

Cemetery Commission Meeting Minutes
March 24, 2021 4:00 PM
Remote meeting via Zoom or phone (audio only)

DUE TO THE COVID-19/CORONAVIRUS CRISIS AND IN ACCORDANCE WITH GOVERNOR SUNUNU'S EMERGENCY ORDER # 12 PURSUANT TO EXECUTIVE ORDER 2020-04, THE HOOKSETT CEMETERY COMMISSION IS AUTHORIZED TO MEET ELECTRONICALLY

Introductions / rollcall: Mike Horne, chair; Laura Magargee, Nancy Philbrick

Public Input:

Minutes review: February 10 and 24, 2021 were reviewed and approved as drafted.

<u>Record keeping:</u>	Cemetery	Lots	Name	Burial type
<u>Sale of cemetery lots:</u>	None			
<u>Interments:</u>	None			
<u>Headstones/monuments:</u>	None			

Budget:

Current Budget (2020/2021):

Funded \$1,011

Expended to Date: \$519.98

Uncommitted: \$ 491.02

DPW related: \$10,000 for paving in Martins Cemetery

Old Business:

- Repairing pavement in Martins: monitoring efforts of DPW to award a paving contract: Bids were opened for Town wide paving. Monitoring status.
- Overgrown bushes and trees in the cemeteries: Mike will meet with Phil A and decide what actions can be taken this spring. He will take "before photos" for the record.
- Corner markers for new sections in Martins and Head for "cremain only" lots: Mike has his notes and will stake where the corner markers will going.
- Martins Lot 25 and subdivision to Lots 25B, 25C : no progress by Mike
- Assignments to update records in CemeteryFind database: no progress in assignments by Mike
- Town elections results: A new trustee was elected via write-in and she will start July 1st.

New Business:

- Family monument/headstone in Head Cemetery, Section A (new): Joe Wilson requested putting a family headstone on his 8 lots and the commission agreed with his proposal which includes corner markers.
- Damage to a fencepost at Head Cemetery: On March 10th a vehicle sheared off a post of the new fence at Head Cemetery, Section A (new). Mike has contacted the individual who will be paying Blue Ribbon Fencing repair the damage.

To-Do List:

- Update perpetual care list (low priority-start with actual records)
- Update regulations (including changing language of right to inter, etc.), Review cost of lots
- Have another work session in Head Cemetery, Sec A (new)
- Continue to update Cemetery Commission SOP
- Green burials

Next meeting(s): Wednesday, April 14, 2021 at 4pm

Meeting adjourned: 4:41pm

Signed, Mike Horne