

**HOOKSETT PARKS, RECREATION & CEMETERIES DIVISION**  
**GRAVE OPENING REQUEST**  
**Phone No. (603) 668-8019**  
**Fax No. (603)668-6850**

Date of Request: \_\_\_\_\_ Requested by: \_\_\_\_\_  
Phone No. \_\_\_\_\_ Email Address: \_\_\_\_\_  
Date of Burial: \_\_\_\_\_ Time of Burial: \_\_\_\_\_  
Cemetery: \_\_\_\_\_ Section: \_\_\_\_\_ Lot No. \_\_\_\_\_  
Name of Deceased: \_\_\_\_\_ DOB: \_\_\_\_\_  
Lot Owner: \_\_\_\_\_ Date of Death: \_\_\_\_\_

**\*Please furnish copy of deed or other evidence of ownership or other authorization.**

Check which is attached: Deed  Other  Type of Burial: Standard Grave  Cremation   
Vault Company: \_\_\_\_\_  
Funeral Home: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Funeral Home Address: \_\_\_\_\_  
Funeral Home Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**\*Note: Grave site must be clearly marked on the ground prior to opening.**

Marking to be done by: \_\_\_\_\_ (Hooksett Cemetery Commission)

**\*For a fee, the Hooksett Parks, Recreation & Cemeteries Division provides excavation and backfill of graves within the Town. They also maintain the lanes and mows and trims grass at town-owned cemeteries, which are administered by the Cemetery Commission. Hooksett Parks, Recreation & Cemeteries Division does not maintain records of lot ownership and burial location and is not responsible for the layout of cemetery lots.**

**A minimum of a 48-hour notice (submission of Grave Opening Request) is required for marking, scheduling employees to work and preparing the grave.**

**At the time of interment (burial), a copy of the cremation certificate or burial transit permit is required.**

**Fee Schedule (Checks made out to the Town of Hooksett.)**

Burial Grave Lot - \$300.00  
Full Size Grave Opening (Mon-Fri) - \$300.00  
Full Size Grave Opening (Sat, Sun & Town Holidays) - \$500.00  
Cremation Size Grave Opening (Mon-Fri) – \$100.00  
Cremation Size Grave Opening (Sat, Sun & Town Holidays) – \$300.00