

**HOOKSETT CONSERVATION COMMISSION**  
**Monday, March 8, 2021**  
**Hooksett Municipal Building**  
**Town Council Chambers**

Cindy Robertson called the meeting to order at 4:33pm.

**Present:** Cindy Robertson-Chair, JoCarol Woodburn-Member, Deborah Miville-Member, Alex Walczyk-Town Council Representative

**Not Present:** David Ross-Vice Chair, Robert Better-Alternate, William Herlicka- Alternate, John Pieroni-Alternate, Phil Fitanides-Member

**Staff:** Leann Fuller, Administrative Assistant

Pledge of Allegiance was recited by those present.

**I. Meeting Minutes Approvals**

- February 8, 2021

***Alex Walczyk motioned to approve the meeting minutes from February 8, 2021, seconded by Deborah Miville. Motion passed.***

**II. Invoices**

i. Stantec invoice for Phase III Design and Admin Work \$4,380.00

***Alex Walczyk motioned to approve payment of the Stantec invoice for Phase III Design and Admin work in the amount of \$4,380.00 dated February 19, 2021, seconded by Deborah Miville. Motion passed.***

**III. Other business: Projects, Invoices, Etc.**

i. Accept the Head's Pond Stewardship Plan

***Alex Walczyk made a motion to approve the Head's Pond Stewardship Plan, seconded by Deborah Miville. Motion passed.***

ii. Capital Improvement Projects

Cindy Robertson updated the Conservation Commission that Phase IV of the Hooksett Riverwalk Trail can be included in the CIP for 2022-2023, which would go to Allenstown. Bruce Thomas did receive an email from a member of Allenstown that they have voted to purchase the piece of property they need to extend their trail. Cindy was not inclined to put Phase IV in the CIP right now as the Conservation Commission is working on Phase III. Cindy recommends taking a year off.

Deborah Miville stated that the Conservation Commission may have better luck acquiring funding if they wait until Allenstown has completed their portion.

47 Cindy Robertson agreed with Deb. There may also be an opportunity for joint state funding for the trail.

48  
49 Alex Walczyk clarified that Phase IV does not require the Town to purchase any additional properties, it is just  
50 a waiting game to connect to Allenstown.

51  
52 Cindy Robertson confirmed that the Town just needs to build the trail. People can walk up there. It is not  
53 finished but it is just a field.

54  
55 Cindy Robertson explained that the other CIP item is the standard \$10,000 that is requested from the voters  
56 annually.

57  
58 ***Alex Walczyk motioned to postpone the Phase IV CIP funding to 2023-24, seconded by Cindy Robertson.***  
59 ***Motion passed.***

60  
61 **Cindy Robertson motioned to move forward with the \$10,000 CIP funding for 2022-2023, seconded by**  
62 **JoCarol Woodburn.**

63  
64 iii. 2021 Student Conservation Association Contract

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66 Cindy Robertson explained that this project was pushed to this summer due to COVID. This contract has  
67 incorporated everything that Primex requested in 2020. The only change is that it says the “2020 season”  
68 which needs to be changed to 2021.

69  
70 Cindy Robertson explained that they will start at the Pinnacle creating the “future trail” and if there is time,  
71 they will complete a trail by the River on the Riverwalk trail.

72  
73 Alex Walczyk asked if the Conservation Commission has worked with them before and Cindy explained that  
74 they did work at the Clay Pond property.

75  
76 ***Cindy Robertson motioned to approve the agreement between the Student Conservation Association and***  
77 ***the Town of Hooksett for trail work for Summer/Fall 2021, to be funded from the Capital Reserve Funds,***  
78 ***seconded by Alex Walczyk. Motion passed.***

79  
80 Cindy Robertson is presenting the Head’s Pond Stewardship Plan to the Town Council on Wednesday, March  
81 10<sup>th</sup>. She will also be attending their April 14<sup>th</sup> meeting to present the Student Conservation Association  
82 contract and hopefully recommending accepting a bid for Phase III of the Hooksett Riverwalk Trail.

83  
84 Cindy Robertson asked about the Monarch Weight Station. Leann had asked Steve and Cindy who should be  
85 contacting them and there was no response. Cindy will follow up on that and the beaver dam at the Riverwalk  
86 Trail.

87  
88 Leann Fuller updated the Conservation Commission on the Phase III bids that were received. There were 5 bids  
89 and Dan Tatem is working on following up with references.

90  
91 Alex Walczyk asked what happens if the voters do not approve the funding for Phase III. Cindy Robertson  
92 explained that Plan B would be to request the \$80,000 grant be pushed back to next year and it will be  
93 delayed a year.

94 *JoCarol Woodburn motioned to adjourn, seconded by Cindy Robertson. Meeting adjourned at 4:51pm.*

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96 *Minutes respectively submitted by*

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98  
99 *Leann Fuller*

100 *Administrative Assistant*

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Please see subsequent meeting minutes for any amendments to these minutes.
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