

1 **BOARD OF ELECTIONS AND VOTING MINUTES**

2 **MONDAY, SEPTEMBER 21 – COUNCIL CHAMBERS 5:00pm**

3 Attendance: Supervisors of the Checklist: Kim Daggett, Javier Olivarez,
4 Barb Brennan.

5 Town Moderator: Cindy Robertson Town Clerk: Todd Rainier

6 Deputy Town Clerk: Billie Hebert Guests: Mike Horne

7 Moderator Cindy Robertson called meeting to order at 5:00pm.

8 Review of Minutes – Meeting of August 17th - Barb motioned to
9 approve. Javier Seconded. Approved unanimously.

10 September Primary – Discussion/Lessons Learned: All reported hearing
11 much positive feedback regarding handling of lines and overall smooth
12 flow of voters on election day. Cindy shared that the observer from the
13 Democratic party had nothing but good things to say. Cindy reported
14 that a total of four voters used the alternative (no mask) voting area.
15 Two that would not and two that could not wear masks. With 6,000 in-
16 person voters potentially expected on November 3rd, perhaps the same
17 method utilized in September will work. Three shifts for poll workers
18 went well. Two FD personnel working with voters at front door worked
19 well.

20 Mike Horne stated that several of the masks we were issuing had
21 defective ear straps.

22 Kim Daggett shared that the article Cindy sent to the newspaper
23 detailing work involved and the need for greater community
24 involvement in November was spot-on.

25 November General Election Planning – Discussion

26 Mike Horne shared that as much room as possible in the gym dedicated
27 to voter queueing lines must be made possible for November.

28 Todd shared the plan for angling the ballot clerk tables to face the gym
29 entrance door and fanning the tables to gain space. Plan is for 12 ballot
30 clerk stations. Measurements indicate this is an absolute maximum
31 number.

32 Discussion regarding alternative outside polling area. Location must be
33 changed for November. Possibly to space outside gym door that was
34 used for poll worker break area in September.

35 Discussion regarding Kmart as alternate polling location. Cindy has
36 contacted management company for plaza but has not received
37 confirmation of availability November 3rd. Javier expressed concern for
38 infringing on parking for existing businesses in the plaza. Mike shared
39 that a few of the store fronts have signs but are vacant.

40 Cindy stated it would be great to have a traffic study using pneumatic
41 counter from November (number of cars per hour) for future reference.

42 Mike asked about GE personnel availability for November. Don was
43 going to follow-up.

44 Discussion regarding layout plan for ballot clerks and polling area. SoC
45 in cafeteria. Use of folder/mats and potential handout to voters in
46 hallway/before getting ballot. Some discussion regarding following a
47 model used in Milford for voters to cast ballot where they register, in
48 separate room. Could this be done with one ballot clerk? Todd to follow
49 up with SOS.

50 Mike recommends two “traffic control” personnel – highly engaging -
51 stationed outside the cafeteria hallway area with alpha books.

52 Mike Horne departed at 6pm.

53 Barb asked about the absentee ballot process. Todd shared the pre-
54 processing method Hooksett utilized before the September primary.
55 Voter names were announced and name on checklist was highlighted.
56 The process allowed for notification of voters whose absentee affidavit
57 had not been signed, or some other insufficiency was realized, to allow
58 voter an opportunity to cure the deficiency. Todd reported that
59 between 20 and 30 people experienced these anomalies. Most of the
60 voters remedied the deficiency or appeared at the polls and voted on
61 election day. The process worked in this regard.

62 Todd reported that he had a discussion with Cindy and Don of
63 necessary improvements to the pre-processing event that should be
64 allowed for November. Steps like full markings on the checklist at the
65 pre-processing session would eliminate the need for runners to merge
66 in long voter lines at the polls, thus making for lower voter throughput
67 times. Todd reported that the governor was sent a letter, endorsed by
68 many election officials, requesting this change be made before
69 November. Results of letter TBA.

70 Barb motioned and Cindy seconded to adjourn at 6:10pm. Motion
71 passed unanimously.

72

7 Please see subsequent meeting minutes for any amendments to these minutes.