

Cemetery Commission Agenda
September 29, 2020 4:30 PM
Remote meeting via Zoom or phone (audio only)

DUE TO THE COVID-19/CORONAVIRUS CRISIS AND IN ACCORDANCE WITH GOVERNOR SUNUNU'S EMERGENCY ORDER #12 PURSUANT TO EXECUTIVE ORDER 2020-04, THE HOOKSETT CEMETERY COMMISSION IS AUTHORIZED TO MEET ELECTRONICALLY Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, all members of the Commission will be given the means to communicate contemporaneously during this meeting through the **Zoom Software platform**. The public may access the meeting as it's ongoing through the following methods:

<https://us04web.zoom.us/j/7670304234?pwd=S3lLaklOSjV5QVUwRmFpUUxxN0Q3Zz09>

Meeting ID: 767 030 4234 Passcode: 99

For anyone wanting to connect by phone, please call 603-540-9608 so we can connect you

To report issues with dialing in during the meeting, please call Mike at 603-540-9608.

AGENDA

Introductions / rollcall: Mike Horne, chair__; Nancy Philbrick__, Laura Magargee __

Public Input:

Minutes review: August 11, 2020

<u>Record keeping:</u>	Cemetery	Lots	Name	Burial type
<u>Sale of cemetery lots:</u>				
<u>Interments:</u>				
<u>Headstones/monuments:</u>				

Budget:

Current Budget (2020/2021):

Funded \$1,011

Expended to Date: \$

Uncommitted: \$____

DPW related: \$10,000

Old Business:

- Martins Lot 25 and subdivision to Lots 25B, 25C
- Request to put a bench in Head, Sec A (new)
- FY21/22 Budget request status
- Green burials – nothing new
- Repair the leaking faucet in Martins Cemetery (Nancy)

New Business:

- Election of Cemetery Commission positions (chairperson, bookkeeper)
- Request from Matt at Petit-Roan Funeral Home to consider delaying closure of burials in winter
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To-Do List:

- Meet with Earl and Tom to determine how to get work done for \$10,000 (repairing pavement in Martins):
- Update perpetual care list (low priority-start with actual records)
- Finish stablishing cremains lots – have this done before we published new rates/regs. Current lots are 3 ½ x 12. Areas were identified in Head and Martins cemeteries.
- Update regulations (including changing language of right to inter, etc.), Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update Cemetery Commission SOP
- Overgrown bushes – seek to find owners of lots and advise them to trim the bushes.

Next meeting(s):

Meeting adjourned: