

Cemetery Commission Meeting Minutes

May 3, 2023; 3 pm

Hooksett Municipal Building, Room 204

Meeting called to order at: 3:00pm

- **Introductions / Roll Call:** Mike Horne, Chair; Kristen Kotrlik, Nancy Philbrick

Public Input: None

Minutes: None

Record Keeping:

| | <u>Cemetery</u> | <u>Lots</u> | <u>Name</u> | <u>Burial Type</u> |
|------------------------|-----------------|-------------|-----------------|--------------------|
| Sale of cemetery lots: | none | | | |
| Interments: | Martins | 303A | Kenneth Mandigo | Standard |
| Headstones/Monuments: | | | | |

Budget (2022-2023):

- Funded \$750
- Expended to date: \$710
- Committed: \$0 reserve for Spring meeting
- Uncommitted to date: \$40

Old Business:

- 1) April 25 town council meeting canceled, rescheduled to June 14
- 2) Worked on the response to a letter from daughter of a lot owner of Martins, Lot 25C was discussed

New Business:

- 1) Mike will purchase and place plants on the few perpetual graves by Memorial Day
- 2) Regulations – review completed, Mike will type them up
- 3) Mike will work on the Procedures manual on G drive and forward link.

To Do List:

Kristen will finish editing minutes for April 4th and 18th.

Next Meeting:

May16, 2023 9am; Room 204

Meeting Adjourned:

Kristen Kotrlik, Recorder