

Cemetery Commission Minutes
September 29, 2020 4:30 PM
Remote meeting via Zoom

Introductions / rollcall: Mike Horne, chair, Laura Magargee, Nancy Philbrick (late to mtg)

Public Input: See New Business

Minutes review: August 11, 2020 Motion to by Laura, seconded by Mike, to approve by posted. Approved 2-0

<u>Record keeping:</u>	Cemetery	Lots	Name	Burial type
<u>Sale of cemetery lots:</u>	Head (new)	#478 & 479	Sandy Rice	
<u>Interments:</u>	Head (new)	#338	Barbara Shackford	cremation
	Head (new)	#313	Richard & Gloria LaFond	cremations
<u>Headstones/monuments:</u>	Head (new)	#471	Urquhart	
	Head (new)	#523	Daneault	

Budget:

Current Budget (2020/2021):

Funded \$1,011

Expended to Date: \$519.98

Uncommitted: \$ 491.02

DPW related: \$10,000

Old Business:

- Martins Lot 25 and subdivision to Lots 25B, 25C - nothing new
- Request to put a bench in Head, Sec A (new) – nothing new
- FY21/22 Budget request status – in the Budget Committee process
- Green burials – nothing new
- Repair the leaking faucet in Martins Cemetery (Nancy) – Central Water District has been contacted by both Nancy and Phil. Nancy will follow-up until repairs have been made.

New Business:

- Request from Matt at Petit-Roan Funeral Home to consider delaying closure of burials in winter – discussed problems of using the cemetery in winter conditions, agreed to consider special requests as needed.
- Prices of grave lots – discussed updating cost of full grave lot prices when the cremation lots are available to sell, need to check what other municipalities are currently charging, will update regulations at the same time.
- Cremation lots in Martins and Head, Section A (new) – Mike will draw up maps to show where it was agreed to convert full graves into cremation lots.
- Survey- Nancy will investigate doing a survey, perhaps by Survey Monkey.

To-Do List:

- Meet with Earl and Tom to determine how to get work done for \$10,000 (repairing pavement in Martins):
- Update perpetual care list (low priority-start with actual records)
- Finish establishing cremation lots – have this done before we published new rates/regs. Current lots are 3 ½ x 12. Areas were identified in Head and Martins cemeteries.
- Update regulations (including changing language of right to inter, etc.), Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update Cemetery Commission SOP
- Overgrown bushes – seek to find owners of lots and advise them to trim the bushes.

Next meeting(s): Wednesday, October 21st @ 4:30pm

Meeting adjourned: 5:21pm

Respectfully submitted,
Mike Horne