

1 **Cemetery Commission Meeting Minutes**

2 **March 21, 2023; 9 am**

3 **Hooksett Municipal Building, Room 204**

4 **Meeting called to order at: 9:00am**

5 **Introductions / Roll Call:** Mike Horne, Chair; Kristen Kotrlik, Nancy Philbrick (by phone later in meeting)

6 **Public Input:** None

7 **Minutes:** Feb 14, 2023 Motion to accept as written, Kristen Kotrlik, 2nd Mike Approve 2-0

8 Feb 18, 2023 Motion to accept as written, Kristen Kotrlik, 2nd Mike Approve 2-0

9
10 **Record Keeping:**

11 Cemetery Lots Name Burial Type

12 Sale of cemetery lots: none

13 Interments: none

14 Headstones/Monuments: none

15 **Budget (2022-2023):**

- 16 ● Funded \$750
- 17 ● Expended to date: \$710
- 18 ● Committed: \$0 reserve for Spring meeting
- 19 ● Uncommitted to date: \$40

20 **Old Business:**

- 21 1) All three can attend April 13th NHCA meeting – mike to turn in slip to Finance
- 22 2) Trust Fund reconciliation – Kristen and Nancy plan to meet again on March 28th
- 23 3) Kristen and Nancy will review all records and set up a meeting with Susan Gabert
- 24 4) Mike will finish typing up recommended changes to regulations for next meeting

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26 **New Business:**

- 27 1) Perry Brothers Monument Co. emailed on behalf of the Mandigo family, asking to put up an additional upright headstone on lot 303A. The regulations say only one large monument is allowed on each lot. The commissioners agreed that there is room for additional names to be engraved on the existing headstone and/or flat markers can be placed. The commissioners will not approve another upright headstone.
- 28
- 29
- 30
- 31 2) Mike will invite Ben and Phil from DPW and Parks, Recreation & Cemetery Division to the next
- 32 meeting. He will also type up the edits from review of regulations.

33 **To Do List:**

34 **Next Meeting:** April 4, 2023 9 am, Room 204

35 **Meeting Adjourned:** 10:55am, called by Mike Horne

36
37 Kristen Kotrlik, Recorder