

Cemetery Commission Meeting Minutes
June 8, 2022 3:00 PM
Hooksett Municipal Building, Room 204

Introductions / Rollcall: Mike Horne, Nancy Philbrick, Kristen Kotrlik

Public Input: None

Minutes Review: May 11, 2022 were approved

Record Keeping

	Cemetery	Lots	Name	Burial Type
Sale of cemetery lots:	Martins	#418,419	Wood	
Interments:	Martins	#418	Wood, Marilyn	Standard
Headstones/Monuments:				

Budget:

Current Budget (2021/2022):

Funded: \$1660 Expended to Date \$780 Uncommitted: \$880

Old Business:

- Reimburse Mike Horne \$73.81
- Status on the purchase of 50 more cremain pins
- Buy faux flowers for displays (Kristen is looking into this)

New Business:

- Approve CY22/23 CemeteryFind subscription (\$500, increased from \$420 or 19% increase)
- Schedule meetings to prepare and submit CY23/24 budget by July 15
- Schedule dates to install cremain lot corner markers and pins in Martins and Head
- Work on updating CemeteryFind additions

To-Do List:

- Update Perpetual Care list
- Have a work session in Head Cemetery
- Discuss Green Burials
- Schedule Finance Director (Christine) to provide information on the cemetery trust funds, where moneys from the sale of cemetery lots are deposited., and how funds can be spent.
- Moved meeting to Martins for work session

Next Meeting: June 22, 3 pm @ Martins Cemetery to set markers; July 13, 3 PM @ Town Hall

Meeting Adjourned: 4:40pm

Kristen Kotrlik
Recorder