

1 **Cemetery Commission Meeting Minutes**

2 **June 20, 2023; 9:00 am**

3 **Hooksett Municipal Building, Room 204**

4 **Meeting called to order at: 9:00am**

5 **Introductions / Roll Call:** Mike Horne, Chair; Kristen Kotrlik; Excused: Nancy Philbrick.

6 **Public Input:** None

7 **Minutes:** April 18, 2023 Motion by Mike, Seconded by Kristen Approved 2-0

8 June 13, 2023 Motion by Mike, Seconded by Kristen Approved 2-0

9 **Record Keeping:** Cemetery Lots Name Burial Type

10 Sale of cemetery lots: none

11 Interments: none

12 Headstones/Monuments: none

13 **Budget (2022-2023):**

- 14 ● Funded \$750
- 15 ● Expended to date: \$710
- 16 ● Committed: \$40 (Mike to purchase flagging and supplies)
- 17 ● Uncommitted to date: \$0

18 **Old Business:**

- 19 ● Reviewed proposed revised regulations and updated prices for graves. Printed and distributed copies for
- 20 final review.
- 21 ● Annual Report input: no action
- 22 ● Reviewing trust funds and cemetery listed: Kristen will contact Nancy to schedule a work session and
- 23 complete this task by the end of June.

25 **New Business:**

- 26 1) None

27 **To Do List:**

- 28 ● Proposed budget submission for 2024/25 due to Finance by July 15th (will do a warrant article for
- 29 headstone & monument repair)
- 30 ● Install corner markers on cremain lots at Head Cemetery (changed date to do on June 27th after the
- 31 meeting)
- 32 ● Install lot pins on cremain lots in both Martins and Head cemeteries.

33 **Next Meeting:** June 27th at 9:00am. Mike will ask Kathy to post it.

34 **Meeting Adjourned:** 10:06 am

35 Mike Horne, for the Recorder