

1 **Cemetery Commission Meeting Minutes**

2 **September 12, 2023; 2:30 pm**

3 **Hooksett Municipal Building, Room 204**

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5 **Meeting called to order at: 2:34pm**

6 **Introductions / Roll Call:** Mike Horne, Chair; Jim Moren. Kristen Kotrlik; Excused: Nancy Philbrick

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8 **Public Input:** None

9 **Minutes:** None

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11 **Record Keeping:**

	<u>Cemetery</u>	<u>Lots</u>	<u>Name</u>	<u>Burial Type</u>
12 Sale of cemetery lots:	none			
13 Interments:	none			
14 Headstones/Monuments:	none			

15 **Budget (2023-2024):**

- 16 • Funded \$1,730
- 17 • Expended to date: \$500
- 18 • Committed: \$0
- 19 • Uncommitted to date: \$1,230

20 **Old Business:**

- 21 • Town Council review of 2024/25 budget on Sep 6<sup>th</sup> – there were no questions, TC will recommend
- 22 approval.
- 23 • Update regarding vehicle damage at Head Cemetery – the fence should be fixed in 2-3weeks, no progress
- 24 on getting monument reset.
- 25 • Review proposed regulations and update prices of graves and services – delayed until next meeting.

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27 **New Business:**

- 28 • Elections:
  - 29 ○ Mike as chair – Kristin motioned to approve, seconded by Jim – approved 3-0
  - 30 ○ Kristin as recorder – Mike motioned to approve, seconded by Jim – approved 3-0
- 31 • Registrations to attend the Oct 11<sup>th</sup> NHCA Fall meeting: Mike motioned to approve three trustees to
- 32 attend, seconded by Kristin – approved 3-0. Mike will submit registration form to Finance
- 33 • Request for a waiver for a 36” wide headstone base stone vs 30” at Head Cemetery: Mike presented the
- 34 request from the person purchasing a single grave lot in the new section of Head Cemetery. The trustees
- 35 felt the extra 6” width of the stone, leaving only 3” of space to the sides of adjoining lots was not good (if
- 36 adjoining lots wanted the same consideration then that would have monuments only 6” apart vs. 12”). It
- 37 was suggested if the purchaser wanted a larger headstone that they should purchase a second lot and
- 38 center it on the two lots. Kristin motion to disapprove the waiver request, seconded by Jim. Vote passed
- 39 3-0.
- 40 • Burial of the cremains of indigent Robert Crane: As previously approved, the burial will take place in the
- 41 old section of Head Cemetery, beside lot #352 where “Town Poor” burials are indicated. Mike will
- 42 contact the Roan Family Funeral Home to schedule the burial at 9am on a weekday and notify the trustees
- 43 what day so some of them can attend the interment.

44 **To Do List:**

- 45 • Install lot pins on cremain lots in both Martins and Head cemeteries.
- 46 • Straighten and paint the wood poles along the road at Martins Cemetery

- 47       • Purchase equipment used by trustees to find and mark grave locations (in budget this year)
- 48    **Next Meetings:** Sep 29<sup>th</sup> @ 8:00am at Martins Cemetery and the Head Cemetery to install lot pins
- 49                    Oct 4<sup>th</sup> @ 3:00pm in Town Hall
- 50    **Meeting Adjourned:** 3:22 pm
- 51    Mike Horne, for the Recorder