

**HOOKSETT SUMMER PROGRAM AGREEMENT
BETWEEN TOWN COUNCIL OF HOOKSETT;
HOOKSETT SAU, HOOKSETT, NH
AND
THE GRANITE YMCA, YMCA of Downtown Manchester, NH
SUMMER 2023**

WHEREAS, the Town of Hooksett, Town Council located in Merrimack County, state of New Hampshire, is desirous of having a summer recreational camp program for Hooksett residents' children, and local families seeking summer day camp care.

WHEREAS, The Granite YMCA (hereinafter called "the Provider"), with a principal place of business located at 670 N. Commercial St, Manchester, NH, is desirous of providing such service,

WITNESS that:

I. The central goal of this program is to provide eight (8) weeks (Monday, June 26, 2023 - Friday, August 18, 2023) of a safe, quality summer recreational camp for Hooksett children, ages 5 through 13, and ages 14 (LIT Program) and 15-16 (CIT program) in response to a stated need by the Hooksett Recreation Department and Town Councilors.

II. The Provider has been selected to operate and manage this summer program with the permission and support of the Hooksett Town Council and Hooksett SAU. The YMCA Downtown Manchester, a branch of The Granite YMCA, will be the managing partners responsible for the promotion, registration, organization and day to day oversight of The YMCA Day Camp of Hooksett. With the Hooksett Town Councilors' and SAU supporting the promotion and registration process at designated times within the Hooksett community, in order for families to register for the summer camp, in addition to online methods established and communicated by the Provider.

III. The Hooksett Memorial School will make dedicated space at the 5 Memorial Drive location available for this program, June 26 through August 18, 2023, between the hours of 8:00 AM - 4:00 PM, Monday through Friday. During before and after camp hours 7:30-8:00 AM and 4-5:30 PM, the Provider is agreeable to sharing fields and playground spaces with non-camp participants when applicable to the camp program needs and safety. The Provider requests access to all designated camp indoor and outdoor spaces if feasible, a minimum of one week prior to the camp opening date to install, set-up, and prepare indoor and outdoor spaces for campers and for staff training. This will be done in coordination with the Memorial School Principal and Provider staff. Indoor spaces being requested for use by the Provider include: Teacher Break Room, Nurses Office, Cafeteria seating space, Gymnasium, Common Area, and student restrooms. The Provider will plan virtual camp open houses in the spring for parent Q & A and registration information. The SAU will permit the Provider to hold in July and August two nights of program for Camp Family and Character Recognition activities. These events will only occur if the provider and Town feel they can occur safely after reviewing the Providers Covid-19 safety protocols. The Provider will not be required to pay for use of these facilities

IV. The premises for the summer program are made available to Provider and will be maintained by the same in a neat and clean condition during camp hours. All maintenance relating to the general use of the school building or individual rooms within the building, daily thorough sanitation of restrooms, fieldwork and mowing will be the responsibility of

the Town of Hooksett Town Council. Any and all utility expenses incurred at the premises during this Agreement will be the sole responsibility of the Town of Hooksett. The Hooksett SAU staff will be responsible to invoice the Town Administrator's office for all janitorial and utility costs related to the 8 weeks of the YMCA Day Camp. The SAU Business Administrator will provide the Provider with a School Use Form to be completed prior to the commencement of the 2023 camp period.

V. The Provider shall schedule and supervise the daily day camp experiences, a weekly specialty theme day, and onsite special activities. All costs associated with these activities will be paid for by the Provider.

VI. It is the sole responsibility of the Provider to handle all administrative duties related to the program enrollment, including but not limited to: the registration process, health forms, accounts receivable, payroll, confirmation communications and rosters. The Hooksett Town Council will make available the mailing/contact list of the addresses for Hooksett residents with school age children and allow the YMCA to promote the Camp Hooksett day camp on SAU website and school newsletters.

VII. The Provider will collect a one-time \$30 registration fee and a weekly resident fee of \$195.00 for the first enrolled child and \$180 for each additional family sibling for each of the weeks enrolled. Non-resident youth will be charged the same registration fee as residents, a \$210 weekly rate for the first child and \$195 for additional siblings for YMCA Members and \$240 weekly rate for the first child and \$225 for additional siblings for non-members. The Town of Hooksett will once again provide \$20,000 additional funding to assist Hooksett families in need of financial assistance to attend the summer camp program. Monies collected by the Provider from this registration and weekly fee process will serve as the remuneration for services provided to coordinate, staff, manage and operate the 2023 Hooksett Summer Camp.


VIII. The Hooksett Town Council agrees to provide \$10,000 for necessary equipment and program supplies to provide a safe and enjoyable day camp experience for the youth of Hooksett. The Provider will present the list of proposed equipment purchases. The equipment purchased will be owned by the Town of Hooksett. The YMCA will submit invoices to the Department of Public Works attention to Evelyn Horn with receipts for reimbursement.

IX. The Provider shall maintain general liability and workers compensation insurance for the premises, operations and all Provider employees at all times during the terms of this Agreement. The Town of Hooksett and the Hooksett SAU shall be named additional insureds on the Provider's general liability policy. The Provider will not be responsible for the negligence of the Town of Hooksett, which may cause bodily injury, property damage or advertising injury.

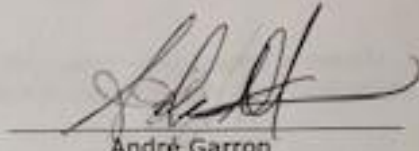
X. The Town of Hooksett Town Council, the Superintendent's Office and their representatives retain the right to enter and inspect the premises, as they deem appropriate at any time, with or without notice and agree to check in and out of the camp in compliance with The Granite YMCA Day Camp safety regulations.

XI. This Agreement constitutes the entire Agreement between the parties and supersedes all prior other Agreements or understandings, written or oral, prior to the signing of this document. This Agreement can only be amended through written Addendum and no oral understanding will be valid and enforceable until agreed to in writing.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____ 2023, in the presence of



William Rearick
Superintendent of Schools
Hooksett School District



André Garron
Town of Hooksett
Town Administrator



Ryan Gadow
Chief Operating Officer
The Granite YMCA



Ryan Novo
Association Director of Day Camps
and Teen Services
The Granite YMCA