

UNOFFICIAL MINUTES

**Cemetery Commission Meeting  
June 20, 2019  
Municipal Building, Room 204**

In Attendance: Mike Horne, Chair; Sharron Champagne; and Denise Cascio Bolduc.

Meeting was called to order at 8:30 a.m.

Minutes from 5/23/19 were reviewed and approved as written.

Public Input/requests: None.

Record keeping: **Sale of cemetery lots:** None

William and Debra Lindsay

Martins Lot 502

**Interments:**

6/14/19

Linda Jean Brown - cremains

Martins Lot 661

Budget: Funded: \$841 Expended to Date: \$420 Unexpended: \$421  
\$20 committed for NHCA membership, so \$401 uncommitted

Sharron will purchase a few needed items before the end of the fiscal year (utility metal probe, stakes, Sharpie for marking graves, flagging).

Old Business:

Gold Star Project in Head Cemetery: Mackenzie Conner and Denise are still working on this.

Status of loaming/seeding: Nancy checked several lots. She found 8 of the 12 listed. None appeared to be loamed/seeded. Mike will follow up with Phil.

SOP: Add perpetual care, what to do when trees might be dying, attention to grounds/grass, who does what at the town, a bullet list of steps to be taken when a grave opening request comes in. Sharron and Mike (because they are the ones who routinely do this) will work on this bullet list and then compare lists. Still a work in progress.

Appointment of alternate trustee: Denise Cascio Bolduc – this was passed by the Town Council for the one-year term.

Tree removal: Phil said the trees along the road have been removed in Head. Next month, the pine tree at the bottom of the hill should be removed (also Head). Plans to do the stump removal this summer (Martins).

Cemetery regulations: Mike is going to search for the electronic version of the regulations. Mike will find the RSA that governs how these changes need to be made and will bring it to the July meeting. Mike will also send us NHCA 2019 cemetery survey and send to all trustees.

New Business:

We received a letter from the town reminding us to submit the annual report by 7/31. Sharron will do this by next meeting. Mike shared with Sharron the link to the Google docs burial log.

Grave Lot 25D (Demato+Harrington+Kalariotes, 6 graves) 25C (Lamos) in Martins: Mike brought up a concern about a decades-old monument being on 25D where it appears it should be on 25C, according to the map. Mike will initiate researching to resolve this concern.

To Do List:

- Update perpetual care list (low priority-start with actual records)
- Establish cremain lots
- Update regulations (including changing language of right to inter, etc.)
- Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update SOP

Next meetings: 7/18/19

Meeting adjourned: 9:48 a.m.

Respectfully submitted,

*Denise Caseio Bolduc*