

1 **Cemetery Commission Meeting Minutes**
2 **November 30, 2023; 9:00am, Council Chambers**
3 **Hooksett Municipal Building,**
4

5 **Meeting called to order at: 9:01 AM**
6

7 **Introductions / Roll Call:** Mike Horne, Chair; Kristen Kotrlik, Recorder; Jim Morin; Rob Hebert, Crew
8 Chief; Ben Berthume, Director of Public Works . Nancy Philbrick – excused.
9

10 **Public Input:** None
11

12 **Minutes Review:** November 13, 2023; Jim Morin motions to approve, seconded by Kristen Kotrlik;
13 Motion carries 3-0
14

15 **Record Keeping:**

	<u>Cemetery Lots</u>	<u>Name</u>	<u>Burial Type</u>
Sale of cemetery lots:	None		
Interments:	None		

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17
18
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20 **Budget (2023-2024):**

- 21 • Funded: \$1730
 - 22 • Expended to Date: \$695.94
 - 23 • Committed: \$0
 - 24 • Uncommitted: \$1034.06
- 25

26 **Old Business:**

- 27 • Finalize plans to advertise proposed updated regulations, public hearing at Town Council
28 meeting December 13.
- 29 • Status of repair of fence at Head Cemetery- No news.
30

31 **New Business:**

- 32 • Discussions for raising prices for burials were approved by the board
- 33 • Mike will craft the new Cemetery Commission website and post the new information
34

35 **To Do List:**

- 36 • Straighten and paint wood posts at Martins Cemetery
- 37 • Schedule a time to organize the upstairs file cabinet
38

39 **Next Meeting:** December 19, 9 AM; Council Chambers
40

41 **Meeting Adjourned:** 9:50 am , Motioned by Kristen Kotrlik, seconded Mike Horne. Motion carried 3-0
42

43 **Recorder:** Kristen Kotrlik