

1 **MINUTES - BOARD OF ELECTION AND VOTING MEETING**
2 **DECEMBER 1, 2020 4:30 PM VIA ZOOM**

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4 Attendance:

5 Moderator Cindy Robertson; Supervisors of the Checklist – Barbara
6 Brennan & Javier Olivarez; Town Clerk Todd Rainier; Assistant
7 Moderator Don Riley

8 Excused:

9 Supervisor of the Checklist Kim Daggett & Deputy Town Clerk Billie
10 Hebert

11
12 Moderator Robertson convened meeting at 4:39pm and read
13 emergency order #12 authorizing Zoom meeting.

14
15 Clerk Rainier verified attendance as listed above via roll call.

16
17 Minutes of September 21, 2020: Clerk Rainier moved to accept and
18 Supervisor Brennan second.

19 Roll call:

20 Barbara Brennan – Approve

21 Javier Olivarez – Approve

22 Don Riley - Abstain

23 Cindy Robertson – Approve

24 Todd Rainier – Approve

25 Motion passed

26
27 Moderator Robertson stated the purpose of meeting is to recap
28 November 3rd election and discuss what worked and ways to
29 improve.

30
31 Clerk Rainier stated the emphasis should be on places we can make
32 future elections better.

33

34 Moderator Robertson stated the overall election went very well and
35 we had no voter complaints about the election, Hooksett is a model
36 for the way an election should be run, and thanked Clerk Rainier for
37 efforts planning the election.

38
39 Clerk Rainier expressed thanks for having such a great team. He
40 noted the Supervisors are still working on scanning checklists. They
41 have the full burden after each election, which takes weeks of effort
42 to accomplish. He thanked Cindy, Don and Billie for stepping in the
43 week after the election and submitting time cards and mailing thank
44 you letters to election workers. "This felt like more of a team effort
45 than any previous election".

46
47 Assistant Moderator Riley stated the planning effort for this election
48 was a model that needs to be preserved. Coordination through
49 meetings and an organizational structure was in place for election
50 day. Adequate Assistant Moderators were in place. Having the
51 Supervisors of the Checklist set up in the cafeteria worked. It felt like
52 an all-American town having an election. Over 100 people working
53 on election day. Everybody worked hard. It was a great day.

54
55 Supervisor Brennan stated the volunteers in the Supervisor room
56 (cafeteria) were incredible. The volunteers that came in to help
57 alphabetize at the end of the night were a huge help. We are still
58 working on the election.

59
60 Supervisors Olivarez stated the same-day registrations necessitate
61 more computers. In speaking with Electionet, he realized everyone
62 should have their own logins going forward. We need to use
63 Assistant Supervisors that are properly trained ahead of each
64 election. Voters may not think they are registered, yet trained
65 Supervisors would be able to check Electionet to confirm before
66 having the voter complete another voter registration form. This
67 created some confusion. He cited a voter that appears to have

68 registered with a name change and address change that was already
69 on the checklist and may have voted twice.

70

71 Clerk Rainier stated we can track the documentation to determine
72 whether it was more likely than not the voter voted twice, which
73 would be more on the voter than election officials. Findings should
74 be brought to the Attorney General for further investigation.

75

76 Discussion ensued about Assistant Supervisor appointments.
77 Supervisor Olivarez recommended Mike Horne be considered for
78 this role. More information will be needed to determine procedure.
79 Clerk Rainier mentioned Dave and Pat Kenney may also be
80 considered. Also thinking long-term about getting people trained
81 and succession planning.

82 Clerk Rainier stated that we believed we had adequate resources
83 trained and in place for this election. The Supervisors were much
84 busier than expected and this needs to be addressed before the next
85 large election.

86

87 Supervisor Brennan stated that all of the registrations received
88 before election day did not indicate almost 800 people would
89 register on election day and expressed support for grooming people
90 to assist and replace us.

91

92 Clerk Rainier stated it's a good time to consider the succession
93 planning and drawing people and keeping them close.

94

95 Supervisor Brennan "We have Moderator to consider"

96

97 Clerk Rainier stated that something is broken with the Town
98 Clerk/Deputy Town Clerk structure in Hooksett. Deputy should have
99 been working directly with Clerk throughout this process, but
100 Deputy was doing the job as necessary in the Tax office. No idea on
101 fix, but the structure is broken.

102 Moderator Robertson stated the time to ask people is now. People
103 saw a well-oiled machine and want to be a part of it. People have
104 expressed an interest in Moderator. I cannot be Moderator because I
105 am chair of Conservation Commission. The Town Clerk/Deputy Tax
106 Collector position is two full time jobs.

107

108 Supervisor Olivarez “Barb, you were a great leader and when I
109 needed you, you were right there AND you got your own work
110 done”.

111

112 Supervisor Brennan asked if we could state names of interested
113 people.

114

115 Moderator Robertson stated Karina Towne has expressed an
116 interest and has worked with us on many elections. Amy Boilard has
117 also expressed an interest in the Moderator role. “I have sent an
118 email to Karina and Don and I are willing to work with her to
119 illustrate the role”.

120

121 Supervisor Olivarez stated that batching election will be done soon.

122

123 Supervisor Brennan stated that Supervisors must do all of their
124 work at Town Hall.

125

126 Supervisor Olivarez stated that training needs to be ongoing, as new
127 information is always being presented. Supervisors should attend
128 training regularly to receive updates and new information.

129

130 Moderator Robertson stated the traffic study that Captain Robie set
131 up was completed. Results show the traffic lightened considerably
132 after 12:00. 10 to 11 and 6 to 7 were busiest.

133

134 Moderator Robertson shared that several Hooksett election officials
135 were on a Zoom meeting that was set up by Councilor Boutin with

136 Senator Birdsell. Things that were put in place by governors order
137 for 2020 fall elections that worked well and should be considered
138 for legislation in 2021 were discussed.

139

140 All agreed that pre-processing was invaluable this fall and thanked
141 Councilor Boutin for setting up the meeting with Senator Birdsell.

142

143 Clerk Rainier stated that the Milford Moderator presented to NHMA
144 about epollbooks. He also stated that at least one voter confronted
145 him with feedback regarding the "A" and "S" check-in lines at the
146 election, stating the voter waited with more that 20 other voters to
147 be checked in and this was unacceptable. There is room for
148 improvement in training and acting to move staff on election day.
149 Having Hooksett Fire at the entrance for both elections was helpful.
150 It was a great team effort.

151

152 Supervisor Olivarez expressed interest on attending the ballot clerk
153 training in the future. He stated that Microsoft is cutting off support
154 for Java(already giving errors when running reports) in the future,
155 which is where reports are run, and the state utilizes an antiquated
156 Internet Explorer. This is a statewide problem that needs to be
157 addressed. Also the citizenship information for voter registration for
158 those born outside the US when entered into Electionet prompts for
159 QVA even when one has not been completed. Something is wrong
160 with this piece that needs to be addressed.

161

162 Moderator Robertson and Assistant Riley stated an email to
163 legislators would be appropriate to call out this issue.

164

165 Clerk Rainier recommended emailing David Scanlan and Patricia
166 Piecuch regarding these issues.

167

168 Moderator Robertson recommended cc'ing Senator Birdsell and
169 Senator Gray.

170 Clerk Rainier asked Supervisor Olivarez if he received response to
171 his email to TA Garron RE:Redistricting and charter change. No
172 response to date. Does not appear important to others at this time
173 but he will follow-up with TA Garron. Supervisor Olivarez reminded
174 the group that we are here for the people of Hooksett, this is an
175 important topic and he will push to bring it forward.

176 Clerk Rainier stated a charter change would need to be considered
177 this month to go onto the March 2021 ballot. If later than this
178 month, it would have to be a future year. With the census of 2020,
179 Supervisors have two years to complete the redistricting process,
180 per Town Charter. The districts create confusion for voters,
181 specifically at town elections, and extensive extra work for election
182 officials. Perhaps there is a need to bring this to light and explain the
183 details and consequences of the current way things are done, and
184 perhaps effect change to improve things going forward.

185 Clerk Rainier stated extensive work was done by then Moderator
186 Riley and Clerk Rainier after the 2016 election cycle to explore a
187 second polling location. The final report was not presented to
188 Council in large part due to the complications presented by the
189 districts and the likelihood of disenfranchising voters should a
190 second polling location be established. No concise way to split the
191 existing districts into two and be certain every voter has been
192 properly notified.

193
194 Assistant Riley motioned to adjourn. Second by Moderator
195 Robertson.

196 Roll call: Moderator Robertson – Yes

197 Supervisor Olivarez – Yes

198 Supervisor Brennan – Yes

199 Assistant Riley – Yes

200 Clerk Rainier – Yes

201 Adjourned at 6:00pm.

202

203 Respectfully Submitted

204 Todd Rainier
205 Town Clerk
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PLEASE SEE SUBSEQUENT MEETING MINUTES FOR ANY AMENDMENTS TO THESE MINUTES.

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