

MINUTES
CAPITAL IMPROVEMENTS PLAN UPDATE COMMITTEE
TOWN GYMNASIUM
35 Main Street
WEDNESDAY, APRIL 21, 2021
5:00 PM

MEETING CALLED TO ORDER AT 5:00 P.M.

PROOF OF POSTING

INTRODUCE MEMBERS OF THE COMMITTEE

David Boutin, Planning Board and Town Council, Matt Reed, Planning Board, Rob Duhaime, Town Council and Planning Board, Brian Soucy, Budget Committee, Amy Tremblay (excused), School Board, Andre Garron, Town Administrator, Christine Soucie, Finance Director, Kathy Lawrence, Community Development, Nicholas Williams, Town Planner

PLEDGE OF ALLEGIANCE

1: REVIEW OF POLICE DEPARTMENT CAPITAL IMPROVEMENT REQUESTS

Police Chief Janet Bouchard, Rick Belanger with Hooksett PD

CIP requests were presented; Chief Bouchard provided a summary of all PD vehicles in use. There was discussion on the types of vehicles, how they are used, at what point vehicles are phased out of use by PD, etc...

Chief Bouchard noted that while it has been typical in prior years to request replacement of 2 vehicles on the CIP, this year the request has been increased to 3 vehicles in order to provide adequate level of service and to provide more reliable equipment to the Town's 30 sworn patrol officers. The total number of PD vehicles is not increasing; rather three vehicles will be phased out of service annually as opposed to two. This way, the PD can maintain higher levels of service by ensuring more vehicles are newer, more reliable, and provide the latest in patrol technology.

New cruisers, fully fitted, cost approximately \$60,000 each.

2: REVIEW OF FIRE DEPARTMENT CAPITAL IMPROVEMENT REQUESTS

Chief Steve Colburn, Dave Nadeau with Hooksett Fire

CIP requests were presented.

A deployment analysis is requested to ascertain the future need for a third fire station on the west side of the river. Discussion ensued about the Route 3A TIF, the growth of Exit 11, and sewer infrastructure which will facilitate denser development along Hackett Hill Road. The proposed

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analysis will examine issues such as response times and potential locations for a future facility. There was discussion about the mutual aid agreement with Manchester Fire and the location of its facility on the southern terminus of Hackett Hill Road. There was discussion about the necessity of this study in the coming year, and it was suggested that this item be moved to a subsequent year in the CIP.

Discussion ensued regarding the potential design and engineering of a third fire station on the west side of the river; a deployment analysis will need to be conducted first to determine the feasibility and the location of such a facility. There was discussion about deferring this item to a subsequent year in the CIP.

A safety center remodel is necessary in order to accommodate additional sleeping/living quarters for female members of the fire department, along with other maintenance items such as resurfacing the floors and painting the administrative offices. The Committee commented that an architectural and engineering study be conducted first in order to understand the full magnitude of the work and its cost.

Several vehicle and equipment requests were presented – Fire will reappear before this committee with more detailed information on exact mileage of certain vehicles as well as their overall condition.

3: OTHER BUSINESS

- **CIP BUDGET AS A PERCENTAGE OF ANNUAL TOWN OPERATING BUDGET**

12% of operating budget for fiscal year 2020-2021

ADJOURNMENT

Meeting adjourned at 7:30 PM.

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