

**Cemetery Commission Meeting
August 15, 2019 8:00 AM
Municipal Building, Rm 204**

In attendance: Mike Horne, chair; Sharron Champagne; Nancy Philbrick; Denise Cascio Bolduc

The meeting called to order at: 8 a.m.

Minutes of July 18, 2019 were reviewed and accepted as approved.

Recordkeeping:

<u>Sale of cemetery lots:</u>	Cemetery	Lots
None		

Interments:

8/3/2019	Alan K. Topliff	Urn	Head Cemetery Sec A (new) lot 198 (2 nd burial)
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Budget:

2018/2019

Funded: \$861 Expended to Date: \$420 (49.94 %) \$20 approved so Uncommitted: \$401

Current Budget (2019/2020):

Funded \$641 Expended to Date: \$420 Uncommitted: \$221

Annual subscription (7/1/19 to 6/30/20) for CemeteryFind paid in July 2019. \$420

Status of Phil getting quotes for new fence at Head Cemetery (have budget of \$17,000): He's working on getting the quotes. Nancy will not be doing it.

Status of meeting with Phil to determine how to get work done for \$2,500 (loam, paving, etc.): Mike has not met with Phil yet. All the trees are down and stumps have been grounded. Head Cemetery was the trees and Martins was the stumps.

Future Budget (2020/2021):

Town Council reviews it on September 4. Town Administrator approved what we submitted.

Old Business:

2018/19 Annual Report for Cemetery Commission was submitted by Sharron.

Gold Award Project in Head Cemetery: Mike is meeting with Mackenzie Conner after our meeting to install poles and signs. The project is almost completed. Mackenzie is ready to go off to college. She is identifying 6 graves. Manchester Memorial will be cleaning those stones for \$500, which Mackenzie is paying for.

Status of the graves from the past 12 months (loamed/seeded). Nothing has happened yet.

Nancy did a little research about less expensive groundcover for the cemeteries. She suggested ajuga. It will grow even in sandy soils. It's mowable. Nancy will do more research on this.

Hooksett Cemetery Commission standard operating procedure [SOP] (Mike). Still needs to be addressed.

Status of tree removal at Head Cemetery and stump removal at Martins: See above. Identified trees are down at Head. There still is a big dead one at the bottom of the hill near the schoolhouse. Phil is willing to have us identify other trees that need to come down for future tree work.

Cemetery Regulations – Review/update: We made some more progress on the regulations but have more work to do. Mike will get with Kathy Lawrence and Todd to research what minutes/information on “perpetual care” is available in the files.

New Business:
NONE.

To Do List:

- Update perpetual care list (low priority-start with actual records)
- Establish cremain lots
- Update regulations (including changing language of right to inter, etc.)
- Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update SOP

Next meeting(s): Thursday, September 19 at 8 a.m.

Meeting adjourned: 9:50 a.m.

Respectfully submitted,

Denise Cascio Bolduc