

1 **Cemetery Commission Meeting Minutes**

2 **April 4, 2023; 9:00 am**

3 **Hooksett Municipal Building, Room 204**

4 **Meeting called to order at: 9:00 am**

5 **Introductions / Roll Call:** Mike Horne (left the meeting at 9:15am), Chair; Nancy Philbrick, Kristen Kotrlik

6 **Public Input:** none

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8 **Minutes:** March 21<sup>st</sup> Motion by Mike to approve, seconded by Nancy approved 3-0

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10 <b>Record Keeping:</b>	<u>Cemetery</u>	<u>Lots</u>	<u>Name</u>	<u>Burial Type</u>
11 Sale of cemetery lots:	none			
12 Interments:	none			
13 Headstones/Monuments:	none			

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15 **Budget (2022-2023):**

- 16 ● Funded \$750
- 17 ● Expended to date: \$710
- 18 ● Committed: \$0
- 19 ● Uncommitted to date: \$40

20 **Old Business:**

- 21 ● Nancy and Kristen reviewed the spreadsheet of individual trust funds provided by Finance and checked
- 22 designated cemetery with cemetery records to verify accuracy. This task was partially completed.
- 23

24 **New Business:** none

25 **Next Meeting:** April 18<sup>th</sup> at 9:00am.

26 **Meeting Adjourned:** 11:30 am

27 Kristen Kotrlik, Recorder