

**Cemetery Commission Meeting Minutes
February 22, 2022 3:30pm
Hooksett Municipal Building**

Meeting called to order at 3:30pm

Introductions / Roll Call: Mike Horne, chair; Kristen Kotrlik, Secretary; Nancy Philbrick

Public Input: none

Minutes review: Sep 22, 2021 and Oct 19, 2021 minutes were approved as written

Record Keeping:

	Cemetery	Lots	Name	Burial Type
Sale of cemetery lots:	Martins	222	Sapounas	
	Martins	762, 763, 764	Gowitzke	
Interments:	Martins	222	Kucab, Julia	Std
	Martins	763	Gowitzke, Kim	Creman
	Martins	763	Chainey, Ronald	Creman

Headstones/Monuments:

Budget:

Current Budget (2021/2022) Funded \$1660

Funded \$1660 Expended to date: \$680 Committed: \$ 200 Uncommitted to date: \$ 980

Old Business:

- Mike picked up the eight corner markers, 8 ct. at Belisle Granite on Nov 1st. A work session will be scheduled in the spring to install them in Martins and Head cemeteries.
- A monument at Martins Cemetery (Nelson Whitney) knocked over by a vehicle was reassembled by the Cemetery Division employees.
- Mike will make a 2nd effort to forward to trustees examples of other cemetery regulations

New Business:

- A document was created and executed by NOK for the transfer of ownership of the Beecher lot in Davis-Cate cemetery.
- The trustees approved funding the registration for CY2022 membership in NHCA (\$20 each) and to attend the April 7th training session for Nancy Philbrick and Kristen Kotrlik (\$35 each).

To Do List:

- Update Perpetual Care list
- Have another work session in Head Cemetery, Sec A (new)
- Green burials
- Schedule Finance Director (Christine) to provide information on the cemetery trust funds, where monies from the sale of cemetery lots are deposited, and how funds can be spent.

Next Meeting: Agreed to have meetings on: March 9th @ 3:30pm and March 23rd @ 3:30pm

Meeting Adjourned: 4:30pm

Mike Horne, for the Secretary