

1 **BOARD OF ELECTION AND VOTING MINUTES**

2 **2/28/2023 3:00 PM in COUNCIL CHAMBERS**

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4 ATTENDANCE: Moderator Todd Lizotte; Town Clerk Karina Towne; Supervisors of the Checklist: Barb  
5 Brennan, Kim Daggett, and Mike Horne

6 GUESTS: None

7 Chair Todd Lizotte called the meeting to order at 3:00 PM.

8 Roll Call and Pledge of Allegiance

9 Old Business:

- 10 • Minutes: Reviewed minutes from 2/17/2022 and 10/24/2022. Mike motioned, seconded by  
11 Barb, to approve both as written. No discussion. Approved 4-0-1

12

13 Post Election Discussion:

- 14 • Todd gave an update that he, Jim Sullivan, and Andre Garron met with the Secretary of State  
15 and Attorney General after the election (December) about the problem with processing  
16 absentee ballots for the General Election.
- 17 • Mike said the marks on the General Election Checklist made by ballot clerks were the worst  
18 that the Supervisors have seen, too many variations
- 19 • Mike said that Todd Rainier told him that, in assisting Karina, he has gone through the bins of  
20 supplies used at the polls to get them organized and restocked for the March 14<sup>th</sup> election.
- 21 • Barb said the Supervisors of the Checklist should be in the cafeteria for all elections except the  
22 Town/School ones. Kim and Mike agreed.
- 23 • Todd said he reviewed tasks and now understands the moderator is responsible to do the  
24 ballot testing of the ballot scanning machines. He said there are two memory cards and a set  
25 of keys that he cannot find.

26

27 Town Meeting / Municipal Election / March 14 2023 discussion

- 28 • Karina said Todd Rainier will help set up polls on the 13<sup>th</sup> because she will be doing ballot clerk  
29 training at 2pm and then covering the Clerk's office, 3—5pm as required by law.
- 30 • Ballot counting will be held on March 7<sup>th</sup> @ 2 pm in Council Chambers with running test  
31 ballots done in the Town Clerk's office right after. Todd Lizotte will post these public events.
- 32 • Todd asked Karina to make sure extra pads of paper are available at the polls, add them to the  
33 supply bins.

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35 Meeting adjourned at 3:48 pm

36 Respectfully submitted by Mike Horne, for the Town Clerk

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**Please see subsequent meeting minutes for any amendments to these minutes.**