

1 **Cemetery Commission Meeting Minutes**

2 **July 18, 2023; 9:00 am**

3 **Hooksett Municipal Building, Room 204**

4
5 **Meeting called to order at: 9:00am**

6 **Introductions / Roll Call:** Mike Horne, Chair; Jim Moren. Excused: Kristen Kotrlik
7 Guest: Nancy Philbrick (not yet appointed as alternate trustee)

8 **Public Input:** None

9 **Minutes:** None

10
11 **Record Keeping:** Cemetery Lots Name Burial Type
12 Sale of cemetery lots: none
13 Interments: none
14 Headstones/Monuments: none

15 **Budget (2023-2024):**

- 16 • Funded \$1,730
17 • Expended to date: \$500
18 • Committed: \$0
19 • Uncommitted to date: \$1,230

20 **Old Business:**

- 21 • Review proposed regulations and update prices of graves and services – delayed until next meeting.
22 • Update regarding vehicle damage at Head Cemetery – the Town will repair the fence, trustees will try to
23 locate next of kin of the Morse family monument to make those repairs.
24 • After the meeting will go to Head Cemetery to install corner posts for new cremain section.
25

26 **New Business:**

- 27 • Election (RSA) 289:6 – Trustees shall organize by electing one of their number chairperson and another
28 bookkeeper, who shall keep the records and books for the trustees, and shall issue as necessary for funds
29 to be expended. The chairperson and bookkeeper may be the same member. – delayed a vote until all
30 three trustees are present.

31 **To Do List:**

- 32 • Install lot pins on cremain lots in both Martins and Head cemeteries.

33 **Next Meeting:** when called

34 **Meeting Adjourned:** 9:25 am and departed for Head Cemetery

35 Mike Horne, for the Recorder