



Hooksett NEW HAMPSHIRE

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2023-2024

Annual Town and School Report

**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**FISCAL YEAR ENDING
JUNE 30, 2024**

POPULATION: 15,312
TAXABLE VALUATION: \$3,167,476,924
AREA: 36.3 square miles

TAX RATE: 15.98
STATE EDUCATION: 1.24
COUNTY: 1.64
SCHOOL DISTRICT: 8.49
TOWN: 4.61

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George J. Longfellow

Mr. Longfellow passed peacefully on February 4, 2024, at the age of 96. He served the Town of Hooksett as a Selectman, Police Commissioner and Scout Leader. He was an active member of the American Legion Post 27, the Lions Club and the Men's Club. Beyond his civic duties, he enjoyed country music, dancing and traveling. George's dedication and service to Hooksett will be deeply missed by all who knew him.

Rhys H. (Chip) Llewellyn, III

Mr. Llewellyn was a distinguished resident of Hooksett and a committed community leader. He proved his dedication to Hooksett through his two terms on the Hooksett Conservation Commission, where he was instrumental in establishing wetland ordinances and designations. Chip was known for maintaining multi-use trails and bridges on his property and for his active participation in Bear Brook State Park. Chip leaves a lasting legacy in Hooksett.

LIONS CLUB 2024 HOOKSETT CITIZEN OF THE YEAR



RICHARD “TURK” BAIRAM

Lifelong Hooksett resident Richard “Turk” Bairam is named 2024 Hooksett Citizen of The Year. He was born and lived his youth in the Lincoln Park area now considered South Hooksett. He resides in Hooksett, with his wife Beverly. Many residents know him as Turk, and many do not know his first name is Richard.

Turk has been a volunteer and a familiar face around Town Hall over the past 25 plus years. He is currently Sewer Commissioner (6 years), Current chair of the Central Hooksett Water Precinct, Current member of the Town Recycling and Transfer Committee, and Zoning Board of Appeals. He also served many years on the Police Commission.

Turk also ran his auto repair shop in Hooksett for 36 years, before retiring in 2006. He now spends his time gardening and volunteering on town committees.

The Hooksett Lions Club is honored to add Richard to the prestigious Honor Roll of residents who have helped make Hooksett a better place to live.

A dinner celebrating “Turk” will be held in the fall. More information on the event will be published in the newspapers and social media soon.

KIWANIS COMMUNITY LEADERS

Adult Volunteer of the Year: Vickie Desharnais

Over the years, Vickie has been a very positive influence in the Hooksett community. Most of Hooksett know her as “Miss Vickie” from years of her working at the Hooksett Library as a Children’s Librarian. There, she captured the minds and hearts of our children with her story hour and summer reading programs. She fostered such an incredible love of reading in our community. But there is so much more that Vickie has done and continues to do.



She has been a volunteer at a local church teaching CCD and leading the children's choir. She was a dedicated Girl Scout leader for many years. Vickie volunteered in the schools with their music department and for the PTA. Vickie is still a familiar face at the Hooksett Library where she regularly volunteers. Also, she volunteers one morning a week in the Hooksett Community Food Pantry (HCFP) and regularly at the Live and Let Live Farm.

For five years Vickie has been a School Marm at the Head School in Hooksett, and she recently made a video to promote the historic Head School to local schools and groups. Vickie was on both Hooksett’s Bicentennial and the Light up the Village committees. Of special note are her current efforts as an alternate member of the Hooksett Heritage Commission where one of her many efforts is helping to write a book about Hooksett’s history. Vickie Desharnais is a dedicated volunteer in so many different ways. She is a wonderful, kind, and humble person who deserves this recognition.

Youth Volunteer of the Year: Kara McIntyre



Kara McIntyre is a busy, energetic, and hard-working young lady. As a dedicated eighth grade student at Cawley Middle School who values her education, school, and the Hooksett community, she excels in so many ways. Kara has been elected by her peers as President of the Cawley Builders Club for the last two years of her three years being a Club member. In 2022 Kara was recognized for her dedication to the Builders Club, receiving the Distinguished Club Officer Award for the Kiwanis New England and Bermuda District.

Kara has organized and volunteered at many events, including the PTA ice cream socials at the elementary schools, Hooksett Library events, Bellringing for the

Salvation Army, and coordinating teacher recognition ideas for Cawley teachers. She demonstrates exemplary leadership, motivating the other members of the club to actively participate. Kara is a student athlete, playing field hockey, and works on the school newspaper. There is no doubt that Kara is very deserving of being recognized as this year's Youth Volunteer of the Year.

Large Business of the Year: MACY Industries

Founded in 1975 by Marcel Mercier, MACY Industries is a metal fabrication company with clients including BAE Systems, GE Saint Gobain, Sturm and Ruger, Summit Packaging, Velcro, and many other well-known companies. Today, second generation son Nick Mercier now leads MACY's. Through Nick's leadership, Macy Industries has continued to prosper as a respected leader in the metal fabrication industry.

As residents of Hooksett, Nick, his wife Amy and three sons have taken an active role in the community. When the crossway bridge between the Donati recreational areas needed replacement, MACY Industries stepped forward and donated a new safety compliant steel footbridge. MACY Industries once again answered the call when Cawley Middle School needed a partner for their outdoor classroom project. MACY Industries designed, fabricated, and installed aluminum outdoor seating at no cost to the school.



Collaborating with the Town and the Hooksett Garden Club, MACY Industries fabricated the stainless-steel stands and all the components to support the automated watering system for the Bridge of Flowers as a donation to the community.

MACY Industries has also supported the efforts of engineering students at Southern New Hampshire University through a donation of time, expertise, and funds to support the building of a light sport aircraft.

When the Officer Michael Briggs Community Center needed climbing ropes to complement the gym area for local children, MACY Industries once again stepped up by designing and fabricating a rope climbing structure.

We are grateful to MACY Industries for the positive impact on our community. It is through their dedication and contributions that Hooksett is a better community. We congratulate MACY Industries on being named Hooksett Large Business of the Year.

Small Business of the Year: Under the Hood

Founded in 2006, Under the Hood Auto Service has a combined 80 plus years of experience in the automotive repair industry. As a family-owned establishment, their mission from the outset was crystal clear: to deliver quality auto repair and maintenance that is both affordable and

friendly. With a commitment to quality, their team is equipped with modern tools and equipment to tackle most any vehicular challenge that comes their way.

What sets Under the Hood Auto Service apart is their unwavering dedication to fostering meaningful customer relationships. Known for their exceptional communication skills and genuine care for their customers, they have become a staple within the community, serving multiple generations of families throughout Hooksett and surrounding communities. Their reliability, trustworthiness, and honesty have earned them a stellar reputation, making them the go-to destination for all things automotive in town.

Beyond their exceptional service, Under the Hood Auto Service participates in local functions, events and sponsorships. Their commitment to supporting the community further solidifies their status as not just a reliable auto service provider but also a valued member of the Hooksett community, earning them admiration and respect from all who cross their path.



Municipal Employee of the Year: Captain Jake Robie

Captain Robie has been a dedicated employee of the Hooksett Police Department since 2001. For the past 6 years he has held the primary duty of organizing the Department's National Night Out. He spends countless hours working with municipal and civic groups and volunteers to ensure a

successful event for community members to enjoy, at no cost to them. This past year, he was instrumental in getting the Hooksett Police Department and the Hooksett Community to become a member of the Concord Regional Crimeline. This organization promotes community education and awareness of criminal activities to deter and prevent their occurrence.



Captain Robie recognizes the importance of visibility and participation in Community Events both to show support as well as a safety concern and he volunteers for several Community Events including, Winter Carnival, Election/Voting dates and the Kiwanis Community Leaders Event at the Southern New Hampshire University.

Captain Robie is in charge of recruitment, which in this day and age is extremely difficult, but he stays innovative, and they have found several candidates based on his effort to think outside the box to draw qualified candidates. Recognizing the importance of mental and physical health and wellness for Hooksett Police Department employees, Captain Robie was instrumental in creating the Department's first CISM (Critical Incident Stress Management) team. He is confident, trustworthy, and reliable. He has devoted nearly his entire adult life to the Town of Hooksett and the Hooksett Police Department, beginning his career at just 19 years old as a college intern.

Below is a quote from Corri Wilson who is one of three members of the Concord Regional Crimeline team in Hooksett. “The Crimeline board awards up to two grants annually to member Police Departments to support a variety of training and equipment expenses. Captain Robie did all the necessary paperwork and applied in 2023, resulting in a grant for \$2,500, the maximum award possible.” The grant monies were used to purchase outer carry for the officers. His efforts resulted in better protection for the officers and our community is better served.

Community Impact Award: Fellowship Church

Arriving in Hooksett during the Pandemic made it challenging. However, the Church immediately made their presence known by helping with the Town Bicentennial Celebration. Following is an excerpt from their webpage.



“One of the first tasks for the former union ironworker foreman, who calls himself an “underserving yet completely grateful and forgiven sinner,” was visiting town leaders, police and fire department staff, and others to discover ways that he and his soon-to-be congregation, “**Fellowship Church-Granite State**”, could “serve their community.” The response they received was thankfulness because, as Pastor Aaron Cockrum described it, “the town officials said they never had a church ask how they could help the community.” Fellowship’s desire, he added, is to “change this view of the church from simply a building to a vital piece of the community.”

Some of the things the Fellowship Church got involved with in 2021 are ongoing every year. Others they started after the Pandemic in 2021 or later:

- Helped with Hooksett Winter Carnival and Beautify Hooksett Day.
- Assisted with painting in the Town Hall.
- Purchased chairs for their own use as well as Town Hall use.
- Helped with Bicentennial Celebration and Hooksett Old Home Day

- Painted dugouts on baseball field and cleaned up around Donati Park
- Assisted Hooksett Police Department with its National Night Out event and donated to the *Law Enforcement Against Drugs program* (LEAD) Program at Hooksett Memorial School.
- Assisted Hooksett Kiwanis with its Trail Race, and Kids Fun Run, and Bike and Car Safety Day.
- Organized and held Easter Egg Hunt and Trunk or Treat.

Educator of the Year: Mark Gregoire

Mark Gregoire has been a special education teacher at Cawley Middle School for 12 years. He earned his Bachelor of Arts Degree from Rivier University and holds a Master of Education degree from the University of New England.



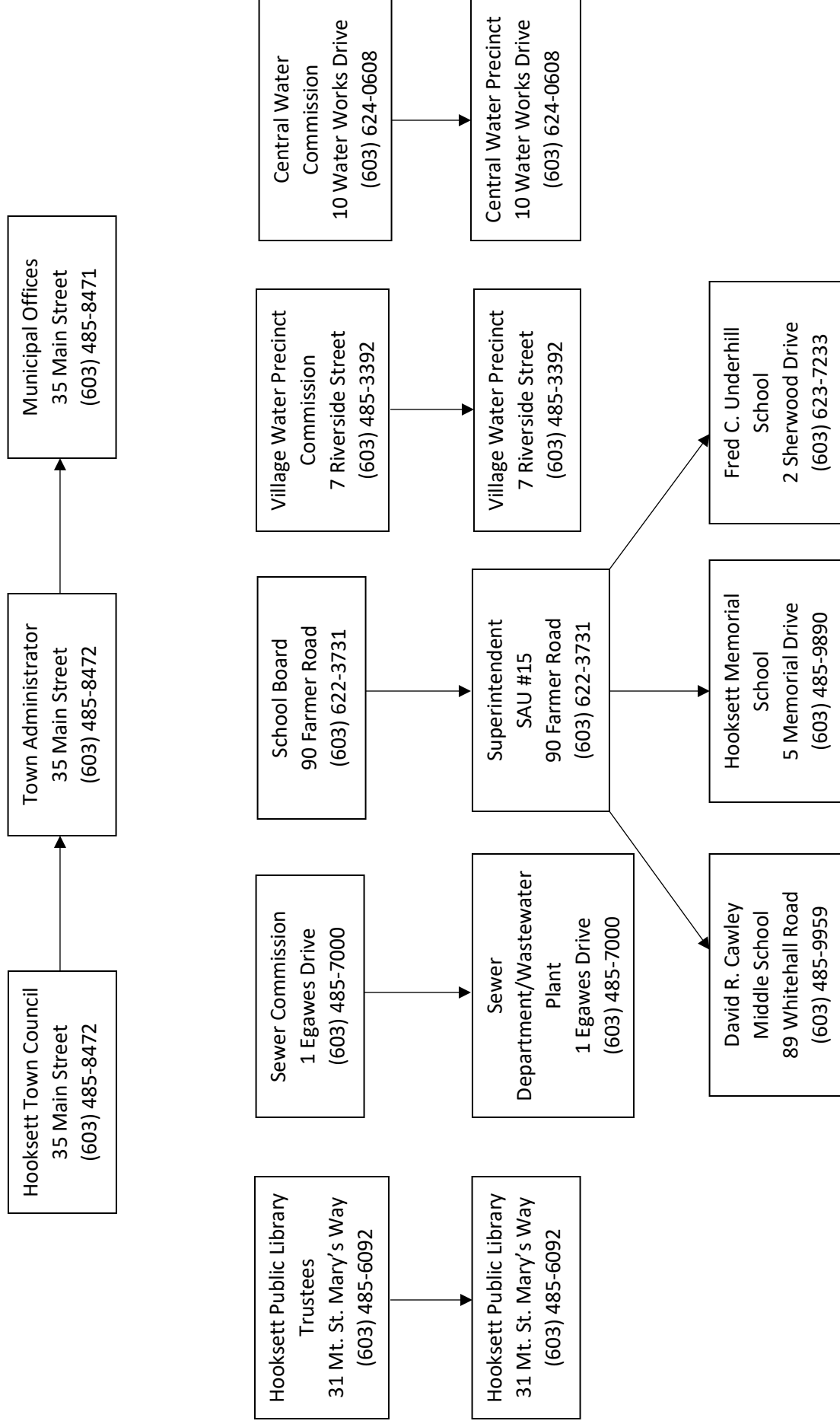
Mark possesses that exceptional quality that allows him to teach students with unique learning styles and needs to ensure that students achieve academically, socially, and emotionally. Currently, Mark is assigned to teach at the eighth-grade level but has worked with students with disabilities in grade levels 5-8.

Mark is the consummate professional and is held in high regard by his colleagues, parents, and students. He serves as faculty advisor to the National Junior Honor Society. In addition to his school year teaching, Mark provides tutoring after school and during the summer. He is involved with several school volunteer committees including the Emergency Management Committee, Literacy Committee, Portrait of a Learner Committee and Joint Loss Committee. He also serves as a mentor to new special education teachers at elementary and middle schools.

Mark's influence extends beyond the Cawley School community to the Hooksett community as well. He coordinated and participated in Salvation Army Bell Ringing, the Cawley School pancake breakfast to support the Hooksett Food Pantry, Liberty House, and Honor Flights. He organizes and oversees a book drive for the Hooksett Library and advises the Cawley 8th grade students reading to students at Underhill Elementary program.

Through his actions and deeds, Mark has earned recognition as Hooksett's Educator of the Year. He has made a profound impact on students, parents, colleagues, and the Hooksett Community. Thank you Mark for your service to the students of Hooksett.

Locally Elected Public Government Agencies



Hooksett Town Administrator

The 2020 Census showed the community that the town of Hooksett remains a very attractive place to live, work and play. Hooksett was the second fastest growing community in Merrimack County, between 2010 and 2020, increasing from a population of 13,451 to 14,871, an 11% increase. Hooksett's economic expansion over the last few years has added Marmon Aerospace, Platinum Trucking, Amazon Expansion, and Harley Davidson relocating from Manchester to Hooksett. Granite Woods, Inc., plans to construct a 500,000 square foot warehouse facility approved within Hooksett's Tax Increment Finance (TIF) District located on Hackett Hill Road, a testament to the ongoing growth of Hooksett's economic development efforts.

Following a recent revaluation, Hooksett experienced robust growth in residential values and moderate growth in the commercial/industrial values. Home values have increased significantly over the last five years from the median price of a home in 2019 of \$300,000 to \$466,000 in 2024. This represents a 55% increase in the price of a single-family house in town.

Several significant roadway projects are currently moving through the planning stages. The Rt. 3 Roadway widening project from Alice Ave to Whitehall/Martins Ferry Road is being reviewed by NHDOT, Hooksett leaders, Hooksett residents and property owners. The project proposes to widen Rt. 3 from a two-lane roadway to a 5-lane roadway. The project also proposes to update the two traffic lighted intersections at Alice Ave and Whitehall/Martins Ferry Road.

Additionally, Hooksett is also reviewing upgrades to the Rt. 3A/Hackett Hill Road intersection and the Rt. 3A/Main Street intersection. The Rt. 3A/Hackett Hill Road intersection is currently a "T" stop sign intersection. The Rt. 3A/Main Street intersection is currently a traffic light-controlled intersection. Both intersections are being considered to change from "T" intersections to Round-About intersections. Several public workshop meetings have been held for both projects and Hooksett community leaders sincerely urge residents and property owners to come to these meetings and share your input on both projects. Details regarding future meetings can be found on Hooksett's website.

The 2024 deliberative session resulted in the community voting for a default budget for fiscal year 24/25. This represents a **reduction** from the proposed budget for fiscal year 24/25 of **3.5%**. The administration of the default budget next year will be a significant challenge. With the current CPI at 3.4%, 11.3% increase in healthcare costs, 4-5% increase in personnel costs, and 11.8% increase in trash tipping fees, etc., this presents challenging decisions on how best to continue to deliver services expected by Hooksett's constituents. The 25/26 budget preparation will start after July 1, 2024. In September 2024, the Town Council will hold several 25/26 budget preparation meetings. It is strongly recommended that residents and property owners attend these meetings and communicate with the Town Council on what the budget priorities should be for the Town of Hooksett. The more input received, the better the budget can be aligned with the goals of the community.

The Town of Hooksett signed a Purchase Power Agreement (PPA) with Revision Energy to develop solar photovoltaic electric generation facilities (Solar Facility) on the former land fill

site which is now the site of Hooksett's Department of Public Works. Revision Energy will be installing a solar photovoltaic electric generation facility consisting of 2,352 panels. Once built, the expected first year's energy production is projected to be 1,745,392 kWh. The proposed solar facility will generate enough energy to power all the town and school buildings. Over the next year, Revision Energy will be working on the interconnectivity aspect of the project. The target time frame for the completed system is 2025/2026.

The Administration Department is responsible for all personnel, administrative and financial affairs of the town, which includes all departments, and implementing the policies enacted by the Town Council. The Administration department has four full-time employees (Town Administrator, Executive Assistant, Project Coordinator, and Human Resource Coordinator), a part time administrative assistant and a part time recording clerk. The Town Administrator is also the Department Head for the Community Development Department, consisting of the Town Planner, Code Enforcement Officer, Town Engineer, and two Administrative Assistants. In March 2023, Nicholas Williams resigned from the position of Town Planner. Elizabeth Robidoux was hired as Hooksett's new Town Planner. Ms. Robidoux has previously served as Assistant Community Development Director for the town of Derry and brings to Hooksett over 15 years of planning experience. From the time she began working for Hooksett in September 2023, she has improved Hooksett's development review process, improved the Planning Board review procedures, assisted the Planning Board in passing 14 zoning amendments, and assisted the Planning Board in completing Hooksett's 2020 Master Plan Update.

I thank the voters for their support of the three unions contracts and non-union employee salary increases. We welcome our new Town Council member, Vinny Lembo, Jr., and all new members and alternates to Hooksett's other boards and committees respectively. I thank all the Town of Hooksett employees for their hard work and dedication that they bring to their jobs every day. Hooksett residents are the heart of the community, and we will strive to make Hooksett a terrific place to live, work and play.

Best regards,

André L. Garron

Town Administrator

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

TOWN OF HOOKSETT DELIBERATIVE SESSION MINUTES Cawley Middle School Saturday February 3, 2024

CALL TO ORDER

Moderator, Todd Lizotte called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:00 AM.

Pledge of Allegiance.

ATTENDANCE

Town Council members

Tim Tsantoulis Chair, David Boutin, Rob Duhaime, Alex Walczyk, Randall Lapierre, Jodi Pinard, Keith Judge, and James Sullivan

Budget Committee members

Chair Brian Soucy, Abigail Shaine, William Lynch, Germano Martins, Ernie Bencivenga, Chhatra Gurung, Michael Kowack and Darren Greenberg.

Supervisor of the Checklist

Mike Horne, Barabara Brennan, Lou Ann Kelly

Town Clerk, Karina Towne

Legal Counsel, Matt Serge

Registered voters – 47 in attendance

PROOF OF POSTING

Proof of posting was provided by the Moderator.

Members of the Town Council and Budget were introduced as well as the Town staff in attendance

The Moderator reviewed the rules and procedures.

BUSINESS

Moderator Todd Lizotte read the following Warrant Articles into the record:

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 3, 2024 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 6 through 32.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 12, 2024**. The polls will be open from 6 am until 7 pm.

Article 6: Martins Ferry Road Improvement Bond

To see if the town will vote to raise and appropriate the sum of \$1,500,000.00 (gross budget) for the reconstruction of the intersection of Martins Ferry Road and North River Road including roadway realignment and construction of a new bridge (“the Project”); of that amount, to appropriate \$349,277.00 from fund balance; to appropriate \$385,000.00 of that amount from Roadway Impact Fees; to appropriate \$15,723.00 of that amount from Federal Local Fiscal Recovery Funds; and to authorize the issuance of bonds or notes of not more than \$750,000.00 of that amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Town Council to fix the date, maturities, denominations, interest rate and other details of said bonds or notes; to authorize the Town Council to apply for, accept and expend any federal, state, or private funds that are available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and furthermore to raise and appropriate the sum of \$20,000.00 from taxation for the bond issuance costs and first years debt service payments on such bonds or notes? (3/5 ballot vote required). Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

J. Pinard motioned to move Article 6 to the Ballot. Seconded by J. Sullivan

J. Sullivan referred the public to the voters guide for information. This relates to the culvert on Martin’s Ferry Road. There is a rational which is clear cut and it is at a cost. Bruce Thomas engineer is available to answer questions

Ray Miclette, 9 Evelyn: There are a lot of people that want to understand the insanity with these projects and the taxes. Our taxes, with the revaluation is hard to understand. We had a company do the commercial revaluation and the town assessor did the residential. The commercial got a tax break on the back of the residents. Now with everything being proposed, our taxes can increase 32%. That is insane. How can you expect the tax payers to carry this burden. This is an example that we can fix it for 500,000 or 1.3 million. With the economy, and the way people are struggling, we are increasing our taxes 20-30%. Shame on everyone for allowing this to happen. This is hitting a lot of people hard. I am going to tell everyone I see to vote NO on every article. Times are tough for people. I’m not anti everything. The cost must be reigned in. It is not everything at all cost. I speak for a lot people. It is getting out of control.

Alan Brennan, 29 Pleasant St: Point of Order. You said the purpose is to explain and amend all articles of the official town warrant, why did you start with Article 6 and skip Article 5 Charter amendment which is money related?

Matt Serge, Town Attorney: The statue is clear that articles 1-5 go directly to the ballot without debate. Only appropriations go to this session. Articles 1-5 are not subject to discussion at this meeting.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Alan Brennan, 29 Pleasant St: If that is the case, I will encourage everyone to respond NO. That is not fiscally responsible to give yourself a 33% increase. For the Councilors to redistribute the taxpayers money because they are going from 9-7 is not right. Please vote NO on Article 5.

James Michaud, 11 Laurel Rd: Article 6 does not list a tax impact.

J. Sullivan stated that was an oversight and it is required. IT is 3 cents.

J. Sullivan motioned to reflect a 3 cent increase on the tax rate. Seconded by T. Tsantoulis. All in favor

James Michaud, 11 Laurel: What does a 1 cent increase mean to the taxpayers?

Ray Milette, 9 Evelyn: Who is responsible for the tax fiasco for the town. I think you should fire them all. I would recommend that the police, fire and employees raise should be passed and everything else should be voted down.

R. Milette: It will increase the tax rate 3 cents. 1 penny is \$15 on the tax rate.

Vinnie Lembo, 56 Main St: I would like to know which Councilors voted no and why?

R. Lapierre stated he was the “no”. He doesn’t like the project as presented. There were not enough alternatives as presented. I also thought there were other funding resources that could be found. It wasn’t the project that was bad but not enough rigor was put into it.

A question on article 5 was denied.

The Moderator declared Article 6 moved to the Ballot

Article 7: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling \$24,475,753.00? Should this article be defeated, the operating budget shall be \$23,693,487.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$4.49. Recommended by Town Council (7 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

B. Soucy, Budget Committee motioned to move Article 6 to the Ballot. Seconded by M. Kowack

B. Soucy stated that the committee reviewed the budget and spoke with all department heads. There were reduction to motion but the end result was the budget presented.

M. Kowack: This year we presented a 3.5% increase.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Margaret Rees, 7 Barberry: At the end of the article it is recommended 7-2 and 10-0. What is that recommendation?

T. Lizotte: That is the recommendation to go the ballot and be passed.

Margaret Rees, 7 Barberry St: I feel that is voter persuasion

J. Sullivan: If changes are made today, the Council and Budget Committee can reconsider their vote.

Margaret Rees, 7 Barberry: My question is the recommendation itself?

Attorney Matt Serge stated that there is a State Statute to put the recommendation on the Ballot.

Kathy McLean, 64B Dale Rd: It says this is 4.49 tax impact. My house is 400,000 and if everything passes, I will have an increase of \$2000 over what I already pay of \$6000.00 If this alone passes, I believe my increase would be \$1600.

C. Tewksbury, Finance Director: Page 6 compares the current tax rate to if everything passing in the voters guide. The tax rate impact is not on top of what you are paying. If everything passes on \$400,000 would be \$200 more for just the Town portion.

James Michaud, 11 Laurel Rd: The tax rate is not additional; It is a total of \$4.60. Would it be more accurate to put the additional tax impact. Each article are independent of what happened last year. Some articles repeat, so it is not an increase.

C. Tewksbury, Finance Director: We have always shown the rate this way. For that reason we put together page 6 in the voters guide for clarification.

Ray Milette, 9 Evelyn St: We should consider another way of showing the tax rate. People add these taxes to the current rate. We could add more verbiage to say this is not on top of last years rate.

Ray Milette motioned to reduce the operating budget \$23,657.820. Seconded by Alyssa Ehl.

Ray Milette. 9 Evelyn St: I understand that everyone needs something and everything is going up. I can't go to my employer to cover my increases in my budget. I can't go in debt to make ends meet. You need to go without some things. We are all in this together. I think this year we need to make due with what we had last year. In normal times 3% is reasonable, but with all the warrant articles it is too much.

Alan Brennan, 29 Pleasant St: This is not a fiscally responsible budget by any means. We are talking about only 1/3 of our cost and the school is 60%. The 58 cent increase is just for the town and my bill is a lot for a cape. The number is the approved budget for last year on page 10. If this was approved, that pulls away a \$2 million increase. If everyone votes down the budget they get a default that is higher than the proposed. The dealt is last years budget plus, plus, plus.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Heather Rainier, 1 Veterans Dr: The Default is our current budget plus contractual items. We have a small selection here. My concern is that if we pass this we remove the countless hours that staff, Council and Budget Committee have put into this. I understand it is a lot. All people working on this are also taxpayers.

Cindy Robertson, 33 Autumn Run: To say shame on you is wrong. Shame on those that are not here today.

James Michaud: What is the impact of a level fund and what would happen.

Andre Garron, TA: If this amendment passed, the impact is difficult to answer because there are increases in contracts, salt and some warrants. Fuel and increase in all goods and services are factored into this year's budget.

Ray Milette, 9 Evelyn: I appreciate the work and volunteerism and I was pointing out the shameful increases in taxes and the real impact it has on people in this town. There will be a lot of people impacted. I appreciate the work of the Budget Committee and Department Heads; I do a lot work on my personal finances but at the end of the day I need to cut something. The reality is there is a point that is a breaking point. This is one year we need to figure out a way to pay my bills on the salary I have or find another way. We need to draw a line in the sand and say no increase this year.

B. Soucy, Budget Committee Chair: This does under fund contractual services that reflect the increase. The other item is the presidential election which has increases in staffing and a \$15,000 increase for voting equipment that needs to be replaced.

Ray Milette: We mandated obligation. Out of this \$23,657,820, how much of that is obligated?

C. Tewksbury: I don't have that information. We have bond payment and contracts with unions. How much is obligated is welfare and the bond payment. We could cut services down to 0.

Germano Martins, 17 Stevens Dr.: I am opposed to this motion. I think Hooksett is well run, and a safe town. It always has a lean budget. To make a cut on the fly is irresponsible. The voters can vote for this or not. To put the town at risk is wrong.

Alan Brennan, 29 Pleasant St: The amendment is not unreasonable. If this does not pass, the voters look at the recommendations and the voters don't tune into this deliberative Session and see the Budget Committee approves. The voters are very generous and this is our only opportunity and this is a reasonable request.

Ray Milette: The \$35,667 is the difference between the default and the amendment. That is not dangerous and that is less than 1/3 of 1 percent.

B. Soucy stated there is \$125,000 increase in health insurance that is not in the default budget; so it is more that \$35,667.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

R. Duhaime stated why he voted no on this budget was because the taxes are now more than your mortgage. We keep adding to the town's tax base but the rates do not go down. The people that built this town are not being taxed out. The other towns around don't want growth because it doesn't help taxes.

Tony Lacasse: I hear Mr. Soucy talk about health care so I don't understand what the difference is between the default and what is not included. Where do these come in and how much of these extra line items are not in the default.

C. Tewksbury: The default is last years budget and it goes up and down for anything that the voters have approved. Health insurance is an example. We got an increase in 2024. The voters did not vote to increase so that is not in the default. \$140,000 is health and dental. The other increases are liability went up a little and 20,000 for welfare which are not in default as well as the state and federal elections.

Alyssa Ehl: When was the last time the town increased or change health insurances?

T. Lizotte: That is not pertinent to the amendment.

Mike Horn motioned to move the question.

Vote approve by hand vote

Vote on amendment to reduce the budget to \$23,657,820.

Standing Vote: 35 Yes and 32 no Motion carries

Alan Brennan motioned to reduce \$3000 from the Councilor stipends. Seconded by Pam Niemi, 3 Debbie St.

Point of order *G. Martins stated that a 2/3 majority is need to change the operating budget.*

Moderator: We are not operating under Roberts Rules of Order.

G. Martins spoke against the motion to reduce another \$3000.

Alan Brennan withdrew the motion.

Ray Miclette motion to restrict reconsideration on the amendment for Article 7. Seconded by Alyssa Ehl.

Standing Vote: 35 Yes and 27 No Motion carries

Moderator declared Article 7 moved to the ballot

Article 8: DPW Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Fiscal Year Salaries Benefits Estimated Increase

2024-25 \$164,462.00 \$40,227.00 \$204,689.00

and further to raise and appropriate \$204,689.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (8 Yes – 2 No).

J. Sullivan motioned to move Article 8 to the Ballot. Seconded by T. Tsantoulis

J. Sullivan explained that this is a one year contract and they are trying to remain competitive in the market.

Vinnie Lembo asked the Budget Committee members that did not recommend what their reason was.

B. Soucy and M. Kowack stated this was an effort to keep taxes down.

Moderator declared Article 8 moved to the Ballot.

Article 9: Non-Monetary

Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

Keith Judge explained what happens if the contract fails.

Article 10: Non-Union Raises

To see if the town will vote to raise and appropriate the sum of \$126,490.00 for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year Salaries Benefits Total

2024-25 \$106,938.00 \$19,552.00 \$126,490.00

The estimated tax rate impact is \$0.04. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (7 Yes – 3 No).

R. Duhaime motioned to move Article 10 to the Ballot. Seconded by J. Pinard

R. Duhaime explained the non-union wages.

R. Miclette asked what was the percentage of raises?

J. Sullivan stated it is 3.2% cola and 1% for merit as stated in the voters guide.

Ray Miclette: What is the reasoning for Budget Committee voting no.

B. Soucy: It is an area to be smart with the money to keep taxes down.

Alyssa Ehl: Included is \$8230 to address issues. Is that a slush fund.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

A. Garron: That is to address any salaries to make wage adjustments or if additional merits are beyond the 1% it will address those.

Alyssa Ehl makes a motion to reduce to \$118,058. Seconded by Alan Brennan.

B. Soucy: Increase should be laid out in advance and planned but not an additional amount.

Alan Brennan: I have a soft spot for non-union but slush funds have no place in our Deliberative Session. Present budgets and stick with it.

A. Garron stated that it is used to hold onto good employees and identify those that have done an outstanding job. Retention is an issue and it good to have funds available if they occur.

*M. Farwell called the question
Vote to call the question*

*Vote on amendment
Standing Vote 27 Yes and 32 No Motion fails*

Moderator declared Article 10 moved to the Ballot

Article 11: Police Supervisors Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year Salaries Benefits Estimated Increase

2024-25 \$42,753.00 \$11,768.00 \$54,521.00

2025-26 \$42,718.00 \$14,643.00 \$57,361.00

2026-27 \$35,714.00 \$11,215.00 \$46,929.00

and further to raise and appropriate \$54,521.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (6 Yes – 3 No).

J. Sullivan motioned to move Article 11 to the Ballot. Seconded by R. Lapierre

J. Sullivan stated that information is in the voters guide

Moderator declared Article 11 moved to the Ballot

Article 12: Non-Monetary

Shall the town, if ARTICLE #11 is defeated, authorize the governing body to call one special

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

meeting, at its option, to address ARTICLE #11 cost items only? (Majority vote)

Article 13: Fire Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year Salaries Benefits Estimated Increase

2024-25 \$87,782.00 \$33,173.00 \$120,955.00

2025-26 \$87,119.00 \$32,260.00 \$119,379.00

2026-27 \$87,257.00 \$32,311.00 \$119,568.00

and further to raise and appropriate \$120,955.00 for the current fiscal year; of this amount \$10,355.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$110,600.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

R. Lapierre motioned to move Article 13 to the Ballot. Seconded by K. Judge

R. Duhaime voted no because he felt that everyone's raise should be same and this was higher than the others.

Ray Milette asked why 4.3% in these difficult times?

B. Soucy stated he voted against this because it is 13% over 3 years and thought it was high and should be in line with others.

W. Goertel: Why is this higher than others?

Christine Tewksbury: This is our largest group. The retirement is a little higher and the fire contribute less to health although this contract included a step up in percentage.

James Michaud asked about the Ambulance Revenue Fund.

C. Tewksbury: About 10 years ago the town established this fund to use the charges for the service to fund the ambulance.

Vinnie Lembo: Can we ask the Fire Chief to come up and support this contract?

Chief Colburn stated that they have struggled to keep staff and are finally full. This will keep us competitive to provide the level of service the town expects.

Ray Milette: What percentage did contribution rates increase.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

A. Garron: Their portion went up 20%.

Moderator declared Article 13 moved to the ballot

Article 14: Non-Monetary

Shall the town, if ARTICLE #13 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #13 cost items only? (Majority vote)

Article 15: Capital Reserve Funding – DPW Vehicles

To see if the town will vote to raise and appropriate the sum of \$250,000.00 to be added to the Public Works' Vehicles Capital Reserve Fund previously established. The estimated tax rate impact is \$0.08. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (9 Yes – 1 No).

A. Walczyk motioned to move Article 15 to the Ballot. Seconded by T. Tsantoulis

Ray Milette asked how much is in the fund now?

C. Tewksbury: Currently \$30,848

Ray Milette: When was the last truck purchased?

Ben Berthiaume, Director of DPW: In 2024-25 non-CDL dump and Park and Rec truck estimated at \$160,000.

Ray Milette asking are they now asking for \$250,000.

Ben Berthiaume: We try and plan for future. In 2025-26 will need a plow truck. This is a plan for keeping our fleet up to day. In the past it has been \$200,000 each year but with the increase cost it is not proposed at 250,000.

Moderator declared Article 15 moved to the Ballot

Article 16: Capital Reserve Funding – Fire Apparatus

To see if the town will vote to raise and appropriate the sum of \$250,000.00 to be added to the Fire Apparatus Capital Reserve Fund previously established. The estimated tax rate impact is \$0.08. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

J. Sullivan motioned to move Article 16 to the Ballot. Seconded by R. Duhaime

J. Sullivan: This has existed for 15-20 years. Engine 5 is 18 years old and the replacement cost is 850,000. The existing fund of \$650,000 is adding \$250,000.

Ray Milette stated in this area of vehicle use, are we getting better than average because we don't have as much usage as some larger cities that see a higher use. The average is 15 years but we have seen 18 years.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Chief Colburn: Engine 5 is due for replacement which has been extended a few years. The lead time is now about 4 years. If you can put money away, when it is time to replace, we will have the cash. 20 years ago we had to lease and that was more expensive.

R. Duhaime: Having the money doesn't mean you have to spend it. You want raises and you want new trucks. You cant have it all.

Moderator declared Article 16 moved to the ballot

Article 17: Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of \$200,000.00 to be added to the Town Building Maintenance Capital Reserve Fund previously established. The estimated tax rate impact is \$0.06. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (9 Yes – 1 No).

J. Sullivan motioned to move Article 17 to the Ballot. Seconded by J. Pinard

J. Sullivan stated that the voter's guide explains this fund.

Ray Milette: The estimated cost of the Safety Center Parking in 2029-2030 is \$600,000 and that is out 6 years. In 2024-25 it says the library is end of life. What is end of life? Can that be pushed out?

Heather Rainier, Librarian: The roof was installed in 1992 so it is 30 years old. We have it evaluated every other year. We have been pushing it out and it is earmarked for 2025.

Moderator declared Article 17 moved to the Ballot

Article 18: Semi Tractor

To see if the town will vote to raise and appropriate the sum of \$185,000.00 to purchase a semi tractor without trailer for the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (7 Yes – 3 No).

T. Tsantoulis motioned to move Article 18 to the Ballot. Seconded by D. Boutin

T. Tsantoulis this is move trash out of town.

Moderator declared Article 18 moved to the Ballot

Article 19: Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of \$177,500.00 to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles \$ 27,500.00

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Fire Rescue Tools & Equipment 150,000.00
Total \$ 177,500.00

The estimated tax rate impact is \$0.06. Recommended by Town Council (4 Yes – 2 No); Not recommended by Budget Committee (4 Yes – 6 No).

J. Sullivan motioned to move Article 19 to the Ballot. Seconded by J. Pinard

J. Sullivan stated the information is available in the voter's guide.

Ray Milette: This has the most opposition by Council and Budget Committee.

R. Duhaime was opposed because of spending. This falls on the Council for spending.

B. Soucy: This had to do with radios and communication. There was money for radios. It said after 10 years they won't be supported. I don't understand \$10,000 for the cost of radios.

Ray Milette: The majority is \$650,000 to replace fire radios. What is the impact if we don't replace these radios now or next year. Now things are tough for people. Can we wait on this?

Vinnie Lembo: I don't know a lot about radios but I know they do become obsolete. If they are obsolete, our fire department will be out there all alone without help.

Chief Colburn: The first capital fund was for air packs which we have done for 30 years. We expanded the fund to address other large expenditures for rescue tools. The \$27,000 is the same for air packs. Looking at long term planning for radios. We don't need them replaced tomorrow but we are looking at long term.

Moderator declared Article 19 moved to the Ballot

Article 20: Police Body-Worn Cameras

To see if the town will vote to raise and appropriate the sum of \$175,645.00 to purchase Body-Worn Cameras with accessories for the Police Department. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

K. Judge motioned to amend Article 20 to add \$7,435 for a total of \$183,080. Seconded by D. Boutin.

Vote voice Moderator declared the motion passed.

K. Judge motioned to move Article 20 to the Ballot. Seconded by R. Duhaime

Moderator declared Article 20 moved to the Ballot

Article 21: Capital Reserve Funding – GIS Digital Parcel Recompile

To see if the town will vote to raise and appropriate the sum of \$135,000.00 to be added to the

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Town Wide Digital Mapping Systems Capital Reserve Fund previously established. The estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes- 0 No); Not recommended by Budget Committee (2 Yes – 7 No).

A. Walczyk motioned to move Article 21 to the Ballot. Seconded by R. Lapierre

A Walczyk: This is to enhance the information that is available for our maps and planning. There is an opportunity to work with Manchester to take advantage of cost savings.

Mary Darby, 244 Whitehall Rd: Google maps is available. If you need properties line you can hire a surveyor. This is unnecessary.

Tony Lacasse: In my line of work, real estate, I look at these every day and Hooksetts maps are terrible. I can't use them. Specifically in the village, you have houses in the street. It is unusable.

Mary Darby: I you rely on these maps, you are opening up to liability. There are deeds available and that is your legal document.

Moderator declared Article 21 moved to the Ballot

Article 22: Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of \$100,000.00 to be added to the Drainage Upgrades Capital Reserve Fund previously established. The estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

T. Tsantoulis motioned to move Article 22 to the Ballot. Seconded by J. Pinard

Moderator declared Article 22 moved to the Ballot

Article 23: Capital Reserve Funding – Revaluation

To see if the Town will vote and appropriate the sum of \$60,000.00 to be added to the Revaluation Capitol Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes – 0 No); Not recommended by Budget Committee (2 Yes – 8 No).

A. Walczyk motioned to move Article 23 to the Ballot. Seconded by J. Sullivan

Ray Milette: This is a substantial opposition by Budget Committee. Only part of the recent revaluation was done by an outside company at \$124,000. When the next revaluation in 2028, is that going to be the cost for just the commercial side and what is the rational.

A. Garron: The amount is the continuation for revaluation which must be done every 5 years. In the past, we have put \$30,000 into the fund each year. Last year it did not get funded. This is to do a full revaluation rather than a statistical revaluation.

Mr. Duhamel, Assessor: It will go to the total cost of the project.

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

M. Kowack: The budget committee learned that the full evaluation is for interior inspections and we were told by the assessor that the success rate to get into the homes is 0.

W. Goertel: Why a full reval now?

A. Garron: It must be done every 5 years.

Nancy House, 7 Doris Dr motioned to amend the Article 23 to \$0. Seconded by Alyssa Ehl.

Alyssa Ehl: We are just trying to keep our taxes down.

Ann Stelmach: If you wait for 5 years to do a full reval, you will increase your rate by spiking it. This will provide accuracy of data.

James Michaud: If there is no money to do a reval in 2028, the State will make you do it and you will have no say. If you put the money away, you will have the funds in 2028.

M. Kowack: Last year the voters voted it down; and if you are not getting into the houses, what is the value of the accuracy.

Voice Vote Moderator declared motion failed

Moderator declared Article 23 moved to the Ballot

Article 24: Full-time Laborer Recycling & Transfer

To see if the town will vote to raise and appropriate the sum of \$55,598.00 for salary and benefits to hire one full-time laborer in the Recycling & Transfer Division of Public Works.

Fiscal Year Salary Benefits Total

2024-25 \$26,002.00 \$29,596.00 \$55,598.00

The estimated tax rate impact is \$0.02. Recommended by Town Council (5 Yes – 2 No); Not recommended by Budget Committee (5 Yes – 5 No).

J. Sullivan motioned to move Article 24 to the Ballot. Seconded by J. Pinard

Moderator declared Article 24 moved to the Ballot

Article 25: Scale House Engineering and Design

To see if the town will vote to raise and appropriate the sum of \$55,000.00 for the engineering and design of the Transfer Station's scale house replacement, with said funds to come from the Solid Waste Special Revenue Fund. No amount to be raised from general taxation.

Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

R. Lapierre motioned to move Article 25 to the Ballot. Seconded by K. Judge

Moderator declared Article 25 moved to the Ballot

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Article 26: Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Emergency Radio Communications Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (9 Yes – 1 No).

J. Sullivan motioned to move Article 26 to the Ballot. Seconded by K. Judge

Moderator declared Article 26 moved to the Ballot

Article 27: Capital Reserve Funding – Police

To see if the town will vote to establish a Police Equipment Capital Reserve Fund under provisions of RSA 35:1 to replace certain police equipment and to raise and appropriate the sum of \$50,000.00 to be placed in this fund. Further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

K. Judge motioned to move Article 27 to the Ballot. Seconded by D. Boutin

Moderator declared Article 27 moved to the Ballot

Article 28: Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (8 Yes – 2 No).

R. Duhaime motioned to move Article 28 to the Ballot. Seconded by T. Tsantoulis

Moderator declared Article 28 moved to the Ballot

Article 29: Capital Reserve Funding – Information Technology

To see if the town will vote to establish an Information Technology (IT) Capital Reserve Fund under the provisions of RSA 35:1 to replace and upgrade technology and communication equipment as necessary and appropriate the sum of \$40,000.00 to be placed in this fund; further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (9 Yes – 1 No).

R. Duhaime motioned to move Article 29 to the Ballot. Seconded by J. Sullivan

Moderator declared Article 29 moved to the Ballot

Article 30: Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the

TOWN DELIBERATIVE SESSION – FEBRUARY 3, 2024

Automated Collection Equipment Capital Reserve previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes – 0 No); Recommended by Budget Committee (8 Yes – 2 No).

A. Walczyk motioned to move Article 30 to the Ballot. Seconded by K. Judge

Moderator declared Article 30 moved to the Ballot

Article 31: Capital Reserve Funding – Conservation Land Improvements

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Conservation Land Improvements Capital Reserve Fund previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (6 Yes – 4 No).

A. Walczyk motioned to move Article 31 to the Ballot. Seconded by R. Duhaime

Moderator declared Article 31 moved to the Ballot

Article 32: Cemeteries Headstone and Monument Repairs

To see if the Town will raise and appropriate the sum of \$10,000.00 for the purpose of repairing headstones and monuments in the Heads, Martins and Riverside Cemeteries. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these projects are completed or in three (3) years or June 30 2027, whichever occurs first. The estimated tax rate impact is \$.003. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

J. Pinard motioned to move Article 32 to the Ballot. Seconded by J. Sullivan

Moderator declared Article 32 moved to the Ballot

ADJOURNMENT

Moderator Lizotte declared the meeting closed at 1:00 pm.

Respectfully submitted,

Lee Ann Moynihan

SAMPLE BALLOT



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024
DISTRICT 4**

BALLOT 1 OF 4

Marianne Joline

TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>JODI PINARD <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">BUDGET COMMITTEE</p> <p style="text-align: center;">Vote for not 3-year term more than three (3)</p> <p>ELIZABETH SPITZER <input type="radio"/></p> <p>ALYSSA EHL <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">MODERATOR</p> <p style="text-align: center;">Vote for not 2-year term more than one (1)</p> <p>TODD LIZOTTE <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center;">Vote for not 1-year term more than one (1)</p> <p>ALEXANDER WALCZYK <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">CEMETERY COMMISSION</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>MICHAEL HORNE <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">SEWER COMMISSION</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>ROBERT DUHAIME <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p style="text-align: center;">TOWN COUNCILOR DISTRICT 4</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>VINCENT LEMBO 174 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">LIBRARY TRUSTEE</p> <p style="text-align: center;">Vote for not 3-year term more than two (2)</p> <p>SANDRA CALFEE MACK <input type="radio"/></p> <p>MARY FARWELL <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">SUPERVISOR OF THE CHECKLIST</p> <p style="text-align: center;">Vote for not 6-year term more than one (1)</p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p style="text-align: center;">TRUSTEE OF THE TRUST FUNDS</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>DONALD WINTERTON <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>		

ARTICLES

**Article 2: Zoning Amendments
Amendment No. 1**

Are you in favor of Zoning Amendment #1, to amend Article, 2, Districts, to amend the Zoning Map by moving Map 33, Lot 3, 53 Martin's Ferry Road, from the Mixed-Use District 4 (MUD4) to the Medium Density Residential District (MDR)? (Recommended by the Hooksett Planning Board)

YES
NO

The purpose of the proposed amendment is to allow the lot to be more consistent with other lots and uses in the neighborhood.

Amendment No. 2

Are you in favor of Zoning Amendment #2, to amend Other Ordinance #7, Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? The amendment adds a definition for "Base Floor Elevation" and "Flood Opening", amends the definition for "Mean Sea Level", "Substantial Improvement" and "Water Surface Elevation"; deletes "Functionally Dependent Use"; corrects the title of the Wetlands Bureau; clarifies where base flood elevations are to be determined and how a recreational vehicle may be attached to a site in a floodplain; and eliminates language stating the amount of flood insurance required. (Recommended by the Hooksett Planning Board)

YES
NO

The purpose of the proposed amendment is to bring the Town of Hooksett Floodplain regulations in compliance with National Flood Insurance Program requirements. Such compliance ensures the community remains eligible to participate in NFIP.

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024
DISTRICT 1**

BALLOT 1 OF 4

Maiana Jouné
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
 B. Follow directions as to the number of candidates to be marked for each office.
 C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>JODI PINARD <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">BUDGET COMMITTEE</p> <p style="text-align: center;">Vote for not 3-year term more than three (3)</p> <p>ELIZABETH SPITZER 1,026 <input type="radio"/></p> <p>ALYSSA EHL 906 <input type="radio"/></p> <p>MARCY ANN SORBY 169 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">MODERATOR</p> <p style="text-align: center;">Vote for not 2-year term more than one (1)</p> <p>TODD LIZOTTE 1,217 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center;">Vote for not 1-year term more than one (1)</p> <p>ALEXANDER WALCZYK <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">CEMETERY COMMISSION</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>MICHAEL HORNE 1,186 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">SEWER COMMISSION</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>ROBERT DUHAIME 1,147 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p style="text-align: center;">TOWN COUNCILOR DISTRICT 1</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>TIMOTHY TSANTOULIS 248 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">LIBRARY TRUSTEE</p> <p style="text-align: center;">Vote for not 3-year term more than two (2)</p> <p>SANDRA CALFEE MACK 1,080 <input type="radio"/></p> <p>MARY FARWELL 1,066 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p style="text-align: center;">SUPERVISOR OF THE CHECKLIST</p> <p style="text-align: center;">Vote for not 6-year term more than one (1)</p> <p>LISE BLAIS III <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
		<p style="text-align: center;">TRUSTEE OF THE TRUST FUNDS</p> <p style="text-align: center;">Vote for not 3-year term more than one (1)</p> <p>DONALD WINTERTON 1,156 <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>

ARTICLES

**Article 2: Zoning Amendments
Amendment No. 1**

Are you in favor of Zoning Amendment #1, to amend Article, 2, Districts, to amend the Zoning Map by moving Map 33, Lot 3, 53 Martin's Ferry Road, from the Mixed-Use District 4 (MUD4) to the Medium Density Residential District (MDR)? (Recommended by the Hooksett Planning Board)

YES
NO

The purpose of the proposed amendment is to allow the lot to be more consistent with other lots and uses in the neighborhood.

Amendment No. 2

Are you in favor of Zoning Amendment #2, to amend Other Ordinance #7, Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? The amendment adds a definition for "Base Floor Elevation" and "Flood Opening", amends the definition for "Mean Sea Level", "Substantial Improvement" and "Water Surface Elevation"; deletes "Functionally Dependent Use"; corrects the title of the Wetlands Bureau; clarifies where base flood elevations are to be determined and how a recreational vehicle may be attached to a site in a floodplain; and eliminates language stating the amount of flood insurance required. (Recommended by the Hooksett Planning Board)

YES
NO

The purpose of the proposed amendment is to bring the Town of Hooksett Floodplain regulations in compliance with National Flood Insurance Program requirements. Such compliance ensures the community remains eligible to participate in NFIP.

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024
TOWN WIDE**

BALLOT 1 OF 4

Maana Jovone
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
 B. Follow directions as to the number of candidates to be marked for each office.
 C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than one (1)</p> <p>JODI PINARD <u>1,150</u> ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">BUDGET COMMITTEE</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than three (3)</p> <p>ELIZABETH SPITZER ○</p> <p>ALYSSA EHL ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">MODERATOR</p> <p style="text-align: center; font-size: small;">Vote for not 2-year term more than one (1)</p> <p>TODD LIZOTTE ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>
<p style="text-align: center;">TOWN COUNCILOR AT LARGE</p> <p style="text-align: center; font-size: small;">Vote for not 1-year term more than one (1)</p> <p>ALEXANDER WALCZYK <u>1,139</u> ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">CEMETERY COMMISSION</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than one (1)</p> <p>MICHAEL HORNE ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">SEWER COMMISSION</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than one (1)</p> <p>ROBERT DUHAIME ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>
<p style="text-align: center;">LIBRARY TRUSTEE</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than two (2)</p> <p>SANDRA CALFEE MACK ○</p> <p>MARY FARWELL ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">SUPERVISOR OF THE CHECKLIST</p> <p style="text-align: center; font-size: small;">Vote for not 6-year term more than one (1)</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>	<p style="text-align: center;">TRUSTEE OF THE TRUST FUNDS</p> <p style="text-align: center; font-size: small;">Vote for not 3-year term more than one (1)</p> <p>DONALD WINTERTON ○</p> <p style="text-align: center; font-size: x-small;">(Write-in) ○</p>

ARTICLES

**Article 2: Zoning Amendments
Amendment No. 1**

Are you in favor of Zoning Amendment #1, to amend Article, 2, Districts, to amend the Zoning Map by moving Map 33, Lot 3, 53 Martin's Ferry Road, from the Mixed-Use District 4 (MUD4) to the Medium Density Residential District (MDR)? (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to allow the lot to be more consistent with other lots and uses in the neighborhood.

1,110
YES ●
NO ○
379

Amendment No. 2

Are you in favor of Zoning Amendment #2, to amend Other Ordinance #7, Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? The amendment adds a definition for "Base Floor Elevation" and "Flood Opening", amends the definition for "Mean Sea Level", "Substantial Improvement" and "Water Surface Elevation"; deletes "Functionally Dependent Use"; corrects the title of the Wetlands Bureau; clarifies where base flood elevations are to be determined and how a recreational vehicle may be attached to a site in a floodplain; and eliminates language stating the amount of flood insurance required. (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to bring the Town of Hooksett Floodplain regulations in compliance with National Flood Insurance Program requirements. Such compliance ensures the community remains eligible to participate in NFIP.

1,204
YES ●
NO ○
299

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT

ARTICLES CONTINUED

Amendment No. 3

Are you in favor of Zoning Amendment #3, as proposed by the Hooksett Planning Board, to amend the following verbiage in the Town of Hooksett Zoning Ordinance, Article 3, General Provisions, Section J, to require all building lots to have contiguous frontage?

All building lots shall have contiguous frontage on a publicly approved street of Class 1 through Class 5. Frontage along a limited access highway, and frontage along any other public highway over which the control of access does not rest with the Town of Hooksett, or the State of New Hampshire, and Class 6 highways, shall not be deemed to meet the frontage requirements set forth in this Ordinance. Frontage along private roads, conforming to the definition in Article 22, shall meet the frontage requirements for only those lots owned by the party(ies) controlling access to those private roads.

959
YES
NO
513

The purpose of the proposed amendment is to prevent the creation of odd shaped or "flag" lots to promote the more orderly development of the town.

Amendment No. 4

Are you in favor of Zoning Amendment #4, as proposed by the Hooksett Planning Board, to amend the Town of Hooksett Zoning Ordinance, Article 1, Preamble, to repeal the existing Preamble and replace it with a new Preamble?

The purpose of this amendment is to revise the Preamble statement to more accurately capture the intent of the Ordinance.

991
YES
NO
450

Amendment No. 5

Are you in favor of Zoning Amendment #5, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 4, Low Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1063
YES
NO
376

Amendment No. 6

Are you in favor of Zoning Amendment #6, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5, Medium Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,046
YES
NO
378

Amendment No. 7

Are you in favor of Zoning Amendment #7, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5A, Urban Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,038
YES
NO
285

Amendment No. 8

Are you in favor of Zoning Amendment #8, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 6, High Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,031
YES
NO
384

Amendment No. 9

Are you in favor of Zoning Amendment #9, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 9, Manufactured Housing Parks and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,029
YES
NO
386

Amendment No. 10

Are you in favor of Zoning Amendment #10, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 10, Commercial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,039
YES
NO
369

Amendment No. 11

Are you in favor of Zoning Amendment #11, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 11, Industrial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

1,041
YES
NO
373

GO TO NEXT BALLOT AND CONTINUE VOTING

SAMPLE BALLOT

BALLOT 2 OF 4



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024**

Marianne Jouve
TOWN CLERK

ARTICLES CONTINUED

Amendment No. 12

Are you in favor of Zoning Amendment #12, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 20, Signs, and rennumbers the Article accordingly, and amends Section A, Permit Required, to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are required to be granted by the Planning Board?

1,057
YES
NO
392

The purpose of this amendment is to define the intent of the Article and to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are granted by the Planning Board.

Amendment No. 13

Are you in favor of Zoning Amendment #13, as proposed by the Hooksett Planning Board, which amends Article 27, Accessory Dwelling Units, Section C (3), General, to amend where access to the ADU is permitted?

C. General

1. Only one (1) ADU shall be permitted for each single-family dwelling.
2. The ADU must provide independent living facilities for one or more persons containing the four elements of sleeping, eating, cooking, and sanitation.
3. The ADU shall have a means of ingress and egress. This access can be through a common space such as a shared hallway to or an exterior door. An interior door shall be provided between the principal dwelling unit and the accessory dwelling unit.

1,037
YES
NO
429

The purpose of this amendment is to amend where access to the ADU is permitted.

Amendment No. 14

Are you in favor of Zoning Amendment #14, as proposed by the Hooksett Planning Board, which creates a new Article 35 entitled Portable Storage Structures, and rennumbers the subsequent Articles?

886
YES
NO
588

The purpose of this amendment is to define how temporary and permanent portable storage structures are utilized within the Town of Hooksett, with regard to the length of time the structure can be on a property, and the permitting process.

Article 3: Charter Amendment

Shall the municipality approve the charter amendments reprinted below?

Sec. 1.5 Initial Districting and Sec. 1.6 Changes in Districting – Deleted

Sec. 3.1 Membership; Term of Office.

Except as otherwise provided in the Charter, all of the powers of the Town shall be vested in a Town Council (hereinafter sometimes referred to as "Council") of seven (7) Councilors, as provided in Sec.1.2 Councilors shall take office July 1st next following their election and shall hold office until successors are duly elected and qualified. Town Councilors shall be elected on a staggered basis under the following schedule: At the first annual election following the amendment of this Section (2025), there shall be elected three (3) Councilors for a 3-year term, two (2) Councilors for a 2-year term; and two (2) Councilors for a 1-year term. At all succeeding elections Councilors shall be elected for 3-year terms.

Sec. 3.2 Qualifications of Councilors

No Councilor shall, during his/her term and for one year thereafter, be eligible to hold a paid office. Notwithstanding the foregoing, a Councilor may be appointed to "acting town administrator" by a vote of at least five (5) members of the council for one period not to exceed six (6) months.

Sec. 3.5 (C) Exercise of Powers; Meetings; Rules of Procedure; Appropriations

Special meetings may be called by the Chair. Special meetings also may be called at the written request of the Town Administrator or at least four (4) Councilors, and upon such request the Chair of the Council shall call such special meeting. Written notice of said special meeting shall be delivered to each Councilor at least twenty-four (24) hours prior to the special meeting. The method of delivery of notice for special meetings shall be established by Council rule.

928
YES
NO
534

The purpose of these amendments is to remove voting districts for purpose of Town Council elections and to reduce the total number of Councilors from 9 to 7, as well as revise other ancillary charter provisions to recognize the change.

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT

ARTICLES CONTINUED

Article 4: Charter Amendment

Shall the municipality approve the charter amendment reprinted below?

Sec. 3.5 (B) Exercise of Powers; Meetings; Rules of Procedure; Appropriations
A quorum of the Council for transaction of any business shall be a simple majority of the members currently in office.

The purpose of this amendment is to reduce the number of Councilors required for a quorum to conduct business.

774
YES
NO
677

Article 5: Charter Amendment

Shall the municipality approve the charter amendment reprinted below?

Sec. 3.4 Compensation
Councilors shall receive as compensation the sum of two thousand dollars (\$2,000.00) per year.

The purpose of this amendment is to increase a Councilor's compensation by \$500.00 annually. The intent of this article, if Article 3 passes, is to redistribute the current stipend paid to 9 members and distribute the amount amongst 7 members. The increase of \$500 is the extra stipend amount paid to the selected Chairman of Town Council.

646
YES
NO
826

Article 6: Martins Ferry Road Improvement Bond

To see if the town will vote to raise and appropriate the sum of \$1,500,000.00 (gross budget) for the reconstruction of the intersection of Martins Ferry Road and North River Road including roadway realignment and construction of a new bridge ("the Project"); of that amount, to appropriate \$349,277.00 from fund balance; to appropriate \$385,000.00 of that amount from Roadway Impact Fees; to appropriate \$15,723.00 of that amount from Federal Local Fiscal Recovery Funds; and to authorize the issuance of bonds or notes of not more than \$750,000.00 of that amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Town Council to fix the date, maturities, denominations, interest rate and other details of said bonds or notes; to authorize the Town Council to apply for, accept and expend any federal, state, or private funds that are available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and furthermore to raise and appropriate the sum of \$20,000.00 from taxation for the bond issuance costs and first years debt service payments on such bonds or notes? (3/5 ballot vote required). The estimated tax rate impact is .006 cents. Recommended by Town Council (5 Yes - 1 No); Recommended by Budget Committee (10 Yes - 0 No).

850
YES
NO
674

Article 7: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling \$23,657,820.00? Should this article be defeated, the operating budget shall be \$23,693,487.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. The estimated tax rate impact is \$4.31. Not recommended by Town Council (3 Yes - 5 No); Not recommended by Budget Committee (3 Yes - 4 No).

529
YES
NO
993

Article 8: DPW Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Salaries	Benefits	Estimated Increase
2024-25	\$164,462.00	\$40,227.00	\$204,689.00

and further to raise and appropriate \$204,689.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes - 0 No); Recommended by Budget Committee (8 Yes - 2 No).

906
YES
NO
631

Article 9: Non-Monetary

Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

864
YES
NO
603

Article 10: Non-Union Raises

To see if the town will vote to raise and appropriate the sum of \$126,490.00 for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year	Salaries	Benefits	Total
2024-25	\$106,938.00	\$19,552.00	\$126,490.00

The estimated tax rate impact is \$0.04. Recommended by Town Council (7 Yes - 0 No); Recommended by Budget Committee (7 Yes - 3 No).

908
YES
NO
623

GO TO NEXT BALLOT AND CONTINUE VOTING

SAMPLE BALLOT

BALLOT 3 OF 4



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024**

Marina Jouve
TOWN CLERK

ARTICLES CONTINUED

Article 11: Police Supervisors Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year	Salaries	Benefits	Estimated Increase
2024-25	\$42,753.00	\$11,768.00	\$54,521.00
2025-26	\$42,718.00	\$14,643.00	\$57,361.00
2026-27	\$35,714.00	\$11,215.00	\$46,929.00

1,021

YES

NO

573

and further to raise and appropriate \$54,521.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes - 0 No); Recommended by Budget Committee (6 Yes - 3 No).

Article 12: Non-Monetary

Shall the town, if ARTICLE #11 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #11 cost items only? (Majority vote)

901

YES

NO

603

Article 13: Fire Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year	Salaries	Benefits	Estimated Increase
2024-25	\$87,782.00	\$33,173.00	\$120,955.00
2025-26	\$87,119.00	\$32,260.00	\$119,379.00
2026-27	\$87,257.00	\$32,311.00	\$119,568.00

1,053

YES

NO

543

and further to raise and appropriate \$120,955.00 for the current fiscal year; of this amount \$10,355.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$110,600.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (7 Yes - 3 No).

Article 14: Non-Monetary

Shall the town, if ARTICLE #13 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #13 cost items only? (Majority vote)

934

YES

NO

577

Article 15: Capital Reserve Funding - DPW Vehicles

To see if the town will vote to raise and appropriate the sum of \$250,000.00 to be added to the Public Works' Vehicles Capital Reserve Fund previously established. The estimated tax rate impact is \$0.08. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (9 Yes - 1 No).

805

YES

NO

756

Article 16: Capital Reserve Funding - Fire Apparatus

To see if the town will vote to raise and appropriate the sum of \$250,000.00 to be added to the Fire Apparatus Capital Reserve Fund previously established. The estimated tax rate impact is \$0.08. Recommended by Town Council (5 Yes - 1 No); Recommended by Budget Committee (10 Yes - 0 No).

913

YES

NO

654

Article 17: Capital Reserve Funding - Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of \$200,000.00 to be added to the Town Building Maintenance Capital Reserve Fund previously established. The estimated tax rate impact is \$0.06. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (9 Yes - 1 No).

814

YES

NO

748

TURN BALLOT OVER AND CONTINUE VOTING

SAMPLE BALLOT

ARTICLES CONTINUED

Article 18: Semi Tractor

To see if the town will vote to raise and appropriate the sum of \$185,000.00 to purchase a semi tractor without trailer for the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (7 Yes - 3 No)

907
YES
NO
565

Article 19: Capital Reserve Funding - Fire

To see if the town will vote to raise and appropriate the sum of \$177,500.00 to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	150,000.00
Total	\$177,500.00

723
YES
→ NO
817

The estimated tax rate impact is \$0.06. Recommended by Town Council (4 Yes - 2 No); Not recommended by Budget Committee (4 Yes - 6 No).

Article 20: Police Body-Worn Cameras

To see if the town will vote to raise and appropriate the sum of \$183,080.00 to purchase Body-Worn Cameras with accessories for the Police Department. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes - 0 No); Recommended by Budget Committee (7 Yes - 0 No).

1035
YES
NO
536

Article 21: Capital Reserve Funding - GIS Digital Parcel Reconciliation

To see if the town will vote to raise and appropriate the sum of \$135,000.00 to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. The estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes - 0 No); Not recommended by Budget Committee (2 Yes - 7 No).

461
YES
NO
1,836

Article 22: Capital Reserve Funding - Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of \$100,000.00 to be added to the Drainage Upgrades Capital Reserve Fund previously established. The estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes - 0 No).

973
YES
NO
561

Article 23: Capital Reserve Funding - Revaluation

To see if the Town will vote and appropriate the sum of \$60,000.00 to be added to the Revaluation Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes - 0 No); Not recommended by Budget Committee (2 Yes - 8 No).

417
YES
NO
1094

Article 24: Full-time Laborer Recycling & Transfer

To see if the town will vote to raise and appropriate the sum of \$55,598.00 for salary and benefits to hire one full-time laborer in the Recycling & Transfer Division of Public Works.

Fiscal Year	Salary	Benefits	Total
2024-25	\$26,002.00	\$29,596.00	\$55,598.00

822
YES
NO
736

The estimated tax rate impact is \$0.02. Recommended by Town Council (5 Yes - 2 No); Not recommended by Budget Committee (5 Yes - 5 No).

Article 25: Scale House Engineering and Design

To see if the town will vote to raise and appropriate the sum of \$55,000.00 for the engineering and design of the Transfer Station's scale house replacement, with said funds to come from the Solid Waste Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes - 0 No).

1029
YES
NO
511

Article 26: Capital Reserve Funding - Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Emergency Radio Communications Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes - 1 No); Recommended by Budget Committee (9 Yes - 1 No).

902
YES
NO
834

Article 27: Capital Reserve Funding - Police

To see if the town will vote to establish a Police Equipment Capital Reserve Fund under provisions of RSA 35.1 to replace certain police equipment and to raise and appropriate the sum of \$50,000.00 to be placed in this fund. Further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes - 1 No); Recommended by Budget Committee (7 Yes - 3 No).

818
YES
NO
729

Article 28: Capital Reserve Funding - DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of \$50,000.00 to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (8 Yes - 2 No).

859
YES
NO
623

GO TO NEXT BALLOT AND CONTINUE VOTING

SAMPLE BALLOT

BALLOT 4 OF 4



**OFFICIAL BALLOT
ANNUAL TOWN ELECTION
HOOKSETT, NEW HAMPSHIRE
MARCH 12, 2024**

Marianne Jouve
TOWN CLERK

ARTICLES CONTINUED

Article 29: Capital Reserve Funding – Information Technology

To see if the town will vote to establish an Information Technology (IT) Capital Reserve Fund under the provisions of RSA 35:1 to replace and upgrade technology and communication equipment as necessary and appropriate the sum of \$40,000.00 to be placed in this fund; further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (9 Yes – 1 No).

929
YES
NO
629

Article 30: Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Automated Collection Equipment Capital Reserve previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (8 Yes – 2 No).

818
YES
NO
723

Article 31: Capital Reserve Funding – Conservation Land Improvements

To see if the town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Conservation Land Improvements Capital Reserve Fund previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (6 Yes – 4 No).

825
YES
NO
730

Article 32: Cemeteries Headstone and Monument Repairs

To see if the Town will raise and appropriate the sum of \$10,000.00 for the purpose of repairing headstones and monuments in the Heads, Martins and Riverside Cemeteries. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these projects are completed or in three (3) years or June 30 2027, whichever occurs first. The estimated tax rate impact is \$.003. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

1,006
YES
NO
558

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 3, 2024 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 6 through 32.

The final ballot vote for all warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 12, 2024**. The polls will be open from 6 am until 7 pm.

Article 1:

To choose all necessary Town officers for the year ensuing.

Article 2: Zoning Amendments

Amendment No. 1

Are you in favor of Zoning Amendment #1, to amend Article, 2, Districts, to amend the Zoning Map by moving Map 33, Lot 3, 53 Martin's Ferry Road, from the Mixed-Use District 4 (MUD4) to the Medium Density Residential District (MDR)? (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to allow the lot to be more consistent with other lots and uses in the neighborhood.

Amendment No. 2

Are you in favor of Zoning Amendment #2, to amend Other Ordinance #7, Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? The amendment adds a definition for "Base Floor Elevation" and "Flood Opening", amends the definition for "Mean Sea Level", "Substantial Improvement" and "Water Surface Elevation"; deletes "Functionally Dependent Use"; corrects the title of the Wetlands Bureau; clarifies where base flood elevations are to be determined and how a recreational vehicle may be attached to a site in a floodplain; and eliminates language stating the amount of flood insurance required. (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to bring the Town of Hooksett Floodplain regulations in compliance with National Flood Insurance Program requirements. Such compliance ensures the community remains eligible to participate in NFIP.

Amendment No. 3

Are you in favor of Zoning Amendment #3, as proposed by the Hooksett Planning Board, to amend the following verbiage in the Town of Hooksett Zoning Ordinance, Article 3, General Provisions, Section J, to require all building lots to have contiguous frontage?

All building lots shall have contiguous frontage on a publicly approved street of Class 1 through Class 5. Frontage along a limited access highway, and frontage along any other public highway over which the control of access does not rest with the Town of Hooksett, or the State of New Hampshire, and Class 6 highways, shall not be deemed to meet the frontage requirements set forth in this Ordinance. Frontage along private roads, conforming to the definition in Article 22,

shall meet the frontage requirements for only those lots owned by the party(ies) controlling access to those private roads.

The purpose of the proposed amendment is to prevent the creation of odd shaped or "flag" lots to promote the more orderly development of the town.

Amendment No.4

Are you in favor of Zoning Amendment #4, as proposed by the Hooksett Planning Board, to amend the Town of Hooksett Zoning Ordinance, Article I, Preamble, to repeal the existing Preamble and replace it with a new Preamble?

The purpose of this amendment is to revise the Preamble statement to more accurately capture the intent of the Ordinance.

Amendment No. 5

Are you in favor of Zoning Amendment #5, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 4, Low Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 6

Are you in favor of Zoning Amendment #6, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5, Medium Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 7

Are you in favor of Zoning Amendment #7, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5A, Urban Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 8

Are you in favor of Zoning Amendment #8, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 6, High Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 9

Are you in favor of Zoning Amendment #9, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 9, Manufactured Housing Parks and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 10

Are you in favor of Zoning Amendment #10, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 10, Commercial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 11

Are you in favor of Zoning Amendment #11, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 11, Industrial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 12

Are you in favor of Zoning Amendment #12, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 20, Signs, and renumbers the Article accordingly, and amends Section A, Permit Required, to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are required to be granted by the Planning Board?

The purpose of this amendment is to define the intent of the Article and to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are granted by the Planning Board.

Amendment No. 13

Are you in favor of Zoning Amendment #13, as proposed by the Hooksett Planning Board, which amends Article 27, Accessory Dwelling Units, Section C (3), General, to amend where access to the ADU is permitted?

- C. *General*
 - 1. *Only one (1) ADU shall be permitted for each single-family dwelling.*
 - 2. *The ADU must provide independent living facilities for one or more persons containing the four elements of sleeping, eating, cooking, and sanitation.*
 - 3. *The ADU shall have a means of ingress and egress. This access can be through a common space such as a shared hallway to or an exterior door. An interior door shall be provided between the principal dwelling unit and the accessory dwelling unit.*

The purpose of this amendment is to amend where access to the ADU is permitted.

Amendment No. 14

Are you in favor of Zoning Amendment #14, as proposed by the Hooksett Planning Board, which creates a new Article 35 entitled Portable Storage Structures, and renumbers the subsequent Articles?

The purpose of this amendment is to define how temporary and permanent portable storage structures are utilized within the Town of Hooksett, with regard to the length of time the structure can be on a property, and the permitting process.

Article 3: Charter Amendment

Shall the municipality approve the charter amendments reprinted below?

Sec. 1.5 Initial Districting and Sec. 1.6 Changes in Districting – Deleted

Sec. 3.1 Membership; Term of Office.

Except as otherwise provided in the Charter, all of the powers of the Town shall be vested in a Town Council (hereinafter sometimes referred to as “Council”) of seven (7) Councilors, as provided in Sec.1.2 Councilors shall take office July 1st next following their election and shall hold office until successors are duly elected and qualified. Town Councilors shall be elected on a staggered basis under the following schedule: At the first annual election following the amendment of this Section (2025), there shall be elected three (3) Councilors for a 3-year term, two (2) Councilors for a 2-year term; and two (2) Councilors for a 1-year term. At all succeeding elections Councilors shall be elected for 3-year terms.

Sec. 3.2 Qualifications of Councilors

No Councilor shall, during his/her term and for one year thereafter, be eligible to hold a paid office. Notwithstanding the foregoing, a Councilor may be appointed to “acting town administrator” by a vote of at least five (5) members of the council for one period not to exceed six (6) months.

Sec. 3.5 (C) Exercise of Powers; Meetings; Rules of Procedure: Appropriations

Special meetings may be called by the Chair. Special meetings also may be called at the written request of the Town Administrator or at least four (4) Councilors, and upon such request the Chair of the Council shall call such special meeting. Written notice of said special meeting shall be delivered to each Councilor at least twenty-four (24) hours prior to the special meeting. The method of delivery of notice for special meetings shall be established by Council rule.

The purpose of these amendments is to remove voting districts for purpose of Town Council elections and to reduce the total number of Councilors from 9 to 7, as well as revise other ancillary charter provisions to recognize the change.

Article 4: Charter Amendment

Shall the municipality approve the charter amendment reprinted below?

Sec. 3.5 (B) Exercise of Powers; Meetings; Rules of Procedure: Appropriations

A quorum of the Council for transaction of any business shall be a simple majority of the members currently in office.

The purpose of this amendment is to reduce the number of Councilors required for a quorum to conduct business.

Article 5: Charter Amendment

Shall the municipality approve the charter amendment reprinted below?

Sec. 3.4 Compensation

Councilors shall receive as compensation the sum of two thousand dollars (\$2,000.00) per year.

The purpose of this amendment is to increase a Councilor’s compensation by \$500.00 annually. The intent of this article, if Article 3 passes, is to redistribute the current stipend paid to 9 members

and distribute the amount amongst 7 members. The increase of \$500 is the extra stipend amount paid to the selected Chairman of Town Council.

Article 6: Martins Ferry Road Improvement Bond

To see if the town will vote to raise and appropriate the sum of **\$1,500,000.00** (gross budget) for the reconstruction of the intersection of Martins Ferry Road and North River Road including roadway realignment and construction of a new bridge (“the Project”); of that amount, to appropriate \$349,277.00 from fund balance; to appropriate \$385,000.00 of that amount from Roadway Impact Fees; to appropriate \$15,723.00 of that amount from Federal Local Fiscal Recovery Funds; and to authorize the issuance of bonds or notes of not more than \$750,000.00 of that amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Town Council to fix the date, maturities, denominations, interest rate and other details of said bonds or notes; to authorize the Town Council to apply for, accept and expend any federal, state, or private funds that are available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and furthermore to raise and appropriate the sum of \$20,000.00 from taxation for the bond issuance costs and first years debt service payments on such bonds or notes? (3/5 ballot vote required). Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 7: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$24,475,753.00**? Should this article be defeated, the operating budget shall be \$23,693,487.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$4.49. Recommended by Town Council (7 Yes – 2 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 8: DPW Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works’ Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2024-25	\$164,462.00	\$40,227.00	\$204,689.00

and further to raise and appropriate **\$204,689.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (8 Yes – 2 No).

Article 9: Non-Monetary

Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

Article 10: Non-Union Raises

To see if the town will vote to raise and appropriate the sum of **\$126,490.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Total</u>
2024-25	\$106,938.00	\$19,552.00	\$126,490.00

The estimated tax rate impact is \$0.04. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (7 Yes – 3 No).

Article 11: Police Supervisors Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2024-25	\$42,753.00	\$11,768.00	\$54,521.00
2025-26	\$42,718.00	\$14,643.00	\$57,361.00
2026-27	\$35,714.00	\$11,215.00	\$46,929.00

and further to raise and appropriate **\$54,521.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (6 Yes – 3 No).

Article 12: Non-Monetary

Shall the town, if ARTICLE #11 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #11 cost items only? (Majority vote)

Article 13: Fire Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Benefits</u>	<u>Estimated Increase</u>
2024-25	\$87,782.00	\$33,173.00	\$120,955.00
2025-26	\$87,119.00	\$32,260.00	\$119,379.00
2026-27	\$87,257.00	\$32,311.00	\$119,568.00

and further to raise and appropriate **\$120,955.00** for the current fiscal year; of this amount \$10,355.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of \$110,600.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact is \$0.03. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

Article 14: Non-Monetary

Shall the town, if ARTICLE #13 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #13 cost items only? (Majority vote)

Article 15: Capital Reserve Funding – DPW Vehicles

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. The estimated tax rate

impact is \$0.08. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Article 16: Capital Reserve Funding – Fire Apparatus

To see if the town will vote to raise and appropriate the sum of **\$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. The estimated tax rate impact is \$0.08. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 17: Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **\$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. The estimated tax rate impact is \$0.06. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (9 Yes – 1 No).

Article 18: Semi Tractor

To see if the town will vote to raise and appropriate the sum of **\$185,000.00** to purchase a semi tractor without trailer for the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (7 Yes – 3 No).

Article 19: Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of **\$177,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	\$ 27,500.00
Fire Rescue Tools & Equipment	<u>150,000.00</u>
Total	\$ 177,500.00

The estimated tax rate impact is \$0.06. Recommended by Town Council (4 Yes – 2 No); Not recommended by Budget Committee (4 Yes – 6 No).

Article 20: Police Body-Worn Cameras

To see if the town will vote to raise and appropriate the sum of **\$175,645.00** to purchase Body-Worn Cameras with accessories for the Police Department. The estimated tax rate impact is \$0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 21: Capital Reserve Funding – GIS Digital Parcel ReCompilation

To see if the town will vote to raise and appropriate the sum of **\$135,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. The estimated tax rate impact is \$0.04. Recommended by Town Council (6 Yes- 0 No); Not recommended by Budget Committee (2 Yes – 7 No).

Article 22: Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **\$100,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. The estimated tax rate impact is \$0.03. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 23: Capital Reserve Funding – Revaluation

To see if the Town will vote and appropriate the sum of **\$60,000.00** to be added to the Revaluation Capitol Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (8 Yes – 0 No); Not recommended by Budget Committee (2 Yes – 8 No).

Article 24: Full-time Laborer Recycling & Transfer

To see if the town will vote to raise and appropriate the sum of **\$55,598.00** for salary and benefits to hire one full-time laborer in the Recycling & Transfer Division of Public Works.

<u>Fiscal Year</u>	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
2024-25	\$26,002.00	\$29,596.00	\$55,598.00

The estimated tax rate impact is \$0.02. Recommended by Town Council (5 Yes - 2 No); Not recommended by Budget Committee (5 Yes – 5 No).

Article 25: Scale House Engineering and Design

To see if the town will vote to raise and appropriate the sum of **\$55,000.00** for the engineering and design of the Transfer Station’s scale house replacement, with said funds to come from the Solid Waste Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Article 26: Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Article 27: Capital Reserve Funding – Police

To see if the town will vote to establish a Police Equipment Capital Reserve Fund under provisions of RSA 35:1 to replace certain police equipment and to raise and appropriate the sum of **\$50,000.00** to be placed in this fund. Further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

Article 28: Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **\$50,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. The estimated tax rate impact is \$0.02. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (8 Yes – 2 No).

Article 29: Capital Reserve Funding – Information Technology

To see if the town will vote to establish an Information Technology (IT) Capital Reserve Fund under the provisions of RSA 35:1 to replace and upgrade technology and communication equipment as necessary and appropriate the sum of **\$40,000.00** to be placed in this fund; further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (9 Yes – 1 No).

Article 30: Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (8 Yes – 2 No).

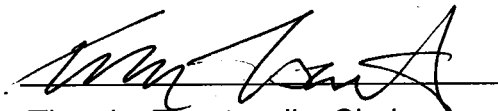
Article 31: Capital Reserve Funding – Conservation Land Improvements

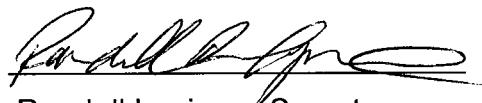
To see if the town will vote to raise and appropriate the sum of **\$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. The estimated tax rate impact is \$0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (6 Yes – 4 No).

Article 32: Cemeteries Headstone and Monument Repairs

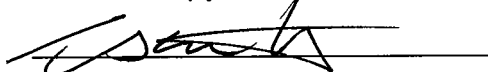
To see if the Town will raise and appropriate the sum of **\$10,000.00** for the purpose of repairing headstones and monuments in the Heads, Martins and Riverside Cemeteries. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these projects are completed or in three (3) years or June 30 2027, whichever occurs first. The estimated tax rate impact is \$.003. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

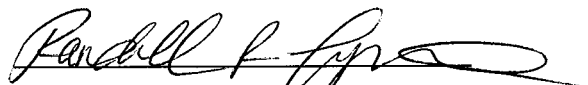
Given under our hands and seal,
On behalf of the entire Hooksett Town Council:


Timothy Tsantouslis, Chairman


Randall Lapierre, Secretary

A True Copy of the Warrant – Attest:


Timothy Tsantouslis, Chairman


Randall Lapierre, Secretary

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2024-25

Approved by
Voters

Departments	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 Town Administrator's Request	FY 2024-25 Town Council's Recommended	FY 2024-25 Budget Committee's Recommended	FY 2024-25 Default Budget	Change in \$ FY 2023-24 Budget vs. Budget Com Recommend.	Change in % FY 2023-24 Budget vs. Budget Com Recommend.
Administration	\$ 1,551,298	\$ 1,489,322	\$ 1,606,304	\$ 1,584,552	\$ 1,698,046	\$ 1,699,546	\$ 1,682,469	\$ 1,675,072	\$ 1,698,046	\$ 68,768	4.28%
Assessing	221,283	207,576	226,697	206,312	310,404	248,079	250,396	250,396	310,404	23,699	10.45%
Community Development	540,064	476,939	551,162	530,595	609,840	606,980	597,852	597,852	609,840	46,690	8.47%
Family Services	141,972	131,982	166,411	157,248	171,518	171,518	169,718	169,718	171,518	3,307	1.99%
Finance	290,801	279,802	302,746	279,025	299,228	299,228	278,789	278,789	299,228	(23,957)	-7.91%
Fire-Rescue	4,797,186	4,720,195	5,034,336	4,827,107	5,248,413	5,092,142	5,087,658	5,088,495	5,248,413	54,159	1.08%
Police	5,323,559	5,258,002	5,624,531	5,292,010	5,751,090	5,758,342	5,883,200	5,877,170	5,751,090	252,639	4.49%
Public Works	5,362,204	5,020,995	5,597,645	5,137,190	5,839,722	5,795,637	5,803,067	5,812,067	5,839,722	214,422	3.83%
Tax Collector	326,107	313,631	326,703	320,706	321,494	319,877	323,303	323,786	321,494	(2,917)	-0.89%
Town Clerk & Elections	35,050	33,658	57,099	73,711	101,557	93,557	93,557	107,556	101,557	50,457	88.37%
Operating Budget	18,589,524	17,932,101	19,493,634	18,408,456	20,351,312	20,084,906	20,170,009	20,180,901	20,351,312	687,267	
Budget Committee	7,949	5,507	8,407	6,174	8,407	8,407	8,407	8,407	8,407	0	0.00%
Capital Leases	0	0	0	0	0	0	0	0	0	0	0.00%
Cemetery Commission	750	742	1,730	982	1,770	1,770	1,770	1,770	1,770	40	2.31%
Conservation Commission	1,219	1,218	1,095	1,095	1,430	1,430	1,430	1,430	1,430	335	30.59%
Debt Principal	300,000	300,000	295,000	295,000	300,000	300,000	300,000	300,000	300,000	5,000	1.69%
Debt Interest	117,555	117,555	102,383	102,383	87,338	87,338	87,338	87,338	87,338	(15,045)	-14.69%
Debt TAN Interest	1	0	1	0	1	1	1	1	1	0	0.00%
Library	1,058,085	1,058,085	1,108,422	1,108,422	1,132,495	N/A	1,148,229	1,148,229	1,132,495	39,807	3.59%
Total Budget	20,075,083	19,415,209	21,010,672	19,922,511	21,882,753	20,483,852	21,717,184	21,728,076	21,882,753	717,404	
Wastewater	2,527,984	2,159,112	2,647,148	2,647,148	2,747,677	N/A	N/A	2,747,677	2,747,677	100,529	3.80%
Grand Total	\$ 22,603,067	\$ 21,574,321	\$ 23,657,820	\$ 22,569,659	\$ 24,630,430	\$ 20,483,852	\$ 21,717,184	\$ 24,475,763	\$ 24,630,430	\$ 817,933	3.46%

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Budget Details FY 2024-25

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
Administration										
Administration Office Expenses										
001-100.4130-110.000	ADMIN Public Officials Council	\$ 14,000	\$ 11,000	\$ 14,000	\$ 11,750	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
001-100.4130-111.000	ADMIN Full-Time Employees	321,471	311,948	351,999	337,036	349,472	349,472	349,472	349,472	351,999
001-100.4130-113.000	ADMIN Part-Time Employees	49,854	30,395	35,575	32,666	35,581	35,581	35,581	35,581	35,575
001-100.4130-130.000	ADMIN Overtime	1	0	1	0	1	1	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	95,739	89,481	102,010	95,039	102,010	102,010	108,370	108,370	102,010
001-100.4130-212.000	ADMIN Dental Insurance	1,973	1,916	2,394	2,095	2,394	2,394	2,512	2,512	2,394
001-100.4130-214.000	ADMIN Life & Disability Ins	3,972	3,812	4,186	4,328	4,357	4,357	4,357	4,357	4,186
001-100.4130-220.000	ADMIN FICA Taxes	29,477	27,165	29,678	28,761	30,528	30,528	30,528	30,528	29,678
001-100.4130-230.000	ADMIN NH Retirement	45,199	44,647	45,283	45,502	47,284	47,284	47,284	47,284	45,283
001-100.4130-290.000	ADMIN Uniforms	0	0	0	0	0	0	0	0	0
001-100.4130-294.000	ADMIN Training & Dues	6,214	5,812	6,571	7,045	7,026	7,026	7,026	7,026	6,571
001-100.4130-298.000	ADMIN Employment Testing	10,000	7,008	10,000	9,413	10,000	10,000	10,000	10,000	10,000
001-100.4130-330.000	ADMIN Professional Services	1,500	0	2,500	325	1,500	1,500	1,500	1,500	2,500
001-100.4130-430.000	ADMIN Equipment Maintenance	100	5,240	560	476	560	560	560	560	560
001-100.4130-434.000	ADMIN Vehicle Maintenance	3,500	393	2,500	890	1,500	1,500	1,500	1,500	2,500
001-100.4130-440.000	ADMIN Rental & Leases	4,954	5,586	5,824	6,865	5,545	5,545	5,545	5,545	5,824
001-100.4130-530.000	ADMIN Telephone	4,260	5,071	5,046	4,782	5,124	5,124	5,124	5,124	5,046
001-100.4130-540.000	ADMIN Advertising	4,500	5,100	4,500	3,492	5,500	5,500	5,500	5,500	4,500
001-100.4130-550.000	ADMIN Printing	6,120	7,201	6,355	6,852	6,759	6,759	6,759	6,759	6,355
001-100.4130-560.000	ADMIN Postage	6,500	6,918	6,765	11,093	7,340	7,340	7,340	7,340	6,765
001-100.4130-580.000	ADMIN Mileage	1	0	1	0	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	6,600	4,982	4,900	5,451	5,000	5,000	5,000	5,000	4,900
001-100.4130-614.000	ADMIN Public Relations	1,500	1,342	1,500	1,569	1,500	3,000	3,000	3,000	1,500
001-100.4130-626.000	ADMIN Fuel	1,050	902	1,225	1,262	1,173	1,173	1,173	1,173	1,225
001-100.4130-630.000	ADMIN Meals & Food	2,700	2,759	3,000	2,172	3,000	3,000	3,000	3,000	3,000
001-100.4130-751.000	ADMIN New Equipment	2,000	9,661	2,000	1,698	2,000	2,000	2,000	2,000	2,000
001-100.4130-800.010	ADMIN Appreciation Night	2,500	1,225	2,000	1,192	2,500	2,500	2,500	2,500	2,000
	Subtotal Administration Office Expense	625,685	589,562	650,373	621,753	651,655	653,155	659,633	659,633	650,373
Computers										
001-100.4150-340.000	COMP IT Tech Support	86,844	85,674	83,100	83,100	83,100	83,100	83,100	83,100	83,100
001-100.4150-342.000	COMP Software & Programs	123,194	113,198	122,866	117,576	140,245	140,245	131,690	132,212	122,866
001-100.4150-532.000	COMP Internet Services	1,836	1,912	1,884	1,942	1,950	1,950	1,950	1,950	1,884
* 001-100.4150-751.000	COMP New Equipment	45,443	46,864	20,330	23,281	28,392	28,392	28,392	28,392	20,330
	Subtotal Computers	257,317	247,648	228,180	225,898	253,687	253,687	245,132	245,654	228,180
Legal										
001-100.4153-320.000	ADMIN Legal Services	110,000	114,300	110,000	147,486	110,000	110,000	110,000	110,000	110,000
	Subtotal Legal	110,000	114,300	110,000	147,486	110,000	110,000	110,000	110,000	110,000
Benefits										
001-100.4155-250.000	BEN Unemployment Compensation	3,087	2,400	3,461	2,158	3,461	3,461	3,461	3,461	3,613
001-100.4155-260.000	BEN Workers' Compensation	249,860	229,963	295,197	264,408	324,717	324,717	324,717	313,798	296,823
001-100.4155-330.000	BEN Professional Services	1	0	1	0	1	1	1	1	1
	Subtotal Benefits	252,948	232,363	298,659	266,566	328,179	328,179	328,179	317,260	300,437

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
Insurances		274,899	274,899	288,644	288,644	303,077	303,077	303,077	303,077	288,644
001-100.4196-520.000	ADMIN Liability	274,899	274,899	288,644	288,644	303,077	303,077	303,077	303,077	288,644
Subtotal Insurances		274,899	274,899	288,644	288,644	303,077	303,077	303,077	303,077	288,644
Misc. Acct/Associations										
001-100.4197-800.012	ADMIN NH Municipal Assoc.	15,000	14,329	15,000	14,464	15,000	15,000	15,000	15,000	15,000
001-100.4199-895.000	ADMIN Unanticipated	1	0	1	0	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0	1	0	1	1	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksetttes	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
001-100.4589-800.006	ADMIN Old Home Day	5,000	6,500	5,000	9,471	10,500	10,500	10,500	10,500	5,000
001-100.4589-800.016	ADMIN Heritage Commission	2,500	2,500	2,500	2,500	18,000	18,000	3,000	6,000	2,500
001-100.4589-800.030	ADMIN Bicentennial	1	-424	0	0	0	0	0	0	0
001-100.4651-600.000	ED Training & Dues	1,000	700	1,000	825	1,000	1,000	1,000	1,000	1,000
001-100.4901-710.000	ADMIN Land Purchase	1	0	1	0	1	1	1	1	1
Subtotal Misc. Acct/Associations		30,449	30,549	30,448	34,205	51,448	51,448	36,448	39,448	30,448
Total Administration		1,551,298	1,489,322	1,606,304	1,584,552	1,698,046	1,699,546	1,682,469	1,675,072	1,608,082
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	129,591	129,628	132,151	131,777	133,795	133,795	133,795	133,795	133,670
001-150.4152-113.000	ASSG Part-Time Employees	0	0	0	0	50,000	0	0	0	0
001-150.4152-130.000	ASSG Overtime	300	11	1	106	1	1	1	1	14
001-150.4152-210.000	ASSG Health Insurance	33,013	30,746	33,011	32,843	33,011	33,011	35,298	35,298	33,011
001-150.4152-212.000	ASSG Dental Insurance	600	603	609	625	609	609	639	639	609
001-150.4152-214.000	ASSG Life & Disability Ins	1,766	1,672	1,837	1,906	1,879	1,879	1,879	1,879	1,837
001-150.4152-220.000	ASSG FICA Taxes	9,937	9,654	10,110	9,822	14,060	10,235	10,235	10,235	10,227
001-150.4152-230.000	ASSG NH Retirement	18,276	18,222	17,881	17,835	18,103	18,103	18,103	18,103	18,097
001-150.4152-290.000	ASSG Uniforms	1	0	1	0	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	2,617	1,773	2,700	1,130	2,915	2,915	2,915	2,915	2,700
001-150.4152-324.000	ASSG Revaluation	0	0	1	0	1	1	1	1	1
001-150.4152-330.000	ASSG Professional Services	21,700	12,854	21,700	8,320	51,700	43,700	43,700	43,700	21,700
001-150.4152-344.000	ASSG Property Record Maintenance	100	110	100	17	125	125	125	125	100
001-150.4152-430.000	ASSG Equipment Maintenance	0	215	260	236	520	520	520	520	260
001-150.4152-440.000	ASSG Rental & Leases	0	141	384	155	384	384	384	384	384
001-150.4152-530.000	ASSG Telephone	1,081	1,060	1,100	951	1,100	1,100	1,100	1,100	1,100
001-150.4152-550.000	ASSG Printing	100	58	100	131	200	200	200	200	100
001-150.4152-560.000	ASSG Postage	750	476	4,200	249	800	800	800	800	4,200
001-150.4152-580.000	ASSG Mileage	0	0	0	0	500	0	0	0	0
001-150.4152-600.000	ASSG Office Supplies	1,450	354	550	121	550	550	550	550	550
001-150.4152-751.000	ASSG New Equipment	1	0	1	89	150	150	150	150	1
Total Assessing		221,283	207,576	226,697	206,312	310,404	248,079	250,396	250,396	228,562
Community Development										
Planning & Engineering										
001-200.4191-111.000	CD Full-Time Employees	249,445	228,821	258,627	260,437	285,330	285,330	285,330	285,330	269,281
001-200.4191-113.000	CD Part-Time Employees	5,916	3,823	6,868	6,988	6,867	5,000	5,000	5,000	6,868
001-200.4191-130.000	CD Overtime	2,200	1,105	2,000	592	2,000	2,000	2,000	2,000	2,068

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
001-200.4191-210.000	CD Health Insurance	57,376	41,320	57,376	44,578	57,376	57,376	46,723	46,723	57,142
001-200.4191-212.000	CD Dental Insurance	997	740	1,012	1,294	1,012	1,012	1,472	1,472	1,012
001-200.4191-214.000	CD Life & Disability Ins	3,388	2,871	3,545	3,378	3,957	3,957	3,957	3,957	3,545
001-200.4191-220.000	CD FICA Taxes	19,703	17,850	20,463	20,868	22,506	22,363	22,363	22,363	21,283
001-200.4191-230.000	CD NH Retirement	35,381	31,812	35,263	35,309	38,876	38,876	38,876	38,876	36,770
001-200.4191-294.000	CD Training & Dues	3,500	704	3,500	1,266	3,500	3,500	3,500	3,500	3,500
001-200.4191-330.000	CD Professional Services	2,000	0	2,000	0	25,000	25,000	25,000	25,000	2,000
001-200.4191-342.000	CD Software & Programs	200	194	200	62	200	200	200	200	200
001-200.4191-344.000	CD Property Record Maintenance	500	128	500	47	500	500	500	500	500
001-200.4191-430.000	CD Equipment Maintenance	60	597	820	236	760	760	760	760	820
001-200.4191-434.000	CD Vehicle Maintenance	2,500	1,787	2,000	413	2,000	2,000	2,000	2,000	2,000
001-200.4191-440.000	CD Rental & Leases	0	410	384	451	384	384	384	384	384
001-200.4191-530.000	CD Telephone	2,280	2,293	2,271	1,703	1,791	1,791	1,791	1,791	2,271
001-200.4191-550.000	CD Printing	800	778	800	566	625	625	625	625	800
001-200.4191-580.000	CD Mileage	1	0	1	0	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	2,750	2,164	750	523	1,500	1,500	1,500	1,500	750
001-200.4191-626.000	CD Fuel	1,050	717	650	533	625	625	625	625	650
001-200.4191-630.000	CD Meals & Food	1	0	1	0	1	1	1	1	1
001-200.4191-751.000	CD New Equipment	550	550	1	0	500	500	500	500	1
001-200.4191-800.018	CD Southern NH Planning Comm	10,500	10,110	10,750	9,827	10,750	10,750	10,750	10,750	10,750
	Subtotal Planning & Engineering	401,098	348,774	409,782	389,070	466,061	464,051	453,858	453,858	422,597
	Planning Board									
001-201.4191-110.000	PB Public Officials	1,700	550	1,700	500	1,700	1,700	1,700	1,700	1,700
001-201.4191-220.000	PB FICA Taxes	130	42	130	38	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	500	81	500	68	500	500	500	500	500
001-201.4191-540.000	PB Advertising	1,000	0	1,000	1,026	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	6,500	2,793	4,500	3,117	4,500	4,500	4,500	4,500	4,500
	Subtotal Planning Board	9,830	3,466	7,530	4,750	7,530	7,530	7,530	7,530	7,530
	Building Inspection									
001-202.4240-111.000	CEO Full-Time Employees	72,528	72,716	73,530	79,825	75,421	75,421	75,421	75,421	73,530
001-202.4240-113.000	CEO Part-Time Employees	500	0	0	0	0	0	0	0	0
001-202.4240-130.000	CEO Overtime	4,000	3,043	3,500	4,287	3,500	3,500	3,500	3,500	3,500
001-202.4240-210.000	CEO Health Insurance	22,009	20,562	22,012	21,766	22,012	22,012	23,057	23,057	22,012
001-202.4240-212.000	CEO Dental Insurance	397	399	403	413	403	403	423	423	403
001-202.4240-214.000	CEO Life & Disability Ins	1,026	993	1,040	1,132	1,082	1,082	1,082	1,082	1,040
001-202.4240-220.000	CEO FICA Taxes	5,892	5,664	5,893	6,334	6,037	6,037	6,037	6,037	5,893
001-202.4240-230.000	CEO NH Retirement	10,760	10,649	10,422	10,836	10,678	10,678	10,678	10,678	10,422
001-202.4240-290.000	CEO Uniforms	200	0	200	0	200	200	200	200	200
001-202.4240-294.000	CEO Training & Dues	1,000	374	1,000	54	1,000	1,000	1,000	1,000	1,000
001-202.4240-330.000	CEO Professional Services	1	0	1	0	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	200	194	200	62	200	200	200	200	200
001-202.4240-430.000	CEO Equipment Maintenance	1	107	130	118	130	130	130	130	130
001-202.4240-434.000	CEO Vehicle Maintenance	2,500	50	2,500	1,731	2,500	2,500	2,500	2,500	2,500
001-202.4240-440.000	CEO Rental & Leases	0	205	192	225	192	192	192	192	192
001-202.4240-530.000	CEO Telephone	1,470	1,537	1,596	1,592	1,596	1,596	1,596	1,596	1,596
001-202.4240-550.000	CEO Printing	500	261	200	313	250	250	250	250	200
001-202.4240-560.000	CEO Postage	0	43	0	54	50	50	50	50	0
001-202.4240-626.000	CEO Fuel	3,000	4,781	5,880	4,169	5,630	5,630	5,630	5,630	5,880

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
001-202.4240-751.000	CEO New Equipment	1	0	1	1	1	1	1	1	1
	Subtotal Building Inspections	125,985	121,579	128,700	132,910	130,883	130,883	131,948	131,948	128,700
	Public Health									
001-202.4411-330.000	PH Professional Services	1	0	1	0	1	1	1	1	1
	Subtotal Public Health	1	0	1	0	1	1	1	1	1
	Zoning Board of Adjustments									
001-203.4191-110.000	ZBA Public Officials	1,300	800	1,300	800	1,500	1,500	1,500	1,500	1,300
001-203.4191-220.000	ZBA FICA Taxes	99	61	99	61	115	115	115	115	99
001-203.4191-294.000	ZBA Training & Dues	250	65	250	94	200	200	200	200	250
001-203.4191-540.000	ZBA Advertising	1,500	1,026	1,500	1,120	1,500	1,200	1,200	1,200	1,500
001-203.4191-560.000	ZBA Postage	1	1,168	2,000	1,791	1,500	1,500	1,500	1,500	2,000
	Subtotal Zoning Board of Adjustments	3,150	3,120	5,149	3,865	4,515	4,515	4,515	4,515	5,149
	Total Community Development	540,064	476,939	551,162	530,595	609,840	606,980	597,852	597,852	563,977
	Family Services									
001-250.4441-113.000	FS Part-Time Employees	42,120	33,827	43,975	43,786	48,556	48,556	48,556	48,556	43,975
001-250.4441-130.000	FS Overtime	1	0	1	43	1	1	1	1	1
001-250.4441-220.000	FS FICA Taxes	3,222	2,588	3,364	3,353	3,715	3,715	3,715	3,715	3,364
001-250.4441-294.000	FS Training & Dues	200	125	200	155	375	375	375	375	200
001-250.4441-342.000	FS Software & Programs	0	0	1,800	0	1,800	1,800	0	0	1,800
001-250.4441-430.000	FS Equipment Maintenance	0	107	130	118	130	130	130	130	130
001-250.4441-440.000	FS Rental & Leases	0	235	192	258	192	192	192	192	192
001-250.4441-530.000	FS Telephone	1,004	993	1,004	943	1,004	1,004	1,004	1,004	1,004
001-250.4441-550.000	FS Printing	1	81	1	35	1	1	1	1	1
001-250.4441-560.000	FS Postage	200	146	200	26	200	200	200	200	200
001-250.4441-600.000	FS Office Supplies	300	224	100	0	100	100	100	100	100
001-250.4441-751.000	FS New Equipment	1	58	1	0	1	1	1	1	1
	Subtotal FS Administration	47,049	38,384	50,968	48,718	56,075	56,075	54,275	54,275	50,968
	FS Direct Assistance									
001-250.4442-510.000	FS Town Welfare	60,000	65,696	80,000	67,420	80,000	80,000	80,000	80,000	80,000
	Subtotal FS Direct Assistance	60,000	65,696	80,000	67,420	80,000	80,000	80,000	80,000	80,000
	FS Agencies									
001-250.4444-800.020	FS Community Action Program	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026	FS Home Health & Hospice Care	1	0	1	0	1	1	1	1	1
001-250.4444-800.028	FS Bus Transportation	13,520	6,500	14,040	19,708	14,040	14,040	14,040	14,040	14,040
	Subtotal FS Agencies	34,923	27,902	35,443	41,110	35,443	35,443	35,443	35,443	35,443
	Total Family Services	141,972	131,982	166,411	157,248	171,518	171,518	169,718	169,718	166,411
	Finance									
001-300.4150-110.000	FIN Public Officials	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
001-300.4150-111.000	FIN Full-Time Employees	152,744	152,391	160,721	158,731	162,264	162,264	162,264	162,264	162,142
001-300.4150-113.000	FIN Part-Time Employees	30,287	25,845	31,446	9,992	30,367	30,367	9,347	9,347	10,426
001-300.4150-130.000	FIN Overtime	100	75	100	85	100	100	100	100	103
001-300.4150-210.000	FIN Health Insurance	34,712	32,598	33,998	40,874	33,998	33,998	36,128	36,128	33,998
001-300.4150-212.000	FIN Dental Insurance	1,179	1,184	1,197	1,134	1,197	1,197	1,256	1,256	1,197

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
001-300.4150-214.000	FIN Life & Disability Ins	1,879	1,825	2,107	1,989	2,121	2,121	2,121	2,121	2,107
001-300.4150-220.000	FIN FICA Taxes	14,148	14,083	14,846	13,071	14,882	14,882	13,274	13,274	13,347
001-300.4150-230.000	FIN NH Retirement	21,064	21,090	21,287	20,452	21,479	21,479	21,479	21,479	21,487
001-300.4150-294.000	FIN Training & Dues	1,830	1,451	800	105	800	800	800	800	800
001-300.4150-314.000	FIN Banking Services	7,200	4,641	6,000	6,610	5,000	5,000	5,000	5,000	6,000
* 001-300.4150-321.000	FIN GASB Compliance	1	0	4,500	1,000	1,250	1,250	1,250	1,250	4,500
001-300.4150-322.000	FIN Audit Services	18,000	16,760	18,000	16,760	18,000	18,000	18,000	18,000	18,000
001-300.4150-430.000	FIN Equipment Maintenance	100	215	260	236	260	260	260	260	260
001-300.4150-440.000	FIN Rental & Leases	0	275	384	303	330	330	330	330	384
001-300.4150-530.000	FIN Telephone	1,277	1,183	1,200	1,099	1,130	1,130	1,130	1,130	1,200
001-300.4150-550.000	FIN Printing	1,050	936	1,050	1,830	1,000	1,000	1,000	1,000	1,050
001-300.4150-560.000	FIN Postage	2,000	1,861	2,000	2,128	2,000	2,000	2,000	2,000	2,000
001-300.4150-600.000	FIN Office Supplies	1,130	1,415	1,000	253	1,200	1,200	1,200	1,200	1,000
001-300.4150-751.000	FIN New Equipment	300	175	50	573	50	50	50	50	50
Total Finance		290,801	279,802	302,746	279,025	299,228	299,228	278,789	278,789	281,851
Fire-Rescue										
Fire Division										
001-350.4220-111.000	FD Full-Time Employees	1,728,574	1,486,787	1,803,918	1,664,684	1,805,804	1,784,408	1,793,162	1,793,162	1,803,918
001-350.4220-111.002	FD Full-Time Employees - Admin	465,780	460,587	480,901	483,953	490,188	490,188	490,188	490,188	486,322
001-350.4220-113.000	FD Part-Time Employees	46,934	48,821	50,441	54,499	82,184	50,984	50,984	50,984	50,441
* 001-350.4220-130.000	FD Overtime	300,000	541,449	351,348	441,403	424,247	369,893	369,893	369,893	351,774
001-350.4220-210.000	FD Health Insurance	623,748	605,498	713,418	617,944	713,418	713,418	698,508	698,508	713,418
001-350.4220-212.000	FD Dental Insurance	13,390	13,376	15,379	14,142	15,379	15,379	14,267	14,267	15,379
001-350.4220-214.000	FD Life & Disability Ins	38,382	23,584	28,146	23,556	29,200	29,200	29,200	29,200	28,146
* 001-350.4220-220.000	FD FICA Taxes	43,469	41,127	46,107	43,513	49,705	46,220	46,347	46,347	46,193
* 001-350.4220-230.000	FD NH Retirement	802,859	778,712	789,161	753,469	814,811	791,821	794,478	794,478	791,090
001-350.4220-290.000	FD Uniforms	46,700	43,284	41,100	32,739	46,900	43,000	43,000	43,000	41,100
001-350.4220-294.000	FD Training & Dues	57,753	35,600	57,753	48,059	59,452	59,452	59,452	59,452	57,753
001-350.4220-298.000	FD Employment Testing	6,120	4,213	6,600	5,104	7,700	5,500	5,500	5,500	6,600
001-350.4220-330.000	FD Professional Services	84,597	81,785	85,181	85,181	87,500	87,500	88,337	88,337	85,181
001-350.4220-342.000	FD Software & Programs	21,000	13,162	20,363	16,073	21,525	21,525	21,525	21,525	20,363
001-350.4220-430.000	FD Equipment Maintenance	25,000	25,250	26,000	33,628	30,160	30,160	30,160	30,160	26,000
001-350.4220-430.002	FD Office Equipment Maintenance	1	640	2,000	1,045	1,500	1,500	1,500	1,500	2,000
* 001-350.4220-434.000	FD Vehicle Maintenance	100,000	117,949	110,000	110,630	110,000	100,000	100,000	100,000	110,000
001-350.4220-440.000	FD Rental & Leases	285,208	294,143	288,675	276,359	314,634	318,837	318,837	318,837	288,675
001-350.4220-500.000	FD Forest Fires	2,000	5,832	2,000	3,357	2,000	2,000	2,000	2,000	2,000
001-350.4220-530.000	FD Telephone	11,364	9,789	7,116	9,818	7,524	7,524	7,524	7,524	7,116
001-350.4220-532.000	FD Internet Services	4,092	4,404	4,800	4,787	4,800	4,800	4,800	4,800	4,800
001-350.4220-550.000	FD Printing	700	424	700	561	700	500	500	500	700
001-350.4220-560.000	FD Postage	500	938	500	648	500	500	500	500	500
001-350.4220-580.000	FD Mileage	1	0	1	0	1	1	1	1	1
001-350.4220-600.000	FD Office Supplies	3,000	3,326	3,500	3,375	3,500	3,500	3,500	3,500	3,500
001-350.4220-600.004	FD Fire Prevention	6,500	7,456	6,500	5,833	7,000	7,000	7,000	7,000	6,500
001-350.4220-614.000	FD Public Relations	2,000	786	3,000	2,020	3,000	0	0	0	3,000
001-350.4220-626.000	FD Fuel	27,000	40,315	37,000	31,831	45,540	45,540	45,540	45,540	37,000
001-350.4220-630.000	FD Meals & Food	1,500	2,095	1,500	2,061	1,500	1,500	1,500	1,500	1,500
* 001-350.4220-751.000	FD New Equipment	33,985	13,103	35,500	35,919	51,600	44,600	44,600	44,600	35,500
001-350.4220-751.002	FD Operating Supplies	6,800	7,877	8,000	3,553	8,000	8,000	8,000	8,000	8,000
001-350.4220-752.000	FD Vehicle & Related Purch	1	88	1	0	250	1	1	1	1

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
Emergency Management		4,788,958	4,712,401	5,026,609	4,813,746	5,240,222	5,084,451	5,079,967	5,080,804	5,034,471
001-350.4290-294.000	EM Training & Dues	1	0	1	0	1	1	1	1	1
001-350.4290-294.008	EM EOC Exercises	1	0	500	17	1,000	500	500	500	500
001-350.4290-330.000	EM EOC Professional Services	0	405	0	105	0	0	0	0	0
001-350.4290-530.000	EM Telephone	1,176	1,343	1,176	1,796	1,140	1,140	1,140	1,140	1,176
001-350.4290-630.000	EM Meals & Food	0	0	0	150	0	0	0	0	0
001-350.4290-751.000	EM New Equipment	5,500	4,496	4,500	9,742	4,500	4,500	4,500	4,500	4,500
001-350.4290-800.024	EM American Red Cross	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550
Subtotal Fire Division		8,228	7,794	7,727	13,360	8,191	7,691	7,691	7,691	7,727
Total Fire-Rescue		4,797,186	4,720,195	5,034,336	4,827,107	5,248,413	5,092,142	5,087,658	5,088,495	5,042,198
Police		2,951,870	2,911,426	3,079,846	2,870,272	3,173,585	3,173,585	3,181,438	3,181,438	3,135,241
001-400.4210-111.000	PD Full-Time Employees	43,292	41,264	50,086	40,875	48,284	48,284	48,284	48,284	50,086
001-400.4210-113.000	PD Part-Time Employees	180,306	202,596	187,263	205,562	212,460	212,460	212,460	212,460	191,141
* 001-400.4210-130.000	PD Overtime	750,407	747,327	823,120	773,059	823,120	823,120	935,684	935,684	823,120
001-400.4210-210.000	PD Health Insurance	14,677	15,220	15,881	15,873	15,881	15,881	17,897	17,897	15,881
001-400.4210-212.000	PD Dental Insurance	40,035	36,535	40,533	38,757	42,753	42,753	42,753	42,753	40,533
001-400.4210-214.000	PD Life & Disability Ins	96,363	93,935	100,300	94,976	103,376	103,376	103,569	103,569	101,733
001-400.4210-220.000	PD FICA Taxes	908,659	878,984	881,299	796,172	911,962	911,962	914,194	914,194	898,199
001-400.4210-230.000	PD NH Retirement	6,000	2,205	4,000	1,500	6,000	4,500	4,500	4,500	6,000
001-400.4210-240.000	PD Education (contractual)	38,100	39,174	40,900	43,936	39,850	39,850	39,850	39,850	40,900
* 001-400.4210-290.000	PD Uniforms	43,552	40,883	48,637	46,350	53,555	53,155	53,155	53,155	48,637
001-400.4210-294.000	PD Training & Dues	1,670	1,746	1,670	7,053	4,490	4,490	4,490	4,490	1,670
001-400.4210-298.002	PD Selection Process	4,251	2,956	3,431	2,161	3,587	3,587	3,587	3,587	3,431
001-400.4210-330.000	PD Professional Services	22,775	23,930	22,535	26,181	21,775	21,775	21,775	21,775	22,535
001-400.4210-332.000	PD Communication Maintenance	19,273	18,208	19,010	21,488	20,786	20,786	20,786	20,786	19,010
001-400.4210-342.000	PD Software & Programs	2,200	2,431	1,241	1,571	2,175	2,175	2,175	2,175	1,241
001-400.4210-430.000	PD Equipment Maintenance	49,850	44,063	39,991	32,340	45,230	45,230	45,230	45,230	39,991
001-400.4210-434.000	PD Vehicle Maintenance	10,402	10,634	10,662	10,498	10,746	10,746	10,746	10,746	10,662
001-400.4210-440.000	PD Rental & Leases	250	60	250	0	250	250	250	250	250
001-400.4210-506.000	PD Animal Control Operation	11,300	11,414	12,560	11,385	13,160	13,160	13,160	13,160	12,560
001-400.4210-530.000	PD Telephone	2,268	2,568	2,280	2,657	2,639	2,639	2,639	2,639	2,280
001-400.4210-532.000	PD Internet Services	0	261	0	261	0	0	0	0	0
001-400.4210-540.000	PD Advertising	1,000	1,886	1,000	2,118	1,800	1,100	1,100	1,100	1,000
001-400.4210-550.000	PD Printing	1,000	541	800	1,000	800	800	800	800	800
001-400.4210-560.000	PD Postage	1	0	1	0	1	1	1	1	1
001-400.4210-580.000	PD Mileage	4,500	5,457	4,500	6,308	4,800	5,200	5,200	5,200	4,500
001-400.4210-600.000	PD Office Supplies	1	0	1	0	1	1	1	1	1
001-400.4210-600.012	PD K-9 Supplies	2,000	1,900	2,000	2,867	2,000	2,000	2,000	2,000	2,000
001-400.4210-614.000	PD Public Relations	55,803	50,683	68,600	36,591	62,310	62,310	62,310	62,310	68,600
001-400.4210-626.000	PD Fuel	2,350	4,003	2,350	4,127	2,922	2,922	2,922	2,922	2,350
001-400.4210-630.000	PD Meals & Food	3,000	2,043	4,500	9,785	4,800	4,800	4,800	4,800	4,500
001-400.4210-751.000	PD New Equipment	5,248	11,394	3,284	29,814	5,444	5,444	5,444	5,444	5,248
001-400.4210-751.002	PD Police Equipment	51,156	52,276	150,000	156,475	110,548	120,000	120,000	120,000	100,000
* 001-400.4210-752.000	PD Vehicle & Related Purchases									
Total Police		5,323,559	5,258,002	5,624,531	5,292,010	5,751,090	5,758,342	5,883,200	5,877,170	5,652,137
Public Works										
Highway Division										

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
DPW Administration										
001-450.4311-111.000	DPW ADMIN Full-Time Employees	169,046	166,202	173,477	175,348	177,419	177,419	177,419	177,419	173,477
001-450.4311-130.000	DPW ADMIN Overtime	2,000	0	0	0	0	0	0	0	0
001-450.4311-210.000	DPW ADMIN Health Insurance	27,009	48,017	51,005	51,360	51,005	51,005	54,185	54,185	51,005
001-450.4311-212.000	DPW ADMIN Dental Insurance	794	1,276	1,197	1,224	1,197	1,197	1,256	1,256	1,197
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	2,235	1,817	2,321	2,501	2,378	2,378	2,378	2,378	2,321
001-450.4311-220.000	DPW ADMIN FICA Taxes	13,085	11,831	13,271	12,826	13,573	13,573	13,573	13,573	13,271
001-450.4311-230.000	DPW ADMIN NH Retirement	24,373	23,363	23,472	23,740	24,005	24,005	24,005	24,005	23,472
001-450.4311-290.000	DPW ADMIN Uniforms	14,478	14,110	10,250	8,745	12,950	12,750	12,750	12,750	10,250
001-450.4311-294.000	DPW ADMIN Training & Dues	2,725	2,269	2,725	580	2,455	2,455	2,455	2,455	2,725
001-450.4311-342.000	DPW ADMIN Software & Programs	9,220	9,519	9,450	9,226	9,600	9,600	9,600	9,600	9,450
001-450.4311-344.000	DPW ADMIN Property Record Maintenance	1	0	1	0	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases	3,145	2,448	3,145	2,456	2,600	2,600	2,600	2,600	3,145
001-450.4311-530.000	DPW ADMIN Telephone	4,068	4,108	4,068	3,859	4,068	4,068	4,068	4,068	4,068
001-450.4311-532.000	DPW ADMIN Internet Services	1,700	2,104	2,040	2,276	2,200	2,200	2,200	2,200	2,040
001-450.4311-540.000	DPW ADMIN Advertising	2,000	2,485	2,250	715	2,250	2,250	2,250	2,250	2,250
001-450.4311-550.000	DPW ADMIN Printing	1	150	1	260	1	1	1	1	1
001-450.4311-560.000	DPW ADMIN Postage	200	221	200	300	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage	1	0	1	0	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	2,000	865	2,000	1,957	2,000	2,000	2,000	2,000	2,000
001-450.4311-604.000	DPW ADMIN Safety Supplies	2,000	1,226	2,000	773	2,000	2,000	2,000	2,000	2,000
001-450.4311-630.000	DPW ADMIN Meals & Food	3,000	4,775	3,500	5,162	4,000	4,000	4,000	4,000	3,500
001-450.4311-751.000	DPW ADMIN New Equipment	1	173	1	401	1	1	1	1	1
	Subtotal DPW Administration	283,082	296,957	306,375	303,709	313,904	313,704	316,943	316,943	306,375
Road Maintenance										
001-450.4312-111.000	RD MNT Full-Time Employees	417,017	316,398	423,811	276,938	416,234	416,234	416,234	416,234	426,255
001-450.4312-130.000	RD MNT Overtime	97,000	124,432	105,890	100,557	120,290	120,290	120,290	120,290	107,106
001-450.4312-210.000	RD MNT Health Insurance	167,040	147,606	203,377	122,922	203,377	203,377	201,369	201,369	203,377
001-450.4312-212.000	RD MNT Dental Insurance	4,340	3,576	4,397	3,049	4,397	4,397	4,623	4,623	4,397
001-450.4312-214.000	RD MNT Life & Disability Ins	5,667	3,715	5,709	3,777	5,709	5,709	5,709	5,709	5,709
001-450.4312-220.000	RD MNT FICA Taxes	39,323	32,699	40,522	28,192	41,044	41,044	41,044	41,044	40,802
001-450.4312-230.000	RD MNT NH Retirement	72,271	61,137	71,669	50,552	72,592	72,592	72,592	72,592	72,184
* 001-450.4312-330.000	RD MNT Professional Services	69,475	14,159	76,680	54,476	78,180	78,180	78,180	78,180	76,680
001-450.4312-330.010	RD MNT NPDES Stormwater	25,000	1,961	20,000	3,000	25,000	25,000	25,000	25,000	20,000
001-450.4312-430.000	RD MNT Equipment Maintenance	1,500	2,405	1,500	2,514	2,000	2,000	2,000	2,000	1,500
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	107,350	100,000	108,700	100,000	100,000	100,000	100,000	100,000
001-450.4312-440.000	RD MNT Rental & Leases	2,500	401	3,000	939	2,000	2,000	2,000	2,000	3,000
001-450.4312-461.000	RD MNT Road Salt & Sand	216,000	242,392	200,000	251,541	242,000	242,000	242,000	242,000	200,000
001-450.4312-618.000	RD MNT Signage	9,000	8,264	7,000	6,691	7,000	7,000	7,000	7,000	7,000
001-450.4312-626.000	RD MNT Fuel	50,000	56,668	65,000	39,464	70,925	70,925	70,925	70,925	65,000
* 001-450.4312-720.000	RD MNT Resurfacing	900,000	804,378	900,000	903,123	900,000	900,000	900,000	900,000	900,000
001-450.4312-722.000	RD MNT Construction Materials	60,000	56,034	60,000	59,199	65,000	65,000	65,000	65,000	60,000
001-450.4312-751.000	RD MNT New Equipment	2,000	1,340	2,000	1,898	1,500	1,500	1,500	1,500	2,000
001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	0	1	0	15,000	15,000	15,000	15,000	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	16,606	20,000	18,844	17,000	17,000	17,000	17,000	20,000
	Subtotal Road Maintenance	2,258,134	2,001,521	2,310,556	2,036,376	2,389,248	2,389,248	2,387,466	2,387,466	2,315,011
Bridges										
* 001-450.4313-330.000	DPW Bridge Professional Services	1	0	1	0	1	1	1	1	1

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
	Subtotal Bridges	1	0	1	0	1	1	1	1	1
	Street Lighting									
001-450.4316-330.000	ST Lights Professional Service	1	229	1	0	2,000	2,000	2,000	2,000	1
001-450.4316-622.000	ST Lights Electric	30,000	22,643	30,000	25,438	27,000	25,000	25,000	25,000	30,000
	Subtotal Street Lighting	30,001	22,872	30,001	25,438	29,000	27,000	27,000	27,000	30,001
	Fleet									
001-450.4319-111.000	FLEET Full-Time Employees	127,062	125,537	127,073	124,443	126,183	126,183	126,183	126,183	127,073
001-450.4319-130.000	FLEET Overtime	15,000	24,596	15,000	23,877	18,000	20,000	20,000	20,000	15,000
001-450.4319-210.000	FLEET Health Insurance	56,820	55,168	59,394	53,582	59,394	66,102	66,102	66,102	59,394
001-450.4319-212.000	FLEET Dental Insurance	1,564	1,569	1,588	1,354	1,588	1,666	1,666	1,666	1,588
001-450.4319-214.000	FLEET Life & Disability Ins	1,722	1,640	1,766	1,844	1,766	1,766	1,766	1,766	1,766
001-450.4319-220.000	FLEET FICA Taxes	10,868	11,259	10,869	11,106	11,030	11,183	11,183	11,183	10,869
001-450.4319-230.000	FLEET NH Retirement	19,974	21,092	19,222	20,057	19,508	19,779	19,779	19,779	19,222
001-450.4319-342.000	FLEET Software & Programs	5,000	4,997	5,100	5,645	5,200	5,200	5,200	5,200	5,100
001-450.4319-430.000	FLEET Equipment Maintenance	1,000	280	1,000	320	1,000	1,000	1,000	1,000	1,000
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	14,900	14,588	14,900	13,430	14,900	14,900	14,900	14,900	14,900
001-450.4319-751.000	FLEET New Equipment	10,000	10,278	10,000	5,275	30,000	1	1	1	10,000
	Subtotal Fleet	263,910	271,005	265,912	260,932	288,569	260,994	267,780	267,780	265,912
	Building Maintenance									
001-451.4194-111.000	TB Full-Time Employees	47,779	48,012	50,695	47,950	48,695	48,695	48,695	48,695	50,695
001-451.4194-113.000	TB Part-Time Employees	50,507	30,288	56,471	39,705	55,822	55,822	55,822	55,822	56,471
001-451.4194-130.000	TB Overtime	4,921	25,250	5,000	28,123	5,000	5,000	5,000	5,000	5,000
001-451.4194-210.000	TB Health Insurance	10,522	10,678	10,999	11,309	10,999	10,999	12,241	12,241	10,999
001-451.4194-212.000	TB Dental Insurance	203	204	206	211	206	206	216	216	206
001-451.4194-214.000	TB Life & Disability Ins	670	603	684	707	684	684	684	684	684
001-451.4194-220.000	TB FICA Taxes	7,895	7,760	8,581	8,695	8,378	8,378	8,378	8,378	8,581
001-451.4194-230.000	TB NH Retirement	7,410	10,237	7,536	10,245	7,265	7,265	7,265	7,265	7,536
001-451.4194-410.000	TB Other Utilities	3,800	4,571	4,000	3,320	5,000	5,000	5,000	5,000	4,000
001-451.4194-411.000	TB Sewer	5,000	8,459	5,000	9,352	7,000	7,000	7,000	7,000	5,000
001-451.4194-412.000	TB Water	10,000	13,267	12,500	13,100	12,500	12,500	12,500	12,500	12,500
001-451.4194-413.000	TB Heating	62,958	59,850	60,000	65,288	75,000	70,500	70,500	70,500	60,000
001-451.4194-420.000	TB Custodial Supplies	15,300	14,978	14,800	14,227	13,800	13,800	13,800	13,800	14,800
001-451.4194-434.000	TB Vehicle Maintenance	500	2,242	1,500	862	1,500	1,500	1,500	1,500	1,500
001-451.4194-436.000	TB Building Maintenance	128,526	138,466	138,526	136,813	145,526	145,526	145,526	145,526	138,526
001-451.4194-440.000	TB Rental & Leases	10,985	9,995	11,863	15,983	12,164	12,164	12,164	12,164	11,863
001-451.4194-530.000	TB Telephone	600	602	600	603	600	600	600	600	600
001-451.4194-622.000	TB Electric	98,900	100,829	99,100	105,441	99,100	100,000	100,000	100,000	99,100
001-451.4194-626.000	TB Fuel	3,150	4,015	4,825	3,312	4,980	4,980	4,980	4,980	4,825
001-451.4194-751.000	TB New Equipment	1	1,668	1	2,873	750	750	750	750	1
001-452.4194-111.000	TB CH Full-Time Employees	1	0	1	0	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	22,199	9,664	22,269	11,797	19,240	19,240	19,240	19,240	22,269
001-452.4194-130.000	TB CH Overtime	1	4,986	1	3,432	1	1	1	1	1
001-452.4194-220.000	TB CH FICA Taxes	1,698	1,116	1,704	1,159	1,472	1,472	1,472	1,472	1,704
001-452.4194-230.000	TB CH NH Retirement	1	701	1	464	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	480	480	480	480	480	480	480	480	480
001-452.4194-413.000	TB CH Heating	7,000	6,572	7,000	7,150	7,000	7,000	7,000	7,000	7,000
001-452.4194-420.000	TB CH Custodial Supplies	2,500	1,541	2,500	2,018	2,500	2,500	2,500	2,500	2,500

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
001-452.4194-436.000	TB CH Building Maintenance	17,700	16,114	30,700	19,839	32,700	32,700	32,700	32,700	30,700
001-452.4194-622.000	TB CH Electric	13,000	12,625	14,000	13,099	14,000	14,000	14,000	14,000	14,000
001-452.4194-630.000	TB CH Meals & Food	180	300	180	505	250	250	250	250	180
	Subtotal Building Maintenance	534,387	546,072	571,723	578,065	592,614	589,014	590,266	590,266	571,723
	Total Highway Division	3,369,515	3,138,428	3,484,568	3,204,519	3,613,336	3,579,961	3,589,456	3,589,456	3,489,023
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	319,445	278,484	327,388	264,908	329,923	329,923	329,923	329,923	331,355
001-450.4520-113.000	P&R Part-Time Employees	1	0	5,482	0	5,482	5,482	5,482	5,482	5,482
001-450.4520-130.000	P&R Overtime	8,000	11,773	8,000	14,965	10,000	10,000	10,000	10,000	8,152
001-450.4520-210.000	P&R Health Insurance	102,064	80,966	106,697	68,518	106,697	106,697	97,942	97,942	106,697
001-450.4520-212.000	P&R Dental Insurance	2,221	1,770	2,227	1,266	2,227	2,227	1,710	1,710	2,227
001-450.4520-214.000	P&R Life & Disability Ins	4,357	3,323	4,470	3,691	4,513	4,513	4,513	4,513	4,470
001-450.4520-220.000	P&R FICA Taxes	25,050	21,724	26,077	22,065	26,423	26,423	26,423	26,423	26,392
001-450.4520-230.000	P&R NH Retirement	46,039	40,467	45,378	36,948	45,992	45,992	45,992	45,992	45,957
001-450.4520-290.000	P&R Uniforms	0	0	6,046	3,898	6,700	6,700	6,700	6,700	6,046
001-450.4520-342.000	P&R Software & Programs	1,150	908	1,250	654	1,100	1,100	1,100	1,100	1,250
001-450.4520-421.000	P&R Water	44,000	37,385	36,000	28,588	39,000	39,000	39,000	39,000	36,000
001-450.4520-430.000	P&R Equipment Maintenance	9,000	12,239	10,000	10,393	10,000	10,000	10,000	10,000	10,000
001-450.4520-434.000	P&R Vehicle Maintenance	7,000	3,643	10,000	7,524	10,000	10,000	10,000	10,000	10,000
001-450.4520-438.000	P&R Ground Maintenance	43,000	35,514	38,000	32,797	43,000	40,000	40,000	49,000	38,000
001-450.4520-440.000	P&R Rental & Leases	2,000	2,713	3,000	2,539	3,000	3,000	3,000	3,000	3,000
001-450.4520-530.000	P&R Telephone	888	1,130	888	1,062	888	888	888	888	888
001-450.4520-532.000	P&R Internet Services	1,825	2,458	2,436	2,527	2,600	2,600	2,600	2,600	2,436
001-450.4520-600.000	P&R Office Supplies	1	64	1	80	300	300	300	300	1
001-450.4520-600.010	P&R Recreation Supplies	1	0	1	110	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	1,000	488	1,000	444	1,000	1,000	1,000	1,000	1,000
001-450.4520-622.000	P&R Electric	17,266	19,795	18,000	18,189	18,000	20,000	20,000	20,000	18,000
001-450.4520-626.000	P&R Fuel	20,900	20,907	21,250	10,913	24,690	24,690	24,690	24,690	21,250
001-450.4520-630.000	P&R Meals & Food	0	0	0	0	400	400	400	400	0
001-450.4520-751.000	P&R New Equipment	16,000	19,169	19,000	19,333	31,500	31,500	31,500	31,500	19,000
001-450.4520-800.006	P&R Old Home Day	10,000	12,030	10,000	15,816	14,860	14,860	14,860	14,860	10,000
	Subtotal Parks & Recreation	681,208	606,949	702,591	567,228	738,296	737,296	728,024	737,024	707,604
Cemeteries										
001-450.4195-438.000	DPW CEM Grounds Maintenance	5,000	914	5,000	1,035	25,000	25,000	25,000	25,000	5,000
	Subtotal Cemeteries	5,000	914	5,000	1,035	25,000	25,000	25,000	25,000	5,000
	Total Parks, Recreation & Cemeteries Division	686,208	607,864	707,591	568,263	763,296	762,296	753,024	762,024	712,604
Recycling & Transfer Division										
R&T Administration										
001-500.4321-111.000	R&T ADMIN Full-Time Employees	99,027	97,051	102,111	95,786	102,111	102,111	102,111	102,111	103,864
001-500.4321-130.000	R&T ADMIN Overtime	6,177	9,706	7,000	7,912	9,600	9,600	9,600	9,600	7,135
001-500.4321-210.000	R&T ADMIN Health Insurance	26,044	39,871	44,010	43,542	44,010	44,010	47,539	47,539	44,010
001-500.4321-212.000	R&T ADMIN Dental Insurance	794	798	806	937	806	806	846	846	806
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,381	1,288	1,424	1,368	1,424	1,424	1,424	1,424	1,424
001-500.4321-220.000	R&T ADMIN FICA Taxes	8,049	8,051	8,347	7,738	8,546	8,546	8,546	8,546	8,491
001-500.4321-230.000	R&T ADMIN NH Retirement	14,792	15,006	14,763	13,190	15,114	15,114	15,114	15,114	15,028
001-500.4321-290.000	R&T ADMIN Uniforms	0	0	1,756	1,441	2,100	1,900	1,900	1,900	1,756
001-500.4321-294.000	R&T ADMIN Training & Dues	2,110	2,513	3,150	3,885	4,035	4,035	4,035	4,035	3,150
001-500.4321-342.000	R&T ADMIN Software & Programs	4,250	4,157	4,250	4,617	4,500	4,500	4,500	4,500	4,250

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001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	0	1	0	100	100	100	100	1
001-500.4321-502.000	R&T ADMIN Facility Permits	235	215	235	315	235	235	235	235	235
001-500.4321-530.000	R&T ADMIN Telephone	450	1,062	450	1,060	1,050	1,050	1,050	1,050	450
001-500.4321-532.000	R&T ADMIN Internet Services	2,500	2,948	2,820	3,156	3,100	3,100	3,100	3,100	2,820
001-500.4321-560.000	R&T ADMIN Postage	200	131	200	32	200	200	200	200	200
001-500.4321-600.000	R&T ADMIN Office Supplies	1,000	1,149	1,000	1,406	1,000	1,000	1,000	1,000	1,000
001-500.4321-604.000	R&T ADMIN Safety Supplies	750	244	750	1,330	750	750	750	750	750
001-500.4321-630.000	R&T ADMIN Meals & Food	300	789	400	752	550	550	550	550	400
001-500.4321-751.000	R&T ADMIN New Equipment	300	385	300	839	300	300	300	300	300
	Subtotal R&T Administration	168,360	185,364	193,773	189,306	199,531	199,331	202,900	202,900	196,070
	Collection									
001-500.4323-111.000	R&T COLL Full-Time Employees	133,957	126,959	135,500	132,557	136,500	136,500	136,500	136,500	135,500
001-500.4323-130.000	R&T COLL Overtime	9,000	9,894	12,000	15,377	12,000	11,000	11,000	11,000	12,000
001-500.4323-210.000	R&T COLL Health Insurance	54,454	53,030	56,695	58,480	56,695	56,695	59,185	59,185	56,695
001-500.4323-212.000	R&T COLL Dental Insurance	1,179	1,541	1,197	1,436	1,197	1,197	1,256	1,256	1,197
001-500.4323-214.000	R&T COLL Life & Disability Ins	1,822	1,716	1,851	1,996	1,851	1,851	1,851	1,851	1,851
001-500.4323-220.000	R&T COLL FICA Taxes	10,936	10,553	11,284	11,589	11,360	11,284	11,284	11,284	11,284
001-500.4323-230.000	R&T COLL NH Retirement	20,100	19,179	19,957	19,886	20,092	19,957	19,957	19,957	19,957
001-500.4323-290.000	R&T COLL Uniforms	2,235	2,501	2,709	2,771	3,425	3,125	3,125	3,125	2,709
001-500.4323-434.000	R&T COLL Vehicle Maintenance	45,000	53,275	45,000	48,109	45,000	45,000	45,000	45,000	45,000
001-500.4323-626.000	R&T COLL Fuel	28,500	47,178	40,000	30,843	50,000	50,000	50,000	50,000	40,000
	Subtotal Collections	307,183	325,826	326,193	323,045	338,120	336,609	339,158	339,158	326,193
	Disposal									
001-500.4324-111.000	R&T Full-Time Employees	95,205	85,768	104,736	81,326	101,736	101,736	101,736	101,736	104,736
001-500.4324-113.000	R&T Part-Time Employees	22,183	6,022	19,659	5,088	20,806	20,806	20,806	20,806	19,659
001-500.4324-130.000	R&T Overtime	10,000	6,034	8,000	11,187	8,000	8,000	8,000	8,000	8,000
001-500.4324-210.000	R&T Health Insurance	49,454	21,547	26,998	20,416	26,998	26,998	28,057	28,057	26,998
001-500.4324-212.000	R&T Dental Insurance	1,179	506	609	734	609	609	639	639	609
001-500.4324-214.000	R&T Life & Disability Ins	1,324	1,202	1,410	938	1,410	1,410	1,410	1,410	1,410
001-500.4324-220.000	R&T FICA Taxes	9,745	7,585	10,128	7,751	9,986	9,986	9,986	9,986	10,128
001-500.4324-230.000	R&T NH Retirement	14,792	12,716	15,253	12,189	14,847	14,847	14,847	14,847	15,253
001-500.4324-290.000	R&T Uniforms	1,565	3,052	1,881	1,496	2,225	2,225	2,225	2,225	1,881
* 001-500.4324-330.000	R&T Professional Services	2,200	5,590	11,795	14,795	11,795	11,795	11,795	11,795	11,795
001-500.4324-421.000	R&T Tipping Fees	554,390	524,617	600,000	612,214	619,827	619,827	619,827	619,827	600,000
001-500.4324-421.002	R&T Hazardous Waste Disposal	10,000	17,216	10,000	21,426	16,000	16,000	16,000	16,000	10,000
001-500.4324-430.000	R&T Equipment Maintenance	5,000	10,816	10,000	14,564	10,000	10,000	10,000	10,000	10,000
001-500.4324-434.000	R&T Vehicle Maintenance	28,000	21,273	28,000	20,597	28,000	28,000	28,000	28,000	28,000
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	5,000	7,440	8,000	8,390	9,000	9,000	9,000	9,000	8,000
001-500.4324-626.000	R&T Fuel	20,900	27,324	29,050	18,771	36,200	36,200	36,200	36,200	29,050
001-500.4324-751.000	R&T New Equipment	1	4,802	1	176	8,000	1	1	1	1
	Subtotal Disposal	830,938	763,513	885,520	852,058	925,439	917,440	918,529	918,529	885,520
	Total Recycling & Transfer Division	1,306,481	1,274,703	1,405,486	1,364,409	1,463,090	1,453,380	1,460,587	1,460,587	1,407,783
	Total Public Works	5,362,204	5,020,995	5,597,645	5,137,190	5,839,722	5,795,637	5,803,067	5,812,067	5,609,410
	Tax Collection									
001-550.4150-111.000	TAX Full-Time Employees	201,865	200,095	209,854	208,811	205,222	205,222	205,222	205,222	212,097
001-550.4150-130.000	TAX Overtime	4,000	3,741	4,000	3,208	4,500	4,000	4,000	4,000	4,153
001-550.4150-210.000	TAX Health Insurance	45,036	40,543	42,392	42,775	42,392	42,392	45,769	45,769	42,392

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001-550.4150-212.000	TAX Dental Insurance	985	990	1,000	1,025	1,000	1,000	1,049	1,049	1,000
001-550.4150-214.000	TAX Life & Disability Ins	2,532	2,438	2,861	3,051	2,905	2,905	2,905	2,905	2,861
001-550.4150-220.000	TAX FICA Taxes	15,749	15,500	16,359	16,031	16,044	16,005	16,005	16,005	16,542
001-550.4150-230.000	TAX NH Retirement	29,225	28,631	28,934	28,541	28,375	28,308	28,308	28,308	29,271
001-550.4150-294.000	TAX Training & Dues	1,334	944	1,025	709	1,010	1,010	1,010	1,010	1,025
001-550.4150-330.000	TAX Professional Services	10,000	6,697	7,981	5,849	6,180	6,180	6,180	6,180	7,981
001-550.4150-344.000	TAX Property Record Maintenance	1,000	791	1,000	261	1,000	1,000	1,000	1,000	1,000
001-550.4150-430.000	TAX Equipment Maintenance	263	537	830	590	180	180	180	180	830
001-550.4150-440.000	TAX Rental & Leases	0	665	960	732	960	960	960	960	960
001-550.4150-530.000	TAX Telephone	1,440	1,517	1,440	1,433	1,440	1,488	1,488	1,488	1,440
001-550.4150-550.000	TAX Printing	200	109	1	195	100	100	100	100	1
001-550.4150-560.000	TAX Postage	7,318	9,106	7,150	6,964	8,254	8,254	8,254	8,737	7,150
001-550.4150-580.000	TAX Mileage	0	300	0	125	700	0	0	0	0
001-550.4150-600.000	TAX Office Supplies	3,500	1,028	556	403	872	872	872	872	556
001-550.4150-751.000	TAX New Equipment	1,660	0	360	0	360	1	1	1	360
Total Tax Collection		326,107	313,631	326,703	320,706	321,494	319,877	323,303	323,786	329,619
Town Clerk & Elections										
001-600.4140-110.000	TC Public Officials	5,000	6,500	30,000	30,000	30,000	30,000	30,000	30,000	30,000
001-600.4140-113.000	TC Part-Time Employees	2,001	0	0	16,273	25,000	25,000	25,000	25,000	0
001-600.4140-130.000	TC Overtime	0	754	0	59	0	0	0	0	0
001-600.4140-220.000	TC FICA Taxes	536	555	2,295	3,544	4,208	4,208	4,208	4,208	2,295
001-600.4140-230.000	TC NH Retirement	0	106	0	8	0	0	0	0	0
001-600.4140-294.000	TC Training & Dues	1,025	90	1,150	811	1,075	1,075	1,075	1,075	1,150
001-600.4140-330.000	TC Professional Services	1	0	1	0	1	1	1	1	1
001-600.4140-430.000	TC Equipment Maintenance	0	175	130	120	130	130	130	130	130
001-600.4140-440.000	TC Rental & Leases	0	0	192	117	192	192	192	192	192
001-600.4140-530.000	TC Telephone	0	187	310	708	850	850	850	850	310
001-600.4140-540.000	TC Advertising	250	0	500	0	500	500	500	500	500
001-600.4140-550.000	TC Printing	585	215	772	272	750	750	750	750	772
001-600.4140-560.000	TC Postage	2,348	3,424	3,348	1,567	6,900	6,900	6,900	6,900	3,348
001-600.4140-600.000	TC Office Supplies	753	796	150	647	50	50	50	50	150
001-600.4140-751.000	TC New Equipment	1	265	1	550	1	1	1	1	1
Subtotal Town Clerk		12,500	13,068	38,849	54,677	69,657	69,657	69,657	69,657	38,849
Election										
001-601.4140-110.000	ELEC Public Officials	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	199	199	199	199	199	199	199	199	199
001-601.4140-310-000	ELEC Checklist	2,000	0	0	0	0	0	0	0	0
001-601.4140-311.000	ELEC Town Deliberative & Election	6,175	9,978	6,175	8,763	11,175	6,175	6,175	6,175	6,175
001-601.4140-311.002	ELEC State/Federal	11,000	7,813	8,600	5,385	17,200	14,200	14,200	14,200	8,600
001-601.4140-312.000	ELEC Special Town Meeting	1	0	1	0	1	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	574	0	674	2,087	724	724	724	724	674
001-601.4140-751.000	ELEC New Equipment	1	0	1	0	1	1	1	1	1
Subtotal Elections		22,550	20,590	18,250	19,034	31,900	23,900	23,900	37,899	18,250
Total Town Clerk & Elections		35,050	33,658	57,099	73,711	101,557	93,557	93,557	107,556	57,099
Budget Committee										
001-650.4150-110.000	BC Public Officials	1,450	600	1,850	1,250	1,850	1,850	1,850	1,850	1,850

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
001-650.4150-113.000	BC Part-Time Employees	5,180	4,018	5,462	4,370	5,462	5,462	5,462	5,462	5,462
001-650.4150-220.000	BC FICA Taxes	573	353	559	430	559	559	559	559	559
001-650.4150-294.000	BC Training & Dues	495	410	285	0	285	285	285	285	285
001-650.4150-540.000	BC Advertising	250	124	250	124	250	250	250	250	250
001-650.4150-560.000	BC Postage	1	2	1	0	1	1	1	1	1
Total Budget Committee		7,949	5,507	8,407	6,174	8,407	8,407	8,407	8,407	8,407
Cemetery Commission										
001-660.4195-294.000	CEM Training & Dues	100	210	180	230	270	270	270	270	180
001-660.4195-330.000	CEM Professional Services	0	0	300	0	900	900	900	900	300
001-660.4195-342.000	CEM Software & Programs	450	500	500	500	500	500	500	500	500
001-660.4195-438.000	CEM Ground Maintenance	200	32	750	56	100	100	100	100	750
001-660.4195-751.00	CEM New Equipment	0	0	0	196	0	0	0	0	0
Total Cemetery Commission		750	742	1,730	982	1,770	1,770	1,770	1,770	1,730
Conservation Commission										
001-670.4611-294.000	CC Training & Dues	1,000	1,020	1,000	895	1,000	1,000	1,000	1,000	1,000
001-670.4611-330.000	CC Professional Services	1	0	1	0	1	1	1	1	1
001-670.4611-504.000	CC Scholarship	125	0	1	0	1	1	1	1	1
001-670.4611-540.000	CC Advertising	1	0	1	0	1	1	1	1	1
001-670.4611-550.000	CC Printing	50	120	50	27	350	350	350	350	50
001-670.4611-560.000	CC Postage	15	58	15	1	50	50	50	50	15
001-670.4611-600.000	CC Office Supplies	25	20	25	137	25	25	25	25	25
001-670.4611-751.000	CC New Equipment	1	0	1	0	1	1	1	1	1
001-670.4611-830.000	CC Transfer To Conservation Ac	1	0	1	34	1	1	1	1	1
Total Conservation Commission		1,219	1,218	1,095	1,095	1,430	1,430	1,430	1,430	1,095
Leases										
001-680.4312-752.000	Lease	0	0	0	0	0	0	0	0	0
Total Leases		0	0	0	0	0	0	0	0	0
Debt - Principal										
001-681.4711-850.002	2018 - SC Imp & Fire Truck	100,000	100,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
001-681.4711-851.003	2019 - TIF Sewer & Other Inf	200,000	200,000	200,000	200,000	205,000	205,000	205,000	205,000	205,000
Total Principal		300,000	300,000	295,000	295,000	300,000	300,000	300,000	300,000	300,000
Debt - Interest										
001-681.4721-850.002	2018 - SC Imp & Fire Truck	31,620	31,620	26,648	26,648	21,803	21,803	21,803	21,803	21,803
001-681.4721-851.003	2019 - TIF Sewer & Other Inf	85,935	85,935	75,735	75,735	65,535	65,535	65,535	65,535	65,535
Total Interest		117,555	117,555	102,383	102,383	87,338	87,338	87,338	87,338	87,338
Tax Anticipation Note										
001-681.4723-851.000	Bond Interest Payments	1	0	1	0	1	1	1	1	1
Total Tax Anticipation Note		1	0	1	0	1	1	1	1	1
Library										
001-684.4550-830.002	LIB Appropriation	1,058,085	1,058,085	1,108,422	1,108,422	1,132,495	1,148,229	1,148,229	1,148,229	1,108,422
Total Library		1,058,085	1,058,085	1,108,422	1,108,422	1,132,495	0	1,148,229	1,148,229	1,108,422

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 6/30/24	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	Voters Approved FY 2024-25 Default Budget
Wastewater										
001-875.4914-830.004	Wastewater Appropriation	2,527,984	2,159,112	2,647,148	2,647,148	2,747,677			2,747,677	2,647,148
Total Wastewater		2,527,984	2,159,112	2,647,148	2,647,148	2,747,677	0	0	2,747,677	2,647,148
Grand Totals		\$ 22,603,067	\$ 21,574,321	\$ 23,657,820	\$ 22,569,659	\$ 24,630,430	\$ 20,483,852	\$ 21,717,184	\$ 24,475,753	\$ 23,693,487



Proposed Budget

Hooksett

For the period beginning July 1, 2024 and ending June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 29, 2024

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Richard Ross	Member	[Signature]
William Lynch	Member	[Signature]
Richard Ross	Member	[Signature]
Ernie Benciveniga	Member	[Signature]
Darren Greenberg	Member	[Signature]
Abigail Shaird	Member	[Signature]
Michael Howack	Member	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)	
General Government									
4130	Executive	07	\$591,861	\$650,373	\$659,633	\$0	\$659,633	\$0	
4140	Election, Registration, and Vital Statistics	07	\$33,658	\$57,099	\$93,557	\$13,999	\$107,556	\$0	
4150	Financial Administration	07	\$850,588	\$866,036	\$855,631	\$1,005	\$856,636	\$0	
4152	Property Assessment	07	\$207,576	\$226,697	\$250,396	\$0	\$250,396	\$0	
4153	Legal Expense	07	\$114,300	\$110,000	\$110,000	\$0	\$110,000	\$0	
4155	Personnel Administration	07	\$232,608	\$298,659	\$328,179	\$0	\$317,260	\$10,919	
4191	Planning and Zoning	07	\$355,360	\$422,461	\$465,903	\$0	\$465,903	\$0	
4194	General Government Buildings	07	\$546,072	\$571,723	\$590,266	\$0	\$590,266	\$0	
4195	Cemeteries	07	\$1,657	\$6,730	\$26,770	\$0	\$26,770	\$0	
4196	Insurance Not Otherwise Allocated	07	\$274,899	\$288,644	\$303,077	\$0	\$303,077	\$0	
4197	Advertising and Regional Associations	07	\$14,329	\$15,000	\$15,000	\$0	\$15,000	\$0	
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0	
4199	Other General Government	07	\$0	\$1	\$1	\$0	\$1	\$0	
General Government Subtotal					\$3,222,908	\$3,513,423	\$3,698,413	\$15,004	\$3,702,498
Public Safety									
4210	Police	07	\$5,278,889	\$5,692,531	\$5,883,200	\$0	\$5,877,170	\$6,030	
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0	
4220	Fire	07	\$4,807,775	\$5,026,609	\$5,079,967	\$837	\$5,080,804	\$0	
4240	Building Inspection	07	\$121,579	\$128,700	\$131,948	\$0	\$131,948	\$0	
4290	Emergency Management	07	\$7,794	\$7,727	\$7,691	\$0	\$7,691	\$0	
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0	
Public Safety Subtotal					\$10,216,037	\$10,855,567	\$11,102,806	\$837	\$11,097,613
Public Safety Subtotal					\$10,855,567	\$11,102,806	\$837	\$11,097,613	\$6,030



Appropriations

Account	Purpose	Article	Actual Expenditures for		Appropriations for period ending		Selectmen's Appropriations for period ending		Selectmen's Appropriations for period ending		Budget Committee's Appropriations for period ending	
			6/30/2023	6/30/2024	6/30/2023	6/30/2024	6/30/2025 (Recommended)	6/30/2025 (Not Recommended)	6/30/2025 (Recommended)	6/30/2025 (Not Recommended)		
Airport/Aviation Center												
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets												
4311	Highway Administration	07	\$296,957	\$306,375	\$316,943	\$316,943	\$0	\$316,943	\$0	\$316,943	\$0	\$0
4312	Highways and Streets	07	\$2,223,741	\$2,310,556	\$2,387,466	\$2,387,466	\$0	\$2,387,466	\$0	\$2,387,466	\$0	\$0
4313	Bridges	07	\$6,535	\$1	\$1	\$1	\$0	\$1	\$0	\$1	\$0	\$0
4316	Street Lighting	07	\$22,872	\$30,001	\$27,000	\$27,000	\$0	\$27,000	\$0	\$27,000	\$0	\$0
4319	Other Highway, Streets, and Bridges	07	\$271,005	\$265,912	\$267,780	\$267,780	\$0	\$267,780	\$0	\$267,780	\$0	\$0
Highways and Streets Subtotal			\$2,821,110	\$2,912,845	\$2,999,190	\$2,999,190	\$0	\$2,999,190	\$0	\$2,999,190	\$0	\$0
Sanitation												
4321	Sanitation Administration	07	\$185,364	\$193,773	\$202,900	\$202,900	\$0	\$202,900	\$0	\$202,900	\$0	\$0
4323	Solid Waste Collection	07	\$325,826	\$326,193	\$339,158	\$339,158	\$0	\$339,158	\$0	\$339,158	\$0	\$0
4324	Solid Waste Disposal	07	\$765,778	\$885,520	\$918,529	\$918,529	\$0	\$918,529	\$0	\$918,529	\$0	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$1,276,968	\$1,405,486	\$1,460,587	\$1,460,587	\$0	\$1,460,587	\$0	\$1,460,587	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Water Distribution and Treatment								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration	07	\$0	\$1	\$1	\$0	\$1	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$1	\$1	\$0	\$1	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Welfare								
4441	Welfare Administration	07	\$104,206	\$130,968	\$134,275	\$0	\$134,275	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	07	\$27,902	\$35,443	\$35,443	\$0	\$35,443	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$132,108	\$166,411	\$169,718	\$0	\$169,718	\$0
Culture and Recreation								
4520	Parks and Recreation	07	\$606,949	\$702,592	\$728,025	\$9,000	\$737,025	\$0
4550	Library	07	\$1,058,085	\$1,108,422	\$1,148,229	\$0	\$1,148,229	\$0
4583	Patriotic Purposes	07	\$2,945	\$2,945	\$2,945	\$0	\$2,945	\$0
4589	Other Culture and Recreation	07	\$12,576	\$11,500	\$17,500	\$3,000	\$20,500	\$0
	Culture and Recreation Subtotal		\$1,680,555	\$1,825,459	\$1,896,699	\$12,000	\$1,908,699	\$0
Conservation and Development								
4611	Conservation Administration	07	\$1,218	\$1,095	\$1,430	\$0	\$1,430	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration	07	\$0	\$0	\$1,000	\$0	\$1,000	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$700	\$1,000	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,918	\$2,095	\$2,430	\$0	\$2,430	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Debt Service								
4711	Principal - Long Term Bonds, Notes, and Other Debt	07	\$300,000	\$295,000	\$300,000	\$0	\$300,000	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	07	\$117,555	\$102,383	\$87,338	\$0	\$87,338	\$0
4723	Interest on Tax and Revenue Anticipation Notes	07	\$0	\$1	\$1	\$0	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$417,555	\$397,384	\$387,339	\$0	\$387,339	\$0
Capital Outlay								
4901	Land	07	\$0	\$1	\$1	\$0	\$1	\$0
4902	Machinery, Vehicles, and Equipment		\$43,106	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$760	\$385,000	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$43,866	\$385,001	\$1	\$0	\$1	\$0
Operating Transfers Out								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	07	\$2,527,984	\$2,647,148	\$0	\$2,747,677	\$2,747,677	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$2,527,984	\$2,647,148	\$0	\$2,747,677	\$2,747,677	\$0
Total Operating Budget Appropriations					\$21,717,184	\$2,775,518	\$24,475,753	\$16,949



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4195	Cemeteries	32	\$10,000	\$0	\$10,000	\$0
<i>Purpose: Repairs to Headstones and Monuments at Cemeteries</i>						
4721	Interest - Long Term Bonds, Notes, and Other Debt	06	\$20,000	\$0	\$20,000	\$0
<i>Purpose: Martins Ferry Road Improvements</i>						
4902	Machinery, Vehicles, and Equipment	18	\$185,000	\$0	\$185,000	\$0
<i>Purpose: Semi Tractor without Trailer - Solid Waste Fund</i>						
4903	Buildings	25	\$55,000	\$0	\$55,000	\$0
<i>Purpose: Scale House Engineering and Design - Solid Waste F</i>						
4909	Improvements Other than Buildings	06	\$1,500,000	\$0	\$1,500,000	\$0
<i>Purpose: Martins Ferry Road Improvements</i>						
4915	To Capital Reserve Funds	15	\$250,000	\$0	\$250,000	\$0
<i>Purpose: DPW Vehicles CR</i>						
4915	To Capital Reserve Funds	16	\$250,000	\$0	\$250,000	\$0
<i>Purpose: Fire Apparatus CR</i>						
4915	To Capital Reserve Funds	17	\$200,000	\$0	\$200,000	\$0
<i>Purpose: TB Maintenance CR</i>						
4915	To Capital Reserve Funds	19	\$177,500	\$0	\$0	\$177,500
<i>Purpose: Air Packs; Tools & Equipment CR</i>						
4915	To Capital Reserve Funds	21	\$135,000	\$0	\$0	\$135,000
<i>Purpose: Town Wide Digital Mapping System CR</i>						
4915	To Capital Reserve Funds	22	\$100,000	\$0	\$100,000	\$0
<i>Purpose: Drainage Upgrades CR</i>						
4915	To Capital Reserve Funds	23	\$60,000	\$0	\$0	\$60,000
<i>Purpose: Revaluation CR</i>						
4915	To Capital Reserve Funds	26	\$50,000	\$0	\$50,000	\$0
<i>Purpose: Emergence Radio CR</i>						



Special Warrant Articles

4915	To Capital Reserve Funds	27		\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Police Equipment CR</i>				
4915	To Capital Reserve Funds	28		\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Parks & Recreation Facilities Development CR</i>				
4915	To Capital Reserve Funds	29		\$40,000	\$0	\$40,000	\$0
			<i>Purpose: Information Technology CR</i>				
4915	To Capital Reserve Funds	30		\$30,000	\$0	\$30,000	\$0
			<i>Purpose: Automated Collection Equipment CR</i>				
4915	To Capital Reserve Funds	31		\$30,000	\$0	\$30,000	\$0
			<i>Purpose: Conservation CR</i>				
Total Proposed Special Articles				\$3,192,500	\$0	\$2,820,000	\$372,500



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2025 (Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
4130	Executive	10	\$20,419	\$0	\$20,419	\$0
		<i>Purpose: Non-Union Raises</i>				
4140	Election, Registration, and Vital Statistics	10	\$1,051	\$0	\$1,051	\$0
		<i>Purpose: Non-Union Raises</i>				
4150	Financial Administration	10	\$12,707	\$0	\$12,707	\$0
		<i>Purpose: Non-Union Raises</i>				
4152	Property Assessment	10	\$4,093	\$0	\$4,093	\$0
		<i>Purpose: Non-Union Raises</i>				
4155	Personnel Administration	13	\$5,258	\$0	\$5,258	\$0
		<i>Purpose: Fire Union Contract</i>				
4155	Personnel Administration	08	\$5,394	\$0	\$5,394	\$0
		<i>Purpose: DPW Union Contract</i>				
4155	Personnel Administration	11	\$761	\$0	\$761	\$0
		<i>Purpose: Police Supervisor Union Contract</i>				
4191	Planning and Zoning	10	\$4,065	\$0	\$4,065	\$0
		<i>Purpose: Non-Union Raises</i>				
4194	General Government Buildings	08	\$9,469	\$0	\$9,469	\$0
		<i>Purpose: DPW Union Contract</i>				
4194	General Government Buildings	10	\$3,394	\$0	\$3,394	\$0
		<i>Purpose: Non-Union Raises</i>				
4210	Police	10	\$26,531	\$0	\$26,531	\$0
		<i>Purpose: Non-Union Raises</i>				
4210	Police	11	\$53,760	\$0	\$53,760	\$0
		<i>Purpose: Police Supervisor Union Contract</i>				
4220	Fire	13	\$115,697	\$0	\$115,697	\$0
		<i>Purpose: Fire Union Contract</i>				
4220	Fire	10	\$10,889	\$0	\$10,889	\$0
		<i>Purpose: Non-Union Raises</i>				



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
4311	Highway Administration	10	\$8,877	\$0	\$8,877	\$0
			<i>Purpose: Non-Union Raises</i>			
4312	Highways and Streets	08	\$72,735	\$0	\$72,735	\$0
			<i>Purpose: DPW Union Contract</i>			
4319	Other Highway, Streets, and Bridges	08	\$16,767	\$0	\$16,767	\$0
			<i>Purpose: DPW Union Contract</i>			
4321	Sanitation Administration	08	\$10,659	\$0	\$10,659	\$0
			<i>Purpose: DPW Union Contract</i>			
4323	Solid Waste Collection	08	\$25,403	\$0	\$25,403	\$0
			<i>Purpose: DPW Union Contract</i>			
4324	Solid Waste Disposal	08	\$16,667	\$0	\$16,667	\$0
			<i>Purpose: DPW Union Contract</i>			
4324	Solid Waste Disposal	10	\$941	\$0	\$941	\$0
			<i>Purpose: Non-Union Raises</i>			
4324	Solid Waste Disposal	24	\$55,598	\$0	\$0	\$55,598
			<i>Purpose: DPW R&T Additional Full-time Laborer</i>			
4441	Welfare Administration	10	\$2,195	\$0	\$2,195	\$0
			<i>Purpose: Non-Union Raises</i>			
4520	Parks and Recreation	08	\$47,595	\$0	\$47,595	\$0
			<i>Purpose: DPW Union Contract</i>			
4550	Library	10	\$31,328	\$0	\$31,328	\$0
			<i>Purpose: Non-Union Raises</i>			
4902	Machinery, Vehicles, and Equipment	20	\$175,645	\$0	\$175,645	\$0
			<i>Purpose: Police Body-worn Cameras</i>			
Total Proposed Individual Articles			\$737,898	\$0	\$682,300	\$55,598



New Hampshire
Department of
Revenue Administration

2024
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectmen's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	07	\$8,798	\$6,000	\$6,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	07	\$10,291	\$12,000	\$12,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	07	\$120,293	\$150,000	\$150,000
	Taxes Subtotal		\$139,382	\$168,000	\$168,000

Licenses, Permits, and Fees

3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	07	\$4,631,412	\$4,402,000	\$4,402,000
3230	Building Permits	07	\$174,101	\$175,000	\$175,000
3290	Other Licenses, Permits, and Fees	07	\$19,321	\$22,200	\$22,200
	Licenses, Permits, and Fees Subtotal		\$4,824,834	\$4,599,200	\$4,599,200

From Federal Government

3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$25,796	\$0	\$0
	From Federal Government Subtotal		\$25,796	\$0	\$0

State Sources

3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$1,266,630	\$1,415,253	\$1,415,253
3353	Highway Block Grant	07	\$571,605	\$302,565	\$302,565
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$524	\$524	\$524



New Hampshire
Department of
Revenue Administration

2024
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectment's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
State Sources					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	07	\$396,045	\$1,590	\$1,590
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	07	\$0	\$3,000	\$3,000
	State Sources Subtotal		\$2,234,804	\$1,722,932	\$1,722,932
Charges for Services					
3401	Income from Departments	07	\$80,228	\$91,285	\$91,285
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$80,228	\$91,285	\$91,285
Miscellaneous Revenues					
3500	Special Assessments	06	\$0	\$385,000	\$385,000
3501	Sale of Municipal Property	07	\$35,361	\$20,000	\$20,000
3502	Interest on Investments	07	\$206,801	\$350,000	\$350,000
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	07, 06	\$179,197	\$140,824	\$140,824
	Miscellaneous Revenues Subtotal		\$421,359	\$895,824	\$895,824
Interfund Operating Transfers In					
3911	From Revolving Funds	13	\$0	\$10,355	\$10,355



New Hampshire
 Department of
 Revenue Administration

2024
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2023	Selectmen's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Interfund Operating Transfers In					
3912	From Special Revenue Funds	18, 25	\$0	\$240,000	\$240,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund	07	\$285,935	\$270,535	\$270,535
3914S	From Sewer Proprietary Fund	07	\$2,527,984	\$0	\$2,747,677
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	07	\$7,316	\$3,000	\$3,000
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$2,821,235	\$523,890	\$3,271,567
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$750,000	\$750,000
9998	Amount Voted from Fund Balance	06	\$0	\$349,277	\$349,277
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$1,099,277	\$1,099,277
	Total Estimated Revenues and Credits		\$10,547,638	\$9,100,408	\$11,848,085



New Hampshire
 Department of
 Revenue Administration

2024
MS-737

Budget Summary

Item	Selectmen's Period ending 6/30/2025 (Recommended)	Budget Committee's Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$21,717,184	\$24,475,753
Special Warrant Articles	\$3,192,500	\$2,820,000
Individual Warrant Articles	\$737,898	\$682,300
Total Appropriations	\$25,647,582	\$27,978,053
Less Amount of Estimated Revenues & Credits	\$9,100,408	\$11,848,085
Estimated Amount of Taxes to be Raised	\$16,547,174	\$16,129,968



2024
MS-737

Supplemental Schedule

1. Total Recommended by Budget Committee	\$27,978,053
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$300,000
3. Interest: Long-Term Bonds & Notes	\$87,338
4. Capital outlays funded from Long-Term Bonds & Notes	\$1,500,000
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$1,887,338
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$26,090,715
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$2,609,072
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$325,644
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
(Line 1 + Line 8 + Line 11 + Line 12)	\$30,587,125



Default Budget of the Municipality
Hooksett

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 29, 2024

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Timothy Tsantouslis	Chair District 1	
James Sullivan	Vice-Chair At Large	
Randall Lapierre	Secretary District 6	
David Boutin	District 2	
Roger Duhaime	District 3	
Jodi Pinard	At Large	
John Durand	District 4	
Keith Judge	District 5	
Alex Walczyk	At Large	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
4130	Executive	\$650,373	\$0	\$0	\$650,373
4140	Election, Registration, and Vital Statistics	\$57,099	\$0	\$0	\$57,099
4150	Financial Administration	\$866,036	\$4,649	(\$22,628)	\$848,057
4152	Property Assessment	\$226,697	\$1,865	\$0	\$228,562
4153	Legal Expense	\$110,000	\$0	\$0	\$110,000
4155	Personnel Administration	\$298,659	\$1,778	\$0	\$300,437
4191	Planning and Zoning	\$422,461	\$12,815	\$0	\$435,276
4194	General Government Buildings	\$571,723	\$0	\$0	\$571,723
4195	Cemeteries	\$6,730	\$0	\$0	\$6,730
4196	Insurance Not Otherwise Allocated	\$288,644	\$0	\$0	\$288,644
4197	Advertising and Regional Associations	\$15,000	\$0	\$0	\$15,000
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$1	\$0	\$0	\$1
General Government Subtotal		\$3,513,423	\$21,107	(\$22,628)	\$3,511,902
Public Safety					
4210	Police	\$5,624,531	\$77,606	(\$50,000)	\$5,652,137
4215	Ambulances	\$0	\$0	\$0	\$0
4220	Fire	\$5,026,609	\$7,862	\$0	\$5,034,471
4240	Building Inspection	\$128,700	\$0	\$0	\$128,700
4290	Emergency Management	\$7,727	\$0	\$0	\$7,727
4299	Other Public Safety	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$10,787,567	\$85,468	(\$50,000)	\$10,823,035
Airport/Aviation Center					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Highway Administration	\$306,375	\$0	\$0	\$306,375
4312	Highways and Streets	\$2,310,556	\$4,455	\$0	\$2,315,011
4313	Bridges	\$1	\$0	\$0	\$1
4316	Street Lighting	\$30,001	\$0	\$0	\$30,001
4319	Other Highway, Streets, and Bridges	\$265,912	\$0	\$0	\$265,912
Highways and Streets Subtotal		\$2,912,845	\$4,455	\$0	\$2,917,300
Sanitation					
4321	Sanitation Administration	\$193,773	\$2,297	\$0	\$196,070
4323	Solid Waste Collection	\$326,193	\$0	\$0	\$326,193
4324	Solid Waste Disposal	\$885,520	\$0	\$0	\$885,520
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0



Default Budget of the Municipality

4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,405,486	\$2,297	\$0	\$1,407,783
Water Distribution and Treatment					
4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
4339	Other Water	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Health Administration	\$1	\$0	\$0	\$1
4414	Pest Control	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0
Health Subtotal		\$1	\$0	\$0	\$1
Welfare					
4441	Welfare Administration	\$130,968	\$0	\$0	\$130,968
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$35,443	\$0	\$0	\$35,443
4445	Vendor Payments	\$0	\$0	\$0	\$0
4449	Other Welfare	\$0	\$0	\$0	\$0
Welfare Subtotal		\$166,411	\$0	\$0	\$166,411
Culture and Recreation					
4520	Parks and Recreation	\$702,592	\$5,013	\$0	\$707,605
4550	Library	\$1,108,422	\$0	\$0	\$1,108,422
4583	Patriotic Purposes	\$2,945	\$0	\$0	\$2,945
4589	Other Culture and Recreation	\$11,500	\$0	\$0	\$11,500
Culture and Recreation Subtotal		\$1,825,459	\$5,013	\$0	\$1,830,472
Conservation and Development					
4611	Conservation Administration	\$1,095	\$0	\$0	\$1,095
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0



Default Budget of the Municipality

4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$1,000	\$0	\$0	\$1,000
4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$2,095	\$0	\$0	\$2,095

Debt Service

4711	Principal - Long Term Bonds, Notes, and Other Debt	\$295,000	\$5,000	\$0	\$300,000
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$102,383	(\$15,045)	\$0	\$87,338
4723	Interest on Tax and Revenue Anticipation Notes	\$1	\$0	\$0	\$1
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$397,384	(\$10,045)	\$0	\$387,339

Capital Outlay

4901	Land	\$1	\$0	\$0	\$1
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$1	\$0	\$0	\$1

Operating Transfers Out

4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$2,647,148	\$0	\$0	\$2,647,148
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$2,647,148	\$0	\$0	\$2,647,148

Total Operating Budget Appropriations		\$23,657,820	\$108,295	(\$72,628)	\$23,693,487
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Default Budget of the Municipality

Account	Explanation
4150	Eliminated PT employee; 3rd Year MM Union Contract
4220	3rd Year MM Union Contract
4312	3rd Year MM Union Contract
4721	Reduced bond interest costs
4155	3rd Year MM Union Contract; 2nd Year Police Union Contract
4191	3rd Year MM Union Contract
4210	2nd Year of Police Union Contract; reduced one police cruiser
4711	Increase bond principal costs
4152	3rd year MM Union Contract
4321	3rd Year MM Union Contract

Budget Status Report FY 2023-24

Department	Approved Budget	Budget Transfers	Budget Increases	Adjusted Budget	Encumbered	Year to Date Expenditures	(Over) Under Spent	Percent Expended
Administration								
Executive	\$ 650,373	\$0	\$0	\$ 650,373	\$0	\$ (621,753)	\$ 28,620	96%
Computers	228,180	3,598	3,574	235,352	(1,479)	(227,600)	6,273	97%
Legal	110,000	35,000	0	145,000	0	(147,486)	(2,486)	102%
Benefits	298,659	0	224	298,883	0	(266,566)	32,317	89%
Insurance	288,644	0	0	288,644	0	(288,644)	(0)	100%
Planning	15,000	0	0	15,000	0	(14,464)	536	96%
Other General Gov't	2	0	0	2	0	0	2	0%
Patriotic	2,945	0	0	2,945	0	(2,945)	0	100%
Other Culture	11,500	0	0	11,500	0	(15,971)	(4,471)	139%
Economic Development	1,000	0	0	1,000	0	(825)	175	83%
Land Purchases	1	0	0	1	0	0	1	0%
Administration Total	1,606,304	38,598	3,798	1,648,700	(1,479)	(1,586,254)	60,967	96%
Assessing	226,697	0	2,790	229,487	(7,970)	(206,312)	15,205	93%
Bonded Debt Principal & Interest	397,383	0	0	397,383	0	(397,383)	1	100%
Budget Committee	8,407	0	0	8,407	0	(6,174)	2,233	73%
Cemetery Commission	1,730	0	0	1,730	0	(982)	748	57%
Community Development								
Planning & Engineering	417,312	0	0	417,312	0	(393,820)	23,492	94%
Building Inspections	133,849	0	0	133,849	0	(136,775)	(2,926)	102%
Public Health	1	0	0	1	0	0	1	0%
Community Development Total	551,162	0	0	551,162	0	(530,595)	20,567	96%
Conservation Commission	1,095	0	0	1,095	0	(1,095)	0	100%
Family Services	166,411	0	0	166,411	0	(157,248)	9,163	94%
Finance	302,746	(11,533)	0	291,213	(4,000)	(279,025)	8,188	97%
Fire-Rescue								
Fire	5,026,609	(30,500)	48,379	5,044,488	(29,477)	(4,856,424)	158,588	97%
Emergency Management	7,727	0	0	7,727	0	(13,360)	(5,633)	173%
Fire-Rescue Total	5,034,336	(30,500)	48,379	5,052,215	(29,477)	(4,869,784)	152,954	97%
Library	1,108,422	0	0	1,108,422	0	(1,108,422)	0	100%
Police	5,624,531	(25,099)	16,315	5,615,747	(22,500)	(5,308,325)	284,922	95%
Public Works								
Highway	3,484,568	4,001	519,033	4,007,602	(300,782)	(3,589,168)	117,652	97%
Parks, Recreation & Cemeteries	707,591	0	0	707,591	(5,854)	(568,263)	133,474	81%
Recycling & Transfer	1,405,486	0	4,996	1,410,482	(2,149)	(1,369,405)	38,928	97%
Public Works Total	5,597,645	4,001	524,029	6,125,675	(308,785)	(5,526,836)	290,054	95%
Tax Anticipation Interest	1	0	0	1	0	0	1	0%
Tax Collector	326,703	1,000	848	328,551	(848)	(320,706)	6,997	98%
Town Clerk	57,099	23,533	0	80,632	0	(73,711)	6,921	91%
Wastewater Department	2,647,148	0	0	2,647,148	0	(2,647,148)	0	100%
Total Operating Budget	\$ 23,657,820	\$0	\$ 596,159	\$ 24,253,979	\$ (375,058)	\$ (23,019,999)	\$ 858,922	96%
Warrant Articles								
Merrimack Riverfront Trail Phase III	\$0	\$0	\$191,070	\$ 191,070	(\$177,370)	(\$13,700)	\$0	100%
Merrimack Riverfront Trail Phase IV	385,000	0	0	385,000	0	(385,000)	0	100%
Police Tasers	68,000	0	0	68,000	0	(67,169)	831	99%
Auto Truck Solid Waste	0	0	300,000	300,000	0	(300,000)	0	100%
K-9 Police Car	0	0	27,580	27,580	0	(27,580)	0	100%
Hooksett History Book	0	0	75,000	75,000	(63,632)	(11,368)	0	100%
Parks Upgrades	0	0	53,600	53,600	0	(53,600)	0	100%
Fire Apparatus CR	250,000	0	0	250,000	0	(250,000)	0	100%
Public Works Vehicles CR	200,000	0	0	200,000	0	(200,000)	0	100%
Town Building Maintenance CR	200,000	0	0	200,000	0	(200,000)	0	100%
Drainage Upgrades CR	100,000	0	0	100,000	0	(100,000)	0	100%
Emergency Radio Communications CR	62,500	0	0	62,500	0	(62,500)	0	100%
Fire Tools & Equipment CR	50,000	0	0	50,000	0	(50,000)	0	100%
Parks & Recreation Facilities Development CR	50,000	0	0	50,000	0	(50,000)	0	100%
Automated Collection Equipment CR	30,000	0	0	30,000	0	(30,000)	0	100%
Conservation Land Improvements CR	30,000	0	0	30,000	0	(30,000)	0	100%
Air Pack and Bottles CR	27,500	0	0	27,500	0	(27,500)	0	100%
Total Warrant Articles	\$ 1,453,000	\$0	\$ 647,250	\$ 2,100,250	\$ (241,002)	\$ (1,858,417)	\$ 831	96%
Grand Totals	\$ 25,110,820	\$0	\$ 1,243,409	\$ 26,354,229	\$ (616,060)	\$ (24,878,416)	\$ 859,753	97%

Submitted by:

Christine Tewksbury, Finance Director (603)-485-2712

All expenditures are preliminary and unaudited.

Revenue to Offset Taxes FY 2023-24

Type	Source	Budget		Year to Date Collected	Over (Under) Collected	Percent Collected
		Approved	Unanticipated			
Taxes						
	Yield Tax	\$ 30,000	\$0	\$ 39,597	\$ 9,597	132%
	Excavation Tax	12,000	0	11,395	(605)	95%
	Interest and Penalties on Taxes	150,000	0	176,150	26,150	117%
Licenses, Permits & Fees						
	Business Licenses an Permits	-	0	0	-	0%
	Motor Vehicles Permits	4,427,000	0	4,847,985	420,985	110%
	Building Permits	160,000	0	191,986	31,986	120%
	Other Licenses, Permits & Fees	24,210	0	20,968	(3,243)	87%
From Federal						
	FBI, US Marshals, BVP, DOS	3,000	13,563	16,051	(512)	97%
From State						
	Shared Revenues	0	0		0	0%
	Meals & Rooms Tax	1,415,253	0	1,415,253	0	100%
	Highway Block Grant	302,565	85,415	388,207	227	100%
	State & Federal Forest Land	524	0	472	(52)	90%
	Other - Railroad, Grants	23,236	58,354	139,944	58,354	172%
Charges For Services						
	Assessing	5	0	4	(1)	80%
	Community Development	28,000	0	39,615	11,615	141%
	Fire	12,550	0	17,408	4,858	139%
	Police	27,500	0	38,385	10,885	140%
	Public Works	16,500	0	21,487	4,987	130%
	Town Clerk	50	0	0	(50)	0%
Miscellaneous						
	Sale of Town Property	20,000	0	104,407	84,407	522%
	Interest on Investments	450,000	0	545,062	95,062	121%
	Rental of Town Property	78,001	0	79,914	1,913	102%
	Court Fines	15,050	0	13,225	(1,825)	88%
	Insurance Dividends and Reimbursements	2	0	-	(2)	0%
	Gifts and Grants	5,001	6,385	18,775	7,389	165%
	Elderly Lien Payoff	156,001	0	156,427	426	100%
	Welfare Reimbursement	10,000	0	3,261	(6,739)	33%
	Other	29,610	0	34,361	4,751	116%
Other Funds						
	Special Revenue Funds - Solid Waste	11,366	0	300,000	288,634	2639%
	Special Revenue Funds - Rte. 3A TIF	275,735	0	275,735	0	100%
	Special Revenue Funds - Conservation	35,000	0	0	(35,000)	0%
	Capital Reserve	20,000	0	20,000	-	100%
	Enterprise Fund - Wastewater	2,647,148	0	2,647,148	0	100%
	Trust Funds	3,000	0	9,832	6,832	328%
Totals Revenues		\$ 10,388,307	\$ 163,717	\$ 11,573,057	\$ 1,021,033	110%

Submitted by:

Christine Jewksbury, Finance Director (603) 485-2712

Other Town Funds FY 2023-24

Name of Fund	Balances as of				Balances as of
	7/1/2023	Revenues	Expenses	Interest	6/30/2024
Reserve and Trust Funds					
16 Main Street Town Hall Preservation Trust	\$ 7,273.61	\$0	\$0	\$ 317	\$ 7,590.39
Air Pack & Fire Bottles for Fire Department	90,058.16	27,500	0	3,469	121,027.04
Automated Collection Equipment	130,301.12	30,000	36,081	4,190	128,410.08
Conservation Land Improvements	52,442.81	30,000	21,500	2,099	63,041.45
Drainage Upgrades	65,588.80	100,000	7,200	4,716	163,105.07
Emergency Radio Communications	258,767.83	62,500	5,918	9,490	324,840.38
Fire Apparatus	759,385.07	250,000	365,505	24,241	668,120.82
Fire Cistern	56,349.07	0	18	1,673	58,004.43
Fire Rescue Tools and Equipment	1,328.40	50,000	20,919	1,177	31,586.47
K-9 Trust	9,125.40	10,044	3,210	107	16,066.69
Leon C Bosvert Fire Equipment Trust	53,339.72	5,472	4,606	1,535	55,740.17
Parks & Recreation Facilities Development	125,830.49	50,000	24,342	4,688	156,176.52
Permanent Records Archiving System	29,227.30	0	0	868	30,095.23
Public Works Vehicles	264,743.56	200,000	207,315	9,494	266,922.88
Retirement Expendable Trust	133,644.72	0	0	3,969	137,613.43
Revaluation	150,720.95	0	114,518	2,537	38,739.52
Right of Way for West Alice Ave	31,087.70	0	0	923	32,010.87
Sanitary Landfill	51,303.21	0	0	1,524	52,826.71
Town Building Maintenance	812,645.67	200,000	72,700	29,155	969,100.87
Town of Hooksett's Master Plan	19,909.53	0	5,103	562	15,368.72
Town Wide Digitized Mapping System	131,816.87	0	0	3,914	135,731.28
Wastewater Plant & Composting Improve	5,592,661.72	620,602	1,044,599	161,601	5,330,265.15
Wastewater Landscape & Security Projects	63,327.13	15,600	0	2,019	80,946.41
Wastewater Vehicles & Equipment	201,115.37	174,500	284,378	5,546	96,783.64
Special Revenues Funds					
Heritage Commission	39,445.42	12,177	10,091	1,740	43,272.34
Heritage Markers	6,844.86	500	0	302	7,646.36
Heads' School	4,127.15	0	0	169	4,296.05
Conservation	478,086.07	61,160	63,851	14,819	490,214.46
* Fire Impact Fee	578,468.68	60,473	8,986	24,571	654,526.74
* Police Impact Fee	80,477.18	6,829	0	3,422	90,728.25
* Public Recreation Facilities Impact Fee	106,215.52	18,253	0	4,776	129,244.66
* Traffic/Roadway Impact Fee	1,176,548.64	103,803	0	49,934	1,330,285.42
* School Impact Fee	99,799.67	108,262	0	6,602	214,663.42
Solid Waste Disposal Fund	650,493.96	195,856	300,000	21,726	568,076.11
Drug Forfeiture	5,515.36	0	0	226	5,741.82
Police Detail	357,828.20	120,120	145,094	14,223	347,077.09
Fire Detail	4,694.45	710	2,259	197	3,342.50
Recreation Revolving	149,545.30	14,080	5,682	6,179	164,122.62
Ambulance Service	272,067.03	676,747	545,740	13,473	416,546.62
Route 3A Infrastructure TIF	1,701,692.24	562,920	891,882	55,879	1,428,608.80
American Rescue Plan Act (ARPA)	1,401,732.36	0	411,588	0	990,144.75
Hackett Hill Road/3A & Main Street	-	129,388	129,388	0	-

Note: Reported on the accrual basis of accounting.

* Details of impact fee activity can be found on the Town's website.

Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

General Obligation Debt

Long-Term Debt Payable at June 30, 2024 is comprised of the following:

Safety Center Renovations & Fire Engine purchase issued in 2018 for \$976,750.00	475,000
Route 3A TIF Sewer and Other infrastructure issued in 2019 for \$2,500,000.00	1,285,000
Total	<u>\$ 1,760,000</u>

The annual requirement to amortize all debt as of June 30, 2024 including interest payments are as follows:

Year Ending	Principal	Interest	Total
June 30,			
2025	300,000	87,338	387,338
2026	305,000	72,038	377,038
2027	305,000	56,483	361,483
2028	310,000	40,928	350,928
2029-30	540,000	36,593	576,593
Total	<u>\$ 1,760,000</u>	<u>\$ 293,378</u>	<u>\$ 2,053,378</u>

Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Wastewater Treatment Facility Upgrades issued in 2010 for \$3,500,000	1,393,822
Wastewater Treatment Facility Upgrades issued in 2012 for \$3,106,470	1,087,264
Wastewater Treatment Facility Upgrades issued in 2023 for \$3,465,715	2,963,187
Total	<u>\$ 5,444,274</u>

The annual requirement to amortize all debt as of June 30, 2043 including interest payments are as follows:

Year Ending	Principal	Interest	Total
June 30,			
2025	510,691	144,974	655,665
2026	518,125	129,600	647,724
2027	525,836	113,948	639,784
2028	533,834	98,009	631,844
2029-2043	3,355,788	435,661	3,791,449
Total	<u>\$ 5,444,274</u>	<u>\$ 922,192</u>	<u>\$ 6,366,466</u>

Submitted by:

Christine Tewksbury, Finance Director (603) 485-2712

**Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2024**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1914-2012	Martin's Ferry Cemetery Trust Fund #1	Lot Maintenance	Common TF	16,707.50	36.38	16,743.88	765.81	699.14	762.72	702.23	17,446.11	18,289.88
1900-2012	Head's Cemetery Trust Fund #2	Lot Maintenance	Common TF	15,240.62	33.95	15,274.57	895.52	639.07	888.13	646.46	15,921.03	16,691.05
1961	Head's Cemetery Trust Fund #3	Lot Maintenance	Common TF	9,489.14	-129.36	9,359.78	359.42	392.00	359.42	392.00	9,751.78	10,223.36
1916-2012	Other Cemeteries	Lot Maintenance	Common TF	75,166.15	162.72	75,328.87	3,149.00	3,142.69	3,159.48	3,132.21	78,461.08	82,255.46
	Total Cemetery			116,603.41	103.69	116,707.10	5,169.75	4,872.90	5,169.75	4,872.90	121,580.00	127,459.75
LIBRARY TRUSTS												
1932	Prescott Library Grounds	Library	Common TF	125.96	0.25	126.21	4.76	5.25	4.76	5.25	131.46	137.82
1935	McAfee Library Fund	Library	Common TF	1,259.83	2.53	1,262.36	47.68	52.56	47.68	52.56	1,314.92	1,378.51
1943	John C. Dutton Fund	Library	Common TF	1,204.01	2.42	1,206.43	45.55	50.24	45.55	50.24	1,256.67	1,317.44
1946	Frank E. Cox Fund	Library	Common TF	1,259.80	2.53	1,262.33	47.69	52.56	47.69	52.56	1,314.89	1,378.48
	Total Library Trusts			3,849.60	7.73	3,857.33	145.68	160.61	145.68	160.61	4,017.94	4,212.25
TOWN TRUSTS												
2012	Town Hall Restoration (16 Main Street)	Town Hall Restoration	Common TF	5,991.94	14.29	6,006.23	1,281.67	302.49	0.00	1,584.16	7,590.39	7,957.45
2018	K-9 Program	K-9 Program for Police Dept.	Common TF	7,072.02	-1,189.77	5,882.25	3,072.62	386.82	0.00	3,459.44	9,341.69	9,793.44
2020	Leon C. Boisvert Fire Department Trust Fund	Fire	Common TF	53,643.33	122.28	53,765.61	4,853.60	2,278.17	5,157.21	1,974.56	55,740.17	58,435.40
	Total Town Trusts			66,707.29	-1,053.20	65,654.09	9,207.89	2,967.48	5,157.21	7,018.16	72,672.25	76,186.29
CENTRAL HOOKSETT WATER PRECINCT												
1989	CHWP New Construction-8	Water	Common CRF	232,396.79	39,731.10	272,127.89	24,144.91	8,498.26	0.00	32,643.17	304,771.06	301,307.41
1989	CHWP Repair & Replace-22	Water	Common CRF	150,244.42	22,331.11	172,575.53	13,696.66	5,381.01	0.00	19,077.67	191,653.20	189,475.11
1988	CHWP Source Development-20	Water	Common CRF	151,191.01	29,814.54	181,005.55	23,149.92	5,921.03	0.00	28,970.95	209,976.50	207,590.17
1989	CHWP Standpipe Realigning-26	Water	Common CRF	203,485.35	24,779.59	228,264.94	15,165.46	7,095.37	0.00	22,260.83	250,525.77	247,678.60
1989	CHWP Water Storage-2	Water	Common CRF	161,168.03	24,813.42	185,981.45	19,797.13	5,942.44	0.00	25,739.57	211,721.02	209,314.86
	Total Central Hooksett Water Precinct			898,485.60	141,469.76	1,039,955.36	95,954.08	32,738.11	0.00	128,692.19	1,168,647.55	1,155,366.15

**Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2024**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
HOOKSETT VILLAGE WATER PRECINCT												
2024	HWWP Facility-65	Water	Common CRF	0.00	10,023.38	10,023.38	0.00	79.77	0.00	79.77	10,103.15	9,988.33
2009	HWWP Repair & Replacement-59	Water	Common CRF	198,158.11	-55,321.71	142,836.40	17,006.37	6,143.89	0.00	23,150.26	165,986.66	164,100.26
1989	HWWP Source Development & Infrastructure Preservation Fund-25	Water	Common CRF	130,713.93	21,014.96	151,728.89	21,052.66	5,064.77	0.00	26,117.43	177,846.32	175,825.14
1994	HWWP Storage Tank-28	Water	Common CRF	268,211.97	-271.77	267,940.20	34,536.45	9,262.12	0.00	43,798.57	311,738.77	308,195.93
1990	HWWP Tank Fund-27	Water	Common CRF	19,573.83	-19,573.83	0.00	8,430.00	626.33	9,056.33	0.00	0.00	0.00
1990	HWWP Truck Fund-29	Water	Common CRF	123,477.03	-114.37	123,362.66	3,934.50	3,897.96	0.00	7,832.46	131,195.12	129,704.12
1990	HWWP Water Main-5	Water	Common CRF	44,001.36	-42,319.17	1,682.19	6,498.87	2,575.82	8,400.00	674.69	2,356.88	2,330.09
Total Hooksett Village Water Precinct				784,136.23	-86,562.51	697,573.72	91,458.85	27,650.66	17,456.33	101,653.18	799,226.90	790,143.87
SCHOOLS												
2020	HSD Maintenance & Improvement	School Maintenance & Improvements	Common CRF	183,608.62	-180,428.30	3,180.32	4,997.15	7,046.50	6,221.00	5,822.65	9,002.97	8,900.65
2001	HSD Special Education-43	Education	Common CRF	387,810.38	-10,315.82	377,494.56	42,340.78	13,029.29	0.00	55,370.07	432,864.63	427,945.23
2008	HSD Technology-60	Education	Common CRF	99,502.49	-25,250.92	74,251.57	2,901.67	4,010.05	0.00	6,911.72	81,163.29	80,240.89
Total Schools				670,921.49	-215,995.04	454,926.45	50,239.60	24,085.84	6,221.00	68,104.44	523,030.89	517,086.77

**Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2024**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Net Income	Expended During Year	Balance End of Year		
TOWN											
2012	Automated Collection Equipment	Town Operations	Common CRF	112,871.74	-6,283.03	106,588.71	4,391.99	0.00	21,821.37	128,410.08	126,950.73
1990	Cemetery Maintenance Fund	Cemetery Maintenance	Common CRF	117,147.91	-472.65	116,675.26	3,641.77	0.00	5,817.64	122,492.90	121,100.80
2016	Conservation Land Improvements	Conservation Land Improvements	Common CRF	48,691.55	8,391.37	57,082.92	2,207.27	0.00	5,958.53	63,041.45	62,325.00
1993	Digitized Map System CRF-13	Map System	Common CRF	125,950.12	-118.33	125,831.79	4,032.74	0.00	9,899.49	135,731.28	134,188.73
2012	Drainage Upgrades	Drainage Upgrades	Common CRF	36,182.13	99,851.53	136,033.66	4,864.74	0.00	34,271.41	170,305.07	168,369.59
2002	Emergency Radio-46	Town Operations	Common CRF	244,458.99	62,211.65	306,670.64	9,778.40	0.00	24,087.24	330,757.88	326,998.90
2000	Fire Airpacks Bottle-37	Fire	Common CRF	85,329.31	27,394.49	112,723.80	3,574.39	0.00	8,303.24	121,027.04	119,651.60
2012	Fire Apparatus	Fire Apparatus	Common CRF	705,781.24	-116,999.94	588,781.30	25,735.69	0.00	79,339.52	668,120.82	660,527.79
2008	Fire Cistern-40	Fire	Common CRF	52,792.16	-68.31	52,723.85	1,723.67	0.00	5,280.58	58,004.43	57,345.22
2018	Fire-Rescue Equipment	Replace Rescue Tools & Fire Equip.	Common CRF	1,196.28	29,658.61	30,854.89	1,256.00	0.00	1,388.12	32,243.01	31,876.58
2008	Master Plan-61	Town Operations	Common CRF	16,669.29	-4,179.32	12,489.97	586.85	0.00	3,827.09	16,317.06	16,131.62
1998	Parks Facilities Development-12	Town Operations	Common CRF	109,076.05	25,521.85	134,597.90	4,824.18	0.00	21,578.62	156,176.52	154,401.61
1999	Permanent Record Archive-35	Town Operations	Common CRF	25,466.05	-26.23	25,439.82	894.16	0.00	4,655.41	30,095.23	29,753.20
2014	Public Works Vehicles	Public Works Vehicles	Common CRF	251,252.70	-7,558.02	243,694.68	9,737.34	0.00	23,228.20	266,922.88	263,889.37
2021	Retirement Expendable Trust Fund	Retirement	Common CRF	129,852.20	-119.96	129,732.24	4,088.67	0.00	7,881.19	137,613.43	136,049.49
1998	Revaluation-11	Town Operations	Common CRF	150,478.13	-125,039.40	25,438.73	2,702.03	0.00	13,300.79	38,739.52	38,299.25
1987	Sanitary Landfill-1	Town Operations	Common CRF	46,817.17	-46.05	46,771.12	1,569.55	0.00	6,055.59	52,826.71	52,226.35
2007	Town Building Maintenance-58	Town Operations	Common CRF	756,087.02	146,224.95	902,311.97	30,130.25	0.00	86,688.90	989,000.87	977,761.11
2003	W Alice Right of Way-47	Town Operations	Common CRF	27,087.03	-27.91	27,059.12	951.08	0.00	4,951.75	32,010.87	31,647.07
	Total Town			3,043,187.07	138,315.30	3,181,502.37	116,690.77	0.00	366,334.66	3,549,837.05	3,509,494.01

**Town Of Hooksett
Report of the Trustees of Trust Funds
For the Fiscal Year Ending June 30, 2024**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions-Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
HOOKSETT SEWER COMMISSION												
2014	Plant and Composting Improvements	Capital Improvements	Common CRF	4,785,445.80	-429,315.39	4,356,130.41	807,215.92	166,918.82	0.00	974,134.74	5,330,265.15	5,269,687.98
2017	Property Enhancements	Landscape & Security Projects	Common CRF	58,599.96	15,556.92	74,156.88	4,727.17	2,062.36	0.00	6,789.53	80,946.41	80,026.47
2018	Sewer Capital Reserve	Fund Vehicles & Equipment	Common CRF	187,948.08	-110,101.46	77,846.62	13,167.29	5,769.73	0.00	18,937.02	96,783.64	95,683.72
Total Hooksett Sewer Commission				5,031,993.84	-523,859.93	4,508,133.91	825,110.38	174,750.91	0.00	999,861.29	5,507,995.20	5,445,398.17
GRAND TOTALS:				10,615,884.53	-547,574.20	10,068,310.33	1,328,930.14	383,917.28	34,149.97	1,678,697.45	11,747,007.78	11,625,347.26

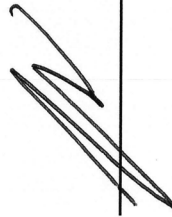
Claire Lyons, Trustee



Donald Winterton, Trustee



John Ward, Trustee



TREASURER'S REPORT, July 1, 2023 to June 30, 2024

CAROL B. ANDERSEN, Treasurer

TOWN ACCOUNTS	Balance 7/1/2023	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2024
Various Banks - Pooled Cash	\$ 21,640,722	\$ 159,354,224	\$ 689,380	\$ (168,916,574)	\$ (6,115)	\$ 12,761,638
TD Bank - Route 3A TIF	1,194,850	-	33,390	(120,875)	-	1,107,366
M&T Bank - Conservation Fund	478,314	49,160	14,819	(33,483)	-	508,810
M&T Bank - Ambulance Fund	335,551	673,755	13,203	(476,999)	-	545,510
NH PDIP - Sureties for Developers						
034 Rt. 3 Corridor Study	1,072		59			1,131
061 Henault Driveway	1,381		76			1,457
114 Verizon Wireless Tower Removal	12,339		682			13,021
168 1134 Hooksett Rd	15,293		408	(15,701)		-
181 Zannini Motor Sports	277		15			292
202 Bluebird Landscape Surety	15,795		269	(16,064)		-
204 SNHU Athletic Landscape Surety	221,641		12,254			233,895
215 Mauriais St Ext Road Surety	28,720		1,588			30,308
216 Churchill Dr Well Surety	6,302		168	(6,470)		-
217 7 Lehoux Drive Surety	61,944		3,425			65,369
233 Bluebird Self Stored #2 Site Surety	166,062		9,181			175,243
234 Hip Peas Landscape Surety	23,392		105	(23,496)		0
236 Forest O(aks Site Surety	78,091		4,318			82,409
237 Manchester Animal Hospital Site Surety	13,985		253	(14,238)		(0)
238 Martins Ferry Road 55+ Site Surety	62,941		3,480			66,421
239 Hemlock Hills Esatde P2A	69,821		3,860			73,682
241 Bluebird Storage Landscape	29,934		1,655			31,589
242 Dominos Landscape	14,079		778			14,857
243 Granite State Landscape Surety	3,570		197			3,768
244 Hemlock Hills Estates P2B	49,493		2,736			52,229
245 Hemlock Hills Estates P3	170,932		9,451			180,382
247 Raven Wood Storage		29,850	1,628			31,478
248 400 Technology Dr Landscape		45,185	2,391			47,576
249 University Commons Site		65,309	2,093			67,402
250 Marmon Aerospace Landscape		26,051	321			26,372
TOWN TOTALS	\$ 24,696,501	\$ 160,243,533	\$ 812,185	\$ (169,623,899)	\$ (6,115)	\$ 16,122,205

SEWER ACCOUNTS	Balance 7/1/2023	Receipts	Interest Earned	Payables	Bank Charges	Balance 6/30/2024
TD Bank - Pooled Cash	\$ 494,990	\$ 4,804,754	\$ -	\$ -	\$ (4,970,363)	\$ 329,381
TD Bank - Escrow Accounts						
1015-23 Sewer Plan Escrow	35,363	36,546	693	(51,574)		21,028.89
1015-26 T Buck Construction		150,868	3,687	(154,171)		383.86
1040-28 Sewer Debt Reserve PDIP 110	76,081		2,463			78,543.76
SEWER TOTALS	\$ 606,434	\$ 4,992,169	\$ 6,844	\$ (205,746)	\$ (4,970,363)	\$ 429,337

TOWN OF HOOKSETT, NEW HAMPSHIRE
Financial Statements
June 30, 2023
and
Independent Auditor's Report

**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2023**

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**TOWN OF HOOKSETT, NEW HAMPSHIRE
FINANCIAL STATEMENTS
June 30, 2023**

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INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Hooksett, New Hampshire

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Hooksett, New Hampshire's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hooksett, New Hampshire, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Hooksett, New Hampshire, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hooksett, New Hampshire's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Hooksett, New Hampshire's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Hooksett, New Hampshire's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the Town's proportionate share of the net OPEB liability, schedule of Town OPEB contributions, schedule of changes in the Town's total OPEB liability and related ratios, schedule of changes in the Town's proportionate share of the net pension liability, and schedule of Town pension contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the

information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett, New Hampshire's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Vashon Clukay & Company PC

Manchester, New Hampshire
March 13, 2024

Management’s Discussion and Analysis

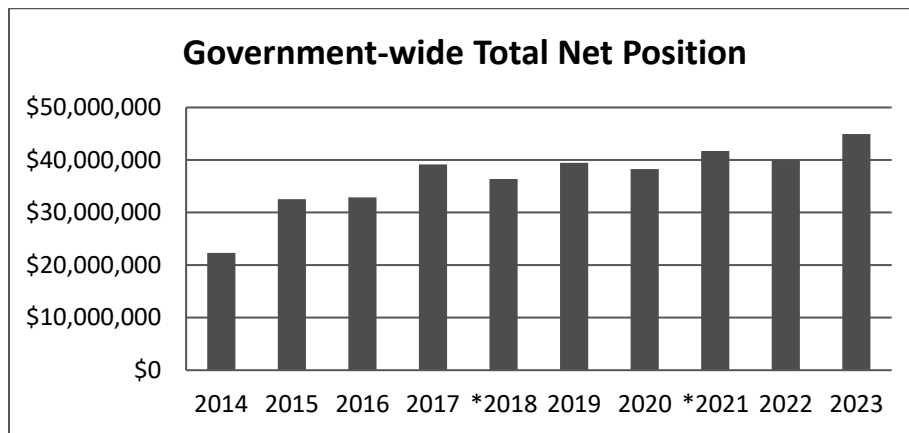
As management of the Town of Hooksett (Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2023.

This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town’s financial activity, (3) identify changes in the Town’s financial position (its ability to address the next and subsequent year’s challenges), and (4) identify any material deviations from the financial plan (the approved budget).

Financial Highlights

Government – wide highlights

- The Town’s government-wide total assets and deferred outflows of resources exceeded its total liabilities and deferred inflows of resources at the close of the most recent year by \$44,916,674 (*total net position*), an increase of \$4,982,547 in comparison to the prior year.



*2018 and 2021 net position were restated.

- At year end, the Town reported a combined net pension liability of \$19,942,612 for all of its governmental and business-type activities.
- Total bonds and notes payable at the close of the current fiscal year were \$8,807,446, an increase of \$1,249,524 in comparison to the prior year.

Fund highlights

- At the close of the current year, the Town’s governmental funds reported a combined balance of all funds of \$13,928,338, an increase of \$1,309,478 from the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$2,379,402, an increase of \$598,463 in comparison to the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Hooksett’s basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. The basic financial statements present two different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader’s understanding of the financial condition of the Town.

Government-wide financial statements

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets, deferred outflows of resources, liabilities and deferred inflow of resources, with the difference reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and earned but not used vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, health and welfare, culture and recreation, conservation, and economic development. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Wastewater Department is reported here.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental, 2) proprietary, and 3) fiduciary.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 4 and 6 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures, and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 13 individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 3 and 5.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library, Heritage Commission, Head's Chapel Preservation, and the Expendable Trust funds into the General Fund from the Other Governmental Funds.

The Route 3A Infrastructure Tax Increment Financing Fund is also considered to be a major fund. This fund is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

Data from the other eleven governmental funds are combined into a single, aggregated presentation termed Nonmajor Governmental Funds. More information can be found on pages 50-54 regarding these other governmental funds.

Proprietary funds: The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found, on pages 7-9. Proprietary funds are reported in the same way that all business-type activities are reported in the government-wide financial statements, but provide more detail and a statement of cash flows.

Fiduciary funds: These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town’s fiduciary funds statements can be found on page 10 and 11.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Government-wide Financial Analysis

The following is a summary of the condensed government-wide financial data for the current and prior years. The Town’s combined net position (government and business-type activities) totaled \$44,916,674 at the end of 2023, which increased by \$4,982,547.

Town of Hooksett Condensed Statement of Net Position							
	Governmental Activities		Business-Type Activities		Combined Totals		
	2023	2022	2023	2022	2023	2022	
Current assets	\$ 23,284,617	\$ 20,432,091	\$ 7,343,787	\$ 9,268,740	\$ 30,628,404	\$ 29,700,831	
Noncurrent asset	32,640,883	29,873,587	18,586,035	15,175,279	51,226,918	45,048,866	
Total assets	55,925,500	50,305,678	25,929,822	24,444,019	81,855,322	74,749,697	
Deferred Outflows of Resources	5,160,916	5,290,026	170,824	144,934	5,331,740	5,434,960	
Current Liabilities	3,218,690	2,236,436	1,150,035	1,714,040	4,368,725	3,950,476	
Noncurrent Liabilities	25,229,069	21,241,376	6,598,716	4,837,173	31,827,785	26,078,549	
Total liabilities	28,447,759	23,477,812	7,748,751	6,551,213	36,196,510	30,029,025	
Deferred Inflows of Resources	6,056,064	10,073,680	17,814	147,825	6,073,878	10,221,505	
Net position:							
Net investment in capital assets	31,326,811	28,351,305	11,967,861	9,610,806	43,294,672	37,962,111	
Restricted	3,499,922	2,939,307	-	-	3,499,922	2,939,307	
Unrestricted (deficit)	(8,244,140)	(9,246,400)	6,366,220	8,279,109	(1,877,920)	(967,291)	
Total net position as restated	<u>\$ 26,582,593</u>	<u>\$ 22,044,212</u>	<u>\$ 18,334,081</u>	<u>\$ 17,889,915</u>	<u>\$ 44,916,674</u>	<u>\$ 39,934,127</u>	

By far, the largest portion of the government’s net position, \$43,294,672 (96%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$3,499,992 (8%) represents resources that are subject to external restrictions on how they may be used.

The remaining balance of unrestricted net position a deficit of \$1,877,920 (-4%). This deficit consists of a positive balance of \$6,366,220 for business-type activities and a deficit of \$8,244,140 for governmental activities. The largest component of the deficit is due to the cumulative effect of the implementation of GASB Statements 68 & 75, specifically the net pension liability recorded as of June 30, 2023 of \$19,354,669.

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

Town of Hooksett Changes in Net Position						
	Governmental Activities		Business-Type Activities		Combined Totals	
	2023	2022	2023	2022	2023	2022
Revenues:						
Program revenues						
Charges for services	\$ 1,035,025	\$ 968,817	\$ 2,280,865	\$ 2,095,485	\$ 3,315,890	\$ 3,064,302
Operating grants and contributions	991,904	426,658	-	-	991,904	426,658
Capital grants and contributions	3,770,782	145,127	449,673	-	4,220,455	145,127
General revenues	21,309,559	17,595,267	376,864	(445,153)	21,686,423	17,150,114
Total revenues	27,107,270	19,135,869	3,107,402	1,650,332	30,214,672	20,786,201
Expenses:						
General government	3,328,633	2,859,886	-	-	3,328,633	2,859,886
Public safety	11,404,036	10,371,989	-	-	11,404,036	10,371,989
Highway and streets	4,327,407	3,642,150	-	-	4,327,407	3,642,150
Sanitation	1,436,188	1,305,584	-	-	1,436,188	1,305,584
Health and welfare	132,108	128,881	-	-	132,108	128,881
Culture and recreation	1,830,210	1,724,551	-	-	1,830,210	1,724,551
Conservation	76,312	34,773	-	-	76,312	34,773
Economic development	4,828	11,150	-	-	4,828	11,150
Interest and fiscal charges	29,167	55,387	-	-	29,167	55,387
Wastewater	-	-	2,663,236	2,402,303	2,663,236	2,402,303
Total expenses	22,568,889	20,134,351	2,663,236	2,402,303	25,232,125	22,536,654
Change in net position	4,538,381	(998,482)	444,166	(751,971)	4,982,547	(1,750,453)
Net position - beginning	22,044,212	23,042,694	17,889,915	18,641,886	39,934,127	41,684,580
Net position - ending	\$ 26,582,593	\$ 22,044,212	\$ 18,334,081	\$ 17,889,915	\$ 44,916,674	\$ 39,934,127

Financial results

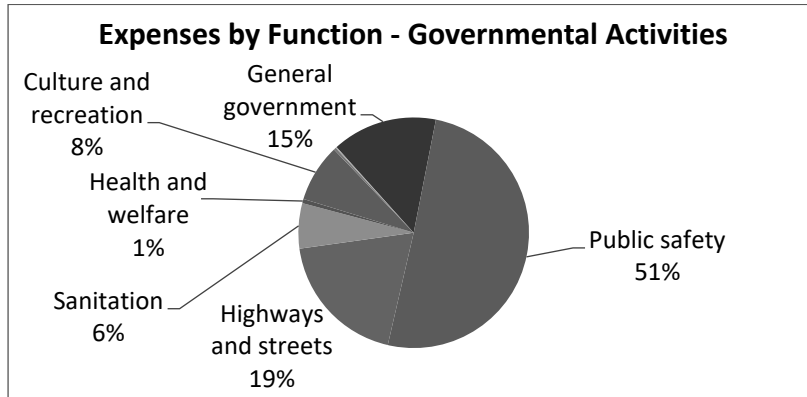
The *governmental activities* increase in net position was \$4,538,381. Key elements of this increase are as follows:

Governmental Activities	
General fund	\$ 1,484,155
Route 3A Infrastructure Tax Increment Financing fund	(318,571)
Special revenue funds	144,793
Permanent funds	(899)
Revenues that do not provide current financial resources	3,811,543
Depreciation and amortization expense in excess of capital outlays	(881,143)
Leased debt repayment	5,862
Repayment of bonds and amortization of premiums	382,730
Change in compensated absences, accrued interest expense and accrued landfill postclosure care costs	(39,452)
Change in net pension and OPEB obligations	(50,637)
Increase in governmental activities net position	<u>\$ 4,538,381</u>

The total cost of governmental activities this year was \$22,568,889. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$14,289,499 (63%) because those who directly benefited from the programs paid \$1,035,025 (5%) and other governments and organizations subsidized certain programs in the amount of \$4,762,686 (21%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 31% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

The Town’s expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 51% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$1,057,003 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.



The Wastewater fund reported in the *business-type activities* resulted in an increase in net position of \$444,166 for the year. Key elements of this increase are as follows:

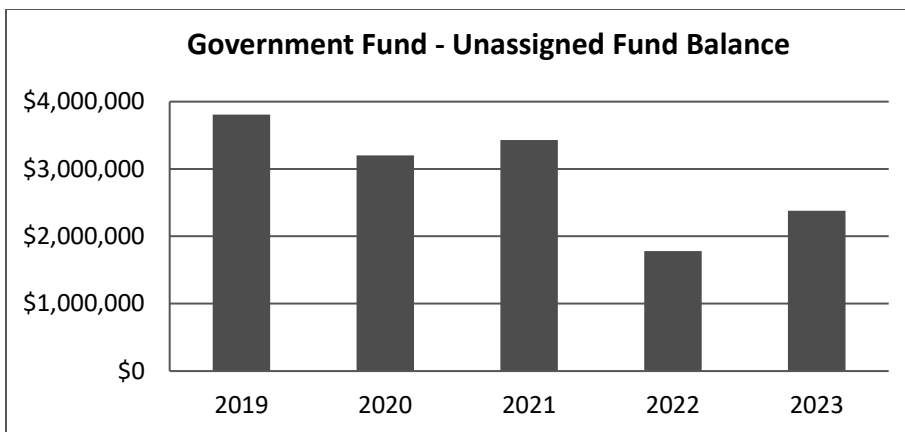
Operating revenues and grants in excess of operating expenses	\$ 67,302
Interest and investment earnings	335,099
Miscellaneous	41,765
Increase in business-type activities net position	<u>\$ 444,166</u>

Financial Analysis of the Town’s Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Town’s governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town’s financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the year.



At the end of the current year, the governmental funds reported a combined ending fund balance of \$13,928,338, an increase of \$1,309,478, in comparison with the prior year. The general fund increased \$1,484,155, the Route 3A Infrastructure Tax Increment Financing fund decreased \$318,571, and the nonmajor governmental funds increased by \$143,894. Key elements of these changes are as follows:

<u>General Fund</u>	
Revenues and transfers in collected more than budgeted	\$ 382,496
Excess appropriations unspent by departments	463,350
Fund balance used to reduce tax rate and projects	(425,000)
Net change in restricted fund balance	503,094
Net change in Library	9,084
Net change in committed fund balance	583,486
Net change in assigned fund balance	(21,431)
Other items	<u>(10,924)</u>
Increases in general fund	<u>\$ 1,484,155</u>
 <u>Route 3A Infrastructure Tax Increment Financing Fund</u>	
Revenues from tax increment district	\$ 160,858
Expenditures and transfer out of district	<u>(479,429)</u>
Decrease in Route 3A Infrastructure Tax Increment Financing fund	<u>\$ (318,571)</u>
 <u>Nonmajor Governmental Funds</u>	
Conservation revenues	\$ 157,463
Conservation land improvements	(135,283)
Impact Fee revenues	304,059
Impact Fees public safety	(36,077)
Impact Fees highway and streets	(87,520)
Solid Waste Disposal revenues	169,055
Net change in Recreation Revolving fund	8,680
Net change in Ambulance Service fund	(180,880)
Net change in Drug Forfeiture fund	(493)
Net change in Police Special Details fund	(48,370)
Net change in Fire Special Details fund	122
Net change in Private Trust fund	(5,556)
Net change in Grants fund	(407)
Net change in Permanent fund	<u>(899)</u>
Increase in nonmajor governmental funds	<u>\$ 143,894</u>

The general fund is the chief operating fund of the Town. As of June 30, 2023, the total fund balance was \$7,948,051, of that amount unassigned fund balance was \$2,379,402. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and the total fund balance to the total fund expenditures. Unassigned fund balance represents 12% of total general fund expenditures, while total fund balance represents 39% of that same amount.

The Town's Fund Balance policy states that the Town will maintain a minimum unassigned fund balance in its general fund of 5% with a target balance of 8% of the annual appropriations of the community. At year-end, the Town's unassigned fund balance was 6.5%.

General Fund Budgetary Highlights

Significant budget to actual variances for the general fund revenues and expenditures include the following:

- License and permitting revenues were over budget by \$352,610 due to an increased number of motor vehicle registrations.
- Interest and investment income surpassed the budget by \$176,800 because interest rates have increased significantly.
- Miscellaneous revenues were over budget by \$193,251 mainly related to the sale of tax deeded property.
- General Government expenditures were lower than the appropriations by \$156,126 largely due to position vacancies.
- Actuals for culture and recreation were lower than appropriations by \$73,184, primarily from vacant positions and funds to update the town's history book have not been spent.

Capital Assets and Debt Administration

Capital assets

The Town's capital assets for its governmental and business-type activities as of June 30, 2023 amounts to \$51,226,918 (net of accumulated depreciation). This investment in capital assets includes land, easements, construction in process, intangible assets, land improvements, infrastructure, buildings and improvements, vehicles and equipment and leased land.

Town of Hooksett Capital Assets						
	Governmental Activities		Business-type Activities		Combined Totals	
	2023	2022	2023	2022	2023	2022
Land	\$ 2,434,929	\$ 2,434,929	\$ 300,000	\$ 300,000	\$ 2,734,929	\$ 2,734,929
Easements	254,269	254,269	-	-	254,269	254,269
Construction in process	1,906,066	1,310,137	3,767,883	3,010,053	5,673,949	4,320,190
Intangible assets	269,505	269,505	56,725	47,137	326,230	316,642
Land improvements	1,049,974	1,049,974	-	-	1,049,974	1,049,974
Infrastructure	118,442,774	114,781,223	33,918,630	30,426,574	152,361,404	145,207,797
Buildings and improvements	10,595,566	10,520,566	197,032	197,032	10,792,598	10,717,598
Vehicles and equipment	10,792,762	10,224,843	1,218,224	1,099,383	12,010,986	11,324,226
Leased land	139,952	139,952	-	-	139,952	139,952
Total	145,885,797	140,985,398	39,458,494	35,080,179	185,344,291	176,065,577
Accumulated depreciation	(113,244,914)	(111,124,923)	(20,872,459)	(19,904,900)	(134,117,373)	(131,029,823)
Total capital assets, net	\$ 32,640,883	\$ 29,860,475	\$ 18,586,035	\$ 15,175,279	\$ 51,226,918	\$ 45,035,754

Major capital asset activity for the governmental activities during the current year included the following:

- Construction in process
 - Added engineering cost for infrastructure on Route 3A \$193,494.
 - Added construction cost of \$298,608 for a fire pumper.
 - Added construction cost for Merrimack River Front Trail P4 \$56,914.
 - Added construction cost of \$43,106 for a k-9 car.
- Infrastructure
 - Added \$3,661,551 from Town acceptance of six roads.
- Building and improvements
 - Town replaced the Court House's roof for a cost of \$75,000.
- Vehicles and equipment
 - Purchased a 2022 expedition truck for fire for a cost of \$64,082.
 - Purchased radios for fire for a cost of \$63,134.
 - Purchased a 2022 ambulance for fire for a cost of \$297,344.
 - Purchased a stretcher for the ambulance for a cost of \$53,275.
 - Purchased a mower for parks for \$16,989.

Major capital asset activity for the business-type activities during the current year included the following:

- Construction in process
 - Added \$2,510,742 Phase 3A of plant improvements.
 - Added \$101,211 for pump station improvements.
- Building and improvements
 - Placed a portion of the Phase 3A plant improvements in service for \$3,465,716
 - Replaced office building ramp for a cost of \$20,435.
- Vehicles and equipment
 - Purchased rotary mower \$18,515.
 - Purchased new grit equipment \$70,000.

Debt administration

At the end of the current fiscal year, the Town's governmental activities had total outstanding bonds of \$2,340,140. Of which, \$609,420 is general obligation bonds and \$1,730,720 is tax increment bonds paid for by the Route 3A Infrastructure Tax Increment Financing District.

The Wastewater fund had outstanding notes payable of \$3,001,590 as of June 30, 2023, which are related to the upgrades of the wastewater treatment facility. Additionally, the Wastewater fund has \$3,465,716 of State Revolving

Loans which upon completion of associated projects will be converted to notes. These notes are repaid by the users of the sewer system.

Additional information on the debt can be found in Note 5 of the Notes to the Basic Financial Statements.

Economic Factors and the Future:

As of December 2023, unemployment was 2.2% for the Merrimack County area, which compares to the state of 2.5% and the national averages 3.9%. according to New Hampshire Employment Securities. Hooksett continues to see growth in its commercial and residential tax base. The US Census bureau reported the 2020 population for Hooksett was 14,874 up from 13,451 in 2010. The town believes it is well positioned in terms of its capital reserves and low outstanding debt obligations to be able to meet its needs of our residents for the foreseeable future.

The budget, tax levies and tax rates for the General fund for the subsequent fiscal year has been formalized. The following table reflects the budget amounts, at the time of the tax rate setting, for each year.

<u>Town's General Fund Budget</u>				
	<u>FY 2023</u>	<u>FY 2024</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Total Appropriation	\$ 31,030,167	\$ 25,110,820	\$ (5,919,347)	-19.08%
Less:				
Revenues	(16,731,860)	(10,446,661)	6,285,199	-37.56%
Fund balance to reduce taxes	(332,490)	(425,000)		
Overlay, War service credits	404,304	356,104	(48,200)	-11.92%
Total tax effort	<u>\$ 14,370,121</u>	<u>\$ 14,595,263</u>	<u>\$ 317,652</u>	<u>2.21%</u>
The following table reflects the property tax levy amounts for each year.				
<u>Property Tax Levies</u>				
	<u>FY 2023</u>	<u>FY 2024</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 14,370,121	\$ 14,595,263	\$ 225,142	1.57%
County	5,442,104	5,193,182	(248,922)	-4.57%
School - local	27,337,055	26,899,409	(437,646)	-1.60%
School - state	2,758,167	3,785,751	1,027,584	37.26%
Total Tax Levies	<u>\$ 49,907,447</u>	<u>\$ 50,473,605</u>	<u>\$ 566,158</u>	<u>1.13%</u>
The following table reflects the property tax rates for each year. The tax rate is stated per \$1,000 of assessed value.				
<u>Property Tax Rates</u>				
	<u>FY 2023</u>	<u>FY 2024</u>	<u>Increase (Decrease)</u>	<u>% Change</u>
Town	\$ 6.90	\$ 4.61	\$ (2.29)	-33.19%
County	2.62	1.64	(0.98)	-37.40%
School - local	13.14	8.49	(4.65)	-35.39%
School - state	1.39	1.24	(0.15)	-10.79%
Total Tax Rate	<u>\$ 24.05</u>	<u>\$ 15.98</u>	<u>\$ (8.07)</u>	<u>-33.56%</u>

Requests for information:

This financial report is designed to provide a general overview of the Town of Hooksett’s finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town’s accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at ctewksbury@hooksett.org.

EXHIBIT A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
June 30, 2023

	Primary Government		
	Governmental	Business-type	
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 9,302,651	\$ 690,161	\$ 9,992,812
Investments	12,162,219	5,522,458	17,684,677
Taxes receivable, net	1,166,561		1,166,561
Accounts receivable, net	155,353	77,003	232,356
Unbilled charges		1,032,226	1,032,226
Due from other governments	3,273	21,939	25,212
Prepaid items	65,467		65,467
Tax deeded property	415,981		415,981
Current portion of lease receivable	13,112		13,112
Total Current Assets	<u>23,284,617</u>	<u>7,343,787</u>	<u>30,628,404</u>
Noncurrent Assets:			
Capital assets:			
Non-depreciable capital assets	4,595,264	4,124,608	8,719,872
Depreciable capital assets, net	28,045,619	14,461,427	42,507,046
Total Noncurrent Assets	<u>32,640,883</u>	<u>18,586,035</u>	<u>51,226,918</u>
Total Assets	<u>55,925,500</u>	<u>25,929,822</u>	<u>81,855,322</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to OPEB	272,935	2,839	275,774
Deferred outflows related to pension	4,887,981	167,985	5,055,966
Total Deferred Outflows of Resources	<u>5,160,916</u>	<u>170,824</u>	<u>5,331,740</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	563,924	62,286	626,210
Accrued liabilities	507,428	85,015	592,443
Retainage payable		150,868	150,868
Due to other governments	1,498		1,498
Deposits payable	423,234	35,363	458,597
Advances from grantors	1,403,271		1,403,271
Unearned connection fees		296,000	296,000
Current portion of bonds payable	95,000		95,000
Current portion of tax increment financing bond payable	200,000		200,000
Current portion of notes payable		520,503	520,503
Current portion of lease liability	6,461		6,461
Current portion of compensated absences payable	9,793		9,793
Current portion of accrued landfill postclosure care costs	8,081		8,081
Total Current Liabilities	<u>3,218,690</u>	<u>1,150,035</u>	<u>4,368,725</u>
Noncurrent Liabilities:			
Bonds payable	514,420		514,420
Tax increment financing bond payable	1,530,720		1,530,720
Notes payable		2,481,087	2,481,087
Lease liability	122,077		122,077
State of New Hampshire revolving loan		3,465,716	3,465,716
Compensated absences payable	581,650	29,657	611,307
Accrued landfill postclosure care costs	40,405		40,405
OPEB liability	3,085,128	34,313	3,119,441
Net pension liability	19,354,669	587,943	19,942,612
Total Noncurrent Liabilities	<u>25,229,069</u>	<u>6,598,716</u>	<u>31,827,785</u>
Total Liabilities	<u>28,447,759</u>	<u>7,748,751</u>	<u>36,196,510</u>
DEFERRED INFLOWS OF RESOURCES			
Property taxes collected in advance	5,393,480		5,393,480
Deferred inflows related to OPEB	292,941	3,897	296,838
Deferred inflows related to pension	356,933	13,917	370,850
Deferred inflows related to lease receivable	12,710		12,710
Total Deferred Inflows of Resources	<u>6,056,064</u>	<u>17,814</u>	<u>6,073,878</u>
NET POSITION			
Net investment in capital assets	31,326,811	11,967,861	43,294,672
Restricted	3,499,922		3,499,922
Unrestricted (deficit)	(8,244,140)	6,366,220	(1,877,920)
Total Net Position	<u>\$ 26,582,593</u>	<u>\$ 18,334,081</u>	<u>\$ 44,916,674</u>

See accompanying notes to the basic financial statements

EXHIBIT B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Activities
For the Year Ended June 30, 2023

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	
Governmental Activities:							
General government	\$ 3,328,633	\$ 27,293			\$ (3,301,340)		\$ (3,301,340)
Public safety	11,404,036	811,767	\$ 136,005	\$ 109,231	(10,347,033)		(10,347,033)
Highways and streets	4,327,407	22,313	855,899	3,661,551	212,356		212,356
Sanitation	1,436,188	158,762			(1,277,426)		(1,277,426)
Health and welfare	132,108				(132,108)		(132,108)
Culture and recreation	1,830,210	14,890			(1,815,320)		(1,815,320)
Conservation	76,312				(76,312)		(76,312)
Economic development	4,828				(4,828)		(4,828)
Interest and fiscal charges	29,167				(29,167)		(29,167)
Total governmental activities	<u>22,568,889</u>	<u>1,035,025</u>	<u>991,904</u>	<u>3,770,782</u>	<u>(16,771,178)</u>	<u>\$ -</u>	<u>(16,771,178)</u>
Business-type activities:							
Wastewater	2,663,236	2,280,865		449,673		67,302	67,302
Total business-type activities	<u>2,663,236</u>	<u>2,280,865</u>	<u>-</u>	<u>449,673</u>	<u>-</u>	<u>67,302</u>	<u>67,302</u>
Total primary government	<u>\$ 25,232,125</u>	<u>\$ 3,315,890</u>	<u>\$ 991,904</u>	<u>\$ 4,220,455</u>	<u>(16,771,178)</u>	<u>67,302</u>	<u>(16,703,876)</u>
General revenues:							
Property and other taxes					14,289,499		14,289,499
Licenses and permits					4,828,411		4,828,411
Grants and contributions:							
Rooms and meals tax distribution					1,266,630		1,266,630
State railroad tax					1,542		1,542
State and federal forest land reimbursement					524		524
Interest and investment earnings					382,419	335,099	717,518
Miscellaneous					540,534	41,765	582,299
Total general revenues					<u>21,309,559</u>	<u>376,864</u>	<u>21,686,423</u>
Change in net position					4,538,381	444,166	4,982,547
Net Position at beginning of year					<u>22,044,212</u>	<u>17,889,915</u>	<u>39,934,127</u>
Net Position at end of year					<u>\$ 26,582,593</u>	<u>\$ 18,334,081</u>	<u>\$ 44,916,674</u>

See accompanying notes to the basic financial statements

EXHIBIT C
TOWN OF HOOKSETT, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
June 30, 2023

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 7,295,837	\$ 1,194,850	\$ 811,964	\$ 9,302,651
Investments	11,845,048		317,171	12,162,219
Taxes receivable, net	1,166,561			1,166,561
Accounts receivable, net	40,348		115,005	155,353
Due from other governments	3,273			3,273
Due from other funds	51,250	521,751	4,514,542	5,087,543
Prepaid items	65,467			65,467
Tax dedeed property	415,981			415,981
Total Assets	<u>20,883,765</u>	<u>1,716,601</u>	<u>5,758,682</u>	<u>28,359,048</u>
DEFERRED OUTFLOWS OF RESOURCES				
Total Deferred Outflows of Resources	-	-	-	-
Total Assets and Deferred Outflows of Resources	<u>\$ 20,883,765</u>	<u>\$ 1,716,601</u>	<u>\$ 5,758,682</u>	<u>\$ 28,359,048</u>
LIABILITIES				
Accounts payable	\$ 525,545	\$ 14,909	\$ 23,470	\$ 563,924
Accrued liabilities	465,029		3,635	468,664
Due to other governments	1,498			1,498
Due to other funds	5,036,293		51,250	5,087,543
Deposits	423,234			423,234
Advances from grantors	1,539		1,401,732	1,403,271
Total Liabilities	<u>6,453,138</u>	<u>14,909</u>	<u>1,480,087</u>	<u>7,948,134</u>
DEFERRED INFLOWS OF RESOURCES				
Property taxes collected in advance	5,393,480			5,393,480
Uncollected property taxes	1,089,096			1,089,096
Total Deferred Inflows of Resources	<u>6,482,576</u>	<u>-</u>	<u>-</u>	<u>6,482,576</u>
FUND BALANCES				
Nonspendable	481,448		122,312	603,760
Restricted	701,961	1,701,692	2,128,563	4,532,216
Committed	3,509,352		2,027,720	5,537,072
Assigned	875,888			875,888
Unassigned	2,379,402			2,379,402
Total Fund Balances	<u>7,948,051</u>	<u>1,701,692</u>	<u>4,278,595</u>	<u>13,928,338</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 20,883,765</u>	<u>\$ 1,716,601</u>	<u>\$ 5,758,682</u>	<u>\$ 28,359,048</u>

See accompanying notes to the basic financial statements

EXHIBIT C-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2023

Total Fund Balances - Governmental Funds (Exhibit C)	\$ 13,928,338
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	32,640,883
Long-term assets are not available to pay current period expenditures, and therefore, are not reported in governmental funds. Long-term assets at year end consist of:	
Lease receivable	13,112
Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis.	1,089,096
Deferred outflows of resources and deferred inflows of resources that do not require or provide the use of current financial resources are not reported within the funds.	
Deferred outflows of resources related to OPEB liability	272,935
Deferred outflows of resources related to net pension liability	4,887,981
Deferred inflows of resources related to OPEB liability	(292,941)
Deferred inflows of resources related to net pension liability	(356,933)
Deferred inflows of resources related to lease receivable	(12,710)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:	
Bonds payable	(609,420)
Tax increment financing bond payable	(1,730,720)
Lease liability	(128,538)
Accrued interest on long-term obligations	(38,764)
Compensated absences payable	(591,443)
Accrued landfill postclosure care costs	(48,486)
OPEB liability	(3,085,128)
Net pension liability	<u>(19,354,669)</u>
Net Position of Governmental Activities (Exhibit A)	<u>\$ 26,582,593</u>

See accompanying notes to the basic financial statements

EXHIBIT D
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2023

	General Fund	Route 3A Infrastructure Tax Increment Financing Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 13,856,282	\$ 128,151	\$ 154,000	\$ 14,138,433
Licenses and permits	4,828,411			4,828,411
Intergovernmental	2,260,600		109,231	2,369,831
Charges for services	80,227		954,798	1,035,025
Interest and investment income	282,452	32,707	67,260	382,419
Miscellaneous	256,951		284,657	541,608
Total Revenues	<u>21,564,923</u>	<u>160,858</u>	<u>1,569,946</u>	<u>23,295,727</u>
Expenditures:				
Current operations:				
General government	3,313,317		14,948	3,328,265
Public safety	10,603,739		1,067,521	11,671,260
Highways and streets	2,853,570		105,065	2,958,635
Sanitation	1,290,383			1,290,383
Health and welfare	132,108			132,108
Culture and recreation	1,713,663		10,731	1,724,394
Conservation	1,218		135,055	136,273
Economic development	4,600		228	4,828
Capital outlay	43,866	193,494	85,188	322,548
Debt service:				
Principal retirement	300,000			300,000
Interest and fiscal charges	117,555			117,555
Total Expenditures	<u>20,374,019</u>	<u>193,494</u>	<u>1,418,736</u>	<u>21,986,249</u>
Excess revenues over (under) expenditures	<u>1,190,904</u>	<u>(32,636)</u>	<u>151,210</u>	<u>1,309,478</u>
Other financing sources (uses):				
Transfers in	293,251			293,251
Transfers out		(285,935)	(7,316)	(293,251)
Total Other financing sources (uses)	<u>293,251</u>	<u>(285,935)</u>	<u>(7,316)</u>	<u>-</u>
Net change in fund balances	1,484,155	(318,571)	143,894	1,309,478
Fund Balances at beginning of year	<u>6,463,896</u>	<u>2,020,263</u>	<u>4,134,701</u>	<u>12,618,860</u>
Fund Balances at end of year	<u>\$ 7,948,051</u>	<u>\$ 1,701,692</u>	<u>\$ 4,278,595</u>	<u>\$ 13,928,338</u>

See accompanying notes to the basic financial statements

EXHIBIT D-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2023

Net Change in Fund Balances - Governmental Funds (Exhibit D) \$ 1,309,478

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation and amortization expense. Capital outlays and depreciation and amortization expense in the current period are as follows:

Capital outlays	1,275,016
Depreciation expense	(2,147,677)
Amortization expense	(8,482)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes	151,066
Donated capital assets	3,661,551
Lease income	(1,074)

Repayment of principal on long-term obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Repayments are as follows:

Bond principal paid	300,000
Lease principal paid	5,862

Governmental funds report the effect of bond issuance premiums when debt is first issued, whereas these amounts are amortized in the statement of activities over the life of the related debt.

Amortization of premiums	82,730
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In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds, an interest expenditure is reported when due.

5,658

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These expenses are as follows:

Compensated absences	(27,361)
Landfill postclosure	(17,749)

Governmental funds report OPEB and pension contributions as expenditures. However, in the statement of activities, OPEB and pension expense reflects the change in the OPEB liability and net pension liability and related deferred outflows and inflows of resources, and does not require the use of current financial resources. This is the amount by which OPEB and pension expense differed from OPEB and pension contributions in the current period.

Net changes in OPEB	66,520
Net changes in pension	<u>(117,157)</u>

Change in Net Position of Governmental Activities (Exhibit B) \$ 4,538,381

See accompanying notes to the basic financial statements

EXHIBIT E
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Net Position
Proprietary Funds
June 30, 2023

	Business-type Activities <u>Wastewater Fund</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 690,161
Investments	5,522,458
Accounts receivable, net	77,003
Unbilled charges	1,032,226
Due from other governments	<u>21,939</u>
Total Current Assets	<u>7,343,787</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	4,124,608
Depreciable capital assets, net	<u>14,461,427</u>
Total Noncurrent Assets	<u>18,586,035</u>
Total Assets	<u>25,929,822</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to OPEB	2,839
Deferred outflows related to pension	<u>167,985</u>
Total Deferred Outflows of Resources	<u>170,824</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	62,286
Accrued liabilities	85,015
Retainage payable	150,868
Deposits payable	35,363
Unearned connection fees	296,000
Current portion of notes payable	<u>520,503</u>
Total Current Liabilities	<u>1,150,035</u>
Noncurrent Liabilities:	
Notes payable	2,481,087
State of New Hampshire revolving loan	3,465,716
Compensated absences payable	29,657
OPEB liability	34,313
Net pension liability	<u>587,943</u>
Total Noncurrent Liabilities	<u>6,598,716</u>
Total Liabilities	<u>7,748,751</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to OPEB	3,897
Deferred inflows related to pension	<u>13,917</u>
Total Deferred Inflows of Resources	<u>17,814</u>
NET POSITION	
Net investment in capital assets	11,967,861
Unrestricted	<u>6,366,220</u>
Total Net Position	<u>\$ 18,334,081</u>

See accompanying notes to the basic financial statements

EXHIBIT F
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2023

	Business-type Activities <u>Wastewater Fund</u>
Operating revenues:	
Charges for services	\$ 2,280,865
Miscellaneous	<u>41,765</u>
Total Operating revenues	<u>2,322,630</u>
Operating expenses:	
Personnel services	912,038
Contractual services	70,944
Materials and supplies	86,677
Repairs and maintenance	184,487
Utilities	182,029
Depreciation	967,559
Miscellaneous	<u>125,623</u>
Total Operating expenses	<u>2,529,357</u>
Operating loss	<u>(206,727)</u>
Non-operating revenue (expenses):	
Interest and investment income	335,099
Interest expense	<u>(133,879)</u>
Total Non-operating revenue (expenses)	<u>201,220</u>
Loss before capital contributions	(5,507)
Capital contributions	<u>449,673</u>
Change in net position	444,166
Net Position at beginning of year	<u>17,889,915</u>
Net Position at end of year	<u>\$ 18,334,081</u>

See accompanying notes to the basic financial statements

EXHIBIT G
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2023

	Business-type Activities <u>Wastewater Fund</u>
Cash flows from operating activities:	
Cash received from customers	\$ 2,307,082
Cash paid to suppliers	(1,011,178)
Cash paid to employees	(606,673)
Net cash provided by operating activities	<u>689,231</u>
Cash flows from capital financing activities:	
Purchases of capital assets	(4,957,864)
Capital contributions	422,894
Proceeds received from state revolving loans	2,169,234
Principal paid on notes payable	(510,201)
Interest paid on long-term debt	(116,548)
Net cash used for capital financing activities	<u>(2,992,485)</u>
Cash flows from investing activities:	
Interest on investments	43,316
Redemptions of investments	2,928,139
Purchases of investments	(766,445)
Net cash provided by investing activities	<u>2,205,010</u>
Net decrease in cash and cash equivalents	(98,244)
Cash and cash equivalents at beginning of year	<u>788,405</u>
Cash and cash equivalents at end of year	<u>\$ 690,161</u>
Reconciliation of operating loss to net cash provided by operating activities:	
Operating loss	\$ (206,727)
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation expense	967,559
Change in deferred outflows related to OPEB	230
Change in deferred outflows related to pension	(26,120)
Change in deferred inflows related to OPEB	(638)
Change in deferred inflows related to pension	(129,373)
Changes in assets and liabilities:	
Accounts receivable, net	(21,230)
Due from other governments	(21,939)
Accounts payable	(4,339)
Accrued liabilities	(35,370)
Deposits payable	27,621
Due to other funds	(33)
Compensated absences payable	(21,867)
OPEB liability	2,635
Net pension liability	158,822
Net cash provided by operating activities	<u>\$ 689,231</u>
Noncash transactions affecting financial position:	
Principal forgiveness on State of New Hampshire revolving loan	<u>\$ 26,779</u>

See accompanying notes to the basic financial statements

EXHIBIT H
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2023

	Custodial <u>Funds</u>
ASSETS	
Cash and cash equivalents	\$ 13,173,611
Investments	3,490,211
Accounts receivable	<u>174,835</u>
Total Assets	<u>16,838,657</u>
LIABILITIES	
Property taxes collected in advance	<u>13,173,611</u>
Total Liabilities	<u>13,173,611</u>
NET POSITION	
Restricted for:	
Individuals, organizations, and other governments	<u>3,665,046</u>
Total Net Position	<u>\$ 3,665,046</u>

See accompanying notes to the basic financial statements

EXHIBIT I
TOWN OF HOOKSETT, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2023

	Custodial <u>Funds</u>
ADDITIONS:	
Investment earnings:	
Interest income	\$ 93,877
Realized gain (loss) on investments	(39,201)
Net decrease in the fair value of investments	<u>5,307</u>
Total Investment earnings	<u>59,983</u>
Property tax collections for other governments	35,537,326
Motor vehicle fee collections for other governments	1,183,868
Miscellaneous	<u>1,186,705</u>
Total Additions	<u>37,967,882</u>
DEDUCTIONS:	
Beneficiary payments to individuals	674,402
Beneficiary payments to other governments	362,500
Payments of property tax to other governments	35,537,326
Payments of motor vehicle fees to other governments	<u>1,183,868</u>
Total Deductions	<u>37,758,096</u>
Change in net position	209,786
Net Position at beginning of year	<u>3,455,260</u>
Net Position at end of year	<u>\$ 3,665,046</u>

See accompanying notes to the basic financial statements

NTOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2023

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Hooksett, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Hooksett, New Hampshire (the Town) was incorporated in 1822. The Town operates under the Town Meeting/Town Council form of government and performs local governmental functions as authorized by State law.

The financial statements include those of the various departments governed by the Town Council and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statement of net position presents the financial condition of the governmental and business-type activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town reports three categories of funds: governmental, proprietary, and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Route 3A Infrastructure Tax Increment Financing Fund* is used to account for financial resources related to the development of infrastructure improvements along the Route 3A corridor section between exit 10 and exit 11.

2. Proprietary Funds:

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following is the Town's major proprietary fund:

The *Wastewater Fund* accounts for all revenues and expenses pertaining to the Town's wastewater treatment operations.

The Wastewater Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

3. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The Town's fiduciary fund category is comprised solely of custodial funds. Custodial funds are used to account for amounts collected by the Town and remitted to other individuals or governments. These assets are therefore not available to support the Town's own programs.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of revenues, expenses and changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

The fiduciary funds are reported using the economic resources measurement focus.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
 For the Year Ended June 30, 2023

property taxes is recognized in the fiscal year for which the taxes are levied (see Note 12). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes, charges for services and interest on investments.

Licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Grants received before the eligibility requirements are met are recorded as advances from grantors. On governmental fund financial statements, taxes receivable that will not be collected within the available period have been reported as deferred inflows of resources.

2. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. Town Council may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2023, the Town applied \$257,490 of its unappropriated fund balance to reduce taxes.

Cash and Cash Equivalents

The Town maintains separate cash accounts for its governmental and proprietary funds. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

	Wastewater <u>Fund</u>
Cash and cash equivalents	<u>\$ 690,161</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Investments

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current fiscal year and prior and uncollected at June 30, 2023 are recorded as receivables net of reserves for estimated uncollectibles of \$1,154,555 in the General Fund.

Accounts Receivable

Charges for services billed during the current fiscal year and prior and uncollected at June 30, 2023 are recorded as receivables net of reserves for estimated uncollectibles of \$919,768 in the Nonmajor Governmental Funds.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements. In the government-wide financial statements, capital assets are reported in the applicable governmental or business-type activities column.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town’s infrastructure consists of roads, bridges, sidewalks, wastewater collection and treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset’s life are not.

All reported capital assets except for land, easements and intangible assets with an indefinite life, and construction in process are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town’s historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	<u>Description</u>	<u>Years</u>
	Intangibles	7
	Land improvements	10-20
	Infrastructure	10-99
	Buildings and improvements	10-40
	Vehicles and equipment	5-21

Lease Liabilities and Leased Assets

Lease liabilities are measured at the present value of payments expected to be made during the lease term. Leased assets are measured at the initial measurement of the lease liability, plus any payments made to

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

the lessor at or before the commencement of the lease term and certain direct costs and are amortized on a straight-line basis over the life of the related lease.

Compensated Absences and Retirement Benefits

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick leave earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide and proprietary fund financial statements.

Bond Premiums

Bond premiums are amortized as a component of interest expense over the life of the related bond using the effective interest rate method. Bonds payable are reported in the accompanying financial statements gross of any applicable unamortized bond premiums.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) OPEB Plan and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, NHRS recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for non-registered commingled funds valued at net asset value (NAV) as a practical expedient to estimate fair value.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Hampshire Retirement System (NHRS) and additions to/deductions from NHRS's fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balance Policy

The Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the external resource providers or the enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts the Town intends to use for a specific purpose; intent can be expressed by Town Council or by an official or body to which Town Council delegates the authority. For all governmental funds other than the General Fund, any remaining positive balances are to be classified as 'Assigned'.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund.

The Town Council delegates to the Town Administrator the authority to assign amounts to be used for specific purposes.

Spending Prioritizations

The Town's policy is to first apply restricted resources when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Minimum Fund Balance

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 8-17% of total annual appropriations of the Town (includes Town, County, School District and Precincts). The Town Council has the authority to apply the Town’s beginning unassigned fund balance in order to balance the budget and to reduce the subsequent fiscal year property tax rate.

Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary fund. For the wastewater fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

NOTE 2—DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2023 are classified in the accompanying financial statements as follows:

Statement of net position:	
Cash and cash equivalents	\$ 9,992,812
Investments	17,684,677
Statement of fiduciary net position:	
Cash and cash equivalents	13,173,611
Investments	<u>3,490,211</u>
Total deposits and investments	<u>\$ 44,341,311</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Deposits and investments as of June 30, 2023 consist of the following:

Cash on hand	\$ 2,285
Deposits with financial institutions	23,164,138
Investments	<u>21,174,888</u>
Total deposits and investments	<u>\$ 44,341,311</u>

The Town's investment policy for governmental and proprietary fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, short-term governmental securities or obligations, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHDPDIP), an external investment pool. Responsibility for the investments of the Trust Funds and Library Funds is with the Trustees of Trust Funds and Library Trustees, respectively.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the more its fair value becomes sensitive to changes in market interest rates. The Town's investment policy regarding interest rate risk indicates that safety and liquidity are the primary objectives. Investments shall be limited to those with maturity dates which meet projected cash flow needs, 180 days or under.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Remaining Maturity</u> (In Years)		
		<u>0-1 Years</u>	<u>1-5 Years</u>	<u>> 5 Years</u>
Bond mutual funds	<u>\$ 6,061,127</u>	<u>\$ -</u>	<u>\$ 5,959,034</u>	<u>\$ 102,093</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's investment policy addresses credit risk by limiting investments to the safest types of securities and diversifying the investment portfolio. The Town limits its investments to U.S. Treasury securities, U.S. Government agencies, Certificates of Deposit, Overnight Investments, and the New Hampshire Public Deposit Investment Pool.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

The following is the actual rating as of year-end for each investment type:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Ratings as of Year End</u>	
		<u>AAAm</u>	<u>Not Rated</u>
State investment pool	\$ 9,898,038	\$ 9,898,038	
Exchange traded funds	4,699,104		\$ 4,699,104
Bond mutual funds	6,061,127		6,061,127
Equity mutual funds	477,239		477,239
Money market funds	39,380		39,380
	<u>\$ 21,174,888</u>	<u>\$ 9,898,038</u>	<u>\$ 11,276,850</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

In accordance with the Town’s investment policy, all security transactions must be secured by collateral having a value at least 102% of the cash deposit in each case. The collateral shall only consist of securities in which Towns may invest, as provided in New Hampshire State law (RSA 368:57).

Of the Town’s deposits with financial institutions at year end, \$19,879,037 was collateralized by securities held by the bank in the bank’s name and \$280,607 was uncollateralized and uninsured. As of June 30, 2023, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

<u>Investment Type</u>	<u>Reported Amount</u>
Exchange traded funds	\$ 4,699,104
Bond mutual funds	6,061,127
Equity mutual funds	477,239
Money market funds	39,380
	<u>\$ 11,276,850</u>

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials. Financial statements for the NHPDIP can be accessed through the NHPDIP’s website at www.NHPDIP.com.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town’s exposure to derivatives is indirect through its participation in the NHPDIP. The Town’s proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Fair Value Measurement of Investments

The Town categorizes the fair value measurements of its investments within the fair value hierarchy established by accounting principles generally accepted in the United States. The fair value hierarchy categorizes the inputs to valuation techniques used for fair value measurement into three levels as follows (in order of priority):

- Level 1 Inputs - Inputs that reflect quoted prices (unadjusted) in active markets for identical assets or liabilities that the Town has the ability to access at the measurement date.
- Level 2 Inputs - Inputs other than quoted prices that are observable for assets or liabilities either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3 Inputs - Significant unobservable inputs.

As of June 30, 2023, the Town’s investments measured at fair value, by type, were as follows:

<u>Investment Type</u>	<u>Fair Value Measurements Using:</u>			<u>Total</u>
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	
	<u>Inputs</u>	<u>Inputs</u>	<u>Inputs</u>	
Exchange traded funds	\$ 4,699,104			\$ 4,699,104
Bond mutual funds	6,061,127			6,061,127
Equity mutual funds	477,239			477,239
	<u>\$ 11,237,470</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,237,470</u>

Exchange traded, bond, and equity mutual funds classified as Level 1 are valued using unadjusted quoted prices in active markets for those securities.

Investments that are measured at fair value using the net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy.

NOTE 3—LEASE RECEIVABLE

The Town entered into an arrangement for the use of Town office space to provide courtroom services. The lease commenced on September 1, 2018, with a term of 5 years and does not include options to extend. Terms of the agreement include monthly payments of \$6,384 in the first year, which increase 1.50% every other year. The lease receivable was discounted to a net present value at July 1, 2021, using an interest rate of 2.55%. For the year ended June 30, 2023, the Town recognized lease revenue of \$76,248 and lease interest revenue of \$1,074. The balance of the lease receivable at June 30, 2023 is \$13,112.

NOTE 4—CAPITAL ASSETS

The following is a summary of changes in capital assets in the governmental activities:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

	<u>Balance</u> <u>7/1/2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>6/30/2023</u>
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 2,434,929			\$ 2,434,929
Easements	254,269			254,269
Construction in process	1,310,137	\$ 595,929		1,906,066
Total capital assets not being depreciated	<u>3,999,335</u>	<u>595,929</u>	<u>\$ -</u>	<u>4,595,264</u>
Capital assets being depreciated:				
Intangibles	269,505			269,505
Land improvements	1,049,974			1,049,974
Infrastructure	114,781,223	3,661,551		118,442,774
Buildings and improvements	10,520,566	75,000		10,595,566
Vehicles and equipment	10,224,843	604,087	(36,168)	10,792,762
Leased land	139,952			139,952
Total capital assets being depreciated	<u>136,986,063</u>	<u>4,340,638</u>	<u>(36,168)</u>	<u>141,290,533</u>
Less accumulated depreciation for:				
Intangibles	(224,016)	(9,081)		(233,097)
Land improvements	(508,508)	(77,690)		(586,198)
Infrastructure	(98,486,666)	(1,056,187)		(99,542,853)
Buildings and improvements	(6,049,088)	(248,575)		(6,297,663)
Vehicles and equipment	(5,848,163)	(756,144)	36,168	(6,568,139)
Less accumulated amortization for:				
Leased land	(8,482)	(8,482)		(16,964)
Total accumulated depreciation and amortization	<u>(111,124,923)</u>	<u>(2,156,159)</u>	<u>36,168</u>	<u>(113,244,914)</u>
Total capital assets being depreciated, net	<u>25,861,140</u>	<u>2,184,479</u>	<u>-</u>	<u>28,045,619</u>
Total capital assets, net	<u>\$ 29,860,475</u>	<u>\$ 2,780,408</u>	<u>\$ -</u>	<u>\$ 32,640,883</u>

Depreciation and amortization expense was charged to governmental functions as follows:

General government	\$ 59,229
Public safety	476,516
Highways and streets	1,361,074
Sanitation	126,682
Culture and recreation	132,658
Total depreciation and amortization expense	<u>\$ 2,156,159</u>

The following is a summary of changes in capital assets in the proprietary funds:

	<u>Balance</u> <u>7/1/2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>6/30/2023</u>
Business-type activities:				
Capital assets not depreciated:				
Land	\$ 300,000			\$ 300,000
Intangible assets	47,137	\$ 9,588		56,725
Construction in process	3,010,053	4,223,545	\$ (3,465,715)	3,767,883
Total capital assets not being depreciated	<u>3,357,190</u>	<u>4,233,133</u>	<u>(3,465,715)</u>	<u>4,124,608</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Capital assets being depreciated:			
Infrastructure	30,426,574	3,492,056	33,918,630
Buildings and improvements	197,032		197,032
Vehicles and equipment	<u>1,099,383</u>	<u>118,841</u>	<u>1,218,224</u>
Total capital assets being depreciated	<u>31,722,989</u>	<u>3,610,897</u>	<u>35,333,886</u>
Less accumulated depreciation for:			
Infrastructure	(18,864,265)	(905,240)	(19,769,505)
Buildings and improvements	(178,641)	(2,043)	(180,684)
Vehicles and equipment	<u>(861,994)</u>	<u>(60,276)</u>	<u>(922,270)</u>
Total accumulated depreciation	<u>(19,904,900)</u>	<u>(967,559)</u>	<u>(20,872,459)</u>
Total capital assets being depreciated, net	<u>11,818,089</u>	<u>2,643,338</u>	<u>14,461,427</u>
Total capital assets, net	<u>\$ 15,175,279</u>	<u>\$ 6,876,471</u>	<u>\$ 18,586,035</u>

Depreciation was charged to proprietary funds as follows:

Wastewater fund	<u>\$ 967,559</u>
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NOTE 5—LONG-TERM OBLIGATIONS

General Long-term Obligations

The changes in the Town’s long-term obligations for the year ended June 30, 2023 are as follows:

	Balance <u>7/1/2022</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>6/30/2023</u>	Due Within <u>One Year</u>
Governmental activities:					
General obligation bonds	\$ 670,000		\$ (100,000)	\$ 570,000	\$ 95,000
Unamortized bond premium	<u>53,712</u>		<u>(14,292)</u>	<u>39,420</u>	
Total general obligation bonds payable	723,712	\$ -	(114,292)	609,420	95,000
Tax increment financing bond	1,685,000		(200,000)	1,485,000	200,000
Unamortized bond premium	<u>314,158</u>		<u>(68,438)</u>	<u>245,720</u>	
Total tax increment financing bond payable	1,999,158		(268,438)	1,730,720	200,000
Lease liability	134,400		(5,862)	128,538	6,461
Compensated absences	<u>564,082</u>	<u>41,015</u>	<u>(13,654)</u>	<u>591,443</u>	<u>9,793</u>
Total governmental activities	<u>\$ 3,421,352</u>	<u>\$ 41,015</u>	<u>\$ (402,246)</u>	<u>\$ 3,060,121</u>	<u>\$ 311,254</u>
Business-type activities:					
Notes payable - direct borrowings	\$ 3,511,791		\$ (510,201)	\$ 3,001,590	\$ 520,503
State of New Hampshire revolving loan	1,323,261	\$ 2,169,234	(26,779)	3,465,716	
Compensated absences	<u>51,524</u>	<u>932</u>	<u>(22,799)</u>	<u>29,657</u>	
Total business-type activities	<u>\$ 4,886,576</u>	<u>\$ 2,170,166</u>	<u>\$ (559,779)</u>	<u>\$ 6,496,963</u>	<u>\$ 520,503</u>

Payments on the general obligation bonds, leases and compensated absences of the governmental activities are paid out of the General Fund. Payments on the tax increment financing bond payable are paid out of the General Fund and subsidized with a transfer from the Route 3A Infrastructure Tax Increment Financing Fund. Payments on the notes payable and compensated absences of the business-type activities are paid out of the Wastewater Fund.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

General Obligation Bonds

Governmental Activities

Bonds payable at June 30, 2023 are comprised of the following individual issue:

	Interest <u>Rate</u>	Final Maturity <u>Date</u>	Balance at <u>6/30/2023</u>
2018 Series B	2.56%	August 2028	\$ 570,000
		<i>Add: Unamortized Bond Premium</i>	<u>39,420</u>
		Total Bonds Payable	<u>\$ 609,420</u>

Debt service requirements to retire general obligation bonds outstanding at June 30, 2023 are as follows:

Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 95,000	\$ 26,648	\$ 121,648
2025	95,000	21,803	116,803
2026	95,000	16,957	111,957
2027	95,000	12,112	107,112
2028	95,000	7,268	102,268
2029	<u>95,000</u>	<u>9,690</u>	<u>104,690</u>
Total	570,000	94,478	664,478
<i>Add: Unamortized Bond Premium</i>	<u>39,420</u>		<u>39,420</u>
Total Bonds payable	<u>\$ 609,420</u>	<u>\$ 94,478</u>	<u>\$ 703,898</u>

Tax Increment Financing Bond

The tax increment financing bond payable at June 30, 2023 is comprised of the following individual issue:

	Interest <u>Rate</u>	Final Maturity <u>Date</u>	Balance at <u>6/30/2023</u>
2021 Series B	0.91%	February 2030	\$ 1,485,000
		<i>Add: Unamortized Bond Premium</i>	<u>245,720</u>
			<u>\$ 1,730,720</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended June 30, 2023

Debt service requirements to retire the tax increment financing bond for governmental activities at June 30, 2023 are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 200,000	\$ 75,735	\$ 275,735
2025	205,000	65,535	270,535
2026	210,000	55,080	265,080
2027	210,000	44,370	254,370
2028	215,000	33,660	248,660
2029-2030	445,000	34,170	479,170
Total	1,485,000	308,550	1,793,550
Add: <i>Unamortized Bond Premium</i>	245,720		245,720
Total tax increment bond	<u>\$ 1,730,720</u>	<u>\$ 308,550</u>	<u>\$ 2,039,270</u>

The Town has pledged a portion of future tax increment financing revenues to repay \$2,500,000 in tax increment bonds issued in December 2019, refunded in May 2021, to finance infrastructure improvements within the Route 3A Corridor. The bonds are payable solely from the tax increment financing taxes. Incremental taxes were projected to produce in excess of 100% of the debt service requirements over the life of the bonds. For the current year total tax increment finance revenues were \$128,151.

Lease Liability

Lease agreements represent contracts that convey control of the right to use another entities nonfinancial asset for a specified period of time. The following is the individual lease liability outstanding at June 30, 2023:

Description of Asset	Date	Payment Terms	Payment Amount	Interest Rate	Total Lease Liability	Balance at 6/30/2023
Communications Tower Land	January 2008	Monthly	Varies	2.55%	<u>\$ 139,952</u>	<u>\$ 128,538</u>

During 2008, the Town entered into a 5 year lease agreement for land for a communications tower, the lease contains 5 options to extend for terms of 5 years.

Annual requirements to amortize the lease liability and related interest at June 30, 2023 are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 6,461	\$ 3,202	\$ 9,663
2025	6,627	3,036	9,663
2026	6,798	2,865	9,663
2027	6,974	2,689	9,663
2028	7,639	2,507	10,146
2029-2033	44,380	9,297	53,677
2034-2038	49,659	2,955	52,614
Total	<u>\$ 128,538</u>	<u>\$ 26,551</u>	<u>\$ 155,089</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Notes Payable - Direct Borrowings

Business-type Activities

Notes payable from direct borrowings at June 30, 2023 are comprised of the following individual issues:

	<u>Interest</u> <u>Rate</u>	<u>Final</u> <u>Maturity</u> <u>Date</u>	<u>Balance at</u> <u>6/30/2023</u>	<u>Pledged</u> <u>Collateral</u>
<u>Wastewater Fund:</u>				
Wastewater treatment plant upgrade	3.73%	January 2030	\$ 1,586,066	N/A
Wastewater treatment facility upgrade	3.10%	June 2031	1,242,588	N/A
Wastewater treatment facility phase 3	2.00%	Setpmeber 2023	172,936	N/A
			<u>\$ 3,001,590</u>	

Notes from direct borrowings include a provision that if in the event the Town defaults in the prompt and full payment of any installment of principal and interest, the entire unpaid principal balance and accrued interest to the date of payment shall become due and payable immediately upon demand of the holder.

Debt service requirements to retire notes payable for business-type activities at June 30, 2023 are as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 520,503	\$ 101,157	\$ 621,660
2025	354,733	85,710	440,443
2026	362,168	73,455	435,623
2027	369,879	60,923	430,802
2028	377,877	48,103	425,980
2029-2031	<u>1,016,430</u>	<u>61,364</u>	<u>1,077,794</u>
Total	<u>\$ 3,001,590</u>	<u>\$ 430,712</u>	<u>\$ 3,432,302</u>

State of New Hampshire Revolving Loans

The Town has fully drawn on the \$3,465,716 of funds available under the State of New Hampshire Water Pollution Control Revolving Loan Fund Program for the wastewater treatment facility phase 3A capital improvements project. Payments on the State of New Hampshire revolving loan balance are not scheduled to commence until the first anniversary of the scheduled completion date of the project or the date of substantial completion, whichever is earliest. Interest is accrued at 1% during the construction period of the project and is to be paid upon completion of the project within the following year.

As authorized by the Water Pollution Control Revolving Fund Program, the Town shall be provided federal financial assistance, whereby a portion of the principal sum will be forgiven. The principal forgiveness will be applied at the time of the initial loan repayment.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

NOTE 6—OTHER POSTEMPLOYMENT BENEFITS

Total OPEB Liabilities, Deferred Outflows of Resources, Deferred Inflows of Resources and OPEB Expense

	Deferred <u>Outflows</u>	OPEB <u>Liability</u>	Deferred <u>Inflows</u>	OPEB <u>Expense</u>
Cost-Sharing Multiple Employer Plan	\$ 171,775	\$ 1,511,254		\$ 158,259
Single Employer Plan	<u>103,999</u>	<u>1,608,187</u>	<u>\$ 296,838</u>	<u>73,991</u>
Total	<u>\$ 275,774</u>	<u>\$ 3,119,441</u>	<u>\$ 296,838</u>	<u>\$ 232,250</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to OPEB is reflected as a decrease to unrestricted net position in the amount of \$21,064.

COST-SHARING MULTIPLE EMPLOYER PLAN

Plan Description

The New Hampshire Retirement System (NHRS) administers a cost-sharing multiple-employer other postemployment benefit plan (OPEB Plan). The OPEB Plan provides a medical insurance subsidy to qualified retired members.

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System at 54 Regional Drive, Concord, New Hampshire 03301 or from their website at www.nhrs.org.

The OPEB Plan is divided into four membership types. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees, and Group I State Employees. The OPEB plan is closed to new entrants.

Benefits Provided

Benefit amounts and eligibility requirements for the OPEB Plan are set by state law (RSA 100-A:52, RSA 100-A:52-a and RSA 100-A:52-b), and members are designated in statute by type. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. Medical subsidy rates established by RSA 100-A:52 II are dependent upon whether retirees are eligible for Medicare. Retirees not eligible for Medicare may receive a

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended June 30, 2023

maximum medical subsidy of \$375.56 for a single person plan and \$751.12 for a two-person plan. Retirees eligible for Medicare may receive a maximum medical subsidy of \$236.84 for a single person plan and \$473.68 for a two-person plan.

Funding Policy

Per RSA 100:16, contribution rates are established and may be amended by the New Hampshire State legislature and are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town’s contribution rates for the covered payroll of public safety employees and political subdivision employees were 3.21% and 0.31%, respectively, for the year ended June 30, 2023. Contributions to the OPEB plan for the Town were \$167,645 for the year ended June 30, 2023. Employees are not required to contribute to the OPEB plan.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2023, the Town reported a liability of \$1,511,254 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by a roll forward of the actuarial valuation from June 30, 2021. The Town’s proportion of the net OPEB liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2022, the Town’s proportion was approximately 0.3999 percent, which was an increase of 0.0255 percentage points from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the Town recognized OPEB expense of \$158,259. At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Net difference between projected and actual earnings on OPEB plan investments	\$ 4,130	
Town contributions subsequent to the measurement date	<u>167,645</u>	<u> </u>
Totals	<u>\$ 171,775</u>	<u>\$ -</u>

The Town reported \$167,645 as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net OPEB liability in the measurement period ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense for the measurement periods as follows:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

<u>June 30,</u>	
2023	\$ 686
2024	178
2025	(1,625)
2026	<u>4,891</u>
	<u>\$ 4,130</u>

Actuarial Assumptions

The total OPEB liability was determined by a roll forward of the actuarial valuation as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.40%, average, including inflation
Investment rate of return	6.75% per year, net of OPEB plan investment expense, including inflation for determining solvency contributions

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

The long-term expected rate of return on OPEB Plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Public Equity	50%	7.60-7.90%
Private Market Equity	20%	6.60-8.85%
Private Debt	5%	7.25%
Fixed Income	25%	3.60%
Total	<u>100%</u>	

The discount rate used to measure the collective total OPEB liability as of June 30, 2022 was 6.75%. The projection of cash flows used to determine this single discount rate assumed that employer contributions will be made under the current statutes RSA 100-A:16 and RSA 100-A:53. Based on those assumptions, the OPEB Plan’s fiduciary net position was projected to make all projected future benefit payments of

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

Sensitivity of the Town’s Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Town’s proportionate share of the net OPEB liability calculated using the discount rate of 6.75 percent, as well as what the Town’s proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Net OPEB liability	\$ 1,640,724	\$ 1,511,254	\$ 1,398,496

SINGLE EMPLOYER PLAN

Plan Description

The Town of Hooksett, New Hampshire administers the retiree health care benefits program, a single employer defined benefits plan that is used to provide postemployment benefits other than pensions (OPEB) for all permanent full-time employees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided

The Town provides medical benefits to its eligible retirees and their covered dependents. To qualify for these benefits general employees hired prior to July 1, 2011 must reach age 60, reach age 50 with 10 years of service, or age plus service years equal 70. General employees hired on or after July 1, 2011 must reach age 65 with no service requirement or reach age 60 with 30 years of service to qualify for this benefit. Public safety employees hired prior to July 1, 2011 are required to reach age 45 with 20 years of service or reach age 60 with no service requirement to qualify for this benefit. Public safety employees hired on or after July 1, 2011 must reach age 50 or 52.5 with 25 years of service or reach age 60 with no service to qualify for this benefit. Eligible retirees and surviving spouses pay the full costs of the benefits premiums. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50.

Employees Covered By Benefit Terms

As of July 1, 2021, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	34
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	128
	<u>162</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Total OPEB Liability

The Town’s total OPEB liability of \$1,608,187 was measured as of June 30, 2023 and was determined by a roll forward of the actuarial valuation as of July 1, 2021.

Actuarial Assumptions and Other Inputs for OPEB

The total OPEB liability in the July 1, 2021 valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	4.00%
Discount rate	4.00%
Healthcare cost trend rates	7.00% for 2023, decreasing 0.25% per year to an ultimate rate of 4.50% for 2035 and later years

The discount rate was based on an average of two 20-year bond indices as of June 30, 2023.

Mortality rates were based on the Society of Actuaries Pub-2010 Public Retirement Plans Healthy Male and Female Total Dataset Headcount-Weighted Mortality Tables with the Society of Actuaries Mortality Improvement Scale MP-2021.

Changes in the Total OPEB Liability

	Total OPEB <u>Liability</u>
Balance at June 30, 2022	\$ 1,662,207
Changes for the year:	
Service cost	35,501
Interest	63,920
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes of assumptions or other inputs	(25,021)
Benefit payments	<u>(128,420)</u>
Net changes	<u>(54,020)</u>
Balance at June 30, 2023	<u>\$ 1,608,187</u>

Changes of assumptions and other inputs reflect a change in the discount rate of 3.77% at June 30, 2022 to 4.00% at June 30, 2023.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Town, as well as what the Town’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB liability	\$ 1,711,005	\$ 1,608,187	\$ 1,514,205

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Town, as well as what the Town’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Total OPEB liability	\$ 1,480,661	\$ 1,608,187	\$ 1,753,923

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the Town recognized OPEB expense of \$73,991. At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	<u>\$ 103,999</u>	<u>\$ 296,838</u>
Totals	<u>\$ 103,999</u>	<u>\$ 296,838</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>June 30,</u>	
2024	\$ (25,430)
2025	(25,430)
2026	(25,430)
2027	(20,138)
2028	(27,427)
Thereafter	(68,984)
	<u>\$ (192,839)</u>

NOTE 7—DEFINED BENEFIT PENSION PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a public employee retirement system that administers a single cost-sharing multiple-employer defined benefit pension plan. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended June 30, 2023

The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Substantially all full-time state and local employees, public school teachers, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan.

The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II.

Benefits Provided

Benefit formulas and eligibility requirements for the pension plan are set by State law (RSA 100-A).

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% multiplied by creditable service. For Group II members not vested by January 1, 2012 the benefit is calculated the same way but the multiplier used in the calculation will change depending on age and years of creditable service as follows:

Years of Creditable Service as of <u>January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 30.67%, 29.78%, and 13.75%, respectively, for the year ended June 30, 2023. The Town contributes 100% of the employer cost for police officers, fire employees, and general employees of the Town.

Per RSA 100-A:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the year ending June 30, 2023 were \$2,037,272.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended June 30, 2023

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2023, the Town reported a liability of \$19,942,612 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by a roll forward of the actuarial valuation from June 30, 2021. The Town's proportion of the net pension liability was based on actual contributions by the Town during the relevant fiscal year relative to the actual contributions of all participating plan members, excluding contributions to separately finance specific liabilities of individual employers or NHRS. At June 30, 2022, the Town's proportion was approximately 0.3477 percent, which was an increase of 0.0002 percentage points from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the Town recognized pension expense of \$2,099,455. At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience	\$ 374,288	\$ 76,557
Net difference between projected and actual earnings on pension plan investments	755,799	
Changes of assumptions	1,060,788	
Changes in proportion and differences between Town contributions and proportionate share of contributions	827,819	294,293
Town contributions subsequent to the measurement date	<u>2,037,272</u>	
Totals	<u>\$ 5,055,966</u>	<u>\$ 370,850</u>

The net amount of deferred outflows of resources and deferred inflows of resources related to pension is reflected as an increase to unrestricted net position in the amount of \$4,685,116. The Town reported \$2,037,272 as deferred outflows of resources related to pension resulting from Town contributions subsequent to the measurement date. This amount will be recognized as a reduction of the net pension liability in the measurement period ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense for the measurement periods as follows:

<u>June 30,</u>	
2023	\$ 914,745
2024	822,668
2025	(132,312)
2026	<u>1,042,743</u>
	<u>\$ 2,647,844</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Actuarial Assumptions

The total pension liability was determined by a roll forward of the actuarial valuation as of June 30, 2021, using the following actuarial assumptions:

Inflation	2.00%
Wage inflation	2.75% (2.25% for Teachers)
Salary increases	5.40%, average, including inflation
Investment rate of return	6.75%, net of pension plan investment expense, including inflation

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2015 – June 30, 2019.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Weighted Average Long-Term Expected Real Rate of Return</u>
Public Equity	50%	7.60-7.90%
Private Market Equity	20%	6.60-8.85%
Private Debt	5%	7.25%
Fixed Income	<u>25%</u>	3.60%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the collective pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer contributions are projected based on the expected payroll of current members only. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the collective pension liability.

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Sensitivity of the Town’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the single discount rate:

	<u>1% Decrease</u>	<u>Current</u>	<u>1% Increase</u>
Net pension liability	\$ 26,757,958	\$ 19,942,612	\$ 14,276,284

NOTE 8—LANDFILL POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. During November 1999, a final cover was placed on the landfill. An estimated liability has been recorded based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$48,486 as of June 30, 2023. However, the actual cost of postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The Town will finance the postclosure costs by making an annual appropriation.

The following is a summary of changes in the estimated liability for postclosure care costs for the year ended June 30, 2023:

Balance - July 1, 2022	\$ 30,737
Expenditures recognized in the General Fund	(3,690)
Net change in estimated liability	<u>21,439</u>
Balance - June 30, 2023	<u>\$ 48,486</u>

NOTE 9—INTERFUND BALANCES AND TRANSFERS

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is recorded in the specific fund as an interfund balance. Interfund balances at June 30, 2023 are as follows:

	Due from		<u>Totals</u>
	<u>General Fund</u>	Nonmajor Governmental Funds	
General Fund		\$ 51,250	\$ 51,250
Route 3A Infrastructure Tax Increment			
Financing Fund	\$ 521,751		521,751
Nonmajor Governmental Funds	<u>4,514,542</u>		<u>4,514,542</u>
	<u>\$ 5,036,293</u>	<u>\$ 51,250</u>	<u>\$ 5,087,543</u>

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

During the year, the Route 3A Infrastructure Tax Increment Financing Fund and Nonmajor Governmental Funds transferred \$285,935 and \$7,316, respectively, to the General Fund. The transfers were made in accordance with budgetary authorizations.

NOTE 10—RESTRICTED NET POSITION

Net position is restricted for specific purposes at June 30, 2023 as follows:

	Governmental <u>Activities</u>
Permanent Funds - Principal	\$ 122,312
Permanent Funds - Income	145
Impact fees	1,941,711
Police asset forfeitures	5,515
Route 3A tax increment financing	547,086
Library operations	198,867
SB 401 Bridge Aid	277,759
SB 401 Block Grant	225,335
Private trusts	181,192
	<u>\$ 3,499,922</u>

NOTE 11—COMPONENTS OF FUND BALANCE

The components of the Town’s fund balance for its governmental funds at June 30, 2023, are as follows:

	General <u>Fund</u>	Route 3A Infrastructure Tax Increment <u>Financing Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Nonspendable for:				
Prepaid items	\$ 65,467			\$ 65,467
Tax deeded property	415,981			415,981
Permanent Funds - principal			\$ 122,312	122,312
Restricted for:				
Permanent Funds - income			145	145
Impact fees			1,941,711	1,941,711
Police asset forfeiture			5,515	5,515
Route 3A tax increment financing		\$ 1,701,692		1,701,692
Private trusts			181,192	181,192
SB 401 Bridge Aid	277,759			277,759
SB 401 Block Grant	225,335			225,335
Library operations	198,867			198,867

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

Committed for:			
Capital reserves	2,983,718		2,983,718
Carryforward appropriations	525,634		525,634
Conservation		478,086	478,086
Solid waste		650,494	650,494
Recreation		149,545	149,545
Ambulance		375,638	375,638
Police		369,263	369,263
Fire		4,694	4,694
Assigned for:			
Encumbrances	235,559		235,559
Heritage	48,878		48,878
Compensated absences	591,451		591,451
Unassigned:			
Unassigned - General operations	<u>2,379,402</u>		<u>2,379,402</u>
	<u>\$ 7,948,051</u>	<u>\$ 1,701,692</u>	<u>\$ 4,278,595</u>
			<u>\$ 13,928,338</u>

NOTE 12—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$2,080,539,306 as of April 1, 2022) and are due in two installments on July 5, 2022 and January 11, 2023. Taxes paid after the due dates accrue interest at 8% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year-end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. Priority tax liens obtained prior to April 1, 2019 accrue interest at 18% per annum. Priority tax liens obtained after April 1, 2019 accrue interest at 14% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Hooksett School District and Merrimack County, both independent governmental units, which are remitted to them as required by law. The Town also collects education taxes for the State of New Hampshire which are remitted directly to the school district. Total taxes appropriated during the year were \$30,095,222 and \$5,442,104 for the Hooksett District and Merrimack County, respectively. These taxes are recognized in these financial statements within the fiduciary funds only. The Town bears responsibility for uncollected taxes.

NOTE 13—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2023, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker’s compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

For the Year Ended June 30, 2023

States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2023.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$1,200,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 14—CONTINGENT LIABILITIES

Litigation

There may be various claims and suits pending against the Town, which arise in the normal course of the Town's activities. In the opinion of Town management, any potential claims against the Town which are not covered by insurance are immaterial and would not affect the financial position of the Town.

Federal Grants

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

NOTE 15—TAX ABATEMENTS

The Town is authorized under State Law (RSA 72:81) to enter into property tax abatement agreements for the purpose of incentivizing businesses to build, rebuild, modernize or enlarge within the Town. Tax abatements granted under RSA 72:81, are limited to the municipality and local school property taxes assessed by the Town, shall not exceed 50% of the increased assessed value attributable to construction of new structures, and additions, renovations or improvements to existing structures. The exemption may run for a maximum period of 10 years following the new construction. As of June 30, 2023 the Town has

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
For the Year Ended June 30, 2023

entered into a single tax abatement agreement granting a 25% exemption for a period of 5 years. No taxes were abated for the fiscal year ended June 30, 2023.

NOTE 16—CHANGE IN ACCOUNTING PRINCIPLE

GASB Statement No. 94 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements

During the year ended June 30, 2023, the Town implemented GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. Under Statement No. 94, the Town is required to record a receivable for installment payments and a deferred inflow of resources for the consideration received or to be received as part of the availability payment arrangement. Governmental fund revenue would be recognized in a systematic and rational manner over the term of the arrangement. No such arrangements have been identified by the Town. Accordingly, management has determined that the effect of implementing GASB Statement No. 94 to its financial statements to be immaterial.

GASB Statement No. 96 – Subscription-Based Information Technology Arrangements

During the year ended June 30, 2023, the Town implemented GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. GASB Statement No. 96 defines a subscription-based information arrangement (SBITA) as a contract to use another party's software, alone or in combination with tangible capital assets as specified in the contract for a period of time in an exchange or exchange-like transaction. Under this Statement, governments generally recognize a right-to-use subscription asset (intangible asset) and a corresponding liability for each SBITA agreement greater than one year in length. The Town has entered into various SBITA agreements for software. Management has evaluated its SBITA agreements and determined that the effect of implementing GASB Statement No. 96 to its financial statements to be immaterial.

SCHEDULE 1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis) - General Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 14,212,817	\$ 14,212,817	\$ 13,856,282	\$ (356,535)
Licenses and permits	4,475,801	4,475,801	4,828,411	352,610
Intergovernmental	1,689,374	2,259,805	2,260,600	795
Charges for services	71,563	71,563	80,227	8,664
Interest and investment income	30,000	30,000	206,800	176,800
Miscellaneous	168,798	168,798	362,049	193,251
Total Revenues	<u>20,648,353</u>	<u>21,218,784</u>	<u>21,594,369</u>	<u>375,585</u>
Expenditures:				
Current operations:				
General government	3,336,214	3,376,105	3,219,979	156,126
Public safety	10,286,621	10,271,665	10,220,261	51,404
Highways and streets	3,096,092	3,145,116	3,068,113	77,003
Sanitation	1,306,481	1,306,481	1,275,412	31,069
Health and welfare	141,973	141,973	132,108	9,865
Culture and recreation	768,155	693,155	619,971	73,184
Conservation	1,219	1,219	1,218	1
Economic development	1,000	1,000	700	300
Capital outlay	596,431	71,761	7,364	64,397
Debt service:				
Principal retirement	300,000	300,000	300,000	-
Interest and fiscal charges	117,556	117,556	117,555	1
Total Expenditures	<u>19,951,742</u>	<u>19,426,031</u>	<u>18,962,681</u>	<u>463,350</u>
Excess revenues over (under) expenditures	<u>696,611</u>	<u>1,792,753</u>	<u>2,631,688</u>	<u>838,935</u>
Other financing sources (uses):				
Transfers in	621,340	286,340	293,251	6,911
Transfers out	(2,088,085)	(2,088,085)	(2,088,085)	-
Total Other financing sources (uses)	<u>(1,466,745)</u>	<u>(1,801,745)</u>	<u>(1,794,834)</u>	<u>6,911</u>
Net change in fund balance	(770,134)	(8,992)	836,854	845,846
Fund Balance at beginning of year				
- Budgetary Basis	<u>4,465,684</u>	<u>4,465,684</u>	<u>4,465,684</u>	<u>-</u>
Fund Balance at end of year				
- Budgetary Basis	<u>\$ 3,695,550</u>	<u>\$ 4,456,692</u>	<u>\$ 5,302,538</u>	<u>\$ 845,846</u>

See accompanying notes to the required supplementary information

SCHEDULE 2

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net OPEB Liability

For the Year Ended June 30, 2023

<u>Measurement Period Ended</u>	Cost-Sharing Multiple Employer Plan Information Only				
	<u>Town's Proportion of the Net OPEB Liability</u>	<u>Town's Proportionate Share of the Net OPEB Liability</u>	<u>Town's Covered Payroll</u>	<u>Town's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability</u>
June 30, 2022	0.39992150%	\$ 1,511,254	\$ 8,764,243	17.24%	10.64%
June 30, 2021	0.37440758%	\$ 1,499,340	\$ 8,402,195	17.84%	11.06%
June 30, 2020	0.34396729%	\$ 1,505,575	\$ 7,696,734	19.56%	7.74%
June 30, 2019	0.39057804%	\$ 1,712,337	\$ 7,456,023	22.97%	7.75%
June 30, 2018	0.38620507%	\$ 1,768,224	\$ 7,212,186	24.52%	7.53%
June 30, 2017	0.25496169%	\$ 1,165,771	\$ 6,805,386	17.13%	7.91%
June 30, 2016	0.26770334%	\$ 1,295,966	\$ 6,718,349	19.29%	5.21%
June 30, 2015	*	*	*	*	*
June 30, 2014	*	*	*	*	*
June 30, 2013	*	*	*	*	*

* 10 Year schedule, historical information not available

<u>Measurement Periods</u>	Significant Actuarial Assumptions				
	<u>Inflation</u>	<u>Salary Increases</u>	<u>Investment Rate of Return</u>	<u>Mortality Table</u>	<u>Mortality Scale</u>
June 30, 2022	2.00%	5.40%	6.75%	Pub-2010	MP-2019
June 30, 2020 - 2021	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 - 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015

See accompanying notes to the required supplementary information

SCHEDULE 3
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town OPEB Contributions
For the Year Ended June 30, 2023

Cost-Sharing Multiple Employer Plan Information Only					
<u>Year Ended</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2023	\$ 167,645	\$ (167,645)	\$ -	\$ 9,054,461	1.85%
June 30, 2022	\$ 167,923	\$ (167,923)	\$ -	\$ 8,764,243	1.92%
June 30, 2021	\$ 179,930	\$ (179,930)	\$ -	\$ 8,402,195	2.14%
June 30, 2020	\$ 159,480	\$ (159,480)	\$ -	\$ 7,696,734	2.07%
June 30, 2019	\$ 178,343	\$ (178,343)	\$ -	\$ 7,456,023	2.39%
June 30, 2018	\$ 170,830	\$ (170,830)	\$ -	\$ 7,212,186	2.37%
June 30, 2017	\$ 151,116	\$ (151,116)	\$ -	\$ 6,805,386	2.22%
June 30, 2016	\$ 155,552	\$ (155,552)	\$ -	\$ 6,718,349	2.32%
June 30, 2015	*	*	*	*	*
June 30, 2014	*	*	*	*	*

* 10 Year schedule, historical information not available

See accompanying notes to the required supplementary information

SCHEDULE 4
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Changes in the Town's Total OPEB Liability and Related Ratios
For the Year Ended June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Single Employer Plan Information Only										
Total OPEB Liability:										
Service cost	\$ 35,501	\$ 35,751	\$ 50,221	\$ 45,598	\$ 93,401	\$ 96,766	*	*	*	*
Interest	63,920	73,228	40,019	45,724	70,561	63,420	*	*	*	*
Changes of benefit terms	-	-	-	-	-	-	*	*	*	*
Changes of assumptions or other inputs	(25,021)	(332,695)	51,246	67,844	71,350	(52,238)	*	*	*	*
Differences between expected and actual experience	-	-	-	-	-	-	*	*	*	*
Benefit payments	(128,420)	(112,930)	(114,852)	(121,803)	(60,128)	(45,617)	*	*	*	*
Net change in total OPEB liability	(54,020)	(336,646)	26,634	37,363	175,184	62,331	-	-	-	-
Total OPEB Liability at beginning of year	1,662,207	1,998,853	1,972,219	1,934,856	1,759,672	1,697,341	*	*	*	*
Total OPEB Liability at end of year	\$ 1,608,187	\$ 1,662,207	\$ 1,998,853	\$ 1,972,219	\$ 1,934,856	\$ 1,759,672	*	*	*	*
Covered employee payroll	\$ 7,758,917	\$ 7,758,917	\$ 8,649,246	\$ 8,649,246	\$ 6,200,946	\$ 6,049,703	*	*	*	*
Total OPEB liability as a percentage of covered employee payroll	20.73%	21.42%	23.11%	22.80%	31.20%	29.09%	*	*	*	*
Significant Actuarial Assumptions										
Discount rate	4.00%	3.77%	2.09%	2.44%	3.50%	3.87%	*	*	*	*
Health cost trend rates:										
Initial	7.0% - 2023	7.0% - 2023	7.0% - 2021	7.0% - 2021	9.0% - 2017	9.0% - 2017	*	*	*	*
Ultimate	4.5% - 2035	4.5% - 2035	4.5% - 2031	4.5% - 2031	5.0% - 2025	5.0% - 2025	*	*	*	*
Mortality improvement scale	MP-2021	MP-2021	MP-2019	MP-2019	MP-2014	MP-2014	*	*	*	*
Salary increase rate	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	*	*	*	*

Note To Schedule:
No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75

* 10 Year schedule, historical information not available

See accompanying notes to the required supplementary information

SCHEDULE 5

TOWN OF HOOKSETT, NEW HAMPSHIRE

Schedule of Changes in the Town's Proportionate Share of the Net Pension Liability

For the Year Ended June 30, 2023

<u>Measurement Period Ended</u>	<u>Town's Proportion of the Net Pension Liability</u>	<u>Town's Proportionate Share of the Net Pension Liability</u>	<u>Town's Covered Payroll</u>	<u>Town's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
June 30, 2022	0.34766659%	\$ 19,942,612	\$ 8,764,243	227.55%	65.12%
June 30, 2021	0.34745201%	\$ 15,398,792	\$ 8,402,195	183.27%	72.22%
June 30, 2020	0.32372984%	\$ 20,706,249	\$ 7,696,734	269.03%	58.72%
June 30, 2019	0.33592205%	\$ 16,163,409	\$ 7,456,023	216.78%	65.59%
June 30, 2018	0.33409581%	\$ 16,069,677	\$ 7,212,186	222.81%	64.73%
June 30, 2017	0.33357614%	\$ 16,405,250	\$ 6,805,386	241.06%	62.66%
June 30, 2016	0.34560942%	\$ 18,378,110	\$ 6,718,349	273.55%	58.30%
June 30, 2015	0.34184351%	\$ 13,542,223	\$ 6,582,012	205.75%	65.47%
June 30, 2014	0.35368587%	\$ 13,275,903	\$ 6,631,475	200.20%	66.32%
June 30, 2013	0.34427117%	\$ 14,816,689	\$ 6,308,421	234.87%	59.81%

Significant Actuarial Assumptions

<u>Measurement Periods</u>	<u>Inflation</u>	<u>Salary Increases</u>	<u>Investment Rate of Return</u>	<u>Mortality Table</u>	<u>Mortality Scale</u>
June 30, 2022	2.00%	5.40%	6.75%	Pub-2010	MP-2019
June 30, 2020 - 2021	2.00%	5.60%	6.75%	Pub-2010	MP-2019
June 30, 2016 - 2019	2.50%	5.60%	7.25%	RP-2014	MP-2015
June 30, 2013 - 2015	3.00%	3.75-5.80%	7.75%	RP-2000	Scale AA

See accompanying notes to the required supplementary information

SCHEDULE 6
TOWN OF HOOKSETT, NEW HAMPSHIRE
Schedule of Town Pension Contributions
For the Year Ended June 30, 2023

<u>Year Ended</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Town's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
June 30, 2023	\$ 2,037,272	\$ (2,037,272)	\$ -	\$ 9,054,461	22.50%
June 30, 2022	\$ 2,004,062	\$ (2,004,062)	\$ -	\$ 8,764,243	22.87%
June 30, 2021	\$ 1,596,346	\$ (1,596,346)	\$ -	\$ 8,402,195	19.00%
June 30, 2020	\$ 1,436,915	\$ (1,436,915)	\$ -	\$ 7,696,734	18.67%
June 30, 2019	\$ 1,462,153	\$ (1,462,153)	\$ -	\$ 7,456,023	19.61%
June 30, 2018	\$ 1,410,527	\$ (1,410,527)	\$ -	\$ 7,212,186	19.56%
June 30, 2017	\$ 1,222,034	\$ (1,222,034)	\$ -	\$ 6,805,386	17.96%
June 30, 2016	\$ 1,237,555	\$ (1,237,555)	\$ -	\$ 6,718,349	18.42%
June 30, 2015	\$ 1,146,844	\$ (1,146,844)	\$ -	\$ 6,582,012	17.42%
June 30, 2014	\$ 1,147,439	\$ (1,147,439)	\$ -	\$ 6,631,475	17.30%

See accompanying notes to the required supplementary information

TOWN OF HOOKSETT, NEW HAMPSHIRE
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2023

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for encumbrances, non-budgetary revenues and expenditures, and budgetary transfers as follows:

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
Per Exhibit D	\$ 21,858,174	\$ 20,374,019
Difference in property taxes meeting susceptible to accrual criteria	151,066	
Encumbrances - June 30, 2022		(292,906)
Encumbrances - June 30, 2023		503,146
Non-budgetary revenues and expenditures	(121,620)	(1,621,578)
Budgetary transfers		<u>2,088,085</u>
Per Schedule 1	<u>\$ 21,887,620</u>	<u>\$ 21,050,766</u>

Major Special Revenue Fund

The Town adopts its budgets under regulations of the New Hampshire Department of Revenue Administration which differ from accounting principles generally accepted in the United States of America. Consequently, budgetary information is not presented for the Route 3A Infrastructure Tax Increment Financing Fund, as the information is neither practical nor meaningful.

SCHEDULE A
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
June 30, 2023

	Special Revenue <u>Funds</u>	Permanent <u>Funds</u>	Combining <u>Totals</u>
ASSETS			
Cash and cash equivalents	\$ 811,964		\$ 811,964
Investments	189,544	\$ 127,627	317,171
Accounts receivable, net	115,005		115,005
Due from other funds	4,514,542		4,514,542
Total Assets	<u>5,631,055</u>	<u>127,627</u>	<u>5,758,682</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 5,631,055</u>	<u>\$ 127,627</u>	<u>\$ 5,758,682</u>
LIABILITIES			
Accounts payable	\$ 23,440	\$ 30	\$ 23,470
Accrued liabilities	3,635		3,635
Due to other funds	46,110	5,140	51,250
Advances from grantors	1,401,732		1,401,732
Total Liabilities	<u>1,474,917</u>	<u>5,170</u>	<u>1,480,087</u>
DEFERRED INFLOWS OF RESOURCES			
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable		122,312	122,312
Restricted	2,128,418	145	2,128,563
Committed	2,027,720		2,027,720
Total Fund Balances	<u>4,156,138</u>	<u>122,457</u>	<u>4,278,595</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 5,631,055</u>	<u>\$ 127,627</u>	<u>\$ 5,758,682</u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2023

	Conservation Commission Fund	Impact Fees Fund	Solid Waste Disposal Fund	Recreation Revolving Fund	Ambulance Service Fund
ASSETS					
Cash and cash equivalents	\$ 478,314				\$ 333,650
Investments					
Accounts receivable, net		\$ 1,941,711	\$ 650,494	\$ 149,562	103,571
Due from other funds		<u>1,941,711</u>	<u>650,494</u>	<u>149,562</u>	<u>437,221</u>
Total Assets					
DEFERRED OUTFLOWS OF RESOURCES					
Total Deferred Outflows of Resources					
Total Assets and Deferred Outflows of Resources	<u>\$ 478,314</u>	<u>\$ 1,941,711</u>	<u>\$ 650,494</u>	<u>\$ 149,562</u>	<u>\$ 437,221</u>
LIABILITIES					
Accounts payable					\$ 21,459
Accrued liabilities					2,594
Due to other funds	\$ 228			\$ 17	37,530
Advances from grantors					
Total Liabilities	<u>228</u>	<u>\$ -</u>	<u>\$ -</u>	<u>17</u>	<u>61,583</u>
DEFERRED INFLOWS OF RESOURCES					
Total Deferred Inflows of Resources					
FUND BALANCES					
Restricted		1,941,711			
Committed	478,086		650,494	149,545	375,638
Total Fund Balances	<u>478,086</u>	<u>1,941,711</u>	<u>650,494</u>	<u>149,545</u>	<u>375,638</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 478,314</u>	<u>\$ 1,941,711</u>	<u>\$ 650,494</u>	<u>\$ 149,562</u>	<u>\$ 437,221</u>

SCHEDULE A-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
June 30, 2023
(continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Grants Fund	Total Nonmajor Special Revenue Funds
ASSETS						
Cash and cash equivalents				\$ 189,544		\$ 811,964
Investments						189,544
Accounts receivable, net	\$ 5,515	\$ 11,434				115,005
Due from other funds	5,515	360,834	\$ 4,694		\$ 1,401,732	4,514,542
Total Assets	<u>5,515</u>	<u>372,268</u>	<u>4,694</u>	<u>189,544</u>	<u>1,401,732</u>	<u>5,631,055</u>
DEFERRED OUTFLOWS OF RESOURCES						
Total Deferred Outflows of Resources	-	-	-	-	-	-
Total Assets and Deferred Outflows of Resources	<u>\$ 5,515</u>	<u>\$ 372,268</u>	<u>\$ 4,694</u>	<u>\$ 189,544</u>	<u>\$ 1,401,732</u>	<u>\$ 5,631,055</u>
LIABILITIES						
Accounts payable		\$ 1,964				\$ 23,440
Accrued liabilities		1,041				3,635
Due to other funds				\$ 8,352		46,110
Advances from grantors					\$ 1,401,732	1,401,732
Total Liabilities	<u>\$ -</u>	<u>3,005</u>	<u>\$ -</u>	<u>8,352</u>	<u>1,401,732</u>	<u>1,474,917</u>
DEFERRED INFLOWS OF RESOURCES						
Total Deferred Inflows of Resources	-	-	-	-	-	-
FUND BALANCES						
Restricted	5,515			181,192		2,128,418
Committed		369,263	4,694			2,027,720
Total Fund Balances	<u>5,515</u>	<u>369,263</u>	<u>4,694</u>	<u>181,192</u>	<u>-</u>	<u>4,156,138</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 5,515</u>	<u>\$ 372,268</u>	<u>\$ 4,694</u>	<u>\$ 189,544</u>	<u>\$ 1,401,732</u>	<u>\$ 5,631,055</u>

SCHEDULE B
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Funds
For the Year Ended June 30, 2023

	Special Revenue <u>Funds</u>	Permanent <u>Funds</u>	Combining <u>Totals</u>
Revenues:			
Taxes	\$ 154,000		\$ 154,000
Intergovernmental	109,231		109,231
Charges for services	954,798		954,798
Interest and investment income	62,989	\$ 4,271	67,260
Miscellaneous	<u>284,657</u>		<u>284,657</u>
Total Revenues	<u>1,565,675</u>	<u>4,271</u>	<u>1,569,946</u>
Expenditures:			
Current operations:			
General government	14,918	30	14,948
Public safety	1,067,521		1,067,521
Highways and streets	105,065		105,065
Culture and recreation	10,731		10,731
Conservation	135,055		135,055
Economic development	228		228
Capital outlay	<u>85,188</u>		<u>85,188</u>
Total Expenditures	<u>1,418,706</u>	<u>30</u>	<u>1,418,736</u>
Excess revenues over (under) expenditures	<u>146,969</u>	<u>4,241</u>	<u>151,210</u>
Other financing sources (uses):			
Transfers out	<u>(2,176)</u>	<u>(5,140)</u>	<u>(7,316)</u>
Total Other financing sources (uses)	<u>(2,176)</u>	<u>(5,140)</u>	<u>(7,316)</u>
Net change in fund balances	144,793	(899)	143,894
Fund Balances at beginning of year	<u>4,011,345</u>	<u>123,356</u>	<u>4,134,701</u>
Fund Balances at end of year	<u>\$ 4,156,138</u>	<u>\$ 122,457</u>	<u>\$ 4,278,595</u>

SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
 For the Year Ended June 30, 2023

		<u>Conservation Commission Fund</u>	<u>Impact Fees Fund</u>	<u>Solid Waste Disposal Fund</u>	<u>Recreation Revolving Fund</u>	<u>Ambulance Service Fund</u>
Revenues:						
Taxes	\$	154,000				47,948
Intergovernmental						630,141
Charges for services		2,113	33,558	158,762	14,890	2,685
Interest and investment income		1,350	270,501	10,289	2,456	
Miscellaneous		157,463	304,059	4	1,627	
Total Revenues		<u>157,463</u>	<u>304,059</u>	<u>169,055</u>	<u>18,973</u>	<u>680,774</u>
Expenditures:						
Current operations:						
General government						
Public safety			36,077			861,654
Highways and streets			87,520			
Culture and recreation					10,293	
Conservation		135,055				
Economic development		228				
Capital outlay		<u>135,283</u>	<u>123,597</u>	<u>-</u>	<u>10,293</u>	<u>861,654</u>
Total Expenditures		<u>22,180</u>	<u>180,462</u>	<u>169,055</u>	<u>8,680</u>	<u>(180,880)</u>
Excess revenues over (under) expenditures						
Other financing sources (uses):						
Transfers out						
Total Other financing sources (uses)		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances		22,180	180,462	169,055	8,680	(180,880)
Fund Balances at beginning of year		<u>455,906</u>	<u>1,761,249</u>	<u>481,439</u>	<u>140,865</u>	<u>556,518</u>
Fund Balances at end of year		<u>\$ 478,086</u>	<u>\$ 1,941,711</u>	<u>\$ 650,494</u>	<u>\$ 149,545</u>	<u>\$ 375,638</u>

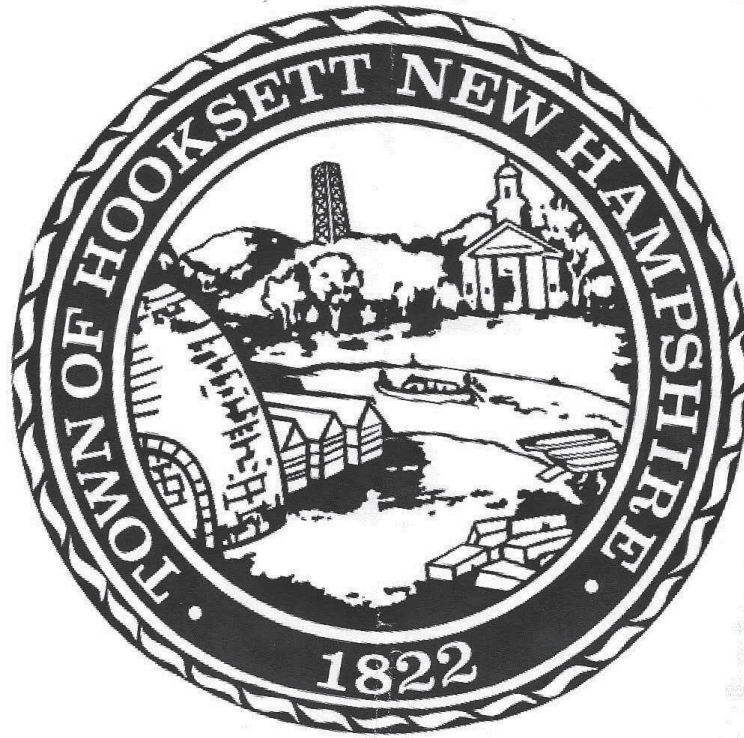
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**SCHEDULE B-1
TOWN OF HOOKSETT, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds**

For the Year Ended June 30, 2023
(continued)

	Drug Forfeiture Fund	Police Special Details Fund	Fire Special Details Fund	Private Trust Funds	Grants Fund	Total Nonmajor Special Revenue Funds
Revenues:						
Taxes					\$ 61,283	\$ 154,000
Intergovernmental						109,231
Charges for services		\$ 150,768	\$ 237			954,798
Interest and investment income	\$ 96	6,189	78	\$ 5,525		62,989
Miscellaneous				11,175		284,657
Total Revenues	<u>96</u>	<u>156,957</u>	<u>315</u>	<u>16,700</u>	<u>61,283</u>	<u>1,565,675</u>
Expenditures:						
Current operations:						
General government				645	14,273	14,918
Public safety	589	132,139	193	18,997	17,872	1,067,521
Highways and streets					17,545	105,065
Culture and recreation				438		10,731
Conservation						135,055
Economic development						228
Capital outlay		73,188			12,000	85,188
Total Expenditures	<u>589</u>	<u>205,327</u>	<u>193</u>	<u>20,080</u>	<u>61,690</u>	<u>1,418,706</u>
Excess revenues over (under) expenditures	<u>(493)</u>	<u>(48,370)</u>	<u>122</u>	<u>(3,380)</u>	<u>(407)</u>	<u>146,969</u>
Other financing sources (uses):						
Transfers out				(2,176)		(2,176)
Total Other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,176)</u>	<u>-</u>	<u>(2,176)</u>
Net change in fund balances	<u>(493)</u>	<u>(48,370)</u>	<u>122</u>	<u>(5,556)</u>	<u>(407)</u>	<u>144,793</u>
Fund Balances at beginning of year	<u>6,008</u>	<u>417,633</u>	<u>4,572</u>	<u>186,748</u>	<u>407</u>	<u>4,011,345</u>
Fund Balances at end of year	<u>\$ 5,515</u>	<u>\$ 369,263</u>	<u>\$ 4,694</u>	<u>\$ 181,192</u>	<u>\$ -</u>	<u>\$ 4,156,138</u>

TOWN OF HOOKSETT



Capital Improvement Plan

FY Ending 2026 - 2031

Please note this document is a DRAFT and is merely an extract. Please contact the Finance Department for a full copy of the plan.

Town of Hooksett
Capital Improvement Plan
FY Ending 2026-2031

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Introduction

Hooksett's Capital Improvement Program (CIP) identifies the capital needs of the Town and indicates how these needs might be funded over a six-year period.

It describes long-term capital needs for all municipal departments including general government, fire-rescue, police, public works, wastewater, water, and the schools.

The CIP is a planning document. As such, it is updated annually and subject to change as the needs of the Town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes in priorities, or other needs. One effective use of the CIP is that it provides considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals of the Town. The CIP allows Town departments to establish a methodology and priority system for providing efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

For the purposes of this document, a capital improvement is defined by its cost and its useful life. Items include costs of at least \$50,000 and generally have a useful life of at least five (5) years. Eligible items include acquisition of land or interests in land for public purposes, new buildings or additions, public infrastructure such as highways, sewer or water lines, or similar projects and major equipment purchases and replacements. It also includes the purchase or lease of wheeled vehicles, or motorized equipment having an expected life of at least three (3) years.

Routine or recurring expenses or obligations for services to the community or maintenance of Town assets which are the mission and normal duties of a department are *not* capital improvement projects, even when their individual or combined cost or obligation is at least fifty thousand dollars (\$50,000) and/or five (5) years.

The Capital Improvement Program is coordinated annually by the Town's Finance Department. Municipal departments submit a 6-year listing of proposed CIP projects, including vehicle and equipment needs that are in excess of \$50,000. The requests are reviewed and updated by the CIP Committee consisting of André Garron, Town Administrator; David Boutin, Town Council Rep; Robert Duhaime, Sewer Commission Rep; Brian Soucy, Budget Committee Rep; Jillian Godbout, School Board Rep, Elizabeth Robidoux, Town Planner and Christine Tewksbury, Finance Director and then presented to the Planning Board. The Planning Board provides recommendations at a working meeting in late June or early July, and subsequently adopts the CIP. The Town Administrator then submits the CIP to the Town Council in late August. The Town Council reviews the CIP and determines the final list of projects to be presented at the Town Meeting each year.

Financing Methods

In the project summaries below, there are a number of different local financing methods referenced. Some of these methods require appropriations, either as part of the Town's annual operating budget or as independent warrant articles at the Town Meeting.

- The **Taxation** refers to those projects with proposed funding from real property tax revenues.
- The **Capital Reserve** method requires appropriations over more than one year, with the actual project being accomplished only when the total appropriations meet the project cost. This approach is for expenditures having a known fixed life such as vehicle replacement, building maintenance and road repair. In conjunction with the Capital reserve method of financing, there may be State or Federal monies available to pay for portions of the project, which require the Town to raise their percentage of matching funds prior to receiving these Federal or State dollars. An example is State bridge aid where the town needs to raise their 20% matching share prior to applying for the State 80% share. Identification of these needs early on is critical to starting a Capital Reserve in time to fund projects when needed.
- The **Lease/Purchase** method has been used in the past for the purchase of Fire trucks and Highway department vehicles. Although this is a valid financing method, this method of payment is more costly due to interest. The Town prefers funding vehicle replacement through Capital reserves where the Town pays itself the interest on Capital balances rather than a financing company for the purchase of needed vehicles. The town feels this would be a substantial tax savings for Hooksett residents based on the number of current vehicles and equipment owned by the town along with additional vehicles that will be needed in the future. The annual interest earned or saved on a properly funded vehicle replacement Capital reserve would pay for the cost of certain vehicle replacements when needed.
- The **Bond or Bank Note** method of payment is recommended for Capital Expenditure needs of \$1,000,000 or more. Typically, these are the most expensive projects such as renovations, additions, or new construction of buildings or infrastructure that allow for capital facilities requests to be met immediately while spreading out the cost over several years in the future. We highly recommend this method of payment on all Capital projects scheduled in the CIP costing over \$1,000,000 based on our review of historical spending patterns in the town.
- **Impact fees** are also a viable financing method for some portion of future capital improvement needs as long as they are placed in a fund until they are either expended within 6 years as part of a project financing or returned to the party from which they were collected. The town has adopted an impact fee ordinance.
- **Tax Increment Financing** allows the Town to use the increase in the valuation of property to directly pay off bonds for infrastructure improvements and capital projects within a defined district.
- **Other financing** methods available to us for funding projects include gifts, grants and matching funds from any source. All of these can be used to offset the cost of Capital Improvement projects. The CIP recommends that all Department Heads, the School Board and the Town

Town of Hooksett
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Council research and use these methods whenever available in order to lessen the burden on taxpayers as much as possible even though they will play a less important role in the overall funding of needed projects. In addition, if there are instances where fiscal resources from outside the community have been committed to help finance a local capital project, the offsetting revenues are shown in association with the proposed capital project.

Identification of Departmental Capital Needs

The department's requests include project description, the department's priority, facility service area, and justification of the project. Departments are also responsible for obtaining project cost estimates and identifying appropriate revenue sources for the project.

Priority Systems

Capital project requests have been prioritized using the following system:

- | | |
|---------------------------|--|
| “U” – Urgent | Cannot be delayed. Needed for health or safety. |
| “C” – Committed | Part of an existing contractual agreement or otherwise legally required. |
| “N” – Necessary | Needed within 3 years to maintain existing level and quality of community services. |
| “D” – Desirable | Needed within 4-6 years to improve quality or level of service. |
| “F” – Deferrable | Can be placed on hold until after 6-year period but supports community development goals. |
| “R” – Research | Pending results of ongoing research, planning, and coordination. The project may be important but lacks all the information to make a definitive decision. |
| “I” – Inconsistent | Contrary to land use planning or community goals. |

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Municipal Projects		Priority					Project	Funding	Capital Budget	Program Years						
		Recommendations	U	C	N	D				F	R	I	Cost	Method	2025-26	2026-27
Page	Project Description	U	C	N	D	F	R	I	Cost	Method	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Town's future projected needs																
General Government																
10	Full Revaluation 2028		X						250,000	CR			250,000			
10	GIS Digital Parcel Recompile		X						537,000	CR			537,000			
11	Solar Farm at Landfill			X					2,692,812	Bond					2,692,812	
11	Security for Town Hall		X						175,000	Grant	175,000					
Fire-Rescue																
11	Safety Center Feasibility Study		X						95,000	Taxation	95,000					
12	Safety Center Remodel/Addition					X			1,750,000	Bond						1,750,000
12	Training Structure				X				750,000	Impact Fees/Grants						750,000
13	Fire Station 3 Needs Study			X					60,000	Taxation		60,000				
13	Portable Radio Replacement			X					650,000	CR/Taxation				650,000		
14	Engine #5 Replacement			X					1,000,000	CR			1,000,000			
15	Forestry #2 Replacement			X					85,000	CR				85,000		
16	Ladder #2 Replacement			X					1,800,000	Bond			1,800,000			
17	Car #3 Replacement (formally Car #2)				X				95,000	Taxation					95,000	
18	Car #4 Replacement		X						85,000	Taxation	85,000					
19	Utility #1 Replacement			X					85,000	Taxation				85,000		
20	Boat #2 Replacement (formally Boat 1)			X					30,000	Taxation				30,000		
21	ATV Gator #1 Replacement				X				85,000	Taxation/Grant				85,000		
22	Ambulance #1 Replacement			X					375,000	Ambulance Fund						375,000
23	Ambulance #2 Replacement		X						310,000	Ambulance Fund			310,000			
Police																
24	Cruiser Replacement		X						776,212	Taxation	120,000	123,600	127,308	131,128	135,062	139,114
24	South Bow Tower Replacement	X							125,000	CR	125,000					
24	Body Cameras Replacement			X					206,444	CR					206,444	
25	Tasers Replacement			X					100,611	CR				100,611		
25	Radio Console Project	X							244,000	CR	244,000					
25	Radio Simulcast System			X					267,676	CR						267,676
Public Works																
Highway																
26	Rte. 3A TIF Project - Exit 10		X						15,300,000	TIF Bond		3,000,000	8,100,000	4,200,000		
26	Hackett Hill, Rte. 3A and Main Street Improvements	X							2,485,332	Fed, State, IF & Donations		2,485,332				
26	Martins Ferry Road Intersection		X						1,500,000	State/IF/Grants	1,500,000					
27	Grant Street Neighborhood Drainage	X							262,000	CR	112,000	150,000				
27	Edgewater Dr Riverbank Stabilization & Road Repair	X							190,000	CR/Grant	50,000	140,000				
27	Town Wide Paving		X						5,400,000	Taxation	900,000	900,000	900,000	900,000	900,000	900,000
29	Pickup Truck P4-08 Replacement		X						63,000	CR	63,000					
30	Pickup Truck P1-17 Replacement			X					75,500	CR						75,500
31	Dump Truck non CDL D2-08 Replacement			X					113,000	CR			113,000			
32	Dump Truck non CDL D1-16 Replacement			X					117,000	CR				117,000		
33	Plow Truck/Sander T1-05 Replacement		X						258,500	CR		258,500				
34	Plow Truck/Sander T1-06 Replacement		X						251,000	CR	251,000					
35	Plow Truck/Sander T1-09 Replacement			X					282,000	CR				282,000		
36	Plow Truck/Sander T1-10 Replacement			X					290,000	CR						290,000
37	Roller HW7-97 Upgrade			X					25,000	CR	25,000					
37	Safety Center Parking Lot Replacement			X					600,000	CR				600,000		
38	Historical Old Town Hall				X				3,000,000	Bond						3,000,000
38	Field Lighting at Petersbrook Park			X					437,000	IF/CR/Donations			437,000			
39	West Side Park				X					IF/Taxes/Grant						
40	Pickup Truck PR1-15 Replacement			X					73,000	CR				73,000		
41	Dump Truck non CDL D1-15 Replacement		X						113,000	CR			113,000			
42	Trailer Dump SW-T1 Replacement			X					87,000	Solid Waste SR	87,000					
43	Auto #3 Upsize			X					391,000	Solid Waste SR	391,000					
44	Auto #4 Replacement			X					450,000	Solid Waste SR/CR						450,000
45	Bailer Replacement			X					93,000	Solid Waste SR	93,000					
45	Scale House/Office Replacement			X					450,000	Solid Waste SR/Tax		450,000				
46	Overhead Door Replacements			X					93,000	Solid Waste SR		93,000				
Wastewater																
47	Golden Gate & Merrimack St Pump Station Updates	X							800,000	CR	800,000					
48	Wastewater Plant Roof Replacement		X						150,000	CR		150,000				
48	Martins Ferry Force Main Upgrades	X							2,100,000	SRF Loan, CR	2,100,000					
49	Pipeline Camera System			X					200,000	CR	200,000					
49	Pick-up Truck Replacement 1 Ton			X					93,000	CR						93,000
50	Pick-up Truck Replacement 3/4 Ton			X					55,000	CR		55,000				
50	Pick-up Truck Replacement 3/4 Ton			X					60,000	CR						60,000
									\$ 48,487,087		\$ 7,416,000	\$ 7,865,432	\$ 13,687,308	\$ 6,456,739	\$ 4,911,318	\$ 8,150,290

Town of Hooksett
 Capital Improvement Plan
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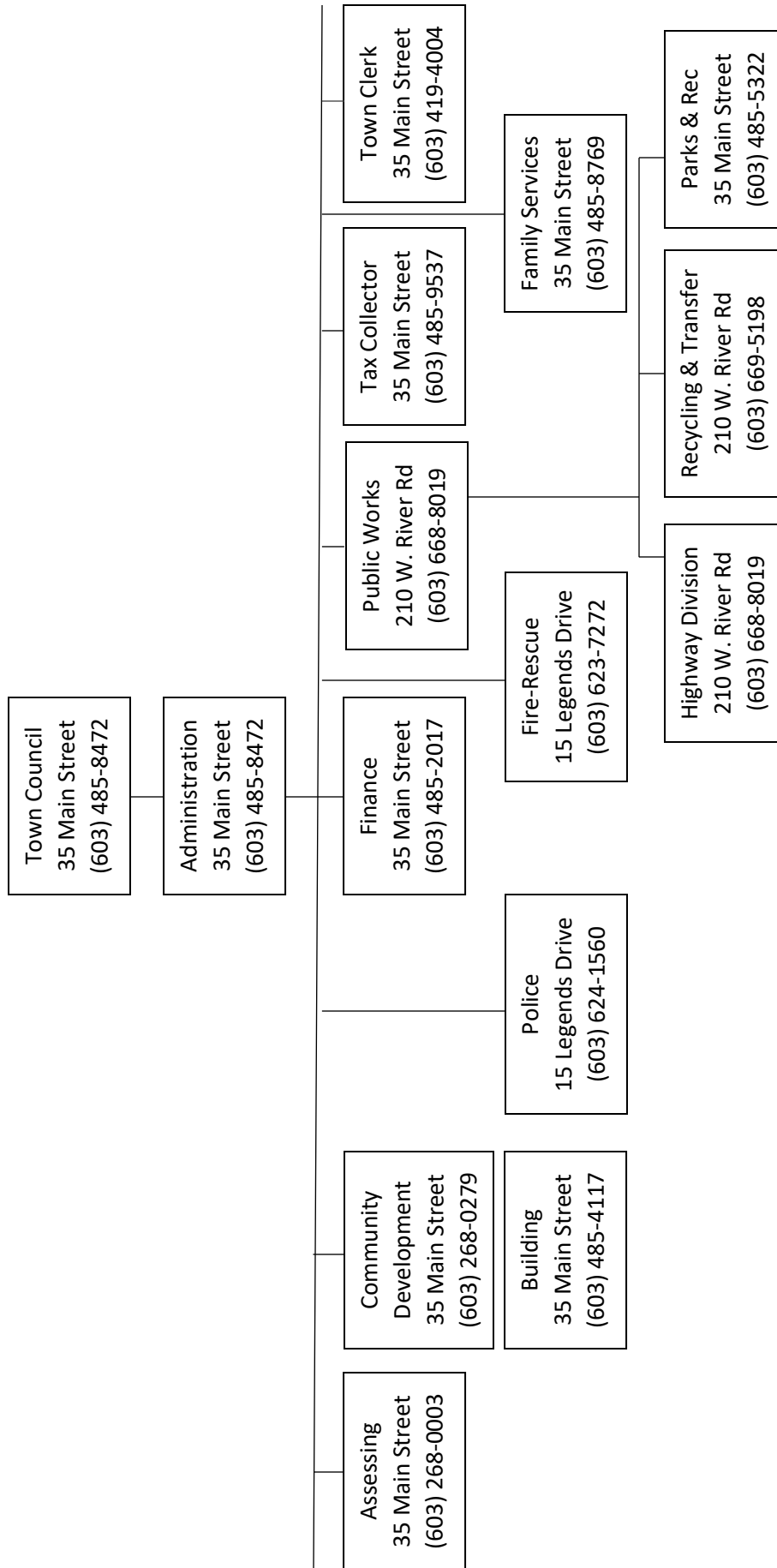
School District Projects		Priority					Project	Funding	Capital Budget	Program Years								
		Recommendations	U	C	N	D				F	R	I	Cost	Method	2025-26	2026-27	2027-28	2028-29
Page	Project Description																	
Hooksett School District																		
51	Schools Maintenance	X						14,142,642	Bond	14,142,642								
Grand Total Hooksett School District Requests							\$ 14,142,642			\$ 14,142,642	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Hooksett
Capital Improvement Plan
FY Ending 2026-2031

Funding By Year

	Funding Method	Capital Budget	Program Years					
			2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Taxes								
Revaluation CR	Taxation	79,000	79,000	79,000				
Town Wide Digitized Mapping CR	Taxation	135,000	135,000	135,000				
Safety Center Feasibility Study	Taxation	95,000						
Fire Station 3 Needs Study	Taxation		60,000					
Portable Radio Replacement (Fire Tools & Equipment CR)	Taxation	75,000	75,000	250,000	250,000			
Fire Apparatus CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Car #3 Replacement (formally Car #2)	Taxation						95,000	
Car #4 Replacement	Taxation	85,000						
Utility #1 Replacement	Taxation					85,000		
Boat #1 Replacement	Taxation					30,000		
ATV Gator #1 Replacement	Taxation					85,000		
Cruiser Replacements	Taxation	120,000	123,600	127,308	131,128	135,062	139,114	
Emergency Radio Communications CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Police Equipment CR (New request)	Taxation	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Drainage Upgrades CR	Taxation	125,000	125,000	100,000	100,000	100,000	100,000	100,000
Town Wide Paving	Taxation	900,000	900,000	900,000	900,000	900,000	900,000	900,000
DPW Vehicle CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Town Building Maintenance CR	Taxation	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Parks & Recreations Facilities Development CR	Taxation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
R&T Scale House/Office Replacement	Solid Waste SR/Tax		100,000					
Automated Collections Equipment CR	Taxation	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Subtotal - Taxes		\$ 2,594,000	\$ 2,577,600	\$ 2,571,308	\$ 2,561,128	\$ 2,210,062	\$ 2,119,114	
Other Revenues								
Security for Town Hall	Grant	175,000						
Training Structure	Impact Fees/Grants							750,000
Ambulance #1 Replacement	Ambulance Fund							375,000
Ambulance #2 Replacement	Ambulance Fund			310,000				
Rte. 3A TIF Project - Exit 10	TIF		3,000,000	8,100,000	4,200,000			
Hackett Hill, Rte. 3A and Main Street Improvements	Fed/State/IF & Donations		2,485,332					
Martins Ferry Road Intersection	State/IF/Grants	1,500,000						
Field Lighting at Petersbrook Park	IF/CR/Donations			437,000				
Trailer Dump SW-T1 Replacement	Solid Waste SR	87,000						
Auto #3 Upsize	Solid Waste SR/CR	391,000						
Auto #4 Replacement	Solid Waste SR/CR							450,000
Bailer Replacement	Solid Waste SR	93,000						
R&T Scale House/Office Replacement	Solid Waste SR/Tax		350,000					
Overhead Door Replacements	Solid Waste SR		93,000					
Golden Gate & Merrimack St Pump Station Updates	CR	800,000						
Plant Roof Replacement	CR		150,000					
Martins Ferry Pump Station Upgrades	SRF Loan, Grants	2,100,000						
Pipeline Camera System	CR	200,000						
Pick-up Truck Replacement 1 Ton	User Fees							93,000
Pick-up Truck Replacement 3/4 Ton	User Fees			55,000				
Pick-up Truck Replacement	User Fees							60,000
Subtotal - Other Revenues		\$ 5,346,000	\$ 6,133,332	\$ 8,847,000	\$ 4,200,000	\$ -	\$ 1,728,000	
Bonding								
Solar Farm at Landfill	Bond						2,692,812	
Safety Center Remodel/Addition	Bond							1,750,000
Ladder #2 Replacement	Bond			1,800,000				
Rte. 3A TIF Project - Exit 10	Bond		3,000,000	8,100,000	4,200,000			
Historical Old Town Hall	Bond							3,000,000
School Maintenance	Bond	14,142,642						
Subtotal - Bonding		\$ 14,142,642	\$ 3,000,000	\$ 9,900,000	\$ 4,200,000	\$ 2,692,812	\$ 4,750,000	

Town of Hooksett – Town Departments



ASSESSING DEPARTMENT

Dear Hooksett Residents,

Another year has passed. It was a very busy year in the Assessing Office, as we were completing a Statistical Update for 2023, answering all abatements, and visiting all properties with building permits.

Hooksett has Elayne Pierson as the Assessing Clerk and an intracle part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public.

The newest technology available is GIS information which can be accessed on the home page at www.hooksett.org. This enables the user to view town maps via aerial imagery. In addition to assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

In 2023, the Assessor's Office received over 150 abatement requests. Furthermore, the Assessor's office will continue with the cyclical database maintenance program which entails a complete interior and exterior data verification, when possible, for 20% of the town, or as much as funding allows.

Our entire town's median ratio for 2023 is 99.5%.

The entire Assessor's Database is hosted online at www.visionappraisal.com. This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

The Assessing Tax Maps are available online at www.hooksett.org as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,
Jon Duhamel, CNHA
Assessor
Town of Hooksett

Veterans or Veterans Widow Credit

Must own property on April 1 of year of application.
Must be NH resident for 1 year prior to April 1 of the application year.
Must be residential property.
Must notify Assessor's Office of any change of address.
Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.
A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$420.00 reduction in real estate tax bill.

Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)
World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)
Korean Conflict – June 25, 1950 and January 31, 1955
Vietnam Conflict – December 22, 1961 and May 7, 1975.
Vietnam Conflict-July 1, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.
Persian Gulf War- August 2, 1990 and the date thereby prescribed by Presidential proclamation by law
Any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal or theater of operations service medal.

All Veterans' Tax Credit RSA 72:28-b

A person shall qualify for the all veterans' tax credit if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service; or the spouse or surviving spouse of such resident, provided that Title 10 training for active duty by a member of a national guard or reserve shall be included as service under this paragraph; provided however that the person is not eligible for and is not receiving a credit under RSA 72:28 or RSA 72:35.

Exemption Credit: \$420.00 reduction in real estate tax bill.

Disabled Veteran or Widow of Disabled Veteran

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

Exemption Credit: \$2,800.00 reduction in real estate tax bill.

Certain Disabled Veterans RSA 72:36-a

72:36-a Certain Disabled Veterans. – Any person, who is discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service, who is totally and permanently disabled from service connection

and satisfactory proof of such service connection is furnished to the assessors and who is a double amputee of the upper or lower extremities or any combination thereof, paraplegic, or has blindness of both eyes with visual acuity of 5/200 or less as the result of service connection and who owns a specially adapted homestead which has been acquired with the assistance of the Veterans Administration or which has been acquired using proceeds from the sale of any previous homestead which was acquired with the assistance of the Veterans Administration, the person or person's surviving spouse, shall be exempt from all taxation on said homestead. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

Exemption Credit: Exempt from all residential Real Estate tax on said homestead

Blind Exemption

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

Exemption Credit: \$50,000.00 reduction in assessed value

Elderly Exemption

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15th.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1st in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$43,200.00**, or if married a combined gross income of not more than **\$56,700.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$250,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$96,320.00**

For a person 75 years old to 79 years old - **\$134,820.00**

A person 80 years old and older - **\$173,320.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

Applications

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

******IMPORTANT******

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills.

Tax Deferral Program (RSA 72:38-a)

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

Current Use

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acre minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record.

Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

Change in Use Tax:

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

TAXPAYER’S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.

PROPERTY TAX

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

THE TIMBER LAW (RSA 79)

“Forest Conservation and Taxation,” as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an “Intent to Cut” form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and “Report to Cut” form.

Failure to file the “Intent to Cut” before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

“Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess dooimage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on dooimage.

RSA 79-D, Historic Barn Tax Incentive

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

RSA 79-E, Community Revitalization Tax Relief Incentive

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor’s Office at 268-0003.

RSA 72:81, Commercial and Industrial Construction Exemption

Hooksett Town Council has adopted the Commercial and Industrial Tax Exemption. The intent of the exemption is to provide incentives to businesses to build, rebuild, modernize or enlarge within the

municipality. The exemption shall apply only for municipal and local property taxes assessed by the municipality which shall exclude the state education property taxes under RSA 76:3 and county taxes assessed against the municipality under RSA 29:11 and shall be a specified percentage on an annual basis of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to the existing structures, but which shall not exceed 50 percent per year. The exemption may run for a maximum period of 10 years following the new construction.

The percentage rate and duration of the exemption shall be granted on a per case basis based on the amount and value of public benefit as determined by the governing body as part either:

- a) To all properties within the municipality; or
- b) To a specific group or groups of parcels within the municipality as designated by the governing body.

RSA 72:61-72:64 Solar Energy System Exemption

The Town of Hooksett has adopted the provisions of Solar Energy System Exemption which provide an optional property tax exemption from the property assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes, not to exceed \$30,000..

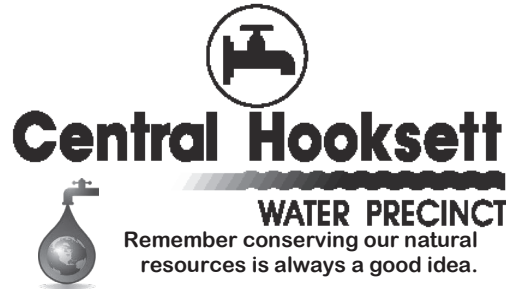
Inventory of Town Property 2023-2024							
PROPERTY LOCATION	MAP	LOT	BLDG VALUE	LAND VALUE	ACREAGE	APPRAISED VALUE	
Edgewater Drive	1	4-A		59500	0.48	59500	
Railroad Bed	1	18A		400	0.63	400	
Railroad	1	18B		26,900	1.95	26,900	
Pleasant Street	1	20	2837	2,910	*20.0	5,747	
61 Merrimack Street	1	34		11,925	*80.0	11,925	
Merimack Street	1	37	4328	4,182	*27.0	8,510	
Pleasant Street	2	19		134,300	2.50	134,300	
Chester Turnpike	3	14		111,000	87.00	111,000	
Chester Turnpike	4	3		20,038	*160.60	20,038	
North Candia Road	4	6		34,100	14.60	34,100	
North Candia Road	4	9		7,728	*70.31	7,728	
North Candia Road	4	10		1,132	*10.30	1,132	
North Candia Road	4	12	968	1,497	*13.62	2,465	
North Candia Road	4	18		74,000	20.00	74,000	
7 North Candia Road	4	22		101,700	44.60	101,700	
Wiggins Road	4	24		199,000	131.10	199,000	Conservation
Mountain Road	4	26		25,200	27.10	25,200	
Wiggin Road	4	27	11636	17,990	*163.68	29,626	
Chester Turnpike	4	32		11,900	0.53	11,900	
Chester Turnpike	4	33		6,320	*57.50	6,320	
Chester Turnpike	4	34		1,648	*15.00	1,648	
Chester Turnpike	4	35		21,600	20.00	21,600	
Chester Turnpike	4	37	1791	2,770	*25.20	4,561	
110 Merrimack Street	5	16		59,500	0.39	59,500	
101 Merrimack Street	5	20	763,200	372,800	5.90	1,136,000	
65 Merrimack Street	5	40	61900	141,600	5.40	203,500	
16 Pleasant Street	6	2	39,500	542,100	5.00	581,600	
Post Road	6	22-ROAD		0	8.53	0	
67 Post Road	6	22-65		182,200	0.91	182,200	
Old Railroad Bed	6	22-77		13,800	3.91	13,800	
29 Pine Street	7	5		112,100	0.90	112,100	
18 Pinnacle Street	7	10		5,143	*34.5	5,143	
12 Pinnacle Street	7	18		225,600	19.90	225,600	
Ardon Drive	8	3		14,000	0.10	14,000	

Ardon Drive	8	4		14,000	0.10	14,000	
Heather Drive	8	23		14,000	0.10	14,000	
16 Main Street	8	33	573,800	105,300	0.90	679,100	
1 Riverside Street	8	34	396,900	118,900	0.60	515,800	
Riverside Street	8	95		59,900	0.92	59,900	
6 Merrimack Street	9	34-ROAD		2,800	4.61	2,800	
7 Veterans Drive	9	36		95,200	0.15	95,200	
4 Veterans Drive	9	37	40400	59,500	0.40	99,900	
2 Veterans Drive	9	38		59,500	0.41	59,500	
21 Merrimack Street	9	45		11,900	0.10	11,900	
Off Hooksett Road	9	72		11,900	0.19	11,900	
35 Main Street	10	75	3,466,900	2,561,500	15.80	6,028,400	
Main Street	10	76	2,500	8,700	1.70	11,200	
Riverside Street	10	83		11,900	0.20	11,900	
Off Everett Turnpike	12	1		303,600	50.60	303,600	
Hackett Hill Road	12	2		17,600	12.20	17,600	
Maryann Road	12	3		17,500	12.00	17,500	
Hackett Hill Road	12	4		18,200	13.30	18,200	
Off Everett Turnpike	12	5		11,900	0.73	11,900	
Off Everett Turnpike	12	6		21,900	20.60	21,900	
Mountain View Road	12	14-3-ROAD	33,800	16,100	1.04	49,900	
Everett Turnpike	13	72		11,900	0.10	11,900	Conservation
Hooksett Road	14	A		33,719	189.44	33,719	
31 Mount St Mary's Wa	14	1-1	1,693,100	695,000	3.56	2,388,100	
Hooksett Road	14	34		538,500	80.50	538,500	
North Candia Road	15	6		59,100	6.80	59,100	
Whitehall Road	15	10		1,854	*15.50	1,854	
Whitehall Road	15	11		2,799	*23.40	2,799	
Whitehall Road	15	13		11,900	0.09	11,900	
Chester Turnpike	15	52		29,800	12.50	29,800	
60 Chester Turnpike	15	57		130,400	3.20	130,400	
Chester Turnpike	15	63		12,200	1.54	12,200	
Off Chester Turnpike	15	66		11,900	0.77	11,900	
21 Farrwood Drive	15	86-31		18,300	1.08	18,300	
Crane Way	15	85-ROAD		11,900	0.84	11,900	
Farrwood Drive	15	86-ROAD		6,600	8.48	6,600	
Chester Turnpike	15	92		114,700	1.54	114,700	

Chester Turnpike	15	96		59,500	0.20	59,500	
Whitehall Road	15	97		11,900	0.06	11,900	
Andrea Avenue	15	99		14,000	0.86	14,000	
44 South Bow Road	16	24		188,300	14.54	188,300	
Quimby Mountain Road	16	78-ROAD		3,900	5.05	3,900	
Pearl Drive	16	79-ROAD		700	0.91	700	
Pearl Drive	16	79-7		408	*3.19	408	
Pearl Drive	16	79-8		896	*7.63	896	
Hilltop Circle	16	80-ROAD		16,100	0.98	16,100	
Saw Hill Road	17	2-ROAD		2,500	3.66	2,500	
72 Hackett Hill Road	17	3		119,500	1.06	119,500	
Memorial Drive Roadw	18	3-1		12,000	1.22	12,000	
Egawes Drive	18	3-2		42,700	7.29	42,700	
1 Egawes Drive	18	4	28,400	161,100	3.38	189,500	
Egawes Drive (off)	18	7-1	63,000	153,600	2.36	216,600	
Stirling Avenue	19	11-ROAD		7,000	8.97	7,000	
49 Lindsay Road	19	11-93-TNK	0	359,000	0.00	359,000	
Oak Hill Road	19	17	5800	31,400	0.51	37,200	
Heron View Drive	20	1-ROAD		18,700	1.63	18,700	
Laurel Road	20	7-ROAD		25,600	2.23	25,600	
Off Laurel Road	21	10		185,900	154.81	185,900	
Park Lane	21	34-14		174,500	9.80	174,500	
Carmel Way	21	35-ROAD		3,000	4.31	3,000	
Garden Song Drive	21	37-ROAD		5,900	7.52	5,900	
Goffstown Road	22	2		575,200	97.65	575,200	
238 Hackett Hill Road	22	25	300	181,500	7.30	181,800	
Off Hackett Hill Road	23	14		20,100	33.47	20,100	
20 Industrial Park Drive	24	35-9		441,500	14.12	441,500	
Legends Drive	24	36-ROAD		12,600	1.06	12,600	
Sunrise Boulevard	24	38-ROAD		19,600	2.77	19,600	
155 West River Road	24	39		118,800	0.70	118,800	
210 West River Road	24	59	1,172,900	1,033,500	35.09	2,206,400	
Hooksett Road	25	7		5,100		5,100	
16 Julia Drive	25	18-69		16,100	0.70	16,100	
Lindsay Road	25	18-79	105,000	161,000	0.16	266,000	
Burbank Road	25	19-ROAD		3,100	4.45	3,100	
Nancy Lane	25	20-ROAD		5,700	0.83	5,700	

15 Legends Drive	25	80-1	3,642,400	345,900	2.05	3,988,300	
Legends Drive	25	80-2		357,000	5.57	357,000	
101 Whitehall Road	26	2	48,700	596,100	59.00	644,800	
Whitehall Road	26	2-A	73,400	0	1.33	73,400	
Alderwood, Evelyn & S	26	3-ROAD		60,900	8.83	60,900	
Misty Lane	26	77-ROAD		16,500	1.64	16,500	
Barberry Street	26	78-ROAD		17,000	2.30	17,000	
10 Doris Drive	26	114-6		3,100	0.68	3,100	
5 Doris Drive	26	114-17		1,800	0.40	1,800	
79 Whitehall Road	26	141		15,600	6.10	15,600	
(Off) Depot Road	29	32		17,900	1.40	17,900	
75 Depot Road	29	38	27,500	437,500	0.34	465,000	
79 Depot Road	29	39		5,300	0.35	5,300	
53 Kimball Drive	29	53		11,900	0.21	11,900	
Quality Drive	29	64-ROAD		53,000	5.30	53,000	
Quality Drive	29	64-6-C		722,400	2.25	722,400	
73 Depot Street	29	81		12,800	0.10	12,800	
Cemetery Road	30	50		139,800	5.04	139,800	
Off Depot Road	30	57	30400	100,400	24.60	130,800	Town owns 99%
Greystone Terrace	32	15-ROAD		1000	1.51	1,000	
Off Martins Ferry Road	33	4		59,400	0.60	59,400	
2 Sherwood Drive	33	5		14,000	1.00	14,000	
2551 North River Road	33	68		11,900	0.34	11,900	
Off Hooksett Road	34	1		87,600	2.70	87,600	
Seasons Drive	34	18-ROAD		18,200	0.65	18,200	
Summerfare Street	35	1-ROAD		1,900	3.42	1,900	
Quarry Road	36	21-ROAD		1200	1.75	1,200	
199 Londonderry Turnp	36	42-7		35,000	0.26	35,000	
1 West River Road	37	29		11,900	0.30	11,900	
Briar Court	37	53-ROAD		19,400	2.53	19,400	
Off Donati Drive	38	12		35,000	0.25	35,000	
Bicentennial Drive	38	30		14,000	0.06	14,000	
Bicentennial Drive	38	33		1,200	0.40	1,200	
Forest Hills Drive	39	14-ROAD		16,100	0.84	16,100	
Hooksett Road	39	38		174,900	0.53	174,900	
Beacon Hill Road	40	12-ROAD		18,800	1.82	18,800	
7 Beechwood Drive	41	40		300	0.06	300	

12 Beechwood Drive	41	42		17,500	12.00	17,500	
1101 Hooksett Road	41	72	119000	7,800	0.10	126,800	
Mammoth Road	42	20		11,900	0.13	11,900	
Mammoth Road	42	23		60,700	17.00	60,700	
Cindy Drive	43	29-ROAD		1000	1.49	1,000	
Winter Drive Ext.	43	53-ROAD		1,500	2.11	1,500	
Cindy Drive	43	57		216,900	33.21	216,900	
15 K Street	45	17	54,200	134,800	1.40	189,000	
Elmer Avenue	45	72		35,600	1.90	35,600	
Coaker Avenue	45	123-1		11,900	0.06	11,900	
Hooksett Road	45	143		175,000	0.13	175,000	
Bicentennial Drive	46	12		14,000	0.10	14,000	
34 Bartlett Street	46	17		59,500	0.33	59,500	
46 Castle Drive	48	75-27		176,600	3.10	176,600	
Fieldstone Drive	48	76-ROAD		2,400	4.00	2,400	
		Totals	12,464,560	16,334,659	1501.74	28,799,219	
				*Land in Current Use			



Precinct Members:

On behalf of the Central Hooksett Water Precinct, I am pleased to present the Annual Report for 2023– 2024.

The vision of our department is to continually focus on our precinct members and the level of service we provide through the quality of water. I am proud of the professional staff we have in place to be able to provide the high Level of Service to our customers. This can only be achieved by our continuing efforts to operate and maintain our distribution efficiently and effectively. Denise Cumings joined our staff late 2023 as a bookkeeper and compliance administrator. We are happy to have her as part of our team.

Our department has seen a slight increase in residential activity in our precinct. There were 6 new single-family homes built on Hunt Street and Dartmouth Street. Park Place has been under construction consisting of 2–9-unit townhouse style buildings and 2–6-unit buildings on Megway Court. There is also a multi-unit commercial building under construction as phase two of this project. Platinum Trucking will also be constructing a second building in the back of their existing facility which has been approved and not yet under construction. The 6-unit residential building is still under construction at 7 Martins Ferry Road with the water installation complete and foundations in place. We are in the final stages of our Lead Service Line Inventory Grant with final submissions to NHDES underway.

We would like to thank Carol Hardy for over 20 years of service as the Clerk for the Central Hooksett Water Precinct. Carol has decided to retire from her position, and we wish her all the best. We would like to welcome Karen Nadeau as a new water commissioner in 2024 and has stepped up to fill the role as Precinct Clerk. Welcome aboard Karen!

Respectfully Submitted,

Christopher R Culberson
Superintendent



Proposed Budget
Central Hooksett Water

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-22-2024

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Brian Som	Chair	<i>[Signature]</i>
William Lynch	Member	<i>[Signature]</i>
Evelyn L Baker	Member	<i>[Signature]</i>
ERNIE BENCINENGA	MEMBER	<i>[Signature]</i>
Abigail Shore	Member	<i>[Signature]</i>
GERARD MARTINS	Member	<i>[Signature]</i>
Chitra Gupung	Member	<i>[Signature]</i>
Darren Grubbe	Member	<i>[Signature]</i>
Michael Kowack	Member	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2024
MS-737

Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Commissioner's Appropriations for period ending 12/31/2024 (Recommended)	Commissioner's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
General Government								
4130	Executive		\$0	\$0	\$0	\$0	\$0	\$0
4140	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150	Financial Administration		\$0	\$0	\$0	\$0	\$0	\$0
4152	Property Assessment		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense		\$0	\$0	\$0	\$0	\$0	\$0
4155	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance Not Otherwise Allocated		\$0	\$0	\$0	\$0	\$0	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
					General Government Subtotal	\$0	\$0	\$0
Public Safety								
4210	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0
					Public Safety Subtotal	\$0	\$0	\$0
Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2024
MS-737

Proposed Budget

4309	Other Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets							
4311	Highway Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation							
4321	Sanitation Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment							
4331	Water Administration	05	\$17,650	\$17,650	\$19,650	\$0	\$19,650	\$0
4332	Water Services	05	\$1,118,560	\$1,182,417	\$1,216,055	\$0	\$1,216,055	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$1,136,210	\$1,200,067	\$1,235,705	\$0	\$1,235,705	\$0
	Electric							
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0



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4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441	Welfare Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4442	Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4550	Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611	Conservation Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0	\$0	\$0



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4651	Economic Development Administration	\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Debt Service

4711	Principal - Long Term Bonds, Notes, and Other Debt	\$0	\$0	\$0	\$0	\$0	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$0	\$0	\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	\$0	\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

4901	Land	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Operating Transfers Out

4911	To Revolving Funds	\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0	\$0



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Total Operating Budget Appropriations	\$1,235,705	\$0	\$1,235,705	\$0
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Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for 12/31/2024 (Recommended)	Commissioner's Appropriations for 12/31/2024 (Not Recommended)	Budget Committee's period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	06	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Source Development</i>				
4915	To Capital Reserve Funds	07	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Water Storage</i>				
4915	To Capital Reserve Funds	08	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: New Construction</i>				
4915	To Capital Reserve Funds	09	\$22,500	\$0	\$22,500	\$0
		<i>Purpose: Repair & Replacement</i>				
4915	To Capital Reserve Funds	10	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Standpipe</i>				
Total Proposed Special Articles			\$142,500	\$0	\$142,500	\$0



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Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Commissioner's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
			\$0	\$0	\$0
Taxes Subtotal					
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
			\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal					
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
			\$0	\$0	\$0
From Federal Government Subtotal					
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0



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3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Railroad Tax Distribution	\$0	\$0	\$0
3360	Water Filtration Grants	\$0	\$0	\$0
3361	Landfill Closure Grants	\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	\$0	\$0	\$0
	State Sources Subtotal	\$0	\$0	\$0

Charges for Services

3401	Income from Departments	05, 08, 10, 06, 07, 09	\$1,246,357	\$1,378,205	\$1,378,205
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$1,246,357	\$1,378,205	\$1,378,205

Miscellaneous Revenues

3500	Special Assessments	\$0	\$0	\$0
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$0	\$0	\$0
3503	Other	\$0	\$0	\$0
3504	Fines and Forfeits	\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements	\$0	\$0	\$0
3508	Contributions and Donations	\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$0	\$0

Interfund Operating Transfers In



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3911	From Revolving Funds	\$0	\$0	\$0
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Airport Proprietary Fund	\$0	\$0	\$0
3914E	From Electric Proprietary Fund	\$0	\$0	\$0
3914O	From Other Proprietary Fund	\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	\$0	\$0	\$0
3914W	From Water Proprietary Fund	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$0	\$0
	Other Financing Sources			
3934	Proceeds from Long-Term Notes/Bonds/Other Sources	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	Other Financing Sources Subtotal	\$0	\$0	\$0
	Total Estimated Revenues and Credits	\$1,246,357	\$1,378,205	\$1,378,205



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Item	Commissioner's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$1,235,705	\$1,235,705
Special Warrant Articles	\$142,500	\$142,500
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,378,205	\$1,378,205
Less Amount of Estimated Revenues & Credits	\$1,378,205	\$1,378,205
Estimated Amount of Taxes to be Raised	\$0	\$0



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Proposed Budget

1. Total Recommended by Budget Committee	\$1,378,205
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,378,205
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$137,821
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$1,516,026



Report of Appropriations Actually Voted

Account	Purpose	Article	Appropriations As Voted
General Government			
4130	Executive		\$0
4140	Election, Registration, and Vital Statistics		\$0
4150	Financial Administration		\$0
4152	Property Assessment		\$0
4153	Legal Expense		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning		\$0
4194	General Government Buildings		\$0
4195	Cemeteries		\$0
4196	Insurance Not Otherwise Allocated		\$0
4197	Advertising and Regional Associations		\$0
4198	Contingency		\$0
4199	Other General Government		\$0
General Government Subtotal			\$0
Public Safety			
4210	Police		\$0
4215	Ambulances		\$0
4220	Fire		\$0
4240	Building Inspection		\$0
4290	Emergency Management		\$0
4299	Other Public Safety		\$0
Public Safety Subtotal			\$0
Airport/Aviation Center			
4301	Airport Administration		\$0
4302	Airport Operations		\$0
4309	Other Airport		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Highway Administration		\$0
4312	Highways and Streets		\$0
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other Highway, Streets, and Bridges		\$0
Highways and Streets Subtotal			\$0
Sanitation			
4321	Sanitation Administration		\$0
4323	Solid Waste Collection		\$0



Report of Appropriations Actually Voted

4324	Solid Waste Disposal	\$0
4325	Solid Waste Facilities Clean-Up	\$0
4326	Sewage Collection and Disposal	\$0
4329	Other Sanitation	\$0
Sanitation Subtotal		\$0
Water Distribution and Treatment		
4331	Water Administration 05	\$19,650
4332	Water Services 05	\$1,216,055
4335	Water Treatment	\$0
4338	Water Conservation	\$0
4339	Other Water	\$0
Water Distribution and Treatment Subtotal		\$1,235,705
Electric		
4351	Electric Administration	\$0
4352	Generation	\$0
4353	Purchase Costs	\$0
4354	Electric Equipment Maintenance	\$0
4359	Other Electric Costs	\$0
Electric Subtotal		\$0
Health		
4411	Health Administration	\$0
4414	Pest Control	\$0
4415	Health Agencies and Hospitals	\$0
4419	Other Health	\$0
Health Subtotal		\$0
Welfare		
4441	Welfare Administration	\$0
4442	Direct Assistance	\$0
4444	Intergovernmental Welfare Payments	\$0
4445	Vendor Payments	\$0
4449	Other Welfare	\$0
Welfare Subtotal		\$0
Culture and Recreation		
4520	Parks and Recreation	\$0
4550	Library	\$0
4583	Patriotic Purposes	\$0
4589	Other Culture and Recreation	\$0
Culture and Recreation Subtotal		\$0



Report of Appropriations Actually Voted

Conservation and Development		
4611	Conservation Administration	\$0
4612	Purchase of Natural Resources	\$0
4619	Other Conservation	\$0
4631	Redevelopment and Housing Administration	\$0
4632	Other Redevelopment and Housing	\$0
4651	Economic Development Administration	\$0
4652	Economic Development	\$0
4659	Other Economic Development	\$0
Conservation and Development Subtotal		\$0
Debt Service		
4711	Principal - Long Term Bonds, Notes, and Other Debt	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$0
4723	Interest on Tax and Revenue Anticipation Notes	\$0
4790	Other Debt Service Charges	\$0
Debt Service Subtotal		\$0
Capital Outlay		
4901	Land	\$0
4902	Machinery, Vehicles, and Equipment	\$0
4903	Buildings	\$0
4909	Improvements Other than Buildings	\$0
Capital Outlay Subtotal		\$0
Operating Transfers Out		
4911	To Revolving Funds	\$0
4912	To Special Revenue Funds	\$0
4913	To Capital Projects Funds	\$0
4914A	To Airport Proprietary Fund	\$0
4914E	To Electric Proprietary Fund	\$0
4914O	To Other Proprietary Fund	\$0
4914S	To Sewer Proprietary Fund	\$0
4914W	To Water Proprietary Fund	\$0
4915	To Capital Reserve Funds	06,07,08,09,10 \$142,500
4916	To Expendable Trusts	\$0
4917	To Health Maintenance Trust Funds	\$0
4918	To Non-Expendable Trust Funds	\$0
4919	To Fiduciary Funds	\$0
Operating Transfers Out Subtotal		\$142,500
Total Voted Appropriations		\$1,378,205



Central Hooksett Water

The inhabitants of the District/Precinct of Central Hooksett Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Tuesday, March 19, 2024
Time: 6:30 PM
Location: 10 Water Works Drive, Hooksett NH 03106
Details: 2024 Annual Meeting

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 1/31/2024, a true and attested copy of this document was posted at the place of meeting, The Villages of Granite Hill and at the Underhill School and that an original was delivered to Precinct Office.

Name	Position	Signature
RICHARD BARRAM	CLERK	<i>Richard Barram</i>
RAY BONNEY	COMMISSIONER	<i>Ray Bonney</i>
MARK BOULDOIS	COMMISSIONER	<i>Mark Bouldois</i>
JOAN McDONALD	COMMISSIONER	



Article 01 Moderator

To choose a moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a treasurer for the ensuing year

Article 04 Commissioner

To choose one commissioner for a 3-year term.
That being the seat currently occupied by
Raymond Bonney.

To choose one commissioner for a 3-year term.
That being the seat currently occupied by Mark
Bourque.

To choose one commissioner for a 1-year term.
That being the seat currently vacant which was
previously the seat of Brett Rowley.

Article 05 Operating Budget

To see if the Central Hooksett Village District will
vote to raise and appropriate the sum of
\$1,235,705 for general municipal operations.
This article does not include appropriations
contained in special or individual articles
addressed separately. (Recommended by
Precinct Commissioners) (Recommended by the
Budget Committee)
(Majority vote required)

Article 06 Source Development

To see if the Precinct will vote to raise and
appropriate the sum of \$30,000 to be added to
the Central Hooksett Water Precinct Capital
Reserve Fund entitled Source Development &
Infrastructure Preservation Fund, with said funds
to come from Capital Improvement Fees and
Water Rents (Recommended by the Precinct
Commissioners.) (Recommended by the Budget
Committee) (Majority vote required.)

Article 07 Water Storage



To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund previously established, with said funds to come from Capital Improvement Fees and Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 08 New Construction

To see if the Precinct will vote to raise and appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the budget committee) (Majority vote required.)

Article 09 Repair & Replacement

To see if the Precinct will vote to raise and appropriate the sum of \$22,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Repair and Replacement of Main and Equipment Reserve Fund, previously established, with said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 10 Standpipe

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Article 11 Ratify and Affirm Ordinance and By-Laws

To see if the Precinct will ratify and affirm as Ordinances any By-Laws adopted by the Commissioners during the preceding year and ratify and affirm the Commissioner's written schedule of fees and charges.



Article 12 Acceptance of RSA 31:95-b

Shall the Village District accept the provisions of RSA 31:95-b Appropriation for Funds Made Available During Year. – providing that any Village District at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the Commissioners to apply for, accept and expend without further action by the Village District Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal years.”

Article 13 Acceptance of gifts or grants by the precinct

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve.

Article 14 Commissioners As Designated Agents

To see if the Precinct will authorize the Commissioners to be designated agents for the purposes of making expenditures as appropriate from the following capital reserve funds: Repair and Replace CRF (established 1962) Standpipe Relining CRF (established 1962) Source Development & Infrastructure Preservation Fund CRF (established 1988) Water Storage CRF (established 1989) New Construction CRF (established 1989)

Article 15 Transact Other Business

To transact any business that may legally come before this meeting.



Meeting minutes of the 2024 Annual Meeting of the Central Hooksett Water Precinct

March 19th 2024

Supervisor of the Check List Michael Horne verified the following as members of the precinct as present and voting members of the Precinct: Michael Horne, Richard Bairam, Raymond Bonney, Linda Bonney, Karen Nadeau, Mark Bourque, Joan McDonald

Non-Voting individuals present at the meeting: Atty BJ Branch, Christopher Culberson, Denise Cumings

The meeting was called to order at 6:30 pm on March 19th, 2024 by the Moderator Michael Horne.

The Moderator Michael Horne read the opening to confirm that the warrant was posted at 10 Water Works Drive, Hooksett NH, The Villages at Granite Hill and at Underhill School and that an original was delivered to the precinct.

Atty BJ Branch affirmed that the meeting was a legal meeting based upon proper notification,

Ray Bonney motioned to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to read the Warrant from the beginning through the first article and that the meeting then take action on that article with the moderator then proceeding to the next article upon action being completed and so forth through the end of the warrant. I respectfully ask that this Motion be seconded. Mark Bourque seconded the motion. **In favor 7-0**

Article 1:

To choose a moderator for the ensuing year

Nomination Michael Horne by Mark Bourque

There being no other nominations

Second by Raymond Bonney all in favor **7-0**

Article 2:

To choose a Clerk for the ensuing year

Nomination Joan McDonald by Richard Bairam

There being no other nominations

Second by Ray Bonney all in favor **7-0**

Article 3:

To choose a treasurer for the ensuing year

Nomination Linda Bonney by Raymond Bonney

There being no other nominations

Second by Richard Bairam all in favor 7-0

Article 4:

To choose one commissioner for a 3-year term. That being the seat currently occupied by Raymond Bonney.

To choose one commissioner for a 3-year term. That being the seat currently occupied by Mark Bourque.

To choose one commissioner for a 1-year term. That being the seat currently vacant which was previously the seat of Brett Rowley.

Nomination Raymond Bonney by Richard Bairam

There being no other nominations

Second by Mark Bourque all in favor 7-0

Nomination Mark Bourque by Richard Bairam

There being no other nominations

Second by Raymond Bonney all in favor 7-0

Nomination Karen Nadeau by Linda Bonney

There being no other nominations

Second by Richard Bairam all in favor 7-0

Article 5:

To see if the Central Hooksett Village District will vote to raise and appropriate the sum of \$1,235,705 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Precinct Commissioners) (Recommended by the Budget Committee)

(Majority vote required)

Richard Bairam motioned to accept and vote on article 5. Seconded by Mark Bourque. Article passed with all in favor 7-0

Article 6:

To see if the Precinct will vote to raise and appropriate the sum of \$30,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Source Development & Infrastructure Preservation Fund, with said funds to come from Capital Improvement Fees and Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Linda Bonney motioned to accept and vote on article 6. Seconded by Ray Bonney. Article passed with all in favor 7-0

Article 7:

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Water Storage Capital Reserve Fund previously established, with said funds to come from Capital Improvement Fees and Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Linda Bonney motioned to accept and vote on article 7. Seconded by Richard Bairam. Article passed with all in favor 7-0

Article 8:

To see if the Precinct will vote to raise and appropriate the sum of \$40,000 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled New Construction and Capital Improvements Capital Reserve Fund previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the budget committee) (Majority vote required.)

Joan McDonald motioned to accept and vote on article 8. Seconded by Raymond Bonney. Article passed with all in favor 7-0

Article 9:

To see if the Precinct will vote to raise and appropriate the sum of \$22,500 to be added to the Central Hooksett Water Precinct Capital Reserve Fund entitled Repair and Replacement of Main and Equipment Reserve Fund, previously established, with said funds to come from Capital Improvement Fees and Water Rents. (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Karen Nadeau motioned to accept and vote on article 9. Seconded by Raymond Bonney. Article passed with all in favor 7-0

Article 10:

To see if the Precinct will vote to raise and appropriate the sum of \$25,000 to be added to the Reserve Fund entitled Standpipe Relining Capital Reserve Fund, previously established, with said funds to come from Water Rents (Recommended by the Precinct Commissioners.) (Recommended by the Budget Committee) (Majority vote required.)

Linda Bonney motioned to accept and vote on article 10. Seconded by Raymond Bonney. Article passed with all in favor 7-0

Article 11:

To see if the Precinct will ratify and affirm as Ordinances any By-Laws adopted by the Commissioners during the preceding year and ratify and affirm the Commissioner's written schedule of fees and charges.

Raymond Bonney motioned to accept and vote on article 11. Seconded by Richard Bairam. Article passed with all in favor 7-0

Article 12:

Shall the Village District accept the provisions of RSA 31:95-b Appropriation for Funds Made Available During Year. – providing that any Village District at an annual meeting may adopt an article authorizing indefinitely until specific rescission of such authority, the Commissioners to apply for, accept and expend without further action by the Village District Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal years.”

Raymond Bonney motioned to accept and vote on article 12. Seconded by Richard Bairam. Article passed with all in favor 7-0

Article 13:

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts, grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve.

Richard Bairam motioned to accept and vote on article 13. Seconded by Raymond Bonney. Article passed with all in favor 7-0

Article 14:

To see if the Precinct will authorize the Commissioners to be designated agents for the purposes of making expenditures as appropriate from the following capital reserve funds: Repair and Replace CRF (established 1962) Standpipe Relining CRF (established 1962) Source Development & Infrastructure reservation Fund CRF (established 1988) Water Storage CRF (established 1989) New Construction CRF (established 1989)

Karen Nadeau motioned to accept and vote on article 14. Seconded by Mark Bourque. Article passed with all in favor 7-0

Article 15:

To transact any business that may legally come before this meeting.

Joan McDonald motioned to accept and vote on article 15. Seconded by Raymond Bonney. Article passed with all in favor 7-0

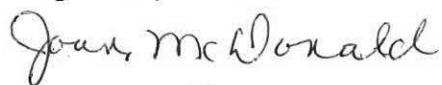
Motion made by Raymond Bonney to appoint Joan McDonald as temporary clerk; motion was seconded by Richard Bairam. Motion passed with all in favor 7-0

Motion made by Raymond Bonney for the clerk to cast one ballot for the approval of all nominated officers of the precinct, motion was seconded by Linda Bonney. Motion passed with all in favor 7-0

Motion made by Raymond Bonney to adjourn the 2024 Annual Meeting; motion was seconded by Richard Bairam. Motion passed with all in favor 7-0 with meeting closed at 6:47pm

Moderator Michael Horne asked to close the 2024 CHWP Annual meeting with a motion by Mark Bourque, motion seconded by Richard Bairam. Motion passed all in favor 7-0 with meeting closed at 6:47pm.

Respectfully submitted



Joan McDonald
Clerk

Community Development Department
Annual Report
2023-2024

The Community Development Division has been extremely busy. The functions of the Community Development Department include Planning, Building, Engineering, Code Enforcement, staff support to the Planning Board, and the Zoning Board of Adjustment. The Planning and Engineering divisions review all residential and commercial development proposals, provide staff support to the Planning Board, and recommend revisions to the town's Zoning Ordinance, Development Regulations, and Master Plan for approval by the Planning Board and/or Town Ballot vote. In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Ordinances, Building Code, and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike.

Building Permits	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
New Construction							
<i>Residential</i>	57	56	74	75	48	22	11
<i>Commercial</i>	12	2	7	5	5	4	4
<i>Multi-family</i>				8	3	2	37 units
Additions/Alteration							
<i>Residential</i>	156	118	140	166	210	371	260
<i>Commercial</i>	48	40	46	53	48	69	44
<i>Multi-family</i>	0	1	5	0	0	3	3
Demolition							
<i>Residential</i>	6	7	4	6	3	2	3
<i>Commercial</i>	7	4	7	7	5	1	3
Electrical Permits	241	290	297	401	325	426	402
Plumbing Permits	94	111	144	164	169	125	171
Gas Permits		159	404	382	436	356	381
Certificate of Occupancy							
<i>Residential</i>	51	70	84	91	72	33	38
<i>Commercial</i>	17	25	24	33	24	20	30
<i>Multi-family</i>	0	7	11	7	1	1	4
Sign Permits	37	26	42	35	44	45	54
Total Fees Collected	\$120,850.19	\$122,289.65	\$209,565.30	\$212,120.86	\$196,721.28	174,752.02	194,079.09

Planning Applications	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY2023
Subdivisions of Land (total new lots)	20	12	7	37	20	8	7
Site Plans							
<i>New</i>	13	10	8	4	7	3	8
<i>Commercial/Industrial Sites</i>	12	3	4	6	3	5	8
<i>Revisions to Existing Sites</i>							
Lot Line Adjustments	3	2	1	4	3	2	0
Multifamily (new units)							118

New businesses that located and/or expanded in Hooksett in the past year include:

- K-5 After School Program 1271 Hooksett Rd Plaza
- Almost Anything Motors 1194 Hooksett Rd
- Fastest Labs 11 Kimball Dr unit 106
- Pawlish N Shine Pet Grooming 11 Kimball Dr unit 123
- PuckStoppers 47 Thames Rd
- TeamStar Pools & Masonry 47 Thames Rd
- Handsome Monkeying Shipping 47 Thames Rd
- Eco Pro Industries 47 Thames Rd
- Bright Beginnings (expansion) 1461 Hooksett Rd
- Game Knight 1461 Hooksett Rd
- El Viajero Mexican Restaurant 1461 Hooksett Rd
- Stone Bridge Traffic Control 236 West River Road
- Carl's Septic 310 Londonderry Tpk
- Pure Melodic Vibration 21 Barberry St
- Corey's Closet (New Location) 1271 Hooksett Rd
- Motley Mutts (New Location) 114 Londonderry Tpk
- Nakis Pizza & Bar 1558 Hooksett Rd

Family Services

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In this past year 52 applications, placed by 31 families, were received by Family Services for various types of assistance. The expenditures listed below reflect the type of financial support that was provided. Every applicant is provided an in-depth consultation by Family Services that includes making connections to other agencies and resources that lead to long-term support such as employment income, education, subsidized childcare, medical coverage, and housing subsidy. Agencies such as Community Action Program and Hooksett Salvation Army often partner with Family Services to provide financial aid to residents in need. As shown below, most of the support provided was in the form of shelter assistance (emergency shelter, rent and mortgage payments).

General Assistance expenditures for July 2023 - June 2024

Shelter	\$	60,567.07
Food	\$	3,830.47
Utilities	\$	916.02
Cremations	\$	1,100.00
Hygiene	\$	1,006.88
Total	\$	67,420.44

During 2023-2024, COVID stimulus and assistive programs phased out, while rent and utilities costs continued to increase. As a result, Family Services once again experienced an increase in shelter assistance requests above that of the previous year. For the first time in many years families needed Food support above that which could be furnished by the Food Pantry. These families were waiting for approval by the NH SNAP program or were denied; and their budget did not meet the increased cost of groceries. Per both federal and state statutes local welfare must provide food support when needed.

To offset costs to the Town, many families were referred to a variety of local, state and federal funded assistance programs/organizations. A few of those programs include:

- The Hooksett Salvation Army Unit provides monetary support and organizes a variety of community events that support Hooksett families.
- The Hooksett Food Pantry, run and managed by Kiwanis volunteers, whose mission is to help those in the local community who are hungry by providing non-perishable food items.
- The Kiwanis Kid's Closet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing to Hooksett residents.
- The Community Action Program (CAP) in Suncook administers Fuel Assistance and Energy Assistance programs, partially funded by Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels.

- The NH Homeowner Assistance Fund, also known as HomeHelp NH, covered mortgage payments, payments towards property taxes and utility payment assistance. This program is now closed.

Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars. Additionally, state and federal funded programs such as NH Department of Health & Human Services, state & local Housing Authorities, CAP Coordinated Entry Homelessness Prevention and Support, and NH Employment Security and NH Vocational Rehabilitation Services provide long-term support and resources to Hooksett families who are in need and qualify. Special thanks to Merrimack County Navigator office for their thorough individualized support to many Hookset residents.

The Town of Hooksett continued to partner with the Manchester Transit Authority to provide the Hooksett Shuttle Bus Program. This service is available five days per week. The bus is handicap accessible and provides curb-to-curb pick up and drop off for Hooksett residents. Riders may go anywhere within Hooksett, Manchester or Bedford, based on availability. Rides to Concord may be available but are limited.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families in need. Food baskets (through the Hooksett Community Food Pantry), toys and gifts (through the Hooksett Holiday Assistance Program), and winter clothing items are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. Special thanks to the Hooksett Salvation Army and GE Aerospace for their donations to these programs, the Hooksett Knights of Columbus for the donations of gloves, mittens, and winter hats, Hooksett Lions Club for copious amounts of socks donated through their "Got Socks Program". Several families, individuals and other organizations also contributed to our programs. The Family Services Department is so grateful for every single donor who participates in these programs, as it would not be possible without everyone's generosity! In September, Rebecca Collins stepped away from her role as the Family Services Programs Coordinator. Rebecca was instrumental in keeping our programs running smoothly and we thank her! Family Services is fortunate to have Becky Bandy step into the role. Becky has a heart for community supportive programs and is already a huge help.

Through the generosity of the Hooksett Salvation Army several children were provided with summer camp scholarships for the YMCA Summer Camp at Hooksett Memorial School. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Moving into 2024-25 Family Services will continue to connect families and individuals in need with the multitude of resources available in the NH community, as well as any new programs that become available at the local, state or federal level. Regular Family Service office hours are Monday, Tuesday, and Thursday from 9:00 a.m. to 4:00 p.m. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 603.485.8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Trish Caruso

Family Services Director



The Hooksett Fire Rescue Department (HFRD) is pleased to share with the citizens of Hooksett, your Fire Department's 2023/2024 Annual Report. We provide fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention - in the form of public education and inspections. In 2023/24, we employed 32 full-time members and 4 active on-call and/or part-time members. As the Fire Chief, I am extremely proud of the level of service we have been able to bring to the community. This accomplishment is not possible without all the efforts of our dedicated men and women, they are a great team. The goal of the Hooksett Fire Rescue Department is to provide the best service possible to our community whenever called upon.

Personnel and staffing continue to be an area of focus for the Fire Administration. In the past year, we have welcomed four (4) new Firefighters to the department; Firefighter Bowler, Firefighter / Paramedic Dan Andrews and Firefighter / Paramedic Andrew Howe. FF Andrews and FF Howe have returned to Hooksett and we welcome them back to Hooksett Fire family. FF Bowler is a lateral transfer from Bow Fire Department. Voters support for the last 2 contracts have allowed the department to retain our current employees and be competitive, attracting lateral hires from other departments. Hiring has been difficult statewide due to a shortage of state-wide applicants; an issue that the NH Fire Chiefs, NH Fire Academy and the Commissioner of The Department of Safety are all collaboratively working on to address. Firefighter Jessica Colpoys is scheduled to complete the Lakes Region Community College - Paramedic program in August of 2024. Congratulations to FF Colpoys for this achievement; we are very proud! During 2024, the department has been able to add 3 additional paramedics bringing the total number of paramedics to 9, allowing a paramedic to be assigned to each station on each group.

Our call volume continues to rise annually as we get busier and busier. In 2023, the department responded to 2,669 calls, an increase from last year. Below are some charts showing call volumes over the last few years along with the types of calls our department responded to. Over the last few years, the department has seen an increase in the number of overlapping calls ranging from about 25% 2 years ago, about 30-35% in 2023 and so far in 2024 we are averaging upwards of 50% overlapping call volume. This averages out to approximately 7-8 hours a day that all our resources are tied up on calls leaving no additional resources to respond. As Fire Chief, this trend is concerning and forecasted to only increase in the coming years. This is a

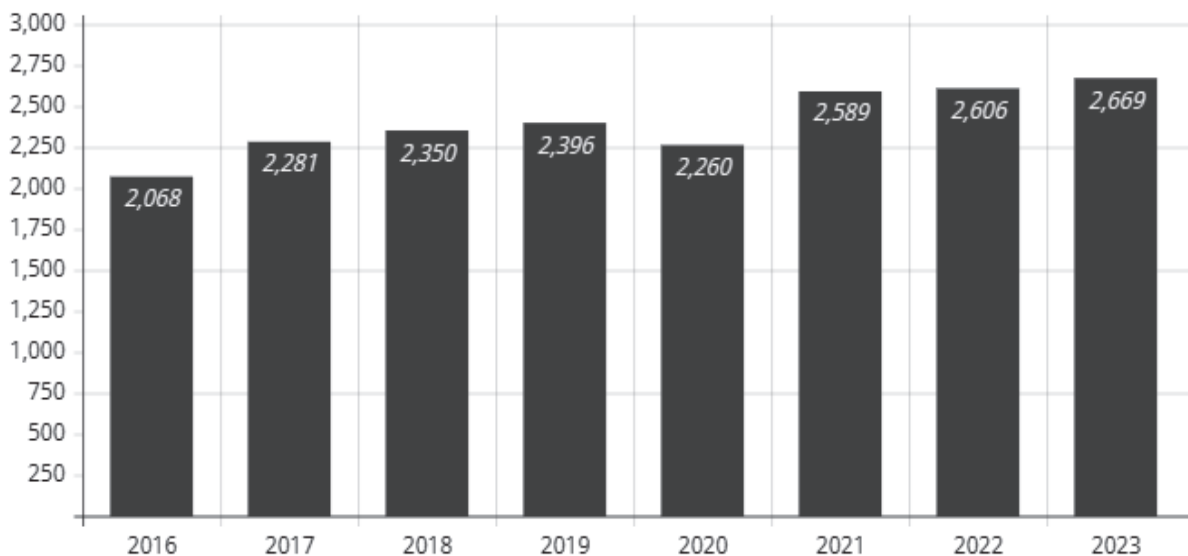
priority that Fire Administration is hoping to address as we move forward and will require additional staffing for the department. Last year, Fire Administration proposed hiring 2 additional positions with the goal to allow department staffing to remain at 7 as a minimum. We will be submitting this request again this coming year as we see it as a critical need. Operationally the department is able to provide a better service and deploy more resources at staffing of 7 than 6. With the increasing call volume, this staffing is imperative to maintaining the high level of service our residents have come to expect.

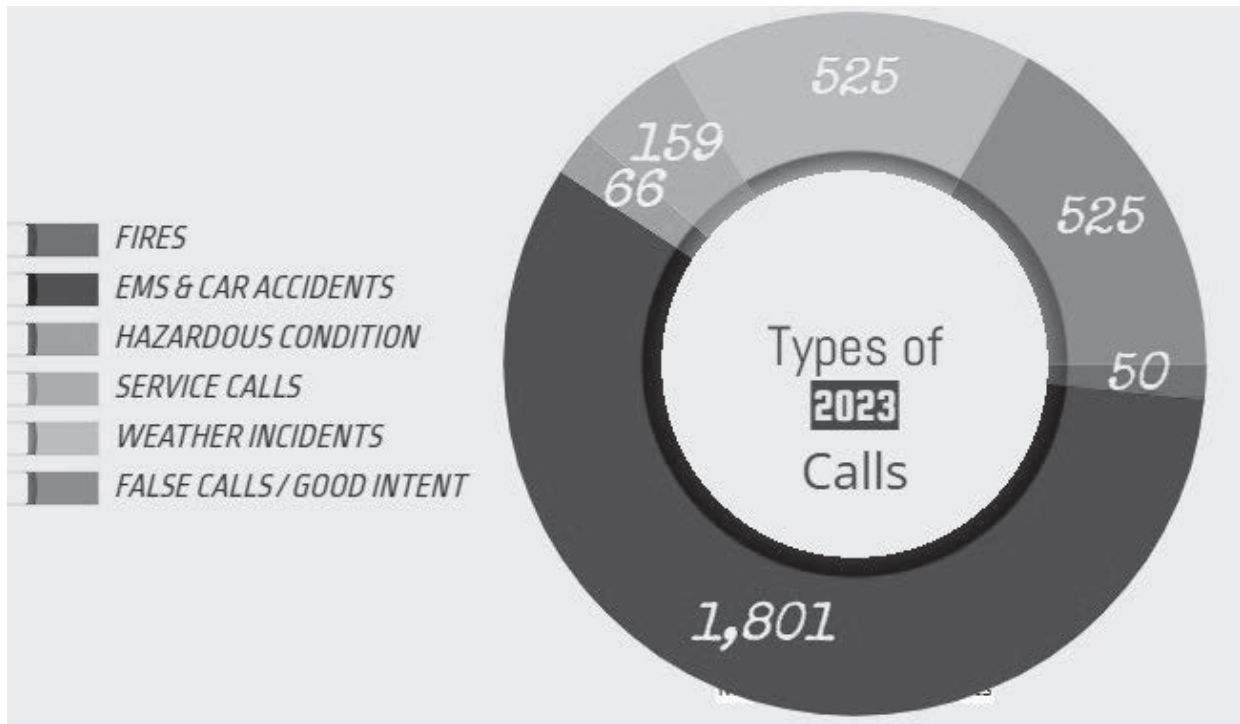
The men and women of the Hooksett Fire-Rescue Department will continue to be at the ready to serve the residents of the Town of Hooksett, NH as together we navigate forward. As always, we remain grateful for your continued support of our Department! If you have any questions or concerns, please contact me at scolburn@hooksettfire.org. Stay safe and healthy!

-Steven Colburn, Fire Chief

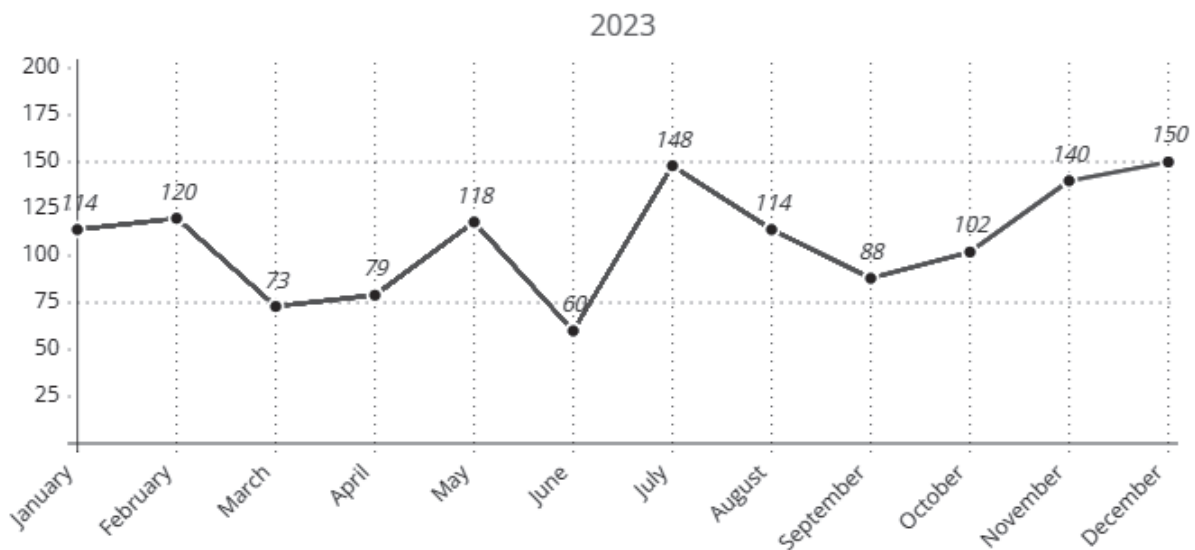


Call Volumes by Year
2016 to 2023





Overlapping Call Volumes by Month



Apparatus and Equipment

With the voter’s support, the Fire Department’s fleet has been modernized and standardized. The new apparatus provides our employees with the tools needed to efficiently and effectively respond to emergencies. As Fire Chief, I greatly thank the Town Council and voters for their support in standardizing and updating our fleet. In 2024, following the CIP plan, Fire Administration will ask Town Council to support the remounting of Ambulance 3 box onto a

new chassis. The box from the current Ambulance 3 will be re-mounted onto a new chassis, safety features upgraded and returned as a new ambulance. The current Ambulance 3 chassis will be used in 2026 when Forestry 2 is replaced. These projects collectively will save the town an estimated \$150,000.



In November of 2023, Tanker 1 was involved in an accident on Hackett Hill Rd. Fortunately there were no serious injuries, and our members were not injured in the accident. The truck sustained significant damage and was determined to be totaled by our insurance company. A replacement tanker has been ordered and expected delivery is winter of 2025/26 due to chassis delays. Our mutual aid partners continue to provide tankers when Hooksett is in need until the replacement tanker is delivered.

Maintenance, repairs and testing took place throughout the year. Supply chain issues have created a lot of challenges, but Hooksett DPW and outside repair shops have done their best to keep our fleet on the road and safe. Each year the pumps and ladders must be tested to meet the NFPA standards. We utilize 3rd party testing companies to complete these tests. Our maintenance program allows these apparatus to pass the tests each year.

With the support of the Town Council and Budget Committee, the town established an 'Apparatus Replacement Capital Fund' several years ago. The goal with this capital replacement fund is to put money away each year so when the larger apparatus needs to be replaced, the money is already there. There are several advantages to this over leasing which the town has done in the past. First the capital reserve fund is making money on the interest that is in the account, and second, manufacturers typically offer discounts for pre-payment or partial payments as the truck is built. With leasing, the town is paying interest on what was borrowed ultimately costing more money at the end of the payments. We ask for your support to continue

funding the apparatus replacement warrants, this will help keep the spending down and preventing large spikes in taxes.

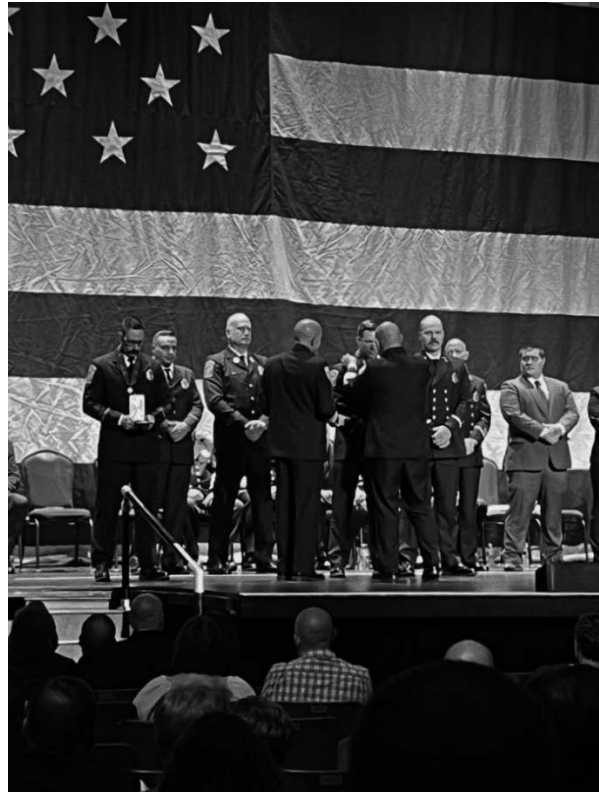
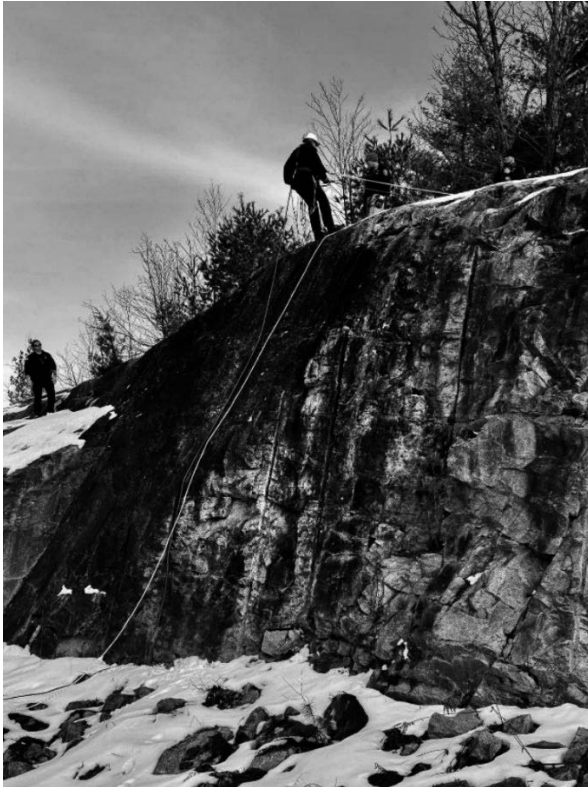
The firefighters take great pride in our apparatus as it shows when they are on shift at the station or driving around the town. We greatly appreciate the hard work of the firefighters and the mechanics at Highway Department who keep the trucks always ready for the next emergency. We also appreciate the continued support each year at Town Meeting supporting the Apparatus Replacement Capital Reserve Funds, this fund is critical to allow the department to replace the apparatus when needed.

Personnel, Training & Professional Development

Four (4) new employees were hired in FY 23-24 after completing an extensive hiring process which includes an assessment center, practical evaluation, oral boards, chief interviews, and an in-depth background check. The hiring process takes approximately 3 months to complete from start to finish. Each new firefighter then completes a 2-week orientation program or 'Recruit School' as we call it. Here they are evaluated on skills, orientated to Hooksett and how we operate. After completing the orientation program, they are placed on shift where over the next 18-24 months, they will work to complete an in-depth task book, fine tuning their skills and become certified to operate our apparatus. In addition to completing the task book, there are many tasks to complete including obtaining their Commercial Driver's License (CDL), NH boating license and complete the NH Fire Academy Driver - Operator program. The new hire training program is a challenging time during their new career, but one that is necessary to ensure we provide the best service for the Hooksett residents.



Between July 1, 2023 and June 30, 2024, members of the department participated in 3,780 staff / hours of fire, rescue, prevention, and emergency medical training. This averages over 118 hours of training per department member and does not include the additional numerous hours our staff is required to complete each year to meet State and National emergency medical training requirements.



This year's training has been focused on fundamental skills, equipment reviews, water rescue, boat operations, active shooter response and preparedness, Aerial ladder training, MAYDAY/ Safety and Survival and apparatus pumping operations- all conducted in-house.

Our officers and command staff continued to further their education by enrolling in bachelor and master's degree programs with one member obtaining their Bachelor's degree. These programs better equip them for challenges they might face in their leadership rolls.

In September of last year, multiple members of the department were presented with awards at the 2023 NH Fire & EMS Committee of Merit Ceremony. The following members were awarded a Unit Citation Award for their actions at a structure fire in Hooksett where a victim was rescued:

- Lieutenant / Paramedic Seth Miller
- Lieutenant Eric Uitts
- Firefighter Brad Balise
- Firefighter Greg Beals
- Firefighter Joseph Hurlburt
- Firefighter Brian Rondeau

Furthermore, the following members were given a Class 3 Medal of Valor for their actions in this incident:

- Lieutenant / Paramedic Seth Miller
- Firefighter Gregory Beals
- Firefighter Brian Rondeau

Lastly, the HFRD had multiple members involved in the NH Emergency Services Explorer Training Academy (NHESETA), a week-long camp for teens aimed at providing education, training and experiences to those interested in the field of Fire and EMS. The following members were awarded a Meritorious Service Medal for their efforts in putting on this program:

- Captain / Paramedic Joseph Stalker
- Lieutenant Eric Uitts
- Firefighter Jessica Colpoys

The New Hampshire Fire Academy along with the National Fire Academy continues to offer training for our members. Some of these programs were grant funded which provided valuable technical training at no cost to the Town or taxpayers. These grant funded programs include Trench rescue, Confined space rescue and Ice water rescue. Our members also had the opportunity to attend Fire Instructor, Fire officer, Plans review and the Fire Department instructors Conference. The off-site classes are critical for our members' career development



During the upcoming fiscal year, the training priorities include certification process for Driver/Operator Training of All Vehicles, Pumps, and Aerial Apparatus. Other significant areas include strategy and tactics with the use of developing pre-fire plans of structures in Hooksett. Continuous refresher training focused on basic and advanced firefighting fundamentals will be instructed by qualified in-house instructors on department developed and owned props. Leadership training will also occur to provide professional development and succession planning. Finally the department plans to continue collaborating with the police department for active shooter training and preparedness.



Fire Prevention, Inspection & Investigation

Each year the Fire Prevention office of the Hooksett Fire Rescue Department continues to be busier and busier, and the 2023-2024 fiscal year was no exception. The Town of Hooksett continues to grow, and it is the responsibility of the Fire Prevention office to make sure that the existing occupancies are safe, and that new constructions are built according to the current NH State Fire code. The following are a few of the different aspects of Fire Prevention for the Hooksett Fire Rescue Department and the highlights of the last fiscal year:

- In New Hampshire, fire safety codes must be adopted by the NH State Legislature. Once an updated code book comes out (a three-year process), it takes several additional years for the adoption to be completed and the new codes to become law. In July 2024, the adoption of the 2021 Fire Codes passed the NH State House and the NH State Senate. It was then signed into law by Governor Sununu. In New Hampshire, we are more progressive in adopting the most recent fire codes than some of the states in our region. The Fire Prevention office is responsible for using the most recently adopted codes when reviewing the plans for each new building and substantially renovated building in town. Making sure that our Fire Prevention Division uses updated Fire Codes not only keeps employees safe but all Hooksett residents as well.
 - Captain Tewksbury continued to take additional training and classes in 2023-2024. Some of those classes included:

- Fire Inspection Principles II taught by National Fire Academy (40 Hours)
- New England Fire Investigations Seminar at St. Anselm's College (40 Hours)
- ICS 100 and ICS 200 renewal classes (4 hours)
- NFPA Residential Sprinkler Plan Review (16 hours)
Continuing education classes ensure that the Fire Prevention Captain is current for conducting inspections. These are some of the types of inspections that are required in Hooksett:
 - Assembly Permits: locations where more than 49 people gather for purposes of: entertainment, eating/drinking, civic, political, or social functions, recreation, and worship.
 - Life Safety: these plan reviews and inspections look at a building's construction, its fire protection systems and its operational features that monitor the risks of and protect from fire, smoke and general panic during emergencies. This type of inspection includes Life Safety inspections for adult and child foster care.
 - Daycare Inspections
 - Change of Use Plan Review and Inspections
 - Educational Facility Inspections: all three Hooksett schools, as well as the SNHU campus
- Hooksett Public Education and community outreach
 - During Fiscal Year 2023-2024, the Fire Prevention office taught over 700 children at Underhill and Memorial about fire safety, when to call 911, what to do in an emergency, as well as providing all 5th graders with a carbon monoxide detector to make their homes even safer. In addition, part of the curriculum was updated because the vast majority of the homes in Hooksett no longer have landlines. It is important to make sure that all kids, from kindergarten to 5th grade, know how to call 911 on a cellphone.
- Free Smoke Detectors program
 - The American Red Cross has a fantastic free smoke detector program here in New Hampshire. You can fill out an application online or call 1-800-464-6692 (Option 4).



As the population of Hooksett continues to grow, the Fire Prevention office and the Hooksett Fire Rescue Department are committed to making sure that your homes and businesses are safe for everyone.

Emergency Medical Services (EMS)

Emergency medical service (EMS) remains one of our largest and busiest responsibilities. Our calls for service are increasing and medical emergency calls remain our highest request for service of the department. Of the 2,669 total calls for service in 2023, approximately 70% of these were medical responses and motor vehicle accidents. All department personnel are trained to the minimum of Emergency Medical Technician (EMT), with the vast majority holding an Advanced Emergency Medical Technician (AEMT). We also have Paramedic-trained personnel assigned to each shift, therefore allowing us to offer the highest level of care to those who are sick and injured. Training and education in various medical-related topics is provided on a monthly basis as needed for members to maintain strict licensing requirements.

Active shooter incidents remain a constant threat for first responders across our country. While we hope we never experience one in our community, planning for one remains a high priority for both the fire and police departments. Training and preparation for such events began back in 2016 with the pursuit of state and federal grants, policy development, equipment acquisition and training. Since then, both departments have continued to plan and improve our preparedness for such events. Below, leadership from the fire and police departments met with representatives from the town and schools to engage in an open discussion on active shooter preparedness.



This past March, both departments participated in two large-scale active shooter drills held over the course of two days at the SNHU campus. During these two days, both departments were able to apply their training, equipment and preparedness into real-life scenarios. In these drills, first responders were able to respond to simulated active shooter scenarios, including caring for trauma victims, evacuating bystanders and patients and mitigation of threats by law enforcement. Special thank you to Southern NH University, the Jennifer Sue Rockwell School of Acting, the NH Bureau of EMS and NH Homeland Security & Emergency Management.



In regards to our EMS equipment, the department has been fortunate to have acquired many new items to improve our service delivery of emergency medical care. This year we received new IV pumps for each of the ambulances, new pediatric restraint devices, a new LUCAS device and a new full-body CPR manikin for personnel training. The LUCAS (pictured below) is a device that delivers ‘mechanical chest compressions’ for CPR during a cardiac arrest event. These devices have proven themselves invaluable and have helped save many lives. Additionally, the department’s EMS was the recipient of a charitable donation from the Elliot Hospital’s Mary & John Charitable Foundation. Through this donation, we were able to purchase and replace six (6) of our aging Automated External Defibrillators (AEDs). The devices purchased were Physio Control CR2s; pictured below. Of the apparatus and vehicles in our fleet, 85% of them are equipped with AEDs, making them ready and prepared for cardiac arrest incidents. Thank you Elliot Hospital!



Physio Control – LUCAS



Physio Control CR2 AED

Looking ahead to the near future, the department is looking to grow and expand our services in regards to EMS. With recent legislative change, EMTs and Paramedics will now be allowed to deliver emergency medical care to service dogs (law enforcement, military, search & rescue, bomb/arson). Department personnel will soon be going through training and preparation in order to provide care to these service dogs in partnership with local animal hospitals. In addition, we look to expand and improve our equipment and services to ensure that the EMS delivery here at the HFRD is the highest of quality.

As always, please feel to contact Captain Joseph Stalker, our department's EMS manager (jstalker@hooksettfire.org) with any of your medical / EMS related concerns. Have a healthy and safe summer!!

Emergency Management

Hooksett Emergency Management, Police, Fire and School District continue to meet and train on school emergencies. In early 2024, Hooksett Fire and Police Departments conducted active shooter training at Southern NH University. We look forward to continuing these joint trainings in the future.

Over the last year, Hooksett has been hit with several storms that have caused large power outages and damages to roads and properties. When these events happen Hooksett, the Fire, Police, DPW and NHDOT departments all work together to get the situation resolved as quickly as possible. It is great to see all these agencies work so well together. Emergency Management would like to thank all the Fire, Police and DPW employees; your hard work during these events is greatly appreciated. During power outages as Emergency Management Director, I

work closely with Eversource Community Liaisons and their Municipal Portal which allows timely information sharing. The portal is an important tool Eversource uses to gain real time information from the communities and allows their team to prioritize and assign their resources. Hooksett and Eversource officials meet several times a year and after each large event to review the event and address any issues that arose. We thank Eversource for their commitment to working with our Hooksett officials.

As the weather has changed, New Hampshire is faced with more weather-related events than ever before. These weather-related events include wind storms, rain, tropical storms, flooding, and snow/ice events. Prior to a major weather event, Federal, State and local officials meet to discuss the upcoming event, gather the latest information and share information about resources that agencies can provide or may need. 2023 was another record year for the State of NH Emergency Management related to State EOC activations, damage statewide and recovery efforts. New Hampshire is fortunate to have such a great group of dedicated employees at State of NH Emergency Management that help local Emergency Management such as Hooksett receive the resources needed to mitigate and recover from these events. As in the past, we ask for the public's help and patience during these storms to allow emergency responders, DPW and NHDOT to mitigate the hazards and get Hooksett back to normal as quickly as possible. We encourage residents to be prepared, additional resources can be found at:

ReadyNH.gov
TAKE ACTION. BE SAFE.



Hooksett Village Water Precinct

www.hooksettwater.org

On behalf of HVWP, it is my pleasure to submit this Annual Report for 2023-24. For 82+ years, we have provided safe clean drinking water and fire protection to many residences, businesses and institutions. Your faucets, toilets, heaters, irrigation systems and fire sprinklers are fed by several large gravel wells located in the vicinity of Pinnacle Pond. The water is disinfected and treated to reduce corrosion at the wells. From there, the water travels to three storage tanks holding 2.5 million gallons, and over 30 miles of distribution main and thousands of valves, meters and hydrants. Maintaining this system in working order and in compliance with applicable regulations is no small task. We have been repeatedly recognized by the State of NH and other organizations for our ability to do so, and remain dedicated to providing you with a high level of service.

In 2023-24, we continued to be very busy with routine maintenance as well as further optimizing and improving our physical, financial and technical operations. Highlights included but were not limited to:

- Demonstrated unauthorized/unmetered use (including leaks) ~ 2.2% in 2023 (NH goal < 15%).
- Planning/construction: University Circle, RT3A TIF District, Highland St. Housing, Granite Woods, Mount St. Mary's, Bow Interconnection, Old Tank Replacement, 1663 Hooksett Rd., Bernice St. Subdivision, Merrimack River Crossing, 3 Cate Rd., NHDOT Resurfacing Projects, etc.
- Our tank replacement and main extension project is about 99% complete at this time. The new 400K gallon glass-fused steel tank went online in June, eliminating a Significant Deficiency and adding enhanced confidence and resiliency to our water storage and fire protection capabilities. Over 2,600' of new/upgraded water main was installed with 14 new/upgraded services and 4 new/replaced hydrants.
- Backflow prevention successes in 2023 included: 511 tests completed w/no outstanding failures, 9 new permits issued, and state-of-the-art software installed to improve efficiency and reduce paperwork.
- Monitoring of RT93 diesel spill near Pinnacle Pond is complete and closure of the case is pending.
- The manganese study was finished. No action is recommended at this time but a conceptual design for a \$9.4M treatment plant was provided in the event a lower standard is adopted by NHDES.
- Cell-based meter transition (over 1,381 new meters installed to date) nearly complete. Portal users freely access their water usage stats online and enjoy the benefits of rapid leak detection and alarms.
- Worked with the Town to construct 5,900' of new water main in the Exit 11 TIF District on Hackett Hill Rd and Cross Rd including 4 new services and 10 new hydrants.
- Worked with the Town to construct 2,100' of new/upgraded water main on Meadowcrest Rd and West Bank Rd including 13 new/upgraded services and 3 new/replaced/relocated hydrants.
- Excavated, inventoried and repaired as needed over 50 curb valves for our Service Line Initiative.
- Completed our first in-house water main project in decades. Upgraded 1,000' of water main on Highland St., including 14 upgraded services and 3 new/replaced/relocated hydrants. Estimated savings to the Precinct rate payers was \$300-400K.

Our team of professionally licensed operators, dedicated commissioners and attentive office manager work very hard to "keep the water flowing." We are very grateful for our customers and we do our best to be responsive to user needs and emergencies. Please call or stop in anytime with water questions/concerns.

Respectfully submitted:

Mike Heidorn, Water Superintendent



Proposed Budget
Hooksett Village Water

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Baron Souy	Chair	
William Lynch	member	
Evelyn C Baker	member	
ERNE BENSINENGA	MEMBER	
Angela I Shoke	Member	
Chhatra Gauring	Member	
Dorcas Gwinbey	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090



New Hampshire
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<http://www.revenue.nh.gov/mun-prop/>



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4302	Airport Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Highways and Streets

4311	Highway Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Sanitation

4321	Sanitation Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Water Distribution and Treatment

4331	Water Administration	05	\$60,743	\$60,150	\$63,500	\$0	\$63,500	\$0
4332	Water Services	05	\$250,118	\$400,289	\$397,435	\$0	\$397,435	\$0
4335	Water Treatment	05	\$122,467	\$139,511	\$160,272	\$0	\$160,272	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water	05	\$682,461	\$765,733	\$836,705	\$0	\$836,705	\$0
	Water Distribution and Treatment Subtotal		\$1,115,789	\$1,365,683	\$1,457,912	\$0	\$1,457,912	\$0

Electric

4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
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Proposed Budget

4352	Generation	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Health

4411	Health Administration	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Welfare

4441	Welfare Administration	\$0	\$0	\$0	\$0	\$0	\$0
4442	Direct Assistance	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Culture and Recreation

4520	Parks and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
4550	Library	\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

Conservation and Development

4611	Conservation Administration	\$0	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0	\$0	\$0



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4619	Other Conservation	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$0	\$0	\$0	\$0	\$0

Debt Service

4711	Principal - Long Term Bonds, Notes, and Other Debt	05	\$82,626	\$81,242	\$82,626	\$0	\$82,626	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	05	\$27,493	\$28,877	\$27,493	\$0	\$27,493	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$110,119	\$110,119	\$110,119	\$0	\$110,119	\$0

Capital Outlay

4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$68,403	\$80,000	\$42,500	\$0	\$42,500	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$68,403	\$80,000	\$42,500	\$0	\$42,500	\$0

Operating Transfers Out

4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0



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4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$1,610,531	\$0	\$1,610,531	\$0



Proposed Budget

Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2024 (Recommended)	Commissioner's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	06	\$25,000	\$0	\$25,000	\$0
			<i>Purpose: Transfer to Source Development & Infrastructure Pr</i>			
4915	To Capital Reserve Funds	07	\$108,186	\$0	\$108,186	\$0
			<i>Purpose: Transfer to Repair & Replacement Trust Fund</i>			
4915	To Capital Reserve Funds	10	\$28,500	\$0	\$28,500	\$0
			<i>Purpose: Transfer to HVWP Tank Maintenance</i>			
4915	To Capital Reserve Funds	11	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Establish Facility CRF, Add Funds & Name Agents</i>			
Total Proposed Special Articles			\$171,686	\$0	\$171,686	\$0



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Account	Purpose	Article	Commissioner's Appropriations for period ending 12/31/2024 (Not Recommended)	Commissioner's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Commissioner's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$0	\$0
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	From Federal Government Subtotal		\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0



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3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Railroad Tax Distribution	\$0	\$0	\$0
3360	Water Filtration Grants	\$0	\$0	\$0
3361	Landfill Closure Grants	\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	\$0	\$0	\$0
	State Sources Subtotal	\$0	\$0	\$0

Charges for Services

3401	Income from Departments	\$0	\$0	\$0
3402	Water Supply System Charges	\$1,556,907	\$1,577,570	\$1,577,570
3403	Sewer User Charges	\$0	\$0	\$0
3404	Garbage-Refuse Charges	\$0	\$0	\$0
3405	Electric User Charges	\$0	\$0	\$0
3406	Airport Fees	\$0	\$0	\$0
3409	Other Charges	\$0	\$0	\$0
	Charges for Services Subtotal	\$1,556,907	\$1,577,570	\$1,577,570

Miscellaneous Revenues

3500	Special Assessments	\$0	\$0	\$0
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$0	\$0	\$0
3503	Other	\$0	\$0	\$0
3504	Fines and Forfeits	\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements	\$0	\$0	\$0
3508	Contributions and Donations	\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	\$33,299	\$32,961	\$32,961
	Miscellaneous Revenues Subtotal	\$33,299	\$32,961	\$32,961



Proposed Budget

Interfund Operating Transfers In			
3911	From Revolving Funds	\$0	\$0
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Airport Proprietary Fund	\$0	\$0
3914E	From Electric Proprietary Fund	\$0	\$0
3914O	From Other Proprietary Fund	\$0	\$0
3914S	From Sewer Proprietary Fund	\$0	\$0
3914W	From Water Proprietary Fund	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$0
Other Financing Sources			
3934	Proceeds from Long-Term Notes/Bonds/Other Sources	\$0	\$0
9998	Amount Voted from Fund Balance	\$141,000	\$171,686
	06, 07, 11, 10		
9999	Fund Balance to Reduce Taxes	\$0	\$0
	Other Financing Sources Subtotal	\$141,000	\$171,686
	Total Estimated Revenues and Credits	\$1,731,206	\$1,782,217



Proposed Budget

Item	Commissioner's	Budget Committee's
	Period ending 12/31/2024 (Recommended)	Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$1,610,531	\$1,610,531
Special Warrant Articles	\$171,686	\$171,686
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,782,217	\$1,782,217
Less Amount of Estimated Revenues & Credits	\$1,782,217	\$1,782,217
Estimated Amount of Taxes to be Raised	\$0	\$0



Proposed Budget

1. Total Recommended by Budget Committee	\$1,782,217
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$82,626
3. Interest: Long-Term Bonds & Notes	\$27,493
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$110,119
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$1,672,098
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$167,210
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$1,949,427



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WARRANT**

Hooksett Village Water

The inhabitants of the District/Precinct of Hooksett Village Water in the state of New Hampshire qualified to vote in District/Precinct affairs are hereby notified that the Annual District/Precinct Meeting will be held as follows:

Date: Tuesday February 27, 2024
Time: 6:00 p.m.
Location: 7 Riverside Street, Hooksett NH

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 22, 2024 a true and attested copy of this document was posted at the place of meeting and at Hooksett Public Library and that an original was delivered to Hooksett Town Hall.

Name	Position	Signature
James J. O'Brien	Commissioner	<i>[Signature]</i>
Todd Smith	Comm.	<i>[Signature]</i>
MICHAEL S. GERMAN	Commissioner	<i>[Signature]</i>
M. P. [unclear]	Commissioner	<i>[Signature]</i>
RUSSELL PELLETIER	Comm.	<i>[Signature]</i>



Article 01 Moderator

To choose a Moderator for the ensuing year

Article 02 Clerk

To choose a Clerk for the ensuing year

Article 03 Treasurer

To choose a Treasurer for the ensuing year

Article 04 Commissioner

To choose a Commissioner for the ensuing five years

Article 05 General Precinct Operations

To see if the Village District will vote to raise and appropriate the sum of \$1,610,531.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Precinct Commissioners) (Recommended by Budget Committee) (Majority vote required)

Article 06 Transfer to Source Development & Infrastructure Preservation Trust Fund

To see if the Village District will vote to raise and appropriate the sum of \$25,000.00 (Twenty Five Thousand Dollars) to be added to the HVWP Source Development & Infrastructure Preservation Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Recommended by Precinct Commissioners) (Recommended by Budget Committee) (Majority vote required)

Article 07 Transfer to Repair & Replacement Trust Fund

To see if the Village District will vote to raise and appropriate the sum of \$108,186.00 (One Hundred Eight Thousand One Hundred Eighty Six Dollars) to be added to the Hooksett Village Water Precinct Repair & Replacement Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Recommended by Commissioners) (Recommended by Budget Committee) (Majority vote required)



Article 08 Rename and change purpose of HVWP Tank Maintenance

To see if the Village District will vote to change the purpose of the existing HVWP Tank Maintenance Capital Reserve Fund to the Hooksett Village Water Precinct Storage Tank Capital Reserve Fund for costs, including but not limited to, the purchase, construction, permitting, inspections, preservation, cleaning, repairs, and/or replacements of any Hooksett Village Water Precinct water tanks, appurtenances, stand pipes and/or waterworks, and administrative costs and expenses associated therewith and Further, to name the Hooksett Village Water Precinct Board of Commissioners as agents to expend.
(Recommended by Commissioners) (Recommended by Budget Committee) (2/3 vote required).

Article 09 Discontinue HVWP Tank Capital Reserve Fund

To see if the Village District will vote to discontinue the Hooksett Village Water Precinct Tank Capital Reserve Fund created in 1990. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Hooksett Village Water Precinct general fund. This article is contingent on the passing of Article # 8.
(Recommended by Commissioners) (Recommended by Budget Committee) (Majority vote required)

Article 10 Transfer to HVWP Tank Maintenance

To see if the Village District will vote to raise and appropriate the sum of \$28,500.00 (Twenty Eight Thousand Five Hundred Dollars) to be added to the HVWP Storage Tank Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This article is contingent upon the passing of Article #8 and Article #9
(Recommended by Commissioners) (Recommended by Budget Committee) (Majority vote required)

Article 11 Establish Facility CRF, Add Funds & Name Agents

To see if the Village District will vote to establish a Hooksett Village Water Precinct Facility Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of expending funds for costs including, but not limited to , the purchase, construction, permitting, preservation, repairs, additions and/or replacements of any Hooksett Village Water Precinct buildings, lands and appurtenances, standpipes and/or water works and administrative costs and expenses associated therewith and to raise and appropriate the sum of \$10,000.00 to be placed in this fund to come from unassigned fund balance. No amount to come from taxation. Further, to name the Hooksett Village



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Water Precinct as agents to expend from said fund.
(Recommended by Commissioners) (Recommended by Budget
Committee) (Majority Vote Required)

Article 12 Acceptance of Unanticipated Sources of Funds

Shall the Village District accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the Village District meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. Recommended by the Commissioners.

Article 13 Accept Gifts, Grants and Bequests

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor, such gifts grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve Recommended by the Commissioners.

Article 14 Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and charges. Recommended by the Commissioners.

Article 15 To transact any other business

To transact any other business that may legally come before said meeting.

Hooksett Library Annual Report 2024

Adventure Begins at Your Library

The Library's theme for the 2024 Summer Reading program "Adventure Begins at Your Library" is exemplified in this year's annual report, highlighting new initiatives, significant statistical trends, community outreach and engagement, and new resources and collections.

New Reading Platform: As part of an overall strategy to promote literacy and community readership, we launched a new digital reading platform called **Beanstack**, used by libraries, schools, and families across the country, just in time for our summer reading program. This resource is uniquely designed to facilitate participation in reading challenges through a user-friendly, interactive interface in both desktop and mobile app form. It provides readers with an easy way to log and track reading progress, share and recommend titles, set reading goals, as well as earn rewards, making it a fun and engaging experience for readers of all ages.

Adult Programs: Adult programming has expanded significantly this past year to meet community demand. **Adult events numbered 370 for the year, averaging 30 events per month, with attendance at 4,355.** With a diverse range of monthly events, including book clubs, author talks, presentations, movies, concerts, yoga, crafts, and technology classes, there's something for everyone.

Adults can try out a variety of books by discussing popular fiction with our Evening Book Group, exploring different ideas with our Nonfiction Book Group, and savoring delicious treats with our Cookbook Club. Our new monthly Take & Make kits, generously sponsored by the Friends of the Library, have been a huge hit. Not only do our patrons love them, but we can't get enough of seeing your creativity. Some programs like our popular Restorative and Chair Yoga classes with local certified yoga instructor Liesel Bender, occur weekly.

Children's Programs: Children's events number 422 for the year, with attendance at 13,393 for the year. This includes weekly storytimes for babies, toddlers, and preschoolers, as well as book clubs, movies, open-play, crafts, and much more, providing opportunities for children of all ages.

In addition to our regular programs, this year we have launched a Dungeons and Dragons program for tweens and teens that has a core following of kids. With ongoing campaigns, this is a great addition to our typical programming and reaches kids who may not have found their niche in other library offerings.

Children can try out a variety of book clubs this year including a parent/child book club known as Small and Tall for kids in 2nd and 3rd grade, as well as book clubs for older kids, and the introduction of a comic club this coming fall. There is something for everyone!

Finally, we have returned to doing regular outreach at local preschools and elementary schools in the area, and we were lucky to engage with all the kids at Underhill Elementary School twice this year when the Youth Services Librarian took the kids on a virtual tour of the public library and read a Ladybug Award book to each grade. At Hooksett Memorial School, we helped the kids with their "Tinker Day"

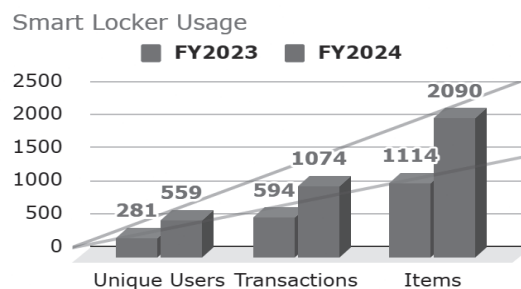
which teaches the kids how to use technology tools, and we assisted in the design of Rube Goldberg Machines.

New Online Catalog & Website: Our GMILCS consortium launched a new online catalog platform this year, called Aspen Discovery. Its modern, streamlined and mobile friendly interface made it an easy sell to Library patrons who have enthusiastically embraced its ease of use, especially as it conveniently aggregates materials with the same title in different formats for ease of discovery and navigation.

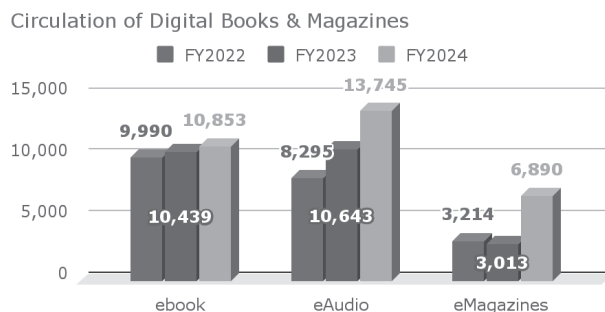
Another incredibly important selling feature of this new platform is the ability to create custom web pages that one might find on a traditional website. This has allowed us to adopt the platform as the Library’s website, saving annually increasing hosting costs, enhancing patron privacy and account security, and streamlining user experience.

New Rooms, Events, & Passes Platform: An important and necessary complement to the Library’s refreshed virtual branch in its combined catalog and website is a newly integrated multi-module service (LibCal) featuring room booking, museum pass reservation and events management. In addition to safeguarding patron privacy and usability, LibCal’s integration into the Library’s virtual branch successfully promotes self-service and content discovery, as many patrons have confirmed through positive feedback, especially when it comes to the actual process of placing room bookings, discount pass reservations, and event registrations.

Smart Lockers: Now in their second year of full service, thanks to an ARPA grant awarded to the Library in 2022, the Library’s smart lockers have become a convenient access point for the delivery of materials to patrons who for various reasons may not be able to pick up their held materials during Library open hours.



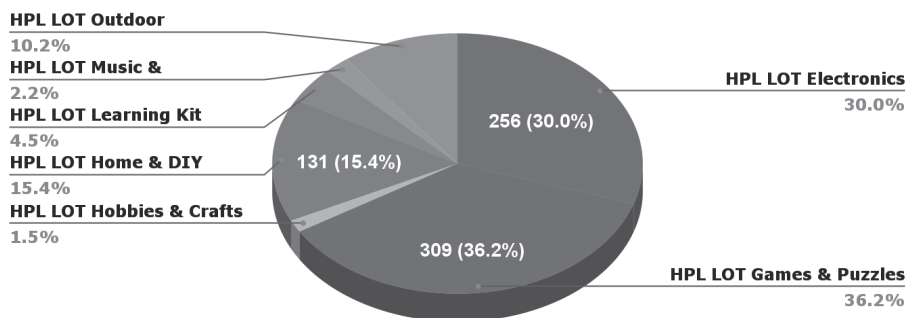
Circulation and Usage: Children and adult print book collections typically circulate the most, compared with other collections, and children books not surprisingly top the usage stats. We are also seeing a steady increase in digital collections with eAudiobooks representing the more sizable increase in usage. This may well be due to a number of factors, the most important of which is the fact that, since many newer vehicles are not equipped with disc drives, eAudiobooks are the only option for those who enjoy listening to books on the road. Notably, digital magazine circulation more than doubled in 2024, thanks to a better selection of popular magazines that are easy to access with the Libby mobile app...



Library of Things: Following a popular trend in libraries across the country and responding to the interests and needs of our own community, we continue to expand our **Library of Things (LOT)** collection. This growing collection is based on the concept that borrowers can “Try before they buy,” or “Borrow more and own less,” saving them money and space at home.

Thus far, the Library’s collection of over 100 items, generously sponsored by the Friends of the Library, spans categories such as electronics, games and puzzles, hobbies and crafts, home and DIY, learning kits, music and instruments and outdoor equipment. WiFi hotspots became an immediate draw for patrons planning road trips, vacations, etc., and other items like folding tables, yard games and DIY kits not surprisingly come in very handy for family gatherings or special events.

LOT FY24 Circulation Distribution by Category



Partnerships and Collaborations: The Library has been working closely throughout the year with both the Hooksett Heritage Commission, providing admin level staff support for meetings, events, research and documentation for the Hooksett Historical Sketches book update, as well as the Hooksett Historical Society as part of the Library’s digitization project.

Preservation and Digitization: It has been a year of exciting changes for the Library’s Historical Collection as a result of a closely established partnership between the Library and the Hooksett Historical Society. The Library is now proudly storing and preserving the Historical Society’s photograph and document collection.

To make these items more accessible to the Hooksett community, we have started to add the Historical Society’s photo collections to our online Digital History Collection. The process of digitizing them has led to the discovery of some amazing images, including photographs from the 1922 Centennial Pageant, notable historic landmarks in town, and formal portraits of local families from the 1900s. We have also been harnessing the power of crowd-sourcing through social media in identifying unknown subjects in photographs.

For our next big endeavor, we will be hosting a Genealogy Club, starting on September 4 at 6:30PM, to explore genealogy topics and highlight the Library’s resources to assist community members with their family history projects.

Looking Ahead: It has been a long-standing goal of the Library to do more outreach to the homebound, especially involving those in the senior community. To that end, plans are in the works to start a “Tech

Connect” program involving on-site visits to the local 55+ senior housing communities, where Library Staff could provide group or individual tech support and also bring reading materials.

Conclusion: From engaging programs, expanding collections, educational resources and services, to ongoing community outreach, the Hooksett Library is where your adventure begins.

We wish to thank the Library’s dedicated staff, Friends of the Library, volunteers, patrons and the entire Hooksett community for their continued support in facilitating the Library mission of being a community resource center, providing quality and high-demand materials, programs, information and technology.

Heather Rainier, Library Director

Mark Glisson, Assistant Director

Sandra Mack, Chair

Mary Farwell, Vice-Chair

Tammy Hooker, Secretary

Barbara Davis, Treasurer

Linda Kleinschmidt

2023-2024 Statistics:

Items circulated at the library:	218,476	Donations added to the collection:	385
Books and materials purchased:	4,841	Books & materials withdrawn from collection:	3,879
Visits to the library:	74,632	Registered patrons as of 06/30/24:	7,566
Adult programs:	370	Youth programs:	338
Adult program attendance:	4,355	Youth program attendance:	12,249

Library Budget FY2024

Automation	\$32,688
Books and Materials	\$67,974
Custodial Services	\$26,444
Custodial Supplies	\$2,307
Equipment Maintenance & Repairs	\$4,338
Equipment (New)	\$3,777
Information Technology	\$13,301
Legal Review	\$917
Maintenance & Repairs	\$34,056
Office Supplies	\$4,506
Online Resources	\$8,573

Payroll Expenses

Dental Insurance	\$2,869
FICA	\$45,362
Health Insurance	\$128,602
Life & Disability Insurance	\$5,913
NH Retirement	\$60,086
Unemployment	\$262
Wages	\$603,199
Workers Comp	\$1,330
Postage	\$709
Programs and Services	\$13,153
Staff and trustee expenses	\$9,019
Utilities	\$33,576

Donations, Gifts and Memorials

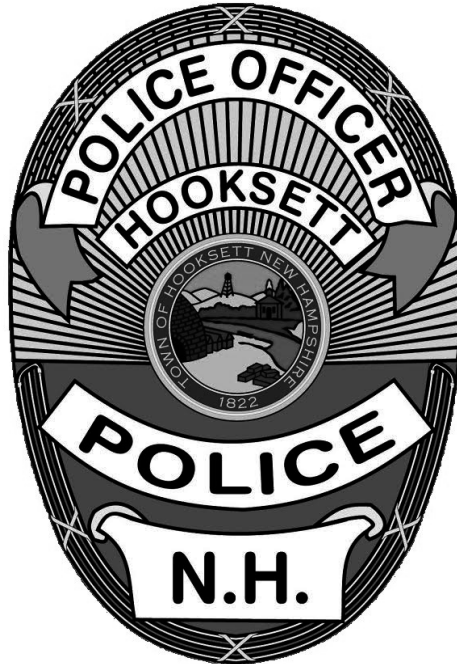
Donations, Gifts and Memorials

Received		Expenditures	
Gift donations	\$359	Greenough bequest	\$13,263
Greenough bequest	\$4,253	Kiwanis donation: Cawley Summer Reading	\$1,743
Johnathan Murphy Memorial	\$450	Marilyn Grande Memorial	285.44
Kiwanis donation: Cawley Summer Reading	\$1,500	Johnathan Murphy Memorial	\$456
Meeting room donations	\$3,654		
TD Bank Affinity donation	\$19,615	Other Disbursements	
Technology support donations	\$919	3D printing expenses	\$194
Staff assistance donations (notary)	\$376	Copy & Printing	\$2,116
		HHS archival supplies	\$600
Fees & Other Income Received		Library enhancements	\$1381
3D printing	\$115	Materials replacements (books & media)	\$3,633
Copies/fax/printing	\$4,267	Meeting room expenses	\$7,214
HHS archival supplies	\$1,200	Public Computers	\$2,415
Interest (all accounts)	\$7,301		
Materials replacements	\$3,536		
Non-Resident fees	\$10,573		
Other unanticipated income	\$81		

Library Accounts as of 06/30/24:

Copy Account	\$2,600	Meeting Room Account	\$10,319
Fine Account	\$13,757	Morin Account	\$2,955
Gift Account	\$27,043	Special Checking	\$51,471
Grants account	\$26,994	Vacation Sick Accrual	\$22,730
Greenough Bequest	\$43,504		

Hooksett Police Department



Police Command Staff

Justin Sargent
Chief of Police

Captain Jake Robie
Administrative Captain

Lieutenant James Bradley
Detective Division Commander

Lieutenant David Scarpino
Patrol Division Commander

Lieutenant Valerie Lamy
Support Services Commander

Message from Chief Justin Sargent

The Hooksett Police Department has grown over the past year with the addition of five new officers who are settling in and working diligently to keep our community safe. As your Chief, my goal is to provide the highest quality services so that everyone feels secure during their time in Hooksett.

This year, the department has focused on extending our community outreach. We recently initiated the "Walks with a Cop" program, which was requested by the community and offers an opportunity for residents to interact with our officers. As always, we have made National Night Out a priority and greatly appreciate the community's active involvement in this event. Other opportunities to help have come in the form of food and toy drives that benefit our community.

The department has also worked hard this year to secure funding for body cameras to assist us in maintaining transparency. Thanks to the voters, we secured a warrant article that will allow us to purchase the necessary equipment to outfit every officer with a body camera. This program is expected to begin in late 2024 and will bring a level of transparency we have not had in the past.

Additionally, we have been accepted into the New Hampshire Law Enforcement Accreditation program. This will involve a comprehensive review of the department to ensure that our policies and procedures remain up-to-date with the ever-changing world.

I am committed to leading the Hooksett Police Department with dedication, integrity, and a focus on community-oriented policing. Together, we will strive to ensure the safety and well-being of all residents and visitors. As your Chief of Police, I am here to listen, learn, and work collaboratively with you to build an even better Hooksett.

Below is a breakdown of our calls for service this year:

Calls for service: 12,020

MV Crashes: 595

False Alarms: 430

Business Checks: 1,517

M/V Stops: 3,190

Arrests: 674

Thank you again for all your continued support. It is our pleasure to "Serve and Protect" this great community.

Patrol Division

Patrol Supervisors

Michael Zappala

Joseph Ducharme

Christopher Buker

Daniel Byers

Travis Mannon

Nicholas Kapteyn

Communications

Supervisor Richard Belanger

Dispatcher Jay Wilson

Dispatcher Christine Barry

Dispatcher Katy Flynn

Dispatcher Dawn Smith

Dispatcher Aaron Roy

Detective Division

Detective Dean Lombardo

Detective Trevor Dearden

Prosecution

Attorney Evelyn King

Prosecution Assistant/VWA Ariel Kapteyn

Patrol Officers

Officer Brian Roche

Officer Richard Fosher

Officer Kevin Laliberte

Officer Logan Gardyne

Officer Joshua Preve

Officer Brandon Carleton

Officer Jordan Estevez

Officer Eric Foley

Officer Mary May

Officer Jennifer Lang

Officer Christopher Underwood

Officer Bryan Rembis

Officer Micah Peterson

Officer Matthew Webber

Officer Coady Charest

Officer Nicholas MacLean

Department Support Staff

Executive Assistant Francine Swafford

Evidence Technician Jessie Ulliani

Administrative Clerk Adam Paquin-Varnum

P/T Administrative Clerk/Receptionist Lynn Nash

P/T Support Specialist Gary Blanchette

**Department of Public Works
Annual Report
2023-2024**

The Department of Public Works consists of three divisions, Highway, Parks, Recreation & Cemeteries, and Recycling & Transfer. Staff shortage continue to be an issue. Highway Division has (4) vacant Driver/Laborer positions. Parks, Recreation & Cemeteries Division has (1) Driver/Laborer open position. Recycling & Transfer is fully staffed with open part-time positions for yard attendants.

Highway Division is responsible for maintaining a total of 88 miles of roadway. They addressed **16 winter storms this year** in addition to the usual cleaning and repairing of catch basins and culverts, filling pot holes, repairing road shoulders and clearing brush. During the year, approximately **2.72 miles of roadways were reclaimed and paved. Town-wide line striping is usually done every year and was completed this spring.**

Fleet Maintenance is a subdivision of the Highway Division. This subdivision consists of a Master Mechanic and a Mechanic. They maintain and repair over three hundred pieces of equipment consisting of plow trucks, trailers, tractors, pickups, front end loaders, bobcats, backhoes, mowers, fire apparatus and police cars.

Building Maintenance is another subdivision of the Highway Division. This subdivision is currently led by an Assistant Crew Chief. They are responsible for day-to-day maintenance of the Town Hall, Safety Center, and the Courthouse. The assistant crew chief, along with DPW employees, 2 part-time custodians and sub-contractors, help to maintain the Town Hall, Safety Center, Highway Department, Recycling & Transfer, Courthouse, Parks & Recreation Building, radio towers for the Police Department, Fire Station I, and historical buildings.

Parks, Recreation and Cemeteries Division is in charge of maintenance of the Town's parks and fields. They are responsible for mowing, maintenance and burials at 4 Town cemeteries. Maintenance of playgrounds, all playing fields, running track, tennis courts, basketball courts, school fields, and the landscape at all of the town buildings, Veterans Park, Dog Park, and Pinnacle Park are all part of this division's responsibilities. They also prepare the plots for Community Garden every year. This division provides assistance in preparation for the Annual Old Home Day and other events such as National Night Out and Light Up the Village. They also maintain the flower baskets, which are provided by the Hooksett Garden Club, on the Memorial Bridge every summer.

Recycling and Transfer Division is responsible for collecting and transporting, to the appropriate facilities, the entire Town's generated solid waste, recyclables, and permitted hazardous waste. It also operates the transfer station for residential drop off. This year, they collected and transferred 4870.14 tons of residential trash, 197.29 tons of furniture, 538.60 tons of demolition, 39.97 tons of roofing, 22.11 tons of electronics, 235.54 tons of metal, 216.10 tons of cardboard, 49.78 tons of glass and 20.01 tons of other materials for recycling. Residents are encouraged to bring recyclable materials to the Transfer Station. All recyclable materials brought to the Transfer Station are being sent to recycling facilities. Cardboard, metals, plastic, mixed papers, and aluminum cans, when separated generate money for the Town while separating glass costs significantly less to recycle. Cardboard and paper are baled and picked up by Grief Industries Fitchburg Containerboard. Aluminum cans are baled and sent to Schnitzer. Steel and tin cans are mixed with light iron that are also sent to Schnitzer. Plastic is baled and recycled through Northeast Resource Recovery Association. Glass prior to August was being recycled through Northeast Resource Recovery Association and going to the Rochester, NH landfill to be used as aggregate.

Tax Collectors Report
July 1, 2023- June 30, 2024

Motor Vehicles	21,452	\$4,788,142.10
*Motor Vehicles Allenstown Coverage	1,715	
Decals		\$57,123.35
Boats	544	\$2,720.00
Misc. Income		\$5,438.69
Grand Total		\$4,853,424.14

*The number of motor vehicles shown under the Allenstown coverage line results from a period when the Town of Hooksett helped Allenstown residents with their vehicle registrations. This number has been excluded from the Hooksett motor vehicles since they are not typically registered here.

Town Clerks Report
July 1, 2023- June 30, 2024

Dog License Penalty & Fines	580	\$3,201
Vital Statistics		\$8,410
Filing Fees		\$0
Misc. Income		\$72.79
Elections Checklists		\$460
UCC		\$4,290
Grand Total		\$16,433.79



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
 Phone: (603) 230-5090
 Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2023	Year: 2022	Year: Prior
Property Taxes	3110		\$13,829,775.92		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$462.50		
Excavation Tax	3187		\$6,946.82		
Other Taxes	3189				
Property Tax Credit Balance		(\$92,306.93)			
Other Tax or Charges Credit Balance		(\$163.07)			

Taxes Committed This Year	Account	Levy for Year of this Report	2023	Prior Levies
Property Taxes	3110	\$25,415,547.00	\$26,019,669.04	
Resident Taxes	3180	\$36,000.00		
Land Use Change Taxes	3120		\$32,000.00	
Yield Taxes	3185	\$15,349.43	\$28,704.52	
Excavation Tax	3187	\$11,395.10		
Other Taxes	3189			
Waste Water			\$99,774.58	

Overpayment Refunds	Account	Levy for Year of this Report	2023	2022	Prior
Property Taxes	3110		\$120,406.35		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Waste Water	3110		\$3.44		
Interest and Penalties on Delinquent Taxes	3190	\$71,114.63	\$62,437.52		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$25,456,936.16	\$40,200,180.69	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	2023	Prior Levies 2022	Prior
Property Taxes	\$2,753,372.72	\$39,155,676.37	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	\$28,000.00	\$32,000.00	<input type="text"/>	<input type="text"/>
Yield Taxes	\$10,892.24	\$29,167.02	<input type="text"/>	<input type="text"/>
Interest (Include Lien Conversion)	\$71,114.63	\$62,437.52	<input type="text"/>	<input type="text"/>
Penalties	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Excavation Tax	\$4,022.92	\$6,946.82	<input type="text"/>	<input type="text"/>
Other Taxes	<input type="text"/>	\$59,541.83	<input type="text"/>	<input type="text"/>
Conversion to Lien (Principal Only)	<input type="text"/>	\$723,307.65	<input type="text"/>	<input type="text"/>
<input style="width: 200px;" type="text" value="Waste Water"/>	<input type="text"/>	\$39,786.67	<input type="text"/>	<input type="text"/>
Discounts Allowed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Abatements Made	Levy for Year of this Report	2023	Prior Levies 2022	Prior
Property Taxes	<input type="text"/>	\$90,396.54	<input type="text"/>	<input type="text"/>
Resident Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Land Use Change Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Yield Taxes	\$4,457.19	<input type="text"/>	<input type="text"/>	<input type="text"/>
Excavation Tax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Taxes	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input style="width: 200px;" type="text" value="Waste Water"/>	<input type="text"/>	\$572.40	<input type="text"/>	<input type="text"/>
Current Levy Deeded	<input type="text"/>	\$407.00	<input type="text"/>	<input type="text"/>



MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2023	2022	Prior
Property Taxes	\$22,606,942.38			
Resident Taxes				
Land Use Change Taxes	\$8,000.00			
Yield Taxes				
Excavation Tax	\$7,372.18			
Other Taxes		(\$59.13)		
Property Tax Credit Balance	(\$37,174.35)			
Other Tax or Charges Credit Balance	(\$63.75)			
Total Credits	\$25,456,936.16	\$40,200,180.69	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$22,585,017.33
Total Unredeemed Liens (Account #1110 - All Years)	\$2,537,469.01



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2023	Year: 2022	Year: Prior
Unredeemed Liens Balance - Beginning of Year		\$493,499.81	\$333,028.78	\$1,249,483.91
Liens Executed During Fiscal Year	\$808,462.75			
Interest & Costs Collected (After Lien Execution)	\$35.22	\$11,435.11	\$36,143.85	\$50,040.77
		\$8.18		
Total Debits	\$808,497.97	\$504,943.10	\$369,172.63	\$1,299,524.68

Summary of Credits

	Last Year's Levy	Prior Levies		
		2023	2022	Prior
Redemptions	\$8,336.39	\$101,254.61	\$111,668.39	\$54,457.55
			(\$232.16)	(\$82.42)
Interest & Costs Collected (After Lien Execution) #3190	\$35.22	\$11,435.11	\$36,143.85	\$50,040.77
Abatements of Unredeemed Liens		\$32,915.51	\$17,327.45	\$4,131.61
Liens Deeded to Municipality	\$407.00	\$2,847.09	\$2,635.78	\$11,347.62
Unredeemed Liens Balance - End of Year #1110	\$799,719.36	\$356,490.78	\$201,629.32	\$1,179,629.55
Total Credits	\$808,497.97	\$504,943.10	\$369,172.63	\$1,299,524.68

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$22,585,017.33
Total Unredeemed Liens (Account #1110 -All Years)	\$2,537,469.01



HOOKSETT (225)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Kimberly

Preparer's Last Name

Blichmann

Date

Aug 6, 2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kimberly A Blichmann Tax Collector
Preparer's Signature and Title

2023-2024 Officials, Boards, Commissions & Committees

U.S President

Joseph Biden 2021-Present

U.S. Senators

Jeanne Shaheen
Margaret Hassan

U.S. Congress

Ann McLane Kuster
Christopher Pappas

Governor's Council

Theodore Gatsas

Representatives to General Court

Stephen Boyd
John Leavitt
Thomas Walsh
Yury Polozov
J.R. Hoell
Carol M. McGuire

State Senator

Kevin Murphy

Budget Committee

Brian Soucy
Rick Ross
Chhatra Gurung
Germano Martins
Mike Kowack
Ernie Bencivenga
Darren Greenberg
Abigail Shaine
Jill Godbout, School Board
Representative
Lee Ann Moynihan, Budget Committee
Secretary

Cemetery Commission

Mike Horne
James Morin
Kristen Kotrlík

Town Council

Timothy Tsantoulis
David Boutin
Roger Duhaime
John Durand
Keith Judge
Randall Lapierre
Alex Walczyk
Jodi Pinard
James Sullivan

Economic Development

David Scarpetti
Matthew Barrett
Alden Beauchemin
Mark Chagnon
Peter Stoddard
Michelle Gannon

James Sullivan, Town Council
Representative
Paul Scarpetti, Planning Board
Representative

Heritage Commission

Tony Lacasse
Vickie Desharnais
Dena Vaudrien
Stephanie Perry
Abby Milonas

Library Trustees

Mary Farwell
Tammy Hooker
Linda Kleinschmidt
Sandra Mack
Barbara Davis

Moderator

Todd Lizotte

Parks and Recreation Advisory Board

Andy Janosz
Scott Evans
Kathryn Janosz
Judy Tremblay

Planning Board

Christopher Stelmach
Paul Scarpetti
Michael Somers
Denise Pichette Volk
Robert Duhaime
Sheena Gilbert
David Russel

Recycling & Transfer Advisory Committee

Richard Bairam
Raymond Bonney
Robert Schroeder
John Giotas
Alex Walczyk, Town Council
Representative

Sewer Commission

Sidney Baines
Richard Bairam
Robert Duhaime

Supervisors of the Checklist

Barbara Brennan
Mike Horne
Lou Ann Kelly

Southern NH Planning Commission

Denise Pichette Volk
Robert Duhaime

Town Clerk

Karina Towne

Treasurer

Carol Andersen
Linda Courtemache, Deputy

Trustees of the Trust Fund

Claire Lyons
Donald Winterton
John Ward

Zoning Board of Adjustment

Richard Bairam
Gerald Hyde
Phil Denbow
Anne Stelmach
Timothy Stewart
Alexander Glennon
Matt St. Pierre
Mary Ecklund
Colin Merritt
Thomas Chesnard
Roger Duhaime, Town Council
Representative

Central Water Precinct Commission

Richard Bairam
Raymond Bonney
Joan McDonald
Mark Bourque
Karen Nadeau

Historical Society

Brian Baer
Diane Valade
James Sullivan
Bob Thinnes

School Board

James Sullivan

Village Water Precinct Commission

Todd Smith
Michael St. Germain
James O'Brien
Russell Pelletier
Michael Jache
Scott Ewing
Nancy Philbotte, Clerk

BOARD OF ELECTIONS AND VOTING

The Board of Elections (Town Charter Article 2, Section 2.5), consisting of the Moderator, the Supervisors of the Checklist, and the Town Clerk, thanks the Town Clerk's staff and *many dedicated Hooksett voter volunteers* who assisted in the 2023-2024 elections cycle.

As a result of the March 2024 Town Elections, Town districts were eliminated effective July 1, 2024, so the 2024 Town election was the last one broken out by district. Because of this change the Supervisors of the Checklist did not have to complete a rebalancing on the districts based on the 2020 Census.

There were only two elections this period: the Presidential Primary on January 23, 2024 (4,757 voted) and the March 12, 2024, Town & School (1,629 voted). There were 9,822 registered voters (DEM = 2652 REP = 3969 UND = 3201) at the beginning of the March election.

Newly elected Town Clerk, Karina Towne, (term 7/1/2023-6/30/2026) appointed Deputy Town Clerk, Jessica Lomanno, and hired a part-time employee, Megan Richardson, to help budget for the Board's required tasks, register voters, process absentee ballots, and myriad of tasks required to prepare for and the run elections.

Barb Brennan completed her six-year term as a Supervisor of the Checklist (SOC) and during the year put in countless hours with Lou Ann Kelly to reconcile the paper voter records with the State Voter database records. She will be missed GREATLY and has offered to continue to help when possible as an appointed Assistant SOC. Lise Blais was elected in March to start her six-year term as SOC on July 1, 2024.

The Hooksett elections would not be run as efficiently as required by State law if not for the use of the Cawley Middle School. The Board thanks the school staff and the employees of the Dept. of Public Works, who set-up and break-down the voting booths, for their ongoing help and cooperation to make Hooksett's elections the very best possible.

Todd Lizotte
Town Moderator

Karina Towne
Town Clerk

Mike Horne Barb Brennan Lou Ann Kelly
Supervisors of the Checklist

Budget Committee's Report

To the Citizens of Hooksett,

The Budget Committee deliberates on appropriate funding levels, based on our town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget which is governed by the Charter and the School District Budget, which is governed by SB2, a proposed budget is presented at the Deliberative Session in February. The Deliberative Session is the opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote in March. The Committee meets every Thursday night in the Council Chambers at 6:30 PM from September through January. All meetings are open to the public and the community is encouraged to attend or watch online through the Hooksett.org website.

The official Duties of the nine elected Members of the Hooksett Budget Committee are outlined below:

To review the budget as provided in RSA 32:5 for submission to each annual meeting of the voters of the Town, the budgets of any school district within the Town; to confer with the Town Council and with other officers, department heads and other officials, relative to estimated costs, revenue anticipated, and services performed to the extent deemed necessary by the Budget Committee; to conduct public hearing required under RSA 32:5, I.; to forward copies of the final budgets to the clerk, as required by RSA 32:5, VI, and, in addition, to deliver two copies of such budgets and recommendations upon special warrant articles to the Town Council at least 20 days before the date set for the annual meeting, to be posted with the warrant.

The Budget Committee reviewed the proposed municipal budget for FY 2024-25 which was submitted by the Town Council in the amount of \$21,717,184.00. The Budget Committee then adjusted the budget to move it to \$21,728,076.00. The proposed Wastewater budget of \$2,747,677 was reviewed and not adjusted by the Budget Committee and was added by the Budget Committee to Municipal budget, making the total proposed budget \$24,475,753.00. The FY 2024-25 Default Budget is \$23,693,487.00 which is \$782,266 below the Budget Committee's Proposed Operating Budget. The overall Town budget after the Budget Committee's adjustments has increased 3.46% or \$817,933.00 over the current fiscal year.

The majority of the increases in this budget are due to the following:

1. Town Clerk's Office for new election equipment increased \$13,999
2. The Parks & Rec Dept increased \$9,000 for field maintenance.
3. Town Employee medical and dental rate increased to \$141,802.
4. Fire Dept increased costs from water depts for Hydrant rentals up \$30,000.
5. DPW road salt price increases up \$42,000.

The Budget Committee also reviewed the relevant warrant articles and gave recommendations.

Hooksett Budget Committee Members:

Brian Soucy, Chairman
Rick Ross, Vice-Chair
Mike Kowack, Secretary
Darren Grenberg
Chhatra Gurung

Abigal Shaine
Wil Lynch
Ernie Bencivenga
Evelyn Baker
Germano Martins

CEMETERY COMMISSION

In accordance with NH RSA 289-6, the Town of Hooksett Cemetery Commission consists of three (3) trustees. Hooksett municipal cemeteries are governed by NH RSA 280 and 290, as well as the Town of Hooksett Cemetery Commission regulations.

There were nine interments: three in Martins Cemetery, five in Head Cemetery, and one in Riverside Cemetery. Seven cemetery lots were sold this year - five in Martins Cemetery and two in Head Cemetery, though the two sold in Head Cemetery were sold back to the Town in April. One lot (#076) in Head Cemetery was sold back to the Town.

Cemetery regulations, the cost of lots, and the fees to open/close graves were updated effective January 1, 2024. Cremation lots are now available for sale: currently 15 in Martins Cemetery and 30 in Head Cemetery.

A warrant article for \$10,000 to repair headstones and monuments in Martins, Head, and Riverside cemeteries was approved at the March Town election. The funds are available to be used until June 30, 2027. The funds to repair/pave the road in Head Cemetery behind the schoolhouse were not approved.

Hooksett Cemetery Commission continues to be a member of the NH Cemetery Association. Trustees attended the October and April workshops to learn and collaborate with other NH cemetery trustees.

The database subscription to CemeteryFind for Cemetery Commission digital records was renewed for continued recordkeeping and to facilitate research.

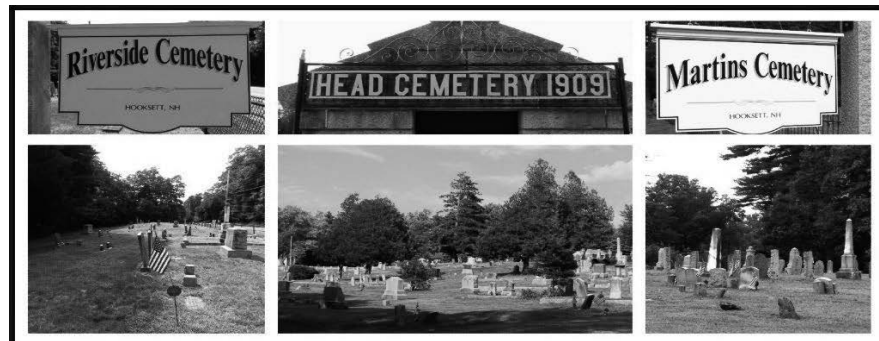
Volunteer Kathy McLean updated FindaGrave memorials of burials in Head and Martins cemeteries, making it easier for families and the public to locate graves.

The Cemetery Commission acknowledged their appreciation for the Hooksett American Legion and Boy Scouts placing American flags on veteran graves annually in Hooksett cemeteries.

Nancy Philbrick was appointed as an alternate cemetery trustee (per NH RSA 289:6) for 2023/24.

The Hooksett Department of Public Works, Parks Recreations and Cemeteries Division tended to the cemeteries, mowing turf areas and opening/closing graves. The Cemetery Trustees thank them for their year-round commitment to these tasks. The Trustees recognize the support efforts of Evelyn Horn/DPW for her assistance in scheduling interments and Kathy Lawrence/Community Development for her assistance in posting meetings, minutes, and composing/processing the deeds for selling grave lots.

Cemetery trustees: Michael Horne Kristen Kotrlík James Morin Nancy Philbrick



Hooksett Conservation Commission

Explore. Protect. Reconnect.

2023-2024 Year Highlights:

Hooksett Riverwalk Trail Completed the trail and held a Grand Opening Event for the 4th and Final Phase of this trail system.

Satisfied a long-term goal of creating a regional trail connector to Allenstown.

Created new signage for the trailhead and trail entry points at Allenstown.

Updated the kiosk with new information and trail map.

Organized an Earth Day Clean-up in conjunction with the Kiwanis' Beautify Hooksett event

Pinnacle Park Hosted the second Stantec Volunteer Day. Removed invasives species (bittersweet) from the trailheads and parking area. Installed two water bars on the Carriage Road Trail to direct water flow and prevent erosion.

Clay Pond Conservation Area Installed a trail cam and reinforced and locked a gate on the road leading to an unlawful shooting range (that was cleaned up last year). The trail cam sends photos and video to a member's phone for monitoring illicit activities in this sensitive wildlife area.

Head's Pond Conservation Area Removed trees that were leaning over the trail and creating hazardous conditions for hikers. Completed marking boundaries for conservation land. Began discussions to construct a new parking area.

Quimby Mountain Initiated talks with a wildlife rehabilitation organization about locating their new facilities in this area of Hooksett.

Chair Cindy Robertson Attended a Recognition Ceremony by Town Council for our long-time chair who stepped down after 21 years of service as a Member, Vice Chair, and Chair since 2019.

Chair: Cindy Robertson, Vice Chair: JoCarol Woodburn

Members: Phil Fitantes, Deborah Miville, Dr. Al Stein

Alternate Members: Robert Better, John Pieroni

Town Council Representative: Alex Walczyk, Planning Board Rep.: Sheena Gilbert

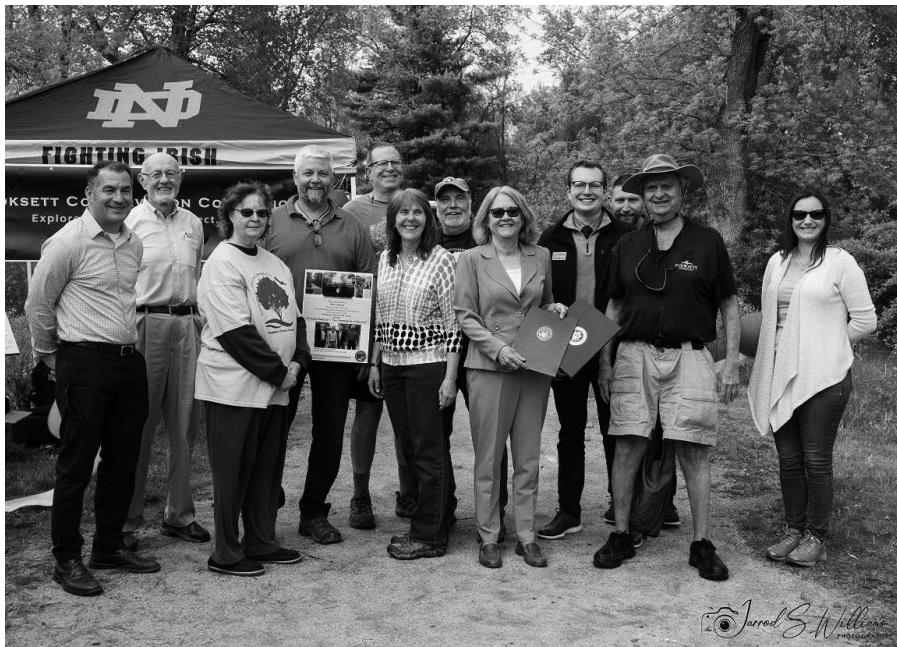
Staff Support: Kathy Lawrence, Bridgette Grotheer

Hooksett Riverwalk Trail—Grand Opening

Led by Stantec, trail work for the fourth and final phase of the Hooksett Riverwalk Trail was completed (2,910 feet of 12-foot wide gravel, multi-use trail). Trail construction was performed by John E. Neville Excavating, who did a fantastic job on the trails, boardwalk, and bridge.

A Grand Opening Event on May 16th was well-attended by Town and local supporters. Speakers included former state legislator Dave Hess, former Conservation Commission Chair Steve Couture, Chair Cindy Robertson. Staff representatives from both Congressman Chris Pappas' and Senator Maggie Hassan's offices presented letters of congratulations on their behalf.

The final trail system consists of 7,385 feet (nearly 1-1/2 miles) of 12- and 8-foot wide crushed gravel, and includes approximately 750 feet of bridges and boardwalks.



Conservation Commission celebrates the Grand Opening of the Hooksett Riverwalk Trail

Hooksett Riverwalk Trail—Earth Day Clean-up

This year's Earth Day Clean-up on April 20th was a huge success thanks to more than 20 volunteers from Hooksett and surrounding communities (Candia and Allenstown).

Conservation Commission members, their friends, and families joined the Kiwanis for the community-wide Beautify Hooksett event for the third year in a row. Nineteen organizations collected more than 400 bags of trash!



Volunteers and families joined in for Earth Day Clean-up on the Riverwalk Trail

Head's Pond Conservation Area

Work was completed with S&H Land Services, LLC, a professional land surveyor firm located in Hooksett, to ensure boundaries on the conservation land are in accordance with property deeds.

Boundaries have been marked with monuments for clear identification.

The Kiwanis' annual 5K Footrace was held at Head's Pond Trail in September.

An HCC member removed trees that were hanging down over the trail on several occasions. A bench at the end of the trail will be replaced.



Trail maintenance is an ongoing activity

Pinnacle Park Volunteer Event and Invasives Removal

For the second year in a row, **Stantec** held its Volunteer Day in Hooksett. The day was well spent installing two water bars on the upper Carriage Road Trail at Pinnacle Park. Water bars direct water flow away from the trail, preventing erosion.

The group also removed bittersweet that was choking off the entrance to the new trail loop and damaging trees, and pulled it from the kiosk and picnic areas.

This work was done in preparation for Keep It Native, a company that the HCC has contracted with to remove invasive species (bittersweet, poison ivy, and Japanese knotweed) on the site later this summer. We expect to see a great improvement with these ongoing efforts!

Thank you for your hard work once again, Stantec volunteers!



Stantec volunteers and HCC members Al Stein and John Pieroni



Water bar installation



Volunteers remove invasive bittersweet

Clay Pond Headwaters Conservation Area: Gates and Trail Cams

Last year, the Conservation Commission held an Earth Day Clean-up event to clear an unlawful shooting range and surrounding areas of trash, dumping, and debris, and to restore the site to its more natural state.

This year, the HCC worked with Manchester Water Works to reinforce and lock the gate on the road leading up to the illegal shooting area. MWW, the Hooksett Police Department, and the Town all have keys.

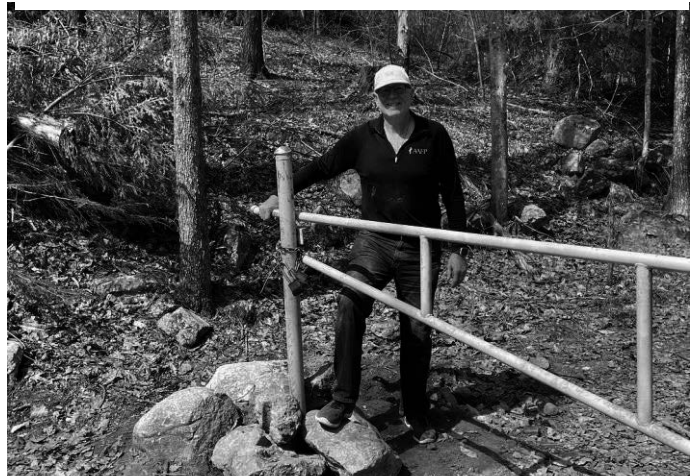
Next, a trail camera was installed to identify people who are breaking the law and destroying property.

The trail cam is working great and gives clear video; even license plates can be read. It is motion-activated; photos and videos are sent to a member's cell phone for monitoring.

We saw several instances of people taking down the gate, driving through, and sometimes placing it back; that is no longer happening since two HCC members reinforced the posts with concrete. We have seen minimal activity on the shooting range since the 2023 Earth Day Clean-up, placement of additional signage, and securing the gate.



John Pieroni digs a hole for the gate post



Al Stein reinforces the gate at Clay Pond

Quimby Mountain

The HCC Chair initiated discussions in earnest with a developer looking to bring a wildlife rehabilitation facility to Hooksett.

Long-time Chair Steps Down from the Conservation Commission

On an unhappy note, our long-time Chair, Vice Chair, and Member of the Conservation Commission, Cindy Robertson, has stepped down after 21 years of service. She was recognized by Town Council at the May 26th meeting for her years of dedication and environmental stewardship. The meeting was attended by current and past Conservation Commission members who all came out in a show of support for Cindy.



The dedication, read by Jim Sullivan, included the following words:

Over the past two decades, Cindy has not only served as a steadfast member of the Commission but also as an indispensable leader and advocate for our town's natural resources and public spaces.

We will all miss Cindy as she moves on to her many other volunteer and work activities in Hooksett and across New Hampshire.



Land acquisition and conservation projects

With greater than 25 percent of town land conserved, the HCC is focusing on stewardship, trail expansion and enhancements, signage, and educational opportunities.

The Hooksett Conservation Commission meets **the second Monday of the month at 4:30 pm** in the Town Hall Chambers of the Municipal Building.

Residents are encouraged to provide input on conservation-related matters. Residents interested in becoming members or participating in a specific project are urged to contact the Conservation Commission.

Contact Community Development to join **Friends of Hooksett Trails** to stay informed of conservation events, clean-up efforts, and monitoring opportunities.

Hooksett Conservation Website and Blog

You can learn more about conservation activities on the HCC website and blog:

Conservation Commission website: <https://www.hooksett.org/conservation-commission>

HCC Blog: <https://hooksettconservationcommissionblog.wordpress.com/>

Respectfully submitted,

Chair: Cindy Robertson

Vice Chair: JoCarol Woodburn

Members: Phil Fitanides, Deborah Miville, Dr. Al Stein

Alternate Members: Robert Better, John Pieroni

Planning Board Representative: Sheena Gilbert

Town Council Representative: Alex Walczyk

Staff Support: Kathy Lawrence

7/22/2024

Economic Development Advisory Committee

The Hooksett Economic Development Advisory Committee serves in an advisory capacity to the Planning Board, Zoning Board of Adjustment, and the Town Council. Members are appointed by the Town Council and include one member of the Town Council, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the committee by the Town Council, and the committee may guide and recommend economic development decisions and opportunities to the Town Administrator, Town Council, and the Planning Board as appropriate.

MISSION STATEMENT

The Hooksett Economic Development Advisory Committee shall enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship, and attracting new businesses to Hooksett in support of the Town Council's effort toward the development of public policy and strategies which result in balanced and sustainable economic growth.

GOALS

- Establish a strong rapport with existing businesses to retain and encourage expansion within the Town
- Promote the Town as a destination for new businesses
- Provide support for the Town Council, Planning Board, and Zoning Board of Adjustment while projecting a welcoming and helpful image to the local business community
- Assist the Town Council with the research and development of new business opportunities
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, Chamber of Commerce, and Department of Resources and Economic Development

PROJECTS UNDERTAKEN THIS YEAR INCLUDE

- Continuing to aid implementation of the Route 3A TIF district in order to provide sewer to Exits 10 and 11.
- Continuing efforts to attract affordable housing options for the Town of Hooksett.
- Promotion of the business tax credits available in Hooksett, which include the Economic Revitalization Tax Credit Zones, and the Commercial and Industrial Development Tax Credit Program.
- Working with property owners to adopt an adaptive reuse strategy for vacant and underutilized properties.
- Outreach to adjoining communities to explore opportunities for regional economic health.

- Continuing efforts to form an Economic Development District in collaboration with Southern and Central New Hampshire Planning Commissions.

2023-2024 Committee Members

David Scarpetti (Chairman)

Matt Barrett (Vice Chairman)

Alden Beauchemin

Peter Stoddard

Michelle Gannon

Paul Scarpetti

David Boutin (Town Council Representative)

Robert Duhaime (Town Council Representative, Alternate)

Jesse Tringale

HOOKSETT HERITAGE COMMISSION

Chairman's Overview As Chairman of the Hooksett Heritage Commission, I am pleased to present this annual report summarizing our projects, activities, and successes for the fiscal year 2024. This year has been marked by significant achievements and collaborative efforts that aim to preserve and celebrate Hooksett's rich historical heritage.

Historical Book Project One of our major initiatives was the hiring of Melissa Moore thanks to former commissioner Leslie Madison. This effort was to secure the author of the second edition of Hooksett's history book, continuing from where Charles Hardy's "Hooksett Historical Sketches" left off in 1968. To support this endeavor, we formed a book club around Hardy's original book to engage residents and build an educated book committee. Led by Miss Vickie Desharnais, a dedicated Hooksett Children's librarian and Commission member, the committee has made substantial progress and is seeking skilled volunteers to assist in research and compilation. The committee's activities include organizing community interviews, round table events based on predetermined chapters, and compiling a list of local residents with valuable knowledge and memories of Hooksett from 1968 to the present. To date, three chapters have been completed, capturing stories and events that have shaped our community over the past five decades.

Demolition Regulation Amendment The Commission successfully amended the demolition regulation ordinance to allow more time for researching properties of historical significance. Commissioner Abby Milonas spearheaded this initiative, creating in-depth historical reports as part of our demolition review process. This amendment has enhanced our ability to preserve historical properties, even when they are eventually demolished. We have reviewed nine demolition applications this fiscal year, an unprecedented number indicating robust development in Hooksett. This new process not only preserves the historical essence of properties but also ensures that our heritage is documented and honored.

Cemetery and Historical Markers With the leadership of commissioner Dena Vaudrien we undertook the cleanup of the private Cate Cemetery on Cate Rd, ensuring the site is maintained respectfully and recognizing the historical significance of those interred there. Additionally, we negotiated with Pike Industries to install a historical marker at the former Cate Homestead, where Judge Cate resided for many years, in exchange for demolition approval of an 18th-century cape on the property. This collaboration highlights the importance of preserving our town's historical narratives even when modern developments occur.

Furthermore, we reached a preservation agreement with the Gorton family regarding the 1940s Texaco filling station on Route 3A. With the help of local resident Roger Duhaime, this agreement includes the safekeeping of original garage doors and salvageable facade elements before the building's demolition. We partnered with TurnOne Graphics to agree to preserve and reinforce at no cost, the iconic Texaco sign along Route 3A, ensuring it remains a landmark for years to come. An exhibit, curated with the Gorton family and the Hooksett Historical Society, will showcase the station's history and salvaged pieces.

Archival Collaboration In partnership with the Hooksett Historical Society and the Hooksett Library, we relocated all historical documents, maps, annual reports, and photos to the library for safe, climate-controlled storage. This collaboration involved Library Director Heather Ranier, Librarian Jamie L'Italien, Heritage Commissioner Abby Milonas, and HHS board members Jim Sullivan and Bob Thinnes. These materials have been meticulously inventoried, cataloged, and stored in archival quality materials, making them easily accessible to residents. This effort ensures the long-term preservation of our town's historical records.

Community Engagement Our annual "Light Up The Village" holiday lighting event was another resounding success, bringing the community together in festive celebration. However, starting next year, an independent committee will take over the organization of this event, with all funds separated for 2024.

The Commission also became more involved in local schools this year. We were invited to participate as judges in the David Cawley Middle School's History Day, where commissioners evaluated students' history projects, reports, and exhibits. This involvement encourages a love of history among students and fosters a deeper connection to our town's heritage.

Lambert Park Project Commissioner Abby Milonas has been diligently researching the history of Lambert Park, focusing on its significance to the native people, its industrialization period, and its transformation into the park we see today. This research will support the installation of three historical markers at the park, creating a Historical Area along the riverfront. The markers will honor the native people who first settled at Hooksett Falls, detail the industrial period of Dundee Mills, and describe the area's evolution into a public park. Plans also include a Native American acknowledgment and potential rededication and renaming of the park, pending town council approval.

Head School Society & Museum Program The Head School Society and School Marms was folded into the Hooksett Heritage Commission with the full responsibility being the Heritage Commission and no longer the private society. This was thanks to longtime society member and one of the original founders, Ruth Knowles. The checking account was turned over to the Town of Hooksett and all programming is through the head School Society underneath the commission moving forward for sustainability purposes as the district 1 schoolhouse is owned by the town of Hooksett and now the programming will also be under the town of Hooksett per the Heritage Commission. The Head School Society started a membership campaign and is still actively looking for new volunteers to join in the museum and field trips to the school by the local 4th graders. This year the 4th grade decided not to do field trips to the school as they normally do due to budget cuts. The school marms hope to bring this back in 2025 with the community's support.

Conclusion The Hooksett Heritage Commission remains committed to preserving and promoting our town's historical, cultural, and natural landscapes. We are proud of the strides made this year and the collaborative spirit of our community. We extend our heartfelt thanks to all our volunteers, partners, and supporters for their unwavering dedication. As we look forward

to the coming year, we invite more residents to join us in our mission to protect and celebrate Hooksett's heritage.

Respectfully submitted,

Tony LaCasse
Chairman, Hooksett Heritage Commission

Members- Vickie Desharnais, Stephanie Perry, Abby Milonas, Dena Vaudrien
Head School Liaison- Ruth Knowles
Staff Support- Jane Martina (Hooksett Public Library)

HOOKSETT HISTORICAL SOCIETY

Happy 50th Anniversary

Since 1974, the Hooksett Historical Society, has maintained its commitment to delivering historical programs, organizing events, extending research support, continuously expanding our collection, and collaborating with entities like the Heritage Commission, Library, and various organizations dedicated to advancing the history of our town.

As we begin the 50th year, the Hooksett Historical Society is in the best shape we have been in since our founding. Through a generous donation from the late Kathy Northrup, we will be financially sound for many years to come. The donation has been prudently invested to add to our endowment. In other news, we have entered into a collaboration with the Hooksett Public Library to host our ephemera, documents, photo collection and serve as a research center. With this partnership we have revived our inventory and scanning project due to the libraries staff and volunteers. We even did a thorough cleaning of our museum and began to slowly create new displays.

Our research support extended to diverse areas, including providing town history highlights for town website, post cards for a wonderful Hooksett library display, beginning collaboration with a group to restore our revolutionary cannon, responding to genealogy and research inquiries on such topics as old farms, Mt. St. Mary's, police vehicles and the Sky Ray Theater, town incorporation, identifying historical photographs, and providing judges for the middle school's History Day. Collaboration extended to State agencies and NH Humanities, enriching our engagement with history buffs.

Through our sponsorship, we acknowledged the 8th-grade history award, provided valuable info for the new History book project, continued posting historic pictures on our Facebook page and have our own section of historic pictures on the library website, hosted a holiday story time during the Light up the Village event, worked with the Cawley School to display their students mosaic art at town hall, and hosted numerous open houses at Prescott Library.

The Society received several generous donations including a large collection of Mary Whittier wooden dolls from Pauline Howe, whose parents Paul and Evelyn Hardy Howe, were great supporters and members of HHS, rare Burbank Ketchup factory bottle from Carolyn Gagnon, soda bottles of Buffy's Texico station once located intersection of RT 3 and bypass 28 from Kim Dionne, an 1858 town map from Mark Ewert. We also acquired a 1966 China dragon playhouse program, and an 1890 Burbank ketchup billhead through HHS funds.

Our range of programs this year encompassed themes, such as, "Who is John Stark?" a Charles Hardy 1971 scrapbook which two descendants of the family attended, "Town Reports- Thought Provoking-1954 to 1988- the Selectmen years", a humanities program on Concord Coach and Mt. Washington, the history of Moxie and a Hooksett time machine.

As we move forward, the Hooksett Historical Society eagerly looks forward to the next 50 years. This year we have witnessed positive transformations, an augmented membership base, and the

forging of new relationships. Heartfelt gratitude to all those who actively participated in our endeavors, and we extend our best wishes to Hooksett for a radiant and prosperous future. This year's report is dedicated to Kathy Northrup.

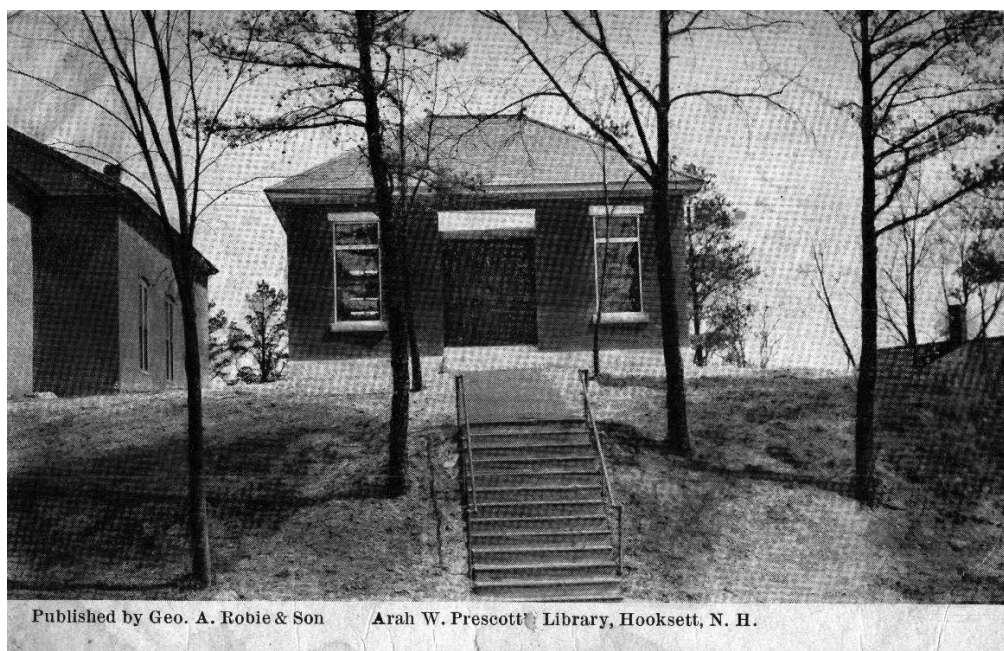
Respectfully submitted,

James Sullivan

Bob Thinnes

Brian Baer

Diane Valade



PLANNING BOARD

The Planning Board's primary duties include reviewing land use applications for compliance with Land Use Regulations, Development Regulations, the Town Zoning Ordinance, and the Master Plan. Applications include residential and commercial site plans, amended site plans, major and minor subdivisions, project phasing proposals, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2023 through June 2024, the Planning Board reviewed thirty (30) formal applications, participated in many discussions, and viewed more than a few conceptual plans. The land use applications heard included the approval of two Performance Zone waivers and the following:

Subdivisions Approved

Four plans which created five new residential single-family lots, plus three commercial lots

1. 214 Londonderry Turnpike (3 commercial lots)
2. 28 Cross Road (3 residential lots)
3. 6 Leonard Road (2 residential lots)
4. 19 & 20 Beacon Hill – amended subdivision (no new lots)

Site Plans Approved

8 plans resulting in **290,256** square feet of new commercial/industrial space

1. 214 Londonderry Turnpike - 39 commercial units (70,200 square feet)
2. 1663 Hooksett Road – 6,000 square feet- gas station/convenience store
3. 1385 Hooksett Road – 15,000 square foot commercial building
4. 63 Londonderry Turnpike – 139,356 square feet - vehicle storage
5. 4 Peters Brook Drive – 9,100 square feet -commercial addition
6. 200 Technology Drive – 4,800 square feet - commercial building
7. 270 Londonderry Turnpike – 28,000 square feet commercial contractor bays
8. 6 Eastpoint Drive – 17,600 square feet commercial contractor bays

Multifamily Plans Approved

The Board approved the creation of 118 units with 102 of those units approved as part of commercial site plans.

1. 214 Londonderry Turnpike (72 residential units)
2. 1385 Hooksett Road (30 multifamily residential units)
3. 57 Thames Road (16-unit multifamily residential units)

The Town of Hooksett 2024-2034 Master Plan was formally adopted by the Board in May of 2024. This was the culmination of years of effort by the Board and the community and will serve as a guidance tool for the next decade, helping to direct Hooksett's growth. The Board also revised the Development Regulations to enhance MS4 compliance, updated the Demolition Regulations, revised the Planning Board submittal process and planning process flow, and updated the Board's Rules of Procedure. The Board prepared 14 zoning amendments with the assistance of the Zoning Amendment Subcommittee, and updated Other Ordinance 00-7, Floodplain Development to ensure compliance with Federal requirements.

Community Development staff and Administration worked closely to develop and update the Town Capital Improvements Plan. This document serves as a budgetary planning tool for major Town infrastructure projects, departmental vehicle requests, other equipment and programs over a 6-year period. At the time of this report, the Planning Board has reviewed the document, which will be presented to the Town Council and the Budget Committee in the coming months.

We thank the following residents who served on the Planning Board during the 2023-2024 fiscal year:

Christopher Stelmach, Chair
Michael Somers, Vice-Chair
Paul Scarpetti
Donald Winterton
Denise Pichette Volk
Robert Duhaime
Sheena Gilbert
Wayne Russell
David Russel
James Sullivan
David Boutin

We would like to thank Don Winterton, Denise Pichette-Volk, and David Boutin for their many years of service and for their dedication to the town.

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building in Council Chambers. All meetings are open to the public. For more information on the Planning Board, visit www.hooksett.org or contact the Community Development Department at (603) 485-4117.

SEWER COMMISSION

The Sewer Commissioners met twice a month during the year to approve and sign manifests, meet with residents, developers, engineers, and department heads.

The Wastewater Treatment Facility has had several large accomplishments this past year. We completed the phase 3A upgrade of the treatment plant. This upgrade improved plant performance and resiliency by replacing aging equipment with more efficient and automated equipment. It also improved the hydraulics and treatment of wastewater. The plant was recognized by the Environmental Protection Agency with their PISCES Award, given for excellent planning and implementation of major infrastructure projects, for our efforts on this project.

Planning for our future included several projects. Updating the SCADA system, which controls the plant, is one of those. It was made redundant to be sure we have a system we can count on for many years. We have begun the updates of the Golden Gate and Merrimack Street pump stations. The design of a force main replacement for the Martins Ferry Pump Station will allow growth in the Exit 11 area and move the pipe away from the river to protect the ecology in case of a failure. We have been working with landowners along the new route to garner easements across them. A contract was bid on and awarded for the dewatering phase at the treatment plant. New screw presses will be installed in the phase which should begin construction in early 2025. This project will allow us to remove more water from the sludge to save on hauling and disposal costs. We have purchased a new roll-off truck and sludge containers to support this project as well.

We conducted several tours for students throughout the year to help educate them on the process of cleaning the river.

An energy audit was conducted at the plant and pump stations to help us identify large energy uses and how to possibly temper or remove them. This audit also identified our use of proper asset management to control our costs. The solar farm has allowed us to buffer the large swings in electricity costs and save on our electric bills.

We sold a 1996 Peterbilt truck at auction. We got approximately 75% of the original purchase price back. It sold for \$41,700 and these funds were turned into our CIP program to assist with future purchases.

We worked with the TIF committee on the Exit 10 project area for expansion of the sewer system and installation of a pump station next to Tri-Town Arena. Expansions of the sewer system were also done on Hunt Street and Meadowcrest Drive.

Our new National Pollutant Discharge Elimination System (NPDES) permit is in discussion with the Environmental Protection Agency (EPA) and we are expecting more stringent testing limits to be a part of it.

Sewer Bill Payments: Customers can pay their bills through ACH, credit cards, and E-Checks online. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks with no additional processing fees. Customers who choose ACH must fill out a form (available in the office or online through our website www.hooksettsewer.com) to authorize us to debit their bank account for the amount due. Credit card payments and E-Checks can be done through our website. There is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also view their accounts and history by going to our website. **Only cash and checks are taken in the office.**

What's Flushable: Please do not flush wipes, diapers, cigarettes, paper towels, kitty litter, cotton swabs, tampons, condoms, dental floss, or grease. All of these items should go in the trash not the toilet. Only human waste and toilet paper should go down the drain.

The Wastewater Treatment Plant and office staff are available to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call (603)485-7000 or email us at hooksettsewer@comcast.net with your questions comments or concerns. Please be sure to check out the information on our website at www.hooksettsewer.com.

Sincerely,
Board of Sewer Commissioners

Sid Baines, Chairman
Richard "Turk" Bairam
Robert Duhaime

Tax Increment Financing District Report

What is Tax Increment Financing?

Tax Increment Financing (TIF) is a fundraising mechanism provided to New Hampshire municipalities through RSA 162-K. It is based around the planning and creation of territorially defined areas called development districts. When one of these districts is created, the total property valuation of the area is recorded. Property taxes derived from that original valuation enter into town coffers as normal, but taxes derived from increases can be directed towards funding projects laid out in the district's development plan.

When managed appropriately, TIF can be used to fund improvements that benefit the whole community by attracting new development, revitalizing blight, and allow for projects that improve the quality of life. This can have the benefit of significantly expanding the tax base and providing more or easier access to services for residents in a less financially impactful way. The Town of Hooksett previously completed a successful TIF District created in 2006. In March of 2017, a new TIF District was created along Route 3A to provide infrastructure to the whole corridor.

In 2023, the TIF District was increased again. The expanded TIF plan includes land on the east side of the Merrimack River, along Rt. 3 between Martins Ferry Road and Memorial Drive. The expansion will add 52 parcels equaling 840 acres and zoned commercial, industrial Mixed Use and Performance Zone. The proposed sewer between the Martin Ferry pump station and the sewer plant will provide sewer access to the new parcels added to the district. It is estimated that the expansion of the TIF district will add a potential 3.7 million S.F. of development within the district and potentially add \$8.6M of TIF Revenue.

What happened of note this year?

The work on Hooksett's Route 3A TIF District Project continued. Town of Hooksett personnel, the Town's engineering consultant Underwood Engineering and others have been working diligently with community partners from other political subdivisions and private landowners. Significant accomplishments have been made including:

- The design and construction for the Exit 11 area was completed. This project includes a new pump station at Tri-Town arena, and new sewer and water pipe on Meadowcrest, Route 3A, Cross Road, and Hackett Hill Road. This project was made possible when the Developer of the Granite Woods property off Hackett Hill Road agreed to fund the infrastructure work in the Exit 11 area in exchange for a reduction of future taxes for a specified period. This type of agreement is unique and may be a first for New Hampshire.
- The Town, the Hooksett Sewer Commission and the Hooksett Village Water District worked together to make the Exit 11 project possible.
- The Exit 10 area encompasses Walmart, Home Depot, Market Basket, Target and all of the other stores in the area. The design of this area is 95% complete. The construction of the sewer system in this area will commence when sufficient TIF funds have accumulated.

District Activity as of June 30, 2024

Revenues	FY 2023-24	Life to Date Totals		
Property Taxes	\$ 621,047.00	\$ 2,174,684.00	1,553,637.00	
Property Taxes Abatement	(60,077.50)	(240,930.12)	(180,852.62)	
Interest on deposits	55,878.72	118,455.58	62,576.86	
Proceeds from Notes	0.00	2,500,000.00	2,500,000.00	
Due from other Governments	1,950.00	1,950.00	-	
Totals Revenues	\$ 618,798.22	\$ 4,554,159.46	\$ 3,935,361.24	\$ 618,798.22
Expenditures				
Engineering services	\$ 16,566.62	\$ 1,300,881.11	1,284,314.49	
Land easements	3,500.00	30,700.00	27,200.00	
Sewer Construction costs	244,550.28	273,385.41	28,835.13	
Water Construction costs	351,529.76	351,529.76	-	
Other costs	0.00	466.78	466.78	
Financing costs	0.00	4,646.27	4,646.27	
Principal repayments	200,000.00	869,000.00	669,000.00	
Interest payments	75,735.00	297,536.70	221,801.70	
Totals Costs	\$ 891,881.66	\$ 3,128,146.03	\$ 2,236,264.37	891,881.66
Outstanding Principal & Interest on Debt		\$ 1,517,815.00		

TOWN COUNCIL

This report, respectfully submitted to the citizens of Hooksett, is intended to provide a clear and concise accounting of the activities of the Hooksett Town Council for the period ending June 30, 2024.

The Town Council as a body, acts in accordance with the Hooksett Town Charter and I respectfully submit that we have not swayed from our duties and responsibilities as we deal with the various aspects of our charge. The Charter serves to provide guidance and is a sense of conscience to this body.

The following is a list compiled from public minutes of our meetings and every attempt has been made to convey the actions and decisions in the most factual manner:

- Awarded the Solar project bid to ReVision Energy, Inc.
- Recognized Ms. Lucille Provencher for celebrating 100 years.
- Approved the continuation of the Police K9 program
- Approved the addition of a horseshoe pit at Lambert's Park.
- Awarded the Petersbrook Park Sitework RFP to David W. White & Sons, Inc.
- The Charter Subcommittee made recommendations to the voters to eliminate districts, reduce Town Council from 9 to 7, change the quorum requirement to a simple majority and increase the Town Council stipend. All but the stipend was approved by the voters in March.
- The council created goals for FY 2023-2024 at their annual workshop.
- Approved the street name for Granite Woods Development as Kettle Bog Road and Park Place Community as Megway Court.
- Council continued to approve ARPA Projects such as the purchase of lights for the Police Department Network Room Rewiring, Police Department Dispatch Supervisor Workstation, Light up the Village event, Necessary Technology Upgrades, Administration Office Optimization, Exterior Ballistic Vest Carriers, Smoke Detectors at the Library, Lew Goodwin Concession Stand Renovations, 2-bay swing set at Lambert's Park, Telephone System Upgrades, allocated any remaining ARPA Funds to the Safety Center Building Maintenance.
- Adopted HB-1667 amendment to the requirements for the All-Veterans Tax Credit 72:28-b.
- Approved an increased exemption amount.
- Approved the purchase of three 2023 Ford Explorer PIU Hybrid Vehicles as well as all of the emergency equipment and graphics for the Police Department.
- Updated the Town Personnel Plan.
- Approved the Town Administrator to sign a contract with McFarland-Johnson to complete the Engineering Study of the NH 3A/Hackett Hill Road and NH 3A/Main Street intersections.
- Added June 19th to the list of observed holidays with the stipulation that the holiday remain on the holiday with the exception of Saturday or Sunday.
- Some Councilors and Town Staff attended a retirement send off for Bruce Kudrick, previous Wastewater Superintendent in September 2023.
- Town Council has a booth at Old Home Day to interact with the public and provide any town related information.
- Phase II of Town Owned Properties were auctioned off on December 9, 2023. Out of 11 properties, 4 did not sell.
- Recognized Municipal Longevity Employees from July 2022-June 30, 2023.
- Presented a proclamation for the 2023 Hooksett Citizens of the Year, Wayne & Sally Gehris.

- Recognized Phil Arnone, Parks, Recreation & Cemetery Crew Chief as he retired from 20 years of service with the Town.
- Approved the Town Administrator to enter into a contract with Melissa Moore to author the Hooksett history Book.
- Increased the Town of Hooksett Municipal Medical Insurance Opt Out Stipend for employees.
- Approved the Town of Hooksett and DPW Teamsters Local 633 CBA Contract effective July 1, 2024.
- The Town Administrator recognized Shawn Dumont, Recycling and Transfer Crew Chief, for receiving his NH Masters Road Scholar Certification and Thomas Bartula, Highway Crew Chief, for receiving his NH Masters Road Scholar 2 Certificate.
- Accepted a donation of a Bicentennial Mural created by Hooksett's 7th Grade Students and is on display in the Hooksett Town Offices hallway.
- Accepted a tentative agreement for Teamsters Local 633 and Town of Hooksett NH Police Supervisors Collective Bargaining Agreements July 1, 2024 – June 30, 2027.
- Approved updates to the Cemetery Regulations and Interment Fees.
- Approved the 2024 Hooksett-YMCA Summer Program Agreement.
- Amended the TIF District to remove parcel 17-39.
- Approved a Winter Weekend Schedule for Recycle and Transfer Station.
- Macy Industries donated a pedestrian walkway for the Donati Bridge at Donati Park.
- Numerous conversations with NHDOT regarding options for the Rt 3 Widening from Alice Ave to Whitehall Road.
- The Light up the Village Event was recommended to become a resident run and organized event similar to Old Home Day.
- Approved the Safety Manual update.
- Reappointed Code Enforcement Officer, Dana Pendergast, as Health Officer and EMS Captain Joseph Stalker as Deputy Health Officer.
- Authorized the Town Administrator to enter into a PILOT agreement with Central Rivers Hydro Power.
- Approved the reduced operating budget FY 2024-2025 of \$23,657,820 as voted on at the Deliberative Session.
- Approved the purchase of a new tanker from Alexis Fire Apparatus.
- Proclaimed National Small Business Week from April 29th – May 3rd, 2024.
- Approved Plodzick & Sanderson P.A. for the Town's independent auditors for years ending June 30, 2024, 2025, and 2026, with the possibility of two one-year extensions.
- Allowed the Town Administrator to enter into an agreement with NH Tax Deed & Property Auctions to complete title examinations on Phase III properties, assist with returning unsold Phase II properties to private ownership and conduct the Phase III auction.
- Approved the purchase of a 2024 F550 4x4 cab with dump body, a 2024 F350 4x4 Supercab pick up truck and a 2025 Kenworth Model T880 tractor.
- Approved and signed sewer easements across town owned property on map 30, lot 57 and map 29, lot 81.
- Awarded the 2024 Resurfacing project to Pike Industries, LLC.
- Started the process to move to a .gov platform.
- Awarded the Petersbrook Park Electrical to IC Electric.
- Awarded the Library Roofing to JB Roofing Systems.

- Amended Other Ordinances to include a rewrite of the Tattoo Parlor Ordinance and the Outdoor Dining Ordinance.
- Approved the Town Administrator to sign the contract with ReVision Energy, Inc. to begin the Solar project to be installed on the old landfill site.
- Recognized Cindy Robertson for her 20 years of service on the Conservation Commission.
- Awarded the Drainage Improvements Project to Vortex Services, LLC.

The Town Council has worked tirelessly throughout the 2023-2024 time period in cooperation and coordination with the Town Administrator, various department heads, and staff.

During this time, council members have remained available to the residents as well as town employees to foster a mutual understanding of goals and responsibilities. Hooksett continues to be viewed as a vibrant and progressive community that provides a quality of life that is the benchmark for other communities in NH. This status is achieved by a coordinated effort of likeminded individuals that call Hooksett "Home". Positive and thoughtful use of this advantage is a goal shared by elected officials, administration, department heads, staff and a large number of citizen volunteers serving on various committees.

As we face the challenges of the coming year, we do so with a template of success to guide us. Residents can rest assured that the town council will continue to conduct itself in a manner that is in accordance with state laws and the Hooksett Town charter.

Finally, we would like to extend our gratitude to Councilor John Durand and Councilor David Boutin for their years of dedication and service to our town as members of the Town Council.

Thank you for allowing us to serve this community.

Respectfully submitted on behalf of the Hooksett Town council,

Timothy R. Tsantoalis

Town Hall Preservation Committee

What is Hooksett's Old Town Hall & its Preservation Committee?



The 'Old Town Hall' is a large Greek Revival-style building located at 16 Main Street. Originally constructed in 1828, it was in continuous public use until 2008, when critical code issues were discovered. Town operations were then moved to the Village School building at 35 Main Street.

Town officials considered the building's future and, finding public and stakeholder support for preservation, created the Town Hall Preservation Committee. Since 2008, this Committee has been the main planning body for the building as delegated by the Town Council. Completed projects include restoring the building's original single-level floor plan, tin ceiling, and large main hall windows. The intended future use of the building is a

multi-function public meeting hall.

In FY 2023-2024, the Town Hall Preservation Committee and its staff liaisons met to discuss the cost estimates for converting the Old Town Hall into a meeting house. No significant projects were completed. The Committee will continue planning with relevant town staff, to develop a comprehensive plan, including building features, funding strategies and timelines.

Completed projects have been either performed by staff or subsidized by grants. These projects followed recommendations from a grant-funded Existing Conditions Report completed in 2016. This changed in 2018 when remaining logical projects required significant planning and higher costs. In June 2018, the Town Council voted against using extra town funds for a structural reinforcement project. In Fall 2018, a 4-4 vote failed to add funds to an existing budget line for larger projects. A significantly larger Warrant Article also failed at the 2019 Town Meeting.

Due to state budget law, no money could be spent on the building beyond basic maintenance until after the next budget cycle. COVID-19 further delayed planning and project execution efforts. The goal of having the building in usable condition by the Bicentennial was rendered impossible, leading to the current planning development efforts.

Hooksett's Old Town Hall at 16 Main Street remains relatively well preserved. However, the exterior is visibly weathering and feeling the effects of nature.

The Town Hall Preservation Committee is looking for volunteers to get involved and help preserve this piece of Hooksett's history.

ZONING BOARD OF ADJUSTMENT

The Hooksett Zoning Board of Adjustment has the power to:

- Hear appeals from administrative decisions of municipal officers or board responsible for issuing permits or enforcing the zoning ordinance.
- Grant Variances from the zoning ordinance.
- Approve Special Exceptions from the zoning ordinance.
- Grant Equitable Waivers of Dimension; and
- Issue Excavation Permits.

During the period of July 2023 through June 2024, the ZBA heard a total of 22 applications. The applications considered were:

- 31 Variances: 23 approved, 1 Denied, 7 Withdrawn
- 1 Appeal of Administrative Decision: Granted
- 1 Equitable Waiver
- Special Exceptions: none
- Excavation Permit: None

We thank the following residents who served on the ZBA during this period:

Anne Stelmach, Chair
Richard Bairam, Vice Chair
Phil Denbow, Member
Gerald Hyde, Member
Timothy Stewart, Member
Alexander Glennon, Alternate
Tony Lacasse, Alternate
Matt St. Pierre, Alternate
Roget Duhaime, Town Council Representative

A Zoning Sub-Committee along with the Planning Board worked diligently to usher through 14 Zoning Amendments that went to the voters in March and all 14 were supported. These were updates to many of the Zoning Articles to “Purpose.”

The Zoning Board of Adjustment is a land use board made up of volunteers of our Hooksett community. All residents can apply for and be heard by the board when seeking relief from our Ordinances. To all members and alternates, we appreciate your dedication of time and the willingness to volunteer!

For more information about the ZBA, please visit www.Hooksett.org or contact the Community Development Department at (603) 485-4117 or email dpendergast@hooksett.org or klawrence@hooksett.org.

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

07/01/2023 - 06/30/2024

-- HOOKSETT --

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
MARCHANT, LOGAN JOHN	07/07/2023	NASHUA, NH	MARCHANT, RICHARD ALLEN	MARCHANT, LINDSAY SHEILA
DUKE V, JAMES WILLIE	07/08/2023	MANCHESTER, NH	DUKE IV, JAMES WILLIE	BEN-JOSEF, SHAHAR
DUMAIS, EVAN CASEY	07/14/2023	MANCHESTER, NH	DUMAIS, CASEY JOSEPH	DUMAIS, LAUREN DEBORAH
SIEGEL, KACEY COLETTE FLIS	07/22/2023	NASHUA, NH	SIEGEL, JOSEPH NATHANIEL	SIEGEL, LINDSAY FLIS
ANDERSON, KINSLEY DAWN	07/25/2023	MANCHESTER, NH	ANDERSON, STEPHEN EDWARD	KAY, JERRIANNE
HOPKINS, VIVIENNE MARIE	07/26/2023	MANCHESTER, NH	HOPKINS, STEPHEN ROBERT	HOPKINS, VALERIE LYNN
BASTOS, ANTONIO JEROME	07/29/2023	MANCHESTER, NH	BASTOS, ANTONIO ROBERTO	BASTOS, HEATHER AUGUSTINE
FORD, NATALIE IRENE	08/03/2023	CONCORD, NH	FORD JR, THOMAS PATRICK	DZIURA, KAYLA ALEXIS
THORNTON, MCKENNA MAE	08/09/2023	MANCHESTER, NH	THORNTON, KYLE CHRISTOPHER	THORNTON, RACHEL MARIE
HOLMES, MABEL ELAINE	08/11/2023	MANCHESTER, NH	HOLMES, JAMES WILLIAM	HOLMES, AMANDA BLAKE-JOHNSON
WONG, CASSANDRA VALENTINA	08/21/2023	MANCHESTER, NH	WONG, LEMUEL ALVIN	WONG, HANNAH ANASTASIA
TAYLOR, NORA SALEM	08/26/2023	CONCORD, NH	TAYLOR, KYLE JOHN	TAYLOR, MARIKATE ELIZABETH
BEECHER, CHARLES SCOTT	09/03/2023	MANCHESTER, NH	BEECHER, BENJAMIN THOMAS	STACY, SARA AMARIS
CHOI, ELLIOT QUINN	09/13/2023	MANCHESTER, NH	CHOI, ANDREW SUK	CHOI, KAITLYN MARY
PICHETTE, PALMER RENEE'	09/13/2023	MANCHESTER, NH	PICHETTE, NICHOLAS JAMES	PICHETTE, ASHELEY MARIE
ORDESHOOK, HAZEL MARIE	09/22/2023	MANCHESTER, NH	ORDESHOOK, JUSTIN JAMES	ORDESHOOK, MARGARET DIANE
MORSE, JACK PINE	09/26/2023	NASHUA, NH	MORSE, JASON JOHN	HARTLEY, JULIEANN MICHELLE
CARACE, NICHOLAS VINCENT	10/06/2023	MANCHESTER, NH	CARACE, JASON ROBERT	CARACE, ERIKA LOUISE
HARMON, BERNADETTE QUINN	10/08/2023	MANCHESTER, NH	HARMON, RICHARD BERNARD	HARMON, AMANDA LOUISE
BEMIS, BEAU LEE	10/26/2023	MANCHESTER, NH	BEMIS, MARC GREGORY	BEMIS, KARRIE-LYNN
DAVENPORT, IVY MARIE	10/27/2023	MANCHESTER, NH	DAVENPORT, MICHAEL WILLIAM	DAVENPORT, HALEY MARIE
CLOUTIER, SAWYER JEAN	11/04/2023	NASHUA, NH	CLOUTIER II, JOHN HOWARD	PENDLEBURY, CHRISTINA PAIGE
DELANO, CARTER GEORGE	11/18/2023	MANCHESTER, NH	DELANO IV, GEORGE TIMOTHY	DELANO, SARAH BETH
PHANEUF, HUDSON MICHAEL	11/23/2023	MANCHESTER, NH	PHANEUF, CHASE ANTHONY	PHANEUF, EMILY ELIZABETH
MURPHY, CASHIEL THOMAS	12/04/2023	MANCHESTER, NH	MURPHY, SEAN EDWARD	MURPHY, ELISABETH MCGUIGGIN
DUBE, ANTHONY GABRIEL	12/06/2023	MANCHESTER, NH	DUBE, NICHOLAS ANTHONY	DUBE, ANNA MARIA
KIRMEIER, LUCIUS MIRO SIEGFRIED	12/13/2023	MANCHESTER, NH	KIRMEIER, MARKUS CHRISTIAN PIERRE	CERIMLI, DICLE
GRAY, BURKE NICHOLAS	12/19/2023	MANCHESTER, NH	GRAY JR, DANIEL THOMAS	GRAY, NICOLE ANN
GASSEK, LIAM MARCEL	12/27/2023	CONCORD, NH	GASSEK, BRENNAN EDWARD	EATON, MICHELLE ELIZABETH
SPOONER, SAWYER RYAN	12/30/2023	MANCHESTER, NH	SPOONER, RYAN JAMES	SPOONER, LINDSEY MARIE
CLARK, SCARRLETTE LUCILLE	01/18/2024	MANCHESTER, NH	CLARK, TYE MICHAEL	FISCHER, LACI BRIANA
RAK, DAVID STANISLAV	01/29/2024	MANCHESTER, NH	RAK, STANISLAV VASILYEVICH	RAK, MARINA NIKOLAYEVNA

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

07/01/2023 - 06/30/2024

-- HOOKSETT --

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
OUELLETTE, MATTHEW JONATHAN	02/03/2024	MANCHESTER, NH	OUELLETTE, MICHAEL JONATHAN	OUELLETTE, BRIANNA SAGE
SURAPANENI, SAMAYAH	02/08/2024	MANCHESTER, NH	SURAPANENI, JAGADEEP SUBBARAO CHOWDARY	ANUMOLU, SNIGDHA SREE
CANDEGER, GRACE MICHELLE	02/23/2024	MANCHESTER, NH	CANDEGER, MICHAEL SCOTT	CANDEGER, RACHAEL ANN
BROADHURST, HAYDEN OLIVER	03/04/2024	MANCHESTER, NH	BROADHURST, BRYCE ALLEN	BROADHURST, SHANNON MARIE
WEBER, ISABELLA BROOKE	04/03/2024	CONCORD, NH	WEBER, TYLER JOHN	WEBER, TEA
DUFRESNE, JOSIAH JONATHAN	04/05/2024	MANCHESTER, NH	DUFRESNE, JARED PAUL	SHAW, BROOKE ANNE
DAVIS, WAYNE BENJAMIN CHIING	04/13/2024	MANCHESTER, NH	DAVIS, PHILLIP LUIS RODRIGUES	DAVIS, RACHEL CHING
YOUNG, BENNETT GOODE	04/15/2024	MANCHESTER, NH	YOUNG, SPENCER TAYLOR	GOODE, SAMANTHA STEPHANIE
FAULKNER, ORION RAYMOND	04/22/2024	MANCHESTER, NH	FAULKNER, STEPHEN MICHAEL	FAULKNER, SAMATCHAYA
OSORIO-GOMEZ, EMILIANA KASPER	04/23/2024	MANCHESTER, NH	KASPER, BENJAMIN SCOTT	OSORIO-GOMEZ, ALEKSA MILAGROS
VAN AVERY, FELICITY JOY	04/24/2024	CONCORD, NH	RICE, NICHOLAS JAMES	JENNINGS, ASHLYN JOY
MORRISSEY, MAGGIE GOUVEIA	04/25/2024	MANCHESTER, NH	MORRISSEY, BRIAN PAUL	PEREIRA-MORRISSEY, ETIENE DE GOUVEIA
HARVELL, PENELOPE JUNE	05/01/2024	NASHUA, NH	HARVELL, JAMES KYLE	HARVELL, MICHELLE THERESA
FRAZIER, KENDALL LOUISE	05/03/2024	MANCHESTER, NH	FRAZIER JR, STEPHEN ANTHONY	FRAZIER, STEPHANIE LOUISE
SONG, ALINA MURAVYEV	05/06/2024	MANCHESTER, NH	MURAVYEV, PAVEL	SONG, MADELEINE MURAVYEV
ROKETENETZ, JAX ALEXZANDER	05/09/2024	MANCHESTER, NH	ROKETENETZ, NICHOLAS ALEXZANDER	ROKETENETZ, SARAH MARIE
POSTE, SKYLAR SHEA	05/24/2024	MANCHESTER, NH	POSTE, RYAN EDWARD	PREVIE, MAJELLA FLEURETTE
COBBETT, TIFFANY WINTER	05/26/2024	MANCHESTER, NH	COBBETT, JACOB TYLER	JOHNS, SHEA MARIE
RILEY, SPENCER JAMES	05/30/2024	MANCHESTER, NH		MCANDREW, HANNAH JEAN
NORTON, JOSIE ANNE	06/02/2024	HOOKSETT, NH	NORTON, KYLE MICHAEL	NORTON, NIKKA KATE
WADDICOR, PIPER ATHENA	06/09/2024	MANCHESTER, NH	WADDICOR, WILLIAM EDWARD	WADDICOR, KELSEY MEGAN
THOMPSON, SUNNY REESE	06/17/2024	HOOKSETT, NH	THOMPSON, SEAN PATRICK	THOMPSON, AISHA ALEXIS
EMERY, DAISY ELIZABETH	06/26/2024	MANCHESTER, NH	EMERY, JASON ARTHUR	EMERY, CHRISTINA ELIZABETH

Total number of records 55

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT

07/29/2024

07/01/2023 - 06/30/2024
 -- HOOKSETT --

Page 1 of 2

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCGEE, CLIFTON THOMAS WEARE, NH	STROUT, MICHELLE LAMONTAGNE HOOKSETT, NH	WEARE	GOFFSTOWN	07/01/2023
RUDOLPH, FRANK JOSEPH HOOKSETT, NH	KEOUGH, KATHLEEN ANNE HOOKSETT, NH	HOOKSETT	HOOKSETT	07/23/2023
CHRISTIE JR, JOHN W HOOKSETT, NH	WALTERS, SHAYNA LYNNE HOOKSETT, NH	HOOKSETT	MANCHESTER	08/02/2023
DYDO, JORDAN ALEXANDRIA CHINA HOOKSETT, NH	GLEW, JACK DAYTON HOOKSETT, NH	BOW	PORTSMOUTH	08/04/2023
OXLEY, BRITTANY KIRSTEN HOOKSETT, NH	NELSON, RYAN JAMES HOOKSETT, NH	HOOKSETT	THORNTON	08/06/2023
LEBLANC, JOSEPH ANDREW HOOKSETT, NH	MEISENBURG, AMANDA KATHREN HOOKSETT, NH	HOOKSETT	HOOKSETT	08/12/2023
FRAZIER JR, STEPHEN ANTHONY HOOKSETT, NH	WIGHT, STEPHANIE LOUISE HOOKSETT, NH	PEMBROKE	CHICHESTER	08/13/2023
VALLIERE, NATHAN LIONEL-CALVIN HOOKSETT, NH	PHILIPPON, MAKENNA KYMBERLIN DUNBARTON, NH	DUNBARTON	GREENFIELD	08/18/2023
TARSOOK, ALEXANDER CHARLES RICHA RD HOOKSETT, NH	BEAUDOIN, ABIGAIL ALINE HOOKSETT, NH	HOOKSETT	TAMWORTH	08/19/2023
ROKETENETZ, NICHOLAS ALEXZANDER HOOKSETT, NH	BRITTON, SARAH MARIE HOOKSETT, NH	HOOKSETT	HOOKSETT	08/26/2023
BOISVERT, SHAYNA ELIZABETH HOOKSETT, NH	MARSDEN, NICOLAS DANIEL HOOKSETT, NH	HOOKSETT	HAMPSTEAD	09/10/2023
SWAZEY, JAMES DAVID HOOKSETT, NH	MURPHY, ANDREA MARIE HOOKSETT, NH	HOOKSETT	MANCHESTER	10/06/2023
SURMAN, JANET ELIZABETH SPOFFORD, NH	CRAIN, ROBERT NELSON HOOKSETT, NH	CANDIA	CANDIA	10/07/2023
VAILLANCOURT, GEORGE HOOKSETT, NH	QUITMEYER-PUDNEY, MARYANNE FRAN CES HOOKSETT, NH	HOOKSETT	LONDONDERRY	10/14/2023
RUDKO, ALEXIS MARIANNE HOOKSETT, NH	LARRABEE JR, ALAN JOHN HOOKSETT, NH	HOOKSETT	ALLENSTOWN	10/14/2023

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT

07/29/2024

Page 2 of 2

07/01/2023 - 06/30/2024
 -- HOOKSETT --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JUTRAS, BRIAN DONALD HOOKSETT, NH	LINEHAN, KELSEY SHANNON HOOKSETT, NH	HOOKSETT	BEDFORD	10/20/2023
LOISELLE, GEORGE E HOOKSETT, NH	WOOD, LUCILLE M HOOKSETT, NH	HOOKSETT	HOOKSETT	10/28/2023
ALLARD, SARAH ELIZABETH HOOKSETT, NH	PERRON, CAMERON PARKER HOOKSETT, NH	ALLENSTOWN	GOFFSTOWN	10/28/2023
WINCH, BRENDAN ELLIS HOOKSETT, NH	MARSHALL, MEGAN ROSE HOOKSETT, NH	CONCORD	TILTON	11/04/2023
ULYSSE, GERARD R HOOKSETT, NH	PERALES, MAELANI T HOOKSETT, NH	HOOKSETT	MANCHESTER	11/08/2023
STEWART, BRADY ALAN HOOKSETT, NH	BRUN, MOLLY JUNE HOOKSETT, NH	HOOKSETT	SANDOWN	01/27/2024
TALLO, PAUL RICHARD HOOKSETT, NH	CATE, STACY NICOLE HILLSBOROUGH, NH	HILLSBOROUGH	HILLSBOROUGH	03/17/2024
HALL, SYDNEY ANN HOOKSETT, NH	VOLKER, BRANDON MARCUS FISHER HOOKSETT, NH	HOOKSETT	HOOKSETT	04/15/2024
CALABRIA, JONAH ANTHONY MILFORD, NH	LONDO, JILLIAN LAUREN HOOKSETT, NH	AMHERST	MILFORD	04/20/2024
PETTIGREW, JUSTIN SCOTT HOOKSETT, NH	SMITH, JENNIFER LYNN HOOKSETT, NH	EXETER	EXETER	06/04/2024
SIERRA, SEQUOIA ELIZABETH HOOKSETT, NH	CURRAN, ROBERT MARTIN MANCHESTER, NH	HOOKSETT	MANCHESTER	06/13/2024
DISTEFANO, DAVID MICHAEL HOOKSETT, NH	DELGRECO, COURTNEY A HOOKSETT, NH	HOOKSETT	HOOKSETT	06/15/2024
JOHNSON, TUCKER SAMUEL HOOKSETT, NH	DUCREST, CAILEI MARIE HOOKSETT, NH	HOOKSETT	WINDHAM	06/29/2024

Total number of records 28

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ROBB, VIRGINIA HIROTA	07/03/2023	CONCORD	HIROTA, SUSUMU	WELLS, HAZEL	N
CROTEAU, MARCEL N	07/03/2023	MANCHESTER	CROTEAU, ONESIME	COLETTE, MARIA	N
DUBE, PAUL ALBERT	07/05/2023	CONCORD	DUBE, ALBERT	MORIN, LYDIA	Y
CUSSON, VERONICA K	07/07/2023	HOOKSETT	SOUTHWICK, CHARLES	O'BRIEN, JOSEPHINE	N
DONOHUE, THERESE	07/09/2023	ANDOVER	DONOHUE, STEPHEN	GUYETTE, MARGARET	N
STANLEY, LARRY	07/11/2023	MANCHESTER	STANLEY, RICHARD	HICKS, PATTIENCE	N
MORAN, PAUL F	07/19/2023	HOOKSETT	MORAN, FRANCIS	CRONIN, MARGARET	N
MOLINE, THERESA M	07/22/2023	MANCHESTER	THOMAS, JOSEPH	HALL, JULIA	N
ROGULEV, VSEVOLOD	07/25/2023	HOOKSETT	ROGULEV, SERGEY	VOLOKITKINA, LARISA	N
DEMENCUK, JEANNE Y	07/27/2023	HOOKSETT	BEAUCHEMIN, EMILE	DESPINS, CECILE	N
CARIGNAN, RALPH CHARLES	07/30/2023	HOOKSETT	CARIGNAN, HENRY	LEMOINE, PAULINE	N
BACK, MARJORIE J	08/14/2023	MANCHESTER	FERRIS, EDWARD	PYE, ELEANOR	N
SANFORD JR, RALPH EDWIN	08/15/2023	HOOKSETT	SANFORD SR, RALPH	HALL, EMMA	Y
DEMENCUK SR, RAYMOND EGAN	08/17/2023	HOOKSETT	DEMENCUK, HORIDY	TYCZYNSKA, ANNA	Y
CURTIS, MARY M	08/24/2023	HOOKSETT	SYLVESTER SR, HENRY	GLENNON, MARGARET	N
MASON, CARLISLE BRACKETT	09/01/2023	GOFFSTOWN	MASON, CARLISLE	SCALERA, MARIE	N
EMERY SR, CHARLES H	09/02/2023	MERRIMACK	EMERY, HARRY	CLARK, MARY	N
WILMOT, GAIL	09/05/2023	HOOKSETT	HEDING, HENRY	SPENCE, MARY	N

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GAUL, EUGENE F	09/08/2023	MERRIMACK	GAUL, JAMES	SOLIDORO, ANNA	N
ARROYO, MARCELLE ANDREA	09/08/2023	HOOKSETT	MARCOUX, GERALD	CLICHE, IRENE	N
DAVIDSON, DONALD ROBERT	09/18/2023	MANCHESTER	DAVIDSON, JOHN	ROWE, DOROTHY	N
FONTAINE, SANDRA ANN	09/21/2023	BEDFORD	POULIN, LAURIER	WING, ALTHEA	N
DIXON, ANTHONY JOHN	09/26/2023	DEERFIELD	DIXON, RICHARD	SCHAUBLIN, MARIE	N
VAUGHN, RONALD CROSSLEY	10/02/2023	MANCHESTER	VAUGHN, HENRY	CROSSLEY, ESTHER	Y
ELLIOTT, LLOYD BRUCE	10/02/2023	MANCHESTER	ELLIOTT, LLOYD	POLLARD, MARION	Y
PINGREE, CYNTHIA LEE	10/05/2023	MANCHESTER	ANDREWS, CHARLES	FANTASIA, JEAN	N
GAGNE, DENNIS M	10/06/2023	MANCHESTER	GAGNE, JOSEPH	BROUSEAU, GABRIELLE	N
CORBETT JR, WILLIAM MARVIN	10/06/2023	MANCHESTER	CORBETT SR, WILLIAM	MOORES, MAXINE	N
BRODERICK JR, EDWARD	10/08/2023	MANCHESTER	BRODERICK SR, EDWARD	SHELDON, HELEN	N
ROLLINS, OVIE L	10/23/2023	MANCHESTER	ROLLINS, ORVIS	BURBANK, MARGARET	N
DEVINE, DOROTHY JEANNETTE	10/30/2023	HOOKSETT	BUSKEY, NORMAN	FLYNN, DOROTHY	N
DAVIS, CLAIRE A	11/04/2023	MANCHESTER	ROY, GEORGE	LAVOIE, YVONNE	N
DAVIS, TRICIA ISABELL	11/06/2023	CONCORD	DAVIS, WILLIAM	PEASNEALL, ELLEN	N
BEAULIEU, ROBERT N	11/06/2023	MANCHESTER	BEAULIEU, ROLAND	BOUCHER, RITA	N
BROTHERS, FAITH ANN	11/08/2023	MANCHESTER	MORAND, RONALD	VAILLANCOURT, ARLENE	N
LEARNARD, CHRISTOPHER	11/12/2023	MANCHESTER	LEARNARD, HARRY	GARIEPY, DEBRA	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PATRICK, CAROLE ANN	11/17/2023	CONCORD	TILTON, JOHN	GRAHAM, KATHLEEN	N
BAK, LINDA R	11/22/2023	HOOKSETT	MUELLER, FRED	KINNER, JESSIE	N
DUFFINA, RAYMOND PAUL	11/27/2023	HOOKSETT	DUFFINA, RAYMOND	MANN, HELEN	Y
REMILLARD, LORRAINE C	11/29/2023	MANCHESTER	ROLERAD, LEO	HOLDEN, VELMA	N
ZOLTEK, SHANNON LEIGH	12/10/2023	MANCHESTER	PROULX, ARTHUR	ZOLTEK, MELODY	N
MULLER, SANDRA L	12/22/2023	MANCHESTER	DAHOOD, JOHN	CRAWFORD, CARLENE	N
LAFOND, VIVIAN A	12/25/2023	HOOKSETT	LANSEIGNE, LEONARD	DESCHUITENEER, PRUDENCE	N
CRUZ, NELSON	12/25/2023	MANCHESTER	CRUZ, SHANNON	GARCIA, MONSERATE	N
CHAMBERLAIN, ETHELDA BETH	12/27/2023	MERRIMACK	TOWLE, GEORGE	FLANDERS, MATTIE	N
ASHWORTH, WILBUR L	12/29/2023	HOOKSETT	ASHWORTH, ROBERT	ISHERWOOD, RUTH	N
DUBE, ARLENE VIRGINIA	12/31/2023	MERRIMACK	VILLEMURE, FELIX	FARLEY, LOUISE	N
ARSENAULT, EILEEN V	01/02/2024	CONCORD	GEAR, THOMAS	POWERS, MARGARET	N
LEEDS JR, NORMAN ERNEST	01/04/2024	MANCHESTER	LEEDS SR, NORMAN	JACHE, GERTRUDE	N
MORGAN, MICHAEL SHANE	01/04/2024	CONCORD	MORGAN, RUSSELL	GRANDMAISON, LAURETTE	N
BERUBE, CAROL ANN	01/05/2024	HOOKSETT	SCHREIBER, ROBERT	MUSIAL, EMILY	N
NADEAU JR, PHILIP J	01/06/2024	MANCHESTER	NADEAU SR, PHILIP	GEORGE, JULIA	N
ARNOLD-PICARD, CHASE TYLER	01/09/2024	LONDONDERRY	PICARD, JEREMY	ALBERTS, ASHELY	N
OTERO OQUENDO, JORGE ALBERT	01/09/2024	MANCHESTER	OTERO, ALBERTO	OQUENDO, JULIA	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SMITH, DONALD FRANCIS	01/13/2024	MANCHESTER	SMITH, ROLAND	MARSHALL, MARY	Y
LLEWELLYN III, RHYS HALL	01/20/2024	MANCHESTER	LLEWELLYN JR, RHYS	CHENEY, MERLE	Y
WHITE, JOSEPH ROBERT	01/21/2024	MANCHESTER	WHITE, ROBERT	BENASSI, NORMA	Y
CRABTREE, CHARLES ROBERT	01/21/2024	HOOKSETT	CRABTREE, RAY	BOOTH, ESTELLA	Y
CURRIER, LINDA AGNES	01/23/2024	HOOKSETT	ROGERS, MALCOM	ADAIR, DOROTHY	N
CHAMES, JENNIFER MARIE	01/27/2024	HOOKSETT	CHAMES, JAMES	BOYAJIAN, LORRAINE	N
BOUCHER, ROGER EMILE	02/02/2024	HOOKSETT	BOUCHER, EMILE	TALBOT, LUCILLE	N
LONGFELLOW, GEORGE J	02/04/2024	CONCORD	LONGFELLOW, GEORGE	TROTTIER, BEATRICE	Y
MULLEN, ALICE A	02/20/2024	CONCORD	PINCE, FRANCIS	SHEEHAN, PATRICIA	N
WOODRUFF, MARGARET BRIDGET	02/22/2024	MANCHESTER	CURTIN, CHARLES	BROWN, MARGARET	N
FOLLENSBEE, MELYNDA	02/23/2024	LEBANON	COLEMAN, JOHN	MCMANIS, JUNE	N
LEVINE, RICHARD ALAN	02/24/2024	HOOKSETT	LEVINE, NATHAN	ROSENFELD, ROSLYN	Y
CHAREST, ROBERT J	02/25/2024	MANCHESTER	CHAREST, LEO	DESROCHERS, GERALDINE	N
KIRKLAND, JOAN D	02/26/2024	HOOKSETT	GELINEAU, LAWRENCE	DAVIDSON, ELLEN	N
SPENCER, KIMBERLY ANNE	03/01/2024	HOOKSETT	SPENCER, LOWELL	HASLAM, SANDRA	N
HERMSDORF, CONRAD WALTER	03/02/2024	HOOKSETT	HERMSDORF, WALTER	WOOD, CAROLYN	Y
CONNOR, GERTRUDE P	03/05/2024	CONCORD	PICHE, BRUNO	MORGAN, ANNA	N
GOSSELIN, ANN LOIS	03/13/2024	MERRIMACK	GERRISH, MARVIN	UNKNOWN, LEONA	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GUNTHER, JOHN P	03/20/2024	CONCORD	GUNTHER, JOHN	BOISVERT, MARIE	Y
PEEPLES, ANGELA GUILFOYLE	03/27/2024	HOOKSETT	GUILFOYLE, STEPHEN	LACHARITY, LINDA	N
COOPER, ROSE VICTORIA	03/28/2024	HOOKSETT	REEVES, GEORGE	LAFOUNTAIN, LAURA	N
STEINER, NORMA	03/30/2024	MERRIMACK	HAINES, WILBUR	MORRISON, CORA	N
ROY, EDWARD LEO	03/31/2024	HOOKSETT	ROY, RICHARD	GOULET, SUZANNE	Y
KERRY, HELEN DIANE	04/03/2024	HOOKSETT	PAQUETTE, WILFORD	CUBURN, GERALDINE	N
COLLINS, RICHARD	04/04/2024	MANCHESTER	COLLINS JR, JOHN	STANLEY, RUTH	N
WRIGHT, STEVEN DOUGLAS	04/05/2024	HOOKSETT	WRIGHT, HAROLD	NOWELL, NANCY	N
SCOTT, LEE D	04/15/2024	MANCHESTER	SCOTT, HENRY	NELSON, EDITH	Y
CHANDLER, STEVEN D.	04/19/2024	MANCHESTER	CHANDLER, KENNETH	VESTAL, JUNE	N
TARDIFF, KEVIN PAUL	04/28/2024	MANCHESTER	TARDIFF, ROBERT	FAUCHER, NANCY	N
COCHRAN, BETTY JANE	05/05/2024	HOOKSETT	BARLOW, JAMES	TIZZARD, MARGARET	N
CHICOINE, ROGER JOSEPH	05/16/2024	HOOKSETT	CHICOINE, HENRY	HOWARD, YVONNE	Y
DESJARDINS, GEORGE A	05/26/2024	HOOKSETT	DESJARDINS, ALBERT	MORIN, ALBERTINE	N
FRECHETTE, MARK WESLEY	06/03/2024	MANCHESTER	FRECHETTE, MARK	STEWART, JANICE	N
MONTEITH SR, RICHARD F	06/08/2024	BEDFORD	MONTEITH, FRED	UNKNOWN, CHARLOTTE	Y
RUSSELL, CAROLE	06/11/2024	HOOKSETT	LUBELCZYK, JOSEPH	KRZYWDA, LOLA	N
PRYOR, DONALD LOUIS	06/12/2024	MANCHESTER	PRYOR, CHARLES	GRIFFIN, DOROTHY	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

07/01/2023 - 06/30/2024

--HOOKSETT, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GITTINGER, MARGARET M	06/14/2024	HOOKSETT	MCCLINTOCK, JAMES	HALL, MARION	N
POULIN, ROBIN THERESA	06/16/2024	MERRIMACK	POULIN, JERRY	FIELD, EVELYN	N
DARLING, LISA ALINE	06/16/2024	MANCHESTER	BOISVERT, GERALD	DEBSKI, STELLA	N
CARROLL, RICHARD PATRICK	06/19/2024	LACONIA	CARROLL, HOWARD	FLANNERY, ANNE	Y
PAQUIN, JENNIFER LAURA	06/20/2024	LEBANON	WHEELER, JOSEPH	WILSON, SUSAN	N
GAREY, MARY LOU	06/25/2024	MANCHESTER	PRICE, WILLIAM	ESENHUTH, ALVA	N
BECKFORD, JACQUELINE MARIE	06/26/2024	HOOKSETT	CROISTERIE, WINFRED	UNKNOWN, ROSE	N
NOEL, BENOIT R	06/26/2024	CONCORD	NOEL, HERVE	POCH, MARY	N
GLANDER, KENNETH BRIAN	06/27/2024	HOOKSETT	GLANDER, ROBERT	KIRWAN, JOAN	N
ROBERGE, PAUL JOHN	06/27/2024	CONCORD	ROBERGE, LEO	CONNOLLY, MARY	N
LAFOND, EDWARD JOSEPH	06/29/2024	MANCHESTER	LAFOND, ROMEO	CHARRON, IDA	N

Total number of records 101

Churches and Civic Groups

Churches

Bethel Christian Fellowship	206 Whitehall Road	603-669-6712
Grace Chapel Church of the Nazarene	7 Silver Avenue	603-627-2971
Congregational Church of Hooksett	5 Veteran's Drive	603-485-9009
Emmanuel Baptist Church	14 Mammoth Road	603-668-6473
Crosspoint Church	21 Londonderry Turnpike	603-622-6026
Harvest Baptist Church	361 Hackett Hill Road	603-627-2633
Holy Rosary Catholic Church	21 Main Street	603-485-8567
Hooksett Christian Fellowship	290 West River Road	603-290-3050
Fellowship Church	120 West River Road	857-244-0465

Civic Groups or Public Services

American Legion Post #37	603-485-7781
Amoskeag Rowing Club	603-668-2130
Boy Scout Troop 292	603-587-0658
Boy Scout Troop 603	
Cub Scout Pack 292	
MTA Curb-to-Curb Bus Transportation	603-623-8801
Friends of Hooksett Library	603-485-6092
YMCA Day Camp of Hooksett	603-623-3558
Garden Club	603-203-1593
Girl Scouts	603-623-3941
Historical Society	603-485-4941
Hooksett Youth Athletic Association	603-759-6793
Hooksett-ites – Senior Group	603-485-3616
Kiwanis Club of Hooksett	603-625-1555
Knights of Columbus Council 4961	603-289-5981
Lions Club	603-485-5572
Old Home Day	603-785-6639
Retired & Senior Volunteer Program	603-228-1193
Robie's Country Store Preservation Corporation	603-485-3881
Salvation Army	603-485-5217

Hooksett School District Annual Report



2023-2024 Annual School Reports

2024-2025 School Warrant and Budget

HOOKSETT SCHOOL DISTRICT
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Fred C. Underhill School Principal's Report

Hooksett Memorial School Principal's Report

David R. Cawley Middle School Principal's Report

Director of Student Services Annual Report

Fred C. Underhill Health Office Report

David R. Cawley Health Office Report

Hooksett School Board Chair Annual Report

District Wide Staff 2023-2024

David R. Cawley Middle School 2024 Graduates

**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT
FOR THE 2023-2024 SCHOOL YEAR**

Moderator

Leeann Moynihan

Clerk

Jennifer DeCampo

Treasurer

Michael Kotlyarsky

School Board Members as of June 30, 2024

Wayne Goertel, ChairTerm Expires 2026
Jillian Godbout, Vice ChairTerm Expires 2026
Amy Tremblay, ClerkTerm Expires 2027
Evelyn BakerTerm Expires 2025
Jason HydeTerm Expires 2024
Alexis Quinlan / Vanessa GelinanTerm Expires 2025
James SullivanTerm Expires 2026

Superintendent of Schools

William J. Rearick

Director of Curriculum, Instruction, and Assessment

Meghan Largy

Business Administrator

Cory Izbicki

Administrative Office

School Administrative Unit #15
90 Farmer Road
Hooksett, New Hampshire 03106
(603) 622-3731

SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

FISCAL YEAR: 2023-2024

Superintendent of School's Salary Break Down by District:

Fiscal Year 2023-2024:

District	Percentage	Amount
Auburn	28.14	\$ 43,617.00
Candia	13.86	\$ 21,483.00
Hooksett	58.00	\$ 89,900.00
		\$155,000.00

Director of Curriculum, Instruction, and Assessment's Salary Break Down by District:

Fiscal Year 2023-2024:

District	Percentage	Amount
Auburn	28.14	\$ 34,612.20
Candia	13.86	\$ 17,047.80
Hooksett	58.00	\$ 71,340.00
		\$123,000.00

Hooksett School District Enrollment Data

<u>Year</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>K-8</u> <u>Total</u>	<u>9-12</u> <u>Total</u>	<u>K-12</u> <u>Total</u>
2005/2006	135	153	183	167	146	211	154	163	164	1,476	646	2,122
2006/2007	139	172	152	180	169	139	212	159	166	1,488	647	2,135
2007/2008	135	159	171	144	187	170	146	212	159	1,483	619	2,102
2008/2009	127	185	160	171	151	189	167	142	197	1,489	597	2,086
2009/2010	120	160	175	157	173	148	190	171	144	1,438	645	2,083
2010/2011	131	144	153	174	154	160	155	192	163	1,426	611	2,037
2011/2012	125	170	153	153	181	155	166	152	198	1,453	639	2,092
2012/2013	108	151	167	151	150	187	157	169	154	1,394	686	2,080
2013/2014	121	134	166	174	156	151	179	157	170	1,408	620	2,028
2014/2015	115	152	141	163	170	155	155	178	150	1,379	650	2,029
2015/2016	109	130	149	148	161	168	160	153	173	1,351	639	1,990
2016/2017	107	136	130	139	147	163	171	154	153	1,300	639	1,939
2017/2018	91	143	138	138	144	144	157	174	154	1,283	655	1,938
2018/2019	97	128	137	148	140	147	147	173	177	1,294	661	1,955
2019/2020	91	132	126	135	140	143	146	147	171	1,231	692	1,923
2020/2021	111	116	138	133	127	138	139	150	150	1,202	680	1,882
2021/2022	115	145	116	132	131	130	140	139	155	1,203	657	1,860
2022/2023	126	142	150	122	139	133	138	137	152	1,239	678	1,917
2023/2024	131	129	137	161	132	134	144	136	141	1,245	673	1,918

HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN
OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN
DISTRICT AFFAIRS:**

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 3rd day of February 2024, 1:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 7 shall be conducted by official ballot to be held on the 12th day of March 2024. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.

1. To choose the following school district officers:

a)	Two School Board Members	3-year term
b)	One School Board Member	1-year term
c)	School District Moderator	2-year term
d)	School District Clerk	2-year term
e)	School District Treasurer	2-year term

2. Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$41,422,137? Should this article be defeated, the default budget shall be \$40,846,130, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate: \$9.30 (increase of \$.79 over prior year). (Recommended by the School Board 5-1) (Recommended by the Budget Committee 6-4)

3. Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2024-2025	\$171,912
2025-2026	\$ 76,647
2026-2027	\$ 76,647

and further to raise and appropriate \$171,912 for the 2024 – 2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.05. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 9-1)

4. Shall the Hooksett School District authorize the School Board to enter into a multi-year (15 year) lease purchase agreement in the amount of \$13,342,119 for the purpose of replacing the Memorial, Cawley and Underhill Schools’ ventilation systems as well as upgrading existing energy management system controls and installing high efficiency boilers at each of the schools and completing roof replacements at both the Memorial and Cawley Schools; and to raise and appropriate the sum of \$1,229,558 for the first year’s payment for that purpose? This lease agreement will contain an escape (non-appropriation) clause. Future payments on the lease will be offset by guaranteed energy savings and a reduction in fuel utility costs for the district. Estimated tax rate impact is \$.40. (Majority vote required) (Recommended by the School Board 4-2) (Recommended by the Budget Committee 7-3)
5. Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$.03. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 7-3)
6. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$150,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? This sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee 9-1)
7. Shall the Hooksett School District vote to raise and appropriate the sum of up to \$100,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? This sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 4-2) (Recommended by the Budget Committee 10-0)

Given under our hands and seal at said Hooksett, New Hampshire, this _____ day January, 2024.

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Wayne Goertel, Chair

Jillian Godbout, Vice Chair

Evelyn Baker

Jason Hyde

James Sullivan

Vanessa Gelinas

**MINUTES OF THE HOOKSETT SCHOOL DISTRICT DELIBERATIVE SESSION
DAVID R. CAWLEY MIDDLE SCHOOL
HOOKSETT, NH
FEBRUARY 3, 2024**

Moderator Pro Temp ore, LeeAnn Moynihan, called the Deliberative Session (#1) of the Hooksett School District to order at 1:23 p.m. on Saturday, February 3, 2024.

A general overview of the rules were reviewed by the moderator, she stated she is not following Robert's Rules of Order and that we will be discussing one amendment at a time and a list of rules is printed out on the back table for any who wish to read them in detail.

Proof of posting was provided by Bill Rearick, Superintendent of Schools.

The School Board panel in attendance was introduced by Board Chair Wayne Goertel- Jillian Godbout- Vice Chair, Amy Tremblay- Clerk, and board members Jason Hyde, Lynn Baker, Jim Sullivan and Vanessa Gelinias; William J. Rearick- Superintendent of Schools introduced Meghan Largy- Director of Curriculum, Instruction and Assessment; Cory Izbicki- Business Administrator; Ben Loi, Brad Largy and Matt Benson- Hooksett School Principals; Christine Osborne- Director of Student Services; Dean Farmer director or Maintenance; Dan Roma-director of Technology; School district attorney Gordon Graham; as well as members of the Hooksett Budget Committee which were introduced by the budget committee Board Chair Brian Soucy, Abigail Shaine, William Lynch, Germano Martins, Ernie Bencivenga Chhatra Gurung, Michael Kowack and Darren Greenberg.

An officer from the Hooksett Police Department was also in attendance.

The Pledge of Allegiance was led by the Moderator.

The Moderator, Pro Temp ore read Article 2 into the record.

- Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$41,422,137? Should this article be defeated, the default budget shall be \$40,846,130, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is: \$9.30(increase of \$.79 over prior year)(Recommended by the School Board 5-1) (Recommended by the Budget Committee 6-4)

Article moved by Brian Soucy, seconded by Michael Kowack.

Brian spoke to his motion saying this budget was basically a budget out of necessity with Michael concurring. School Board Chair Wayne Goertel then spoke to his support of the budget and the causes for the increase from last year. The moderator moved the discussion to the floor where floor member John Lyscars made a motion to increase the proposed budget total in Article 2 by \$10,000.00. with floor member Alex Kowalsic seconding. John wanted this money to go towards a rewards program of sorts for support help, substitutes, aids etc- motion failed.

Lots of discussion ensued with floor member Todd Lizotte making a motion to reduce the budget by \$750,000.00 saying there are ways this budget could be tightened up and still work for everyone. Floor member Amy Soulard seconded Todd's motion saying there is money in the budget, the district is always

supported by the town, there are a lot of people in this town that do not have children in the school system stating that there is no other town like Hooksett with 10% children.

Many floor members and board members spoke for and against this motion. The Moderator called for a vote and the motion was passed by a 24 yes to a 22 no vote. Bringing the budget down to \$40,672,137.00 from the original \$41,404,263. A Floor member asked for a recount along with Mike Dullen making a motion for a secret ballot vote, which was made possible because there were more than 7 other people standing in support. This process took quite a while with the Moderator asking for everyone's patience a number of times. The principal of the school, Matt Benson, printed off 150 pieces of paper that said circle yes or no. The yes being in support of the motion to remove \$750,000 from the budget and the no being against it. Then, the moderator called the meeting back in order to continue on with the rest of the vote until the supervisor of the checklist arrived to begin verifying who was a registered voter.

The Moderator, Pro Temp ore read Article 3 into the record.

- Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Education Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2024-2025	\$171,912
2025-2026	\$ 76,647
2026-2027	\$ 76,647

and further to raise and appropriate \$171,912 for the 2024 - 2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.05.(Recommended by the School Board 6-0) (Recommended by the Budget Committee 9-1)

Discussion:

Article moved by Amy Tremblay, seconded by Wayne Goertel. Amy spoke to her motion stating that there are about 60 positions in the district covered by this agreement that need to be contracted out and the board is hoping to be able to keep these positions in the district by having competitive pay with other surrounding districts. With no objections this motion passed.

VOTE:

The moderator declared Article 3 moved to the ballot as presented.

The Moderator, Pro Temp ore read Article 4 into the record.

- Shall the Hooksett School District authorize the School Board to enter into a multi-year (15 year) lease purchase agreement in the amount of \$13,342,120 for the purpose of replacing the Memorial, Cawley and Underhill Schools' ventilation systems as well as upgrading existing energy management system controls and installing high efficiency boilers at each of the schools and completing roof improvements at both the Memorial and Cawley Schools; and to raise and appropriate the sum of \$1,266,096 for the first year's payment for that purpose? This lease agreement will contain an escape (non-appropriation) clause. Future payments on the lease will be offset by guaranteed energy savings and a reduction in fuel utility costs for the district. Estimated tax rate impact is \$.40. (Majority vote required)(Recommended by the School Board 6-0) (Recommended by the Budget Committee 7-3)

Discussion:

Article moved by Vanessa Gelinias, seconded by Amy Tremblay

Vanessa spoke about the age of the systems at all of the schools and the improvements that need to be made and after all the research the board did whether to do a bond or a lease they decided to do a lease because at the time the lease had a better rate than a bond. Lynn and Vanessa both discussed all the maintenance that needs to be done in the schools and how important this is for the safety of the children and staff inside the buildings. The superintendent, Bill Rearick, reiterated the importance of being proactive and cost effective with these fixes.

Discussion ensued between the floor and both boards about a getting a bond over a lease

While this was happening the supervisor of the checklist, Lou Ann Kelly, had come in and set up her computer, the town Clerk, Jen DeCampo was next to her with paper to write down everyone who checked in for the vote. Lou Ann checked everyone's license and made sure they were a resident and registered to vote, Jen wrote down each person's name after they were checked in and confirmed then sent them to Roger Duhaime who was handing out the ballots. During this time the Moderator asked for a recess while everyone registered and got a ballot.

After the recess the Moderator called the meeting back to order and read the motion on article 2 which states that the amount be reduced by \$750,000.00 for a new total operating budget of \$40,672,137.00 and asked the people to go up and cast their votes by putting them in the box. Lee Ann then brought the votes over to be counted by budget committee member William Lynch, overseen by budget committee member Darren Greenberg, school board member Wayne Goertel and town counselor Roger Duhaime.

The meeting was continued at article 4 with a motion by Todd Lizotte to change the wording on the verbiage of "Future payments on the lease will be 'potentially partially offset by energy and fuel savings but is not guaranteed'." This was seconded by John Lyscars.

Then, Ernie Bencivenga of the budget committee stood up and made a motion to bring this article to a \$0 balance, saying this required 3 bids, the board only got one and the lease costs more than a bond. This was seconded by John Lyscars because of the lack of information by the board and new information that came up in the meeting. Lots of discussion ensued.

VOTE: on the motion to \$0 out article 4 was passed by a vote of yes-33 and no-29

The moderator then went back to Article 2 and read the secret ballot results which were yes-52 no-34. Motion to reduce the budget by \$750,000 passes.

A motion was made by Ray Miclette to restrict reconsideration of article 2 seconded by Todd Lizotte, motion passed with more yays than nays.

The Moderator, Pro Temp ore read Article 5 into the record.

- Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in March 2008? Estimated tax rate impact is \$.03.(Recommended by the School Board 6-0) (Recommended by the Budget Committee 7-3)

Discussion:

Article moved by Jim Sullivan, seconded by Vanessa Gelinias

Jim spoke on the article and asked what the current fund balance is, Vanessa answered \$74,000.00 and gave reasons for supporting this article.

Floor member John Lyscars made a motion to bring the sum to \$0, which was seconded by Carrie Hyde. -this motion failed

VOTE:

The moderator declared Article 5 moved to the ballot as written

The Moderator, Pro Temp ore read Article 6 into the record.

- Shall the Hooksett School District vote to raise and appropriate the sum of up to \$150,000 to be added to the Special Education Expendable Trust Fund previously established in March of 2001? This sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00.(Recommended by the School Board 6-0) (Recommended by the Budget Committee 9-1)

Discussion:

Article moved by Jason Hyde, seconded by Lynn Baker

Jason spoke to his motion with no objections

VOTE:

The moderator declared Article 6 moved to the ballot as presented.

The Moderator, Pro Temp ore read Article 7 into the record.

- Shall the Hooksett School District vote to raise and appropriate the sum of up to \$100,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020? This sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00.(Recommended by the School Board 4-2) (Recommended by the Budget Committee 10-0)

Discussion:

Article moved by Jason Hyde, seconded by Jim Sullivan

Jason spoke to his motion with no objections

VOTE:

The moderator declared Article 7 moved to the ballot as presented

Moderator closed the meeting at 5:41pm

Respectfully Submitted,

J»_ (JpvU{X)

Jennifer DeCampo

Hooksett School District Clerk

**HOOKSETT SCHOOL DISTRICT
DELIBERATIVE SESSION II
MINUTES
Cawley Middle School
Tuesday, March 12, 2024**

Todd Lizotte declared the Hooksett Town and School Elections open at 6:00 AM

ATTENDANCE

Jennifer DeCampo, School District Clerk
Lee Ann Moynihan, School District Moderator
Todd Lizotte, Town Moderator
Karina Towne, Town Clerk
Jesse Lomanno, Deputy Clerk
No School Board members were present

Declared the polls closed at 7:00 PM

Results of Election:

Total Voters- 1663

(1) To choose the following school district officers:

a) Vote for Two School Board Member for 3-year terms

Amy Tremblay	914
Vanessa Gelinis	927

Amy Tremblay and Vanessa Gelinis declared the winner

b) Vote for One School Board Member for a 1-year term

Jonah Schulte (write-in)	354
Cindy Woodward (write-in)	212

c) Vote for One Moderator for a 2-year term

Corri Wilson	420
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d) Vote for One Clerk for a 2-year term

Kristen Kotrlc (write in)	312
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e) Vote for One Treasurer for a 2-year term

Marianne Soucy	6
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(2) Shall the Hooksett School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the

purposes set forth therein, totaling \$40,672,137? Should this article be defeated, the default budget shall be \$40,846,130, which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax rate impact is \$.57.

(Not Recommended by the School Board 0-5) (Not Recommended by the Budget Committee 3-4)

Yes-431

No -1197

Declared Article 2 Failed

(3) Shall the Hooksett School District approve the cost items included in the collective bargaining agreement reached between the Hooksett School Board and the Hooksett Educational Support Professionals Association, which calls for the following increases in salaries and benefits at the current staffing level over those paid in the prior fiscal year:

Year	Estimated Increase
2024-2025	\$171,912
2025-2026	\$76,647
2026-2027	\$76,647

and further to raise and appropriate \$171,912 for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? Estimated tax rate impact is \$.05

(Recommended by the School Board 6:0)

(Recommended by the Budget Committee 9-1)

Yes-1104

No- 525

Declared Article 3 Passed

(4) Shall the Hooksett School District authorize the School Board to enter into a multi-year (15 year) lease purchase agreement in the amount of \$0.00 for the purpose of replacing the Memorial, Cawley, and Underhill Schools ventilation systems as well as upgrading existing energy management system controls and installing high efficiency boilers at each of the schools and completing roof replacements at both the Memorial and Cawley schools; and to raise and appropriate the sum of \$0.00 for the first year's payment for that purpose. This Lease Agreement will contain an escape (non-appropriation) clause. Future payment on the Lease will be offset by guaranteed energy savings and a reduction in fuel utility costs for the district. Estimated tax rate impact \$0.00. (Majority vote required) (Not Recommended by the School Board 1-4) (Not Recommended by the Budget Committee 2-5)

Yes-826

No- 779

Declared Article 4 Passed

(5) Shall the Hooksett School District vote to raise and appropriate the sum of \$100,000 to be added to the Technology Expendable Trust Fund previously established in 2008? Estimated tax rate impact is \$.03. (Recommended by the School Board 6:0) (Recommended by the Budget Committee 7:3)

Yes-987

No- 632

Declared Article 5 Passed

6) Shall the Hooksett School District vote to raise and appropriate the sum of up to \$150,000 to be added to the

Special Education Expendable Trust Fund previously established in March of 2021. This sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact \$.00. (Recommended by the School Board 6-0) (Recommended by the Budget Committee (9-1)

Yes-1199

No- 427

Declared Article 6 Passed

7) Shall the Hooksett School District vote to raise and appropriate the sum of up to \$100,000 to be added to the Building Maintenance Expendable Trust Fund previously established in March 2020. The sum to come from June 30, 2024 fund balance available for transfer on July 1, 2024. No amount to be raised from additional taxation. Estimated tax rate impact is \$0.00. (Recommended by the School Board 4-2) (Recommended by the Budget Committee 10-1)

Yes-1208

No- 421

Declared Article 7 Passed

Respectfully submitted,



Jennifer DeCampo
School District Clerk



Proposed Budget

Hooksett Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2024 to June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/24/24

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Richard Ross	CHAIR	<i>[Signature]</i>
William Lynch	VICE CHAIR	<i>[Signature]</i>
Evelyn Baker	member	<i>[Signature]</i>
ERIE BENGUENGA	MEMBER	<i>[Signature]</i>
Abigail Stone	member	<i>[Signature]</i>
GERMARD MARTINS	MEMBER	<i>[Signature]</i>
Chabtra Gunning	member	<i>[Signature]</i>
Darren Greenberg	Member	<i>[Signature]</i>
Michael Howdack	Clerk	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Instruction								
1100-1199	Regular Programs	02	\$16,084,881	\$18,273,743	\$18,787,216	\$0	\$18,686,408	\$100,808
1200-1299	Special Programs	02	\$8,521,517	\$9,438,473	\$10,400,114	\$0	\$10,400,114	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$102,695	\$121,707	\$170,633	\$0	\$170,633	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$24,709,093	\$27,833,923	\$29,357,963	\$0	\$29,257,155	\$100,808
Support Services								
2000-2199	Student Support Services	02	\$2,366,306	\$2,487,945	\$2,528,436	\$0	\$2,528,436	\$0
2200-2299	Instructional Staff Services	02	\$503,594	\$488,500	\$537,310	\$0	\$537,310	\$0
	Support Services Subtotal		\$2,869,900	\$2,976,445	\$3,065,746	\$0	\$3,065,746	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$101,154	\$91,739	\$95,495	\$0	\$95,495	\$0
	General Administration Subtotal		\$101,154	\$91,739	\$95,495	\$0	\$95,495	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	02	\$819,800	\$852,917	\$792,349	\$0	\$792,349	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$13,571,587	\$1,370,655	\$1,516,884	\$0	\$1,516,884	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$1,604,270	\$1,955,690	\$2,077,349	\$0	\$2,077,349	\$0
2700-2799	Student Transportation	02	\$2,331,721	\$2,353,111	\$2,667,688	\$0	\$2,667,688	\$0
2800-2999	Support Service, Central and Other	02	\$366,926	\$427,931	\$420,571	\$0	\$420,571	\$0
	Executive Administration Subtotal		\$18,694,304	\$6,960,304	\$7,474,841	\$0	\$7,474,841	\$0
Non-Instructional Services								
3100	Food Service Operations	02	\$775,210	\$735,896	\$876,380	\$0	\$876,380	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$775,210	\$735,896	\$876,380	\$0	\$876,380	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	Other Outlays Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
Fund Transfers								
5220-5221	To Food Service		\$0	\$0	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	02	\$1,209,154	\$550,000	\$550,000	\$550,000	\$550,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	02	\$71,872	\$53,500	\$102,520	\$102,520	\$102,520	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$1,281,026	\$603,500	\$652,520	\$652,520	\$652,520	\$0
Total Operating Budget Appropriations					\$41,522,945	\$0	\$41,422,137	\$100,808



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Transfer to the Technology Expendable Trust Fund</i>				
5252	To Expendable Trusts/Fiduciary Funds	06	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: Transfer to the Special Education Expendable Trust</i>				
5252	To Expendable Trusts/Fiduciary Funds	07	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Transfer to the Building Maintenance Expendable Tr</i>				
Total Proposed Special Articles			\$350,000	\$0	\$350,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
1100-1199	Regular Programs	03	\$28,568	\$0	\$28,568	\$0
		<i>Purpose: HESPA Collective Bargaining Agreement</i>				
1200-1299	Special Programs	03	\$41,598	\$0	\$41,598	\$0
		<i>Purpose: HESPA Collective Bargaining Agreement</i>				
2400-2499	School Administration Service	03	\$12,204	\$0	\$12,204	\$0
		<i>Purpose: HESPA Collective Bargaining Agreement</i>				
2600-2699	Plant Operations and Maintenance	03	\$89,542	\$0	\$89,542	\$0
		<i>Purpose: HESPA Collective Bargaining Agreement</i>				
4600	Building Improvement Services	04	\$1,229,558	\$0	\$1,229,558	\$0
		<i>Purpose: Capital Lease for Capital improvements and renovat</i>				
Total Proposed Individual Articles			\$1,401,470	\$0	\$1,401,470	\$0



New Hampshire
Department of
Revenue Administration

2024
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Local Sources					
1300-1349	Tuition	02	\$1,000	\$1,000	\$1,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$5,000	\$5,000	\$5,000
1600-1699	Food Service Sales	02	\$538,096	\$678,580	\$678,580
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$281,940	\$281,940	\$281,940
Local Sources Subtotal			\$826,036	\$966,520	\$966,520
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	02	\$800,000	\$800,000	\$800,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$7,800	\$7,800	\$7,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$5,460	\$0	\$0
State Sources Subtotal			\$813,260	\$807,800	\$807,800



New Hampshire
 Department of
 Revenue Administration

2024
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Federal Sources					
4100-4539	Federal Program Grants	02	\$240,000	\$240,000	\$240,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$190,000	\$190,000	\$190,000
4570	Disabilities Programs	02	\$310,000	\$310,000	\$310,000
4580	Medicaid Distribution	02	\$25,000	\$25,000	\$25,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
			\$765,000	\$765,000	\$765,000
Federal Sources Subtotal					
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	02, 07, 06	\$0	\$500,000	\$500,000
9999	Fund Balance to Reduce Taxes	02	\$0	\$500,000	\$500,000
			\$0	\$1,000,000	\$1,000,000
Other Financing Sources Subtotal					
Total Estimated Revenues and Credits			\$2,404,296	\$3,539,320	\$3,539,320



Budget Summary

Item	School Board Period ending 6/30/2025 (Recommended)	Budget Committee Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$41,522,945	\$41,422,137
Special Warrant Articles	\$350,000	\$350,000
Individual Warrant Articles	\$1,401,470	\$1,401,470
Total Appropriations	\$43,274,415	\$43,173,607
Less Amount of Estimated Revenues & Credits	\$3,539,320	\$3,539,320
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$39,735,095	\$39,634,287



Supplemental Schedule

1. Total Recommended by Budget Committee	\$43,173,607
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$43,173,607
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$4,317,361
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$171,912
10. Voted Cost Items (Voted at Meeting)	\$171,912
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$47,490,968

Hooksett School District
Special Education Expenditures
Per RSA 32:11-a

Function Description Expenses	Function Budgeted Code	Actual Cost 2022-2023	Actual Cost 2023-2024	Budget 2024-2025
Special Education Costs	1200	\$ 7,870,048.34	\$ 8,874,385.44	\$ 9,983,795.82
Psychological Services	2140	207,631.95	513,124.14	432,817.55
Speech/Audiology Services	2150	801,242.39	699,851.10	726,155.49
Therapy and Contracted Services	2160	293,486.70	281,779.05	264,097.64
Transportation	2700	1,449,824.03	1,708,053.64	1,271,738.76
Charter School	5310	74,436.05	117,740.14	310,000.00
IDEA Federal Funds		<u>420,882.24</u>	<u>403,469.16</u>	<u>102,520.00</u>
Total Expenditures		<u>\$ 11,117,551.70</u>	<u>\$ 12,598,402.67</u>	<u>\$ 13,091,125.26</u>
Revenues				
Medicaid		\$ 17,152.97	\$ 3,431.95	
Tuitions		-	-	
Special Education Aid		646,497.76	829,017.35	
IDEA Federal Funds		420,882.24	403,469.16	
Transfer from SPED Trust Fund		<u>-</u>	<u>350,844.81</u>	
Total Revenues		<u>\$ 1,084,532.97</u>	<u>\$ 1,586,763.27</u>	

PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hooksett School District
Hooksett, New Hampshire

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Hooksett School District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Hooksett School District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Hooksett School District, as of June 30, 2023, the respective changes in financial position, and the respective budgetary comparisons for the major general and grant funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Hooksett School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Change in Accounting Principle

As discussed in Note 2-C to the financial statements in the year ending June 30, 2023, the School District adopted new accounting guidance GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

The Hooksett School District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Hooksett School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with

GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Hooksett School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Hooksett School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions - Pensions,
- Schedule of the School District's Proportionate Share of Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions - Other Postemployment Benefits,
- Schedule of Changes in the School District's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards, as required by *Title 2 US Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial

statements and certain additional procedures , including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 31, 2024 on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hooksett School District's internal control over financial reporting and compliance.

May 31, 2024
Concord, New Hampshire

PLODZIK & SANDERSON
Professional Association

The Hooksett School District strives to equip all students with the essential academic abilities and knowledge required to actively contribute to a changing global society. By working hand in hand with our community, we aim to deliver the highest-quality education in a safe, supportive, and uplifting atmosphere that fosters a community of inquisitive, resourceful, and considerate learners.

This year, Hooksett taxpayers approved a \$750,000 reduction to the proposed operating budget during the Deliberative Session. The proposed budget was lowered to \$40,672,137, making it less than the default budget of \$40,846,130. Consequently, the default budget was approved. Additionally, an amendment was passed to reduce the 15-year lease purchase agreement for equipment and renovations at all three schools to \$0. This amendment was also approved. Other approved warrant articles include:

- Three-year contract with Hooksett Education Support Professionals Association.
- \$100,000 Technology Expendable Trust Fund contribution from additional taxation.
- \$150,000 Special Education Expendable Trust Fund contribution.
- \$100,000 Building Maintenance Expendable Trust Fund contribution.

While these warrant articles for the Special Education Expendable Trust Fund and Building Maintenance Expendable Trust Fund were approved, there is currently insufficient fund balance to finance them.

Since the Hooksett School District received the default budget for 2024-25, funding any requested items from the proposed budget will require reallocating funds. Consequently, the Board made several reductions, resulting in \$212,644 in savings, which was added to the maintenance line. Additional reductions were also made, including but not limited to the following cuts for the 2024-2025 school year:

- Director of Mathematics, Accountability and Assessment
- Cawley Middle School Reading Specialist
- Two teaching positions at Cawley Middle School will not be filled

While these reductions present challenges for the 2024-2025 school year, we are committed to diligently developing an effective management plan moving forward. The administrative team met several times at the end of the school year to strategize on how to continue the responsibilities and functions of the affected positions. Each discussion underscored the complexity of replicating the impact and oversight these roles provided, particularly in the areas of state accountability and assessment.

In recent years, the Hooksett School District has aimed to develop a strategic plan. Although we received a proposal from the New Hampshire School Board Association that was well-crafted, the Board decided it was not the right time financially for the district to enter into an agreement at a base cost of \$40,000.

Throughout the year, I hosted Meet and Greet sessions at each school. These sessions provided an opportunity for teachers to interact and discuss various aspects of the educational experience. Through open and constructive dialogue, these sessions shed light on important issues and concerns, fostering a greater understanding between all parties involved. The Meet and Greet sessions facilitated a platform for sharing feedback, addressing challenges, and collaborating on potential solutions. By actively engaging in these

sessions, the school community demonstrated its commitment to continuous improvement and creating a positive and inclusive learning environment.

This year saw a few changes to the SAU administrative team. Karen Lessard, the former Business Administrator for SAU 15, stepped in as the interim Business Administrator. Meghan Largy, the SAU 15 Director of Curriculum, Instruction, and Assessment, resigned from her role effective July 1, 2024. The SAU 15 Board has since decided to post the position as an Assistant Superintendent and is actively interviewing qualified candidates.

The Hooksett School District's commitment to high-quality education has laid a strong foundation for continued growth. With our dedicated faculty, supportive parents, and engaged community, we are ready to implement innovative teaching methods, embrace emerging technologies, and foster an inclusive learning environment. We will prioritize the well-being and academic progress of every student, equipping them with the tools and resources to thrive. Together, we will empower our students to become lifelong learners and influential contributors to society. The upcoming school year holds immense promise, and I am confident that we will achieve new heights as a united educational community.

Respectfully Submitted,



William J, Rearick
Superintendent of Schools



Fred C. Underhill School

Annual Principal's Report

June 2024



I am honored and privileged to be the Principal at Fred C. Underhill School. I am pleased to report that Underhill School students have grown academically and socially as a result of effective instruction, student supports/interventions, enriching learning experiences, and a positive and safe school culture.

Staff Changes for the 2023 - 2024 school year:

We welcomed new staff members to the school this past year.

Dr. Adah Murray - School Psychologist
Lucie Baillargeon - Special Education Teacher
Sara Brown - Preschool Paraprofessional
Lee Peet - Special Education Paraprofessional

Sue Gamache - Literacy Support Tutor
Judy Penland - Kindergarten Aide
Caroline Cherry - Speech and Language Pathologist
Terry Gould - Speech Assistant

Beginning of the Year Enrollment	End of the Year Enrollment
Preschool - 23 students Kindergarten - 131 students Grade 1 - 127 students Grade 2 - 137 students Total as of 9/6/23 = 418 students	Preschool - 26 students Kindergarten - 134 students Grade 1 - 126 students Grade 2 - 135 students Total as of 6/18/24 = 421 students

Underhill School underwent a HVAC renovation project as well as a gym floor replacement in the summer of 2023. The project took place in the Kindergarten wing, cafeteria, gym, and resources rooms/spaces. The air handling units are more efficient and they also provide dehumidification. It is our hope to complete the remainder of the building in the near future. The gym floor was completely replaced. The floor's color scheme incorporates the school's colors. The floor also has the school's logo at center court.

In Reading and Language Arts, the school continued its work on enhancing reading and language arts instruction with the support of Sonia Laliberte, the English/Language Arts Coordinator. Teacher participated in Keys to Early Writing to support writing instruction. The course provided teachers with background knowledge and instructional strategies to teach all the components of beginning writing for grades K-2. Teachers in grades K-3 were trained in the new phonics program, UFLI. UFLI is a comprehensive phonics program that is based on the Science of Reading. It equips students with the necessary skills to read and spell words in order to read fluently. Our teachers attended a training on one of the last PD days in June 2023 as well as the new teacher training in August 2023. Sonia provided ongoing support and training for staff throughout the school year as well. Underhill School introduced a book vending machine at the school. The book vending machine was funded by the Title IV grant. Our goal is to provide students with free books to build their libraries and encourage a love for reading. Students earn tokens through reading activities, which they can exchange for books from the vending machine. The students truly enjoyed receiving a book of their choice.

In Math, we continued our use of the Math in Focus core program and incorporated research-based strategies. Meg McLain, the Director of Mathematics, Assessment, and Accountability, played a key role in enhancing math instruction by providing training, support, and resources to staff. She also led important math initiatives as well. The teachers were trained to administer the Universal Screener for Number Sense (USNS). The screener is used to identify a wide range of fundamental number sense skills. First and second grade teachers started to work on forming common assessments to better align with the reporting statements on progress reports and

report cards. The grade level teams worked together to edit and revise corresponding rubrics. Second grade teachers also conducted addition fact fluency assessments with their students. Meg McLain also created and shared daily instructional routines with classroom teachers to promote number sense and reasoning and reinforce basic mathematical concepts and skills.

Underhill School continued with its 1-to-1 Chromebook device initiative where every student was issued a Chromebook device. Teachers used Seesaw, Google Apps for Educators, and the digital tools within the core reading and math programs to support their instruction. Students also had access to online support programs such as Lexia for Reading and Zearn for Math.

Special events and activities took place this year with the support of the ALPs program, teachers, and volunteers. Tracey Ruest, Hooksett ALPs teacher, coordinated the Annual Pumpkin Roll Challenge, Cardboard Arcade, Gingerbread Man Crossing, Invention Convention, Hour of Code, Dot and Dash, and Math Enrichment. Community building schoolwide events occurred like Meet Your Teacher, Open House, Book Fairs, Halloween, Veterans Day Celebration, Harvest Festival, Dr. Seuss Week, Fun and Games Day, Storytime Read Aloud, and school spirit weeks.

Kayla Briggs, the Music Teacher, organized a winter concert for second grade and a spring musical for first grade. These events were a huge success! These events supported our efforts in building a positive school community.

As part of the 2nd grade science competencies, the students did research on pollination. The NH Audubon Society visited 2nd Grade to provide a science presentation titled "Pollinator Party." The students continued their research at school to complete research reports. They also created models of pollinators during art class with Annie White, the Art Teacher, and parent volunteers. The second graders presented their science research papers and sculptures to their families as a culmination of the unit.

The Annual Reading Challenge was another highlight for the school year. Congratulations to all of the students for completing the Annual Reading Challenge! They exceeded the Reading Challenge goal of 10,500 books. They read over 25,302 books during the reading challenge! Principal Loi performed a super stunt for the students and staff as the prize for completing the reading challenge.

Wildlife Encounters also visited Underhill for kindergarten and first grade presentations. The presenters brought wild animals to help illustrate important science concepts. Kindergarten learned about patterns of what plants and animals need to survive. First grade learned about animals and their offspring.

Marty Kelley was our Artist in Residence this year. Marty met with all K-2 Underhill students during his residency. He also worked with each second grade class individually. They worked in pairs to come up with a "hook sentence" for a story as well as a supporting illustration. Underhill families were invited to view the second graders' writing and illustration. Marty Kelley and Steve Blunt also provided a concert as part of the celebration of writing. This enrichment opportunity was supported in part by a grant from the New Hampshire State Council on the Arts and the National Endowment for the Arts. It was also supported by the Hooksett PTA and proceeds from our Book Fair. Thank you goes out to Gretchen Pyles, the Library Media Specialist, for coordinating the grant and organizing the residency with staff and students.

The Hooksett PTA supported the school with their volunteerism, fundraising efforts, programs, teacher grants, and various community building events like the Spooktacular, the Brain Show, Color Run, Tie-Dye T-Shirts, and Teacher and Staff Appreciation Week. They continue to be incredible partners and we appreciate their ongoing support.

We continued to partner with the Hooksett Police Department and Hooksett Fire and Rescue on various safety projects. Both departments provided presentations to the students over the course of the school year to support safety at home and at school. The Police and Fire departments supported the school with conducting emergency drills over the course of the school year as well.

In closing, this was a successful school year and we are incredibly proud of how much progress the students have made. Thank you to the teachers and staff for their hard work and dedication and to the families for their partnership. We are very fortunate to have such a great staff along with a community that supports its school.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin Loi". The signature is written in a cursive, flowing style.

Benjamin Loi, M.Ed.
Principal

FRED C. UNDERHILL SCHOOL STAFF

2023-2024

Administration

Principal Benjamin Loi
Assistant Principal Jennifer Colantuoni

Administrative Assistants

Administrative Assistant Maura Ouellette
Administrative Assistant Amy Martel

Faculty

Pre-School Alyssa Call
Kindergarten Shannon Baldoumas
Kindergarten Ashley Delani
Kindergarten Marnie Devereaux
Kindergarten Stephanie Kelley
Kindergarten Caryl Pawlusiak
Kindergarten Cara Prindiville
Kindergarten Emily Wood
First Grade Stephanie O'Connor
First Grade Madbury Bardier
First Grade Anita Field
First Grade Debra Lyscars
First Grade Ashley Penland
First Grade Stephanie Tardie
First Grade Ellyn Vilela
Second Grade Ashley Cardillo
Second Grade Maura Cassedy
Second Grade Karena Cosgrove
Second Grade Janet Girard
Second Grade Danette Noboa
Second Grade Sue Salcito
Second Grade Melissa Smith

Student Services

Pre-School Coordinator Rebecca Roy
Special Education Lucie Baillargeon
Special Education Emily Hardy
Special Education Caroline Macomber
ALPS Tracey Ruest
ESOL Mary Lou Donahoe
School Counselor Carly Wentzell
Occupational Therapist Lacey Ouellette
Speech/Language Path. Caroline Cherry
Speech/Language Path. Wendy Ryback-Soucy
Speech/Language Asst. Terri Gould
Physical Therapist Jessica Henderson
Psychologist Adah Murray
Behavioral Analyst Marianne Evans

Literacy Support / Title 1

Reading Specialist Nancy Dupont
Reading Specialist Linda Rattigan
Literacy Support Michelle Baer
Literacy Support Sue Gamache
Title 1 Math Tutor Jennifer JanTausch

Unified Arts

Art Teacher Annie White
Music Teacher Kayla Briggs
Physical Education Teacher Kathy Jenkins

Library/Media

Library/Media Specialist Gretchen Pyles
Library Assistant Leia Vincent

Technology

Technology Support Ryan Gelinis

Nursing

School Nurse April Fraser
Nurse Clerk Dale Aumann

Maintenance Department

Kristin McGovern Walter Hensel
Ralph Izzi Nicholas Lewis
Frank Loi

Food Service

Ashley Porter Darlene Frasier
Janyce Demers

Kindergarten Aides

Karen Conway Judy Penland
Karren Crain Cara Shea
Julie Edmunds Jenny Townley
Diana Hutchinson

Paraprofessionals

Cheri Brown Elizabeth Johnson
Sara Brown Tamara Morley
Ada Chong Lee Peet
Sophia Coakley Sarah Perron
Jennifer Fecteau Helena Phillips
Lydia Gagne Joanne Rollins
Hannah Glynn Marty Sharp
Shawna Harrison Crystal Stahley
Genna Haines Katelynne Tarasuik

Hooksett Memorial School

Annual Principal's Report 2023/2024



Hooksett Memorial School opened in the fall with a total student population of 428 students and closed the school year with 427 students. There were several staff changes this school year. Principal Brad Largy completed his third year as principal of Hooksett Memorial School and sixteenth year in the Hooksett School District.

Emily Breton - Grade 3 Classroom Teacher
Crystal Way - Grade 3 Classroom Teacher
Madi Gischel - Grade 4 Classroom Teacher
Tayla Timpe - Grade 4 Classroom Teacher
Jennifer Nadeau-Abdulkadir - Grade 5 Teacher
Justina Austin - Art Teacher
Maggie Lemay - Physical Education Teacher
Cassy Mello - Special Education Teacher
Emily Favaloro - Special Education Teacher

Hooksett Memorial School, family, friends, and community members honored a special individual in June who served Hooksett students for 23 years. Thank you to Laurel Levesque for her years of service providing Hooksett students with a high quality education and her mentorship to staff over the years.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe collaborative partnerships with the community supports the growth of all children. All decisions are based upon these values and on what is best for children.

Staff fulfilled the annual requirements of varied training throughout the course of the year. Each month during staff meetings, staff members engaged in activities related to pedagogical best practices, grading and reporting, and rubric development.

HMS staff participated in both summer work and Professional Development leading up to the first

day of school with students. Teams engaged in break out sessions in the areas of math, ELA, emergency management, content review, and meetings with administration and our school nurse, Jessica Grovo. All grade level teachers also met with Meghan McLain, Director of Mathematics, Accountability and Assessment, to explore concepts, discover meaning, and make sense of math. Many staff members continued their commitment in an extensive training, Language Essentials for Teachers of Reading and Spelling (LETRS) which is sponsored by the New Hampshire Department of Education. The purpose of these professional learning opportunities is to increase capacity for providing and overseeing reading instruction and structured literacy based on the science of how children learn to read. The ultimate objective is to create improved student outcomes and overall academic achievement through prevention of and intervention for reading difficulties, and to identify students who struggle to read. Brad Largy (Principal), Bill Hinkle (Assistant Principal), Megan McLain (Director M-A-A), Ashlyn Pasqual (grade 3), Jennifer Menken (Grade 3), Kailey Crockett (Grade 4), Sonia Laliberte (Language Arts Coordinator), Deirdre Brotherson (Grade 5), Emily Breton (Grade 3), Karen Bradley (Grade 3), Andrea Coulon (Grade 3), Terry Ux (Grade 3), Crystal Way (Grade 3), Mel Godbout (Grade 5), Jennifer Nadeau-Abdulkadir (Grade 5) all continued their participation in LETRS. Unified Arts staff, Reading Specialists, Paraprofessionals and other interventionists participated in Crisis Prevention Intervention (CPI) training facilitated by Mr. Hinkle.

Over 20 Hooksett Memorial Staff staff members joined the book study which met every other Friday morning before school to discuss the book *Mindsets and Skill Sets for Learning*. In *Mindsets and Skill Sets for Learning*, author Bill Zima clearly outlines what student agency looks and sounds like in the classroom. Our book study goal is always to have discussions that foster a learner-centered classroom culture, establish well-defined learning targets, deliberately plan and structure lessons, and more.

Professional Learning Team (PLT) meetings began at the end of September. Grade level teachers, including specialists, ELL and Special Education teachers met to discuss curriculum, instruction and assessment. During PLT meetings, grade level teams worked to establish norms, reviewed formative and summative assessment data, and discussed strategies to support students. During the first week of November, students completed a benchmark assessment for mathematics. The purpose of the benchmark was to identify students in need of additional math support. During subsequent PLTs, teachers reviewed the assessment data with Meg McLain, Director of Mathematics, Accountability and Assessment, and worked collaboratively to create targeted plans to support students during small group math instruction. Teachers also worked with the Language Arts Coordinator, to identify reading benchmarks that were utilized in December.

The school year began with our Meet your Teacher event on August 31st. On Tuesday, November 7, 2023 parents were invited into the building to participate in Parent-Teacher conferences. Expo Night was held at Hooksett Memorial School in April to celebrate the hardwork and success of students. Expo Night for students in 3rd and 5th grade was held on Tuesday, April 9th from 5:30-7:00 PM. Expo Night for students in 4th grade was Thursday,

April 11th from 5:30-7:00 PM.

Second grade students traveled to Memorial on June 10th, to meet the third grade teaching team, administrators, and tour the building. The second graders were fantastic guests; we can not wait for them to join our school community next year. Parents of incoming 3rd grade students were invited to attend a Parent Information Night on June 10th at 6:00PM.

For the past seven years, the third grade community at Hooksett Memorial School has been fortunate enough to have the SCA join classrooms to present programs on lifelong stewardship of our land and the empowerment young people can have as our future conservation leaders. The Student Conservation Association (SCA) is America's conservation corps. Volunteers from the program provide in-person, hands-on environmental lessons based on the NH State Science Curriculum. Lesson topics have included: soils, trees, insulation, rock cycle, animals (adaptation, habitats, and tracking), recycling, water cycle, ants, and so much more. SCA provided a culminating onsite field day experience for the students.



For the past 4 years Mrs. Brotherson, Mrs. Githmark, and their students have been collaborating with NH Audubon to develop a Peregrine Falcon: Students as Scientists' curriculum. The curriculum is now fully developed and is offered to students in the Manchester school system. Due to this connection with NH Audubon, Mrs. Brotherson and Mrs. Githmark were introduced to Anne Pardo who organizes the Brady Sullivan Peregrine Falcon naming program.



Beginning in March students in Mrs. Brotherson's and Mrs. Githmark's classes observed the Brady Sullivan Peregrine Falcons on the NH Falcon Cam (a joint effort of the New Hampshire Audubon Society, Brady Sullivan Properties, and Peregrine Networks) as they raised their family. This year, in addition to their scientific studies, students were very excited to have an opportunity to name the falcon chicks. The theme this year was: NH Nature Authors. Students voted on the order in which the following Authors would be named as the eyasses (baby falcons) were born: Whit, Thor, Frost, and Paola. (Scan the QR code for more images and criteria for naming the eyasses.) Students sought out ways to help support other opportunities including the Dawn Wildlife Rehabilitations and Bird Sanctuary.

On March 20th and 21st, fourth grade students visited the Statehouse and New Hampshire Historical Museum. Students participated in hands-on learning experiences and viewed representatives as a mock bill was introduced in the House. Students met one of our state representatives, had a mock vote in the Senate, learned about becoming a judge and explored many artifacts in the museum.

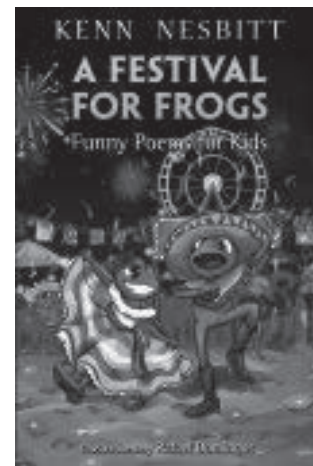


In May, the New Hampshire Energy Education Project (NHEEP) visited the fifth grade students at HMS where they explored electricity generation, including renewable energy, and its impact on Earth's spheres. The New Hampshire Energy Education Project's mission is to build a deep understanding of energy through education, encouraging choices that result in sustainability in our communities, economy and environment. Driving questions for students included, "How does the way we generate and use electricity impact our environment? What can we do to reduce our negative impacts?" Students worked to meet three learning targets: Demonstrate how electricity is generated, Explore renewable energy and Compare the impacts of electricity on the different spheres of the Earth and Design a personal goal to use less electricity to protect the Earth's resources and environment.

Students in 5th grade studied astronomy, learning about the sun, moon, and stars and had the unique opportunity to study all of this with the Solar Eclipse happening on April 8th, 2024. All fifth grade classrooms visited the McAuliffe-Shepard Discovery Center to culminate their learning experience. This included a planetarium show called "Tonight's Sky" which helped students locate constellations and planets in the night sky and taught them some of the archaeoastronomy ideas of ancient people. The McAuliffe-Shepard Discovery Center is a science museum located in Concord, New Hampshire. The museum is dedicated to Christa McAuliffe, the Concord High School social studies teacher selected by NASA out of over 11,000 applicants to be the first Teacher in Space, and Alan Shepard, the Derry, New Hampshire, native and Navy test pilot who became the first American in space and one of only twelve human beings to walk on the Moon.

Thank you to the students and staff at Cawley Middle School for once again, hosting all of the HMS staff and students at the morning performance of The Little Mermaid Jr. HMS students were greeted by the Cawley Hawk and were quickly mesmerized by the student art work on the walls and set, costumes, and performance. A special thank you to Mrs. Fuller, a pillar on the Unified Arts team. Mrs. Fuller has truly been a cornerstone of the Unified Arts team, dedicating herself wholeheartedly to nurturing creativity and artistry among the students of Hooksett. Her passion and commitment are truly commendable, and she has undoubtedly left a lasting impact on her students. Congratulations on your retirement.

Grade 4 students enjoyed a zoom author visit on May 6th with Kenn Nesbitt, author of "A Festival of Frogs: Funny Poems for Kids", as well as many other poetry books. Mr. Nesbitt is also the creator of the website Poetry4kids.com. The Media Center was excited to host this visit, as students had just finished up their poetry unit in the Media Center and had written and submitted their poems for the Media Center's annual Fourth Grade Poetry contest. The visit was fun and informative.



On June 5th, fifth grade students traveled to Cawley Middle School to meet their new teachers, administrators and tour the building. Students were excited and enthusiastic about the upcoming transition. Great job fifth graders, you have done an outstanding job this year as leaders of our Hooksett Memorial School community. Good luck! Make the most of your Middle School experience, “Make Your Mark, Make a Difference.”

TIGER, Theatre Integrating Guidance, Education, and Responsibility, performed for HMS during the month of May. TIGER is a professional theater company designed to help students and schools deal proactively with social issues and concerns facing students in schools today. This year’s theme was “Choose Love” which focused on the Choose Love formula of Courage + Gratitude + Forgiveness + Compassion-In-action = Choose Love.

During the month of November, ALPs teacher, Tracey Ruest, organized the Rube Goldberg Design Challenge Days for all Memorial students. This opportunity was organized collaboratively between ALPs, Media, classroom teachers, and the town library. Students previewed Rube Goldberg designs (machines) in class before arriving on Challenge Day. Teams of students were given a set of materials (toy car track, string, golf ball, ping pong ball, tape, binder clips, etc.) and a space with tables and chairs to use for height. Together, students worked to construct a chain reaction design to meet the goal. Also included were conversations about simple machines and identifying them in their design. This experience tied in with a choice later in the year when students were able to participate in the Invention Convention.

In February, Hooksett students inspired all ages with their innovative ideas during the Invention Convention. The Advancing Learning Programs (ALPs) department hosted the events at both Hooksett Memorial School and Fred C. Underhill School, along with help from many guest judges and volunteers. The Convention is where inventors and chain reaction designers in grades 1-5 showcase their designs. They worked on important communication skills as they described their invention process and answered questions from judges in the morning, groups of students in the afternoon, and families and friends in the evening.

All students who complete the project are recognized for their innovations. This enrichment activity is optional and the process includes a number of steps and requirements, including keeping an inventing journal, researching ideas, building a prototype, creating a display board, making a video of the presentation pitch, and facing the judging groups and visitors throughout the day. At the end of the local competition, awards are presented and place winners are nominated for the regional competition. Congratulations to those who represented Hooksett at the Northern New England Regional Invention Convention at the University of New Hampshire.

INVITED TO COMPETE AT NATIONALS:

- Boxed together are teams
- Avianna and Cora competed April 6 & 7 in our first ever Rube Goldberg National competition at Purdue University in Indiana.
- Invention Convention Nationals were June 6-8 in Dearborn, Michigan at the Henry Ford Museum

First and Last name of Inventor Grade

Cameron Moussoba¹

Joey McDonald¹

Charlotte Chin²

Nora Whalen³

Kelsey Davitt⁴

Hazel Lloyd⁴

Zoey Staples⁴

Avianna Westholm⁴

Cora Zeuge⁴

Hooksett Memorial School students participated in The Hour of Code during the week of December 5th. The Hour of Code is a global computer science initiative that creates a fun and creative environment for students to be introduced to the concepts of computer programming.

Mr. Hinkle continued to chair the Grading and Reporting Committee which was composed of teachers from each team. This year, we concluded the committee's work after the third cohort of participants. This committee continued to meet every other Wednesday after school during the school year. The group established that the purpose of the committee's work was to create a document that outlines some foundational grading practices for all teachers at HMS. The committee continues to use the book *On your Mark* by Dr. Thomas Guskey to guide their conversations. Additionally, the committee reviewed the work and research of Rick Wormeli. More recently, the group has examined the work of Ken O'Connor and his text *How To Grade For Learning*. His expansive research outlines processes for accurately measuring students against standards and how to report student achievement.

Members of the Hooksett Grange presented and donated dictionaries for all Grade 3 students at Hooksett Memorial School, an annual tradition for the Grange. This puts a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. Thank you to the Hooksett Grange for continuing to make this annual donation to our Hooksett children. Maggie Lemay, and volunteer coordinator worked tirelessly to organize HMS Field Day 2024. Field day was a success in great part due to the support of our parent volunteers returning to

participate in the fun. Thanks to our committee for coordinating this for all students and their families.

The HMS band and chorus performed multiple times this year and had A+ performances each time. HMS staff and students had the pleasure of attending the first Spring Band and Chorus Concert during the school day. That same evening, students performed for a full crowd of family and friends at Cawley Middle School. The HMS staff could not be more proud of the dedication of our talented performers. Great work!

HMS continued with our Podcast and we continue to use this platform to showcase all the great things happening at HMS and in the community. Each month we will discuss some of the items on the Principal's report in more detail and spotlight student and staff accomplishments. Please take the



time to listen to the HMS Podcast!

<https://hmspodcast.buzzsprout.com> Hooksett

Memorial School can also be followed on

Instagram at Hooksett_Memorial to see all the great things occurring at HMS with students and staff.

In closing, it is important to say a special thank you to the Hooksett community for its continued support. It is with this partnership that students and staff continue to grow and make the most of their educational experiences.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Brad Largy'.

Brad Largy,
Principal

Hooksett Memorial School

Staff List

2024 - 2025

PRINCIPAL

Brad Largy

ASSISTANT PRINCIPAL

Bill Hinkle

FACULTY

Karen Bradley	Gr. 3
Emily Breton	Gr. 3
Deirdre Brotherson	Gr. 5
Andrea Coulon	Gr. 3
Kailey Crockett	Gr. 4
Emily Favaloro	Gr. 4 Sp.Ed
Kari Gischel	Gr. 4
Robin Githmark	Gr. 5
Melanie Godbout	Gr. 5
Kelly Gouveia	Gr. 4
Laurel Levesque	Gr. 5
Jennifer Menken	Gr. 3
Melissa Nadeau	Gr. 5 Sp. Ed.
Jennifer Nadeau - Abdulkadir	Gr. 5
Cassandra Mello	Mixed Sp. Ed
Ashlyn Pasqual	Gr. 3
Emily Peach	Gr. 4
Annie Rehm	Gr. 5
Tayla Timpe	Gr. 4
Linda Stockwell	Gr. 3 Sp. Ed.
Mandy Tran	Gr. 4
Teryl Ux	Gr. 3
Crystal Way	Gr. 3

SP. ED. AIDES

Judy Berthiaume	Gr. 3
Danielle Robidoux	Gr. 3/5
Lori Vincent	

Administrative Assistants

Laura Duchesne	School
Leslie LaRosee	School
Julie Collins	Special Ed.
Laurie Tumasz	Special Ed.

DISTRICT SPECIAL EDUCATION

Christine Osborne, Director of Sp. Ed.
 Julie Ackroyd, Elementary Special Ed. Coord.
 Rebecca Martel, High School Special Ed. Coord.
 Linda Willard, High School Special Ed. Coord.

SPECIALISTS

Kimberly Ackles	Guidance
Justina Austin	Art
Brandon Davini	Music
Donna Ellis	Guidance
Jessica Grovo	Nurse
Laura Harwood	Title I
Michele Hayes	ELL
Jessica Laughton	Reading Specialist
Margaret Lemay	Phys.Ed. / Health
Zoe Martel	Music
Pam Pinto	School Psychol.
Tracey Ruest	ALPs
Ellen Wight	Reading Specialist

LUNCH ROOM STAFF

Cindy Nusbaum, Director
 Eleni Gagnon, Kitchen Manager
 Jackie Samaras, Kitchen

LIBRARY

Rosanne Beaudoin	Librarian
Cami Langton	Media Specialist

DIRECTORS OF CURRICULUM

Sonia Laliberte, Director of Language Arts
 Meghan McLain, Director of Math

TECHNOLOGY DIRECTOR/STAFF

Sebastian Boisseau
 Ryan Gelinis
 Dan Roma, Director

MAINTENANCE DEPT.

Dean Farmer, Director
 Mary Palmer, Lead Custodian
 John Flood
 Jim Morin

**David R. Cawley Middle School
Principal's Report 2023 - 2024**

David R. Cawley Middle School opened the school year on September 5, 2023 with a student population of 425 students. On the last day of school there were 417 students. This was the 21th opening of Cawley Middle School

Principal Matthew Benson completed his 13th year as principal and sixteenth year at Cawley Middle School. Eight new teachers were hired:

Robert Anderson, 8th grade math, Sofia Barassi, 7th grade science, Katherine Dwyer, English Language Learners, Jennifer Fay, Title I math, Jennifer Brenner, special education, Kendall Frizzell, 8th grade social studies, Sandra Moore, Reading Specialist, Ryan Quinlan, 6th grade language arts.

Cawley Middle School Building Goals 2023/2024

1. All staff members will base decisions on what is best for students and create an environment of mutual respect using the Portrait of a Cawley Learner as our "Why."

2. Students will engage in independent and guided reading and writing activities regularly in all content areas in order to increase fluency, comprehension, and vocabulary.

3. Using student data such as content assessments and NH-SAS modules, teachers will collaboratively develop and implement targeted instructional strategies in content area, team, and curriculum and consult meetings to improve student achievement.

The school's theme is "Make a Mark, Make a Difference." The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful, and making positive choices at Cawley Middle School and in their community. The school community encourages students to think about their future and how they can positively affect the world.

This year the staff and I were excited to announce the official unveiling of the Portrait of a Cawley Middle School Learner. Our goal as a staff is to prepare students to be successful in high school, college, careers and in their personal growth using the Portrait of a Cawley Learner as guide.

The five key attributes of the Portrait of a Cawley Learner are:

- Communication
- Collaboration
- Perseverance
- Problem Solving
- Responsibility

The student body and staff all participated in an assembly on September 8 to celebrate the return to school and officially unveil Cawley's Portrait of a Learner. Karin Rogers, Lea Maguire, Jeff Hamilton and myself coordinated the assembly that had students dancing, cheering and learning about the five key components of the Cawley Portrait of a Learner.

Captain Hawkins ran through the banner to get the students excited. Anastasia Judge and Captain Hawkins (Parker Waddington) led the school in the Cawley Cheer. Jeff Hamilton wrote and led the school with the singing of the “Hawk Song.” Teachers Jessie Palmer, Kristin Yeaton, Brandon Davini and Andrea Meyer each selected a word to speak to students about and explained how they have demonstrated the traits in their youth, high school, college and careers. The first word that the students and staff focused on was “Responsibility.”

The 21st Century Technology sixth grade FLEX students explored video production as a medium to promote and share information. Students created CMS20 (for the 20 years being in the Cawley building) to inform students about the Portrait of a Cawley Learner. The team of students developed a theme, logo, and scripts for the newscast. Students created a total of six segments which included an introduction about the Portrait of a Cawley Learner and a segment for each trait (Communication, Collaboration, Perseverance, Problem Solving & Responsibilities). Thank you to the following students for all their incredible work: Jasmine Birouki, Imran Culum, Matthew Dodd, Edis Jusufovic, Grace Singleton, Tyler Smith, Ammar Subasic, and Jaxson Sullivan.

In June of 2023, core teachers completed a survey to identify the major skills that students in need of intervention struggled with in the two content areas of reading and math. Using this information, along with NWEA and NH-SAS data, students were selected for the Cawley Summer Intervention program. As done in previous years, this program ran for three weeks, for four days each week in tandem with the Summer Academy program for students to make up for failing two or more classes for the year.

Twenty five students attended and participated in intervention, in language arts, science, social studies, math classes, as well as extension sessions focusing on close reading and vocabulary skills. Students' specific areas of strength and weakness were identified and utilized to design lessons and activities to best support their needs as individual learners.

This past summer Matina Goulakos coordinated the Title I summer program. Title I at Cawley was from July 31 - August 10. Nine students ranging from incoming sixth grade to rising ninth graders participated in the program. Students received targeted math and ELA support from certified teachers.

This school year Cawley had a full time Title I math teacher, Jennifer Fay who provided targeted instruction for all grade levels. The addition of this program supported students with foundational math skills. There were 30 students across all grade levels who attended Title I math class each day. In addition Mrs. Fay pushes into math classes in all grade levels supporting students in the Title I math program.

Teachers arrived back at school on August 29. For two days teachers participated in professional development that involved active shooter training, subject content meetings and team meetings. At the opening staff meeting teachers shared their “why” for the reason they teach. In addition, the teachers collaborated about strategies to seamlessly integrate the key components of the Cawley Portrait of a Learner; communication, collaboration, responsibility, problem solving and perseverance into their teaching.

On September 30 teachers participated in professional development in their specific content area. Math and special education teachers continued their work with the Ongoing Assessment Project. All other staff participated in Keys to Comprehension in learning how to use a variety of comprehension strategies across all content areas. In addition, the Cawley language arts, unified arts, social studies and science teachers all participated in four coaching sessions using the Keys to

Literacy Comprehension and Writing strategies in their classrooms. Each teacher also developed and implemented two writing activity guides in either narrative, argumentative or informational writing.

On March 27, language arts, unified arts, science and social studies teachers participated in the 2nd training of “Keys to Content Writing.” The goal of the day was to support deeper understanding and implementation of the Keys to Comprehension strategies across grade levels and content areas. There was an additional Keys to Literacy coaching day on April 10 that focused on summary writing

Each month the Director of Math Accountability and Assessment, Meg McLain and Director of Language Arts, Sonia Laliberte met with the math, science and language arts teachers in professional learning team meetings either by grade level or by department. At the meetings the aforementioned directors worked collaboratively to review formative assessment data to guide their instructional practices during core instruction and FLEX. These meetings were highly effective in developing strategies for instruction and assessment.

The annual Open House for parents was on August 30. Teachers gave an overview of the curriculum, scheduling, events for the year and structure of the school. The event was well attended and positive feedback was received from parents. Members from the Cawley Builders Club volunteered to guide parents to the various locations in the school.

As a part of the NH Bullying Law, the Cawley Administration presented to all students regarding bullying in the second week of school. These in-depth presentations provided students with strategies to identify bullying, stop bullying and treat others with respect and kindness. In addition, the administration presented the emergency management drills to all students with a focus on “See Something, Say Something.”

In the winter, students in grades six through eight completed the New Hampshire Statewide Assessment System interim assessment for Mathematics and English Language Arts. This interim assessment provided math and language arts teachers elicit evidence of learning to inform teaching and evaluate grade level instructional progress. It is a light footprint and takes less time to administer than the summative assessment, which takes place in the spring.

In late January 8th grade students were randomly selected to be assessed in reading and math for a test known as the nation’s report card called the NAEP assessment.

In the first week of March all students were assessed in writing using the NH SAS Assessment. In May all students completed the NH-SAS summative assessment on their grade level in reading and math. Eighth grade students were also assessed in Science.

This year’s annual High School Information Night was on September 11. During the informational night the Cawley Administration outlined the process for parents and students that details the process for students transitioning to high school.

After the informational presentation, representatives from Pinkerton Academy spoke about the school’s academic co-curricular and athletic programs and also provided valuable information about the transition to high school.

The number of students from the Class of 2024 will attend the following high schools:

- Bow High School –
- Goffstown - 0
- Londonderry High School – 12
- Manchester Central High School – 2
- Manchester Memorial High School – 1
- Manchester West High School - 0
- Pembroke Academy – 7
- Pinkerton Academy – 117
- Private - 2

On January 22, only 8th grade students who are attending Pinkerton Academy in 2024 - 2025 traveled to Pinkerton Academy during the school day to talk directly with other students about their experiences in the areas of Junior ROTC, the Arts, Career and Technical Education and World Languages. Students moved through these four programs during the full-day activity.

On Wednesday, May 15, all 7th grade students had the opportunity to attend a field trip to Pinkerton Academy to learn about the school’s academic and athletic programs, clubs and school culture. Students were led on a tour of the campus by representatives from Pinkerton Academy.

On June 4, students attending Londonderry High School in 2024 - 2025 attended a “Step Up Day” at Londonderry High School.

The Student Council met twice in the month with over 30 students in attendance from all grade levels. The Student Council’s Executive Board was elected and the following students represented the board; 8th Grader, Cali Sylvia and 7th Graders, Lucy Callanan, Alixandra Daigle, Stewart Gregory, and Hannah Russell.

The Student Council sponsored four school dances this year. In December the Student Council worked as a group to plan a Holiday Spirit Week for the last week before vacation. The members collaborated to coordinate a full week of creative Dress-Up Days, a Hot Chocolate Holiday Social and a Holiday-Themed Song Competition. The students crafted cheerful messages to one another and the Cawley staff. In March, the Student Council helped to facilitate several Middle School Month activities and events including the school-wide Spirit Rally. In addition, the Student Council passed out candy to staff during the annual Teacher Appreciation week.

Kara McIntyre, who in her second year as the Builders Club president was awarded the Distinguished Board Member Award at the Kiwanis Dinner on September 20. This award is from the New England and Bermuda District of Kiwanis. Kara was nominated and earned this award for her dedication and hard work for the Cawley Middle School Builders Club. This award is given to recognize those who have shown outstanding commitment and volunteerism. Kara is a true leader

and proved that at every meeting and event. The school community is very proud of Kara and her accomplishments.

This year the members of the Builders Club supported many organizations in the community. The members made food baskets at the Hooksett Food Pantry for both Thanksgiving and Christmas. The members helped at Light up the Village and the Hooksett Library Christmas party. The students shopped for four Hooksett children and made 100 candy cane reindeer for the children of Hooksett. The members were bell ringing for the Salvation Army in Hooksett, worked at the Hooksett Winter Carnival, and made dog toys that were donated to a local shelter. In February the members participated in the Valentines for Veterans at the Vet Center in Hooksett as well as the Hookset American Legion. The members volunteered at the PTA Father-Daughter Dance, held the annual "April Showers" hygiene drive and thanked the teachers at Cawley Middle School with a vine in the hallway that recognized them for "Helping us Grow."

National Red Ribbon Week was recognized at Cawley Middle School from October 23 - October 27. Cawley students and staff will participated in a week of activities designed to bring awareness to the benefits of making healthy lifestyle choices and remaining drug and alcohol-free. Each morning an announcement will be made by a member of the student-led Heart of the Hawk group.

The School Resource Officer Bergeron participated by offering chances for students to win a reward for displaying positive behaviors during the week.

Congratulations to Cawley 8th grader Kara McIntyre for being named the Hooksett Kiwanis Youth Volunteer of the Year. Kara has made a profound impact in the Hooksett Community and Cawley Builders Club with her leadership and commitment to volunteering.

In addition, congratulations to special education teacher Mark Gregoire as he was named as the Hooksett Kiwanis Educator of the Year. Mark's dedication and passion for supporting all students educationally and socially along with being an advisor for the National Junior Honor Society in coordinating a myriad of events to support local charities in Hooksett make him worthy of this honor. Kara and Mark were recognized at an awards ceremony on May 15.

Congratulations to Senora Davila-Colon for winning the 2024 Vocesdigital National/International Teacher Spotlight Award. This award is given to world language teachers that have left a significant impact on their community and school. Senora is one of only five teachers to be presented this award.

Senora was nominated by Cawley's French teacher Gregory Bickford who wrote, "This teacher, through her many years of experience and service to various communities, has left a lasting impact on both the students and staff who have had the pleasure of meeting her. She has continued to innovate her classroom and craft through her 27 years in the field. Originally starting as an English teacher in her home of Puerto Rico, she has proved time and again that she is dedicated to teaching not only the language, but the culture of the Spanish-speaking world using her personal experiences. I have been lucky enough to have worked alongside her in our school's World Language department for the past five years and have seen nothing less than greatness. She is a phenomenal teacher who deserves outstanding praise and recognition."

In early December, 8th Grade social studies teacher Sarah Piana was accepted into the Discovery Educator Network (DEN). This is one of the longest running networks of top educators from around the world. DEN provides their members with many resources and opportunities such as research

cohorts, professional feedback sessions, exclusive professional learning opportunities, events, early access to resources and more. This network will support Mrs. Piana and in turn the social studies department in using the Discovery Education Social Studies Techbook.

Eighth grade social studies teacher Sarah Piana coordinated the Veterans Day assembly for students and staff on November 9. The band and chorus performed patriotic music and students volunteered to participate in the assembly by writing poems to honor veterans. This year, the assembly featured Ashley Kitchell, the Operations Manager at Liberty House. Ashley was accompanied by Ezra, who is a therapy dog. Ashley explained how veterans are supported in a multitude of ways through Liberty House and their programs along with the daily nurturing Ezra provides. Cawley was fortunate to welcome over a dozen veterans and their families who attended the assembly as our guests of honor.

On November 15, Michelle Fuller who is the Art teacher at Cawley Middle School and several Cawley graduates officially presented the “Bicentennial Mural” to the Town of Hooksett and Town Council representatives. When the students were in seventh and eighth grade at Cawley they designed and created a tileboard mural that celebrated the Town of Hooksett’s bicentennial. The mural is now displayed at the town’s office on Main Street.

Michelle Fuller’s art classes created ornaments for Christmas trees that are on display at the Hooksett Town Hall. The students used the technique of quilling “that involves the use of strips of paper that are rolled, shaped, and glued together to create decorative designs. The top of the tree had an ornament that modeled the Cawley Hawk.

Seventh grade math teacher Melissa Tanguay received a grant from the Hooksett PTA for picnic table materials. The Industrial Technology teacher, William Trimmer’s FLEX 7th and 8th grade students worked together to complete the octagonal picnic tables. The cutting of materials started in the 4th quarter of last school year and the assembly and finishing was completed this September and October. Mr. Trimmer and students had to solve problems along the way, but the outcome speaks for itself. The many angles required students to really persevere through each step. The two tables should last many years being made out of pressure treated wood and the three different finishes that give it a great look.

Cawley’s Wellness Committee focused on creating two separate events, one for the staff, and one for the students in December. The staff event, “12 Days of Cawley,” was driven by a calendar of team building and healthy eating during the 12 Days prior to the winter break. Each day offered a different activity in which the staff participated. The Sunshine Committee planned an activity in which staff compete against each other in building gingerbread houses.

The student Wellness Week was designed to energize and inspire a healthy lifestyle. Wellness Week was January 8-12.

One day the students played “Captain Hawkins Would You Rather,” by following a We Video designed by one of the student Wellness Committee members, Stewart Gregory.

Another day the students moved to the Captain Hawkins Portrait of a Learner Dance, created and videoed by student Wellness Committee member, Hannah Russell and members of the Cawley Dance Club.

School Counselor, Lea Maguire along with eighth grade students Brayden Come, Emmanuel Mokuu, Nadia Cosic, Bria Tremblay and Keegan Hunt recreated The Jar of Life - Rocks, Pebbles, Sand Experiment. During this activity students were presented with the challenge to consider which parts within their jar matter most and fill their lives with positivity, purpose and personal growth and which parts take up the majority of their focus, energy and time and whether these parts define them or distract them from their purpose and growth.

Finally, to create additional excitement and positive energy the committee assigned a Spirit Day wear for each of the days of the week in which students were encouraged to dress to a daily theme from Mellow Out Wearing Your Favorite Sweatpants and Fruit Salad Mismatched Colors Day.

The culminating celebration of wellness was on Friday, January 19. In the morning students participated in the school wide Brain Games Assembly followed by an academic screen free day. During this day, students and staff were engaged in a day of learning that promoted the pillars of Cawley's Portrait of a Learner: Communication, Collaboration, Problem- Solving, hands-on and collaborative learning free from screens and technology.

The Cawley Wellness experiences were designed to support a healthy mind and body and promote positive school culture in which all members make responsible choices, collaborate, communicate, problem solve and persevere while reflecting on the five tenets of the Portrait of a Cawley Learner.

Cawley Middle School was excited to partner with The Education Department at Southern New Hampshire University with a field-based course for college students pursuing an education pathway. This model provides opportunities for professors and students at SNHU to be in a school and apply knowledge from the course at the same time.

After 15 amazing auditions and hours of deliberation by Cawley's student lead group, Heart of the Hawk, the school selected the 6th grade Cawley Mascots in Training winners, **Zoey Godbout and Genivyve Judge** and the Mascot Handlers, **Lily Fitzpatrick and Everly Fornier**. The four students will be an integral part of promoting school spirit for the next three years.

SNHU students visited sixth grade science classrooms twice a week to work with Cawley students. Sixth grade science teachers, Sara Rushia and Kevin Fleury designed the lessons and then worked with the SHNU students to co-teach the lesson.

The National History Day Project is an academic program for middle and secondary students across the United States. Students select historical topics related to the theme and conduct extensive primary and secondary research projects

This year the Social Studies Department made it their curriculum goal to have all students, in grades 6-8, participate in this school wide and potentially state and national competition known as National History Day.

Their projects reflected the theme of "Turning Points In History." Students chose to create their project in the following formats; essay, performance, documentary, website, or exhibit.

The sixth grade students were the first to participate in this event. They began their research with a topic tasting. Students traveled from Social Studies and ELA "restaurants," such as *Mrs. Brewitt's*

View of the Nile and the Palmer Palace, to sample various topics from ancient civilizations including China, Mesopotamia, Greece, Rome, and Egypt.

On February 9, the students held their National History Day Expo. Parents, teachers, fellow students, and other community members were able to see the students' essays, performances, documentaries, and or exhibits. The following 6th grade students were selected to move to the next round; Emma Greenberg, Lyllian Eddy, Paige Reed, Crew Fitzgerald, Tyler Smith, Chris Libby, Rhys St. Onge, Dom Buco, Maddie Greene, Alexis Ah You, Adalyn Tremblay, Piper Stewart, Eli Maron-Loos, Daria Bon, Nick Uribe, Jacob Timpe and Milla Creamer.

Students in grades seven and eight held their National History Day galleries on March 11. The exhibits represented a wide array of interesting topics of historical turning points in national and world history from such topics as: the invention of aqueducts, creation of prosthetics to Chinese calligraphy and the Battle of Gettysburg. Student participation reflected high levels of research, writing skills, creativity and engagement. Overall, a total of twelve students will be representing Cawley Middle School at the State Competition which will be held at Plymouth State University on Saturday, April 6.

Thank you to Karin Rogers, Assistant Principal, Paige Benotti, grade 7 social studies, Mikaela Gauvain, grade 7 social studies, Leigh Gibson, grade 7 language arts, Tara Sanford, grade 7 social studies, Sarah Piana, grade 8 social studies, Kendall Frizzell, grade 8 social studies, Brooke Saltus, grade 8 language arts and Kimberly Gartland, grade 8 language arts for planning and implementing this highly engaging cross-curricular learning experience.

Below is list of the winners for each category:

Individual Exhibits

Reid Hamilton, Grade 7
Jamie Godbout, Grade 7

Group Exhibits

Paige Reed, Grade 6
Abby Chambers, Grade 6
Violet Lloyd, Grade 7,
Emily Little, Grade 7

Website Designs

Maxine Ryan-Jacobson, Grade 8
Matthew VanWagner, Grade 8

Performances

Lucy Callahan, Grade 7
Kara McIntyre, Grade 8

Documentaries

Jaelynn Breton, Grade 7
Maggie McAuliffe, Grade 8

On April 6, the following students competed at the state National History Day competition at Plymouth State University: Matthew VanWagner, Maxine Ryan-Jacobson, Maggie McAuliffe, Jamie Godbout, Reid Hamilton, Violet Lloyd, Jaelynn Breton, Lucy Callanan, Abigail Brown, Paige Reed, Abby Chambers and Emily Little. All of the students achieved high scores and many placed in the top three of their category.

Congratulations to Maxine Ryan-Jacobson, Maggie McAuliffe, Jamie Godbout, Reid Hamilton, Violet Lloyd, Emily Little and Lucy Callanan who were selected to compete at the National Competition in Washington D.C. The entire school community is proud of all of the students who participated.

In the month of December, fifty seventh grade students were able to participate in a field trip to the NH Supreme Court. On the trip students simulated the proceedings and arguments in two landmark Supreme Court cases: *Tinker v. Des Moines* and *New Jersey v. T.L.O.* To prepare for the simulation at the Supreme Court, students met with a former state attorney and former NH Chief Justice Robert Lynn who explained the cases to the students and helped them develop their arguments that they presented in front of the court. All of the staff at the court, including current NH Supreme Court Justice Patrick Donovan were very impressed with the students' knowledge of the Constitution, Bill of Rights, and their ability to present their arguments and respond to the justices' questions.

Sixth grade social studies teacher Erin Brewitt had her FLEX students participate in the Daughters of American Revolution contest this past fall. The following 6th grade students submitted essays; Milla Creamer, Madison Huberty, Mason Picard and Dylan Proulx. 7th grader Violet Lloyd also submitted an essay.

Madison Huberty was selected as the 6th grade Molly Stark Chapter winner and Violet Lloyd the 7th grade winner. The topic this year required students to imagine they were newspaper editors for the Philadelphia Times in 1897 and share what it was like to hear "Stars and Stripes Forever" (later to become the United States national march). Students had to dive into the life of the composer and the political feeling during that time.

Both Madison and Violet were recognized on February 16 at the General John Stark House in Manchester. They read their essays and received a Bronze American History medal, certificate and monetary award.

Congratulations to 7th grade student Violet Lloyd for finishing 3rd place in the Northeast for her award winning Daughters of American Revolution Essay. Violet was recognized at a special ceremony on May 4. Violet was required to write about John Sousa's life and inspiration for writing the "The Stars and Stripes Forever." Thank you to sixth grade social studies teacher Erin Brewitt for coordinating this wonderful opportunity for her students.

The Advanced Learning Program teacher Mrs. Yeaton began her second year at Cawley. There were pull-out language arts classes for all three grades. Students were involved in research, reading, writing and discussion at high levels.

As part of the ALPS program for all students this year's Skywatch event hosted by the NH Astronomical Society was on November 9. As a supplemental learning experience, Mobile Ed Productions provided a Sky Dome Planetarium show for each core team at Cawley. The content of the show included: "a 45-minute journey through the universe." Students enter the dome and are introduced to a "star filled" sky.

The ALPs program supported all students this year at Cawley. Students has the opportunity to participate in the National Novel Writing Month Club. The Young Writer's Program encouraged students to write creatively for the month of November.

ALPs offered a day of S.T.E.A.M. education for all Cawley students in December. Each science class spent a day in the newly outfitted Cawley Creator Lab. The focus of the Portrait of a Cawley Learner for November and December was perseverance. Students worked in teams to persevere and complete challenge activities ranging from engineering to electrical circuitry.

The Advanced Learning Program's Flex student's participated in the chorus concerts by providing an American Sign Language accompaniment for John Lennon's "Imagine." The more than a dozen students did a marvelous job, and received many compliments on the emotional impact of their performance.

Mrs. Yeaton has been supporting students with their National History Day projects in January, and the Creator Lab opened for Thursday morning free-create time. Students worked on robotics, roller coaster building, sewing, and jewelry making. In March all Cawley students will be participated in an authentic "problem solving" activity that is aligned with the "Portrait of a Cawley Learner" and "Problem Solving Week" during Middle School Month.

In the spring the ALPs, students explored poetry and the power of language for National Poetry Month. Additionally, the 7th graders composed visual essays to analyze common themes found in Ray Bradbury's works. The 8th graders wrapped up their novel study and wrote Reaction Books to help synthesize the powerful experience of reading *The Book Thief* by Markus Zusack. Mr. Palmeri's 7th grade students were in the Creator Lab for a day of math learning focused on ratios, percents, and proportions.

Pi Day 3.14 was celebrated on March 14 in all three grades. In sixth grade students rotated among all eight core teachers with Pi related activities. The activities focused on exploring digits of Pi and the relationship of a circle's circumference to diameter. Students were able to enter contests for Pi day including best pies, memorization contest and other Pi research projects. In grade 7, some students ran 3.14 laps around the Cawley bus loop equating to about 2/3 of a mile. There were 3.14 reciting contests and a student from Cornell, Abby Brown was able to recite the digits of Pi to 291 places from memory. Students had choices of activities including seeing how many words they could think of that started with the letters Pi, did Sudokus that replaced the number 1 with the Pi symbol, and did Pi/circle crosswords. Students also visited the website "Mypiday.com" where they entered their birthday to find out their "Pi" day.

Eighth grade students used a variety of objects with circles to measure and record the circumference and the diameter of the circles provided. Once they measured, they divided the circumference by the diameter and recorded the results. Students collected and analyzed the data seeking out patterns. If students measured accurately, all of the quotients were approximately 3.14 (Pi). Students engaged in a discussion surrounding the formulas containing Pi (circumference & area of a circle) and how they were related to the activity. Students also analyzed how many digits of Pi are appropriate when calculating in different scenarios; for example, scientific vs. daily calculations. In addition, students watched a short video about how Sir Isaac Newton discovered a much more efficient way to calculate Pi and its infinite digits.

On April 8, from approximately 2:15 pm to 4:15 pm there was a solar eclipse that was viewable in New Hampshire. The science teachers planned and implemented several engaging learning activities that prepared students for this multigenerational experience. Thank you to the Hooksett PTA for generously donating eclipse glasses for all students at Cawley.

Eighth grade Family and Consumer Science and Next Generation classes at Cawley combined resources for an exciting new financial literacy program. Mrs. Meyer and Mrs. Olsen collaborated to introduce lessons to help students set and reach future goals for financial wellness.

Instruction was supplemented by lessons delivered by representatives from Service Credit Union within the Cawley classrooms. Topics included budgeting, credit and debit, gross pay, personal credit scores, saving and taxes. Students will be practicing independent skills for lifelong financial wellness.

The culminating activity, “Bite of Reality” Financial Literacy Fair”, occurred at Pinkerton Academy on June 4. Students traveled to Pinkerton Academy to attend the authentic learning experience. At Pinkerton the students interacted with professional financial representatives in their fields of expertise. Students made real world decisions with the help of credit union representatives and financial planning experts regarding personal money management goals.

On April 8, from approximately 2:15 pm to 4:15 pm there was a solar eclipse that was viewable in New Hampshire. The science teachers planned and implemented several engaging learning activities that prepared students for this multigenerational experience. Thank you to the Hooksett PTA for generously donating eclipse glasses for all students at Cawley.

Cawley sixth graders celebrated National Sea Monkey Day on Thursday, May 16. Known as brine shrimp in the world of zoology, Sea Monkeys have their own official holiday to recognize their contributions to science. Brine shrimp are frequently used in experiments because they are ideal organisms due to their quick life cycle and simple care requirements. After studying these amazing arthropods, the sixth grade students participated in an afternoon of many Sea Monkey-themed activities in different curriculum areas.

The National Junior Honor Society inducted new members in late October. Thank you to the NJHS Faculty Council for their hard work in reviewing applications and selecting our new members.

Congratulations to the new members:

Caleb Arroyo	Ella Kubat	Aida Omerbegovic
Natalie Bergeron	Emma Kubat	Jonathan Palazzo
Jaelynn Breton	Jace LaBranche	Lydia Raymond
Abigail Brown	Sophia Lacasse	Hannah Russell
Lucy Callanan	Ella Liadis	Alaina Spencer
Reese Cook	Emily Liadis	Theresa Storey
Alixandra Daigle	Emily Little	Sophia Thapa
Brooke DeVall	Violet Lloyd	Bria Tremblay
Violet Doty	Ryan Lovejoy	Emily Upton
Mason Fay	Abigail Marcotte	Xavier Vasquez
Stewart Gregory	Nolan Murphy	Amelie Vigneau
Reid Hamilton	Sierra Nicholls	

The National Junior Honor Society rang bells for the Salvation Army, read to students at Underhill, had a very successful pancake breakfast in January raising over \$1,200.00 and held a donation book drive for the Hooksett Public Library and funrasied for Honor Flight New England from the Cawley Talent Show

The 30 returning 7th grade NJHS members elected their next year's board on June 6 for the next school year:

President: Lucy Callanan

Vice President: Lydia Raymond

Secretary: Reid Hamilton

Co-Publicists: Emily Liadis and Stewart Gregory

Historian: Emily Upton

The Cawley Robotics teams performed exceptionally well in the Manchester Robotics Tournament in November. Team Red Square placed in the top four in the robot game, making it to the second round of the playoffs. Team Yoinky Sploiunkle quietly improved their scores each match and had their high score for the day in their last and final qualifying match round. As a result of their success both teams earned a spot in the state tournament on December 2.

Both teams were commended for their outstanding performances at the state tournament Team Red Square finished 10th and Team Yoinky Sploiunkle finished 29th. Team Red Square wowed the judges in their innovation project, earning the Innovation Project 1st place award.

Congratulations to the following students who represented Cawley at both Robotics Tournaments:

Team Red Square:

Gavin Allen
Jaime Godbout
Jackson Waddington
Nick Zagaria
Reid Hamilton
Owen Vincent
Nick Mason
Andrew Mason
Cyril Wakim

Team Yoinky Sploiunkle:

Matthew VanWagner
Thomas VanWagner
August Weirich
Rachael Greenland
Benjamin Poste
William Mackey

Team Cornell's teachers, Leigh Gibson, Melissa Tanguay, Jeff Hamilton, Carol Ward and Paige Benotti contacted me last summer about having students lead their parent conferences on November 7 as a pilot. The teachers wanted students to attend and present to their parents about their learning experiences, challenges and successes in all of their subjects. Students and their parents moved from each core classroom every ten minutes to meet with their core teachers. Students were well prepared and were able to advocate for themselves articulately and in detail. Parents, students and teachers all provided positive feedback about piloting student led conferences.

Congratulations to Ms. Gauvain's homeroom for winning the class challenge for Fire-Fighters Challenge. The class decorated their door and also had an amazing cheer, song and team spirit and sportsmanship. Congratulations to Carter Casey and Mason Fay for winning the individual obstacle course challenge.

On May 17, the Hooksett Fire Department instructed seventh grade students on performing CPR with only their hands. Students did not earn a certification, but were introduced to hand techniques and the benefits of knowing CPR.

7th grade students participated in Project Safeguard which was designed by the school counselors and administration for 7th graders addressing current issues impacting teenagers.

Parents were **invited** to attend two morning presentations at Cawley Middle School. The first was Marko the Magician who has spoken annually to 7th grade students and their parents about making good decisions and goal setting while weaving magic into the interactive presentation.

The second presentation for parents only was by the former School Resource Officer, Angela Bergeron who is now a Juvenile Probation/Patrol Officer for the Southern District of New Hampshire. Angela spoke about cyberbullying, sexting, cell phone apps, things to look out for and what parents can do to help their kids remain safe online.

Class sessions for students addressed mental health, peer pressure, self-esteem, developing positive relationships, Internet safety, college and careers, solving problems collaboratively and developing coping strategies for challenging situations.

In late February members of the Chess Club took part in the annual school chess tournament. Students had to play four rounds of increasingly tougher competition. Congratulations to the co-champions, 6th graders Trystian Duquette and Dean Wayman. This is the first time in Cawley's Chess Club's history that the championship was won by 6th grade students. On April 13 all members of the Cawley Chess Club were invited to participate in the 2024 New Hampshire Team Chess Championships hosted by Cawley Middle School. Approximately 15 teams from around the state participated in the tournament.

On May 4, 6th grader Trystian Duquette attended the first annual Granite Gambit Chess Festival in Manchester. There were approximately 40 students from all parts of the state playing various types of chess tournaments. Trystian partnered with the Chess Club Advisor and 7th grade math teacher James Palmieri and they went 4 and 0 to be crowned champions of this tournament. Trystian was 11 and 1 on the day and took home two champion medals and 1 second place medal. Congratulations to Trystian for representing our school and town.

One hundred-nine eighth grade students went to Washington D.C. April 16, 17, 18 and 19. Students cruised the Potomac River, took pictures in front of the White House, visited the National Arlington Cemetery, Lincoln Memorial, Vietnam Veterans Memorial, World War II and Korean War Memorials and Smithsonian Museums.

Eighth grade students also attended Camp Mi Te Na on June 5, 6 and 7 in Alton, New Hampshire. Students had the opportunity to swim, sail, use a ropes course and participate in other team games. Camp Mi Te Na is an overnight camp.

March is National Middle School Month which celebrates adolescents. Ten to fifteen-year-old students make a difference in their families, schools and communities, so Cawley designates one special month to celebrate middle school students and who they are and what they have accomplished.

Middle School Month was kicked off with Foreign Language Week after February vacation. The annual school-wide dodgeball tournament where students contributed \$1.00 each to play for their team was on March 15. The money collected was donated to a local Hooksett charity.

Throughout the month there were dress up days, homeroom competitions such as pop culture trivia and geography bingo. There was also motivational quotes and daily trivia. The schoolwide pep rally and evening dance concluded the month-long celebration on March 22

Middle School Month was kicked off with an opening assembly on March 4. Young college entrepreneurs from Windham New Hampshire, Jacob Parker and Erin Morrow presented their invention, the Finger Flyer, a palm size drone Jake invented while attending Windham High School and that Erin developed a marketing plan while a student at High Point University. Sharing their story, invention and message of the importance of collaboration and problem solving, Jake and Erin led students to experiment with the drones and consider their own creativity and aspirations.

The 7th grade students repeated as champions and look forward to next year in which they will be seeking to be the first class ever at Cawley Middle School to win three Middle School Months in a row.

On September 29, Cawley Middle School offered ImPACT testing for students who were 12 years and older free of cost. ImPACT testing is a computerized exam that measures cognitive functions such as memory, processing and reaction time. This test is used by healthcare professionals to determine a child's readiness to return to play after a head injury. This first test provides a baseline that is used for comparison if a head injury is suspected.

Unified Sports participated in the winter season focusing on basketball and soccer in the spring. The team was made up of 30 students with and without intellectual disabilities. The students developed skills and strategies, participated in physical activity and formed meaningful relationships. The team met once a week from 7:50 am - 8:35 am for practice. The team competed against Rundlett Middle School of Concord i

The two teams participated in a few ice breaker activities prior to the start of the competition. The two teams enjoyed a lunch of pizza and ice cream before ending the days with one final round of games.

Boys Soccer: The Boys Soccer team peaked at the end of the season and captured the three seed for the tournament. After a solid quarterfinal and semifinal win the team lost to Fairgrounds in the championship game 1-0.

Girls Soccer: The Girls Soccer team played an excellent quarterfinal match and fought hard in the semis, but lost to the eventual champion Bow by a score of 2-0.

Field Hockey: Field Hockey entered their tournament a two seed and after a hard fought quarterfinal match victory fell short 1-0.

Cross Country: The Cross Country teams competed at a high level at the Tri-County championship meet on October 14 and the boys team was one place away from receiving a team trophy.

Cheerleading: The Cawley Lady Hawks Cheer Team hit the mat strong this season. The team of 15 took to the floor on January 30 at the Hudson Showcase and performed their routine to the best of their abilities scoring 63.2. Cali Silvia was awarded "Best Team Motivator", Sawyer Labreche was awarded "Best Jumps" and Lilly Laplante was awarded "Most Fun To Watch". The Lady Hawks performed on February 2 at Bishop Guertin where they brought home a trophy for 2nd place and increased their score by 9.6 points, scoring 72.8. The cheerleading team took 2nd place out of 7 teams in Division 2 on February 10 at Cheer Madness.

Girls Basketball: The girls basketball team won an exciting quarterfinal game 43-40 at Fairgrounds and lost in the semifinals to Bow by a score of 32-23. It was a great season for the girls playing up in Division 2 as they finished 10-4 in league play and 16-5 overall.

Boys Basketball: The boys basketball team advanced to the post season and lost a close game against Southside. The boys played very hard in their first season in Division 2 earning the 9 seed for the tournament.

Boys and Girls Track and Field:

Congratulations to all Track and Field athletes who competed in the NH Middle School Meet of Champions. Cawley athletes competed at the highest level with the top competitors in track across the state. Some standout performances include:

Emma Kubat, Ella Kubat, Alix Daigle and Cara Mahn finished 2nd in the state and a new school record in the 4x4 meter relay

Jacob Timpe, Ethan Lajewski, Xander Welch and Caleb Arroyo earned a new school record in the 4x4 meter relay

Emma Kubat finished 2nd in the state and set a new school record in the 800 meter

Evan Schottler, Nathan Canavan, Gage Dion and Winston George won 1st in the state and set a new NH record in the boy's 4x1 meter relay

Gage Dion finished 3rd in the state in discus and the 100 meter dash

Winston George won the 100 meter dash and 200 meter dash, setting a new NH state record in the 100 meter and 200 meter and was selected as the NH Middle School Meet of Champions Most Outstanding Male Athlete.

Girls Lacrosse: The girls lacrosse team captained by 8th graders Bella Flemming and Scarlett Singleton dominated Tri-County Division 2 lacrosse. Cawley outscored its opponents 86-44 in the

regular season. Goalie Zoey Godbout limited all opponents to eight or fewer goals, averaging 5.6 goals per game. The team was 7-1 in the regular season and narrowly lost to Rundlett in an epic overtime battle, 8-7.

Boys Lacrosse: The boys lacrosse team competed hard all year and won three games.

Golf: The Cawley golf team had a strong season led by eighth grader Brayden Larson and seventh grader Nolan Murphy. Thirteen student-athletes turned out for the team. The team held practices at Pembroke Pines and Candia Woods. The team finished 4th at the Tri-County Championship.

Softball: Cawley athletics had an outstanding spring season. Congratulations to the softball team for an undefeated season. The team closed out the championship game with a 13-1 win over Merrimack Valley. The offensive leaders in the title game were Maddie Chauvette with 3 hits and Liv Florenzo with 2 hits. Abby Chambers and Cali Sylvia threw a combined no-hitter in the circle.

Baseball: The baseball team competed hard winning one game early in the season. The team is looking forward to next year's season.

Students receiving athletic awards this year:

Coaches Awards: Madelyn Chauvette, Brayden Larson

Sportsmanship: Cali Sylvia, Jamie Godbout

Most Athletics: Cara Mahn, Alexander Welch

The Cawley Band had 43 students and 15 in the Jazz Band. The Cawley Chorus has 52 students. It was a great year for all three performing arts groups.

The Music Department had two very successful "Coffee Houses" fundraisers in October and January. These events had students performing music of their choice in a small comfortable venue.

On November 16, members of the chorus and band attended a concert at Pinkerton Academy as part of the "Jazz Reach" program. Professional musicians performed live followed by a clinic with the students. The band and chorus performed at the Hooksett Tree Lighting Ceremony on December 1.

On December 12, the band and chorus traveled to Hooksett Memorial School to perform for the Winter Concert. On December 13 they performed in an assembly for the Cawley students followed by an evening performance for friends and family. All of the concerts were filled with great music.

Congratulations to Emma Tilton who auditioned for the New Hampshire Band Directors Association Honors Band. She was chosen as one of the trumpets to perform in the band out of almost thirty students who tried out from all over the state. This honor recognizes Emma's hard work to be one of the top middle school trumpet players in New Hampshire. She performed on April 15 with the Honors Band at Pinkerton Academy.

The music department worked hard to prepare their music for the Large Group music competition on March 16. Each group is worked to improve their adjudication pieces and the students' sight-reading abilities.

Congratulations to the following 8th grade students who were selected to participate in the New Hampshire Music Educators Association South Central District Middle School Music Festival in the spring: **Band:** Rachel Griffin, Reid Hamilton, Emma Tilton. **Chorus:** Lilah Dugas, Jackson Hayes, Natalia Jasiukowicz, Jonathan Palazzo, and Lorelei Sibona.

The Performing Arts and Unified Arts programs had four successful performances of the 8th grade musical, The Little Mermaid, Jr. Over 100 students participated in the performance either on stage, or designing costumes, designing and producing the playbill or designing and building the sets. Thank you to Mrs. Fuller, Mrs. Yeaton, Mrs. Olson, Mrs. Meyer, Mr. Trimmer, Mrs. Vanderhoek and Mr. Davini for once again leading the students in the production of the 8th grade musical.

The Performing Arts students had their spring concerts at Hooksett Memorial and Cawley. On May 14 the band, chorus and jazz band performed at Hooksett Memorial School during the school day. On May 16 the band, jazz band and chorus performed for the student body and staff at Cawley during a morning assembly and the parents and community that evening. It was a great performance capped off with the announcement of the award winners for the performing arts department.

Congratulations to Emma Tilton who participated in the New Hampshire Band Directors Association Honors Band Festival in April. In October, on her own time, Emma practiced and auditioned for a part in the band. She was one of about a dozen trumpets chosen to participate out of the more than fifty students who auditioned.

In addition, Emma Tilton, Reid Hamilton, Rachel Griffin, Lilah Dugas, Jackson Hayes, Natalia Jasiukowicz, Jonathan Palazzo, and Lorelei Sibona, participated in the NHMEA South Central District Music Festival on Saturday May 4. These students were nominated by their band and chorus directors to participate. In both events, students spent the day rehearsing music with middle school students from all over the state and through that one day of work put on a most impressive concert.

The Cawley Band marched in the Memorial Day parade, which was well received by the town. The final event was the 5th grade Step-Up Concert, where 5th grade band and chorus members came to Cawley to rehearse with and get to know their future classmates and directors, followed by a brief concert for the families. Everyone did great, and Mr. Davini and Mrs. Vanderhoek are excited to have the current 5th graders join the ensembles next year

The music department had a successful end to the school year. Several students received end of the year awards:

Music Awards

Chorus Musicianship: Lilah Dugas, Natalia Jasiukowicz

Band Musicianship: Emma Tilton, Cyril Wakim

Directors Awards

Chorus Director's Awards: Jackson Hayes, Lorelei Sibona

Band Director's Awards: Jaime Godbout, Maggie McAuliffe

On Monday, June 17, 138 eighth grade students were recognized for three outstanding years at Cawley Middle School. Students received recognition certificates and individual awards for academics, technology, history, school spirit, cultural arts and excellence. After the ceremony the 8th grade students attended a dinner and dance.

Congratulations to the the following 8th grade award winners:

Hawks PTA Award

Anastasia Judge, Madelyn Chauvette, Madison Ward, Jackson Waddington, Brayden Larson, Cali Sylvia, Maggie McAuliffe, Rachel Griffin

Lions Club Award

Maggie McAuliffe

Ray A Kroc Youth Achievement Award

Kara McIntyre, Bria Tremblay

Hooksett PTA Technology Award

Jaime Godbout

Hooksett PTA Cultural Arts Award

Emma Tilton

Hooksett Historical Society Award

Maxine Ryan-Jacobson

Hooksett Education Award

Emma Tilton

Principal's Awards

Olivia Florenzo, Jaime Godbout

Excellence Awards

Sebastian Uribe, Kaitlin Chaput, Avery Lavallee, Isabella Polyukhovich, Nick Zagaria, Ava Griffin

Builders Club Award - Most Volunteer Hours

Kara McIntyre

The students and teachers at Cawley Middle School continue to "Make A Mark, Make and Make A Difference," academically, socially and in the community. It is evident that the Hooksett Community strongly supports educating all students at Cawley Middle School.

Respectfully Submitted,



Matthew Benson

Principal

**David R. Cawley Middle School
Staff List 2023 - 2024**

Principal

Matthew Benson

Assistant Principal

Karin Rogers

Core Classroom Teachers

Lori Adams	Grade 8	Jesse Palmer	Grade 6
Paige Bennotti	Grade 7	James Palmieri	Grade 7
Erin Brewitt	Grade 6	Ryan Quinlan	Grade 6
Margaret Collins	Grade 8	Sarah Rushia	Grade 6
Kevin Fleury	Grade 6	Brooke Saltus	Grade 8
Kimberly Gartland	Grade 8	Tara Sanford	Grade 7
Vincent Gartland	Grade 6	Robert Anderson	Grade 8
Mikaela Gauvain	Grade 7	Melissa Tanguay	Grade 7
Leigh Gibson	Grade 7	Hailey Thompson	Grade 6
Matina Goulakos	Grade 6	Sofia Barassi	Grade 7
Jeffrey Hamilton	Grade 7	Megan Warnick	Grade 8
Sarah Levesque	Grade 8	Kendall Frizzell	Grade 8

Unified Arts Teachers

Greg Bickford	French	Andrea Meyer	Technology
Sandra Moore	Reading Specialist	Garrett Middleton	Physical Education
Derek Clark	Health	Bernadette Olsen	FACS
Diane Davila-Colon	Spanish	William Trimmer	Industrial Technology
Brandon Davini	Band/Music	Elizabeth Vanderhoek	Chorus/Music
Michelle Fuller	Art	Kristen Yeaton	ALPS

Special Education Teachers

Jennifer Brenner	Grades - 6
Mark Gregoire	Grades - 8
Nicole St. Pierre	Grade - 6
Tania Spencer	Grade - 7
Emma Kokkinos	Occupational Therapist
Andrea Breton	Speech

ESOL Teacher

Kathryn Dwyer

Title I Math

Jennifer Fay

School Counselors

Kimberly Ackles

Lea Maguire
Lydia Zak, Hooksett School District Psychologist
Lisa Femia-Hou, Hooksett School District Psychologist

School Nurse

Charlene McCarron

Administrative Assistants

Jennifer Anderson
Amy Carter
Kimberly Swiderski

Special Education Paraprofessionals

Cheryl Purington
Natalie Vanderbilt
Christina Zarakotas

Lunch Room Staff

Cindy Nusbaum Director of Nutrition
Michele Liouzis Food Services Manager
Lise Gauthier
Carol Kowack
Andrea Mrozek
Tabitha Neveu

Library

Justine Thain Director of Library & Media
Jennifer Malone Library Assistant

Technology Director/Staff

Dan Roma Director of Technology
Sebastian Boisseau
Ryan Gelinas

Director of Mathematics Assessment & Accountability

Megan McLain

Director of Language Arts

Sonia Laliberte

Maintenance Department

Dean Farmer Director of Maintenance
Ray Huppe Lead Custodian
Andrea Bourassa Custodian
Tim Foote Custodian
Caleb Kiley Custodian

Director of Student Services

Town Report

2023-2024

During the 2023-2024 school year the Hooksett School District provided special education services to approximately 430 students between the ages of 3 and 22. This represents an increase of 120 students since 2020 needing educational disability services. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and surrounding high schools to include: Pinkerton Academy (Hooksett's school of record), Manchester West, Manchester Central, Pembroke Academy, Bow, Goffstown, and Londonderry. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 22 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local social media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 22 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource room setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management support services.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2023-2024 school year, this entitlement money was used to support in-district programs. Due to the increase of enrollment of students, the funding supported two additional special education teachers increasing the total of grant funded teachers to three. The funding also provided behavior support aides and other highly specialized contracted service providers in addition to adaptive equipment and supplies for teaching and learning. With this funding the Hooksett School District was also able to send staff to conferences and trainings to include intensive Orton-Gillingham multisensory literacy classes for training and certification; law

conferences, and best practices in special education.

The Hooksett School District also provided comprehensive services to approximately 45 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program (HELP) at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Many thank yous are extended to the Hooksett community for their continued support of all students.

Respectfully submitted,

Christine Osborne

Christine Osborne
Director of Student Services



Health Office Report
Fred C. Underhill School 2023-2024

To the Superintendent of Schools, Principal, School Board and Citizens of Hooksett,

Through the Health Office we have:

- Provided treatments and referrals for acute health care problems, first aid, monitoring of chronic health care conditions and counseling to over 420 students and more than 90 staff members.
- Assisted in developing 504 plans as needed for appropriate students.
- Attended special education student meetings as needed
- Implemented Individual Health Care Plans for students with chronic health conditions or allergies
- Monitored immunization status of students, addressing noncompliance as needed.
- Submitted a report of immunizations to the Department of Health and Human Services.
- Collaborated with local healthcare facilities to address individual student's needs
- Screened students for vision and hearing
- Coordinated with the Hooksett Lions Club to come to Underhill to perform a free vision screening for over 150 students
- Worked as a liaison between Hooksett Town Services and families in need
- Maintained Underhill's 3 Automatic External Defibrillators (AED)
- Member of the School Wellness Committee whose activities included:
 - Monthly meeting to discuss student and staff wellness activities
 - Introducing new fruits and vegetable to students
 - Introducing a sharing cart to reduce food waste
 - Monthly publication of The Wellness Times
- Health Office services for 2023/2024 school year
 - Assessment/treatment of Illness 2,189
 - Assessment/treatment of Injury 1,627
 - Other Health Visits 356
 - Health Screenings 971
 - Vision and Hearing Referrals 33
 - Medications: Number of Doses Given 1,905
 - Total Visits 6,277

It has been my pleasure working with the wonderful Underhill families and I look forward to another great school year!

April L Fraser, RN

Health Office Report

David R. Cawley Middle School 2023-2024

To the Superintendent of SAU#15, Principal, School Board, and Citizens of Hooksett:

During the 2023-2024 School Year, the Health Office Nurse:

- Provided treatment and referrals for acute health care problems, first aid, and monitoring of chronic health conditions to over 415 students and more than 60 staff members.
- Served as a member of the School Wellness Committee and included:
 - An annual Flu Clinic for staff and their families through Rite Aid Pharmacy
 - Wellness Week at Cawley: Teachers and students focused on making physical, mental, social, and nutritional healthy choices by taking part in many interactive programs
- Served on the Emergency Management Committee
- Maintained the School's four Automatic External Defibrillators (AEDs)
- Implemented Individual Health Care Plans for students with chronic health conditions
- Monitored immunization compliance of students and addressed non-compliant students as needed. Completed the annual New Hampshire Immunization School Report with the New Hampshire Department of Health and Human Services Immunization Program
- Screened students as needed for vision and hearing
- Coordinated medications and medical care plans for the Washington, DC, and Camp Mi Te Na 8th-grade trips
- Coordinated the EpiPen4Schools program, which provides free Epi-Pens to each school in Hooksett, NH
- Mentored a School Nurse within the Hooksett School District
- Served as an executive board member of the New Hampshire School Nurses' Association
- Communicated with parents about health concerns
- Updated the Hooksett School Health Website
- Updated District Health Policies as needed

The 2023-2024 school year was my fifth year working as the School Nurse at David R. Cawley Middle School. Thank you to all the parents, staff, community members, and particularly the students who made this a successful year in the Health Office.

Health Services Completed	Number of Visits
Assessment/treatment of illness	2,508
Assessment/treatment of injury	638
Medication Administration	567
Health Screenings	218
Total Visits	3,931

Dear citizens of Hooksett,

Thank you for your support of the Hooksett School District, our school community, and our mission.

During the 2023-24 school year, the Hooksett School Board pursued several initiatives for students, school facilities and infrastructure, and personnel. We welcomed 21 new teachers, aids, and paraprofessionals to the district this fall, honored five retirees, and recognized 138 eighth grade students who moved on to High School.

The year brought some challenges to residents and the school district. The end of 2023 concluded a 5-year town revaluation that greatly increased the property taxes for many residential properties, which colored community sentiment going into the 2024 Town and School Deliberative Sessions. The School Board proposed a \$41.4 million 2024-25 operating budget that was reduced at the February Deliberative Session. Its proposed \$13.3 million 15-year lease maintenance project was eliminated. The school district implemented budget and staffing reductions in response to higher-than-budgeted expenses, notably special education transportation, and lower-than-anticipated revenue.

Hooksett School Board Duties, Mission, and Scope

The Hooksett School Board (HSB) is the governing body of the Hooksett School District (HSD). NH State Law, RSA 181:a-1, declares the duty of the school board to:

1. provide, at district expense, elementary and secondary education to all pupils who reside in the district
2. establish the structure, accountability, advocacy, and delivery of instruction in each school operated and governed in its district, and instructional policies that establish instructional goals about the knowledge and skills pupils will need in the future
3. adopt a teacher performance evaluation system

The mission of the Hooksett School District is to develop a community of learners who are intellectually curious, resourceful, creative, and respectful of self and others. Individual growth and academic achievement, through constantly improving standards, is the District's highest priority.

Our District employs about 220 staff members, including teachers, paraprofessionals, administrators, maintenance and foodservice staff, nurses, occupational and physical therapists, and information technology specialists. Our schools are also supported by substitute teachers, contracted specialists, bus drivers, and community volunteers such as Hooksett PTA (Parent Teacher Association).

The Hooksett School Board is composed of seven Board Members elected to three-year terms, or elected or appointed to partial terms. Board Members serve on multiple regular or special committees to facilitate other work between regular meetings.

School Board Meetings and Information

The School Board has regularly scheduled meetings the third Tuesday of each month, typically at 6:00pm at David R. Cawley Middle School. The public is welcome to attend. Meeting agendas, materials, and minutes are posted online. You can find the School Board online at:

- <http://hooksettschoolboard.sau15.net>
- <http://facebook.com/hooksett.school.board/>

All public meetings are also streamed live and available for later review on YouTube, at the “Hooksett Youtube” channel.

Hooksett School Demographics

As of June 2024 Hooksett Schools had 1,936 students. 1,268 students enrolled in preschool through eighth grade. 668 additional students were enrolled in several area high schools, with the majority, 474, at Pinkerton Academy, our high school of record.

Every monthly Hooksett School Board meeting packet has a snapshot of students, teaching staff, and grade allocation for K-8, and school and grade breakdown for our high schools. This does not

School Administrative Unit #15
Hooksett Pupil Accounting
Monthly Enrollment
June 3, 2024

School Administrative Unit #15
Hooksett Pupil Accounting
High School Monthly Enrollment
DATE: June 3, 2024

School	Grade	TOTAL	Section	Average Class Size	Paraprof. Per Building	June 2023
Underhill	Preschool	26	3	9	3 E	26
	K	135	7	19	15 C	126
	1	126	7	18		141
	2	136	7	19		155
TOTAL		423	24	18		448
Memorial	3	158	7	23	4 E	126
	4	131	6	22	6 C	135
	5	138	6	23		135
	TOTAL	427	19	22		396
Cawley	6	143	8	18	5 E	140
	7	136	8	17	6 C	139
	8	138	8	17		145
	TOTAL	417	24	17	E = Employee C = Contracted	424
GRAND TOTAL		1,267	67	19		1,268

School	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
Pinkerton Academy	128	125	104	117	474
Manchester Central	0	0	8	5	13
Manchester West	1	1	2	4	8
Manchester Memorial	1	2	4	2	9
MST	0	0	0	0	0
Bow High	0	1	3	5	9
Goffstown High	1	0	0	0	1
Londonderry High	29	25	28	19	101
Pembroke Academy	2	5	1	7	15
Other Private/SPED	9	6	14	9	38
TOTAL	171	165	164	168	668

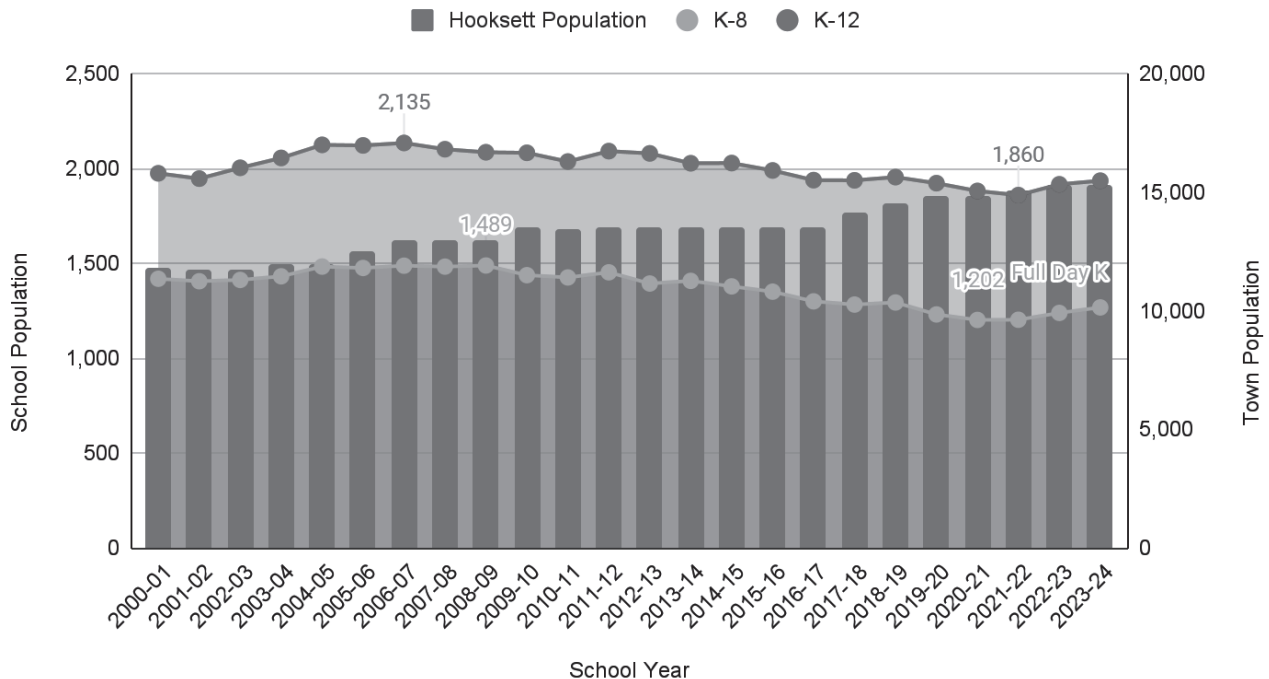
represent all district teaching staff, and for Cawley Middle School the class breakdown is for homeroom classes with teams rotating for core subjects of

language arts, math, science, and social studies - it does not address classes for additional unified arts subjects like Spanish or technology.

Town Population and Student Enrollment Since 2000

It is useful to see trends in population for all of Hooksett and the school district. Utilizing the aggregate reporting in the yearly Hooksett Town and School Report, plus estimates from the NH OSI (Office of Strategic Initiatives), one can see a growth in Hooksett total population from under 12,000 in 2000 to over 15,000 today. However, Hooksett overall student population peaked during 2004-2008, with a high of 2,135 students, falling by 275 to 1,860 in 2021 with modest gains since. It should be noted that the Hooksett School Board implemented a transition from half day kindergarten to full-day kindergarten for the 2022-23 school year - this yielded a slight increase in total number of kindergarten students but did require an extra 3.5 classes to accommodate the kindergarten students being on site twice as long.

Hooksett School District & Town Populations



2023-2024 Board Initiatives

Board Goals

At the Hooksett School Board’s June 2023 retreat, four goals were defined for the upcoming school year.

1. Develop a strategic plan, utilizing external consulting services
2. Address facilities needs
3. Improve school safety, wellness and communication
4. Enhance staff mentoring programs

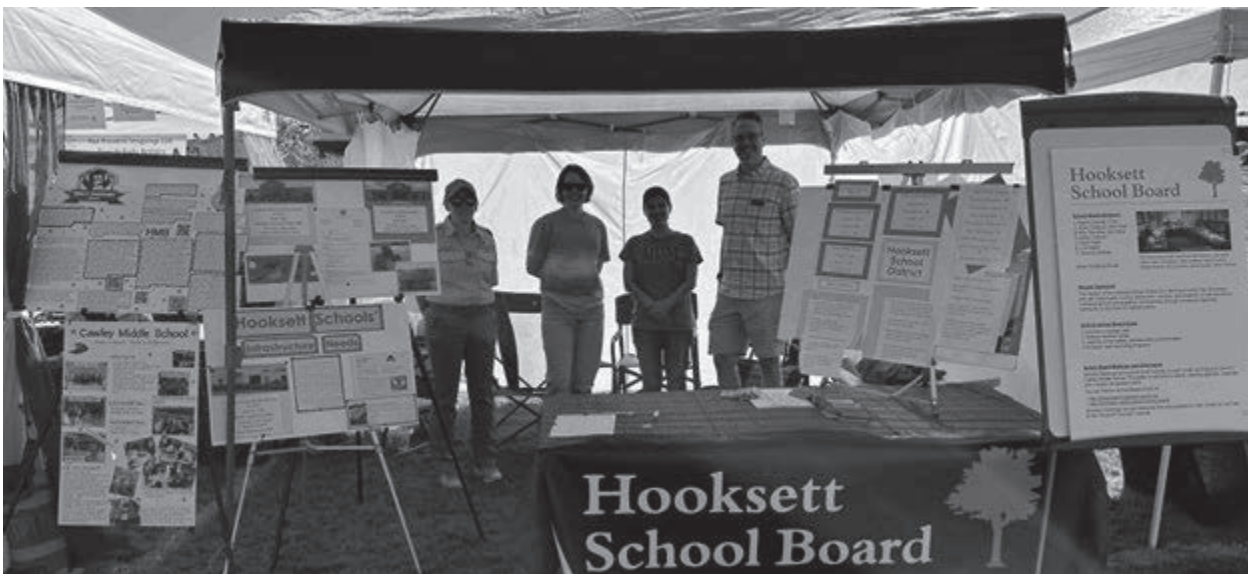
Unfortunately, the strategic plan did not materialize, initially due to challenges retaining consulting resources, and then late year expense challenges that eliminated funding for that endeavor.

Addressing facilities needs manifested as a warrant article proposing a \$13,342,119 maintenance project for significant work at all three schools, notably two roof replacements, structural improvements, replacement ventilation units, and replacement boilers. This was proposed as a 15-year lease agreement. The last major capital improvement project in the Hooksett School District was for the construction of David R. Cawley Middle School and significant renovations at Hooksett Memorial School over twenty years ago. A large amount of equipment is thus reaching the end of its forecast operational life at the same time.

The School Board had undertaken several safety initiatives the past six years, and 2023-24 saw the implementation of safety equipment purchased from the prior year's fund balance.

Board Members attended several school wellness committee meetings and found creative and useful programs developed to address several student and staff wellness topics over the duration of the year.

Communication focused on community and staff engagement, with several in-person opportunities and continued online engagement. The Board hosted a booth at Hooksett Old Home Day 2023, which provided residents a chance to discuss school topics in a casual environment. Several Board Members created posters for the booth to share details about our school district: school highlights, infrastructure needs, demographic information, and School Board details.



OHD booth in the morning: Jilian Godbout, Vanessa Gelinias, Amy Tremblay, Wayne Goertel
Later in the day we were joined by Jason Hyde and Lynn Baker. Photo credit: Derek Gelinias

Transportation

As many school families know, school bus scheduling has been a challenge the past few school years, as growing transportation demand has exceeded diminished staffing across the entire commercial transportation spectrum.

The three school districts of School Administrative Unit 15 - Hooksett, Auburn, and Candia - contracted with a new bus provider starting in July 2023, First Student. Our contract with First Student also includes provision for bus tracking, so the BusWhere program implemented by the Hooksett School Board was replaced with another system, "FirstView". FirstView has the advantage of being updated by First Student staff in response to route or driver changes before the routes begin.

School bus routes underwent significant changes before and during the fall semester. Unfortunately, bus route development and revisions required considerable time from the school administrators.

Special Education Transportation Contract

The Board entered into an agreement with Durham School Services to provide bus transportation primarily for special education needs. It is expected that consolidating this transportation with Durham will provide a hedge against the rapidly increasing costs for special education transportation.

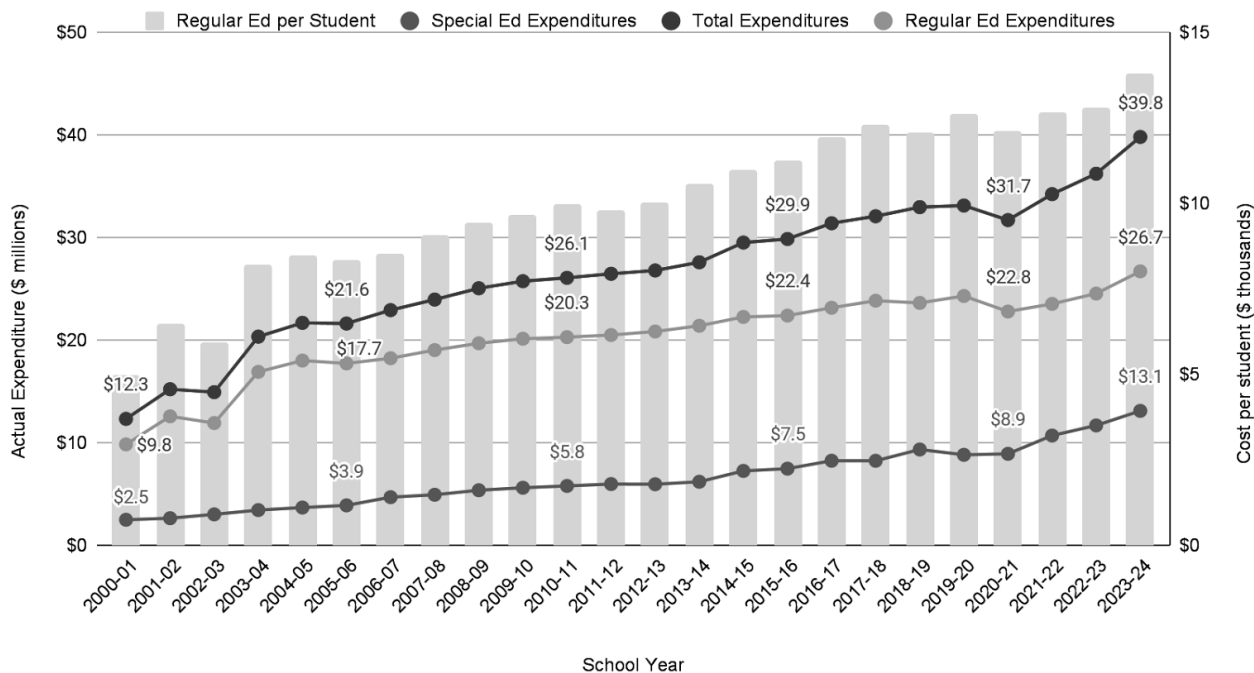
Financial Considerations

Yearly School Expenditures since 2000

It is useful to have an understanding of the trends in past spending for the school district. Summarizing the expenditure reports from the yearly Hooksett Town and School Report, one can see a growth in Hooksett school expenditures. Education spending charted here reflects total expenditures for each school year, and the portion for special education is calculated per RSA 32:11-a. The non-special ed portion is referred to as "regular education".

It is worth highlighting that in the last twenty years, 2003-04 to 2023-24, the overall school expenditures have nearly doubled from \$20.3 million to \$39.8 million*. Considering the costs for regular education and special education separately, we see that regular ed increased about 58%, from \$16.9 million to \$26.7 million, and special ed increased 282%, from \$3.4 million to \$13.1 million*. Accounting for a decline in students, regular ed cost per student has increased about 68%**.

Hooksett School District Historical Expenditures



A few other details:

1. Accounting for 2023-24 is not finalized at the date of this writing. *
2. You will find different costs per student in NH Dept. of Education data reports. These reports use “average daily membership in attendance”, exclude lunch revenues, make “certain adjustments”, and don’t differentiate regular vs. special ed costs. **
3. The drop in expenses in 2020-21 is largely due to a pandemic-era federal payment of school lunch fees. There is, of course, truly no free lunch as taxpayers paid this via federal taxes, but for HSD accounting purposes the program eliminated the ~\$600,000 food service expense.
4. The expansion of kindergarten in 2022-23 was almost cost neutral, as three additional teaching positions recruited were offset by the Board not replacing three retiring teachers at Hooksett Memorial given the fifteen-year decline in enrollment.
5. NH SB-394 in 2022 extended taxpayer funding for special education costs for students from age 21 to age 22.

2023-24 School Year Operating Expenses and Revenue

The past school year saw increases in expenses, some far beyond budget, which the district was required to accommodate as they were required by law. The cost of special education was higher than projected given more students being identified for services and increasing service cost since the time of budget creation. The largest increases were not for education but for transportation. Budgeted at \$938,581, special education transportation incurred expenses nearly \$750,000 beyond budget. An increase in students requiring transportation, and tremendous transportation cost increases given that the supply of services has not met

increasing demand, were responsible for increases far beyond those seen for large-scale regular busing.

A subcategory of special ed transportation increases is for homeless student transportation, required by the McKinney-Vento Act, passed in 1987, a largely unfunded federal mandate. These expenses are not specifically broken out in our expense reports, but amount to hundreds of thousands of dollars and are split between a homeless student's district of origin and district of current location. Regrettably, several Hooksett students were displaced this year.

One recurring source of revenue came to an unexpected halt this year, which was school funding from the impact fees assessed on new residential construction. In March, the Hooksett School Board learned that approximately \$280,000 of anticipated impact fee revenue from new construction could not be assigned to the school district due to the expiration of a 20-year school construction bond the year prior. Hooksett's impact fee ordinance is enacted pursuant to NH law RSA 674:21 which specifically refers to "public school facilities", and is clarified to be constrained to new construction.

Furthermore, NH state Special Ed aid and Medicaid were over-budgeted, resulting in an additional \$193,000 shortage in revenues.

Utilization of Trust Funds, Capital Reserve Fund, and Contingency Fund

In January, the Hooksett School Board held a public hearing and authorized the expenditure of up to \$415,938 from the Special Education Trust Fund. The board also authorized the expenditure of up to \$100,000 from the Technology Trust Fund.

In February, the Hooksett School Board held a public hearing and authorized the expenditure of up to \$200,000 from the Contingency Fund, and up to \$261,221 from the School Maintenance and Improvement Capital Reserve Fund to offset unanticipated expenses.

2024-25 School Year Fiscal Planning

Context: Town Revaluation

The district's preparation of the operating budgets and other proposed warrant articles in the fall and early winter unfortunately took place against a slow-motion backdrop of the town's five-year revaluation. The various town properties are revalued every five years to ensure consistency with other towns and evolving market conditions, as they are used for the calculation and collection of property taxes. Hooksett property owners received correspondence in September of the revaluation of their properties, but these letters provided no community context nor guidance for potential tax implications. Some residential properties saw revaluation increases of over 70% reflecting strong market conditions, whereas commercial and industrial properties saw increase percentages in the teens. The end result is that residential owners owned a larger portion of revalued Hooksett, and thus a larger portion of its tax liability.

Unfortunately, after the first letters and a great deal of incorrect speculation shared on community social media, a second letter was sent to many property owners with further increases to their revaluation. When tax bills came at the end of the year, owners of a median single-family home saw an increase of nearly \$1,000 in their property tax bill.

Hooksett Education Support Professionals Association (HESPA) Contract

At the March 2023 town & school election, voters approved an out-of-contract \$4.00/hour increase worth \$345,000 in salaries and benefits for the 2023-24 school year, to bring up hourly wages for covered positions to be more competitive, after seeing large increases in rates for many of these positions at alternative employers. Regrettably, our district still had trouble filling many positions.

For the 2024 ballot, the proposed agreement reached between the Hooksett School Board and HESPA was a new three-year agreement for 2024-27.

The HESPA contract specifies salary and benefits for the following school district employees: paraprofessionals, custodians, administrative assistants, Title 1 tutors, and nutrition assistants (food service). About sixty positions, some part time, are covered by this agreement. When the district is unable to fill positions, the district must hire contractors to meet staffing needs, and in the case of paraprofessionals the positions are legal obligations. This proposed agreement narrows the salary gap between positions, and offers a competitive wage to help recruit more in-district employees to decrease the district’s reliance on contracted services.

The various positions have varying starting rates, and it is perhaps no coincidence that the three positions hardest to fill - paraprofessionals, custodians, and food service - have the lowest rates in the current salary schedule. This proposed agreement offers year 1 increases for Paraprofessionals and Custodians of \$1.56, and Nutrition Assistant of \$1.08, to fill in gaps with the lowest paid staff on the salary chart to bring them up to - or closer to - other starting positions. All positions then see \$1.00/hour increases for each of the three years of the proposed contract.

Unit Position	New Hire Hourly Rates			
	2023-24	2024-25	2025-26	2026-27
Administrative Assistant	\$19.15	\$20.15	\$21.15	\$22.15
Custodian	\$17.53	\$20.09	\$21.09	\$22.09
Lead Custodian	\$20.23	\$21.23	\$22.23	\$23.23
Nutrition Assistant	\$15.36	\$17.44	\$18.44	\$19.44
Nutrition Supervisor	\$20.23	\$21.23	\$22.23	\$23.23
Paraeducator	\$17.53	\$20.09	\$21.09	\$22.09
Title I Tutor	\$23.48	\$24.48	\$25.48	\$26.48

The Board believes this proposed agreement creates a compelling contract for our valued staff which it covers, with rates higher than many peer districts. It is important to note that total compensation for these positions may also include a NH Retirement System contribution and an excellent healthcare plan with employee contribution rates that are extraordinarily small. For example: the school district's family health plan costs nearly \$37,000 next year, of which the district pays \$33,500 for eligible staff covered by the HESPA contract. Other employers simply do not offer this caliber health plan at these very low employee contribution rates.

2024-25 Proposed Operating Budget Preparation

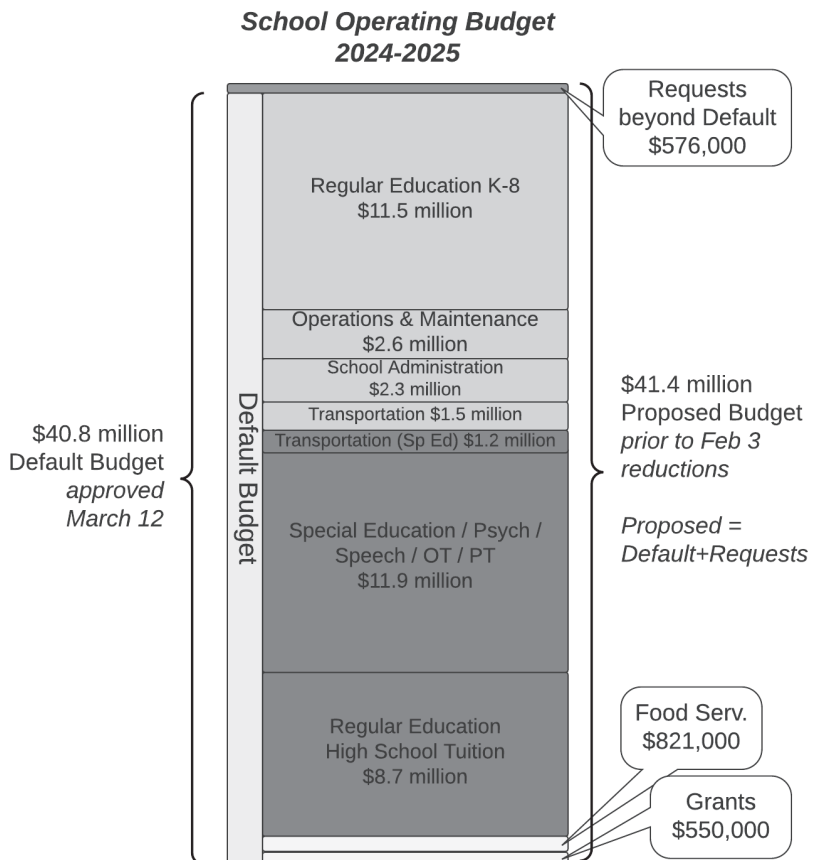
It's important to note that school expenses are over 70% for staffing, a much higher percentage than town governments. For directly employed staff, this includes salary, the New Hampshire Retirement System (NHRS) employer pension contribution of ~20% of salary (for eligible staff), and taxes (FICA), plus significant employer contributions of 83% to 92% to health and other insurance plans. Where we've been unable to hire staff, we've utilized contract staffing services. Contractual obligations are "baked in" to future budgets, such as contracts for employee groups, transportation, or special education needs.

The Hooksett School Board (HSB) proposed a \$41,422,137 operating budget for the upcoming fiscal year. The Board appreciates the considerable work by our school administration and staff in diligently planning for next year. Budgeting continues to be complicated by post-pandemic challenges finding certain staff and materials, and the concerning inflationary economic environment.

The 2024-25 "default budget" is the 2023-24 voter-approved operating budget plus contractual obligations, and is \$40,846,130. For reference, the operating budget approved by voters in March 2023 was \$38,442,000 (total gross appropriation including grants and food services).

The larger contractual obligations increasing the default budget include:

1. Staff contracts approved by voters in March. The \$38.4 million operating budget on the 2023 ballot did not include any increases for salary, retirement contribution, or benefits



for teaching staff, nor the contract adjustment for support staff, as those were separate warrant articles.

- a. The HEA (teacher) contract had estimated cost increases of \$414,352 for 2023-24, and \$427,221 for 2024-25.
 - b. The HESPA (support staff) contract was modified to increase hourly rates and benefits at a cost of \$345,482.
 - c. These effectively increased the current (2023-24) budget by \$760,000 (to \$39.2 million), and then the 2024-25 budget by \$1.2 million.
 - d. The new 2024-27 HESPA contract is considered separately, if approved will have an additional \$171,912 cost for 2024-25
2. Special education costs, both in number of students qualifying for services and cost of providing services. Special education plans are legal obligations, increasing nearly \$1 million.
 3. High School tuition
 4. Health insurance
 5. Transportation
 6. Teacher retirement bonus for three retiring teachers
 7. Competitive salary adjustments for certain administrative staff

Notable requests for the proposed budget included:

1. Two staff positions; one current position no longer funded by grants, and a new teaching position at Hooksett Memorial School
2. Student information access fees, currently paid from grant funding which will expire
3. Scheduled building maintenance
4. Repairs to HVAC units at two schools
5. Accounting for increased cost of supplies
6. Funding the eighth-grade trip to Camp MiTeNa

Maintenance Project Proposal

The Board proposed a \$13,342,119 maintenance project for significant work at all three schools, notably two roof replacements, structural improvements, replacement ventilation units, and replacement boilers. The roofs, boilers, ventilation, and energy management systems are at the end or beyond the end of their lifespan, and routine maintenance on each will become more difficult and expensive.

The last major capital improvement project in the Hooksett School District was for the construction of David R. Cawley Middle School and significant renovations at Hooksett Memorial School over twenty years ago. A large amount of equipment is thus reaching the end of forecast operational life at the same time.

The district had selected a general contracting vendor for facilities analysis which it had worked with previously in Candia, EEI. The Board had considerable discussion about the project size, and chose to address all three schools anticipating that it would yield a lower final cost to the community given a long trend of rising constrictions. The Board heard perspectives that construction costs were increasing at a yearly rate of 5-8%. Board Member Godbout raised

concerns regarding competitive bidding, with the general contracting model being pursued not well documented.

The work was recommended by the general contracting vendor as a lease instead of financing the work via a traditional tax-exempt municipal bond. EEI indicated financing via lease provides options for savings if the project runs under budget, the district is able to pay ahead of schedule, or refinancing at a future lower rate. A bond commitment requires a public hearing and a 60% voter approval threshold to pass, whereas the lease agreement does not require a public hearing and only requires a 50% voter approval to pass.

Although financing details were unclear, this work was proposed as a 15-year duration for the financing instead of 20 years, given an expectation of reduced financing costs for the shorter term and a desire to get off a schedule where so much major maintenance is required at the same time.

Budget Committee Review

Hooksett's Budget Committee is held by NH Law, RSA 32, to "ensure the prudent allocation of the public funds", and had purview over the school operating budget and other proposed articles from November until their public hearing in January. School Board Member Lynn Baker was the Board's representative on the Committee. Several members of the SAU 15 and Hooksett Schools administrative team, plus Board Members Godbout and Goertel, attended several meetings of the Committee to provide context and answer any questions.

Discussion over the sessions focused heavily on classroom sizes, with the requested teacher addition to Hooksett Memorial ultimately being removed by the Committee in a close vote.

The proposed Maintenance project also received considerable discussions, with competitive bidding and method of financing being the primary topics of concern. The Budget Committee Chair, Brian Soucy, brought to the district's attention the NH Municipal Bond Bank, a financing aggregator for municipal bond issuance state-wide. They had published impressively low rates from its most recent sale. The Bond Bank represented a different method for obtaining a bond than had been undertaken in 2000 for the district's prior 20-year bond, in which the borrower (Hooksett School District) had to obtain a rating agency credit rating and sought bond issuance directly. A lack of clarity on a potential lease rate, and the expectation that it would be higher than a bond rate as a tradeoff for its flexible financing features, were significant concerns.

In January, just prior to the Budget Committee's public hearing, the School Board took up the maintenance project financing question. Lease rates had been difficult to research, but the district had obtained a quote for a 4.65% 15-year rate. The NH Bond Bank's most recent sale had a 3.09% rate for a 15-year bond. Future rates for financing could not be guaranteed, and the financing wouldn't occur until the summer after a successful March election and necessary permitting was complete. There was debate about the rate to use for the purpose of calculating a yearly cost to include in the warrant. After two split decisions (Sullivan absent), the School

Board ultimately voted 4-2 (Hyde & Goertel opposed) to put the maintenance warrant forward with lease financing.

School District Deliberative Sessions

At the February School Deliberative Session, residents voted to reduce the proposed school operating budget by \$750,000, from \$41,422,137 to \$40,672,137, reducing tax impact by \$0.24 per thousand. This reduction placed the proposed budget \$173,993 below the default budget of \$40,846,130.

The Town proposed operating budget had been similarly reduced at the Town Deliberative Session that morning.

Some residents saw thousands of dollars in additional cost on their property tax bill given the recent town revaluation. This was often cited as a motivation for budget reductions at both Deliberative Sessions, wanting local governments to undertake some “belt tightening” just like residents needed to at home.

Residents also voted to eliminate the proposed 15-year lease purchase agreement for infrastructure replacements and improvements, reducing a \$13.3 million maximum principal cost to \$0, effectively canceling the project before it reached the March ballot. It should be noted that there were no concerns expressed at all about the necessity or size of the project itself. Strong opinions against the project centered around the same concerns expressed by some Budget Committee Members. First, regarding transparency into costing and competitive bidding. Secondly, the School Board’s selection of the lease financing model instead of a municipal bond, the latter having a much lower posted actual rate. The lease selection was characterized by some residents as trying to pass the project with a lower voter approval threshold (50% vs 60%) at the expense of a potential \$1.5-\$1.9 million in additional financing costs with the higher lease financing rate.

Sadly, neither Deliberative Session had robust representation by town residents. The first votes tallied at each Session indicated 67 and 46 residents attending the start of the Town and School meetings, respectively, which included the residents attending as elected officials or local government staff.

Voters overwhelmingly chose the higher school operating budget, in this case the default budget, on town election day in March.

2024 Accumulated Budget and Expense Challenges

In March, SAU 15 retained the services of past Business Administrator Karen Lessard to act as interim Business Administrator. In April, she reported on some new fiscal challenges identified by her rigorous analysis of current year expenditures and the 2024-25 default operating budget.

Regrettably, the various fiscal challenges facing the district required some difficult choices in staff and other budget reductions. The matter was complicated somewhat by differing perspectives about items being “automatically cut” by virtue of the Board not having not received voter approval for its proposed budget, though NH Superior Court precedent indicates no obligation for the default budget presented to be the exact default budget implemented.

Staff Reductions

Lost/Eliminated Positions

1. Director of Curriculum, English Language Arts
 - a. Previously grant funded, extension contingent on proposed budget approval
2. Director of Curriculum, Mathematics
 - a. Eliminated by Board vote (6-1, Goertel opposed)
3. Reading Specialist, Cawley Middle School
 - a. Eliminated by Board vote

Other Reductions

1. Some of the district’s administrators made different healthcare elections to reduce upcoming costs to the district. Thank you for that creativity.
2. Reduction in school psychology service costs by utilizing a doctoral student
3. The Board voted to eliminate the bus service for Manchester HS students. HS busing is not required by NH Law, and Pinkerton Academy is our “high school of record”. (6-1, Sullivan opposed)
4. \$30,000 from Educational Media Services (acct 2220)
5. \$9,615, Cawley support services
6. \$81,600 Special Ed tuition to accommodate a placement change

End of School Year Updates

The Board voted to remove one outstanding professional development (PD) day for teaching staff as an end of year bonus recognizing their commitment to our students. The Board also increased compensation starting in the next fiscal year for three Assistant Principal positions that were not competitive with relevant other districts, by \$3,000 each.

The Board voted to return any remaining fund balance (not yet finalized at the date of the meeting, though expected to be quite meager), to its contingency fund given that all trust funds had been exhausted during the year.

Board Member Gelinis resigned in May, and John Ciempa was appointed as an interim Board Member in June.

Looking Back: Staff Retention

The start of the past school year brought over 21 new teaching staff to the school district. The past year saw fewer than half that number of resignations. 2023-24 marked the first year of a

new 3-year teacher contract with HEA, which closed large gaps in competitiveness for staff with lower and middle ranges of experience. The \$4.00/hour increase to support professionals, plus targeted increases in the 2024-27 contract with HESPA, have improved competitiveness there.

2024-25 Board Goals

At the Hooksett School Board's June retreat, goals were defined for the upcoming school year.

1. Readdress facilities needs with community-involved committee
2. Improve Communication about budget & warrant processes and Deliberative Sessions
3. Monitoring and evaluating the new teacher mentor system
4. Safety & Wellness
5. Ensuring operational continuity given recent staffing changes

Thank You

The entire town of Hooksett appreciates the time, effort, and commitment put forth by the school administration, staff, and community volunteers who supported our students throughout the year. Parents and guardians - thank you for your commitment to supporting our students outside the classroom. Parent involvement in education is a critical factor for student achievement. The School Board appreciated a wealth of constructive input and feedback given by many Hooksett citizens during our meetings and deliberative sessions.

We should all thank the town of Hooksett, who spent nearly \$40 million dollars this year to educate 1,936 students, pre-Kindergarten through High School.

Finally, I would like to thank the School Board Members, and those who supported us this year. This team acted with the utmost concern for our students and staff. Thank you for your dedication, guidance, and leadership.

School Board Members

- Wayne Goertel, Chair
- Jillian Godbout, Vice Chair
- Amy Tremblay, Secretary
- James Sullivan
- Jason Hyde (-2024)
- Lynn Baker
- Vanessa Gelinis (-2024)
- Jonah Schulte (2024-)

School District Clerk

- Jennifer DeCampo (-2024)
- Kristen Kotrlík (2024-)

School District Moderator

- Leeann Moynihan (-2024)
- Corri Wilson (2024-)

School District Treasurer

- Amy Boilard (2024-)

SAU 15 Administration

- William J. Rearick, Superintendent
- Meghan Largy, Director of Curriculum, Instruction, and Accountability (-2024)
- Cory Izbicki, Business Administrator (-2024)

Hooksett School District Administration

- Principals: Matt Benson, Brad Largy, Ben Loi
- Directors: Christine Osborne, Dean Farmer, Daniel Roma, Justine Thain, Sonia Laliberte (-2024), Meghan McLain (-2024), Cindy Nusbaum

School Board Recorder

- Becki McCarthy (-2024)



The Hooksett School Board at its May 2024 meeting. Left to right: Jonah Schulte, Lynn Baker, Jillian Godbout, Wayne Goertel, Superintendent William Rearick, Amy Tremblay, Vanessa Gelinis, James Sullivan

Respectfully submitted,

Wayne Goertel
Hooksett School Board Chair

**HOOKSETT SCHOOL DISTRICT
DISTRICT-WIDE STAFF
2023-2024**

DIRECTOR OF STUDENT SERVICES

Christine Osborne

ELEMENTARY SPECIAL EDUCATION COORDINATOR

Julie Ackroyd

HIGH SCHOOL SPECIAL EDUCATION COORDINATOR

Linda Willard

Rebecca Wurst

DIRECTOR OF MATHEMATICS, ACCOUNTABILITY & ASSESSMENT

Meghan McLain

ENGLISH LANGUAGE ARTS GAP COORDINATOR

Sonia Laliberte

LIBRARY MEDIA DIRECTOR

Justine Thain

TECHNOLOGY DIRECTOR

Daniel Roma

MAINTENANCE DIRECTOR

Dean Farmer

FOOD SERVICES DIRECTOR

Cindy Nusbaum

SPECIAL EDUCATION ADMINISTRATIVE SERVICES

Julie Collins

David R. Cawley Middle School

Graduates of 2024

Gavan Allen
Caleb Arroyo
Ethan Back
Riley Baril
Kyle Beckwith
Trenton Bergeron
Himani Bhattarai
Brian Blackman Jr.
Jordyn Blais
Brooke Bonilla
Jeannette Brown
Ethan Burwen
Nathan Canavan
Juliana Caristinos
Kaitlin Chaput
Madelyn Chauvette
Raphael Coll
Brayden Come
Catherine Corwin
Nadia Cosic
Aidan Daughen
Gage Dion
Meghan Doyle
Joseph Doyon
Lilah Dugas
Logan Dulac
Logan Dumont
Angelina Duquette
Brayden Duquette
Mckenzie Dutton
Zachary Edsall
Nada Elboudali
Tyler Elliott
Isabella Fleming
Olivia Florenzo
Emmit Fournier
Liam Foye
Paxton Frasch
Alyvia Gagne
Dean Garcia
Collin Garrity
Haley Gelinias
Nicholas Gelinias
Winston George Jr.
Gavin George
Jamie Godbout

Owen Gosselin
Ava Griffin
Rachel Griffin
Jazmin Gudiel
Kayleigh Gunn
Jason Gurung
Sangam Gurung
Sisir Gurung
Orlin Hadjiev
Noah Haggett
Adam Hani
Jackson Hayes
Tyler Henning
Keegan Hunt
Elliora Ivers
David Izzi Jr.
Natalia Jasiukowicz
Dahlia Jaskiel
Anastasia Judge
Matthew Kotrlik
Kacie Lacasse
Max Laliberte
Brayden Larson
Avery Lavallee
Jenna Lopez
Kaila Loui
Ethan MacDonald
Jayden Mahlatini
Cara Mahn
Connor Marshall
Nicholas Mason
John Matte Jr.
Maggie McAuliffe
Kara McIntyre
Joyce Mesa
Kaileigh-Ana Mitchell
Emmanuel Mokua
Sophie Molony
John Mrozek
Aiden Nguyen
Samantha Ostlund
Jonathan Palazzo
Arden Paris
Alexis Penland
Morgan Penland
James Peterson V.

Isabella Polyukhovich
Leah Porter
Benjamin Poste
Caleb Powers
Camden Riel
Angelina Robichaud
Abigail Rodway
Marcus Rose
Jaxon Ross
Lyla Roy
Maxine Ryan-Jacobson
Benjamin Ryerson
Hayden Santaniello
Evan Schottler
Kyla Seaburg
Eden Shea
Gavin Shea
Lorelei Sibona
Isabella Silva
Scarlett Singleton
Wyatt St. Germain
Vivian Stanhope
Kaleigh Stephenson
Kenndan Stopyro
Cali Sylvia
Christopher Sylvia
Madeline Tarbell
Emma Tilton
Bria Tremblay
Robert Tremblay
Sebastian Uribe
Matthew VanWagner
Thomas VanWagner
Amaya Vasquez
Owen Vincent
Jackson Waddington
Cyril Wakim
Madison Ward
Carter Watkins
August Weirich
Alexander Welch
Kori Wheeler
Kayden Whitney
Kyrolo Yelisieiev
Logan Ypya
Nicholas Zagaria

MUNICIPAL, SCHOOL AND COMMUNITY OFFICES

Department/Division	Address	Phone	Office Hours
Administration Community Development Building, Code Health Assessing Finance Tax Collector	35 Main Street	485-8472 268-0279 485-4117 268-0003 485-2017 485-9534	M, T, TH 8am-4:30pm Wed 8am-6:30pm Fri 8am-12:00pm
Family Services	35 Main Street	485-8769	M, T, TH 9am-4:30pm
Fire (Emergency – 911) and Emergency Management	15 Legends Drive 10 Riverside Street	623-7272 485-9853	Mon-Fri 7am-5pm
Library	31 Mt. St. Mary's Way	485-6092	M-TH 9am-8pm Fri 9am-5pm Sat 9am-3pm
Police (Emergency – 911)	15 Legends Drive	624-1560	Mon-Fri 8am-4:30pm
Public Works -Highway -Parks and Recreation -Recycling and Transfer	210 West River Road	668-8019 669-5198	M, T, TH 7am-3:30pm Wed 7am-4:30pm Fri 7am-12pm Sat 8am-1pm (Recycling & Transfer Only)
Sewer	1 Egawes Drive	485-4112	Mon-Fri 8am-4pm
Town Clerk	35 Main Street	419-4004	M, T, TH 9am-2pm Wed 1:30pm-6:30pm
Central Hooksett Water	10 Water Works Drive	624-0608	M-TH 8am-4:30pm Fri 8am-12pm
Hooksett Village Water	7 Riverside Street		
SAU 15	90 Farmer Road	622-3731	Mon-Fri 8am-4pm
Cawley Middle School	89 Whitehall Road	518-5047	Mon-Fri 7:40am-2:40pm
Hooksett Memorial School	5 Memorial Drive	485-9890	Mon-Fri 8:40am-3:25pm
Underhill School	2 Sherwood Drive	623-7233	Mon-Fri 8:40am-3:20pm
Hooksett District Court	101 Merrimack Street	855-212-1234	Mon-Fri 8am-4pm



Robie & Son Mt. St. Mary's Seminary from the Square, Hooksett, N.H.



ABOUT THE COVER

The front cover features historical photos showcasing views from the Pinnacle, the Merrimack River as seen from the Riverside Inn, and boats on the Merrimack River. The back cover presents a historical view of Mt. St. Mary's and a recent view of Mt. St. Mary's from the Pinnacle.

The front cover photos and the historical view of Mt. St. Mary's were provided by the Hooksett Historical Society collection at the Hooksett Public Library. The current view was provided by Hooksett resident, Kathy McLean.