

**Cemetery Commission Meeting
October 19, 2023; 8:30am, Council Chambers
Hooksett Municipal Building**

Meeting called to order at : 8:30 AM

Roll Call- Mike Horne, Chair; Kristen Kotrlik, Secretary; Nancy Philbrick; Jim Morin

Minutes review: July 11, July 18, Aug 16, Sept 12: motion to approve- KK, seconded by Jim
4-0 approved

Record Keeping:

0- sales of cemetery lots. — Someone inquired about buying a lot
1 interment- lot 88 Barbara Murray, Casket burial; Head Cemetery

Budget:

\$1230- no change

Old Business:

- Mike and Jim installed cremation lot pins in Martins and Head Cemetery on Sept 29th
- Inventory equipment trustees have to find and mark graves,(purchase- Probe, Metal Detector, mallet, stakes, tape) Mike will purchase and submit cost
- Status of accident damage at Head Cemetery- stone is reset, and Blue Ribbon has the contract to repair the fence.
- Review proposed regulations and updated prices
- Schedule date for interment of Mr. Crane (within the week, Mike, Jim and Kristen will get Mr.Crane's cremains in the ground. And the location will be recorded)

New Business:

- Update information on Cemetery Commission webpage (support is now by Community Service)
- Received additional files from Wendell Butts Funeral Home, Kristen and Nancy will file
- Schedule a time to organize the file cabinets upstairs
- Jim is going to look into repainting posts in Martin's cemetery
- Discussion to redo the scavenger hunt. Historic tour of Head cemetery. Possibly have a gift card prize
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Next Meeting: Thursday, 10/26; 8:30am- Town Hall, regulations and finalize news item
Meeting adjourned at 9:30am

Recorder: Kristen Kotrlik