

1 **Cemetery Commission Meeting Minutes**

2 **January 31, 2023 @ 9 am**

3 **Hooksett Municipal Building, Room 204**

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5 **Meeting called to order at: 9:00am**

6 **Introductions / Roll Call:** Mike Horne, Chair, Present; Kristen Kotrlik, Recorder. Excused; Nancy Philbrick

7 **Public Input:** None

8 **Minutes review:** January 17, 2023 Motion to approve, Kristen Kotrlik; 2<sup>nd</sup> Mike Horne. Vote 2-0 to approve

9 **Record Keeping:**

10 

	<u>Cemetery</u>	<u>Lots</u>	<u>Name</u>	<u>Burial Type</u>
11 Sale of cemetery lots:	Head	192/193		received letter to sell lots back to Town

12  
13 **Interments:**

14 **Headstones/Monuments:**

15 **Budget (2022-2023):**

- 16
  - Funded \$750
  - Expended to date: \$620
  - Committed: \$90 reserved for Spring meeting, \$60 to renew NH Cemeteries Assoc memberships
  - Uncommitted to date: \$40

20 **Budget request (2023-2024):** The Budget Committee removed \$20k to repave Head Cemetery road

21 **Old Business:**

- 22
  - Nancy and Kristen met on Jan 27 researching trust fund spreadsheet, partially done
  - Martins Lot #25C- Mike sent the letter to the family, no respond yet
  - Burial request for Raymond Crane, Jr by Roan Family FH - nothing new
  - Continued reviewing regulations and proposed updates
  - Mike will send a letter to Trustees of Trust Fund to cut a check for purchasing back lots 192 &193

27 **New Business:**

- 28
  - Discussed a request on FaceBook to modify the grade of the roads into/out of Head Cemetery by the Chapel/Schoolhouse. Mike will discuss with DPW/Cem Div to see if a modification can be made before repaving the road.

31 **Next Meeting:** January 31, 2023 9 am, Room 204

32 **Meeting Adjourned:** 11am, called by Mike Horne

33  
34 Kristen Kotrlik, Recorder