



ABOUT THE COVER

The front page depicts a scene taken by Councilor Alex Walczyk, from the Bicentennial Celebration, where volunteers are forming the shape of “200” to commemorate Hooksett’s 200th Birthday. Additionally, the Bicentennial Logo is featured on the front cover.

The inside cover showcases Heads School during a Bicentennial Event.

The back cover illustrates a photograph of the Lilac Crossing lit up after a light snowfall posted on the Hooksett Bicentennial Celebration Facebook Page by Tony LaCasse.

2022-2023 Annual Town & School Report – Hooksett, New Hampshire



2022-2023

ANNUAL TOWN AND SCHOOL REPORT

Hooksett

NEW HAMPSHIRE



Municipal, School, and Community Offices

<u>Department/Division</u>	<u>Address</u>	<u>Phone #</u>	<u>Office Hours</u>
Administration Community Development Building, Code, Health	35 Main Street	485-8472 268-0279 485-4117	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00 am– Noon
Assessing	35 Main Street	268-0003	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00 am – Noon
Emergency Management	15 Legends Drive	623-7272	
Family Services	35 Main Street	485-8769	M, T, TH 9:00 am – 4:00 pm Wednesdays & Fridays - Closed
Finance	35 Main Street	485-2017	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00 am – Noon
Fire (Emergency – 911)	15 Legends Dr. 10 Riverside St.	623-7272 485-9852	M-F 7:00 am – 5:00 pm
Library	31 Mount Saint Mary’s Way	485-6092	M-W 9:00 am – 8:00 pm Thursday 11:00 am – 8:00 pm Fri & Sat 9:00 am – 5:00 pm Sunday – Closed
Police (Emergency – 911)	15 Legends Dr.	624-1560	M-F 8:00 am – 4:30 pm
Public Works -Highway -Parks & Recreation -Recycling & Transfer	210 West River Rd.	668-8019 669-5198	M-F 7:00 am – 3:30 pm M-F 7:00 am – 3:30 pm Saturday 8:00 am – 1:00 pm
Sewer	1 Egawes Dr.	485-4112	M-F 8:00 am – 4:00 pm
Tax Collector	35 Main Street	485-9534	M, T, TH, 8:00 am – 4:30 pm W – 8:00 am – 6:30 pm Fri – 8:00 am – Noon
Town Clerk	35 Main Street	419-4004	T & TH 10:00am - 2:00pm W- 4:30pm – 6:30pm
Central Water Precinct	32 Industrial Park	624-0608	M-Thurs 8:30 am – 4:00 pm Friday 8:30 am – 2:00 pm
Superintendent’s Office	90 Farmer Road	622-3731	M-F 8:00 am – 4:00 pm
Cawley Middle School	89 Whitehall Road	518-5047	M-F 7:40 am – 2:30 pm
Hooksett Memorial School	5 Memorial Drive	485-9890	M-F 9:00 am – 3:25 pm
Underhill School	2 Sherwood Drive	623-7233	M-F 9:00 am – 3:20 pm
Village Water Precinct	7 Riverside St.	485-3392	M-F 8:00 am – 4:00 pm
Hooksett District Court	101 Merrimack St.	1-855-212-1234	M-F 8:00 am – 4:00 pm



**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**FISCAL YEAR ENDING
JUNE 30, 2023**

POPULATION: 15,127
TAXABLE VALUATION: \$2,080,539,306
AREA: 36.3 square miles

TAX RATE: 24.05
STATE EDUCATION: 1.39
COUNTY: 2.62
SCHOOL DISTRICT: 13.14
TOWN: 6.90

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LIONS CLUB 2023 HOOKSETT CITIZENS OF THE YEAR



SALLY AND WAYNE GEHRIS

For over 5 decades, Sally and Wayne have been actively involved in Hooksett civic affairs, giving their time and energy to help others. No matter where there has been a need, they have been there.

Sally was instrumental in starting the Hooksett Community Food Pantry in 2007. She has served as the Chairman or Assistant Chairman of the pantry since its inception. She served as President or Treasurer of the Hooksett Woman's Club for many years. She held many positions in the Village School's PTA and Memorial School's PTO from 1978-1993. She was the New Hampshire PTA Member of the Year in 1980. Sally was a Rebekah for many years and did volunteer work through this organization. She also was a Brownie and Girl Scout leader for many years and held the position of Cookie Sales Chairman one year. Sally also holds membership in the American Legion Auxiliary. She is active in the West HS Booster Club from 1987-1991.

Wayne was a member of the Hooksett Youth Athletic Association and coached Little League baseball. He was also a leader in creating the local post of the VFW and has been a long-time member. He is also a member of the American Legion Post 37. Wayne has been an active member of the Hooksett Lions Club for 37 years. He has held many positions, including president several times. He has held leadership roles, including president, secretary, and treasurer. He participates in a leadership role in every club function and project, including the Annual Model Train Show and eye screenings. He is a Lions progressive Melvin Jones Fellow. Wayne is active in the Lions Adopt-A-Highway Program with the DOT. Wayne served as Treasurer in Cub Scout Pack 292. Wayne has also served as a Hooksett Trustee of the Trust Funds. He also worked as a volunteer at many PTA and PTO functions.

Sally and Wayne have rung bells for the Salvation Army, worked at Hooksett Old Home Day, and counted many votes at Town elections. They were past members of the Hooksett Grange. They have both held many positions at the Hooksett Congregational Church, including Sunday School teachers and Youth Group leaders. They were both members of the UNH Parents Association from 1991-1995.

They moved to Hooksett in 1972, and it is not possible to list the many contributions that they have made throughout the 50 plus years that they have worked for the betterment of the community.



The Town of Hooksett 2022-2023 Annual Town Report is dedicated to all those who have served their community.

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 4, 2023 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 4 through 25.

The final ballot vote for all warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 14, 2023**. The polls will be open from 6 am until 7 pm.

Article 1:

To choose all necessary Town officers for the year ensuing.

Article 2:

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Section 3.6, paragraph F: The Council may adopt, amend, or repeal zoning ordinances, historic district ordinances, or building codes after the Planning Board holds at least one public hearing in accordance with RSA 675:7. The hearing must occur within [30 days] of the introduction of a proposed change, and conclude with a vote by the Planning Board on a recommendation. Twenty-five or more voters may petition for an amendment to a zoning ordinance, historic district ordinance, or a building code in accordance with the procedures outlined under RSA 675:4.

The purpose of this amendment is to provide more opportunities to implement zoning amendments recommended by the master plan. The public would have more opportunities to be involved with the amendment process.

Article 3:

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Section 11.2, Zoning Board of Adjustments: There shall be a Zoning Board of Adjustment appointed by the Council, consisting of five (5) members each serving a three (3) year term and five (5) alternates each serving a three (3) year term. Such terms shall be staggered. The Council shall fill any vacancy for the period of the unexpired term. The Zoning Board of Adjustment shall have all the powers granted to such boards under state law.

The purpose of this amendment is to follow RSA 673:6, I (a) which allows for the local legislative body to appoint not more than 5 alternate members to the Zoning Board of Adjustment.

Article 4: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling

\$23,226,371.00? Should this article be defeated, the operating budget shall be \$22,659,634.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.61. Recommended by Town Council (4 Yes - 3 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 5: Fire Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$121,571.00	\$40,342.00	\$161,913.00

and further to raise and appropriate **\$161,913.00** for the current fiscal year; of this amount \$11,366.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$150,547.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.07. Recommended by Town Council (4 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 6: Non-Monetary

Shall the town, if ARTICLE #5 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #5 cost items only? (Majority vote)

Article 7: Non-Union Raises

To see if the town will vote to raise and appropriate the sum of **\$120,638.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$100,838.00	\$19,800.00	\$120,638.00

Estimated tax rate impact is \$0.06. Recommended by Town Council (6 Yes - 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 8: Police Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$ 66,839.00	\$ 26,073.00	\$ 92,912.00
2024-25	\$ 59,273.00	\$ 19,240.00	\$ 78,513.00
2025-26	\$ 70,019.00	\$ 21,360.00	\$ 91,379.00

and further to raise and appropriate **\$92,912.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax

rate impact is \$0.04. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 9: Non-Monetary

Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

Article 10: Police Supervisors Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$ 44,978.00	\$ 14,508.00	\$ 59,486.00

and further to raise and appropriate **\$59,486.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 11: Non-Monetary

Shall the town, if ARTICLE #10 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #10 cost items only? (Majority vote)

Article 12: Merrimack Riverfront Trail System Phase 4

To see if the town will vote to raise and appropriate the sum of **\$385,000.00** for the purpose of constructing Phase IV of the Merrimack Riverfront Trail with \$35,000.00 to come from Conservation Fund; \$20,000.00 to come from Conservation Land Improvements Capital Reserve Fund, \$80,000.00 from NH Parks and Recreational Trail Program Grant and \$250,000.00 from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Phase IV of the Merrimack Riverfront Trail is completed or by June 30, 2028, whichever is sooner. Estimated tax rate impact is \$0.12. Recommended by Town Council (9 Yes – 0 No); Recommended by Budget Committee (7 Yes – 1 No).

Article 13: Capital Reserve Funding – Fire Apparatus

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (9 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 14: Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (7 Yes – 1 No).

Article 15: Capital Reserve Funding – DPW Vehicles

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Work's Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 16: Capital Reserve Funding – GIS Digital Parcel Recompile

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (5 Yes – 4 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 17: Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 18: Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of **\$77,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	<u>50,000.00</u>
Total	\$ 77,500.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 19: Police Tasers

To see if the town will vote to raise and appropriate the sum of **\$68,000.00** to be used to purchase police tasers including accessories and training equipment. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 20: Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **\$62,500.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 21: Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 22: Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 23: Capital Reserve Funding – Revaluation

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

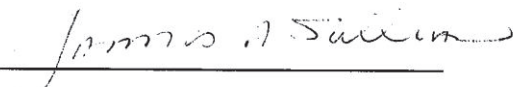
Article 24: Capital Reserve Funding – Conservation Land Improvements

To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Article 25: Police Detail Fund

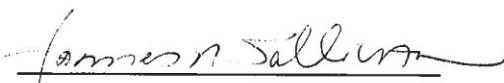
To see if the town will vote to change the percentage of revenues for Police Special Details for public safety services deposited into the Police Special Detail Revolving Fund from 100% to 80%? Such revenue and expenditures shall be accounted for in the Police Special Detail Revolving Account, already established. (2/3 ballot vote required). Recommended by Town Council (6 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

Given under our hands and seal,
On behalf of the entire Hooksett Town Council:


James A. Sullivan, Chairman


Randall Lapierre, Secretary

A True Copy of the Warrant – Attest:


James A. Sullivan, Chairman


Randall Lapierre, Secretary

Budget Details FY 2023-24															
		FY 2021-22 Approved Budget	FY 2021-22 Activity as of 6/30/22	FY 2022-23 Approved Budget	FY 2022-23 Activity as of 6/30/23	FY 2023-24 Department's Request	FY 2023-24 Town Request	FY 2023-24 Town Request	FY 2023-24 Councl Recommended	FY 2023-24 Budget Committee Recommended	FY 2023-24 Default Budget				
GL Number	Description	Budget	as of 6/30/22	Budget	as of 6/30/23	Request	Request	Request	Recommended	Recommended	Budget				
Administration															
Administration Office Expenses															
001-100.4130-110.000	ADMIN Public Officials Council	\$ 14,000	\$ 12,500	\$ 14,000	\$ 11,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000				
001-100.4130-111.000	ADMIN Full-Time Employees	249,237	248,215	321,471	311,948	330,681	330,681	330,681	330,681	330,681	321,471				
001-100.4130-113.000	ADMIN Part-Time Employees	33,951	34,150	49,854	30,395	34,226	34,226	34,226	34,226	34,226	49,854				
001-100.4130-130.000	ADMIN Over-time	1	162	1	0	1	1	1	1	1	1				
001-100.4130-210.000	ADMIN Health Insurance	58,132	57,089	95,739	89,481	95,739	95,739	95,739	102,010	102,010	95,739				
001-100.4130-212.000	ADMIN Dental Insurance	1,812	1,210	1,973	1,916	1,973	1,973	1,973	2,394	2,394	1,973				
001-100.4130-214.000	ADMIN Life & Disability Ins	3,076	3,013	3,972	3,812	4,186	4,186	4,186	4,186	4,186	3,972				
001-100.4130-220.000	ADMIN FICA Taxes	22,735	22,288	29,477	27,165	28,986	28,986	28,986	28,986	28,986	29,477				
001-100.4130-230.000	ADMIN NH Retirement	35,043	34,259	45,199	44,647	44,741	44,741	44,741	44,741	44,741	45,199				
001-100.4130-290.000	ADMIN Uniforms	0	0	0	0	3,500	3,500	3,500	0	0	0				
001-100.4130-294.000	ADMIN Training & Dues	6,538	5,678	6,214	5,812	6,571	6,571	6,571	6,571	6,571	6,214				
001-100.4130-298.000	ADMIN Employment Testing	10,000	10,229	10,000	7,008	10,000	10,000	10,000	10,000	10,000	10,000				
001-100.4130-330.000	ADMIN Professional Services	1,500	0	1,500	0	2,500	2,500	2,500	2,500	2,500	1,500				
001-100.4130-430.000	ADMIN Equipment Maintenance	100	16	100	5,240	560	560	560	560	560	100				
001-100.4130-434.000	ADMIN Vehicle Maintenance	3,000	1,246	3,500	393	2,500	2,500	2,500	2,500	2,500	3,500				
001-100.4130-440.000	ADMIN Rental & Leases	4,798	4,755	4,954	5,586	5,824	5,824	5,824	5,824	5,824	4,954				
001-100.4130-530.000	ADMIN Telephone	6,580	4,602	4,260	5,071	5,046	5,046	5,046	5,046	5,046	4,260				
001-100.4130-540.000	ADMIN Advertising	2,500	6,569	4,500	5,100	4,500	4,500	4,500	4,500	4,500	4,500				
001-100.4130-550.000	ADMIN Printing	6,000	6,734	6,120	7,201	6,355	6,355	6,355	6,355	6,355	6,120				
001-100.4130-560.000	ADMIN Postage	6,000	6,621	6,500	6,918	6,765	6,765	6,765	6,765	6,765	6,500				
001-100.4130-580.000	ADMIN Mileage	1	0	1	0	1	1	1	1	1	1				
001-100.4130-600.000	ADMIN Office Supplies	5,200	4,529	6,600	4,982	4,900	4,900	4,900	4,900	4,900	6,600				
001-100.4130-614.000	ADMIN Public Relations	1,000	4,382	1,500	1,342	1,500	1,500	1,500	1,500	1,500	1,500				
001-100.4130-626.000	ADMIN Fuel	1,000	1,046	1,050	902	1,225	1,225	1,225	1,225	1,225	1,050				
001-100.4130-630.000	ADMIN Meals & Food	2,500	3,302	2,700	2,759	3,000	3,000	3,000	3,000	3,000	2,700				
001-100.4130-751.000	ADMIN New Equipment	1,000	538	2,000	9,661	2,000	2,000	2,000	2,000	2,000	2,000				
001-100.4130-800.010	ADMIN Appreciation Night	2,500	1,561	2,500	1,225	2,500	2,500	2,500	2,500	2,500	2,500				
	Subtotal Administration Office Expense	478,204													

Insurances												
001-100.4196-520.000	ADMIN Liability	241,776	241,776	274,899	274,899	288,644	288,644	288,644	288,644	288,644	288,644	274,899
	Subtotal Insurances	241,776	241,776	274,899	274,899	288,644	288,644	288,644	288,644	288,644	288,644	274,899
Misc. Acct/Associations												
001-100.4197-800.012	ADMIN NH Municipal Assoc.	15,000	14,463	15,000	14,329	15,000	15,000	15,000	15,000	15,000	14,500	15,000
001-100.4199-899.000	ADMIN Unanticipated	1	2	1	0	1	1	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0	1	0	1	1	1	1	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksettites	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-100.4589-800.006	ADMIN Old Home Day	5,000	0	5,000	6,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000
001-100.4589-800.016	ADMIN Heritage Commission	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
001-100.4589-800.030	ADMIN Bicentennial	25,000	29,588	1	(424)	0	0	0	0	0	0	0
001-100.4651-600.000	ED Training & Dues	1,000	650	1,000	700	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-100.4901-710.000	ADMIN Land Purchase	1	0	1	0	1	1	1	1	1	1	1
	Subtotal Misc. Acct/Associations	55,448	54,147	30,449	30,549	30,448	30,448	30,448	30,448	30,448	29,948	30,448
	Total Administration	1,286,317	1,259,433	1,551,298	1,489,322	1,534,000	1,534,000	1,534,000	1,576,792	1,572,792	1,572,792	1,513,205
Assessing												
001-150.4152-111.000	ASSG Full-Time Employees	123,988	123,959	129,591	129,628	129,058	129,058	129,058	129,058	129,058	129,058	131,079
001-150.4152-113.000	ASSG Part-Time Employees	1	0	0	0	0	0	0	0	0	0	0
001-150.4152-130.000	ASSG Overtime	414	61	300	11	1	1	1	1	1	1	300
001-150.4152-210.000	ASSG Health Insurance	30,722	29,868	33,013	30,746	33,013	33,013	33,013	33,013	33,011	33,011	33,013
001-150.4152-212.000	ASSG Dental Insurance	615	600	600	603	600	600	600	609	609	609	600
001-150.4152-214.000	ASSG Life & Disability Ins	1,708	1,674	1,766	1,672	1,837	1,837	1,837	1,837	1,837	1,837	1,766
001-150.4152-220.000	ASSG FICA Taxes	9,516	9,236	9,937	9,654	9,873	9,873	9,873	9,873	9,873	9,873	10,051
001-150.4152-230.000	ASSG NH Retirement	17,490	17,437	18,276	18,222	17,462	17,462	17,462	17,462	17,462	17,462	18,485
001-150.4152-290.000	ASSG Uniforms	1	0	1	0	1	1	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	2,617	1,961	2,617	1,773	2,700	2,700	2,700	2,700	2,700	2,700	2,617
001-150.4152-324.000	ASSG Revaluation	0	0	0	0	1	1	1	1	1	1	0
001-150.4152-330.000	ASSG Professional Services	21,700	13,820	21,700	12,854	81,700	51,700	51,700	51,700	21,700	21,700	21,700
001-150.4152-344.000	ASSG Property Record Maintenance	100	61	100	110	100	100	100	100	100	100	100
001-150.4152-430.000	ASSG Equipment Maintenance	0	0	0	215	260	260	260	260	260	260	0
001-150.4152-440.000	ASSG Rental & Leases	0	0	0	141	384	384	384	384	384	384	0
001-150.4152-530.000	ASSG Telephone	1,081	1,055	1,081	1,060	1,100	1,100	1,100	1,100	1,100	1,100	1,081
001-150.4152-550.000	ASSG Printing	100	0	100	58	100	100	100	100	100	100	100
001-150.4152-560.000	ASSG Postage	750	202	750	476	4,200	4,200	4,200	4,200	4,200	4,200	750
001-150.4152-600.000	ASSG Office Supplies	850	516	1,450	354	550	550	550	550	550	550	1,450
001-150.4152-751.000	ASSG New Equipment	1	0	1	0	1	1	1	1	1	1	1
	Total Assessing	211,654	200,450	221,283	207,576	282,941	252,941	252,941	252,948	222,948	223,094	
Community Development												
Planning & Engineering												
001-200.4191-111.000	CD Full-Time Employees	239,615	225,155	249,445	228,821	255,726	255,726	255,726	255,726	255,726	255,726	258,942
001-200.4191-113.000	CD Part-Time Employees	4,784	5,449	5,916	3,823	6,604	6,604	6,604	6,604	6,604	6,604	5,916
001-200.4191-130.000	CD Overtime	2,542	1,996	2,200	1,105	2,000	2,000	2,000	2,000	2,000	2,000	2,200

001-200.4191-210.000	CD Health Insurance	53,132	43,643	57,376	41,320	57,376	57,376	57,376	57,376	57,142
001-200.4191-212.000	CD Dental Insurance	1,218	824	997	740	997	997	997	997	997
001-200.4191-214.000	CD Life & Disability Ins	3,346	3,029	3,388	2,871	3,545	3,545	3,545	3,545	3,388
001-200.4191-220.000	CD FICA Taxes	18,891	17,846	19,703	17,850	20,221	20,221	20,221	20,221	20,429
001-200.4191-230.000	CD NH Retirement	33,730	31,938	35,381	31,812	34,870	34,870	34,870	34,870	36,716
001-200.4191-294.000	CD Training & Dues	2,500	802	3,500	704	3,500	3,500	3,500	3,500	3,500
001-200.4191-330.000	CD Professional Services	2,500	0	2,000	0	2,000	2,000	2,000	2,000	2,000
001-200.4191-342.000	CD Software & Programs	200	210	200	194	200	200	200	200	200
001-200.4191-344.000	CD Property Record Maintenance	750	80	500	128	500	500	500	500	500
001-200.4191-430.000	CD Equipment Maintenance	0	0	60	597	820	820	820	820	60
001-200.4191-434.000	CD Vehicle Maintenance	4,000	502	2,500	1,787	2,000	2,000	2,000	2,000	2,500
001-200.4191-440.000	CD Rental & Leases	0	0	0	410	384	384	384	384	0
001-200.4191-530.000	CD Telephone	1,680	2,222	2,280	2,293	2,271	2,271	2,271	2,271	2,280
001-200.4191-550.000	CD Printing	800	813	800	778	800	800	800	800	800
001-200.4191-580.000	CD Mileage	1	0	1	0	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	3,500	368	2,750	2,164	750	750	750	750	2,750
001-200.4191-626.000	CD Fuel	1,100	592	1,050	717	650	650	650	650	1,050
001-200.4191-630.000	CD Meals & Food	1	0	1	0	1	1	1	1	1
001-200.4191-751.000	CD New Equipment	1	250	550	550	1	1	1	1	550
001-200.4191-800.018	CD Southern NH Planning Comm	10,200	9,903	10,500	10,110	10,750	10,750	10,750	10,750	10,500
	Subtotal Planning & Engineering	384,491	345,622	401,098	348,774	405,967	405,967	405,982	405,982	412,422
	Planning Board									
001-201.4191-110.000	PB Public Officials	1,700	900	1,700	550	1,700	1,700	1,700	1,700	1,700
001-201.4191-220.000	PB FICA Taxes	130	69	130	42	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	500	75	500	81	200	200	200	200	500
001-201.4191-540.000	PB Advertising	1,000	622	1,000	0	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	6,500	2,793	6,500	2,793	4,500	4,500	4,500	4,500	6,500
	Subtotal Planning Board	9,830	4,459	9,830	3,466	7,530	7,530	7,530	7,530	9,830
	Building Inspection									
001-202.4240-111.000	CEO Full-Time Employees	68,916	71,402	72,528	72,716	73,530	73,530	73,530	73,530	72,528
001-202.4240-113.000	CEO Part-Time Employees	500	0	500	0	0	0	0	0	500
001-202.4240-130.000	CEO Overtime	0	2,933	4,000	3,043	3,500	3,500	3,500	3,500	4,000
001-202.4240-210.000	CEO Health Insurance	10,241	20,322	22,009	20,562	22,009	22,009	22,012	22,009	22,009
001-202.4240-212.000	CEO Dental Insurance	208	397	397	399	397	397	403	397	397
001-202.4240-214.000	CEO Life & Disability Ins	954	1,071	1,026	993	1,040	1,040	1,040	1,040	1,026
001-202.4240-220.000	CEO FICA Taxes	5,310	5,496	5,892	5,664	5,893	5,893	5,893	5,893	5,892
001-202.4240-230.000	CEO NH Retirement	9,690	10,452	10,760	10,649	10,422	10,422	10,422	10,422	10,760
001-202.4240-290.000	CEO Uniforms	200	0	200	0	200	200	200	200	200
001-202.4240-294.000	CEO Training & Dues	1,000	45	1,000	374	1,000	1,000	1,000	1,000	1,000
001-202.4240-330.000	CEO Professional Services	1	0	1	0	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	200	210	200	194	200	200	200	200	200
001-202.4240-430.000	CEO Equipment Maintenance	1	0	1	107	130	130	130	130	1
001-202.4240-434.000	CEO Vehicle Maintenance	1,500	2,510	2,500	50	2,500	2,500	2,500	2,500	2,500
001-202.4240-440.000	CEO Rental & Leases	0	0	0	205	192	192	192	192	0
001-202.4240-530.000	CEO Telephone	1,832	1,448	1,470	1,537	1,596	1,596	1,596	1,596	1,470
001-202.4240-550.000	CEO Printing	750	59	500	261	200	200	200	200	500
001-202.4240-560.000	CEO Postage	1	40	0	43	0	0	0	0	0
001-202.4240-626.000	CEO Fuel	1,000	4,955	3,000	4,781	5,880	5,880	5,880	5,880	3,000
001-202.4240-751.000	CEO New Equipment	1	0	1	0	1	1	1	1	1
	Subtotal Building Inspections	102,305	121,340	125,985	121,579	128,691	128,691	128,700	128,700	125,985

Public Health		1	0	1	0	1	1	1	1	1	1	1	1
001-202.4411-330.000		1	0	1	0	1	1	1	1	1	1	1	1
PH Professional Services		1	0	1	0	1	1	1	1	1	1	1	1
Subtotal Public Health		1	0	1	0	1	1	1	1	1	1	1	1
Zoning Board of Adjustments													
001-203.4191-110.000		1,300	725	1,300	800	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
ZBA Public Officials		1,300	725	1,300	800	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
001-203.4191-220.000		99	55	99	61	99	99	99	99	99	99	99	99
ZBA FICA Taxes		99	55	99	61	99	99	99	99	99	99	99	99
001-203.4191-294.000		250	60	250	65	250	250	250	250	250	250	250	250
ZBA Training & Dues		250	60	250	65	250	250	250	250	250	250	250	250
001-203.4191-540.000		1,200	1,120	1,500	1,026	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
ZBA Advertising		1,200	1,120	1,500	1,026	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
001-203.4191-560.000		250	1,539	1	1,168	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1
ZBA Postage		250	1,539	1	1,168	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1
Subtotal Zoning Board of Adjustments		3,099	3,499	3,150	3,120	5,149	5,149	5,149	5,149	5,149	5,149	5,149	3,150
Total Community Development		499,726	474,920	540,064	476,939	547,338	547,338	547,338	547,362	547,362	547,362	551,388	
Family Services													
001-250.4441-113.000													
FS Part-Time Employees													
001-250.4441-130.000		38,768	35,109	42,120	33,827	42,284	42,284	42,284	42,284	42,284	42,284	42,284	42,120
FS Overtime		1	0	1	0	1	1	1	1	1	1	1	1
001-250.4441-220.000		2,965	2,686	3,222	2,588	3,235	3,235	3,235	3,235	3,235	3,235	3,235	3,222
FS FICA Taxes		2,965	2,686	3,222	2,588	3,235	3,235	3,235	3,235	3,235	3,235	3,235	3,222
001-250.4441-294.000		100	115	200	125	200	200	200	200	200	200	200	200
FS Training & Dues		100	115	200	125	200	200	200	200	200	200	200	200
001-250.4441-342.000		0	0	0	0	1,800	1,800	1,800	1,800	1,800	1,800	1,800	0
FS Software & Programs		0	0	0	0	1,800	1,800	1,800	1,800	1,800	1,800	1,800	0
001-250.4441-430.000		0	0	0	107	130	130	130	130	130	130	130	0
FS Equipment Maintenance		0	0	0	107	130	130	130	130	130	130	130	0
001-250.4441-440.000		0	0	0	235	192	192	192	192	192	192	192	0
FS Rental & Leases		0	0	0	235	192	192	192	192	192	192	192	0
001-250.4441-530.000		480	954	1,004	993	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004
FS Telephone		480	954	1,004	993	1,004	1,004	1,004	1,004	1,004	1,004	1,004	1,004
001-250.4441-550.000		1	0	1	81	1	1	1	1	1	1	1	1
FS Printing		1	0	1	81	1	1	1	1	1	1	1	1
001-250.4441-560.000		320	76	200	146	200	200	200	200	200	200	200	200
FS Postage		320	76	200	146	200	200	200	200	200	200	200	200
001-250.4441-600.000		400	795	300	224	100	100	100	100	100	100	100	300
FS Office Supplies		400	795	300	224	100	100	100	100	100	100	100	300
001-250.4441-751.000		1	571	1	58	1	1	1	1	1	1	1	1
FS New Equipment		1	571	1	58	1	1	1	1	1	1	1	1
Subtotal FS Administration		43,036	40,305	47,049	38,384	49,148	49,148	49,148	49,148	49,148	49,148	47,049	
FS Direct Assistance													
001-250.4442-510.000		80,000	53,965	60,000	65,696	80,000	70,000	70,000	70,000	70,000	80,000	60,000	
FS Town Welfare		80,000	53,965	60,000	65,696	80,000	70,000	70,000	70,000	70,000	80,000	60,000	
Subtotal FS Direct Assistance		80,000	53,965	60,000	65,696	80,000	70,000	70,000	70,000	70,000	80,000	60,000	
FS Agencies													
001-250.4444-800.020		14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
FS Community Action Program		14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
001-250.4444-800.022		7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402
FS Visiting Nurses		7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026		1	0	1	0	1	1	1	1	1	1	1	1
FS Home Health & Hospice Care		1	0	1	0	1	1	1	1	1	1	1	1
001-250.4444-800.028		14,040	13,208	13,520	6,500	14,040	14,040	14,040	14,040	14,040	14,040	13,520	13,520
FS Bus Transportation		14,040	13,208	13,520	6,500	14,040	14,040	14,040	14,040	14,040	14,040	13,520	13,520
Subtotal FS Agencies		35,443	34,610	34,923	27,902	35,443	35,443	35,443	35,443	35,443	35,443	34,923	34,923
Total Family Services		158,479	128,880	141,972	131,982	164,591	154,591	154,591	154,591	154,591	164,591	141,972	
Finance													
001-300.4150-110.000		1,800	1,650	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
FIN Public Officials		1,800	1,650	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
001-300.4150-111.000		134,270	134,051	152,744	152,391	156,572	156,572	156,572	156,572	156,572	156,572	156,126	156,126
FIN Full-Time Employees		134,270	134,051	152,744	152,391	156,572	156,572	156,572	156,572	156,572	156,572	156,126	156,126
001-300.4150-113.000		24,331	23,812	30,287	25,845	30,572	30,572	30,572	30,572	30,572	30,572	30,287	30,287
FIN Part-Time Employees		24,331	23,812	30,287	25,845	30,572	30,572	30,572	30,572	30,572	30,572	30,287	30,287
001-300.4150-130.000		153	29	100	75	100	100	100	100	100	100	100	100
FIN Overtime		153	29	100	75	100	100	100	100	100	100	100	100
001-300.4150-210.000		32,650	31,605	34,712	32,598	34,712	34,712	34,712	34,712	34,712	33,998	34,712	34,712
FIN Health Insurance		32,650	31,605	34,712	32,598	34,712	34,712	34,712	34,712	34,712	33,998	34,712	34,712
001-300.4150-212.000		1,209	1,181	1,179	1,184	1,179	1,179	1,179	1,179	1,179	1,197	1,179	1,179
FIN Dental Insurance		1,209	1,181	1,179	1,184	1,179	1,179	1,179	1,179	1,179	1,197	1,179	1,179

	001-300.4150-214.000	FIN Life & Disability Ins	1,822	1,825	1,879	1,825	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	1,879
	001-300.4150-220.000	FIN FICA Taxes	12,283	12,518	14,148	14,083	14,462	14,462	14,462	14,462	14,462	14,462	14,462	14,462	14,407
	001-300.4150-230.000	FIN NH Retirement	18,490	18,498	21,064	21,090	20,726	20,726	20,726	20,726	20,726	20,726	20,726	21,539	
	001-300.4150-294.000	FIN Training & Dues	1,000	560	1,830	1,451	800	800	800	800	800	800	800	1,830	
	001-300.4150-314.000	FIN Banking Services	8,000	4,866	7,200	4,641	6,000	6,000	6,000	6,000	6,000	6,000	6,000	7,200	
*	001-300.4150-321.000	FIN GASB Compliance	4,500	1,000	1	0	4,500	4,500	4,500	4,500	4,500	4,500	4,500	1	
	001-300.4150-322.000	FIN Audit Services	16,500	19,510	18,000	16,760	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	
	001-300.4150-430.000	FIN Equipment Maintenance	200	0	100	215	260	260	260	260	260	260	260	100	
	001-300.4150-440.000	FIN Rental & Leases	0	0	0	275	384	384	384	384	384	384	384	0	
	001-300.4150-530.000	FIN Telephone	1,200	1,180	1,277	1,183	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,277	
	001-300.4150-550.000	FIN Printing	1,450	1,713	1,050	936	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	
	001-300.4150-560.000	FIN Postage	1,900	1,734	2,000	1,861	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
	001-300.4150-600.000	FIN Office Supplies	1,080	1,557	1,130	1,415	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,130	
	001-300.4150-751.000	FIN New Equipment	1	0	300	175	50	50	50	50	50	50	50	300	
	Total Finance		262,839	257,289	290,801	279,802	297,474	297,474	296,778	296,778	296,778	296,778	296,778	294,917	
Fire-Rescue															
Fire Division															
	001-350.4220-111.000	FD Full-Time Employees	1,792,249	1,502,736	1,728,574	1,486,787	1,708,945	1,693,695	1,693,695	1,693,695	1,693,695	1,693,695	1,693,695	1,728,574	
	001-350.4220-111.002	FD Full-Time Employees - Admin	305,655	446,493	465,780	460,587	472,289	474,289	474,289	474,289	474,289	474,289	474,289	473,457	
	001-350.4220-113.000	FD Part-Time Employees	133,212	25,072	46,934	48,821	51,455	48,655	48,655	48,655	48,655	48,655	48,655	46,934	
*	001-350.4220-130.000	FD Overtime	337,532	464,129	300,000	541,449	410,987	340,000	340,000	340,000	340,000	340,000	340,000	300,000	
	001-350.4220-210.000	FD Health Insurance	613,753	580,347	623,748	605,498	655,838	655,838	655,838	655,838	655,838	655,838	655,838	655,838	
	001-350.4220-212.000	FD Dental Insurance	14,939	13,038	13,390	13,376	13,390	13,390	13,390	13,390	13,390	13,390	13,390	13,390	
	001-350.4220-214.000	FD Life & Disability Ins	26,543	24,891	38,382	23,584	28,146	28,146	28,146	28,146	28,146	28,146	28,146	38,382	
*	001-350.4220-220.000	FD FICA Taxes	48,811	38,112	43,469	41,127	45,273	43,962	43,962	43,962	43,962	43,962	43,962	43,580	
*	001-350.4220-230.000	FD NH Retirement	712,496	755,419	802,859	778,712	776,566	750,664	750,664	750,664	750,664	750,664	750,664	805,390	
	001-350.4220-290.000	FD Uniforms	36,400	32,650	46,700	43,284	49,700	46,700	46,700	46,700	46,700	46,700	46,700	46,700	
	001-350.4220-294.000	FD Training & Dues	41,250	44,849	57,753	35,600	59,289	57,753	57,753	57,753	57,753	57,753	57,753	57,753	
	001-350.4220-298.000	FD Employment Testing	6,000	6,265	6,120	4,213	8,800	8,800	8,800	8,800	8,800	8,800	8,800	6,120	
	001-350.4220-330.000	FD Professional Services	80,000	75,381	84,597	81,785	81,765	81,765	81,765	81,765	81,765	81,765	81,765	86,401	
	001-350.4220-342.000	FD Software & Programs	18,593	17,532	21,000	13,162	16,863	16,863	16,863	16,863	16,863	16,863	16,863	21,000	
	001-350.4220-430.000	FD Equipment Maintenance	21,500	28,135	25,000	25,250	27,900	26,000	26,000	26,000	26,000	26,000	26,000	25,000	
	001-350.4220-430.002	FD Office Equipment Maintenance	1	1,718	1	640	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1	
*	001-350.4220-434.000	FD Vehicle Maintenance	90,000	146,070	100,000	117,949	110,000	110,000	110,000	110,000	110,000	110,000	110,000	100,000	
	001-350.4220-440.000	FD Rental & Leases	300,396	278,302	285,208	294,143	288,675	288,675	288,675	288,675	288,675	288,675	288,675	285,208	
	001-350.4220-500.000	FD Forest Fires	1,000	1,668	2,000	5,832	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
	001-350.4220-530.000	FD Telephone	8,220	8,294	11,364	9,789	7,116	7,116	7,116	7,116	7,116	7,116	7,116	11,364	
	001-350.4220-532.000	FD Internet Services	3,600	4,073	4,092	4,404	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,092	
	001-350.4220-550.000	FD Printing	500	602	700	424	700	700	700	700	700	700	700	700	
	001-350.4220-560.000	FD Postage	500	385	500	938	500	500	500	500	500	500	500	500	
	001-350.4220-580.000	FD Mileage	1	0	1	0	1	1	1	1	1	1	1	1	
	001-350.4220-600.000	FD Office Supplies	2,500	3,760	3,000	3,326	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,000	
	001-350.4220-600.004	FD Fire Prevention	5,000	11,123	6,500	7,456	7,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	
	001-350.4220-614.000	FD Public Relations	0	2,670	2,000	786	3,000	3,000	3,000	3,000	3,000	3,000	3,000	2,000	
	001-350.4220-626.000	FD Fuel	24,750	34,237	27,000	40,315	37,000	37,000	37,000	37,000	37,000	37,000	37,000	27,000	

	001-350.4220-630.000	FD Meals & Food	1,000	1,808	1,500	2,095	1,500	1,500	1,500	1,500	1,500	1,500
*	001-350.4220-751.000	FD New Equipment	25,000	34,742	33,985	13,103	42,100	35,500	35,500	35,500	35,500	33,985
	001-350.4220-751.002	FD Operating Supplies	5,000	6,453	6,800	7,877	8,000	8,000	8,000	8,000	8,000	6,800
	001-350.4220-752.000	FD Vehicle & Related Purch	1	118	1	88	500	1	1	1	1	1
		Subtotal Fire Division	4,656,402	4,591,070	4,788,958	4,712,401	4,926,098	4,797,313	4,856,882	4,861,598	4,833,171	
		Emergency Management										
	001-350.4290-294.000	EM Training & Dues	1	998	1	0	1	1	1	1	1	1
	001-350.4290-294.008	EM EOC Exercises	1	0	1	0	1,000	500	500	500	500	1
	001-350.4290-330.000	EM EOC Professional Services	0	4,000	0	405	0	0	0	0	0	0
	001-350.4290-530.000	EM Telephone	750	1,328	1,176	1,343	1,176	1,176	1,176	1,176	1,176	1,176
	001-350.4290-751.000	EM New Equipment	2,000	6,295	5,500	4,496	4,500	4,500	4,500	4,500	4,500	5,500
	001-350.4290-800.024	EM American Red Cross	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550
		Subtotal Emergency Management	4,302	14,171	8,228	7,794	8,227	7,727	7,727	7,727	8,228	
		Total Fire-Rescue	4,660,704	4,605,242	4,797,186	4,720,195	4,934,325	4,805,040	4,864,609	4,869,325	4,841,399	
		Police										
	001-400.4210-111.000	PD Full-Time Employees	2,903,701	2,854,892	2,951,870	2,911,426	2,951,747	2,951,747	2,951,747	2,951,105	2,951,870	
	001-400.4210-113.000	PD Part-Time Employees	32,232	37,666	43,292	41,264	47,679	48,179	48,179	48,179	43,292	
*	001-400.4210-130.000	PD Overtime	145,220	163,334	180,306	202,596	182,078	180,306	180,306	180,306	180,306	
	001-400.4210-210.000	PD Health Insurance	649,447	705,684	750,407	747,327	750,407	750,470	824,261	824,261	750,407	
	001-400.4210-212.000	PD Dental Insurance	13,223	15,261	14,677	15,220	14,677	14,677	15,881	15,881	14,677	
	001-400.4210-214.000	PD Life & Disability Ins	37,600	37,564	40,035	36,535	40,533	40,533	40,533	40,533	40,035	
	001-400.4210-220.000	PD FICA Taxes	89,366	90,685	96,363	93,935	96,352	96,576	96,576	96,566	96,363	
	001-400.4210-230.000	PD NH Retirement	851,774	862,597	908,659	878,984	844,728	845,696	845,696	845,496	908,659	
	001-400.4210-240.000	PD Education (contractual)	8,000	5,674	6,000	2,205	6,000	6,000	6,000	6,000	6,000	
*	001-400.4210-290.000	PD Uniforms	43,100	35,645	38,100	39,174	41,800	41,800	41,800	41,800	38,100	
	001-400.4210-294.000	PD Training & Dues	39,323	41,354	43,552	40,883	48,637	48,637	48,637	48,637	43,552	
	001-400.4210-298.002	PD Selection Process	1,570	0	1,670	1,746	1,670	1,670	1,670	1,670	1,670	
	001-400.4210-330.000	PD Professional Services	3,231	2,197	4,251	2,956	3,431	3,431	3,431	3,431	4,251	
	001-400.4210-332.000	PD Communication Maintenance	21,694	20,509	22,775	23,930	22,535	22,535	22,535	22,535	22,775	
	001-400.4210-342.000	PD Software & Programs	18,338	18,208	19,273	18,208	19,010	19,010	19,010	19,010	19,273	
	001-400.4210-430.000	PD Equipment Maintenance	1,200	1,650	2,200	2,431	1,241	1,241	1,241	1,241	2,200	
	001-400.4210-434.000	PD Vehicle Maintenance	26,750	43,307	49,850	44,063	52,991	39,991	39,991	39,991	49,850	
	001-400.4210-440.000	PD Rental & Leases	10,192	10,634	10,402	10,634	10,662	10,662	10,662	10,662	10,402	
	001-400.4210-506.000	PD Animal Control Operation	250	0	250	60	250	250	250	250	250	
	001-400.4210-530.000	PD Telephone	12,120	11,494	11,300	11,414	12,560	12,560	12,560	12,560	11,300	
	001-400.4210-532.000	PD Internet Services	1,400	2,261	2,268	2,568	2,280	2,280	2,280	2,280	2,268	
	001-400.4210-540.000	PD Advertising	0	0	0	261	0	0	0	0	0	
	001-400.4210-550.000	PD Printing	1,000	973	1,000	1,886	1,000	1,000	1,000	1,000	1,000	
	001-400.4210-560.000	PD Postage	1,200	531	1,000	541	800	800	800	800	1,000	
	001-400.4210-580.000	PD Mileage	1	0	1	0	1	1	1	1	1	
	001-400.4210-600.000	PD Office Supplies	4,500	4,818	4,500	5,457	4,500	4,500	4,500	4,500	4,500	
	001-400.4210-600.012	PD K-9 Supplies	1	0	1	0	1	1	1	1	1	
	001-400.4210-614.000	PD Public Relations	1,500	2,011	2,000	1,900	2,000	2,000	2,000	2,000	2,000	
	001-400.4210-626.000	PD Fuel	36,060	65,535	55,803	50,683	75,600	70,350	70,350	68,600	61,800	
	001-400.4210-630.000	PD Meals & Food	2,350	2,966	2,350	4,003	2,350	2,350	2,350	2,350	2,350	

001-400.4210-751.000	PD New Equipment		2,750	4,352	3,000	2,043	4,500	4,500	4,500	4,500	3,000
001-400.4210-751.002	PD Police Equipment		4,728	6,601	5,248	11,394	5,842	3,284	3,284	3,284	5,248
* 001-400.4210-752.000	PD Vehicle & Related Purchases		48,690	52,366	51,156	52,276	150,000	150,000	150,000	150,000	51,156
Total Police			5,012,511	5,100,768	5,323,559	5,258,002	5,397,862	5,377,037	5,452,032	5,449,430	5,329,556
Public Works											
Highway Division											
DPW Administration											
001-450.4311-111.000	DPW ADMIN Full-Time Employees		155,677	135,818	169,046	166,202	166,805	166,805	166,805	166,805	169,046
001-450.4311-113.000	DPW ADMIN Part-Time Employees		1	0	0	0	0	0	0	0	0
001-450.4311-130.000	DPW ADMIN Overtime		2,000	597	2,000	0	0	0	0	0	2,000
001-450.4311-210.000	DPW ADMIN Health Insurance		25,481	23,646	27,009	48,017	27,009	27,009	51,005	51,005	27,009
001-450.4311-212.000	DPW ADMIN Dental Insurance		814	579	794	1,276	794	794	1,197	1,197	794
001-450.4311-214.000	DPW ADMIN Life & Disability Ins		2,121	1,675	2,235	1,817	2,321	2,321	2,321	2,321	2,235
001-450.4311-220.000	DPW ADMIN FICA Taxes		12,062	10,452	13,085	11,831	12,761	12,761	12,761	12,761	13,085
001-450.4311-230.000	DPW ADMIN NH Retirement		22,169	19,180	24,373	23,363	22,569	22,569	22,569	22,569	24,373
001-450.4311-290.000	DPW ADMIN Uniforms		15,220	11,791	14,478	14,110	10,250	10,250	10,250	10,250	14,478
001-450.4311-294.000	DPW ADMIN Training & Dues		2,725	830	2,725	2,269	2,725	2,725	2,725	2,725	2,725
001-450.4311-342.000	DPW ADMIN Software & Programs		7,720	8,490	9,220	9,519	9,450	9,450	9,450	9,450	9,220
001-450.4311-344.000	DPW ADMIN Property Record Maintenance		1	0	1	0	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases		2,100	2,558	3,145	2,448	3,145	3,145	3,145	3,145	3,145
001-450.4311-530.000	DPW ADMIN Telephone		4,668	3,859	4,068	4,108	4,068	4,068	4,068	4,068	4,068
001-450.4311-532.000	DPW ADMIN Internet Services		1,700	1,896	1,700	2,104	2,040	2,040	2,040	2,040	1,700
001-450.4311-540.000	DPW ADMIN Advertising		2,000	2,506	2,000	2,485	2,250	2,250	2,250	2,250	2,000
001-450.4311-550.000	DPW ADMIN Printing		1	0	1	150	1	1	1	1	1
001-450.4311-560.000	DPW ADMIN Postage		200	44	200	221	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage		1	0	1	0	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies		2,000	1,369	2,000	865	2,000	2,000	2,000	2,000	2,000
001-450.4311-604.000	DPW ADMIN Safety Supplies		2,600	931	2,000	1,226	2,000	2,000	2,000	2,000	2,000
001-450.4311-630.000	DPW ADMIN Meals & Food		2,700	4,396	3,000	4,775	3,500	3,500	3,500	3,500	3,000
001-450.4311-751.000	DPW ADMIN New Equipment		1	107	1	173	1	1	1	1	1
	Subtotal DPW Administration		263,962	230,724	283,082	296,957	273,891	273,891	298,290	298,290	283,082
Road Maintenance											
001-450.4312-111.000	RD MNT Full-Time Employees		400,233	301,218	417,017	316,398	418,255	423,811	423,811	423,811	429,060
001-450.4312-130.000	RD MNT Overtime		103,273	120,988	97,000	124,432	115,890	105,890	105,890	105,890	98,165
001-450.4312-210.000	RD MNT Health Insurance		162,233	119,230	167,040	147,606	167,040	167,040	203,377	203,377	166,625
001-450.4312-212.000	RD MNT Dental Insurance		3,639	3,324	4,340	3,576	4,340	4,340	4,397	4,397	4,340
001-450.4312-214.000	RD MNT Life & Disability Ins		5,367	3,799	5,667	3,715	5,709	5,709	5,709	5,709	5,667
001-450.4312-220.000	RD MNT FICA Taxes		38,518	31,681	39,323	32,699	40,862	40,522	40,522	40,522	40,333
001-450.4312-230.000	RD MNT NH Retirement		70,794	57,997	72,271	61,137	72,270	71,669	71,669	71,669	74,128
* 001-450.4312-330.000	RD MNT Professional Services		39,080	42,733	69,475	14,159	79,475	76,680	76,680	76,680	69,475
* 001-450.4312-330.010	RD MNT NPDES Stormwater		25,000	2,225	25,000	1,961	25,000	20,000	20,000	20,000	25,000
001-450.4312-430.000	RD MNT Equipment Maintenance		3,000	658	1,500	2,405	1,500	1,500	1,500	1,500	1,500
001-450.4312-434.000	RD MNT Vehicle Maintenance		100,000	98,832	100,000	107,350	100,000	100,000	100,000	100,000	100,000
001-450.4312-440.000	RD MNT Rental & Leases		3,065	4,396	2,500	401	3,000	3,000	3,000	3,000	2,500
001-450.4312-616.000	RD MNT Road Salt & Sand		170,000	169,844	216,000	242,392	200,000	200,000	200,000	200,000	216,000

001-450.4312-618.000	RD MNT Signage	9,000	4,594	9,000	8,264	9,000	7,000	7,000	7,000	9,000
001-450.4312-626.000	RD MNT Fuel	35,500	47,357	50,000	56,668	65,000	65,000	65,000	65,000	50,000
* 001-450.4312-720.000	RD MNT Resurfacing	626,090	440,649	900,000	804,378	900,000	900,000	900,000	900,000	900,000
001-450.4312-722.000	RD MNT Construction Materials	60,000	52,542	60,000	56,034	60,000	60,000	60,000	60,000	60,000
001-450.4312-751.000	RD MNT New Equipment	2,000	0	2,000	1,340	2,000	2,000	2,000	2,000	2,000
* 001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	1,713	1	0	1	1	1	1	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	17,693	20,000	16,606	20,000	20,000	20,000	20,000	20,000
	Subtotal Road Maintenance	1,876,793	1,521,473	2,258,134	2,001,521	2,289,342	2,274,162	2,310,556	2,310,556	2,273,794
	Bridges									
* 001-450.4313-330.000	DPW Bridge Professional Services	1	0	1	0	1	1	1	1	1
	Subtotal Bridges	1	0	1	0	1	1	1	1	1
	Street Lighting									
001-450.4316-330.000	ST Lights Professional Service	1	0	1	229	1	1	1	1	1
001-450.4316-622.000	ST Lights Electric	30,000	24,551	30,000	22,643	30,000	30,000	30,000	30,000	30,000
	Subtotal Street Lighting	30,001	24,551	30,001	22,872	30,001	30,001	30,001	30,001	30,001
	Fleet									
001-450.4319-111.000	FLEET Full-Time Employees	120,688	123,632	127,062	125,537	127,073	127,073	127,073	127,073	129,433
001-450.4319-130.000	FLEET Overtime	15,011	20,227	15,000	24,596	17,000	15,000	15,000	15,000	15,426
001-450.4319-210.000	FLEET Health Insurance	55,281	53,683	56,820	55,168	56,820	56,820	59,394	59,394	56,820
001-450.4319-212.000	FLEET Dental Insurance	1,604	1,566	1,564	1,569	1,564	1,564	1,588	1,588	1,564
001-450.4319-214.000	FLEET Life & Disability Ins	1,595	1,640	1,722	1,640	1,766	1,766	1,766	1,766	1,722
001-450.4319-220.000	FLEET FICA Taxes	10,381	10,796	10,868	11,259	11,022	10,869	10,869	10,869	11,082
001-450.4319-230.000	FLEET NH Retirement	19,079	19,616	19,974	21,092	19,493	19,222	19,222	19,222	20,367
001-450.4319-342.000	FLEET Software & Programs	3,000	4,123	5,000	4,997	5,100	5,100	5,100	5,100	5,000
001-450.4319-430.000	FLEET Equipment Maintenance	1,500	664	1,000	280	1,000	1,000	1,000	1,000	1,000
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	14,900	15,203	14,900	14,588	14,900	14,900	14,900	14,900	14,900
001-450.4319-751.000	FLEET New Equipment	1	7,767	10,000	10,278	10,000	10,000	10,000	10,000	10,000
	Subtotal Fleet	243,040	258,918	263,910	271,005	265,738	263,314	265,912	265,912	267,314
	Building Maintenance									
001-451.4194-111.000	TB Full-Time Employees	48,279	48,231	47,779	48,012	50,695	50,695	50,695	50,695	48,686
001-451.4194-113.000	TB Part-Time Employees	42,102	30,457	50,507	30,288	53,443	53,443	53,443	53,443	50,507
001-451.4194-130.000	TB Overtime	5,389	14,625	4,921	25,250	10,000	5,000	5,000	5,000	5,084
001-451.4194-210.000	TB Health Insurance	10,234	10,293	10,522	10,678	10,522	10,522	10,999	10,999	10,522
001-451.4194-212.000	TB Dental Insurance	208	203	203	204	203	203	206	206	203
001-451.4194-214.000	TB Life & Disability Ins	612	603	670	603	684	684	684	684	670
001-451.4194-220.000	TB FICA Taxes	7,326	6,979	7,895	7,760	8,732	8,349	8,349	8,349	7,977
001-451.4194-230.000	TB NH Retirement	7,546	8,451	7,410	10,237	8,212	7,536	7,536	7,536	7,561
001-451.4194-410.000	TB Other Utilities	5,000	7,421	3,800	4,571	5,000	4,000	4,000	4,000	3,800
001-451.4194-411.000	TB Sewer	4,500	3,746	5,000	8,459	5,000	5,000	5,000	5,000	5,000
001-451.4194-412.000	TB Water	12,000	13,349	10,000	13,267	12,500	12,500	12,500	12,500	10,000
001-451.4194-413.000	TB Heating	61,300	68,923	62,958	59,850	69,200	60,000	60,000	60,000	62,958
001-451.4194-420.000	TB Custodial Supplies	13,500	13,135	15,300	14,978	14,800	14,800	14,800	14,800	15,300

001-451.4194-434.000	TB Vehide Maintenance	1,000	1,785	500	2,242	1,500	1,500	1,500	1,500	500
001-451.4194-436.000	TB Building Maintenance	139,346	132,134	128,526	138,466	138,526	138,526	138,526	138,526	128,526
001-451.4194-440.000	TB Rental & Leases	10,985	13,378	10,985	9,995	11,863	11,863	11,863	11,863	10,985
001-451.4194-530.000	TB Telephone	600	602	600	602	600	600	600	600	600
001-451.4194-622.000	TB Electric	92,000	104,453	98,900	100,829	99,100	99,100	99,100	99,100	98,900
001-451.4194-626.000	TB Fuel	2,076	2,627	3,150	4,015	4,825	4,825	4,825	4,825	3,150
001-451.4194-751.000	TB New Equipment	1	125	1	1,668	1	1	1	1	1
001-452.4194-111.000	TB CH Full-Time Employees	1	412	1	0	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	16,224	0	22,199	9,664	22,269	22,269	22,269	22,269	22,199
001-452.4194-130.000	TB CH Overtime	1	16,595	1	4,986	1	1	1	1	1
001-452.4194-220.000	TB CH FICA Taxes	1,240	1,287	1,698	1,116	1,704	1,704	1,704	1,704	1,698
001-452.4194-230.000	TB CH NH Retirement	1	2,391	1	701	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	250	480	480	480	480	480	480	480	480
001-452.4194-413.000	TB CH Heating	7,000	6,620	7,000	6,572	7,000	7,000	7,000	7,000	7,000
001-452.4194-420.000	TB CH Custodial Supplies	1,600	903	2,500	1,541	2,500	2,500	2,500	2,500	2,500
001-452.4194-436.000	TB CH Building Maintenance	17,700	7,376	17,700	16,114	30,700	30,700	30,700	30,700	17,700
001-452.4194-622.000	TB CH Electric	13,000	15,131	13,000	12,625	14,000	14,000	14,000	14,000	13,000
001-452.4194-630.000	TB CH Meals & Food	180	(19)	180	300	180	180	180	180	180
	Subtotal Building Maintenance	521,201	532,698	534,387	546,072	584,242	567,983	568,463	568,463	535,690
	Total Highway Division	2,934,998	2,568,363	3,369,515	3,138,428	3,443,215	3,409,352	3,473,223	3,473,223	3,389,882
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	306,386	281,326	319,445	278,484	327,388	327,388	327,388	327,388	326,228
001-450.4520-113.000	P&R Part-Time Employees	6,720	0	1	0	10,963	5,482	5,482	5,482	1
001-450.4520-130.000	P&R Overtime	12,069	7,973	8,000	11,773	8,000	8,000	8,000	8,000	8,850
001-450.4520-210.000	P&R Health Insurance	109,225	76,514	102,064	80,966	102,064	102,064	106,697	106,697	101,723
001-450.4520-212.000	P&R Dental Insurance	3,042	1,769	2,221	1,770	2,221	2,221	2,227	2,227	2,221
001-450.4520-214.000	P&R Life & Disability Ins	4,129	3,607	4,357	3,323	4,470	4,470	4,470	4,470	4,357
001-450.4520-220.000	P&R FICA Taxes	24,875	21,660	25,050	21,724	26,496	26,077	26,077	26,077	25,634
001-450.4520-230.000	P&R NH Retirement	44,776	38,423	46,039	40,467	45,378	45,378	45,378	45,378	47,112
001-450.4520-290.000	P&R Uniforms	0	0	0	0	6,046	6,046	6,046	6,046	0
001-450.4520-342.000	P&R Software & Programs	1,150	1,021	1,150	908	1,250	1,250	1,250	1,250	1,150
001-450.4520-421.000	P&R Water	33,021	34,197	44,000	37,385	44,000	36,000	36,000	36,000	44,000
001-450.4520-430.000	P&R Equipment Maintenance	10,000	12,014	9,000	12,239	10,000	10,000	10,000	10,000	9,000
001-450.4520-434.000	P&R Vehicle Maintenance	8,000	16,814	7,000	3,643	10,000	10,000	10,000	10,000	7,000
001-450.4520-438.000	P&R Ground Maintenance	43,000	27,440	43,000	35,514	43,000	38,000	38,000	38,000	43,000
001-450.4520-440.000	P&R Rental & Leases	2,000	4,867	2,000	2,713	3,000	3,000	3,000	3,000	2,000
001-450.4520-530.000	P&R Telephone	1,620	1,409	888	1,130	1,248	888	888	888	888
001-450.4520-532.000	P&R Internet Services	1,300	2,136	1,825	2,458	2,436	2,436	2,436	2,436	1,825
001-450.4520-600.000	P&R Office Supplies	1	0	1	64	1	1	1	1	1
001-450.4520-600.010	P&R Recreation Supplies	1	0	1	0	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	1,000	546	1,000	488	1,000	1,000	1,000	1,000	1,000
001-450.4520-622.000	P&R Electric	17,266	19,662	17,266	19,795	18,000	18,000	18,000	18,000	17,266
001-450.4520-626.000	P&R Fuel	14,500	16,276	20,900	20,907	21,250	21,250	21,250	21,250	20,900
001-450.4520-751.000	P&R New Equipment	16,000	20,371	16,000	19,169	20,000	19,000	19,000	19,000	16,000
001-450.4520-800.006	P&R Old Home Day	10,000	4,500	10,000	12,030	10,000	10,000	10,000	10,000	10,000
	Subtotal Parks & Recreation	670,081	592,523	681,208	606,949	718,212	697,952	702,591	702,591	690,157

Cemeteries			5,000	0	5,000	914	25,000	25,000	25,000	5,000	5,000
001-450.4195-438.000		DPW CEM Grounds Maintenance									
Subtotal Cemeteries			5,000	0	5,000	914	25,000	25,000	25,000	5,000	5,000
Total Parks, Recreation & Cemeteries Division			675,081	592,523	686,208	607,864	743,212	722,952	727,591	707,591	695,157
Recycling & Transfer Division											
R&T Administration											
001-500.4321-111.000		R&T ADMIN Full-Time Employees	96,408	74,280	99,027	97,051	102,111	102,111	102,111	102,111	102,671
001-500.4321-130.000		R&T ADMIN Overtime	6,756	10,535	6,177	9,706	8,000	7,000	7,000	7,000	6,323
001-500.4321-210.000		R&T ADMIN Health Insurance	25,481	15,496	26,044	39,871	26,044	26,044	44,010	44,010	26,044
001-500.4321-212.000		R&T ADMIN Dental Insurance	598	654	794	798	794	794	806	806	794
001-500.4321-214.000		R&T ADMIN Life & Disability Ins	1,338	873	1,381	1,288	1,424	1,424	1,424	1,424	1,381
001-500.4321-220.000		R&T ADMIN FICA Taxes	7,892	6,714	8,049	8,051	8,423	8,347	8,347	8,347	8,339
001-500.4321-230.000		R&T ADMIN NH Retirement	14,505	11,700	14,792	15,006	14,898	14,763	14,763	14,763	15,325
001-500.4321-290.000		R&T ADMIN Uniforms	0	0	0	0	1,756	1,756	1,756	1,756	0
001-500.4321-294.000		R&T ADMIN Training & Dues	1,250	4,041	2,110	2,513	3,150	3,150	3,150	3,150	2,110
001-500.4321-342.000		R&T ADMIN Software & Programs	3,800	3,957	4,250	4,157	4,250	4,250	4,250	4,250	4,250
001-500.4321-430.000		R&T ADMIN Equipment Maintenance	1	0	1	0	1	1	1	1	1
001-500.4321-502.000		R&T ADMIN Facility Permits	235	215	235	215	235	235	235	235	235
001-500.4321-530.000		R&T ADMIN Telephone	750	720	450	1,062	450	450	450	450	450
001-500.4321-532.000		R&T ADMIN Internet Services	2,000	2,652	2,500	2,948	2,820	2,820	2,820	2,820	2,500
001-500.4321-560.000		R&T ADMIN Postage	200	102	200	131	200	200	200	200	200
001-500.4321-600.000		R&T ADMIN Office Supplies	1,000	992	1,000	1,149	1,000	1,000	1,000	1,000	1,000
001-500.4321-604.000		R&T ADMIN Safety Supplies	750	531	750	244	750	750	750	750	750
001-500.4321-630.000		R&T ADMIN Meals & Food	300	312	300	789	400	400	400	400	300
001-500.4321-751.000		R&T ADMIN New Equipment	300	237	300	385	300	300	300	300	300
Subtotal R&T Administration			163,564	134,009	168,360	185,364	177,006	175,795	193,773	193,773	172,973
Collection											
001-500.4323-111.000		R&T COLL Full-Time Employees	132,220	130,690	133,957	126,959	135,500	135,500	135,500	135,500	136,424
001-500.4323-130.000		R&T COLL Overtime	10,063	15,491	9,000	9,894	12,000	12,000	12,000	12,000	11,911
001-500.4323-210.000		R&T COLL Health Insurance	52,905	45,800	54,454	53,030	54,454	54,454	56,695	56,695	54,248
001-500.4323-212.000		R&T COLL Dental Insurance	1,209	1,272	1,179	1,541	1,179	1,179	1,197	1,197	1,179
001-500.4323-214.000		R&T COLL Life & Disability Ins	1,708	1,555	1,822	1,716	1,851	1,851	1,851	1,851	1,822
001-500.4323-220.000		R&T COLL FICA Taxes	10,884	11,303	10,936	10,553	11,284	11,284	11,284	11,284	11,159
001-500.4323-230.000		R&T COLL NH Retirement	20,005	19,778	20,100	19,179	19,957	19,957	19,957	19,957	20,509
001-500.4323-290.000		R&T COLL Uniforms	2,595	2,118	2,235	2,501	2,709	2,709	2,709	2,709	2,235
001-500.4323-434.000		R&T COLL Vehicle Maintenance	50,000	39,135	45,000	53,275	45,000	45,000	45,000	45,000	45,000
001-500.4323-626.000		R&T COLL Fuel	26,125	35,386	28,500	47,178	40,000	40,000	40,000	40,000	28,500
Subtotal Collections			307,714	302,528	307,183	325,826	323,934	323,934	326,193	326,193	312,987

Town Clerk & Elections		5,000	5,700	5,000	6,500	7,000	30,000	30,000	30,000	5,000
	TC Public Officials	2,156	2,156	0	0	0	0	0	0	0
	TC Full - Time Employees	1	0	2,001	0	0	0	0	0	2,001
	TC Part- Time Employees	1,500	0	0	754	0	0	0	0	0
	TC Overtime	105	137	0	0	0	0	0	0	0
	TC Health Insurance	55	31	0	0	0	0	0	0	0
	TC Life & Disability Ins	662	612	536	555	536	2,295	2,295	2,295	536
	TC FICA Taxes	514	402	0	106	0	0	0	0	0
	TC NH Retirement	1,075	569	1,025	90	1,075	1,150	1,150	1,150	1,025
	TC Training & Dues	1	0	1	0	1	1	1	1	1
	TC Professional Services	0	0	0	175	130	130	130	130	0
	TC Equipment Maintenance	0	0	0	0	192	192	192	192	0
	TC Rental & Leases	0	0	0	187	310	310	310	310	0
	TC Telephone	500	0	250	0	500	500	500	500	250
	TC Advertising	525	186	585	215	772	772	772	772	585
	TC Printing	5,160	3,690	2,348	3,424	3,348	3,348	3,348	3,348	2,348
	TC Postage	278	701	753	796	150	150	150	150	753
	TC Office Supplies	1	52	1	265	1	1	1	1	1
	TC New Equipment	17,533	14,236	12,500	13,068	14,015	38,849	38,849	38,849	12,500
	Subtotal Town Clerk									
Election										
	ELEC Public Officials	2,600	2,540	2,600	2,600	2,600	2,600	2,600	2,600	2,600
	ELEC FICA Taxes	199	205	199	199	199	199	199	199	199
	ELEC Checklist	0	0	2,000	0	0	0	0	0	2,000
	ELEC Town Deliberative & Election	6,175	10,017	6,175	9,978	6,175	6,175	6,175	6,175	6,175
	ELEC State /Federal	1	0	11,000	7,813	8,600	8,600	8,600	8,600	11,000
	ELEC Special Town Meeting	1	0	1	0	1	1	1	1	1
	ELEC Equipment Maintenance	674	600	574	0	674	674	674	674	574
	ELEC New Equipment	610	0	1	0	1	1	1	1	1
	Subtotal Elections	10,260	13,361	22,550	20,590	18,250	18,250	18,250	18,250	22,550
Total Town Clerk & Elections		27,793	27,597	35,050	33,658	32,265	57,099	57,099	57,099	35,050
Budget Committee										
	BC Public Officials	1,450	250	1,450	600	1,850	1,850	1,850	1,850	1,450
	BC Part-Time Employees	5,200	4,304	5,180	4,018	5,252	5,252	5,252	5,252	5,180
	BC FICA Taxes	540	348	573	353	543	543	543	543	573
	BC Training & Dues	255	0	495	410	285	285	285	285	495
	BC Advertising	150	124	250	124	250	250	250	250	250
	BC Postage	1	0	1	2	1	1	1	1	1
Total Budget Committee		7,596	5,027	7,949	5,507	8,181	8,181	8,181	8,181	7,949

Cemetery Commission												
	001-660.4195-294.000	CEM Training & Dues	210	160	100	210	180	180				
	001-660.4195-330.000	CEM Professional Services	0	0	0	0	300	300				
	001-660.4195-342.000	CEM Software & Programs	450	420	450	500	500	500				
	001-660.4195-438.000	CEM Ground Maintenance	950	200	200	32	750	750				
	001-660.4195-600.000	CEM Office Supplies	50	0	0	0	0	0				
	Total Cemetery Commission		1,660	780	750	742	1,730	1,730	1,730	1,730		
Conservation Commission												
	001-670.4611-294.000	CC Training & Dues	1,000	800	1,000	1,020	1,000	1,000				
	001-670.4611-330.000	CC Professional Services	1	0	1	0	1	1				
	001-670.4611-504.000	CC Scholarship	125	0	125	0	1	1				
	001-670.4611-540.000	CC Advertising	1	0	1	0	1	1				
	001-670.4611-550.000	CC Printing	50	43	50	120	50	50				
	001-670.4611-560.000	CC Postage	15	84	15	58	15	15				
	001-670.4611-600.000	CC Office Supplies	25	91	25	20	25	25				
	001-670.4611-751.000	CC New Equipment	1	68	1	0	1	1				
	001-670.4611-830.000	CC Transfer To Conservation Ac	1	133	1	0	1	1				
	Total Conservation Commission		1,219	1,219	1,219	1,218	1,095	1,095	1,095	1,095	1,095	1,219
Leases												
	001-680.4312-752.000	Lease	0	0	0	0	0	0				
	Total Leases		0	0	0	0	0	0	0	0	0	0
Debt - Principal												
	001-681.4711-850.002	2018 - SC Imp & Fire Truck	100,000	100,000	100,000	100,000	95,000	95,000				
	001-681.4711-851.003	2019 - TIF Sewer & Other Inf	250,000	219,000	200,000	200,000	200,000	200,000				
	Total Principal		350,000	319,000	300,000	300,000	295,000	295,000	295,000	295,000	295,000	295,000
Debt - Interest												
	001-681.4721-850.002	2018 - SC Imp & Fire Truck	36,720	36,720	31,620	31,620	26,648	26,648				
	001-681.4721-851.003	2019 - TIF Sewer & Other Inf	57,375	69,591	85,935	85,935	75,735	75,735				
	Total Interest		94,095	106,311	117,555	117,555	102,383	102,383	102,383	102,383	102,383	102,383
Tax Anticipation Note												
	001-681.4723-851.000	Bond Interest Payments	1	0	1	0	1	1				
	Total Tax Anticipation Note		1	0	1	0	1	1	1	1	1	1

[illegible]



Proposed Budget
Hooksett

For the period beginning July 1, 2023 and ending June 30, 2024
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 30, 2023

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Richard Ross	Member	<i>Richard Ross</i>
<i>GERARD MARTINS</i>	<i>MEMBER</i>	<i>Gerard Martins</i>
<i>Michael Howard Kowack</i>	<i>Member</i>	<i>Michael Howard</i>
<i>Chetana Gunning</i>	<i>Member</i>	<i>Chetana Gunning</i>
<i>Jillian Godbout</i>	<i>member (SBRep)</i>	<i>Jillian Godbout</i>
<i>William Lynch</i>	<i>Member</i>	<i>William Lynch</i>
<i>GENIE BENGIVENGA</i>	<i>MEMBER</i>	<i>Genie Bengivena</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

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Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Selectmen's Appropriations for period ending 6/30/2024 (Recommended)	Selectmen's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
General Government								
4130-4139	Executive	04	\$474,695	\$625,685	\$629,972	\$0	\$629,472	\$500
4140-4149	Election, Registration, and Vital Statistics	04	\$27,597	\$40,246	\$57,099	\$0	\$57,099	\$0
4150-4151	Financial Administration	04	\$738,378	\$837,087	\$853,786	\$0	\$853,786	\$0
4152	Revaluation of Property	04	\$200,450	\$221,283	\$252,948	\$0	\$222,948	\$30,000
4153	Legal Expense	04	\$82,395	\$110,000	\$110,000	\$0	\$110,000	\$0
4155-4159	Personnel Administration	04	\$210,072	\$252,948	\$289,548	\$0	\$289,548	\$0
4191-4193	Planning and Zoning	04	\$362,920	\$414,078	\$418,661	\$0	\$418,661	\$0
4194	General Government Buildings	04	\$532,698	\$534,387	\$568,463	\$0	\$568,463	\$0
4195	Cemeteries	04	\$780	\$5,750	\$26,730	\$0	\$6,730	\$20,000
4196	Insurance	04	\$241,776	\$274,899	\$288,644	\$0	\$288,644	\$0
4197	Advertising and Regional Association	04	\$14,463	\$15,000	\$15,000	\$0	\$15,000	\$0
4199	Other General Government	04	\$2	\$1	\$1	\$0	\$1	\$0
General Government Subtotal			\$2,886,226	\$3,331,364	\$3,510,852	\$0	\$3,460,352	\$50,500
Public Safety								
4210-4214	Police	04	\$5,143,328	\$5,329,556	\$5,452,032	\$0	\$5,449,430	\$2,602
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$4,693,058	\$4,822,852	\$4,856,882	\$6,916	\$4,861,598	\$2,200
4240-4249	Building Inspection	04	\$121,340	\$125,985	\$128,700	\$0	\$128,700	\$0
4290-4298	Emergency Management	04	\$14,171	\$8,228	\$7,727	\$0	\$7,727	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$9,971,897	\$10,286,621	\$10,445,341	\$6,916	\$10,447,455	\$4,802
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								



New Hampshire
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4311	Administration	04	\$230,724	\$283,082	\$298,290	\$0	\$298,290	\$0	\$0
4312	Highways and Streets	04	\$1,756,694	\$2,258,134	\$2,310,556	\$0	\$2,310,556	\$0	\$0
4313	Bridges	04	\$0	\$1	\$1	\$0	\$1	\$0	\$0
4316	Street Lighting	04	\$24,551	\$30,001	\$30,001	\$0	\$30,001	\$0	\$0
4319	Other	04	\$258,918	\$263,910	\$265,912	\$0	\$265,912	\$0	\$0
Highways and Streets Subtotal			\$2,270,887	\$2,835,128	\$2,904,760	\$0	\$2,904,760	\$0	\$0
Sanitation									
4321	Administration	04	\$135,257	\$168,360	\$193,773	\$0	\$193,773	\$0	\$0
4323	Solid Waste Collection	04	\$302,528	\$307,183	\$326,193	\$0	\$326,193	\$0	\$0
4324	Solid Waste Disposal	04	\$1,166,263	\$830,938	\$884,706	\$0	\$884,706	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,604,048	\$1,306,481	\$1,404,672	\$0	\$1,404,672	\$0	\$0
Water Distribution and Treatment									
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Administration	04	\$0	\$1	\$1	\$0	\$1	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
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Proposed Budget

4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$1	\$1	\$0	\$1	\$1	\$0
Welfare									
4441-4442	Administration and Direct Assistance	04	\$94,270	\$107,049	\$119,148	\$10,000	\$129,148	\$0	\$0
4444	Intergovernmental Welfare Payments	04	\$34,610	\$34,923	\$35,443	\$0	\$35,443	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$128,880	\$141,972	\$154,591	\$10,000	\$164,591	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation	04	\$592,523	\$681,209	\$702,592	\$0	\$702,592	\$0	\$0
4550-4559	Library	04	\$925,587	\$1,058,085	\$1,080,875	\$0	\$1,080,875	\$0	\$0
4583	Patriotic Purposes	04	\$2,945	\$2,945	\$2,945	\$0	\$2,945	\$0	\$0
4589	Other Culture and Recreation	04	\$36,088	\$86,501	\$11,500	\$0	\$11,500	\$0	\$0
	Culture and Recreation Subtotal		\$1,557,143	\$1,828,740	\$1,797,912	\$0	\$1,797,912	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources	04	\$1,219	\$1,219	\$1,095	\$0	\$1,095	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	04	\$650	\$1,000	\$1,000	\$0	\$1,000	\$0	\$0
	Conservation and Development Subtotal		\$1,869	\$2,219	\$2,095	\$0	\$2,095	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	04	\$319,000	\$300,000	\$295,000	\$0	\$295,000	\$0	\$0
4721	Long Term Bonds and Notes - Interest	04	\$106,311	\$117,555	\$102,383	\$0	\$102,383	\$0	\$0
4723	Tax Anticipation Notes - Interest	04	\$0	\$1	\$1	\$0	\$1	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$425,311	\$417,556	\$397,384	\$0	\$397,384	\$0	\$0
Capital Outlay									
4901	Land	04	\$0	\$1	\$1	\$0	\$1	\$1	\$0



New Hampshire
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Proposed Budget									
4902	Machinery, Vehicles, and Equipment	\$0	\$371,000	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$121,390	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$129,120	\$53,600	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$250,510	\$424,601	\$1	\$0	\$0	\$1	\$0	\$0
Operating Transfers Out									
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,383,045	\$9,427,984	\$0	\$2,647,148	\$2,647,148	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$2,383,045	\$9,427,984	\$0	\$2,647,148	\$2,647,148	\$0	\$0	\$0
Total Operating Budget Appropriations				\$20,617,609	\$2,664,064	\$23,226,371	\$55,302		



New Hampshire
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Proposed Budget

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 6/30/2024 (Recommended)	Selectmen's Appropriations for Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for Appropriations for period ending 6/30/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	12	\$385,000	\$0	\$385,000	\$0
		Purpose: Merrimack Riverfront Trail System Phase 4				
4915	To Capital Reserve Fund	13	\$250,000	\$0	\$250,000	\$0
		Purpose: Fire Apparatus CR				
4915	To Capital Reserve Fund	14	\$200,000	\$0	\$200,000	\$0
		Purpose: TB Maintenance CR				
4915	To Capital Reserve Fund	15	\$200,000	\$0	\$200,000	\$0
		Purpose: DPW Vehicles CR				
4915	To Capital Reserve Fund	16	\$100,000	\$0	\$100,000	\$0
		Purpose: Town Wide Digital Mapping System CR				
4915	To Capital Reserve Fund	17	\$100,000	\$0	\$100,000	\$0
		Purpose: Drainage Upgrades CR				
4915	To Capital Reserve Fund	18	\$77,500	\$0	\$77,500	\$0
		Purpose: Air Packs; Tools & Equipment CR				
4915	To Capital Reserve Fund	20	\$62,500	\$0	\$62,500	\$0
		Purpose: Emergence Radio CR				
4915	To Capital Reserve Fund	21	\$50,000	\$0	\$50,000	\$0
		Purpose: Parks & Recreation Facilities Development CR				
4915	To Capital Reserve Fund	22	\$30,000	\$0	\$30,000	\$0
		Purpose: Automated Collection Equipment CR				
4915	To Capital Reserve Fund	23	\$30,000	\$0	\$30,000	\$0
		Purpose: Revaluation CR				
4915	To Capital Reserve Fund	24	\$30,000	\$0	\$30,000	\$0
		Purpose: Conservation CR				
Total Proposed Special Articles			\$1,515,000	\$0	\$1,515,000	\$0



New Hampshire
Department of
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Proposed Budget

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2024 (Recommended)	Selectmen's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
4130-4139	Executive	07	\$24,401	\$0	\$24,401	\$0
Purpose: Non-Union Raises						
4150-4151	Financial Administration	07	\$12,250	\$0	\$12,250	\$0
Purpose: Non-Union Raises						
4152	Revaluation of Property	07	\$3,749	\$0	\$3,749	\$0
Purpose: Non-Union Raises						
4155-4159	Personnel Administration	10	\$801	\$0	\$801	\$0
Purpose: Police Supervisor Union Contract						
4155-4159	Personnel Administration	05	\$7,283	\$0	\$7,283	\$0
Purpose: Fire Union Contract						
4155-4159	Personnel Administration	08	\$1,027	\$0	\$1,027	\$0
Purpose: Police Union Contract						
4191-4193	Planning and Zoning	07	\$3,800	\$0	\$3,800	\$0
Purpose: Non-Union Raises						
4194	General Government Buildings	07	\$3,260	\$0	\$3,260	\$0
Purpose: Non-Union Raises						
4210-4214	Police	10	\$58,685	\$0	\$58,685	\$0
Purpose: Police Supervisor Union Contract						
4210-4214	Police	19	\$68,000	\$0	\$68,000	\$0
Purpose: Police Tasers						
4210-4214	Police	08	\$91,885	\$0	\$91,885	\$0
Purpose: Police Union Contract						
4210-4214	Police	07	\$24,531	\$0	\$24,531	\$0
Purpose: Non-Union Raises						
4220-4229	Fire	05	\$154,630	\$0	\$154,630	\$0
Purpose: Fire Union Contract						
4220-4229	Fire	07	\$10,381	\$0	\$10,381	\$0
Purpose: Non-Union Raises						
4311	Administration	07	\$8,085	\$0	\$8,085	\$0



Proposed Budget

4324	Solid Waste Disposal	07	\$814	\$0	\$814	\$0
Purpose: Non-Union Raises						
4441-4442	Administration and Direct Assistance	07	\$1,820	\$0	\$1,820	\$0
Purpose: Non-Union Raises						
4550-4559	Library	07	\$27,547	\$0	\$27,547	\$0
Purpose: Non-Union Raises						
Total Proposed Individual Articles			\$502,949	\$0	\$502,949	\$0



New Hampshire
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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 6/30/2022	Selectmen's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$12,338	\$5,000	\$5,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	04	\$11,049	\$12,000	\$12,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$225,111	\$230,000	\$230,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$248,498	\$247,000	\$247,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$4,242,530	\$4,252,000	\$4,252,000
3230	Building Permits	04	\$196,585	\$195,000	\$195,000
3290	Other Licenses, Permits, and Fees	04	\$27,130	\$24,210	\$24,210
3311-3319	From Federal Government	04	\$162,621	\$3,000	\$3,000
Licenses, Permits, and Fees Subtotal			\$4,628,866	\$4,474,210	\$4,474,210
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$1,082,548	\$1,266,630	\$1,266,630
3353	Highway Block Grant	04	\$298,999	\$310,442	\$310,442
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$552	\$552	\$552
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	04, 12	\$6,926	\$81,542	\$81,542
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$1,389,025	\$1,659,166	\$1,659,166



New Hampshire
Department of
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Proposed Budget

Charges for Services				
3401-3406	Income from Departments	04	\$61,710	\$66,555
3409	Other Charges		\$0	\$0
Charges for Services Subtotal			\$61,710	\$66,555
Miscellaneous Revenues				
3501	Sale of Municipal Property	04	\$0	\$20,000
3502	Interest on Investments	04	\$9,507	\$40,000
3503-3509	Other	04	\$519,688	\$130,665
Miscellaneous Revenues Subtotal			\$529,195	\$190,665
Interfund Operating Transfers In				
3912	From Special Revenue Funds	05	\$274,500	\$11,366
3913	From Capital Projects Funds		\$50,000	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	04	\$369,444	\$275,735
3914S	From Enterprise Funds: Sewer (Offset)	04	\$2,383,045	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0
3915	From Capital Reserve Funds	12	\$224,390	\$20,000
3916	From Trust and Fiduciary Funds	04	\$3,672	\$3,000
3917	From Conservation Funds	12	\$0	\$35,000
Interfund Operating Transfers In Subtotal			\$3,305,051	\$345,101
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0
Other Financing Sources Subtotal			\$0	\$0
Total Estimated Revenues and Credits			\$10,162,345	\$9,629,845



Proposed Budget

Item	Selectmen's Period ending 6/30/2024 (Recommended)	Budget Committee's Period ending 6/30/2024 (Recommended)
Operating Budget Appropriations	\$20,617,609	\$23,226,371
Special Warrant Articles	\$1,515,000	\$1,515,000
Individual Warrant Articles	\$502,949	\$502,949
Total Appropriations	\$22,635,558	\$25,244,320
Less Amount of Estimated Revenues & Credits	\$6,982,697	\$9,629,845
Estimated Amount of Taxes to be Raised	\$15,652,861	\$15,614,475



Proposed Budget

1. Total Recommended by Budget Committee	\$25,244,320
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$295,000
3. Interest: Long-Term Bonds & Notes	\$102,383
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$397,383
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$24,846,937
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,484,694
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$314,311
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$27,729,014



Default Budget of the Municipality
Hooksett








For the period beginning July 1, 2023 and ending June 30, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 30, 2023

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
James Sullivan	Chairman, District 2, At Large	
Alex Walczyk	District 5, At Large	
Timothy Tsantoulis	District 1	
Randall Lapierre	District 6	
Roger Duhaime	District 3	
David Boutin	District 2	
John Durand	District 4	
David Ross	District 4, At Large	
Keith Judge	District 5	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2023
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
4130-4139	Executive	\$625,685	\$0	\$0	\$625,685
4140-4149	Election, Registration, and Vital Statistics	\$35,050	\$0	\$0	\$35,050
4150-4151	Financial Administration	\$842,283	\$9,382	\$0	\$851,665
4152	Revaluation of Property	\$221,283	\$1,811	\$0	\$223,094
4153	Legal Expense	\$110,000	\$0	\$0	\$110,000
4155-4159	Personnel Administration	\$252,948	\$1,799	\$0	\$254,747
4191-4193	Planning and Zoning	\$414,078	\$11,324	\$0	\$425,402
4194	General Government Buildings	\$534,387	\$1,303	\$0	\$535,690
4195	Cemeteries	\$5,750	\$0	\$0	\$5,750
4196	Insurance	\$274,899	\$0	\$0	\$274,899
4197	Advertising and Regional Association	\$15,000	\$0	\$0	\$15,000
4199	Other General Government	\$1	\$0	\$0	\$1
General Government Subtotal		\$3,331,364	\$25,619	\$0	\$3,356,983
Public Safety					
4210-4214	Police	\$5,329,556	\$0	\$0	\$5,329,556
4215-4219	Ambulance	\$0	\$0	\$0	\$0
4220-4229	Fire	\$4,822,852	\$10,319	\$0	\$4,833,171
4240-4249	Building Inspection	\$125,985	\$0	\$0	\$125,985
4290-4298	Emergency Management	\$8,228	\$0	\$0	\$8,228
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$10,286,621	\$10,319	\$0	\$10,296,940
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$283,082	\$0	\$0	\$283,082
4312	Highways and Streets	\$2,258,134	\$15,660	\$0	\$2,273,794
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$30,001	\$0	\$0	\$30,001
4319	Other	\$263,910	\$3,404	\$0	\$267,314
Highways and Streets Subtotal		\$2,835,128	\$19,064	\$0	\$2,854,192
Sanitation					
4321	Administration	\$168,360	\$4,613	\$0	\$172,973
4323	Solid Waste Collection	\$307,183	\$5,804	\$0	\$312,987
4324	Solid Waste Disposal	\$830,938	\$2,372	\$0	\$833,310
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,306,481	\$12,789	\$0	\$1,319,270



New Hampshire
Department of
Revenue Administration

2023
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Administration	\$1	\$0	\$0	\$1
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$1	\$0	\$0	\$1
Welfare					
4441-4442	Administration and Direct Assistance	\$107,049	\$0	\$0	\$107,049
4444	Intergovernmental Welfare Payments	\$34,923	\$0	\$0	\$34,923
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$141,972	\$0	\$0	\$141,972
Culture and Recreation					
4520-4529	Parks and Recreation	\$681,209	\$8,949	\$0	\$690,158
4550-4559	Library	\$1,058,085	\$0	\$0	\$1,058,085
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$11,501	\$0	(\$1)	\$11,500
Culture and Recreation Subtotal		\$1,753,740	\$8,949	(\$1)	\$1,762,688
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$1,219	\$0	\$0	\$1,219
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$1,000	\$0	\$0	\$1,000
Conservation and Development Subtotal		\$2,219	\$0	\$0	\$2,219



New Hampshire
Department of
Revenue Administration

2023
MS-DTB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$300,000	(\$5,000)	\$0	\$295,000
4721	Long Term Bonds and Notes - Interest	\$117,555	(\$15,172)	\$0	\$102,383
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$417,556	(\$20,172)	\$0	\$397,384
Capital Outlay					
4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$1	\$0	\$0	\$1
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,527,984	\$0	\$0	\$2,527,984
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$2,527,984	\$0	\$0	\$2,527,984
Total Operating Budget Appropriations		\$22,603,067	\$56,568	(\$1)	\$22,659,634



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4321	Mid-Management & DPW Union Contracts
4150-4151	Mid-Management Contract
4220-4229	Mid-Management Contract
4194	DPW Union Contract
4312	Mid-Management & DPW Union Contracts
4721	Interest Payment Reduction
4711	Principal Payment Reduction
4319	DPW Union Contract
4589	Remove One-time item for Bicentennial
4520-4529	Mid-Management & DPW Union Contracts
4155-4159	Mid-Management & DPW Union Contracts
4191-4193	Mid-Management Contract
4152	Mid-Management Contract
4323	DPW Union Contract
4324	DPW Union Contract

Budget Status Report FY 2022-23

	Approved	Budget	Budget	Adjusted		Year to Date	(Over) Under	Percent
Department	Budget	Transfers	Increases	Budget	Encumbered	Expenditures	Spent	Expended
Administration								
Executive	\$ 625,685	\$0	\$0	\$ 625,685	\$0	\$ (591,861)	\$ 33,824	95%
Computers	217,426	39,891	0	257,317	(3,574)	(247,648)	6,095	98%
Legal	110,000	0	0	110,000	0	(114,300)	(4,300)	104%
Benefits	252,948	0	245	253,193	0	(232,608)	20,585	92%
Insurance	274,899	0	0	274,899	0	(274,899)	0	100%
Planning	15,000	0	0	15,000	0	(14,329)	672	96%
Other General Gov't	1	0	0	1	0	0	1	0%
Patriotic	2,945	0	0	2,945	0	(2,945)	0	100%
Other Culture	11,502	0	0	11,502	0	(12,576)	(1,074)	109%
Economic Development	1,000	0	0	1,000	0	(700)	300	70%
Land Purchases	1	0	0	1	0	0	1	0%
Administration Total	1,511,407	39,891	245	1,551,543	(3,574)	(1,491,866)	56,103	96%
Assessing	221,283	0	0	221,283	(2,790)	(207,576)	10,917	95%
Bonded Debt Principal & Interest	417,555	0	0	417,555	0	(417,555)	0	100%
Budget Committee	7,949	0	0	7,949	0	(5,507)	2,442	69%
Cemetery Commission	750	0	0	750	0	(742)	8	99%
Community Development								
Planning & Engineering	414,078	0	0	414,078	0	(355,360)	58,718	86%
Building Inspections	125,985	0	0	125,985	0	(121,579)	4,406	97%
Public Health	1	0	0	1	0	0	1	0%
Community Development Total	540,064	0	0	540,064	0	(476,939)	63,125	88%
Conservation Commission	1,219	0	0	1,219	0	(1,218)	1	100%
Family Services	141,972	0	0	141,972	0	(132,108)	9,864	93%
Finance	290,801	0	4,000	294,801	0	(283,802)	10,999	96%
Fire-Rescue								
Fire	4,822,852	(33,894)	31,291	4,820,249	(29,488)	(4,743,692)	47,068	99%
Emergency Management	8,228	0	0	8,228	0	(7,794)	434	95%
Fire-Rescue Total	4,831,080	(33,894)	31,291	4,828,477	(29,488)	(4,751,486)	47,502	99%
Library	1,058,085	0	0	1,058,085	0	(1,058,085)	0	100%
Police	5,329,556	(5,997)	19,157	5,342,716	(252)	(5,278,889)	63,575	99%
Public Works								
Highway	3,369,515	0	738,257	4,107,772	(433,618)	(3,367,182)	306,972	92%
Parks, Recreation & Cemeteries	686,208	0	0	686,208	0	(607,864)	78,344	89%
Recycling & Transfer	1,306,481	0	4,459	1,310,940	(4,996)	(1,276,968)	28,976	98%
Public Works Total	5,362,204	0	742,716	6,104,920	(438,614)	(5,252,014)	414,292	93%
Tax Anticipation Interest	1	0	0	1	0	0	1	0%
Tax Collector	320,911	5,141	0	326,052	(848)	(313,631)	11,574	96%
Town Clerk	40,246	(5,141)	0	35,105	0	(33,658)	1,447	96%
Wastewater Department	2,527,984	0	0	2,527,984	0	(2,527,984)	0	100%
Total Operating Budget	\$ 22,603,067	\$0	\$ 797,410	\$ 23,400,477	\$ (475,565)	\$ (22,233,061)	\$ 691,850	97%
Warrant Articles								
Wastewater Bonds	\$6,900,000	\$0	\$0	\$ 6,900,000	\$0	\$0	\$6,900,000	0%
Merrimack Riverfront Trail Phase III	0	0	191,830	191,830	(191,070)	(760)	0	100%
Fire Command Vehicle	0	0	64,082	64,082	0	(64,082)	0	100%
Auto Truck Solid Waste	300,000	0	0	300,000	(300,000)	0	0	100%
K-9 Police Car	71,000	0	0	71,000	(27,580)	(43,106)	314	99%
Hooksett History Book	75,000	0	0	75,000	(75,000)	0	0	100%
Parks Upgrades	53,600	0	0	53,600	(53,600)	0	0	100%
Fire Apparatus CR	250,000	0	0	250,000	0	(250,000)	0	100%
Public Works Vehicles CR	200,000	0	0	200,000	0	(200,000)	0	100%
Town Building Maintenance CR	200,000	0	0	200,000	0	(200,000)	0	100%
Digital Mapping CR	100,000	0	0	100,000	0	(100,000)	0	100%
Emergency Radio Communications CR	50,000	0	0	50,000	0	(50,000)	0	100%
Drainage Upgrades CR	50,000	0	0	50,000	0	(50,000)	0	100%
Fire Tools & Equipment CR	35,000	0	0	35,000	0	(35,000)	0	100%
Automated Collection Equipment CR	30,000	0	0	30,000	0	(30,000)	0	100%
Revaluation CR	30,000	0	0	30,000	0	(30,000)	0	100%
Conservation Land Improvements CR	30,000	0	0	30,000	0	(30,000)	0	100%
Air Pack and Bottles CR	27,500	0	0	27,500	0	(27,500)	0	100%
Parks & Recreation Facilities Development CR	25,000	0	0	25,000	0	(25,000)	0	100%
Total Warrant Articles	\$ 8,427,100	\$0	\$ 255,912	\$ 8,683,012	\$ (647,250)	\$ (1,135,448)	\$ 6,900,314	
Grand Totals	\$ 31,030,167	\$0	\$ 1,053,322	\$ 32,083,489	\$ (1,122,816)	\$ (23,368,509)	\$ 7,592,164	75%
Submitted by:								
<i>Christine Tewksbury.</i>	Finance Director (603)-485-2712							

Revenue to Offset Taxes FY 2022-23

		Budget		Year to Date	Over (Under)	Percent
Type	Source	Approved	Unanticipated	Collected	Collected	Collected
Taxes						
	Yield Tax	\$ 5,000	\$0	\$ 8,798	\$ 3,798	176%
	Excavation Tax	12,000	0	10,291	(1,709)	86%
	Interest and Penalties on Taxes	230,000	0	120,293	(109,707)	52%
Licenses, Permits & Fees						
	Business Licenses an Permits	250	0	0	(250)	0%
	Motor Vehicles Permits	4,252,000	0	4,631,412	379,412	109%
	Building Permits	200,000	0	174,101	(25,899)	87%
	Other Licenses, Permits & Fees	23,051	0	19,321	(3,731)	84%
From Federal						
	FBI, US Marshals, BVP, DOS	0	21,585	25,796	4,211	120%
From State						
	Shared Revenues	0	0	0	0	0%
	Meals & Rooms Tax	1,266,630	0	1,266,630	0	100%
	Highway Block Grant	310,442	261,202	571,605	(39)	100%
	State & Federal Forest Land	552	0	524	(28)	95%
	Other - Railroad, Grants	111,750	284,294	396,045	1	100%
Charges For Services						
	Assessing	13	0	2	(11)	15%
	Community Development	37,500	0	27,291	(10,209)	73%
	Fire	11,000	0	20,509	9,509	186%
	Police	9,000	0	10,112	1,112	112%
	Public Works	14,000	0	22,313	8,313	159%
	Town Clerk	50	0	0	(50)	0%
Miscellaneous						
	Sale of Town Property	5,000	0	173,446	168,446	3469%
	Interest on Investments	30,000	0	206,801	176,801	689%
	Rental of Town Property	78,001	0	78,730	729	101%
	Court Fines	12,550	0	19,050	6,500	152%
	Insurance Dividends and Reimbursements	30,001	0	35,273	5,272	118%
	Gifts and Grants	5,000	0	4,549	(451)	91%
	Elderly Lien Payoff	1	0	19,243	19,242	
	Welfare Reimbursement	10,000	0	0	(10,000)	0%
	Other	25,150	3,595	22,353	(6,392)	78%
Other Funds						
	Special Revenue Funds - Solid Waste	300,000	0	0	(300,000)	0%
	Special Revenue Funds - Rte. 3A TIF	285,935	0	285,935	0	100%
	Special Revenue Funds - Conservation	10,000	0	0	(10,000)	0%
	Capital Reserve	25,000	0	0	(25,000)	0%
	Enterprise Fund - Wastewater	2,527,984	0	2,527,984	0	100%
	Trust Funds	4,000	0	7,316	3,316	183%
	Totals Revenues	\$ 9,831,860	\$ 570,676	\$ 10,685,722	\$ 283,186	103%
Submitted by:						
Christine Tewksbury, Finance Director (603) 485-2712						

General Obligation Debt

Long-Term Debt Payable at June 30, 2023 is comprised of the following:

Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00	570,000
Route 3A TIF Sewer and Other infrastructure issued in 2019 for \$2,500,000.00	1,485,000
Total	\$ 2,055,000

The annual requirement to amortize all debt as of June 30, 2023 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	295,000	102,383	397,383
2025	300,000	87,338	387,338
2026	305,000	72,038	377,038
2027	305,000	56,483	361,483
2028-30	850,000	77,520	927,520
Total	\$ 2,055,000	\$ 395,760	\$ 2,450,760

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	1,586,066
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	1,242,588
Wastewater Treatment Facility Upgrades issued in 2018 for \$924,284.32	172,936
Total	\$ 3,001,589

The annual requirement to amortize all debt as of June 30, 2023 including interest payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	520,503	101,157	621,660
2025	354,733	85,710	440,444
2026	362,167	73,455	435,623
2027	369,879	60,923	430,801
2027-2031	1,394,308	109,467	1,503,774
Total	\$ 3,001,589	\$ 430,712	\$ 3,432,301

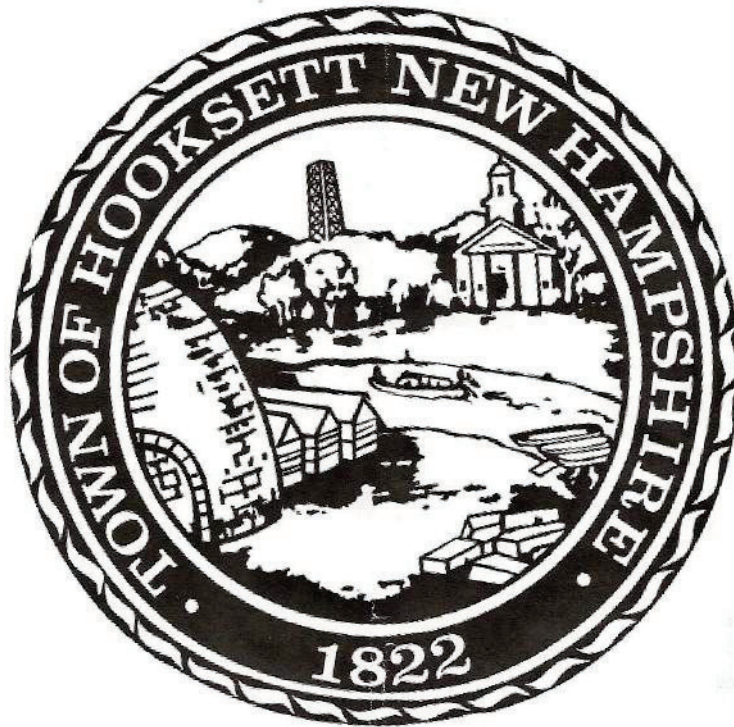
Submitted
by:

Christine Tewksbury, Finance Director (603) 485-2712

Other Town Funds FY 2022-23

	Balances as of				Balances as of
Name of Fund	7/1/2022	Revenues	Expenses	Interest	6/30/2023
Reserve and Trust Funds					
16 Main Street Town Hall Preservation Trust	\$ 6,918.93	\$0	\$0	\$ 355	\$ 7,273.61
Air Pack & Fire Bottles for Fire Department	62,273.80	27,500	0	284	90,058.16
Automated Collection Equipment	113,253.15	30,000	(13,419)	466	130,301.12
Bicentennial Trust	413.20	0	(438)	25	0
Conservation Land Improvements	26,165.32	30,000	(3,900)	177	52,442.81
Drainage Upgrades	124,450.96	50,000	(109,704)	842	65,588.80
Emergency Radio Communications	207,943.68	50,000	0	824	258,767.83
Fire Apparatus	813,412.23	250,000	(307,627)	3,600	759,385.07
Fire Cistern	59,401.79	0	(3,258)	205	56,349.07
Fire Rescue Tools and Equipment	42,829.44	35,000	(76,819)	318	1,328.40
K-9 Trust	12,983.16	9,475	(13,940)	607	9,125.40
Leon C Bosvert Fire Equipment Trust	55,641.85	0	(5,157)	2,855	53,339.72
Parks & Recreation Facilities Development	100,414.17	25,000	0	416	125,830.49
Permanent Records Archiving System	29,132.83	0	0	94	29,227.30
Public Works Vehicles	63,745.81	200,000	0	998	264,743.56
Retirement Expendable Trust	133,212.79	0	0	432	133,644.72
Revaluation	135,596.86	30,000	(15,406)	530	150,720.95
Right of Way for West Alice Ave	30,987.23	0	0	100	31,087.70
Sanitary Landfill	51,135.63	0	0	168	51,303.21
Town Building Maintenance	684,741.38	200,000	(75,000)	2,904	812,645.67
Town of Hooksett's Master Plan	19,845.18	0	0	64	19,909.53
Town Wide Digitized Mapping System	31,415.15	100,000	0	402	131,816.87
Wastewater Plant & Composting Improve	7,760,556.61	582,725	(2,780,809)	30,189	5,592,661.72
Wastewater Landscape & Security Projects	70,017.25	19,500	(26,340)	150	63,327.13
Wastewater Vehicles & Equipment	188,224.26	132,800	(120,990)	1,081	201,115.37
Special Revenues Funds					
Heritage Commission	31,595.62	13,849	(6,664)	665	39,445.42
Heritage Markers	6,218.48	500	0	126	6,844.86
Heads' School	4,056.28	0	0	71	4,127.15
Conservation	455,772.48	155,483	(135,283)	2,113	478,086.07
* Fire Impact Fee	517,992.67	86,873	(36,077)	9,680	578,468.68
* Police Impact Fee	65,986.87	13,147	0	1,343	80,477.18
* Public Recreation Facilities Impact Fee	71,661.86	32,848	0	1,706	106,215.52
* Traffic/Roadway Impact Fee	1,105,606.53	137,633	(87,520)	20,829	1,176,548.64
* School Impact Fee	237,801.19	172,976	(312,590)	1,612	99,799.67
Solid Waste Disposal Fund	481,439.08	158,766	0	10,289	650,493.96
Drug Forfeiture	6,008.35	0	(589)	96	5,515.36
Police Detail	379,779.64	177,188	(205,328)	6,188	357,828.20
Fire Detail	4,571.95	237	(193)	79	4,694.45
Recreation Revolving	140,864.91	16,517	(10,293)	2,456	149,545.30
Ambulance Service	439,987.65	691,048	(861,653)	2,685	272,067.03
Route 3A Infrastructure TIF	2,048,049.95	128,151	(507,215)	32,706	1,701,692.24
American Rescue Plan Act (ARPA)	702,224.07	761,198	(61,283)	(407)	1,401,732.36
Note: Reported on the accrual basis of accounting.					
* Details of impact fee activity can be found on the Town's website.					
Submitted by:					
<i>Christine Tewksbury</i> , Finance Director (603) 485-2712					

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2025 - 2030

Adopted by Planning Board on June 19, 2023.

Please note this document is merely an extract.
Please contact the Finance Department for a full
copy of the plan.

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Introduction

Hooksett's Capital Improvement Program (CIP) identifies the capital needs of the Town and indicates how these needs might be funded over a six-year period.

It describes long-term capital needs for all municipal departments including general government, fire-rescue, police, public works, wastewater, water, and school.

The CIP is a planning document. As such, it is updated annually and subject to change as the needs of the Town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes in priorities, or other needs. One effective use of the CIP is that it provides considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals of the Town. The CIP allows Town departments to establish a methodology and priority system for providing efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

For the purposes of this document, a capital improvement is defined by its cost and its useful life. Items include costs of at least \$50,000 and generally have a useful life of at least five (5) years. Eligible items include acquisition of land or interests in land for public purposes, new buildings or additions, public infrastructure such as highways, sewer or water lines, or similar projects and major equipment purchases and replacements. It also includes the purchase or lease of wheeled vehicles, or motorized equipment having an expected life of at least three (3) years.

Routine or recurring expenses or obligations for services to the community or maintenance of Town assets which are the mission and normal duties of a department are *not* capital improvement projects, even when their individual or combined cost or obligation is at least fifty thousand dollars (\$50,000) and/or five (5) years.

The Capital Improvement Program is coordinated annually by the Town's Finance Department. Municipal departments submit a 6-year listing of proposed CIP projects, including vehicle and equipment needs that are in excess of \$50,000. The requests are reviewed and updated by the CIP Committee consisting of André Garron, Town Administrator; Bruce Thomas, Town Engineer; David Boutin, Town Council Rep; Robert Duhaime, Planning Board Rep; Brian Soucy, Budget Committee Rep; Jillian Godbout, School Board Rep and Christine Tewksbury, Finance Director and then presented to the Planning Board. The Planning Board provides recommendations at a working meeting in June, and subsequently adopts the CIP. The Town Administrator then submits the CIP to the Town Council in late July. The Town Council reviews the CIP and determines the final list of projects to be presented at the Town Meeting each year.

Financing Methods

In the project summaries below, there are a number of different local financing methods referenced. Some of these methods require appropriations, either as part of the Town's annual operating budget or as independent warrant articles at the Town Meeting.

- The **Taxation** refers to those projects with proposed funding from real property tax revenues.
- The **Capital Reserve** method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost. This approach is for expenditures having a known fixed life such as vehicle replacement, building maintenance and road repair. In conjunction with the Capital reserve method of financing, there may be State or Federal monies available to pay for portions of the project, which require the Town to raise their percentage of matching funds prior to receiving these Federal or State dollars. An example is State bridge aid where the town needs to raise their 20% matching share prior to applying for the State 80% share. Identification of these needs early is critical to starting a Capital Reserve in time to fund projects when needed.
- The **Lease/ Purchase** method has been used in the past for the purchase of Fire trucks and Highway department vehicles. Although this is a valid financing method, this method of payment is more costly due to interest. The Town prefers funding vehicle replacement through Capital reserves where the Town pays itself the interest on Capital balances rather than a financing company for the purchase of needed vehicles. The town feels this would be a substantial tax savings for Hooksett residents based on the number of current vehicles and equipment owned by the town along with additional vehicles that will be needed in the future. The annual interest earned or saved on a properly funded vehicle replacement Capital reserve would pay for the cost of certain vehicle replacements when needed.
- The **Bond or Bank Note** method of payment is recommended for Capital Expenditure needs of \$1,000,000 or more. Typically, these are the most expensive projects such as renovations, additions, or new construction of buildings or infrastructure that allow for capital facilities requests to be met immediately while spreading out the cost over several years in the future. We highly recommend this method of payment on all Capital projects scheduled in the CIP costing over \$1,000,000 and obviously based on our review of historical spending patterns in the town, the year we propose it to you.
- **Impact fees** are also a viable financing method for some portion of future capital improvement needs as long as they are placed in a fund until they are either expended within 6 years as part of a project financing or returned to the party from which they were collected. The town has adopted an impact fee ordinance.
- **Tax Increment Financing** allows the Town to use the increase in the valuation of property to directly pay off bonds for infrastructure improvements and capital projects within a defined district.
- **Other financing** methods available to us for funding projects include gifts, grants and matching funds from any source. All of these can be used to offset the cost of Capital Improvement

projects. The CIP recommends that all Department Heads, the School Board and the Board of Selectmen research and use these methods whenever available in order to lessen the burden on taxpayers as much as possible even though they will play a less important role in the overall funding of needed projects. In addition, if there are instances where fiscal resources from outside the community have been committed to help finance a local capital project, the offsetting revenues are shown in association with the proposed capital project.

Identification of Departmental Capital Needs

The department's requests include project description, the department's priority, facility service area, and justification of the project. Departments are also responsible for obtaining project cost estimates and identifying appropriate revenue sources for the project.

Priority Systems

Capital project requests have been prioritized using the following system:

“U” – Urgent	Cannot be delayed. Needed for health or safety.
“C” – Committed	Part of an existing contractual agreement or otherwise legally required.
“N” – Necessary	Needed within 3 years to maintain existing level and quality of community services.
“D” – Desirable	Needed within 4-6 years to improve quality or level of service.
“F” – Deferrable	Can be placed on hold until after 6-year period but supports community development goals.
“R” – Research	Pending results of ongoing research, planning, and coordination. The project may be important but lacks all the information to make a definitive decision.
“I” – Inconsistent	Contrary to land use planning or community goals.

Municipal Projects

		Priority						Project	Funding	Capital						
		Recommendations						Project	Funding	Budget	Program Years					
Page	Project Description	U	C	N	D	F	R	I	Cost	Method	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Town's future projected needs																
General Government																
10	Full Revaluation 2028			X					200,000	CR				200,000		
10	GIS Digital Parcel Recompliation			X					537,000	CR			537,000			
10	Feasibility Study for a Solar Farm at Landfill			X					75,000	Taxation	75,000					
11	Solar Farm at Landfill			X					4,000,000	Bonds/Grants		4,000,000				
11	Security for Town Hall	X							175,000	Taxation/Grant	175,000					
11	Financial & Personnel Software Update			X					60,000	Taxation/Grant		60,000				
Fire-Rescue																
12	Safety Center Feasibility and Design Study			X					75,000	Taxation		75,000				
12	Safety Center Remodel/Addition					X			1,500,000	Bond						1,500,000
13	Training Structure					X			500,000	Impact Fees						500,000
13	Station 3 Needs Study			X					55,000	Taxation				55,000		
13	Portable Radio Replacement			X					650,000	Taxation				650,000		
14	Engine #5 Replacement			X					750,000	CR			750,000			
15	Forestry #2 Replacement			X					75,000	CR			75,000			
16	Ladder #2 Replacement			X					1,400,000	Bond/CR				1,400,000		
17	Car #2 Replacement			X					85,000	Taxation						85,000
18	Car #4 Replacement			X					85,000	Taxation		85,000				
19	Utility #1 Replacement			X					75,000	Taxation					75,000	
20	Boat #1 Replacement			X					25,000	Taxation					25,000	
21	ATV Gator #1 Replacement					X			80,000	Taxation						80,000
22	Ambulance #2 Replacement					X			300,000	Ambulance Fund				300,000		
23	Ambulance #3 Replacement			X					275,000	Ambulance Fund	275,000					
Police																
24	Cruiser Replacements			X					710,268	Taxation	110,000	113,300	116,399	119,891	123,487	127,191
24	South Bow Tower Replacement	X							125,000	CR	125,000					
24	Body Worn Cameras	X							175,645	Taxation	175,645					
25	Radio Infrastructure			X					249,605	CR	249,605					
Public Works																
Highway																
25	Rte. 3A TIF Project - Exit 10			X					8,000,000	TIF			8,000,000			
25	Lincoln Heights Drainage			X					150,000	CR	150,000					
26	Hackett Hill, Rte. 3A and Main Street Improvements	X							2,485,332	Fed, State, IF & Donations		2,485,332				
26	Martins Ferry Road Intersection			X					1,000,000	State, IF & Taxes	1,000,000					
26	Town Wide Paving	X							5,400,000	Operating	900,000	900,000	900,000	900,000	900,000	900,000
28	Pickup Truck P4-08 Replacement					X			59,280	CR				59,280		
29	Pickup Truck P1-17 Replacement					X			75,500	CR						75,500
30	Dump Truck non CDL D1-05 Replacement			X					101,675	CR	101,675					
31	Dump Truck non CDL D2-08 Replacement					X			88,000	CR				88,000		
32	Dump Truck non CDL D1-16 Replacement					X			111,000	CR						111,000
33	Plow Truck/Sander T1-01 Replacement					X			240,800	CR				240,800		
34	Plow Truck/Sander T1-05 Replacement			X					228,000	CR		228,000				
35	Plow Truck/Sander T1-06 Replacement					X			234,000	CR			234,000			
36	Plow Truck/Sander T1-09 Replacement					X			255,500	CR						255,500
37	Roller HW7-97 Upgrade			X					27,000	CR		27,000				
37	Library Roof Replacement					X			206,000	CR	206,000					
38	Safety Center Parking Lot Replacement					X			600,000	CR						600,000
38	Historical Old Town Hall							X	3,000,000	Bond			3,000,000			
39	R&T Scale House/Office Replacement			X					450,000	SR/Taxation	55,000	450,000				
Parks & Recreation																
39	Field Lighting at Petersbrook Park					X			437,000	IF/CR/Donations			437,000			
39	West Side Park							X		IF/Taxes						
40	Pickup Truck P5-08 Replacement			X					58,000	CR	58,000					
41	Pickup Truck PR1-15 Replacement					X			73,000	CR					73,000	
42	Dump Truck non CDL D1-15 Replacement					X			107,800	CR					107,800	
Recycling & Transfers																
43	Trailer Dump SW-T1 Replacement					X			87,000	Solid Waste SR		87,000				
44	Truck Tractor SW-401 Replacement					X			183,373	Solid Waste SR	183,373					
45	Auto #3 Upsize					X			385,000	Solid Waste SR/CR		385,000				
46	Bailer Replacement					X			92,300	Solid Waste SR		92,300				
47	Overhead Door Replacements					X			93,000	Solid Waste SR			93,000			
Wastewater																
48	Golden Gate & Merrimack St Pump Station Updates			X					1,100,000	SRF Loan & Grant			1,100,000			
49	Wastewater Plant Roof Replacement					X			150,000	CR			150,000			
49	Martins Ferry Pump Station Upgrades					X			4,300,000	SRF Loan, Grants		4,300,000				
50	Dump Truck Replacement 10-Wheel					X			325,000	CR	325,000					
51	Pick-up Truck Replacement 1 Ton					X			93,000	User Fees				93,000		
52	Pick-up Truck Replacement 3/4 Ton					X			55,000	User Fees		55,000				
Grand Total Municipal Project Requests									\$ 42,489,078		\$ 4,164,298	\$ 13,342,932	\$ 15,392,399	\$ 4,105,971	\$ 1,304,287	\$ 4,234,191

School Projects

		Priority							Capital							
		Recommendations					Project	Funding	Budget	Program Years						
Page	Project Description	U	C	N	D	F	R	I	Cost	Method	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Hooksett School District																
52	School Maintenance	X							12,717,600	Bond	12,717,600					
Grand Total Hooksett School District Requests									\$ 12,717,600		\$ 12,717,600	\$ -	\$ -	\$ -	\$ -	\$ -

Funding By Year

		Capital					
	Funding	Budget	Program Years				
	Method	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Taxes							
Revaluation CR	Taxation	30,000	30,000	30,000	30,000		
Town Wide Digitized Mapping CR	Taxation	135,000	135,000	135,000			
Feasibility Study for a Solar Farm at Landfill	Taxation	75,000					
Security for Town Hall	Taxation/Grant	140,000					
Financial & Personnel Software Update	Taxation/Grant		60,000				
Safety Center Feasibility and Design Study	Taxation		75,000				
Fire Station 3 Needs Study	Taxation				55,000		
Fire Tools & Equipment CR	Taxation	150,000	150,000	150,000	150,000	150,000	150,000
Fire Apparatus CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000
Car #2 Replacement	Taxation						85,000
Car #4 Replacement	Taxation		85,000				
Utility #1 Replacement	Taxation					75,000	
Boat #1 Replacement	Taxation					25,000	
ATV Gator #1 Replacement	Taxation						80,000
Cruiser Replacements	Taxation	110,000	113,300	116,399	119,891	123,487	127,191
Emergency Radio Communications CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000
Body Worn Cameras	Taxation	175,645					
Police Equipment CR (New request)	Taxation	50,000	50,000	50,000	50,000	50,000	50,000
Drainage Upgrades CR	Taxation	100,000	100,000	100,000	100,000	100,000	100,000
Martins Ferry Road Intersection	Taxation	600,000					
Town Wide Paving	Operating	900,000	900,000	900,000	900,000	900,000	900,000
DPW Vehicle CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000
Town Building Maintenance CR	Taxation	200,000	200,000	200,000	200,000	200,000	200,000
Parks & Recreations Facilities Development CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000
R&T Scale House/Office Replacement	Taxation		450,000				
Automated Collections Equipment CR	Taxation	30,000	30,000	30,000	30,000	30,000	30,000
Subtotal - Taxes		\$ 3,295,645	\$ 2,978,300	\$ 2,311,399	\$ 2,234,891	\$ 2,253,487	\$ 2,322,191
Other Revenues							
Security for Town Hall	Grant	35,000					
Training Structure	Impact Fees						500,000
Ambulance #2 Replacement	Ambulance Fund				300,000		
Ambulance #3 Replacement	Ambulance Fund	275,000					
Rte. 3A TIF Project - Exit 10	TIF			8,000,000			
Hackett Hill, Rte. 3A and Main Street Improvements	Fed/State/IF & Donations		2,485,332				
Martins Ferry Road Intersection	State/IF	400,000					
Field Lighting at Petersbrook Park	IF/CR/Donations			437,000			
R&T Scale House/Office Replacement	Solid Waste SR	55,000					
Trailer Dump SW-T1 Replacement	Solid Waste SR		87,000				
Truck Tractor SW-401 Replacement	Solid Waste SR	183,373					
Auto #3 Upsize	Solid Waste SR/CR		385,000				
Bailer Replacement	Solid Waste SR		92,300				
Overhead Door Replacements	Solid Waste SR			93,000			
Golden Gate & Merrimack St Pump Station Updates	SRF Loan & Grant			1,100,000			
Plant Roof Replacement	CR			150,000			
Martins Ferry Pump Station Upgrades	SRF Loan, Grants		4,300,000				
Dump Truck Replacement 10-Wheel	CR	325,000					
Pick-up Truck Replacement 1 Ton	User Fees				93,000		
Pick-up Truck Replacement 3/4 Ton	User Fees		55,000				
Subtotal - Other Revenues		\$ 1,273,373	\$ 7,404,632	\$ 9,780,000	\$ 393,000	\$ -	\$ 500,000
Bonding							
Solar Farm at Landfill	Bond		4,000,000				
Safety Center Remodel/Addition	Bond						1,500,000
Ladder #2 Replacement	Bond				1,400,000		
Historical Old Town Hall	Bond			3,000,000			
School Maintenance	Bond	12,717,600					
Subtotal - Bonding		\$ 12,717,600	\$ 4,000,000	\$ 3,000,000	\$ 1,400,000	\$ -	\$ 1,500,000

TOWN OF HOOKSETT, NEW HAMPSHIRE
Financial Statements
June 30, 2022
and
Independent Auditor's Report

**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2022**

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TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2022

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INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Hooksett, New Hampshire

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town of Hooksett, New Hampshire's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Hooksett, New Hampshire, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hooksett, New Hampshire's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hooksett, New Hampshire's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's total OPEB liability and related ratios, schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the

information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett, New Hampshire's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Vachon Clukay & Company PC

Manchester, New Hampshire
March 6, 2023

Management's Discussion and Analysis

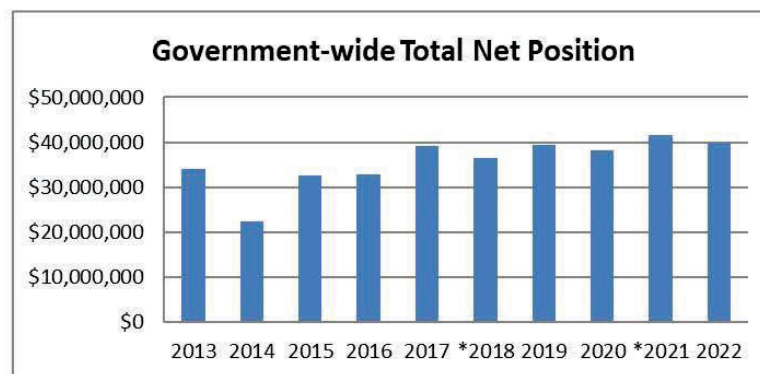
As management of the Town of Hooksett (Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2022.

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The Town's government-wide total assets and deferred outflows of resources exceeded its total liabilities and deferred inflows of resources at the close of the most recent year by \$39,934,127 (*total net position*), a decrease of \$1,750,453 in comparison to the prior year.



*2018 and 2021 net position were restated.

- At year end, the Town reported a combined net pension liability of \$15,398,792 for all of its governmental and business-type activities.

Fund highlights

- At the close of the current year, the Town's governmental funds reported a combined balance of all funds of \$12,618,860, a decrease of \$4,006,284 from the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,780,939, a decrease of \$1,647,147 in comparison to the prior year.
- Total bonds and notes payable at the close of the current fiscal year were \$7,557,922, a decrease of \$1,838,438 in comparison to the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Hooksett's basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. The basic financial statements present two different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and earned but not used vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, health and welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Wastewater Department is reported here.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 4 and 6 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 13 individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 3 and 5.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library,

Heritage Commission, Head's Chapel Preservation, and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

The Route 3A Infrastructure Tax Increment Financing Fund is also considered to be a major fund. This fund is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

Data from the other eleven governmental funds are combined into a single, aggregated presentation termed Nonmajor Governmental Funds. More information can be found on pages 50-55 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 7-9. Proprietary funds are reported in the same way that all business-type activities are reported in the governmental-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statements can be found on page 10 and 11.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Government-wide Financial Analysis

The following is a summary of the condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$39,934,127 at the end of 2022, which decreased by \$1,750,453.

Net position of the Governmental Activities as of July 1, 2021 has been restated. See Note 15 - *Restatement of Net Position and Fund Balances* for more information.

Town of Hooksett Condensed Statement of Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2022	2021	2022	2021	2022	2021
Current and other assets	\$ 20,432,091	\$ 23,417,093	\$ 9,268,740	\$ 9,441,951	\$ 29,700,831	\$ 32,859,044
Capital assets	29,873,587	30,251,569	15,175,279	14,241,290	45,048,866	44,492,859
Total assets	50,305,678	53,668,662	24,444,019	23,683,241	74,749,697	77,351,903
Deferred Outflows of Resources	5,290,026	5,757,277	144,934	204,087	5,434,960	5,961,364
Current Liabilities	2,236,436	3,988,229	1,714,040	973,240	3,950,476	4,961,469
Noncurrent Liabilities	21,241,376	26,911,032	4,837,173	4,257,833	26,078,549	31,168,865
Total liabilities	23,477,812	30,899,261	6,551,213	5,231,073	30,029,025	36,130,334
Deferred Inflows of Resources	10,073,680	5,483,984	147,825	14,369	10,221,505	5,498,353
Net position:						
Net investment in capital assets	28,351,305	28,801,525	9,610,806	10,172,452	37,962,111	38,973,977
Restricted	2,939,307	3,202,160	-	-	2,939,307	3,202,160
Unrestricted (deficit)	(9,246,400)	(8,980,991)	8,279,109	8,469,434	(967,291)	(491,557)
Total net position as restated	\$ 22,044,212	\$ 23,042,694	\$ 17,889,915	\$ 18,641,886	\$ 39,934,127	\$ 41,684,580

By far, the largest portion of the government's net position, \$37,962,111 (95%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,939,307 (7%) represents resources that are subject to external restrictions on how they may be used.

The remaining balance of unrestricted net position a deficit of \$967,291 (-2%). This deficit consists of a positive balance of \$8,279,109 for business-type activities and a deficit of \$9,246,400 for governmental activities. The largest component of the deficit is due to the cumulative effect of the implementation of GASB Statements 68 & 75, specifically the net pension liability recorded as of June 30, 2022 of \$14,969,671.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Changes in Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2022	2021	2022	2021	2022	2021
Revenues:						
Program revenues						
Charges for services	\$ 968,817	\$ 1,193,694	\$ 2,095,485	\$ 2,250,766	\$ 3,064,302	\$ 3,444,360
Operating grants and contributions	426,658	1,375,573	-	-	426,658	1,375,573
Capital grants and contributions	145,127	3,588,664	-	-	145,127	3,588,664
General revenues	17,595,267	18,501,350	(445,153)	154,360	17,150,114	18,655,710
Total revenues	19,135,869	24,659,181	1,650,332	2,405,126	20,786,201	27,064,307
Expenses:						
General government	2,859,886	2,995,941	-	-	2,859,886	2,995,941
Public safety	10,371,989	11,487,315	-	-	10,371,989	11,487,315
Highway and streets	3,642,150	3,517,700	-	-	3,642,150	3,517,700
Sanitation	1,305,584	1,197,034	-	-	1,305,584	1,197,034
Health and welfare	128,881	72,134	-	-	128,881	72,134
Culture and recreation	1,724,551	1,686,395	-	-	1,724,551	1,686,395
Conservation	34,773	41,948	-	-	34,773	41,948
Economic development	11,150	563	-	-	11,150	563
Interest and fiscal charges	55,387	84,393	-	-	55,387	84,393
Wastewater	-	-	2,402,303	2,585,579	2,402,303	2,585,579
Total expenses	20,134,351	21,083,423	2,402,303	2,585,579	22,536,654	23,669,002
Change in net position	(998,482)	3,575,758	(751,971)	(180,453)	(1,750,453)	3,395,305
Net position - beginning as restated	23,042,694	19,466,936	18,641,886	18,822,339	41,684,580	38,289,275
Net position - ending	\$ 22,044,212	\$ 23,042,694	\$ 17,889,915	\$ 18,641,886	\$ 39,934,127	\$ 41,684,580

Financial results

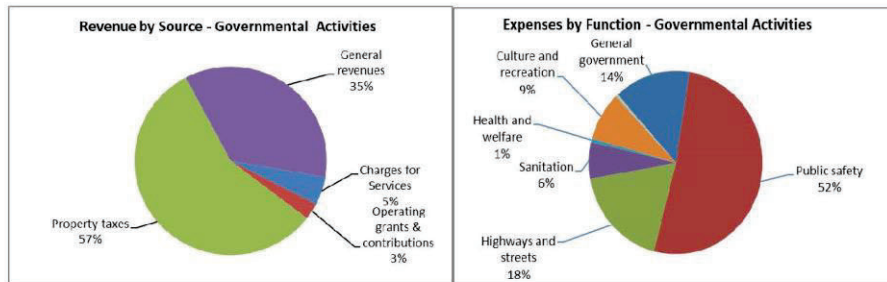
The *governmental activities* decrease in net position was \$998,482. Key elements of this increase are as follows:

Governmental Activities	
General fund	\$ (1,288,583)
Route 3A Infrastructure Tax Increment Financing fund	(2,915,403)
Special revenue funds	213,713
Permanent funds	(16,011)
Revenues that do not provide current financial resources	92,821
Depreciation expense in excess of capital outlays	(390,306)
Leased debt repayment	5,552
Loss on disposal of capital assets	(140,740)
Repayment of bonds and amortization of premiums	2,641,019
Change in compensated absences, accrued interest expense and accrued landfill postclosure care costs	959
Change in net pension and OPEB obligations	798,497
Decrease in governmental activities net position	<u>\$ (998,482)</u>

The total cost of governmental activities this year was \$20,134,351. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$11,443,214 (57%) because those who directly benefited from the programs paid \$968,817 (5%) and other governments and organizations subsidized certain programs in the amount of \$571,785 (3%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 35% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 52% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$962,759 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Wastewater fund reported in the *business-type activities* resulted in a decrease in net position of \$751,971 for the year. Key elements of this increase are as follows:

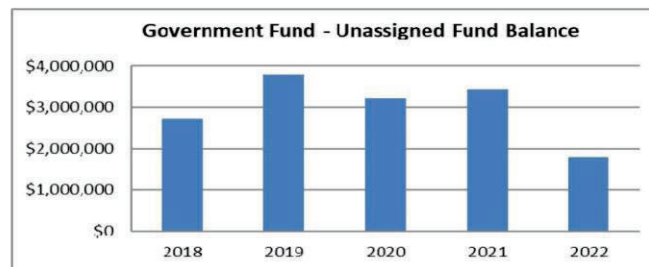
Operating expenses in excess of revenues	\$ (306,818)
Interest and investment loss	(522,889)
Miscellaneous	77,736
Decrease in business-type activities net position	<u>\$ (751,971)</u>

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.



At the end of the current year, the governmental funds reported a combined ending fund balance of \$12,618,860, a decrease of \$4,006,284, in comparison with the prior year. The general fund decreased \$1,288,583, the Route 3A

Infrastructure Tax Increment Financing fund decreased \$2,915,403, and the Nonmajor governmental funds increased by \$197,702. Key elements of these changes are as follows:

General Fund

Revenues and transfers in collected less than budgeted	\$ (301,145)
Excess appropriations unspent by departments	324,652
Fund balance used to reduce tax rate and projects	(1,415,000)
Net change in Encumbrances	145,537
Earned tax revenue not collected within 60 days	91,345
Other items	(123,046)
Net change in Library	(3,317)
Net change in Capital Reserves	(8,730)
Net change in Heritage Commission	1,121
Total General Fund	<u>\$(1,288,583)</u>

Route 3A Infrastructure Tax Increment Financing Fund

Revenues from tax increment district	\$ 49,642
Expenditures and transfer out of district	<u>(2,965,045)</u>
Total Route 3A Infrastructure Tax Increment Financing Fund	<u>\$(2,915,403)</u>

Nonmajor Governmental Funds

Conservation revenues	\$ 114,617
Conservation land improvements	(33,554)
Impact Fee revenues	280,735
Impact Fees highway and streets	(624)
Impact Fees recreation equipment	(169,553)
Solid Waste Disposal revenues	152,124
Solid Waste Disposal vehicles and equipment	(274,500)
Net change in Recreation Revolving fund	(17,351)
Net change in Ambulance Service fund	149,047
Net change in Drug Forfeiture fund	(5,950)
Net change in Police Special Details fund	44,040
Net change in Fire Special Details fund	(550)
Net change in Private Trust fund	(25,175)
Net change in Grants fund	407
Net change in Permanent fund	<u>(16,011)</u>
Total Nonmajor Governmental Funds	<u>\$ 197,702</u>

The general fund is the chief operating fund of the Town. As of June 30, 2022, the total fund balance was \$6,463,896, of that amount unassigned fund balance was \$1,780,939. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and the total fund balance to the total fund expenditures. Unassigned fund balance represents 9% of total general fund expenditures, while total fund balance represents 33% of that same amount.

The Town's Fund Balance policy states that the Town will maintain a minimum unassigned fund balance in its general fund of 5% with a target balance of 8% of the annual appropriations of the community. At year-end, the Town's unassigned fund balance was 5.43%.

General Fund Budgetary Highlights

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- License and permitting revenues were under budget by \$255,044 due to the timing change in motor vehicle registrations. The Town had one fleet registration change from a June to September renewal.
- Intergovernmental revenues exceeded the budget by \$123,922, due to the Town receiving additional federal grants.
- Miscellaneous revenues were over budget by \$346,753 due to medical insurance refund from a prior year.
- Public safety expenditures surpassed the budget by \$204,993, most notably in the areas of employee benefits due to changes in medical insurances.

- Actuals for Highway & Streets was lower than appropriations by \$116,782, primarily from staff turnover.
- Expenditures for capital outlay were lower than the budget by \$143,773. Two projects finished under budget: 1) visionary plan for the west side and 2) the purchase of a garbage truck.

Capital Assets and Debt Administration

Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2022 amounts to \$45,035,754 (net of accumulated depreciation). This investment in capital assets includes land, easements, construction in process, intangible assets, land improvements, infrastructure, buildings and improvements, vehicles and equipment and leased land.

Town of Hooksett						
Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2022	2021	2022	2021	2022	2021
Land	\$ 2,434,929	\$ 2,434,929	\$ 300,000	\$ 300,000	\$ 2,734,929	\$ 2,734,929
Easements	254,269	254,269	-	-	254,269	254,269
Construction in process	1,310,137	829,878	3,057,191	1,501,092	4,367,328	2,330,970
Intangible assets	269,505	269,505	-	-	269,505	269,505
Land improvements	1,049,974	1,049,974	17,750	17,750	1,067,724	1,067,724
Infrastructure	114,781,223	114,781,223	25,346,923	24,372,720	140,128,146	139,153,943
Buildings and improvements	10,520,566	10,213,370	5,190,289	6,144,056	15,710,855	16,357,426
Vehicles and equipment	10,224,843	10,063,855	1,168,026	996,159	11,392,869	11,060,014
Leased land	139,952	139,952	-	-	139,952	139,952
Total	140,985,398	140,036,955	35,080,179	33,331,777	176,065,577	173,368,732
Accumulated depreciation	(111,124,923)	(109,645,434)	(19,904,900)	(19,090,487)	(131,029,823)	(128,735,921)
Total capital assets	\$ 29,860,475	\$ 30,391,521	\$ 15,175,279	\$ 14,241,290	\$ 45,035,754	\$ 44,632,811

Major capital asset activity for the governmental activities during the current year included the following:

- Construction in process
 - Added engineering cost for infrastructure on Route 3A \$322,091.
 - Added construction cost of \$158,168 for the Merrimack River Front Trail Phase III
- Building and improvements
 - Town added a pavilion at Lamber Park for a cost of \$93,390.
 - Town added restrooms at Donati Park for a cost of \$213,806.
- Vehicles and equipment
 - Purchased a 2020 sidewalk tractor for highway for a cost of \$112,700.
 - Purchased a 2023 plow truck for highway for a cost of \$181,079.
 - Purchased a 2022 pickup truck for highway for a cost of \$54,654.
 - Purchased three cruisers for police for a total of \$112,835.
 - Purchased a loader for recycling and transfer at a cost of \$157,500.
 - Purchased a garbage truck for recycling and transfer at a cost of \$294,682.
 - Sold or traded nine vehicles reducing \$752,462.

Major capital asset activity for the business-type activities during the current year included the following:

- Construction in process
 - Added \$1,489,689 for Phase 3A of plant improvements.
 - Added \$62,405 for pump station improvements.
 - Added \$4,006 for asset management project.
- Building and improvements
 - Replaced office building ramp for a cost of \$20,435.
- Vehicles and equipment
 - Purchased 2019 Ford F-350 truck \$85,215.
 - Purchased radios for pump stations \$74,322.
 - Purchased fire alarm system \$12,330.

Debt administration

At the end of the current fiscal year, the Town's governmental activities had total outstanding bonds of \$2,722,870. Of which, \$723,712 is general obligation bonds and \$1,999,158 is tax increment bonds paid for by the Route 3A Infrastructure Tax Increment Financing District.

The Wastewater fund had outstanding notes payable of \$3,511,791 as of June 30, 2022, which are related to the upgrades of the wastewater treatment facility. Additionally, the Wastewater fund has \$1,323,261 of State Revolving Loans which upon completion of associated projects will be converted to notes. These notes are repaid by the users of the sewer system.

Additional information on the debt can be found in Note 5 of the Notes to the Basic Financial Statements.

Economic Factors and the Future:

As of December 2022, unemployment was 2.2% for the Merrimack County area, which compares to the state of 2.5% and the national averages 3.3%. according to New Hampshire Employment Securities. Hooksett continues to see growth in its commercial and residential tax base. The US Census bureau reported the 2020 population for Hooksett was 14,874 up from 13,451 in 2010. The town believes it is well positioned in terms of its capital reserves and low outstanding debt obligations to be able to meet its needs of our residents for the foreseeable future.

The budget, tax levies and tax rates for the General fund for the subsequent fiscal year has been formalized. The following table reflects the budget amounts, at the time of the tax rate setting, for each year.

<u>Town's General Fund Budget</u>				
	<u>FY 2022</u>	<u>FY 2023</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Total Appropriation	\$ 22,818,295	\$ 31,030,167	\$ 8,211,872	35.99%
Less:				
Revenues	(10,085,140)	(16,731,860)	(6,646,720)	65.91%
Fund balance to reduce taxes	(1,415,000)	(332,490)		
Overlay, War service credits	445,988	404,304	(41,684)	-9.35%
Total tax effort	<u>\$ 11,764,143</u>	<u>\$ 14,370,121</u>	<u>\$ 1,523,468</u>	<u>12.95%</u>
The following table reflects the property tax levy amounts for each year.				
<u>Property Tax Levies</u>				
	<u>FY 2022</u>	<u>FY 2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 11,764,143	\$ 14,370,121	\$ 2,605,978	22.15%
County	5,448,480	5,442,104	(6,376)	-0.12%
School - local	23,957,117	27,337,055	3,379,938	14.11%
School - state	4,241,650	2,758,167	(1,483,483)	-34.97%
Total Tax Levies	<u>\$ 45,411,390</u>	<u>\$ 49,907,447</u>	<u>\$ 4,496,057</u>	<u>9.90%</u>
The following table reflects the property tax rates for each year. The tax rate is stated per \$1,000 of assessed value.				
<u>Property Tax Rates</u>				
	<u>FY 2022</u>	<u>FY 2022</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 5.73	\$ 6.90	\$ 1.17	20.42%
County	2.65	2.62	(0.03)	-1.13%
School - local	11.66	13.14	1.48	12.69%
School - state	2.18	1.39	(0.79)	-36.24%
Total Tax Rate	<u>\$ 22.22</u>	<u>\$ 24.05</u>	<u>\$ 1.83</u>	<u>8.24%</u>

Requests for information:

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at ctewksbury@hooksett.org.

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2022

	Primary Government		
	Governmental	Business-type	
	Activities	Activities	Total
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 15,045,697	\$ 788,405	\$ 15,834,102
Investments	3,500,810	7,392,369	10,893,179
Taxes receivable, net	975,682		975,682
Accounts receivable, net	154,535	95,056	249,591
Unbilled charges		992,943	992,943
Due from other governments	8,023		8,023
Internal balances	33	(33)	-
Prepaid items	84,719		84,719
Tax deeded property	585,270		585,270
Current portion of lease receivable	77,322		77,322
Total Current Assets	<u>20,432,091</u>	<u>9,268,740</u>	<u>29,700,831</u>
Noncurrent Assets:			
Lease receivable	13,112		13,112
Capital assets:			
Non-depreciable capital assets	3,999,335	3,357,191	7,356,526
Depreciable capital assets, net	<u>25,861,140</u>	<u>11,818,088</u>	<u>37,679,228</u>
Total Noncurrent Assets	<u>29,873,587</u>	<u>15,175,279</u>	<u>45,048,866</u>
Total Assets	<u>50,305,678</u>	<u>24,444,019</u>	<u>74,749,697</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to OPEB	291,019	3,069	294,088
Deferred outflows related to pension	<u>4,999,007</u>	<u>141,865</u>	<u>5,140,872</u>
Total Deferred Outflows of Resources	<u>5,290,026</u>	<u>144,934</u>	<u>5,434,960</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	603,674	663,861	1,267,535
Accrued liabilities	469,556	103,054	572,610
Retainage payable		133,181	133,181
Due to other governments	907		907
Deposits payable	148,690	7,742	156,432
Advances from grantors	703,356		703,356
Unearned connection fees		296,000	296,000
Current portion of bonds payable	100,000		100,000
Current portion of tax increment financing bond payable	200,000		200,000
Current portion of notes payable		510,202	510,202
Current portion of lease liability	5,862		5,862
Current portion of accrued landfill postclosure care costs	<u>4,391</u>		<u>4,391</u>
Total Current Liabilities	<u>2,236,436</u>	<u>1,714,040</u>	<u>3,950,476</u>
Noncurrent Liabilities:			
Bonds payable	623,712		623,712
Tax increment financing bond payable	1,799,158		1,799,158
Notes payable		3,001,589	3,001,589
Lease liability	128,538		128,538
State of New Hampshire revolving loan		1,323,261	1,323,261
Compensated absences payable	564,082	51,524	615,606
Accrued landfill postclosure care costs	26,346		26,346
OPEB liability	3,129,869	31,678	3,161,547
Net pension liability	<u>14,969,671</u>	<u>429,121</u>	<u>15,398,792</u>
Total Noncurrent Liabilities	<u>21,241,376</u>	<u>4,837,173</u>	<u>26,078,549</u>
Total Liabilities	<u>23,477,812</u>	<u>6,551,213</u>	<u>30,029,025</u>
DEFERRED INFLOWS OF RESOURCES			
Property taxes collected in advance	4,916,118		4,916,118
Deferred inflows related to OPEB	332,804	4,535	337,339
Deferred inflows related to pension	4,735,800	143,290	4,879,090
Deferred inflows related to lease receivable	<u>88,958</u>		<u>88,958</u>
Total Deferred Inflows of Resources	<u>10,073,680</u>	<u>147,825</u>	<u>10,221,505</u>
NET POSITION			
Net investment in capital assets	28,351,305	9,610,806	37,962,111
Restricted	2,939,307		2,939,307
Unrestricted (deficit)	<u>(9,246,400)</u>	<u>8,279,109</u>	<u>(967,291)</u>
Total Net Position	<u>\$ 22,044,212</u>	<u>\$ 17,889,915</u>	<u>\$ 39,934,127</u>

See accompanying notes to the basic financial statements

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2022

		Program Revenues			Net (Expense) Revenue and Changes in Net Position		
			Operating	Capital	Primary Government		
Functions/Programs	Expenses	Charges for Services	Grants and Contributions	Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental Activities:							
General government	\$ 2,859,886	\$ 20,315	\$ 4,000		\$ (2,835,571)		\$ (2,835,571)
Public safety	10,371,989	773,973	123,659	\$ 65,127	(9,409,230)		(9,409,230)
Highways and streets	3,642,150	18,255	298,999		(3,324,896)		(3,324,896)
Sanitation	1,305,584	151,774			(1,153,810)		(1,153,810)
Health and welfare	128,881				(128,881)		(128,881)
Culture and recreation	1,724,551	4,500			(1,720,051)		(1,720,051)
Conservation	34,773			80,000	45,227		45,227
Economic development	11,150				(11,150)		(11,150)
Interest and fiscal charges	55,387				(55,387)		(55,387)
Total governmental activities	20,134,351	968,817	426,658	145,127	(18,593,749)	\$ -	(18,593,749)
Business-type activities:							
Wastewater	2,402,303	2,095,485				(306,818)	(306,818)
Total business-type activities	2,402,303	2,095,485	-	-	-	(306,818)	(306,818)
Total primary government	\$ 22,536,654	\$ 3,064,302	\$ 426,658	\$ 145,127	(18,593,749)	(306,818)	(18,900,567)
General revenues:							
Property and other taxes					11,443,214		11,443,214
Licenses and permits					4,467,298		4,467,298
Grants and contributions:							
Rooms and meals tax distribution					1,082,548		1,082,548
State railroad tax					1,931		1,931
State and federal forest land reimbursement					552		552
Interest and investment earnings (losses)					(120,906)	(522,889)	(643,795)
Miscellaneous					785,635	77,736	863,371
Loss on disposal of capital assets					(65,005)		(65,005)
Total general revenues and loss on disposal of capital assets					17,595,267	(445,153)	17,150,114
Change in net position					(998,482)	(751,971)	(1,750,453)
Net Position at beginning of year, as restated					23,042,694	18,641,886	41,684,580
Net Position at end of year					\$ 22,044,212	\$ 17,889,915	\$ 39,934,127

See accompanying notes to the basic financial statements

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2022

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 12,545,498	\$ 1,501,920	\$ 998,279	\$ 15,045,697
Investments	3,183,526		317,284	3,500,810
Taxes receivable, net	975,682			975,682
Accounts receivable, net	150		154,385	154,535
Due from other governments	8,023			8,023
Due from other funds	100,357	571,707	3,480,591	4,152,655
Prepaid items	84,719			84,719
Tax deeded property	585,270			585,270
Total Assets	<u>17,483,225</u>	<u>2,073,627</u>	<u>4,950,539</u>	<u>24,507,391</u>
DEFERRED OUTFLOWS OF RESOURCES				
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 17,483,225</u>	<u>\$ 2,073,627</u>	<u>\$ 4,950,539</u>	<u>\$ 24,507,391</u>
LIABILITIES				
Accounts payable	\$ 542,907	\$ 53,364	\$ 7,403	\$ 603,674
Accrued liabilities	420,059		5,075	425,134
Due to other governments	907			907
Due to other funds	4,051,079		101,543	4,152,622
Deposits	148,690			148,690
Advances from grantors	1,539		701,817	703,356
Total Liabilities	<u>5,165,181</u>	<u>53,364</u>	<u>815,838</u>	<u>6,034,383</u>
DEFERRED INFLOWS OF RESOURCES				
Property taxes collected in advance	4,916,118			4,916,118
Uncollected property taxes	938,030			938,030
Total Deferred Inflows of Resources	<u>5,854,148</u>	<u>-</u>	<u>-</u>	<u>5,854,148</u>
FUND BALANCES				
Nonspendable	669,989		122,472	792,461
Restricted	189,783	2,020,263	1,954,889	4,164,935
Committed	2,925,866		2,057,340	4,983,206
Assigned	897,319			897,319
Unassigned	1,780,939			1,780,939
Total Fund Balances	<u>6,463,896</u>	<u>2,020,263</u>	<u>4,134,701</u>	<u>12,618,860</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 17,483,225</u>	<u>\$ 2,073,627</u>	<u>\$ 4,950,539</u>	<u>\$ 24,507,391</u>

See accompanying notes to the basic financial statements

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2022

Total Fund Balances - Governmental Funds (Exhibit C)	\$ 12,618,860
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	29,860,475
Long-term assets are not available to pay current period expenditures, and therefore, are not reported in governmental funds. Long-term assets at year end consist of:	
Lease receivable	90,434
Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis.	938,030
Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds.	
Deferred outflows of resources related to OPEB liability	291,019
Deferred outflows of resources related to net pension liability	4,999,007
Deferred inflows of resources related to OPEB liability	(332,804)
Deferred inflows of resources related to net pension liability	(4,735,800)
Deferred inflows of resources related to lease receivable	(88,958)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:	
Bonds payable	(723,712)
Tax increment financing bond payable	(1,999,158)
Lease liability	(134,400)
Accrued interest on long-term obligations	(44,422)
Compensated absences payable	(564,082)
Accrued landfill postclosure care costs	(30,737)
OPEB liability	(3,129,869)
Net pension liability	(14,969,671)
Net Position of Governmental Activities (Exhibit A)	<u>\$ 22,044,212</u>

See accompanying notes to the basic financial statements

EXHIBIT D

TOWN OF HOOKSETT, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2022

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 11,190,797	\$ 47,072	\$ 114,000	\$ 11,351,869
Licenses and permits	4,467,297		1	4,467,298
Intergovernmental	1,589,161		67,655	1,656,816
Charges for services	61,711		907,106	968,817
Interest and investment income (loss)	(96,818)	2,570	(26,658)	(120,906)
Miscellaneous	574,097		285,797	859,894
Total Revenues	<u>17,786,245</u>	<u>49,642</u>	<u>1,347,901</u>	<u>19,183,788</u>
Expenditures:				
Current operations:				
General government	2,877,520			2,877,520
Public safety	10,042,154		646,002	10,688,156
Highways and streets	2,752,575		624	2,753,199
Sanitation	1,203,699			1,203,699
Health and welfare	128,881			128,881
Culture and recreation	1,696,093		141,847	1,837,940
Conservation	1,219		33,554	34,773
Economic development	11,150			11,150
Capital outlay	633,842	322,092		955,934
Debt service:				
Principal retirement	319,000	2,250,000		2,569,000
Interest and fiscal charges	106,311	23,509		129,820
Total Expenditures	<u>19,772,444</u>	<u>2,595,601</u>	<u>822,027</u>	<u>23,190,072</u>
Excess revenues over (under) expenditures	<u>(1,986,199)</u>	<u>(2,545,959)</u>	<u>525,874</u>	<u>(4,006,284)</u>
Other financing sources (uses):				
Transfers in	697,616			697,616
Transfers out		(369,444)	(328,172)	(697,616)
Total Other financing sources (uses)	<u>697,616</u>	<u>(369,444)</u>	<u>(328,172)</u>	<u>-</u>
Net change in fund balances	(1,288,583)	(2,915,403)	197,702	(4,006,284)
Fund Balances at beginning of year, as restated	<u>7,752,479</u>	<u>4,935,666</u>	<u>3,936,999</u>	<u>16,625,144</u>
Fund Balances at end of year	<u>\$ 6,463,896</u>	<u>\$ 2,020,263</u>	<u>\$ 4,134,701</u>	<u>\$ 12,618,860</u>

See accompanying notes to the basic financial statements

EXHIBIT D-1

TOWN OF HOOKSETT, NEW HAMPSHIRE**Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances of Governmental Funds to the Statement of Activities**

For the Year Ended June 30, 2022

Net Change in Fund Balances - Governmental Funds (Exhibit D)	\$ (4,006,284)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation and amortization expense. Capital outlays and depreciation and amortization expense in the current period are as follows:

Capital outlays	1,622,405
Depreciation expense	(2,004,229)
Amortization expense	(8,482)

Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the net loss of disposed capital assets reduced by the actual proceeds received from the sale of capital assets.

Net loss on disposal	(65,005)
Proceeds received	(75,735)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes	91,345
Lease income	1,476

Repayment of principal on long-term obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Repayments are as follows:

Bond principal paid	2,569,000
Lease principal paid	5,552

Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are amortized in the statement of activities over the life of the related debt.

Amortization of premiums	72,019
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In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds, an interest expenditure is reported when due.

	2,414
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These expenses are as follows:

Compensated absences	(15,678)
Landfill postclosure	14,223

Governmental funds report OPEB and pension contributions as expenditures. However, in the statement of activities, OPEB and pension expense reflects the change in the OPEB liability and net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which OPEB and pension expense differed from OPEB and pension contributions in the current period.

Net changes in OPEB	14,533
Net changes in pension	783,964

Change in Net Position of Governmental Activities (Exhibit B)	<u>\$ (998,482)</u>
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See accompanying notes to the basic financial statements

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
Proprietary Funds
June 30, 2022

	Business-type Activities Wastewater Fund
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 788,405
Investments	7,392,369
Accounts receivable, net	95,056
Unbilled charges	992,943
Total Current Assets	<u>9,268,773</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	3,357,191
Depreciable capital assets, net	11,818,088
Total Noncurrent Assets	<u>15,175,279</u>
Total Assets	<u>24,444,052</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to OPEB	3,069
Deferred outflows related to pension	141,865
Total Deferred Outflows of Resources	<u>144,934</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	663,861
Accrued liabilities	103,054
Retainage payable	133,181
Deposits payable	7,742
Due to other funds	33
Unearned connection fees	296,000
Current portion of notes payable	510,202
Total Current Liabilities	<u>1,714,073</u>
Noncurrent Liabilities:	
Notes payable	3,001,589
State of New Hampshire revolving loan	1,323,261
Compensated absences payable	51,524
OPEB liability	31,678
Net pension liability	429,121
Total Noncurrent Liabilities	<u>4,837,173</u>
Total Liabilities	<u>6,551,246</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to OPEB	4,535
Deferred inflows related to pension	143,290
Total Deferred Inflows of Resources	<u>147,825</u>
NET POSITION	
Net investment in capital assets	9,610,806
Unrestricted	8,279,109
Total Net Position	<u>\$ 17,889,915</u>

See accompanying notes to the basic financial statements

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2022

	Business-type Activities Wastewater Fund
Operating revenues:	
Charges for services	\$ 2,095,485
Miscellaneous	77,736
Total Operating revenues	<u>2,173,221</u>
Operating expenses:	
Personnel services	803,840
Contractual services	56,487
Materials and supplies	82,163
Repairs and maintenance	228,041
Utilities	165,555
Depreciation	814,413
Miscellaneous	120,963
Total Operating expenses	<u>2,271,462</u>
Operating loss	<u>(98,241)</u>
Non-operating revenue (expenses):	
Interest and investment income (loss)	(522,889)
Interest expense	(130,841)
Total Non-operating revenue (expenses)	<u>(653,730)</u>
Change in net position	(751,971)
Net Position at beginning of year	<u>18,641,886</u>
Net Position at end of year	<u>\$ 17,889,915</u>

See accompanying notes to the basic financial statements

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022

	Business-type Activities Wastewater Fund
Cash flows from operating activities:	
Cash received from customers	\$ 2,090,102
Cash paid to suppliers	(922,207)
Cash paid to employees	(542,348)
Net cash provided by operating activities	<u>625,547</u>
Cash flows from capital financing activities:	
Purchases of capital assets	(1,054,352)
Proceeds received from state revolving loans	1,302,799
Principal paid on notes payable	(500,218)
Interest paid on long-term debt	(131,085)
Net cash used for capital financing activities	<u>(382,856)</u>
Cash flows from investing activities:	
Interest on investments	803,669
Redemptions of investments	282,045
Purchases of investments	(1,192,483)
Net cash used for investing activities	<u>(106,769)</u>
Net increase in cash and cash equivalents	135,922
Cash and cash equivalents at beginning of year	<u>652,483</u>
Cash and cash equivalents at end of year	<u>\$ 788,405</u>
Reconciliation of operating loss to net cash provided by operating activities:	
Operating loss	\$ (98,241)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation expense	814,413
Change in deferred outflows related to OPEB	348
Change in deferred outflows related to pension	58,805
Change in deferred inflows related to OPEB	4,097
Change in deferred inflows related to pension	129,359
Changes in assets and liabilities:	
Accounts receivable, net	(65,558)
Accounts payable	12,011
Accrued liabilities	42,559
Deposits payable	(17,561)
Due to other funds	(41,429)
Compensated absences payable	8,223
OPEB liability	(7,230)
Net pension liability	(214,249)
Net cash provided by operating activities	<u>\$ 625,547</u>

See accompanying notes to the basic financial statements

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2022

	<u>Custodial Funds</u>
ASSETS	
Cash and cash equivalents	\$ 13,778,018
Investments	3,217,459
Accounts receivable	<u>237,801</u>
Total Assets	<u>17,233,278</u>
LIABILITIES	
Property taxes collected in advance	<u>13,778,018</u>
Total Liabilities	<u>13,778,018</u>
NET POSITION	
Restricted for:	
Individuals, organizations, and other governments	<u>3,455,260</u>
Total Net Position	<u>\$ 3,455,260</u>

See accompanying notes to the basic financial statements

EXHIBIT I
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2022

	Custodial Funds
ADDITIONS:	
Investment earnings:	
Interest income	\$ 19,581
Realized gain on investments	156,150
Net decrease in the fair value of investments	<u>(304,635)</u>
Total Investment earnings (losses)	<u>(128,904)</u>
Property tax collections for other governments	33,647,247
Motor vehicle fee collections for other governments	1,128,050
Miscellaneous	<u>1,519,271</u>
Total Additions	<u>36,165,664</u>
DEDUCTIONS:	
Beneficiary payments to individuals	331,849
Beneficiary payments to other governments	366,083
Payments of property tax to other governments	33,647,247
Payments of motor vehicle fees to other governments	<u>1,128,050</u>
Total Deductions	<u>35,473,229</u>
Change in net position	692,435
Net Position at beginning of year	<u>2,762,825</u>
Net Position at end of year	<u>\$ 3,455,260</u>

See accompanying notes to the basic financial statements

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2022

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Hooksett, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Hooksett, New Hampshire (the Town) was incorporated in 1822. The Town operates under the Town Meeting/Town Council form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Town Council and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statement of net position presents the financial condition of the governmental and business-type activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town reports three categories of funds: governmental, proprietary, and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Route 3A Infrastructure Tax Increment Financing Fund* is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

2. Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following is the Town's major proprietary fund:

The *Wastewater Fund* accounts for all revenues and expenses pertaining to the Town's wastewater treatment operations.

The Wastewater Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

3. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The Town's fiduciary fund category is comprised solely of custodial funds. Custodial funds are used to account for amounts collected by the Town and remitted to other individuals or governments. These assets are therefore not available to support the Town's own programs.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

The fiduciary funds are reported using the economic resources measurement focus.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

property taxes is recognized in the fiscal year for which the taxes are levied (see Note 12). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, taxes receivable that will not be collected within the available period have been reported as deferred inflows of resources.

2. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. Town Council may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2022, the Town applied \$1,200,000 of its unappropriated fund balance to reduce taxes.

Cash and Cash Equivalents

The Town maintains separate cash accounts for its governmental and proprietary funds. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

	Wastewater
	<u>Fund</u>
Cash and cash equivalents	<u>\$ 788,405</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Investments

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current fiscal year and prior and uncollected at June 30, 2022 are recorded as receivables net of reserves for estimated uncollectibles of \$995,469 in the General Fund.

Accounts Receivable

Charges for services billed during the current fiscal year and prior and uncollected at June 30, 2022 are recorded as receivables net of reserves for estimated uncollectibles of \$799,999 in the Nonmajor Governmental Funds.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements. In the government-wide financial statements, capital assets are reported in the applicable governmental or business-type activities column.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, wastewater collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land, easements with an indefinite life, and construction in process are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	<u>Description</u>	<u>Years</u>
	Intangibles	7
	Land improvements	10-20
	Infrastructure	10-99
	Buildings and improvements	10-40
	Vehicles and equipment	5-21

Lease Liabilities and Leased Assets

Lease liabilities are measured at the present value of payments expected to be made during the lease term. Leased assets are measured at the initial measurement of the lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs and are amortized on a straight-line basis over the life of the related lease.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Compensated Absences and Retirement Benefits

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick leave earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide and proprietary fund financial statements.

Bond Premiums

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) OPEB Plan and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, NHRS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for non-registered commingled funds valued at net asset value (NAV) as a practical expedient to estimate fair value.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Policy

The Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the external resource providers or the enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts the Town intends to use for a specific purpose; intent can be expressed by Town Council or by an official or body to which Town Council delegates the authority. For all governmental funds other than the General Fund, any remaining positive balances are to be classified as 'Assigned'.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Town Council delegates to the Town Administrator the authority to assign amounts to be used for specific purposes.

Spending Prioritizations

The Town's policy is to first apply restricted resources when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Minimum Fund Balance

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 8-17% of total annual appropriations of the Town (includes Town, County, School District and Precincts). The Town Council has the authority to apply the Town's beginning unassigned fund balance in order to balance the budget and to reduce the subsequent fiscal year property tax rate.

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the wastewater fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2—DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2022 are classified in the accompanying financial statements as follows:

Statement of net position:	
Cash and cash equivalents	\$ 15,834,102
Investments	10,893,179
Statement of fiduciary net position:	
Cash and cash equivalents	13,778,018
Investments	<u>3,217,459</u>
Total deposits and investments	<u>\$ 43,722,758</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Deposits and investments as of June 30, 2022 consist of the following:

Cash on hand	\$ 2,185
Deposits with financial institutions	29,609,935
Investments	<u>14,110,638</u>
Total deposits and investments	<u>\$ 43,722,758</u>

The Town's investment policy for governmental and proprietary fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, short-term governmental securities or obligations, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds and Library Funds is with the Trustees of Trust Funds and Library Trustees, respectively.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the more its fair value becomes sensitive to changes in market interest rates. The Town's investment policy regarding interest rate risk indicates that safety and liquidity are the primary objectives. Investments shall be limited to those with maturity dates which meet projected cash flow needs, 180 days or under.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

Investment Type	Fair Value	Remaining Maturity (In Years)		
		0-1 Years	1-5 Years	> 5 Years
Bond mutual funds	\$ 6,245,862	\$ -	\$ 6,158,094	\$ 87,768

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's investment policy addresses credit risk by limiting investments to the safest types of securities and diversifying the investment portfolio. The Town limits its investments to U.S. Treasury securities, U.S. Government agencies, Certificates of Deposit, Overnight Investments, and the New Hampshire Public Deposit Investment Pool.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

The following is the actual rating as of year-end for each investment type:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Ratings as of Year End</u>	
		<u>AAAm</u>	<u>Not Rated</u>
State investment pool	\$ 1,765,063	\$ 1,765,063	
Exchange traded funds	5,933,268		\$ 5,933,268
Bond mutual funds	6,245,862		6,245,862
Equity mutual funds	141,111		141,111
Money market funds	25,334		25,334
	<u>\$ 14,110,638</u>	<u>\$ 1,765,063</u>	<u>\$ 12,345,575</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

In accordance with the Town's investment policy, all security transactions must be secured by collateral having a value at least 102% of the cash deposit in each case. The collateral shall only consist of securities in which Towns may invest, as provided in New Hampshire State law (RSA 368:57).

Of the Town's deposits with financial institutions at year end, \$27,685,136 was collateralized by securities held by the bank in the bank's name. As of June 30, 2022, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

<u>Investment Type</u>	<u>Reported Amount</u>
Exchange traded funds	\$ 5,933,268
Bond mutual funds	6,245,862
Equity mutual funds	141,111
Money market funds	25,334
	<u>\$ 12,345,575</u>

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP's website at www.NHPDIP.com.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Fair Value Measurement of Investments

The Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

- Level 1 Inputs - Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.
- Level 2 Inputs - Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3 Inputs - Significant unobservable inputs.

As of June 30, 2022, the Town's investments measured at fair value, by type, were as follows:

<u>Investment Type</u>	<u>Fair Value Measurements Using:</u>			<u>Total</u>
	<u>Level 1</u> <u>Inputs</u>	<u>Level 2</u> <u>Inputs</u>	<u>Level 3</u> <u>Inputs</u>	
Exchange traded funds	\$ 5,933,268			\$ 5,933,268
Bond mutual funds	6,245,862			6,245,862
Equity mutual funds	141,111			141,111
	<u>\$ 12,320,241</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,320,241</u>

Exchange traded, bond, and equity mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

NOTE 3—LEASE RECEIVABLE

The Town entered into an arrangement for the use of Town office space to provide courtroom services. The lease commenced on September 1, 2018, with a term of 5 years and does not include options to extend. Terms of the agreement include monthly payments of \$6,384 in the first year, which increase 1.50% every other year. The lease receivable was discounted to a net present value at July 1, 2021, using an interest rate of 2.55%. For the year ended June 30, 2022, the Town recognized lease revenue of \$76,248 and lease interest revenue of \$1,476. The balance of the lease receivable at June 30, 2022 is \$90,434.

NOTE 4—CAPITAL ASSETS

The following is a summary of changes in capital assets in the governmental activities:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

	(As Restated) Balance 7/1/2021	Additions	Reductions	Balance 6/30/2022
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 2,434,929			\$ 2,434,929
Easements	254,269			254,269
Construction in process	829,878	\$ 480,259		1,310,137
Total capital assets not being depreciated	3,519,076	480,259	\$ -	3,999,335
Capital assets being depreciated:				
Intangibles	269,505			269,505
Land improvements	1,049,974			1,049,974
Infrastructure	114,781,223			114,781,223
Buildings and improvements	10,213,370	307,196		10,520,566
Vehicles and equipment	10,063,855	913,450	(752,462)	10,224,843
Leased land	139,952			139,952
Total capital assets being depreciated	136,517,879	1,220,646	(752,462)	136,986,063
Less accumulated depreciation for:				
Intangibles	(214,934)	(9,082)		(224,016)
Land improvements	(430,818)	(77,690)		(508,508)
Infrastructure	(97,522,018)	(964,648)		(98,486,666)
Buildings and improvements	(5,805,290)	(243,798)		(6,049,088)
Vehicles and equipment	(5,672,374)	(709,011)	533,222	(5,848,163)
Less accumulated amortization for:				
Leased land		(8,482)		(8,482)
Total accumulated depreciation and amortization	(109,645,434)	(2,012,711)	533,222	(111,124,923)
Total capital assets being depreciated, net	26,872,445	(792,065)	(219,240)	25,861,140
Total capital assets, net	\$ 30,391,521	\$ (311,806)	\$ (219,240)	\$ 29,860,475

Depreciation and amortization expense was charged to governmental functions as follows:

General government	\$ 64,870
Public safety	458,285
Highways and streets	1,248,142
Sanitation	113,657
Culture and recreation	127,757
Total governmental activities depreciation expense	\$ 2,012,711

The following is a summary of changes in capital assets in the proprietary funds:

	Balance 7/1/2021	Additions	Reductions	Balance 6/30/2022
Business-type activities:				
Capital assets not depreciated:				
Land	\$ 300,000			\$ 300,000
Construction in process	1,501,091	\$ 1,556,100		3,057,191
Total capital assets not being depreciated	1,801,091	1,556,100	\$ -	3,357,191

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Capital assets being depreciated:

Land improvements	17,750			17,750
Infrastructure	25,346,923			25,346,923
Buildings and improvements	5,169,854	20,435		5,190,289
Vehicles and equipment	996,159	171,867		1,168,026
Total capital assets being depreciated	31,530,686	192,302	-	31,722,988

Less accumulated depreciation for:

Land improvements	(710)	(710)		(1,420)
Infrastructure	(14,392,989)	(703,458)		(15,096,447)
Buildings and improvements	(3,814,541)	(61,854)		(3,876,395)
Vehicles and equipment	(882,247)	(48,391)		(930,638)
Total accumulated depreciation	(19,090,487)	(814,413)	-	(19,904,900)
Total capital assets being depreciated, net	12,440,199	(622,111)	-	11,818,088
Total capital assets, net	<u>\$ 14,241,290</u>	<u>\$ 933,989</u>	<u>\$ -</u>	<u>\$ 15,175,279</u>

Depreciation was charged to proprietary funds as follows:

Wastewater fund	<u>\$ 814,413</u>
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NOTE 5—LONG-TERM OBLIGATIONS

General Long-term Obligations

The changes in the Town's long-term obligations for the year ended June 30, 2022 are as follows:

	(As Restated) Balance 7/1/2021	Additions	Reductions	Balance 6/30/2022	Due Within One Year
Governmental activities:					
General obligation bonds	\$ 770,000		\$ (100,000)	\$ 670,000	\$ 100,000
Unamortized bond premium	70,310		(16,598)	53,712	
Total general obligation bonds payable	840,310	\$ -	(116,598)	723,712	100,000
Tax increment financing bond	4,154,000		(2,469,000)	1,685,000	200,000
Unamortized bond premium	369,579		(55,421)	314,158	
Total tax increment financing bond payable	4,523,579		(2,524,421)	1,999,158	200,000
Lease liability	139,952		(5,552)	134,400	5,862
Compensated absences	548,404	56,483	(40,805)	564,082	
Total governmental activities	<u>\$ 6,052,245</u>	<u>\$ 56,483</u>	<u>\$ (2,687,376)</u>	<u>\$ 3,421,352</u>	<u>\$ 305,862</u>
Business-type activities:					
Notes payable - direct borrowings	\$ 4,012,009		\$ (500,218)	\$ 3,511,791	\$ 510,202
State of New Hampshire revolving loan	20,462	1,302,799		1,323,261	
Compensated absences	43,301	8,238	(15)	51,524	
Total business-type activities	<u>\$ 4,075,772</u>	<u>\$ 1,311,037</u>	<u>\$ (500,233)</u>	<u>\$ 4,886,576</u>	<u>\$ 510,202</u>

Payments on the general obligation bonds, leases and compensated absences of the governmental activities are paid out of the General Fund. Payments on the tax increment financing bond payable are

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

paid out of the General Fund and subsidized with a transfer from the Route 3A Infrastructure Tax Increment Financing Fund. Payments on the notes payable and compensated absences of the business-type activities are paid out of the Wastewater Fund.

General Obligation Bonds

Governmental Activities

Bonds payable at June 30, 2022 are comprised of the following individual issue:

	Interest <u>Rate</u>	Final Maturity <u>Date</u>	Balance at <u>6/30/2022</u>
2018 Series B	2.56%	August 2028	\$ 670,000
	Add: <i>Unamortized Bond Premium</i>		53,712
	Total Bonds Payable		<u>\$ 723,712</u>

Debt service requirements to retire general obligation bonds outstanding at June 30, 2022 are as follows:

Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 100,000	\$ 31,620	\$ 131,620
2024	95,000	26,648	121,648
2025	95,000	21,803	116,803
2026	95,000	16,957	111,957
2027	95,000	12,112	107,112
2028-2029	<u>190,000</u>	<u>9,690</u>	<u>199,690</u>
Total	670,000	118,830	788,830
Add: <i>Unamortized Bond Premium</i>	53,712		53,712
Total Bonds payable	<u>\$ 723,712</u>	<u>\$ 118,830</u>	<u>\$ 842,542</u>

Tax Increment Financing Bond

The tax increment financing bond payable at June 30, 2022 is comprised of the following individual issue:

	Interest <u>Rate</u>	Final Maturity <u>Date</u>	Balance at <u>6/30/2022</u>
2021 Series B	0.91%	February 2030	\$ 1,685,000
	Add: <i>Unamortized Bond Premium</i>		314,158
			<u>\$ 1,999,158</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Debt service requirements to retire the tax increment financing bond for governmental activities at June 30, 2022 are as follows:

Year Ending June 30,	Principal	Interest	Total
2023	\$ 200,000	\$ 85,935	\$ 285,935
2024	200,000	75,735	275,735
2025	205,000	65,535	270,535
2026	210,000	55,080	265,080
2027	210,000	44,370	254,370
2028-2030	660,000	67,830	727,830
Total	1,685,000	394,485	2,079,485
Add: <i>Unamortized Bond Premium</i>	314,158		314,158
Total tax increment bond	<u>\$ 1,999,158</u>	<u>\$ 394,485</u>	<u>\$ 2,393,643</u>

The Town has pledged a portion of future tax increment financing revenues to repay \$2,500,000 in tax increment bonds issued in December 2019, refunded in May 2021, to finance infrastructure improvements within the Route 3A Corridor. The bonds are payable solely from the tax increment financing taxes. Incremental taxes were projected to produce in excess of 100% of the debt service requirements over the life of the bonds. For the current year total tax increment finance revenues were \$47,072.

Lease Liability

Lease agreements represent contracts that convey control of the right to use another entities nonfinancial asset for a specified period of time. The following is the individual lease liability outstanding at June 30, 2022:

<u>Description of Asset</u>	<u>Date</u>	<u>Payment Terms</u>	<u>Payment Amount</u>	<u>Interest Rate</u>	<u>Total Lease Liability</u>	<u>Balance at 6/30/2022</u>
Communications Tower Land	January 2008	Monthly	Varies	2.55%	<u>\$ 139,952</u>	<u>\$ 134,400</u>

During 2008, the Town entered into a 5 year lease agreement for land for a communications tower, the lease contains 5 options to extend for terms of 5 years.

Annual requirements to amortize the lease liability and related interest at June 30, 2022 are as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Year Ending June 30,	Principal	Interest	Total
2023	\$ 5,862	\$ 3,361	\$ 9,223
2024	6,461	3,202	9,663
2025	6,627	3,036	9,663
2026	6,798	2,865	9,663
2027	6,974	2,689	9,663
2028-2032	42,263	10,399	52,662
2033-2037	53,612	4,317	57,929
2038	5,803	43	5,846
Total	<u>\$ 134,400</u>	<u>\$ 29,912</u>	<u>\$ 164,312</u>

Notes Payable - Direct Borrowings

Business-type Activities

Notes payable from direct borrowings at June 30, 2022 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Balance at 6/30/2022	Pledged Collateral
<u>Wastewater Fund:</u>				
Wastewater treatment plant upgrade	3.73%	January 2030	\$ 1,771,399	N/A
Wastewater treatment facility upgrade	3.10%	June 2031	1,397,911	N/A
Wastewater treatment facility phase 3	2.00%	Setpmeber 2023	342,481	N/A
			<u>\$ 3,511,791</u>	

Notes from direct borrowings include a provision that if in the event the Town defaults in the prompt and full payment of any installment of principal and interest, the entire unpaid principal balance and accrued interest to the date of payment shall become due and payable immediately upon demand of the holder.

Debt service requirements to retire notes payable for business-type activities at June 30, 2022 are as follows:

Year Ending June 30,	Principal	Interest	Total
2023	\$ 510,202	\$ 116,279	\$ 626,481
2024	520,503	101,157	621,660
2025	354,733	85,710	440,443
2026	362,168	73,455	435,623
2027	369,879	60,923	430,802
2028-2031	1,394,306	109,467	1,503,773
Total	<u>\$ 3,511,791</u>	<u>\$ 546,991</u>	<u>\$ 4,058,782</u>

State of New Hampshire Revolving Loans

The Town has drawn \$1,312,226 of \$3,465,716 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the wastewater treatment facility phase 3A capital

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

improvements project. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby a portion of the principal sum will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

The Town has drawn \$11,035 of \$30,000 in funds under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the stormwater collection system asset management program. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby the principal sum of amounts drawn will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

NOTE 6—OTHER POSTEMPLOYMENT BENEFITS

Total OPEB Liabilities, Deferred Outflows of Resources, Deferred Inflows of Resources and OPEB Expense

	Deferred Outflows	OPEB Liability	Deferred Inflows	OPEB Expense
Cost-Sharing Multiple Employer Plan	\$ 169,043	\$ 1,499,340	\$ 19,046	\$ 177,133
Single Employer Plan	125,045	1,662,207	318,293	86,397
Total	<u>\$ 294,088</u>	<u>\$ 3,161,547</u>	<u>\$ 337,339</u>	<u>\$ 263,530</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to OPEB is reflected as a decrease to unrestricted net position in the amount of \$43,251.

COST-SHARING MULTIPLE EMPLOYER PLAN

Plan Description

The New Hampshire Retirement System (NHRS) administers a cost-sharing multiple-employer other postemployment benefit plan (OPEB Plan). The OPEB Plan provides a medical insurance subsidy to qualified retired members.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301 or from their website at www.nhrs.org.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

The OPEB Plan is divided into four membership types. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees, and Group I State Employees. The OPEB plan is closed to new entrants.

Benefits Provided

Benefit amounts and eligibility requirements for the OPEB Plan are set by state law (RSA 100-A:52, RSA 100-A:52-a and RSA 100-A:52-b), and members are designated in statute by type. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. Medical subsidy rates established by RSA 100-A:52 II are dependent upon whether retirees are eligible for Medicare. Retirees not eligible for Medicare may receive a maximum medical subsidy of \$375.56 for a single person plan and \$751.12 for a two-person plan. Retirees eligible for Medicare may receive a maximum medical subsidy of \$236.84 for a single person plan and \$473.68 for a two-person plan.

Funding Policy

Per RSA 100:16, contribution rates are established and may be amended by the New Hampshire State legislature and are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contribution rates for the covered payroll of public safety employees and political subdivision employees were 3.21% and 0.31%, respectively, for the year ended June 30, 2022. Contributions to the OPEB plan for the Town were \$167,923 for the year ended June 30, 2022. Employees are not required to contribute to the OPEB plan.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2022, the Town reported a liability of \$1,499,340 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by a roll forward of the actuarial valuation from June 30, 2020. The Town's proportion of the net OPEB liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2021, the Town's proportion was approximately 0.3744 percent, which was an increase of 0.0304 percentage points from its proportion measured as of June 30, 2020.

For the year ended June 30, 2022, the Town recognized OPEB expense of \$177,133. At June 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience		\$ 313
Net difference between projected and actual earnings on OPEB plan investments		18,729
Changes in proportion and differences between Town contributions and proportionate share of contributions	\$ 1,120	4
Town contributions subsequent to the measurement date	<u>167,923</u>	
Totals	<u>\$ 169,043</u>	<u>\$ 19,046</u>

The Town reported \$167,923 as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net OPEB liability in the measurement period ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense for the measurement periods as follows:

<u>June 30,</u>	
2022	\$ (3,481)
2023	(3,935)
2024	(4,411)
2025	(6,099)
	<u>\$ (17,926)</u>

Actuarial Assumptions

The total OPEB liability was determined by a roll forward of the actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	6.75% per year, net of OPEB plan investment expense, including inflation for determining solvency contributions

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

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NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

The long-term expected rate of return on OPEB Plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	1.14-6.46%
International equity	20%	2.37-5.53%
Fixed income	25%	3.60%
Alternative investments	15%	7.25-8.85%
Real estate	10%	6.60%
Total	<u>100%</u>	

The discount rate used to measure the collective total OPEB liability as of June 30, 2021 was 6.75%. The projection of cash flows used to determine this single discount rate assumed that employer contributions will be made under the current statutes RSA 100-A:16 and RSA 100-A:53. Based on those assumptions, the OPEB Plan's fiduciary net position was projected to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

Sensitivity of the Town's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net OPEB liability calculated using the discount rate of 6.75 percent, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Net OPEB liability	\$ 1,629,902	\$ 1,499,340	\$ 1,385,745

SINGLE EMPLOYER PLAN

Plan Description

The Town of Hooksett, New Hampshire administers the retiree health care benefits program, a single employer defined benefits plan that is used to provide postemployment benefits other than pensions (OPEB) for all permanent full-time employees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Town provides medical benefits to its eligible retirees and their covered dependents. To qualify for these benefits general employees hired prior to July 1, 2011 must reach age 60, reach age 50 with 10

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

years of service, or age plus service years equal 70. General employees hired on or after July 1, 2011 must reach age 65 with no service requirement or reach age 60 with 30 years of service to qualify for this benefit. Public safety employees hired prior to July 1, 2011 are required to reach age 45 with 20 years of service or reach age 60 with no service requirement to qualify for this benefit. Public safety employees hired on or after July 1, 2011 must reach age 50 or 52.5 with 25 years of service or reach age 60 with no service to qualify for this benefit. Eligible retirees and surviving spouses pay the full costs of the benefits premiums. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50.

Employees Covered By Benefit Terms

As of July 1, 2021, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	34
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	128
	<u>162</u>

Total OPEB Liability

The Town's total OPEB liability of \$1,662,207 was measured as of June 30, 2022 and was determined by an actuarial valuation as of July 1, 2021.

Actuarial Assumptions and Other Inputs for OPEB

The total OPEB liability in the July 1, 2021 valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	3.50%
Discount rate	3.77%
Healthcare cost trend rates	7.00% for 2023, decreasing 0.25% per year to an ultimate rate of 4.50% for 2035 and later years

The discount rate was based on an average of three 20-year bond indices as of June 30, 2022.

Mortality rates were based on the Society of Actuaries Pub-2010 Public Retirement Plans Healthy Male and Female Total Dataset Headcount-Weighted Mortality Tables with the Society of Actuaries Mortality Improvement Scale MP-2021.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2021	\$ 1,998,853
Changes for the year:	
Service cost	35,751
Interest	73,228
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes of assumptions or other inputs	(332,695)
Benefit payments	(112,930)
Net changes	(336,646)
Balance at June 30, 2022	\$ 1,662,207

Changes of assumptions and other inputs reflect a change in the discount rate of 2.09% at June 30, 2021 to 3.77% at June 30, 2022. Additionally, mortality improvement scales were updated from Scale MP-2019 to Scale MP-2021.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB liability	\$ 1,772,825	\$ 1,662,207	\$ 1,561,191

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB liability	\$ 1,541,874	\$ 1,662,207	\$ 1,799,094

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2022, the Town recognized OPEB expense of \$86,397. At June 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ 125,045	\$ 318,293
Totals	\$ 125,045	\$ 318,293

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>June 30,</u>	
2023	\$ (22,582)
2024	(22,582)
2025	(22,582)
2026	(22,582)
2027	(17,290)
Thereafter	(85,630)
	<u>\$ (193,248)</u>

NOTE 7—DEFINED BENEFIT PENSION PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Substantially all full-time state and local employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II.

Benefits Provided

Benefit formulas and eligibility requirements for the pension plan are set by State law (RSA 100-A).

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

of creditable service) is the average final compensation multiplied by 2.5% multiplied by creditable service. For Group II members not vested by January 1, 2012 the benefit is calculated the same way but the multiplier used in the calculation will change depending on age and years of creditable service as follows:

<u>Years of Creditable Service as of January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 30.67%, 29.78%, and 13.75%, respectively, for the year ended June 30, 2022. The Town contributes 100% of the employer cost for police officers, fire employees, and general employees of the Town.

Per RSA 100-A:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the year ending June 30, 2022 were \$2,004,062.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2022, the Town reported a liability of \$15,398,792 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2020. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2021, the Town's proportion was approximately 0.3475 percent, which was an increase of 0.0237 percentage points from its proportion measured as of June 30, 2020.

For the year ended June 30, 2022, the Town recognized pension expense of \$1,193,956. At June 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience	\$ 431,189	\$ 161,215
Net difference between projected and actual earnings on pension plan investments		4,306,689
Changes of assumptions	1,608,317	
Changes in proportion and differences between Town contributions and proportionate share of contributions	1,097,304	411,186
Town contributions subsequent to the measurement date	<u>2,004,062</u>	
Totals	<u>\$ 5,140,872</u>	<u>\$ 4,879,090</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to pension is reflected as an increase to unrestricted net position in the amount of \$261,782. The Town reported \$2,004,062 as deferred outflows of resources related to pension resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense for the measurement periods as follows:

<u>June 30,</u>	
2022	\$ (206,992)
2023	(132,297)
2024	(224,325)
2025	(1,178,666)
	<u>\$ (1,742,280)</u>

Actuarial Assumptions

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2020, using the following actuarial assumptions:

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.60%, average, including inflation
Investment rate of return	6.75%, net of pension plan investment expense, including inflation

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Domestic equity	30%	1.14-6.46%
International equity	20%	2.37-5.53%
Fixed income	25%	3.60%
Alternative investments	15%	7.25-8.85%
Real estate	10%	6.60%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the collective pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Net pension liability	\$ 22,022,035	\$ 15,398,792	\$ 9,873,927

NOTE 8—LANDFILL POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. During November 1999, a final cover was placed on the landfill. An estimated liability has been recorded based on the future postclosure care costs that will be incurred. The estimated liability for landfill

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

postclosure care costs has a balance of \$30,737 as of June 30, 2022. However, the actual cost of postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The Town will finance the postclosure costs by making an annual appropriation.

The following is a summary of changes in the estimated liability for postclosure care costs for the year ended June 30, 2022:

Balance - July 1, 2021	\$ 44,960
Expenditures recognized in the General Fund	(1,641)
Net change in estimated liability	<u>(12,582)</u>
Balance - June 30, 2022	<u>\$ 30,737</u>

NOTE 9—INTERFUND BALANCES AND TRANSFERS

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is recorded in the specific fund as an interfund balance. Interfund balances at June 30, 2022 are as follows:

	General Fund	Due from Nonmajor Governmental Funds	Wastewater Fund	Totals
General Fund		\$ 100,324	\$ 33	\$ 100,357
Due to Route 3A Infrastructure Tax Increment Financing Fund	\$ 571,707			571,707
Nonmajor Governmental Funds	<u>3,479,372</u>	<u>1,219</u>		<u>3,480,591</u>
	<u>\$ 4,051,079</u>	<u>\$ 101,543</u>	<u>\$ 33</u>	<u>\$ 4,152,655</u>

During the year, the Route 3A Infrastructure Tax Increment Financing Fund and Nonmajor Governmental Funds transferred \$369,444 and \$328,172, respectively, to the General Fund. The transfers were made in accordance with budgetary authorizations.

NOTE 10—RESTRICTED NET POSITION

Net position is restricted for specific purposes at June 30, 2022 as follows:

	Governmental Activities
Permanent Funds - Principal	\$ 122,472
Permanent Funds - Income	884
Impact fees	1,761,249
Police asset forfeitures	6,008
Route 3A tax increment financing	672,163
Library operations	189,783
Private trusts	<u>186,748</u>
	<u>\$ 2,939,307</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

NOTE 11—COMPONENTS OF FUND BALANCE

The components of the Town's fund balance for its governmental funds at June 30, 2022, are as follows:

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable for:				
Prepaid items	\$ 84,719			\$ 84,719
Tax deeded property	585,270			585,270
Permanent Funds - principal			\$ 122,472	122,472
Restricted for:				
Permanent Funds - income			884	884
Impact fees			1,761,249	1,761,249
Police asset forfeiture			6,008	6,008
Route 3A tax increment financing		\$ 2,020,263		2,020,263
Private trusts			186,748	186,748
Library operations	189,783			189,783
Committed for:				
Capital reserves	2,413,222			2,413,222
Carryforward appropriations	437,644			437,644
Subsequent year appropriations	75,000			75,000
Conservation			455,906	455,906
Solid waste			481,439	481,439
Recreation			140,865	140,865
Ambulance			556,518	556,518
Police			417,633	417,633
Fire			4,572	4,572
Grants			407	407
Assigned for:				
Encumbrances	292,906			292,906
Heritage	40,331			40,331
Compensated absences	564,082			564,082
Unassigned:				
Unassigned - General operations	1,780,939			1,780,939
	<u>\$ 6,463,896</u>	<u>\$ 2,020,263</u>	<u>\$ 4,134,701</u>	<u>\$ 12,618,860</u>

NOTE 12—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$2,054,122,246 as of April 1, 2021) and are due in two installments on July 6, 2021 and December 31, 2021. Taxes paid after the due dates accrue interest at 8% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year-end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. Priority tax liens obtained prior to April 1, 2019 accrue interest at 18% per annum. Priority tax liens obtained after

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

April 1, 2019 accrue interest at 14% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Hooksett School District and Merrimack County, both independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire which are remitted directly to the school district. Total taxes appropriated during the year were \$28,198,767 and \$5,448,480 for the Hooksett District and Merrimack County, respectively. These taxes are recognized in these financial statements within the fiduciary funds only. The Town bears responsibility for uncollected taxes.

NOTE 13—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2022, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2022.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,200,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

NOTE 14—CONTINGENT LIABILITIES

Litigation

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

Federal Grants

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

NOTE 15—RESTATEMENT OF NET POSITION AND FUND BALANCES

Government-Wide Statements

During the year ended June 30, 2022, it was determined that intergovernmental receivables were overstated, as previously reported.

Net Position of the governmental activities as of July 1, 2021 has been restated as follows:

	Governmental Activities
Net Position, July 1, 2021 (as previously reported)	\$ 23,083,364
Amount of restatement due to:	
Overstatement of intergovernmental receivables	(40,670)
Net Position, July 1, 2021, as restated	<u>\$ 23,042,694</u>

Governmental Funds

The impact from the above restatement on the governmental funds as of July 1, 2021 is as follows:

	General Fund	Nonmajor Governmental Funds
Fund Balance, July 1, 2021 (as previously reported)	\$ 7,789,993	\$ 3,940,155
Amount of restatement due to:		
Overstatement of intergovernmental receivables	(37,514)	(3,156)
Fund Balance, July 1, 2021, as restated	<u>\$ 7,752,479</u>	<u>\$ 3,936,999</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2022

NOTE 16—CHANGE IN ACCOUNTING PRINCIPLE

During the year ended June 30, 2022, the Town implemented GASB Statement No. 87, *Leases*. Under Statement No. 87, the Town is required to record a lease liability and an intangible right to use asset for its leasing arrangement as a lessee and a lease receivable and a deferred inflow of resources for its leasing arrangements as a lessor. The Town recognized \$139,952 as a lease liability and \$165,206 as a lease receivable as of July 1, 2021, due to implementation of GASB Statement No. 87. However the entire amounts were offset by an intangible right to use asset for the lease liability and a deferred inflow of resources for the lease receivable.

NOTE 17—SUBSEQUENT EVENTS

State Revolving Loan Drawdown

Subsequent to year end, the Town made drawdowns on the State Revolving Loan in the amount of \$2,750,522 for Phase 3A of the wastewater treatment facility capital improvements project.

SCHEDULE 1

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended June 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 11,585,155	\$ 11,585,155	\$ 11,190,797	\$ (394,358)
Licenses and permits	4,722,301	4,722,301	4,467,297	(255,004)
Intergovernmental	1,465,239	1,465,239	1,589,161	123,922
Charges for services	74,968	74,968	61,711	(13,257)
Interest and investment income	20,000	20,000	9,506	(10,494)
Miscellaneous	263,409	263,409	609,982	346,573
Total Revenues	<u>18,131,072</u>	<u>18,131,072</u>	<u>17,928,454</u>	<u>(202,618)</u>
Expenditures:				
Current operations:				
General government	2,974,075	2,969,225	2,880,326	88,899
Public safety	9,775,520	9,775,520	9,980,513	(204,993)
Highways and streets	2,674,761	2,413,797	2,297,015	116,782
Sanitation	1,260,848	1,260,848	1,207,360	53,488
Health and welfare	158,480	158,480	128,881	29,599
Culture and recreation	735,027	735,027	657,058	77,969
Conservation	1,219	1,219	1,219	-
Economic development	1,000	1,000	650	350
Capital outlay	1,013,527	841,697	697,924	143,773
Debt service:				
Principal retirement	350,000	350,000	319,000	31,000
Interest and fiscal charges	94,096	94,096	106,311	(12,215)
Total Expenditures	<u>19,038,553</u>	<u>18,600,909</u>	<u>18,276,257</u>	<u>324,652</u>
Excess revenues over (under) expenditures	<u>(907,481)</u>	<u>(469,837)</u>	<u>(347,803)</u>	<u>122,034</u>
Other financing sources (uses):				
Transfers in	982,568	982,568	884,041	(98,527)
Transfers out	(1,868,087)	(1,868,087)	(1,868,087)	-
Total Other financing sources (uses)	<u>(885,519)</u>	<u>(885,519)</u>	<u>(984,046)</u>	<u>(98,527)</u>
Net change in fund balance	(1,793,000)	(1,355,356)	(1,331,849)	23,507
Fund Balance at beginning of year				
- Budgetary Basis	<u>5,797,533</u>	<u>5,797,533</u>	<u>5,797,533</u>	<u>-</u>
Fund Balance at end of year				
- Budgetary Basis	<u>\$ 4,004,533</u>	<u>\$ 4,442,177</u>	<u>\$ 4,465,684</u>	<u>\$ 23,507</u>

See accompanying notes to the required supplementary information

SCHEDULE 2

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability

For the Year Ended June 30, 2022

Measurement Period Ended	Cost-Sharing Multiple Employer Plan Information Only				
	Town's Proportion of the Net OPEB Liability	Town's Proportionate Share of the Net OPEB Liability	Town's Covered Payroll	Town's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
June 30, 2021	0.37440758%	\$ 1,499,340	\$ 8,402,195	17.84%	11.06%
June 30, 2020	0.34396729%	\$ 1,505,575	\$ 7,696,734	19.56%	7.74%
June 30, 2019	0.39057804%	\$ 1,712,337	\$ 7,456,023	22.97%	7.75%
June 30, 2018	0.38620507%	\$ 1,768,224	\$ 7,212,186	24.52%	7.53%
June 30, 2017	0.25496169%	\$ 1,165,771	\$ 6,805,386	17.13%	7.91%
June 30, 2016	0.26770334%	\$ 1,295,966	\$ 6,718,349	19.29%	5.21%
June 30, 2015	*	*	*	*	*
June 30, 2014	*	*	*	*	*
June 30, 2013	*	*	*	*	*
June 30, 2012	*	*	*	*	*

* 10 Year schedule, historical information not available

Significant Actuarial Assumptions					
Measurement Periods	Inflation	Salary Increases	Investment Rate of Return	Mortality Table	Mortality Scale
June 30, 2020 - 2021	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 - 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015

See accompanying notes to the required supplementary information

SCHEDULE 3

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Town OPEB Contributions

For the Year Ended June 30, 2022

<u>Year Ended</u>	<u>Cost-Sharing Multiple Employer Plan Information Only</u>				
	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2022	\$ 167,923	\$ (167,923)	\$ -	\$ 8,764,243	1.92%
June 30, 2021	\$ 179,930	\$ (179,930)	\$ -	\$ 8,402,195	2.14%
June 30, 2020	\$ 159,480	\$ (159,480)	\$ -	\$ 7,696,734	2.07%
June 30, 2019	\$ 178,343	\$ (178,343)	\$ -	\$ 7,456,023	2.39%
June 30, 2018	\$ 170,830	\$ (170,830)	\$ -	\$ 7,212,186	2.37%
June 30, 2017	\$ 151,116	\$ (151,116)	\$ -	\$ 6,805,386	2.22%
June 30, 2016	\$ 155,552	\$ (155,552)	\$ -	\$ 6,718,349	2.32%
June 30, 2015	*	*	*	*	*
June 30, 2014	*	*	*	*	*
June 30, 2013	*	*	*	*	*

* 10 Year schedule, historical information not available

See accompanying notes to the required supplementary information

SCHEDULE 4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Changes in the Town's Total OPEB Liability and Related Ratios
For the Year Ended June 30, 2022

Single Employer Plan Information Only	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Total OPEB Liability:											
Service cost	\$ 35,751	\$ 50,221	\$ 45,598	\$ 93,401	\$ 96,766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	73,228	40,019	45,724	70,561	63,420	-	-	-	-	-	-
Changes of benefit terms	-	-	-	-	-	-	-	-	-	-	-
Changes of assumptions or other inputs	(332,695)	51,246	67,844	71,350	(52,238)	-	-	-	-	-	-
Differences between expected and actual experience	-	-	-	-	-	-	-	-	-	-	-
Benefit payments	(112,930)	(114,852)	(121,803)	(60,128)	(45,617)	-	-	-	-	-	-
Net change in total OPEB liability	(336,646)	26,634	37,363	175,184	62,331	-	-	-	-	-	-
Total OPEB Liability at beginning of year	1,998,853	1,972,219	1,934,856	1,759,672	1,697,341	-	-	-	-	-	-
Total OPEB Liability at end of year	\$ 1,662,207	\$ 1,998,853	\$ 1,972,219	\$ 1,934,856	\$ 1,759,672	-	-	-	-	-	-
Covered employee payroll	\$ 7,758,917	\$ 8,649,246	\$ 8,649,246	\$ 6,200,946	\$ 6,049,703	-	-	-	-	-	-
Total OPEB liability as a percentage of covered employee payroll	21.42%	23.11%	22.80%	31.20%	29.09%	-	-	-	-	-	-

Significant Actuarial Assumptions

Discount rate	3.77%	2.05%	2.44%	3.50%	3.87%	-	-	-	-	-	-
Health cost trend rates:											
Initial	7.0% - 2023	7.0% - 2021	7.0% - 2021	9.0% - 2017	9.0% - 2017	-	-	-	-	-	-
Ultimate	4.5% - 2035	4.5% - 2031	4.5% - 2031	5.0% - 2025	5.0% - 2025	-	-	-	-	-	-
Mortality improvement scale	MP-2021	MP-2019	MP-2019	MP-2014	MP-2014	-	-	-	-	-	-
Salary increase rate	3.50%	3.50%	3.50%	3.50%	3.50%	-	-	-	-	-	-

Note To Schedule:

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75

* 10 Year schedule, historical information not available

See accompanying notes to the required supplementary information

SCHEDULE 5

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability

For the Year Ended June 30, 2022

<u>Measurement Period Ended</u>	<u>Town's Proportion of the Net Pension Liability</u>	<u>Town's Proportionate Share of the Net Pension Liability</u>	<u>Town's Covered Payroll</u>	<u>Town's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
June 30, 2021	0.34745201%	\$ 15,398,792	\$ 8,402,195	183.27%	72.22%
June 30, 2020	0.32372984%	\$ 20,706,249	\$ 7,696,734	269.03%	58.72%
June 30, 2019	0.33592205%	\$ 16,163,409	\$ 7,456,023	216.78%	65.59%
June 30, 2018	0.33409581%	\$ 16,069,677	\$ 7,212,186	222.81%	64.73%
June 30, 2017	0.33357614%	\$ 16,405,250	\$ 6,805,386	241.06%	62.66%
June 30, 2016	0.34560942%	\$ 18,378,110	\$ 6,718,349	273.55%	58.30%
June 30, 2015	0.34184351%	\$ 13,542,223	\$ 6,582,012	205.75%	65.47%
June 30, 2014	0.35368587%	\$ 13,275,903	\$ 6,631,475	200.20%	66.32%
June 30, 2013	0.34427117%	\$ 14,816,689	\$ 6,308,421	234.87%	59.81%
June 30, 2012	*	*	*	*	*

* 10 Year schedule, historical information not available

<u>Significant Actuarial Assumptions</u>					
<u>Measurement Periods</u>	<u>Inflation</u>	<u>Salary Increases</u>	<u>Investment Rate of Return</u>	<u>Mortality Table</u>	<u>Mortality Scale</u>
June 30, 2020 - 2021	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 - 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015
June 30, 2013 - 2015	3.00%	3.75-5.80%	7.75%	RP-2000	Scale AA

See accompanying notes to the required supplementary information

SCHEDULE 6
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town Pension Contributions
For the Year Ended June 30, 2022

<u>Year Ended</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2022	\$ 2,004,062	\$ (2,004,062)	\$ -	\$ 8,764,243	22.87%
June 30, 2021	\$ 1,596,346	\$ (1,596,346)	\$ -	\$ 8,402,195	19.00%
June 30, 2020	\$ 1,436,915	\$ (1,436,915)	\$ -	\$ 7,696,734	18.67%
June 30, 2019	\$ 1,462,153	\$ (1,462,153)	\$ -	\$ 7,456,023	19.61%
June 30, 2018	\$ 1,410,527	\$ (1,410,527)	\$ -	\$ 7,212,186	19.56%
June 30, 2017	\$ 1,222,034	\$ (1,222,034)	\$ -	\$ 6,805,386	17.96%
June 30, 2016	\$ 1,237,555	\$ (1,237,555)	\$ -	\$ 6,718,349	18.42%
June 30, 2015	\$ 1,146,844	\$ (1,146,844)	\$ -	\$ 6,582,012	17.42%
June 30, 2014	\$ 1,147,439	\$ (1,147,439)	\$ -	\$ 6,631,475	17.30%
June 30, 2013	\$ 856,043	\$ (856,043)	\$ -	\$ 6,308,421	13.57%

See accompanying notes to the required supplementary information

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2022

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for encumbrances, non-budgetary revenues and expenditures, and budgetary transfers as follows:

	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Per Exhibit D	\$ 18,483,861	\$ 19,772,444
Difference in property taxes meeting susceptible to accrual criteria	91,345	
Encumbrances - June 30, 2021		(147,369)
Encumbrances - June 30, 2022		292,906
Non-budgetary revenues and expenditures	50,864	(1,641,724)
Budgetary transfers	186,425	1,868,087
Per Schedule 1	<u>\$ 18,812,495</u>	<u>\$ 20,144,344</u>

Major Special Revenue Fund

The Town adopts its budgets under regulations of the New Hampshire Department of Revenue Administration which differ from accounting principles generally accepted in the United States of America. Consequently, budgetary information is not presented for the Route 3A Infrastructure Tax Increment Financing Fund, as the information is neither practical nor meaningful.

NOTE 2—BUDGETARY FUND BALANCE

The components of the budgetary fund balance for the General Fund as of June 30, 2022 are as follows:

Nonspendable:	
Prepaid items	\$ 84,719
Tax deeded property	585,270
Committed for:	
Carryforward appropriations	437,644
Subsequent year appropriations	75,000
Assigned for:	
Compensated absences	564,082
Unassigned:	
General operations	2,718,969
	<u>\$ 4,465,684</u>

SCHEDULE A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
June 30, 2022

	Special Revenue Funds	Permanent Funds	Combining Totals
ASSETS			
Cash and cash equivalents	\$ 998,279		\$ 998,279
Investments	191,332	\$ 125,952	317,284
Accounts receivable, net	154,385		154,385
Due from other funds	3,480,591		3,480,591
Total Assets	<u>4,824,587</u>	<u>125,952</u>	<u>4,950,539</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 4,824,587</u>	<u>\$ 125,952</u>	<u>\$ 4,950,539</u>
LIABILITIES			
Accounts payable	\$ 7,403		\$ 7,403
Accrued liabilities	5,075		5,075
Due to other funds	98,947	\$ 2,596	101,543
Advances from grantors	701,817		701,817
Total Liabilities	<u>813,242</u>	<u>2,596</u>	<u>815,838</u>
DEFERRED INFLOWS OF RESOURCES			
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable		122,472	122,472
Restricted	1,954,005	884	1,954,889
Committed	2,057,340		2,057,340
Total Fund Balances	<u>4,011,345</u>	<u>123,356</u>	<u>4,134,701</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 4,824,587</u>	<u>\$ 125,952</u>	<u>\$ 4,950,539</u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2022

	Conservation Commission Fund	Impact Fees Fund	Solid Waste Disposal Fund	Recreation Revolving Fund	Ambulance Service Fund
ASSETS					
Cash and cash equivalents	\$ 457,125				\$ 541,154
Investments					116,531
Accounts receivable, net		\$ 1,761,249	\$ 481,439	\$ 142,284	
Due from other funds	<u>457,125</u>	<u>1,761,249</u>	<u>481,439</u>	<u>142,284</u>	<u>657,685</u>
Total Assets					
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	\$ 457,125	\$ 1,761,249	\$ 481,439	\$ 142,284	\$ 657,685
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources					
	\$ 457,125	\$ 1,761,249	\$ 481,439	\$ 142,284	\$ 657,685
					(continued)
LIABILITIES					
Accounts payable				\$ 1,419	\$ 5,934
Accrued liabilities					2,039
Due to other funds	\$ 1,219				93,194
Advances from grantors					
Total Liabilities	<u>1,219</u>	<u>-</u>	<u>-</u>	<u>1,419</u>	<u>101,167</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Restricted					
Committed		1,761,249			
Total Fund Balances	<u>455,906</u>	<u>1,761,249</u>	<u>481,439</u>	<u>140,865</u>	<u>556,518</u>
Total Liabilities, Deferred Inflows of					
Resources, and Fund Balances	<u>\$ 457,125</u>	<u>\$ 1,761,249</u>	<u>\$ 481,439</u>	<u>\$ 142,284</u>	<u>\$ 657,685</u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2022
(continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Grants Fund	Total Nonmajor Special Revenue Funds
ASSETS						
Cash and cash equivalents				\$ 191,332		\$ 998,279
Investments						191,332
Accounts receivable, net						154,385
Due from other funds	\$ 6,008	\$ 37,854	\$ 4,572		\$ 702,224	3,480,591
Total Assets	6,008	420,669	4,572	191,332	702,224	4,824,587
DEFERRED OUTFLOWS OF RESOURCES						
Total Deferred Outflows of Resources	-	-	-	-	-	-
Total Assets and Deferred Outflows of Resources	6,008	420,669	4,572	191,332	702,224	4,824,587
LIABILITIES						
Accounts payable				\$ 50		\$ 7,403
Accrued liabilities		\$ 3,036				5,075
Due to other funds				4,534		98,947
Advances from grantors					\$ 701,817	701,817
Total Liabilities	-	3,036	-	4,584	701,817	813,242
DEFERRED INFLOWS OF RESOURCES						
Total Deferred Inflows of Resources	-	-	-	-	-	-
FUND BALANCES						
Restricted						1,954,005
Committed	6,008			186,748		2,057,340
Total Fund Balances		417,633	4,572		407	
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	6,008	417,633	4,572	186,748	407	4,011,345
	6,008	420,669	4,572	191,332	702,224	4,824,587

SCHEDULE B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Funds
For the Year Ended June 30, 2022

	Special Revenue <u>Funds</u>	Permanent <u>Funds</u>	Combining <u>Totals</u>
Revenues:			
Taxes	\$ 114,000		\$ 114,000
Licenses and permits	1		1
Intergovernmental	67,655		67,655
Charges for services	907,106		907,106
Interest and investment income (loss)	(13,347)	\$ (13,311)	(26,658)
Miscellaneous	285,797		285,797
Total Revenues	<u>1,361,212</u>	<u>(13,311)</u>	<u>1,347,901</u>
Expenditures:			
Current operations:			
Public safety	646,002		646,002
Highways and streets	624		624
Culture and recreation	141,743	104	141,847
Conservation	33,554		33,554
Total Expenditures	<u>821,923</u>	<u>104</u>	<u>822,027</u>
Excess revenues over (under) expenditures	<u>539,289</u>	<u>(13,415)</u>	<u>525,874</u>
Other financing sources (uses):			
Transfers out	<u>(325,576)</u>	<u>(2,596)</u>	<u>(328,172)</u>
Total Other financing sources (uses)	<u>(325,576)</u>	<u>(2,596)</u>	<u>(328,172)</u>
Net change in fund balances	213,713	(16,011)	197,702
Fund Balances at beginning of year, as restated	<u>3,797,632</u>	<u>139,367</u>	<u>3,936,999</u>
Fund Balances at end of year	<u>\$ 4,011,345</u>	<u>\$ 123,356</u>	<u>\$ 4,134,701</u>

SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
For the Year Ended June 30, 2022

	Conservation Commission <u>Fund</u>	Impact Fees <u>Fund</u>	Solid Waste Disposal <u>Fund</u>	Recreation Revolving <u>Fund</u>	Ambulance Service <u>Fund</u>
Revenues:					
Taxes	\$ 114,000		\$ 151,774	\$ 4,500	\$ 5,746
Licenses and permits	1				561,844
Intergovernmental					41
Charges for services	208	\$ 1,235	350	110	
Interest and investment income (loss)	408	279,500		229	
Miscellaneous					
Total Revenues	<u>114,617</u>	<u>280,735</u>	<u>152,124</u>	<u>4,839</u>	<u>567,631</u>
Expenditures:					
Current operations:					
Public safety					418,584
Highways and streets		624		22,190	
Culture and recreation		119,553			
Conservation	33,554				
Total Expenditures	<u>33,554</u>	<u>120,177</u>	<u>-</u>	<u>22,190</u>	<u>418,584</u>
Excess revenues over (under) expenditures	81,063	160,558	152,124	(17,351)	149,047
Other financing sources (uses):					
Transfers out		(50,000)	(274,500)		
Total Other financing sources (uses)	<u>-</u>	<u>(50,000)</u>	<u>(274,500)</u>	<u>-</u>	<u>-</u>
Net change in fund balances	81,063	110,558	(122,376)	(17,351)	149,047
Fund Balances at beginning of year, as restated	374,843	1,650,691	603,815	158,216	407,471
Fund Balances at end of year	<u>\$ 455,906</u>	<u>\$ 1,761,249</u>	<u>\$ 481,439</u>	<u>\$ 140,865</u>	<u>\$ 556,518</u>

(continued)

SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
 For the Year Ended June 30, 2022
 (continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Grants Fund	Total Nonmajor Special Revenue Funds
Revenues:						
Taxes						\$ 114,000
Licenses and permits						1
Intergovernmental	\$ 2,528	\$ 188,988			\$ 59,381	67,655
Charges for services		269	\$ 3	\$ (15,979)	407	907,106
Interest and investment income (loss)	9			5,660		(13,347)
Miscellaneous		189,257	3	(10,319)	59,788	285,797
Total Revenues	2,537	189,257	3			1,361,212
Expenditures:						
Current operations:						
Public safety	8,487	145,217	553	13,780	59,381	646,002
Highways and streets						624
Culture and recreation						141,743
Conservation	8,487	145,217	553	13,780	59,381	33,554
Total Expenditures	(5,950)	44,040	(550)	(24,099)	407	821,923
Excess revenues over (under) expenditures						539,289
Other financing sources (uses):						
Transfers out				(1,076)		(325,576)
Total Other financing sources (uses)				(1,076)	-	(325,576)
Net change in fund balances	(5,950)	44,040	(550)	(25,175)	407	213,713
Fund Balances at beginning of year, as restated	11,958	373,593	5,122	211,923		3,797,632
Fund Balances at end of year	6,008	417,633	4,572	186,748	407	4,011,345

BOARD OF ELECTIONS AND VOTING

The Board of Elections and Voting, consisting of Town Moderator, Supervisors of the Checklist, and Town Clerk, wish to thank all Hooksett voters, Town staff and employees, and the *dozens of volunteers* that assisted in the election cycle. The 2022/2023 election years found Hooksett covering two elections, a Federal/State Midterm November 8th, 2022, and its Municipal/School elections in March 14th 2023.

The Board of Elections & Voting and Supervisors of the Checklist met a total of 14 times over that period. The required update to Hooksett's council districts was discussed but not completed by the Supervisors of the Checklist this year.

The Clerk position was occupied by Pamela Sullivan for the 2022 fiscal period and a new Clerk Karina Towne was appointed and then won election in 2023.

Respectfully submitted,

The Board of Election and Voting

MINUTES
2023 TOWN OF HOOKSETT DELIBERATIVE SESSION
CAWLEY MIDDLE SCHOOL
FEBRUARY 4, 2023

CALL TO ORDER: Moderator Todd Lizotte called the meeting to order at 9:00 am at the Cawley Middle School on February 4, 2023.

PLEDGE OF ALLEGIANCE: Members of Boy Scout Troop 292 led the Pledge of Allegiance, and their Color Guard displayed the flags.

INTRODUCTIONS: Moderator Lizotte introduced the Town Councilors in attendance: Vice-Chair Timothy Tsantoulis, Secretary Randall Lapierre, Alex Walczyk, David Boutin, John Durand, Roger Duhaime, David Ross and Keith Judge. He then introduced Town Administrator André Garron, Town Attorney Matt Serge, Finance Director Christine Tewksbury, Executive Assistant Wendy Baker, Town Moderator Todd Lizotte, Supervisors of the Checklist Mike Horne, Barbara Brennan and Kim Daggett, Town Clerk Karina Towne and representatives from the Sewer Department, DPW, Police and Fire Departments.

Moderator Lizotte introduced the Town Warrant and read the introduction.

ARTICLE 1

To choose all necessary Town officers for the year ensuing.

ARTICLE 2

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Section 3.6, paragraph F: The Council may adopt, amend, or repeal zoning ordinances, historic district ordinances, or building codes after the Planning Board holds at least one public hearing in accordance with RSA 675:7. The hearing must occur within [30 days] of the introduction of a proposed change, and conclude with a vote by the Planning Board on a recommendation. Twenty-five or more voters may petition for an amendment to a zoning ordinance, historic district ordinance, or a building code in accordance with the procedures outlined under RSA 675:4.

The purpose of this amendment is to provide more opportunities to implement zoning amendments recommended by the master plan. The public would have more opportunities to be involved with the amendment process.

Jim Michaud, 11 Laurel Road: Asked what the Council vote was for this article?

Councilor Duhaime: Stated he is against this article. He is on the Zoning Board and it is hard to keep it staffed as a volunteer board and doesn't feel it will encourage people to want to be on it.

Councilor Ross: Stated it was a split vote.

Jim Michaud, 11 Laurel Road: Asked if the Council would be opposed to listing their vote on Articles 2 & 3 as it is on all other Articles?

Councilor Ross: Stated that it should be.

Vice-Chair Tsantoulis: Stated there will be a meeting of the Council following the Deliberative Session and they can vote on listing the requested votes on the warrant/ballot.

Jim Michaud, 11 Laurel Road: Asked how the public will have more opportunities to be involved with the amendment process as stated in italics? He said the public will lose all opportunities in the voting process and is opposed to that.

Alyssa Ehl, 27 Barberry Street: Asked why there is a need for this? She doesn't believe it would be done quicker and it is not in the best interest of the community. She is not sure the Council will have the time to dedicate the justice this deserves, and it is taking away the will of the voters that voted for the Master Plan.

Alan Brennan, 29 Pleasant Street: Stated he has been a resident over 30 years. He asked how many Zoning Board members there are? It was answered 5 full members and 2 alternates.

Councilor Ross: Stated this is a power grab by Town Council. He believes it should not be the authority of the Town Council as it is the taxpayers property.

Alan Brennan, 29 Pleasant Street: Asked if there is a problem with the present system that is in place? Is there a vehicle in place to vet the volunteers of the boards?

Jim Michaud, 11 Laurel Road: He doesn't feel Hooksett should adopt a process that is done in cities.

ARTICLE 3

Shall the municipality approve the Hooksett Town Charter amendment summarized below?

Section 11.2, Zoning Board of Adjustments: There shall be a Zoning Board of Adjustment appointed by the Council, consisting of five (5) members each serving a three (3) year term and five (5) alternates each serving a three (3) year term. Such terms shall be staggered. The Council shall fill any vacancy for the period of the unexpired term. The Zoning Board of Adjustment shall have all the powers granted to such boards under state law.

The purpose of this amendment is to follow RSA 673:6, I (a) which allows for the local legislative body to appoint not more than 5 alternate members to the Zoning Board of Adjustment.

Councilor Ross: Stated this is also a power grab by the Town Council to pack the Zoning Board with its own appointees and he is against this.

Councilor Duhaime: Stated he is the Town Council representative on the Zoning Board and there is a need to get as many volunteers on this Board as possible because it takes years to gain the knowledge and experience so that they are ready when other members retire from the Board.

Moderator Lizotte read Article 4:

Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$23,226,371.00**? Should this article be defeated, the operating budget shall be \$22,659,634.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate

impact \$6.61. Recommended by Town Council (4 Yes - 3 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 4 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Alex Walczyk, 7 Heritage Drive: Submitted a motion to amend Article 4, Operating Budget, to increase the Assessing Department line-item Professional Services \$30,000. This would increase the current Assessing Budget to \$252,948. Councilor Boutin seconded the motion. The Town of Hookset currently has approximately 6,400 properties that need to be periodically assessed and the State recommends it every 4-6 years, but if you break it down each year it could take up to 16 years. It has been over 10 years that Hooksett completed this work. If the Town cannot complete this the State could come in and get a third party to complete the work and they will bill the Town. For the tax rate to be properly set, the Assessing Department and the Board of Assessors need accurate data because with inaccurate data it becomes increasingly hard to manage. In 2020 7 out of the 49-tax map's valuation was \$209 million and before the statistical verification was performed 641 properties were reviewed and the adjusted valuation increased by \$3.7 million bringing the total to \$213 million, the result on the tax base was an increase of revenue of \$85,000 in 2020. Something similar happened in 2021. The \$30,000 increase would help to complete this review quicker and would bring revenue in.

Moderator Lizotte called for a vote on the motion to increase Article 4, Assessing Department line-item Professional Services by \$30,000. Motion failed 12 Yes – 14 No.

Mike Horne, 1 Monroe Drive: The line item for Town Clerk is based on the Operating Budget and if this budget failed it would revert to the default budget and the Town Clerk would only be paid \$5,000 for the year. He wanted to make sure the voters were aware of this because he does not feel it is enough.

Jim Michaud, 11 Laurel Road: Asked if the estimated tax rate impact was an additional \$6.61?

Christine Tewksbury, Finance Director: The 2023 anticipated Operating Budget cost is \$6.61 as compared to 2022 which was \$6.28.

Alan Brennan, 29 Pleasant Street: Would like to also echo what Mike Horne said, that the Town Clerk needs a decent salary or else we won't be able to attract anyone to it. He also asked what the amount of \$3,500 Town Administration employee shirts/uniforms was for and if it was necessary.

André Garron, Town Administrator: This was added to the budget this year for those opportunities that Town Hall staff go out of the building for various reasons, and we wanted them to have something that would identify them as Town of Hooksett employees.

Councilor Duhaime: The Town has Code Enforcement and Town Engineers that are going to job sites, and no one knows who they are and this would help identify them.

Brian Soucy, Budget Committee Chair: Stated they did review this budget and that line should have stuck to them, but it did not and was not addressed individually. Every dollar matter, the Budget Committee meets for 20 straight weeks, and everyone is welcome to come and address their concerns before we get to the process of today.

Alyssa Ehl, 27 Barberry Street: Our town rate is higher than Manchester, who also has a tax cap. I don't understand how people on fixed incomes and elderly can afford any increases.

Wayne Goertel, 33 Park Lane: Wants to point out that anyone that has questions about the tax rate can look on the website on the finance page where the Finance Director has a great set of slides with charts on them that explain everything.

Councilor Lapierre: Has an answer for the person that asked what the Town Council vote was for Article 2 and it was 5-2 with 2 Councilors not in attendance.

Alan Brennan, 29 Pleasant Street, motioned to remove \$3,500 from the Article 4, Operating Budget Town Uniform Shirts line item. Alyssa Ehl seconded the motion.

Councilor Duhaime: The Town needs to look at a bigger picture with the budget, \$3,500 is just a drop in the bucket.

Councilor Ross: He remembers years ago when he was on the Council they kept the increase at zero. I'm completely in favor of taking the \$3,500 off.

Moderator Lizotte called for a vote on the motion to decrease Article 4, Town Uniform Shirts line item by \$3,500. Motion passed 21 Yes – 5 No.

Councilor Ross: Stated he watches the taxes go up every year and feels badly for the people that can't afford it and the only thing he has seen cut is Family Services. Not in favor of allowing all of the increases.

Brian Soucy, Budget Committee Chair: The Budget Committee did add \$10,000 back into the Family Services budget.

Harold Kozlowski, 22 Julia Drive: That was a wonderful speech that was given about holding the line on taxes however taxes and budgets are what drive government and what maintain our community and an amendment was just made to add \$30,000 to the assessing budget in order to accurately reflect our tax base and it was voted down. Which means we choose to be in the dark and not spend to find out what everyone's fair share is and would rather say no to everything. Remember that everything at the Federal and State levels of Government kicks down to the local level as well.

Councilor Ross: Feels that the Town has become top heavy.

Sarah Mackey, 39 Joanne Drive: Agrees with Mr. Kozlowski that it doesn't make sense that the Town doesn't want to spend the money to find out what the assessing impact on the Town will be and is unhappy about the commentary going back and forth about the municipal and school budgets and she asked to keep it to what we are here for which is the municipal budget.

Councilor Duhaime: Stated he has been on Town Council for 3 years and has wanted to go through each department's budget line by line and he doesn't feel it has been done.

Moderator Lizotte declared Article 4 moved to the town ballot.

**Moderator Lizotte read Article 5:
Fire Union Contract**

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$121,571.00	\$40,342.00	\$161,913.00

and further to raise and appropriate **\$161,913.00** for the current fiscal year; of this amount \$11,366.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$150,547.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.07. Recommended by Town Council (4 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Lapierre motioned that Article 5 as read be placed on the Town of Hooksett official ballot. Councilor Durand seconded the motion.

Alyssa Ehl, 27 Barberry Street: Asked for an explanation of the step system increases and if this is a 1-year agreement?

André Garron, Town Administrator: This is a 1-year contract that includes the creation of a step chart which was not a part of their past contract but was negotiated as part of this contract and also includes placement on the chart as well.

Alyssa Ehl, 27 Barberry Street: Asked if the \$3,000 lump sum was going to be in place of overtime?

André Garron, Town Administrator: Answered that lump sum is not for overtime, it is for longevity pay. Currently it is paid as \$.80 on their salary but is being changed to a lump sum and is consistent with every other contract we have.

Wayne Goertel, 33 Park Lane: Shared an experience with the Hooksett Fire Rescue that he had and hopes next year a three-year contract can be agreed upon.

Jim Michaud, 11 Laurel Road: Asked if this contract contained an Evergreen Clause. It was answered that it does not.

Councilor Ross: This 1-year contract is a significant increase and will remain in the default budget. He feels they should remain at their current rate.

Alan Brennan, 29 Pleasant Street: Asked what happened if this article is voted down?

Christine Tewksbury, Finance Director: The only time it becomes part of the default budget is if it passes this year. If it fails they would not receive any increases July 1st, they will remain in a status quo and a special town meeting would be needed to negotiate cost items only.

Councilor Ross: Stated I was mis-informed and would like to have clarification.

André Garron, Town Administrator: As stated by the Finance Director, the current contract ends on June 30, 2023 and if this article fails, there will be no contract in place to begin on July 1, 2023.

Councilor Judge: The employees would go into a status quo category and would operate under the current terms of their collective bargaining agreement but they would not receive any monetary

items in the old contract. Also a point of clarification on the 12 step chart, it is a win for both sides because they can assess the next few years and will be able to better understand and budget.

Councilor Duhaime: Stated he really likes his Fire Department and believes they should have raises but he does not support this because these raises are higher than any other departments in town.

Moderator Lizotte declared Article 5 moved to the town ballot.

Moderator Lizotte read Article 6:
Non-Monetary

Shall the town, if ARTICLE #5 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #5 cost items only? (Majority vote)

Jim Michaud, 11 Laurel Road: Point of order that all articles should be shown in the Voter's Guide.

Moderator Lizotte read Article 7:
Non-Union Raises

To see if the town will vote to raise and appropriate the sum of **\$120,638.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$100,838.00	\$19,800.00	\$120,638.00

Estimated tax rate impact is \$0.06. Recommended by Town Council (6 Yes - 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 7 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Alyssa Ehl, 27 Barberry Street: Asked if the COLA was 2.2% and the merit of 1.8%, total up to 4%, correct?

André Garron, Town Administrator: Answered correct.

Mike Horne, 1 Monroe Drive: Asked why these increases are not in the regular budget?

André Garron, Town Administrator: Answered that historically it has always been a warrant article.

Moderator Lizotte declared Article 7 moved to the town ballot.

Moderator Lizotte read Article 8:
Police Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increases in salaries and benefits at the current staffing level:

<u>Estimated increase over prior year</u>			
<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$ 66,839.00	\$ 26,073.00	\$ 92,912.00
2024-25	\$ 59,273.00	\$ 19,240.00	\$ 78,513.00
2025-26	\$ 70,019.00	\$ 21,360.00	\$ 91,379.00

and further to raise and appropriate **\$92,912.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 8 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Alyssa Ehl, 27 Barberry Street: Asked about how the increases will be each year for this contract as it looks like it will be approximately \$262,000 over the 3 years?

André Garron, Town Administrator: Answered yes that the cumulative amount is correct and each year the percentage is 4.15% for year 1, 3.53% for year 2 and 3.76% for year 3.

Councilor Ross: He is happy with this reasonable contract and is in favor of this article.

Moderator Lizotte declared Article 8 moved to the town ballot.

Moderator Lizotte read Article 9:

Non-Monetary

Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

Moderator Lizotte read Article 10:

Police Supervisors Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2023-24	\$ 44,978.00	\$ 14,508.00	\$ 59,486.00

and further to raise and appropriate **\$59,486.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Lapierre motioned that Article 10 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Moderator Lizotte declared Article 10 moved to the town ballot.

Moderator Lizotte read Article 11:

Non-Monetary

Shall the town, if ARTICLE #10 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #10 cost items only? (Majority vote)

Moderator Lizotte read Article 12:

Merrimack Riverfront Trail System Phase 4

To see if the town will vote to raise and appropriate the sum of **\$385,000.00** for the purpose of constructing Phase IV of the Merrimack Riverfront Trail with \$35,000.00 to come from Conservation

Fund; \$20,000.00 to come from Conservation Land Improvements Capital Reserve Fund, \$80,000.00 from NH Parks and Recreational Trail Program Grant and \$250,000.00 from general taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Phase IV of the Merrimack Riverfront Trail is completed or by June 30, 2028, whichever is sooner. Estimated tax rate impact is \$0.12. Recommended by Town Council (9 Yes – 0 No); Recommended by Budget Committee (7 Yes – 1 No).

Councilor Walczyk motioned that Article 12 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Cindy Robertson, 33 Autumn Run: Stated she is Chair of the Conservation Commission and wanted to impress to the community the importance of trails in NH that bring new people to town and also provide a quality of life to those that live in town. The trail runs along the Merrimack River and it is the last Phase of a plan that has been worked on for the last 10 years. The town has received \$80,000 in a State grant to put towards this last phase that takes the trail to Allenstown who is also planning to continue their trail down to Hooksett's to meet up with it. If completed, it will be 4 miles from the dog park to Allenstown and back. She encourages everyone to support this article to complete the beautiful trail.

Alyssa Ehl, 27 Barberry Street: Stated this is frivolous right now and money that doesn't need to be spent as well as later Article 24 will ask for more money to replenish the fund that some of these funds will be taken out of.

Cindy Robertson, 33 Autumn Run: Stated that like everything, things get more expensive year after year and wants to point out this is a one shot deal to get this project finished. If the article fails and it comes back on the warrant next year it will have a 3% increase. Another option is that the people vote to stop where the trail is now and complete it as is. She doesn't feel that is the way to go given what has been invested so far in the last 10 years. Article 24 that was previously mentioned is used for many other things and is asked to be replenished every year.

Mike Horne, 1 Monroe Drive: Asked if this article fails, will the Town still receive the \$80,000?

Cindy Robertson, 33 Autumn Run: Answered that we will not get the \$80,000 and is unsure if an extension would be granted.

Mike Horne, 1 Monroe Drive: This might not be the year, maybe the amount can be amended down a little.

Vice-Chair Tsantoulis: Stated this is a quality of life for residents and attracts others to Hooksett along with 9 years of work that benefits everyone, not just a small group.

Kathy McClean, 64 Dale Road: Thanked everyone for their time and service. Asked if the \$80,000 grant was contingent upon passage of this warrant article?

Cindy Robertson, 33 Autumn Run: Answered it is unclear because they have not asked for an extension, but it is safe to say we wouldn't receive it if the article fails.

Kathy McClean, 64 Dale Road: Asked how was the \$250,000 amount arrived at?

Cindy Robertson, 33 Autumn Run: Answered that the Conservation Commission obtained a firm cost projection from Stantec and then they worked the Finance Department on how to break down where all of the funding would be best to come from to minimize the amount coming from taxation.

Kathy McClean, 64 Dale Road: Asked how is the trail an economic investment as stated?

Cindy Robertson, 33 Autumn Run: Answered when non-residents come into Hooksett to use the trail, they may stop for food or to shop.

Kathy McClean, 64 Dale Road: At a previous Conservation Commission meeting it was said there is \$199,000 leftover from Phase 3, is that figure accurate?

Cindy Robertson, 33 Autumn Run: Answered it is approximately \$191,000 that is leftover from 2 years ago to complete Phase 3 and the reason that money is still available is because there is still work to do to alleviate flooding issues. The plan is to put in three culverts this year and if that money is not used it will revert to the general fund.

Kathy McClean, 64 Dale Road: Asked if this article passes, do the taxpayers have assurances that none of the money will go towards killing wildlife as it was this past year?

Moderator Lizotte answered that the Conservation Commission has indicated that the money is going towards the costs associated with the engineering of the project.

Jim Michaud, 11 Laurel Road, motioned to amend Article 12 to have \$125,000 come from general taxation and \$125,000 come from unreserved fund balance. Mike Horne seconded the motion.

Jim Michaud, 11 Laurel Road: Stated he believes there is \$125,000 that can be used from the unreserved fund balance and it cuts down the tax rate impact from \$.12 to \$.06 and still accomplishes the goal of the warrant article.

Christine Tewksbury, Finance Director: Stated currently 5.4% is what the town has in unassigned fund balance which equates to over \$3,000,000. The policy of Town Council is to keep 5% unassigned fund balance so it appears there would be enough for \$125,000.

Kathy McClean, 64 Dale Road: Stated she will be voting no on the article and read a lengthy letter on her reasons.

Alan Brennan, 29 Pleasant Street: Stated that this is a lot of money and the danger is if it fails we lose the \$80,000 potentially from the State. Could the \$125,000 be reduced even further to assure residents would vote for it and the \$80,000 wouldn't be lost?

Councilor Ross: Stated the fund balance is already low, it should be at 8% to be fiscally responsible. If the funding is cut, then the job just doesn't get done.

Virginia Kozlowski, 22 Julia Drive: Stated she is in favor of the amendment.

Wayne Goertel, 33 Park Lane: Stated we might be tying the hands of the Town Council later in the year when there may be a potential need of the \$125,000 unreserved fund balance.

Councilor Duhaime: Stated it is important to preserve trails and the prices are always going to keep going up.

Councilor Ross: Stated the fund balance is part of the Town's economic health and having a fund balance that is already as low as it is, is not fiscally responsible.

Jim Michaud, 11 Laurel Road: Asked what the Department of Revenue recommended percentage is for the unreserved fund balance?

Christine Tewksbury, Finance Director: Answered that we use a recommended range from 5% to 8% on all appropriations for the school, the town and for the county. The Council's policy is a minimum of 5% with a target goal of 8%.

Moderator Lizotte called for a vote on the motion to amend Article 12, to \$125,000 from general taxation and \$125,000 from unreserved fund balance. Motion passed 14 Yes – 12 No.

Moderator Lizotte declared Article 12 moved to the town ballot.

Moderator Lizotte read Article 13:

Capital Reserve Funding – Fire Apparatus

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. Estimated tax rate impact is \$0.12. Recommended by Town Council (9 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 13 as read be placed on the Town of Hooksett official ballot. Councilor Lapierre seconded the motion.

Moderator Lizotte declared Article 13 moved to the town ballot.

Moderator Lizotte read Article 14:

Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (7 Yes – 1 No).

Vice-Chair Tsantoulis motioned that Article 14 as read be placed on the Town of Hooksett official ballot. Councilor Durand seconded the motion.

Councilor Ross motioned to amend Article 14 and reduce the amount to \$100,000. Alyssa Ehl seconded the motion.

Councilor Ross: Believes it will have a better chance to pass at \$100,000. He thinks it has only been \$100,000 asked in the past and \$200,000 is too much.

Jim Michaud, 11 Laurel Road: Asked wasn't the Town Council unanimous on this vote? What has changed?

Councilor Ross: Answered, the budget.

Vice-Chair Tsantoulis: Stated the vote recognizes 8 councilors and there are 9 councilors which means someone was absent for the vote.

Alan Brennan, 29 Pleasant Street: He supports this amendment, there were no funds drawn from the reserve last year and it has a high balance now.

Brian Soucy, Budget Committee Chair: \$800,000 is not a lot to sustain all of the buildings owned by the town. Once it reaches a certain comfortable amount is when spending will happen. This leaves funds in the reserves for emergencies.

Germano Martins, 17 Stevens Drive: Stated this is the kind of savings that we can't afford not to support. Vote no on this amendment, it would be a very expensive mistake.

André Garron, Town Administrator: Reminded the Council of two projects coming, evaluating the library roof and after a recent storm there is damage at the Safety Center that this money will be utilized for. These funds are helpful to put aside to address issues like this and hope to continue with this capital reserve contribution.

Moderator Lizotte called for a vote on the motion to decrease Article 14 by \$100,000. Motion failed 10 Yes – 17 No.

Moderator Lizotte declared Article 14 moved to the town ballot.

Moderator Lizotte read Article 15:
Capital Reserve Funding – DPW Vehicles

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Public Work's Vehicles Capital Reserve Fund previously established. Estimated tax rate impact is \$0.10. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Lapierre motioned that Article 15 as read be placed on the Town of Hooksett official ballot. Vice-Chair Tsantoulis seconded the motion.

Brian Soucy, Budget Committee Chair: Stated this is another article that is good for planning.

Moderator Lizotte declared Article 15 moved to the town ballot.

Moderator Lizotte read Article 16:
Capital Reserve Funding – GIS Digital Parcel Recompile

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (5 Yes – 4 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 16 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Councilor Ross motioned to amend Article 16 and reduce the amount to \$100. Alyssa Ehl seconded the motion.

Councilor Ross: Stated it is a place to save money and it is not critical.

Kathy Lawrence, 57 South Bow Road: Stated she is a town employee and she uses the GIS system every day, it is a very important tool for all of the employees and the residents. She is able to look at properties with residents and developers. The current GIS is aged and not fully accurate.

Virginia Kozlowski, 22 Julia Drive: Asked why not zero out the article?

Councilor Ross: Answered because he doesn't think they want you to zero it out and that it would change the intent of the article.

Virginia Kozlowski, 22 Julia Drive: I disagree with zeroing out warrant articles because there is a small minority of the voters here and people are watching online, but more people will come out to vote and they should have the final vote, not this tiny little group.

Cindy Robertson, 33 Autumn Run: Asked since there is a higher amount needed to fund the project and the ask is only for \$100,000, will there be another warrant article next year to ask for more?

Brian Soucy, Budget Committee Chair: Answered yes, it will be recurring until it is properly funded.

Lee Ann Moynihan, 4 Short Avenue: Sees the value of the GIS system, but thinks the Town can hold off on this for now and agrees with the amendment.

Alan Brennan, 29 Pleasant Street: Once again the tax payers gave the fund \$100,000 last year and nothing was spent. Asked if there are any plans to use last year's and this year's \$100,000?

Councilor Lapierre: Explained the total cost of the project is \$537,000 and is tentatively scheduled to be done in fiscal year 2025/2026.

Brian Soucy, Budget Committee Chair: Stated that in the summer meetings, where they plan out where all of the funding will come from for the capital projects, the Town Planner mentioned that it might be possible to collaborate with another town to reduce the cost of this as well as do it sooner.

Councilor Ross: The system exists, it's not perfect and neither will the update be perfect. We don't need this.

Vice-Chair Tsantoulis: Spoke on the importance for saving in these Capital Reserve funds.

Moderator Lizotte called for a vote on the motion to decrease Article 16 to \$100. Motion failed 9 Yes – 15 No.

Moderator Lizotte declared Article 16 moved to the town ballot.

Moderator Lizotte read Article 17:
Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. Estimated tax rate impact is \$0.05. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Durand motioned that Article 17 as read be placed on the Town of Hooksett official ballot. Councilor Judge seconded the motion.

Moderator Lizotte declared Article 17 moved to the town ballot.

Moderator Lizotte read Article 18:

Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of **\$77,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	<u>50,000.00</u>
Total	\$ 77,500.00

Estimated tax rate impact is \$0.04. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 18 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Moderator Lizotte declared Article 18 moved to the town ballot.

Moderator Lizotte read Article 19:

Police Tasers

To see if the town will vote to raise and appropriate the sum of **\$68,000.00** to be used to purchase police tasers including accessories and training equipment. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Durand motioned that Article 19 as read be placed on the Town of Hooksett official ballot. Vice-Chair Tsantoulis seconded the motion.

Moderator Lizotte declared Article 19 moved to the town ballot.

Moderator Lizotte read Article 20:

Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **\$62,500.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. Estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Boutin motioned that Article 20 as read be placed on the Town of Hooksett official ballot. Vice-chair Tsantoulis seconded the motion.

Moderator Lizotte declared Article 20 moved to the town ballot.

Moderator Lizotte read Article 21:

Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. Estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Judge motioned that Article 21 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Councilor Duhaime: Would like to see this article passed and wants to have a park on the west side of the river.

Councilor Judge: Echoed Councilor Duhaime's comment.

Moderator Lizotte declared Article 21 moved to the town ballot.

Moderator Lizotte read Article 22:

Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 22 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Moderator Lizotte declared Article 22 moved to the town ballot.

Moderator Lizotte read Article 23:

Capital Reserve Funding – Revaluation

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Revaluation Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (7 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

Vice-Chair Tsantoulis motioned that Article 23 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Moderator Lizotte declared Article 23 moved to the town ballot.

Moderator Lizotte read Article 24:

Capital Reserve Funding – Conservation Land Improvements

To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. Estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Walczyk motioned that Article 24 as read be placed on the Town of Hooksett official ballot. Councilor Boutin seconded the motion.

Councilor Duhaime: Feels the \$30,000 is not enough and hopes to see it increase in the future.

Moderator Lizotte declared Article 24 moved to the town ballot.

Moderator Lizotte read Article 25:

Police Detail Fund

To see if the town will vote to change the percentage of revenues for Police Special Details for public safety services deposited into the Police Special Detail Revolving Fund from 100% to 80%? Such revenue and expenditures shall be accounted for in the Police Special Detail Revolving Account, already established. (2/3 ballot vote required). Recommended by Town Council (6 Yes – 2 No); Recommended by Budget Committee (8 Yes – 0 No).

Councilor Lapierre motioned that Article 25 as read be placed on the Town of Hooksett official ballot. Councilor Walczyk seconded the motion.

Brian Soucy, Budget Committee Chair: Detail money has been locked in to be exclusively used for Police Details only. This will generate 20% of those revenue dollars to go back to the town to offset the tax burden.

Moderator Lizotte declared Article 25 moved to the town ballot.

Councilor Ross: was asked by Planning Board Chair, Tom Walsh to convey his complete opposition to Article 2.

Moderator Lizotte declared the meeting adjourned at 11:48 am.

Respectfully submitted,

Wendy A. Baker

Election Results

**Article 1
Cemetery Commission, 3
Year Term**
Kristen Kotrlík

**Cemetery Commission, 2
Year Term**
James Morin (Write In)

**Budget Committee, 3
Year Term**
Darren Greenberg
Michael Kowack
Abigail Shaine

**Town Clerk, 2 Year
Term**
Karina Towne

**Town Councilor At
Large, 3 Year Term**
James Sullivan

**Town Councilor, District
2, 3 Year Term**
David Boutin

**Library Trustee, 3 Year
Term**
Linda Kleinschmidt

**Town Councilor, District
3, 3 Year Term**
Roger Duhaime

**Trustee of the Trust
Funds, 3 Year Term**
Claire Lyons

**Sewer Commission, 3
Year Term**
Richard “Turk” Bairam

**Supervisor of the
Checklist, 3 Year Term**
Lou Ann Kelly

**Article 2- Town Charter
Amendment: Town
Council adopt, amend, or
repeal ordinances.**
Yes 357 No 373

**Article 3 – Town Charter
Amendment: 5
Alternates for Zoning
Board of Adjustment**
Yes 520 No 294

**Article 4 – Operating
Budget**
Yes 467 No 368

**Article 5 – Fire Union
Contract**
Yes 556 No 282

**Article 6 – Special Town
Meeting** *(contingent on
Article 5)*
Yes 502 No 298

**Article 7 – Non-Union
Raises**
Yes 556 No 277

**Article 8 – Police Union
Contract**
Yes 563 No 272

**Article 9 – Special Town
Meeting** *(contingent on
Article 8)*
Yes 944 No 252

**Article 10 – Police
Supervisors Union
Contract**
Yes 550 No 300

**Article 11 – Special Town
Meeting** *(contingent on
Article 10)*
Yes 505 No 324

**Article 12 – Merrimack
Riverfront Trail System
Phase 4**
Yes 449 No 407

**Article 13 – Capital
Reserve Funding – Fire
Apparatus**
Yes 524 No 327

**Article 14 – Capital
Reserve Funding – Town
Building Maintenance**
Yes 483 No 366

**Article 15 – Capital
Reserve Funding – DPW
Vehicles**

Yes 475 No 364

**Article 23 – Capital
Reserve Funding-
Revaluation**

Yes 382 No 436

**Article 16 – Capital
Reserve Funding – GIS
Digital Parcel
Recompilation**

Yes 348 No 491

**Article 24 – Capital
Reserve Funding –
Conservation Land
Improvements**

Yes 502 No 328

**Article 17 – Capital
Reserve Funding –
Drainage Upgrades**

Yes 513 No 335

**Article 25 – Police Detail
Fund**

Yes 492 No 339

**Article 18 – Capital
Reserve Funding - Fire**

Yes 568 No 285

Article 19 – Police Tasers

Yes 506 No 330

**Article 20 – Capital
Reserve Funding –
Emergency Radio
Communications**

Yes 534 No 299

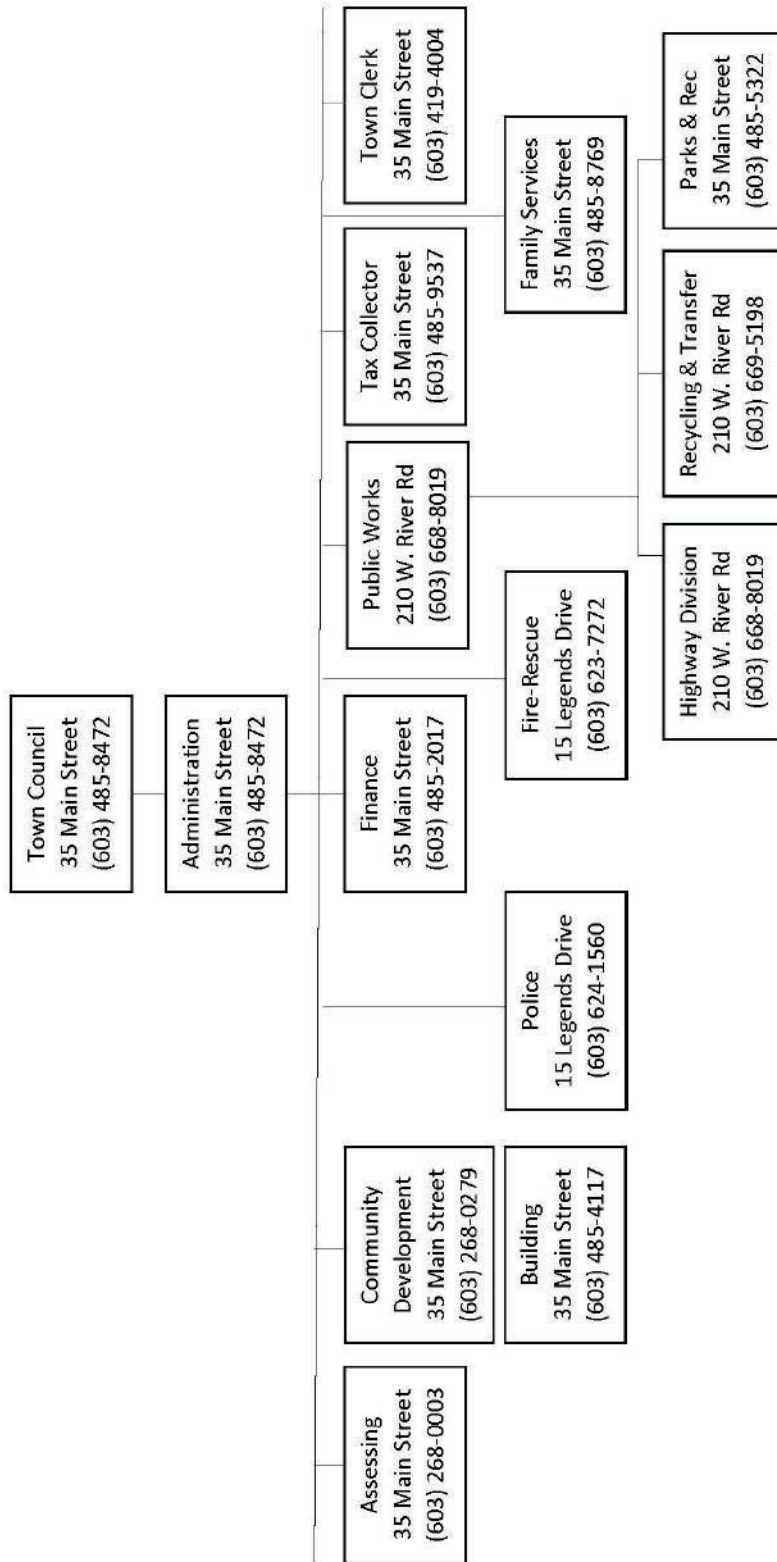
**Article 21 – Capital
Reserve Funding – DPW
Parks & Recreation
Facilities Development**

Yes 518 No 311

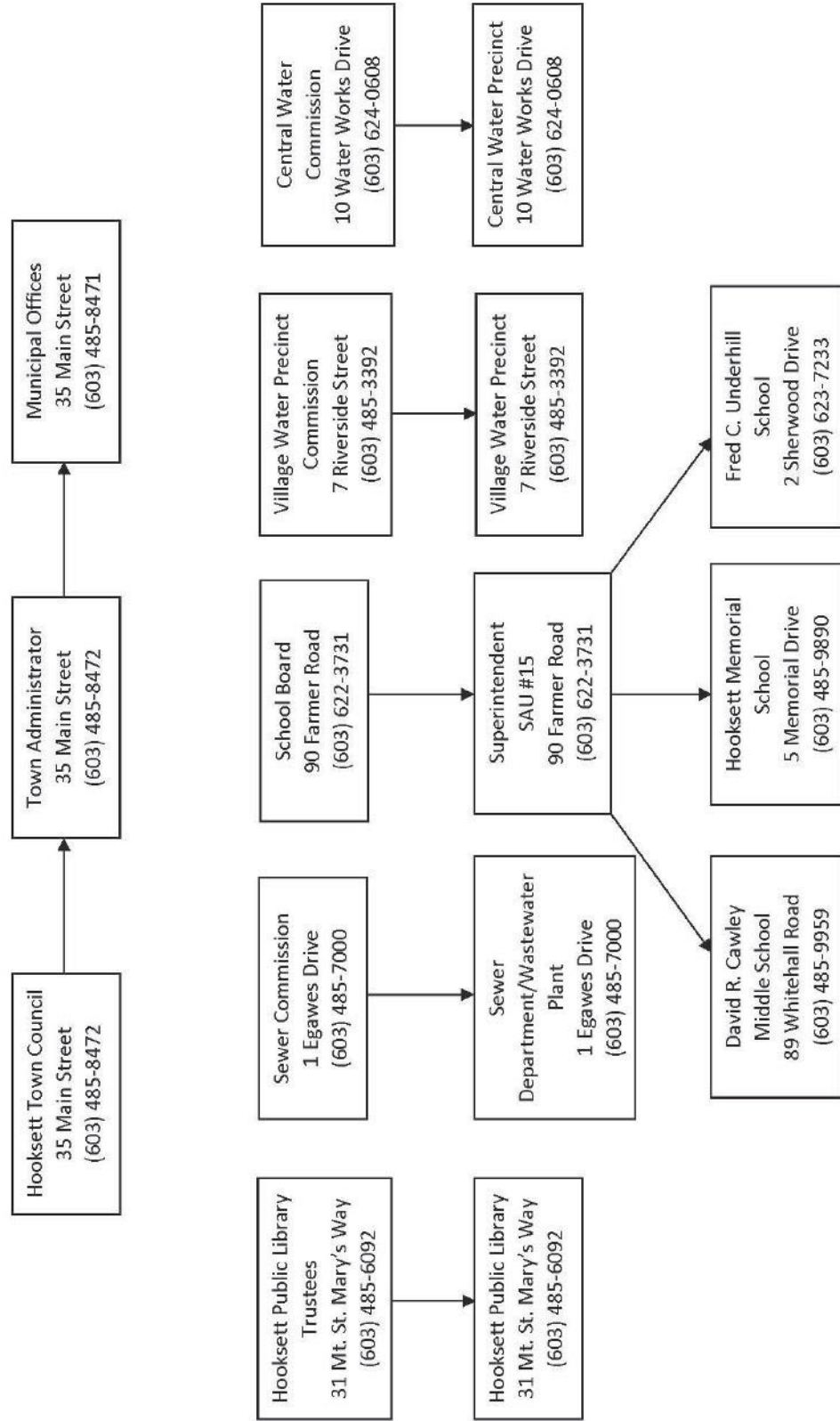
**Article 22 – Capital
Reserve Funding –
Automated Collection
Equipment**

Yes 486 No 333

Town of Hooksett – Town Departments



Locally Elected Public Government Agencies



2022-2023 Officials, Boards, Commissions & Committees

U.S President

Joseph Biden 2021-Present

U.S. Senators

Jeanne Shaheen
Margaret Hassan

U.S. Congress

Ann McLane Kuster
Christopher Pappas

Governor's Council

Theodore Gatsas

Representatives to General Court

Stephen Boyd
John Leavitt
Thomas Walsh
Michael Yakubovich

State Senator

Kevin Cavanaugh

Budget Committee

Brian Soucy
Rick Ross
Chhatra Gurung
Germano Martins
Mike Kowack
Ernie Bencivenga
Elliott Axelman
Luis Amadeo
Michael Yakubovich
Jill Godbout, School Board
Representative
Lee Ann Moynihan, Budget Committee
Secretary

Cemetery Commission

Mike Horne
Nancy Philbrick
Kristen Kotlik

Town Council

Timothy Tsantoulis, District 1
David Boutin, District 2
Roger Duhaime, District 3
John Durand, District 4
Keith Judge, District 5
Randall Lapierre, District 6
Alex Walczyk, At- Large
David Ross, At- Large
James Sullivan, At- Large

Economic Development

David Scarpetti
Matthew Barrett
Alden Beauchemin
Mark Chagnon
Peter Stoddard
Michelle Gannon

James Sullivan, Town Council
Representative
Paul Scarpetti, Planning Board
Representative

Heritage Commission

John Giotas
Tony Lacasse
Andrea Therrien
Vickie Desharnais
Jordan Davis
Roger Duhaime, Town Council
Representative

Library Trustees

Mary Farwell
Tammy Hooker
Linda Kleinschmidt
Sandra Mack
Barbara Davis

Moderator

Todd Lizotte

Parks and Recreation Advisory Board

Mark Chagnon
Rudy Makara
Andy Janosz
Scott Evans
Keith Judge, Town Council
Representative

Planning Board

Thomas Walsh
Christopher Stelmach
Paul Scarpetti
Michael Somers
Donald Winterton
Denise Pichette Volk
Robert Duhaime
Sheena Gilbert
Wayne Russell
David Boutin, Town Council
Representative

Recycling & Transfer Advisory Committee

Richard Bairam
Sean McDonald
Raymond Bonney
Robert Schroeder
John Giotas
Alex Walczyk, Town Council
Representative

Sewer Commission

Sidney Baines
Richard Bairam
Robert Duhaime

Supervisors of the Checklist

Barbara Brennan

Mike Horne
Kim Daggett

Southern NH Planning Commission

Denise Pichette Volk
Robert Duhaime

Town Clerk

Karina Towne

Treasurer

Carol Andersen
Linda Courtemache, Deputy

Trustees of the Trust Fund

Claire Lyons
Donald Winterton
John Ward

Zoning Board of Adjustment

Richard Bairam
Gerald Hyde
Phil Denbow
Anne Stelmach
Timothy Stewart
Alexander Glennon
Tony Lacasse
Roger Duhaime, Town Council
Representative

Central Water Precinct Commission

Carol Hardy
Everett Hardy
Richard Bairam
Kelly Alois
Richard Montieth
William Alois
William McDonald

Historical Society

Brian Baer
Diane Valade
James Sullivan
Bob Thinnies

School Board

James Sullivan

Village Water Precinct Commission

Todd Smith
Michael St. Germain
James O'Brien
Russell Pelletier
Michael Jache
Scott Ewing
Nancy Philbotte, Clerk

ASSESSING

Dear Hooksett Residents,

Another year has passed. It was a very busy year in the Assessing Office, as we were preparing and completing a Statistical Update for 2023, answering all abatements, and visiting all properties with building permits.

Hooksett has Elayne Pierson as the Assessing Clerk and an integral part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2022, the Assessor's Office processed over 18 abatement requests. Furthermore, the Assessor's office will continue with the cyclical database maintenance program which entails a complete interior and exterior data verification, when possible, for 20% of the town, or as much as funding allows.

Our entire town's median ratio for 2022 is 63.180%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,
Jon Duhamel, CNHA
Assessor

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.

Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$300.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,000.00 reduction in real estate tax bill.

Certain Disabled Veterans RSA 72:36-a

72:36-a Certain Disabled Veterans. – Any person, who is discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service, who is totally and permanently disabled from service connection and satisfactory proof of such service connection is furnished to the assessors and who is a double amputee of the upper or lower extremities or any combination thereof, paraplegic, or has blindness of both eyes with visual acuity of 5/200 or less as the result of service connection and who owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or which has been acquired using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration, the person or person's surviving spouse, shall be exempt from all taxation on said homestead. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

Exemption Credit: Exempt from all residential Real Estate tax on said homestead

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$40,000.00**, or if married a combined gross income of not more than **\$52,500.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA 76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

“Forest Conservation and Taxation,” as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an “Intent to Cut” form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and “Report to Cut” form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested.

Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts

favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor's Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett's Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building's pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor's Office at 268-0003.

RSA 72:81, Commercial and Industrial Construction Exemption

Hooksett Town Council has adopted the Commercial and Industrial Tax Exemption. The intent of the exemption is to provide incentives to businesses to build, rebuild, modernize or enlarge within the municipality. The exemption shall apply only for municipal and local property taxes assessed by the municipality which shall exclude the state education property taxes under RSA 76:3 and county taxes assessed against the municipality under RSA 29:11 and shall be a specified percentage on an annual basis of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to the existing structures, but which shall not exceed 50 percent per year. The exemption may run for a maximum period of 10 years following the new construction.

The percentage rate and duration of the exemption shall be granted on a per case basis based on the amount and value of public benefit as determined by the governing body as part either:

- a) To all properties within the municipality; or
- b) To a specific group or groups of parcels within the municipality as designated by the governing body.

RSA 72:61-72:64 Solar Energy System Exemption

The Town of Hooksett has adopted the provisions of Solar Energy System Exemption which provide an optional property tax exemption from the property assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes, not to exceed \$30,000.

Inventory of Town Property 2022-2023							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Edgewater Drive	1	4-A		37200	0.48	37200	
Railroad Bed	1	18A		300	0.63	300	
Railroad	1	18B		18,400	1.95	18,400	
Pleasant Street	1	20		5,747	*20.0	5,747	
61 Merrimack Street	1	34		9,580	*80.0	9,580	
Merimack Street	1	37		8,510	*27.0	8,510	
Pleasant Street	2	19		91,900	2.50	91,900	
Chester Turnpike	3	14		77,700	87.00	77,700	
Chester Turnpike	4	3		11,185	*160.60	11,185	
North Candia Road	4	6		29,500	14.60	29,500	
North Candia Road	4	9		2,883	*70.31	2,883	
North Candia Road	4	10		1,132	*10.30	1,132	
North Candia Road	4	12		2,465	*13.62	2,465	
North Candia Road	4	18		50,900	20.00	50,900	
7 North Candia Road	4	22		70,200	44.60	70,200	
Wiggins Road	4	24		138,400	131.10	138,400	
Mountain Road	4	26		17,400	27.10	17,400	
Wiggin Road	4	27		29,626	*163.68	29,626	
Chester Turnpike	4	32		7,500	0.53	7,500	
Chester Turnpike	4	33		5,118	*57.50	5,118	
Chester Turnpike	4	34		1,648	*15.00	1,648	
Chester Turnpike	4	35		14,900	20.00	14,900	
Chester Turnpike	4	37		4,561	*25.20	4,561	
110 Merrimack Street	5	16		36,200	0.39	36,200	
101 Merrimack Street	5	20	752,700	255,000	5.90	1,007,700	
65 Merrimack Street	5	40	32400	97,200	5.40	129,600	
16 Pleasant Street	6	2	23,200	370,400	5.00	393,600	
Post Road	6	22-ROAD		0	8.53	0	
67 Post Road	6	22-65		123,300	0.91	123,300	
Old Railroad Bed	6	22-77		9,500	3.91	9,500	
29 Pine Street	7	5		75,800	0.90	75,800	
18 Pinnacle Street	7	10		5,143	*34.5	5,143	
12 Pinnacle Street	7	18		156,100	19.90	156,100	
Ardon Drive	8	3		7,500	0.10	7,500	

Farrwood Drive	15	86-ROAD		4,600	8.48	4,600	
Chester Turnpike	15	92		78,400	1.54	78,400	
Chester Turnpike	15	96		33,900	0.20	33,900	
Whitehall Road	15	97		6,200	0.06	6,200	
Andrea Avenue	15	99		9,400	0.86	9,400	
44 South Bow Road	16	24		129,800	14.54	129,800	
Quimby Mountain Road	16	78-ROAD		2,800	5.50	2,800	
Pearl Drive	16	79-ROAD		500	0.91	500	
Pearl Drive	16	79-7		408	*3.19	408	
Pearl Drive	16	79-8		896	*7.63	896	
Hilltop Circle	16	80-ROAD		11,000	0.98	11,000	
Saw Hill Road	17	2-ROAD		1,800	3.66	1,800	
72 Hackett Hill Road	17	3		81,700	1.06	81,700	
Memorial Drive Roadway	18	3-1		8,200	1.22	8,200	
Egawes Drive	18	3-2		29,300	7.29	29,300	
1 Egawes Drive	18	4	28,400	110,300	3.38	138,700	
Egawes Drive (off)	18	7-1	62,100	106,400	2.36	168,500	
Stirling Avenue	19	11-ROAD		4,900	8.97	4,900	
49 Lindsay Road	19	11-93-TNK	0	359,000	0.00	359,000	
Oak Hill Road	19	17	31400	4,900	0.51		
Heron View Drive	20	1-ROAD		12,800	1.63	12,800	
Laurel Road	20	7-ROAD		25,600	2.23	25,600	
157 Whitehall Road	20	29		58,100	0.40	58,100	
Off Laurel Road	21	10		129,900	154.81	129,900	
Park Lane	21	34-14		120,100	9.80	120,100	
Carmel Way	21	35-ROAD		2,100	4.31	2,100	
Garden Song Drive	21	37-ROAD		4,100	7.52	4,100	
Goffstown Road	22	2		400,200	97.65	400,200	
238 Hackett Hill Road	22	25	300	146,000	7.30	146,300	
Goffstown Road	22	37		9,600	1.00	9,600	
Off Hackett Hill Road	23	14		14,100	33.47	14,100	
20 Industrial Park Drive	24	35-9		311,700	14.12	311,700	
Legends Drive	24	36-ROAD		8,600	1.06	8,600	
Sunrise Boulevard	24	38-ROAD		13,500	2.77	13,500	
155 West River Road	24	39		78,400	0.70	78,400	
210 West River Road	24	59	1,075,800	706,500	35.09	1,782,300	
16 Julia Drive	25	18-69		10,600	0.70	10,600	

Lindsay Road	25	18-79	105,000	89,700	0.16	194,700	
Burbank Road	25	19-ROAD		2,100	4.45	2,100	
Nancy Lane	25	20-ROAD		4,000	0.83	4,000	
15 Legends Drive	25	80-1	3,215,600	339,500	2.05	3,555,100	
Legends Drive	25	80-2		244,000	5.57	244,000	
101 Whitehall Road	26	2	43,500	491,800	59.00	535,300	
Whitehall Road	26	2-A	73,400	0	1.33	73,400	
Alderwood, Evelyn & S	26	3-ROAD		42,600	8.83	42,600	
Misty Lane	26	77-ROAD		11,300	1.64	11,300	
Barberry Street	26	78-ROAD		11,600	2.30	11,600	
10 Doris Drive	26	114-6		2,100	0.68	2,100	
5 Doris Drive	26	114-17		1,300	0.40	1,300	
79 Whitehall Road	26	141		10,900	6.10	10,900	
(Off) Depot Road	29	32		13,100	1.40	13,100	
75 Depot Road	29	38	21,100	262,500	0.34	283,600	
79 Depot Road	29	39		3,700	0.35	3,700	
53 Kimball Drive	29	53		6,800	0.21	6,800	
Quality Drive	29	64-ROAD		53,000	5.30	53,000	
Quality Drive	29	64-6-C		503,000	2.25	503,000	Town owns
73 Depot Street	29	81		12,800	0.10	12,800	
Cemetery Road	30	50		95,900	5.04	95,900	
Off Depot Road	30	57	23600	70,300	24.60	93,900	
22 Harmony Lane	31	15-10		78,600	0.40	78,600	
16 Monroe Drive	31	65		8,700	0.23	8,700	
Greystone Terrace	32	15-ROAD		700	1.51	700	
Off Martins Ferry Road	33	4		38,300	0.60	38,300	
2551 North River Road	33	68		7,100	0.34	7,100	
Off Hooksett Road	34	1		87,600	2.70	87,600	
Seasons Drive	34	18-ROAD		11,900	0.65	11,900	
Summerfare Street	35	1-ROAD		1,900	3.42	1,900	
Quarry Road	36	21-ROAD		800	1.75	800	
199 Londonderry Turnp	36	42-7		20,500	0.26	20,500	
1 West River Road	37	29		7,000	0.30	7,000	
Briar Court	37	53-ROAD		13,300	2.53	13,300	
Off Donati Drive	38	12		20,400	0.25	20,400	
44 Donati Drive	38	29		55,300	0.45	55,300	
Bicentennial Drive	38	30		7,300	0.06	7,300	

Bicentennial Drive	38	33		800	0.40	800	
Forest Hills Drive	39	14-ROAD		10,800	0.84	10,800	
Hooksett Road	39	38		110,800	0.53	110,800	
Beacon Hill Road	40	12-ROAD		12,900	1.82	12,900	
7 Beechwood Drive	41	40		200	0.06	200	
12 Beechwood Drive	41	42		12,000	12.00	12,000	
Mammoth Road	42	20		6,500	0.13	6,500	
Mammoth Road	42	23		42,500	17.00	42,500	
Cindy Drive	43	29-ROAD		700	1.49	700	
Winter Drive Ext.	43	53-ROAD		1,000	2.11	1,000	
Cindy Drive	43	57		149,100	33.21	149,100	
15 K Street	45	17	41,600	100,200	1.40	141,800	
Elmer Avenue	45	72		24,400	1.90	24,400	
Coaker Avenue	45	123-1		6,100	0.06	6,100	
Hooksett Road	45	143		95,800	0.13	95,800	
Bicentennial Drive	46	12		7,500	0.10	7,500	
34 Bartlett Street	46	17		35,500	0.33	35,500	
Arah Street	46	28		56,900	0.33	56,900	
46 Castle Drive	48	75-27		130,200	3.10	130,200	
Fieldstone Drive	48	76-ROAD		1,700	4.00	1,700	
		Totals	11,640,400	11,894,086	2025.72	23,498,186	
				*Land in Current Use			

BUDGET COMMITTEE

To the Citizens of Hooksett,

The Budget Committee deliberates on appropriate funding levels, based on our town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget which is governed by the Charter and the School District Budget, which is governed by SB2, a proposed budget is presented at the Deliberative Session in February. The Deliberative Session is the final opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote in March. The Committee meets every Thursday night in the Council Chambers at 6:30 PM from September through January. All meetings are open to the public and the community is encouraged to attend or watch online through the Hooksett.org website.

The official Duties of the nine elected Members of the Hooksett Budget Committee are outlined below:

To review the budget as provided in RSA 32:5 for submission to each annual meeting of the voters of the Town, the budgets of any school district within the Town; to confer with the Town Council and with other officers, department heads and other officials, relative to estimated costs, revenue anticipated, and services performed to the extent deemed necessary by the Budget Committee; to conduct public hearing required under RSA 32:5, I.; to forward copies of the final budgets to the clerk, as required by RSA 32:5, VI, and, in addition, to deliver two copies of such budgets and recommendations upon special warrant articles to the Town Council at least 20 days before the date set for the annual meeting, to be posted with the warrant.

The Budget Committee reviewed the FY 2023-24 Municipal Budget which was submitted by the Town Council in September of 2022. The Budget Committee then adjusted the budget to move it to \$23,222,871 which now included Wastewater.

The Budget Committee reviewed the warrant articles and gave their recommendations. The Residents then voted on March 14th and passed the proposed budget.

At the end of the fiscal year 2022-23, the Town was left in the black with \$691,850 dollars left unspent.

Respectfully submitted,

Brian Soucy, Chairman
Rick Ross, Vice-Chair
Mike Kowack, Secretary
Chhatra Gurung
Wil Lynch
Ernie Bencivenga
Germano Martins
Luis Amadeo

CEMETERY COMMISSION

In accordance with NH RSA 289-6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Hooksett municipal cemeteries are governed by NH RSA 280 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

There were 15 interments: 11 in Martins Cemetery, four in Head Cemetery, and none in Davis Cate Cemetery. Seven cemetery lots were sold this year - six in Martins Cemetery and one in Head Cemetery.

Hooksett Cemetery Commission continues to be a member of the NH Cemetery Association. Trustees attended the October and April workshops to learn and collaborate with other NH cemetery trustees.

The database subscription to CemeteryFind for Cemetery Commission digital records was renewed for continued recordkeeping and to facilitate research.

No progress was made with repairs to damaged or fallen monuments/headstones, due to current regulations stating that the stones are the responsibility of the owners. Efforts continued to update the regulations and to allow the use of appropriated funds that have been budgeted to make these repairs for graves where no owner can be located.

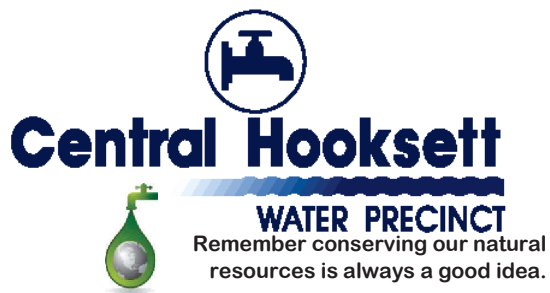
Some progress was made in creating smaller lots for cremain burials in Martins Cemetery and Head Cemetery. The four granite corner markers were placed in Martins with the ones in Head Cemetery scheduled to be installed later in 2023. The lot pins will be installed later in 2023.

The Cemetery Commission acknowledged their appreciation for the Hooksett American Legion and Boy Scouts placing American flags on veteran graves annually in Hooksett cemeteries.

The cemetery trustee position on the Town Election elected one new trustee, James Morin. Nancy Philbrick agreed to be appointed as an alternate cemetery trustee (per NH RSA 289:6) for 2023/24.

The Hooksett Department of Public Works, Parks Recreations and Cemeteries Division tended to the cemeteries, mowing turf areas and opening/closing graves. The Cemetery Trustees thank them for their year-round commitment to these tasks. The Trustees recognize the support efforts of Evelyn Horn/DPW for her assistance in scheduling internments and Kathy Lawrence/Community Development for her assistance in posting meetings, minutes, and composing the deeds for selling grave lots.

Cemetery trustees: Michael Horne Kristen Kotrlik Nancy Philbrick



Precinct Members:

On behalf of the Central Hooksett Water Precinct, I am pleased to present the Annual Report for 2022–2023.

The efforts our department has placed as a priority over the past year towards operation and maintenance of our distribution system has been evident by the results of the improved water quality, we have been able to maintain to our customers on an annual basis. At the end of 2022 CHWP was awarded a grant from NHDES for the Lead Service Line Inventory, Sampling Plan and Replacement Grant Program. Based upon EPA's new lead and copper regulations, water systems are required to create an inventory of all their service lines within their distribution system to determine material type in order to become compliant with the new rules. CHWP is working with their consulting engineer Wright Pierce on this inventory and will be completed this year in order to maintain compliance. This is a 100% grant for \$50,000 to complete this work. The gate valve and fire hydrant asset management program that was implemented last year has been a great benefit to our department and the ability to track our annual inspections electronically has been found to be invaluable. At the start of 2023 the CHWP is no longer supporting the deduct meter program for customers with outside watering however provided the option for customers to reconfigure their existing deduct meter to an Irrigation meter in order to achieve the same end goal of outside watering without paying for sewer usage. An advanced letter went out to all customers impacted of this change and the conversion has gone extremely well. Moving forward the customers who have switched over will receive a separate irrigation bill for outside water usage which will not be reported to sewer.

The last water meter for the Berry Hill Estates project was installed and this project is coming to final completion with all water related work completed. Our department has seen a slight increase in construction activity this past year with the construction of Marmon Aerospace on legends drive, proposed 6 lot residential subdivision on Dartmouth and Hunt Street, a 6-unit residential building at 7 Martins Ferry Road and a 7-unit commercial building at 1461 Hooksett Road.

I would like to acknowledge and welcome aboard Mike Horne as the precincts new Moderator. He was nominated and elected at our annual meeting in March of this year, and we are happy to have him as part of our precinct. I would also like to thank Brett Rowley for his time as a commissioner with CHWP.

Respectfully Submitted,

Christopher R Culberson
Superintendent



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Proposed Budget

Central Hooksett Water

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/25/2023

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
GERMANO MARINS	Member	
RICHARD ROSS	Member	
ERNE BENCIVENGA	MEMBER	
William Lynch	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
General Government								
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration	05	\$17,650	\$17,650	\$17,650	\$0	\$17,650	\$0
4332	Water Services	05	\$1,153,312	\$1,153,312	\$1,182,417	\$0	\$1,182,417	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$1,170,962	\$1,170,962	\$1,200,067	\$0	\$1,200,067	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$1,200,067	\$0	\$1,200,067	\$0



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Special Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Source Development</i>				
4915	To Capital Reserve Fund	07	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Water Storage</i>				
4915	To Capital Reserve Fund	08	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: New Construction</i>				
4915	To Capital Reserve Fund	09	\$22,500	\$0	\$22,500	\$0
		<i>Purpose: Repair & Replacement</i>				
4915	To Capital Reserve Fund	10	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Standpipe</i>				
Total Proposed Special Articles			\$142,500	\$0	\$142,500	\$0



Individual Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Commissioner's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Commissioner's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Charges for Services					
3401-3406	Income from Departments	05, 10, 08, 06, 09, 07	\$0	\$1,342,567	\$1,342,567
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$0	\$1,342,567	\$1,342,567
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
9934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$0
	Total Estimated Revenues and Credits		\$0	\$1,342,567	\$1,342,567



Budget Summary

Item	Commissioner's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$1,200,067	\$1,200,067
Special Warrant Articles	\$142,500	\$142,500
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,342,567	\$1,342,567
Less Amount of Estimated Revenues & Credits	\$1,342,567	\$1,342,567
Estimated Amount of Taxes to be Raised	\$0	\$0



Supplemental Schedule

1. Total Recommended by Budget Committee	\$1,342,567
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,342,567
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$134,257
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$1,476,824



Report of Appropriations Actually Voted


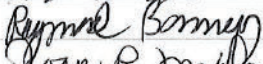
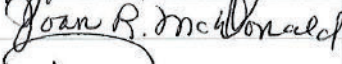


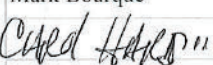
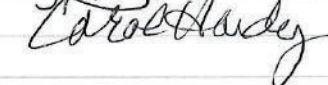
Central Hooksett Water

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Richard Bairam	Chair of Commissioners	
Raymond Bonney	Commissioner	
Joan McDonald	Commissioner	
Brett Rowley	Commissioner	
Mark Bourque	Commissioner	
	Clerk	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Report of Appropriations Actually Voted

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive		\$0
4140-4149	Election, Registration, and Vital Statistics		\$0
4150-4151	Financial Administration		\$0
4152	Revaluation of Property		\$0
4153	Legal Expense		\$0
4155-4159	Personnel Administration		\$
4191-4193	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance		\$0
4197	Advertising and Regional Association		\$0
4199	Other General Government		\$0
General Government Subtotal			\$0
Public Safety			
4210-4214	Police		\$0
4215-4219	Ambulance		\$0
4220-4229	Fire		\$0
4240-4249	Building Inspection		\$0
4290-4298	Emergency Management		\$0
4299	Other (Including Communications)		\$0
Public Safety Subtotal			\$0
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Highways and Streets Subtotal			\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0



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Report of Appropriations Actually Voted

4329	Other Sanitation		\$0
Sanitation Subtotal			\$0
Water Distribution and Treatment			
4331	Administration	05	\$17,650
4332	Water Services	05	\$1,182,417
4335-4339	Water Treatment, Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$1,200,067
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration		\$0
4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0
Health Subtotal			\$0
Welfare			
4441-4442	Administration and Direct Assistance		\$0
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$0
Culture and Recreation			
4520-4529	Parks and Recreation		\$0
4550-4559	Library		\$0
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Culture and Recreation Subtotal			\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources		\$0
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$0
Debt Service			



New Hampshire
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Report of Appropriations Actually Voted

4711	Long Term Bonds and Notes - Principal		\$0
4721	Long Term Bonds and Notes - Interest		\$0
4723	Tax Anticipation Notes - Interest		\$0
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$0
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4909	Improvements Other than Buildings		\$0
Capital Outlay Subtotal			\$0
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	06,07,08,09,10	\$142,500
4916	To Expendable Trusts/Fiduciary Funds		\$0
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$142,500
Total Voted Appropriations			\$1,342,567

Central Hooksett Water

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Tuesday, March 21, 2023

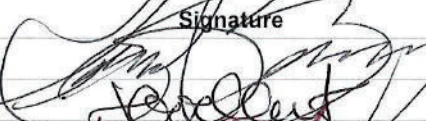
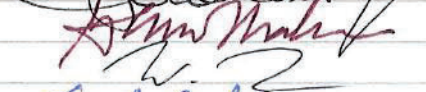
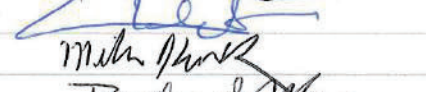
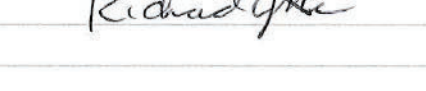



Time: 6:30 PM

Location: 10 Water Works Drive, Hooksett NH

Details: 2023 Annual Meeting

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 1/31/2023, a true and attested copy of this document was posted at the place of meeting, The Villages of Granite Hill and at the Underhill School and that an original was delivered to Precinct.

Name	Position	Signature
ERNEST BENKINENGA	MEMBER	
Jillian Godbout	member	
GERMANO MARTINS	MEMBER	
William Lynch	Member	
Chhatra Guxing	Member	
Mike Kowack	Member	
Richard Ross	Member	



Article 01 Moderator

Article 02 Clerk

Article 03 Treasurer

Article 04 Commissioner

To choose one commissioner for a 1-year term. That being the seat currently occupied by Mark Bourque which was previously the seat of Bill Alois.

Article 05 Operating Budget

Article 06 Source Development

Article 07 Water Storage



To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund previously established, with said funds to come from Capital Improvement Fees and Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

To see if the Precinct will vote to raise and appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the budget committee) (Majority vote required.)

To see if the Precinct will vote to raise and appropriate the sum of \$22,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Repair and Replacement of Main and Equipment Reserve Fund, previously established, with said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

To see if the Precinct will ratify and affirm as Ordinances any By-Laws adopted by the Commissioners during the preceding year and ratify and affirm the Commissioner's written schedule of fees and charges.



Article 12 Acceptance of RSA 31:95-b

Shall the Village District accept the provisions of RSA 31:95-b Appropriation for Funds Made Available During Year. – providing that any Village District at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the Commissioners to apply for, accept and expend without further action by the Village District Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal years.”

Article 13 Acceptance of gifts or grants by the precinct

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve.

Article 14 Transact Other Business

To transact any business that may legally come before this meeting.

**CENTRAL HOOKSETT WATER PRECINCT
MARCH 21, 2023 ANNUAL MEETING
CALLED TO ORDER AT 6:30 P.M.**

Attorney BJ Branch opened the Annual Meeting. Attorney Branch due to the law we had to post the Warrant in 2 places but we posted the Warrant in 3 places. Underhill Elementary School, the second place was at Granite Hills and the third place was at the Water Office.

Attorney Branch as assistant to the moderator will start reading the Articles of the Warrant.

We will now commence with the election of officers.

ARTICLE 1: To choose a moderator for the ensuing year. Richard Bairam nominates Mike Horn as moderator for the ensuing year. Is there any other nominations? There aren't any other nominations It was seconded by Ray Bonney. All were in favor. Mike is the Towns' holder of the check list. He checked everyone off that attended the meeting. He also accepted the position of moderator for the ensuing year.

ARTICLE 2: To choose a Clerk for the ensuing year. Ray Bonney nominated Carol Hardy for Clerk. There were no other nominations. It was seconded by Richard Bairam. All were in favor.

ARTICLE 3: To choose a Treasurer for the ensuing year. Ray Bonney nominated Linda Bonney for Treasurer. There were no other nominations, it was seconded by Richard Bairam. All were in favor.

ARTICLE 4: To choose 1 Commissioner for a 3- year term. Ray Bonney nominated Richard Bairam for a 3year term. Ray nominates Richard Bairam as chairman for the ensuing year. It was seconded by Mark. Richard nominates Brett Rowley for a 2 year term of Commissioner. Nominations closed. Richard nominates Mark Bourque for commissioner for 1 year. There were no other nominations, it was seconded by Joan McDonald. All were in favor.

Ray Bonney motion to close all nominations. Richard Bairam seconded the motion.

Everyone was in favor. All nominations were uncontested. The clerk shall cast a ballot for all nominations. Ray Bonney motioned to cast one ballot. Richard Bairam seconded the motion. All were in favor.

ARTICLE 5: Operating Budget: To vote to raise and appropriate the sum of \$1,200,067 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Budget Committee and Precinct Commissioners). (Majority vote required). Mark Bourque motioned to accept and vote for Article 5. Richard Bairam seconded the motion and the article passed and all were in favor.

ARTICLE 6: Source Development: To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source

Development & infrastructure Preservation Reserve Fund, previously established, with said funds to come from Capital Improvement Fees. (Recommended by the Budget Committee and Precinct Commissioners.) (Majority vote required). Ray Bonney made a motion to accept and vote for Article 6. Mark Bourque seconded the motion, and all were in favor.

ARTICLE 7: Water Storage: To see if the Precinct will vote and raise and appropriate the sum of \$25,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established, with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Budget Committee and Precinct Commissioners). (Majority vote required). Ray Bonney made a motion to accept and vote for Article 7. Mark Bourque seconded the motion and all were in favor.

ARTICLE 8: New Construction: To see if the Precinct will appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund, previously established, with said funds to come from Water Rents. Recommended by the Budget Committee and Precinct Commissioners. Ray Bonney made a motion to accept Article 8 as submitted. Richard Bairam seconded the motion. All were in favor.

ARTICLE 9: To see if the Precinct will vote to raise and appropriate the sum of \$22,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund, previously established with \$15,000 to come from Water Rents and \$9,015 to come from Capital Improvement Fees (Recommended by the Budget Committee and, Precinct Commissioners). (Majority vote required). Ray Bonney made a motion to accept Article 9 as submitted. Richard Bairam seconded the motion. All were in favor.

ARTICLE 10: Standpipe: To see if the Precinct will vote and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Standpipe Relining Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners). (Majority vote required. Ray Bonney made a motion to accept and vote for Article 10. Richard Bairam seconded the motion. All were in favor.

ARTICLE 11: Ratify and Affirm Ordinance and By-Laws: To see if the Precinct will ratify and affirm as Ordinance and By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners written schedule of fees and charges. Ray Bonney motioned to accept Article 11 as written. Richard Bairam seconded the motion. All were in favor.

ARTICLE 12: Acceptance of RSA 31:95-b:

Shall the Village District accept the provisions of RSA31:95-b Appropriation for Funds Made Available During Year 2023 providing that any Village District at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the Commissioners to apply for, accept and expend without further action by the Village District Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year." Ray Bonney motioned to accept Article 12 as written. Richard Bairam seconded the motion. All were in favor.

ARTICLE 13: Acceptance of gifts or grants by the precinct:

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve. Ray Bonney motioned to accept Article 13 as written. Richard Bairam seconded the motion. All were in favor.

ARTICLE 14: Transact Other Business:

To transact any business that may legally come before this meeting. Ray Bonney motioned to accept 14 as written. Richard Bairam seconded the motion. All were in favor.

All the articles were passed unanimously.

Richard Bairam motioned to close the Warrant, election of officers and Articles for 2023. Ray Bonney seconded the motion. All were in favor.

The Annual Meeting was closed at 7:00p.m.

Attorney Branch Swore all the officers in. The clerk cast one ballot.

RESPECTFULLY SUBMITTED


CAROL HARDY, CLERK



Hooksett Conservation Commission

Explore. Protect. Reconnect.

Town of Hooksett
35 Main Street
Hooksett, NH 03106
July 14, 2023

2022-2023 ANNUAL REPORT

Year Highlights:

- Awarded an \$80,000 grant from NH Parks for the **Hooksett Riverwalk Trail**.
- Determined the lay-out and steps required for the fourth and final phase of the **Hooksett Riverwalk Trail** to satisfy a long-term goal of creating a regional trail connector to Allenstown.
- Organized an Earth Day Clean-up event at **Clay Pond Headwaters Conservation Area**.
- Contracted with a firm to mark boundaries at **Head's Pond Conservation Area**, before trail work and stewardship can commence.
- Completed blazing the **Pinnacle Park** trail loop that was built out last year. Hosted a volunteer group from Stantec to install a water bar on a washed out portion of trail and to remove invasive species choking out trees and trails (bittersweet).
- Completed the third and final year of invasive species removal at **Quimby Mountain**, the first steps in a longer term effort to develop a trail system in this area.

Hooksett Riverwalk Trail—Brick Kiln Historic Trail Loop

The Conservation Commission was awarded an \$80,000 grant by the **NH State Parks Recreational Trails Program (RTP)** to construct the fourth and final phase of the Hooksett Riverwalk Trail. This phase satisfies a long-term goal of forming a regional trail connector to the Allenstown border. This phase consists of 2,910 feet of 12-foot-wide gravel, multi-use trail. It includes a wooden boardwalk and an agricultural bridge over wetlands.

The final trail system will consist of 7,385 feet (nearly 1-1/2 miles) of 12- and 8-foot wide crushed gravel, and includes approximately 750 feet of bridges and boardwalks.



\$80,000 awarded from RTP

Project engineering and design is being handled by Stantec. In conjunction with Stantec, HCC met with members of the Society for the Protection of NH Forests (SPNHF), the NH Department of Environmental Services (DES), and the Allenstown leadership team for a site walk and plan review.

A **Natural Heritage Bureau** review, conducted in June ‘22, identified four endangered and threatened vertebrate species on this site. This review is used during permitting and construction and is required for grant applications. Beaver management, trail and wetland management, and mowing of the fields and habitats continues with oversight from SPNHF and DES.



Four new benches were added along the trail for a total of seven benches

Head’s Pond Conservation Area: Marking Boundaries for Stewardship Work

A Stewardship Plan was developed for the Head’s Pond Conservation Area in 2021, but before trail work or any other activities can begin in this vast area (438 acres of conservation land), boundaries needed to be surveyed and marked.

The HCC contracted with S&H Land Services, LLC, a professional land surveyor firm located in Hooksett, to ensure boundaries are in accordance with property deeds. Also, some encroachments and violations were discovered during this process, including: a hunting platform, garden encroachments by abutters, a fence encroachment, and general trash, sandbags, and debris. All offenders have been notified and the conservation boundaries are being marked with monuments for clear identification.

Pinnacle Park Trail Blazing, a Volunteer Event, and Stolen Signage

Members of the HCC blazed the trails at Pinnacle Park, marking the new trail loop constructed last year through a partnership with the Student Conservation Commission (SCA). New signs were erected in this area, but unfortunately three of those six signs have disappeared. Signs and blazing identify trails and locations for visitors, and areas closed due to erosion.



The HCC hosted a volunteer event with **Stantec** in June. Stantec arranged for a group of 12 volunteers, who installed a water bar on a trail incline to prevent wash-out. They also removed bittersweet that was choking off the entrance to the new trail loop and damaging trees. Poison ivy was removed from picnic areas.

Stolen signs at Pinnacle Park

Thank you for your hard work, Stantec volunteers!

DPW added to the efforts by filling in and smoothing out eroded areas of the parking lot with stones. Great work by all!



Stantec volunteers and HCC member John Pieroni

Clay Pond Headwaters Conservation Area: Unlawful Shooting Range and Gates Destroyed

This year our focus turned to an area of Clay Pond taken over by an unlawful target shooting range. Trees had been destroyed, lots of junk and trash had been left behind (including hazardous materials such as propane tanks and old paint cans), and the area had been cleared for target shooters.



The first plan of attack was to erect signage at the Clay Pond entrance and the shooting range warning offenders of the consequences and penalties (up to a Class B felony). Bear-Paw Regional Greenways assisted in this effort. Secondly, the HCC contacted the Police Department and Fish & Game, who both agreed to spend more time and attention to this area.



Next, this area became the focus of our Earth Day Clean-up in April. HCC members and the Boy Scouts helped clear the shooting range and surrounding areas of trash, dumping, and debris, and restored the site to its more natural state.

We cannot save trees that have been destroyed but fire pits have been cleared and disassembled. After the clean-up, the area was blocked off, thanks to help from DPW, by hauling large, downed trees and limbs across the entrance.



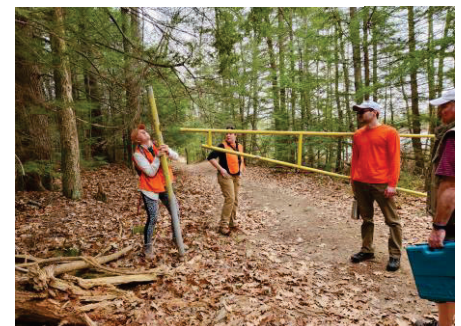
Trash, propane tanks, paint cans, and more collected



A dump truck full of old tires was removed from the area!

Thank you to the dads and Boy Scouts from troop 292!! Also, thanks to Dale with DPW for assistance with the large truck! This large-scale clean-up could not have been done without all of you!

Finally, we are working with Manchester Water Works to repair the gates that have been destroyed. In addition, game cameras will be installed to identify people who are breaking the law and destroying property in this sensitive wildlife area.



Volunteers from Bear-Paw inspect the damage to the gates at Clay Pond

Quimby Mountain Invasive Species Removal

Work resumed this spring and summer on invasive species removal at the Quimby Mountain conservation area by Paul Eaton with Keep It Native. Species of concern include Japanese knotweed and bittersweet, which are taking over and choking out trails in this area. An HCC member joined Eaton for a site walk and discussion of the work to be performed.

Land acquisition and conservation projects

With greater than 25 percent of town land conserved, the HCC is **focusing on stewardship, trail expansion and enhancements, signage, and educational opportunities**. Hooksett has achieved the “gold standard” in acquired and permanently conserved lands for the protection of wildlife, preservation of our natural resources, and enjoyment of future generations.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building. All residents are encouraged to provide input on conservation related matters. Residents interested in becoming members or in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Hooksett Conservation Blog

You can learn more about conservation activities on the HCC website and blog:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

Respectfully submitted,

Chair: Cindy Robertson

Vice Chair: JoCarol Woodburn

Members: Robert Better, Phil Fitanides, Deborah Miville

Alternate Members: John Pieroni,
Dr. Alan Stein

Planning Board Representative:
Sheena Gilbert

Town Council Representative:
Alex Walczyk

Staff Support: Bridgette Grotheer



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town.
- Promote the Town as a destination for new businesses.
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community.
- Assist the Town Council with the research and development of new business opportunities.
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

PROJECTS UNDERTAKEN THIS YEAR INCLUDE...

- Comprehensively updating the Master Plan, which includes developing new action items for the economic development portion.
- Continuing to support development proposals of large mixed-use with Master Planning workshops.
- Advising the Planning Board and the newly created Affordable Housing Subcommittee on housing issues
- Streamlining the development review, entitlement, and permitting processes to enhance efficiency.
- SNHPC Town Housing Needs Assessment – Developing and Implementing a Housing Plan
- Hooksett Village Rejuvenation
- Comprehensive Economic Dev. Strategy (CEDS) Update and Participation for TIF project funding
- Meeting with U.S Small Business Administration & Economic Development Specialist

2022-2023 Committee Members

Mr. David Scarpetti (Chair)
Ms. Michelle Gannon
Mr. Alden Beauchemin

Mr. Matthew Barrett
Mr. Wayne Russell
Mr. Roger Duhaime

Mr. Peter Stoddard
Mr. Paul Scarpetti

FAMILY SERVICES

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In this past year 63 applications, placed by 37 families, were determined as eligible for various types of assistance. It is important to note that the numbers of assistance listed here do not include applications that were processed and determined to be ineligible, or that were withdrawn voluntarily by the resident. Any resident that is determined ineligible is still provided support with referrals to area agencies. The Hooksett Salvation Army often steps in to aid residents who are not eligible through the Town. As shown below, most of the support provided was in the form of shelter assistance (rent and mortgage payments).

General Assistance expenditures for July 2022 - June 2023

Shelter	\$	50,127
Medical	\$	--
Utilities	\$	10,148
Cremations	\$	2,195
Miscellaneous	\$	--
Total	\$	62,470

During 2022-2023, the Federal Government and the State of NH continued to provide extra benefits through stimulus programs. Those programs began to phase out in this past year, while rent and utilities costs increased. As a result, Family Services once again experienced an increase in shelter assistance requests above that of the previous year.

To offset costs to the Town, many families were referred to a variety of local, state and federal funded assistance programs/organizations. A few of those programs include:

- The Hooksett Salvation Army Unit provides monetary support and organizes a variety of community events that support Hooksett families.
- The Hooksett Food Pantry, run and managed by Kiwanis volunteers, whose mission is to help those in the local community who are hungry by providing non-perishable food items.
- The Kiwanis Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents.
- The Community Action Program (CAP) in Suncook administers Fuel Assistance and Energy Assistance programs, partially funded by Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels.
- The NH Homeowner Assistance Fund, also known as HomeHelp NH, covers mortgage payments, payments towards property taxes and utility payment assistance.

Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars. Additionally, state and federal funded programs such as NH Department of Health & Human Services, New Hampshire, Manchester and Concord Housing

Authorities, and NH Employment Security and NH Vocational Rehabilitation Services provide long-term support and resources to Hooksett families who are in need and qualify.

The Town of Hooksett continued to partner with the Manchester Transit Authority to provide the Hooksett Shuttle Bus Program. This service is available five days per week. The bus is handicap accessible and provides curb-to-curb pick up and drop off for Hooksett residents. Riders may go anywhere within Hooksett, Manchester or Bedford, based on availability. Rides to Concord may be limited by the schedule.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. Special thanks to the Hooksett Salvation Army for their donations to these programs, the Hooksett Knights of Columbus for the donations of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their “Got Socks Program”, several other individuals and organizations also contributed to our programs. The Family Services Department is so grateful for every single donor who participates in these programs, as it would not be possible without everyone’s generosity!

Through the generosity of the Hooksett Salvation Army several children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Moving into 2023-24 Family Services will continue to connect families and individuals in need with the various resources mentioned here as well as any new programs that become available at the local, state or federal level. Regular Family Service office hours are Monday, Tuesday, and Thursday from 9:00 a.m. to 4:00 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 603.485.8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Trish Caruso

Family Services Director



The Hooksett Fire Rescue Department is pleased to share with the citizens of Hooksett, your Fire Rescue Department's 2022/2023 Annual Report. We provide fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention - in the form of public education and inspections. In 2022/23, we employed 32 Full-time members and 4 active on-call and/or part-time members. As the Fire Chief, I am extremely proud of the level of service we have been able to bring to the community. This would not have been accomplished without all the efforts of our dedicated men and women. The goal of the Hooksett Fire Rescue Department (HFRD) is to provide the best service possible to our community whenever called.

Personnel and staffing continue to be an area of focus for the Administration. In the past year we have welcomed four new Firefighters to the department: Eric Allard, Scott Hebert, Kerri Kenneson and Sean Spreen. Unfortunately, we lost FF Bryce Knox a 24-year member to a work related injury and he had to retire. We thank FF Knox for his service to the department and community. Hiring has been difficult due to a shortage of state-wide applicants and an issue that the NH Fire Chiefs, NH Fire Academy and the Commissioner of The Department of Safety are all collaboratively working on to address. Firefighter/Paramedic Joseph Inamorati graduated from Paramedic school in May of 2023, congratulations on this huge accomplishment. FF Jessica Colpoys is scheduled to graduate in the summer of 2024.

Our call volume continues to rise annually as we get busier and busier. In 2022, the department responded to 2,606 calls. Below are some charts showing call volumes over the last year along with the types of calls in 2022. Over the last couple years, the department has seen an increase in the amount of overlapping calls range from approx. 25% 2 years ago, about 30-35% in 2022 and so far in 2023 we are averaging about 40% overlapping call volume. This averages out to approximately 7-8 hours a day that all our resources are tied up on calls leaving no additional resources to respond. As Fire Chief this trend is concerning and forecasted to only increase in the coming years. This is a priority that Fire Administration is hoping to address as we move forward and will require additional staffing for the department.

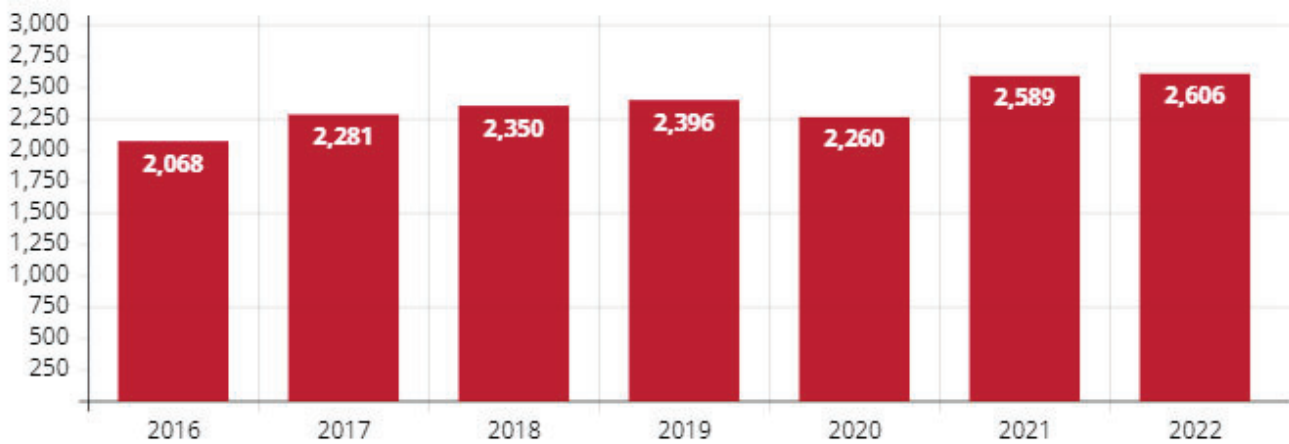
The men and women of the Hooksett Fire-Rescue Department will continue to be at the ready to serve the residents of the Town of Hooksett, NH as together we navigate forward. As always, we remain grateful for your continued support of our department! If you have any questions or concerns, please contact me at scolburn@hooksettfire.org. Stay safe and healthy!

-Steven Colburn, Fire Chief



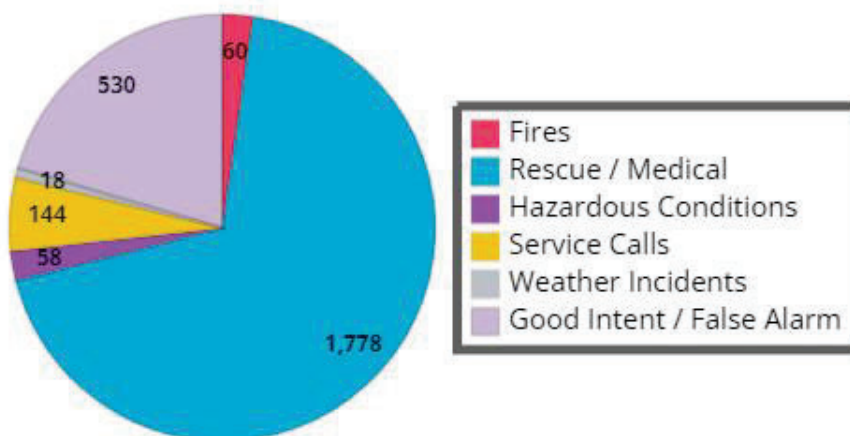
Call Volumes By Year

Hooksett Fire Rescue Department

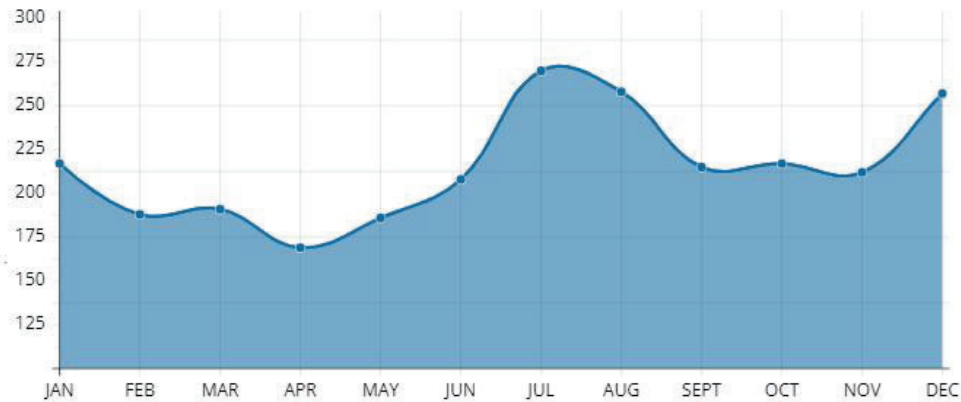


Types of Incidents

2022



Incidents by Month
January 2022 - December 2022



Apparatus and Equipment

Over the last year, the department has taken delivery of the new Engine 2, Command Car and Ambulance 1. These new apparatuses have standardized the primary Engines at both stations along with standardizing all of our Ambulance fleet which will have great benefits in training and department operations. As Fire Chief, I greatly thank the Town Council and voters for their support in standardizing and updating our fleet.



Maintenance, repairs and testing took place throughout the year. Supply chain issues have created a lot of challenges, but Hooksett DPW and outside repair shops did their best to keep our fleet on the road and safe. Each year the pumps and ladders have to be tested to meet the NFPA standards. We utilize 3rd party testing companies to complete these tests. Our strict maintenance program allows this apparatus to pass the tests each year.

With the support of the Town Council and Budget Committee, the town established an Apparatus Replacement Capital Fund several years ago. The goal with this capital replacement fund is to put money away each year so when the larger apparatus needs to be replaced, the money is there. There are several advantages to this over leasing which the town has done in the past. First the capital reserve fund is making money on the interest that is in the account, and second manufacturers typically offer discounts for pre-payment or partial payments as the truck is

built. With leasing the town is paying interest on what was borrowed, ultimately costing more money at the end of the payments. We ask for your support to continue funding the apparatus replacement warrants, as this will help keep the spending level, preventing large spikes in taxes.

The firefighters take great pride in our apparatus as it shows when they are on shift at the station or driving around Hooksett. We greatly appreciate the hard work of the firefighters and the mechanics at our Highway Department who keep the trucks ready for the next emergency. We also appreciate the continued support each year at town meetings supporting the Apparatus Replacement Capital Reserve Funds, this fund is critical to allow the department to replace the apparatus when needed.

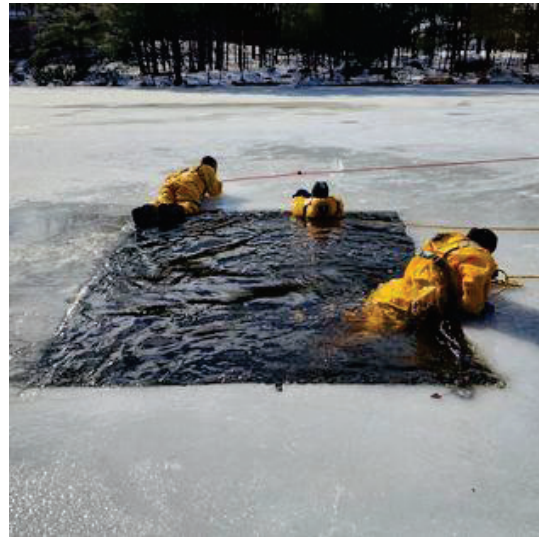
Personnel, Training & Professional Development

Five (5) new employees were hired in FY 22-23 after completing an extensive hiring process which includes an assessment center, practical evaluation, oral boards, chief interviews, and an in-depth background check. The hiring process takes approximately 3 months to complete from start to finish. Each new firefighter completes a 2-week orientation program or ‘Recruit School’ as we call it. Here they are evaluated on skills and orientated to Hooksett and how we operate. After completing the orientation program, they are placed on shift where over the next 18-24 months they will work to complete an in-depth task book fine tuning their skills and become certified to operate our apparatus. In addition to completing the task book, there are many tasks to complete, including obtaining their Commercial Driver’s License (CDL), NH boating license and complete the NH Fire Academy Driver Operator program. The new hire training program is a challenging time during their new career, but one that is necessary to ensure our department provides the best service for the Hooksett residents.



Between July 1, 2022 and June 30, 2023 members of the department participated in 5,271 staff / hours of fire, rescue, prevention, and emergency medical training. This averages over 155 hours of training for each department member and does not include the additional numerous hours our staff is required to complete each year to meet State and National emergency medical training requirements.

This year’s training has been focused on fundamental skills, equipment reviews, water rescue, boat operations, aerial ladder training, forestry / wildland operations and apparatus pumping operations; all conducted in-house.



Our officers and command staff continued to further their education by enrolling in bachelor's and master's degree programs with one member obtaining their Master's degree. These programs better equip them for challenges they might face in their leadership roles. Many of our shift and administrative officers obtained and/or maintained their Fire Officer (FO) credential through the Center for Public Safety Excellence (CPSE). This credential is a professional designation model that recognizes career excellence and offers strategies for continuous personal improvement.

The New Hampshire Fire Academy, along with the National Fire Academy continues to offer training for our members. Some of these programs were grant funded which provided valuable technical training at no cost to the Town or taxpayers. These grant funded programs include swift water rescue, confined space rescue, ice water rescue and other operational and leadership programs. Our members also had the opportunity to attend Fire Instructor, Fire Officer, Plans review and the Fire Department Instructors Conference (FDIC). The off-site classes are critical for our members' career development and staying on top of the latest methods and practices.

During the upcoming fiscal year, the training priorities include certification process for Driver/Operator Training of All Vehicles, Pumps, and Aerial Apparatus. Other significant areas include strategy and tactics with use of developing pre-fire plans of structures in Hooksett. Continuous refresher training focused on basic and advanced firefighting fundamentals will be instructed by qualified in-house instructors on department developed and owned props. Leadership training will also occur to provide professional development and succession planning within our organization.



Fire Prevention, Inspection & Investigation

During the 2022-2023 fiscal year for the Hooksett Fire Rescue Department - Fire Prevention Division we were able to continue to meet our goals and responsibilities throughout the Town of Hooksett while increasing our youth education and outreach. NFPA Fire Prevention Week was started in 1922, but Fire Prevention strives to teach the children of Hooksett more than once a year. Some of the events that HFRD attended were the Kiwanis Safety Day, HPD's National Night Out, Touch a Truck at the YMCA Summer Camp as well as at the Library, Trunk or Treat, and Hooksett Old Home Day. During Fire Prevention Week 2022 we were able to hand out over 100 CO detectors to the 5th Graders at Memorial School and will be handing out another 100+ in October 2023.

Fire Prevention Captain Ian Tewksbury continues to take educational classes and seminars to further his education including Fire Inspector II at the NH Fire Academy as well as the annual New England Arson Investigators Seminar at St. Anselm's College.

Several new businesses have come into town, and all have met the requirements of the NH State Fire Code including fire alarm systems and sprinkler systems. These include the new American Freight, Season's Corner Market, and Marmon Aero Space. All other existing businesses continue to conduct at their establishments the required annual fire alarm and sprinkler inspections. This is to ensure that both systems continue to work as designed in the event of a building fire and protect both people's lives and property.

"Cooking with Caution"

- Be on alert! If you are sleepy or have consumed alcohol don't use the stove or stovetop.
- Stay in the kitchen while you are frying, boiling, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove.
- If you are simmering, baking, or roasting food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you are cooking.
- Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels or curtains — away from your stovetop.

If you have a small (grease) cooking fire and decide to fight the fire...

- On the stovetop, smother the flames by sliding a lid over the pan and turning off the burner. Leave the pan covered until it is completely cooled.
- For an oven fire, turn off the heat and keep the door closed. if you have any doubt about fighting a small fire...
- **Just get out!** When you leave, close the door behind you to help contain the fire.
 - Call 9-1-1 from outside the home.

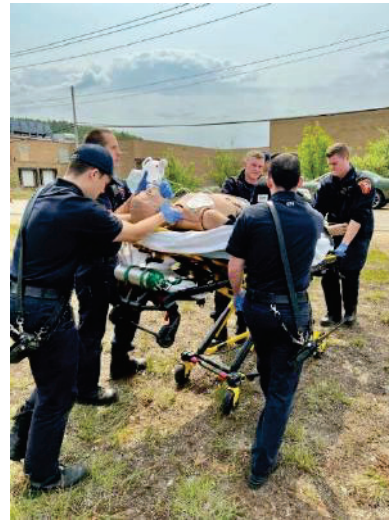


Emergency Medical Services (EMS)

Emergency medical service (EMS) remains one of our largest and busiest responsibilities. Our calls for service are increasing and medical emergency calls remain our highest requested response. Of the 2,606 total calls for service in 2022, approximately 72% of these were medical

responses and motor vehicle accidents. All department personnel are trained to the minimum of Emergency Medical Technician (EMT), with the vast majority holding an Advanced Emergency Medical Technician (AEMT). We also have Paramedic-trained personnel assigned to each, therefore offering the highest level of care to those sick and injured.

This past year, Firefighter Joseph Inamorati became Firefighter / Paramedic Joseph Inamorati! Back in November of 2021, FF Inamorati began the long 18+ month program aimed at becoming a certified and licensed Paramedic. The Paramedic program at the New England EMS Institute includes classroom, practical and clinical education totaling over 2,000 hours before a rigorous testing process. Once certified and licensed, a paramedic can deliver ‘hospital-level care’ to the patients in the field or in their home. The goal of the HFRD – EMS Division is to provide the highest level of care possible to our community. Congrats to Firefighter / Paramedic Inamorati; we’re very proud of you! In addition, Firefighter Jessica Colpoys will be attending the LRCC Paramedic Program starting in August of 2023. Good luck Jessica!



One part of our EMS service delivery we've always prided ourselves in is being progressive, or on the 'leading edge.' This year, the HFRD initiated a pre-hospital ultrasound program, aimed at utilizing point-of-care ultrasound technology to aid Paramedics in assessing critically ill and injured patients. HFRD is one of the first departments in the state to initiate a pre-hospital ultrasound program of its kind. This is the same device and technology used in hospitals to scan various parts of the body. All paramedics have had specialized training in point-of-care ultrasound and the program went live in October of 2022.



A few months ago, we received our new Ambulance 1. This replaces an aging 2008 International / AEV Ambulance, which happened to be the original ambulance when we began offering this service. We also were able to obtain a GOFERR grant for \$50,000, offsetting the cost of this unit when purchased. This unit is now in service and running out of the village fire station on Riverside Street (Station 1).

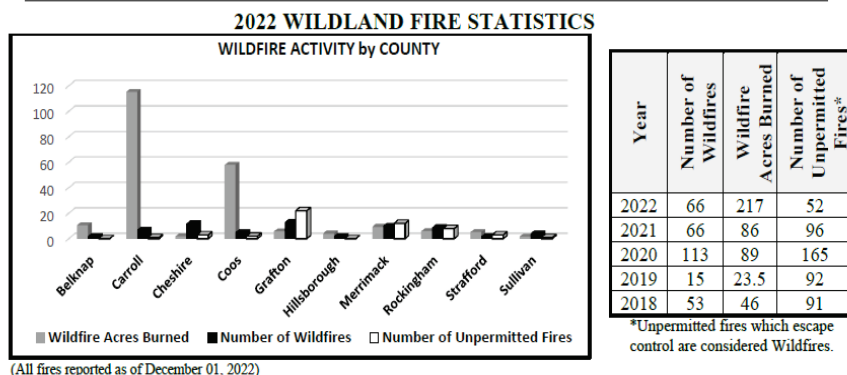
This year we upgraded our CPR manikins and instructional equipment to align with the American Heart Association – 2020 guidelines. We believe strongly that injury and illness prevention is a valuable service to our community. This is displayed no better than our annual CPR instruction to the 7th graders at Cawley Middle School. The goal of this program is to have all students going through the Hooksett school system being trained in CPR. Later this year, be alert for free CPR, AED and First Aid training opportunities for community residents at the Hooksett Safety Center!

In addition to the above, we have been busy with grants, equipment maintenance, EMS education and training and our continuous quality improvement (CQI) program. Vaccine booster clinics were held for town employees as well, as employee health is important to us all. Thankfully the pandemic has ended and life has returned to a sense of normalcy. As always, please feel to contact Captain Joseph Stalker, our department's EMS manager (jstalker@hooksettfire.org) with any of your medical /EMS related concerns. Safe healthy and stay safe!

Report of Forest Fire Warden & State Forest Ranger

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots. This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland-urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long-lasting drought effects in Merrimack County are showing some minor signs of improvement but a good portion of Merrimack County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring.



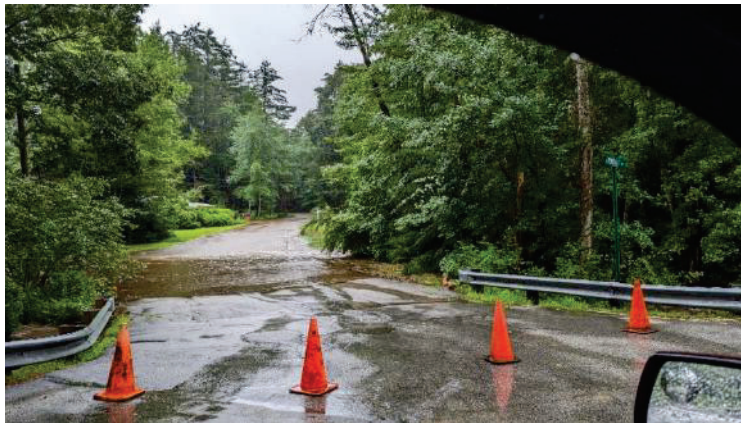
CAUSES OF FIRES REPORTED											
Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	3	21	4	60	7	5	7	1	2	1	3

*For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"***

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under state law (RSA 227-L:17), a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on Twitter and Instagram: **@NHForestRangers**

Emergency Management

Emergency Management in Hooksett encompasses many roles. Critical roles in emergency management are Prevention, Protection, Mitigation, Response, and Recovery. In early 2020, the Fire Chief who serves as the town's Emergency Management Director, managed and provided guidance on many areas related to the COVID-19 pandemic. Hooksett Emergency Management and the EMS Captain staff worked with local, state, and federal agencies to stay up to date on the latest information/guidance, secure PPE/cleaning supplies, secure grant funding for items related to COVID-19.



To this date, the team has applied for and secured \$1,186,498.10 in state and federal funding. Special thank you to Executive Assistant Regina Howard for her long and hard work securing this funding and processing the grants for the town. This money funded PPE/cleaning supplies, various equipment / supplies and additional overtime funding for fire department staffing. This allowed an additional ambulance to be staffed, staffing for the vaccination sites, building HVAC upgrades and several other projects. As this pandemic ended in 2022, Emergency Managers across the state have worked with local and state officials to review the pandemic, identify strengths and weaknesses and develop strategies for future pandemics. The HFRD stands ready and firm to respond to the next pandemic or large-scale public health occurrence. Over the last year, Hooksett has been hit with several storms that have caused large power outages and damage to roads and properties. When these events happen Hooksett Fire, Police, DPW and NHDOT all work together to get the situation resolved as quickly as possible. It is great to see all these agencies work so well together. During power outages as Emergency Management Director, I work closely with Eversource Community Liaisons and their Municipal Portal which allows timely information sharing. The portal is an important tool Eversource uses to gain real time

information from the communities and allows their team to prioritize and assign their resources. Hooksett and Eversource officials meet several times a year and after each large event to review the event and address any issues that arose. We thank Eversource for their commitment to working with our Hooksett public safety officials.



Hooksett Emergency Management, Police, Fire and School District continue to meet and train on school emergencies including active shooter / threat incidents. Training and simulation drills have been performed with the public schools, SNHU and other areas of large assembly. This is an unfortunate but necessary responsibility that all town departments take seriously. Training and preparedness is performed annually and often for all employees.

HERITAGE COMMISSION

Dear fellow citizens,

We are thrilled to present the Hooksett Heritage Commission's Annual Report for the period between July 1, 2022, and June 1, 2023. Over the past year, our commission has been actively engaged in various initiatives aimed at preserving and promoting the rich historical heritage of our town. We are excited to share our accomplishments, which include the following:

1790 Marker Cleaning: The Hooksett Heritage Commission took great pride in restoring the historical significance of the 1790 marker, ensuring that it remains a visible and relevant testament to our town's early history. This marker is located by the south entrance of Post Rd on Route 3. This historical marker depicts the distance from here to the center of town at the time, which was Chester.

Granite Bench Dedication to Kathie Northrup: We commemorated the contributions of the esteemed Kathie Northrup by dedicating a granite bench in her honor. This tribute stands as a symbol of appreciation for her commitment to preserving our heritage. This bench was created from Hooksett granite and a Hooksett family, the Belisle's on Hackett Hill! This bench is located at the south entrance of the lilac pedestrian bridge.

NH Granite Monument Installation: A magnificent monument depicting the Belisle Granite Quarry operation and its establishment. This Hand carved NH shaped monument was installed at the corner of Main St. and Riverside St. This monument serves as a visual representation of our town's rich granite heritage and its impact on our community's growth. This monument also rounds out the vision for "Heritage Park" where the Old Town Hall and Historical Society are currently.

Demolition Regulations Update: The commission updated the demolition regulations to ensure that structures of potential historic significance receive adequate consideration. The revised time frame of 14 business days allows for a more thorough evaluation of historical value.

Membership Expansion: To further diversify and strengthen our commission, we expanded its membership, welcoming new voices, and perspectives to enrich our heritage preservation efforts.

Historical Markers Digitization: We successfully digitized historical markers, making them easily accessible on Google Maps. This initiative allows locals and visitors alike to explore our town's historical landmarks conveniently.

Light Up the Village Event: The commission hosted the Light Up the Village event, a heartwarming gathering that not only illuminated our town and the historic landmarks in our village area, but also raised \$4,000 after event expenses for heritage preservation projects.

Schoolmarms and Head School Visits: The Schoolmarms purchased manikins to enhance their educational presentations. Moreover, we had the privilege of welcoming seven Hooksett 4th grade classes and students from the Strong Foundations Charter School to visit the Head School, providing them with enriching historical experiences.

Absorption of Schoolmarm Program: The Schoolmarm program was integrated into the Heritage Commission, fostering greater synergy in our efforts to educate and engage the community in our shared history.

Kathy Northrup Memorial Plaque Dedication: In a touching ceremony, we dedicated a memorial plaque to Kathy Northrup at the Head School, ensuring that her contributions to our heritage preservation efforts at the Head School will be cherished and remembered.

Bylaws Amendment: The commission voted to amend the bylaws, implementing an attendance policy that aligns more closely with other town boards and commissions. This adjustment ensures greater efficiency and accountability within our ranks.

Collaboration with Fremont Historian: Committee members collaborated with esteemed historian Matthew Thomas from Fremont to compile a comprehensive timeline for the forthcoming Hooksett History book. This partnership promises to provide a captivating account of our town's past.

Earth Day Cleanup: In a strategic effort, we organized the Earth Day cleanup in the Hooksett Village area around the Legion/Robie's area and Veterans Park, uniting the community in preserving our environment and historical landmarks.

Historical Display and Raffle at Hooksett Old Home Day 2022: During Hooksett Old Home Day 2022, the Hooksett Heritage Commission proudly organized a historical display, showcasing artifacts and memorabilia from our town's past. This display garnered significant interest and appreciation from attendees, fostering a deeper connection to our heritage. Additionally, a raffle was conducted during the event, contributing to our fundraising efforts and supporting our ongoing heritage preservation projects.

We express our heartfelt gratitude to our members, volunteers, and the community for their unwavering support and dedication to preserving our town's unique heritage. Together, we continue to cherish our past and pave the way for a promising future.

Respectfully submitted, Tony LaCasse Chairperson, Hooksett Heritage Commission

Members- Vickie Desharnais, Andrea Therrien, Leslie Madison

Head School Liaison- Ruth Knowles

Town Council Rep- Jim Sullivan

HISTORICAL SOCIETY

Celebrating Hooksett's 200th birthday has been a momentous occasion. Having been established in 1974, the Hooksett Historical Society felt privileged to contribute to and participate in this remarkable celebration. Although the festivities commenced in January 2022, the following report is respectfully submitted, encompassing the period from 2022 to 2023.

Throughout this time frame, the Society has maintained its commitment to delivering historical programs, organizing events, extending research support, continuously expanding our collection, and collaborating with entities like the Heritage Commission, Library, and various organizations dedicated to advancing the history of our town. Over the course of this year:

- We actively assisted during the July 2, 2022, birthday festivities. Notably, we meticulously recreated the inaugural Town meeting of September 22, 1822. This event was complemented by a program featuring the 39th Army band, insightful essays by three students, and the esteemed presence of New Hampshire Governor Chris Sununu.
- Our research support extended to diverse areas, including the Hooksett airport, Pembroke Historical Society, contributions to business NH magazine's photography section, responding to genealogy inquiries, identifying historical photographs, and even participating as judges for the middle school's History Day. Collaboration extended to State agencies and NH Humanities, enriching our engagement.
- Through our sponsorship, we acknowledged the 8th-grade history award, provided valuable insights for the Granite Industrial Park, and hosted numerous open houses at Prescott Library. Additionally, we crafted historical crosswords and matching games that were added to the 200th birthday celebrations.
- The Society received several generous donations in honor of Everett Hardy, as well as club notes dating back to the 1960s from Hooksett Jay Dee's. We also acquired postcards depicting Tom's Cabins, Beau Claire Motel, and a late 1950s tourism booklet named "Parade of Merrimack Valley of NH Recreation."
- Our range of programs this year encompassed themes such as "Hooksett Tourism of the Past: Are we there?" "A Rail Story: Chronicles of Bridges, Trains, and Things," "Rosie's Mom – Forgotten Women of WW1," "Our National Thanksgiving with thanks to President Lincoln and Mrs. Hale," "NH Roads: Taken and Untaken," and "Robies Store Remembered."

As we move forward, the Hooksett Historical Society eagerly anticipates its Golden Anniversary in 2024. We aspire to witness positive transformations, an augmented membership base, and the forging of new relationships. Heartfelt gratitude to all those who actively participated in our endeavors, and we extend our best wishes to Hooksett for a radiant and prosperous future.

Respectfully submitted,

James Sullivan, Bob Thinnest, Brian Baer, Diane Valade

HOOKSETT KIWANIS

Welcome to Hooksett Signs



Pictured from left Tom Lavery (Kiwanis President), Andre Garron Town Administrator,

Tim Tsantoulis Town Council Chair, and Tyler Halstead Chamber of Commerce President

During 2023 Hooksett Kiwanis and the Chamber of Commerce completed the initial plan to welcome visitors to the Town of Hooksett. After receiving approval from both the Town and State two new Welcome to Hooksett signs have been erected. The first sign is located on Rt. 3 South at the intersection of Pleasant Street. The second sign is located on the 28 By-Pass in front of the CMC facility. Future plans are in the works for having plants or flowers placed around these signs to make them more attractive, similar to the Hooksett sign on Rt. 3 North just past the I-93 overpass at Exit 9. Many thanks to Hooksett Kiwanis and the Hooksett Chamber of Commerce for making this financially possible. Special thanks are also in order, for Blue Ribbon fence for helping to install and to Dave and Paul Scarpetti for all their assistance with installation and working with State DOT on regulations. If any other organizations in Town would like to help support future signs, please contact Kiwanis: hooksettkiwanis@gmail.com

KIWANIS COMMUNITY LEADERS



Community Impact Award: Hooksett Library

Each year the Hooksett Kiwanis Foundation honors an organization that has had a long-term positive impact on the Hooksett Community. This year it is very proud to present the Community Impact Award to the Hooksett Library. The library has been a part of our town for many, many years, and has been in its current location at Mount St. Mary's Way for approximately 25 years. Its mission statement reads: The Hooksett Library is a

community resource center providing quality, high-demand materials, programs, information, and technology.

The Hooksett Library has provided residents of Hooksett with so many programs and services that to list them would be impossible. The staff, led by Director Heather Rainier, is knowledgeable and friendly. The programs offered range from Infants to Seniors. They offer complimentary meeting space for groups such as Kiwanis, Girl Scouts, Boy Scouts, and many others. The volunteers, Trustees, and Friends of the Library all work toward one goal...to provide a service to Hooksett. Not only do they provide a vast selection of hardcover and paperback books, but they also have books to download, wireless printing service, 3-D printing, a photography group, an art group, story time for children and numerous family events such as Touch a Truck, Easter Egg Hunts, Santa Visits, crafts, etc. There is a wide variety of classes to attend, educational programs for young and old. We are so lucky to have such a wonderful resource.

The Hooksett Library was recently selected as the New Hampshire Library of the Year. Many individual staff members have also been recognized for their tireless efforts to make our library the best it can be!

Large Business of the Year: Southern NH University (SNHU)

SNHU is an educational and cultural center to Hooksett, Manchester, and the greater New Hampshire region. Over the years and into the present day, SNHU has become an asset and partner to the community. SNHU has been an important resource to Hooksett schools with its student teacher intern program to support our educational system. It has also become a resource to our community youth athletic programs by lending their sports fields and athletic facilities.



Much has happened since the University was first selected at our inaugural event in 2010. It has made major advances in making a college education more affordable for students by lowering tuition rates by \$10,000 in 2021. As a non-profit and tax-exempt property, it has provided fire equipment in the form of a fire truck and training site for both the Hooksett and Manchester Fire Departments. During the pandemic period, working closely with health officials, the Hooksett Police Department and NH National Guard, SNHU volunteered its Hooksett facilities as one of the NH regional Covid vaccination sites. At this location, thousands of people were vaccinated, including many of Hooksett's residents.

Most recently, SNHU announced its Global Days of Service, a two-month-long movement where SNHU alumni, students, employees, and their families come together to strengthen our local communities through service.

Small Business of the Year: Corey's Closet



Corey's Closet is a non-profit thrift store committed to hiring, training, and empowering scores of young adults, all with developmental disabilities. The purpose is for them to become competent and confident members of their community's workforce and help them foster a sense of independence. The business was started five years ago by John and Brenda Sliwerski, Corey's Closet was named after their son Corey who was born with a unique chromosomal disorder. Wanting to provide individuals like Corey with meaningful employment after high school, John and Brenda quit their jobs and opened Corey's Closet with the goal of helping adults with developmental disabilities achieve success and realize their worth within the

community.

Job coaches and employees work together to sort and tag donations from the community which are then put on display to be sold. Members of the community benefit by shopping for a variety of goods, from clothing to home furnishings, all at an affordable price. All money raised from the store goes back into its programs, allowing for the store's expansion and the creation of more jobs as the store grows. Corey's Closet values the importance of service work, creating a sense of community and equity for those with a variety of disabilities. Members of the community and local colleges can volunteer at Corey's Closet thus building a bond between local businesses and community members.

Municipal Employee of the Year: Steven Colburn

Steven is the Fire Chief for the Hooksett Fire Department. Chief Colburn has had a long and successful career in Hooksett spanning over 20 years. In addition to his role as chief, he also serves as the Town's Emergency Management Director. Throughout his years as a firefighter, Steven has excelled as a leader and has many accomplishments, including serving as a fire instructor and mechanic at the NH Fire Academy and as Fire Inspector, managing the department's fire prevention, inspections, and investigations. Chief Colburn excelled in this role, quickly becoming an industry leader in his field. As the inspector, he worked closely with many town residents and businesses, becoming the 'face of the department. He initiated and oversaw the department's COVID-19 response an unprecedented responsibility and far from easy. This included ensuring that the firefighters had the necessary personal protective equipment (PPE), providing training on COVID-19 and oversight of department pandemic operations, ensuring our personnel were maintaining their own safety while responding to COVID emergencies in the community. Post pandemic, attracting new firefighters has been difficult; a problem seen state-wide. Chief Colburn has worked hard to show prospective applicants how great the department and Hooksett community is. He has also worked hard to keep the fleet of apparatus up-to-date and in showroom condition.





Educator of the Year: Melanie Godbout

Melanie is a 5th grade teacher at Hooksett Memorial School. She has dedicated her passion for teaching to the children of Hooksett for 18 years. Melanie strives to ensure that students meet high academic standards and provides them with rich educational experiences that create lasting memories. She always goes above and beyond for the students, families, community, and staff of Hooksett. She serves on numerous committees and takes on countless roles including but not limited to her active involvement with the Hooksett Education Association, Adopt A Family, Law Enforcement Against Drugs, HMS

Grading and Reporting Committee, Chair of the HMS Universal Team for Positive Behavioral Supports, and classroom teacher mentor. Each year, Melanie gracefully welcomes future educators to observe her classroom and has hosted numerous Southern New Hampshire University student teachers, strengthening the partnership with SNHU. Her willingness to foster future educators is an integral piece to the long-term success of HMS students and education globally.

Youth Volunteer of the Year: Abbie Aumann

Abbie is a freshman at Pinkerton Academy, where she is a member of the Future Business Leaders of America. She has a long and distinguished career as a volunteer and servant leader. As a 7th grader she was elected as president of the Cawley Builders Club where she earned the Distinguished Club Officer award. The following year she was elected President of the National Junior Society where she continued her community service and was instrumental in organizing the rededication of the Hooksett Lilac Bridge where she gave a speech about the history of the bridge and was honored to cut the ribbon for the rededication at the ceremony. Abbie has also volunteered at numerous events with the Hooksett PTA, the Hooksett Library, the Hooksett Youth Athletic Association (HYAA), Hooksett Police National Night Out, Valentines for Veterans delivered to the Hooksett American Legion and Liberty House. Abbie has also hosted food and personal hygiene drives that benefited the Hooksett Food Panty and Hooksett Family Services. Also, she led an effort to prepare Christmas cards for first responders and 911 operators. As a volunteer with the HYAA Hooksett Twirlers, she teaches baton twirling skills to younger students.



Most recently, Abbie won the title of Miss Liberty's Outstanding Teen with the Miss NH Organization. Her Community Service Initiative is "Helping Hands, Happy Hearts" (Encouraging Volunteering in Your Community) where she promotes community service and the benefits it has not only for the person you are helping, but also for you and your health.



Adult Volunteer of the Year: Tony Lacasse

Tony is a professional young man who has done a lot for our community in a very short time. His most recent event, The Lighting of Hooksett Village was an extremely successful event! Not only did he pull local businesses together to get the job done, but he also pulled together HOOKSETT! The event was attended by so many Hooksett families. What a wonderful way to pull our community together!

Tony was also the organizer of the Veteran's Day Breakfast held at the Hooksett Congregational Church. This event was also very well attended and appreciated by our Veterans. Tony serves on many committees and boards, including Hooksett Kiwanis and Chair of the Hooksett Heritage Society. He was instrumental in getting the Kiwanis Key Club at Pinkerton Academy up and running and attended Cawley Builder's Club meetings to motivate the members to become involved in Key Club as they moved on to high school. Hooksett has benefited from this dedication.

On numerous occasions, he has profiled various sites in Hooksett, such as the Stone House and the former Mount Saint Mary's College. It has become so apparent that he has a love of our Hooksett community.

HOOKSETT PUBLIC LIBRARY

Welcome to Your Library: Your Community Resource Connection

The Hooksett Library's fiscal year 2022-23 was a year of making and enhancing community connections. This was accomplished in many ways throughout the year both in terms of ongoing, signature programs as well as new initiatives. The Library's signature programs, like Trunk-Or-Treat, Santa Party, Easter Egg Hunt, Touch-A-Truck, and Wildlife Encounters are always popular and continue to attract a sizable audience, often in excess of 400 individuals. Such events bring families of all ages together to learn, celebrate and make valuable connections.

In terms of new initiatives, the Library partnered with the Chamber of Commerce for monthly Lunch & Learn programs for the business and general community. It has also established a connection with Osher Lifelong Learning Institute at the University of New Hampshire (OLLI at UNH), providing virtual Technology focused programs for its members across the state as part of a monthly Lunch & Learn program.

The Library has also piloted a new business partnership model where library patrons could qualify for discounts toward products, services or membership if they show their library card at participating businesses. Additionally, participating businesses would promote library programs by hosting reading program flyers and other materials, including the possibility of presenting or co-sponsoring programs in the business's area of expertise at the Library.

Other important developments during the year included establishing a closer collaboration and partnership with the Hooksettites to offer monthly programs for older folks, outreach to the local 55+ communities, serving as a clinic for flu and COVID vaccinations, and working more closely with the Hooksett Heritage Commission and Hooksett Historical Society as part of an overall goal of becoming a research and archival resource for Hooksett's history with a special focus on digitizing extensive historical photos, documents, scrapbooks and other artifacts.

As a destination, the Library also continues to be a central hub for community organizations as well as for libraries in the state, thanks to accessible meeting room space that is equipped with a state of the art AV system, recently updated thanks to grant funds from the TDBank Affinity Program.

The highlight of the 2022-23 fiscal year was being honored with the **Community Impact Award**, as part of an annual program sponsored by Hooksett Kiwanis to recognize community leaders. This award really encapsulates and validates the Library's ongoing mission to be a community resource connection, providing programs, resources and materials to meet the educational, social, and recreational needs and interests of the community.



Your Library “By the Numbers”

The Hooksett Library's fiscal year 2022-23 saw an increase from the previous year in total circulation by +18%, circulation of eAudiobooks by +17%, borrowers of eBooks and eAudiobooks by +25%, museum pass use by +24%, computer usage by +90%, meeting room bookings by +87%, meeting room attendance by 105%, volunteer hours by +214% and library visitors by +38%.

The Library also continues to provide quality programs of high demand. Ongoing programs like storytimes and various STEAM programs for children, and photography, art, knitting, sewing, book clubs, tech classes,

and health clinics for adults continue to grow their audiences. In total, staff offered 370 youth programs with 12,877 children and families attending and hosted 360 programs for adults with 3,900 attendees. The attendance numbers along with positive, anecdotal feedback demonstrate that the programs are reaching their target audiences and are relevant to the needs and interests of the Hooksett community.

Summer Reading

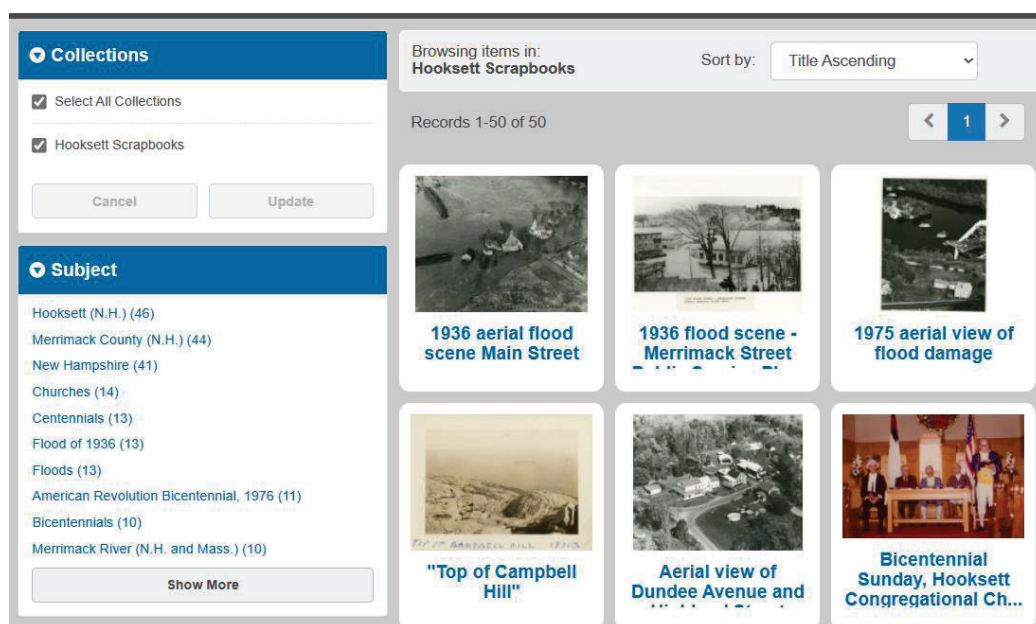
The Library's summer reading program captured the imagination of over 350 young readers. This year's theme is "All Together Now!" which emphasizes the social and collaborative aspect of reading. The annual Touch-A-Truck summer reading kickoff event was once again a huge hit, attracting an audience of over 400 visitors.

Adults have been able to enjoy a summer reading program tailored just for them. This included a Bingo card challenge that encourages reading outside one's comfort zone. Adults have also been able to participate in the debut of a new program called "The Library Hop." Patrons are invited to hop to 11 of the sister libraries in the GMILCS Consortium during the summer months. As they visit each participating library and complete each library's unique challenge, they can potentially earn prizes along the way.

Digitizing History

The Library has partnered with the Hooksett Heritage Commission and Hooksett Historical Society to initiate an extensive digitization project, starting with digitizing scrapbooks of historical photos of Hooksett. The goal of this project is to bring Hooksett's history to life in digital form, not only making it more accessible via online exhibits and virtual discovery, but also preserving it beyond its current print form. The Hooksett community can view the latest digitized

content by visiting this page: <https://cdm17441.contentdm.oclc.org/digital/collection/h01scrapbooks/search>



More than Books

In addition to the many books that make up the Library's impressive collections for readers of all ages, there are many other resources available to Hooksett cardholders! The Library has been developing a rebranded collection called "Library of Things" (LoTs), following a nationwide trend to crowd-source tools and things for folks to try before they buy, or use only infrequently, or to borrow things that would otherwise be cost-prohibitive to own by themselves. Besides its ever popular LEGO and Science kits, telescopes, and ukuleles, new items are regularly added, thanks to donations from the Friends of the Hooksett Library and other donations, including:

- Games: board games, Nintendo Switch consoles, yard games
- Home: check engine light scan tool, kitchen knife sharpener, soil tester, stud finder, thermal leak detector
- Musical instruments: bongos, acoustic and electric guitars
- Party equipment: canopy pop-up tent, foldable tables, karaoke machine
- Technology: mobile hotspots, trail cameras, radon detector

- Tools: Dremel tool, metal detector, power washer

Making Materials more Accessible

New Online Catalog in the Works

Planning for the new fiscal year 2023-24 is well underway for a new online catalog this Fall! The catalog's fresh, new look will make it even easier to find what you're looking for, as well as discover materials that may be of interest to you. New features will include:

- All formats for an item will display under one record - no more scrolling through a long list of results to find your preferred item type!
- Users can create and share lists of library materials
- Interact with locally-created content by the Hooksett Library Staff
- Get reading recommendations based on what you like
- Search and view historical photos from HPL's Digital History Collection directly in the catalog
- ...and so much more!

Click & Collect Smart Lockers

Thanks in part to a 2021 grant from the Institute of Museum and Library Services (IMLS) in partnership with the NH State Library under the American Rescue Plan Act (ARPA), the Library's smart lockers have been in full service since September 2022. Located on the Library's front portico, the lockers provide contact-free, 24/7 pickup service, allowing patrons to pick up their held items at their convenience.

Sustainability Efforts

In a concerted effort to promote sustainability, the Library has instituted measures in various categories of its operations. These measures include piloting a plastic bag drop off location, offering seed lending and plant clipping programs, adopting book covers made of sustainable materials, updating its technology plan to include smaller form factors for tech equipment, reducing trash disposal, in partnership with the Town's Transfer & Recycling Department, with the recycling and regular collection of paper, cardboard, plastic, glass, and aluminum, adopting more efficient HVAC technologies and schedules, and growing its Library of Things collection that encourages communal borrowing of tools and materials.



2022-2023 Statistics:

Items circulated at the library:	145,900	Donations added to the collection:	326
Books and materials purchased:	4,410	Books & materials withdrawn from collection:	5,110
Visits to the library:	62,234	Registered patrons as of 06/30/22:	7,075
Adult programs:	360	Youth programs:	370
Adult program attendance:	3,900	Youth program attendance:	12,877

FY23 Hooksett Library Financial Summary

Income:**Hooksett Library Budget 2022-2023****Gifts and Memorials**

Tom and Nancy Barrett	\$750
Gift donations	\$374
Greenough bequest	\$4,280
In memory of Peggy Teravainen	\$548
Johnathan Murphy Memorial	\$350
Shessler family donation	\$500

Automation	\$31,894
Books and Materials	\$67,258
Custodial Services	\$24,317
Custodial Supplies	\$2,766
New Equipment	\$3,485
Equipment Maint. & Repairs	\$4,562
Information Technology	\$9,741
Maintenance & Repairs	\$36,230
Office Supplies	\$7,612
Online Resources	\$7,379
Payroll Expenses	

Grants and Donations

Kiwanis: Cawley summer reading	\$1,500
Meeting room donations	\$1,504
TD Bank Affinity donation	\$18,716
Technology support donations	\$410
Staff assistance donations	\$313

Dental Insurance	\$2,863
FICA	\$42,259
Health Insurance	\$130,571
Life & Disability Insurance	\$5,551

Fees & Other Income

Copies/fax/printing	\$3,241
3D printing	\$92
Interest (all accounts)	\$3,904
Materials replacements / processing fees	\$2,495
Non-Resident fees	\$9,733
Unanticipated income	\$102

NH Retirement	\$59,765
Unemployment	\$76
Wages	\$567,168
Workers Comp	\$345

Postage	\$874
Programs and Services	\$9,771
Staff and trustee expenses	\$8,055
Utilities	\$31,218
Van Service	\$4,325

Gifts and Memorials

Marilyn Grande Memorial	\$694
Johnathan Murphy Memorial	\$199
Shessler family donation	\$500

Library Accounts as of 06/30/23:

Copy Account	\$2,600
Fine Account	\$13,757
Gift Account	\$27,043
Grants account	\$26,994
Greenough Bequest	\$43,504
Meeting Room Account	\$10,319
Morin Account	\$2,955
Special Checking	\$51,471
Vacation Sick Accrual	\$22,730

Grants and Donations

Kiwanis: Cawley summer reading	\$1,500
Donation: TD Bank - Affinity	\$30,158

Other Disbursements

Collections: Library of Things	\$235
Copy & Printing	\$796
Materials replacements (books &	\$3,202

media)

Meeting room expenses	\$181
Online resources	\$399
Programs & Enhancements	\$2,172
Public internet	\$1,704

PLANNING BOARD

The Planning Board's primary duties include reviewing land use applications for compliance with Land Use Regulations, Development Regulations, the Town Zoning Ordinance, and the Master Plan. Applications include residential and commercial site plans, amended site plans, major and minor subdivisions, project phasing proposals, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2022 through June 2023, the Planning Board reviewed 16 formal applications, participated in many discussions, and viewed several presentations.

The land use applications heard included:

- 5 amended commercial site plans applications.
- 2 commercial site plan applications
- 1 industrial site plan application
- 1 mixed-use site plan application
- 3 residential subdivisions
- 3 Performance Zone waiver requests
- 1 Development Regulations waiver request
- 2 lot line adjustments
- Multiple requests for extensions, impact fee assessments, conditions of approval review, conceptual discussions, occupancy reviews, project phasing requests, etc.

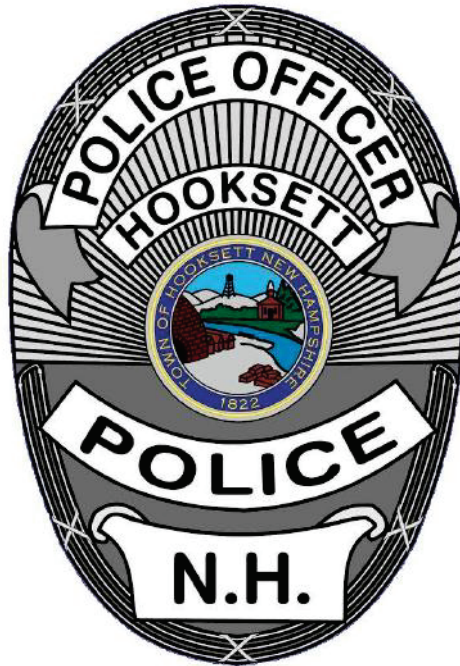
The Planning Board continues to review the Master Plan draft and is in the process of holding public hearings, moving closer to the adoption of the plan.

We thank the following residents who served on the Planning Board during the 2022-2023 fiscal year:

Thomas Walsh, Former Chair
Christopher Stelmach, Chair
Michael Somers, Vice-Chair
Paul Scarpetti
Donald Winterton
Denise Pichette Volk
Robert Duhaime
Sheena Gilbert
Wayne Russell
James Sullivan
David Boutin

We would like to thank Former Chair, Tom Walsh, for his **12+ years** served on the Planning Board prior to his resignation at the end of April of this year. Thank you for your many years of dedication to the town! The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit www.hooksett.org or contact the Community Development Department at (603) 485-4117.

Hooksett Police Department



Police Command Staff

Justin Sargent
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Detective Division Commander

Lieutenant David Scarpino
Patrol Division Commander

Message from Chief Justin Sargent

I would like to begin by expressing my gratitude to Chief Janet Bouchard for her exceptional work during her tenure as the Chief of Police here in Hooksett. Chief Bouchard retired in May of 2023 after an outstanding career in law enforcement. Words cannot fully capture the positive impact she has had, and her absence will be felt not only within the Police Department but also throughout the entire community.

As I step into the role of Chief of Police, I am humbled by the responsibility and acknowledge the significance of this role. I am excited to embark on this journey and pledge to follow the path Chief Bouchard has set while also incorporating my own objectives to make Hooksett the best possible community to live, work, and thrive in.

The Hooksett Police Department remains committed to its mission of keeping crime at bay. As many of you are aware, the drug epidemic continues to be a challenge in the state of New Hampshire. Our officers are actively working to combat this issue through proactive drug enforcement efforts, which is evident in a substantial percentage of our arrests. In addition to law enforcement, we also focus on building strong connections with the community and educating the public about what is permissible and what is not. We take pride in our efforts to engage with the community and serve you to the best of our abilities.

Over the past year, the department has invested in new technology to enhance officer capabilities in certain situations. We acquired 31 Taser 7's to provide less-lethal options for use of force encounters. Additionally, we are in the process of transitioning to outer ballistic vest carriers, which will alleviate the load from officers' hips and distribute it across their bodies, increasing comfort and effectiveness. Looking ahead, we are considering the implementation of body-worn cameras to further enhance transparency and strengthen our bond with the community.

I am committed to leading the Hooksett Police Department with dedication, integrity, and a focus on community-oriented policing. Together, we will strive to ensure the safety and well-being of all residents and visitors. As your Chief of Police, I am here to listen, learn, and work collaboratively with you to build an even better Hooksett.

Below is a breakdown of our calls for service this year.

Calls for service: 13,631

MV Crashes: 582

False Alarms: 630

Business Checks: 1,764

M/V Stops: 4,374

Arrests: 807

Thank you again for all your continued support. It is our pleasure to “Serve and Protect” this great community.

Patrol Division

Patrol Supervisors

Michael Zappala
Valerie Lamy
Joseph Ducharme
Christopher Buker
Daniel Byers
Travis Mannon

Communications

Supervisor Richard Belanger
Dispatcher Jay Wilson
Dispatcher Christine Barry
Dispatcher Katy Roche
Dispatcher Dawn Smith
Dispatcher Aaron Roy

Detective Division

Detective Dean Lombardo
Detective Trevor Dearden

Prosecution

Attorney Evelyn King
Prosecution Assistant/VWA Ariel Kapteyn

Patrol Officers

Officer Brian Roche
Officer Nicholas Kapteyn
Officer Richard Fosher
Officer Kevin Laliberte
Officer Logan Gardyne
Officer Joshua Preve
Officer Angela Bergeron (SRO)
Officer Brandon Carleton
Officer Jordan Estevez
Officer Eric Foley
Officer Mary May
Officer Jennifer Lang
Officer Christopher Underwood

Department Support Staff

Executive Assistant Francine Swafford
Evidence Technician Jessie Ulliani
Administrative Clerk Sheryl Kiley
P/T Administrative Clerk/Receptionist Lynn Nash
P/T Support Specialist Gary Blanchette

PUBLIC WORKS DEPARTMENT

The Department of Public Works consists of three divisions, Highway, Parks, Recreation & Cemeteries, and Recycling & Transfer. During the year, the Department experienced a high volume of staff turnover. Several drivers and laborers' positions have remained open, despite recruiting efforts.

Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed **22 winter storms this year** in addition to the usual cleaning and repairing catch basins and culverts, filling potholes, repairing road shoulders, and clearing brush. During the year, approximately **2.75 miles of roadways were reclaimed and paved. Town-wide line striping is usually done every year.**

Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred pieces of equipment consisting of trailers, tractors, pickups, trucks loaders, bobcats, a backhoe, mowers, fire apparatus and police cars.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an Assistant Crew Chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center, and the Courthouse. The assistant crew chief, along with DPW employees, 2 part-time custodians and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I, and historical buildings.

Parks, Recreation and Cemeteries Division oversees maintenance of the Town's parks and fields. They are responsible for mowing, maintenance and excavating of all Town cemeteries. Maintenance of playgrounds, all playing fields, running track, tennis courts, basketball courts, school fields, and the landscape at all the town buildings, Veterans Park, Dog Park, and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Garden every year. This division aids in preparation for the Annual Old Home Day. They also maintain the flower baskets, which are provided by the Hooksett Garden Club, on the Memorial Bridge every summer. During the year, the **Donati Park running track and the tennis courts at Donati Park and Fraser Field were resurfaced.**

Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste and recyclables. It also operates the transfer station for residential drop off. This year, they collected and transferred 4843.28 tons of residential trash, 199.92 tons of furniture, 499.68 tons of demolition, 36.20 tons of roofing, 24.90 tons of electronics, 269.10 tons of metal, 220.93 tons of cardboard, 33.45 tons of glass and 24.95 tons of other materials for recycling. Residents are encouraged to bring recyclable materials to the Transfer Station. All recyclable materials brought to the Transfer Station are being sent to recycling facilities. Cardboards, metals, plastic, mixed papers, and aluminum cans, when separated generate money for the Town while separating glass, cost significantly less for recycling. Cardboards and papers are baled and sent to Grief Industries Fitchburg Containerboard. Aluminum cans are baled and sent to Schnitzer. Steel and tin cans mixed with the light are also sent to Schnitzer. Plastic is baled and sent depending on market to Trigon in Newmanstown, PA. Glass goes to Rochester NH landfill to be used as road aggregate.

SEWER COMMISSION

The Sewer Commissioners meet twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

Solar Field: The solar field went online in January 2021. The energy produced by the panels will offset some of the electricity costs for the treatment plant operation. One of the largest expenses for a wastewater treatment plant is electricity. At the current rates and payback, the panels will be 100% paid for in 9-13 years. The life of the panels is 25+ years. The past year has proven to be tumultuous with electric supply rates varying from 11 to 48 cents per kilowatt hour. The solar field has allowed us to temper the overall cost of electricity.

Asset Management: The Sewer Commission has been working with Hoyle, Tanner, and Associates to continue to develop the asset management program. The first part focused on the collection system and now we have been working on documenting the treatment plant assets. The program is beneficial to us with predicting equipment failure and replacement timelines thereby leveling off budgets.

Treatment Plant Upgrade: Bids were taken in August 2021 and construction started in early 2022. This project updated and automated several control systems. The project also improved the hydraulic flow capacity of the plant. The project will be completed in the summer of 2023.

Sewer Bill Payments: Customers can pay their bills through ACH, credit cards, and E-Checks online. The benefit of ACH payments is that it provides our customers with an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website. **Only cash and checks are taken in the office.**

What's Flushable: Please do not flush wipes, diapers, cigarettes, paper towels, kitty litter, cotton swabs, tampons, condoms, dental floss, or grease. All these items should go in the trash not the toilet. Only human waste and toilet paper should go down the drain.

The Wastewater Treatment Plant and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call (603)485-7000 or email us at hooksettsewer@comcast.net with your questions comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Sincerely,
Board of Sewer Commissioners

Sid Baines, Chairman
Richard "Turk" Bairam
Robert Duhaime

Tax Collectors Report
July 1, 2022- June 30, 2023

Motor Vehicles	21,394	\$4,579,079.11
Decals		\$52,632.50
Boats	427	\$2,135.00
Misc. Income		\$7,835.69
Grand Total		\$4,641,682.29

Town Clerks Report
July 1, 2022- June 30, 2023

Dog License Penalty & Fine	1914	\$16,634.10
Vital Statistics		\$2,823
Filing Fees		\$0
Misc. Income		\$17.65
Elections Checklists		\$0
UCC		\$4,305
Grand Total		\$23,779.75



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



Debits					
		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2022	Year: 2021	Year: Prior
Property Taxes	3110		\$4,310,064.14		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$50.89		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$128,535.63)	(\$463.65)		
Other Tax or Charges Credit Balance		(\$223.62)			

		Prior Levies	
Taxes Committed This Year	Account	Levy for Year of this Report	2022
Property Taxes	3110	\$24,889,017.00	\$27,013,246.00
Resident Taxes	3180		
Land Use Change Taxes	3120	\$96,000.00	\$58,000.00
Yield Taxes	3185	\$1,030.31	\$7,767.71
Excavation Tax	3187	\$10,290.68	
Other Taxes	3189		
Waste Water	3110		\$83,711.44

		Prior Levies			
Overpayment Refunds	Account	Levy for Year of this Report	2022	2021	Prior
Property Taxes	3110	\$12.08	\$89,113.31		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Waste Water	3110		\$10.71		
Interest and Penalties on Delinquent Taxes	3190	\$78.13	\$41,548.30		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$24,867,668.95	\$31,603,048.85	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	2022	Prior Levies 2021	Prior
Property Taxes	\$11,022,963.91	\$30,931,366.81		
Resident Taxes				
Land Use Change Taxes	\$96,000.00	\$58,000.00		
Yield Taxes	\$567.81	\$7,818.60		
Interest (Include Lien Conversion)	\$78.13	\$41,548.30		
Penalties				
Excavation Tax	\$3,343.86			
Other Taxes		\$50,036.83		
Conversion to Lien (Principal Only)		\$479,392.71		
Waste Water		\$33,452.28		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2022	Prior Levies 2021	Prior
Property Taxes		\$1,173.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Waste Water		\$245.90		
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	Prior
Property Taxes	\$13,829,775.92	\$27.28		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$462.50			
Excavation Tax	\$6,946.82			
Other Taxes				
Property Tax Credit Balance	(\$92,306.93)	(\$12.86)		
Other Tax or Charges Credit Balance	(\$163.07)			
Total Credits		\$24,867,668.95	\$31,603,048.85	\$0.00
				\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$13,744,729.66
Total Unredeemed Liens (Account #1110 - All Years)	\$2,076,012.50



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$419,015.12	\$255,802.97	\$1,095,951.07
Liens Executed During Fiscal Year	\$538,801.35			
Interest & Costs Collected (After Lien Execution)	\$396.13	\$8,647.16	\$19,810.19	\$40,452.03
Refunds		\$80.77	\$15.00	\$49.73
Total Debits	\$539,197.48	\$427,743.05	\$275,628.16	\$1,136,452.83

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	Prior
Redemptions	\$44,305.54	\$84,778.42	\$57,970.39	\$44,072.93
Credit Balances		(\$43.31)	(\$30.89)	(\$272.17)
Interest & Costs Collected (After Lien Execution) #3190	\$396.13	\$8,647.16	\$19,810.19	\$40,452.03
Abatements of Unredeemed Liens	\$996.00	\$1,332.00	\$594.60	
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$493,499.81	\$333,028.78	\$197,283.87	\$1,052,200.04
Total Credits	\$539,197.48	\$427,743.05	\$275,628.16	\$1,136,452.83

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$13,744,729.66
Total Unredeemed Liens (Account #1110 -All Years)	\$2,076,012.50



HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

Aug 2, 2023

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kimberly A Blichmann Tax Collector
Preparer's Signature and Title

TAX INCREMENT FINANCING ADVISORY COMMITTEE

What is Tax Increment Financing?

Tax Increment Financing (TIF) is a fundraising mechanism provided to New Hampshire municipalities through RSA 162-K. It is based around the planning and creation of territorially defined areas called development districts. When one of these districts is created, the total property valuation of the area is recorded. Property taxes derived from that original valuation enter town coffers as normal, but taxes derived from increases can be directed towards funding projects laid out in the district's development plan.

When managed appropriately, TIF can be used to fund improvements that benefit the whole community by attracting new development, revitalizing blight, and allow for projects that improve the quality of life. This can have the benefit of significantly expanding the tax base and providing more or easier access to services for residents in a less financially impactful way. The Town of Hooksett previously completed a successful TIF District created in 2006. In March of 2017, a new TIF District was created along Route 3A to provide infrastructure to the whole corridor.

It is proposed that a new Rte. 3A and Rte. 3 Corridor Infrastructure TIF District be established. The new TIF District will encompass non-residential property along Rte. 3A, and Rte. 3 Corridor and it will be for infrastructure improvements. The Rte. 3A corridor section is from Exit 10 to Exit 11 and Rt. 3 between Martins Ferry Road and Memorial Drive. The new TIF includes the same non-residential properties as the 2007 Exit 10 and 11 TIF and adds non-residential properties on the east side of the Merrimack River off Rt. 3.

The expanded TIF plan will include land on the east side of the Merrimack River, along Rt. 3 between Martins Ferry Road and Memorial Drive. The expansion will add 52 parcels equaling 840 acres and zoned commercial, industrial Mixed Use and Performance Zone. The proposed sewer between Martin Ferry pump station and the sewer plant will provide sewer access to the new parcels added to the district. It is estimated that the expansion of the TIF district will add a potential 3.7 million S.F. of development within the district and potentially adding \$8.6M of TIF Revenue.

What happened of note this year?

The work on Hooksett's Route 3A TIF District Project continued. Town of Hooksett personnel, the Town's engineering consultant Underwood Engineering and others have been working diligently with community partners from other political subdivisions and private landowners. Significant accomplishments have been made including:

- The design for the Exit 11 area has been completed, and construction has begun and is well underway. This project includes a new pump station at Tri-Town arena, and new sewer and water pipe on Meadowcrest, Route 3A, Cross Road, and Hackett Hill Road. This project was made possible when the Developer of the Granite Woods property off Hackett Hill Road agreed to fund the infrastructure work in the Exit 11 area in exchange for a reduction of future taxes for a specified period. This type of agreement is unique and may be a first for New Hampshire.

- The Town, the Hooksett Sewer Commission and the Hooksett Village Water District worked together to make the Exit 11 project possible.
- Agreements have been executed with the State of New Hampshire to allow the sewer and water utilities to be constructed across their properties. In addition, several easements were obtained by the Town including some from businesses and some from private residents to allow the sewer to be constructed along the selected corridor.
- The design for the Exit 10 work has been completed. The Exit 10 area encompasses Walmart, Home Depot, Market Basket, Target and all of the other stores in the area. The construction of the sewer system in this area will commence when sufficient TIF funds have accumulated.

District Activity as of June 30, 2023		
		Life to Date
Revenues	FY 2022-23	Totals
Property Taxes	\$ 143,060.00	\$ 1,553,637.00
Property Taxes Abatement	(14,908.74)	(180,852.62)
Interest on deposits	32,705.76	62,576.86
Proceeds from Notes	0.00	2,500,000.00
Totals Revenues	\$ 160,857.02	\$ 3,935,361.24
Expenditures		
Engineering services	\$ 137,178.83	\$ 1,284,314.49
Land easements	27,200.00	27,200.00
Construction costs	28,835.13	28,835.13
Other costs	279.78	466.78
Financing costs	0.00	4,646.27
Principal repayments	200,000.00	669,000.00
Interest payments	85,935.00	221,801.70
Totals Costs	\$ 479,428.74	\$ 2,236,264.37
Outstanding Principal & Interest on Debt		\$ 1,793,550.00

TOWN ADMINISTRATOR

I am pleased to provide this Annual Report as Hooksett's Town Administrator. The Town of Hooksett continues to capture the economic development opportunities presented to the town over the last year. The Town of Hooksett has seen the opening of a new gas station/convenience store at the corner of Londonderry Turnpike and Rt.3, Platinum Trucking on Rt. 3, Marmon Aerospace's new 82,000 sf. Manufacturing Facility off of Legends Drive and the start of a 500,000 sf, warehouse/distribution center located in Hooksett's Tax Increment Financing (TIF) district.

NHDOT is starting their efforts to upgrade two sections of highway in Hooksett over the next three years. Rt. 3, between Alice Avenue and Whitehall Road, is scheduled to be improved from a three-lane roadway to a five-lane roadway. The project includes a possible round-about roadway design at the intersection of Rt. 3 and Mammoth Road. On the west side of the Merrimack River, Rt. 3-A/Hackett Hill Road intersection and Rt. 3-A/Main Street intersection are scheduled to be upgraded over the next three years as well. Both projects are currently in the planning and engineering stages and both projects will be soliciting public input prior to implementation.

Hooksett's 200th year birthday celebration took place on July 2, 2022, on Donati Field. Governor Sununu joined the festivities adding to the fantastic schedule of events, which started in January 2022 and ended in December 2022, centered around celebrating Hooksett's rich history and its impact on New Hampshire for the last 200 years. Hooksett thanks the Bicentennial Committee for their planning, efforts, and commitment towards making Hooksett 200th year bicentennial celebration a huge success!

In July 2021, the American Rescue Recovery Act (ARPA) allocated to New Hampshire Communities Local Fiscal Recovery Funds (LFRF). The town of Hooksett received \$1,522,369. Town Council established a subcommittee (ARPA Committee) to review possible uses of these funds. Over the two years, Hooksett has allocated funds towards several projects:

- Clubhouse, Parking and Scoreboard at Petersbrook park
- Water Tower and infrastructure project with the Hooksett Village Water Precinct
- Partnered with Central Water Precinct on a Feasibility study to examine providing public water within the Farmer Road-Londonderry Turnpike and Auburn Road area.
- Purchased two Police cruisers and one DPW Maintenance Van
- Generator Switch for the Town Hall Generator
- Two Town Hall Office Upgrades
- Drainage Upgrade project
- Police Tasers
- Financial Software
- Safety Center Fitness Area Flooring
- Town Hall Security

The ARPA subcommittee will continue to review projects and make recommendations to Town Council for final action until all funds are allocated. Funds must be obligated by December 31, 2024, and expended by December 31, 2026 in accordance with the ARPA legislation.

The Town of Hooksett completed phase one of auctioning tax deeded properties. Hooksett has 171 parcels of land currently involved in this project. The project has been broken out into three phases. Each parcel is reviewed internally by town departments and several land use boards to see if there is any municipal use that could be made of these parcels prior to going to Town Council. If it is

determined that municipal use could be made of the parcel(s), then the parcel is removed from the list. The remaining parcels are forwarded to the Town Council for final determination and vote to move these parcels to auction. On Saturday, April 8, 2023, the phase I auction was held at Underhill Elementary School and all parcels were successfully auctioned. The auction proceeds from the sale of the land will be used to pay the unpaid taxes and the administration expenses associated with the auction and deed process.

The Administration Department is responsible for the personnel, administrative and financial affairs of the town, which includes all departments, and implementing the policies enacted by the Town Council. The Administration department has four full-time employees (Town Administrator, Executive Assistant, Project Coordinator, and Human Resource Coordinator), part time administrative assistant and part time recording clerk. The Town Administrator is also the Department Head for the Community Development Department, consisting of the Town Planner, Code Enforcement Officer, Town Engineer, and two administrative Assistants. In March 2023, Nicholas Williams resigned from the position of Town Planner. Hooksett seeks to fill that position before the end of the fiscal year in June.

The Town Administrator is responsible for the preparation and presentation of the town budget. Included in the Administration budget is funding for all technology needs for town departments, as well as the funding for legal assistance for the Town Council, all departments, boards and committees. Administration staff works closely with the town's IT contractor to ensure that staff has technological resources needed to meet their respective responsibilities.

I thank the voters for their support of the town budget at the Town Meeting. Included in the 2023-2024 budget was the last phase of implementing the wage study conducted in 2021. The purpose of the wage study was to ensure that Hooksett remains competitive regarding salary and benefits for our employees compared to other like communities in NH. Hooksett and two unions came to a tentative agreement on their respective labor contracts. The Town Meeting approved both.

We welcome our new Town Council member, Jodi Pinard, and all new members and alternates to Hooksett's other boards and committees in Hooksett respectively. I thank all the Town of Hooksett employees for their hard work and dedication towards making the community a great place to live, work and play.

Best regards,
André L. Garron
Town Administrator

TOWN COUNCIL

This report, respectfully submitted to the citizens of Hooksett, is intended to provide a clear and concise accounting of the activities of the Hooksett Town Council for the period ending June 30, 2023.

The Town Council as a body act in accordance with the Hooksett Town Charter and I respectfully submit that we have not swayed from our duties and responsibilities as we deal with the various aspects of our charge. The Charter serves to provide guidance and is a sense of conscience to this body.

The following is a list compiled from public minutes of our meetings and every attempt has been made to convey the actions and decisions in the most factual manner:

- Todd Rainier was given special recognition for serving as Town Clerk for 10 years.
- Billie Hebert was given special recognition for serving as Deputy Town Clerk for 12 years.
- July 12th we will be hosting the Governor & Council meeting at the Hooksett Library.
- Marmon Aerospace & Defense Groundbreaking Ceremony July 21, 2022.
- Made updates to the Town Council Rules of Procedures.
- Town Council Workshop on August 10, 2022, with a facilitator from Primex, Town Goals were established and followed up on at the second meeting of each month.
- Approved items for our fleet of vehicles: 2022 Ford Explorer PIU Hybrid, 2022 Ford Transit E350 Van, Auto Truck from McNeilus and 2023 Chevrolet Tahoe PPV for K-9 unit.
- Accepted sewer easements from New England Records Retention, Bellavance and 321 West River Road LLC at no cost and purchased a few more.
- Council continued to approve ARPA Projects such as scoreboard for Petersbrook, Public Works Van, Automatic Generator Switch for Town Hall, Petersbrook Clubhouse, Sherwood Drive Drainage, TIF Project, 7 Tasers, Safety Center flooring/fitness equipment, BS&A Software, Town Hall Security Project, Food Pantry Renovation and Town Clerk Office Optimization.
- Special acknowledgement of Eagle Scouts Troop 603.
- Special acknowledgement to Lee Ann Chase, Library Patron Services Supervisor - Retirement 22 y
- Proposed Charter amendment of Section 11.2 of the Hooksett Town Charter to follow RSA 673:6, I (a) and allow 176 five (5) alternates on the Zoning Board of Adjustment.
- Approved the Belisle monument location on the southeast corner of the property along the Main Street roadside as suggested by the Heritage Commission.
- Approved changes to the Personnel Plan and Administrative Code.
- Accepted the donation of a POW Table display for town Hall and hosted an unveiling ceremony.
- Accepted budget transfers, miscellaneous donations, grants, and bond releases.
- Proposed Charter amendment of a new Zoning Article (Section 67 3.6F of the Town Charter) for the Hooksett Town Council to vote on Planning Board recommended Zoning Amendments.
- Hosted a Meet & Greet with Miss New Hampshire Sarah White and gave her a key to the Town.
- Approved a rewrite of Other Ordinance #00-14 Commercial Earth Excavation Regulation.
- Presented a Proclamation to the 2022 Hooksett Citizen of the Year, Matthew Benson.

- Established a subcommittee to review trash collection.
- Approved amendments of Other Ordinance #00-31 Recycle and Transfer including new user fees.
- Established a subcommittee to review Town Charter changes - reduction of Council, District changes & other.
- Presented the Boston Post cane to James Connor.
- Accepted an application for RSA 79-E tax relief incentive for 1253 Hooksett Road for a period of 5 years following the completion of the rehabilitation.
- Accepted Sophie Circle, Colleen Circle and Marigold Way as Town roadways.
- Accepted the tentative agreement between the Town of Hooksett and (NEPBA) New England Police Benevolent Association, Inc effective July 1, 2023, until June 30, 2026.
- Approved holiday lighting on the Lilac Bridge from December 1st through early February.
- Approved the sale of 10 town owned properties in a Town Auction that happened in April and was successful.
- Approved amendments of Other Ordinance #00-26 Signage Regulations of Town Roads.
- Approved a Winter Weekend Schedule for Recycle and Transfer Station.
- Accepted the tentative agreement between the Town of Hooksett and Hooksett Police Supervisors Union effective July 1, 2023, until June 30, 2024.
- Accepted the tentative agreement between the Town of Hooksett and IAFF Local 326 Union effective July 1, 2023, until June 30, 2024.
- Accepted an Eagle Scout Project, Benches from Sam Danforth, Troop 603.
- Approved a State Highway Aid and Federal Aid program project agreement for the Hackett Hill Rd/Route 3A intersection and the Main Street/Route 3A intersection also known as State Project #43851.
- Adopted revised RSA 72:28 regarding an amendment to the requirements for the Veterans Tax Credit.
- Authorized operating budget for FY 2023-2024 of \$23,226,371.
- Approved an MOU between the Town of Hooksett/SAU15 and Granite State YMCA for the 2023 Summer Day Camp program.
- Accepted the resignation of Hooksett's Police Chief, Janet Bouchard.
- Accepted the Easement/ROW across the property between the 155 Town land and the Allenstown town line, Map 1 Lot 13, and authorize the Chair of the 156 Conservation Commission to accept the Right of Way on behalf of the Town.
- Councilor David Ross was removed from the Town Council for violating attendance requirements in Section 3.2 of the Town Charter.
- Approved amendments of Other Ordinance #00-13 Roadway Excavation Ordinance.
- Approved entering an Intermunicipal Agreement with the Town of Allenstown where each Town's Motor Vehicle Department may provide coverage for the other Town during periods of emergency office closure.
- Named Justin Sargent as Police Chief for the Town of Hooksett.
- Approved Jodi Pinard to sit in the Town Council at Large Seat.
- Presented the Boston Post cane to Gertrude Connor.

The Town Council has worked tirelessly throughout the 2022-2023 time in cooperation and coordination with the Town Administrator, various department heads, and staff.

During this time, council members have remained available to the residents as well as town employees to foster a mutual understanding of goals and responsibilities. Hooksett continues to be viewed as a vibrant and progressive community that provides a quality of life that is the benchmark for other communities in NH. This status is achieved by a coordinated effort of likeminded individuals that call Hooksett "Home". Positive and thoughtful use of this advantage is a goal shared by elected officials, administration, department heads, staff and many citizen volunteers serving on various committees.

As we face the challenges of the coming year, we do so with a template of success to guide us. Residents can rest assured that the town council will continue to conduct itself in a manner that is in accordance with state laws and the Hooksett Town charter.

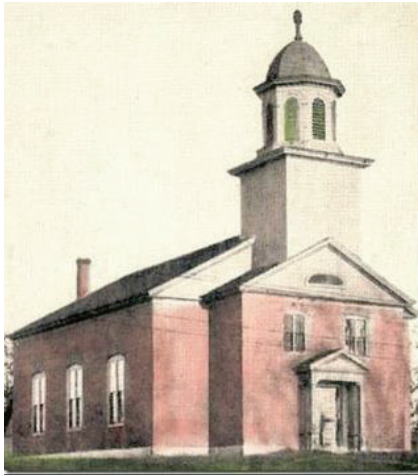
Thank you for allowing us to serve this community.

Respectfully submitted on behalf of the Hooksett Town council,

Timothy R. Tsantoulis

TOWN HALL PRESERVATION COMMITTEE

What is Hooksett's Old Town Hall & its Preservation Committee?



The 'Old Town Hall' is a large, Greek revival-style building located at 16 Main Street. It was originally constructed in 1828, and from that time until the recent past was put to continuous public use. This history ended in 2008 after the discovery of critical code issues, and town operations situated in the building were transferred over to their present location at the Village School building at 35 Main Street.

Town officials then considered the building's fate. After finding that the public and other stakeholders were favorable towards preservation, the Town Hall Preservation Committee was created. Since 2008, the Committee is functionally the main planning forum for the building as delegated by Town Council. Projects completed so far include restoring the building's original single

level floorplan, tin ceiling, and large main hall windows. The current intended future use of the building is a multi-function public meeting hall.

What happened this year?

The Town Hall Preservation Committee and its staff liaisons used FY 2022-2023 to receive updated cost estimates to make the Old Town Hall a meeting house. No significant projects were completed.

The CIP Committee had a proposal to add money to the CIP for the Old Town Hall.

The Town Hall Preservation Committee will continue to work on planning with relevant personnel, and when ready, will engage Town Council, other public bodies, and the public about building an overarching plan forward with consensus on building features, funding strategies, and timelines.

How did we get here?

To briefly summarize, Hooksett's Town Council and Town Hall Preservation Committee have been following a very gradual restoration plan based upon building use assumptions originating in 2008. Projects completed since that time have either been performed entirely by staff or subsidized by grant and possessed relatively small direct appropriation requirements. The component projects completed so far were pursued according to basic construction logic or recommendations found in a grant-funded Existing Conditions Report completed in 2016. Town funding had been secured via appropriations through existing budget lines in the Department of Public Works or using extra town funds left over at the end of certain fiscal years.

This changed in 2018 when it was determined the only remaining projects that were logical to pursue required significant planning and bigger price tags. In June 2018, Town Council voted against using extra town funds to complete a structural reinforcement project and then in Fall 2018 did not (4-4) vote to add funds to an existing budget line to help complete bigger projects one at a time. Town Council's significantly larger alternative Warrant Article subsequently failed at the next Town Meeting.

Thereafter, due to state budget law, no money could be spent on the building beyond basic maintenance until after the next budget cycle. COVID-19 further delayed significant multilateral strategic planning and project execution efforts for the building. The previous town council goal of having the building in a usable condition by the Bicentennial was rendered impossible, and the planning development efforts previously described were pursued instead.

Hooksett's Old Town Hall (16 Main Street) remains relatively well preserved. No major threats from weathering, Act of God, or theft were detected this year. The exterior is visibly weathering and otherwise feeling the effects of nature, however, and the threat of envelope trespass increases. Ultimately, risk increases every season that restoration treatments and internal climate control are absent. Likewise, the cost of restoration / rehabilitation treatments will likely also increase.

TREASURER'S REPORT, July 1, 2022 to June 30, 2023

CAROL B. ANDERSEN, Treasurer

TOWN ACCOUNTS	Balance 7/1/2022	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2023
Various Banks - Pooled Cash	\$ 26,366,245	\$ 91,710,855	\$ 270,170	\$ (96,702,005)	\$ (4,544)	\$ 21,640,722
TD Bank - Route 3A TIF	1,501,920	-	23,806	(330,875)	-	1,194,850
People's United Bank - Conservation Fund	457,125	156,836	2,113	(137,760)		478,314
People's United Bank - Ambulance Fund	542,119	692,761	2,488	(901,713)	(103)	335,551
NH PDIP - Sureties for Developers						
034 Rt. 3 Corridor Study	1,031		40			1,072
061 Henault Driveway	1,329		52			1,381
114 Verizon Wireless Tower Removal	11,873		466			12,339
168 1134 Hooksett Rd	14,716		577			15,293
181 Zannini Motor Sports	266		10			277
202 Bluebird Landscape Surety	15,199		596			15,795
204 SNHU Athletic Landscape Surety	213,275		8,366			221,641
211 Summit View Surety	181,085		3,349	(184,434)		-
215 Mauriais St Ext Road Surety	27,636		1,084			28,720
216 Churchill Dr Well Surety	6,065		238			6,302
217 7 Lehoux Drive Surety	59,606		2,338			61,944
218 Osborne's Agway Lndscape Surety	6,988		267	(7,255)		-
226 Hemlock Hills Estates P&I Site Surety	315,281		10,091	(325,372)		-
230 Marigold Way Driveway Surety	-					-
233 Bluebird Self Storage #2 Site Surety	159,794		6,268			166,062
234 Hip Peas Landscape Surety	22,509		883			23,392
235 Summit View P#2 Surety	154,739		2,862	(157,600)		-
236 Forest Oaks Site Surety	75,144		2,947			78,091
237 Manchester Animal Hospital Site Surety	13,457		528			13,985
238 Martins Ferry Road 55+ Site Surety	60,565		2,376			62,941
239 Hemlock Hills Estate P2A	67,186		2,635			69,821
241 Bluebird Storage Landscape		29,100	834			29,934
242 Dominos Landscape		13,754	325			14,079
243 Granite State Landscape Surety		3,500	70			3,570
244 Hemlock Hills Estates P2B		49,341	153			49,493
245 Hemlock Hills Estates P3	-	170,500	432			170,932
TOWN TOTALS	\$ 30,275,153	\$ 92,826,647	\$ 346,363	\$ (98,747,015)	\$ (4,647)	\$ 24,696,501

SEWER ACCOUNTS	Balance 7/1/2022	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2023
TD Bank - Pooled Cash	\$ 547,000	\$ 8,010,472	\$ -	\$ (8,062,482)	\$ -	\$ 494,990
TD Bank - Escrow Accounts						
1015-23 Sewer Plan Escrow	8,656	59,648	135	(33,075)	-	35,363
1040-28 Sewer Debt Reserve PDIP 110	263,830	-	2,250	(190,000)	-	76,081
SEWER TOTALS	\$ 819,486	\$ 8,070,120	\$ 2,385	\$ (8,285,557)	\$ -	\$ 606,434

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2023

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	
CEMETERY											
1900-1966	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	25,722.39	342.80	26,065.19	754.83	1,011.96	26.46	1,740.33	28,216.60
1957-1974	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	19,629.37	258.93	19,888.30	573.53	753.34	573.53	753.34	20,946.66
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	9,365.53	123.61	9,489.14	273.64	359.42	273.64	359.42	9,994.10
2012	Other Cemeteries	Lot Maintenance	Common TF	60,364.14	796.64	61,160.78	1,767.56	2,316.66	1,767.56	2,316.66	64,415.54
	Total Cemetery			115,081.43	1,521.98	116,603.41	3,369.56	4,441.38	2,641.19	5,169.75	123,572.90
LIBRARY TRUSTS											
1932	Prescott Library Grounds	Library	Common TF	124.33	1.63	125.96	3.60	4.76	3.60	4.76	132.65
1935	McAfee Library Fund	Library	Common TF	1,243.66	16.17	1,259.83	36.28	47.68	36.28	47.68	1,326.83
1943	John C. Dutton Fund	Library	Common TF	1,188.55	15.46	1,204.01	34.68	45.55	34.68	45.55	1,260.03
1946	Frank E. Cox Fund	Library	Common TF	1,243.63	16.17	1,259.80	36.27	47.69	36.27	47.69	1,326.81
	Total Library Trusts			3,800.17	49.43	3,849.60	110.83	145.68	110.83	145.68	4,054.32
TOWN TRUSTS											
2012	Town Hall Restoration (16 Main Street)	Town Hall Restoration	Common TF	5,902.09	89.85	5,991.94	1,016.84	264.83	0.00	1,281.67	7,273.61
2018	K-9 Program	K-9 Program for Police Dept.	Common TF	13,345.24	-6,273.22	7,072.02	2,626.10	446.52	0.00	3,072.62	10,294.56
2020	Leon C. Boisvert Fire Department Trust Fund	Fire	Common TF	52,919.50	723.63	53,643.33	3,242.64	2,131.25	520.29	4,853.60	59,361.27
2021	Bicentennial Celebration	Celebration	Common TF	404.52	-404.52	0.00	8.68	11.66	20.34	0.00	0.00
	Total Town Trusts			72,571.35	-5,864.06	66,707.29	6,894.26	2,854.26	540.63	9,207.89	77,036.93
CENTRAL HOOKSETT WATER PRECINCT											
1989	CHWP New Construction-8	Water	Common CRF	196,242.84	36,153.95	232,396.79	19,707.23	4,437.68	0.00	24,144.91	241,894.18
1989	CHWP Repair & Replace-22	Water	Common CRF	130,203.65	20,040.77	150,244.42	10,841.16	2,855.50	0.00	13,696.66	154,574.30
1988	CHWP Source Development-20	Water	Common CRF	123,803.39	27,387.62	151,191.01	20,152.19	2,997.73	0.00	23,149.92	164,379.95
1989	CHWP Standpipe Relining-26	Water	Common CRF	181,767.60	21,717.75	203,485.35	11,324.97	3,840.49	0.00	15,165.46	206,158.19
1989	CHWP Water Storage-2	Water	Common CRF	138,882.54	22,285.49	161,168.03	16,646.17	3,150.96	0.00	19,797.13	170,625.71
	Total Central Hooksett Water Precinct			770,900.02	127,585.58	898,485.60	76,671.72	17,282.36	0.00	95,954.08	937,622.33

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2023

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
HOOKSETT VILLAGE WATER PRECINCT												
2009	HVWP Repair & Replacement-59	Water	Common CRF	81,343.34	116,814.77	198,158.11	13,714.46	3,291.91	0.00	17,006.37	215,164.48	202,871.05
1989	HVWP Source Development & Infrastructure Preservation Fund-25	Water	Common CRF	133,000.28	-2,286.35	130,713.93	18,275.83	2,776.83	0.00	21,052.66	151,766.59	143,095.40
1990	HVWP Tank Fund-27	Water	Common CRF	19,995.70	-421.87	19,573.83	7,917.62	512.38	0.00	8,430.00	28,003.83	26,403.83
1990	HVWP Truck Fund-29	Water	Common CRF	50,361.35	73,115.68	123,477.03	2,006.33	1,928.17	0.00	3,934.50	127,411.53	120,131.87
1990	HVWP Water Main-5	Water	Common CRF	44,762.14	-760.78	44,001.36	5,574.89	923.98	0.00	6,498.87	50,500.23	47,614.90
1994	HVWP Water Tank Maintenance-28	Water	Common CRF	162,721.31	105,490.66	268,211.97	29,588.29	4,948.16	0.00	34,536.45	302,748.42	285,450.88
Total Hooksett Village Water Precinct				492,184.12	291,952.11	784,136.23	77,077.42	14,381.43	0.00	91,458.85	875,595.08	825,567.93
SCHOOLS												
2020	HSD Maintenance & Improvement	School Maintenance & Improvements	Common CRF	111,414.75	72,193.87	183,608.62	1,821.13	3,176.02	0.00	4,997.15	188,605.77	177,829.77
2001	HSD Special Education-43	Education	Common CRF	294,243.64	93,566.74	387,810.38	34,836.87	7,503.91	0.00	42,340.78	430,151.16	405,574.46
2008	HSD Technology-60	Education	Common CRF	101,412.60	-1,910.11	99,502.49	508.26	2,393.41	0.00	2,901.67	102,404.16	96,553.29
Total Schools				507,070.99	163,850.50	670,921.49	37,166.26	13,073.34	0.00	50,239.60	721,161.09	679,957.52


Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2023

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
TOWN												
2012	Automated Collection Equipment	Town Operations	Common CRF	98,259.51	14,612.23	112,871.74	14,993.64	2,435.74	0.00	17,429.38	130,301.12	122,856.36
1990	Cemetery Maintenance Fund	Cemetery Maintenance	Common CRF	117,742.16	-594.25	117,147.91	1,075.68	2,175.87	1,075.68	2,175.87	119,323.78	112,506.21
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	23,383.42	25,308.13	48,691.55	2,781.90	969.35	0.00	3,751.26	52,442.81	49,446.49
1993	Digitized Map System CRF-13	Map System	Common CRF	27,935.90	98,014.22	125,950.12	3,479.25	2,387.50	0.00	5,866.75	131,816.87	124,285.51
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	239,377.40	-203,195.27	36,182.13	27,314.10	2,092.57	0.00	29,406.67	65,588.80	61,841.38
2002	Emergency Radio-46	Town Operations	Common CRF	198,357.29	46,101.70	244,459.99	9,586.39	4,722.45	0.00	14,308.84	258,767.83	243,893.12
2000	Fire Airpacks Bottle-37	Fire	Common CRF	59,186.02	26,143.29	85,329.31	3,087.78	1,641.07	0.00	4,728.85	90,058.16	84,912.68
2012	Fire Apparatus	Fire Apparatus	Common CRF	774,992.62	-89,211.38	705,781.24	38,419.61	15,184.22	0.00	53,603.83	759,385.07	715,997.57
2008	Fire Cistern-40	Fire	Common CRF	58,904.61	-4,112.45	52,792.16	2,497.18	1,059.73	0.00	3,556.91	56,349.07	53,129.56
2016	Fire-Rescue Equipment	Replace Rescue Tools & Fire Equip.	Common CRF	40,669.01	-39,472.73	1,196.28	2,160.43	1,121.69	3,150.00	132.12	1,328.40	1,252.50
2008	Master Plan-61	Town Operations	Common CRF	16,969.23	-299.94	16,669.29	2,875.95	364.29	0.00	3,240.24	19,909.53	18,772.00
1998	Parks Facilities Development-12	Town Operations	Common CRF	100,591.67	8,484.38	109,076.05	14,442.50	2,311.94	0.00	16,754.44	125,830.49	118,641.16
1999	Permanent Record Archive-35	Town Operations	Common CRF	25,906.35	-440.30	25,466.05	3,226.48	534.77	0.00	3,761.25	29,227.30	27,557.40
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	232,480.54	18,772.16	251,252.70	8,504.77	4,966.09	0.00	13,490.86	264,743.56	249,817.43
2021	Retirement Expendable Trust Fund	Retirement	Common CRF	131,865.53	-2,013.33	129,852.20	1,347.26	2,445.26	0.00	3,792.52	133,644.72	126,008.92
1998	Revaluation-11	Town Operations	Common CRF	128,029.10	22,449.03	150,478.13	7,567.76	3,031.00	0.00	10,598.76	161,076.89	151,873.76
1987	Sanitary Landfill-1	Town Operations	Common CRF	49,230.90	-2,413.73	46,817.17	3,545.59	940.45	0.00	4,486.04	51,303.21	48,372.00
2007	Town Building Maintenance-58	Town Operations	Common CRF	644,033.96	112,053.06	756,087.02	40,707.42	15,851.23	0.00	56,558.65	812,645.67	766,215.13
2003	W Alice Right of Way-47	Town Operations	Common CRF	27,555.36	-468.33	27,087.03	3,431.87	568.80	0.00	4,000.67	31,087.70	29,311.50
Total Town				2,893,470.58	49,716.49	3,043,187.07	191,045.56	64,824.03	4,225.68	251,843.91	3,294,830.98	3,106,580.68

Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2023

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income
HOOKSETT SEWER COMMISSION											
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	7,084,373.45	-2,298,927.65	4,785,445.80	676,183.16	131,032.76	0.00	807,215.92	5,273,124.77
2017	Property Enhancements	Landscape & Security Projects	Common CRF	66,287.52	-7,687.56	58,599.96	3,729.73	997.44	0.00	4,727.17	59,708.93
2018	Sewer Capital Reserve	Fund Vehicles & Equipment	Common CRF	179,981.84	7,966.24	187,948.08	8,242.42	4,924.87	0.00	13,167.29	189,624.64
Total Hooksett Sewer Commission				7,330,642.81	-2,298,648.97	5,031,993.84	688,155.31	136,955.07	0.00	825,110.38	5,522,458.34
GRAND TOTALS:				12,285,721.47	-1,669,836.94	10,615,884.53	1,082,490.92	253,957.55	7,518.33	1,328,930.14	11,276,850.95

Claire Lyons, Trustee 

Donald Winterton, Trustee 

John Ward, Trustee 

HOOKSETT VILLAGE WATER PRECINCT

www.hooksettwater.org

On behalf of HVWP, it is my pleasure to submit this Annual Report for 2022-23. For 81+ years, we have provided safe clean drinking water and fire protection to many residences, businesses, and institutions. Your faucets, toilets, heaters, irrigation systems and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding over two million gallons, and over 30 miles of distribution main and thousands of valves, meters, and hydrants. Maintaining this system in working order and in compliance with applicable regulations is no small task. We have been repeatedly recognized by the State of NH and other organizations for our ability to do so and remain dedicated to providing you with a high level of service.

In 2022-23, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial, and technical operations. Highlights included but were not limited to:

- Demonstrated unauthorized/unmetered use (including leaks) ~ 1.3% in 2022 (NH goal < 15%). No leaks were detected during a NHDES grant-funded third-party survey of our entire system.
- Planning/construction coordination for: University Circle/Commons, RT3A TIF District, Highland St. Main Replacement, Granite Woods, Black Diamond Carwash, Mount St. Mary's, Vista Dr./RT3A Main Extension, Bow/Manchester Interconnections, Old Tank Replacement, and 1663 Hooksett Rd.
- Awarded \$2.5M in State low-interest loan/grant funding for our tank replacement and main extension project. The project is about 50% constructed at the time of this report submittal.
- Backflow prevention successes in 2022 included: 509 tests completed w/no outstanding failures, 18 new permits issued, and 8 cross-connection surveys accomplished at local facilities.
- Responded to RT93 diesel spill near Pinnacle Pond and monitored investigation progress.
- Received a \$35K NHDES *Strategic Planning* grant. This grant will pay for an evaluation of manganese levels and the preliminary design of a water treatment plant for planning purposes.
- Ongoing transition to modern cell-based metering technology with customer-friendly web portal (over 1,230 new meters installed to date) to improve efficiency/accuracy/service. Portal users freely access their water usage info online and enjoy the benefits of rapid leak detection and alarms.
- Worked with the Town to update its Master Plan, review its parcel disposal list for water resource implications, and prepare a grant application for the Meadowcrest Rd. main extension.
- Activated 3 new hydrants and repaired several others as part of efforts to improve field operations. Modified our hydrant spec to significantly improve hydrant availability and reduce cost.
- Responded to multiple lightning strikes at the East Station; implemented new protection measures and co-presented another well-attended seminar on extreme weather preparation for public water systems.

- Redeveloped the North Well and significantly increased pumping capacity by 12%.
Cleaned and inspected our two large (Manor Dr./Pike Quarry) storage tanks; both are in great shape.

Our team of professionally licensed operators, dedicated commissioners, and attentive office manager work very hard to “keep the water flowing.” We are very grateful for our customers, and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully submitted:

Mike Heidorn, Water Superintendent



New Hampshire
Department of
Revenue Administration

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Proposed Budget

Hooksett Village Water

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jillian Godbout	member	
William Lynch	Member	
Chadron Gunning	Member	
Mike Howack	Member	
Richard Ross	Member	
GRACE MARZIS	member	
GRACE MARZIS	MEMBER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

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MS-737

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
General Government								
4130-4139	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
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Proposed Budget

		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal							
Highways and Streets							
4311	Administration	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation							
4321	Administration	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment							
4331	Administration	05	\$59,768	\$60,450	\$60,150	\$0	\$60,150
4332	Water Services	05	\$285,206	\$366,460	\$400,289	\$0	\$400,289
4335-4339	Water Treatment, Conservation and Other	05	\$744,285	\$807,307	\$905,243	\$0	\$905,243
Water Distribution and Treatment Subtotal			\$1,089,259	\$1,224,217	\$1,365,682	\$0	\$1,365,682
Electric							
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0



New Hampshire
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Proposed Budget

		Electric Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Welfare									
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	05	\$81,242	\$79,881	\$81,242	\$0	\$81,242	\$0	\$0



New Hampshire
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Revenue Administration

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Proposed Budget

4721	Long Term Bonds and Notes - Interest	05	\$28,877	\$30,239	\$28,877	\$0	\$28,877	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$110,119	\$110,120	\$110,119	\$0	\$110,119	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$195,237	\$90,000	\$80,000	\$0	\$80,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$1,176,800	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$195,237	\$1,266,800	\$80,000	\$0	\$80,000	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$1,555,801	\$0	\$1,555,801	\$0	\$1,555,801	\$0



New Hampshire
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Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	06	\$20,170	\$0	\$20,170	\$0
Purpose: Transfer to Source Development & Infrastructure Pr						
4915	To Capital Reserve Fund	07	\$119,830	\$0	\$119,830	\$0
Purpose: Transfer to Water Main Trust Fund						
Total Proposed Special Articles			\$140,000	\$0	\$140,000	\$0



Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2023 (Recommended)	Commissioner's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Commissioner's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$20,000	\$0	\$0



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Proposed Budget

3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$20,000	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	05	\$1,551,314	\$1,528,509	\$1,528,509
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$1,551,314	\$1,528,509	\$1,528,509
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other	05	\$32,894	\$27,292	\$27,292
	Miscellaneous Revenues Subtotal		\$32,894	\$27,292	\$27,292
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 07	\$0	\$140,000	\$140,000



New Hampshire
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Proposed Budget

9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	Other Financing Sources Subtotal	\$0	\$140,000	\$140,000
	Total Estimated Revenues and Credits	\$1,604,208	\$1,695,801	\$1,695,801



New Hampshire
Department of
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MS-737

Proposed Budget

Item	Commissioner's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$1,555,801	\$1,555,801
Special Warrant Articles	\$140,000	\$140,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,695,801	\$1,695,801
Less Amount of Estimated Revenues & Credits	\$1,695,801	\$1,695,801
Estimated Amount of Taxes to be Raised	\$0	\$0



Proposed Budget

1. Total Recommended by Budget Committee	\$1,695,801
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$1,695,801
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$169,580
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$1,865,381

2023
WARRANT





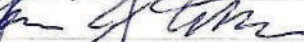
Hooksett Village Water

The inhabitants of the District/Precinct of Hooksett Village Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Tuesday February 28, 2023
Time: 6:00 P.M.
Location: 7 Riverside Street, Hooksett NH

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 20, 2023, a true and attested copy of this document was posted at the place of meeting and at Hooksett Public Library and that an original was delivered to Hooksett Town Hall.

Name	Position	Signature
Todd Smith	Commissioner/Chair	
Michael Jache	Commissioner	
Russell Pelletier	Commissioner	
Michael St. Germain	Commissioner	
James O'Brien	Commissioner	



New Hampshire
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Article 01 Moderator

To chose a Moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a Treasurer for the ensuing year

Article 04 Commissioner

To choose a Commissioner for the ensuing five years

Article 05 General Precinct Operations

To see if the Village District will vote to raise and appropriate the sum of \$1,555,801.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Precinct Commissioners) (Recommended by Budget Committee) (Majority vote required)

Article 06 Transfer to Source Development & Infrastructure Preservation Trust Fund

To see if the village district will vote to raise and appropriate the sum of \$21,170.00 (Twenty One Thousand One Hundred Seventy Dollars) to be added to the HVWP Source Development & Infrastructure Preservation Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Recommended by Precinct Commissioners) (Recommended by Budget Committee) (Majority vote required)



Article 07 Transfer to Water Main Trust Fund

To see if the village district will vote to raise and appropriate the sum of \$119,830.00 (One Hundred Nineteen Thousand Eight Hundred Thirty Dollars) to be added to the HVWP Water Main Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation.
(Recommended by Commissioners)
(Recommended by Budget Committee) (Majority vote required)

Article 08 Acceptance of Unanticipated Sources of Funds

Shall the village district accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the Village District meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. Recommended by the Commissioners.

Article 09 Accept Gifts, Grants and Bequests

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor, such gifts grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve Recommended by the Commissioners.

Article 10 Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and charges. Recommended by the Commissioners.



New Hampshire
Department of
Revenue Administration

2023
WARRANT

Article 11 To transact any other business

To transact any other business that may legally
come before said meeting.

07/27/2023

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT BIRTH REPORT

07/01/2022 - 06/30/2023

-- HOOKSETT --

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
BRAYTON, RORY WILLIAM	07/05/2022	HOOKSETT, NH	BRAYTON, KYLE WILLIAM	BRAYTON, JENNIFER ZOULFALY
LOVEJOY, GEORGIA NORMA	07/12/2022	CONCORD, NH	LOVEJOY, CHRISTIAN ANDREW	LABASH, MARIKA SOPHIA
ALJIC, ZAYN	07/18/2022	MANCHESTER, NH	ALJIC, EDIN	ALJIC, ELLYSA JEANNETTE
BERLANDI, AVERY RAE	07/21/2022	MANCHESTER, NH	BERLANDI, STEVEN DONALD	BERLANDI, JADE KATHERINE
GLISS, ELDREN PHONGSAVANH	07/23/2022	MANCHESTER, NH	GLISS II, THOMAS WILLIAM	DEJVONGSA, THATSAPHONE
EDDY, BRILEE EMER SYN	07/25/2022	MANCHESTER, NH	EDDY, MICHAEL JOHN	PETRAIN, ASHLEE ANN
JAMIS, AXCEL VICTOR	07/26/2022	MANCHESTER, NH	JAMIS, CELEDONIO IV CASAS	JAMIS, ALEXIE ROSSARICAYA
ROMA, ELOISE ARLENE	07/30/2022	MANCHESTER, NH	ROMA, MATTHEW PINETTE	ROMA, REBECCA JAYE
GERVILLE-REACHE, BRIELLE FAYE	07/30/2022	NASHUA, NH	GERVILLE-REACHE, MORGAN CHARLES LEO	GERVILLE-REACHE, MELISSA ANNE
CURT, CALLA ELIZABETH	08/04/2022	CONCORD, NH	CURT, STEVEN SAWYER	CURT, HALEY ELIZABETH
HASANIC, MOSES ALEN	08/05/2022	MANCHESTER, NH	HASANIC, ALEN	HASANIC, ROSEMARY IRENE
VELASCO, JAX ELLIOTT	08/12/2022	MANCHESTER, NH	VELASCO, NATHAN ANDRE	VELASCO, MARTINA BIANCA
SPITZER, LUCY KEIRA	08/22/2022	MANCHESTER, NH	SPITZER, ALFRED KYLE	SPITZER, ELIZABETH SARA
BERUBE, JULIEN TIMOTHY	08/27/2022	MANCHESTER, NH	BERUBE, JONATHAN NORMAND	SCOTT, MADISON LEE
BUCHAN, RHETT DANIEL	08/31/2022	MANCHESTER, NH	BUCHAN, COREY JAMES	HALL, DANIELLE NICOLE
CARLETON, ISABEL LOUISE	09/09/2022	CONCORD, NH	CARLETON II, RICHARD EDWARD	CARLETON, MARYANN CARMELLA
MACLEOD, PAISLEY ANNE	09/10/2022	MANCHESTER, NH	MACLEOD, BLAKE RYAN	MACLEOD, JENNIFER ANNE
PAQUETTE, DAKOTA JORDAN	09/17/2022	MANCHESTER, NH	PAQUETTE, KYLE ANTHONY	LAMBERT, HOLLY JORDAN
WRIGHT, VIVIAN RENNELL	09/12/2022	MANCHESTER, NH	WRIGHT JR, SCOTT ALAN	WRIGHT, COURTNEY LYNN
NOEL, JACKSON SCOTT	09/12/2022	MANCHESTER, NH	NOEL, BAILEY ALLAN	TROLL, IESHA MARIE
DARMODY, HAISLEY GRAE	10/13/2022	CONCORD, NH	DARMODY, NEAL ALEXANDER	DARMODY, MICAELA PAIGE
SWINSON, MILA ANN	10/22/2022	MANCHESTER, NH	SWINSON, GARRET ERNEST	SWINSON, ELIZABETH MARIE
LEEMON, BLAKELY ROSE	11/07/2022	MANCHESTER, NH	LEEMON, TYLER LEE	LEEMON, NICOLE ROSE
FOLEY, CALHAN JAMES	11/12/2022	MANCHESTER, NH	FOLEY, MATTHEW RYAN	FOLEY, JANET MARY
LEWIS, ALIAH JACE	11/18/2022	MANCHESTER, NH	LEWIS, CASEY ADAM	LEWIS, BRITNEY MARIE
MAZUREK, ZOE ROY	11/21/2022	EXETER, NH	MAZUREK, JEFFREY ANTHONY	ROY, ASHLEIGH ANN
QUINTILIANI, GIANNA GRACE	11/21/2022	CONCORD, NH	QUINTILIANI, NICHOLAS DAVID	QUINTILIANI, LAUREN ELIZABETH
CURRAN, SIMON ANDREW	11/22/2022	HOOKSETT, NH	CURRAN, JAMES TUCKER	CURRAN, LEAH BRANDON
MORENZ, EMERSYN ANN	11/24/2022	EXETER, NH	MORENZ, ALEXANDER JOHN	MORENZ, NICOLE MARIE
LAWRENCE, VIVIANNE LORRAINE	12/15/2022	MANCHESTER, NH	LAWRENCE, JAMES WILLIAM	LAWRENCE, KATHERINE FARRELL
TRYDER, BENJAMIN DAVID	12/20/2022	MANCHESTER, NH	TRYDER, BRENDAN ALLEN	TRYDER, MARLA SUZANNE
FOSS, JESSE RAYMOND	12/30/2022	CONCORD, NH	FOSS, ARTHUR AUGUSTA	PERRY, HANNAH VIRGINIA

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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT BIRTH REPORT

07/01/2022 - 06/30/2023

-- HOOKSETT --

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
BOOZE, LOGAN MICHAEL	01/05/2023	CONCORD, NH	BOOZE, ROBERT JOSEPH	BOOZE, TAYLOR CHRISTINE
AXELMAN, ABEL BALANI	01/06/2023	HOOKSETT, NH	AXELMAN, ELLIOT SAMUEL	AXELMAN, KATE CHARMAINE BALANI
DAIGLE, COLTON ANDREW	01/17/2023	MANCHESTER, NH	DAIGLE, ANDREW NICHOLAS	DAIGLE, AMY ELIZABETH
DAVIS, REED JOHN	01/28/2023	MANCHESTER, NH	DAVIS, DANIEL JOSEPH	DAVIS, ASHLEY ROSE
ELDRD, JACKSON TIMOTHY	02/06/2023	MANCHESTER, NH	ELDRD, TIMOTHY PATRICK	PALAZZO, ELIZABETH LAUREN
MAFFEI, CAYSEN THOMAS	02/08/2023	MANCHESTER, NH	MAFFEI, KEVIN LOUIS	MAFFEI, SAMANTHA ANN
BERUBE, ELLIANNA MARIE	02/12/2023	MANCHESTER, NH	BERUBE, JUSTIN ROLAND	MARCHAND, ASHLEY MARIE
O'DONNELL, BRAYDEN LEE	02/23/2023	CONCORD, NH	O'DONNELL, PATRICK STEWART	O'DONNELL, JENNIFER LYNN
SIMPSON, ELIAS ARTHUR	03/08/2023	MANCHESTER, NH	SIMPSON, MATTHEW SCOTT	SIMPSON, TRICIA CAITLIN
BOUTHLETTE, HANSON JUDE	03/16/2023	HOOKSETT, NH	BOUTHLETTE, AARON JAMES	BOUTHLETTE, LAUREN JEANNE
GUARDADO, LEO VINCENT REY	03/22/2023	MANCHESTER, NH	GUARDADO, MIGUEL ADRIAN	GUARDADO, EMILY MELORA
TARDIFF, VIVIAN MARIE	03/23/2023	MANCHESTER, NH	TARDIFF, SETH JAMES	TARDIFF, CHRISTINE MARY
MACINTOSH, MAIZY GAUVIN	03/24/2023	NASHUA, NH	MACINTOSH JR, KENNETH JOSEPH	GAUVIN, KARALYN GENISSE
BOWDEN, KNOX EDWARD	03/25/2023	MANCHESTER, NH	BOWDEN, CHAD THOMAS	BOWDEN, BRIANNA ELIZABETH
SHORMAN, EVERLEE ROSE	03/30/2023	CONCORD, NH	SHORMAN, EVAN ERIC	SHORMAN, EMMA LEE
BELLAVANCE, JACK DONALD	04/23/2023	MANCHESTER, NH	BELLAVANCE, ROBERT JOHN	BELLAVANCE, MEAGHAN MACRINA
LIBBY, TUCKER BROOKS	04/28/2023	CONCORD, NH	LIBBY, ALEXANDER BROOKS	MARTIN, GLORIA GAIL
LAVOIE, IVY FRANCES	05/03/2023	MANCHESTER, NH	LAVOIE, CHAD MICHAEL	LAVOIE, JANIE LEIGH
FREY, LEVI DAVID	05/08/2023	MANCHESTER, NH	FREY, BRADLEY CORBIN	FREY, JULIE MARIE
COOK, MAXWELL THOMAS	05/09/2023	MANCHESTER, NH	COOK, SKYLER JACOB	GALAVOTTI, MEGAN FRANCES
HILTON, ELIJAH JAMES	05/19/2023	NASHUA, NH	HILTON, JAMES CLAUDAL	MAHLATINI, SVETLANA VICTORIA
INGALLS, ADORA JAYNE	05/19/2023	MANCHESTER, NH	INGALLS, GEOFFREY JOHN	INGALLS, EMMA LIBBY
ESPOSITO, CALLUM JOSEPH	05/26/2023	EXETER, NH	ESPOSITO, KEVIN TIMOTHY	ESPOSITO, SINEA KATHRYN
MILLS, MASSIMO SEBASTIAN	05/30/2023	MANCHESTER, NH	MILLS, FEDERICO KREGG	MILLS, MARIAH ELIZABETH
PETRILLO, CAMERON ADAM	06/01/2023	MANCHESTER, NH	PETRILLO, DREW ANTHONY	PETRILLO, ELIZABETH MARIE
RAND, ARIA JAYDE	06/10/2023	MANCHESTER, NH	RAND, SETH ALAN	DENUCCIO, BRITTNEY JEAN
CAHILL, KEEGAN JOSEPH	06/21/2023	MANCHESTER, NH	CAHILL, JEREMY JAMES	CAHILL, KENDRA ANN
FAHEY, CHARLOT JANE	06/24/2023	MANCHESTER, NH	FAHEY III, JOSEPH FRANCIS	FAHEY, MEGHAN MADELINE
DEMARCO, GIANNA SAGE	06/25/2023	MANCHESTER, NH	DEMARCO, MICHAEL RAY	DEMARCO, BRITNEY SAGE

Total number of records 61

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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
07/01/2022 - 06/30/2023
-- HOOKSETT --

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Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WILSON, BRETT ERIC DERRY, NH	ESTES, MEGAN ANN HOOKSETT, NH	EPHING	HAMPSTEAD	07/02/2022
YUILLE, JOHN ALAN HOOKSETT, NH	WILLEY, KATHLEEN PATRICIA HOOKSETT, NH	AUBURN	HOOKSETT	07/21/2022
MURPHY, MIRANDA LYNN HOOKSETT, NH	MERRITT, COLIN TIMOTHY HOOKSETT, NH	HOOKSETT	GOFFSTOWN	08/13/2022
JACOBS, ANGELINA ROSE HOOKSETT, NH	BRYAN, GREGORY PHILIP HOOKSETT, NH	HOOKSETT	PLAISTOW	09/03/2022
PAQUET, TREVOR ANTHONY HOOKSETT, NH	FLETCHER, DANIELLE NAOMI HOOKSETT, NH	AUBURN	CONCORD	09/03/2022
DAGGETT, KARA AMANDA HOOKSETT, NH	RHODES, DANIEL JAMES RAYMOND, NH	HOOKSETT	JACKSON	09/10/2022
FARRAND, KELLY ANN HOOKSETT, NH	TOLAND, DEVON WILLIAM NOTTINGHAM, NH	NOTTINGHAM	ROCHESTER	09/24/2022
WILSON, JOHN S HOOKSETT, NH	MINERY, MELISSA LEE HOOKSETT, NH	HOOKSETT	FRANCONIA	10/01/2022
GOAN, MIRANDA LEE HOOKSETT, NH	IENTILE, TAYLOR KEITH BEDFORD, NH	BEDFORD	WHITEFIELD	10/09/2022
HEBERT, MEGHAN RAE HOOKSETT, NH	HIGGINS, PETER LAWRENCE HOOKSETT, NH	HOOKSETT	MANCHESTER	10/15/2022
CALNAN, BRAD KURTIS HOOKSETT, NH	O'HARA, KATIE LYNN HOOKSETT, NH	EPSOM	CONCORD	10/24/2022
CUMMINGS, KERRY LYNNIE HOOKSETT, NH	BERG, CHRISTOPHER EDWARD HOOKSETT, NH	PEMBROKE	BEDFORD	10/29/2022
LAPLANTE, BRANDON JAMES AUBURN, NH	SOARES, AMANDA KRISTINE HOOKSETT, NH	AUBURN	DERRY	11/05/2022
BURKE, KAYLA CHRISTINE STRATHAM, NH	STUART, ZANE CHRISTOPHER HOOKSETT, NH	MERRIMACK	HAMPSTEAD	11/14/2022
SINGLETON JR., WILLIAM LLOYD HOOKSETT, NH	OGDEN, CHERYL ANN HOOKSETT, NH	CONCORD	CONCORD	12/16/2022
NAGARKOTI, KIRAN HOOKSETT, NH	SHRESTHA, MAMTA KUMARI HOOKSETT, NH	HOOKSETT	MANCHESTER	02/08/2023

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT
 07/01/2022 - 06/30/2023
 -- HOOKSETT --

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07/27/2023

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BRILL, TODD ANDREW HOOKSETT, NH	SCARPA, NANCY LYNNE HOOKSETT, NH	HOOKSETT	HAMPSTEAD	03/07/2023
DEVOE, FRANK WILLIAM MERRIMACK, NH	RODNA, HATHAICHANOK HOOKSETT, NH	MERRIMACK	NASHUA	04/02/2023
CLOUTIER, CASSANDRA LEE HOOKSETT, NH	RENFROE, GEORGE MICHAEL HOOKSETT, NH	HOOKSETT	MEREDITH	04/24/2023
REED, BENJAMIN WALKER HOOKSETT, NH	REILLY, SAMANTHA FRANCES HOOKSETT, NH	MERRIMACK	HOOKSETT	05/27/2023
SANBORN, ALEXIS JOSEPHINE HOOKSETT, NH	CHAMBERS, MAXX SAMUEL HOOKSETT, NH	HOOKSETT	DURHAM	06/03/2023
MARKS, MATTHEW WILLIAM HOOKSETT, NH	SOUCY, MARIANNE ELIZABETH HOOKSETT, NH	CONCORD	HOOKSETT	06/17/2023
NEWTON, ALEXANDER JAMES HOOKSETT, NH	BAILEY, REBECCA ELLEN HOOKSETT, NH	HOOKSETT	CONCORD	06/18/2023

Total number of records 23

07/27/2023



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

-HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FANNY, RONALD A	07/02/2022	HOOKSETT	FANNY, ALBERT	GARON, EVA-ROSE	N
CARRIER, VIOLA B	07/04/2022	HOOKSETT	DEMERS, WILLIE	LEVESQUE, ESTHER	N
CAREY, LYNN D	07/05/2022	MANCHESTER	PHILLIPS, SAMUEL	HOFFMAN, JEAN	N
CHAPMAN, ELISABETH KATRINA	07/05/2022	MANCHESTER	HOWELL, DAVID	HAYDON, VALESKA	N
HARDY, EVERETT RANDOLPH	07/07/2022	HOOKSETT	HARDY, CHARLES	GEORGE, SARAH	N
ESTEVEZ, NORMA	07/10/2022	HOOKSETT	ESTEVEZ, GUADALUPE	TUBENS, ADELA	N
MURPHY, PATRICIA A	07/20/2022	MANCHESTER	MURPHY, THOMAS	ERICSON, ANN	N
PERKINS, SYLVIA A	07/21/2022	CONCORD	KRUCZEK, WALTER	JAJESNICA, HELEN	N
WILLIAMS, MARY C	07/25/2022	HOOKSETT	LONG, WILLIAM	DAIGLE, CELESTE	N
RIOUX, THOMAS SHAMIL	08/08/2022	HOOKSETT	RIOUX, JAMES	FREESE, PAMELA	N
DURANT, HENRY ARTHUR	08/09/2022	NORTH HAVERHILL	DURANT, ARTHUR	GAGNON, LENA	Y
CLARKE, SHIRLEY ANN	08/10/2022	HOOKSETT	EMMETT, ROBERT	GOVE, VIOLET	N
BECKER, CHARLES THOMAS	08/13/2022	EPSOM	BECKER, GEORGE	WISSEL, HELEN	Y
TOWER, CHRISTOPHER WILLIAM	08/20/2022	HOOKSETT	TOWER, RICHARD	KEITH, DARLENE	N
BISHOP, CHRISTINE CAROL	09/01/2022	MANCHESTER	MARTINEAU, ARMAND	LESAGE, LORETTA	N
NAZZARO, DIANNE MARGARET	09/02/2022	HOOKSETT	GREENHALGH, JAMES	WALKER, CLAIRE	N
BROWN, MELISSA A	09/03/2022	MANCHESTER	BROWN, RICHARD	GAROS, BARBARA	N
SHEATLER, JEANINE	09/03/2022	MANCHESTER	LECLERC, EDWARD	LEMARIER, GEORGETTE	N

07/27/2023



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT DEATH REPORT

07/10/12/2022 - 06/30/2023

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
EMOND, ANN J	09/06/2022	CONCORD	BUSSIERE, ARTHUR	DUCKWORTH, HARRIETT	N
DUTTON, KIMBERLIE A	09/09/2022	HOOKSETT	MESSINA SR, MICHAEL	MARION, RUTH	N
PELLETIER, BRUNO JOSEPH	09/11/2022	HOOKSETT	PELLETIER, BERTRAND	PELLETIER, MARIE	N
HEROUX, CLAIRE MARIE	09/12/2022	HOOKSETT	BEAUJEU, ARTHUR	VIEIRA, EVELYN	N
LINK, JAMES F	09/13/2022	MANCHESTER	LINK, HARRY	ROTH, MARIE	Y
PETERSON, REINA A	09/14/2022	MANCHESTER	DREWETT, ARTHUR	HALL, ADELAIDE	N
GIULIANO, VINCENT ERIC	09/14/2022	HOOKSETT	GIULIANO, CONCETTO	LARSON, ELSA	N
MILANESE, JUSTINE EMMA	09/19/2022	MANCHESTER	SWENOR, EARL	GENITO, PHILOMENA	N
BOUTCHIA, JOANNE A	09/24/2022	MANCHESTER	DOLAN, JOSEPH	DEVENY, MARGARET	N
MARTINEAU, PATRICIA	09/25/2022	MANCHESTER	THIEM, CLARENCE	SULLIVAN, ETTA	N
PRESCOTT, JONATHAN RAYMOND	09/27/2022	HOOKSETT	PRESCOTT, LEE	MOUL, ALICE	N
HUNKINS, GERALDINE S	09/28/2022	MANCHESTER	SAWYER SR, LONNIE	CONAWAY, ETTA	N
CIESIELSKI, DAWN M	10/08/2022	HOOKSETT	THOMPSON, JAMES	BOURDELAIS, CHERYL	N
DEPAOLO, ANN MARIE	10/10/2022	HOOKSETT	ACKER, ELTHAN	FREEMAN, FLORENCE	N
LONGO, MARK C	10/11/2022	HOOKSETT	LONGO, CARL	SCANNELL, MARGUERITE	N
QUIMBY, NANCY ELLEN	10/12/2022	HOOKSETT	SEVERANCE, CHARLES	WATSON, IRMA	N
YOUNG, BECKY	10/13/2022	MANCHESTER	NELSON, JAMES	BENZ, MARILYN	N
GENDRON, MAUREEN A	10/15/2022	MILFORD	HAYES, CHELBERT	WOODBURY, MARIE	N

07/27/2023



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BISSONNETTE, GERARDINE	10/19/2022	HOOKSETT	AUGER, ONESIME	DUBOIS, MARIE	N
WOOD, JUDITH LYNNE	10/24/2022	MERRIMACK	DRAKE, JOSEPH	HOLLISTER, RUTH	N
BIENVENUE III, ERNEST J	10/27/2022	HOOKSETT	BIENVENUE, ERNEST	CODE, PATRICIA	N
CABRERA, CONSUELO CELESTE	10/27/2022	HOOKSETT	VASQUEZ, RAMON	ABREU, GLORIA	N
MCLAUGHLIN, BARBARA ANN	10/31/2022	MANCHESTER	JABLONSKI, JOHN	BISSETT, ALICE	N
ATKINS, PRISCILLA ANN	11/06/2022	HOOKSETT	KIES, FRANK	ROBINSON, PRISCILLA	N
MCDONALD, SHARON M	11/07/2022	HOOKSETT	RUANE, LEO	MANNING, JANICE	N
PROULX, WILLIAM L	11/08/2022	MERRIMACK	PROULX, JOHN	PEPIN, VIOLET	N
REED, RAYMOND W	11/10/2022	CONCORD	REED, RAYMOND	LEVESQUE, LAURETTE	N
POITRAS, DORIS V	11/13/2022	MANCHESTER	VINCENT, ANDREW	GILBERT, THERESE	N
LESSARD, PAULINE LUCIENNE	11/14/2022	HOOKSETT	RENAUD, WILFRID	DUVAL, EVA	N
FARMAKIS, VENICE	11/18/2022	MANCHESTER	FARMAKIS, NICHOLAS	HADJANDONAKIS, STELLA	N
CRANE JR, RAYMOND W	12/01/2022	HOOKSETT	CRANE SR, RAYMOND	LOJA, LURA	U
DELUCA, ROBERT C	12/02/2022	MANCHESTER	DELUCA, DOMINIC	FASULO, CELIA	N
KULIGA, HELEN N	12/04/2022	CONCORD	ZAYAC, JOHN	MUCHA, PATRICIA	N
CAMPBELL, MARY P	12/05/2022	HOOKSETT	PAGLIAZZO, ROSARIO	UNKNOWN, JOSEPHINE	N
SARVAI, PETER	12/09/2022	MANCHESTER	SARVAI, FRANCIS	BAUER, ROSA	N
SAPOUNAS, GREGORY C	12/11/2022	HOOKSETT	SAPOUNAS, GEORGE	RICHARDSON, ANNA	N

07/12/2023



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

-HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HURLEY JR, CHARLES FRANCIS	12/12/2022	GOFFSTOWN	HURLEY SR, CHARLES	MURPHY, ALICE	Y
MAXWELL, SOPHIE M	12/15/2022	HOOKSETT	ZWIERCAN, ALBERT	SZURLEJ, SOPHIE	N
ZAPORA, RICHARD F	12/16/2022	HOOKSETT	ZAPORA, EDWARD	KARP, STELLA	Y
PARNELL, WARREN ARTHUR	12/17/2022	MANCHESTER	PARNELL, HARRY	NEWSOM, LOUISE	Y
PRESCOTT, RACHEL PARKHURST	12/17/2022	HOOKSETT	PARKHURST, RICHARD	SIMPSON, DOROTHY	N
GOSSELIN, CHRISTINE LEE	12/18/2022	CONCORD	FRANCEY, RONALD	MACPHERSON, CAROL	N
BOWDEN, JOHN WILLIAM	12/20/2022	HOOKSETT	BOWDEN, AMBROSE	MITCHELL, ENA	Y
LADIEU, JANET	12/23/2022	CONCORD	COUSINS, WILLIAM	ANDREWS, ELEANOR	N
LAFORGE, LINDA	01/06/2023	CONCORD	KAZMIRCHEK, MITCHELL	WING, DOROTHY	N
WALES, DOREN LOUISE	01/06/2023	MANCHESTER	RINGGARD, GEORGE	EINSIEDLER, SIEGUNDE	N
CHAREST, MONICA ANN	01/08/2023	MANCHESTER	MCRABBIE, CHRLES	TWOMNEY, RITA	N
MERCIER, LAURIEN R J	01/09/2023	MANCHESTER	MERCIER, FERNAND	CECILE, GERMAINE	N
LODGE, THOMAS BRADY	01/09/2023	HOOKSETT	LODGE, JAMES	BRADY, JANET	N
BONENFANT, HELEN MARIE	01/11/2023	HOOKSETT	LAFRENIERE, ALBERT	GILETTE, HELEN	N
ELSKAMP, GEORGE H	01/13/2023	MANCHESTER	ELSKAMP, DALE	LIBBY, MARILYN	N
SOMERSET, ERIC T	01/16/2023	MANCHESTER	SOMERSET, OSCAR	WINSHIP, NORMA	N
DONAHUE, MORRIS ALBERT	01/16/2023	HOOKSETT	LAWRENCE, MORRIS	LAPHAM, BARBARA	N
KANYA, KATHLEEN MARGARET	01/29/2023	MANCHESTER	CONBOY, RAYMOND	FOX, ROSE	N

07/27/2023



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

-HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
JACQUES, RICHARD LOUIS	01/30/2023	HOOKSETT	JACQUES, LOUIS	BOISVERT, FLORENCE	Y
EVANS, ROBERT EDWIN	02/02/2023	CONCORD	EVANS, EDWIN	LEWIS, EUNICE	N
PARCEL JR, GERALD E	02/03/2023	HOOKSETT	PARCEL SR, GERALD	SIMMONDS, ROCHELLE	N
MUZEROLL, BEVERLY ANN	02/16/2023	MANCHESTER	HILAND, PHILIP	GOSSELIN, KATHRYN	N
LATTIME JR, RUSSELL C	02/18/2023	MERRIMACK	LATTIME SR, RUSSELL	BOUDREAU, LEAH	Y
SARGANT, IAN EDWARD	02/20/2023	HOOKSETT	SARGANT, NORMAN	MOGFORD, EVA	N
ROY, HENRY B	02/22/2023	MANCHESTER	ROY, HENRY	HEMOND, IRENE	Y
CHUNGLO, THOMAS N	02/23/2023	MANCHESTER	CHUNGLO SR, JOSEPH	MILESZKO, MARY	Y
FOLEY, THOMAS M	02/23/2023	MANCHESTER	FOLEY, VINCENT	KILLEEN, GENEVIEVE	N
TERAVAINEN, MARGARETE	02/25/2023	HOOKSETT	KIRK, THOMAS	CULLEN, PAULINE	N
SMITH, DENNIS ELLIOT	02/28/2023	MANCHESTER	SMITH, EDWARD	RICHARDS, BARBARA	Y
CONYNGHAM, NORMA LOIS	03/08/2023	MANCHESTER	MONTGOMERY, UNKNOWN	SERVICE, GLADYS	N
BOWMAN, JESS DONALD	03/09/2023	HOOKSETT	BOWMAN, DONALD	MILLER, JUEL	N
WATSON, TODD JEREMY	03/15/2023	BOSCOWEN	WATSON, CHARLES	BAKER, MARTHA	N
GOSSELIN, DONALD EDWARD	03/21/2023	HOOKSETT	GOSSELIN, ADRIAN	PROVENCIAL, RITA	Y
COUTURE, GRACIA L	03/21/2023	MANCHESTER	LACASSE, ALFRED	MORRISSETTE, VALEDA	N
SMITH, LAWRENCE	03/21/2023	HOOKSETT	W, HOWARD	LAWRENCE, NANCY	Y
DANFORTH, JEAN L	03/22/2023	MANCHESTER	LAHTI, WAINO	UNKNOWN, EFFIE	N



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

-HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HEMEON, EDNA	03/24/2023	CONCORD	PICHE, BRUNO	MORGAN, ANNA	N
PAGLIERANI, VOULA	03/26/2023	CONCORD	ZEKOPOULOS, ELEFTHERIOS	TSAKNAKAS, OLGA	N
JOUBERT, CHRISTOPHER MARK	03/28/2023	LEBANON	JOUBERT, DOUGLAS	LEE, TERESA	N
WURTELE, JEANNE MARIE	03/30/2023	HOOKSETT	GAUDREAU, ARMAND	PRINCE, ELAINE	N
GOYETTE, TIMOTHY OWEN	03/31/2023	HOOKSETT	GOYETTE, PAUL	HAWKINS, THELMA	N
OHLSSON, HELEN B	04/03/2023	HOOKSETT	OHLSSON, CARL	EARLE, CYNTHIA	N
SOBOLESKI, ROBERT CHESTER	04/04/2023	MANCHESTER	SOBOLESKI, CHESTER	ROY, ELMIRA	N
CHURCH SR, CORREY A	04/05/2023	HOOKSETT	CHURCH, CLINTON	SNELL, DORIS	Y
ALBIN, CLAIRE A	04/05/2023	HOOKSETT	BOISVERT, ALBERT	UNKNOWN, ALICE	N
LETOURNEAU, ANDREW J	04/05/2023	CONCORD	LETOURNEAU, ALFRED	BOUTETT, FLORIDA	Y
HUOT, JACQUELINE A	04/10/2023	HOOKSETT	LAMBERT, GEORGE	MAIHOT, EVA	N
CONNOR, JAMES G	04/13/2023	CONCORD	CONNOR, ONESIME	DUVAL, EMMA	Y
BELANGER, NORMAND JOSEPH	04/16/2023	HOOKSETT	BELANGER, LUCIEN	PELLETIER, JEANNETTE	Y
HALL, DANIEL	04/16/2023	HOOKSETT	HALL, THOMAS	BARNARD, BEVERLY	N
LAVALLIERE, DAVID STEVEN	04/19/2023	MANCHESTER	LAVALLIERE, MAURICE	DIONNE, LOUISE	N
DUMONT, DARCI LYNN	04/22/2023	HOOKSETT	DUQUETTE, RICHARD	WAGNER, JANICE	N
HUOT, ROBERT LOUIS	04/26/2023	MERRIMACK	HUOT, LOUIS	VERRILL, ANN	N
LEBOEUF, EDMUND M	04/28/2023	MANCHESTER	LEBOEUF, EDMUND	CHAUVIN, EVA	Y

07/27/2023



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT DEATH REPORT

07/01/2022 - 06/30/2023

-HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CAREY, JUANITA SEELEY	04/30/2023	HOOKSETT	SEELEY, GEORGE	DESCHAPELLES, ROSA	N
COTE, CAROLYN A	05/03/2023	MERRIMACK	FAVREAU, RONALD	LAMBERT, JACQUELINE	N
BREAULT, RICHARD ROLAND	05/13/2023	HOOKSETT	BREAULT SR, LUCIEN	LAMY, RAYMONDE	N
MORRISON JR, JOHN JOSEPH	05/16/2023	HOOKSETT	MORRISON SR, JOHN	THOMPSON, MARGARET	N
JENNATO, JAY A	05/17/2023	MANCHESTER	JENNATO, DARRYL	LAPETE, DONNA	N
O'BRIEN, LYNNE F	05/19/2023	MANCHESTER	FOGG, GEORGE	BUTTERS, EDNA	N
CASTONGUAY, MARCIA ANN	05/20/2023	MANCHESTER	CALLIS, EWELL	LIPP, LOIS	N
MARSH, PAUL WILLIAMS	05/22/2023	CONCORD	MARSH, PAUL	MCNALLY, MAXINE	Y
SILKMAN, JON DAVID	05/23/2023	HOOKSETT	SILKMAN, JOHN	GROULX, EMILY	N
NAONE, ALEX RICHARD MAKALII	05/26/2023	MANCHESTER	NAONE, JOHN	ELLIOTT, BRENDA	N
HYBSCH, JOHN	05/28/2023	EPSOM	HYBSCH, WILLIAM	DWYER, MARGARET	N
STELMACH, RICHARD T	05/29/2023	EPSOM	STELMACH, STANLEY	BEAUDOIN, IRENE	N
COMPAGNA, YVETTE THERESE	06/04/2023	HOOKSETT	BOILARD, ARTHUR	PARIS, ALMEDA	N
PAGLIERANI, RALPH HENRY	06/10/2023	MANCHESTER	PAGLIERANI, ADOLF	COVIELLO, RAFFAELA	Y
ESPINOLA, JOHN L	06/24/2023	MANCHESTER	ESPINOLA, THEOFF	ARSENAULT, MARGARET	Y
WATSON, GARRY N	06/27/2023	BOSCOWEN	WATSON, NEIL	HOHN, URSULA	N

Total number of records 124

ZONING BOARD OF ADJUSTMENT

The Hooksett Zoning Board of Adjustment has the power to:

- Hear appeals from administrative decisions of municipal officers or board responsible for issuing permits or enforcing the zoning ordinance.
- Grant Variances from the zoning ordinance.
- Approve Special Exceptions from the zoning ordinance.
- Grant Equitable Waivers of Dimension; and
- Issue Excavation Permits.

During the period of July 2022 through June 2023, the ZBA heard a total of 22 applications. The applications considered were:

- 21 Variances: 18 approved, 2 Denied, 1 Withdrawn
- 1 Appeal of Administrative Decision: Granted
- Special Exceptions: both Approved
- Excavation Permit: None

We thank the following residents who served on the ZBA during this period:

Anne Stelmach, Chair

Richard Bairam, Vice Chair

Phil Denbow, Member

Gerald Hyde, Member

Timothy Stewart, Member

Alexander Glennon, Alternate

Tony Lacasse, Alternate

Matt St. Pierre, Alternate

Roget Duhaime, Town Council Representative

The Zoning Board of Adjustment has completed their update of Rules and Procedures as well as completing the re-writing of the Excavation Ordinance 00-14 Sand and Gravel, Other Ordinances. Also, they worked with the Town Council on a change of the Town Charter to appoint 5 ZBA Alternates where only 3 have been allowed. To all our board members and alternates, we appreciate your dedication of time and the willingness to volunteer! If any of our Hooksett residents are interested in joining the Zoning Board of Adjustment, they meet the 2nd Tuesday of each month. We encourage you to contact Administration to see all available volunteer positions on the many boards and committees.

For more information about the ZBA, please visit www.Hooksett.org or contact the Community Development Department at (603) 485-4117 or email dpendergast@hooksett.org or klawrence@hooksett.org.

Churches and Civic Groups

Churches

Bethel Christian Fellowship	206 Whitehall Road	603-669-6712
Church of the Nazarene	7 Silver Avenue	603-627-2971
Congregational Church of Hooksett	5 Veteran's Drive	603-485-9009
Emmanuel Baptist Church	14 Mammoth Road	603-668-6473
Crosspoint Church	21 Londonderry Turnpike	603-622-6026
Harvest Baptist Church	361 Hackett Hill Road	603-627-2633
Holy Rosary Catholic Church	21 Main Street	603-485-8567
Hooksett Christian Fellowship	290 West River Road	603-290-3050
Fellowship Church	120 West River Road	857-244-0465

Civic Groups or Public Services

American Legion Post #37	603-485-7781
Amoskeag Rowing Club	603-668-2130
Boy Scout Troop 292	603-587-0658
Boy Scout Troop 603	
Cub Scout Pack 292	
MTA Curb-to-Curb Bus Transportation	603-623-8801
Friends of Hooksett Library	603-485-6092
YMCA Day Camp of Hooksett	603-623-3558
Garden Club	603-203-1593
Girl Scouts	603-623-3941
Historical Society	603-485-4941
Hooksett Youth Athletic Association	603-759-6793
Hooksett-ites – Senior Group	603-485-3616
Kiwanis Club of Hooksett	603-625-1555
Knights of Columbus Council 4961	603-289-5981
Lions Club	603-485-5572
Old Home Day	603-785-6639
Retired & Senior Volunteer Program	603-228-1193
Robie's Country Store Preservation Corporation	603-485-3881
Salvation Army	603-485-5217

Hooksett School District Annual Report



2022-2023 Annual School Reports

2023-2024 School Warrant and Budget

**OFFICERS OF THE HOOKSETT SCHOOL
DISTRICT FOR THE 2022-2023 SCHOOL YEAR**

Moderator

Clerk

Jennifer DeCampo

Treasurer

Michael Salvas

School Board members as of June 30, 2023

Wayne Goertel, Chair.....Term Expires 2025
Jillian Godbout, Vice Chair.Term Expires 2025
Amy Tremblay, Clerk.Term Expires 2026
Evelyn Baker.....Term Expires 2026
Jason Hyde.Term Expires 2024
James Sullivan.Term Expires 2026
Alexis QuinlanTerm Expires 2024

Superintendent of Schools

William J. Rearick

Assistant Superintendent of Schools

Margaret W. Polak

Business Administrator

Cory Izbicki

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

*The Hooksett School District is an Equal Opportunity
Employer*



Proposed Budget
Hooksett Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2023 to June 30, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

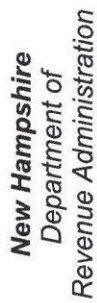
SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Richard Ross	Committee Member	Richard Ross
Michael Howack	Member	Michael Howack
Chadron Gunning	Member	Chadron Gunning
William Lynch	Member (SB Rep)	William Lynch
Ernie Benkenia	Member	Ernie Benkenia

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



2023
MS-27

Appropriations



Appropriations



New Hampshire
Department of
Revenue Administration

2023
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service		\$0	\$0	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	02	\$0	\$550,000	\$550,000	\$0	\$550,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	02	\$99,467	\$30,000	\$53,500	\$0	\$53,500	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$99,467	\$580,000	\$603,500	\$0	\$603,500	\$0
Total Operating Budget Appropriations					\$38,442,000	\$0	\$38,442,000	\$0



2023
MS-27

Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$75,000	\$0	\$75,000	\$0
		<i>Purpose: Transfer to Building Maintenance ETF</i>				
5252	To Expendable Trusts/Fiduciary Funds	06	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Transfer to Special Education ETF</i>				
5252	To Expendable Trusts/Fiduciary Funds	07	\$75,000	\$0	\$0	\$75,000
		<i>Purpose: Transfer to Technology ETF</i>				
Total Proposed Special Articles			\$250,000	\$0	\$175,000	\$75,000



New Hampshire
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Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)
1100-1199	Regular Programs	04	\$345,482	\$0	\$345,482	\$0
		Purpose: HESPA Salary Adjustment				
1100-1199	Regular Programs	03	\$414,325	\$0	\$414,325	\$0
		Purpose: HEA Collective Bargaining Agreement				
Total Proposed Individual Articles			\$759,807	\$0	\$759,807	\$0



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Revenues

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
Federal Sources					
4100-4539	Federal Program Grants	02	\$240,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$190,000	\$190,000	\$190,000
4570	Disabilities Programs	02	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	02	\$25,000	\$25,000	\$25,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$765,000	\$765,000	\$765,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 05	\$0	\$175,000	\$175,000
9999	Fund Balance to Reduce Taxes	02	\$0	\$500,000	\$500,000
Other Financing Sources Subtotal			\$0	\$675,000	\$675,000
Total Estimated Revenues and Credits			\$2,239,174	\$2,997,068	\$2,997,068



New Hampshire
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Budget Summary

Item	School Board Period ending 6/30/2024 (Recommended)	Budget Committee Period ending 6/30/2024 (Recommended)
Operating Budget Appropriations	\$38,442,000	\$38,442,000
Special Warrant Articles	\$250,000	\$175,000
Individual Warrant Articles	\$759,807	\$759,807
Total Appropriations	\$39,451,807	\$39,376,807
Less Amount of Estimated Revenues & Credits	\$2,997,068	\$2,997,068
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$36,454,739	\$36,379,739



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1. Total Recommended by Budget Committee	\$39,376,807
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$39,376,807
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$3,937,681
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$414,325
10. Voted Cost Items (Voted at Meeting)	\$414,325
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0

Maximum Allowable Appropriations Voted at Meeting:
(Line 1 + Line 8 + Line 11 + Line 12)

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

Fiscal Year: 2022-2023

Superintendent of School's Salary Break Down by District: Fiscal Year 2022-2023

District	Percentage	Amount
Auburn	27.28	\$40,529.90
Candia	14.32	\$21,275.22
Hooksett	58.40	<u>\$86,764.88</u>
		\$148,570.00

Assistant Superintendent of School's Salary Break Down by District: Fiscal Year 2022-2023

District	Percentage	Amount
Auburn	27.28	\$33,465.37
Candia	14.32	\$17,566.87
Hooksett	58.40	<u>\$71,641.42</u>
		\$122,673.66

Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125
05/06	135	153	183	167	146	211	154	163	164	1,476	646	2,122
06/07	139	172	152	180	169	139	212	159	166	1,488	647	2,135
07/08	135	159	171	144	187	170	146	212	159	1,483	619	2,102
08/09	127	185	160	171	151	189	167	142	197	1,489	597	2,086
09/10	120	160	175	157	173	148	190	171	144	1,438	645	2,083
10/11	131	144	153	174	154	160	155	192	163	1,426	611	2,037
11/12	125	170	153	153	181	155	166	152	198	1,453	639	2,092
12/13	108	151	167	151	150	187	157	169	154	1,394	686	2,080
13/14	121	134	166	174	156	151	179	157	170	1,408	620	2,028
14/15	115	152	141	163	170	155	155	178	150	1,379	650	2,029
15/16	109	130	149	148	161	168	160	153	173	1,351	639	1,990
16/17	107	136	130	139	147	163	171	154	153	1,300	639	1,939
17/18	91	143	138	138	144	144	157	174	154	1,283	655	1,938
18/19	97	128	137	148	140	147	147	173	177	1,294	661	1,955
19/20	91	132	126	135	140	143	146	147	171	1,231	692	1,923
20/21	111	116	138	133	127	138	139	150	150	1,202	680	1,882
21/22	115	145	116	132	131	130	140	139	155	1,203	657	1,860
22/23	126	142	150	122	139	133	138	137	152	1,239	678	1,917

**Hooksett School District
Special Education Expenditures
Per RSA 32:11-a**

Function Description	Function Budgeted	Actual Cost		
Expenses	Code	2021-2022	2022-2023	2023-2024
Special Education Costs	1200	\$ 7,904,635.22	\$ 8,521,517.21	\$ 9,438,472.81
Psychological Services	2140	322,377.33	196,840.48	297,913.67
Speech/Audiology Services	2150	724,426.62	769,543.11	852,024.75
Therapy and Contracted Services	2160	294,496.95	353,818.37	306,098.52
Transportation	2700	1,134,782.78	1,374,324.22	914,058.12
IDEA Federal Funds		<u>315,114.47</u>	<u>465,647.17</u>	<u>310,000.00</u>
Total Expenditures		<u>\$ 10,695,833.37</u>	<u>\$ 11,681,690.56</u>	<u>\$ 12,118,567.87</u>

Revenues

Medicaid	\$ 27,552.56	\$ 15,897.50
Tuitions	3,571.00	-
Catastrophic Aid	421,598.96	646,497.76
IDEA Federal Funds	<u>315,114.47</u>	<u>465,647.17</u>
Total Revenues	<u>\$ 767,836.99</u>	<u>\$ 1,128,042.43</u>

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 4th day of February 2023, 1:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 7 shall be conducted by official ballot to be held on the 14th day of March 2023. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

1. To choose the following school district officers:

a)	Three School Board Members	3-year term
b)	School District Moderator	1-year term
c)	School District Clerk	1-year term
d)	School District Treasurer	1-year term
2. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,442,000? Should this article be defeated, the default budget shall be \$37,787,587, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.07. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 5-3)
3. Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2023-2024	\$414,325
2024-2025	\$427,221
2025-2026	\$415,576

and further to raise and appropriate \$414,325 for the 2023 – 2024 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$0.20. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)

4. Shall the Hooksett School District vote to approve cost items included in an agreement to modify the 2021-2024 collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Support Professionals Association which calls for an increase in salaries and benefits of \$345,482 at the current staffing level over the amount that would be paid under the existing contract in the 2023-2024 fiscal year; and further to raise and appropriate the sum of \$345,482 for the 2023-2024 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits to the current contract that will be paid at current staffing levels? Estimated tax rate impact is \$0.17. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)
5. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)
6. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)
7. Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$0.03. (Recommended by the School Board 6-0) (Not Recommended by the Budget Committee 3-5)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2023.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Wayne Goertel, Chair Jillian Godbout,

Vice Chair Amy Tremblay, Clerk

Evelyn Baker

Jason Hyde James Sullivan

Alexis Quinlan

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION
MINUTES
Cawley Middle School
Saturday, February 04, 2023**

CALL TO ORDER

Acting Moderator, Jennifer DeCampo called the First Deliberative Session to Order at Hooksett Cawley Middle School Auditorium at 1:00 pm.

Pledge of Allegiance led by Boy Scouts

ATTENDANCE

School Board Members: Chair, Wayne Goertel, Jillian Godbout, Jason Hyde, Amy Tremblay, Evelyn Baker and Alexis Quinlan

Budget Committee Members: Brian Soucy, Chairman, Ernie Bencivenga, Michael Kowack, Germano Martins, and William Lynch.

Moderator, Pro Temp ore: Jennifer DeCampo
School District Clerk Pro Temp ore, Lee Ann Moynihan
Legal Counsel, Gordon Graham

PROOF OF POSTING

Proof of posting was provided by the Superintendent Rearick.

The Moderator introduced the members of the School Board in Attendance and Budget Committee. members

BUSINESS

*W. Goertel motioned to appoint Jennifer DeCampo Moderator Pro Temp ore. Seconded by Jill Godbout
All in favor*

*W. Goertel motioned to appoint Lee Ann Moynihan Clerk Pro Temp ore. Seconded by Jill Godbout.
All in favor*

A general overview of the rules and procedures were given.

Moderator Jennifer DeCampo read Articles 2 into the record:

Article 2

Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,442,000? Should this article be defeated, the default budget shall be \$37,787,587, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.07. (Recommended by the School Board) (Recommended by the Budget Committee 5-3)

J. Godbout moved Article 2. Seconded A. Quinlan.

J. Godbout stated that the board and administration worked diligently on this budget. Impacts were Special Education and High School Tuition. This budget is 2% over default. A new transportation contract also impacted the budget.

Ernie Bencivenga, Budget: Committee: In Article 2 there is a new teacher. Last year, 3 teachers were removed from Memorial School and moved to Underhill for Kindergarten. This year they are looking to add teachers to Memorial.

E. Bencivenga motioned to reduce the operating budget \$97,000 to 38,345,000. Seconded by B. Soucy.

J. Godbout stated that we did not cut teachers last year.

E. Baker stated that there is a bubble of children in second grade. This is a critical time. If you put the money into the teachers in second grade you will save money in Special Ed down the road.

Sara Mackey: I have a child that spent a lot time doing remote education. This is a class that will need that extra support. This was not back filled and I don't want to not fill this when it will effect my child.

J. Godbout if we don't fill this teacher, you will have 6 classrooms of 25 rather than 7 classes of 22-23.

Dan Ouellette, Morrill Road: I have heard discussions on having an addition 2 or 3 additional teachers rather than 1. 25 students in a classroom is a lot. I'm upset the Board hasn't added at least 2 of those positions back. 1 teacher will payback in the future.

B. Soucy: The proposal is based on the School Board policy which states 25 per classroom. This meets that criteria with 24.

W. Goertel: Our School Board packet says we have class sizes of 21, 22, and 23 now at Memorial. Our policy is 25 which we are pushing. My concern is this discussion is to move this to a School Board discussion on class size which will have a future cost. I think this is an appropriate compromise to address this class size.

A. Tremblay: The ratio should be considered a maximum. It is within our scope to be under that when we can. A lower class size will allow the teacher to give more individualized attention.

Alan Brennan: 29 Pleasant St: I have been resident for 31 years. Three members of the Budget Committee voted not to recommend. Is this the only issue with this budget?

B. Soucy stated that he has several issues. Motions were made at the Budget Committee level and they failed. This is a budget that was presented to the Budget Committee. There were other issues.

Alan Brennan: Is this a bubble class? Is there consideration to bumping up the teacher to follow the bubble? Was there consideration to that rather than spend more taxes?

W. Rearick: In order to address the class of 150 which is now 155, we understand that while 25 is the guideline, we are not locked into that number. Unfortunately, we cannot address the retired teachers. We have had significant increases in Special Ed and transportation. Had we not had that, we would have addressed more teachers. This was a compromise. Once the bubble goes to middle school, the position will be no longer needed.

Alan Brennan: Is it not allowed any longer for a second grade teacher to teach in 3rd grade. It makes sense that someone that knows these kids to to 3rd grade.

Superintendent: Because of the class size of the incoming 2nd grade, we cannot move the teacher to 3rd grade.

Rich Salcito, University Circle: I understand there is a split here and has anyone from the Budget Committee spent any time in a classroom. I am an educator and I would not want to be in a class with 25 students.

Jim Michaud: Year end balance at the end of last year; can the attorney tell us if they have the ability to move funds around during the year.

W. Goertel: In March, the voters will chose one of two numbers, the default or the proposed budget. Under 10,000 the Administration can move and over that the Board can move the money. It is a bottom line budget.

The Fund balance was \$398,000 after expenditures and \$750,000 total fund balance.

Jim Michaud: I would argue that there is money there to hire the teacher.

Jason Hyde: I having served on the Budget Committee and the School Board. The Budget Committee nor the meeting does not have the authority to hire a teacher. There is at least 1% left to hire that. The motion is \$97,000 reduction. If we have the need, we will find the money.

Alan Brennan: We are not talking about firing or cutting a teacher. You are asking for \$97,000 to add a teacher. We do have historical numbers and families that move in and out of Hooksett all the time. Do numbers increase or decrease throughout the year?

Superintendent: We don't see a lot of spikes historically.

Alan Brennan: So when you say the classes are 25, they will remain 25 and won't blow up to 30.

Superintendent: We have a large group of kids in 1st grade going to 2nd and you can have 25 but we don't think that is best for the kids.

W. Goertel: The 1.1 million increase in special ed is contractual. That is part of the default budget. The Administration and Board are tight on budgeting.

G. Martins: I am against the motion. This is just about cutting \$97,000. We went through the whole budget and there was no place to cut. If we cut that teacher, where will that money come from.

Jason Hyde called the question

Moderator asked for a show of hands.

Motion failed

D. Levesque: What percentage is Pinkerton's budget?

Pinkerton tuition went up 8%. As a middle school teacher, I find we nickel and dime our K-8 students to the point where our buildings are failing. We take away from our K-8 to send students to Pinkerton and we go without. I was a proponent to get out of Manchester but I'm not willing to sacrifice our student in town to give them Pinkerton.

W. Goertel – Tuition is 23% of the budget which includes Regular Ed and Special Ed
70% of High School students attend Pinkerton.

Alan Brennan: We outsource our kids education. When I moved here 31 years ago we talked of a high school and never got a high school. We are sending 10 million to Pinkerton. That is hard to believe. I was opposed to moving to Pinkerton based on the 35 minute ride alone. It was a long

distance away. How much of the cost is busing alone? How was the contract negotiated and who negotiated that Pinkerton decides on the cost increase. When is the contract over?

W. Goertel: The contract is renewed every 5 years and we have the ability to give notice every 5 years to leave. We renewed last year so the next negotiation will be in 2027.

Alan Brennan: Does anyone track families that move to town and attend Pinkerton for 4 years and then moves out of town. We should track that.

Superintendent: Most schools districts don't track families.

B. Soucy: 1.1 million under spent and over collections of revenues.

At the end of every year the SB gets together to decide on what is unspent and decides what projects to fund

275,000 Security operations

120,000 redo Underhill gym

63,000 gym upgrades

157,000 Kindergarten

10,000 bus driving software

These were all unplanned projects. It was \$1.1 million with \$470,000 and what was returned to the taxpayers? 0

Director of Finance: Retainage was kept based on the Special Ed needs.

The moderator declared Article 2 moved to the ballot as presented.

Article 3

Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year Estimated Increase

2023-2024 \$414,325

2024-2025 \$427,221

2025-2026 \$415,575

and further to raise and appropriate \$414,325 for the 2023 – 2024 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$0.20. (Recommended by the School Board) (Recommended by the Budget Committee8-0)

W. Goertel moved Article 3. Seconded by A. Tremblay

W. Goertel stated this is an expensive and important contract. The Schools are different than towns with salaries making most of the budget. This labor agreement represents half of the staff. 3 years ago the current contract was \$189,000 and offset by employee insurance contributions. We updated the salary step chart. The contribution is 20% and a 3.1% per year. Hooksett is not in step with other districts. That was part of the motivations to change the chart and we have lost teachers in the past for more money. We are trying to get a handle on insurance cost and part of this contract is to increase the insurance cost. Summary, this step chart we produced will make us competitive with other district. Now we recruit all over our chart. This is an expensive contract, and it will make us more competitive. If you follow the state education statistics, the district has done very well. This contract is for the teaching staff and taking care of the people that take care of our kids.

B. Soucy: What is the percent of turnover per year. How many teachers are represented by the HEA.

Superintendent: We have between 4-5 teachers leave each year to other districts. We also have trouble filling openings.
We have 107.45 teachers

Alan Brennan: Of the teachers that leave Hooksett, do they live in Hooksett or other towns?
I want to know if people are leaving for geographical reasons or for money.

Superintendent: We don't have that information. It could be both.

The moderator declared Article 3 moved to the Ballot as presented

Article 4

Shall the Hooksett School District vote to raise and appropriate the sum \$345,482 representing a wage adjustment and cost items associated with a wage adjustment for members of the Hooksett Education Support Professionals Association? Estimated tax rate impact is \$0.17. (Recommended by the School Board) (Recommended by the Budget Committee 8-0)

A. Tremblay moved Article 4. Seconded by W. Goertel

A. Tremblay: This will add \$4/hr for support staff. This is necessary to be competitive in the job market. The paras, food service and administrative staff are critical for students. We can't fill positions at the current salary which is below surrounding areas. The impact on our special ed populations when we can't fill in house is to contract those positions which are more costly.

W. Goertel: Information is available on the SAU website. We also list all the class sizes. Para's by buildings are almost all contracted staff.

B. Soucy: The Budget Committee supported this 8:0 so that we can get para professionals as well as custodial staff in the building.

Barbara Brennan stated that she supports this and ask if substitute teachers were in this contract?

J. Godbout: It is not but we have addressed that this year.

The moderator declared Article 4 moved to the ballot as presented.

Article 5

Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board) (Recommended by the Budget Committee 8-0)

Alexis Quinlan moved Article 5. Seconded by J. Hyde

Alexis Quinlan stated that this is for maintenance and it is an effort to be proactive.

J. Hyde: This is the second year of this warrant article. The Budget committee promotes savings for things for the buildings so the budget can stay relatively smooth.

J. Michaud asked what the balance was in the account

Director of Finance: As of June 3rd there was \$104,389 in the Building Maintenance Fund and \$303,000 in the Special Ed fund.

The moderator declared Article 5 moved to the ballot as presented

Article 6

Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board) (Recommended by the Budget Committee 8-0)

J. Godbout moved Article 6. Seconded by W. Goertel

J. Godbout: There was a change in legislation as of July 1st that we provide Special Ed to Age 22. We need to plan to not spike our budget. If we have a year that someone moves into the district and they require out of district placement, we will have funds to cover that.

B. Soucy: This is the perfect way to plan for unexpected costs. Special Ed is very expensive and very unpredictable. This is the best way to plan for those costs.
The Budget Committee has urged the School Board for years to do this. I would like to see this higher and then we don't need to fund it every year.

The moderator declared Article 6 moved to the ballot as presented

Article 7

Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$0.03. (Recommended by the School Board) (Not Recommended by the Budget Committee 3-5)

E. Baker moved Article 7. Seconded by J. Hyde.

E. Baker: It is hard to manage technology. The last few days our news has been filled with artificial intelligence, We need our technology to be up to date so our students have the best when they move to High School.

J. Hyde: This is the second year of this article. Technology ages out including software and computers. Typical lifespan is 5 years. This is like the town saving to buy a firetruck or radios. They need to be replaced. We need to fund it . Three cents per thousand is a small amount to replace Chromebooks. Software eventually goes out of date as well. These funds are useful to balance the budget.

M. Kowack: I heard technology is a black hole. Education comes from quality teachers rather than technology.

G. Martins: Technology is here to stay. If you don't know technology, you will not be able to do a job. This is critical to succeed in life.

Sara Mackey asked why the Budget Committee did not support this Article when they supported the previous 2.

B. Soucy stated he was not sure how he voted on this but he would have preferred if this was to come from fund balance and not taxation.

J. Godbout: We chose this one to come from taxation because it was the smallest amount being asked for . We didn't want to put too much on the fund balance and make sure money is put aside for this. We do have money in the budget to replace items. In the past being on default we couldn't fund everything and we had to use this account to use to not spike the budget.

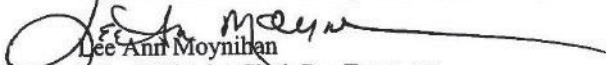
Alan Brennan: What is the amount in the fund and what was spent?

Finance Director - \$94,000 in the fund with 0 spent this year. \$120,000 was spent in 2021.

D. Roma Technology: It was funded with \$50,000 last year and we immediately spent it. The way the Chrome devices work we have an agreement which is free but the Chrome devices require a license with a hard cut off of 5 years. The computers are usable but cannot be updated and it forces us to buy new computers. I have a technology plan on the school website We do have an influx of devices that we cannot use. We had 150 devices that needed immediate replacement I believe that the fund is at 0.

The moderator declared Article 7 moved to the ballot as presented

W. Goertel motioned to adjourn. Seconded by J. Hyde.


Lee Ann Moynihan
School District Clerk Pro Temp ore

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
March 28, 2023**

1. To choose the following school district officers:

- | | | |
|----|----------------------------|-------------|
| a) | Three School Board Members | 3-year term |
| b) | School District Moderator | 1-year term |
| c) | School District Clerk | 1-year term |
| d) | School District Treasurer | 1-year term |

School Board Members
Wayne Goertell 575
Jillian Godbout 611
James Sullivan 611

School District Moderator
Leann Moynihan 4

School District Clerk
Jen DeCampo 651

School District Treasurer
Michael Kotlyarsky 2

2. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,442,000? Should this article be defeated, the default budget shall be \$37,787,587, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$13.07. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 5-3)

YES: 444
NO: 406

3. Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2023-2024	\$414,325
2024-2025	\$427,221
2025-2026	\$415,576

and further to raise and appropriate \$414,325 for the 2023 – 2024 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$0.20. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)

YES: 575
NO: 288

4. Shall the Hooksett School District vote to approve cost items included in an agreement to modify the 2021-2024 collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Support Professionals Association which calls for an increase in salaries and benefits of \$345,482 at the current staffing level over the amount that would be paid under the existing contract in the 2023-2024 fiscal year; and further to raise and appropriate the sum of \$345,482 for the 2023-2024 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits to the current contract that will be paid at current staffing levels? Estimated tax rate impact is \$0.17. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)

YES: 589

NO: 272

5. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$75,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)

YES: 639

NO: 219

6. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$100,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? This sum to come from June 30, 2023 fund balance available for transfer on July 1, 2023. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 8-0)

YES: 652

NO: 219

7. Shall the Hooksett School District vote to raise and appropriate the sum of \$75,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$0.03. (Recommended by the School Board 6-0) (Not Recommended by the Budget Committee 3-5)

YES: 475

NO: 380



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Hooksett School District, as of June 30, 2022, the respective changes in financial position, and the respective budgetary comparisons for the general fund and grants fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Hooksett School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Hooksett School District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Hooksett School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Hooksett School District Independent Auditor's Report

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Hooksett School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Hooksett School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in the fiscal year 2022, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinions are not modified with respect to this matter.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,
- Schedule of the School District's Proportionate Share of Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits,
- Schedule of Changes in the District's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements.

The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Hooksett School District
Independent Auditor's Report***

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2023 on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Hooksett School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hooksett School District's internal control over financial reporting and compliance.

March 27, 2023
Concord, New Hampshire



PLODZIK & SANDERSON
Professional Association

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District is dedicated to fostering a community of inquisitive, resourceful, and considerate learners. Our top priority is to promote academic excellence by continually enhancing our standards. We strive to equip every student with the essential academic abilities and knowledge required to actively contribute to a changing global society. By working hand in hand with our community, we aim to deliver the highest-quality education in a safe, supportive, and uplifting atmosphere. As a result, the 2022-2023 school year was marked by numerous opportunities for growth and notable achievements.

By reallocating teaching resources, the district managed to establish seven full-day kindergarten classes this year. This expansion has yielded numerous benefits for both students and educators. With increased instructional time, students have been able to engage in a more comprehensive and enriched curriculum, enhancing their early learning experiences. Furthermore, teachers now have more opportunities to build strong relationships with their students, provide individualized support, and create a nurturing and conducive learning environment. The introduction of full-day kindergarten has undoubtedly laid a solid foundation for the academic and personal growth of young learners throughout the district.

The Hooksett School District places a strong emphasis on helping all students achieve their full academic potential. To this end, in the Spring of 2023, we formalized a curriculum review process that allows us to regularly assess and refine our instructional materials and methods. This enables us to stay current with the latest educational research and adapt our teaching strategies to meet the evolving needs of our students. By prioritizing instructional excellence and continuous improvement, we strive to provide every student with the necessary tools and support to reach their highest potential and excel academically.

This past year, transportation posed significant challenges within the Hooksett School District, primarily due to widespread bus driver shortages, which had a profound impact on our school community. The lack of an adequate number of drivers led to delays in bus routes and disrupted schedules, causing numerous difficulties and hardships for families. Recognizing the pressing need for proactive measures, the district has taken steps to address these issues by seeking a contract with a new bus company for the 2023-2024 school year. By prioritizing the establishment of a dependable transportation system, the district is committed to ensuring a smoother and more reliable experience for all students and their families.

The Hooksett town election faced a delay as a result of a winter storm. However, despite the setback, all seven warrant articles were approved. This support will enable the district to navigate the financial obstacles and continue its commitment to providing quality education to the community.

After months of negotiations, the Hooksett School District and the Hooksett Education Association (HEA) successfully reached a three-year contract agreement. The negotiation process, which began in August, has been marked by the commendable efforts of both sides' negotiation teams in taking significant steps towards achieving salary equalization. The collaborative approach adopted by both parties resulted in a fair and balanced contract that benefits teachers and contributes to a positive educational environment for all stakeholders involved.

Throughout the year, I hosted Meet and Greet sessions at each school. These sessions provided an opportunity for teachers to interact and discuss various aspects of the educational experience. Through open and constructive dialogue, these sessions shed light on important issues and concerns, fostering a greater understanding between all parties involved. The Meet and Greet sessions facilitated a platform for sharing

feedback, addressing challenges, and collaborating on potential solutions. By actively engaging in these sessions, the school community demonstrated its commitment to continuous improvement and creating a positive and inclusive learning environment.

This year, I had the privilege of attending the American Association of School Administrators national conference held in San Antonio, Texas. This highly regarded conference brought together Superintendents and Assistant Superintendents from across the country, offering a diverse range of workshops and discussions. It was my first out-of-state conference since the COVID outbreak, and the experience was both refreshing and enlightening. These workshops provided me with valuable insights and practical ideas that I can implement to enhance my role and responsibilities within the district.

Ensuring school safety is of utmost importance, and the Hooksett School District has taken significant measures to prioritize it. In light of this commitment, the district has implemented numerous security improvements, including the renovation of the Underhill playground. Additionally, fund balance expenditures were allocated specifically for the installation of cameras and other security enhancements.

Marge Polak, Assistant Superintendent, revealed her plans to retire from the conclusion of the 2022-2023 academic year. To expand the pool of candidates, her role was modified to Director of Curriculum, Instruction, and Assessment. The interview committee of several volunteers, including six teachers representing three districts, principals Lori Collins and Ben Loi, Christine Osborne (Hooksett's Director of Special Education), and myself, interviewed seven individuals for the position. The committee selected four candidates to proceed to the next round. Finalists were then interviewed by the three Board Chairpersons. Ultimately, Meg Largy was appointed as the Director of Curriculum, Instruction, and Assessment for SAU 15. Meg previously served as the Director of Mathematics, Accountability, and Assessment for the Hooksett School District for five years and also taught at Hooksett Memorial School.

As we approach the 2023-2024 school year, I am filled with optimism and excitement for what lies ahead. The Hooksett School District's unwavering commitment to providing the highest-quality education has laid a strong foundation for continued growth and success. With our dedicated faculty, supportive parents, and engaged community, we are poised to implement innovative teaching methods, embrace emerging technologies, and foster an inclusive and nurturing learning environment for all students. We will continue to prioritize the well-being and academic progress of each individual, ensuring they have the tools and resources needed to thrive in an ever-changing world. Together, we will empower our students to become lifelong learners and influential contributors to society. The upcoming school year holds immense promise, and I am confident that, as a united educational community, we will achieve new heights of excellence.

Respectfully Submitted,



William J. Rearick
Superintendent of Schools



SAU15

Hooksett School District

Hooksett School Board

Board Chair's Annual Report, 2022-2023
July, 2023



Dear citizens of Hooksett,

Thank you for your support of the Hooksett School District, our school community, and our mission.

During the 2022-23 school year, the Hooksett School Board pursued several initiatives for school infrastructure and personnel. The Board renewed its agreements with several High Schools, persistently sought stakeholder feedback, and responded to a variety of challenges experienced by our school community.

Hooksett School Board Duties, Mission, and Scope

The Hooksett School Board (HSB) is the governing body of the Hooksett School District (HSD). NH State Law, RSA 181:a-1, declares the duty of the school board to:

1. provide, at district expense, elementary and secondary education to all pupils who reside in the district
2. establish the structure, accountability, advocacy, and delivery of instruction in each school operated and governed in its district, and instructional policies that establish instructional goals about the knowledge and skills pupils will need in the future
3. adopt a teacher performance evaluation system

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, resourceful, creative, and respectful of self and others. Individual growth and academic achievement, through constantly improving standards, is the District's highest priority.

Our District employs 220 staff members, including teachers, paraprofessionals, administrators, maintenance and foodservice staff, nurses, occupational and physical therapists, and information technology specialists. Our schools are also supported by substitute teachers, contracted specialists, bus drivers, and community volunteers such as the PTA.

As of June, 2023, Hooksett Schools had 1,233 students enrolled in preschool through eighth grade. 676 additional students were enrolled in several area high schools, the majority, 452, at Pinkerton Academy, our high school of record.

School Board Meetings and Information

The School Board has regularly scheduled meetings the third Tuesday of each month, typically at 6:00pm at David R. Cawley Middle School. The public is welcome to attend. Meeting agendas, materials, and minutes are posted online. You can find the School Board online at:

<http://hooksettschoolboard.sau15.net>

<http://facebook.com/hooksett.school.board/>

All public meetings are also streamed live and available for later review on YouTube, at the "Hooksett Youtube" channel.

2022-2023 Highlights

Full Day Kindergarten

This program has been on the mind of the Hooksett School Board since a study was commissioned on the topic in 2015. The path to implementing the program was somewhat tumultuous, having been associated with a school expansion bond in 2018 that just missed the required 60% approval threshold.

A new path was started in early 2020. School administration critically reevaluated building usage given changing demographics, and determined that reorganizing existing space would allow for seven full-day classes - without dependency on the portable building units (since removed). The Hooksett School Board approved a pilot full-day K program for 2020-21, one class of full day kindergarten for twenty students, which was filled via lottery.

The proposal for all kindergarten being full-day classes was introduced by the School Board at its Oct, 2021 budget workshop. It was strongly supported by the community, and approved by voters in March, 2022 as part of the Hooksett School District proposed operating budget. It will bring students into first grade with more consistent preparation.

Per attendance reporting in June, 2023, there were 115 Kindergarten students.

Safety

At the end of the prior school year, the Board approved spending up to \$275,000 from fund balance (unspent budgeted money) for various security improvements at all three schools. The details of those improvements are kept vague for reasons of security, but the improvements were implemented over the summer and into this school year. Some of those expenses were eligible for grant funding.

Stakeholder Engagement

One of the School Board goals for 2022-23 was, "increase stakeholder engagement".

The Board hosted a booth at Hooksett Old Home Day on Sept 17. It was a chance to discuss school topics in a casual environment, demonstrate the BusWhere bus tracking system purchased and installed by the Board in spring, 2022, and children (or adults) could sit and color a picture of the Fred C. Underhill bear mascot. We had so many great conversations and heard many good ideas. We appreciate everyone coming to talk to us.



The Board committed to a monthly survey cadence for our various school community stakeholders: school families, staff, and administration. The survey results were discussed at Board meetings and provided additional inputs into planning and policies.

Finally, the Board hosted “Coffee with the Board” at all three schools in late fall to visit with school staff, and the Board toured the schools in the Spring to gather information for end of year planning.

Renewal of High School MOUs

The Hooksett School Board spent considerable time this year discussing its Memorandums of Understanding (MOUs) with districts that provided limited High School alternatives to Hooksett students, as the four current agreements were up for renewal.

The Hooksett School District (HSD) doesn’t have its own High School, so it sends HS students to several remote locations. Our anchor school since 2015-16 is Pinkerton Academy (PA) in Derry, designated Hooksett’s “High School of Record”. PA is a “private, non-profit corporation” with approximately 3,000 students. The district’s current contract with PA makes a commitment to a “minimum financial enrollment” of 63% of eighth graders sent to PA as ninth graders. For example, if there are 150 eighth graders, 63% of that is 95 students; for that class of incoming freshman, Hooksett must pay PA tuition at least equal to its per-student rate (\$15,408 in 2023-24 for regular education) times 95 students, or \$1,463,760. Additional costs of special education and transportation are also HSD’s responsibility.

HSD maintains agreements with several other districts as HS alternatives – a contract with Manchester School District, and Memorandums of Understanding (MOUs) with Bow, Goffstown, Londonderry, and Pembroke (“MOU schools”). Currently, Londonderry and Manchester accept the tuition rate paid to Pinkerton Academy, while the other MOU schools charge a higher rate that must be offset by families paying the difference in rates.

Whereas Pinkerton requires a minimum enrollment, MOU agreements dictate Hooksett School District will be informed of the specific number of available spaces each year in October, which may be less than these constraints:

- Bow: shall not exceed ten (10) Hooksett students per grade level
- Londonderry: shall not exceed forty (40) Hooksett students per grade level
- Pembroke: shall not exceed twenty (20) Hooksett students per grade level
- Goffstown: available spaces determined yearly

The contractual “minimum financial enrollment” at Pinkerton Academy prompted some actions by prior Hooksett School Boards to ensure that minimum was met. Until recently, Hooksett paid a “MOU tuition rate” several hundred dollars below the PA rate, intended to incentivize PA attendance. This lower rate had been accepted by Londonderry, but manifested itself as a larger up-charge for attending the other schools. Another action is embodied in Board policy JCB-R, which simply states requests to attend a designated MOU high school are considered if the 63% PA enrollment contractual requirement is met.

There were broad discussions about MOU policies for MOU suitability and alternatives for the scenario of fewer than 63% of eighth graders choosing PA, though nothing new had been codified. The Board approved MOU renewals in May. The next opportunity to amend terms with its Pinkerton Academy contract occurs in 2026.

You can find the various contracts and MOUs on the HSD website under High School >> Agreements & Documents
<https://hooksetthighschoolinfo.sau15.net/agreements/>

Transportation

School Bus Staffing

As many school families know, school bus scheduling has been a challenge the past few school years. Like many industries, busing has been impacted by a shortage of qualified, interested employees nationwide. Our routes, run by our busing provider, Student Transport of America (STA), were short-staffed. Hooksett was typically served by eighteen bus routes, and that had been consolidated to thirteen. Regrettably, our route serving Manchester high schools was only run in the morning, not the afternoon, and the lack of coverage for drivers calling out sick sometimes meant delayed or canceled routes.

School Bus Tracking Software

The BusWhere bus tracking pilot was rolled out to a large portion of school district families in November, 2022. We appreciate HSD administration working through the process and sending invitations to over 1,500 parents/guardians. BusWhere provided up to 5-second bus location accuracy in many areas. Unfortunately, the program was not consistently available on all bus routes.

STA, our bus provider, sometimes adjusted which buses cover which routes, or when, due to driver shortages. Bus routes were sometimes covered by drivers from other depots with buses not tracked by BusWhere devices. Thus, there were days where a route was entirely not tracked, or the software tried to track an incorrect route.

New Transportation Provider

The three school districts of School Administrative Unit 15 - Hooksett, Auburn, and Candia - contracted with a new bus provider starting in July, 2023, First Student. Our contract with First Student also includes provision for bus tracking, so the BusWhere program implemented by the Hooksett School Board will be replaced with another system.

Budget Challenges

Special Education costs have risen significantly, because of an increase in the number of students being identified for services and increases in the cost of services per student. Related transportation costs, such as for travel for out-of-district services, are up, too. School districts in

New Hampshire got a budget shock with New Hampshire passing SB-394 into law in June, 2022 which increased the age range of individuals qualifying for special education but without permitting a year for districts to budget for it.

Special Education costs are part of our default budget, not one of the additional discretionary items in the proposed budget, because they are contractually mandated. Thus, for students identified for these services, the forecasted expenses will be budgeted for the next school year – but this is forecasting a long way out. For 2022-23, additional expenses from SB-394 were not part of any budget, nor other needed services identified since the 2022-23 budget was created in October, 2021.

The Board approved using \$198,000 from the district's fund balance set-aside account, and up to \$300,000 out of the Special Education trust Fund, to address unforeseen special education expenses.

2023-24 Planning

School Staffing and Staff Contracts

Reflecting national trends, the Hooksett School District continued to face challenges this year recruiting substitute teachers, paraprofessionals, and custodians. Our transportation provider, STA, also struggled to retain and recruit bus drivers. These staffing issues impacted school operations throughout the year, and required creative solutions to continue serving Hooksett students and families.

Hooksett Education Association (HEA) Contract

The Hooksett School Board (HSB) and Hooksett Education Association (HEA) both ratified a proposed labor agreement for three years starting July 1, 2023. A total of 107.45 positions, some part time, are covered by the agreement. The contract was on the March, 2023 ballot and was approved by Hooksett voters.

The contract has a total projected cost increase of \$1.3 million over 3 years for salary, the New Hampshire Retirement System (NHRS) employer pension contribution of ~20% of salary, and taxes (FICA) on the salary increases. These costs increase approximately 3.1% per year over the current 2022-23 contract, but are partially offset by increased employee health insurance contributions of up to 4.5% for some plans over three years.

For comparison, the current contract with HEA approved by Hooksett voters in 2020 had a total cost of \$890,000, and increased employee insurance contributions by 3%.

Following analysis of competitive district salaries, and examining the aggregated school salary information for fifteen years for the entire state of New Hampshire available under the NH Dept. of Education's Data Reports, the Hooksett School Board came to learn that contracts over a dozen years evolved to favor senior teaching staff at the expense of staff with fewer than fifteen

years experience. This left some significant gaps in salary competitiveness with neighboring districts for these positions, and was a large factor in the district's challenges in recruiting and retaining staff. Remedying these gaps required some innovative adjustments.

Notably, the contract makes substantial adjustments to the salary step chart to reduce the decades-long 112% pay gap between lowest paid and highest paid employees to 93% by increasing salary steps uniformly from \$1,880 to \$2,112 per year. It also increases employee contributions for the health insurance plan required by the contract, from 15.5% to 20% for Family and Single+1 plans. The Single plan contribution increases to 12%.

Hooksett Education Association (HEA) Contract Adjustments

The Hooksett School Board (HSB) and Hooksett Education Support Professionals Association (HESPA) both approved a proposed amendment to the final year of the current three-year agreement, starting July 1, 2023. The contract amendment was on the March, 2023 ballot and was approved by Hooksett voters.

The amendment added \$4.00/hour to the hourly rates of these positions, to make the rates competitive in the current job market. The agreement with HESPA covers a variety of school support positions such as paraprofessionals, administrative assistants, tutors, and school nutrition (lunchroom, etc.) and building maintenance staff.

It's impossible to overlook how much salaries for certain positions have increased in the last year or two. For example, a nearby fast-food franchise is advertising positions starting at \$15/hour with retirement incentives. The new hire hourly rate for Nutrition Assistants in the current contract is \$10.92/hour. New hire rates for other positions currently range from \$13.00/hour for Custodian and Paraeducator to \$18.72/hour for a Title 1 Tutor. With Hooksett School District paying rates far below alternative employers, it has been very difficult to retain and recruit staff in these positions. We appreciate the folks who have stayed with us.

The inability to fill open positions has required using contracting agencies, which pay contract staff higher wages and also charge for the service of finding and placing contract employees.

A new contract term will be negotiated with HESPA in 2023-24.

School Budget

The Hooksett School Board and Budget Committee proposed a budget for the next school year, 2023-24, of \$38,442,000, which was approved by voters in March. If this proposed budget was not approved by the voters, a default budget of \$37,787,587 would have been used instead.

The default budget is defined by state law, and is essentially the current (2022-23) budget plus contractual obligations. Notable contractual increases include:

- Special education costs, both in number of students qualifying for services and cost of providing services. Special education plans are legal obligations.
- Health insurance

- Transportation, given dramatic fuel cost increases and a bus driver shortage.
- High School tuition

At our October 25 budget workshop, which followed a presentation the prior week by school administration, the Board went through the 1,200 line budget line-by-line before approving it. The Board appreciates the considerable work by our school administration and staff diligently planning for next year. Budgeting is complicated by post-pandemic challenges finding certain staff and materials, and the concerning inflationary economic environment.

Many people are unaware that about three-quarters of that budget is for staffing in Hooksett or at our High Schools out of town. We have budget lines for building maintenance, textbooks, technology, various supplies, equipment, and curriculum products, but those are the smaller portion of our budget. Quality education is facilitated by people. In the case of Hooksett, outstanding people, among the best educators and support staff in the state.

The approved budget does not include the increased contract costs, as those were separate warrant articles and any combination of warrants could be approved or rejected.

It is worth noting that 2002-23 marked the final payment of the \$20 million bond for building David R. Cawley Middle School and renovating Hooksett Memorial School, which is a \$1,056,000 expense that will not be in subsequent budgets.

March, 2023 Election Results

1. School district officers
 - a. Ms. Godbout, Mr. Goertel, and Mr. Sullivan were reelected as School Board Members
 - b. Ms. Moynihan was written in as School District Moderator
 - c. Ms. DeCampo was elected as School District Clerk
 - d. Mr. Kotlyarsky was written in as School District Treasurer
2. The proposed \$38,442,000 school district operating budget was approved.
3. The \$1.3 million three-year contract with Hooksett Education Association (HEA) was approved.
4. The \$345,000 modification to the third year of the contract with the Hooksett Education Support Professionals Association (HESPA) was approved.
5. The \$75,000 Building Maintenance Expendable Trust Fund contribution was approved, from fund balance.
6. The \$100,000 Special Education Expendable Trust Fund contribution was approved, from fund balance.
7. The \$75,000 Technology Expendable Trust Fund contribution was approved.

End of School Year Budget Updates

The Hooksett School Board approved the following items from unspent fund balance:

1. \$225,796.32 for cameras and other security improvements
2. \$200,337.41 for non-security items

- a. Replacement library shelving
- b. Microphone system
- c. Drain pipe replacement
- d. Replacement tractor for Cawley (lawn and snow removal) and Underhill
- e. Replacement heating wheels at Memorial and at Cawley
- f. Replace concrete entrance to Cawley
- g. \$45,000 for replacement technology

The Board voted to return the remaining fund balance (still estimated, at the date of the meeting), up to \$773,866, to Hooksett taxpayers.

The Board voted to waive two professional development days for staff as an end of year bonus. The Board also increased compensation starting in the next fiscal year for some administrative positions that were not competitive with relevant other districts.

2023-24 Board Goals

At the Hooksett School Board's June, 2023 retreat, four goals were defined for the upcoming school year.

- 1. Develop a strategic plan, utilizing external consulting services
- 2. Address facilities needs
- 3. Improve school safety, wellness and communication
- 4. Enhance staff mentoring programs

Thank You

The entire town of Hooksett appreciates the time, effort, and commitment put forth by the school administration, staff, and community volunteers who supported our students throughout the year. Parents and guardians, thank you for your commitment to supporting our students outside the classroom. Parent involvement in education is a critical factor for student achievement. The School Board appreciated a wealth of constructive input and feedback given by many Hooksett citizens during our meetings and deliberative sessions.

We should all thank the town of Hooksett, who spent \$36 million dollars this year to educate nearly 2,000 students, pre-Kindergarten through High School.

Finally, I would like to thank the School Board Members, and those who supported us this year. This team acted with the utmost concern for our students and staff, operating transparency, fiscal prudence, facilities, and our academic programs. Thank you for your dedication, guidance, and leadership.

School Board Members

- Wayne Goertel, Chair
- Jillian Godbout, Vice Chair
- Amy Tremblay, Secretary
- Lynn Baker
- Jason Hyde
- Alexis Quinlan (-2023)
- James Sullivan

School District Clerk

- Jennifer DeCampo

School District Moderator

- Leeann Moynihan (2023-)

School District Treasurer

- Mike Salvas (-2023)
- Michael Kotlyarsky (2023-)

Administration

- William J. Rearick, Superintendent
- Marge Polak, Assistant Superintendent (-2023)
- Cory Izbicki, Business Administrator (2022-)
- Principals: Matt Benson, Brad Largy, Ben Loi
- Directors: Dean Farmer, Christine Osborne, Meghan Largy, Cindy Nusbaum, Daniel Roma, Justine Thain

School Board Recorder

- Becki McCarthy

Pictured below: The Hooksett School Board, with Superintendent Rearick, at its June, 6, 2023 meeting. Left to right: Jason Hyde, Lynn Baker, Jillian Godbout, Wayne Goertel, William Rearick, Amy Tremblay, Alexis Quinlan, James Sullivan



Respectfully submitted,

Wayne Goertel
Hooksett School Board Chair

Director of Student Services Town Report 2022-2023

During the 2022-2023 school year the Hooksett School District provided special education services to approximately 414 students between the ages of 3 and 22. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high schools to include: Pinkerton Academy (Hooksett's school of record), Manchester West, Manchester Central, Pembroke Academy, Bow, Goffstown, and Londonderry. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 22 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local social media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 22 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2022-2023 school year, this entitlement money was used to support in-district programs. A special education teacher, behavior support aides, and highly specialized contracted service providers. With this funding the Hooksett School District was also able to conduct child find screenings, evaluations, and consultation in regard to behavioral interventions. Reading intervention software was purchased and utilized in all schools for students who need an intense, multi-sensory approach to master foundational reading skills.

The Hooksett School District also provided comprehensive services to approximately 45 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Many thank yous are extended to the Hooksett community for their continued support of all students.

Respectfully submitted,

Christine Osborne

Christine Osborne
Director of Student Services



Fred C. Underhill School

Annual Principal's Report

June 2023



I am honored and privileged to be the Principal at Fred C. Underhill School. I am pleased to report that Underhill School students have grown academically and socially as a result of effective instruction, student supports/interventions, enriching learning experiences, and a positive and safe school culture.

Staff Changes for the 2022 - 2023 school year:

We welcomed new staff members to the school this past year.

New to Underhill:

Ashley Delani - Kindergarten Teacher
 Stephanie DiMatteo - Kindergarten Teacher
 Emily Wood - Kindergarten Teacher
 Ashley Penland - Grade 1 Teacher
 Stephanie O'Connor - Grade 1 Teacher
 Ashley Cardillo - Grade 2 Teacher
 Jackelyn Robarge - Special Education Teacher
 Gretchen Pyles - Library Media Specialist

Carley Wentzell - School Counselor
 April Fraser - School Nurse
 Karen Conway - Kindergarten Aide
 Bielka Queiroga - Kindergarten Aide
 Cara Shea - Kindergarten Aide
 Jeanette Ward - Kindergarten Aide
 Jennifer Fay - Title I Tutor
 Frank Loi - Custodian

Day One Enrollments	Last Day of School Enrollments
Preschool - 24 students	Preschool - 26 students
Kindergarten - 125 students	Kindergarten - 126 students
Grade 1 - 142 students	Grade 1 - 141 students
Grade 2 - 151 students	Grade 2 - 155 students
Total as of 9/6/22 = 442 students	Total as of 6/20/23 = 448 students

New this school year was the implementation of full-day kindergarten at Underhill. It was a successful experience for the students and staff. Students quickly adapted to the full day program and made tremendous progress. The kindergarten staff worked closely to plan engaging lessons and to make adjustments to the program throughout the course of the school year. They also incorporated play-based learning within the program. We look forward to building upon our successes in the upcoming school year.

In Reading and Language Arts, the school began to work on enhancing reading and language arts instruction with the support of Sonia Laliberte, the English/Language Arts Coordinator. The teachers participated in Keys to Beginning Reading (KBR) training throughout the school year. The KBR training supported teachers' background knowledge to teach all the components of beginning reading. The instructional practices are aligned with the science of reading and the District's core reading program. During the training sessions, teachers were provided with training materials and resources. They also spent time reviewing ways to apply multi-sensory instructional practices and strategies. In addition to the training sessions, the KBR trainer provided consultation to teachers and administration through on-site team meetings and classroom walkthroughs. In addition to the KBR training, Kindergarten and First Grade Teachers implemented the Heggerty phonemic awareness program to bolster students' phonemic awareness. Teachers also created grade level specific assessments along with refining grading rubrics.

In Math, we continued our use of the Math in Focus core program. This year, four teachers were selected to participate in the Ongoing Assessment Project (OGAP) training with a focus on additive reasoning. They learned about the underlying research on student learning along with effective instructional strategies. They also practiced using OGAP tools and routines to continually monitor and respond to student thinking. The teachers developed a deeper understanding of mathematical content. Meghan Largy, the Director of Math, Accountability, and Assessment, worked with all classroom teachers to implement daily number dot talks to develop students' counting, subitizing, and problem solving skills. They also worked together on assessments and the math program.

Underhill School continued with its 1-to-1 Chromebook device initiative where every student was issued a Chromebook device. Teachers used Seesaw, Google Apps for Educators, and the digital tools within the core reading and math programs to support their instruction. Students also had access to online support programs such as Lexia for Reading and Dreambox for Math.

Special events and activities took place this year with the support of the ALPs program, teachers, and volunteers. Mrs. Ruest, Hooksett ALPs teacher, coordinated the Annual Pumpkin Roll Challenge, Cardboard Arcade, Gingerbread Man Crossing, Invention Convention, Hour of Code, Dot and Dash, and Math Enrichment. Community building schoolwide events occurred like Meet Your Teacher, Open House, Book Fairs, Halloween, Veterans Day Celebration, Harvest Festival, Dr. Seuss Week, and Fun and Games Day with the support of teachers and staff.

Kayla Briggs, the Music Teacher, organized a winter concert for second grade and a spring musical for first grade. These events were a huge success! These events supported our efforts in building a positive school community.

Second grade completed a literacy project titled 'The Living History Wax Museum.' This 'Famous American' biography research project integrated reading, writing, speaking, and performing. The students worked on their research projects with the support of their teachers. Each student composed a speech to present their famous American. The students dressed up as their famous American and shared their speeches with their families at the wax museum event.

The Annual Reading Challenge was another highlight for the school year. Congratulations to all of the students for completing the Reading Challenge. They exceeded the Reading Challenge goal of 10,500 books. They read over 15,355 books during the reading challenge. The ultimate prize for completing the Reading Challenge was Principal Loi performing a super stunt as a human bowling ball for the students and staff at a school assembly.

The school also had various presenters visit the school to support students learning of important science concepts. The McAuliffe-Shepard Discovery Center brought their portable, inflatable planetarium to Underhill for a presentation for first grade students. They led the students into the planetarium and provided an engaging presentation on the patterns of the sun, moon, and stars. Students worked using their observations to make predictions. The NH Audubon Society visited second grade to provide a science presentation titled "Pollinator Party." They discussed the relationships between plants and specialized insects by introducing the students to the basics of plant anatomy and insect pollination. Wildlife Encounters also visited Underhill for kindergarten and first grade presentations. The presenters brought wild animals to help illustrate important science concepts. Kindergarten learned about patterns of what plants and animals need to survive. First grade learned about animals and their offspring.

Marty Kelley, a local Children's Literature Author and Illustrator, visited the school in the spring as well. Marty presented some of his published work and he also discussed his writing process. He stressed the importance of practicing and trying their best to overcome challenges especially when learning new things.

The Hooksett PTA supported the school with their volunteerism, fundraising efforts, programs, teacher grants, and various community building events like the Spooktacular, the Brain Show, Color-A-Thon, Tie-Dye T-Shirts, and Teacher and Staff Appreciation Week. They continue to be incredible partners and we appreciate their ongoing support.

We continued to partner with the Hooksett Police Department and Hooksett Fire and Rescue on various safety projects. Both departments provided presentations to the students over the course of the school year to support safety at home and at school. The Police and Fire departments supported the school with conducting emergency drills over the course of the school year as well.

In closing, this was an amazing school year and we are proud of how much progress the students have made. Thank you to the teachers and staff for their hard work and dedication and to the families for their support.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Benjamin Loi". The signature is fluid and cursive, with a long horizontal stroke at the end.

Benjamin Loi, M.Ed.
Principal

FRED C. UNDERHILL SCHOOL STAFF

2022-2023

PRINCIPAL

Benjamin Loi

ASSISTANT PRINCIPAL

Jennifer Colantuoni

ADMINISTRATIVE ASSISTANTS

Maura Ouellette

Amy Martel

FACULTY

Alyssa Call
Shannon Baldoumas
Ashley Delani
Marnie Devereaux
Stephanie DiMatteo
Caryl Pawlusiak
Cara Prindiville
Emily Wood
Madbury Bardier
Anita Field
Debra Lyscars
Stephanie O'Connor
Ashley Penland
Stephanie Tardie
Ellyn Vilela
Ashley Cardillo
Maura Cassedy
Karena Cosgrove
Janet Girard
Danette Noboa
Sue Salcito
Melissa Smith

Preschool Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Kindergarten Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 1 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher
Grade 2 Teacher

STUDENT SERVICES

Rebecca Roy
Emily Hardy
Jacklyn Robarge
Caroline Macomber
Heather Harrison
Tracey Ruest
Mary Lou Donahoe
Carley Wentzell
Lacey Ouellette
Briann Lavoie
Wendy Ryback-Soucy
Megan Newhall

Preschool Coordinator
Special Education
Special Education
Special Education
Special Education
Special Education
ALPS
ESOL Teacher
School Counselor
Occupational Therapist
Speech/Language
Speech/Language
Speech/Language

LITERACY SUPPORT/TITLE I

Nancy Dupont
Linda Rattigan
Michelle Baer
Jennifer JanTausch
Jennifer Fay

Reading Specialist
Reading Specialist
Literacy Support
Title I Reading Tutor
Title 1 Math Tutor

UNIFIED ARTS

Kathleen Jenkins
Kayla Briggs
Anne White

Physical Education
Music
Art

LIBRARY/MEDIA

Gretchen Pyles
Leia Vincent

Library/Media Specialist
Library Assistant

TECHNOLOGY

Ryan Gelinas

Technology Support

NURSING

April Fraser
Dale Aumann

Nurse
Nurse Clerk

MAINTENANCE DEPARTMENT

Kristin McGovern
Ralph Izzi
Frank Loi

Walter Hensel
Nicholas Lewis

FOOD SERVICE

Ashley Porter
Janyce Demers

Darlene Frasier

PARAPROFESSIONALS

SynClare Dawkins
Kaytlin Dionne
Julie Edmunds
Jennifer Fecteau
Siobhan Gabriel
Amanda Harkins
Samantha Messier
Tamara Morely

Lauren Nickerson
Helena Phillips
Trevor Schofield
Marty Sharp
Colleen Steinbeiser
Rene Vidito
April Zapora

KINDERGARTEN AIDES

Karen Conway
Karren Crain
Diana Hutchinson
Bielka Queiroga

Cara Shea
Jenny Townley
Jeanette Ward

Hooksett Memorial School

Annual Principal's Report 2022/2023



Hooksett Memorial School opened in the fall with a total student population of 395 students and closed the school year with 396 students. There were several staff changes this school year. Principal Brad Largy completed his second year as principal of Hooksett Memorial School and fifteenth year in the Hooksett School District.

Sonia Laliberte- District Language Arts Coordinator
Leslie LaRosee - Part time Administrative Assistant
Tori Grassa - Grade 4 Classroom Teacher
Kelly Gouveia - Grade 4 Classroom Teacher
Melissa Nadeau - Grade 4 Special Education teacher
Jessica Grovo- Nurse
Jessica Laughton- Reading Specialist

Hooksett Memorial School, family, friends, and community members honored a special individual in June who served Hooksett students for 22 years. Thank you to Arthur Rivet for his years of service providing Hooksett students with a high quality education and the relationships he built with students and staff.

Congratulations to Melanie Godbout, 5th grade teacher at HMS. Melanie was named the 2021-2022 (previous year) Kiwanis Teacher of the Year. Melanie was honored at Southern New Hampshire University on May 9, 2023 for the Hooksett Community Leaders Award ceremony. Melanie has dedicated her passion for teaching to the children of Hooksett for 18 years. She strives to ensure that students meet high academic standards and also provides them with rich educational experiences that create lasting memories. Melanie always goes above and beyond for the students, families, community and staff of Hooksett. She serves on numerous committees and takes on countless roles including but not limited to her active involvement with the Hooksett Education Association, Adopt A Family, Law Enforcement Against Drugs, HMS Grading and Reporting Committee, Chair of the HMS Universal Team for Positive Behavioral Supports, and classroom teacher mentor. Melanie is a true professional who has devoted her career to students, her colleagues, and the profession.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values:
Schools are for students; Students meet and exceed high academic standards; We each have the

responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe collaborative partnerships with the community supports the growth of all children. All decisions are based upon these values and on what is best for children.

Staff fulfilled the annual requirements of varied training throughout the course of the year. Each month during staff meetings, staff members engaged in activities related to pedagogical best practices, grading and reporting, emergency management best practices, and whole school language to support expectations and peer interactions.

HMS staff participated in both summer work and Professional Development leading up to the first day of school with students. During the PD days, staff focused on preparing for school wide consistency with Schoology, our Learning Management System, to best engage and support students and families. Teams engaged in break out sessions in the areas of math, ELA, emergency management, content review, and meetings with administration and our new school nurse, Jessica Grovo. All grade level teachers also met with Meghan Largy, Director of Mathematics, Accountability and Assessment, for a training on Zearn, our new learning platform that helps students explore concepts, discover meaning, and make sense of math. Teachers had two additional Zearn training sessions during the school year. Grade level teachers, case managers and Title I staff participated in the third session of the Ongoing Assessment Program (OGAP) training. This is part of a year-long training to strengthen instructional practices as it relates to gathering evidence, analyzing evidence and making instructional decisions. Unified Arts staff, Reading Specialists and other interventionists participated in Crisis Prevention Intervention (CPI) training facilitated by Mr. Hinkle.

This past summer four members of our Third Grade Team, our Reading Specialist and Assistant Principal participated in a summer book study, Shifting The Balance by Jan Burkins and Kari Yates, which explored how to reintroduce The Science of Reading into a "Balanced Literacy" classroom. The Burkins & Yates text is designed to provide teachers, who were formally comfortable with a balanced reading approach, an introduction to the science of reading. This book study facilitated important discussions around reading science, further clarified common misunderstandings, and provided participants with additional, actionable steps to incorporate reading science into daily practice.

This past summer, teachers from grades three through five worked with Meghan Largy, Sonia Laliberte, Justine Thain and Cheryl St. Pierre to review content standards and reporting statements for mathematics, English language arts, social studies and science.

Professional Learning Team meetings began at the end of September. Grade level teachers, including specialists, ELL and Special Education teachers met to discuss curriculum, instruction and assessment. During PLT meetings, grade level teams worked to establish norms, reviewed NWEA and other assessment data, and discussed strategies to support students. During the first

week of November, students completed a benchmark assessment for mathematics. The purpose of the benchmark was to identify students in need of additional math support. During subsequent PLTs, teachers reviewed the assessment data with Meg Largy, Director of Mathematics, Accountability and Assessment, and worked collaboratively to create targeted plans to support students during small group math instruction. Teachers also worked with the Language Arts Coordinator, to identify reading benchmarks that were utilized in December.

The school year began with our Meet your Teacher event on August 31st. On Tuesday, November 8, 2022 parents were invited into the building to participate in Parent-Teacher conferences. Expo Night was held at Hooksett Memorial School in April to celebrate the hardwork and success of students. Expo Night for students in 3rd and 5th grade was held on Wednesday, April 11th from 5:30-7:00 PM. Expo Night for students in 4th grade was Thursday, April 13th from 5:30-7:00 PM.

Second grade students traveled to Memorial on June 12th, to meet the third grade teaching team, administrators, and tour the building. The second graders were fantastic guests; we can not wait for them to join our school community next year. Parents of incoming 3rd grade students were invited to attend a Parent Information Night on June 12th at 6:00PM.

For the past six years, the third grade community at Hooksett Memorial School has been fortunate enough to have the SCA join classrooms to present programs on lifelong stewardship of our land and the empowerment young people can have as our future conservation leaders. The Student Conservation Association (SCA) is America's conservation corps. Volunteers from the program provide in-person, hands-on environmental lessons based on the NH State Science Curriculum. Lesson topics have included: soils, trees, insulation, rock cycle, animals (adaptation, habitats, and tracking), recycling, water cycle, and so much more. SCA provided a culminating onsite field day experience for the students.

For the past 3 years Mrs. Brotherson, Mrs. Githmark, and their students have been collaborating with NH Audubon to develop a "Peregrine Falcon: Students as Scientists" curriculum. The curriculum is now fully developed and is offered to students in the Manchester school system. Due to this connection with NH Audubon, Mrs. Brotherson and Mrs. Githmark were introduced to Anne Pardo who organizes the Brady Sullivan Peregrine Falcon naming program.

Beginning in March students in Mrs. Brotherson's and Mrs. Githmark's 5th grade classes observe the Brady Sullivan Peregrine Falcons on the NH Falcon Cam (a joint effort of the New Hampshire Audubon Society, Brady Sullivan Properties, and Peregrine Networks) as they raise their family. This year, in addition to their scientific studies, students were very excited to have an opportunity to name the falcon chicks.

Each year there is a naming theme, and this year's theme was "NH mountains." In the past, the eyasses (baby falcons) have been named for NH Rivers, native trees, small NH towns, etc. Anne Pardo chose the theme "NH Mountains" and gave students 10 mountains as possible falcon names. Students in Mrs. Brotherson's and Mrs. Githmark's researched facts about the ten selected NH Mountains and the Peregrine Falcon. Students then wrote a persuasive argument to make the case for why one of the falcons deserved the name of the mountain. Their research was presented with illustrations as a poster. Finally, students voted for the four best-crafted arguments.

"Ash" Mount Washington

"Yeti" Mount Lafayette

"Mocha" Mount Chocorua

"Perci" Mount Percival

On March 30th and 31st, fourth grade students visited the Statehouse and New Hampshire Historical Museum. Students participated in hands-on learning experiences and viewed representatives as a mock bill was introduced in the House. 4th graders were welcomed into the Senate Chambers by Senator Murphy during one of their live meetings.

In May, the New Hampshire Energy Education Project (NHEEP) visited the fifth grade students at HMS where they explored electricity generation, including renewable energy, and its impact on Earth's spheres. The New Hampshire Energy Education Project's mission is to build a deep understanding of energy through education, encouraging choices that result in sustainability in our communities, economy and environment. Driving questions for students included, "How does the way we generate and use electricity impact our environment? What can we do to reduce our negative impacts?" Students worked to meet three learning targets: Demonstrate how electricity is generated, explore renewable energy and compare the impacts of electricity on the different spheres of the Earth and Design a personal goal to use less electricity to protect the Earth's resources and environment.

Students in 5th grade studied astronomy, learning about the sun, moon, and stars. All fifth grade classrooms visited the McAuliffe-Shepard Discovery Center to culminate their learning experience. This included a planetarium show called "Tonight's Sky" which helped students locate constellations and planets in the night sky and taught them some of the archeoastronomy ideas of ancient people. The McAuliffe-Shepard Discovery Center is a science museum located in Concord, New Hampshire. The museum is dedicated to Christa McAuliffe, the Concord High School social studies teacher selected by NASA out of over 11,000 applicants to be the first Teacher in Space, and Alan Shepard, the Derry, New Hampshire, native and Navy test pilot who became the first American in space and one of only twelve human beings to walk on the Moon. The Discovery Center's mission is to inspire every generation to reach for the stars, through engaging, artful and entertaining activities that explore astronomy, aviation, earth and space science. The 45,000-square-foot McAuliffe-Shepard Discovery Center offers 20,000 square feet

of interactive science and engineering exhibits, outdoor exhibits including a full-sized replica of a Mercury-Redstone rocket, a full-dome digital planetarium, an observatory, portable digital planetarium and a full complement of on- and off-site educational programs.



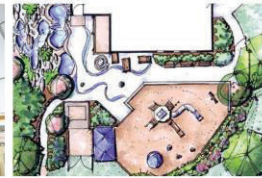
Hands-On Physics



Experiences & Simulators



Observatory



Coming Soon: Science Playground

Thank you to the students and staff at Cawley Middle School for once again, hosting all of the HMS staff and students at the morning performance of Shrek Jr The Musical. HMS students were greeted by the Cawley Hawk and quickly were mesmerized by the student art work on the walls and set, costumes, and performance.

On June 7th, fifth grade students traveled to Cawley Middle School to meet their new teachers and administrators and tour the building. Students were excited and enthusiastic about the upcoming transition. Great job fifth graders, you have done an outstanding job this year as leaders of our Hooksett Memorial School community. Good luck! Make the most of your Middle School experience, “Make Your Mark, Make a Difference.”

HMS students and staff enjoyed an exciting presentation sponsored by the Hooksett PTA. The Brain Game Show is a presentation that celebrates education and communicates to children that learning can be cool and fun. The Brain Show is an educational and interactive school assembly that involves students and teachers.

TIGER, Theatre Integrating Guidance, Education, and Responsibility, performed for HMS during the month of May. TIGER is a professional theater company designed to help students and schools deal proactively with social issues and concerns facing students in schools today. This year’s theme was “Brand New Day” which was supported in guidance lessons leading up to the performance.

During the month of November, ALPs teacher, Tracey Ruest, organized the Rube Goldberg Design Challenge Days for all Memorial students. This opportunity was organized collaboratively between ALPs, Media, classroom teachers, and the town library. Students previewed Rube Goldberg designs (machines) in class before arriving on Challenge Day. Teams of students were given a set of materials (toy car track, string, golf ball, ping pong ball, tape, binder clips, etc.) and a space with tables and chairs to use for height. Together, students worked to construct a chain reaction design to meet the goal. Also included were conversations about simple machines and identifying them in their design. This experience tied in with a choice later

in the year when students were able to participate in the Invention Convention.

In February, Hooksett students inspired all ages with their innovative ideas during the Invention Convention. The Advancing Learning Programs (ALPs) department hosted the events at both Hooksett Memorial School and Fred C. Underhill School, along with help from many guest judges and volunteers. The Convention is where inventors and chain reaction designers in grades 1-5 showcase their designs. Once more, a fully in-person experience this year meant that students could present to peers and adults multiple times throughout the day. They worked on important communication skills as they described their invention process and answered questions from judges in the morning, groups of students in the afternoon, and families and friends in the evening.

All students who complete the project are recognized for their innovations. This enrichment activity is optional and the process includes a number of steps and requirements, including keeping an inventing journal, researching ideas, building a prototype, creating a display board, making a video of the presentation pitch, and facing the judging groups and visitors throughout the day. At the end of the local competition, awards are presented and place winners are nominated for the regional competition. Congratulations to those who represented Hooksett at the Northern New England Regional Invention Convention on March 18th at the University of New Hampshire.

Winners who are Nominated to Regionals:

Grade 3

1st Place: Zoey Staples, *Light Guard*

2nd Place: Hazel Lloyd, *Easy Pedal Pourer*

3rd Place: Holly Royce, *Clean Up Crew*

Grade 4

1st Place: Sara Tilton, *Slumber Buddy*

2nd Place: Annabelle Giguere, *Pest Away*

Grade 5

1st Place: Philip Lapierre, *Trailblazer*

2nd Place: Crew Fitzgerald, *Pencil Light*

3rd Place: Addie Tremblay, *Safety Sensor 2000*

We had 51 students sign up this year from HMS.

Of those, 43 students participated on the day of the Invention Convention:

16 from grade 3 (9 of whom were nominated for Regionals)

12 from grade 4 (3 of whom were nominated for Regionals)
15 from grade 5 (3 of whom were nominated for Regionals)

We had nominated 15 students to move on (11 individuals and 2 teams of 2) and compete at the Northern New England Invention Convention on March 18th at UNH in Durham, NH. They were part of a celebration with an estimated 200 inventions.

Additionally, Mrs. Ruest organized and started the HMS Learning Garden. With the help of the community (HMS staff, custodial staff, and local businesses) two raised-bed gardens and a sunflower arch project was created. We're growing tomatoes, cucumbers, spinach, radishes, and sunflowers. Students and families have volunteered to help care for the garden over the summer.

Hooksett Memorial School students participated in The Hour of Code during the week of December 5th. The Hour of Code is a global computer science initiative that creates a fun and creative environment for students to be introduced to the concepts of computer programming.

In an effort to recruit future staff members HMS administration attended a number of job fairs this year. On April 1, 2023 building administration attended the Plymouth State Football Career Day. PSU Football Alumni dating back to the 1970's spoke about their profession and met with over 60 current student athletes preparing to enter the workforce. This was a great opportunity to speak with future educators about applying for positions, interview preparation and qualities employers look for. On April 6th building administration attended the Southern New Hampshire University Career Fair in an effort to promote and recruit for the Hooksett School District. Administration spoke with many future graduates and spoke to the quality of the Hooksett School District. On April 20, 2023 building administration represented the Hooksett School District alongside representatives from Auburn and Candia in search for future candidates to join SAU 15. The mission of the Massachusetts Educational Recruiting Consortium (MERC) is to bring together employers from across the United States and internationally with undergraduate and graduate students for the following purposes: networking, interviewing and job search.

Staff members attended a Keys to Literacy- Advanced Word Study one-day toward the end of the school year. This training focused on teaching advanced word study so students can better spell and read multisyllabic words in any subject. After students have developed knowledge of letter-sound correspondences and basic decoding skills in the primary grades, it is important that they learn how to combine those skills with knowledge of syllable patterns, syllable division principles, and morphology (roots, prefixes, suffixes) to read accurately unfamiliar multisyllabic words. This training strengthened instructional practices for teaching advanced word study skills that combine knowledge about both the sound-spelling correspondences and the meaning units (morphemes) that make up most English words. This is essential for reading beyond grade 3

because both sound and meaning are used when representing words in print, especially multisyllable, academic words.

Meghan McLain, Bill Hinkle, Tania Spencer, Sonia Laliberte, Courtney Cronin, Jessica Laughton, Meghan Largy, Kelly Gouveia, and Brad Largy participated in a three-part series on Grading For Learning and Equity during the school year. The series is designed to explore grading practices and policies that support competency-based learning. Brian Stack, NHLI's Director of Innovative Programs facilitated the Zoom webinar. The second session unpacked the "flaws" of a traditional grading system and the potential "fixes" for them, based on Ken O'Connor's work. Whole-group discussion as well as some break-out group discussions took place during this webinar. Although not required for participation in the workshop, Brian referenced *What We Know About Grading: What Works, What Doesn't, and What's Next* (Guskey and Brookhart, 2019). This reading will connect the work of grading to the seven design principles of competency based learning.

Mr. Hinkle continues to chair the Grading and Reporting Committee which is composed of teachers from each team. This group continues to meet every other Wednesday after school during the school year. The group established that the purpose of the committee's work was to create a document that outlines some foundational grading practices for all teachers at HMS. The committee continues to use the book *On your Mark* by Dr. Thomas Guskey to guide their conversations. Additionally, the committee reviewed the work and research of Rick Wormeli. More recently, the group has examined the work of Ken O'Connor and his text *How To Grade For Learning*. His expansive research outlines processes for accurately measuring students against standards and how to report student achievement.

Hooksett School Resource Officer, Angela Bergeron, began the Law Enforcement Against Drugs (L.E.A.D) program with 5th grade students this year. Classes met with Officer Bergeron once a week during the ten week program to engage in learning opportunities in the areas of: goal setting, decision making, effective communication, conflict resolution, resistance to substance abuse and conflict, and resistance to negative peer pressure and influence. The ten week program culminated with a student graduation ceremony at Cawley Middle School in front of family and friends. Thank you to Chief Bouchard, Captain Robie and (now) Chief Sargent for your support and attending the graduation. Thank you to Officer Bergeron for all you do everyday to support the children of Hooksett. On Thursday, January 26th Officer Bergeron received the Chief's Achievement Award for her school and community efforts. Officer Bergeron continues to be an integral member of our school communities, supporting and advocating for safe learning environments.

Members of the Hooksett Grange dropped off dictionaries for all Grade 3 students at Hooksett Memorial School, an annual tradition for the Grange. This puts a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. Thank you to the Hooksett Grange for continuing to make this annual donation to our Hooksett children.

Meghan Chevretils, Melanie Godbout, Ashlyn Pasqual and many other staff members worked to organize HMS Field Day 2022. Field day was a success in great part due to the support of our parent volunteers returning to participate in the fun. Thanks to our committee for coordinating this for all students and their families.

The HMS band and chorus performed multiple times this spring and had A+ performances each time. HMS staff and students had the pleasure of attending the first Spring Band and Chorus Concert during the school day. That same evening, students performed for a full crowd of family and friends at Cawley Middle School. The HMS staff could not be more proud of the dedication of our talented performers. Great work!

HMS now has a Podcast and we continue to use this platform to showcase all the great things happening at HMS and in the community. Each month we will discuss some of the items on the Principal's report in more detail and spotlight student and staff accomplishments. Please take the time to listen to the HMS Podcast!

<https://hmspodcast.buzzsprout.com> Hooksett Memorial School can also be followed on Instagram at Hooksett_Memorial to see all the great things occurring at HMS with students and staff.



In closing, it is important to say a special thank you to the Hooksett community for its continued support. It is with this partnership that students and staff continue to grow and make the most of their educational experiences.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Brad Largy'.

Brad Largy,
Principal

Hooksett Memorial School Staff List 2022 - 2023

(Revised 8/10/2022)

PRINCIPAL

Brad Largy

ASSISTANT PRINCIPAL

Bill Hinkle

FACULTY

Karen Bradley	Gr. 3
Deirdre Brotherson	Gr. 5
Andrea Coulon	Gr. 3
Kailey Crockett	Gr. 4
Elizabeth Curran	Gr. 3
Robin Githmark	Gr. 5
Mel Godbout	Gr. 5
Kelly Gouveia	Gr. 4
Tori Grassa	Gr. 4
Laurel Levesque	Gr. 5
Meghan McLain	Gr. 3
Jennifer Menken	Gr. 3
Melissa Nadeau	Gr. 4 Sp. Ed.
Ashlyn Pasqual	Gr. 3
Emily Peach	Gr. 4
Annie Rehm	Gr. 5
Arthur Rivet	Gr. 5
Tania Spencer	Gr. 5 Sp. Ed.
Linda Stockwell	Gr. 3 Sp. Ed.
Mandy Tran	Gr. 4
Teryl Ux	Gr. 3

Administrative Assistants

Laura Duchesne	School
Leslie LaRosee	School
Julie Collins	Special Ed.
Laurie Tumas	Special Ed.

DISTRICT SPECIAL EDUCATION

Christine Osborne, Director of Sp. Ed.
Julie Ackroyd, Elementary Special Ed. Coord.
Rebecca Martel, High School Special Ed. Coord.
Linda Willard, High School Special Ed. Coord.

SP. ED. AIDES

Judy Berthiaume	Gr. 3
Danielle Robidoux	Gr. 3/5

SPECIALISTS

Kimberly Ackles	Guidance
Caroline Cherry	Speech
Meghan Chevretils	Phys.Ed. / Health
Brandon Davini	Music
Donna Ellis	Guidance
Laura Harwood	Title I
Michele Hayes	ELL
Jessica Laughton	Reading Specialist
Zoe Martel	Music
Lisa Merrill	Art
Pam Pinto	School Psychol.
Tracey Ruest	ALPs
Ellen Wight	Reading Specialist
Jessica Grovo	Nurse

LUNCH ROOM STAFF

Cindy Nusbaum, Director
Kim McEnemy, Kitchen Manager
Patti Tsagaris
Lise Gauthier

LIBRARY

Rosanne Beaudoin	Librarian
Cami Langton	Media Specialist

DIRECTORS OF CURRICULUM

Meghan Largy, Director of Math
Sonia Laliberte, Director of Language Arts

TECHNOLOGY DIRECTOR/STAFF

Sebastian Boisseau
Ryan Gelinas
Dan Roma, Director

MAINTENANCE DEPT.

Dean Farmer, Director
Mary Palmer, Lead Custodian
John Flood

**David R. Cawley Middle School
Principal's Report 2022 – 2023**

David R. Cawley Middle School opened the school year on September 6, 2022 with a student population of 434 students. On the last day of school there were 423 students. This was the 20th anniversary of Cawley Middle School opening for the 2002 - 2003 school year.

Principal Matthew Benson completed his 12th year as principal and fifteenth year at Cawley Middle School. Four new teachers were hired:

Kristin Yeaton, Advanced Learning Program, Hailey Thompson, 6th grade math, Megan Warnick, 8th grade math, and Alexandra St. Jean, 8th grade math.

Cawley Middle School Building Goals 2022/2023

1. All staff members will base decisions on what is best for students and create an environment of mutual respect.
2. Students will read for a variety of purposes in all content areas and engage in independent reading and guided reading to increase fluency, comprehension, and vocabulary across all content areas.
3. Using student data such as common assessments, NWEA assessments, NH-SAS modules, teachers will collaboratively develop and implement targeted instructional strategies in content area meetings, team and curriculum and consult meetings to improve student achievement.

The school's theme is "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. The school community encourages students to think about their future and how they can positively affect the world.

Throughout the last month of the 2021-2022 school year, core teachers completed a survey to identify the major skills that students in need of intervention struggled with in reading and math. Using this information, along with NWEA and NH-SAS data, students were identified for the Cawley Summer Academy and Intervention program. As done in previous years, this program ran for 3 weeks for four days each week, from Tuesday, July 5 until Thursday, July 21.

In total, 21 students attended for reading and/or math intervention. During the Cawley Summer Academy and Intervention Programs, students participated in language arts, science, social studies, math classes, as well as extension sessions focusing on close reading and writing skills. Their specific areas of strength and weakness were identified and utilized to design lessons and activities to best support their needs as individual learners. In addition, Title I and Extend School Year instruction was offered to Cawley students.

Teachers arrived back at school on August 30. For two days teachers participated in professional development that involved active shooter training, subject content meetings, team meetings and worked collaboratively to create observables and a common vision academically and socially. Each team met with the school counselors, school nurse, special education teachers and Cawley Administration in order to learn more about their students.

On September 30 teachers participated in professional development in their specific content area. Math and special education teachers continued their work with the Ongoing Assessment Project. The teachers focused on multiplicative and fractional reasoning. Science, social studies and unified arts teachers reviewed and revised their reporting statements for report cards and created rubrics to measure student learning. Language arts teachers used the day to dive deeper into the new language arts programs, "Wonders," and "Study Sync." Teachers reviewed all aspects of the program and the plethora of resources and developed pacing and lessons for the school year. The school counselors in the Hooksett School District met as a group. In addition, the school nurses in the Hooksett School District met to discuss the variety aspects of the job.

As a result of the snowstorm on March 14 the professional development day, all training was online via Zoom. Math teachers participated in the Ongoing Assessment Project in Fractional Reasoning. The OGAP Fraction Framework is based on mathematics education research on how students learn specific mathematics concepts, errors students make, and pre-conceptions or misconceptions that may interfere with learning new concepts or solving related problems.

Science, language arts, social studies and unified arts teachers participated in the Keys to Content Writing which provides professional development for research-based best practices for writing instruction that can be integrated in any subject and aligned to state literacy standards. The school counselors worked to develop lessons for "See Something, Say Something."

On April 12, language arts, unified arts, science and social studies teachers participated in the 2nd training of "Keys to Content Writing." Teachers shared evidence of the various types of writing they integrated into their content since the March 14 workshop day with Keys to Literacy. Teachers had been working with students on planning their writing by using quick writes, paragraph writing and essays. The presenter also modeled a writing lesson at the staff meeting in which teachers could observe how to seamlessly include writing for authentic audiences and purposes.

Teachers completed the school year with two days of professional development in June. On June 21 math teachers continued their work with the Ongoing Assessment Project and all other teachers participated in Key to Literacy Writing. On June 22 all staff were recertified in CPR First Aid and using the AED. The day concluded with teachers attending a presentation on providing equity for all learners.

Each month the Director of Math Accountability and Assessment, Meghan Largy and Director of Language Arts, Sonia Laliberte met with the math and language arts teachers in professional learning team meetings either by grade level or by department. At the meetings the aforementioned directors work collaboratively to review formative assessment data to guide their instructional practices during core instruction and FLEX. These meetings were highly effective in developing strategies for instruction and assessment.

This school year the Assistant Principal, Karin Rogers redesigned FLEX to provide targeted intervention in all subject areas. Using the NH SAS modules and teacher pre and post assessments of topics relevant to the current quarter, FLEX groups were designed and scheduled. The instruction involved small group and individual instruction. Mathematics, language arts and special education teachers were also able to provide individualized skill building through the use of on-line tools such as Zearn and Lexia Power-Up.

There was also support with executive functioning skills provided by the special education teachers and on Thursdays by health teacher Mr. Clark during FLEX. Each week students received direct instruction and assistance in skills such as time management, organization, study strategies, note taking and managing long term assignments

Enrichment continued to be a part of the FLEX period as students engaged in extension projects relative to the science and social studies curriculum such as rocket building, science labs, research projects and poetry writing.

A new focus group, "Heart of the Hawk", met each Wednesday during FLEX with the school counseling team and the School Resource Officer to promote a positive culture among the students. Together the members introduced a monthly characteristic of a Cawley Hawk and designed a hawk sticker to give to their peers whom they observed demonstrating that trait. Additionally, the students researched and created a proposal to the PTA to acquire a school mascot costume.

In the spring it became official and the costume was purchased and the name of the Cawley Mascot selected by students and staff was "Captain Hawkins." Captain Hawkins will wear number "03" to recognize the opening of Cawley Middle School in 2003. The winners of the Cawley Mascot auditions were Anastasia Judge and Parker Waddington. Both students had the honor of wearing the mascot costume to Pep Rallies, "Step Up Day" for the incoming 6th graders and other Cawley events.

Unified activities "Cooking Buddies" and "Woodshop Buddies" occurred each week during FLEX. On Wednesdays, students in Mrs. Olsen's FLEX class worked with other students baking and cooking simple recipes. On Fridays, students in Mr. Trimmer's Flex class join with their peers to assist them in designing, crafting and building projects of interest.

The annual Open House for parents was on August 31. Teachers gave an overview of the curriculum, scheduling, events for the year and structure of the school. The event was well attended and positive feedback was received from parents as they were able to attend in person.

As a part of the NH Bullying Law, the Cawley Administration presented to all students regarding bullying in the first week of school. These in-depth presentations provided students with strategies to identify bullying, stop bullying and treat others with respect and kindness. In addition, the administration presented the emergency management drills to all students.

On March 16 the New Hampshire Department of Homeland Security presented to all grade levels by introducing students to the Text-to-911 capability. In addition to the overview of 9-1-1 and work NH DHHS does, this presentation covered caller etiquette and how to avoid accidental calls by being aware of the features on smart devices.

All Cawley students were assessed in reading and math using the NWEA test from September 14 – September 16. The data was used to guide teachers in planning core instruction and target learning gaps. Students were also assessed in math and reading using the NWEA assessment in June. The goal is for all students to meet or exceed their targeted growth at the end of the school year.

In the winter, students in grades six through eight completed the New Hampshire Statewide Assessment System interim assessment for Mathematics and English Language Arts. This interim assessment provided math and language arts teachers elicit evidence of learning to inform teaching and evaluate grade level instructional progress. It is a light footprint and takes less time to administer than the summative assessment, which takes place in the spring.

In May all students completed the NH-SAS summative assessment on their grade level in reading and math. Eighth grade students were also assessed in Science.

This year's annual High School Information Night was on September 12 at 6:00 in the Cawley Middle School gymnasium. During the informational night the Cawley Administration outlined the process for parents and students that details the process for students transitioning to high school.

After the informational presentation, representatives from Pinkerton Academy spoke about the school's academic co-curricular and athletic programs and also provided valuable information about the transition to high school.

The number of students from the Class of 2023 will attend the following high schools:

Bow High School – 0

Goffstown - 1

Londonderry High School – 30

Manchester Central High School – 1

Manchester Memorial High School – 0

Manchester West High School - 1

Pembroke Academy – 3

Pinkerton Academy – 109

Private - 6

On January 27, only 8th grade students who are attending Pinkerton Academy in 2023 - 2024 traveled to Pinkerton Academy during the school day to talk directly with other students about their experiences in the areas of Junior ROTC, the Arts, Career and Technical Education and World Languages. Students moved through these four programs during the full-day activity.

On Wednesday, May 17, all 7th grade students had the opportunity to attend a field trip to Pinkerton Academy to learn about the school's academic and athletic programs, clubs and school culture. Students were led on a tour of the campus by representatives from Pinkerton Academy.

On June 1, students attending Londonderry High School in 2022 - 2023 attended a "Step Up Day" at Londonderry High School.

The Student Council held their first general meetings on October 7. Students created "All About Your Student Council Rep" profiles to hang in their teams to increase their visibility around the school. The Student Council also brainstormed ideas for fall activities to engage the student body.

The 2022 - 2023 Elected Officers were:

President - Timothy Dodd

Vice President - Finn McDonald

Secretary - Kaia Mahir

7th Grade Treasurer - Maggie McAuliffe

The Student Council sponsored four school dances this year. In December the Student Council worked as a group to plan a Holiday Spirit Week for the last week before vacation. The members collaborated to coordinate a full week of creative Dress-Up Days, a Hot Chocolate Holiday Social and a Holiday-Themed Song Competition. The students crafted cheerful messages to one another and the Cawley staff. In March the Student Council helped to facilitate several Middle School Month activities and events including the school-wide Spirit Rally. In addition, the Student Council passed out candy to staff during the annual Teacher Appreciation week.

The Cawley Builders Club started their meetings in October. The members made and sold Spookygrams for Halloween. The members volunteered at the Underhill Open House. There were 23 new students who attended the first meeting of the school year.

This year's executive board is:

President: Kara McIntyre

Vice President: Maddie Chauvette

Secretary: Isabella Fleming

Publicist: Lyla Shea

The Builders Club had a very busy holiday season. The members made candy cane reindeer to give to the Hooksett families in need. The members also adopted a family with three children and shopped for them for Holiday gifts. The gifts included something they wanted, something they needed, something to wear and something to read.

The members assembled food baskets at the Hooksett Food Pantry and bell ringing in the community. The members helped at the Light the Village celebration and volunteered to help with Santa's visit at the public library. The members also supported the PTA holiday event.

From December 20 to December 23 the Builders Club collected slightly used clothing and books for Kids Klotset, as well as canned goods for the food pantry. In January the members volunteered at the Hooksett Winter Carnival. In February the members volunteered at the PTA Father-Daughter Dance as well as making and distributing Valentines for Veterans.

On February 1, I was invited to speak at the Kiwanis Dinner at the Tap House about the high school process for 8th grade students and Cawley's academic and co-curricular programs. This was a great opportunity to highlight the amazing things the students and staff do at Cawley Middle School.

The Cawley Builder's Club made Valentines for Veterans in February. These Valentines were distributed to The Hooksett American Legion, and The Hooksett Vet Center on Valentine's Day, along with some sweet treats. The members also volunteered at the PTA's annual Father-Daughter Dance on February 10.

In March the members made sunshine baskets for the staff at Cawley Middle School. Items were donated and included all yellow and gold items. The members also made cards and a huge sunshine filled with rays of good wishes for the staff. The members also volunteered at the Hooksett Library Easter Egg Hunt. The members had their annual "April Showers" personal hygiene drive April 10 - 14 where they collected hygiene and laundry items for the Hooksett Food Pantry.

National Red Ribbon Week was held at Cawley Middle School from October 24 - October 28. Cawley students and staff participated in a week of activities designed to bring awareness to the benefits of making healthy lifestyle choices and remaining drug and alcohol-free.

Each morning, an announcement was made by a member of the Cawley staff or the Hooksett Community. On one of the days, a moment of silence was held to recognize the lives that have been lost to substance abuse and those who may still be struggling with addiction.

The School Resource Officer, Angela Bergeron also participated by offering chances for students to win a reward for displaying positive behaviors during the week. The rewards were donated by the Hooksett Police Department.

On October 26, principal Matthew Benson, school counselors Lea Maguire and Kim Ackles, health teacher Derek Clark and students Zach Greenberg, Ava Sampson, Timothy Dodd and Josie Trippiedi were invited to attend the Red Ribbon Breakfast in Manchester hosted by the DEA. Cawley Middle School was the only middle school to attend with other local high schools and local law enforcement.

On Friday, October 29, students and staff participated in a Wellness Walk and RED OUT, in which all members of the Cawley community walked outside during FLEX and wore red to raise awareness of the short and long-term effects of drug use.

On November 10 during a school-wide Veterans Day assembly, the founder and executive director of Honor Flight New England Joseph Byron was the keynote speaker. Honor Flight New England is a

branch of a national organization called Honor Flight. It is a non-profit organization dedicated to honoring America's most senior veterans.

Eighth grade social studies teacher, Sarah Levesque coordinated the school wide assembly in which the band and chorus performed, 8th grader Ava Sampson created and read a patriotic poem, the boy scouts presented the colors and student leaders introduced the keynote speaker.

Each month was represented by a word and students were recognized as being "Hawks of the Month". The words and winners this year were:

September "Hawks of the Month" for best exemplifying the word, "Productive;" Owen Boucher, Selena Alaias, Aislynn Hyde, Sam Acevedo, Matthew VanWagner, Emma Tilton, Natalia Jasiukowicz, CJ Sylvia, Lilly Parker, Anes Pajazetovic, Alana Sidebotham, Akash Kadariya, Emily Liadis and Stewart Gregory.

October "Hawks of the Month" for best exemplifying the word, "Proud." Josie Trippiedi, Parker Boulanger, Madison Cameron, Davis Magarian, Nick Gelinas, Kaileigh-Ana Mitchell, Himani Bhattarai, Logan Gamache, Aida Omerbegovic, Noah Eddy, Alix Daigle, Abigail Marcotte, August Weirich.

November "Hawks of the Month" for best exemplifying the word, "Honor;" Ava Sampson, Tyler Morris, Haylee Murphy, Cayden Madeiros, Jaime Godbout, Kara McIntyre, Nicholas Mason, Rachel Griffin, Alaina Spencer, Adalyn Harnisch, Ella Kubat, Mason Valcourt, Lucy Callanan and Lyla Shea.

December "Hawks of the Month" who best represented the word of the month, "Charity;" Lily Lever, Jason Gurung, Ryan Gaspie, Jackie Orr, Jon Grana, Ethan Burwen, Emily Little, Ella Liadis, Reese Cook, Ryan Lovejoy, Sawyer Labreche, Lily Magarian, Scarlett Singleton, Cyril Wakim.

January "Hawks of the Month" who best represented the word of the month, "Initiative;" Elena Travassos, Brenden Dumont, Ella Harnisch, Ajdin Husejnovic, Joey Doyon, Isabella Fleming, Kaleigh Stephenson, Raphael Coll, Jace LaBranche, Violet Doty, Alvin Chalise, Lydia Raymond, Usman Ali and Abigail Brown.

February "Hawks of the Month" for best representing the word "Empathy"; Nathaniel Andrade, Charlie Dick, Olivia Florenzo, Jonathan Palazzo, Isabella Silva, Sophie Molony, Natalie Bergeron, Mason Fay, Abigail Brown, Xavier Vasquez, Carter Casey, Jack DeFreitas.

March "Hawks of the Month" for best exemplifying the word "Courage;" Langley Whitney, Elizabeth Rodriguez, Jay Orr, Maxine Ryan-Jacobson, Jazmin Gudiel, Anastasia Judge, Kyrylo Yelisisiev, Nolan Murphy, Jaelyn Breton, Nolan Murphy, Abi Marcotte, Cohen Veilleux, Oliver Daniels, Brody Meyers.

April "Hawks of the Month" for best exemplifying the word "Integrity;" Lyla Shea, Ayush Gurung, Karli Sirois, Liza Bon, Thomas VanWagner, Joyce Mesa, Maggie McAuliffe, Nick Zagaria, Avery Phillips, Reid Hamilton, Emma Kubat, Thomas Bright, Avery Lavallee and Grace Labreche."

May "Hawks of the Month" for best exemplifying the word, "Character;" Emma Krestalica, Annalica Murray, Nathan Pelletier, Ashley Clouthier, Robert Tremblay, Morgan Penland, Avery Lavallee, Trenton Bergeron, Violet Llyod, Nathaniel Ranier, June Daniels, Axel Runnion-Bareford, Nate Canavan, Amelie Vigneau

June "Hawks of the Month" for best exemplifying the word, "Truth;" Rachel Andrade, Owen Perkins, Travis Harressey, Grade Labreche, Jackson Waddington, Wyatt S. Germain, Ava Griffin, Kyle Beckwith, Lucy Callanan, Will Notarangeli, Theresa Story, Cooper Lazzaro, Quinn Keller, Benjamin Ryerson.

Congratulations to all of the volunteers who support Cawley Middle School as the school was recognized as a Blue-Ribbon winner for the numerous hours dedicated to supporting the school community. A big thank you to the Hooksett Fire Department, Hooksett Police Department, Volunteer Coordinator, Jennifer Lawyer and Hooksett PTA for the plethora of time they volunteered at Cawley Middle School.

The 7th grade social studies students participated in the National History Day Program by choosing and researching a topic for a project related to the Civil War. Students were able to select and create a documentary, poster, website, paper, or a performance to represent their researched information.

Seventh grade social studies teachers Mrs. Benotti and Miss Gauvain invited 7th grade families and judges from the Hooksett Historical Association to attend a school wide competition during the school day March 10 where all 7th graders presented their projects. The selected winners of this school-wide competition had the opportunity to compete at the state National History Day competition on April 15 at Plymouth State University.

The winners for the competition were;

Website Winner: Maxine Ryan-Jacobson

Performance Winners: Lilah Dugas and Emma Tilton

Documentary Winner: Maggie McAuliffe

Exhibit Winners: Bella Polyukovich, Bella Fleming, and Eden Shea

Maxine Ryan-Jacobson and Maggie McAuliffe were selected to participate in Washington D.C. in June as part of the final competition. Both students attended the national competition and had an amazing educational and memorable experience.

Seventh grade social studies teachers Mikaela Gauvain and Paige Benotti were nominated and awarded the Behring Co-Teachers of the Year Award for their outstanding leadership and instruction of the National History Day program. Mikaela and Paige were nominated by Kelsie Eckert, the coordinator of the NHD program in New Hampshire. Mikaela and Paige were eligible to compete for the national awards and the opportunity to attend the national ceremony in June

On February 2, 7th grade social studies teachers Mikaela Gauvain and Paige Benotti coordinated a field trip for 25 seventh graders to the NH Supreme Court to participate in a mock trial with real lawyers and justices. Lawyers initially came to the school to prepare the students on the Supreme Court case, *Tinker v. Des Moines Independent School District*. Students worked collaboratively to prepare their arguments for either the side of the students or the school district. While at the NH Supreme Court, students acted as lawyers for their case and argued for their clients in front of a panel of lawyers. Later, they applied the decision from *Tinker v. Des Moines* to other Supreme Court cases involving the First Amendment and its relevance in schools. An additional 25 students participated in a similar field trip to the NH Supreme Court in February.

Sixth grade teacher Erin Brewitt had her FLEX students participate in the Daughters of American Revolution Essay contest this past fall. The following students submitted essays; Natalie Bergeron, Jace LaBranche, Blake Merrow, Violet Llyod and Emily Little.

Jace LaBranche was selected as the 6th Grade Molly Stark Chapter winner. Jace wrote about being from New Hampshire and a delegate from the New England colony. He wrote about not approving of the colonies being split up and how the country should be united. He wanted equality for all people. Jace was recognized on February 17 at the General John Stark House in Manchester. He read his essay and received a Bronze American History medal, certificate and monetary award.

Michael Cheung, Timothy Dodd and Zachary Greenberg were the Spring 2023 winners of the New Hampshire Stock Market Game. In the middle school division, David R. Cawley placed first out of 100 teams. The Cawley Middle School team placed 3rd overall out of 436 teams elementary through twelfth grade.

The team of three eighth graders from Cawley used a simulation with an imaginary investment of \$100,000 to trade stocks, bonds, mutual funds, and exchange-traded funds on the New York Stock Exchange and NASDAQ. Students conducted research and followed global news that impacted financial markets, then placed trades in real-time via computer or the SMG smartphone app, competing with teams across the state to increase their portfolio value.

The Advanced Learning Program made its return to Cawley Middle School in 2022- 2023. There were pull-out language arts classes for all three grades. Students were involved in research, reading, writing and discussion at high levels.

In addition, the ALPS teacher Mrs. Yeaton was actively involved in supporting all students at Cawley. There were STEAM challenges, creation of escape rooms, National Novel Writing Month, SkyWatch, integration into family and consumer science, science, social studies and language arts classes, mock trials, the New York Times One-Pager Educational Contest, Stock Market Challenge, participation in the 90-Second Newbery Film Festival, Randoms Act of Kindness, electric circuit development, a schoolwide reading challenge and summer enrichment activities to battle boredom.

The National Junior Honor Society held their annual Induction Ceremony on November 7. Twenty-two new members were inducted, bringing the total membership to forty-six.

Congratulations to the new members of NJHS!

Lilah Dugas	Akash Kadariya	Matthew VanWagner
Tyler Elliott	Cara Mahn	Thomas VanWagner
Isabella Fleming	Maggie McAuliffe	Jackson Waddington
Jamie Godbout	Kaileigh-Ana Mitchell	Madison Ward
Rachel Griffin	Isabella Polyukhovich	Alexander Welch
Ella Harnisch	Maxine Ryan-Jacobson	Nicholas Zagaria
Travis Harressey	Emma Tilton	
Lily Hoang	Sebastian Uribe	

The National Junior Honor Society held their annual Pancake Breakfast on December 3 and raised over \$1000 which was donated to a local charity.

The 8th grade NJHS Reading Buddies made monthly trips to Underhill to read to 1st grade students.

The NJHS Cawley Talent Show returned in June and the performers put on a great show. Congratulations to Blake Merrow who won for instrumental, Aida Omerbegovic who won for singing, Lauren Stowell who won for dancing, John Mrozek who won for the miscellaneous category with his comedic stylings, and the overall winner was Isabella Polyukhovich.

This year Cawley had two teams of students competing in the FIRST Lego League Challenge. Students were asked to design, build and program a robot to accomplish missions on a game board and also completed a research project related to this year's theme, SUPERPOWERED, which deals with energy usage and consumption. Team "Red Square" had developed an idea for a creative app that will minimize electricity waste in residential buildings, while Team "Organized Train Wreck" worked on a redesign model for the Bow Power Plant that will allow for cleaner energy generation. Both teams competed against other area schools at the regional qualifying tournament.

The Cawley Robotics team Red Square competed at the NH state championship at Windham High School in early December. Overall, they had a great performance and should be very proud of the way they represented themselves and their school. The tournament judges applauded their robot's simple and effective design, loved their research presentation and innovative solution to electricity waste, and scored them as "very accomplished" in the FIRST Lego League core values. This team worked very hard all season and right up until the very end; they even added a couple of new robot missions at the very last meeting before the tournament. The team also exhibited great perseverance, especially with the "Hi-Five mission", which they spent countless hours perfecting during practice and finally got to work for the first time in competition. Congratulations on a great season Red Square.

Congratulations to Mrs. Tanguay's homeroom for winning the class challenge for Fire-Fighters Challenge. The class decorated their door and also had an amazing cheer, song and team spirit and sportsmanship. Congratulations to Brayden Larson and Cali Sylvia for winning the individual obstacle course challenge.

On June 1, the Hooksett Fire Department instructed seventh grade students on performing CPR with only their hands. Students did not earn a certification, but were introduced to hand techniques and the benefits of knowing CPR.

This year 7th grade students participated in Project Safeguard which was designed by the school counselors and administration for 7th graders addressing current issues impacting teenagers.

Parents were invited to attend two morning presentations at Cawley Middle School. The first was Marko the Magician who has spoken annually to 7th grade students and their parents about making good decisions and goal setting while weaving magic into the interactive presentation.

The second presentation for parents only was by the School Resource Officer, Angela Bergeron. Officer Bergeron presented about cyberbullying, sexting, cell phone apps, things to look out for and what you can do to help your kids remain safe online.

Class sessions for students offered strategies for dealing with peer pressure, self-esteem, alcohol, tobacco and drug education, developing positive relationships, internet safety, college and careers and solving problems collaboratively.

One hundred-fifteen eighth grade students went to Washington D.C. April 18, 19, 20 and 21. Students cruised the Potomac River; took a picture in front of the White House, visited the National Arlington Cemetery, the Lincoln Memorial, the Vietnam Veterans Memorial, World War II and Korean War Memorials and Smithsonian Museums.

Eighth grade students also attended Camp Mi Te Na on June 5, 6 and 7 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

The coming of spring brings with it the celebration of adolescents. March is National Middle School Month. Ten to fifteen-year-old students make a difference in their families, schools and communities, so Cawley designates one special month to celebrate middle school students and who they are and what they have accomplished.

Middle School Month was kicked off with Foreign Language Week and then the annual school-wide dodgeball tournament was held where students contributed \$1.00 each to play for their team. The money collected was donated to a local Hooksett charity.

Students and staff also participated in homeroom events such as "Name that Tune," "Finish the Lyrics," and "Geography Bingo." Throughout the month there were dress up days, motivational

quotes and trivia. The schoolwide pep rally and Student Council dance concluded the month-long celebration.

Fifteen students from Cawley participated in the 2023 New Hampshire Team Chess Championships. The tournament was held at Cawley and approximately 70 students participated from all parts of the state. Cawley's team consisting of Michael Cheung, Jamie Godbout, Trip Hanna and Ethan Back had 3 team wins and only 1 loss to capture second place in the tournament. The team consisting of Aaden Lavin, Tim Dodd, Cohen Shields, and Kellen Duvall played four great games and was able to capture third place winning another trophy for Cawley. Aaden Lavin was awarded a medal for being the top board one player with a record of 3-0-1. Orlin Hadjiev received the overall best board-two medal for going a perfect 4 and 0. Orlin was only 1 of 2 students in the entire tournament with a perfect record. The highlight of the day was when Cawley Middle School was presented with the first-annual award for the greatest number of participants in the entire state. A big thank you to the Hooksett PTA, Mr. Palmieri and Mr. Trimmer for their dedication in making this tournament happen for students in New Hampshire.

On September 30, Cawley Middle School offered ImPACT testing for students who were 12 years and older free of cost. ImPACT testing is a computerized exam that measures cognitive functions such as memory, processing and reaction time. This test is used by healthcare professionals to determine a child's readiness to return to play after a head injury. This first test provides a baseline that is used for comparison if a head injury is suspected.

Unified Sports participated in the winter season focusing on basketball and soccer in the spring. The team was made up of 30 students with and without intellectual disabilities. The students developed skills and strategies, participated in physical activity and formed meaningful relationships. The team met once a week from 7:50 am - 8:35 am for practice. The team competed against Rundlett Middle School of Concord in February at Rundlett and at Cawley. In June the teams competed in soccer at Cawley.

Both teams were always greeted with a huge welcome as they exited the bus, almost instantly making social connections from each school. The two teams participated in a few ice breaker activities prior to the start of the competition. The two teams enjoyed a lunch of pizza and ice cream before ending the days with one final round of games.

Boys Soccer: The boys soccer team won their third straight championship on October 28. The boys played an amazing game defeating South Meadow on the road 2-0 to win the Tri-county Division 3 championship. The two goals came from 8th graders, Jacoby Jordan and David Khadka. Every member of the team contributed to this great season to complete the three-peat.

Girls Soccer: The girls soccer team ended their regular season with a 5-5 record making it to semifinals during post-season playoffs. Outstanding seasons were had by all players.

Field Hockey: The 2022 field hockey season was filled with tough competition and great teamwork. The players started out in some cases as never picking up a stick before, to grow into solid field

hockey players. The 8th graders were excellent leaders on the field and led the girls offensively and defensively. The team made it to the semi-final game against Bow, but had a difficult loss to the championship team.

Cross Country: Great job to all cross-country runners on a fantastic season. The team showed steady improvement all year and were extremely competitive all year. The boys team finished league runners up behind only Hopkinton and the girls team had a fifth-place finish at the league finals. The following athletes represented Cawley at the Tri-County Championship Meet: *Boys:* Caleb Arroyo (2nd place finish overall), Owen Boucher, Emmit Fournier, Leighton Klug, Timothy Dodd, Collin St. Onge and Owen Gosselin. *Girls:* Lily Lever, Ashley Clouthier, Leah Porter, Emily Little, Megan Lachance, Isabel Kirkendall and Brooke Barnhart.

Cheerleading: Congratulations to the Cheer team for finishing 2nd place at the Bishop Guertin Groovy Classic on February 5. The cheer team finished in first place for Division 3 at Cheer Madness on February 11. The team was led by their captains Selena Alaias, Ava Rozzi and Cali Sylvia.

Girls Basketball: Congratulations to the girls basketball team on winning back to back Division 3 championships. The girls finished the season with a 13 - 1 record and beat Pelham in the finals for the 2nd consecutive year.

Boys Basketball: Congratulations to the boys basketball team for finishing with the 3 seed with a 9-3 league record. The boys were victorious in the quarterfinal round vs. South Meadow to advance to the semi-finals v. Pelham where they fell short to end a very good season.

Boys and Girls Track and Field: mAwesome job to both boys and girls track teams on great performances this season. Many new school records were set throughout the season. At the championship meet with eight schools present both boys and girls teams brought home second place team plaques. The top three performers for Cawley were Courtney Russell, Gage Dion and Winston George who all brought home 4 medals.

Congratulations to Courtney Russell, Cara Mahn, Winston George and Gage Dion for advancing to the Meet of Champions state track meet at Memorial High School. All four competed at a high level. Top performances at the meet were Winston George who took first in the 100 and 200 and Courtney Russell who placed 6th in the 100 and first in the high jump.

Girls Lacrosse: The girls lacrosse team had a good season finishing 5-5 and hosting two playoff games. The team lost in the quarterfinals and improved in each game.

Boys Lacrosse: The boys lacrosse team finished 7-3 and hosted a quarterfinal game. The team lost to eventual champion Bedford in the semi-finals in a tightly contested game.

Golf: The Golf team was represented by Luke Lojko, Brayden Larson and Nolan Murphy in the championship match on May 31. The team had a lot of newcomers this year but played a lot of golf and improved each match.

Softball: The softball team finished with a 7-3 record and hosted a quarterfinal game. In an all time classic semifinal game the team lost in 11 innings against one of the top pitchers in the state.

Baseball: The baseball team finished 10-0 during the regular season and hosted the semi-finals and finals. The team lost a tight game and finished runner up.

Students receiving athletic awards this year:

Coaches Award

Madison Couture

Luke Lojko

Sportsmanship

Madyson Porter

Mitchell Madsen

Most Athletic

Mia Marshall & Courtney Russell

Owen Huard

Band and chorus classes started the second week of school. There were 37 students enrolled in chorus and 44 students enrolled in band.

There was a very successful "Coffee House" fundraiser on October 26. This was an event where students were invited to perform music of their choice in a small comfortable venue. There were acts ranging from a soaring performance of the third movement of Vivaldi's "Concerto No.3 in A minor" to combined acts like "Girl on Fire" by Alicia Keys which students danced and sang. The Fine Arts Department held a second Coffee House.

On November 10 the chorus and band members performed for the Veteran's Day Assembly. Students were educated on not only the importance of the day but were also taught what it means to give back to the community.

On December 9, members of both the chorus and band performed Christmas carols at the town of Hooksett's Tree Lighting Ceremony at Robie's Country Store. Band members played songs in small groups and the chorus led the audience in a holiday sing-along. This was a fun way to get into the holiday spirit.

The Cawley Band and Cawley Chorus performed at assemblies for Memorial and Cawley students and staff the week of December 12 and performed for the parents and community on December 14. Musicians worked really hard with their directors to prepare for the Winter Concert.

In January students began rehearsing a new repertoire for the upcoming Large Group Festival in March where students were adjudicated by professional musicians. Both the band and chorus performed extremely well for the judges.

The 8th grade musical, **Shrek the Musical Jr.**, performances took place on April 6 and 7 in the gymnasium. All of the eighth-grade students worked hard since January to bring the classic story to life onstage. All the work (costumes, scenery, props, program and technical aids and the acting, singing, and dancing) was student-generated under the creative direction of Mrs. Vanderhoek, Mr. Davini, Mrs. Fuller, Mrs. Meyer, Mrs. Olsen, and Mr. Trimmer. The school community is so proud of the hard work and dedication of the students and staff and congratulate them all on successful performances.

Choral Director, Mrs. Vanderhoek and Band Director, Mr. Davini selected chorus and band students to attend the South-Central Music Festival on Saturday, May 6. The following students rehearsed all day with selected students from other middle schools in the region which were led by guest conductors. The day culminated with a performance in the evening. Cawley was well represented by the following 8th grade musicians; Michael Cheung, Zachary Greenberg, Emma Mayotte and Finn McDonald.

The Cawley Music Department finished up the year with fantastic final performances. The spring concerts on May 18 were performed in assemblies at Cawley and Memorial School, followed by an evening performance that night for the community. It was well-received, as students and staff thoroughly enjoyed the performance. Additionally, the Cawley Middle School Band marched in the Memorial Day Parade over Memorial Day Weekend.

Finally, 5th grade chorus and band students from Memorial visited Cawley after school on Monday June 5. They had the opportunity to meet the current Cawley Chorus and Cawley Band students and their directors, learn a song together, share a meal, and have a brief performance and Q/A session for the parents.

The music department had a successful end to the school year. Several students received end of the year awards:

The Director's Award for Chorus

Briar Smith

Ava Rozzi (band)

Jon Grana (band)

Musicianship Award for the Chorus

Zachary Greenberg

The Director's Award for the Band

Ava Rozzi

Jon Grana

Musicianship Award for the Band

Emma Mayotte

Michael Cheung

This year's graduating class of 151 students received many awards and recognition at the Recognition Ceremony at Northeast Delta Dental Stadium on June 19, 2023.

Hawks PTA Awards

Celia Lawyer

Ava Sampson

Selena Alaias

Madison Cameron

Annalicia Murray

Liza Bon

Briar Smith

Collin St. Onge

Lions' Club Award

Zachary Greenberg

Ray A Kroc Youth Achievement Awards

Madison Couture

Haylee Murphy

Hooksett PTA Technology Award

Lily Hoang

Hooksett PTA Cultural Arts Award

Kaia Mahir

Hooksett Historical Society Award

Jonathan Grana

Hooksett Education Award

Zachary Greenberg

Principal's Awards

Lyla Shea

Michael Cheung

Excellence Awards

Nathan Pelletier, Owen Boucher

Jackie Orr, Ryan Gaspie

Ajdin Husejnovic, Elena Travassos

The students and teachers at Cawley Middle School continue to “Make A Mark, Make and Make A Difference,” academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Matthew Benson".

Matthew Benson
Principal

**David R. Cawley Middle School
Staff List 2022 - 2023**

Principal

Matthew Benson

Assistant Principal

Karin Rogers

Core Classroom Teachers

Lori Adams	Grade 8	Jesse Palmer	Grade 6
Paige Bennotti	Grade 7	James Palmieri	Grade 7
Erin Brewitt	Grade 6	Heather Roberts	Grade 6
Margaret Collins	Grade 8	Sarah Rushia	Grade 6
Kevin Fleury	Grade 6	Brooke Saltus	Grade 8
Kimberly Gartland	Grade 8	Tara Sanford	Grade 7
Vincent Gartland	Grade 6	Alexandra St. Jean	Grade 8
Mikaela Gauvain	Grade 7	Melissa Tanguay	Grade 7
Leigh Gibson	Grade 7	Hailey Thompson	Grade 6
Matina Goulakos	Grade 6	Carol Ward	Grade 7
Jeffrey Hamilton	Grade 7	Megan Warnick	Grade 8
Sarah Levesque	Grade 8	Cynthia Whitcher	Grade 8

Unified Arts Teachers

Greg Bickford	French	Andrea Meyer	Technology
Suzanne Campbell	Reading Specialist	Garrett Middleton	Physical Education
Derek Clark	Health	Bernadette Olsen	FACS
Diane Davila-Colon	Spanish	William Trimmer	Industrial Technology
Brandon Davini	Band/Music	Elizabeth Vanderhoek	Chorus/Music
Michelle Fuller	Art	Kristen Yeaton	ALPS

Special Education Teachers

Audria Gonthier	Grades - 7
Mark Gregoire	Grades - 8
Nicole St. Pierre	Grade - 6
Emma Kokkinos	Occupational Therapist
Andrea Breton	Speech

ESOL Teacher

Tatiana Vezina

School Counselors

Kimberly Ackles

Lea Maguire

Lydia Zak, Hooksett School District Psychologist

School Nurse

Charlene McCarron

Administrative Assistants

Jennifer Anderson

Amy Carter

Kimberly Swiderski

Special Education Paraprofessionals

Cheryl Purington

Natalie Vanderbilt

Christina Zarakotas

Lunch Room Staff

Cindy Nusbaum Director of Nutrition

Michele Liouzis Food Services Manager

Lise Gauthier

Carol Kowack

Andrea Mrozek

Tabitha Neveu

Library

Justine Thain Director of Library & Media

Jennifer Malone Library Assistant

Technology Director/Staff

Dan Roma Director of Technology

Sebastian Boisseau

Ryan Gelinas

Director of Mathematics Assessment & Accountability

Meghan Largy

Director of Language Arts

Sonia Laliberte

Maintenance Department

Dean Farmer Director of Maintenance

Ray Huppe Lead Custodian

Andrea Bourassa Custodian

Tim Foote Custodian

Caleb Kiley Custodian

David R. Cawley

Graduates of 2023

Jacoby Acevedo
Samuel Acevedo
Selena Alaías
Usman Ali
Nathaniel Andrade
Rachael Andrade
Wyatt Arnold-Picard
Antonio Arroyo
Zoey Barbere
Brooke Barnhart
Joseph Bergeron
Yelyzaveta Bon
Owen Boucher
Parker Boulanger
Madison Cameron
Colton Chalogias
Tyler Chauvette
Logan Chavanelle
Michael Cheung
Ashley Clouthier
Camryn Collins
Braden Connolly
Madison Couture
Jacob Cox
Oliver Daniels
John DeFreitas
Mason DeVall
Charlie Dick
Paxton Dicostanzo
Timothy Dodd
Justin Doyle
Brenden Dumont
Drew Duncan
Kellen Duval
Omer Elsheikh
Timothy Evans
Jackson Farrell
Arianna Fegan
Anthony Ferreira
Emma Fox
Yvon Gagnon III
Hannah Gallagher
Addison Gallant
Dameon Gallos
Ryan Gaspie
Andrew Gianunzio
Jillian Gilbert
Cyrus Gingras
Vjola Graishta
Jonathan Grana

Zachary Greenberg
Ayush Gurung
Samar Gurung
John Hanna III
Ella Harnisch
Travis Harressey
Natasha Henry-Hutchinson
Lily Hoang
Owen Huard
Ajdin Husejnovic
Aislynn Hyde
Gianna Hyde
Cade Johnston
Jacob Jordan
Akash Kadariya
Isabel Kirkendall
Leighton Klug
Melanie Kowack
Emma Krestalica
Kayley Kubat
Domanik LaBranche
Grace Labreche
Megan Lachance
Cadence LaVergne
Aaden Lavin
Celia Lawyer
Reggie LeClair
Liliana Lever
Luke Lojko
Jonah MacArthur
Cayden Madeiros
Mitchell Madsen
Davis Magarian
Kaia Mahir
Mia Marshall
Emma Mayotte
Finn McDonald
Bryce Melcher
Ammar Melkic
Ryson Michaud
Jacoby Milligin
Gavin Moore
Beckham Moreau
Tyler Morris
Calan Murphy
Haylee Murphy
Annalicia Murray
Brody Myers
Kalyn Nelson
Rudolph Ogden IV

Garrett Olivier
Jaclyn Orr
Jay Orr
Gianna Owens
Owen Paquette
Nathan Pelletier
Eliseo Pelopida
Owen Perkins
Evan Plourde
Madyson Porter
Elizabeth Proksa
John Radford
Tyler Reeder
Jacob Rice
Jackson Richard
Gianna Richards
Michael Roberts Jr.
Elizabeth Rodriguez
Kaylee Rouleau
Ava Rozzi
Courtney Russell
Ava Sampson
Aiden Savoy
Brooke Scheer
Jacob Shappell
Lyla Shea
Cohen Shields
Alexa Sidebotham
Karli Sirois
Briar Smith
Alexis Soto
Ketiona Sounia
Collin St. Onge
Tre St. Pierre
Christopher Stelmach
Gabriella Stone
Lauren Stowell
Mirza Subasic
Elena Travassos
Josie Trippiedi
Justin Tuldanes
Cora Udina
Alea Walker
Brody Walls
Sophie Welshons
Hayden West
Langley Whitney
Christopher Wilson
Gavin Willson
Aubrey Yazbek

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2022-2023**

DIRECTOR OF STUDENT SERVICES

Christine Osborne

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Julie-Anne Ackroyd

HIGH SCHOOL SPECIAL EDUCATION COORDINATORS

Linda Willard

Rebecca Wurst

MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Daniel Roma

**DIRECTOR OF MATHEMATICS, ASSESSMENT AND
ACCOUNTABILITY**

Meghan Largy

MAINTENANCE DIRECTOR

Dean Farmer

FOOD SERVICE DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins