHEDULE OF CHANGES IN THE TOWN’S TOTAL OPEB LIABILITY AND RELATED RATIOS

In accordance with GASB Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town’s total OPEB liability and related ratios. The Town implemented the provisions of GASB Statement #75 during the year ended June 30, 2018. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

NOTE 5—SCHEDULE OF CHANGES IN THE TOWN’S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND SCHEDULE OF TOWN PENSION CONTRIBUTIONS

In accordance with GASB Statement #68, *Accounting and Financial Reporting for Pensions*, the Town is required to disclose historical information for each of the prior ten years within a schedule of changes in the Town’s proportionate share of the net pension liability, and schedule of Town pension contributions. The Town implemented the provisions of GASB Statement #68 during the year ended June 30, 2015. Accordingly, the historic information has only been presented for those years which information was readily available. Additional disclosures will be made in future years as additional information becomes available.

SCHEDULE I
TOWN OF HOOKSETT
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2021

Federal Granting Agency/Recipient State Agency/Grant Program/State Grant Number	Assistance Listing Number	Expenditures
DEPARTMENT OF JUSTICE		
Pass Through Payments from New Hampshire Department of Justice Coronavirus Emergency Supplemental Funding COVID-19 – COVID EMS Response-2020-VD-BX-001	16.034	\$ 180,870
Received Directly from U.S. Treasury Department Bulletproof Vest Partnership Program #2018 BPV	16.607	483
#2019 BPV		660
		1,143
Equitable Sharing Program	16.922	195
Total Department of Justice		182,208
DEPARTMENT OF THE TREASURY		
Pass Through Payments from New Hampshire Governor's Office for Emergency Relief and Recovery Coronavirus Relief Fund COVID-19 – First Responder Stipend COVID-19 – GOFERR	21.019	(86) 248,037 247,951
Total Department of the Treasury		247,951
DEPARTMENT OF HEALTH AND HUMAN SERVICES		
Received Directly from Department of Health and Human Services COVID-19 – Provider Relief Fund	93.498	24,811
Total Department of Health and Human Services		24,811
DEPARTMENT OF HOMELAND SECURITY		
Pass Through Payments from New Hampshire Department of Safety Disaster Grants – Public Assistance (Presidentially Declared Disasters) COVID-19 – FEMA-4516-DR-NH	97.036	532,992
Pass Through Payments from New Hampshire Department of Health and Human Services Disaster Grants – Public Assistance (Presidentially Declared Disasters) COVID-19 – Vaccination-4516-DR-NH-00000001	97.036	200,694 733,686

See notes to schedule of expenditures of federal awards

SCHEDULE I

TOWN OF HOOKSETT

Schedule of Expenditures of Federal Awards (Continued)

For the Year Ended June 30, 2021

Federal Granting Agency/Recipient State Agency/Grant Program/State Grant Number	Assistance Listing Number	Expenditures
DEPARTMENT OF HOMELAND SECURITY (continued)		
Pass Through Payments from New Hampshire Department of Safety, Homeland Security and Emergency Management Emergency Management Performance Grant Program EOC Security-EMB-2019-EP-00003	97.042	<u>36,973</u>
Pass Through Payments from New Hampshire Department of Safety Homeland Security Grant Program EMS Warm Zone-EMW-2018-SS-00055	97.067	<u>569</u>
Total Department of Homeland Security		<u>771,228</u>
OTHER AGENCIES		
Pass Through Payments from New Hampshire Secretary of State 2018 HAVA Election Security Grants COVID-19 – Cares Election-DC20101CARES	90.404	<u>31,686</u>
Total Other Agencies		<u>31,686</u>
Total Expenditures of Federal Awards		<u><u>\$ 1,257,884</u></u>

See notes to schedule of expenditures of federal awards

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL
AWARDS For the Year Ended June 30, 2021

NOTE 1—BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the Town of Hooksett, New Hampshire (the Town) under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Hooksett, New Hampshire, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Town.

NOTE 2—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting for federal programs accounted for in the governmental funds, and on the accrual basis of accounting for federal programs accounted for in the proprietary funds, which are described in Note 1 to the Town's basic financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3—INDIRECT COST RATE

The Town has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4—PROVIDER RELIEF FUNDS

During the year ended June 30, 2021, the Town recognized total revenue of \$24,811 from the Provider Relief Fund (CFDA #93.498). This amount is based on lost revenue in the Town's Ambulance Service Fund, a nonmajor governmental fund. The amount reported on the Schedule of Expenditures of Federal Awards is based upon the June 30, 2021 Provider Relief Fund report that will be submitted to the United States Department of Health and Human Services by the September 30, 2021 reporting deadline.

NOTE 5—RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The recognition of expenditures of federal awards on the Schedule pertaining to the Presidentially Declared Disasters include \$44,790 of eligible expenditures which occurred in the prior year.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING
STANDARDS***

Independent Auditor's Report

To the Town Council
Town of Hooksett, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town of Hooksett, New Hampshire's basic financial statements, and have issued our report thereon dated February 28, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Hooksett, New Hampshire's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Hooksett, New Hampshire's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vashon Clukay & Company PC

Manchester, New Hampshire

February 28, 2022

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditor's Report

To the Town Council
Town of Hooksett, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited the Town of Hooksett, New Hampshire's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Town of Hooksett, New Hampshire's major federal programs for the year ended June 30, 2021. The Town of Hooksett, New Hampshire's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Hooksett, New Hampshire's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Hooksett, New Hampshire's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Town of Hooksett, New Hampshire's compliance.

Opinion on Each Major Federal Program

In our opinion, the Town of Hooksett, New Hampshire complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of the Town of Hooksett, New Hampshire is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Hooksett, New Hampshire's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Vashon Clukay & Company PC

Manchester, New Hampshire
February 28, 2022

Town of Hooksett, New Hampshire
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2021

Section I—Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified – all reporting units

Internal control over financial reporting:

Material weakness(es) identified? _____ yes X no
Significant deficiency(ies) identified? _____ yes X none reported

Noncompliance material to financial statements noted? _____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified? _____ yes X no
Significant deficiency(ies) identified? _____ yes X none reported

Type of auditor’s report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes X no

Identification of major federal programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Cluster</u>
97.036	Disaster Grants – Public Assistance (Presidentially Declared Disasters)

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as low-risk auditee? _____ Yes X no

Section II–Financial Statement Findings

There were no findings relating to the financial statements required to be reported by GAGAS.

Section III–Federal Award Findings and Questioned Costs

There were no findings and questioned costs required to be reported under 2 CFR 200.516(a).

SCHEDULE A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds – All Nonmajor Funds
June 30, 2021

	Special Revenue Funds	Permanent Funds	Combining Totals
ASSETS			
Cash and cash equivalents	\$ 636,702		\$ 636,702
Investments	209,813	\$ 151,248	361,061
Accounts receivable, net	204,225		204,225
Due from other governments	56,276		56,276
Due from other funds	2,769,130		2,769,130
Total Assets	<u>3,876,146</u>	<u>151,248</u>	<u>4,027,394</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u><u>\$ 3,876,146</u></u>	<u><u>\$ 151,248</u></u>	<u><u>\$ 4,027,394</u></u>
LIABILITIES			
Accounts payable	\$ 24,842		\$ 24,842
Accrued liabilities	12,678		12,678
Due to other funds	37,838	\$ 11,881	49,719
Total Liabilities	<u>75,358</u>	<u>11,881</u>	<u>87,239</u>
DEFERRED INFLOWS OF RESOURCES			
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable		139,262	139,262
Restricted	1,877,728	105	1,877,833
Committed	1,923,060		1,923,060
Total Fund Balances	<u>3,800,788</u>	<u>139,367</u>	<u>3,940,155</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u><u>\$ 3,876,146</u></u>	<u><u>\$ 151,248</u></u>	<u><u>\$ 4,027,394</u></u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds – All Nonmajor Special Revenue Funds
June 30, 2021

	Conservation Commission <u>Fund</u>	Impact Fees <u>Fund</u>	Solid Waste Disposal <u>Fund</u>	Recreation Revolving <u>Fund</u>	Ambulance Service <u>Fund</u>
ASSETS					
Cash and cash equivalents	\$ 373,641				\$ 263,061
Investments					
Accounts receivable, net					176,287
Due from other governments					7,171
Due from other funds	<u>1,222</u>	<u>\$ 1,667,057</u>	<u>603,815</u>	<u>\$ 158,233</u>	
Total Assets	<u>374,863</u>	<u>1,667,057</u>	<u>603,815</u>	<u>158,233</u>	<u>446,519</u>
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u><u>\$ 374,863</u></u>	<u><u>\$ 1,667,057</u></u>	<u><u>603,815</u></u>	<u><u>\$ 158,233</u></u>	<u><u>\$ 446,519</u></u>
LIABILITIES					
Accounts payable	\$ 20	\$ 16,366		\$ 17	\$ 8,255
Accrued liabilities					5,127
Due to other funds					25,666
Total Liabilities	<u>20</u>	<u>16,366</u>	<u>\$ -</u>	<u>17</u>	<u>39,048</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Restricted		1,650,691			
Committed	<u>374,843</u>		<u>603,815</u>	<u>158,216</u>	<u>407,471</u>
Total Fund Balances	<u>374,843</u>	<u>1,650,691</u>	<u>603,815</u>	<u>158,216</u>	<u>407,471</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u><u>\$ 374,863</u></u>	<u><u>\$ 1,667,057</u></u>	<u><u>603,815</u></u>	<u><u>\$ 158,233</u></u>	<u><u>\$ 446,519</u></u>

(continued)

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds – All Nonmajor Special Revenue Funds
June 30, 2021
(continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Total Nonmajor Special Revenue Funds
ASSETS					
Cash and cash equivalents					\$ 636,702
Investments				\$ 209,813	209,813
Accounts receivable, net		\$ 27,938			204,225
Due from other governments		29,747	\$ 19,358		56,276
Due from other funds	11,958	321,579		5,266	2,769,130
Total Assets	<u>11,958</u>	<u>379,264</u>	<u>19,358</u>	<u>215,079</u>	<u>3,876,146</u>
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>11,958</u>	<u>\$ 379,264</u>	<u>\$ 19,358</u>	<u>\$ 215,079</u>	<u>\$ 3,876,146</u>
LIABILITIES					
Accounts payable		\$ 184			\$ 24,842
Accrued liabilities		5,487	\$ 2,064		12,678
Due to other funds			12,172		37,838
Total Liabilities	<u>-</u>	<u>5,671</u>	<u>14,236</u>	<u>\$ -</u>	<u>75,358</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Restricted	11,958			215,079	1,877,728
Committed		373,593	5,122		1,923,060
Total Fund Balances	<u>11,958</u>	<u>373,593</u>	<u>5,122</u>	<u>215,079</u>	<u>3,800,788</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>11,958</u>	<u>\$ 379,264</u>	<u>\$ 19,358</u>	<u>\$ 215,079</u>	<u>\$ 3,876,146</u>

SCHEDULE B

TOWN OF HOOKSETT, NEW HAMPSHIRE

**Combining Statement of Revenues, Expenditures and Changes in Fund
Balances Governmental Funds – All Nonmajor Funds**

For the Year Ended June 30, 2021

	Special Revenue Funds	Permanent Funds	Combining Totals
Revenues:			
Taxes	\$ 70,000		\$ 70,000
Licenses and permits	6,932		6,932
Intergovernmental	97,409		97,409
Charges for services	1,095,320		1,095,320
Interest and investment income	27,487	\$ 32,898	60,385
Miscellaneous	478,205	600	478,805
Total Revenues	<u>1,775,353</u>	<u>33,498</u>	<u>1,808,851</u>
Expenditures:			
Current operations:			
Public safety	783,194		783,194
Culture and recreation	5,567	127	5,694
Conservation	40,131		40,131
Capital outlay	16,366		16,366
Total Expenditures	<u>845,258</u>	<u>127</u>	<u>845,385</u>
Excess revenues over (under) expenditures	<u>930,095</u>	<u>33,371</u>	<u>963,466</u>
Other financing sources (uses):			
Transfers out	(110,997)	(11,881)	(122,878)
Total Other financing sources (uses)	<u>(110,997)</u>	<u>(11,881)</u>	<u>(122,878)</u>
Net change in fund balances	819,098	21,490	840,588
Fund Balances at beginning of year, as restated	<u>2,981,690</u>	<u>117,877</u>	<u>3,099,567</u>
Fund Balances at end of year	<u>\$ 3,800,788</u>	<u>\$ 139,367</u>	<u>\$ 3,940,155</u>

SCHEDULE B-1

TOWN OF HOOKSETT, NEW HAMPSHIRE**Combining Statement of Revenues, Expenditures and Changes in Fund Balances****Governmental Funds – All Nonmajor Special Revenue Funds**

For the Year Ended June 30, 2021

	Conservation Commission Fund	Impact Fees Fund	Solid Waste Disposal Fund	Recreation Revolving Fund	Ambulance Service Fund
Revenues:					
Taxes	\$ 70,000				
Licenses and permits	6,932				
Intergovernmental					\$ 67,662
Charges for services			152,504	250	570,121
Interest and investment income	299	2,079	817	229	54
Miscellaneous	1,222	461,761	4,100		
Total Revenues	<u>78,453</u>	<u>463,840</u>	<u>157,421</u>	<u>479</u>	<u>637,837</u>
Expenditures:					
Current operations:					
Public safety					444,925
Culture and recreation		3,439		2,128	
Conservation	40,131				
Capital outlay		16,366			
Total Expenditures	<u>40,131</u>	<u>19,805</u>	<u>-</u>	<u>2,128</u>	<u>444,925</u>
Excess revenues over (under) expenditures	<u>38,322</u>	<u>444,035</u>	<u>157,421</u>	<u>(1,649)</u>	<u>192,912</u>
Other financing sources (uses):					
Transfers out			(106,345)		
Total Other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(106,345)</u>	<u>-</u>	<u>-</u>
Net change in fund balances	38,322	444,035	51,076	(1,649)	192,912
Fund Balances at beginning of year, as restated	<u>336,521</u>	<u>1,206,656</u>	<u>552,739</u>	<u>159,865</u>	<u>214,559</u>
Fund Balances at end of year	<u>\$ 374,843</u>	<u>\$ 1,650,691</u>	<u>603,815</u>	<u>158,216</u>	<u>\$ 407,471</u>

(continued)

SCHEDULE B-1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds – All Nonmajor Special Revenue Funds

For the Year Ended June 30, 2021

(continued)

	Drug	Police	Fire	Private	Total Nonmajor
	Forfeiture	Special Details	Special Details	Trust	Special
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>	<u>Revenue</u>
					<u>Funds</u>
Revenues:					
Taxes					\$ 70,000
Licenses and permits					6,932
Intergovernmental		\$ 29,747			97,409
Charges for services		271,835	\$ 100,610		1,095,320
Interest and investment income	\$ 18	430	1	\$ 23,560	27,487
Miscellaneous				11,122	478,205
Total Revenues	<u>18</u>	<u>302,012</u>	<u>100,611</u>	<u>34,682</u>	<u>1,775,353</u>
Expenditures:					
Current operations:					
Public safety		231,200	95,770	11,299	783,194
Culture and recreation					5,567
Conservation					40,131
Capital outlay					16,366
Total Expenditures	<u>-</u>	<u>231,200</u>	<u>95,770</u>	<u>11,299</u>	<u>845,258</u>
Excess revenues over (under)					
expenditures	<u>18</u>	<u>70,812</u>	<u>4,841</u>	<u>23,383</u>	<u>930,095</u>
Other financing sources (uses):					
Transfers out				(4,652)	(110,997)
Total Other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,652)</u>	<u>(110,997)</u>
Net change in fund balances	18	70,812	4,841	18,731	819,098
Fund Balances at beginning of year, as restated	<u>11,940</u>	<u>302,781</u>	<u>281</u>	<u>196,348</u>	<u>2,981,690</u>
Fund Balances at end of year	<u>\$ 11,958</u>	<u>\$ 373,593</u>	<u>\$ 5,122</u>	<u>\$ 215,079</u>	<u>\$ 3,800,788</u>

BOARD OF ELECTIONS AND VOTING

The Board of Elections and Voting, consisting of Town Moderator, Supervisors of the Checklist, and Town Clerk, wish to thank all Hooksett voters, Town staff and employees, and the *dozens of volunteers* that assisted in the election cycle. The 2021/22 election year in Hooksett was a quiet one with only the Town/School election in March.

The Board met once during the year. The required update to Hooksett's council districts was discussed but not completed by the Supervisors of the Checklist this year.

There was no name on the Town ballot for Town Clerk, so no one was elected to replace Todd Rainer who decided to not run again. The Council was urged to fill the Clerk position ASAP due to the critical role the Clerk's position plays in elections, but it wasn't until June that the position was filled. Fortunately, Pam Sullivan volunteered to be appointed to fill the position for the 2022/2023 year. Election year 2022/23 will be a challenging one with three election days.

Respectfully submitted,
The Board of Election and Voting

MINUTES
2022 TOWN OF HOOKSETT DELIBERATIVE SESSION
CAWLEY MIDDLE SCHOOL
FEBRUARY 5, 2022

CALL TO ORDER: Moderator Pro Tem LeeAnn Moynihan called the meeting to order at 9:11 am at the Cawley Middle School on February 5, 2022.

PLEDGE OF ALLEGIANCE: Members of Boy Scout Troop 292 led the Pledge of Allegiance, and their Color Guard displayed the flags.

INTRODUCTIONS: Moderator Pro Tem Moynihan introduced the Town Councilors in attendance: Chair James Sullivan, Vice Chair Timothy Tsantoulis, Secretary Randall Lapierre, Alex Walczyk, David Boutin, Clark Karolian and John Durand. She then introduced Town Administrator André Garron, Town Counsel Matt Serge, Project Coordinator Leann McLaughlin and Finance Director Christine Tewksbury. Next, Moderator Pro Tem Moynihan introduced members of the Budget Committee in attendance: Chair Brian Soucy, Jillian Godbout, Luis Amades and Ernie Bencivenga.

Council Chair Jim Sullivan: This year marks the 200th birthday of the Town of Hooksett, and we have planned a full year of activities in honor of the Bicentennial. These events are on the Bicentennial Facebook page and on the town website. I would like to share with you a five-minute slide show featuring the Town Reports of Hooksett from the last 100 years.

Town Administrator André Garron: I am honored to serve as the Town Administrator for Hooksett. I am approaching my third year and time is flying, so I guess we are having fun. Over the past two years, COVID has challenged our citizens, the workforce, and our town employees. I am encouraged by the fact that Hooksett has a 74.7% vaccination rate, as compared with the State of NH rate of 56.5%. According to the 2020 census, Hooksett, at 10.56%, is the second fastest growing community in Merrimack County. The first is Henniker at 27.89%. To balance this growth, we have presented a budget which maintains services, adjusted for growth. Departments take the budget process seriously. We work on it from July of one year into January of the next. The proposed Administration budget is up 1.59%; the Town Council budget is up 2.5%, including the increase in health care costs. A fair and admirable contract was negotiated with the Mid-Management union this year. Based on a wage study conducted by MRI, Inc., our non-union wage scale was increased. Hooksett is behind many of the 12 comparable communities used in the study. This is a three-part process: The first part was the study and development of a wage scale. Next is the adjustment of pay rates and third is the ongoing process of keeping wages in line with comparable communities.

The Tax Increment Financing (TIF) district – Route 3A at the Exit 10 area – continues to move forward, as it is being expanded to the east side of the Merrimack River. We are also exploring financing options, including private sources. I am pleased to report that the Hackett Hill/Route

3A project is back on the ten-year DOT plan; it was removed previously. This project will now be funded at \$4 million, compared with the \$2.4 million previously earmarked. The Route 3A/Main Street intersection has been added to the project. We are actively looking at placing a solar farm on town land. Councilor Walczyk and town staff have been working on this project. I want to thank the employees at Town Hall and all town employees for all of their hard work. The Police and Fire departments are fully staffed. The Department of Public Works is doing a fantastic job as they struggle with a shortage of workers. The Library has expanded and modified its services in response to the COVID pandemic, and the Wastewater Department continues its efficient operation. I also wish to thank the Town Council for its hard work and the citizens of Hooksett who volunteer and participate to make this a better community.

Article 1

To choose all necessary Town officers for the year ensuing.

Article 2

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Article 8.2 Initiative Petitions “The Supervisors of the Checklist shall verify the number of registered voters signing the petition and shall attach thereto a certificate showing the result of such examination.”

The purpose of this amendment is to align the Charter with state law by replacing Town Clerk with Supervisors of the Checklist.

Article 3

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Article 8.6 Recall of Officeholders. Remove entire section.

The purpose of this amendment is to follow RSA 49 that does not grant municipalities authority to remove elected officials without cause.

Moderator Pro Tem Moynihan read Article 4:

Bond to perform Martins Ferry Pump Station and Force Main Upgrades

To see if the Town will vote to raise and appropriate the sum of **\$4,300,000.00** (gross budget) for the purpose of performing Martins Ferry Pump Station and Force Main Upgrades that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$1,960,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF)

RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to \$840,000.00 in grants, \$1,200,000.00 from Wastewater Capital Reserves, and \$300,000.00 from Town of Hooksett Tax Increment Finance District funds. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (6 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 4 as read be placed on the Town of Hooksett Official Ballot. Councilor Boutin seconded the motion.

Superintendent Ken Conaty: We did not plan to have any warrant articles this year, but then ARPA money came to us in a generous way. This warrant article is to upgrade the Martins Ferry pump station and force main, relocating it away from the river. The facility is 52 years old and in need of these upgrades.

Jason Hyde, 36 Edgewater Drive: I came to Hooksett in 2004 and have served on the Town Council and various committees. We were offered a \$15 million bond for infrastructure improvements several years ago, and we didn't move forward with that. "It would be good for the taxpayers," was the argument. The Sewer Department should have anticipated these needs. Now they want our money and our credit to float bonds. I and others in town don't have sewer. The TIF district was not meant to be expanded so the Sewer Commission could take our money. And now they are slapping us with a lawsuit, claiming that we don't have purview over their budget. It is outrageous and shocking. It is beyond the pale. These are the Sewer Commissioners you elected. It is not right.

Mr. Hyde motioned to reduce Article 4 to zero dollars (\$0). Councilor Karolian seconded the motion.

Sewer Commission Chair Sid Baines, 59 Farmer Road: I have been in town since 1960 and have served on the Sewer Commission, the Planning Board and other committees. This is insulting. Listening to this makes it sound like the Sewer Department is a private company. This is not taxpayer dollars.

Councilor Tsantoulis: Sewer and water services are the foundation of our community and well-being. It's like the haves and the have nots. Moving this away from the river makes good sense, environmentally. The plant is well-run.

Moderator Pro Tem Moynihan called for a voice vote on the motion to reduce Article 4 to zero dollars (\$0). The motion failed, and Article 4 was moved to the ballot.

Moderator Pro Tem Moynihan read Article 5:

Bond to perform Sludge Handling Upgrades at the Wastewater Treatment Facility

To see if the Town will vote to raise and appropriate the sum of **\$1,500,000.00** (gross budget) for the purpose of performing Sludge Handling Upgrades at the Wastewater Treatment Facility that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds

and notes not to exceed \$1,050,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to \$450,000.00 in grants. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 5 as read be placed on the Town of Hooksett Official Ballot. Councilor Boutin seconded the motion.

Superintendent Ken Conaty: This warrant article is for the replacement of parts in order to produce drier cakes. Cakes with less water weigh less and will reduce sludge removal costs. One plant reports an increase from \$85 per ton to \$140 per ton in sludge removal costs.

Jason Hyde, 36 Edgewater Drive: This is to upgrade their plant. They have the money. They have millions. They should use their own credit and their own ratepayers for this. It is more odious than Article 4.

Mr. Hyde motioned to reduce Article 5 to zero dollars (\$0). Councilor Durand seconded the motion.

Sewer Commission Chair Sid Baines, 39 Farmer Road: This will lower the weight of sludge to be carried over the highway and disposed of. It will be better for various uses such as golf courses and lawns. It will improve our ability to run a good, productive wastewater system. The town has only ever spent \$40,000 on our plant.

Councilor Tsantoulis: Many articles have been written on the positive effects on the environment of drier sludge.

Councilor Karolian: If the town votes in favor of this, is the payback strictly from the ratepayers and the pockets of the Sewer Department?

Mr. Baines: Yes, except for money from the state and federal governments.

Mr. Hyde: I don't believe this is money from my pocket directly. It's the concept; it's the town's credit being used, yet you don't want the town to have authority over your budget.

Moderator Pro Tem Moynihan called for a voice vote on the motion to reduce Article 5 to zero dollars (\$0). The motion failed, and Article 5 was moved to the ballot.

Moderator Pro Tem Moynihan read Article 6:

Bond to perform Merrimack Street and Golden Gate Drive Pump Station Upgrades

To see if the Town will vote to raise and appropriate the sum of **\$1,100,000.00** (gross budget) for the purpose of performing Merrimack Street and Golden Gate Drive Pump Station Upgrades that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$770,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33) and to authorize the Town Council to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments or other sources and pass any vote relating thereto. It is anticipated that the Town will receive up to \$330,000.00 in grants. The bond will be paid for utilizing wastewater funds. (3/5 ballot vote required). Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Boutin motioned that Article 6 as read be placed on the Town of Hooksett Official Ballot. Councilor Lapierre seconded the motion.

Councilor Boutin: The intent of this Article is to improve the pump stations at Merrimack Street and Golden Gate Drive by installing new pumps, generators and electrical panels. These facilities are 52 years old, and it is incumbent on us to make these improvements.

Mr. Hyde: The Sewer Commission has waited a long time to make these improvements. It is an inappropriate use of our credit. They have millions of dollars set aside. This is not taxpayer dollars directly, but it is on us.

Mr. Hyde motioned to reduce Article 6 to zero dollars (\$0). Councilor Durand seconded the motion.

Chair Sullivan: The Sewer Department was started in 1967. These types of warrant articles aren't new. There was a similar article during my first term of 1989-1990 for Castle Drive and Golden Gate Drive. I am in favor of this.

Mr. Baines: Mr. Hyde alluded to millions. This is true. We won a lawsuit on evacuations of disks to the river. This interrupted improvements. The \$5.5 million we have has already been allocated.

Moderator Pro Tem Moynihan called for a voice vote on the motion to reduce Article 6 to zero dollars (\$0). The motion failed, and Article 6 was moved to the ballot.

Moderator Pro Tem Moynihan read Article 7:

Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$21,657,131.00**? Should this article be defeated, the operating budget shall be \$20,915,015.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting to take up the issue of a revised operating

budget only. Estimated tax rate impact \$5.85. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Brian Soucy motioned that Article 7 as read be placed on the Town of Hooksett official ballot. Ernie Bensavage seconded the motion.

Mr. Soucy: The Budget Committee worked really hard again to make this budget as good as it could be. The town presented a good budget. The Town Administrator, Town Council and department heads did a wonderful job with great explanations. There were very few changes, with more additions than reductions.

Donna Fitzpatrick, 47 Lindsey Drive: I will be making an amendment to the operating budget and then would like to speak on it. If you look at Article 7 in the Voters' Guide, and specifically at the Administration budget, I am asking that funding be put back in for a full-time Executive Assistant for the Town Administrator. The Town Council voted in favor of this. It was removed after several votes by the Budget Committee. They did their due diligence, and I am hoping you will consider adding it back in. My amendment is to add \$56,160.00 for wages and \$34,412.00 for taxes and insurance, for a total of \$90,572.00. To be transparent, I am a resident of Hooksett, and I am also the Human Resource Coordinator and I work in the Administration Department. The Town Administrator has 167 employees – including Wastewater and the Library – all under his guidance and authority. A quick turnaround is needed on employment matters such as Workers Comp and Short Term Disability. The Town Administrator should be hired to do what he is hired to do. In 2018, the Town Administrator at that time added the Community Development department head and the Economic Development Director to the responsibilities of the Town Administrator. He then resigned. The town is growing now and moving forward with Route 3 construction. You will hear more about the TIF district later this morning. André Garron started in 2019 and has been multitasking to keep up with all of the activity and projects. He is responsible for guiding the development of a Master Plan, as the town grows. We have four (4) unions now, and the Town Administrator takes the lead in all negotiations. About 90% of his time is taken up with meetings. The Town Council packets, which used to be about 35 pages long, now average 100 pages. He must go through the entire packet to make his recommendations. Risk management is also his responsibility. He must act to minimize liability, which keeps legal fees down and saves taxpayer dollars. The budget presented is a good document. The Administration Department has 46 lines in its budget, 20 of which are town-wide items such as internet, software and legal services. It includes the town's boards and committees.

Moderator Pro Tem Moynihan: Do you have a motion?

Mrs. Fitzpatrick: I submitted it to you.

Moderator Pro Tem Moynihan: Please read it.

Mrs. Fitzpatrick: My amendment is to add \$90,572.00 to the budget in wages and other costs for an Executive Assistant for the Town Administrator. The amount of the operating budget would increase from \$21,657,131.00 to \$21,747,703.00.

Don Winterton, 10 Prescott Heights: I have served on the Budget Committee, the Town Council and as Acting Town Administrator. After my first day as Town Administrator, I went home and told my wife that I did not have an Administrative Assistant. The Police Chief, Fire Chief, DPW Director, Code Enforcement Officer, School Superintendent and three school principals all have administrative assistants. Regarding union negotiations, the Town Administrator is expected to be there. One session with the Fire-Rescue Department lasted 12 hours. I totally support this amendment and thank everyone for your work on the budget.

Germano Martins, 17 Stevens Drive: The Budget Committee did a fantastic job. This is a very small amount of money. It is very important. This is a savings we can't afford to take. Administration is not operating as it should be. I support this amendment. It won't break the bank.

Councilor Tsantoulis: I support this amendment as presented. I have faith in the Town Administrator and his staff. The Town Council made the right decision. I would like to see the additional funds added. I don't agree with the Budget Committee decision to remove the position.

Mr. Soucy: I made the motion to remove the position. Looking at the overall budget, it was the right move at the time. Since then, I have spoken with several people in town, which swayed my opinion. These are dollars prudently spent, and I now support the amendment.

Moderator Pro Tem Moynihan called for a voice vote on the motion to amend Article 7 to include funding of a full-time Executive Assistant for the Town Administrator. The motion passed and Article 7 was moved to the ballot as amended.

Mr. Soucy: It is a lot of money. We take every dollar very, very seriously.

Moderator Pro Tem Moynihan read Article 8:

Preservation and Improvement of Town Roads

To see if the town will vote, pursuant to RSA 32:7-a, to approve the Preservation and Improvement of Town Roads at a cost not to exceed **\$3,000,000.00** payable over a term of 5 years with an annual appropriation of \$600,000.00, and further to raise and appropriate \$600,000.00 for the first year's payment. In each of the following 4 years the appropriations of \$600,000.00 will be contained in the operating budget and the default budget. (3/5 ballot vote required). Estimated tax rate impact is \$0.29. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 8 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Chair Sullivan: The town hired a company to review road conditions and develop a plan for maintenance. This is an appropriate amount to spend. The chart is on page 9 of the Voters' Guide.

Councilor Walczyk: The company developed a plan covering a little more than five years which mapped out the condition of all roads and a budget for completion of repairs, based on priority.

Moderator Pro Tem Moynihan declared Article 8 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 9:

Purchase Auto Collection Truck

To see if the town will vote to raise and appropriate the sum of **\$300,000.00** to purchase an Auto Collection Truck to haul trash to the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Tsantoulis motioned that Article 9 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Councilor Tsantoulis: This is the vehicle which comes once a week to take away trash. The auto collection truck is safer than the manned trucks, but the downside is that more equipment is needed and it takes a beating, therefore not lasting as long.

Moderator Pro Tem Moynihan declared Article 9 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 10:

Capital Reserve Funding – Fire Apparatus

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (6 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 10 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Chair Sullivan: This is the prudent way to put funds aside for large purchases. The last ladder truck purchase was assisted by a generous donation from SNHU.

Moderator Pro Tem Moynihan declared Article 10 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 11:

Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (6 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Tsantoulis motioned that Article 11 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Councilor Tsantoulis: Capital reserve funding works well for these types of expenses.

Moderator Pro Tem Moynihan declared Article 11 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 12:

Capital Reserve Funding – DPW Vehicles

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Walczyk motioned that Article 12 as read be placed on the Town of Hooksett official ballot. Councilor Tsantoulis seconded the motion.

Councilor Walczyk: This is the correct thing to do to prepare for any emergency.

Moderator Pro Tem Moynihan declared Article 12 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 13:

Non-Union Raises

To see if the town will vote to raise and appropriate the sum of **\$194,014.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2022-23	\$160,097.00	\$33,917.00	\$194,014.00

Estimated tax rate impact is \$0.09. Recommended by Town Council (5 Yes – 3 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 13 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Chair Sullivan: This provides a Cost of Living increase for 61 full-time employees and an equity adjustment for 23 employees, as determined by a wage & scale study conducted by MRI, Inc.

Moderator Pro Tem Moynihan declared Article 13 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 14:

Capital Reserve Funding – Town Wide Digital Mapping System

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended Town Council (6 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Walczyk motioned that Article 14 as read be placed on the Town of Hooksett official ballot. Councilor Tsantoulis seconded the motion.

Councilor Walczyk: Our GIS system is out of date and needs to be updated. This is very important for infrastructure projects.

Moderator Pro Tem Moynihan declared Article 14 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 15:

Update Hooksett's History Book

To see if the town will vote to raise and appropriate the sum of **\$75,000.00** to research, write, edit, design, and publish an updated local history book. The sum to come from fund balance and no amount to be raised from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated local history book is completed or by June 30, 2027, whichever is sooner. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 15 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Chair Sullivan: The last local history book was published in 1967. Kathie Northrup, the Heritage Commission chair who recently passed away, felt it was important to have an update of the dramatic past 55 years, including the infamous crimes and controversial items. The current history covers the early days of Hooksett, up to 1967. It is fitting that the Town gives itself a birthday gift on its 200th birthday.

Wayne Goertel, 33 Park Lane: I appreciate this effort. The archives at UNH are currently the only source of Hooksett's recent history.

Mr. Soucy: In my 20 years in Hooksett, this is the first 'feel good' item on the ballot.

Moderator Pro Tem Moynihan declared Article 15 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 16:

Purchase K9 Vehicle

To see if the town will vote to raise and appropriate the sum of **\$71,000.00** to be used to purchase and outfit a vehicle for the Hooksett Police Department K9 Unit. Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (8 Yes – 2 No).

Councilor Lapierre motioned that Article 16 as read be placed on the Town of Hooksett official ballot. Chair Sullivan seconded the motion.

Councilor Lapierre: When the K-9 program was reestablished in 2018, a repurposed vehicle was used. That vehicle is now at end of life and a larger vehicle is more appropriate for a K-9 unit.

Moderator Pro Tem Moynihan declared Article 16 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 17:

Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of **\$62,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	<u>35,000.00</u>
Total	\$ 62,500.00

Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Lapierre motioned that Article 17 as read be placed on the Town of Hooksett official ballot. Councilor Tsantoulis seconded the motion.

Councilor Lapierre: This is a reoccurring item. The Capital Reserve Fund was established so that equipment could be purchased when needed.

Moderator Pro Tem Moynihan declared Article 17 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 18:

Mid-Management Union Contract Local 633

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Mid-Management Employees Local 633, Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2022-23	\$48,399.00	\$12,951.00	\$61,350.00
2023-24	\$36,829.00	\$9,715.00	\$46,544.00
2024-25	\$31,588.00	\$8,240.00	\$39,828.00

and further to raise and appropriate **\$61,350.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (7 Yes – 3 No).

Councilor Lapierre motioned that Article 18 as read be placed on the Town of Hooksett official ballot. Councilor Tsantoulis seconded the motion.

Councilor Lapierre: I had the pleasure of participating with Mr. Garron on the negotiating team for this contract. Everyone worked diligently and creatively.

Councilor Tsantoulis: Being staffed with the proper people is half the battle; seeing that they are adequately compensated is a step in the right direction for the second half of the battle.

Moderator Pro Tem Moynihan declared Article 18 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 20:

Parks Upgrades

To see if the town will vote to raise and appropriate the sum of **\$53,600.00** for the purpose of upgrading the Arthur Donati Memorial Park restrooms, resurface tennis courts and the track with \$25,000.00 to come from the Parks and Recreation Facilities Development Capital Reserve Fund, \$10,000.00 to come from the Recreation Revolving Fund and \$18,600.00 from general taxation. Estimated Impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Lapierre motioned that Article 20 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Councilor Lapierre: This is part of the CIP.

Councilor Walczyk: Use of Donati and other parks has increased a lot in recent years.

Mr. Soucy: I am the Chair of the Hooksett Youth Athletic Association and upgrades are needed. There is an incredible need for these upgrades. Having the restrooms renovated and ADA compliant is fantastic.

Moderator Pro Tem Moynihan declared Article 20 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 21:

Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Lapierre motioned that Article 21 as read be placed on the Town of Hooksett official ballot. Chair Sullivan seconded the motion.

Councilor Lapierre: Radio technology is ever-changing and Hooksett must keep up. This is a previously established Capital Reserve Fund.

Moderator Pro Tem Moynihan declared Article 21 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 22:

Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Boutin motioned that Article 22 as read be placed on the Town of Hooksett official ballot. Chair Sullivan seconded the motion.

Councilor Boutin: There are advantages to these Capital Reserve Funds. I support this.

Moderator Pro Tem Moynihan declared Article 22 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 23:

Capital Reserve Funding – Conservation Land Improvements

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimate tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Walczyk motioned that Article 23 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Councilor Walczyk: This fund is for the maintenance of existing trails. Also, the Conservation Commission is looking for volunteers to help with the maintenance of these trails.

Moderator Pro Tem Moynihan declared Article 23 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 24:

Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Chair Sullivan motioned that Article 24 as read be placed on the Town of Hooksett official ballot. Councilor Tsantoulis seconded the motion.

Sullivan: This is for automated collection and recycling bins. It is self-explanatory.

Moderator Pro Tem Moynihan declared Article 24 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 25:

Capital Reserve Funding – Revaluation

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 2 No).

Councilor Tsantoulis motioned that Article 25 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Councilor Tsantoulis: This fund is for the property revaluation. The numbers are in the Voters' Guide.

Moderator Pro Tem Moynihan declared Article 25 moved to the town ballot.

Moderator Pro Tem Moynihan read Article 26:

Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Councilor Walczyk motioned that Article 26 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Councilor Walczyk: This is similar to Article 20. It is for the maintenance and improvement of our parks.

Mike Horn, 1 Monroe Drive: I just want to thank all of you for your hundreds of hours of work.

I am happy that the town is in the good hands of its employees, Town Council and committees.

Moderator Pro Tem Moynihan declared Article 26 moved to the town ballot.

Virginia Kzlowski, 22 Julia Drive: I support all of these items but would like to know what they are going to cost me.

Christine Tewksbury, Finance Director: That information is in the Voters' Guide. The current rate is \$6.19; the new rate will be \$6.78, with a few unknowns.

Moderator Pro Tem Moynihan thanked Town Clerk Todd Rainier and the Checklist Supervisors for all of their assistance. She declared the meeting adjourned at 10:54 am.

Respectfully submitted

Kathleen Donnelly

Kathleen Donnelly

Election Results

**Article 1
Cemetery Commission, 3
Year Term**

**Budget Committee, 3
Year Term**

William Lynch
Germano Martins
Ernest Bencivenga

**Library Trustee, 2 Year
Term**

Sandra C. Mack

**Library Trustee, 3 Year
Term**

Barbara Davis
Tammy Hooker

**Town Moderator, 2 Year
Term**

Todd E. Lizotte

**Town Clerk, 3 Year
Term**

Todd Rainier (Write-In
Declined)

**Town Councilor At
Large, 3 Year Term**

David P. Ross

**Town Councilor, District
6, 3 Year Term**

Randall Lapierre

**Town Councilor, District
5, 3 Year Term**

Keith Judge

**Trustee of the Trust
Funds, 3 Year Term**

John L. Ward

**Sewer Commission, 3
Year Term**

Sidney Baines

**Supervisor of the
Checklist, 6 Year Term**

Michael Horne

**Article 2- Town Charter
Amendment: Initiative
Petitions**

Yes 916 No 121

**Article 3 – Town Charter
Amendment: Recall of
Officeholders**

Yes 758 No 294

**Article 4 – Bond to
perform Martins Ferry
Pump Station and Force
Main Upgrades**

Yes 851 No 301

**Article 5 – Bond to
perform Sludge Handling
Upgrades at the
Wastewater Treatment
Facility**

Yes 909 No 250

**Article 6 – Bond to
perform Merrimack
Street and Golden Gate
Drive Pump Station
Upgrades**

Yes 867 No 283

**Article 7 – Operating
Budget**

Yes 669 No 481

**Article 8 – Preservation
and Improvement of
Town Roads**

Yes 928 No 255

**Article 9 – Purchase Auto
Collection Truck**

Yes 944 No 252

**Article 10 – Capital
Reserve Funding- Fire
Apparatus**

Yes 808 No 369

**Article 11 – Capital
Reserve Funding- Town
Building Maintenance**

Yes 705 No 463

**Article 12 – Capital
Reserve Funding – DPW
Vehicles**

Yes 727 No 442

**Article 13 – Non-Union
Raises**

Yes 793 No 386

**Article 14 – Capital
Reserve Funding – Town
Wide Digital Mapping
System**

Yes 614 No 548

**Article 15 – Update
Hooksett’s History Book**

Yes 705 No 476

**Article 16 – Purchase K9
Vehicle**

Yes 787 No 416

**Article 17 – Capital
Reserve Funding – Fire**

Yes 926 No 262

**Article 18 – Mid-
Management Union
Contract Local 633**

Yes 659 No 490

**Article 19 – Special Town
Meeting** (*contingent on
Article 18*)

Yes 681 No 426

**Article 20 – Parks
Upgrades**

Yes 960 No 228

**Article 21 – Capital
Reserve Funding –
Emergency Radio
Communications**

Yes 846 No 312

**Article 22 – Capital
Reserve Funding –
Drainage Upgrades**

Yes 829 No 319

**Article 23 – Capital
Reserve Funding-
Conservation Land
Improvements**

Yes 794 No 363

**Article 24 – Capital
Reserve Funding –
Automated Collection
Equipment**

Yes 766 No 377

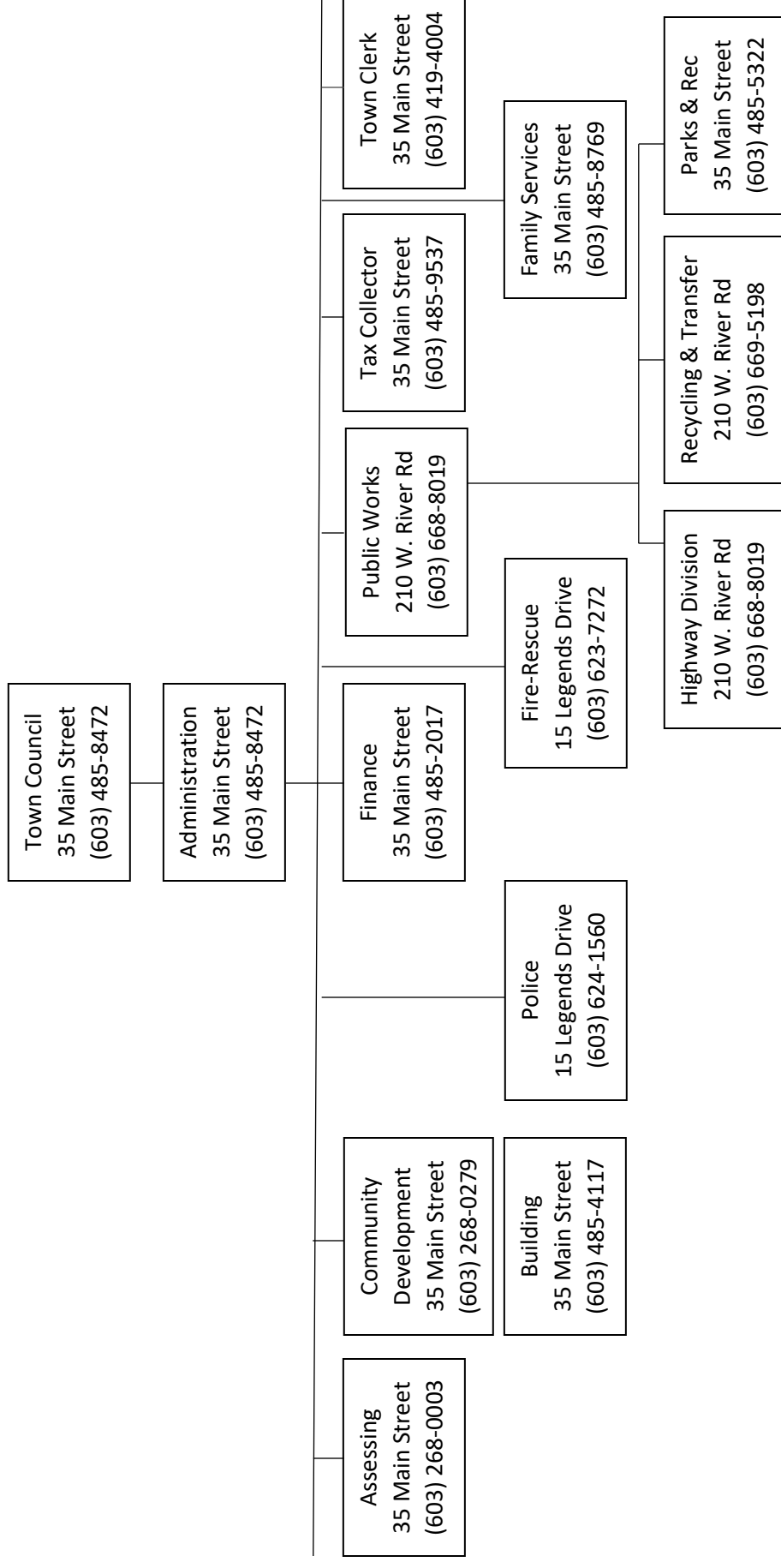
**Article 25 – Capital
Reserve Funding –
Revaluation**

Yes 607 No 516

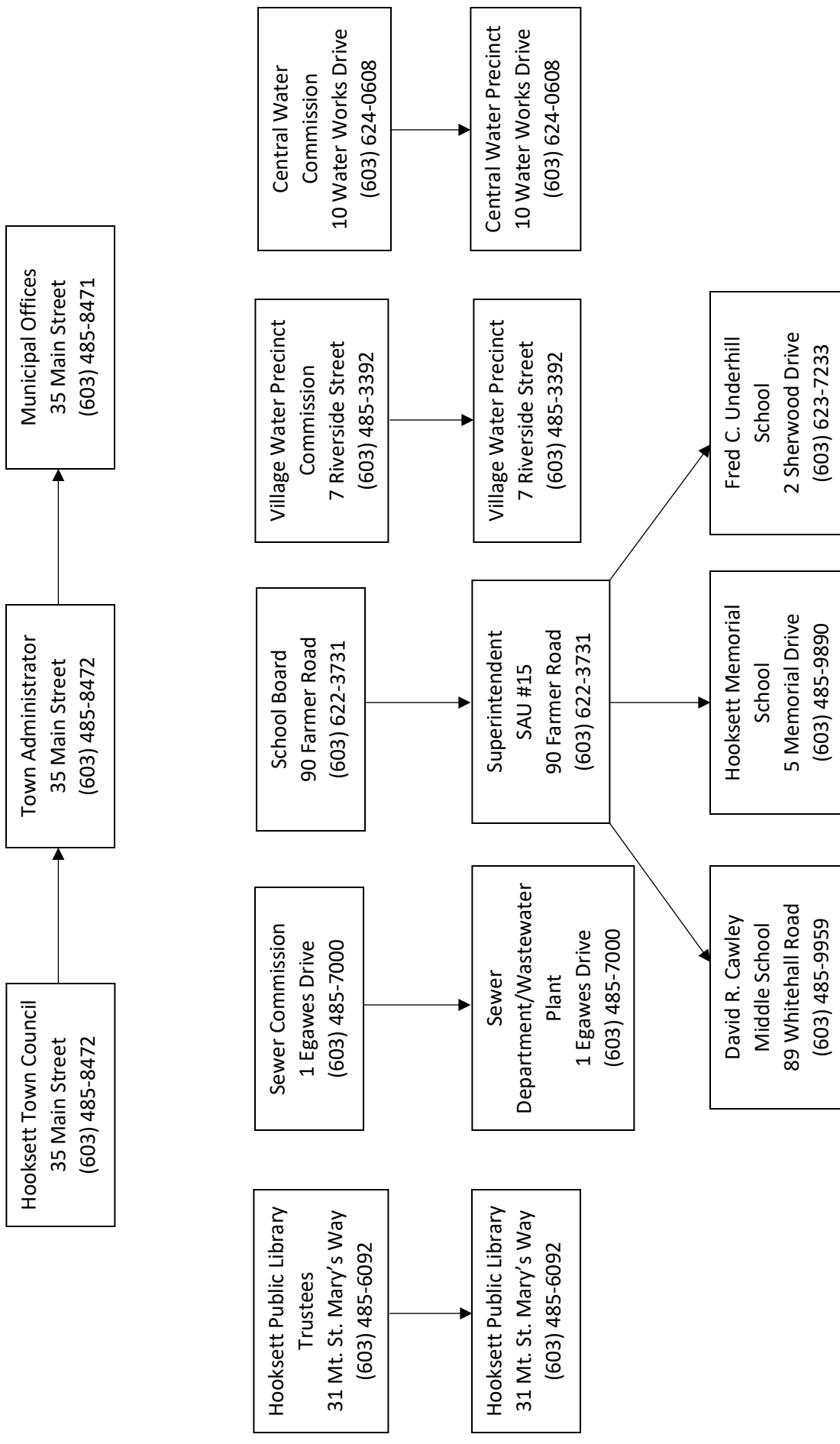
**Article 26 – Capital
Reserve Funding – DPW
Parks and Recreation
Facilities Development**

Yes 868 No 298

Town of Hooksett – Town Departments



Locally Elected Public Government Agencies



2021-2022 Officials, Boards, Commissions & Committees

U.S President

Joseph Biden 2021-Present

U.S. Senators

Jeanne Shaheen
Margaret Hassan

U.S. Congress

Ann McLane Kuster
Christopher Pappas

Governor's Council

Theodore Gatsas

Representatives to General Court

Stephen Boyd
John Leavitt
Thomas Walsh
Michael Yakubovich

State Senator

Kevin Cavanaugh

Budget Committee

Brian Soucy
Rick Ross
Chhatra Gurung
Germano Martins
Mike Kowack
Ernie Bencivenga
Elliott Axelman
Luis Amadeo
Michael Yakubovich
Jill Godbout, School Board
Representative
Randall Lapierre, Town Council
Representative
Lee Ann Moynihan, Budget Committee
Secretary

Cemetery Commission

Mike Home
Nancy Philbrick
Kristen Kotrlik

Town Council

Timothy Tsantoulis, District 1
David Boutin, District 2
Roger Duhaime, District 3
John Duran, District 4
Clark Karolian, District 5
Randall Lapierre, District 6
Alex Walczyk, At- Large
Clifford Jones, At- Large
James Sullivan, At- Large

Economic Development

David Scarpetti
Matthew Barrett
Alden Beauchemin
Mark Chagnon
Peter Stoddard

Michelle Gannon

Jordan Davis, Alternate
James Sullivan, Town Council
Representative
Paul Scarpetti, Planning Board
Representative

Heritage Commission

Kathie Northrup
John Giotas
Yolande Cotnoir-Walsh
Tony Lacasse
Jordan Davis
Roger Duhaime, Town Council
Representative

Library Trustees

Mary Farwell
Tammy Hooksett
Linda Kleinschmidt
Sandra Mack
Barbara Davis
Francis Broderick

Moderator

Todd Lizotte

Parks and Recreation Advisory Board

Mark Chagnon
Rudy Makara
Andy Janosz
Nathan Duplessis
Scott Evans
Alex Walczyk, Town Council
Representative

Planning Board

Thomas Walsh
Christopher Stelmach
Paul Scarpetti
Michael Somers
Donald Winterton
Denise Pichette Volk
Robert Duhaime
Sheena Gilbert
Matt Reed
David Boutin, Town Council
Representative

Recycling & Transfer Advisory Committee

Richard Bairam
Sean McDonald
Raymond Bonney
Robert Schroeder
John Giotas
Clark Karolian, Town Council
Representative

Sewer Commission

Sidney Baines
Richard Bairam

Robert Duhaime

Supervisors of the Checklist

Barb Brennan
Stephen Burkhart
Kim Daggett

Southern NH Planning Commission

Robb Curry
Denise Pichette Volk
Robert Duhaime

Town Clerk

Todd Rainier

Treasurer

Carol Andersen
Linda Courtemache, Deputy

Trustees of the Trust Fund

Henry Roy
Claire Lyons
Donald Winterton
John Ward

Zoning Board of Adjustment

Richard Bairam
Gerald Hyde
Phil Denbow
Anne Stelmach
Timothy Stewart
Alexander Glennon
Tony Lacasse
Roger Duhaime, Town Council
Representative

Central Water Precinct Commission

Carol Hardy
Everett Hardy
Richard Bairam
Kelly Alois
Richard Montieth
William Alois
William McDonald

Historical Society

Brian Baer
Diane Valade
James Sullivan
Bob Thinnies

School Board

James Sullivan

Village Water Precinct Commission

Todd Smith
Michael St. Germain
James O'Brien
Russell Pelletier
Michael Jache
Scott Ewing
Nancy Philbotte, Clerk

ASSESSING

Dear Hooksett Residents,

Another year has passed. It was very busy time in the Assessing Office. The Assessor is now an in-house full-time position, held by Jon Duhamel, CNHA. Hooksett has Elayne Pierson as the Assessing Clerk, an integral part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office. The Town of Hooksett continues to maintain new technologies to assist the public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2022, the Assessor's Office processed over 25 abatement requests. Furthermore, the Assessor's office will continue with the cyclical data-base maintenance program which entails a complete interior and exterior data verification, when possible, we will do as much as the budget allows as this service is contracted out. Our entire town's median ratio for 2021 is 73.80%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained. There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home. As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

In 2023, the Town will be doing a Statistical Update of values, State Law (RSA 75:8-a) requires that cities and towns conduct a full value property reassessment at least every five years. Since the last revaluation took place in 2018, Hooksett's Assessing Department will be conducting a full value property reassessment in 2023. This is done so that property assessed values will reflect statewide current market values. As the real estate market fluctuates – up and down – our assessments may be out of sync with current market values. State law requires assessments between 90% and 110% of current market values when conducting a revaluation or update. Our 2021 assessment ratio is 73.8% of the current market value. We strongly urge all taxpayers to check their Assessment information, which can be done on-line as described above. Please call Jon Duhamel in the Assessing office with any questions, 603-268-0078.

Respectfully submitted,
Jon Duhamel, CNHA
Assessor

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Certain Disabled Veterans RSA 72:36-a

72:36-a Certain Disabled Veterans. – Any person, who is discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service, who is totally and permanently disabled from service connection and satisfactory proof of such service connection is furnished to the assessors and who is a double amputee of the upper or lower extremities or any combination thereof, paraplegic, or has blindness of both eyes with visual acuity of 5/200 or less as the result of service connection and who owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or which has been acquired using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration, the person or person's surviving spouse, shall be exempt from all taxation on said homestead.

You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

Exemption Credit: Exempt from all residential Real Estate tax on said homestead

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$40,000.00**, or if married a combined gross income of not more than **\$52,500.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:
For a person 65 years old to 74 years old - **\$68,800.00**
A person 75 years old to 79 years old - **\$96,300.00**
A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and
Has owned the property for at least five (5) years; and
Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farmland, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage, and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

“Forest Conservation and Taxation,” as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an “Intent to Cut” form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and “Report to Cut” form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary

Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor's Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett's Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building's pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor's Office at 268-0003.

RSA 72:81, Commercial and Industrial Construction Exemption

Hooksett Town Council has adopted the Commercial and Industrial Tax Exemption. The intent of the exemption is to provide incentives to businesses to build, rebuild, modernize or enlarge within the municipality. The exemption shall apply only for municipal and local property taxes assessed by the municipality which shall exclude the state education property taxes under RSA 76:3 and county taxes assessed against the municipality under RSA 29:11 and shall be a specified percentage on an annual basis of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to the existing structures, but which shall not exceed 50 percent per year. The exemption may run for a maximum period of 10 years following the new construction.

The percentage rate and duration of the exemption shall be granted on a per case basis based on the amount and value of public benefit as determined by the governing body as part either:

- a) To all properties within the municipality; or
- b) To a specific group or groups of parcels within the municipality as designated by the governing body.

Inventory of Town Property 2021-2022						
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE
Edgewater Drive	1	4- A		37200	0.48	37200
Railroad Bed	1	18A		300	0.63	300
Railroad	1	18B		18,400	1.95	18,400
Pleasant Street	1	20		5,747	*20.0	5,747
61 Merrimack Street	1	34		9,580	*80.0	9,580
Merimack Street	1	37		8,510	*27.0	8,510
Pleasant Street	2	19		91,900	2.50	91,900
Off Pleasant Street	2	33-18-3		24,600	1.56	24,600
Off Pleasant Street	2	33-18-4		24,100	1.14	24,100
Off Pleasant Street	2	33-18-5		24,200	1.15	24,200
Off Pleasant Street	2	33-18-6		24,400	1.38	24,400
Off Pleasant Street	2	33-18-7		24,100	1.06	24,100
Chester Turnpike	3	14		77,700	87.00	77,700
Chester Turnpike	4	3		11,185	*160.60	11,185
North Candia Road	4	6		29,500	14.60	29,500
North Candia Road	4	9		2,883	*70.31	2,883
North Candia Road	4	10		1,132	*10.30	1,132
North Candia Road	4	12		2,465	*13.62	2,465
North Candia Road	4	18		50,900	20.00	50,900
7 North Candia Road	4	22		70,200	44.60	70,200
Wiggins Road	4	24		138,400	131.10	138,400
Mountain Road	4	26		17,400	27.10	17,400
Wiggin Road	4	27		29,626	*163.68	29,626
Chester Turnpike	4	32		7,500	0.53	7,500
Chester Turnpike	4	33		5,118	*57.50	5,118
Chester Turnpike	4	34		1,648	*15.00	1,648
Chester Turnpike	4	35		14,900	20.00	14,900
Chester Turnpike	4	37		4,561	*25.20	4,561
110 Merrimack Street	5	16		36,200	0.39	36,200
101 Merrimack Street	5	20	752,700	255,000	5.90	1,007,700
78 Merrimack Street	5	23		74,400	6.14	74,400
Merrimack Street	5	25-1		6,200	0.06	6,200
65 Merrimack Street	5	40	32400	97,200	5.40	129,600
5 Edgewater Drive	5	46	5400	16,300	0.14	21,700
7 Edgewater Drive	5	47		6,400	0.11	6,400
16 Pleasant Street	6	2	23,200	370,400	5.00	393,600
Post Road	6	22-ROAD		0	8.53	0
67 Post Road	6	22-65		123,300	0.91	123,300
Old Railroad Bed	6	22-77		9,500	3.91	9,500
16 Highland Street	6	63		71,800	0.36	71,800
29 Pine Street	7	5		75,800	0.90	75,800
18 Pinnacle Street	7	10		5,143	*34.5	5,143
12 Pinnacle Street	7	18		156,100	19.90	156,100

Ardon Drive	8	3		7,500	0.10	7,500
Ardon Drive	8	4		7,500	0.10	7,500
Heather Drive	8	23		7,500	0.10	7,500
16 Main Street	8	33	575,800	73,300	0.90	649,100
1 Riverside Street	8	34	429,900	76,600	0.60	506,500
Riverside Street	8	95		40,300	0.92	40,300
6 Merrimack Street	9	34-ROAD		1,900	4.61	1,900
7 Veterans Drive	9	36		52,700	0.15	52,700
4 Veterans Drive	9	37	40300	36,300	0.40	76,600
2 Veterans Drive	9	38		36,500	0.41	36,500
21 Merrimack Street	9	45		6,400	0.10	6,400
Off Hooksett Road	9	72		6,700	0.19	6,700
Off Donald Street	10	30		7,900	0.19	7,900
15 Donald Street	10	31		7,800	0.16	7,800
35 Main Street	10	75	3,365,100	1,749,100	15.80	5,114,200
Main Street	10	76	2,000	6,100	1.70	8,100
Riverside Street	10	83		6,800	0.20	6,800
Off Everett Turnpike	12	1		212,500	50.60	212,500
Hackett Hill Road	12	2		12,100	12.20	12,100
Maryann Road	12	3		12,000	12.00	12,000
Hackett Hill Road	12	4		12,500	13.30	12,500
Off Everett Turnpike	12	5		7,900	0.73	7,900
Off Everett Turnpike	12	6		15,100	20.60	15,100
Mountain View Road	12	14-3-ROAD	33,800	11,000	1.04	44,800
Everett Turnpike	13	72		6,400	0.10	6,400
Hooksett Road	14	A		18,431	189.44	18,431
31 Mount St Mary's Way	14	1-1	1,663,400	483,900	3.56	2,147,300
Hooksett Road	14	34		534,700	80.50	534,700
North Candia Road	15	6		40,500	6.80	40,500
Whitehall Road	15	10		1,854	*15.50	1,854
Whitehall Road	15	11		2,799	*23.40	2,799
Whitehall Road	15	13		6,300	0.09	6,300
Chester Turnpike	15	52		20,400	12.50	20,400
60 Chester Turnpike	15	57		89,400	3.20	89,400
Chester Turnpike	15	63		8,300	1.54	8,300
Off Chester Turnpike	15	66		7,900	0.77	7,900
21 Farrwood Drive	15	86-31		12,500	1.08	12,500
Crane Way	15	85-ROAD		8,000	0.84	8,000
Farrwood Drive	15	86-ROAD		4,600	8.48	4,600
Chester Turnpike	15	92		78,400	1.54	78,400
Chester Turnpike	15	96		33,900	0.20	33,900
Whitehall Road	15	97		6,200	0.06	6,200
Andrea Avenue	15	99		9,400	0.86	9,400
44 South Bow Road	16	24		129,800	14.54	129,800
Quimby Mountain Road	16	78-ROAD		2,800	5.50	2,800
Pearl Drive	16	79-ROAD		500	0.91	500
Pearl Drive	16	79-7		408	*3.19	408

Pearl Drive	16	79-8		896	*7.63	896
Hilltop Circle	16	80-ROAD		11,000	0.98	11,000
Saw Hill Road	17	2-ROAD		1,800	3.66	1,800
72 Hackett Hill Road	17	3		81,700	1.06	81,700
Memorial Drive Roadway	18	3-1		8,200	1.22	8,200
Egawes Drive	18	3-2		29,300	7.29	29,300
1 Egawes Drive	18	4	28,400	110,300	3.38	138,700
Egawes Drive (off)	18	7-1	62,100	106,400	2.36	168,500
Stirling Avenue	19	11-ROAD		4,900	8.97	4,900
49 Lindsay Road	19	11-93-TNK	0	359,000	0.00	359,000
Oak Hill Road	19	17	31400	4,900	0.51	
Heron View Drive	20	1-ROAD		12,800	1.63	12,800
Laurel Road	20	7-ROAD		25,600	2.23	25,600
157 Whitehall Road	20	29		58,100	0.40	58,100
Off Laurel Road	21	10		129,900	154.81	129,900
Park Lane	21	34-14		120,100	9.80	120,100
Carmel Way	21	35-ROAD		2,100	4.31	2,100
Garden Song Drive	21	37-ROAD		4,100	7.52	4,100
Goffstown Road	22	2		400,200	97.65	400,200
238 Hackett Hill Road	22	25	300	146,000	7.30	146,300
Goffstown Road	22	37		9,600	1.00	9,600
Off Hackett Hill Road	23	14		14,100	33.47	14,100
20 Industrial Park Drive	24	35-9		311,700	14.12	311,700
Legends Drive	24	36-ROAD		8,600	1.06	8,600
Sunrise Boulevard	24	38-ROAD		13,500	2.77	13,500
155 West River Road	24	39		78,400	0.70	78,400
210 West River Road	24	59	1,075,800	706,500	35.09	1,782,300
16 Julia Drive	25	18-69		10,600	0.70	10,600
Lindsay Road	25	18-79	105,000	89,700	0.16	194,700
Burbank Road	25	19-ROAD		2,100	4.45	2,100
Nancy Lane	25	20-ROAD		4,000	0.83	4,000
15 Legends Drive	25	80-1	3,215,600	339,500	2.05	3,555,100
Legends Drive	25	80-2		244,000	5.57	244,000
101 Whitehall Road	26	2	43,500	491,800	59.00	535,300
Whitehall Road	26	2-A	73,400	0	1.33	73,400
Alderwood, Evelyn & Spru	26	3-ROAD		42,600	8.83	42,600
Misty Lane	26	77-ROAD		11,300	1.64	11,300
Barberry Street	26	78-ROAD		11,600	2.30	11,600
10 Doris Drive	26	114-6		2,100	0.68	2,100
5 Doris Drive	26	114-17		1,300	0.40	1,300
79 Whitehall Road	26	141		10,900	6.10	10,900
(Off) Depot Road	29	32		13,100	1.40	13,100
75 Depot Road	29	38	21,100	262,500	0.34	283,600
79 Depot Road	29	39		3,700	0.35	3,700
53 Kimball Drive	29	53		6,800	0.21	6,800
Quality Drive	29	64-ROAD		53,000	5.30	53,000

Quality Drive	29	64-6-C		503,000	2.25	503,000
73 Depot Street	29	81		12,800	0.10	12,800
Cemetery Road	30	50		95,900	5.04	95,900
Off Depot Road	30	57	23600	70,300	24.60	93,900
22 Harmony Lane	31	15-10		78,600	0.40	78,600
16 Monroe Drive	31	65		8,700	0.23	8,700
Greystone Terrace	32	15-ROAD		700	1.51	700
Off Martins Ferry Road	33	4		38,300	0.60	38,300
2551 North River Road	33	68		7,100	0.34	7,100
Off Hooksett Road	34	1		87,600	2.70	87,600
Seasons Drive	34	18-ROAD		11,900	0.65	11,900
Summerfare Street	35	1-ROAD		1,900	3.42	1,900
Quarry Road	36	21-ROAD		800	1.75	800
199 Londonderry Turnpike	36	42-7		20,500	0.26	20,500
1 West River Road	37	29		7,000	0.30	7,000
Briar Court	37	53-ROAD		13,300	2.53	13,300
Off Donati Drive	38	12		20,400	0.25	20,400
44 Donati Drive	38	29		55,300	0.45	55,300
Bicentennial Drive	38	30		7,300	0.06	7,300
Bicentennial Drive	38	33		800	0.40	800
Forest Hills Drive	39	14-ROAD		10,800	0.84	10,800
Hooksett Road	39	38		110,800	0.53	110,800
Beacon Hill Road	40	12-ROAD		12,900	1.82	12,900
7 Beechwood Drive	41	40		200	0.06	200
12 Beechwood Drive	41	42		12,000	12.00	12,000
Mammoth Road	42	20		6,500	0.13	6,500
Mammoth Road	42	23		42,500	17.00	42,500
Cindy Drive	43	29-ROAD		700	1.49	700
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000
Cindy Drive	43	57		149,100	33.21	149,100
15 K Street	45	17	41,600	100,200	1.40	141,800
Elmer Avenue	45	72		24,400	1.90	24,400
Coaker Avenue	45	123-1		6,100	0.06	6,100
Hooksett Road	45	143		95,800	0.13	95,800
Bicentennial Drive	46	12		7,500	0.10	7,500
34 Bartlett Street	46	17		35,500	0.33	35,500
Arah Street	46	28		56,900	0.33	56,900
46 Castle Drive	48	75-27		130,200	3.10	130,200
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700
		Totals	11,645,800	12,190,586	2025.72	23,800,086
				*Land in Current Use		

BUDGET COMMITTEE

Extract from the 2022 Voting Guide

To the Citizens of Hooksett,

The Budget Committee deliberates on appropriate funding levels, based on our Town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget which is governed by the Charter and the School District Budget which is governed by SB2, a proposed budget is presented at the Deliberative Session in February. The Deliberative Session is the opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote in March.

The Budget Committee reviewed the Municipal Budget which was submitted by the Town Council in the amount of \$19,161,615. The Budget Committee then adjusted the budget to move it to \$19,129,147. The proposed Wastewater budget of \$2,543,984 was reviewed and adjusted by the Budget Committee to \$2,527,984 and was added by the Budget Committee to Municipal budget, making the total proposed budget \$21,657,131. The 2022-2023 Default Budget is \$20,915,015 which is \$742,116 below the Budget Committee's Proposed Operating Budget. The overall Town budget after the Budget Committees adjustments have been made has increased 2.92% or \$614,786 over the current fiscal year.

The majority of the increases in this budget is due to the following:

- 1) 7.2% increase in insurance(s) cost
- 2) Increased DPW budget for road salt cost
- 3) PD overall up \$273,157, reclassify Patrol Officer to Lieutenant, fleet maintenance and fuel
- 4) Overall contractual salary and union obligations
- 5) Removed Administration's full time Executive Assistant request (-\$90,572)
- 6) The Wastewater Department budget increased by 6%. (+\$144,939)

The Budget Committee also reviewed relevant warrant articles and gave their recommendations.

Respectfully submitted,

Brian Soucy, Chairman
Hooksett Budget Committee

CEMETERY COMMISSION

In accordance with NH RSA 289-6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Hooksett municipal cemeteries are governed by NH RSA 280 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

There were 12 interments: 9 in Martins Cemetery, one in Head Cemetery, and one Davis Cate Cemetery. Fifteen cemetery lots were sold this year – 10 in Martins Cemetery and 5 in Head Cemetery.

Hooksett Cemetery Commission continues to be a member of the NH Cemetery Association. Trustees attended the October and April workshops to learn and collaborate with other NH cemetery trustees.

The database subscription to CemeteryFind for Cemetery Commission digital records was renewed for continued recordkeeping and to facilitate research.

No progress was made with repairs to damaged or fallen monuments/headstones, due to current regulations stating that the stones are the responsibility of the owners. Efforts continued to update the regulations and to allow using appropriated funds that have been budgeted to make these repairs for graves where no owner can be located.

Plans were partially executed for creating smaller lots for cremains burials in Martins Cemetery and Head Cemetery. Eight granite corner markers were purchased, the four markers placed in Martins with the ones in Head Cemetery scheduled to be installed in 2022/23. The lot pins will also be installed next year.

The Cemetery Commission acknowledged their appreciation for the Hooksett American Legion and Boy Scouts placing American flags on veteran graves annually in Hooksett cemeteries.

The cemetery trustee position on the Town Election ballot failed to have anyone elected. Nancy Philbrick agreed to be appointed to fill the vacancy for 2022/23.

The Hooksett Department of Public Works, Parks Recreations and Cemeteries Division tended to the cemeteries, mowing turf areas, and opening and closing graves. The Cemetery Trustees thank them for their year-round commitment to these tasks. The Trustees recognize support efforts of Evelyn Horn/DPW for her assistance in scheduling interments and Kathy Lawrence and Robert Curran/Community Development for their assistance in posting meetings and composing the deeds for selling grave lots.



Precinct Members:

On behalf of the Central Hooksett Water Precinct, I am pleased to present the Annual Report for 2021– 2022.

Over the past year most of our efforts have been placed towards operation and maintenance of our distribution system striving to maintain and improve water quality for our customers. As part of these efforts, we recently completed a Risk and Resilience Assessment and a Valve and Hydrant Asset Management program. These two projects were part of a grant with the New Department of Environmental Service and efforts by Wright-Pierce our consulting engineering firm. The Risk and Resilience Assessment allowed us to look at all of our infrastructure to define strengths and weaknesses within our system in order to help create a capital outlay for the future years to come. The Valve and Hydrant Asset Management is critical to ensure that these assets are properly inspected and maintained on an annual basis. This project consisted of creating electronic inspection forms to be used in the field by our staff as we perform annual Valve and Hydrant inspections. It allows us to better track the condition and functionality of these assets. We are now able to maintain a history of inspections which will allow us to better identify maintenance costs along with replacement timelines when an asset has reached its end-of-life use. A critical component of the asset management grant was to also create a Level of Service document based upon the information identified and collected so that we can provide a high level of service that our customers expect.

Construction within our precinct has been relatively minimal over the past year. Berry Hill Estates is nearing completion with the last of the water mains being installed and activated on Magnolia Drive. Services are continuing to be activated as the remaining homes within this project are being completed. This project is expected to be completed in 2023.

Central Hooksett Water Precinct worked closely with Manchester Water Works through their chlorine conversion over the winter as part of a system wide maintenance to ensure water quality. Thankfully this conversion went very well with very little impact or complaints from our customers during the conversion.

I would like to acknowledge Everett Hardy as a long-time commissioner with the Central Hooksett Water Precinct who retired his status as commissioner in December of 2021 after 46 years of

service to the precinct. Everett passed away in June of this year at the impressive age of 96 and will be greatly missed.

Respectfully Submitted,

Christopher R Culberson
Superintendent



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Central Hooksett Water

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/31/2022

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
William Goddard	member	William Goddard
Ernie Benchenka	MEMBER	Ernie Benchenka
Elliot Axelsson	member	Elliot Axelsson
Richard J. Ross	Vice-CHAIR	Richard J. Ross
Michael Kwack	Member	Michael Kwack
Sergio Martins	Member	Sergio Martins
Luis Amadio	Member	Luis Amadio
Chhotra Grewing	member	Chhotra Grewing

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration	05	\$17,650	\$17,650	\$17,650	\$0	\$17,650	\$0
4332	Water Services	05	\$1,474,815	\$1,474,815	\$1,153,312	\$0	\$1,153,312	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$1,492,465	\$1,492,465	\$1,170,962	\$0	\$1,170,962	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0	\$0	\$0

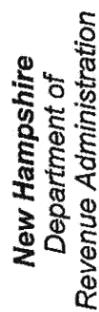


New Hampshire
Department of
Revenue Administration

2022
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations			\$1,170,962	\$0	\$1,170,962	\$0	\$0



2022
MS-737

Special Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$30,000	\$0	\$30,000	\$0
		Purpose: Source Development				
4915	To Capital Reserve Fund	07	\$25,000	\$0	\$25,000	\$0
		Purpose: Water Storage				
4915	To Capital Reserve Fund	08	\$40,000	\$0	\$40,000	\$0
		Purpose: New Construction				
4915	To Capital Reserve Fund	09	\$22,500	\$0	\$22,500	\$0
		Purpose: Repair & Replacement				
4915	To Capital Reserve Fund	10	\$25,000	\$0	\$25,000	\$0
		Purpose: Standpipe				
Total Proposed Special Articles			\$142,500	\$0	\$142,500	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Individual Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Commissioner's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Commissioner's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Charges for Services					
3401-3406	Income from Departments	05, 09, 06, 08, 10, 07	\$1,384,289	\$1,313,462	\$1,313,462
3409	Other Charges		\$54,088	\$0	\$0
	Charges for Services Subtotal		\$1,438,377	\$1,313,462	\$1,313,462
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$54,088	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$54,088	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$0
	Total Estimated Revenues and Credits		\$1,492,465	\$1,313,462	\$1,313,462



New Hampshire
Department of
Revenue Administration

2022
MS-737

Budget Summary

Item	Commissioner's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$1,170,962	\$1,170,962
Special Warrant Articles	\$142,500	\$142,500
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,313,462	\$1,313,462
Less Amount of Estimated Revenues & Credits	\$1,313,462	\$1,313,462
Estimated Amount of Taxes to be Raised	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Supplemental Schedule

1. Total Recommended by Budget Committee	\$1,313,462
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,313,462
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$131,346
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$1,444,808

Report of Appropriations Actually Voted


Central Hooksett Water

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
WILLIAM ALCOX	CHAIR PERSON	
Richard Bonney	COMMISSION	Richard Bonney
RAY BONNEY	COMMISSIONER	Ray Bonney
Joan McDonald		Joan McDonald

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-232

Report of Appropriations Actually Voted

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
General Government Subtotal			\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Public Safety Subtotal			\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Highways and Streets Subtotal			\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0



New Hampshire
Department of
Revenue Administration

2022
MS-232

Report of Appropriations Actually Voted

4329	Other Sanitation		\$0
Sanitation Subtotal			\$0
Water Distribution and Treatment			
4331	Administration	05	\$17,650
4332	Water Services	05	\$1,153,312
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$1,170,962
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Health Subtotal			\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Culture and Recreation Subtotal			\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal		\$0



New Hampshire
Department of
Revenue Administration

2022
MS-232

Report of Appropriations Actually Voted

4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$0
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Capital Outlay Subtotal			\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	06,07,08,09,10	\$142,500
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$142,500
Total Voted Appropriations			\$1,313,462



Central Hooksett Water

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Tuesday, March 15, 2022
Time: 6:30 PM
Location: 10 Water Works Drive, Hooksett NH
Details: Annual Meeting

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 1/31/2022, a true and attested copy of this document was posted at the place of meeting, The Villages at Granite Hill and at Underhill School and that an original was delivered to Precinct.

Name	Position	Signature
Juan R. McDonald	Commissioner	Juan R. McDonald
Raymond Boring	Commissioner	Raymond Boring
Ricard I. Bairas	Commissioner	Ricard I. Bairas



New Hampshire
Department of
Revenue Administration

2022
WARRANT

Article 01 Moderator

To choose a moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a treasurer for the ensuing year

Article 04 Commissioner

Choose one commissioner for a two year term.
That being said this seat is currently occupied by
Raymond Bonney previously seat of William
McDonald.

Choose one commissioner for a 3 year term.
That being said this seat is currently occupied by
Joan McDonald who filled a current vacant seat.

Article 05 Operating Budget

To see if the village district will vote to raise and
appropriate the sum of \$1,170,962 for general
municipal operations. This article does not
include appropriations contained in special or
individual articles addressed separately.
(Recommended by Precinct Commissioners)
(Recommended by the Budget Committee)
(Majority vote required)

Article 06 Source Development

To see if the Precinct will vote to raise and
appropriate the sum of \$30,000 to be added to
the Central Hooksett Water Precinct Capital
Reserve Fund entitled Source Development &
Infrastructure Preservation Fund, with said funds
to come from Capital Improvement Fees
(Recommended by the Precinct
Commissioners.) (Recommended by the Budget
Committee) (Majority vote required.)

Article 07 Water Storage

To see if the Precinct will vote to raise and
appropriate the sum of \$25,000 to be added to



New Hampshire
Department of
Revenue Administration

2022
WARRANT

the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund previously established, with \$25,000 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 08 New Construction

To see if the Precinct will vote to raise and appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) Recommended by the budget committee) (Majority vote required.)

Article 09 Repair & Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$22500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Repair and Replacement of Main and Equipment Reserve Fund, previously established, with \$6,550 to come from Water Rents and \$22,500 to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 10 Standpipe

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 11 Ratify and Affirm Ordinance and By-Laws

To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and



New Hampshire
Department of
Revenue Administration

2022
WARRANT

ratify and affirm the Commissioner's written
schedule of fees and charges

Article 12 Transact Other Business

To transact any business that may legally come
before this meeting.

Article 13 Acceptance of gifts or grants by the precinct

To see if the Precinct will vote to authorize the
Board of Water Commissioners to accept gifts,
grants and bequests and to expend the same for
such legitimate purposes of the Precinct as may
be specified by the donor. Such gifts, grants
and bequests shall provide that said purpose will
not require the expenditure of additional Precinct
funds and for such other terms and conditions
as the Board of Water Commissioners shall
approve.

Article 14 Acceptance of RSA 31:95-B

Shall the Village District accept the provisions of
RSA 31:95-B providing that any Village District
at an annual meeting may adopt an article
authorizing indefinitely until specific rescission of
such authority, the Commissioners to apply for,
accept and expend without further action by the
Village District Meeting, unanticipated money
from a State, Federal or other governmental unit
or private source which becomes available
during the fiscal years."



March 15, 2022

ANNUAL MEETING

The annual meeting was called to order at 6:30 PM. Attending were Attorney BJ Branch, William Alois, Kelly Alois, Richard Bairam, Raymond Bonney, Joan McDonald, Chris Culberson-Superintendent, Brett Rowley-CHWP Customer

Attorney Branch reminded the Commission that since the moderator position has been vacant for the year a moderator must be nominated.

Richard Bairam has nominated Kelly Alois as moderator and was seconded by Ray Bonney, there being no other nomination all in favor.

Kelly Alois has resigned as treasurer for the current year. Motion by Richard Bairam to accept Kelly's resignation and seconded by Ray Bonney. All in favor.

Kelly Alois nominated Attorney BJ Branch to be assistant moderator to assist and Attorney Branch accepted.

The Moderator Kelly Alois read the opening to confirm that the warrant was posted at 10 Water Works Drive, Hooksett NH, The Villages at Granite Hill and at Underhill School and that an original was delivered to the precinct along with in the local paper.

Joan McDonald motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the warrant. I respectfully ask that this motion be seconded. Richard Bairam seconded the motion and all were in favor.

We will now commence with the election of officers:

Article 1:

To choose a moderator for the ensuing year

Ray Bonney nominated Kelly Alois to be Moderator seconded by Richard Bairam. Since no other nomination a motion by Bill Alois to close nomination seconded by Ray Bonney all in favor

Article 2:

To choose a Clerk for the ensuing year

10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814
Email: centralhooksetwater@comcast.net

Bill Alois nominated Carol Hard for Clerk and seconded by Ray Bonney. Since no other nomination a motion by Bill Alois to close the nominations seconded by Richard Bairam all in favor.

There being no other nominations

Article 3:

To choose a treasurer for the ensuing year

Ray Bonney nominated Kelly Alois as treasurer and seconded by Richard Bairam. Since no other nomination a motion by Richard Bairam to close the nominations seconded by Ray Bonney all in favor.

Article 4:

Choose one commissioner for a two year term. That being said this seat is currently occupied by Raymond Bonney previously seat of William McDonald.

Bill Alois nominates Raymond Bonney as commissioner and seconded by Joan McDonald. Since no other nominations a motion by Richard Bairam to close the nominations seconded by Bill Alois all in favor.

Choose one commissioner for a 3 year term. That being said this seat is currently occupied by Joan McDonald who filled a current vacant seat.

Richard Bairam nominates Joan McDonald as commissioner and seconded by Ray Bonney. Since no other nominations a motion by Ray Bonney to close the nominations seconded by Richard Bairam all in favor

Article 5:

To see if the village district will vote to raise and appropriate the sum of \$1,170,962 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Precinct Commissioners) (Recommended by the Budget Committee)
(Majority vote required)

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Article 6:

To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development & Infrastructure Preservation Fund, with said funds to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.)
(Recommended by the Budget Committee) (Majority vote required.)

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Article 7:

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund previously established, with \$25,000 to come from Capital Improvement Fees (Recommended by the Precinct Commissioners.)
(Recommended by the Budget Committee) (Majority vote required.)

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Article 8:

10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814
Email: centralhooksetwater@comcast.net

To see if the Precinct will vote to raise and appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) Recommended by the budget committee) (Majority vote required.)

Motion by Bill Alois to accept Article 5 as presented seconded by Ray Bonney all in favor.

Article 9:

To see if the Precinct will vote to raise and appropriate the sum of \$22,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Repair and Replacement of Main and Equipment Reserve Fund, previously established, with \$6,550 to come from Water Rents and \$22,500 to come from Capital Improvement Fees. (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Article 10:

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Article 11:

To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and ratify and affirm the Commissioner's written schedule of fees and charges

Motion by Bill Alois to accept Article 5 as presented seconded by Ray Bonney all in favor.

Article 12:

To transact any business that may legally come before this meeting.

Motion by Bill Alois to accept Article 5 as presented seconded by Ray Bonney all in favor.

Article 13:

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve.

Motion by Bill Alois to accept Article 5 as presented seconded by Ray Bonney all in favor.

Article 14:

10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814
Email: centralhooksetwater@comcast.net

Shall the Village District accept the provisions of RSA 31:95-B providing that any Village District at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the Commissioners to apply for, accept and expend without further action by the Village District Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal years.”

Motion by Bill Alois to accept Article 5 as presented seconded by Richard Bairam all in favor.

Richard Bairam made a motion to allow the moderator to cast one ballot since none of the positions are contested seconded by Joan McDonald and all in favor.

Kelly Alois resigned as Moderator for the current year.

Motion by Bill Alois and seconded by Ray Bonney to adjourn the meeting at 6:47 all in favor.

Respectfully Submitted

Christopher Culberson
Superintendent



Carol Hardy
Clerk





Hooksett Conservation Commission **Explore. Protect. Reconnect.**

Town of Hooksett
35 Main Street
Hooksett, NH 03106
July 14, 2022

2021-2022 A N N U A L R E P O R T

Year Highlights:

- Completed the **Brick Kiln Historic Trail Loop** on the **Hooksett Riverwalk Trail**.
- Collaborated with the **Heritage Commission (Kathie Northrup)*** to create two Brick Kiln Heritage signs placed on the Riverwalk Trail.
- Organized a media event: **Trail Opening and Unveiling of the Brick Kiln Heritage Signs**.
- Contracted with the Student Conservation Association to build out a trail loop at **Pinnacle Park**, completed in September.
- Created and installed six new signs and trailmarkers at Pinnacle Park with Bear-Paw Regional Greenways, and two new trailmarkers at Head's Pond with the Hooksett Kiwanis.
- Started **Friends of Hooksett Trails** to organize volunteers for conservation easement monitoring and trail clean-up events.
- Participated with the Hooksett Kiwanis and other organizations for Beautify Hooksett, Earth Day Trail Clean-up.
- Resumed invasive species removal at **Quimby Mountain**.

Hooksett Riverwalk Trail—Brick Kiln Historic Trail Loop

A media event in November marked the Brick Kiln Historic Trail Loop opening and unveiling of two Heritage signs on the trail. Speakers included:

- Cindy Robertson, Hooksett Conservation Commission Chair

- Kathie Northrup*, Heritage Commission Chair
- Dave Hess, former NH state legislator and long-time Conservation Commission member
- Nadine Miller, Deputy State Historic Preservation Officer, NH Division of Historical Resources

The loop was funded in part by an \$80,000 grant from the **NH State Parks Recreational Trails Program (RTP)** and a \$200,000 warrant article, approved by Hooksett voters.

Project engineering and design was handled by **Stantec**, and the Town contracted with Belko Landscaping to build the trail.

The Heritage signs were created through a collaborative effort with the Heritage Commission to commemorate the brick-making history that took place on the property for more than 100 years, ending in the 1930s.



Pinnacle Park Trail Loop and Signage

The HCC contracted with the Student Conservation Commission (SCA) to build out a trail loop at Pinnacle Park. Six new signs and trail markers were created with Bear-Paw Regional Greenways to designate open trails and distances. Trails have been blazed to mark various trail loops and locations for visitors.



Friends of Hooksett Trails

Friends of Hooksett Trails was formed to enlist volunteers for projects such as conservation easement monitoring and trail clean-up events.

Our first event was held in conjunction with the Hooksett Bicentennial's Earth Day Clean-up and the Kiwanis Beautify Hooksett Day. Paul Eaton with Keep It Native gave a talk on identification and removal of invasive species.



Quimby Mountain Invasive Species Removal

Work resumed this spring and summer on invasive species removal at the Quimby Mountain conservation area, by Paul Eaton with Keep It Native. Species of concern include Japanese knotweed and bittersweet, for taking over and choking out trails in this area.

Head's Pond Conservation Area, Bog Bridge and Signage

HCC collaborated with the Hooksett Kiwanis on two projects at Head's Pond: the building of a bog bridge over low areas of the trail and creation of two new trail markers. These projects were led by the president of Hooksett Kiwanis, Dr. Al Stein. A \$5,000 grant from Walmart paid for the materials; volunteers provided the labor!



* Kathleen Northrup, In Memoriam

This annual report is dedicated to Kathleen Northrup, a long-time citizen, active volunteer, and 2005 Hooksett Citizen of the Year. As chair of the Heritage Commission, Kathie collaborated with the Conservation Commission on numerous projects, including our banner project – the Brick Kiln Heritage signs – installed in November 2021. She is greatly missed by members of the Commission for her deep knowledge of Hooksett’s history, expertise, and sparkling humor.



Land acquisition and conservation projects

With greater than 25 percent of town land conserved, the HCC is **focusing on stewardship, trail enhancements, signage, and educational opportunities**. Hooksett has achieved the “gold standard” in acquired and permanently conserved lands for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Hooksett Conservation Blog

You can learn more about conservation activities on the HCC website and blog:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

Respectfully submitted,

Chair: Cindy Robertson

Vice Chair: JoCarol Woodburn, David Ross (through 3/22)

Members: Robert Better, Phil Fitantes, Deb Miville

Alternate Members: John Pieroni, William Herlicka (through 6/22)

Planning Board Representative: Sheena Gilbert

Town Council Representative: Alex Walczyk

Staff Support: Kathy Lawrence, Robert Curran

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town
- Promote the Town as a destination for new businesses
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community
- Assist the Town Council with the research and development of new business opportunities
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

PROJECTS UNDERTAKEN THIS YEAR INCLUDE...

- Comprehensively updating the Master Plan, which includes developing new action items for the economic development portion
- Continuing to aid in implementing the Route 3A TIF district in order to provide sewer to Exits 10 and 11
- Advising the Planning Board and the newly created Affordable Housing Subcommittee on housing issues
- Streamlining the development review, entitlement, and permitting processes to enhance efficiency
- Work with The State Department of Economic Affairs to promote Revitalization Tax Credit Zones

- Adopting the Commercial and Industrial Development Tax Credit Program
- Working with property owners to adopt an adaptive reuse strategy for vacant and underutilized properties
- Advising the Planning Board on development proposals and guiding the economic development potential of development proposals coming before the Town

2021-2022 Committee Members

Mr. David Scarpetti (Chair)
 Ms. Michelle Gannon
 Mr. Alden Beauchemin

Mr. Matthew Barrett
 Mr. Jordan Davis

Mr. Peter Stoddard
 Mr. Paul Scarpetti

FAMILY SERVICES

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year thirty (30) applications were determined as eligible for various types of assistance. This is considerably lower due to extra benefits provided by the Federal Government and the State of NH. Through the Stimulus programs. However, it is important to note that the cost of rent in this area continues to be on the rise. As shown below, the majority of support provided was in the form of shelter assistance (rent and mortgage payments).

General Assistance expenditures for July 2021 – June 2022

Shelter	\$	38,417
Utilities	\$	15,547
Total	\$	53,964

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, and the Kiwanis Kid's Klostet. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents. Families can be referred to the Kid's klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Municipal Office Building weekly from 9:30AM until 10:30AM on Tuesdays and on the first Monday of each month from 5:30 p.m. to 7:00 p.m., or, residents can schedule individual appointments with the Family Services Director during business hours.

The Town of Hooksett has continued to implement the Hooksett Shuttle Bus Program services through the Manchester Transit Authority five days per week to support residents in the area with reliable transportation at no cost. This bus is handicap accessible and provides curb-to-curb pick up and drop off for Hooksett residents to anywhere in Hooksett daily via appointment. Medical appointments may be scheduled for transportation to Concord and Manchester/Bedford areas.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. Special thanks to the Hooksett Salvation Army for their donations to the program, the Hooksett Knights of Columbus for the donations of pairs of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their "Got Socks Program", several other individuals and organizations also contributed to our programs

Several children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School.

Regular Family Service office hours are Monday, Tuesday, and Thursday from 9:00 a.m. to 4:00 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at (603) 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Peter R. Flynn

Family Services Director



The Hooksett Fire Rescue Department is pleased to share with the citizens of Hooksett, your Fire Department's 2021/2022 Annual Report. We provide fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention – in the form of public education and inspections. In 2021, we employed 32 Full-time members and 4 active on-call and/or part-time members. As the Fire Chief, I am extremely proud of the level of service we have been able to bring to the community. This would not have been accomplished without all the efforts of our dedicated men and women. The goal of the Hooksett Fire Rescue Department is to provide the best service possible to our community whenever called.

Personnel and staffing continue to be an area of focus for the Administration. In the past year we have welcomed four new Firefighters to the department; Jessica Colpoys, Joseph Hurlburt, Scott Hebert and Brian Rondeau. Two long-time members have retired; Firefighter John Hill and Firefighter Tobey Gamache. We thank them for their service to the department and community. Hiring has been difficult due to a shortage of state-wide applicants. This coupled with the fact that six members will be eligible for retirement in the coming year, means we will continue to focus on hiring and retention in the coming months. We have had one of our members graduate from Paramedic school and have another scheduled to graduate summer of 2023.

Our call volume continues to rise annually as we get busier and busier. In 2021, the department responded to 2,589 calls. This is a 15% increase from last year and as you can see from the graph below, our calls for service have been steadily increasing. For 2021, these calls included 15 structure fires and 30 fires involving vehicles, wildland/brush and other items. The department continues to be very active responding to medical emergencies and motor vehicle accidents which account for more than two-thirds of our emergency calls. 24% of the time we have overlapping incidents which means all staffed apparatus are committed to calls. This averages out to approximately 5 hours a day that all our resources are tied up on calls leaving no additional resources to respond. This is a priority that Fire Administration is hoping to address as we move forward and will explore options for additional staffing and funding sources for staffing.

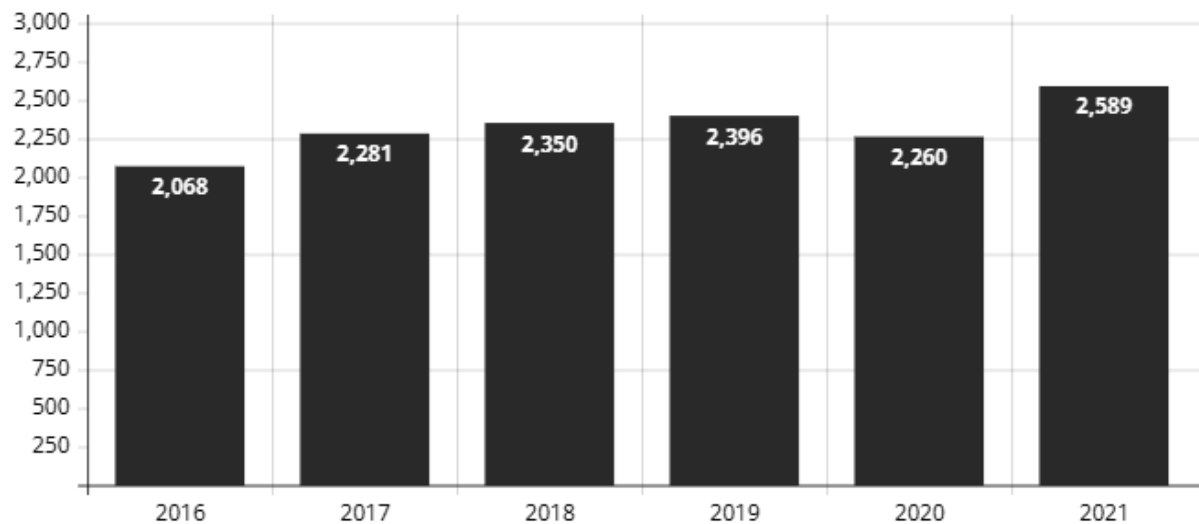
The men and women of the Hooksett Fire-Rescue Department will continue to be at the ready to serve the residents of the Town of Hooksett, NH as together we navigate forward. As always, we remain grateful for your continued support of our Department! If you have any questions or concerns, please contact me at scolburn@hooksettfire.org. Stay safe and healthy!

-Steven Colburn, Fire Chief



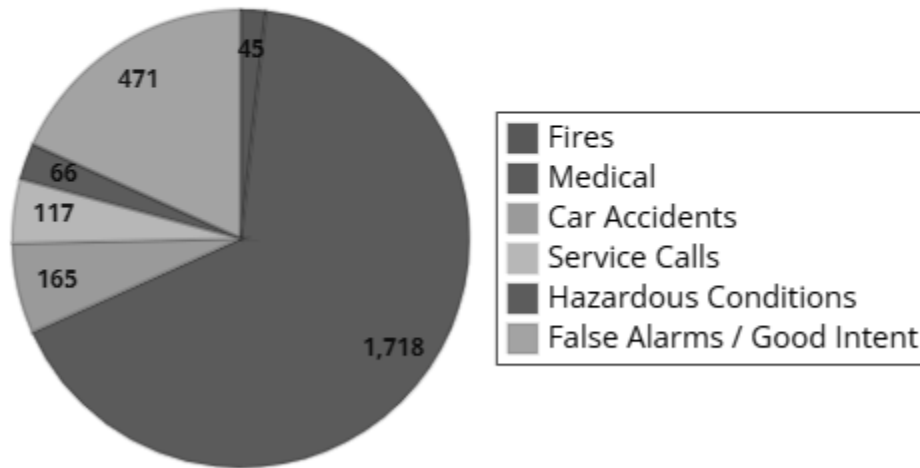
Calls Volumes by Year

2016 - 2021



Incident Types

Jan 2021 - Dec 2021



Apparatus and Equipment

Over the last year the department has written specifications and ordered the new Engine 2, Command Car and Ambulance 1. The goal is to standardize the fleet as much as possible with creates efficiencies in training and fleet repairs. Although we are not changing a lot in the new specifications there is a lot of work that must take place behind the scenes with these purchases before we place the order. We expect delivery of Engine 2 sometime late winter/early spring of 2023, the staff car is expected fall of 2022, and Ambulance 1 will be late summer/fall of 2023. Supply chain issues, availability of chassis and parts to assemble the vehicles has put a great strain on production times and manufacturers have been challenged. Many agencies have had to move up the replacement of apparatus in order to keep replacement cycles on schedule. Ambulances prior to supply chain issues was typically 6-8 months, now we are looking at 18-24 months, most of which is waiting for the chassis. Custom fire engines typically ran less than 1 year, now most are 18-24 months. Aerial apparatus are 24-30 months.

Maintenance, repairs and testing took place throughout the year. Supply chain issues has created a lot of challenges but Hooksett DPW and outside repair shops did their best to keep our fleet on the road and safe. Each year the pumps and ladders have to be tested to meet the NFPA standards. We utilize 3rd party testing companies to complete these tests. Our maintenance program allows these apparatus to pass the tests each year.

With the support of the Town Council and Budget Committee the town established an Apparatus Replacement Capital Fund several years ago. The goal with this capital replacement fund is to put money away each year so when the larger apparatus needs to be replaced, the money is there. There are several advantages to this over leasing which the town has done in the past. First

the capital reserve fund is making money on the interest that is in the account, and second manufacturers typically offer discounts for pre-payment or partial payments as the truck is built. With leasing the town is paying interest on what was borrowed ultimately costing more money at the end of the payments. We ask for your support to continue funding the apparatus replacement warrants, this will help keep the spending level preventing large spikes in taxes.



The firefighters take great pride in our apparatus as it shows when they are on shift at the station or driving around Hooksett. We greatly appreciate the hard work of the firefighters and the mechanics at Highway Department who keep the trucks ready for the next emergency. We also appreciate the continued support each year at Town Meeting supporting the Apparatus Replacement Capital Reserve Funds, this fund is critical to allow the department to replace the apparatus when needed.

Personnel, Training & Professional Development

Four (4) new employees were hired in FY 21-22 after completing an extensive hiring process which includes an assessment center, practical evaluation, oral boards, chief interviews, and an in-depth background check. The hiring process takes approximately 3 months to complete from start to finish. Each new firefighter completes a 2-week orientation program or 'Recruit School' as we call it. Here they are evaluated on skills and orientated to Hooksett and how we operate. After completing the orientation program, they are placed on shift where over the next 18-24 months they will work to complete an in-depth task book fine tuning their skills and become certified to operate our apparatus. In addition to completing the task book, there are many tasks to complete,

including obtaining their Commercial Driver's License (CDL), NH boating license and complete the NH Fire Academy Driver Operator program. The new hire training program is a challenging time during their new career, but one that is necessary to ensure we provide the best service for the Hooksett residents.

Between July 1, 2021 and June 30, 2022 members of the department participated in 2,596 staff/hours of fire, rescue, prevention, and emergency medical training. This averages over 92 hours of training per department member and does not include the additional numerous hours our staff is required to complete each year to meet State and National emergency medical training requirements.

This year's training has been focused on fundamental skills, equipment reviews, water rescue, boat operations, Aerial ladder training, Forestry/ wildland operations and apparatus pumping operations- all conducted in-house.



Our officers and command staff continued to further their education by enrolling in bachelor and master's degree programs with one member obtaining their Master's degree. These programs better equip them for challenges they might face in their leadership rolls.

The New Hampshire Fire Academy along with the National Fire Academy began offering "post"-pandemic training opportunities in FY 21/22. Our members had the opportunity to attend Fire Instructor, Fire officer, Plans review and the Fire Department instructors Conference. The off-site classes are critical for our members career development.



During the upcoming fiscal year – the training priorities include certification process for Driver/Operator Training of All Vehicles, Pumps, and Aerial Apparatus. Other significant areas include strategy and tactics with use of developing pre-fire plans of structures in Hooksett. Continuous refresher training focused on basic and advanced firefighting fundamentals will be instructed by qualified in-house instructors on department developed and owned props. Leadership training will also occur to provide professional development and succession planning.

Fire Prevention, Inspection & Investigation

The 2021-2022 fiscal year for the Hooksett Fire Rescue Department Fire Prevention division saw many of the pre-Covid aspects of the office return. This included public outreach, station tours, and being able to go back into the schools for Fire Prevention Week.

Several days were spent attending both Hooksett Underhill and Memorial Elementary Schools. Over 750 students were taught “Stop, Drop, and Roll”, what a Firefighter will look and sound like with all their gear on, when to call 911 and if they are old enough to call 911 (hint-at 5 years old, they are old enough to call 911). Some of the older students are taught about the Fire Triangle and what happens when the Oxygen is removed.

Fire Prevention Captain Ian Tewksbury was able to attend several classes including Fire Inspector I at the NH Fire Academy, the New England Arson Investigators Seminar at St Anselm’s College, and the Hooksett Fire Rescue Department hosted a NFPA Certified Fire Plans Examiner class. Assembly Permit inspections continue to be a priority of the Fire Prevention office as well as Life Safety inspections and making sure that local businesses and their fire alarm and sprinkler systems are up to date with their annual maintenance.

One of the goals for the 2022 Fire Prevention Week will be to educate the 5th graders at the Hooksett Memorial School about the dangers of Carbon Monoxide (CO). This includes each 5th grade student being given their own CO detectors for their home as not all homes have one. In addition, for the Fall of 2022, “Firefighter Friday’s” (when the on-duty fire crew goes to both Underhill and Memorial, sits with a given class to talk about their day during lunch) will finally be returning for the first time since the Fall of 2019. Both the kids and the firefighters are looking forward to this wonderful activity happening again.



How to Prevent Carbon Monoxide Exposure

- **Do** have your heating system, water heater and any other gas, oil, or coal burning appliances serviced by a qualified technician every year.
- **Do** install a battery-operated or battery back-up CO detector in your home. Check or replace the battery when you change the time on your clocks each spring and fall. If the detector sounds leave your home immediately, and call 911.
- **Don’t** open any windows so an accurate meter reading is able to be taken
- **Do** seek prompt medical help if you suspect CO poisoning and are feeling dizzy, light-headed, or nauseated.
- **Don’t** use a generator, charcoal grill, camp stove, or other gasoline or charcoal-burning device inside your home, basement, or garage or near a window.
- **Don’t** run a car or truck inside a garage attached to your house, even if you leave the door open.
- **Don’t** burn anything in a stove or fireplace that isn’t vented.
- **Don’t** heat your house with a gas oven.
- **Don’t** use a generator, pressure washer, or any gasoline-powered engine less than 20 feet from any window, door, or vent. Use an extension cord that is **more than 20 feet long** to keep the generator at a safe distance.

Emergency Medical Services (EMS)

Emergency medical service remains one of our largest and busiest responsibilities. Our calls for service are increasing and medical emergency calls remain our highest requested response. Of the 2,589 total calls for service in 2021, approximately 76% of these were medical responses and motor vehicle accidents.



Throughout this past year, COVID-19 related calls have decreased significantly, and our ambulance service has resumed a sense of normalcy. This has allowed us to get back out into the public, performing public education and training. Over the past year, we have held many CPR, AED and Stop the Bleed trainings for the public, the schools and various businesses.

The department has always strived to provide the highest level of care to our community. All of our Firefighters are certified to the minimum of EMT, most of whom are certified as Advanced EMTs. We also have Paramedics, which is the highest level of pre-hospital care that can be provided. Our goal is to have paramedics on each shift, meaning that we can provide the highest level of care at all times when needed. Paramedics provide what's called 'Advanced Life

Support, essentially bringing hospital emergency department-level care to your home. Paramedics can perform life-saving interventions for various cardiac, respiratory, diabetic, traumatic, obstetrical emergencies. Each year, the department has sent personnel to the Paramedic Program at NEEMSI to advance their certification level. This includes classroom, practical and clinical education totaling over 2,000 hours before a rigorous testing process. Congrats to department

Paramedics Thomas Holliday who became paramedic certified and Firefighter Joseph Inamorati who is in paramedic school currently.



Another unfortunate reality of our times are active shooter events. These tragedies are all too uncommon and preparedness for such an event is something the department takes very seriously. To date, the department has received three (3) separate grants to provide ballistic gear and trauma gear for the firefighters. Department personnel now have the ability to go into active shooter scenes with law enforcement in order access, treat and evacuate patients and bystanders. We have also met with the PD and the schools to improve our preparedness and training.





In addition to the above, we have been busy with grants, equipment maintenance, EMS education and training and our continuous quality improvement (CQI) program. In the next year, we will be acquiring our new Ambulance 1. The current Ambulance 1 is a 2008 International AEV, rescue-style ambulance. This has served us long and well, however its replacement is due. As always, please feel to contact Captain Joseph Stalker, our department's EMS manager (jstalker@hooksettfire.org) with any of your medical /EMS related concerns. Safe healthy and stay safe!

Forest Fire Warden / Forestry Protection

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland-urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires that threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their homes. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire-wise and fire safe!



Smokey's message has always been about personal responsibility – remember his ABC's: **Always Be Careful with fire.** If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

Fire permits are available from either the fire station at 1 Riverside Drive or the Safety Center at 15 Legends Drive for no cost or can be obtained by visiting www.NHfirepermit.com. The on-line permit has a fee of \$5.00 per permit and this fee is to cover the cost of running the website, the State of NH nor the Town of Hooksett makes any money off the permit. Please note this fee was \$3.00 last year, there was an increase in the spring of 2021 when the new site went live.

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing **ANY** outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Hooksett has a local ordinance require fire permits with snow cover and these are issued in the winter once snow is covering the ground. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/.

Emergency Management

Emergency Management in Hooksett encompasses many roles. Critical roles in emergency management are Prevention, Protection, Mitigation, Response, and Recovery. In 2020, the Fire Chief who serves as the town's Emergency Management Director, managed and provided

guidance on many areas related to the COVID-19 pandemic. Hooksett Emergency Management staff worked with local, state, and federal agencies to stay up to date on the latest information/guidance, secure PPE/cleaning supplies, secure grant funding for items related to Covid-19. To this date the team has applied for and secured \$1,186,498.10 in state and federal funding. Special thank you to Administrative Assistant Regina Howard for her long and hard work on securing this funding and processing the grants for the town. This money funded PPE/cleaning supplies, additional overtime staffing for Fire which allowed an additional ambulance to be staffed, staffing for the vaccination sites, building HVAC upgrades and several other projects.

2021 and 2022 Emergency Management also updated the Town of Hooksett Emergency Operations Plan. The Emergency Operations Plan (EOP) provides the structure and processes that the organization utilizes to respond to and initially recover from an event. Hooksett received a grant from NH Homelands Security to hire Hubbard Consulting to assist with the plan update. The plan update was a collaborative effort among town stakeholders and the Hooksett School District. Thank you to all involved in the update process.

In addition to COVID-19 grants, Emergency Management also secured to upgrade the door security system at the Safety Center for a total of \$37,000.00. This system has been installed and replaced two very outdated systems at the Safety Center.

Hooksett Emergency Management, Police, Fire and School District continue to meet and train on school emergencies.



HERITAGE COMMISSION

The Heritage Commission has stayed quite busy preserving the heritage of Hooksett. Kathie Northrup took a prominent role in many projects prior to her passing in December 2021 but her legacy will live on. Some projects that the Heritage Commission took part in are as follows:

- Preservation of the “Stone House” property located in South Hooksett. Kathie Northrup was instrumental in saving this historic and rare 1930’s residential structure from demolition by assisting with the acquisition through Christina Katsikas.
- Hooksett Heritage Day was held in May, with Hooksett residents coming through the Village to learn about the historic structures in Town.
- Clay Cemetery restoration project (new crushed stone path and brush cleared)
- 1790 Marker cleanup on Route 3

Ongoing projects

- Heritage Park project will consist of a donated granite monument carved into the shape of NH (thank you to the Belisle family for the generous donation) as well as a memorial bench in honor of the late Kathie Northrup to be in the village.
- Lambert Park historical sign(s) unveiling explaining the history of the park as well as the Dundee Mill complex
- Hooksett Historical Sketches book to be continued from 1969-Present, thanks to the voters of Hooksett for approving the Warrant Article to proceed with this project

The Heritage Commission is looking for volunteers to join the mission of preserving the history of Hooksett.

Tony Lacasse, Chair Jordan Davis, Vice-Chair John Giotas Yolande Cotnoir-Walsh
Gloria Levasseur Roger Duhaime, Town Council Representative

HISTORICAL SOCIETY

The Hooksett Historical Society was established in 1974. In 1975, the Arah Prescott Library became its home. As we begin our celebrations for Hooksett's 200th anniversary we have a new commitment to our preservation of our history and as the society enters our 48th year we have continued to meet its purpose which is to bring together those people interested in history of Hooksett, N.H. It has attempted to help our citizens to understand that the history of our community has been one that has seen many changes, one that has continued to evolve and one that has been filled with great promise and one that faced many challenges. It is our hopes with the birthday events we as town will have a renaissance in an appreciation of our towns storied history.

Throughout the 2021-2022 year the Society has continued to discover and collect historical materials, provided for preservation of town artifacts, categorized Hooksett history, cooperated with town officials, and disseminated historical information in various forms. And have sought interns to assist in our endeavors.

During this year we added to our collection through the small operating budget and Town financial assistance with the acquisition of items such as vintage postcard of Goodnight Mobile Homes, 1958 and 1959 Merrimack Valley Travel Guides featuring motels and restaurants, flash drive of 165 books of old New Hampshire, wooden Indian cliff thermometer, White Rock Cabins match book, booklet from New England Power on the great flood of 1936, a 1954 Yearbook from Mt. St. Mary's college, Troop 292 handkerchief of Camp Rice, a 1900's brochure from Riverside Inn, a unique ash tray from China Dragon, Congregational Church 1905 postcard. We have also received donations from George Robie on the Henry Bailey Stevens/Knauer families, a PTA sketch from Gloria Levasseur and a collection of Items on Mt. St. Mary's College from Susan Lombard and a 1954-1958 Mt. St. Mary's collection from family of Joyce Davis. This year we have started a long overdue scanning project of our ephemera, reorganized our collection, continued our photo project of chronologizing changes to our community and helping those inquiring about Hooksett history including request for information on Martins Ferry, Duracrete blocks, and bricks found on the Merrimack River trail as well as request for buildings older than 200 years old.

Members of the Society participated in a special event on May 28th at Riverside Cemetery in a Mitchell Family dedication of DAR marker for revolutionary private Nathaniel Mitchell. During the year the Town made some repairs to the Prescott Building, built in 1909. These included a roof replacement, new bulkhead, repairs to the heating system and power washing of the two Ceremonial Dragons.

In cooperation with Town and other organizations, we sponsored the 5th annual 8th grade history award, provided research information to the Department of Transportation on the Hooksett Road project- specifically on the Arah Prescott homestead and assisted with the Heritage Commission and Bicentennial Committee. We participated in the Hooksett Library Volunteer Night program

and provided details for their Scanning project. We joined in a meeting of all Hooksett preservation and historic groups.

In efforts regarding the dissemination of historic Information we have continued our updates to our Hooksett history site and our Facebook page. This year's programs were Native Americans by the Kearsarge Indian Museum, Digging into Native Americans, Liberty is our Motto- Music of the Hutchinson Family, Rising Water- the Flood of 1936, NH on High- Historic Weathervanes, Hooksett and Stereographs, Heritage Day open house, Hooksett Scrapbook 1973, and others.

The Hooksett Historical Society, now in its 47th year, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since our Town's founding in 1822 and we thank the citizens of Hooksett, Hooksett Public Library and our sister preservation groups.

On behalf of the Hooksett Historical Society Board of Directors,

James Sullivan

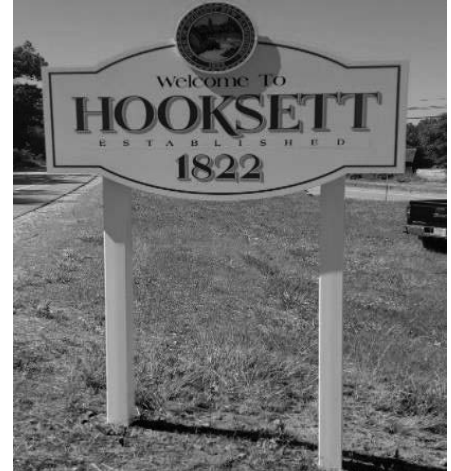
Bob Thinnes

Brian Baer

Diane Valade

Hooksett Kiwanis and Chamber Collaborate on a “Welcome to Hooksett Sign”

Hooksett Kiwanis and Hooksett Chamber after overcoming several obstacles are very pleased to announce we have been able to erect the first of several “Welcome to Hooksett” signs. This one pictured is on Rt. 3 South at the intersection of Pleasant Street. We are very pleased this one was in place in time for the Bicentennial Celebration on 7-2-22. Thanks to the Chamber efforts lead by Tom Lavery and Kiwanis efforts lead by Bob Willey. Also, many thanks to Dave Scarpetti for helping us to overcome several hurdles along the way and most importantly thanks to him and his brother Paul for erecting the sign.



Beautify Hooksett Day April 23, 2022

It was a beautiful Sunny Saturday on April 23, 2022, for Earth Day albeit a little chilly. The enthusiasm for the first Beautify Hooksett Day was anything but chilly. The event was organized and co-sponsored by Hooksett Kiwanis, Lions, Rotary, Chamber and Boy Scouts Troop 292. There were over 10 teams of organizations or neighborhood groups who officially signed up for the “Team Up to Clean-up” event, focusing on roadside cleanup in Hooksett.

Additionally, the Hooksett Conservation Commission and Hooksett Kiwanis teamed up to clean-up two trails (Head’s Pond and Riverwalk) in Hooksett. The cleanup crew who helped with the Riverwalk Trail also had the good fortune of hearing from Paul Eaton, owner of “Keep it Native” as he talked about invasive species and how to identify and deal with them.

In total there were over 100 participants in this inaugural initiative, and they collected over 200 bags of trash etc. from the Hooksett roadside. Each team returned their bags to the Town’s Recycling Center. Participants were treated to pizza, thanks to the New England TapHouse, cooked on site at Lambert Park after the event.

We look forward to an even bigger and better event next year.

Bicentennial Bicycle Safety Day


The Hooksett Kiwanis Safety Event was held on Saturday, June 4, 2022. There were many who attended this event where Kiwanis gave away over 40 bicycle helmets. Some of the activities included car seat safety inspections, free children’s books, free popcorn and drinks, home safety give-away bags, touch a fire truck, free bicycle helmets, free bike safety giveaway, police bike registrations, bicycle obstacle course, bicycle repair, and bicycle safety checks. Information on the local Boy Scout troop was also available. A huge thank you to the Hooksett Kiwanis YCPO

committee chair Rebecca Collins and the Hooksett Police and Fire department for coordinating this great event. Also thank you to the sponsors Above & Beyond Childcare and Extra Care Auto Repair for their donations and their staff volunteers for the event. A big thank you to Aaron Cockrum from the Fellowship church for providing many volunteers which helped to make the event run smoothly.



The Hooksett Library continues to be a vital resource serving the current needs of our community. This year, efforts at the library focused on initiatives and collaborations to enhance services and provide greater access to the library's resources.

The Library has long played a central role in connecting our community with our town's heritage. This year the Library embarked on a large-scale digitization project to make our collection of historical scrapbooks available online. Local photographs and newspaper clippings, Hooksett town newsletters, school reports, and event brochures, among other memorabilia will be available through a cloud-based archive with exhibit galleries for viewing. Some notable images include the 1922 Hooksett Centennial parade, the aftermath of the 1936 Flood, and the 1976 US Bicentennial Celebration. Providing these materials online offers a more convenient platform for research and increases access for members of the local community while making Hooksett history available to a global audience. This project enhances access while preserving the materials for future generations.



1936 FLOOD SCENE - MERRIMACK STREET
PUBLIC SERVICE PLANT AREA.

Collection

Hooksett, New Hampshire Flood of 1936

Tags

1936, Flood of 1936, Floods, Hooksett (N.H.), Hooksett Public Library Scrapbooks, Hooksett, Merrimack County, New Hampshire, Merrimack County (N.H.), Merrimack River (N.H. and Mass.), New Hampshire, Public utilities, Rivers

Description

Aerial view of flood damage looking northwest over Main Street Hooksett, New Hampshire. The third span of the Boston and Maine Railroad bridge has been dislodged by the left side of the Twin Bridges covered bridge span (not pictured). Beyond the railroad and passenger bridges is the fire station and railroad station. In the middle of image is the Holy Rosary Church, parochial school, and priest's house. To right of the Holy Rosary Church is the Congregational Church of Hooksett and residential buildings. Note that the Village School no. 6, which previously was located next to the Congregational Church of Hooksett, has been destroyed by the floodwater. The Holy Rosary Cemetery is visible in the foreground. People can be seen standing along Main Street where the Merrimack River bank has risen to.

In line with highlighting Hooksett's history, the Library teamed up with the Hooksett Bicentennial Committee and the Hooksett Historical Society to host more than a dozen local history programs as part of this year's Bicentennial celebration. These events have featured New Hampshire Humanities and local experts who have shared their extensive knowledge on the history of Native Americans in New Hampshire, the history of unique and unusual weathervanes in our state, a viewing of the stereographs collection from the Hooksett Historical Society and Rising Water: Hooksett and the Flood of 1936 with our very own, Jim Sullivan.

In July, the Library had the distinct honor of hosting Governor Christopher Sununu and his Executive Council for an on-the-road breakfast and business meeting. Town of Hooksett Council Chairman Jim Sullivan played an integral role in hosting the event and spoke to the Governor and the Executive Council about the town's rich history and current Bicentennial celebrations. Following his remarks, Library Director Heather Rainier highlighted the important work being done at the library and the critical role public libraries play in New Hampshire.

Engaging community members in ways that add benefits to their daily lives has been a central focus for programming at the Library. This year, candidates running for elected positions in Hooksett took part in interviews conducted and recorded by the Library. Voters then had the opportunity to view the recorded interviews to get to know the candidates and learn about their priorities. In the spring, a new Walking Book Club launched, inviting community members to connect with others while taking part in a healthy activity.

The Youth Services department has returned to its pre-pandemic status as a community hub for families. Beginning in the summer of 2021, we re-launched in person programming much to the delight of the families in our community. We expanded our Family Place playspace with new active learning centers and toys. Our 2022 Summer Reading Program, "Oceans of Possibilities," has engaged the community in stories and programs revolving around our oceans and sea life. UNH Marine Docents taught us about whales and seals, we learned about tides in our STEM the Tide program, and we welcomed Wildlife Encounters and their animal ambassadors to our library. We are finishing off our summer reading program with our first ever community-wide art show featuring paintings by kids of all ages.

Expanded access to library materials is being made available to all Hooksett Library cardholders through the innovative offering of Smart Lockers. These lockers, located at the Library's front portico, provide 24/7, contact-free access to Hooksett Library cardholders for their requested items. This new service is made possible by a 2021 grant in the amount of \$15,833 from the Institute of Museum and Library Services (IMLS) in partnership with the NH State Library under the American Rescue Plan Act (ARPA).



Thanks to generous support from the Friends of the Hooksett Library, the Library has been able to expand its Library of Things collection. The growing collection includes useful items such as metal detectors, trail cams, thermal leak detectors, check engine light meters, radon detectors, wood burning kits, knitting looms, and more coming soon.

The Hooksett Library continues to play an essential role in our community. Through engagement with library patrons and partnerships with local organizations, the library seeks to identify and fill the needs of our community with in-person and digital resources and services, increased access to library materials, and by facilitating programs and dialogues that educate and inspire.

Respectfully submitted,
Heather Rainier, Library Director

Library Board of Trustees

Mary Farwell, Chair
Barbara Davis
Tammy Hooker
Linda Kleinschmidt
Sandra Mack

2021-2022 Statistics:

Items circulated at the library:	145,371	Donations added to the collection:	317
Books and materials purchased:	4,359	Books and materials withdrawn from collection:	3,585
Visits to the library:	45,320	Registered patrons as of 06/30/22:	6,907
Adult programs:	195	Youth programs:	220
Adult program attendance:	2,225	Youth program attendance:	6,341

FY22 Financial Summary			
Income:		Hooksett Library Budget 2021-2022	
Gifts and Memorials			
Gift donations	\$3,872	Automation	\$28,228
Greenough bequest	\$4,897	Books and Materials	\$57,774
Marilyn Grande Memorial	\$5,000	Custodial Supplies	\$2,611
Jonathan Murphy Memorial	\$250	New Equipment	\$3,915
		Equipment Maintenance & Repairs	\$4,044
Grants and Donations		Information Technology	\$8,721
Grant: ARPA (NHSL & IMLS)	\$18,449	Maintenance & Repairs	\$46,246
Kiwanis grant – Cawley Summer Reading	\$1,070	Office Supplies	\$3,288
Meeting room donations	\$912	Online Resources	\$7,351
TD Bank Affinity donation	\$16,123	Payroll Expenses	
Technology support donations	\$155	Dental Insurance	\$2,916
Staff assistance donations (notary)	\$206	FICA	\$36,798
		Health Insurance	\$115,628
Fees & Other Income		Life & Disability Insurance	\$4,909
Copies/fax/printing	\$2,239	NH Retirement	\$52,581
3D printing	\$154	Unemployment	\$321
Interest (all accounts)	\$573	Wages	\$497,705
Materials replacements / processing fees	\$1,681	Workers Comp	\$1,046
Non-Resident fees	\$6,445	Postage	\$271
Other unanticipated income	\$298	Programs and Services	\$7,776
Program supply fees	\$175	Staff and trustee expenses	\$5,620
		Utilities	\$33,705
Disbursements:		Van Service	\$4,130
Gifts and Memorials			
Marilyn Grande Memorial	\$44		
Johnathan Murphy Memorial	\$146	Library Accounts as of 06/30/22:	
Greenough bequest	\$2,474	Copy Account	\$1,758
		Fine Account	\$14,438
Grants and Donations		Gift Account	\$21,795
Grant: ARPA (NHSL & IMLS)	\$7,029	Grants account	\$37,579
Grant – Kiwanis Cawley summer reading	\$1,442	Greenough Bequest	\$39,069
Grant – TD Bank Affinity	\$30,496	Meeting Room Account	\$8,961
Library enhancements	\$5,125	Morin Account	\$2,944
		Special Checking	\$40,519
Other Disbursements		Vacation Sick Accrual	\$22,644
3D printing expenses	\$48		
Copy & Printing	\$1,356		

Materials replacements (books & media)	\$2,371		
Online resources	\$399		
Programs (Adult & Youth)	\$1,072		
Public internet	\$1,630		
Technology support purchase	\$1,577		

PLANNING BOARD

The Planning Board's primary duties include reviewing land use applications for compliance with Land Use Regulations, Development Regulations, the Town Zoning Ordinance, and the Master Plan. Applications include residential and commercial site plans, amended site plans, major and minor subdivisions, project phasing proposals, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

The Planning Board has reviewed numerous formal applications and development proposals over the last fiscal year. Despite the ongoing COVID-19 pandemic, record inflation, and impending economic recession, land speculation and investment from the development community in our Town has remained relatively strong throughout the 2021/2022 fiscal year; however, land development activities reduced significantly from the prior fiscal year due to ongoing supply chain disruptions, difficulty in obtaining building materials, and escalating cost of materials and labor. From July 2021 through June 2022, the Planning Board reviewed a total of 32 formal land use applications, which represents a 25% decrease from the year prior. The Board also participated in many other informal project proposal discussions, hosted several public hearings, reviewed a variety of proposed zoning amendments, and developed several ad-hoc subcommittees to review specific land use topics.

During fiscal year 2021/2022, the Planning Board accepted and reviewed a total of 32 formal land use applications, including:

- 6 subdivisions of land
- 3 lot line adjustments
- 8 commercial site plan applications
- 3 amendments to existing commercial/industrial site plan applications
- 3 Performance Zone waiver requests
- 1 residential site plan application
- 3 lot mergers
- 4 extension requests
- Various conceptual discussions, impact fee appeals, zoning amendments, changes of use, public hearings, etc...

Major development projects reviewed by the Board in fiscal year 2020/2021 include:

- Prescott Heights/Beacon Hill Road Medium Density Residential Subdivision – 6 Lots
- Dartmouth Street/Hunt Street Urban Density Residential Subdivision – 6 Lots
- Season's Corner Market and Filling Station
- Marmon Aerospace & Defense
- Strickland Brothers Oil Change
- Edgewater Drive Event Venue
- Eversource Fleet Operations Support Center
- Granite Woods Distribution Facility

The Planning Board reviewed the draft of the 2020-2030 Master Plan update in February of 2020. The draft plan is currently under review by all Town departments, as well as the Town Council and members of the public. The Board aims to revise the draft after a period of public comment and review, and the draft should be available in final format and ready for adoption in Autumn of 2022.

Currently, the Planning Board is working to optimize the balance between commercial and residential development within the community. The Town has experienced tremendous pressures from the development community in fiscal year 2021/2022 – most of this pressure has been from developers looking to construct market rate housing in the community. New Hampshire is experiencing the worst housing shortage and associated rise in the cost of housing in over three decades.

Several members of the Planning Board, along with Community Development staff and Administration worked closely to develop and update to the Town Capital Improvements Plan. This document serves as a budgetary planning tool for major Town infrastructure projects, departmental vehicle requests, other equipment and programs over a 7-year period. At the time of this report, the Planning Board has proposed final amendments to the document, which is scheduled for review and approval by the Town Council and the Budget Committee in the coming months.

Planning Board representatives also served on the TIF Advisory Committee, which reviewed planning and engineering for the proposed sewer extension along West River Road servicing Exits 10 and 11. At the time of this report, the Town has entered into a contract with Underwood Engineering to provide design and engineering services through a phased approach to the project. Service to Exit 10 is slated to begin in 2022 and Exit 11 in 2023-2025.

The Board is also facilitating a community planning process with the New Hampshire Department of Transportation to develop a mid-range plan for the widening of DW Highway/US Route 3 from the intersection of Alice Avenue north to the intersection of Whitehall Road/Martins Ferry Road. The widening project will consist of an expansion of the road from the current configuration to a five-lane cross section – dual carriageways in either direction, and a center turn lane. Several of the Town’s busiest intersections will be impacted by the widening, including the intersection of Mammoth Road, which is proposed to be converted from a traditional signalized T-intersection to a roundabout. Construction is scheduled to begin in 2025/2026.

The Planning Board has also facilitated the ongoing development of the Exit 11 area off the Everett Turnpike. Currently, the area is attracting attention from several development firms with the intent to construct large-scale warehousing and distribution facilities on either side of the Everett Turnpike in this location. As of this writing, the Town is in negotiations with the developer of the Granite Woods project approved at 47 Hackett Hill Road to provide adequate off-site roadway improvements to the intersection of Hackett Hill Road and Route 3A in order to facilitate the increased traffic demand placed on the intersection by these developments.

The Town Planner and Community Development Staff, in addition to providing administrative support to the Planning Board, have also worked on several in-house projects throughout the fiscal

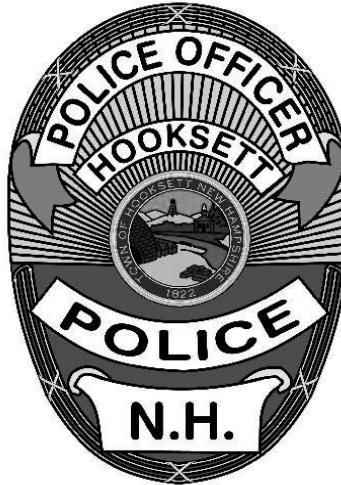
year, including a comprehensive update to the Town Hazard Mitigation Plan, reviewing and updating the Town's permitting software and GIS files, hosting multiple pre-construction conferences with construction contractors, and providing general guidance and support to the development community regarding development proposals, zoning, building, and code enforcement issues.

We thank the following residents who served on the Planning Board during the 2021-2022 fiscal year:

Tom Walsh, Chairman
Christopher Stelmach, Vice-Chairman
Paul Scarpetti
Rob Duhaime
David Boutin
Matt Reed
Donald Winterton
Mike Somers
Sheena Gilbert, Alternate
Denise Pichette, Alternate

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit www.hooksett.org or contact the Planning Office at (603) 268-0279 or nwilliams@hooksett.org.

Hooksett Police Department



Police Command Staff

Janet Bouchard
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Patrol Division Commander

Lieutenant Justin Sargent
Detective Division Commander

Lieutenant David Scarpino
Patrol Division Commander

Department Staff

Patrol Division

Patrol Supervisors

Sergeant Michael Zappala
Sergeant Valerie Lamy
Sergeant Joseph Ducharme
Sergeant Christopher Buker
Sergeant Daniel Byers
Sergeant – Vacant

Communications

Supervisor Richard Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katy Roche
Dispatcher Dawn Smith
Dispatcher Aaron Roy

Detective Division

Detective Dean Lombardo
Detective Brian Williams
Detective Travis Mannon

Prosecution

Attorney Evelyn King
Prosecution Assistant/Victim Advocate Susan Xenakis

Department Support Staff

Executive Assistant Francine Swafford
Administrative Assistant/Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley
P/T Administrative Clerk/Receptionist Lynn Nash
P/T Support Specialist Gary Blanchette

Patrol Officers

Officer Brian Roche
Officer Trevor Dearden
Officer Nicholas Kapteyn
Officer Richard Foshier
Officer Kevin Laliberte
Officer Logan Gardyne
Officer Jordan McCluskey
Officer Joshua Preve
Officer/SRO Angela Bergeron
Officer Brandon Carleton
Officer Jordan Estevez
Officer Eric Foley
Officer Schleiden Meneide
Officer Mary May
Officer Jennifer Lang
Officer Stephen Sanchez
Officer – Vacant

Part-Time Reserve Officer

Officer Kristofer Dupuis

K-9 Unit

Commander: Lt. Scarpino
Handler: Officer McCluskey
K-9 Timber

Message from Chief Janet Bouchard

As I reflected over a years' worth of statistics, I was again in awe of the great work the Men and Women of the Hooksett Police Department perform every day. I am confident in saying that 2021-2022 was a busy one for us. Motor vehicle crashes, people driving under the influence, motor vehicle stops, possession, distribution and transportation of illegal drugs and domestic incidents kept us the busiest. These these calls, as well as those involving assaults, untimely deaths and crimes against children are mentally, emotionally, and physically demanding for not only our officers, but also our dispatchers, who are the first people you speak to when you have an emergency.

I am proud to announce that 4 of our officers as well as 1 dispatcher have been trained and are serving on the Central NH CISM team. The Critical Incident Stress Management model is used by law enforcement agencies to conduct stress debriefings and promote the phycological well-being of its employees. It has been proven that peer to peer support after a critical incident is invaluable. The members of our CISM team, Sgt. Zappala, Ofc. Gardyne, Ofc. Kapteyn and Ofc. Lang and Dispatcher Roy are dedicated to keeping members of HPD, as well as those from surrounding agencies, as healthy and well as possible.

We are excited to announce a few personnel changes that recently occurred. For well over a year, we have been fully staffed. This allowed me to create an additional Patrol Lieutenant position that was approved through voting. Sgt. David Scarpino will be promoted to Lieutenant effective August 22nd. We are in the process of filling the open sergeant position with an internal candidate. Sadly, we said goodbye to Officer Minihan after her 7 years of service with HPD. Officer Minihan has moved on to take an instructor position at the NH Police Standards & Training Council. We hope to fill the open Police Officer position in the very near future.

Throughout the year several members of the Department were presented with "Chief's letters" from me. A Chief's letter is issued to a member who is recognized for going above and beyond their normal duties, excelling at their work or demonstrating an act of kindness. Letters were issued to Dispatcher Smith, Ofc. Roche, Ofc. Preve, Ofc. Dearden, Ofc. Kapteyn, Ofc. Laliberte, Ofc. Meneide, Ofc. Foley, Ofc. Carleton and Ofc. Estevez.

SRO Bergeron was very excited to teach L.E.A.D to our 5th graders for the first time. Ofc. Bergeron put a lot of time and effort into bringing the program to Hooksett and it was a huge success. Captain Robie and I were able to attend the graduation ceremony and witness the student's work. We were very impressed.

Sadly, active shooter attacks remain a concern for those in our community. The Hooksett Police Department works closely with the Hooksett Fire-Rescue Department and all Hooksett Schools to be prepared as possible for one of these tragic events. We continue open dialogue throughout the year as well as hold tabletop exercises and simulated training at the schools. Additionally, Ofc. Bergeron has become certified to instruct the C.R.A.S.E (Civilian Response to Active Shooter Events) course. This 2.5 hour training teaches individuals what they should do if they are confronted with an active shooter or active attack event. Please see our website for more details.

I want to thank the voters for your overwhelming support by voting Yes for the warrant article that will allow us to purchase a newer, bigger vehicle for our K9 Timber. You would be surprised at how much gear and room our furry comrade requires.

Lastly, I speak for all of us at the Hooksett Police Department when I express a sincere thank you to the residents, business owners and visitors of this Town. The support you demonstrate to us by voting “yes” to our needs, making donations to our fundraisers, dropping off food at the PD or just a simple wave and hello make this difficult job just a little bit easier. We truly appreciate you.

Calls for Service:	14,037	(2020 – 13,316)	M/V Crashes:	566	(2020 – 521)
False Alarms:	479	(2020 – 511)	Business Checks:	1,873	(2020 – 2,042)
M/V Stops:	4,657	(2020 – 4,088)	Arrests:	792	(2020 – 665)

Janet Bouchard
Chief of Police

PUBLIC WORKS DEPARTMENT

The Department of Public Works consists of three (3) divisions, Highway, Parks, Recreation & Cemeteries and Recycling & Transfer. We would like to thank the staff for all their hard work and dedication.

Ben Berthiaume joined the department as the new Director in June, 2022. Ben came from the private sector working for several large construction firms as a project manager. The projects that he was involved with were for municipalities that required water and/or wastewater treatment facility upgrades or entirely new treatment plants. These large complex jobs ranged from 12 to 55 million dollars and demanded extensive planning and communication between all the differing stakeholders in order to deliver a successful project. Ben looks forward to putting his expertise and knowledge from the private sector to use for the Town of Hooksett.

The Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed 25 winter storms this year in addition to the usual cleaning and repairing catch basins and culverts, filling pot holes and repairing road shoulders. During the year, approximately 3.3 miles of roadways were reclaimed and paved. Line striping was also done town-wide.

The Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred (300) pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an assistant crew chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center and the Courthouse. The assistant crew chief, along with DPW employees and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I and historical buildings.

The Parks, Recreation and Cemeteries Division is in charge of the maintenance of the town's fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, tennis courts, basketball courts, school fields and the landscape at all of the town buildings, Veterans Park, Dog Park and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Gardens. During the year, the division assisted in preparation for the Annual Old Home Day and the Vietnam Veterans Memorial Moving Wall. This division also assists the Hooksett Garden Club in providing and maintaining the flower baskets on the Memorial Bridge every summer.

The Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also operates the transfer station for residential drop off. This year, the town collected and transferred 4961.45 tons of residential trash, 261.61 tons of furniture, 515.37 tons of demolition and 25.08 tons of roofing. The division also moved 21.86 tons of electronics, 277.46 tons of metal, 223.64 tons of

cardboard 30.57 tons of glass and 3.01 tons of recycling. Residents are encouraged to bring recyclable materials to the Transfer Station. All recyclable materials brought to the Transfer Station are being sent to recycling facilities. Cardboards, metals, plastic, mixed papers, and aluminum cans, when separated generate money for the Town while separating glass, cost significantly less for recycling.

On a sad note, on April 6, 2022, after a long battle with cancer, we lost a long-time Recycling & Transfer employee, Richard Blake. Richard was 65 years old. He worked for the Recycling & Transfer Division for 25 years. He will forever be remembered and greatly missed by everyone he has worked with.

SEWER COMMISSION

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

Solar Field: The solar field went online in January 2021. The energy produced by the panels will offset some of the electricity costs for the treatment plant operation. One of the largest expenses for a wastewater treatment plant is electricity. At the current rates and payback, the panels will be 100% paid for in 9-13 years. The life of the panels is 25+ years.

Asset Management: The Sewer Commission has been working with Hoyle, Tanner, and Associates to continue to develop the asset management program. The first part focused on the collection system and now we have been working on documenting the treatment plant assets. The program is beneficial to us with predicting equipment failure and replacement timelines thereby leveling off budgets.

Treatment Plant Upgrade: Bids were taken in August 2021 and construction started in early 2022. The construction environment is difficult right now with supply chains and manufacturing issues. The upgrade is scheduled for completion in late spring 2023.

Warrant Articles: In 2021 three warrant articles were presented to the town residents for consideration. They included upgrades to 3 of the 5 existing sewage pump stations. The upgrades replace aged equipment with more energy efficient equipment for reliability of the system. The Commission thanks the residents for the overwhelming support of the articles.

Sewer Bill Payments: Customers can pay their bills through ACH, credit cards, and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website. **ONLY CASH AND CHECKS ARE TAKEN IN THE OFFICE.**

What's Flushable: Please do not flush wipes, diapers, cigarettes, paper towels, kitty litter, cotton swabs, tampons, condoms, dental floss, or grease. All of these items should go in the trash not the toilet. Only human waste and toilet paper should go down the drain.

The Wastewater Treatment Plant and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call (603)485-7000 or email us at hooksettsewer@comcast.net with your questions comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Sincerely,
Board of Sewer Commissioners: Sid Baines, Chairman, Richard "Turk" Bairam and
Robert Duhaime

Tax Collectors Report
July 1, 2021- June 30, 2022

Motor Vehicles	20,770	\$4,189,525.48
Decals		\$51,175.00
Boats	366	\$1,830.00
Misc. Income		\$(406.62)
Grand Total		\$4,242,123.86

Town Clerks Report
July 1, 2021- June 30, 2022

Dog License Fee & Penalty	2002	\$13732.00
Vital Statistics		\$9965.00
Filling Fess		\$22.00
Misc. Income		\$80.00
Elections Checklists		\$65.00
Grand Total		\$23864.00



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2021	Year: 2020	Year: Prior
Property Taxes	3110		\$5,197,792.68		
Resident Taxes	3180		\$212.27		
Land Use Change Taxes	3120		\$104,000.00		\$19.53
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$120,471.85)			
Other Tax or Charges Credit Balance		(\$214.50)			

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2021	
Property Taxes	3110	\$22,860,081.00	\$22,329,279.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$50,000.00		
Yield Taxes	3185	\$921.53	\$13,444.30	
Excavation Tax	3187	\$11,049.36		
Other Taxes	3189			
Wastewater			\$80,702.10	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	Prior
Property Taxes	3110	\$39.00	\$64,257.35		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Wastewater			\$7.73		
Interest and Penalties on Delinquent Taxes	3190	\$25.00	\$46,784.49		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$22,801,429.54	\$27,836,479.92	\$0.00	\$19.53



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	Prior
Property Taxes	\$18,557,905.14	\$27,143,657.18		
Resident Taxes				
Land Use Change Taxes	\$10,000.00	\$104,000.00		\$19.53
Yield Taxes	\$870.64	\$11,628.29		
Interest (Include Lien Conversion)	\$25.00	\$46,784.49		
Penalties				
Excavation Tax	\$11,049.36			
Other Taxes	\$223.62	\$49,775.14		
Conversion to Lien (Principal Only)		\$396,757.68		
Wastewater		\$30,929.31		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	Prior
Property Taxes		\$50,914.17		
Resident Taxes				
Land Use Change Taxes	\$40,000.00			
Yield Taxes		\$2,028.28		
Excavation Tax				
Other Taxes				
Wastewater		\$4.10		
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	Prior
Property Taxes	\$4,310,064.14			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$50.89			
Excavation Tax				
Other Taxes		\$1.28		
Property Tax Credit Balance	(\$128,535.63)			
Other Tax or Charges Credit Balance	(\$223.62)			
Total Credits		\$22,801,429.54	\$27,836,479.92	\$0.00
				\$19.53

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$4,181,357.06
Total Unredeemed Liens (Account #1110 - All Years)	\$1,770,769.16



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$422,403.46	\$295,478.55	\$1,073,650.93
Liens Executed During Fiscal Year	\$448,069.63			
Interest & Costs Collected (After Lien Execution)	\$319.68	\$15,843.66	\$51,545.30	\$100,827.26
Refunds	\$11.77	\$72.05		
Total Debits	\$448,401.08	\$438,319.17	\$347,023.85	\$1,174,478.19

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	Prior
Redemptions	\$29,451.12	\$165,693.91	\$182,987.36	\$83,464.58
Credit Balances	(\$775.29)	(\$93.94)	(\$55.97)	(\$466.13)
Interest & Costs Collected (After Lien Execution) #3190	\$319.68	\$15,843.66	\$51,545.30	\$100,827.26
Abatements of Unredeemed Liens		\$1,072.57	\$837.22	\$6,369.76
Liens Deeded to Municipality	\$390.45		\$41.59	
Unredeemed Liens Balance - End of Year #1110	\$419,015.12	\$255,802.97	\$111,668.35	\$984,282.72
Total Credits	\$448,401.08	\$438,319.17	\$347,023.85	\$1,174,478.19

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$4,181,357.06
Total Unredeemed Liens (Account #1110 - All Years)	\$1,770,769.16



HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

Jul 29, 2022

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kim A Blichmann

Preparer's Signature and Title

TAX INCREMENT FINANCING ADVISORY COMMITTEE

What is Tax Increment Financing?

Tax Increment Financing (TIF) is a fundraising mechanism provided to New Hampshire municipalities through RSA 162-K. It is based around the planning and creation of territorially defined areas called development districts. When one of these districts is created, the total property valuation of the area is recorded. Property taxes derived from that original valuation enter town coffers as normal, but taxes derived from increases can be directed towards funding projects laid out in the district's development plan.

When managed appropriately, TIF can be used to fund improvements that benefit the whole community by attracting new development, revitalizing blight, and allow for projects that improve the quality of life. This can have the benefit of significantly expanding the tax base and providing more or easier access to services for residents in a less financially impactful way. The Town of Hooksett previously completed a successful TIF District created in 2006. In March of 2017, a new TIF District was created along Route 3A to provide infrastructure to the whole corridor.

It is proposed that a new Rte. 3A and 3 Corridor Infrastructure TIF District be established. The new TIF District will encompass non-residential property along the Rte. 3A and 3 Corridor and it will be for infrastructure improvements. The Rte. 3A corridor section is from Exit 10 to Exit 11 and Rt. 3 between Martins Ferry Road and Memorial Drive. The new TIF includes the same non-residential properties as the 2007 Exit 10 and 11 TIF and adds non-residential properties on the east side of the Merrimack River off of Rt. 3.

The expanded TIF plan will include land on the east side of the Merrimack River, along Rt. 3 between Martins Ferry Road and Memorial Drive. The expansion will add 52 parcels equaling 840 acres and zoned commercial, industrial Mixed Use and Performance Zone. The proposed sewer between Martin Ferry pump station and the sewer plant will provide sewer access to the new parcels added to the district. It is estimated that the expansion of the TIF district will add a potential 3.7 million S.F. of development within the district and potentially adding \$8.6M of TIF Revenue.

What happened of note this year?

The work on Hooksett's Route 3A TIF District Project continued. Town of Hooksett personnel, the Town's engineering consultant Underwood Engineering and others have been working diligently with community partners from other political subdivisions and private landowners. Significant accomplishments have been made including:

- The TIF District was expanded to include several properties on the east side of the Merrimack River.
- The focus of the TIF Commission and Board of Alderman was previously the Exit 10 area, encompassing Walmart, Home Depot, Market Basket, Target and all of the other stores in the area. However, the focus changed when the Developer of the Granite Woods property off Hackett Hill Road agreed to fund the infrastructure work in the Exit 11 area in exchange

for a reduction of future taxes for a specified period. This type of agreement is unique and may be a first for New Hampshire.

- The design for the Exit 10 work has been completed to 90%. The design for the Exit 11 area has been completed to 99%. Both designs include improvements for water and sewer utilities.
- Several easements were obtained by the Town including some from businesses and some from private residents to allow the sewer to be constructed along the selected corridor.
- Agreements have been with the State of New Hampshire to allow the sewer and water utilities to be constructed across their properties.
- The Town, the Hooksett Sewer Commission and the Hooksett Village Water District worked together to make the Exit 11 project possible.

District Activity as of June 30, 2022		
		Life to Date
Revenues	FY 2021-22	Totals
Property Taxes	\$ 132,163.00	\$ 1,410,577.00
Property Taxes Abatement	(165,943.88)	(165,943.88)
Interest on deposits	2,570.10	29,871.10
Proceeds from Notes	-	2,500,000.00
Totals Revenues	\$ (31,210.78)	\$ 3,774,504.22
Expenditures		
Engineering services	\$ 294,118.14	\$ 1,119,349.67
Other costs	187.00	187.00
Financing costs	-	4,646.27
Principal repayments	219,000.00	469,000.00
Interest payments	69,591.20	135,866.70
Totals Costs	\$ 582,896.34	\$ 1,729,049.64
Outstanding Principal & Interest on Debt		\$ 2,082,485.00

Route 3A TIF District Advisory Board

David Boutin, Chair, Council Rep.

Roger Duhaime

David Scarpetti

Mike Sorel

Alden Beauchemin

John Leavitt

Mike Somers

TOWN ADMINISTRATOR

The Town of Hooksett is slowly regaining some sense of normalcy after a very turbulent year battling COVID and its effect on town staff and town services. I commend town staff for their commitment towards providing services to the community despite being understaffed on many occasions. I thank the residents of Hooksett for their patience throughout the pandemic but also for the occasional note of thanks and understanding of the effects that the pandemic had on Hooksett and the acknowledgement that town staff are doing their best.

Many new changes had occurred over the last year. Project Coordinator Nicholas Germain left the Town of Hooksett to become the Town Administrator for the Town of Wilton. Leann McLaughlin, former Community Development Administrative Assistant, was promoted to Project Coordinator, and now works within the Administration Department. Kathy Donnelly also decided to retire from her job as a part time Administrative Assistant in the Administration Department. Carrie Montoya was hired in May 2022 as Administration Department's new part time Administrative Assistant. A new Administration Department Executive Assistant position was created at the 2022 town meeting. Wendy Baker was hired to fill the new position and will start at the beginning of the new 2022-2023 fiscal year. Robert Curran was hired as the new Administrative Assistant in the Community Development Department. In February 2022, Department of Public Works Director, Earl Labonte, retired. After a four-month search, the Town of Hooksett hired Ben Berthiaume, as its new DPW Director.

Hooksett also had a significant change to the Tax Collection and Town Clerks office. Long serving Town Clerk, Todd Rainier, and long serving assistant Town Clerk, Billie Hebert, both decided not to run or be appointed to their respective positions. Both were honored at a Town Council meeting for the many years of dedication and service to the Town of Hooksett. Pamela Sullivan has been appointed by Town Council to fill the position of Town Clerk until the next election in 2023. The Town Clerk's new office location is combined with the Assessing Department in room 101.

July 2, 2022 was the Town of Hooksett's Bicentennial. The Bicentennial Committee have been very busy throughout the year planning and organizing events around Hooksett's 200th Birthday Celebration. In May 2022, the planned event of bringing the Moving Vietnam Memorial Wall to Hooksett's Donati park. The event was spearheaded by Rich Caruso, Vietnam Veteran. The speakers at the event shared their experiences of the war, the camaraderie with fellow soldiers, loved ones and the loss they all have endured because of the war. The event was very well planned, received and supported by residents of Hooksett and surrounding communities. The 200th Birthday Celebration held on July 2nd was very well attended by Hooksett residents. Governor Sununu was Hooksett's guest speaker at the event wishing Hooksett a happy 200th birthday and shared some of Hooksett's key historical achievements, officials, and events. A highlight of the event was a picture taken atop of the extended ladder truck, provided by the Hooksett Fire Department, of Hooksett residents lining up on top of a "200" painted on the event field. We especially thank Councilor Alex Walczyk for climbing up the ladder to take the picture!

I thank the voters of Hooksett for their continue support of the Town's Budget. Last July, the Town of Hooksett contracted with MRI, Inc, to perform a wage study for non-union employees. The

result of the study showed that several positions in town were far behind the level of salary that they should be for their job responsibility, experience, and education, when compared to 12 different communities in New Hampshire. Phase 1 of the implementation of the study brought several employees up to the newly established minimum level for their positions. Second phase of the implementation were increases to all positions based on the study, years of services in Hooksett and a cost-of-living adjustment (cola). The third phase of implementing the MRI wage study is the continued maintenance of non-union wages to maintain Hooksett competitiveness with comparable communities.

The Administration Department is responsible for the personnel, administrative and financial affairs of the town which includes implementing the policies enacted by Town Council. The department has four full-time employees (Town Administrator, Executive Assistant, Project Coordinator, and Human Resource Coordinator), part time administrative assistant and part time recording clerk.

This small staff provides support to Town Council and all town departments. We assist departments with human resources matters, contracts, grants, purchasing and other administrative functions as necessary. The Town Administrator is responsible for the preparation and presentation of the town budget. Included in the Administration budget is funding for all technology needs for town departments, as well as the funding for legal assistance when needed to Council, all departments, boards and committees. Administration staff works closely with the town's IT contractor to ensure that staff has technological resources needed to meet their respective responsibilities.

Hooksett and its consultant continue to make progress on the Rt. 3A Tax Increment Finance (TIF) District project. In 2019, Town Meeting approved a \$2.5 Million dollar bond for the purpose of sewer and other infrastructure improvements on Rt. 3A in the Tax Increment Finance (TIF) District established on March 17, 2017. A portion of the bond funds were used to develop a plan of action that Town Council approved on January 22, 2020, and subsequently, Town Council approved the engineering of that plan on April 22, 2020. Now the TIF Committee is moving toward implementation of the sewer and infrastructure plan in 2022. On January 26, 2022, Town Council, as recommended by the TIF Committee, voted to adopt a revised Tax Increment Finance plan for Hooksett that increased the area from the current size of the TIF District of 731.9 acres and comprised of 68 properties, to 1490 acres and 120 parcels. The newly expanded TIF District also represent 10% of Hooksett's total assessed valuation (*Source: 2021 Hooksett, NH Rte. 3A Corridor-Infrastructure Tax Increment Finance (TIF) District Development Program and Finance Plan-January 2022*). The TIF Committee, Town Staff, Hooksett's design consultants have been working very hard to bring this project to completion. Significant development will be constructed within the district over the next several years. Granite Wood Distribution center located near Exit 11 has been approved to construct a 500,000 square foot facility. Marmon Aerospace and Defense will construct an 82,000 square foot facility off Legends Drive, and Eversource will construct a 140,000 square foot expanded facility off Legends Drive, just to name a few key projects within the newly expanded TIF District.

2022-2023 will be an interesting year to navigate. Rebounding from the inflationary effects of COVID on personnel, fuel, supplies and goods, within the current budget will be difficult. Hooksett has much work to accomplish, with a promising future ahead. I look forward to finding ways to keep the community moving forward in the best way possible.

Best regards,

Andre L. Garron

Town Administrator

TOWN COUNCIL

I pray Heaven to bestow the best of Blessings on this House and all that shall hereafter inhabit it. -President John Adams

This report, respectively submitted to our Town Citizens on behalf of Town Council, reflects the activities and actions taken by the board in the last year of our Town's 2nd Century. We as Council in paraphrasing President John Adam's, *"pray to Heaven to bestow the Best of Blessings for our Citizens and all that shall hereafter inhabit it."*

As required by Town Charter, the Council has performed its duties and has adhered to its role. We are secure in the fact that we have lived up to the tenants of our Town Charter. The Council has continued to meet challenges and opportunities with open and tenuous debate, sensitive deliberations, and the attempts to build a community that brings all aspects of Hooksett together as we began to celebrate the bicentennial year of 2022.

This report, as archived in the minutes of our council meetings of the past year, will reflect those decisions. The list below reflects the actions taken by your Council in the year 2021-2022:

- Approved Pawnbroker and Secondhand Dealers Ordinance 2014-1 and Intoxicating Beverages Ordinance # 00-9
- Accepted the Coronavirus Local Fiscal Recovery Funds in the amount of \$1,522,397.00 of the American Rescue Plan Act (ARPA) in accordance with NH RSA 31:95-b. Some of those funds were authorized for a water Feasibility Study, purchase of two police cruisers and broadband / cable expansion
- Accepted Federal Grant Funds (FEMA-PA) for fire and police overtime
- Signed a Cable Television Franchise Agreement for (8 years)
- Authorized investigations into Councilors' behavior and attendance.
- Censured Councilor Durand and Councilor Karolian and removed Councilor Jones for violating attendance requirements in Section 3.2 of the town charter
- Acted on the Tax Increment Finance District (TIF) items including agreements with Hooksett Sewer Commission to Fund Martin's Ferry Road Pump Station Upgrades, easements, and engineering addendums
- Approved items for our fleet of vehicles: new fire engine, Ford Explorer PIU Hybrid, Ford Expedition SSV for the Fire Rescue Department, Ambulance, and plow truck
- Accepted budget transfers, donations, grants, bond releases, speed limit changes; presented citations and recognitions; made changes to the Administrative Code, Personnel Plan, and the Rules of Procedure
- Received a grant from the Bureau of Justice Assistance; Patrick Leahy Bulletproof Vest Partnership for the Hooksett Police Department
- Agreed to a new civil forfeitures process
- Approved two Eagle Scout projects
- Entered a funding agreement / MOU between the Town of Hooksett and Granite Woods

- Signed deed to transfer a 6.4-acre parcel from the School District to the Sewer Commission as voted on in 2015
- Honored the Little League Manchester North Hooksett team with their accomplishment in winning the New England title and achieving success at the Little League World Series and reaching the final 8
- Approved new ADA compliant bathroom facilities at Donati park
- Adopted the Illicit Discharge Detection and Elimination (IDDE) Plan, the Salt Reduction plan, Stormwater Management Program plans and updated the Hazard Mitigation Plan.
- Authorized operating budget for FY 2022-2023 of \$21,657,131
- Designated the pedestrian bridge spanning the Merrimack River as Lilac Crossing
- Approved the updated classification pay plan to include the MRI wage study recommendations
- Extended contracts for 3 years to Town Administrator André Garron, Police Chief Janet Bouchard and advised and consented to Ben Berthiaume as DPW department head
- Accepted health insurance surplus funds
- Applied \$1.1 million to the unassigned fund balance to the 2021 tax rate
- Approved “Welcome to Hooksett” signs and supported the Town Administrator in getting the Rt. 3A/Hackett Hill Road program reinstated in the State 10-year plan
- Established a subcommittee to review, research and suggest appropriate projects to be funded from the ARPA funds
- Supported the National Opioid settlement
- Adopted the amendment to RSA 79-E on the definition of Qualifying Structures “Historic Structure” for listing on the National Register of Historic Places or the state register of historic places
- Authorized the Town Administrator to sign the 36-month Master Natural Gas Sale Agreement contract and Local Emergency Operation Plan
- Accepted a Drainage Improvements Project
- Accepted the agreement between the Town of Hooksett and Teamsters Local 633 for the Mid-Management contract
- Held Bicentennial moments for Town Celebrations
- Discussed a Community Development reorganization, Juneteenth, Solar Project, Route 3 widening project and Charter changes for recall of officers and for increasing zoning board numbers and zoning authority
- Approved Martins Ferry Road Erosion Repair Project and other improvements including removal of the speed table
- Sought 3rd party grants and federal funds to for the water issues on Farmer Road
- Granted the expansion of the Hooksett Village Water Precinct
- Authorized the purchase of mobile radios for the new command car, new ambulance and new engine
- Allowed Merrimack Valley Trail Riders to use ATVs on town roads
- Granted Hometown Heroes Banners to be displayed along various roads for 3 years
- Approved Granite YMCA 2022 Summer Day Camp

- Appointed David Ross as At Large Councilor and approved appointments of others to boards, committees and commissions
- Approved a MOU between the Town of Hooksett and Hooksett Youth Athletic Association for the maintenance of scoreboards at all Town Fields
- Accepted a Waste Innovation 10-year contract for rubbish collection and 2022 Resurfacing Projects
- Proclaimed May 5, 2022, through May 9, 2022, Vietnam Moving Wall Remembrance Days and signed a Proclamation
- Approved joining The Greater Boston Police Council and adding them to the list of Approved Cooperative Purchasing Programs
- Adopted RSA 41:14-a and amended the 2006 Town Council Resolution
- Granted authority to file a Clean Water State Revolving Loan Fund (CWSRF) application and entered an ARPA grant agreement with NH DES

Throughout 2021-2022 your Town Council, working with the Town Administrator, departments, staff, and all aspects of the community, has made every effort to improve public services, increase town accountability, provide transparency, and foster community building.

The Town of Hooksett has a proud history of accomplishments by its dedicated citizens; each serving their community through elected roles, committee involvement, and civic activity with one goal in mind: of moving Hooksett forward to improve our lives.

We hold dear all those who have volunteered, planned, and attended our Bicentennial events which included the Lilac Crossing dedication, Vietnam Moving Wall, numerous concerts, and special programs. We honor our past and hope for a better and even brighter future to make Hooksett a better place in which to live. In conclusion, we extend our Best of Blessings to our citizens today and in the future.

Respectfully submitted on behalf of Hooksett Town Council,

James A Sullivan

TOWN HALL PRESERVATION COMMITTEE

What is Hooksett's Old Town Hall & its Preservation Committee?



The 'Old Town Hall' is a large, Greek revival-style building located at 16 Main Street. It was originally constructed in 1828, and from that time until the recent past was put to continuous public use. This history ended in 2008 after the discovery of critical code issues, and town operations situated in the building were transferred over to their present location at the Village School building at 35 Main Street.

Town officials then considered the building's fate. After finding that the public and other stakeholders were favorable towards preservation, the Town Hall Preservation Committee was created. Since 2008, the Committee is functionally the main planning forum for the building as delegated by Town Council. Projects completed so far include restoring the

building's original single level floorplan, tin ceiling, and large main hall windows. The current intended future use of the building is a multi-function public meeting hall.

What happened this year?

The Town Hall Preservation Committee and its staff liaisons used FY 2021-2022 to upgrade project planning and renew the Committee's mandate from Town Council. This was due not only to the immense burdens imposed on town resources by the COVID -19 pandemic, but also lack of clarity over how to pursue the building's future. In practice, this means no significant projects were completed, yet there's been significant movement with regards to planning the building's restoration.

Specifically, one of these areas of concentration is addressing the lack of detailed base building feature plans. Indeed, while the Existing Conditions Report is very informative about the building's current condition, composition, and alteration history, its recommendations for details about the building's future beyond overall configuration are broad and largely speculative. The Town Engineer, Bruce Thomas, and Code Enforcement Officer Dana Pendergast have been addressing this with the Committee by creating more detailed plans that spell out more specific configurations and material requirements. Having this in hand will enable more systemized project planning regardless of what precise preservation strategies are pursued.

The CIP Committee had a proposal to add money to the CIP for the Old Town Hall.

The Town Hall Preservation Committee will continue to work on planning with relevant personnel, and when ready, will engage Town Council, other public bodies, and the public about building an overarching plan forward with consensus on building features, funding strategies, and timelines.

How did we get here?

To briefly summarize, Hooksett's Town Council and Town Hall Preservation Committee have been following a very gradual restoration plan based upon building use assumptions originating in 2008. Projects completed since that time have either been performed entirely by staff or subsidized by grant and possessed relatively small direct appropriation requirements. The component projects completed so far were pursued according to basic construction logic or recommendations found in a grant-funded Existing Conditions Report completed in 2016. Town funding had been secured via appropriations through existing budget lines in the Department of Public Works or using extra town funds left over at the end of certain fiscal years.

This changed in 2018 when it was determined the only remaining projects that were logical to pursue required significant planning and bigger price tags. In June 2018, Town Council voted against using extra town funds to complete a structural reinforcement project and then in Fall 2018 did not (4-4) vote to add funds to an existing budget line to help complete bigger projects one at a time. Town Council's significantly larger alternative Warrant Article subsequently failed at the next Town Meeting.

Thereafter, due to state budget law, no money could be spent on the building beyond basic maintenance until after the next budget cycle. COVID-19 further delayed significant multilateral strategic planning and project execution efforts for the building. The previous town council goal of having the building in a usable condition by the Bicentennial was rendered impossible, and the planning development efforts previously described were pursued instead.

How stands the Committee's Charge?

Hooksett's Old Town Hall (16 Main Street) remains still relatively well preserved. No major threats from weathering, Act of God, or theft were detected this year. The exterior is visibly weathering and otherwise feeling the effects of nature, however, and the threat of envelope trespass increases. Ultimately, risk increases every season that restoration treatments and internal climate control is absent. Likewise, the cost of restoration / rehabilitation treatments will likely also increase.

Committee Members:

James Sullivan Denise Pichette Volk

TREASURER'S REPORT, July 1, 2021 to June 30, 2022

CAROL B. ANDERSEN, Treasurer

TOWN ACCOUNTS	Balance 7/1/2021	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2022
Various Banks - Pooled Cash	\$ 29,060,718	\$ 77,282,137	\$ 11,943	\$ (80,341,730)	\$ (4,143)	\$ 26,008,926
TD Bank - Route 3A TIF	1,728,948	64,536	1,980	(293,544)		1,501,920
People's United Bank - Conservation Fund	373,641	116,222	208	(32,945)	(1)	457,125
People's United Bank - Ambulance Fund	271,856	544,465	42	(274,125)	(118)	542,119
NH PDIP - Sureties for Developers						
001 General Fund	356,616		703			357,320
034 Rt. 3 Corridor Study	1,029		2			1,031
061 Henault Driveway	1,326		3			1,329
114 Verizon Wireless Tower Removal	11,850		23			11,873
168 1134 Hooksett Rd	14,687		29			14,716
181 Zannini Motor Sports	266		0			266
202 Bluebird Landscape Surety	15,169		30			15,199
204 SNHU Athletic Landscape Surety	212,855		420			213,275
211 Summit View Surety	180,729		357			181,085
215 Mauriais St Ext Road Surety	27,582		54			27,636
216 Churchill Dr Well Surety	6,053		12			6,065
217 7 Lehoux Drive Surety	59,489		117			59,606
218 Osborne's Agway Lndscape Surety	6,974		14			6,988
226 Hemlock Hills Estates PSI Site Surety	314,661		621			315,281
230 Marigold Way Driveway Surety		1,249	1	(1,250)		-
233 Bluebird Self Stored #2 Site Surety		159,482	312			159,794
234 Hip Peas Landscape Surety		22,465	44			22,509
235 Summit View P#2 Surety		483,772	315	(329,348)		154,739
236 Forest O(aks Site Surety		75,000	144			75,144
237 Manchester Animal Hospital Site Surety		13,431	26			13,457
238 Martins Ferry Road 55+ Site Surety		60,450	115			60,565
239 Hemlock Hills Esatde P2A		67,060	126			67,186
240 42 Laurel Driveway Surety	1,250		1	(1,251)		-
TOWN TOTALS	<u>\$ 32,645,698</u>	<u>\$ 78,890,269</u>	<u>\$ 17,642</u>	<u>\$ (81,274,193)</u>	<u>\$ (4,262)</u>	<u>\$ 30,275,153</u>

SEWER ACCOUNTS	Balance 7/1/2021	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2022
TD Bank - Pooled Cash	\$ 141,091	\$ 3,947,375	\$ -	\$ (3,541,467)		\$ 547,000
TD Bank - Escrow Accounts						
1015-23 Sewer Plan Escrow	26,812	15,002	14	(33,171)		8,656
1040-28 Sewer Debt Reserve PDIP 110	513,524	-	306	(250,000)		263,830
SEWER TOTALS	<u>\$ 681,426</u>	<u>\$ 3,962,377</u>	<u>\$ -</u>	<u>\$ (3,541,146)</u>	<u>\$ (283,171)</u>	<u>\$ 819,486</u>

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1900-1956	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	25,204.80	517.59	25,722.39	3,276.94	754.83	3,276.94	754.83	26,477.22	27,254.25
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	19,246.09	383.28	19,629.37	1,288.05	573.53	1,288.05	573.53	20,202.90	20,795.61
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	9,182.82	182.71	9,365.53	614.35	273.64	614.35	273.64	9,639.17	9,921.96
2012	Other Cemeteries	Lot Maintenance	Common TF	59,159.75	1,204.39	60,364.14	6,701.18	1,767.56	6,701.18	1,767.56	62,131.70	63,954.49
	Total Cemetery			112,793.46	2,287.97	115,081.43	11,880.52	3,369.56	11,880.52	3,369.56	118,450.99	121,926.31
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	121.95	2.38	124.33	3.43	3.60	3.43	3.60	127.93	131.68
1935	McAfee Library Fund	Library	Common TF	1,219.87	23.79	1,243.66	34.32	36.28	34.32	36.28	1,279.94	1,317.49
1943	John C. Dutton Fund	Library	Common TF	1,165.80	22.75	1,188.55	32.80	34.68	32.80	34.68	1,223.23	1,259.12
1946	Frank E. Cox Fund	Library	Common TF	1,219.84	23.79	1,243.63	34.32	36.27	34.32	36.27	1,279.90	1,317.45
	Total Library Trusts			3,727.46	72.71	3,800.17	104.87	110.83	104.87	110.83	3,911.00	4,025.74
TOWN TRUSTS												
2012	Town Hall Restoration (16 Main Street)	Town Hall Restoration	Common TF	5,775.22	126.87	5,902.09	821.02	195.82	0.00	1,016.84	6,918.93	7,121.91
2018	K-9 Program	K-9 Program for Police Dept.	Common TF	16,062.40	-2,717.16	13,345.24	2,105.72	520.38	0.00	2,626.10	15,971.34	16,439.90
2020	Leon C. Boisvert Fire Department Trust Fund	Fire	Common TF	51,890.25	1,029.25	52,919.50	1,654.12	1,588.52	0.00	3,242.64	56,162.14	57,809.56
2021	Bicentennial Celebration	Celebration	Common TF	0.00	404.52	404.52	0.00	8.68	0.00	8.68	413.20	425.32
	Total Town Trusts			73,727.87	-1,156.52	72,571.35	4,580.86	2,313.40	0.00	6,894.26	79,465.61	81,796.69
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	135,637.33	60,605.51	196,242.84	17,949.11	1,758.12	0.00	19,707.23	215,950.07	199,080.04
1989	CHWP Repair & Replace-22	Water	Common CRF	95,502.34	34,701.31	130,203.65	9,666.98	1,174.18	0.00	10,841.16	141,044.81	130,026.38
1988	CHWP Source Development-20	Water	Common CRF	77,899.16	45,904.23	123,803.39	19,009.39	1,142.80	0.00	20,152.19	143,955.58	132,709.76
1989	CHWP Standpipe Relining-26	Water	Common CRF	136,873.63	44,893.97	181,767.60	9,703.61	1,621.36	0.00	11,324.97	193,092.57	178,008.17
1989	CHWP Water Storage-2	Water	Common CRF	102,857.33	36,025.21	138,882.54	15,339.52	1,306.65	0.00	16,646.17	155,528.71	143,378.80
	Total Central Hooksett Water Precinct			548,769.79	222,130.23	770,900.02	71,668.61	7,003.11	0.00	78,671.72	849,571.74	783,203.15

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
HOOKSETT VILLAGE WATER PRECINCT											
2009	HWPP Repair & Replacement-59	Water	Common CRF	72,654.67	8,688.67	81,343.34	12,845.17	869.29	0.00	13,714.46	87,631.88
1989	HWPP Source Development & Infrastructure Preservation Fund-25	Water	Common CRF	145,030.19	-12,029.91	133,000.28	16,703.00	1,572.83	0.00	18,275.83	139,458.41
1990	HWPP Tank Fund-27	Water	Common CRF	17,444.31	2,551.39	19,995.70	7,662.35	255.27	0.00	7,917.62	25,732.73
1990	HWPP Truck Fund-29	Water	Common CRF	4,583.68	45,777.67	50,361.35	1,662.71	343.62	0.00	2,006.33	48,276.71
1990	HWPP Water Main-5	Water	Common CRF	40,161.14	4,601.00	44,762.14	5,114.57	460.32	0.00	5,574.89	46,404.70
1994	HWPP Water Tank Maintenance-28	Water	Common CRF	145,143.43	17,577.88	162,721.31	27,829.64	1,758.65	0.00	29,588.29	177,286.36
Total Hooksett Village Water Precinct				425,017.42	67,166.70	492,184.12	71,817.44	5,259.98	0.00	77,077.42	524,790.79
SCHOOLS											
1951	HSD Construction & Equipment-23	Education	Common CRF	126.99	-126.99	0.00	19,269.92	32.55	19,302.47	0.00	0.00
2020	HSD Maintenance & Improvement	School Maintenance & Improvements	Common CRF	101,064.53	10,350.22	111,414.75	785.59	1,035.54	0.00	1,821.13	104,389.89
2001	HSD Special Education-43	Education	Common CRF	264,164.32	30,079.32	294,243.64	31,827.48	3,009.39	0.00	34,836.87	303,372.72
2008	HSD Technology-60	Education	Common CRF	1,267.46	100,145.14	101,412.60	160.76	347.50	0.00	508.26	93,958.80
Total Schools				366,623.30	140,447.69	507,070.99	52,043.75	4,424.98	19,302.47	37,166.26	501,721.41

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
TOWN												
2012	Automated Collection Equipment	Town Operations	Common CRF	168,787.94	-70,528.43	98,259.51	13,326.96	1,666.68	0.00	14,993.64	113,253.15	104,405.81
1990	Cemetery Maintenance Fund	Cemetery Maintenance	Common CRF	102,445.45	15,296.71	117,742.16	4,652.23	1,075.68	4,652.23	1,075.68	118,817.84	109,535.78
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	39,559.44	-16,176.02	23,383.42	2,339.11	442.79	0.00	2,781.90	26,165.32	24,121.28
1993	Digitized Map System CRF-13	Map System	Common CRF	25,064.42	2,871.48	27,935.90	3,191.96	287.29	0.00	3,479.25	31,415.15	28,961.00
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	204,479.90	34,897.50	239,377.40	24,573.56	2,740.54	0.00	27,314.10	266,691.50	245,857.55
2002	Emergency Radio-46	Town Operations	Common CRF	130,361.90	67,995.39	198,357.29	7,692.50	1,893.89	0.00	9,586.39	207,943.68	191,699.11
2000	Fire Airpacks Bottle-37	Fire	Common CRF	33,493.95	25,692.07	59,186.02	2,523.67	564.11	0.00	3,087.78	62,273.80	57,408.97
2012	Fire Apparatus	Fire Apparatus	Common CRF	450,643.41	324,349.21	774,992.62	31,048.44	7,371.17	0.00	38,419.61	813,412.23	749,868.43
2008	Fire Cistern-40	Fire	Common CRF	52,380.45	4,524.16	56,904.61	2,667.69	549.49	720.00	2,497.18	59,401.79	54,761.32
2018	Fire-Rescue Equipment	Replace Rescue Tools & Fire Equip.	Common CRF	33,329.88	7,339.13	40,669.01	1,600.74	559.69	0.00	2,160.43	42,829.44	39,483.60
2008	Master Plan-61	Town Operations	Common CRF	15,738.29	1,230.94	16,969.23	2,692.53	183.42	0.00	2,875.95	19,845.18	18,294.87
1998	Parks Facilities Development-12	Town Operations	Common CRF	139,050.36	-38,458.69	100,591.67	12,976.30	1,466.20	0.00	14,442.50	115,034.17	106,047.70
1999	Permanent Record Archive-35	Town Operations	Common CRF	23,243.48	2,662.87	25,906.35	2,960.06	266.42	0.00	3,226.48	29,132.83	26,856.97
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	82,636.82	149,843.72	232,480.54	5,857.71	2,647.06	0.00	8,504.77	240,985.31	222,159.53
2021	Retirement Expendable Trust Fund	Retirement	Common CRF	0.00	131,865.53	131,865.53	0.00	1,347.26	0.00	1,347.26	133,212.79	122,806.20
1998	Revaluation-11	Town Operations	Common CRF	95,635.00	32,394.10	128,029.10	6,333.14	1,234.62	0.00	7,567.76	135,596.86	125,004.03
1987	Sanitary Landfill-1	Town Operations	Common CRF	44,406.92	4,823.98	49,230.90	3,062.95	482.64	0.00	3,545.59	52,776.49	48,653.59
2007	Town Building Maintenance-58	Town Operations	Common CRF	481,445.78	162,588.18	644,033.96	34,472.51	6,234.91	0.00	40,707.42	684,741.38	631,249.35
2003	W Alice Right of Way-47	Town Operations	Common CRF	24,723.00	2,832.36	27,555.36	3,148.50	283.37	0.00	3,431.87	30,987.23	28,566.51
Total Town				2,147,426.39	846,044.19	2,993,470.58	165,120.56	31,297.23	5,372.23	191,045.56	3,184,516.14	2,935,741.60

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
HOOKSETT SEWER COMMISSION												
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	6,254,487.53	829,885.92	7,084,373.45	605,902.34	70,280.82	0.00	676,183.16	7,760,556.61	7,154,301.55
2017	Property Enhancements	Landscape & Security Projects	Common CRF	63,961.14	2,326.38	66,287.52	3,078.32	651.41	0.00	3,729.73	70,017.25	64,547.50
2018	Sewer Capital Reserve	Fund Vehicles & Equipment	Common CRF	174,580.48	5,401.36	179,981.84	6,349.79	1,892.63	0.00	8,242.42	188,224.26	173,520.17
Total Hooksett Sewer Commission				6,493,029.15	837,613.66	7,330,642.81	615,330.45	72,824.86	0.00	688,155.31	8,018,798.12	7,392,369.22
GRAND TOTALS:				10,171,114.84	2,114,606.63	12,285,721.47	992,547.06	126,603.95	36,660.09	1,082,490.92	13,368,212.39	12,345,574.91

Mark White
for
Claire Lyon



Hooksett Village Water Precinct

www.hooksettwater.org

On behalf of HVWP, it is my pleasure to submit this Annual Report for 2021-22. For 80+ years, we have provided safe clean drinking water and fire protection to many residences, businesses and institutions. Your faucets, hydrants and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding over two million gallons, and through 30+ miles of distribution main and thousands of valves, meters and hydrants. Maintaining this system in working order and in compliance with applicable regulations is no small task. We have been repeatedly recognized by the State of NH and other organizations for our ability to do so, and are dedicated to providing you with a high level of service.

In 2021-22, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial and technical operations. Highlights included but were not limited to:

- Demonstrated unauthorized/unmetered use (including leaks) ~ 1.5% in 2021 (NH goal < 15%).
- Planning and/or construction coordination for: University Heights, RT3A TIF District, Manor Drive Cell Tower, Granite Woods, Black Diamond Auto Wash, Little Angels Daycare, Bluebird Storage, Dominos, Bow Interconnection, Mount St. Mary's, Old Tank Replacement and Vista Dr.-RT3A Main Extension.
- Applied for \$2.5M in State low-interest loan/grant funding for our tank replacement and main extension project. Governor and Executive Council approval is pending as of submittal of this report.
- Backflow prevention successes in 2021 included: 487 tests completed w/no outstanding failures, 36 new permits issued, and 5 non-compliant or missing devices resolved.
- Assisted the Town with the installation of the new bathroom facility at Donati Park.
- Received a NHDES *Leak Detection Survey* grant (estimated value \$5-10K). This grant will pay for a third party survey of our entire distribution system, scheduled for the Fall of 2022.
- Ongoing transition to modern cell-based metering technology with customer-friendly web portal (over 1,135 new meters installed to date) to improve efficiency/accuracy/service. Installed new meter test bench and launched new in-house meter testing program to support these efforts.
- Worked with the Town to improve site plan approval, pre-construction meeting and utility coordination.
- Replaced 5 old hydrants and repaired several others as part of efforts to improve field operations. Installed over a half dozen gate valves and at least 22 valve boxes/covers.
- Repaired/redeveloped the South/South Backup Wells; pumping capacity increased 15-33%.
- Purchased 0.4 acre off of Pine Street to improve protection of the North Well.

- Co-presented a well-attended seminar on extreme weather preparation at the *NH Drinking Water Exposition* in October 2021 with NHDES and Plymouth Village Water & Sewer District.
- Hosted a fun, educational Open House for the community at the South Station in May.

Our team of professionally licensed operators, dedicated commissioners and very patient office manager work very hard to “keep the water flowing.” We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully submitted:

Mike Heidorn, Water Superintendent



2022
MS-737

Proposed Budget

Hooksett Village Water

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Barbara Soucy	Chair Budget Comtee	
Richard Ross	Vice-Chair	
Michael Kovack	Member	
Germans Martins	member	
Luis Amador	member	
Chhatra Gung	Member	
ERNE SENCIVENGIA	MEMBER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Highways and Streets									
4311	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation									
4321	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment									
4331	Administration	06	\$60,954	\$61,100	\$60,450	\$0	\$60,450	\$0	\$0
4332	Water Services	06	\$167,263	\$315,218	\$356,460	\$0	\$356,460	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	06	\$734,138	\$797,754	\$807,307	\$0	\$807,307	\$0	\$0
Water Distribution and Treatment Subtotal			\$962,355	\$1,174,072	\$1,224,217	\$0	\$1,224,217	\$0	\$0
Electric									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

4411	Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Welfare									
4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	06	\$0	\$73,600	\$79,881	\$0	\$79,881	\$0	\$0
4721	Long Term Bonds and Notes - Interest	06	\$0	\$36,519	\$30,239	\$0	\$30,239	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$110,119	\$110,120	\$0	\$110,120	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Capital Outlay									
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	06	\$187,399	\$85,000	\$90,000	\$0	\$0	\$90,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$187,399	\$85,000	\$90,000	\$0	\$0	\$90,000	\$0
Operating Transfers Out									
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$1,424,337	\$0	\$1,424,337	\$0	\$0	\$1,424,337	\$0



2022
MS-737

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	05	\$1,176,800	\$0	\$1,176,800	\$0
		<i>Purpose: Drinking Water Trust Fund Loan</i>				
4915	To Capital Reserve Fund	07	\$75,000	\$0	\$75,000	\$0
		<i>Purpose: Transfer to Truck Trust Fund</i>				
4915	To Capital Reserve Fund	08	\$120,000	\$0	\$120,000	\$0
		<i>Purpose: Transfer to Repair and Replacement Trust Fund</i>				
4915	To Capital Reserve Fund	09	\$110,000	\$0	\$110,000	\$0
		<i>Purpose: Transfer to Tank Maintenance Trust Fund</i>				
Total Proposed Special Articles			\$1,481,800	\$0	\$1,481,800	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2022 (Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2022 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Commissioner's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

State Sources Subtotal \$0 \$0 \$0

Charges for Services

3401-3406	Income from Departments	06	\$1,410,015	\$1,368,114	\$1,368,114
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$1,410,015	\$1,368,114	\$1,368,114

Miscellaneous Revenues

3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	06	\$39,318	\$21,223	\$21,223
Miscellaneous Revenues Subtotal			\$39,318	\$21,223	\$21,223

Interfund Operating Transfers In

3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes	05	\$0	\$1,176,800	\$1,176,800
9998	Amount Voted from Fund Balance	06, 08, 09, 07	\$0	\$340,000	\$340,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$1,516,800	\$1,516,800



New Hampshire
Department of
Revenue Administration

**2022
MS-737**

Proposed Budget

Total Estimated Revenues and Credits	\$1,449,333	\$2,906,137	\$2,906,137
--------------------------------------	-------------	-------------	-------------



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

Item	Commissioner's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$1,424,337	\$1,424,337
Special Warrant Articles	\$1,481,800	\$1,481,800
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$2,906,137	\$2,906,137
Less Amount of Estimated Revenues & Credits	\$2,906,137	\$2,906,137
Estimated Amount of Taxes to be Raised	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-737

Proposed Budget

1. Total Recommended by Budget Committee	\$2,906,137
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$2,906,137
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$290,614
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$3,196,751



Article 01 Moderator

To choose a Moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a Treasurer for the ensuing year

Article 04 Commissioner

To choose a Commissioner for the ensuing five years

Article 05 Drinking Water Trust Fund Loan

To see if the Precinct will vote to raise and appropriate the sum of One Million One Hundred Seventy Six Thousand Eight Hundred Dollars (\$1,176,800) for the purpose of making improvements to the Hooksett Village Water Precinct water system infrastructure and associated costs, and to authorize the issuance of not more than One Million One Hundred Seventy Six Thousand Eight Hundred Dollars (\$1,176,800) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further of authorize the Commissioners to apply for, accept and expend on behalf of the Precinct Federal, State, Government or Private funds that may become available and comply with all laws applicable to said project. Recommended by Commissioners (3/5 ballot vote required).

Article 06 General Precinct Operations

To see if the village district will vote to raise and appropriate the sum of \$1,424,337 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. With \$35,000 to come from Fund Balance to offset Operating Budget. Recommended by Commissioners Recommended by Budget Committee



Article 07 Transfer to Truck Trust Fund

To see if the village district will vote to raise and appropriate the sum of \$75,000.00 to be added to the HVWP Truck Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Recommended by Commissioners.

Article 08 Transfer to Repair and Replacement Trust Fund

To see if the village district will vote to raise and appropriate the sum of \$120,000.00 to be added to the HVWP Repair and Replacement Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Recommended by Commissioners.

Article 09 Transfer to Tank Maintenance Trust Fund

To see if the Precinct will vote to raise and appropriate the sum of \$110,000.00 to be added to the HVWP Tank Maintenance Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Recommended by Commissioners.

Article 10 Acceptance of Unanticipated Sources of Funds

Shall the village district accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the commissioners to apply for, accept and expend, without further action by the village district meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. Recommended by the Commissioners (Majority vote required).

Article 11 Accept Gifts, Grants and Bequests

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may



be specified by the donor, such gifts grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve. Recommended by the Commissioners.

Article 12 Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and charges. Recommended by the Commissioners

Article 13 To transact any other business

To transact any other business that may legally come before said Meeting.

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

07/01/2021-06/30/2022

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
ROSE, ANDREW DAVID	07/02/2021	MANCHESTER,NH	ROSE, DAVID	ROSE, MEGHAN
ELLIOTT, OWEN SCOTT	07/06/2021	MANCHESTER,NH	ELLIOTT, DYLAN	ELLIOTT, EMILY
SULLIVAN, DILLON JAMES	07/31/2021	NASHUA,NH	SULLIVAN, TERENCE	SULLIVAN, DANIELLE
HANNON IV, EDWARD RAYMOND	08/05/2021	NASHUA,NH	HANNON III, EDWARD	HANNON, ALICIA
BENNET, OPHELIA MAE	08/29/2021	MANCHESTER,NH	BENNET, MATTHEW	BENNET, MELINDA
CARISTINOS JR, CHRISTOPHER JAMES	08/29/2021	NASHUA,NH	CARISTINOS, CHRISTOPHER	ESTABROOK, KELSEY
FEENEY, CARSON JAMES	09/02/2021	CONCORD,NH	FEENEY, CODY	FOURNIER-SAWYER, MCKENZIE
KINGSBURY, KATHERINE NICOLE	09/09/2021	MANCHESTER,NH	KINGSBURY, DILLON	KINGSBURY, NICOLE
PARKER, LOCHLAN MATTHEW	09/16/2021	MANCHESTER,NH	PARKER, MATTHEW	PARKER, TRACY
DENYOU, THEODORE RAYMOND	09/28/2021	MANCHESTER,NH	DENYOU III, JOHN	DOMENICO, ANDREA
FREY, EZRA JOHN	09/30/2021	MANCHESTER,NH	FREY, BRADLEY	FREY, JULIE
RAK, NAOMI GRACE	10/08/2021	MANCHESTER,NH	RAK, STANISLAV	RAK, MARINA
FORD, ROSALEIGH GERALDINE	10/13/2021	MANCHESTER,NH	FORD JR, THOMAS	DZIURA, KAYLA
MEHRA, RUHANI ELLEN	10/16/2021	MANCHESTER,NH	MEYER, KEVIN	MEHRA, IFICA
FIMBEL, MAKENNA ROSE	10/22/2021	MANCHESTER,NH	FIMBEL, JONATHAN	FIMBEL, SARAH
RATACIK, LOGAN PATRICK	10/31/2021	MANCHESTER,NH	RATACIK, JOSHUA	RATACIK, SAMANTHA
BLOUIN, BRODY	11/06/2021	MANCHESTER,NH	BLOUIN, COLBY	DOLL, KAYLA
RAINONE, LUKE PAUL	11/08/2021	MANCHESTER,NH	RAINONE, CHRISTOPHER	RAINONE, CAROLINE
FLEMING-BIENKOWSKI, AURORA ELIZABETH	12/06/2021	MANCHESTER,NH	FLEMING, ZACHARY	BIENKOWSKI, SHANNON
ROSADO, NYLA ELYSE	12/06/2021	MANCHESTER,NH	ROSADO, WESLEY	GONZALEZ, ANGELY
DUBE, BEATRICE IRENE	12/29/2021	MANCHESTER,NH	DUBE, NICHOLAS	DUBE, ANNA
FOSTER, DALLAS JAMES	12/31/2021	MANCHESTER,NH	FOSTER JR, SEAN	DEFISSER, GABRIELLE
NEWTON, RAEGAN ELIZABETH	01/09/2022	MANCHESTER,NH	NEWTON, RUSSELL	NEWTON, AMANDA
LIEVENS, CHARLOTTE GRACE	01/30/2022	MANCHESTER,NH	LIEVENS, SAMANTHA	LIEVENS, ALEXIS
O'ROURKE, ANTHONY MATTHIEUS	02/04/2022	MANCHESTER,NH	O'ROURKE, MATTHIEUS	REDMAN, SARAH
BRESSLIN, JACK SCOTT	02/05/2022	MANCHESTER,NH	BRESSLIN, TYLER	BRESSLIN, RACHEL
HIGGINS, LEON CORBIN	02/09/2022	NASHUA,NH	HIGGINS III, PAUL	HIGGINS, SARAH
CULUM, SUMEYA	02/11/2022	MANCHESTER,NH	CULUM, ALEN	SILKOVIC, SADETA
MACLEOD, VANESSA JEANNE	02/25/2022	MANCHESTER,NH	MACLEOD, ANDREW	MACLEOD, TINA
PAINCHAUD, MADISON GRACE	03/03/2022	MANCHESTER,NH	PAINCHAUD, MARK	PAINCHAUD, NICOLE
KAISER, LAURA COSTA	03/15/2022	MANCHESTER,NH	KAISER, EDUARDO	KAISER, STEPHANE
WIGGIN, ELLIOTT MICHAEL	03/20/2022	MANCHESTER,NH	WIGGIN, PARKER	COLVIN, HEATHER
CATALDO, MARK ANGELO	03/25/2022	MANCHESTER,NH	CATALDO II, LEWIS	CATALDO, TERESA
BERBERIAN, COLE SCOTT	03/29/2022	MANCHESTER,NH	BERBERIAN JR, RICHARD	BERBERIAN, MORGAN
KAPADIA, LOGAN JOSEPH	04/29/2022	MANCHESTER,NH	KAPADIA, MAYANK	KAPADIA, KATHERINE

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

07/01/2021-06/30/2022

--HOOKSETT--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
CANN, ELIANNA MAE	05/06/2022	MANCHESTER, NH	CANN, JONATHAN	VANHOY, TATIANNNA
SCIRIA, MYLES PAUL	05/11/2022	MANCHESTER, NH	SCIRIA, SHANNON	SCIRIA, AMANDA
SNYDER, CARSON JOSEPH	05/13/2022	MANCHESTER, NH	SNYDER, MICHAEL	SNYDER, COURTNEY
MARTIN, STEPHEN STANLEY	05/13/2022	MANCHESTER, NH	MARTIN II, MICHAEL	MARTIN, KATHRIN
CARROLL, KENNEDY GRACE	05/17/2022	MANCHESTER, NH	CARROLL, NATHANAEAL	GRADY, KELSEY
WHITE, COOPER JAMES	05/17/2022	MANCHESTER, NH	WHITE, MASON	WHITE, KERRI
SILVA, LUCA JAMES	05/27/2022	MANCHESTER, NH	SILVA, CHRISTOPHER	SILVA, MEGAN

Total number of records 42

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2021 - 06/30/2022

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
KOUHOUP, APRIL M HOOKSETT, NH	REVEN, AMANDA M HOOKSETT, NH	HOOKSETT	GOFFSTOWN	07/03/2021
STIKA, THOMAS G HOOKSETT, NH	RENNIE, MARIA R MANCHESTER, NH	HOOKSETT	MANCHESTER	07/03/2021
CADY, ELIZABETH M HOOKSETT, NH	SWINSON, GARRET E HOOKSETT, NH	HOOKSETT	MANCHESTER	07/07/2021
GAUVIN, KARALYN G HOOKSETT, NH	MACINTOSH JR, KENNETH J HOOKSETT, NH	HOOKSETT	AUBURN	07/10/2021
PILOTTE, ASHLEY T HOOKSETT, NH	ROBIDOUX, SCOTT J HOOKSETT, NH	HOOKSETT	GILFORD	07/10/2021
GERHARD, LAUREN K PEMBROKE, NH	PROCEK, ZACHARY M HOOKSETT, NH	HOOKSETT	CHICHESTER	07/11/2021
SOUTHER, TYLER D HOOKSETT, NH	WINCHELL, HOLLY C HOOKSETT, NH	ATKINSON	ATKINSON	07/17/2021
CHASE, ERIC R HOOKSETT, NH	FORTIN, NICOLETTE A HOOKSETT, NH	CONCORD	LINCOLN	07/23/2021
KITTREDGE, DANIEL J HOOKSETT, NH	MARTEL, NORA H HOOKSETT, NH	HOOKSETT	GREENFIELD	07/24/2021
MILLER, ETHAN T HOOKSETT, NH	BRICK, ASHLEY M HOOKSETT, NH	HOOKSETT	NASHUA	07/31/2021
BLANCHARD, JASON A HOOKSETT, NH	HAMILTON, BRITTANY L HOOKSETT, NH	HOOKSETT	NEW CASTLE	08/03/2021

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2021 - 06/30/2022

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HYNES, JONATHAN P NEWMARKET, NH	BAIRAM, JENNIFER R HOOKSETT, NH	NEWMARKET	PORTSMOUTH	08/14/2021
BAKER JR, JAMES E HOOKSETT, NH	COTE, JOCELYN E HOOKSETT, NH	HOOKSETT	HOOKSETT	08/21/2021
SOULIOS, MILTON S HOOKSETT, NH	HOYT, ASHLENN R LAWRENCE, MA	HOOKSETT	CHICHESTER	09/10/2021
GANNINO, MARK E HOOKSETT, NH	PERREAU, JENNIFER L N ANDOVER, MA	PLAISTOW	PLAISTOW	09/18/2021
MAFFEI, KEVIN L HOOKSETT, NH	HETZEL, SAMANTHA A MANCHESTER, NH	HOOKSETT	GILFORD	09/25/2021
KOUROYEN, CHRISTOPHER A HOOKSETT, NH	GLYNN, MARISA K HOOKSETT, NH	HOOKSETT	JACKSON	10/02/2021
BRADLEY, KELLIE M HOOKSETT, NH	WARD III, ARMAND R HOOKSETT, NH	HOOKSETT	BROOKFIELD	10/02/2021
MESMER, ERIC N HOOKSETT, NH	BERBERIAN, ASHLEY N HOOKSETT, NH	HOOKSETT	HOOKSETT	10/02/2021
LAVIGNE, ELAINE M HOOKSETT, NH	FIRMAN, BENJAMIN W BEDFORD, NH	BEDFORD	MANCHESTER	10/02/2021
BROADHURST, BRYCE A HOOKSETT, NH	STEVENS, SHANNON M HOOKSETT, NH	HOOKSETT	JEFFERSON	10/02/2021
PELLETIER, MICHAEL V HOOKSETT, NH	BROWN, CASSANDRA A HOOKSETT, NH	HOOKSETT	BEDFORD	10/08/2021

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

07/01/2021 - 06/30/2022

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
AYLWARD, ASHLEY M HOOKSETT, NH	LOUGEE, ROBERT A HOOKSETT, NH	HOOKSETT	CHICHESTER	10/09/2021
BEAUCHESNE, VICTORIA L HOOKSETT, NH	CORA MATOS, WILFREDO M HOOKSETT, NH	HOOKSETT	WINDHAM	10/10/2021
GAGNE, YVES P HOOKSETT, NH	LONGFELLOW, CYNTHIA L HOOKSETT, NH	HOOKSETT	HOOKSETT	10/16/2021
ANDROSKI, KIMBERLY R HOOKSETT, NH	ANDERSON, CARLY E HOOKSETT, NH	HOOKSETT	SOMERSWORTH	10/23/2021
WILSON, CHRISTOPHER T HOOKSETT, NH	STEWART, LAUREN J HOOKSETT, NH	HOOKSETT	HOOKSETT	10/31/2021
TAYLOR, KYLE J HOOKSETT, NH	COPPEZ, MARIKATE E HOOKSETT, NH	HOOKSETT	RYE	10/31/2021
ROCHE, JEFFREY W HOOKSETT, NH	MARTIN, KATE M HOOKSETT, NH	HOOKSETT	MANCHESTER	11/13/2021
LAROCHELLE, NICHOLAS W BEDFORD, NH	SCOTT, JULIA F HOOKSETT, NH	HOOKSETT	MANCHESTER	02/19/2022
INGALLS, GEOFFREY J HOOKSETT, NH	LIBBY, EMMA H HOOKSETT, NH	HOOKSETT	HOPKINTON	03/05/2022
SANBORN, NICOLE L HOOKSETT, NH	PAQUETTE, ERIC S HOOKSETT, NH	HOOKSETT	BEDFORD	04/02/2022
POIRIER, SARAH J HOOKSETT, NH	HESSION JR, STEPHEN M HOOKSETT, NH	HOOKSETT	AMHERST	04/03/2022

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

07/01/2021 - 06/30/2022

-- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
LIAQAT, ZESHAN HOOKSETT, NH	WAQAR, FATIMA HOOKSETT, NH	LACONIA	LACONIA	04/12/2022
DAIGLE, TYLER J HOOKSETT, NH	COMEAU, COURTNEY E HOOKSETT, NH	HOOKSETT	ATKINSON	05/15/2022
GORBY, SHAUNA L HOOKSETT, NH	ROWE IV, RAYMOND R HOOKSETT, NH	HOOKSETT	LOUDON	05/28/2022
KOWACK, MICHAEL E HOOKSETT, NH	HORMAN, CAROL A HOOKSETT, NH	HOOKSETT	HOOKSETT	05/29/2022
PHANEUF, CHASE A HOOKSETT, NH	TONDREAU, EMILY E HOOKSETT, NH	HOOKSETT	BEDFORD	06/03/2022
WELLS, ZACHARY F HOOKSETT, NH	HAAS, JESSICA L HOOKSETT, NH	HOOKSETT	HOOKSETT	06/04/2022
PRESTESATER, NICHOLAS P HOOKSETT, NH	CULLY, JENNIFER L HOOKSETT, NH	HOOKSETT	BEDFORD	06/15/2022
PARE, JEFFREY M HOOKSETT, NH	CHICK, JENNIFER J HOOKSETT, NH	HOOKSETT	HOOKSETT	06/21/2022

Total number of records 41

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2021 - 06/30/2022

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RAYMOND, PAUL	07/02/2021	MANCHESTER	BROWN, BOB	RAYMOND, NATALIE	N
SILKMAN, DOROTHY E	07/02/2021	MANCHESTER	LAMEY, CHARLES	DEVINKE, MARY	N
BELANGER, TOMMY	07/05/2021	MANCHESTER	BELANGER, DONAT	TANGUAY, MARIE	N
HOWE, JOYCE E	07/10/2021	HOOKSETT	FIELD, FRANKLIN	EASTMAN, VIVIAN	N
PAJAZETOVIC, FATIMA	07/12/2021	MANCHESTER	OKANOVIC, HASAN	OMERAGIC, AJKA	N
MARSHALL, RICHARD GORDON	07/19/2021	HOOKSETT	MARSHALL, GORDON	BURGESS, ILA	N
ST ONGE, DENNIS GERARD	07/24/2021	MANCHESTER	ST ONGE, MAURICE	BERNIER, CLAIRE	N
PROCTOR, KATHRYN ANN	07/30/2021	HOOKSETT	DEAKYNE, LESLIE	CLOWARD, KATHRYN	N
BEAUDOIN, CLAUDETTE L	08/07/2021	MANCHESTER	CHEVRETTE, MAURICE	GRAVELLE, STELLA	N
PHELPS, JOHN WAYNE	08/12/2021	MERRIMACK	PHELPS, LEROY	MURPHY, ANN	Y
CHASSE SR, PATRICK FERNARD	08/14/2021	HOOKSETT	CHASSE, CLOVIS	BOUCHARD, ROSANNA	N
DESCHENES, DOROTHY	08/18/2021	MANCHESTER	PHILLIPS, JAMES	EARLEY, PEARL	N
PEREIRA, CHERYL A	08/27/2021	HOOKSETT	MCCAULEY, CHARLES	DAPRATO, CAROLE	N
NEWCOMB, PAUL F	09/02/2021	MANCHESTER	NEWCOMB, WESLEY	WHITON, IRMA	N
JOHNSTON SR, RICHARD FRANCIS	09/03/2021	MANCHESTER	JOHNSTON, CHARLES	HADDAD, JULIA	Y
MINNIS, WILLIAM FREDERICK	09/07/2021	HOOKSETT	MINNIS, GORDON	THOMPSON, MILLICENT	Y

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2021 - 06/30/2022

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MAILHOT, MICHAEL PAUL	09/15/2021	MERRIMACK	MAILHOT, MAURICE	CROWELL, VIRGINIA	N
PATTEN JR, RONALD MARK	09/16/2021	MANCHESTER	PATTEN, RONALD	THORNE, PATRICIA	N
CHENARD, JEFFREY	09/16/2021	HOOKSETT	CHENARD, CHARLES	HODGDON, JANIS	N
FURLOW, JESSICA DEON	09/23/2021	MANCHESTER	FURLOW, TIMOTHY	OLIVER, JESSICA	N
VIOLETTE, GERTRUDE M	09/24/2021	MANCHESTER	MIVILLE, PHILIP	BOUCHARD, ANGELINE	N
FAIRBURN, RICHARD JAMES	09/28/2021	HOOKSETT	FAIRBURN, JOHN	HINES, AGATHA	N
COUTURE, ROBERT GEORGE	10/02/2021	EXETER	COUTURE, EUGENE	PARISEAU, LEONNE	Y
FORTE, PATRICIA	10/03/2021	MANCHESTER	WARGO, FRANK	GRATO, MARIE	N
MAURIER, ROGER HAROLD	10/12/2021	LEBANON	MAURIER, LAURENT	HEBERT, ANTOINETTE	N
WARREN, RICHARD M	10/12/2021	MANCHESTER	WARREN, THOMAS	CLANG, AGNES	Y
SERNA, JAMES JOHN	10/18/2021	MANCHESTER	SERNA, FRANK	KNOTH, DOROTHY	N
LONGFELLOW, JAMES KEVIN	10/27/2021	HOOKSETT	LONGFELLOW, GEORGE	PALMER, ELIZABETH	N
O'HARA, DAVID FRANCIS	10/30/2021	HOOKSETT	O'HARA, JOHN	O'BRIEN, VIRGINIA	N
KASSARAS, PATRICIA ANN	11/05/2021	BEDFORD	KELLEY, MARTIN	HEBERT, LOUISE	N
ROY, HENRY LOUIS	11/10/2021	MANCHESTER	ROY, PAUL	RICHARD, LILLIAN	Y
SALZER, ANNE ELIZABETH	11/12/2021	MANCHESTER	DAY, ARTHUR	FREDERICK, ELIZABETH	N

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2021 - 06/30/2022

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ADAMS, SHAWN ARMAND	11/26/2021	HOOKSETT	ADAMS, THOMAS	PAQUIN, RITA	N
MORRISSETTE, MARGARET ELIZABETH	11/27/2021	MANCHESTER	DUBOIS, ALFRED	LAPOINTE, JULIETTE	N
WILKINSON, DORIS T	12/01/2021	MANCHESTER	BOUDREAU, ALFRED	HOULE, EDNA	N
PRICE, CONSTANCE	12/09/2021	HOOKSETT	ILER, UNKNOWN	ASHTON, EDITH	Y
SPIEWAK, ROSE MARY	12/15/2021	HOOKSETT	KUCAB, JOSEPH	JANOSZ, BARBARA	N
HECK, DIANA	12/16/2021	MANCHESTER	HECK JR, GEORGE	THOMPSON, GLADYS	N
MARSHALL, SCOTT WALTER	12/17/2021	MANCHESTER	MARSHALL, THEODORE	LAVIGNE, MARYJANE	N
ALLEN, GARY E	12/20/2021	MANCHESTER	ALLEN, EDMUND	FOLLANSBEE, RUBY	Y
MOODY, DONNA SUSAN	12/24/2021	CONCORD	MOODY, RICHARD	WHITE, CAROLYN	N
OSORIO-GOMEZ, RAMIRO EMILIANO	12/27/2021	MANCHESTER	OSORIO, EDGARDO	GOMEZ, DELIA	N
RICE, CHARLES H	12/27/2021	CONCORD	RICE, MARSHALL	SHAW, EDITH	N
VAILLANCOURT, DENYSA M	01/04/2022	MANCHESTER	LESSARD, PHILIBERT	JACQUES, EVA	N
MORIN, NATHAN SCOTT	01/05/2022	MANCHESTER	MORIN, SCOTT	HUBER, DONNA	N
VINCENT, PRISCILLA L	01/07/2022	HOOKSETT	PAQUETTE, LEON	BEAULIEU, LUCILLE	N
TREMBLAY, CHERYLANNE THERESA	01/07/2022	HOOKSETT	LAFOND, GERARD	ST ONGE, DORIS	N
MOORE, SHAWN T	01/10/2022	HOOKSETT	MOORE SR, JEROME	MCGUIRE, KATHLEEN	N

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2021 - 06/30/2022

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
NORTHROP, KATHLEEN VERONICA	01/17/2022	HOOKSETT	NORTHROP SR, WILLIAM	SROKA, ANNA	N
POIRIER, ROBERT E	01/17/2022	MANCHESTER	POIRIER, ALPHONSE	GIGUERE, FLORIDA	Y
LAVALLEY JR, WILLIAM HENRY	01/21/2022	MERRIMACK	LAVALLEY SR, WILLIAM	PUTNEY, JENNIE	N
SHACKFORD, DORIS CLAIRE	01/21/2022	HOOKSETT	DION, JOSEPH	SENNEVILLE, ANTOINETTE	N
HAGGETT, RAYMOND ALFRED	01/23/2022	HOOKSETT	HAGGETT, RAYMOND	FARLEY, MARIE	N
MCGILL, BECKY JOYCE TONEY	01/25/2022	HOOKSETT	TONEY, BRADLEY	GLASSER, NANCY	N
JUTRAS, RAYMOND DONALD	01/28/2022	MANCHESTER	JUTRAS, ROMEO	BERGERON, LAURA	N
PELLETIER, MARC W	02/13/2022	MANCHESTER	PELLETIER, ROBERT	GUILBEAULT, LORRAINE	Y
SHEPARD, MORRIS ROBERT	02/16/2022	HOOKSETT	SHEPARD, MAYNARD	DUBOIS, GLORIANA	N
DEMERS, DORIS EMMA	02/17/2022	HOOKSETT	LACOURSE, ALBERT	ROBITAILLE, LUCIENNE	N
BASNET, PUSHKAR BAHADUR	02/18/2022	CONCORD	BASNET, KIRTI	KC, DAMMAR	N
DIAS, RICHARD	02/25/2022	MANCHESTER	DIAS, RICHARD	GRIFFIN, FRANCES	N
BLAKENEY, ALLAN CHARLES	02/28/2022	HOOKSETT	BLAKENEY, EDWARD	HAMLEN, CAROL	Y
GOURLEY, PHILLIP ARTHUR	02/28/2022	HOOKSETT	GOURLEY, HORACE	SCHNEIDER, MYRTLE	Y
BAILEY, BRUCE W	03/06/2022	CENTER HARBOR	BAILEY, HORACE	LYFORD, JEAN	U
HARRISON, PETER ARTHUR	03/06/2022	HOOKSETT	HARRISON, MILTON	TOMPKINS, EMMA	N

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2021 - 06/30/2022

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DUBE, MARCYE MCKENZIE	03/15/2022	MANCHESTER	MCKENZIE, HAROLD	ANTONUCCI, VIRGINIA	N
MILLER, SUSAN JUDITH	03/15/2022	CONCORD	SCHELCHER, JOE	BUSHEY, CONSTANCE	N
FLEMING, KATHLEEN IRENE	03/18/2022	DURHAM	MOGER, WILLIAM	NEAL, WINNIE	N
LOMBARDO, DAVID THOMAS	03/20/2022	HOOKSETT	LOMBARDO, FRANK	BELIVEAU, RITA	N
MALENCCHINI, LUCILLE T	03/22/2022	HOOKSETT	CARPENTER, GEORGE	SHERIDAN, MARY	N
LAROCHELLE, KIM JACQUES	04/08/2022	MANCHESTER	LAROCHELLE, DONALD	HENRI, DENISE	N
MESSIER, RYAN KYLE	04/14/2022	CONCORD	MESSIER, WILLIAM	PERRY, SHIRLEY	N
BENZ JR, LAURENCE PAUL	04/18/2022	HOOKSETT	BENZ SR, LAURENCE	SCRIBNER, MARJORIE	N
WHITTEN, DONNA JEAN	04/24/2022	MANCHESTER	QUINN, JAMES	LARIVIERE, THERESA	N
BRENNAN, MICHAEL W	04/29/2022	HOOKSETT	BRENNAN, JOHN	YOUNG, MARIE	Y
STRETTON JR, TIMOTHY BRIAN	05/10/2022	HOOKSETT	STRETTON SR, TIMOTHY	DUCLOS, ARLYN	N
NORTHROP JR, WILLIAM H	05/11/2022	CONCORD	NORTHROP SR, WILLIAM	SROKA, ANNA	N
HATHAWAY, MARY FARLENE	05/12/2022	CONCORD	KING, ALLIE	GURNEY, ANNA	N
JONES, JAMES JOSEPH	05/17/2022	MERRIMACK	UNKNOWN, UNKNOWN	MARCOUX, CLAIRE	N
LARSSON, HANS RAYMOND GEORGE	05/19/2022	HOOKSETT	LARSSON, RAYMOND	KRESSLER, BETTY JEAN	N
ATKINS, WILLIAM CLIFFORD	05/20/2022	CONCORD	ATKINS, CHARLES	CARGILL, MARJORIE	Y

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

**07/01/2021 - 06/30/2022
--HOOKSETT, NH --**

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PINGREE, RICHARD BARTLETT	05/28/2022	HOOKSETT	PINGREE, RICHARD	BARTLETT, BERNICE	Y
DUFOUR, NANCY MULLEN	05/29/2022	DOVER	MULLEN, THOMAS	NORTON, DOROTHY	N
DOWNIE, LYNN WILLIAM	05/30/2022	HOOKSETT	DOWNIE, LYNN	CARROLL, MARGARET	Y
COTE, ALINE M	06/05/2022	HOOKSETT	PERREAULT, HENRY	LESMERISES, GERMAINE	N
GURUNG, HARI MAYA	06/07/2022	HOOKSETT	GURUNG, GYAN	UNKNOWN, UNKNOWN	N
FOURNIER, PETER JOHN	06/09/2022	HOOKSETT	FOURNIER, HENRY	ROSI, HELEN	Y
LONGHI, DONALD MARIO	06/12/2022	LACONIA	LONGHI, MARIO	CLEMENT, THERESA	N
RHODES, THOMAS W	06/14/2022	MANCHESTER	RHODES, MAURICE	WILLIAMS, MARCIA	N
BEAUDOIN, GERARD R	06/14/2022	MANCHESTER	BEAUDOIN, EMILE	THERRIEN, ALMA	Y
SPRAGUE, JEAN G	06/14/2022	HOOKSETT	HUNT, FREDERICK	HUNT, EDITH	N
SHIPLEY, LEEAH RAE	06/21/2022	MANCHESTER	SHIPLEY, JAMES	REYNOLDS, MAJORIE	N
SKILLINS, DONALD MERLE	06/21/2022	CONCORD	SKILLINS, BERNARD	GODING, EDNA	Y
BARON, CHRISTOPHER MICHAEL	06/25/2022	HOOKSETT	BARON, CHARLES	PEDDLE, MARY	N
GIBERSON, MARION ALICE	06/30/2022	HOOKSETT	WILLIAMS, LEVI	LESSARD, ALICE	N

Total number of records 104

ZONING BOARD OF ADJUSTMENT

The Hooksett Zoning Board of Adjustment has the power to:

- Hear appeals from administrative decisions of municipal officers or board responsible for issuing permits or enforcing the zoning ordinance;
- Grant Variances from the zoning ordinance;
- Approve Special Exceptions from the zoning ordinance;
- Grant Equitable Waivers of Dimension; and
- Issue Excavation Permits.

During the period of July 2021 through June 2022, the ZBA heard a total of 24 applications. The applications considered were:

- 21 Variances: 17 approved, 4 Denied
- Motion for Rehearing: Granted
- 1 Special Exceptions: Approved
- 1 Excavation Renewal of Permit: Issued

We thank the following residents who served on the ZBA during this period:

Anne Stelmach, Chair
Richard Bairam, Vice Chair
Phil Denbow, Member
Gerald Hyde, Member
Timothy Stewart, Member
Alexander Glennon, Alternate
Tony Lacasse, Alternate
Roget Duhaime, Town Council Representative

This past year has been very busy with Updating the ZBA Rules and Procedures. Re-writing the Excavation Ordinance and a variety of Public Hearings that included 2 proposed developments of apartment housing, Excavation permit requests, relief from dimensional requirements for Accessory Dwelling Units (ADU), Commercial zoning and signage specifications. And of course, many applications from our residents of Hooksett seeking relief from Hooksett Zoning Ordinance's setback allowances for new pools, sheds and a variety of building projects. To all our board members and alternates, we appreciate your dedication of time and the willingness to volunteer! If any of our Hooksett residents are interested in serving our great community, we encourage you to contact administration to see all available volunteer positions on the many boards and committees.

This board meets on the 2nd Tuesday of the month in Council Chambers at Town Hall. All meetings are open to the public. For more information about the ZBA, please visit www.Hooksett.org or contact the Community Development Department at (603) 485-4117 or email dpendergast@hooksett.org or klawrence@hooksett.org.

CHURCHES & CIVIC GROUPS

Churches

Bethel Christian Fellowship	206 Whitehall Road	603-669-6712
Church of the Nazarene	7 Silver Avenue	603-627-2971
Congregational Church of Hooksett	5 Veteran's Drive	603-485-9009
Emmanuel Baptist Church	14 Mammoth Road	603-668-6473
Crosspoint Church	21 Londonderry Turnpike	603-622-6026
Harvest Baptist Church	361 Hackett Hill Road	603-627-2633
Holy Rosary Catholic Church	21 Main Street	603-485-8567
Hooksett Christian Fellowship	290 West River Road	603-290-3050
Fellowship Church	120 West River Road	857-244-0465

Civic Groups or Public Services

American Legion Post #37	603-485-7781
Amoskeag Rowing Club	603-668-2130
Boy Scout Troop 292	603-587-0658
Boy Scout Troop 603	
Cub Scout Pack 292	
MTA Curb-to-Curb Bus Transportation	603-623-8801
Friends of Hooksett Library	603-485-6092
YMCA Day Camp of Hooksett	603-623-3558
Garden Club	603-203-1593
Girl Scouts	603-623-3941
Historical Society	603-485-4941
Hooksett Youth Athletic Association	603-759-6793
Hooksett-ites – Senior Group	603-485-3616
Kiwanis Club of Hooksett	603-625-1555
Knights of Columbus Council 4961	603-289-5981
Lions Club	603-485-5572
Old Home Day	603-785-6639
Retired & Senior Volunteer Program	603-228-1193
Robie's Country Store Preservation Corporation	603-485-3881
Salvation Army	603-485-5217

Hooksett School District Annual Report



2021-2022 Annual School Reports

2022-2023 School Warrant and Budget

**OFFICERS OF THE HOOKSETT SCHOOL
DISTRICT FOR THE 2021-2022 SCHOOL YEAR**

Moderator

Kathy Bobay

Clerk

Lee Ann Moynihan

Treasurer

Michael Salvas

School Board members as of June 30, 2021

Greg Martakos, Chair	Term Expires 2022
Lindsey Laliberte, Vice Chair.....	Term Expires 2022
Jillian Godbout, Clerk.....	Term Expires 2023
Wayne Goertel.....	Term Expires 2023
Jason Hyde.....	Term Expires 2024
James Sullivan.....	Term Expires 2023
Amy Tremblay.....	Term Expires 2024

School Board members as of June 30, 2022

Wayne Goertel, Chair	Term Expires 2022
Jillian Godbout, Vice Chair.....	Term Expires 2022
Amy Tremblay, Clerk.....	Term Expires 2023
Evelyn Baker.....	Term Expires 2023
Jason Hyde.....	Term Expires 2024
James Sullivan.....	Term Expires 2023
Alexis Quinlan.....	Term Expires 2024

Superintendent of Schools

William J. Rearick

Assistant Superintendent of Schools

Margaret W. Polak

Business Administrator

Amy Ransom

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

The Hooksett School District is an Equal Opportunity Employer



2022
MS-27

Proposed Budget

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2022 to June 30, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Brian Savoy	CHAIR - BUDGET	
Richard Ross	Vice-Chair	
Michael Kowack	Member	
Germano Martins	member	
Luis Amadeo	member	
Chhatra Gurung	member	
ERNIE BENICIVENGA	MEMBER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction								
1100-1199	Regular Programs	02	\$15,441,442	\$16,713,070	\$17,360,638	\$0	\$17,360,638	\$0
1200-1299	Special Programs	02	\$6,655,762	\$7,302,469	\$8,417,464	\$0	\$8,417,464	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$73,689	\$124,086	\$120,251	\$0	\$120,251	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$22,170,893	\$24,139,625	\$25,898,353	\$0	\$25,898,353	\$0
Support Services								
2000-2199	Student Support Services	02	\$1,863,356	\$2,427,476	\$2,383,207	\$0	\$2,383,207	\$0
2200-2299	Instructional Staff Services	02	\$537,465	\$564,927	\$569,971	\$0	\$569,971	\$0
Support Services Subtotal			\$2,420,821	\$2,992,403	\$2,953,178	\$0	\$2,953,178	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$95,585	\$98,772	\$92,016	\$0	\$92,016	\$0
General Administration Subtotal			\$95,585	\$98,772	\$92,016	\$0	\$92,016	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	02	\$708,351	\$762,860	\$819,800	\$0	\$819,800	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$1,313,980	\$1,304,243	\$1,353,016	\$0	\$1,353,016	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$1,544,384	\$1,703,835	\$1,830,259	\$0	\$1,830,259	\$0
2700-2799	Student Transportation	02	\$1,723,070	\$1,735,954	\$1,870,226	\$0	\$1,870,226	\$0
2800-2999	Support Service, Central and Other	02	\$347,557	\$260,397	\$350,881	\$0	\$350,881	\$0
	Executive Administration Subtotal		\$5,637,322	\$5,767,279	\$6,224,182	\$0	\$6,224,182	\$0
Non-Instructional Services								
3100	Food Service Operations	02	\$0	\$661,493	\$653,002	\$0	\$653,002	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$661,493	\$653,002	\$0	\$653,002	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$13,000	\$13,164	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$13,000	\$13,164	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	02	\$1,030,000	\$1,030,000	\$1,030,000	\$0	\$1,030,000	\$0
5120	Debt Service - Interest	02	\$128,760	\$77,250	\$25,750	\$0	\$25,750	\$0
	Other Outlays Subtotal		\$1,158,760	\$1,107,250	\$1,055,750	\$0	\$1,055,750	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service		\$111,638	\$20,000	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	02	\$0	\$550,000	\$550,000	\$0	\$550,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	02	\$88,947	\$65,025	\$30,000	\$0	\$30,000	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$200,585	\$635,025	\$580,000	\$0	\$580,000	\$0
Total Operating Budget Appropriations					\$37,456,481	\$0	\$37,456,481	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	06	\$100,000	\$0	\$0	\$100,000
Purpose: Retirement Trust Fund						
5252	To Expendable Trusts/Fiduciary Funds	03	\$75,000	\$0	\$75,000	\$0
Purpose: Maintenance Trust Fund						
5252	To Expendable Trusts/Fiduciary Funds	04	\$100,000	\$0	\$100,000	\$0
Purpose: Special Education Trust Fund						
5252	To Expendable Trusts/Fiduciary Funds	05	\$50,000	\$0	\$50,000	\$0
Purpose: Technology Trust Fund						
Total Proposed Special Articles			\$325,000	\$0	\$225,000	\$100,000



New Hampshire
Department of
Revenue Administration

2022
MS-27

Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Local Sources					
1300-1349	Tuition	02	\$1,000	\$1,000	\$1,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$5,818	\$5,000	\$5,000
1600-1699	Food Service Sales	02	\$455,202	\$455,202	\$455,202
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$316,287	\$281,940	\$281,940
Local Sources Subtotal			\$778,307	\$743,142	\$743,142
State Sources					
3210	School Building Aid	02	\$328,672	\$328,672	\$328,672
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	02	\$394,560	\$394,560	\$394,560
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$7,800	\$7,800	\$7,800
3270	Driver Education		\$0	\$0	\$0
3280-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$731,032	\$731,032	\$731,032



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Federal Sources					
4100-4539	Federal Program Grants	02	\$240,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$190,000	\$190,000	\$190,000
4570	Disabilities Programs	02	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	02	\$25,000	\$25,000	\$25,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$765,000	\$765,000	\$765,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	02	\$0	\$500,000	\$500,000
Other Financing Sources Subtotal			\$0	\$500,000	\$500,000
Total Estimated Revenues and Credits			\$2,274,339	\$2,739,174	\$2,739,174



Budget Summary

Item	School Board Period ending 6/30/2023 (Recommended)	Budget Committee Period ending 6/30/2023 (Recommended)
Operating Budget Appropriations	\$37,456,481	\$37,456,481
Special Warrant Articles	\$325,000	\$225,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$37,781,481	\$37,681,481
Less Amount of Estimated Revenues & Credits	\$2,739,174	\$2,739,174
Less Amount of State Education Tax/Grant	\$5,305,684	\$5,305,684
Estimated Amount of Taxes to be Raised	\$29,736,623	\$29,636,623



Supplemental Schedule

1. Total Recommended by Budget Committee	\$37,681,481
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,030,000
3. Interest: Long-Term Bonds & Notes	\$25,750
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$1,055,750
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$36,625,731
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$3,662,573
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$41,344,054

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year: 2021-2022

Superintendent of School's Salary Break Down by District: Fiscal Year 2020-2021

District	Percentage	Amount
Auburn	27.05	\$39,399.95
Candia	13.74	\$20,013.13
Hooksett	59.21	\$86,242.92
		\$145,656.00

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year
2020-2021

District	Percentage	Amount
Auburn	27.05	\$32,523.50
Candia	13.74	\$16,524.82
Hooksett	59.21	\$71,210.68
		\$120,268.00

Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125
05/06	135	153	183	167	146	211	154	163	164	1,476	646	2,122
06/07	139	172	152	180	169	139	212	159	166	1,488	647	2,135
07/08	135	159	171	144	187	170	146	212	159	1,483	619	2,102
08/09	127	185	160	171	151	189	167	142	197	1,489	597	2,086
09/10	120	160	175	157	173	148	190	171	144	1,438	645	2,083
10/11	131	144	153	174	154	160	155	192	163	1,426	611	2,037
11/12	125	170	153	153	181	155	166	152	198	1,453	639	2,092
12/13	108	151	167	151	150	187	157	169	154	1,394	686	2,080
13/14	121	134	166	174	156	151	179	157	170	1,408	620	2,028
14/15	115	152	141	163	170	155	155	178	150	1,379	650	2,029
15/16	109	130	149	148	161	168	160	153	173	1,351	639	1,990
16/17	107	136	130	139	147	163	171	154	153	1,300	639	1,939
17/18	91	143	138	138	144	144	157	174	154	1,283	655	1,938
18/19	97	128	137	148	140	147	147	173	177	1,294	661	1,955
19/20	91	132	126	135	140	143	146	147	171	1,231	692	1,923
20/21	111	116	138	133	127	138	139	150	150	1,202	680	1,882
21/22	115	145	116	132	131	130	140	139	155	1,203	657	1,860

Hooksett School District

Special Education Expenditures

Per RSA 32:11-a

Function Description	Function	Actual Cost	Actual Cost	Budgeted
Expenses	Code	2019-2020	2020-2021	2021-2022
Special Education Costs	1200	\$ 6,632,017.17	\$ 6,655,762.10	\$ 7,308,060.03
Psychological Services	2140	292,629.83	333,161.40	329,681.77
Speech/Audiology Services	2150	728,877.33	683,864.73	638,736.10
Therapy and Contracted Services	2160	308,452.62	317,520.89	307,518.74
Transportation	2700	674,515.26	628,461.07	650,000.00
IDEA Federal Funds		181,128.90	295,499.00	310,000.00
Total Expenditures		\$ 8,817,621.11	\$ 8,914,269.19	\$ 9,543,996.64

Revenues

Medicaid	\$ 14,713.19	\$ 33,301.02
Tuitions	1,733.00	-
Catastrophic Aid	445,586.08	399,607.27
IDEA Federal Funds	181,128.90	295,449.00
Total Revenues	\$ 643,161.17	\$ 728,357.29

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 5th day of February 2022, 2:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 8 shall be conducted by official ballot to be held on the 8th day of March 2022. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

1. To choose the following school district officers:
 - a) Two School Board Members 3-year term
 - b) School District Moderator 2-year term
 - c) School District Clerk 2-year term
 - d) School District Treasurer 2-year term
2. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$37,456,481? Should this article be defeated, the default budget shall be \$36,875,094, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.56. (Recommended by the School Board) (Recommended by the Budget Committee 6-4)
3. Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? Estimated tax rate impact is \$0.04. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

4. Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? Estimated tax rate impact is \$0.05. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)
5. Shall the Hooksett School District vote to raise and appropriate the sum of \$50,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$0.02. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)
6. Shall the Hooksett School District vote to establish a Retirement Capital Reserve Fund under the provisions of RSA 35:1 for the funding of teacher retirement stipends and to raise and appropriate the sum of up to \$100,000 to be placed in this fund? Further, to name the School Board as agents to expend from said fund? Estimated tax rate impact is \$0.05. (Recommended by the School Board) (Not Recommended by the Budget Committee 3-7)
7. Shall the Hooksett School District adopt the revisions to RSA 198:4-b II enacted in 2020, which allows the district to retain no more than 5% of the District's net assessment in any year, allows the expenditure of any amount retained after the School Board first holds a public hearing, and further requires the School Board to include a report on the retained fund balance in its annual report to the District? (Recommended by the School Board)
8. Shall the Hooksett School District make the wearing of facemasks/coverings optional while on school grounds for students, staff and visitors? (submitted by petition)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2022.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Greg Martakos, Chair
Lindsey Laliberte, Vice Chair
Jillian Godbout, Clerk
Wayne Goertel
Jason Hyde
James Sullivan
Amy Tremblay



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District (the School District) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and qualified audit opinions.

Summary of Opinions

Opinion Unit

Governmental Activities
General Fund
Grants Fund
Food Service Fund
Aggregate Remaining Fund Information

Type of Opinion

Unmodified
Unmodified
Unmodified
Qualified
Unmodified

*Hooksett School District
Independent Auditor's Report*

Basis for Qualified Opinion on Food Service Fund

We did not observe the physical inventory in the food service fund (stated at \$31,848) taken as of June 30, 2020, since that date was prior to our initial engagement as auditors for the Hooksett School District, and the Hooksett School District's records do not permit adequate retroactive tests of inventory quantities. Consequently, we were unable to obtain sufficient appropriate audit evidence about inventory quantities by other auditing procedures.

Qualified Opinion

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Food Service Fund" paragraph, the financial statements referred to above present fairly, in all material respects, the respective food service fund of the Hooksett School District, as of June 30, 2021, the changes in financial position, and budgetary comparison for the food service fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major general fund, major grants fund, and aggregate remaining fund information of the Hooksett School District as of June 30, 2021, the changes in financial position, and the respective budgetary comparisons for the major general fund and major grants fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2021 the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,
- Schedule of the School District's Proportionate Share of Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits,
- Schedule of Changes in the School District's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements.

The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying

***Hooksett School District
Independent Auditor's Report***

accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 6, 2022 on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Hooksett School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hooksett School District's internal control over financial reporting and compliance.



PLODZIK & SANDERSON
Professional Association

January 6, 2022

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION MINUTES Cawley Middle School Saturday, February 05, 2022

CALL TO ORDER

Moderator, Kathy Bobay called the First Deliberative Session to Order at Hooksett Cawley Middle School Auditorium at 2:00 pm.

Pledge of Allegiance

ATTENDANCE

School Board Members: Greg Martakos, Chair, Wayne Goertel, Jillian Godbout, Jason Hyde, Amy Tremblay, and James Sullivan

Staff: Superintendent William Rearick, Assistant Superintendent Marge Polak. And Business Administrator Amy Ransom

School Staff: Principals: Ben Loi, Brad Largey and Matthew Benson

Budget Committee Members: Brian Soucy, Chairman, Ernie Bencivenga, Germano Martins, Luis Amadeo, Randall Lapierre, Elliot Axelman, and Michael Kowack. Bencivenga, Elliot Axelman, Michael Kowack, Germano Martins, Luis Amadeo, and Randall Lapierre.

Moderator, Kathy Bobay
School District Clerk, Lee Ann Moynihan
Legal Counsel, Gordon Graham
Total Registered voters in attendance - 34

PROOF OF POSTING

Proof of posting was provided by the Superintendent Rearick.

The Moderator introduced the members of the School Board in Attendance as well as the SAU staff, School Staff, and Budget Committee.

A general overview of the rules and procedures were given.

BUSINESS

Moderator Kathy Bobay read the Warrant Articles into the record:

Article 2

Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$37,456,481? Should this article be defeated, the default budget shall be \$36,875,094, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.56.

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

(Recommended by the School Board) (Recommended by the Budget Committee 6-4)

B. Soucy motioned to move Article 2 to the Ballot as written. Seconded by E. Bencivenga

B. Soucy: Part of the increase is due to a high school bubble as well as the Special Education Impact. This increased the proposed and default budget. There were not a lot of discretionary items.

J. Godbout: The School Board took an active role in creating the budget this year. Some drivers were unable to be changed. I was part of the Budget Committee this year which made only minor adjustments and was unanimously approved by the School Board. There is only a 1.6% increase and therefore the Board is confident in the budget.

W. Goertel presented some historical information regarding the Hooksett Schools. This included the need and plans for full day Kindergarten.

J. Sullivan clarified that the Kindergarten plan adds three (3) teachers however these are replacements for retired teachers next year. This are not three (3) additional teachers but rather represents a reassignment.

B. Soucy stated that he was told that the total cost of Kindergarten full day is \$390,000 and is included as part of the budget. It would have been preferable to have the Kindergarten program represented as a separate warrant article for the voters; so if the voters want Kindergarten they will need to support the budget, if they do not they will have a difficult decision voting on the budget.

B. Soucy thanked the School District for making the change on the ballot to represent the true tax impact on the ballot.

Jamie Dina, 31 Lindsay Road: You stated teachers are retiring and teachers are being hired for Kindergarten. It also stated that there is space for the classrooms so why the increase.

W. Rearick: If we were not introducing all day K, we would not be hiring 3 kindergarten teachers. We are reassigning teachers.

Jamie Dina: Then why the increase?

B. Soucy: The default does not have the retired teachers and the new budget has the additional kindergarten teachers.

Josiah Smith, 36 No. Reading St: My oldest was is half day and I have a child now in full day. I know there are lot of variables but there was a remarkable difference in my child in all day K.

Mike Dullen, 6 Prescott Heights: I want to thank the School Board and the Budget Committee for coming together and working these issues out. This is an important issue for Hooksett. As a town growing quickly; falling short on education does no one in town justice.

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

Article 2 is moved to the Ballot

Article 3

Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? Estimated tax rate impact is \$0.04.

(Recommended by the School Board) (Recommended by the Budget Committee 10-0)

J. Sullivan motioned to move Article 3 to the Ballot. Seconded by W. Goertel

J. Sullivan: This is similar to the town side warrant for a specific areas of concern. This is for building and maintenance items. There is \$101,000 currently in the trust fund. This can be used for paving, roof repairs and general maintenance items.

B. Soucy: This warrant article is a great way to insure that we will have the money to maintain our school buildings without creating a spike in the tax rate.

Article 3 is moved to the Ballot

Article 4 is the Special Education trust fund

Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001?

Estimated tax rate impact is \$0.05. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

A. Tremblay motioned to move Article 4 to the Ballot. Seconded by G. Martakos

Article 4 is moved to the Ballot

Article 5

Shall the Hooksett School District vote to raise and appropriate the sum of \$50,000 to be added to the Technology Expendable Trust Fund previously established in March 2008?

Estimated tax rate impact is \$0.02.

(Recommended by the School Board) (Recommended by the Budget Committee 10-0)

W. Goertel motioned to move Article 5 to the Ballot. Seconded by Jason Hyde

Article 5 is moved to the Ballot

Article 6

Shall the Hooksett School District vote to establish a Retirement Capital Reserve Fund under the provisions of RSA 35:1 for the funding of teacher retirement stipends and to raise and appropriate the sum of up to \$100,000 to be placed in this fund? Further, to name the School Board as agents to expend from said fund? Estimated tax rate impact is \$0.05.

(Recommended by the School Board) (Not Recommended by the Budget Committee 3-7)

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

J. Hyde motioned to move Article 6 to the Ballot. Seconded by J. Sullivan

J. Hyde: This is a way to prepare for future needs and we won't have a spike in the budget. We have an aging population and the teachers are part of that population.

B. Soucy: The Budget Committee didn't recommend this article. The retirement of 8 teachers cost over \$200,000 this year. That was an anomaly. It is a good idea to save for these stipends but the committee felt that \$100,000 is too much to start. We would like to see \$25,000.

Article 6 moved to the Ballot

Article 7

Shall the Hooksett School District adopt the revisions to RSA 198:4-b II enacted in 2020, which allows the district to retain no more than 5% of the District's net assessment in any year, allows the expenditure of any amount retained after the School Board first holds a public hearing, and further requires the School Board to include a report on the retained fund balance in its annual report to the District? (Recommended by the School Board)

W. Goertel motioned to move Article 7 to the Ballot. Seconded by J. Hyde

W. Goertel: This fund was established by State Law for emergency situations. At the time the state allowed a cap of 2%. The law has been modified to 5%. This is to make our existing fund compliant with state law.

Article 7 is moved to the Ballot

Article 8

Shall the Hooksett School District make the wearing of facemasks/coverings optional while on school grounds for students, staff and visitors? (submitted by petition)

A 4th grade student from Hooksett spoke about masks being optional because it is difficult to talk and breath.

Elliot Axelman spoke in support of option masks.

W. Rearick: If this is passed, the School Board as the governing body makes the determination as to the parameter of mitigation plans related to the district. As long as the School Board is operating within the law it is the authority to make those decisions. The Petition warrant article would speak to the Board as to their wishes as an advisory nature only.

Josiah Smith: Regarding the legal guidance; we don't have to wait for the School Board to do the right thing. We, as parents, have made statement regarding masking. I do not think it is good to go against the wishes of the people in town.

Gordan Graham: The law has left the door open to allow schools to make the determination.

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION

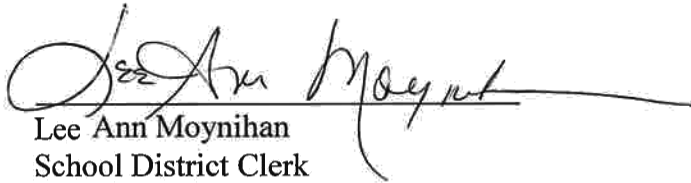
Alexis Quinlan, 502 W. River Rd #90: I put the petition article forward. I did it from a personal point of view. My oldest participates in Special Education and needs to see facial expression to understand, therefore it effects his education. My Kindergartener is in half day so I am happy to see the full day coming forward.

M. Kowack stoke in favor of not mandating masks based on studies which states they are not effective.

Article 8 is moved to the Ballot

Moderator Kathy Bobay declared the meeting adjourned at 2:51 .

Respectfully submitted,



Lee Ann Moynihan
School District Clerk

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II**

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES**

**Cawley Middle School
Tuesday, March 8, 2022**

Todd Lizotte, Town Moderator declared the Hooksett Town and School Elections open at 6:00 AM

ATTENDANCE

Lee Ann Moynihan, School District Clerk
Todd Lizotte, Town Moderator
Todd Rainier: Town Clerk
Billy Hebert: Deputy Town Clerk
Jason Hyde, School Board member
Supervisors of the Check list: Barbara Brennan, Stephen Burkhart, and Kim Daggett

Todd Lizotte, Town Moderator declared the polls closed at 7:00 pm

Results of Election:

Total Voters –

(1) To choose the following school district officers:

a) Vote for two School Board Member	3-year term
Alexis Quinlan	554
Josiah P. Smith	449
Evelyn Baker	608
Michael Dullen (write-in)	361

Alexis Quinlan and Evelyn Baker declared the winners.

School District Clerk:

Lee Ann Moynihan (write-in) 9

Lee Ann Moynihan declared the winner.

School District Moderator:

Lee Ann Moynihan (write-in) 7

Lee Ann Moynihan declared the winner.

School District Treasurer:

Sarah Mackey (write-in)	2
Mike Salvas (write-in)	2
John Ward (write-in)	2

HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION II

Tie to be determined by lot

2) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$37,456,481? Should this article be defeated, the default budget shall be \$36,875,094, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.56. (Recommended by the School Board) (Recommended by the Budget Committee 6-4)

Yes – 800

No – 414

Article 2 Passed

(3) Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? Estimated tax rate impact is \$0.04. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Yes – 937

No – 268

Article 3 Passed

(4) Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? Estimated tax rate impact is \$0.05. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Yes – 890

No – 328

Article 4 Passed

(5) Shall the Hooksett School District vote to raise and appropriate the sum of \$50,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$0.02. (Recommended by the School Board) (Recommended by the Budget Committee 10-0)

Yes – 900

No – 313

Article 5 Passed

(6) Shall the Hooksett School District vote to establish a Retirement Capital Reserve Fund under the provisions of RSA 35:1 for the funding of teacher retirement stipends and to raise and appropriate the sum of up to \$100,000 to be placed in this fund? Further, to name the School Board as agents to expend from said fund? Estimated tax rate impact is \$0.05. (Recommended by the School Board) (Not Recommended by the Budget Committee 3-7)

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II**

Yes – 559

No – 656

Article 6 Failed

(7) Shall the Hooksett School District adopt the revisions to RSA 198:4-b II enacted in 2020, which allows the district to retain no more than 5% of the District's net assessment in any year, allows the expenditure of any amount retained after the School Board first holds a public hearing, and further requires the School Board to include a report on the retained fund balance in its annual report to the District? (Recommended by the School Board)

Yes – 837

No – 326

Article 7 Passed

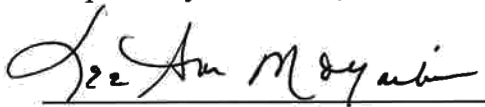
(8) Shall the Hooksett School District make the wearing of facemasks/coverings optional while on school grounds for students, staff and visitors? (submitted by petition)

Yes – 826

No – 341

Article 8 Passed

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lee Ann Moynihan", written over a horizontal line.

Lee Ann Moynihan
School District Clerk

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District is committed to ensuring that all students develop the academic skills and knowledge necessary to be a contributing member in an ever-evolving global society. Our over-arching goal is to provide the highest quality education in a secure, positive and encouraging environment. To this end, the 2021-2022 school year was one filled with many accomplishments, challenges and new opportunities.

The Hooksett School District and the community at-large began the school year faced with the persistent demands brought about by the COVID-19 pandemic. The Hooksett School District continued to follow the guidance of the NH DHHS and in addition offered staff and families voluntary testing and voluntary vaccination opportunities. All schools remained open and students took part in in-person learning. Program and curricular goals focused on strengthening our online learning environment. Students in K-2 used Seesaw while Schoology was utilized for students in grades 3-8 as a learning management system. Each of these platforms have a parent component so that families can see what students are learning and also provide support at home.

The instructional priorities for the year included a concentration on the implementation of effective core instruction with high expectations to meet the needs of all students. This was especially important as teachers addressed gaps in students learning resulting from disruptions caused by the pandemic. Instructional activities emphasized foundational skills of grade-level subjects, individual and small group instruction, and before and after school tutoring.

The Wonders Reading Program was in the second year of implementation in grades K-5 and the first year for grade 6. Wonders is a comprehensive literacy series that focuses on building strong literacy foundations, accessing complex fiction and non-fiction texts and using sources in writing.

Full-day kindergarten continued to be a priority for the Hooksett School District and community this year. In September 2017, the Hooksett School Board voted in favor of supporting the implementation of full-day kindergarten at the Underhill School. One full-day kindergarten class has been offered for up to 20 students during the past two years. For the upcoming 2022-23 school year, the Hooksett School District is pleased to have fulfilled its goal to provide full-day kindergarten to all students. Beginning in September 2022, the Underhill School will provide seven full-day kindergarten classes. This was accomplished through the reallocation of teaching resources across the Hooksett schools.

During the Spring of 2022, the school district took part in a School Security Assessment conducted by NH Homeland Security Emergency Management (NH HSEM). Representatives from both Hooksett police and fire were in attendance along with SAU and district administrators. Each school's Emergency Operation Plan (EOP) and self-assessment is reviewed in detail during this process. Security improvements made since the last audit in 2017 were identified and a tour of the building was provided to the NH HSEM Team Member. After the site visit, a report is issued making suggestions based on three critical areas of physical security: Access Control, Surveillance and Emergency Alerting. The Hooksett School Board reviews the findings/suggestions and a plan is created to make further improvements.

As part of the federal response to the pandemic, funds were made available to school districts through the Elementary and Secondary School Emergency Relief Act. Districts were encouraged to target funding on activities to improve district preparedness and response efforts to COVID19, support in-person and remote learning, educational technology, mental health services, assessing learning gaps to inform teaching, supplies and services to sanitize district facilities, and upgrades related to ventilation systems. These funds will be available for used through 9/2024. More information related to ESSER funds is available on the district website.

As we look to the 2022-2023 school year, our primary goal this year will be to address learning gaps caused by the disruption of the pandemic and provide meaningful experiences for all students to learn and thrive. In closing out the 2021-2022 school year, sincere thanks and appreciation go out to teachers, parents, staff, administrators and our community for the ongoing support and commitment to the education of Hooksett students.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "William J. Rearick".

William J. Rearick
Superintendent of Schools

Fred C. Underhill School

Annual Principal's Report

June 2022



I am honored and privileged to be the Principal at Fred C. Underhill School. I am pleased to report that Underhill School students have grown academically and socially as a result of effective instruction, student supports/interventions, enriching learning experiences, and a positive and safe school culture.

Staff Changes for the 2021 - 2022 school year:

We welcomed new staff members to the school this past year.

New to Underhill:

Jamie Nazzaro - Grade 1 Teacher

Alisha Savoy - Library Assistant

Brieann Lavoie - Speech Pathologist

Lacey Ouellette - Occupational Therapist

Ashley Porter - Kitchen Manager

Cara Prindiville - Kindergarten Teacher

Camille Vinagro - Kindergarten Assistant

Leia Vincent - Kindergarten Assistant

Barbara Coonan - Speech Pathologist

Dr. Lisa Femia-Hou - School Psychologist

Maryann Boucher, Phyllis Dina, Karen Landsman, Candace Lord, Lisa Pollard, Julie Dubois, and Cindy Libby retired at the end of the school year after several years of outstanding service to the Hooksett School District. Underhill School truly appreciates their commitment and service to the students and the school community.

Day One Enrollments	Last Day of School Enrollments
Preschool - 17 students Kindergarten - 114 students Grade 1 - 147 students Grade 2 - 120 students Total as of 9/2/21 = 398 students	Preschool - 19 students Kindergarten - 115 students Grade 1 - 151 students Grade 2 - 119 students Total as of 6/17/22 = 404 students

The Hooksett School Board and administration developed the 2022-2023 operating budget to include the complete implementation of Full Day Kindergarten, which was passed by the voters at the Hooksett School District Elections on March 8, 2022. As a result, the Hooksett School District will be able to provide Full Day Kindergarten for all incoming Kindergarten students starting in the 2022-2023 school year.

In Reading and Language Arts, we completed the second year of implementation of Wonders, which is the District's core reading program. The teachers participated in several trainings throughout the year to support their reading instruction with the reading program. Small group instruction with a focus on reading foundational skills was a main priority for the school year. Teachers also participated in literacy team meetings to analyze assessment data, refine the curriculum, and design interventions. The school's Literacy Support Team and Title One Reading provided additional interventions for students who needed support with their learning of early literacy skills. Before school tutoring was also offered as an option for Kindergarten students in need of additional support.

In Math, we continued our use of the Math in Focus core program. We centered our instruction on using a variety of strategies to solve math problems. Math concepts were taught through real-world, hands-on experiences following the learning progression of concrete-pictorial-abstract. Teachers also worked with Meghan Largy, the Director of Math,

Accountability, and Assessment, on analyzing assessment results, pacing guides, and vertical alignment of the curriculum. Students also continued to use Dreambox Learning, which is an online math support program.

Underhill School continued with its 1-to-1 Chromebook device initiative where every student was issued a Chromebook device. It remained an important tool for in-person and remote learning this year due to COVID-19. There were times when students accessed their learning from home due to COVID-19 protocols. The teachers also used programs like Zoom, Seesaw, Google Apps for Educators, and the digital tools within the core reading and math programs to support their instruction.

Special events and activities took place this year with the support of the ALPs program, teachers, and volunteers. Mrs. Ruest, Hooksett ALPs teacher, coordinated the Annual Pumpkin Roll Challenge, Gingerbread Man Crossing, Invention Convention, Hour of Code, Dot and Dash, and Math Enrichment. Community building schoolwide events occurred like the Harvest Festival, Dr. Seuss Week, the Reading Challenge, the PSU TIGER Program, Family Fun Night, and Fun and Games Day with the support of teachers and staff. These events supported our efforts in building a positive school community.

Mark Ragonese, Artist in Residence, spent the last few weeks of school working with Underhill School students on an amazing visual arts project for the school. "Planting the Seeds of Learning" was the theme of the residency. This residency brought our community of learners together to visualize, design, create and install a permanent artistic expression of this belief. Discussion, brainstorming and planning between the Arts in Education Committee and Mark Ragonese led us to the exciting proposal of having students visualize, design, create and install a tree made of wooden puzzle pieces. The artwork was completed and unveiled at the end of the school year. It is now hanging at the center of the school for all to enjoy. This residency was funded through the Artist in Residence grant funded by the New Hampshire State Council on the Arts. Thank you to Mrs.

Landsman, the Library Media Specialist, for her work on the grant application and coordinating Mark's visit.

The Hooksett PTA supported the school with their volunteerism, fundraising efforts, teacher grants, and various community building events like the Spooktacular, the Brain Show, Color-A-Thon, Tie-Dye T-Shirts, and Teacher and Staff Appreciation Week. They have been incredible partners and we appreciate their continued support.

We continued to partner with the Hooksett Police Department and Hooksett Fire and Rescue on various safety projects. Both departments provided presentations to the students over the course of the school year to support safety at home and at school. The Hooksett Police Department's School Resource Officer, Angela Bergeron, provided emergency management training to the staff. Hooksett Fire and Rescue also provided training in CPR and AED. The Police and Fire departments supported the school with conducting emergency drills over the course of the school year as well.

While we faced many challenges due to COVID-19 this past year, we were able to support students with their learning and growth at Underhill School. We appreciate the support from our families, staff, community, and administration.

We look forward to making great strides in the upcoming school year. Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin Loi". The signature is written in a cursive, flowing style.

Benjamin Loi, M.Ed. Principal

FRED C. UNDERHILL SCHOOL STAFF

2021-2022

PRINCIPAL

Benjamin Loi

FACULTY

Lisa Pollard	Preschool Teacher
Shannon Baldoumas	Kindergarten Teacher
Maryann Boucher	Kindergarten Teacher
Caryl Pawlusiak	Kindergarten Teacher
Cara Prindiville	Kindergarten Teacher
Madbury Bardier	Grade 1 Teacher
Anita Field	Grade 1 Teacher
Kimberly Lynch	Grade 1 Teacher
Debra Lyscars	Grade 1 Teacher
Jamie Nazzaro	Grade 1 Teacher
Stephanie Tardie	Grade 1 Teacher
Ellyn Vilela	Grade 1 Teacher
Maura Cassedy	Grade 2 Teacher
Karena Cosgrove	Grade 2 Teacher
Marnie Devereaux	Grade 2 Teacher
Janet Girard	Grade 2 Teacher
Danette Noboa	Grade 2 Teacher
Sue Salcito	Grade 2 Teacher
Melissa Smith	Grade 2 Teacher

ADVANCED LEARNING PROGRAM

Tracey Ruest

UNIFIED ARTS

Kathleen Jenkins	Physical Education Teacher
Kayla Briggs	Music Teacher
Anne White	Art Teacher

LIBRARY/MEDIA

Karen Landsman	School Librarian
Alisha Savoy	Library Assistant

LITERACY SUPPORT/TITLE I

Nancy Dupont	Reading Specialist
Linda Rattigan	Reading Specialist
Michelle Baer	Literacy Support
Jennifer Fay	Title I Math Tutor
Jennifer JanTausch	Title I Reading Tutor

ADMINISTRATIVE ASSISTANTS

Maura Ouellette
Amy Martel
Dale Aumann

ASSISTANT PRINCIPAL

Jennifer Colantuoni

STUDENT SERVICES

Rebecca Roy	Preschool Coordinator
Emily Hardy	Special Education
Alyssa Call	Special Education
Caroline Macomber	Special Education
Mary Lou Donahoe	ESOL Teacher
Candace Lord	School Counselor
Lacey Ouellette	Occupational Therapist
Barbara Coonan	Speech/Language Assistant
Brieann Lavoie	Speech/Language Therapist
Wendy Ryback-Soucy	Speech/Language Therapist
Dr. Lisa Femia-Hou	School Psychologist
Marianne Evans	BCBA

NURSING

Cindy Libby	School Nurse
-------------	--------------

PARAPROFESSIONALS

Karren Crain	Kindergarten Assistant
Julie Olivier	Kindergarten Assistant
Camille Viangro	Kindergarten Assistant
Leia Vincent	Kindergarten Assistant
Phyllis Dina	Special Education
Julie Edmunds	Special Education
Jennifer Fecteau	Special Education
Diana Hutchinson	Special Education
Jennie Townley	Special Education

TECHNOLOGY

Ryan Gelinis

MAINTENANCE

Kristin McGovern	Lead Custodian
Julie Dubois	
Walter Hensel	
Ralph Izzi	
Nicholas Lewis	

FOOD SERVICE

Ashley Porter	Kitchen Manager
Janyce Demers	
Darlene Frasier	

Hooksett Memorial School

Annual Principal's Report 2021/2022



Hooksett Memorial School opened in the fall with a total student population of 400 students and closed the school year with 401 students. There were several staff changes this school year. Principal Brad Largy completed his first year as principal of Hooksett Memorial School and fourteenth year in the Hooksett School District.

Bill Hinkle - Assistant Principal
Laura Duchesne - Full time Administrative Assistant
Donna Ellis - School Counselor
Kimberly Ackles - School Counselor
Emily Peach - Grade 4 Classroom Teacher
Kristin Madison - Grade 3 Special Education teacher
Laura Harwood - Title I

Hooksett Memorial School, family, friends, and community members honored three special individuals in June who collectively served the Hooksett students and families for nearly 90 years. Thank you to Donna Amato, Pat DAloia, and Janet Champagne for your years of service providing Hooksett students with a high quality education and being a kind and compassionate role model.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe collaborative partnerships with the community supports the growth of all children. All decisions are based upon these values and on what is best for children.

The 2021/2022 school year was an exciting and successful year for staff and students but COVID-19 continued to present challenges. For a second school year, staff persevered and continued to strengthen their abilities to teach students whether students were in-person or temporarily remote. Teachers continued to utilize Schoology as a Learning Management System and a platform to communicate students progress, goals, and assessment criteria.

Staff fulfilled the annual requirements of varied trainings throughout the course of the year. Each month during staff meetings, staff members engaged in activities related to wellness, emergency management best practices, and whole school language to support expectations and peer interactions.

HMS staff participated in both summer work and Professional Development leading up to the first day of school with students. During the PD days, staff focused on preparing for school-wide consistency with Schoology, our Learning Management System, to best engage and support students and families. Teams engaged in break out sessions in the areas of math, ELA, Schoology, emergency management, NWEA proctor training, content review, and meetings with administration and our school nurse.

Eleven HMS teachers attended a Wonders reading program workshop during the 2021 summer. Teachers met as grade levels for one hour sessions with the McGraw Hill consultant and our Language Arts Coordinator to discuss lesson planning, pacing, and to learn about the online assessments. In addition, teachers learned about new features of the program to include oral reading fluency passages and differentiated online games. The intent of the workshop was for teachers to have a jumpstart on preparing for the upcoming school year, learn about new features, explore assessments and ask questions. I was impressed with the great turn out for this training.

During the 2021 summer, teachers from grades three through five worked with Meghan Largy, Director of Mathematics, Accountability and Assessment, to create instructional plans to target learning gaps in mathematics. Teachers shared these lesson plans with their grade level teams during the beginning of the year professional development days. Teachers implemented these lessons in each of their classrooms during the first two weeks of school. Additional opportunities for teachers to collaborate and target learning gaps were offered throughout the year.

On June 20 and 21 teachers attended two days of professional development. Math and special education teachers participated in Ongoing Assessment Project (OGAP) training while Unified Arts teachers and Specialists unpacked content area standards and reviewed our reporting statements to begin making changes.

Professional Learning Team meetings began at the end of September. Grade level teachers, including specialists, ELL and Special Education teachers met to discuss curriculum, instruction and assessment. During PLT meetings, grade level teams worked to establish norms, reviewed NWEA and other assessment data, and discussed strategies to support students. During the first week of November, students completed a benchmark assessment for mathematics. The purpose of the benchmark was to identify students in need of additional math support. During subsequent PLTs, teachers reviewed the assessment data with Meg Largy, Director of Mathematics, Accountability and Assessment, and worked collaboratively to create targeted plans to support

students during small group math instruction. Teachers also worked with the Language Arts Coordinator, to identify reading benchmarks that were utilized in December.

Although the Hooksett School District continued to follow safety protocols related to COVID-19, HMS students were able to again participate in many of the fun events and learning opportunities that contribute to the lasting memories made while attending school. The school year began with an in-person Meet your Teacher event on August 31st. On Tuesday, November 4, 2021 parents were invited into the building to participate in Parent-Teacher conferences. Expo Night was held at Hooksett Memorial School in April to celebrate the hardwork and success of students. Expo Night for students in 3rd and 5th grade was held on Wednesday, April 13th from 5:30-7:00 PM. Expo Night for students in 4th grade was Thursday, April 14th from 5:30-7:00 PM.

Second grade students traveled to Memorial on June 6th, to meet the third grade teaching team, administrators, and tour the building. The second graders were fantastic guests; we can not wait for them to join our school community next year. During the visit, our incoming second graders also enjoyed a special concert from our chorus.

For the past five years, the third grade community at Hooksett Memorial School has been fortunate enough to have the SCA join classrooms to present programs on lifelong stewardship of our land and the empowerment young people can have as our future conservation leaders. The Student Conservation Association (SCA) is America's conservation corps. Volunteers from the program provide in-person, hands-on environmental lessons based on the NH State Science Curriculum. Lesson topics have included: soils, trees, insulation, rock cycle, animals (adaptation, habitats, and tracking), recycling, water cycle, and so much more! SCA provided a culminating onsite field day experience for the students.

Fourth grade students from Mrs. Amato and Mrs. Champagne's classes along with fifth grade students from Mrs. Githmark and Mrs. Brotherson's classes avidly watched the Manchester NH Falcon Cam (a joint effort of the New Hampshire Audubon Society, Brady Sullivan Properties, and Peregrine Networks) since the adult pair began their "nestorations". The pair of Peregrine Falcons resided at the Brady Sullivan Tower at 1750 Elm Street, Manchester. During that time they raised five eyasses. The two 4th grade classes were also involved in the naming of the new falcons. Each year there is a naming theme, and this year's theme was native NH plants. In the past, the eyasses have been named for NH Rivers, native trees, small NH towns, etc. This year, Mrs. Amato and Mrs. Champagne decided to collaborate. Each of the two classes were assigned seven native NH plants. The students were grouped and assigned a plant to research. Their task was to create a short presentation campaigning for their name to be one of the two names selected from each class.

On April 5th and 6th, fourth grade students visited the Statehouse and New Hampshire Historical

Museum. Students participated in hands-on learning experiences, acted as representatives as a mock bill was introduced in the House, and participated in a Q & A session with Governor Sununu.

In May, the New Hampshire Energy Education Project (NHEEP) visited the fifth grade students at HMS where they explored electricity generation, including renewable energy, and its impact on Earth's spheres. The New Hampshire Energy Education Project's mission is to build a deep understanding of energy through education, encouraging choices that result in sustainability in our communities, economy and environment. Driving questions for students included, "How does the way we generate and use electricity impact our environment? What can we do to reduce our negative impacts?" Students worked to meet three learning targets: Demonstrate how electricity is generated, explore renewable energy and compare the impacts of electricity on the different spheres of the Earth and Design a personal goal to use less electricity to protect the Earth's resources and environment.

Students in 5th grade studied astronomy, learning about the sun, moon, and stars. All fifth grade classrooms visited the McAuliffe-Shepard Discovery Center on May 24th or May 25th to culminate their learning experience. This included a planetarium show called "Tonight's Sky" which helped students locate constellations and planets in the night sky and taught them some of the archeoastronomy ideas of ancient people.

On April 7th, fifth grade students traveled to Cawley Middle School for the first performance of The Addams Family Young@Part. Congratulations and thank you to the students and staff at CMS for continuing to inspire HMS students.

On June 1, fifth grade students traveled to Cawley Middle School to meet their new teachers and administrators and tour the building. Students showed a tremendous amount of excitement and enthusiasm about the upcoming transition. Great job fifth graders, you have done an outstanding job this year as leaders of our Hooksett Memorial School community. Make the most of your Middle School experience.

HMS students and staff enjoyed an exciting presentation sponsored by the Hooksett PTA. The Brain Game Show is a presentation that celebrates education and communicates to children that learning can be cool and fun. The Brain Show is an educational and interactive school assembly that involves students and teachers.

TIGER, Theatre Integrating Guidance, Education, and Responsibility, performed for HMS on April 15th. TIGER is a professional theater company designed to help students and schools deal proactively with social issues and concerns facing students in schools today. This year's theme was "Brand New Day" which was supported in guidance lessons leading up to the performance.

This year, Hooksett Memorial School continued with the tradition of providing red ribbons to each student and staff member to encourage students to be mindful of maintaining a drug free lifestyle. Since October is also Bullying Prevention Month, students who were observed by staff, exhibiting positive interactions with their peers were awarded a red ticket, which was entered into a drawing to win red ribbon week themed prizes donated by the Hooksett Police Department. All staff and students were encouraged to wear red on Friday, October 29, 2021 to raise awareness of the importance of a drug free healthy lifestyle.

Four students were selected to represent our school and the town of Hooksett at The 7th annual Invention Convention U.S. Nationals that was held at The Henry Ford Museum in Dearborn, Michigan starting May 31, 2021. Congratulations to:

Sara Tilton (Adaptive/Assistive Technology Award grade 3)

Philip Lapierre (Community Impact Award grade 4)

Emily Little and Reid Hamilton (Entrepreneurship Award grade 5).

Invention Convention is a global K-12 invention education program that teaches students problem-identification, problem-solving, entrepreneurship and creativity skills and builds confidence in invention, innovation and entrepreneurship for life.

During the month of November, ALPs teacher, Tracey Ruest, organized the Rube Goldberg Design Challenge Days for all Memorial students. This opportunity was organized collaboratively between ALPs, Media, classroom teachers, and the town library. Students previewed Rube Goldberg designs (machines) in class before arriving to Challenge Day. Teams of students were given a set of materials (toy car track, string, golf ball, ping pong ball, tape, binder clips, etc.) and a space with tables and chairs to use for height. Together, students worked to construct a chain reaction design to meet the goal. Also included were conversations about simple machines and identifying them in their design. This experience tied in with a choice later in the year when students were able to participate in the Invention Convention.

Additionally, Mrs. Ruest organized and started the HMS Learning Garden. With the help of the community (HMS staff, custodial staff, and local businesses) two raised-bed gardens and a sunflower arch project was created. We're growing tomatoes, cucumbers, spinach, radishes, and sunflowers. Students and families have volunteered to help care for the garden over the summer.

Hooksett Memorial School students participated in The Hour of Code during the week of December 6th. The Hour of Code is a global computer science initiative that creates a fun and creative environment for students to be introduced to the concepts of computer programming.

Hooksett School Resource Officer, Angela Bergeron, began the Law Enforcement Against Drugs (L.E.A.D) program with 5th grade students this year. Classes met with Officer Bergeron once a

week during the ten week program to engage in learning opportunities in the areas of: goal setting, decision making, effective communication, conflict resolution, resistance to substance abuse and conflict, and resistance to negative peer pressure and influence. The ten week program culminated with a student graduation ceremony at Cawley Middle School in front of family and friends. Thank you to Chief Bouchard, Captain Robie and Gary Blanchette for your support and attending the graduation. Thank you to Officer Bergeron for all you do everyday to support the children of Hooksett.

Assistant Principal, Mr. Hinkle, facilitated a volunteer book club for HMS staff. The book *Empower* by John Spencer and A.J Juliani focuses on student choice and the benefits of allowing students to make their own paths rather than follow one. A large percentage of staff participated in the book club and joined in on the conversations about what our classrooms look and feel like for our learners. *“Our job is not to prepare students for something; our job is to help students prepare themselves for anything.”*

Members of the Hooksett Grange dropped off dictionaries for all Grade 3 students at Hooksett Memorial School, an annual tradition for the Grange. This puts a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. Thank you to the Hooksett Grange for continuing to make this annual donation to our Hooksett children.

Meghan Chevrefils, HMS Physical Education & Health Teacher, and many other staff members worked to organize HMS Field Day 2021. Field day was a success in great part due to the support of our parent volunteers returning to participate in the fun. Thanks to our committee for coordinating this for all students and their families.

The HMS band and chorus performed multiple times this spring and had an A+ performance each time. HMS staff and students had the pleasure of attending the first Spring Band and Chorus Concert during the school day on June 6. That same evening, students performed for a full crowd of family and friends at Cawley Middle School. The HMS staff could not be more proud of the dedication of our talented performers. Great work!

Student representatives from each classroom met with administration for lunch each month during the course of the school year. The meeting agendas were to develop a common language for what positive peer interactions and learning looks like and sounds like. Student suggestions were combined with staff feedback, which was gathered at our November staff meeting, as an activity put on by the Universal Team. The Universal Team is a committee charged with promoting positive school culture with student voices setting the foundation. Principal Advisor Lunches were held each month to continue collaborative conversations with HMS students.

In closing, it is important to say a special thank you to the Hooksett community for its continued support. It is with this partnership that students and staff continue to grow and make the most of their educational experiences.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Brad Largy", written in a cursive style.

Brad Largy,
Principal

Hooksett Memorial School Staff List 2021-2022

PRINCIPAL

Brad Largy

ASSISTANT PRINCIPAL

Bill Hinkle

FACULTY

Donna Amato	Gr. 4
Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Janet Champagne	Gr. 4
Andrea Coulon	Gr. 3
Kailey Crockett	Gr. 4
Elizabeth Curran	Gr. 3
Patricia D'Aloia	Gr. 4
Sherry Dupuis	Nurse
Robin Githmark	Gr. 5
Moirra Glenn	Gr. 3
Mel Godbout	Gr. 5
Heather Harrison	Gr. 4Sp.Ed.
Laurel Levesque	Gr. 5
Kim Levine-Stiles	Gr. 5Sp.Ed.
Meghan McLain	Gr. 5
Jennifer Menken	Gr. 3
Ashlyn Pasqual	Gr. 5
Emily Peach	Gr. 4
Annie Rehm	Gr. 4
Arthur Rivet	Gr. 5
Abigail Sousa	Gr. 4
Kristen-Marie Madison-Richard	Gr. 3Sp.Ed.
Mandy Tran	Gr. 3
Teryl Ux	Gr. 3

SECRETARIES

Kelly Alois	School
Laura Duchesne	School
Julie Collins	Special Ed.
Laurie Tumas	Special E.d

SP. ED. AIDES

Judy Berthiaume	Gr. 3
Danielle Robidoux	Gr. 3/5
Rebecca Ash	Gr. 3/5

SPECIALISTS

Angela Blatus	OT
Laura Harwood	Title I
Meghan Chevretils	Phys.Ed/Health
Brandon Davini	Music
Pam Pinto	School Psychol.
Caroline Cherry	Speech
Michele Hayes	ELL
Donna Ellis	Guidance
Kimberly Ackles	Guidance
Zoe Martel	Music
Lisa Merrill	Art
Tracey Ruest	ALPs
Annie White	Art
Ellen Wight	Reading

LUNCH ROOM STAFF

Tiffany McRight
 Tabitha Elliot-Neveu
 Cindy Nusbaum, Director
 Andrea Mrozek

LIBRARY

Rosanne Beaudoin	Librarian
Gretchen Pyles	Library Assistant

TECHNOLOGY DIRECTOR/STAFF

Dan Roma	Sebastian Boisseau
Ryan Gelinas	

DIRECTOR OF MATHEMATICS

ASSESSMENT & ACCOUNTABILITY

Meghan Largy

DISTRICT SPECIAL EDUCATION

Christine Gialousis, Director of Sp. Ed.
 Julie Ackroyd, Elementary Special Ed. Coord.
 Rebecca Martel, High School Special Ed. Coord.
 Linda Willard, High School Special Ed. Coord.
 Audria Gonthier, Autism Specialist

MAINTENANCE DEPT.

Dean Farmer, Director
 Jerney Diaz, Lead Custodian
 Mary Palmer
 John Flood

David R. Cawley Middle School Principal's Report 2021 – 2022

David R. Cawley Middle School opened the school year on September 2, 2021 with a student population of 451 students. On the last day of school there were 429 students.

Principal Matthew Benson completed his 11th year as principal and fourteenth year at Cawley Middle School. Seven new teachers were hired:

Paige Benotti - Grade 7 Social Studies	Derek Clark - Health
Kimberly Ackles - School Counselor	Erin Brewitt – Grade 6 Social Studies
Susanne Campbell - Reading Specialist	Tania Spencer - Special Education
Heather Roberts- Grade 6 Language Arts	Jesse Palmer - Grade 6 Language Arts

Cawley Middle School Building Goals 2021/2022

ix All staff members will base decisions on what is best for students and create an environment of mutual respect.

x Staff and students will promote a whole-school approach by defining, integrating and advocating for social-emotional and mental health awareness.

xi Students will read for a variety of purposes in all content areas and engage in independent reading and guided reading to increase fluency, comprehension, and vocabulary across all content areas.

xii Using student data, teachers will use this continual cycle of
Identifying learning gaps in their content area
Developing and implementing targeted instructional strategies to fill the gap(s).
Assess students to determine if the learning gap is still present.
Reteach and reassess students who have still not mastered the skill.

The school's theme was "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. We want to encourage students to think about their future and how they can positively affect the world.

During the last weeks of the 2020-2021 school year, core teachers completed a survey to identify the curriculum standards that students struggled with in reading and math. Using this information, along with NWEA and NH-SAS data, students were identified for the Cawley Summer Academy and Intervention program. This program ran for three weeks for four days each week, from Tuesday, July 6 until Thursday, July 22. In total, 21 students attended Summer Academy.

During the Summer of 2021, Title I was offered at Cawley Middle School to students based on their NWEA and NH-SAS assessment data. Twelve students enrolled in the summer program.

Students who took part in the reading program were sent home with a “swagger bag” of educational materials to support continued learning outside of the classroom. Students received materials to build their vocabulary, reading, and text structure. Similarly, those receiving math support were given items in their own “swagger bag” to build on their math skills including fact fluency, number sense, and operations. Students were extremely pleased and thankful to receive these gifts. During the school day students received high quality small group and individual instruction in targeted areas in reading and math.

Teachers arrived back at school on August 30. For two days teachers participated in professional development. At the opening staff meeting, school, emergency management and COVID protocols were reviewed. In addition, instructional goals were shared and teachers worked on a plan developing instructional strategies to implement at the start of the year to target learning gaps in all subjects. The 6th grade language teachers attended a training on how to implement the Wonders Reading Program. All science teachers attended an IQWST science program training. Each team met with the school counselors, school nurse, special education teachers and Cawley Administration in order to learn more about their students.

On October 1, the Cawley administration reviewed the professional development plan for SAU 15 with the teachers. After the meeting the teachers set their professional goals and created action plans. The Cawley Administration also met with each teacher to review their professional goals.

In addition, math teachers Magdala Johnson and Matina Goulakos presented to their math teammates the OGAP training they attended in the summer. OGAP is a systematic, intentional, and iterative formative assessment system grounded in the research on how students learn mathematics. The OGAP system is seamlessly integrated into a set of tools, practices, support materials, and in-depth professional development.

Science, social studies and unified arts teachers reviewed the formative assessments for the targeted skills identified to start the school year. The teachers developed different instructional strategies to reteach students who did not pass the assessment. The teachers also identified additional learning gaps to focus on in October.

In the afternoon the staff participated in Active Shooter Training that was presented by the School Resource Officer, Angela Bergeron and Lieutenant Justin Sargent of the Hooksett Police Department.

At the December staff meeting teachers learned about the “Learn How Discovery Education’s K-12 Learning Platform,” which provides teachers with authentic, real-world content, useful teaching tools, and professional learning strategies.

On December 1, the seventh and eighth grade language arts teachers reviewed and updated the ELA progression document through discussions on what is being taught at each of the grade levels. Working with the proficiency level document rubrics from the state as one guide, teachers established the depth of instruction at each grade level to ensure the instruction is vertically aligned amongst all grade levels at Cawley Middle School.

On March 8 teachers and administration attended two workshops at Cawley. The first presentation was from the University of New Hampshire who presented on Diversity, Equity and Inclusion. The afternoon presentation was on Social Emotional Learning and utilizing “moments of opportunity” to increase engagement in learning. Teachers also wrote mid-year reflections of their professional goals.

On June 20 and 21 teachers attended two days of professional development. Math and special education teachers participated in OGAP training while other staff worked on instructional planning to be implemented in September. Teachers attended the required suicide prevention training and Captain Joseph Stalker from the Hooksett Fire Department trained staff in the “Stop the Bleed.” In addition, staff attended a follow-up training from March on Social Emotional Learning and utilizing “moments of opportunity” to increase engagement in learning.

The students first day of school was September 2. Before school started there were two events for students and parents.

In the spring the annual “Step Up Day” for incoming sixth graders was postponed due to COVID protocols of not allowing visitors in the building. However, on Tuesday, August 31 from 1:00 pm - 2:15 pm, sixth-grade students were invited to attend orientation at Cawley Middle School with their sixth-grade teachers. The 6th grade teachers provided students with information about the school and upcoming year. Students also had the opportunity to meet with the Assistant Principal, Karin Rogers, and Principal Matthew Benson.

Incoming fifth graders for the 2022 - 2023 school year toured Cawley Middle School on Wednesday, June 1. Students were introduced to their homeroom teachers and administration. That evening, starting at 6:30 pm there was a parent orientation in the Cawley Media Center. The presentation by the Cawley administration provided an overview of the academic and extracurricular programs offered for all students.

The annual Open House for parents was on August 31. Teachers gave an overview of the curriculum, scheduling, events for the year and structure of the school. The event was well attended and positive feedback was received from parents as they were able to attend in person.

All Cawley students were administered the NWEA test in math and reading from September 15 – September 17. The data was used to guide teachers in planning core instruction and target learning gaps. Students were also assessed in math and reading using the NWEA test in June. The goal is for all students to meet or exceed their targeted growth at the end of the school year.

Cawley Middle School was randomly selected to participate in the National Assessment of Educational Progress on January 31. Fifty eighth grade students will be randomly selected to either take a math or reading assessment. NAEP is known as the “Nation’s Report Card” and only reports on national data, not specific students.

In the winter, students in grades six through eight completed the New Hampshire Statewide Assessment System interim assessment for Mathematics and English Language Arts. This interim assessment provided math and language arts teachers elicit evidence of learning to inform teaching and evaluate grade level instructional progress. It is a light footprint and takes less time to administer than the summative assessment, which takes place in the spring. Students identified with severe cognitive disabilities that are eligible for the alternative assessment, Dynamic Learning Maps, did not participate in this winter assessment.

In May all students completed the NH-SAS summative assessment on their grade level. Eighth grade students also were assessed in Science.

As a part of the NH Bullying Law, the Cawley Administration presented to all students regarding bullying in the first three weeks of school. These in-depth presentations provided students with strategies to identify bullying, stop bullying and treat others with respect and kindness. In addition, the administration presented the emergency management drills to all students.

This year's annual High School Information Night was on September 13 at 6:00 in the Cawley Middle School gymnasium. During the informational night the Cawley Administration outlined the process for parents and students that details the process for students transitioning to high school.

After the informational presentation, representatives from Pinkerton Academy spoke about the school's academic co-curricular and athletic programs and also provided valuable information about the transition to high school.

All high schools were asked to submit a video highlighting their school. These videos were emailed to all 8th grade parents and posted on the high school page on the Cawley website.

The number of students from the Class of 2022 will attend the following high schools:

Bow High School – 2
Goffstown - 2
Londonderry High School – 24
Manchester Central High School – 0
Manchester Memorial High School – 1
Manchester West High School - 0
Pembroke Academy – 4
Pinkerton Academy – 109
Private - 3

National Red Ribbon Week was held at Cawley Middle School from October 25 - October 29. Cawley students and staff participated in a week of activities designed to bring awareness to the benefits of making healthy lifestyle choices and remaining drug and alcohol-free.

Each morning, an announcement was made by a member of the Cawley staff or the Hooksett Community. On one of the days, a moment of silence was held to recognize the lives that have been lost to substance abuse and those who may still be struggling with addiction.

The School Resource Officer, Angela Bergeron also participated by offering chances for students to win a reward for displaying positive behaviors during the week. The rewards were donated by the Hooksett Police Department.

On Friday, October 29, students and staff participated in a Wellness Walk and RED OUT, in which all members of the Cawley community walked outside during FLEX and wore red to raise awareness of the short and long-term effects of drug use.

Each month was represented by a word and students were recognized as being "Hawks of the Month". The words and winners this year were:

September "Hawks of the Month" - Congratulations to the following students for best representing the word "Respect." Melanie Kowack, Max Daigle, Laura Palazzo, Seldon Hajdarevic, Jacoby Jordan, Sam Acevedo, Lyla Shea, Adam Hani, Maggie McAuffille, Christopher McMaster, Charlotte Leon, Ava Cote, Nathan Pelleitier

Congratulations to the October "Hawks of the Month" for best demonstrating the word "Compassion." The following students were recognized as the "Hawks of the Month," Sebastian Uribe, Cara Mahn, Tyler Chauvette, Nathaniel Baron, Ayyree Hamilton, Wyatt Lee, Madison Daughen, Finn McDonald, Kaia Mahir, Parker Boulanger, Mitchell Madsen, Catherine Corwin, Gavin Shea, and Cali Sylvia.

Congratulations to the "November Hawks of the Month" for best representing the word "Honor." Emma Danforth, Quintin Molony, Wyatt DeFelice, Molly Knight, Michael Cheung, Charlie Dick, Ava Rozzi, Rachael Andrade, Owen Vincent, Maddie Chauvette, Jaime Godbout, Lorelei Sibona, Owen Perkins, Mason DeVall.

Congratulations to the December "Hawks of the Month" who best represented the word of the month, "Charity." Jeannette Brown, Matthew VanWagner, Hannah Flader, Acacia Dow, Gabriella Stone, Tyler Chauvette, Elena Travassos, Jackson Hayes, Jackson Waddington, Zachary Edsall, Aidan Daughen, Luke Lojko, Madeline Normand, Matthew Navarro

Congratulations to the January "Hawks of the Month" for best representing the word "Responsibility." Yianni Kalampalikas, Sophia Cahoon, Roshan Adhikari, Keegan

Woolverton, Liliana Lever, Ayush Gurung, Ajdin Husejnovic, Madison Cameron, Kaila Loui, Ben Ryerson, Himani Bhattari, Caleb Flader, Gabriella Brunetti, and Lexiarys Sanchez

Congratulations to the February "Hawks of the Month" for best exemplifying the word "Honesty;" Thomas VanWagner, Isabella Silva, Matthew Kotrlik, Jaden Johnston, Lex Hall, Joyce Mesa, Madyson Porter, Colton Chalogias, Hannah Gallagher, Brody Meyers, Cheska Pena, Lucian Yazbek, Garrett Gould, and Lora Kotlyarsky."

Congratulations to the March "Hawks of the Month" for best exemplifying the word "Loyalty;" Emmanuel Mokua, Jason Gurung, Madison Ward, Nick Gelinis, Cara Mahn, Lauren Stowell, Abigail Pinard, Cece Lawyer, Timothy Evans, Emma Krestalica, Lyla Norian, Laci Hall, Rosalie Mosher

Congratulations to the "Hawks of the Month" for April who best represented the word, "Cooperation." Alexis Doyle, Madison Weinmann, Charlotte Larochelle, Michael Saab, Travis Harressey, Grace Labreche, Owen Perkins, Josie Trippiedi, Emmanuel Mokua, Sophia Molony, Lilah Dugas, Jonathan Palazzo, Paige Daniels, Emma Fox

Congratulations to the May "Hawks of the Month" for best exemplifying the word "Resilience"; Noah Allard, Autumn Yazbek, Zach Greenberg, C.J. Stelmach, Jaclyn Orr, Aarav Gaudana, Emma Tilton, Christopher Wilson, Selena Alaias, Samantha Comeau, Gabrielle Knightly, Jack Radford, Brooke Bonilla and Brayden Come.

Congratulations to the June "Hawks of the Month" for best exemplifying the word "Citizenship;" Kaden Wood, Nuwami Rai, Lillian Sibona, Teagan Belanger, Leighton Klug, Alea Walker, Isabel Kirkendall, Megan Lachance, Raphael Coll, Eden Shea, Rachel Griffin, Orlin Hadjiev, Rachel Griffin, Arianna Lenehan

The Assistant Principal, Karin Rogers, was nominated and won the WZID's Great Job Rewards. Mrs. Rogers was anonymously nominated for her hard work and dedication to Cawley' students, staff and community.

Staff Appreciation week was celebrated from May 2 – May 6 with a themed dress-up baseball week. In collaboration with the Hooksett PTA the Cawley Staff was treated to two lunches and a breakfast along with other gifts throughout the week from the PTA and Hooksett School Board. During this week the school community recognized the administrative assistants, school nurse and the food service workers.

Student Council elections occurred on September 20. All of the candidates gave great speeches. This year's executive board was: Jadyn Piccolo, President, Laura Palazzo, Vice President, Maxwell Daigle, Secretary, Zachary Greenberg, 7th Grade Treasurer and Lyla Shea, Historian. Each homeroom elected a representative and meetings began on October 8.

The Student Council planned a Holiday-Themed Spirit Week with dress-up days, trivia, and music that was played throughout the week of December 20. Additionally, they organized a Winter-Themed Poetry Contest for students to submit their original poetry.

The NJHS held its annual Induction Ceremony on November 9 at Cawley Middle School. This year 31 students were selected for membership based on their scholarship, leadership, citizenship, service, and character. The newly inducted members began working on plans to provide holiday assistance to the Hooksett community by donating gifts to families in need as well as holding a toy drive at Cawley Middle School. Membership for NJHS at Cawley was 54 students this school year.

Congratulations to the new members of the NJHS:

Tyler Chauvette, Megan Lachance, Kaylee Rouleau, Michael Cheung, Charlotte Larochelle, Myah Rowland, Ashley Clouthier, Mitchell Madsen, Ava Rozzi, Braden Connolly, Mia Marshall, Courtney Russell, John Defreitas, Finn McDonald, Ava Sampson, Acacia Dow, Tyler Morris, Karli Sirois, Andrew Gianunzio, Haylee Murphy, Ella Stone, Zachary Greenberg, Matthew Navarro, Elena Travassos, Isabel Kirkendall, Madeleine Normand, Cora Udina, Kayley Kubat, Madyson Porter, Jada Vasquez, and Grace Labreche.

The National Junior Honor Society held a toy drive to benefit Toys for Tots. Members also volunteered their time to ring bells for the Salvation Army at the Welcome Center on 93 North. Thank you to Matthew Navarro and Quintin Molony for volunteering their time to drop the toys off at the Mall of New Hampshire.

The National Junior Honors Society held an extremely successful pancake breakfast in March at Cawley. Students acted as fantastic hosts and servers, kitchen staff and bussers. They were able to raise over \$1,500. All of the proceeds went to Honor Flight New England. The NJHS participated in the dedication for the Lilac Bridge dedication, which took place Saturday, April 16. Students participated in the ceremony introducing dignified guests, ceremonial music, color guard and also providing a speech celebrating the history and importance of the Lilac Bridge.

The National Junior Honor Society wrapped up a successful year of community service and fundraising and is looking forward to next year. Congratulations to the newly elected board members; Tyler Chauvette (President), Ava Sampson (Vice President), Elena Travassos (Secretary) and Haylee Murphy (Publicist). The NJHS students are looking forward to the 2022-23 school year and how they can continue to support Cawley Middle School and the Hooksett Community. The Cawley Builders Club members continue to persevere to support the Hooksett Community. Builders Club made food baskets at the Hooksett Food Pantry in November as well as helping at the Hooksett Library's book sale. In December the members rang bells for the Salvation Army, making food baskets again, as well as shopping for Family and Youth Services. The members also made cards for law enforcement, first responders, and 911 responders. Builders Club works closely with the Hooksett Community.

Builder's Club was extremely busy over the holidays. The members made holiday cards and candy cane reindeer at meetings. The cards were distributed to the local police and fire department, as well as the 911 call center. The members also shopped for a family of three children for Christmas. The members rang bells for the Salvation Army and assembled food baskets for Hooksett families.

The giving tree in the cafeteria was a big hit. Students were given a raffle ticket for each item donated with winners being chosen for gift cards. In January, the members worked on a laundry supply drive, as well as volunteering at the Hooksett Winter Carnival.

Builders Club continues to Make a Mark, Make a Difference. After the holidays the members held their first laundry supply drive to help those in need through the Hooksett Food Pantry. The members collected a van full of supplies that were delivered to the pantry.

February started with the annual Kindness Calendar. The Builders Club members' goal was to promote kindness throughout the school and community. The members made Valentines for Veterans which were delivered in time for Valentine's Day.

The Cawley Builders Club honored their teachers during Middle School Month. The members had a rainbow with a pot of gold filled with gold coins with compliments about the teachers. The members also made Pots of Gold with treats and supplies for teachers, staff and administration. The Builders Club started their annual personal hygiene drive, "April Showers" which runs from April 11-15. Items collected will be distributed through the Hooksett Food Pantry. For each item donated, students will receive a raffle ticket to win an Amazon gift card. Items requested are shampoo, body wash, deodorant, lotion, toothpaste, toothbrushes, etc.

In May, National Pet Month, the members held a pet supply drive with a twist. Cawley artists shared their talents by creating unique artwork for each person who donated and supplied them with a photo of their pet. All items collected were donated to a local pet rescue.

The Builders Club ended its year with a pet drive as several boxes of pet items were donated to Live and Let Live Farm. The members celebrated with a year-end party to thank the outgoing board and welcome the new executive board for 2022-2023. The new board members are President Kara McIntyre, Vice President Maddie Chauvette, Secretary Isabella Fleming and Publicist Lyla Shea.

Thank you to the outgoing executive board, Sophia Cahoon, Tyler Chauvette, Isabel McIntyre and Ava Sampson.

Congratulations to the Cawley Robotics teams. Both teams competed in the regional qualifying tournament at Londonderry Middle School and did an outstanding job.

Team PECOS won the Innovation Award for best research project. This is the first time that Cawley Middle School has ever won the best project award in the history of the program.

Team INDECISIVE CATASTROPHE had three high scoring robot matches and delivered a very strong performance in their project and robot presentations, demonstrating their well-rounded skills in all three areas of the program.

Both teams earned a spot at the NH State Competition. This is the first time that two Cawley teams made it to the state finals. The coaches, parents, and school community are very proud of everything they have accomplished.

The Cawley Robotics teams competed in the NH Robotics State Championship held at Windham High School in January. For the first time in school history Cawley had two teams qualify for the state tournament. Both teams performed extremely well amongst the top teams in the state, with Team Indecisive Catastrophe finishing 8th and Team PECOS finishing 14th in the robot matches. Both teams achieved their personal best and highest scores.

The teams also had to complete a research project on how to improve the global transportation system, and do a robot presentation describing the engineering and design of their robot.

Both teams did an outstanding job on these presentations: Team PECOS presented a really interesting project on using shared space roundabouts to improve traffic flow, and Team Indecisive Catastrophe presented their unique idea for a drone-based package delivery service.

Both teams exemplified the core values of the FIRST Lego League program, and represented themselves, Cawley Middle School, and their community with honor and pride. Congratulations to both teams on a great season.

On April 9, fourteen students from Cawley took part in the 2022 New Hampshire Chess Championships. The tournament took place at Cawley and hosted 55 students from approximately 23 schools from around the state. This was a K-12 event and students had to play four increasingly harder rounds over the course of eight hours. In the Junior/High School Section of the tournament 7th grader Michael Cheung had three wins and one loss on his way to capturing fourth place in the state for individuals. Congratulations to Michael for this amazing accomplishment. In the team portion of the event, Cawley Middle finished in second place overall in the state, just getting edged out by World Academy. The following students all contributed to Cawley's remarkable second place finish:

Michael Cheung
Quintin Molony
Wyatt DeFelice
Jacob Shappell
Adhvik Saravanan

Trip Hannah
Ethan Hart
Jacob Rice
Jamie Godbout
Matthew VanWagner

Ethan Back
Kyle Beckwith
Caleb Flader
Thomas VanWagner

Great job to all who participated. The trophy earned by these students will be forever displayed in our trophy case. This was the first year that Cawley hosted this prestigious event.

On Wednesday, May 11, all 7th grade students had the opportunity to attend a field trip to Pinkerton Academy to learn about the school's academic and athletic programs, clubs and school culture. Students were led on a tour of the campus by representatives from Pinkerton Academy. Pinkerton Academy is the Hooksett School District's high school of record and all students are assigned to attend Pinkerton Academy. In August parents will be receiving information about the high school transition process.

On May 13, the Hooksett Fire Department instructed seventh grade students on performing CPR with only their hands. Students did not earn a certification, but were introduced to hand techniques and the benefits of knowing CPR.

For over twenty years either 7th or 8th graders have participated in the Hooksett Middle School Firefighters Challenge. This tradition continued with this year's 7th graders participating in the Firefighters Challenge on May 20. Mrs. Gibson's homeroom won the team competition. Logan Chavanelle and Melanie Kowack won the individual competitions.

One hundred-fifteen eighth grade students went to Washington D.C. April 19, 20, 21 and 22. Students cruised the Potomac River, took a picture in front of the White House, visited the National Arlington Cemetery, the Lincoln Memorial, the Vietnam Veterans Memorial, World War II and Korean War Memorials and Smithsonian Museums.

Eighth grade students also attended Camp Mi Te Na on June 1, 3 and 3 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

The coming of spring brings with it the celebration of adolescents. March was National Middle School Month. Ten to fifteen-year-old students make a difference in their families, schools and communities, so Cawley designates one special month to celebrate middle school students and who they are and what they have accomplished.

Middle School Month was kicked off with a school-wide dodgeball tournament where students contributed \$1.00 each to play for their team. The money collected was donated to

a local Hooksett charity. Students and staff will also participate in homeroom events such as “Name that Tune,” “Finish the Lyrics,” and “Geography Bingo.” There was a full grade level pep rally assembly this year to conclude the month. There were dress up days, motivational quotes and trivia.

The Wellness Committee hosted a month-long team challenge of “Wellness Together” for the staff at Cawley Middle School. All staff were invited to be a member on one of the eight designated staff teams. Each week the teams participated in a “Healthy Hawk Challenge.”

Congratulations to all the coaches and student-athletes for what was an amazing year in athletics.

On October 1, Cawley Middle School offered ImPACT testing for students who were 12 years and older free of cost. ImPACT testing is a computerized exam that measures cognitive functions such as memory, processing and reaction time. This test is used by healthcare professionals to determine a child’s readiness to return to play after a head injury. This first test provides a baseline that is used for comparison if a head injury is suspected.

Unified Sports participated in the winter season focusing on basketball and soccer in the spring. The team was made up of 33 students with and without intellectual disabilities. The students developed skills and strategies, participated in physical activity and formed meaningful relationships. The team meets once a week from 7:50 am - 8:35 am for practice. The team competed against Rundlett Middle School of Concord in February at Rundlett and at Cawley. In June the teams competed in soccer at Cawley.

Both teams were always greeted with a huge welcome as they exited the bus, almost instantly making social connections from each school. The two teams participated in a few ice breaker activities prior to the start of the tournament. Players were then divided into four smaller teams which competed in four different rounds of games. The two teams enjoyed a lunch of pizza and ice cream before ending the days with one final round of games.

Boys Soccer: The Boys Soccer team completed a perfect 11-0 undefeated season. They played an amazing game defeating Con Val 3-1 to win their second championship in a row.

Field Hockey: The Field Hockey team had an excellent Fall 2021 season finishing as runners-up in the championship game for the second year in a row. Starting fresh and with new players, the girls worked together as a team to grow their skills and compete at a high level.

Cross Country: Congratulations to the Cawley cross country team for an impressive Tri-County Championship race. The girls were great as they brought home a third-place team trophy. The team was paced by individual medal winners Lily Lever (3rd overall) and Acacia Dow (4th overall).

The boys team dominated the race winning by 28 points and finishing as back-to-back Tri-County Champions. The boys were paced by individual medal winners Jacoby Acevedo (7th overall) and Leighton Klug (8th overall).

Girls Soccer: Fantastic job to our girls soccer team this season. The girls finished with the 4 seed and played a great quarterfinal match but fell 1-0 to Hopkinton.

Boys Basketball: The Cawley boys basketball team finished league play with a 10-3 record and were Tri-County Runners-up. They beat Raymond 72-40 in the semifinal game and played Sanborn tough for 32 minutes, but fell a bit short with a 66-61 loss.

Girls Basketball: The Cawley girls basketball team finished league play with a perfect 13-0 record and won the Tri-County Championship. They cruised by Weare 61-17 in the Semifinals as 11 players chipped in points and then held off a tough Pelham team in the finals for a 51-46 win.

Cheerleading: The cheerleading team participated in three competitions and received two trophies. At Cheer Madness the team finished in 2nd place. At the Tri-County Championship the team finished 3rd place. At the Astroblast competition the team finished in 2nd place and Madyson Porter was named Best Performer out of 35 other schools who completed.

The spring sports season concluded with the undefeated softball team scoring three runs in the bottom of the 6th inning to finish off a come from behind championship win over Raymond. The softball team has now won back-to-back championships.

The girls track & field team beat 27 of the 31 schools it competed against and finished an extremely impressive season by dominating the championship meet by placing first place in 7 out of 12 events to win the school's first ever championship track banner.

The boys track & field team battled to the end and fell a bit short of its banner chase and finished with a very impressive and close second place finish in the state championship meet.

The baseball team had a great season earning the number one seed for the tournament. The team lost 6-3 in the semifinal game to Litchfield.

Congratulations to the golf team on a very strong season. The team showed improvement each week and shot some very impressive scores along the way.

The girls lacrosse team showed improvement each day and battled hard in the playoffs but fell short to eventual undefeated champion PMA.

The boys lacrosse team had an extremely young team but showed a great deal of improvement each week and are poised to make a lot of noise next year when they return almost their entire roster.

Students receiving athletic awards this year:

Coaches Award

Charlotte Larochelle
Miles Shea

Most Improved

Lyla Norian
Caden Jordan

Sportsmanship

Avyree Hamilton
Jack Welch

Most Athletic

Molly Knight
Hayden Marshal

Band and chorus classes started in the second week of school. There were 35 students enrolled in chorus and 54 students enrolled in band.

On October 21, the Music Department had their first in-person performance in almost two years with the Cawley Coffee House. Students were given the opportunity to show off their talents by doing a solo or small group performance of a song of their choice. There were students playing piano, violin, and other various instruments as well as many talented singers. In late October, 7th and 8th grade band students played with the Pinkerton Band at a Friday night football game.

The Cawley Chorus and Band winter concert was held on December 15 for students during the day as well as for immediate family at 6:30 pm in the gym.

March was a very busy month for the Performing Arts Department at Cawley. On March 11, chorus and band students participated in the New Hampshire Music Educators Association Large Group Festival. Students performed pieces that they had been working on for months to be analyzed by professional adjudicators who then gave feedback to the band and chorus' ensembles for them to work on and improve. .

Rehearsals for the 8th grade musical, *The Addams Family Young@Part* began in February as students worked on singing in harmony with proper technique, physical acting through blocking, character work and adding movement to music through choreography.

On April 7 and 8, the eighth graders presented the musical, *"The Addams Family Young@Part"*. The students did a wonderful job telling the Addams' story and bringing the characters to life. The entire school community was so proud of the cast and crew. A big thank you to the teachers who worked with the students since early February in bringing

back the musical to Cawley Middle School. Thank you, Mrs. Fuller, Mr. Davini, Mrs. Vanderhoek, Mrs. Olsen, Mrs. Meyer and Mr. Trimmer.

On March 10, the band and chorus performed at the New Hampshire Music Educators Association Large Group Festival. This year, they sent recordings to be evaluated by two adjudicators, each of which were professional musicians, to receive feedback on performance techniques. The responses offered to both groups were positive and all students were commended for their progress during the performances.

Select band students had the opportunity to perform at the Lilac Bridge Rededication Ceremony on April 16. It was an honor to be included in this town-wide event.

May was a busy month for the Performing Arts Department. The chorus and band performed at Hooksett's Bicentennial Opening Ceremony on May 5. The Spring Concert took place on May 18 during an in-school assembly and again in the evening. It featured the Cawley Chorus, Cawley Band, Hawkapellas Chorus, and Jazz Band.

Eighth grader Laura Palazzo represented the Cawley Chorus as she joined other selected musicians from middle schools throughout the South Central region of New Hampshire to rehearse all day and perform in an evening concert for the New Hampshire Music Educators Association (NHMEA) South Central District Music Festival.

The music department had a successful end to the school year. Several students received end of the year awards:

The Director's Award for Chorus

Amelia Russell

Musicianship Award for the Chorus

Laura Palazzo and Jadyn Piccolo

The Director's Award for the Band

Matthew Navarro and Luke Parcel

Musicianship Award for the Band

Emma Danforth and Keegan Woolverton

This year's graduating class of 148 students received many awards and recognition at the Recognition Ceremony at Northeast Delta Dental Stadium on June 15, 2022.

Hawks PTA Awards

Sean Canavan

Abigail Pinard

Andrew Evans

Charlotte Larochelle

Caden Jordan
Michael Saab

Sophia Cahoon
Hannah Flader

Lions' Club Award

Ayvree Hamilton

Ray A Kroc Youth Achievement Awards

Acacia Dow
Quintin Molony

Hooksett PTA Technology Award

Kaden Wood

Hooksett PTA Cultural Arts Award

Aubrey Ilgenfritz

Hooksett Historical Society Award

Seldin Hajdarevic

Hooksett Education Award

Yianni Kalampalikis

Principal's Awards

Luke Parcel
Abigail Aumann

Excellence Awards

Amelia Russell	Yianni Kalampalikis
Hannah Flader	Cheska Pena
Keegan Woolverton	Alexis Doyle

The Director's Award for Chorus

Amelia Russell

Musicianship Award for the Chorus

Laura Palazzo and Jadyn Piccolo

The Director's Award for the Band

Matthew Navarro and Luke Parcel

Musicianship Award for the Band

Emma Danforth and Keegan Woolverton

The students and teachers at Cawley Middle School continue to “Make A Mark, Make and Make A Difference,” academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,

A handwritten signature in black ink that reads "Matthew Benson". The signature is written in a cursive style with a long, sweeping tail on the letter "n".

Matthew Benson
Principal

**David R. Cawley Middle School
Staff List 2021-2022**

PRINCIPAL

Matthew Benson

ASSISTANT PRINCIPAL

Karin Rogers

CORE CLASSROOM TEACHERS

Lori Adams	Gr. 8	Magdala Johnson	Gr. 8
Paige Bennotti	Gr. 7	Sarah Levesque	Gr. 8
Erin Brewitt	Gr. 6	Jesse Palmer	Gr. 6
Cailyn Carter	Gr. 7	James Palmieri	Gr. 7
Margaret Collins	Gr. 8	Sarah Rushia	Gr. 6
Kevin Fleury	Gr. 6	Brooke Saltus	Gr. 8
Kimberly Gartland	Gr. 8	Tara Sanford	Gr. 7
Vincent Gartland	Gr. 6	Heather Roberts	Gr. 6
Mikaela Gauvain	Gr. 7	Melissa Tanguay	Gr. 6
Leigh Gibson	Gr. 7	Donna Tremblay	Gr. 8
Matina Goulakos	Gr. 6	Carol Ward	Gr. 7
Jeffrey Hamilton	Gr. 7	Cynthia Whitcher	Gr. 8

UNIFIED ARTS TEACHERS

Greg Bickford	French	Andrea Meyer	Technology
Suzanne Campbell	Reading Specialist	Garrett Middleton	Physical Education
Derek Clark	Health	Bernadette Olsen	FACS
Diane Davila-Colon	Spanish	William Trimmer	Industrial Technology
Brandon Davini	Band/Music	Elizabeth Vanderhoek	Chorus/Music
Michelle Fuller	Art		

SPECIAL EDUCATION TEACHERS

Audria Gonthier	Gr. 7
Mark Gregoire	Gr. 8
Tania Spencer	Gr. 6
Nicole St. Pierre	Gr. 6, 7, 8
Angela Blatus	Occupational Therapist

ESOL TEACHER

Tatiana Vezina

SCHOOL COUNSELORS

Kimberly Ackles

Lea Maguire

Lydia Zak, Hooksett School District Psychologist

SCHOOL NURSE

Charlene McCarron

ADMINISTRATIVE ASSSISTANTS

Jennifer Anderson

Regina Parcel

Kimberly Swiderski

SPECIAL EDUCATION PARAPROFESSIONALS

Catherine Langton

Jennifer Malone

Colleen Mousseau

Cheryl Purington

Natalie Vanderbilt

Christina Zarakotas

LUNCH ROOM STAFF

Cindy Nusbaum Director of Nutrition

Michelle Liouzis Food Service Manager

Carol Horman

Mila Navarro

LIBRARY

Justine Thain Director of Library & Media

Linda Williams Library Assistant

TECHNOLOGY DIRECTOR/STAFF

Dan Roma Director of Technology

Sebastian Boisseau

Ryan Gelinas

DIRECTOR OF MATHEMATICS**ASSESSMENT & ACCOUNTABILITY**

Meghan largy

MAINTENANCE DEPARTMENT

Dean Farmer Director of Maintenance

Ray Huppe Lead Custodian

Tim Foote

Lise Gauthier

James Vancamp

David R. Cawley
Graduates of 2022

Roshan Adhikari
Madilyn Adler
Sari Alaias
Noah Allard
Marlee Anastos
Madison Andrade
Jaden Aponte
Abigail Aumann
Madison Ball
Nathaniel Baron
Nelvin Bayne
Mason Beaudin
Emma Beaulieu
Teagan Belanger
Brooke Benz
Himanshu Bhattarai
Ryan Bonilla
Lance Bordeleau
Hunter Brasier
Gabriella Brunetti
Sophia Cahoon
Sean Canavan
Alison Chambers
Kianna Chickering
Madeline Cochrane
Trystian Collins
Brynlei Come
Samantha Comeau
Ava Cote
Maxwell Daigle
Emma Danforth
Madison Daughen
Wyatt Defelice
Connor Dempsey
Maru Des Los Reyes Gordon
Avery Deveau
David Dion
Acacia Dow
Alexis Doyle
Logan Dussault
Brandon Dyer
Taylor Elliott
Tyler Erskine
Andrew Evans
Seth Fabila
Mackenzie Ferrer
Hannah Flader
Aiden Frank
Jaylin Galeaz

Kaylee Gamache
Olivia Gardner
Asher Gelinas
Garrett Gould
Liam Gould
Chris Gurung
Prince Gurung
Boris Hadjiev
Seldin Hajdarevic
Laci Hall
Lexi Hall
Ryan Hall
Ayvree Hamilton
Lukas Houston
Aubrey Ilgenfritz
Suhan Iqbal
Gabriel Johnson
Jaden Johnston
Caden Jordan
Shreela Kadariya
Yianni Kalampalikis
Alexandra Kapellakis
Addison Kinne
Molly Knight
Gabrielle Knightly
Lora Kotlyarsky
Mark Kotlyarsky
Charlotte Larochelle
Adyson Lavallee
Holden LeClair
Wyatt Lee
Arrianna Lenehan
Ryan Longfellow
Caylub Lorenz
Cameron Mahn
Linnea Makara
Hayden Marshall
Carter Mayotte
Evangeline McCabe
Katherine McCauley
Isabel McIntyre
Lyla McRight
Brayden Miller
Izabella Molina
Quintin Molony
Tanner Moody
Trent Moody
Rosalie Mosher
Matthew Navarro

Bryce Neveu
Lyla Norian
Madeleine Normand
Kian O'Leary
Seth Orzechowski
Laura Palazzo
Thomas Paquin
Luke Parcel
Brea Parker
Cheska Gail Pena
Joseph Pepek
Jadyn Piccolo
Abigail Pinard
Brayden Poole
Connor Porter
Cole Provencher
Nuwami Rai
Makayla Raiche
Abigail Read
Seth Record
Tucker Reynolds
Myah Rowland
Tobren Runnion-Bareford
Amelia Russell
Michael Saab
Selma Salic
Haris Salkunic
Isabella Santosuosso
Dylan Seaburg
Miles Shea
Joel Shrestha
Lillian Sibona
Gage Sounia
Henri St. Germain
Zachary Stagnaro
Haylie Szulc
Franco Valverde
Jada Vasquez
Kaitlyn Vermilyea
Kosta Vorias
Madison Weinmann
Jack Welch
Jakob Welch
Samuel Wike
Christopher Wilson
Kaden Wood
Keegan Woolverton
Autumn Yazbek
Avery Yazbek
Lucian Yazbek

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2021-2022**

DIRECTOR OF STUDENT SERVICES

Christine Gialousis

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Julie-Anne Ackroyd

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Martel

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Daniel Roma

**DIRECTOR OF MATHEMATICS, ASSESSMENT AND
ACCOUNTABILITY**

Meghan Largy

MAINTENANCE DIRECTOR

Dean Farmer

FOOD SERVICE DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins



Dear citizens of Hooksett,

The 2021-22 school year was filled with remarkable achievements for the Hooksett School District. Students and staff returned to school, safely, for fully in-person education, following the hybrid on-site & remote model we hosted the prior year during the pandemic. We observed, assessed, and adapted to challenges our school community experienced following that upheaval, whether it be student needs, staffing shortages, or supply chain disruption.

The Hooksett School Board pursued a rigorous and highly collaborative budget process this year, which produced a 2022-23 budget that notably upgraded our half-day Kindergarten program to an entirely full-day Kindergarten program. The Board did so with a deliberate focus to minimize cost increases. This budget was recommended by the Hooksett Budget Committee, and overwhelmingly approved by Hooksett voters.

This spring, the School Board embarked on several school and community engagement events: tours of all schools, social events with staff and parents, a staff survey, staff appreciation, and retiree recognition. The Board implemented a pilot program for school bus monitoring software, approved for all Hooksett buses for 2022-23. We closed the year with a focus on school safety, reviewing security assessments and approving funding for additional safety infrastructure.

The Hooksett School District is thankful for the support of the citizens of Hooksett.

Hooksett School Board Duties, Mission, and Scope

The Hooksett School Board (HSB) is the governing body of the Hooksett School District (HSD). NH State Law, RSA 181:a-1, declares the duty of the school board to:

1. provide, at district expense, elementary and secondary education to all pupils who reside in the district
2. establish the structure, accountability, advocacy, and delivery of instruction in each school operated and governed in its district, and instructional policies that establish instructional goals about the knowledge and skills pupils will need in the future.
3. adopt a teacher performance evaluation system

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, resourceful, creative, and respectful of self and others. Individual growth and academic achievement, through constantly improving standards, is the District's highest priority.

Our District employs 220 staff members, including teachers, paraprofessionals, administrators, maintenance and foodservice staff, nurses, occupational and physical therapists, and information technology specialists. Our schools are also supported by substitute teachers, contracted specialists, bus drivers, and community volunteers such as the PTA.

As of June, 2022, Hooksett Schools had 1,207 students enrolled in preschool through eighth grade. 649 additional students were enrolled in several area high schools, the majority (426) at Pinkerton Academy, our high school of record.

School Board Meetings and Information

The School Board has regularly scheduled meetings the third Thursday of each month, typically at 6:00pm at David R. Cawley Middle School. The public is welcome to attend. Meeting agendas, materials, and minutes are posted online.

You can find the School Board online at:

<http://hooksettschoolboard.sau15.net>
<http://facebook.com/hooksett.school.board/>

All public meetings are also streamed live and available for later review on YouTube, at the “Hooksett Youtube” channel.

2021-2022 Highlights

Staffing Challenges

Reflecting national trends, the Hooksett School District faced challenges this year recruiting substitute teachers, paraprofessionals, and custodians. Our transportation provider, STA, also struggled to retain and recruit bus drivers. These staffing issues impacted school operations throughout the year, and required creative solutions to continue serving Hooksett students and families.

Technology

With the assistance of ESSER (Elementary and Secondary School Emergency Relief) grant funding during the pandemic, Hooksett schools completed the acquisition of one computing device for every student. This technology facilitated remote instruction when needed, but also provided ongoing self-service and supplemental education opportunities.

District learning management systems (Seesaw, Schoology) are utilized to improve student learning, to enable parents to monitor student homework, and to improve student work completion rates. Important classroom information can be found through these district learning management systems. School information is also available on the schools’ websites.

Pinkerton Academy High School Contract

The Hooksett School Board updated its contract with Pinkerton Academy. The agreement continues our arrangement with Pinkerton Academy (PA) for at least the next ten (10) years.

Hooksett's tuition contract with PA provides an opportunity every five years to update contract terms, or give notice of intent to not renew five years in the future. In 2021, Hooksett became eligible to propose updates to terms, the first opportunity to do so since the contract's inception. The Board developed proposed improvements to its contract, and collaborated with PA to come to a mutually approved revision in October 2021.

Notably, the contract makes clear that at least 63% of graduating eighth grade students will be enrolled at PA, provides reporting about student support services, programs, activities, testing, and post-graduation placement statistics. It also provides improved visibility into upcoming tuition changes to help the Hooksett School District prepare its budgets.

The next opportunity to amend terms occurs in 2026. You can find the contract on the HSD website under High School >> Agreements & Documents
<https://hooksetthighschoolinfo.sau15.net/agreements/>

Budget Process

The Hooksett School Board and Budget Committee proposed a budget for the next school year, 2022-23, of \$37,456,481. If this proposed budget was not approved by the voters, a default budget of \$36,875,094 would have been used instead.

The default budget is defined by state law, and is essentially the current (2021-22) budget plus contractual obligations. Notable contractual increases include:

- More special education programing, to meet a larger number of students requiring Individual Education Programs (IEPs) - up just over \$1 million
- Increased high school tuition, due to a larger portion of Hooksett students attending high school vs. elementary and middle school, and an increase in cost per student - up \$453,000
- A teacher retirement stipend for eight retiring teachers, per contract - totaling \$208,000

To help offset these increased costs, the School Board elected to not replace three of the retiring teachers in grades K-8.

The proposed school budget is \$581,000 or 1.64% more than the default budget. It would notably provide:

- Full day Kindergarten. This adds three and a half positions to staff seven full-day classes in the existing space at Fred C. Underhill school. Hooksett currently provides half-day Kindergarten, and one full-day class by lottery. This increased expense is \$391,000, which includes savings from fewer bus routes.
- Important preventative maintenance for school facilities.
- Improved support for school technology infrastructure.

Both budgets were increases over the current 2021-22 budget of \$35,342,454. It is worth noting that 2022-23 will mark the final payment of the \$20 million bond for David R. Cawley Middle School, which is a \$1,056,000 expense that will not be in subsequent budgets.

Changes in Demographics

Hooksett's population has increased from approximately 12,000 in 2000 to 15,000 today, though New Hampshire saw a decline in birthrates during this period. Because of declining enrollment in grades K-8, now nearly 300 fewer students than a peak in 2008-09, the School Board voted to not replace three retiring classroom teachers at Hooksett Memorial School. This partially offsets an increase in contractual costs from a larger number of students in special education and high school. Totaling salaries, NH Retirement employer contribution (at 21% of salary), medical insurance employer contribution (at 85-90% of premium), and other benefits, this resulted in a \$345,000 savings.

The projected classroom to student ratios at Memorial School, at current staff levels, are 1:17 to 1:19. After adjustments, this will be between 1:19 and 1:22. This is still better than the 1:25 policy guideline for these grades.

Full Day Kindergarten

In 2018, full-day kindergarten was considered part of a separate warrant article, stemming from it being associated with a \$4 million construction bond. That warrant existed solely because a construction bond required a higher threshold, approval by 60% of voters. Had that facilities warrant been approved, additional funding would still have been required in future operating budgets for additional kindergarten staffing.

This context is important to understand how full day kindergarten was discussed in 2018 when voters were asked:

If the Hooksett School District should raise and appropriate \$4,057,650 for the purpose of financing the addition and renovation at the Fred C. Underhill School to accommodate full day kindergarten.

The project was a large, multi-faceted project that also included a new media center, ADA renovations, traffic and parking updates, and some maintenance items. The warrant article did not pass.

In 2020, with a critical reevaluation of building usage by administration given changing demographics, it was determined that reorganizing space would allow for seven full-day classes within existing space - and without dependency on the portable building units. The school district launched a pilot full-day K program for 2020-21, one class of full day kindergarten for twenty students, which was filled via lottery. Over one hundred families entered the lottery for this one class.

Discussion about the lottery touched on concerns about the inconsistencies in how students reach first grade, often with differing skills. Some came from full-day kindergarten programs - either via this pilot program or private full-day K programs, whereas many other students were receiving the half-day program. Some students attended wrap-around programs of varying kinds for the half-day programs. Hooksett Schools' one full-day K pilot program continued in 2021-22, and was initially proposed to continue into 2022-23.

The full-day kindergarten program was introduced by the School Board at its Oct. 26, 2021 budget workshop, which generated inspired and robust debate. It will bring students into first grade with more consistent preparation.

March, 2022 Election Results

Hooksett voters approved Article 2, the proposed 2022-23 school operating budget of \$37,456,481, which included full Day Kindergarten. They also approved Trust Fund contributions to Building Maintenance (\$75,000), Special Education (\$100,000), Technology (\$50,000), but rejected a new Retirement Capital Reserve Fund. Voters approved adopting RSA 198:4-b II updates increasing fund balance retention up to 5% of net assessment, and a petition article making facemasks/coverings optional on school grounds. The School District legal counsel asserted that the petition article would be non-binding on the district.

End of School Year Budget Updates

The Board eliminated the 20-day yearly service requirement for substitute teachers to receive a higher "longevity" rate of pay.

The Board also voted to spend from the fund balance:

1. Up to \$275,000 for security upgrades (spanning all three schools). Some of this may be offset with grants.
2. Up to \$120,000 for Fred C. Underhill School outdoor equipment
3. \$63,000 for Fred C. Underhill School gym upgrades: repainting and flooring repair
4. \$157,000 for 3.5 kindergarten paraprofessionals, and a 6-year ELA package
5. \$10,000 for bus monitoring software for 2022-23

All remaining unencumbered funds were returned to taxpayers.

School Bus Tracking Software

As many families know, school bus scheduling has been a challenge this school year. Like many industries, busing has been impacted by a shortage of qualified, interested employees. Tight staffing complicates routing when bus drivers call out sick.

In 2022, it seems a reasonable expectation that school administrators and parents know where buses are located, especially when not on schedule. Researching solutions in the busing industry, we were most impressed with BusWhere, which monitors buses in real-time via GPS,

provides exact location to administrators, and provides a smartphone application allowing parents to see their bus routes and notifies them of route status and the anticipated arrival time to their stop.

We partnered with our bus provider, Student Transportation of America, for a BusWhere pilot on three of our most beleaguered routes in May, and are extending monitoring to all bus routes for 2022-23.

2022-23 Goals

At the Hooksett School Board's May, 2022 retreat, seven goals were defined for the upcoming school year.

1. Increase stakeholder engagement
2. Mentorship program
3. Increase parent utilization of classroom platforms
4. Improve transportation
5. Website content and usability improvements
6. Improved student testing results
7. Proactive planning for large projects

Thank You

The entire town of Hooksett appreciates the time, effort, and commitment put forth by the school administration, staff, and community volunteers who supported our students throughout the year. Parents and guardians, thank you for your commitment to supporting our students outside the classroom. Parent involvement in education is a critical factor for student achievement. The School Board appreciated a wealth of constructive input and feedback given by many Hooksett citizens during our meetings and deliberative sessions.

We should all thank the town of Hooksett, who spent \$35 million dollars this year to educate nearly 2,000 students, pre-Kindergarten through High School.

Finally, I would like to thank the School Board Members, and those who supported us this year. This team acted with the utmost concern for our students and staff, operating transparency, fiscal prudence, facilities, and our academic programs. Thank you for your dedication, guidance, and leadership.

School Board Members who departed in 2022

- Greg Martakos, Past Chair
- Lindsey Laliberte, Past Vice Chair

School Board Members

- Wayne Goertel, Chair
- Jillian Godbout, Vice Chair
- Amy Tremblay, Secretary
- Lynn Baker (2022-)
- Jason Hyde
- James Sullivan
- Alexis Quinlan (2022-)

School District Clerk

- Leeann Moynihan (-2022)
- Jennifer DeCampo (2022-)

School District Moderator

- Kathy Bobay (-2022)

School District Treasurer

- Mike Salvas

Administration

- William J. Rearick, Superintendent
- Marge Polak, Assistant Superintendent
- Amy Ransom, Business Administrator (-2022)
- Principals: Matt Benson, Brad Largy, Ben Loi
- Directors: Dean Farmer, Christine Gialousis, Meghan Largy, Cindy Nusbaum, Daniel Roma, Justine Thain

School Board Recorders

- Leeann Moynihan
- Becki McCarthy

Pictured below: The Hooksett School Board, with Superintendent Rearick, at its June, 28, 2022 meeting. Left to right: Jason Hyde, Lynn Baker, Jillian Godbout, Wayne Goertel, William Rearick, Amy Tremblay, Alexis Quinlan, James Sullivan



Respectfully submitted,

Wayne Goertel
Hooksett School Board Chair

Municipal, School, and Community Offices

<u>Department/Division</u>	<u>Address</u>	<u>Phone #</u>	<u>Office Hours</u>
Administration	35 Main Street	485-8472	M, T, TH, 8:00 am – 4:30 pm
Community Development		268-0279	W – 8:00 am – 6:30 pm
Building, Code, Health		485-4117	Fri – 8:00AM – Noon
Assessing	35 Main Street	268-0003	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Emergency Management	15 Legends Drive	623-7272	
Family Services	35 Main Street	485-8769	M-F 10:00 am – 4:30 pm Wednesdays - Closed
Finance	35 Main Street	485-2017	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Fire (Emergency – 911)	15 Legends Dr. 10 Riverside St.	623-7272 485-9852	M-F 7:00 am – 5:00 pm
Library	31 Mount Saint Mary's Way	485-6092	M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed
Police (Emergency – 911)	15 Legends Dr.	624-1560	M-F 8:00 am – 4:30 pm
Public Works			
-Highway	210 West River Rd.	668-8019	M-F 7:00 am – 3:30 pm
-Parks & Recreation		669-5198	M-F 7:00 am – 3:30 pm
-Recycling & Transfer			Saturday 8:00 am – 1:00 pm
Sewer	1 Egawes Dr.	485-4112	M-F 8:00 am – 4:00 pm
Tax Collector	35 Main Street	485-9534	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00AM – Noon
Town Clerk	35 Main Street	419-4004	1 st & 3 rd Tuesday 12:30pm-4:30pm Wednesdays 4:30pm-6:30pm 2 nd & 4 th Thursday 12:30pm-4:30pm
Central Water Precinct	32 Industrial Park	624-0608	M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm
Superintendent's Office	90 Farmer Road	622-3731	M-F 8:00 am – 4:00 pm
Cawley Middle School	89 Whitehall Road	518-5047	M-F 7:40 am – 2:30 pm
Hooksett Memorial School	5 Memorial Drive	485-9890	M-F 9:00 am – 3:25 pm
Underhill School	2 Sherwood Drive	623-7233	M-F 9:00 am – 3:20 pm
Village Water Precinct	7 Riverside St.	485-3392	M-F 8:00 am – 4:00 pm
Hooksett District Court	101 Merrimack St.	1-855-212-1234	M-F 8:00 am – 4:00 pm



About the Cover

The front and back cover are photos taken by members of the Photography Club during the Vietnam Moving Wall visit in May 2022.