

**Cemetery Commission Meeting
October 31, 2019 8:00 AM
Municipal Building, Room 204**

In attendance: Mike Horne, chair; Nancy Philbrick; Denise Cascio Bolduc; Sharron Champaign

The meeting was called to order at 8 a.m.

Minutes were reviewed and approved for September 19, 2019

Record keeping:

| | | | |
|-------------------------------|------------------|------|---|
| <u>Sale of cemetery lots:</u> | Cemetery | Lots | |
| None | | | |
| <u>Interments:</u> | | | |
| 9/30/2019 | John Burke | Std | Head Cemetery, New #53 |
| 10/1/2019 | Mark D Johnson | Urn | Martins Cemetery lot #113 |
| 10/1/2019 | David D Johnson | Urn | Martins Cemetery lot #113 |
| 10/19/2019 | Patricia Baum | Urn | Martins Cemetery lot #185 |
| <u>Buy-back of lots:</u> | | | |
| | Martins Cemetery | | Lots #684 & #685 have been bought back (Deed #636, 7/2/2009, now void) |

Budget:

Current Budget (2019/2020):

(see page 2 for budget plan)

Funded \$641

Expended to Date: \$420

Uncommitted: \$221

During the last meeting, Denise made a motion to reimburse Nancy Philbrick for the 10/9 NHCA fall meeting. Mike seconded. Approved. Mike will follow up and make sure Nancy gets reimbursed the \$30 for the meeting.

Old Business:

Status of getting quotes for new fence at Head Cemetery (have budget of \$17,000): Denise has obtained quotes from American Fences, Castle Fencing, and Blue Ribbon. Discussion was had about points that need to be clarified with the three quotes. Denise will now follow up with Phil at the town to clarify certain things.

Status of process to be able to spend \$5,000 for headstone repair: Denise contacted Terry Knowles at the state. Terry indicated she's known a number of towns over the years which included the repair of headstones in the Cemetery Trustees' budget. Towns have also raised and appropriated money for the repair of headstones after an incident of vandalism. She does not know of any legal challenge to a town doing so. Perhaps have a meeting and invite Phil and discuss this. Mike will set this meeting up. This is who will go and get a list of repairs needed/pictures taken: Denise>Riverside, Mike>Martins, Sharron>Davis-Cate, Nancy>Head.

Gold Award Project in Head Cemetery – Put something on Cemetery Commission webpage. Mike will work with Kathy Lawrence to make this happen.

Research Martins Lot 25 and subdivision to Lots 25B, 25C (Lamos, Ballargeon), and 25D and upright headstone for John Lamos – Nancy will research this for the Cemetery Commission. One of the owners of 25D is Susan Harrington. Update: Mike received a call from a member of the Lamos family (Melinda Limoges) who says she has the deed and they are wondering why there's a monument in the middle of the lot. Mike will continue to try to make contact with her. We will propose moving the monument to 25C, at no cost to the family.

Ajuga: According to Nancy's research, seeds do not germinate well. Costs/coverage: about .80/plant = 1 3/4" pot \$20/34 plants – plant spread of 18" for 1 year – plant at least 1' apart. She'll continue to research. We will find an area in the spring and plant some to experiment with this. Nancy will also investigate clover and what conditions it will thrive in. Veterans Cemetery is using a clover mix. We discussed using a couple test areas in the spring.

New Business:

Brush and trees cut back on perimeter in Martins Cemetery by Cemetery Division employees.

Bent gate post at entrance to Martins Cemetery needs straightening.

To-Do List:

- Meet with Phil to determine how to get work done for \$2,500 (loam, paving, etc.): Ongoing
- Update perpetual care list (low priority-start with actual records)
- Establish cremains lots – have this done before we published new rates/regs. Current lots are 3 1/2 x 12. Our thought is to create cremains lots in each cemetery (Head and Martins only).
- Update regulations (including changing language of right to inter, etc.)
- Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update Cemetery Commission SOP

Next meeting(s): Monday, December 2, 2019

Meeting adjourned: 9:25 a.m.

Respectfully submitted,

Denise Cascio Bolduc