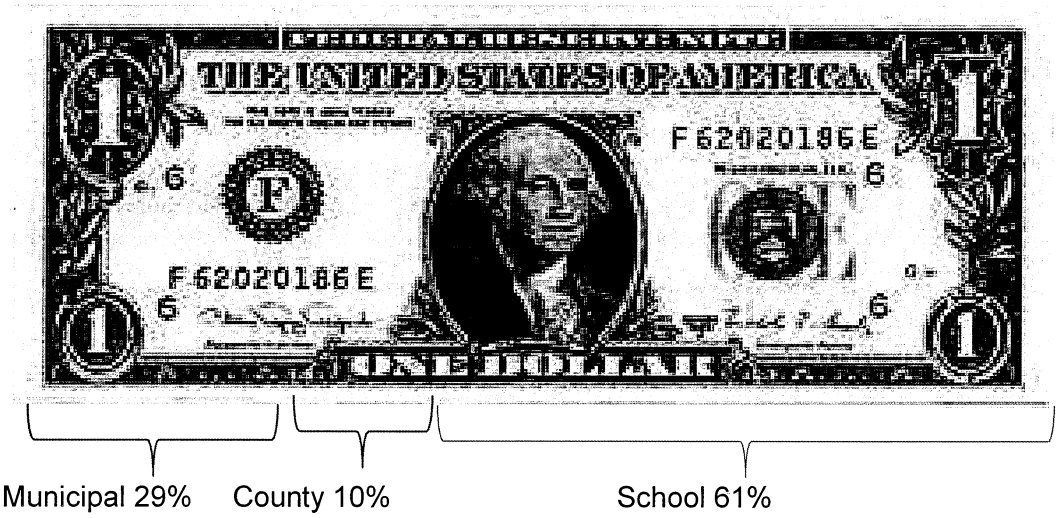
Voters Guide

Hooksett, New Hampshire

Tuesday – March 12, 2024
6 am to 7 pm
David R. Cawley Middle School

The Council and Administration will prepare the Annual Report in compliance with Section 9.1 of the Hooksett Charter. The Annual Report will give an accounting of all enacted ordinances, financial statements, vital statistics and all major actions of the Town Council, Boards and Departments. The Annual Report will be available to the voters no later than sixty (60) days after the close of the fiscal year, which is June 30th.

Breakdown of Your 2023 Tax Dollar



Approximately 29% of your tax dollars will be voted on at this meeting!

Please see www.hooksett.org for the following State Forms:
MS-737 Budget of the Town
MS DTB Default Budget of the Town

The **estimated tax impact** is provided to give voters an idea of what the individual items will cost if approved. The estimated tax rate impact information is simply an estimate based on a current snapshot in time, using the information and revenue projections that are available at the time of printing. The actual tax rate is not set until the fall, using actual information known when the rate is set by NH Department of Revenue Administration.

The estimated tax impact shown in each article is the cost of that article for the tax year 2024. If you add up all the estimated tax rate impacts in each article, the total would be $5.03. That is a 42-cent increase over the 2023 tax year, which was $4.61. Your tax bill increase can be calculated as follows:

Start with the assessed value of your property and divide that amount by 1,000 then multiply by the proposed increase of 42-cents. ((Property assessment)/1000)x.42) = increase in tax bill.

Example: Property assessment at $516,300 would pay $216.85 more in taxes for the year.
(($516,300/1000) x .42) = $216,85.

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Town Council's Report

Dear Citizens and voters of Hooksett,

On Saturday February 3rd, the voters of Hooksett under the provision of SB2 met at the first session to discuss and amend, if necessary, 27 articles that will appear on the ballot on Tuesday, March 12, 2024. This report provides information on the amendments, proposed budget, and necessary warrant articles. The Voters guide will also include revenue and other pertinent information. The official ballot will include the election of town officers and will also have zoning and charter amendments for your consideration. Those items are not required to be discussed during the deliberative session. Each warrant article will include the estimated tax impact and the vote count of the Town Council who, with assistance from the town administration, has the duty to prepare the items for your consideration. Careful consideration has been provided by the Town Council prior to presentation and it is the Councils hope that taxpayers familiarize themselves with the items and the individual value to the community.

The Budget Committee's recommended budget for the fiscal year 2024-2025 was $24,475,753.00, 3.4% higher than the current year's budget. The Budget Committee added $10,892.00 from the initial Council request and included $2,747,677.00 for Wastewater. At the Deliberative Session, the voters amended the operating budget for the fiscal year 2024-2025 to $23,657,820. This is a reduction of $817,933 from the Budget Committee's recommended budget. The Town Council voted not to recommend the amended budget by a vote of 3 to 5.

In the Council's review of the proposed budget, we discussed and addressed some of the budget drivers, while being able to continue to provide town services to the citizens. The voters' guide provides a more detailed explanation of our proposed budget, but we would like to highlight a few items covered by the ten departments under the Council's purview. Increases from last year's approved budget reflect additional requests to update the Town's Impact Fee Ordinance and replace two trailers for the Department of Public Works. Also increases for employees' health insurance, police cruiser replacement, hydrant rentals, road salt and utilities costs are all included in the proposed budget.

The Town Council continued its approach to reviewing the budget with the same openness and thoughtful decision making it has taken in the past. We have approved articles that reflect fiscal responsibility and the needs of the town, which promote savings in how we deliver services. As a result of our efforts, we believe it is a prudent budget that was, as always, professionally presented and reviewed by all, from town administration and departments, Council and finally by the Budget Committee.

Should the amended operating budget be defeated, the default budget shall be $23,693,487.00, which is the same as last year, *with certain adjustments required by previous action of the Town meeting*. The default budget is $35,667 higher than the voters proposed operating budget.

The Council and the Town Administrator are available for questions regarding the various aspects of the warrant. To obtain complete costs on the warrant and operating budget you can visit the Town of Hooksett's website.

In closing the Council has strived to present a clear and accurate accounting of the needs and requirements of the Fiscal Year 2024-2025 budget and is presented to you, the citizens, and taxpayers, to address our vibrant and growing community with the utmost consideration of its tax impact.

Respectfully submitted on behalf of the Hooksett Town Council
Council Chairman, Timothy Tsantoulis

Budget Committee's Report

To the Citizens of Hooksett,

The Budget Committee as a whole deliberates on appropriate funding levels based on our Town government's requests. The Budget Committee reviews the Municipal, School, and Water Precinct Budgets. For the Municipal Budget, which is governed by the Charter and the School District budget, which is governed by SB2, a proposed budget will be presented at the Deliberative Session on February 03, 2024. The Deliberative Session is the opportunity for the voters to amend the budget and warrant articles which will be placed on the Ballot for final vote on March 12, 2024.

The Budget Committee reviewed the proposed municipal budget for FY 2024-25 which was submitted by the Town Council in the amount of $21,717,184.00. The Budget Committee then made adjustments to the budget to move it to $21,728,076.00. The proposed Wastewater budget of $2,747,677 was reviewed and not adjusted by the Budget Committee and was added by the Budget Committee to Municipal budget, making the total proposed budget $24,475,753.00. The FY 2024-25 Default Budget is $23,693,487.00 which is $782,266 below the Budget Committee's Proposed Operating Budget. The overall Town budget after the Budget Committee's adjustments has increased 3.46% or $817,933.00 over the current fiscal year.

The majority of the increases in this budget are due to the following:

1. Town Clerk's Office for new election equipment increased $13,999
2. Parks & Rec Dept increased $9,000 for field maintenance.
3. Town Employee medical and dental rate increases up $141,802.
4. Fire Dept increased costs from water depts for Hydrant rentals up $30,000.
5. DPW road salt price increases up $42,000.

The Budget Committee also reviewed the relevant warrant articles and gave their recommendations.

Respectfully submitted,

Brian Soucy, Chairman
Hooksett Budget Committee

Note: This report was not updated after the Deliberative Session.

2024 Estimated Tax Rate

	Amount	Rate
Operating Budget as amended at the Deliberative Session		
Amended budget	23,657,820	$ 7.47
(Less Revenue)	(9,997,201)	(3.16)
Subtotal of operating budget		*$ 4.31*
Other warrant articles		
Martins Ferry Road Improvement Bond	20,000	0.006
DPW Union Contract	204,689	0.06
Non-Union Raises	126,490	0.04
Police Supervisors Union Contract	54,521	0.02
Fire Union Contract	110,600	0.03
CR Funding - DPW Vehicles	250,000	0.08
CR Funding - Fire Apparatus	250,000	0.08
CR Funding - Town Building Maintenance	200,000	0.06
CR Funding - Fire Rescue Tools & Equipment	150,000	0.05
CR Funding - Fire Air Packs & Bottles	27,500	0.01
Police Body-Worn Cameras	183,080	0.06
CR Funding - Town Wide Digital Mapping Systems	135,000	0.04
CR Funding - Drainage Upgrades	100,000	0.03
CR Funding - Revaluation	60,000	0.02
New Full-time Laborer for Recycle Transfer	55,598	0.02
CR Funding - Emergency Radio Communications	50,000	0.02
CR Funding - Police Equipment (New)	50,000	0.02
CR Funding - Parks & Recreation Facilities Development	50,000	0.02
CR Funding - Information Technology (New)	40,000	0.01
CR Funding - Automated Collections Equipment	30,000	0.01
CR Funding - Conservation Land Improvements	30,000	0.01
Repairs to headstones and Monuments at cemeteries	10,000	0.003
Subtotal of other articles		*$ 0.69*
Tax Rate Summary		
Unadjusted Tax Rate		**$ 5.00**
War Service Credits and Overlay		0.17
(Less estimated fund balance used to reduce tax)		(0.14)
Town portion of tax rate for 2024		**$ 5.03**
Town portion of tax rate for 2023		**$ 4.61**
Estimated increase in Town portion of tax rate if all articles pass.		**$ 0.42**

Town Warrant

To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at **David R. Cawley Middle School on Saturday, February 3, 2024 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 6 through 32.

The final ballot vote for all warrant articles will take place at **David R. Cawley Middle School on Tuesday, March 12, 2024.** The polls will be open from 6 am until 7 pm.

Article 1: Election of Town Officers

To choose all necessary Town officers for the year ensuing. See the Voting Summary Sheet at the end of this guide for candidates.

Article 2: Zoning Amendments

There are a total of 14 zoning amendments proposed this year. Amendment 1 is to move a property from one zone to another, making the lot more consistent with other lots in the neighborhood. Amendment 2 amends the Floodplain Ordinance to bring the Town into compliance with FEMA and the National Flood Insurance Program. Amendment 3 amends the frontage requirement for new lots to make sure the frontage is contiguous. Amendment 4 replaces the exiting Preamble in Zoning Ordinance Article 1.

Amendments 5, 6, 7, 8, 9, 10, and 11 amend Zoning Ordinance Articles 4, 5, 5A, 6, 9, 10 and 11, to add purpose statements to each Article. Amendment 12, changes Article 20 of the Zoning Ordinance to add a purpose statement but then clarifies that any waiver from the sign requirements in the Performance Zone should be directed to the Planning Board rather than the ZBA.

Amendment 13, related to Article 27 of the Zoning Ordinance, amends the access requirement for ADUs. Currently, the access has to be through a common area in the main residence. The amendment allows the access to be through an exterior door to address those situations where an ADU may be located above a garage or in an area without a common area. The ZBA has seen repeated variance requests for issues of this type. The change would alleviate the need for the homeowner to make extensive renovations to the existing home just to meet the requirements in this section.

The final proposal, Amendment 14, is to create a new Zoning Ordinance Article "Portable Storage Containers". The new Article applies to all portable storage containers in the Town of Hooksett, requires a permit be obtained to have one on the property, or that they be noted on a site plan. The Article regulates the size of the containers, the number, the duration, and the placement of such containers on a property.

Full text of the Zoning Amendments is found on the Planning Board page of the website, left hand side, at the link for 2024 Proposed Zoning Amendments.

Amendment No. 1
Are you in favor of Zoning Amendment #1, to amend Article, 2, Districts, to amend the Zoning Map by moving Map 33, Lot 3, 53 Martin's Ferry Road, from the Mixed-Use District 4 (MUD4) to the Medium Density Residential District (MDR)? (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to allow the lot to be more consistent with other lots and uses in the neighborhood.

Amendment No. 2
Are you in favor of Zoning Amendment #2, to amend Other Ordinance #7, Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? The amendment adds a definition for "Base Floor Elevation" and "Flood Opening", amends the definition for "Mean Sea Level", "Substantial Improvement" and "Water Surface Elevation"; deletes "Functionally Dependent Use"; corrects the title of the Wetlands Bureau; clarifies where base flood elevations are to be determined and how a recreational vehicle may be attached to a site in a floodplain; and eliminates language stating the amount of flood insurance required. (Recommended by the Hooksett Planning Board)

The purpose of the proposed amendment is to bring the Town of Hooksett Floodplain regulations in compliance with National Flood Insurance Program requirements. Such compliance ensures the community remains eligible to participate in NFIP.

Amendment No. 3
Are you in favor of Zoning Amendment #3, as proposed by the Hooksett Planning Board, to amend the following verbiage in the Town of Hooksett Zoning Ordinance, Article 3, General Provisions, Section J, to require all building lots to have contiguous frontage?

All building lots shall have contiguous frontage on a publicly approved street of Class 1 through Class 5. Frontage along a limited access highway, and frontage along any other public highway over which the control of access does not rest with the Town of Hooksett, or the State of New Hampshire, and Class 6 highways, shall not be deemed to meet the frontage requirements set forth in this Ordinance. Frontage along private roads, conforming to the definition in Article 22, shall meet the frontage requirements for only those lots owned by the party(ies) controlling access to those private roads.

The purpose of the proposed amendment is to prevent the creation of odd shaped or "flag" lots to promote the more orderly development of the town.

Amendment No.4
Are you in favor of Zoning Amendment #4, as proposed by the Hooksett Planning Board, to amend the Town of Hooksett Zoning Ordinance, Article I, Preamble, to repeal the existing Preamble and replace it with a new Preamble?

The purpose of this amendment is to revise the Preamble statement to more accurately capture the intent of the Ordinance.

Amendment No. 5
Are you in favor of Zoning Amendment #5, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 4, Low Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 6
Are you in favor of Zoning Amendment #6, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5, Medium Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 7
Are you in favor of Zoning Amendment #7, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 5A, Urban Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 8
Are you in favor of Zoning Amendment #8, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 6, High Density Residential District and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 9
Are you in favor of Zoning Amendment #9, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 9, Manufactured Housing Parks and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 10
Are you in favor of Zoning Amendment #10, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 10, Commercial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 11
Are you in favor of Zoning Amendment #11, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 11, Industrial Districts and renumbers the Article accordingly?

The purpose of this amendment is to define the intent of the Article.

Amendment No. 12
Are you in favor of Zoning Amendment #12, as proposed by the Hooksett Planning Board, which adds a purpose statement to the beginning of the Town of Hooksett Zoning Ordinance, Article 20, Signs, and renumbers the Article accordingly, and amends Section A, Permit Required, to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are required to be granted by the Planning Board?

The purpose of this amendment is to define the intent of the Article and to clarify waivers for signs located in the Route 3 Corridor Performance Zone District are granted by the Planning Board.

Amendment No. 13

Are you in favor of Zoning Amendment #13, as proposed by the Hooksett Planning Board, which amends Article 27, Accessory Dwelling Units, Section C (3), General, to amend where access to the ADU is permitted?

C. General

1. Only one (1) ADU shall be permitted for each single-family dwelling.
2. The ADU must provide independent living facilities for one or more persons containing the four elements of sleeping, eating, cooking, and sanitation.
3. The ADU shall have a means of ingress and egress. This access can be through a common space such as a shared hallway ~~to~~ or an exterior door. An interior door shall be provided between the principal dwelling unit and the accessory dwelling unit.

The purpose of this amendment is to amend where access to the ADU is permitted.

Amendment No. 14

Are you in favor of Zoning Amendment #14, as proposed by the Hooksett Planning Board, which creates a new Article 35 entitled Portable Storage Structures, and renumbers the subsequent Articles?

The purpose of this amendment is to define how temporary and permanent portable storage structures are utilized within the Town of Hooksett, with regard to the length of time the structure can be on a property, and the permitting process.

Article 3: Charter Amendment

Shall the municipality approve the charter amendments reprinted below?

Sec. 1.5 Initial Districting and Sec. 1.6 Changes in Districting – Deleted

Sec. 3.1 Membership; Term of Office.
Except as otherwise provided in the Charter, all of the powers of the Town shall be vested in a Town Council (hereinafter sometimes referred to as "Council") of seven (7) Councilors, as provided in Sec.1.2. Councilors shall take office July 1st next following their election and shall hold office until successors are duly elected and qualified. Town Councilors shall be elected on a staggered basis under the following schedule: At the first annual election following the amendment of this Section (2025), there shall be elected three (3) Councilors for a 3-year term, two (2) Councilors for a 2-year term; and two (2) Councilors for a 1-year term. At all succeeding elections Councilors shall be elected for 3-year terms.

Sec. 3.2 Qualifications of Councilors
No Councilor shall, during his/her term and for one year thereafter, be eligible to hold a paid office. Notwithstanding the foregoing, a Councilor may be appointed to "acting town administrator" by a vote of at least five (5) members of the council for one period not to exceed six (6) months.

Sec. 3.5 (C) Exercise of Powers; Meetings; Rules of Procedure: Appropriations
Special meetings may be called by the Chair. Special meetings also may be called at the written request of the Town Administrator or at least four (4) Councilors, and upon such request the Chair of

the Council shall call such special meeting. Written notice of said special meeting shall be delivered to each Councilor at lease twenty-four (24) hours prior to the special meeting. The method of delivery of notice for special meetings shall be established by Council rule.

The purpose of these amendments is to remove voting districts for the purpose of Town Council elections and to reduce the total number of Councilors from 9 to 7, as well as revise other ancillary charter provisions to recognize the change.

Article 4: Charter Amendment
Shall the municipality approve the charter amendment reprinted below?

Sec. 3.5 (B) Exercise of Powers; Meetings; Rules of Procedure: Appropriations
A quorum of the Council for transaction of any business shall be a simple majority of the members currently in office.

The purpose of this amendment is to reduce the number of Councilors required for a quorum to conduct business.

Article 5: Charter Amendment
Shall the municipality approve the charter amendment reprinted below?

Sec. 3.4 Compensation
Councilors shall receive as compensation the sum of two thousand dollars ($2,000.00) per year.

The purpose of this amendment is to increase a Councilor's compensation by $500.00 annually. The intent of this article, if Article 3 passes, is to redistribute the current stipend paid to 9 members and distribute the amount amongst 7 members. The increase of $500 is the extra stipend amount paid to the selected Chairman of Town Council.

Article 6: Martins Ferry Road Improvement Bond
To see if the town will vote to raise and appropriate the sum of **$1,500,000.00** (gross budget) for the reconstruction of the intersection of Martins Ferry Road and North River Road including roadway realignment and construction of a new bridge ("the Project"); of that amount, to appropriate $349,277.00 from fund balance; to appropriate $385,000.00 of that amount from Roadway Impact Fees; to appropriate $15,723.00 of that amount from Federal Local Fiscal Recovery Funds; and to authorize the issuance of bonds or notes of not more than $750,000.00 of that amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Town Council to fix the date, maturities, denominations, interest rate and other details of said bonds or notes; to authorize the Town Council to apply for, accept and expend any federal, state, or private funds that are available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes; and furthermore to raise and appropriate the sum of $20,000.00 from taxation for the bond issuance costs and first years debt service payments on such bonds or notes? (3/5 ballot vote required). The estimated tax rate impact is .006 cents. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Voters Guide Explanation:
The purpose of this project is to reconstruct the intersection of Martins Ferry Road and North River Road including roadway realignment, realignment of Messer Brook and construction of a new bridge. The improvement will address speed concerns and will eliminate the risk of flooding and erosion and

redirect the stream to its natural course. It will also eliminate significant maintenance concerns regarding the existing guardrails and drainage culvert.

Currently, the guardrails on both sides of the bridge are in disrepair. If the proposed bridge project is not completed, the guardrail on the southeast corner must be replaced with a bridge rail because replacing the guardrail will not meet code requirements. Installing a bridge rail will include removing all of the pavement over the entire culvert, dismantling and replacing a portion of the concrete slab on top of the culvert, re-forming the concrete slab to accept the bridge rail, then installing the new slab, with a new membrane over the entire culvert structure and replacing the pavement. In addition to the above, any other areas where the culvert has deteriorated will have to be repaired or replaced.

The brook as it exists presents a flooding hazard. The 90-degree angles that the brook takes could result in debris getting hung up and causing backups. In addition, there is an existing sewer main that runs through the culvert at an elevation close to the water line creating additional risk of flow restrictions. Any flooding that occurs puts the roadway and the sewer pump station downstream on Depot Street at risk.

The intersection as it currently exists is very flat over the culvert. The minimal cover over the culvert makes it impossible to properly grade the road to direct runoff away from the road. The proposed project will include the proper slopes and drainage infrastructure to handle runoff.

The existing culvert has been posted no trucks due to its low structural rating. A new bridge will be safe for all vehicles to pass over it (although posting the roadway "No Thru Trucks" is still an option if the Town Council chooses to do this). The design will be completed based on a design speed of 25 miles per hour with a fairly sharp curve to slow traffic down.

The new bridge will be inspected by the State of New Hampshire Department of Transportation Bridge Inspection Division every two years (at no cost to the Town). In addition, the bridge will qualify for State/Federal funding for future maintenance.

Putting Messer Brook on its natural course has garnered the enthusiastic support of several natural resource agencies, such as the New Hampshire Wetlands Bureau, the New Hampshire Natural Heritage Bureau, the New Hampshire Fish and Game Division and the U.S. Army Corps of Engineers.

If the warrant article is not passed and the work isn't done, the Town will spend significant funds replacing guardrails and performing other repairs of the existing culvert including dismantling and replacing a portion of the top concrete slab on top of the culvert and replacing the pavement. In addition, the Town will remain at risk of erosion along the steep roadway embankment adjacent to Messer Brook and safety will not be improved. Two years ago, the Town spent $133,970 on erosion repair along Martins Ferry Road. Because the slope between Martins Ferry Road and Messer Brook is so steep, the likelihood of the occurrence of additional erosion remains. This project eliminates the possibility of any significant erosion. The roadway and downstream pump station on Depot Street will remain at a greater risk due to potential flooding.

Funding and costs

Fund balance = 2022 SB401 & 2023 SB270 Bridge Aid	$263,862
Fund balance = 2023 SB 270 Highway Block Grant:	85,415
Impact Fees:	385,000

ARPA Funding:	15,723
Bond:	750,000
Total:	$1,500,000

Based on the July 2023 bond sale from the NH Municipal Bond Bank, the town can estimate paying $196,875.00 in interest over the life of a 10-year bond with an interest rate of 4.75%. The estimated tax rate impact shown in the article of $.006 cent is the cost for the first year's payment. **It is estimated that when the Town starts to pay off the bonds the estimated tax rate impact will be 3-cents per year.**

Article 7: Operating Budget

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **$23,657,820.00**? Should this article be defeated, the operating budget shall be $23,693,487.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. The estimated tax rate impact is $4.31. Not recommended by Town Council (3 Yes – 5 No); Not recommended by Budget Committee (3 Yes – 4 No).

Voters Guide Explanation

The operating budget of $24,475,753.00 as presented by the Budget Committee is a 3.46% increase over the current year's budget. The budget Committee's recommended budget is detailed below:

Appropriation by Department

Departments	FY 2022-23 (Last year's) Actuals	FY 2023-24 (Current year's) Approved Budget	FY 2024-25 (Next year's) Budget Committee Recommendation	Dollar Change	% Change
Administration	$ 1,489,323	$ 1,606,304	$ 1,675,072	$ 68,768	4.28%
Assessing	207,577	226,697	250,396	23,699	10.45%
Community Development	476,938	551,162	597,852	46,690	8.47%
Family Services	131,982	166,411	169,718	3,307	1.99%
Finance	279,803	302,746	278,789	(23,957)	-7.91%
Fire-Rescue	4,720,195	5,034,336	5,088,495	54,159	1.08%
Police	5,258,002	5,624,531	5,877,170	252,639	4.49%
Public Works	5,020,994	5,597,645	5,812,067	214,422	3.83%
Tax Collector	313,632	326,703	323,786	(2,917)	-0.89%
Town Clerk & Elections	33,657	57,099	107,556	50,457	88.37%
Budget Committee	5,507	8,407	8,407	0	0.00%
Capital Leases	0	0	0	0	0.00%
Cemetery Commission	742	1,730	1,770	40	2.31%
Conservation Commission	1,218	1,095	1,430	335	30.59%
Debt	417,555	397,384	387,339	(10,045)	0.00%
Library	1,058,085	1,108,422	1,148,229	39,807	3.59%
Wastewater	2,159,112	2,647,148	2,747,677	100,529	3.80%
Grand Total	**$21,574,322**	**$ 23,657,820**	**$ 24,475,753**	**$817,933**	**3.46%**

Appropriation by Expense Category

Expense Category	FY 2022-23 (Last year's) Actuals	FY 2023-24 (Current year's) Approved Budget	FY 2024-25 (Next year's) Budget Committee Recommendation	Dollar Change	% Change
Personnel Services	$14,485,902	$ 15,722,718	$ 16,150,936	$428,218	2.72%
General Operations	3,016,667	3,228,195	3,440,318	212,123	6.57%
Maintenance (Equipment, Buildings & Roads)	628,251	632,538	670,160	37,622	5.95%
New Equipment & Capital Leases	259,304	339,837	363,496	23,659	6.96%
Tipping Fees	541,833	610,000	635,827	25,827	4.23%
Debt (Principal & Interest)	417,555	397,384	387,339	(10,045)	0.00%
Welfare Assistance	65,696	80,000	80,000	0	0.00%
Wastewater	2,159,112	2,647,148	2,747,677	100,529	3.80%
Grand Total	**$21,574,322**	**$ 23,657,820**	**$ 24,475,753**	**$817,933**	**3.46%**

* Grants, donations and encumbrances have been removed from FY 2022-23 Actuals for budgeting purposes.

The budget committee's operating budget only includes raises for union employees that were approved by the voters at a prior town meeting and contracted employees. Also included in the operating budget is $140,802.00 in employee health insurance due to a change in premiums. An additional $22,000.00 for professional services for Assessing and $25,000.00 to update the Impact Fee Ordinance, which has not been adjusted since 2002 and 2008 is included. Increases in costs for hydrant rentals, police cruisers, road salt, building heat, parks maintenance and tipping fees are all included in the operating budget. Also $35,500.00 to replace two trailers in the Department of Public Works, one in Parks & Recreation and one for Highway. $10,360.00 of increased costs for Old Home Day and $25,000.00 to pave the road behind the chapel at Head Cemetery. The operating budget continues to support one part-time clerk in the Town Clerk's office in the amount of $26,913.00. Added costs for federal elections and replacement of two ballot machines in the amount of $19,649.00 have also been included. Finally, the budget supports $25,000.00 in additional costs for the library and $100,000.00 in additional costs for the Wastewater department.

At the Deliberative Session the voters amended the operating budget from the Budget Committee's recommended budget of $24,475,753.00 to $23,657,820.00

A "Yes" vote would approve the $23,657,820.00 as amended by the voters at the Deliberative Session. Town Council, with recommendation from the Town Administrator and staff is in the process of developing a budget totaling $23,657,820.00.

A "No" vote on Article 7 would result in a default budget of $23,693,487.00. The default budget supports last year's budget and voter approved articles, such as bond payments, union contracts and the paving article from 2022. Items not supported in the default budget include increases in employee health insurance and property liability insurance.

Article 8: DPW Union Contract

To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Public Works' Employees Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Salaries	Benefits	Estimated Increase
2024-25	$164,462.00	$40,227.00	$204,689.00

and further to raise and appropriate **$204,689.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is $0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (8 Yes – 2 No).

Voters Guide Explanation:
This union has 23 full-time members and has negotiated a one-year contract to bring the employees and the union's pay scale in line with the market conditions. The average increase is 14%. The contract includes a one-time bonus of $500 and a paid 30-minute lunch break. Also negotiated in this contract is a change in work hours, working longer days: Monday through Thursday and a shorter day on Friday. Employees are still working 40 hours each week.

As an example of Hooksett's current situation, today the starting pay for a Truck Driver is $17.75. Under this new contract that starting pay would be $20.06, which is more competitive with other NH communities and should help attract and retain these critical service providers.

Article 9: Non-Monetary
Shall the town, if ARTICLE #8 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #8 cost items only? (Majority vote)

Voters Guide Explanation:
If the voters do not approve the cost items in a collective bargaining agreement in Article 8, the town Council may call one special meeting (Deliberative Session and Election) of the voters to try again without obtaining superior court permission to hold the special meeting.

Article 10: Non-Union Raises
To see if the town will vote to raise and appropriate the sum of **$126,490.00** for an increase in salaries and benefits for non-union full-time and part-time Town personnel.

Fiscal Year	Salaries	Benefits	Total
2024-25	$106,938.00	$19,552.00	$126,490.00

The estimated tax rate impact is $0.04. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (7 Yes – 3 No).

Voters Guide Explanation
This article provides a cost-of-living-adjustment (COLA) increase of 3.2% and an additional merit increase of up to 1% to 25 full-time and 31 part-time non-union employees on the first Monday in July 2024. Included in the cost is $8,432.00 for the Town Administrator to use to address any issues that arise. Non-union employees cover all departments including Library. Seasonal and contract employees are not included.

COLA is based on the five-year average of the Northeast Urban CPI. Merit increases will be determined based on the employee's performance evaluations.

Article 11: Police Supervisors Union Contract
To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Supervisors Union Local 633, Teamsters which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year	Salaries	Benefits	Estimated Increase

2024-25	$42,753.00	$11,768.00	$54,521.00
2025-26	$42,718.00	$14,643.00	$57,361.00
2026-27	$35,714.00	$11,215.00	$46,929.00

and further to raise and appropriate **$54,521.00** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is $0.02. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (6 Yes – 3 No).

Voters Guide Explanation:
The passing of this article will ensure the implementation of the negotiated agreement between the town and ten police supervisors. This negotiated agreement offers police sergeants, lieutenants and one dispatch supervisor the following: an average of 11% pay increase over three years (3.66% per year average increase in detail rates (paid by requesting company and has no impact on taxpayers); 100% of employee sick bank paid out if the employee is killed in the line of duty; additional carryover vacation time; one additional bereavement day; $1,000 increase in longevity bonus; annual payments for college degrees and reimbursement for job related educational expense. The agreement shifts some costs associated with medical insurance back to the employees.

Article 12: Non-Monetary
Shall the town, if ARTICLE #11 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #11 cost items only? (Majority vote)

Voters Guide Explanation:
If the voters do not approve the cost items in a collective bargaining agreement in Article 11, the town Council may call one special meeting (Deliberative Session and Election) of the voters to try again without obtaining superior court permission to hold the special meeting.

Article 13: Fire Union Contract
To see if the town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Permanent Firefighters Association Local 3264, IAFF which calls for the following increases in salaries and benefits at the current staffing level:

Estimated increase over prior year.

Fiscal Year	Salaries	Benefits	Estimated Increase
2024-25	$87,782.00	$33,173.00	$120,955.00
2025-26	$87,119.00	$32,260.00	$119,379.00
2026-27	$87,257.00	$32,311.00	$119,568.00

and further to raise and appropriate **$120,955.00** for the current fiscal year; of this amount $10,355.00 is authorized to be withdrawn from the Ambulance Revenue Fund, and the balance of $110,600.00 to be raised from general taxation. Such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The estimated tax rate impact is $0.03. Recommended by Town Council (7 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

Voters Guide Explanation:
The passing of this article will ensure the implementation of the negotiated agreement between the town and the firefighter's collective bargaining unit (IAFF, Local 3264). This agreement provides 17 firefighters, six lieutenants and two captains a COLA of 1.5% and a step increase each year. The step system has the first six steps at 3% increases and the last six steps at 2% increases. In addition, this

agreement provides firefighter/paramedics an additional 2% in year one and 1% in year two and three. Overall firefighters will receive an average of 4.3% increase each year. The lieutenants and captains will receive an average of 3.1% each year.

There are some cost savings with regards to unscheduled sick time not being included in hours worked for overtime calculations, and some long-term savings in the number of hours earned in vacation time.

Article 14: Non-Monetary
Shall the town, if ARTICLE #13 is defeated, authorize the governing body to call one special meeting, at its option, to address ARTICLE #13 cost items only? (Majority vote)

Voters Guide Explanation:
If the voters do not approve the cost items in a collective bargaining agreement in Article 13, the town Council may call one special meeting (Deliberative Session and Election) of the voters to try again without obtaining superior court permission to hold the special meeting.

Article 15: Capital Reserve Funding – DPW Vehicles
To see if the town will vote to raise and appropriate the sum of **$250,000.00** to be added to the Public Works' Vehicles Capital Reserve Fund previously established. The estimated tax rate impact is $0.08. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Voters Guide Explanation:
This reserve is used to purchase vehicles for plowing and road maintenance, including equipment to replace an aging fleet and to reduce the cost of vehicle maintenance. There is $30,849.79 available as of December 31, 2023, in this reserve. The reserve fund allows for the Town to replace and add vehicles when needed. This fund evens the burden on taxpayers by planning for future purchases. The town is continuing to grow, and we will need to address that growth. The DPW currently has a fleet valued at $15 million and has developed a projected replacement plan for this fleet. For this replacement plan to become operational, it would require $250,000.00 to be added to this capital reserve fund annually. The last plow ordered in FY 2023-24 cost a total of $236,525.00.

Article 16: Capital Reserve Funding – Fire Apparatus
To see if the town will vote to raise and appropriate the sum of **$250,000.00** to be added to the Fire Apparatus Capital Reserve Fund previously established. The estimated tax rate impact is $0.08. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Voters Guide Explanation:
There is $658,157.56 available in the account as of December 31, 2023. The purpose of this article is to provide funding for the replacement of fire apparatus, such as engines, tankers, ladders, and forestry. These vehicles range between $850,000.00 for pumpers and nearly $1,500,000.00 for a ladder truck. Due to the high vehicle cost, the Department is requesting the current capital reserve funding level of $250,000.00 be maintained to allow the Town to incrementally save for these large expenditures. The estimated year of purchase is as needed and guided by the vehicle replacement schedule. Apparatus breakdown is as follows:

Piece	Purchase Date	Age (yrs)	Miles (apx)	Replacement Cost	Industry Average Replacement
Engine 1	2019	4	35,188	$850,000	15 years

Engine 2	**2022**	**New**		**$850,000**	**15 Years**
Engine 5	**2006**	**18**	**108,107**	**$850,000**	**15 years**
Ladder 2	**2019 (2007)**	**16**	**88,376**	**$1,500,000**	**20 years**
Tanker 1	**2012**	**12**	**13,794**	**$550,000**	**20 years**
Forestry 3	**2017**	**8**	**17,753**	**$95,000**	**20 years**
Forestry 2	**2002**	**21**	**33,137**	**$75,000**	**20 years**
Forestry 4	**2006**	**17**	**17,753**	**$80,000**	**20 years**

Engine 5 will be due for replacement in FY 2025-26.

Article 17: Capital Reserve Funding – Town Building Maintenance

To see if the town will vote to raise and appropriate the sum of **$200,000.00** to be added to the Town Building Maintenance Capital Reserve Fund previously established. The estimated tax rate impact is $0.06. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (9 Yes – 1 No).

Voters Guide Explanation:

There is $969,808.22 in the account as of December 31, 2023. This fund addresses the needs of town buildings. The Town has over $26 million worth of buildings to maintain using this reserve. The safety center parking lot is due for replacement in FY 2029-30 at an estimated cost of $600,000.00.

In FY 2022-23, $75,000.00 was spent to replace the Court House's 30-year-old flat rubber roof with an EPDM roof and $58,500.00 was spent for the Safety Center's roof & drainage review & design.

In FY 2024-25, the plan is to replace the flat roof at the library. The existing 1992 GenFlex Company roof membrane is at its end of life. The funds would also replace/update existing drains, metal flashing and new thermal insulation between roof drains following code requirements.

Article 18: Semi Tractor

To see if the town will vote to raise and appropriate the sum of **$185,000.00** to purchase a semi tractor without trailer for the Recycling and Transfer Division of Public Works, with said funds to come from the Solid Waste Disposal Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (7 Yes – 3 No).

Voters Guide Explanation:

The 2005 Freightliner Semi Tractor has about 141,000+ miles and is scheduled to be replaced this year, per the Capital Improvement Plan. This vehicle is used to haul materials collected from the Transfer Station to disposal sites. Funding for this vehicle will come from the Solid Waste Revenue Fund which has a balance of $472,474.42 as of December 31, 2023.

Article 19: Capital Reserve Funding – Fire

To see if the town will vote to raise and appropriate the sum of **$177,500.00** to be added to the previously established Capital Reserve Funds and to apportion the sum among several funds as listed below:

Air Packs & Bottles	$ 27,500.00
Fire Rescue Tools & Equipment	150,000.00
Total	$ 177,500.00

The estimated tax rate impact is $0.06. Recommended by Town Council (4 Yes – 2 No); Not recommended by Budget Committee (4 Yes – 6 No).

Voters Guide Explanation:

Air Packs & Bottles Replacement Reserve: Total project cost is estimated to be $480,000.00. There is $119,378.68 as of December 31, 2023, in the account. The estimated year of purchase is 2035. The reserve was established in 2001 to replace all the Self-Contained Breathing Apparatus (SCBA) when they reach 15 years of service. The existing air packs were purchased in 2020. SCBA are critical equipment for firefighters. A single purchase date allows for only one model choice which enhances familiarity by all members, equipment exchange department wide anywhere, anytime, station or scene, reduced parts inventory, linear inspection and service needs, all which improve our safety.

Fire Rescue Tools & Equipment Reserve: This reserve was established in 2018 and designed to replace tools, such as Jaws of Life, jacking and lifting struts, air bags, high angle and low angle rope rescues and ice rescue equipment along with other equipment such as hose and nozzles. There is $31,494.44 in the account as of December 31, 2023. During the 2022-23 budget process it was recommended to move the hose and nozzles out of the operating budget into this reserve account. The account will be used to purchase new equipment. $50,000.00 ensures adequate funding for a 10-year replacement program.

At the request of the Capital Improvement Plan Committee, we are asking for an additional $100,000.00 to be added to this reserve account for the replacement of portable radios in the future. The Fire Department's portable radios were purchased in 2016 and have a 10-year life span. The estimated costs to replace is approximately $650,000.00. Some of the radios can be upgraded using Impact Fees. Most of the radios will need to be replaced using the funds in the account. The account will be used to purchase new radios. $100,000.00 ensures adequate funding for a 10-year replacement program.

Every member (including call members) has a radio issued, each officer has a second one issued, Chief Officers have additional radios in command cars for mutual aid towns that don't have Hooksett frequencies, the three forestry vehicles all have a dedicated portable with headsets on them and a couple of spare radios to issue when we have a radio sent out for repair.

Article 20: Police Body-Worn Cameras

To see if the town will vote to raise and appropriate the sum of **$183,080.00** to purchase Body-Worn Cameras with accessories for the Police Department. The estimated tax rate impact is $0.06. Recommended by Town Council (7 Yes – 0 No); Recommended by Budget Committee (7 Yes – 0 No).

Voters Guide Explanation:

This will allow the town to purchase the equipment needed and enter into a five-year contract. The equipment will be replaced halfway through the contract.

The addition of these cameras will bring another level of transparency to the public, improving the level of service to the community. Instead of reading a report to see what happened, the event will be able to be viewed and listened to for better clarity when fielding complaints or providing more accurate information to the courts, or even if it is requested by a member of the public as a right to know request.

Nationwide studies have reported that police departments are seeing that the presence of body-worn cameras often improves officer performance as well as the conduct of the community members who are recorded.

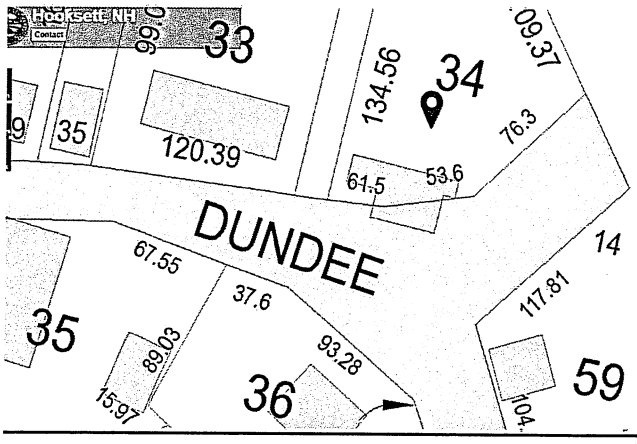
The Capital Improvement Plan Committee voted to support this request and recommended funding a warrant article in FY 2024-25 for this project.

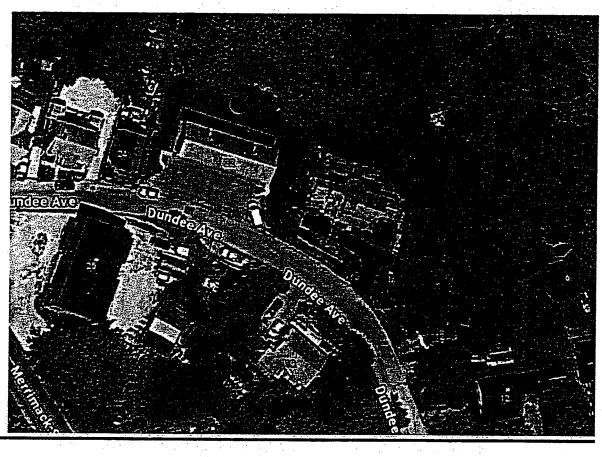
Article 21: Capital Reserve Funding – GIS Digital Parcel Recompilation

To see if the town will vote to raise and appropriate the sum of **$135,000.00** to be added to the Town Wide Digital Mapping Systems Capital Reserve Fund previously established. The estimated tax rate impact is $0.04. Recommended by Town Council (6 Yes – 0 No); Not recommended by Budget Committee (2 Yes – 7 No).

Voters Guide Explanation:

The purpose of this request is to conduct a flyover of the Town in order to correct inaccuracies in the Town's existing GIS mapping system. The flyover, performed with LIDAR technology, provides accurate topography, aerial photography, and locates rights of way and buildings in their current locations. These maps aid residents in completing building permits, developers in creating accurate plans for Planning Board review, and town staff so that all inquiries can be addressed accurately and efficiently. The GIS mapping program is a very important tool used by the Community Development Department – Planning, Engineering, and Building - in daily functions.





As noted in the pictures above, the current system does not accurately reflect the location of existing roadways or structures. The picture on the left is taken from the current GIS system. It shows the home located in the roadway, with most of the property encumbered by the right of way. As shown in the Google image to the right, the home is not in the roadway, is set adequately back from the right of way, and the right of way does not extend directly to the right of the home. The Town relies on accurate mapping data to advise developers and guide townwide infrastructure projects. Inaccuracies have potential to cause ownership disputes, unexpected and costly obstacles to underground infrastructure planning, and difficulty in obtaining exact locations of public rights-of-way.

The reserve for this project has a balance of $133,882.67 as of December 31, 2023. The total cost of the project is estimated at $537,000.00 and is tentatively scheduled for the fiscal year 2025-26. Without the flyover, the Town will continue to work with the existing outdated mapping data, and a comprehensive in-house update of official Town maps will not be possible aside from the official tax map which is provided to the Town by a third party.

Article 22: Capital Reserve Funding – Drainage Upgrades

To see if the town will vote to raise and appropriate the sum of **$100,000.00** to be added to the Drainage Upgrades Capital Reserve Fund previously established. The estimated tax rate impact is $0.03. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Voters Guide Explanation:
This reserve was established in 2013. There is $167,985.57 available as of December 31, 2023. The estimated year of purchase is as needed. Various areas throughout town have drainage that has significantly deteriorated and needs to be replaced. The deterioration is due to aging pipes that have outlived their expected lifespan. This fund is for replacing pipe as needed or updating the drainage to larger pipes, which will handle any increase in volume of water and anticipated growth.

The plan is to address drainage in the Lincoln Park Subdivision (Kay Avenue, Hale Avenue, and Elmer Avenue) in FY 2024-25.

Article 23: Capital Reserve Funding – Revaluation
To see if the Town will vote and appropriate the sum of **$60,000.00** to be added to the Revaluation Capitol Reserve Fund previously established. The estimated tax rate impact is $0.02. Recommended by Town Council (8 Yes – 0 No); Not recommended by Budget Committee (2 Yes – 8 No).

Voters Guide Explanation:
There is $14,033.64 available in the account as of December 31, 2023. This project is to set aside funds for the next revaluation anticipated in 2028. The cost in 2013 was $137,300.00; in 2018 was $114,000.00; and in 2023 was $124,000.00+/-.

Every five years the Town is required to reappraise all property values for assessment equity property tax purposes per NH State Constitution Article 6.

The Town has done a 'Statistical Update' the past 3 cycles (2013, 2018, & 2023). The funds will be used for a 'Full Revaluation'. The difference being: a 'Full Revaluation' includes a fresh measure/list, whereas a Statistical Update uses the current data in the assessing software. Although a full measure/list is not required by law, it is the International Association of Assessing Officers (IAAO) standard, which the Department of Revenue is charged to enforce that communities do one every 4-6 years.

Article 24: Full-time Laborer Recycling & Transfer
To see if the town will vote to raise and appropriate the sum of **$55,598.00** for salary and benefits to hire one full-time laborer in the Recycling & Transfer Division of Public Works.

Fiscal Year	Salary	Benefits	Total
2024-25	$26,002.00*	$29,596.00	$55,598.00

The estimated tax rate impact is $0.02. Recommended by Town Council (5 Yes - 2 No); Not recommended by Budget Committee (5 Yes – 5 No).

Voters Guide Explanation:
This new position is needed to enhance the town's ability to meet state regulations for properly managing and disposing of solid waste being disposed of by residents at the recycle and transfer facility. There are insufficient staff to fully police the yard, assist residents, and ensure that all residential waste being disposed of as allowed per the town's solid waste permit. Once an item is unloaded at the Transfer Station the Town accepts responsibility for proper disposal. If a received material contains or is found to be hazardous waste, it becomes very expensive and sometimes difficult to dispose of. With this additional employee, the department expects to save on unnecessary disposal costs, additional time spent sorting piles into the correct staging areas, and ensure the Town is only accepting waste that we are permitted for.

DPW Recycling & Transfer Division has four part-time positions in the operating budget for yard attendants working on alternate Saturday schedules and as needed during the week. This proposal will eliminate two part-time positions from the operating budget which sums to $9,590.00 in wages and benefits. The cost savings from the elimination of the two part-time positions will help to offset the increased cost of creating the new full-time position for a laborer to work in the Recycle and Transfer Station. The actual budget increase is $55,598.00 ($65,188 wages and benefits - *$9,590 elimination two part-time positions).

Below are some of the job duties that this position would be responsible for and the training requirements also.

Certifications required:
Must obtain Solid Waste Operator License within six months of hire. This certifies the employee knows how to identify, handle, and properly dispose of universal waste items such as used oil, paint, florescent bulbs, cathode ray tubes (old style televisions or computer monitors), batteries, freon, bulky waste, construction and demolition debris.

Must obtain scale certification with the State of NH within six months of hire.
Job Duties:
-Police the transfer station
1) Verify resident trash and recycle items being dropped off are allowed to be accepted under Hooksett's permit.
   - Performed at scale house and during unloading of resident's solid waste.
2) Periodically look through recycled material staging areas and remove or relocate any items that are incorrectly placed.
3) Walk the yard daily to identify safety issues.
   -Sweep around demolition, furniture, metal, and glass piles to contain and spill over.
   -Pick up nails and sharp metal around the yard.
   -Assist heavy equipment operator to cone and barricade safety zone around active loading areas.
4) Review that solid waste storage areas are meeting all regulations and are properly labeled.

- Operate the scale house during weekend shifts.
1) Inquire with residents what is being brough to the Transfer Station.
2) Run scale software and process payments.

- Process universal waste daily to ensure the facility is actively managing the items according to permitting requirements.

Article 25: Scale House Engineering and Design
To see if the town will vote to raise and appropriate the sum of **$55,000.00** for the engineering and design of the Transfer Station's scale house replacement, with said funds to come from the Solid Waste Special Revenue Fund. No amount to be raised from general taxation. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (10 Yes – 0 No).

Voters Guide Explanation:
The scale house at Transfer Station needs replacement. The existing building is a renovated garage that does not have adequate space for the staff. The building has issues with rainwater seeping in, it does not have enough office space for the administrative assistant or the crew chief, it does not have

an adequate bathroom and breakroom facility for the seven full-time employees and is in a general state of disrepair.

Funding for this project will come from the Solid Waste Revenue Fund which has a balance of $472,474.42 as of December 31, 2023.

Article 26: Capital Reserve Funding – Emergency Radio Communications

To see if the town will vote to raise and appropriate the sum of **$50,000.00** to be added to the Emergency Radio Communications Capital Reserve Fund previously established. The estimated tax rate impact is $0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (9 Yes – 1 No).

Voters Guide Explanation

Previously this fund was set up to be used in the year 2024 for a complete replacement of the existing radio communication system. Due to ever changing technology it is now recommended by the manufacturers that the radio system components be replaced and/or upgraded on a continuous basis. The end of life for all components is 10 years. This is intended to fund the maintenance of the entire radio infrastructure. Currently there is $321,417.07 available as of December 31, 2023. Up to $370,604.00 is anticipated to be needed during the FY 2024-25 budget year from this reserve to replace the base dispatch console and the South Bow Radio Tower. The Capital Improvement Plan Committee voted to support this request and recommended funding a warrant article in FY 2024-25 for these projects.

Article 27: Capital Reserve Funding – Police Equipment

To see if the town will vote to establish a Police Equipment Capital Reserve Fund under provisions of RSA 35:1 to replace certain police equipment and to raise and appropriate the sum of **$50,000.00** to be placed in this fund. Further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is $0.02. Recommended by Town Council (6 Yes – 1 No); Recommended by Budget Committee (7 Yes – 3 No).

Voters Guide Explanation:

The purpose of this article is to establish a capital reserve account for the replacement of police equipment, such as Body-worn cameras, Tasers, Firearms, etc. The Capital Improvement Plan Committee supported the establishment of this reserve.

This fund will allow the Police Department to develop a replacement plan for items that are relatively expensive. As these items need replacement (firearms) or the contracted lease (Taser & Body-worn Camera) time expires this equipment will either age and become unreliable or have to be budgeted for in another warrant article in order to keep that type of equipment

Article 28: Capital Reserve Funding – DPW Parks & Recreation Facilities Development

To see if the town will vote to raise and appropriate the sum of **$50,000.00** to be added to the Parks & Recreation Facilities Development Capital Reserve Fund previously established. The estimated tax rate impact is $0.02. Recommended by Town Council (7 Yes - 1 No); Recommended by Budget Committee (8 Yes – 2 No).

Voters Guide Explanation:

There is $154,049.43 in the account as of December 31, 2023. Estimated year of purchases is as needed. The town continues to grow, and we are forced to deal with aging structures, building updates,

and additional recreation areas that will need to be addressed. We have put together a listing of items that will need to be addressed within the next five years. There are field lighting projects for Peters Brook Field, field lighting upgrades at Donati Park and facility updates for the Parks & Rec building.

Article 29: Capital Reserve Funding – Information Technology

To see if the town will vote to establish an Information Technology (IT) Capital Reserve Fund under the provisions of RSA 35:1 to replace and upgrade technology and communication equipment as necessary and appropriate the sum of **$40,000.00** to be placed in this fund; further, to name the Town Administrator as agent to expend from said fund. The estimated tax rate impact is $0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (9 Yes – 1 No).

Voters Guide Explanation:

The purpose of this article is to establish a Capital Reserve account with the aim of implementing a thorough strategy for installing new technology and software as well as replacing and upgrading technology, software, and communication equipment. This strategy will ensure timely and suitable enhancements to address evolving requirements. The items encompass firewall protection, networks, switches and any other essential technology, software, and communication equipment to keep the Town of Hooksett abreast of the latest technological advancements.

The Administration and Block 5 (Hooksett's IT Company) have previously established a computer replacement program. However, when unexpected issues arise, the funds allocated for replacements are redirected to address these unforeseen matters, causing delays in adhering to the scheduled replacement timeline. The $40,000.00 sum is not an annual request. Rather, the annual request is contingent upon the prior year's spending. The objective is to ensure funds are accessible in the event of unforeseen needs, such as critical IT equipment malfunctions. This capital reserve account would support the urgent and essential IT needs of the Police Department, Fire Department, Public Works, Recycling and Transfer and the Town Hall.

Below are examples of projects that could have been done from the reserve, instead of finding funds or delaying scheduled replacements.

Project	Description	Completion Date	Cost
TH - New Firewall	Firewall out of support since before Block 5.	1/28/2020	$ 2,762.50
TH - New Wireless AP's	The wireless infrastructure lacked security. Installed 4 Fortinet access points which will broadcast only a private	1/28/2020	$ 4,234.00
FD - New UPS	Install new battery and card needed after failure	5/28/2020	$ 704.99
PD- Shot Detection System Access	Configure and support dedicated workstations to connect securly to the schools network via VPN	6/16/2020	$ 1,635.00
TH- Gymnasium	Updated and configured new AP, installed and secured rack, installed switch	12/21/2020	$ 2,042.87
FD - SQL Licensing Upgrade	Hooksett outgrew the SQL Licensing required for Firehouse	12/22/2021	$ 2,124.00
PD- IMC Virtualization	Virtualized IMC Switch Machine to run in the server environm	2/25/2022	$ 1,557.00
PD- UPS Battery Replacements	New UPS batteries	10/6/2022	$ 601.49
TH- Added Desktop	Added Desktop for Town Clerk	6/1/2022	$ 950.00
TH- Added Desktop	Added Desktop for Deputy Town Clerk	10/19/2022	$ 950.00
TH - New Printers	Configure new printers throughout the town hall.	10/28/2022	$ 702.00
PD- New UPS	Install and configure new UPS, network management card, and email alerts from card	5/28/2023	$ 1,000.00
FD - New Switches	FD outgrew their current switching needs. If a single switch failed, that would leave dozens of devices offline and unable to reach the network.	6/27/2023	$ 9,679.02
PD- New Switches	PD outgrew their current switching needs. If a single switch failed, that would leave dozens of devices offline and unable to reach the network.	6/27/2023	$ 9,679.00
ARPA FUNDING			
PD - Network Rewiring	The network cables for the second floor needed additional length due to the renovation of the Safety Center. When the renovation was completed, it focused on the first floor, not	10/19/2023	$ 4,192.90
PD- Dispatch Supervisor Workstation	This workstation needed replacement and at a higher cost than a regular workstation due to the job and the requirements of the computer.	7/13/2023	$ 2,379.00
TH - Server Room Upgrades	Network upgrades, server cabinet, redundant switches	Not Completed	$ 7,770.00
TS - Network Upgrade	No firewall or security services currently. Install a basic fortigate firewall and access point to provide connectivity while protecting the computers.	Not Completed	$ 3,413.03
PW- Network Upgrade	Remove aging and failing network equipment and replace it with new up to date switches with warranty.	Not Completed	$ 4,925.60
TH- Vmware Licensing Upgrade	Current licensing requires all client virtual machines be turned off to conduct maintenance which is downtime for the client. Upgrading this allows maintaince during business hours without experiencing downtime. This is required by Block 5 to properly maintain the performance and security	Not Completed	$ 11,479.62
TH - Switch Upgrade	Additional capacity, increase speed and better redundancy	Not Completed	$ 10,043.73

Article 30: Capital Reserve Funding – Automated Collection Equipment

To see if the town will vote to raise and appropriate the sum of **$30,000.00** to be added to the Automated Collection Equipment Capital Reserve previously established. The estimated tax rate impact is $0.01. Recommended by Town Council (8 Yes - 0 No); Recommended by Budget Committee (8 Yes – 2 No).

Voters Guide Explanation:

There is $126,708.51 in the account as of December 31, 2023. The fund is to prepare for the future replacement of trash and/or recycling collection vehicles and barrels. Auto 3 is scheduled for replacement in FY 2025-26 and some of these funds will be used to offset the cost estimated to be $385,000.00.

Article 31: Capital Reserve Funding – Conservation Land Improvements

To see if the town will vote to raise and appropriate the sum of **$30,000.00** to be added to the Conservation Land Improvements Capital Reserve Fund previously established. The estimated tax rate

impact is $0.01. Recommended by Town Council (6 Yes – 0 No); Recommended by Budget Committee (6 Yes – 4 No).

Voters Guide Explanation:
There was $62,211.03 in the account as of December 31, 2023. Approximately $36,000.00 will be needed to place a conservation easement on additional Town property. The fund is to plan for and support improvements and developments that may be needed for all of the conservation lands and easements currently held by the Town. The Conservation Commission has acquired over 1,294 acres of land to be used for passive recreational purposes. The conservation easements pertaining to such property require the Town to maintain the property and make repairs or improvements, as necessary. Additionally, the stewardship of the Town's conservation properties requires the maintenance of existing trails and development of new trails. In order to meet this legal obligation, it is necessary for us to continue to fund a capital reserve fund to ensure not only that the Town will be prepared for any planned or unexpected maintenance issues, but to continue developing trails so the public may enjoy the conserved lands.

Article 32: Cemeteries Headstone and Monument Repairs
To see if the Town will raise and appropriate the sum of **$10,000.00** for the purpose of repairing headstones and monuments in the Heads, Martins and Riverside Cemeteries. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these projects are completed or in three (3) years or June 30 2027, whichever occurs first. The estimated tax rate impact is $.003. Recommended by Town Council (5 Yes – 1 No); Recommended by Budget Committee (10 Yes – 0 No).

Voters Guide Explanation:
This article is asking for $10,000.00 in tax dollars to make repairs to certain headstones and monuments that are broken, fallen or falling over in Head, Martins, and Riverside Town cemeteries. These headstones and monuments are those where the Cemetery trustees cannot locate any next of kin to make the repairs. A recent change to the Town cemeteries regulations allows appropriate funds to be used for these repairs.

Budget Summary and Details

Departments	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 Town Administrator's Request	FY 2024-25 Council's Recommended	FY 2024-25 Budget Committee's Recommended	Amended budget approved at Deliberative	FY 2024-25 Default Budget
Administration	$ 1,551,298	$ 1,489,321.78	$ 1,606,304	$ 847,231.67	$ 1,698,046	$ 1,699,546	$ 1,682,469	$ 1,675,072		$ 1,608,082
Assessing	221,283	207,575.92	226,697	99,764.73	310,404	248,079	250,396	250,396		228,562
Community Development	540,064	476,939.30	551,162	250,476.86	609,840	606,980	597,852	597,852		563,977
Family Services	141,972	131,981.89	166,411	71,018.91	171,518	171,518	169,718	169,718		166,411
Finance	290,801	279,801.99	302,746	141,145.59	299,228	299,228	278,789	278,789		281,851
Fire-Rescue	4,797,186	4,720,195.32	5,034,336	2,381,713.77	5,248,413	5,092,142	5,087,658	5,088,495		5,042,198
Police	5,323,559	5,258,001.66	5,624,531	2,655,306.45	5,751,090	5,758,342	5,883,200	5,877,170		5,652,137
Public Works	5,362,204	5,020,994.58	5,597,645	2,838,388.47	5,839,722	5,795,637	5,803,067	5,812,067		5,609,410
Tax Collector	326,107	313,630.55	326,703	153,050.09	321,494	319,877	323,303	323,786		329,619
Town Clerk & Elections	35,050	33,658.19	57,099	25,808.80	101,557	93,557	93,557	107,556		57,099
Operating Budget	**18,589,524**	**17,932,101.18**	**19,493,634**	**9,463,905.34**	**20,351,312**	**20,084,906**	**20,170,009**	**20,180,901**		**19,539,346**
Budget Committee	7,949	5,507.25	8,407	3,421.66	8,407	8,407	8,407	8,407		8,407
Capital Leases	0	0.00	0	0.00	0	0	0	0		0
Cemetery Commission	750	742.26	1,730	785.94	1,770	1,770	1,770	1,770		1,730
Conservation Commission	1,219	1,218.10	1,095	998.37	1,430	1,430	1,430	1,430		1,095
Debt Principal	300,000	300,000.00	295,000	295,000.00	300,000	300,000	300,000	300,000		300,000
Debt Interest	117,555	117,555.00	102,383	102,382.50	87,338	87,338	87,338	87,338		87,338
Debt TAN Interest	1	0.00	1	0.00	1	1	1	1		1
Library	1,058,085	1,058,085.00	1,108,422	558,327.96	1,132,495	N/A	1,148,229	1,148,229		1,108,422
Total Budget	20,075,083	19,415,208.79	21,010,672	10,424,821.77	21,882,753	20,483,852	21,717,184	21,728,076		21,046,339
Wastewater	2,527,984	2,159,111.95	2,647,148	1,327,552.00	2,747,677	N/A	N/A	2,747,677		2,647,148
Grand Total	**$ 22,603,067**	**$ 21,574,320.74**	**$ 23,657,820**	**$ 11,752,373.77**	**$ 24,630,430**	**$ 20,483,852**	**$ 21,717,184**	**$ 24,475,753**	**$ 23,657,820**	**$ 23,693,487**

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

The amended budget is lower than the Default Budget by:	$	(35,667)	-0.15%
The amended budget is the same as the FY 2023-24 Budget by:	$	-	0.00%

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
Administration										
Administration Office Expenses										
001-100.4130-110.000	ADMIN Public Officials Council	$ 14,000	$ 11,000.00	$ 14,000	$5,500.00	$ 14,000	$ 14,000	$ 14,000	$ 14,000	$ 14,000
001-100.4130-111.000	ADMIN Full-Time Employees	321,471	311,948.11	351,999	159,772.04	349,472	349,472	349,472	349,472	351,999
001-100.4130-113.000	ADMIN Part-Time Employees	49,854	30,395.49	35,575	16,183.52	35,581	35,581	35,581	35,581	35,575
001-100.4130-130.000	ADMIN Overtime	1	0.00	1	0.00	1	1	1	1	1
001-100.4130-210.000	ADMIN Health Insurance	95,739	89,480.60	102,010	43,527.96	102,010	102,010	108,370	108,370	102,010
001-100.4130-212.000	ADMIN Dental Insurance	1,973	1,916.27	2,394	864.94	2,394	2,394	2,512	2,512	2,394
001-100.4130-214.000	ADMIN Life & Disability Ins	3,972	3,812.03	4,186	1,977.70	4,357	4,357	4,357	4,357	4,186
001-100.4130-220.000	ADMIN FICA Taxes	29,477	27,164.72	29,678	13,742.79	30,528	30,528	30,528	30,528	29,678
001-100.4130-230.000	ADMIN NH Retirement	45,199	44,646.77	45,283	21,518.66	47,284	47,284	47,284	47,284	45,283
001-100.4130-290.000	ADMIN Uniforms	0	0.00	0	0.00	0	0	0	0	0
001-100.4130-294.000	ADMIN Training & Dues	6,214	5,811.80	6,571	5,958.09	7,026	7,026	7,026	7,026	6,571
001-100.4130-298.000	ADMIN Employment Testing	10,000	7,008.27	10,000	3,963.06	10,000	10,000	10,000	10,000	10,000
001-100.4130-330.000	ADMIN Professional Services	1,500	0.00	2,500	325.00	1,500	1,500	1,500	1,500	2,500
001-100.4130-430.000	ADMIN Equipment Maintenance	100	5,240.10	560	203.30	560	560	560	560	560
001-100.4130-434.000	ADMIN Vehicle Maintenance	3,500	392.77	2,500	51.06	1,500	1,500	1,500	1,500	2,500
001-100.4130-440.000	ADMIN Rental & Leases	4,954	5,585.97	5,824	3,434.37	5,545	5,545	5,545	5,545	5,824
001-100.4130-530.000	ADMIN Telephone	4,260	5,071.25	5,046	1,983.21	5,124	5,124	5,124	5,124	5,046
001-100.4130-540.000	ADMIN Advertising	4,500	5,099.85	4,500	1,108.60	5,500	5,500	5,500	5,500	4,500
001-100.4130-550.000	ADMIN Printing	6,120	7,200.89	6,355	3,137.94	6,759	6,759	6,759	6,759	6,355
001-100.4130-560.000	ADMIN Postage	6,500	6,917.52	6,765	4,259.52	7,340	7,340	7,340	7,340	6,765
001-100.4130-580.000	ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-100.4130-600.000	ADMIN Office Supplies	6,600	4,982.07	4,900	1,991.82	5,000	5,000	5,000	5,000	4,900
001-100.4130-614.000	ADMIN Public Relations	1,500	1,341.83	1,500	556.80	1,500	3,000	3,000	3,000	1,500
001-100.4130-626.000	ADMIN Fuel	1,050	901.62	1,225	554.96	1,173	1,173	1,173	1,173	1,225
001-100.4130-630.000	ADMIN Meals & Food	2,700	2,758.54	3,000	832.55	3,000	3,000	3,000	3,000	3,000
001-100.4130-751.000	ADMIN New Equipment	2,000	9,660.84	2,000	0.00	2,000	2,000	2,000	2,000	2,000
001-100.4130-800.010	ADMIN Appreciation Night	2,500	1,225.13	2,000	0.00	2,500	2,500	2,500	2,500	2,000
	Subtotal Administration Office Expense	**625,685**	**589,562.44**	**650,373**	**291,447.89**	**651,655**	**653,155**	**659,633**	**659,633**	**650,373**
Computers										
001-100.4150-340.000	COMP IT Tech Support	86,844	85,674.00	83,100	48,475.00	83,100	83,100	83,100	83,100	83,100
001-100.4150-342.000	COMP Software & Programs	123,194	113,198.26	122,866	89,327.61	140,245	140,245	131,690	132,212	122,866
001-100.4150-532.000	COMP Internet Services	1,836	1,912.20	1,884	971.10	1,950	1,950	1,950	1,950	1,884
* 001-100.4150-751.000	COMP New Equipment	45,443	46,863.88	20,330	10,645.83	28,392	28,392	28,392	28,392	20,330
	Subtotal Computers	**257,317**	**247,648.34**	**228,180**	**149,419.54**	**253,687**	**253,687**	**245,132**	**245,654**	**228,180**
Legal										
001-100.4153-320.000	ADMIN Legal Services	110,000	114,300.00	110,000	75,802.05	110,000	110,000	110,000	110,000	110,000
	Subtotal Legal	**110,000**	**114,300.00**	**110,000**	**75,802.05**	**110,000**	**110,000**	**110,000**	**110,000**	**110,000**
Benefits										
001-100.4155-250.000	BEN Unemployment Compensation	3,087	2,399.78	3,461	1,354.83	3,461	3,461	3,461	3,461	3,613
001-100.4155-260.000	BEN Workers' Compensation	249,860	229,962.79	295,197	136,185.45	324,717	324,717	324,717	313,798	296,823
001-100.4155-330.000	BEN Professional Services	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Benefits	**252,948**	**232,362.57**	**298,659**	**137,540.28**	**328,179**	**328,179**	**328,179**	**317,260**	**300,437**

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
Insurances										
001-100.4196-520.000	ADMIN Liability	274,899	274,899.00	288,644	144,322.01	303,077	303,077	303,077	303,077	288,644
	Subtotal Insurances	**274,899**	**274,899.00**	**288,644**	**144,322.01**	**303,077**	**303,077**	**303,077**	**303,077**	**288,644**
Misc. Acct/Associations										
001-100.4197-800.012	ADMIN NH Municipal Assoc.	15,000	14,328.50	15,000	14,464.00	15,000	15,000	15,000	15,000	15,000
001-100.4199-899.000	ADMIN Unanticipated	1	0.00	1	20,790.00	1	1	1	1	1
001-100.4520-800.000	ADMIN Amoskeag Rowing Club	1	0.00	1	0.00	1	1	1	1	1
001-100.4583-800.014	ADMIN Memorial Day	2,945	2,945.00	2,945	0.00	2,945	2,945	2,945	2,945	2,945
001-100.4589-800.002	ADMIN Hooksettites	3,000	3,000.00	3,000	0.00	3,000	3,000	3,000	3,000	3,000
001-100.4589-800.004	ADMIN Historical Society	1,000	1,000.00	1,000	1,000.00	1,000	1,000	1,000	1,000	1,000
001-100.4589-800.006	ADMIN Old Home Day	5,000	6,500.00	5,000	9,470.90	10,500	10,500	10,500	10,500	5,000
001-100.4589-800.016	ADMIN Heritage Commission	2,500	2,500.00	2,500	2,500.00	18,000	18,000	3,000	6,000	2,500
001-100.4589-800.030	ADMIN Bicentennial	1	-424.07	0	0.00	0	0	0	0	0
001-100.4651-600.000	ED Training & Dues	1,000	700.00	1,000	475.00	1,000	1,000	1,000	1,000	1,000
001-100.4901-710.000	ADMIN Land Purchase	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Misc. Acct/Associations	**30,449**	**30,549.43**	**30,448**	**48,699.90**	**51,448**	**51,448**	**36,448**	**39,448**	**30,448**
Total Administration		**1,551,298**	**1,489,321.78**	**1,606,304**	**847,231.67**	**1,698,046**	**1,699,546**	**1,682,469**	**1,675,072**	**1,608,082**
Assessing										
001-150.4152-111.000	ASSG Full-Time Employees	129,591	129,628.09	132,151	63,720.54	133,795	133,795	133,795	133,795	133,670
001-150.4152-113.000	ASSG Part-Time Employees	0	0.00	0	0.00	50,000	0	0	0	0
001-150.4152-130.000	ASSG Overtime	300	11.31	1	38.83	1	1	1	1	14
001-150.4152-210.000	ASSG Health Insurance	33,013	30,745.85	33,011	15,399.83	33,011	33,011	35,298	35,298	33,011
001-150.4152-212.000	ASSG Dental Insurance	600	603.08	609	303.06	609	609	639	639	609
001-150.4152-214.000	ASSG Life & Disability Ins	1,766	1,671.96	1,837	874.88	1,879	1,879	1,879	1,879	1,837
001-150.4152-220.000	ASSG FICA Taxes	9,937	9,653.68	10,110	4,751.93	14,060	10,235	10,235	10,235	10,227
001-150.4152-230.000	ASSG NH Retirement	18,276	18,221.94	17,881	8,618.39	18,103	18,103	18,103	18,103	18,097
001-150.4152-290.000	ASSG Uniforms	1	0.00	1	0.00	1	1	1	1	1
001-150.4152-294.000	ASSG Training & Dues	2,617	1,772.60	2,700	720.00	2,915	2,915	2,915	2,915	2,700
001-150.4152-324.000	ASSG Revaluation	0	0.00	1	0.00	1	1	1	1	1
001-150.4152-330.000	ASSG Professional Services	21,700	12,853.75	21,700	4,576.00	51,700	43,700	43,700	43,700	21,700
001-150.4152-344.000	ASSG Property Record Maintenance	100	110.03	100	16.66	125	125	125	125	100
001-150.4152-430.000	ASSG Equipment Maintenance	0	214.70	260	107.35	520	520	520	520	260
001-150.4152-440.000	ASSG Rental & Leases	0	140.50	384	70.25	384	384	384	384	384
001-150.4152-530.000	ASSG Telephone	1,081	1,060.32	1,100	332.82	1,100	1,100	1,100	1,100	1,100
001-150.4152-550.000	ASSG Printing	100	58.43	100	33.41	200	200	200	200	100
001-150.4152-560.000	ASSG Postage	750	475.70	4,200	55.87	800	800	800	800	4,200
001-150.4152-580.000	ASSG Mileage	0	0.00	0	0.00	500	0	0	0	0
001-150.4152-600.000	ASSG Office Supplies	1,450	353.98	550	55.57	550	550	550	550	550
001-150.4152-751.000	ASSG New Equipment	1	0.00	1	89.34	150	150	150	150	1
Total Assessing		**221,283**	**207,575.92**	**226,697**	**99,764.73**	**310,404**	**248,079**	**250,396**	**250,396**	**228,562**
Community Development										
Planning & Engineering										
001-200.4191-111.000	CD Full-Time Employees	249,445	228,820.84	258,627	119,091.09	285,330	285,330	285,330	285,330	269,281
001-200.4191-113.000	CD Part-Time Employees	5,916	3,822.70	6,868	2,997.55	6,867	5,000	5,000	5,000	6,868

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-200.4191-130.000	CD Overtime	2,200	1,105.28	2,000	216.44	2,000	2,000	2,000	2,000	2,068
001-200.4191-210.000	CD Health Insurance	57,376	41,320.27	57,376	19,178.85	57,376	57,376	46,723	46,723	57,142
001-200.4191-212.000	CD Dental Insurance	997	739.78	1,012	604.78	1,012	1,012	1,472	1,472	1,012
001-200.4191-214.000	CD Life & Disability Ins	3,388	2,870.93	3,545	1,268.36	3,957	3,957	3,957	3,957	3,545
001-200.4191-220.000	CD FICA Taxes	19,703	17,849.95	20,463	9,381.02	22,506	22,363	22,363	22,363	21,283
001-200.4191-230.000	CD NH Retirement	35,381	31,812.18	35,263	16,134.25	38,876	38,876	38,876	38,876	36,770
001-200.4191-294.000	CD Training & Dues	3,500	704.00	3,500	305.00	3,500	3,500	3,500	3,500	3,500
001-200.4191-330.000	CD Professional Services	2,000	0.00	2,000	0.00	25,000	25,000	25,000	25,000	2,000
001-200.4191-342.000	CD Software & Programs	200	194.28	200	61.63	200	200	200	200	200
001-200.4191-344.000	CD Property Record Maintenance	500	128.00	500	46.66	500	500	500	500	500
001-200.4191-430.000	CD Equipment Maintenance	60	597.22	820	107.30	760	760	760	760	820
001-200.4191-434.000	CD Vehicle Maintenance	2,500	1,787.13	2,000	354.78	2,000	2,000	2,000	2,000	2,000
001-200.4191-440.000	CD Rental & Leases	0	409.60	384	204.80	384	384	384	384	384
001-200.4191-530.000	CD Telephone	2,280	2,293.27	2,271	676.04	1,791	1,791	1,791	1,791	2,271
001-200.4191-550.000	CD Printing	800	778.09	800	228.36	625	625	625	625	800
001-200.4191-580.000	CD Mileage	1	0.00	1	0.00	1	1	1	1	1
001-200.4191-600.000	CD Office Supplies	2,750	2,164.32	750	414.04	1,500	1,500	1,500	1,500	750
001-200.4191-626.000	CD Fuel	1,050	716.67	650	306.92	625	625	625	625	650
001-200.4191-630.000	CD Meals & Food	1	0.00	1	0.00	1	1	1	1	1
001-200.4191-751.000	CD New Equipment	550	550.00	1	0.00	500	500	500	500	1
001-200.4191-800.018	CD Southern NH Planning Comm	10,500	10,109.50	10,750	9,827.01	10,750	10,750	10,750	10,750	10,750
	Subtotal Planning & Engineering	**401,098**	**348,774.01**	**409,782**	**181,404.88**	**466,061**	**464,051**	**453,858**	**453,858**	**422,597**
Planning Board										
001-201.4191-110.000	PB Public Officials	1,700	550.00	1,700	300.00	1,700	1,700	1,700	1,700	1,700
001-201.4191-220.000	PB FICA Taxes	130	42.10	130	22.96	130	130	130	130	130
001-201.4191-294.000	PB Training & Dues	500	81.00	200	0.00	200	200	200	200	200
001-201.4191-540.000	PB Advertising	1,000	0.00	1,000	0.00	1,000	1,000	1,000	1,000	1,000
001-201.4191-560.000	PB Postage	6,500	2,792.63	4,500	1,631.69	4,500	4,500	4,500	4,500	4,500
	Subtotal Planning Board	**9,830**	**3,465.73**	**7,530**	**1,954.65**	**7,530**	**7,530**	**7,530**	**7,530**	**7,530**
Building Inspection										
001-202.4240-111.000	CEO Full-Time Employees	72,528	72,715.51	73,530	40,664.50	75,421	75,421	75,421	75,421	73,530
001-202.4240-113.000	CEO Part-Time Employees	500	0.00	0	0.00	0	0	0	0	0
001-202.4240-130.000	CEO Overtime	4,000	3,043.46	3,500	2,609.37	3,500	3,500	3,500	3,500	3,500
001-202.4240-210.000	CEO Health Insurance	22,009	20,562.09	22,012	10,241.88	22,012	22,012	23,057	23,057	22,012
001-202.4240-212.000	CEO Dental Insurance	397	399.10	403	200.58	403	403	423	423	403
001-202.4240-214.000	CEO Life & Disability Ins	1,026	993.12	1,040	519.86	1,082	1,082	1,082	1,082	1,040
001-202.4240-220.000	CEO FICA Taxes	5,892	5,663.63	5,893	3,299.96	6,037	6,037	6,037	6,037	5,893
001-202.4240-230.000	CEO NH Retirement	10,760	10,649.49	10,422	5,310.33	10,678	10,678	10,678	10,678	10,422
001-202.4240-290.000	CEO Uniforms	200	0.00	200	0.00	200	200	200	200	200
001-202.4240-294.000	CEO Training & Dues	1,000	374.00	1,000	0.00	1,000	1,000	1,000	1,000	1,000
001-202.4240-330.000	CEO Professional Services	1	0.00	1	0.00	1	1	1	1	1
001-202.4240-342.000	CEO Software & Programs	200	194.28	200	61.63	200	200	200	200	200
001-202.4240-430.000	CEO Equipment Maintenance	1	107.40	130	53.70	130	130	130	130	130
001-202.4240-434.000	CEO Vehicle Maintenance	2,500	50.13	2,500	177.13	2,500	2,500	2,500	2,500	2,500
001-202.4240-440.000	CEO Rental & Leases	0	204.70	192	102.35	192	192	192	192	192
001-202.4240-530.000	CEO Telephone	1,470	1,537.49	1,596	648.05	1,596	1,596	1,596	1,596	1,596

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-202.4240-550.000	CEO Printing	500	260.69	200	55.29	250	250	250	250	200
001-202.4240-560.000	CEO Postage	0	42.88	0	19.67	50	50	50	50	0
001-202.4240-626.000	CEO Fuel	3,000	4,781.18	5,880	1,791.67	5,630	5,630	5,630	5,630	5,880
001-202.4240-751.000	CEO New Equipment	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Building Inspections	**125,985**	**121,579.15**	**128,700**	**65,755.97**	**130,883**	**130,883**	**131,948**	**131,948**	**128,700**
Public Health										
001-202.4411-330.000	PH Professional Services	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Public Health	**1**	**0.00**	**1**	**0.00**	**1**	**1**	**1**	**1**	**1**
Zoning Board of Adjustments										
001-203.4191-110.000	ZBA Public Officials	1,300	800.00	1,300	400.00	1,500	1,500	1,500	1,500	1,300
001-203.4191-220.000	ZBA FICA Taxes	99	61.20	99	30.60	115	115	115	115	99
001-203.4191-294.000	ZBA Training & Dues	250	64.80	250	0.00	250	200	200	200	250
001-203.4191-540.000	ZBA Advertising	1,500	1,026.30	1,500	342.10	1,500	1,200	1,200	1,200	1,500
001-203.4191-560.000	ZBA Postage	1	1,168.11	2,000	588.66	2,000	1,500	1,500	1,500	2,000
	Subtotal Zoning Board of Adjustments	**3,150**	**3,120.41**	**5,149**	**1,361.36**	**5,365**	**4,515**	**4,515**	**4,515**	**5,149**
Total Community Development		**540,064**	**476,939.30**	**551,162**	**250,476.86**	**609,840**	**606,980**	**597,852**	**597,852**	**563,977**
Family Services										
001-250.4441-113.000	FS Part-Time Employees	42,120	33,826.82	43,975	24,496.70	48,556	48,556	48,556	48,556	43,975
001-250.4441-130.000	FS Overtime	1	0.00	1	42.65	1	1	1	1	1
001-250.4441-220.000	FS FICA Taxes	3,222	2,587.76	3,364	1,877.26	3,715	3,715	3,715	3,715	3,364
001-250.4441-294.000	FS Training & Dues	200	125.00	200	60.00	375	375	375	375	200
001-250.4441-342.000	FS Software & Programs	0	0.00	1,800	0.00	1,800	1,800	0	0	1,800
001-250.4441-430.000	FS Equipment Maintenance	0	107.40	130	53.70	130	130	130	130	130
001-250.4441-440.000	FS Rental & Leases	0	234.60	192	117.30	192	192	192	192	192
001-250.4441-530.000	FS Telephone	1,004	993.11	1,004	406.75	1,004	1,004	1,004	1,004	1,004
001-250.4441-550.000	FS Printing	1	81.27	1	13.40	1	1	1	1	1
001-250.4441-560.000	FS Postage	200	146.36	200	17.47	200	200	200	200	200
001-250.4441-600.000	FS Office Supplies	300	223.55	100	0.00	100	100	100	100	100
001-250.4441-751.000	FS New Equipment	1	57.78	1	0.00	1	1	1	1	1
	Subtotal FS Administration	**47,049**	**38,383.65**	**50,968**	**27,085.23**	**56,075**	**56,075**	**54,275**	**54,275**	**50,968**
FS Direct Assistance										
001-250.4442-510.000	FS Town Welfare	60,000	65,696.24	80,000	26,605.68	80,000	80,000	80,000	80,000	80,000
	Subtotal FS Direct Assistance	**60,000**	**65,696.24**	**80,000**	**26,605.68**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**
FS Agencies										
001-250.4444-800.020	FS Community Action Program	14,000	14,000.00	14,000	14,000.00	14,000	14,000	14,000	14,000	14,000
001-250.4444-800.022	FS Visiting Nurses	7,402	7,402.00	7,402	0.00	7,402	7,402	7,402	7,402	7,402
001-250.4444-800.026	FS Home Health & Hospice Care	1	0.00	1	0.00	1	1	1	1	1
001-250.4444-800.028	FS Bus Transportation	13,520	6,500.00	14,040	3,328.00	14,040	14,040	14,040	14,040	14,040
	Subtotal FS Agencies	**34,923**	**27,902.00**	**35,443**	**17,328.00**	**35,443**	**35,443**	**35,443**	**35,443**	**35,443**
Total Family Services		**141,972**	**131,981.89**	**166,411**	**71,018.91**	**171,518**	**171,518**	**169,718**	**169,718**	**166,411**
Finance										
001-300.4150-110.000	FIN Public Officials	1,800	1,800.00	1,800	900.00	1,800	1,800	1,800	1,800	1,800

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-300.4150-111.000	FIN Full-Time Employees	152,744	152,391.48	160,721	75,463.15	162,264	162,264	162,264	162,264	162,142
001-300.4150-113.000	FIN Part-Time Employees	30,287	25,845.01	31,446	5,417.96	30,367	30,367	9,347	9,347	10,426
001-300.4150-130.000	FIN Overtime	100	75.34	100	0.00	100	100	100	100	103
001-300.4150-210.000	FIN Health Insurance	34,712	32,597.68	33,998	18,817.86	33,998	33,998	36,128	36,128	33,998
001-300.4150-212.000	FIN Dental Insurance	1,179	1,183.76	1,197	595.68	1,197	1,197	1,256	1,256	1,197
001-300.4150-214.000	FIN Life & Disability Ins	1,879	1,824.72	2,107	1,008.96	2,121	2,121	2,121	2,121	2,107
001-300.4150-220.000	FIN FICA Taxes	14,148	14,082.93	14,846	6,345.12	14,882	14,882	13,274	13,274	13,347
001-300.4150-230.000	FIN NH Retirement	21,064	21,090.06	21,287	10,203.64	21,479	21,479	21,479	21,479	21,487
001-300.4150-294.000	FIN Training & Dues	1,830	1,450.61	800	70.00	800	800	800	800	800
001-300.4150-314.000	FIN Banking Services	7,200	4,640.64	6,000	2,691.53	5,000	5,000	5,000	5,000	6,000
* 001-300.4150-321.000	FIN GASB Compliance	1	0.00	4,500	1,000.00	1,250	1,250	1,250	1,250	4,500
001-300.4150-322.000	FIN Audit Services	18,000	16,760.00	18,000	15,455.63	18,000	18,000	18,000	18,000	18,000
001-300.4150-430.000	FIN Equipment Maintenance	100	214.70	260	107.35	260	260	260	260	260
001-300.4150-440.000	FIN Rental & Leases	0	275.00	384	137.50	330	330	330	330	384
001-300.4150-530.000	FIN Telephone	1,277	1,183.26	1,200	384.20	1,130	1,130	1,130	1,130	1,200
001-300.4150-550.000	FIN Printing	1,050	935.59	1,050	1,527.24	1,000	1,000	1,000	1,000	1,050
001-300.4150-560.000	FIN Postage	2,000	1,861.08	2,000	1,019.77	2,000	2,000	2,000	2,000	2,000
001-300.4150-600.000	FIN Office Supplies	1,130	1,415.18	1,000	0.00	1,200	1,200	1,200	1,200	1,000
001-300.4150-751.000	FIN New Equipment	300	174.95	50	0.00	50	50	50	50	50
Total Finance		**290,801**	**279,801.99**	**302,746**	**141,145.59**	**299,228**	**299,228**	**278,789**	**278,789**	**281,851**
Fire-Rescue										
Fire Division										
001-350.4220-111.000	FD Full-Time Employees	1,728,574	1,486,787.05	1,803,918	862,184.72	1,805,804	1,784,408	1,793,162	1,793,162	1,803,918
001-350.4220-111.002	FD Full-Time Employees - Admin	465,780	460,586.79	480,901	229,459.60	490,188	490,188	490,188	490,188	486,322
001-350.4220-113.000	FD Part-Time Employees	46,934	48,820.58	50,441	24,042.75	82,184	50,984	50,984	50,984	50,441
* 001-350.4220-130.000	FD Overtime	300,000	541,449.45	351,348	213,896.53	424,247	369,893	369,893	369,893	351,774
001-350.4220-210.000	FD Health Insurance	623,748	605,498.18	713,418	295,665.85	713,418	713,418	698,508	698,508	713,418
001-350.4220-212.000	FD Dental Insurance	13,390	13,376.03	15,379	6,641.59	15,379	15,379	14,267	14,267	15,379
001-350.4220-214.000	FD Life & Disability Ins	38,382	23,584.09	28,146	12,286.30	29,200	29,200	29,200	29,200	28,146
* 001-350.4220-220.000	FD FICA Taxes	43,469	41,127.28	46,107	21,689.00	49,705	46,220	46,347	46,347	46,193
* 001-350.4220-230.000	FD NH Retirement	802,859	778,711.70	789,161	370,374.18	814,811	791,821	794,478	794,478	791,090
001-350.4220-290.000	FD Uniforms	46,700	43,283.70	41,100	9,054.73	46,900	43,000	43,000	43,000	41,100
001-350.4220-294.000	FD Training & Dues	57,753	35,600.34	57,753	22,660.33	59,452	59,452	59,452	59,452	57,753
001-350.4220-298.000	FD Employment Testing	6,120	4,213.00	6,600	2,916.00	7,700	5,500	5,500	5,500	6,600
001-350.4220-330.000	FD Professional Services	84,597	81,785.30	85,181	86,431.00	87,500	87,500	87,500	88,337	85,181
001-350.4220-342.000	FD Software & Programs	21,000	13,161.84	20,363	13,018.30	21,525	21,525	21,525	21,525	20,363
001-350.4220-430.000	FD Equipment Maintenance	25,000	25,250.45	26,000	6,291.98	30,160	30,160	30,160	30,160	26,000
001-350.4220-430.002	FD Office Equipment Maintenance	1	640.10	2,000	874.61	1,500	1,500	1,500	1,500	2,000
* 001-350.4220-434.000	FD Vehicle Maintenance	100,000	117,948.76	110,000	21,682.00	110,000	100,000	100,000	100,000	110,000
001-350.4220-440.000	FD Rental & Leases	285,208	294,143.00	288,675	139,422.79	314,634	318,837	318,837	318,837	288,675
001-350.4220-500.000	FD Forest Fires	2,000	5,832.00	2,000	0.00	2,000	2,000	2,000	2,000	2,000
001-350.4220-530.000	FD Telephone	11,364	9,789.16	7,116	4,926.88	7,524	7,524	7,524	7,524	7,116
001-350.4220-532.000	FD Internet Services	4,092	4,404.37	4,800	2,330.58	4,800	4,800	4,800	4,800	4,800
001-350.4220-550.000	FD Printing	700	424.00	700	72.00	700	500	500	500	700
001-350.4220-560.000	FD Postage	500	938.08	500	531.87	500	500	500	500	500
001-350.4220-580.000	FD Mileage	1	0.00	1	0.00	1	1	1	1	1

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-350.4220-600.000	FD Office Supplies	3,000	3,326.42	3,500	1,518.93	3,500	3,500	3,500	3,500	3,500
001-350.4220-600.004	FD Fire Prevention	6,500	7,455.66	6,500	2,175.74	7,000	7,000	7,000	7,000	6,500
001-350.4220-614.000	FD Public Relations	2,000	785.76	3,000	184.44	3,000	0	0	0	3,000
001-350.4220-626.000	FD Fuel	27,000	40,314.85	37,000	12,649.10	45,540	45,540	45,540	45,540	37,000
001-350.4220-630.000	FD Meals & Food	1,500	2,095.13	1,500	861.86	1,500	1,500	1,500	1,500	1,500
* 001-350.4220-751.000	FD New Equipment	33,985	13,103.49	35,500	9,251.19	51,600	44,600	44,600	44,600	35,500
001-350.4220-751.002	FD Operating Supplies	6,800	7,876.83	8,000	2,356.04	8,000	8,000	8,000	8,000	8,000
001-350.4220-752.000	FD Vehicle & Related Purch	1	88.00	1	0.00	250	1	1	1	1
	Subtotal Fire Division	**4,788,958**	**4,712,401.39**	**5,026,609**	**2,375,450.89**	**5,240,222**	**5,084,451**	**5,079,967**	**5,080,804**	**5,034,471**
Emergency Management										
001-350.4290-294.000	EM Training & Dues	1	0.00	1	0.00	1	1	1	1	1
001-350.4290-294.008	EM EOC Exercises	1	0.00	500	0.00	1,000	500	500	500	500
001-350.4290-330.000	EM EOC Professional Services	0	405.00	0	105.00	0	0	0	0	0
001-350.4290-530.000	EM Telephone	1,176	1,343.29	1,176	82.62	1,140	1,140	1,140	1,140	1,176
001-350.4290-751.000	EM New Equipment	5,500	4,495.64	4,500	6,075.26	4,500	4,500	4,500	4,500	4,500
001-350.4290-800.024	EM American Red Cross	1,550	1,550.00	1,550	0.00	1,550	1,550	1,550	1,550	1,550
	Subtotal Emergency Management	**8,228**	**7,793.93**	**7,727**	**6,262.88**	**8,191**	**7,691**	**7,691**	**7,691**	**7,727**
Total Fire-Rescue		**4,797,186**	**4,720,195.32**	**5,034,336**	**2,381,713.77**	**5,248,413**	**5,092,142**	**5,087,658**	**5,088,495**	**5,042,198**
Police										
001-400.4210-111.000	PD Full-Time Employees	2,951,870	2,911,425.65	3,079,846	1,405,423.58	3,173,585	3,173,585	3,181,438	3,181,438	3,135,241
001-400.4210-113.000	PD Part-Time Employees	43,292	41,263.86	50,086	20,959.85	48,284	48,284	48,284	48,284	50,086
* 001-400.4210-130.000	PD Overtime	180,306	202,595.94	187,263	112,639.65	212,460	212,460	212,460	212,460	191,141
001-400.4210-210.000	PD Health Insurance	750,407	747,327.31	823,120	363,126.88	823,120	823,120	935,684	935,684	823,120
001-400.4210-212.000	PD Dental Insurance	14,677	15,220.22	15,881	7,613.25	15,881	15,881	17,897	17,897	15,881
001-400.4210-214.000	PD Life & Disability Ins	40,035	36,534.91	40,533	17,697.67	42,753	42,753	42,753	42,753	40,533
001-400.4210-220.000	PD FICA Taxes	96,363	93,935.02	100,300	47,546.74	103,376	103,376	103,569	103,569	101,733
001-400.4210-230.000	PD NH Retirement	908,659	878,983.91	881,299	382,433.40	911,962	911,962	914,194	914,194	898,199
001-400.4210-240.000	PD Education (contractual)	6,000	2,205.00	6,000	1,500.00	6,000	4,500	4,500	4,500	6,000
* 001-400.4210-290.000	PD Uniforms	38,100	39,174.00	40,900	22,084.52	39,850	39,850	39,850	39,850	40,900
001-400.4210-294.000	PD Training & Dues	43,552	40,882.61	48,637	20,119.53	53,555	53,155	53,155	53,155	48,637
001-400.4210-298.002	PD Selection Process	1,670	1,745.50	1,670	2,056.50	4,490	4,490	4,490	4,490	1,670
001-400.4210-330.000	PD Professional Services	4,251	2,955.88	3,431	687.00	3,587	3,587	3,587	3,587	3,431
001-400.4210-332.000	PD Communication Maintenance	22,775	23,930.14	22,535	19,422.74	21,775	21,775	21,775	21,775	22,535
001-400.4210-342.000	PD Software & Programs	19,273	18,207.77	19,010	20,348.47	20,786	20,786	20,786	20,786	19,010
001-400.4210-430.000	PD Equipment Maintenance	2,200	2,431.48	1,241	619.48	2,175	2,175	2,175	2,175	1,241
001-400.4210-434.000	PD Vehicle Maintenance	49,850	44,063.15	39,991	15,946.24	45,230	45,230	45,230	45,230	39,991
001-400.4210-440.000	PD Rental & Leases	10,402	10,634.06	10,662	5,182.33	10,746	10,746	10,746	10,746	10,662
001-400.4210-506.000	PD Animal Control Operation	250	59.70	250	0.00	250	250	250	250	250
001-400.4210-530.000	PD Telephone	11,300	11,413.75	12,560	4,659.92	13,160	13,160	13,160	13,160	12,560
001-400.4210-532.000	PD Internet Services	2,268	2,567.91	2,280	1,319.34	2,639	2,639	2,639	2,639	2,280
001-400.4210-540.000	PD Advertising	0	261.20	0	261.20	0	0	0	0	0
001-400.4210-550.000	PD Printing	1,000	1,885.94	1,000	546.26	1,800	1,100	1,100	1,100	1,000
001-400.4210-560.000	PD Postage	1,000	541.00	800	500.00	800	800	800	800	800
001-400.4210-580.000	PD Mileage	1	0.00	1	0.00	1	1	1	1	1
001-400.4210-600.000	PD Office Supplies	4,500	5,457.39	4,500	1,797.64	4,800	5,200	5,200	5,200	4,500

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-400.4210-600.012	PD K-9 Supplies	1	0.00	1	0.00	1	1	1	1	1
001-400.4210-614.000	PD Public Relations	2,000	1,899.50	2,000	1,764.55	2,000	2,000	2,000	2,000	2,000
001-400.4210-626.000	PD Fuel	55,803	50,682.62	68,600	15,559.07	62,310	62,310	62,310	56,280	68,600
001-400.4210-630.000	PD Meals & Food	2,350	4,003.12	2,350	1,186.61	2,922	2,922	2,922	2,922	2,350
001-400.4210-751.000	PD New Equipment	3,000	2,043.34	4,500	2,598.86	4,800	4,800	4,800	4,800	4,500
001-400.4210-751.002	PD Police Equipment	5,248	11,394.13	3,284	3,229.97	5,444	5,444	5,444	5,444	3,284
* 001-400.4210-752.000	PD Vehicle & Related Purchases	51,156	52,275.65	150,000	156,475.20	110,548	120,000	120,000	120,000	100,000
Total Police		**5,323,559**	**5,258,001.66**	**5,624,531**	**2,655,306.45**	**5,751,090**	**5,758,342**	**5,883,200**	**5,877,170**	**5,652,137**
Public Works										
Highway Division										
DPW Administration										
001-450.4311-111.000	DPW ADMIN Full-Time Employees	169,046	166,202.20	173,477	84,784.99	177,419	177,419	177,419	177,419	173,477
001-450.4311-130.000	DPW ADMIN Overtime	2,000	0.00	0	0.00	0	0	0	0	0
001-450.4311-210.000	DPW ADMIN Health Insurance	27,009	48,016.98	51,005	24,256.34	51,005	51,005	54,185	54,185	51,005
001-450.4311-212.000	DPW ADMIN Dental Insurance	794	1,275.56	1,197	595.68	1,197	1,197	1,256	1,256	1,197
001-450.4311-214.000	DPW ADMIN Life & Disability Ins	2,235	1,816.74	2,321	1,147.11	2,378	2,378	2,378	2,378	2,321
001-450.4311-220.000	DPW ADMIN FICA Taxes	13,085	11,831.17	13,271	6,127.63	13,573	13,573	13,573	13,573	13,271
001-450.4311-230.000	DPW ADMIN NH Retirement	24,373	23,363.43	23,472	11,464.04	24,005	24,005	24,005	24,005	23,472
001-450.4311-290.000	DPW ADMIN Uniforms	14,478	14,109.92	10,250	5,447.76	12,950	12,750	12,750	12,750	10,250
001-450.4311-294.000	DPW ADMIN Training & Dues	2,725	2,268.50	2,725	420.00	2,455	2,455	2,455	2,455	2,725
001-450.4311-342.000	DPW ADMIN Software & Programs	9,220	9,518.68	9,450	6,072.40	9,600	9,600	9,600	9,600	9,450
001-450.4311-344.000	DPW ADMIN Property Record Maintenance	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-440.000	DPW ADMIN Rental & Leases	3,145	2,447.63	3,145	1,066.39	2,600	2,600	2,600	2,600	3,145
001-450.4311-530.000	DPW ADMIN Telephone	4,068	4,107.76	4,068	1,715.26	4,068	4,068	4,068	4,068	4,068
001-450.4311-532.000	DPW ADMIN Internet Services	1,700	2,103.68	2,040	935.70	2,200	2,200	2,200	2,200	2,040
001-450.4311-540.000	DPW ADMIN Advertising	2,000	2,484.76	2,250	62.20	2,250	2,250	2,250	2,250	2,250
001-450.4311-550.000	DPW ADIMIN Printing	1	150.00	1	0.00	1	1	1	1	1
001-450.4311-560.000	DPW ADMIN Postage	200	221.24	200	107.81	200	200	200	200	200
001-450.4311-580.000	DPW ADMIN Mileage	1	0.00	1	0.00	1	1	1	1	1
001-450.4311-600.000	DPW ADMIN Office Supplies	2,000	865.05	2,000	1,137.10	2,000	2,000	2,000	2,000	2,000
001-450.4311-604.000	DPW ADMIN Safety Supplies	2,000	1,226.09	2,000	278.10	2,000	2,000	2,000	2,000	2,000
001-450.4311-630.000	DPW ADMIN Meals & Food	3,000	4,774.97	3,500	2,216.43	4,000	4,000	4,000	4,000	3,500
001-450.4311-751.000	DPW ADMIN New Equipment	1	172.99	1	125.96	1	1	1	1	1
	Subtotal DPW Administration	**283,082**	**296,957.35**	**306,375**	**147,960.90**	**313,904**	**313,704**	**316,943**	**316,943**	**306,375**
Road Maintenance										
001-450.4312-111.000	RD MNT Full-Time Employees	417,017	316,397.82	423,811	131,516.62	416,234	416,234	416,234	416,234	426,255
001-450.4312-130.000	RD MNT Overtime	97,000	124,431.93	105,890	16,259.54	120,290	120,290	120,290	120,290	107,106
001-450.4312-210.000	RD MNT Health Insurance	167,040	147,606.28	203,377	63,590.97	203,377	203,377	201,369	201,369	203,377
001-450.4312-212.000	RD MNT Dental Insurance	4,340	3,576.08	4,397	1,561.62	4,397	4,397	4,623	4,623	4,397
001-450.4312-214.000	RD MNT Life & Disability Ins	5,667	3,715.18	5,709	1,770.00	5,709	5,709	5,709	5,709	5,709
001-450.4312-220.000	RD MNT FICA Taxes	39,323	32,698.56	40,522	10,782.70	41,044	41,044	41,044	41,044	40,802
001-450.4312-230.000	RD MNT NH Retirement	72,271	61,137.22	71,669	19,905.81	72,592	72,592	72,592	72,592	72,184
* 001-450.4312-330.000	RD MNT Professional Services	69,475	14,158.61	76,680	24,559.00	78,180	78,180	78,180	78,180	76,680
001-450.4312-330.010	RD MNT NPDES Stormwater	25,000	1,960.75	20,000	0.00	25,000	25,000	25,000	25,000	20,000
001-450.4312-430.000	RD MNT Equipment Maintenance	1,500	2,405.37	1,500	837.84	2,000	2,000	2,000	2,000	1,500
001-450.4312-434.000	RD MNT Vehicle Maintenance	100,000	107,349.82	100,000	52,794.45	100,000	100,000	100,000	100,000	100,000

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-450.4312-440.000	RD MNT Rental & Leases	2,500	401.35	3,000	0.00	2,000	2,000	2,000	2,000	3,000
001-450.4312-616.000	RD MNT Road Salt & Sand	216,000	242,391.71	200,000	137,379.35	242,000	242,000	242,000	242,000	200,000
001-450.4312-618.000	RD MNT Signage	9,000	8,264.45	7,000	2,301.40	7,000	7,000	7,000	7,000	7,000
001-450.4312-626.000	RD MNT Fuel	50,000	56,668.15	65,000	13,893.53	70,925	70,925	70,925	70,925	65,000
* 001-450.4312-720.000	RD MNT Resurfacing	900,000	804,378.16	900,000	824,545.21	900,000	900,000	900,000	900,000	900,000
001-450.4312-722.000	RD MNT Construction Materials	60,000	56,033.93	60,000	22,250.35	65,000	65,000	65,000	65,000	60,000
001-450.4312-751.000	RD MNT New Equipment	2,000	1,340.02	2,000	1,598.89	1,500	1,500	1,500	1,500	2,000
001-450.4312-752.000	RD MNT Vehicle & Related Purchase	1	0.00	1	0.00	15,000	15,000	15,000	15,000	1
001-450.4312-754.000	RD MNT Plow Edges & Chains	20,000	16,606.01	20,000	14,715.42	17,000	17,000	17,000	17,000	20,000
	Subtotal Road Maintenance	**2,258,134**	**2,001,521.40**	**2,310,556**	**1,340,262.70**	**2,389,248**	**2,389,248**	**2,387,466**	**2,387,466**	**2,315,011**
Bridges										
* 001-450.4313-330.000	DPW Bridge Professional Services	1	0.00	1	0.00	1	1	1	1	1
	Subtotal Bridges	**1**	**0.00**	**1**	**0.00**	**1**	**1**	**1**	**1**	**1**
Street Lighting										
001-450.4316-330.000	ST Lights Professional Service	1	229.00	1	0.00	2,000	2,000	2,000	2,000	1
001-450.4316-622.000	ST Lights Electric	30,000	22,643.16	30,000	12,228.52	27,000	25,000	25,000	25,000	30,000
	Subtotal Street Lighting	**30,001**	**22,872.16**	**30,001**	**12,228.52**	**29,000**	**27,000**	**27,000**	**27,000**	**30,001**
Fleet										
001-450.4319-111.000	FLEET Full-Time Employees	127,062	125,536.69	127,073	59,670.84	126,183	126,183	126,183	126,183	127,073
001-450.4319-130.000	FLEET Overtime	15,000	24,596.49	15,000	10,691.17	18,000	20,000	20,000	20,000	15,000
001-450.4319-210.000	FLEET Health Insurance	56,820	55,168.44	59,394	26,795.08	59,394	59,394	66,102	66,102	59,394
001-450.4319-212.000	FLEET Dental Insurance	1,564	1,569.42	1,588	725.12	1,588	1,588	1,666	1,666	1,588
001-450.4319-214.000	FLEET Life & Disability Ins	1,722	1,640.16	1,766	847.73	1,766	1,766	1,766	1,766	1,766
001-450.4319-220.000	FLEET FICA Taxes	10,868	11,259.26	10,869	5,270.60	11,030	11,183	11,183	11,183	10,869
001-450.4319-230.000	FLEET NH Retirement	19,974	21,092.04	19,222	9,509.60	19,508	19,779	19,779	19,779	19,222
001-450.4319-342.000	FLEET Software & Programs	5,000	4,996.96	5,100	5,644.50	5,200	5,200	5,200	5,200	5,100
001-450.4319-430.000	FLEET Equipment Maintenance	1,000	279.90	1,000	319.90	1,000	1,000	1,000	1,000	1,000
001-450.4319-606.000	FLEET Shop Supplies & Hand Tools	14,900	14,587.51	14,900	5,357.04	14,900	14,900	14,900	14,900	14,900
001-450.4319-751.000	FLEET New Equipment	10,000	10,277.74	10,000	3,065.00	30,000	1	1	1	10,000
	Subtotal Fleet	**263,910**	**271,004.61**	**265,912**	**127,896.58**	**288,569**	**260,994**	**267,780**	**267,780**	**265,912**
Building Maintenance										
001-451.4194-111.000	TB Full-Time Employees	47,779	48,012.40	50,695	23,558.00	48,695	48,695	48,695	48,695	50,695
001-451.4194-113.000	TB Part-Time Employees	50,507	30,288.16	56,471	15,298.45	55,822	55,822	55,822	55,822	56,471
001-451.4194-130.000	TB Overtime	4,921	25,250.12	5,000	11,051.20	5,000	5,000	5,000	5,000	5,000
001-451.4194-210.000	TB Health Insurance	10,522	10,677.72	10,999	5,352.18	10,999	10,999	12,241	12,241	10,999
001-451.4194-212.000	TB Dental Insurance	203	204.06	206	102.48	206	206	216	216	206
001-451.4194-214.000	TB Life & Disability Ins	670	603.24	684	324.07	684	684	684	684	684
001-451.4194-220.000	TB FICA Taxes	7,895	7,759.59	8,581	3,739.16	8,378	8,378	8,378	8,378	8,581
001-451.4194-230.000	TB NH Retirement	7,410	10,236.73	7,536	4,669.70	7,265	7,265	7,265	7,265	7,536
001-451.4194-410.000	TB Other Utilities	3,800	4,570.76	4,000	2,879.27	5,000	5,000	5,000	5,000	4,000
001-451.4194-411.000	TB Sewer	5,000	8,459.21	5,000	1,241.92	7,000	7,000	7,000	7,000	5,000
001-451.4194-412.000	TB Water	10,000	13,266.77	12,500	5,585.42	12,500	12,500	12,500	12,500	12,500
001-451.4194-413.000	TB Heating	62,958	59,850.12	60,000	13,355.06	75,000	70,500	70,500	70,500	60,000

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001-451.4194-420.000	TB Custodial Supplies	15,300	14,977.57	14,800	5,854.82	13,800	13,800	13,800	13,800	14,800
001-451.4194-434.000	TB Vehicle Maintenance	500	2,241.68	1,500	706.41	1,500	1,500	1,500	1,500	1,500
* 001-451.4194-436.000	TB Building Maintenance	128,526	138,466.03	138,526	61,078.05	145,526	145,526	145,526	145,526	138,526
001-451.4194-440.000	TB Rental & Leases	10,985	9,994.98	11,863	5,535.69	12,164	12,164	12,164	12,164	11,863
001-451.4194-530.000	TB Telephone	600	601.69	600	291.85	600	600	600	600	600
001-451.4194-622.000	TB Electric	98,900	100,828.89	99,100	41,564.44	99,100	100,000	100,000	100,000	99,100
001-451.4194-626.000	TB Fuel	3,150	4,015.11	4,825	1,214.00	4,980	4,980	4,980	4,980	4,825
001-451.4194-751.000	TB New Equipment	1	1,668.46	1	840.94	750	750	750	750	1
001-452.4194-111.000	TB CH Full-Time Employees	1	0.00	1	0.00	1	1	1	1	1
001-452.4194-113.000	TB CH Part-Time Employees	22,199	9,663.89	22,269	6,409.29	19,240	19,240	19,240	19,240	22,269
001-452.4194-130.000	TB CH Overtime	1	4,985.52	1	3,121.14	1	1	1	1	1
001-452.4194-220.000	TB CH FICA Taxes	1,698	1,115.99	1,704	723.18	1,472	1,472	1,472	1,472	1,704
001-452.4194-230.000	TB CH NH Retirement	1	700.98	1	422.29	1	1	1	1	1
001-452.4194-410.000	TB CH Other Utilities	480	480.00	480	480.00	480	480	480	480	480
001-452.4194-413.000	TB CH Heating	7,000	6,571.71	7,000	954.09	7,000	7,000	7,000	7,000	7,000
001-452.4194-420.000	TB CH Custodial Supplies	2,500	1,541.41	2,500	1,295.81	2,500	2,500	2,500	2,500	2,500
001-452.4194-436.000	TB CH Building Maintenance	17,700	16,113.81	30,700	16,818.82	32,700	32,700	32,700	32,700	30,700
001-452.4194-622.000	TB CH Electric	13,000	12,625.49	14,000	5,857.24	14,000	14,000	14,000	14,000	14,000
001-452.4194-630.000	TB CH Meals & Food	180	300.00	180	277.00	250	250	250	250	180
	Subtotal Building Maintenance	**534,387**	**546,072.09**	**571,723**	**240,601.97**	**592,614**	**589,014**	**590,266**	**590,266**	**571,723**
Total Highway Division		**3,369,515**	**3,138,427.61**	**3,484,568**	**1,868,950.67**	**3,613,336**	**3,579,961**	**3,589,456**	**3,589,456**	**3,489,023**
Parks & Recreation										
001-450.4520-111.000	P&R Full-Time Employees	319,445	278,484.12	327,388	140,423.06	329,923	329,923	329,923	329,923	331,355
001-450.4520-113.000	P&R Part-Time Employees	1	0.00	5,482	0.00	5,482	5,482	5,482	5,482	5,482
001-450.4520-130.000	P&R Overtime	8,000	11,773.31	8,000	6,761.55	10,000	10,000	10,000	10,000	8,152
001-450.4520-210.000	P&R Health Insurance	102,064	80,966.02	106,697	36,331.88	106,697	106,697	97,942	97,942	106,697
001-450.4520-212.000	P&R Dental Insurance	2,221	1,769.97	2,227	692.76	2,227	2,227	1,710	1,710	2,227
001-450.4520-214.000	P&R Life & Disability Ins	4,357	3,322.72	4,470	1,775.61	4,513	4,513	4,513	4,513	4,470
001-450.4520-220.000	P&R FICA Taxes	25,050	21,724.23	26,077	11,689.12	26,423	26,423	26,423	26,423	26,392
001-450.4520-230.000	P&R NH Retirement	46,039	40,466.74	45,378	19,102.90	45,992	45,992	45,992	45,992	45,957
001-450.4520-290.000	P&R Uniforms	0	0.00	6,046	2,986.39	6,700	6,700	6,700	6,700	6,046
001-450.4520-342.000	P&R Software & Programs	1,150	907.62	1,250	413.81	1,100	1,100	1,100	1,100	1,250
001-450.4520-421.000	P&R Water	44,000	37,384.72	36,000	25,261.53	39,000	39,000	39,000	39,000	36,000
001-450.4520-430.000	P&R Equipment Maintenance	9,000	12,239.08	10,000	5,859.29	10,000	10,000	10,000	10,000	10,000
001-450.4520-434.000	P&R Vehicle Maintenance	7,000	3,643.38	10,000	6,541.79	10,000	10,000	10,000	10,000	10,000
001-450.4520-438.000	P&R Ground Maintenance	43,000	35,513.73	38,000	12,850.26	43,000	40,000	40,000	49,000	38,000
001-450.4520-440.000	P&R Rental & Leases	2,000	2,712.50	3,000	2,047.33	3,000	3,000	3,000	3,000	3,000
001-450.4520-530.000	P&R Telephone	888	1,130.15	888	485.31	888	888	888	888	888
001-450.4520-532.000	P&R Internet Services	1,825	2,458.14	2,436	1,165.59	2,600	2,600	2,600	2,600	2,436
001-450.4520-600.000	P&R Office Supplies	1	64.00	1	54.00	300	300	300	300	1
001-450.4520-600.010	P&R Recreation Supplies	1	0.00	1	0.00	1	1	1	1	1
001-450.4520-604.000	P&R Safety Supplies	1,000	488.14	1,000	285.92	1,000	1,000	1,000	1,000	1,000
001-450.4520-622.000	P&R Electric	17,266	19,795.49	18,000	12,950.94	18,000	20,000	20,000	20,000	18,000
001-450.4520-626.000	P&R Fuel	20,900	20,906.80	21,250	5,684.62	24,690	24,690	24,690	24,690	21,250
001-450.4520-630.000	P&R Meals & Food	0	0.00	0	0.00	400	400	400	400	
001-450.4520-751.000	P&R New Equipment	16,000	19,168.61	19,000	18,777.30	31,500	31,500	31,500	31,500	19,000

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-450.4520-800.006	P&R Old Home Day	10,000	12,030.00	10,000	15,816.20	14,860	14,860	14,860	14,860	10,000
	Subtotal Parks & Recreation	**681,208**	**606,949.47**	**702,591**	**327,957.16**	**738,296**	**737,296**	**728,024**	**737,024**	**707,604**
Cemeteries										
001-450.4195-438.000	DPW CEM Grounds Maintenance	5,000	914.37	5,000	0.00	25,000	25,000	25,000	25,000	5,000
	Subtotal Cemeteries	**5,000**	**914.37**	**5,000**	**0.00**	**25,000**	**25,000**	**25,000**	**25,000**	**5,000**
Total Parks, Recreation & Cemeteries Division		**686,208**	**607,863.84**	**707,591**	**327,957.16**	**763,296**	**762,296**	**753,024**	**762,024**	**712,604**
Recycling & Transfer Division										
R&T Administration										
001-500.4321-111.000	R&T ADMIN Full-Time Employees	99,027	97,051.03	102,111	43,336.79	102,111	102,111	102,111	102,111	103,864
001-500.4321-130.000	R&T ADMIN Overtime	6,177	9,705.93	7,000	2,017.34	9,600	9,600	9,600	9,600	7,135
001-500.4321-210.000	R&T ADMIN Health Insurance	26,044	39,871.13	44,010	17,073.40	44,010	44,010	47,539	47,539	44,010
001-500.4321-212.000	R&T ADMIN Dental Insurance	794	798.12	806	305.60	806	806	846	846	806
001-500.4321-214.000	R&T ADMIN Life & Disability Ins	1,381	1,288.44	1,424	545.93	1,424	1,424	1,424	1,424	1,424
001-500.4321-220.000	R&T ADMIN FICA Taxes	8,049	8,050.98	8,347	3,415.98	8,546	8,546	8,546	8,546	8,491
001-500.4321-230.000	R&T ADMIN NH Retirement	14,792	15,005.69	14,763	5,306.48	15,114	15,114	15,114	15,114	15,028
001-500.4321-290.000	R&T ADMIN Uniforms	0	0.00	1,756	1,055.44	2,100	1,900	1,900	1,900	1,756
001-500.4321-294.000	R&T ADMIN Training & Dues	2,110	2,512.96	3,150	2,026.00	4,035	4,035	4,035	4,035	3,150
001-500.4321-342.000	R&T ADMIN Software & Programs	4,250	4,156.75	4,250	3,488.72	4,500	4,500	4,500	4,500	4,250
001-500.4321-430.000	R&T ADMIN Equipment Maintenance	1	0.00	1	0.00	100	100	100	100	1
001-500.4321-502.000	R&T ADMIN Facility Permits	235	215.00	235	180.00	235	235	235	235	235
001-500.4321-530.000	R&T ADMIN Telephone	450	1,061.99	450	353.02	1,050	1,050	1,050	1,050	450
001-500.4321-532.000	R&T ADMIN Internet Services	2,500	2,947.80	2,820	1,595.45	3,100	3,100	3,100	3,100	2,820
001-500.4321-560.000	R&T ADMIN Postage	200	130.90	200	17.64	200	200	200	200	200
001-500.4321-600.000	R&T ADMIN Office Supplies	1,000	1,148.70	1,000	586.90	1,000	1,000	1,000	1,000	1,000
001-500.4321-604.000	R&T ADMIN Safety Supplies	750	244.23	750	865.74	750	750	750	750	750
001-500.4321-630.000	R&T ADMIN Meals & Food	300	789.39	400	440.10	550	550	550	550	400
001-500.4321-751.000	R&T ADMIN New Equipment	300	385.00	300	81.35	300	300	300	300	300
	Subtotal R&T Administration	**168,360**	**185,364.04**	**193,773**	**82,691.88**	**199,531**	**199,331**	**202,900**	**202,900**	**196,070**
Collection										
001-500.4323-111.000	R&T COLL Full-Time Employees	133,957	126,959.46	135,500	65,575.27	136,500	136,500	136,500	136,500	135,500
001-500.4323-130.000	R&T COLL Overtime	9,000	9,893.79	12,000	7,330.61	12,000	11,000	11,000	11,000	12,000
001-500.4323-210.000	R&T COLL Health Insurance	54,454	53,030.45	56,695	26,500.23	56,695	56,695	59,185	59,185	56,695
001-500.4323-212.000	R&T COLL Dental Insurance	1,179	1,540.92	1,197	775.20	1,197	1,197	1,256	1,256	1,197
001-500.4323-214.000	R&T COLL Life & Disability Ins	1,822	1,715.76	1,851	890.13	1,851	1,851	1,851	1,851	1,851
001-500.4323-220.000	R&T COLL FICA Taxes	10,936	10,552.59	11,284	5,614.43	11,360	11,284	11,284	11,284	11,284
001-500.4323-230.000	R&T COLL NH Retirement	20,100	19,178.63	19,957	9,835.13	20,092	19,957	19,957	19,957	19,957
001-500.4323-290.000	R&T COLL Uniforms	2,235	2,501.12	2,709	1,544.22	3,425	3,125	3,125	3,125	2,709
001-500.4323-434.000	R&T COLL Vehicle Maintenance	45,000	53,275.03	45,000	30,985.51	45,000	45,000	45,000	45,000	45,000
001-500.4323-626.000	R&T COLL Fuel	28,500	47,178.44	40,000	16,970.68	50,000	50,000	50,000	50,000	40,000
	Subtotal Collections	**307,183**	**325,826.19**	**326,193**	**166,021.41**	**338,120**	**336,609**	**339,158**	**339,158**	**326,193**
Disposal										
001-500.4324-111.000	R&T Full-Time Employees	95,205	85,768.16	104,736	29,160.44	101,736	101,736	101,736	101,736	104,736
001-500.4324-113.000	R&T Part-Time Employees	22,183	6,022.38	19,659	3,577.55	20,806	20,806	20,806	20,806	19,659
001-500.4324-130.000	R&T Overtime	10,000	6,034.34	8,000	5,589.54	8,000	8,000	8,000	8,000	8,000

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-500.4324-210.000	R&T Health Insurance	49,454	21,547.23	26,998	2,431.64	26,998	26,998	28,057	28,057	26,998
001-500.4324-212.000	R&T Dental Insurance	1,179	506.22	609	102.54	609	609	639	639	609
001-500.4324-214.000	R&T Life & Disability Ins	1,324	1,202.12	1,410	360.16	1,410	1,410	1,410	1,410	1,410
001-500.4324-220.000	R&T FICA Taxes	9,745	7,585.37	10,128	3,103.01	9,986	9,986	9,986	9,986	10,128
001-500.4324-230.000	R&T NH Retirement	14,792	12,716.29	15,253	4,417.07	14,847	14,847	14,847	14,847	15,253
001-500.4324-290.000	R&T Uniforms	1,565	3,051.81	1,881	1,097.53	2,225	2,225	2,225	2,225	1,881
* 001-500.4324-330.000	R&T Professional Services	2,200	5,590.00	11,795	9,345.00	11,795	11,795	11,795	11,795	11,795
001-500.4324-421.000	R&T Tipping Fees	554,390	524,617.18	600,000	297,743.26	619,827	619,827	619,827	619,827	600,000
001-500.4324-421.002	R&T Hazardous Waste Disposal	10,000	17,216.16	10,000	7,529.03	16,000	16,000	16,000	16,000	10,000
001-500.4324-430.000	R&T Equipment Maintenance	5,000	10,816.34	10,000	5,692.51	10,000	10,000	10,000	10,000	10,000
001-500.4324-434.000	R&T Vehicle Maintenance	28,000	21,273.20	28,000	10,018.60	28,000	28,000	28,000	28,000	28,000
001-500.4324-606.000	R&T Shop Supplies & Hand Tools	5,000	7,439.82	8,000	3,251.20	9,000	9,000	9,000	9,000	8,000
001-500.4324-626.000	R&T Fuel	20,900	27,324.29	29,050	9,348.27	36,200	36,200	36,200	36,200	29,050
001-500.4324-751.000	R&T New Equipment	1	4,801.99	1	0.00	8,000	1	1	1	1
	Subtotal Disposal	**830,938**	**763,512.90**	**885,520**	**392,767.35**	**925,439**	**917,440**	**918,529**	**918,529**	**885,520**
Total Recycling & Transfer Division		**1,306,481**	**1,274,703.13**	**1,405,486**	**641,480.64**	**1,463,090**	**1,453,380**	**1,460,587**	**1,460,587**	**1,407,783**
Total Public Works		**5,362,204**	**5,020,994.58**	**5,597,645**	**2,838,388.47**	**5,839,722**	**5,795,637**	**5,803,067**	**5,812,067**	**5,609,410**
Tax Collection										
001-550.4150-111.000	TAX Full-Time Employees	201,865	200,094.53	209,854	101,517.86	205,222	205,222	205,222	205,222	212,097
001-550.4150-130.000	TAX Overtime	4,000	3,741.18	4,000	1,476.02	4,500	4,000	4,000	4,000	4,153
001-550.4150-210.000	TAX Health Insurance	45,036	40,542.69	42,392	20,417.98	42,392	42,392	45,769	45,769	42,392
001-550.4150-212.000	TAX Dental Insurance	985	989.52	1,000	497.40	1,000	1,000	1,049	1,049	1,000
001-550.4150-214.000	TAX Life & Disability Ins	2,532	2,438.04	2,861	1,389.87	2,905	2,905	2,905	2,905	2,861
001-550.4150-220.000	TAX FICA Taxes	15,749	15,500.30	16,359	7,798.99	16,044	16,005	16,005	16,005	16,542
001-550.4150-230.000	TAX NH Retirement	29,225	28,631.18	28,934	13,926.04	28,375	28,308	28,308	28,308	29,271
001-550.4150-294.000	TAX Training & Dues	1,334	944.00	1,025	589.00	1,010	1,010	1,010	1,010	1,025
001-550.4150-330.000	TAX Professional Services	10,000	6,696.80	7,981	2,159.30	6,180	6,180	6,180	6,180	7,981
001-550.4150-344.000	TAX Property Record Maintenance	1,000	790.58	1,000	146.00	1,000	1,000	1,000	1,000	1,000
001-550.4150-430.000	TAX Equipment Maintenance	263	536.50	830	268.25	180	180	180	180	830
001-550.4150-440.000	TAX Rental & Leases	0	665.40	960	332.70	960	960	960	960	960
001-550.4150-530.000	TAX Telephone	1,440	1,516.88	1,440	491.78	1,440	1,488	1,488	1,488	1,440
001-550.4150-550.000	TAX Printing	200	109.14	1	83.80	100	100	100	100	1
001-550.4150-560.000	TAX Postage	7,318	9,106.23	7,150	1,692.95	8,254	8,254	8,254	8,737	7,150
001-550.4150-580.000	TAX Mileage	0	299.76	0	125.37	700	0	0	0	0
001-550.4150-600.000	TAX Office Supplies	3,500	1,027.82	556	136.78	872	872	872	872	556
001-550.4150-751.000	TAX New Equipment	1,660	0.00	360	0.00	360	1	1	1	360
Total Tax Collection		**326,107**	**313,630.55**	**326,703**	**153,050.09**	**321,494**	**319,877**	**323,303**	**323,786**	**329,619**
Town Clerk & Elections										
001-600.4140-110.000	TC Public Officials	5,000	6,500.00	30,000	15,000.00	30,000	30,000	30,000	30,000	30,000
001-600.4140-113.000	TC Part-Time Employees	2,001	0.00	0	4,503.09	25,000	25,000	25,000	25,000	0
001-600.4140-130.000	TC Overtime	0	754.24	0	0.00	0	0	0	0	0
001-600.4140-220.000	TC FICA Taxes	536	554.98	2,295	1,491.98	4,208	4,208	4,208	4,208	2,295
001-600.4140-230.000	TC NH Retirement	0	106.04	0	0.00	0	0	0	0	0
001-600.4140-294.000	TC Training & Dues	1,025	90.00	1,150	861.01	1,075	1,075	1,075	1,075	1,150
001-600.4140-330.000	TC Professional Services	1	0.00	1	0.00	1	1	1	1	1

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-600.4140-430.000	TC Equipment Maintenance	0	175.00	130	48.00	130	130	130	130	130
001-600.4140-440.000	TC Rental & Leases	0	0.00	192	46.60	192	192	192	192	192
001-600.4140-530.000	TC Telephone	0	186.88	310	320.80	850	850	850	850	310
001-600.4140-540.000	TC Advertising	250	0.00	500	0.00	500	500	500	500	500
001-600.4140-550.000	TC Printing	585	215.08	772	8.58	750	750	750	750	772
001-600.4140-560.000	TC Postage	2,348	3,424.35	3,348	319.67	6,900	6,900	6,900	6,900	3,348
001-600.4140-600.000	TC Office Supplies	753	796.46	150	609.63	50	50	50	50	150
001-600.4140-751.000	TC New Equipment	1	264.71	1	550.00	1	1	1	1	1
	Subtotal Town Clerk	**12,500**	**13,067.74**	**38,849**	**23,759.36**	**69,657**	**69,657**	**69,657**	**69,657**	**38,849**
Election										
001-601.4140-110.000	ELEC Public Officials	2,600	2,600.00	2,600	1,300.00	2,600	2,600	2,600	2,600	2,600
001-601.4140-220.000	ELEC FICA Taxes	199	198.91	199	99.44	199	199	199	199	199
001-601.4140-310-000	ELEC Checklist	2,000	0.00	0	0.00	0	0	0	0	0
001-601.4140-311.000	ELEC Town Deliberative & Election	6,175	9,978.36	6,175	0.00	11,175	6,175	6,175	6,175	6,175
001-601.4140-311.002	ELEC State/Federal	11,000	7,813.18	8,600	0.00	17,200	14,200	14,200	14,200	8,600
001-601.4140-312.000	ELEC Special Town Meeting	1	0.00	1	0.00	1	1	1	1	1
001-601.4140-430.000	ELEC Equipment Maintenance	574	0.00	674	650.00	724	724	724	724	674
001-601.4140-751.000	ELEC New Equipment	1	0.00	1	0.00	1	1	1	14,000	1
	Subtotal Elections	**22,550**	**20,590.45**	**18,250**	**2,049.44**	**31,900**	**23,900**	**23,900**	**37,899**	**18,250**
Total Town Clerk & Elections		**35,050**	**33,658.19**	**57,099**	**25,808.80**	**101,557**	**93,557**	**93,557**	**107,556**	**57,099**
Budget Committee										
001-650.4150-110.000	BC Public Officials	1,450	600.00	1,850	625.00	1,850	1,850	1,850	1,850	1,850
001-650.4150-113.000	BC Part-Time Employees	5,180	4,017.78	5,462	2,553.49	5,462	5,462	5,462	5,462	5,462
001-650.4150-220.000	BC FICA Taxes	573	353.27	559	243.17	559	559	559	559	559
001-650.4150-294.000	BC Training & Dues	495	410.00	285	0.00	285	285	285	285	285
001-650.4150-540.000	BC Advertising	250	124.40	250	0.00	250	250	250	250	250
001-650.4150-560.000	BC Postage	1	1.80	1	0.00	1	1	1	1	1
Total Budget Committee		**7,949**	**5,507.25**	**8,407**	**3,421.66**	**8,407**	**8,407**	**8,407**	**8,407**	**8,407**
Cemetery Commission										
001-660.4195-294.000	CEM Training & Dues	100	210.00	180	90.00	270	270	270	270	180
001-660.4195-330.000	CEM Professional Services	0	0.00	300	0.00	900	900	900	900	300
001-660.4195-342.000	CEM Software & Programs	450	500.00	500	500.00	500	500	500	500	500
001-660.4195-438.000	CEM Ground Maintenance	200	32.26	750	0.00	100	100	100	100	750
001-660.4195-751.00	CEM New Equipment	0	0.00	0	195.94	0	0	0	0	0
Total Cemetery Commission		**750**	**742.26**	**1,730**	**785.94**	**1,770**	**1,770**	**1,770**	**1,770**	**1,730**
Conservation Commission										
001-670.4611-294.000	CC Training & Dues	1,000	1,020.00	1,000	845.00	1,000	1,000	1,000	1,000	1,000
001-670.4611-330.000	CC Professional Services	1	0.00	1	0.00	1	1	1	1	1
001-670.4611-504.000	CC Scholarship	125	0.00	1	0.00	1	1	1	1	1
001-670.4611-540.000	CC Advertising	1	0.00	1	0.00	1	1	1	1	1
001-670.4611-550.000	CC Printing	50	119.80	50	15.13	350	350	350	350	50
001-670.4611-560.000	CC Postage	15	58.31	15	1.26	50	50	50	50	15
001-670.4611-600.000	CC Office Supplies	25	19.99	25	136.98	25	25	25	25	25

GL Number	Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Department's Request	FY 2024-25 TA's Request	FY 2024-25 Council's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
001-670.4611-751.000	CC New Equipment	1	0.00	1	0.00	1	1	1	1	1
001-670.4611-830.000	CC Transfer To Conservation Ac	1	0.00	1	0.00	1	1	1	1	1
Total Conservation Commission		**1,219**	**1,218.10**	**1,095**	**998.37**	**1,430**	**1,430**	**1,430**	**1,430**	**1,095**
Leases										
001-680.4312-752.000	Lease	0	0.00	0	0.00	0	0	0	0	0
Total Leases		**0**	**0.00**	**0**	**0.00**	**0**	**0**	**0**	**0**	**0**
Debt - Principal										
001-681.4711-850.002	2018 - SC Imp & Fire Truck	100,000	100,000.00	95,000	95,000.00	95,000	95,000	95,000	95,000	95,000
001-681.4711-851.003	2019 - TIF Sewer & Other Inf	200,000	200,000.00	200,000	200,000.00	205,000	205,000	205,000	205,000	205,000
Total Principal		**300,000**	**300,000.00**	**295,000**	**295,000.00**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**
Debt - Interest										
001-681.4721-850.002	2018 - SC Imp & Fire Truck	31,620	31,620.00	26,648	26,647.50	21,803	21,803	21,803	21,803	21,803
001-681.4721-851.003	2019 - TIF Sewer & Other Inf	85,935	85,935.00	75,735	75,735.00	65,535	65,535	65,535	65,535	65,535
Total Interest		**117,555**	**117,555.00**	**102,383**	**102,382.50**	**87,338**	**87,338**	**87,338**	**87,338**	**87,338**
Tax Anticipation Note										
001-681.4723-851.000	Bond Interest Payments	1	0.00	1	0.00	1	1	1	1	1
Total Tax Anticipation Note		**1**	**0.00**	**1**	**0.00**	**1**	**1**	**1**	**1**	**1**
Library										
001-684.4550-830.002	LIB Appropriation	1,058,085	1,058,085.00	1,108,422	558,327.96	1,132,495		1,148,229	1,148,229	1,108,422
Total Library		**1,058,085**	**1,058,085.00**	**1,108,422**	**558,327.96**	**1,132,495**	**0**	**1,148,229**	**1,148,229**	**1,108,422**
Wastewater										
001-875.4914-830.004	Wastewater Appropriation	2,527,984	2,159,111.95	2,647,148	1,327,552.00	2,747,677			2,747,677	2,647,148
Total Wastewater		**2,527,984**	**2,159,111.95**	**2,647,148**	**1,327,552.00**	**2,747,677**	**0**	**0**	**2,747,677**	**2,647,148**
Grand Totals		**$ 22,603,067**	**$ 21,574,320.74**	**$ 23,657,820**	**$ 11,752,373.77**	**$ 24,630,430**	**$ 20,483,852**	**$ 21,717,184**	**$ 24,475,753**	**$ 23,693,487**

* Grants, donations and encumbrances have been removed from both the budget and actuals for budgeting purposes.

Library Budget

Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Lib. Director & Lib. Trustees Recommded	FY 2024-25 Council's Recommended	FY 2024-25 Budget Committee's Recommeded	FY 2024-25 Default Budget
Wages	$ 586,522	$ 567,166	$ 615,983	$316,123.65	$ 641,146	$ 641,146	$ 641,146	$ 615,983
FICA Taxes	47,041	42,259.06	47,113	23,614.77	49,048	49,048	49,048	47,113
Health Insurance	144,157	130,571.29	142,984	60,349.22	124,997	140,428	140,428	142,984
Dental Insurance	3,352	2,862.70	3,600	1,026.18	3,012	3,314	3,314	3,600
Life & Disability Insurance	5,638	5,551.19	6,108	2,840.51	6,350	6,350	6,350	6,108
NH Retirement	59,451	59,765.34	60,393	26,974.83	60,026	60,026	60,026	60,393
Workers Compensation	1,246	345.43	906	0.00	906	906	906	906
Unemployment	500	76.26	500	0.00	500	500	500	500
Automation	30,428	31,893.70	31,828	28,109.65	33,477	33,477	33,477	31,828
Books & Materials	62,000	67,257.66	65,000	29,588.50	68,000	68,000	68,000	65,000
Building Maintenance	16,500	36,229.59	19,500	5,065.68	24,500	24,500	24,500	19,500
Custodial Services	22,447	24,317.00	25,289	14,524.90	27,289	27,289	27,289	25,289
Custodial Supplies	2,750	2,765.85	2,750	1,235.68	2,750	2,750	2,750	2,750
Equipment	2,000	3,485.31	2,000	1,539.26	2,000	2,000	2,000	2,000
Equipment Maintenance	3,621	4,562.00	3,394	1,915.00	3,394	3,394	3,394	3,394
Information Technology	9,472	9,741.39	12,700	7,350.50	12,700	12,700	12,700	12,700
Legal Review	0	0.00	2,000	0.00	2,000	2,000	2,000	2,000
Office/Library Supplies	3,945	7,612.23	3,945	3,057.12	6,500	6,500	6,500	3,945
Online Resources	6,785	7,378.90	7,449	2,681.00	6,136	6,136	6,136	7,449
Postage	400	874.37	375	18.67	450	450	450	375
Programs & Service	5,200	9,771.30	9,105	5,855.05	9,855	9,855	9,855	9,105
Staff & Trustees	6,500	8,055.27	7,000	4,740.79	8,000	8,000	8,000	7,000
Utilities	34,000	31,218.31	34,000	16,257.00	34,000	34,000	34,000	34,000
Van Services	4,130	4,325.00	4,500	5,460.00	5,460	5,460	5,460	4,500
Total Library	**$ 1,058,085**	**$1,058,085.00**	**$ 1,108,422**	**$558,327.96**	**$ 1,132,495**	**$ 1,148,229**	**$ 1,148,229**	**$ 1,108,422**

Wastewater Budget

Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Sewer Comm's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
SYSTEMS OPERATIONS							
Wages & Security							
Wages	$ 413,612	$ 434,128.00	$ 447,031	$ 214,120.00	$ 443,095	$ 443,095	$ 447,031
Social Security	31,228	31,974.99	33,785	16,119.00	33,507	33,507	33,785
Workman's Comp	5,438	5,575.99	5,883	0.00	5,834	5,834	5,883
Retirement	56,833	59,329.39	62,093	28,245.00	59,261	59,261	62,093
NH Unemployment	747	118.73	747	0.00	176	176	747
Health Insurance	181,149	142,081.43	182,176	72,046.00	201,956	201,956	182,176
Life & Disability	7,059	5,506.75	6,971	2,504.00	7,122	7,122	6,971
Uniforms	6,715	4,986.94	5,000	7,504.00	5,300	5,300	5,000
Utilities							
Electricity	183,600	116,460.30	187,920	11,392.00	97,320	97,320	187,920
Heat	25,916	22,491.52	28,340	3,916.00	30,902	30,902	28,340
Telephone	14,400	14,800.75	7,754	5,650.00	7,958	7,958	7,754
Water	24,480	16,945.86	9,180	1,798.00	6,180	6,180	9,180
Laboratory	30,353	28,823.08	34,013	14,935.00	41,528	41,528	34,013
Chlorine	8,800	13,682.00	18,000	11,616.00	18,000	18,000	18,000
EPA Testing	3,500	1,788.50	3,500	2,110.00	4,424	4,424	3,500
Sludge Disposal							
Polymer	10,200	6,027.77	13,260	12,077.00	13,260	13,260	13,260
PAC	43,080	31,232.18	43,800	17,444.00	52,400	52,400	43,800
Magnesium Hydroxide	56,000	17,507.40	60,875	17,063.00	66,500	66,500	60,875
Maintenance	4,950	797.00	4,950	3,452.00	4,950	4,950	4,950
Testing	10,070	1,480.00	10,070	1,653.00	5,704	5,704	10,070
Sludge Truck Loader Maintenance	9,000	21,525.15	9,000	7,470.00	9,000	9,000	9,000
Defoamer/Caustic Soada	7,260	0.00	7,260	0.00	0	0	7,260
Hauling Biosolid	132,812	104,759.90	143,445	44,625.00	150,552	150,552	143,445
Sludge Management	1	0.00	1	0.00	1	1	1
Sodium Bisfite	1	0.00	1	3,808.00	5,840	5,840	1
Maintenance							
Plant	62,834	106,432.40	62,798	57,970.00	62,798	62,798	62,798
Pump Stations	8,106	13,269.22	8,490	8,392.00	8,490	8,490	8,490
Mains & Manholes	44,720	30,683.23	59,750	17,979.00	73,110	73,110	59,750
Vehicle Maintenance	4,000	1,874.80	4,600	7,590.00	4,600	4,600	4,600
Vehicle Fuel	14,349	7,459.63	15,095	4,468.00	16,189	16,189	15,095

Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Sewer Comm's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
Miscellaneous							
New Equipment	3,000	6,661.88	3,000	0.00	3,000	3,000	3,000
Alarm & Rent	6,392	10,530.18	6,392	4,728.00	6,392	6,392	6,392
Mileage	500	182.75	500	0.00	500	500	500
Eng, Constru. EPA map	18,000	1,567.50	18,000	0.00	18,000	18,000	18,000
Education	4,500	2,222.85	4,500	3,487.00	4,500	4,500	4,500
Capital Replacement Prog	132,800	132,800.00	132,800	132,800.00	132,800	132,800	132,800
Reclamation of Land	12,000	0.00	12,000	0.00	12,000	12,000	12,000
EPA Testing for permit	3,000	3,920.00	3,000	3,485.00	3,000	3,000	3,000
SUBTOTAL SYSTEM OPERATIONS	**1,581,405**	**1,399,628.07**	**1,655,980**	**740,446.00**	**1,616,149**	**1,616,149**	**1,655,980**
OFFICE OPERATIONS							
Commissioners Wages	5,000	5,000.00	5,000	2,500.00	5,000	5,000	5,000
Expenses	1,500	1,048.72	1,500	6,505.00	1,500	1,500	1,500
Mileage	1,000	458.06	1,000	213.00	1,000	1,000	1,000
Wages & Security							
Wages	131,645	146,758.00	146,793	74,613.00	155,672	155,672	146,793
Social Security	10,071	11,227.00	11,230	5,899.00	11,679	11,679	11,230
Workman's Comp	1,754	212.00	1,754	0.00	214	214	1,754
Retirement	18,087	16,182.31	20,639	7,824.00	20,657	20,657	20,639
NH Unemployment	237	58.80	237	0.00	76	76	237
Health Insurance	39,199	58,950.56	60,725	30,034.00	67,319	67,319	60,725
Life & Disability	2,187	1,636.33	2,495	832.00	2,595	2,595	2,495
Utilities							
Electricity	5,076	4,101.78	5,076	1,768.00	5,076	5,076	5,076
Telephone	3,960	4,808.80	3,960	2,550.00	4,904	4,904	3,960
Water	362	431.35	362	176.00	362	362	362
Heat	4,263	1,989.46	4,050	546.00	4,050	4,050	4,050
Supplies	17,175	16,902.61	20,284	13,097.00	23,361	23,361	20,284
Office Equipment	1,000	2,064.56	2,000	2,914.00	4,000	4,000	2,000
Equipment Maintenance	400	539.34	400	359.00	400	400	400
Legal	65,000	29,522.95	65,000	2,342.00	65,000	65,000	65,000
Audit	4,000	3,500.00	4,000	3,500.00	4,000	4,000	4,000
BLDG. Office Maintenance	3,342	3,736.99	3,342	3,668.00	3,342	3,342	3,342
SUBTOTAL OFFICE OPERATIONS	**315,258**	**309,129.62**	**359,847**	**159,340.00**	**380,207**	**380,207**	**359,847**

Description	FY 2022-23 Approved Budget	FY 2022-23 Actuals as of 6/30/23	FY 2023-24 Approved Budget	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Sewer Comm's Recommended	FY 2024-25 BC's Recommended	FY 2024-25 Default Budget
DEBT SERVICE							
State Revolving Loan	251,371	251,371.60	251,371	251,371.00	251,371	251,371	251,371
State Revolving Loan	203,555	198,714.66	203,555	0.00	203,555	203,555	203,555
State Revolving Loan	176,395	176,394.69	176,395	176,395.00	176,395	176,395	176,395
State Revolving Loan	0	268.00	0	0.00	0	0	0
Trust Repayment (Solar Field)	0	(176,394.69)	0	0.00	120,000	120,000	0
SUBTOTAL DEBT SERVICE	**631,321**	**450,354.26**	**631,321**	**427,766.00**	**751,321**	**751,321**	**631,321**
TOTAL WASTEWATER	**$ 2,527,984**	**$2,159,111.95**	**$2,647,148**	**$1,327,552.00**	**$2,747,677**	**$2,747,677**	**$2,647,148**

Revenues

Source of Revenue	FY 2021-22 Actuals	FY 2022-23 Actuals	FY 2023-24 Budgeted	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Budget Estimates
Taxes					
Current Use Change Tax	$0	$0	$0	$0.00	$0
001-550.3185-905.000 Yield (Timber) Tax	12,338	8,798	30,000	37,618.90	6,000
001-550.3187-907.000 Excavation (Activity) Tax	11,049	10,291	12,000	0.00	12,000
001-550.3190-910.000 Interest and Penalties	225,111	120,293	150,000	46,229.91	150,000
Licenses, Permits & Fees					
001-550.3220-912.000 Motor Vehicle Permits	4,191,355	4,578,779	4,375,000	2,626,937.43	4,350,000
001-550-3220-912.002 Decals	51,175	52,633	52,000	28,188.35	52,000
Total Motor Vehicle Permit Fees	4,242,530	4,631,412	4,427,000	2,655,125.78	4,402,000
001-202.3230-913.000 Building Permits	196,585	174,101	160,000	92,242.02	175,000
001-400.3290-914.000 PD Pistol Permit	630	670	600	320.00	600
001-400.3290-914.014 PD Alarm Permit	550	700	600	225.00	600
001-600.3290-914.002 TC Dog License	14,321	12,226	14,000	5,115.50	14,000
001-600.3290-914.006 TC Filing Fees	14	0	10	0.00	0
001-600.3290-914.008 TC Vitals	4,370	1,420	4,000	1,348.00	3,000
001-600.3290-914.010 TC UCC	7,245	4,305	5,000	2,130.00	4,000
Total Other Licenses, Permits and Fees	27,130	19,321	24,210	9,138.50	22,200
From Federal Government	162,621	25,796	3,000	7,485.42	3,000
From State					
Shared Revenues	0	0	0	0.00	0
001-100.3352-919.000 Meals & Rooms Tax	1,082,548	1,266,630	1,415,253	1,415,253.22	1,415,253
001-450.3353-920.000 Highway Block Grant	298,999	571,605	302,565	266,954.50	302,565
001-100.3356-923.000 State & Federal Forest Land	552	524	524	0.00	524
001-100.3359-925.000 Railroad	1,931	1,542	1,590	1,590.47	1,590
001-100.3359-925.006 State Grant	0	110,208	80,000	0.00	0
001-100.3359-925.008 Bridget Aid	0	284,294	0	0.00	0
001-400.3359-925.004 Police Grant	4,995	0	0	0.00	0
001-601.3359-925.008 Election State Wide Check	0	0	0	0.00	0
Total Other (Including Railroad Tax)	6,926	396,045	81,590	1,590.47	1,590
From Other Government	0	0	0	0.00	0
Charges for Services					
Assessing					
001-150.3401-927.002 Map Coping Fee	1	2	5	1.00	0
Police					
001-400.3401-927.030 Insurance Report	11,446	10,112	10,000	5,767.00	10,000
001-400.3401-927.022 Police Details	0	0	17,500	11,151.20	20,000
Fire-Rescue					
001-350.3401-927.010 Oil Burner Fees	1,080	575	750	315.00	750
001-350.3401-927.014 Alarm Permits	1,100	4,900	1,000	775.00	3,500
001-350.3401-927.016 Explosive Permits	250	250	250	0.00	250
001-350.3401-927.018 Sprinkler Permits	1,825	2,175	1,500	900.00	1,750
001-350.3401-927.020 Incident Report	405	300	300	200.00	285
001-350-3401-927.022 Fire Detail	0	59	500	177.60	500
001-350.3401-927.024 Plan Review	2,775	7,450	4,000	2,750.00	5,000
001-350.3401-927.026 Blasting Fee	960	900	750	225.00	750
001-350.3401-927.028 Fire Assembly Fee	3,300	3,900	3,500	3,180.00	3,500
Community Development					
001-200.3401-927.000 Engineering Services	6,695	15,860	15,000	8,255.00	15,000
001-201-3401-927.006 Planning Board Hearing	10,150	8,600	10,000	8,450.00	9,000
001-203.3401-927.006 Zoning Board Hearing	3,440	2,831	3,000	1,600.00	3,000
Highway					
001-450.3401-927.032 Grave Services	2,500	4,100	3,000	900.00	3,000
001-450.3401-927.036 Roadway Excavation Permit	1,400	1,300	1,500	1,100.00	1,000
001-450.3401-927.046 Electric Reimbursement	14,355	16,913	12,000	0.00	14,000
Town Clerk					
001-601.3401-927-040 Election Check List	29	0	50	0.00	0
Total Income from Departments	61,710	80,228	84,605	45,746.80	91,285

Source of Revenue	FY 2021-22 Actuals	FY 2022-23 Actuals	FY 2023-24 Budgeted	FY 2023-24 Actuals as of 12/31/23	FY 2024-25 Budget Estimates
Miscellaneous Revenues					
001-100.3501-935.000 Sale of Municipal Property	0	173,446	20,000	20,184.92	20,000
001-300.3502-936.000 Interest on Deposits	9,507	206,801	450,000	308,573.17	350,000
001-100.3503-937.000 Rental of Town Hall	0	0	1	0.00	1
001-100.3503-937.002 Court House Lease	77,760	78,730	78,000	46,534.00	79,912
001-400.3504-938.000 Parking Tickets	30	0	50	0.00	60
001-400.3504-938.004 PD Alarm Billing	16,825	19,050	15,000	4,100.00	17,500
001-100.3506-939.000 Worker's Compensation	67,106	0	1	0.00	1
001-100.3506-939.004 Insurance Payments	294,984	35,273	1	0.00	1
001-150.3506-939.006 Elderly Lien	0	19,243	156,001	156,427.09	1
001-250.3506-939.008 Welfare Reimbursement	29,155	0	10,000	2,319.86	7,000
001-100.3508-940.000 Gifts & Grants	4,925	4,549	5,000	0.00	0
001-xxx.3508-940.000 Donations	3,110	1,709	1	2,500.00	0
001-100.3509-941.000 Admin Miscellaneous	18,105	10,289	15,000	8,705.18	10,000
001-150.3509-941.000 Assessing Miscellaneous	195	134	110	65.00	125
001-350.3509-941.000 Fire Miscellaneous	1,902	5,107	8,000	9,551.52	1,000
001-400.3509-941.000 Police Miscellaneous	746	8,083	2,000	1,067.54	5,000
001-450.3509-941.000 Public Works Miscellaneous	3,387	1,290	2,000	203.05	2,000
001-550.3509-941.000 Tax Collector's Miscellaneous	407	(7,836)	2,000	2,963.01	2,000
001-600.3509-941.000 Town Clerk's Miscellaneous	1,052	3,577	500	157.00	500
001-875-3509-945.001 From Special Revenue - TIF	369,444	285,935	0	0.00	0
Total Others	519,688	179,197	293,665	234,593.25	125,101
Interfund Operating Transfers In					
From Special Revenue - Solid Waste	274,500	0	0	300,000.00	0
From Special Revenue - Ambulance	0	0	11,366	0.00	0
From Special Revenue - Impact Fees	50,000	0	0	0.00	0
From Special Revenue - Conservation	0	0	35,000	0.00	0
From Special Revenue - TIF	0	0	275,735	37,867.50	270,535
From Enterprise Funds (Wastewater)	2,383,045	2,527,984	2,647,148	0.00	2,647,148
From Capital Reserve Funds	224,390	0	20,000	20,000.00	0
From Trust & Agency Funds	3,672	7,316	3,000	0.00	3,000
Subtotal prior to Other Financing Sources	9,792,901	10,399,787	10,446,661	5,498,604	9,997,201
Other Financing Sources					
Proc. From Long Term Bonds & Notes	0	0	0	0.00	0
Amounts voted from Surplus	215,000	75,000	125,000	0.00	0
Fund Balance (Surplus) to Reduce Tax	1,200,000	257,490	0	0.00	0
Grand Totals	**$ 11,207,901**	**$ 10,732,277**	**$ 10,571,661**	**$ 5,498,604**	**$ 9,997,201**

Capital Reserves & Trust Funds

Name	Balances as of 7/1/2023	Deposits	Funds withdrawn	Interest	Balances as of 12/31/23	Obligated	Amount Available to spend
Permanent Records Archiving System	$ 29,227	-	-	458	29,685	-	$ 29,685
Revaluation	$ 161,077	-	123,211	2,065	39,931	25,897	$ 14,034
Town Wide Digitized Mapping System	$ 131,817	-	-	2,066	133,883	-	$ 133,883
16 Main Street Town Hall Preservation	$ 7,274	-	-	181	7,454	-	$ 7,454
Conservation Land Improvements	$ 52,443	30,000	21,500	1,268	62,211	-	$ 62,211
Retirement Expendable Trust	$ 133,645	-	-	2,094	135,739	-	$ 135,739
Right of Way for West Alice Ave	$ 31,088	-	-	487	31,575	-	$ 31,575
Town of Hooksett's Master Plan	$ 19,910	-	-	312	20,222	5,103	$ 15,118
Air Pack & Bottles for Fire Department	$ 90,058	27,500	-	1,821	119,379	-	$ 119,379
Fire Cistern	$ 56,349	-	18	883	57,214	-	$ 57,214
Fire Apparatus	$ 759,385	250,000	365,505	15,620	659,501	1,343	$ 658,158
Fire Rescue Tools & Equipment	$ 1,328	50,000	20,263	765	31,830	336	$ 31,494
Leon C Bosvert Fire Equip. (Interest only)	$ 58,497	315	4,606	534	54,739	-	$ 54,739
Emergency Radio Communication	$ 258,768	62,500	-	4,985	326,253	4,836	$ 321,417
K-9 Trust	$ 10,145	-	1,210	240	9,174	-	$ 9,174
Drainage Upgrades	$ 65,589	100,000		2,397	167,986	-	$ 167,986
Parks & Rec Facilities Development	$ 125,830	50,000	24,342	2,561	154,049	-	$ 154,049
Town Building Maintenance	$ 812,646	200,000	42,600	15,663	985,708	15,900	$ 969,808
Public Works Vehicles	$ 264,744	200,000	203,200	5,831	267,375	236,525	$ 30,850
Automated Collection Equipment	$ 130,301	30,000	36,081	2,488	126,709	-	$ 126,709
Sanitary Landfill	$ 51,303	-	-	804	52,107	-	$ 52,107
Wastewater Plant & Composting Improvements	$ 5,592,662	106,404	279,535	53,434	5,472,965	-	$ 5,472,965
Wastewater Property Enhancements	$ 63,327	-	-	617	63,944	-	$ 63,944
Wastewater Vehicles & Equipment	$ 201,115	132,800	-	2,909	336,824	-	$ 336,824

Special Revenue Funds

Name	Balances as of 7/1/2023	Deposits	Funds withdrawn	Interest	Balances as of 12/31/23	Obligated	Amount Available to spend
Heritage Markers	$ 6,845	500	-	160	7,505	-	$ 7,505
Heritage Commission	$ 39,445	12,122	8,042	922	44,448	-	$ 44,448
Head's School	$ 4,127	-	-	90	4,217	-	$ 4,217
Conservation	$ 478,314	33,130	31,199	7,387	487,632	61,803	$ 425,829
Solid Waste Disposal Fund	$ 650,494	109,884	300,000	12,097	472,474	-	$ 472,474
Drug Forfeiture	$ 5,515	-	-	121	5,636	-	$ 5,636
Police Detail	$ 357,828	55,443	62,568	7,662	358,365	-	$ 358,365
Fire Detail	$ 4,694	710	388	102	5,119	-	$ 5,119
Recreation Revolving	$ 149,545	5,895	5,568	3,240	153,113	-	$ 153,113
Ambulance Service	$ 333,650	311,599	381,104	6,396	270,541	6,250	$ 264,291
School Impact Fee	$ 99,800	83,372	-	2,893	186,065	-	$ 186,065
Police Impact Fee	$ 80,477	3,650	-	1,782	85,909	-	$ 85,909
Fire Impact Fee	$ 578,469	32,850	8,986	12,782	615,114	-	$ 615,114
Public Recreation Facilities Impact Fee	$ 106,216	14,778	-	2,435	123,428	5,890	$ 117,538
Traffic\Roadway Impact Fee	$ 1,176,549	45,050	-	25,987	1,247,586	583,909	$ 663,677
Rte. 3A Infrastructure TIF	$ 1,701,692	562,920	88,736	27,121	2,202,997	257,817	$ 1,945,180
American Rescue Plan Act (ARPA)	$ 1,401,732	-	262,004	-	1,139,728	376,131	$ 763,597

Town Voting Summary Sheet

Tuesday, March 12, 2024 Polls Open 6:00AM to 7:00PM
David R. Cawley Middle School

Article 1. Election of Town Officers
Town Councilor, At Large – 3 Year Term (vote for one)
JODI PINARD

Town Councilor, At Large – 1 Year Term (vote for one)
ALEXANDER WALCZYK

Town Councilor, District 1 – 3 Year Term (vote for one)
TIMOTHY TSANTOULIS

Town Councilor, District 4 – 3 Year Term (vote for one)
VINCENT LEMBO

Budget Committee – 3 Year Term (vote for three)
ELIZABETH SPITZER
ALYSSA EHL

Cemetery Commission – 3 Year Term (vote for one)
MICHAEL HORNE

Library Trustee – 3 Year Term (vote for two)
MARY FARWELL
SANDRA CALFEE MACK

Moderator – 2 Year Term (vote for one)
TODD LIZOTTE

Sewer Commission – 3 Year Term (vote for one)
ROBERT DUHAIME

Supervisor of the Checklist – 6 Year Term (vote for one)

Trustee of the Trust Funds – 3 Year Term (vote for one)
DONALD WINTERTON

Article 2. Zoning Amendments
Amendment No 1. Rezone Map 33, Lot 3, 53 Martin's Ferry Road from Mixed-Use District 4 (MUD4) to Medium Density Residential (MDR).
YES_____ **NO** _____

Amendment No 2. Amend Other Ordinance #7, Floodplain Development Ordinance
YES_____ **NO** _____

Amendment No 3. Amend verbiage to require all building lots to have contiguous frontage.
YES_____ **NO** _____

Amendment No 4. Repeal the existing preamble and replace it with a new preamble.
YES ____ **NO** _____

Amendment No 5. Add a purpose statement to Article 4, Low Density Residential District and renumber the Article accordingly. **YES**____ **NO**____

Amendment No 6. Add a purpose statement to Article 5, Medium Density Residential District and renumber the Article accordingly.
YES____ **NO** ____

Amendment No 7. Add a purpose statement to Article 5A, Urban Density Residential District and renumber the Article accordingly.
YES____ **NO** ____

Amendment No 8. Add a purpose statement to Article 6, High Density Residential District and renumber the Article accordingly.
YES____ **NO** ____

Amendment No 9. Add a purpose statement to Article 9, Manufactured Housing Parks and renumber the Article accordingly.
YES____ **NO** _____

Amendment No. 10 Add a purpose statement to Article 10, Commercial Districts and renumber the Article accordingly. **YES**____ **NO** ____

Amendment No. 11 Add a purpose statement to Article 11, Industrial Districts and renumber the Article accordingly. **YES**____ **NO**____

Amendment No. 12 Add a purpose statement to Article 20, signs and renumber the article accordingly and amend Section A to clarify waivers. **YES** ____ **NO** ____

Amendment No. 13 Amend where access to an ADU is permitted. **YES**____ **NO** ____

Amendment No. 14 Create a new article titled Portable Storage Structures and renumber the subsequent articles. **YES**____ **NO** ____

Article 3. Charter Amendment Remove voting districts, reduce the total number of Councilors from 9 to 7 and revise other ancillary charter provisions to recognize the change. **YES** ____ **NO** ____

Article 4. Charter Amendment Reduce the number of councilors required for a quorum to conduct business. **YES** ____ **NO** ____

Article 5. Charter Amendment Increase a Councilor's compensation by $500.00 annually.
YES ____ **NO** ____

Article 6. Martins Ferry Road Improvement Bond
YES ____ **NO** ____

Article 7. Operating Budget
YES ____ **NO** ____

Article 8. DPW Union Contract
YES ____ **NO** ____

Article 9. Non-Monetary
YES ____ **NO** ____

Article 10. Non-Union Raises
YES ____ **NO** ____

Article 11. Police Supervisors Union Contract
YES ____ **NO** ____

Article 12. Non-Monetary
YES ____ **NO** ____

Article 13. Fire Union Contract
YES ____ **NO** ____

Article 14. Non-Monetary
YES ____ **NO** ____

Article 15. Capital Reserve: DPW Vehicles
YES ____ **NO** ____

Article 16. Capital Reserve: Fire Apparatus
YES ____ **NO** ____

Article 17. Capital Reserve: Town Building Maintenance
YES ____ **NO** ____

Article 18. Semi Tractor
YES ____ **NO** ____

Article 19. Capital Reserve: Fire
YES ____ **NO** ____

Article 20. Police Body-Worn Cameras
YES ____ **NO** ____

Article 21. Capital Reserve: GIS Digital Parcel Recompilation **YES** ____ **NO** ____

Article 22. Capital Reserve: Drainage Upgrades
YES ____ **NO** ____

Article 23. Capital Reserve: Revaluation
YES ____ **NO** ____

Article 24. Full-time Laborer Recycling and Transfer
YES ____ **NO** ____

Article 25. Scale House Engineering and Design
YES ____ **NO** ____

Article 26. Capital Reserve: Emergency Radio Communications
YES ____ **NO** ____

Article 27. Capital Reserve: Police Equipment
YES ____ **NO** ____

Article 28. Capital Reserve: DPW Parks & Recreation Facilities Development
YES ____ **NO** ____

Article 29. Capital Reserve: Information Technology
YES ____ **NO** ____

Article 30. Capital Reserve: Automated Collection Equipment
YES ____ **NO** ____

Article 31. Capital Reserve: Conservation Land Improvements
YES ____ **NO** ____

Article 32. Cemeteries Headstone and Monument Repairs
YES ____ **NO** ____