

**Cemetery Commission Meeting Minutes**  
**November 13, 2023; 3:00 PM**  
**Hooksett Municipal Building; Council Chambers**

**Meeting called to order:** 3:01PM

**Introductions / Roll Call:** Mike Horne, Chair; Kristen Kotrlik, Recorder; Jim Morin, Trustee

**Public Input:** None

**Minutes Review:** November 7, 2023. Motion to approve: Mike Horne; Seconded by Jim, Motion to approve passes 3-0

**Record Keeping:**

	<u>Cemetery Lots</u>	<u>Name</u>	<u>Burial Type</u>
Sale of cemetery lots:	none		
Interments:	none		
Headstones / Monuments:	none		

**Budget: (2023-2024)**

- Funded: \$1730
- Expended to date: \$695.94
- Committed: \$0
- Uncommitted to date: \$1034.06

**Old Business:**

- Status of fence repair at Head Cemetery unchanged
- Cemetery Regulations to be presented to the Town Council at the meeting on December 13, 2023

**New Business:**

- Post Cemetery Regulations to the Cemetery website by November 20<sup>th</sup>. News item announcing update will go out on the town website.
- Meet with DPW to discuss cost updates for opening/closing graves, Mike will schedule a meeting. New prices should go into effect on January 1, 2024. 9AM, November 30<sup>th</sup>.

**To Do List:**

- Straighten and paint wood posts at Martins Cemetery
- Update information on Cemetery Commission webpage (support is now by Community Service)
- Schedule a time to organize the file cabinets upstairs.

**Next Meeting:** November 30<sup>th</sup>, 9 AM

**Meeting Adjourned:** 3:56 called by Kristen Kotrlik

Kristen Kotrlik, Recorder