

**Cemetery Commission Meeting Minutes**  
**May 11, 2022 3:00 pm**  
**Hooksett Municipal Building, Room 204**

**Meeting called to order at 3:00pm**

**Introductions / Roll Call:** Mike Horne, chair; Nancy Philbrick Excused: Kristen Kotrlik

**Public Input:** none

**Minutes review:** The minutes of April 20<sup>th</sup> were approved.

**Record Keeping:**

	<u>Cemetery</u>	<u>Lots</u>	<u>Name</u>	<u>Burial Type</u>
Sale of cemetery lots:	none			
Interments:	<u>Cemetery</u> Head	<u>Lots</u> 174	<u>Name</u> Shackford, Doris	<u>Burial Type</u> cremain
Headstones/Monuments:	Martins	763	Gowitzke & Chainey	

**Budget:**

**Current Budget (2021/2022)** Funded \$1660

Expended to date: \$ 780 Committed: \$ 0 Uncommitted to date: \$ 880

**Old Business:**

- Reviewed cemetery regulations from Dunbarton and made edits/additions/deletions. More work is still needed to finalize proposed update to Hooksett regulations.

**New Business:**

- Approved purchasing 50 more pins for cremation lots.
- Approved purchasing four flower arrangements using perpetual care funds for specific graves in Head and Martins. Mike will purchase and place them before Memorial Day.

**To Do List:**

- Update Perpetual Care list
- Have another work session in Head Cemetery, Sec A (new)
- Green burials
- Schedule Finance Director (Christine) to provide information on the cemetery trust funds, where monies from the sale of cemetery lots are deposited, and how funds can be spent.

**Next Meeting:** none was schedule, on call

**Meeting Adjourned:** 4:30pm

Mike Horne  
For the Secretary